

MINUTES
Warrenton City Commission
May 25, 2021
6:00 p.m.
Warrenton City Hall - Commission Chambers
225 S. Main
Warrenton, OR 97146

Mayor Balensifer called the meeting to order at 6:00 p.m. and led the public in the Pledge of Allegiance.

Commissioners Present: Mayor Henry Balensifer, Tom Dyer, Gerald Poe, Mark Baldwin, and Rick Newton

Staff Present: City Manager Linda Engbretson, City Recorder Dawne Shaw, Police Chief Mathew Workman, Fire Chief Brian Alsbury, Harbormaster Jane Sweet, Public Works Director Collin Stelzig, and Finance Director April Clark

CONSENT CALENDAR

- A. City Commission Meeting Minutes – 5.11.21
- B. Police Department Monthly Statistics – April 2021
- C. Monthly Finance Report – April 2021

Commissioner Baldwin made the motion to approve the consent calendar as presented. Motion was seconded.

Commissioner Newton noted an error in the finance report. He also noted numbers in the police stats, water shutoff numbers, and federal funds.

The motion passed unanimously.

Dyer – aye; Poe – aye; Baldwin – aye; Newton – aye; Balensifer – aye

COMMISSIONER REPORTS – None

PUBLIC COMMENT

Scott Widdicombe noted he is in favor of Resolution No. 2600; he likes that the consultant will be paid by funds other than taxpayer money. He suggested consideration of having the City Manager as a third, neutral set of eyes to look at proposals before they come to the City Commission. He also noted concerns on the hiring of a new City Planner and discussed past issues. He noted having a neutral, third person is needed in the review of issues.

Tony Faletti discussed camping at the Hammond Marina. He would like to see temporary fencing around Seafarer's Park monument. He would also like to see no-camping signage on the beach area across from the gazebo.

PUBLIC HEARING – None

BUSINESS ITEMS

Public Works Director Collin Stelzig noted Resolution No. 2600 remains unchanged from the first reading. Mayor Balensifer noted for clarification, that everything that comes before the Commission must be signed off by the City Manager. City Manager Linda Engbretson confirmed this is correct.

Commissioner Newton made the motion to conduct the second reading of Resolution No. 2600, establishing the use of consultants in the review of Public Works construction permits or development applications, and to provide design services associated with Public Works construction permits or development applications and authorizing assigning the consultants cost to the applicant. Establishing May 25th, 2021 as the effective date and repealing any other resolution in conflict. Motion was seconded and passed unanimously.

Newton – aye; Dyer – aye; Poe – aye; Baldwin – aye; Balensifer – aye

Commissioner Newton made the motion to adopt Resolution No. 2600. Motion was seconded and passed unanimously.

Newton – aye; Dyer – aye; Poe – aye; Baldwin – aye; Balensifer – aye

Ms. Engbretson discussed Resolution No. 2602, appointing Stacy Rodriguez as Municipal Judge for the City of Warrenton. She noted this has been discussed for several months and Ms. Rodriguez is currently the City Prosecutor. It was noted her recommendations were impressive.

Commissioner Dyer made the motion to adopt Resolution No. 2602; Appointing the Municipal Judge as Stacy Rodriguez. Motion was seconded and passed unanimously.

Newton – aye; Dyer – aye; Poe – aye; Baldwin – aye; Balensifer – aye

Ms. Engbretson discussed Resolution No. 2603, appointing Ashley Flukinger as City Prosecutor for the City of Warrenton Municipal Court.

Commissioner Dyer made the motion to adopt Resolution No. 2603. Motion was seconded and passed unanimously.

Newton – aye; Dyer – aye; Poe – aye; Baldwin – aye; Balensifer – aye

MINUTES

City Recorder Dawne Shaw discussed a street vacation petition from Atlas Young's Bay LLC, proposing to vacate a portion of SE Pacific Avenue. There was a License to Occupy (LIC) for this same area before the Commission in January. Street Vacation Petition No. 156 corrects the original vacation from 1971. Discussion followed about the vacation and development in the area. Ms. Engbretson clarified that Resolution No. 2601 is only setting the public hearing date.

Commissioner Baldwin made the motion to adopt Resolution No. 2601. Motion was seconded and passed by majority.

Balensifer – aye; Dyer – aye; Poe – aye; Baldwin – aye; Newton – aye

Mayor Balensifer stated the Resolution is adopted setting a public hearing date of June 22, 2021, for vacation petitioner Atlas Young's Bay LLC for a portion of SE Pacific Avenue.

Ms. Shaw discussed an amendment to the 2016 SE Galena street vacation. This amendment corrects the legal description of the original street vacation.

Commissioner Newton made the motion to conduct the second reading, by title only, of Ordinance No. 1251, to correct the legal description of Street Vacation No. 147. Motion was seconded and passed unanimously.

Balensifer – aye; Dyer – aye; Poe – aye; Baldwin – aye; Newton – aye

Mayor Balensifer conducted the second reading of Ordinance No. 1251, Vacating a Portion of SE Galena Avenue in Warrenton, Oregon, and Repealing Ordinance No. 1210A.

Commissioner Newton made the motion to adopt Ordinance No. 1251. Motion was seconded and passed unanimously.

Balensifer – aye; Dyer – aye; Poe – aye; Baldwin – aye; Newton – aye

DISCUSSION ITEMS

Marina Advisory Committee Chair, Pam Ackley, gave an update from the committee. She reviewed the meeting summaries submitted in the agenda packet. She shared pictures of memorial bench examples. She spoke to Mr. Faletti's concerns about camping, noting there has been discussion to have two camp hosts, one at bar pilot's area and one by restrooms, during the Buoy 10 season. She discussed the recommended rate increases to pay for improvements. The Marina has lost some use of camping in Seafarer's Park. They would like to retain 50ft.-60ft. that was used before and keep the park open with increased signage and ropes. She noted Lake Drive needs to be widened and there is need for surveillance during launch time. She discussed the fishing pier and the placement of the dredge spoils at the point. Moving the dredge spoils would allow for more camping. The advisory committee would like to see a multi-use building with a covered picnic area. There was discussion about a trail with benches that could become a boardwalk. Ms. Ackley suggested starting small in the most cost-effective manner. She discussed

MINUTES

Warrenton City Commission

Regular Meeting – 5.25.21

Page: 3

the budget for dredging. She would like to see the purchase of a dredge in the future for consistency. There was discussion about public access requirements to the docks with gates. She noted the committee would like to review the leases and offer input as they come up for renewal. Mayor Balensifer asked if there was a more in-depth analysis for the cost benefits for liveaboards. Ms. Engbretson noted there has not been an in-depth analysis, but staff have talked to the Oregon State Marine Board about requirements for a specific liveaboard section. Discussion about liveaboards continued. There was discussion about the Portland Yacht Club. Mayor Balensifer asked for the reasoning behind the recommended camping rate. Ms. Ackley and Ms. Sweet noted it is based on local rates. Discussion followed. Commissioner Dyer suggested a future dump station with a fee. Brief discussion followed. Commissioner Newton suggested increasing the electrical meter read fee to \$20. He noted there was never a Commission directive to ban camping in the park, referencing the September 8, 2020 City Commission minutes. Mayor Balensifer stated camping is prohibited in the City of Warrenton except by permission by the Police Chief. Commissioner Newton further noted jurisdiction issues for policing and citations. He noted that camping provides needed funds. Commissioner Dyer discussed jurisdiction issues. Mayor Balensifer noted city ordinances do not apply outside city limits. Discussion followed. Mayor Balensifer suggested an MOU (Memorandum of Understanding) with Clatsop County for a special area of enforcement. Ms. Engbretson noted this can be looked into. Police Chief Matthew Workman briefly discussed a map of city limits near Seafarer's Park (Exhibit A). It was noted this land is owned by the City but is outside of city limits. Discussion followed. There was brief discussion about lighting in the Hammond parking lot. Mayor Balensifer stated this jurisdictional issue needs to be hashed out with priority. There was brief discussion about trespassing. Mayor Balensifer noted LCTC (Lower Columbia Tourism Committee) funds going to the Marinas soon. He noted at this time, he is not inclined to give the area north of Lake Drive to camping until there is a better enforcement plan. Commissioners Poe, Baldwin, and Dyer agreed. Commissioner Newton disagreed as the money is needed. Brief discussion followed. Ms. Engbretson noted a resolution will come forward on the rate changes; she noted her suggestion for the advisory committee to work with staff to develop CIP (Capital Improvement Projects) recommendations. Brief discussion followed. Ms. Ackley asked for clarification on the area at Seafarer's Park. Discussion followed. Ms. Engbretson noted that it is from the where the camp host sits, the whole inner circle, and the beach area. Mayor Balensifer noted he feels it makes sense to keep the current camping restriction signs and barriers in place until there is a better plan for enforcement. He noted concerns about eroding community support if camping continues to encroach on the park. Commissioner Poe suggested camping in the 4th Street Right of Way from Jetty to Iredale. Discussion returned to the camping boundaries at the Hammond Marina. There was discussion about the LCTC funds going to the Hammond Marina CIP funds. Mayor Balensifer asked for "recommendation format" in the future from the Marinas Advisory Committee. Ms. Engbretson noted this committee is designed to meet quarterly but has been meeting monthly. After the June meeting they will likely begin meeting quarterly. There was discussion about grading the field at the Warrenton Marina. Ms. Ackley noted she has been contacted by a person interested in redevelopment in the town of Hammond in a joint commercial venture. Mayor Balensifer noted the City is open to it. He noted the Port of Astoria's peninsula project for a temporary recreational use. If there is to be a joint venture, he suggested the City of Warrenton be involved in the design.

MINUTES

Warrenton City Commission

Regular Meeting – 5.25.21

Page: 4

SW 2nd Street Park proposal - Brenda Hoxsey and Jeanne Smith were in attendance on Zoom. Ms. Engbretson noted this project has not been on staff's radar and is not in the CIP; she is not opposed to the project. She noted she likes their vision but noted concerns about creating a whole new park; her recommendation would be that it go to the Parks Advisory Board. Ms. Hoxsey spoke about the vision to put a gazebo on the Peterson property off SW 2nd. Ms. Smith noted this would be a phased project; the first phase would be the gazebo. They would like to add electricity; she noted there are areas that need to be leveled. Mayor Balensifer thanked them for the diagram and noted there has been discussion on possibilities for the Peterson lot for years. He agreed it makes sense to put additional parking on this lot for overflow needs. Discussion followed on a cornhole park. Mayor Balensifer asked how much Spruce Up Warrenton can commit to maintenance and upkeep. Ms. Smith noted Spruce Up would stay involved with upkeep. Ms. Hoxsey noted there are only 3 people on the committee to perform tasks. It was noted that the gazebo was chosen as a place for people to gather and easy to maintain. Mayor Balensifer noted he appreciates the concept; the City needs to look into the parking lot. Something needs to be done soon before the delineation expires. He agreed that this needs to go to the Parks Board and then hold a joint session. Ms. Engbretson asked if the issue of moving this project forward quickly is still present. Ms. Hoxsey noted they have a possible sponsor for the gazebo. The project is still in its early stages; there are no cost estimates yet. Commissioner Baldwin noted there is a gazebo at the Community Center that is in poor condition that should take priority. Mayor Balensifer suggested discussion about the proposal continue with the Parks Advisory Board. Discussion followed on the Quincy Robinson Trust. Commissioner Baldwin noted maintenance concerns about creating additional parks. There was brief discussion about a parks district and the appropriate process for creating new projects.

Fire Chief Brian Alsbury and Captain Cotton Twonames, Oregon Military Department Lead Forest Officer discussed an agreement for mutual assistance between the Oregon Military Department at Camp Rilea and Warrenton Fire Department. Discussion followed. Mayor Balensifer asked about where the funds will come from. Captain Twonames noted that it will come from both state and federal funding. There was discussion about the approval process for the agreement. There was discussion about previous training agreements with Camp Rilea. Discussion followed about training opportunities for Warrenton Fire Department related to this agreement. Ms. Engbretson noted having a signed agreement and returning to a cooperative relationship will be good. There was discussion about the draft agreement.

Commissioner Baldwin made the motion to approve the Mayor's signature on the MOU between Oregon Military Department and the City of Warrenton. Motion was seconded and passed unanimously.

Balensifer – aye; Dyer – aye; Poe – aye; Baldwin – aye; Newton – aye

GOOD OF THE ORDER

Commissioner Newton noted Spruce Up Warrenton won a CEDR (Clatsop Economic Development Resources) award. He noted he met with CCA (Clatsop Community Action); they are aiding people that need funeral services because of COVID-19. He noted upcoming events:

MINUTES

Warrenton City Commission

Regular Meeting – 5.25.21

Page: 5

Fisherman carving dedication on June 2 and the Library's summer reading program kicks off June 12. He noted the improvements in the Warrenton Fire Department. He noted information on COVID-19 and vaccinations. He noted a Cuban Treefrog he found on his property.

There being no further business, Mayor Balensifer adjourned the regular meeting at 7:41p.m.

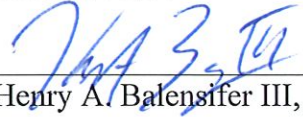
Respectfully prepared and submitted by Rebecca Sprengeler, Deputy City Recorder.

ATTEST:



Dawne Shaw, CMC, City Recorder

APPROVED:



Henry A. Balensifer III, Mayor