



**City of The Dalles, Oregon**

**Adopted Budget**

**Fiscal Year 2021-2022**

# **CITY OF THE DALLES**

## **ADOPTED BUDGET**

**Fiscal Year 2021 – 2022**

### **City of The Dalles Budget Committee**

#### **MAYOR**

Rich Mays

#### **CITY COUNCIL**

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Darcy Long-Curtiss

Scott Randall

Dan Richardson

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#### **LAY MEMBERS**

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Angie Wilson, Finance Director

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Finance Director

Public Works Director

City Clerk

Planning Director

Library Director

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**CITY OF THE DALLES  
FY 21/22 BUDGET**

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# City of The Dalles

## Performance Benchmarking

Last Updated March 2021



The people of The Dalles are justifiably proud of their community. It has a long and valued history and continues to play a key role of North Central Oregon's social, cultural, economic, and government activities. We are passionate about our home and desire to see our community strengthen and prosper.

Nearly three decades ago, starting in 1992 the community began planning for change, and to harness such change to improve The Dalles, by creating a Vision Action Plan. This vision was updated in 2002, again in 2011, and plans are being laid to update the vision in 2018. Throughout this period, national, regional, and local dynamics have brought substantial change to our community. Our Vision can help us manage these forces and define the community that we want to become.

The City of The Dalles has a mission, has a duty, to take action in relevant areas to help our community achieve our vision. For our Vision and Mission to have an everyday meaning to us, it must be accompanied by deliberate planning efforts where we can see how our efforts will move our organization and our community forward.

This document details a framework to organize our efforts, track, and then celebrate them together.

This document is intended as a work in progress. Our mission, vision, values, and goals will evolve as our community changes although they should remain fairly constant. The objectives and strategies identified by our Departments and Divisions will require periodic review, refinement, creation, and deletion.

Detailed documents such as the Comprehensive Plan, Capital Improvement Plan, Transportation System Plan, Water Master Plan, Sewer Master Plan, Urban Renewal Agency Master Plan, Airport Master Plan, and related planning documents are integral to the support of our mission.

# *Our Vision*

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A community that has involved citizens of all ages, strong local collaboration, green spaces, a revitalized downtown, efficient government, is a commercial hub, honors our cultural diversity, has a proactive education system, has compatible neighborhoods, a far ranging transportation system, and a comprehensive medical system. (Compiled summary of VAP)

# *Our Mission*

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“By working together, we will provide services that enhance the vitality of  
The Dalles”



# Our Goals



# Our Values



Our Values are our everyday framework that guides *all* of our decision making processes, our relationships with the community, and our workplace cultural environment.

# Review and Update Process

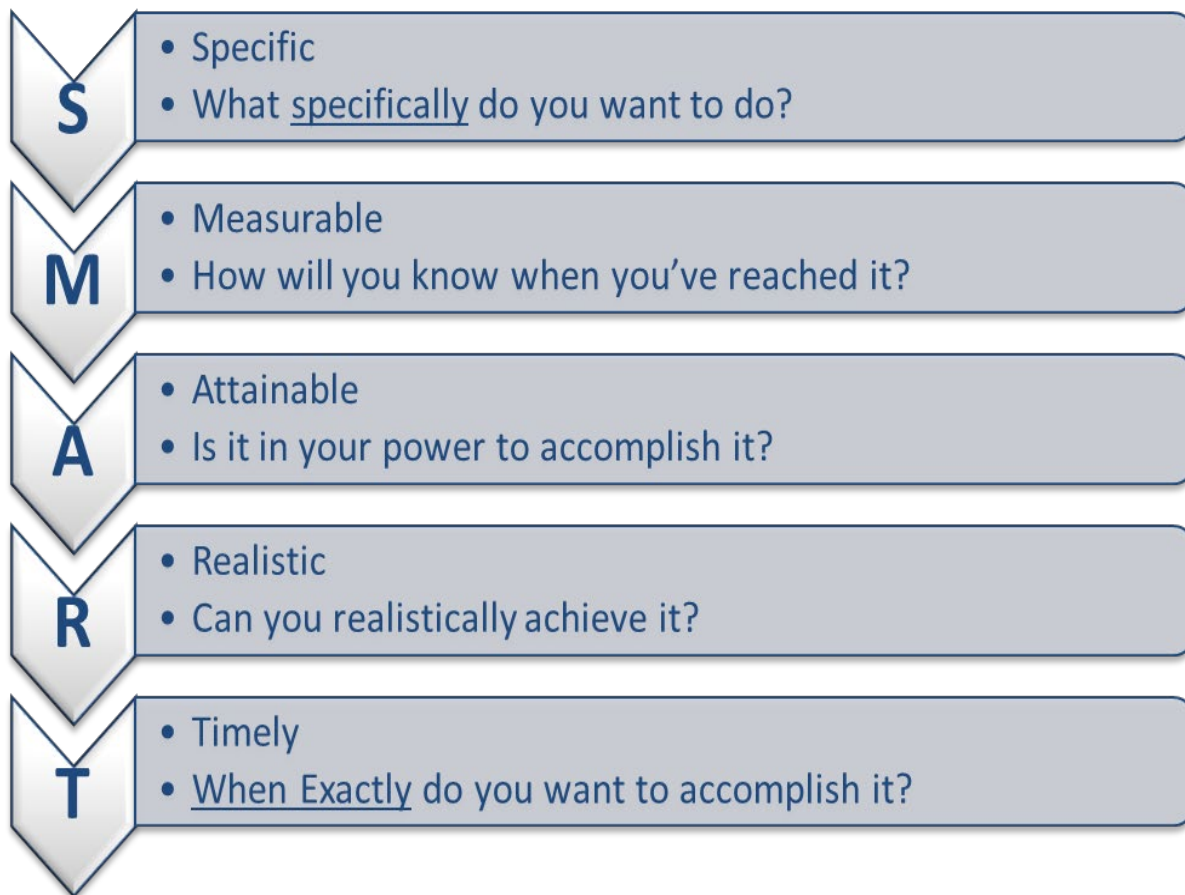
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**Vision, Mission, Values: Every 10 years (Community)**

**Goals: Every 5 years (City Council)**

**Objectives and Strategies: Annually  
(Departments craft; Reviewed by City Council)**

The below image details aspects to think about when developing our goals, objectives, and strategies:



# Terminology

**Vision:** What do the citizens want the community to become?

**Mission:** What is the City's role in achieving that vision?

**Values:** What guides our efforts in every situation?

**Goals:** How will the City achieve the mission?

**Objectives:** How will Departments achieve the goals?

**Operations and Maintenance:  
Ongoing Efforts**

**Capital: Time Definitive**

**Strategies:** What actions will be taken to achieve the Department objectives?

**Strategies:** How do we effectively complete time definitive projects?

**Benchmarks:** What will we measure to determine if the strategy is achieving the objective and goal?

**Benchmarks:** What will be measured to evaluate capital projects?

# Operations and Maintenance

Goals	Objectives	Strategies	Performance Benchmarks
<p><b>A. Provide City-wide infrastructure to support safe and well maintained streets and reliable utility systems for the citizens of The Dalles.</b></p>	<p><u><b>IT</b></u></p> <ul style="list-style-type: none"> <li>• Use electronic data gathering of City activities for productivity and efficiency analysis</li> </ul> <p><u><b>Street Division</b></u></p> <ul style="list-style-type: none"> <li>• Take pro-active efforts to preserve roadways</li> </ul> <p><u><b>Waste Water Division</b></u></p> <ul style="list-style-type: none"> <li>• Monitor Federal and State regulation changes and make necessary adjustments/improvements for waste water system compliance</li> <li>• Use Capacity, Management, Operation and Maintenance (CMOM) for continuous</li> </ul>	<ul style="list-style-type: none"> <li>○ Extend mobile electronic record keeping and work order systems used by departments/divisions</li> <li>○ Implement remote working opportunities to meet needs of the community and protect employees and their families.</li> </ul> <hr/> <ul style="list-style-type: none"> <li>○ Develop a DCI Pavement Condition Index with matrix that helps decide what roads get work and what type of work they receive</li> <li>○ Develop 5-10 year Pavement management program</li> </ul> <hr/> <ul style="list-style-type: none"> <li>○ Continue to implement EPA guidance for capacity, management, operations, and maintenance program by using EPA Publication 305-B-05-002 to evaluate Capacity, Management, Operation and Maintenance (CMOM) programs</li> <li>○ Develop/update existing Standard Operating</li> </ul>	<ul style="list-style-type: none"> <li>• Measure average response time of service requests before and after utilization of electronic record keeping</li> </ul> <hr/> <ul style="list-style-type: none"> <li>• Percentage of pavement management program completed each year</li> </ul> <hr/> <ul style="list-style-type: none"> <li>• Complete CMOM evaluation yearly</li> </ul>

**A. Provide City-wide infrastructure to support safe and well maintained streets and reliable utility systems for the citizens of The Dalles.**

improvement and preventive actions in wastewater utility operations

- Conduct activities to support the renewal of the City's Wastewater Treatment Plant NPDES discharge permit through Oregon DEQ

Water Division

- Maintain yearly schedule of water meter replacement (4,810 meters total) and PRV maintenance

WICKS

- Provide safe water by meeting all State and Federal safety regulations

- Conduct monthly Crow Creek Dam and Dog River Inspections

Procedures for wastewater utility operations

- Update Sanitary Sewer Overflow Prevention Program
- Conduct a pH monitoring program in the Columbia River
- Prepare a Mercury Minimization Plan
- Update Local Limits evaluation

- Opportunity driven, route-by-route
- Reserve time in early spring to facilitate
- Explore pre-fabs for increased efficiency

- Review and update operating protocols
- Provide training opportunities on new technology and operating protocols
- Track implementation of Lead and Copper Rule (LCR) and develop compliance plan

- Identify possible efficiencies and additional resources that could be obtained to allow staff to conduct inspections

- Completed implementation of an acceptable pH monitoring report
- Acceptable Mercury Minimization Plan
- Implement updated Local Limits

- Replace 8% of water meters each year
- Rebuild 12 valves each year

- Zero safety incidents and all inspections passed
- Achieve/maintain SHARP designation
- Staff has met the required 2 continuing Education Credits needed every 2 years
- Develop LCR compliance program

- 12 yearly inspections completed on the Crow Creek Dam and Dog River Pipeline

**A. Provide City-wide infrastructure to support safe and well maintained streets and reliable utility systems for the citizens of The Dalles.**

**Administration**

- Maintain infrastructure of City owned buildings and properties

- Maintain yearly schedule of needed maintenance
- Maintain standardized list of contractors who are licensed and bonded to perform work

- Yearly updated list of contractors

**B. Work and partner with governmental agencies and non-profits to improve coordination of services and open communication.**

Administration

- Maintain monthly meetings between City Manager/Department heads and community partners
- Communicate with community on topics and pressing issues
- Expand relationship with local Tribes
- Communicate timelines and schedules of developments/projects to applicable partners
- Timely provision of City meeting information to partners and community

- Setup a regular schedule of monthly meetings
- Attend Community Outreach Team (COT) meetings
- Review partner list each year
- Speak to Civic Groups
- Radio appearances
- Request permission to have City Mayor and Manager attend Tribal meetings
- Support Native American cultural events
- Continue to acknowledge Tribal rights established at the commercial dock
- Project Manager assigned to each project will identify and reach out to potential partners in advance of implementation
- Timely provide agenda packets to partner list
- Yearly update the partner list based on COT members and active city partnerships
- Increase number of people who receive newsletter by adding newsletter signup option

- Number of meetings attended
- Monthly radio appearances
- Monthly Mayors Message
- 1 Civic group a quarter
- Attendance of at least 1 Tribal Council meeting each year
- Attendance at Tribal cultural events
- Partnerships to logistically or financially support Tribal events
- Opportunities identified for efficiencies
- Partnerships and efficiencies reported through newsletter
- Number of email receipts and email “open rates”
- Number of people attending meetings



**B. Work and partner with governmental agencies and non-profits to improve coordination of services and open communication.**

IT and Police

- Work with County 911 for shared dispatch services

WICKS

- Provide water testing services to community and partnering agencies as availability and resources permit

- Work with partners to continue adult and youth hunting outings in The Dalles Watershed

- Bring back the annual public tours of the Wicks Water Treatment Plant

- Increase traffic on website and Facebook by posting agendas, press releases etc.

- Support upgrades and audit compliance, secure shared resources according to Criminal Justice Information Services (CJIS) Security Policy

- Offer testing services for irrigation water as available
- Recoup all staff and materials cost for providing said testing
- Share billing and payment reports between Finance and WICKS

- Work with ODFW to carry out annual controlled adult and youth Elk hunts in The Dalles watershed
- Assemble packets/permits for hunters and facilitate check in/check out stations

- Select a day for tour and publicize

- Increase in Facebook, website traffic, and newsletter readership

- Pass Criminal Justice Information Services Security Policy audit (Every 3 years) with little to no remediation steps needed

- Number of outside partners utilizing services
- Cost vs revenue ratio
- 95% recovery of accounts for testing provided
- Adherence to providing safe water to Dalles residents as a priority

- 1 controlled adult hunt and 1 controlled youth hunt per year

- 1 yearly public tour

**B. Work and partner with governmental agencies and non-profits to improve coordination of services and open communication.**

Community Development Dept.

- Begin the update to The Dalles Vision Plan (2020)

- Develop work plan to complete update.
- Seek public engagement through surveys and public meetings.

- Adopted Vision Plan by June, 2022.

**C. Promote economic development opportunities which will provide jobs and enhance community livability.**

Administration and CED

- Develop and manage economic development tools for the City
  
- Conduct studies to guide community development, recruitment and retention efforts
  
- Leverage outside resources to reduce development barriers and assist with community development

Engineering and CED

- Provide timely plan review

- Manage Enterprise Zone and comply with all State requirements, conduct awareness efforts
- Manage Vertical Housing Development Zone and comply with all State requirements, conduct awareness effort
- Manage/assist with Urban Renewal projects
  
- Update and utilize the Vision Action Plan
- Conduct a market and an economic opportunities analysis to guide retention and recruitment efforts
  
- Apply for grants to conduct items such as a Priority Brownfields Database, integration of Housing and TSP, etc.

- Develop jointly accessed database between CED and Public Works that details when plans are received, where they currently are, and status. Develop notification system when updated

- Number of applicants submitted
- 100% of companies with an Enterprise Zone submit timely yearly required reporting
- Number of jobs created
- Amount of private investment in community
  
- Updated VAP every 10 years
- Yearly review of VAP with Council and Boards
  
- Number of grants acquired
- Amount of grant funding acquired
  
- 7 day turnaround time on plan review, average of 5-6 days
- Meet State processing time guidelines in 100% of cases

**C. Promote economic development opportunities which will provide jobs and enhance community livability.**

<p><u><b>CED</b></u></p> <ul style="list-style-type: none"> <li>• Enforce City Code</li> </ul> <p><u><b>Library</b></u></p> <ul style="list-style-type: none"> <li>• Provide community access to equipment and education to encourage collaborative creation.</li> <li>• Increase Library patronage</li> </ul> <p><u><b>Community Development Dept.</b></u></p> <ul style="list-style-type: none"> <li>• Use the full palette of existing economic development tools to promote vital development to downtown and throughout the City.</li> </ul>	<ul style="list-style-type: none"> <li>○ Employ both responsive and pro-active code enforcement</li> <li>○ Develop and establish a makerspace to complement the Teen Programming and Digital Media Room</li> <li>○ Provide diverse collections by reviewing and updating collections with new and newly published materials</li> <li>○ Provide diverse programming for the community</li> <li>○ Increase/improve marketing of the Library through social media, flyers, newsletter, radio, and digital message boards</li> <li>○ Develop new marketing materials to promote the existing Vertical Housing District in downtown.</li> <li>○ Revisit the Urban Renewal Grant and Loan Programs to ensure the existing program is consistent with this goal. Amend the program, as needed</li> </ul>	<ul style="list-style-type: none"> <li>• Number of yearly code complaints</li> <li>• Number of patrons attending programs</li> <li>• Number of distinct programs</li> <li>• Number of library cards</li> <li>• Total number of visitors for the year</li> <li>• Number of distinct programs</li> <li>• Social media following and engagement on posts</li> <li>• Circulation Numbers</li> <li>• Number of newsletters distributed, radio spots,</li> <li>• Materials to be completed and distributed by January 1, 2022.</li> </ul>
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**C. Promote economic development opportunities which will provide jobs and enhance community livability.**

- Consider an urban renewal system development charge subsidy for new dwelling units within target areas within the district boundary.
- Prioritize the completion of infrastructure projects within the Urban Renewal Area to achieve this goal – such as First Street, Federal Plaza, and Third Street improvements.

**D. Maintain a sustainable budget that will support City operations and capital improvements, while assuring an adequate contingency fund.**

Water Division

- Reduce sources of lost revenue

Finance

- Keep City Manager, Councilors, and Department Managers informed of financial goals during decision making processes

Human Resources

- Reduce costs associated with workers compensation

Street Division

- Sustainably finance street maintenance and construction

- Replace old and inaccurate water meters

- Updates on maintaining contingency and ending fund balance
- Software alerts to Departments/Divisions that are close to budget limits
- One-sheet of financial goals/requirements provided at Council dais

- Conduct safety committee meetings
- Review previous incidents and root causes and report most common type of injury and how to prevent yearly
- Utilize SAIF funds to improve workplace safety

- Develop a funding tool such as a street utility fee to fund department

- Estimated/actual reduction in revenue loss

- Maintain contingency and ending fund balance
- Decrease in Departments/divisions that have line items that go over budget

- Workers Compensation Rating Factor
- Number of claims and amount of time loss

- Percentage of street maintenance and construction funded by its own funding means versus supplemented by other funding sources

**E. Encourage civic responsibility and promote health and public safety through programs, partnerships, plans, and policies**

Police, City Manager & Legal

- Explore possible methods to address increasing crime/complaint incidents
  
- Utilize technology to better capture obligated and non-obligated police work

Police

- Identify patrol enforcement priorities

CED

- Educate the community in the control and removal of puncture vine, meter protection, snow removal, and community cleanup day

- Draft and facilitate a discussion regarding an Exclusion Zone ordinance
- Explore resources and partnerships for housing, employment, mental health, and other resources
- Allow community service as restitution in lieu of fines
  
- Explore the efficient use and integration of newly acquired tablets to better account for police activity/work

- Yearly review to establish/confirm patrol enforcement priorities such as DUII, Distracted Drivers, Speed Enforcement, etc.
- Seek grants and other resources to conduct enforcement exercises
- Public awareness through social media, newsletter, paper media, and community outreach

- Yearly postcard reminder insert in City billing
- Door knockers
- Block letters
- Facebook posts

- Reduction in crime and complaints
- Increase in client participation in various resources
- Aggregate community service hours
  
- Integration of tablets in accounting for non-obligated contacts
- Number of non-obligated contacts

- Identified patrol enforcement priorities and communicate to officers, city, and community via newsletter, press releases, etc.
- Enforcement exercises conducted
- Reduction in identified priorities

- Reduction in code complaints for described issues

**E. Encourage civic responsibility and promote health and public safety through programs, partnerships, plans, and policies**

- Implement parking codes/ordinances that balance enforcement and utilization of resources

Library

- Maintain a diverse selection of materials; paper media, digital, and special collections

- Increase patronage and circulation of offered materials

Community Development Dept.

- Prepare LUDO Amendments to address shelter siting, affordable housing, and middle housing language

- Hotline for standard questions and inquiries about puncture vines, etc.
- Work with Police Department and legal to review and update parking codes/ordinances

- Update collections as required and documented under State guidelines
- Explore and strengthen concept of a, “library of things” not “just” books through special grants and other partnerships
- Increase marketing efforts and educational opportunities through programs
- Maintain diverse collections

- Evaluate new statewide tools available to The Dalles to address sheltering options for houseless populations.
- Remove existing barriers in the Municipal Code to support affordable and innovative housing and shelter solutions for residents.

- Reduction in code complaints
- Number of parking violations that involved police enforcement

- New content/materials offered at the library
- Expansion of special collections
- Program attendance
- Number of new visitors, current members, new members

- Be in compliance with State law.
- Shelter siting amendments will be completed by September 30, 2021.



**F. Provide transparent and efficient administration of City government.**

**Human Resources**

- Maintain compliance with all Federal and State regulations
- Ensure cost effective recruitment for open positions
- Reduce non-retirement turnover
- Ensure all employees have required trainings to perform job functions
- Reduce number of safety incidents

- Review policies and procedures on a yearly basis and document using database
- Utilize new systems, processes and software in posting positions and evaluate return on investment (ROI)
- Provide holistic incentives for employee retention
- Insure employees perceived risks and issue are assessed by investigation and evaluation
- Provide continuing education and management training to staff identified through personnel evaluation
- Utilize matrix of employee names by job function to identify needed trainings and track documentation in personnel files
- Conduct safety committee meetings
- Review previous incidents and root causes and report most common type of injury and how to prevent yearly

- All policies are reviewed yearly and are in compliance with Federal and State regulations
- Reduction/stable percentage of budget spent on hiring
- Reduction/stable total cost per hire
- Reduction in staff turnover due to non-retirement reasons
- Increase in average length of employment
- Percentage of employees who have all required trainings 25% to 90% in 3 years
- Ultimate goal of 0.45 incidents since 2013, step down to 10, 8, 7, etc.
- 0.9% Safety Rating or below

**F. Provide transparent and efficient administration of City government.**

Finance

- Reduce the number of phone calls and staff time spent on billing

- Reduce amount of time spend on hand entered documentation/processing

Administration

- Improve the ability for citizens to learn and be involved about City government
- Consolidation of records and consistent recording and maintenance of records per retention schedule
- All resolutions, ordinances, agreements, contracts, deeds, easements, leases, and encroachment paper original filed with City Clerk with

- Establish capability for users to view and pay their water/sewer bill online

- Evaluate new finance system for tools to complete transactions electronically

- Live stream City Council meetings
- Establish a Citizens Academy type learning course

- Continuous use and update of records retention management software
- Monitor uploads to retention software quarterly
- Biannual informational meetings; reminder emails/newsletter article
- Use of retention software auto notification system for files that need to be destroyed/deleted

- Confirm all departments have proper record retention policies that are being followed

- Increase in % of bills paid online
- Reduction in phone calls and staff time process bills paid in person

- Number of transaction types that rely on hand entered steps

- Number of viewers
- Increase in total volunteers across City boards and committees

- Record retention policies are updated yearly

- Checks completed all four quarters

**F. Provide transparent and efficient administration of City government.**

exception of construction contracts (held by Public Works)

- Maintain modern Website

- Establish Public Information Officer focused on Economic Recovery Assistance post COVID-19

Legal

- Complete, finalize, and distribute all contracts and agreements to appropriate parties

- Quarterly check on department uploads to digital records management system
- Annual record retention meeting with managers
- Develop RFP
- Facilitate development of website with translation option visible on site
- Annual review of department pages and forms
- Utilize ever changing technology to engage public
- Develop scope of work/office location
- Contract consultant/part-time staff
- Outreach to Spanish speaking

- Maintain a database/tracking sheet of contracts and agreements in process

- 80% manager attendance at annual meeting
- Completed website
- Checks completed annually
- Check analytics quarterly to identify what is working
- Scope of work complete
- Number of businesses contacted
- Number of grants assisted in locating available, applications completed, applications awarded
- Hire translations services for all press releases and forms
- Creation of ongoing Standard Operating procedures for future out reach

- 100% of contracts and agreements finalized, distributed to appropriate parties, and properly documented

**F. Provide transparent and efficient administration of City government.**

- Reduce ticket delinquency

- Develop a payment plan for all delinquent accounts
- Send out bill reminders

- 100% of accounts on payment plan
- Ratio of paid in full vs. payment plan

# Capital Projects

Goals	Objectives	Strategies	Performance Benchmarks
A. Provide City-wide infrastructure to support safe and well maintained streets and reliable utility systems for the citizens of The Dalles.	<p><u>All Departments</u></p> <ul style="list-style-type: none"> <li>List Capital Projects necessary for the long term sustainability of the City Government and whole community.</li> </ul>	<p><u>All Departments</u></p> <ul style="list-style-type: none"> <li>A 5 year Capital Improvement Plan will be continually updated and executed</li> <li>Every project has an estimated timeline, budget, and safety plan</li> </ul>	<ul style="list-style-type: none"> <li>All Projects are completed within 10% of estimated timeline</li> <li>Projects are completed within 10% of estimated budget</li> <li>Projects are completed with zero safety incidents</li> </ul>
B. Work and partner with governmental agencies and non-profits to improve coordination of services and open communication.			
C. Promote economic development opportunities which will provide jobs and enhance community livability.			
D. Maintain a sustainable budget that will support City operations and capital improvements, while assuring an adequate contingency fund.			
E. Encourage civic responsibility and promote health and public safety through programs, partnerships, plans, and policies			
F. Provide transparent and efficient administration of City government.			

**City of The Dalles, Oregon**  
**FISCAL YEAR 2021-22**  
**BUDGET MESSAGE**

The format of this budget document follows the pattern of previous years. We acknowledge the work of our Finance Director Angie Wilson, other Finance Department employees, and all of the Department Managers and their associated personnel who were involved in assembling this document.

The Budget Message begins with the section summarizing issues that affect the entire budget. The three areas that we touch on in Section I are:

1. Fiscal policies involved in the preparation of the budget
2. The City's Strategic Plan (formerly listed as Council Goals)
3. Personnel issues

The next section looks at the major aspects of the General Fund. The final two sections will look at major points of Public Works and Other Funds. There are narratives at the beginning of each department budget that provide further information. We also have sent or will send the Budget Committee several Budget Issue Papers (BIP) that further clarify specific issues. We will reference these papers throughout the budget message.

**SECTION I. CITY WIDE BUDGET ISSUES**

- A. **Proposed Fiscal Policies:** Major fiscal policies reflect the Council's goal of maintaining fiscal stability of the City and enhancing coordination and communication with other local agencies. The Budget Committee needs to look at each of these areas and determine if this is the direction they wish to have the City proceed. Following is a list of the policies used to prepare the proposed budget.
- Maintain Unappropriated Ending General Fund Balance (BIP 21-004) to equal four months of net operating expenses for the General Operating Fund
  - Maintain General Fund Contingency at least at 10% (BIP 21-004)
  - Five year Capital Improvement Plans in the General, Street, Water and Wastewater/Storm Sewer Funds (BIP 21-008 and 21-009)
  - Emphasis on maintenance and capital improvements that enhance current assets and Public Works infrastructure
  - The Street Department funding will include:
    - a) Revenues restricted by state law to the operation, maintenance and construction of City streets.
    - b) Fees from underground utilities in right of way (water, sewer, natural gas)

- Administrative transfers used only as charges for services provided by receiving fund (BIP 21-007)
  - Public Works capital projects that involve construction contracts are to be budgeted in Public Works Capital Funds (BIP 21-009)
  - Legal Department: At the end of the FY2019/20 the city has selected a Contractor to provide the City Attorney Services and has completed a contract with Campbell Phillips, PC. They will provide all legal work assigned by the City Council and designated City Staff. Starting July 1, 2021 the City has entered into a contract for a flat retainer for General Legal Counsel Services(up to 115 hours/month).
- B. **City's Strategic Plan**: The City's Strategic Plan, also referred to as performance benchmarking, (attached as Appendix VII) has replaced the goal setting process used in the past. The Plan includes the City's Vision, Mission, Goals, Values, Objectives, and Strategies. It allows the City to track performance benchmarks on all of our goals and objectives and provides much broader participation on the behalf of staff to help establish how to meet our goals.
- C. **Personnel Cost**: For compensation purposes, the City has four categories of employees as listed below.
- SEIU Represented General Employees. This union includes Public Works, clerical, and Library positions. The SEIU employees started their first year of a new three year contract July 1, 2020. The budget has proposed to receive a 2.5% COLA on July 1, 2021. The City's insurance premium payment increase is capped at 7% in FY21/22 for SEIU employees.
  - Police Union Employees. The three year Police Association contract is effective July 1, 2019. A 2.5% COLA increase on July 1, 2021 is included in the proposed budget, along with a cap of 7% on the maximum amount the City will pay toward insurance premium increases.
  - Exempt Employees. The proposed budget contains a 2. % COLA as of July 1, 2021. The cap on the maximum the City will pay towards insurance premium increases at not more than 7% for FY21/22.
  - Contract Employees. The City has two contract employees: the City Manager and the Municipal Court Judge. A 2% COLA has been included in the proposed budget, although salaries will not be set until after annual performance evaluations in May.
  - Council Stipends. Funds have been budgeted to provide the Mayor and City Council Members a monthly stipend. The total amount budgeted for FY2021-22 is \$9,043.00

**SECTION II.**

**GENERAL FUND**

A. **General Fund Resources:** General Fund budgeted resources have decreased \$304,562 (.36%) to the level of \$8,220,862. The beginning fund balance of \$5,027,513 reflects an increase of 6% (\$296457) over the current year actual. Below is a list of major variances.

1. Property Taxes: We have budgeted for an assessed value with a 93% collection rate in FY2021-22. Property taxes are .236% of General Fund Revenues.
2. Franchise Fees: This year PUD fees are estimated to decrease of an average 3% over last year. State liquor taxes are budgeted to decrease 6.3% over last year, and other franchise fees are estimated to increase slightly over last year.
3. Transient Room Taxes: We are estimating that Transient Room Tax collection will be over the amount budgeted from last year, with an estimated 6% increase.
4. Court Fines: We are anticipating Court Fines to continue to decreasing due to only having traffic court, with an estimated 47% decrease. We are continuing to offer Wasco County a contracted service amount that increases 3% annually to help with misdemeanor cases.
5. Marijuana Revenue: Marijuana Revenue will continue to increase over the amount budgeted from FY2020/21. Due to the new Measure 110 law, we will be losing over 17%.
6. Financial Services: We are estimating to receive \$28,000 in the General Fund for providing accounting services to both Parks and Recreation and Mid- Columbia Fire District.

B. **Expenditures:** The following chart summarizes the General Fund budget difference by category. BIP 21-002 summarizes the differences by department. The General Fund operating costs (Personnel and Materials & Services) budget are proposed to decrease about 6.9% and new revenue increased 1%.

<b>Breakdown</b>	<b>Current FY20/21</b>	<b>FY21/22 Request</b>	<b>\$ Difference</b>	<b>% Difference</b>
<b>General Fund Totals</b>	<b>13,562,600</b>	<b>14,431,605</b>	<b>869,005</b>	<b>6.4%</b>
<b>General Fund Breakdown</b>	<b>Current FY20/21</b>	<b>FY21/22 Request</b>	<b>\$ Difference</b>	<b>% Difference</b>
Personnel Services	5,655,473	5,911,486	256,013	4.5%
Materials & Services	3,015,437	2,671,873	(343,564)	-11.4%
Capital Outlay	136,300	225,700	89,400	65.6%
Charges for Services	832,929	671,996	(160,933)	-19.3%
Operating Transfers Out	432,443	499,827	67,384	15.6%
Contingency/Unappropriated	3,490,018	4,450,723	960,705	27.5%
<b>Total</b>	<b>13,562,600</b>	<b>14,431,605</b>	<b>869,005</b>	<b>6.4%</b>



The following is a look at departments that have significant changes for the proposed budget. The following are items that should be highlighted.

1. City Council: This Department's contractual services (where the City budgets several programs where we are involved with other community partners) has been increased by \$32,500. This year, we have budgeted \$25,000 for Fort Dalles Fourth celebration and 15,000 for the Wall Dogs Event Sponsorship. We have also kept in our budget \$15,000 for workshops, with an additional \$7,000 in recruitment expenses for the hiring process of the new City Manager. \$25,000 has been put in the budget for Arts and Beautification and \$30,000 has been budgeted for the LINK transportation system. We have budgeted for Youth Think in the amount of \$15,000. Due to Covid-19, last year we created a line item for Economic Recovery to help with assistance to our community. We have budgeted an amount of \$250,000 again for special projects that are not yet identified
2. Economic Development: The Main Street contribution is proposed to be a \$25,000 amount. This Department is also budgeting for Business Attraction and Retention strategies, and Airport Business Park marketing.
3. Planning Department: This Department has budgeted for the third and fourth phase of the Housing Strategies Report Implementation and a Westside Study and Master Plan and has budgeted for \$25,000 for a Community Vision Consultant.
4. Police: The Police Department has budgeted for two marked patrol vehicles, in the amount of \$79,000 BIP (21-011) and one new additional all-wheel drive Dodge Charge in the amount of \$54,000 BIP (21-011). The Police Department has also budgeted for interview room video recording system that was not completed in the FY2020/21, in the amount of \$22,700. The Police Department is requesting to add the justice record system management program. This is a onetime set up fee in the amount of \$10,000 and a \$9,984 annual maintenance fee to include the user license fee in the amount of \$2,640 BIP (21-013).
5. Transfer to Street Fund: This year, we will continue to transfer \$300,000 to the Street Fund for our Streets Preventive Maintenance Program.
6. Judicial Department: We have budgeted contractual services for \$84,872 to Wasco County to support work load for Municipal Court cases that were transferred over to Wasco County in FY2019/20. The contract states that the contract will increase 3% on annual basis.

### SECTION III.

### PUBLIC WORKS OPERATIONS

- A. Public Works Reserve Funds: For the past several years, we have used the three reserve funds associated with each of the Public Works operating funds to budget all capital projects that are being done by outside contracts and as reserves for future projects. The operating funds and their reserve funds are as follows (BIP 21-009):

1. Street Fund (#05) - Street and Bridge Replacement Fund (#13)
  2. Water Fund (#51) - Water Capital Reserve Fund (#53)
  3. Wastewater Fund (#55) - Sewer Special Reserve Fund (#56) and Sewer Plant Construction Fund (#57)
- B. **Street Fund:** Local Gas Tax and State Shared Revenues are each projected to decrease slightly compared to those budgeted in 2020/21. Local Fuel tax is expected to decrease by \$30,000 over last year's budget and State Shared Revenues are projected to be about \$44,046 lower. About \$81,402 from the Northwest Natural franchise fees is being placed in this fund for the eighth year. We will be transferring \$300,000 from the General Fund into the Street Fund again this year. With this funding, a total of \$719,000 is proposed to be budgeted for street maintenance projects and another \$150,000 is budgeted for sidewalk ADA ramp upgrades. Fund 13 also identifies \$330,189 in accumulated Transportation SDC funds that can only be used for projects that increase capacity of the transportation systems as identified in the updated Transportation System Plan (TSP). Also related to Transportation, Fund 13 identifies \$564,940 for completion of the East Scenic Drive Stabilization Phase 3 project using federal Surface Transportation Program funding administered through ODOT; there will be one more phase after this one to complete this important safety-related project.
- C. **Water Fund:** The proposed 2021/22 budget does not include any water rate increases as industrial, commercial and residential water usage is again expected to increase due to new development and increased usage by existing industries. The proposed budget will continue to develop the new asset management system as part of the effort to develop an electronic operations "manual" for the treatment plant's various processes. It will also be reroofing of the filter building with phase two; matching phase one styling and materials, and mitigating snow load and fire protection issues.
- D. **Water Capital Reserve Fund:** The proposed FY 2021/22 budget allocates \$10,500,000 for the permitting, design, and construction of the Dog River Pipeline Replacement project. For that project, the budget includes a tentative funding offer from the Oregon Safe Drinking Water State Revolving Fund to provide \$1,030,000 in grant funding and \$2,970,000 as a 1%, 30-year loan. The City has been awarded a \$1,000,000 grant from the Oregon Water Resources Department to help fund the project. The proposed budget identifies \$490,000 to update the City's Water Master Plan, \$300,000 to complete the needed structural repair of the Sorois Reservoir Roof and \$200,000 to undertake the first phase of a project to the City's 25-year-old SCADA system.
- E. **Wastewater/Storm Sewer Fund:** No sewer rate increase is proposed in FY 2021/22 as industrial, commercial and residential wastewater usage is again expected to increase due to new development and increased usage by existing industries. Transfers to reserve funds will fund contracted wastewater treatment plant and wastewater and storm water collection system projects.

- F. **Sewer Special Reserve Fund:** Revenues are transferred to this fund from the Wastewater/Storm Sewer Fund for wastewater and storm water system control and piping capital improvement projects (BIP 21-009). Dedicated storm water system fees are budgeted in this fund. Within the proposed budget, \$750,000 is allocated for the first phase of sewer utility upgrades in Trevitt Street. \$400,000 is identified for sanitary sewer slip-lining projects. We will also have \$200,000 available for the Sewer Fund's portion of the SCADA system upgrade.
- G. **Sewer Treatment Plant Construction:** This fund includes \$1,894,500 in new money, in addition to \$1,476,990 in reserve money set aside in prior years for Master Plan capital improvements. This year we are budgeting \$2,437,956 to fund a project to replace the aged aeration blowers, the undersized and failing boiler, and make improvements to the configuration of the aeration basin outfalls.

#### SECTION IV. OTHER FUNDS

- A. **Library:** The Library Fund has been totally dependent for operating funds on the Library District for the past nine years. The District will contribute \$1,439,606 in taxes to the City in FY21/22. The District is paying the General Fund \$100,580 for administrative services (BIP 21-007).
- B. **Capital Projects Fund:** This fund will be receiving approximately \$105,400 this year from the lease with the State for the State Office Building. The remaining funds will be available for projects at the discretion of the City. This fund also has approximately \$464,546 in the Beginning Fund Balance that is discretionary. We have budgeted the following General projects in this fund;
  1. Reserve for future City hall improvements. (\$254,220)
  2. \$24,500 is budgeted for City Hall and Police Building HVAC replacement.
  3. For the third year, we continue to hold a maintenance fund for the dock for future repairs. This year we will continue to have \$90,000 for the dock maintenance for any major capital improvements
  4. The Library has a 1963 HVAC system. Library put in \$20,000 and the City established \$90,000 for future replacement that may cost \$210,000.
  5. We have budgeted \$50,000 for the Veterans Building Bathroom.
  6. We have established \$31,000 for the light replacement at the roundabout.
  7. Union Street tunnel is in need of repairs in the amount of \$11,000 that has been budgeted.
- C. **Special Grants Fund:** The Special Grants Fund includes the following projects:
  1. Brownfield Grant
  2. COVID Relief Grant
  3. 1<sup>st</sup> Street Riverfront Connection Project

#### 4. Business Oregon CDBG Grant

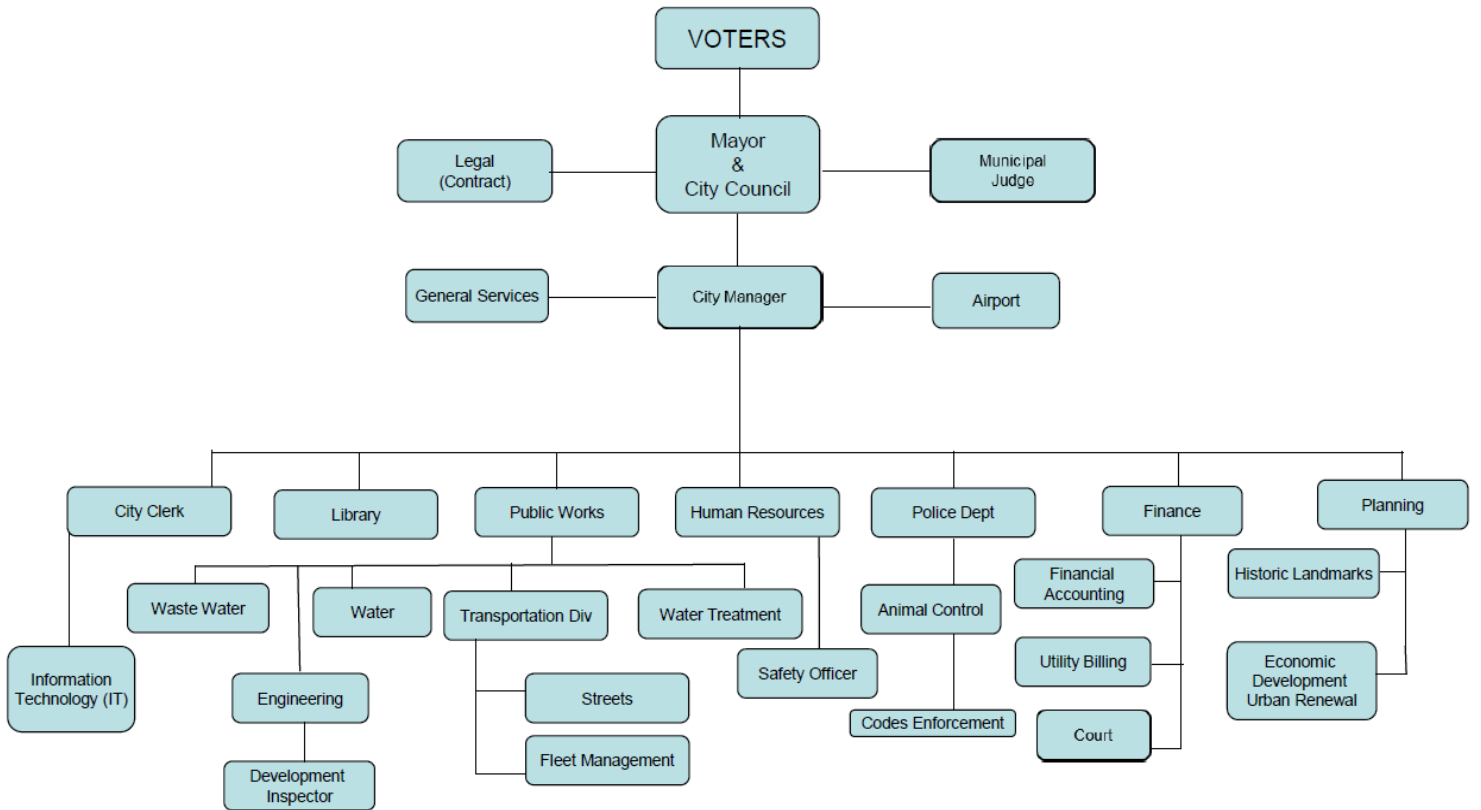
### **SECTION V.**

### **SUMMARY**

Page 1 of this budget is an Overview Summary of all funds. The total City Budget of \$73,649,614 represents a 3.13% increase over last year's \$71,339,959 (as amended).

Julie Krueger, City Manager/Budget Officer

### City of The Dalles – Organizational Flow Chart



**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

**OVERVIEW SUMMARY ALL FUNDS**

REVENUE/ COST CENTERS	GENERAL FUND	LIBRARY FUND	PUBLIC WORKS	AIRPORT SERVICES	CAPITAL IMPRV	SPECIAL REVENUE	DEBT SERVICE	FY21/22 BUDGET
BEGINNING BALANCE	5,027,513	1,447,081	12,235,222	687,011	897,101	3,656,140	67,731	24,017,799
REVENUES	8,220,862	1,485,640	14,512,784	3,147,757	166,222	7,495,453	1,100,814	36,129,532
OTHER SOURCES	1,183,230	-	10,434,114	124,827	85,000	10,185	1,664,928	13,502,284
	-	-	-	-	-	-	-	-
<b>TOTAL RESOURCES</b>	<b>14,431,605</b>	<b>2,932,721</b>	<b>37,182,120</b>	<b>3,959,595</b>	<b>1,148,323</b>	<b>11,161,778</b>	<b>2,833,473</b>	<b>73,649,615</b>
CITY COUNCIL	617,643							617,643
CITY CLERK	173,570							173,570
CITY MANAGER	263,433							263,433
LEGAL AND JUDICIAL	253,804							253,804
FINANCE/UTILITY BILLING	863,555							863,555
FUMAN RESOURCES	384,546							384,546
PLANNING/ECONOMIC DEV	692,872							692,872
POLICE/CODES	4,686,582							4,686,582
TECHNOLOGY	436,154							436,154
CITY HALL/TRANS CNTR	395,087							395,087
ANIMAL CONTROL	81,813							81,813
LIBRARY		1,856,704						1,856,704
STREET			3,065,402					3,065,402
WATER UTILITY SERVICES			3,966,925					3,966,925
WASTE WATER UTILITY SERV			3,912,056					3,912,056
TRANSPORTATION SYS RSRV			1,035,355					1,035,355
PUBLIC WORKS RESERVE			602,071					602,071
WATER DEPT CAP RESERVE			12,297,132					12,297,132
SEWER SPECIAL RESERVE			1,626,285					1,626,285
SEWER PLANT CONST			2,437,956					2,437,956
AIRPORT SERVICES				3,302,442				3,302,442
SPECIAL ASSESSMENTS					374,689			374,689
CAPITAL PROJECTS					559,220			559,220
FAA GRANT IMPROVEMENT FUND					-			-
UNEMPLOYMENT RESERVE FUND						76,522		76,522
COMMUNITY BENEVOLENCE FUND						5,938		5,938
SPECIAL GRANTS FUND						7,951,550		7,951,550
STATE OFFICE BLDG FUND						407,069		407,069
SPECIAL ENTERPRISE ZONE						2,661,021		2,661,021
DEBT SERVICE			335,008		89,413		2,833,473	3,257,894
<b>TOTAL EXPENDITURES</b>	<b>8,849,059</b>	<b>1,856,704</b>	<b>29,278,190</b>	<b>3,302,442</b>	<b>1,023,322</b>	<b>11,102,100</b>	<b>2,833,473</b>	<b>58,245,290</b>
SPECIAL PAYMENTS	671,996	-	-	-	-	-	-	671,996
TRANSERS OUT	499,827	110,580	7,765,626	-	125,001	-	-	8,501,034
CONTINGENCY	853,406	128,000	138,304	380,956	-	59,678	-	1,560,344
UNAPP ENDING FUND BAL	3,557,317	837,437	-	276,197	-	-	-	4,670,951
	-	-	-	-	-	-	-	-
<b>TOTAL OTFER USES</b>	<b>5,582,546</b>	<b>1,076,017</b>	<b>7,903,930</b>	<b>657,153</b>	<b>125,001</b>	<b>59,678</b>	<b>-</b>	<b>15,404,325</b>
<b>TOTALS</b>	<b>14,431,605</b>	<b>2,932,721</b>	<b>37,182,120</b>	<b>3,959,595</b>	<b>1,148,323</b>	<b>11,161,778</b>	<b>2,833,473</b>	<b>73,649,615</b>
	-	-	-	-	-	-	-	-
<b>FUND TOTALS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

**GENERAL FUND SUMMARY**

<b>FY18/19</b>	<b>FY19/20</b>	<b>FY20/21</b>		<b>FY21/22</b>	<b>FY21/22</b>	<b>FY21/22</b>
<b><u>Actual</u></b>	<b><u>Actual</u></b>	<b><u>Budget</u></b>	<b><u>Revenue/Cost Centers</u></b>	<b><u>Proposed</u></b>	<b><u>Approved</u></b>	<b><u>Adopted</u></b>
				<b><u>Budget</u></b>	<b><u>Budget</u></b>	<b><u>Budget</u></b>
3,303,094	4,146,620	3,897,201	BEGINNING BALANCE	5,027,513	5,027,513	5,027,513
7,630,593	7,734,197	8,525,424	REVENUES	8,220,862	8,220,862	8,220,862
1,065,354	1,196,611	1,139,975	OTHER SOURCES	1,183,230	1,183,230	1,183,230
<b>11,999,041</b>	<b>13,077,427</b>	<b>13,562,600</b>	<b>TOTAL RESOURCES</b>	<b>14,431,605</b>	<b>14,431,605</b>	<b>14,431,605</b>
259,068	195,421	882,524	CITY COUNCIL	577,643	577,643	617,643
141,980	156,236	166,187	CITY CLERK	173,570	173,570	173,570
352,498	256,406	227,474	CITY MANAGER	263,433	263,433	263,433
-	-	-	ECONOMIC DEVELOPMENT	-	-	-
469,326	530,569	242,644	LEGAL AND JUDICIAL	253,804	253,804	253,804
527,589	524,791	800,616	FINANCE & UTILITY BILLING	863,555	863,555	863,555
201,228	231,524	322,134	HUMAN RESOURCES	384,546	384,546	384,546
613,180	674,686	901,093	PLANNING/ECO DVLP/CODES ENF	692,872	692,872	692,872
3,897,810	4,094,931	4,334,087	POLICE	4,575,392	4,575,392	4,575,392
230,467	263,037	381,738	TECHNOLOGY DEPARTMENT	436,154	436,154	436,154
330,479	319,871	471,835	GENERAL SERVICES DEPT	395,087	395,087	395,087
-	-	-	CODES ENFORCEMENT	111,190	111,190	111,190
69,244	46,864	76,878	ANIMAL CONTROL	81,813	81,813	81,813
<b>7,092,870</b>	<b>7,294,337</b>	<b>8,807,210</b>	<b>TOTAL EXPENDITURES</b>	<b>8,809,059</b>	<b>8,809,059</b>	<b>8,849,059</b>
694,552	670,703	832,929	SPECIAL PAYMENTS	671,996	671,996	671,996
65,000	381,332	432,443	TRANSFER OUT	499,827	499,827	499,827
-	-	773,343	CONTINGENCY	853,406	853,406	853,406
-	-	2,716,675	UNAPPROPRIATED ENDING BAL	3,597,317	3,597,317	3,557,317
<b>759,552</b>	<b>1,052,035</b>	<b>4,755,390</b>	<b>TOTAL OTHER USES</b>	<b>5,622,546</b>	<b>5,622,546</b>	<b>5,582,546</b>
<b>7,852,421</b>	<b>8,346,371</b>	<b>13,562,600</b>	<b>TOTAL EXPENDS &amp; OTHER USES</b>	<b>14,431,605</b>	<b>14,431,605</b>	<b>14,431,605</b>
<b>4,146,620</b>	<b>4,731,056</b>	<b>-</b>	<b>FUND TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	FY21/22 Proposed Budget	FY21/22 Approved Budget	FY21/22 Adopted Budget	
			<b>GENERAL FUND 001</b>					
			<b>REVENUES</b>					
3,303,094	4,146,620	3,897,201	001-0000-300.00-00	BEGINNING BALANCE	3,411,788	3,411,788	3,411,788	
3,103,793	3,265,836	2,989,735	001-0000-311.10-00	PROPERTY TAXES-CURR	120,000	120,000	120,000	
114,123	141,032	148,654	001-0000-311.15-00	PROPERTY TAXES-PRIOR	15,680	15,680	15,680	
14,820	12,272	8,500	001-0000-311.19-00	UNSEGREGATED TAX INT	34,220	34,220	34,220	
34,359	32,754	34,335	001-0000-318.10-00	SPRINT	300	300	300	
35	351	220	001-0000-318.15-00	ELECTRIC LIGHT WAVE				
24,735	29,996	26,500	001-0000-318.25-00	LIGHT SPEED NETWORK	104,500	104,500	104,500	
109,271	108,816	109,000	001-0000-318.30-00	CHARTER COMMUNICATIONS	104,000	104,000	104,000	
98,872	104,424	103,526	001-0000-318.40-00	THE DALLES DISPOSAL	742,488	742,488	742,488	
824,988	673,223	624,916	001-0000-319.10-00	TRANSIENT ROOM TAX	296,996	296,996	296,996	
274,996	224,408	351,603	001-0000-319.20-00	TRANSIENT ROOM TAX-PARKS	3,200	3,200	3,200	
2,425	3,120	3,000	001-0000-320.10-00	LOCAL LIQUOR LICENSES	9,250	9,250	9,250	
6,275	6,660	9,300	001-0000-320.20-00	BUILDING PERMITS	1,200	1,200	1,200	
1,325	1,225	2,600	001-0000-320.30-00	SIGN PERMITS	6,500	6,500	6,500	
4,294	4,636	4,560	001-0000-320.90-00	OTHER LICENSES	12,382	12,382	12,382	
11,972	12,080	12,080	001-0000-330.00-00	WASCO CO - PLANNING SHARE	28,000	28,000	28,000	
6,444	11,774	8,500	001-0000-330.20-00	FINANCIAL SERVICES	-	-	-	
-	363	-	001-0000-331.00-00	FEDERAL REVENUES (Police Grant)	184,695	184,695	184,695	
165,088	178,010	197,047	001-0000-334.10-00	STATE REV SHARING	8,000	8,000	8,000	
4,592	11,399	500	001-0000-334.60-00	DUII GRANTS	-	-	-	
-	-	435,647	001-0000-334.70-00	STATE COVID GRANT	-	-	-	
-	-	200,000	001-0000-334.90-00	STATE GRANT BUSINESS OREGON	238,000	238,000	238,000	
161,655	245,681	200,000	001-0000-335.50-00	MARIJUANA TAX	11,282	11,282	11,282	
16,879	16,131	16,747	001-0000-335.60-00	STATE CIGARETTE TAX	274,781	274,781	274,781	
244,769	261,452	293,288	001-0000-335.70-00	STATE LIQUOR TAXES	120,000	120,000	120,000	
52,659	32,490	153,066	001-0000-337.10-00	URBAN RENEWAL	1,775,000	1,775,000	1,775,000	
1,319,632	1,478,523	1,825,000	001-0000-337.60-00	PUD INTERGOVT	25,000	25,000	25,000	
-	21,363	19,500	001-0000-337.80-00	QLIFE ROW FEES	5,000	5,000	5,000	
1,803	2,114	2,000	001-0000-341.80-00	COPIES, PLANS, ORD'S ETC	10,000	10,000	10,000	
43,897	20,782	21,000	001-0000-341.90-00	MISC SALES AND SRVCS	19,500	19,500	19,500	
21,527	16,797	17,500	001-0000-343.01-00	PLANNING FEES	80,000	80,000	80,000	
223,032	200,941	170,000	001-0000-351.10-00	COURT FINES/FORFEITURES	600	600	600	
667	300	600	001-0000-351.15-00	TOWING FINES & FEES	51,000	51,000	51,000	
82,766	82,088	78,000	001-0000-361.00-00	INTEREST REVENUES	8,000	8,000	8,000	
10,902	8,252	8,500	001-0000-363.50-00	PROPERTY RENTALS				
233,112	93,513	45,000	001-0000-369.00-00	OTHER MISC REVENUES	405,000	405,000	405,000	
414,885	431,392	405,000	001-0000-369.10-00	ENTERPRISE ZONE PAYMENTS	100,580	100,580	100,580	
80,391	102,229	91,435	001-0000-391.04-00	TRNSFR FROM LIBRARY FUND	225,148	225,148	225,148	
197,427	224,993	226,100	001-0000-391.05-00	TRNSFR FROM STREET FUND	-	-	-	
-	6,255	1,520	001-0000-391.18-00	TRNSFR FROM SPECIAL GRANTS FUND	10,000	10,000	10,000	
10,000	10,000	10,000	001-0000-391.36-00	TRNSFR FROM SPCL ASSESSMENTS FUND	-	-	-	
-	-	-	001-0000-391.37-00	TRNSFR FROM CAPITAL PROJECT FUND	463,192	463,192	463,192	
442,622	468,039	442,848	001-0000-391.51-00	TRNSFR FROM WATER UTILITY FUND	384,310	384,310	384,310	
334,914	384,594	368,072	001-0000-391.55-00	TRNSFR FROM WASTEWATER UTILITY	-	-	-	
-	501	-	001-0000-392.00-00	SALE OF FIXED ASSETS				
<b>11,999,041</b>	<b>13,077,427</b>	<b>13,562,600</b>	<b>TOTAL GENERAL FUND REVENUES</b>		<b>14,431,605</b>	<b>14,431,605</b>	<b>14,431,605</b>	



**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	Line Item Detail	FY2122 Adopted Budget
<b>GENERAL FUND 001</b>						
<b>REVENUES</b>						
3,303,094	4,146,620	3,897,201	001-0000-300.00-00	BEGINNING BALANCE		5,027,513
3,103,793	3,265,836	2,989,735	001-0000-311.10-00	PROPERTY TAXES-CURR		3,411,788
114,123	141,032	148,654	001-0000-311.15-00	PROPERTY TAXES-PRIOR		120,000
14,820	12,272	8,500	001-0000-311.19-00	UNSEGREGATED TAX INT		15,680
34,359	32,754	34,335	001-0000-318.10-00	SPRINT		34,220
35	351	220	001-0000-318.15-00	ELECTRIC LIGHT WAVE		300
24,735	29,996	26,500	001-0000-318.25-00	LIGHTSPEED NETWORK		32,500
109,271	108,816	109,000	001-0000-318.30-00	CHARTER COMMUNICATIONS		104,500
98,872	104,424	103,526	001-0000-318.40-00	THE DALLES DISPOSAL		104,000
824,988	673,223	624,916	001-0000-319.10-00	TRANSIENT ROOM TAX		742,488
274,996	224,408	351,603	001-0000-319.20-00	TRANSIENT ROOM TAX-PARKS		296,996
2,425	3,120	3,000	001-0000-320.10-00	LOCAL LIQUOR LICENSES		3,200
6,275	6,660	9,300	001-0000-320.20-00	BUILDING PERMITS		9,250
1,325	1,225	2,600	001-0000-320.30-00	SIGN PERMITS		1,200
4,294	4,636	4,560	001-0000-320.90-00	OTHER LICENSES		6,500
11,972	12,080	12,080	001-0000-330.00-00	WASCO CO - PLANNING SHARE		12,382
				1/2 of Senior Planner. 1215 Acres were intial UGA. 973 have been annexed out. 242 available		
6,444	11,774	8,500	001-0000-330-20-00	FINANCIAL SERVICES		28,000
				New Contracted Services		
				Mid Columbia Fire Department		
				Wasco County Parks and Recreation		
-	363	-	001-0000-331.00-00	FEDERAL REVENUES (Police Grant)		-
165,088	178,010	197,047	001-0000-334.10-00	STATE REV SHARING		184,695
				LOC Estimates FY21/22: Liquor Tax Estimate=18.51/20%=92.55X14%=\$12.96 Per Capita. \$12.96x14,845=192391.20 Less unanticipated 4% Collected	184,695	
4,592	11,399	500		DUII GRANTS		8,000
-	-	435,647	001-0000-334.70-00	STATE COVID GRANT		-
-	-	200,000	001-0000-334.90-00	STATE GRANT BUSINESS OREGON		-
161,655	245,681	200,000	001-0000-335.50-00	MARIJUANA TAX		238,000
				From LOC State Shared Revenue Estimates 2021- 1.27x14,845 Measure 110, will take a significant amount of this revenue	18,853	
				City's 3% Local Tax is	219,147	
16,879	16,131	16,747	001-0000-335.60-00	STATE CIGARETTE TAX		11,282
				From LOC State Shared Revenue Estimates 2020- .76x14,845	11,282	
244,769	261,452	293,288	001-0000-335.70-00	STATE LIQUOR TAXES		274,781
				From LOC State Shared Revenue Estimates 2021- 18.51x14,845 2020 was 19.79		
52,659	32,490	153,066	001-0000-337.10-00	URBAN RENEWAL		120,000
1,319,632	1,478,523	1,825,000	001-0000-337.60-00	PUD INTERGOVT		1,775,000
-	21,363	19,500	001-0000-337.80-00	QLIFE ROW FEES		25,000
1,803	2,114	2,000	001-0000-341.80-00	COPIES, PLANS, ORD'S ETC		5,000
43,897	20,782	21,000	001-0000-341.90-00	MISC SALES AND SRVCS		10,000
				This is where docking fees are 145 boats are scheduled. \$135.00 to \$15.00 to water fund, resale licenses, conduits fees		
21,527	16,797	17,500	001-0000-343.01-00	PLANNING FEES		19,500
223,032	200,941	170,000	001-0000-351.10-00	COURT FINES/FORFEITURES		80,000
667	300	600	001-0000-351.15-00	TOWING FINES & FEES		600
82,766	82,088	78,000	001-0000-361.00-00	INTEREST REVENUES		51,000
10,902	8,252	8,500	001-0000-363.50-00	PROPERTY RENTALS		8,000
233,112	93,513	45,000	001-0000-369.00-00	OTHER MISC REVENUES		82,000
				This where penalties come in for TRT, Saif and Cigna Refund/Dividend		

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

<b>FY18/19</b>	<b>FY19/20</b>	<b>FY20/21</b>		<b>Account</b>	<b>Line Item</b>	<b>FY2122</b>
<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Account Number</b>	<b>Description</b>	<b>Detail</b>	<b>Adopted Budget</b>
414,885	431,392	405,000	001-0000-369.10-00	ENTERPRISE ZONE PAYMENTS		405,000
80,391	102,229	91,435	001-0000-391.04-00	TRNSFR FROM LIBRARY FUND		100,580
197,427	224,993	226,100	001-0000-391.05-00	TRNSFR FROM STREET FUND		225,148
-	6,255	1,520	001-0000-391.18-00	TRNSFR FROM SPECIAL GRANTS FUND		-
10,000	10,000	10,000	001-0000-391.36-00	TRNSFR FROM SPCL ASSESSMENTS FUND		10,000
-	-	-	001-0000-391.37-00	TRNSFR FROM CAPITAL PROJECT FUND		-
442,622	468,039	442,848	001-0000-391.51-00	TRNSFR FROM WATER UTILITY FUND		463,192
334,914	384,594	368,072	001-0000-391.55-00	TRNSFR FROM WASTEWATER UTILITY		384,310
-	501	-	001-0000-392.00-00	SALE OF FIXED ASSETS		-
<b>11,999,041</b>	<b>13,077,427</b>	<b>13,562,600</b>	<b>TOTAL GENERAL FUND REVENUES</b>			<b>14,431,605</b>

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

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<b>Fund:</b>	<b>General (001)</b>
<b>Department:</b>	<b>City Council (0100)</b>
<b>Program:</b>	<b>Administration (000)</b>

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**Mission**

Establishing policies, visions, and goals to lead The Dalles into the future.

**Description**

The City Council is the governing body of the City of The Dalles. Its five voting members and the Mayor set the direction for the City, establishing policies and laws. Specific voter approved powers for the Council are contained in the City Charter, while Council’s policies are adopted by ordinance or resolution.

City Council is charged with the appointment of the City Manager, City Attorney and Municipal Judge. They adopt the annual budget and perform all other actions necessary to guide the government, while representing concerns of the citizens of The Dalles. The Dalles City Council positions are volunteer positions and are elected by the entire electorate of the City. The Mayor and Councilor at Large are elected for two-year terms and the remaining four positions are nominated from districts, serving staggered four-year terms.

**2021-22 Goals, Projects and Highlights**

- The City Council goals are listed in the performance benchmarking document. This year will include a focus on continued economic recovery from the COVID-19 pandemic and improved citizen outreach.

**2020-21 Accomplishments/Comments**

- Economic Recovery grant assistance for small business.
- Partnering to address seasonal shelter needs for homeless.
- Continued safety plan to reduce worker’s compensation premiums.
- Provided funding for street maintenance projects.

**Major Issues to be resolved in the next 5 years**

- Maintaining current General Fund services.
- Complete Dog River Pipeline project (estimated to be completed by end of 2022).

**2021-22 Budget Detail**

The City Council’s travel budget includes funding for the annual League of Oregon Cities (LOC) Conference and travel with the Community Outreach Team to participate in the official lobbying trips to Washington D.C. The Council’s membership and dues line item includes LOC, MCEDD, National League of Cities, Oregon Mayors Association, and Chamber of Commerce. The FY 21/22 budget also includes funds for economic recovery grants and City Council stipends.

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	FY21/22 Proposed Budget	FY21/22 Approved Budget	FY21/22 Adopted Budget	
			<b>CITY COUNCIL</b>					
-	-	-	001-0100-000.11-00	STIPENDS	8,400	8,400	8,400	
-	-	-	001-0100-000.22-00	FICA	643	643	643	
-	-	-	<b>TOTAL PERSONNEL SERVICE</b>				<b>9,043</b>	<b>9,043</b>
-	-	-	<b>Total Full-Time Equivalent (FTE)</b>					
93,664	78,157	82,500	001-0100-000.31-10	CONTRACTUAL SERVICES	115,000	115,000	155,000	
5,844	8,224	15,000	001-0100-000.31-60	LABOR NEGOTIATIONS	15,000	15,000	15,000	
38,550	32,900	38,600	001-0100-000.32-10	AUDITING SERVICES	39,900	39,900	39,900	
-	-	-	001-0100-000.39-00	OTHER CONTRACTUAL SVCS	-	-	-	
-	-	611,724	001-0100-000.40-10	ECONOMIC RECOVERY	250,000	250,000	250,000	
20,100	17,080	21,000	001-0100-000.58-10	TRAVEL, FOOD & LODGING	26,000	26,000	26,000	
2,205	2,314	2,000	001-0100-000.58-50	TRAINING AND CONFERENCES	2,000	2,000	2,000	
-	-	15,000	001-0100-000.58-60	WORKSHOPS	15,000	15,000	15,000	
20,167	21,312	22,500	001-0100-000.58-70	MEMBERSHIPS/DUES/SUBSCRIP	23,000	23,000	23,000	
176	365	500	001-0100-000.60-10	OFFICE SUPPLIES	500	500	500	
76,706	32,427	70,000	001-0100-000.60-50	SAFETY SUPPLIES/EQUIP	70,000	70,000	70,000	
1,656	2,641	2,500	001-0100-000.69-50	MISCELLANEOUS EXPENSES	9,000	9,000	9,000	
-	-	1,200	001-0100-000.69-80	ASSETS < \$5000	3,200	3,200	3,200	
<b>259,068</b>	<b>195,421</b>	<b>882,524</b>	<b>TOTAL MATERIALS &amp; SERVICES</b>				<b>568,600</b>	<b>568,600</b>
<b>259,068</b>	<b>195,421</b>	<b>882,524</b>	<b>TOTAL CITY COUNCIL DEPARTMENT</b>				<b>577,643</b>	<b>617,643</b>

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	Line Item Detail	FY21/22 Adpoted Budget
<b>GENERAL FUND 001</b>						
<b>CITY COUNCIL</b>						
-	-	-	001-0100-000.11-00	STIPENDS		8,400
-	-	-	001-0100-000.22-00	FICA		643
-	-	-	<b>TOTAL PERSONNEL SERVICE</b>			<b>9,043</b>
-	-	-	<b>Total Full-Time Equivalent (FTE)</b>			<b>-</b>
93,664	78,157	82,500	001-0100-000.31-10	CONTRACTUAL SERVICES		155,000
				MCEDD - LINK + shelter	30,000	
				Sister City Program Non-Profit	5,000	
				Youth Think	15,000	
				Fort Dalles Displays (fireworks and murals)	25,000	
				Walldogs Event Sponsorship	15,000	
				Feasibility Study for PUD Underground	40,000	
				Beautification/Arts	25,000	
5,844	8,224	15,000	001-0100-000.31-60	LABOR NEGOTIATIONS		15,000
				1) Police Association Contract expires 06/30/22	15,000	
				2) SEIU contract expires 06/30/23		
38,550	32,900	38,600	001-0100-000.32-10	AUDITING SERVICES		39,900
				Marina & Co. has been our auditing services for years. The contract has ended and it has gone out for RFP	39,900	
-	-	-	001-0100-000.39-00	OTHER CONTRACTUAL SVCS		-
				Special Services the CC may desire to retain. No need currently identified.		
		611,724	001-0100-000.40-10	ECONOMIC RECOVERY		250,000
				New line item for to help the community for emergency services	250,000	
20,100	17,080	21,000	001-0100-000.58-10	TRAVEL, FOOD & LODGING		26,000
				Local events	3,000	
				Council meals & functions	8,000	
				CC attendance at Annual LOC Convention & other official meetings	5,000	
				Community Outreach City members for official trips to Washington, D.C. to lobby	5,000	
				Delegate for official Sister City visit (1)	5,000	
2,205	2,314	2,000	001-0100-000.58-50	TRAINING AND CONFERENCES		2,000
-	-	15,000	001-0100-000.58-60	WORKSHOPS		15,000
20,167	21,312	22,500	001-0100-000.58-70	MEMBERSHIPS/DUES/SUBSCRIP		23,000
				LOC	11,000	
				MCEDD	8,400	
				OR Mayor's Association	150	
				Chamber of Commerce	600	
				National League of Cities	1,600	
				Miscellaneous	1,250	
176	365	500	001-0100-000.60-10	OFFICE SUPPLIES		500
				Most items covered by CM or City Clerk's office. This line item is for special items.		
76,706	32,427	70,000	001-0100-000.60-50	SAFETY SUPPLIES/EQUIP		70,000
				FY15/16 Council directed all SAIF Dividends & Refunds to be allocated to this line item to use for safety programs and items as approved by the City Council		
1,656	2,641	2,500	001-0100-000.69-50	MISCELLANEOUS EXPENSES		9,000
				Dignitary Gifts	2,000	
				Miscellaneous and recruitment expenses	7,000	
-	-	1,200	001-0100-000.69-80	ASSETS < \$5000		3,200
				Council Ipads x2	1,200	
				Mayor Laptop	2,000	
<b>259,068</b>	<b>195,421</b>	<b>882,524</b>	<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>608,600</b>
<b>259,068</b>	<b>195,421</b>	<b>882,524</b>	<b>TOTAL CITY COUNCIL DEPARTMENT</b>			<b>617,643</b>

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

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<b>Fund:</b>	<b>General (001)</b>	
<b>Department:</b>	<b>City Clerk (0200)</b>	<b>Number of Employees: 1.0</b>
<b>Program:</b>	<b>Administration (000)</b>	

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**Mission**

The City Clerk’s role in municipal government is to support the administration, City Council, and citizenry, by providing timely, accurate information, keeping an orderly accounting of the City’s records and preserving the municipality’s history.

**Description**

The City Clerk Department is a vital communication link between local government and its citizens. The City Clerk’s office provides a wide range of services, including support to the Mayor, City Council, City Manager, City departments, other local governing bodies, and citizens, without exception.

Some major administrative services performed by the department include: Clerk of the City Council, Records Manager, Elections Officer, analyst to the City Manager, Information Officer, Public Records Request Clerk, interpretation of public records and meetings law, Website and Social Media coordination. The City Clerk oversees the Technology Department.

The City Clerk Department will continue to provide support services and any additional services needed to assist with local government functions, while remaining approachable, accessible, and responsive.

**2021-22 Goals, Projects and Highlights**

- Prepare RFP and facilitate new website, implementing “how to page”; ease of use.
- Continue research of appropriate document work flow system/program citywide.
- Continue work on Standard Operating Procedure Manual for City Clerk’s Office.
- Work on succession planning for IT Department.
- Updating Council Chamber to include Traffic Court needs.

**2020-21 Accomplishments**

- Worked on the JIC for Emergency Command during the COVID-19 pandemic.
- Teleconferencing installation in the City Hall Conference Room; Council Chamber; and Public Works Conference room. Including new sound system for Council Chamber.
- Implemented Zoom as virtual meeting platform.
- Facilitated process for Virtual Bid Openings.
- Researching new website – developing needs list and costs for City Manager consideration FY21-22.
- Streamlining various public requests systems and policies – research tracking program that is compatible with other software currently in use.
- Coordination with Finance Director to merge Council Chamber with Traffic Court.

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	FY21/22 Proposed Budget	FY21/22 Approved Budget	FY21/22 Adopted Budget	
			<b>CITY CLERK</b>					
87,051	91,455	95,141	001-0200-000.11-00	REGULAR SALARIES	101,934	101,934	101,934	
-	-	-	001-0200-000.12-00	PART TIME/TEMP SALARIES	-	-	-	
18,681	19,236	20,629	001-0200-000.21-10	MEDICAL INSURANCE	21,153	21,153	21,153	
567	564	618	001-0200-000.21-20	L-T DISABILITY INSURANCE	663	663	663	
44	44	50	001-0200-000.21-30	LIFE INSURANCE	50	50	50	
160	130	153	001-0200-000.21-40	WORKERS COMP INSURANCE	145	145	145	
6,591	6,924	7,278	001-0200-000.22-00	FICA	7,798	7,798	7,798	
11,849	12,444	12,844	001-0200-000.23-00	RETIREMENT CONTRIBUTIONS	13,761	13,761	13,761	
5,047	5,302	5,489	001-0200-000.28-00	VEBA CONTRIBUTIONS	5,881	5,881	5,881	
-	-	-	001-0200-000.29-00	OTHER EMPLOYEE BENEFITS	-	-	-	
<b>129,990</b>	<b>136,098</b>	<b>142,202</b>	<b>TOTAL PERSONNEL SERVICE</b>		<b>151,385</b>	<b>151,385</b>	<b>151,385</b>	
<b>1.0</b>	<b>1.0</b>	<b>1.0</b>		<b>Total Full-Time Equivalent (FTE)</b>	<b>1.0</b>	<b>1.0</b>	<b>1.0</b>	
8,585	15,059	18,600	001-0200-000.31-10	CONTRACTUAL SERVICES	18,600	18,600	18,600	
499	-	-	001-0200-000.43-40	OFFICE EQUIPMENT	-	-	-	
1	18	100	001-0200-000.53-20	POSTAGE	100	100	100	
1,407	1,206	1,285	001-0200-000.53-30	TELEPHONE	1,285	1,285	1,285	
723	581	-	001-0200-000.58-10	TRAVEL, FOOD & LODGING	500	500	500	
485	500	-	001-0200-000.58-50	TRAINING AND CONFERENCES	500	500	500	
110	255	300	001-0200-000.58-70	MEMBERSHIPS/DUES/SUBS	300	300	300	
75	276	600	001-0200-000.60-10	OFFICE SUPPLIES	300	300	300	
-	-	100	001-0200-000.64-10	BOOKS AND PERIODICALS	100	100	100	
105	300	500	001-0200-000.69-50	MISCELLANEOUS EXPENSES	500	500	500	
-	1,943	2,500	001-0200-000.69-80	ASSETS < \$5000	-	-	-	
<b>11,991</b>	<b>20,138</b>	<b>23,985</b>	<b>TOTAL MATERIALS AND SERVICES</b>		<b>22,185</b>	<b>22,185</b>	<b>22,185</b>	
<b>141,980</b>	<b>156,236</b>	<b>166,187</b>	<b>TOTAL CITY CLERK DEPARTMENT</b>		<b>173,570</b>	<b>173,570</b>	<b>173,570</b>	

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	Line Item Detail	FY21/22 Adopted Budget
<b>GENERAL FUND 001</b>						
<b>CITY CLERK</b>						
87,051	91,455	95,141	001-0200-000.11-00	REGULAR SALARIES		101,934
-	-	-	001-0200-000.12-00	PART TIME/TEMP SALARIES		-
18,681	19,236	20,629	001-0200-000.21-10	MEDICAL INSURANCE		21,153
567	564	618	001-0200-000.21-20	L-T DISABILITY INSURANCE		663
44	44	50	001-0200-000.21-30	LIFE INSURANCE		50
160	130	153	001-0200-000.21-40	WORKERS COMP INSURANCE		145
6,591	6,924	7,278	001-0200-000.22-00	FICA		7,798
11,849	12,444	12,844	001-0200-000.23-00	RETIREMENT CONTRIBUTIONS		13,761
5,047	5,302	5,489	001-0200-000.28-00	VEBA CONTRIBUTIONS		5,881
-	-	-	001-0200-000.29-00	OTHER EMPLOYEE BENEFITS		-
<b>129,990</b>	<b>136,098</b>	<b>142,202</b>	<b>TOTAL PERSONNEL SERVICE</b>			<b>151,385</b>
<b>1.0</b>	<b>1.0</b>	<b>1.0</b>	Total Full-Time Equivalent (FTE)			<b>1.0</b>
8,585	15,059	18,600	001-0200-000.31-10	CONTRACTUAL SERVICES		18,600
				Internet, codification program (annually) increased due to LUDO amends \$6000 code supplments/web service Records Mang. Program (annually) ArchiveSocial *PD/City (annually) Open Media (Live Streaming)// AV Service Contract (telcom conf rms)		
499	-	-	001-0200-000.43-40	OFFICE EQUIPMENT		-
				Pays for Maintenance of Clerk's Index Program - cancelled maintenance		
1	18	100	001-0200-000.53-20	POSTAGE		100
1,407	1,206	1,285	001-0200-000.53-30	TELEPHONE		1,285
				Gorge.Net Cell Phone Allowance @ \$60/ month		
723	581	-	001-0200-000.58-10	TRAVEL, FOOD & LODGING		500
				OAMR Annual Conference OAMRR mid-year Academy Board Meetings Sister City Trip		
485	500	-	001-0200-000.58-50	TRAINING AND CONFERENCES		500
				Registration for OAMR Annual Conference, OAMR mid-year Academy, IIMC Classes, athenian dialog		
110	255	300	001-0200-000.58-70	MEMBERSHIPS/DUES/SUBS		300
				OAMR, IIMC		
75	276	600	001-0200-000.60-10	OFFICE SUPPLIES - Acrobat Upgrade		300
-	-	100	001-0200-000.64-10	BOOKS AND PERIODICALS		100
105	300	500	001-0200-000.69-50	MISCELLANEOUS EXPENSES		500
-	1,943	2,500	001-0200-000.69-80	ASSETS < \$5000		-
				Desktop replacement		
<b>11,991</b>	<b>20,138</b>	<b>23,985</b>	<b>TOTAL MATERIALS AND SERVICES</b>			<b>22,185</b>
<b>141,980</b>	<b>156,236</b>	<b>166,187</b>	<b>TOTAL CITY CLERK DEPARTMENT</b>			<b>173,570</b>



**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

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<b>Fund:</b>	<b>General (001)</b>	
<b>Department:</b>	<b>City Manager (0300)</b>	<b>Number of Employees: 1.0</b>
<b>Program:</b>	<b>Administration (000)</b>	

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**Mission**

Provide leadership in implementing Council policies and services.

**Description**

The City Manager’s position plays a unique role in assisting the democratic processes of our representative local government. Guided by the vision and goals of the City Council, it is the City Manager’s charge to accomplish the policies set out by the Council. Often, this is performed by facilitating public processes, hearing and responding to the issues concerning citizens, offering alternative solutions, representing the position of the governing body, and offering education regarding the provision of public services and infrastructure.

The City Manager guides and shapes the organization in response to the leadership of the City Council and in accordance with sound management practices. The City Charter provides that this position is the administrative head of city government, specifically mentioning personnel administration and the supervision of public utilities and property.

**2021-22 Goals, Projects and Highlights**

- Continue to implement programs and projects defined by City Council.
- Continue to partner on homeless issues.
- Work and partner on affordable housing issues.
- Continue building relationships with governmental and other partners.
- Continue to assist with economic recovery from COVID 19 pandemic.
- Make improvements with citizen outreach efforts.
- Continue to work toward providing underground utilities for the downtown area.

**2020-21 Accomplishments**

- Continued relations with governmental partners.
- Improved communications with City Council, staff, citizens, and community partners.
- Implemented small business economic recovery grant processes.
- Lead and managed pandemic operations of the City, served on Emergency Operations Team.
- Continued improvements in employee safety programs and committees.
- Worked with partners to establish a seasonal shelter site for homeless population.

**Major Issues to be Resolved in the Next 5 Years**

- The issues identified under the Performance Benchmarking Plan.
- Continue information flow to and communication with City Council.

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	FY21/22 Proposed Budget	FY21/22 Approved Budget	FY21/22 Adopted Budget	
			<b>CITY MANAGER</b>					
187,410	164,210	142,309	001-0300-000.11-00	REGULAR SALARIES	171,929	171,929	171,929	
-	-	-	001-0300-000.12-00	PARTTIME/TEMP SALARIES	-	-	-	
-	-	-	001-0300-000.13-00	OVERTIME SALARIES	-	-	-	
42,655	29,397	20,629	001-0300-000.21-10	MEDICAL INSURANCE	21,153	21,153	21,153	
991	749	911	001-0300-000.21-20	L-T DISABILITY INSURANCE	962	962	962	
99	70	50	001-0300-000.21-30	LIFE INSURANCE	50	50	50	
1,393	1,035	329	001-0300-000.21-40	WORKERS COMP INSURANCE	306	306	306	
13,755	12,158	10,887	001-0300-000.22-00	FICA	13,153	13,153	13,153	
29,810	26,392	24,193	001-0300-000.23-00	RETIREMENT CONTRIBUTIONS	25,544	25,544	25,544	
9,323	9,792	9,852	001-0300-000.28-00	VEBA CONTRIBUTIONS	10,402	10,402	10,402	
70	70	-	001-0300-000.29-00	OTHER EMPLOYEE BENEFITS	-	-	-	
<b>285,507</b>	<b>243,873</b>	<b>209,160</b>	<b>TOTAL PERSONNEL SERVICE</b>		<b>243,499</b>	<b>243,499</b>	<b>243,499</b>	
<b>2.0</b>	<b>1.0</b>	<b>1.0</b>		<b>Total Full-Time Equivalent (FTE)</b>	<b>1.0</b>	<b>1.0</b>	<b>1.0</b>	
50,736	781	714	001-0300-000.31-10	CONTRACTUAL SERVICES	714	714	714	
4,215	3,888	5,000	001-0300-000.43-40	OFFICE EQUIPMENT	5,000	5,000	5,000	
184	232	200	001-0300-000.53-20	POSTAGE	200	200	200	
2,187	1,622	1,500	001-0300-000.53-30	TELEPHONE	1,520	1,520	1,520	
1,680	556	2,400	001-0300-000.58-10	TRAVEL, FOOD & LODGING	4,000	4,000	4,000	
482	27	700	001-0300-000.58-50	TRAINING AND CONFERENCES	700	700	700	
422	403	1,800	001-0300-000.58-70	MEMBERSHIPS/DUES/SUBS	1,800	1,800	1,800	
4,092	2,099	4,500	001-0300-000.60-10	OFFICE SUPPLIES	4,500	4,500	4,500	
-	-	-	001-0300-000.64-10	BOOKS AND PERIODICALS	-	-	-	
628	835	1,500	001-0300-000.69-50	MISCELLANEOUS EXPENSES	1,500	1,500	1,500	
2,367	2,089	-	001-0300-000.69-80	ASSETS < \$5000	-	-	-	
<b>66,991</b>	<b>12,533</b>	<b>18,314</b>	<b>TOTAL MATERIALS AND SERVICES</b>		<b>19,934</b>	<b>19,934</b>	<b>19,934</b>	
<b>352,498</b>	<b>256,406</b>	<b>227,474</b>	<b>TOTAL CITY MANAGER</b>		<b>263,433</b>	<b>263,433</b>	<b>263,433</b>	

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	Line Item Detail	FY21/22 Adopted Budget
<b>GENERAL FUND 001</b>						
<b>CITY MANAGER</b>						
187,410	164,210	142,309	001-0300-000.11-00	REGULAR SALARIES		171,929
-	-	-	001-0300-000.12-00	PARTTIME/TEMP SALARIES		-
-	-	-	001-0300-000.13-00	OVERTIME SALARIES		-
42,655	29,397	20,629	001-0300-000.21-10	MEDICAL INSURANCE		21,153
991	749	911	001-0300-000.21-20	L-T DISABILITY INSURANCE		962
99	70	50	001-0300-000.21-30	LIFE INSURANCE		50
1,393	1,035	329	001-0300-000.21-40	WORKERS COMP INSURANCE		306
13,755	12,158	10,887	001-0300-000.22-00	FICA		13,153
29,810	26,392	24,193	001-0300-000.23-00	RETIREMENT CONTRIBUTIONS		25,544
9,323	9,792	9,852	001-0300-000.28-00	VEBA CONTRIBUTIONS		10,402
70	70	-	001-0300-000.29-00	OTHER EMPLOYEE BENEFITS		-
<b>285,507</b>	<b>243,873</b>	<b>209,160</b>	<b>TOTAL PERSONNEL SERVICE</b>			<b>243,499</b>
<b>2.0</b>	<b>1.0</b>	<b>1.0</b>	<b>Total Full Time Equivalent (FTE)</b>			<b>1.0</b>
50,736	781	714	001-0300-000.31-10	CONTRACTUAL SERVICES		714
				Internet connectivity provided by SawNet at \$4.49 per station per month		
				Shred it		
4,215	3,888	5,000	001-0300-000.43-40	OFFICE EQUIPMENT		5,000
				Primary copier at City Hall - use history to budget		
184	232	200	001-0300-000.53-20	POSTAGE		200
2,187	1,622	1,500	001-0300-000.53-30	TELEPHONE		1,520
				Gorge.Net service for CM phone, Exec Secretery Phone & 1 Fax line.		
1,680	556	2,400	001-0300-000.58-10	TRAVEL, FOOD & LODGING		4,000
				League of Oregon Cities	900	
				Sister City official delegation	1,600	
				Misc Luncheons	500	
				Misc	1,000	
482	27	700	001-0300-000.58-50	TRAINING AND CONFERENCES		700
				LOC Conference	700	
422	403	1,800	001-0300-000.58-70	MEMBERSHIPS/DUES/SUBS		1,800
				ICMA		
				Oregon City / County Managers		
				Chronicle		
4,092	2,099	4,500	001-0300-000.60-10	OFFICE SUPPLIES		4,500
				All copier supplies for City Hall - bulk buying		
				Copier paper - 80 boxes @ \$40 / box =		
				Misc Office Supplies _ use history		
628	835	1,500	001-0300-000.69-50	MISCELLANEOUS EXPENSES		1,500
				Drinking water & other misc items		
2,367	2,089	-	001-0300-000.69-80	ASSETS < \$5000		-
				For durable goods lasting more than one year, but costing less than \$5,000, such as chairs, calculators, etc. 19/20: laptop for Assistant; bookshelves for City Manager		
<b>66,991</b>	<b>12,533</b>	<b>18,314</b>	<b>TOTAL MATERIALS AND SERVICES</b>			<b>19,934</b>
<b>352,498</b>	<b>256,406</b>	<b>227,474</b>	<b>SUB-TOTAL CITY MANAGER</b>			<b>263,433</b>

**City of The Dalles, Oregon  
Fiscal Year 2021-22 Adopted Budget**

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<b>Fund:</b>	<b>General (001)</b>		
<b>Department:</b>	<b>Legal (0700)</b>	<b>Number of Employees:</b>	<b>0</b>
<b>Program:</b>	<b>Legal (000)</b>	<b>Legal:</b>	<b>0</b>

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**Mission**

The Legal Department’s mission is to provide legal services to City Council, staff members, commissions, agencies, and citizens, when appropriate, in a prompt and efficient manner.

**Description:**

The Legal Department provides services to all departments and personnel of the City, various agencies and commissions of the City, City Council members, and the general public. These services include performing legal research and providing opinions, drafting resolutions and ordinances, supervising the prosecution of defendants in Municipal and Circuit Court, and representing the City in a variety of civil litigation, including administrative hearings and land use proceedings. These services also include attending meetings of the City Council and Planning Commission, and other City commissions when necessary, drafting a variety of legal documents, reviewing current legislation and court decisions, and investigating citizens’ concerns and complaints.

**2021-22 Goals, Projects and Highlights**

- Work with Judicial Department to continue to close out criminal violations and misdemeanors.
- Continue to work with retained legal counsel in representing the City in the litigation filed by Gorge Aviation Services against the City and Klickitat County.

**2020-21 Accomplishments/Comments**

- Transitioned process of the retirement of personnel in Legal Department to outside Legal Council.

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	FY21/22 Proposed Budget	FY21/22 Approved Budget	FY21/22 Adopted Budget
				<b>LEGAL</b>			
161,647	132,305	-	001-0700-000.11-00	REGULAR SALARIES	-	-	-
18,805	16,741	-	001-0700-000.12-00	PARTTIME/TEMP SALARIES	-	-	-
339	1	-	001-0700-000.13-00	OVERTIME SALARIES	-	-	-
28,245	22,472	-	001-0700-000.21-10	MEDICAL INSURANCE	-	-	-
895	1,158	-	001-0700-000.21-20	L-T DISABILITY INSURANCE	-	-	-
94	60	-	001-0700-000.21-30	LIFE INSURANCE	-	-	-
356	260	-	001-0700-000.21-40	WORKERS COMP INSURANCE	-	-	-
13,763	11,354	-	001-0700-000.22-00	FICA	-	-	-
15,077	15,163	-	001-0700-000.23-00	RETIREMENT CONTRIBUTIONS	-	-	-
-	-	-	001-0700-000.28-00	VEBA CONTRIBUTIONS	-	-	-
-	-	-	001-0700-000.29-00	OTHER EMPLOYEE BENEFITS	-	-	-
<b>239,219</b>	<b>199,516</b>	<b>-</b>	<b>TOTAL PERSONNEL SERVICE</b>		<b>-</b>	<b>-</b>	<b>-</b>
<b>2.5</b>	<b>2.0</b>			<b>Total Full-Time Equivalent (FTE)</b>			
35,818	147,945	237,054	001-0700-000.31-10	CONTRACTUAL SERVICES	249,054	249,054	249,054
561	1,245	2,000	001-0700-000.32-20	SPECIAL LEGAL SERVICES	2,000	2,000	2,000
-	-	-	001-0700-000.43-40	OFFICE EQUIPMENT	-	-	-
6	-	-	001-0700-000.50-10	CRIME VICTIMS ASSISTANCE	-	-	-
334	96	300	001-0700-000.53-20	POSTAGE	300	300	300
2,872	2,150	600	001-0700-000.53-30	TELEPHONE	-	-	-
742	545	1,440	001-0700-000.58-10	TRAVEL, FOOD & LODGING	1,400	1,400	1,400
386	409	1,050	001-0700-000.58-50	TRAINING AND CONFERENCES	1,050	1,050	1,050
1,300	1,183	-	001-0700-000.58-70	MEMBERSHIPS/DUES/SUBS	-	-	-
1,731	767	200	001-0700-000.60-10	OFFICE SUPPLIES	-	-	-
23,354	18,114	-	001-0700-000.64-10	BOOKS AND PERIODICALS	-	-	-
-	-	-	001-0700-000.69-50	MISCELLANEOUS EXPENSES	-	-	-
-	2,059	-	001-0700-000.69-80	ASSETS < \$5000	-	-	-
<b>67,103</b>	<b>174,514</b>	<b>242,644</b>	<b>TOTAL MATERIALS AND SERVICES</b>		<b>253,804</b>	<b>253,804</b>	<b>253,804</b>
<b>306,323</b>	<b>374,029</b>	<b>242,644</b>	<b>SUB-TOTAL LEGAL</b>		<b>253,804</b>	<b>253,804</b>	<b>253,804</b>

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	Line Item Detail	FY21/22 Adopted Budget
<b>GENERAL FUND 001</b>						
<b>LEGAL</b>						
161,647	132,305	-	001-0700-000.11-00	REGULAR SALARIES		-
18,805	16,741	-	001-0700-000.12-00	PARTTIME/TEMP SALARIES		-
339	1	-	001-0700-000.13-00	OVERTIME SALARIES		-
28,245	22,472	-	001-0700-000.21-10	MEDICAL INSURANCE		-
895	1,158	-	001-0700-000.21-20	L-T DISABILITY INSURANCE		-
94	60	-	001-0700-000.21-30	LIFE INSURANCE		-
356	260	-	001-0700-000.21-40	WORKERS COMP INSURANCE		-
13,763	11,354	-	001-0700-000.22-00	FICA		-
15,077	15,163	-	001-0700-000.23-00	RETIREMENT CONTRIBUTIONS		-
-	-	-	001-0700-000.28-00	VEBA CONTRIBUTIONS		-
-	-	-	001-0700-000.29-00	OTHER EMPLOYEE BENEFITS		-
<b>239,219</b>	<b>199,516</b>	-	<b>TOTAL PERSONNEL SERVICE</b>			-
<b>2.5</b>	<b>2.0</b>	-	<b>Total Full Time Equivalent (FTE)</b>			-
35,818	147,945	237,054	001-0700-000.31-10	CONTRACTUAL SERVICES		249,054
				Internet access for one terminal @ \$4.50 per month each	54	
				Contracted Legal Services	189,000	
				Outside legal counsel or consultants	60,000	
561	1,245	2,000	001-0700-000.32-20	SPECIAL LEGAL SERVICES		2,000
				Deed recordings, publication of legal notices, etc.		
-	-	-	001-0700-000.43-40	OFFICE EQUIPMENT		-
6	-	-	001-0700-000.50-10	CRIME VICTIMS ASSISTANCE		-
				Crime Victim Advocate conference on access to criminal history, motor vehicle, & driver's license records		
334	96	300	001-0700-000.53-20	POSTAGE		300
2,872	2,150	600	001-0700-000.53-30	TELEPHONE		-
				Gorge.net Telephone system		
742	545	1,440	001-0700-000.58-10	TRAVEL, FOOD & LODGING		1,400
				Mid-Columbia Bar Association Dinners		
				Government Law CLE lodging		
				Government Law CLE mileage		
				OCAA CLE lodging		
				OCAA CLE mileage		
				LOC - mileage		
				Miscellaneous meals & mileage		
386	409	1,050	001-0700-000.58-50	TRAINING AND CONFERENCES		1,050
				LOC Conference		
				Government Law Section Mid-Year CLE		
				OCAA Annual CLE		
				Other CLE seminars		
				CJIS conference		
1,300	1,183	-	001-0700-000.58-70	MEMBERSHIPS/DUES/SUBS		-
1,731	767	200	001-0700-000.60-10	OFFICE SUPPLIES		-
23,354	18,114	-	001-0700-000.64-10	BOOKS AND PERIODICALS		-
-	-	-	001-0700-000.69-50	MISCELLANEOUS EXPENSES		-
-	2,059	-	001-0700-000.69-80	ASSETS < \$5000		-
<b>67,103</b>	<b>174,514</b>	<b>242,644</b>	<b>TOTAL MATERIALS AND SERVICES</b>			<b>253,804</b>
<b>306,323</b>	<b>374,029</b>	<b>242,644</b>	<b>SUB-TOTAL LEGAL</b>			<b>253,804</b>

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	FY21/22 Proposed Budget	FY21/22 Approved Budget	FY21/22 Adopted Budget
				<b>JUDICIAL</b>			
45,494	21,084	-	001-0750-000.11-00	REGULAR SALARIES	-	-	-
28,962	26,540	-	001-0750-000.12-00	PARTTIME/TEMP SALARIES	-	-	-
1,338	-	-	001-0750-000.13-00	OVERTIME SALARIES	-	-	-
428	1,054	-	001-0750-000.14-00	BILINGUAL INCENTIVE PAY 5%	-	-	-
14,847	4,907	-	001-0750-000.21-10	MEDICAL INSURANCE	-	-	-
229	142	-	001-0750-000.21-20	L-T DISABILITY INSURANCE	-	-	-
37	25	-	001-0750-000.21-30	LIFE INSURANCE	-	-	-
608	447	-	001-0750-000.21-40	WORKERS COMP INSURANCE	-	-	-
5,906	3,731	-	001-0750-000.22-00	FICA	-	-	-
5,104	2,261	-	001-0750-000.23-00	RETIREMENT CONTRIBUTIONS	-	-	-
924	-	-	001-0750-000.28-00	VEBA CONTRIBUTIONS	-	-	-
<b>103,879</b>	<b>60,191</b>	<b>-</b>	<b>TOTAL PERSONNEL SERVICE</b>		<b>-</b>	<b>-</b>	<b>-</b>
<b>1.5</b>	<b>2.0</b>			<b>Total Full-Time Equivalent (FTE)</b>			
7,796	84,819	-	001-0750-000.31-10	CONTRACTUAL SERVICES	-	-	-
-	-	-	001-0750-000.31-30	PRISONER MEDICAL SVCS	-	-	-
120	120	-	001-0750-000.31-85	WITNESS/JURY FEES	-	-	-
-	-	-	001-0750-000.31-90	PROSECUTING ATTORNEY	-	-	-
44,055	8,971	-	001-0750-000.32-30	COURT APPT ATTORNEY FEES	-	-	-
1,560	100	-	001-0750-000.33-15	INTERPRETOR FEES	-	-	-
1,865	874	-	001-0750-000.53-20	POSTAGE	-	-	-
400	490	-	001-0750-000.53-30	TELEPHONE	-	-	-
1,146	544	-	001-0750-000.58-10	TRAVEL, FOOD & LODGING	-	-	-
375	250	-	001-0750-000.58-50	TRAINING AND CONFERENCES	-	-	-
250	-	-	001-0750-000.58-70	MEMBERSHIPS/DUES/SUBS	-	-	-
1,544	180	-	001-0750-000.60-10	OFFICE SUPPLIES	-	-	-
14	-	-	001-0750-000.64-10	BOOKS AND PERIODICALS	-	-	-
-	-	-	001-0750-000.69-50	MISCELLANEOUS EXPENSES	-	-	-
-	-	-	001-0750-000.69-70	CASH SHORT/LONG	-	-	-
-	-	-	001-0750-000.69-80	ASSETS < \$5000	-	-	-
<b>59,125</b>	<b>96,349</b>	<b>-</b>	<b>TOTAL MATERIALS AND SERVICES</b>		<b>-</b>	<b>-</b>	<b>-</b>
<b>163,004</b>	<b>156,540</b>	<b>-</b>	<b>SUB-TOTAL JUDICIAL</b>		<b>-</b>	<b>-</b>	<b>-</b>
<b>469,326</b>	<b>530,569</b>	<b>242,644</b>	<b>TOTAL LEGAL &amp; JUDICIAL DEPARTMENT</b>		<b>253,804</b>	<b>253,804</b>	<b>253,804</b>

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	Line Item Detail	FY21/22 Adopted Budget
<b>JUDICIAL</b>						
45,494	21,084	-	001-0750-000.11-00	REGULAR SALARIES		-
28,962	26,540	-	001-0750-000.12-00	PARTTIME/TEMP SALARIES		-
1,338	-	-	001-0750-000.13-00	OVERTIME SALARIES		-
428	1,054	-	001-0750-000.14-00	BILINGUAL INCENTIVE PAY 5%		-
14,847	4,907	-	001-0750-000.21-10	MEDICAL INSURANCE		-
229	142	-	001-0750-000.21-20	L-T DISABILITY INSURANCE		-
37	25	-	001-0750-000.21-30	LIFE INSURANCE		-
608	447	-	001-0750-000.21-40	WORKERS COMP INSURANCE		-
5,906	3,731	-	001-0750-000.22-00	FICA		-
5,104	2,261	-	001-0750-000.23-00	RETIREMENT CONTRIBUTIONS		-
924	-	-	001-0750-000.28-00	VEBA CONTRIBUTIONS		-
<b>103,879</b>	<b>60,191</b>	-	<b>TOTAL PERSONNEL SERVICE</b>			-
<b>1.5</b>	<b>2.0</b>		<b>Total Full-Time Equivalent (FTE)</b>			
7,796	84,819	-	001-0750-000.31-10	CONTRACTUAL SERVICES		-
		-		Contractual Service		
		-		Internet Services for Court Clerk station @		
		-		Western Collections for delinquent account		
		-		DMV account for registration checks		
-	-	-	001-0750-000.31-30	PRISONER MEDICAL SVCS		-
		-		Medical expenses incurred for Muni Court		
120	120	-	001-0750-000.31-85	WITNESS/JURY FEES		-
		-		Pmts to witnesses & jurors in muni court		
-	-	-	001-0750-000.31-90	PROSECUTING ATTORNEY		-
		-		Part-time prosecutor for muni court,		
44,055	8,971	-	001-0750-000.32-30	COURT APPT ATTORNEY FEES		-
		-		Cost of providing attorneys for criminal		
1,560	100	-	001-0750-000.33-15	INTERPRETOR FEES		-
		-		Cost of providing an interpreter for person		
1,865	874	-	001-0750-000.53-20	POSTAGE		-
		-		Includes costs of quarterly mass mailings to		
400	490	-	001-0750-000.53-30	TELEPHONE		-
1,146	544	-	001-0750-000.58-10	TRAVEL, FOOD & LODGING		-
		-		Attendance at OR Municipal Judges for		
		-		OWACA Conference		
375	250	-	001-0750-000.58-50	TRAINING AND CONFERENCES		-
		-		Two (2) registrations for the Municipal		
		-		Conference sponsored by ODOT & other		
		-		OWACA Conference		
250	-	-	001-0750-000.58-70	MEMBERSHIPS/DUES/SUBS		-
		-		Two (2) memberships in the Municipal		
		-		Court Clerk Membership in Municipal		
1,544	180	-	001-0750-000.60-10	OFFICE SUPPLIES		-
14	-	-	001-0750-000.64-10	BOOKS AND PERIODICALS		-
-	-	-	001-0750-000.69-50	MISCELLANEOUS EXPENSES		-
-	-	-	001-0750-000.69-70	CASH SHORT/LONG		-
		-		Not budgeted, but used during the year to		
-	-	-	001-0750-000.69-80	ASSETS < \$5000		-
		-		Viacom Video conference		
<b>59,125</b>	<b>96,349</b>	-	<b>TOTAL MATERIALS AND SERVICES</b>			-
<b>163,004</b>	<b>156,540</b>	-	<b>SUB-TOTAL JUDICIAL</b>			-



**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

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**Fund: General (001)**  
**Department: Finance/Utility Billing/Judicial (0900-0950-0750) Number of Employees: 6.25**  
**Program: Finance/Utility Billing/Judicial (000) Finance: 4 UB: 1.5 Judicial: .75**

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**Mission**

To provide accurate and timely financial information, projections and support services to the City Manager and Staff, City Council, and external users in support of their decision making processes; and to aggressively respond to the needs of City Staff in their quest to provide quality services, while using the City's available resources in the best interests of all involved.

**Description**

The Finance Department is charged with a wide variety of tasks, including coordination of the City's annual budget and audit processes, as well as the general administrative functions, such as payroll, cash receipts, accounts payables, accounts receivables, fixed assets, and general ledger. This Department maintains the primary Financial/Utility/Court computer system software. In 2017, finance started doing the Transient Room Tax and Fuel Tax audits.

The Department also processes all utility billing and collections for the City's water and wastewater utilities in a separate cost center (0950).

The Finance Department prepares the various internal and external financial reports for use by City Council and its commissions, City Staff, and other organizations, as well as the general citizenship.

The Department also maintains all accounting functions and ledgers for the Urban Renewal District, Tourism Promotion Funds, and Park and Recreation District.

In 2019, the Judicial Department transitioned to Finance. Finance provides the services for Municipal Court. The Municipal court provides services to the police department and the citizens of the City of The Dalles. The court prosecutes traffic infractions and misdemeanors, city ordinances, and state laws. The court is staffed with one part-time clerk and an appointed, part-time Judge (0750).

**2021-22 Goals, Projects and Highlights**

**Finance:**

- Continue to transition and train into the new software program to allow employees to have complete knowledge on the software components.
- Develop a more up to date system for Fuel Tax and Transient Room Tax audits.
- Continue to improve policies, processes and controls to increase compliance, efficiency, and security.
- Develop the business license program in Caselle.

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

- Continue to partner with Parks and Recreation and Mid-Columbia Fire & Rescue.
- Continue to develop all aspects of the software program that allows employees and managers online inquiry.
- Continue to work on developing a system for financial forecasting for the City.
- Continue training and cross-training for all Department employees.
- Work on developing the budget in the Excel add-in, on the Caselle program.
- Transition the Mid-Columbia Fire Department from Quickbooks, into Caselle.

**Judicial:**

- Continue to work with the Police department to develop E citations.
- Major focus will be developing a program for Oregon's Measure 110, which removes criminal penalties for individuals caught in unauthorized possession of any schedule I, II, III, or IV controlled substance.
- Continue to work on reducing delinquencies for Municipal Court accounts.
- Work with City Clerk on transitioning the Council Chambers as the court room also.
- Continue to work on developing and maintaining a database/tracking system for Court contracts.

**2020-21 Accomplishments/Comments**

**Finance:**

- Completed the integration of Document Management into Caselle.
- Completed fuel tax and transient room tax audits.
- Produced various monthly financial reports for City Manager, Department Managers and City Council within five days of each month end.
- Produced quarterly financial reports for City Council.
- Transitioned into Western Collection Agency for all Utility Billing and Accounts Receivable for our collection process.
- Received the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting for the City's 2020 Comprehensive Annual Financial Report (CAFR).
- Worked on creating better internal control process with our finance department.
- Started processes of online inquiry for managers and employees in Caselle.
- Started working with all departments within the City to help with the translation for City Press Releases.

**Judicial:**

- Transitioned into Western Collection Agency for all Court Collections.

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	FY21/22 Proposed Budget	FY21/22 Approved Budget	FY21/22 Adopted Budget	
			<b>FINANCE</b>					
204,920	213,290	241,912	001-0900-000.11-00	REGULAR SALARIES	287,337	287,337	287,337	
-	-	-	001-0900-000.12-00	PART TIME SALARIES	-	-	-	
-	-	-	001-0900-000.13-00	OVERTIME SALARIES	-	-	-	
51,360	52,703	58,764	001-0900-000.21-10	MEDICAL INSURANCE	88,343	88,343	88,343	
1,358	1,376	1,420	001-0900-000.21-20	L-T DISABILITY INSURANCE	1,839	1,839	1,839	
149	149	150	001-0900-000.21-30	LIFE INSURANCE	175	175	175	
433	351	380	001-0900-000.21-40	WORKERS COMP INSURANCE	452	452	452	
15,179	15,656	16,976	001-0900-000.22-00	FICA	21,981	21,981	21,981	
27,762	28,940	29,958	001-0900-000.23-00	RETIREMENT CONTRIBUTIONS	35,179	35,179	35,179	
3,688	5,754	6,801	001-0900-000.28-00	VEBA CONTRIBUTIONS	7,308	7,308	7,308	
120	95	120	001-0900-000.29-00	OTHER EMPLOYEE BENEFITS	180	180	180	
<b>304,968</b>	<b>318,313</b>	<b>356,481</b>	<b>TOTAL PERSONNEL SERVICE</b>		<b>442,794</b>	<b>442,794</b>	<b>442,794</b>	
<b>3.0</b>	<b>3.0</b>	<b>3.0</b>		<b>Total Full-Time Equivalent (FTE)</b>	<b>4.0</b>	<b>4.0</b>	<b>4.0</b>	
8,332	10,618	12,205	001-0900-000.31-10	CONTRACTUAL SERVICES	12,405	12,405	12,405	
2,800	5,400	20,250	001-0900-000.31-20	ACCOUNTING/ADVISORY SVCS	20,250	20,250	20,250	
-	-	200	001-0900-000.34-50	SPECIAL STUDIES & REPORTS	200	200	200	
662	674	995	001-0900-000.43-40	OFFICE EQUIPMENT	1,125	1,125	1,125	
3,138	3,237	3,393	001-0900-000.44-20	RENTAL OF EQUIPMENT	3,228	3,228	3,228	
2,314	2,007	2,500	001-0900-000.53-20	POSTAGE	2,650	2,650	2,650	
2,967	3,302	3,120	001-0900-000.53-30	TELEPHONE	4,400	4,400	4,400	
328	790	1,010	001-0900-000.53-40	LEGAL NOTICES	1,010	1,010	1,010	
1,909	1,711	2,380	001-0900-000.55-00	PRINTING & BINDING	2,640	2,640	2,640	
852	946	250	001-0900-000.58-10	TRAVEL, FOOD & LODGING	250	250	250	
360	740	750	001-0900-000.58-50	TRAINING AND CONFERENCES	750	750	750	
1,310	1,420	1,550	001-0900-000.58-70	MEMBERSHIPS/DUES/SUBS	1,550	1,550	1,550	
1,877	1,686	3,500	001-0900-000.60-10	OFFICE SUPPLIES	3,500	3,500	3,500	
558	791	1,800	001-0900-000.69-50	MISCELLANEOUS EXPENSES	1,800	1,800	1,800	
-	-	-	001-0900-000.69-70	CASH SHORT/LONG	-	-	-	
3,037	2,201	9,000	001-0900-000.69-80	ASSETS < \$5000	3,200	3,200	3,200	
<b>30,445</b>	<b>35,524</b>	<b>62,903</b>	<b>TOTAL MATERIALS AND SERVICES</b>		<b>58,958</b>	<b>58,958</b>	<b>58,958</b>	
<b>335,412</b>	<b>353,837</b>	<b>419,384</b>	<b>SUB-TOTAL FINANCE</b>		<b>501,752</b>	<b>501,752</b>	<b>501,752</b>	

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	FY21/22 Proposed Budget	FY21/22 Approved Budget	FY21/22 Adopted Budget
				<b>UTILITY BILLING</b>			
86,073	63,803	66,411	001-0950-000.11-00	REGULAR SALARIES	69,384	69,384	69,384
7,615	14,479	18,720	001-0950-000.12-00	PARTTIME SALARIES	-	-	-
904	518	5,747	001-0950-000.13-00	OVERTIME SALARIES	6,004	6,004	6,004
1,060	1,054	1,113	001-0950-000.14-00	BILINGUAL INCENTIVE 5%	1,175	1,175	1,175
27,967	22,601	39,697	001-0950-000.21-10	MEDICAL INSURANCE	26,551	26,551	26,551
526	436	536	001-0950-000.21-20	L-T DISABILITY INSURANCE	437	437	437
95	74	150	001-0950-000.21-30	LIFE INSURANCE	100	100	100
211	160	248	001-0950-000.21-40	WORKERS COMP INSURANCE	182	182	182
6,850	5,841	7,037	001-0950-000.22-00	FICA	5,857	5,857	5,857
7,357	8,052	9,116	001-0950-000.23-00	RETIREMENT CONTRIBUTIONS	9,525	9,525	9,525
2,688	1,565	1,669	001-0950-000.28-00	VEBA CONTRIBUTIONS	1,896	1,896	1,896
60	60	60	001-0950-000.29-00	OTHER EMPLOYEE BENEFITS	60	60	60
<b>141,407</b>	<b>118,642</b>	<b>150,504</b>	<b>TOTAL PERSONNEL SERVICE</b>		<b>121,171</b>	<b>121,171</b>	<b>121,171</b>
<b>2.0</b>	<b>2.0</b>	<b>2.0</b>		<b>Total Full-Time Equivalent (FTE)</b>	<b>1.5</b>	<b>1.5</b>	<b>1.5</b>
44,478	43,674	47,678	001-0950-000.31-10	CONTRACTUAL SERVICES	47,905	47,905	47,905
558	676	650	001-0950-000.43-40	OFFICE EQUIPMENT	750	750	750
2	-	250	001-0950-000.53-20	POSTAGE	250	250	250
2,009	2,177	1,907	001-0950-000.53-30	TELEPHONE	3,000	3,000	3,000
278	142	400	001-0950-000.55-00	PRINTING & BINDING	400	400	400
30	-	-	001-0950-000.58-10	TRAVEL, FOOD & LODGING	-	-	-
-	198	-	001-0950-000.58-50	TRAINING AND CONFERENCES	-	-	-
1,976	772	3,300	001-0950-000.60-10	OFFICE SUPPLIES	3,300	3,300	3,300
356	364	896	001-0950-000.69-50	MISCELLANEOUS EXPENSES	920	920	920
(5)	(92)	150	001-0950-000.69-70	CASH SHORT/LONG	150	150	150
1,089	4,401	4,400	001-0950-000.69-80	ASSETS < \$5000	6,400	6,400	6,400
<b>50,770</b>	<b>52,312</b>	<b>59,631</b>	<b>TOTAL MATERIALS AND SERVICES</b>		<b>63,075</b>	<b>63,075</b>	<b>63,075</b>
-	-	-	001-0950-000.74-40	OFFICE EQUIPMENT	-	-	-
-	-	-	<b>TOTAL CAPITAL OUTLAY</b>		-	-	-
<b>192,177</b>	<b>170,954</b>	<b>210,135</b>	<b>SUB-TOTAL UTILITY BILLING</b>		<b>184,246</b>	<b>184,246</b>	<b>184,246</b>

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	FY21/22 Proposed Budget	FY21/22 Approved Budget	FY21/22 Adopted Budget
			<b>JUDICIAL</b>				
-	-	22,259	001-0750-000.11-00	REGULAR SALARIES	23,501	23,501	23,501
-	-	32,137	001-0750-000.12-00	PARTTIME/TEMP SALARIES	31,900	31,900	31,900
-	-	963	001-0750-000.13-00	OVERTIME SALARIES	1,017	1,017	1,017
-	-	1,113	001-0750-000.14-00	BILINGUAL INCENTIVE PAY 5%	1,175	1,175	1,175
-	-	5,262	001-0750-000.21-10	MEDICAL INSURANCE	5,398	5,398	5,398
-	-	142	001-0750-000.21-20	L-T DISABILITY INSURANCE	150	150	150
-	-	25	001-0750-000.21-30	LIFE INSURANCE	25	25	25
-	-	621	001-0750-000.21-40	WORKERS COMP INSURANCE	560	560	560
-	-	4,246	001-0750-000.22-00	FICA	4,328	4,328	4,328
-	-	3,155	001-0750-000.23-00	RETIREMENT CONTRIBUTIONS	3,331	3,331	3,331
-	-	-	001-0750-000.28-00	VEBA CONTRIBUTIONS	181	181	181
-	-	<b>69,923</b>	<b>TOTAL PERSONNEL SERVICE</b>		<b>71,566</b>	<b>71,566</b>	<b>71,566</b>
		<b>0.75</b>		<b>Total Full-Time Equivalent (FTE)</b>	<b>0.75</b>	<b>0.75</b>	<b>0.75</b>
-	-	91,054	001-0750-000.31-10	CONTRACTUAL SERVICES	93,526	93,526	93,526
-	-	-	001-0750-000.31-30	PRISONER MEDICAL SVCS	-	-	-
-	-	-	001-0750-000.31-85	WITNESS/JURY FEES	-	-	-
-	-	-	001-0750-000.31-90	PROSECUTING ATTORNEY	-	-	-
-	-	3,000	001-0750-000.32-30	COURT APPT ATTORNEY FEES	3,000	3,000	3,000
-	-	-	001-0750-000.33-15	INTERPRETOR FEES	-	-	-
-	-	1,200	001-0750-000.53-20	POSTAGE	1,200	1,200	1,200
-	-	420	001-0750-000.53-30	TELEPHONE	765	765	765
-	-	1,700	001-0750-000.58-10	TRAVEL, FOOD & LODGING	1,700	1,700	1,700
-	-	1,200	001-0750-000.58-50	TRAINING AND CONFERENCES	1,200	1,200	1,200
-	-	250	001-0750-000.58-70	MEMBERSHIPS/DUES/SUBS	250	250	250
-	-	350	001-0750-000.60-10	OFFICE SUPPLIES	350	350	350
-	-	-	001-0750-000.64-10	BOOKS AND PERIODICALS	-	-	-
-	-	-	001-0750-000.69-50	MISCELLANEOUS EXPENSES	-	-	-
-	-	-	001-0750-000.69-70	CASH SHORT/LONG	-	-	-
-	-	2,000	001-0750-000.69-80	ASSETS < \$5000	4,000	4,000	4,000
-	-	<b>101,174</b>	<b>TOTAL MATERIALS AND SERVICES</b>		<b>105,991</b>	<b>105,991</b>	<b>105,991</b>
-	-	<b>171,097</b>	<b>SUB-TOTAL JUDICIAL</b>		<b>177,557</b>	<b>177,557</b>	<b>177,557</b>
<b>527,589</b>	<b>524,791</b>	<b>800,616</b>	<b>TOTAL FINANCE, JUDICIAL &amp; UTILITY BILLING DEPARTMENT</b>		<b>863,555</b>	<b>863,555</b>	<b>863,555</b>

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	Line Item Detail	FY21/22 Adopted Budget
<b>GENERAL FUND 001</b>						
<b>FINANCE, JUDICIAL &amp; UTILITY BILLING</b>						
<b>FINANCE</b>						
204,920	213,290	241,912	001-0900-000.11-00	REGULAR SALARIES		287,337
-	-	-	001-0900-000.12-00	PARTTIME SALARIES		-
-	-	-	001-0900-000.13-00	OVERTIME SALARIES		-
51,360	52,703	58,764	001-0900-000.21-10	MEDICAL INSURANCE		88,343
1,358	1,376	1,420	001-0900-000.21-20	L-T DISABILITY INSURANCE		1,839
149	149	150	001-0900-000.21-30	LIFE INSURANCE		175
433	351	380	001-0900-000.21-40	WORKERS COMP INSURANCE		452
15,179	15,656	16,976	001-0900-000.22-00	FICA		21,981
27,762	28,940	29,958	001-0900-000.23-00	RETIREMENT CONTRIBUTIONS		35,179
3,688	5,754	6,801	001-0900-000.28-00	VEBA CONTRIBUTIONS		7,308
120	95	120	001-0900-000.29-00	OTHER EMPLOYEE BENEFITS		180
<b>304,968</b>	<b>318,313</b>	<b>356,481</b>	<b>TOTAL PERSONNEL SERVICE</b>			<b>442,794</b>
<b>3.0</b>	<b>3.0</b>	<b>3.0</b>	<b>FTE</b>			<b>4.0</b>
8,332	10,618	12,205	001-0900-000.31-10	CONTRACTUAL SERVICES		12,405
				Shredding container contract \$27.64 X 12 / 2 (split w/ UB)	344	
				Annual Records Purge	250	
				SawTooth Internet Contract (\$6.73 for 3 users / month	81	
				conduits ELD - split with UB	2300	
				Copier Lease - share w/ UB (155/mo X 12 mo / 2 = \$930)	930	
				Bank Fees - interest rates down, so rate of coverage requires		
				too high a balance to be maintained to cover all the fees.	8500	
				Merina & Co. To offer Forecasting for Financials		
2,800	5,400	20,250	001-0900-000.31-20	ACCOUNTING/ADVISORY SVCS		20,250
				Possible Accounting Assistance		
				Update OPEB analysis for 100 employees - GASB 75		
				OPEB analysis - we have been able each year so far to use		
				the alternative method for entities with 99 or less benefit		
				eligible employees. If we have 100 or more we will have to		
				have the full analysis done, which Milliman rep Brent		
				Langlond told me in June of 2019 "typically cost \$10,000		
				and up." 01/22/19 was given a "ballpark" for 100 or over		
				employees at between \$8,000 and \$15,000.		
-	-	200	001-0900-000.34-50	SPECIAL STUDIES & REPORTS		200
				County reports for budgeting and Audit	200	
662	674	995	001-0900-000.43-40	OFFICE EQUIPMENT		1,125
				Copier/Printer/FAX (+ overage copy charges)	600	
				Check Signing Machine/EZ Signer	285	
				Three Calculators	240	
3,138	3,237	3,393	001-0900-000.44-20	RENTAL OF EQUIPMENT		3,228
				Finance pays for full Pitney Bowes Contract at \$3,228 per		
				year (\$807.00 X 4 Quarterly payments. Postage supplies are		
				purchased from the Office Supplies line item.		
2,314	2,007	2,500	001-0900-000.53-20	POSTAGE		2,650
2,967	3,302	3,120	001-0900-000.53-30	TELEPHONE		4,400
				Gorge.net phones: \$200.00onth X 12 mo =		
				FD Cell Phone Allowance - \$60 per mo X 12 =		
328	790	1,010	001-0900-000.53-40	LEGAL NOTICES		1,010
1,909	1,711	2,380	001-0900-412.55-00	PRINTING & BINDING		2,640
				Checks for all accounts	1,000	
				City Envelopes - window and plain	480	
				PO Books used by all departments	660	
				Annual budget books	500	
				Note: Some items not purchased every year(treasurer		
				receipts), but ordered in quantities that may cover over a		
				year in order to obtain price breaks. Budget should be		
				maintained as though we were purchasing these each year		
				so that it is there if needed for forms changes.etc.		
852	946	250	001-0900-000.58-10	TRAVEL, FOOD & LODGING		250
				Finance Director travel/lodging for OMFOA Fall Institute &	250	
				Travel / Lodging costs for staff members to attend Software		
				Conferences / Trainings		
				Various regional or state trainings (LOC, CIS, IRS, etc.)		
				Caselle User Conference		

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	Line Item Detail	FY21/22 Adopted Budget
360	740	750	001-0900-000.58-50	TRAINING AND CONFERENCES		750
				FD registration for OGFOA Fall & Spring Conferences	750	
				Registrations for various training sessions for staff		
				Reimburse for college class books when staff have		
1,310	1,420	1,550	001-0900-000.58-70	MEMBERSHIPS/DUES/SUBS		1,550
				OGFOA membership & books (2 - FD & ACCT)	400	
				State Purchasing membership	900	
				GFOA membership & books (must maintain for CAFR award)	250	
1,877	1,686	3,500	001-0900-000.60-10	OFFICE SUPPLIES		3,500
				Printer toner, drums and ribbons, postage machine supplies, binders, storage boxes, receipt and cacluator rolls, and all misc office supplies		
				Some of the larger items are not purchased every year in order to get price breaks for larger volumen, but should maintain budget at the current level to avoid miscalculations.		
558	791	1,800	001-0900-000.69-50	MISCELLANEOUS EXPENSES		1,800
				Advertising , Halloween candy, etc.		
3,037	2,201	9,000	001-0900-000.69-80	ASSETS < \$5000		3,200
				For durable goods lasting more than one year, but costing less than \$5,000, such as chairs, etc.	600	
				Replace Finance Computers on schedule	2,600	
				Desk Scanner (3)		
				Replace Battery Backups / Replacement Batteries		
<b>30,445</b>	<b>35,524</b>	<b>62,903</b>	<b>TOTAL MATERIALS AND SERVICES</b>			<b>58,958</b>
<b>335,412</b>	<b>353,837</b>	<b>419,384</b>	<b>SUB-TOTAL FINANCE</b>			<b>501,752</b>
				<b>UTILITY BILLING</b>		
86,073	63,803	66,411	001-0950-000.11-00	REGULAR SALARIES		69,384
7,615	14,479	18,720	001-0950-000.12-00	PARTTIME SALARIES		-
904	518	5,747	001-0950-000.13-00	OVERTIME SALARIES		6,004
1,060	1,054	1,113	001-0950-000.14-00	BILINGUAL INCENTIVE 5%		1,175
27,967	22,601	39,697	001-0950-000.21-10	MEDICAL INSURANCE		26,551
526	436	536	001-0950-000.21-20	L-T DISABILITY INSURANCE		437
95	74	150	001-0950-000.21-30	LIFE INSURANCE		100
211	160	248	001-0950-000.21-40	WORKERS COMP INSURANCE		182
6,850	5,841	7,037	001-0950-000.22-00	FICA		5,857
7,357	8,052	9,116	001-0950-000.23-00	RETIREMENT CONTRIBUTIONS		9,525
2,688	1,565	1,669	001-0950-000.28-00	VEBA CONTRIBUTIONS		1,896
60	60	60	001-0950-000.29-00	OTHER EMPLOYEE BENEFITS		60
<b>141,407</b>	<b>118,642</b>	<b>150,504</b>	<b>TOTAL PERSONNEL SERVICE</b>			<b>121,171</b>
<b>2.0</b>	<b>2.0</b>	<b>2.0</b>	<b>FTE</b>			<b>1.5</b>
44,478	43,674	47,678	001-0950-000.31-10	CONTRACTUAL SERVICES		47,905
				Shredding container contract \$27.64 X 12 / 2 (split w/ UB)	344	
				Annual Records Purge	250	
				SawTooth Internet Contract (\$4.49 for 3 users / month	81	
				Conduits ELD - split with UB	2300	
				Copier Lease - share w/ UB (155/mo X 12 mo / 2 = \$930)	930	
				MCCAC - \$3.000 per application for low income & senior discount programs	1000	
				Columbia Credit Collections - possible collection fees		
				Xpress Bill Pay		
				Merina & Co. To offer Forecasting for Financials		
				Bend Mailing - Outsourcing UB Mailing	43000	
558	676	650	001-0950-000.43-40	OFFICE EQUIPMENT		750
				Copier Overages	600	
				Calculators	150	
2	-	250	001-0950-000.53-20	POSTAGE		250
2,009	2,177	1,907	001-0950-000.53-30	TELEPHONE		3,000
				Gorge.net phones:		
278	142	400	001-0950-000-55-00	PRINTING & BINDING		400
				Printing Treasurer's Receipts & Work Order Books		
				Door Hangers are paid by Public Works		

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	Line Item Detail	FY21/22 Adopted Budget
30	-	-	001-0950-000.58-10	TRAVEL, FOOD & LODGING		
-	198	-	001-0950-000.58-50	TRAINING AND CONFERENCES		
				Software Regional Conferences / Trainings		
				Reimburse for college class books when staff have successfully completed work related courses.		
1,976	772	3,300	001-0950-000.60-10	OFFICE SUPPLIES		3,300
				Printer ribbons and supplies, printer toner cartridges, cash receipt rolls, calendars, etc.		
356	364	896	001-0950-000.69-50	MISCELLANEOUS EXPENSES		920
				Annual lease of PO Box for UB	420	
				Advertising & misc.	500	
(5)	(92)	150	001-0950-000.69-70	CASH SHORT/LONG		150
				Not budgeted, used for cash balancing of over/shorts		
1,089	4,401	4,400	001-0950-000.69-80	ASSETS < \$5000		6,400
				For durable goods lasting more than one year, but costing less than \$5,000, such as chairs, calculators, etc.		
				Replace Front Desk & Utility Billing desk printers	1,000	
				Replace Receipt Printer or Check Scanner or Desk Scanner	3,000	
				Replace two front desk windows: tempered glass & adequate transaction openings	2,000	
				Replace 2 desk computers as per schedule		
				Replacement furniture: chairs, etc.	400	
<b>50,770</b>	<b>52,312</b>	<b>59,631</b>	<b>TOTAL MATERIALS AND SERVICES</b>			<b>63,075</b>
-	-	-	001-0950-000.74-40	OFFICE EQUIPMENT		-
-	-	-	<b>TOTAL CAPITAL OUTLAY</b>			-
<b>192,177</b>	<b>170,954</b>	<b>210,135</b>	<b>SUB-TOTAL UTILITY BILLING</b>			<b>184,246</b>
			<b>JUDICIAL</b>			
-	-	22,259	001-0750-000.11-00	REGULAR SALARIES		23,501
-	-	32,137	001-0750-000.12-00	PARTTIME/TEMP SALARIES		31,900
-	-	963	001-0750-000.13-00	OVERTIME SALARIES		1,017
-	-	1,113	001-0750-000.14-00	BILINGUAL INCENTIVE PAY 5%		1,175
-	-	5,262	001-0750-000.21-10	MEDICAL INSURANCE		5,398
-	-	142	001-0750-000.21-20	L-T DISABILITY INSURANCE		150
-	-	25	001-0750-000.21-30	LIFE INSURANCE		25
-	-	621	001-0750-000.21-40	WORKERS COMP INSURANCE		560
-	-	4,246	001-0750-000.22-00	FICA		4,328
-	-	3,155	001-0750-000.23-00	RETIREMENT CONTRIBUTIONS		3,331
-	-	-	001-0750-000.28-00	VEBA CONTRIBUTIONS		181
-	-	<b>69,923</b>	<b>TOTAL PERSONNEL SERVICE</b>			<b>71,566</b>
-	-	<b>0.75</b>	<b>Total Full-Time Equivalent (FTE)</b>			<b>0.75</b>
-	-	91,054	001-0750-000.31-10	CONTRACTUAL SERVICES		93,526
				Contractual Service 3% increase annually	84,872	
				Internet Services for Court Clerk station @ \$4.49 / month	54	
				Western Collections for delinquent account services	8,000	
				DMV account for registration checks	600	
-	-	-	001-0750-000.31-30	PRISONER MEDICAL SVCS		-
				Medical expenses incurred for Muni Court inmates at		
-	-	-	001-0750-000.31-85	WITNESS/JURY FEES		-
				Pmts to witnesses & jurors in muni court		
-	-	-	001-0750-000.31-90	PROSECUTING ATTORNEY		-
				Part-time prosecutor for muni court, calculated at \$3,750 per		
-	-	3,000	001-0750-000.32-30	COURT APPT ATTORNEY FEES		3,000
				Cost of providing attorneys for criminal defendants wo		
-	-	-	001-0750-000.33-15	INTERPRETOR FEES		-
				Cost of providing an interpreter for person who cannot		
-	-	1,200	001-0750-000.53-20	POSTAGE		1,200
				Includes costs of quarterly mass mailings to defendants with		
-	-	420	001-0750-000.53-30	TELEPHONE		765
-	-	1,700	001-0750-000.58-10	TRAVEL, FOOD & LODGING		1,700
				Attendance at OR Municipal Judges for Judges and Court		
				OWACA Conference		
-	-	1,200	001-0750-000.58-50	TRAINING AND CONFERENCES		1,200
				Two (2) registrations for the Municipal Judges Association		
				Conference sponsored by ODOT & other conferences		
				OWACA Conference		



**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	Line Item Detail	FY21/22 Adopted Budget
-	-	250	001-0750-000.58-70	MEMBERSHIPS/DUES/SUBS		250
				Two (2) memberships in the Municipal Judges Association		
				Court Clerk Membership in Municipal Court Clerks Assn.		
-	-	350	001-0750-000.60-10	OFFICE SUPPLIES		350
-	-	-	001-0750-000.64-10	BOOKS AND PERIODICALS		-
-	-	-	001-0750-000.69-50	MISCELLANEOUS EXPENSES		-
-	-	-	001-0750-000.69-70	CASH SHORT/LONG		-
				Not budgeted, but used during the year to reflect		
		2,000	001-0750-000.69-80	ASSETS < \$5000		4,000
				Viacom Video conference	2,000	
				Court Clerk Laptop	2,000	
-	-	<b>101,174</b>	<b>TOTAL MATERIALS AND SERVICES</b>			<b>105,991</b>
-	-	<b>171,097</b>	<b>SUB-TOTAL JUDICIAL</b>			<b>177,557</b>
<b>527,589</b>	<b>524,791</b>	<b>800,616</b>	<b>TOTAL FINANCE, JUDICIAL &amp; UTILITY BILLING DEPARTMENT</b>			<b>863,555</b>

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

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<b>Fund:</b>	<b>General (001)</b>	
<b>Department:</b>	<b>Human Resources (1000)</b>	<b>Number of Employees: 2.0</b>
<b>Program:</b>	<b>Personnel (000)</b>	

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**Mission**

Recruit, hire and retain the highest quality people while providing them a safe, professional organization through meaningful low cost benefits and robust safety programs.

**Description**

The City's Human Resource Department is going into its sixth year after being re-instituted by City Council in FY16/17. The City had been without a dedicated Personnel Department since FY97/98. The City also has a Benefits Agent of Record who manages our benefit plans.

In September 2016, the General Services Department discontinued administration of personnel services. The City has approximately 100 full-time regular employees in seven Departments who will continue to rely on a dedicated Human Resources Department. This was a goal of the City Council in 2016.

In August 2017, the safety component of the Regulatory Compliance Manager position in the Public Works Department was separated from that position and a City-Wide Safety Officer position was created. The Safety Officer position reports to the Human Resources Director. In 2018 the Safety Officer was made a full-time position.

In the spring of 2020 the City contracted out the City Attorney services. As a result, Human Resources now manages the City General Liability, Property and Auto Insurance as well as Urban Renewal General Liability and Property Insurance. The Human Resources office has also moved up stairs to the old City Attorney's office.

This budget includes funding for two full-time employees, materials, services and training.

**2021-22 Goals, Projects and Highlights**

- Continue to evaluate processes, equipment and training to reduce workplace injuries.
- Work with benefit providers to provide employee incentive for preventative care.
- Continue to review and update personnel policies to reduce City liability.
- Evaluate methods and implement best practices for Risk Management to reduce general liability exposure to mitigate future premium increases.
- Continue to work with HUB-BCI to identify no-cost or marginal costs benefits for employees.
- Continual improvement of Safety process and programs that include equipment and training.
- Continue to evaluate recruitment process to ensure the City is able to attract high quality employees while being fiscally responsible with the public's resources.

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

**2020-21 Accomplishments/Comments**

- Successfully responded to COVID-19 Pandemic, provided assistance to County Emergency Operations.
- Recruited and filled 10 positions.
- Reduce City liability and improved employee safety.
- Reviewed and obtained comparable data on City leadership compensation.
- Continued to review and update personnel policies to reduce City liability and improve safety.
- Continued to develop Enterprise Risk Management.
- Continued to work with HUB-BCI to identify no-cost or marginal costs benefits for employees.
- Continue to evaluate recruitment process to ensure the City is able to attract high quality employees while being fiscally responsible with the public's resources.

**City of The Dalles, Oregon  
Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	FY21/22 Proposed Budget	FY21/22 Approved Budget	FY21/22 Adopted Budget	
			<b>HUMAN RESOURCES DEPARTMENT</b>					
131,920	151,331	159,767	001-1000-000.11-00	REGULAR SALARIES	198,586	198,586	198,586	
-	-	49,008	001-1000-000.12-00	PARTTIME/TEMP SALARIES	-	-	-	
22,186	24,929	27,806	001-1000-000.21-10	MEDICAL INSURANCE	39,310	39,310	39,310	
895	983	1,007	001-1000-000.21-20	L-T DISABILITY INSURANCE	1,105	1,105	1,105	
91	95	100	001-1000-000.21-30	LIFE INSURANCE	151	151	151	
144	124	631	001-1000-000.21-40	WORKERS COMP INSURANCE	447	447	447	
10,113	11,609	15,971	001-1000-000.22-00	FICA	15,192	15,192	15,192	
11,677	18,549	21,569	001-1000-000.23-00	RETIREMENT CONTRIBUTIONS	23,685	23,685	23,685	
1,180	1,238	4,164	001-1000-000.28-00	VEBA CONTRIBUTIONS	4,561	4,561	4,561	
-	-	-	001-1000-000.29-00	OTHER EMPLOYEE BENEFITS	-	-	-	
<b>178,207</b>	<b>208,858</b>	<b>280,023</b>	<b>TOTAL PERSONNEL SERVICE</b>		<b>283,037</b>	<b>283,037</b>	<b>283,037</b>	
<b>2.0</b>	<b>2.0</b>	<b>2.1</b>	<b>Total Full-Time Equivalent (FTE)</b>		<b>2.0</b>	<b>2.0</b>	<b>2.0</b>	
18	-	-	001-1000-000.34-50	SPECIAL STUDIES & REPORTS	-	-	-	
7,023	4,356	3,987	001-1000-000.39-00	OTHER CONTRACTUAL SVCS	4,210	4,210	4,210	
4,320	284	2,000	001-1000-000.39-10	OTHER LEGAL SERVICES	2,000	2,000	2,000	
-	2,703	8,500	001-1000-000.39-60	RECRUITMENT / HIRING COSTS	48,500	48,500	48,500	
3,558	4,100	4,500	001-1000-000.50-60	EMPLOYEE RELATIONS	23,000	23,000	23,000	
24	34	150	001-1000-000.53-20	POSTAGE	300	300	300	
2,143	2,248	2,475	001-1000-000.53-30	TELEPHONE	3,100	3,100	3,100	
814	2,082	3,000	001-1000-000.58-10	TRAVEL, FOOD & LODGING	3,500	3,500	3,500	
971	1,370	2,800	001-1000-000.58-50	TRAINING AND CONFERENCES	2,800	2,800	2,800	
1,062	309	1,149	001-1000-000.58-70	MEMBERSHIPS/DUES/SUBS	1,299	1,299	1,299	
893	1,606	1,200	001-1000-000.60-10	OFFICE SUPPLIES	2,000	2,000	2,000	
-	-	8,450	001-1000-000.60-50	SAFETY SUPPLIES/EQUIPMENT	9,700	9,700	9,700	
4	85	100	001-1000-000.64-10	BOOKS AND PERIODICALS	100	100	100	
344	53	500	001-1000-000.69-50	MISCELLANEOUS EXPENSES	500	500	500	
1,848	3,436	3,300	001-1000-000.69-80	ASSETS <5000	500	500	500	
<b>23,021</b>	<b>22,665</b>	<b>42,111</b>	<b>TOTAL MATERIALS AND SERVICES</b>		<b>101,509</b>	<b>101,509</b>	<b>101,509</b>	
<b>201,228</b>	<b>231,524</b>	<b>322,134</b>	<b>TOTAL HUMAN RESOURCES DEPARTMENT</b>		<b>384,546</b>	<b>384,546</b>	<b>384,546</b>	

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	Line Item Detail	FY21/22 Adopted Budget
<b>GENERAL FUND 001</b>						
<b>HUMAN RESOURCES</b>						
131,920	151,331	159,767	001-1000-000.11-00	REGULAR SALARIES		198,586
-	-	49,008	001-1000-000.12-00	PARTTIME/TEMP SALARIES		-
22,186	24,929	27,806	001-1000-000.21-10	MEDICAL INSURANCE		39,310
895	983	1,007	001-1000-000.21-20	L-T DISABILITY INSURANCE		1,105
91	95	100	001-1000-000.21-30	LIFE INSURANCE		151
144	124	631	001-1000-000.21-40	WORKERS COMP INSURANCE		447
10,113	11,609	15,971	001-1000-000.22-00	FICA		15,192
11,677	18,549	21,569	001-1000-000.23-00	RETIREMENT CONTRIBUTIONS		23,685
1,180	1,238	4,164	001-1000-000.28-00	VEBA CONTRIBUTIONS		4,561
-	-	-	001-1000-000.29-00	OTHER EMPLOYEE BENEFITS		-
<b>178,207</b>	<b>208,858</b>	<b>280,023</b>	<b>TOTAL PERSONNEL SERVICES</b>			<b>283,037</b>
<b>2.0</b>	<b>2.0</b>	<b>2.1</b>	<b>Total Full Time Equivalent (FTE)</b>			<b>2.0</b>
18	-	-	001-1000-000.34-50	SPECIAL STUDIES & REPORTS		-
7,023	4,356	3,987	001-1000-000.39-00	OTHER CONTRACTUAL SVCS		4,210
				Annual Social Security State Admin Fee	110	
				Caselle HR Module	2,100	
				ApplicantPro	2,000	
4,320	284	2,000	001-1000-000.39-10	OTHER LEGAL SERVICES		2,000
				HR Director access to HR law firm	2,000	
-	2,703	8,500	001-1000-000.39-60	RECRUITMENT / HIRING COSTS		48,500
				Recruitment Posting- We are anticipating a CM recruitment as well as other leadership vacancies this budget cycle.		
3,558	4,100	4,500	001-1000-000.50-60	EMPLOYEE RELATIONS		23,000
				Employee Wellness Incentive (reimbursement fund)	15,000	
				Employee recognition events such as Holiday turkeys/hams, summer picnic; wellness, flowers, etc.	8,000	
24	34	150	001-1000-000.53-20	POSTAGE		300
2,143	2,248	2,475	001-1000-000.53-30	TELEPHONE		3,100
814	2,082	3,000	001-1000-000.58-10	TRAVEL, FOOD & LODGING		3,500
				For Training & Conferences: OCCMA, LOC, CIS, OSHA, & ASSE (bimonthly), Safety ReCert.		
				Mileage reimbursement for travel time for safety officer		
971	1,370	2,800	001-1000-000.58-50	TRAINING AND CONFERENCES		2,800
				CPR Certified Training/Fall Protection/Confined Space Training		
				OCCMA, LOC, CIS, OSHA, & ASSE		
1,062	309	1,149	001-1000-000.58-70	MEMBERSHIPS/DUES/SUBS		1,299
				National Testing Network	550	
				OR-PRIMA	100	
				OCCMA	90	
				IPMA-HR	149	
				GSP (Safety Certification)	190	
				ASSE	220	
893	1,606	1,200	001-1000-000.60-10	OFFICE SUPPLIES		2,000
-	-	8,450	001-1000-000.60-50	SAFETY SUPPLIES/EQUIPMENT		9,700
				Hazard Communication Program	4,300	
				CPR Training Equipment	800	
				Hearing Conservation Assessment/Physician Verification to include Public Works and the Police Department	4,600	
4	85	100	001-1000-000.64-10	BOOKS AND PERIODICALS		100
344	53	500	001-1000-000.69-50	MISCELLANEOUS EXPENSES		1,000
1,848	3,436	3,300	001-1000-000.69-80	Asset <5000		-
<b>23,021</b>	<b>22,665</b>	<b>42,111</b>	<b>TOTAL MATERIALS AND SERVICES</b>			<b>101,509</b>
<b>201,228</b>	<b>231,524</b>	<b>322,134</b>	<b>TOTAL PERSONNEL DEPARTMENT</b>			<b>384,546</b>

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

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<b>Fund:</b>	<b>General Fund (001)</b>	
<b>Department:</b>	<b>Community Development (1100)</b>	<b>Number of Employees: 5.0</b>
<b>Program:</b>	<b>Planning (000)</b>	

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**Mission**

The Community Development Department serves the public in resolving issues affecting land use, land development and planning for an improved quality of life in The Dalles. Staff in this department support the work of the Planning Commission, Historic Landmark Commission, the Urban Renewal Agency Board, and the City Council.

**Description**

The Department consists of three divisions, Planning, Historic Preservation and Economic Development, with the following areas of responsibility:

Long-Range Planning. Planners regularly update the City’s Comprehensive Plan and Development Code to be consistent with Statewide Planning Goals, City Council goals, and input from residents and business owners. Staff presents options and makes recommendations to the Planning Commission. The Planning Commission then reviews and gives feedback on proposed policy and code changes, making recommendations to the City Council for consideration.

Current Planning. Current planning involves the review of development applications for compliance with the City’s Land Use and Development Ordinance (Title 10 of The Dalles Municipal Code). Planners lead the development review process, coordinating with City staff in other departments who also regulate development such as staff in Public Works, Police/Codes Enforcement, Finance, and the Fire District. Staff also serve as the first point of contact with residents and business owners who inquire about development requirements and land use issues. Some development applications require review and approval by the Planning Commission and City Council.

Historic Preservation. The Community Development Department also houses the City’s historic preservation program. Staff coordinates with the State Historic Preservation Office to ensure local consistency state and federal guidelines, all while learning about and obtaining grant funding to assist with achieving local preservation goals. The City’s Historic Landmarks Commission reviews development modifications to designated historic buildings and provides guidance to the City Council and staff regarding the long-term vision for historic preservation in The Dalles.

Economic Development. The Community Development Department coordinates the City’s economic development activities. Community Development staff is responsible for coordinating and implementing the City’s economic development strategies and programs.

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

Urban Renewal Agency. The Community Development Director is the Manager of the Columbia Gateway Urban Renewal Agency. The Community Development department contracts with the Agency to accomplish its goals. The Department also supports the work of the nine-member Urban Renewal Agency Board, including three appointed City Council members.

There are currently five permanent, full-time positions in the Department: Director, Senior Planner, Associate Planner, Assistant Planner, and Administrative Secretary.

**2021-22 Goals, Projects and Highlights**

- The primary goal of the Department is to continue to serve the citizens in the most professional manner possible.
- Continue to implement departmental procedures and processes that will improve customer service levels.
- Develop and implement metrics to measure changes in customer service levels.
- Continue the timely processing of entitlement applications and other departmental permits.
- Maintain Certified Local Government designation by continuing historic preservation programs, special projects and other grant-funded eligible activities.
- Complete third and fourth phases of the 2017 Housing Strategies Report implementation program.
- Continue to engage Columbia River Gorge Commission staff and Board throughout the preparation process of the Gorge 2020 Management Plan with the goal of ensuring the City's concerns are addressed in the adopted Plan.
- Provide assistance in developing and implementing the City's economic development strategies and activities.
- Update 2030 Vision Action Plan through an extensive community outreach and engagement program.

**2020-21 Accomplishments/Comments**

- Completed the first and second phases of the 2017 Housing Strategies Report implementation program.
- Continued Staff support of the Planning Commission, Historic Landmarks Commission, Site Review Team, Urban Renewal Agency, Main Street and other community groups and Ad Hoc Committees.

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

- Continued coordination with other City departments, citizens, special interest groups, and County, State and Federal agencies for both current and long range planning efforts.
- Continued to provide planning services to the County Planning Department within the Urban Growth Area, the City Public Works Department, and the Urban Renewal Agency.
- For calendar year 2020 the Department processed 127 building permits, and 178 development applications including 27 Site Team/Pre-applications, 83 Sign Permits, 11 Site Plan Reviews, 3 Conditional Use Permits, 0 Street Vacations, 3 Home Business Permits, 11 Vacation Rentals, 9 Adjustments, 8 Minor Partitions, 8 Property Line Adjustments, 2 Subdivisions, 11 Historic Landmarks Commission applications and 2 Appeals. Additionally, the Department provided assistance to 1,434 public counter visits and 1,172 phone calls for general inquiries.

**Major Issues to be Resolved in the Next 5 Years**

- Undertake and complete an update to the 2011 Comprehensive Land Use Plan.
- Upon adoption of the Gorge 2020 Management Plan, assess the City's options to seek expansion of the Urban Growth Boundary and the NSA Urban Area boundary.
- Assist Urban Renewal Agency with development related matters in the Urban Renewal Plan Area.
- Undertake TGM grant funded Westside Area Study and Master Plan.



**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	FY21/22 Proposed Budget	FY21/22 Approved Budget	FY21/22 Adopted Budget	
			<b>PLANNING DEPARTMENT</b>					
309,368	324,461	392,107	001-1100-000.11-00	REGULAR SALARIES	351,811	351,811	351,811	
-	-	-	001-1100-000.12-00	PARTTIME/TEMP SALARIES	-	-	-	
833	1,751	1,200	001-1100-000.13-00	OVERTIME SALARIES	1,200	1,200	1,200	
71,262	73,697	107,424	001-1100-000.21-10	MEDICAL INSURANCE	99,381	99,381	99,381	
2,057	2,101	2,509	001-1100-000.21-20	L-T DISABILITY INSURANCE	2,252	2,252	2,252	
110	206	300	001-1100-000.21-30	LIFE INSURANCE	250	250	250	
1,755	1,379	2,077	001-1100-000.21-40	WORKERS COMP INSURANCE	1,718	1,718	1,718	
23,042	24,246	26,942	001-1100-000.22-00	FICA	27,005	27,005	27,005	
28,661	43,360	45,391	001-1100-000.23-00	RETIREMENT CONTRIBUTIONS	49,486	49,486	49,486	
1,657	3,799	5,368	001-1100-000.28-00	VEBA CONTRIBUTIONS	4,942	4,942	4,942	
120	120	120	001-1100-000.29-00	OTHER EMPLOYEE BENEFITS	180	180	180	
<b>438,864</b>	<b>475,120</b>	<b>583,438</b>	<b>TOTAL PERSONNEL SERVICE</b>		<b>538,225</b>	<b>538,225</b>	<b>538,225</b>	
<b>5.0</b>	<b>5.0</b>	<b>7.4</b>		<b>Total Full-Time Equivalent (FTE)</b>	<b>5.0</b>	<b>5.0</b>	<b>5.0</b>	
29,986	38,108	74,135	001-1100-000.31-10	CONTRACTUAL SERVICES	67,635	67,635	67,635	
-	-	-	001-1100-000.34-10	ENGINEERING SERVICES	-	-	-	
-	-	-	001-1100-000.35-40	BASE MAPPING	-	-	-	
-	-	-	001-1100-000.35-60	FILING FEES	-	-	-	
6,250	5,686	8,045	001-1100-000.39-00	OTHER CONTRACTUAL SVCS	6,642	6,642	6,642	
1,974	1,787	2,000	001-1100-000.43-10	BUILDINGS AND GROUNDS	2,000	2,000	2,000	
1,787	1,316	2,200	001-1100-000.43-40	OFFICE EQUIPMENT	2,700	2,700	2,700	
144	-	500	001-1100-000.43-50	VEHICLES	500	500	500	
-	-	700	001-1100-000.43-51	GAS/OIL/DIESEL/LUBRICANTS	700	700	700	
-	-	400	001-1100-000.43-52	TIRES AND TIRE REPAIRS	400	400	400	
1,174	1,156	1,700	001-1100-000.53-20	POSTAGE	1,500	1,500	1,500	
3,670	3,816	4,745	001-1100-000.53-30	TELEPHONE	6,120	6,120	6,120	
1,175	2,645	2,500	001-1100-000.53-40	LEGAL NOTICES	2,500	2,500	2,500	
259	205	1,000	001-1100-000.54-00	ADVERTISING	1,000	1,000	1,000	
104	-	350	001-1100-000.55-00	PRINTING AND BINDING	350	350	350	
2,278	1,710	2,500	001-1100-000.58-10	TRAVEL, FOOD & LODGING	2,500	2,500	2,500	
2,332	1,056	2,500	001-1100-000.58-50	TRAINING AND CONFERENCES	2,500	2,500	2,500	
1,345	897	1,785	001-1100-000.58-70	MEMBERSHIPS/DUES/SUBS	1,780	1,780	1,780	
2,189	1,701	2,700	001-1100-000.60-10	OFFICE SUPPLIES	2,500	2,500	2,500	
-	-	-	001-1100-000.60-85	SPECIAL DEPT SUPPLIES	-	-	-	
-	-	100	001-1100-000.64-10	BOOKS AND PERIODICALS	100	100	100	
365	273	500	001-1100-000.64-80	COMPUTER SOFTWARE	500	500	500	
-	-	-	001-1100-000.69-50	MISCELLANEOUS EXPENSES	-	-	-	
4,937	2,285	10,600	001-1100-000.69-80	ASSETS < \$5000	3,500	3,500	3,500	
<b>59,967</b>	<b>62,641</b>	<b>118,960</b>	<b>TOTAL MATERIALS AND SERVICES</b>		<b>105,427</b>	<b>105,427</b>	<b>105,427</b>	
-	-	-	001-1100-000.74-20	VEHICLES	-	-	-	
-	-	-	<b>TOTAL CAPITAL OUTLAY</b>		-	-	-	
<b>498,830</b>	<b>537,760</b>	<b>702,398</b>	<b>SUB-TOTAL PLANNING DEPARTMENT</b>		<b>643,652</b>	<b>643,652</b>	<b>643,652</b>	

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	Line Item Detail	FY21/22 Adopted Budget
<b>GENERAL FUND 001</b>						
<b>PLANNING DEPARTMENT</b>						
309,368	324,461	392,107	001-1100-000.11-00	REGULAR SALARIES		351,811
-	-	-	001-1100-000.12-00	PARTTIME/TEMP SALARIES		-
833	1,751	1,200	001-1100-000.13-00	OVERTIME SALARIES		1,200
71,262	73,697	107,424	001-1100-000.21-10	MEDICAL INSURANCE		99,381
2,057	2,101	2,509	001-1100-000.21-20	L-T DISABILITY INSURANCE		2,252
110	206	300	001-1100-000.21-30	LIFE INSURANCE		250
1,755	1,379	2,077	001-1100-000.21-40	WORKERS COMP INSURANCE		1,718
23,042	24,246	26,942	001-1100-000.22-00	FICA		27,005
28,661	43,360	45,391	001-1100-000.23-00	RETIREMENT CONTRIBUTIONS		49,486
1,657	3,799	5,368	001-1100-000.28-00	VEBA CONTRIBUTIONS		4,942
120	120	120	001-1100-000.29-00	OTHER EMPLOYEE BENEFITS		180
<b>438,864</b>	<b>475,120</b>	<b>583,438</b>	<b>TOTAL PERSONNEL SERVICE</b>			<b>538,225</b>
<b>5.0</b>	<b>5.0</b>	<b>7.4</b>	<b>Total Full Time Equivalent (FTE)</b>			<b>5.0</b>
29,986	38,108	74,135	001-1100-000.31-10	CONTRACTUAL SERVICES		67,635
				Housing Code Amendments	10,000	
				Wave (ESP email provider) annual fees	135	
				Ft. Dalles Museum Support	22,500	
				Misc consultant services -	10,000	
				Community Vision Consultant	25,000	
-	-	-	001-1100-000.34-10	ENGINEERING SERVICES		-
-	-	-	001-1100-000.35-40	BASE MAPPING		-
				Wasco Co. Assessor Map Fees		
-	-	-	001-1100-000.35-60	FILING FEES		-
6,250	5,686	8,045	001-1100-000.39-00	OTHER CONTRACTUAL SVCS		6,642
				1. Wasco Co. GIS Support - \$12,500 (Updated by Wasco County on		
				1/3 Planning = \$4,167	4,167	
				1/3 PW = \$4,167		
				1/6 UR = \$2,083.34 Transfer to General Fund		
				1/6 Codes = \$2,083.34		
				2. ArcGIS Software Planning \$1,300	1,300	
				3. Adobe Acrobat \$500	500	
				4. Asana Project Tracking Software \$675	675	
1,974	1,787	2,000	001-1100-000.43-10	BUILDINGS AND GROUNDS		2,000
				Pioneer Cemetery annual Maintenance		
1,787	1,316	2,200	001-1100-000.43-40	OFFICE EQUIPMENT		2,700
				Copier lease	2,200	
				Maintenance	500	
144	-	500	001-1100-000.43-50	VEHICLES		500
				PW estimate of projected maint/repairs		
-	-	700	001-1100-000.43-51	GAS/OIL/DIESEL/LUBRICANTS		700
				Dept vehicle		
-	-	400	001-1100-000.43-52	TIRES AND TIRE REPAIRS		400
				Dept vehicle		
1,174	1,156	1,700	001-1100-000.53-20	POSTAGE		1,500
				Planning Mailing History		
				HLC		
3,670	3,816	4,745	001-1100-000.53-30	TELEPHONE		6,120
				Gorge.net Services	4,200	
				Alice's Cell Phone Stipend	720	
				Staff Cell Phones	1,200	
1,175	2,645	2,500	001-1100-000.53-40	LEGAL NOTICES		2,500
				PC PH, Notices		
259	205	1,000	001-1100-000.54-00	ADVERTISING		1,000
				Historical Usage, Long Range Planning, Comp Plan		
104	-	350	001-1100-000.55-00	PRINTING AND BINDING		350
2,278	1,710	2,500	001-1100-000.58-10	TRAVEL, FOOD & LODGING		2,500
2,332	1,056	2,500	001-1100-000.58-50	TRAINING AND CONFERENCES		2,500
				Planners Conference	1,000	
				Planning Commissioner Training	1,000	
				Historic Landmarks Commissioners Training	500	
1,345	897	1,785	001-1100-000.58-70	MEMBERSHIPS/DUES/SUBS		1,780
				APA membership fees	1,280	
				Nat'l Historic Trust Membership (aids in grant process)	30	
				OR City Planning Director Association	85	
				OR APA membership fees - Planning Commission	385	

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

<b>FY18/19 Actual</b>	<b>FY19/20 Actual</b>	<b>FY20/21 Budget</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Line Item Detail</b>	<b>FY21/22 Adopted Budget</b>
2,189	1,701	2,700	001-1100-000.60-10	OFFICE SUPPLIES		2,500
-	-	-	001-1100-000.60-85	SPECIAL DEPT SUPPLIES		-
-	-	100	001-1100-000.64-10	BOOKS AND PERIODICALS		100
365	273	500	001-1100-000.64-80	COMPUTER SOFTWARE		500
-	-	-	001-1100-000.69-50	MISCELLANEOUS EXPENSES		-
4,937	2,285	10,600	001-1100-000.69-80	ASSETS < \$5000		3,500
				Replace desk chairs and other miscellaneous office equipment	1,000	
				Computer Replacement, based on IT Manager's spreadsheet	2,500	
<b>59,967</b>	<b>62,641</b>	<b>118,960</b>	<b>TOTAL MATERIALS AND SERVICES</b>			<b>105,427</b>
-	-	-	001-1100-000.74-20	VEHICLES		-
				Replace Planning vehicle with Police surplus vehicle - auction value		
-	-	-	<b>TOTAL CAPITAL OUTLAY</b>			-
<b>498,830</b>	<b>537,760</b>	<b>702,398</b>	<b>TOTAL PLANNING DEPARTMENT</b>			<b>643,652</b>

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

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<b>Fund:</b>	<b>General (001)</b>
<b>Department:</b>	<b>Community Development (1100)</b>
<b>Program:</b>	<b>Economic Development (1150)</b>

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**Mission**

To improve the community’s quality of life through sustainable economic development and job creation.

**Description**

The Economic Development Division is responsible for coordinating the City’s economic development programs and overseeing implementation of the City’s overall economic development strategy. The division collaborates with local and regional partners in marketing the community for the growth and development of a diversified business community. To meet these tasks, the division receives support from the City Manager’s Office, Planning Division, Columbia Gateway Urban Renewal Agency, and local and regional partners. The division is also involved in the Enterprise Zone, Opportunity Zone, Vertical Housing Zone and the Columbia Gorge Regional Airport which are considered other economic development tools for the community.

The division seeks out funding and partnership opportunities from both public and private sources to assist in furthering the economic development goals of the City Council. Such goals include the creation of a vibrant downtown serving community needs, continued reinvestment of commercial districts, expansion of visitor-serving opportunities and continued growth of the industrial sector.

**2021-22 Goals, Projects, and Highlights**

- Partner with other City Council, City departments, and the community to create a community vision that will outline goals and objectives in a variety of areas, including economic development.
- Collaborate with MCEDD, and other local and regional partners, on regional economic development issues, programs and strategies.
- Join efforts with the Community Outreach Team, Wasco County Economic Development Commission, and the Port of The Dalles to expand existing businesses or bring new industry to create jobs in the community.
- Work in partnership with the Main Street Program and other local partners, to encourage activities that support more downtown economic vitality.

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

**2020-21 Accomplishments/Comments**

- Completed the Employment Buildable Land Analysis.
- Completed sale of one Urban Renewal Agency-owned downtown property and explored options for other agency-owned sites.
- Explored opportunities to bring more housing to downtown as a way to strengthen foot-traffic to retail businesses and restaurants.

**Major Issues to be Resolved in the Next 5 Years**

- Continue to use Urban Renewal funds wisely to leverage new investment within the district boundaries.
- Track the inventory of developable industrial land, giving regular updates to City Council and community partners. Plan for opportunities to expand the industrial land supply and expand development potential on existing industrial land inside the city limits.
- Ensure that new industrial and commercial development proposals can efficiently navigate the City's development process.

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

<b>FY18/19 Actual</b>	<b>FY19/20 Actual</b>	<b>FY20/21 Budget</b>	<b>Account Number</b>	<b>Account Description</b>	<b>FY21/22 Proposed Budget</b>	<b>FY21/22 Approved Budget</b>	<b>FY21/22 Adopted Budget</b>
			<b>ECONOMIC DEVELOPMENT</b>				
34,462	59,217	95,000	001-1150-000.31-10	CONTRACTUAL SERVICES	45,000	45,000	45,000
-	-	-	001-1150-000.43-45	JOINT USE OF LABOR / EQUIP	-	-	-
-	1	70	001-1150-000.53-20	POSTAGE	70	70	70
-	-	-	001-1150-000.53-30	TELEPHONE	-	-	-
-	-	100	001-1150-000.54-00	ADVERTISING	100	100	100
2,265	673	2,000	001-1150-000.58-10	TRAVEL, FOOD & LODGING	2,000	2,000	2,000
25	252	800	001-1150-000.58-50	TRAINING AND CONFERENCES	800	800	800
85	-	250	001-1150-000.58-70	MEMBERSHIP/DUES/SUBSCRIPTIONS	250	250	250
45	32	300	001-1150-000.60-10	OFFICE SUPPLIES	300	300	300
-	-	500	001-1150-000.60-85	SPECIAL SUPPLIES	500	500	500
-	-	200	001-1150-000.69-50	MISCELLANEOUS EXPENSES	200	200	200
-	-	-	001-1150-000.69-80	ASSETS < \$5000	-	-	-
<b>36,882</b>	<b>60,174</b>	<b>99,220</b>	<b>TOTAL MATERIALS AND SERVICES</b>		<b>49,220</b>	<b>49,220</b>	<b>49,220</b>
<b>36,882</b>	<b>60,174</b>	<b>99,220</b>	<b>SUB-TOTAL ECONOMIC DEVELOPMENT</b>		<b>49,220</b>	<b>49,220</b>	<b>49,220</b>

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	Line Item Detail	FY21/22 Adopted Budget
<b>GENERAL FUND 001</b>						
<b>ECONOMIC DEVELOPMENT</b>						
34,462	59,217	95,000	001-1150-000.31-10	CONTRACTUAL SERVICES		45,000
				Main Street Program	25,000	
				EOA - Business Retention Strategies	20,000	
-	-	-	001-1150-000.43-45	JOINT USE OF LABOR / EQUIP		-
-	1	70	001-1150-000.53-20	POSTAGE		70
-	-	-	001-1150-000.53-30	TELEPHONE		-
-	-	100	001-1150-000.54-00	ADVERTISING		100
2,265	673	2,000	001-1150-000.58-10	TRAVEL, FOOD & LODGING		2,000
				UR & ED Conference		
25	252	800	001-1150-000.58-50	TRAINING AND CONFERENCES		800
				ED Conference fees		
85	-	250	001-1150-000.58-70	MEMBERSHIP/DUES/SUBSCRIPTIONS		250
45	32	300	001-1150-000.60-10	OFFICE SUPPLIES		300
-	-	500	001-1150-000.60-85	SPECIAL SUPPLIES		500
-	-	200	001-1150-000.69-50	MISCELLANEOUS EXPENSES		200
-	-	-	001-1150-000.69-80	ASSETS < \$5000		-
<b>36,882</b>	<b>60,174</b>	<b>99,220</b>		<b>TOTAL MATERIALS AND SERVICES</b>		<b>49,220</b>

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	FY21/22 Proposed Budget	FY21/22 Approved Budget	FY21/22 Adopted Budget
				<b>CODES ENFORCEMENT</b>			
45,653	48,450	47,730	001-1175-000.11-00	REGULAR SALARIES	-	-	-
9,532	9,817	10,525	001-1175-000.21-10	MEDICAL INSURANCE	-	-	-
318	323	301	001-1175-000.21-20	L-T DISABILITY INSURANCE	-	-	-
44	44	50	001-1175-000.21-30	LIFE INSURANCE	-	-	-
705	526	694	001-1175-000.21-40	WORKERS COMP INSURANCE	-	-	-
3,451	3,665	3,651	001-1175-000.22-00	FICA	-	-	-
6,260	6,384	6,444	001-1175-000.23-00	RETIREMENT	-	-	-
	-	-	001-1175-000.29-00	OTHER EMPLOYEE BENEFITS	-	-	-
<b>65,963</b>	<b>69,209</b>	<b>69,395</b>	<b>TOTAL PERSONNEL</b>	<b>SERVICE</b>	-	-	-
<b>1.0</b>	<b>1.0</b>	<b>1.0</b>		<b>Total Full-Time Equivalent (FTE)</b>	-	-	-
3,336	1,143	15,000	001-1175-000.31-10	CONTRACTUAL SERVICES	-	-	-
3,931	2,385	2,460	001-1175-000.39-00	OTHER CONTRACTUAL SRVCS	-	-	-
121	217	400	001-1175-000.43-50	VEHICLES	-	-	-
529	434	700	001-1175-000.43-51	GAS/OIL/DIESEL/LUBRICANTS	-	-	-
-	-	350	001-1175-000.43-52	TIRES AND TIRE REPAIRS	-	-	-
615	589	1,000	001-1175-000.53-20	POSTAGE	-	-	-
1,156	1,121	1,520	001-1175-000.53-30	TELEPHONE	-	-	-
530	592	800	001-1175-000.58-10	TRAVEL, FOOD & LODGING	-	-	-
374	200	1,000	001-1175-000.58-50	TRAINING AND CONFERENCES	-	-	-
75	75	150	001-1175-000.58-70	MEMBERSHIPS/DUES/SUBS	-	-	-
837	788	1,200	001-1175-000.60-10	OFFICE SUPPLIES	-	-	-
-	-	-	001-1175-000.69-50	MISCELLANEOUS EXPENSES	-	-	-
-	-	5,500	001-1175-000.69-80	ASSETS < \$5000	-	-	-
<b>11,504</b>	<b>7,543</b>	<b>30,080</b>	<b>TOTAL MATERIALS AND SERVICES</b>		-	-	-
<b>77,467</b>	<b>76,752</b>	<b>99,475</b>	<b>SUB-TOTAL CODES ENFORCEMENT DEPARTMENT</b>		-	-	-
<b>613,180</b>	<b>674,686</b>	<b>901,093</b>	<b>TOTAL PLANNING AND ECONOMIC DEVELOPMENT</b>		<b>692,872</b>	<b>692,872</b>	<b>692,872</b>



**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	Line Item Detail	FY21/22 Adopted Budget
<b>GENERAL FUND 001</b>						
<b>CODES ENFORCEMENT</b>						
45,653	48,450	47,730	001-1175-000.11-00	REGULAR SALARIES		-
9,532	9,817	10,525	001-1175-000.21-10	MEDICAL INSURANCE		-
318	323	301	001-1175-000.21-20	L-T DISABILITY INSURANCE		-
44	44	50	001-1175-000.21-30	LIFE INSURANCE		-
705	526	694	001-1175-000.21-40	WORKERS COMP INSURANCE		-
3,451	3,665	3,651	001-1175-000.22-00	FICA		-
6,260	6,384	6,444	001-1175-000.23-00	RETIREMENT		-
		-	001-1175-000.29-00	OTHER EMPLOYEE BENEFITS		-
<b>65,963</b>	<b>69,209</b>	<b>69,395</b>	<b>TOTAL PERSONNEL SERVICE</b>			-
<b>1.0</b>	<b>1.0</b>	<b>1.0</b>	<b>Total Full-Time Equivalent (FTE)</b>			
3,336	1,143	15,000	001-1175-000.31-10	CONTRACTUAL SERVICES		-
3,931	2,385	2,460	001-1175-000.39-00	OTHER CONTRACTUAL SRVCS		-
121	217	400	001-1175-000.43-50	VEHICLES		-
529	434	700	001-1175-000.43-51	GAS/OIL/DIESEL/LUBRICANTS		-
-	-	350	001-1175-000.43-52	TIRES AND TIRE REPAIRS		-
615	589	1,000	001-1175-000.53-20	POSTAGE		-
1,156	1,121	1,520	001-1175-000.53-30	TELEPHONE		-
530	592	800	001-1175-000.58-10	TRAVEL, FOOD & LODGING		-
374	200	1,000	001-1175-000.58-50	TRAINING AND CONFERENCES		-
75	75	150	001-1175-000.58-70	MEMBERSHIPS/DUES/SUBS		-
837	788	1,200	001-1175-000.60-10	OFFICE SUPPLIES		-
-	-	-	001-1175-000.69-50	MISCELLANEOUS EXPENSES		-
-	-	5,500	001-1175-000.69-80	ASSETS < \$5000		-
<b>11,504</b>	<b>7,543</b>	<b>30,080</b>	<b>TOTAL MATERIALS AND SERVICES</b>			-
<b>77,467</b>	<b>76,752</b>	<b>99,475</b>	<b>TOTAL CODES ENFORCEMENT DEPARTMENT</b>			-

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

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<b>Fund:</b>	<b>General (001)</b>	
<b>Department:</b>	<b>Police (1300)</b>	<b>Number of Employees: 30 total (3 part time, 1 seasonal)</b>
<b>Program:</b>	<b>Public Safety (000)</b>	<b>27.45 FTE</b>

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**Mission:**

The protection of persons and their property in order to maintain and promote the safety of the public and the livability of our community.

**Description**

The Police Department is responsible for the public safety within the city limits of the City of The Dalles. Services include but are not limited to:

- Protection of life and property
- The detection and apprehension of offenders
- Enforcement of state laws, city ordinances, and traffic laws
- Proactive Law Enforcement by partnering with community

The department is budgeted for 27 full time positions and 3 part-time.

- 1 Chief
- 1 Captain
- 5 Sergeants
- 18 Police Officers
- 1 Administrative Secretary
- 1 Department Secretary
- 1 part-time Evidence Technician
- 1 part-time Animal Control Officer
- 1 part-time Holiday Downtown Parking Officer

**Enforcement programs include:**

- MINT--Mid-Columbia-Interagency Narcotics Team
- Police Reserves
- Traffic Safety
- Major Crimes Team
- Watershed Enforcement
- Patrol Service (24 hour/7 day a week patrol services)
- SERT Special Emergency Response/Rescue Team

**Non-enforcement programs include:**

- Neighborhood Watch
- Parent/Child Aid Drug Testing

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

- Neighborhood Enforcement Action Team (NEAT)
- Homeless Identification Assistance Program
- Crisis Intervention Team (CIT)
- Community Drug take back
- School Safety Protocol/Plan committee
- Tip411 Platform for the public to report crimes anonymously and receive law enforcement notifications/alerts in real time
- Public Safety Peer Support
- Administrative Support Division (Sergeant, Codes Enforcement, Animal Control, NEAT, Evidence Technician)

**2021-22 Goals, Projects and Highlights**

- Maintain transparency and the public's trust.
- Transition the new Police Chief.
- Maintain Technology and Equipment efficiency.
- Justice Records Management upgrade.
- Increase numbers in Police Reserve program.
- Continue working with partners on homelessness and quality of life solutions.
- Resume (in-person) stake holder meetings.
- Support transitioning with the new District Attorney Office.
- Continue work on the Mental Health Crisis (gaps in service).
- Work with Public Works to get the Watershed Patrol re-implemented.

**2020-21 Accomplishments/Comments**

- Updated all Police Department policies. Binder copies and computer searchable format.
- Hired and successfully trained three police officers.
- Successfully navigated the local civil unrest and numerous protests without a serious incident.
- Implemented STOP program (statistical transparency of policing).
- Successful implementation of homeless identification assistance program.
- Fully staffed Police Department with an additional two sworn positions.
- Successful Peer Support responses during critical incidents.

**Major Issues to be resolved in the next five years**

- Law enforcement's challenges in qualified immunity.
- Continue to work through law enforcement challenges to meet Boise vs Martin 9<sup>th</sup> Circuit Court homelessness/shelter requirements.
- Continue internal leadership succession plan.
- Ensure the public's trust and positive perception regarding police reform.
- Provide continued training to officers regarding government interest to include; use of force, de-escalation, crisis intervention training, and trauma informed care.

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	FY21/22 Proposed Budget	FY21/22 Approved Budget	FY21/22 Adopted Budget
				<b>POLICE</b>			
1,806,269	1,884,551	2,036,399	001-1300-000.11-00	REGULAR SALARIES	2,129,200	2,129,200	2,129,200
18,834	17,272	25,753	001-1300-000.12-00	PARTTIME/TEMP SALARIES	26,767	26,767	26,767
131,877	124,755	126,300	001-1300-000.13-00	OVERTIME SALARIES	126,300	126,300	126,300
-	-	5,000	001-1300-000.13-10	DUI OVERTIME SALARIES	5,000	5,000	5,000
13,697	12,575	14,991	001-1300-000.14-00	BI-LINGUAL INCENTIVE 5%	12,845	12,845	12,845
465,199	515,886	614,097	001-1300-000.21-10	MEDICAL INSURANCE	622,773	622,773	622,773
11,170	11,678	12,492	001-1300-000.21-20	L-T DISABILITY INSURANCE	13,186	13,186	13,186
1,217	1,242	1,335	001-1300-000.21-30	LIFE INSURANCE	1,361	1,361	1,361
52,750	36,645	60,092	001-1300-000.21-40	WORKERS COMP INSURANCE	59,840	59,840	59,840
148,011	152,525	163,715	001-1300-000.22-00	FICA	175,882	175,882	175,882
359,729	372,823	418,229	001-1300-000.23-00	RETIREMENT CONTRIBUTIONS	430,762	430,762	430,762
14,932	16,902	28,764	001-1300-000.28-00	VEBA CONTRIBUTIONS	27,665	27,665	27,665
60	282	60	001-1300-000.29-00	OTHER EMPLOYEE BENEFITS	122	122	122
<b>3,023,746</b>	<b>3,147,136</b>	<b>3,507,227</b>	<b>TOTAL PERSONNEL</b>	<b>SERVICE</b>	<b>3,631,703</b>	<b>3,631,703</b>	<b>3,631,703</b>
<b>24.50</b>	<b>25.25</b>	<b>27.45</b>		<b>Total Full-Time Equivalent (FTE)</b>	<b>27.45</b>	<b>27.45</b>	<b>27.45</b>
71,687	72,252	81,367	001-1300-000.31-10	CONTRACTUAL SERVICES	98,645	98,645	98,645
468,502	476,582	364,844	001-1300-000.31-40	WASCO CO COMMUNICATIONS	367,428	367,428	367,428
1,711	1,389	-	001-1300-000.31-70	RECRUITING EXPENSES	-	-	-
59	145	400	001-1300-000.33-15	INTERPRETOR FEES	600	600	600
471	17,021	11,000	001-1300-000.33-40	TOWING SERVICES	21,500	21,500	21,500
9,271	10,845	14,862	001-1300-000.34-40	SOFTWARE MAINTENANCE	17,750	17,750	17,750
2,549	2,271	2,500	001-1300-000.41-10	WATER & SEWER	2,500	2,500	2,500
1,516	1,558	1,600	001-1300-000.41-20	GARBAGE SERVICES	1,600	1,600	1,600
7,494	5,521	7,600	001-1300-000.41-40	ELECTRICITY	7,600	7,600	7,600
10,878	11,658	11,658	001-1300-000.42-00	JANITORIAL SERVICES	11,658	11,658	11,658
14,317	3,314	15,500	001-1300-000.43-10	BUILDINGS AND GROUNDS	6,800	6,800	6,800
-	748	2,300	001-1300-000.43-30	RADIO EQUIPMENT	2,400	2,400	2,400
40	-	1,000	001-1300-000.43-40	OFFICE EQUIPMENT	1,000	1,000	1,000
17,048	15,545	20,000	001-1300-000.43-50	VEHICLES MAINTENANCE	20,000	20,000	20,000
40,094	39,679	39,000	001-1300-000.43-51	GAS/OIL/DIESEL/LUBRICANTS	39,000	39,000	39,000
5,518	6,481	7,100	001-1300-000.43-52	TIRES AND TIRE REPAIRS	7,000	7,000	7,000
2,749	2,636	2,700	001-1300-000.43-75	ELEVATOR MAINTENANCE	2,800	2,800	2,800
-	-	800	001-1300-000.43-77	HVAC SYSTEMS	800	800	800
-	83	200	001-1300-000.50-40	HEPATITIS PROGRAM	200	200	200
1,561	1,593	2,000	001-1300-000.53-20	POSTAGE	1,700	1,700	1,700
15,212	18,955	18,760	001-1300-000.53-30	TELEPHONE	21,388	21,388	21,388
191	-	500	001-1300-000.54-00	ADVERTISING	500	500	500
1,444	9,162	12,450	001-1300-000.56-00	DIGITAL STORAGE	15,230	15,230	15,230
15,095	13,587	10,500	001-1300-000.58-10	TRAVEL, FOOD & LODGING	10,000	10,000	10,000
12,809	5,590	7,500	001-1300-000.58-50	TRAINING AND CONFERENCES	9,378	9,378	9,378
2,425	2,343	5,090	001-1300-000.58-70	MEMBERSHIPS/DUES/SUBS	3,250	3,250	3,250
3,816	1,143	5,000	001-1300-000.59-10	SERT TEAM	8,550	8,550	8,550
1,799	3,922	4,000	001-1300-000.59-15	RESERVES	4,992	4,992	4,992
2,379	-	1,000	001-1300-000.59-25	CRIME PREVENTION	500	500	500
4,166	3,288	5,000	001-1300-000.60-10	OFFICE SUPPLIES	5,000	5,000	5,000
4,788	4,299	5,060	001-1300-000.60-20	JANITORIAL SUPPLIES	5,060	5,060	5,060
3,130	8,603	9,045	001-1300-000.60-65	AMMUNITION	9,000	9,000	9,000
5,474	5,904	5,000	001-1300-000.60-70	DRUG TEAM	-	-	-
17,712	20,484	23,270	001-1300-000.60-80	CLOTHING	18,160	18,160	18,160
12,125	18,134	15,808	001-1300-000.60-85	SPECIAL DEPT SUPPLIES	10,850	10,850	10,850
15,139	15,478	21,922	001-1300-000.64-80	COMPUTER SOFTWARE	19,700	19,700	19,700
3,671	2,607	7,500	001-1300-000.69-50	MISCELLANEOUS EXPENSES	6,800	6,800	6,800
14,364	28,357	23,724	001-1300-000.69-80	ASSETS < \$5000	28,650	28,650	28,650
<b>791,204</b>	<b>831,178</b>	<b>767,560</b>	<b>TOTAL MATERIALS AND SERVICES</b>		<b>787,989</b>	<b>787,989</b>	<b>787,989</b>
-	12,044	-	001-1300-000.72-20	BUILDINGS	-	-	-
82,861	92,925	42,600	001-1300-000.74-20	VEHICLES	133,000	133,000	133,000
-	11,647	16,700	001-1300-000.74-90	EQUIPMENT, OTHER	22,700	22,700	22,700
<b>82,861</b>	<b>116,617</b>	<b>59,300</b>	<b>TOTAL CAPITAL OUTLAY</b>		<b>155,700</b>	<b>155,700</b>	<b>155,700</b>
<b>3,897,810</b>	<b>4,094,931</b>	<b>4,334,087</b>	<b>SUB-TOTAL POLICE DEPARTMENT</b>		<b>4,575,392</b>	<b>4,575,392</b>	<b>4,575,392</b>

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	Line Item Detail	FY21/22 Adopted Budget
<b>POLICE</b>						
1,806,269	1,884,551	2,036,399	001-1300-000.11-00	REGULAR SALARIES		2,129,200
18,834	17,272	25,753	001-1300-000.12-00	PARTTIME/TEMP SALARIES		26,767
131,877	124,755	126,300	001-1300-000.13-00	OVERTIME SALARIES		126,300
-	-	5,000	001-1300-000.13-10	DUI OVERTIME SALARIES		5,000
13,697	12,575	14,991	001-1300-000.14-00	BI-LINGUAL INCENTIVE 5%		12,845
465,199	515,886	614,097	001-1300-000.21-10	MEDICAL INSURANCE		622,773
11,170	11,678	12,492	001-1300-000.21-20	L-T DISABILITY INSURANCE		13,186
1,217	1,242	1,335	001-1300-000.21-30	LIFE INSURANCE		1,361
52,750	36,645	60,092	001-1300-000.21-40	WORKERS COMP INSURANCE		59,840
148,011	152,525	163,715	001-1300-000.22-00	FICA		175,882
359,729	372,823	418,229	001-1300-000.23-00	RETIREMENT CONTRIBUTIONS		430,762
14,932	16,902	28,764	001-1300-000.28-00	VEBA CONTRIBUTIONS		27,665
60	282	60	001-1300-000.29-00	OTHER EMPLOYEE BENEFITS		122
<b>3,023,746</b>	<b>3,147,136</b>	<b>3,507,227</b>	<b>TOTAL PERSONNEL SERVICE</b>			<b>3,631,703</b>
<b>24.50</b>	<b>25.25</b>	<b>27.45</b>		<b>Total Full-Time Equivalent (FTE)</b>		<b>27.45</b>
71,687	72,252	81,367	001-1300-000.31-10	CONTRACTUAL SERVICES		98,645
				Range Outhouse	600	
				Wave	575	
				Clear - Law Enforcement data base used by detectives	3,356	
				Copier monthly lease payment + per page cost	3,500	
				Emergency Operatons Center (Couty) - City share	9,000	
				Youth Services Work Crew	13,650	
				Taser Lease payment (End of term. No cost this year)	-	
				Work station licenses for Justice (9) (1 for county access to Justice. \$1144.00 each/yearly)	11,440	
				Justice Connect (Yearly)	9,984	
				Justice Connect Setup and Training (One time fee)	10,000	
				Justice Lite Use Licenses (Goes away with upgrade)	2,640	
				Leso 1033 program	500	
				Stor More Storage	900	
				Charter Internet	3,600	
				TIP 411	2,400	
				Getac Tablet Lease	26,500	
468,502	476,582	364,844	001-1300-000.31-40	WASCO CO COMMUNICATIONS		367,428
				Police Dept share of 911 Dispatch Costs - paid to Wasco County - Police = 91%; PW = 9% each year FY21/22 = Total \$ 91% = 364,244	364,244	
				EIS CAD dispatch system split with Wasco County-psnet	2,584	
				EIS STOP data portal (state mandated)	600	
1,711	1,389	-	001-1300-000.31-70	RECRUITING EXPENSES		-
				Moved to the Human Resource Budget		
59	145	400	001-1300-000.33-15	INTERPRETOR FEES		600
				Language line	600	
471	17,021	11,000	001-1300-000.33-40	TOWING SERVICES		21,500
				All tows the Dept is respnsible for, including dept vehicles, evidence tows and abandoned tows.	1,500	
				Recreational Vehicle Tows 8 tows X\$2,500.00	20,000	
9,271	10,845	14,862	001-1300-000.34-40	SOFTWARE MAINTENANCE		17,750
				2FA1 Software authentication software (yearly)	2,300	
				1 year maintenance ageement for tablet server (yearly)	2,000	
				Justice Essential yearly fee (RMS) (yearly)	4,950	
				Digital Evidence redaction (Xact Full Service)	6,500	
				Digital Evidence redaction (Veritone in-house) 5 hrs @ \$100 per	500	
				Administration Investigation Management (Annual)	1,500	
2,549	2,271	2,500	001-1300-000.41-10	WATER & SEWER		2,500
1,516	1,558	1,600	001-1300-000.41-20	GARBAGE SERVICES		1,600
				Garbage service for Police Station & shredder bin	1,600	

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	Line Item Detail	FY21/22 Adopted Budget
7,494	5,521	7,600	001-1300-000.41-40	ELECTRICITY		7,600
				Electricity for Police Station	7,600	
10,878	11,658	11,658	001-1300-000.42-00	JANITORIAL SERVICES		11,658
				Contracted janitorial services + \$1,000 for other cleaning jobs not covered by the contract, such as carpet cleaning.	11,658	
14,317	3,314	15,500	001-1300-000.43-10	BUILDINGS AND GROUNDS		6,800
				Exterior window cleaning	300	
				Garage Door repair	1,500	
				Paint for upstairs		
				Misc expenses (fire extinguisher testing, fire system tests, misc building repairs, ice melt)	5,000	
-	748	2,300	001-1300-000.43-30	RADIO EQUIPMENT		2,400
				Maintenance and repairs, replace microphones, radio battery replacements	2,400	
40	-	1,000	001-1300-000.43-40	OFFICE EQUIPMENT		1,000
17,048	15,545	20,000	001-1300-000.43-50	VEHICLES MAINTENANCE		20,000
				Repair for dept vehicles to include patrol cars, unmarked cars, radar trailer, training trailer, registrations	20,000	
40,094	39,679	39,000	001-1300-000.43-51	GAS/OIL/DIESEL/LUBRICANTS		39,000
5,518	6,481	7,100	001-1300-000.43-52	TIRES AND TIRE REPAIRS		7,000
2,749	2,636	2,700	001-1300-000.43-75	ELEVATOR MAINTENANCE		2,800
				Dept elevator maintenance contract & permit	2,800	
-	-	800	001-1300-000.43-77	HVAC		800
				Filters	800	
-	83	200	001-1300-000.50-40	HEPATITIS PROGRAM		200
				Hep vaccinations for Dept personnel	200	
1,561	1,593	2,000	001-1300-000.53-20	POSTAGE		1,700
15,212	18,955	18,760	001-1300-000.53-30	TELEPHONE		21,388
				AT&T cell phone in each vehicle, monthly plan	5,256	
				Gorge Networks	600	
				Century Link	4,800	
				Century Link Police Switch	780	
				ATT Cell	2,952	
				Globalstar sat phone	1,100	
				Cell Allowances	1,440	
				Secure WIFI for PD	200	
				Gorge Networks Connectivity for Radio Receivers	1,500	
				Sorosis to Dispatch Phone line	360	
				All Stream-Long Distance	2,400	
191	-	500	001-1300-000.54-00	ADVERTISING		500
1,444	9,162	12,450	001-1300-000.56-00	DIGITAL STORAGE		15,230
				In car video storage to the cloud (8 x \$495)	4,000	
				Filming of Dept Records	1,500	
				Body Camera Digital Storage Cloud (14 x \$695) 6 BWC for detectives	9,730	
15,095	13,587	10,500	001-1300-000.58-10	TRAVEL, FOOD & LODGING		10,000
				Mileage, Meals and Lodging	10,000	
12,809	5,590	7,500	001-1300-000.58-50	TRAINING AND CONFERENCES		9,378
				CIT (Crisis intervention team) Training <b>Grant Funded</b>	1,000	
				Peer Support	1,500	
				Police One Online training-Practorian Digital (\$82 x 29)	2,378	
				DUI training	1,500	
				IACP leadership training	3,000	
2,425	2,343	5,090	001-1300-000.58-70	MEMBERSHIPS/DUES/SUBS		3,250
				For organizational memberships & subscriptions	250	
				Oregon/California Narcotic Enforcement Assc	250	
				Oregon Assc Chiefs of Police (6)	1,500	
				International Assc Chiefs of Police (4)	1,000	
				Notary Public Fees	100	
				Oregon Animal Control Assc	150	

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	Line Item Detail	FY21/22 Adopted Budget
3,816	1,143	5,000	001-1300-000.59-10	SERT TEAM		8,550
				Equipment & supplies for SERT Team	2,800	
				Tactical Officers Asse	250	
				MRAP repairs	2,200	
				Uniform Update	-	
				Tactical headsets	-	
				Sert Training (Tuition and Travel)	2,500	
				Beanbag gun/Less lethal	800	
1,799	3,922	4,000	001-1300-000.59-15	RESERVES		4,992
				Equipment, clothing, & misc expenses for the Reserves	2,000	
				Police One Online training-Practorian Digital (\$82 x 6)	492	
				Psych, drug screens (Required by State) (\$500 x 2)	1,000	
				Body Armour (2 x \$750)	1,500	
2,379	-	1,000	001-1300-000.59-25	CRIME PREVENTION		500
				Crime Prevention & Neighborhood Watch programs	500	
				Supplies and Anti crime technology, promotional		
4,166	3,288	5,000	001-1300-000.60-10	OFFICE SUPPLIES		5,000
4,788	4,299	5,060	001-1300-000.60-20	JANITORIAL SUPPLIES		5,060
3,130	8,603	9,045	001-1300-000.60-65	AMMUNITION		9,000
				Duty & practice ammunition, range supplies, sim guns	9,000	
5,474	5,904	5,000	001-1300-000.60-70	DRUG TEAM		-
				Operating expenses of the MINT detective	-	
17,712	20,484	23,270	001-1300-000.60-80	CLOTHING		18,160
				Load Bearing Vests (2 x 500)	1,000	
				Soft body armor (2 x 750)	2,000	
				Patrol Uniforms to include jackets, boots, repair, and replacements	8,000	
				Clothing Allowance for Detectives	1,600	
				Cleaning Allowance for Officers	5,400	
				Uniform badges (2 x 80)	160	
				Class A dress uniform for Chief of Police	-	
12,125	18,134	15,808	001-1300-000.60-85	SPECIAL DEPT SUPPLIES		10,850
				Body Camera Mounts	300	
				Misc items: flares, batteries, citations, etc.	750	
				Narcotic Test Kits	750	
				Replacement flashlights (3)	400	
				Gun cleaning equipment/supplies	500	
				Employee Recognition	1,000	
				Policy update book printing	600	
				Taser supplies(Cartridges, targets, batteries)	2,900	
				Police Note books	300	
				Personal protection kits PPE	450	
				Office computer docks as needed (\$350 each)	1,400	
				Evidence bags/boxes	500	
				Blood and Urine kits for DUII investigations	500	
				Digital Recorders and Cameras	500	
15,139	15,478	21,922	001-1300-000.64-80	COMPUTER SOFTWARE		19,700
				Net motion Mobility Maintenance	2,700	
				ATT/First Netmonthly data for MDTs	17,000	
3,671	2,607	7,500	001-1300-000.69-50	MISCELLANEOUS EXPENSES		6,800
				Homeless Assistance Program (ID program)	1,500	
				Medical expenses not covered by LEMLA	3,500	
				Radar/LIDAR repairs	500	
				Watchguard Maintenance	1,000	
				COVANTA Evidence disposal	300	
14,364	28,357	23,724	001-1300-000.69-80	ASSETS < \$5000		28,650
				For items with a durable life of over 1 year, but do not qualify as Capital Assets because they cost less than \$5,000, such as chairs, file cabinets, computer components, calculators, etc.		
				(2) 40 cal hand guns and magazines	1,200	
				Computer replacement (3) x \$2,200	6,600	
				GeTAc Tablets MDT 1 each \$3,330	3,330	

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

<b>FY18/19 Actual</b>	<b>FY19/20 Actual</b>	<b>FY20/21 Budget</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Line Item Detail</b>	<b>FY21/22 Adopted Budget</b>
				Vehicle computer docks as needed (approx \$600 each)	1,200	
				2 portable motorola radios if needed for replacement	4,400	
				6 body cameras for detectives, reserves, shipping and warranty (6 x \$995)	8,670	
				8 bay camera dock	1,600	
				LIDAR-XS-C	1,650	
<b>791,204</b>	<b>831,178</b>	<b>767,560</b>	<b>TOTAL MATERIALS AND SERVICES</b>			<b>787,989</b>
-	12,044	-	001-1300-000.72-20	BUILDINGS		-
82,861	92,925	42,600	001-1300-000.74-20	VEHICLES		133,000
				(2) Ford Explorers SUVs (\$67, 000) to include equipment transfer from old explorers (\$12,000)	79,000	
				(1) All wheel drive, marked patrol vehicle as an addition to P.D. Fleet. (to include emergency equipment, prisoner package, and radio)	54,000	
-	11,647	16,700	001-1300-000.74-90	EQUIPMENT-OTHER		22,700
				Interview Room Video Recording System	22,700	
<b>82,861</b>	<b>116,617</b>	<b>59,300</b>	<b>TOTAL CAPITAL OUTLAY</b>			<b>155,700</b>
<b>3,897,810</b>	<b>4,094,931</b>	<b>4,334,087</b>	<b>TOTAL POLICE DEPARTMENT</b>			<b>4,575,392</b>



**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

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<b>Fund:</b>	<b>General (001)</b>
<b>Department:</b>	<b>Police (1300)</b>
<b>Program:</b>	<b>Codes Enforcement (1175) Public Safety</b> <b>Number of Employees: 1.0</b>

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**Mission**

Enhance the image and livability of the community through compliance with the City’s ordinances, particularly addressing nuisance and property maintenance abatement efforts; working with citizens to solve problems and addressing issues of neighborhood and community concern, while protecting property rights.

**Description**

The Codes Enforcement Division seeks compliance of the City’s Municipal Code through a variety of means including public education, and both proactive and reactive efforts. The Division Collaborates with community partners to assist in the abatement of nuisance conditions and the protection of public safety. Also Coordinates with and assists the City Attorney’s office and Planning staff in the enforcement of land use regulations and development project conditions.

**2021-22 Goals, Projects and Highlights**

- Continue public education for abatement of puncture vine.
- Handle public right-of-way complaints with the assistance of law enforcement.
  - Motorhomes/RVs
  - Trailers
  - Boats
- Partner with lending institutions and property maintenance firms to abate nuisance conditions.
- Enforce burn barrel permit regulations.
- Continue to seek compliance with transient merchant license requirements.
- Obtain a certified arborist to assist with enforcement of ordinance provisions concerning hazardous trees on private property.
- Work with Mid-Columbia Fire & Rescue in promoting use of Burn-to-Learn Program.
  - SERT
- Familiarize law enforcement with ASANA property records program.
- Annual community cleanup.
- Contact local re-sale businesses and educate on city ordinance 8.24.080 (reporting of regulated property transactions).
  - LEADS Online
- MDT install in Codes Enforcement vehicle.
- Continued partnership with Wasco County Youth Services.

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

**2020-21 Accomplishments/Highlights**

- Successful transition to Police Department.
- Familiarization on various law enforcement computer programs.
  - LEADS training and certification
  - JUSTICE in-house records management system
  - Police One training program
- Abated four residential properties using local contractors.
- 504 real property inspections were conducted, resulting in 301 code enforcement cases.
- Disposal of 159 abandoned/scrapped vehicles.
  - No costs to City
  - Local companies used

**Major issues to be resolved in the next 5 years**

- Compliance with city code regulations.
- Work with LUDO enforcement with Community Development Department's planners
  - 4 current open cases
- Add seasonal staff as need increases.
- Elimination of puncture vine in high traffic areas.

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	FY21/22 Proposed Budget	FY21/22 Approved Budget	FY21/22 Adopted Budget	
			<b>CODES ENFORCEMENT</b>					
-	-	-	001-1175-000.11-00	REGULAR SALARIES	51,908	51,908	51,908	
-	-	-	001-1175-000.21-10	MEDICAL INSURANCE	10,796	10,796	10,796	
-	-	-	001-1175-000.21-20	L-T DISABILITY INSURANCE	327	327	327	
-	-	-	001-1175-000.21-30	LIFE INSURANCE	50	50	50	
-	-	-	001-1175-000.21-40	WORKERS COMP INSURANCE	661	661	661	
-	-	-	001-1175-000.22-00	FICA	3,971	3,971	3,971	
-	-	-	001-1175-000.23-00	RETIREMENT	7,008	7,008	7,008	
-	-	-	001-1175-000.29-00	OTHER EMPLOYEE BENEFITS	-	-	-	
-	-	-	<b>TOTAL PERSONNEL SERVICE</b>		<b>74,721</b>	<b>74,721</b>	<b>74,721</b>	
				<b>Total Full-Time Equivalent (FTE)</b>	<b>1.0</b>	<b>1.0</b>	<b>1.0</b>	
-	-	-	001-1175-000.31-10	CONTRACTUAL SERVICES	15,000	15,000	15,000	
-	-	-	001-1175-000.39-00	OTHER CONTRACTUAL SRVCS	6,117	6,117	6,117	
-	-	-	001-1175-000.43-50	VEHICLES	2,250	2,250	2,250	
-	-	-	001-1175-000.43-51	GAS/OIL/DIESEL/LUBRICANTS	1,000	1,000	1,000	
-	-	-	001-1175-000.43-52	TIRES AND TIRE REPAIRS	750	750	750	
-	-	-	001-1175-000.53-20	POSTAGE	1,000	1,000	1,000	
-	-	-	001-1175-000.53-30	TELEPHONE	1,520	1,520	1,520	
-	-	-	001-1175-000.58-10	TRAVEL, FOOD & LODGING	1,000	1,000	1,000	
-	-	-	001-1175-000.58-50	TRAINING AND CONFERENCES	582	582	582	
-	-	-	001-1175-000.58-70	MEMBERSHIPS/DUES/SUBS	150	150	150	
-	-	-	001-1175-000.60-10	OFFICE SUPPLIES	1,200	1,200	1,200	
-	-	-	001-1175-000.69-50	MISCELLANEOUS EXPENSES	1,000	1,000	1,000	
-	-	-	001-1175-000.69-80	ASSETS < \$5000	4,900	4,900	4,900	
-	-	-	<b>TOTAL MATERIALS AND SERVICES</b>		<b>36,469</b>	<b>36,469</b>	<b>36,469</b>	
-	-	-	<b>SUB-TOTAL CODES ENFORCEMENT DEPARTMENT</b>		<b>111,190</b>	<b>111,190</b>	<b>111,190</b>	
<b>3,897,810</b>	<b>4,094,931</b>	<b>4,334,087</b>	<b>TOTAL CODES AND POLICE DEPARTMENT</b>		<b>4,686,582</b>	<b>4,686,582</b>	<b>4,686,582</b>	

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	Line Item Detail	FY21/22 Adopted Budget
			<b>CODES ENFORCEMENT</b>			
-	-	-	001-1175-000.11-00	REGULAR SALARIES		51,908
-	-	-	001-1175-000.21-10	MEDICAL INSURANCE		10,796
-	-	-	001-1175-000.21-20	L-T DISABILITY INSURANCE		327
-	-	-	001-1175-000.21-30	LIFE INSURANCE		50
-	-	-	001-1175-000.21-40	WORKERS COMP INSURANCE		661
-	-	-	001-1175-000.22-00	FICA		3,971
-	-	-	001-1175-000.23-00	RETIREMENT		7,008
-	-	-	001-1175-000.29-00	OTHER EMPLOYEE BENEFITS		
-	-	-	<b>TOTAL PERSONNEL SERVICE</b>			<b>74,721</b>
				<b>Total Full-Time Equivalent (FTE)</b>		<b>1.0</b>
-	-	-	001-1175-000.31-10	CONTRACTUAL SERVICES		15,000
				Nuisance abatements	10,000	
				Neighborhood clean up expenses	5,000	
-	-	-	001-1175-000.39-00	OTHER CONTRACTUAL SRVCS		6,117
				Wasco Co GIS maintenance costs	2,000	
				ArcGIS	100	
				Asana project tracking software (3 users @ \$144	432	
				Adobe	285	
				LEADS Online (annual) Pawn shop reporting	3,300	
-	-	-	001-1175-000.43-50	VEHICLES MAINTENANCE		2,250
				Repairs for Codes Vehicle/ \$1500 for over haul tune up	2,250	
-	-	-	001-1175-000.43-51	GAS/OIL/DIESEL/LUBRICANTS		1,000
-	-	-	001-1175-000.43-52	TIRES AND TIRE REPAIRS		750
-	-	-	001-1175-000.53-20	POSTAGE		1,000
-	-	-	001-1175-000.53-30	TELEPHONE		1,520
-	-	-	001-1175-000.58-10	TRAVEL, FOOD & LODGING		1,000
-	-	-	001-1175-000.58-50	TRAINING AND CONFERENCES		582
				Police One	82	
				In-Person trainings and conferences	500	
-	-	-	001-1175-000.58-70	MEMBERSHIPS/DUES/SUBS		150
-	-	-	001-1175-000.60-10	OFFICE SUPPLIES		1,200
-	-	-	001-1175-000.69-50	MISCELLANEOUS EXPENSES		1,000
				Printer cartridges, digital recorder, digital camera,	1,000	
-	-	-	001-1175-000.69-80	ASSETS < \$5000		4,900
				Portable Radio	2,400	
				Desk Computer(due new lap top this year)	2,500	
-	-	-	<b>Total Materials and Service</b>			<b>36,469</b>
-	-	-	<b>Sub Total Codes Enforcement Department</b>			<b>111,190</b>
<b>3,897,810</b>	<b>4,094,931</b>	<b>4,334,087</b>	<b>Total Police and Codes Enforcement Department</b>			<b>4,686,582</b>

**City of The Dalles, Oregon  
Fiscal Year 2021-22 Adopted Budget**

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<b>Fund:</b>	<b>General (001)</b>	<b>Number of Employees:</b>	<b>.75 FTE</b>
<b>Department:</b>	<b>Animal Control (4500)</b>		
<b>Program:</b>	<b>Public Safety (000)</b>		

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**Mission:**

Provide Animal Control and Education for citizens of the City of The Dalles.

**Description**

The City's program is budgeted with one three quarter-time Animal Control Officer under the supervision of the Administration Sergeant.

This budget includes funding for a ¾ part time position, training, equipment, and supplies for the Animal Control Officer.

**2021-22 Goals, Projects and Highlights**

- Attend and graduate Animal Control Officer Certification.
- Maintain Animal Control Program.
- Obtain and train on new equipment to safely catch animals at an increased rate.
- Decrease the number of stray animals through education and enforcement.
- Promote voluntary dog licensing.
- Continue working on updating city ordinances concerning animal control.
- Update found/animal at large city ordinances.
- Update other identified animal control ordinances.
- Improve process with municipal court regarding animal "removal from the city" orders for dangerous/ at risk animals.

**2020-21 Accomplishments**

- Improved communication and expectations with local health care providers on mandatory dog bite reporting.
- Improved expectations and relationships with Home at Last HAL.
- Renewed partnership with Columbia Veterinarian who provides emergency pet care at the request of the Animal Control Officer.
- Increased catch numbers for stray animals due to proactivity of Animal Control Officer.

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

**Major issues to be resolved in next five years**

- Update all animal control policies.
- Identify and improve animal control enforcement process.
- Establish MOU with Wasco County for animal calls outside the city limits.
- Improve animal vaccination tracking.
- Work with District Attorney's office to increase successful Animal Abuse criminal prosecutions.
- Decrease dog bites through proactive enforcement and education.

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	FY21/22 Proposed Budget	FY21/22 Approved Budget	FY21/22 Adopted Budget
				<b>ANIMAL CONTROL</b>			
33,699	21,471	33,251	001-4500-000.12-00	PARTTIME/TEMP SALARIES	33,916	33,916	33,916
-	31	-	001-4500-000.13-00	OVERTIME SALARIES	-	-	-
12,622	6,306	7,894	001-4500-000.21-10	MEDICAL INSURANCE	8,097	8,097	8,097
211	288	212	001-4500-000.21-20	L-T DISABILITY INSURANCE	563	563	563
44	32	38	001-4500-000.21-30	LIFE INSURANCE	38	38	38
531	389	470	001-4500-000.21-40	WORKERS COMP INSURANCE	423	423	423
2,264	1,488	2,544	001-4500-000.22-00	FICA	2,595	2,595	2,595
4,053	1,927	4,489	001-4500-000.23-00	RETIREMENT	4,579	4,579	4,579
-	-	-	001-4500-000.29-00	OTHER EMPLOYEE BENEFITS	-	-	-
<b>53,424</b>	<b>31,932</b>	<b>48,898</b>	<b>TOTAL PERSONNEL SERVICE</b>		<b>50,211</b>	<b>50,211</b>	<b>50,211</b>
<b>0.50</b>	<b>0.75</b>	<b>0.75</b>		<b>Total Full-Time Equivalent (FTE)</b>	<b>0.75</b>	<b>0.75</b>	<b>0.75</b>
13,890	12,484	13,980	001-4500-000.31-10	CONTRACTUAL SERVICES	13,980	13,980	13,980
-	298	2,000	001-4500-000.31-90	CONTRACTUAL SERVICES - OTHER	2,000	2,000	2,000
530	401	4,000	001-4500-000.43-50	VEHICLES	6,000	6,000	6,000
969	586	2,000	001-4500-000.43-51	GAS/OIL/DIESEL/LUBRICANTS	2,000	2,000	2,000
-	-	1,000	001-4500-000.43-52	TIRES AND TIRE REPAIRS	750	750	750
255	-	1,500	001-4500-000.58-50	TRAINING AND CONFERENCES	2,082	2,082	2,082
176	1,163	1,500	001-4500-000.60-85	SUPPLIES - SPECIAL DEPT	1,000	1,000	1,000
-	-	2,000	001-4500-000.69-80	ASSETS < \$5000	3,790	3,790	3,790
<b>15,819</b>	<b>14,932</b>	<b>27,980</b>	<b>TOTAL MATERIALS AND SERVICES</b>		<b>31,602</b>	<b>31,602</b>	<b>31,602</b>
<b>69,244</b>	<b>46,864</b>	<b>76,878</b>	<b>TOTAL ANIMAL CONTROL DEPARTMENT</b>		<b>81,813</b>	<b>81,813</b>	<b>81,813</b>

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

<b>FY18/19</b> <b>Actual</b>	<b>FY19/20</b> <b>Actual</b>	<b>FY20/21</b> <b>Budget</b>	<b>Account</b> <b>Number</b>	<b>Account</b> <b>Description</b>	<b>Line Item</b> <b>Detail</b>	<b>FY21/22</b> <b>Adopted</b> <b>Budget</b>
<b>ANIMAL CONTROL</b>						
33,699	21,471	33,251	001-4500-000.12-00	PARTTIME/TEMP SALARIES		33,916
-	31	-	001-4500-000.13-00	OVERTIME SALARIES		-
12,622	6,306	7,894	001-4500-000.21-10	MEDICAL INSURANCE		8,097
211	288	212	001-4500-000.21-20	L-T DISABILITY INSURANCE		563
44	32	38	001-4500-000.21-30	LIFE INSURANCE		38
531	389	470	001-4500-000.21-40	WORKERS COMP INSURANCE		423
2,264	1,488	2,544	001-4500-000.22-00	FICA		2,595
4,053	1,927	4,489	001-4500-000.23-00	RETIREMENT		4,579
-	-	-	001-4500-000.29-00	OTHER EMPLOYEE BENEFITS		-
<b>53,424</b>	<b>31,932</b>	<b>48,898</b>	<b>TOTAL PERSONNEL SERVICE</b>			<b>50,211</b>
<b>0.50</b>	<b>0.75</b>	<b>0.75</b>	<b>Total Full-Time Equivalent (FTE)</b>			<b>0.75</b>
13,890	12,484	13,980	001-4500-000.31-10	CONTRACTUAL SERVICES		13,980
				Contract with Home at Last (HAL) to accept dogs picked up by Dog Control Officer	13,500	
				Base for 15 dogs per month \$1,125 X 12 months \$65 for each additional dog up to 20 per month total		
				\$40 a month for AT&T Cell phone	480	
-	298	2,000	001-4500-000.31-90	CONTRACTUAL SERVICES - OTHER		2,000
				Veterinarian services	2,000	
530	401	4,000	001-4500-000.43-50	VEHICLES		6,000
				Maintenance & Repair for Dog Control Truck *added \$2,000 for needed new transmission.	6,000	
969	586	2,000	001-4500-000.43-51	GAS/OIL/DIESEL/LUBRICANTS		2,000
-	-	1,000	001-4500-000.43-52	TIRES AND TIRE REPAIRS		750
255	-	1,500	001-4500-000.58-50	TRAINING AND CONFERENCES		2,082
				Training for Dog Control Officer	1,000	
				Travel, food & lodging	1,000	
				Police One (\$82 yearly)	82	
176	1,163	1,500	001-4500-000.60-85	SUPPLIES - SPECIAL DEPT		1,000
				Misc expenses: flashlight, radio maintenance, radio batteries, citations, clothing, handouts, etc.	1,000	
-	-	2,000	001-4500-000.69-80	ASSETS < \$5000		3,790
				For items with a durable life of over 1 year, but cost less than \$5,000, so do not qualify as Capital Assets      Portable Radio		
				Humane/safe animal capture netting device	3,790	
<b>15,819</b>	<b>14,932</b>	<b>27,980</b>	<b>TOTAL MATERIALS AND SERVICES</b>			<b>31,602</b>
<b>69,244</b>	<b>46,864</b>	<b>76,878</b>	<b>TOTAL ANIMAL CONTROL DEPARTMENT</b>			<b>81,813</b>



**City of The Dalles, Oregon  
Fiscal Year 2021-22 Adopted Budget**

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<b>Fund:</b>	<b>General (001)</b>	
<b>Department:</b>	<b>Technology (1700)</b>	<b>Number of Employees: 2 FTE</b>
<b>Program:</b>	<b>Other (000)</b>	

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**Mission**

Provide City Departments with needed information technology tools.

**Description**

The City has one full-time Information Technology Manager position and one Technology Specialist. The General Fund Technology Department is where the costs for the City-wide information systems have been consolidated. Some major items that are included in this Department are servers, switches, and general software maintenance contracts. Costs of replacing individual computers, software, or maintenance are funded in individual Departments or Funds, but all computers and components are purchased by the Information Technology manager, who works closely with the Department Managers to plan and maintain replacement schedules.

**2021-22 Goals, Projects and Highlights**

- Purchase, configure, test and deploy replacement of primary virtualized server stack and storage system.
- Refine and expand technology asset tracking using database technology for better IT efficiency.
- Train Technology Specialist in networking topology and configuration
- Continue planning of succession plan; including continued training of Technology Specialist.

**2020-21 Accomplishments**

- Took proactive measures to facilitate remote work needs during the pandemic crisis, including expanding VPN capacity, repurposing and procuring laptops and spare monitors for better remote work productivity.
- Developed remote support procedures to limit face to face contact during pandemic crisis
- Upgraded End-of-Life networking hardware.
- Evaluated network traffic capacity for planning future needs
- Repurposed secondary server hardware for better disaster recovery.
- Upgraded End-of-Life software applications used to mitigate cybersecurity threats.
- Determined Technology Specialist must be a full-time position using data from the Help Desk system to troubleshoot support bottlenecks.

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	FY21/22 Proposed Budget	FY21/22 Approved Budget	FY21/22 Adopted Budget	
			<b>TECHNOLOGY DEPARTMENT</b>					
77,721	80,508	116,463	001-1700-000.11-00	REGULAR SALARIES	156,258	156,258	156,258	
-	21,076	-	001-1700-000.12-00	PARTTIME/TEMP SALARIES	-	-	-	
9,532	15,095	18,418	001-1700-000.21-10	MEDICAL INSURANCE	21,592	21,592	21,592	
541	699	745	001-1700-000.21-20	L-T DISABILITY INSURANCE	1,000	1,000	1,000	
44	77	100	001-1700-000.21-30	LIFE INSURANCE	100	100	100	
1,173	899	1,678	001-1700-000.21-40	WORKERS COMP INSURANCE	1,955	1,955	1,955	
5,863	7,668	8,909	001-1700-000.22-00	FICA	11,954	11,954	11,954	
10,589	10,799	13,742	001-1700-000.23-00	RETIREMENT CONTRIBUTIONS	21,095	21,095	21,095	
-	648	1,563	001-1700-000.28-00	VEBA CONTRIBUTIONS	1,848	1,848	1,848	
60	60	60	001-1700-000.29-00	OTHER EMPLOYEE BENEFITS	60	60	60	
<b>105,523</b>	<b>137,528</b>	<b>161,678</b>	<b>TOTAL PERSONNEL SERVICE</b>		<b>215,862</b>	<b>215,862</b>	<b>215,862</b>	
<b>1.00</b>	<b>1.50</b>	<b>1.75</b>	<b>Total Full-Time Equivalent (FTE)</b>		<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	
-	65,730	10,000	001-1700-000.31-10	CONTRACTUAL SERVICES	50,000	50,000	50,000	
67,133	15,668	60,761	001-1700-000.34-30	COMPUTER SERVICES	55,430	55,430	55,430	
15,085	17,145	16,324	001-1700-000.34-35	WIFI USE FEES	16,332	16,332	16,332	
11,122	5,096	16,830	001-1700-000.34-40	SOFTWARE MAINTENANCE	12,700	12,700	12,700	
5,118	1,200	5,290	001-1700-000.39-00	OTHER CONTRACTUAL SERVICES	5,290	5,290	5,290	
720	71	1,440	001-1700-000.53-30	TELEPHONE	1,440	1,440	1,440	
13	-	1,000	001-1700-000.58-10	TRAVEL, FOOD & LODGING	1,000	1,000	1,000	
-	(25)	500	001-1700-000.58-50	TRAINING AND CONFERENCES	-	-	-	
65	13,835	400	001-1700-000.60-10	OFFICE SUPPLIES	-	-	-	
11,974	379	12,100	001-1700-000.64-80	COMPUTER SOFTWARE	2,100	2,100	2,100	
467	1,350	2,500	001-1700-000.69-50	MISCELLANEOUS EXPENSES	2,500	2,500	2,500	
6,053	-	65,915	001-1700-000.69-80	ASSETS < \$5000	3,500	3,500	3,500	
<b>117,750</b>	<b>120,448</b>	<b>193,060</b>	<b>TOTAL MATERIALS AND SERVICES</b>		<b>150,292</b>	<b>150,292</b>	<b>150,292</b>	
			<b>CAPITAL OUTLAY</b>					
7,194	-	-	001-1700-000.74-50	COMPUTER EQUIPMENT	70,000	70,000	70,000	
-	5,060	27,000	001-1700-000.74-60	NETWORK EQUIPMENT	-	-	-	
<b>7,194</b>	<b>5,060</b>	<b>27,000</b>	<b>TOTAL CAPITAL OUTLAY</b>		<b>70,000</b>	<b>70,000</b>	<b>70,000</b>	
<b>230,467</b>	<b>263,037</b>	<b>381,738</b>	<b>TOTAL TECHNOLOGY DEPARTMENT</b>		<b>436,154</b>	<b>436,154</b>	<b>436,154</b>	

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	Line Item Detail	FY21/22 Adopted Budget
<b>GENERAL FUND 001</b>						
<b>TECHNOLOGY DEPARTMENT</b>						
77,721	80,508	116,463	001-1700-000.11-00	REGULAR SALARIES		156,258
-	21,076	-	001-1700-000.12-00	PARTTIME/TEMP SALARIES		-
9,532	15,095	18,418	001-1700-000.21-10	MEDICAL INSURANCE		21,592
541	699	745	001-1700-000.21-20	L-T DISABILITY INSURANCE		1,000
44	77	100	001-1700-000.21-30	LIFE INSURANCE		100
1,173	899	1,678	001-1700-000.21-40	WORKERS COMP INSURANCE		1,955
5,863	7,668	8,909	001-1700-000.22-00	FICA		11,954
10,589	10,799	13,742	001-1700-000.23-00	RETIREMENT CONTRIBUTIONS		21,095
-	648	1,563	001-1700-000.28-00	VEBA CONTRIBUTIONS		1,848
60	60	60	001-1700-000.29-00	OTHER EMPLOYEE BENEFITS		60
<b>105,523</b>	<b>137,528</b>	<b>161,678</b>	<b>TOTAL PERSONNEL SERVICE</b>			<b>215,862</b>
<b>1.00</b>	<b>1.50</b>	<b>1.75</b>	<b>Total Full Time Equivalent (FTE)</b>			<b>2.00</b>
-	65,730	10,000	001-1700-000.31-10	CONTRACTUAL SERVICES		50,000
				Moving Email server to cloud(est 10k annually)		
				Website redesign and hosting contract	50,000	-
67,133	15,668	60,761	001-1700-000.34-30	COMPUTER SERVICES		55,430
				Caselle software maintenance fees	49,164	
				Superior Court System old Software	6,266	
15,085	17,145	16,324	001-1700-000.34-35	WIFI USE FEES		16,332
				PUD 350x12	4,200	
				Gorge.net 1011 x12	12,132	
11,122	5,096	16,830	001-1700-000.34-40	SOFTWARE MAINTENANCE		12,700
				1 yr Trendmicro (virus/spam prevention)	3,600	
				1yr Veritas Backup Exec (Backup software)	1,400	
				Support contract IBM Server Hardware (purchased 12-13)	3,200	
				Support contract Dell Server Hardware	2,000	
				Log/Intrusion Analysis Software for Security Compliance	1,000	
				3 yr Software Maintenance Vmware		
				1 yr Cisco Equipment Software** see list below	1,500	
				Cisco2960x (Public Works), C9200L(library)		
				Cisco 2960x DMZ (City Hall Basement)		
				2 Cisco 9300 Router 2911 (City Hall Basement)		
				Cisco C2960x, C3650 (City Hall Basement)		
				The City needs to cover all critical computer equipment with a maintenance contract, specifically any data servers and switches to reduce downtime in the event of hardware failure. When these		
5,118	1,200	5,290	001-1700-000.39-00	OTHER CONTRACTUAL SERVICES		5,290
				Qlife broadband contract for City- \$420 a month	5,040	
				Renewal of City Domain names	250	
				Charter Dark Fiber; Police to County & Planning GIS=\$361/mo paid by Police Dept; brary cost in Library Fund		
720	71	1,440	001-1700-000.53-30	TELEPHONE		1,440
				Cell phone allowance-\$60 x12 months x2	1,440	
13	-	1,000	001-1700-000.58-10	TRAVEL, FOOD & LODGING		1,000
				Mileage in town and for training travel	1,000	
-	(25)	500	001-1700-000.58-50	TRAINING AND CONFERENCES		-
65	13,835	400	001-1700-000.60-10	OFFICE SUPPLIES		-
11,974	379	12,100	001-1700-000.64-80	COMPUTER SOFTWARE		2,100
				Software package to facilitate Criminal Justice		
				MS server software (data center for Policeserver2)		
				Misc	2,100	
467	1,350	2,500	001-1700-000.69-50	MISCELLANEOUS EXPENSES		2,500
				Stuff comes up when dealing with electronics	2,500	
6,053	-	65,915	001-1700-000.69-80	ASSETS < \$5000		3,500
				Items costing less than \$5,000 with a life of over one year that		
				UPS police station servers	1,500	
				End-Of-Support replacements		
				Misc	2,000	
<b>117,750</b>	<b>120,448</b>	<b>193,060</b>	<b>TOTAL MATERIALS AND SERVICES</b>			<b>150,292</b>

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	Line Item Detail	FY21/22 Adopted Budget
7,194	-	-	001-1700-000.74-50	COMPUTER EQUIPMENT	70,000	70,000
				City Data Center - Vmware cluster (3 servers with shared storage) This line should only be used for purchases of items that qualify as fixed assets (cost over \$5,000 and life longer than one year). Other items should be budgeted as Assets < \$5,000. All capital technology items over \$5,000, including departmental servers, will be budgeted in the Technology Department. Printers and individual PC's will be budgeted within the other  The transfers for the Public Works funds will be adjusted annually to accommodate capital technological purchases		
-	5,060	27,000	001-1700-000.74-60	NETWORK EQUIPMENT		-
				2 Fiber Switches C3750X for all bldgs (11-12) Pubicworks POE switches C3560X		
7,194	5,060	27,000	<b>TOTAL CAPITAL OUTLAY</b>			70,000
230,467	263,037	381,738	<b>TOTAL TECHNOLOGY DEPARTMENT</b>			436,154

**City of The Dalles, Oregon  
Fiscal Year 2021-22 Adopted Budget**

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<b>Fund:</b>	<b>General (001)</b>	
<b>Department:</b>	<b>General Services (2300)</b>	
<b>Program:</b>	<b>Other (000)</b>	<b>Number of Employees: .8</b>

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**Mission**

To provide for maintenance and preservation of the City’s facilities, structures and grounds, including historic City Hall. The City values its heritage and is dedicated to preserving our historic assets.

**Description**

The staffing for the General Services Department includes the Dock and Festival Park, Arco Parking lot, Police Department, Library and State Office Building properties.

The General Services Department accounts for annual repairs and maintenance to preserve the appearance and integrity of our structures. Expenditures from this department include normal repairs and maintenance line items for City Hall and other City owned buildings and properties. All insurance costs related to general government services are recorded in this department.

Annually, we adjust the distribution of the time of the Maintenance Workers to reflect the prior year’s actual costs. Maintenance provided to the Airport is billed on a per request basis. After reviewing the current year, we are distributing the 2020-21 expenses the same as last year:

City Hall:	40%
Police Facility	5%
Library	15%
State Office Building	40%

**2021-22 Goals, Projects and Highlights**

- Continue maintenance and minor repairs to City Hall and other City owned facilities.
- Emergency Generator for City Hall
- Graffiti painting of Festival Park restroom building.

**2020-21 Accomplishments/Comments**

- Provided supervision for Wasco County and juvenile work crews for maintenance projects.
- Continued maintenance and minor repairs to City Hall and other City owned facilities.

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	FY21/22 Proposed Budget	FY21/22 Approved Budget	FY21/22 Adopted Budget	
			<b>GENERAL SERVICES DEPARTMENT</b>					
			<b>BUILDINGS &amp; GROUNDS</b>					
40,215	42,556	43,620	001-2300-000.11-00	REGULAR SALARIES	44,710	44,710	44,710	
-	-	-	001-2300-000.12-00	PARTTIME/TEMP SALARIES	-	-	-	
401	687	1,200	001-2300-000.13-00	OVERTIME SALARIES	1,200	1,200	1,200	
13,975	14,253	19,296	001-2300-000.21-10	MEDICAL INSURANCE	19,788	19,788	19,788	
286	299	279	001-2300-000.21-20	L-T DISABILITY INSURANCE	291	291	291	
38	40	40	001-2300-000.21-30	LIFE INSURANCE	40	40	40	
1,350	1,093	1,365	001-2300-000.21-40	WORKERS COMP INSURANCE	1,230	1,230	1,230	
3,079	3,283	3,429	001-2300-000.22-00	FICA	3,512	3,512	3,512	
4,997	5,823	5,889	001-2300-000.23-00	RETIREMENT	6,036	6,036	6,036	
343	1,326	1,426	001-2300-000.29-00	OTHER EMPLOYEE BENEFITS	1,462	1,462	1,462	
<b>64,684</b>	<b>69,360</b>	<b>76,544</b>	<b>TOTAL PERSONNEL SERVICES</b>		<b>78,269</b>	<b>78,269</b>	<b>78,269</b>	
<b>0.80</b>	<b>0.80</b>	<b>0.80</b>	<b>Total Full-Time Equivalent (FTE)</b>		<b>0.80</b>	<b>0.80</b>	<b>0.80</b>	
13,500	10,813	4,000	001-2300-000.31-10	CONTRACTUAL SERVICES	11,200	11,200	11,200	
3,503	3,398	4,000	001-2300-000.41-10	WATER & SEWER	4,500	4,500	4,500	
2,275	2,354	2,300	001-2300-000.41-20	GARBAGE SERVICES	2,300	2,300	2,300	
820	1,293	1,000	001-2300-000.41-30	NATURAL GAS	1,000	1,000	1,000	
20,772	20,748	21,000	001-2300-000.41-40	ELECTRICITY	21,000	21,000	21,000	
17,010	17,010	17,010	001-2300-000.42-00	JANITORIAL SERVICES	17,010	17,010	17,010	
24,478	11,526	22,000	001-2300-000.43-10	BUILDINGS AND GROUNDS	17,000	17,000	17,000	
35,847	45,406	98,108	001-2300-000.43-11	PARK & DOCK MAINTENANCE	63,944	63,944	63,944	
151	233	500	001-2300-000.43-12	ARCO LOT	500	500	500	
-	-	-	001-2300-000.43-13	GITCHELL BUILDING	-	-	-	
628	-	1,000	001-2300-000.43-14	TRANSPORTATION BUILDING	1,000	1,000	1,000	
-	-	500	001-2300-000.43-45	JOINT USE OF LABOR/EQUIP	500	500	500	
1,503	705	2,000	001-2300-000.43-50	VEHICLES	2,000	2,000	2,000	
3,938	3,033	3,200	001-2300-000.43-51	GAS/OIL/DIESEL/LUBRICANTS	3,200	3,200	3,200	
-	-	1,500	001-2300-000.43-52	TIRES AND TIRE REPAIRS	1,000	1,000	1,000	
1,149	531	1,000	001-2300-000.43-70	GENERAL EQUIPMENT	1,000	1,000	1,000	
707	291	1,000	001-2300-000.43-72	ELECTRICAL SYSTEMS	1,000	1,000	1,000	
-	235	1,000	001-2300-000.43-73	PLUMBING	1,000	1,000	1,000	
3,640	3,621	4,000	001-2300-000.43-75	ELEVATORS	4,000	4,000	4,000	
245	422	9,500	001-2300-000.43-77	HVAC SYSTEMS	9,500	9,500	9,500	
190	-	1,000	001-2300-000.43-80	SHOP EQUIPMENT	1,000	1,000	1,000	
20	-	7,500	001-2300-000.50-20	PEST CONTROL	5,000	5,000	5,000	
83,337	83,241	85,905	001-2300-000.52-10	LIABILITY INSURANCE	93,163	93,163	93,163	
16,844	18,383	20,861	001-2300-000.52-30	PROPERTY INSURANCE	24,416	24,416	24,416	
15,932	15,872	17,482	001-2300-000.52-50	AUTOMOTIVE INSURANCE	17,085	17,085	17,085	
-	-	1,500	001-2300-000.52-70	FIDELITY BOND	-	-	-	
6,384	6,040	7,325	001-2300-000.53-30	TELEPHONE	6,500	6,500	6,500	
-	-	-	001-2300-000.58-10	TRAVEL, FOOD & LODGING	-	-	-	
-	-	-	001-2300-000.58-50	TRAINING AND CONFERENCES	-	-	-	
30	31	300	001-2300-000.60-10	OFFICE SUPPLIES	300	300	300	
3,946	4,100	4,500	001-2300-000.60-20	JANITORIAL SUPPLIES	4,500	4,500	4,500	
1,049	1,151	1,100	001-2300-000.60-80	CLOTHING	1,200	1,200	1,200	
362	74	1,000	001-2300-000.69-50	MISCELLANEOUS EXPENSES	1,000	1,000	1,000	
-	-	2,200	001-2300-000.69-80	ASSETS < \$5000	-	-	-	
<b>258,259</b>	<b>250,511</b>	<b>345,291</b>	<b>TOTAL MATERIALS AND SERVICES</b>		<b>316,818</b>	<b>316,818</b>	<b>316,818</b>	
7,535	-	50,000	001-2300-000.74-20	VEHICLES	-	-	-	
<b>7,535</b>	<b>-</b>	<b>50,000</b>	<b>TOTAL CAPITAL OUTLAY</b>		<b>-</b>	<b>-</b>	<b>-</b>	
<b>330,479</b>	<b>319,871</b>	<b>471,835</b>	<b>SUB-TOTAL GENERAL SERVICES</b>		<b>395,087</b>	<b>395,087</b>	<b>395,087</b>	
<b>330,479</b>	<b>319,871</b>	<b>471,835</b>	<b>TOTAL GENERAL SERVICES DEPT</b>		<b>395,087</b>	<b>395,087</b>	<b>395,087</b>	

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	Line Item Detail	FY21/22 Adopted Budget
<b>GENERAL SERVICES DEPARTMENT</b>						
<b>BUILDINGS &amp; GROUNDS</b>						
40,215	42,556	43,620	001-2300-000.11-00	REGULAR SALARIES		44,710
-	-	-	001-2300-000.12-00	PARTTIME/TEMP SALARIES		
401	687	1,200	001-2300-000.13-00	OVERTIME SALARIES		1,200
13,975	14,253	19,296	001-2300-000.21-10	MEDICAL INSURANCE		19,788
286	299	279	001-2300-000.21-20	L-T DISABILITY INSURANCE		291
38	40	40	001-2300-000.21-30	LIFE INSURANCE		40
1,350	1,093	1,365	001-2300-000.21-40	WORKERS COMP INSURANCE		1,230
3,079	3,283	3,429	001-2300-000.22-00	FICA		3,512
4,997	5,822	5,889	001-2300-000.23-00	RETIREMENT		6,036
343	1,326	1,426	001-2300-000.29-00	OTHER EMPLOYEE BENEFITS		1,462
<b>64,684</b>	<b>69,360</b>	<b>76,544</b>	<b>TOTAL PERSONNEL SERVICES</b>			<b>78,269</b>
<b>0.80</b>	<b>0.80</b>	<b>0.80</b>	<b>Total Full Time Equivalent (FTE)</b>			<b>0.80</b>
13,500	10,813	4,000	001-2300-000.31-10	CONTRACTUAL SERVICES		11,200
				Contract with Parks & Rec. for Riverfront Trail maintenance/tree watering	11,200	
3,503	3,398	4,000	001-2300-000.41-10	WATER & SEWER		4,500
2,275	2,354	2,300	001-2300-000.41-20	GARBAGE SERVICES		2,300
820	1,293	1,000	001-2300-000.41-30	NATURAL GAS		1,000
20,772	20,748	21,000	001-2300-000.41-40	ELECTRICITY		21,000
17,010	17,010	17,010	001-2300-000.42-00	JANITORIAL SERVICES		17,010
24,478	11,526	22,000	001-2300-000.43-10	BUILDINGS AND GROUNDS		17,000
				general maint., tree replacement, round about, etc.		
35,847	45,406	98,108	001-2300-000.43-11	PARK & DOCK MAINTENANCE		63,944
				Fish Net	900	
				park janitorial supplies	1,200	
				crane inspection	800	
				EV charging station	760	
				water and sewer	25,000	
				electricity	3,600	
				dock phone	684	
				graffiti paint restroom building	15,000	
				bark replacement	6,000	
				general maintenance plus vandalism repairs	10,000	
151	233	500	001-2300-000.43-12	ARCO LOT		500
628	-	1,000	001-2300-000.43-14	TRANSPORTATION BUILDING		1,000
-	-	500	001-2300-000.43-45	JOINT USE OF LABOR/EQUIP		500
1,503	705	2,000	001-2300-000.43-50	VEHICLES		2,000
3,938	3,033	3,200	001-2300-000.43-51	GAS/OIL/DIESEL/LUBRICANTS		3,200
-	-	1,500	001-2300-000.43-52	TIRES AND TIRE REPAIRS		1,000
1,149	531	1,000	001-2300-000.43-70	GENERAL EQUIPMENT		1,000
707	291	1,000	001-2300-000.43-72	ELECTRICAL SYSTEMS		1,000
-	235	1,000	001-2300-000.43-73	PLUMBING		1,000
3,640	3,621	4,000	001-2300-000.43-75	ELEVATORS		4,000
245	422	9,500	001-2300-000.43-77	HVAC SYSTEMS (HVAC cleaning and filters)		9,500
190	-	1,000	001-2300-000.43-80	SHOP EQUIPMENT (storage cabinets)		1,000
20	-	7,500	001-2300-000.50-20	PEST CONTROL		5,000
83,337	83,241	85,905	001-2300-000.52-10	LIABILITY INSURANCE		93,163
16,844	18,383	20,861	001-2300-000.52-30	PROPERTY INSURANCE		24,416
15,932	15,872	17,482	001-2300-000.52-50	AUTOMOTIVE INSURANCE		17,085
-	-	1,500	001-2300-000.52-70	FIDELITY BOND		-
6,384	6,040	7,325	001-2300-000.53-30	TELEPHONE		6,500
				cell phone allowance \$60 x 2 employees		
				City Hall phone lines		
				State Office building phone		
				alarm lines		
-	-	-	001-2300-000.58-10	TRAVEL, FOOD & LODGING		-
-	-	-	001-2300-000.58-50	TRAINING AND CONFERENCES		-
30	31	300	001-2300-000.60-10	OFFICE SUPPLIES		300
				Water Cooler		
3,946	4,100	4,500	001-2300-000.60-20	JANITORIAL SUPPLIES		4,500
1,049	1,151	1,100	001-2300-000.60-80	CLOTHING		1,200
362	74	1,000	001-2300-000.69-50	MISCELLANEOUS EXPENSES		1,000
-	-	2,200	001-2300-000.69-80	ASSETS < \$5000 (Terry laptop)		-
<b>258,260</b>	<b>250,511</b>	<b>345,291</b>	<b>TOTAL MATERIALS AND SERVICES</b>			<b>316,818</b>

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	Line Item Detail	FY21/22 Adopted Budget
-	-	-	001-2300-000.72-20	BUILDINGS		
-	-	-	001-2300-000.73-30	IMPRVMNTS OTHER THAN BLDGS		-
7,535		50,000	001-2300-000.74-20	VEHICLES		-
7,535		50,000	<b>TOTAL CAPITAL OUTLAY</b>			-
<b>330,479</b>	<b>319,871</b>	<b>471,835</b>	<b>SUB-TOTAL GENERAL SERVICES</b>			<b>395,087</b>
<b>330,479</b>	<b>319,871</b>	<b>471,835</b>	<b>TOTAL GENERAL SERVICES DEPT</b>			<b>395,087</b>



**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

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<b>Fund:</b>	<b>General (001)</b>
<b>Department:</b>	<b>Other Financing Uses (9500)</b>
<b>Program:</b>	<b>Other (000)</b>

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**Description**

Other Financing Uses is broken into four groups. They are the following:

- Charges for Services or Special Payments are funding operations needed by the City to be paid to outside agencies. We have also budgeted a Special Payment to the Fire District in accordance with an intergovernmental agreement that requires that \$90,000 per year from the City’s portion of the Enterprise Zone #2 revenues be passed to the Fire District to be applied to debt they incur to improve Fire Station #2. This will continue for up to 12 years, or when the debt is paid off, whichever comes first.
- Operating Transfers Out is funding other operating funds of the City. This year we are making the following transfers:
  - \$65,000 to the Airport Fund for operations. Give an additional \$59,827 to finalize the fuel tank installation.
  - Due to Unemployment Fund not being used to cover expenses for the future unemployment expenses, we will not be requesting any additional revenue from other funds this year.
  - \$300,000 to the Street Fund to cover the shortfall of capital projects and repairs to the streets.
- The third group called “contributions to other agencies” is where the City is contributing tax dollars it collects to a public agency to provide products and service to the people of the City. By Ordinance, we provide 2.0% of the 8.0% transient room taxes paid to the City to the Northern Wasco County Parks & Recreation District. Main Street Tourism
- The General Fund Contingency and the General Fund Unappropriated Ending Fund balance are the fourth piece of the other financing uses.
- FY2019-20 we established a Reserve for Future Expenditure line item. This amount is set aside and saved for future spending.

**2021-22 Goals, Projects, and Highlights**

- To maintain all revenue resources to cover all four groups above with sufficient funding to meet the needs of the City and other entities.

**2020-21 Accomplishments/Comments**

- Successfully completed all payments and transfers budgeted.

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

**Major Issues to be resolved in the next 5 years**

- A reduction in the transfers out to the Airport as it is able to meet its operating costs as a regional airport with an industrial park.
- Maintain the General Fund contingency at 10%.
- Recover and maintain an unappropriated ending fund balance that can support the General Fund activities through the revenue shortfall months of July through October, ensuring the City does not have to borrow funds to maintain recurring expenses.

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	FY21/22 Proposed Budget	FY21/22 Approved Budget	FY21/22 Adopted Budget
				<b>OTHER USES</b>			
40,000	40,000	40,000	001-9500-000.80-06	MAIN STREET TOURISM	40,000	40,000	40,000
289,556	316,557	180,000	001-9500-000.80-10	TOURISM	245,000	245,000	245,000
90,000	90,000	90,000	001-9500-000.80-15	MID-COLUMBIA FIRE & RESCUE	90,000	90,000	90,000
-	-	171,326	001-9500-000.81-15	STATE OF OREGON GRANT REPAYMENT	-	-	-
274,996	224,146	351,603	001-9500-000.82-05	NW COUNTY PARKS & REC	296,996	296,996	296,996
<b>694,552</b>	<b>670,703</b>	<b>832,929</b>		<b>TOTAL SPECIAL PAYMENTS</b>	<b>671,996</b>	<b>671,996</b>	<b>671,996</b>
-	300,000	300,000	001-9500-000.81-05	STREET FUND	300,000	300,000	300,000
-	16,332	17,443	001-9500-000.81-10	UNEMPLOYMENT FUND	-	-	-
-	-	-	001-9500-000.81-18	SPECIAL GRANTS FUND	-	-	-
-	-	-	001-9500-000.81-37	CAPITAL PROJECTS FUND	75,000	75,000	75,000
65,000	65,000	115,000	001-9500-000.81-61	TO AIRPORT FUND	124,827	124,827	124,827
<b>65,000</b>	<b>381,332</b>	<b>432,443</b>		<b>TOTAL OPERATING TRANSFERS OUT</b>	<b>499,827</b>	<b>499,827</b>	<b>499,827</b>
-	-	773,343	001-9500-000.88-00	CONTINGENCY	853,406	853,406	853,406
-	-	<b>773,343</b>		<b>TOTAL CONTINGENCY</b>	<b>853,406</b>	<b>853,406</b>	<b>853,406</b>
-	-	1,698,860	001-9500-000.88-01	RESERVE FOR FUTURE EXPENDITURES	2,625,912	2,625,912	2,585,912
-	-	1,017,815	001-9500-000.89-00	UNAPPROPRIATED ENDING BAL	971,405	971,405	971,405
-	-	<b>2,716,675</b>		<b>TOTAL UNAPPROPRIATED ENDING BAL</b>	<b>3,597,317</b>	<b>3,597,317</b>	<b>3,557,317</b>
<b>759,552</b>	<b>1,052,035</b>	<b>4,755,390</b>		<b>TOTAL OTHER DEPARTMENT</b>	<b>5,622,546</b>	<b>5,622,546</b>	<b>5,582,546</b>
<b>7,852,421</b>	<b>8,346,371</b>	<b>13,562,600</b>		<b>TOTAL EXPENSES</b>	<b>14,431,605</b>	<b>14,431,605</b>	<b>14,431,605</b>
<b>4,146,620</b>	<b>4,731,056</b>	-		<b>GENERAL FUND - REVENUES LESS EXPENSES</b>	-	-	-

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	Line Item Detail	FY21/22 Adopted Budget
<b>GENERAL FUND 001</b>						
<b>OTHER USES</b>						
274,996	224,146	351,603	001-9500-000.82-05	NW COUNTY PARKS & REC		296,996
				Parks & Rec gets 25% of TRT received each month Add 10% to both revenue & expenditure estimates so will not exceed estimates		
40,000	40,000	40,000	001-9500-000.80-06	MAIN STREET TOURISM		40,000
289,556	316,557	180,000	001-9500-000.80-10	TOURISM		245,000
				CofC presents budget & scope of work for Council approval By State Law, must keep 50.2% for Marketing and Conference Center.		
-	-	171,326	001-9500-000.81-05	STATE OF OREGON GRANT REPAYMENT		-
90,000	90,000	90,000	001-9500-000.80-15	MID-COLUMBIA FIRE & RESCUE		90,000
				Pmt of \$56,000 per year start in FY16/17 & continue for 15 yrs or until debt is paid		
				Pmt of \$68,000 in FY14/15 from Entrprise Zone, was in advance and will push back further EZ pmts to Fire Dept an additional 2 years. \$34,000 per year starting in FY17/18 & continue for 13 years or until debt is paid.		
<b>694,552</b>	<b>670,703</b>	<b>832,929</b>	<b>TOTAL CHARGES FOR SERVICES</b>			<b>671,996</b>
-	300,000	300,000	001-9500-000.81-05	STREET FUND		300,000
				CC Goal to provide additional funds to Street Fund		
-	16,332	17,443	001-9500-000.81-10	UNEMPLOYMENT FUND		-
				.5% of proposed wages (FT & PT)		
-	-	-	001-9500-000.81-18	SPECIAL GRANTS FUND		-
-	-	-	001-9500-000.81-37	CAPITAL PROJECTS FUND		75,000
				To transfer funds to help with bigger projects		
65,000	65,000	115,000	001-9500-000.81-61	TO AIRPORT FUND		124,827
				City's 50% share of support for airport fund. Klickitat Co pays the same amount. Maintain for one more year.		65,000
				A additional \$59,827 for fuel tank at the airport		59,827
<b>65,000</b>	<b>381,332</b>	<b>432,443</b>	<b>TOTAL OPERATING TRANSFERS OUT</b>			<b>499,827</b>
-	-	773,343	001-9500-000.88-00	CONTINGENCY		853,406
				General Fund Total (excluding Other Dept) Less Main Street and/or RARE Planner, Economic Recovery Less Council Contributions to Others Adjusted General Fund Total Expenses X 10%		
-	-	<b>773,343</b>	<b>TOTAL CONTINGENCY</b>			<b>853,406</b>
-	-	1,017,815	001-9500-000.89-00	UNAPPROPRIATED ENDING BAL		971,405
				To ensure that the City has adequate cash on hand at the beginning of the fiscal year to cover normal operating expenses until Nov, when taxes start coming in. Use first 4 months expenses for last five years to average.		
			FY21/22	973,958	See calc below	
			FY20/21	955,552		
			FY19/20	816,621		
			FY18/19	845,493	Amount below should be used for Budget	
			FY17/18	1,265,403	971,405.40	
-	-	1,698,860	001-9500-000.88-01	RESERVE FOR FUTURE EXPENDITURES		2,585,912
-	-	1,017,815	001-9500-000.89-00	UNAPPROPRIATED ENDING BAL		971,405
-	-	<b>2,716,675</b>	<b>TOTAL UNAPPROPRIATED ENDING BAL</b>			<b>3,557,317</b>
<b>759,552</b>	<b>1,052,035</b>	<b>4,755,390</b>	<b>TOTAL OTHER DEPARTMENT</b>			<b>5,582,546</b>

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

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<b>Fund:</b>	<b>Library Fund (004)</b>	<b>Number of Employees:</b>	<b>12 (11.3 FTE)</b>
<b>Department:</b>	<b>Library (021)</b>		
<b>Program:</b>	<b>Library Services (000)</b>		

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**Mission**

The Dalles-Wasco County Public Library provides Wasco County's citizens with free and equal access to materials relevant to their informational needs. The library serves as an unbiased source of information with opportunities provided for personal, educational, cultural and recreational enrichment.

**Description**

The Dalles-Wasco County Public Library serves the residents of the Wasco County Library Service District as well as the residents of surrounding areas who pay an annual fee or are included in reciprocal borrowing agreements. The Library Service District provides the library's operating funds through an intergovernmental agreement with the City and Wasco County Commissioners. The agreement also includes funding for support services provided to other County libraries and stations. The library is a member of Sage, an automated library system shared by seventy-seven libraries in a fifteen county area.

Services provided by the library each year include more than 260,000 loans of books, magazines, books on tape, compact discs, Wi-Fi hotspots, DVDs, maps, and other various media; reference assistance and instruction in library use; interlibrary loans and reserve requests; public access to computers and the Internet including Wi-Fi access; mobile app access; downloadable audiobooks, videos and e-books; outreach services; public programs; ESL (English as a second language) and literacy services; and children's story hours and programs.

**2021-22 Goals, Projects and Highlights**

- The main goal for the coming year is to rebuild our patron base.
- Boosting in-person programming.
- To continue "Take & Make" kits and other Zoom events.
- Partnering with the schools, park district, and The Dalles Art Center.
- To purchase more Library2Go digital and audiobook content for patrons.
- Update 11 District computers: ten public and staff workstations at The Dalles Library and one at Maupin.
- Continually evaluate the library's book and non-book collection and consider materials for withdrawal based on criteria such as use, currency, and condition.
- Update and replace some library chairs.
- Continue to upgrade security cameras.
- Carry on with landscape improvements.
- Hallway carpet replacement.
- Continued development of website and library district brand including logo and style guide.

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

**2020 - 2021 Accomplishments/Comments**

- Provided curbside service during COVID restrictions.
- All interior and exterior windows washed.
- Created a “Just Out” hallway display for newly purchased library materials.
- Continual enhancement of landscaping.
- Installed new book shelving.
- A new wireless print management system was initiated.
- Security system upgraded and meeting room cameras installed.
- Zoom programming expanded across the board.
- “Take and Make” programming was instituted and proved very popular.
- Kanopy, a free video streaming service providing independent films, documentaries, Great Course educational videos, and children’s programming, continued to gain favor.
- Back office flooring was cleaned and waxed.

**Major Issues to be resolved in the next five years**

- Form a more consolidated district.
- Replacing the HVAC system at the Dalles-Wasco County Library.
- Allocation of resources among libraries as economic conditions change.
- Establishing a reserve fund to sustain library district service plan, build capital reserves, and fund libraries until tax monies are received each year, and to weather adverse economic conditions.

**City of The Dalles, Oregon  
Fiscal Year 2021-22 Adopted Budget**

**LIBRARY FUND SUMMARY**

<b><u>FY18/19</u></b>	<b><u>FY19/20</u></b>	<b><u>FY20/21</u></b>	<b><u>Account Description</u></b>	<b><u>FY21/22</u></b>	<b><u>FY21/22</u></b>	<b><u>FY21/22</u></b>
<b><u>Actual</u></b>	<b><u>Actual</u></b>	<b><u>Budget</u></b>		<b><u>Proposed</u></b>	<b><u>Approved</u></b>	<b><u>Adopted</u></b>
				<b><u>Budget</u></b>	<b><u>Budget</u></b>	<b><u>Budget</u></b>
1,596,045	1,722,502	1,460,087	BEGINNING BALANCE	1,447,081	1,447,081	1,447,081
1,327,964	1,439,680	1,492,753	REVENUES	1,485,640	1,485,640	1,485,640
-	-	-	OTHER SOURCES	-	-	-
<b>2,924,009</b>	<b>3,162,182</b>	<b>2,952,840</b>	<b>TOTAL RESOURCES</b>	<b>2,932,721</b>	<b>2,932,721</b>	<b>2,932,721</b>
1,121,116	1,136,212	1,787,938	LIBRARY	1,856,704	1,856,704	1,856,704
<b>1,121,116</b>	<b>1,136,212</b>	<b>1,787,938</b>	<b>TOTAL EXPENDITURES</b>	<b>1,856,704</b>	<b>1,856,704</b>	<b>1,856,704</b>
-	-	-	CHARGES FOR SERVICES	-	-	-
80,391	104,842	104,196	TRANSFER OUT	110,580	110,580	110,580
-	-	186,718	CONTINGENCY	128,000	128,000	128,000
-	-	873,988	UNAPPROPRIATED ENDING BAL	837,437	837,437	837,437
<b>80,391</b>	<b>104,842</b>	<b>1,164,902</b>	<b>TOTAL OTHER USES</b>	<b>1,076,017</b>	<b>1,076,017</b>	<b>1,076,017</b>
<b>1,201,507</b>	<b>1,241,054</b>	<b>2,952,840</b>	<b>TOTAL EXPENDS &amp; OTHER USES</b>	<b>2,932,721</b>	<b>2,932,721</b>	<b>2,932,721</b>
<b>1,722,502</b>	<b>1,921,127</b>	<b>-</b>	<b>FUND TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	FY21/22 Proposed Budget	FY21/22 Approved Budget	FY21/22 Adopted Budget	
			<b>LIBRARY FUND 004</b>					
			<b>REVENUES</b>					
1,596,045	1,722,502	1,460,087	004-0000-300.00-00	BEGINNING BALANCE	1,447,081	1,447,081	1,447,081	
6,445	3,612	3,612	004-0000-334.20-00	STATE FOR LIBRARY	3,634	3,634	3,634	
-	77,755	52,265	004-0000-336.10-00	PRIVATE SECTOR GRANTS	25,000	25,000	25,000	
1,270,314	1,308,423	1,397,676	004-0000-337.20-00	LIBRARY DISTRICT TAXES FROM CO	1,439,606	1,439,606	1,439,606	
18,851	14,489	14,500	004-0000-351.50-00	LIBRARY FINES	2,000	2,000	2,000	
31,299	33,545	24,500	004-0000-361.00-00	INTEREST REVENUES	15,100	15,100	15,100	
175	-	100	004-0000-365.00-00	GIFTS AND DONATIONS	100	100	100	
880	1,855	100	004-0000-369.00-00	OTHER MISC REVENUES	200	200	200	
<b>2,924,009</b>	<b>3,162,182</b>	<b>2,952,840</b>	<b>TOTAL LIBRARY FUND REVENUES</b>		<b>2,932,721</b>	<b>2,932,721</b>	<b>2,932,721</b>	
			<b>EXPENDITURES</b>					
455,058	483,429	512,517.00	004-2100-000.11-00	REGULAR SALARIES	527,043	527,043	527,043	
28,707	26,243	43,110.00	004-2100-000.12-00	PARTTIME/TEMP SALARIES	43,532	43,532	43,532	
150	548	11,000.00	004-2100-000.13-00	OVERTIME SALARIES	11,000	11,000	11,000	
156,462	149,827	167,229.00	004-2100-000.21-10	MEDICAL INSURANCE	178,667	178,667	178,667	
3,118	3,240	3,380.00	004-2100-000.21-20	L-T DISABILITY INSURANCE	3,468	3,468	3,468	
532	505	533.00	004-2100-000.21-30	LIFE INSURANCE	533	533	533	
1,855	1,499	1,698.00	004-2100-000.21-40	WORKERS COMP INSURANCE	1,699	1,699	1,699	
35,826	38,093	43,332.00	004-2100-000.22-00	FICA	44,293	44,293	44,293	
51,007	45,316	69,714.00	004-2100-000.23-00	RETIREMENT CONTRIBUTIONS	67,925	67,925	67,925	
2,092	3,064	5,484.00	004-2100-000.28-00	VEBA CONTRIBUTIONS	8,714	8,714	8,714	
130	225	120.00	004-2100-000.29-00	OTHER EMPLOYEE BENEFITS	240	240	240	
<b>734,937</b>	<b>751,989</b>	<b>858,117</b>	<b>TOTAL PERSONNEL SERVICE</b>		<b>887,114</b>	<b>887,114</b>	<b>887,114</b>	
<b>11.3</b>	<b>11.0</b>	<b>11.3</b>	<b>Total Full-Time Equivalent (FTE)</b>		<b>11.3</b>	<b>11.3</b>	<b>11.3</b>	
54,354	94,030	187,562	004-2100-000.31-10	CONTRACTUAL SERVICES	193,460	193,460	193,460	
-	-	750	004-2100-000.32-20	SPECIAL LEGAL SERVICES	750	750	750	
2,762	2,184	5,478	004-2100-000.41-10	WATER & SEWER	5,580	5,580	5,580	
1,121	1,152	1,746	004-2100-000.41-20	GARBAGE SERVICES	1,798	1,798	1,798	
21,700	21,476	31,132	004-2100-000.41-40	ELECTRICITY	31,132	31,132	31,132	
11,665	13,798	38,050	004-2100-000.43-10	BUILDINGS AND GROUNDS	47,150	47,150	47,150	
805	-	27,220	004-2100-000.43-40	OFFICE EQUIPMENT	30,230	30,230	30,230	
-	-	300	004-2100-000.43-45	JOINT USE OF LABOR/EQUIP	250	250	250	
-	14	-	004-2100-000.43-51	GAS/OIL/LUBRICANTS	-	-	-	
1,260	377	8,250	004-2100-000.43-52	LIBRARY VEHICLE-GAS/OIL/TIRES	8,250	8,250	8,250	
627	844	10,625	004-2100-000.43-77	HVAC SYSTEMS	10,775	10,775	10,775	
3,950	3,945	4,778	004-2100-000.52-10	LIABILITY INSURANCE	5,495	5,495	5,495	
5,024	5,483	8,272	004-2100-000.52-30	PROPERTY INSURANCE	9,513	9,513	9,513	
408	428	795	004-2100-000.52-50	AUTOMOTIVE INSURANCE	800	800	800	
267	134	2,300	004-2100-000.53-20	POSTAGE	2,300	2,300	2,300	
8,256	7,670	12,955	004-2100-000.53-30	TELEPHONE	12,955	12,955	12,955	
1,854	622	15,850	004-2100-000.58-10	TRAVEL, FOOD & LODGING	16,550	16,550	16,550	
1,145	195	17,485	004-2100-000.58-50	TRAINING AND CONFERENCES	17,485	17,485	17,485	
1,501	878	7,361	004-2100-000.58-70	MEMBERSHIPS/DUES/SUBS	7,361	7,361	7,361	
6,582	7,046	38,555	004-2100-000.60-10	OFFICE SUPPLIES	38,555	38,555	38,555	
4,311	4,155	8,050	004-2100-000.60-20	JANITORIAL SUPPLIES	8,050	8,050	8,050	
25,777	38,319	141,475	004-2100-000.60-85	SPECIAL DEPT SUPPLIES	141,475	141,475	141,475	
109,268	102,447	116,500	004-2100-000.64-20	LIBRARY BOOKS AND BIND	134,500	134,500	134,500	
2,375	2,340	5,800	004-2100-000.64-30	LIBRARY PERIODICALS	5,800	5,800	5,800	
24,097	22,902	61,350	004-2100-000.64-40	AUDIO/VISUAL MATERIALS	61,350	61,350	61,350	
3,942	7,389	59,037	004-2100-000.64-80	COMPUTER SOFTWARE	59,476	59,476	59,476	
374	-	1,000	004-2100-000.69-50	MISCELLANEOUS EXPENSES	500	500	500	
19,681	34,840	65,145	004-2100-000.69-80	ASSETS < \$5000	65,950	65,950	65,950	
<b>313,106</b>	<b>372,667</b>	<b>877,821</b>	<b>TOTAL MATERIALS AND SERVICES</b>		<b>917,490</b>	<b>917,490</b>	<b>917,490</b>	
13,173	11,556	52,000	004-2100-000.72-20	BUILDINGS	52,100	52,100	52,100	
-	-	-	004-2100-000.74-20	VEHICLES	-	-	-	
59,900	-	-	004-2100-000.74-30	FURNITURE AND FIXTURES	-	-	-	
-	-	-	004-2100-000.74-40	OFFICE EQUIPMENT	-	-	-	
-	-	-	004-2100-000.74-50	COMPUTER EQUIPMENT	-	-	-	
<b>73,073</b>	<b>11,556</b>	<b>52,000</b>	<b>TOTAL CAPITAL OUTLAY</b>		<b>52,100</b>	<b>52,100</b>	<b>52,100</b>	
<b>1,121,116</b>	<b>1,136,212</b>	<b>1,787,938</b>	<b>TOTAL LIBRARY OPERATING DEPARTMENT</b>		<b>1,856,704</b>	<b>1,856,704</b>	<b>1,856,704</b>	
			<b>OTHER USES</b>					
80,391	102,229	91,435	004-9500-000.81-01	TO GENERAL FUND	100,580	100,580	100,580	
-	2,613	2,761	004-9500-000.81-10	TO UNEMPLOYMENT FUND	-	-	-	
-	0	10,000	004-9500-000.81-37	TO CAPITAL PROJECT FUND	10,000	10,000	10,000	
<b>80,391</b>	<b>104,842</b>	<b>104,196</b>	<b>TOTAL INTERFUND TRANSFERS</b>		<b>110,580</b>	<b>110,580</b>	<b>110,580</b>	



**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

<b>FY18/19 Actual</b>	<b>FY19/20 Actual</b>	<b>FY20/21 Budget</b>	<b>Account Number</b>	<b>Account Description</b>	<b>FY21/22 Proposed Budget</b>	<b>FY21/22 Approved Budget</b>	<b>FY21/22 Adopted Budget</b>
-	-	186,718	004-9500-000.88-00	CONTINGENCY	128,000	128,000	128,000
-	-	<b>186,718</b>	<b>TOTAL CONTINGENCY</b>		<b>128,000</b>	<b>128,000</b>	<b>128,000</b>
-	-	89,213	004-9500-000.88-01	RESERVE FOR FUTURE EXPENDITURES	52,437	52,437	52,437
-	-	784,775	004-9500-000.89-00	UNAPPROPRIATED ENDING BAL	785,000	785,000	785,000
-	-	<b>873,988</b>	<b>TOTAL UNAPPROPRIATED</b>		<b>837,437</b>	<b>837,437</b>	<b>837,437</b>
<b>80,391</b>	<b>104,842</b>	<b>1,164,902</b>	<b>TOTAL OTHER USES DEPARTMENT</b>		<b>1,076,017</b>	<b>1,076,017</b>	<b>1,076,017</b>
<b>1,201,507</b>	<b>1,241,054</b>	<b>2,952,840</b>	<b>GRAND TOTAL LIBRARY FUND</b>		<b>2,932,721</b>	<b>2,932,721</b>	<b>2,932,721</b>
<b>1,722,502</b>	<b>1,921,127</b>	-	<b>LIBRARY FUND - REVENUES LESS EXPENSES</b>		-	-	-

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	Line Item Detail	FY21/22 Adopted Budget
<b>LIBRARY FUND 004</b>						
<b>REVENUES</b>						
1,596,045	1,722,502	1,460,087	004-0000-300.00-00	BEGINNING BALANCE		1,447,081
				Current Year Beginning Balance	1,921,127	
				Current Year Projected Revenue	1,419,414	
				Current Year Projected Expenditures	1,893,460	
6,445	3,612	3,612	004-0000-334.20-00	STATE FOR LIBRARY		3,634
				Ready to Read Grant - District Wide Summer Reading	1,372	
				Ready to Read Grant - TD Library Summer Reading	2,262	
-	77,755	52,265	004-0000-336.10-00	PRIVATE SECTOR GRANTS		25,000
1,270,314	1,308,423	1,397,676	004-0000-337.20-00	LIBRARY DISTRICT TAXES FROM CO		1,439,606
				Use formula used by County		
18,851	14,489	14,500	004-0000-351.50-00	LIBRARY FINES		2,000
31,299	33,545	24,500	004-0000-361.00-00	INTEREST REVENUES		15,100
175	-	100	004-0000-365.00-00	GIFTS AND DONATIONS		100
				From Foundation for Expansion Project		
880	1,855	100	004-0000-369.00-00	OTHER MISC REVENUES		200
<b>2,924,009</b>	<b>3,162,182</b>	<b>2,952,840</b>		<b>TOTAL LIBRARY FUND REVENUES</b>		<b>2,932,721</b>
<b>EXPENDITURES</b>						
455,058	483,429	512,517	004-2100-000.11-00	REGULAR SALARIES		527,043
28,707	26,243	43,110	004-2100-000.12-00	PARTTIME/TEMP SALARIES		43,532
150	548	11,000	004-2100-000.13-00	OVERTIME SALARIES		11,000
156,462	149,827	167,229	004-2100-000.21-10	MEDICAL INSURANCE		178,667
3,118	3,240	3,380	004-2100-000.21-20	L-T DISABILITY INSURANCE		3,468
532	505	533	004-2100-000.21-30	LIFE INSURANCE		533
1,855	1,499	1,698	004-2100-000.21-40	WORKERS COMP INSURANCE		1,699
35,826	38,093	43,332	004-2100-000.22-00	FICA		44,293
51,007	45,316	69,714	004-2100-000.23-00	RETIREMENT CONTRIBUTIONS		67,925
2,092	3,064	5,484	004-2100-000.28-00	VEBA CONTRIBUTIONS		8,714
130	225	120	004-2100-000.29-00	OTHER EMPLOYEE BENEFITS		240
<b>734,937</b>	<b>751,989</b>	<b>858,117</b>		<b>TOTAL PERSONNEL SERVICE</b>		<b>887,114</b>
<b>11.3</b>	<b>11.0</b>	<b>11.3</b>		<b>Total Full Time Equivalent (FTE)</b>		<b>11.3</b>
54,354	94,030	187,562	004-2100-000.31-10	CONTRACTUAL SERVICES		193,460
				Sage Automated System	46,283	
				Oregon Digital Library Consortium membership	8,800	
				Databases purchased w/ Libraries of Eastern Oregon	6,398	
				Reference Database	1,058	
				Cooperative programming LEO	4,400	
				Sawnet internet	825	
				Gorgenet	4,832	
				Dark Fiber @ \$675/mo	8,100	
				Ready to Read & performers	23,500	
				T&L - Fire Alarm & Sprinkler	850	
				Monthly alarm & fire monitoring	1,050	
				Grant Writing contract	6,500	
				Janitorial services (\$1593 per month)	19,116	
				Wifi hotspots	55,500	
				Other (social archiving, etc.)	6,248	
-	-	750	004-2100-000.32-20	SPECIAL LEGAL SERVICES		750
				Cost of sending 3 overdue accounts to Small Claims Court. Rare.		
2,762	2,184	5,478	004-2100-000.41-10	WATER & SEWER		5,580
1,121	1,152	1,746	004-2100-000.41-20	GARBAGE SERVICES		1,798
				Weekly dumpster services		
21,700	21,476	31,132	004-2100-000.41-40	ELECTRICITY		31,132
11,665	13,798	38,050	004-2100-000.43-10	BUILDINGS AND GROUNDS		47,150
				Yard maintenance (weed control, pruning Big Tree - \$4500) Plant maintenance, spraying, mowing	5,500	
				Misc ground maintenance (sprinklers, vandalism, etc.)	1,500	
				Building maint: elevator permit, washing windows(\$7800) fire extinguisher inspection (\$325), painting, UV lights (\$600), etc.	17,100	

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	Line Item Detail	FY21/22 Adopted Budget
				Shovel snow and de-ice walks	850	
				Courtyard landscaping	10,400	
				Carpet cleaning (children's room quarterly & main as needed)	3,900	
				Shaniko Station propane	2,300	
				Floors cleaned and waxed	2,600	
				Misc.	3,000	
805	-	27,220	004-2100-000.43-40	OFFICE EQUIPMENT		30,230
				Bibliotheca maint agreement for self check out syst & security gates (\$300	6,385	
				Microfilm reader scanner maintenance agreement	1,950	
				Staff copy/fax machine maint agreement	1,745	
				Public copy machine maint agreement	750	
				Maintenance / replacement of computers, printers, & other office equipment	4,100	
				(2) receipt printers (2 X \$475)	950	
				Copy machine lease - less current annual maintenance contract	7,200	
				Antenna Pad	4,300	
				Dymo label makers	750	
				Phone headset	2,100	
-	-	300	004-2100-000.43-45	JOINT USE OF LABOR/EQUIP		250
				Having PW staff assist with building & grounds maintenance as needed.		
-	14	-	004-2100-000.43-51	GAS/OIL/LUBRICANTS		-
1,260	377	8,250	004-2100-000.43-52	LIBRARY VEHICLE-GAS/OIL/TIRES		8,250
				Van repairs & maintenance	5,500	
				Van gas & oil	2,750	
627	844	10,625	004-2100-000.43-77	HVAC SYSTEMS		10,775
				Replacement filters	800	
				Routine Maintenance Calls (2 per year)	4,500	
				Misc repairs	5,300	
				Boiler Pressure Permit	175	
3,950	3,945	4,778	004-2100-000.52-10	LIABILITY INSURANCE		5,495
5,024	5,483	8,272	004-2100-000.52-30	PROPERTY INSURANCE		9,513
408	428	795	004-2100-000.52-50	AUTOMOTIVE INSURANCE		800
267	134	2,300	004-2100-000.53-20	POSTAGE		2,300
8,256	7,670	12,955	004-2100-000.53-30	TELEPHONE		12,955
				Gorge.net services	4,300	
				Emergency mgmt sys: elevator & back up lines	2,400	
				Maupin & Shaniko phones & internet service	5,475	
				Cell phones (\$40 + \$25 = \$65/mo) prorated maint staff cell phone costs	780	
1,854	622	15,850	004-2100-000.58-10	TRAVEL, FOOD & LODGING		16,550
				OLA mileage, food, lodging for Library Board & 4 District Staff members	5,200	
				Meals not included in conference registration	2,500	
				TD Staff attendance at 4 Oregon Public Library Directors' meetings and 4 miscellaneous meetings for seminars.	5,650	
				Sage Courier costs	3,200	
1,145	195	17,485	004-2100-000.58-50	TRAINING AND CONFERENCES		17,485
				OLA registration for Library Board & 4 District Staff members	3,650	
				District staff attendance at other conferences & workshops	1,700	
				WebJunction self-paced online classes for district staff	1,550	
				Misc online classes/cataloging	4,800	
				CGCC anticipated tuition reimbursement	4,000	
				OLA nondistrict staff attendance	1,785	
1,501	878	7,361	004-2100-000.58-70	MEMBERSHIPS/DUES/SUBS		7,361
				Oregon Library Association membership	786	
				American Library Association	595	
				Libraries of Eastern Oregon membership	1,850	
				TD Chamber of Commerce membership	295	
				Assn of Bookmobile & Outreach Services membership	135	
				Service club memberships	500	
				Misc	3,200	
6,582	7,046	38,555	004-2100-000.60-10	OFFICE SUPPLIES		38,555
				TD Library	20,750	
				Library District	17,805	

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	Line Item Detail	FY21/22 Adopted Budget
4,311	4,155	8,050	004-2100-000.60-20	JANITORIAL SUPPLIES		8,050
				Cintas	4,100	
				Misc	3,950	
25,777	38,319	141,475	004-2100-000.60-85	SPECIAL DEPT SUPPLIES		141,475
				TD Library: reading incentives; story hour craft & activity supplies; children's activity programming	26,500	
				District: programs at child care sites & the Dufur & Maupin libraries; adult programming at Mill Creek, Canyon Rim, Veterans Home, etc.	9,600	
				Library programming, supplies, equipment & fees	99,875	
				Advertisements for Library position recruitments	5,500	
109,268	102,447	116,500	004-2100-000.64-20	LIBRARY BOOKS AND BIND		134,500
				Library collection budget includes \$192,150 (based on feasibility study level) for the collection with \$8,500 budgeted for the Digital Library Consortium through Sage. The remaining funds have been divided between the book, periodical and audiovisual budgets. \$18,000 going to Library2Go Advantage program.	134,500	
2,375	2,340	5,800	004-2100-000.64-30	LIBRARY PERIODICALS		5,800
				The Dalles Library		
24,097	22,902	61,350	004-2100-000.64-40	AUDIO/VISUAL MATERIALS		61,350
				The Dalles Library		
3,942	7,389	59,037	004-2100-000.64-80	COMPUTER SOFTWARE		59,476
				TD Library Ingram database subscription	535	
				TD Library Gale database subscription	1,500	
				TD Library Online reference services	495	
				TD Library Cat Express database subscription	5,841	
				TD Library Envisionware PC reservation	5,265	
				TD Library Filters for workstations (12 X \$55 = \$660)	660	
				TD Library Misc Software & website	15,540	
				TD Library OCLC interlibrary loan & access subscription	2,450	
				TD Library Workstation recovery software	1,200	
				Envisionware/Bibliotheca	11,300	
				District Ingram One-Page	400	
				District Cat Express cataloging software	2,350	
				District Tumblebooks subscription	875	
				Deep Freeze virus protection	700	
				laptops software licensing	3,665	
				Integra	1,400	
				Awe Learning Centers	5,300	
374	-	1,000	004-2100-000.69-50	MISCELLANEOUS EXPENSES		500
				Advertising, Legal Notices, etc.		
19,681	34,840	65,145	004-2100-000.69-80	ASSETS < \$5000		65,950
				For durable goods lasting more than one year, but costing less than \$5,000, such as chairs, calculators, etc.		
				Paperback rack, magazine rack	6,500	
				11 PCs @ \$2,150 each (\$1,800 PC + \$350 software); 9 public PCs & 2 staff PCs (computers on a 5 year replacement schedule)	23,650	
				Printer	3,900	
				3D printer	4,400	
				Book & DVD shelving units	9,600	
				Print management hardware	4,400	
				Interactive educational equipment	13,500	
<b>313,106</b>	<b>372,667</b>	<b>877,821</b>		<b>TOTAL MATERIALS AND SERVICES</b>		<b>917,490</b>
13,173	11,556	52,000	004-2100-000.72-20	BUILDINGS		52,100
				fire supression system	6,100	
				Install security cameras	12,000	
				carpet	14,000	
				Ventilation	10,000	
				paint	10,000	

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	Line Item Detail	FY21/22 Adopted Budget
-	-	-	004-2100-000.74-20	VEHICLES		-
59,900	-	-	004-2100-000.74-30	FURNITURE AND FIXTURES		-
-	-	-	004-2100-000.74-40	OFFICE EQUIPMENT		-
-	-	-	004-2100-000.74-50	COMPUTER EQUIPMENT		-
<b>73,073</b>	<b>11,556</b>	<b>52,000</b>		<b>TOTAL CAPITAL OUTLAY</b>		<b>52,100</b>
<b>1,121,116</b>	<b>1,136,212</b>	<b>1,787,938</b>		<b>TOTAL LIBRARY OPERATING DEPARTMENT</b>		<b>1,856,704</b>
				<b><u>OTHER USES</u></b>		
80,391	102,229	91,435	004-9500-000.81-01	TO GENERAL FUND		100,580
				From Admin Transfers Worksheet Prepared by Finance		
-	2,613	2,761	004-9500-000.81-10	TO UNEMPLOYMENT FUND		-
				.5% of regular and part-time salaries, not including overtime		
	-	10,000	004-9500-000.81-36	TO CAPITAL PROJECTS FUND		10,000
				To start saving for replacement of 1963 HVAC system that will cost \$210,000		
<b>80,391</b>	<b>104,842</b>	<b>104,196</b>		<b>TOTAL INTERFUND TRANSFERS</b>		<b>110,580</b>
-	-	186,718	004-9500-000.88-00	CONTINGENCY		128,000
				Goal is 10% or greater of operating budget		
-	-	<b>186,718</b>		<b>TOTAL CONTINGENCY</b>		<b>128,000</b>
-	-	89,213	004-9500-000.88-01	RESERVE FOR FUTURE EXPENDITURES		52,437
				For expenses not expected to be incurred in the current budget year. However, if such expenses are incurred during the current budget year, these funds can be accessed via a supplemental budget allocating them to the appropriate category as necessary.		
-	-	784,775	004-9500-000.89-00	UNAPPROPRIATED ENDING BAL		785,000
				Provides funds for operations during the next fiscal year before the first tax revenues are received in late November. These funds cannot be accessed during the current budget year except under very specific and rare circumstances, such as natural disasters.		
-	-	<b>873,988</b>		<b>TOTAL UNAPPROPRIATED</b>		<b>837,437</b>
<b>80,391</b>	<b>104,842</b>	<b>1,164,902</b>		<b>TOTAL OTHER USES DEPARTMENT</b>		<b>1,076,017</b>
<b>1,201,507</b>	<b>1,241,054</b>	<b>2,952,840</b>		<b>GRAND TOTAL LIBRARY FUND</b>		<b>2,932,721</b>
<b>1,722,502</b>	<b>1,921,127</b>	<b>-</b>		<b>LIBRARY FUND - REVENUES LESS EXPENSES</b>		<b>-</b>

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

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<b>Department:</b>	<b>Public Works</b>	<b>Number of Employees:</b>	<b>45</b>
<b>Program:</b>	<b>Enterprise and Dedicated Fund Activities</b>		

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**Mission**

To be responsive to our customers, to do our best work, and to build foundations for the future, so that the community reaps the rewards.

**Description**

The Department of Public Works is composed of six separate divisions with three different dedicated funds: Street Fund, Water Fund and Wastewater Fund. Revenues from individual dedicated funds cannot be co-mingled, and joint services between funds must be tracked and charged for appropriate reimbursement. Within the Department, administrative and engineering support services are split proportionally among the funds.

**2021-22 Goals, Projects, and Highlights**

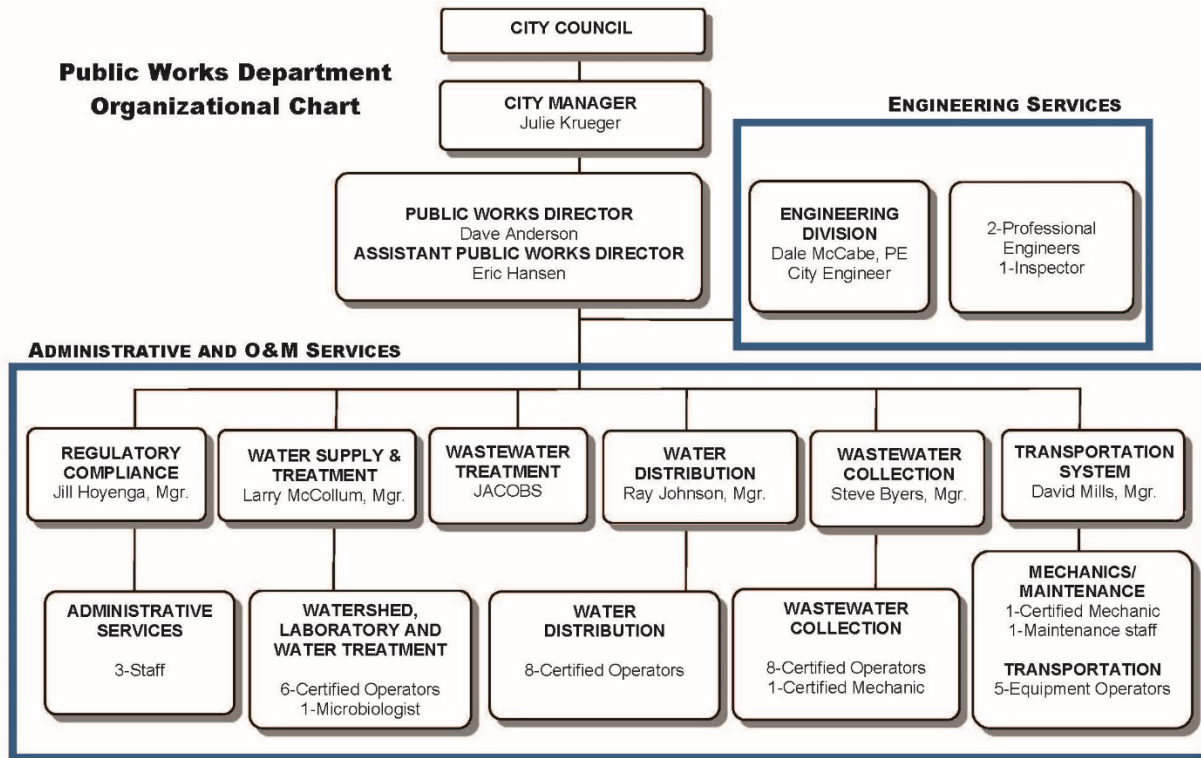
- Continue to reinforce a safety culture within our workplace to avoid injury to employees and the public and prevent damage to equipment and property.
- Continue a street preventive maintenance program that focuses on improving surfaces and integrity of streets using the most cost effective methods available in compliance with the Americans with Disabilities Act (ADA).
- Complete final design engineering for the replacement of the Dog River Pipeline Replacement project.
- Complete timber removal activities along Dog River Pipeline construction corridor.
- Award and begin work under a construction contract for the Dog River Pipeline Replacement project.
- Update the City’s Water Master Plan.
- Undertake work on the SCADA Upgrade Phase 1 project.
- Complete the 2021 ADA sidewalk ramp improvement projects.
- Complete the Scenic Drive Stabilization Phase 3 project.
- Complete structural repairs to the Sorosis Reservoir roof.

**2020-21 Accomplishments**

- Continued the emphasis on safety for all Public Works tasks and projects.
- Completed the Environmental Assessment and received a Final Decision from the US Forest Service authorizing the replacement of the Dog River Diversion Pipeline; began contracted final design for the project.
- Completed construction of sanitary sewer and storm system improvements in support of anticipated industrial development.
- Completed the ADA sidewalk ramp improvement projects budgeted for in FY2019/20 and 2020/21.

**City of The Dalles, Oregon  
Fiscal Year 2021-22 Adopted Budget**

- Installed an emergency back-up generator for the Public Works offices.
- Initiated a 50/50 Sidewalk Rehabilitation Cost Share Pilot Program.



**ENGINEERING SERVICES**

**Description**

The Engineering Services Division provides professional engineering services and support for contracts, design, plan reviews, project management, construction quality control, and acceptance of public improvements inside the Urban Growth Boundary. Division engineers assist in developing City ordinances and standards associated with the City’s built environment and manage the City's infrastructure archives.

**2021-22 Goals, Projects and Highlights**

*Perform survey and design, and prepare contract documents for:*

- Americans with Disabilities Act (ADA) compliant sidewalk ramps for connecting/continuing ADA accessible pedestrian corridors.
- 50/50 Sidewalk Rehabilitation Cost Share Program.
- Scenic Drive Stabilization Phase 3.
- W. 6<sup>th</sup> Street street/sidewalk upgrade project, Webber Street to Snipes Street.
- Trevitt Street Sanitary Sewer Phase 1.
- W. 6<sup>th</sup> Street and Snipes Street Sanitary Sewer Upgrade.

**City of The Dalles, Oregon**  
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***Provide design oversight and/or construction inspection for:***

- City of The Dalles – USEPA Brownfield Coalition Assessment Grant.
- Update of Water Master Plan.
- Assist with Dog River Diversion Pipeline design and construction oversight.
- Relocation and undergrounding of utilities for downtown redevelopment projects.

***Prepare plans and/or contract documents, provide design oversight and/or construction inspection for:***

- Cure In Place Pipe (CIPP) Sewer Slipline Contract.
- Chip Seal Pavement Preservation Contract.
- Sorosis Reservoir Roof Structural Repairs.

**2020-21 Accomplishments<sup>1</sup>**

***Performed survey and design, and prepared contract documents as well as provided design oversight and/or construction inspection for:***

- Sanitary Sewer Main Project under I-84 for Westside Sewer Interceptor Project.
- W. 15<sup>th</sup> Street reconstruction – Garrison Street to Liberty Way.
- W. 2<sup>nd</sup> Street Joint Utility Project – Phase 2.
- ADA compliant sidewalk ramps and 50/50 Sidewalk Rehabilitation Cost Share Pilot Program.
- Cure in Place Pipe (CIPP) Sewer Slipline Contract.
- Scrub Seal Pavement Preservation Contract.
- E. 9<sup>th</sup> Street and Thompson Street Water Main Replacement.
- E. 18<sup>th</sup> Street Sanitary Sewer Extension.
- E. 10<sup>th</sup> Street and Clark Street Storm Sewer Extension.
- Liberty Way Storm Sewer Installation.
- Bus Shelter locations design for MCEDD/Link Bus.

***Provided design oversight and/or construction inspection for:***

- City of The Dalles – USEPA Brownfield Revitalization Coalition Assessment Grant.
- Cliff Street Fill Site.
- Safe Routes to School Project Identification Program Grant.

**Looking forward to the next 5 years**

- Work toward getting utilities extended into the eastern and western portions of the City.
- Continue working on completing capital improvement projects as outlined in the City's Master Plans.
- Work toward getting street grades and storm sewer trunk lines designed so that as development projects occur, infrastructure improvements can occur when infill development is initiated.

<sup>1</sup> Projects listed are accurate from June 2020 to February 2021 then planned unless otherwise noted.



**City of The Dalles, Oregon**  
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- Continue working toward creating ADA accessible pedestrian corridors and getting sidewalk segments completed to create safe routes for pedestrian access around town, in particular for safe routes to schools.

## **REGULATORY COMPLIANCE SERVICES**

### **Description**

Provides supervision for Administrative Services, and ensures that the Public Works Department adheres to all relevant regulatory guidelines to avoid litigation and fines. This is achieved in a timely and cost-effective manner by staying informed of existing regulations, interpreting application in consultation with regulators, creating and implementing plans to meet requirements, providing enforcement and documentation, meeting the timelines set by regulatory agencies, and performing ongoing program updates.

### **2021-22 Goals, Projects, and Highlights**

- Increase coordination of community outreach and public education.
- Implement updated wastewater local limits if necessary.
- Implement the Mercury Minimization Plan.
- Complete the America's Water Infrastructure Act Water Emergency Response Plan.
- Complete updates to the Public Works Department library of webpages. Projects include: update the Water Supply & Treatment webpage, create a Brownfield Revitalization Coalition webpage and create public access to records uploaded into the Oregon Records Management Solutions (ORMS) software.

### **2020-21 Accomplishments<sup>2</sup>**

#### ***Community Outreach – sharing our story with those that we serve***

- Published annual Water Quality Report to all water customers as required by U.S. Environmental Protection Agency.
- Updated a Department communication plan to focus education efforts on organizational needs. The purpose of the plan is to provide public information that is consistent and supportive of City and Public Works Department goals with the objective of highlighting the public role in achieving each goal. The plan also serves to facilitate development of key messages and coordinate distribution of messages. Successful communication projects include:
  - Tree trimming outreach and education efforts ahead of chip seal projects was coordinated implemented by the Public Works Department. In 2020 the City only had to trim trees on three properties, a significant reduction from previous years. These efforts made passage of City equipment safer for crews performing work as well as safer for school buses, large delivery trucks and garbage trucks.
  - Leaf pick-up outreach continues to reduce the number of leaf pile enforcement actions to essentially zero. In past years many leaf piles in the streets were a significant traffic hazard and interfered with sweeping up leaves before the rainy season so that they did not clog storm drains or freeze to streets.

<sup>2</sup> Statistics are accurate from June 2020 to February 2021 then estimated unless otherwise noted.

**City of The Dalles, Oregon**  
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- Developed door hanger packets and direct mail brochures to educate homeowners about keeping wipes and fats, oils and grease out of the wastewater collection system. These campaigns have noticeably extended the interval between cleaning out sewer mains in some neighborhoods.
- The Public Works Department library of webpages is now on a seasonal update schedule.

***Drinking Water Compliance – protects public health, ensures fire protection, supports a vibrant economy***

- Completed the America’s Water Infrastructure Act Risk & Resilience Assessment.
- Tracked rule changes regarding the new Lead and Copper Rule. Work with other managers to plan local implementation of rule changes.
- Tracked rule changes regarding new America’s Water Infrastructure Act requirements as well as changes in Federal legislation regarding emergency preparedness requirements and consumer confidence report requirements for water utilities.

***Hazardous Materials, Emergency Preparedness & Safety Compliance***

- Continue the Federal Emergency Management Agency Incident Command System (ICS) 3-year training cycle for all Public Works Divisions. This training is establishing communication norms as well as a review cycle for emergency response plans and procedures.
- FEMA documentation support during each incident to practice ICS procedures. The documentation will help develop future tabletop exercises.
- Continued a cyberthreat awareness campaign for City employees.
- Manage hazardous substance and material recovery reporting to State agencies.

***Storm Water Compliance – protect public health and the environment, prevent property damage***

- Assisted with planning and enforcement activities to comply with stormwater quality requirements.

***Transportation Compliance – enhance public safety and mobility***

- Updated the Winter Weather Response Plan as new equipment was purchased and new procedures implemented.

***Wastewater compliance – protects public health and the environment***

- Worked with Oregon Department of Environmental Quality (DEQ) to comply with the renewed NPDES discharge permit for the City’s Wastewater Treatment Plant.
  - The final Mercury Minimization Plan was submitted as required. The purpose of the plan is to comply with DEQ requirements and ensure that the levels of mercury in the Wastewater Treatment Plant’s effluent to the Columbia River are minimized.
  - Managed a process to re-evaluate local limits. Due to circumstances beyond the City’s control, the deadline for this project was extended into 2021.
  - Manage compliance correspondence with DEQ.
- Led the City’s Industrial Pretreatment Program (IPP).
  - Reissued three wastewater discharge permits in 2020.
  - Developed a self-inspection procedure to prevent food service establishment generated fats, oils and grease from clogging the wastewater collection system.

**City of The Dalles, Oregon**  
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**Looking forward to the next 5 years**

- Assist with implementing Public Works Department action items resulting from 2018 Natural Hazard Mitigation Plan update. Prepare for 5-year update of the plan in 2023.
- Assist with development of an updated Water Management and Conservation Plan in 2024.
- Transition fats, oils and grease interceptor enforcement management to Lucity software.

**ADMINISTRATIVE SERVICES**

**Description**

Provides administrative functions for the Department of Public Works: budgeting, Department purchases, manpower cost apportionment, cost accounting for Department projects, departmental personnel functions, inventory tracking, customer service and timekeeping.

**2021-22 Goals, Projects, and Highlights**

- Continue to provide a high level of skilled customer service and professionalism, both internally and externally by cross training of personnel and maintaining forms and office Standard Operating Procedures.
- Maintain an accessible library of Public Works Department policies and plans.
- Review/update Department webpages to reduce call volume and the need for walk-in services. For example, maintain online calendars so that citizens have easy access to banner permit and sidewalk/street closure permit information.

**2020-21 Accomplishments<sup>3</sup>**

***By the Numbers***

- Used the Internet Ticket Processing (ITIC) One Call locate system to track 1,196 utility locate requests.
- Logged and tracked approximately 3 field utility verifications, 3 building permits, 23 physical constraints/cut & fill permits, 7 property line adjustments, 21 plat maps and plans, and 7 miscellaneous permits, 9 change-of-use applications, 25 ADA compliant curb/sidewalk/drive approach permits for processing through the Public Works and Planning Departments.
- Issued 68 Right-of-Way Construction Permits, 36 Street/Sidewalk Closure permits and 11 Banner permits and.
- Helped 707 people with the visitor log-in procedure at the Public Works Department front office.

***At Your Service***

- Maintained a welcoming front office presence and base radio monitoring.
- Provided administrative, bid proposal support and budget tracking within the Department.
- Served as department purchasing agent and processed invoices for payment by the Finance Department.

<sup>3</sup> Statistics are accurate from July 2019 to December 2019 then estimated by using January 2019 – June 2019 actual data. This estimation method is consistent with past Administrative Services Budget Narratives.

**City of The Dalles, Oregon**  
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- Provided departmental personnel functions. Tracked crew license and certification requirements.
- Provided clerical support for the monthly City of The Dalles Traffic Safety Committee, Public Works Safety Committee and back-up support for the Wasco County Utility Coordinating Council.
- Provided liaison services for the Department with the phone and alarm companies, and computer IT service. Also, support the Public Works Department transition to the Oregon Records Management Solution method for records retention.

***Extraordinary Effort***

- Provided feedback on the Public Works library of webpages and administrative processes so the website could serve as a virtual office while the physical office was closed to the public during the COVID-19 state of emergency. The changes have worked so well that they will be retained as an alternative after the physical office is reopened to the public.
- Proactively maintained sanitation supply inventory during the COVID-19 state of emergency. Duties included reordering, restocking and setting out sanitation supplies for all employees at Public Works.
- Maintained sanitation standards in Public Works common areas during the COVID-19 state of emergency. Duties included wiping down counters and contact areas between customer and crew interactions and before leaving at the end of shift.
- Provided liaison support for the Wasco County COVID-19 Emergency Operations Center.

**Looking forward to the next 5 years**

- Streamline and develop efficient work practices through training and the review/update of forms and office Standard Operating Procedures.
- Complete the Public Works Department transition to the Oregon Records Management Solution method for records retention.

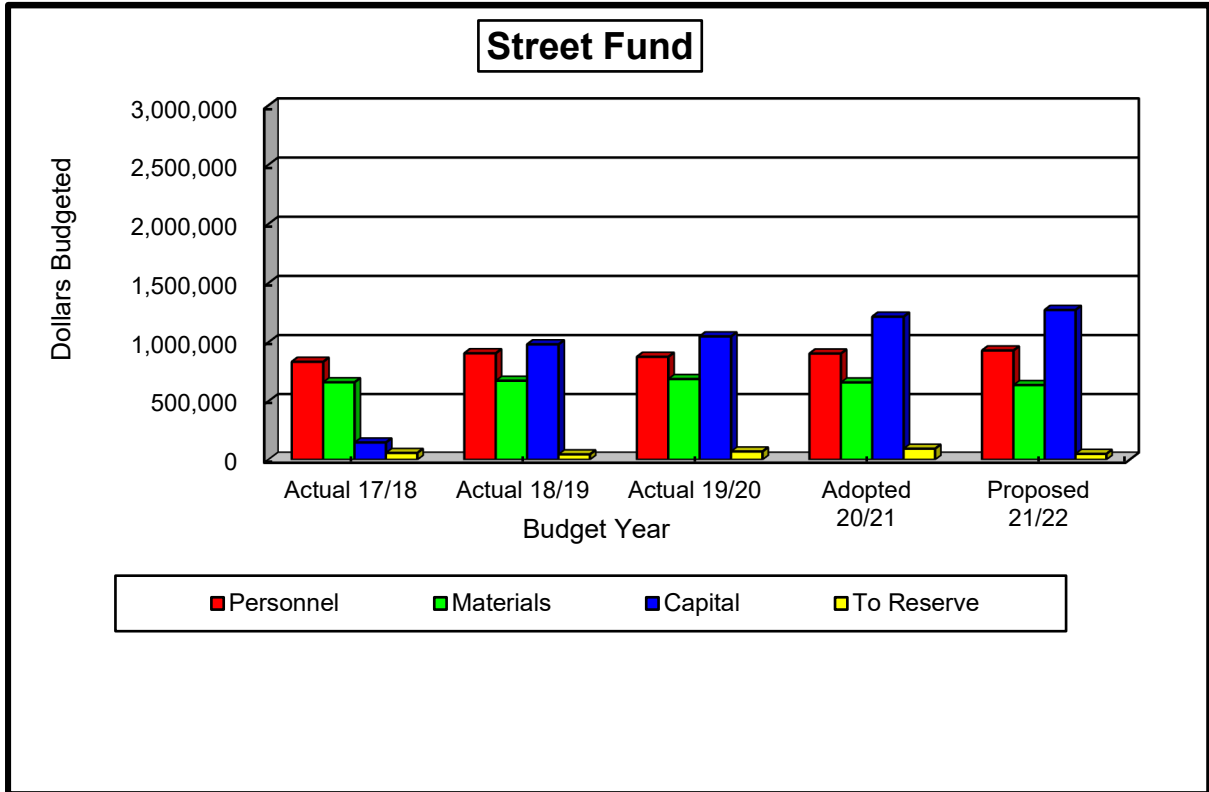
**City of The Dalles, Oregon**  
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**PUBLIC WORKS SUMMARY**

<b>FY18/19</b>	<b>FY19/20</b>	<b>FY20/21</b>		<b>FY21/22</b>	<b>FY21/22</b>	<b>FY21/22</b>
<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revenue/Cost Centers</b>	<b>Proposed</b>	<b>Approved</b>	<b>Adopted</b>
				<b>Budget</b>	<b>Budget</b>	<b>Budget</b>
13,350,028	12,994,193	14,121,465	BEGINNING BALANCE	12,235,222	12,235,222	12,235,222
14,692,713	14,801,340	14,159,070	REVENUES	14,512,784	14,812,784	14,812,784
3,896,294	6,945,659	16,228,248	OTHER SOURCES	10,434,114	10,134,114	10,134,114
<b>31,939,034</b>	<b>34,741,193</b>	<b>44,508,783</b>	<b>TOTAL RESOURCES</b>	<b>37,182,120</b>	<b>37,182,120</b>	<b>37,182,120</b>
1,764,651	1,792,932	3,357,557	STREET OPERATIONS	3,065,402	3,065,402	3,065,402
491,880	111,123	888,950	PUBLIC WORKS RESERVE FUND	602,071	602,071	602,071
15,982	666,055	1,246,769	STREET/BRIDGE REPLACEMENT FUND	1,035,355	1,035,355	1,035,355
1,250,704	1,380,089	1,745,403	WATER TREATMENT	1,668,513	1,668,513	1,668,513
1,847,873	1,929,081	2,234,357	WATER DISTRIBUTION	2,298,412	2,298,412	2,298,412
254,492	1,125,180	17,672,977	WATER DEPT CAPITAL RESERVE FUND	12,297,132	12,297,132	12,297,132
3,073,826	3,144,921	3,571,939	WASTE WATER FUND	3,912,056	3,912,056	3,912,056
1,030,201	430,098	4,465,439	SEWER SPECIAL RESERVE FUND	1,626,285	1,626,285	1,626,285
2,534,091	786,690	1,477,288	SEWER PLANT CONST	2,437,956	2,437,956	2,437,956
<b>12,263,700</b>	<b>11,366,169</b>	<b>36,660,679</b>	<b>TOTAL EXPENDITURES</b>	<b>28,943,182</b>	<b>28,943,182</b>	<b>28,943,182</b>
263,384	335,610	335,007	DEBT SERVICE	335,008	335,008	335,008
6,417,757	9,295,504	7,040,490	TRANSFER OUT	7,765,626	7,765,626	7,765,626
-	-	472,607	CONTINGENCY	138,304	138,304	138,304
<b>6,681,141</b>	<b>9,631,114</b>	<b>7,848,104</b>	<b>TOTAL OTHER USES</b>	<b>8,238,938</b>	<b>8,238,938</b>	<b>8,238,938</b>
<b>18,944,842</b>	<b>20,997,284</b>	<b>44,508,783</b>	<b>TOTAL EXPENDS &amp; OTHER USES</b>	<b>37,182,120</b>	<b>37,182,120</b>	<b>37,182,120</b>
<b>12,994,192</b>	<b>13,743,909</b>	<b>-</b>	<b>FUND TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>

**City of The Dalles, Oregon  
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<b>Fund:</b>	<b>Street (005)</b>	<b>Number of Employees:</b>	<b>7 dedicated</b>
<b>Department:</b>	<b>Public Works</b>		<b>11 shared / 8.84 FTE</b>
<b>Program:</b>	<b>Street</b>		



The Street Fund (Fund 005-0500) is a dedicated fund used for the operation and maintenance of the City transportation systems. The fund's primary sources of revenue are the Oregon State Motor Vehicle Fund, a local 3-cent gas tax, impact fees from the City's Water and Sewer Funds, and the City's General Fund.

**Description**

The Street Division manages the operation and maintenance of 99 miles of paved City streets, alleys, and gravel and oil shot roads, as well as additional rights-of-way, pedestrian access ways, bicycle paths, lighting, various triangle parks, and sidewalks. The Division also shares the responsibility of Public Works fleet management and the maintenance of City-owned buildings and grounds.

**2021-22 Goals and Projects**

- Complete surface preservation projects on 21.4 miles of paved City streets.
- Upgrade sidewalk ramps at four intersections to be ADA compliant.
- Grind and fill the ruts in both travel lanes of 2<sup>nd</sup> Street from Taylor to Lincoln Street and on W. 10<sup>th</sup> Street from Cherry Heights to Walnut Street.

**City of The Dalles, Oregon**  
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**2020-21 Accomplishments**

***By the Numbers***

- The Transportation Division continued a preventive maintenance program that focuses on crack sealing, chip sealing, asphalt overlays and inlays in an effort to extend the life of the City's pavement structures.
  - Performed 63 pavement patches for the water and sewer divisions.
  - Crack sealed 12.8 miles of City streets.
  - Chip sealed 6.3 miles of City streets.
  - Carried out 0.75 lane miles of asphalt inlay and reconstruction projects.
  - Completed 100% (8.3 miles) of the grading and maintenance of the gravel streets and alleyways using, in part, processed and recycled asphalt grindings that were generated from paving projects.
- Completed 110,880 linear feet of our annual center line striping program.
- Assisted with traffic control plans and equipment for 15 community functions including: parades, events, street festivals, and COVID-19 testing/vaccination events.
- Assisted in the review and approval of 68 Right-of-Way Construction Permits that were issued for work within the City's Right-of-Way and 36 Sidewalk Street Closure Permits. Installed 11 permitted banners.
- Responded to 61 customer calls for service.

***At Your Service***

- Provided snow plowing and sanding services during the winter storm season of 2020/21.
- Maintained street lighting.
- Completed an evaluation of retro-reflectivity of street signs, replaced damaged signs, and installed signage in numerous locations with attention to safe passage for motorists, bicycles and pedestrians.
- Other provisions for pedestrian safety include:
  - Installation of a new driver feedback speed limit sign on W 2<sup>nd</sup> Street near the I-84, exit 84, off ramp.
  - Installation of new solar powered flashing Light Emitting Diode (LED) stop signs at the intersections of 10<sup>th</sup> Street and Union Street and at W. 14<sup>th</sup> Street and Trevitt Street.
  - Converted the crosswalk striping around all of the local schools to a Continental style, high visibility crosswalk.

**Looking forward to the next 5 years**

- Improve efficiencies and Best Management Practices through measurements and accountability.
- Utilize our pavement management database to evaluate different investment strategies to maximize the cost-effectiveness of a transportation system maintenance and rehabilitation plan at available funding levels.

<sup>4</sup> Statistics are accurate from June 2019 to January 2020 then estimated unless otherwise noted.

**City of The Dalles, Oregon  
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**STREET FUND SUMMARY**

<b>FY18/19</b>	<b>FY19/20</b>	<b>FY20/21</b>		<b>FY21/22</b>	<b>FY21/22</b>	<b>FY21/22</b>
<b><u>Actual</u></b>	<b><u>Actual</u></b>	<b><u>Budget</u></b>	<b><u>Revenue/Cost Centers</u></b>	<b><u>Proposed</u></b>	<b><u>Approved</u></b>	<b><u>Adopted</u></b>
				<b><u>Budget</u></b>	<b><u>Budget</u></b>	<b><u>Budget</u></b>
2,471,670	2,552,504	2,674,184	BEGINNING BALANCE	1,806,384	1,806,384	1,806,384
2,009,921	2,118,819	2,287,022	REVENUES	2,359,201	2,659,201	2,659,201
646,663	925,841	1,070,499	OTHER SOURCES	918,364	618,364	618,364
<b>5,128,255</b>	<b>5,597,164</b>	<b>6,031,705</b>	<b>TOTAL RESOURCES</b>	<b>5,083,949</b>	<b>5,083,949</b>	<b>5,083,949</b>
1,764,651	1,792,932	3,357,557	STREET OPERATIONS	3,065,402	3,065,402	3,065,402
491,880	111,123	888,950	PUBLIC WORKS RESERVE FUND	602,071	602,071	602,071
15,982	666,055	1,246,769	TRANSPORTATION SYS RESERVE FUND	1,035,355	1,035,355	1,035,355
<b>2,272,513</b>	<b>2,570,111</b>	<b>5,493,276</b>	<b>TOTAL EXPENDITURES</b>	<b>4,702,828</b>	<b>4,702,828</b>	<b>4,702,828</b>
-	-	-	CHARGES FOR SERVICES	-	-	-
303,237	357,880	382,838	TRANSFER OUT	334,922	334,922	334,922
-	-	155,591	CONTINGENCY	46,199	46,199	46,199
-	-	-	UNAPPROPRIATED ENDING BAL	-	-	-
<b>303,237</b>	<b>357,880</b>	<b>538,429</b>	<b>TOTAL OTHER USES</b>	<b>381,121</b>	<b>381,121</b>	<b>381,121</b>
<b>2,575,750</b>	<b>2,927,991</b>	<b>6,031,705</b>	<b>TOTAL EXPENDS &amp; OTHER USES</b>	<b>5,083,949</b>	<b>5,083,949</b>	<b>5,083,949</b>
<b>2,552,505</b>	<b>2,669,173</b>	<b>-</b>	<b>FUND TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>



**City of The Dalles, Oregon  
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FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	FY21/22 Proposed Budget	FY21/22 Approved Budget	FY21/22 Adopted Budget	
			<b>STREET FUND 005</b>					
			<b>REVENUES</b>					
1,185,074	1,166,460	1,449,065	005-0000-300.00-00	BEGINNING BALANCE	1,071,398	1,071,398	1,071,398	
84,312	81,897	81,402	005-0000-318.20-00	NORTHWEST NATURAL	81,402	81,402	81,402	
-	-	5,000	005-0000-318.30-00	ZAYO GROUP	5,000	5,000	5,000	
507,552	475,432	510,000	005-0000-319.40-00	LOCAL 3 CENT FUEL TAX	480,000	480,000	480,000	
-	-	-	005-0000-331.90-00	FEDERAL GRANTS-MISC	-	-	-	
1,076,573	1,011,161	1,169,890	005-0000-335.40-00	STATE MOTOR VEH FND	1,125,844	1,125,844	1,125,844	
-	-	9,280	005-0000-337.10-00	URBAN RENEWAL	9,465	9,465	9,465	
-	-	-	005-0000-337.70-00	CHENOWITH PUD	-	-	-	
-	-	-	005-0000-341.80-00	COPIES, PLANS, ORD'S	-	-	-	
3,680	549	350	005-0000-341.90-00	MISC SALES AND SRVCE	350	350	350	
15,760	10,454	24,500	005-0000-348.00-00	INTERDEPARTMENTAL REVENUE	24,500	24,500	24,500	
25,410	19,943	19,000	005-0000-361.00-00	INTEREST REVENUES	10,000	10,000	10,000	
909	3,976	1,000	005-0000-369.00-00	OTHER MISC REVENUES	200	200	200	
-	300,000	300,000	005-0000-391.01-00	FROM GENERAL FUND	300,000	300,000	300,000	
169,062	170,933	171,258	005-0000-391.51-00	WATER UTILITY FUND	181,471	181,471	181,471	
152,299	154,803	155,241	005-0000-391.55-00	WASTEWATER UTILITY	156,393	156,393	156,393	
13,717	105	-	005-0000-392.00-00	SALE OF FIXED ASSETS	500	500	500	
<b>3,234,348</b>	<b>3,395,713</b>	<b>3,895,986</b>	<b>TOTAL STREET FUND REVENUES</b>		<b>3,446,523</b>	<b>3,446,523</b>	<b>3,446,523</b>	
			<b>EXPENDITURES</b>					
490,401	498,666	527,762	005-0500-000.11-00	REGULAR SALARIES	561,861	561,861	561,861	
29,755	21,470	38,480	005-0500-000.12-00	PARTTIME/TEMP SALARIES	38,480	38,480	38,480	
23,562	7,755	28,000	005-0500-000.13-00	OVERTIME SALARIES	28,000	28,000	28,000	
135,428	122,581	153,434	005-0500-000.21-10	MEDICAL INSURANCE	137,210	137,210	137,210	
3,289	3,137	3,339	005-0500-000.21-20	L-T DISABILITY INSURANCE	3,558	3,558	3,558	
420	415	426	005-0500-000.21-30	LIFE INSURANCE	426	426	426	
30,058	21,057	34,382	005-0500-000.21-40	WORKERS COMP INSURANCE	31,828	31,828	31,828	
40,818	39,885	45,460	005-0500-000.22-00	FICA	48,068	48,068	48,068	
55,454	46,217	66,458	005-0500-000.23-00	RETIREMENT CONTRIBUTIONS	74,929	74,929	74,929	
4,451	4,123	10,524	005-0500-000.28-00	VEBA CONTRIBUTIONS	11,001	11,001	11,001	
64	101	56	005-0500-000.29-00	OTHER EMPLOYEE BENEFITS	56	56	56	
<b>813,700</b>	<b>765,408</b>	<b>908,321</b>	<b>TOTAL PERSONNEL SERVICE</b>		<b>935,417</b>	<b>935,417</b>	<b>935,417</b>	
<b>8.50</b>	<b>8.50</b>	<b>8.84</b>	<b>Total Full-Time Equivalent (FTE)</b>		<b>8.84</b>	<b>8.84</b>	<b>8.84</b>	
55,720	97,076	62,140	005-0500-000.31-10	CONTRACTUAL SERVICES	66,544	66,544	66,544	
15,451	15,712	11,989	005-0500-000.31-40	WASCO CO COMMUNICATIONS	11,989	11,989	11,989	
-	-	1,000	005-0500-000.34-10	ENGINEERING SERVICES	1,000	1,000	1,000	
5,382	6,245	8,440	005-0500-000.34-30	COMPUTER SERVICES	9,833	9,833	9,833	
-	-	-	005-0500-000.34-50	SPECIAL STUDIES & REPORTS	-	-	-	
4,591	2,979	4,500	005-0500-000.41-10	WATER & SEWER	4,500	4,500	4,500	
2,101	6,631	5,000	005-0500-000.41-20	GARBAGE SERVICES	7,000	7,000	7,000	
4,549	3,650	6,265	005-0500-000.41-30	NATURAL GAS	5,635	5,635	5,635	
4,863	4,333	5,542	005-0500-000.41-40	ELECTRICITY	5,542	5,542	5,542	
165,292	161,410	220,149	005-0500-000.41-50	STREET & TRAFFIC LIGHTING	186,880	186,880	186,880	
7,988	7,980	7,980	005-0500-000.42-00	JANITORIAL SERVICES	7,980	7,980	7,980	
4,467	11,440	10,058	005-0500-000.43-10	BUILDINGS AND GROUNDS	10,883	10,883	10,883	
145	115	1,200	005-0500-000.43-20	COMPUTERS	1,200	1,200	1,200	
632	2,540	3,430	005-0500-000.43-30	RADIO EQUIPMENT	1,600	1,600	1,600	
64	180	500	005-0500-000.43-40	OFFICE EQUIPMENT	500	500	500	
7,312	59	4,500	005-0500-000.43-45	JOINT USE OF LABOR/EQUIP	3,000	3,000	3,000	
47,264	34,958	44,785	005-0500-000.43-50	VEHICLES	44,040	44,040	44,040	
28,624	20,180	22,995	005-0500-000.43-51	GAS/OIL/DIESEL/LUBRICANTS	20,313	20,313	20,313	
11,122	9,728	7,100	005-0500-000.43-52	TIRES AND TIRE REPAIRS	6,600	6,600	6,600	
4,318	3,349	9,685	005-0500-000.43-70	GENERAL EQUIPMENT	7,585	7,585	7,585	
161	602	2,950	005-0500-000.43-71	SPCL UTILITY EQUIPMENT	2,950	2,950	2,950	
8,867	6,813	8,925	005-0500-000.43-80	SHOP EQUIPMENT	8,122	8,122	8,122	
1,201	182	1,700	005-0500-000.43-81	SERVICE PICKUP TOOLS	800	800	800	
167	167	996	005-0500-000.43-87	UTILITIES LOCATES	996	996	996	
1,356	313	2,000	005-0500-000.44-20	RENTAL OF EQUIPMENT	2,000	2,000	2,000	
8,742	8,732	9,606	005-0500-000.52-10	LIABILITY INSURANCE	10,240	10,240	10,240	
6,339	6,918	7,611	005-0500-000.52-30	PROPERTY INSURANCE	8,457	8,457	8,457	
8,850	9,279	10,207	005-0500-000.52-50	AUTOMOTIVE INSURANCE	9,792	9,792	9,792	
500	1,202	1,500	005-0500-000.52-60	INSURANCE DEDUCTIBLES	4,500	4,500	4,500	
417	393	920	005-0500-000.53-20	POSTAGE	720	720	720	
7,599	7,203	8,870	005-0500-000.53-30	TELEPHONE	11,140	11,140	11,140	
-	184	150	005-0500-000.53-40	LEGAL NOTICES	260	260	260	
190	526	1,670	005-0500-000.53-60	PUBLIC EDUCATION/INFO	1,420	1,420	1,420	
-	-	-	005-0500-000.54-00	ADVERTISING	-	-	-	
123	74	1,150	005-0500-000.55-00	PRINTING AND BINDING	1,000	1,000	1,000	
213	188	300	005-0500-000.57-00	PERMITS	500	500	500	
1,057	523	1,350	005-0500-000.58-10	TRAVEL, FOOD & LODGING	1,350	1,350	1,350	
5,505	3,347	15,363	005-0500-000.58-50	TRAINING AND CONFERENCES	15,323	15,323	15,323	
877	1,754	1,530	005-0500-000.58-70	MEMBERSHIPS/DUES/SUBS	1,675	1,675	1,675	
2,092	2,286	2,980	005-0500-000.60-10	OFFICE SUPPLIES	3,480	3,480	3,480	
3,568	3,392	4,280	005-0500-000.60-20	JANITORIAL SUPPLIES	4,280	4,280	4,280	
3,668	2,939	2,450	005-0500-000.60-80	CLOTHING	2,450	2,450	2,450	
5,416	6,109	7,320	005-0500-000.60-85	SPECIAL DEPT SUPPLIES	7,150	7,150	7,150	
2,872	2,441	4,250	005-0500-000.60-86	CHEMICAL/LAB SUPPLIES	4,250	4,250	4,250	

**City of The Dalles, Oregon**  
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FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	FY21/22 Proposed Budget	FY21/22 Approved Budget	FY21/22 Adopted Budget
103,551	154,277	119,590	005-0500-000.60-87	STREET CONST SUPPLIES	117,965	117,965	117,965
126	76	1,149	005-0500-000.64-10	BOOKS AND PERIODICALS	1,024	1,024	1,024
28,145	3,387	1,325	005-0500-000.64-80	COMPUTER SOFTWARE	2,468	2,468	2,468
20	-	-	005-0500-000.69-50	MISCELLANEOUS EXPENSES	-	-	-
10,604	8,105	6,926	005-0500-000.69-80	ASSETS < \$5000	9,980	9,980	9,980
<b>582,109</b>	<b>619,977</b>	<b>664,326</b>	<b>TOTAL MATERIALS AND SERVICES</b>		<b>636,916</b>	<b>636,916</b>	<b>636,916</b>
2,816	33,268	41,000	005-0500-000.72-20	BUILDINGS	41,000	41,000	41,000
-	-	3,000	005-0500-000.74-10	MACHINERY	3,000	3,000	3,000
-	-	4,600	005-0500-000.74-20	VEHICLES	10,875	10,875	10,875
-	-	-	005-0500-000.74-25	COMMUNICATIONS EQUIP	-	-	-
-	-	-	005-0500-000.74-30	FURNITURE AND FIXTURES	-	-	-
-	-	-	005-0500-000.74-50	COMPUTER EQUIPMENT	-	-	-
2,401	-	-	005-0500-000.74-90	EQUIPMENT, OTHER	-	-	-
363,624	374,280	1,736,310	005-0500-000.75-10	CAPITAL PROJECTS	1,438,194	1,438,194	1,438,194
<b>368,842</b>	<b>407,548</b>	<b>1,784,910</b>	<b>TOTAL CAPITAL OUTLAY</b>		<b>1,493,069</b>	<b>1,493,069</b>	<b>1,493,069</b>
<b>1,764,651</b>	<b>1,792,932</b>	<b>3,357,557</b>	<b>TOTAL STREET OPERATIONS</b>		<b>3,065,402</b>	<b>3,065,402</b>	<b>3,065,402</b>
			<b>OTHER USES</b>				
197,427	224,993	226,100	005-9500-000.81-01	TO GENERAL FUND	225,148	225,148	225,148
45,800	70,000	94,000	005-9500-000.81-09	TO PUBLIC WKS RESV FUND	50,000	50,000	50,000
-	2,877	2,806	005-9500-000.81-10	TO UNEMPLOYMENT FUND	-	-	-
-	-	-	005-9500-000.81-13	TO TRANSPORTATION SYSTEM FUND	-	-	-
60,010	60,010	59,932	005-9500-000.81-43	TO FFCO 2008 DEBT SVC FUND	59,774	59,774	59,774
<b>303,237</b>	<b>357,880</b>	<b>382,838</b>	<b>TOTAL OPERATING TRANSFERS OUT</b>		<b>334,922</b>	<b>334,922</b>	<b>334,922</b>
-	-	155,591	005-9500-000.88-00	CONTINGENCY	46,199	46,199	46,199
-	-	<b>155,591</b>	<b>TOTAL CONTINGENCY</b>		<b>46,199</b>	<b>46,199</b>	<b>46,199</b>
<b>303,237</b>	<b>357,880</b>	<b>538,429</b>	<b>TOTAL OTHER USES</b>		<b>381,121</b>	<b>381,121</b>	<b>381,121</b>
<b>2,067,888</b>	<b>2,150,812</b>	<b>3,895,986</b>	<b>GRAND TOTAL STREET FUND EXPENSES</b>		<b>3,446,523</b>	<b>3,446,523</b>	<b>3,446,523</b>
<b>1,166,460</b>	<b>1,244,901</b>	-	<b>STREET FUND - REVENUES LESS EXPENSES</b>		-	-	-

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

<b>FY18/19</b>	<b>FY19/20</b>	<b>FY20/21</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Line Item Detail</b>	<b>FY21/22 Adopted Budget</b>
<b>STREET FUND 005</b>						
<b>REVENUES</b>						
1,185,074	1,166,460	1,449,065	005-0000-300.00-00	BEGINNING BALANCE		1,071,398
84,312	81,897	81,402	005-0000-318.20-00	NORTHWEST NATURAL		81,402
-	-	5,000	005-0000-318.30-00	ZAYO GROUP		5,000
507,552	475,432	510,000	005-0000-319.40-00	LOCAL 3 CENT FUEL TAX		480,000
-	-	-	005-0000-331.90-00	FEDERAL GRANTS-MISC		-
1,076,573	1,011,161	1,169,890	005-0000-335.40-00	STATE MOTOR VEH FND		1,125,844
-	-	9,280	005-0000-337.10-00	URBAN RENEWAL		9,465
-	-	-	005-0000-337.70-00	CHENOWITH PUD		-
-	-	-	005-0000-341.80-00	COPIES, PLANS, ORD'S		-
3,680	549	350	005-0000-341.90-00	MISC SALES AND SRVCE		350
15,760	10,454	24,500	005-0000-348.00-00	INTERDEPARTMENTAL REVENUE		24,500
25,410	19,943	19,000	005-0000-361.00-00	INTEREST REVENUES		10,000
909	3,976	1,000	005-0000-369.00-00	OTHER MISC REVENUES		200
-	300,000	300,000	005-0000-391.01-00	FROM GENERAL FUND		300,000
169,062	170,933	171,258	005-0000-391.51-00	WATER UTILITY FUND		181,471
152,299	154,803	155,241	005-0000-391.55-00	WASTEWATER UTILITY		156,393
13,717	105	-	005-0000-392.00-00	SALE OF FIXED ASSETS		500
<b>3,234,348</b>	<b>3,395,713</b>	<b>3,895,986</b>	<b>TOTAL STREET FUND REVENUES</b>			<b>3,446,523</b>
<b>EXPENDITURES</b>						
490,401	498,666	527,762	005-0500-000.11-00	REGULAR SALARIES		561,861
29,755	21,470	38,480	005-0500-000.12-00	PARTTIME/TEMP SALARIES		38,480
23,562	7,755	28,000	005-0500-000.13-00	OVERTIME SALARIES		28,000
135,428	122,581	153,434	005-0500-000.21-10	MEDICAL INSURANCE		137,210
3,289	3,137	3,339	005-0500-000.21-20	L-T DISABILITY INSURANCE		3,558
420	415	426	005-0500-000.21-30	LIFE INSURANCE		426
30,058	21,057	34,382	005-0500-000.21-40	WORKERS COMP INSURANCE		31,828
40,818	39,885	45,460	005-0500-000.22-00	FICA		48,068
55,454	46,217	66,458	005-0500-000.23-00	RETIREMENT CONTRIBUTIONS		74,929
4,451	4,123	10,524	005-0500-000.28-00	VEBA CONTRIBUTIONS		11,001
64	101	56	005-0500-000.29-00	OTHER EMPLOYEE BENEFITS		56
<b>813,700</b>	<b>765,408</b>	<b>908,321</b>	<b>TOTAL PERSONNEL SERVICE</b>			<b>935,417</b>
<b>8.50</b>	<b>8.50</b>	<b>8.84</b>	<b>Total Full-Time Equivalent (FTE)</b>			<b>8.84</b>
55,720	97,076	62,140	005-0500-000.31-10	CONTRACTUAL SERVICES		66,544
				Arboculturist Services	1,000	
				Weed Spray	12,000	
				Soils/Material Testing	1,500	
				Tree Trimming	2,500	
				Alarm testing/Monitoring/Fire Extinguisher Service	1,144	
				Internet Provider	350	
				Drug/Alcohol Testing/DMV Records	880	
				Solvent Service	186	
				Copier services	1,744	
				Porta Potty service	240	
				ODOT Signal Maintenance	18,000	
				Oil Water Separators Cleaning (every 4 years 21/22)	7,000	
				County Street Striping	20,000	
15,451	15,712	11,989	005-0500-000.31-40	WASCO CO COMMUNICATIONS		11,989
-	-	1,000	005-0500-000.34-10	ENGINEERING SERVICES		1,000
				Engineering ROW	1,000	
5,382	6,245	8,440	005-0500-000.34-30	COMPUTER SERVICES		9,833
				Computer Program Support services	4,900	
				GIS software, engineering software,Q-life fiber line cost, CAT software	4,933	
-	-	-	005-0500-000.34-50	SPECIAL STUDIES & REPORTS		-
4,591	2,979	4,500	005-0500-000.41-10	WATER & SEWER		4,500
2,101	6,631	5,000	005-0500-000.41-20	GARBAGE SERVICES		7,000
4,549	3,650	6,265	005-0500-000.41-30	NATURAL GAS		5,635
4,863	4,333	5,542	005-0500-000.41-40	ELECTRICITY		5,542
165,292	161,410	220,149	005-0500-000.41-50	STREET & TRAFFIC LIGHTING		186,880
7,988	7,980	7,980	005-0500-000.42-00	JANITORIAL SERVICES		7,980

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	Line Item Detail	FY21/22 Adopted Budget
4,467	11,440	10,058	005-0500-000.43-10	BUILDINGS AND GROUNDS		10,883
				Shop Door Repair	1,500	
				Building Roof Repair	500	
				A/C Heat Electrical Systems	3,900	
				Int & Ext Maint	1,858	
				Irrigation/ Landscaping/Island Maint	2,125	
				Shop Fence/Yard Maint	1,000	
145	115	1,200	005-0500-000.43-20	COMPUTERS		1,200
				Computer Maintenance	1,200	
632	2,540	3,430	005-0500-000.43-30	RADIO EQUIPMENT		1,600
				Handheld/Vehicle/Base Radio Maint	1,600	
64	180	500	005-0500-000.43-40	OFFICE EQUIPMENT		500
				Phones, Faxes, & office equipment	500	
7,312	59	4,500	005-0500-000.43-45	JOINT USE OF LABOR/EQUIP		3,000
				To Wastewater Fund	2,000	
				To Water Fund	1,000	
47,264	34,958	44,785	005-0500-000.43-50	VEHICLES		44,040
				Vehicle Maint	44,040	
28,624	20,180	22,995	005-0500-000.43-51	GAS/OIL/DIESEL/LUBRICANTS		20,313
11,122	9,728	7,100	005-0500-000.43-52	TIRES AND TIRE REPAIRS		6,600
4,318	3,349	9,685	005-0500-000.43-70	GENERAL EQUIPMENT		7,585
				Jack Hammer/Large Saw Maint	2,600	
				Street Construction Equipment	3,325	
				Street Survey Equipment	1,000	
				Landscape Equipment	310	
				Generator Maint	350	
161	602	2,950	005-0500-000.43-71	SPCL UTILITY EQUIPMENT		2,950
				Lifting devices certification	1,350	
				Aqua Tech Parts and Tools (1/2)	1,600	
8,867	6,813	8,925	005-0500-000.43-80	SHOP EQUIPMENT		8,122
				Shop Tools	1,925	
				Fasteners/Sealants	1,800	
				Shop Equipment Maintenance	1,040	
				Hand tools	2,357	
				Welding supplies	1,000	
1,201	182	1,700	005-0500-000.43-81	SERVICE PICKUP TOOLS		800
167	167	996	005-0500-000.43-87	UTILITIES LOCATES		996
				Utility Notification Center	166	
				Locate supplies	830	
1,356	313	2,000	005-0500-000.44-20	RENTAL OF EQUIPMENT		2,000
8,742	8,732	9,606	005-0500-000.52-10	LIABILITY INSURANCE		10,240
6,339	6,918	7,611	005-0500-000.52-30	PROPERTY INSURANCE		8,457
8,850	9,279	10,207	005-0500-000.52-50	AUTOMOTIVE INSURANCE		9,792
500	1,202	1,500	005-0500-000.52-60	INSURANCE DEDUCTIBLES		4,500
417	393	920	005-0500-000.53-20	POSTAGE		720
				Direct Mailings	400	
				Shipping for parts/Core returns	320	
7,599	7,203	8,870	005-0500-000.53-30	TELEPHONE		11,140
				Phone system	2,880	
				Cell phone/Field Laptop services	6,120	
				Traffic Signal	2,140	
-	184	150	005-0500-000.53-40	LEGAL NOTICES		260
				Capital Improvement notice	260	
190	526	1,670	005-0500-000.53-60	PUBLIC EDUCATION/INFO		1,420
				Brochures/Written Translations	300	
				Community Clean-Up	150	
				Parade Booth	70	
				Bill Insert for Snow Event Information	900	
-	-	-	005-0500-000.54-00	ADVERTISING		-
123	74	1,150	005-0500-000.55-00	PRINTING AND BINDING		1,000
				Vehicle Logos and decals	400	
				Construction Plans	500	
				Business Cards/Envelopes	100	

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	Line Item Detail	FY21/22 Adopted Budget
213	188	300	005-0500-000.57-00	PERMITS		500
				Shop compressor License 2021/22	200	
				Propane Hazardous Substance fee	150	
				Acetylene Hazardous Substance fee	150	
1,057	523	1,350	005-0500-000.58-10	TRAVEL, FOOD & LODGING		1,350
				Traffic Safety Meeting	150	
				NSPE/ASCE Meeting	150	
				Employee Meetings/Room Rentals	1,050	
5,505	3,347	15,363	005-0500-000.58-50	TRAINING AND CONFERENCES		15,323
				APWA Conference	650	
				Oregon Impact Conference	400	
				Employee/Eng/Safety Officer/Office Training	13,733	
				Flagging	140	
				First Aid/CPR Training	400	
877	1,754	1,530	005-0500-000.58-70	MEMBERSHIPS/DUES/SUBS		1,675
				APWA Membership Dues	205	
				ASCE	200	
				CDL Medical Exams	600	
				National Society for PE	100	
				Oregon Impact	200	
				OSBEELS	130	
				Columbia Gorge News	20	
				PE Licenses	200	
				Local OUCC Dues	20	
2,092	2,286	2,980	005-0500-000.60-10	OFFICE SUPPLIES		3,480
				Office Supplies/toner	2,680	
				Copy Paper	800	
3,568	3,392	4,280	005-0500-000.60-20	JANITORIAL SUPPLIES		4,280
				Cintas	3,500	
				Cleaning supplies	780	
3,668	2,939	2,450	005-0500-000.60-80	CLOTHING		2,450
				Clothing Allowance	1,750	
				Rubber Boots Steel Toe	300	
				Rain Gear	400	
5,416	6,109	7,320	005-0500-000.60-85	SPECIAL DEPT SUPPLIES		7,150
				First Aid/Safety Supplies	1,675	
				Personal Protection Equipment	2,390	
				Safety Toe Boots	1,050	
				Safety Vests	650	
				Hearing/Respirator tests/ HBV Vaccine	1,385	
2,872	2,441	4,250	005-0500-000.60-86	CHEMICAL/LAB SUPPLIES		4,250
				Vector Control	50	
				Absorbants for spills	1,100	
				Hazmat Testing	500	
				Rhoma-Sol Cleaner	2,600	
103,551	154,277	119,590	005-0500-000.60-87	STREET CONST SUPPLIES		117,965
				Construction Signs/Cones/Barricades	3,500	
				Traffic Control Signs	27,580	
				Asphalt Hot Mix/Cold Mix	15,540	
				Rock	10,250	
				Concrete	10,720	
				Sanding Material	3,625	
				Bituminous Emul	10,360	
				Manhole/Catch Basin/Paving Risers	15,450	
				Traffic control Paint/Striping Material	20,740	
				6th Street Bridge bulbs and globes	200	
126	76	1,149	005-0500-000.64-10	BOOKS AND PERIODICALS		1,024
				Manuals	934	
				City Directory	90	
28,145	3,387	1,325	005-0500-000.64-80	COMPUTER SOFTWARE		2,468
				MS Office for computers listed in 6080	1,468	
				Engineering Software	1,000	
20	-	-	005-0500-000.69-50	MISCELLANEOUS EXPENSES		-
10,604	8,105	6,926	005-0500-000.69-80	ASSETS < \$5000		9,980
				Survey equipment	2,000	
				Computers/Printers	5,811	

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	Line Item Detail	FY21/22 Adopted Budget
				Furniture/Map files	1,669	
				Repeater Site HVAC (1/3)	500	
<b>582,109</b>	<b>619,977</b>	<b>664,326</b>	<b>TOTAL MATERIALS AND SERVICES</b>			<b>636,916</b>
2,816	33,268	41,000	005-0500-000.72-20	BUILDINGS		41,000
				Front entry elevator and safety upgrade (1/3)	38,000	
				New flooring in bathrooms and Men's locker room (1/3)	3,000	
	-	3,000	005-0500-000.73-30	Improvements Other Than Bldgs.		3,000
				Personnel-gate crash bars (1/3)	3,000	
-	-	4,600	005-0500-000.74-10	MACHINERY		10,875
				Westin 3 cubic yard Sander (replace 30yr old one)	10,875	
-	-	-	005-0500-000.74-20	VEHICLES		-
-	-	-	005-0500-000.74-25	COMMUNICATIONS EQUIP		-
-	-	-	005-0500-000.74-30	FURNITURE AND FIXTURES		-
-	-	-	005-0500-000.74-50	COMPUTER EQUIPMENT		-
2,401	-	-	005-0500-000.74-90	EQUIPMENT, OTHER		-
363,624	374,280	1,736,310	005-0500-000.75-10	CAPITAL PROJECTS		1,438,194
				2022 Chip Seal Program	450,000	
				2022 Pavement Preventative Maintenance Program (crack & surface seals)	150,000	
				2022 ADA - Sidewalk Program	150,000	
				2022 Overlay Program	119,000	
				Safety Improvements Map ID S-6 & S-7 Page 173 TSP	10,000	
				W 6th St pedestrian study MAP ID P-30 Page 184 TSP	10,000	
				Future St Maintenance Projects	549,194	
<b>368,842</b>	<b>407,548</b>	<b>1,784,910</b>	<b>TOTAL CAPITAL OUTLAY</b>			<b>1,493,069</b>
<b>1,764,651</b>	<b>1,792,932</b>	<b>3,357,557</b>	<b>TOTAL STREET OPERATIONS</b>			<b>3,065,402</b>
			<b>OTHER USES</b>			
197,427	224,993	226,100	005-9500-000.81-01	TO GENERAL FUND		225,148
45,800	70,000	94,000	005-9500-000.81-09	TO PUBLIC WKS RESV FUND		50,000
-	2,877	2,806	005-9500-000.81-10	TO UNEMPLOYMENT FUND		-
-	-	-	005-9500-000.81-13	TO TRANSPORTATION SYSTEM FUND		-
60,010	60,010	59,932	005-9500-000.81-43	TO FFCO 2008 DEBT SVC FUND		59,774
<b>303,237</b>	<b>357,880</b>	<b>382,838</b>	<b>TOTAL OPERATING TRANSFERS OUT</b>			<b>334,922</b>
-	-	155,591	005-9500-000.88-00	CONTINGENCY		
-	-	<b>155,591</b>	<b>TOTAL CONTINGENCY</b>			<b>46,199</b>
<b>303,237</b>	<b>357,880</b>	<b>538,429</b>	<b>TOTAL OTHER USES</b>			<b>381,121</b>
<b>2,067,888</b>	<b>2,150,812</b>	<b>3,895,986</b>	<b>GRAND TOTAL STREET FUND EXPENSES</b>			<b>3,446,523</b>
<b>1,166,460</b>	<b>1,244,901</b>	<b>-</b>	<b>STREET FUND - REVENUES LESS EXPENSES</b>			<b>-</b>

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	FY21/22 Proposed Budget	FY21/22 Approved Budget	FY21/22 Adopted Budget	
			<b>PUBLIC WORKS RESERVE FUND 009</b>					
			<b>REVENUES</b>					
408,558	238,995	438,350	009-0000-300.00-00	BEGINNING BALANCE	318,071	318,071	318,071	
10,732	7,545	6,600	009-0000-361.00-00	INTEREST REVENUES	4,000	4,000	4,000	
-	-	-	009-0000-369.00-00	OTHER MISC REVENUES	-	-	-	
45,800	70,000	94,000	009-0000-391.05-00	STREET FUND	50,000	50,000	50,000	
-	30,000	100,000	009-0000-391.51-00	WATER UTILITY FUND	30,000	30,000	30,000	
265,785	200,000	250,000	009-0000-391.55-00	WASTEWATER FUND	200,000	200,000	200,000	
<b>730,875</b>	<b>546,540</b>	<b>888,950</b>	<b>TOTAL PUBLIC WORKS RESERVE FUND REVENUES</b>		<b>602,071</b>	<b>602,071</b>	<b>602,071</b>	
			<b>EXPENDITURES</b>					
403	-	250,000	009-9000-000.74-10	MACHINERY	-	-	-	
491,477	111,123	638,950	009-9000-000.74-20	VEHICLES	602,071	602,071	602,071	
<b>491,880</b>	<b>111,123</b>	<b>888,950</b>	<b>TOTAL CAPITAL OUTLAY</b>		<b>602,071</b>	<b>602,071</b>	<b>602,071</b>	
<b>491,880</b>	<b>111,123</b>	<b>888,950</b>	<b>GRAND TOTAL PUBLIC WORKS RESERVE EXPENSES</b>		<b>602,071</b>	<b>602,071</b>	<b>602,071</b>	
<b>238,995</b>	<b>435,416</b>	<b>-</b>	<b>PUBLIC WORKS RESERVE FUND - REVENUES LESS EXPENSES</b>		<b>-</b>	<b>-</b>	<b>-</b>	
			<b>TRANSPORTATION SYSTEM RESERVE FUND 013</b>					
			<b>REVENUES</b>					
878,038	1,147,050	786,769	013-0000-300.00-00	BEGINNING BALANCE	416,915	416,915	416,915	
-	404,305	400,000	013-0000-331.11-00	FAU EXCHANGE FUNDS	564,940	564,940	564,940	
261,020	79,764	45,000	013-0000-344.20-10	CONNECT CHRGS/ TRANS SDC	45,000	45,000	45,000	
23,973	23,792	15,000	013-0000-361.00-00	INTEREST REVENUES	8,500	8,500	8,500	
<b>1,163,032</b>	<b>1,654,911</b>	<b>1,246,769</b>	<b>TOTAL TRANSPORT SYS RSRV FUND REVENUES</b>		<b>1,035,355</b>	<b>1,035,355</b>	<b>1,035,355</b>	
			<b>EXPENDITURES</b>					
15,982	666,055	1,246,769	013-1400-000.75-10	CAPITAL PROJECTS	1,035,355	1,035,355	1,035,355	
<b>15,982</b>	<b>666,055</b>	<b>1,246,769</b>	<b>TOTAL CAPITAL OUTLAY</b>		<b>1,035,355</b>	<b>1,035,355</b>	<b>1,035,355</b>	
			<b>INTERFUND TRANSFERS</b>					
-	-	-	013-9500-000.18-00	TO SPECIAL GRANTS FUND	-	-	-	
-	-	-	013-9500-000.37-00	TO CAPITAL PROJECT FUND	-	-	-	
-	-	-	<b>TOTAL INTERFUND TRANSFERS</b>		<b>-</b>	<b>-</b>	<b>-</b>	
<b>15,982</b>	<b>666,055</b>	<b>1,246,769</b>	<b>GRAND TOTAL TRANSPORT SYS RSRV FUND EXPENSES</b>		<b>1,035,355</b>	<b>1,035,355</b>	<b>1,035,355</b>	
<b>1,147,050</b>	<b>988,856</b>	<b>-</b>	<b>TRANSPORT SYS RSRV FUND - REVENUE LESS EXPENSES</b>		<b>-</b>	<b>-</b>	<b>-</b>	

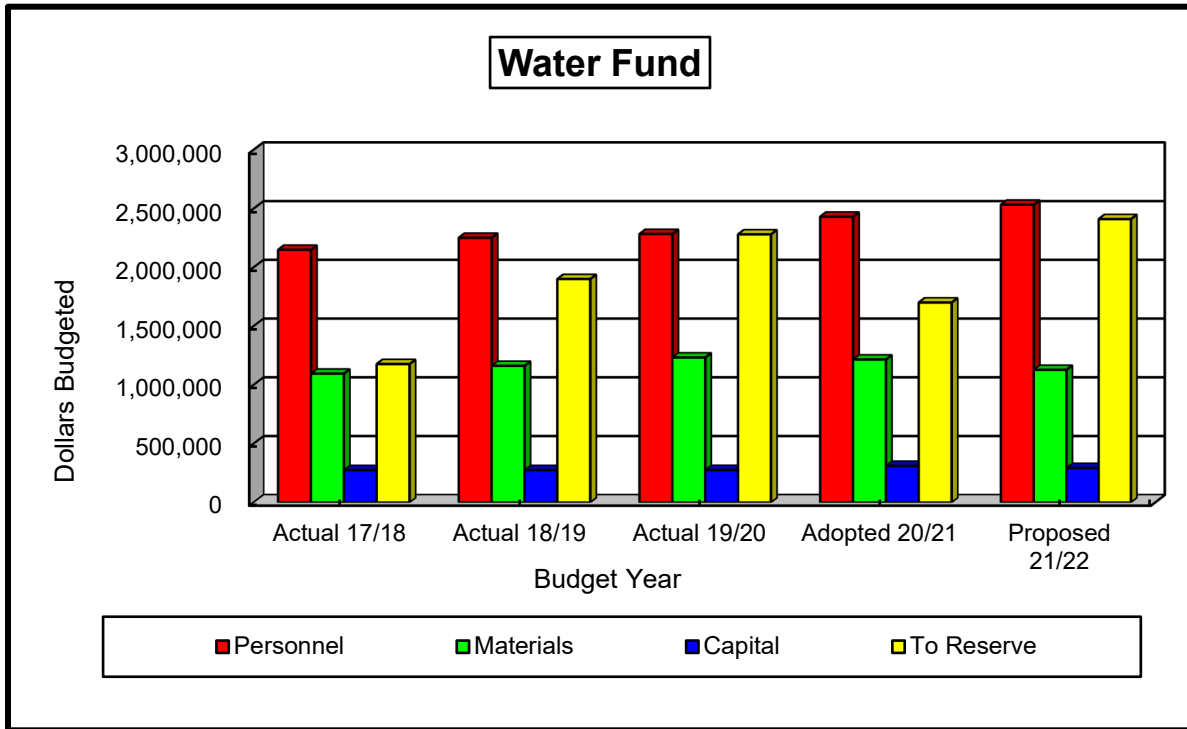
**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

<b>FY18/19</b>	<b>FY19/20</b>	<b>FY20/21</b>	<b>Account</b>	<b>Account</b>	<b>Line Item</b>	<b>FY21/22</b>
<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Number</b>	<b>Description</b>	<b>Detail</b>	<b>Adopted</b>
						<b>Budget</b>
<b>PUBLIC WORKS RESERVE FUND 009</b>						
<b>REVENUES</b>						
408,558	238,995	438,350	009-0000-300.00-00	BEGINNING BALANCE		318,071
10,732	7,545	6,600	009-0000-361.00-00	INTEREST REVENUES		4,000
-	-	-	009-0000-369.00-00	OTHER MISC REVENUES		-
45,800	70,000	94,000	009-0000-391.05-00	STREET FUND		50,000
-	30,000	100,000	009-0000-391.51-00	WATER UTILITY FUND		30,000
265,785	200,000	250,000	009-0000-391.55-00	WASTEWATER FUND		200,000
<b>730,875</b>	<b>546,540</b>	<b>888,950</b>	<b>TOTAL PUBLIC WORKS RESERVE FUND REVENUES</b>			<b>602,071</b>
<b>EXPENDITURES</b>						
403	-	250,000	009-9000-000.74-10	MACHINERY		-
491,477	111,123	638,950	009-9000-000.74-20	VEHICLES		602,071
				Engineer's vehicle, replace #136	30,000	
				5-yd Dump Truck (ST) (\$50,000) (21/22)	50,000	
				Large Excavator (WWC) (\$335,000)(21/22)	335,000	
				Service Pickup (ST) (Replace #68) (\$65k) 22/23	50,000	
				WT Vehicle repl'ts(#119-\$30k,Patrol-\$35k)(22/23)	30,000	
				Service pickup, replace #45 - WW (\$70K)(22/23)	27,071	
				Go Gator replmt (WW) (\$80,000)	80,000	
<b>491,880</b>	<b>111,123</b>	<b>888,950</b>	<b>TOTAL CAPITAL OUTLAY</b>			<b>602,071</b>
<b>491,880</b>	<b>111,123</b>	<b>888,950</b>	<b>GRAND TOTAL PUBLIC WORKS RESERVE EXPENSES</b>			<b>602,071</b>
<b>238,995</b>	<b>435,416</b>	<b>-</b>	<b>PUBLIC WORKS RESERVE FUND - REVENUES LESS EXPENSES</b>			<b>-</b>
<b>TRANSPORTATION SYSTEM RESERVE FUND 013</b>						
<b>REVENUES</b>						
878,038	1,147,050	786,769	013-0000-300.00-00	BEGINNING BALANCE		416,915
-	404,305	400,000	013-0000-331.11-00	FAU EXCHANGE FUNDS		564,940
-	-	-	013-0000-331.90-00	FEDERAL GRANTS - MISC		-
261,020	79,764	45,000	013-0000-344.20-10	CONNECT CHRGS/ TRANS SDC		45,000
23,973	23,792	15,000	013-0000-361.00-00	INTEREST REVENUES		8,500
<b>1,163,032</b>	<b>1,654,911</b>	<b>1,246,769</b>	<b>TOTAL TRANSPORT SYS RSRV FUND REVENUES</b>			<b>1,035,355</b>
<b>EXPENDITURES</b>						
15,982	666,055	1,246,769	013-1400-000.75-10	CAPITAL PROJECTS		1,035,355
				Scenic Dr Stabilization Ph 3 (\$505,000)	564,940	
				Future SDC eligible projects	330,189	
				Reserve for Opp-driven projects	140,226	
<b>15,982</b>	<b>666,055</b>	<b>1,246,769</b>	<b>TOTAL CAPITAL OUTLAY</b>			<b>1,035,355</b>
<b>INTERFUND TRANSFERS</b>						
-	-	-	013-9500-000.18-00	TO SPECIAL GRANTS FUND		-
-	-	-	013-9500-000.37-00	TO CAPITAL PROJECT FUND		-
-	-	-	<b>TOTAL INTERFUND TRANSFERS</b>			<b>-</b>
<b>15,982</b>	<b>666,055</b>	<b>1,246,769</b>	<b>GRAND TOTAL TRANSPORT SYS RSRV FUND EXPENSES</b>			<b>1,035,355</b>
<b>1,147,050</b>	<b>988,856</b>	<b>-</b>	<b>TRANSPORT SYS RSRV FUND - REVENUE LESS EXPENSES</b>			<b>-</b>



**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

<b>Fund:</b>	Water (050)	Number of Employees: 17 dedicated
<b>Department:</b>	Public Works	12 shared / 22.63 FTE
<b>Program:</b>	Water Treatment and Water Distribution	



The Water Fund is an enterprise fund used to account for the operations of the City’s water utility. The fund’s primary source of revenue is the sale of water. For budget purposes the fund is divided into two parts: Water Treatment (051-5000) and Water Distribution (051-5100).

**WATER TREATMENT**

**Description**

The Water Treatment program accounts for all activities for daily operations and maintenance required to ensure the continuous operation of the Wicks Water Treatment Plant which normally provides about 85 - 90% of the City’s annual water supply and is staffed around the clock. The Water Treatment Division also includes operation and maintenance of the water quality laboratories, and management of The Dalles Municipal Watershed for the protection of water quality and quantity.

The Wicks Water Treatment Plant Division works closely with the Water Distribution Division and the City’s Utility Billing Department to provide quality customer service on a daily basis.

In conjunction with Regulatory Compliance Services, the Wicks Water Treatment Plant Division monitors Federal and State drinking water regulation changes and makes necessary adjustments and/or improvements required to keep the water system in compliance.

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**2021-22 Goals, Projects and Highlights**

- Continue development of the new asset management system as part of the effort to develop an electronic operations “manual” for the treatment plant’s various processes.
- Replace the plant’s mechanical raw water flow meter with a more reliable magnetic flow meter.
- Complete the reroofing of the filter building with phase two; matching phase one styling and materials, and mitigating snow load and fire protection issues.

**2020-21 Accomplishments**

***By The Numbers***

- Achieved recognition for 21 years of uninterrupted voluntary compliance with the Partnership for Safe Water – Directors Award.

***At your Service***

- Provided uninterrupted supply of treated surface water sourced from the City’s watershed around the clock, seven day a week, to supply the needs of City residences, businesses and industry with plentiful and safe drinking water.
- Water Quality Laboratory maintains state certifications in both Oregon and Washington providing critical support to regional water systems, private well owners, and agricultural interests in meeting their regulatory water quality responsibilities.

***Extraordinary Effort***

- Rehabilitated the 55-year-old Wicks Well pump/motor and piping.
- Replaced aging/obsolete particle counters with up-to-date units for optimal filter process control.
- Completed a dive inspection/maintenance project on the flow control mechanism at the bottom of Crow Creek Reservoir.

**Looking forward to the next 5 years**

- Replace or rehabilitate the 60-year-old Washwater Reservoir at the Wicks Water Treatment Plant.
- Facilitate development of forest health improvement and fire fuels reduction programs on federally-owned lands in The Dalles Municipal Watershed including the Mill Creek Buttes and Dog River drainage.
- Identify and implement appropriate seismic upgrades for the treatment plant within the context of an updated Water Master Plan.

**WATER DISTRIBUTION**

**Description**

The Water Distribution Division is responsible for the infrastructure that provides an uninterrupted supply of clean, safe drinking water for the citizens and businesses of the City of The Dalles. The Division also is responsible for maintaining adequate water volume and pressure for city-wide firefighting efforts.

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The drinking water distribution system includes 3 deep wells (which normally provide about 10 - 15% of the City's annual water supply), 5 storage reservoirs, 3 booster pumping stations, 100 miles of water mains, 16 separate service/pressure zones (incorporating 62 pressure reducing valves), more than 700 fire hydrants, about 5,010 water meters and 5 ground water (dewatering) well systems. Operations, maintenance, monitoring and most upgrading projects are performed by the Water Distribution Division crew. The City's Cross Connection Control (backflow prevention) program is also operated within this Division.

The Water Distribution Division works closely with the Wicks Water Treatment Plant Division and the City's Utility Billing Department to provide quality customer service on a daily basis.

In conjunction with the Wastewater Collection Division, the Water Distribution Division maintains a 24-hour per day, 365-day per year emergency response program. This "On-Call" program provides nearly immediate response to any City utility after-hours emergency.

The Water Distribution Division also works closely with Regulatory Compliance Services to monitor Federal and State drinking water regulation changes and make necessary adjustments and/or improvements required to keep the water system in compliance.

**2021-22 Goals, Projects and Highlights**

- Upgrades: Convert two wells to sodium hypochlorite disinfection systems and support any implementation of an Aquifer Storage & Recovery (ASR) program.
- Continue to meet benchmarks set for: our meter replacement program, meter lid replacement program, pressure reducing valve (PRV) upgrade and maintenance program and cross connection control program.

**2020-21 Accomplishments<sup>5</sup>**

***By The Numbers***

- Continued the annual residential water meter replacement program, replacing 8% (approximately 400) old residential water meters with new meters each year to maintain the accuracy of meter reads and sustain revenue.
- Abandoned a 6-inch water main that was located under the railroad tracks at Cherry Growers Downtown facility and relocated the new service line with large meter.
- Installed 16 new water service connections as requested by property owners.

***At your Service***

- Completed scheduled maintenance/rebuild of pressure reducing stations including upgrading underground vaults.
- Addressed all emergency water problems including main breaks, service line leaks and customer turn offs within 24-hours and with minimal customer impact.
- Ensured protection of public health through water quality monitoring, water quality investigations, backflow protection, system maintenance, and assurance of adequate fire flow.
- Administered our Cross Connection Control Program in a manner that ensures that our drinking water remains safe throughout the distribution system. Cross Connection Control

<sup>5</sup> Statistics are accurate from July 2019 to February 2020 then estimated unless otherwise noted.

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Program elements include:

- Track and record the testing of existing backflow assemblies.
- Track and record the installation and testing of new backflow assemblies.
- Complete surveys and inspections to assess cross connection control needs.

***Additional Effort***

The City, through an agreement with Wasco County, operates and maintains the water system that serves the Discovery Center Museum. A new residential water service was installed and the Water Distribution Division continues to operate and maintain the Discovery Center Water System as an “Outstanding Performer” as designated by the Oregon State Health Authority.

**Looking forward to the next 5 years**

- Convert all well sites to sodium hypochlorite disinfection systems.
- Design and implement a uni-directional main line flushing program.
- Implement a systematic “In House” distribution system leak detection program.
- Replacement of 7.61 miles of transmission main from Wicks Treatment plant to the distribution system.
- Apply new coatings (interior and exterior), upgrade seismic connections and install influent water meter at the 6 million gallon Garrison Reservoir.

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**WATER UTILITY FUND SUMMARY**

<b>FY18/19</b>	<b>FY19/20</b>	<b>FY20/21</b>		<b>FY21/22</b>	<b>FY21/22</b>	<b>FY21/22</b>
<b><u>Actual</u></b>	<b><u>Actual</u></b>	<b><u>Budget</u></b>	<b><u>Revenue/Cost Centers</u></b>	<b><u>Proposed</u></b>	<b><u>Approved</u></b>	<b><u>Adopted</u></b>
				<b><u>Budget</u></b>	<b><u>Budget</u></b>	<b><u>Budget</u></b>
5,889,062	7,150,896	5,870,135	BEGINNING BALANCE	6,537,591	6,537,591	6,537,591
6,061,688	6,061,418	5,992,116	REVENUES	6,268,763	6,268,763	6,268,763
1,900,941	2,250,958	13,001,277	OTHER SOURCES	7,380,250	7,380,250	7,380,250
<b>13,851,690</b>	<b>15,463,273</b>	<b>24,863,528</b>	<b>TOTAL RESOURCES</b>	<b>20,186,604</b>	<b>20,186,604</b>	<b>20,186,604</b>
1,250,704	1,380,089	1,745,403	WATER TREATMENT	1,668,513	1,668,513	1,668,513
1,847,873	1,929,081	2,234,357	WATER DISTRIBUTION	2,298,412	2,298,412	2,298,412
254,492	1,125,180	17,672,977	WATER DEPT CAPITAL RESERVE FUND	12,297,132	12,297,132	12,297,132
<b>3,353,069</b>	<b>4,434,349</b>	<b>21,652,737</b>	<b>TOTAL EXPENDITURES</b>	<b>16,264,057</b>	<b>16,264,057</b>	<b>16,264,057</b>
238,378	238,378	238,379	DEBT SERVICE	238,380	238,380	238,380
3,109,346	4,695,044	2,818,248	TRANSFER OUT	3,651,206	3,651,206	3,651,206
-	-	154,164	CONTINGENCY	32,961	32,961	32,961
-	-	-	UNAPPROPRIATED ENDING BAL	-	-	-
<b>3,347,724</b>	<b>4,933,422</b>	<b>3,210,791</b>	<b>TOTAL OTHER USES</b>	<b>3,922,547</b>	<b>3,922,547</b>	<b>3,922,547</b>
<b>6,700,794</b>	<b>9,367,771</b>	<b>24,863,528</b>	<b>TOTAL EXPENDS &amp; OTHER USES</b>	<b>20,186,604</b>	<b>20,186,604</b>	<b>20,186,604</b>
<b>7,150,897</b>	<b>6,095,501</b>	<b>-</b>	<b>FUND TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>

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FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	FY21/22 Proposed Budget	FY21/22 Approved Budget	FY21/22 Adopted Budget	
			<b>WATER FUND 051 REVENUES</b>					
1,116,912	1,264,706	598,122	051-0000-300.00-00	BEGINNING BALANCE	959,820	959,820	959,820	
-	-	-	051-0000-331.90-00	FEDERAL GRANTS-MISC	-	-	-	
-	-	2,943	051-0000-337.10-00	URBAN RENEWAL	3,002	3,002	3,002	
-	-	-	051-0000-341.80-00	COPIES, PLANS, ORD'S	-	-	-	
196,114	162,971	90,000	051-0000-341.90-00	MISC SALES AND SERVICES	90,000	90,000	90,000	
5,582,556	5,688,303	5,708,600	051-0000-344.10-00	UTILITY SERVICE CHARGES	6,049,023	6,049,023	6,049,023	
12,343	6,121	5,000	051-0000-344.90-00	DELINQUENT ACCT INT	5,000	5,000	5,000	
-	4	(10,000)	051-0000-345.20-00	UNCOLLECTIBLE ACCTS	(4,500)	(4,500)	(4,500)	
175	150	-	051-0000-345.50-00	WATERSHED UTILIZATION FEE	-	-	-	
1,448	138	4,000	051-0000-348.00-00	INTERDEPARTMENTAL REV	4,000	4,000	4,000	
16,988	8,354	12,000	051-0000-361.00-00	INTEREST REVENUES	2,850	2,850	2,850	
4,059	4,428	4,428	051-0000-363.50-00	PROPERTY RENTALS	4,428	4,428	4,428	
-	-	-	051-0000-368.00-00	TIMBER RECEIPTS	-	-	-	
3,441	9,724	635	051-0000-369.00-00	OTHER MISC REVENUE	450	450	450	
941	958	500	051-0000-392.00-00	SALE OF FIXED ASSETS	250	250	250	
<b>6,934,977</b>	<b>7,145,857</b>	<b>6,416,228</b>	<b>TOTAL WATER UTILITY FUND REVENUES</b>		<b>7,114,323</b>	<b>7,114,323</b>	<b>7,114,323</b>	
			<b>EXPENSES</b>					
543,938	571,512	624,083	051-5000-000.11-00	REGULAR SALARIES	656,183	656,183	656,183	
1,360	5,738	44,640	051-5000-000.12-00	PARTTIME/TEMP SALARIES	44,640	44,640	44,640	
20,596	19,555	18,000	051-5000-000.13-00	OVERTIME SALARIES	20,000	20,000	20,000	
154,119	159,525	177,761	051-5000-000.21-10	MEDICAL INSURANCE	178,102	178,102	178,102	
3,639	3,717	3,768	051-5000-000.21-20	L-T DISABILITY INSURANCE	3,970	3,970	3,970	
433	448	492	051-5000-000.21-30	LIFE INSURANCE	492	492	492	
15,515	12,698	15,827	051-5000-000.21-40	WORKERS COMP INSURANCE	14,483	14,483	14,483	
42,827	44,373	52,534	051-5000-000.22-00	FICA	55,143	55,143	55,143	
59,969	65,386	76,523	051-5000-000.23-00	RETIREMENT CONTRIBUTIONS	82,281	82,281	82,281	
7,197	7,536	8,458	051-5000-000.28-00	VEBA CONTRIBUTIONS	9,084	9,084	9,084	
148	149	149	051-5000-000.29-00	OTHER EMPLOYEE BENEFITS	149	149	149	
<b>849,741</b>	<b>890,636</b>	<b>1,022,235</b>	<b>TOTAL PERSONNEL SERVICE</b>		<b>1,064,527</b>	<b>1,064,527</b>	<b>1,064,527</b>	
<b>8.90</b>	<b>9.20</b>	<b>10.02</b>	<b>Total Full-Time Equivalent (FTE)</b>		<b>10.02</b>	<b>10.02</b>	<b>10.02</b>	
54,135	63,640	103,640	051-5000-000.31-10	CONTRACTUAL SERVICES	45,640	45,640	45,640	
20,246	20,856	21,900	051-5000-000.33-30	FIRE PATROL	21,842	21,842	21,842	
2,500	-	-	051-5000-000.34-10	ENGINEERING SERVICES	-	-	-	
7,805	13,424	13,500	051-5000-000.34-30	COMPUTER SERVICES	15,000	15,000	15,000	
930	-	-	051-5000-000.34-50	SPECIAL STUDIES & REPORTS	-	-	-	
340	860	900	051-5000-000.41-10	WATER & SEWER	900	900	900	
1,278	1,246	1,760	051-5000-000.41-20	GARBAGE SERVICES	1,760	1,760	1,760	
7,111	6,861	9,100	051-5000-000.41-30	NATURAL GAS	9,100	9,100	9,100	
29,771	28,287	26,464	051-5000-000.41-40	ELECTRICITY	26,464	26,464	26,464	
-	-	300	051-5000-000.42-00	JANITORIAL SERVICES	300	300	300	
3,830	3,896	7,715	051-5000-000.43-10	BUILDINGS AND GROUNDS	7,715	7,715	7,715	
98	110	600	051-5000-000.43-20	COMPUTERS	600	600	600	
141	495	1,680	051-5000-000.43-30	RADIO EQUIPMENT	1,680	1,680	1,680	
187	268	550	051-5000-000.43-40	OFFICE EQUIPMENT	550	550	550	
5,643	1,507	4,000	051-5000-000.43-45	JOINT USE OF LABOR/EQUIP	7,000	7,000	7,000	
2,428	3,973	8,825	051-5000-000.43-50	VEHICLES	7,725	7,725	7,725	
4,612	3,048	12,750	051-5000-000.43-51	GAS/OIL/DIESEL/LUBRICANTS	9,350	9,350	9,350	
507	1,134	3,600	051-5000-000.43-52	TIRES AND TIRE REPAIRS	3,525	3,525	3,525	
7,408	346	2,150	051-5000-000.43-70	GENERAL EQUIPMENT	2,150	2,150	2,150	
13,527	9,191	14,300	051-5000-000.43-71	SPECIAL UTILITY EQUIPMENT	14,300	14,300	14,300	
2,686	2,781	3,000	051-5000-000.43-72	ELECTRICAL SYSTEMS	3,000	3,000	3,000	
1,372	1,116	3,200	051-5000-000.43-73	PLUMBING	2,700	2,700	2,700	
390	73	800	051-5000-000.43-77	HVAC SYSTEMS	800	800	800	
2,209	1,342	1,110	051-5000-000.43-80	SHOP EQUIPMENT	1,110	1,110	1,110	
148	94	150	051-5000-000.43-85	NUISANCE ABATEMENT	150	150	150	
840	351	700	051-5000-000.43-86	LINES MNTNCE & SUPPLIES	700	700	700	
-	-	7,300	051-5000-000.43-88	WATERSHED ROAD CONST/MAINT	6,300	6,300	6,300	
36	90	400	051-5000-000.44-20	RENTAL OF EQUIPMENT	400	400	400	
-	-	670	051-5000-000.50-50	TIMBER MANAGEMENT	670	670	670	
10,689	10,676	11,744	051-5000-000.52-10	LIABILITY INSURANCE	12,564	12,564	12,564	
18,742	20,454	22,500	051-5000-000.52-30	PROPERTY INSURANCE	25,000	25,000	25,000	
4,318	4,527	4,980	051-5000-000.52-50	AUTOMOTIVE INSURANCE	4,842	4,842	4,842	
-	-	500	051-5000-000.52-60	INSURANCE DEDUCTIBLES	500	500	500	
1,720	1,178	2,340	051-5000-000.53-20	POSTAGE	2,040	2,040	2,040	
8,201	11,603	12,500	051-5000-000.53-30	TELEPHONE	12,500	12,500	12,500	
-	455	500	051-5000-000.53-40	LEGAL NOTICES	500	500	500	
1,845	1,499	4,720	051-5000-000.53-60	PUBLIC EDUCATION/INFO	4,720	4,720	4,720	
-	-	-	051-5000-000.54-00	ADVERTISING	-	-	-	
383	186	500	051-5000-000.55-00	PRINTING AND BINDING	500	500	500	
7,665	2,240	20,290	051-5000-000.57-00	PERMITS	20,370	20,370	20,370	
45	78	820	051-5000-000.58-10	TRAVEL, FOOD & LODGING	820	820	820	
4,909	3,615	6,875	051-5000-000.58-50	TRAINING AND CONFERENCES	6,325	6,325	6,325	
1,703	2,349	1,904	051-5000-000.58-70	MEMBERSHIPS/DUES/SUBS	2,759	2,759	2,759	
1,196	1,690	1,860	051-5000-000.60-10	OFFICE SUPPLIES	1,860	1,860	1,860	
974	953	1,300	051-5000-000.60-20	JANITORIAL SUPPLIES	1,300	1,300	1,300	

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FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	FY21/22 Proposed Budget	FY21/22 Approved Budget	FY21/22 Adopted Budget
2,352	2,727	2,620	051-5000-000.60-80	CLOTHING	2,620	2,620	2,620
2,670	1,776	5,935	051-5000-000.60-85	SPECIAL DEPT SUPPLIES	5,935	5,935	5,935
157,134	136,994	211,500	051-5000-000.60-86	CHEMICAL/LAB SUPPLIES	182,250	182,250	182,250
364	121	2,249	051-5000-000.64-10	BOOKS AND PERIODICALS	2,300	2,300	2,300
608	1,887	18,450	051-5000-000.64-80	COMPUTER SOFTWARE	6,650	6,650	6,650
-	-	-	051-5000-000.69-50	MISCELLANEOUS EXPENSES	-	-	-
5,267	8,961	4,517	051-5000-000.69-80	ASSETS < \$5000	6,200	6,200	6,200
<b>400,963</b>	<b>378,958</b>	<b>589,668</b>		<b>TOTAL MATERIALS AND SERVICES</b>	<b>493,986</b>	<b>493,986</b>	<b>493,986</b>
-	72,255	10,500	051-5000-000.72-20	BUILDINGS	75,000	75,000	75,000
-	-	85,000	051-5000-000.73-30	IMPRVMTS OTHER THAN BLDGS	-	-	-
-	-	-	051-5000-000.74-10	MACHINERY	10,000	10,000	10,000
-	-	-	051-5000-000.74-20	VEHICLES	-	-	-
-	-	-	051-5000-000.74-25	COMMUNICATIONS EQUIPMENT	-	-	-
-	7,494	-	051-5000-000.74-50	COMPUTER EQUIPMENT	-	-	-
-	30,745	38,000	051-5000-000.74-90	EQUIPMENT, OTHER	25,000	25,000	25,000
-	<b>110,494</b>	<b>133,500</b>		<b>TOTAL CAPITAL OUTLAY</b>	<b>110,000</b>	<b>110,000</b>	<b>110,000</b>
<b>1,250,704</b>	<b>1,380,089</b>	<b>1,745,403</b>		<b>TOTAL WATER TREATMENT EXPENSES</b>	<b>1,668,513</b>	<b>1,668,513</b>	<b>1,668,513</b>
814,187	837,183	865,907	051-5100-000.11-00	REGULAR SALARIES	904,749	904,749	904,749
15,371	13,838	17,680	051-5100-000.12-00	PARTTIME/TEMP SALARIES	18,720	18,720	18,720
25,279	22,724	18,925	051-5100-000.13-00	OVERTIME SALARIES	17,000	17,000	17,000
249,020	255,550	291,556	051-5100-000.21-10	MEDICAL INSURANCE	294,785	294,785	294,785
5,354	5,433	5,503	051-5100-000.21-20	L-T DISABILITY INSURANCE	5,752	5,752	5,752
611	615	652	051-5100-000.21-30	LIFE INSURANCE	652	652	652
20,493	17,685	21,967	051-5100-000.21-40	WORKERS COMP INSURANCE	19,952	19,952	19,952
62,244	64,484	69,042	051-5100-000.22-00	FICA	71,946	71,946	71,946
103,063	109,947	114,316	051-5100-000.23-00	RETIREMENT CONTRIBUTIONS	121,246	121,246	121,246
8,601	7,505	13,012	051-5100-000.28-00	VEBA CONTRIBUTIONS	13,562	13,562	13,562
301	331	286	051-5100-000.29-00	OTHER EMPLOYEE BENEFITS	286	286	286
<b>1,304,524</b>	<b>1,335,295</b>	<b>1,418,846</b>		<b>TOTAL PERSONNEL SERVICE</b>	<b>1,468,650</b>	<b>1,468,650</b>	<b>1,468,650</b>
<b>12.80</b>	<b>12.80</b>	<b>12.61</b>		<b>Total Full-Time Equivalent (FTE)</b>	<b>12.61</b>	<b>12.61</b>	<b>12.61</b>
15,912	5,105	26,966	051-5100-000.31-10	CONTRACTUAL SERVICES	42,434	42,434	42,434
15,451	15,712	11,989	051-5100-000.31-40	WASCO CO COMMUNICATIONS	11,989	11,989	11,989
21,000	21,000	21,000	051-5100-000.34-10	ENGINEERING SERVICES	21,000	21,000	21,000
21,666	25,789	24,356	051-5100-000.34-30	COMPUTER SERVICES	26,358	26,358	26,358
-	-	-	051-5100-000.34-50	SPECIAL STUDIES & REPORTS	-	-	-
4,282	2,195	3,000	051-5100-000.41-10	WATER & SEWER	3,000	3,000	3,000
1,839	2,848	2,000	051-5100-000.41-20	GARBAGE SERVICES	2,500	2,500	2,500
2,853	2,634	4,495	051-5100-000.41-30	NATURAL GAS	4,495	4,495	4,495
83,143	88,554	108,554	051-5100-000.41-40	ELECTRICITY	108,554	108,554	108,554
7,980	7,980	7,980	051-5100-000.42-00	JANITORIAL SERVICES	7,980	7,980	7,980
5,222	12,358	13,408	051-5100-000.43-10	BUILDINGS AND GROUNDS	13,648	13,648	13,648
162	114	1,200	051-5100-000.43-20	COMPUTERS	1,200	1,200	1,200
1,067	3,454	2,450	051-5100-000.43-30	RADIO EQUIPMENT	2,450	2,450	2,450
32	229	500	051-5100-000.43-40	OFFICE EQUIPMENT	500	500	500
7,464	3,277	8,000	051-5100-000.43-45	JOINT USE OF LABOR/EQUIP	8,000	8,000	8,000
8,877	10,378	18,715	051-5100-000.43-50	VEHICLES	18,515	18,515	18,515
17,625	14,412	16,755	051-5100-000.43-51	GAS/OIL/DIESEL/LUBRICANTS	16,055	16,055	16,055
2,439	3,630	5,000	051-5100-000.43-52	TIRES AND TIRE REPAIRS	5,000	5,000	5,000
1,588	1,278	7,830	051-5100-000.43-70	GENERAL EQUIPMENT	6,930	6,930	6,930
32,700	11,297	41,215	051-5100-000.43-71	SPECIAL UTILITY EQUIPMENT	41,215	41,215	41,215
9,638	9,972	8,850	051-5100-000.43-80	SHOP EQUIPMENT	8,150	8,150	8,150
2,109	737	2,200	051-5100-000.43-81	SERVICE PICKUP TOOLS	2,700	2,700	2,700
(10,100)	84,640	90,650	051-5100-000.43-86	LINES MAINT & SUPPLIES	92,450	92,450	92,450
876	1,060	1,337	051-5100-000.43-87	UTILITIES LOCATES	1,817	1,817	1,817
125	110	2,400	051-5100-000.44-20	RENTAL OF EQUIPMENT	2,400	2,400	2,400
14,105	14,088	15,497	051-5100-000.52-10	LIABILITY INSURANCE	16,520	16,520	16,520
16,633	18,152	19,969	051-5100-000.52-30	PROPERTY INSURANCE	22,189	22,189	22,189
5,249	5,504	6,330	051-5100-000.52-50	AUTOMOTIVE INSURANCE	6,137	6,137	6,137
4,768	246	1,500	051-5100-000.52-60	INSURANCE DEDUCTIBLES	2,500	2,500	2,500
1,192	463	1,770	051-5100-000.53-20	POSTAGE	1,820	1,820	1,820
11,508	12,484	14,000	051-5100-000.53-30	TELEPHONE	13,512	13,512	13,512
-	58	150	051-5100-000.53-40	LEGAL NOTICES	260	260	260
2,639	2,779	4,740	051-5100-000.53-60	PUBLIC EDUCATION/INFO	4,740	4,740	4,740
-	-	-	051-5100-000.54-00	ADVERTISING	-	-	-
97	300	1,545	051-5100-000.55-00	PRINTING AND BINDING	1,395	1,395	1,395
4,280	2,934	5,400	051-5100-000.57-00	PERMITS	5,850	5,850	5,850
486	294	980	051-5100-000.58-10	TRAVEL, FOOD & LODGING	980	980	980
10,208	5,238	16,448	051-5100-000.58-50	TRAINING AND CONFERENCES	15,933	15,933	15,933
5,245	4,158	6,676	051-5100-000.58-70	MEMBERSHIPS/DUES/SUBS	7,033	7,033	7,033
2,422	2,046	3,480	051-5100-000.60-10	OFFICE SUPPLIES	3,480	3,480	3,480
3,559	3,421	4,280	051-5100-000.60-20	JANITORIAL SUPPLIES	4,280	4,280	4,280
4,237	3,553	4,380	051-5100-000.60-80	CLOTHING	4,380	4,380	4,380
4,707	4,930	9,840	051-5100-000.60-85	SPECIAL DEPT SUPPLIES	9,420	9,420	9,420
14,935	11,179	14,875	051-5100-000.60-86	CHEMICAL/LAB SUPPLIES	14,875	14,875	14,875
18,594	19,093	33,100	051-5100-000.60-87	STREET CONST SUPPLIES	32,100	32,100	32,100
77	180	2,923	051-5100-000.64-10	BOOKS AND PERIODICALS	2,623	2,623	2,623

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	FY21/22 Proposed Budget	FY21/22 Approved Budget	FY21/22 Adopted Budget
3,395	4,887	20,558	051-5100-000.64-80	COMPUTER SOFTWARE	14,843	14,843	14,843
23,319	14,413	15,920	051-5100-000.69-80	ASSETS < \$5000	13,102	13,102	13,102
<b>405,605</b>	<b>459,162</b>	<b>635,211</b>	<b>TOTAL MATERIALS AND SERVICES</b>		<b>647,312</b>	<b>647,312</b>	<b>647,312</b>
-	-	-	051-5100-000.70-50	LEASE PURCHASE	-	-	-
2,806	33,268	41,000	051-5100-000.72-20	BUILDINGS	41,000	41,000	41,000
-	-	3,000	051-5100-000.73-30	IMPRVMTS OTHER THAN BLDGS	3,000	3,000	3,000
24,550	-	13,100	051-5100-000.74-10	MACHINERY	3,000	3,000	3,000
-	-	-	051-5100-000.74-20	VEHICLES	-	-	-
-	-	-	051-5100-000.74-25	COMMUNICATIONS EQUIPMENT	-	-	-
-	-	-	051-5100-000.74-30	FURNITURE AND FIXTURES	-	-	-
-	-	-	051-5100-000.74-40	OFFICE EQUIPMENT	-	-	-
-	-	-	051-5100-000.74-50	COMPUTER EQUIPMENT	-	-	-
69,270	83,460	73,200	051-5100-000.74-90	EQUIPMENT, OTHER	67,200	67,200	67,200
-	17,896	20,000	051-5100-000.75-10	CAPITAL PROJECTS	20,000	20,000	20,000
41,118	-	30,000	051-5100-000.76-20	WATER LINES	48,250	48,250	48,250
<b>137,744</b>	<b>134,623</b>	<b>180,300</b>	<b>TOTAL CAPITAL OUTLAY</b>		<b>182,450</b>	<b>182,450</b>	<b>182,450</b>
<b>1,847,873</b>	<b>1,929,081</b>	<b>2,234,357</b>	<b>TOTAL WATER DISTRIBUTION EXPENSES</b>		<b>2,298,412</b>	<b>2,298,412</b>	<b>2,298,412</b>
<b>3,098,577</b>	<b>3,309,169</b>	<b>3,979,760</b>	<b>TOTAL WATER UTILITY OPERATIONS</b>		<b>3,966,925</b>	<b>3,966,925</b>	<b>3,966,925</b>
442,622	468,039	442,848	051-9500-000.81-01	TO GENERAL FUND	463,192	463,192	463,192
169,062	170,933	171,258	051-9500-000.81-05	TO STREET FUND	181,471	181,471	181,471
-	30,000	100,000	051-9500-000.81-09	TO PUBLIC WKS RESRV FUND	30,000	30,000	30,000
-	7,297	7,489	051-9500-000.81-10	TO UNEMPLOYMENT FUND	-	-	-
60,010	60,010	59,932	051-9500-000.81-43	TO FFCO 2008 DEBT SVC FUND	59,774	59,774	59,774
1,900,000	2,250,000	1,500,777	051-9500-000.81-53	WTR DEPT CAP RESRV FUND	2,380,000	2,380,000	2,380,000
<b>2,571,694</b>	<b>2,986,279</b>	<b>2,282,304</b>	<b>TOTAL OPERATING TRANSFERS OUT</b>		<b>3,114,437</b>	<b>3,114,437</b>	<b>3,114,437</b>
-	-	154,164	051-9500-000.88-00	CONTINGENCY	32,961	32,961	32,961
-	-	<b>154,164</b>	<b>TOTAL CONTINGENCY</b>		<b>32,961</b>	<b>32,961</b>	<b>32,961</b>
<b>2,571,694</b>	<b>2,986,279</b>	<b>2,436,468</b>	<b>TOTAL OTHER USES</b>		<b>3,147,398</b>	<b>3,147,398</b>	<b>3,147,398</b>
<b>5,670,271</b>	<b>6,295,448</b>	<b>6,416,228</b>	<b>GRAND TOTAL WATER UTILITY FUND EXPENSES</b>		<b>7,114,323</b>	<b>7,114,323</b>	<b>7,114,323</b>
<b>1,264,706</b>	<b>850,409</b>	-	<b>WATER UTILITY FUND - REVENUES LESS EXPENSES</b>		-	-	-



**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	Line Item Detail	FY21/22 Adopted Budget
<b>WATER FUND 051</b>						
<b>REVENUES</b>						
1,116,912	1,264,706	598,122	051-0000-300.00-00	BEGINNING BALANCE		959,820
-	-	-	051-0000-331.90-00	FEDERAL GRANTS-MISC		-
-	-	2,943	051-0000-337.10-00	URBAN RENEWAL		3,002
-	-	-	051-0000-341.80-00	COPIES, PLANS, ORD'S		-
196,114	162,971	90,000	051-0000-341.90-00	MISC SALES AND SERVICES		90,000
5,582,556	5,688,303	5,708,600	051-0000-344.10-00	UTILITY SERVICE CHARGES		6,049,023
12,343	6,121	5,000	051-0000-344.90-00	DELINQUENT ACCT INT		5,000
-	4	(10,000)	051-0000-345.20-00	UNCOLLECTIBLE ACCTS		(4,500)
175	150	-	051-0000-345.50-00	WATERSHED UTILIZATION FEE		-
1,448	138	4,000	051-0000-348.00-00	INTERDEPARTMENTAL REV		4,000
16,988	8,354	12,000	051-0000-361.00-00	INTEREST REVENUES		2,850
4,059	4,428	4,428	051-0000-363.50-00	PROPERTY RENTALS		4,428
-	-	-	051-0000-368.00-00	TIMBER RECEIPTS		-
3,441	9,724	635	051-0000-369.00-00	OTHER MISC REVENUE		450
941	958	500	051-0000-392.00-00	SALE OF FIXED ASSETS		250
<b>6,934,977</b>	<b>7,145,857</b>	<b>6,416,228</b>	<b>TOTAL WATER UTILITY FUND REVENUES</b>			<b>7,114,323</b>
<b>EXPENSES</b>						
543,938	571,512	624,083	051-5000-000.11-00	REGULAR SALARIES		656,183
1,360	5,738	44,640	051-5000-000.12-00	PARTTIME/TEMP SALARIES		44,640
20,596	19,555	18,000	051-5000-000.13-00	OVERTIME SALARIES		20,000
154,119	159,525	177,761	051-5000-000.21-10	MEDICAL INSURANCE		178,102
3,639	3,717	3,768	051-5000-000.21-20	L-T DISABILITY INSURANCE		3,970
433	448	492	051-5000-000.21-30	LIFE INSURANCE		492
15,515	12,698	15,827	051-5000-000.21-40	WORKERS COMP INSURANCE		14,483
42,827	44,373	52,534	051-5000-000.22-00	FICA		55,143
59,969	65,386	76,523	051-5000-000.23-00	RETIREMENT CONTRIBUTIONS		82,281
7,197	7,536	8,458	051-5000-000.28-00	VEBA CONTRIBUTIONS		9,084
148	149	149	051-5000-000.29-00	OTHER EMPLOYEE BENEFITS		149
<b>849,741</b>	<b>890,636</b>	<b>1,022,235</b>	<b>TOTAL PERSONNEL SERVICE</b>			<b>1,064,527</b>
<b>8.90</b>	<b>9.20</b>	<b>10.02</b>	<b>Total Full-Time Equivalent (FTE)</b>			<b>10.02</b>
54,135	63,640	103,640	051-5000-000.31-10	CONTRACTUAL SERVICES		45,640
				Internet Provider	500	
				Copier services	1,000	
				Drug/Alcohol Testing/DMV Records	740	
				Fire Extinguisher Service	400	
				Sludge Lagoon Cleaning	36,000	
				Drying basin cleaning	4,500	
				Generator Service and Maintenance	2,500	
20,246	20,856	21,900	051-5000-000.33-30	FIRE PATROL		21,842
				ODF assessment	21,842	
2,500	-	-	051-5000-000.34-10	ENGINEERING SERVICES		-
7,805	13,424	13,500	051-5000-000.34-30	COMPUTER SERVICES		15,000
				Allmax Software	1,600	
				CH2M Hill Scada	6,250	
				Rockwell	2,600	
				Wonderware PW	3,050	
				Lucity (1/4 PW Support)	1,500	
930	-	-	051-5000-000.34-50	SPECIAL STUDIES & REPORTS		-
340	860	900	051-5000-000.41-10	WATER & SEWER		900
1,278	1,246	1,760	051-5000-000.41-20	GARBAGE SERVICES		1,760
7,111	6,861	9,100	051-5000-000.41-30	NATURAL GAS		9,100
29,771	28,287	26,464	051-5000-000.41-40	ELECTRICITY		26,464
-	-	300	051-5000-000.42-00	JANITORIAL SERVICES		300
3,830	3,896	7,715	051-5000-000.43-10	BUILDINGS AND GROUNDS		7,715
				Building Maintenance	275	
				Grounds Maintenance	440	
				Tree Removal/Trimming	7,000	
98	110	600	051-5000-000.43-20	COMPUTERS		600
				Computer Maintenance	600	

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	Line Item Detail	FY21/22 Adopted Budget
141	495	1,680	051-5000-000.43-30	RADIO EQUIPMENT		1,680
				Handheld/Vehicle/Base Radio Maint	1,680	
187	268	550	051-5000-000.43-40	OFFICE EQUIPMENT		550
				Phones, Faxes, & office equipment	550	
5,643	1,507	4,000	051-5000-000.43-45	JOINT USE OF LABOR/EQUIP		7,000
				To Street Fund	7,000	
2,428	3,973	8,825	051-5000-000.43-50	VEHICLES		7,725
				Vehicle Maint	7,725	
4,612	3,048	12,750	051-5000-000.43-51	GAS/OIL/DIESEL/LUBRICANTS		9,350
507	1,134	3,600	051-5000-000.43-52	TIRES AND TIRE REPAIRS		3,525
7,408	346	2,150	051-5000-000.43-70	GENERAL EQUIPMENT		2,150
				Generator Maint	1,500	
				Laundry Equip. Repair	100	
				Basin Skimmer Head (2)	50	
				Machine Shop Service	500	
13,527	9,191	14,300	051-5000-000.43-71	SPECIAL UTILITY EQUIPMENT		14,300
				Chem feeder pump parts (ACH, NaOCl, Polymer, c	1,300	
				CCD radio/solar equip.	2,500	
				Pressure Pump Repair	350	
				Booster Pump Repair	400	
				Phosphate Analyzer Supplies	1,200	
				Trak/Vac Parts	150	
				Instrumentation Service Agreement	550	
				Particle Counter Maint.	500	
				UPS Units	3,500	
				SCADA Parts	2,000	
				Aerial and other Lift Device Certifications	700	
				Confined Space Extraction Winch Service	550	
				Replacement probes for online chlorine (2)	600	
2,686	2,781	3,000	051-5000-000.43-72	ELECTRICAL SYSTEMS		3,000
1,372	1,116	3,200	051-5000-000.43-73	PLUMBING		2,700
				Backflow Device Repairs	1,500	
				PRV Valve Maint.	200	
				Domestic Plumbing	1,000	
390	73	800	051-5000-000.43-77	HVAC SYSTEMS		800
2,209	1,342	1,110	051-5000-000.43-80	SHOP EQUIPMENT		1,110
				Shop Tools	650	
				Shop Tool Fasteners/Sealants	150	
				Hand tools/supplies	310	
148	94	150	051-5000-000.43-85	NUISANCE ABATEMENT		150
				Vector Control	150	
840	351	700	051-5000-000.43-86	LINES MNTNCE & SUPPLIES		700
-	-	7,300	051-5000-000.43-88	WATERSHED ROAD CONST/MAINT		6,300
				Rock/asphalt for Wicks bridge approaches	1,500	
				Brushing Watershed Roads	4,000	
				Gate repair	800	
36	90	400	051-5000-000.44-20	RENTAL OF EQUIPMENT		400
-	-	670	051-5000-000.50-50	TIMBER MANAGEMENT		670
				Flagging Supplies	120	
				Lock/Chain for gates	400	
				Grass Seed	150	
10,689	10,676	11,744	051-5000-000.52-10	LIABILITY INSURANCE		12,564
18,742	20,454	22,500	051-5000-000.52-30	PROPERTY INSURANCE		25,000
4,318	4,527	4,980	051-5000-000.52-50	AUTOMOTIVE INSURANCE		4,842
-	-	500	051-5000-000.52-60	INSURANCE DEDUCTIBLES		500
1,720	1,178	2,340	051-5000-000.53-20	POSTAGE		2,040
				Samples/Parts	850	
				Direct/Bulk mailings	1,190	
8,201	11,603	12,500	051-5000-000.53-30	TELEPHONE		12,500
				Phone system	11,600	
				Cell phone	900	
-	455	500	051-5000-000.53-40	LEGAL NOTICES		500
				Public Notices	500	

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	Line Item Detail	FY21/22 Adopted Budget
1,845	1,499	4,720	051-5000-000.53-60	PUBLIC EDUCATION/INFO		4,720
				Brochures/Written Translations	170	
				Water Quality Report	4,000	
				Parade Booth	550	
-	-	-	051-5000-000.54-00	ADVERTISING		-
383	186	500	051-5000-000.55-00	PRINTING AND BINDING		500
				Plant/Lab forms	350	
				Binding	100	
				Business Cards	50	
7,665	2,240	20,290	051-5000-000.57-00	PERMITS		20,370
				Wicks-NPDES 0200-J	14,000	
				Annual Water System Fee (\$7500,1/2 WT/WD)	3,750	
				OR/ WA Lab Certifications	1,550	
				Crow Creek Reservoir High Hazard	670	
				Haz. Substance Storage	300	
				Air compressor: trak vac (due 2022)	100	
45	78	820	051-5000-000.58-10	TRAVEL, FOOD & LODGING		820
				Employee meetings/Room Rentals	290	
				OWUC/LOC	50	
				Regulatory meetings	480	
4,909	3,615	6,875	051-5000-000.58-50	TRAINING AND CONFERENCES		6,325
				Employee/Eng/Safety Officer/Office Training	4,325	
				AWWA Conference	1,600	
				First Aid/CPR Training	400	
1,703	2,349	1,904	051-5000-000.58-70	MEMBERSHIPS/DUES/SUBS		2,759
				AWWA Membership Dues	894	
				Water Certifications/Renewals	1,330	
				OWUC Dues	250	
				Columbia Gorge News	10	
				Water ISAC	275	
1,196	1,690	1,860	051-5000-000.60-10	OFFICE SUPPLIES		1,860
				Office Supplies/toner	1,700	
				Copy Paper	160	
974	953	1,300	051-5000-000.60-20	JANITORIAL SUPPLIES		1,300
				Disposables/cleaning supplies	1,300	
2,352	2,727	2,620	051-5000-000.60-80	CLOTHING		2,620
				Clothing Allowance	2,000	
				Rubber Boots Steel Toe	340	
				Rain Gear	280	
2,670	1,776	5,935	051-5000-000.60-85	SPECIAL DEPT SUPPLIES		5,935
				First Aid/Safety Supplies	515	
				Personal Protection Equipment	2,760	
				Safety Toe Boots	1,530	
				Hearing/Respirator tests/ HBV Vaccine	1,130	
157,134	136,994	211,500	051-5000-000.60-86	CHEMICAL/LAB SUPPLIES		182,250
				Combined Lab Materials and Supplies	21,250	
				Reg-Outside Lab Testing	15,500	
				Wtr Trtmt. Chemical	145,000	
				Haz Waste Testing	500	
364	121	2,249	051-5000-000.64-10	BOOKS AND PERIODICALS		2,300
				Manuals	175	
				City Directory	90	
				Certification Study Material	250	
				Standards methods	1,735	
				Safety videos	50	
608	1,887	18,450	051-5000-000.64-80	COMPUTER SOFTWARE		6,650
				MS Office for computers in 6980	250	
				Lucity (supports 2 iPads and on Desktop)	6,400	
-	-	-	051-5000-000.69-50	MISCELLANEOUS EXPENSES		-
5,267	8,961	4,517	051-5000-000.69-80	ASSETS < \$5000		6,200
				Replacement - Propane Radiant Heater	2,000	
				Computers/Printers	4,200	
<b>400,963</b>	<b>378,958</b>	<b>589,668</b>	<b>TOTAL MATERIALS AND SERVICES</b>			<b>493,986</b>

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	Line Item Detail	FY21/22 Adopted Budget
-	72,255	10,500	051-5000-000.72-20	BUILDINGS		75,000
				Wicks Filter Building Reroof-Phase 2	75,000	
-	-	85,000	051-5000-000.73-30	IMPRVMTS OTHER THAN BLDGS		-
-	-	-	051-5000-000.74-10	MACHINERY		10,000
				Standby Rotork Actuator	10,000	
-	-	-	051-5000-000.74-20	VEHICLES		-
-	-	-	051-5000-000.74-25	COMMUNICATIONS EQUIPMENT		-
-	7,494	-	051-5000-000.74-50	COMPUTER EQUIPMENT		-
-	30,745	38,000	051-5000-000.74-90	EQUIPMENT, OTHER		25,000
				Headworks magnetic flow meter, 24 inch (building	25,000	
-	<b>110,494</b>	<b>133,500</b>	<b>TOTAL CAPITAL OUTLAY</b>			<b>110,000</b>
<b>1,250,704</b>	<b>1,380,089</b>	<b>1,745,403</b>	<b>TOTAL WATER TREATMENT EXPENSES</b>			<b>1,668,513</b>
814,187	837,183	865,907	051-5100-000.11-00	REGULAR SALARIES		904,749
15,371	13,838	17,680	051-5100-000.12-00	PARTTIME/TEMP SALARIES		18,720
25,279	22,724	18,925	051-5100-000.13-00	OVERTIME SALARIES		17,000
249,020	255,550	291,556	051-5100-000.21-10	MEDICAL INSURANCE		294,785
5,354	5,433	5,503	051-5100-000.21-20	L-T DISABILITY INSURANCE		5,752
611	615	652	051-5100-000.21-30	LIFE INSURANCE		652
20,493	17,685	21,967	051-5100-000.21-40	WORKERS COMP INSURANCE		19,952
62,244	64,484	69,042	051-5100-000.22-00	FICA		71,946
103,063	109,947	114,316	051-5100-000.23-00	RETIREMENT CONTRIBUTIONS		121,246
8,601	7,505	13,012	051-5100-000.28-00	VEBA CONTRIBUTIONS		13,562
301	331	286	051-5100-000.29-00	OTHER EMPLOYEE BENEFITS		286
<b>1,304,524</b>	<b>1,335,295</b>	<b>1,418,846</b>	<b>TOTAL PERSONNEL SERVICE</b>			<b>1,468,650</b>
<b>12.80</b>	<b>12.80</b>	<b>12.61</b>	<b>Total Full-Time Equivalent (FTE)</b>			<b>12.61</b>
15,912	5,105	26,966	051-5100-000.31-10	CONTRACTUAL SERVICES		42,434
				Large Commercial Meter Testing	2,000	
				Weed Spray	1,500	
				Soils/Material Testing	1,500	
				Alarm testing/Monitoring/Fire Extinguisher Servic	1,144	
				Internet Provider	350	
				Drug/Alcohol Testing/DMV Records	770	
				Solvent Service	186	
				Copier services	1,744	
				Porta Potty service	240	
				Licenced Plummer Services	2,000	
				Generator Service Agreement (bi-annual)	1,000	
				ASR Due Diligence	15,000	
				Express Bill Pay	15,000	
15,451	15,712	11,989	051-5100-000.31-40	WASCO CO COMMUNICATIONS		11,989
21,000	21,000	21,000	051-5100-000.34-10	ENGINEERING SERVICES		21,000
				Kelly Ave. Hydro/Geo Evaluation	21,000	
21,666	25,789	24,356	051-5100-000.34-30	COMPUTER SERVICES		26,358
				ARC View Maintenance Agreement (1/3) (ESRI)	500	
				Auto Desk- Auto CAD(1/3) (DLT Solutions)	1,200	
				CH2M Hill SCADA Maint. Serv.	5,000	
				Itron Service Agreement	7,150	
				MWH Software H2O/Sewer Pro (Innovyze)	2,000	
				Q Life (1/3)	1,600	
				Rockwell Support License (1/3) (North Coast Elect	2,000	
				Tokay agreement	530	
				WC GIS Base Map (1/3)	1,333	
				Win-911 Software	495	
				Wonderware Support License (1/3)	2,350	
				CAT ET program (1/3)	500	
				Lucity/Central Square (1/4) (Tritech Software)	1,500	
				Cummins Insite	200	

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	Line Item Detail	FY21/22 Adopted Budget
-	-	-	051-5100-000.34-50	SPECIAL STUDIES & REPORTS		-
4,282	2,195	3,000	051-5100-000.41-10	WATER & SEWER		3,000
1,839	2,848	2,000	051-5100-000.41-20	GARBAGE SERVICES		2,500
2,853	2,634	4,495	051-5100-000.41-30	NATURAL GAS		4,495
83,143	88,554	108,554	051-5100-000.41-40	ELECTRICITY		108,554
7,980	7,980	7,980	051-5100-000.42-00	JANITORIAL SERVICES		7,980
5,222	12,358	13,408	051-5100-000.43-10	BUILDINGS AND GROUNDS		13,648
				Shop Door Repair	1,500	
				Building Roof Repair	500	
				A/C Heat Electrical Systems	3,900	
				Int & Ext Maint	2,523	
				Replace Lone Pine Wall/Window	2,500	
				Irrigation/ Landscaping/Island Maint	1,525	
				Shop Fence/Yard Maint	1,200	
162	114	1,200	051-5100-000.43-20	COMPUTERS		1,200
				Computer Maintenance	1,200	
1,067	3,454	2,450	051-5100-000.43-30	RADIO EQUIPMENT		2,450
				Handheld/Vehicle/Base Radio Maint	650	
				Scada Radio Repairs	1,800	
32	229	500	051-5100-000.43-40	OFFICE EQUIPMENT		500
				Phones, Faxes, & office equipment	500	
7,464	3,277	8,000	051-5100-000.43-45	JOINT USE OF LABOR/EQUIP		8,000
				To Street Fund	5,500	
				To Wastewater Fund	2,500	
8,877	10,378	18,715	051-5100-000.43-50	VEHICLES		18,515
				Vehicle Maint	18,515	
17,625	14,412	16,755	051-5100-000.43-51	GAS/OIL/DIESEL/LUBRICANTS		16,055
2,439	3,630	5,000	051-5100-000.43-52	TIRES AND TIRE REPAIRS		5,000
1,588	1,278	7,830	051-5100-000.43-70	GENERAL EQUIPMENT		6,930
				Jack Hammer/Large Saw Maint	3,855	
				Street Construction Equipment	975	
				Street Survey Equipment	1,000	
				Generator Maint	1,100	
32,700	11,297	41,215	051-5100-000.43-71	SPECIAL UTILITY EQUIPMENT		41,215
				DeWater Well Maintenance	15,000	
				Pump Station Maintenance	8,000	
				Well Maintenance	3,500	
				Hydrants/Hydrant Meter Maintenance	3,990	
				Lifting devices certification	2,050	
				Gas Monitor Supplies	950	
				Metro Tech Locator repair/maint	1,525	
				SCADA UPS Units	600	
				replace D-well	4,000	
				#66 Aqua Tech Parts and Tools (1/2) 96766A	1,600	
9,638	9,972	8,850	051-5100-000.43-80	SHOP EQUIPMENT		8,150
				Shop Tools	3,325	
				Shop Tool Fasteners/Sealants	1,700	
				Shop Equipment Maintenance	1,765	
				Hand tools/supplies	1,360	
2,109	737	2,200	051-5100-000.43-81	SERVICE PICKUP TOOLS		2,700
(10,100)	84,640	90,650	051-5100-000.43-86	LINES MAINT & SUPPLIES		92,450
				Pipe & Fittings	27,600	
				Meters/ERTs	19,600	
				Meter/Gate Valve/Curb Stop boxes	15,200	
				PRV maintenance/repair	12,600	
				Fire Hydrant maintenance	17,450	
876	1,060	1,337	051-5100-000.43-87	UTILITIES LOCATES		1,817
				Utility Notification Center	167	
				Locate supplies	1,650	
125	110	2,400	051-5100-000.44-20	RENTAL OF EQUIPMENT		2,400
14,105	14,088	15,497	051-5100-000.52-10	LIABILITY INSURANCE		16,520
16,633	18,152	19,969	051-5100-000.52-30	PROPERTY INSURANCE		22,189
5,249	5,504	6,330	051-5100-000.52-50	AUTOMOTIVE INSURANCE		6,137
4,768	246	1,500	051-5100-000.52-60	INSURANCE DEDUCTIBLES		2,500

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	Line Item Detail	FY21/22 Adopted Budget
1,192	463	1,770	051-5100-000.53-20	POSTAGE		1,820
				Direct Mailings	1,700	
				Shipping for parts/Core returns	120	
11,508	12,484	14,000	051-5100-000.53-30	TELEPHONE		13,512
				Phone system	6,000	
				Cell phone	6,312	
				Scada T-1	1,200	
-	58	150	051-5100-000.53-40	LEGAL NOTICES		260
				Capital Improvement notice	260	
2,639	2,779	4,740	051-5100-000.53-60	PUBLIC EDUCATION/INFO		4,740
				Brochures/Written Translations	190	
				Water Quality Report	4,000	
				Parade Booth	550	
-	-	-	051-5100-000.54-00	ADVERTISING		-
97	300	1,545	051-5100-000.55-00	PRINTING AND BINDING		1,395
				Vehicle Logos and decals	400	
				Construction Plans	500	
				Business Cards/Envelopes	100	
				Water Doorhangers	200	
				CCC forms	195	
4,280	2,934	5,400	051-5100-000.57-00	PERMITS		5,850
				Hazardous Substance Fee	550	
				Kuck NPDES Permit	600	
				Water System Survey	3,750	
				Sorosis Surge Tank Compressor Permit	350	
				Cross Connection Program Fee	400	
				Shop compressor license 2021/22 (1/3)	200	
486	294	980	051-5100-000.58-10	TRAVEL, FOOD & LODGING		980
				OUCC	30	
				NSPE/ASCE Meeting	150	
				Employee Meetings/Room Rentals	800	
10,208	5,238	16,448	051-5100-000.58-50	TRAINING AND CONFERENCES		15,933
				Employee/Eng/Safety Officer/Office Training	13,123	
				Flagging	210	
				First Aid/CPR Training	400	
				AWWA/ABPA Conference	2,200	
5,245	4,158	6,676	051-5100-000.58-70	MEMBERSHIPS/DUES/SUBS		7,033
				APWA Membership Dues	203	
				ASCE	200	
				AWWA	844	
				CDL Medical Exams	566	
				Cert Renewals	3,060	
				Local OUCC Dues	20	
				Nat. Soc. for PE's	100	
				PE Liscense	200	
				OAWU- Associate Member	475	
				OSBEELS	130	
				OWUC	250	
				Columbia Gorge News	10	
				USC FCCHR - Water Purveyor member	450	
				ABPA membership	250	
				Water ISAC	275	
2,422	2,046	3,480	051-5100-000.60-10	OFFICE SUPPLIES		3,480
				Office Supplies/toner	2,680	
				Copy Paper	800	
3,559	3,421	4,280	051-5100-000.60-20	JANITORIAL SUPPLIES		4,280
				Cintas	3,500	
				Cleaning supplies	780	
4,237	3,553	4,380	051-5100-000.60-80	CLOTHING		4,380
				Clothing Allowance	3,000	
				Rubber Boots Steel Toe	500	
				Rain Gear	880	

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

<b>FY18/19 Actual</b>	<b>FY19/20 Actual</b>	<b>FY20/21 Budget</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Line Item Detail</b>	<b>FY21/22 Adopted Budget</b>
4,707	4,930	9,840	051-5100-000.60-85	SPECIAL DEPT SUPPLIES		9,420
				First Aid/Safety Supplies	1,675	
				Personal Protection Equipment	2,805	
				Safety Toe Boots	2,100	
				Safety Vests	1,130	
				Hearing/Respirator tests/ HBV Vaccine	1,710	
14,935	11,179	14,875	051-5100-000.60-86	CHEMICAL/LAB SUPPLIES		14,875
				Vector Control	75	
				Chemicals/Reagents	14,300	
				Hazmat Testing	500	
18,594	19,093	33,100	051-5100-000.60-87	STREET CONST SUPPLIES		32,100
				Construction Signs/Cones/Barricades	3,500	
				Asphalt Hot Mix/Cold Mix	3,450	
				Rock/Concrete	25,150	
77	180	2,923	051-5100-000.64-10	BOOKS AND PERIODICALS		2,623
				Manuals	1,083	
				City Directory	90	
				Standards methods	1,450	
3,395	4,887	20,558	051-5100-000.64-80	COMPUTER SOFTWARE		14,843
				MS Office for computers listed in 6080	1,143	
				Lucity	8,200	
				Engineering Software	1,000	
				Itron Software Upgrade	4,500	
23,319	14,413	15,920	051-5100-000.69-80	ASSETS < \$5000		13,102
				Survey equipment	2,000	
				Computers/Printers	3,533	
				Furniture/Map files	1,369	
				Lone Pine Well Wall Replace	4,900	
				Well Sites heater replacements (5)	800	
				Repeater Site HVAC	500	
<b>405,605</b>	<b>459,162</b>	<b>635,211</b>		<b>TOTAL MATERIALS AND SERVICES</b>		<b>647,312</b>
-	-	-	051-5100-000.70-50	LEASE PURCHASE		-
2,806	33,268	41,000	051-5100-000.72-20	BUILDINGS		41,000
				Front entry elevator and safety upgrade (1/3)	38,000	
				New flooring in bathrooms and Men's locker room (1/3)	3,000	
-	-	3,000	051-5100-000.73-30	IMPRVMTS OTHER THAN BLDGS		3,000
				Personnel-gate crash bars (1/3)	3,000	
24,550	-	13,100	051-5100-000.74-10	MACHINERY		3,000
				Snow Plow [(Pick-up Style)(1/2)]	3,000	
-	-	-	051-5100-000.74-20	VEHICLES		-
-	-	-	051-5100-000.74-25	COMMUNICATIONS EQUIPMENT		-
-	-	-	051-5100-000.74-30	FURNITURE AND FIXTURES		-
-	-	-	051-5100-000.74-40	OFFICE EQUIPMENT		-
-	-	-	051-5100-000.74-50	COMPUTER EQUIPMENT		-
69,270	83,460	73,200	051-5100-000.74-90	EQUIPMENT, OTHER		67,200
				Meter lid replacement program	19,200	
				Residential Meter Replace	48,000	
-	17,896	20,000	051-5100-000.75-10	CAPITAL PROJECTS		20,000
				PRV Vault Replacement	20,000	
41,118	-	30,000	051-5100-000.76-20	WATER LINES		48,250
				Misc. H2O Lines Alley/B/T E4th & E 5h Wash to Federal	18,250	
				16th & Pentland replace 2" gal.	30,000	
<b>137,744</b>	<b>134,623</b>	<b>180,300</b>		<b>TOTAL CAPITAL OUTLAY</b>		<b>182,450</b>
<b>1,847,873</b>	<b>1,929,081</b>	<b>2,234,357</b>		<b>TOTAL WATER DISTRIBUTION EXPENSES</b>		<b>2,298,412</b>
<b>3,098,577</b>	<b>3,309,169</b>	<b>3,979,760</b>		<b>TOTAL WATER UTILITY OPERATIONS</b>		<b>3,966,925</b>

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

<b>FY18/19 Actual</b>	<b>FY19/20 Actual</b>	<b>FY20/21 Budget</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Line Item Detail</b>	<b>FY21/22 Adopted Budget</b>
442,622	468,039	442,848	051-9500-000.81-01	TO GENERAL FUND		463,192
169,062	170,933	171,258	051-9500-000.81-05	TO STREET FUND		181,471
-	30,000	100,000	051-9500-000.81-09	TO PUBLIC WKS RESRV FUND		30,000
-	7,297	7,489	051-9500-000.81-10	TO UNEMPLOYMENT FUND		-
60,010	60,010	59,932	051-9500-000.81-43	TO FFCO 2008 DEBT SVC FUND		59,774
1,900,000	2,250,000	1,500,777	051-9500-000.81-53	WTR DEPT CAP RESRV FUND		2,380,000
<b>2,571,694</b>	<b>2,986,279</b>	<b>2,282,304</b>		<b>TOTAL OPERATING TRANSFERS OUT</b>		<b>3,114,437</b>
-	-	154,164	051-9500-000.88-00	CONTINGENCY		32,961
-	-	<b>154,164</b>		<b>TOTAL CONTINGENCY</b>		<b>32,961</b>
<b>2,571,694</b>	<b>2,986,279</b>	<b>2,436,468</b>		<b>TOTAL OTHER USES</b>		<b>3,147,398</b>
<b>5,670,271</b>	<b>6,295,448</b>	<b>6,416,228</b>		<b>GRAND TOTAL WATER UTILITY FUND EXPENSES</b>		<b>7,114,323</b>
<b>1,264,706</b>	<b>850,409</b>	-		<b>WATER UTILITY FUND - REVENUES LESS EXPENSES</b>		-



**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

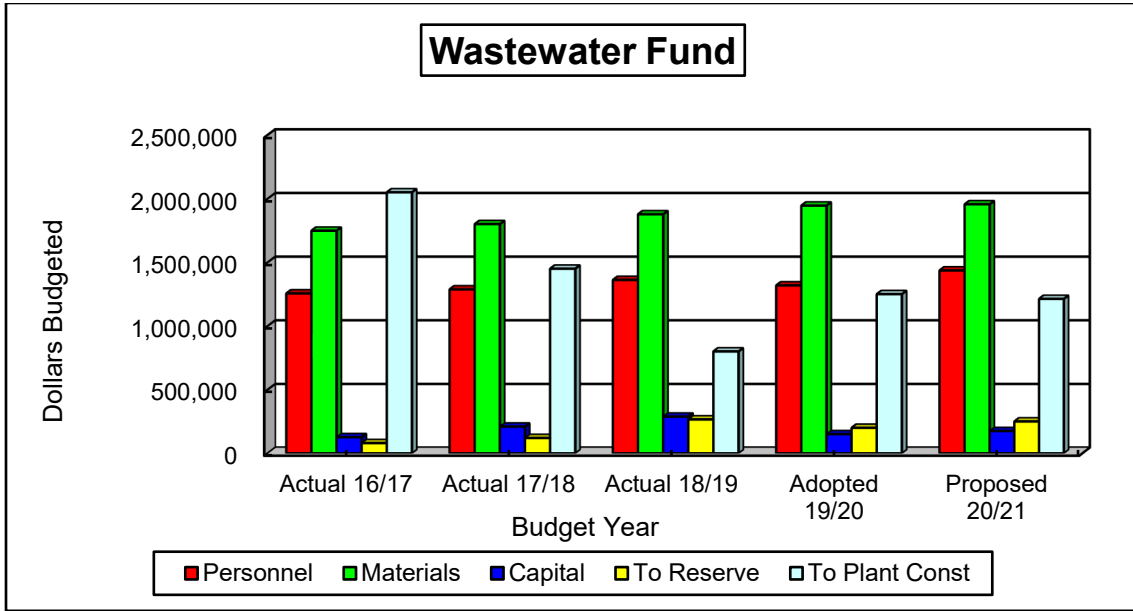
FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	FY21/22 Proposed Budget	FY21/22 Approved Budget	FY21/22 Adopted Budget	
			<b>WATER CAPITAL RESERVE FUND 053</b>					
			<b>REVENUES</b>					
4,772,150	5,886,191	5,272,013	053-0000-300.00-00	BEGINNING BALANCE	5,577,771	5,577,771	5,577,771	
-	-	4,000,000	053-0000-331.00-00	FEDERAL REVENUE - Dog River Pipeline	4,000,000	4,000,000	4,000,000	
-	-	1,000,000	053-0000-335.53-00	OWRD STATE GRANT - Dog River Pipeline	1,000,000	1,000,000	1,000,000	
1,748	-	-	053-0000-337.90-00	WATERSHED RESTORATION REVENUE	-	-	-	
112,356	64,648	69,510	053-0000-344.20-00	CONNECT CHRGS/ WA SDC	69,510	69,510	69,510	
-	-	-	053-0000-344.20-20	REIMBURSEMENT DISTRICT PMTS	-	-	-	
130,460	116,577	105,000	053-0000-361.00-00	INTEREST REVENUES	45,000	45,000	45,000	
-	-	6,500,000	053-0000-365-20-00	GIFTS AND DONATIONS	-	-	-	
-	-	-	053-0000-391.41-00	TRANSFER FROM WA REV BOND DEBT FUND	-	-	-	
1,900,000	2,250,000	1,500,777	053-0000-391.51-00	WATER UTILITY FUND	2,380,000	2,380,000	2,380,000	
<b>6,916,713</b>	<b>8,317,415</b>	<b>18,447,300</b>	<b>TOTAL WATER DEPT CAP RESERVE FUND REVENUES</b>		<b>13,072,281</b>	<b>13,072,281</b>	<b>13,072,281</b>	
			<b>EXPENDITURES</b>					
-	-	555,000	053-5300-000.34-10	ENGINEERING SERVICES	490,000	490,000	490,000	
-	-	<b>555,000</b>	<b>TOTAL MATERIALS AND SERVICES</b>		<b>490,000</b>	<b>490,000</b>	<b>490,000</b>	
37,955	902,055	200,000	053-5300-000.75-10	CAPITAL PROJECTS	1,089,132	1,089,132	<b>1,089,132</b>	
115,037	223,125	6,500,000	053-5300-000.76-10	SOURCE OF SUPPLY	-	-	-	
101,500	-	10,417,977	053-5300-000.76-20	WATER LINES	10,718,000	10,718,000	10,718,000	
<b>254,492</b>	<b>1,125,180</b>	<b>17,117,977</b>	<b>TOTAL CAPITAL OUTLAY</b>		<b>11,807,132</b>	<b>11,807,132</b>	<b>11,807,132</b>	
<b>254,492</b>	<b>1,125,180</b>	<b>17,672,977</b>	<b>TOTAL WATER CAPITAL RESERVE OPERATIONS</b>		<b>12,297,132</b>	<b>12,297,132</b>	<b>12,297,132</b>	
			<b>DEBT SERVICE</b>					
148,550	153,006	157,597	053-5300-000.79-30	SDWRL (ARRA LOAN) PRINCIPAL	162,325	162,325	162,325	
89,829	85,372	80,782	053-5300-000.79-40	SDWRL (ARRA LOAN) INTEREST	76,055	76,055	76,055	
<b>238,378</b>	<b>238,378</b>	<b>238,379</b>	<b>TOTAL DEBT SERVICE</b>		<b>238,380</b>	<b>238,380</b>	<b>238,380</b>	
32,478	32,650	32,970	053-9500-000.81-44	TO 2009 FFCO DEBT SVC FUND	33,245	33,245	33,245	
-	1,174,329	-	053-9500-000.81-56	TO SEWER SPECIAL RESERVES	-	-	-	
505,174	-	-	053-9500-000.81-58	TO WATER DEBT SERVICE FUND	-	-	-	
-	501,786	502,974	053-9500-000.81-59	TO UTILITY REVENUE BOND	503,524	503,524	503,524	
<b>537,652</b>	<b>1,708,765</b>	<b>535,944</b>	<b>TOTAL OPERATING TRANSFERS OUT</b>		<b>536,769</b>	<b>536,769</b>	<b>536,769</b>	
<b>1,030,523</b>	<b>3,072,323</b>	<b>18,447,300</b>	<b>GRAND TOTAL WATER CAPITAL RESERVE EXPENSES</b>		<b>13,072,281</b>	<b>13,072,281</b>	<b>13,072,281</b>	
<b>5,886,191</b>	<b>5,245,092</b>	<b>-</b>	<b>TOTAL WATER CAPITAL RESERVE - REVENUE LESS EXPENSES</b>		<b>-</b>	<b>-</b>	<b>-</b>	

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	Line Item Detail	FY21/22 Adopted Budget
<b>WATER CAPITAL RESERVE FUND 053</b>						
<b>REVENUES</b>						
4,772,150	5,886,191	5,272,013	053-0000-300.00-00	BEGINNING BALANCE		5,577,771
-	-	4,000,000	053-0000-331.00-00	FEDERAL REVENUE - Dog River Pipeline		4,000,000
-	-	-		Drinking Water State Revolving Fund grant	Not defined	
-	-	-		Drinking Water State Revolving Fund loan	Not defined	
-	64,648	1,000,000	053-0000-335.53-00	OWRD STATE GRANT - Dog River Pipeline		1,000,000
1,748	-	-	053-0000-337.90-00	WATERSHED RESTORATION REVENUE		-
112,356	116,577	69,510	053-0000-344.20-00	CONNECT CHRGS/ WA SDC		69,510
-	-	-	053-0000-344.20-20	REIMBURSEMENT DISTRICT PMTS		-
130,460	-	105,000	053-0000-361.00-00	INTEREST REVENUES		45,000
-	2,250,000	6,500,000	053-0000-365-20-00	GIFTS AND DONATIONS		-
-	-	-		Private funding for development of ASR system	-	
-	-	-	053-0000-391.41-00	TRANSFER FROM WA REV BOND DEBT FUND		-
1,900,000	-	1,500,777	053-0000-391.51-00	WATER UTILITY FUND		2,380,000
-	-	-	053-0000-391.59-00	TRANSFER FROM UTILITY REVENUE BOND		-
-	-	-	053-0000-393.10-00	LOAN/BOND PROCEEDS		-
-	-	-	053-0000-393.10-21	LOAN PROCEEDS - ARRA LOANS		-
<b>6,916,713</b>	<b>8,317,415</b>	<b>18,447,300</b>		<b>TOTAL WATER DEPT CAP RESERVE FUND REVENUES</b>		<b>13,072,281</b>
<b>EXPENDITURES</b>						
-	-	555,000	053-5300-000.34-10	ENGINEERING SERVICES		490,000
-	-	-		Water Master Plan Update	490,000	
-	-	<b>555,000</b>		<b>TOTAL MATERIALS AND SERVICES</b>		<b>490,000</b>
-	-	-	053-5300-000.71-10	LAND		-
37,955	902,055	200,000	053-5300-000.75-10	CAPITAL PROJECTS		1,089,132
-	-	-		SCADA System upgrade Ph 1	200,000	
-	-	-		Sorosis Reservoir Roof Repair	300,000	
-	-	-		Garrison Res Painting Int/Ext \$1.4M	589,132	
115,037	223,125	6,500,000	053-5300-000.76-10	SOURCE OF SUPPLY		-
101,500	-	10,417,977	053-5300-000.76-20	WATER LINES		10,718,000
-	-	-		Design and construction of Dog River Pipeline	10,500,000	
-	-	-		E 9th, Quinton east galvanized repl't	218,000	
<b>254,492</b>	<b>1,125,180</b>	<b>17,117,977</b>		<b>TOTAL CAPITAL OUTLAY</b>		<b>11,807,132</b>
<b>254,492</b>	<b>1,125,180</b>	<b>17,672,977</b>		<b>TOTAL WATER CAPITAL RESERVE OPERATIONS</b>		<b>12,297,132</b>
<b>DEBT SERVICE</b>						
148,550	153,006	157,597	053-5300-000.79-30	SDWRL (ARRA LOAN) PRINCIPAL		162,325
89,829	85,372	80,782	053-5300-000.79-40	SDWRL (ARRA LOAN) INTEREST		76,055
<b>238,378</b>	<b>238,378</b>	<b>238,379</b>		<b>TOTAL DEBT SERVICE</b>		<b>238,380</b>
-	-	-	053-9500-000.81-37	TO CAPITAL PROJECTS FUND		-
-	-	-	053-9500-000.81-41	TO WATER REVENUE BOND DEBT FUND		-
32,478	32,650	32,970	053-9500-000.81-44	TO 2009 FFCO DEBT SVC FUND		33,245
-	1,174,329	-	053-9500-000.81-56	TO SEWER SPECIAL RESERVES		-
-	-	-	053-9500-000.81-58	TO WATER DEBT SERVICE FUND		-
505,174	501,786	502,974	053-9500-000.81-59	TO UTILITY REVENUE BOND		503,524
-	-	-		To 2018 Utility Revenue Bond Debt Fund	503,524	
<b>537,652</b>	<b>1,708,765</b>	<b>535,944</b>		<b>TOTAL OPERATING TRANSFERS OUT</b>		<b>536,769</b>
<b>1,030,523</b>	<b>3,072,323</b>	<b>18,447,300</b>		<b>GRAND TOTAL WATER CAPITAL RESERVE EXPENSES</b>		<b>13,072,281</b>
<b>5,886,191</b>	<b>5,245,092</b>	<b>-</b>		<b>TOTAL WATER CAPITAL RESERVE - REVENUE LESS EXPENSES</b>		<b>-</b>

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<b>Fund:</b>	<b>Wastewater (055)</b>	<b>Number of Employees:</b>	<b>9 dedicated</b>
<b>Department:</b>	<b>Public Works</b>		<b>12 shared / 13.53 FTE</b>
<b>Program:</b>	<b>Wastewater Collection, Wastewater Treatment and Storm Water</b>		



The Wastewater Fund is an enterprise fund used to account for the operation of the City's wastewater utility. The fund's primary source of revenue is sewer rates. For budget purposes, Wastewater Collection, Wastewater Treatment, and Storm Water functions are combined as Fund 055-5500.

## WASTEWATER COLLECTION

### Description

The Wastewater Collection Division is responsible for the infrastructure that provides reliable sewage disposal for the citizens and businesses of the City of The Dalles. The Division manages the operation and maintenance of an intricate sanitary sewer system consisting of more than 100 miles of sanitary sewer lines, interceptors, and 8 sanitary sewer lift stations. Reliable sanitary sewer service is achieved through video inspection of sanitary sewers, warranty inspection of new construction, mechanical and chemical treatment of troubled sewers, routine sewer and lift station maintenance and collection system replacements.

In conjunction with the Water Distribution Division, the Wastewater Collection Division maintains a 24-hour per day, 365-day per year emergency response program. This “On-Call” program provides nearly immediate response to any City utility after-hours emergency.

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The Wastewater Collection Division also works closely with Regulatory Compliance Services to monitor Federal and State wastewater and storm water regulation changes and make necessary adjustments and/or improvements required to keep the wastewater system in compliance.

**2020-21 Goals, Projects, and Highlights**

- Sanitary Sewer Main Upgrade Project under I-84 for Westside Sewer Interceptor Project.
- Upgrade sewer capacity for W. 2<sup>nd</sup> Street from Webber Street to the west about 2,550 feet as part of the W. 2<sup>nd</sup> Street Joint Utility Project – Phase II.
- Complete about 2 miles of sanitary sewer mainline rehabilitation projects utilizing Cure In Place Pipe (CIPP) Slipline technologies.

**2019-20 Accomplishments<sup>1</sup>**

***By The Numbers***

- Sewer mains replaced or added, in house, with contractors and developers: 4,872 feet.
- Addressed all lines that could be repaired with the spot repair equipment that were rated 5 or 4, which are the two highest repair priority ratings. We are scheduled to complete about 50 this fiscal year.
- Project Goals, listed by percent desired (and percent accomplished in FY 2019-20) are:

<b>Desired</b>	<b>Project Goals</b>	<b>Done in 2019-20</b>
100%	Response to emergencies/sewer breaks	100%
100%	Response to new sewer service requests	100%
100%	Weekly preventative cleaning/maintenance of all 8 lift stations	100%
100%	Cutting of roots on lines identified as flow-impaired	100% (5,388 ft.)
15%	Video inspection of sewer lines – Whole system in 7 years	About 10%
1%	Replacement of old and/or poor-condition sewer laterals	Less than 1% (48)
5%	Replacement of sewer lines – 20-year replacement plan	Less than 1%

***At Your Service***

- Continued to implement the goals of the U.S. EPA’s Guide for Evaluating Capacity, Management, Operations and Maintenance Programs by improving the Lucity work order system, with the help of the City’s Information Technology staff, that has helped make the system easier to use, linking Lucity software to Geographic Information System mapping with sewer maintenance work, video camera assessments, sanitary sewer overflow events, and customer complaints.
- Continued identification and correction of inflow and infiltration within the system.

**Looking forward to the next 5 years**

- Improve documentation of maintenance work and integration of information into an asset management system.

<sup>1</sup> Statistics are accurate from July 2019 to February 2020 then estimated unless otherwise noted.

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**STORM WATER**

**Description**

The Wastewater Collection Division is responsible for the infrastructure that provides reliable storm water conveyance for the citizens and businesses of the City of The Dalles. The Division manages the operation and maintenance of the storm water conveyance systems within the City Limits for the protection of property and the enhancement of stream water quality.

**2020-21 Goals, Projects, and Highlights**

- Be safe in all phases of our work, by recognizing hazards before work starts.
- Improve base maps and as-built records of the storm water conveyance system.
- Construct a stormwater conveyance system for W. 2<sup>nd</sup> Street from Webber Street to the west about 2,550 feet as part of the W. 2<sup>nd</sup> Street Joint Utility Project – Phase II.
- Replace as many catch basin grates with bike-friendly devices as possible prior to the completion of the Historic Columbia River Highway Bike Trail.

**2019-20 Accomplishments<sup>2</sup>**

- Worked with owners to remove catch basins and roof drains from the sanitary sewer system to the storm system.

***By The Numbers***

- Installed 8 new catch basins and replaced or modified grates as needed.
- Project Goals, listed by percent desired (and percent accomplished in FY 19/20) are:

<b>Desired</b>	<b>Project Goals</b>	<b>Done in 2019-20</b>
100%	Response to emergencies/storm water backups and overflows	100%
100%	Annual cleaning of all catch basins and repair of broken ones	100%
100%	Cutting of roots on storm lines identified as flow-impaired	About 50%
15%	Video inspection of storm lines - Whole system in 7 years	About 1%
15%	Replacement of old and/or poor-condition sewer laterals	Less than 1%

***At Your Service***

- Responded to complaints about illicit discharges to the storm water system.
- Worked with Planning Department, Wasco County, State Building Codes and Department of Environmental Quality to track installation of oil-water separators when required.
- Separated the combined sanitary/storm water systems and removed catch basins and roof drains from the sanitary sewer system as possible when discovered or as development occurs.

**Looking forward to the next 5 years**

- Continue implementation of Storm Water Master Plan, including public education and involvement, elimination of illicit discharges, construction controls, and good housekeeping measures.

<sup>2</sup> Statistics are accurate from July 2019 to February 2020 then estimated unless otherwise noted.

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- Upgrade of storm water line at W. 6<sup>th</sup> Street and Hostetler Way.
- Upgrade storm water conveyance system in the downtown core area and remove roof drains from sanitary sewer system.

## **WASTEWATER TREATMENT**

### **Description**

Wastewater treatment functions are primarily performed under contract with Jacobs (formerly CH2M/OMI) with administrative oversight by Public Works Department staff. As holder of the discharge permit, the City retains responsibility for compliance with all permit limits and other requirements.

### **2020-21 Goals, Projects, and Highlights**

- Implement FY 2020-21 portions of the Wastewater Treatment Plant Capital Improvements Plan:
  - Aesthetic improvements via construction and painting.
- Replace failed waste activated sludge, thickened waste activated sludge, and return activated sludge flow meters.
- Install an automatically controlled waste activated sludge valve on the gravity belt thickener feed line.
- Add a third primary auger filter.
- Install influent and effluent wet well backup switches on influent pump house wet wells.

### **2019-20 Accomplishments<sup>3</sup>**

#### ***By the Numbers***

- Total wastewater influent 905.26 MG in calendar year 2019. Average influent 2.6 million gallons per day. Peak day influent during the month of April 2019 was 4.45 million gallons.
- Hauled 1,063 loads of biosolids. In total, 3,509,600 gallons of biosolids were hauled in calendar year 2019.

#### ***At Your Service***

- Jacobs staff has started a predictive maintenance program to assess current condition of equipment.
- Completed numerous routine Wastewater Treatment Plant and fleet maintenance including but not limited to:
  - The microturbine power generation system is in service and online whenever possible.
  - Installed new ultraviolet transmittance, pH, and temperature monitoring units.
  - Core-drilled the # 3 Filter position wall and released water build-up. The slab then settled to its original position.
  - Installed surface sprayer on Clarifier #2.
- Supported the City's Industrial Pretreatment Program (IPP).

<sup>3</sup> Statistics are accurate from July 2019 to December 2019 then estimated by using January 2019 – June 2019 actual data. This estimation method is consistent with other budget narratives.

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***Extraordinary Effort***

- In August 2019 The Dalles experienced a significant flood event. Unexpected repairs and upgrades due to flood damage significantly impacted the maintenance budget but are expected to increase long term resilience.

**Looking forward to the next 5 years**

- Implement remaining Phase II portions of Wastewater Treatment Plant Capital Improvement Plan:
  - Gravity Belt Thickener Addition
  - Consider Laboratory, Office, Shop and storage facility construction.

Utilize the newly implemented predictive maintenance program to assist with project planning and increase wastewater treat

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**WASTEWATER UTILITY FUND SUMMARY**

<b>FY18/19</b>	<b>FY19/20</b>	<b>FY20/21</b>		<b>FY21/22</b>	<b>FY21/22</b>	<b>FY21/22</b>
<b><u>Actual</u></b>	<b><u>Actual</u></b>	<b><u>Budget</u></b>	<b><u>Revenue/Cost Centers</u></b>	<b><u>Proposed</u></b>	<b><u>Approved</u></b>	<b><u>Adopted</u></b>
				<b><u>Budget</u></b>	<b><u>Budget</u></b>	<b><u>Budget</u></b>
4,989,296	3,290,793	5,577,146	BEGINNING BALANCE	3,891,247	3,891,247	3,891,247
6,621,103	7,230,505	5,879,932	REVENUES	5,884,820	5,884,820	5,884,820
1,348,689	3,768,860	2,156,472	OTHER SOURCES	2,135,500	2,135,500	2,135,500
<b>12,959,089</b>	<b>14,290,157</b>	<b>13,613,550</b>	<b>TOTAL RESOURCES</b>	<b>11,911,567</b>	<b>11,911,567</b>	<b>11,911,567</b>
3,073,826	3,144,921	3,571,939	WASTE WATER FUND	3,912,056	3,912,056	3,912,056
1,030,201	430,098	4,465,439	SEWER SPECIAL RESERVE FUND	1,626,285	1,626,285	1,626,285
2,534,091	786,690	1,477,288	SEWER PLANT CONST/DEBT SERV	2,437,956	2,437,956	2,437,956
<b>6,638,118</b>	<b>4,361,709</b>	<b>9,514,666</b>	<b>TOTAL EXPENDITURES</b>	<b>7,976,297</b>	<b>7,976,297</b>	<b>7,976,297</b>
25,006	97,232	96,628	DEBT SERVICE	96,628	96,628	96,628
3,005,174	4,242,580	3,839,404	TRANSFER OUT	3,779,498	3,779,498	3,779,498
-	-	162,852	CONTINGENCY	59,144	59,144	59,144
-	-	-	UNAPPROPRIATED ENDING BAL	-	-	-
<b>3,030,180</b>	<b>4,339,812</b>	<b>4,098,884</b>	<b>TOTAL OTHER USES</b>	<b>3,935,270</b>	<b>3,935,270</b>	<b>3,935,270</b>
<b>9,668,298</b>	<b>8,701,521</b>	<b>13,613,550</b>	<b>TOTAL EXPENDS &amp; OTHER USES</b>	<b>11,911,567</b>	<b>11,911,567</b>	<b>11,911,567</b>
<b>3,290,791</b>	<b>5,588,636</b>	<b>-</b>	<b>FUND TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>



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FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	FY21/22 Proposed Budget	FY21/22 Approved Budget	FY21/22 Adopted Budget	
			<b>WASTEWATER FUND 055</b>					
			<b>REVENUES</b>					
665,882	1,212,800	277,812	055-0000-300.00-00	BEGINNING BALANCE	434,788	434,788	434,788	
-	-	22,291	055-0000-337.10-00	URBAN RENEWAL	22,736	22,736	22,736	
-	-	-	055-0000-341.80-00	COPIES, PLANS, ORD'S	-	-	-	
400,117	361,892	315,000	055-0000-341.90-00	MISC SALES AND SRVCE	315,000	315,000	315,000	
240,416	247,314	245,000	055-0000-344.05-00	STORMWATER DRAINAGE CHARGES	245,000	245,000	245,000	
5,105,819	5,124,458	5,174,711	055-0000-344.10-00	UTILITY SERVICE CHARGES	5,213,104	5,213,104	5,213,104	
77,099	-	25,000	055-0000-344.80-00	DELINQUENT SEWER ASSMTS	5,000	5,000	5,000	
18,622	8,323	10,000	055-0000-344.90-00	DELINQUENT ACCT INT	500	500	500	
(76,845)	(26,754)	(50,000)	055-0000-345.20-00	UNCOLLECTIBLE ACCTS	(35,000)	(35,000)	(35,000)	
12,701	3,558	6,000	055-0000-348.00-00	INTERDEPARTMENTAL REV	5,000	5,000	5,000	
2,732	2,074	3,000	055-0000-361.00-00	INTEREST REVENUES	50	50	50	
404	38,151	-	055-0000-369.00-00	OTHER MISC REVENUES	-	-	-	
689	926	-	055-0000-392.00-00	SALE OF FIXED ASSETS	500	500	500	
<b>6,447,635</b>	<b>6,972,743</b>	<b>6,028,814</b>	<b>TOTAL WASTE WATER FUND REVENUES</b>		<b>6,206,678</b>	<b>6,206,678</b>	<b>6,206,678</b>	
			<b>EXPENSES</b>					
761,051	806,074	850,940	055-5500-000.11-00	REGULAR SALARIES	899,283	899,283	899,283	
5,032	9,937	17,680	055-5500-000.12-00	PARTTIME/TEMP SALARIES	18,720	18,720	18,720	
10,386	12,836	40,140	055-5500-000.13-00	OVERTIME SALARIES	25,140	25,140	25,140	
263,208	281,652	313,152	055-5500-000.21-10	MEDICAL INSURANCE	325,036	325,036	325,036	
5,134	5,309	5,361	055-5500-000.21-20	L-T DISABILITY INSURANCE	5,665	5,665	5,665	
630	651	675	055-5500-000.21-30	LIFE INSURANCE	675	675	675	
18,774	14,443	19,978	055-5500-000.21-40	WORKERS COMP INSURANCE	18,068	18,068	18,068	
57,202	60,908	69,520	055-5500-000.22-00	FICA	72,150	72,150	72,150	
80,894	97,197	110,897	055-5500-000.23-00	RETIREMENT CONTRIBUTIONS	120,508	120,508	120,508	
13,957	11,333	14,378	055-5500-000.28-00	VEBA CONTRIBUTIONS	15,510	15,510	15,510	
186	264	169	055-5500-000.29-00	OTHER EMPLOYEE BENEFITS	169	169	169	
<b>1,216,454</b>	<b>1,300,604</b>	<b>1,442,890</b>	<b>TOTAL PERSONNEL SERVICE</b>		<b>1,500,924</b>	<b>1,500,924</b>	<b>1,500,924</b>	
<b>13.30</b>	<b>13.12</b>	<b>13.53</b>	<b>Total Full-Time Equivalent (FTE)</b>		<b>13.53</b>	<b>13.53</b>	<b>13.53</b>	
1,047,127	1,117,820	1,150,133	055-5500-000.31-10	CONTRACTUAL SERVICES	1,194,103	1,194,103	1,194,103	
15,451	15,712	11,989	055-5500-000.31-40	WASCO CO COMMUNICATIONS	11,989	11,989	11,989	
-	-	4,500	055-5500-000.34-10	ENGINEERING SERVICES	4,500	4,500	4,500	
36,450	33,194	34,426	055-5500-000.34-30	COMPUTER SERVICES	26,003	26,003	26,003	
-	17,096	-	055-5500-000.34-50	SPECIAL STUDIES & REPORTS	-	-	-	
12,383	9,138	13,910	055-5500-000.41-10	WATER & SEWER	12,915	12,915	12,915	
7,204	13,687	19,600	055-5500-000.41-20	GARBAGE SERVICES	18,600	18,600	18,600	
4,031	2,834	4,715	055-5500-000.41-30	NATURAL GAS	4,715	4,715	4,715	
14,373	13,337	16,403	055-5500-000.41-40	ELECTRICITY	16,403	16,403	16,403	
7,980	7,980	7,980	055-5500-000.42-00	JANITORIAL SERVICES	7,980	7,980	7,980	
3,126	13,549	10,708	055-5500-000.43-10	BUILDINGS AND GROUNDS	9,983	9,983	9,983	
180	263	1,200	055-5500-000.43-20	COMPUTERS	1,200	1,200	1,200	
809	3,544	2,750	055-5500-000.43-30	RADIO EQUIPMENT	2,250	2,250	2,250	
64	180	500	055-5500-000.43-40	OFFICE EQUIPMENT	500	500	500	
9,489	9,307	18,000	055-5500-000.43-45	JOINT USE OF LABOR/EQUIP	18,000	18,000	18,000	
80,929	57,305	59,350	055-5500-000.43-50	VEHICLES	59,550	59,550	59,550	
26,187	23,526	28,820	055-5500-000.43-51	GAS/OIL/DIESEL/LUBRICANTS	30,905	30,905	30,905	
5,698	6,454	7,300	055-5500-000.43-52	TIRES AND TIRE REPAIRS	7,000	7,000	7,000	
2,518	2,414	12,125	055-5500-000.43-70	GENERAL EQUIPMENT	12,125	12,125	12,125	
32,684	62,097	82,110	055-5500-000.43-71	SPECIAL UTILITY EQUIPMENT	83,860	83,860	83,860	
7,700	11,023	9,335	055-5500-000.43-80	SHOP EQUIPMENT	9,335	9,335	9,335	
4,707	2,554	2,500	055-5500-000.43-81	SERVICE PICKUP TOOLS	2,500	2,500	2,500	
115,794	49,242	102,600	055-5500-000.43-86	LINES MAINT & SUPPLIES	92,600	92,600	92,600	
1,076	1,375	1,336	055-5500-000.43-87	UTILITIES LOCATES	1,816	1,816	1,816	
19,625	9,997	16,500	055-5500-000.44-20	RENTAL OF EQUIPMENT	16,500	16,500	16,500	
68,611	68,788	72,042	055-5500-000.52-10	LIABILITY INSURANCE	83,923	83,923	83,923	
19,877	21,506	18,573	055-5500-000.52-30	PROPERTY INSURANCE	20,638	20,638	20,638	
10,494	11,003	11,020	055-5500-000.52-50	AUTOMOTIVE INSURANCE	10,571	10,571	10,571	
-	-	10,500	055-5500-000.52-60	INSURANCE DEDUCTIBLES	20,500	20,500	20,500	
2,731	3,531	3,220	055-5500-000.53-20	POSTAGE	3,470	3,470	3,470	
13,767	13,127	15,400	055-5500-000.53-30	TELEPHONE	15,960	15,960	15,960	
1,275	333	400	055-5500-000.53-40	LEGAL NOTICES	400	400	400	
3,775	2,453	5,140	055-5500-000.53-60	PUBLIC EDUCATION/INFO	5,440	5,440	5,440	
-	-	-	055-5500-000.54-00	ADVERTISING	-	-	-	
97	67	1,245	055-5500-000.55-00	PRINTING AND BINDING	1,095	1,095	1,095	
16,877	20,850	21,050	055-5500-000.57-00	PERMITS	23,250	23,250	23,250	
1,764	1,062	1,980	055-5500-000.58-10	TRAVEL, FOOD & LODGING	1,980	1,980	1,980	
8,668	9,941	14,783	055-5500-000.58-50	TRAINING AND CONFERENCES	14,993	14,993	14,993	
3,531	3,923	5,421	055-5500-000.58-70	MEMBERSHIPS/DUES/SUBS	5,466	5,466	5,466	
2,328	2,387	3,480	055-5500-000.60-10	OFFICE SUPPLIES	3,480	3,480	3,480	
3,528	3,354	4,280	055-5500-000.60-20	JANITORIAL SUPPLIES	4,280	4,280	4,280	
4,849	3,824	4,028	055-5500-000.60-80	CLOTHING	4,028	4,028	4,028	
7,976	6,468	9,946	055-5500-000.60-85	SPECIAL DEPT SUPPLIES	10,578	10,578	10,578	
7,205	6,577	10,100	055-5500-000.60-86	CHEMICAL/LAB SUPPLIES	10,100	10,100	10,100	
35,265	105,416	90,875	055-5500-000.60-87	STREET CONST SUPPLIES	93,830	93,830	93,830	
126	165	1,223	055-5500-000.64-10	BOOKS AND PERIODICALS	1,223	1,223	1,223	
1,178	5,175	23,383	055-5500-000.64-80	COMPUTER SOFTWARE	26,293	26,293	26,293	

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-	-	-	055-5500-000.69-50	MISCELLANEOUS EXPENSES	-	-	-
15,933	12,825	7,570	055-5500-000.69-80	ASSETS < \$5000	19,802	19,802	19,802
<b>1,685,439</b>	<b>1,786,399</b>	<b>1,954,449</b>	<b>TOTAL MATERIALS AND SERVICES</b>		<b>2,026,632</b>	<b>2,026,632</b>	<b>2,026,632</b>
2,806	-	41,000	055-5500-000.72-20	BUILDINGS	68,500	68,500	68,500
-	33,268	3,000	055-5500-000.73-30	IMPRVMTS OTHER THAN BLDGS	3,000	3,000	3,000
6,456	-	7,600	055-5500-000.74-10	MACHINERY	3,000	3,000	3,000
-	-	7,500	055-5500-000.74-20	VEHICLES	-	-	-
90,104	-	-	055-5500-000.74-80	PUMPS	-	-	-
49,406	24,650	72,500	055-5500-000.74-90	EQUIPMENT, OTHER	55,000	55,000	55,000
-	-	-	055-5500-000.75-10	CAPITAL PROJECTS	-	-	-
267	-	25,000	055-5500-000.76-30	SEWER LINES	155,000	155,000	155,000
22,893	-	18,000	055-5500-000.76-40	STORMWATER COLL IMPROVMTS	100,000	100,000	100,000
<b>171,933</b>	<b>57,918</b>	<b>174,600</b>	<b>TOTAL CAPITAL OUTLAY</b>		<b>384,500</b>	<b>384,500</b>	<b>384,500</b>
<b>3,073,826</b>	<b>3,144,921</b>	<b>3,571,939</b>	<b>TOTAL WASTEWATER OPERATIONS</b>		<b>3,912,056</b>	<b>3,912,056</b>	<b>3,912,056</b>
			<b>OTHER USES</b>				
334,914	384,594	368,072	055-9500-000.81-01	TO GENERAL FUND	384,310	384,310	384,310
152,299	154,803	155,241	055-9500-000.81-05	TO STREET FUND	156,393	156,393	156,393
265,785	200,000	250,000	055-9500-000.81-09	TO PUBLIC WKS RESRV FUND	200,000	200,000	200,000
-	4,166	4,306	055-9500.000.81-10	TO UNEMPLOYMENT FUND	-	-	-
60,011	60,010	59,932	055-9500-000.81-43	TO FFCO 2008 DEBT SVC FUND	59,775	59,775	59,775
548,000	1,343,605	245,000	055-9500-000.81-56	TO SEWER SPCL RESRV FUND	245,000	245,000	245,000
800,000	1,250,000	1,211,472	055-9500-000.81-57	PLANT CONSTRUCTION.DEBT	1,190,000	1,190,000	1,190,000
<b>2,161,009</b>	<b>3,397,178</b>	<b>2,294,023</b>	<b>TOTAL OPERATING TRANSFERS OUT</b>		<b>2,235,478</b>	<b>2,235,478</b>	<b>2,235,478</b>
-	-	162,852	055-9500-000.88-00	CONTINGENCY	59,144	59,144	59,144
-	-	<b>162,852</b>	<b>TOTAL CONTINGENCY</b>		<b>59,144</b>	<b>59,144</b>	<b>59,144</b>
<b>2,161,009</b>	<b>3,397,178</b>	<b>2,456,875</b>	<b>TOTAL OTHER USES</b>		<b>2,294,622</b>	<b>2,294,622</b>	<b>2,294,622</b>
<b>5,234,835</b>	<b>6,542,099</b>	<b>6,028,814</b>	<b>GRAND TOTAL WASTEWATER FUND EXPENSES</b>		<b>6,206,678</b>	<b>6,206,678</b>	<b>6,206,678</b>
<b>1,212,800</b>	<b>430,644</b>	-	<b>TOTAL WASTEWATER FUND - REVENUES LESS EXPENSES</b>		-	-	-

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	Line Item Detail	FY21/22 Adopted Budget
<b>WASTEWATER FUND 055</b>						
<b>REVENUES</b>						
665,882	1,212,800	277,812	055-0000-300.00-00	BEGINNING BALANCE		434,788
-	-	22,291	055-0000-337.10-00	URBAN RENEWAL		22,736
-	-	-	055-0000-341.80-00	COPIES, PLANS, ORD'S		-
400,117	361,892	315,000	055-0000-341.90-00	MISC SALES AND SRVCE		315,000
240,416	247,314	245,000	055-0000-344.05-00	STORMWATER DRAINAGE CHARGES		245,000
5,105,819	5,124,458	5,174,711	055-0000-344.10-00	UTILITY SERVICE CHARGES		5,213,104
77,099	-	25,000	055-0000-344.80-00	DELINQUENT SEWER ASSMTS		5,000
18,622	8,323	10,000	055-0000-344.90-00	DELINQUENT ACCT INT		500
(76,845)	(26,754)	(50,000)	055-0000-345.20-00	UNCOLLECTIBLE ACCTS		(35,000)
12,701	3,558	6,000	055-0000-348.00-00	INTERDEPARTMENTAL REV		5,000
2,732	2,074	3,000	055-0000-361.00-00	INTEREST REVENUES		50
404	38,151	-	055-0000-369.00-00	OTHER MISC REVENUES		-
689	926	-	055-0000-392.00-00	SALE OF FIXED ASSETS		500
<b>6,447,635</b>	<b>6,972,743</b>	<b>6,028,814</b>	<b>TOTAL WASTE WATER FUND REVENUES</b>			<b>6,206,678</b>
<b>EXPENSES</b>						
761,051	806,074	850,940	055-5500-000.11-00	REGULAR SALARIES		899,283
5,032	9,937	17,680	055-5500-000.12-00	PARTTIME/TEMP SALARIES		18,720
10,386	12,836	40,140	055-5500-000.13-00	OVERTIME SALARIES		25,140
263,208	281,652	313,152	055-5500-000.21-10	MEDICAL INSURANCE		325,036
5,134	5,309	5,361	055-5500-000.21-20	L-T DISABILITY INSURANCE		5,665
630	651	675	055-5500-000.21-30	LIFE INSURANCE		675
18,774	14,443	19,978	055-5500-000.21-40	WORKERS COMP INSURANCE		18,068
57,202	60,908	69,520	055-5500-000.22-00	FICA		72,150
80,894	97,197	110,897	055-5500-000.23-00	RETIREMENT CONTRIBUTIONS		120,508
13,957	11,333	14,378	055-5500-000.28-00	VEBA CONTRIBUTIONS		15,510
186	264	169	055-5500-000.29-00	OTHER EMPLOYEE BENEFITS		169
<b>1,216,454</b>	<b>1,300,604</b>	<b>1,442,890</b>	<b>TOTAL PERSONNEL SERVICE</b>			<b>1,500,924</b>
<b>13.30</b>	<b>13.12</b>	<b>13.53</b>	<b>Total Full-Time Equivalent (FTE)</b>			<b>13.53</b>
1,047,127	1,117,820	1,150,133	055-5500-000.31-10	CONTRACTUAL SERVICES		1,194,103
				WWTP Contract Operation	1,145,829	
				Bio Solids hauling	20,000	
				Weed Spray	650	
				Soils/Material Testing	1,500	
				Alarm testing/Monitoring/Fire Extinguisher Service	1,144	
				Internet Provider	350	
				Drug/Alcohol Testing/DMV Records	960	
				Solvent Service	186	
				Copier services	1,744	
				Porta Potty service	240	
				Licensed Plumber Services	2,500	
				Easement/Filing Fee	1,000	
				Express Bill Pay	15,000	
				Generator Service Agreement (bi-annual 19/20)	3,000	
15,451	15,712	11,989	055-5500-000.31-40	WASCO CO COMMUNICATIONS		11,989
-	-	4,500	055-5500-000.34-10	ENGINEERING SERVICES		4,500
				Easement Surveys	4,500	
36,450	33,194	34,426	055-5500-000.34-30	COMPUTER SERVICES		26,003
				Areview (ESRI)(1/3)	500	
				AutoDeskAutoCad (DLT Solutions)(1/3)	1,200	
				Cat ET program (1/3)	500	
				Lucity/Central Square (1/4) (Tritech Software)	1,500	
				Lucity/Central Square Ipads (10) (Tritech Software)		
				Cummins Insite Service Plan (1/3)	200	
				Q Life (1/3)	1,600	
				WC GIS Base Map (1/3)	1,333	
				MWH Software H2O/Sewer Pro (Innovyze) (1/2 WD, WW)	2,000	
				Win-911 Software (1/2 WD, WW)	495	
				JACOBS SCADA Maint. Serv.(1/3 WT, WD, WW)	5,000	
				Rockwell Support License (WT, WD, WW) (North Coast Electric)	2,000	
				Wonderware PW (September)(1/3 WT, WD, WW)	2,350	
				Wonderware WWTP (March)	4,825	
				Cues Support	2,500	

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	Line Item Detail	FY21/22 Adopted Budget
-	17,096	-	055-5500-000.34-50	SPECIAL STUDIES & REPORTS		-
12,383	9,138	13,910	055-5500-000.41-10	WATER & SEWER		12,915
7,204	13,687	19,600	055-5500-000.41-20	GARBAGE SERVICES		18,600
4,031	2,834	4,715	055-5500-000.41-30	NATURAL GAS		4,715
14,373	13,337	16,403	055-5500-000.41-40	ELECTRICITY		16,403
7,980	7,980	7,980	055-5500-000.42-00	JANITORIAL SERVICES		7,980
3,126	13,549	10,708	055-5500-000.43-10	BUILDINGS AND GROUNDS		9,983
				Shop Door Repair	1,500	
				Building Roof Repair	500	
				A/C Heat Electrical Systems	3,900	
				Int & Ext Maint	1,475	
				Irrigation/ Landscaping/Island Maint	1,125	
				Lift Station Maintenance	533	
				Roof Safety Tie offs(1/3)		
				Shop Fence/Yard Maint	950	
180	263	1,200	055-5500-000.43-20	COMPUTERS		1,200
				Computer Maintenance	1,200	
809	3,544	2,750	055-5500-000.43-30	RADIO EQUIPMENT		2,250
				Handheld/Vehicle/Base Radio Maint	450	
				Scada Radio Repairs	1,800	
64	180	500	055-5500-000.43-40	OFFICE EQUIPMENT		500
				Phones, Faxes, & office equipment	500	
9,489	9,307	18,000	055-5500-000.43-45	JOINT USE OF LABOR/EQUIP		18,000
				To Street Fund	15,000	
				To Water Fund	3,000	
80,929	57,305	59,350	055-5500-000.43-50	VEHICLES		59,550
				Vehicle Maint	59,550	
26,187	23,526	28,820	055-5500-000.43-51	GAS/OIL/DIESEL/LUBRICANTS		30,905
5,698	6,454	7,300	055-5500-000.43-52	TIRES AND TIRE REPAIRS		7,000
2,518	2,414	12,125	055-5500-000.43-70	GENERAL EQUIPMENT		12,125
				Jack Hammer/Large Saw Maint	5,200	
				Street Construction Equipment	3,325	
				Street Survey Equipment	1,000	
				Generator Maint	2,600	
32,684	62,097	82,110	055-5500-000.43-71	SPECIAL UTILITY EQUIPMENT		83,860
				Lift Station Maintenance	16,260	
				Camera Van Equip maint	8,500	
				Aqua Tech/Rodder parts maint	12,375	
				Sweeper brooms/wires	20,100	
				Lifting devices certification	2,050	
				Gas Monitor Supplies	950	
				Metro Tech Locator repair/maint	1,525	
				SCADA UPS Units	600	
				Inserta Tee Drill Bits	1,500	
				WWTP Maintenance Parts	20,000	
7,700	11,023	9,335	055-5500-000.43-80	SHOP EQUIPMENT		9,335
				Shop Tools	4,350	
				Shop Tool Fasteners/Sealants	1,800	
				Shop Equipment Maintenance	1,765	
				Hand tools/supplies	1,420	
4,707	2,554	2,500	055-5500-000.43-81	SERVICE PICKUP TOOLS		2,500
115,794	49,242	102,600	055-5500-000.43-86	LINES MAINT & SUPPLIES		92,600
				PVC Pipe & Fittings	20,000	
				Manhole/Catch Basin/Paving Risers	31,850	
				Spot Repair Parts	40,000	
				Tracer Wire	750	
1,076	1,375	1,336	055-5500-000.43-87	UTILITIES LOCATES		1,816
				Utility Notification Center	166	
				Locate supplies	1,650	
19,625	9,997	16,500	055-5500-000.44-20	RENTAL OF EQUIPMENT		16,500
68,611	68,788	72,042	055-5500-000.52-10	LIABILITY INSURANCE		83,923
19,877	21,506	18,573	055-5500-000.52-30	PROPERTY INSURANCE		20,638
10,494	11,003	11,020	055-5500-000.52-50	AUTOMOTIVE INSURANCE		10,571
-	-	10,500	055-5500-000.52-60	INSURANCE DEDUCTIBLES		20,500
2,731	3,531	3,220	055-5500-000.53-20	POSTAGE		3,470
				Direct Mailings	300	
				Shipping for parts/core returns	3,170	
13,767	13,127	15,400	055-5500-000.53-30	TELEPHONE		15,960
				Phone system	9,680	
				Cell phone/Field Laptop services	5,080	
				Scada T-1	1,200	

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	Line Item Detail	FY21/22 Adopted Budget
1,275	333	400	055-5500-000.53-40	LEGAL NOTICES		400
				Public Notices and Permits	400	
3,775	2,453	5,140	055-5500-000.53-60	PUBLIC EDUCATION/INFO		5,440
				Brochures/Written Translations	640	
				WWC CMOM Flyer	3,500	
				Parade Booth	1,100	
				Stormwater Stencil	200	
-	-	-	055-5500-000.54-00	ADVERTISING		-
97	67	1,245	055-5500-000.55-00	PRINTING AND BINDING		1,095
				Vehicle Logos and decals	400	
				Construction Plans	500	
				Vehicle Inspection Reports		
				Business Cards/Envelopes	195	
16,877	20,850	21,050	055-5500-000.57-00	PERMITS		23,250
				Annual WQ Fee NPDES permit	22,000	
				WW Oper. Cert. Support Fee (State of OR)	900	
				Haz substance fee	350	
1,764	1,062	1,980	055-5500-000.58-10	TRAVEL, FOOD & LODGING		1,980
				OUCG/ Aqua meetings	530	
				NSPE/ASCE Meeting	150	
				Employee Meetings/Room Rentals	1,300	
8,668	9,941	14,783	055-5500-000.58-50	TRAINING AND CONFERENCES		14,993
				Employee/Eng/Safety Officer/Office Training	10,333	
				Flagging	210	
				First Aid/CPR Training	400	
				Crane Training	4,050	
3,531	3,923	5,421	055-5500-000.58-70	MEMBERSHIPS/DUES/SUBS		5,466
				APWA Membership Dues	203	
				ASCE	200	
				CDL Medical Exams	818	
				Water Certifications/Renewals	2,400	
				Local OUCG Dues	20	
				Nat. Soc. for PE's	100	
				OAWU- Associate Member	475	
				OR-ACWA Dues	700	
				OSBELLS	130	
				Columbia Gorge News	20	
				PE License (1/3)	200	
				Water Env. Federation	200	
2,328	2,387	3,480	055-5500-000.60-10	OFFICE SUPPLIES		3,480
				Office Supplies/toner	2,680	
				Copy Paper	800	
3,528	3,354	4,280	055-5500-000.60-20	JANITORIAL SUPPLIES		4,280
				Cintas	3,500	
				Cleaning supplies	780	
4,849	3,824	4,028	055-5500-000.60-80	CLOTHING		4,028
				Clothing Allowance	2,643	
				Rubber Boots Steel Toe	685	
				Rain Gear	700	
7,976	6,468	9,946	055-5500-000.60-85	SPECIAL DEPT SUPPLIES		10,578
				First Aid/Safety Supplies	1,675	
				Personal Protection Equipment	5,210	
				Safety Toe Boots	2,843	
				Safety Vests	650	
				Respirator tests/ HBV Vaccine	200	
7,205	6,577	10,100	055-5500-000.60-86	CHEMICAL/LAB SUPPLIES		10,100
				Vector Control	500	
				Sanitary/Storm Monitoring/Dye	200	
				Absorbants for spills	1,100	
				Bioassy/Hazmat Testing	8,100	
				H2S reagents	200	
35,265	105,416	90,875	055-5500-000.60-87	STREET CONST SUPPLIES		93,830
				Construction Signs/Cones/Barricades	3,500	
				Asphalt Hot Mix/Cold Mix	24,900	
				Rock/Concrete	65,430	
126	165	1,223	055-5500-000.64-10	BOOKS AND PERIODICALS		1,223
				Manuals	933	
				City Directory	90	
				Certification Study Material	200	

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	Line Item Detail	FY21/22 Adopted Budget
1,178	5,175	23,383	055-5500-000.64-80	COMPUTER SOFTWARE		26,293
				WWC	3,200	
				Lucity	19,000	
				MS Office for computers in 6980	3,093	
				Engineering Software	1,000	
-	-	-	055-5500-000.69-50	MISCELLANEOUS EXPENSES		-
15,933	12,825	7,570	055-5500-000.69-80	ASSETS < \$5000		19,802
				Survey equipment	2,000	
				Computers/Printers	11,433	
				Furniture/Map files	5,869	
				Repeater Site HVAC	500	
<b>1,685,439</b>	<b>1,786,399</b>	<b>1,954,449</b>		<b>TOTAL MATERIALS AND SERVICES</b>		<b>2,026,632</b>
2,806	-	41,000	055-5500-000.72-20	BUILDINGS		68,500
				Front entry elevator and safety upgrade (1/3)	38,000	
				Ramp to back door of Admin Bldg	7,500	
				Weather prot'n for microturbine	20,000	
				New flooring in bathrooms and Men's locker room	3,000	
-	33,268	3,000	055-5500-000.73-30	IMPROVMTS OTHER THAN BLDGS		3,000
				Personnel-gate crash bars (1/3)	3,000	
6,456	-	7,600	055-5500-000.74-10	MACHINERY		3,000
				Boss Plow (1/2)	3,000	
		7,500	055-5500-000.74-20	VEHICLES		-
90,104	-	-	055-5500-000.74-80	PUMPS		
49,406	24,650	72,500	055-5500-000.74-90	EQUIPMENT, OTHER		55,000
				SL-RAT	28,000	
				Program RAS to influent flow	12,000	
				Auto-valve for GBT Install'n	15,000	
-	-	-	055-5500-000.75-10	CAPITAL PROJECTS		
267	-	25,000	055-5500-000.76-30	SEWER LINES		155,000
				9TH St 464 feet East	25,000	
				Washington St	30,000	
				E 9TH St & Quinton	100,000	
22,893	-	18,000	055-5500-000.76-40	STORMWATER COLL IMPROVMTS		100,000
				Washington St	12,000	
				Lincoln: 9th to 10th	18,000	
				W 2nd St at Mill Creek tunnel Engineering	20,000	
				10TH & Walnut	50,000	
<b>171,933</b>	<b>57,918</b>	<b>174,600</b>		<b>TOTAL CAPITAL OUTLAY</b>		<b>384,500</b>
<b>3,073,826</b>	<b>3,144,921</b>	<b>3,571,939</b>		<b>TOTAL WASTEWATER OPERATIONS</b>		<b>3,912,056</b>
				<b>OTHER USES</b>		
334,914	384,594	368,072	055-9500-000.81-01	TO GENERAL FUND		384,310
152,299	154,803	155,241	055-9500-000.81-05	TO STREET FUND		156,393
265,785	200,000	250,000	055-9500-000.81-09	TO PUBLIC WKS RESRV FUND		200,000
-	4,166	4,306	055-9500.550.81-10	TO UNEMPLOYMENT FUND		-
60,011	60,010	59,932	055-9500-000.81-43	TO FFCO 2008 DEBT SVC FUND		59,775
548,000	1,343,605	245,000	055-9500-000.81-56	TO SEWER SPCL RESRV FUND		245,000
				For Stormwater Master Plan projects	245,000	
800,000	1,250,000	1,211,472	055-9500-000.81-57	PLANT CONSTRUCTION.DEBT		1,190,000
<b>2,161,009</b>	<b>3,397,178</b>	<b>2,294,023</b>		<b>TOTAL OPERATING TRANSFERS OUT</b>		<b>2,235,478</b>
-	-	162,852	055-9500-000.88-00	CONTINGENCY		59,144
-	-	<b>162,852</b>		<b>TOTAL CONTINGENCY</b>		<b>59,144</b>
<b>2,161,009</b>	<b>3,397,178</b>	<b>2,456,875</b>		<b>TOTAL OTHER USES</b>		<b>2,294,622</b>
<b>5,234,835</b>	<b>6,542,099</b>	<b>6,028,814</b>		<b>GRAND TOTAL WASTEWATER FUND EXPENSES</b>		<b>6,206,678</b>
<b>1,212,800</b>	<b>430,644</b>	<b>-</b>		<b>TOTAL WASTEWATER FUND - REVENUES LESS EXPENSES</b>		<b>-</b>

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	FY21/22 Proposed Budget	FY21/22 Approved Budget	FY21/22 Adopted Budget	
			<b>SEWER SPECIAL RESERVE FUND 056</b>					
			<b>REVENUES</b>					
1,491,303	1,303,706	4,803,564	056-0000-300.00-00	BEGINNING BALANCE	1,979,469	1,979,469	1,979,469	
-	-	-	056-0000-330.00-00	INTERGOVERNMENTAL REVENUE	-	-	-	
201,567	-	53,670	056-0000-344.20-00	CONNECT CHRGS/ SW SDC	53,670	53,670	53,670	
46,015	1,354,056	10,260	056-0000-344.20-10	CONNECT CHRGS/ STORM WA SDC	10,260	10,260	10,260	
-	21,734	-	056-0000-344.20-20	REIMBURSEMENT DISTRICT PMTS	-	-	-	
43,372	80,959	60,000	056-0000-361.00-00	INTEREST REVENUES	45,000	45,000	45,000	
10,599	-	-	056-0000-369.00-00	OTHER MISC REVENUES	-	-	-	
-	1,174,329	-	056-0000-391.53-00	WATER CAPITAL RESERVE FUND	-	-	-	
548,000	1,343,605	245,000	056-0000-391.55-00	WASTEWATER UTILITY FUND	245,000	245,000	245,000	
<b>2,340,856</b>	<b>5,278,389</b>	<b>5,172,494</b>	<b>TOTAL SEWER SPECIAL RESERVE FUND REVENUES</b>		<b>2,333,399</b>	<b>2,333,399</b>	<b>2,333,399</b>	
-	-	-	056-5600-000.71-10	LAND-SEWER SPECIAL RESERVE	-	-	-	
-	-	-	056-5600-000.74-80	PUMPS	-	-	-	
-	-	-	056-5600-000.75-10	CAPITAL PROJECTS	200,000	200,000	200,000	
978,669	430,098	3,227,439	056-5600-000.76-30	SEWER LINES	1,181,285	1,181,285	1,181,285	
51,532	-	1,238,000	056-5600-000.76-40	STORM WATER IMPROVEMENTS	245,000	245,000	245,000	
-	-	-	056-5600-000.78-99	FUTURE CAPITAL PROJECTS	-	-	-	
<b>1,030,201</b>	<b>430,098</b>	<b>4,465,439</b>	<b>TOTAL CAPITAL OUTLAY</b>		<b>1,626,285</b>	<b>1,626,285</b>	<b>1,626,285</b>	
<b>1,030,201</b>	<b>430,098</b>	<b>4,465,439</b>	<b>TOTAL SEWER SPECIAL RESERVE FUND OPERATIONS</b>		<b>1,626,285</b>	<b>1,626,285</b>	<b>1,626,285</b>	
			<b>OTHER USES</b>					
6,949	6,986	7,055	056-9500-000.81-44	TO 2009 FFCO DEBT SVC FUND	7,114	7,114	7,114	
-	-	700,000	056-9500-000.81-57	TO SW PLANT CONSTC FUND	700,000	700,000	700,000	
<b>6,949</b>	<b>6,986</b>	<b>707,055</b>	<b>TOTAL OPERATING TRANSFERS OUT</b>		<b>707,114</b>	<b>707,114</b>	<b>707,114</b>	
<b>6,949</b>	<b>6,986</b>	<b>707,055</b>	<b>TOTAL OTHER USES</b>		<b>707,114</b>	<b>707,114</b>	<b>707,114</b>	
<b>1,037,150</b>	<b>437,084</b>	<b>5,172,494</b>	<b>GRAND TOTAL SEWER SPECIAL RESERVE FUND EXPENSES</b>		<b>2,333,399</b>	<b>2,333,399</b>	<b>2,333,399</b>	
<b>1,303,706</b>	<b>4,841,305</b>	<b>-</b>	<b>SEWER SPECIAL RESERVE FUND - REVENUE LESS EXPENSES</b>		<b>-</b>	<b>-</b>	<b>-</b>	

**City of The Dalles, Oregon**  
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<b>FY18/19 Actual</b>	<b>FY19/20 Actual</b>	<b>FY20/21 Budget</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Line Item Detail</b>	<b>FY21/22 Adopted Budget</b>
<b>SEWER SPECIAL RESERVE FUND 056</b>						
<b>REVENUES</b>						
1,491,303	1,303,706	4,803,564	056-0000-300.00-00	BEGINNING BALANCE		1,979,469
-	-	-	056-0000-330.00-00	INTERGOVERNMENTAL REVENUE		-
201,567	-	53,670	056-0000-344.20-00	CONNECT CHRGS/ SW SDC		53,670
46,015	1,354,056	10,260	056-0000-344.20-10	CONNECT CHRGS/ STORM WA SDC		10,260
-	21,734	-	056-0000-344.20-20	REIMBURSEMENT DISTRICT PMTS		-
43,372	80,959	60,000	056-0000-361.00-00	INTEREST REVENUES		45,000
10,599	-	-	056-0000-369.00-00	OTHER MISC REVENUES		-
-	1,174,329	-	056-0000-391.53-00	WATER CAPITAL RESERVE FUND		-
548,000	1,343,605	245,000	056-0000-391.55-00	WASTEWATER UTILITY FUND		245,000
<b>2,340,856</b>	<b>5,278,389</b>	<b>5,172,494</b>	<b>TOTAL SEWER SPECIAL RESERVE FUND REVENUES</b>			<b>2,333,399</b>
<b>EXPENDITURES</b>						
-	-	-	056-5600-000.71-10	LAND-SEWER SPECIAL RESERVE		-
-	-	-	<b>TOTAL MATERIALS &amp; SERVICES</b>			-
-	-	-	056-5600-000.74-80	PUMPS		-
-	-	-	056-5600-000.75-10	CAPITAL PROJECTS		200,000
978,669	430,098	3,227,439	056-5600-000.76-30	SEWER LINES		1,181,285
				Trevitt St 8TH - 17Th (Streets 23/24)Ph 1 to 12TH	750,000	
				Slip Line Projects	400,000	
				Future Sewer Projects	31,285	
51,532	-	1,238,000	056-5600-000.76-40	STORM WATER IMPROVEMENTS		245,000
				Future Stormwater CIP projects	245,000	
-	-	-	056-5600-000.78-99	FUTURE CAPITAL PROJECTS		-
<b>1,030,201</b>	<b>430,098</b>	<b>4,465,439</b>	<b>TOTAL CAPITAL OUTLAY</b>			<b>1,626,285</b>
<b>1,030,201</b>	<b>430,098</b>	<b>4,465,439</b>	<b>TOTAL SEWER SPECIAL RESERVE FUND OPERATIONS</b>			<b>1,626,285</b>
<b>OTHER USES</b>						
6,949	6,986	7,055	056-9500-000.81-44	TO 2009 FFCO DEBT SVC FUND		7,114
-	-	700,000	056-9500-000.81-57	TO SW PLANT CONSTC FUND		700,000
<b>6,949</b>	<b>6,986</b>	<b>707,055</b>	<b>TOTAL OPERATING TRANSFERS OUT</b>			<b>707,114</b>
<b>6,949</b>	<b>6,986</b>	<b>707,055</b>	<b>TOTAL OTHER USES</b>			<b>707,114</b>
<b>1,037,150</b>	<b>437,084</b>	<b>5,172,494</b>	<b>GRAND TOTAL SEWER SPECIAL RESERVE FUND EXPENSES</b>			<b>2,333,399</b>
<b>1,303,706</b>	<b>4,841,305</b>	<b>-</b>	<b>SEWER SPECIAL RESERVE FUND - REVENUE LESS EXPENSES</b>			<b>-</b>



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FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	FY21/22 Proposed Budget	FY21/22 Approved Budget	FY21/22 Adopted Budget	
			<b>SEWER PLANT CONSTRUCTION / DEBT SERVICE FUND 057</b>					
			<b>REVENUES</b>					
2,832,110	774,287	495,770	057-0000-300.00-00	BEGINNING BALANCE	1,476,990	1,476,990	1,476,990	
-	-	-	057-0000-335.57-00	STATE GRANT REVENUE - Renewal Power Generation Grants	-	-	-	
496,071	-	-	057-0000-331.90-00	FEDERAL GRANTS (SRF Loan)	-	-	-	
42,416	14,739	5,000	057-0000-361.00-00	INTEREST REVENUES	4,500	4,500	4,500	
800,000	1,250,000	1,211,472	057-0000-391.55-00	WASTEWATER UTILITY FUND	1,190,000	1,190,000	1,190,000	
-	-	700,000	057-0000-391.56-00	WASTEWATER CAPITAL FUND	700,000	700,000	700,000	
-	-	-	057-0000-391.58-00	TRANSFER IN FROM WASTEWATER REV BOND	-	-	-	
-	-	-	057-0000-391.59-00	TRANSFER IN FROM UTILITY REV BOND	-	-	-	
-	-	-	057-0000-393.10-00	LOAN/BOND PROCEEDS	-	-	-	
<b>4,170,598</b>	<b>2,039,025</b>	<b>2,412,242</b>	<b>TOTAL SEWER PLANT CONTS/DEBT SVC REVENUES</b>		<b>3,371,490</b>	<b>3,371,490</b>	<b>3,371,490</b>	
-	229,805	-	057-5700-000.74-90	EQUIPMENT, OTHER	-	-	-	
2,534,091	556,885	1,477,288	057-5700-000.75-10	CAPITAL PROJECTS	2,437,956	2,437,956	2,437,956	
<b>2,534,091</b>	<b>786,690</b>	<b>1,477,288</b>	<b>TOTAL CAPITAL OUTLAY</b>		<b>2,437,956</b>	<b>2,437,956</b>	<b>2,437,956</b>	
<b>2,534,091</b>	<b>786,690</b>	<b>1,477,288</b>	<b>TOTAL SEWER PLANT CONST/DEBT SVC OPERATIONS</b>		<b>2,437,956</b>	<b>2,437,956</b>	<b>2,437,956</b>	
			<b>DEBT SERVICE</b>					
-	59,798	62,399	057-5700-000.79-30	To 2017 CWSRF(CLEAN WATER LOAN) PRINCIPAL	62,399	62,399	62,399	
25,006	37,434	34,229	057-5700-000.79-40	To 2017 CWSRF (CLEAN WATER LOAN) INTEREST	34,229	34,229	34,229	
<b>25,006</b>	<b>97,232</b>	<b>96,628</b>	<b>TOTAL DEBT SERVICE</b>		<b>96,628</b>	<b>96,628</b>	<b>96,628</b>	
-	-	-	057-9500-000.81-58	DEBT SERVICE FUND	-	-	-	
837,216	838,416	838,326	057-9500-000.81-59	TO UTILITY REVENUE BOND	836,906	836,906	836,906	
<b>837,216</b>	<b>838,416</b>	<b>838,326</b>	<b>TOTAL OPERATING TRANSFERS OUT</b>		<b>836,906</b>	<b>836,906</b>	<b>836,906</b>	
<b>837,216</b>	<b>838,416</b>	<b>838,326</b>	<b>TOTAL OTHER USES</b>		<b>933,534</b>	<b>933,534</b>	<b>836,906</b>	
<b>3,396,313</b>	<b>1,722,338</b>	<b>2,412,242</b>	<b>GRAND TOTAL SEWER PLANT CONSTRUCTION EXPENSES</b>		<b>3,371,490</b>	<b>3,371,490</b>	<b>3,371,490</b>	
<b>774,285</b>	<b>316,687</b>	<b>-</b>	<b>SEWER PLANT CONSTRUCTION FUND - REVENUES LESS EXPENSES</b>		<b>-</b>	<b>-</b>	<b>-</b>	

**City of The Dalles, Oregon**  
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FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	Line Item Detail	FY21/22 Adopted Budget
<b>SEWER PLANT CONSTRUCTION FUND 057</b>						
<b>REVENUES</b>						
2,832,110	774,287	495,770	057-0000-300.00-00	BEGINNING BALANCE		1,476,990
-	-	-	057-0000-335.57-00	STATE GRANT REVENUE - Renewal Power Generation Grants		-
496,071	-	-	057-0000-331.90-00	FEDERAL GRANTS (SRF Loan)		-
42,416	14,739	5,000	057-0000-361.00-00	INTEREST REVENUES		4,500
800,000	1,250,000	1,211,472	057-0000-391.55-00	WASTEWATER UTILITY FUND		1,190,000
-	-	700,000	057-0000-391.56-00	WASTEWATER CAPITAL FUND		700,000
-	-	-	057-0000-391.58-00	TRANSFER IN FROM WASTEWATER REV BOND		-
-	-	-	057-0000-391.59-00	TRANSFER IN FROM UTILITY REV BOND		-
-	-	-	057-0000-393.10-00	LOAN/BOND PROCEEDS		-
<b>4,170,598</b>	<b>2,039,025</b>	<b>2,412,242</b>	<b>TOTAL SEWER PLANT CONTS/DEBT SVC REVENUES</b>			<b>3,371,490</b>
-	229,805	-	057-5700-000.74-90	EQUIPMENT, OTHER		-
2,534,091	556,885	1,477,288	057-5700-000.75-10	CAPITAL PROJECTS		2,437,956
				Wastewater Treatment Plant improvements	2,437,956	
<b>2,534,091</b>	<b>786,690</b>	<b>1,477,288</b>	<b>TOTAL CAPITAL OUTLAY</b>			<b>2,437,956</b>
<b>2,534,091</b>	<b>786,690</b>	<b>1,477,288</b>	<b>TOTAL SEWER PLANT CONST/DEBT SVC OPERATIONS</b>			<b>2,437,956</b>
<b>DEBT SERVICE</b>						
-	59,798	62,399	057-5700-000.79-30	To 2017 CWSRF(CLEAN WATER LOAN) PRINCIPAL		62,399
25,006	37,434	34,229	057-5700-000.79-40	To 2017 CWSRF (CLEAN WATER LOAN) INTEREST		34,229
<b>25,006</b>	<b>97,232</b>	<b>96,628</b>	<b>TOTAL DEBT SERVICE</b>			<b>96,628</b>
-	-	-	057-9500-000.81-58	DEBT SERVICE FUND		-
837,216	838,416	838,326	057-9500-000.81-59	TO UTILITY REVENUE DEBT SVC FUND		836,906
				2003 WW Revenue Bond refund	Not broken down	
				2018 WW Revenue Bond new monies	Not broken down	
<b>837,216</b>	<b>838,416</b>	<b>838,326</b>	<b>TOTAL OPERATING TRANSFERS OUT</b>			<b>836,906</b>
<b>837,216</b>	<b>838,416</b>	<b>838,326</b>	<b>TOTAL OTHER USES</b>			<b>933,534</b>
<b>3,396,313</b>	<b>1,722,338</b>	<b>2,412,242</b>	<b>GRAND TOTAL SEWER PLANT CONSTRUCTION EXPENSES</b>			<b>3,371,490</b>
<b>774,285</b>	<b>316,687</b>	<b>-</b>	<b>SEWER PLANT CONSTRUCTION FUND - REVENUES LESS EXPENSES</b>			<b>-</b>

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<b>Fund:</b>	<b>Airport (061)</b>
<b>Department:</b>	<b>Airport (061)</b>
<b>Program:</b>	<b>Airport Operations (610)</b>

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**Mission**

Striving to meet the aviation transportation needs of the twenty-first century, and create economic development opportunities.

**Description**

Since 2002 the City has been involved in a partnership with Klickitat County in operating the Columbia Gorge Regional Airport and planning its future. We have signed an agreement creating a long-term management structure for the airport that includes cost sharing with Klickitat County. A regional airport board has been established, and public meetings are held the third Friday of each month. Aviation Management Services (AMS) has been hired to operate the airport under the general oversight of the Airport Board. Tac Aero is the fixed-base operator at the airport and provides a number of aviation services, including handling transient and resident aircraft, fuel and related sales, flight training, contractual support to the fire base and aircraft maintenance. The Columbia Gorge Community College in conjunction with Klickitat County is the process of applying for a Federal EDA grant to construct a \$2.5-million hangar to accommodate their Aviation Maintenance professional degree program.

**2021-22 Goals, Projects and Highlight**

- South Apron Rehabilitation and Taxiway Improvement design project with \$275,000 FAA grant and \$27,780 Oregon COAR grant
- Secure funding for construction of \$2.5 million training hangar for Columbia Gorge Community College aviation technician training program
- Develop strategy to build additional 11-unit T hangars
- Coordinate with Washington State Legislature to remove annual \$13,000 property taxes
- Complete conversion of secondary 12,000 gal JetA fuel tank
- Upgrade airport fencing and improve airfield security around business park
- Replace roofs on Quonset Hangar and Mobile Home
- Install emergency generator for runway lights, fuel island and terminal building

**2020-21 Accomplishments/Comments**

- North Apron Rehabilitation and Taxiway Improvement construction completed with \$1.8 million FAA grant along with \$150,000 Oregon COAR grant
- Developed and implemented airport marketing strategy including new website [www.flycgra.com](http://www.flycgra.com)
- Construction of hydro-cooling and cold storage facility in partnership with Pacific Coast Cherry Packers in business park
- Installation of two additional 12,000 gal JetA fuel tanks and pump system

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- Created and implemented a lease tracker and update reminder program for all tenants
- Acquired and installed 100Kw emergency generator

**Major Issues to be resolved in the next five years**

- Financial sustainability of airport operations
- Design and construction of south apron rehabilitation and taxiway improvement
- Airport master plan update and AGIS study
- Construction of larger capacity and more efficient above ground fuel farm
- Design and construct terminal complex water system upgrade
- Charter or taxi air services
- Construct new airport terminal with small conference space
- Obtain FAA approval for rehabilitation of Runway 7/25

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**AIRPORT FUND SUMMARY**

<b>FY18/19 Actual</b>	<b>FY19/20 Actual</b>	<b>FY20/21 Budget</b>	<b>Account Description</b>	<b>FY21/22 Proposed Budget</b>	<b>FY21/22 Approved Budget</b>	<b>FY21/22 Adopted Budget</b>
27,111	318,689	543,498	BEGINNING BALANCE	687,011	687,011	687,011
669,310	481,859	2,176,590	REVENUES	3,130,957	3,130,957	3,130,957
92,565	76,481	140,892	OTHER SOURCES	141,627	141,627	141,627
<b>788,986</b>	<b>877,029</b>	<b>2,860,980</b>	<b>TOTAL RESOURCES</b>	<b>3,959,595</b>	<b>3,959,595</b>	<b>3,959,595</b>
470,297	235,879	2,471,050	AIRPORT	3,302,442	3,302,442	3,302,442
<b>470,297</b>	<b>235,879</b>	<b>2,471,050</b>	<b>TOTAL EXPENDITURES</b>	<b>3,302,442</b>	<b>3,302,442</b>	<b>3,302,442</b>
-	-	-	CHARGES FOR SERVICES	-	-	-
-	-	3,974	TRANSFER OUT	-	-	-
-	-	385,956	CONTINGENCY	380,956	380,956	380,956
-	-	-	UNAPPROPRIATED ENDING BAL	276,197	276,197	276,197
-	-	<b>389,930</b>	<b>TOTAL OTHER USES</b>	<b>657,153</b>	<b>657,153</b>	<b>657,153</b>
<b>470,297</b>	<b>235,879</b>	<b>2,860,980</b>	<b>TOTAL EXPENDS &amp; OTHER USES</b>	<b>3,959,595</b>	<b>3,959,595</b>	<b>3,959,595</b>
<b>318,689</b>	<b>641,150</b>	-	<b>FUND TOTAL</b>	-	-	-

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FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	FY21/22 Proposed Budget	FY21/22 Approved Budget	FY21/22 Adopted Budget	
			<b>AIRPORT FUND 061</b>					
			<b>REVENUES</b>					
27,111	318,689	543,498	061-0000-300.00-00	BEGINNING BALANCE	687,011	687,011	687,011	
65,000	65,000	65,000	061-0000-330.00-00	INTERGOVERNMENTAL REV	65,000	65,000	65,000	
1,480	11,144	-	061-0000-330.10-00	OTHER WA	-	-	-	
-	-	-	061-0000-330.15-00	OTHER OR	-	-	-	
-	214,726	1,745,229	061-0000-331.20-00	FEDERAL GRANTS-FAA	275,000	275,000	275,000	
425,000	-	30,000	061-0000-331.90-00	FEDERAL GRANTS-MISC	2,530,000	2,530,000	2,530,000	
-	-	-	061-0000-334.80-00	WASHINGTON STATE GRANTS	-	-	-	
1,000	-	150,000	061-0000-334.90-00	STATE GRANTS, OTHER	27,780	27,780	27,780	
-	-	2,500	061-0000-341.90-00	MISC SALES & SVCS	2,500	2,500	2,500	
16,962	10,892	13,000	061-0000-347.00-00	AVIATION FUEL SALES	15,000	15,000	15,000	
15,237	5,397	8,450	061-0000-361.00-00	INTEREST REVENUES	8,450	8,450	8,450	
144,630	174,699	162,411	061-0000-363.50-00	PROPERTY RENTALS	207,227	207,227	207,227	
25,565	11,481	25,892	061-0000-369.00-00	OTHER MISC REVENUES	16,800	16,800	16,800	
67,000	65,000	115,000	061-0000-391.01-00	GENERAL FUND	124,827	124,827	124,827	
<b>788,986</b>	<b>877,029</b>	<b>2,860,980</b>	<b>TOTAL AIRPORT FUND REVENUES</b>		<b>3,959,595</b>	<b>3,959,595</b>	<b>3,959,595</b>	
			<b>EXPENSES</b>					
3,911	1,129	1,300	061-6100-000.31-10	CONTRACTUAL SERVICES	1,350	1,350	1,350	
115,770	117,540	121,179	061-6100-000.31-90	CONTRACTUAL SVC - OTHER	154,935	154,935	154,935	
7,550	6,750	5,500	061-6100-000.32-10	AUDITING SERVICES	5,500	5,500	5,500	
-	2,500	1,000	061-6100-000.34-10	ENGINEERING SVC	1,000	1,000	1,000	
7,150	4,526	9,300	061-6100-000.41-10	WATER & SEWER	9,700	9,700	9,700	
21	-	250	061-6100-000.41-20	GARBAGE SERVICES	250	250	250	
9,567	9,775	10,000	061-6100-000.41-40	ELECTRICITY	10,000	10,000	10,000	
15,913	17,352	30,892	061-6100-000.43-10	BUILDINGS AND GROUNDS	25,000	25,000	25,000	
-	284	1,000	061-6100-000.43-45	JOINT USE OF LABOR	1,000	1,000	1,000	
6,627	836	6,500	061-6100-000.43-50	VEHICLES - REPAIR/MAINT	10,000	10,000	10,000	
2,647	2,461	2,700	061-6100-000.43-51	GAS/OIL/DIESEL	2,700	2,700	2,700	
20,539	12,936	13,000	061-6100-000.46-10	PROPERTY TAXES	14,300	14,300	14,300	
8,127	9,684	9,700	061-6100-000.52-10	LIABILITY INSURANCE	9,800	9,800	9,800	
10,314	11,256	14,000	061-6100-000.52-30	PROPERTY INSURANCE	14,800	14,800	14,800	
298	306	300	061-6100-000.53-20	POSTAGE	300	300	300	
1,968	3,704	1,800	061-6100-000.53-30	TELEPHONE	1,800	1,800	1,800	
101	-	250	061-6100-000.53-40	LEGAL NOTICES	250	250	250	
1,005	556	10,000	061-6100-000.54-00	ADVERTISING	10,000	10,000	10,000	
959	-	1,000	061-6100-000.57-00	PERMITS	1,000	1,000	1,000	
2,312	373	2,000	061-6100-000.58-10	TRAVEL, FOOD & LODGING	2,000	2,000	2,000	
1,125	132	1,800	061-6100-000.58-50	TRAINING AND CONFERENCES	1,800	1,800	1,800	
816	291	550	061-6100-000.58-70	MEMBERSHIPS/DUES	550	550	550	
781	425	800	061-6100-000.60-10	OFFICE SUPPLIES	800	800	800	
2,676	-	1,000	061-6100-000.69-50	MISCELLANEOUS EXP	1,000	1,000	1,000	
-	4,500	-	061-6100-000.69-80	ASSETS < \$5000	-	-	-	
<b>220,176</b>	<b>207,316</b>	<b>245,821</b>	<b>TOTAL MATERIALS AND SERVICES</b>		<b>279,835</b>	<b>279,835</b>	<b>279,835</b>	
-	-	100,000	061-6100-000.72-20	BUILDINGS	45,000	45,000	45,000	
-	-	-	061-6100-000.72-30	BUILDINGS-HANGER	-	-	-	
250,121	28,563	2,070,229	061-6100-000.73-30	IMPROVEMENTS OTHER	2,972,607	2,972,607	2,972,607	
-	-	55,000	061-6100-000.74-10	MACHINERY	5,000	5,000	5,000	
<b>250,121</b>	<b>28,563</b>	<b>2,225,229</b>	<b>TOTAL CAPITAL OUTLAY</b>		<b>3,022,607</b>	<b>3,022,607</b>	<b>3,022,607</b>	
<b>470,297</b>	<b>235,879</b>	<b>2,471,050</b>	<b>TOTAL AIRPORT OPERATIONS EXPENSES</b>		<b>3,302,442</b>	<b>3,302,442</b>	<b>3,302,442</b>	
-	-	3,974	061-9500-000.81-62	TO AIRPORT DEBT SERVICE	-	-	-	
-	-	<b>3,974</b>	<b>TOTAL OPERATING TRANSFERS OUT</b>		-	-	-	
-	-	-	061-9500-000.89-00	UNAPPROPRIATED ENDING BAL	276,197	276,197	276,197	
-	-	-	<b>TOTAL UNAPPROPRIATED ENDING BAL</b>		<b>276,197</b>	<b>276,197</b>	<b>276,197</b>	
-	-	385,956	061-9500-000.88-00	CONTINGENCY	380,956	380,956	380,956	
-	-	<b>385,956</b>	<b>TOTAL CONTINGENCY</b>		<b>380,956</b>	<b>380,956</b>	<b>380,956</b>	
-	-	<b>389,930</b>	<b>TOTAL OTHER USES</b>		<b>657,153</b>	<b>657,153</b>	<b>657,153</b>	
<b>470,297</b>	<b>235,879</b>	<b>2,860,980</b>	<b>GRAND TOTAL AIRPORT FUND EXPENSES</b>		<b>3,959,595</b>	<b>3,959,595</b>	<b>3,959,595</b>	
<b>318,689</b>	<b>641,150</b>	-	<b>TOTAL AIRPORT FUND - REVENUES LESS EXPENSES</b>		-	-	-	

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	Line Item Detail	FY21/22 Adopted Budget
<b>AIRPORT FUND 061 REVENUES</b>						
27,111	318,689	543,498	061-0000-300.00-00	BEGINNING BALANCE		687,011
				Current Year Beginning Balance	641,150	
				Current Year Revenues	2,186,927	
				Current Year Expenditures	2,141,066	
65,000	65,000	65,000	061-0000-330.00-00	INTERGOVERNMENTAL REV		65,000
				Klicitat County share of Airport Funding		
1,480	11,144	-	061-0000-330.10-00	OTHER WA		-
				Klicitat County contribution (not a loan)		
-	-	-	061-0000-330.15-00	OTHER OR		-
				City's share of the match with Klickitat County to fund		
-	214,726	1,745,229	061-0000-331.20-00	FEDERAL GRANTS-FAA		275,000
				S. Apron Design Engineering		
425,000	-	30,000	061-0000-331.90-00	FEDERAL GRANTS-MISC		2,530,000
-	-	-	061-0000-334.80-00	WASHINGTON STATE GRANTS		
1,000	-	150,000	061-0000-334.90-00	OREGON STATE GRANTS		27,780
-	-	2,500	061-0000-341.90-00	MISC SALES & SVCS		2,500
				Average of potential lease income from forest fighting equipment temporarily based at the airport or other unusual airport activities that generate revenues.		
16,962	10,892	13,000	061-0000-347.00-00	AVIATION FUEL SALES		15,000
				Fuel sales from FBO flowage fee sliding scale based on total annual gallons sold		
15,237	5,397	8,450	061-0000-361.00-00	INTEREST REVENUES		8,450
144,630	174,699	162,411	061-0000-363.50-00	PROPERTY RENTALS		207,227
				Total Property Rental Revenue minus debt service (FY 21/22 Project Revenue 383,583.46 FY 21/22 \$176,306. debt service)		
25,565	11,481	25,892	061-0000-369.00-00	OTHER MISC REVENUES		16,800
				FY21/22 Revenue is primarily from the rent of the closed runway such as Team Oregon for motorcycle training and other activities on the runway and payment from TacAero for Utility reimbursement		
67,000	65,000	115,000	061-0000-391.01-00	GENERAL FUND		124,827
				City's share of the match with Klickitat County to fund airport	65,000	
				additional funding for purchase of fuel tank	59,827	
<b>788,986</b>	<b>877,029</b>	<b>2,860,980</b>	<b>TOTAL AIRPORT FUND REVENUES</b>			<b>3,959,595</b>
<b>EXPENSES</b>						
3,911	1,129	1,300	061-6100-000.31-10	CONTRACTUAL SERVICES		1,350
				Internet Services		
115,770	117,540	121,179	061-6100-000.31-90	CONTRACTUAL SVC - OTHER		154,935
				20/21 \$121,179.00, Contract stipulate increase based on CPI. 12 month CPI in 2018 was 3.1	124,935	
				Airport management base amount		
				Grounds Maintenance Contract	30,000	
7,550	6,750	5,500	061-6100-000.32-10	AUDITING SERVICES		5,500
-	2,500	1,000	061-6100-000.34-10	ENGINEERING SVC		1,000
7,150	4,526	9,300	061-6100-000.41-10	WATER & SEWER		9,700
21	-	250	061-6100-000.41-20	GARBAGE SERVICES		250
9,567	9,775	10,000	061-6100-000.41-40	ELECTRICITY		10,000
15,913	17,352	30,892	061-6100-000.43-10	BUILDINGS AND GROUNDS		25,000
				Additional 35 acres to maintain in the Business Park; maintenance of all hangars and grounds, including the fuel storage and dispensing island.	20,000	
				Runway Lights Regulator	5,000	
-	284	1,000	061-6100-000.43-45	JOINT USE OF LABOR		1,000
				Assistance from Public Works		
6,627	836	6,500	061-6100-000.43-50	VEHICLES - REPAIR/MAINT		10,000
				Equipment in use:		
				Kubota Tractor		
				Ford Tractor/Weed Sprayer		
				Flail Mower		
				Road Grader		
				Lawn Mower		

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	Line Item Detail	FY21/22 Adopted Budget
				Harlan Tug Dump Truck/Snow Plow Manlift		
2,647	2,461	2,700	061-6100-000.43-51	GAS/OIL/DIESEL		2,700
				35 acres in Business Park & increase in snow removal expenses for Life Flight & other tenants		
20,539	12,936	13,000	061-6100-000.46-10	PROPERTY TAXES		14,300
				One-half of the property taxes		
8,127	9,684	9,700	061-6100-000.52-10	LIABILITY INSURANCE		9,800
10,314	11,256	14,000	061-6100-000.52-30	PROPERTY INSURANCE		14,800
				Will increase with new hangars & AOA		
298	306	300	061-6100-000.53-20	POSTAGE		300
1,968	3,704	1,800	061-6100-000.53-30	TELEPHONE		1,800
101	-	250	061-6100-000.53-40	LEGAL NOTICES		250
1,005	556	10,000	061-6100-000.54-00	ADVERTISING		10,000
				Increase website traffic and business park promotion		
959	-	1,000	061-6100-000.57-00	PERMITS		1,000
				Business Park		
2,312	373	2,000	061-6100-000.58-10	TRAVEL, FOOD & LODGING		2,000
				Trade Shows and WA/OR Airport Manager Associations		
1,125	132	1,800	061-6100-000.58-50	TRAINING AND CONFERENCES		1,800
				Registrations for FAA, WA/OR Dept of Aviation Conferences and WA/OR Aviation Industry conferences		
816	291	550	061-6100-000.58-70	MEMBERSHIPS/DUES		550
				Airport associations		
781	425	800	061-6100-000.60-10	OFFICE SUPPLIES		800
2,676	-	1,000	061-6100-000.69-50	MISCELLANEOUS EXP		1,000
-	4,500	-	061-6100-000.69-80	ASSETS < \$5000		-
				For items costing less than \$5,000 but having a life over 1 year that do not add value to a capital asset		
<b>220,176</b>	<b>207,316</b>	<b>245,821</b>		<b>TOTAL MATERIALS AND SERVICES</b>		<b>279,835</b>
-	-	100,000	061-6100-000.72-20	BUILDINGS		45,000
				Mobil Home and Quonset Roof Repl		
-	-	-	061-6100-000.72-30	BUILDINGS-HANGAR		-
250,121	28,563	2,070,229	061-6100-000.73-30	IMPROVEMENTS OTHER		2,972,607
				CGCC Hangar Construction	2,500,000	
				S Apron Design Engineering	302,780	
				Construction of Drainage Ditch	20,000	
				Security Fencing	10,000	
				Special Project: Jet A tank conversion	80,000	
				Fuel Tank Concrete Pad	59,827	
-	-	55,000	061-6100-000.74-10	MACHINERY		5,000
				Building Switch Plate	5,000	
<b>250,121</b>	<b>28,563</b>	<b>2,225,229</b>		<b>TOTAL CAPITAL OUTLAY</b>		<b>3,022,607</b>
<b>470,297</b>	<b>235,879</b>	<b>2,471,050</b>		<b>TOTAL AIRPORT OPERATIONS EXPENSES</b>		<b>3,302,442</b>
		3,974	061-9500-000.81-62	TO AIRPORT DEBT SERVICE		-
-	-	<b>3,974</b>		<b>TOTAL OPERATING TRANSFERS OUT</b>		<b>-</b>
-	-	385,956	061-9500-000.88-00	CONTINGENCY		380,956
-	-	<b>385,956</b>		<b>TOTAL CONTINGENCY</b>		<b>380,956</b>
-	-	-	061-9500-000.89-00	UNAPPROPRIATED ENDING BAL		276,197
				<b>TOTAL UNAPPROPRIATED ENDING BAL</b>		<b>276,197</b>
-	-	<b>389,930</b>		<b>TOTAL OTHER USES</b>		<b>657,153</b>
<b>470,297</b>	<b>235,879</b>	<b>2,860,980</b>		<b>GRAND TOTAL AIRPORT FUND EXPENSES</b>		<b>3,959,595</b>
<b>318,689</b>	<b>641,150</b>	<b>-</b>		<b>TOTAL AIRPORT FUND - REVENUES LESS EXPENSES</b>		<b>-</b>



**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

**CAPITAL IMPROVEMENT FUND SUMMARY**

<b>FY18/19</b>	<b>FY19/20</b>	<b>FY20/21</b>		<b>FY21/22</b>	<b>FY21/22</b>	<b>FY21/22</b>
<b><u>Actual</u></b>	<b><u>Actual</u></b>	<b><u>Budget</u></b>	<b><u>Revenue/Cost Centers</u></b>	<b><u>Proposed</u></b>	<b><u>Approved</u></b>	<b><u>Adopted</u></b>
				<b><u>Budget</u></b>	<b><u>Budget</u></b>	<b><u>Budget</u></b>
834,866	877,105	865,625	BEGINNING BALANCE	897,101	897,101	897,101
249,811	290,768	166,095	REVENUES	166,222	166,222	166,222
-	-	10,000	OTHER SOURCES	85,000	85,000	85,000
<b>1,084,677</b>	<b>1,167,873</b>	<b>1,041,720</b>	<b>TOTAL RESOURCES</b>	<b>1,148,323</b>	<b>1,148,323</b>	<b>1,148,323</b>
-	102,493	466,500	SPECIAL ASSESSMENTS FUND	374,689	374,689	374,689
85,864	30,288	451,446	CAPITAL PROJECTS FUND	648,633	648,633	648,633
<b>85,864</b>	<b>132,781</b>	<b>917,946</b>	<b>TOTAL EXPENDITURES</b>	<b>1,023,322</b>	<b>1,023,322</b>	<b>1,023,322</b>
121,708	121,667	123,774	TRANSFER OUT	125,001	125,001	125,001
-	-	-	CONTINGENCY	-	-	-
-	-	-	UNAPPROPRIATED ENDING BAL	-	-	-
<b>121,708</b>	<b>121,667</b>	<b>123,774</b>	<b>TOTAL OTHER USES</b>	<b>125,001</b>	<b>125,001</b>	<b>125,001</b>
<b>207,572</b>	<b>254,448</b>	<b>1,041,720</b>	<b>TOTAL EXPENDS &amp; OTHER USES</b>	<b>1,148,323</b>	<b>1,148,323</b>	<b>1,148,323</b>
<b>877,105</b>	<b>913,425</b>	<b>-</b>	<b>FUND TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>

**City of The Dalles, Oregon  
Fiscal Year 2021-22 Adopted Budget**

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<b>Fund:</b>	<b>Capital Improvements Fund Group</b>
<b>Department:</b>	<b>Special Assessments (036)</b>
<b>Program:</b>	<b>Other (000)</b>

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**Description**

The Special Assessments fund is used to fund Local Improvement Districts of the City and Code Enforcement nuisance abatements that are assessed to property owners. This fund was created with General Fund financial resources in prior fiscal years for this specific purpose to reduce the amount of fixed financial expenses associated with borrowing funds.

**2021-22 Goals, Projects, and Highlights**

- No LIDs are currently planned for FY21/22.
- Pursue payment of nuisance abatements.
- Increase the 50/50 Sidewalk Program for FY2021-22 to \$50,000.

**2020-21 Accomplishments/Comments**

- Foreclosed on long term delinquent abatement assessments.
- 50/50 Sidewalk Program was a success for FY2020-21.

**Major Issues to be resolved in the next five years.**

- Maintenance of sufficient operating monies with the LID fund so as to internally finance small projects without the added complexities of use of bonding or other debt instruments.

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	FY21/22 Proposed Budget	FY21/22 Approved Budget	FY21/22 Adopted Budget	
			<b>SPECIAL ASSESSMENT FUND 036</b>					
			<b>REVENUES</b>					
535,675	574,631	525,905	036-0000-300.00-00	BEGINNING BALANCE	432,555	432,555	432,555	
26,479	25,721	26,500	036-0000-318.20-00	NW NATURAL GAS FRANCHISE FEES	26,500	26,500	26,500	
13,743	13,291	15,500	036-0000-361.00-00	INTEREST REVENUES	7,500	7,500	7,500	
-	-	1	036-0000-369.00-00	OTHER MISC. REVENUES	-	-	-	
98,851	117,138	8,211	036-0000-370.10-00	PRINCIPAL-NONBONDED	20,105	20,105	20,105	
12,281	6,556	4,333	036-0000-370.20-00	INTEREST-NONBONDED	2,845	2,845	2,845	
<b>687,029</b>	<b>737,337</b>	<b>580,450</b>	<b>TOTAL SPECIAL ASSESSMENTS FUND REVENUES</b>		<b>489,505</b>	<b>489,505</b>	<b>489,505</b>	
			<b>EXPENDITURES</b>					
-	-	1,000	036-3600-000.31-25	ABATEMENTS	1,000	1,000	1,000	
-	2,493	26,500	036-3600-000.31-80	CORNER LOT RELIEF	26,500	26,500	26,500	
-	-	-	036-3600-000.31-95	REFUNDS	-	-	-	
-	-	-	036-3600-000.32-20	SPECIAL LEGAL SERVICES	-	-	-	
-	-	600	036-3600-000.53-20	POSTAGE	600	600	600	
-	-	200	036-3600-000.53-40	LEGAL NOTICES	200	200	200	
-	-	-	036-3600-000.69-50	MISCELLANEOUS EXP	-	-	-	
-	<b>2,493</b>	<b>28,300</b>	<b>TOTAL MATERIALS AND SERVICES</b>		<b>28,300</b>	<b>28,300</b>	<b>28,300</b>	
-	100,000	438,200	036-3600-000.75-10	CAPITAL PROJECTS LIDS	346,389	346,389	346,389	
-	<b>100,000</b>	<b>438,200</b>	<b>TOTAL CAPITAL OUTLAY</b>		<b>346,389</b>	<b>346,389</b>	<b>346,389</b>	
-	<b>102,493</b>	<b>466,500</b>	<b>TOTAL SPECIAL ASSESSMENTS OPERATIONS</b>		<b>374,689</b>	<b>374,689</b>	<b>374,689</b>	
10,000	10,000	10,000	036-9500-000.81-01	TO GENERAL FUND	10,000	10,000	10,000	
102,398	102,939	103,950	036-9500-000.81-44	TO 2009 FFCO BOND DEBT SVC FUND	104,816	104,816	104,816	
<b>112,398</b>	<b>112,939</b>	<b>113,950</b>	<b>TOTAL OPERATING TRANSFERS OUT</b>		<b>114,816</b>	<b>114,816</b>	<b>114,816</b>	
<b>112,398</b>	<b>112,939</b>	<b>113,950</b>	<b>TOTAL OTHER USES</b>		<b>114,816</b>	<b>114,816</b>	<b>114,816</b>	
<b>112,398</b>	<b>215,432</b>	<b>580,450</b>	<b>TOTAL SPECIAL ASSESSMENTS FUND EXPENSES</b>		<b>489,505</b>	<b>489,505</b>	<b>489,505</b>	
<b>574,631</b>	<b>521,905</b>	<b>-</b>	<b>SPECIAL ASSESSMENTS FUND - REVENUES LESS EXPENSES</b>		<b>-</b>	<b>-</b>	<b>-</b>	

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	Line Item Detail	FY21/22 Adopted Budget
<b>SPECIAL ASSESSMENT FUND 036</b>						
<b>REVENUES</b>						
535,675	574,631	525,905	036-0000-300.00-00	BEGINNING BALANCE		432,555
26,479	25,721	26,500	036-0000-318.20-00	NW NATURAL GAS FRANCHISE FEES		26,500
				23.53% of total franchise fees collected for Corner Lot Relief		
13,743	13,291	15,500	036-0000-361.00-00	INTEREST REVENUES		7,500
-	-	1	036-0000-369.00-00	OTHER MISC. REVENUES		-
98,851	117,138	8,211	036-0000-370.10-00	PRINCIPAL-NONBONDED		20,105
				Use 10% of Outstanding debt principal for each year + any known upcoming LIDS. As of 01/31/20 \$82107.25x 10%		
12,281	6,556	4,333	036-0000-370.20-00	INTEREST-NONBONDED		2,845
				Historic interest paid equaling 9% of principal to not include payments that have not been made regularly	-	
<b>687,029</b>	<b>737,337</b>	<b>580,450</b>	<b>TOTAL SPECIAL ASSESSMENTS FUND REVENUES</b>			<b>489,505</b>
<b>EXPENDITURES</b>						
-	-	1,000	036-3600-000.31-25	ABATEMENTS		1,000
				Used for abatements & then billed to the property owners		
-	2,493	26,500	036-3600-000.31-80	CORNER LOT RELIEF		26,500
				For multi-front relief from improvement assessment as required by LUDO & LID ordinances. Match Natural Gas Franchise Revenue above		
-	-	-	036-3600-000.31-95	REFUNDS		-
				Not a usual item - should be deleted when history falls off		
-	-	-	036-3600-000.32-20	SPECIAL LEGAL SERVICES		-
-	-	600	036-3600-000.53-20	POSTAGE		600
				For mailing LID notices and assessments		
-	-	200	036-3600-000.53-40	LEGAL NOTICES		200
				For publishing notices for LID's		
-	-	-	036-3600-000.69-50	MISCELLANEOUS EXP		-
-	<b>2,493</b>	<b>28,300</b>	<b>TOTAL MATERIALS AND SERVICES</b>			<b>28,300</b>
-	100,000	438,200	036-3600-000.75-10	CAPITAL PROJECTS LIDS		346,389
				50/50 Sidewalk Program	50,000	
				Only projects with sole funding from this Fund will be budgeted here. Projects with multiple funding sources will be budgeted in the Capital Projects Fund, and money from this fund will be transferred to the Capital Projects Fund. OR if the project funding includes grants, the project will be budgeted in the Special Grants Fund and money from this fund will be transferred for the project.	296,389	
-	<b>100,000</b>	<b>438,200</b>	<b>TOTAL CAPITAL OUTLAY</b>			<b>346,389</b>
-	<b>102,493</b>	<b>466,500</b>	<b>TOTAL SPECIAL ASSESSMENTS OPERATIONS</b>			<b>374,689</b>
10,000	10,000	10,000	036-9500-000.81-01	TO GENERAL FUND		10,000
				Paying for labor & admin services provided by the General Fund for collection of LID's, Nuisance Abatements, etc.		
102,398	102,939	103,950	036-9500-000.81-44	TO 2009 FFCO BOND DEBT SVC FUND		104,816
				To 2009 FFCO Debt Svc - portion of payments for the East Port Phase I LID. Transfers are made when each payment is made (Prin = May; Interest = November & May. Table shown at right		
<b>112,398</b>	<b>112,939</b>	<b>113,950</b>	<b>TOTAL OPERATING TRANSFERS OUT</b>			<b>114,816</b>
<b>112,398</b>	<b>112,939</b>	<b>113,950</b>	<b>TOTAL OTHER USES</b>			<b>114,816</b>
<b>112,398</b>	<b>215,432</b>	<b>580,450</b>	<b>TOTAL SPECIAL ASSESSMENTS FUND EXPENSES</b>			<b>489,505</b>
<b>574,631</b>	<b>521,905</b>	<b>-</b>	<b>SPECIAL ASSESSMENTS FUND - REVENUES LESS EXPENSES</b>			<b>-</b>

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

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<b>Fund:</b>	<b>Capital Improvements Fund Group</b>
<b>Department:</b>	<b>Capital Projects (037)</b>
<b>Program:</b>	<b>Other (000)</b>

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**Description**

The Capital Projects Fund is used to fund renovations and maintenance of City facilities and purchase equipment for those facilities (BIP 21-008). These facilities are City Hall, Transportation (Veterans) Center, Police Station, Dock and the Lewis and Clark Festival Park. All these facilities are General Fund facilities and the operating monies for these facilities and operating departments is from General Fund financial resources. In recent years we have used this fund to purchase General Fund equipment. We also fund the actual construction of LIDs in this fund when the monies come from more than one source. The revenue is primarily from transfers in and a portion of the State Office Building lease.

**2021-22 Goals, Projects, and Highlights**

- Replace HVAC units at City Hall and Police Department as needed (\$24,500)
- Reserve for future City Hall improvements (\$165,244)
- Dock Maintenance- Last year we established a maintenance fund for the dock for future repairs. (\$90,000)
- Pay off the loan to the Port Of The Dalles for the Airport Well. Overall this will save the City (\$20,044) in interest payments.
- Replace lighting at the roundabout for (\$31,000).
- Union Street Tunnel lighting for (\$11,000).

**2020-21 Accomplishments/Comments**

- We are continuing to build future reserves for future projects
- Continuing to maintain a fund for the dock repair (\$90,000)

**Major Issues to be resolved in the next five years**

- Completion of City Hall renovation of City Hall 2<sup>nd</sup> Floor
- Continue to build and maintain a reserve fund for Dock Repair.
- Help build a reserve for the Library to help replace the 1963 HVAC replacement for \$210,000.

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	FY21/22 Proposed Budget	FY21/22 Approved Budget	FY21/22 Adopted Budget
			<b>CAPITAL PROJECTS FUND 037</b>				
			<b>REVENUES</b>				
299,191	302,474	339,720	037-0000-300.00-00	BEGINNING BALANCE	464,546	464,546	464,546
-	-	-	037-0000-337.90-00	LOCAL GOV REV-PARTNERS	-	-	-
6,917	6,501	6,150	037-0000-361.00-00	INTEREST REVENUES	4,200	4,200	4,200
91,540	121,560	105,400	037-0000-363.80-00	STATE OFFICE BLDG INC	105,072	105,072	105,072
-	-	-	037-0000-391.01-00	GENERAL FUND	75,000	75,000	75,000
-	-	10,000	037-0000-391.04-00	LIBRARY FUND	10,000	10,000	10,000
<b>397,648</b>	<b>430,535</b>	<b>461,270</b>	<b>TOTAL CAPITAL PROJECTS FUND REVENUES</b>		<b>658,818</b>	<b>658,818</b>	<b>658,818</b>
			<b>EXPENDITURES</b>				
			<b>*** GENERAL FUND BUILDINGS</b>				
-	-	3,000	037-3700-000.43-10	BUILDINGS & GROUNDS	3,500	3,500	3,500
-	-	5,000	037-3700-000.69-80	ASSETS < \$5000	5,000	5,000	5,000
-	-	<b>8,000</b>	<b>TOTAL MATERIALS AND SERVICES</b>		<b>8,500</b>	<b>8,500</b>	<b>8,500</b>
22,247	9,055	318,296	037-3700-000.72-20	BUILDINGS	278,720	278,720	278,720
48,467	6,083	110,000	037-3700-000.73-30	IMPRV OTHER THAN BLDG	272,000	272,000	272,000
<b>70,714</b>	<b>15,138</b>	<b>428,296</b>	<b>TOTAL CAPITAL OUTLAY</b>		<b>550,720</b>	<b>550,720</b>	<b>550,720</b>
<b>70,714</b>	<b>15,138</b>	<b>436,296</b>	<b>TOTAL GENERAL FUND BUILDINGS</b>		<b>559,220</b>	<b>559,220</b>	<b>559,220</b>
			<b>*** PORT LOAN - AIRPORT WELL</b>				
10,150	10,556	10,150	037-3775-000.79-50	PRINCIPAL PAYMENT	89,102	89,102	89,102
5,000	4,594	5,000	037-3775-000.79-60	INTEREST PAYMENT	311	311	311
<b>15,150</b>	<b>15,150</b>	<b>15,150</b>	<b>TOTAL DEBT SERVICE</b>		<b>89,413</b>	<b>89,413</b>	<b>89,413</b>
<b>15,150</b>	<b>15,150</b>	<b>15,150</b>	<b>TOTAL PORT LOAN - AIRPORT WELL</b>		<b>89,413</b>	<b>89,413</b>	<b>89,413</b>
<b>85,864</b>	<b>30,288</b>	<b>451,446</b>	<b>TOTAL CAPITAL PROJECTS FUND OPERATIONS</b>		<b>648,633</b>	<b>648,633</b>	<b>648,633</b>
9,310	8,728	9,824	037-9500-000.81-21	TO STATE OFFICE BLDG FUND	10,185	10,185	10,185
<b>9,310</b>	<b>8,728</b>	<b>9,824</b>	<b>TOTAL OPERATING TRANSFERS OUT</b>		<b>10,185</b>	<b>10,185</b>	<b>10,185</b>
<b>95,174</b>	<b>39,016</b>	<b>461,270</b>	<b>TOTAL CAPITAL PROJECTS FUND EXPENSES</b>		<b>658,818</b>	<b>658,818</b>	<b>658,818</b>
<b>302,474</b>	<b>391,520</b>	-	<b>CAPITAL PROJECTS FUND - REVENUES LESS EXPENSES</b>		-	-	-

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	Line Item Detail	FY21/22 Adopted Budget
<b>CAPITAL PROJECTS FUND 037</b>						
<b>REVENUES</b>						
299,191	302,474	339,720	037-0000-300.00-00	BEGINNING BALANCE		464,546
-	-	-	037-0000-337.90-00	LOCAL GOV REV-PARTNERS		-
6,917	6,501	6,150	037-0000-361.00-00	INTEREST REVENUES		4,200
91,540	121,560	105,400	037-0000-363.80-00	STATE OFFICE BLDG INC		105,072
-	-	-	037-0000-391.01-00	GENERAL FUND		75,000
-	-	10,000	037-0000-391.04-00	LIBRARY FUND		10,000
<b>397,648</b>	<b>430,535</b>	<b>461,270</b>	<b>TOTAL CAPITAL PROJECTS FUND REVENUES</b>			<b>658,818</b>
<b>EXPENDITURES</b>						
<b>*** GENERAL FUND BUILDINGS</b>						
-	-	3,000	037-3700-000.43-10	BUILDINGS & GROUNDS		3,500
				Misc Items in building that need repaired		
-	-	5,000	037-3700-000.69-80	ASSETS < \$5000		5,000
-	-	<b>8,000</b>	<b>TOTAL MATERIALS AND SERVICES</b>			<b>8,500</b>
22,247	9,055	318,296	037-3700-000.72-20	BUILDINGS		278,720
				Replace HVAC Unit at City Hall	9,500	
				Replace HVAC Unit at Police Dept	15,000	
				Reserve for further City Hall Improvements	254,220	
48,467	6,083	110,000	037-3700-000.73-30	IMPRV OTHER THAN BLDG		272,000
				Veterans Building Bathroom	50,000	
				Repairs/light replacement at the roundabout	31,000	
				Untion Street Tunnel Repairs	11,000	
				1963 HVAC replacement for \$210,000	90,000	
				Library funding part of it FY21/22-\$10,000=\$20,000		
				2020-21 there was 20,000 put in the line item and this year \$60,000		
				Dock Maintenance	90,000	
<b>70,714</b>	<b>15,138</b>	<b>428,296</b>	<b>TOTAL CAPITAL OUTLAY</b>			<b>550,720</b>
<b>70,714</b>	<b>15,138</b>	<b>436,296</b>	<b>TOTAL GENERAL FUND BUILDINGS</b>			<b>559,220</b>
<b>*** PORT LOAN - AIRPORT WELL</b>						
10,150	10,556	10,150	037-3775-000.79-50	PRINCIPAL PAYMENT		89,102
				Annual loan with airport will be paid off and give us a savings of \$20,044 of interest in the next few years		
5,000	4,594	5,000	037-3775-000.79-60	INTEREST PAYMENT	4% Interest	311
<b>15,150</b>	<b>15,150</b>	<b>15,150</b>	<b>TOTAL DEBT SERVICE</b>			<b>89,413</b>
<b>15,150</b>	<b>15,150</b>	<b>15,150</b>	<b>TOTAL PORT LOAN - AIRPORT WELL</b>			<b>89,413</b>
<b>85,864</b>	<b>30,288</b>	<b>451,446</b>	<b>TOTAL CAPITAL PROJECTS FUND OPERATIONS</b>			<b>648,633</b>
9,310	8,728	9,824	037-9500-000.81-21	TO STATE OFFICE BLDG FUND		10,185
				Items City pays for SOB Fund - From net rent this fund		
				Phone	585	
				Insurance	7,300	
				Security Monitoring	300	
				Misc/Contingency	2,000	
<b>9,310</b>	<b>8,728</b>	<b>9,824</b>	<b>TOTAL OPERATING TRANSFERS OUT</b>			<b>10,185</b>
<b>95,174</b>	<b>39,016</b>	<b>461,270</b>	<b>TOTAL CAPITAL PROJECTS FUND EXPENSES</b>			<b>658,818</b>
<b>302,474</b>	<b>391,520</b>	<b>-</b>	<b>CAPITAL PROJECTS FUND - REVENUES LESS EXPENSES</b>			<b>-</b>

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

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**SPECIAL REVENUE FUNDS GROUP**

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**Description**

The City has several Special Revenue funds in addition to those discussed with respect to Public Works activities. These are funds established under ORS Chapter 280, to accumulate and spend monies for a particular purpose. For each fund of this type, a specific purpose is identified and monies in that fund may only be spent for that purpose.

- The Unemployment Fund (010) provides for the accumulation of financial resources of the City to pay claims of unemployment. Contributions are received from the operating funds of the General Fund, Library Fund, Street Fund, Water Utility Fund, and Wastewater Utility Fund.
- The Community Benevolence Fund (011) provides for the accumulation of financial resources to pay for expenses related to the memorials to Veterans of the community.
- The Special Projects Fund (018) provides for the accumulation of financial resources of the City and other granting agencies in order to pay for expenses related to infrastructure improvements. This infrastructure can be related to historical and community purposes.
- The State Office Building Fund (021) is used to operate one of the City's facilities to be used by the State of Oregon to provide services to the local community.
- The Special Enterprise Zone Fund (022) is used to project fees to be paid pursuant to the Enterprise Zone Tax Abatement Agreement.



**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

SPECIAL REVENUE FUNDS SUMMARY

FY18/19 <u>Actual</u>	FY19/20 <u>Actual</u>	FY20/21 <u>Budget</u>	<u>Revenue/Cost Centers</u>	FY21/22 <u>Proposed Budget</u>	FY21/22 <u>Approved Budget</u>	FY21/22 <u>Adopted Budget</u>
3,576,448	3,608,502	4,214,227	BEGINNING BALANCE	5,406,528	5,406,528	5,406,528
317,316	1,217,117	3,568,249	REVENUES	4,837,932	4,837,932	4,837,932
9,310	42,013	44,629	OTHER SOURCES	917,318	917,318	917,318
<b>3,903,074</b>	<b>4,867,633</b>	<b>7,827,105</b>	<b>TOTAL RESOURCES</b>	<b>11,161,778</b>	<b>11,161,778</b>	<b>11,161,778</b>
14,566	21,270	95,259	UNEMPLOYMENT RESERVE FUND	76,522	76,522	76,522
683	3,229	8,295	COMMUNITY BENEVOLENCE FUND	5,938	5,938	5,938
50,196	424,949	6,102,185	SPECIAL GRANTS FUND	7,951,550	7,951,550	7,951,550
229,128	210,517	457,401	STATE OFFICE BUILDING FUND	407,069	407,069	407,069
-	-	1,162,445	SPECIAL ENTERPRIZE ZONE	2,661,021	2,661,021	2,661,021
<b>294,573</b>	<b>659,965</b>	<b>7,825,585</b>	<b>TOTAL EXPENDITURES</b>	<b>11,102,100</b>	<b>11,102,100</b>	<b>11,102,100</b>
-	6,255	1,520	TRANSFER OUT	-	-	-
-	-	-	CONTINGENCY	59,678	59,678	59,678
-	-	-	UNAPPROPRIATED ENDING BAL	-	-	-
<b>-</b>	<b>6,255</b>	<b>1,520</b>	<b>TOTAL OTHER USES</b>	<b>59,678</b>	<b>59,678</b>	<b>59,678</b>
<b>294,573</b>	<b>666,220</b>	<b>7,827,105</b>	<b>TOTAL EXPENDS &amp; OTHER USES</b>	<b>11,161,778</b>	<b>11,161,778</b>	<b>11,161,778</b>
<b>3,608,502</b>	<b>4,201,412</b>	<b>-</b>	<b>FUND TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	FY21/22 Proposed Budget	FY21/22 Approved Budget	FY21/22 Adopted Budget	
			<b>UNEMPLOYMENT RESERVE FUND 010</b>					
			<b>REVENUES</b>					
65,528	52,500	59,134	010-0000-300.00-00	BEGINNING BALANCE	76,122	76,122	76,122	
1,538	1,353	1,320	010-0000-361.00-00	INTEREST REVENUES	400	400	400	
-	16,332	17,443	010-0000-391.01-00	GENERAL FUND	-	-	-	
-	2,613	2,761	010-0000-391.04-00	LIBRARY FUND	-	-	-	
-	2,877	2,806	010-0000-391.05-00	STREET FUND	-	-	-	
-	7,297	7,489	010-0000-391.51-00	WATER UTILITY FUND	-	-	-	
-	4,166	4,306	010-0000-391.55-00	WASTEWATER UTILITY	-	-	-	
<b>67,066</b>	<b>87,138</b>	<b>95,259</b>	<b>TOTAL UNEMPLOYMENT RESERVE FUND REVENUES</b>		<b>76,522</b>	<b>76,522</b>	<b>76,522</b>	
			<b>EXPENDITURES</b>					
14,566	21,270	95,259	010-1000-000.25-00	UNEMPLOYMENT EXPENSES	76,522	76,522	76,522	
<b>14,566</b>	<b>21,270</b>	<b>95,259</b>	<b>TOTAL PERSONNEL SERVICE</b>		<b>76,522</b>	<b>76,522</b>	<b>76,522</b>	
<b>14,566</b>	<b>21,270</b>	<b>95,259</b>	<b>TOTAL UNEMPLOYMENT RESERVE FUND EXPENSES</b>		<b>76,522</b>	<b>76,522</b>	<b>76,522</b>	
<b>52,500</b>	<b>65,867</b>	<b>-</b>	<b>UNEMPLOYMENT FUND - REVENUES LESS EXPENSES</b>		<b>-</b>	<b>-</b>	<b>-</b>	

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	FY21/22 Proposed Budget	FY21/22 Approved Budget	FY21/22 Adopted Budget	
			<b>COMMUNITY BENEVOLENCE FUND 011</b>					
			<b>REVENUES</b>					
11,644	11,234	8,137	011-0000-300.00-00	BEGINNING BALANCE	5,788	5,788	5,788	
272	185	158	011-0000-361.00-00	INTEREST REVENUES	150	150	150	
-	-	-	011-0000-365.15-00	GIFTS/DONATIONS - WAR MEMORIAL	-	-	-	
-	-	-	011-0000-369.00-00	OTHER MISC. REVENUES	-	-	-	
<b>11,917</b>	<b>11,419</b>	<b>8,295</b>	<b>TOTAL COMMUNITY BENEVOLENCE FUND REVENUES</b>		<b>5,938</b>	<b>5,938</b>	<b>5,938</b>	
683	3,229	8,295	011-1500-000.60-85	SPECIAL DEPT SUPPLIES	5,938	5,938	5,938	
<b>683</b>	<b>3,229</b>	<b>8,295</b>	<b>TOTAL MATERIALS AND SERVICES</b>		<b>5,938</b>	<b>5,938</b>	<b>5,938</b>	
-	-	-	011-1500-000.73-30	IMPRVMTS OTHER THAN BLDGS	-	-	-	
-	-	-	<b>TOTAL CAPITAL OUTLAY</b>		<b>-</b>	<b>-</b>	<b>-</b>	
<b>683</b>	<b>3,229</b>	<b>8,295</b>	<b>TOTAL WAR MEMORIAL FUND</b>		<b>5,938</b>	<b>5,938</b>	<b>5,938</b>	
683	3,229	8,295	<b>TOTAL COMMUNITY BENEVOLENT FUND EXPENSES</b>		<b>5,938</b>	<b>5,938</b>	<b>5,938</b>	
<b>11,234</b>	<b>8,190</b>	<b>-</b>	<b>COMMUNITY BENEVOLENT FUND - REVENUES LESS EXPENSES</b>		<b>-</b>	<b>-</b>	<b>-</b>	

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

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<b>Fund:</b>	<b>Special Revenue Fund Group</b>
<b>Department:</b>	<b>Special Grants (018)</b>
<b>Program:</b>	<b>Other (415)</b>

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**Description**

The Special Projects Fund provides for the accumulation of financial resources for the purpose of expending those funds on a multitude of capital projects.

**2021-22 Goals, Projects, and Highlights**

- For the First Street/Riverfront Connection project, complete the engineering plans and proceed with next phases which include preparation of bid documents, authorization to go to bid and construction commencement.
- Columbia-Cascade Housing Corporation seek funding for CDBG Home Repair Program for Wasco and Hood River Counties in the amount of \$500,000 to provide loans and grants to income eligible homeowners.
- Business Oregon has received additional CDBG Coronavirus (CDBG-CV) funds through the federal Coronavirus Aid, Relief, and Economic Security (CARES) Act. In January 2021, City Council authorized the City to partner with Columbia-Cascade Housing Corporation in applying for up to \$400,000 to assist families earning at or below 80% Area Median Income who are also economically impacted by COVID-19 through rent, mortgage and emergency utility payments.
- The Emergency Rental Assistance payments are to assist families earning at or below 80% Area Median Income struggling with COVID-19 economic impacts, and to ultimately help stabilize the community at large through rent, mortgage and utility emergency payments.
- DEQ/EPA Brownfield Grant for properties identified by 18/19 Integrated Planning Grant.
- COVID Relief Grant. Estimated amount of Grant that will be received for the American Rescue Plan.

**2020-21 Accomplishments/Comments**

- Continued engineering design, right-of-way acquisition and environmental studies required to complete design for the First Street project.

**Major Issues to be resolved in the next five years**

- Continued use of the Urban Renewal Agency's financial resources in the most efficient manner to meet the goals of the community.
- Continue Federal lobby efforts for City projects.
- Continued searching of all agencies (federal, state and local) for funding of future expansion of the City infrastructure for the benefit of all.

**City of The Dalles, Oregon**  
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FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	FY21/22 Proposed Budget	FY21/22 Approved Budget	FY21/22 Adopted Budget	
			<b>SPECIAL GRANTS FUND 018</b>					
			<b>REVENUES</b>					
3,389,170	3,453,356	3,521,356	018-0000-300.00-00	BEGINNING BALANCE	3,495,237	3,495,237	3,495,237	
-	257,734	500,000	018-0000-331.15-00	FED GRANTS - CDBG HOUSING 2007	500,000	500,000	500,000	
15,560	69,677	1,777,349	018-0000-331.90-00	FEDERAL GRANTS-MISC	1,200,000	1,200,000	1,200,000	
23,871	12,403	87,000	018-0000-334.90-00	STATE GRANTS, OTHER	1,080,000	1,080,000	1,080,000	
-	-	-	018-0000-334.90-10	STATE OF OREGON-COVID RELIEF GRANT	1,606,313	1,606,313	1,606,313	
-	59,356	-	018-0000-336.10-00	PRIVATE SECTOR GRANTS	-	-	-	
15,133	-	150,000	018-0000-337.10-00	URBAN RENEWAL	50,000	50,000	50,000	
59,818	53,914	68,000	018-0000-361.00-00	INTEREST REVENUES	20,000	20,000	20,000	
-	-	-	018-0000-391.01-00	TRANSFERS FROM GENERAL	-	-	-	
-	-	-	018-0000-391.37-00	TRANSFERS FROM CAPITAL PROJECT FUND	-	-	-	
<b>3,503,552</b>	<b>3,906,441</b>	<b>6,103,705</b>		<b>TOTAL SPECIAL GRANTS FUND REVENUES</b>	<b>7,951,550</b>	<b>7,951,550</b>	<b>7,951,550</b>	
			<b>EXPENDITURES</b>					
			<b>*** CDBG/ MID COLUMBIA HOUSING</b>					
-	257,734	500,000	018-2500-000.39-00	OTHER CONTRACTUAL SVCS	900,000	900,000	900,000	
-	257,734	500,000		<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>900,000</b>	<b>900,000</b>	<b>900,000</b>	
-	257,734	500,000		<b>TOTAL CDBG/ MID COLUMBIA HOUSING</b>	<b>900,000</b>	<b>900,000</b>	<b>900,000</b>	
			<b>*** STATE OF OREGON-COVID RELIEF GRANT</b>					
-	-	-	0018-2600-000.39-10	COVID RELIEF EXPENSES	1,606,313	1,606,313	1,606,313	
-	-	-		<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>1,606,313</b>	<b>1,606,313</b>	<b>1,606,313</b>	
-	-	-		<b>TOTAL STATE OF OREGON-COVID RELIEF GRANT</b>	<b>1,606,313</b>	<b>1,606,313</b>	<b>1,606,313</b>	
			<b>*** SHPO/CERT LOC GOVT</b>					
35,063	1,775	10,000	018-2700-000.31-10	CONTRACTUAL SERVICES	-	-	-	
-	-	480	018-2700-000.69-90	OTHER	-	-	-	
<b>35,063</b>	<b>1,775</b>	<b>10,480</b>		<b>TOTAL MATERIALS AND SERVICES</b>				
<b>35,063</b>	<b>1,775</b>	<b>10,480</b>		<b>TOTAL SHPO/CERT LOC GOVT</b>				
			<b>*** INTEGRATED PLANNING GRANT</b>					
-	-	-	018-2800-000.31-10	CONTRACTUAL SERVICES	680,000	680,000	680,000	
-	-	-	018-2800-000.69-90	OTHER	-	-	-	
-	-	-		<b>TOTAL MATERIALS AND SERVICES</b>	<b>680,000</b>	<b>680,000</b>	<b>680,000</b>	
-	-	-		<b>TOTAL INTEGRATED PLANNING GRANT</b>	<b>680,000</b>	<b>680,000</b>	<b>680,000</b>	
			<b>*** 1ST STREET RIVERFRONT CONNECTION</b>					
15,133	106,632	5,366,705	018-2900-000.75-10	CAPITAL PROJECTS	4,765,237	4,765,237	4,765,237	
<b>15,133</b>	<b>106,632</b>	<b>5,366,705</b>		<b>TOTAL CAPITAL OUTLAY</b>	<b>4,765,237</b>	<b>4,765,237</b>	<b>4,765,237</b>	
<b>15,133</b>	<b>106,632</b>	<b>5,366,705</b>		<b>TOTAL 1ST STREET RIVERFRONT CONNECTION</b>	<b>4,765,237</b>	<b>4,765,237</b>	<b>4,765,237</b>	
			<b>*** FORT DALLES MUSEUM</b>					
-	16,628	-	018-4100-000.75-10	CAPITAL PROJECTS	-	-	-	
-	16,628	-		<b>TOTAL CAPITAL OUTLAY</b>				
-	16,628	-		<b>TOTAL FORT DALLES MUSEUM</b>				
			<b>*** GOOGLE GRANT</b>					
-	42,180	-	018-4750-000.75-10	CAPITAL PROJECTS	-	-	-	
-	42,180	-		<b>TOTAL CAPITAL OUTLAY</b>				
-	42,180	-		<b>TOTAL GOOGLE GRANT</b>				
			<b>*** FEDERAL STREET PUBLIC PLAZA</b>					
-	-	225,000	018-4760-000.75-10	CAPITAL PROJECTS	-	-	-	
-	-	225,000		<b>TOTAL CAPITAL OUTLAY</b>				
-	-	225,000		<b>TOTAL FEDERAL STREET PUBLIC PLAZA</b>				
<b>50,196</b>	<b>424,949</b>	<b>6,102,185</b>		<b>TOTAL SPECIAL GRANTS FUND OPERATIONS</b>	<b>7,951,550</b>	<b>7,951,550</b>	<b>7,951,550</b>	
-	6,255	1,520	018-9500-000.81-01	TO GENERAL FUND	-	-	-	
-	6,255	1,520		<b>TOTAL OPERATING TRANSFERS OUT</b>				
<b>50,196</b>	<b>431,204</b>	<b>6,103,705</b>		<b>TOTAL SPECIAL GRANTS FUND EXPENSES</b>	<b>7,951,550</b>	<b>7,951,550</b>	<b>7,951,550</b>	
<b>3,453,356</b>	<b>3,475,237</b>	-		<b>SPECIAL GRANTS FUND - REVENUES LESS EXPENSES</b>				

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	Line Item Detail	FY21/22 Adopted Budget
<b>SPECIAL GRANTS FUND 018</b>						
<b>REVENUES</b>						
3,389,170	3,453,356	3,521,356	018-0000-300.00-00	BEGINNING BALANCE		3,495,237
-	257,734	500,000	018-0000-331.15-00	FED GRANTS - CDBG HOUSING 2007		500,000
				CDBG Home Repair Program	500,000	
15,560	69,677	1,777,349	018-0000-331.90-00	FEDERAL GRANTS-MISC		1,200,000
				FY15/16 \$1,800,000 for First St Project total project/ ODOT reports amount left		
23,871	12,403	87,000	018-0000-334.90-00	STATE GRANTS, OTHER		1,080,000
				CDBG-Coronavirus Relief Grant	400,000	
				Brownsfield Grant	680,000	
			018-0000-334.90-10	STATE OF OREGON-COVID RELIEF GRANT		1,606,313
-	59,356	-	018-0000-336.10-00	PRIVATE SECTOR GRANTS (GOOGLE)		-
15,133	-	150,000	018-0000-337.10-00	URBAN RENEWAL		50,000
59,818	53,914	68,000	018-0000-361.00-00	INTEREST REVENUES		20,000
-	-	-	018-0000-391.01-00	TRANSFERS FROM GENERAL		-
-	-	-	018-0000-391.37-00	TRANSFERS FROM CAPITAL PROJECT FUND		-
<b>3,503,552</b>	<b>3,906,441</b>	<b>6,103,705</b>	<b>TOTAL SPECIAL GRANTS FUND REVENUES</b>			<b>7,951,550</b>
<b>EXPENDITURES</b>						
<b>*** CDBG/ MID COLUMBIA HOUSING</b>						
-	257,734	500,000	018-2500-000.39-00	OTHER CONTRACTUAL SVCS		900,000
				CDBG Home Repair Program	500,000	
				CDBG-Coronavirus Relief Grant	400,000	
-	257,734	500,000	<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>900,000</b>
-	257,734	500,000	<b>TOTAL CDBG/ MID COLUMBIA HOUSING</b>			<b>900,000</b>
<b>*** STATE OF OREGON-COVID RELIEF GRANT</b>						
			018-2600-000.39-10	COVID RELIEF EXPENSES		1,606,313
				CORONA VIRUS RELIEF FUNDS	1,606,313	
				3,212,626 AWARDED IN 2020-21. BUDGETING TO RECEIVE HALF		
-	-	-	<b>TOTAL STATE OF OREGON COVID RELIEF GRANT</b>			<b>1,606,313</b>
<b>*** SHPO/CERT LOC GOVT</b>						
35,063	1,775	10,000	018-2700-000.31-10	CONTRACTUAL SERVICES		-
				SHPO GRANT		
				consultants		
-	-	480	018-2700-000.69-90	OTHER		-
35,063	1,775	10,480	<b>TOTAL MATERIALS AND SERVICES</b>			<b>-</b>
35,063	1,775	10,480	<b>TOTAL SHPO/CERT LOC GOVT</b>			<b>-</b>
<b>*** INTEGRATED PLANNING GRANT*****</b>						
-	-	-	018-2800-000.31-10	CONTRACTUAL SERVICES		680,000
				EPA Grant project- possible 3 year project	680,000	
			018-2800-000.69-90	OTHER		
-	-	-	<b>TOTAL MATERIALS AND SERVICES</b>			<b>680,000</b>
-	-	-	<b>TOTAL INTEGRATED PLANNING GRANT</b>			<b>680,000</b>
<b>*** 1ST STREET RIVERFRONT CONNECTION</b>						
15,133	106,632	5,366,705	018-2900-000.75-10	CAPITAL PROJECTS		4,765,237
				In Beginning Balance - ALL Remaining 2009 FFCO		
				In Beginning Balance - Not UR Funds		
				Interest Revenues		
				Remaining ODOT Grant for this project		
15,133	106,632	5,366,705	<b>TOTAL CAPITAL OUTLAY</b>			<b>4,765,237</b>
15,133	106,632	5,366,705	<b>TOTAL 1ST RIVERFRONT CONNECTION PROJECT</b>			<b>4,765,237</b>

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	Line Item Detail	FY21/22 Adopted Budget
			<b>*** FORT DALLES MUSEUM</b>			
-	16,628	-	018-4100-000.75-10	CAPITAL PROJECTS		
-	<b>16,628</b>	-	<b>TOTAL CAPITAL OUTLAY</b>			-
-	<b>16,628</b>	-	<b>TOTAL FORT DALLES MUSEUM</b>			
			<b>*** GOOGLE GRANT</b>			
-	42,180	-	018-4750-000.75-10	CAPITAL PROJECTS		-
-	<b>42,180</b>	-	<b>TOTAL CAPITAL OUTLAY</b>			-
-	<b>42,180</b>	-	<b>TOTAL GOOGLE GRANT</b>			
			<b>*** FEDERAL STREET PUBLIC PLAZA</b>			
-	-	225,000	018-4760-000.75-10	CAPITAL PROJECTS		
				Contractual Services for Designing & Engineering		
				Construction of the right of way		
-	-	<b>225,000</b>	<b>TOTAL CAPITAL OUTLAY</b>			-
-	-	<b>225,000</b>	<b>TOTAL FEDERAL STREET PUBLIC PLAZA</b>			-
<b>50,196</b>	<b>424,949</b>	<b>6,102,185</b>	<b>TOTAL SPECIAL GRANTS FUND OPERATIONS</b>			<b>7,951,550</b>
-	6,255	1,520	018-9500-000.81-01	TO GENERAL FUND		-
				staff time general fund SHPO Grant		
-	<b>6,255</b>	<b>1,520</b>	<b>TOTAL OPERATING TRANSFERS OUT</b>			-
<b>50,196</b>	<b>431,204</b>	<b>6,103,705</b>	<b>TOTAL SPECIAL GRANTS FUND EXPENSES</b>			<b>7,951,550</b>
<b>3,453,356</b>	<b>3,475,237</b>	-	<b>SPECIAL GRANTS FUND - REVENUES LESS EXPENSES</b>			-

**City of The Dalles, Oregon  
Fiscal Year 2021-22 Adopted Budget**

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<b>Fund:</b>	<b>State Office Building (021)</b>	
<b>Department:</b>	<b>State Office Building (2200)</b>	
<b>Program:</b>	<b>Other (000)</b>	<b>Number of Employees: .8</b>

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**Mission**

To operate and maintain the State Office Building facility efficiently and effectively, and within the parameter specified in the long-term lease agreement with the State of Oregon.

**Description**

The State Office Building Fund is used to account for resources and expenditures relating to the operation and maintenance of the facility located at 700 Union Street. Resources to the fund consist primarily of lease payments from the State of Oregon, supplemented by interest earnings. Expenditures relate to operational expenses such as utilities and insurance, and maintenance of the facility and grounds. All operating expenses are reimbursed through the lease payments from the State. A report is provided to the State at the end of each lease year outlining all operating and maintenance costs for that year.

**2021-22 Goals, Projects and Highlights**

- Sidewalk entries.
- Install 2 drinking fountains.
- Emergency Generator.
- Remodel 2 employee bathrooms.

**2020-21 Accomplishments/Comments**

- 2 new HVAC systems were replaced with new ones.

**City of The Dalles, Oregon  
Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	FY21/22 Proposed Budget	FY21/22 Approved Budget	FY21/22 Adopted Budget	
			<b>STATE OFFICE BUILDING FUND 021</b>					
			<b>REVENUES</b>					
110,106	91,412	80,027	021-0000-300.00-00	BEGINNING BALANCE	78,993	78,993	78,993	
1,848	1,555	1,500	021-0000-361.01-00	INTEREST	1,200	1,200	1,200	
67,248	70,800	70,800	021-0000-363.80-01	OPERATIONS	70,800	70,800	70,800	
132,028	139,712	295,250	021-0000-363.80-02	MAINTENANCE	305,569	305,569	305,569	
-	-	-	021-0000-363.80-03	DISCRETIONARY RENT	-	-	-	
9,310	8,728	9,824	021-0000-391.37-00	FROM CAPITAL PROJECTS FUND	10,185	10,185	10,185	
<b>320,540</b>	<b>312,208</b>	<b>457,401</b>	<b>TOTAL STATE OFFICE BUILDING FUND REVENUES</b>		<b>466,747</b>	<b>466,747</b>	<b>466,747</b>	
			<b>EXPENDITURES</b>					
40,216	42,556	43,620	021-2200-000.11-00	REGULAR SALARIES	44,710	44,710	44,710	
-	-	1,200	021-2200-000.12-00	PARTTIME/TEMP SALARIES	-	-	-	
401	687	19,296	021-2200-000.13-00	OVERTIME SALARIES	1,200	1,200	1,200	
13,747	14,065	284	021-2200-000.21-10	MEDICAL INSURANCE	19,788	19,788	19,788	
281	295	40	021-2200-000.21-20	L-T DISABILITY INSURANCE	291	291	291	
38	40	1,365	021-2200-000.21-30	LIFE INSURANCE	40	40	40	
1,351	1,004	3,429	021-2200-000.21-40	WORKERS COMP INSURANCE	1,230	1,230	1,230	
3,035	3,239	5,889	021-2200-000.22-00	FICA	3,512	3,512	3,512	
4,996	5,822	1,426	021-2200-000.23-00	RETIREMENT	6,036	6,036	6,036	
343	1,326	-	021-2200-000.29-00	OTHER EMPLOYEE BENEFITS	1,462	1,462	1,462	
<b>64,408</b>	<b>69,034</b>	<b>76,549</b>	<b>TOTAL PERSONNEL SERVICE</b>		<b>78,269</b>	<b>78,269</b>	<b>78,269</b>	
<b>0.80</b>	<b>0.80</b>	<b>0.80</b>	<b>Total Full-Time Equivalent (FTE)</b>		<b>0.80</b>	<b>0.80</b>	<b>0.80</b>	
6,882	6,579	8,000	021-2200-000.41-10	WATER & SEWER	8,000	8,000	8,000	
3,758	3,877	4,000	021-2200-000.41-20	GARBAGE SERVICES	4,000	4,000	4,000	
2,523	2,025	3,000	021-2200-000.41-30	NATURAL GAS	3,000	3,000	3,000	
13,546	12,465	15,500	021-2200-000.41-40	ELECTRICITY	15,500	15,500	15,500	
54,708	55,665	55,665	021-2200-000.42-00	JANITORIAL SERVICES	55,665	55,665	55,665	
10,208	5,703	7,500	021-2200-000.43-10	BUILDINGS AND GROUNDS	28,500	28,500	28,500	
-	-	500	021-2200-000.43-45	JOINT USE OF LABOR/EQUIP	500	500	500	
19	-	300	021-2200-000.43-70	GENERAL EQUIPMENT	300	300	300	
10,409	110	1,500	021-2200-000.43-72	ELECTRICAL SYSTEMS	1,500	1,500	1,500	
46	987	1,000	021-2200-000.43-73	PLUMBING	1,000	1,000	1,000	
3,833	3,820	3,900	021-2200-000.43-75	ELEVATORS	4,000	4,000	4,000	
4,456	3,762	2,500	021-2200-000.43-77	HVAC SYSTEMS	18,500	18,500	18,500	
5,710	6,232	7,092	021-2200-000.52-30	PROPERTY INSURANCE	7,300	7,300	7,300	
512	576	525	021-2200-000.53-30	TELEPHONE	585	585	585	
7,545	6,820	7,400	021-2200-000.60-20	JANITORIAL SUPPLIES	7,450	7,450	7,450	
<b>124,155</b>	<b>108,622</b>	<b>118,382</b>	<b>TOTAL MATERIALS AND SERVICES</b>		<b>155,800</b>	<b>155,800</b>	<b>155,800</b>	
40,565	32,861	187,000	021-2200-000.73-30	IMPROVEMENTS OTHER	173,000	173,000	173,000	
<b>40,565</b>	<b>32,861</b>	<b>187,000</b>	<b>TOTAL CAPITAL OUTLAY</b>		<b>173,000</b>	<b>173,000</b>	<b>173,000</b>	
-	-	75,470	021-9500-000.88-00	CONTINGENCY	59,678	59,678	59,678	
-	-	<b>75,470</b>	<b>TOTAL CONTINGENCY</b>		<b>59,678</b>	<b>59,678</b>	<b>59,678</b>	
<b>229,128</b>	<b>210,517</b>	<b>457,401</b>	<b>TOTAL STATE OFFICE BUILDING EXPENSES</b>		<b>466,747</b>	<b>466,747</b>	<b>466,747</b>	
<b>91,412</b>	<b>101,691</b>	-	<b>STATE OFFICE BUILDING FUND - REVENUES LESS EXPENSES</b>		-	-	-	



**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	Line Item Detail	FY21/22 Adopted Budget																																																																						
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<p>FY17/18: The New DHS contract expires 02/2021; the Employment contract expires 01/2021.</p> <p>Base Operating Expenses Rent:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%;">Dept of Human Services</td> <td style="width: 10%; text-align: right;">4,300</td> <td style="width: 10%;"></td> <td style="width: 10%; text-align: right;">x 12 mo =</td> <td style="width: 20%; text-align: right;">51,600</td> <td></td> <td></td> </tr> <tr> <td>Employment Dept</td> <td style="text-align: right;">1,600</td> <td></td> <td style="text-align: right;">x 12 mo =</td> <td style="text-align: right;">19,200</td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td style="text-align: right;"><b>\$ 70,800</b></td> <td></td> <td></td> </tr> </table> <p>Proposed Budget Items covered:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%;">Water &amp; Sewer</td> <td style="width: 10%; text-align: right;">8,000</td> <td style="width: 10%;">Janitorial Scv</td> <td style="width: 10%;"></td> <td style="width: 20%; text-align: right;">55,665</td> <td></td> <td></td> </tr> <tr> <td>Garbage Svc</td> <td style="text-align: right;">4,000</td> <td>Janitorial Supplies</td> <td></td> <td style="text-align: right;">7,500</td> <td></td> <td></td> </tr> <tr> <td>Natural Gas</td> <td style="text-align: right;">3,000</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Electricity</td> <td style="text-align: right;">16,000</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">TOTAL</td> <td></td> <td style="text-align: right;">\$ 94,165</td> <td></td> <td></td> </tr> </table>							Dept of Human Services	4,300		x 12 mo =	51,600			Employment Dept	1,600		x 12 mo =	19,200							<b>\$ 70,800</b>			Water & Sewer	8,000	Janitorial Scv		55,665			Garbage Svc	4,000	Janitorial Supplies		7,500			Natural Gas	3,000						Electricity	16,000								TOTAL		\$ 94,165																
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<p>For budget estimate, add the total amounts estimated for the new year for the following line items: <span style="float: right;"><b>FY20/21</b></span></p> <p><b>Estimates</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%;">Buildings &amp; Grounds</td> <td style="width: 10%; text-align: right;">28,500</td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 20%;"></td> <td></td> <td></td> </tr> <tr> <td>Joint use of Labor/Equip</td> <td style="text-align: right;">500</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>General Equipment</td> <td style="text-align: right;">300</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Electrical Systems</td> <td style="text-align: right;">1,500</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Plumbing</td> <td style="text-align: right;">1,000</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Elevators</td> <td style="text-align: right;">4,000</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>HVAC Systems</td> <td style="text-align: right;">18,500</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Improvements other than Buildings</td> <td style="text-align: right;">173,000</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Labor (include all Personnel category items)</td> <td style="text-align: right;">78,269</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>305,569</b></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table> <p><b>Projection:</b> When the annual report is completed in February of each year, the projected amount should be adjusted according to the "Actual Expenses over (under) Base Maintenance/Repair Expense Rent Component for each agency.</p>							Buildings & Grounds	28,500						Joint use of Labor/Equip	500						General Equipment	300						Electrical Systems	1,500						Plumbing	1,000						Elevators	4,000						HVAC Systems	18,500						Improvements other than Buildings	173,000						Labor (include all Personnel category items)	78,269						<b>Total</b>	<b>305,569</b>					
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Improvements other than Buildings	173,000																																																																											
Labor (include all Personnel category items)	78,269																																																																											
<b>Total</b>	<b>305,569</b>																																																																											
-	-	-	021-0000-363.80-03	DISCRETIONARY RENT		-																																																																						
If needed due to cash flow issues, rent can be diverted back																																																																												
9,310	8,728	9,824	021-0000-391.37-00	FROM CAPITAL PROJECTS FUND		10,185																																																																						
<p>Every Year: We are transferring a portion of the State Office Building rent (\$6,000) that goes to the Capital Projects back to the State Office Bldg Fund for the City's costs for that building (telephone and property insurance).</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%;">Property Insurance</td> <td style="width: 10%; text-align: right;">7,300</td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 20%;"></td> <td></td> <td></td> </tr> <tr> <td>Telephone</td> <td style="text-align: right;">585</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Security Monitoring</td> <td style="text-align: right;">300</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Misc./Contingency</td> <td style="text-align: right;">2,000</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right;">\$ 10,185</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>							Property Insurance	7,300						Telephone	585						Security Monitoring	300						Misc./Contingency	2,000						Total	\$ 10,185																																								
Property Insurance	7,300																																																																											
Telephone	585																																																																											
Security Monitoring	300																																																																											
Misc./Contingency	2,000																																																																											
Total	\$ 10,185																																																																											
<b>320,540</b>	<b>312,208</b>	<b>457,401</b>	<b>TOTAL STATE OFFICE BUILDING FUND REVENUES</b>			<b>466,747</b>																																																																						
<b>EXPENDITURES</b>																																																																												
40,216	42,556	43,620	021-2200-000.11-00	REGULAR SALARIES		44,710																																																																						
	-	1,200	021-2200-000.12-00	PARTTIME/TEMP SALARIES																																																																								
401	687	19,296	021-2200-000.13-00	OVERTIME SALARIES		1,200																																																																						
13,747	14,065	284	021-2200-000.21-10	MEDICAL INSURANCE		19,788																																																																						
281	295	40	021-2200-000.21-20	L-T DISABILITY INSURANCE		291																																																																						
38	40	1,365	021-2200-000.21-30	LIFE INSURANCE		40																																																																						
1,351	1,004	3,429	021-2200-000.21-40	WORKERS COMP INSURANCE		1,230																																																																						
3,035	3,239	5,889	021-2200-000.22-00	FICA		3,512																																																																						
4,996	5,822	1,426	021-2200-000.23-00	RETIREMENT		6,036																																																																						
343	1,326	-	021-2200-000.29-00	OTHER EMPLOYEE BENEFITS		1,462																																																																						
<b>64,408</b>	<b>69,034</b>	<b>76,549</b>	<b>TOTAL PERSONNEL SERVICE</b>			<b>78,269</b>																																																																						
<b>0.8</b>	<b>0.8</b>	<b>0.8</b>	<b>Total Full Time Equivalent (FTE)</b>			<b>0.8</b>																																																																						

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

<b>FY18/19 Actual</b>	<b>FY19/20 Actual</b>	<b>FY20/21 Budget</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Line Item Detail</b>	<b>FY21/22 Adopted Budget</b>
6,882	6,579	8,000	021-2200-000.41-10	WATER & SEWER		8,000
3,758	3,877	4,000	021-2200-000.41-20	GARBAGE SERVICES		4,000
2,523	2,025	3,000	021-2200-000.41-30	NATURAL GAS		3,000
13,546	12,465	15,500	021-2200-000.41-40	ELECTRICITY		15,500
54,708	55,665	55,665	021-2200-000.42-00	JANITORIAL SERVICES		55,665
10,208	5,703	7,500	021-2200-000.43-10	BUILDINGS AND GROUNDS		28,500
				Chemical loop, \$6,000; fire sprinkler heads, \$15,000;	28,500	
-	-	500	021-2200-000.43-45	JOINT USE OF LABOR/EQUIP		500
19	-	300	021-2200-000.43-70	GENERAL EQUIPMENT		300
				Fire Extinguisher services & maintenance		
10,409	110	1,500	021-2200-000.43-72	ELECTRICAL SYSTEMS		1,500
46	987	1,000	021-2200-000.43-73	PLUMBING		1,000
3,833	3,820	3,900	021-2200-000.43-75	ELEVATORS		4,000
				Includes cost for monthly elevator service Annual Permit		
4,456	3,762	2,500	021-2200-000.43-77	HVAC SYSTEMS		18,500
				cleaning, \$14,000; maintenance, \$4,500		
5,710	6,232	7,092	021-2200-000.52-30	PROPERTY INSURANCE		7,300
512	576	525	021-2200-000.53-30	TELEPHONE		585
				Modem costs for HVAC system Elevator Phone		
7,545	6,820	7,400	021-2200-000.60-20	JANITORIAL SUPPLIES		7,450
<b>124,155</b>	<b>108,622</b>	<b>118,382</b>		<b>TOTAL MATERIALS AND SERVICES</b>		<b>155,800</b>
40,565	32,861	187,000	021-2200-000.73-30	IMPROVEMENTS OTHER		173,000
				Replacement of 2 HVAC units	48,000	
				Emergency generator	125,000	
<b>40,565</b>	<b>32,861</b>	<b>187,000</b>		<b>TOTAL CAPITAL OUTLAY</b>		<b>173,000</b>
-	-	75,470	021-9500-000.88-00	CONTINGENCY		59,678
				To help with cash flow for Capital Projects done prior to		
-	-	75,470		<b>TOTAL CONTINGENCY</b>		<b>59,678</b>
<b>229,128</b>	<b>210,517</b>	<b>457,401</b>		<b>TOTAL STATE OFFICE BUILDING EXPENSES</b>		<b>466,747</b>
<b>91,412</b>	<b>101,691</b>	-		<b>STATE OFFICE BUILDING FUND - REVENUES LESS EXPENSES</b>		<b>-</b>

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	FY21/22 Proposed Budget	FY21/22 Approved Budget	FY21/22 Adopted Budget
			<b>SPECIAL ENTERPRIZE ZONE FUND 022</b>				
			<b>REVENUES</b>				
-	-	545,573	022-0000-300.00-00	BEGINNING FUND BALANCE	1,750,388	1,750,388	1,750,388
-	4,855	-	022-0000-361.00-00	INTEREST INCOME	3,500	3,500	3,500
-	545,573	616,872	022-0000-369.10-00	ENTERPRIZE ZONE PAYMENTS	907,133	907,133	907,133
-	<b>550,428</b>	<b>1,162,445</b>	<b>TOTAL SPECIAL ENTERPRIZE ZONE FUND REVENUE</b>		<b>2,661,021</b>	<b>2,661,021</b>	<b>2,661,021</b>
			<b>EXPENDITURES</b>				
-		1,162,445	022-220-000.31-10	CONTRACTUAL SERVICE	2,661,021	2,661,021	2,661,021
-	-	<b>1,162,445</b>	<b>TOTAL MATERIALS AND SERVICES</b>		<b>2,661,021</b>	<b>2,661,021</b>	<b>2,661,021</b>
-	-	<b>1,162,445</b>	<b>TOTAL SPECIAL ENTERPRIZE ZONE FUND EXPENSE</b>		<b>2,661,021</b>	<b>2,661,021</b>	<b>2,661,021</b>
-	<b>550,428</b>	-	<b>SPECIAL ENTERPRIZE ZONE RSRV FUND - REVENUE LESS EXPENSES</b>		-	-	-

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	Line Item Detail	FY21/22 Adopted Budget
<b>SPECIAL ENTERPRIZE ZONE FUND 022</b>						
<b>REVENUES</b>						
-	-	545,573	022-0000-300.00-00	BEGINNING FUND BALANCE		1,750,388
-	4,855	-	022-0000-361.00-00	INTEREST INCOME		3,500
-	545,573	616,872	022-0000-369.10-00	ENTERPRIZE ZONE PAYMENTS		907,133
-	<b>550,428</b>	<b>1,162,445</b>	<b>TOTAL SPECIAL ENTERPRIZE ZONE FUND REVENUE</b>			<b>2,661,021</b>
<b>EXPENDITURES</b>						
-	-	-	022-220-000.31-10	CONTRACTUAL SERVICE		2,661,021
-	-	<b>1,162,445</b>	<b>TOTAL MATERIALS A TOTAL MATERIALS AND SERVICES</b>			<b>2,661,021</b>
-	-	<b>1,162,445</b>				
-	<b>550,428</b>	-	<b>TOTAL SPECIAL ENTERPRIZE ZONE FUND EXPENSE</b>			-

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

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**DEBT SERVICE FUNDS GROUP**

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**Description**

The City maintains a group of debt service funds to account for the long-term obligations of the City. These funds accumulate monies from a variety of sources for the sole purpose of paying principal and interest on obligations incurred at some point in the past. The City is proposing operating three debt service funds for the upcoming year.

**2021-22 Goals, Projects and Highlights**

- Fully fund the debt obligations for the fiscal year as follows:
  - Airport Debt Svc Fund (062) – Klickitat County Loan (Nov 2012) – debt incurred to build new Maintenance Hanger; CERB Loan (February 2015) obtained by Klickitat County to develop the Airport Industrial Park; and the LOCAP FFCO Bond (February 2015) obtained to fund the purchase of Hanger D, and build a Flex hanger to house Life Flight and other renters.
  - FFCO 2009 Debt Svc Fund (044) – debt incurred for Phase I of the West 1<sup>st</sup> Street, Terminal Way and Bargeway Road Reconstruction LID and to provide a loan to the Columbia Gateway Urban Renewal Agency to pay off the current Urban Renewal bond, fund a reserve for the loan, and provide funds for additional projects, including:
    - ✓ Improvements to the East Gateway and Brewery Grade intersection
    - ✓ Flour Mill Project
    - ✓ Marine Terminal and Festival Area
    - ✓ Streetscape improvements on 1<sup>st</sup>, 3<sup>rd</sup>, and Washington Streets
  - FFCO 2008 Debt Svc Fund (043) – debt incurred in 2008 for Public Works Facility relocation and City Hall remodel debt.
  - Utility Revenue and Refunding Bond Series 2018 (059)- This Bond was established in February 2018 with the purpose of refunding of the City’s Wastewater Revenue Bonds, Series 2003, Water Revenue Bonds, Series 2007, and additional WWTP Clarifier/Primary Filter project.
    - ✓ The WWTP Clarifier/Primary Filter project
    - ✓ Water Bond Debt Fund (041) - debt incurred in 2007 by the sale of revenue bonds to:
      - ✓ Build a Clearwell
      - ✓ Build a new 760 reservoir and pump station
      - ✓ Build a new pump station on Morton Street
      - ✓ Enhance the Lone Pine well
      - ✓ Replace the control valves, upgrade the filters, and replace disinfection systems at WICKS

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

- ✓ Complete environmental permitting for watershed projects
- ✓ Build a new pipeline (Eastside Intertie Phases I and II)
- ✓ Wastewater Plant Debt Service Fund (058) – debt incurred in 2003 by the sale of revenue bonds for the reconstruction of the wastewater plant. This bond covered Phase I of the reconstruction.

**2020-21 Accomplishments/Comments**

- Made payment of principal and interest on a timely basis for all of the debt listed above.

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

**DEBT SERVICE FUNDS SUMMARY**

<b>FY18/19</b>	<b>FY19/20</b>	<b>FY20/21</b>		<b>FY21/22</b>	<b>FY21/22</b>	<b>FY21/22</b>
<b><u>Actual</u></b>	<b><u>Actual</u></b>	<b><u>Budget</u></b>	<b><u>Revenue/Cost Centers</u></b>	<b><u>Proposed</u></b>	<b><u>Approved</u></b>	<b><u>Adopted</u></b>
				<b><u>Budget</u></b>	<b><u>Budget</u></b>	<b><u>Budget</u></b>
80,721	85,639	28,980	BEGINNING BALANCE	67,731	67,731	67,731
1,137,936	1,117,642	1,137,993	REVENUES	1,100,814	1,100,814	1,100,814
1,664,246	1,662,807	1,669,045	OTHER SOURCES	1,664,928	1,664,928	1,664,928
<b>2,882,903</b>	<b>2,866,088</b>	<b>2,836,018</b>	<b>TOTAL RESOURCES</b>	<b>2,833,473</b>	<b>2,833,473</b>	<b>2,833,473</b>
208,729	212,009	239,175	AIRPORT DEBT SERVICE FUND	242,400	242,400	242,400
-	-	-	WATER REVENUE BOND	-	-	-
304,930	304,930	304,531	FFCO 2008 DEBT SERVICE FUND	303,731	303,731	303,731
942,363	943,863	949,863	FFCO 2009 DEBT SERVICE FUND	944,915	944,915	944,915
-	-	-	WASTEWATER REVENUE BOND	1	1	1
1,341,243	1,339,354	1,342,449	UTILITY REVENUE BOND	1,342,426	1,342,426	1,342,426
<b>2,797,264</b>	<b>2,800,155</b>	<b>2,836,018</b>	<b>TOTAL EXPENDITURES</b>	<b>2,833,473</b>	<b>2,833,473</b>	<b>2,833,473</b>
-	-	-	RATE STABILIZATON RESERVES	-	-	-
-	-	-	<b>TOTAL OTHER USES</b>	-	-	-
<b>2,797,264</b>	<b>2,800,155</b>	<b>2,836,018</b>	<b>TOTAL EXPENDS &amp; OTHER USES</b>	<b>2,833,473</b>	<b>2,833,473</b>	<b>2,833,473</b>
<b>85,639</b>	<b>65,932</b>	<b>-</b>	<b>FUND TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	FY21/22 Proposed Budget	FY21/22 Approved Budget	FY21/22 Adopted Budget	
			<b>AIRPORT DEBT SERVICE FUND 062</b>					
			<b>REVENUES</b>					
66,348	70,119	27,831	062-0000-300.00-00	BEGINNING BALANCE	65,732	65,732	65,732	
4	1,729	250	062-0000-361.00-00	INTEREST REVENUES	362	362	362	
212,495	204,095	207,120	062-0000-363.50-00	PROPERTY RENTALS	176,306	176,306	176,306	
-	-	3,974	062-0000-391.61-00	TRANSFER FROM AIRPORT FUND	-	-	-	
<b>278,847</b>	<b>275,942</b>	<b>239,175</b>	<b>TOTAL AIRPORT DEBT SERV FUND REVENUES</b>		<b>242,400</b>	<b>242,400</b>	<b>242,400</b>	
			<b>EXPENDITURES</b>					
75,000	80,000	80,000	062-6100-000.79-15	BOND PRINCIPAL	85,000	85,000	85,000	
75,425	73,550	71,550	062-6100-000.79-25	BOND INTEREST	69,150	69,150	69,150	
25,000	25,000	25,000	062-6100-000.79-50	PRINCIPAL PMTS - K. CO. 11/1/12	25,000	25,000	25,000	
1,929	25,000	25,000	062-6100-000.79-60	INTEREST PMTS - K. CO. 11/1/12	2,500	2,500	2,500	
25,000	2,459	2,500	062-6100-000.79-55	PRINCIPAL PMTS - K. CO. CERB LOAN	25,000	25,000	25,000	
6,375	6,000	5,625	062-6100-000.79-65	INTEREST PMTS - K. CO. CERB LOAN	5,250	5,250	5,250	
-	-	29,500	062-6100-000.79-80	RSRV FOR FUTURE DEBT	30,500	30,500	30,500	
<b>208,729</b>	<b>212,009</b>	<b>239,175</b>	<b>TOTAL DEBT SERVICE</b>		<b>242,400</b>	<b>242,400</b>	<b>242,400</b>	
<b>208,729</b>	<b>212,009</b>	<b>239,175</b>	<b>TOTAL AIRPORT DEBT SERVICE FUND EXPENSES</b>		<b>242,400</b>	<b>242,400</b>	<b>242,400</b>	
<b>70,119</b>	<b>63,933</b>	<b>-</b>	<b>AIRPORT DEBT SERVICE FUND - REVENUE LESS EXPENSES</b>		<b>-</b>	<b>-</b>	<b>-</b>	



**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	Line Item Detail	FY21/22 Adopted Budget
<b>AIRPORT DEBT SERVICE FUND 062</b>						
<b>REVENUES</b>						
66,348	70,119	27,831	062-0000-300.00-00	BEGINNING BALANCE		65,732
4	1,729	250	062-0000-361.00-00	INTEREST REVENUES		362
212,495	204,095	207,120	062-0000-363.50-00	PROPERTY RENTALS		176,306
-	-	3,974	062-0000-391.61-00	TRANSFER FROM AIRPORT FUND		-
<b>278,847</b>	<b>275,942</b>	<b>239,175</b>	<b>TOTAL AIRPORT DEBT SERV FUND REVENUES</b>			<b>242,400</b>
<b>EXPENDITURES</b>						
75,000	80,000	80,000	062-6100-000.79-15	BOND PRINCIPAL		85,000
75,425	73,550	71,550	062-6100-000.79-25	BOND INTEREST		69,150
25,000	25,000	25,000	062-6100-000.79-50	PRINCIPAL PMTS - K. CO. 11/1/12		25,000
1,929	25,000	25,000	062-6100-000.79-55	PRINCIPAL PMTS - K. CO. CERB LOAN		25,000
25,000	2,459	2,500	062-6100-000.79-60	INTEREST PMTS - K. CO. 11/1/12		2,500
6,375	6,000	5,625	062-6100-000.79-65	INTEREST PMTS - K. CO. CERB LOAN		5,250
-	-	-	062-6100-000.79-66	PRINCIPAL PMTS - K. CO.		-
-	-	-	062-6100-000.79-67	INTEREST PMTS - K. CO.		-
-	-	29,500	062-6100-000.79-80	RSRV FOR FUTURE DEBT		30,500
<b>208,729</b>	<b>212,009</b>	<b>239,175</b>	<b>TOTAL DEBT SERVICE</b>			<b>242,400</b>
<b>208,729</b>	<b>212,009</b>	<b>239,175</b>	<b>TOTAL AIRPORT DEBT SERVICE FUND EXPENSES</b>			<b>242,400</b>
<b>70,119</b>	<b>63,933</b>	<b>-</b>	<b>AIRPORT DEBT SERVICE FUND - REVENUE LESS EXPENSES</b>			<b>-</b>

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	FY21/22 Proposed Budget	FY21/22 Approved Budget	FY21/22 Adopted Budget	
			<b>FFCO 2008 DEBT SVC FUND 043</b>					
			<b>REVENUES</b>					
14,370	14,370	-	043-0000-300.00-00	BEGINNING BALANCE	-	-	-	
-	-	-	043-0000-361.00-00	INTEREST REVENUES	-	-	-	
124,899	110,530	124,735	043-0000-363.80-00	STATE OFFICE BLDG INCOME	124,408	124,408	124,408	
60,010	60,010	59,932	043-0000-391.05-00	FROM STREET FUND	59,774	59,774	59,774	
60,010	60,010	59,932	043-0000-391.51-00	FROM WATER UTILITY FUND	59,774	59,774	59,774	
60,011	60,010	59,932	043-0000-391.55-00	FROM WASTEWATER UTILITY FUND	59,775	59,775	59,775	
<b>319,300</b>	<b>304,930</b>	<b>304,531</b>	<b>TOTAL FFCO 2008 DEBT SVC FUND REVENUES</b>		<b>303,731</b>	<b>303,731</b>	<b>303,731</b>	
			<b>EXPENDITURES</b>					
250,000	260,000	270,000	043-4300-000.79-50	PRINCIPAL PMTS	280,000	280,000	280,000	
54,930	44,930	34,531	043-4300-000.79-60	INTEREST PMTS	23,731	23,731	23,731	
<b>304,930</b>	<b>304,930</b>	<b>304,531</b>	<b>TOTAL DEBT SERVICE</b>		<b>303,731</b>	<b>303,731</b>	<b>303,731</b>	
<b>304,930</b>	<b>304,930</b>	<b>304,531</b>	<b>TOTAL FFCO 2008 DEBT SVC FUND EXPENSES</b>		<b>303,731</b>	<b>303,731</b>	<b>303,731</b>	
<b>14,370</b>	<b>-</b>	<b>-</b>	<b>FFCO 2008 DEBT SVC FUND - REVENUES LESS EXPENSES</b>		<b>-</b>	<b>-</b>	<b>-</b>	

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	FY21/22 Proposed Budget	FY21/22 Approved Budget	FY21/22 Adopted Budget	
			<b>2009 FFCO DEBT SERVICE FUND 044</b>					
			<b>REVENUES</b>					
1	1	-	044-0000-300.00-00	BEGINNING BALANCE	2	2	2	
800,538	801,288	805,888	044-0000-332.50-00	FROM URBAN RENEWAL	799,738	799,738	799,738	
-	-	-	044-0000-361.00-00	INTEREST REVENUES	-	-	-	
102,398	102,939	103,950	044-0000-391.36-00	FROM SPECIAL ASSESSMENT FUND	104,816	104,816	104,816	
32,478	32,650	32,970	044-0000-391.53-00	FROM WA CAPITAL RESERVE FUND	33,245	33,245	33,245	
6,949	6,986	7,055	044-0000-391.56-00	FROM SW SPECIAL RESERVE FUND	7,114	7,114	7,114	
<b>942,364</b>	<b>943,864</b>	<b>949,863</b>	<b>TOTAL FFCO 2009 DEBT SVC FUND REVENUES</b>		<b>944,915</b>	<b>944,915</b>	<b>944,915</b>	
			<b>EXPENDITURES</b>					
570,000	600,000	630,000	044-4300-000.79-50	PRINCIPAL PMTS	650,000	650,000	650,000	
372,363	343,863	319,863	044-4300-000.79-60	INTEREST PMTS	294,915	294,915	294,915	
<b>942,363</b>	<b>943,863</b>	<b>949,863</b>	<b>TOTAL DEBT SERVICE</b>		<b>944,915</b>	<b>944,915</b>	<b>944,915</b>	
<b>942,363</b>	<b>943,863</b>	<b>949,863</b>	<b>TOTAL 2009 FFCO DEBT SVC FUND EXPENSES</b>		<b>944,915</b>	<b>944,915</b>	<b>944,915</b>	
<b>1</b>	<b>2</b>	<b>-</b>	<b>2009 FFCO DEBT SVC FUND - REVENUES LESS EXPENSES</b>		<b>-</b>	<b>-</b>	<b>-</b>	

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

<b>FY18/19 Actual</b>	<b>FY19/20 Actual</b>	<b>FY20/21 Budget</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Line Item Detail</b>	<b>FY21/22 Adopted Budget</b>
<b>FFCO 2008 DEBT SVC FUND 043</b>						
<b>REVENUES</b>						
14,370	14,370	-	043-0000-300.00-00	BEGINNING BALANCE		-
-	-	-	043-0000-361.00-00	INTEREST REVENUES		-
124,899	110,530	124,735	043-0000-363.80-00	STATE OFFICE BLDG INCOME		124,408
60,010	60,010	59,932	043-0000-391.05-00	FROM STREET FUND		59,774
60,010	60,010	59,932	043-0000-391.51-00	FROM WATER UTILITY FUND		59,774
60,011	60,010	59,932	043-0000-391.55-00	FROM WASTEWATER UTILITY FUND		59,775
<b>319,300</b>	<b>304,930</b>	<b>304,531</b>	<b>TOTAL FFCO 2008 DEBT SVC FUND REVENUES</b>			<b>303,731</b>
<b>EXPENDITURES</b>						
250,000	260,000	270,000	043-4300-000.79-50	PRINCIPAL PMTS		280,000
54,930	44,930	34,531	043-4300-000.79-60	INTEREST PMTS		23,731
<b>304,930</b>	<b>304,930</b>	<b>304,531</b>	<b>TOTAL DEBT SERVICE</b>			<b>303,731</b>
<b>304,930</b>	<b>304,930</b>	<b>304,531</b>	<b>TOTAL FFCO 2008 DEBT SVC FUND EXPENSES</b>			<b>303,731</b>
<b>14,370</b>	<b>-</b>	<b>-</b>	<b>FFCO 2008 DEBT SVC FUND - REVENUES LESS EXPENSES</b>			<b>-</b>

<b>FY18/19 Actual</b>	<b>FY19/20 Actual</b>	<b>FY20/21 Budget</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Line Item Detail</b>	<b>FY21/22 Adopted Budget</b>
<b>2009 FFCO DEBT SERVICE FUND 044</b>						
<b>REVENUES</b>						
1	1	-	044-0000-300.00-00	BEGINNING BALANCE		2
800,538	801,288	805,888	044-0000-332.50-00	FROM URBAN RENEWAL		799,738
-	-	-	044-0000-361.00-00	INTEREST REVENUES		-
102,398	102,939	103,950	044-0000-391.36-00	FROM SPECIAL ASSESSMENT FUND		104,816
32,478	32,650	32,970	044-0000-391.53-00	FROM WA CAPITAL RESERVE FUND		33,245
6,949	6,986	7,055	044-0000-391.56-00	FROM SW SPECIAL RESERVE FUND		7,114
<b>942,364</b>	<b>943,864</b>	<b>949,863</b>	<b>TOTAL FFCO 2009 DEBT SVC FUND REVENUES</b>			<b>944,915</b>
<b>EXPENDITURES</b>						
570,000	600,000	630,000	044-4300-000.79-50	PRINCIPAL PMTS		650,000
372,363	343,863	319,863	044-4300-000.79-60	INTEREST PMTS		294,915
<b>942,363</b>	<b>943,863</b>	<b>949,863</b>	<b>TOTAL DEBT SERVICE</b>			<b>944,915</b>
<b>942,363</b>	<b>943,863</b>	<b>949,863</b>	<b>TOTAL 2009 FFCO DEBT SVC FUND EXPENSES</b>			<b>944,915</b>
<b>1</b>	<b>2</b>	<b>-</b>	<b>2009 FFCO DEBT SVC FUND - REVENUES LESS EXPENSES</b>			<b>-</b>

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	FY21/22 Proposed Budget	FY21/22 Approved Budget	FY21/22 Adopted Budget
				<b>WASTEWATER UTILITY REVENUE BOND 058</b>			
				<b>REVENUES</b>			
				paid off 1/18			
1	1	1	058-0000-300.00-00	BEGINNING BALANCE	1	1	1
-	-	-	058-0000-361.00-00	INTEREST REVENUES	-	-	-
-	-	-	058-0000-391.57-00	WASTEWATER CONST	-	-	-
<b>1</b>	<b>1</b>	<b>1</b>		<b>TOTAL WASTEWATER PLANT DEBT SVC FUND REVENUES</b>	<b>1</b>	<b>1</b>	<b>1</b>
				<b>EXPENDITURES</b>			
			058-5800-000.79-15	BOND PRINCIPAL	-	-	-
			058-5800-000.79-25	BOND INTEREST	-	-	-
-	-	-		<b>TOTAL DEBT SERVICE</b>	-	-	-
			058-9500-000.81-59	TO UTILITY REVENUE BOND	1	1	1
-	-	-		<b>TOTAL OPERATING TRANSFERS OUT</b>	<b>1</b>	<b>1</b>	<b>1</b>
			058-9500-000.88-10	RATE STABILIZATION ACCT	-	-	-
-	-	-		<b>TOTAL RESERVE</b>	-	-	-
-	-	-		<b>TOTAL WASTEWATER PLANT DEBT SVC FUND EXPENSES</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>1</b>	<b>1</b>	<b>1</b>		<b>WASTEWATER PLANT DEBT SVC FUND - REVENUES LESS EXPENSES</b>	<b>-</b>	<b>-</b>	<b>-</b>

**City of The Dalles, Oregon**  
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FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	Line Item Detail	FY21/22 Adopted Budget
<b>WASTEWATER FACILITY REVENUE BOND 058</b>						
<b>REVENUES</b>						
				<b>Paid OFF 1/18</b>		
1	1	1	058-0000-300.00-00	BEGINNING BALANCE		1
-	-	-	058-0000-361.00-00	INTEREST REVENUES		-
-	-	-	058-0000-391.57-00	WASTEWATER CONST		-
<b>1</b>	<b>1</b>	<b>1</b>	<b>TOTAL WASTEWATER PLANT DEBT SVC FUND REVENUES</b>			<b>1</b>
<b>EXPENDITURES</b>						
-	-	-	058-5800-000.79-15	BOND PRINCIPAL		-
-	-	-	058-5800-000.79-25	BOND INTEREST		-
-	-	-	<b>TOTAL DEBT SERVICE</b>			-
-	-	-	058-9500-000.88-10	RATE STABILIZATION ACCT		-
-	-	-	<b>TOTAL CONTINGENCY</b>			-
-	-	-	<b>TOTAL WASTEWATER PLANT DEBT SVC FUND EXPENSES</b>			-
<b>1</b>	<b>1</b>	<b>1</b>	<b>WASTEWATER PLANT DEBT SVC FUND - REVENUES LESS EXPENSES</b>			<b>1</b>

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	FY21/22 Proposed Budget	FY21/22 Approved Budget	FY21/22 Adopted Budget
				<b>UTILITY REVENUE BOND 059</b>			
				<b>REVENUES</b>			
1	1,148	1,148	059-0000-300.00-00	BEGINNING BALANCE	1,996	1,996	1,996
-	-	-	059-0000-361.00-00	INTEREST REVENUES	-	-	-
-	-	-	059-0000-391.41-00	TRANSFER FROM WATER REV BOND	-	-	-
505,174	501,786	502,974	059-0000-391.53-00	TRANSFER FROM WATER CAPITAL RESERVE FUND	503,524	503,524	503,524
837,216	838,416	838,326	059-0000-391.57-00	TRANSFER FROM SEWER PLANT CONSTRUCTION FUND	836,906	836,906	836,906
-	-	-	059-0000-391.58-00	TRANSFER FROM WASTERWATER REV	-	-	-
-	-	-	059-0000-393.10-00	BOND PROCEEDS	-	-	-
<b>1,342,391</b>	<b>1,341,350</b>	<b>1,342,448</b>		<b>TOTAL UTILITY REVENUE DEBT SVC FUND REVENUES</b>	<b>1,342,426</b>	<b>1,342,426</b>	<b>1,342,426</b>
				<b>EXPENDITURES</b>			
-	-	-	059-5900-000.31-10	COST OF ISSUANCE	-	-	-
1,039,883	1,065,460	1,095,005	059-5900-000.79-50	BOND PRINCIPAL	1,123,372	1,123,372	1,123,372
301,360	273,894	246,295	059-5900-000.79-60	BOND INTEREST	217,058	217,058	217,058
-	-	1,148	059-5900-000.80-01	RESERVE FOR FUTURE EXPENDITURES	1,996	1,996	1,996
<b>1,341,243</b>	<b>1,339,354</b>	<b>1,342,448</b>		<b>TOTAL DEBT SERVICE</b>	<b>1,342,426</b>	<b>1,342,426</b>	<b>1,342,426</b>
<b>1,341,243</b>	<b>1,339,354</b>	<b>1,342,448</b>		<b>TOTAL UTILITY REVENUE DEBT SVC FUND EXPENSES</b>	<b>1,342,426</b>	<b>1,342,426</b>	<b>1,342,426</b>
<b>1,148</b>	<b>1,996</b>	<b>-</b>		<b>UTILITY REVENUE DEBT SVC FUND - REVENUES LESS EXPENSES</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>55,521,724</b>	<b>61,368,826</b>	<b>75,590,046</b>		<b>TOTAL BUDGET REVENUES</b>	<b>73,649,615</b>	<b>73,649,615</b>	<b>73,649,615</b>
<b>31,768,476</b>	<b>34,541,412</b>	<b>75,590,045</b>		<b>TOTAL BUDGET EXPENDITURES</b>	<b>73,649,615</b>	<b>73,649,615</b>	<b>73,649,615</b>
<b>23,753,249</b>	<b>26,827,414</b>	<b>1</b>		<b>TOTAL BUDGET - REVENUES LESS EXPENSES</b>	<b>-</b>	<b>-</b>	<b>-</b>

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

FY18/19 Actual	FY19/20 Actual	FY20/21 Budget	Account Number	Account Description	Line Item Detail	FY21/22 Adopted Budget
<b>UTILITY REVENUE BOND 059</b>						
<b>REVENUES</b>						
1.00	1,148.00	1,148.00	059-0000-300.00-00	BEGINNING BALANCE		1,996
-	-	-	059-0000-361.00-00	INTEREST REVENUES		-
-	-	-	059-0000-391.41-00	TRANSFER FROM WATER REV BOND		-
505,174	501,786	502,974	059-0000-391.53-00	WATER FUND		503,524
837,216	838,416	838,326	059-0000-391.57-00	WASTEWATER FUND		836,906
-	-	-	059-0000-391.58-00	TRANSFER IN FROM WASTERWATER REV		-
-	-	-	059-0000-393.10-00	BOND PROCEEDS		-
<b>1,342,391</b>	<b>1,341,350</b>	<b>1,342,448</b>	<b>TOTAL UTILITY REVENUE DEBT SVC FUND REVENUES</b>			<b>1,342,426</b>
<b>EXPENDITURES</b>						
-	-	-	059-5900-000.31-10	COST OF ISSUANCE		-
1,039,883	1,065,460	1,095,005	059-5900-000.79-50	BOND PRINCIPAL		1,123,372
301,360	273,894	246,295	059-5900-000.79-60	BOND INTEREST		217,058
-	-	1,148	059-0000-391.53-00	UTILITY FUND RESERVE FUND		1,996
<b>1,341,243</b>	<b>1,339,354</b>	<b>1,342,448</b>	<b>TOTAL DEBT SERVICE</b>			<b>1,342,426</b>
<b>1,341,243</b>	<b>1,339,354</b>	<b>1,342,448</b>	<b>TOTAL UTILITY REVENUE DEBT SVC FUND EXPENSES</b>			<b>1,342,426</b>
<b>1,148</b>	<b>1,996</b>	<b>-</b>	<b>UTILITY REVENUE DEBT SVC FUND - REVENUES LESS EXPENSES</b>			<b>-</b>

**City of The Dalles, Oregon  
Fiscal Year 2021-22 Adopted Budget**

**Appendix A**

**SUMMARY OF PROPERTY TAX LEVIES FOR FY 21/22**

<b>General Fund</b>		
	2019 Estimated Assessed Value	1,255,920,415
	Permanent Rate	x \$ <u>0.0030155</u>
	Estimated taxes	\$ 3,787,228
	Less Compression	\$ 110,334
	Less Appeal Reserves	\$ -
	Less uncollectible in year levied	<u>\$ 265,106</u>
	<b>General Fund taxes to Balance Budget</b>	<b>\$ 3,411,788</b>
<hr/>		
Total Levies		<b>\$ 3,787,228</b>
Estimated Taxes Not to be Received		<u>\$ 375,440</u>
<b>Total Taxes to Balance Budget</b>		<b><u>\$ 3,411,788</u></b>



**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

APPENDIX B

**INTERFUND TRANSFERS**

<b>Transferred From:</b>															
<b>Transferred To:</b>	General Fund	Library Fund	Street Fund	Trans Sys Reserve Fund	Special Grants Fund	Special Assessments Fund	Capital Projects Fund	Water Fund	Water Cap Res Fund	Wastewater Fund	Sewer Reserve Fund	Sewer Plant Recon/Debt	Airport Fund	State Office Building	Total Transfers In
General Fund		100,580	225,148		-	10,000		463,192		384,310					1,183,230
Library Fund															-
Street Fund	300,000							181,471		156,393					637,864
Unemployment Fund	-	-	-												-
Special Grants Fund															-
State Office Building Fund							10,185								10,185
Capital Projects Fund	75,000	10,000													85,000
PW Reserve Fund			50,000					30,000		200,000					280,000
Trans Sys Reserve Fund															-
Water Capital Reserve Fund								2,380,000							2,380,000
Utility Bond Debt Svc Fund									503,524			836,906			1,340,430
Sewer Special Reserve Fund										245,000					245,000
Sewer Plant Construction Fund										1,190,000	700,000				1,890,000
Sewer Bond Debt Svc Fund															-
FFCO 2008 Debt Service Fund			59,774					59,774		59,775					179,323
2009 FFCO Debt Service Fund					104,816				33,245		7,114				145,175
Airport Fund	124,827														124,827
Airport Debt Service Fund															-
															-
															8,501,034
<b>Total Transfers Out:</b>	<b>499,827</b>	<b>110,580</b>	<b>334,922</b>	<b>-</b>	<b>-</b>	<b>114,816</b>	<b>10,185</b>	<b>3,114,437</b>	<b>536,769</b>	<b>2,235,478</b>	<b>707,114</b>	<b>836,906</b>	<b>-</b>	<b>-</b>	<b>8,501,034</b>

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

**APPENDIX C**

	Salary Range		Budgeted
	<u>Low</u>	<u>High</u>	<u>Salaries</u>
<b>GENERAL FUND SALARIES</b>			
Administration			
City Manager	-	-	150,257
			<u>150,257</u>
City Council Stipends			<u>8,400</u>
City Clerk			
City Clerk	7,114	8,749	101,934
			<u>101,934</u>
Legal and Judicial			
Municipal Court Clerk	3,593	4,290	23,501
Municipal Court Judge (2 PT)	-	-	31,900
			<u>55,401</u>
Finance			
Director	7,683	9,449	113,392
Finance Specialist	4,844	5,958	66,409
Payroll Specialist	4,179	5,139	61,672
Account Technician	3,713	4,566	45,864
			<u>287,337</u>
Personnel			
HR Director	7,683	9,449	107,552
Safety Officer	4,990	6,137	67,896
CRC temp position			23,138
			<u>198,586</u>
Planning Development			
Director	7,683	9,449	113,392
Senior Planner	5,452	6,706	80,468
Assoc Planner	4,844	5,958	62,597
Assistant Planner	4,057	4,990	50,897
Department Secretary	3,202	3,824	44,457
			<u>351,811</u>
Police			
Chief	7,875	9,685	116,224
Captain	6,706	8,247	98,965
Sergeant (5)	5,958	7,327	415,034
Patrol Officers (18)	4,974	5,939	1,232,321
Administrative Secretary	3,398	4,179	50,145
Department Secretary	3,468	4,141	49,694
Evidence Clerk (PT)	21.55\hr	26.50\hr	16,538
Holiday accrual pay off			52,048
Field Training officer pay			14,000
Standby time			8,500
Overtime			131,300
Secretarial (PT)	-	-	2,000
Holiday Parking Patrol (PT)	-	-	2,640
Background Check Officer (PT)	-	-	-
Certification pay			92,269
Language Incentive			12,845
Maintenance Worker (2) (Equip Operator wage rai	3,900	4,657	5,589
			<u>2,300,112</u>
IT			
Information Technology Manager	6,510	8,007	96,083
IT Specialist	4,844	5,958	60,175
			<u>156,258</u>
City Hall			
Maintenance Worker (2) (Equip Operator wage rai	3,900	4,657	44,710
			<u>44,710</u>

**City of The Dalles, Oregon**  
**Fiscal Year 2021-22 Adopted Budget**

**APPENDIX C**

	<u>Salary Range</u>		<u>Budgeted</u>
	<u>Low</u>	<u>High</u>	<u>Salaries</u>
Codes Enforcement			
Code Enforcement Officer	3,713	4,566	51,908
			51,908
Dog Control Department			
Dog Control Officer	3,299	4,057	33,916
			<u>33,916</u>

**LIBRARY FUND**

Director	7,114	8,749	104,993
Technical Assistant II (5)	3,414	4,077	238,394
Technical Assistant I (4 FT + 1 PT)	2,892	3,453	185,058
Maintenance Worker (2) (Equip Operator wage rai	3,900	4,657	15,958
Library Page	12.75\hr	15.68\hr	25,658
Overtime			11,000
			<u>581,061</u>

**SPECIAL REVENUE FUND**

State Office Building			
Maintenance Worker (2) (Equip Operator wage rai	3,900	4,657	44,710
			<u>44,710</u>

(1) Position divided 40% City Hall, 5% Police, 40% SOB, 15% Library

**PUBLIC WORKS FUNDS**

	<u>Salary Range</u>		<u>Budgeted</u>
	<u>Low</u>	<u>High</u>	<u>Salaries</u>
Director	7,875	9,685	116,224
Public Works Engineer	6,706	8,247	98,965
Project Engineer (2)	5,616	6,907	165,764
Utilities Supervisor (2)	6,510	8,007	192,166
Transportation Supervisor	6,510	8,007	83,296
Regulatory Comp Supervisor	6,510	8,007	96,083
Director's Assistant	6,907	8,495	90,567
Administrative Secretary	3,398	4,179	50,145
Department Secretary	3,202	3,824	45,216
Development inspector	4,844	5,958	71,495
Acct Clerk II	3,593	4,290	51,484
Equipment Operator (6)	3,900	4,657	329,125
Water Quality Manager	6,705	8,247	98,965
Bio Lab Technician	4,321	5,159	63,145
Certified Operator (20)	4,011	5,364	1,262,991
Certified Mechanic (2)	3,978	4,750	114,010
Maintenance Worker	3,900	4,657	48,235
Lead worker			18,200
Watershed			26,000
Part-Time	-	-	120,560
			<u>3,142,636</u>

(1) Includes incentive/certification pay

Total            7,509,037

**RESOLUTION NO. 21-015**

**A RESOLUTION ADOPTING THE FISCAL YEAR 2021-2022 BUDGET FOR THE CITY OF THE DALLES, MAKING APPROPRIATIONS, AUTHORIZING EXPENDITURES, LEVYING TAXES, AND AUTHORIZING THE CITY MANAGER TO TAKE SUCH ACTION AS NECESSARY TO CARRY OUT THE ADOPTED BUDGET**

**WHEREAS**, the City Budget Committee reviewed and acted on the proposed City budget, and, on May 4, 2021, approved and recommended a balanced budget to the City Council; and

**WHEREAS**, in accordance with State Law, the City held a Public Hearing on the approved budget on June 14, 2021; and

**WHEREAS**, The City council has amended the budget previously approved by the Budget Committee, as permitted by ORS 294.435; and

**WHEREAS**, the City Council wishes to adopt the approved budget and carry out the programs identified in the budget;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL AS FOLLOWS:**

**Section 1. Clerical Changes.** The City Council hereby authorizes City Staff to make the necessary clerical changes to the amended budget.

**Section 2. Adoption of the Budget.** The City Council of the City of The Dalles, Oregon, hereby adopts the budget for Fiscal Year 2021-2022 in the total of \$73,649,615 now on file in the office of the City Finance Director.

**Section 3. Setting Appropriations.** The amounts for the Fiscal Year beginning July 1, 2021 and for the purposes shown are hereby appropriated as follows:

<b>GENERAL FUND (001)</b>	
City Council Department	617,643
City Clerk Department	173,570
City Manager	263,433
Legal	253,804
Finance / Utility Billing / Judicial Department	863,555
Personnel Department	384,546
Planning Department / Economic Development Department	692,872
Police Department/ Codes Department	4,686,582
Technology Department	436,154
City Hall / Transportation Center Department	395,087

Animal Control Department	81,813
Special Payments	671,996
Interfund Transfers	499,827
Contingency	853,406
<b>TOTAL GENERAL FUND (001) *</b>	<b>10,874,288</b>
<b>LIBRARY FUND (004)</b>	
Library Department	1,856,704
Interfund Transfers	110,580
Contingency	128,000
<b>TOTAL LIBRARY FUND (004) **</b>	<b>2,095,284</b>
<b>STREET FUND (005)</b>	
Public Works Department	3,065,402
Interfund Transfers	334,922
Contingency	46,199
<b>TOTAL STREET FUND (005)</b>	<b>3,446,523</b>
<b>PUBLIC WORKS RESERVE FUND (009)</b>	
Public Works Department	602,071
<b>TOTAL PUBLIC WORKS RESERVE FUND (009)</b>	<b>602,071</b>
<b>UNEMPLOYMENT RESERVE FUND (010)</b>	
Personnel Services	76,522
<b>TOTAL UNEMPLOYMENT RESERVE FUND (010)</b>	<b>76,522</b>
<b>COMMUNITY BENEVOLENCE FUND - VIETNAM MEMORIAL (011)</b>	
Materials & Services	5,938
<b>TOTAL COMMUNITY BENEVOLENCE FUND (011)</b>	<b>5,938</b>
<b>TRANSPORTATION SYSTEM RESERVE FUND</b>	
Public Works Department	1,035,355
Interfund Transfers	-
<b>TOTAL TRANSPORTATION SYSTEM RESERVE FUND (013)</b>	<b>1,035,355</b>
<b>SPECIAL GRANTS FUND (018)</b>	
Materials & Services	3,186,313
Capital Outlay	4,765,237
Interfund Transfers	-
<b>TOTAL SPECIAL GRANTS FUND (018)</b>	<b>7,951,550</b>
<b>STATE OFFICE BUILDING FUND (021)</b>	
State Office Building Department	407,069
Contingency	59,678
<b>TOTAL STATE OFFICE BUILDING FUND (021)</b>	<b>466,747</b>

<b>SEWER CAPITAL RESERVE FUND (056)</b>		
Public Works Department		1,626,285
Interfund Transfers		707,114
	<b>TOTAL SEWER CAPITAL RESERVE FUND (056)</b>	<b>2,333,399</b>
<b>SEWER PLANT CONSTRUCTION FUND (057)</b>		
Public Works Department		2,437,956
Debt Service		96,628
Interfund Transfers		836,906
	<b>TOTAL SEWER PLAN CONSTRUCTION FUND (057)</b>	<b>3,371,490</b>
<b>SEWER DEBT SERVICE FUND (058)</b>		
Public Works Department		-
Debt Service		1
Contingency		-
	<b>TOTAL SEWER DEBT SERVICE FUND (058)</b>	<b>1</b>
<b>UTILITY REVENUE BOND (059)</b>		
Public Works Department		
Debt Service		1,342,426
	<b>TOTAL UTILITY REVENUE BOND (059)</b>	<b>1,342,426</b>
<b>AIRPORT FUND (061)</b>		
Airport Department		3,302,442
Contingency		380,956
Interfund Transfers		-
	<b>TOTAL AIRPORT FUND (061)***</b>	<b>3,683,398</b>
<b>SPECIAL ENTERPRIZE ZONE FUND(022)</b>		
Special Enterprize Department		2,661,021
	<b>TOTAL SPECIAL ENTERPRIZE ZONE FUND (022)</b>	<b>2,661,021</b>
<b>AIRPORT DEBT SERVICE FUND (062)</b>		
Airport Department		-
Debt Service		242,400
	<b>TOTAL AIRPORT DEBT SERVICE FUND (062)</b>	<b>242,400</b>
	<b>TOTAL ALL FUNDS</b>	<b>68,978,664</b>

* An Unappropriated Ending Fund Balance has been set for the General Fund in the amount of:	3,557,317
** An Unappropriated Ending Fund Balance has been set for the Library Fund in the amount of:	837,437
*** An Unappropriated Ending Fund Balance has been set for the Airport Fund in the amount of:	276,197
<b>TOTAL ADOPTED BUDGET</b>	<b>73,649,615</b>

**Section 4. Authority of City Manager.** The City Council hereby authorizes the City Manager to take such action as is necessary and consistent with State Statutes and City Ordinances, including, but not limited to, entering into contracts to carry out the programs, projects and services identified in the adopted budget.

**Section 5. Imposing and Categorizing the Tax.** The City Council of the City of The Dalles, Oregon, hereby imposes the taxes provided for in this adopted budget in the General Fund at the rate of \$3.0155 per \$1,000 of assessed value for operations, and that these taxes are hereby imposed and categorized for tax year 2021-2022 upon the assessed value of all taxable property within the City of The Dalles as of 12:01 AM, July 1, 2021.

	<b>Subject to General Government</b>		<b>Excluded from Limitation</b>
	<b>Limitation</b>		
<b>TOTAL TAX IMPOSED</b>	<b>\$ 3.0155 per 1,000 of assessed value</b>		<b>0</b>

**Section 5. Certifying the Tax Levy.** The City Finance Director shall certify to the County Clerk and County Assessor, the tax levy made by this Resolution, and shall file with them and to the State of Oregon, copies of the budget as finally adopted.

**PASSED AND ADOPTED THIS 14<sup>th</sup> DAY OF JUNE, 2021.**

Voting Yes, Councilors: Ruynon, Long, Curtiss, McGlothlin, Randall, Richardson  
 Voting No, Councilors: \_\_\_\_\_  
 Absent, Councilors: \_\_\_\_\_  
 Abstaining, Councilors: \_\_\_\_\_

**AND APPROVED BY THE MAYOR THIS 14<sup>th</sup> DAY OF JUNE, 2021.**

SIGNED:

Richard A. Mays  
 Richard A. Mays, Mayor

ATTEST:

Izetta Grossman, CMC  
 Izetta Grossman, CMC, City Clerk

**RESOLUTION NO. 21-014**

**A RESOLUTION DECLARING THE CITY OF THE DALLES' ELECTION TO RECEIVE STATE REVENUES FOR FISCAL YEAR 2021-2022**

**WHEREAS**, State Revenue Sharing Law, ORS 221.770, requires cities to annually pass a resolution requesting State Revenue Sharing money; and

**WHEREAS**, the City's Budget Committee held the required Public Hearing on May 3, 2021, to consider possible uses of State Revenue Sharing funds in FY21/22; and

**WHEREAS**, the City Council held the required Public Hearing on June 14, 2021, to consider the uses of State Revenue Sharing funds in FY21/22 as proposed by the Budget Committee and others;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF THE DALLES, OREGON, AS FOLLOWS:**

Section 1. Election to Receive State Revenues in FY21/22. Pursuant to ORS 221.770, the City hereby elects to receive State Revenues for the Fiscal Year 2021/2022.

Section 2. Effective Date. This Resolution shall be considered effective as of July 1, 2021.

Section 3. Expiration Date. This Resolution shall expire upon receipt and acceptance of the Audit for FY21/22.

**PASSED AND ADOPTED THIS 14th DAY OF JUNE, 2021.**

Voting Yes, Councilors:	<u>Long, Curtiss, McBlotkin, Runyon, Randall, Richardson</u>
Voting No, Councilors:	_____
Absent, Councilors:	<u>—</u>
Abstaining, Councilors:	_____

**AND APPROVED BY THE MAYOR THIS 14th DAY OF JUNE, 2021.**

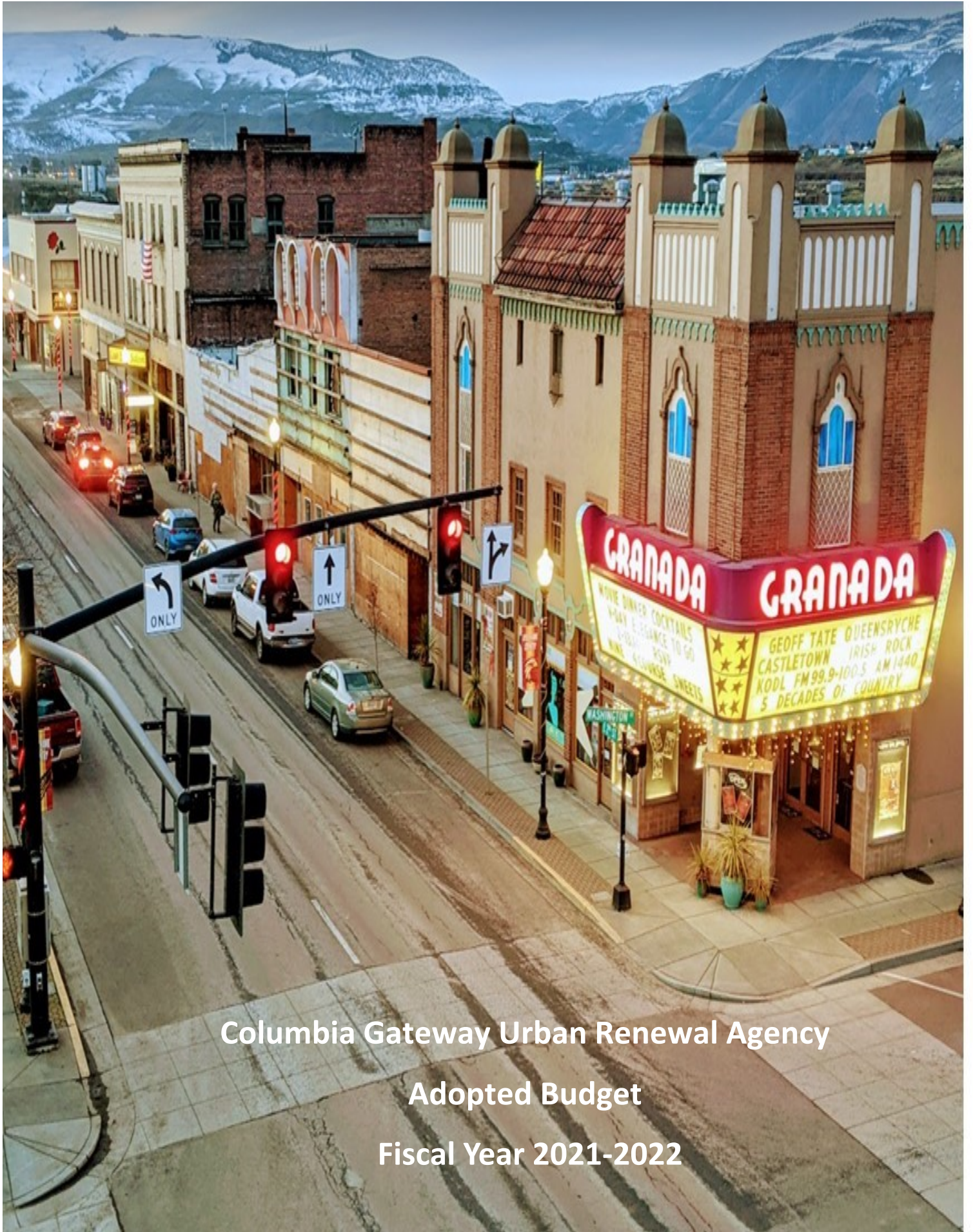
SIGNED: Richard A. Mays  
 Richard A. Mays, Mayor

ATTEST: Izetta Grossman, CMC  
 Izetta Grossman, CMC, City Clerk

I certify that a Public Hearing before the City of The Dalles Budget Committee was held on May 3, 2021, and a Public Hearing was held before the City of The Dalles City Council on June 14, 2021 giving citizens an opportunity to comment on use of State Revenue Sharing.

CERTIFIED BY: Izetta Grossman  
 Izetta Grossman, CMC, City Clerk





Columbia Gateway Urban Renewal Agency

Adopted Budget

Fiscal Year 2021-2022

**Fiscal Year 2021-2022**

**ADOPTED BUDGET**

for the

**COLUMBIA GATEWAY  
URBAN RENEWAL AGENCY**

**City of The Dalles, Oregon**

**Columbia Gateway Urban Renewal Agency**

**Fiscal Year 2021-2022**

**ADOPTED BUDGET**

Alice Cannon  
Urban Renewal Manager  
and Urban Renewal Budget Officer

**Urban Renewal Budget Committee**

Joe Barcott	Sandy Haechrel
Staci Coburn	Steve Kramer
Mike Cronin	Darcy Long-Curtis
Tracy Dugick	Timothy McGlothlin
Forust Ecole	Doug Nelson
Deborah Ferrer	Dan Richardson
John Fredrick	Leon Surber
Gary Grossman	Benjamin Wring

**Department Managers**

Campbell Phillips PC Jonathan Kara  
Finance Director: Angie Wilson



IMPROVING OUR COMMUNITY

## COLUMBIA GATEWAY URBAN RENEWAL AGENCY

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### CITY OF THE DALLES

#### **Agency Budget Officer's Message For Fiscal Year 2021-2022**

To the Urban Renewal Budget Committee:

Following is the adopted budget for the Columbia Gateway Urban Renewal Agency for the 2021-2022 Fiscal Year. The adopted budget is balanced, as required by state law.

#### **Background**

The purpose of the Columbia Gateway Urban Renewal Agency ("Agency") is to administer the statutory tax increment revenues for funding of the goals and objectives of the Columbia Gateway/Downtown Urban Renewal Plan ("Plan") through designated projects and programs within the Urban Renewal Plan Area. The Agency, began operating under the Oregon Urban Renewal Laws and the adopted Columbia Gateway/Downtown Urban Renewal Plan on August 23, 1990 (Ordinance No. 90-113). The governing board for the Agency is called the Urban Renewal Agency Board. It is composed of:

- Three City Council members;
- A member each from the governing boards of
  - Mid-Columbia Fire and Rescue
  - North Wasco County Parks & Rec
  - Port of The Dalles; and WASCO County
- Two citizen members

The Plan, as amended, governs the 318.12 acre Urban Renewal Plan Area ("Area") of the City of The Dalles, Oregon. The Area was established in 1990, amended in 1993 to reduce its size, and amended further in 1998, also to reduce its size. A substantial amendment of the Plan was adopted in 2009 to increase the size of the Area and the maximum indebtedness allowed under the Plan.

## **Mission Statement**

*The **Mission** of the urban renewal agency is to eliminate blight and depreciating property values within the Agency's jurisdiction and in the process, attract aesthetically pleasing, job producing private investments that will stabilize or increase property values and protect the Area's historic places and values.*

To accomplish its **Mission** the Agency has adopted fourteen goals and objectives which provide the overall guidance in developing and implementing an urban renewal program. The Urban Renewal Plan is intended to further the objectives of the City's Comprehensive Land Use Plan, including the objectives of Goal 9 Economic Development. Further, this Plan is intended to improve land uses, traffic flow, off-street parking, pedestrian amenities and other public improvements in the urban renewal area.

In the implementation of the Urban Renewal Plan, and in particular with the rehabilitation program, the Agency coordinates efforts with those of the Historic Landmarks Commission in the urban renewal area in which the Commission has review authority.

## **Funds**

The Urban Renewal Agency has two separate funds; *the **Urban Renewal Debt Service Fund*** which accounts for tax increment revenue and repayment of debt obligations issued to fund Agency projects, and the ***Urban Renewal Capital Projects Fund***, where administration and project implementation are accounted for.

The Agency contracts with the City to provide staff to administer programs and required materials and services. In addition, the Agency at times contracts with outside experts, including financial consultants, engineers, and an attorney specializing in urban renewal law. Total contract costs for these functions are budgeted to be \$258,530 in the **Capital Projects Fund**.

Total debt obligations outstanding for the Agency as of July 1, 2020 are approximately \$5,730,000. This is the remaining balance of a \$10,205,000 Bond that was issued in 2009 by the City and Agency. If paid in accordance with the debt payment schedule as issued, the outstanding debt will be paid in full on June 30, 2029.

Debt service payments totaling \$1,599,476 for FY2021-2022 are budgeted in the **Debt Services Fund**.

## **Projects and Programs**

**Engineering Services:** \$63,000 is budgeted to pay for Public Works Department engineering costs for the First Street/Riverfront Connection Project.

**Property Rehabilitation Grant and Loan Programs:** \$125,800 is budgeted for approved property rehabilitation projects:

- \$60,000 of this amount is accounted for in the Property Rehabilitation Grant and Loan Program to fund newly eligible properties.

- The remaining \$65,800 represents previously approved interest loan subsidy awards (Honald Building and Gayer Building).

The Agency administers the following programs: façade improvement grants, fire system suppression grants, civic improvements grants, historic design and restoration grants, and redevelopment of unused and underused property loans. To date, these programs have assisted thirty-eight businesses and properties.

**Opportunity Driven Projects:** \$3,671,664 is budgeted and will be available to fund high priority projects identified in the Plan.

**Fund 018 Projects:** Fund 018 is used as a repository until such time as there are sufficient funds to undertake an identified capital project. The next authorized project phase of the First Street/Riverfront Connection Project consists of right-of-way acquisition and preparation of final engineering plans and specifications. Following completion of these tasks, Agency authorization will be sought to proceed with the bidding and construction phases. Proposed funds include a transfer of \$50,000 from UR Capital Projects Fund 200 to Fund 018 to enhance existing funds for this project.

**Other Capital Project:** In February 2020, the URAB requested staff to finish project research/cost estimates, leading to the preparation of bid documents to initiate demolition of an Agency-owned building at the northeast corner of 2<sup>nd</sup> Street and Federal Street to make way for a development-ready site in downtown The Dalles. This building is locally known as the “Tony’s Building.” Redevelopment of this site will create space for new housing units and either retail, restaurant or office on the ground floor along Second and Federal streets. The Board hopes to begin a public/private process to offer the vacant site for redevelopment.

### **Conclusion**

The Urban Renewal District is fully capable of funding the projects and expenses described above.

Respectfully Submitted,

Alice Cannon  
Urban Renewal Manager/  
Urban Renewal Budget Officer

**Columbia Gorge Urban Renewal Agency  
Fiscal Year 2021 - 2022  
Adopted Budget**

**Financial Resources**

The Columbia Gateway Urban Renewal Agency financial resources consist of Beginning Working Capital, Revenues, and Other Financing Sources. The FY 2021-2022 beginning balance of the combined funds is \$4,581,503. Revenues consist of property taxes and interest income, and the combined total is \$1,656,857. Other resources include loan principal payments (\$27,937) and loan interest payments (\$9,006).

The property taxes are to be first received in the Debt Service Fund as required by the bond document. If there are revenues from property taxes remaining after debt service requirements have been met, then and only then are the remaining monies received in the Capital Projects Fund. We are anticipating this will happen in the budget for FY 2021-2022.

**ADOPTED BUDGET**

**Overview Summary**

Account Description	Capital Projects Fund	Debt Service Fund	FY21/22 Proposed Budget	FY21/22 Approved Budget	FY21/22 Adopted Budget
BEGINNING BALANCE	3,775,615	805,888	4,581,503	4,581,503	4,581,503
REVENUES	826,316	793,588	1,619,914	1,619,904	1,619,904
OTHER SOURCES	36,953	-	36,943	36,953	36,953
<b>TOTAL RESOURCES</b>	<b>4,638,884</b>	<b>1,599,476</b>	<b>6,238,360</b>	<b>6,238,360</b>	<b>6,238,360</b>
			-		
CAPITAL PROJECTS FUND	4,638,884	-	4,638,884	4,638,884	4,638,884
DEBT SERVICE FUND	-	1,599,476	1,599,476	1,599,476	1,599,476
<b>TOTAL EXPENDITURES</b>	<b>4,638,884</b>	<b>1,599,476</b>	<b>6,238,360</b>	<b>6,238,360</b>	<b>6,238,360</b>
	-	-	-	-	-

**Columbia Gorge Urban Renewal Agency**  
**Fiscal Year 2021 - 2022**  
**Adopted Budget**

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<b>Agency:</b>	<b>Urban Renewal Agency</b>
<b>Fund:</b>	<b>Capital Projects Fund (200)</b>
<b>Program:</b>	<b>Other (000)</b>

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**Mission**

By and through the Cooperation Agreement with the City of The Dalles, the primary mission of the Urban Renewal Agency Capital Project Fund is the enhancement of public and private properties, increasing the likelihood of investments in the City, and increasing property values in the District. In many cases, the Urban Renewal monies will be used as matching monies, along with grants and private monies, enhancing property within the Urban Renewal District through the removal of blight. The administration of this program is also expensed in this fund, covering all aspects of money management and planning.

**Description**

This fund collects revenues and allocates funds to cover the operation of the Urban Renewal Agency. All administrative and capital outlay debt is paid from this fund.

**2021-22 Goals, Projects and Highlights**

- Continue financing of the adopted Plan of the Urban Renewal Agency through the debt instrument (Cooperation Agreement) with the City of The Dalles, the bonded debt service, and the collection of property taxes.
- Continue funding administrative and technical services provided to the Agency by the City of The Dalles.
- Complete engineered plans, final cost estimates, right-of-way acquisition, and prepare bid/construction documents for the First Street/Riverfront Connection Project. Seek authorization from the Board to proceed with the bid and construction phases of this project in the latter part Fiscal Year 2021/2022.
- Initiate demolition of the Agency-owned building at the northeast corner of Second Street and Federal Street to make way for a development-ready site in downtown The Dalles. This building is locally known as the “Tony’s Building.” This redevelopment will create space for new housing units and either retail, restaurant or office on the ground floor along Second and Federal streets. Begin a public/private process to offer the vacant site for redevelopment.



**Columbia Gorge Urban Renewal Agency**  
**Fiscal Year 2021 - 2022**  
**Adopted Budget**

- Refresh current Urban Renewal incentive and Vertical Housing programs. Create updated marketing materials for both programs. Develop new programs to incent the development of new housing units in downtown The Dalles.
- Monitor progress and accept developer payments at key milestones for the Recreation Building redevelopment project.
- Collect payments and track progress on outstanding URA loans for the Honald Building, Gayer Building and Commodore II Building.
- Complete strategic planning, in response to the publication of the January 2021 Comprehensive Finance Plan for the Agency. This strategic plan will guide future investments, projects and activities of the Agency through its projected closure in 2029.

**2020-21 Accomplishments/Comments**

- Completed the sale of the Granada Theater to private owners, following restoration.
- Progressed on the completion of engineered plans and right-of-way acquisition for the First Street/Riverfront Connection project.
- Committed up to \$300,000 of matching funds toward a North Wasco Parks and Recreation-sponsored State grant application for design and construction of the Mill Creek Greenway trail.
- Completed a Comprehensive Finance Plan for the Agency.

**Major Issues to be Resolved in the Next 5 Years**

- Complete strategic planning effort to guide remaining activities of the Agency through 2029.
- Refresh existing and create new development incentives to encourage private downtown investment and development to invite activities that will build a resilient downtown shopping, working and living district.
- Maximize leveraging opportunities for grants and partnerships to meet Urban Renewal Plan goals.

**Columbia Gorge Urban Renewal Agency  
Fiscal Year 2021 - 2022  
Adopted Budget**

**Table I  
FY 2021-22 PROJECTS**

<b>BUDGET ITEMS</b>	<b>PROJECTS</b>	<b>AMOUNT</b>
<b>Engineering Services</b> <b>\$63,000</b>	1 <sup>st</sup> Street/Riverfront Connection PW Engineering Services	\$ 63,000
<b>Property Rehabilitation</b> <b>\$122,000</b>	Loan Interest Subsidies Honald Building Gayer Building	\$ 51,300 \$ 14,500
	New Undetermined Projects	\$ 60,000
<b>Capital Projects</b> <b>\$500,000</b>	1 <sup>st</sup> Street/Riverfront Connection <sup>1</sup> Tony's Building: Potential Capital Expenses <sup>2</sup>	\$ 50,000 \$450,000

1. 1<sup>st</sup> Street/Riverfront Connection – Represents extra funds needed for updated cost estimate, covering final design, right-of-way acquisition and construction.
2. Estimated costs for building demolition and other expenses to make Tony's Building site, located at the NE corner of Second Street and Federal Street development-ready.

**Columbia Gorge Urban Renewal Agency**  
**Fiscal Year 2021 - 2022**  
**Adopted Budget**

**Table II**  
**Projects as of June 30, 2021**

Completed Projects:

1. Downtown 2nd Street Streetscape project
2. Commodore II, building redevelopment
3. West 6th Street, Mill Creek Bridge restoration
4. Thompson Park sidewalk construction
5. Grain Elevator demolition
6. Downtown West Gateway/Transition area conceptual design with Thompson Park
7. Downtown Riverfront/Union Street Underpass construction
8. Arco parking lot construction
9. Construction of the East Gateway/Brewery Grade Streetscape Roundabout project
10. Historic Waldron Drug Store building repairs and stabilization
11. Mill Creek Greenway land purchase
12. Public Works facility relocation demolition
13. Marine Terminal Dock
14. Lewis and Clark Festival Park
15. Sunshine Mill/Wasco Warehouse Redevelopment
16. Lewis & Clark Fountain
17. Granada Theater disposition to private owners

Completed (\*) or Ongoing Property Rehabilitation Grant and Loan Program Projects:

- |  |   |
|--|---|
| 1. Columbia River Bank Building*                     | 18. CCU Church Windows*                                   |
| 2. Sigman's Building*                                | 19. Canton Wok (interest buy down)*                       |
| 3. Granada Theater roof and marquee sign (2 grants)* | 20. Dong Xi (interest buy down)*                          |
| 4. Civic Auditorium (4 grants)*                      | 21. TDRE Façade Improvement*                              |
| 5. Art Center*                                       | 22. Petite Provence (façade)*                             |
| 6. Masonic Lodge*                                    | 23. Windermere (façade)*                                  |
| 7. American Legion (2 grants)*                       | 24. Columbia Gorge Real Estate (façade)*                  |
| 8. Old St. Peter's Landmark (2 grants)*              | 25. Eagy's (façade)*                                      |
| 9. Creek View Townhomes demolition grant*            | 26. Craig's Office Building (rehab/facade)*               |
| 10. Hilco gas station site demolition grant*         | 27. Freebridge*   |
| 11. Gayer Building*                                  | 28. Wonderworks*  |
| 12. Mural Society*                                   | 29. Main Street (Way-finding kiosks)*                     |
| 13. Art Center*                                      | 30. Elk's Building*                                       |
| 14. St Peters Landmark window rehab*                 | 31. Chamber of Commerce Building (façade)*                |
| 15. Civic Auditorium*                                | 32. Lemke Building (façade)*                              |
| 16. IOOF Hall*                                       | 33. Honald Building(rehab/façade/interest rate buy down)* |
| 17. Wonderworks Children's Museum*                   | 34. Herbring House  |

**Columbia Gorge Urban Renewal Agency  
Fiscal Year 2021 - 2022  
Adopted Budget**

<b>FY18/19 Actual</b>	<b>FY19/20 Actual</b>	<b>FY20/21 Budget</b>	<b>Account Number</b>	<b>Account Description</b>	<b>FY21/22 Proposed Budget</b>	<b>FY21/22 Approved Budget</b>	<b>FY21/22 Adopted Budget</b>
<b>URBAN RENEWAL AGENCY FUND 200</b>							
<b>REVENUES</b>							
1,470,741	2,226,296	3,476,055	200-0000-300.00-00	BEGINNING BALANCE	3,775,615	3,775,615	3,775,615
737,447	794,424	857,105	200-0000-311.10-00	PROPERTY TAX - CURRENT	721,416	721,416	721,416
56,268	71,139	62,000	200-0000-311.15-00	PROPERTY TAX - PRIOR YEAR	60,000	60,000	60,000
7,494	5,808	5,500	200-0000-311.19-00	UNSEGREGATED TAX INTEREST	6,900	6,900	6,900
63,617	78,262	62,000	200-0000-361.00-00	INTEREST REVENUES	38,000	38,000	38,000
-	-	-	200-0000-363.50-00	RENTAL INCOME	-	-	-
-	301,415	10	200-0000-369.00-00	OTHER MISC REVENUES	10	10	10
163,065	330,454	20,566	200-0000-373.10-00	LOAN PRINCIPAL REPAYMENT	27,937	27,937	27,937
21,961	(16,916)	9,161	200-0000-373.20-00	LOAN INTEREST REPAYMENT	9,006	9,006	9,006
<b>2,520,593</b>	<b>3,790,882</b>	<b>4,492,397</b>	<b>TOTAL REVENUES</b>		<b>4,638,884</b>	<b>4,638,884</b>	<b>4,638,884</b>
<b>EXPENDITURES</b>							
<b>Materials &amp; Services</b>							
22,562	4,528	4,350	200-6700-000.31-10	CONTRACTUAL SERVICES	16,650	16,650	16,650
52,659	32,490	84,653	200-6700-000.31-15	CONTRACT ADMIN SERVICES	120,000	120,000	120,000
6,260	4,459	5,000	200-6700-000.32-10	AUDITING SERVICES	5,880	5,880	5,880
11,018	18,070	82,000	200-6700-000.32-60	URBAN RENEWAL CONSULT	116,000	116,000	116,000
27,336	66,857	63,000	200-6700-000.34-10	ENGINEERING SERVICES	63,000	63,000	63,000
118,252	54,779	122,000	200-6700-000.39-10	PROPERTY REHABILITATION	125,800	125,800	125,800
-	-	-	200-6700-000.41-10	WATER / SEWER	-	-	-
-	-	-	200-6700-000.41-30	NW NATURAL GAS	-	-	-
4,372	946	-	200-6700-000.41-40	ELECTRIC	2,500	2,500	2,500
16,800	-	2,000	200-6700-000.43-10	BUILDINGS & GROUNDS	5,000	5,000	5,000
1,969	2,005	2,065	200-6700-000.46-10	PROPERTY TAXES	2,000	2,000	2,000
15,727	14,745	12,572	200-6700-000.52-10	PROPERTY/LIABILITY INS	6,500	6,500	6,500
11	68	200	200-6700-000.53-20	POSTAGE	200	200	200
751	1,287	900	200-6700-000.53-40	LEGAL NOTICES	900	900	900
892	36	750	200-6700-000.58-10	TRAVEL, FOOD & LODGING	750	750	750
13	345	600	200-6700-000.58-50	TRAINING AND CONFERENCES	600	600	600
275	775	570	200-6700-000.58-70	MEMBERSHIPS/DUES/SUBSCRIP	940	940	940
267	253	300	200-6700-000.60-10	OFFICE SUPPLIES	400	400	400
-	-	100	200-6700-000.64-10	BOOKS/PERIODICALS	100	100	100
-	-	-	200-6700-000.69-80	ASSETS < \$5000	-	-	-
<b>279,164</b>	<b>201,642</b>	<b>381,060</b>	<b>Total Materials &amp; Services</b>		<b>467,220</b>	<b>467,220</b>	<b>467,220</b>
<b>Capital Outlay</b>							
15133	-	518,000	200-6700-000.75-10	CAPITAL PROJECTS BY CITY	500,000	500,000	500,000
-	80,250	3,593,337	200-6700-000.75-20	CAPITAL PROJECTS BY UR	3,671,664	3,671,664	3,671,664
<b>15,133</b>	<b>80,250</b>	<b>4,111,337</b>	<b>Total Capital Outlay</b>		<b>4,171,664</b>	<b>4,171,664</b>	<b>4,171,664</b>
<b>294,297</b>	<b>281,892</b>	<b>4,492,397</b>	<b>TOTAL EXPENDITURES</b>		<b>4,638,884</b>	<b>4,638,884</b>	<b>4,638,884</b>
<b>2,226,296</b>	<b>3,508,990</b>	<b>-</b>	<b>REVENUES LESS EXPENDITURES</b>		<b>-</b>	<b>-</b>	<b>-</b>

**Columbia Gorge Urban Renewal Agency  
Fiscal Year 2021 - 2022  
Adopted Budget**

<b>FY18/19 Actual</b>	<b>FY19/20 Actual</b>	<b>FY20/21 Budget</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Line Item Detail</b>	<b>FY21/22 Adopted Budget</b>
<b>URBAN RENEWAL AGENCY FUND 200</b>						
<b>REVENUES</b>						
1,470,741	2,226,296	3,476,055	200-0000-300.00-00	BEGINNING BALANCE		3,775,615
				Current Year Beginning Balance	3,508,990	
				Current Year Projected Revenue	900,756	
				Less Current Year Projected Expenditure	634,131	
				<b>TOTAL</b>	<b>3,775,615</b>	
737,447	794,424	857,105	200-0000-311.10-00	PROPERTY TAX - CURRENT		721,416
				Current Year Taxes Assessed (SAL Report)	1,624,226	
				Less Compression Estimate	47,335	
				Sub-TOTAL	1,576,891	
				Add 3% inflation	1,624,198	
				Estimated collections in FY19/20 -.07%	113,694	
				Less amount budgeted in Fund 210	789,088	
56,268	71,139	62,000	200-0000-311.15-00	PROPERTY TAX - PRIOR YEAR		60,000
				Average of prior years		
7,494	5,808	5,500	200-0000-311.19-00	UNSEGREGATED TAX INTEREST		6,900
63,617	78,262	62,000	200-0000-361.00-00	INTEREST REVENUES		38,000
				Only receives revenue AFTER all budgeted interest revenue is received in Fund 210.		
-	-	-	200-0000-363.50-00	RENTAL INCOME		-
-	301,415	10	200-0000-369.00-00	OTHER MISC REVENUES		10
163,065	330,454	20,566	200-0000-373.10-00	LOAN PRINCIPAL REPAYMENT		27,937
				Recreation Building 1/2020 payment deferred; 4th Payment for Parcel 3 due June 1, 2022	25,000	
				Blue Building	2,937	
21,961	(16,916)	9,161	200-0000-373.20-00	LOAN INTEREST REPAYMENT		9,006
				Cook loan on Commodore II - annual interest pmts of \$2,824.45, with principal pmt of \$282,445.10 due in full on or before 12/31/26.	2,824	
				Interest Payment of 5% on Blue Bldg	6,182	
<b>2,520,593</b>	<b>3,790,882</b>	<b>4,492,397</b>		<b>TOTAL REVENUES</b>		<b>4,638,884</b>
<b>EXPENDITURES</b>						
<b>Materials &amp; Services</b>						
22,562	4,528	4,350	200-6700-000.31-10	CONTRACTUAL SERVICES		16,650
				1/6 share of GIS Support to Wasco County \$2,000 (See Planning Budget Worksheets)	2,000	
				Campbell Phillips Legal Services	12,300	
				ArcGIS \$1,350	1,350	
				Meeting rental fees \$1,000 (occasional)	1,000	
52,659	32,490	84,653	200-6700-000.31-15	CONTRACT ADMIN SERVICES		120,000
				FY21/22 - Wages + Benefits	120,000	
				City Manager		
				Planning Director		
				Planner		
				Planning Secretary		
				Finance Department		
6,260	4,459	5,000	200-6700-000.32-10	AUDITING SERVICES		5,880
				FY21-22 Audit Services out for RFP	5,500	
				Add Secretary of State filing fee - \$380	380	
11,018	18,070	82,000	200-6700-000.32-60	URBAN RENEWAL CONSULT		116,000
				URA Annual Report	1,000	
				Real Estate Development Project Consultant	50,000	
				Legal Consultant	5,000	
				Capital Project Management Consultant	60,000	

**Columbia Gorge Urban Renewal Agency  
Fiscal Year 2021 - 2022  
Adopted Budget**

<b>FY18/19 Actual</b>	<b>FY19/20 Actual</b>	<b>FY20/21 Budget</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Line Item Detail</b>	<b>FY21/22 Adopted Budget</b>
27,336	66,857	63,000	200-6700-000.34-10	ENGINEERING SERVICES		63,000
				1/2 PW Engineer's costs for UR projects design/construction	63,000	
				\$63,000 (1st St Project)		
118,252	54,779	122,000	200-6700-000.39-10	PROPERTY REHABILITATION		125,800
				Honald Bldg	51,300	
				Gayer Building	14,500	
				New Undetermined Projects - \$60,000	60,000	
-	-	-	200-6700-000.41-10	WATER / SEWER		-
-	-	-	200-6700-000.41-30	NW NATURAL GAS		-
4,372	946	-	200-6700-000.41-40	ELECTRIC		2,500
16,800	-	2,000	200-6700-000.43-10	BUILDINGS & GROUNDS		5,000
				Misc Repair and Evaluation on Agency-Owned Buildings	5,000	
1,969	2,005	2,065	200-6700-000.46-10	PROPERTY TAXES		2,000
				Commodore II Parking, other leased URA properties; est 3% increase in FY19/20	2,000	
15,727	14,745	12,572	200-6700-000.52-10	PROPERTY/LIABILITY INS		6,500
				Loan on Blue Bldg 9/22		
				Tony's Building		
				Rec Building		
11	68	200	200-6700-000.53-20	POSTAGE		200
751	1,287	900	200-6700-000.53-40	LEGAL NOTICES		900
892	36	750	200-6700-000.58-10	TRAVEL, FOOD & LODGING		750
				AORA Conferences		
				OR Downtown Development Assn meetings		
				Other Meetings		
13	345	600	200-6700-000.58-50	TRAINING AND CONFERENCES		600
				AORA Conferences		
				OR Downtown Development Assn meetings		
				Other Meetings		
275	775	570	200-6700-000.58-70	MEMBERSHIPS/DUES/SUBSCRIP		940
				AORA/OEDA Membership		
				DAS Fin. Serv. & Ethics Commission Fees	440	
				League of Oregon Cities	500	
267	253	300	200-6700-000.60-10	OFFICE SUPPLIES		400
-	-	100	200-6700-000.64-10	BOOKS/PERIODICALS		100
-	-	-	200-6700-000.69-80	ASSETS < \$5000		-
				For items that do NOT qualify as fixed assets (computers, office furniture, etc.). Fixed assets are items that cost more than \$5,000 & have a life of over one year).		
<b>279,164</b>	<b>201,643</b>	<b>381,060</b>	<b>Total Materials &amp; Services</b>			<b>467,220</b>
			<b>Capital Outlay</b>			
15,133	-	518,000	200-6700-000.75-10	CAPITAL PROJECTS BY CITY		500,000
				Tony's Building: Potential Capital Expenses	450,000	
				Contribution to Fund 18 to cover estimated capital costs for 1st Street		
				Transfer to Fund 018: \$50,000	50,000	
-	80,250	3,593,337	200-6700-000.75-20	CAPITAL PROJECTS BY UR		3,671,664
				Opportunity Driven Projects	3,671,664	
<b>15,133</b>	<b>80,250</b>	<b>4,111,337</b>	<b>Total Capital Outlay</b>			<b>4,171,664</b>
<b>294,297</b>	<b>281,893</b>	<b>4,492,397</b>	<b>TOTAL EXPENDITURES</b>			<b>4,638,884</b>
<b>2,226,296</b>	<b>3,508,990</b>	<b>-</b>	<b>REVENUES LESS EXPENDITURES</b>			<b>-</b>

**Columbia Gorge Urban Renewal Agency  
Fiscal Year 2021 - 2022  
Adopted Budget**

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**Agency:** Urban Renewal Agency  
**Fund:** Debt Service Fund (210)  
**Program:** Debt Service (470)

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**Mission:**

The mission of the Debt Service Fund is to maintain the one-year reserve payment and to continue to make principal and interest payments on the bonded debt.

**Description**

The requirement of the bond document calls for all property taxes of the Urban Renewal Agency to be received in this fund before any of these financial resources are directed elsewhere. The revenues, along with the working capital amount of this fund, must be present for payment of debt when it is required. All recommended budgets meet this requirement.

**2021-2022 Goals, Projects and Highlights**

- A continuation of paying for debt created by bonded debt.

**2020-2021 Accomplishments/Comments**

- Debt payments made.

**Debt Service Fund  
Fiscal Year 2021-2022  
Adopted Budget**

FY18/19	FY19/20	FY20/21	Account Number	Account Description	FY21/22 Proposed Budget	FY21/22 Approved Budget	FY21/22 Adopted Budget
			<b>URBAN RENEWAL DEBT SERVICE FUND 210</b>				
			<b>REVENUES</b>				
801,589	845,570	845,570	210-0000-300.00-00	BEGINNING BALANCE	805,888	805,888	805,888
839,519	796,288	761,406	210-0000-311.10-00	PROPERTY TAX - CURRENT	789,088	789,088	789,088
5,000	5,000	4,800	210-0000-361.00-00	INTEREST REVENUES	4,500	4,500	4,500
<b>1,646,108</b>	<b>1,646,858</b>	<b>1,611,776</b>	<b>TOTAL REVENUES</b>		<b>1,599,476</b>	<b>1,599,476</b>	<b>1,599,476</b>
			<b>EXPENDITURES</b>				
			<b>Debt Service</b>				
485,000	510,000	535,000	210-6600-000.79-30	LOAN PRINCIPAL	550,000	550,000	550,000
315,538	291,288	270,888	210-6600-000.79-40	LOAN INTEREST	249,738	249,738	249,738
-	-	805,888	210-6600-000.79-80	RESERVE FOR FUTURE DEBT	799,738	799,738	799,738
<b>800,538</b>	<b>801,288</b>	<b>1,611,776</b>	<b>Total Debt Service</b>		<b>1,599,476</b>	<b>1,599,476</b>	<b>1,599,476</b>
<b>800,538</b>	<b>801,288</b>	<b>1,611,776</b>	<b>TOTAL EXPENDITURES</b>		<b>1,599,476</b>	<b>1,599,476</b>	<b>1,599,476</b>
<b>845,570</b>	<b>845,570</b>	<b>-</b>	<b>REVENUES LESS EXPENDITURES</b>		<b>-</b>	<b>-</b>	<b>-</b>

**Columbia Gorge Urban Renewal Agency  
Fiscal Year 2021 - 2022  
Adopted Budget**

<b>FY18/19 Actual</b>	<b>FY19/20 Actual</b>	<b>FY20/21 Budget</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Line Item Detail</b>	<b>FY21/22 Adopted Budget</b>
<b>URBAN RENEWAL DEBT SERVICE FUND 210</b>						
<b>REVENUES</b>						
801,589	845,570	845,570	210-0000-300.00-00	BEGINNING BALANCE		805,888
839,519	796,288	761,406	210-0000-311.10-00	PROPERTY TAX - CURRENT		789,088
5,000	5,000	4,800	210-0000-361.00-00	INTEREST REVENUES		4,500
<b>1,646,108</b>	<b>1,646,858</b>	<b>1,611,776</b>	<b>TOTAL REVENUES</b>			<b>1,599,476</b>
<b>EXPENDITURES</b>						
<b>Debt Service</b>						
485,000	510,000	535,000	210-6600-000.79-30	LOAN PRINCIPAL		550,000
315,538	291,288	270,888	210-6600-000.79-40	LOAN INTEREST		249,738
-	-	805,888	210-6600-000.79-80	RESERVE FOR FUTURE DEBT		799,738
<p>Assistance Agreement between the City &amp; UR Agency: "Reserve Requirement" means the lessor of Maximum Annual Debt Service on all Outstanding Bonds or the amount described in the next sentence. If, at the time of issuance of a Series of Bonds, the amounts required to be added to the Reserve Account to make the balance in the Reserve Account equal to the Maximum Annual Debt Service exceeds the Tax Maximum calculated with respect to that Series, then the Reserve Requirement means the Reserve Requirement in effect immediately before the issuance of the Series of bonds (calculated as if that Series of bonds were not Outstanding), plus the Tax Maximum for the Series of Bonds.</p>						
<b>800,538</b>	<b>801,288</b>	<b>1,611,776</b>	<b>Total Debt Service</b>			<b>1,599,476</b>
<b>800,538</b>	<b>801,288</b>	<b>1,611,776</b>	<b>TOTAL EXPENDITURES</b>			<b>1,599,476</b>
<b>845,570</b>	<b>845,570</b>	<b>-</b>	<b>REVENUES LESS EXPENDITURES</b>			<b>-</b>



# Columbia Gorge Urban Renewal Agency

## Fiscal Year 2021 - 2022

### Adopted Budget

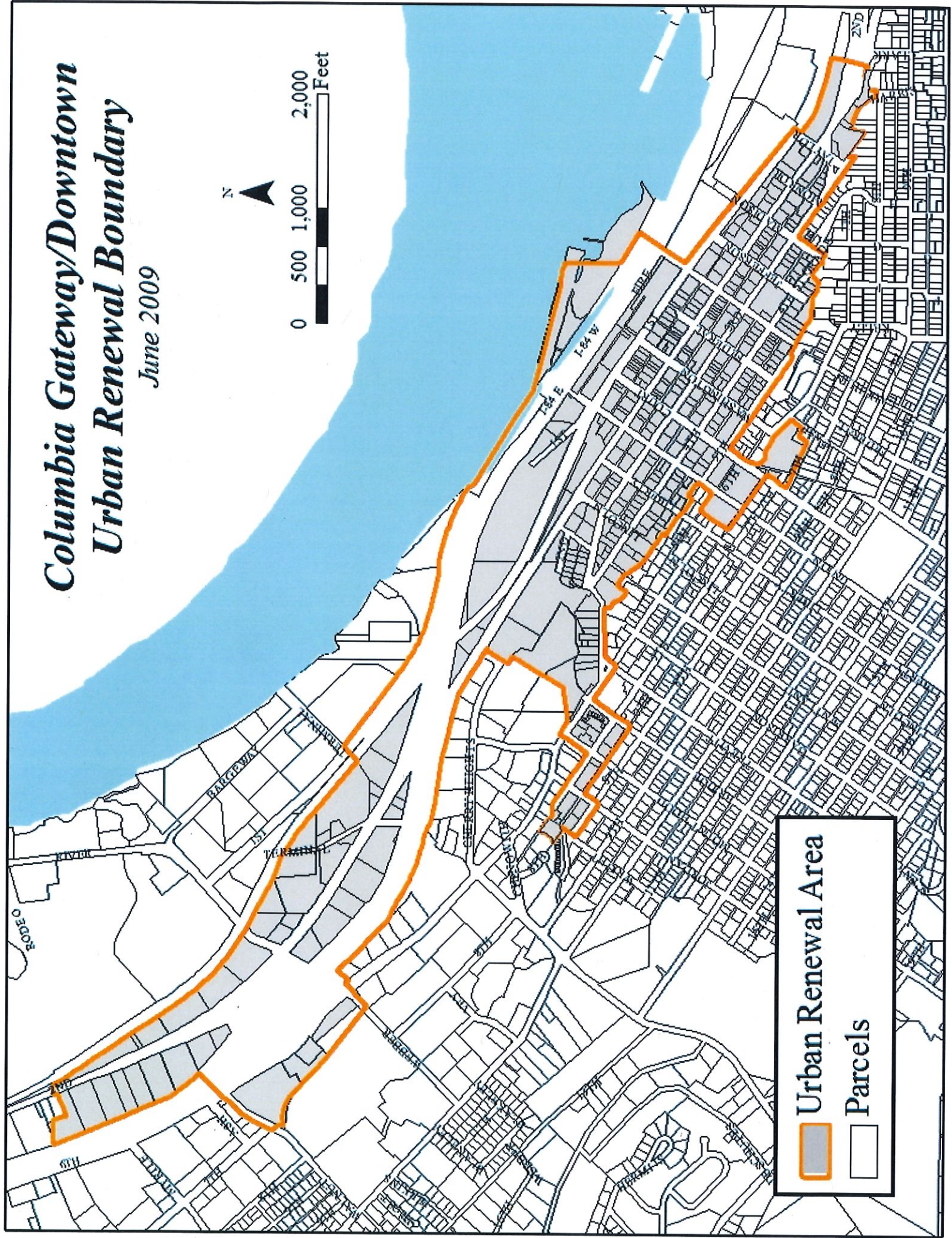
Bond Debt Service			
Urban Renewal Obligations			
Payment Due	Principal	Interest	Annual Debt Svc
12/1/2009		55,875.62	
6/1/2010	185,000.00	218,643.75	
<b>Total FY09/10</b>	<b>185,000.00</b>	<b>274,519.37</b>	<b>459,519.37</b>
12/1/2010		215,868.75	
6/1/2011	370,000.00	215,868.75	
<b>Total FY10/11</b>	<b>370,000.00</b>	<b>431,737.50</b>	<b>801,737.50</b>
12/1/2011		212,168.75	
6/1/2012	380,000.00	212,168.75	
<b>Total FY11/12</b>	<b>380,000.00</b>	<b>424,337.50</b>	<b>804,337.50</b>
12/1/2012		206,468.75	
6/1/2013	390,000.00	206,468.75	
<b>Total FY12/13</b>	<b>390,000.00</b>	<b>412,937.50</b>	<b>802,937.50</b>
12/1/2013		200,618.75	
6/1/2014	400,000.00	200,618.75	
<b>Total FY13/14</b>	<b>400,000.00</b>	<b>401,237.50</b>	<b>801,237.50</b>
12/1/2014		193,118.75	
6/1/2015	415,000.00	193,118.75	
<b>Total FY14/15</b>	<b>415,000.00</b>	<b>386,237.50</b>	<b>801,237.50</b>
12/1/2015		186,893.75	
6/1/2016	430,000.00	186,893.75	
<b>Total FY15/16</b>	<b>430,000.00</b>	<b>373,787.50</b>	<b>803,787.50</b>
12/1/2016		178,293.75	
6/1/2017	445,000.00	178,293.75	
<b>Total FY16/17</b>	<b>445,000.00</b>	<b>356,587.50</b>	<b>801,587.50</b>
12/1/2017		169,393.75	
6/1/2018	465,000.00	169,393.75	
<b>Total FY17/18</b>	<b>465,000.00</b>	<b>338,787.50</b>	<b>803,787.50</b>
12/1/2018		157,768.75	
6/1/2019	485,000.00	157,768.75	
<b>Total FY18/19</b>	<b>485,000.00</b>	<b>315,537.50</b>	<b>800,537.50</b>
12/1/2019		145,643.75	
6/1/2020	510,000.00	145,643.75	
<b>Total FY19/20</b>	<b>510,000.00</b>	<b>291,287.50</b>	<b>801,287.50</b>
12/1/2020		135,443.75	
6/1/2021	535,000.00	135,443.75	
<b>Total FY20/21</b>	<b>535,000.00</b>	<b>270,887.50</b>	<b>805,887.50</b>
12/1/2021		124,868.75	
6/1/2022	550,000.00	124,868.75	
<b>Total FY21/22</b>	<b>550,000.00</b>	<b>249,737.50</b>	<b>799,737.50</b>
12/1/2022		113,868.75	
6/1/2023	575,000.00	113,868.75	
<b>Total FY22/23</b>	<b>575,000.00</b>	<b>227,737.50</b>	<b>802,737.50</b>
12/1/2023		100,212.50	
6/1/2024	600,000.00	100,212.50	
<b>Total FY23/24</b>	<b>600,000.00</b>	<b>200,425.00</b>	<b>800,425.00</b>
12/1/2024		85,962.50	
6/1/2025	630,000.00	85,962.50	
<b>Total FY24/25</b>	<b>630,000.00</b>	<b>171,925.00</b>	<b>801,925.00</b>
12/1/2025		71,000.00	
6/1/2026	660,000.00	71,000.00	
<b>Total FY25/26</b>	<b>660,000.00</b>	<b>142,000.00</b>	<b>802,000.00</b>
12/1/2026		54,500.00	
6/1/2027	695,000.00	54,500.00	
<b>Total FY26/27</b>	<b>695,000.00</b>	<b>109,000.00</b>	<b>804,000.00</b>
12/1/2026		37,125.00	
6/1/2027	725,000.00	37,125.00	
<b>Total FY26/27</b>	<b>725,000.00</b>	<b>74,250.00</b>	<b>799,250.00</b>
12/1/2026		19,000.00	
6/1/2027	760,000.00	19,000.00	
<b>Total FY26/27</b>	<b>760,000.00</b>	<b>38,000.00</b>	<b>798,000.00</b>
<b>Totals</b>	<b>10,205,000.00</b>	<b>5,490,956.87</b>	<b>15,695,956.87</b>

# Columbia Gateway/Downtown Urban Renewal Boundary

June 2009



0 500 1,000 2,000 Feet



Urban Renewal Area

Parcels