

MINUTES
Regular City Council Meeting
June 10, 2019
Page 1

MINUTES

CITY COUNCIL MEETING

June 10, 2019

5:30 p.m.

THE DALLES CITY HALL
313 COURT STREET
THE DALLES, OREGON

PRESIDING: Mayor Richard Mays

COUNCIL PRESENT: Russ Brown, Linda Miller, Darcy Long-Curtiss, Tim McGlothlin, Rod Runyon

COUNCIL ABSENT: None

STAFF PRESENT: City Manager Julie Krueger, City Attorney Gene Parker, City Clerk Izetta Grossman, Finance Director Angie Wilson, Community Development Director Steve Harris, Public Works Director Dave Anderson, Police Chief Patrick Ashmore, Human Resources Director Daniel Hunter, Assistant to the City Manager Matthew Klebes

Number of people present: 31

CALL TO ORDER

The meeting was called to order by Mayor Mays at 5:30 p.m.

ROLL CALL OF COUNCIL

Roll Call was conducted by City Clerk Grossman. All Councilors present.

PLEDGE OF ALLEGIANCE

Mayor Mays asked Councilor Long-Curtiss to lead the Pledge of Allegiance.

MINUTES

Regular City Council Meeting

June 10, 2019

Page 2

Councilor Long-Curtiss invited the audience to join in the Pledge of Allegiance.

APPROVAL OF AGENDA

Mayor Mays noted that the title of Action Item #11-A should also include the City's SAIF policy renewal. He said Item 11-B was removed from the agenda.

It was moved by Miller and seconded by Brown to approve the agenda as amended. The motion carried by a vote of 5-0. Runyon, Long-Curtiss, McGlothlin, Miller, Brown in favor

CITY ATTORNEY REPORT

City Attorney Gene Parker reported:

- Second payment received on delinquent transient room tax funds from former Shilo owner
- At the Mayor's request working The Dalles Art Center Association attorney for the agreement for curation of art in the community
- Graffiti Ordinance coming before Council June 24
- Agreement with The Dalles Area Chamber of Commerce for tourism promotion coming before Council June 24

CITY COUNCIL REPORTS

Councilor Miller reported:

- May 16 The Dalles Sister City Association – student delegation coming July
- May 21 Urban Renewal Board
- May 22 Meeting with the Mayor
- May 25 Jazz Festival superb event – light attendance
- June 9 Neighborhood Watch BBQ at Sororsis Park

Councilor McGlothlin reported:

- May 18 Waldron Drug Building Community Meeting
- May 21 Urban Renewal Meeting
- May 23 and June 6 Homeless gathering at the Oregon Bank with Chief Ashmore
- June 26 Historic Landmark scheduled

Councilor Runyon reported:

- June 5 Main Street Executive Director
- June 6 Small Developer regarding level of SDCs

MINUTES

Regular City Council Meeting

June 10, 2019

Page 3

- June 10 City Police Awards, Commendations and pinning of a new officer headed to the police academy
- June 7 conversation with Wasco County Administrative Officer regarding IGA on District Court and District Attorneys role in administering funds. The Administrative Officer and their County attorney and had no issue with the City's resolution.
- Council Rules committee decided to schedule a meeting after the City Clerks return from vacation

Councilor Long-Curtiss reported:

- Council Rules committee would be meeting
- Spoke with citizen regard unintended consequence of RV ordinance – family member visits for two days with a large truck, not eligible for permit
- Participated Walking School Bus
- Blue Zones revised their work plan – working on Phase 2 Planning (year 4 and beyond) – asked if City could change stipulation of securing all funds to funds for year 3
- Waldron Drug meeting
- Urban Renewal Meeting – offer on Blue Building
- Both Urban Renewal and QLife discussing underground utilities – possible partnership
- QLife pole attachment agreement with PUD being renewed

Mayor Mays reported:

- Waldron Drug meeting
- Police Department meeting
- Neighborhood Watch BBQ at Sorosis Park
- 100 people attended the Memorial Day Event at Kelly View Point

CONSENT AGENDA

It was moved by Brown and seconded by Miller to approve the Consent Agenda as presented. The motion carried by a vote of 5-0. Runyon, Long-Curtiss, McGlothlin, Miller, Brown in favor.

Long-Curtiss asked the Mayor to identify members of the Beautification Committee for the audience.

Mayor Mays said the members of the Committee were Bill Lennox, Brenda Coats, John Nelson, Max Butensky, Judy Merrill, and Tiffany Prince. He asked those in attendance to stand.

Items approved on the consent agenda were: 1) Approval of May 13, 2019 Regular City Council Meeting minutes; 2) Approval to surplus various Public Works items for sale; 3) Approval of Resolution No. 19-015 Concurring with the Mayor's Appointment of Ad-Hoc Committee to

MINUTES

Regular City Council Meeting

June 10, 2019

Page 4

Make Recommendations Regarding Appearance and Beautification for the City of The Dalles;
and Approval of Mayor's Appointments to City Attorney Applicant Review Committee.

PUBLIC HEARINGS

Public Hearing to Receive Testimony Regarding Proposed Uses of State Shared Revenues

Mayor Mays opened the public hearing and asked for the staff report.

Finance Director Wilson reviewed the staff report.

Mayor Mays asked for testimony.

Debby Jones, 4575 Basalt Street, YouthThink Director said in last year's budget, the City of The Dalles received \$400,953.000 in cigarette, alcohol and marijuana tax revenue. YouthThink received \$12,000 this past year from the city to support youth risky behavior prevention. She said that equals out to approximately 3% of the \$400,953. She asked, is 3% adequate to address the potential risky behavior issues in our community?

Jones said \$12,000 has been a consistent support from the city over the past several years and YouthThink was very grateful. She said in 2016 marijuana was legalized in the state of Oregon for individuals 21 and older. She said that since that time 6 marijuana establishments had opened up in the city as well as other smoke and vape shops. Jones noted that Kratom and CBD products were heavily advertised as well as marijuana leafs and green crosses.

Jones reported according to the most recent Behavioral Risk Factors Surveillance System Survey Data, 43.8% of Wasco County (The Dalles makes up the majority of the population) 8th graders have had alcohol at least once in their life (excluding religious purposes). The state percentage is 26.8% For 11th grade youth it is 71.6% have had a drink of alcohol at least once in their life compared to the state average of 55.3%.

She said data for marijuana is no better. 23.4% of Wasco County 8th graders had tried marijuana at least once compared to 13.7% for the state. Wasco County 11th graders were the highest in the state with 54.1% having tried marijuana at least once compared to 39.5%. 72.7% of 8th graders indicated that they had seen some type of marijuana promotion/advertisement.

Jones said the data humbled her and made her question whether they are making a difference. She said she believed they are, but the risky environments that our youth are surrounded by continue to grow. She said it takes a village to raise a child, and questioned, what happens when that village has a "toxic stream" running down the middle of it?

MINUTES

Regular City Council Meeting

June 10, 2019

Page 5

Jones asked for the City's help to address the issue.

Runyon asked if the State Revenue funds went into the General Fund.

Finance Director Wilson said the State Revenue funds were part of the General Fund Revenue.

Yahiria Alvarez, 2021 West 9th Place said her neighborhood had changed. She said her younger brother and his friends were more exposed to marijuana. She said marijuana had become more normalized and kids were more aware.

She said YouthThink was a good program that had made a difference for her and her friends. She said the program educated and gave options to drug use.

Michael McNaughton, 219 West 15th thanked the Council for their flexibility on the agenda and the Police Department for all their work with the youth.

Hearing no further testimony Mayor Mays closed the hearing.

It was moved by McGlothlin and seconded by Long-Curtiss to adopt Resolution No. 19-013 Declaring the City's Election to Receive State Revenues for Fiscal Year 2019-20. The motion carried by a vote of 5-0. Runyon, Long-Curtiss, McGlothlin, Miller, Brown in favor.

Public Hearing to Receive Testimony Regarding the Proposed Fiscal Year 2019-20 Budget

Mayor Mays opened the public hearing and asked for the staff report.

Finance Director Wilson reviewed the staff report.

Mayor Mays asked for testimony. (Attached are 4 emails sent as testimony)

Jill Presley, 222 West 16th Street said she had been in The Dalles for three years. She said she strongly believed in the Main Street Program. She said it was critical for them to be fully funded as they ramped up efforts to increase business and job opportunities.

She Thanked the Council for all they did for The Dalles.

Don Warren, 214 5th Street said he had been in The Dalles for six years. He read his emailed statement (attached).

Louise Langheinrich, 107 East Second Street, said she had been a business owner in The Dalles

MINUTES
Regular City Council Meeting
June 10, 2019
Page 6

since 2004, and a board member of Main Street since 2010.

She said she was requesting a full funding of \$60,000. She said there was a new group of board members and a new director that need the partnership with the City.

Runyon asked for clarification. He asked if the City had always supported Main Street at \$50,000.

City Manager Krueger said the City had never supported Main Street at the \$60,000 level. She said it had been \$50,000 for the last two years.

Langheinrich said she was referring to the request of \$60,000 this budget cycle.

Debby Jones, 4575 Basalt said YouthThink had requested \$35,000 for fiscal year 2019-20. She said Goal E of Council Goals was Civic Responsibility, health and public safety. She said none addressed what to do before there was a problem. She said YouthThink needs the City's help.

She said the community needs to put a proud face forward; The Dalles is not the armpit of the Gorge.

Jones noted that none of the City's funding pays for program staff.

Mayor Mays closed the public hearing.

Long-Curtiss said the funding requests came through the City Manager. She said some of the requests weren't clear.

She said Council seemed to be focused on not reducing contingency, she asked for more discussion.

Runyon said he was a friend of YouthThink and was in favor for spending some of the marijuana tax funds to support the program.

He said while Main Street had a little down turn, but with a new board and executive director he would like to fund the program.

McGlothlin said he was in full support of increasing funding to YouthThink, and would like to look at options for additional funding for Main Street.

Brown said he was not in favor of drawing down the contingency.

MINUTES

Regular City Council Meeting

June 10, 2019

Page 7

Finance Director Wilson clarified that any changes before adopting the budget would come from the reserve fund, not the contingency. She said the reserve fund had \$1,149,284 as budgeted.

Mayor Mays said he was in support of funding both Main Street and YouthThink at the higher level.

Long-Curtiss said she was asked by Blue Zones to ask if the contingency on full funding be changed to indicate adequate funding from the city sponsorship of Blue Zones. She said they had changed their model. She said they were working on next phase; years 4 and beyond.

City Manager Krueger said she would reach out to Blue Zones for clarification.

It was moved by Brown and seconded by Miller to approve the proposed changes to the budget approved by the Budget Committee.

Long-Curtiss said she heard three Councilors in favor of funding Main Street and Blue Zones. She said Council was allowed to make changes to the approved budget before adoption.

Runyon asked for quarterly financial reports from Main Street and YouthThink.

Louise Langheinrich said she had presented a detailed budget to the City Manager

The motion carried 4 to 1; Brown, Miller, McGlothlin, Runyon in favor; Long-Curtiss opposed.

It was moved by Brown and seconded by Miller to approve Resolution No. 19-014 Adopting the 2019-20 Fiscal Year Budget for the City of The Dalles, Making Appropriations, Authorizing Expenditures, Levying Taxes, and Authorizing the City Manager to Take Such Action as Necessary to Carry Out the Adopted Budget. The motion carried 4 to 1; Brown, Miller, McGlothlin, Runyon in favor; Long-Curtiss opposed.

Runyon said changes can be made to the budget later. He said he appreciated the comments made.

Finance Director Wilson said she provided quarterly financial reports to the City Council.

MINUTES

Regular City Council Meeting

June 10, 2019

Page 8

ACTION ITEMS

Renewal of General Liability and SAIF Policy

City Attorney reviewed the staff report, and introduced Mike Lutke and Collen Clark of Oregon Trail Insurance. They reviewed the liability report.

Finance Director Wilson said the insurance premiums were estimated in the budget. She said they were very close to the actual numbers.

Mike Courtney and Breanna Wimber reviewed the SAIF report and read the attached letter.

Mayor Mays asked why the City had made such a significant improvement in the rating.

Courtney said the culture of safety had improved, starting with the Council and through staff.

Wimber said the Safety Officer, Bailey Volk had been very good to work with.

Mayor Mays said it had been a team approach. He commended staff on their work.

It was moved by McGlothlin and seconded by Brown to select CIS to provide property and liability insurance coverage at a cost of \$341,220.90, and SAIF to provide workers' compensation coverage at a cost of \$102,164.00. The motion carried by a vote of 5-0. Runyon, Long-Curtiss, McGlothlin, Miller, Brown in favor.

Resolution No. 19-016 Adopting the City of The Dalles 2019 Americans With Disabilities Act Transition Plan

Public Works Director Anderson reviewed the staff report.

Anderson said System Development Charges could not be used for ADA ramps since the need was not a result of growth.

It was moved by Long-Curtiss and seconded by Miller to adopt Resolution No. 19-016, a resolution adopting the City of The Dalles Americans with Disabilities Transition Plan as an amendment to the City's Transportation System Plan. The motion carried by a vote of 5-0. Runyon, Long-Curtiss, McGlothlin, Miller, Brown in favor.

Long-Curtiss asked why the grant had been removed from the agenda.

MINUTES

Regular City Council Meeting

June 10, 2019

Page 9

Community Development Director Harris said negotiations with the railroad were not complete on use of the right of way. He said the right of way needed before submitting the grant.

ADJOURNMENT

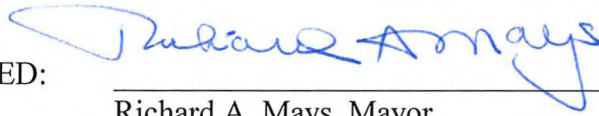
Being no further business, the meeting adjourned at 7:00 p.m.

Submitted by/

Izetta Grossman, CMC

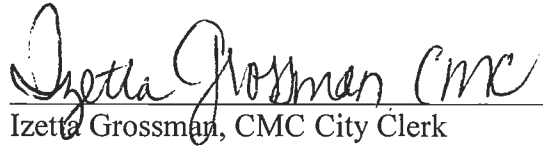
City Clerk

SIGNED:



Richard A. Mays, Mayor

ATTEST:



Izetta Grossman, CMC City Clerk



ISU Insurance Services
The Stratton Agency

June 3, 2019

City of The Dalles
313 Court Street
The Dalles OR 97058

Dear, Mayor and City of The Dalles City Council,

I am pleased to present your 2019 to 2020 SAIF workers compensation renewal proposal.

I am excited to announce once again that through hard work in each department and a culture that supports and promotes a safe and healthy workplace your experience rating modification is going from a rate of 1.03 to a rate of .98. This rating factor is based on City of The Dalles having a 2% lower than average claims experience and a positive improvement of 5% from last years rate.

Coupled with the favorable rate that SAIF is proposing for the 2019- 2020 renewal, City of The Dalles has also received a SAIF policy dividend in September 2018 of \$59,093. This dividend comprised of 20.59% factor to the premium and a 4.91% loss dividend factor which means your dividend was awarded in excess due to favorable loss history. As we know dividends are not guaranteed.

City of The Dalles can expect a premium of \$ \$102,164 which includes an annual pre pay discount of 3.5% or \$4,049.00.

In our opinion this proposal is reflective of the valuable agent to administration relationship. It would be our recommendation to continue the relationship with The Stratton Agency along with SAIF as your workers compensation provider.

We are honored to represent City of The Dalles and we look forward to a bright future.
If you have any questions please do not hesitate to contact us.

Sincerely Yours,

A handwritten signature in blue ink, appearing to read "Mike Courtney".

Mike Courtney
Agent

A handwritten signature in blue ink, appearing to read "Breanna Wimber".

Breanna Wimber
Agent

Izetta F. Grossman

From: Kara Simpson <SimpsonK@columbiabank.com>
Sent: Friday, June 07, 2019 10:40 AM
To: Todd Carpenter; Izetta F. Grossman; Main Street Staff
Cc: Dawn Hert; Matthew Klebes; Steve Harris; pereiratribe@live.com; antoine@toolecarter.com; carlahrd99@gmail.com; sigmansflowers@aol.com; denae@manionstudios.com; chaversjon@gmail.com; kathyschultznorton@gmail.com; kenyasarabia@gmail.com; lllcubed17@gmail.com; wakefieldyvonne@yahoo.com; donwarren214@gmail.com
Subject: RE: Regarding: The Dalles Main Street funding from the city

Good morning, I'm writing to request that the City of The Dalles budget committee take a look at **funding the original ask of the full 60,000 dollars for the Main Street Budget that was originally requested.**

As Todd outlined below, The Main Street has a great foundation with a clear direction, including our new Executive Director. The hard work has been done by those before us and still with us. Many of our current and past board have sacrificed heavily to get us through the tough times, while bringing in crucial dollars to The Dalles.

It is now the time for The Dalles Main Street to rise to the next level of support for the City, Business', Chamber and Community.

As a Vital Partner to Downtown, it is critical that our City continue to support The Dalles Main Street through our next phase.

Your new motivated and stable board has retained the history, while adding in new energy combined with strong analytical business skill set. This board is a no non-sense team with the experience to get things done quickly and efficiently. Our New Finance/Budget committee consists of Todd Carpenter, Don Warren, Sherry DuFault and Kara L. Simpson.

Thank you for your support and consideration,

**Kara L. Simpson
The Dalles Main Street Treasurer
The Dalles Chamber Board Member
Columbia Bank Vice President, The Dalles Market Manager
NMLS ID# 1721918**

Direct: 541-506-0110 | **Mobile:** 541-340-4120 | **Fax:** 541-298-6605 | **Website:** ColumbiaBank.com

From: Todd Carpenter <tcarpenter@reboundmd.com>
Sent: Friday, June 7, 2019 10:07 AM
To: igrossman@ci.the-dalles.or.us; Main Street Staff <staff.dallesmainstreet@gmail.com>
Cc: Dawn Hert <dhert@ci.the-dalles.or.us>; Matthew Klebes <MKlebes@ci.the-dalles.or.us>; Steve Harris <sharris@ci.the-dalles.or.us>; pereiratribe@live.com; antoine@toolecarter.com; carlahrd99@gmail.com; sigmansflowers@aol.com; denae@manionstudios.com; chaversjon@gmail.com; Kara Simpson <SimpsonK@columbiabank.com>; kathyschultznorton@gmail.com; kenyasarabia@gmail.com; lllcubed17@gmail.com; wakefieldyvonne@yahoo.com; donwarren214@gmail.com
Subject: Regarding: The Dalles Main Street funding from the city
Importance: High

Warning - This Is An External Email

Good morning, I'm writing to request that the City of The Dalles budget committee take a look at **funding the original ask of the full 60,000 dollars for the Main Street Budget that was originally requested.**

These are my thoughts and have not been vetted with the entire The Dalles Main Street board but we have a new director and have selected new board members this past first week of June. This group is energized to redefine how Main Street operates and works collaboratively with other city organizations.

We are asking for the City to fully fund this energized board so that we can focus on creating a plan with the city and other organizations that will create a better partner for the community as well as the city and our downtown business owners/partners. My desire is that our plan will have a multi-tiered approach that will address key objectives including a focus on creating revenue streams to ensure that the Main Street program will bring money into The Dalles in the form of investments, grants, and increased revenue for the city. Our focus will be on showing a return on this years city investment into the non-profit in the form of added city revenue, downtown appearance for visitors to and members of the community. We will also focus on community and business owner involvement, marketing to new investors, developers, and visitors to drive new life into Historic downtown. Creating new opportunities in The Dalles downtown in the form of an inviting landscape and increased traffic that will sustain the current and new businesses being planned.

Our goal will be to involve the community so they will understand what Main Street is doing around the funds contributed with their tax dollars to the Main Street Program.

The group has only met once but I believe we are ready or will be ready very quickly to perform the following objectives for 2019/2020:

1. Focus on quick wins that will demonstrate success for the community, Main Street, and the city including:
 - a. Finding additional revenue streams to support the Main Street program
 - b. Becoming involved with the community planning and implementation of the downtown area
 - c. Creating a message for the Main Street program
2. Create a 1, 3, 5 year and a long term strategy to ensure the program will generate additional income and available source of funds to invest in small business in The Dalles Main Street overlay
3. Work with other city organizations collaboratively on
 - a. Projects that are on the books with the city for the downtown area
 - b. Business engagement with small business and property owners
 - c. Bringing in developers to help with vacant buildings
 - d. Store front improvements for historical and non-historical buildings in the Main Street overlay
 - e. Generating a buzz for owners and visitors of The Dalles around the downtown area
4. Make quick progress and complete current initiatives which have been stalled or are new for Main Street in 2019:
 - a. Boat dock coordination and additional involvement from the community around visitor needs
 - b. Downtown beautification planning and implementation
 - c. Merchants landing storefront changes (the recreation facility)
 - d. Neon sign project
 - e. New grants for business store fronts

Our goal (in my opinion) will be to redefine Main Streets contribution to the city and ensure the success of an ongoing strategic partnership with the city in the downtown area.

Thank you for your consideration, Todd

Todd Carpenter | *Information Technology*
Rebound Orthopedics & Neurosurgery
200 NE Mother Joseph Pl., Ste. 210
Vancouver, WA 98664
TEL 360-449-1109 | FAX 360-823-5655 | CELL 503-705-2889

www.reboundmd.com

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Izetta F. Grossman

From: Don Warren <donwarren214@gmail.com>
Sent: Sunday, June 09, 2019 11:33 AM
To: Izetta F. Grossman
Subject: Don Warren - new board member for The Dalles Main Street organization - June 10 public comments

From::
Don Warren
214 E. 5th
The Dalles, Oregon

Honorable council members and Mayor...
I have the distinct pleasure and honor of being a new board member of The Dalles Main Street Organization.
The organization is
an influencer,
an attractor,
an idea generator and enabler
for downtown improvements and vitality.

The organization's board,
having four new and highly engaged members
joining the established and knowledgeable board members,
is reinvigorating and expanding
its planned areas of influence and scope of efforts.

Additionally, The Dalles Main Street has recently hired
a full time, paid Executive Director, Sherry DuFault.
Sherry has excellent business management skills,
broad and deep knowledge of the area and its businesses,
as well as an extensive set of helpful contacts throughout the area.
We are lucky to have her on board.
And, Main Street wants to assure she has what she needs
to support the Board's broadening set of planned activities and outreach.

Because we have an Executive Director
and because you have, as city government leaders,
funded and aided The Dalles Main Street organization in its accomplishments,
The Dalles Main Street is now recognized
by the State of Oregon Main Street organization
as functioning at the highest levels per national standards of achievement.

It is very important at this juncture
that the City continue funding The Dalles Main Street
at the usual amount of \$60,000
in order to properly enable the enablers in the new fiscal year.

**Your support will allow us to
retain our Executive Director,
manage existing and new board approved projects,
increase community awareness and outreach,
develop volunteer support, donations and projects.**

**Thank you all for your ongoing support
and for all you do to assure growing opportunities
in our historic and ever improving City.**

**Sincerely,
Don Warren**

Izetta F. Grossman

From: Jon Chavers <chaversjon@gmail.com>
Sent: Monday, June 10, 2019 2:55 PM
To: Izetta F. Grossman
Cc: Don Warren; Anthony Pereira; Antoine Tissot; Dawn Hert; Denae Manion; Kara Simpson; Luise Langheinrich; Sherry Dufault; Todd Carpenter; Yvonne Wakefield
Subject: Letter of Support for Full Asking Amount for The Dalles Main Street

My name is Jon Chavers. I live at 5672 Cherry Heights Rd. I have lived in The Dalles (this time around) for 6 years.

I am a Board member of The Dalles Main Street and unequivocally support the organization's efforts to grow and enhance our downtown businesses, as well as improving the pedestrian- and cyclist-friendly nature of the downtown core making the city center more attractive to citizens and visitors alike.

It is very important at this point to fully and properly fund The Dalles Main Street organization in the new fiscal year as the organization increases its scope of efforts to grow opportunities for business and job growth for existing and newly attracted entities.

Downtown is not only the living room of the City - it is also the front door by which visitors experience The Dalles for the first time. Downtown is the "cover" by which our "book" is judged.

Please fund The Dalles Main Street at requested amount of \$60,000 again in the new fiscal year.

Thank you for all you do for the people of The Dalles.



Jon Chavers
Active Transportation Advocate
541.296.0606
<https://www.linkedin.com/in/jondchavers>

