

AGENDA

REGULAR CITY COUNCIL MEETING

June 22, 2020

5:30 p.m.

VIA ZOOM

Join Zoom Meeting

<https://zoom.us/j/98895097768?pwd=cHpwNDlsKyt5QndPbDdHODNCRmhTdz09>

Meeting ID: 988 9509 7768

Password: 812344

1. CALL TO ORDER

2. ROLL CALL OF COUNCIL

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA

5. PRESENTATIONS/PROCLAMATIONS

A. Columbia Gorge Community College Treaty Oaks Skill Center Update

6. CITY MANAGER REPORT

7. CITY ATTORNEY REPORT

8. CITY COUNCIL REPORTS

A. Resolution No. 20-016 A Resolution Opposing Proposed Revisions to the Columbia River Gorge Management Plan Policies for Urban Area Boundary Revisions

9. CONSENT AGENDA

Items of a routine and non-controversial nature are placed on the Consent Agenda to allow the City Council to spend its time and energy on the important items and issues. Any Councilor may request an item be “pulled” from the Consent Agenda and be considered separately. Items pulled from the Consent Agenda will be placed on the Agenda at the end of the “Action Items” section.

A. Approval of the May 26, 2020 Special Council Meeting Minutes

CITY OF THE DALLES

"By working together, we will provide services that enhance the vitality of The Dalles"

B. Approval of the June 8, 2020 Regular City Council Meeting Minutes

C. Approval of Amendment No. 13 to Operations Management International (OMI, now Jacobs) Agreement to operate the Wastewater Treatment Plant for Fiscal Year 2020-21

10. ACTION ITEMS

A. City Worker's Compensation Insurance Renewal

B. Resolution No. 20-014 Authorizing the City of The Dalles to Serve as Co-applicant with Klickitat County for Federal Economic Development Administration Funding

11. ADJOURNMENT

This meeting conducted in a handicap accessible room.

Prepared by/
Izetta Grossman, CMC
City Clerk

Columbia Gorge Community College

- ▶ Treaty Oak Regional Skills Center
- ▶ Student Residential Hall
 - ▶ April 2020 – 100% Design Development
 - ▶ Groundbreaking: July 2020
 - ▶ Completion: Fall Term 2021

Capital Construction Program 2020-21

▶ **Community Partners:**

- ▶ Wasco County
- ▶ City of The Dalles
- ▶ Port of The Dalles
- ▶ North Wasco County School District
- ▶ Mid-Columbia Fire & Rescue District

▶ **Project Team:**

- ▶ Columbia Gorge Community College
- ▶ PlanB Consultancy – Project Manager and Owner's Representative
- ▶ Opsis LLC - Architect
- ▶ Bremik Construction – Construction Manager / General Contractor
- ▶ Tenneson Engineering – Site surveying, planning

▶ **State and Regional Partners:**

- ▶ Oregon Legislature
- ▶ Higher Education Coordinating Commission
- ▶ Mid-Columbia Economic Development District

CGCC Student Residential Hall



Residential Hall – Ground floor



Residential Hall – Second floor



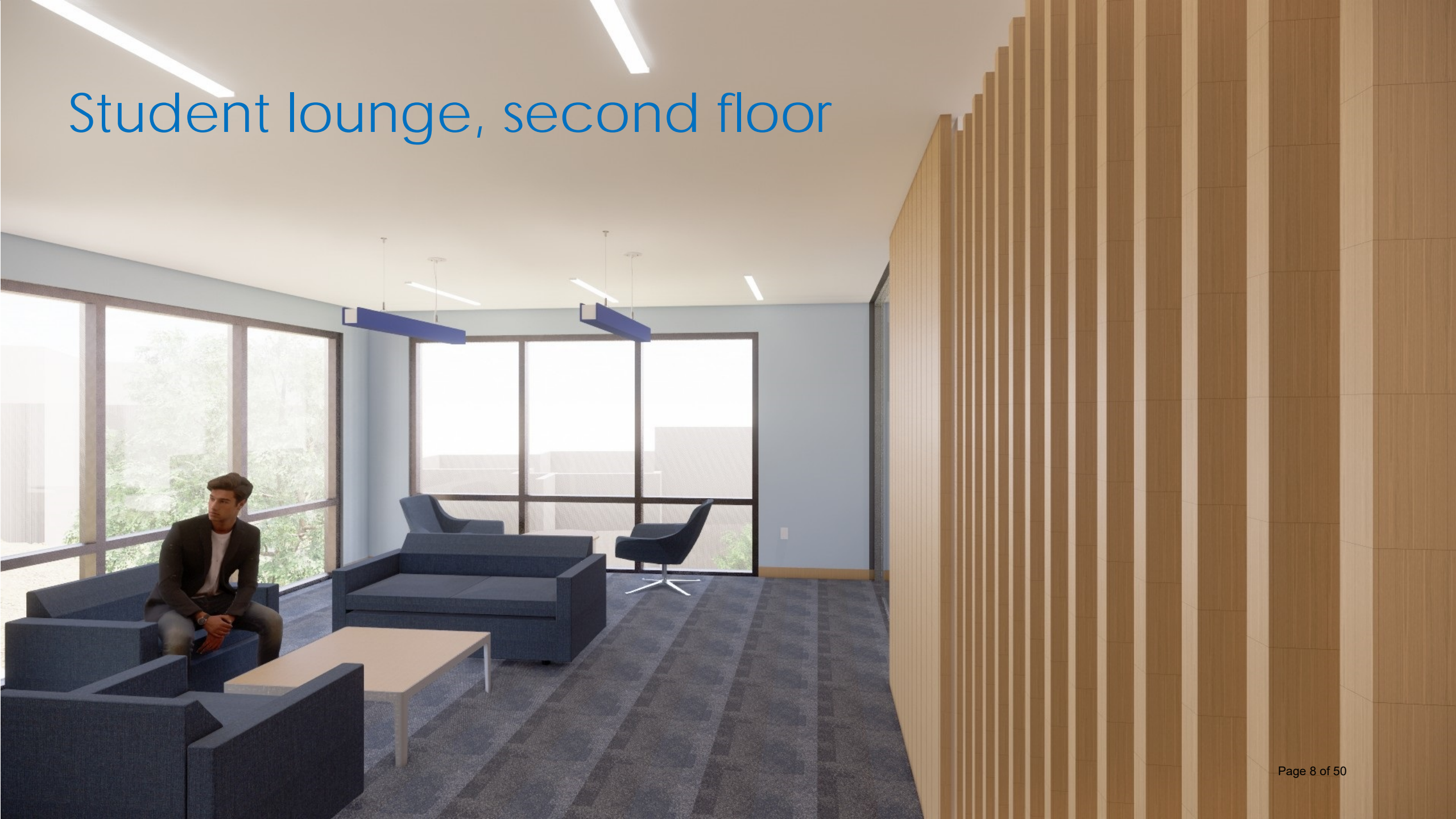


Lobby, ground floor

Student lounge, second floor



Student lounge, second floor



Kitchen Commons, first floor



Suite kitchenette



Suite study area



Bedroom

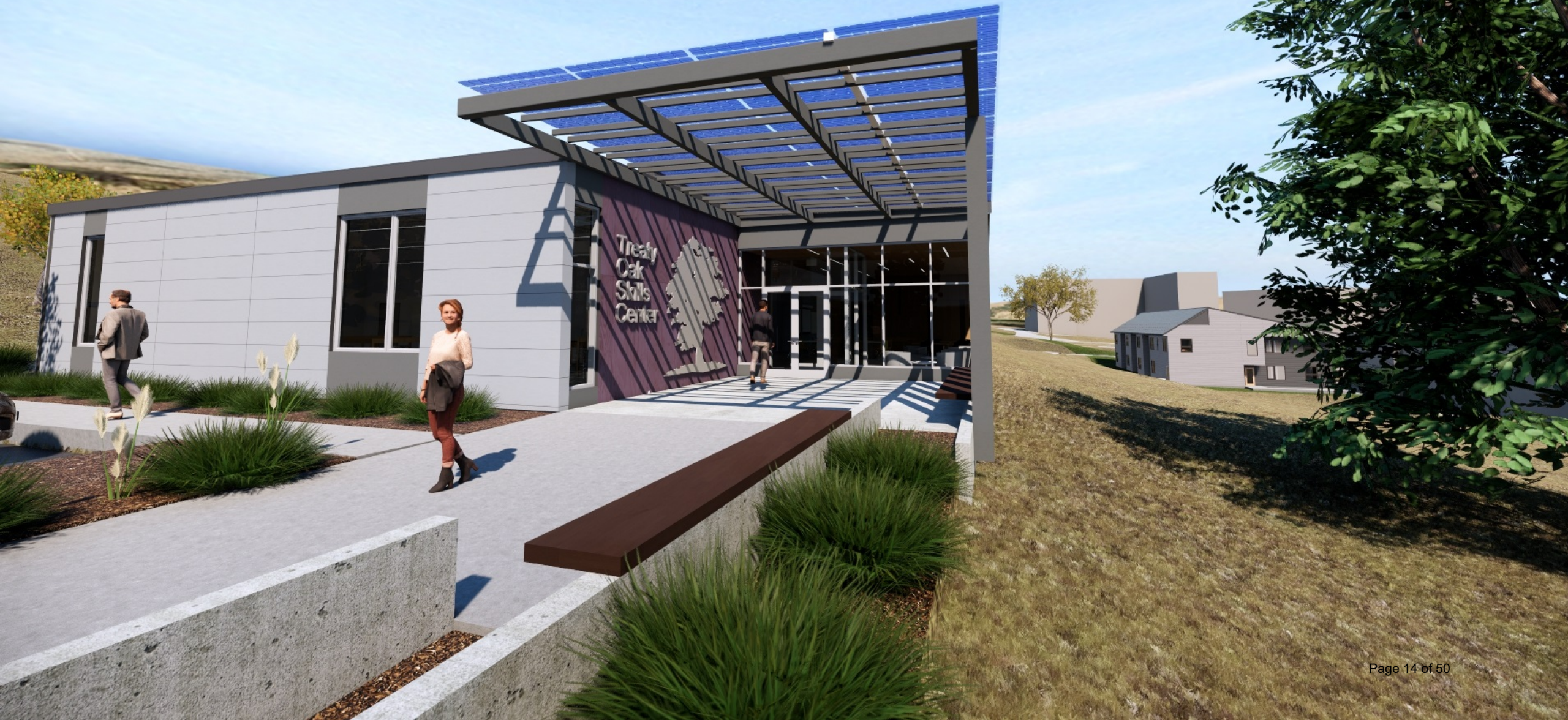


Bedroom, bunk option



Treaty Oak Regional Skills Center

Main entrance



Treaty Oak Regional Skills Center – Floor plan



Main classroom

- Can be divided with movable panel
- Secondary use as conference space



Lobby, showing donor wall





Lobby, looking toward entrance

Clean Room / Flex Space





Metals fabrication lab



Construction technologies lab

Design lab



In appreciation

- ▶ Columbia Gorge Community College extends its appreciation to the Oregon Legislature, City of The Dalles, Wasco County, Port of The Dalles, North Wasco County School District, Mid-Columbia Fire & Rescue, and Mid-Columbia Economic Development District for their support of the 2020-21 Capital Construction Program.
- ▶ We also extend our gratitude for the expertise of our project team: Opsis LLC, PlanB Consultancy and Bremik Construction for their guidance and vital contributions to this construction program.
- ▶ Finally, we are thankful for the guidance provided by public and industry partners, and the students of Columbia Gorge Community College, in helping design these facilities.

RESOLUTION NO. 20-016

A RESOLUTION OPPOSING PROPOSED REVISIONS TO THE COLUMBIA RIVER GORGE MANAGEMENT PLAN POLICIES FOR URBAN AREA BOUNDARY REVISIONS

WHEREAS, in 1986, Congress passed the Columbia River Gorge National Scenic Area Act, Pub. L. 99–663, §§ 2–18, 100 Stat. 4274 (1986), now codified at 16 U.S.C. §§ 544–544p (“Act”). The Act created the Columbia River Gorge National Scenic Area (“NSA”) and designated 13 Urban Areas within the NSA.

WHEREAS, the Act states two purposes: (1) to create a national scenic area in Washington and Oregon “to protect and provide for the enhancement of the scenic, cultural, recreational, and natural resources of the Columbia River Gorge”; and (2) to protect and support the economy of the area “by encouraging growth to occur in existing urban areas and by allowing future economic development in a manner that is consistent with” the first purpose.

WHEREAS, the Columbia River Gorge Commission (“Gorge Commission”) adopted the Columbia River Gorge Management Plan (“Management Plan”) in 1991 and the U.S. Secretary of Agriculture concurred with the Management Plan in 1992.

WHEREAS, Congress directed the Gorge Commission to review the Management Plan no sooner than 5 years but at least every 10 years to determine whether it should be revised. The Gorge Commission last adopted revisions to the Management Plan in 2004.

WHEREAS, in 2016, the Gorge Commission and U.S. Forest Service began to work on a second revision to the Management Plan and propose to adopt revisions to the Management Plan in 2020.

WHEREAS, the Gorge Commission proposes significant policy changes as a part of the proposed 2020 amendments to the Management Plan that undercut the purpose of the Act to protect and support the economy of the area and effectively prohibit any future growth in the Urban Areas.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

Section 1. The City Council of the City of The Dalles, Oregon opposes the proposed 2020 amendments to the Management Plan that fail to protect and support the economic vitality of The Gorge. The proposed revisions to Part IV Administration, Chapter 1 Gorge Commission Role, Revision of Urban Area Boundaries are inconsistent with the Act and preclude future growth opportunities for the Gorge’s Urban Areas.

PASSED AND ADOPTED THIS 22nd DAY OF JUNE, 2020.

Voting Yes, Councilors: _____

Voting No, Councilors: _____

Absent, Councilors: _____

Abstaining, Councilors: _____

AND APPROVED BY THE MAYOR THIS 22nd DAY OF JUNE, 2020.

SIGNED:

ATTEST:

Richard A. Mays, Mayor

Izetta Grossman, CMC, City Clerk



AGENDA STAFF REPORT

AGENDA LOCATION: Item #9 A-C

MEETING DATE: June 22, 2020

TO: Honorable Mayor and City Council

FROM: Izetta Grossman, CMC, City Clerk

ISSUE: Approving items on the Consent Agenda and authorizing City staff to sign contract documents.

- A. **ITEM:** Approval of the May 26, 2020 Special City Council Meeting Minutes.

BUDGET IMPLICATIONS: None.

SYNOPSIS: The minutes of the May 26, 2020 Special City Council meeting have been prepared and are submitted for review and approval.

RECOMMENDATION: That City Council review and approve the minutes of the May 26, 2020 Regular City Council meeting minutes.

- B. **ITEM:** Approval of the June 8, 2020 Regular City Council Meeting Minutes

BUDGET IMPLICATIONS: None

SYNOPSIS: The minutes of the June 8, 2020 Regular City Council meeting have been prepared and are submitted for review and approval.

RECOMMENDATION: That City Council review and approve the minutes of the June 8, 2020 Regular City Council meeting minutes.

- C. **ITEM:** Approval of Amendment No. 13 to Operations Management International (OMI, now Jacobs) Agreement to operate the Wastewater Treatment Plant for Fiscal Year 2020-21

BUDGET IMPLICATIONS: The adopted FY2020-21 budget includes \$1,102,327 in line 055-5500-000.31-10 of the Wastewater Fund for the contracted operation of the wastewater treatment plant. The total cost of the proposed contract amendment will be \$1,101,560 and is within the amount budgeted for this purpose.

SYNOPSIS: The contract includes two categories of costs – Direct Costs and a Management Fee. This year, the requested contract amount for Direct Costs is based upon a combination of updated operational costs related to projected increased plant flows coupled with a CPI formula. The CPI for All Urban Consumers was 2.5% over the previous 12-month period. In addition, the average wastewater flows to be treated by the plant in FY2020/21 are expected to increase by 13% over the average flow identified in the last contract amendment; there are greater costs associated with treating higher flows. The proposed contract renewal reflects an increase in Direct Costs of 5% compared to the current 2019-20 fiscal year

The contract amendment also proposes an increase in the Management Fee of 4%. The calculation of the requested Management Fee is based upon a formula provided in the contract that utilizes the 12-month average CPI for All Urban Consumers plus 2%, but capped at 4%. This amendment will pay a management fee of \$163,297 to OMI, and Direct Costs which include labor and benefits, materials and services of \$938,263; the total cost of the contract amendment will be \$1,101,560, a total increase of 4.9%. A philosophy of mutual risk/benefit has been maintained in the amendment as the City and OMI will equally split the costs of any increases in electrical costs above the budgeted amount up to 10%. The City remains liable for any electrical rate increased above 10%.

Some of the most significant items of the contract that outline OMI's scope of work are:

- OMI is responsible to pay any fines or civil penalties which may be levied by a regulatory agency for violations of the plant's permit.
- OMI must provide a response time of personnel to the plant within ½ hour in emergencies, the same as the City requires for its Water and Sewer systems On-Call Operators.
- OMI provides all preventive maintenance on the plant.
- OMI and the City jointly maintain the City's Industrial Pretreatment Program, OMI surveys the industrial users at least once every 3 years, assists in the evaluation of new industrial dischargers, and inspects and monitors permitted dischargers.
- OMI performs quarterly inspections of all facilities that are required to have grease traps (facilities with commercial-size kitchens, currently there are about 50 of them) and provides a report to the City summarizing the findings.

RECOMMENDATION: Authorize the City Manager to sign Amendment No. 13 to the OMI agreement in an amount not to exceed \$1,101,560.

MINUTES

SPECIAL CITY COUNCIL MEETING

May 26, 2020

5:30 p.m.

VIA ZOOM

LIVESTREAM VIA City website

PRESIDING: Mayor Richard Mays

COUNCIL PRESENT: Linda Miller, Darcy Long-Curtiss, Tim McGlothlin, Rod Runyon

COUNCIL ABSENT: Position #3 Vacant

STAFF PRESENT: City Manager Julie Krueger, City Clerk Izetta Grossman,

CALL TO ORDER

The meeting was called to order by Mayor Mays at 5:30 p.m.

ROLL CALL OF COUNCIL

Roll Call was conducted by City Clerk Grossman. All Councilors present.

PLEDGE OF ALLEGIANCE

Councilor Runyon led the pledge of allegiance.

APPROVAL OF AGENDA

It was moved by Runyon and seconded by McGlothlin to approve the agenda as submitted. The motion carried; Councilors Runyon, McGlothlin, Long-Curtiss and Miller voting in favor; none opposed; Position #3 Vacant.

INTERVIEWS COUNCIL POSITION #3

Mayor Mays reviewed the process for the interviews. He said after the interviews Council would decide if they would make a decision tonight or at a later date.

Mayor Mays said he would be asking the questions, and Councilor could ask follow up questions that pertained to the initial question.

The questions asked of each candidate where:

1. What is your understanding of the difference between policy making and administration?
2. An issue you are particularly interested in approving comes before the Council for a vote. The motion fails on a 4 to 1 vote. How do you respond?
3. Finding the right balance between a passion and what we can realistically achieve can be a difficult internal conflict. How would you manage such conflicts as a City Councilor?
4. Name one challenge/opportunity you feel the City should address and why.
5. Being a City Council Member requires significant time commitment outside of regular meetings. What is your understanding of this commitment?

COUNCIL DELIBERATIONS

Mayor Mays asked if the Council was prepared to make a decision. All Councilors were ready.

Councilor Runyon suggested they take a few minutes and review their notes and then each councilor would list their top three candidates.

Following were each Councilors top three in no particular order:

Runyon: John Grant; Jeff Stiles, Scott Randall

Miller: John Willer, Donna Lawrence, Scott Randall

Long-Curtiss: Dan Richardson, Tiffany Prince, Scott Randall

McGlothlin: Scott Randall, John Willer, Jeff Stiles (McGlothlin said Scott Grant and later corrected)

It was the consensus of the Council to not discuss further.

It was moved by McGlothlin and seconded by Runyon to appoint Scott Randall to Council Position #3. The motion carried unanimously. McGlothlin, Runyon, Long-Curtiss and Miller voting in favor; Position #3 vacant.

Mayor Mays thanked everyone for their time. He said all candidates were qualified.

City Manager Julie Krueger asked if Council desired the Oath of Office to be at the June 8, 2020 meeting. It was the consensus of the Council to hold the oath of office on June, 8.

ADJOURNMENT

Being no further business, the meeting adjourned at 6:38 p.m.

Submitted by/
Izetta Grossman, CMC
City Clerk

SIGNED: _____

Richard A. Mays, Mayor

ATTEST: _____

Izetta Grossman, CMC City Clerk

MINUTES

CITY COUNCIL MEETING

June 8, 2020

5:30 p.m.

VIA ZOOM

LIVESTREAM VIA City website

PRESIDING: Mayor Richard Mays

COUNCIL PRESENT: Linda Miller, Tim McGlothlin, Rod Runyon, Scott Randall

COUNCIL ABSENT: Darcy Long-Curtiss

STAFF PRESENT: City Manager Julie Krueger, City Attorney Diana McDougal, City Clerk Izetta Grossman, Finance Director Angie Wilson, Community Development Director Steve Harris, Public Works Director Dave Anderson, Police Chief Patrick Ashmore, Human Resources Director Daniel Hunter

CALL TO ORDER

The meeting was called to order by Mayor Mays at 5:30 p.m. Mayor Mays said the agenda was amended to include Oath of Office for Scott Randall.

OATH OF OFFICE

City Clerk Grossman administered the Oath of Office for Scott Randall, Council Position #3.

ROLL CALL OF COUNCIL

Roll Call was conducted by City Clerk Grossman. All Councilors present.

APPROVAL OF AGENDA

It was moved by Miller and seconded by Runyon to approve the agenda as amended. The motion

carried; 4 to 0; Councilors Miller, Runyon, McGlothlin, Randall voting in favor; none voting opposed; Long-Curtiss absent.

PRESENTATIONS PROCLAMATIONS

Canvas the Vote Proclamation

Mayor Mays read Canvas the Vote Proclamation. He said The Dalles Charter 2020 passed at the May 19, 2020 primary election.

QLife FY 2020-21 Budget presentation

Mike Middleton, Finance Director for Wasco County and QualityLife Intergovernmental Agency reviewed the budget. Middleton introduced Matthew Klebes, the Manager of QLife.

Middleton said it was not necessary for the City Council to approve the budget, this presentation was for the purpose of keeping the Council informed.

CITY MANAGER REPORT

City Manager reported that the Economic Recovery task force had finalized the grant application and would be ready to apply to Business Oregon for matching funds when the grant opens, mid-June.

She also said the funds budgeted for Economic Recovery could possibly being used to help implement the outdoor seating and retail program.

City Manager Krueger said the Solid Waste Advisory Committee had met and were recommending at 2.16% surcharge on recycling to help bring the City back into compliance with DEQ regulations. She said the proposal would come before Council at a later meeting.

City Manager Krueger said she had been asked for an update on the recent rain storm event that challenged some of our systems. She said Public Works Director Dave Anderson would address this issue.

Anderson said the recent rain storm was much like one in August last year. He said it rained hard for a short period and created more runoff than they system was designed to handle. He said these were not generally annual events, and the system did work well above regulations.

Anderson said Public Works was working with business owners to determine how to resolve

some basement flooding downtown. He said additional storm collections were being installed on East 10th Street this week.

Runyon said both the business and home owner he spoke with were very pleased with the interaction with the City on this issue.

CITY ATTORNEY REPORT

Legal Counsel Diana McDougle said she was watching the COVID – 19 recommendations.

CITY COUNCIL REPORTS

Runyon reported:

- City Manager/Judge Evaluations
- Veterans Memorial Committee
- Relocation of Veterans Museum

Runyon noted he had attended the City Budget committee May 4.

Miller reported:

- Urban Renewal Budget Meeting
- Urban Renewal Meeting
- City Manager/ Judge Evaluations
- Sister City – no delegations this year. Student delegates would be eligible for next year.

McGlothlin reported:

- City Manager/Judge Evaluations
- Airport meeting

Mayor Mays asked Airport Manager Aryn Rasmussen for a report.

Rasmussen reported:

- Additional fuel tank project nearing completion
- Apron rehabilitation project underway
- Working with Columbia Gorge Community College for an EDA Grant to build a training hangar and extend utilities

Mayor Mays reported:

- Salvation Army had given out 1008 food boxes from March through May at the drive up pantry.

- Also available diapers, wipes, blankets, and hair products on request
- KODL Coffee Break
- KACI Morning Show
- Business Oregon Grant with City Manager
- Protest March – thanked Police Department and protestors

CONSENT AGENDA

It was moved by Runyon and seconded by Miller to approve the Consent Agenda as presented. The motion carried; 4 to 0; Councilors Runyon, Miller, McGlothlin, Randall voting in favor; none opposed; Long-Curtiss absent.

Items approved on the consent agenda were: 1) Approval of the Regular City Council Meeting Minutes of May 11, 2020; 2) Approval of Resolution No. 20-011 Concurring with Mayor's Appointments to the Planning Commission; 3) Approval of Resolution No. 20-012 A Resolution of the City Council of the City of The Dalles Supporting Assisted Housing Programs.

Philip Mascher said he was honored to serve on the Planning Commission. He said when he came to The Dalles he was in awe of the Downtown Historical Buildings. He said he is on the Art Committee, The Dalles Art Center Board, and working with Main Street on the Wall Dogs project.

PUBLIC HEARINGS

Public Hearing to Receive Testimony Regarding Proposed Uses of State Shared Revenues

Mayor Mays opened the Public Hearing.

Finance Director Wilson reviewed the staff report.

Hearing no testimony, Mayor Mays closed the hearing.

It was moved by Runyon and seconded by McGlothlin to approved Resolution No. 20-009 Declaring the City's Election to Receive State Revenues for Fiscal Year 2020-21. The motion carried; 4 to 0; Councilors Runyon, Miller, McGlothlin, Randall voting in favor; none opposed; Long-Curtiss absent.

Public Hearing to Receive Testimony Regarding the Proposed Fiscal Year 2020-21 Budget

Finance Director Wilson reviewed the staff report.

Mayor Mays opened the Public Hearing.

Mayor Mays asked for comments.

Runyon asked if the criteria had been set for Economic Recovery funds.

City Manager Krueger said she was hoping to get matching grant funds from Business Oregon. She said the criteria had not yet been set. She said outdoor seating was one of the ideas being considered.

Runyon said travel food and lodging and training had been reduced in all departments. He said continued education was important, especially for directors. He said he was in favor of adding training back to the budget later in the year, if funding allows,

Finance Director Wilson said if revenues were higher than anticipated training could be added back into the budget.

McGlothlin asked how the public would know about the Economic Recovery funds.

City Manager Krueger said she was working with Mid Columbia Economic Development District, Next Door, Inc, The Dalles Chamber, and Small Business Development Center on the project. She said outreach to underserved business owners, including women and minorities, was being worked on and would be in Spanish and English.

McGlothlin asked the status of the Firework/Mural funding.

City Manager Krueger said \$20,000 was budgeted for fireworks. She said the group was fundraising and it was possible they would have funds available for the murals.

She said the cruise ship contract for Main Street had been reduced, since the cruise season was on hold.

Roger Nichols asked why programs were cut, but a 2.5% cost of living adjustment was recommended for exempt employees.

City Manager Julie Krueger said the Union employees were receiving a 2.5% cost of living adjustment per contract. She said it was important to have equity across the board.

Mayor Mays closed the hearing.

It was moved by Miller and seconded by McGlothlin to approve the changes proposed by the Budget Committee. The motion carried; 4 to 0; Councilors Runyon, Miller, McGlothlin, Randall voting in favor; none opposed; Long-Curtiss absent.

Resolution No. 20-010 Adopting the 2020-21 Fiscal Year Budget for the City of The Dalles, Making Appropriations, Authorizing Expenditures, Levying Taxes, and Authorizing the City Manager to Take Such Action as Necessary to Carry Out the Adopted Budget

It was moved by Miller and seconded by McGlothlin to approve Resolution No. 20-010 Adopting the 2020-21 Fiscal Year Budget for the City of The Dalles, Making Appropriations, Authorizing Expenditures, Levying Taxes, and Authorizing the City Manager to Take Such Action as Necessary to Carry Out the Adopted Budget. The motion carried; 4 to 0; Councilors Runyon, Miller, McGlothlin, Randall voting in favor; none opposed; Long-Curtiss absent.

ACTION ITEMS

Approval of City General Liability Coverage Proposal from Oregon Trail Insurance

Human Resources Director reviewed the staff report. Mike Luepke said they worked with the underwriter to reduce the increase proposed.

Colleen Clark of Oregon Trail Insurance said she would get the revised documents to the City.

It was moved by Runyon and seconded by Miller to authorize the City Manager to sign the revised proposal for General Liability insurance. The motion carried; 4 to 0; Councilors Runyon, Miller, McGlothlin, Randall voting in favor; none opposed; Long-Curtiss absent.

FY 20/21 Exempt Employee Cost of Living Adjustment

Human Resources Director Hunter reviewed the staff report.

It was moved by Miller and seconded by McGlothlin to approve a 2.5% Exempt Employee Cost of Living Adjustment for Fiscal Year 2020-2021. The motion carried; 4 to 0; Councilors Runyon, Miller, McGlothlin, Randall voting in favor; none opposed; Long-Curtiss absent.

Resolution No. 20-013 A Resolution Authorizing OPRD Grant Application for Federal St Public Plaza

Community Development Director Harris reviewed the staff report.

It was moved by McGlothlin and seconded by Runyon to approve Resolution No. 20-013 Authorizing OPRD Grant Application for Federal St Public Plaza. The motion carried; 4 to 0; Councilors Runyon, Miller, McGlothlin, Randall voting in favor; none opposed; Long-Curtiss absent.

McGlothlin announced that the City was in the final steps of permitting for the Dog River Pipeline.

City Manager Krueger said Congratulations to Public Works Director Dave Anderson. She said he had been working on Dog River pipeline for at least 15 years.

ADJOURNMENT

Being no further business, the meeting adjourned at 6:32 p.m.

Submitted by/
Izetta Grossman, CMC
City Clerk

SIGNED: _____

Richard A. Mays, Mayor

ATTEST: _____

Izetta Grossman, CMC City Clerk



AGENDA STAFF REPORT

AGENDA LOCATION: Action Item #10 A

MEETING DATE: June 22, 2020

TO: Honorable Mayor and City Council

FROM: Daniel Hunter, Human Resources Director

ISSUE: Worker's Compensation Insurance Renewal

RELATED COUNCIL GOAL: This is related to City Council Goal "D" found in the Performance Management Plan, and expressed here. Maintain a sustainable budget that will support City operations and capital improvements, while assuring an adequate contingency fund.

BACKGROUND: Each year City Council considers renewals of all City insurance plans. The Worker's Compensation Insurance covers City employees who have been injured on the job. Stratton Insurance is our insurance agent for this coverage and they have been a valued partner for several years. The proposed renewal is attached for Council's consideration. The insurer is SAIF.

BUDGET IMPLICATIONS: Our Modification Factor for the coming year has been reduced from last year's .98 to .89. This has resulted in a reduction in estimated Workers Compensation premiums for the fourth consecutive year. The result is a nearly 5% reduction in premiums. The total premiums estimated is \$97,568.22. This is within the amount budgeted on the approved FY20-21 Budget.

COUNCIL ALTERNATIVES:

1. **Staff recommendation:** *Move to authorize the City Manager to renew the City's Worker's Compensation Coverage with SAIF through Stratton Insurance for fiscal year 20-21.*
2. Move to reject the proposal and direct the City Manager to work with Stratton Insurance on issuing an RFP for Worker's Compensation Coverage. Then resubmit a renewal proposals with responses to the RFP.



ISU Insurance Services
The Stratton Agency

June 8, 2020

City of The Dalles
313 Court Street
The Dalles OR 97058

Dear, Mayor and City of The Dalles City Council,

I am pleased to present your 2020-2021 SAIF workers compensation renewal proposal.

I am excited to announce once again that through hard work in each department and a culture that supports and promotes a safe and healthy workplace your experience rating modification is going from a rate .98 to a .89. This rating factor is based on City of The Dalles having a lower than average claims experience and a positive improvement of from last year's rate.

Coupled with the favorable rate that SAIF is proposing for the 2020-2021 renewal, City of The Dalles has also received a SAIF policy dividend in September 2019 in the amount of \$55,575.00. This dividend comprised of 20.29% factor to the premium and a 5.74% loss dividend factor which means your dividend was awarded in excess due to favorable loss history. As we know dividends are not guaranteed.

City of The Dalles can expect a premium of \$ \$97,568.22 which includes an annual pre pay discount of \$3,835.57.

In our opinion this proposal is reflective of the valuable agent to administration relationship. It would be our recommendation to continue the relationship with The Stratton Agency along with SAIF as your workers compensation provider.

We are honored to represent City of The Dalles and we look forward to a bright future.
If you have any questions please do not hesitate to contact us.

Sincerely Yours,

A handwritten signature in blue ink, appearing to be 'BW', with a long, sweeping horizontal line extending to the right.

Breanna Wimber
Agent

City of the Dalles

Premium estimate for Guaranteed Cost

Period: 07/01/2020 - 07/01/2021

Policy: 488236

Plan: No group

Rating period: 07/01/2020 to 07/01/2021

Location 2: City of the Dalles

Classification description	Class	Subject payroll	Rate	Premium
Street/Rd Const-Fnl	5506	\$398,192.00	4.58	\$18,237.19
Grad/Pve/Rep/Dr				
Street or Road Construction-	5507	\$0.00	3.19	\$0.00
Subsurface Work & Drivers				
Marinas/Boathouses Oper-Inc-Dr	6826	\$0.00	6.05	\$0.00
Marinas-Inc Sls/Prts Dr-State Act	6836	\$0.00	3.07	\$0.00
Limousine Company & Drivers	7382	\$0.00	2.81	\$0.00
Waterworks Operation-Dr	7520	\$1,111,589.00	2.11	\$23,454.53
Sewage Disposal Plant Oper-Dr	7580	\$581,486.00	1.97	\$11,455.27
Police Officers & Dr	7720	\$1,949,894.00	2.67	\$52,062.17
Trapping-Forest Animals/Dr	7720	\$0.00	2.67	\$0.00
City/County-Veh/Equip Repr Shop-Dr	8380	\$111,188.00	1.99	\$2,212.64
Vol Plcmn @ 2400/Qtr Ea	8411	\$38,400.00	0.91	\$349.44
Field Representatives	8742	\$658,421.00	0.18	\$1,185.16
Office Clerical	8810	\$741,019.00	0.1	\$741.02
Library/Museum-Public-Prof	8810	\$549,669.00	0.1	\$549.67
Emp&Cler				
Vol Library Prof Emp & Cler	8810	\$0.00	0.1	\$0.00
Attorney & Cler/Messenger/Dr	8820	\$0.00	0.11	\$0.00
Dog Pounds-Incl Dog Catcher/Dr	8831	\$33,251.00	1.04	\$345.81
Buildings-Operation By Owner Or	9015	\$111,851.00	2.52	\$2,818.65
Lessee & Drivers				
Park NOC-All Employees & Dr	9102	\$0.00	2.62	\$0.00
Snow Removal-Streets/Roads-Dr	9402	\$0.00	4.2	\$0.00
Garbage/Ash/Refuse Collectn Dr	9403	\$0.00	3.84	\$0.00
Municipal/Twn/Cnty/State Emp-NOC	9410	\$756,568.00	1.22	\$9,230.13
Total manual premium		\$7,041,528.00		\$122,641.68

Description	Basis	Factor	Premium
EL Increased Limits premium (Part II)	\$122,641.68	1.004	\$490.57
Total subject premium			\$123,132.25

Description	Basis	Factor	Premium
Experience Rating	\$123,132.25	0.89	-\$13,544.55
Total modified premium			\$109,587.70

Description	Basis	Factor	Premium
Pre-pay credit	\$109,587.70	0.965	-\$3,835.57
Total standard premium			\$105,752.13

Description	Basis	Factor	Premium
Oregon Total Premium			\$105,752.13

City of the Dalles

Premium estimate for Guaranteed Cost

Period: 07/01/2020 - 07/01/2021

Policy: 488236

Plan: No group

Description	Basis	Factor	Premium
Premium Discount	\$105,752.13	0.1594	-\$16,860.38
USLH Expense Constant	\$100.00	1.0	\$100.00
Terrorism Premium	\$7,041,528.00	0.005	\$352.08
Catastrophe Premium	\$7,041,528.00	0.01	\$704.15
DCBS Assessment	\$89,526.66	1.084	\$7,520.24
Total premium and assessment			\$97,568.22

Premium discount schedule		
First	\$5,000	0.00%
Next	\$10,000	10.50%
Next	\$35,000	16.50%
Over	\$50,000	18.00%

The experience rating modifier is tentative.

Part Two coverage at limits of \$1,000,000/\$1,000,000/\$1,000,000

Policy Minimum Premium: \$500

Part Two Coverage Increased Limits Minimum Premium: \$120

Your policy premium is based on your current estimated premium and may be prorated for policies in effect for less than a full year or adjusted based on actual payroll by classification.

Terrorism Premium is in addition to Policy Minimum Premium.

Catastrophe Premium is in addition to Policy Minimum Premium.

DCBS Premium Assessment excludes Part Two Coverage.

Payroll Reporting Frequency: Annual

Policyholder Option to Reimburse SAIF Corporation for Medical Expenses (Nondisabling Claims Reimbursement Program): This policyholder has chosen to enroll in the Nondisabling Claims Reimbursement program with Quarterly claim evaluation.

City of the Dalles

Notice of Election for Guaranteed Cost Plan

Period: 07/01/2020 - 07/01/2021

Policy: 488236

Plan: No group

Agency: ISU Ins Svcs-The Stratton Agcy

Producer: ISU Ins-Stratton (The Dalles)

Total estimated premium and assessments: \$97,568.22

Payroll reporting frequency: Annual

Please visit **saif.com** and choose *Safety and health* for information about safety or choose *Employer Guide* for information about reporting payroll, paying online, filing and managing a claim, and coverage.

Initial installment due by 06/25/2020: \$97,468.22

I, the undersigned, as a legal representative of the Company listed above, do hereby authorize SAIF Corporation to issue the policy and determine workers' compensation premiums according to the plan selection on this form. I have read, understand, and agree to the terms and conditions of this plan as set forth in the proposal.

Authorized signature of insured

Date signed

Please return this page with remittance. You may choose to pay online at saif.com, or write the quote or policy number indicated in this document on your check. Make check or money order payable to:

**SAIF CORPORATION
400 High St SE
Salem, OR 97312-1000**

SAIF use only	D: \$0	I: \$97,468
Date received _____	Amount received _____	Check no. _____
Bond Company _____	Bond no. _____	



AGENDA STAFF REPORT

AGENDA LOCATION: Action Item #10 B

MEETING DATE: June 22, 2020

TO: Honorable Mayor and City Council

FROM: Aryn Rasmussen, Airport Manager

ISSUE: Resolution No. 20-014

BACKGROUND: In partnership with the Columbia Gorge Community College the airport is applying for a U.S. Economic Development Administration (EDA) funding proposal to begin phase two of the business park and construct a hangar of approximately 10,000 – 12,000 square feet.

Currently 5 of the 6 aviation lots in the business park are either developed and in use, or obligated for future use. This project would extend utility infrastructure to an additional 4 aviation parcels, allowing for expansion of the airports ground lease revenues and private sector job creation. The construction of a flex-space hangar would serve dual purpose for the airport and CGCC. A portion of the hangar would be leased to CGCC to support the college's Aviation Maintenance Technician training program. The remaining portion of the hangar would be retained for short-term rentals for transient jet traffic.

BUDGET IMPLICATIONS: The total proposed budget for this project is \$3.5 million which includes \$1.5 million for hangar construction and \$1,924,000 for infrastructure. Since the airport is in a federally designated Opportunity Zone, this project qualifies for an 80% federal investment. Klickitat County has agreed to provide \$700,000 to meet the 20% funding match.

COUNCIL ALTERNATIVES:

1. **Staff recommendation:** *Move to approve Resolution No. 20-014 authorizing the City of The Dalles to serve as co-applicant with Klickitat County for federal EDA funding.*
2. Move to take no action on Resolution No. 20-014

RESOLUTION NO. 20-014

A RESOLUTION AUTHORIZING THE CITY OF THE DALLES, OREGON TO SERVE AS
A CO-APPLICANT WITH KLICKITAT COUNTY, WASHINGTON FOR FEDERAL
ECONOMIC DEVELOPMENT ADMINISTRATION (EDA) FUNDING

WHEREAS, the City Council of the City of The Dalles has established that the application to the U.S. Economic Development Administration supports the City's workforce development priorities, and

WHEREAS, the U.S. Economic Development Administration's Public Works and Economic Adjustment Assistance program provides grant funding which can be used to assist in the development of the aviation workforce program to be delivered at Columbia Gorge Regional Airport, and

WHEREAS, the City of The Dalles supports the implementation of the project with Klickitat County and Columbia Gorge Community College.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL AS FOLLOWS:

Section 1: Authorization to serve as a Co-Applicant with Klickitat County for federal Economic Development Administration (EDA) funding.

The City Council hereby authorizes the City of The Dalles to apply with Klickitat County for funding through the Economic Development Administration (EDA) Public Works and Economic Adjustment Assistance grant program.

Klickitat County has designated an Authorized Organizational Representative (AOR) for the federal grant application and has approved that AOR to submit the grant application. The City of The Dalles will be identified as a co-applicant on the application.

Section 2: Commitment of Matching Funds by Klickitat County.

The City of The Dalles acknowledges that the matching funds required by the Economic Development Administration will be provided by Klickitat County.

PASSED AND ADOPTED THIS 22nd DAY OF JUNE, 2020

Voting Yes, Councilors: _____

Voting No, Councilors: _____

Absent, Councilors: _____

Abstaining, Councilors: _____

AND APPROVED BY THE MAYOR THIS 22nd DAY OF JUNE, 2020.

SIGNED:

ATTEST:

Richard A. Mays, Mayor

Izetta Grossman, CMC, City Clerk