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MINUTES

CITY COUNCIL SPECIAL MEETING  
November 15, 2019  
Noon

THE DALLES CITY HALL  
313 COURT STREET  
THE DALLES, OREGON

**PRESIDING:** Mayor Richard Mays

**COUNCIL PRESENT:** Russ Brown, Linda Miller, Darcy Long-Curtiss, Tim McGlothlin,  
Rod Runyon

**COUNCIL ABSENT:** None

**STAFF PRESENT:** City Manager Julie Krueger, City Attorney Gene Parker, City Clerk  
Izetta Grossman, Human Resources Director Daniel Hunter

**CALL TO ORDER**

The meeting was called to order by Mayor Mays at 12:00 p.m.

**ROLL CALL OF COUNCIL**

Roll Call was conducted by City Clerk Grossman. All Councilors present.

**APPROVAL OF AGENDA**

It was moved by Long-Curtiss and seconded by Brown to approve the agenda as submitted. The motion carried; all Councilors voting in favor.

**DISCUSSION ITEMS**

Legal Services Options

Human Resources Director Daniel Hunter reviewed the staff report.

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It was moved by Brown to have staff prepare an Request for Proposals for contracted Legal Services for a period of 24 months. The motion died for lack of a second.

Councilor Miller asked why the candidate withdrew.

Hunter said it was for personal reasons.

Mayor Mays said it had nothing to do with the job or the community.

Councilor McGlothlin said he had a conflict of interest. He said his daughter was the paralegal, and since a contract could eliminate her position he would not discuss or vote on the issue.

Hunter reminded Council that they would have no control over how a firm handled the assignment of duties. He said it was possible that different attorneys would come to Council meetings and work on City business.

Councilor Runyon said in his experience a contract attorney worked well. He said a firm had attorneys with various areas of expertise. He said the attorney's discussed cases to come to the best conclusion.

Councilor Long-Curtiss asked if the County had a good experience with contract attorneys.

Runyon said there was a cost savings, no office at the County, no other staff requirements. He said it was important that the firm have municipal experience. Runyon said there would have to be a process for contacting the firm, probably through the City Manager.

Runyon said the contractor didn't charge for training and licenses and the firm employed the paralegal.

He said at the County the attorney met with the Administrator weekly as part of the monthly fee. He said his guess was the fee would be around \$3000 - \$4000 per month. He said there were additional charges for litigation.

Mayor Mays said the contract could stipulate an out clause for both the City and the firm.

City Attorney Gene Parker said the contract should have an out clause. He said a two year contract with renewable terms was possible.

City Manager Julie Krueger said the City had a contract with an attorney for labor negotiations that would remain in place. She said she would develop a process for who and how a firm would

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be contacted if it was the Councils desire to have contracted legal services.

Runyon said if the City realized cost savings the funds should be saved in case of litigation.

City Manager Krueger said that would be part of the budget process.

Mayor Mays asked how long Mobley could stay on to assist through the transition.

City Manager Krueger said he was available through December only.

After some discussion it was the consensus of Council that a local firm would be preferred, with local including the tri county area at least.

It was moved by Miller and seconded by Runyon to have staff prepare and RFP for contract legal services for the City of The Dalles. The motion carried 4 to 0; 1; McGlothlin abstained; Miller, Long-Curtiss, Brown and Runyon voting in favor.

City Manager Krueger said that she would email the RFP to Council prior to distribution. She said she had heard Council ask the following be included:

2 year contract  
Local firm

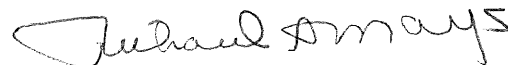
She said she would also address the needs of Municipal Court.

**ADJOURNMENT**

Being no further business, the meeting adjourned at 12:35 p.m.


Submitted by/  
Izetta Grossman, CMC  
City Clerk

SIGNED:



Richard A. Mays, Mayor

ATTEST:

  
Izetta Grossman, CMC City Clerk