

SUPPLEMENTAL AGENDA

REGULAR CITY COUNCIL MEETING

December 14, 2020

5:30 p.m.

CITY HALL COUNCIL CHAMBER
313 COURT STREET
THE DALLES, OREGON

Item to be Removed from the Agenda

5. PRESENTATION/PROCLAMATION

- A. Fiscal Year City Audit Presentation by Merina and Company

Item to be Added to the Agenda

10. CONSENT AGENDA

- B. Approval of the October 12, 2020 Regular City Council Meeting Minutes

All subsequent numbering of agenda items adjusted

Izetta Grossman, CMC, City Clerk

MINUTES
Regular City Council Meeting
October 12, 2020
Page 1

MINUTES

CITY COUNCIL MEETING
October 12, 2020
5:30 p.m.

VIA ZOOM
LIVESTREAM VIA City website

PRESIDING: Mayor Richard Mays

COUNCIL PRESENT: Linda Miller, Darcy Long-Curtiss, Tim McGlothlin, Rod Runyon,
Scott Randall

COUNCIL ABSENT: None

STAFF PRESENT: City Manager Julie Krueger, City Clerk Izetta Grossman, Finance
Director Angie Wilson, Public Works Director Dave Anderson,
Human Resources Director Daniel Hunter

CALL TO ORDER

The meeting was called to order by Mayor Mays at 5:30 p.m.

ROLL CALL OF COUNCIL

Roll Call was conducted by City Clerk Grossman. All Councilors present.

PLEDGE OF ALLEGIANCE

Mayor Mays invited the audience to join in the Pledge of Allegiance.

APPROVAL OF AGENDA

It was moved by Miller and seconded by McGlothlin to approve the agenda as submitted. The motion carried 5 to 0; Miller, McGlothlin, Long-Curtiss, Runyon, Randall voting in favor; none opposed.

MINUTES

Regular City Council Meeting

October 12, 2020

Page 2

AUDIENCE PARTICIPATION

Davina Craig, 701 State Road, Mosier said she disapproved of the City hiring tutors for city employees' children ages K-6th grade. She said it opened the City up to potential law suites from tax payers and city employee's with older children. She said there was not enough notice to the public regarding this decision.

CITY MANAGER REPORT

City Manager Julie Krueger reported on:

Graffiti Ordinance Update (see attached)

City Manager Krueger reported that Public Works was working with Mid Columbia Economic Development District (MCEDD) for signage regarding bus stops. She said MCEDD was creating and paying for the signs; and Public Works would be installing them.

City Manager Julie Krueger said that there was no business for the October 26 Council Meeting, unless that changed the meeting would be cancelled.

City Manager Krueger said the Economic Recovery Funds had not be totally expended. She said she had talked to Tyler Stone, Wasco County Administrator about sharing the costs of annual licensing fee for food service businesses (benevolent food providers, restaurants, food carts, etc.). She said Stone said there were about 100 businesses, and the total would be \$77,895, with the City's share of \$38,948.

She asked if the Council was supportive of the use of funds. All Councilors were in favor. Runyon asked if they would be making sure the requests were valid.

City Manager Krueger said the County had a renewal list that they reviewed each year.

CITY ATTORNEY REPORT

City Legal Counsel Jonathan Kara reported attending Oregon City Attorneys Association (OCAA) 2020 Annual Government Law Review. He said he received the 2020 Legislative Update and discussed issues for 2021. He said he attended seminars on system development charge and local improvement districts as funding sources for cities.

MINUTES

Regular City Council Meeting

October 12, 2020

Page 3

CITY COUNCIL REPORTS

Councilor Runyon reported:

- Red Cross briefing regarding wild fires
- League of Oregon Cities meeting – COVID update and wild fire update
- US Small Business Administration had funds to help home owners/renters/auto losses through FEMA

Councilor Long-Curtiss reported:

- Community Outreach Team virtual meetings
- Housing Stability Council – Statewide group
- Oregon Virtual Digital Summit
- Oregon Housing Solutions Winter Shelter webinar
 - The Dalles got a shout out for their work on pallet structures
- Interviewed by Arizona State Masters students using The Dalles as example for sheltering work being done

Councilor Long-Curtiss asked that the October 26 meeting be a work session with Wasco County Commissioners, City Council and the Board of Mid-Columbia Center for Living. She said in light of the update Council received from Chief Ashmore she felt all parties needed to come to the table to work out issues.

It was the consensus of the Council to hold the work session. The City Manager would work with Long-Curtiss on the framework of the meeting.

Councilor McGlothlin reported:

- Rose Garden spreading bark with the Beautification Committee and Lions Club
 - Additional funding still needed for signage and security
- Airport Meeting on Friday
- Met with Long-Curtiss to discuss homeless issues
- Met with Tyler Stone – City and County working well together
- Met with Chief Ashmore
- Met with Scott Baker, Executive Director of Northern Wasco County Parks & Recreation District

Mayor Mays reported:

- Great job by the Lions Club and the City Beautification Committee on Vogt Fountain and the rose garden
- Great job by Main Street and Walldogs on the teaser wall in the City Hall Parking lot

MINUTES

Regular City Council Meeting

October 12, 2020

Page 4

- Beautification Award for October went to Judy and Harley Newland of 419 East 10th Street
- Community Outreach Team Meetings – met with Jeff Merkley and Greg Walden
- Publicly thanked Greg Walden for all he has done serving Oregon

CONSENT AGENDA

It was moved by Randall and seconded by Long-Curtiss to approve the Consent Agenda as presented. The motion carried 5 to 0, Randall, Long-Curtiss, Runyon, Miller, McGlothlin voting in favor; none voting opposed.

Items approved on the consent agenda were: 1) Approval of the September 28, 2020 Regular City Council Meeting Minutes; 2) Approval of the of the September 3, 2020 Joint Meeting with Wasco County and the Port of The Dalles Minutes.

Runyon asked for a report on the research of the comments made at the last meeting by former Mayor Steve Lawrence.

City Manager Krueger said Mr. Lawrence had met with Interim Community Development Director Alice Cannon. She said they are working through his comments, and a report would be coming.

CONTRACT REVIEW BOARD ACTIONS

Authorization Purchase of In-pipe Camera System for Video Inspection of Sanitary Sewer and Stormwater Piping Systems

Public Works Director Dave Anderson reviewed the staff report.

It was moved by McGlothlin and seconded by Runyon to authorize the purchase of a new Rapidview pipeline video camera system from SWS Equipment Inc in an amount not to exceed \$234,325.75. The motion carried 5 to 0, McGlothlin, Runyon, Miller, Randall, Long-Curtiss voting in favor; none voting opposed.

Authorization to Purchase Emergency Back-up Generator and Automatic Transfer Switch for the Public Works Offices

Public Works Director Dave Anderson reviewed the staff report.

Mayor Mays complimented Anderson on the thorough staff reports.

MINUTES

Regular City Council Meeting

October 12, 2020

Page 5

It was moved by Miller and seconded by Long-Curtis to authorize the purchase of a new emergency back-up generator system from Cummins Inc in an amount not to exceed \$84,409. The motion carried 5 to 0, Miller, Long-Curtiss, Randall, Runyon, McGlothlin voting in favor; none voting opposed.

Councilor Miller commented that the destruction happening in Portland had arrived in The Dalles. She said a business downtown has two people take a metal bench and threw it through a window.

ADJOURNMENT

Being no further business, the meeting adjourned at 6:08 p.m.

Submitted by/
Izetta Grossman, CMC
City Clerk

SIGNED: _____

Richard A. Mays, Mayor

ATTEST: _____

Izetta Grossman, CMC City Clerk



City of The Dalles MEMORANDUM

TO: City Council for December 14, 2020, Council Meeting

FROM: Julie Krueger, City Manager
Angie Wilson, Finance Director

DATE: December 7, 2020

SUBJECT: Coronavirus Aid, Relief, and Economic Security (CARES) Act grant funding; City Economic Recovery Grant; Shelter Request

For discussion under the City Manager's Report, December 14, 2020, there are three topics. First is how to expend the remaining Cares Act Grant by the December 31, 2020 deadline. Second, an update on Round One of the City's Economic Recovery grant process. Lastly, I have a recommendation regarding the temporary pallet shelter site.

CARES ACT GRANT

The City of The Dalles received the CARES Act Grant July 1, 2020 to cover expenses from March 27-December 31, 2020. The aid is up to an amount not to exceed \$442,970.59. The last drawdown for the grant will be December 31, 2020. This will cover costs through the end of the year.

Expenses to Date: \$166,106.80

○ Emergency Response expenses	\$1,860.00
○ Communication and Enforcement	\$4,993.67
○ Public Safety Measure	\$3,243.00
○ Quarantining individuals	\$2,165.60
○ Employees substantially dedicated to Covid	\$51,576.86
○ Food delivery to residents	\$10,255.29
○ Telework Capabilities	\$81,028.87
○ Homeless Shelters	\$10,983.51

The CARES Act provides that payments from the Fund may only be used to cover costs that

- Are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
- Were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and
- Were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

The statute also specifies that expenditures using Fund payments must be “necessary.” The Department of the Treasury understands this term broadly to mean that the expenditure is reasonably necessary for its intended use in the reasonable judgment of the government officials responsible for spending Fund payments. The City has many impacts and needs that the CARES funding will be used for. Funds may not be used to fill shortfalls in government revenue to cover expenditures that would not otherwise qualify under the act.

St. Vincent de Paul needs funding for hotel rooms for homeless when the winter temperatures reach freezing. They estimate they will need 1,200 room nights during the winter.

Windy River Gleaners is in need of funds to purchase additional food and canopies to use for distribution.

We learned and verified this week that the funds can be used to reimburse the City for police officer salaries during the pandemic.

Recommendations: Provide \$10,000 to St. Vincent de Paul for hotel rooms; provide \$10,000 to Windy River Gleaners to purchase food; use remaining balance of CARES Act funds to reimburse the City for first responder (police) salaries. This will greatly help in keeping the City’s budget intact for the current fiscal year, knowing our revenues will be decreased substantially.

CITY’S ECONOMIC RECOVERY GRANTS, ROUND ONE

The City is working with the Chamber of Commerce to roll out round one grants for businesses. We will begin with \$100,000 and fund 40 small business grants in the amount of \$2,500 each. Priority will be given to businesses who were required to close during the November freeze, followed by businesses who were required to reduce capacity due to the freeze and current restrictions.

This process will be kept simple and will not be tied to previous federal funds received.

In addition, Wasco County has been awarded over \$700,000 in State funds for business grants. There are far fewer restrictions on these funds than when the City received State funds, so I believe it will be much easier to get those funds out to businesses in need. Their grant process is under development and I expect that will launch in the next week or so.

SHELTER REQUEST

Mid-Columbia Community Action Council would like to use some of their grant funds to purchase five additional pallet shelter units to place at our temporary location. They also plan to apply for funds to pay for staffing. If the City Council will approve the site for five additional shelter units, I will inform the MCCAC Director that he may move forward. MCCAC has also agreed to own the units and to manage the funds for the staffing.

Budget Impact:

The CARES related costs noted above were not budgeted in fiscal years 2020 or 2021. CARES funding will offset COVID-19 cost through December 31, 2020. A budget resolution will be presented to the City Council for consideration to fully recognize the additional revenue and costs to provide transparency to existing appropriations.

There is no impact on the budget for the Economic Recovery grant. This was already budgeted and approved by the budget committee during the budget process.