

# Beautification Committee Agenda

It is the mission of the Beautification Commission to add to the rich cultural history of our place; share the beauty of our community; and instill a sense of pride in our public, private, and communal outdoor spaces.

Location: VIA ZOOM

<https://zoom.us/j/95147361566?pwd=S2N6bnRSbHVqZkdwaFJEVkhVNFZOT09>

Meeting ID: 951 4736 1566

Passcode: 197873

Dial 1 346 248 7799 or 1 669 900 6833

Date: Wednesday, February 17, 2021

Time: 5:30pm

Chair: Tiffany Prince

## Agenda items

T. Prince	Call the Meeting to order	5:30pm
Izetta Grossman	Roll Call	
T. Prince	Approval of February 3, 2021 meeting minutes	
Meeting Focus:	Flesh out/Prioritize Projects Create sub committees	5:40 pm
Other Business	Stop the Drop/Clean ups Update - Connie Security System at Sorosis - decision	7:15 pm
ADJOURN		7:30 pm

## Additional information

- ✚ Email Izetta [igrossman@ci.the-dalles.or.us](mailto:igrossman@ci.the-dalles.or.us) to add items to future agendas
- ✚ Next Mtg: March 3, 2021 at 5:30 pm

BEAUTIFICATION COMMITTEE

Minutes

February 3, 2021

5:30PM

VIA ZOOM

PRESIDING: Tiffany Prince

COMMITTEE MEMBERS PRESENT: Judy Merrill, Tiffany Prince, Connie Krummrich, John Nelson, Bill Lennox, Max Butensky (arrived 5:38)

ABSENT: None

Staff Liaison: Izetta Grossman, CMC, City Clerk

CALL TO ORDER

Tiffany Prince called the meeting to order at 5:33 pm.

ROLL CALL

City Clerk Izetta Grossman conducted roll call; all members

APPROVAL OF MINUTES

It was moved by Lennox and seconded by Krummrich to approve the minutes of the January 6, 2021 and the January 20, 2021 meetings. The motion carried; 5 to 0; Butensky arrived after motion.

President Prince moved Other Business to before the Goal/Visioning discussion.

OTHER BUSINESS

Trash bag purchase

Krummrich reported she had done an inventory of trash bags for the Community Clean ups; there are approximately 30 on hand. She said she would like to purchase 2 boxes of Hefty Ultra Strong 13-gallon bags from Ace Hardware at \$15 per box of 80.

It was moved by Merrill and seconded by Lennox to authorize the purchase of two boxes of Hefty Ultra Strong garbage bags. The motion carried; 6 to 0; all members present.

Sorosis Park Security Camera

Lennox said he had talked to Scott Baker, Parks and Recreation Director. Baker indicated security was not his top priority at the time; he was occupied with replacing the trees at Sorosis Park.

Lennox said the total cost of the security system, all three phases, was \$10,000.

Bill asked if the group thought security was a beautification priority. The committee felt Parks and Recreation should have the lead in the project.

#### City Council Goal Setting Update

Merrill reported the meeting was refreshing. She said the process made her proud of the Council and Attorney.

She said these were the main things the Council discussed:

- Asking what do we want the City of The Dalles to be
- Who do we want to attract
- Not just downtown, the whole City
- Get input from large businesses
- Review the Vision Action Plan
- Downtown vitality
- Houseless population

She said she thought the Beautification Committee should also look at the whole town.

Krummrich reminded the committee that she had thank you/note cards that anyone could use.

Before starting the Goal Setting, President Prince reminded the committee that the old JC Penney parking lot had been handed off to the Art's Commission. She said they had plans.

Krummrich said she had talked with the Art Center Director and he said they were hoping to get it done in 2021. She invited him to a Beautification Committee meeting to give an update.

#### GOAL SETTING/BRAINSTORMING

President Prince said the format of the meeting would be to identify items to complete the remaining of the current fiscal year (short term) and projects for next fiscal year (long-term).

[For the purpose of clarity, these minutes will identify the identified short-term projects and then the long-term projects]

#### Short Term Projects

##### Contests/Parking Strips

Discussion regarding having a contest of some sort to encourage people to take care of the strips of ground between the sidewalk and street in a number of neighborhoods around town.

Look into 50/50 Planting Project – model after the 50/50 Sidewalk Rehabilitation done by Public Works  
BC pay 50 percent of the cost of the plantings

Outreach program to residents that might need assistance in paying for plantings – way to teach people how and what to plant and how to care for plantings.

#### Benches/Trashcans/Outdoor fixtures

Discussion:

Low maintenance benches/trashcans – matching – powder coated/like ones in Sorosis Park  
Trashcans designed easier for trash removal

#### Art in Triangles – Kelly Triangle

Discussion:

Partner with Art Center

Work with Public Works on Kelly Triangle – metal sculpture (Izetta get plan from PW)

Check with BPA on mural on fence by converter station next to Dry Hollow School

Clean up art on Roundabout – Izetta said City was looking at stamped concrete

#### Other short-term ideas

Send a note of thanks to Darcy Long-Curtiss regarding the Homeless Shelter project.

Joint letter to business owners from BC/Main Street/Chamber to keep empty store fronts clean/clean door wells

- Krummrich to take lead

- Ask Mayor to do another walk about

- Explore ordinance to give Codes Enforcement more teeth

Invite business owners to brainstorming – what do they want

Art in empty store fronts – check with business owners – Main Street

#### Long-Term Projects

##### Welcome Signs

Continue working on project as previously discussed

##### Trees

Everyone loves trees

Discussion:

Plan to get rid of the grates – determine why they are needed

Need trees throughout the community

Work with Parks and Recreation on Sorosis tree replacement

Arborist – more information on appropriate trees downtown  
Smaller trees, drought tolerant, out of power lines

Research what do other cities do

Get other entities involved

Present a plan and costs to City Council

#### Grates

Grates serve a purpose

There needs to be a plan for weeding/cleaning at least monthly  
High School Students needing community service points  
Talk to City employee responsible for tree maintenance – get buy in

Next meeting will be dedicated to prioritizing and creating subcommittees to work on projects.

#### ADJOURN

Being no further business, the meeting was adjourned at 7:33 pm.

Signed: \_\_\_\_\_

Tiffany Prince, President

**COMMUNITY CLEAN UPS/STOP THE DROP -- STATUS REPORT**

**FEBRUARY 17<sup>TH</sup>, 2021**

**SECOND SATURDAY CLEAN-UPS WILL RESUME IN MARCH AND RUN THROUGH NOVEMBER.**

**WE HAVE ACQUIRED 'GUEST HOSTS' FOR 8 OF THESE MONTHS! They are: Copper West Real Estate; Herbal Apothecary and Flow Yoga; Columbia Bank; First Interstate Bank; Church of Jesus Christ of Latter-day Saints; The Dalles City Council; Rotary Club; Lions Club**

**Rachel Carter is designing an updated flyer and both of us will be seeking promotion of clean up events through radio and print/social media.**

**I will submit to the Beautification Committee a draft letter which will introduce businesses and other entities to the Stop the Drop Campaign and will seek their support around cleaning up our town.**

**When schools are completely open, the Stop the Drop Campaign will continue in full-force!**

**Rachel Carter and I have each spoken with Pat Cimmiyotti/ODOT regarding obtaining permission to pick up trash on ODOT land around the exit ramps and elsewhere on ODOT-managed land. Pat referred Rachel to an ODOT litter-issues specialist.**

**(NOTE: This is a VERY rough draft of a letter which could be sent to businesses, churches, other entities... seeking their support in helping to clean up The Dalles...and keep it clean. Maybe this is not the most efficient, effective way to reach out? Maybe the time is not right? I have learned the value of reaching out, asking for help, letting others know we need and appreciate the teamwork. If we really want to help our town shine, we must have a lot of hands on deck! This is an attempt to build an ethic of civic pride...Connie K.**

**Dear Community Members:**

**Date**

**We hope this finds you and your family and associates doing well, staying safe during these profoundly challenging times.**

**We strive to stay connected, care for one another, and help our community move forward.**

**The City Beautification Committee is seeking your assistance in helping to clean up and beautify our town.**

**Last Spring plans were underway to kick off the Stop The Drop Campaign, an anti-littering campaign with special focus on awareness and education within the schools.**

**Outreach into the broader community is also part of the campaign, and now we are enlisting the support of businesses, churches, and other public and private entities. We are asking everyone to keep their property and surroundings clear of litter, cigarette butts, leaves in entranceways, weeds in sidewalk cracks and around their establishments. Doing just these things will add to the quality of life experience for local citizens and visitors alike.**

**Beginning in March, Columbia Gorge Toyota-Honda, along with the Beautification Committee, will host a Second Saturday Clean Up, meeting at Thompson Park at 10:00 and sending crews to clean up locations.**

**It is the mission of the Beautification Committee to “add to the rich cultural history of our place, share the beauty of our community, and instill a sense of pride in our public, private, and communal outdoor spaces.”**

**We invite you to join us in this mission. It’s about building civic pride.**

**Thank you and take care**

**City Beautification Committee**







# WORK ESTIMATE

PO BOX 2269  
THE DALLES OR 97058  
Phone: (541) 298-2738  
Fax: (541) 298-2740

**DATE:** 1/4/2021  
**ESTIMATE #:** Phase 1

SHIP TO	BILL TO
ATTN:	ATTN:
Phone:	Phone:
Email:	Email:

**PROJECT DESCRIPTION:** Sorosis Park Phase One Video Surveillance System. Owner to provide shelf for equipment and make 120vac receptacle available for use. Will require permission from PUD to mount equipment on poles

ID	DESCRIPTION	QTY	PRICE	TOTAL
	Samsung Wave 16ch NVR with PoE and 6tb storage	1	\$ 2,180.00	\$ 2,180.00
	Wave camera license	1	\$ 105.00	\$ 105.00
	Samsung Hanwha 5mp fixed bullet camera with IR	1	\$ 326.00	\$ 326.00
	625 VA UPS	1	\$ 83.00	\$ 83.00
	ACER 21" 1080p LED monitor	1	\$ 118.00	\$ 118.00
	Aerial cable bundle	1	\$ 186.00	\$ 186.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
	Equipment discount	1	\$ (268.00)	\$ (268.00)
				\$ -
	Installation labor	14	\$ 105.00	\$ 1,470.00
	Labor rate discount	14	\$ (15.00)	\$ (210.00)
<b>SUBTOTAL</b>				\$ 3,990.00
<b>TAX RATE</b>				\$ -
<b>SALES TAX</b>				\$ -
<b>SHIPPING AND HANDLING</b>				\$ -
<b>TOTAL</b>				\$ 3,990.00

**THANK YOU FOR YOUR BUSINESS!**

Signature / Stamp:

Place:

Above information is not an invoice and only an estimate of services described above. By signing you are authorizing the work as described. Payment terms: 50% Required at signing, remainder due upon completion or monthly progressive billing schedule. Quote is good for 30 days from date of issue.

1/4/2021



- ❖ Warranty: All items will bear a minimum of a 1 year warranty. Additional manufacturer warranties apply. Extended warranties can be purchased/negotiated additionally.
- ❖ Insurance: if additional insured endorsement/waiver of subrogation is required, an additional \$300.00 fee will be imposed to cover excess insurance cost. Form cg2010 with the 11/85 edition date is not available.
- ❖ Special fees & services: Any unordinary municipality permits, bonding, taxes, sales taxes and or fees are not included and will be billed separately.
- ❖ Exclusions: Excludes engineer stamp. Private locates by others. Abatement/testing of/for hazardous materials. High voltage power source. Patching and painting by others. Fire watch by others.
- ❖ Clarifications/exclusions: Electronic O&M's will be submitted upon project completion if requested. System includes design, submittals and records. Warranty hours are Monday-Friday, 8am-5pm, excluding holidays.

=====

#### ACCEPTANCE OF PROPOSAL

Payment will be made within 30 days from invoice upon progress billing. The balance of the contract is payable on day of installation. 50% deposit required upon acceptance.

ASET, Advanced Security & Electrical Technology Inc. warranties defects in labor and materials supplied by ASET, Advanced Security & Electrical Technology Inc. for 1 (one) year from date of installation. Additional manufacturer warranties apply.

ASET, Advanced Security & Electrical Technology Inc. includes a maximum of 1 hours of customer education/training in its' bid amount. If additional time is requested by customer, it will be billed at \$105.00 per hour.

ATTORNEY FEES. If any suit or action is filed by any party to enforce this Agreement or otherwise with respect to the subject matter of this Agreement, the prevailing party shall be entitled to recover reasonable attorney fees incurred in preparation or in prosecution or defense of such suit or action as fixed by the trial court, and if any appeal is taken from the decision of the trial court, reasonable attorney fees as fixed by the appellate court.

TIME OF ESSENCE. Time is of the essence for each and every provision of this Agreement.

ENTIRE AGREEMENT. This Agreement sets forth the entire understanding of the parties with respect to the subject matter of this Agreement and supersedes any and all prior understandings and agreements, whether written or oral, between the parties with respect to such subject matter.

The described specifications and conditions of this Proposal are satisfactory and are hereby accepted.  
You are authorized to do the work as specified. Payment will be made as outlined.

\_\_\_\_\_  
Signature of A.S.E.T. Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Customer / Company Representative

\_\_\_\_\_  
Date

Upon acceptance, please return a signed copy of this Proposal to ASET, Advanced Security & Electrical Technology Inc. along with your deposit. **Price subject to revision if Proposal accepted subsequent to 30 days and/or project started subsequent to 90 days from date of acceptance**



# WORK ESTIMATE

PO BOX 2269  
THE DALLES OR 97058  
Phone: (541) 298-2738  
Fax: (541) 298-2740

**DATE:** 1/4/2021  
**ESTIMATE #:** Phase 3

SHIP TO	BILL TO
ATTN:	ATTN:
Phone:	Phone:
Email:	Email:

**PROJECT DESCRIPTION:** Sorosis Park Phase Three Video Surveillance System. Owner will be required to have electrician provide 120vac circuit for outdoor PoE switch. Owner to provide boom or scissor lift for installation

ID	DESCRIPTION	QTY	PRICE	TOTAL
				\$ -
	Wave camera license	3	\$ 105.00	\$ 315.00
	Samsung Hanwha 5mp fixed bullet camera with IR	3	\$ 326.00	\$ 978.00
	Samsung bullet backbox	3	\$ 36.00	\$ 108.00
	Samsung pole mount adapters	3	\$ 48.00	\$ 144.00
	Outdoor cable bundle	1	\$ 62.00	\$ 62.00
	8 port PoE switch gigabit	1	\$ 121.00	\$ 121.00
	5ghz wireless bridge kit	1	\$ 344.00	\$ 344.00
	Outdoor enclosure	1	\$ 162.00	\$ 162.00
				\$ -
				\$ -
				\$ -
				\$ -
	Equipment discount	1	\$ (220.00)	\$ (220.00)
				\$ -
	Installation labor	19	\$ 105.00	\$ 1,995.00
	Labor rate discount	19	\$ (15.00)	\$ (285.00)
<b>SUBTOTAL</b>				\$ 3,724.00
<b>TAX RATE</b>				\$ -
<b>SALES TAX</b>				\$ -
<b>SHIPPING AND HANDLING</b>				\$ -
<b>TOTAL</b>				\$ 3,724.00

**THANK YOU FOR YOUR BUSINESS!**

Signature / Stamp:

Place:

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1/4/2021



- ❖ Warranty: All items will bear a minimum of a 1 year warranty. Additional manufacturer warranties apply. Extended warranties can be purchased/negotiated additionally.
- ❖ Insurance: if additional insured endorsement/waiver of subrogation is required, an additional \$300.00 fee will be imposed to cover excess insurance cost. Form cg2010 with the 11/85 edition date is not available.
- ❖ Special fees & services: Any unordinary municipality permits, bonding, taxes, sales taxes and or fees are not included and will be billed separately.
- ❖ Exclusions: Excludes engineer stamp. Private locates by others. Abatement/testing of/for hazardous materials. High voltage power source. Patching and painting by others. Fire watch by others.
- ❖ Clarifications/exclusions: Electronic O&M's will be submitted upon project completion if requested. System includes design, submittals and records. Warranty hours are Monday-Friday, 8am-5pm, excluding holidays.

=====

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\_\_\_\_\_  
Signature of A.S.E.T. Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Customer / Company Representative

\_\_\_\_\_  
Date

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# WORK ESTIMATE

PO BOX 2269  
THE DALLES OR 97058  
Phone: (541) 298-2738  
Fax: (541) 298-2740

**DATE:** 1/4/2021  
**ESTIMATE #:** Phase 2

SHIP TO	BILL TO
ATTN:	ATTN:
Phone:	Phone:
Email:	Email:

**PROJECT DESCRIPTION:** Sorosis Park Phase Two Video Surveillance System. New underground cable will be installed as existing wiring is not wet location/undeground rated and is damaged. Owner will repair pole access panel and fasten with security hardware to deter future vandalism to camera cables. Owner to provide boom or scissor lift for installation

ID	DESCRIPTION	QTY	PRICE	TOTAL
				\$ -
	Wave camera license	4	\$ 105.00	\$ 420.00
	Samsung Hanwha 5mp fixed bullet camera with IR	4	\$ 326.00	\$ 1,304.00
	Samsung bullet backbox	4	\$ 36.00	\$ 144.00
	Samsung pole mount adapters	4	\$ 48.00	\$ 192.00
	Underground cable bundle	1	\$ 228.00	\$ 228.00
	8 port PoE switch gigabit	1	\$ 121.00	\$ 121.00
	5ghz wireless bridge kit	1	\$ 344.00	\$ 344.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
	Equipment discount	1	\$ (273.00)	\$ (273.00)
				\$ -
	Installation labor	21	\$ 105.00	\$ 2,205.00
	Labor rate discount	21	\$ (15.00)	\$ (315.00)
<b>SUBTOTAL</b>				\$ 4,370.00
<b>TAX RATE</b>				\$ -
<b>SALES TAX</b>				\$ -
<b>SHIPPING AND HANDLING</b>				\$ -
<b>TOTAL</b>				\$ 4,370.00

**THANK YOU FOR YOUR BUSINESS!**

Signature / Stamp:

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1/4/2021



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\_\_\_\_\_  
Signature of A.S.E.T. Representative

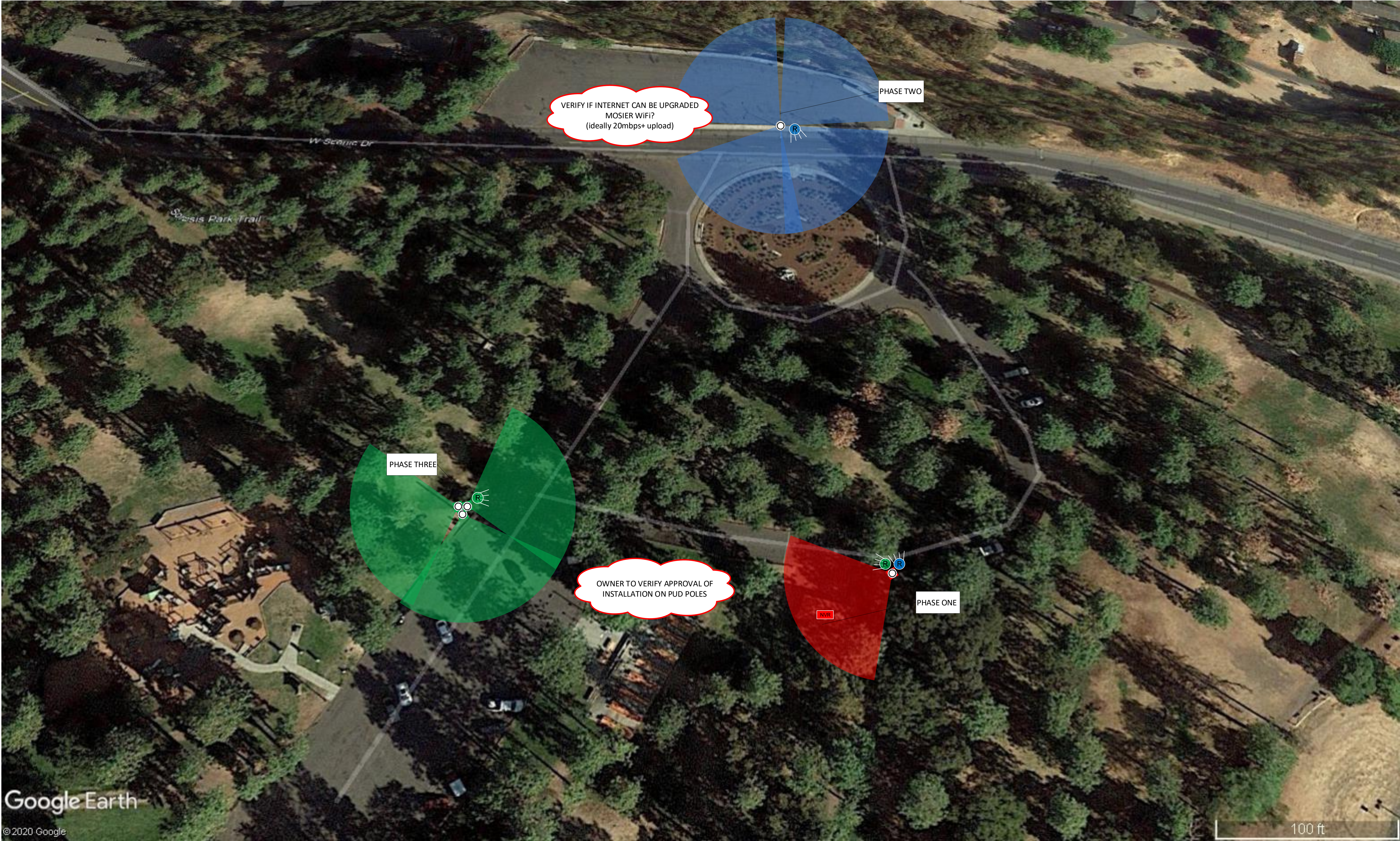
\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Customer / Company Representative

\_\_\_\_\_  
Date

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PRELIMINARY

CUSTOMER/OWNER  
  
Sorosis Park  
  
PROJECT TYPE  
-VIDEO SURVEILLANCE



BEAUTIFICATION COMMITTEE

Minutes

February 17, 2021

5:30PM

VIA ZOOM

PRESIDING: Tiffany Prince

COMMITTEE MEMBERS PRESENT: Tiffany Prince, Connie Krummrich, John Nelson,  
Bill Lennox, Max Butensky [Judy Merrill arrived a bit later]

ABSENT: None

Staff Liaison: Izetta Grossman, CMC, City Clerk

CALL TO ORDER

President Tiffany Prince called the meeting to order at 5:32 pm.

ROLL CALL

City Clerk Izetta Grossman conducted roll call; all members present

APPROVAL OF MINUTES

Krummrich asked to clarify that Scott from the Art Center hadn't said the "parklet project" at Discount Plus parking lot would be done in 2021, only that it was being worked on.

It was moved by Nelson and seconded by Butensky to approve the minutes of the February 8, 2021 Work Session. The motion carried; 5 to 0; Merrill arrived after the vote.

Nelson thanked Grossman for the thorough minutes. Prince acknowledged the work that went into preparation of work session minutes.

Krummrich asked for \$13.75 to purchase stamps for the note cards.

It was moved by Nelson and seconded by Butensky to authorize Krummrich to spend \$13.75 for stamps. The motion carried 6 to 0.

Guest Scott Stephenson, The Dalles Art Center representing the Art and Design Committee that is under contract with the City of The Dalles to administer annual art projects, asked to present a project update on the pocket park at the Discount Plus lot, on Second Street downtown.

Stephenson presented a video of a Peoples Forge Project in Bend ([www.peoplesforge.com/about](http://www.peoplesforge.com/about) )



He said COVID was preventing moving forward on this project, as it requires groups of people to work on the project. He said they were hoping to start late summer.

[Note: this part of the minutes summarizes the discussions and decisions; subcommittees will report back to full Committee]

## PRIORITIES/SUBCOMMITTEES

### Short Term Projects

- Art at Kelly Triangle – Krummrich, Butensky work with Public Works
- Benches, trash cans, outdoor fixtures, flowerpots – incentives for businesses – Prince, Merrill
  - Meet with businesses – what do they want
  - Start small – one or two corners
  - Bigger plan present to Council
- Business owner brainstorming session - all
- Letter to Darcy Long-Curtiss for work with homeless – Prince
- Art in empty store fronts – The Dalles Art Center has project with Main Street; BC help installing
- Pay someone to assist citizens get trash to Community Wide Clean Up event in May – work with Public Works
- Work with The Dalles Art Center, Art and Design Committee as available

### Long Term Projects

- Trees/grates – start with downtown trees – Merrill, Lennox
  - Hire arborist – advise on best plan of action
  - Present to Council

### On-going Project

- Stop the Drop/Community Clean-up Events - Krummrich
- Welcome Signs – Nelson, Butensky, Prince
- Beautification Award – rotating members (3 at a time)

### Projects on hold

- Code Enforcement ordinances – more teeth
- Parking Strip Beautification

## OTHER BUSINESS

### Stop the Drop/Community Clean-up

Krummrich reviewed her report.

Krummrich reported that she had been working with Rachel Carter from Gorge Toyota/Honda. She said they were a great partner. She reported that 8 of the nine months had partners signed up to assist; November was still open.

Krummrich said she spoke with Pat Cimiotti from ODOT to find out how to get permission to clean the fence line and off ramps along 6<sup>th</sup> Street and I 84.

She reminded the Committee that the next Community Clean up would be March 12, 10 AM meet at Thompson Park.

Security System at Sorosis

Lennox reviewed the status of the project. He said it was not on the top of the priority list for Northern Wasco County Parks and Recreation District.

It was the consensus of the Committee to not move forward with the security system at Sorosis Park.

Prince said the focus for the remaining fiscal year should be the fast, short term projects. She said those projects should use the remaining funds.

NEXT MEETING

The next meeting will be March 3, 2021 at 5:30 pm

Items for the agenda

- Ask Mayor to attend to discuss filling vacant committee positions
- City and County properties need to be an example – clean, trimmed landscaping, parks
- Business Letter/Inviting Businesses to meeting to discuss their solutions and desires

ADJOURN

Being no further business, the meeting was adjourned at 7:38 pm.

Signed: \_\_\_\_\_

  
Tiffany Prince, President