

Beautification Committee Agenda

It is the mission of the Beautification Commission to add to the rich cultural history of our place; share the beauty of our community; and instill a sense of pride in our public, private, and communal outdoor spaces.

Location: VIA ZOOM

Date: Wednesday, November 12, 2020

Time: 5:30pm

Chair: Tiffany Prince

Agenda items

T. Prince	Call the Meeting to order	5:30pm
Izetta Grossman	Roll Call	
T. Prince	Approval of October 28, 2020 meeting minutes	
Meeting Focus:	Review of Projects with City Manager	5:40 pm
	Loo - Judy (30 minutes)	
	Pressure Washing - Judy (20 minutes)	
	Welcome Signs - John (35 minutes)	
	Downtown trees - Bill (25 minutes)	
ADJOURN		7:30 pm

ZOOM LOGIN

<https://zoom.us/j/97939923631?pwd=VDNoazZsWW4wVG5KbTVxL2w1ZkVCQT09>

Meeting ID: 979 3992 3631
Passcode: 158543
Dial 1 669 900 6833 or + 253 215 8782

Additional information

- ✚ Email Izetta igrossman@ci.the-dalles.or.us to add items to future agendas
- ✚ Next Mtg: November 19, 2020 at 5:30 pm

BEAUTIFICATION COMMITTEE

Minutes

October 28, 2020

5:30PM

VIA ZOOM

PRESIDING: Tiffany Prince

COMMITTEE MEMBERS PRESENT: Brenda Coats, Judy Merrill, Tiffany Prince, Connie Krummrich, John Nelson, Bill Lennox, Max Butensky

ABSENT: None

Staff Liaison: Izetta Grossman, CMC, City Clerk

CALL TO ORDER

Tiffany Prince called the meeting to order at 5:31 pm.

ROLL CALL

City Clerk Izetta Grossman conducted roll call; all member present.

APPROVAL OF MINUTES

It was moved by Max and seconded by Bill to approve the minutes of the October 14, 2020 Meeting. The motion carried; 7 to 0.

Judy said the financial document Izetta provided said the amount remaining was \$14,587. Izetta said she would check into it and get back to the committee.

UPDATES

Tiffany said before beginning the updates she wanted to alert the Committee she talked to Lisa Farquharson at the Chamber regarding the Tree Lighting/Star Light Parade. She said she had not committed the Committee to helping. She said a press release had gone out saying that the Committee was partnering. She said she would reach out to Lisa for more details and will email them to the Committee.

Tiffany said that the City Manager would be at the November 12 meeting to receive updates and talk about how the City can help.

Beautification Award

Max showed everyone the design for the hats being purchased as gifts for the Beautification Award recipients. He said Sign Age would digitize the design and then embroidery them. He asked for a motion to spend \$370 for 36 hats. He said Sign Age wants half up front and half at delivery.

He asked who in the Committee wanted a hat in addition. He said the hats would be \$10 apiece.

Everyone on the committee wanted a hat, plus Izetta and one for the Mayor.

It was moved by Tiffany and seconded by Max to approve \$370 for 36 hats from Sign Age, paying half upfront and half at delivery. The motion carried 7 to 0.

Brenda said she would collect \$10 each from Committee members.

Welcome Signs

Max reported that he reached out to Dave Anderson at Public Works about lighting the Welcome Sign at the roundabout. He hadn't heard back.

It was the general consensus to keep working on lighting options. Max said he would reach out to Dave again and Dawn Hert in Planning.

Downtown Trees

Tiffany said she had a community member suggest that Parks and Recreation have community members pay for a tree in memorial/in honor of.

Bill said he talked with someone from the City who said the downtown trees leaves were burnt from the heat and car exhaust.

He said he would like to hire a professional arborist to look at the trees, where they are planted and make recommendations to improve the situation.

He said he spoke with the OSU Extension Service and they gave him ideas for finding a consultant.

Judy said the City did a study years ago that Katie Young was involved in. That committee did a lot of work, did a study and the City didn't do anything with it. She said Katie was looking for her file.

Connie suggested trees could be planted in the planting strips between sidewalks and the curb. She thought it could encourage property owners to plant more trees.

Bill said he would like to see the City be more proactive in planting trees; for example, when replacing sewer and water lines, put in the necessary infrastructure to water plants. He said in Portland the power company doesn't just chop trees, they let the powerlines go through the trees.

John said he would reach out to Dawn Hert about the tree survey Katie Young was a part of.

Vogt Fountain

Brenda talked to Asset Security about security at Kelly Outlook and the Fountain. She said Asset would donate the time and give the material at cost.

She said she was talking with Jennifer at the Port to see the system at work. She said the total cost was \$3400; Lions Foundation has about \$1700 left in the account. She said she was hoping the City would share in the cost to include the Overlook. She said the Police Department would have access.

Pressure Washing

Judy reviewed her report. She said the downtown sidewalks were important to instill pride and help businesses feel the City values them.

She said her research said that most cities pay for this service 1, 2, 3, or 4 times a year.

Judy said she also asked the companies giving her the bids if they could do the trashcans as well.

Tiffany asked why the two estimates were so different.

Judy said Levi gave a one block (6 sides) quote of \$2,500 for one block; John estimated 9-10 blocks for a total of \$18,784. She said Levi's total would be \$25,000.

Bill said he is all for doing one block to see now it goes. He wondered about liability if a piece of concrete flew up.

Judy said Dave Anderson said would have to work closely with the property owners.

General consensus:

sticker shock

Might be cheaper for staff to do the pressure washing

Trial in spring

Review liability

Take plan to Council/City Manager

John said to look at all the projects and prioritize the list.

Loo

Judy reviewed the report. She said with COVID-19, homeless issues changing and no restrooms downtown due to businesses not wanting to allow public access.

Bill said he supported the restrooms. He said Judy had done a lot of work, the obstacle was maintenance. He said the Loo was designed to deter "unsightly behavior". He said it was time for the city to step up and provide restrooms.

Tiffany said she thought two would be a good idea. Bill thought ask for one the first year and a second one later.

Consensus:

Take it to the City Manager

Work on City Council as a group

Shows the City cares about the community

Next Meeting:

November 12 with City Manager

Loo

Pressure Washing

Welcome Signs

Trees

Tiffany and Izetta will work together on agenda and timeline for each item.

ADJOURN

Being no further business, the meeting was adjourned at 7:40 pm.

Signed: _____

Tiffany Prince, President

THE PORTLAND LOO project for the downtown in The Dalles

2016: As a concerned citizen and registered nurse, I began studying in depth the public restroom availability in The Dalles, and specifically the downtown corridor

The issues of public health, dignity and respect of others and having pride in and for our community and environment as a whole

and for one another were and continue to be my top concerns.

Reasons to support having a public restroom open 24/7 in the downtown corridor include yet is not limited to

- Having pride in our community and for one another
- Showing dignity and respect for one another
- Welcome people to our community
- Serving those who are a part of our community including the homeless, people from out town who shop here and those who visit
- The Dalles is continuing to grow and being revitalized.
- Increase of people moving to the The Dalles and surrounding areas
- Increase in tourism, cruise ships, bicyclists
- Assist businesses
- Provide ADA availability
- Would enhance our community as a whole.
- Public Health
- COVID
- In 1/18, with the assistance of Stacey Ihrig, NWPRD and others, I compiled a list of the public restrooms in/around The Dalles: location, open season, hours and maintenance. There were none open 24/7 365 days a year. Public restroom in the downtown corridor: Veteran's Office 9-5, M-F, closed on holidays. Thompson Track has 24 hour portable toilet open 24/7 year round.

2017: I began studying the Portland Loo:

- Met Evan Madden, Portland Loo sales manager. Toured the site of Madden Fabrication in Portland where the Loo is manufactured and several Loos in downtown Portland.
- Several conversations with Portland Parks and Rec, Operations Coordinator/Land Stewardship Division, Bryan Aptekar, who coordinates the maintenance for the Portland Loos (#20)
- Conversations with Central City Concern, Clean and Safe/Clean Start Program Manager, Jay McIntyre regarding cleaning/maintenance contract of 6 downtown Portland Loos
- Contacted other cities nationwide who have a Loo.
- NOTE: As of 10/20, there are #20 in Portland, #1 in McMinnville and #2 have been ordered yet not installed as of yet in Eugene.

Nationwide: #100. #5 in British Columbia and #1 in New Zealand.

- Began and have continued conversations with Julie Krueger, The Dalles City manager
- Studied the downtown area with Evan Madden for potential locations for a downtown Loo.

- Met with Dawn Marie Hert, The Dalles Planning Dept, regarding the 2 public lots (Veterans Office area and parking lot *(space on the site known as the ARCO parking lot) across the street from St Peters Landmark and 6 private lots the downtown area. She provided me maps.

2018: Widge Johnson and Bruce Lumper, both of The Dalles, began working in support with me during 2018.

Presentations:

- 3/14/18 The Dalles City Hall Meeting room: Evan Madden and I presented the Loo individuals from: City and City Council, Port, Chamber of Commerce, PUD, Public Health, St Vincents, Salvation Army, Main Street, Blue Zones, Klindts Book Store
- 4/9/18 City Council Meeting: Evan Madden and I presented the Loo
- 4/18 Government Affairs
- 5/18 Main Street
- Blue Zones

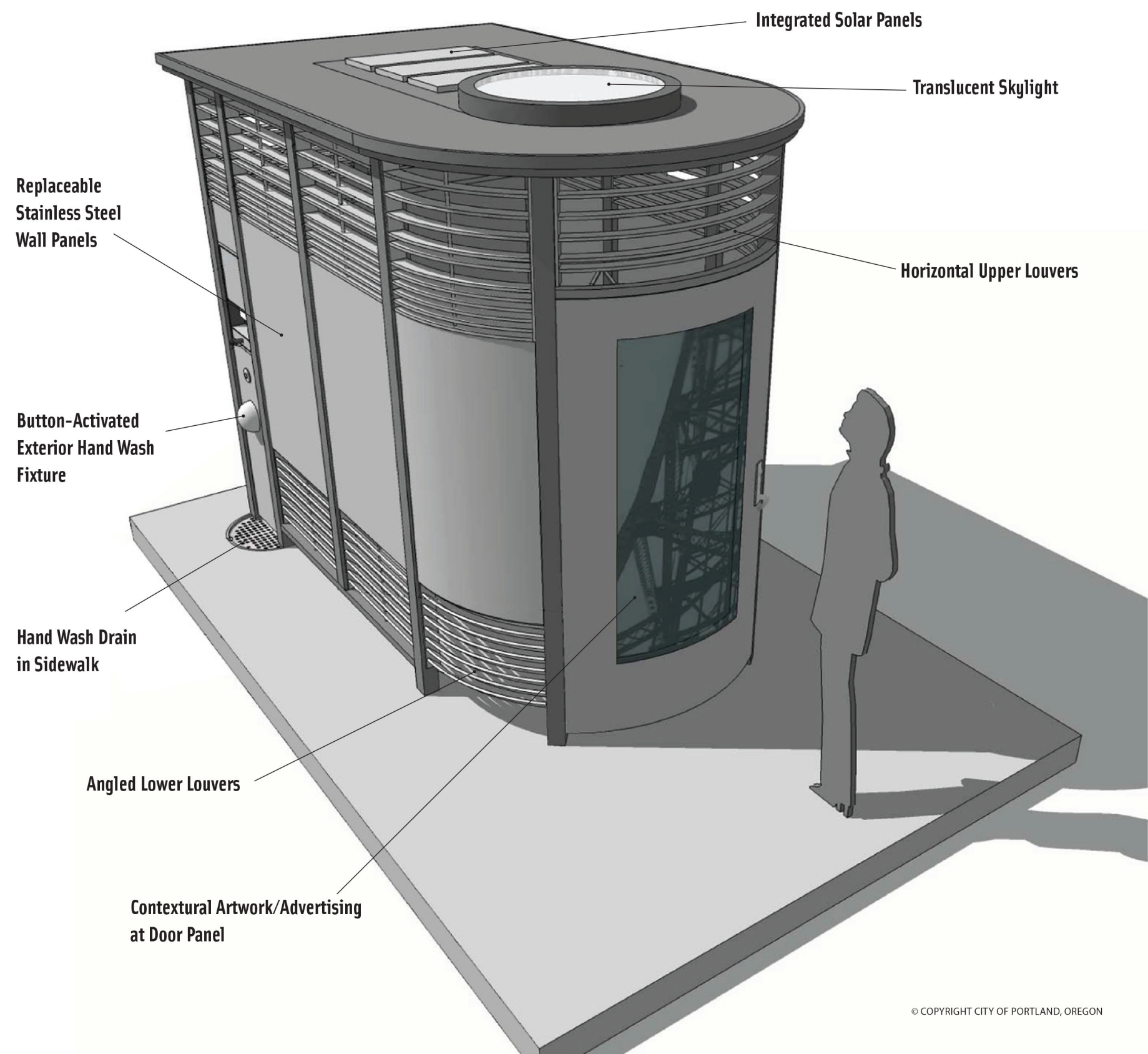
Offers of Support:

- 5/22/18 Letter of Support: The Dalles City Support for Public Loo Project. See attached letter of support
- PUD will pick up electrical hookups
- Main Street willing to write a letter of support
- Police and Fire Chiefs have okayed the planned type of restroom and location and are willing to write letters of support
- Parks and Rec reviewed letter of support yet hasn't signed it.

2020:

- Revisit the Loo
- Beautification Committee: Since the committee formed, it has discussed the importance of having public restroom 24/7 downtown.
- 10/20: Bill Lenox and I have met a few times to discuss public restrooms and specifically the Loo. He is willing to work together in support with me to revisit having the Loo in the downtown area both with the Beautification Committee and City manager, Julie Krueger as a start.
- 10/20: reconnected with Evan Madden, sales manager for the Loo with Madden Fabrication to begin revisiting and updating regarding the Loo.
- 10/28/20: Beautification Committee: Judy and Bill will present the Loo
- 11/12/20: Beautification Committee: Julie Krueger, City manager, will join the meeting. Discussion: the Loo.

The Portland Loo



LIGHTWEIGHT.

The unit is composed of a minimum of materials. Utilizing stainless steel wall panels mounted to a slim profile steel structure means that the Portland Loo weighs a fraction of a typical restroom and can be delivered on-site as a complete enclosure.

SECURE.

Louvers at the top and bottom of the wall create an interior environment that offers complete visual privacy, while remaining as connected with the outside as possible. The lower louvers are angled to provide law enforcement the opportunity to observe the number of users within the unit without compromising privacy. The unit's hand-washing station is mounted on the exterior to promote shorter use times and to serve the general pedestrian population.

FUNCTIONAL.

The entire unit can be off-grid and lit entirely by solar-powered LED fixtures. Or the unit can be pre-wired for 115 volt AC power. At night a gentle light washes the exterior until it is occupied, at which time the interior lights activate and the exterior lights dim, announcing that it is in use. All of the cleaning and maintenance implements, as well as electrical components and solar batteries, are housed in the cabinet at the rear of the unit.

The Portland Loo

offers high durability and a unique and balanced blend of privacy and security, all at a cost that is a fraction of current stand-alone restroom models.

- Affordable
- Design deters illicit activity (CPTED)
- Durable/vandalism resistant
- Easy to service/replace damaged components
- Site almost anywhere (with water and sewer hookup)
- Designed to be open 24/7 without an attendant
- ADA accessible
- Sustainable/Solar-powered



Space available on exterior rear panels for graphics or advertising



Solar mechanics accessed through rear panel



Interior view



Exterior hand washing area



Solar panels and skylight on roof

The Portland Loo



www.theloo.biz

CONTACT:

Evan Madden
503-298-6032

emadden@theloo.biz



The Portland Loo

Innovative Public Restroom Design



*A Unique Solution
to a Universal Problem*

DOWNTOWN SIDEWALK PRESSURE WASHING The Dalles.

GOALS:

- Annually in the Spring
- Provide a cleaner community appearance to attract visitors to our town and for our community.
- To feel and exhibit a sense of pride for locals, residences, businesses and tourists.
- Give the downtown area a "refresh" look.
- Help make people feel good about their town.
- The city of The Dalles has strived to beautify the downtown area over the years and presently.
- Make the downtown area SHINE. Help make the downtown area for pedestrians "pop" and make it look cleaner.
- Benefits our businesses. WELCOMING. First impression's go a long way. Let's help our businesses.
- Over the years there have been an increasingly number of empty buildings. Many are run down looking. And then COVID came which has led to more closures.
- Let's help to inspire our businesses and community. Provide an incentive.
- Removing debris from the sidewalks and storefronts with professional pressure washing will provide the downtown businesses a clean/polished look as well as increasing safety and enhancing the overall feeling of security in our downtown area.

LOCATIONS TO CONSIDER

- 2nd and 3rd St between Taylor and Lincoln including the side streets between them. Approximately 10 six sided blocks. Include trash cans.
- Individual buildings: St Peters Landmark, The Dalles Art Center (Old Carnegie Library), Wasco County Courthouse, Civic Auditorium

STEPS I'VE TAKEN TO LEARN MORE OF THE PROCESS:

- I've contacted 2 companies in the gorge who provide professional pressure washing:
- 10/3/20. John Frazer, Stamp the Earth, Husum WA 541-716-1094 (referred to by Brian Lorange owner of RT 30)
- 10/3/20. Levi Howden, Columbia Gorge Property Management, The Dalles OR 541-993-3482
- I've met them both separately, walked the downtown area and have spoken several times on the phone. I provided them a map of downtown per Chamber.
- What I've learned:
- John Frazer: Has done work in The Dalles, restoration and maintenance. Examples: Windermere, Chamber, Fire Dept. Does not spray on buildings or windows and no water under door thresholds. Has local staff. Attachments and discs are used to keep debris on the ground. Does not kick out water/rocks. Uses stiff brushes/scrubbers. Bleeds water out to the streets. Square footage is not a good way to go as it would REALLY add up. After the first block, it could go easier.
- Levi Howden: Does commercial/business buildings (ex PUD) and residential buildings in The Dalles. Sub contracts from Portland. He typically uses a " cart" rather than a wand. The cart would get water on the building and possibly on the windows. Yet, he can use a wand.
- They both have hoses. Levi shared he could do a demo if desired.

- 10/3/20 & 10/7/20 TC with Dave Anderson/Public Works
- WHAT I LEARNED:
- The sidewalks have not been pressured washed as far as he knows.
- Drain water: not a problem since there are no chemicals/soaps used. It's like rain water.
- WATER SOURCES DOWNTOWN: FAUCETS on businesses (possibly 1-2 per block) . Doesn't know if they work. The property owner typically pays for the water. If the faucet worked, permission would be needed to use the faucet. Using the faucet would trip their water gallons. Possible ball park cost: \$3.61/1000 gallons.
- CITY FIRE HYDRANT: Easy to do. City has a cart with meter and back flow protection. Each time it is set up, a city employee has to relocate the cart..block to block. A more efficient way would be to use one hydrant on a side street (where there is minimal traffic) during the duration of the job.
- Alternative: #1 The city has ONE 350 gallon plastic water tank (per Terry Harkrader, City staff)that the contractor can put on his trailer and fill up at the same hydrant each time.

#2 Public works has a tank truck which holds a 2600 gallons water which a city employee would have to drive.

- SAFETY: Public works could provide reader board at east and west end of town to alert drivers and pedestrians. Cones.
- CLOSE COORDINATION with property owners. Examples: Perhaps they can sweep their storefronts, sidewalks and planters prior to job. Describe the process to them. Goal is not spray on their buildings/windows. Yet, if there are water spots will that be OK? Some have professional window cleaners. If they do..suggest they wait in the spring until after the sidewalks are done. PARTNERSHIP with City,Chamber and Main ST to alert them etc.
- CITY ORDINANCES/MUNICIPAL CODES: Check with city maintenance for structural items (sidewalks etc). What are the property owners responsibilities?
- Public Works has a routine street seeping schedule: Downtown , 2nd & 3rd St and sides, weekly on Thurs AM. 4th St 1-2x/mt.
- Dave feels having a contractor is a good way to go since the city doesn't have one (according to Terry Harkrader, city)

QUESTIONS:

- When to do it? Annual in the Spring???
- 8 hour days: Time of day?? After business hours? During the night? Early am such as 4am on.
- Deep clean or light clean? This will determine how easy it would be for the next time around. The pavers would be light (get the moss out but not the sand)
- Steps leading up to a few building such as the Post Office (old and new), St Peters Landmark, Court House, Art Center. Should they be included IF those buildings are decided to be part of the job?
- PRE PRESSURE WASHING: LEAF BLOW sidewalks, store fronts. WEED. TREE BASES: clean and weed. DEAD TREES: Remove them??
- PLANTER BOXES: pressure wash AROUND THEM
- Are there any sound issues per city?
- How to inspire businesses/incentives? Businesses to chip in?? Ownership. Businesses will look good/more restored.
- How to coordinate with property owners and businesses
- How much involvement will the city have? Who and or what dept? Staff? Equipment?

- Liability issuers

WELCOME SIGNS – November 12 ,2020 - Max

Welcome Sign: Located just west of the Roundabout at 2nd and 3rd, we propose the idea of a spotlight to illuminate it at night, and especially during the winter months. I suspect Julie's input will be required to determine the accessibility of power, and potential objections that the city would have with the addition. Ultimately, this is just another way to help spruce up the already existing sign, so we are open to more ideas.

The request is for 100\$ to test out 2 different spot-lights. I have picked out 1) solar spotlight (67\$), 2) a low voltage light (34\$), that I would like to purchase from Home Depot. We can then return the less effective light, but It's hard to judge visibility without seeing them in action.

Dave Anderson has been digging into this for me. He has confirmed there is power and is awaiting a cost estimate.

City of The Dalles Welcome Signs Project

TD Beautification Committee

Project Lead Sub-Committee Members

*John Nelson

Tiffany Prince

Max Butensky

Project History

written by John Nelson for Julie Krueger, City Manager

During the first year of the TD Beautification Committee John Nelson was appointed to be the lead member to investigate the feasibility of installing new Welcome to The Dalles signage. Mayor Rich Mays, upon establishing this Beautification Committee, indicated this was one of his top priorities that he hoped could be accomplished by the committee.

The Project Lead Sub-Committee Members met several times this year and took several field trips to pick possible sites for installing the Welcome signs. At a meeting with the whole Beautification Committee one site at the east end off town and one at the west end were decided on. The two sites we investigated would require us to work with ODOT. These were the sites we determined would be the most suitable for welcome signage.

John Nelson contacted Pat Cimmiyotti, the District Manager for The Dalles ODOT office and had two in person meetings with Pat and had several phone conversations with him. Pat indicated that he would be willing to work with the committee if we chose these sites. He also said that as a citizen who lived in The Dalles he felt good welcoming signage was needed in The Dalles and would be willing to assist us in working with ODOT. The end result of our search for sites on the **east side** of town was on ODOT property at the top of the I84 exit ramp which takes traffic to the overpass that leads to The Dalles Marina and to the city roundabout and downtown. On the **west side** of town it was on ODOT property at the intersection of River Road and the Historic Highway (West 6th St.) which leads to the west end business district and the Discovery Center.

The Beautification Committee invited Pat to speak recently to the Committee in order to explain what how we could collaborate with the

ODOT agency in order to install new welcome signs to our city. **(Refer to the questions the committee members asked concerning this possible collaboration).**

Pat said he would guide us through the various bureaucratic hoops that both the committee and the city would encounter and work with us to help insure a successful outcome. **(Refer to Attachment A - Permits for development on highway right-of-way)**

At the end of Pat's presentation we asked what the next steps should be to move forward with this project. Pat indicated that this project would take a couple of years to complete. This year's goal would be to pin down the two sites with precision and to begin to get ready for the application process with ODOT and work with Pat to do that next year. The Committee would also like to make a presentation to the City Council concerning this endeavor early next year. Pat suggested that we should arrange for visiting these sites with Dave Anderson and/or Dale McCabe from Public Works to discuss site details and potential challenges with each site. This could be done this month or in December.

I, along with the other committee members, will explain Pat's responses and how he answered the questions we asked him at his presentation recently.

ATTACHMENT A

DIVISION 57

PERMITS FOR DEVELOPMENT ON HIGHWAY RIGHT-OF-WAY

734-057-0010

City/County Entrance Program

(1) Cities, counties and unincorporated communities as identified in the county comprehensive plan defined in ORS 197.015, are permitted to develop and maintain a landscaped area within the state highway right of way to enhance the aesthetic value along state highways and to welcome motorists to a city, county or unincorporated community.

(2) One landscaped area will be allowed at each entrance of a state highway into a city, county or unincorporated community. The area may include a marker that indicates motorists are entering, or welcomes them to, a city, county or unincorporated community.

(3) The request by a city or county to develop a landscaped area:

(a) Shall be in writing, on official letterhead accompanied by a Department of Transportation permit application, Form 734-3457. Such form is available from the District manager of the Department of Transportation;

(b) Shall include a site plan; and

(c) Shall be submitted to the appropriate District Manager of the Department of Transportation for review and approval. In order to facilitate site review, the District manager may require the city or county to place markings such as lath stakes or other markings at the location of the proposed area to be landscaped.

(4) The request for an unincorporated community to develop a landscaped area must be submitted by the county.

(5) The landscaped area and marker shall conform to the following guidelines:

(a) The landscaped area must be within or as near as safely can be accommodated to the territorial or zoning jurisdiction of the city, county or unincorporated community;

(b) The landscaped area and marker must be located so that it is not a roadside safety hazard nor restricts sight distance and must conform to all applicable highway clear zone requirements;

(c) The landscaped area and marker must have Federal Highway Administration approval when located on interstate right-of-way and must not be visible from an interstate highway;

(d) The overall size of any rigid object within the landscaped area may not exceed 200 square feet;

(e) The landscaped area or marker may contain only the official name, logo and/or slogan of the city, county or unincorporated community. No advertising or other commercial message will be allowed; and

(f) The landscaped area and marker shall be constructed of a material appropriate to the location and environment.

Questions for ODOT concerning collaboration for Welcome signs to TD

1. What are Pat's thoughts on locations (our preferred locations both east and west side) and how would these proposed locations be received by ODOT?
2. Is there funding or grants available for these types of projects?
3. What is the process to get us started in partnering with ODOT?
4. Any thoughts about tips and tricks to help us in working with ODOT on this project?
5. Are there any potentials for floral embellishments (ie: trees, bushes, and subsequent power/water at each site)?
6. Have there been any problems ODOT has had in the past when installing a sign like this, in close proximity to federal roadways?
7. What does the process of maintenance look like in the case of snow, fire, accidents, and vandalism involving such signs?
8. Does ODOT take the lead on coordinating such a project like this or do we? Where do the lines of responsibility lie between the Beautification Committee/City and ODOT at each stage of the process (ie: Design, preparation of site, Installation/construction, Maintenance)? Or does ODOT take the lead on each process?
9. What are ODOT's requirements for the sign itself. Materials, size of sign, letter sizes in relationship of speed of drivers approaching the sign?
10. Could you show us examples of finished sign projects where city partnerships collaborated with ODOT?
11. Can you give us a ball park figure for the average cost of a city Welcome sign project such as this based on your experience?

Tree report from Bill Lennox

The City of The Dalles received a grant in 1994 to review and develop a tree policy for downtown and residential areas of the City. This policy and ordinance was comprehensive. It involved regulations on size, watering, replacement and other related criteria. The report addresses tree species, recommended sizes along with prohibited varieties. Please see attached PDFs. The Tree Plan page numbers are off because my feeder doesn't flip pages but the Ordinance PDF is fine but appears to be missing page 3.

I have reached out to Katy Young who was on the team that worked on the project to ask why the ordinance was not implemented and other questions that might shed light on the obstacles that were in play at the time of the report. I believe Julie Kruger was / is familiar with this project.

So, I hope this sheds a bit more light on past tree projects in The Dalles.

GENERAL ORDINANCE NO. 94-**

AN ORDINANCE REGULATING THE PLANTING, MAINTENANCE,
PROTECTION, CONTROL AND REMOVAL OF TREES IN AND UPON
THE PUBLIC STREETS AND OTHER PUBLIC PROPERTY IN THE
CITY OF THE DALLES; PROVIDING PENALTIES FOR VIOLATION
THEREOF; AND REPEALING ORDINANCE NO. 85-1067

THE COUNCIL OF THE CITY OF THE DALLES ORDAINS AS FOLLOWS:

Section I. PURPOSE It is the purpose of this ordinance to:

- A. promote the public health, safety, and general welfare;
- B. promote the conservation of tree resources, including recognizing heritage trees, protecting street trees within the public rights-of-way and on other public property, and on land subject to or undergoing development review;
- C. assist in the selection, location, and maintenance of trees to minimize hazards, nuisances, infrastructure damage, and maintenance costs; and
- D. enhance the quality of life in The Dalles by promoting good

stewardship that will ensure the continued health and well being of community trees by providing for the regulation of planting, maintenance, and removal of trees and shrubs within the City of The Dalles.

Section II. DEFINITIONS

CALIPER - Diameter of tree measured at 24 12 inches above ground level.

COMMUNITY DEVELOPMENT DIRECTOR (CDD) - The director of the City Planning Department or the director's duly appointed designee.

COMMUNITY TREE BOARD (CTB) - A board appointed by the Mayor and City Council to carry out certain provisions of General Ordinance #94-**.

DBH - Diameter at 4.5 ft above ground level.

DRIP LINE - The outermost edge of a tree's original canopy or the expected canopy of an open grown tree of the species, projected vertically downward to intersection with the surface of the ground.

HAZARD (HAZARDOUS) - A tree, plant, or shrub is considered to be a

branching structure of a plant, in either the crown, trunk or root areas.

PUBLIC ENTITY - Includes a county, city, district or other public corporation, commission, authority or entity organized and existing under state statute, or a city or county charter.

PUBLIC PROPERTY - Any public right-of-way, or any property owned by any public entity, located within the City limits of The Dalles.

ROOT ZONE - Area of the ground around the base of a tree measured from the trunk to 5 ft. outside the drip line.

ROOT PRUNING - See PRUNE

SHRUB - Any small woody plant other than a tree.

STREET TREE - A tree growing adjacent to the street, road, alley or other vehicular route or access within the public right of way.

STREET TREE PLAN - The Dalles Street Tree Plan as adopted through resolution by the City Council of The Dalles.

THREAT - A tree, plant, or shrub is considered to be a threat when it is infested with insects, disease, or other pests which, if left

untreated, could spread to other trees, plants, or shrubs, or damage agricultural produce such as apples, cherries, or other tree crops.

TOPPING - The severe cutting back of limbs to stubs within the tree's crown to such a degree as to remove the normal canopy and disfigure the tree, including removal of more than one-third of the tree's crown.

*added?
good!*

TREE - Any woody, perennial plant, deciduous, evergreen, or coniferous, which at maturity is characterized by having a main stem or trunk of 6 inches or more at DBH (diameter at 4.5 ft. above the natural grade). The diameter of multi-stemmed trees shall be the sum of diameters of all stems. Specific plants less than 6 inches may be considered trees for the purposes of this ordinance if they are designated Heritage Trees.

SMALL TREE - A tree, which at maturity, reaches heights up to 15-25 ft.

MEDIUM TREE - A tree, which at maturity, reaches heights up to 25-50 ft.

LARGE TREE - A tree, which at maturity, reaches heights over 50 ft.

TREE WELL - An area cut or formed in a paved area to accommodate the planting of a tree, which is generally located behind the curb or in paved parking areas.

Section III. PROHIBITED TREES.

- A. From and after the effective date of this ordinance, it shall be unlawful to plant on any public property or public right-of-way, any of the species of trees designated as a prohibited species pursuant to THE DALLES STREET TREE PLAN.

Section IV. TREE PLANTING.

- A. A permit is required whenever trees are to be planted on public property or public rights-of-way. Prior to issuance of a permit, a plan shall be submitted to the CDD for approval.
- B. The plan shall, at a minimum, show the location, using measurements, of the plantings with respect to adjoining properties and known infrastructure (curbs, sidewalks, fire hydrants, storm drains, power lines, etc.), and the species to be planted. It shall also indicate who has responsibility for providing maintenance.

- C. The CDD will review the plan to ensure its compliance with this ordinance and THE DALLES STREET TREE PLAN.

Section V. TREE REMOVAL.

- A. Prior to removal of any tree on public property or a public right-of-way a permit shall be obtained from the CDD. The written application shall set forth and demonstrate the reason for the requested removal and shall set forth the information as required by the permit form. The CTB ^{members} will receive notice ^{of all} no ^{tree removal} less than ^{business} 2 days prior to issuance of any tree removal permit. ^{apps.} Permits to remove a tree may be granted for the following reasons:

1. the tree presents an uncontrollable threat; or
2. the tree presents a hazard and removal of the tree is the only option available to remove the hazard.

- B. Under special circumstances, a tree may be removed if it presents a practical difficulty or creates substantial hardship for the affected property owner. However, the decision on whether or not to issue such a permit shall be made by the CTB.

- C. In emergency circumstances, a tree may be removed from public or private property by a public entity, without a permit, if the tree presents an immediate hazard.
- D. All stumps on public property and public rights-of-way shall be removed below the surface of the ground so that the top of the stump shall not project above the surface of the ground.

Section VI. REPLACEMENT TREES.

- A. Any property owner who causes the removal of a tree from public property or a public right-of-way shall, at the direction of the CDD, for each tree removed:
 - 1. cause to be properly planted, a replacement tree of equal value to the tree that is being removed; or
 - 2. cause to be properly planted, a tree or trees of two inch DBH; or
 - ~~3. --pay into the Community Tree Fund a sum equal to the cost of a 2-inch-caliper tree as listed in THE DALLES STREET TREE PLAN,--including planting and maintenance.~~

3. pay to the City of The Dalles a sum equal to the cost of a two (2) inch caliper tree as listed in THE DALLES STREET TREE PLAN, including the cost of planting the tree. The use of funds paid shall be restricted to accomplish purposes consistent with this ordinance, including planting, removal, and maintenance of trees.

- why
don't they
call it a
tree fund*
- B. A replacement tree shall be planted within 120 days or by the next planting season, whichever occurs first; or payment shall be made into the tree fund within 30 days from the date of removal of the tree.

Section VII. PROPERTY OWNER RESPONSIBILITY.

- A. Property owners shall maintain trees and other vegetation on public property and public rights-of-way adjacent to their property. This includes, but is not limited to areas such as planting strips, tree wells or unimproved streets or easements.
- B. No person shall plant, remove, cut above or below the ground, prune, or otherwise disturb any Heritage tree or any tree on public property or public right-of-way without first filing an application and procuring a permit from the Community Development Director. The person receiving the permit shall abide by the standards set forth in this ordinance and comply

with the procedures and conditions, if any, set forth in the permit.

- C. Property owners are responsible for correcting any visual obstruction or physically hazardous situation involving trees and shrubs such as sidewalk conditions which are hazardous, visually obscured traffic control signs or intersections, or conditions which otherwise present an uncontrollable threat.
- D. The property owner of a tree overhanging a street right-of-way or sidewalk, shall prune the branches in such a manner that there shall be a clear space of at least 7 feet above the surface of the sidewalks; 10 feet above the surface of local streets; 12 feet above the surface of collector streets; and 14 feet above the surface of arterials. Street signs will be kept clear.
- E. Upon discovery that a tree is not being maintained in accordance with the provisions of Subsections (C) or (D), the CDD shall at once cause written notice to be served upon the property owner. The notice shall be served by either personal service or certified mail. The notice shall include the following information:

1. A description of the condition, and the work required to

correct the condition.

2. A statement that unless the condition is corrected within the time stated in the notice, the City may perform or contract for the performance of the work, and the cost of the work will be charged to the owner and become a lien against the owner's property.

3. A statement that the property owner may protest the notice by filing a written protest with the City Clerk within 5 days from the date of the notice.

F. The written protest shall be referred to the City Council for a hearing, at a regularly scheduled or special meeting. The property owner may appear and be heard by the Council. The Council shall review the testimony presented, and determine whether the property owner shall be required to correct the condition. The Council's decision shall be final and conclusive.

G. If the property owner fails to correct the condition within the time period specified in the notice, or within three days after the Council has made a decision denying a written protest filed by a property owner, the City may proceed to perform or contract for the performance of the work required to correct

the condition.

H. Upon completion of the work required to correct the condition, the CDD shall file an itemized statement of the expense incurred by the City with the City Clerk. The City Clerk shall send a notice of the proposed assessment by certified mail to the property owner. The notice shall contain:

1. The total cost of the work.
2. A statement that the cost as indicated will become a lien against the property unless paid within 30 days.
3. A statement that if the property owner objects to the cost of the work indicated, he or she may file a notice of objection with the City Clerk within 10 days from the date of the notice.

I. Upon the expiration of 10 days after the date of the notice, objections to the proposed assessment shall be heard and determined by the City Council in its regular course of business.

J. An assessment for the cost of the work as determined by the Council shall be made by Ordinance of the Council and shall

thereupon be entered in the docket of City liens, and upon such entry being made, it shall constitute a lien upon the property.

- K. The lien shall be collected and foreclosed in the same manner as liens for local improvements are collected and foreclosed, and shall bear interest at the rate of 10 percent (10%) per annum. Such interest shall begin to accrue 30 days after the entry of the lien in the lien docket.
- L. An error in the name of the property owner shall not void the assessment, nor will a failure to receive the notice of the assessment render the assessment void, but it shall remain a valid lien against the property.

Section VIII. TREE PROTECTION.

- A. PESTS - Upon discovery of any destructive or communicable disease or other pestilence which endangers the growth or health of trees or threatens to spread disease or insect infestations, the CDD shall at once cause written notice to be served upon the owner or adjacent property owner of the property upon which such diseased or infested tree is situated.

The notice shall comply with and be subject to the provisions

of Section VII (E) and (F) set forth above. Upon failure of a property owner to correct the condition specified in the notice, the City may proceed to perform or contract for the performance of the work, and assess the costs against the owner's property in accordance with the provisions of Section VII (G) through (L), set forth above.

- B. ABUSE OR MUTILATION OF TREES - No person shall abuse, destroy, or mutilate any tree on public property or public right-of-way. No person shall attach or place any rope or wire (other than one used to support the tree itself), sign poster, handbill, hammock, or other thing on any tree growing on public property or public right-of-way. No person shall cause or permit any gas, liquid, or solid substance which is harmful to such trees to come into contact with the roots, bark or leaves of any tree on public property or public right-of-way.
- C. TOPPING - Topping of trees is prohibited.
- D. HERITAGE TREES - A tree may qualify as a Heritage tree if it meets the criteria for designation as described below. All provisions of General Ordinance #94-** shall apply to Heritage trees.

- 1. A Heritage Tree shall be selected only with the consent of

the property owner. An individual tree shall be considered significant if the Community Tree Board (CTB) finds that the tree has a distinctive age, size, shape, or location which warrants a significant status; or the tree has special botanical significance as a specimen in The Dalles area; or the tree possesses exceptional beauty which warrants a significant status; or the tree is significant due to a functional or aesthetic relationship to a natural resource; or the tree is significant based upon its association with historic figures, properties, or general growth and development of the city.

Section IX. PRIVATE TREES.

- A. The City shall have the right to order the treatment of any dead, infested, diseased, hazardous, or threat trees on private property within the city when such tree constitutes a hazard or harbors insects or disease which constitute a threat to other trees within the city.
- B. Upon discovery of any destructive or communicable disease or other pestilence which endangers the growth or health of trees or threatens to spread disease or insect infestations, the CDD shall at once cause written notice to be served upon the owner

of the property upon which such diseased or infested tree is situated.

The notice shall comply with and be subject to the provisions of Section VII (E) and (F) set forth above. Upon failure of a property owner to correct the condition specified in the notice, the City may proceed to perform or contract for the performance of the work, and assess the costs against the owner's property in accordance with the provisions of Section VII (G) through (L), set forth above.

Section X. PERMITS & REVIEWS.

- A. PERMITS - Permits when approved, shall be issued without fee.
1. Permits are required for the following activities on public property and public rights-of way: planting; pruning; root pruning; removal; and trenching within the root zone.
 2. Permits may be issued to persons for single activities or multiple activities. Annual permits for pruning, planting, and removal may be issued to a public entity, provided the public entity has submitted a policy for tree pruning, planting, and removal which has been reviewed and approved

by the CTB. In the event the CTB or CDD receives complaints that the public entity is violating the conditions of an annual permit or the provisions of an approved policy for tree pruning, planting, and removal, the CDD shall make arrangements to schedule a hearing before the CTB. If substantial evidence exists to support the allegations of violation, the CTB shall have the authority to revoke the annual permit granted to the public entity.

B. REVIEWS - Requests for tree planting, removal, or pruning of trees on public property and public rights-of-way are reviewed, approved, approved with conditions, or denied by the Community Development Director.

1. Staff decisions may be appealed before the Community Tree Board (CTB) and CTB decisions may be appealed before the City Council. In reviewing such appeals, the CTB and City Council may approve, approve with conditions, or deny. For appeals filed with the City Council, in which the CTB has affirmed a decision of the CDD, the appeal shall be accompanied by a processing fee set by resolution of the City Council.

2. Decisions of staff or CTB may be appealed by any person

residing in or owning property within the city limits of
The Dalles.

Section XI. VIOLATIONS & PENALTIES.

- A. Any person who violates any provision of this ordinance or who fails to comply with any notice issued pursuant to provisions of the ordinance, upon being found guilty of violation, shall be subject to a fine not to exceed \$250 for each separate offense.
- B. Each day during which any violation of the provisions of this ordinance shall occur or continue shall be a separate offense. If, as the result of the violation of any provision of this ordinance, the injury, mutilation, or death of a tree, shrub, or other plant located on public property or a public right-of-way is caused, the cost of repair or replacement of such tree, shrub, or other plant shall be borne by the party in violation.
- C. The replacement value of trees and shrubs shall be determined in accordance with the 8th Edition or latest revision of "A Guide for Plant Appraisal" by the Council of Tree and Landscape Appraisers, as published by the International Society of Arboriculture and/or by reference to a local established

landscape nursery.

Section XII. REPEAL

A. General Ordinance No. 85-1067 is hereby repealed.

Section XIII. SEVERABILITY CLAUSE

A. If any provision, section, sentence, or phrase of this ordinance shall for any reason be adjudged or declared by any court of competent jurisdiction to be unconstitutional or invalid, such judgment or decision shall not affect the validity of the remaining portions of this ordinance.

PASSED AND ADOPTED THIS ____ DAY OF _____, 1994.

Voting Yes, Councilmembers: _____
Voting No, Councilmembers: _____
Absent, Councilmembers: _____
Abstaining, Councilmembers: _____

AND APPROVED BY THE MAYOR THIS ____ DAY OF _____, 1994.

L. D. "Les" Cochenour, Mayor

ATTEST:

Julie Krueger, City Clerk

CITY OF THE DALLES STREET TREE PLAN

While the City of The Dalles recognizes the importance of trees and encourages their planting, there are some species that are disease prone, fruit fly hosts, have invasive root systems, or other characteristics which make them generally unsuitable for The Dalles.

PROHIBITED TREES

The following trees shall not be planted within the public right of way nor on any public property within the City of The Dalles. *Additionally, the City of The Dalles discourages their planting on private property within the City.*

Ailanthus	American Elm
Apple	Aspen
Cherry	Cottonwood
Crabapple	cutleaf Birch
European White Birch	ginkgo (female)
Hawthorn	mulberry
All nut trees	Pear
Poplar*	Siberian Elm
Silver maple	Willow
Black Locust	

**Note: Poplars are prohibited only for use as street trees. Columnar poplars including Lombardy and theves, *populous nigras* 'lombardy' and *populous nigra* 'thevestina' are excellent trees for single row windbreaks and therefore may be appropriately used in areas such as ball field and park borders and are not prohibited for such use.*

PLANTING

Tree planting on public property or in the public right-of-way should be done in accordance with the following specifications:

Tree Types and Sizes

All street trees should be of sufficient size to give satisfactory results. The minimum tree size planted should be 8' to 10' tall or measured by the following minimum calipers (diameter of tree measured at 24" above ground level):

Small tree	1"
Medium tree	1-1/2" to 1-3/4"
Large tree	2"

In the downtown business area and commercial developments, all trees should be a minimum of 1-1/2" caliper. However, 2-1/2" and larger is recommended.

Trees should be true to name, meet National Association of Nurserymen Standards for Nursery Stock, have straight trunks, be well branched (5 to 7 minimum), have a well-developed terminal leader (terminals for columnar varieties) which have not be headed, and have a crown or head that starts 6-1/2' above the ground. *Refer to appendix (B) for a list of recommended street and park trees for The Dalles.*

Tree Wells/Sidewalk Cut-outs

In places where sidewalk cut-outs or tree wells must be made, the cut-outs or wells should be a minimum of 36 x 36 inches for small and medium trees and 48 x 48 inches for large trees. This will provide for water, air circulation, and trunk expansion. At least 5' of walking surface should be provided behind the tree for pedestrian traffic.

The walking surface may consist of brick, paver blocks, or tree grates installed in such a way that the surface is even with the sidewalk surface. The use of tree grates or pavers should be considered where sufficient sidewalk width cannot be maintained with the provision of an enlarged tree well.

RECOMMENDED STREET & PARK TREES FOR THE DALLES

KEYS TO SYMBOLS

- Sl Trees acceptable for planter strips 12' or wider and 1-1/2 to 2 times as long.
- Sm Trees acceptable for planter strips 6' to 12' wide and 1-1/2 to 2 times as long.
- Sn Trees acceptable for planter strips 3' to 6' wide and 1-1/2 to 2 times as long.
- Sh Shade trees are most useful around homes, parks, and other large open spaces where they are unrestricted by paving, buildings or other features. Some may have characteristics that make them suitable for more ornamental use.
- L Ornamental Landscape Trees are used because of their most notable features including: texture, color of foliage, flowering characteristics, fruit, form, bark, or growth habits.
- F Flowering Trees whose landscape value is due to their flowering habits.
- FR Ornamental Fruit Trees whose landscape value is due to their fruit which may make an attractive decoration.
- C Trees which distinguish themselves by having a truly noteworthy fall color.
- W Those trees designated for windbreaks have been found useful in their particular areas.
- * May require supplemental irrigation during summers when planted in urban conditions.

DECIDUOUS – Shade Trees

Ash varieties	<i>Fraxinus varieties*</i>	Sl, Sm, L, C, Sh
Green Ash varieties	<i>Fraxinus pennsylvanica lanceolate</i>	Sl, Sm, L, C, Sh
Patmore Ash	<i>Fraxinus pennsylvanica 'Patmore'</i>	Sl, Sm, L, C, Sh
Urbanite Ash	<i>Fraxinus pennsylvanica 'Urbanite'</i>	Sl, Sm, L, C, Sh
Imperial Honeylocust	<i>Gleditsia triacanthos 'Imperial'</i>	Sl, Sm, L, C, Sh
Shademaster Honeylocust	<i>Gleditsia triacanthos inermis</i> <i>'Shademaster'</i>	Sl, Sm, L, C, Sh
Skyline Honeylocust	<i>Gleditsia triacanthos inermis 'Skyline'</i>	Sl, Sm, L, C, Sh
Sunburst Honeylocust	<i>Gleditsia triacanthos 'Sunburst'</i>	Sl, Sm, L, C, Sh
Amur Maple	<i>Acer ginnala*</i>	Sm, Sn, L, C, Sh
Armstrong Maple	<i>Acer rubrum 'Armstrong'</i>	Sl, Sm, Sn, L, C, Sh
Bowhall Maple	<i>Acer rubrum 'Bowhall'</i>	Sm, Sn, Sl, C
Columnar Maple	<i>Acer platanoides columnare</i>	Sm, Sn, Sl, C, Sh, W
Crimson Sentry Maple	<i>Acer platanoides 'Crimson Sentry'</i>	Sm, Sl, Sn, C, L
Deborah Maple	<i>Acer platanoides 'Deborah'</i>	Sm, Sl, Sn, C, L

Emerald Queen Maple	<i>Acer platanoides</i> 'Emerald Queen'	Sm, Sl, C, L
Flame Maple	<i>Acer ginnala</i> 'Flame'	Sm, Sn, C, L
Globe Maple	<i>Acer platanoides globosum</i>	Sl, Sm, Sn, C, L
Hedge Maple	<i>Acer campestre</i> *	Sl, Sm, L
Norway Maple varieties	<i>Acer platanoides varieties</i> *	Sl, Sm, Sn, Sh, L, C
October Glory Maple	<i>Acer rubrum</i> 'October Glory'	Sl, Sm, Sn, Sh, L, C
Parkway Maple	<i>Acer platanoides</i> 'Parkway'	Sl, Sm, Sn, Sh, L
Red Maple varieties	<i>Acer rubrum</i>	
Red Sunset Maple	<i>Acer rubrum</i> 'Red Sunset'	Sh, Sl, Sm, Sn, L, C
Scarlet Sentinel Maple	<i>Acer rubrum</i> 'Scarlet Sentinel'	Sh, Sl, Sm, Sn, L, C
Superform Maple	<i>Acer platanoides</i> 'Superform'	Sh, Sl, Sm, Sn, L, C
Sycamore Maple	<i>Acer pseudoplatanus</i> *	Sl, Sm, Sh, L
Pin Oak	<i>Quercus palustris</i>	Sl, Sh, C, L
Red Oak (Northern Red Oak)	<i>Quercus borealis</i>	Sl, Sh, C, L
Scarlet Oak	<i>Quercus coccinea</i>	Sl, Sm, L, Sh, C, L
Skyrocket Oak	<i>Quercus robur fastigiata</i>	Sl, Sm, Sn, L, W

DECIDUOUS – Flowering Trees

Chinese Dogwood	<i>Cornus Kousa Chinesis</i>	L, F, Sn, Sh
Flowering Dogwood	<i>Cornus florida</i>	L, F, Sn, Sh
Pink Flowering Dogwood	<i>Cornus florida</i> 'Rubra'	L, F, Sn, Sh
Dr. Merrill Magnolia	<i>Magnolis Loebneri</i> 'Merrilli'	L, F, Sn, Sh
Saucer Magnolia	<i>Magnolia Soulangiana</i>	L, F, Sn, Sh
Thundercloud Plum	<i>Prunus</i>	L, F, Sn, Fr, Sh
Pissardi Plum	<i>Prunus</i>	L, F, Sn, Fr, Sh

DECIDUOUS – Other

American Linden	<i>Tilia Americana</i>	Sh, Sl, Sm
Littleleaf Linden varieties	<i>Tilia cordata varieties</i> *	Sm, Sn, Sh, C
Crimean Linden	<i>Tilia x euchlora</i>	Sh, L, C, Sl, Sm
Glenleven Linden	<i>Tilia cordata</i> 'Glenleven'	Sh, L, C, Sl, Sm
Greenspire Linden	<i>Tilia cordata</i> "Greenspire"	Sh, L, C, Sl, Sm
Pyramidal European Hornbeam	<i>Carpinas Betulus fastigiata</i>	Sl, Sm, Sn, L, W
Purpleleaf Plum varieties	<i>Prunus cerasifera varieties</i>	Sm, Sn, L, F
Sweetgum	<i>Liquidambar Styraciflua</i>	Sl, Sm, Sn, Sh, L, C
Tulip Tree	<i>Liriodendron tulipifera</i> *	Sl, Sh, W

CONIFEROUS Trees

Atlas Cedar	<i>Cedrus Atlantica</i>	Sl, Sm, Sn, L, W
Blue Atlas Cedar	<i>Cedrus Atlantica Glauca</i>	Sl, Sm, Sn, L, W
Hogan Cedar	<i>Plicata Fastigata</i>	Sm, Sn, W
Colorado Juniper	<i>Juniperis scopuloum</i>	L, W
Moonglow Juniper	<i>Juniperus Sabina 'Moonglow'</i>	L, W
Skyrocket Juniper	<i>Juniperus Virginiana 'Skyrocket'</i>	L, W
Columnar Scotch Pine	<i>Pinus Sylvestris fastigiata</i>	Sm, Sn, W
Eastern White Pine	<i>Pinus strobus</i>	Sh, L
Blue Colorado Spruce	<i>Picea pungens glauca</i>	L, Sh, Sm, W
Colorado Spruce	<i>Picea pungens</i>	Sh, Sl, W
Norway Spruce	<i>Picea abies</i>	Sh, W, Sl

CONIFEROUS – Park Trees (not suitable for use as street trees)

Douglas Fir	<i>Pseudotsuga Menziesii</i>	Sl
Grand Fir	<i>Abies Grandis</i>	Sl
White Fir	<i>Abies concolor</i>	L
Canada Hemlock	<i>Tsuga Canadensis</i>	Sh, L, W, Sl
Western Hemlock	<i>Tsuga heterophylla</i>	Sh, L, Sl, W
Western Larch	<i>Larix occidentalis</i>	Sh, C, Sl
Austrian Pine	<i>Pinus nigra</i>	Sl, Sh, L, W
Lodgepole Pine	<i>Pinus latifolia</i>	Sh, L
Ponderosa Pine	<i>Pinus ponderosa</i>	Sl, Sh, L, W
Scotch Pine	<i>Pinus sylvestris</i>	Sh, L
Black Hills Spruce	<i>Picea Glauca Densata</i>	Sm, Sn, L

Note: The preceding list does not include the wide variety of cultivars or varieties of the species listed, many of which are very well suited for street use. Cultivars or varieties are grown for their particular characteristics such as narrow crown width, leaf color, tolerance to urban conditions, etc. It is critical to match trees to the restrictions of the planting location.

Source: The Pacific Resources Group, as modified by City of The Dalles

(3)

CITY OF THE DALLES STREET TREE PLAN

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**It is recommended that only professionals prune trees near power lines. Therefore, the City of The Dalles recommends that the Northern Wasco County PUD be contacted whenever there is a conflict between power lines and trees. In most cases the PUD will prune the tree with no cost to the homeowner.*



CITY OF THE DALLES STREET TREE PLAN

While the City of The Dalles recognizes the importance of trees and encourages their planting. There are some species that are disease prone, fruit fly hosts, have invasive root systems, or other characteristics which make them generally unsuitable for The Dalles.

PROHIBITED TREES

The following trees shall not be planted within the public right of way nor on any public property within the City of The Dalles. *Additionally, The City of The Dalles discourages their planting on private property within the City.*

Ailanthus
Apple
Cherry
Crabapple
European White Birch
hawthorn
all nut trees
Poplar*
Silver maple
Black Locust

American Elm
Aspen
Cottonwood
cutleaf Birch
ginkgo (female)
mulberry
Pear
Siberian Elm
Willow

**Note: Poplars are prohibited only for use as street trees. Columnar poplars including lombardy and theves, *populus nigra* 'lombardy' and *populus nigra* 'thevestina' are excellent trees for single row windbreaks and therefore may be appropriately used in areas such as ball field and park borders and are not prohibited for such use.*



Tree Wells/Sidewalk Cut-outs (continued)

The first is the use of bricks or pavers. Properly placed on a sand base they can be attractive, stable, and durable. As the tree grows, individual bricks can be removed to allow for the increase in trunk diameter or root growth. The second possibility is the use of break out strips. These are poured concrete sections at the edge of the tree well that allow for expansion of the tree yet allow the walk to be more fully used until the tree growth lifts these removable sections. With both of these suggested solutions the best time to install them would be when the sidewalk is replaced. *Refer to appendix (F) for examples of tree wells.*

Watering/Irrigation Recommendations

Automatic irrigation should be provided where trees are planted in the sidewalk.

Distances and Tree Placement

Placement (below are minimum distances):

a minimum of a 3 foot clearance should be maintained around all fire hydrants or 5 feet from the hydrant, whichever is greater

15 ft. from street lights

5 ft. from driveways

15 ft. from street corners except in the Central Business District

5 ft. from underground utility boxes

5 ft. from sewer laterals

1 1/2 ft from curb
In areas where sidewalks are being installed particular care should be taken to accommodate existing and future trees. In planting strips, trees should be centered between the curb and the sidewalk or allowances should be made by moving the curb and sidewalk. *Refer to appendix (D) for planting diagrams.*



MAINTENANCE

Periodic watering, fertilizing, pruning and spraying for most species of trees and shrubs should be done as follows:

General

Remove all sod from 18 to 24 inches around the base of the tree. This area should be kept free of sod and weeds.

Watering

Appropriate watering of trees is recommended for two years following planting. Watering is required for most trees during the summer months. Soil type, weather, and species will dictate the frequency and amount of watering needed. Where possible, street trees should each have automatic underground water bubblers installed. *Refer to your landscaper or irrigation supplier for more information on irrigation methods.*

Fertilizing

Fertilizing is recommended annually for most species. Some species may require fertilization twice per year. With use of good top soil as recommended, fertilizer should not be applied to newly planted trees during the first growing season. *Refer to appendix (G) for Standards for Fertilizing Shade & Ornamental Trees.*

Pruning Requirements

It is recommended that pruning be accomplished by a licensed and bonded tree surgeon. Tree branches projecting into or over a public street or sidewalk shall be kept trimmed. Trees shall be kept pruned to provide at least 7 feet of clearance above sidewalks; 10 feet above local streets; 12 feet above collector streets; and 14 feet above arterials. Trees and shrubs shall be pruned so as not to obstruct vision of oncoming traffic as provided for in Section 20, Clear Vision Areas, of the City of The Dalles Zoning Ordinance. **Topping trees on public property or public rights-of-way is prohibited - and is strongly discouraged on private property.** No more than 20% of a tree's foliage shall be removed during one pruning season. All dead limbs should be removed during pruning.

Root pruning is discouraged and should be done only by a licensed and bonded tree surgeon. Where tree roots create hazardous sidewalk conditions, the sidewalk should be modified to alleviate the hazard. In either case a permit shall be required. *Refer to appendix (H) for Pruning Standards for Shade Trees, and appendix (I) Portland General Electric Company's Line Clearance Policy and Specifications.*



Distances and Tree Placement (continued)

Spacing Between Trees: (spacing requirements vary depending on species, mature size, and effect desired) The following spacings are to be used as guidelines:

plant small trees 15-25 ft. apart

plant medium trees 20-30 ft. apart

plant large trees 30-50 ft. apart

Because of the widely varying growth habits of different species your supplier may be able to provide additional information regarding spacing for particular species and planting locations.

Staking Recommendations

Staking, when needed, should consist of 2 stakes, one on the windward and one on the leeward side of the tree. Trees should be guyed or supported in an upright position with metal stakes and fastened so that they will not cause injury to the tree or endanger public safety. These supports should be left on for a period not to exceed 12 to 18 months. However, in extremely windy areas, staking should be left for perhaps two years, checking every six months that the ties are not choking or girdling the trees. Iron stakes are best for this area as there will be less vandalism and breakage of stakes.

Recommended Site Preparation

Refer to appendix (E) for detailed planting recommendations.

1. Remove soil to a 4 ft. depth and replace with top soil. Good soil, compost or other mixtures may be used around roots and in the back fill around the root ball. This should be mixed with native soil and should not exceed 30% to 40% of the back fill material by volume.
2. Install root barriers (when planting in sidewalk or planting strip) to encourage deep rooting and reduce damage to curbs and sidewalks caused by shallow roots. It is recommend that the root barriers not be installed any deeper than 12 inches below paved surfaces. Root barriers should not be considered for use with existing trees that were planted more than three years ago.
3. Plant trees at same depth as they were previously grown.
4. Trees prone to injury may be wrapped with tree wrap to prevent sun scald.



PLANTING

Tree planting on public property or in the public right-of-way should be done in accordance with the following specifications:

Tree Types and Sizes

All street trees should be of sufficient size to give satisfactory results. The minimum size tree size planted should be 8' to 10' tall or measured by the following minimum calipers (diameter of tree measured at 24" above ground level):

- small tree 1"
- medium tree 1-1/2" to 1-3/4"
- large tree 2"

In the downtown business area and commercial developments, all trees should be a minimum of 1-1/2" caliper. However, 2-1/2" and larger is recommended.

Trees should be true to name, meet National Association of Nurserymen Standards for Nursery Stock, have straight trunks, be well branched (5 to 7 minimum), have a well developed terminal leader (terminals for columnar varieties) which have not been headed, and have a crown or head that starts 6-1/2' above the ground. *Refer to appendix (B) for a list of recommended street and park trees for The Dalles.* — and to C for address info

Tree Wells/Sidewalk Cut-outs

In places where sidewalk cut-outs or tree wells must be made, the cut-outs or wells should be a minimum of 36 x 36 inches for small and medium trees and 48 x 48 inches for large trees. This will provide for water, air circulation, and trunk expansion. At least 5' of walking surface should be provided behind the tree for pedestrian traffic.

The walking surface may consist of brick, paver blocks, or tree grates installed in such a way that the surface is even with the sidewalk surface. The use of tree grates or pavers should be considered where sufficient sidewalk width cannot be maintained with the provision of an enlarged tree well. If a tree well or planting strip expansion reduces the walking surface too much, two inexpensive solutions should be considered:



COMMERCIAL DEVELOPMENTS

The City of the Dalles encourages establishment of shade cover in all parking lots within the Urban Growth Boundary. The City recognizes the energy savings potential for appropriately landscaped sites through use of trees to provide cooling shade in summer and protection from wind in winter, and strongly encourages incorporation of significant tree plantings in landscape plans.

Landscape Plans

Landscape plans required for all development reviews should contain an appropriate mix of trees and shrubs. Landscape plans showing shrubs only should not be approved except in extraordinary circumstances.

Shade Recommendations

All new, redesigned or reconstructed parking lots with 4,000 square feet or more of black top or asphalt should incorporate shade tree plantings such that at noon on the summer solstice at least 25% of the paved parking area is shaded from direct sunlight when the trees reach maturity.

Tree Protection Plans

New or redesigned developments should have a tree protection plan which should designate which trees are to be retained and which are to be removed. Protective barriers should be placed around trees in order to prevent damage during construction. No grading or trenching should be permitted within the drip line or 15 ft., whichever is greater. Developers should be required to plant sufficient numbers and types of trees to ensure no net loss of tree cover as a result of development.



BEAUTIFICATION COMMITTEE

Minutes

November 12, 2020

5:30PM

VIA ZOOM

PRESIDING: Tiffany Prince

COMMITTEE MEMBERS PRESENT: Brenda Coats, Judy Merrill, Tiffany Prince, Connie Krummrich, John Nelson, Bill Lennox, Max Butensky

ABSENT: None

Staff Liaison: Izetta Grossman, CMC, City Clerk

CALL TO ORDER

Tiffany Prince called the meeting to order at 5:31 pm.

ROLL CALL

City Clerk Izetta Grossman conducted roll call; all member present.

APPROVAL OF MINUTES

It was moved by John and seconded by Max to approve the minutes of the October 28, 2020 Meeting with clerical amendments. The motion carried unanimously.

President Tiffany Prince said the next meeting would be November 18 to debrief the meeting with the City Manager.

She said she would have to leave the meeting shortly and John Nelson would take over leading the meeting.

REVIEW POTENTIAL PROJECTS – with City Manager

City Manager Julie Krueger thanked the committee for inviting her. She said the committee had done some wonderful work.

LOO – Judy reviewed her report.

City Manager Julie Krueger said the City did not have the General Service staff to clean and maintain the Loo.

Judy asked how to partner with the City. City Manager said the City would still offer the property, water and sewer connections and pay the water and sewer bills.

Judy said with COVID the lack of restrooms downtown became more important. She said restrooms would be helpful for revitalization happening downtown. Judy said many cities budget for maintenance or contract it out. Judy asked if there were Economic Recovery Funds that could be used for the Loo.

Bill said the idea of Loo had been brought up as a Beautification Project, the project fell short when the City couldn't take on the maintenance. He said the project would need the support of the City. He said the Council needed to decide how they would like the City to be seen and step up to fund the project.

City Manager Krueger said the City would need to hire a full-time person. She said that wasn't possible under the current revenue slow down in transient room tax. She said the Economic Recovery funds were focused on helping business keep their doors open.

She said there were porta-potties at Lewis & Clark Park that were open 24/7. She said the City had cut expenses by \$1million already. She said it looks like an infrastructure project, but not a top priority.

Connie said she attended the City Council meeting on mental illness issues and noted that lack of restrooms was brought up. She wondered if any of the Google funds could be used.

City Manager Krueger said she had offered twice to pay for porta potties at St. Vincent's. She said they weren't interested in having porta potties. She said Parks & Recreation District was resistant to taking on anything during COVID.

City Manager Krueger said the first year of Google taxes coming onto the tax roles would be fiscal year 2022-23.

Judy asked about taking the idea to the Council in January as an educational piece.

City Manager Krueger said she didn't see the Loo as a beautification project, but Judy could come and present the idea.

John said the committee had discussed if it was a beautification project. He said it was felt that the Loo would make the community more "beautiful" and accepting for tourists.

Pressure Washing – Judy reviewed the report.

Judy said that other cities pressure was the sidewalks downtown 1 to 4 times a year. She said the cities she talked to said it really made a difference.

City Manager complimented Judy on a thorough report. She said cleaning the buildings scared her from a liability standpoint.

She said an idea might be for the City to purchase the equipment and Main Street could loan it out to businesses to use regularly.

Judy said the bids were by six-sided block (4 sides and 2 sides across the street). She said water was an issue. She had talked to Dave Anderson at Public Works and he suggested using the fire hydrants, and the 300-gallon tank the City could possibly loan. She said Anderson recommended no doors, or buildings and to work closely with the business owners.

Judy said beginning in spring to help the downtown get going again, feel supported.

City Manager Krueger said he liked the project. She asked if the project had been discussed with Main Street. She said permission from the property owners might be needed.

Judy said she had researched the cost of a truck.

Brenda asked if the city had a vehicle for use. City Manager said she would look into it.

City Manager Krueger said maybe hire a temporary employee for once a year side walk pressure cleaning.

She asked for a written recommendation from the committee:

- A. One-time contract – estimated cost and exact location
- B. Get the equipment – use city vehicle with temporary/seasonal employee
- C. Include thoughts from Main Street – are the businesses interested
- D. Other alternative

Then she could decide and get back to the committee.

Welcome Signs

City Manager said she liked the work that had been done. She said Pat Cimmoyti from ODOT had been a very good partner to the City.

She asked if the City would be responsible for maintaining the landscaping on the eastside over pass location. John said there was water and electricity there, but the system had broken. He said it would be City's responsibility to maintain and water the plants.

John said Pat would like to meet with Dave and Dale at Public Works to develop a design plan for the location of the west side sign (fill is needed).

John said he would also like a tour with Dale, Dave, Pat, City Manager and Mayor in the next few weeks.

John asked if it was appropriate to take the plan to Council. City Manager Krueger said after the field trip coming to the Council with a report, what ODOT is doing, what Public Works is contributing and a timeline. She said it sounded like the project couldn't be complete for a couple of years. John agreed.

Max talked about the existing Welcome to Historic Downtown The Dalles sign at the west end of the round a bout that needed to be more visible. He said he had talked to Dave about lighting, and access to power. He said either flood lighting or back lighting, which ever would be best for traffic flow.

City Manager Krueger said she would follow up with Dave Anderson at Public Works.

Downtown Trees – Bill Lennox reviewed the report.

Bill said Judy had done a lot of research on past ideas and committees. He said an ordinance was written, and a comprehensive report presented to Council 26 years ago. He said it was critical to know if the City Manager was interested in bringing to Council to take another look at it.

City Manager Krueger said she was willing to take it before Council at their goal setting session in January. She said getting it into the goals gave the project a shot at progressing.

Judy said there was a local arborist that would give free estimates. She suggested having an arborist look at the Second Street trees and give advice. City Manager Krueger said she would have General Services contact an arborist to look at the downtown trees.

Judy asked if there was an active committee working on the trees. City Manager Krueger said there was not.

Judy asked if the Sorosis trees could be part of the research on best trees to plant. City Manager Krueger said she believed that Scott Baker, Director of Northern Wasco County Parks & Recreation District was working on what kind of trees would be best. She said she was meeting with him next week and would ask him about it.

John said the Committee had to remember that Parks & Recreation was a separate district with its own board. He said Scott Baker was working on a plan. He said there are water issues that would continue, due to the park being in the slide area, as soil shifts irrigation systems are compromised.

Connie suggested inviting Scott Baker to a meeting for an update in January or February.

Other items

John asked the City Manager about the murals at the round a bout. He said the art was deteriorating. He asked if any thought had been given to redesigning the round a bout.

City Manager Krueger said she had a conversation recently with a local artist about the art at the round a bout. She said stamped concrete was an option.

John suggested something basalt like would look nice. City Manager Krueger agreed. She said maybe tie the round a bout into the Welcome Sign so it matches.

Judy thanked the City Manager for coming and listening and giving feedback.

Connie reminded everyone of the Community Clean up on Saturday 10 am meet at Thompson Park. Connie said there would be no clean up December, January and February.

ADJOURN

Being no further business, the meeting was adjourned at 7:08 pm.

Signed: 
Tiffany Prince, President