



RESOLUTION NUMBER 2019-04

**A RESOLUTION OF THE CITY OF MOLALLA, OREGON
ESTABLISHING CRITERIA FOR THE SPECIAL EVENTS FEE AND
REMOVING IT FROM THE OLD SCHEDULE.**

WHEREAS, City of Molalla had established a Resolution that incorporated a fee schedule for all departments; and

WHEREAS, The City of Molalla determined the fee schedule is an inaccurate way to track and impose various fees; and

WHEREAS, City staff have now separated the fee schedule per each department to better meet the needs of the City; and

WHEREAS, The City of Molalla does not have clear criteria for the fee associated with coordination and organization of special events; and

WHEREAS, with the increased number and types of special events in the city comes added expenses through supplies, maintenance, wear and tear on City equipment and facilities, and additional City staff hours.

Now, Therefore, the City of Molalla Resolves as follows:

Section 1. To set criteria for a daily Special Events Fee of \$1,000.00 only for those special events meeting one of the criteria as follows;

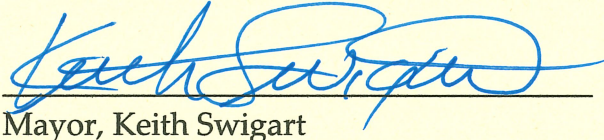
- Special events expecting 1000 or more attendees;
- Serves alcohol in accordance with pre-approved OLCC permitting and Molalla Municipal Code guidelines;
- Request and/or requires utilization of City resources (ie: public works, police, administration, etc.) outside of the City resources' normal duties and/or working hours;

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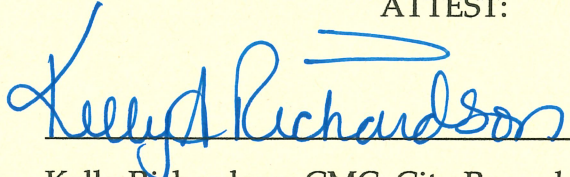
Section 2. Effective immediately upon passage.

Adopted this 24 day of April, 2019



Keith Swigart

ATTEST: Mayor, Keith Swigart



Kelly Richardson

Kelly Richardson, CMC, City Recorder