

ORDINANCE NO. 1548

AN ORDINANCE AUTHORIZING THE CANBY CITY ADMINISTRATOR TO ENTER INTO A CONTRACT WITH GREENPLAY, LLC TO PREPARE A PARKS AND RECREATION MASTER PLAN AND PARKS SYSTEM DEVELOPMENT CHARGE METHODOLOGY UPDATE.

WHEREAS, the City of Canby funds, constructs, and operates a wide variety of parks, open spaces, and recreational amenities for use by the public; and

WHEREAS, the City's current Parks and Recreation Master Plan was adopted in 2002 and the City's Parks System Development Charge (SDC) Methodology was last updated in 2013; and

WHEREAS, these documents no longer reflect the current needs of Canby residents and no longer provide City Staff with the adequate mechanisms to fund City park projects in a timely manner; and

WHEREAS, a Parks Master Plan Update was identified in the five-year Capital Improvement Plan that is a component part of the City's adopted Fiscal Year 2020-2021 Budget; and

WHEREAS, City Staff circulated a request for proposals (RFP) between January 18, 2021 and February 18, 2021, soliciting consultant proposals to prepare a Parks and Recreation Master Plan and SDC Methodology Update; and

WHEREAS, evaluation of the submitted proposals based on the scoring criteria matrix identified in the RFP resulted in GreenPlay, LLC receiving the highest average score; and

WHEREAS, the consultant proposal submitted to the City by GreenPlay, LLC includes a not-to-exceed budget of \$149,999, which is below the maximum budget of \$150,000 specified in the RFP; and

WHEREAS, the City Council concurs with Staff's recommendation to prepare a Parks and Recreation Master Plan and Parks SDC Methodology Update and finds that execution of the proposed consultant contract would be in the best interest of the City; therefore

THE CANBY CITY COUNCIL ORDAINS AS FOLLOWS:

- (1) The City Administrator is hereby authorized and directed to execute a contract with GreenPlay, LLC for consultant services to prepare a City-wide Parks and Recreation Master Plan and Parks SDC Methodology Update for the not-to-exceed amount of \$149,999;

SUBMITTED to the Council and read the first time at a regular meeting thereof on April 7, 2021, ordered posted in three (3) public and conspicuous places in the City for a period of five (5) days, as authorized by the Canby City Charter; and to come up for final reading and action by the Canby City Council at a regular meeting thereof on April 21, 2021, commencing after the hour of 7:30 p.m., in the Council Chambers located at 220 NE 2nd Avenue, Canby, Oregon.

Melissa Bisset
Melissa Bisset, CMC
City Recorder

PASSED on the second and final reading by the Canby City Council at a regular meeting thereof on April 21, 2021 by the following vote:

YEAS 6 NAYS 0

Brian Hodson
Brian Hodson, Mayor

ATTEST:

Melissa Bisset
Melissa Bisset, CMC
City Recorder

AFFIDAVIT OF POSTING

STATE OF OREGON)
)
County of Clackamas) ss:
)
CITY OF CANBY)

I, Melissa Bisset, being first duly sworn, depose and say that I am the City Recorder for the City of Canby, Clackamas County, Oregon, a City duly incorporated under and by virtue of the laws of the State of Oregon.

That on the 7th day of April, 2021 the Council for said City of Canby held a Regular City Council Meeting, at which meeting Ordinance No. 1548 was read for the first time and passed by the vote of said Council and was then and there ordered posted in at least three (3) public and conspicuous places in said City for a period of five (5) days prior to the second reading and final vote on said Ordinance, as provided in Section 2 of Chapter 8 of the Charter of the City of Canby, and

Thereafter, on the 15th day of April, 2021, I personally posted said Ordinance in the following three (3) conspicuous places, all within the said City of Canby, to wit:

- 1. Canby Civic Building – Front Doors
- 2. Canby Post Office
- 3. City of Canby Web Page

That since said posting on the date aforesaid, the said Ordinance will remain posted in the said three (3) public and conspicuous places continuously for the period of more than five (5) days and until the very 21st day of April, 2021.

Melissa Bisset

Melissa Bisset, City Recorder

Subscribed and sworn to before me this 15th day of April, 2021.

Valerie L. Kraxberger

Notary Public for Oregon
My Commission Expires: June 19, 2023



