

**TIME:** 7:00 a.m.  
**PLACE:** The Dalles Public Works Department  
Conference Room  
1900 W 6<sup>th</sup> Street  
The Dalles OR 97058

**AGENDA**  
**TRAFFIC SAFETY COMMISSION**  
**March 21, 2007**

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. APPROVAL OF MINUTES – February 21, 2007**
- IV. PUBLIC COMMENT**
- V. AUDIENCE PARTICIPATION OR PRESENTATIONS**
- VI. OLD BUSINESS**
- VII. NEW BUSINESS**
  - A. Horse and Carriage Parking Proposal**
  - B. TSC Members Re-appointments**
- VIII. ADJOURNMENT**

SUBJECT TO COMMISSION  
APPROVAL AT THE  
NEXT REGULAR MEETING

## ***TRAFFIC SAFETY COMMISSION***

March 21, 2007

COMMISSION PRESENT: Bob McNary, Jerry Meligan, Mark Thomas, Elena Bandel, Randy Coles and Derek Hiser.

ABSENT MEMBERS: Duane Howell

STAFF PRESENT: Bill Barrier – Transportation Supervisor, Jay Waterbury – Police Chief, Dale McCabe – City Engineer, and Cindy Kever – Administrative Secretary

PUBLIC PRESENT: None

### **MINUTES:**

Jerry Meligan made a motion to approve the February 21st minutes and Randy Coles seconded the motion. Motion passed unanimously and minutes were approved as written.

### **PUBLIC COMMENT/AUDIENCE PARTICIPATION/PRESENTATIONS:**

None

### **OLD BUSINESS:**

None

### **NEW BUSINESS:**

#### **1) Horse & Carriage Parking Proposal**

Carrie Swearingen owner/operator of “Classic Carriages” sent a letter (and maps) asking for a couple of loading/parking spaces in the downtown area. A discussion followed regarding the best place to park her horse during the day, and designated locations for loading and unloading of passengers.

It was decided by the Traffic Safety Commission members to deny designating a specific loading zone on the public streets. The commission members agreed it is a unique idea, but, they felt since parking is a premium in the downtown area

## Traffic Safety Minutes

March 20<sup>th</sup>, 2007

Page 2

it would not be in the public's best interest to take up a couple of parking places for something that does not operate all year around. They did suggest contacting private property owners in the downtown area to see if she could locate a place to stage her horse and carriage.

Traffic Safety Members also noted Ms. Swearingen would need to install a slow moving sign on her carriage to comply with Oregon DMV rules. Commission members also said she would need to contact the City Planning Dept. in regards to the "Horse Carriage Xing" street signs.

Cindy Keever will send Ms. Swearingen a letter outlining the Commission's decision.

### **2) Council Goals**

Jay Waterbury spoke briefly about the Council's goal of resolving several traffic problem areas around town. They are Kelly Avenue between 10<sup>th</sup> & 12<sup>th</sup> Streets, 6<sup>th</sup> & Mt. Hood and West 6<sup>th</sup> Street and I84 Exit # 83. A discussion was held regarding the problems in each area.

### **3) Traffic Congestion on 3<sup>rd</sup> Street**

Bob McNary voiced his concerns about the traffic that backs up onto 3<sup>rd</sup> Street from the US Bank drive thru lane. Quite often, while cars are waiting to use the drive thru teller window they stack up, causing the sidewalk to be blocked and one lane of 3<sup>rd</sup> Street. A discussion was held regarding options for people using the drive thru. A suggestion to move the drive thru window to the NW corner of the building was made, and have a similar traffic flow pattern and direction as Bank of The West, but this is a decision the US Bank would need to implement. A suggestion was made to have Codes Enforcement write a letter to the bank outlining the traffic problems.

Cindy Keever will write a letter for the Traffic Commission to the Public Works Director asking the City Council to take a look at the problem and possibly ask the US Bank for a solution.

Traffic Safety Minutes

March 20<sup>th</sup>, 2007

Page 3

**4) Public Awareness Campaign**

Elena Bandel asked Chief Waterbury if she could borrow a hand held radar gun. A discussion followed regarding the borrowing of a City radar gun for various parts of town and the signage needed for driver notification. It was agreed the radar gun could be very helpful in making drivers aware of the speeds they are driving and it could easily be part of a Public Awareness Campaign. Elena will coordinate with Jay on the borrowing of the radar gun and explore further into the possibility of a Traffic Safety Commission sponsored Public Awareness Campaign.

There being no further business to come before the Commission, Mark Thomas moved to adjourn. Randy Coles seconded the motion and the motion passed unanimously.

Cindy Keever  
Administrative Secretary  
City of The Dalles

COPY

RESOLUTION NO. 07-018

**A RESOLUTION CONCURRING WITH  
THE MAYOR'S APPOINTMENTS  
TO THE TRAFFIC SAFETY COMMISSION**

**WHEREAS**, there are vacancies on the Traffic Safety Commission; and

**WHEREAS**, Mayor Van Cleave has selected Randy Cole and Duane Howell for re-  
appointment to the Traffic Safety Commission;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL AS  
FOLLOWS:**

Section 1. The City Council hereby concurs with the re-appointment of Randy Cole and  
Duane Howell to the Traffic Safety Commission, terms to expire April 30, 2011.

Section 2. This Resolution shall be effective March 12, 2007.

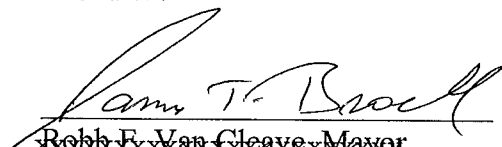
**PASSED AND ADOPTED THIS 12th DAY OF MARCH, 2007**

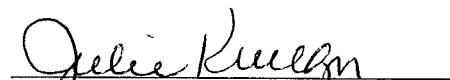
Voting Yes, Councilors:	<u>Wood, Wilcox, Broehl, Kovacich</u>
Voting No, Councilors:	<u>None</u>
Absent, Councilors:	<u>Dick</u>
Abstaining, Councilors:	<u>None</u>

**AND APPROVED BY THE MAYOR THIS 12TH DAY OF MARCH, 2007**

SIGNED:

ATTEST:

  
~~Robb E. Van Cleave, Mayor~~  
Jim Broehl, Mayor pro-tem

  
Julie Krueger, MMC, City Clerk

February 26, 2007

To Whom It May Concern:

### Horse & Carriage Parking Proposal

My name is Carrie Swearingen. I have a horse-drawn business, "Classic Carriages". I hire out to do tours of downtown The Dalles and also special events by request. I have (1) carriage and horse at present. The buggy is a vis-à-vis, the traditional 'wedding carriage'. Very soon I am looking to get a surrey also. It is more fitting for the touring of downtown.

I need a loading/parking space. There is a space fairly central in downtown on 1<sup>st</sup> ST, about 1 ½ blocks west of the transportation center, between Court and Washington ST. It's the Chinese historical bldg. I would need at least 2 of the parking spaces in front of that bldg. I would need 2 spaces wherever I stop. I need at least 25'-30' to be able to pull in and be out of traffic's way. I have a sample of a 'Horse & Carriage parking only' sign.

I would also like to post several "Horse Carriage Xing" signs along my routes. (See enclosed maps). This would draw attention to drivers to look out for a horse on the road. It would be a big safety feature, along with a little advertising.

Routes include downtown to Riverfront Rd along the river to Cherry Growers and back, 2<sup>nd</sup> and 3<sup>rd</sup> ST of Murals, and 2<sup>nd</sup> to 4<sup>th</sup> ST Historical Bldgs. tour. These maps would change the start/stop point from the transportation center to the proposed new location.

I feel this would be a great spot for me because it would be close to the renovation that is going on downtown in that area. It would draw more people to the downtown area from the local people and the tourists/visitors alike.

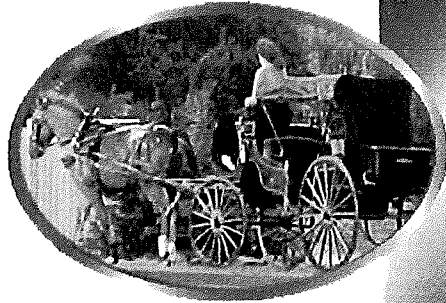
You can find out a little more information about Classic Carriages on my website [www.classic-carriage.com](http://www.classic-carriage.com).

Thank you for your time and consideration.

Carrie Swearingen  
[classic.carriages@yahoo.com](mailto:classic.carriages@yahoo.com)  
541-296-8598  
888-844-5237 x7 msg

# Classic Carriages

## Horse Drawn Tours



Downtown Tours  
The Dalles, Oregon

## Special Events



Weddings

Proms

Valentines

Picnics

Birthdays

Proposals

# Classic Carriages

Downtown  
Tours



Special  
Events

The Dalles, Oregon 541.340.9684

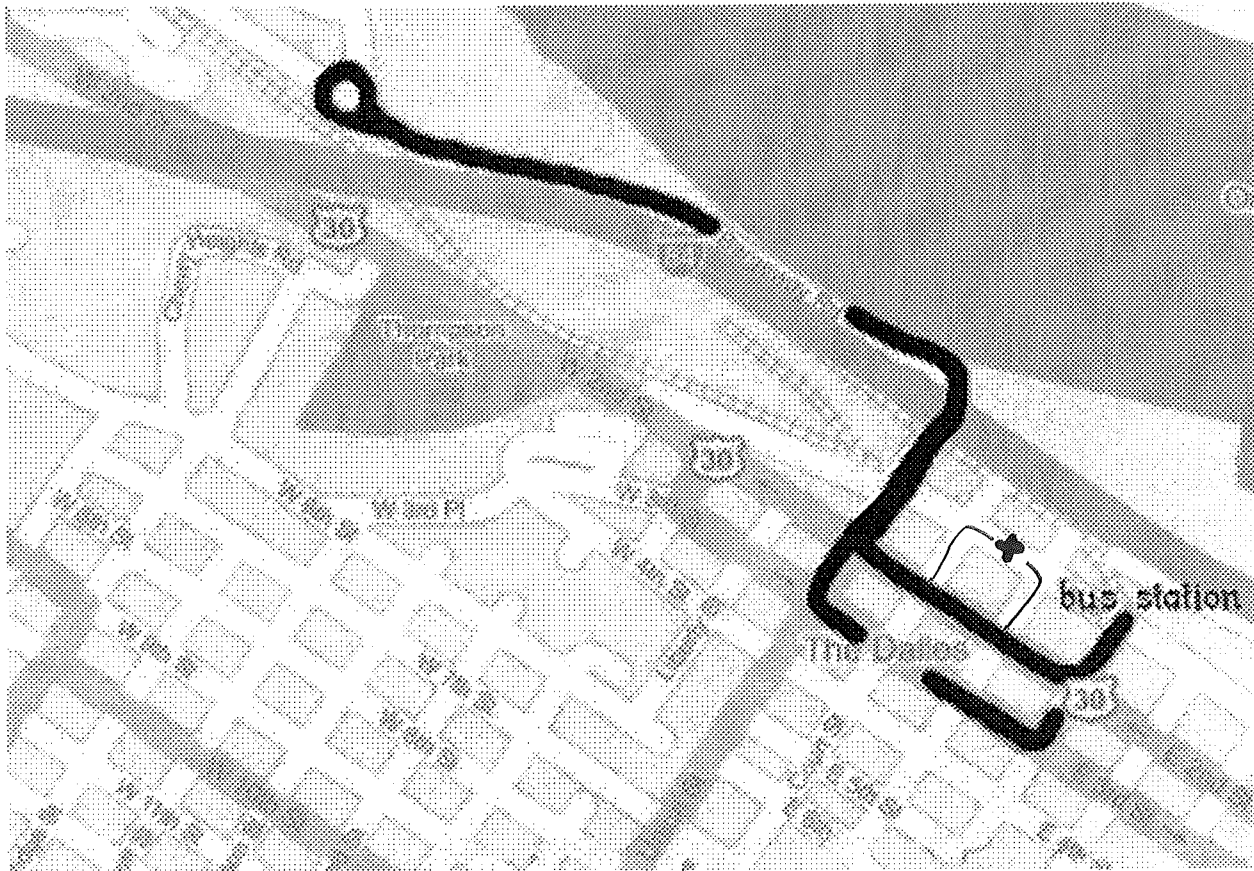
Carrie Swearingen

888-844-5237 x7

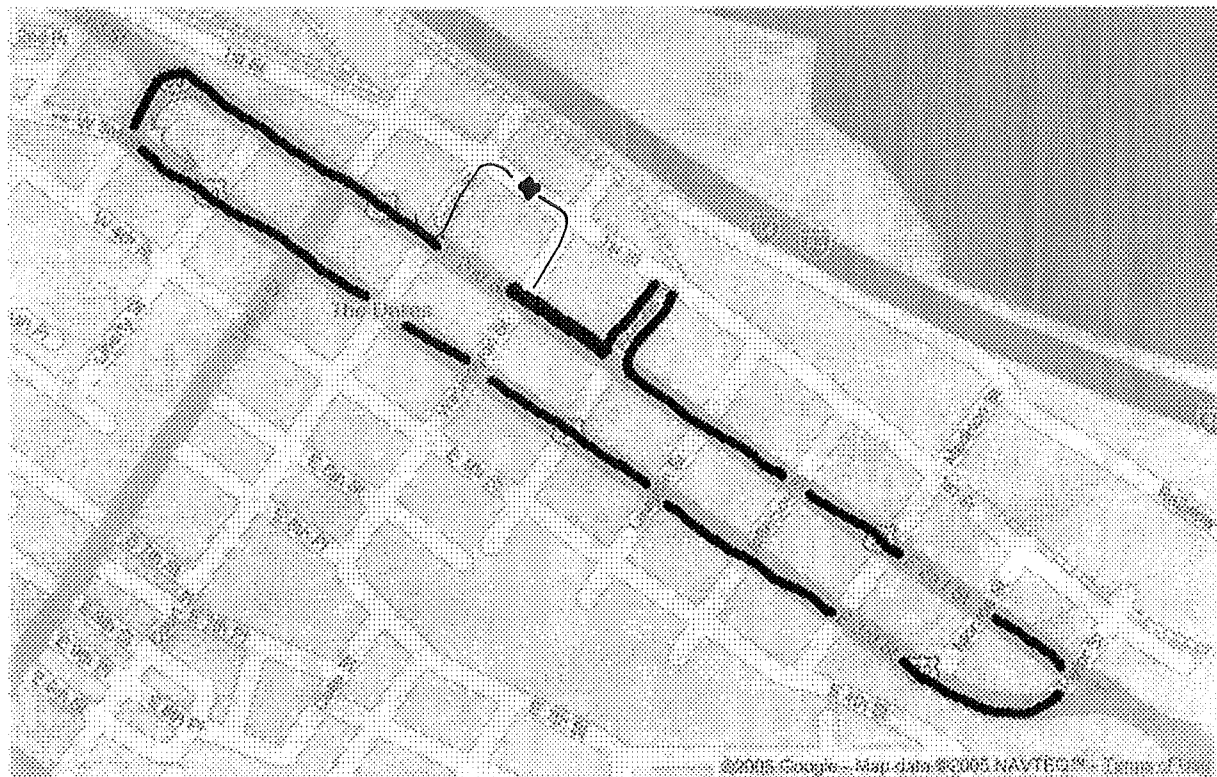
classic.carriages@yahoo.com

www.classic-carriage.com

River Front route



2<sup>nd</sup> & 3<sup>rd</sup> Streets of Murals







COPY

April 4, 2007

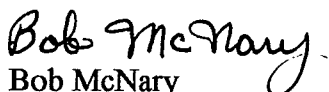
Dear Mr. Anderson;

At the March 21, 2007, Traffic Safety meeting, a concern regarding the traffic congestion on 3<sup>rd</sup> Street was brought before the Commission. People using the drive up teller window at the US Bank often are not able to quickly move thru the line and end up either blocking the sidewalk adjacent to the US Bank drive thru teller lane, or worse, causing traffic to completely stop on 3<sup>rd</sup> Street. The Traffic Safety Commission members would like the Codes Enforcement Officer or the City Council to address this problem, by requiring the US Bank to find a way to eliminate the problem.

Ideas were discussed with the most favorable solutions being to reverse the flow of traffic by routing the cars thru the alley, between 3<sup>rd</sup> and 4<sup>th</sup>, then into the drive thru lane, and exiting back onto 3<sup>rd</sup> Street. The other option would be to remove the ATM lane and turn it back into a driver up teller window.

The Traffic Safety Commission would appreciate your attention to this matter.

Sincerely,



Bob McNary  
The Dalles Traffic Safety Commission Chairman



**CITY OF THE DALLES**  
Department of Public Works  
1900 West Sixth Street  
The Dalles, Oregon 97058

---

**COPY**

April 4, 2007

Dear Ms. Swearingen;

The Traffic Safety Commission reviewed your request for a loading/parking space downtown on 1<sup>st</sup> Street. While the Commission felt you provide a unique service, they voted to deny the request as it would not serve the public's overall best interest to use premium parking spaces in the downtown area for a seasonal horse and carriage loading zone. Commission members suggested contacting private property owners to see if they have any available space for staging your business.

The Commission said a slow moving, reflective triangle will need to be attached to the back of your carriage to caution drivers of your slower speed and to comply with Oregon DMV rules. Commission members also said the City Planning Department will need to be contacted in regards to approving the "Horse Carriage Xing" street signs. These signs will need to have the ability to attach and detach from their mounting upon times of carriage utilization.

The Commission thanks you for your time and wishes you the best of luck in your endeavors.

If you should have any other questions, please feel free to contact me.

*Bob McNary*  
Bob McNary  
Traffic Safety Commission Chairman



**CITY OF THE DALLES**  
**Department of Public Works**

1900 WEST 6TH STREET  
THE DALLES, OREGON 97058



Carrie Swearingen  
3708 W 7th Street  
The Dalles OR 97058