

TIME: 7:00 a.m.
PLACE: The Dalles Public Works Department
Conference Room
1900 W 6th Street
The Dalles, OR 97058

AGENDA
TRAFFIC SAFETY COMMISSION
JULY 17, 2002

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF MINUTES - June 19, 2002
- IV. PUBLIC COMMENT
- V. AUDIENCE PARTICIPATION / PRESENTATIONS
- VI. OLD BUSINESS
 - A. 16th & Oregon Visibility Problems
- VII. NEW BUSINESS
 - A. Lynne Mutrie - Oregon ACT representative to attend July meeting
 - B. Columbia River Bank Request For Delivery Parking On 3rd Street
 - C. Hand Out of TSC Member's Phone Numbers
- VIII. ADJOURNMENT

SUBJECT TO COMMISSION
APPROVAL AT THEIR
NEXT REGULAR MEETING

TRAFFIC SAFETY COMMISSION
July 17, 2002

COMMISSION PRESENT:

Jim Atkins - "Acting Chairman", Frank Bonn, Corey Simons,
Jerry Meligan, Pete Slusher, Gene Tobie

ABSENT MEMBERS:

Bob McNary

STAFF PRESENT:

Dale McCabe - City Engineer, Cindy Keever - Administrative
Secretary, Bill Barrier - Transportation Services Manager, Mike
Tenney - City Council Representative

PUBLIC PRESENT:

Jerrilea Mayfield - Coordinator for Lower John Day Safe
Communities Program and Lynne Mutrie - Oregon ACTS
Coordinator, Community Traffic Safety Program

Jim Atkins called the meeting to order at 7:00 a.m.

Minutes:

Jerry Meligan moved the minutes of the June 19th meeting be approved as written. Frank Bonn seconded the motion and it passed unanimously.

OLD BUSINESS:

1. 16th & Oregon Visibility Problems

Dale McCabe displayed an aerial photo of 16th & Oregon, and explained the LUDO requirements for site visibility. Dale reported he had been up to the site and measured the area. He stated there is 115' of site visibility, looking north, from the face of the sidewalk, which according to the LUDO specifications, is an acceptable amount of visibility. Discussion was held regarding various things the property owners could do to help them see oncoming traffic.

Motion: Jerry moved that staff send a letter to the property owner suggesting they back into their driveway, and we send pictures which including the site visibility measurements and the LUDO regulations. Pete seconded the motion and the motion passed unanimously.

- B. Minor Collector Street Intersections (25-35 mph). Clear vision areas shall be formed by sight lines measured back 115 feet from the position of the driver where the speed limit is 25 mph, 130 feet from the position of the driver where the speed limit is 30 mph, 160 feet from the position of the driver where the speed limit is 35 mph.
- C. Major Collector and Arterial Street (25-40 mph). Clear vision areas shall be formed for the speed limits listed in (A) and (B) above, and by sight lines measured back 180 feet from the position of the driver where the speed limits is 40 mph.

6.100.040 Clear Vision Requirements

Vision clearance areas shall contain no plantings, fences, walls, screens, structures, or permanent or temporary obstructions exceeding 24 inches in height, measured from the top of the pavement, with the following exceptions:

- A. Trees. Trees are allowed in the clear vision area only when all branches and foliage are removed from the trunk to a height of 8 feet above the top of the curb.
- B. Other. Traffic control devices, street lights, signs erected for public safety, and utility installations meeting the approval of the City Engineer.

6.100.050 Clear Vision Easements

Vision clearance easements shall be required on corner properties at intersecting streets for all new development. The vision clearance easement area shall be determined per the provisions of *Section 6.100.030* above. Once determined, the vision clearance easement shall be granted to the City, deed recorded, and shown on the plat or parcel map as an easement for vision clearance.



Lynne Mutrie
Coordinator, Community
Traffic Safety Program

Alliance for Community Traffic Safety in Oregon

405 West Arlington
Gladstone, OR 97027

(503) 656-7207
1-800-772-1315
Fax (503) 656-7329
lynnem@actsoregon.org
www.actsoregon.org



Alliance for Community Traffic Safety in Oregon

405 West Arlington Street • Gladstone, OR 97027

phone: 503 656-7207 fax: 503 656-7329

Community Traffic Safety Program

Oregon Child Safety Seat Resource Center

Annual Oregon Transportation Safety Conference

2002-2003 Guidelines

Building Safer Communities Mini-Grant Program

Purpose

To provide funding to local traffic safety commissions and committees to encourage innovative and collaborative projects to improve traffic safety in their communities.

Eligibility Requirements

Applicants must be traffic safety commissions and committees that have been established in a local jurisdiction (by resolution or ordinance). Jurisdictions which are concurrent recipients of ODOT Transportation Safety Division grants must complete an addendum form available from ACTS Oregon.

Size of Grants

Up to \$5,000 each. Total funding anticipated for all grants: approximately \$50,000.

Eligible Uses

Use of funds must have a direct correlation to helping promote the effectiveness and/or goals of the traffic safety committee. Examples of eligible expenses that may be requested: postage, office supplies, new part-time or overtime staff, special training, creating public service announcements and specific projects costs including small equipment purchase consistent with program objectives.

Examples of projects based on activities funded in the past include:

- Promoting bicycle safety through bicycle helmet and education effort that included subsidized bicycle helmets, bicycle rodeos, recognition/awards, and strong community involvement.
- Promoting bicycle, pedestrian and driver safety, through educational videos. The videos were produced in the community using local streets and actual safety problems.
- Promoting compliance with speed laws and educating citizens on speed laws through the use of a display board and radar operated by trained citizens and officers. One effort also included a speed watch program where citizens recorded drivers' license plate numbers and letters were sent to drivers informing them of their observed speed and requesting their compliance with speed laws.
- Promoting traffic safety through the use of a traffic counter to analyze high-risk and/or high volume locations as a component of a project to impact the issue.
- Using surveys, community meetings and data to identify local traffic safety problems and construct a local Traffic Safety Plan.
- Developing child passenger safety activities including presentations, training and on-going safety seat checks and fitting stations.

Ineligible Uses

Eligible uses have been left flexible, however the funding source does not allow for the following: engineering projects, including video equipment (except in law enforcement vehicles), signs, advertising, purchase of furniture or office structures, lobbying, paying to free up an employee already conducting safety work (supplanting), paying to repair or upgrade existing equipment, cash prizes or vouchers redeemable for cash.



Alliance for Community Traffic Safety in Oregon

405 West Arlington Street • Gladstone, OR 97027
phone: 503 656-7207 fax: 503 656-7329
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APPLICATION

Building Safer Communities Mini-Grant Program

Organization Information

Agency Name: _____
Agency Address: _____
Project Director (Name and Title): _____
Address: _____
Telephone: _____ FAX: _____ E-mail: _____
Contact Person (Name and Title): _____
Address: _____
Telephone: _____ FAX: _____ E-mail: _____
Traffic Safety Committee (if applicable): _____
Federal Tax ID# (required) _____

Project Information

Proposed Project Name: _____
Detailed Project Description: _____

Start Date: _____ Completion Date: _____

Partnering agencies, organizations. Please list present and/or potential members and their title:

Mini-Grant Funds Requested (limit of \$5,000): \$ _____

What specific equipment will be purchased? _____

What specific personnel cost will be covered (*i.e. position, hourly rate*)?

Grant Questionnaire

Each question must be answered in order for application to qualify.

1. How will the project help prevent traffic crashes, injuries, or deaths?
2. What traffic safety need does the project address in your community? (Please provide any available documentation).
3. How is this project innovative?
4. How will you leverage other community resources or non-governmental partners?
5. How does the project educate residents of your community about traffic safety?
6. How will you reach out to members of the community so they know your project exists?
7. How does this project support the goals and objectives of your local traffic safety committee?
8. How will you evaluate your project? What data or information will you collect to show whether the project was successful?

Project Budget Form:

		Funding Source		
Cash Expenses	Total Amount	Mini-Grant Funds	Other Cash Funds	In-Kind Support ***
Personnel				
Equipment*				
Supplies**				
Printing				
Other				
Total				

* Equipment: items retained by agency for agency's use.

** Supplies: items that are consumed or given away.

*** In-Kind Support: includes non-cash donations of volunteer time, use of equipment, facility space, food, etc.

Sources of other cash funds:

Sources of in-kind support:

Grant Application Checklist:

- ☐ Completed Application Form
- ☐ Project Questionnaire
- ☐ Project Budget Form
- ☐ List of Traffic Safety Committee members and their affiliations
- ☐ A copy of the official ordinance or resolution establishing the committee
- ☐ A letter or resolution from the governing body or its authorized representative supporting the application on official letterhead.
- ☐ Letters of support from the other agencies and partners participating in the project.
- ☐ Addendum if applicant is a recipient of another traffic safety grant.

Submit applications to: ACTS Oregon, 405 West Arlington, Gladstone, OR 97027, postmarked by September 9, 2002.

Questions: Call ACTS Oregon at (503) 656-7207 or e-mail Lynne Mutrie: lynnem@actsoregon.org

The Building Safer Communities Mini-Grant Program is made possible through funding from the Transportation Safety Division of the Oregon Department of Transportation.

06-24-02
Bill Barrier
City of The Dalles
Public Works Department
1900 W 6th Street
The Dalles, Oregon 97058

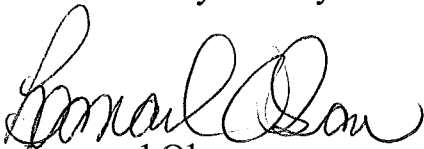
RE: Delivery Parking Space
Columbia River Bank Building
401 E.3rd Street
The Dalles, Oregon

Dear Mr. Barrier

With the consolidation of our various departments into one location and the probability of additional tenants in the lower portion of the building, we would like to request that two of the existing parking spaces on third street, be turned into delivery parking only. Would like to suggest that we use the two spaces in front of our 3rd Street entrance.

Please advise us of your thoughts to the above suggestion and or alternative locations.

Thank you for your time.

A handwritten signature in black ink, appearing to read "Leonard Olson", written over a horizontal line.

Leonard Olson
Facilities Mgr.
Columbia River Bank
401 E 3rd Street Suite 200
The Dalles, Oregon 97058
1-541-298-3196

Traffic Safety Members Phone Numbers

1. **Bob McNary**
296-3313
1525 E 9th St., The Dalles
2. **Corey Simons**
296-2486 C: 980-7693
800 E 20th St., The Dalles
3. **Frank Bonn**
298-4707
760 E 18th, The Dalles
4. **Pete Slusher**
296-2960
211 W. 12th St. #3, The Dalles
5. **Jim Atkins**
296-6766
1603 E 9th St., The Dalles
6. **Jerry Meligan**
506-0009
2629 E 14th St., The Dalles
7. **Gene Tobie**
296-5595
3341 W/ 13th St., The Dalles
8. **Mike Tenney (City Councilor)**
296-8899
- 9) **City of The Dalles Public Works**
Cindy Kever
296-5401 ext. 2004
1900 W 6th St., The Dalles



July 2002

RESOLUTION NO. 02-014

**A RESOLUTION CONCURRING WITH THE MAYOR'S
APPOINTMENT TO VARIOUS COMMISSIONS**

WHEREAS, there are vacancies on the Planning Commission, Historic Landmarks Commission, and Traffic Safety Commission; and

WHEREAS, Mayor Van Cleave has selected Jo Wixon to fill a vacancy on the Planning Commission (term to expire April 30, 2006) and has selected Ted Bryant for re-appointment to the Planning Commission (term to expire April 30, 2006); and

WHEREAS, the Mayor has selected Dixie Parker to fill a vacancy on the Historic Landmarks Commission (term to expire May 31, 2006); and

WHEREAS, the Mayor has selected Gene Tobie to fill a vacancy on the Traffic Safety Commission (term to expire April 30, 2006); and

WHEREAS, the Mayor has selected Wayne Jacobson to fill a vacancy on the Regional Airport Authority Board; and

WHEREAS, the City Council wishes to concur with the Mayor's appointments to the various Commissions;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL AS
FOLLOWS:**

Section 1. The City Council hereby concurs with the appointment of Jo Wixon to the Planning Commission, term to expire April 30, 2006 and re-appointment of Ted Bryant to the

Planning Commission, term to expire April 30, 2006.

Section 2. The City Council concurs with the appointment of Dixie Parker to the Historic Landmarks Commission, term to expire May 31, 2006.

Section 3. The City Council concurs with the appointment of Gene Tobie to the Traffic Safety Commission, term to expire April 30, 2006.

Section 4. The City Council concurs with the appointment of Wayne Jacobson to the Regional Airport Board.

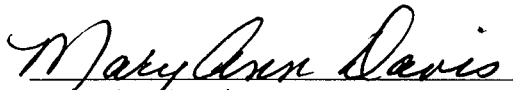
Section 5. This Resolution shall be effective June 24, 2002.

PASSED AND ADOPTED THIS 24th DAY OF JUNE, 2002

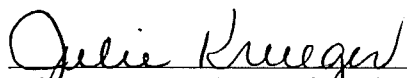
Voting Yes, Councilors:	<u>Broehl, Tenney, Davis, Davison, Zukin</u>
Voting No, Councilors:	<u>None</u>
Absent, Councilors:	<u>None</u>
Abstaining, Councilors:	<u>None</u>

AND APPROVED BY THE MAYOR THIS 24TH DAY OF JUNE, 2002

SIGNED:


Mary Ann Davis, Mayor pro-tem

ATTEST:


Julie Krueger, CMC, City Clerk