



Public notice was given to
The Register-Guard for publication
on February 2, 2017.

**LANE TRANSIT DISTRICT
STRATEGIC PLANNING COMMITTEE MEETING**

**Tuesday, February 7, 2017
5:30 p.m. to 7:30 p.m.**

LTD Board Room
3500 E. 17th Avenue, Eugene
(Off Glenwood Boulevard in Glenwood)

AGENDA

I. CALL TO ORDER

ROLL CALL

- | | | | |
|---|---|--|--------------------------------------|
| <input type="checkbox"/> Carl Yeh (Chair) | <input type="checkbox"/> Josh Skov | <input type="checkbox"/> Frannie Brindle | <input type="checkbox"/> Mike Eyster |
| <input type="checkbox"/> Gerry Gaydos | <input type="checkbox"/> Gary Gillespie | <input type="checkbox"/> Julie Grossman | <input type="checkbox"/> Dave Hauser |
| <input type="checkbox"/> Sid Leiken | <input type="checkbox"/> George Poling | <input type="checkbox"/> Rick Satre | <input type="checkbox"/> Sheri Moore |

II. COMMENTS FROM THE CHAIR (2 minutes)

III. AGENDA REVIEW (3 minutes)

IV. AUDIENCE PARTICIPATION

- ◆ *Public Comment Note: This part of the agenda is reserved for members of the public to address the Board on any issue. The person speaking is requested to sign-in on the Audience Participation form for submittal to the Clerk of the Board. When your name is called, please step up to the podium and give your name and address for the audio record. If you are unable to utilize the podium, you may address the Board from your seat.*
- ◆ *Citizens testifying are asked to limit testimony to three minutes.*

V. ITEMS FOR ACTION:

A. Approval of Minutes of November 30, 2016, EmX Steering Committee Meeting
(Attached) (2 minutes)

B. Appointment of SPC member to MovingAhead Sounding Board (5 minutes)

VI. MOVINGAHEAD SCHEDULE UPDATE (10 minutes)

Kelly Hoell will provide an overview of the updated MovingAhead schedule and decision-making process. (Attached)

VII. PROPOSED LEGISLATIVE CHANGES TO LTD'S BOARD STRUCTURE (15 minutes)

Legislation is being proposed in the 2017 Oregon Legislative Session to change the makeup of the Board of Directors for both TriMet and LTD. The Strategic Planning Committee will receive a briefing on the proposal and will be asked to provide feedback to the LTD Board of Directors. Attached is a draft copy of Legislative Concept 1934 for review.

VIII. YOU'RE RECHARTERED – NOW WHAT? (10 minutes)

Board Member Yeh will provide an overview of the key elements of the board's resolution (Attached) rechartering the EmX Steering Committee as the Strategic Planning Committee. These include:

- Providing the LTD Board of Directors with independent advice on strategic planning issues,
- Broadening the scope of the committee's engagement in advancing the goals of LTD's Long-Range Transit Plan,
- Diversifying membership,
- Formalizing governance and Committee leadership.

The remaining agenda is structured to facilitate the committee's discussion of these items.

IX. BRAINSTORMING KEY DRIVERS OF CHANGE (25 minutes)

The intent of this agenda item is to engage the committee in a brainstorm of the key drivers of change that will affect LTD and its ridership in the future. The results of the committee's discussion on this topic will help guide the development of its work plan. To facilitate the committee's discussion, members are asked to consider the following focal question:

"How might changes in technology, policy direction, demographics, and economic and environmental conditions play out in ways that affect LTD's operations and ridership over the next 5 to 10 years?"

More specifically, in preparing for the brainstorm, committee members should think through the following more detailed questions:

- a) What does LTD depend on to fulfill its future potential?
 - i. What are the things LTD should be thinking hard about in the near future (2 to 3 years)?
 - ii. What decisions are pending (2 to 3 years) that LTD will have to make?
- b) What are some long-term uncertain issues for the agency?
 - i. As you think about LTD's future, what do you most worry about?
 - ii. What do you most hope for?

X. STRATEGIC PLANNING COMMITTEE WORK PLAN DEVELOPMENT (10 minutes)

A work plan can assist the committee as it transitions to its broader charge. This agenda item is intended to facilitate the committee's discussion of the scheduling process for development of a committee work plan. This work plan would include the current development projects (MovingAhead and Main Street) as well as broader topics such as Vision Zero, long-term funding, fare management, right sourcing, autonomous vehicles, etc.).

XI. ORGANIZATIONAL TASKS

(25 minutes)

The board’s resolution authorizes the Strategic Planning Committee to select its own chair from its membership and to develop other internal operating agreements (e.g., bylaws) with the advice and consent of the Board. The resolution also recommends that the committee should include a diverse set of stakeholders and involve the public as needed to develop the committee’s recommendations. In this context, the committee may want to discuss issues related to committee size, and the possibility of allowing members to appoint alternates in case of absence (See Attached 9/23/16 EmX Steering Committee Re-chartering Subcommittee Meeting).

Staff recommends that the committee consider formation of a bylaws and membership subcommittee that could be tasked with bringing options back to the committee for all of these potential changes. In addition, staff recommends that the committee discuss the possibility of a more frequent meeting schedule, particularly during the transition period.

XII. NEXT MEETING AND FUTURE MEETING AGENDA ITEMS

(5 minutes)

The next meeting is scheduled for Tuesday, April 4, 2017. Possible topics for this and future meetings include the following:

| Topics |
|---|
| MovingAhead: Update and confirm Sounding Board membership |
| Main Street–McVay Transit Study: Update on coordination with the Main Street Safety Project |
| Update on LTD Board’s Resolution supporting Vision Zero |
| |
| |

XIII. ADJOURNMENT

The facility used for this meeting is wheelchair accessible. If you require any special physical or language accommodations, including alternative formats of printed materials, please contact LTD’s Administration office as far in advance of the meeting as possible and no later than 48 hours prior to the meeting. To request these arrangements, please call 682-5555 (voice) or 7-1-1 (TTY, through Oregon Relay, for persons with hearing impairments).

MINUTES OF MEETING
LANE TRANSIT DISTRICT
EmX STEERING COMMITTEE

Wednesday, November 30, 2016

Pursuant to notice given to *The Register-Guard* for publication on November 24, 2016, and distributed to persons on the mailing list of the District, the EmX Steering Committee for the Lane Transit District held a meeting on Wednesday, November 30, 2016, beginning at 7:30 a.m., at the LTD Board Room, 3500 E. 17th Avenue, Eugene, Oregon.

Present:

EmX Steering Committee

Carl Yeh, Chair, LTD Board
Frannie Brindle, ODOT
Mike Eyster, At Large
Gary Gillespie, LTD Board
Sheri Moore, Springfield City Council
George Poling, Eugene City Council
Josh Skov, At Large

LTD Staff

A.J. Jackson, General Manager
Tom Schwetz, Director of Planning and Development
Kelly Hoell, Transit Development Planner
Jeanne Schapper, Clerk of the Board
Lisa VanWinkle, Project Communications Coordinator

Guests:

Rob Zako, BEST
Emma Newman, City of Springfield
Chris Henry, City of Eugene
Zack Galloway, City of Eugene
Bill Johnston, ODOT

Absent:

EmX Steering Committee

Sid Leiken, Lane County Board of Commissioners
Gerry Gaydos, At Large
Julie Grossman, LTD Board
Rick Satre, At Large
Dave Hauser, Chamber of Commerce

CALL TO ORDER/ROLL CALL: Mr. Yeh called the meeting to order at 7:37 a.m. and called roll.

COMMENTS FROM THE CHAIR: There were no comments

AGENDA REVIEW: Mr. Schwetz suggested that the discussion of adding a member to the MovingAhead Sounding Board be added to the agenda.

Mr. Poling asked if the December 6, 2016, meeting was canceled. Mr. Yeh confirmed that it was canceled.

AUDIENCE PARTICIPATION: The chair determined that no one present wished to address the Committee.

MINUTES APPROVAL

MOTION: Mr. Gillespie, seconded by Mr. Eyster, moved to approve the August 2, 2016, meeting minutes as submitted.

VOTE: The motion was approved as follows:

AYES: Brindle, Eyster, Gillespie, Moore, Polling, Yeh, Skov (7)

NAYS: None

ABSTENTIONS: None

EXCUSED: Leiken, Gaydos, Satre, Grossman, Hauser, (5)

NEW MEMBER TO THE MOVINGAHEAD SOUNDING BOARD: Ms. Hoell asked if someone from the EmX Steering Committee was interested in being the second required member of the MovingAhead Sounding Board. She explained that the purpose of the Board was to give guidance to the Oversight Committee. She added that the commitment would be from January until early fall. She shared the list of members already on the Board.

Mr. Schwetz reminded the Committee of the option to defer.

Mr. Yeh agreed to defer. He commented that a student member could be an option.

Mr. Gillespie asked that a notice be sent to those not present at this Committee meeting.

EMX STEERING COMMITTEE RE-CHARTERING: Mr. Schwetz gave a recap and suggested that the resolution be read through clause by clause.

In reference to the two versions of the resolution, Mr. Skov suggested that they refer to the edited version of the draft resolution.

Mr. Schwetz clarified that there was a proposal to shorten the “Whereas” statements, and he suggested referencing a number of goals from the Long Range Transit Plan. He continued to suggest that they focus on the resolution portion of the document before addressing the “Whereas” statements.

Ms. Moore asked that “strategic issues” in clause one of the “Resolved” section be clarified.

Ms. Brindle suggested that in clause one of the resolution portion, “...advice *focused* on strategic issues...” be added for the sake of clarification.

Mr. Schwetz commented that clause two was meant to be a general list and that the phrase, “right-sizing solutions for outlying areas” should be generalized.

Mr. Zako suggested that the second clause be changed to “...including, but not limited to, developing the frequent transit network, making better connections, reducing trip and waiting times, bridging the first and last mile, creating safer ways to access service, and optimizing solutions for rural and urban area networks”.

Mr. Skov recommended that pertaining to the third clause, two members be required from the LTD Board instead of one.

Mr. Schwetz read out the third clause with the suggested changes, “directs the General Manager, with the advice and consent of the Board of the Directors, to appoint members of the Strategic Planning Committee to serve renewable two-year terms. The Committee shall include at least two members of the LTD Board of Directors as well as representatives from the Eugene City Council, Springfield City Council, the Lane County Board of Commissioners, and the Oregon Department of Transportation, but shall not include a quorum of any policymaking body. The Committee should also include a diverse set of stakeholders.”

Mr. Poling encouraged a close connection between the Committee and the Board be maintained and that internal operating agreements needed review by the LTD Board.

Mr. Eyster agreed that accountability to the Board should be built in. He commented that it could be redundant if both the Board and the Committee held public testimony over the same issues, and he expressed that it should be something for the Board to consider when developing the bylaws.

Mr. Zako commented that the proposal's purpose was to give the Committee an independent voice to give recommendations to the Board but to retain accountability. He suggested changes to the fourth clause as follows, “authorize the Strategic Planning Committee to select its own chair from its membership and to develop other internal operating agreements with the advice and consent of the Board.”

Mr. Yeh asked for clarification as to whether or not the Committee was required to have public testimony.

Ms. Schapper responded that public meetings law requires only the opportunity for the public to attend; it was not a public participation law. Mr. Schwetz strongly recommended providing an opportunity for public comment—specifically in the interest of transparency and public engagement.

Ms. Moore commented that the Planning Commission held public hearings on specific topics, which aided the Commission in forming its recommendations to the City Council. She recommended this model of public engagement.

Mr. Zako proposed a 4.5 clause, “Direct the Strategic Planning Committee to involve the public as needed to develop the Committee’s recommendations.”

Mr. Poling suggested that the proposed clause be clause 5 instead of clause 4.5 and that the current clause 5 be made clause 6.

Ms. Moore asked that clause 6 use stronger language than “invite”.

Ms. Brindle suggested that they wait for direction from the Board as to when the Board would want to hear from the Committee.

Mr. Zako replied that the Committee should report to the Board as needed.

Mr. Yeh recommended waiting to hear from the Board before any changes were made to clause 6.

Mr. Skov suggested that they differ the review of the “Whereas” statements to staff.

Mr. Yeh noted consensus among Committee members to accept the changes made to the draft resolution.

ADJOURNMENT: Mr. Yeh adjourned the meeting at 9:28 a.m.

(Recorded by Hannah Parks)

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VI. MOVINGAHEAD SCHEDULE UPDATE ATTACHMENT

- Schedule and Process Updates

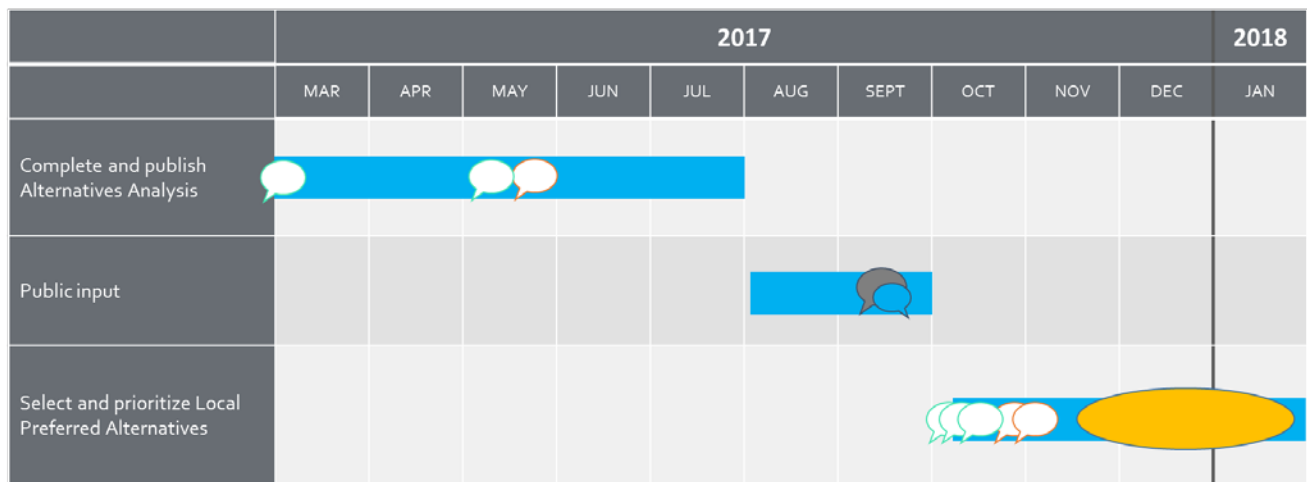
To: LTD Strategic Planning Committee
 From: MovingAhead Project Management Team
 Date: January 24, 2017
 Subject: Schedule and Process Updates

The MovingAhead Project Management Team has been working to refine the decision making process and schedule for selecting Locally Preferred Alternatives (LPA) for each MovingAhead corridor and prioritizing corridors for capital investments. In lieu of holding an Oversight Committee meeting this winter, this memo provides an overview of the refined decision making process and schedule. We plan to hold the next Oversight Committee meeting in May 2017. If you have concerns about the schedule or process, please let one of the following PMT members know:

- LTD, Lane County or ODOT Oversight Committee members: Kelly Hoell, LTD, 541-682-6146
- City of Eugene Oversight Committee members: Zach Galloway, City of Eugene, 541-682-5485 or Chris Henry, City of Eugene, 541-682-8472

Decision Making Schedule

The graphic below shows the overall decision making structure for the process. The decision process will begin in August 2017 and conclude in January 2018. The decision making process assumes approval of the corridor LPAs and investment prioritization by the Eugene City Council, LTD Board of Directors and MPC.



Public Review Period

The Alternatives Analysis will be released for public and decision maker review on August 1, 2017. The public review process will begin with the release of the Alternatives Analysis and conclude at the end of September 2017. During this time, MovingAhead will host five open houses, up to ten listening

sessions, and an online open house. MovingAhead will host a webinar with agency stakeholders to review the AA results and obtain feedback on potential impacts, mitigation and permitting.

Committees

MovingAhead Sounding Board

The Sounding Board will meet up to three times to review technical findings and public comment, and provide input (but not a formal recommendation) on Locally Preferred Alternatives for each corridor and corridor prioritization for federal funding.

City of Eugene Planning Commission

The City's Planning Commission will receive a briefing on initial technical findings prior to the release of the AA.

MovingAhead Oversight Committee

Prior to the release of the AA, the Oversight Committee will meet in May for a project update. Once the decision making process commences, the Oversight Committee will meet twice in October 2017. The first October meeting will focus on sharing results of the AA and reviewing input from the Sounding Board, public comment period and agency stakeholders. The second October meeting will focus on arriving at an Oversight Committee recommendation to the Eugene City Council and LTD Board of Directors on LPAs for each corridor and corridor prioritization for federal funding.

LTD Strategic Planning Committee

The LTD Strategic Planning Committee will receive a briefing prior to the release of the AA and then meet twice in October 2017 to review results of the AA, input from the Sounding Board, public comment period and agency stakeholders, and the Oversight Committee recommendations. At their final October meeting, the LTD Strategic Planning Committee will be asked to make a recommendation to the Eugene City Council and LTD Board of Directors on LPAs for each corridor and corridor prioritization for federal funding.

City and LTD Decision Making Process

Prior to the release of the AA, the project team will provide briefings to City Council and LTD Board of Directors in joint work sessions. These joint work sessions will be scheduled for June and July.

Once the Oversight Committee and LTD Strategic Planning Committee have developed a recommendation, the decision making bodies will meet in the following order:

- Joint LTD Board of Directors/Eugene City Council (two work sessions and a joint public hearing)
- Eugene City Council
- LTD Board of Directors
- MPC

The decisions before the Eugene City Council, LTD Board of Directors and MPC are:

- 1) Locally Preferred Alternative for each of the five corridors.
- 2) The priority order of implementing each of the corridor investments including considering the option of combining corridor investments into packages that could be eligible for federal funding.

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**VII. PROPOSED LEGISLATIVE CHANGES TO LTD'S BOARD
STRUCTURE ATTACHMENT**

- Legislative Concept 1934

Dembrow

LC 1934
2017 Regular Session
12/14/16 (DFY/ps)

D R A F T

SUMMARY

Requires Governor to consult with metropolitan planning organization before appointing director to board of certain mass transit districts.

Increases number of directors on boards of directors of certain mass transit districts to 11 from seven. Establishes knowledge and experience requirements for additional directors.

Declares emergency, effective on passage.

A BILL FOR AN ACT

1
2 Relating to governance of mass transit districts; creating new provisions;
3 amending ORS 267.010, 267.090, 267.095 and 267.097; and declaring an
4 emergency.

5 **Be It Enacted by the People of the State of Oregon:**

6 **SECTION 1.** ORS 267.097 is amended to read:

7 267.097. Before appointing a director to the board of a district situated in
8 a metropolitan statistical area with a population exceeding [400,000]
9 **350,000**, the Governor shall:

10 (1) Solicit from each city and county located wholly or partly within the
11 subdistrict for which the appointment will be made recommendations of
12 qualified individuals for the position[.]; and

13 (2) **Consult with a metropolitan planning organization, as defined**
14 **in ORS 197.629, that is operating in any part of the district, if such an**
15 **organization exists.**

16 **SECTION 2.** ORS 267.010 is amended to read:

17 267.010. As used in ORS 267.010 to 267.390, unless the context requires
18 otherwise:

NOTE: Matter in boldfaced type in an amended section is new; matter [*italic and bracketed*] is existing law to be omitted. New sections are in boldfaced type.

1 (1) "District" means a mass transit district established under ORS 267.010
2 to 267.390.

3 (2) "District board" or "board" means the board of directors of a district.

4 (3) **"Frequent user of mass transit services" means an individual**
5 **who uses mass transit services at least 40 times per month on average.**

6 [(3)] (4) "Mass transit system" or "transit system" means the property,
7 equipment and improvements of whatever nature owned, used, constructed,
8 maintained, controlled or operated to provide mass transportation for pas-
9 sengers or to provide for the movement of people, including park-and-ride
10 stations, transfer stations, parking lots, malls and skyways, provided that
11 nothing contained [*herein*] **in this subsection** shall limit the power of a city
12 to exercise its general powers over or provide such stations, lots, malls or
13 skyways.

14 [(4)] (5) "Metropolitan statistical area" means an area designated by the
15 United States Office of Management and Budget as a metropolitan statistical
16 area.

17 (6) **"Occasional user of mass transit services" means an individual**
18 **who uses mass transit services at least five times per month on aver-**
19 **age.**

20 (7) **"Regular user of mass transit services" means an individual who**
21 **uses mass transit services at least 20 times per month on average.**

22 **SECTION 3.** ORS 267.090 is amended to read:

23 267.090. Except as provided in ORS 267.112:

24 (1) Board members of a mass transit district may not be elected at the
25 time of formation, but if a district is formed, the Governor shall, within 60
26 days after receiving a certified copy of the formation order, appoint from
27 subdistricts the members of the first board of directors of the district, des-
28 ignate one member as the temporary chairperson and fix the time and place
29 of the organizational meeting.

30 (2)(a) The board of directors of a mass transit district shall consist of
31 [*seven*] **11 members as described in this subsection.**

1 **(b) The Governor shall appoint** one director [*shall be appointed*] from
2 each of seven subdistricts. The Governor shall appoint as one of the directors
3 a person who [*regularly uses the services provided by a mass transit system*]
4 **is a frequent user of mass transit services. All other directors ap-**
5 **pointed under this paragraph must be occasional users of mass transit**
6 **services.** Directors [*shall*] must reside in the subdistrict from which they
7 are respectively appointed. The subdistricts shall be as nearly equal in pop-
8 ulation as possible based on the latest federal **decennial** census and shall
9 be designed to ensure representation of the most populous city, other cities
10 and unincorporated territory in the proposed district proportionate to their
11 respective populations provided that if less than the entire district is taxed
12 by the district, the subdistricts shall be wholly within the taxed area. The
13 district or, if the taxed area is less than the entire district, the taxed area
14 shall be divided into subdistricts initially, and after each succeeding federal
15 **decennial** census, by the Secretary of State.

16 **(c) The Governor shall appoint four directors at large as described**
17 **in this paragraph. Directors appointed under this paragraph must re-**
18 **side in a mass transit district and be qualified as follows:**

19 **(A) One director must be a person under 30 years of age. The di-**
20 **rector must be a regular user of mass transit services and must dem-**
21 **onstrate sufficient experience and knowledge to promote the interests**
22 **of students and young persons who use mass transit services in the**
23 **district.**

24 **(B) One director must be an active member of a labor organization**
25 **that represents employees of the mass transit district. The board of**
26 **directors may, by rule, establish procedures to avoid conflicts of in-**
27 **terest relating to board approvals of collective bargaining agreements**
28 **between the district and the labor organization. Such procedures may**
29 **include exclusion of the director appointed under this subparagraph**
30 **from voting on such approvals. The Governor shall consult with a la-**
31 **bor organization that represents employees of the mass transit district**

1 before appointing the director described in this subparagraph.

2 (C) One director must be a person with a disability. The director
3 must be a regular user of mass transit services and must demonstrate
4 sufficient experience and knowledge to promote the interests of per-
5 sons with disabilities who use mass transit services in the district,
6 including paratransit services.

7 (D) One director must be a person who is a regular user of mass
8 transit services and who demonstrates sufficient experience and
9 knowledge to promote the interests of minority and low-income com-
10 munities within the district that may be affected by decisions made
11 by the board. The Governor shall consult with the Environmental
12 Justice Task Force established under ORS 182.538 before appointing the
13 director described in this subparagraph.

14 (d) It is the intent of the Legislative Assembly that the directors
15 appointed under paragraph (c) of this subsection represent and pro-
16 mote the interests of specific constituencies historically marginalized
17 or excluded from decision-making regarding public transportation.

18 (3) The term of office of a director is four years, but each director shall
19 serve at the pleasure of the Governor. Before the expiration of the term of
20 a director, the director's successor shall be appointed. A director is eligible
21 for reappointment. In case of a vacancy for any cause, the Governor shall
22 appoint a person to serve for the unexpired term. A director whose term has
23 expired shall continue to serve until the appointment of a successor unless
24 discharged by the Governor.

25 (4) All appointments of members of the board by the Governor are subject
26 to confirmation by the Senate pursuant to [section 4,] Article III, section
27 4, of the Oregon Constitution.

28 **SECTION 4.** ORS 267.095 is amended to read:

29 267.095. Except as provided in ORS 267.112:

30 (1) Notwithstanding ORS 267.090, the terms of [*three*] five of the directors
31 of the first board of a district expire on the first Tuesday in the second

1 January after the date of their appointment.

2 (2) The terms of ~~four~~ six of the directors so appointed expire on the first
3 Tuesday in the fourth January after the date of their appointment.

4 (3) The respective terms of the directors of the first board shall be de-
5 termined by the Governor.

6 **SECTION 5. The amendments to ORS 267.090 and 267.095 by sections**
7 **3 and 4 of this 2017 Act become operative on January 1, 2018.**

8 **SECTION 6. This 2017 Act being necessary for the immediate pres-**
9 **ervation of the public peace, health and safety, an emergency is de-**
10 **clared to exist, and this 2017 Act takes effect on its passage.**

11

VIII. YOU'RE RECHARTERED – NOW WHAT? ATTACHMENT

- Board's Resolution Re-Chartering the EmX Steering Committee as the Strategic Planning Committee

RESOLUTION NO. 2016-12-12-041

A RESOLUTION RE-CHARTERING THE EMX STEERING COMMITTEE AS THE STRATEGIC PLANNING COMMITTEE

WHEREAS, LTD has articulated the following values:

- LTD believes in providing people with the independence to achieve their goals, creating a more vibrant, sustainable, and equitable community;
- LTD collaborates internally and externally;
- LTD is committed to providing reliable transit services that address the needs of the community;
- LTD is committed to providing a viable alternative to the automobile through high-quality transportation options, programs, and services;
- LTD is committed to providing leadership in the development of the region's transportation system;

WHEREAS, LTD's Long-Range Transit Plan specifies the following goals and key policies:

- Provide attractive travel options to improve ease of connectivity throughout LTD's service area;
- Sustain and enhance economic prosperity, environmental health, and quality of life in the community through investment in transit service and infrastructure;
- Ensure equitable and accessible transit service throughout LTD's service area;
- Maintain and enhance safety and security of LTD's services;
- Use LTD's resources sustainably in adapting to future conditions;
- Engage the regional community in LTD's short- and long-term planning processes;
- Engage the community through broad and diverse collaboration;
- Establish working relationships with public, private, and non-profit organizations invested in community building;

WHEREAS, LTD is engaged with the City of Eugene, City of Springfield, Lane County, and the Oregon Department of Transportation to develop the Frequent Transit Network and make other improvements to the transportation system;

WHEREAS, LTD is pursuing multi-modal integration options, including bike share and other first/last mile connections;

WHEREAS, LTD is pursuing efforts to make the transit system, including connections to and from bus stops, safer for all roadway users;

WHEREAS, LTD, through Point2point, is making it easier to find safe, affordable, and planet-friendly ways to get from point to point;

WHEREAS, LTD is looking to refine its Long-Range Transit Plan with a ten-year implementation plan and a three-year funding plan;

THEREFORE, BE IT RESOLVED that the Lane Transit District Board of Directors:

- 1) Reestablishes the EmX Steering Committee as the Strategic Planning Committee to provide the LTD Board of Directors with advice focused on *strategic* issues distinct from advice provided on finance, budget, accessible services, human resources, and services by other existing committees.
- 2) Directs the Strategic Planning Committee to provide the LTD Board of Directors with *independent* advice on strategic planning issues related to advancing the goals of the Long-Range Transit Plan, including but not limited to, developing the Frequent Transit Network, making better connections, reducing trip and waiting times, bridging the first and last mile, creating safer ways to access service, and optimizing solutions for urban and rural areas.
- 3) Directs the LTD General Manager, with the advice and consent of the LTD Board of Directors, to appoint members of the Strategic Planning Committee to serve renewable two (2)-year terms. The Committee shall include at least two members of the LTD Board of Directors as well as representatives from its key partners: the Eugene City Council, Springfield City Council, Lane County Board of Commissioners, and Oregon Department of Transportation, but shall not include a quorum of any policymaking body. The Committee also should include a diverse set of stakeholders.
- 4) Authorizes the Strategic Planning Committee to select its own chair from its membership and to develop other internal operating agreements, with the advice and consent of the LTD Board of Directors.
- 5) Directs the Strategic Planning Committee to involve the public as needed to develop the Committee's recommendations.
- 6) Requests that the chair or other representatives of the Strategic Planning Committee attend LTD Board of Directors meetings, as warranted, to present recommendations, raise issues, and solicit additional direction.

Adopted by the Lane Transit District Board of Directors on this 12th day of December, 2016.

President, LTD Board of Directors

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XI. ORGANIZATIONAL TASKS ATTACHMENT

- 9/23/16 EmX Steering Committee Re-chartering Subcommittee Meeting

Notes on September 23, 2016 meeting of EmX Steering Committee Re-chartering Subcommittee

In its discussion on the possible re-chartering of the EmX Steering Committee, the subcommittee identified the following elements to be included in a re-chartering discussion:

1. Articulate the steering committee's relationship with the LTD Board
 - Advisory Body
2. Articulate the mission of the steering committee
 -
3. Decide whether the steering committee should have a new name
 - System Development Committee
4. Discuss broadening membership
 - Chambers
 - Relation to other committees
 - Cities, County
 - Non-profit
 - Neighborhood
 - NLC
 - Springfield Res
 - State
 - Travel Lane County
 - Student
 - UofO, LCC
 - School Trans
 - TO
 - Bike
 - ENV/GHG
 - Development
 - Equity/Env Just
 - Customers
 - Rural
 - Industry
 - Large Emp
 - Diversity
 - Health
 - Transit Advocate
5. Discuss governance and committee leadership
 - Non-Bd Chair
 - Agenda Setting Committee
6. Existing LTD Board Committees
 - EmX
 - Finance

- Budget
- Accessible Svcs
- HR
- Service

7. Broad Elements of Transit Strategy

- Making better connections
- Less waiting – faster trips
- Create safer places to walk and wait for service
- Bridge the first and last mile
- Right-size Transit Solutions for outlying areas
- Create gridded system where people can get from anywhere to anywhere

8. Out of SPC Scope: Tactical Issues

- Service Planning
 - Route design
 - Scheduling
- Financial Detail
- HR

9. In SPC Scope: Strategic Issues

- Move away from hub/spoke > conceptual system network design
 - Frequent Transit Network
- Multi-modal integration
 - Ex. Bike Share
 - 1st/Last mile connections
- 10 year implementation plan
- LRTP
- 3 year plan
- Vision Zero
- Integration w/ Highway Improvements
 - ❖ To (P2P)
 - ❖ Facilities
 - ❖ External Communications
 - ❖ Main-McVay Transit Study
 - ❖ MovingAhead
 - ❖ New Franklin Blvd (as it relates to multi-modal integration)

AUDIENCE PARTICIPATION SIGN-UP SHEET—STRATEGIC PLANNING COMMITTEE MEETING

Date February 7, 2017

THIS IS A PUBLIC RECORD

| TOPIC | NAME | ADDRESS | GROUP / REPRESENTING |
|-----------------|----------|------------------|----------------------|
| DEST activities | Rob Zuko | PO Box 773 97440 | DEST |
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