

MINUTES OF MEETING
LANE TRANSIT DISTRICT
EmX STEERING COMMITTEE
LTD Board Room, 3500 E. 17th Avenue, Eugene, Oregon

Wednesday, November 30, 2016

EmX Steering Committee

Present: Carl Yeh, Chair, LTD Board
Alexis Biddle, At Large
Frannie Brindle, ODOT
Mike Eyster, At Large
Gary Gillespie, LTD Board
Sheri Moore, Springfield City Council
George Poling, Eugene City Council
Josh Skov, At Large

Absent: Tammy Fitch, At Large
Sid Leiken, Lane County Board of Commissioners
Gerry Gaydos, At Large
Julie Grossman, LTD Board
Rick Satre, At Large
Dave Hauser, Chamber of Commerce

LTD Staff A.J. Jackson, General Manager
Tom Schwetz, Planning and Development Manager
Sasha Luftig, Transit Development Planner
Dan Tutt, Marketing Representative
Ashley Ziert, Administrative Assistant
Lisa VanWinkle, Project Communications Coordinator
Jeanne Schapper, Executive Office Manager/Clerk of the Board
Kelly Hoell, Transit Development Planner

Guests Gary Wildish, LTD Board
Rob Zako, BEST
Emma Newman, City of Springfield
Chris Henry, City of Eugene
Zack Galloway, City of Eugene
Bill Johnston, ODOT

I. CALL TO ORDER/ROLL CALL

Mr. Yeh called the meeting to order at 07:37 AM and called roll.

II. CHAIR'S COMMENTS

There were no comments.

III. AGENDA REVIEW

Mr. Schwetz suggested that the discussion of adding a member to the Moving Ahead Sounding Board committee be added to the agenda.

Mr. Poling asked if the December 6, 2016 meeting was cancelled.

Mr. Yeh confirmed that it was cancelled.

IV. AUDIENCE PARTICIPATION

No public comment.

V. MINUTES

Mr. Gillespie, seconded by Mr. Eyster, moved to approve the August 2, 2016 meeting minutes as submitted. The motion passed unanimously.

VI. New Member to the Moving Ahead Sounding Board

Ms. Hoell asked if someone from the EmX Steering Committee was interested in being the second required member of the Moving Ahead Sounding Board. She explained the purpose of the board was to give guidance to the Oversight Committee. She said the commitment would be from January till early fall. She shared the list of members already on the board.

Mr. Schwetz reminded the committee of the option to differ.

Mr. Yeh agreed to differ. He commented that a student member could be an option.

Mr. Gillespie asked that a notice be sent out to those not present.

V. EMX Steering Committee Re-Chartering

Mr. Shcwetz gave a recap and suggested that they read through the resolution clause by clause.

In reference to the two handouts, Mr. Skov suggested that they refer to the edited version of Resolution No. 2016- xxx.

Mr. Schwetz clarified that there was a proposal to shorten the whereas statements and suggested referencing a number of goals from the Willamette plan. He continued to suggest that they focus on the resolution portion of the document before addressing the whereas statements.

Ms. Moore asked that "strategic issues" in clause one of the resolved section be clarified.

Ms. Brindle suggested that in clause one of the resolution portion "...advice *focused* on strategic issues..." be added for the sake of clarification.

Mr. Schuetz commented that clause two was meant to be a general list and that the phrase "right-sizing solutions for outlying areas" should be generalized.

Mr. Zako suggested that the second clause be changed to "...including, but not limited to developing the frequent transit network, making better connections, reducing trip and waiting times, bridging the first and last mile, creating safer ways to access service, and optimizing solutions for rural and urban areas networks".

Mr. Skov recommended that pertaining to the third clause, two members be required from the LTD board instead of one.

Mr. Schuetz read out the third clause with the suggested changes, "Directs the General Manager, with the advice and consent of the Board of the Directors, to appoint members of the Strategic Planning Committee to serve renewable 2-year terms. The Committee shall include at least two members of the LTD Board of Directors as well as representatives from the Eugene City Council, Springfield City Council, the Lane County Board of Commissioners, and the Oregon Dept. of Transportation, but shall not include a quorum of any policymaking body. The Committee should also include a diverse set of stake holders."

Mr. Poling encouraged a close connection between the committee and the board be maintained and that internal operating agreements needed review by the LTD board.

Mr. Eyster agreed that accountability to the board should be built in. He commented that it may be redundant if both the board and the committee held public testimony over the same issues and expressed that it should be something for the board to consider when developing the by-laws.

Mr. Zako commented that the proposal's purpose was to give the committee an independent voice to give recommendations to the board but to retain accountability. He suggested the changes to the fourth clause as follows, "Authorize the Strategic Planning Committee to select its own chair from its membership; and to develop other internal operating agreements, with advice and consent of the board."

Mr. Yeh asked for clarification as to whether the committee was required to have public testimony.

Ms. Schapper responded that the committee was only required to have public attendance.

Mr. Schuetz commented that the state holds a strong recommendation for public engagement.

Ms. Moore commented that the Planning Commission held public hearings on specific topics which aided them in forming their recommendations to council. She recommended this model of public engagement.

Mr. Zako proposed a 4.5 clause, "Direct the Strategic Planning Committee to involve the public as needed to develop committee's recommendations."

Mr. Polin suggested that the proposed clause be clause 5 instead of clause 4.5 and that the current clause 5 be made clause 6.

Ms. Moore asked that clause 6 use stronger language than "invite".

Ms. Brindle suggested that they wait for direction from the board as to when the board would want to hear from the committee.

Mr. Zako replied that the committee wanted to keep the authority to go to the board when needed.

Mr. Yeh commented that they would wait to hear from the board before any changes were made to clause 6.

Mr. Skov suggested that they differ the review of the whereas statements to staff.

Mr. Yeh accepted the changes made by consensus to Resolution NO. 2016-XXX.

XII. ADJOURNMENT

Mr. Yeh adjourned the meeting at 9:30 a.m.

(Recorded by Hannah Parks)

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