

MINUTES OF DIRECTORS MEETING

LANE TRANSIT DISTRICT

REGULAR BOARD MEETING

Tuesday, October 22, 2019

Pursuant to notice given to *The Register-Guard* for publication on October 17, 2019, and distributed to persons on the mailing list of the District, the Board of Directors of the Lane Transit District (LTD) held a regular Board meeting on Tuesday, October 22, 2019, beginning at 5:30 p.m., at the LTD Board Room, 3500 E. 17th Avenue, Eugene, Oregon.

Present: Carl Yeh, President
Don Nordin, Treasurer
Josh Skov, Secretary
Emily Secord
Caitlin Vargas
Steven Yett
A.J. Jackson, General Manager
Kristin Denmark, General Counsel
Camille Gandolfi, Clerk of the Board

Absent: Kate Reid, Vice President

CALL TO ORDER/ROLL CALL — Mr. Yeh convened the meeting and called the roll.

PRELIMINARY REMARKS BY BOARD PRESIDENT — Mr. Yeh thanked Board members for their participation in the joint meeting with the Eugene City Council and expressed appreciation for the interest and feedback from the public.

COMMENTS FROM THE GENERAL MANAGER — Ms. Jackson distributed a fact sheet entitled Transit Tomorrow that outlined planned outreach and messaging for the project and provided an example of a proposed route.

Mr. Yeh remarked that the community was beginning to have more awareness of the project and understanding of potential impacts.

Mr. Skov suggested providing examples of proposed new routes along with current routes to clarify the impacts. He said he had heard from a number of people with concerns about proposed changes in the Southeast Neighbors area. He felt this was a major opportunity to have conversations with people and obtain very specific information from people who use the transit system. He stressed that none of the communications had discussed the potential changes within the context of the larger system changes and this gave LTD the opportunity to discuss the big picture of Transit Tomorrow.

Mr. Nordin concurred that there were inaccurate perceptions of Transit Tomorrow and this would provide an opportunity to converse with people about the future direction of transit.

ANNOUNCEMENTS AND ADDITIONS TO THE AGENDA — Ms. Secord requested that a discussion of the role of the Finance Committee be added to a future agenda.

BOARD CALENDAR — Ms. Jackson reviewed upcoming events on the Board's calendar, including meetings of the Ad Hoc Sustainability Committee and Pension Trust Fund on November 11. She said the Metropolitan Policy Committee meeting for November had been canceled.

EMPLOYEE OF THE MONTH – OCTOBER — The Board recognized HR/Risk Generalist Mackenzie Cowan as the November 2019 Employee of the Month. Mr. Yeh presented Ms. Cowan with her award and thanked her for her outstanding service and dedication to LTD’s mission. Ms. Cowan thanked the Board for her award.

AUDIENCE PARTICIPATION — Mr. Yeh explained the procedures for providing public testimony.

Rob Zako, Eugene, representing Better Eugene-Springfield Transportation (BEST), said BEST had been questioned about saying “no” to aspects of the MovingAhead. He said after reviewing the alternatives analysis to determine what made sense for the community, the consensus of the BEST Board, based on available information, was that an enhanced corridor seemed to be the better investment for the community. He said BEST was open to receiving more information about an investment in EmX, but at the moment that was the conclusion. He said BEST regarded Transit Tomorrow as LTD’s critical initiative, was very supportive and looked forward to helping move the project forward.

PUBLIC HEARING: COMMUNITY INVESTMENT PLAN (CIP) — Director of Finance Christina Shew noted that a full presentation on the CIP had been made at the recent Budget Committee meeting and determined there was consensus among the Board that another presentation was not necessary. She requested that a public hearing be held.

Mr. Yeh opened the public hearing. There was no one wishing to speak and the hearing was closed.

Mr. Nordin commented that the ability to refurbish diesel buses into electric buses might change the way the District looked at capital investments and state of good repair, and the Board should have a discussion of the topic. Mr. Yeh said that could be added as a future agenda item.

BOARD MEMBER REPORTS — Mr. Skov reported that the Ad Hoc Sustainability had met and agreed to develop some clear action items for the Board to consider.

Mr. Nordin reported that LTD had made an extensive presentation to the Lane Council of Governments Board of Directors about current District initiatives. He said part of the presentation addressed working with Link Lane to provide service to rural communities.

ITEMS FOR ACTION AT THIS MEETING

Consent Calendar — Ms. Secord and Mr. Skov noted there had been a substantive presentation on mobility on-demand at the recent Finance Committee meeting and the full Board should also receive the presentation. He noted the amendment to the Intergovernmental Agreement No. 2019-07: City of Cottage Grove did not include any policy changes to the pilot program.

Mr. Yeh said a presentation would be scheduled at a future Board meeting.

MOTION Mr. Skov moved adoption of LTD Resolution No. 2019-10-22-056: It is hereby resolved that the Consent Calendar for October 22, 2019, is approved as presented. Ms. Secord provided the second. The Consent Calendar consisted of the Minutes of the September 16, 2019, Board Work Session; Minutes of the September 18, 2019, Regular Board Meeting; Delegated Authority Report - September; Amendment: Intergovernmental Agreement No. 2019-07: City of Cottage Grove; and Board Use of District Resources Policy.

VOTE The motion was approved as follows:
AYES: Nordin, Secord, Skov, Vargas, Yeh, Yett (6)
NAYS: None
ABSTENTIONS: None
EXCUSED: Reid (1)

General Manager Fiscal Year 2019-2020 Annual Performance Goals — Mr. Yeh stated that the performance goals presented at the last Board meeting had been updated to incorporate comments and suggestions from Board members. He determined there were no additional recommendations.

MOTION Mr. Nordin moved adoption of LTD Resolution No. 2019-10-22-059: It is hereby resolved that the LTD Board of Directors adopts a resolution establishing the general manager's performance goals for FY19-20 as presented. Mr. Skov provided the second.

Ms. Vargas said the Human Resources Committee held several meetings and had extensive discussions about the performance goals.

Ms. Secord observed that the new goals provided greater specificity and clarity than previous goals.

Mr. Skov commented that during the process of developing performance goals, his conversations with Ms. Jackson provided a better understanding of the difference between assessing the performance of the entire agency, such as the American Bus Benchmarking Group measures, and evaluating the job performance of the general manager.

VOTE The resolution was adopted as follows:
AYES: Nordin, Secord, Skov, Vargas, Yeh (5)
NAYS: Yett (1)
ABSTENTIONS: None
EXCUSED: Reid (1)

Mr. Skov urged that the development of performance goals in the future begin earlier in the fiscal year.

ITEMS FOR INFORMATION/DISCUSSION — None.

WRITTEN REPORTS

Monthly Financial Report – August — There were no questions.

Monthly Cash Disbursements – September — There were no questions.

Quarterly Grant Report (presented in March, June, September, December) — There were no questions.

Monthly Performance Reports – August — There were no questions.

Monthly Department Reports – October — There were no questions.

EXECUTIVE (NON-PUBLIC) SESSION PURSUANT TO ORS 192.660(2)(f) to consider information and records that are exempted by law from public inspection.

MOTION Ms. Vargas moved that the Board meet in Executive Session pursuant to ORS 192.660(2)(f) to consider information and records that are exempted by law from public inspection. Mr. Yett provided the second.

VOTE The resolution was adopted as follows:
AYES: Nordin, Secord, Skov, Vargas, Yeh, Yett (6)
NAYS: None
ABSTENTIONS: None
EXCUSED: Reid (1)

The Board entered Executive Session at 6:04 p.m.


ADJOURNMENT — Mr. Yeh adjourned the meeting at 6:35 p.m.

LANE TRANSIT DISTRICT:

ATTEST:



Josh Skov
Board Secretary



Camille Gandolfi
Clerk of the Board

Date Approved: 11/20/19