

City of Brookings

MEETING AGENDA

CITY COUNCIL

Monday, October 12, 2020, 7:00pm

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

CITY COUNCIL

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

D. Ceremonies/Appointments/Announcements

1. Yard of the Month – September
 - a. Altona Mefford – 420 Buena Vista Loop
2. Bully Prevention Proclamation [Pg. 2]

E. Scheduled Public Appearances

(Informational presentations to Council on non-agenda items – 10 minute limit per person.)

F. Oral Requests and Communications from the audience

(*Public Comments on non-agenda items – five (5) minute limit per person, please submit Public Comment Form in advance)

G. Consent Calendar

1. Approve Council minutes for September 28, 2020 [Pg. 3]
2. Accept Parks & Rec Commission minutes for June 25, 2020 [Pg. 5]

H. Staff Reports/Public Hearings/Ordinances/Resolutions/Final Orders

I. Informational Non-Action Items

1. September Vouchers [Pg. 6]

J. Remarks from Mayor and Councilors

K. Adjournment

*Public Comment forms and the agenda packet are available on-line at www.brookings.or.us, at Brookings City Hall and at Chetco Community Public Library. Return completed Public Comment forms to the City Recorder before the start of the meeting or during regular business hours.

All public meetings are held in accessible locations. Auxiliary aids will be provided upon request with at least 72 hours advance notification. Please contact 469-1102 if you have any questions regarding this notice.

City of Brookings

Proclamation

WHEREAS, bullying is physical, verbal, sexual, or emotional intimidation or harm intentionally directed at a person or group of people and occurs in neighborhoods, playgrounds, schools, on the job and through technology; and

WHEREAS, research indicates that bullying is the most common form of violence, annually affecting thousands of Oregon children and adolescents; and

WHEREAS, 56% of Curry County 6th and 8th graders and 48% of 11th graders felt harassed during the 30 days before the Oregon Student Wellness survey, 2018 and over 80% of 6th and 8th graders and 69% 11th graders heard other students bully another student and heard others spread mean rumors, well above the Oregon average, and

WHEREAS, even before the pandemic, 36% of Curry County 6th graders, 28% 8th graders and 24% of 11th of graders felt cyber bullied 30 days prior to the 2018 survey, well above the state averages, and

WHEREAS, targets of bullying are more likely to acquire physical, emotional and learning problems; and

WHEREAS, children who bully are at a greater risk of engaging in more serious violent behaviors, while children who witness bullying often feel less secure, more fearful, and intimidated.

NOW, THEREFORE, I, Jake Pieper, Mayor of the City of Brookings, hereby declare the month of October, 2020, as

Bully Prevention Month

BE IT FURTHER RESOLVED, that all schools, students, parents, recreational programs, religious institutions and community organizations be encouraged to engage in a variety of awareness and prevention activities designed to make our communities safer for all children and adolescents.

In Witness Whereof, I, Mayor Jake Pieper, do hereto set my hand and cause the official seal of the City of Brookings, Oregon, to be affixed this 12th day of October, 2020.

Mayor Jake Pieper

City of Brookings
CITY COUNCIL MEETING MINUTES
City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415
Monday, September 28, 2020

Call to Order

Mayor Pieper called the meeting to order at 7:00 PM

Roll Call

Council Present: Mayor Jake Pieper, Councilors Brad Alcorn, Brent Hodges, John McKinney and Ron Hedenskog; a quorum present.

Staff present: City Manager Janell Howard, Public Works and Development Services Director Anthony Baron and Deputy Recorder Amber Nalls.

Media Present: None

Others Present: 20 audience members

Ceremonies

1. Judge Harper's Recognition
2. Swearing in of Gary Milliman as Municipal Court Judge
3. Nation Emblem Club Proclamation
4. Accept Alonzo Nalls Resignation from Parks & Rec Commission – **Councilor Hedenskog moved, Councilor Alcorn seconded and Council voted unanimously to accept Alonzo Nalls resignation.**
5. Appoint Jesus Zamora to the Parks & Rec Commission - **Councilor Hedenskog moved, Councilor Alcorn seconded and Council voted unanimously to appoint Jesus Zamora to the Parks & Rec Commission in Position 2 to expire February 1, 2023.**
6. Appoint Michael Worthey to the Parks & Rec Commission - **Councilor Hedenskog moved, Councilor Alcorn seconded and Council voted unanimously to appoint Michael Worthey to the Parks & Rec Commission in Position 5 to expire February 1, 2023.**

Scheduled Public Appearances

1. Leslie Wilkinson – updated Council on Natures Coastal Holiday 2020.

Oral Requests and Communications from the Audience

1. Machell Carroll – 6577 Lucky Lane #302, Brookings provided update on the Urban Homeless campground in Medford.
2. Diana Cooper – 805 Paradise Lane, Brookings provided update on homeless camping in Brookings.
3. Connie Hunter – 1310 English Court, Brookings provided information on Awareness campaigns.

Consent Calendar

1. Approve Council minutes for September 14, 2020.
2. Receive monthly financial report for August 2020.
Councilor Hedenskog moved, Councilor Alcorn seconded, and Council voted unanimously to approve the Consent Calendar.

Staff Reports

1. Ranney Collector Intake Pump Replacement

Tony Baron presented the staff report.

Councilor Hodges moved, Councilor McKinney seconded and Council voted unanimously to authorize City Manager to enter into an agreement with Siskiyou Pump in the amount of \$65,813 to replace the Ranney Collector Intake Pump#1.

2. Adopting Ordinance Amending the City Limits and to Apply a Zoning Designation

Tony Baron presented the staff report. This ordinance is to update city limits and determine zoning in regards to the recent Parkview and Seacrest properties annexed into the City.

Councilor Hedenskog moved, Councilor Hodges seconded and Council voted unanimously for Ordinance 20-O-791 to be read by title only.

Councilor Hedenskog moved, Councilor Hodges seconded and Council voted unanimously for Ordinance 20-O-791 to be read second time by title only.

Councilor Hedenskog moved, Councilor McKinney seconded and Council voted unanimously to adopt Ordinance 20-O-791, an Ordinance amending the city limits and to apply a zoning designation of R-1-6 to seven properties located at assessor's maps and tax lots: 40-13-31B, Lots 00404, 01800, 01320, 01315, and 01500; Map 40-13-31CB Lot 1301; and Map 40-14-36A, Lot 0900.

3. KCIW Memorandum of Understanding (MOU)

Janell Howard presented the staff report.

Skip Hunter, 1310 English Court, Brookings, spoke not in support of the MOU.

Connie Hunter, 1310 English Court, Brookings, spoke not in support of the MOU.

Candice Michel, 1253 Rowland, Brookings, spoke in support of the MOU.

Councilors proceeded to discuss the KCIW MOU in detail. Councilor Hedenskog noted that last year when the MOU was renewed KCIW mentioned relocating to another tower, and suggested renewing the MOU for one year to allow them to continue looking. Wording under paragraph 2.7 to be changed accordingly and MOU to be in effect for one year starting November 1, 2020.

Councilor Hedenskog moved, Councilor McKinney seconded and Council voted 4-1 with Mayor Pieper voting nay to enter into an MOU with KCIW according to the Memorandum of Understanding drafted by the City Manager eliminating from term 2.7 "with the option to renew for two separate one year terms." Motion carried.

Remarks from Mayor and Councilors

Mayor Pieper commented on the use of the Azalea Park ballfields by softball, soccer and football and the positive impact they are having on the community.

Adjournment

Councilor Hedenskog moved, Councilor Alcorn seconded and Council voted unanimously to adjourn the meeting at 8:39 PM.

Respectfully submitted:

ATTESTED:

this 12th day of October, 2020:

Jake Pieper, Mayor

Janell K. Howard, City Recorder

MINUTES
BROOKINGS PARKS AND RECREATION COMMISSION
June 25, 2020

CALL TO ORDER

Chair Trace Kather called the meeting to order at 7:30 pm followed by the Pledge of Allegiance.

ROLL CALL –

Present: Commissioners Jaime Armstrong, Trace Kather, and Lonnie Nalls,

Absent: Commissioner Lex Rau

Also present: Deputy PWDS Director Jay Trost and RARE participant Erik Orta

APPROVAL OF MINUTES

Motion made by Commissioner Nalls to approve the minutes of May 28, 2020; motion seconded and Commission voted; the motion carried unanimously.

PUBLIC APPEARANCES – None

COMMISSION BUSINESS - None

REGULAR AGENDA

A. Parks Master Plan - 2020 Update Approval - Jay Trost and Erik Orta presented the updated Parks Master Plan, which included added appendix and maps. Chair Kather suggested in the future a map showing connectivity trails to travel from park to park. **Motion made by Commissioner Nalls to approve the Parks Master Plan Update; motion seconded and Commission voted; the motion carried unanimously.**

INFORMATION UPDATES/DISCUSSION ITEMS

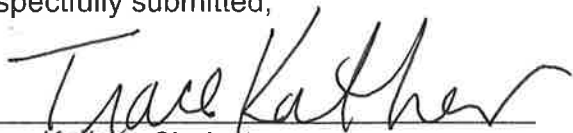
All aspects of the parks and the pool are currently open. A BBQ pit is being constructed behind the Azalea Park bandshell, similar to one that was removed several years ago. Completion is hoped to be in time for the Elks to use for the Azalea Festival event scheduled for July 17-19th. The basketball court lights and the fitness equipment have been delivered and will be installed shortly.

COMMISSIONER REPORTS/COMMENTS - None

ADJOURNMENT

Next meeting scheduled for July 23, 2020. With no further business, meeting adjourned at 7:41 pm.

Respectfully submitted,



Trace Kather, Chair

(Approved at the 9/22/2020 meeting)

Report Criteria:
 Report type: Summary

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount	
09/20	09/29/2020	85097	6019	Bear's Bar & Grill	32-00-2005	120.00-	V
09/20	09/29/2020	85134	207	Quill Corporation	10-00-2005	230.18-	V
09/20	09/29/2020	85152	6019	Bear's Bar & Grill	32-00-2005	180.00-	V
09/20	09/29/2020	85193	6019	Bear's Bar & Grill	32-00-2005	30.00-	V
09/20	09/29/2020	85289	6019	Bear's Bar & Grill	32-00-2005	30.00-	V
09/20	09/03/2020	85351	4506	Blue Water Cafe	32-00-2005	60.00	
09/20	09/03/2020	85352	5048	Brookings Harbor Medical Center	10-00-2005	313.00	
09/20	09/03/2020	85353	416	Brookings Lock & Safe Inc	10-00-2005	50.00	
09/20	09/03/2020	85354	313	Brookings Vol Firefighters	10-00-2005	2,250.00	
09/20	09/03/2020	85355	715	Budge McHugh Supply	25-00-2005	6,518.84	
09/20	09/03/2020	85356	2364	C & S Fire-Safe Services LLC	10-00-2005	38.00	
09/20	09/03/2020	85357	5567	CAL/OR Insurance Specialists Inc	30-00-2005	683.33	
09/20	09/03/2020	85358	5070	Canon Solutions America	10-00-2005	61.89	
09/20	09/03/2020	85359	6031	Cascade Home Center	25-00-2005	229.07	
09/20	09/03/2020	85360	5952	Chetco Auto Marine & Industrial Supply	10-00-2005	177.59	
09/20	09/03/2020	85361	3834	Clean Sweep Janitorial Service	10-00-2005	2,165.00	
09/20	09/03/2020	85362	5827	Coastal Investments LLC	10-00-2005	1,130.00	
09/20	09/03/2020	85363	1745	Coastal Paper & Supply, Inc	20-00-2005	944.55	
09/20	09/03/2020	85364	183	Colvin Oil Company	10-00-2005	1,774.17	
09/20	09/03/2020	85365	182	Coos-Curry Electric	10-00-2005	4,695.71	
09/20	09/03/2020	85366	284	Day Management Corp	10-00-2005	1,415.00	
09/20	09/03/2020	85367	1	Lonnie Eagles	20-00-2005	106.11	
09/20	09/03/2020	85368	1	Denton Fraizer	20-00-2005	184.64	
09/20	09/03/2020	85369	1	Sun Levine	20-00-2005	210.55	
09/20	09/03/2020	85370	1	Shawn Walsh	20-00-2005	106.52	
09/20	09/03/2020	85371	3342	Fastenal	20-00-2005	237.84	
09/20	09/03/2020	85372	6003	First Rise Baking Co LLC	32-00-2005	30.00	
09/20	09/03/2020	85373	5065	Gold Beach Lumber	10-00-2005	152.93	
09/20	09/03/2020	85374	199	Richard Harper	10-00-2005	400.00	
09/20	09/03/2020	85375	3978	KLB Enterprises	20-00-2005	37.50	
09/20	09/03/2020	85376	328	Les Schwab Tire Center	25-00-2005	273.46	
09/20	09/03/2020	85377	6014	Mattie's Pancake House	32-00-2005	60.00	
09/20	09/03/2020	85378	279	One Call Concepts, Inc	25-00-2005	42.63	
09/20	09/03/2020	85379	4794	Pacific Rim Copy Center	32-00-2005	194.40	
09/20	09/03/2020	85380	322	Postmaster	25-00-2005	850.00	
09/20	09/03/2020	85381	207	Quill Corporation	10-00-2005	175.33	
09/20	09/03/2020	85382	1840	Rogue Credit Union	15-00-2005	1,356.89	
09/20	09/03/2020	85383	956	Suiter's Paint & Body	20-00-2005	125.00	
09/20	09/03/2020	85384	6012	Tropicalia Brazilian Cuisine	32-00-2005	30.00	
09/20	09/03/2020	85385	5973	Tyree Oil Inc	25-00-2005	35.21	
09/20	09/03/2020	85386	2863	Verizon Wireless	10-00-2005	547.49	
09/20	09/03/2020	85387	861	Village Express Mail Center	10-00-2005	10.72	
09/20	09/03/2020	85388	2122	Cardmember Service	10-00-2005	4,949.66	
09/20	09/03/2020	85389	5992	ZiPLY Fiber	30-00-2005	195.69	
09/20	09/10/2020	85390	5908	Amazon Capital Services	25-00-2005	451.98	
09/20	09/10/2020	85391	5893	Austin Electric LLC	10-00-2005	197.00	
09/20	09/10/2020	85392	4939	BI- Mart Corporation	15-00-2005	29.96	
09/20	09/10/2020	85393	6032	Bicoastal Media LLC	32-00-2005	820.00	
09/20	09/10/2020	85394	2407	Blue Star Gas	10-00-2005	2,938.66	
09/20	09/10/2020	85395	4506	Blue Water Cafe	32-00-2005	120.00	
09/20	09/10/2020	85396	5937	Cascade Athletic Supply Co Inc	10-00-2005	596.13	
09/20	09/10/2020	85397	5842	Century West Engineering Corp	33-00-2005	12,690.00	
09/20	09/10/2020	85398	5822	Chaves Consulting Inc	49-00-2005	370.20	

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
09/20	09/10/2020	85399	4977	Civic Plus	49-00-2005	7,370.68
09/20	09/10/2020	85400	6013	Compass Rose Cafe	32-00-2005	30.00
09/20	09/10/2020	85401	4746	Curry County Treasurer	10-00-2005	277.50
09/20	09/10/2020	85402	259	Da-Tone Rock Products	25-00-2005	1,456.60
09/20	09/10/2020	85403	185	Del Cur Supply	10-00-2005	4.10
09/20	09/10/2020	85404	1	Tom Drager	20-00-2005	20.07
09/20	09/10/2020	85405	6002	Dragon Palace	32-00-2005	30.00
09/20	09/10/2020	85406	6021	Fely's Cafe	32-00-2005	30.00
09/20	09/10/2020	85407	2186	Ferguson Waterworks #3011	20-00-2005	1,365.00
09/20	09/10/2020	85408	4989	Gaylord Klinefelter Contracting Inc	50-00-2005	5,010.00
09/20	09/10/2020	85409	4978	Grants Pass Daily Courier	25-00-2005	103.77
09/20	09/10/2020	85410	202	League of Oregon Cities	10-00-2005	60.00
09/20	09/10/2020	85411	5789	Moss Adams LLP	75-00-2005	7,525.00
09/20	09/10/2020	85412	2	Deborah Knight	10-00-2005	165.00
09/20	09/10/2020	85413	4443	Napa Auto Parts-Golder's	15-00-2005	221.21
09/20	09/10/2020	85414	4487	Net Assets Corporation	10-00-2005	672.00
09/20	09/10/2020	85415	5008	Online Information Services	10-00-2005	116.26
09/20	09/10/2020	85416	5155	Oregon Department of Revenue	10-00-2005	931.25
09/20	09/10/2020	85417	252	Paramount Pest Control	10-00-2005	120.00
09/20	09/10/2020	85418	4	Debbie Bruschi	10-00-2005	495.50
09/20	09/10/2020	85419	4	Robbie Grewe	10-00-2005	218.00
09/20	09/10/2020	85420	4	Patricia Magrogan	10-00-2005	224.00
09/20	09/10/2020	85421	6011	Rancho Viejo	32-00-2005	60.00
09/20	09/10/2020	85422	142	Tidewater Contractors Inc	50-00-2005	30,446.51
09/20	09/10/2020	85423	6012	Tropicalia Brazilian Cuisine	32-00-2005	30.00
09/20	09/10/2020	85424	4542	Umpqua Bank	45-00-2005	13,806.19
09/20	09/10/2020	85425	169	Waste Connections Inc	10-00-2005	1,033.51
09/20	09/10/2020	85426	5992	Ziply Fiber	30-00-2005	122.14
09/20	09/10/2020	85427	4131	Zumar Industries Inc	10-00-2005	2,160.00
09/20	09/17/2020	85428	2364	C & S Fire-Safe Services LLC	10-00-2005	232.00
09/20	09/17/2020	85429	5070	Canon Solutions America	10-00-2005	37.57
09/20	09/17/2020	85430	193	Central Equipment Co, Inc	10-00-2005	12.77
09/20	09/17/2020	85431	3015	Charter Communications	30-00-2005	594.98
09/20	09/17/2020	85432	4928	CIS Trust	10-00-2005	18,561.22
09/20	09/17/2020	85433	4882	Coastal Heating & Air	30-00-2005	210.00
09/20	09/17/2020	85434	1740	Code Publishing Company Inc	10-00-2005	150.60
09/20	09/17/2020	85435	183	Colvin Oil Company	10-00-2005	1,961.37
09/20	09/17/2020	85436	5939	Country Media Inc	10-00-2005	12.50
09/20	09/17/2020	85437	1	Carlos DaSilva	20-00-2005	25.55
09/20	09/17/2020	85438	1	Environmental Filtration	20-00-2005	135.00
09/20	09/17/2020	85439	1	Georgia Goldsmith	20-00-2005	45.00
09/20	09/17/2020	85440	5951	Executech Utah LLC	49-00-2005	31.14
09/20	09/17/2020	85441	3342	Fastenal	25-00-2005	107.22
09/20	09/17/2020	85442	5491	Fire Rescue Equipment NW, LLC	10-00-2005	397.50
09/20	09/17/2020	85443	5004	Galls LLC	10-00-2005	157.18
09/20	09/17/2020	85444	4518	Government Ethics Commission	10-00-2005	658.64
09/20	09/17/2020	85445	139	Harbor Logging Supply	15-00-2005	67.80
09/20	09/17/2020	85446	4953	Harbor Truss and Supply LLC	10-00-2005	225.00
09/20	09/17/2020	85447	4357	Hemlock Street Properties LLC	10-00-2005	780.00
09/20	09/17/2020	85448	994	Hughes Fire Equipment	10-00-2005	5,867.82
09/20	09/17/2020	85449	202	League of Oregon Cities	10-00-2005	60.00
09/20	09/17/2020	85450	3159	NorthCoast Health Screening	10-00-2005	45.00
09/20	09/17/2020	85451	5886	Office Depot Inc	10-00-2005	60.47
09/20	09/17/2020	85452	4324	OGFOA	10-00-2005	250.00
09/20	09/17/2020	85453	4332	Oregon Assoc Chiefs of Police	10-00-2005	122.50
09/20	09/17/2020	85454	4	Lynette McGonagle	10-00-2005	436.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
09/20	09/17/2020	85455	4	Desiree Shahoian	10-00-2005	218.00
09/20	09/17/2020	85456	207	Quill Corporation	10-00-2005	223.62
09/20	09/17/2020	85457	3	Banana Belt Property Mngmnt	20-00-2005	26.36
09/20	09/17/2020	85458	3	Dustin Gardner	20-00-2005	17.31
09/20	09/17/2020	85459	3	R Keusink	20-00-2005	101.75
09/20	09/17/2020	85460	3	Joseph King	20-00-2005	76.69
09/20	09/17/2020	85461	3	Melissa Omiliak	20-00-2005	88.58
09/20	09/17/2020	85462	3	Premier Property Management	20-00-2005	59.09
09/20	09/17/2020	85463	5457	Speer Hoyt LLC	10-00-2005	1,644.00
09/20	09/17/2020	85464	6020	The Spoon Cafe	32-00-2005	30.00
09/20	09/17/2020	85465	4525	TL Productions, Inc.	10-00-2005	117.00
09/20	09/17/2020	85466	5904	Travel Southern Oregon Coast	32-00-2005	500.00
09/20	09/17/2020	85467	169	Waste Connections Inc	10-00-2005	1,131.84
09/20	09/17/2020	85468	5992	ZiPLY Fiber	25-00-2005	961.96
09/20	09/24/2020	85469	2578	Action Trophies	10-00-2005	69.00
09/20	09/24/2020	85470	5863	All Traffic Solutions Inc	15-00-2005	4,690.00
09/20	09/24/2020	85471	5908	Amazon Capital Services	25-00-2005	146.00
09/20	09/24/2020	85472	4734	Aramark Uniform Services	10-00-2005	120.00
09/20	09/24/2020	85473	5070	Canon Solutions America	10-00-2005	308.15
09/20	09/24/2020	85474	5939	Country Media Inc	25-00-2005	1,347.75
09/20	09/24/2020	85475	173	Curry Equipment	10-00-2005	898.59
09/20	09/24/2020	85476	1	Ryan & Hannah Barcelona	20-00-2005	119.74
09/20	09/24/2020	85477	1	Jessica Dupuis	20-00-2005	122.31
09/20	09/24/2020	85478	1	Todd Gayman	20-00-2005	33.76
09/20	09/24/2020	85479	1	Gregg Moore	20-00-2005	185.10
09/20	09/24/2020	85480	6033	Dustin Watson LLC	10-00-2005	17,000.00
09/20	09/24/2020	85481	2640	Dyer Partnership Inc., The	51-00-2005	682.50
09/20	09/24/2020	85482	5781	Farmhouse Networking	49-00-2005	45.00
09/20	09/24/2020	85483	3342	Fastenal	25-00-2005	305.00
09/20	09/24/2020	85484	5642	Financial Pacific Leasing	30-00-2005	47,689.78
09/20	09/24/2020	85485	6018	Great American Smoke House	32-00-2005	30.00
09/20	09/24/2020	85486	4980	iSecure	10-00-2005	33.00
09/20	09/24/2020	85487	6014	Mattie's Pancake House	32-00-2005	30.00
09/20	09/24/2020	85488	3789	Oak Street Health Care Center	25-00-2005	150.00
09/20	09/24/2020	85489	5886	Office Depot Inc	10-00-2005	120.45
09/20	09/24/2020	85490	3561	Oil Can Henry's	10-00-2005	4.99
09/20	09/24/2020	85491	6034	Praetorian Digital Inc	30-00-2005	2,076.00
09/20	09/24/2020	85492	5768	Proficient Auto Center Inc	10-00-2005	393.50
09/20	09/24/2020	85493	207	Quill Corporation	10-00-2005	249.75
09/20	09/24/2020	85494	6011	Rancho Viejo	32-00-2005	30.00
09/20	09/24/2020	85495	3	Penny Bangs	20-00-2005	21.18
09/20	09/24/2020	85496	3	Marjorie Brewer	20-00-2005	45.00
09/20	09/24/2020	85497	3	Environmental Filtration	20-00-2005	66.73
09/20	09/24/2020	85498	3	Kerr Hardware Inc	20-00-2005	87.21
09/20	09/24/2020	85499	591	Salmon Run Golf Course	61-00-2005	1,203.00
09/20	09/24/2020	85500	861	Village Express Mail Center	10-00-2005	20.83
09/20	09/24/2020	85501	5992	ZiPLY Fiber	30-00-2005	179.08
Grand Totals:						239,491.19