

The regular Library Board Meeting was held in the Childrens Library with Dr. Rice, Mrs. Dick, Mr. Jensen, Dr. Dougherty, Mrs. Reed and Miss Gilbert, Librarian present.

JANUARY CIRCULATION

The Librarian reported the total circulation for January.

Total January Circulation	6919	of which	Childrens Books	1570
Central	5918		County	983
Registrations Taken	169		Withdrawn	200
Books Added	176		Discarded	98

SUGGESTION BOX

The Policy Statement had been written up by the Chronicle February 8, 1963. It was decided to ask the Fire Department to construct a suggestion box and install it beneath the bulletin board. It will be locked, and opened at board meetings.

LEAFLET FOR LIBRARY USERS

Dr. Rice suggested a leaflet for new members to explain our Library usage and policies. Miss Gilbert will bring sample to next board meeting.

CHILDRENS LIBRARY FUND

It was noted to spend the remaining \$225.00 in the Childrens Library Fund for a desk and chair. It was noted also to use the remaining \$426.00 in the repair fund for good lights in the basement storage room, blinds for the south windows, and a new lavatory.

LIBRARY BUDGET

The board noted to request notification of the budget meetings at which the Library Budget was discussed in order that some members attend. It was decided to request a County Advisor be appointed or suggested by Judge Hunt to implement increased understanding of the county branches needs.

MEETING AT HOOD RIVER

The sectional meeting at Hood River February 16th was discussed. Mrs. Dick, Mrs. Reed and Miss Gilbert will attend.

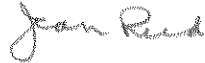
NATIONAL LIBRARY WEEK

It was decided to again celebrate National Library Week by inviting all the 2nd grades to visit the childrens room. In addition, Mr. Jensen will investigate an ad in The Dalles Chronicle to advertise National Library Week - April 21-27.

PUBLIC RELATION POLICY

The board again discussed the Public Relation Policy of courtesy, consideration and concern for each patron by the Library personnel. In order that personnel might understand the boards concern, it was decided to request all personnel to read and sign the policy statement and the monthly minutes.

Respectfully submitted,



Jean Reed
Secretary Pro-tem