

**CANBY CITY COUNCIL  
REGULAR MEETING MINUTES  
August 5, 2020**

**Due to COVID-19 Pandemic, the Mayor and City Councilors attended the meeting virtually. The public was asked to view the meeting live on CTV Channel 5 or on YouTube. Seating was available in the Council Chambers in compliance with the Governor's Executive Order regarding social distancing.**

**PRESIDING:** Mayor Brian Hodson.

**COUNCIL PRESENT:** Trygve Berge, Tim Dale, Greg Parker, Sarah Spoon, and Shawn Varwig.

**COUNCIL ABSENT:** Traci Hensley

**STAFF PRESENT:** Amanda Zeiber, Interim City Administrator; Joseph Lindsay, City Attorney; Todd Wood, Transit Director; and Melissa Bisset, City Recorder.

**OTHERS PRESENT:** None.

**CALL TO ORDER:** Mayor Hodson called the Regular Meeting to order at 7:05 p.m.

**COMMUNICATION:** City Recorder Melissa Bisset stated the Mayor & four Council positions would be on the November 3, 2020 ballot. The filing period had opened for the positions. Candidates first turn in a Candidate Filing form to the City Recorder along with the SEL Candidate Signature Sheet. Candidates may not begin collecting signatures until the City Recorder has reviewed and approved in writing, the filing and signature sheets. Interested candidates should email or call the City Recorder to schedule an appointment.

**CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS:** It was publically noticed that Council would be attending the meeting virtually and written comments and input on agenda items were accepted until 5:00 p.m. on Wednesday, August 5.

Mayor Hodson read the following letter from Shawn Carroll, Board Chair of the Canby Fire Department.

Honorable Mayor and City Councilors:

On behalf of our Canby Fire Department board of directors I am sending this letter requesting the council's indulgence in reference to the Columbia SIZ annual fee. We are hoping the council will help make our fire department equal in percentages with the city on the annual fee. I know

time is of the essence on the approval process before it goes to the state if no decision is made by the city and the county within the time frame of the CIZ agreement. I want to let you know that regardless of the outcome we are here to support you and our community.

Thank you for your time and consideration.

Regards

Shawn Carroll  
Board Chair  
Canby Fire Department

**MAYOR'S BUSINESS:** Mayor Hodson shared that there was a letter written on behalf of the Region 1 Area Commission on Transportation to the Oregon Transportation Commission to prioritize three key bottlenecks, including I-205.

Mayor Hodson then shared the Tolling Presentation from the Region 1 Area Commission on Transportation. He explained that there is an Equity and Mobility Advisory Committee looking at tolling. There had already been many meetings. He noted there was no major bus service along I-205. He reviewed some of the concerns related to tolling and equity. There was a community engagement piece and a project website. Mayor Hodson and Councilor Varwig were on a tolling working group for Clackamas County. He displayed a chart of the National Environmental Policy Act (NEPA) milestones that must be gone through during the process. They were in the early engagement portion of the project. The project purpose was to improve congestion and to generate revenue. There was a question about what would deferred traffic would look like and where would the revenue go? They were also still trying to determine what equity would look like.

Mayor Hodson reviewed the project need that included increases in traffic, more than 6 hours of congestion daily from I-205 Stafford Road to OR 213 and the need for funding of congestion relief projects.

Mayor Hodson displayed a map of the options of the tolling gantries on Abernethy Bridge. There were other options to toll from Abernethy Bridge to Stafford Road or toll in segments from Stafford Road to OR 213. The final option was a single zone toll from Stafford Road to OR 213.

Mayor Hodson thought that surrounding roads would become more congested and they should look what might happen to 99 E and the surrounding roads.

Tolling would need to be approved at the federal level.

## **COUNCILOR COMMENTS & LIAISON REPORTS:**

Councilor Spoon noted that the conversation has been going on for quite some time. She asked about when there may be a decision. Mayor Hodson stated that they are preparing all of the pieces to take it to the federal level. He did not feel that they should toll the existing highway. He felt certain tolling options would be pricey for many families. He was also concerned about the impact on Highway 99.

Councilor Spoon shared that Bridging Cultures was hiring a bilingual field navigator to help with COVID-19 outreach. There was also some financial aid available for those impacted by COVID. She was happy with the new energy downtown and enjoyed visiting B's Bake Shoppe.

Councilor Parker shared the Bike and Pedestrian Committee received a large grant to look at the Traverso Property. A consultant would be hired and there would be survey conducted that would include recommendations, options and community outreach. The Historic Landmark Commission had a grant to further restore some of the older memorials at Zion Cemetery and would be holding another volunteer effort to clean headstones. Carol Palmer was working on a grant to do a historic survey of the buildings at the Fairgrounds. He noted that the last grant that was received was written by someone Ms. Palmer had trained. The Fairgrounds would be putting in a temporary drive-in as soon as they could. They would work on funding for a permanent drive-in theatre.

Councilor Berge and Council President Dale expressed concerns about the proposed tolling projects.

Council President Dale shared that Canby Utility was continuing to complete build out of their headquarters and shop yards. With regards to the economic impact of COVID on utility billing, the number of delinquencies was flat compared to the previous year; however the dollar amount of the delinquencies had vastly increased. He thought that perhaps the vulnerable populations were being hit harder. Canby Utility was doing their annual increase on SDCs.

Mayor Hodson announced that the newest Planning Director Sandy Freund had resigned and the City was searching for a new Planning Director. There were multiple department director vacancies and the City Administrator recruitment was still underway.

Mayor Hodson felt that with distance learning taking place soon, families may need space in the Library.

Council President Dale heard that there would be no sports for students until at least January noting that there may be an increased need for the library services.



**CONSENT AGENDA: \*\*Council President Dale moved to adopt the Minutes of the July 15, 2020 City Council Work Session and Regular Meeting a. Seconded by Councilor Berge and passed 5-0.**

## **ORDINANCES**

**Ordinance No. 1530:** An Ordinance authorizing the Mayor and Interim City Administrator to execute a contract with CURRAN-McLEOD, Inc. Consulting Engineers for engineering services to complete improvements to N Locust Street Reconstruction; and declaring an emergency.  
*(Second Reading)*

City Attorney Joe Lindsay stated that they were trying to get to the project done soon for the health and welfare for the public and the engineering costs comes before the construction of the project.

**\*\*Council President Dale moved to adopt Ordinance 1530, AN ORDINANCE AUTHORIZING THE MAYOR AND INTERIM CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH CURRAN-McLEOD, INC. CONSULTING ENGINEERS FOR ENGINEERING SERVICES TO COMPLETE IMPROVEMENTS TO N LOCUST STREET RECONSTRUCTION; AND DECLARING AN EMERGENCY. Motion was seconded by Councilor Spoon and passed 5-0 by a roll call vote.**

**Ordinance No. 1531:** An Ordinance granting a nonexclusive franchise to Canby Telephone Association (DirectLink) to provide telecommunication services within the City of Canby; and establishing an effective date. *(Second Reading)*

Mr. Lindsay explained that Ordinance No. 1531 was for the telephone franchise agreement with DirectLink and Ordinance No. 1531 was related to the cable franchise agreement. They are extensions of the current agreements and are nonexclusive as there are other entities with similar franchise agreements. They are similar to other franchisees and they are at five percent of the gross revenues. Having them at five percent created a level playing field for the various franchise agreements.

**\*\*Councilor Spoon moved to adopt Ordinance 1531, AN ORDINANCE GRANTING A NONEXCLUSIVE FRANCHISE TO CANBY TELEPHONE ASSOCIATION (DIRECTLINK) TO PROVIDE TELECOMMUNICATION SERVICES WITHIN THE CITY OF CANBY; AND ESTABLISHING AN EFFECTIVE DATE. Motion was seconded by Council President Dale and passed 5-0 by a roll call vote.**

**Ordinance No. 1532:** An Ordinance granting a nonexclusive franchise to Canby Telephone Association (DirectLink) to provide cable television service within the City of Canby; and establishing an effective date. *(Second Reading)*

**\*\*Councilor Spoon oved to adopt Ordinance 1532, AN ORDINANCE GRANTING A NONEXCLUSIVE FRANCHISE TO CANBY TELEPHONE ASSOCIATION (DIRECTLINK) TO PROVIDE CABLE TELEVISION SERVICE WITHIN THE CITY OF CANBY; AND ESTABLISHING AN EFFECTIVE DATE. Motion was seconded by Council President Dale and passed 5-0 by a roll call vote.**

Mayor Hodson noted that it was the sixth month of the COVID-19/ Coronavirus and that there was depression setting in for some. He asked people to reach out and look out for others. It was a tough time but Canby was a strong and resilient community.

**ACTION REVIEW:**

1. Approved the Consent Agenda.
2. Approved Ordinance No. 1530.
3. Approved Ordinance No. 1531.
4. Approved Ordinance No. 1532.



Melissa Bisset, CMC  
City Recorder



Brian Hodson  
Mayor