



Adopted Budget & Financial Plan

FY 2020 - 2021



Budget Committee Members

LEBANON MAYOR & CITY COUNCIL

Paul R. Aziz
Wayne Rieskamp
Robert Furlow
Rebecca Grizzle
Karin Stauder
Jason Bolen
Michelle Steinhebel

CITIZENS APPOINTED

Lance Caddy
Josh Port
Virginia Cloyd
Kim Ullfers
Bob Elliott
Tom Wells
Kate Lacy

ADMINISTRATIVE STAFF

Interim City Manager: Ron Whitlatch
Chief of Police: Frank Stevenson
City Attorney: Trē Kennedy
City Clerk: Kim Scheafer
Community Development Director: Kelly Hart
Human Resources Director: Angela Solesbee
Finance Director: Matt Apken
Information Services Director: Brent Hurst
Library Services Director: Kendra Antila
Senior Services Director: Kindra Oliver
Engineering Services Director: Ron Whitlatch
Maintenance Division Director: Jason Williams

CITY OF LEBANON
FY 2020/21 ADOPTED ANNUAL BUDGET

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FY 2020-21 Budget Message

INTRODUCTION

We, the management team for the City of Lebanon, respectfully submit the following budget for the Fiscal Year July 1, 2020 to June 30, 2021. This year we are faced with a unique and difficult challenge with the ongoing COVID-19 epidemic. There is significant uncertainty with revenue. Even with the significant uncertainty and challenge of matching expenses with forecast revenues in several funds, all funds are balanced.

SIGNIFICANT HIGHLIGHTS

- Overall there is a 1 FTE decrease in City staffing compared to the FY2019/20 Budget.
- The overall City budget is 6.37 percent more than FY 2019/20. This is mainly due to the increase in the scope of the westside interceptor project.
- The General Fund is down \$2,561,115 or 16.40 percent, this is in relation to allocating personnel across funds instead of large transfers for personnel costs.
- Citywide contingencies are down 14.01 percent or \$640,687 from \$4,572,429 to \$3,931,742. The General Fund contingency is down 0.61 percent, from \$2,007,745 to \$1,995,556, meeting and exceeding the targeted goal of 19%.
- We will begin the next phase of the westside interceptor in the 2020-21 fiscal year.
- Northwest URD will be underfunded in addition to what it has been in the past several years for a total of approximately \$1,600,000. This will allow these property taxes to be distributed to the other taxing districts in the area.

OVERVIEW

The City of Lebanon's Budget is \$63,307,859 and when combined with the Lebanon Urban Renewal Agency the budget totals \$69,194,044. The table below shows the overall changes in the budget from the prior year.

	FY 2019/20	FY 2019/20	% Change
City Budget	\$59,433,182	\$63,307,859	6.37%
Urban Renewal	5,817,866	5,886,185	1.17%
Total Budgets	65,251,048	69,194,044	5.91%
Inter-fund Transfers	9,154,556	6,332,402	(31.70%)
Effective Total Budgets	56,096,492	62,861,642	12.06%

It should be noted that while appropriations for the City and Urban Renewals total \$69,194,044, this total includes inter-fund transfers which represent monies that are essentially counted twice – once when initially received and again when received by the fund benefitting from the transfer. Subtracting total inter-fund transfers of \$6,332,402 from total appropriations, results in the effective total budgets for FY2020/21 of \$62,861,642. The City’s amount is \$6,765,150 more than FY2019/20 and represents a 12.06 percent increase. The increase can be broken down as follows; \$45,979 increase in personnel costs, \$142,050 increase in materials and service, \$ 7,163,195 increase in capital outlay, \$338,681 increase in contingency and \$598,638 increase in debt service.

As in prior years, we have provided a separate summary of inter-fund transfers. This will, hopefully, allow the Budget Committee a comprehensive view of fund transfers as well as assurance that they are balanced.

REPORT ON GENERAL FUND

This year, the General fund is increasing by \$1,631,752. This is due primarily to the following:

- Estimated property tax revenue is forecasted to be greater than the prior year due to the underfunding of the NW Urban Renewal District. This includes the City reducing our expected collection rate from 94% to 90%.
- The planned contingency is per financial policies at 19%.
- Transfers out of the General Fund include a large transfer to the Parks Enterprise fund as we move all park activity into that fund. There is another large transfer to the NW Urban Renewal District to repay for projects out of that fund.
- The City is working with the TEAMSTER Union to extend our current contract for one year with a 2% COLA. No COLA is proposed for exempt and part time employees. The AFSCME Union employees will receive an increase of \$1 per hour as negotiated.

OTHER FUNDS AND DEPARTMENTS

This budget encompasses no anticipated CPI rate increase on water, storm drain and wastewater utility fees. Revenue in the motel tax fund have been significantly reduced due to the current COVID-19 pandemic.

Lebanon Urban Renewal Agency

The Lebanon Urban Renewal Agency has four Urban Renewal Districts: The Northwest URD, Cheadle Lake URD, the North Gateway URD and the Downtown URD. The total overall Agency's budget has increased by \$68,319 from FY 2019/20. Contingencies increased by \$979,368 while the debt service line item decreased by \$504,244. Transfers out also decreased by \$332,464.

As always, the budget has been prepared with the City Council's goals in view, including the Council's goals adopted on February 22, 2017, the Community Strategic Action Plan and the Council's fiscal goals and policies. Specifically, the following goals have been addressed, either in whole or in part, in the budget document.

February 22, 2017 City Council Goals:

- Downtown Revitalization (through appropriations for the Downtown Building Restoration Program, funding for the Lebanon Downtown Association Main Street Manager position, Main Street tree replacements, installation of holiday lighting for Main Street trees, and completion of the Academy Square Welcome Monument and park landscaping improvements).
- Develop a City Facilities Master Plan with emphasis on the status of City Hall.
- Maintaining Police staffing commensurate with community growth.

Community Strategic Action Plan Items:

- Strategy 8.1: Explore & form (if appropriate) a Parks & Recreation District.
- Strategy 8.2: Continue to maintain the library and expand program offerings.
- Strategy 15.3: Install lighting & security cameras where high crime is of concern.
- Strategy 15.4: Maintain Police staffing commensurate with community growth.

During the fiscal year it is anticipated that the City may work on other areas of the Strategic Action Plan that are not anticipated to require specific or significant funding depending on immediate opportunities that may present themselves.

Community Strategic Action Plan Items accomplished during the past four fiscal years include:

- Strategy 1.4: Create a performance in the park program (Noon at the Plaza).
- Strategy 2.1: Create the Lebanon Arts Commission.
- Strategy 2.3: Develop a Lebanon History Museum Development Strategy.
- Strategy 3.1: Develop a Street Sculpture Program (The Great Quirky Turkey Pageant).
- Strategy 3.2: Build Strawberry Plaza.
- Strategy 3.3: Develop a Strawberry Plaza Art Board Program.
- Strategy 3.8: Restore the Welcome Totem Pole and reinstall at Strawberry Plaza.
- Strategy 4.4: Create a downtown urban renewal district.
- Strategy 4.5: Create the Downtown Building Restoration Program.
- Strategy 5.1: Strengthen the Lebanon Downtown Association (via funding for Main Street Manager position).
- Strategy 5.5: Develop a Ralston Park Improvement Plan.
- Strategy 9.5: Build the Porter Park Community Garden.
- Strategy 11.2: Develop a strategy to address the obstacle of wetlands mitigation to development.
- Strategy 12.1: Create an economic development and downtown revitalization position.
- Strategy 13.2: Update the community transportation plan and create a transit development plan.
- Strategy 13.3: Support the research & development of an inter-modal container transfer station (effort unsuccessful).
- Strategy 13.4: Build the new City Water Treatment Plant.
- Strategy 14.2: Create a Crime Reporting/Tip app to ease crime reporting.
- Strategy 14.3: Implement and support a police cadet program for youth.
- Strategy 14.4: Establish crime prevention and education at all Lebanon public schools.
- Strategy 15.1: Increase Lebanon Park Watch to include all parks and playgrounds.
- Strategy 15.6: Evaluate needs and resources for Lebanon police sub-stations.
- Strategy 17.2: Establish a coalition of community organizations to define a scope to address poverty and homelessness issues.

We extend our sincere thanks to the Budget Committee members for serving our community by being a part of this vital committee. We earnestly solicit your input as we strive to create a budget that is fiscally responsible while also meeting the Council's goals and the community's needs.

The budget is not only a spending plan, but a policy statement. As such, it outlines the priorities of the City and the Council. It outlines activities, service levels and projects for the coming fiscal year and beyond. Thoughtful participation in the budgeting process helps assure a budget that best reflects the values of the community.

This budget is presented to the City Council, Budget Committee and the community for their review and consideration for the City's operations, services, projects and programs in Fiscal Year 2020/21.

Respectfully submitted,

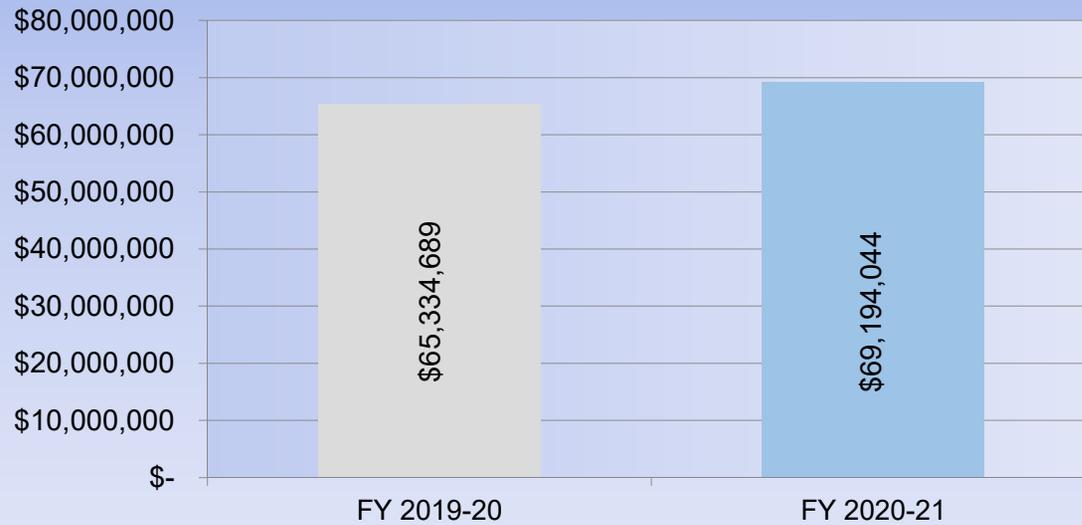
Ron Whitlatch

Ron Whitlatch
Interim City Manager

Matt Apken

Matt Apken
Finance Director

City of Lebanon & Urban Renewal Agency's Budget Comparison



FY 2020-21

Personnel Services	\$ 12,232,900	Transfers Out	\$ 6,332,402
Materials & Services	\$ 8,399,471	Contingencies	\$ 6,946,944
Capital Outlay	\$ 27,971,361	Other Financing Uses	\$ -
Debt Service	\$ 6,225,966	Unappropriated	\$ 1,085,000

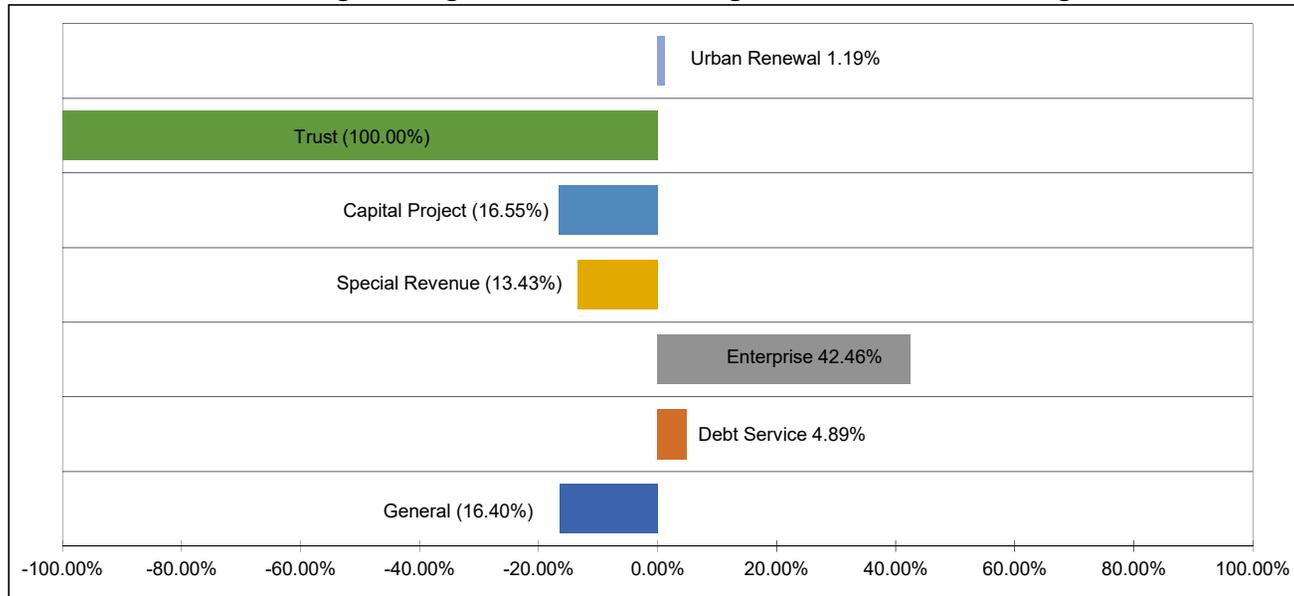
FY 2019-20

Personnel Services	\$ 12,186,921	Transfers Out	\$ 9,270,980
Materials & Services	\$ 8,257,421	Contingencies	\$ 6,608,263
Capital Outlay	\$ 20,808,166	Other Financing Uses	\$ -
Debt Service	\$ 6,824,604	Unappropriated	\$ 1,378,334

FUND TYPE SUMMARY
For the Fiscal Year 2020-21

Fund Type	2019-20		2020-21		Percent Over(Under) 2019-20 Budget	Percent of Total Budget
	Budget		Budget			
General	\$ 15,614,497	\$	13,053,382		(16.40%)	18.86%
Debt Service	3,639,967		3,817,986		4.89%	5.52%
Enterprise	21,648,054		30,838,772		42.46%	44.57%
Special Revenue	6,328,374		5,478,634		(13.43%)	7.92%
Capital Project	12,125,569		10,119,085		(16.55%)	14.62%
Trust	163,500		-		(100.00%)	0.00%
Urban Renewal	5,816,866		5,886,185		1.19%	8.51%
Totals, All Fund Types	\$ 65,336,827	\$	69,194,044		5.90%	100.00%

Percentage Change in the 2020-21 Budget from the 2019-20 Budget



CITY OF LEBANON
BUDGET SUMMARY BY FUND TYPE, RESOURCES AND REQUIREMENTS
For the Fiscal Year 2020-21

	General	Debt Service	Enterprise	Special Revenue	Capital Projects	Trust	Urban Renewal	Totals
RESOURCES								
Taxes & Assessments	\$ 5,575,000	\$ 1,720,156	\$ -	\$ 113,334	\$ 672,647	\$ -	\$ 2,232,221	\$ 10,313,358
Licenses & Permits	2,282,080	-	-	307,000	-	-	-	2,589,080
Fines & Forfeits	498,500	-	-	-	-	-	-	498,500
Intergovernmental	663,326	-	-	1,852,360	-	-	-	2,515,686
Charges for Services	-	-	11,298,000	22,950	-	-	-	11,320,950
Miscellaneous	169,888	1,000	105,000	285,500	188,495	-	14,000	763,883
Transfers In	760,610	2,145,703	-	1,718,775	598,746	-	1,108,568	6,332,402
Other Sources	3,103,978	(48,873)	19,435,772	1,178,715	8,659,197	-	2,531,396	34,860,185
TOTAL RESOURCES	\$ 13,053,382	\$ 3,817,986	\$ 30,838,772	\$ 5,478,634	\$ 10,119,085	\$ -	\$ 5,886,185	\$ 69,194,044

	General	Debt Service	Enterprise	Special Revenue	Capital Projects	Trust	Urban Renewal	Totals
REQUIREMENTS								
Personnel Services	\$ 7,199,100	\$ -	\$ 2,680,900	\$ 2,352,900	\$ -	\$ -	\$ -	\$ 12,232,900
Materials & Services	1,846,889	-	4,287,517	1,981,481	280,334	-	3,250	8,399,471
Capital Outlay	150,000	-	18,898,000	544,931	8,273,430	-	105,000	27,971,361
Transfers Out	1,738,646	-	1,947,816	324,868	345,917	-	1,975,155	6,332,402
Contingencies	1,995,556	-	442,328	274,454	1,219,404	-	3,015,202	6,946,944
Debt Service	123,191	3,737,986	1,577,211	-	-	-	787,578	6,225,966
Unappropriated	-	80,000	1,005,000	-	-	-	-	1,085,000
TOTAL REQUIREMENTS	\$ 13,053,382	\$ 3,817,986	\$ 30,838,772	\$ 5,478,634	\$ 10,119,085	\$ -	\$ 5,886,185	\$ 69,194,044

	General	Debt Service	Enterprise	Special Revenue	Capital Projects	Trust	Urban Renewal	Totals
FINANCIAL RATIOS								
Taxes and Assessments as percentage of total fund budget	42.71%	45.05%	0.00%	2.07%	6.65%	#DIV/0!	37.92%	14.90%
Personnel and Materials and Services as a percentage of the total fund budget	69.30%	0.00%	22.60%	79.11%	2.77%	#DIV/0!	0.06%	29.82%
Capital Outlay as percentage of total fund budget	1.15%	0.00%	61.28%	9.95%	81.76%	#DIV/0!	1.78%	40.42%

City of Lebanon
Fund Type Summary by Category
FY21 Budget

Category	FY18 Actual	FY19 Actual	FY20 Budget	FY21 Budget	Percent Over/(Under) FY20 Budget	Percent of Fund Budget
General Fund						
Taxes & Assessments	\$ 5,034,162	\$ 5,470,486	\$ 5,420,171	\$ 5,575,000	2.86%	42.71%
Licenses & Permits	2,208,332	2,218,600	2,229,000	2,282,080	2.38%	17.48%
Fines & Forfeits	450,494	391,035	350,500	498,500	42.23%	3.82%
Intergovernmental	484,387	668,319	656,806	663,326	0.99%	5.08%
Charges for Services	1,339	153,217	150,600	-	(100.00%)	0.00%
Miscellaneous	245,859	347,144	212,988	169,888	(20.24%)	1.30%
Transfers In	2,976,605	2,879,926	3,021,676	760,610	(74.83%)	5.83%
Other Sources	2,603,932	3,416,797	3,572,756	3,103,978	(13.12%)	23.78%
Total Revenues	\$ 14,005,110	\$ 15,545,524	\$ 15,614,497	\$ 13,053,382	(16.40%)	100.00%
Personnel Services	\$ 7,920,674	\$ 8,391,763	\$ 9,564,232	\$ 7,199,100	(24.73%)	55.15%
Materials & Services	1,687,176	2,034,321	2,022,321	1,846,889	(8.67%)	14.15%
Capital Outlay	3,911	61,941	373,151	150,000	(59.80%)	1.15%
Transfers Out	900,420	844,545	1,521,309	1,738,646	14.29%	13.32%
Contingencies	-	-	2,007,745	1,995,556	(0.61%)	15.29%
Debt Service	1,318,568	124,809	125,739	123,191	(2.03%)	0.94%
Unappropriated	-	-	-	-	0.00%	0.00%
Total Expenditures	\$ 11,830,749	\$ 11,457,379	\$ 15,614,497	\$ 13,053,382	(16.40%)	100.00%
Debt Service Funds						
Taxes & Assessments	\$ 1,482,438	\$ 1,594,767	\$ 1,108,838	\$ 1,720,156	55.13%	45.05%
Licenses & Permits	-	-	-	-	0.00%	0.00%
Fines & Forfeits	-	-	-	-	0.00%	0.00%
Intergovernmental	-	-	-	-	0.00%	0.00%
Charges for Services	-	-	-	-	0.00%	0.00%
Miscellaneous	18,940	26,193	4,000	1,000	(75.00%)	0.03%
Transfers In	1,975,870	1,996,956	2,011,747	2,145,703	6.66%	56.20%
Other Sources	175,866	273,865	515,382	(48,873)	(109.48%)	(1.28%)
Internal Charges	-	-	-	-	0.00%	0.00%
Total Revenues	\$ 3,653,114	\$ 3,891,781	\$ 3,639,967	\$ 3,817,986	4.89%	100.00%
Personnel Services	\$ -	\$ -	\$ -	\$ -	0.00%	0.00%
Materials & Services	-	-	-	-	0.00%	0.00%
Capital Outlay	-	-	-	-	0.00%	0.00%
Transfers Out	-	-	-	-	0.00%	0.00%
Contingencies	-	-	-	-	0.00%	0.00%
Debt Service	3,417,876	3,499,059	3,559,967	3,737,986	5.00%	97.90%
Other Financing Use	-	-	-	-	0.00%	0.00%
Unappropriated	-	-	80,000	80,000	0.00%	2.10%
Total Expenditures	\$ 3,417,876	\$ 3,499,059	\$ 3,639,967	\$ 3,817,986	4.89%	100.00%

City of Lebanon
Fund Type Summary by Category
FY21 Budget

Category	FY18 Actual	FY19 Actual	FY20 Budget	FY21 Budget	Percent Over/(Under) FY20 Budget	Percent of Fund Budget
Enterprise Funds						
Taxes & Assessments	\$ 250	\$ 254	\$ -	\$ -	0.00%	0.00%
Licenses & Permits	-	-	-	-	0.00%	0.00%
Fines & Forfeits	-	-	-	-	0.00%	0.00%
Intergovernmental	17,160,630	2,983,947	-	-	100.00%	0.00%
Charges for Services	11,048,791	11,335,641	11,295,000	11,298,000	0.03%	36.64%
Miscellaneous	231,926	225,829	123,000	105,000	(14.63%)	0.34%
Transfers In	67,350	467,941	895,250	-	(100.00%)	0.00%
Other Sources	5,267,527	7,845,086	9,334,804	19,435,772	108.21%	63.02%
Total Revenues	\$ 33,776,474	\$ 22,858,698	\$ 21,648,054	\$ 30,838,772	42.46%	100.00%
Personnel Services	\$ 801,414	\$ 782,605	\$ 1,032,781	\$ 2,680,900	159.58%	8.70%
Materials & Services	2,970,565	3,624,674	4,152,511	4,287,517	3.25%	13.90%
Capital Outlay	18,251,566	9,298,219	9,393,000	18,898,000	101.19%	61.28%
Transfers Out	3,434,249	3,462,887	3,468,011	1,947,816	(43.83%)	6.32%
Contingencies	-	-	456,341	442,328	(3.07%)	1.43%
Debt Service	795,500	670,102	1,847,076	1,577,211	(14.61%)	5.11%
Unappropriated	-	-	1,298,334	1,005,000	(22.59%)	3.26%
Total Expenditures	\$ 26,253,294	\$ 17,838,487	\$ 21,648,054	\$ 30,838,772	42.46%	100.00%
Special Revenue Funds						
Taxes & Assessments	\$ 277,077	\$ 334,774	\$ 385,383	\$ 113,334	(70.59%)	2.08%
Licenses & Permits	540,612	303,009	290,000	307,000	5.86%	5.60%
Fines & Forfeits	-	-	-	-	0.00%	0.00%
Intergovernmental	1,521,383	2,595,117	2,416,278	1,852,360	(23.34%)	33.81%
Charges for Services	13,125	26,390	22,500	22,950	2.00%	0.42%
Miscellaneous	323,262	303,074	209,250	285,500	36.44%	5.21%
Transfers In	1,141,498	1,189,554	1,505,485	1,718,775	14.17%	31.37%
Other Sources	1,387,208	1,829,015	1,540,878	1,178,715	(23.50%)	21.51%
Total Revenues	\$ 5,204,165	\$ 6,580,933	\$ 6,369,774	\$ 5,478,634	(13.99%)	100.00%
Personnel Services	\$ 910,776	\$ 1,090,698	\$ 1,589,908	\$ 2,352,900	47.99%	42.94%
Materials & Services	1,174,105	1,272,996	1,632,415	1,981,481	21.38%	36.17%
Capital Outlay	345,919	1,484,593	1,488,636	544,931	(63.39%)	9.95%
Transfers Out	1,144,559	1,024,371	1,091,537	324,868	(70.24%)	5.93%
Contingencies	-	-	567,278	274,454	(51.62%)	5.01%
Debt Service	-	-	-	-	0.00%	0.00%
Unappropriated	-	-	-	-	0.00%	0.00%
Total Expenditures	\$ 3,575,359	\$ 4,872,658	\$ 6,369,774	\$ 5,478,634	(13.99%)	100.00%

City of Lebanon
Fund Type Summary by Category
FY21 Budget

Category	FY18 Actual	FY19 Actual	FY20 Budget	FY21 Budget	Percent Over/(Under) FY20 Budget	Percent of Fund Budget
Capital Project Funds						
Taxes & Assessments	\$ 1,127,257	\$ 607,719	\$ 654,700	\$ 672,647	2.74%	6.65%
Licenses & Permits	-	-	-	-	0.00%	0.00%
Fines & Forfeits	-	-	-	-	0.00%	0.00%
Intergovernmental	655,081	442,934	89,000	-	(100.00%)	0.00%
Charges for Services	-	-	-	-	0.00%	0.00%
Miscellaneous	166,942	353,817	117,515	188,495	60.40%	1.86%
Transfers In	1,193,256	594,033	1,836,822	598,746	(67.40%)	5.92%
Other Sources	9,370,394	8,844,035	9,427,532	8,659,197	(8.15%)	85.57%
Internal Charges	-	-	-	-	0.00%	0.00%
Total Revenues	\$ 12,512,930	\$ 10,842,538	\$ 12,125,569	\$ 10,119,085	(16.55%)	100.00%
Personnel Services	\$ -	\$ -	\$ -	\$ -	0.00%	0.00%
Materials & Services	55,651	84,881	310,212	280,334	(9.63%)	2.77%
Capital Outlay	1,345,570	2,762,273	9,391,788	8,273,430	(11.91%)	81.76%
Transfers Out	54,596	454,216	882,504	345,917	(60.80%)	3.42%
Contingencies	-	-	1,541,065	1,219,404	(20.87%)	12.05%
Debt Service	-	-	-	-	0.00%	0.00%
Unappropriated	-	-	-	-	0.00%	0.00%
Total Expenditures	\$ 1,455,817	\$ 3,301,370	\$ 12,125,569	\$ 10,119,085	(16.55%)	100.00%
Trust Funds						
Taxes & Assessments	\$ -	\$ -	\$ -	\$ -	0.00%	#DIV/0!
Licenses & Permits	-	-	-	-	0.00%	#DIV/0!
Fines & Forfeits	115,251	115,251	120,900	-	(100.00%)	#DIV/0!
Intergovernmental	-	-	-	-	0.00%	#DIV/0!
Charges for Services	-	-	-	-	0.00%	#DIV/0!
Miscellaneous	-	-	-	-	0.00%	#DIV/0!
Transfers In	-	-	-	-	0.00%	#DIV/0!
Other Sources	(225)	(225)	(1,938)	-	100.00%	#DIV/0!
Total Revenues	\$ 115,026	\$ 115,026	\$ 118,962	\$ -	(100.00%)	#DIV/0!
Personnel Services	\$ -	\$ -	\$ -	\$ -	0.00%	#DIV/0!
Materials & Services	116,964	116,964	118,962	-	(100.00%)	#DIV/0!
Capital Outlay	-	-	-	-	0.00%	#DIV/0!
Transfers Out	-	-	-	-	0.00%	#DIV/0!
Contingencies	-	-	-	-	0.00%	#DIV/0!
Debt Service	-	-	-	-	0.00%	#DIV/0!
Unappropriated	-	-	-	-	0.00%	#DIV/0!
Total Expenditures	\$ 116,964	\$ 116,964	\$ 118,962	\$ -	(100.00%)	#DIV/0!

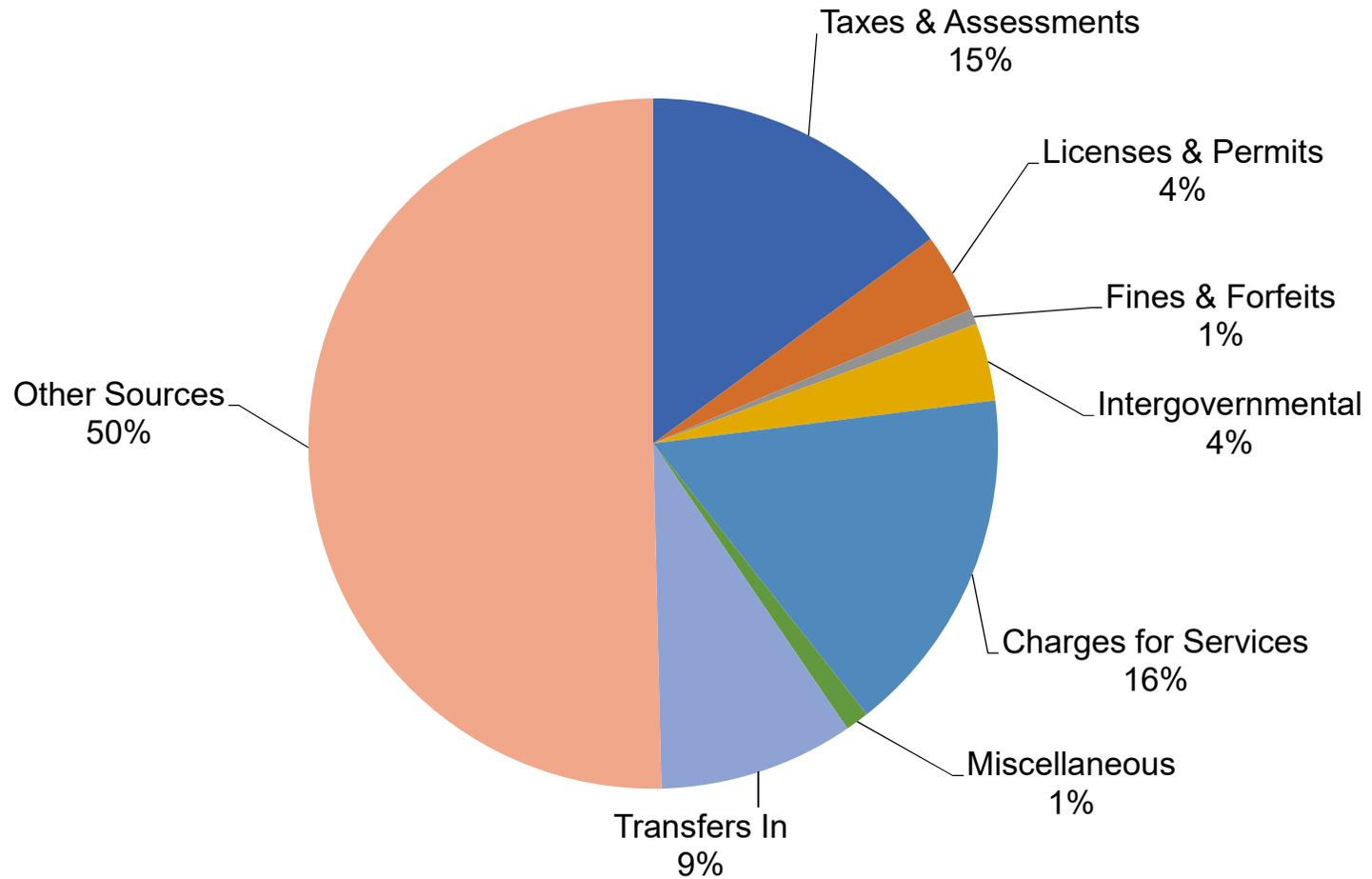
City of Lebanon
Fund Type Summary by Category
FY21 Budget

Category	FY18 Actual	FY19 Actual	FY20 Budget	FY21 Budget	Percent Over/(Under) FY20 Budget	Percent of Fund Budget
Total: City Budget						
Taxes & Assessments	\$ 7,921,184	\$ 8,008,000	\$ 7,569,092	\$ 8,081,137	6.76%	12.77%
Licenses & Permits	2,748,944	2,521,609	2,519,000	2,589,080	2.78%	4.09%
Fines & Forfeits	565,745	506,286	471,400	498,500	5.75%	0.79%
Intergovernmental	19,821,481	6,690,317	3,162,084	2,515,686	(20.44%)	3.97%
Charges for Services	11,063,255	11,515,248	11,468,100	11,320,950	(1.28%)	17.88%
Miscellaneous	986,929	1,256,057	666,753	749,883	12.47%	1.18%
Transfers In	7,354,579	7,128,410	9,270,980	5,223,834	(43.65%)	8.25%
Other Sources	18,804,702	22,208,573	24,389,414	32,328,789	32.55%	51.07%
Internal Charges	-	-	-	-	0.00%	0.00%
Total Revenues	\$ 69,266,819	\$ 59,834,500	\$ 59,516,823	\$ 63,307,859	6.37%	100.00%
Personnel Services	\$ 9,632,864	\$ 10,265,066	\$ 12,186,921	\$ 12,232,900	0.38%	19.33%
Materials & Services	6,004,461	7,133,836	8,236,421	8,396,221	1.94%	13.26%
Capital Outlay	19,946,966	13,607,026	20,646,575	27,866,361	34.97%	44.02%
Transfers Out	5,533,824	5,786,019	6,963,361	4,357,247	(37.43%)	6.88%
Contingencies	-	-	4,572,429	3,931,742	(14.01%)	6.21%
Debt Service	5,531,944	4,293,970	5,532,782	5,438,388	(1.71%)	8.59%
Other Financing Use	-	-	-	-	0.00%	0.00%
Unappropriated	-	-	1,378,334	1,085,000	(21.28%)	1.71%
Total Expenditures	\$ 46,650,059	\$ 41,085,917	\$ 59,516,823	\$ 63,307,859	6.37%	100.00%
Urban Renewal Funds						
Taxes & Assessments	\$ 2,920,568	\$ 3,025,656	\$ 2,858,801	\$ 2,232,221	(21.92%)	37.92%
Licenses & Permits	-	-	-	-	0.00%	0.00%
Fines & Forfeits	-	-	-	-	0.00%	0.00%
Intergovernmental	-	-	-	-	0.00%	0.00%
Charges for Services	-	-	-	-	0.00%	0.00%
Miscellaneous	53,004	77,784	19,000	14,000	(26.32%)	0.24%
Transfers In	-	-	-	1,108,568	#DIV/0!	18.83%
Other Sources	8,589,148	3,365,166	2,940,065	2,531,396	(13.90%)	43.01%
Total Revenues	\$ 11,562,720	\$ 6,468,606	\$ 5,817,866	\$ 5,886,185	1.17%	100.00%
Personnel Services	\$ -	\$ -	\$ -	\$ -	0.00%	(0.01%)
Materials & Services	19,539	13,549	21,000	3,250	(84.52%)	0.06%
Capital Outlay	2,619,100	491,512	161,591	105,000	(35.02%)	1.78%
Transfers Out	1,820,982	1,342,391	2,307,619	1,975,155	(14.41%)	33.56%
Contingencies	-	-	2,035,834	3,015,202	48.11%	51.23%
Debt Service	3,749,731	1,371,942	1,291,822	787,578	(39.03%)	13.38%
Unappropriated	-	-	-	-	0.00%	0.00%
Total Expenditures	\$ 8,209,352	\$ 3,219,394	\$ 5,817,866	\$ 5,886,185	1.17%	100.00%

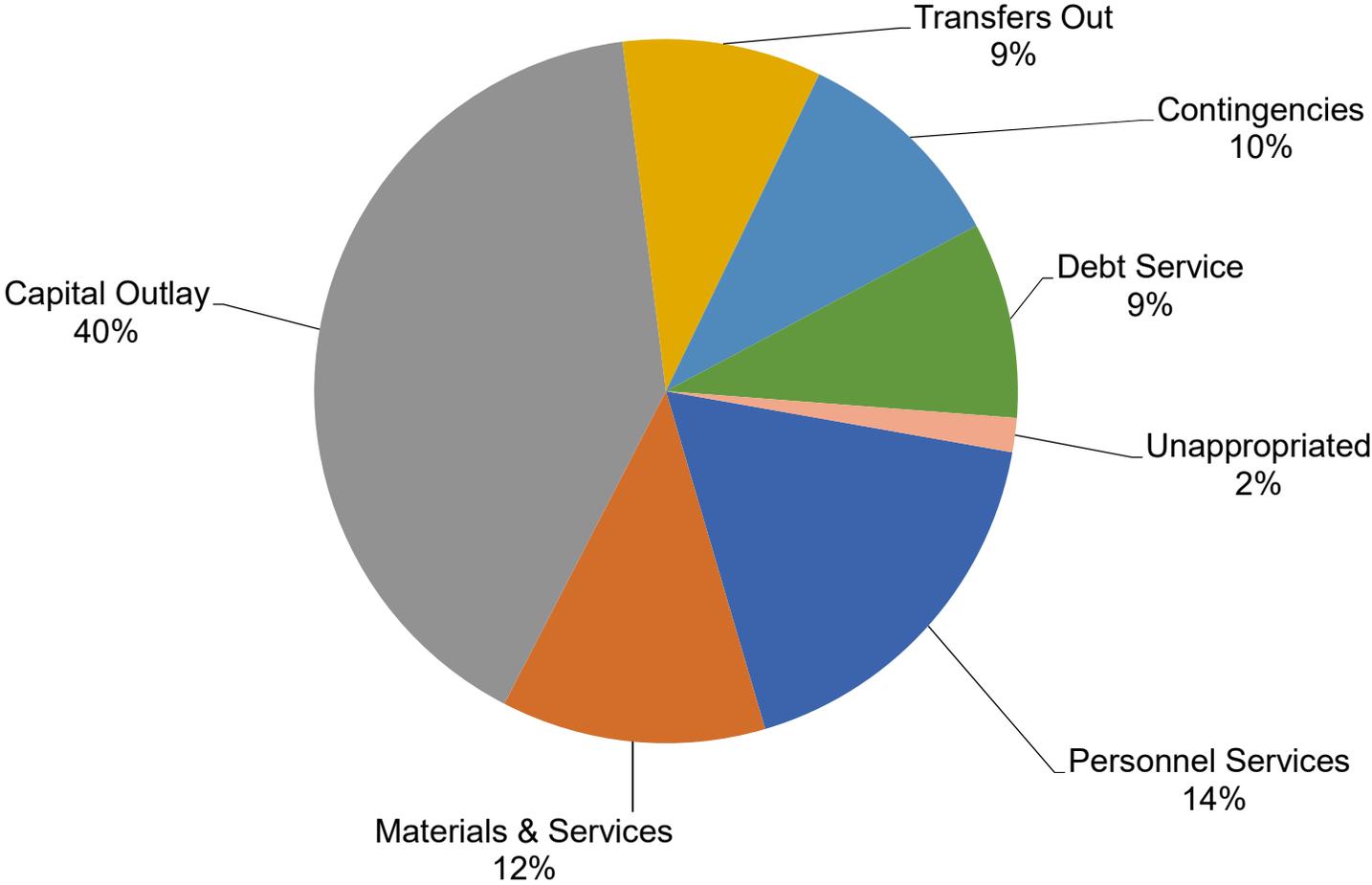
City of Lebanon
Fund Type Summary by Category
FY21 Budget

Category	FY18 Actual	FY19 Actual	FY20 Budget	FY21 Budget	Percent Over/(Under) FY20 Budget	Percent of Fund Budget
Total: All Funds and Urban Renewal						
Taxes & Assessments	\$ 10,841,752	\$ 11,033,656	\$ 10,427,893	\$ 10,313,358	(1.10%)	14.91%
Licenses & Permits	2,748,944	2,521,609	2,519,000	2,589,080	2.78%	3.74%
Fines & Forfeits	565,745	506,286	471,400	498,500	5.75%	0.72%
Intergovernmental	19,821,481	6,690,317	3,162,084	2,515,686	(20.44%)	3.64%
Charges for Services	11,063,255	11,515,248	11,468,100	11,320,950	(1.28%)	16.36%
Miscellaneous	1,039,933	1,333,841	685,753	763,883	11.39%	1.10%
Transfers In	7,354,579	7,128,410	9,270,980	6,332,402	(31.70%)	9.15%
Other Sources	27,393,850	25,573,739	27,329,479	34,860,185	27.56%	50.38%
Internal Charges	-	-	-	-	0.00%	0.00%
Total Revenues	\$ 80,829,539	\$ 66,303,106	\$ 65,334,689	\$ 69,194,044	5.91%	100.00%
Personnel Services	\$ 9,632,864	\$ 10,265,066	\$ 12,186,921	\$ 12,232,900	0.38%	17.68%
Materials & Services	6,024,000	7,147,385	8,257,421	8,399,471	1.72%	12.14%
Capital Outlay	22,566,066	14,098,538	20,808,166	27,971,361	34.42%	40.42%
Transfers Out	7,354,806	7,128,410	9,270,980	6,332,402	(31.70%)	9.15%
Contingencies	-	-	6,608,263	6,946,944	5.13%	10.04%
Debt Service	9,281,675	5,665,912	6,824,604	6,225,966	(8.77%)	9.00%
Other Financing Use	-	-	-	-	0.00%	0.00%
Unappropriated	-	-	1,378,334	1,085,000	(21.28%)	1.57%
Total Expenditures	\$ 54,859,411	\$ 44,305,311	\$ 65,334,689	\$ 69,194,044	5.91%	100.00%

City of Lebanon & URD's FY2020/21 Budget by Revenue Category



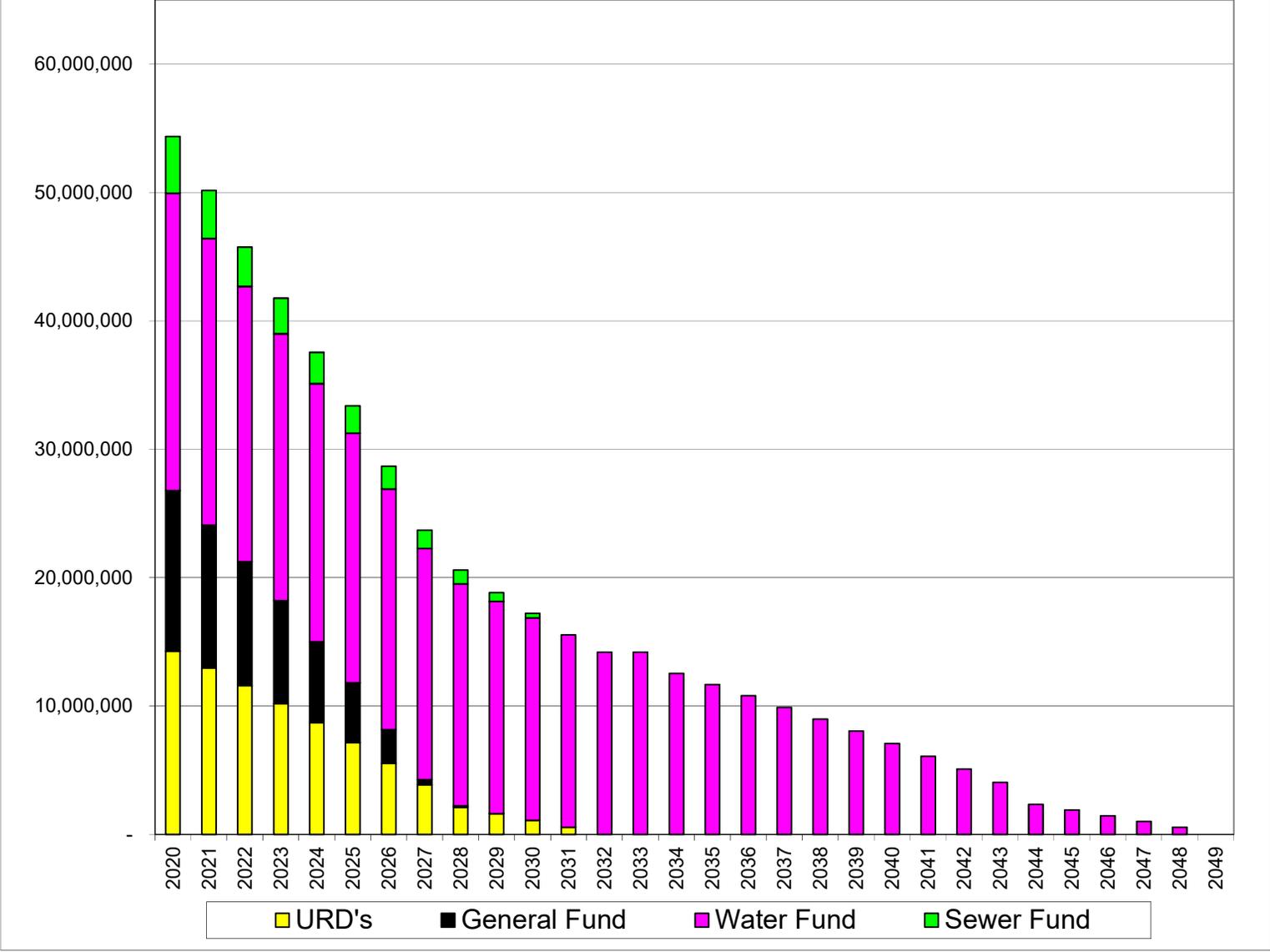
City of Lebanon & URD's FY2020/21 Budget by Expense Category



Total Debt Requirements to Maturity Fiscal Years 2020 to 2049

	2020	2021	2022	2023	2024	2025	2026	2027
Balance at 6/30								
Water Fund	23,173,331	22,319,029	21,441,355	20,784,927	20,114,349	19,429,215	18,729,103	18,013,577
Sewer Fund	4,413,852	3,756,623	3,073,000	2,767,942	2,451,407	2,123,351	1,783,728	1,427,493
URD's	14,270,362	12,962,031	11,595,522	10,180,576	8,711,937	7,169,327	5,557,450	3,871,020
General Fund	12,498,621	11,119,043	9,638,882	8,032,963	6,281,248	4,643,865	2,605,612	386,401
Total Debt Service	54,356,166	50,156,726	45,748,759	41,766,408	37,558,941	33,365,757	28,675,892	23,698,491
	2028	2029	2030	2031	2032	2033	2034	2035
Water Fund	17,282,189	16,534,475	15,769,954	14,988,132	14,188,495	14,188,495	12,533,648	11,677,326
Sewer Fund	1,059,598	680,000	345,000	-	-	-	-	-
URD's	2,114,746	1,613,324	1,096,441	558,775	-	-	-	-
General Fund	121,230	-	-	-	-	-	-	-
Total Debt Service	20,577,763	18,827,799	17,211,395	15,546,907	14,188,495	14,188,495	12,533,648	11,677,326
	2036	2037	2038	2039	2040	2041	2042	2043
Water Fund	10,800,965	9,903,964	8,985,699	8,045,525	7,082,777	6,096,767	5,086,784	4,052,092
Total Debt Service	10,800,965	9,903,964	8,985,699	8,045,525	7,082,777	6,096,767	5,086,784	4,052,092
	2044	2045	2046	2047	2048	2049		
Water Fund	2,346,449	1,905,517	1,460,176	1,010,382	556,090	(0)		
Total Debt Service	2,346,449	1,905,517	1,460,176	1,010,382	556,090	(0)		

Total Debt Requirements to Maturity Fiscal Years 2020 to 2049



Schedule of 2020-21 Budgeted Interfund Transfers				
Purpose	Acct Number	Description	Revenue	Expense
To provide funding for salaries. Salaries are posted to a home department to make the compensation budget more transparent. There is an FTE allocation chart included in the budget to detail how the position funding is allocated.	100-000-49000	Trans In Sal/Ben funding	357,248	
	558-000-49000	Trans In Sal/Ben funding	2,000	
	815-815-90183	To Strets-Sal/Ben		2,000
	852-852-90011	To General Fund-Sal/Ben		6,312
	862-862-90011	To General Fund-Sal/Ben		6,312
	872-872-90011	To General Fund-Sal/Ben		6,312
	882-882-90011	To General Fund-Sal/Ben		6,312
	935-935-90011	To General Fund-Sal/Ben		145,000
	940-940-90011	To General Fund-Sal/Ben		187,000
To provide funding for materials and services. Materials and services are posted to a home department to make the materials and services budget more transparent.	100-000-49001	Trans In Mat exp funding	403,362	
	430-430-90010	To General Fund		136,118
	450-450-90010	To General Fund		5,222
	470-470-90010	To General Fund		150,727
	527-527-90010	To General Fund		20,702
	558-558-90010	To General Fund		27,476
	569-569-90010	To General Fund		1,430
	925-925-90010	To General Fund		-
	935-935-90010	To General Fund		26,057
940-940-90010	To General Fund		35,630	
To provide funds to pay Full Faith and Credit Bond debt service. (FFC2015)	314-000-49030	From Wastewater - 470	402,000	
	470-470-90017	To Waste Water Bonds-314		402,000
To provide funds to pay Full Faith and Credit Bond debt service. (FFC2013)	317-000-49022	From Water - 430	241,050	
	317-000-49098	From Northwest URD - 925	1,267,823	
	430-430-90017	To Water Bonds-317		241,050
	925-925-90017	To URD Bonds-317		1,267,823

Schedule of 2020-21 Budgeted Interfund Transfers					
Purpose	Acct Number	Description	Revenue	Expense	
To provide funding for PERS bond payment.	320-000-49030	Transfer in-PERS Bond	234,830		
	100-195-90030	Transfer to PERS Bond-320			136,690
	430-430-90030	Transfer to PERS Bond-320			29,519
	450-450-90030	Transfer to PERS Bond-320			2,551
	470-470-90030	Transfer to PERS Bond-320			20,561
	527-527-90030	Transfer to PERS Bond-320			3,137
	533-533-90030	Transfer to PERS Bond-320			5,898
	540-540-90030	Transfer to PERS Bond-320			3,152
	542-542-90030	Transfer to PERS Bond-320			6,934
	545-545-90030	Transfer to PERS Bond-320			2,235
	555-555-90030	Transfer to PERS Bond-320			2,265
	558-558-90030	Transfer to PERS Bond-320			12,834
	569-569-90030	Transfer to PERS Bond-320			9,054
To reimburse SDC fund for Short term loan for Strawberry Plaza	862-000-49030	Motel Tax (VIP) fund	62,000		
	510-510-90147	To SDC-Parks-862			62,000
To provide funds to maintain computer based maps and data of the City's infrastructure.	540-000-49022	From Water Fund-430	92,000		
	540-000-49023	From Stormdrain-450	29,000		
	540-000-49025	From W Water Fund-470	116,000		
	540-000-49050	To Building Fund-527	21,000		
	430-430-90025	To GIS-540			92,000
	450-450-90025	To GIS-540			29,000
	470-470-90025	To GIS-540			116,000
	527-527-90025	To GIS-540			21,000
To provide funds from the general fund to maintain City parks.	533-533-49010	From General Fund	495,722		
	100-195-90024	To Park Enterprise			495,722

Schedule of 2020-21 Budgeted Interfund Transfers				
Purpose	Acct Number	Description	Revenue	Expense
To provide funds for the management and implementation of the computer network and telecommunications systems, including equipment replacement reserve.	542-000-49010	From General Fund	510,010	
	542-000-49022	From Water Fund-430	78,150	
	542-000-49025	From W Water Fund-470	66,493	
	542-000-49029	From Dial-A-Bus-569	13,820	
	542-000-49033	From Eng Dev Review-555	5,181	
	542-000-49046	From Streets Fund-558, 559, 815	14,247	
	542-000-49047	From Storm Drain-450	10,369	
	542-000-49050	From Bldg Inspect-527	35,730	
	100-195-90027	To Info System Service-542		510,010
	527-527-90027	To Info System Service-542		35,730
	555-555-90027	To Info System Service-542		5,181
	430-430-90027	To Info System Service-542		78,150
	450-450-90027	To Info System Service-542		10,369
	470-470-90027	To Info System Service-542		66,493
	558-558-90027	To Info System Service-542		14,247
	569-569-90027	To Info System Service-542		13,820
To reimburse SDC fund for charges waived under SHS economic agreements	882-000-49175	From North Gateway Leb URD-940	313,645	
	940-940-90151	To SDC-Streets-882		313,645
To move infrastructure deferral into Streets Capital Projects	840-000-49109	From Infra. Deferral	60,101	
	845-845-90115	To Street Capital Proj		60,101
To reimburse NW Urban Renewal District for projects done that were over planned amounts.	925-000-49161	From City of Lebanon	1,108,568	
	100-195-90164	To NW URD		350,000.00
	430-430-90164	To NW URD		500,000.00
	820-820-90164	To NW URD		258,568

Schedule of 2020-21 Budgeted Interfund Transfers

Purpose	Acct Number	Description	Revenue	Expense
To provide funds for the cleaning and light maintenance of all city facilities, as well as coordinating the sanitary supplies and inventory.	545-000-49010	From General Fund	149,224	
	545-000-49022	From Water Fund-430	11,634	
	545-000-49025	From W Water Fund-470	9,440	
	545-000-49029	From Dial-A-Bus-569	4,738	
	545-000-49032	From GIS-540	1,468	
	545-000-49033	From Eng Dev Review-555	941	
	545-000-49038	From Info Sys-542	-	
	545-000-49046	From Streets Fund-558, 559, 815	3,927	
	545-000-49047	From Storm Drain-450	982	
	545-000-49050	From Bldg Inspect-527	1,699	
	100-195-90028	To Custodial & Bldg Maint		149,224
	527-527-90028	To Custodial & Bldg Maint		1,699
	540-540-90028	To Custodial & Bldg Maint		1,468
	542-542-90028	To Custodial & Bldg Maint		-
	555-555-90028	To Custodial & Bldg Maint		941
	430-430-90028	To Custodial & Bldg Maint-545		11,634
	450-450-90028	To Custodial & Bldg Maint-545		982
	470-470-90028	To Custodial & Bldg Maint-545		9,440
	558-558-90028	To Custodial & Bldg Maint-545		3,927
	569-569-90028	To Custodial & Bldg Maint-545		4,738
To provide funds to Street fund street lights	558-000-49010	From General Fund-100	45,000	
	100-195-90183	To Streets-558		45,000
To Repay interfund loan from the Street Improvement SDC fund from the Storm Drain Utility Fund	882-000-49175	From North Gateway Leb URD-940	46,000	
	450-450-90130	To Street Impro SDC Fund - 882		46,000
To set funds aside for equipment acquisition and replacement. In this way, equipment replacement costs are more evenly distributed over future years.	820-000-49010	From General Fund	52,000	
	820-000-49046	From Streets Fund-558	65,000	
	100-180-90105	To Eqpt Acq & Rep Fund-820		32,000
	100-195-90105	To Eqpt Acq & Rep Fund		20,000
	558-558-90105	To Eqpt Acq & Rep Fund-820		65,000

CITY OF LEBANON 2020-21 BUDGET PROCESS

The City of Lebanon's budget process is driven primarily by four components: 1) revenue forecast, 2) Council goals, 3) department objectives, 4) Oregon Local Budget Law as set out in Chapter 294 of the Oregon Revised Statutes. Under this law, annual budgeting is required and very specific steps are laid out to encourage maximum citizen participation. The budget must be adopted prior to July 1, so that the City will have spending authority when the new fiscal year begins on that date.

For the City of Lebanon, the process of putting the document together begins in January, when the budget calendar is prepared. Departments, under the guidance of the department director or program manager, prepare their budgets that they submit to the City Manager for final discussion and approval.

The proposed budget goes first to the Budget Committee, which is made up of six community members, the City Council, and the Mayor. The committee meets publicly to discuss the budget, make changes if needed, and approve it. Copies of the budget are made available to the public, after they have been submitted to the Budget Committee. The committee approves a tax rate and any bond levy amount needed.

Once the budget is approved by the Committee, a summary is published in the newspaper and on the city's website. Public hearings are held at a City Council meeting. At the final Council meeting in June, the budget is adopted by the City Council. At this meeting, any proposed changes from the approved budget are explained and the Council makes any additional changes it wishes. All changes are subject to Oregon Budget Law which requires that no fund may be increased more than 10% from the approved budget, though it may be decreased without limitation.

Much of the planning for the budget, especially the utilities and construction, has been going on for some time and has a longer time frame than one year. Long range master plans for water, wastewater, storm drainage, transportation, sidewalks and parks are complete and being implemented. These plans have been prepared by engineers and economists with the assistance of city staff. They are then reviewed by a committee of citizens and City Council members, which make recommendations of priorities to the Council. The City Council then makes the final decision which is passed to staff for implementation through the budget.

For other parts of the budget, especially the General fund which includes many of the services most typical for a city, such as Administration, Parks, Library, Police, Senior Services, Planning, Municipal Court, and Financial Management, the City Council and the Budget Committee set priorities and the priorities are implemented by staff.

After adoption, the budget may be changed but only due to unforeseen occurrences. There are two processes which may be used. The first, by resolution or ordinance, is allowed only for very specific situations. The second, a supplemental budget, requires public hearings and newspaper and website publications, but allows changes for a broader spectrum of circumstances. Both methods must be passed by a majority vote of the City Council.

There is one final step of the budget process that happens after the year has ended. As part of the annual audit, which is also required by state law, compliance with the budget is examined and any exceptions are stated in the notes to the financial statements.

The City of Lebanon and the Lebanon Urban Renewal Agency total 42 funds and the general fund has 11 departments or divisions. Some of departments like the utilities also have multiple departments. The City of Lebanon budget is very similar to a corporate conglomerate that provides services but also has four major subsidiaries providing utility services and construction projects.

Lebanon Budget Calendar for FY 2020-21 (updated 5/7/2020)

Dec 5	City Recorder's Office reviews Budget Committee terms and advertises accordingly.
Jan 31	Directors send FD and CM any requested personnel changes
Feb 14	FD input payroll projections to year end. Department Directors input year end projections.
Feb 18	Management Team Budget Meeting
Feb 28	Custodial/Maintenance Services & IT & GIS FY20-21 proposed amounts entered so transfers may be calculated.
Mar 13	FY20-21 Salary Projection prepared and entered in Budget spreadsheet. FD enters major fund revenues for FY20-21
Mar 25	Departments & FD revise Excel budget proposal spreadsheet with revised estimates to FY19-20 year end and updated "Proposed" column for FY20-21 amounts.
Mar 25	Directors notify FD by 5:00 p.m. that they have updated their FY20-21 detail and narratives. FD enters Finance detail & narrative changes for URD budgets.
Apr 1 - 3	Directors have budget meetings with FD & CM.
Apr 10	FD enters any changes from budget meetings with City Manager, and rebalances budget.
Apr 15	Departments Narratives & Detail sheets are completed.
Apr 15	All Departments updated charts/graphs due. These should all be saved in the "L:\budget\2020-21\Charts Graphs Misc" Folder. FD updates Budget Comparison, Total Revenue & General fund Expenditures charts.
May 7	City Website - Post 1st notice of Proposed Budget Committee Meetings & Public Hearing on State Shared Revenue. 2nd notice to be published in Lebanon Express 4/29.
May 8	CM prepares Budget Message, FD prepares Budget Process. Finance begin to assemble Proposed Budget Document.
May 8	FD finalizes Proposed Budget Document for printing in-house. Updated Distribution List should be discussed at a Management Team Level (see City Recorder for information)
May 11	Proposed Budgets delivered to Budget Committee Members along with a current year Rev/Expense report thru May 8
May 13	City Website - Publication of 2nd notice of Proposed Budget Meetings & Public Hearing on State Shared Revenue.
May 20	Proposed Committee Budget Meeting & Public Hearing @12 p.m. (Santiam Travel Station.)
May 21	2nd Proposed Budget Meeting @ 12 p.m. (Santiam Travel Station.)
May 22	FD makes any budget updates approved by the budget committee
May 26	Last day for ALL departments to complete any Narrative and detail page updates based on the Budget Committee's approved budget, due by 5:00 p.m. Departments update Estimates to Year End column on the budget spreadsheet.
May 29	FD prepares the Budget Public Hearing Notices and State Rev Sharing hearing notices for meeting on 6/10/20, notice to be published on City website and facebook pages.
June 1	FD prepares State Shared Revenue Resolution, Ordinance and memo for June 10 Council Meeting, due by 5pm. Check with City Recorder's Office for property format/templates.

Lebanon Budget Calendar for FY 2020-21 (updated 5/7/2020)

June 3	State Revenue Sharing public hearing notice and the Budget hearing notices are published in the ADH for June 10 Council Meeting (See May 29).
June 4	Last day for the public notice on approved budget to be published to meet "no less then 5 days" rule. Would need to be published in the Albany DH.
June 4	Last day for the public to submit testimony on proposed uses of State Revenue Sharing Funds to the City Manager.
June 10	Regularly scheduled City Council Meeting. Public Hearing on approved uses of State Revenue Sharing is held. Resolution and Ordinance to accept State Shared Revenue to be adopted by Council.
June 10	Regularly scheduled City Council Meeting. Public hearings include: -City of Lebanon Approved Budget -Lebanon Urban Renewal Agency Approved Budget -ADOPT BUDGET(S)
June 15	Departments notify FD that their narratives, detail, and charts and graphs have been updated in the Adopted Budget folders.
June 20	CM revises budget message to reflect Adopted Budget, FD revises Budget Process.
June 22	FD assemble the Adopted Budget to be written to a PDF document.
June 29	FD will notify departments that Adopted budget document is available on the Website
June 29	FD supplies one complete Adopted Budget (Detail, Narrative and Computers Sheets) to City Recorder
July 13	Last day for FD to submit required budget documents to the Linn County Assessor's Office.
July 20	Certificates to be mailed to State regarding State Revenue Sharing. Deadline for State to receive is July 30.

Budget Committee Meeting Notice:

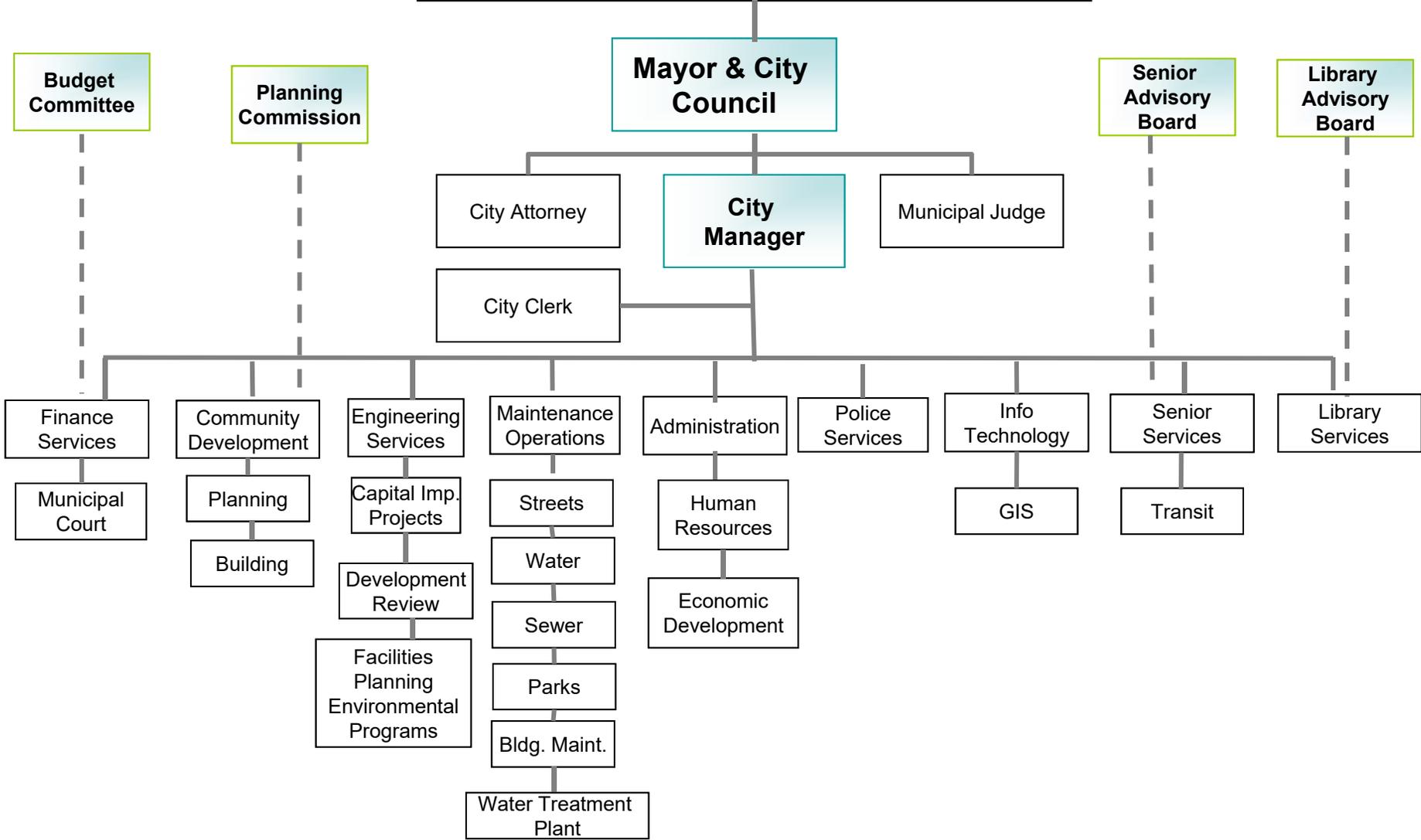
2 publications, not less then 5 or more then 30 days before Budget Committee Meeting - separated by at least 5 days. Can post one in the newspaper and one on the City Website. Due to COVID-19 both can be published on the City Website.

Budget Hearing Notice:

1 publication not less then 5 or more then 30 days before the scheduled budget hearing. Due to COVID-19 can be published on the City Website

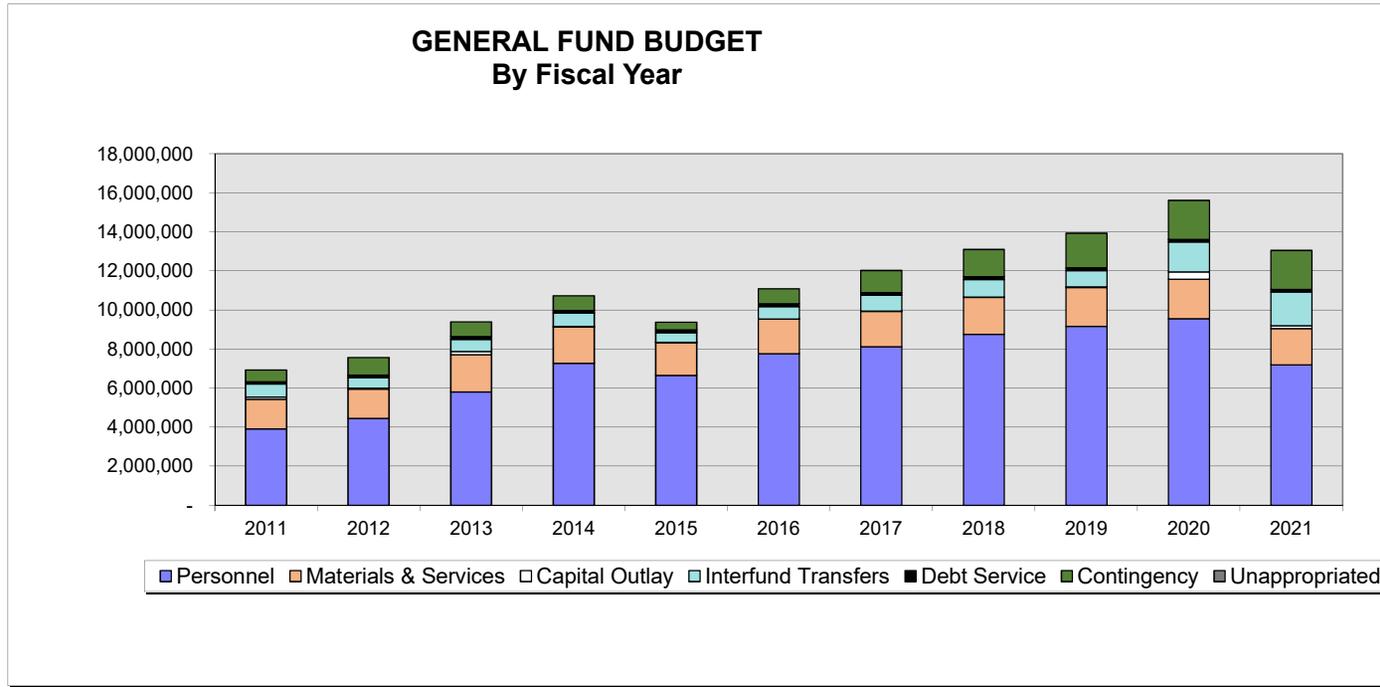
Dates and times are for planning purposes only

Citizens of Lebanon

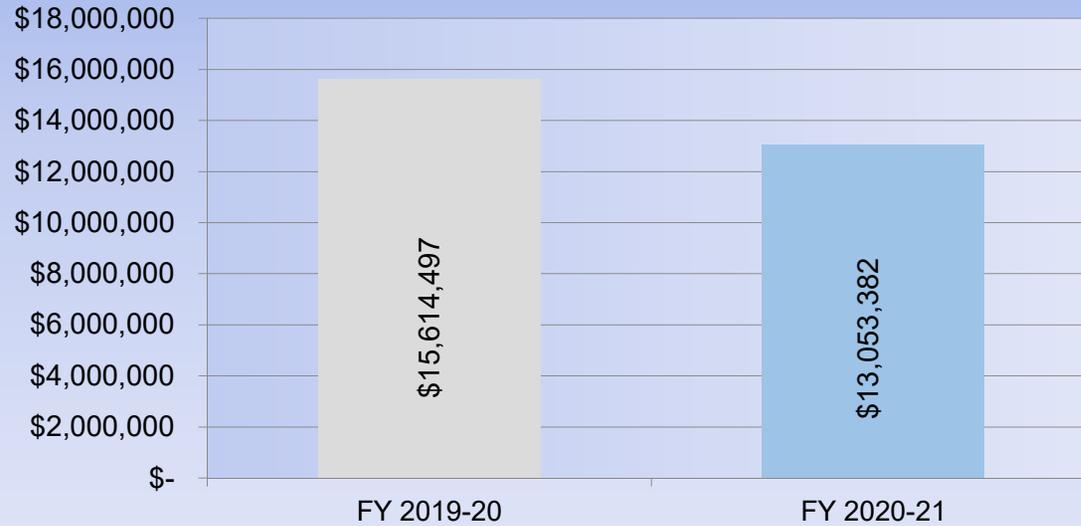


**GENERAL FUND
Requirements by Type for FY21**

Dept-Activity	Personal Services	Materials & Services	Capital Outlay	Interfund Transfers	Contingency Fund	Debt Service	Unapprop	\$0 Budget	Percent of Fund Budget
110-Admin & Economic Dev	\$ 102,000	\$ 35,305	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 137,305	1.05%
116-Human Resources	96,000	17,750	-	-	-	-	-	113,750	0.87%
120-City Attorney	-	230,000	-	-	-	-	-	230,000	1.76%
126-Commuity Development	243,500	24,975	-	-	-	-	-	268,475	2.06%
130-Engineering	-	-	-	-	-	-	-	-	0.00%
133-Parks	-	-	-	-	-	-	-	-	0.00%
140-Finance	186,000	17,890	1,500	-	-	-	-	205,390	1.57%
160-Legislative	134,000	27,850	1,000	-	-	-	-	162,850	1.25%
165-Library	482,000	135,095	-	-	-	-	-	617,095	4.73%
170-Municipal Court	295,600	252,085	-	-	-	-	-	547,685	4.20%
180-Police	5,450,000	504,400	144,500	32,000	-	-	-	6,130,900	46.97%
190-Senior Services	210,000	46,750	3,000	-	-	-	-	259,750	1.99%
195-Non-Departmental	-	554,789	-	1,706,646	1,995,556	123,191	-	4,380,182	33.56%
Fund Totals	\$ 7,199,100	\$ 1,846,889	\$ 150,000	\$ 1,738,646	\$ 1,995,556	\$ 123,191	\$ -	\$ 13,053,382	100.00%
Percent of General Fund	55.15%	14.15%	1.15%	13.32%	15.29%	0.94%	0.00%	100.00%	



General Fund Budget Comparison



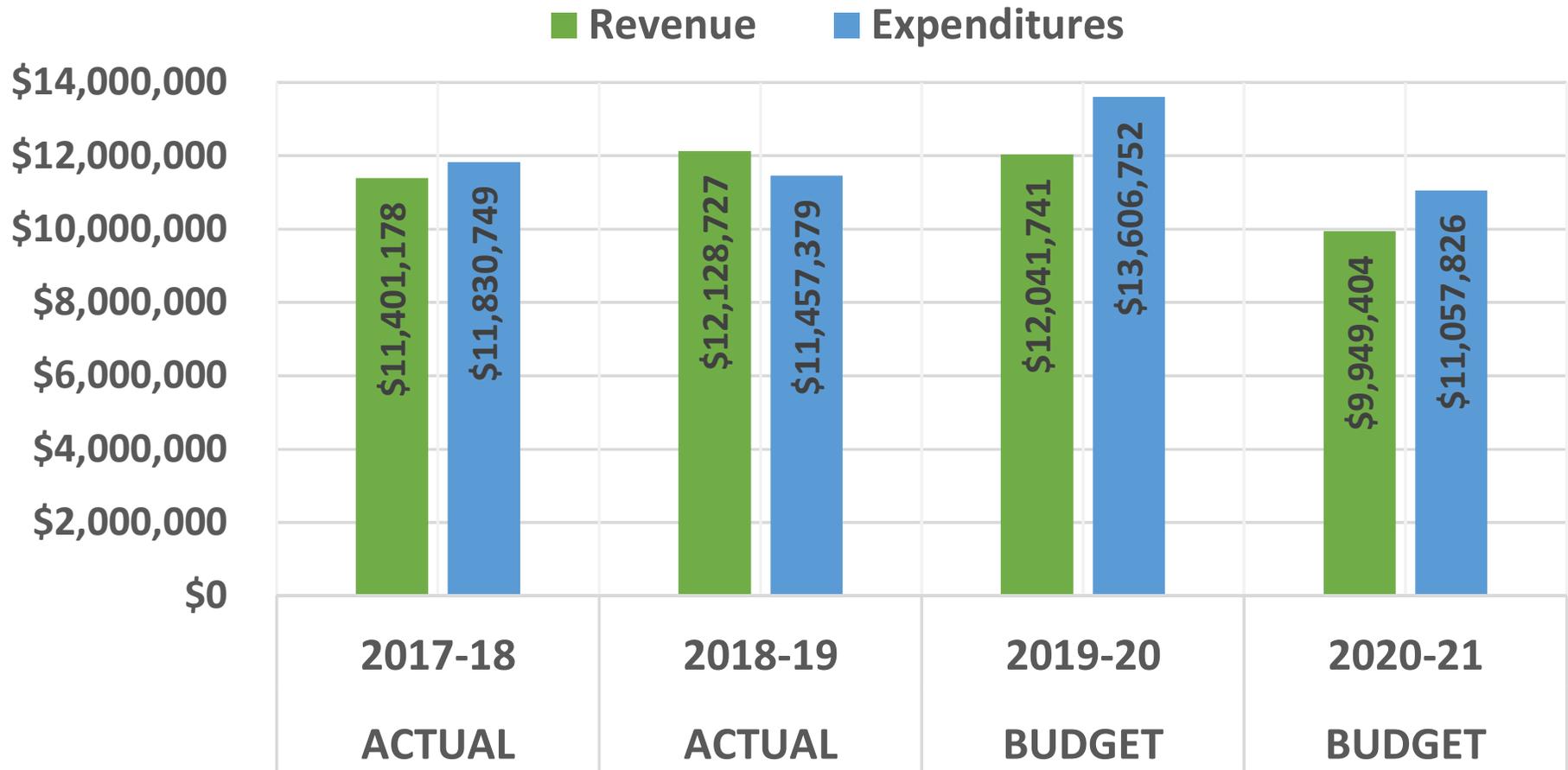
FY 2020-21

Personnel Services	\$ 7,199,100	Transfers Out	\$ 1,738,646
Materials & Services	\$ 1,846,889	Contingencies	\$ 1,995,556
Capital Outlay	\$ 150,000	Other Financing Uses	\$ -
Debt Service	\$ 123,191	Unappropriated	\$ -

FY 2019-20

Personnel Services	\$ 9,564,232	Transfers Out	\$ 1,521,309
Materials & Services	\$ 2,022,321	Contingencies	\$ 2,007,745
Capital Outlay	\$ 373,151	Other Financing Uses	\$ -
Debt Service	\$ 125,739	Unappropriated	\$ -

General Fund Revenue vs. Expenditures (FY2018 - FY2021)



GENERAL FUND

FUND SUMMARY

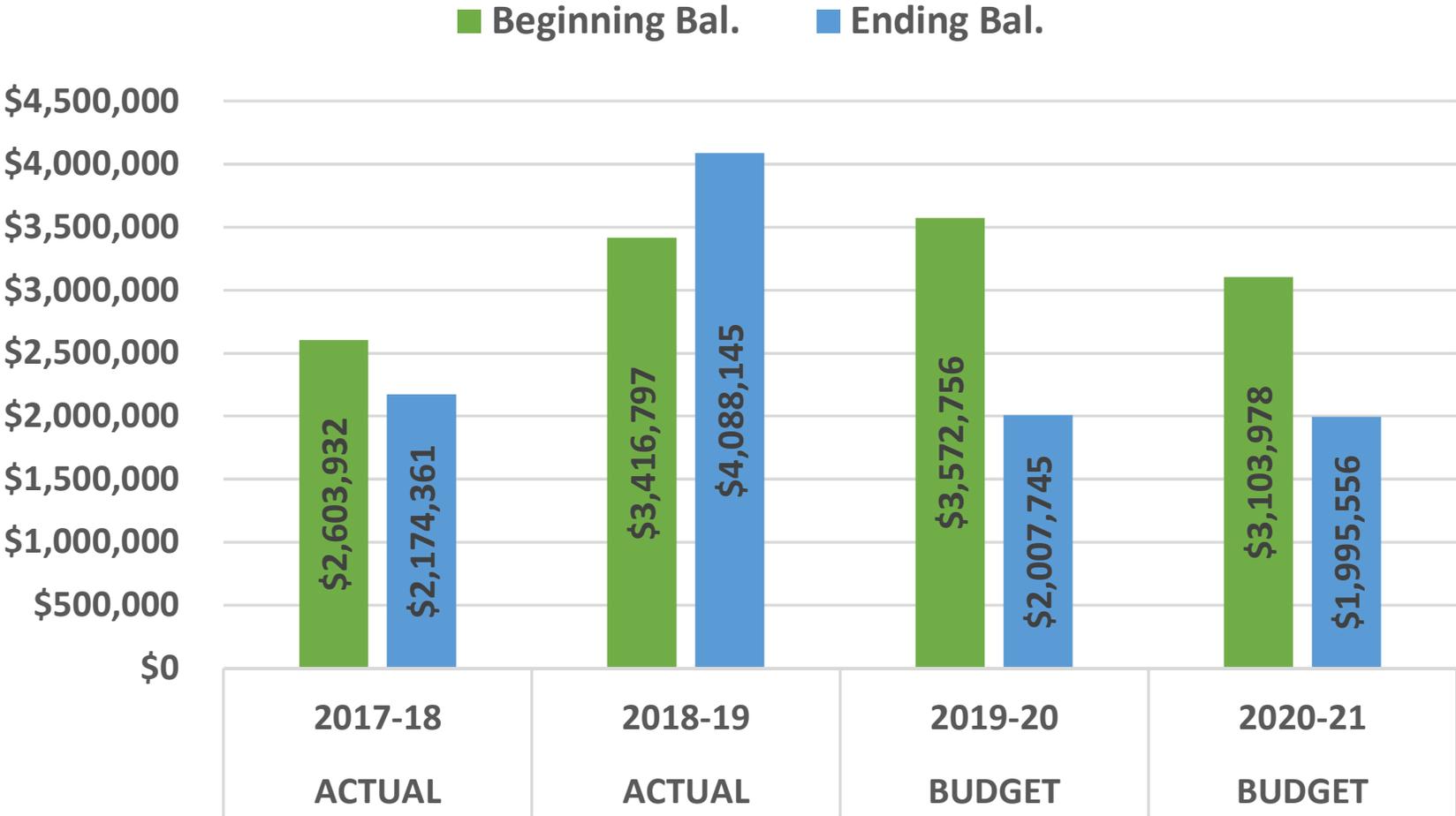
	ACTUAL 2017-18	ACTUAL 2018-19	BUDGET 2019-20	BUDGET 2020-21	% CHANGE FY21/FY20
RESOURCES					
Beginning Balance	2,603,932	3,416,797	3,572,756	3,103,978	-15.1%
Revenue	11,401,178	12,128,727	12,041,741	9,949,404	-21.0%
Total Resources	14,005,110	15,545,524	15,614,497	13,053,382	-19.6%
REQUIREMENTS					
Administration & Economic Develop	354,853	398,894	451,754	137,305	-229.0%
Human Resources	126,541	160,982	154,935	113,750	-36.2%
City Attorney	175,199	179,027	187,050	230,000	18.7%
Community Development & Planning	299,096	376,777	479,813	268,475	-78.7%
Public Works	952,967	1,045,652	1,175,290	0	#DIV/0!
Parks	596,539	669,194	668,188	0	#DIV/0!
Finance	550,685	603,519	648,244	205,390	-215.6%
Legislative	219,384	252,109	279,867	162,850	-71.9%
Library	509,489	541,964	678,512	617,095	-10.0%
Municipal Court	277,624	282,707	302,518	547,685	44.8%
Police	5,053,278	5,209,123	5,973,540	6,130,900	2.6%
Senior Services	248,509	261,298	311,892	259,750	-20.1%
Non-Departmental	2,466,585	1,476,133	2,295,149	2,384,626	3.8%
Total Expenditures	11,830,749	11,457,379	13,606,752	11,057,826	-23.1%
Contingency/Ending Balance	2,174,361	4,088,145	2,007,745	1,995,556	-0.6%
(ending balance includes both working 2% and Operating 17% contingencies)					
Total Requirements	14,005,110	15,545,524	15,614,497	13,053,382	-19.6%

GENERAL FUND

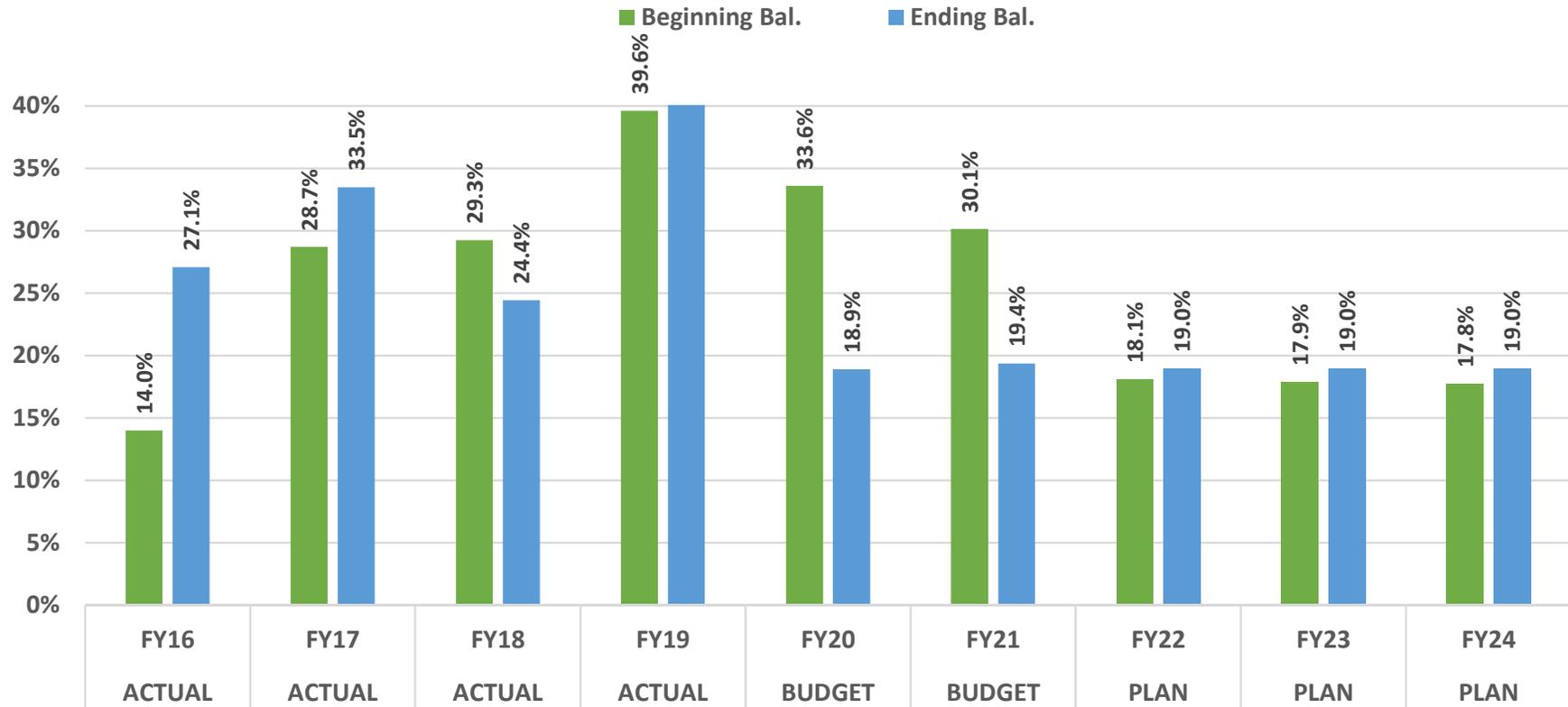
INTERNAL SERVICES EXPENDITURE RECONCILIATION

	ACTUAL 2017-18	ACTUAL 2018-19	BUDGET 2019-20	BUDGET 2020-21	% CHANGE FY20/FY19
Total Expenditures	11,830,749	11,457,379	13,606,752	11,057,826	-23.1%
less Internal Svcs Salary/Benefits	2,663,220	2,570,503	2,564,694	357,248	-617.9%
less Internal Svcs Materials/Services	268,385	264,423	411,982	403,362	-2.1%
General Fund Services Expenditures	8,899,144	8,622,453	10,630,076	10,297,216	-3.2%

General Fund Beginning & Ending Balances (FY2018-FY2021)



General Fund Beginning & Ending Balances as a % of Operating Expenditures (FY16-FY24)



Ending Balance Plan (FY16-FY24)

City of Lebanon, OR

Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Fund	GENERAL FUND							
Dept	BALANCE SHEET/REV							
R1	Rev.-Taxes & Assess							
100-000-47010	Current Property Taxes	4,713,804	5,063,721	5,165,171	5,215,000	5,340,000	5,340,000	5,340,000
100-000-47020	Delinquent Prop Taxes	128,553	222,891	115,000	85,000	75,000	75,000	75,000
100-000-47030	Marijuana Tax	166,105	159,189	140,000	165,000	160,000	160,000	160,000
100-000-48101	Interest On Taxes	25,700	24,685	-	-	-	-	-
	Rev.-Taxes & Assess Totals	5,034,162	5,470,486	5,420,171	5,465,000	5,575,000	5,575,000	5,575,000
R2	Rev.-Licenses & Permits							
100-000-44010	Consumer Power, Inc	91,598	92,545	87,500	100,000	100,000	100,000	100,000
100-000-44020	Alb-Leb Sanitation Franchise	186,739	187,607	195,000	205,000	205,000	205,000	205,000
100-000-44030	Comcast Franchise	177,119	173,558	175,000	160,000	155,000	155,000	155,000
100-000-44031	LS Networks Franchise	1,380	869	1,000	800	100	100	100
100-000-44032	Peak Franchise	2,200	-	2,500	-	-	-	-
100-000-44035	NW Nat Gas Franchise	204,609	201,547	200,000	195,000	195,000	195,000	195,000
100-000-44036	CMS Nat Gas Franchise	44,238	67,979	57,500	50,000	50,000	50,000	50,000
100-000-44040	PP&L Elect Franchise	915,496	904,197	920,000	950,000	1,000,000	1,000,000	1,000,000
100-000-44060	CenturyTel Franchise	30,024	26,065	25,000	25,000	20,000	20,000	20,000
100-000-44062	Ringcentral Franchise	44	209	-	100	-	-	-
100-000-44070	Water Utility Franchise	258,269	261,991	255,000	255,000	255,000	255,000	255,000
100-000-44075	Stromdrain Franchise	22,903	23,396	23,750	23,750	23,750	23,750	23,750
100-000-44080	Wastewater Utility Franchise	263,762	268,477	280,000	275,000	275,000	275,000	275,000
100-000-46020	Business Licenses	9,770	9,890	6,500	3,230	3,230	3,230	3,230
100-000-46022	Business Registration Fee	225	270	250	-	-	-	-
	Rev.-Licenses & Permits Totals	2,208,376	2,218,600	2,229,000	2,242,880	2,282,080	2,282,080	2,282,080

City of Lebanon, OR Budget Report FY 2020-21

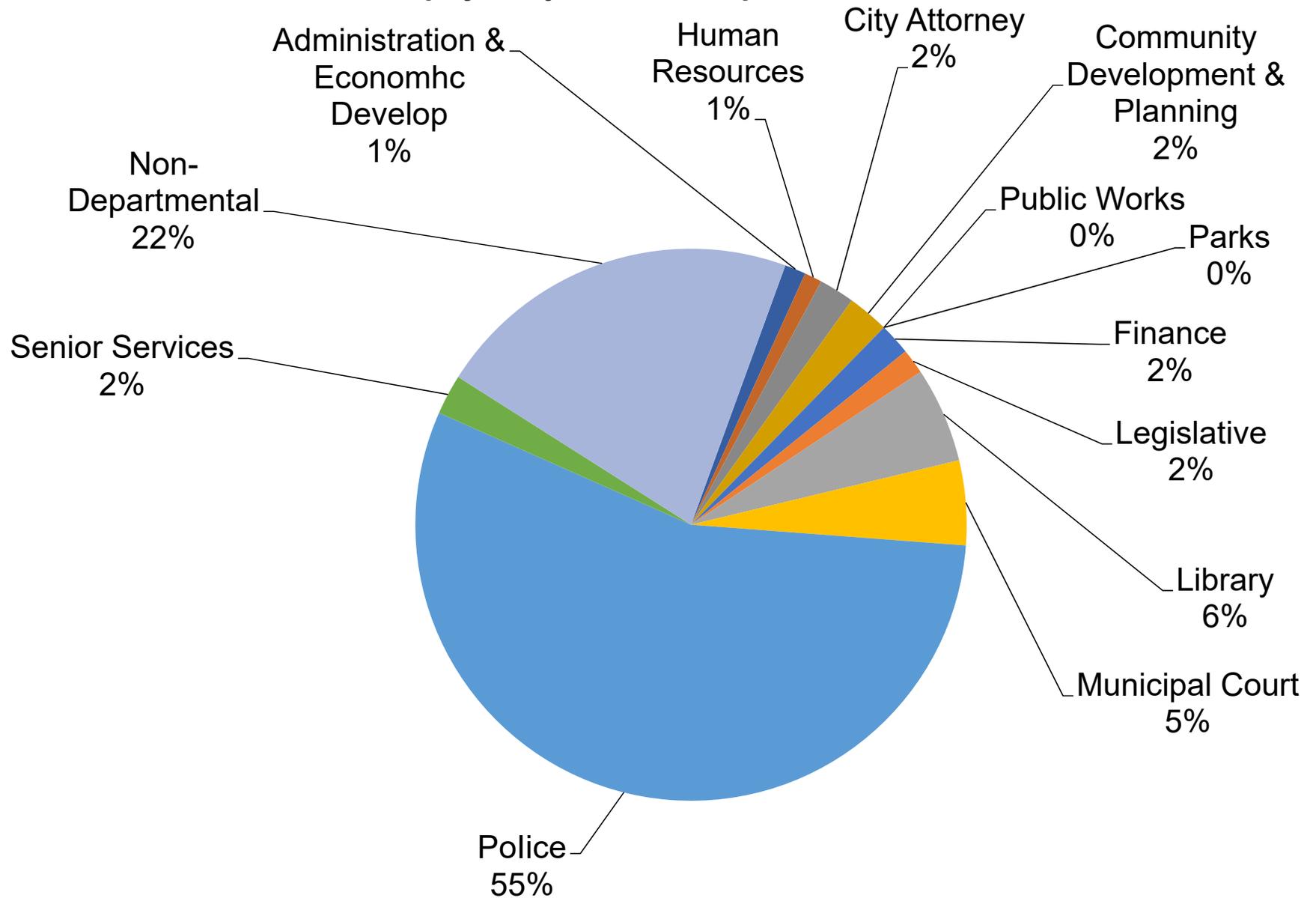
Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
R3	Rev.-Fines & Forfeits							
100-000-43005	Jail Assess Admin Fee	1,454	1,165	1,500	836	1,000	1,000	1,000
100-000-43008	Mu Crt Collections	105,112	103,183	95,000	80,000	80,000	80,000	80,000
100-000-43010	Mu Crt Fine & Forfeit	335,348	281,047	250,000	250,000	250,000	250,000	250,000
100-000-48240	City Fees Assessed	-	-	-	-	65,000	65,000	65,000
100-000-48241	Linn Co. Assessments	-	-	-	-	3,000	3,000	3,000
100-000-48242	ODR Alcohol Assessments	-	-	-	-	1,000	1,000	1,000
100-000-48246	LEMLA	-	-	-	-	500	500	500
100-000-48247	Unitary Assessments	-	-	-	-	8,000	8,000	8,000
100-000-48250	County (2013)	-	-	-	-	15,000	15,000	15,000
100-000-48271	State Criminal Fines	-	-	-	-	70,000	70,000	70,000
100-000-48272	Court Security Assessment	-	-	-	-	1,000	1,000	1,000
100-000-45095	Seat Belt Diversion Fee	8,580	5,640	4,000	4,320	4,000	4,000	4,000
	Rev.-Fines & Forfeits Totals	450,494	391,035	350,500	335,156	498,500	498,500	498,500
R4	Rev.-Intergovernmental							
100-000-41046	Police Grants	2,577	-	-	-	-	-	-
100-000-41050	State Grant Funds	1,101	-	-	-	-	-	-
100-000-41070	St Cigarette Revenue	20,441	19,335	17,000	18,000	17,000	17,000	17,000
100-000-41080	State Liquor Revenue	264,784	280,565	275,000	280,000	280,000	280,000	280,000
100-000-41100	State Police IGA	-	71,175	71,175	46,230	71,175	71,175	71,175
100-000-41200	School Resource Officer	-	88,004	93,631	93,631	95,151	95,151	95,151
100-000-42000	Jail IGA Revenue	14,625	-	-	-	-	-	-
100-000-49040	State Revenue Sharing	199,162	209,240	200,000	200,000	200,000	200,000	200,000
	Rev.-Intergovernmental Totals	502,690	668,319	656,806	637,861	663,326	663,326	663,326
R5	Rev.-Chgs for Services							
100-000-48070	Extra Police Service	-	1,817	-	237	-	-	-
100-000-48080	School District Landscape Main	-	150,000	150,000	150,000	-	-	-
100-000-48131	Towing Admin Cost	1,300	1,400	600	200	-	-	-
100-000-48295	Xerox Copies	39	-	-	-	-	-	-
	Rev.-Chgs for Services Totals	1,339	153,217	150,600	150,437	-	-	-

City of Lebanon, OR

Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
R6	Rev.-Miscellaneous							
100-000-45020	Rev From Rented Prop	13,834	17,002	12,888	17,944	12,888	12,888	12,888
100-000-48100	Interest On Investment	48,878	96,215	30,000	30,000	30,000	30,000	30,000
100-000-48140	Miscellaneous Revenue	76,478	93,531	90,000	63,136	60,000	60,000	60,000
100-000-48142	Misc. Revenue-Administration	-	1	-	-	-	-	-
100-000-48143	Misc. Revenue-Legislative	2,500	200	-	-	-	-	-
100-000-48144	Misc. Revenue-Library	34,315	35,103	28,500	24,129	20,000	20,000	20,000
100-000-48145	Misc. Revenue-Parks	30,000	-	-	-	-	-	-
100-000-48146	Misc. Revenue-Police	9,358	16,046	9,100	28,297	10,000	10,000	10,000
100-000-48147	Misc. Rev-Pass Through	53,780	-	-	-	-	-	-
100-000-48148	Misc. Rev-Sr Ctr	10,143	19,188	9,500	12,401	9,500	9,500	9,500
100-000-48149	Misc. Rev-Tall Grass	12,143	1,126	8,000	2,510	1,000	1,000	1,000
100-000-48150	Planning Commission Rev	38,210	45,728	25,000	22,850	25,000	25,000	25,000
100-000-48151	Art Commission Revenue	2,470	6,504	-	1,630	1,500	1,500	1,500
100-000-48180	Private Grant Funds	-	16,500	-	-	-	-	-
	Rev.-Miscellaneous Totals	332,109	347,144	212,988	202,897	169,888	169,888	169,888
R7	Rev.-Transfers In							
100-000-49000	Trans In Sal/Ben funding	2,663,220	2,570,503	2,564,694	2,564,694	357,248	357,248	357,248
100-000-49001	Trans In mat exp funding	268,385	264,423	411,982	411,982	403,362	403,362	403,362
100-000-49030	From Motel Tax	45,000	45,000	45,000	-	-	-	-
	Rev.-Transfers In Totals	2,976,605	2,879,926	3,021,676	2,976,676	760,610	760,610	760,610
R8	Rev.-Other Sources							
100-000-41052	Bank Loan Funds-Tan	1,194,930	-	-	-	-	-	-
100-000-49901	Beginning Balance	2,603,932	3,416,797	3,572,756	4,088,146	3,103,978	3,103,978	3,103,978
	Rev.-Other Sources Totals	3,798,862	3,416,797	3,572,756	4,088,146	3,103,978	3,103,978	3,103,978
	Revenue Sub Totals:	15,304,637	15,545,524	15,614,497	16,099,053	13,053,382	13,053,382	13,053,382

General Fund Requirements (By Departments)





CITY HALL

515 15



General Fund Administration Department-110

Purpose

The Administration Department provides budget authority for the activities of the City Manager's Office including human resource management, external communications and the general administration and direction of all City Departments.

FY2020-2021 Objective

The Administration Department oversees the delivery of City services, the general administration of City staff and oversight of capital projects. The Department focuses on providing leadership to the management team and staff and pursuing economic development opportunities that gain new jobs for the community and expand the City's tax base.

FY2020-2021 Staffing and Expenses Allocation

The Administration Department is supported by a cumulative total of 1.0 FTE which is allocated across multiple areas of the organization. The General Fund allocation of that FTE is 0.44.

City of Lebanon, OR

Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Dept	ADMINISTRATION							
E1	Exp.-Personal Services							
100-110-50001	Salaries	212,637	222,461	249,119	245,000	70,000	70,000	70,000
100-110-50015	Vehicle Allowance	6,588	6,588	-	-	-	-	-
100-110-50515	Def. Comp Match	6,000	6,000	-	-	-	-	-
100-110-51000	Fringe Benefits - Budget	105	97	122,780	57,000	32,000	32,000	32,000
100-110-51005	Taxes - Federal	13,931	14,880	-	-	-	-	-
100-110-51010	Taxes - State	150	6	-	-	-	-	-
100-110-51015	PERS	34,935	35,879	-	-	-	-	-
100-110-51020	Workers Compensation	50	420	-	-	-	-	-
100-110-51023	Unemployment	362	483	-	-	-	-	-
100-110-51025	Insurance - Health	38,656	38,620	-	-	-	-	-
100-110-51030	Insurance - HRA/PSA	4,290	6,124	-	-	-	-	-
100-110-51035	Insurance - Life	864	864	-	-	-	-	-
100-110-51036	Insurance - Life/LTD	266	248	-	-	-	-	-
100-110-51040	Insurance - Disability	634	551	-	-	-	-	-
100-110-59000	Group Term Life	390	-	-	-	-	-	-
	Exp.-Personal Services Totals	319,858	333,221	371,899	302,000	102,000	102,000	102,000
	Total Full-Time Equivalent (FTE)	2.00	2.00	2.00		0.44	0.44	
E2	Exp.-Materials & Services							
100-110-61008	Advertising (Admin)	2,400	2,510	2,650	1,400	2,650	2,650	2,650
100-110-61112	Community Outreach	1,313	19,422	15,000	2,775	5,000	5,000	5,000
100-110-61130	Contract Services	3,103	11,371	27,000	46,574	11,000	11,000	11,000
100-110-61240	Dept/Operating Expense	11,491	13,496	15,650	18,027	5,000	5,000	5,000
100-110-61250	Dept/Op Supplies	95	1,017	700	36	700	700	700
100-110-61294	Dues & Subscript (Admin)	3,276	3,478	4,630	946	4,630	4,630	4,630
100-110-61320	Education & Training	235	-	1,500	-	1,500	1,500	1,500
100-110-61574	Maint/Eqpt (Admin)	-	-	125	-	125	125	125
100-110-61600	Meetings & Conferences	10,415	9,789	7,100	3,596	3,000	3,000	3,000
100-110-61700	Office Supplies	126	55	500	10	200	200	200
100-110-61704	Office Supplies (Admin)	202	220	-	20	-	-	-
100-110-62000	Art Commission	2,339	4,315	5,000	5,000	1,500	1,500	1,500
	Exp.-Materials & Services Totals	34,995	65,673	79,855	78,385	35,305	35,305	35,305
	ADMINISTRATION Totals	354,853	398,894	451,754	380,385	137,305	137,305	137,305

General Fund Human Resource Department-116

Purpose

The Human Resource Department provides the budget authority to administer the human resources of the City. Human Resource assists employees with their recruitment, onboarding, benefits, professional development and training opportunities. Programs are designed to improve employee job satisfaction, performance, and retention. The Human Resource Department's primary functions are: Organizational Strategic Planning, Workforce Planning and Employment, Human Resource Development, and Employee and Labor Relations.

FY2020-2021 Objective

The objective of the Human Resource Department is to provide budgetary authority to administer the City's human resource programs and services.

FY2020-2021 Staffing and Expense Allocation

The Human Resource Department is supported by a cumulative total of 1 FTE which is allocated across multiple areas of the organization. The General Fund allocation of that FTE is 0.68.

City of Lebanon, OR

Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Dept	HUMAN RESOURCES							
E1	Exp.-Personal Services							
100-116-50001	Salaries	73,006	93,495	82,826	82,351	61,000	61,000	61,000
100-116-50250	Part Time	-	979	-	-	-	-	-
100-116-51000	Fringe Benefits - Budget	53	49	54,359	43,500	35,000	35,000	35,000
100-116-51005	Taxes - Federal	5,360	6,182	-	-	-	-	-
100-116-51010	Taxes - State	55	3	-	-	-	-	-
100-116-51015	PERS	18,577	19,183	-	-	-	-	-
100-116-51020	Workers Compensation	(31)	98	-	-	-	-	-
100-116-51023	Unemployment	127	158	-	-	-	-	-
100-116-51025	Insurance - Health	12,976	18,544	-	-	-	-	-
100-116-51030	Insurance - HRA/PSA	6,457	2,600	-	-	-	-	-
100-116-51035	Insurance - Life	288	312	-	-	-	-	-
100-116-51036	Insurance - Life/LTD	133	134	-	-	-	-	-
100-116-51040	Insurance - Disability	206	247	-	-	-	-	-
100-116-59000	Group Term Life	320	-	-	-	-	-	-
	Exp.-Personal Services Totals	117,527	141,984	137,185	125,851	96,000	96,000	96,000
	Total Full-Time Equivalent (FTE)	1.00	1.00	1.00		0.68	0.68	
E2	Exp.-Materials & Services							
100-116-61019	Computer Exp (HR)	-	-	500	-	-	-	-
100-116-61130	Contract Services	60	25	-	7,861	-	-	-
100-116-61137	Contract Serv (HR)	2,062	8,798	6,300	13,418	5,500	5,500	5,500
100-116-61246	Operating Exp (HR)	5,336	8,345	6,100	1,000	3,550	3,550	3,550
100-116-61257	Op Supplies (HR)	434	260	-	150	-	-	-
100-116-61296	Dues & Subscript (HR)	660	249	300	417	700	700	700
100-116-61325	Education & Trng (HR)	266	328	3,500	1,500	4,000	4,000	4,000
100-116-61605	Mtgs & Conf (HR)	59	691	750	1,000	3,500	3,500	3,500
100-116-61706	Office Supplies (HR)	137	302	300	400	500	500	500
	Exp.-Materials & Services Totals	9,014	18,998	17,750	25,746	17,750	17,750	17,750
	HUMAN RESOURCES Totals	126,541	160,982	154,935	151,597	113,750	113,750	113,750

General Fund Legal Services-120

Purpose

The Legal Services Division provides for the administration of the City's general legal services contract with The Morley Thomas Law Firm. The firm provides legal support to the City organization in civil matters and for prosecutorial services related to the Lebanon Municipal Court. Professional legal services provided through the contract include legal consultation; preparation of legal documents, participation at City Council meetings and other meetings as requested, and representation in general litigation. The City Attorney serves as the legal officer of the City. Outside counsel is used for labor relations or other matters as deemed necessary or when a conflict of interest exists.

FY2020-2021 Objective

The objective of the Legal Services Division is to provide budgetary authority to support the City's legal services.

Expense Allocation-A portion of the services provided under the contract with The Morley Thomas Law Firm, are on behalf of matters falling outside of the General Fund. Proportionate financial transfers from other funds are utilized to offset legal expenses originating in those funds.

FY2020-2021 Staffing

Staffing costs are not provided in this division.

City of Lebanon, OR Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Dept	CITY ATTORNEY							
E2	Exp.-Materials & Services							
100-120-61014	City Attorney	159,049	157,450	157,000	161,000	205,000	205,000	205,000
100-120-61130	Contract Services	-	15,000	-	-	-	-	-
100-120-61132	Outside Attorney's Fees	16,150	6,577	30,000	45,000	25,000	25,000	25,000
100-120-61240	Dept/Operating Expense	-	-	50	-	-	-	-
	Exp.-Materials & Services Totals	175,199	179,027	187,050	206,000	230,000	230,000	230,000
	CITY ATTORNEY Totals	175,199	179,027	187,050	206,000	230,000	230,000	230,000

General Fund

Community Development Department-Planning 126

Purpose

The Department Planning Services provides the budget authority for the administration of the City's community development, land use, planning and zoning, economic development in participation with the City Manager's Office, and development regulations. Department staff provides assistance to the public, citizen boards and commissions, including the Council, Planning Commission, downtown groups, as well as other advisory committees. Staff also provides clerical support to the Engineering Services and Maintenance Departments; operates the park reservation system and the cross-connection program; coordinates highway banner permits; issues public event permits as well as most city licenses and registrations. Economic Development functions include participation in local groups and organizations to provide a City presence and resource to the local business community, manage the Downtown Restoration Program, and identify resources and funding opportunities for local businesses to grow, while recruiting new industry, and working on solutions for the wetland inundation of industrial lands in the City.

FY2020-2021 Objective

The objective of the Community Development Department, Planning and Economic Development Services is to provide a broad range of services to support development activities and business retention and expansion. Prime among these is the timely processing of land use applications; continued excellent customer service in all phases of the Department's operations;

and in cooperation with other Departments, promotion of the community for purposes of economic development.

FY2020-2021 Staffing

The Department will maintain the current level of staffing at 4.0 FTE. The amounts budgeted in Personal Services reflect the allocation to the General Fund of 1.85 FTE.

City of Lebanon, OR

Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Dept	COMM DEV/PLANNING							
E1	Exp.-Personal Services							
100-126-50001	Salaries	181,010	230,772	289,478	294,166	153,000	153,000	153,000
100-126-50600	Overtime	135	229	1,500	-	1,500	1,500	1,500
100-126-51000	Fringe Benefits - Budget	116	171	168,360	161,384	89,000	89,000	89,000
100-126-51005	Taxes - Federal	13,532	17,388	-	-	-	-	-
100-126-51010	Taxes - State	170	9	-	-	-	-	-
100-126-51015	PERS	34,533	35,757	-	-	-	-	-
100-126-51020	Workers Compensation	637	1,062	-	-	-	-	-
100-126-51023	Unemployment	329	408	-	-	-	-	-
100-126-51025	Insurance - Health	55,575	50,972	-	-	-	-	-
100-126-51030	Insurance - HRA/PSA	3,848	17,853	-	-	-	-	-
100-126-51035	Insurance - Life	288	528	-	-	-	-	-
100-126-51036	Insurance - Life/LTD	270	311	-	-	-	-	-
100-126-51040	Insurance - Disability	686	702	-	-	-	-	-
100-126-59000	Group Term Life	310	-	-	-	-	-	-
	Exp.-Personal Services Totals	291,439	356,162	459,338	455,550	243,500	243,500	243,500
	Total Full-Time Equivalent (FTE)	2.80	3.80	4.00		1.85	1.85	
E2	Exp.-Materials & Services							
100-126-61007	Advertising (CD)	-	20	-	-	-	-	-
100-126-61010	Advertising	3,366	6,016	6,000	3,500	6,000	6,000	6,000
100-126-61130	Contract Services	-	7,578	-	10	-	-	-
100-126-61245	Operating Exp (CD)	1,124	2,412	5,500	1,000	5,500	5,500	5,500
100-126-61256	Op Supplies (CD)	-	232	500	500	500	500	500
100-126-61295	Dues & Subscript (CD)	658	250	1,100	1,100	5,200	5,200	5,200
100-126-61324	Education & Trng (CD)	129	1,175	3,000	3,000	3,000	3,000	3,000
100-126-61564	Maint/Bldg (CD)	830	-	625	625	625	625	625
100-126-61604	Mtgs & Conf (CD)	1,438	1,721	1,500	1,500	3,900	3,900	3,900
100-126-61705	Office Supplies (CD)	112	8	250	250	250	250	250
	Exp.-Materials & Services Totals	7,657	19,412	18,475	11,485	24,975	24,975	24,975

City of Lebanon, OR Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
E3	Exp.-Capital Outlay							
100-126-72503	Office Eqpt (PW)	-	-	-	-	-	-	-
100-126-72504	Office Eqpt (CD)	-	1,203	2,000	2,000	-	-	-
	Exp.-Capital Outlay Totals	-	1,203	2,000	2,000	-	-	-
COMM DEV/PLANNING Totals		299,096	376,777	479,813	469,035	268,475	268,475	268,475



City of Lebanon, OR

Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Dept	PUBLIC WORKS							
E1	Exp.-Personal Services							
100-130-50001	Salaries	612,241	652,251	693,996	692,695	-	-	-
100-130-50600	Overtime	3,485	2,564	20,000	-	-	-	-
100-130-50700	Cash in Comp	-	-	-	-	-	-	-
100-130-51000	Fringe Benefits - Budget	475	389	461,294	448,078	-	-	-
100-130-51005	Taxes - Federal	46,593	48,941	-	-	-	-	-
100-130-51010	Taxes - State	449	23	-	-	-	-	-
100-130-51015	PERS	128,327	143,928	-	-	-	-	-
100-130-51020	Workers Compensation	10,357	12,229	-	-	-	-	-
100-130-51023	Unemployment	1,158	1,445	-	-	-	-	-
100-130-51025	Health Insurance	122,498	143,330	-	-	-	-	-
100-130-51030	Health-HRA/PSA	23,139	36,131	-	-	-	-	-
100-130-51035	Insurance - Life	1,152	1,176	-	-	-	-	-
100-130-51036	Insurance - Life/LTD	734	757	-	-	-	-	-
100-130-51040	Insurance - Disability	2,077	1,982	-	-	-	-	-
100-130-59000	Group Term Life	1,280	-	-	-	-	-	-
	Exp.-Personal Services Totals	953,965	1,045,146	1,175,290	1,140,773	-	-	-
	Total Full-Time Equivalent (FTE)	9.00	8.00	8.00		-	-	-
E2	Exp.-Materials & Services							
100-130-61130	Contract Services	160	180	-	-	-	-	-
100-130-61240	Dept/Operating Expense	-	326	-	-	-	-	-
	Exp.-Materials & Services Totals	160	506	-	-	-	-	-
	PUBLIC WORKS Totals	954,125	1,045,652	1,175,290	1,140,773	-	-	-



City of Lebanon, OR Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Dept	PARKS							
E1	Exp.-Personal Services							
100-133-50001	Salaries	159,310	186,188	185,866	142,501	-	-	-
100-133-50600	Overtime	113	198	1,500	1,500	-	-	-
100-133-50700	Cash in Comp	-	-	-	-	-	-	-
100-133-51000	Fringe Benefits - Budget	158	214	127,572	95,040	-	-	-
100-133-51005	Taxes - Federal	11,950	14,006	-	-	-	-	-
100-133-51010	Taxes - State	154	9	-	-	-	-	-
100-133-51015	PERS	17,368	22,967	-	-	-	-	-
100-133-51020	Workers Compensation	5,150	6,606	-	-	-	-	-
100-133-51023	Unemployment	134	274	-	-	-	-	-
100-133-51025	Insurance - Health	55,542	62,554	-	-	-	-	-
100-133-51030	Insurance - HRA/PSA	10,664	20,807	-	-	-	-	-
100-133-51036	Insurance - Life/LTD	234	270	-	-	-	-	-
100-133-51040	Insurance - Disability	670	683	-	-	-	-	-
100-133-59000	Group Term Life	330	-	-	-	-	-	-
	Exp.-Personal Services Totals	261,777	314,776	314,938	239,041	-	-	-
	Total Full-Time Equivalent (FTE)	3.00	5.00	4.00		-	-	-

City of Lebanon, OR

Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
E2	Exp.-Materials & Services							
100-133-61012	Advertising (Maint)	877	-	750	750	-	-	-
100-133-61122	Communication (Maint)	-	273	500	500	-	-	-
100-133-61127	Computer Exp (Maint)	700	-	500	500	-	-	-
100-133-61134	Contract Serv (Maint)	37,884	38,050	45,000	45,000	-	-	-
100-133-61240	Dept/Operating Expense	135	218	-	-	-	-	-
100-133-61242	Operating Exp (Maint)	16,749	36,883	40,000	40,000	-	-	-
100-133-61252	Op Supplies (Maint)	1,647	1,511	4,000	4,000	-	-	-
100-133-61292	Dues & Subs (Maint)	-	23	-	-	-	-	-
100-133-61322	Ed & Trng (Maint)	658	484	1,500	1,500	-	-	-
100-133-61502	Uniforms (Maint)	1,889	4,376	2,000	2,000	-	-	-
100-133-61550	Utility & Misc (PW)	-	11	-	-	-	-	-
100-133-61562	Maint/Bldg (Maint)	3,714	10,090	10,000	10,000	-	-	-
100-133-61572	Maint/Eqpt (Maint)	501	1,011	3,500	3,500	-	-	-
100-133-61582	Maint/Vehicles (Maint)	13,338	17,439	15,000	15,000	-	-	-
100-133-61702	Off Supplies (Maint)	437	426	500	500	-	-	-
100-133-61802	Petroleum (Maint)	8,857	12,578	15,000	15,000	-	-	-
100-133-61902	Utilities (Maint)	172,511	211,045	195,000	220,000	-	-	-
	Exp.-Materials & Services Totals	259,897	334,418	333,250	358,250	-	-	-
E4	Exp.-Transfers Out							
100-133-90105	To Eqpt Acq & Rep Fund	75,000	20,000	20,000	20,000	-	-	-
	Exp.-Transfers Out Totals	75,000	20,000	20,000	20,000	-	-	-
	PARKS Totals	596,674	669,194	668,188	617,291	-	-	-

General Fund Finance Department-140

Purpose

The Finance Department provides the budget authority for administration of the City's financial support services. The Department provides a full range of financial services including monthly financial statement preparation and audit; water and wastewater utility billing and collection and other receivables owed to the City; investment of financial reserves and other funds; payroll, accounts payable; and general accounting. The Department also supports the budget development process. Other services include issuing bonds and arranging for long and short term loans as needed.

FY2020-2021 Objective

Per council direction the Finance staff is in the process of reviewing city code to bring a proposal back to Council on updating the utility billing process, the objective is to move all accounts into the name of the property owner.

FY2020-2021 Staffing

The Finance Department is supported by a cumulative total of 5.0 FTE. The expenses for these positions are allocated across multiple funds and the amount allocated to the general fund is 1.55 FTE.

City of Lebanon, OR

Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Dept	FINANCE							
E1	Exp.-Personal Services							
100-140-50001	Salaries	355,152	383,102	400,753	344,922	119,000	119,000	119,000
100-140-50600	Overtime	247	-	2,000	-	2,000	2,000	2,000
100-140-51000	Fringe Benefits - Budget	317	292	224,601	172,000	65,000	65,000	65,000
100-140-51005	Taxes - Federal	25,836	28,803	-	-	-	-	-
100-140-51010	Taxes - State	280	14	-	-	-	-	-
100-140-51015	PERS	54,146	69,653	-	-	-	-	-
100-140-51020	Workers Compensation	(238)	442	-	-	-	-	-
100-140-51023	Unemployment	571	715	-	-	-	-	-
100-140-51025	Insurance - Health	68,056	74,433	-	-	-	-	-
100-140-51030	Insurance - HRA/PSA	21,123	30,931	-	-	-	-	-
100-140-51035	Insurance - Life	432	576	-	-	-	-	-
100-140-51036	Insurance - Life/LTD	473	499	-	-	-	-	-
100-140-51040	Insurance - Disability	1,272	1,283	-	-	-	-	-
100-140-59000	Group Term Life	899	1,000	-	-	-	-	-
	Exp.-Personal Services Totals	528,566	591,743	627,354	516,922	186,000	186,000	186,000
	Total Full-Time Equivalent (FTE)	6.00	6.00	6.00		1.55	1.55	
E2	Exp.-Materials & Services							
100-140-61010	Advertising	5,374	1,962	3,500	2,500	3,500	3,500	3,500
100-140-61119	Communications	1,485	-	-	-	-	-	-
100-140-61130	Contract Services	125	160	500	7,000	1,500	1,500	1,500
100-140-61240	Dept/Operating Expense	2,217	2,431	3,000	1,000	3,000	3,000	3,000
100-140-61290	Dues & Subscriptions	579	776	1,155	1,155	1,155	1,155	1,155
100-140-61320	Education & Training	2,152	1,099	3,000	500	2,000	2,000	2,000
100-140-61570	Maint/Eqpt	5,661	840	1,735	1,735	1,735	1,735	1,735
100-140-61600	Meetings & Conferences	2,587	3,514	5,000	200	3,000	3,000	3,000
100-140-61700	Office Supplies	1,939	994	2,000	1,400	2,000	2,000	2,000
	Exp.-Materials & Services Totals	22,119	11,776	19,890	15,490	17,890	17,890	17,890
E3	Exp.-Capital Outlay							
100-140-72500	Office Eqpt.	-	-	1,000	1,135	1,500	1,500	1,500
	Exp.-Capital Outlay Totals	-	-	1,000	1,135	1,500	1,500	1,500
	FINANCE Totals	550,685	603,519	648,244	533,547	205,390	205,390	205,390



General Fund Legislative Department-160

Purpose

The Legislative Department provides budget authority for the activities associated with the City's Elected Officials and the City Recorder's Office.

FY2020-2021 Objective

The City Recorder's Office will oversee the City's official records, City elections, liquor licensing and the legislative processes of the Lebanon City Council (Mayor and six Councilors) and Council Advisory Boards. The City Recorder's office will continue to strive to provide timely, open, and transparent records.

FY2020-2021 Staffing & Elected Officials Stipend

The City Recorder 's Office is supported by a cumulative total of 2.00 FTE. The expenses for these positions are allocated across multiple funds and the amount allocated to the general fund is .88 FTE.

The elected officials receive a monthly stipend (\$1,000/month for the Mayor and \$225/month per Councilor) as compensation for required travel and miscellaneous costs associated with being an elected public official.

City of Lebanon, OR

Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Dept	LEGISLATIVE							
E1	Exp.-Personal Services							
100-160-50001	Salaries	140,495	165,977	159,890	168,603	91,000	91,000	91,000
100-160-51000	Fringe Benefits - Budget	92	90	76,257	84,319	43,000	43,000	43,000
100-160-51005	Taxes - Federal	10,534	12,133	-	-	-	-	-
100-160-51010	Taxes - State	104	6	-	-	-	-	-
100-160-51015	PERS	26,430	25,440	-	-	-	-	-
100-160-51020	Workers Compensation	91	305	-	-	-	-	-
100-160-51023	Unemployment	216	253	-	-	-	-	-
100-160-51025	Insurance - Health	7,228	6,936	-	-	-	-	-
100-160-51030	Insurance - HRA/PSA	11,941	22,943	-	-	-	-	-
100-160-51035	Insurance - Life	576	600	-	-	-	-	-
100-160-51036	Insurance - Life/LTD	133	134	-	-	-	-	-
100-160-51040	Insurance - Disability	258	236	-	-	-	-	-
100-160-59000	Group Term Life	640	-	-	-	-	-	-
	Exp.-Personal Services Totals	198,738	235,053	236,147	252,922	134,000	134,000	134,000
	Total Full-Time Equivalent (FTE)	1.63	1.63	2.00		0.88	0.88	
E2	Exp.-Materials & Services							
100-160-61008	Advertising (Admin)	-	200	400	257	400	400	400
100-160-61015	Codification (Admin)	3,842	3,061	3,550	3,500	4,050	4,050	4,050
100-160-61129	Computer & Copier Exp (Admin)	161	138	10,700	15,536	250	250	250
100-160-61130	Contract Services	3,341	7,077	1,800	304	7,200	7,200	7,200
100-160-61240	Dept/Operating Expense	1,438	1,682	2,300	825	2,150	2,150	2,150
100-160-61294	Dues & Subscript (Admin)	559	688	765	783	775	775	775
100-160-61310	Elections	-	41	105	125	500	500	500
100-160-61320	Education & Training	-	701	1,800	100	3,450	3,450	3,450
100-160-61574	Maint/Eqpt (Admin)	1,730	182	7,300	2,752	2,200	2,200	2,200
100-160-61600	CC Meetings & Trainings	9,487	3,141	9,050	3,000	6,875	6,875	6,875
100-160-61704	Office Supplies (Admin)	304	145	950	500	-	-	-
	Exp.-Materials & Services Totals	20,862	17,056	38,720	27,682	27,850	27,850	27,850
E3	Exp.-Capital Outlay							
100-160-72500	Office Eqpt.	-	-	5,000	1,431	1,000	1,000	1,000
	Exp.-Capital Outlay Totals	-	-	5,000	1,431	1,000	1,000	1,000
	LEGISLATIVE Totals	219,600	252,109	279,867	282,035	162,850	162,850	162,850



**LEBANON
PUBLIC LIBRARY**

General Fund Library Department-165

Purpose

The Library Department provides for the expenses associated with the Lebanon Public Library. The Library provides cultural and intellectual enrichment to all people in our community, regardless of age, education, or socio-economic status through access to literature, the arts, and information in all of its forms. Opportunities are also provided for children to develop literacy and other essential life skills through story times, Spring Break and Summer Reading programs, outreach to new parents, and other programs.

FY 2020-21 Objective

The objective of the Library Department is to provide budgetary authority to support the operations and programs of the Library.

FY 2020-21 Staffing

The Library is supported by a cumulative total of 6.57 FTE. The amounts budgeted in Personal Services reflect this total.

City of Lebanon, OR

Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Dept	LIBRARY							
E1	Exp.-Personal Services							
100-165-50001	Salaries	177,774	213,132	226,230	222,079	229,000	229,000	229,000
100-165-50005	PT Salary	83,877	67,829	87,376	88,676	87,000	87,000	87,000
100-165-50600	Overtime	-	-	2,000	-	2,000	2,000	2,000
100-165-51000	Fringe Benefits - Budget	310	384	185,011	169,665	164,000	164,000	164,000
100-165-51005	Taxes - Federal	20,089	21,319	-	-	-	-	-
100-165-51010	Taxes - State	242	16	-	-	-	-	-
100-165-51015	PERS	46,511	47,876	-	-	-	-	-
100-165-51020	Workers Compensation	(108)	330	-	-	-	-	-
100-165-51023	Unemployment	450	592	-	-	-	-	-
100-165-51025	Insurance - Health	40,095	48,514	-	-	-	-	-
100-165-51030	Insurance - HRA/PSA	14,432	21,138	-	-	-	-	-
100-165-51035	Insurance - Life	288	288	-	-	-	-	-
100-165-51036	Insurance - Life/LTD	311	316	-	-	-	-	-
100-165-51040	Insurance - Disability	782	730	-	-	-	-	-
100-165-59000	Group Term Life	1,390	-	-	-	-	-	-
	Exp.-Personal Services Totals	386,443	422,464	500,617	480,420	482,000	482,000	482,000
	Total Full-Time Equivalent (FTE)	5.87	6.28	6.57		6.57	6.57	6.57

City of Lebanon, OR

Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
E2	Exp.-Materials & Services							
100-165-61010	Advertising	1,882	1,003	2,000	-	500	500	500
100-165-61119	Communication	2,460	1,578	2,200	1,638	1,850	1,850	1,850
100-165-61124	Computer Expense	11,230	13,622	14,000	11,300	27,000	27,000	27,000
100-165-61130	Contract Services	528	17,591	65,395	49,355	3,145	3,145	3,145
100-165-61140	Merchant Card Fees	545	272	700	450	600	600	600
100-165-61240	Dept/Operating Expense	1,542	2,363	2,500	1,200	2,300	2,300	2,300
100-165-61250	Dept/Op Supplies	30,032	40,824	45,000	40,000	45,000	45,000	45,000
100-165-61290	Dues & Subscriptions	100	100	100	100	100	100	100
100-165-61300	Duplication	288	2,353	1,600	1,616	1,200	1,200	1,200
100-165-61320	Education & Training	530	227	500	95	300	300	300
100-165-61430	Janitorial Supplies	31	115	100	100	150	150	150
100-165-61560	Maint/Bldg (Gen'l)	25,311	6,903	8,000	7,700	8,000	8,000	8,000
100-165-61570	Maint/Eqpt	3,667	2,858	3,900	2,300	13,300	13,300	13,300
100-165-61600	Meetings & Conferences	175	85	500	70	250	250	250
100-165-61700	Office Supplies	1,170	1,494	1,400	1,400	1,400	1,400	1,400
100-165-61900	Utilities (Gen'l)	31,555	28,112	30,000	27,000	30,000	30,000	30,000
	Exp.-Materials & Services Totals	111,046	119,500	177,895	144,324	135,095	135,095	135,095
E4	Exp.-Transfers Out							
100-165-90105	To Eqpt Acq & Rep Fund	12,000	-	-	-	-	-	-
	Exp.-Transfers Out Totals	12,000	-	-	-	-	-	-
	LIBRARY Totals	509,489	541,964	678,512	624,744	617,095	617,095	617,095



General Fund Municipal Court -170

Purpose

The Municipal Court provides the budget authority to administer the business of the Court. The Court is responsible for the processing of citations, city ordinance violations, and motor vehicle offenses filed by Lebanon police officers. By state law, the Court must account for and collect (without compensation) funds from convicted persons to support statewide programs. It also collects fines for the City's General Fund.

FY2020-2021 Objective

The objective of the Municipal Court is to provide budgetary authority to administer the Court.

FY2020-2021 Staffing

The Municipal Court is supported by a cumulative total of 3.0 FTE. The amounts budgeted in Personal Services reflect this total.

City of Lebanon, OR

Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Dept	MUNICIPAL COURT							
E1	Exp.-Personal Services							
100-170-50001	Salaries	114,410	117,224	120,575	121,569	176,000	176,000	176,000
100-170-50600	Overtime	-	-	2,600	-	2,600	2,600	2,600
100-170-51000	Fringe Benefits - Budget	105	97	85,557	84,503	117,000	117,000	117,000
100-170-51005	Taxes - Federal	8,397	8,518	-	-	-	-	-
100-170-51010	Taxes - State	91	6	-	-	-	-	-
100-170-51015	PERS	28,456	29,017	-	-	-	-	-
100-170-51020	Workers Compensation	(26)	141	-	-	-	-	-
100-170-51023	Unemployment	212	256	-	-	-	-	-
100-170-51025	Insurance - Health	33,574	31,461	-	-	-	-	-
100-170-51030	Insurance - HRA/PSA	5,332	12,538	-	-	-	-	-
100-170-51036	Insurance - Life/LTD	137	128	-	-	-	-	-
100-170-51040	Insurance - Disability	446	389	-	-	-	-	-
100-170-59000	Group Term Life	140	-	-	-	-	-	-
	Exp.-Personal Services Totals	191,274	199,775	208,732	206,072	295,600	295,600	295,600
	Total Full-Time Equivalent (FTE)	2.00	2.00	2.00		3.00	3.00	3.00

City of Lebanon, OR

Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
E2	Exp.-Materials & Services							
100-170-61124	Computer Expense	2,052	2,052	2,700	2,700	2,900	2,900	2,900
100-170-61130	Contract Services	54,403	48,661	50,460	50,460	51,260	51,260	51,260
100-170-61132	Outside Attorney's Fees	-	-	1,000	1,000	22,700	22,700	22,700
100-170-61240	Dept/Operating Expense	5,395	5,083	5,300	5,300	5,300	5,300	5,300
100-170-61290	Dues & Subscriptions	415	155	425	425	425	425	425
100-170-61320	Education & Training	-	188	1,000	-	1,000	1,000	1,000
100-170-61560	Maint/Bldg (Gen'l)	2,433	1,052	1,500	1,500	1,500	1,500	1,500
100-170-61600	Meetings & Conferences	1,147	375	1,100	550	1,100	1,100	1,100
100-170-61700	Office Supplies	1,102	1,308	1,400	1,400	1,400	1,400	1,400
100-170-61850	Bail Refunds	-	-	-	-	45,000	45,000	45,000
100-170-61900	Utilities (Gen'l)	18,812	17,113	21,000	19,000	21,000	21,000	21,000
100-170-61951	Linn Co. Assessments	-	-	-	-	3,000	3,000	3,000
100-170-61952	ODR Alcohol Assessments	-	-	-	-	1,000	1,000	1,000
100-170-61956	LEMLA	-	-	-	-	500	500	500
100-170-61957	Unitary Assessments	-	-	-	-	8,000	8,000	8,000
100-170-61961	State Criminal Fines	-	-	-	-	70,000	70,000	70,000
100-170-61962	Court Security Assessment	-	-	-	-	1,000	1,000	1,000
100-170-61963	County	-	-	-	-	15,000	15,000	15,000
	Exp.-Materials & Services Totals	85,759	75,987	85,885	82,335	252,085	252,085	252,085
E3	Exp.-Capital Outlay							
100-170-72300	Improvements	591	15	-	-	-	-	-
100-170-72500	Office Eqpt.	-	6,930	7,901	7,901	-	-	-
	Exp.-Capital Outlay Totals	591	6,945	7,901	7,901	-	-	-
MUNICIPAL COURT Totals		277,624	282,707	302,518	296,308	547,685	547,685	547,685



General Fund Police Department-180

Purpose

The Police Department provides the budget authority to administer the law enforcement and police service needs of the community. The Lebanon Police Department is comprised of twenty-nine (29) sworn officer positions (one (1) Chief, one (1) Captain, two (2) Lieutenants, five (5) Sergeants, one (1) Jail Police Officer, three (3) Detectives, fourteen (14) Patrol Officers, one (1) Traffic Officer and one (1) School Resource Officer). The non-sworn staff includes one (1) Code Enforcement/Property Officer, seven (7) Communications Specialists (dispatchers), one (1) Community Policing Officer, one (1) Community Service Officer, two (2) Records Clerks and one (1) Administrative Assistant).

The Lebanon Police Department has a very active and dedicated volunteer program. Volunteers assist full-time personnel with support services and enforcement tasks.

FY2020-2021 Objective

The objective of the Police Department is to provide budgetary authority to administer the law enforcement and police service needs for the community.

FY2020-2021 Staffing

The Police Department is supported by a cumulative total of 42.0 FTE. The amounts budgeted in Personal Services reflect this total.

City of Lebanon, OR

Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Dept	POLICE							
E1	Exp.-Personal Services							
100-180-50001	Salaries	2,716,285	2,729,712	3,017,870	2,955,995	3,139,700	3,139,700	3,139,700
100-180-50003	Fringe Benefits	-	-	-	-	-	-	-
100-180-50515	Def. Comp Match	53,638	56,139	68,400	68,400	68,400	68,400	68,400
100-180-50600	Overtime	84,471	68,233	97,375	80,000	95,000	95,000	95,000
100-180-50700	Cash In Comp	76,504	84,541	87,125	87,125	96,900	96,900	96,900
100-180-51000	Fringe Benefits - Budget	2,099	2,051	2,019,820	2,000,000	2,050,000	2,050,000	2,050,000
100-180-51005	Taxes - Federal	221,432	220,675	-	-	-	-	-
100-180-51010	Taxes - State	2,140	114	-	-	-	-	-
100-180-51015	PERS	572,547	580,528	-	-	-	-	-
100-180-51020	Workers Compensation	40,387	44,914	-	-	-	-	-
100-180-51023	Unemployment	4,831	6,120	-	-	-	-	-
100-180-51025	Insurance - Health	608,638	647,483	-	-	-	-	-
100-180-51030	Insurance - HRA/PSA	72,696	76,281	-	-	-	-	-
100-180-51035	Insurance - Life	1,378	1,367	-	-	-	-	-
100-180-51036	Insurance - Life/LTD	4,595	4,937	-	-	-	-	-
100-180-51040	Insurance - Disability	9,152	8,054	-	-	-	-	-
100-180-51050	Legal Benefit	6,249	6,299	-	-	-	-	-
100-180-59000	Group Term Life	4,579	-	-	-	-	-	-
	Exp.-Personal Services Totals	4,481,621	4,537,448	5,290,590	5,191,520	5,450,000	5,450,000	5,450,000
	Total Full-Time Equivalent (FTE)	39.00	41.00	42.00		42.00	42.00	42.00
E2	Exp.-Materials & Services							
100-180-61010	Advertising	430	857	1,000	1,000	1,000	1,000	1,000
100-180-61120	Communication (Gen'l)	20,582	22,982	25,000	25,000	25,000	25,000	25,000
100-180-61124	Computer Support Expense	72,845	76,714	130,950	130,950	62,000	62,000	62,000
100-180-61125	Crime Prevention	3,387	8,233	5,000	5,000	5,000	5,000	5,000
100-180-61130	Contract Services	52,223	40,921	52,500	52,500	52,500	52,500	52,500
100-180-61138	Contract Serv (Corrections)	8,384	8,507	10,000	10,000	10,000	10,000	10,000
100-180-61240	Dept/Operating Expense	17,552	22,007	23,000	23,000	23,000	23,000	23,000
100-180-61248	Operating Equip-Personal	20,961	25,925	27,000	27,000	27,000	27,000	27,000
100-180-61250	Dept/Op Supplies	24,323	30,856	32,000	32,000	32,000	32,000	32,000
100-180-61258	Op Supplies (Corrections)	13,993	23,378	23,000	23,000	23,000	23,000	23,000

City of Lebanon, OR

Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
100-180-61260	Equitable Sharing Expenses	-	-	-		-	-	-
100-180-61290	Dues & Subscriptions	1,784	2,517	2,100	2,100	3,000	3,000	3,000
100-180-61300	Duplication	14,786	14,230	15,000	15,000	15,000	15,000	15,000
100-180-61320	Education Reimb.	3,199	1,293	2,500	1,000	2,500	2,500	2,500
100-180-61420	Ins Repair & Deduct	-	19,611	1,500	1,500	1,500	1,500	1,500
100-180-61500	Uniform-Buy & Clean	9,769	12,267	14,000	14,000	14,000	14,000	14,000
100-180-61560	Maint/Bldg (Gen'l)	10,414	7,005	13,000	13,000	13,000	13,000	13,000
100-180-61570	Maint/Eqpt	2,281	2,394	5,000	5,000	5,000	5,000	5,000
100-180-61580	Maint/Vehicles	29,580	26,120	35,000	35,000	35,000	35,000	35,000
100-180-61600	Meetings & Conferences	1,237	1,740	1,500	1,500	2,500	2,500	2,500
100-180-61700	Office Supplies	8,347	8,465	9,000	9,000	9,000	9,000	9,000
100-180-61800	Petroleum	43,011	45,522	56,000	56,000	56,000	56,000	56,000
100-180-61820	Postage	5,744	3,310	6,000	6,000	6,000	6,000	6,000
100-180-61825	Prisoner Medical Costs	1,470	1,547	4,000	4,000	4,000	4,000	4,000
100-180-61855	Spcl Investigative Exp	4,000	6,000	6,000	6,000	6,000	6,000	6,000
100-180-61892	Training	17,093	21,888	20,000	18,500	20,000	20,000	20,000
100-180-61900	Utilities (Gen'l)	40,460	35,593	47,400	47,400	47,400	47,400	47,400
100-180-61930	Vehicle Leases	122,902	123,000	4,000	4,000	4,000	4,000	4,000
Exp.-Materials & Services Totals		550,757	592,882	571,450	568,450	504,400	504,400	504,400
E3	Exp.-Capital Outlay							
100-180-72500	Office Eqpt.	900	1,440	1,500	3,000	1,500	1,500	1,500
100-180-72600	Other Eqpt.	-	5,000	5,000	5,000	70,000	70,000	70,000
100-180-72800	Vehicles	-	40,353	73,000	73,000	73,000	73,000	73,000
Exp.-Capital Outlay Totals		900	46,793	79,500	81,000	144,500	144,500	144,500
E4	Exp.-Transfers Out							
100-180-90105	To Eqpt Acq & Rep Fund	20,000	32,000	32,000	32,000	32,000	32,000	32,000
Exp.-Transfers Out Totals		20,000	32,000	32,000	32,000	32,000	32,000	32,000
POLICE Totals		5,053,278	5,209,123	5,973,540	5,872,970	6,130,900	6,130,900	6,130,900

LEBANON SENIOR CENTER



General Fund

Senior and Disabled Services Department-190

Purpose

The Senior and Disabled Services Department provides for the administration of the City's programs and services for seniors and those with disabilities. The Senior and Disabled Services Department, based at the Lebanon Senior Center, delivers services, programs, classes, events and activities to persons age 50 and above and those with disabilities. Our mission is to enhance the lives of older adults and assist in maintaining independence through providing educational programs, health and wellness opportunities, recreational activities, arts and crafts classes, cultural presentations, social events and opportunities, nutritional meals and transportation. The Senior Center provides referrals to various community service partners and local agencies to provide services such as the Senior Meals program, legal assistance, social services, tax preparation, Medicaid outreach and free help with insurance issues through Senior Health Insurance Benefits Association (SHIBA) and other miscellaneous services. Various support groups such as Caregiver Support Group, Parkinson's Support Group, Cancer Support Group, Living Well with Chronic Conditions, Alzheimer's Association and Hearing Loss Association meet at the center, as do many other community groups.

FY2020-2021 Objective

The objective of the Senior and Disabled Services Department is to provide budgetary authority to administer the fund and the services it provides to the City of Lebanon.

FY2020-2021 Staffing

The Senior Center is supported by a cumulative total of 2.5 FTE. The amounts budgeted in Personal Services reflect this total.

City of Lebanon, OR

Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Dept	SENIOR SERVICES							
E1	Exp.-Personal Services							
100-190-50001	Salaries	122,070	126,535	134,538	115,545	114,000	114,000	114,000
100-190-50005	PT Salary	-	11,010	16,394	15,309	16,000	16,000	16,000
100-190-50600	Overtime	32	-	-	-	-	-	-
100-190-51000	Fringe Benefits - Budget	105	136	91,210	71,628	80,000	80,000	80,000
100-190-51005	Taxes - Federal	9,297	10,396	-	-	-	-	-
100-190-51010	Taxes - State	105	6	-	-	-	-	-
100-190-51015	PERS	26,546	28,260	-	-	-	-	-
100-190-51020	Workers Compensation	1,420	1,655	-	-	-	-	-
100-190-51023	Unemployment	209	264	-	-	-	-	-
100-190-51025	Insurance - Health	9,538	9,132	-	-	-	-	-
100-190-51030	Insurance - HRA/PSA	19,932	25,469	-	-	-	-	-
100-190-51035	Insurance - Life	576	576	-	-	-	-	-
100-190-51036	Insurance - Life/LTD	202	188	-	-	-	-	-
100-190-51040	Insurance - Disability	418	364	-	-	-	-	-
100-190-59000	Group Term Life	390	-	-	-	-	-	-
	Exp.-Personal Services Totals	190,840	213,991	242,142	202,482	210,000	210,000	210,000
	Total Full-Time Equivalent (FTE)	2.00	2.50	2.50	2.15	2.15	2.15	2.15
E2	Exp.-Materials & Services							
100-190-61010	Advertising	-	993	-	-	-	-	-
100-190-61130	Contract Services	2,144	746	1,000	45	1,000	1,000	1,000
100-190-61240	Dept/Operating Expense	6,896	7,275	7,000	5,000	7,000	7,000	7,000
100-190-61250	Dept/Op Supplies	447	554	1,000	1,000	1,000	1,000	1,000
100-190-61320	Education & Training	80	90	500	500	500	500	500
100-190-61560	Maint/Bldg (Gen'l)	12,194	8,625	12,000	12,000	12,000	12,000	12,000
100-190-61570	Maint/Eqpt	40	488	300	150	300	300	300
100-190-61600	Meetings & Conferences	22	200	1,000	500	1,000	1,000	1,000
100-190-61700	Office Supplies	1,150	1,094	1,200	1,200	1,200	1,200	1,200
100-190-61820	Postage	1,842	1,799	1,750	1,750	1,750	1,750	1,750
100-190-61900	Utilities (Gen'l)	20,434	18,443	21,000	20,000	21,000	21,000	21,000
	Exp.-Materials & Services Totals	45,249	40,307	46,750	42,145	46,750	46,750	46,750

City of Lebanon, OR Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
E3	Exp.-Capital Outlay							
100-190-72300	Improvements	-	-	1,500	1,500	1,500	1,500	1,500
100-190-72600	Other Eqpt.	2,420	7,000	1,500	1,500	1,500	1,500	1,500
	Exp.-Capital Outlay Totals	2,420	7,000	3,000	3,000	3,000	3,000	3,000
E4	Exp.-Transfers Out							
100-190-90105	To Eqpt Acq & Rep Fund	10,000	-	20,000	20,000	-	-	-
	Exp.-Transfers Out Totals	10,000	-	20,000	20,000	-	-	-
SENIOR SERVICES Totals		248,509	261,298	311,892	267,627	259,750	259,750	259,750

General Fund Non-Departmental-195

Purpose

The Non-Departmental Division provides budget authority for the centralization of some costs shared by all departments within the General Fund and for specific financial considerations such as electricity, insurance, audits, debt service, inter-fund transfers and the funds 2% working and 17% operating contingencies.

FY2020-2021 Objective

The objective of the Non-Departmental Department for is to provide budgetary authority to support financial requirements not allocated in other divisions of the General Fund.

Including:

Dues & Subscriptions for the Council of Governments, Local Government Personnel Institute, the League of Oregon Cities, AORA, and the Chamber of Commerce

City Grants budget includes;

- \$6,000 Boys & Girls Club
- \$15,000 Meals on Wheels
- \$8,775 Linn Shuttle Service

FY2020-2021 Staffing

Staffing costs are not provided in this division.

City of Lebanon, OR

Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Dept	NON-DEPARTMENTAL							
E2	Exp.-Materials & Services							
100-195-61013	Audit Expense	30,580	39,890	41,000	37,690	38,000	38,000	38,000
100-195-61124	Computer Expense	34,576	29,132	40,000	28,602	30,000	30,000	30,000
100-195-61130	Contract Services	17,689	181,881	48,613	73,000	26,000	26,000	26,000
100-195-61149	Mowing Expenses	1,140	300	5,000	4,000	5,000	5,000	5,000
100-195-61240	Dept/Operating Expense	292	441	1,500	1,700	50,000	50,000	50,000
100-195-61290	Dues & Subscriptions	31,821	33,321	34,961	34,961	36,214	36,214	36,214
100-195-61300	Duplication	12,218	13,031	15,000	15,000	15,000	15,000	15,000
100-195-61355	City Grants	14,298	18,842	19,615	19,615	29,775	29,775	29,775
100-195-61400	Insurance	99,475	106,149	105,212	125,000	150,000	150,000	150,000
100-195-61420	Ins Repair & Deduct	-	-	-	-	25,000	25,000	25,000
100-195-61560	Maint/Bldg (Gen'l)	24,434	6,763	8,250	6,000	8,250	8,250	8,250
100-195-61570	Maint/Eqpt	2,059	2,170	3,000	3,000	3,400	3,400	3,400
100-195-61700	Office Supplies	473	1,018	1,500	1,500	3,000	3,000	3,000
100-195-61800	Petroleum	101	118	200	200	200	200	200
100-195-61820	Postage	1,366	5,032	4,500	4,863	5,500	5,500	5,500
100-195-61830	Property Taxes	-	-	400	-	450	450	450
100-195-61854	Safety Committee Exp	3,173	4,316	4,000	2,584	4,000	4,000	4,000
100-195-61900	Utilities (Gen'l)	90,902	116,375	112,600	120,000	125,000	125,000	125,000
	Exp.-Materials & Services Totals	364,597	558,779	445,351	477,715	554,789	554,789	554,789
E3	Exp.-Capital Outlay							
100-195-72300	Improvements	-	-	274,750	100,000	-	-	-
	Exp.-Capital Outlay Totals	-	-	274,750	100,000	-	-	-

City of Lebanon, OR

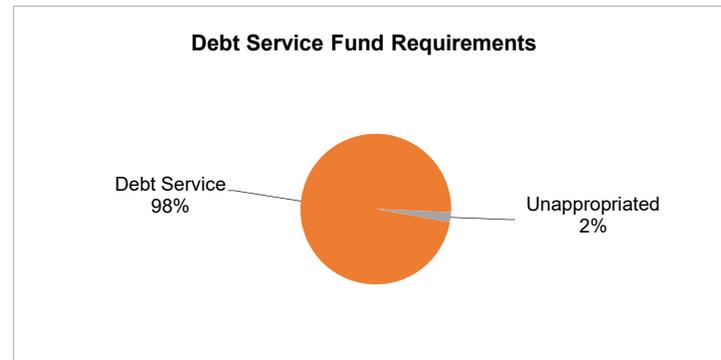
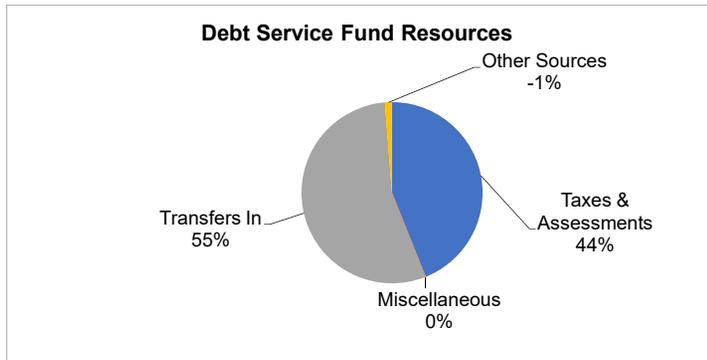
Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
E4	Exp.-Transfers Out							
100-195-90024	To Park Enterprise	-	-	-	-	495,722	495,722	495,722
100-195-90027	To Info System Service	422,418	429,155	519,696	519,696	510,010	510,010	510,010
100-195-90028	To Custodial & Bldg Maint	91,984	110,509	146,989	146,989	149,224	149,224	149,224
100-195-90030	To PERS Bond -320	128,501	136,670	144,974	144,974	136,690	136,690	136,690
100-195-90105	To Eqpt Acq & Rep Fund	10,000	47,717	567,717	567,717	20,000	20,000	20,000
100-195-90183	To Streets	100,000	45,000	45,000	45,000	45,000	45,000	45,000
100-195-90184	To Cust/Maint-Sal/Ben	30,517	23,494	24,933	24,933	-	-	-
100-195-90164	To NW URD	-	-	-	-	350,000	350,000	350,000
	Exp.-Transfers Out Totals	783,420	792,545	1,449,309	1,449,309	1,706,646	1,706,646	1,706,646
E5	Exp.-Contingencies							
100-195-80004	Working Contingency	-	-	211,342	-	245,031	245,031	245,031
100-195-80005	Operating Contingency	-	-	1,796,403	-	1,750,525	1,750,525	1,750,525
	Exp.-Contingencies Totals	-	-	2,007,745	-	1,995,556	1,995,556	1,995,556
E6	Exp.-Debt Service							
100-195-95500	Loan Principle-Tan	1,242,080	88,381	78,950	78,950	79,578	79,578	79,578
100-195-95600	Loan Interest-Tan	76,488	36,428	46,789	46,789	43,613	43,613	43,613
100-195-95700	Debt Fees	13,970	-	-	-	-	-	-
	Exp.-Debt Service Totals	1,332,538	124,809	125,739	125,739	123,191	123,191	123,191
NON-DEPARTMENTAL Totals		2,480,555	1,476,133	4,302,894	2,152,763	4,380,182	4,380,182	4,380,182
Fund Revenue Sub Totals:		15,304,637	15,545,524	15,614,497	16,099,053	13,053,382	13,053,382	13,053,382
Fund Expense Sub Totals:		11,846,228	11,457,379	15,614,497	12,995,075	13,053,382	13,053,382	13,053,382
GENERAL FUND Totals		3,458,409	4,088,145	-	3,103,978	-	-	-

DEBT SERVICE FUND
For the Fiscal Year 2020-21

RESOURCES	
Taxes & Assessments	\$ 1,720,156
Licenses & Permits	-
Fines & Forfeits	-
Intergovernmental	-
Charges for Services	-
Miscellaneous	1,000
Transfers In	2,145,703
Other Sources	(48,873)
Internal Charges	-
Total Resources	\$ 3,817,986

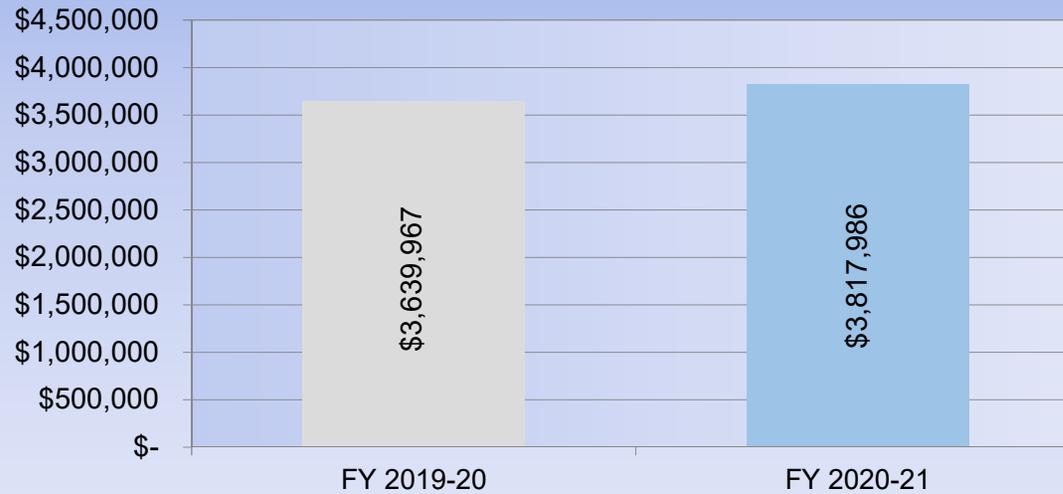
REQUIREMENTS	
Personnel Services	\$ -
Materials & Services	-
Capital Outlay	-
Transfers Out	-
Contingencies	-
Debt Service	3,737,986
Other Financing Use	-
Unappropriated	80,000
Total Requirements	\$ 3,817,986



Requirements by Department and Type

Dept-Activity	Personal Services	Materials & Services	Capital Outlay	Interfund Transfers	Contingency Fund	Debt Service	Unapprop	\$0 Budget	Percent of Fund Budget
314-G.O./FFC2015 Bonds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,991,328	\$ 80,000	\$ 2,071,328	54.25%
317-2013FFC Bond	-	-	-	-	-	1,511,100	-	1,511,100	39.58%
320-Pension Bond Series 2002	-	-	-	-	-	235,558	-	235,558	6.17%
Fund Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,737,986	\$ 80,000	\$ 3,817,986	100.00%
Percent of Debt Service Fund	0.00%	0.00%	0.00%	0.00%	0.00%	97.90%	2.10%	100.00%	

Debt Service Funds Budget Comparison



FY 2020-21

Personnel Services	\$	-	Transfers Out	\$	-
Materials & Services	\$	-	Contingencies	\$	-
Capital Outlay	\$	-	Other Financing Uses	\$	-
Debt Service	\$	3,737,986	Unappropriated	\$	80,000

FY 2019-20

Personnel Services	\$	-	Transfers Out	\$	-
Materials & Services	\$	-	Contingencies	\$	-
Capital Outlay	\$	-	Other Financing Uses	\$	-
Debt Service	\$	3,559,967	Unappropriated	\$	80,000

Debt Service Fund GO/Full Faith & Credit Bond -314

Purpose

The City received voter approval of a ballot measure on November 7, 2006 to issue up to \$19,970,000 of general obligation bonds. The bonds have an issue date of June 1, 2007 (LEBGO2007). Proceeds were used to:

- (a) Construct, furnish and equip an approximately 29,923 square foot building with space for a new police station with court, information systems, and jail facilities; and
- (b) Construct, furnish and equip an approximately 19,345 square foot library.

In FY16 new debt was issued (FFC2015) which consisted of the following;
LEBGO2007 refinanced with net savings of \$1,155,309 over the life of the bond
Siemens wastewater Loan refinanced with net savings of \$85,616 over the life of the bond.

FY2020-2021 Objective

Timely pay the required debt service payments on the FFC2015 debt issued in FY2016.

FY2020-2021 Staffing

Staffing costs are not provided in this division.

City of Lebanon, OR Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Fund	G.O. FUND REVENUE							
Dept	BALANCE SHEET/REV							
R1	Rev.-Taxes & Assess							
314-000-47010	Current Property Taxes	1,432,667	1,508,468	1,058,838	1,082,528	1,700,156	1,700,156	1,700,156
314-000-47020	Delinquent Prop Taxes	41,959	78,945	50,000	20,000	20,000	20,000	20,000
314-000-48101	Interest On Taxes	7,812	7,354	-	-	-	-	-
	Rev.-Taxes & Assess Totals	1,482,438	1,594,767	1,108,838	1,102,528	1,720,156	1,720,156	1,720,156
R6	Rev.-Miscellaneous							
314-000-48100	Interest On Investment	12,139	23,516	4,000	4,000	1,000	1,000	1,000
	Rev.-Miscellaneous Totals	12,139	23,516	4,000	4,000	1,000	1,000	1,000
R7	Rev.-Transfers In							
314-000-49030	From Wastewater Bonds	403,900	401,900	403,775	403,775	402,000	402,000	402,000
	Rev.-Transfers In Totals	403,900	401,900	403,775	403,775	402,000	402,000	402,000
R8	Rev.-Other Sources							
314-000-49901	Beginning Balance	171,736	262,908	505,386	379,868	(51,828)	(51,828)	(51,828)
	Rev.-Other Sources Totals	171,736	262,908	505,386	379,868	(51,828)	(51,828)	(51,828)
	Revenue Sub Totals:	2,070,213	2,283,091	2,021,999	1,890,171	2,071,328	2,071,328	2,071,328

City of Lebanon, OR Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Dept	G.O. FUND REVENUE							
E6	Exp.-Debt Service							
314-314-95100	Bond Principal	945,000	1,030,000	1,095,000	1,095,000	1,160,000	1,160,000	1,160,000
314-314-95107	Bond Principal-FFC-WW	350,000	355,000	365,000	365,000	390,000	390,000	390,000
314-314-95200	Bond Interest	497,024	471,324	443,224	443,224	429,328	429,328	429,328
314-314-95207	Bond Interest-FFC-WW	53,900	46,900	38,775	38,775	12,000	12,000	12,000
	Exp.-Debt Service Totals	1,845,924	1,903,224	1,941,999	1,941,999	1,991,328	1,991,328	1,991,328
E7	Exp.-Unappropriated							
314-314-92010	Unapprop End Fund Bal	-	-	80,000	-	80,000	80,000	80,000
	Exp.-Unappropriated Totals	-	-	80,000	-	80,000	80,000	80,000
	Expense Sub Totals:	1,845,924	1,903,224	2,021,999	1,941,999	2,071,328	2,071,328	2,071,328
	Fund Revenue Sub Totals:	2,070,213	2,283,091	2,021,999	1,890,171	2,071,328	2,071,328	2,071,328
	Fund Expense Sub Totals:	1,845,924	1,903,224	2,021,999	1,941,999	2,071,328	2,071,328	2,071,328
	Fund 314 Sub Totals:	224,289	379,867	-	(51,828)	-	-	-

Debt Service Fund

2013 Full Faith & Credit Bond -317

Purpose

Water:

In June 1991, the City issued construction bonds which were refinanced in 1993. The 1993 bonds were then refinanced in February of 2004 and again in 2013. The two refinancing's had a net savings of \$348,580 over the remaining life of the bonds. The final payment on this bond will be in June 2022, the interest rates range from 2.00% to 4.00%.

Wastewater:

In June 1990, the City issued construction bonds which have been refinanced three – in 1993, 2003 and 2013. The three refinancing's had a net savings of \$589,816 over the remaining life of the bonds. The final payment on this bond will be in June of 2020. Interest rates range from 2.00% to 4.00%

Northwest URD:

In July 2013, the City issued \$12,000,000 bond which financed payments to Lowes under an economic development agreement and financed a portion of a new water tank. The payment on this bond will be in June 2028. Interest rates range from 2.00% to 5.00%. (part of 2013FFC).

FY2020-2021 Objective

Timely pay the required debt service payments on the FFC2013 debt issued in FY2013.

FY2020-2021 Staffing

Staffing costs are not provided in this division.

City of Lebanon, OR Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Fund	FULL FAITH & CREDIT (FF&C) 2013							
Dept	BALANCE SHEET/REV							
R6	Rev.-Miscellaneous							
317-000-48100	Interest On Investment	5,924	2,195	-	88	-	-	-
	Rev.-Miscellaneous Totals	5,924	2,195	-	88	-	-	-
R7	Rev.-Transfers In							
317-000-49022	From Water Fund	241,450	248,450	244,850	244,850	241,050	241,050	241,050
317-000-49025	From W Water Fund	275,600	275,800	275,600	275,600	-	-	-
317-000-49098	From NW Urban Renewal	852,650	859,450	865,250	865,250	1,267,823	1,267,823	1,267,823
	Rev.-Transfers In Totals	1,369,700	1,383,700	1,385,700	1,385,700	1,508,873	1,508,873	1,508,873
R8	Rev.-Other Sources							
317-000-49901	Beginning Balance	3,679	9,610	9,666	11,805	2,227	2,227	2,227
	Rev.-Other Sources Totals	3,679	9,610	9,666	11,805	2,227	2,227	2,227
Revenue Sub Totals:		1,379,303	1,395,505	1,395,366	1,397,593	1,511,100	1,511,100	1,511,100

City of Lebanon, OR Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Dept	FULL FAITH & CREDIT (FF&C) 2013							
E6	Exp.-Debt Service							
317-317-95100	Bond Principal	-	950,000	505,000	505,000	930,000	930,000	930,000
317-317-95107	Bond Principal	-	-	265,000	265,000	-	-	-
317-317-95108	Bond Principal	900,000	-	220,000	220,000	225,000	225,000	225,000
317-317-95200	Bond Interest	-	433,700	369,916	369,916	340,050	340,050	340,050
317-317-95207	Bond Interest	-	-	10,600	10,600	-	-	-
317-317-95208	Bond Interest	469,700	-	24,850	24,850	16,050	16,050	16,050
	Exp.-Debt Service Totals	1,369,700	1,383,700	1,395,366	1,395,366	1,511,100	1,511,100	1,511,100
	FULL FAITH & CREDIT (FF&C) 2013 Totals	1,369,700	1,383,700	1,395,366	1,395,366	1,511,100	1,511,100	1,511,100
	Fund Revenue Sub Totals:	1,379,303	1,395,505	1,395,366	1,397,593	1,511,100	1,511,100	1,511,100
	Fund Expense Sub Totals:	1,369,700	1,383,700	1,395,366	1,395,366	1,511,100	1,511,100	1,511,100
	Fund 317 Sub Totals:	9,603	11,805	-	2,227	-	-	-

Debt Service Fund Pension Bond -320

Purpose

In March 2002, the City joined with nine other local governments and issued Limited Tax Pension Bonds to finance all of the estimated unfunded actuarial liability (UAL) as of December 31, 2000 with the Oregon Public Employees Retirement System (PERS). The advantage to the City was the UAL was financed at a rate of 7.04% versus 8.00% if it had been financed with PERS through our employer rates. Also, with a pooled issue, the issuance costs were shared among the participating local governments resulting in lower individual issuance costs. This issuance is projected to save the City \$285,812 over the twenty-six year life of the bond.

FY2020-2021 Objective

Timely pay the required debt service payments on the Pension obligation debt issued in FY2002.

FY2020-2021 Staffing

Staffing costs are not provided in this division.

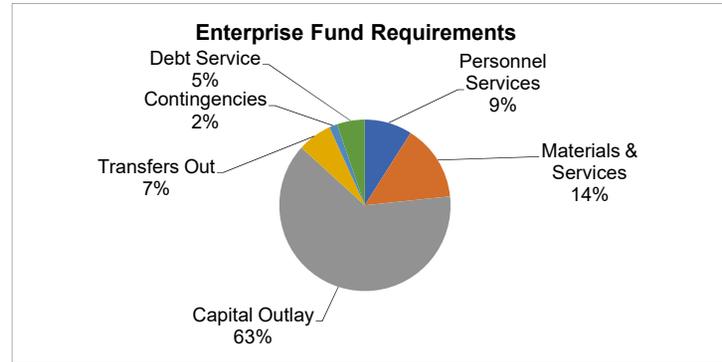
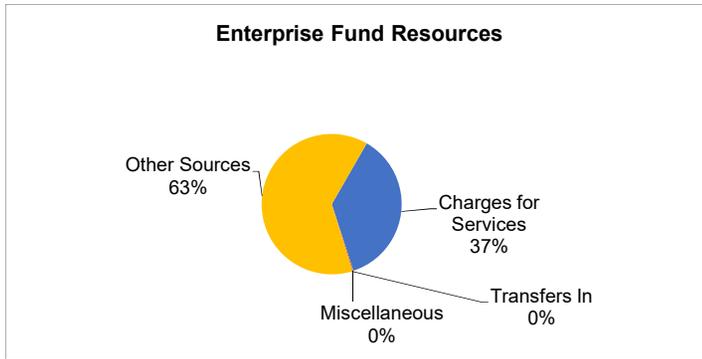
City of Lebanon, OR Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Fund	PENSION BOND SERIES 2002							
Dept	BALANCE SHEET/REV							
R6	Rev.-Miscellaneous							
320-000-48100	Interest On Investment	877	482	-	8	-	-	-
	Rev.-Miscellaneous Totals	877	482	-	8	-	-	-
R7	Rev.-Transfers In							
320-000-49030	Transfer In	202,270	211,356	222,272	222,272	234,830	234,830	234,830
	Rev.-Transfers In Totals	202,270	211,356	222,272	222,272	234,830	234,830	234,830
R8	Rev.-Other Sources							
320-000-49901	Beginning Balance	451	1,347	330	1,050	728	728	728
	Rev.-Other Sources Totals	451	1,347	330	1,050	728	728	728
Revenue Sub Totals:		203,598	213,185	222,602	223,330	235,558	235,558	235,558
Dept	PENSION BOND SERIES 2002							
E6	Exp.-Debt Service							
320-320-95100	Bond Principal	32,863	33,233	51,649	51,649	140,000	140,000	140,000
320-320-95200	Bond Interest	169,389	178,902	170,953	170,953	95,558	95,558	95,558
	Exp.-Debt Service Totals	202,252	212,135	222,602	222,602	235,558	235,558	235,558
PENSION BOND SERIES 2002 Totals		202,252	212,135	222,602	222,602	235,558	235,558	235,558
Fund Revenue Sub Totals:		203,598	213,185	222,602	223,330	235,558	235,558	235,558
Fund Expense Sub Totals:		202,252	212,135	222,602	222,602	235,558	235,558	235,558
Fund 320 Sub Totals:		1,346	1,050	-	728	-	-	-

**ENTERPRISE FUND
For the Fiscal Year 2020-21**

RESOURCES	
Taxes & Assessments	\$ -
Licenses & Permits	-
Fines & Forfeits	-
Intergovernmental	-
Charges for Services	11,298,000
Miscellaneous	105,000
Transfers In	-
Other Sources	19,435,772
Total Resources	\$ 30,838,772

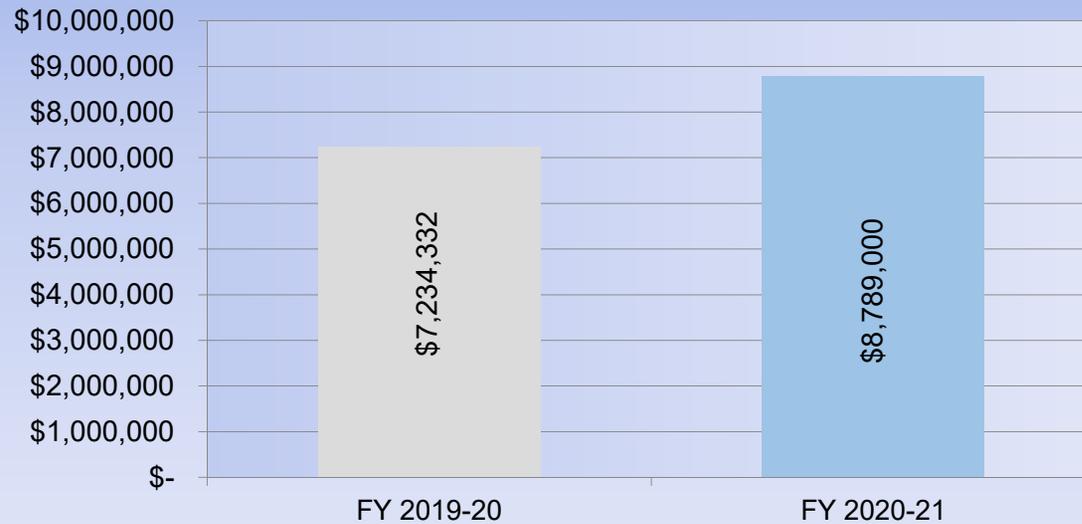
REQUIREMENTS	
Personnel Services	\$ 2,680,900
Materials & Services	4,287,517
Capital Outlay	18,898,000
Transfers Out	1,947,816
Contingencies	442,328
Debt Service	1,577,211
Unappropriated	1,005,000
Total Requirements	\$ 30,838,772



Requirements by Department and Type

Dept-Activity	Personal Services	Materials & Services	Capital Outlay	Interfund Transfers	Contingency Fund	Debt Service	Unapprop	\$0 Budget	Percent of Fund Budget
430-Water	\$ 984,400	\$ 670,121	\$ 278,500	\$ 1,088,471	\$ 157,740	\$ -	\$ 205,000	\$ 3,384,232	10.97%
433-Water Plant Operation	521,500	482,500	75,000	-	-	1,153,768	600,000	2,832,768	9.19%
435-Water CIP	-	37,000	1,730,000	-	-	-	-	1,767,000	5.73%
438-Water Treatment Plant CIP	-	-	-	-	-	-	-	-	0.00%
450-Stormdrainage	130,000	85,500	215,000	94,124	17,166	-	75,000	616,790	2.00%
470-Wastewater	822,000	628,396	344,500	765,221	267,422	-	50,000	2,877,539	9.33%
473-Wastewater Plant Operation	223,000	1,484,000	150,000	-	-	-	75,000	1,932,000	6.26%
474-Sewer & Lateral Repair Proj	-	-	890,000	-	-	-	-	890,000	2.89%
475-Wastewater CIP	-	900,000	15,215,000	-	-	-	-	16,115,000	52.26%
476-Wastewater Bond Debt Serv	-	-	-	-	-	423,443	-	423,443	1.37%
Fund Totals	\$ 2,680,900	\$ 4,287,517	\$ 18,898,000	\$ 1,947,816	\$ 442,328	\$ 1,577,211	\$ 1,005,000	\$ 30,838,772	100.00%
Percent of Enterprise Fund	8.70%	13.90%	61.28%	6.32%	1.43%	5.11%	3.26%	100.00%	

Water Utility Budget Comparison



FY 2020-21

Personnel Services	\$ 1,505,900	Transfers Out	\$ 1,088,471
Materials & Services	\$ 1,189,621	Contingencies	\$ 157,740
Capital Outlay	\$ 2,083,500	Other Financing Uses	\$ 805,000
Debt Service	\$ 1,153,768	Unappropriated	\$ 805,000

FY 2019-20

Personnel Services	\$ 739,245	Transfers Out	\$ 1,389,835
Materials & Services	\$ 1,211,657	Contingencies	\$ 156,286
Capital Outlay	\$ 1,603,500	Other Financing Uses	\$ -
Debt Service	\$ 1,180,000	Unappropriated	\$ 953,809

City of Lebanon, OR

Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Fund	WATER UTILITY							
Dept	BALANCE SHEET/REV							
R4	Rev.-Intergovernmental							
430-000-41051	State Grant Funds #2	17,160,630	2,983,947	-	-	-	-	-
	Rev.-Intergovernmental Totals	17,160,630	2,983,947	-	-	-	-	-
R5	Rev.-Chgs for Services							
430-000-48121	Water Fees	4,995,895	5,211,293	5,100,000	5,069,200	5,100,000	5,100,000	5,100,000
430-000-48122	Water Penalties	50,466	41,878	30,000	40,000	40,000	40,000	40,000
	Rev.-Chgs for Services Totals	5,046,361	5,253,171	5,130,000	5,109,200	5,140,000	5,140,000	5,140,000
R6	Rev.-Miscellaneous							
430-000-48100	Interest On Investment	63,910	65,420	15,000	25,000	5,000	5,000	5,000
430-000-48140	Miscellaneous Revenue	131,056	113,940	95,000	100,000	100,000	100,000	100,000
	Rev.-Miscellaneous Totals	194,966	179,360	110,000	125,000	105,000	105,000	105,000
R7	Rev.-Transfers In							
430-000-49000	Trans In Sal/Ben funding	4,806	4,467	4,994	4,994	-	-	-
430-000-49100	From Eqpt Acq & Rep Fund - 820	-	-	433,809	433,809	-	-	-
430-000-49175	From North Gateway URD	-	-	2,300	2,300	-	-	-
	Rev.-Transfers In Totals	4,806	4,467	441,103	441,103	-	-	-
R8	Rev.-Other Sources							
430-000-49901	Beginning Balance	2,562,963	4,980,102	1,553,229	2,016,839	2,739,000	2,739,000	2,739,000
	Rev.-Other Sources Totals	2,562,963	4,980,102	1,553,229	2,016,839	2,739,000	2,739,000	2,739,000
REVENUES TOTALS:		24,969,726	13,401,047	7,234,332	7,692,142	7,984,000	7,984,000	7,984,000

City of Lebanon, OR

Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Dept	WATER UTILITY							
E1	Exp.-Personal Services							
430-430-50001	Salaries	204,165	197,803	220,623	218,163	591,000	591,000	591,000
430-430-50600	Overtime	1,506	519	5,400	4,200	5,400	5,400	5,400
430-430-51000	Fringe Benefits - Budget	211	243	170,346	173,939	388,000	388,000	388,000
430-430-51005	Taxes - Federal	15,255	14,805	-	-	-	-	-
430-430-51010	Taxes - State	264	11	-	-	-	-	-
430-430-51015	PERS	43,986	39,259	-	-	-	-	-
430-430-51020	Workers Compensation	3,783	4,288	-	-	-	-	-
430-430-51023	Unemployment	587	717	-	-	-	-	-
430-430-51025	Insurance - Health	70,829	69,235	-	-	-	-	-
430-430-51030	Insurance - HRA/PSA	13,332	20,407	-	-	-	-	-
430-430-51036	Insurance - Life/LTD	274	244	-	-	-	-	-
430-430-51040	Insurance - Disability	789	641	-	-	-	-	-
430-430-59000	Group Term Life	730	-	-	-	-	-	-
	Exp.-Personal Services Totals	355,711	348,172	396,369	396,302	984,400	984,400	984,400
	Total Full-Time Equivalent (FTE)	4.00	5.00	4.00	4.00	8.59	8.59	8.59
E2	Exp.-Materials & Services							
430-430-61010	Advertising	1,013	(20)	-	-	-	-	-
430-430-61011	Advertising (Eng)	4,571	-	1,000	-	1,000	1,000	1,000
430-430-61012	Advertising (Maint)	55	505	-	-	-	-	-
430-430-61121	Communication (Eng)	-	-	1,000	-	500	500	500
430-430-61122	Communication (Maint)	-	302	750	-	500	500	500
430-430-61126	Computer Exp (Eng)	6,826	7,941	10,000	10,000	10,000	10,000	10,000
430-430-61127	Computer Exp (Maint)	1,062	132	3,500	3,500	3,500	3,500	3,500
430-430-61130	Contract Services	-	-	500	500	500	500	500
430-430-61133	Contract Serv (Eng)	9,774	20,591	15,000	11,000	15,000	15,000	15,000
430-430-61134	Contract Serv (Maint)	36,403	39,170	50,000	50,000	50,000	50,000	50,000
430-430-61140	Merchant Card Fees	29,338	33,548	30,000	30,000	40,000	40,000	40,000
430-430-61240	Dept/Operating Expense	489	(306)	-	108	-	-	-
430-430-61241	Operating Exp (Eng)	3,653	3,115	3,500	7,526	28,500	28,500	28,500
430-430-61242	Operating Exp (Maint)	74,612	73,733	85,000	85,000	85,000	85,000	85,000
430-430-61251	Op Supplies (Eng)	529	186	1,000	350	1,000	1,000	1,000

City of Lebanon, OR Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
430-430-61252	Op Supplies (Maint)	1,397	864	2,000	550	2,000	2,000	2,000
430-430-61291	Dues & Subscript (Eng)	3,469	2,400	3,500	3,500	3,500	3,500	3,500
430-430-61292	Dues & Subs (Maint)	2,162	1,224	3,000	1,500	3,000	3,000	3,000
430-430-61300	Duplication	22,468	23,193	22,000	22,000	25,000	25,000	25,000
430-430-61321	Education & Trng (Eng)	2,982	2,144	3,500	3,500	3,500	3,500	3,500
430-430-61322	Ed & Trng (Maint)	3,588	8,559	4,470	4,470	5,000	5,000	5,000
430-430-61400	Insurance	49,402	49,920	58,937	58,671	78,171	78,171	78,171
430-430-61501	Uniforms (Eng)	1,208	830	800	250	800	800	800
430-430-61502	Uniforms (Maint)	2,174	3,707	3,500	3,500	3,500	3,500	3,500
430-430-61520	Utility Franchise Fee	258,269	261,991	253,500	253,500	255,000	255,000	255,000
430-430-61561	Maint/Bldg (Eng)	830	-	1,000	-	-	-	-
430-430-61562	Maint/Bldg (Maint)	3,667	4,261	7,000	7,000	7,000	7,000	7,000
430-430-61571	Maint/Eqpt (Eng)	56	139	800	500	500	500	500
430-430-61572	Maint/Eqpt (Maint)	261	1,495	1,500	1,543	2,000	2,000	2,000
430-430-61581	Maint/Vehicles (Eng)	659	2,240	2,500	2,500	2,500	2,500	2,500
430-430-61582	Maint/Vehicles (Maint)	12,423	16,010	15,000	15,000	15,000	15,000	15,000
430-430-61601	Mtgs & Conf (Eng)	1,955	785	4,000	4,000	4,250	4,250	4,250
430-430-61602	Mtgs & Conf (Maint)	1,305	1,480	2,000	2,000	2,500	2,500	2,500
430-430-61700	Office Supplies	2	-	-	-	-	-	-
430-430-61701	Office Supplies (Eng)	1,061	222	1,200	350	1,000	1,000	1,000
430-430-61702	Off Supplies (Maint)	657	713	800	800	800	800	800
430-430-61801	Petroleum (Eng)	1,887	1,839	1,800	1,800	1,800	1,800	1,800
430-430-61802	Petroleum (Maint)	8,417	9,472	15,000	10,000	12,500	12,500	12,500
430-430-61820	Postage	539	516	900	800	800	800	800
430-430-61902	Utilities (Maint)	6,695	3,401	5,500	3,500	4,500	4,500	4,500
Exp.-Materials & Services Totals		555,858	576,302	615,457	599,218	670,121	670,121	670,121
E3	Exp.-Capital Outlay							
430-430-72300	Improvements	186	1,706	-	-	-	-	-
430-430-72301	Improvements (Eng)	-	-	-	8,115	-	-	-
430-430-72302	Improvements (Maint)	-	2,575	-	-	-	-	-
430-430-72501	Office Eqpt (Eng)	336	566	3,500	3,500	3,500	3,500	3,500
430-430-72602	Other Eqpt (Maint)	25,105	-	125,000	125,000	25,000	25,000	25,000
430-430-72802	Vehicles (Maint)	-	-	-	-	250,000	250,000	250,000
Exp.-Capital Outlay Totals		25,627	4,847	128,500	136,615	278,500	278,500	278,500

City of Lebanon, OR

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Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
E4	Exp.-Transfers Out							
430-430-90010	To General Fund	88,542	89,916	145,967	145,967	136,118	136,118	136,118
430-430-90011	To General Fund-Sal/Ben	786,138	765,691	757,397	757,397	-	-	-
430-430-90017	To Debt Service	241,450	248,450	244,850	244,850	241,050	241,050	241,050
430-430-90025	To GIS	35,000	52,855	64,249	64,249	92,000	92,000	92,000
430-430-90027	To Info System Service	75,080	76,338	86,719	86,719	78,150	78,150	78,150
430-430-90028	To Custodial & Bldg Maint	7,358	7,714	10,260	10,260	11,634	11,634	11,634
430-430-90030	To PERS Bond	25,459	27,830	28,641	28,641	29,519	29,519	29,519
430-430-90105	To Eqpt Acq & Rep Fund	112,000	120,000	-	-	-	-	-
430-430-90184	To Cust/Maint-Sal/Ben	30,517	23,494	24,933	24,933	-	-	-
430-430-90185	To Streets Sal/Ben 558	-	-	26,819	26,819	-	-	-
430-430-90164	To NW URD	-	-	-	-	500,000	500,000	500,000
	Exp.-Transfers Out Totals	1,401,544	1,412,288	1,389,835	1,389,835	1,088,471	1,088,471	1,088,471
E5	Exp.-Contingencies							
430-430-80005	Operating Contingency	-	-	156,286	-	157,740	157,740	157,740
	Exp.-Contingencies Totals	-	-	156,286	-	157,740	157,740	157,740
E7	Exp.-Unappropriated							
430-430-80010	Reserve for Equipment Replace	-	-	453,809	-	205,000	205,000	205,000
	Exp.-Unappropriated Totals	-	-	453,809	-	205,000	205,000	205,000
WATER UTILITY Totals		2,338,740	2,341,609	3,140,256	2,521,970	3,384,232	3,384,232	3,384,232

City of Lebanon, OR

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Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Dept	WATER PLANT OPERATIONS							
E1	Exp.-Personal Services							
430-433-50001	Salaries	86,515	149,446	211,193	219,303	334,000	334,000	334,000
430-433-50600	Overtime	15,035	2,768	5,400	5,400	7,500	7,500	7,500
430-433-51000	Fringe Benefits	-	-	126,283	124,385	180,000	180,000	180,000
430-433-51005	Taxes - Federal	7,348	11,485	-	-	-	-	-
430-433-51010	Taxes - State	18	3	-	-	-	-	-
430-433-51015	PERS	25,646	23,467	-	-	-	-	-
430-433-51020	Workers Compensation	1,059	3,266	-	-	-	-	-
430-433-51023	Unemployment	-	-	-	-	-	-	-
430-433-51025	Health Insurance	19,492	31,042	-	-	-	-	-
430-433-51030	HRA	4,000	19,612	-	-	-	-	-
430-433-51035	Group Term Life	-	240	-	-	-	-	-
430-433-51036	Insurance - Life/LTD	68	195	-	-	-	-	-
430-433-51040	Insurance - Disability	241	494	-	-	-	-	-
	Exp.-Personal Services Totals	159,422	242,018	342,876	349,088	521,500	521,500	521,500
	Total Full-Time Equivalent (FTE)	1.00	3.00	3.00		4.17	4.17	
E2	Exp.-Materials & Services							
430-433-61010	Advertising	-	1,514	3,500	2,500	3,500	3,500	3,500
430-433-61119	Communication	3,104	4,004	5,000	5,000	7,500	7,500	7,500
430-433-61124	Computer Expense	336	4,048	25,000	25,000	40,000	40,000	40,000
430-433-61130	Contract Services	597,337	638,817	106,200	106,200	51,000	51,000	51,000
430-433-61240	Dept/Operating Expense	21,302	159,617	374,000	365,000	375,000	375,000	375,000
430-433-61300	Duplication	-	-	2,500	-	2,500	2,500	2,500
430-433-61320	Education & Training	392	338	3,000	2,000	3,000	3,000	3,000
	Exp.-Materials & Services Totals	622,471	808,338	519,200	505,700	482,500	482,500	482,500
E3	Exp.-Capital Outlay							
430-433-72300	Improvements	7,558	51,388	50,000	19,135	75,000	75,000	75,000
430-433-72600	Other Eqpt.	-	227,055	-	35,177	-	-	-
	Exp.-Capital Outlay Totals	7,558	278,443	50,000	54,312	75,000	75,000	75,000

City of Lebanon, OR Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
E6	Exp.-Debt Service							
430-433-95100	Bond Principal	-	-	272,000	272,000	638,054	638,054	638,054
430-433-95200	Bond Interest	117,779	-	908,000	908,000	515,714	515,714	515,714
	Exp.-Debt Service Totals	117,779	-	1,180,000	1,180,000	1,153,768	1,153,768	1,153,768
E7	Exp.-Unappropriated							
430-433-80010	Reserve for Equipment Replace	-	-	500,000	-	600,000	600,000	600,000
	Exp.-Unappropriated Totals	-	-	500,000	-	600,000	600,000	600,000
WATER PLANT OPERATIONS Totals		907,230	1,328,799	2,592,076	2,089,100	2,832,768	2,832,768	2,832,768

City of Lebanon, OR Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Dept	WATER UTILITY CIP							
E2	Exp.-Materials & Services							
430-435-61011	Advertising (Eng)	-	-	2,000	2,000	2,000	2,000	2,000
430-435-61130	Contract Services	5,000	-	75,000	75,000	35,000	35,000	35,000
	Exp.-Materials & Services Totals	5,000	-	77,000	77,000	37,000	37,000	37,000
E3	Exp.-Capital Outlay							
430-435-72301	Improvements (Eng)	250,000	75,000	1,375,000	215,000	1,680,000	1,680,000	1,680,000
430-435-72302	Improvements (Maint)	6,190	45,394	50,000	50,000	50,000	50,000	50,000
	Exp.-Capital Outlay Totals	256,190	120,394	1,425,000	265,000	1,730,000	1,730,000	1,730,000
	WATER UTILITY CIP Totals	261,190	120,394	1,502,000	342,000	1,767,000	1,767,000	1,767,000
Dept	Water Treatment Plant CIP							
E3	Exp.-Capital Outlay							
430-438-72300	Improvements-cash	890,979	4,610,488	-	-	-	-	-
430-438-72301	Improvements-Loan #1	9,213,748	1,893,920	-	-	-	-	-
430-438-72302	Improvements-Loan #2	6,476,502	1,089,000	-	-	-	-	-
	Exp.-Capital Outlay Totals	16,581,229	7,593,408	-	-	-	-	-
	Water Treatment Plant CIP Totals	16,581,229	7,593,408	-	-	-	-	-
	Fund Revenue Sub Totals:	24,969,726	13,401,047	7,234,332	7,692,142	7,984,000	7,984,000	7,984,000
	Fund Expense Sub Totals:	20,088,389	11,384,210	7,234,332	4,953,070	7,984,000	7,984,000	7,984,000
	Fund 430 Sub Totals:	4,881,337	2,016,837	-	2,739,072	-	-	-



Enterprise Fund Water Utility-430

Purpose

The purpose of the water utility is three-fold – water treatment, water storage/distribution, and capital infrastructure. Depending on the time of year, from 1.7 to 3.8 million gallons per day of raw water are drawn from the South Santiam River and treated to comply with all state and federal regulations. The New Water Treatment Plant is complete and providing water to the City's distribution system. Operation of the new plant is done by City Staff. The Second Street Water Plant will be moth-balled beginning July 2020.

This utility also funds the operation, maintenance, and engineering required for 80 miles of water piping and the two storage reservoirs.

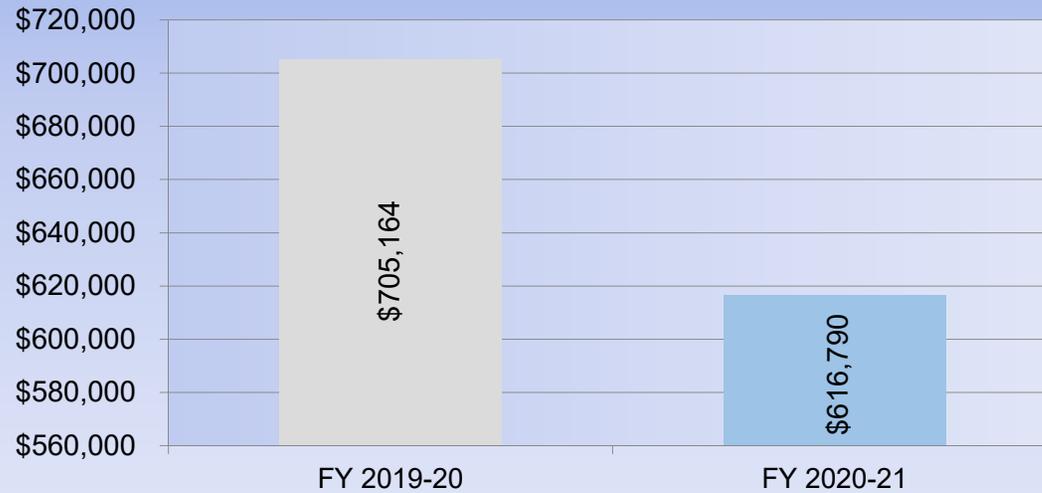
FY2020-2021 Objective

The objective of the Water Utility is to continue to provide safe drinking water to the citizens of Lebanon.

FY2020-2021 Staffing

There are 12.76 FTE allocated to this fund. The amounts budgeted in Personal Services reflect this total.

Storm Drain Utility Budget Comparison



FY 2020-21

Personnel Services	\$ 130,000	Transfers Out	\$ 94,124
Materials & Services	\$ 85,500	Contingencies	\$ 17,166
Capital Outlay	\$ 215,000	Other Financing Uses	\$ 75,000
Debt Service	\$ -	Unappropriated	\$ -

FY 2019-20

Personnel Services	\$ -	Transfers Out	\$ 295,128
Materials & Services	\$ 84,700	Contingencies	\$ 17,351
Capital Outlay	\$ 230,000	Other Financing Uses	\$ -
Debt Service	\$ -	Unappropriated	\$ 77,985

Enterprise Fund Storm Drainage Utility-450

Purpose

This fund is responsible for maintenance/replacement of the existing storm water collection system, managing new environmental regulations being imposed by the Department of Environmental Quality, and to begin funding Storm Drainage Capital needs.

Currently, the City maintains approximately 36 miles of storm drain pipes, 1770 catch basins, 635 drainage manholes, 13 miles of ditches, and 1.5 miles of culverts. The Drainage utility provides funding for staff, equipment, and materials which allows for more frequent maintenance and repair of the system, environmental regulation compliance, and Capital construction to be funded over time.

FY2020-2021 Objective

The objective of the Storm Drainage Utility is to continue to maintain the City's Drainage facilities as well meet any new regulatory requirements associated with drainage.

FY2020-2021 Staffing

There are 1.26 FTE allocated to this fund. The amounts budgeted in Personal Services reflect this total.

City of Lebanon, OR Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Fund	STORM DRAIN UTILITY							
R5	Rev.-Chgs for Services							
450-000-48125	Storm Drain Fees	464,898	484,517	475,000	475,000	483,000	483,000	483,000
	Rev.-Chgs for Services Totals	464,898	484,517	475,000	475,000	483,000	483,000	483,000
R6	Rev.-Miscellaneous							
450-000-48100	Interest On Investment	5,206	3,186	3,000	1,000	-	-	-
450-000-48140	Miscellaneous Revenue	2,082	-	-	-	-	-	-
	Rev.-Miscellaneous Totals	7,288	3,186	3,000	1,000	-	-	-
R7	Rev.-Transfers In							
450-000-49015	From SDC Fund 862	-	400,000	-	-	-	-	-
450-000-49100	From Eqpt Acq & Rep Fund-820	-	-	120,985	120,985	-	-	-
	Rev.-Transfers In Totals	-	400,000	120,985	120,985	-	-	-
R8	Rev.-Other Sources							
450-000-49901	Beginning Balance	352,938	461,206	106,179	135,033	133,790	133,790	133,790
	Rev.-Other Sources Totals	352,938	461,206	106,179	135,033	133,790	133,790	133,790
	Revenue Sub Totals:	825,124	1,348,909	705,164	732,018	616,790	616,790	616,790

City of Lebanon, OR

Budget Report FY 2020-21

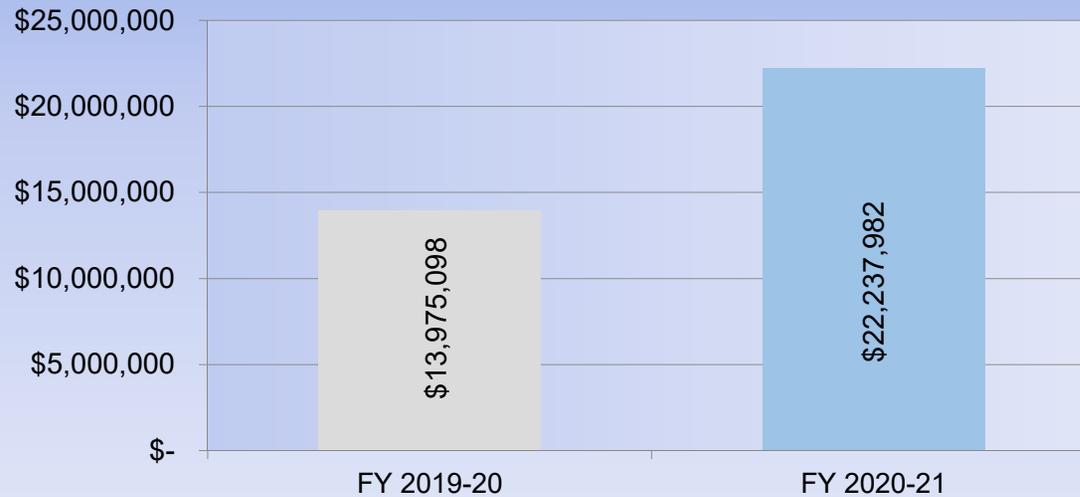
Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Dept	STORM DRAIN UTILITY							
E1	Exp.-Personal Services							
450-450-50001	Salaries	-	-	-	-	82,000	82,000	82,000
450-450-51000	Fringe Benefits - Budget	-	-	-	-	48,000	48,000	48,000
	Exp.-Personal Services Totals	-	-	-	-	130,000	130,000	130,000
	Total Full-Time Equivalent (FTE)	2.00	2.00	2.00		1.26	1.26	1.26
E2	Exp.-Materials & Services							
450-450-61127	Computer Exp (Maint)	-	3,370	1,200	-	1,000	1,000	1,000
450-450-61133	Contract Serv (Eng)	-	563	-	-	-	-	-
450-450-61134	Contract Serv (Maint)	2,501	6,066	14,000	14,000	14,000	14,000	14,000
450-450-61140	Merchant Card Fees	1,587	1,602	2,000	2,000	3,000	3,000	3,000
450-450-61241	Operating Exp (Eng)	1,144	3,003	18,000	13,000	18,000	18,000	18,000
450-450-61242	Operating Exp (Maint)	7,038	8,290	10,000	5,000	10,000	10,000	10,000
450-450-61251	Op Supplies (Eng)	-	-	250	-	-	-	-
450-450-61252	Op Supplies (Maint)	1,162	-	150	150	150	150	150
450-450-61292	Dues & Subs (Maint)	-	-	150	150	150	150	150
450-450-61300	Duplication	474	469	500	500	500	500	500
450-450-61322	Ed & Trng (Maint)	100	120	250	250	250	250	250
450-450-61502	Uniforms (Maint)	100	2,642	1,000	1,000	1,000	1,000	1,000
450-450-61520	Utility Franchise Fee	22,903	23,396	23,750	23,750	24,150	24,150	24,150
450-450-61562	Maint/Bldg (Maint)	-	592	500	500	500	500	500
450-450-61572	Maint/Eqpt (Maint)	89	1,619	1,500	1,500	1,500	1,500	1,500
450-450-61582	Maint/Vehicles (Maint)	3,778	5,491	5,500	5,500	5,500	5,500	5,500
450-450-61602	Mtgs & Conf (Maint)	-	-	250	250	250	250	250
450-450-61701	Office Supplies (Eng)	149	41	150	-	-	-	-
450-450-61802	Petroleum (Maint)	4,044	7,741	5,500	5,500	5,500	5,500	5,500
450-450-61820	Postage	12	10	50	50	50	50	50
	Exp.-Materials & Services Totals	45,081	65,015	84,700	73,100	85,500	85,500	85,500
E3	Exp.-Capital Outlay							
450-450-72301	Improvements (Eng)	50,000	854,881	130,000	130,000	215,000	215,000	215,000
450-450-72802	Vehicles (Maint)	-	-	100,000	100,000	-	-	-

City of Lebanon, OR Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
	Exp.-Capital Outlay Totals	50,000	854,881	230,000	230,000	215,000	215,000	215,000
E4	Exp.-Transfers Out							
450-450-90010	To General Fund	7,798	8,164	17,179	17,179	5,222	5,222	5,222
450-450-90011	To General Fund-Sal/Ben	133,560	137,206	142,007	142,007	-	-	-
450-450-90025	To GIS	11,058	16,699	20,299	20,299	29,000	29,000	29,000
450-450-90027	To Info System Service	10,011	10,178	11,344	11,344	10,369	10,369	10,369
450-450-90028	To Custodial & Bldg Maint	1,032	1,260	1,677	1,677	982	982	982
450-450-90030	To PERS Bond	-	-	-	-	2,551	2,551	2,551
450-450-90105	To Eqpt Acq & Rep Fund	45,000	57,000	-	-	-	-	-
450-450-90130	To Street Impro SDC Fund - 882	-	-	46,000	46,000	46,000	46,000	46,000
450-450-90181	To Wastewater-Sal/Ben	62,544	63,474	56,622	56,622	-	-	-
	Exp.-Transfers Out Totals	271,003	293,981	295,128	295,128	94,124	94,124	94,124
E5	Exp.-Contingencies							
450-450-80005	Operating Contingency	-	-	17,351	-	17,166	17,166	17,166
	Exp.-Contingencies Totals	-	-	17,351	-	17,166	17,166	17,166
E7	Exp.-Unappropriated							
450-450-80010	Reserve for Equipment Replace	-	-	77,985	-	75,000	75,000	75,000
	Exp.-Unappropriated Totals	-	-	77,985	-	75,000	75,000	75,000
	STORM DRAIN UTILITY Totals	366,084	1,213,877	705,164	598,228	616,790	616,790	616,790
	Fund Revenue Sub Totals:	825,124	1,348,909	705,164	732,018	616,790	616,790	616,790
	Fund Expense Sub Totals:	366,084	1,213,877	705,164	598,228	616,790	616,790	616,790
	Fund 450 Sub Totals:	459,040	135,032	-	133,790	-	-	-



Wastewater Utility Budget Comparison



FY 2020-21

Personnel Services	\$ 1,045,000	Transfers Out	\$ 765,221
Materials & Services	\$ 3,012,396	Contingencies	\$ 267,422
Capital Outlay	\$ 16,599,500	Other Financing Uses	\$ -
Debt Service	\$ 423,443	Unappropriated	\$ 125,000

FY 2019-20

Personnel Services	\$ 293,536	Transfers Out	\$ 1,783,048
Materials & Services	\$ 2,856,154	Contingencies	\$ 282,704
Capital Outlay	\$ 7,559,500	Other Financing Uses	\$ 266,540
Debt Service	\$ 667,076	Unappropriated	\$ 266,540

Enterprise Fund Wastewater Utility-470

Purpose

The purpose of the Wastewater Utility is three-fold – the collection of wastewater, the treatment of wastewater complying with all regulatory requirements and constructing capital infrastructure projects. Depending on the time of year, from 2.1 to 15.0 million gallons per day of raw sewage are treated to comply with all state and federal regulations. The City contracts for the operation of the Wastewater Treatment Plant with CH2MHill. This utility also funds the operation, maintenance, and engineering required for 60 miles of sewer collection. Operations and maintenance of the sewer collection system is performed by city staff.

FY2020-2021 Objective

The objective of the Wastewater Utility is to continue to collect and treat sewage while meeting all regulatory requirements, which includes routine maintenance and replacement of the City's sanitary sewer infrastructure.

FY2020-2021 Staffing

There are 8.39 FTE allocated to this fund. The amounts budgeted in Personal Services reflect this total.

City of Lebanon, OR

Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Fund	WASTEWATER UTILITY							
Dept	BALANCE SHEET/REV							
R1	Rev.-Taxes & Assess							
470-000-48101	Interest On Taxes	250	254	-	-	-	-	-
	Rev.-Taxes & Assess Totals	250	254	-	-	-	-	-
R5	Rev.-Chgs for Services							
470-000-48122	Sewer Penalties	50,466	41,878	30,000	30,000	30,000	30,000	30,000
470-000-48220	Sewer Fees-Current	5,438,620	5,500,920	5,600,000	5,600,000	5,600,000	5,600,000	5,600,000
470-000-48230	Sewer Use Fees	48,446	55,155	60,000	25,000	45,000	45,000	45,000
	Rev.-Chgs for Services Totals	5,537,532	5,597,953	5,690,000	5,655,000	5,675,000	5,675,000	5,675,000
R6	Rev.-Miscellaneous							
470-000-48100	Interest On Investment	24,259	39,294	10,000	25,000	-	-	-
470-000-48140	Miscellaneous Revenue	5,413	3,989	-	14,306	-	-	-
	Rev.-Miscellaneous Totals	29,672	43,283	10,000	39,306	-	-	-
R7	Rev.-Transfers In							
470-000-49000	Trans In Sal/Ben funding	62,544	63,474	56,622	56,622	-	-	-
470-000-49100	From Eqpt Acq & Rep Fund-820	-	-	276,540	276,540	-	-	-
	Rev.-Transfers In Totals	62,544	63,474	333,162	333,162	-	-	-
R8	Rev.-Other Sources							
470-000-41051	State Loan Funds	-	-	-	-	14,000,000	14,000,000	14,000,000
470-000-42030	Bond Sale Proceeds	-	-	5,500,000	-	-	-	-
470-000-49901	Beginning Balance	2,351,626	2,403,778	2,175,396	2,868,346	2,562,982	2,562,982	2,562,982
	Rev.-Other Sources Totals	2,351,626	2,403,778	7,675,396	2,868,346	16,562,982	16,562,982	16,562,982
Revenue Sub Totals:		7,981,624	8,108,742	13,708,558	8,895,814	22,237,982	22,237,982	22,237,982

City of Lebanon, OR

Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Dept	WASTEWATER UTILITY							
E1	Exp.-Personal Services							
470-470-50001	Salaries	183,791	115,184	171,662	160,887	504,000	504,000	504,000
470-470-50600	Overtime	1,945	799	4,000	4,000	4,000	4,000	4,000
470-470-51000	Fringe Benefits - Budget	158	117	117,874	105,237	314,000	314,000	314,000
470-470-51005	Taxes - Federal	13,940	8,707	-	-	-	-	-
470-470-51010	Taxes - State	132	5	-	-	-	-	-
470-470-51015	PERS	26,401	23,972	-	-	-	-	-
470-470-51020	Workers Compensation	3,736	4,170	-	-	-	-	-
470-470-51023	Unemployment	297	382	-	-	-	-	-
470-470-51025	Insurance - Health	43,049	26,090	-	-	-	-	-
470-470-51030	Insurance - HRA/PSA	12,000	12,538	-	-	-	-	-
470-470-51036	Insurance - Life/LTD	200	121	-	-	-	-	-
470-470-51040	Insurance - Disability	632	330	-	-	-	-	-
470-470-59000	Group Term Life	210	-	-	-	-	-	-
	Exp.-Personal Services Totals	286,491	192,415	293,536	270,124	822,000	822,000	822,000
	Total Full-Time Equivalent (FTE)	3.00	3.00	3.00		6.84	6.84	6.84
E2	Exp.-Materials & Services							
470-470-61011	Advertising (Eng)	1,249	-	1,000	2,959	3,500	3,500	3,500
470-470-61012	Advertising (Maint)	75	2,511	1,000	-	1,000	1,000	1,000
470-470-61121	Communication (Eng)	-	-	500	-	-	-	-
470-470-61122	Communication (Maint)	-	29	750	-	-	-	-
470-470-61126	Computer Exp (Eng)	1,655	4,959	10,000	6,000	10,000	10,000	10,000
470-470-61127	Computer Exp (Maint)	700	7,870	5,000	3,500	5,000	5,000	5,000
470-470-61130	Contract Services	55	-	500	500	500	500	500
470-470-61133	Contract Serv (Eng)	9,556	25,757	25,000	17,000	25,000	25,000	25,000
470-470-61134	Contract Serv (Maint)	28,271	19,300	35,000	35,000	35,000	35,000	35,000
470-470-61140	Merchant Card Fees	29,338	31,980	30,000	30,100	40,000	40,000	40,000
470-470-61240	Dept/Operating Expense	462	276	-	-	-	-	-
470-470-61241	Operating Exp (Eng)	3,909	3,022	1,500	8,866	26,500	26,500	26,500
470-470-61242	Operating Exp (Maint)	23,805	33,620	20,000	20,000	22,000	22,000	22,000
470-470-61251	Op Supplies (Eng)	469	283	1,000	250	1,000	1,000	1,000
470-470-61252	Op Supplies (Maint)	1,443	95	500	250	500	500	500
470-470-61291	Dues & Subscript (Eng)	1,300	-	1,200	1,200	1,300	1,300	1,300

City of Lebanon, OR

Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
470-470-61292	Dues & Subs (Maint)	785	125	500	500	600	600	600
470-470-61300	Duplication	22,468	23,193	22,000	23,000	25,000	25,000	25,000
470-470-61321	Education & Trng (Eng)	389	80	2,000	2,000	2,500	2,500	2,500
470-470-61322	Ed & Trng (Maint)	507	1,715	3,000	3,000	3,000	3,000	3,000
470-470-61400	Insurance	76,007	49,920	59,804	59,171	78,696	78,696	78,696
470-470-61501	Uniforms (Eng)	-	301	500	200	500	500	500
470-470-61502	Uniforms (Maint)	2,444	3,072	2,000	2,000	2,200	2,200	2,200
470-470-61520	Utility Franchise Fee	263,762	268,477	290,000	280,000	290,000	290,000	290,000
470-470-61562	Maint/Bldg (Maint)	2,690	3,729	2,000	550	2,000	2,000	2,000
470-470-61570	Maint/Eqpt	-	8,416	-	-	-	-	-
470-470-61571	Maint/Eqpt (Eng)	82	-	500	-	500	500	500
470-470-61572	Maint/Eqpt (Maint)	357	937	1,500	1,500	1,500	1,500	1,500
470-470-61581	Maint/Vehicles (Eng)	347	1,975	2,000	1,500	2,200	2,200	2,200
470-470-61582	Maint/Vehicles (Maint)	19,355	33,708	20,000	20,000	20,000	20,000	20,000
470-470-61601	Mtgs & Conf (Eng)	699	509	3,500	3,500	3,500	3,500	3,500
470-470-61602	Mtgs & Conf (Maint)	-	-	1,500	1,500	1,500	1,500	1,500
470-470-61701	Office Supplies (Eng)	511	287	500	250	500	500	500
470-470-61702	Off Supplies (Maint)	369	649	700	700	700	700	700
470-470-61801	Petroleum (Eng)	1,967	1,704	1,800	1,400	1,800	1,800	1,800
470-470-61802	Petroleum (Maint)	3,622	1,337	15,000	2,500	15,000	15,000	15,000
470-470-61820	Postage	539	516	900	750	900	900	900
470-470-61900	Utilities (Gen'l)	972	1,120	1,500	1,500	1,500	1,500	1,500
470-470-61902	Utilities (Maint)	2,533	2,314	3,000	3,000	3,000	3,000	3,000
Exp.-Materials & Services Totals		502,692	533,786	567,154	534,146	628,396	628,396	628,396
E3	Exp.-Capital Outlay							
470-470-72302	Improvements (Maint)	6,050	70,853	90,000	90,000	90,000	90,000	90,000
470-470-72501	Office Eqpt (Eng)	-	-	3,000	2,385	3,000	3,000	3,000
470-470-72601	Other Eqpt (Eng)	2,081	675	1,500	-	1,500	1,500	1,500
470-470-72802	Vehicles (Maint)	-	-	100,000	66,137	250,000	250,000	250,000
Exp.-Capital Outlay Totals		8,131	71,528	194,500	158,522	344,500	344,500	344,500

City of Lebanon, OR

Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
E4	Exp.-Transfers Out							
470-470-90010	To General Fund	88,972	87,503	143,170	143,170	150,727	150,727	150,727
470-470-90011	To General Fund-Sal/Ben	735,749	718,551	719,484	719,484	-	-	-
470-470-90017	To Debt Service	679,500	677,700	679,375	679,375	402,000	402,000	402,000
470-470-90025	To GIS	44,148	66,670	81,041	81,041	116,000	116,000	116,000
470-470-90027	To Info System Service	58,395	59,374	72,000	72,000	66,493	66,493	66,493
470-470-90028	To Custodial & Bldg Maint	6,472	6,680	8,883	8,883	9,440	9,440	9,440
470-470-90030	To PERS Bond	23,143	22,179	22,349	22,349	20,561	20,561	20,561
470-470-90105	To Eqpt Acq & Rep Fund	90,000	90,000	-	-	-	-	-
470-470-90180	To Water Sal/Ben	4,806	4,467	4,994	4,994	-	-	-
470-470-90184	To Cust/Maint-Sal/Ben	30,517	23,494	24,933	24,933	-	-	-
470-470-90185	To Streets Sal/Ben 558	-	-	26,819	26,819	-	-	-
	Exp.-Transfers Out Totals	1,761,702	1,756,618	1,783,048	1,783,048	765,221	765,221	765,221
E5	Exp.-Contingencies							
470-470-80005	Operating Contingency	-	-	252,324	-	237,042	237,042	237,042
470-470-80026	Res For Debt Service	-	-	30,380	-	30,380	30,380	30,380
	Exp.-Contingencies Totals	-	-	282,704	-	267,422	267,422	267,422
E7	Exp.-Unappropriated							
470-470-80010	Reserve for Equipment Replace	-	-	191,642	-	50,000	50,000	50,000
470-470-92010	Unapprop End Fund Bal	-	-	-	-	-	-	-
	Exp.-Unappropriated Totals	-	-	191,642	-	50,000	50,000	50,000
WASTEWATER UTILITY Totals		2,559,016	2,554,347	3,312,584	2,745,840	2,877,539	2,877,539	2,877,539

City of Lebanon, OR

Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Dept	WASTEWATER PLANT OPERATIONS							
E1	Exp.-Personal Services							
470-473-50001	Salaries	-	-	-	-	142,000	142,000	142,000
470-473-51000	Fringe Benefits - Budget	-	-	-	-	81,000	81,000	81,000
	Exp.-Personal Services Totals	-	-	-	-	223,000	223,000	223,000
	Total Full-Time Equivalent (FTE)	-	-	-	-	1.55	1.55	1.55
E2	Exp.-Materials & Services							
470-473-61010	Advertising	-	-	500	500	500	500	500
470-473-61119	Communication	-	-	1,000	1,000	1,000	1,000	1,000
470-473-61124	Computer Expense	-	1,219	1,500	1,500	1,500	1,500	1,500
470-473-61130	Contract Services	1,076,955	1,114,160	1,210,000	1,312,685	1,400,000	1,400,000	1,400,000
470-473-61240	Dept/Operating Expense	33,795	76,866	65,000	65,000	70,000	70,000	70,000
470-473-61250	Dept/Op Supplies	-	-	250	-	250	250	250
470-473-61320	Education & Training	-	-	1,000	1,000	1,000	1,000	1,000
470-473-61600	Meetings & Conferences	-	-	2,500	2,500	2,500	2,500	2,500
470-473-61700	Office Supplies	-	-	250	250	250	250	250
470-473-61800	Petroleum	6,028	5,548	7,000	7,000	7,000	7,000	7,000
	Exp.-Materials & Services Totals	1,116,778	1,197,793	1,289,000	1,391,435	1,484,000	1,484,000	1,484,000
E3	Exp.-Capital Outlay							
470-473-72300	Improvements	105,265	137,923	160,000	160,000	150,000	150,000	150,000
	Exp.-Capital Outlay Totals	105,265	137,923	160,000	160,000	150,000	150,000	150,000
E7	Exp.-Unappropriated							
470-473-80010	Reserve for Equipment Replace	-	-	74,898	-	75,000	75,000	75,000
	Exp.-Unappropriated Totals	-	-	74,898	-	75,000	75,000	75,000
WASTEWATER PLANT OPERATIONS Totals		1,222,043	1,335,716	1,523,898	1,551,435	1,932,000	1,932,000	1,932,000

City of Lebanon, OR Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Dept	SEWER & LATERAL REPAIR PROG							
E3	Exp.-Capital Outlay							
470-474-72300	Improvements	103,673	48,381	90,000	90,000	90,000	90,000	90,000
470-474-72301	Improvements (Eng)	479,496	130,769	300,000	343,692	800,000	800,000	800,000
	Exp.-Capital Outlay Totals	583,169	179,150	390,000	433,692	890,000	890,000	890,000
	SEWER & LATERAL REPAIR PROG Totals	583,169	179,150	390,000	433,692	890,000	890,000	890,000
Dept	WASTEWATER UTILITY C.I.P.							
E2	Exp.-Materials & Services							
470-475-61130	Contract Services	1,813	8,854	-	34,789	-	-	-
470-475-61133	Contract Services (Eng)	123,700	434,586	1,000,000	850,000	900,000	900,000	900,000
	Exp.-Materials & Services Totals	125,513	443,440	1,000,000	884,789	900,000	900,000	900,000
E3	Exp.-Capital Outlay							
470-475-72301	Improvements (Eng)	634,583	57,645	6,815,000	50,000	15,215,000	15,215,000	15,215,000
	Exp.-Capital Outlay Totals	634,583	57,645	6,815,000	50,000	15,215,000	15,215,000	15,215,000
	WASTEWATER UTILITY C.I.P. Totals	760,096	501,085	7,815,000	934,789	16,115,000	16,115,000	16,115,000
Dept	WASTEWATER BOND DEBT SERV							
E6	Exp.-Debt Service							
470-476-95100	Bond Principal	43,283	42,658	45,875	45,875	47,229	47,229	47,229
470-476-95107	Prin-2000 Issue	524,425	445,000	460,000	460,000	235,000	235,000	235,000
470-476-95200	Bond Interest	20,588	20,994	17,551	17,551	15,964	15,964	15,964
470-476-95207	Int -2000 Issue	89,425	161,450	143,650	143,650	125,250	125,250	125,250
	Exp.-Debt Service Totals	677,721	670,102	667,076	667,076	423,443	423,443	423,443
	WASTEWATER BOND DEBT SERV Totals	677,721	670,102	667,076	667,076	423,443	423,443	423,443
	Fund Revenue Sub Totals:	7,981,624	8,108,742	13,708,558	8,895,814	22,237,982	22,237,982	22,237,982
	Fund Expense Sub Totals:	5,802,045	5,240,400	13,708,558	6,332,832	22,237,982	22,237,982	22,237,982
	Fund 470 Sub Totals:	2,179,579	2,868,342	-	2,562,982	-	-	-

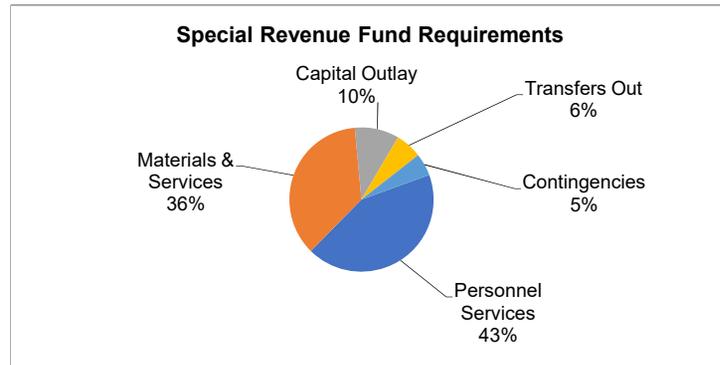
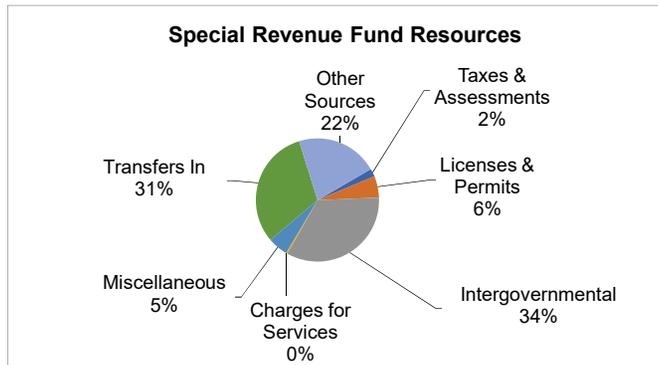
**SPECIAL REVENUE FUND
For the Fiscal Year 2020-21**

RESOURCES

Taxes & Assessments	\$ 113,334
Licenses & Permits	307,000
Fines & Forfeits	-
Intergovernmental	1,852,360
Charges for Services	22,950
Miscellaneous	285,500
Transfers In	1,718,775
Other Sources	1,178,715
Total Resources	\$ 5,478,634

REQUIREMENTS

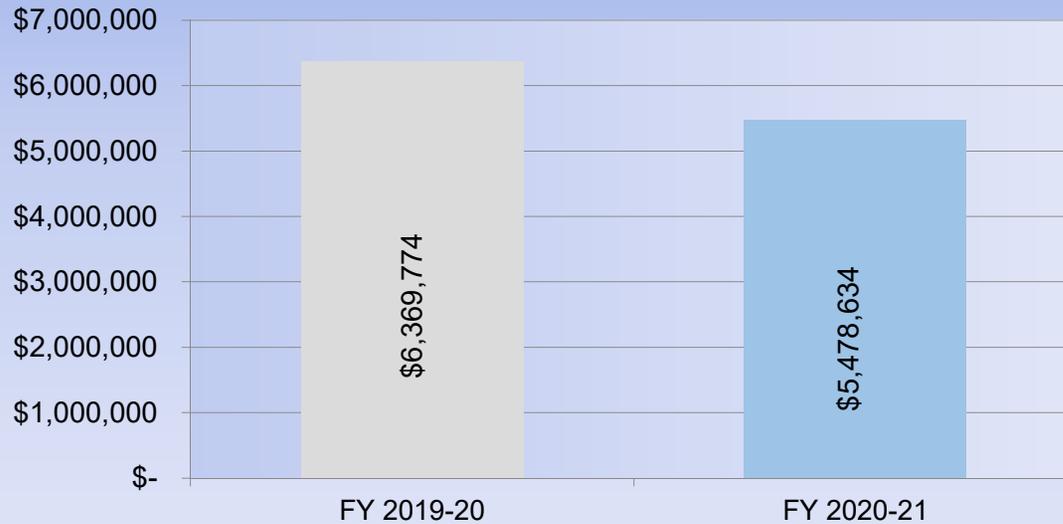
Personnel Services	\$ 2,352,900
Materials & Services	1,981,481
Capital Outlay	544,931
Transfers Out	324,868
Contingencies	274,454
Debt Service	-
Unappropriated	-
Total Requirements	\$ 5,478,634



Requirements by Department and Type

Dept-Activity	Personal Services	Materials & Services	Capital Outlay	Interfund Transfers	Contingency Fund	Debt Service	Unapprop	\$0 Budget	Percent of Fund Budget
510-Motel Tax	-	92,084	-	62,000	-	-	-	154,084	2.82%
515-Youth Court	-	-	-	-	-	-	-	-	0.00%
516-Police Reserves	-	-	-	-	-	-	-	-	0.00%
527-Blding Inspection	159,000	178,500	-	82,268	227,542	-	-	647,310	11.82%
533-Park Enterprise	325,500	498,250	-	5,898	-	-	-	829,648	15.14%
535-Parks Grant	-	-	-	-	-	-	-	-	0.00%
540-Geographic Infor Svcs	162,000	106,600	3,500	4,620	9,899	-	-	286,619	5.23%
542-Information Systems Service	355,500	421,271	60,000	6,934	1,804	-	-	845,509	15.43%
545-Custodial & Maint Services	118,000	122,500	-	2,235	20,824	-	-	263,559	4.81%
550-Foot & Bike	-	-	6,000	-	-	-	-	6,000	0.11%
555-Eng Improve Permits	115,000	23,000	-	8,387	4,497	-	-	150,884	2.75%
558-Streets	656,400	408,864	-	123,484	-	-	-	1,188,748	21.70%
562-Equitable Sharing (US Mars	-	-	-	-	-	-	-	-	0.00%
564-School Resource Officer	-	-	-	-	-	-	-	-	0.00%
569-LINX	461,500	125,412	143,000	29,042	6,236	-	-	765,190	13.97%
571-STP Streets	-	-	220,000	-	3,652	-	-	223,652	4.08%
593-Boat Ramp Maintenance	-	5,000	112,431	-	-	-	-	117,431	2.14%
Fund Totals	\$ 2,352,900	\$ 1,981,481	\$ 544,931	\$ 324,868	\$ 274,454	\$ -	\$ -	\$ 5,478,634	100.00%
Percent of Special Revenue Fun	42.94%	36.17%	9.95%	5.93%	5.01%	0.00%	0.00%	100.00%	

Special Revenue Funds Budget Comparison



FY 2020-21

Personnel Services	\$ 2,352,900	Transfers Out	\$ 324,868
Materials & Services	\$ 1,981,481	Contingencies	\$ 274,454
Capital Outlay	\$ 544,931	Other Financing Uses	\$ -
Debt Service	\$ -	Unappropriated	\$ -

FY 2019-20

Personnel Services	\$ 1,589,908	Transfers Out	\$ 1,091,537
Materials & Services	\$ 1,632,415	Contingencies	\$ 567,278
Capital Outlay	\$ 1,488,636	Other Financing Uses	\$ -
Debt Service	\$ -	Unappropriated	\$ -

Special Revenue Fund Motel Tax-510

Purpose

The Motel tax fund provides the budget authority for division of the City's motel tax and the administration of the City's Visitor Industry Program (VIP). On June 23, 1993, at the request of the Lebanon Area Chamber of Commerce, and with the agreement of the motel owners, the Lebanon City Council adopted a motel tax. The tax is used to promote tourism in Lebanon with approval of the City Council. In 2000, the rate increased from \$1.00 to \$2.00 per night, in 2002, the rate changed to 6% of room rental revenues, and in 2007 the rate increased to 9% as approved by the City Council. A Tourism Committee has been established under the umbrella of the Lebanon Area Chamber of Commerce, which receives funding to promote those tourism related activities.

FY2020-2021 Objective

The division of the motel tax funds is as follows: The funds are allocated as follows:

\$28,334 Passthrough to the County
\$62,000 Repay loan to the Parks SDC fund
\$63,750 Chamber of Commerce for tourism related activities

FY2020-2021 Staffing

No staff is allocated to this fund.

City of Lebanon, OR

Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Fund	MOTEL TAX							
R1	Rev.-Taxes & Assess							
510-000-47090	Motel Room Tax	276,203	333,723	288,400	190,000	85,000	85,000	85,000
510-000-47095	County Motel Room Tax	-	-	96,133	96,133	28,334	28,334	28,334
	Rev.-Taxes & Assess Totals	276,203	333,723	384,533	286,133	113,334	113,334	113,334
R6	Rev.-Miscellaneous							
510-000-48100	Interest On Investment	5,327	3,286	500	1,000	-	-	-
510-000-48140	Miscellaneous Revenue	-	-	-	200	-	-	-
	Rev.-Miscellaneous Totals	5,327	3,286	500	1,200	-	-	-
R8	Rev.-Other Sources							
510-000-49901	Beginning Balance	135,420	190,358	144,670	128,826	40,750	40,750	40,750
	Rev.-Other Sources Totals	135,420	190,358	144,670	128,826	40,750	40,750	40,750
	Revenue Sub Totals:	416,950	527,367	529,703	416,159	154,084	154,084	154,084

City of Lebanon, OR

Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Dept	MOTEL TAX							
E2	Exp.-Materials & Services							
510-510-61130	Contract Services	81,618	80,000	85,000	63,750	63,750	63,750	63,750
510-510-61240	Dept/Operating Expense	10,026	67,905	116,133	97,033	28,334	28,334	28,334
	Exp.-Materials & Services Totals	91,644	147,905	201,133	160,783	92,084	92,084	92,084
E4	Exp.-Transfers Out							
510-510-90005	To Gen Fund-Admin Cost	45,000	45,000	45,000	-	-	-	-
510-510-90147	To SDC-Parks	62,000	62,000	62,000	62,000	62,000	62,000	62,000
	Exp.-Transfers Out Totals	107,000	107,000	107,000	62,000	62,000	62,000	62,000
E5	Exp.-Contingencies							
510-510-80005	Operating Contingency	-	-	16,570	-	-	-	-
	Exp.-Contingencies Totals	-	-	16,570	-	-	-	-
	MOTEL TAX Totals	198,644	254,905	324,703	222,783	154,084	154,084	154,084
Dept	VISITOR INDUSTRY PROGRAM (VIP)							
E2	Exp.-Materials & Services							
510-511-61130	Contract Services	-	20,650	25,000	25,000	-	-	-
	Exp.-Materials & Services Totals	-	20,650	25,000	25,000	-	-	-
E3	Exp.-Capital Outlay							
510-511-72305	Improvements	3,953	88,243	-	-	-	-	-
510-511-72306	Improvements	8,138	3,463	-	-	-	-	-
510-511-72307	Improvements	4,850	26,431	50,000	59,223	-	-	-
510-511-72308	Improvements	13,335	4,851	130,000	68,905	-	-	-
	Exp.-Capital Outlay Totals	30,276	122,988	180,000	128,128	-	-	-
	VISITOR INDUSTRY PROGRAM (VIP) Totals	30,276	143,638	205,000	153,128	-	-	-
	Fund Revenue Sub Totals:	416,950	527,367	529,703	416,159	154,084	154,084	154,084
	Fund Expense Sub Totals:	228,920	398,543	529,703	375,911	154,084	154,084	154,084
	Fund 510 Sub Totals:	188,030	128,824	-	40,248	-	-	-

Special Revenue Fund Community Development Department-Building 527

Purpose

Along with Planning, the Community Development Department includes traditional Building service functions. Except for electrical permits processed by Linn County, the City is responsible for all plan reviews and inspections for residential, commercial and industrial construction. This service is funded entirely through dedicated building fees. Building staff closely cooperates with Planning and Engineering Services on all construction projects and actively works with other organizations such as the Lebanon Fire District, Linn County Environmental Health and the Linn County Building Department. This cooperation helps ensure development occurs in a timely manner.

FY2020-2021 Objective

The objective of the Community Development Department, Building Services is to provide for a broad range of building activities. Building Services continues to use contract services for all plan reviews and inspections to reduce operational costs and expects to continue this relationship for the coming year.

FY2020-2021 Staffing

The Community Development Department is supported by a cumulative total of 1.34 FTE with the Building Official position filled through a service contract. The amounts budgeted in Personal Services and Contract Services reflects this staffing level.

City of Lebanon, OR Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Fund	BUILDING INSPECTION							
Dept	BALANCE SHEET/REV							
R2	Rev.-Licenses & Permits							
527-000-46010	Bldg Permits & Fees	416,360	244,107	250,000	300,000	250,000	250,000	250,000
	Rev.-Licenses & Permits Totals	416,360	244,107	250,000	300,000	250,000	250,000	250,000
R6	Rev.-Miscellaneous							
527-000-48100	Interest On Investment	7,066	11,592	4,000	4,005	-	-	-
	Rev.-Miscellaneous Totals	7,066	11,592	4,000	4,005	-	-	-
R7	Rev.-Transfers In							
527-000-49175	From North Gateway URD	-	-	28,843	28,843	-	-	-
	Rev.-Transfers In Totals	-	-	28,843	28,843	-	-	-
R8	Rev.-Other Sources							
527-000-49901	Beginning Balance	604,495	608,836	508,114	494,376	397,310	397,310	397,310
	Rev.-Other Sources Totals	604,495	608,836	508,114	494,376	397,310	397,310	397,310
Revenue Sub Totals:		1,027,921	864,535	790,957	827,224	647,310	647,310	647,310

City of Lebanon, OR

Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Dept	BUILDING INSPECTION							
E1	Exp.-Personal Services							
527-527-50001	Salaries	-	-	-	-	100,000	100,000	100,000
527-527-51000	Fringe Benefits - Budget	-	-	-	-	59,000	59,000	59,000
	Exp.-Personal Services Totals	-	-	-	-	159,000	159,000	159,000
	Total Full-Time Equivalent (FTE)	-	-	-		1.34	1.34	
E2	Exp.-Materials & Services							
527-527-61130	Contract Services	135,741	94,788	120,000	120,000	120,000	120,000	120,000
527-527-61140	Merchant Card Fees	15,523	9,999	20,000	9,000	20,000	20,000	20,000
527-527-61240	Dept/Operating Expense	33,078	26,228	35,000	30,000	35,000	35,000	35,000
527-527-61250	Dept/Op Supplies	434	83	500	600	2,000	2,000	2,000
527-527-61290	Dues & Subscriptions	22	-	-	-	-	-	-
527-527-61320	Education & Training	200	-	1,500	1,500	1,500	1,500	1,500
527-527-61700	Office Supplies	-	195	1,500	1,500	-	-	-
	Exp.-Materials & Services Totals	184,998	131,293	178,500	162,600	178,500	178,500	178,500
E4	Exp.-Transfers Out							
527-527-90010	To General Fund	28,856	28,853	39,771	39,771	20,702	20,702	20,702
527-527-90011	To General Fund-Sal/Ben	170,271	169,474	177,543	177,543	-	-	-
527-527-90025	To GIS	8,000	12,081	14,685	14,685	21,000	21,000	21,000
527-527-90027	To Info System Service	26,722	27,175	33,609	33,609	35,730	35,730	35,730
527-527-90028	To Custodial & Bldg Maint	1,428	1,282	1,706	1,706	1,699	1,699	1,699
527-527-90030	To PERS Bond	-	-	-	-	3,137	3,137	3,137
	Exp.-Transfers Out Totals	235,277	238,865	267,314	267,314	82,268	82,268	82,268
E5	Exp.-Contingencies							
527-527-80005	Operating Contingency	-	-	345,143	-	227,542	227,542	227,542
	Exp.-Contingencies Totals	-	-	345,143	-	227,542	227,542	227,542
	BUILDING INSPECTION Totals	420,275	370,158	790,957	429,914	647,310	647,310	647,310
	Fund Revenue Sub Totals:	1,027,921	864,535	790,957	827,224	647,310	647,310	647,310
	Fund Expense Sub Totals:	420,275	370,158	790,957	429,914	647,310	647,310	647,310
	Fund 527 Sub Totals:	607,646	494,377	-	397,310	-	-	-

Special Revenue Fund Park Enterprise-533

Purpose

The Park Enterprise fund provides the budget authority to support the care and maintenance of all City of Lebanon park facilities, eighty-three (83) acres of developed parkland and 269 acres of undeveloped land. The park system consists of fourteen (14) developed parks and recreational facilities and six (6) undeveloped facilities. Maintenance for these facilities includes caring for trees, shrubs, and turf, as well as buildings and park facilities. Revenue is generated from the reservation of park shelters and camping fees for the maintenance and improvements of those facilities. The General Fund supplements revenue through a transfer.

FY2020-2021 Objective

The objective of the Parks Division is to provide budgetary authority to administer the fund and the services it supports.

FY2020-2021 Staffing

The Park Enterprise fund is supported by an allocated total of 3.71 FTE. Cheadle Lake, River Park and Gills Landing are staffed with Park Hosts. These arrangements help to reduce vandalism while enhancing the livability and usability of the parks. The amounts budgeted in Personal Services reflects this staffing level.

City of Lebanon, OR

Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Fund	PARK ENTERPRISE							
Dept	BALANCE SHEET/REV							
R1	Rev.-Taxes & Assess							
533-000-47080	State Tourism Tax	874	1,051	850	850	-	-	-
	Rev.-Taxes & Assess Totals	874	1,051	850	850	-	-	-
R6	Rev.-Miscellaneous							
533-000-45030	Cheadle Lake Park Fees	7,950	25,100	21,000	1,150	15,000	15,000	15,000
533-000-45080	Camping Fees - Monthly	58,852	43,221	55,000	20,000	50,000	50,000	50,000
533-000-45090	Camping Fees	45,019	51,190	35,000	22,618	30,000	30,000	30,000
533-000-46000	Shelter Rental Fees	11,683	10,310	10,000	3,678	5,000	5,000	5,000
533-000-48053	Donations	-	16,000	-	100,010	-	-	-
533-000-48057	Dump Station Donations	10,754	11,855	9,500	9,188	9,500	9,500	9,500
533-000-48080	School District Landscape Maintenance	-	-	-	-	150,000	150,000	150,000
533-000-48100	Interest On Investment	2,510	3,501	1,400	1,067	-	-	-
533-000-48140	Miscellaneous Revenue	100,121	20	-	216	-	-	-
533-000-48175	Rental Deposits	49	-	-	-	-	-	-
	Rev.-Miscellaneous Totals	236,938	161,197	131,900	157,927	259,500	259,500	259,500
R7	Rev.-Transfers In							
533-000-49010	From General Fund	-	-	-	-	495,722	495,722	495,722
	Rev.-Transfers In Totals	-	-	-	-	495,722	495,722	495,722
R8	Rev.-Other Sources							
533-000-49901	Beginning Balance	159,621	206,347	48,775	112,876	74,426	74,426	74,426
	Rev.-Other Sources Totals	159,621	206,347	48,775	112,876	74,426	74,426	74,426
Revenue Sub Totals:		397,433	368,595	181,525	271,653	829,648	829,648	829,648

City of Lebanon, OR

Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Dept	PARK ENTERPRISE							
E1	Exp.-Personal Services							
533-533-50001	Salaries	-	-	-	-	190,000	190,000	190,000
533-533-50010	Overtime	-	-	-	-	1,500	1,500	1,500
533-533-51000	Fringe Benefits - Budget	-	-	-	-	134,000	134,000	134,000
	Exp.-Personal Services Totals	-	-	-	-	325,500	325,500	325,500
	Total Full-Time Equivalent (FTE)	-	-	-	-	3.71	3.71	3.71
E2	Exp.-Materials & Services							
533-533-61012	Advertising (Maint)	-	993	-	-	750	750	750
533-533-61134	Contract Serv (Maint)	44,488	52,909	45,000	45,000	91,000	91,000	91,000
533-533-61140	Merchant Card Fees	-	216	-	-	-	-	-
533-533-61242	Operating Exp (Maint)	10,704	17,289	28,350	28,350	70,000	70,000	70,000
533-533-61252	Op Supplies	-	-	-	-	4,000	4,000	4,000
533-533-61322	Ed & Training	-	-	-	-	1,500	1,500	1,500
533-533-61502	Uniforms	-	-	-	-	3,500	3,500	3,500
533-533-61562	Maint/Bldg (Maint)	5,565	15,490	19,000	13,102	29,000	29,000	29,000
533-533-61572	Maint/Eqpt (Maint)	-	-	-	-	6,500	6,500	6,500
533-533-61582	Maint/Vehicles (Maint)	405	220	-	-	17,000	17,000	17,000
533-533-61802	Petroleum	-	-	-	-	15,000	15,000	15,000
533-533-61902	Utilities (Maint)	23,157	28,985	23,000	20,000	260,000	260,000	260,000
	Exp.-Materials & Services Totals	84,319	116,102	115,350	106,452	498,250	498,250	498,250
E3	Exp.-Capital Outlay							
533-533-72300	Improvements	68,591	58,295	9,775	9,775	-	-	-
	Exp.-Capital Outlay Totals	68,591	58,295	9,775	9,775	-	-	-
E4	Exp.-Transfers Out							
533-533-90011	To General Fund-Sal/Ben	22,920	-	-	-	-	-	-
533-533-90030	To PERS Bond -320	-	-	-	-	5,898	5,898	5,898
533-533-90105	To Eqpt Acq & Rep Fund	-	50,000	15,000	15,000	-	-	-
	Exp.-Transfers Out Totals	22,920	50,000	15,000	15,000	5,898	5,898	5,898
PARK ENTERPRISE Totals		175,830	224,397	140,125	131,227	829,648	829,648	829,648

City of Lebanon, OR Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Dept 533 Sub Totals:								
Dept	CHEADLE LAKE							
E2	Exp.-Materials & Services							
533-534-61130	Contract Services	-	1,940	5,000	45,000	-	-	-
533-534-61240	Dept/Operating Expenses	4,083	5,544	8,000	6,000	-	-	-
533-534-61562	Maint/Eqpt (Maint)	4,695	11,885	11,000	6,000	-	-	-
533-534-61572	Maint/Eqpt (Maint)	-	489	500	500	-	-	-
533-534-61582	Maint/Vehicles (Maint)	381	2,431	2,000	2,000	-	-	-
533-534-61800	Petroleum	1,583	1,218	5,000	1,500	-	-	-
533-534-61902	Utilities (Maint)	4,825	4,615	9,900	5,000	-	-	-
Exp.-Materials & Services Totals		15,567	28,122	41,400	66,000	-	-	-
E3	Exp.-Capital Outlay							
533-534-72302	Cheadle Lake Capital Improveme	-	3,200	-	-	-	-	-
Exp.-Capital Outlay Totals		-	3,200	-	-	-	-	-
CHEADLE LAKE Totals		15,567	31,322	41,400	66,000	-	-	-
Fund Revenue Sub Totals:		397,433	368,595	181,525	271,653	829,648	829,648	829,648
Fund Expense Sub Totals:		191,397	255,719	181,525	197,227	829,648	829,648	829,648
Fund 533 Sub Totals:		206,036	112,876	-	74,426	-	-	-

Special Revenue Fund GIS-540

Purpose

The GIS Division provides the budget authority to support the mapping and addressing of the City of Lebanon municipality including Sanitary Sewer System, Water System, Storm Drainage System, Tax Assessor Maps & Data, Zoning, and Aerial Photo Overlays

FY2020-2021 Objective

The objective of the GIS Division is to provide budgetary authority to administer the department and the services it supports.

FY2020-2021 Staffing

The GIS Division is supported by an allocation of 1.3 FTE. The amounts budgeted in Personal Services reflect this total.

City of Lebanon, OR Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Fund	GIS							
Dept	BALANCE SHEET/REV							
R6	Rev.-Miscellaneous							
540-000-48100	Interest On Investment	972	1,203	500	650	-	-	-
	Rev.-Miscellaneous Totals	972	1,203	500	650	-	-	-
R7	Rev.-Transfers In							
540-000-49010	From General Fund	-	-	-				
540-000-49022	From Water Fund	35,000	52,855	64,249	64,249	92,000	92,000	92,000
540-000-49023	From Stormdrain	11,058	16,699	20,299	20,299	29,000	29,000	29,000
540-000-49025	From W Water Fund	44,148	66,670	81,041	81,041	116,000	116,000	116,000
540-000-49050	From Bldg Inspect	8,000	12,081	14,685	14,685	21,000	21,000	21,000
	Rev.-Transfers In Totals	98,206	148,305	180,274	180,274	258,000	258,000	258,000
R8	Rev.-Other Sources							
540-000-49901	Beginning Balance	115,544	57,258	51,205	57,074	28,619	28,619	28,619
	Rev.-Other Sources Totals	115,544	57,258	51,205	57,074	28,619	28,619	28,619
Revenue Sub Totals:		214,722	206,766	231,979	237,998	286,619	286,619	286,619

City of Lebanon, OR Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Dept	GIS							
E1	Exp.-Personal Services							
540-540-50001	Salaries	-	-	-	-	109,000	109,000	109,000
540-540-50003	Fringe Benefits	-	-	-	-	53,000	53,000	53,000
	Exp.-Personal Services Totals	-	-	-	-	162,000	162,000	162,000
	Total Full-Time Equivalent (FTE)	-	-	-	-	1.30	1.30	1.30
E2	Exp.-Materials & Services							
540-540-61124	Computer Expense	2,610	7,873	9,400	-	2,500	2,500	2,500
540-540-61130	Contract Services	45,265	19,392	55,000	60,000	99,000	99,000	99,000
540-540-61240	Dept/Operating Expense	172	277	2,000	-	500	500	500
540-540-61320	Education & Training	25	1,360	400	1,300	1,500	1,500	1,500
540-540-61600	Meetings & Conferences	404	-	2,500	-	2,500	2,500	2,500
540-540-61700	Office Supplies	447	-	600	500	600	600	600
	Exp.-Materials & Services Totals	48,923	28,902	69,900	61,800	106,600	106,600	106,600
E3	Exp.-Capital Outlay							
540-540-72600	Other Eqpt.	3,500	-	3,500	-	3,500	3,500	3,500
	Exp.-Capital Outlay Totals	3,500	-	3,500	-	3,500	3,500	3,500
E4	Exp.-Transfers Out							
540-540-90028	To Custodial & Bldg Maint	638	745	991	991	1,468	1,468	1,468
540-540-90030	To PERS Bond	-	-	-	-	3,152	3,152	3,152
540-540-90182	To IS-Sal/Ben	104,626	120,046	146,588	146,588	-	-	-
	Exp.-Transfers Out Totals	105,264	120,791	147,579	147,579	4,620	4,620	4,620
E5	Exp.-Contingencies							
540-540-80005	Operating Contingency	-	-	11,000	-	9,899	9,899	9,899
	Exp.-Contingencies Totals	-	-	11,000	-	9,899	9,899	9,899
	GIS Totals	157,687	149,693	231,979	209,379	286,619	286,619	286,619
	Fund Revenue Sub Totals:	214,722	206,766	231,979	237,998	286,619	286,619	286,619
	Fund Expense Sub Totals:	157,687	149,693	231,979	209,379	286,619	286,619	286,619
	Fund 540 Sub Totals:	57,035	57,073	-	28,619	-	-	-

Special Revenue Fund IT Department-542

Purpose

The IT Department provides the budget authority to administer and support the City network and computer resources.

FY2020-2021 Objective

The objective of the IT Department is to provide budgetary authority to administer the department and the services it supports.

FY2020-2021 Staffing

The IT Department is supported by a cumulative total of 2.7 FTE. The amounts budgeted in Personnel Services reflect this total. One of the positions is budgeted to start half way through the fiscal year and is shared with GIS.

City of Lebanon, OR

Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Fund	INFO SYSTEM SERVICE							
Dept	BALANCE SHEET/REV							
R5	Rev.-Chgs for Services							
542-000-48132	Info System Services	13,125	26,390	22,500	22,500	22,950	22,950	22,950
	Rev.-Chgs for Services Totals	13,125	26,390	22,500	22,500	22,950	22,950	22,950
R6	Rev.-Miscellaneous							
542-000-45020	Rev From Rented Prop	20,286	19,325	15,000	15,000	-	-	-
542-000-48100	Interest On Investment	2,283	5,210	500	1,600	-	-	-
542-000-48140	Miscellaneous Revenue	-	9,272	-	841	-	-	-
	Rev.-Miscellaneous Totals	22,569	33,807	15,500	17,441	-	-	-
R7	Rev.-Transfers In							
542-000-49000	Trans In Sal/Ben funding	104,626	120,046	146,588	146,588	-	-	-
542-000-49010	From General Fund	422,418	429,155	519,696	519,696	510,010	510,010	510,010
542-000-49022	From Water Fund	75,080	76,338	86,719	86,719	78,150	78,150	78,150
542-000-49025	From W Water Fund	58,395	59,374	72,000	72,000	66,493	66,493	66,493
542-000-49029	From Dial-A-Bus	3,855	3,855	13,387	13,387	13,820	13,820	13,820
542-000-49033	From Eng Dev Review	5,005	5,089	4,416	4,416	5,181	5,181	5,181
542-000-49046	From Streets Fund	18,353	18,660	16,191	16,191	14,247	14,247	14,247
542-000-49047	From Storm Drain	10,011	10,178	11,344	11,344	10,369	10,369	10,369
542-000-49048	From Custodial & Bldg Maint	3,741	3,801	4,543	4,543	-	-	-
542-000-49050	From Bldg Inspect	26,722	27,175	33,609	33,609	35,730	35,730	35,730
542-000-49098	From NW Urban Renewal	14,000	-	-	-	-	-	-
542-000-49175	From North Gateway URD	4,500	-	-	-	-	-	-
	Rev.-Transfers In Totals	746,706	753,671	908,493	908,493	734,000	734,000	734,000
R8	Rev.-Other Sources							
542-000-49901	Beginning Balance	135,166	154,046	117,867	158,984	88,559	88,559	88,559
	Rev.-Other Sources Totals	135,166	154,046	117,867	158,984	88,559	88,559	88,559
Revenue Sub Totals:		917,566	967,914	1,064,360	1,107,418	845,509	845,509	845,509

City of Lebanon, OR

Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Dept	INFO SYSTEM SERVICE							
E1	Exp.-Personal Services							
542-542-50001	Salaries	238,144	270,464	312,779	312,719	229,000	229,000	229,000
542-542-50600	Overtime	-	-	2,500	2,500	2,500	2,500	2,500
542-542-51000	Fringe Benefits - Budget	158	175	158,222	166,946	124,000	124,000	124,000
542-542-51005	Taxes - Federal	17,901	20,895	-	-	-	-	-
542-542-51010	Taxes - State	171	7	-	-	-	-	-
542-542-51015	PERS	34,792	37,243	-	-	-	-	-
542-542-51020	Workers Compensation	1,273	1,706	-	-	-	-	-
542-542-51023	Unemployment	388	506	-	-	-	-	-
542-542-51025	Insurance - Health	40,823	52,314	-	-	-	-	-
542-542-51030	Insurance - HRA/PSA	7,599	19,888	-	-	-	-	-
542-542-51035	Insurance - Life	576	576	-	-	-	-	-
542-542-51036	Insurance - Life/LTD	263	304	-	-	-	-	-
542-542-51040	Insurance - Disability	766	854	-	-	-	-	-
542-542-59000	Group Term Life	210	-	-	-	-	-	-
	Exp.-Personal Services Totals	343,064	404,932	473,501	482,165	355,500	355,500	355,500
	Total Full-Time Equivalent (FTE)	3.00	4.00	4.00		2.70	2.70	2.70
E2	Exp.-Materials & Services							
542-542-61010	Advertising	-	-	-				
542-542-61120	Communication (Gen'l)	74,305	72,172	82,000	82,000	82,000	82,000	82,000
542-542-61124	Computer Expense	83	401	4,500	3,000	7,000	7,000	7,000
542-542-61130	Contract Services	173,341	162,856	195,000	232,000	285,400	285,400	285,400
542-542-61240	Dept/Operating Expense	5,899	9,052	5,000	6,000	2,500	2,500	2,500
542-542-61320	Education & Training	1,011	6,284	6,500	1,100	4,000	4,000	4,000
542-542-61560	Maint/Bldg (Gen'l)	2,517	1,729	10,000	13,600	9,000	9,000	9,000
542-542-61580	Maint/Vehicles	797	2,858	1,200	200	500	500	500
542-542-61600	Meetings & Conferences	330	3,740	6,000	4,400	6,000	6,000	6,000
542-542-61700	Office Supplies	138	64	20	85	50	50	50
542-542-61800	Petroleum	505	471	650	260	475	475	475
542-542-61900	Utilities (Gen'l)	18,652	16,199	24,000	24,000	24,346	24,346	24,346
	Exp.-Materials & Services Totals	277,578	275,826	334,870	366,645	421,271	421,271	421,271

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Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
E3	Exp.-Capital Outlay							
542-542-72600	Other Eqpt.	38,011	89,707	140,000	63,000	60,000	60,000	60,000
	Exp.-Capital Outlay Totals	38,011	89,707	140,000	63,000	60,000	60,000	60,000
E4	Exp.-Transfers Out							
542-542-90011	To General Fund-Sal/Ben	26,936	28,098	29,493	29,493	-	-	-
542-542-90028	To Custodial & Bldg Maint	1,961	2,292	3,049	3,049	-	-	-
542-542-90030	To PERS Bond	7,934	8,076	9,507	9,507	6,934	6,934	6,934
542-542-90105	To Eqpt Acq & Rep Fund	69,250	-	65,000	65,000	-	-	-
	Exp.-Transfers Out Totals	106,081	38,466	107,049	107,049	6,934	6,934	6,934
E5	Exp.-Contingencies							
542-542-80005	Operating Contingency	-	-	8,940	-	1,804	1,804	1,804
	Exp.-Contingencies Totals	-	-	8,940	-	1,804	1,804	1,804
	INFO SYSTEM SERVICE Totals	764,734	808,931	1,064,360	1,018,859	845,509	845,509	845,509
	Fund Revenue Sub Totals:	917,566	967,914	1,064,360	1,107,418	845,509	845,509	845,509
	Fund Expense Sub Totals:	764,734	808,931	1,064,360	1,018,859	845,509	845,509	845,509
	Fund 542 Sub Totals:	152,832	158,983	-	88,559	-	-	-

Special Revenue Fund Custodial and Maintenance Services-545

Purpose

The Custodial and Maintenance Services section in the Maintenance Department is responsible for the cleaning and light maintenance of all city facilities, as well as coordinating the sanitary and building supplies inventory.

FY2020-2021 Objective

The objective of the Custodial and Maintenance Services section is to provide budgetary authority to administer the fund and the services it supports.

FY2020-2021 Staffing

There are 1.2 FTE allocated from the Maintenance Division Personnel assigned entirely to this fund. The amounts budgeted in Personal Services reflect this total.

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Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Fund	CUSTODIAL & MAINT SERVICES							
Dept	BALANCE SHEET/REV							
R6	Rev.-Miscellaneous							
545-000-48100	Interest On Investment	2,301	3,315	500	1,000	-	-	-
545-000-48140	Miscellaneous Revenue	-	693	-	1,000	-	-	-
	Rev.-Miscellaneous Totals	2,301	4,008	500	2,000	-	-	-
R7	Rev.-Transfers In							
545-000-49000	Trans In Sal/Ben funding	122,068	93,975	99,732	99,732	-	-	-
545-000-49010	From General Fund	91,984	110,509	146,989	146,989	149,224	149,224	149,224
545-000-49022	From Water Fund	7,358	7,714	10,260	10,260	11,634	11,634	11,634
545-000-49025	From W Water Fund	6,472	6,680	8,883	8,883	9,440	9,440	9,440
545-000-49029	From Dial-A-Bus	2,704	3,162	4,205	4,205	4,738	4,738	4,738
545-000-49032	From GIS	638	745	991	991	1,468	1,468	1,468
545-000-49033	From Eng Dev Review	343	402	534	534	941	941	941
545-000-49038	From Info Sys	1,961	2,292	3,049	3,049	-	-	-
545-000-49046	From Streets Fund	2,956	2,604	3,464	3,464	3,927	3,927	3,927
545-000-49047	From Storm Drain	1,032	1,260	1,677	1,677	982	982	982
545-000-49050	From Bldg Inspect	1,428	1,282	1,706	1,706	1,699	1,699	1,699
	Rev.-Transfers In Totals	238,944	230,625	281,490	281,490	184,053	184,053	184,053
R8	Rev.-Other Sources							
545-000-49901	Beginning Balance	75,523	158,548	66,148	117,648	79,506	79,506	79,506
	Rev.-Other Sources Totals	75,523	158,548	66,148	117,648	79,506	79,506	79,506
Revenue Sub Totals:		316,768	393,181	348,138	401,138	263,559	263,559	263,559

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Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Dept	CUSTODIAL & MAINT SERVICES							
E1	Exp.-Personal Services							
545-545-50001	Salaries	68,826	121,614	131,624	131,743	77,000	77,000	77,000
545-545-50600	Overtime	-	288	2,000	2,000	2,000	2,000	2,000
545-545-51000	Fringe Benefits - Budget	53	97	82,352	79,338	39,000	39,000	39,000
545-545-51005	Taxes - Federal	5,167	9,210	-	-	-	-	-
545-545-51010	Taxes - State	83	6	-	-	-	-	-
545-545-51015	PERS	10,754	19,450	-	-	-	-	-
545-545-51020	Workers Compensation	1,589	3,097	-	-	-	-	-
545-545-51023	Unemployment	180	226	-	-	-	-	-
545-545-51025	Insurance - Health	16,762	28,728	-	-	-	-	-
545-545-51030	Insurance - HRA/PSA	8,100	12,538	-	-	-	-	-
545-545-51036	Insurance - Life/LTD	74	128	-	-	-	-	-
545-545-51040	Insurance - Disability	254	408	-	-	-	-	-
	Exp.-Personal Services Totals	111,842	195,790	215,976	213,081	118,000	118,000	118,000
	Total Full-Time Equivalent (FTE)	2.00	2.00	2.00		1.20	1.20	1.20
E2	Exp.-Materials & Services							
545-545-61130	Contract Services	9,813	27,359	30,000	42,000	46,000	46,000	46,000
545-545-61240	Dept/Operating Expense	3,556	5,448	20,000	5,008	10,000	10,000	10,000
545-545-61250	Dept/Op Supplies	13,858	15,477	40,000	40,000	45,000	45,000	45,000
545-545-61320	Education & Training	480	1,040	500	1,200	1,500	1,500	1,500
545-545-61560	Maint/Bldg (Gen'l)	4,203	13,594	20,000	2,000	15,000	15,000	15,000
545-545-61580	Maint/Vehicles	1,288	2,481	2,500	2,500	2,500	2,500	2,500
545-545-61800	Petroleum	1,688	1,719	1,500	2,500	2,500	2,500	2,500
	Exp.-Materials & Services Totals	34,886	67,118	114,500	95,208	122,500	122,500	122,500

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Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
E4	Exp.-Transfers Out							
545-545-90011	To General Fund-Sal/Ben	6,535	7,048	6,926	6,926	-	-	-
545-545-90027	To Info System Service	3,741	3,801	4,543	4,543	-	-	-
545-545-90030	To PERS Bond	1,623	1,775	1,874	1,874	2,235	2,235	2,235
	Exp.-Transfers Out Totals	11,899	12,624	13,343	13,343	2,235	2,235	2,235
E5	Exp.-Contingencies							
545-545-80005	Operating Contingency	-	-	4,319	-	-	-	-
545-545-80010	Res - Building Maintenance	-	-	-	-	20,824	20,824	20,824
	Exp.-Contingencies Totals	-	-	4,319	-	20,824	20,824	20,824
CUSTODIAL & MAINT SERVICES Totals		158,627	275,532	348,138	321,632	263,559	263,559	263,559
Fund Revenue Sub Totals:		316,768	393,181	348,138	401,138	263,559	263,559	263,559
Fund Expense Sub Totals:		158,627	275,532	348,138	321,632	263,559	263,559	263,559
Fund 545 Sub Totals:		158,141	117,649	-	79,506	-	-	-

Special Revenue Fund State Foot and Bike Path-550

Purpose

The purpose of the fund is to administer state gas tax revenues designated to fund qualified foot and bike path projects, including sidewalk access ramp installation and replacement.

FY2020-2021 Objective

The objective of the fund will be to continue replacing and installing pedestrian and bicycle facilities as funding allows throughout the City.

FY2020-2021 Staffing

There are no staff costs allocated to this fund.

City of Lebanon, OR Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Fund	STATE FOOT & BIKE PATH							
R4 550-000-49045	Rev.-Intergovernmental State Highway Revenue	10,009	12,334	11,000	7,853	6,000	6,000	6,000
	Rev.-Intergovernmental Totals	10,009	12,334	11,000	7,853	6,000	6,000	6,000
R6 550-000-48100	Rev.-Miscellaneous Interest On Investment	276	704	100	250	-	-	-
	Rev.-Miscellaneous Totals	276	704	100	250	-	-	-
R8 550-000-49901	Rev.-Other Sources Beginning Balance	18,462	28,781	39,997	41,819	-	-	-
	Rev.-Other Sources Totals	18,462	28,781	39,997	41,819	-	-	-
	Revenue Sub Totals:	28,747	41,819	51,097	49,922	6,000	6,000	6,000
Dept E3 550-550-72300	STATE FOOT & BIKE PATH Exp.-Capital Outlay Improvements	-	-	-	-	-	-	-
550-550-72301	Improvements (Eng)	-	-	51,097	49,922	6,000	6,000	6,000
550-550-72601	Other Eqpt (Eng)	-	-	-	-	-	-	-
	Exp.-Capital Outlay Totals	-	-	51,097	49,922	6,000	6,000	6,000
	STATE FOOT & BIKE PATH Totals	-	-	51,097	49,922	6,000	6,000	6,000
	Fund Revenue Sub Totals:	28,747	41,819	51,097	49,922	6,000	6,000	6,000
	Fund Expense Sub Totals:	-	-	51,097	49,922	6,000	6,000	6,000
	Fund 550 Sub Totals:	28,747	41,819	-	-	-	-	-

Special Revenue Fund Engineering Development Review-555

Purpose

The Development Review section of the Engineering Division helps to ensure responsible land development and construction of quality infrastructure within the City. Development proposals and engineered plans are reviewed for industrial, commercial, residential, and recreational land development projects.

Development proposals, public improvement drawings, site plans, survey plats, traffic studies, storm drainage calculations, and soils reports are reviewed for compliance with City master plans, codes, and policies and standards. Construction of public infrastructure is monitored to ensure compliance with the development proposal, conditions of approval, approved plans, and City construction specifications.

FY2020-2021 Objective

Very nominal funding limits the ability to assist in financing any significant projects.

FY2020-2021 Staffing

Engineering Development Services is supported by an allocation of 0.81 FTE. The amounts budgeted in Personal Services reflect this total.

City of Lebanon, OR Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Fund	ENG DEVELOPMENT REVIEW							
Dept	BALANCE SHEET/REV							
R2	Rev.-Licenses & Permits							
555-000-46015	Development Review Fee	14,663	8,527	5,000	13,713	12,000	12,000	12,000
555-000-48061	Public Imp Apps Fees	98,513	44,818	30,000	54,100	45,000	45,000	45,000
555-000-48065	Right Of Way Permits	10,276	4,757	4,000	5,216	-	-	-
	Rev.-Licenses & Permits Totals	123,452	58,102	39,000	73,029	57,000	57,000	57,000
R6	Rev.-Miscellaneous							
555-000-48100	Interest On Investment	736	2,290	-	920	-	-	-
	Rev.-Miscellaneous Totals	736	2,290	-	920	-	-	-
R8	Rev.-Other Sources							
555-000-49901	Beginning Balance	67,090	119,217	99,375	115,257	93,884	93,884	93,884
	Rev.-Other Sources Totals	67,090	119,217	99,375	115,257	93,884	93,884	93,884
Revenue Sub Totals:		191,278	179,609	138,375	189,206	150,884	150,884	150,884

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Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Dept	ENG DEVELOPMENT REVIEW							
E1	Exp.-Personal Services							
555-555-50001	Salaries	-	-	-	-	72,000	72,000	72,000
555-555-51000	Fringe Benefits - Budget	-	-	-	-	43,000	43,000	43,000
	Exp.-Personal Services Totals	-	-	-	-	115,000	115,000	115,000
	Total Full-Time Equivalent (FTE)	-	-	-	-	0.81	0.81	0.81
E2	Exp.-Materials & Services							
555-555-61130	Contract Services	1,704	-	10,000	10,000	15,000	15,000	15,000
555-555-61240	Dept/Operating Expense	981	521	4,000	4,000	8,000	8,000	8,000
	Exp.-Materials & Services Totals	2,685	521	14,000	14,000	23,000	23,000	23,000
E4	Exp.-Transfers Out							
555-555-90010	To General Fund	-	-	-	-	-	-	-
555-555-90011	To General Fund-Sal/Ben	64,097	58,340	76,372	76,372	-	-	-
555-555-90027	To Info System Service	5,005	5,089	4,416	4,416	5,181	5,181	5,181
555-555-90028	To Custodial & Bldg Maint	343	402	534	534	941	941	941
555-555-90030	To PERS Bonds -320	-	-	-	-	2,265	2,265	2,265
	Exp.-Transfers Out Totals	69,445	63,831	81,322	81,322	8,387	8,387	8,387
E5	Exp.-Contingencies							
555-555-80005	Operating Contingency	-	-	43,053	-	4,497	4,497	4,497
	Exp.-Contingencies Totals	-	-	43,053	-	4,497	4,497	4,497
ENG DEVELOPMENT REVIEW Totals		72,130	64,352	138,375	95,322	150,884	150,884	150,884
Fund Revenue Sub Totals:		191,278	179,609	138,375	189,206	150,884	150,884	150,884
Fund Expense Sub Totals:		72,130	64,352	138,375	95,322	150,884	150,884	150,884
Fund 555 Sub Totals:		119,148	115,257	-	93,884	-	-	-

Special Revenue Fund Streets-558

Purpose

The Streets section in the Maintenance Department primary functions include graveling and grading of streets and alleys, street and curb repair and patching, sidewalk repairs, and in some cases replacement. The Street section is also responsible for repair and maintenance of all traffic signing and traffic striping, which includes painting of crosswalks, stop bars, center line stripe, numerous miles of yellow curb, lane dividers, fog lines and bike lanes, and many other legends and delineators. The Street staff mows along many City rights-of-way, pick up trash throughout the City (including dead animals), clean streets by sweeping and flushing, trim and remove trees in the right-of-way, and build and maintain facilities and buildings throughout the City.

FY2020-2021 Objective

Very nominal funding limits the ability to assist in financing any significant projects.

FY2020-2021 Staffing

The Streets section in the Maintenance Department is supported by an allocation of 5.57 FTE. The amounts budgeted in Personal Services reflect this total.

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Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Fund	STREET MAINTENANCE							
Dept	BALANCE SHEET/REV							
R2	Rev.-Licenses & Permits							
558-000-44025	Valley Landfills	800	800	1,000	-	-	-	-
	Rev.-Licenses & Permits Totals	800	800	1,000	-	-	-	-
R4	Rev.-Intergovernmental							
558-000-41075	St Dept Of Trans	1,060,972	1,221,036	1,261,136	1,100,000	1,000,000	1,000,000	1,000,000
	Rev.-Intergovernmental Totals	1,060,972	1,221,036	1,261,136	1,100,000	1,000,000	1,000,000	1,000,000
R6	Rev.-Miscellaneous							
558-000-45020	Rev From Rented Prop	8,000	8,800	9,600	5,685	-	-	-
558-000-48100	Interest On Investment	2,258	5,686	650	2,021	-	-	-
558-000-48140	Miscellaneous Revenue	7,818	7,995	4,500	6,188	7,500	7,500	7,500
	Rev.-Miscellaneous Totals	18,076	22,481	14,750	13,894	7,500	7,500	7,500
R7	Rev.-Transfers In							
558-000-49000	Trans In Sal/Ben funding	12,642	11,953	7,747	7,747	2,000	2,000	2,000
558-000-49010	From General Fund	45,000	45,000	45,000	45,000	45,000	45,000	45,000
558-000-49011	From 430/470 Sal/Ben	-	-	53,638	53,638	-	-	-
	Rev.-Transfers In Totals	57,642	56,953	106,385	106,385	47,000	47,000	47,000
R8	Rev.-Other Sources							
558-000-49901	Beginning Balance	82,052	237,834	333,776	474,152	134,248	134,248	134,248
	Rev.-Other Sources Totals	82,052	237,834	333,776	474,152	134,248	134,248	134,248
Revenue Sub Totals:		1,219,542	1,539,104	1,717,047	1,694,431	1,188,748	1,188,748	1,188,748

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Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Dept	STREET MAINTENANCE							
E1	Exp.-Personal Services							
558-558-50001	Salaries	183,012	186,007	253,773	254,187	393,000	393,000	393,000
558-558-50600	Overtime	1,090	1,157	4,400	4,400	4,400	4,400	4,400
558-558-51000	Fringe Benefits - Budget	158	146	198,536	190,875	259,000	259,000	259,000
558-558-51005	Taxes - Federal	13,968	14,100	-	-	-	-	-
558-558-51010	Taxes - State	143	10	-	-	-	-	-
558-558-51015	PERS	39,918	35,426	-	-	-	-	-
558-558-51020	Workers Compensation	9,859	8,674	-	-	-	-	-
558-558-51023	Unemployment	347	419	-	-	-	-	-
558-558-51025	Insurance - Health	51,010	54,106	-	-	-	-	-
558-558-51030	Insurance - HRA/PSA	9,232	18,807	-	-	-	-	-
558-558-51036	Insurance - Life/LTD	205	192	-	-	-	-	-
558-558-51040	Insurance - Disability	692	613	-	-	-	-	-
558-558-59000	Group Term Life	280	-	-	-	-	-	-
	Exp.-Personal Services Totals	309,914	319,657	456,709	449,462	656,400	656,400	656,400
	Total Full-Time Equivalent (FTE)	3.00	3.00	4.00		5.57	5.57	5.57
E2	Exp.-Materials & Services							
558-558-61122	Communication (Maint)	700	-	700	700	700	700	700
558-558-61124	Computer Expense	361	132	-	-	-	-	-
558-558-61133	Contract Serv (Eng)	-	563	-	-	-	-	-
558-558-61134	Contract Serv (Maint)	53,150	46,499	50,000	55,000	65,000	65,000	65,000
558-558-61240	Dept/Operating Expense	-	350	-	-	-	-	-
558-558-61241	Operating Exp (Eng)	135	32	-	-	-	-	-
558-558-61242	Operating Exp (Maint)	29,698	42,490	50,000	25,000	50,000	50,000	50,000
558-558-61252	Op Supplies (Maint)	1,397	-	1,500	1,500	1,500	1,500	1,500
558-558-61322	Ed & Trng (Maint)	1,195	1,463	2,500	2,500	2,500	2,500	2,500
558-558-61370	Street Lights	147,640	133,881	135,000	135,000	99,873	99,873	99,873
558-558-61390	Traffic Signal	35,467	33,887	40,000	40,000	40,000	40,000	40,000
558-558-61400	Insurance	47,228	47,704	58,937	58,671	78,171	78,171	78,171
558-558-61502	Uniforms (Maint)	2,599	3,726	2,500	2,500	2,500	2,500	2,500
558-558-61560	Maint/Bldg (Gen'l)	-	85	-	-	-	-	-
558-558-61562	Maint/Bldg (Maint)	5,272	3,936	4,000	4,000	4,000	4,000	4,000
558-558-61572	Maint/Eqpt (Maint)	602	4,371	3,000	3,000	3,000	3,000	3,000
558-558-61582	Maint/Vehicles (Maint)	17,331	15,241	15,000	18,000	18,000	18,000	18,000

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Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
558-558-61602	Mtgs & Conf (Maint)	22	86	1,500	1,500	1,500	1,500	1,500
558-558-61702	Off Supplies (Maint)	215	569	800	800	800	800	800
558-558-61802	Petroleum (Maint)	25,062	23,695	20,000	25,000	20,000	20,000	20,000
558-558-61830	Property Taxes	310	308	310	310	320	320	320
558-558-61895	Tree Care	-	1,526	6,000	2,000	6,000	6,000	6,000
558-558-61900	Utilities (Gen'l)	145	-	-	-	-	-	-
558-558-61902	Utilities (Maint)	11,510	12,813	15,000	12,000	15,000	15,000	15,000
Exp.-Materials & Services Totals		380,039	373,357	406,747	387,481	408,864	408,864	408,864
E3	Exp.-Capital Outlay							
558-558-72302	Improvements (Maint)	-	-	434,462	388,000	-	-	-
558-558-72602	Other Eqpt (Maint)	273	-	-	-	-	-	-
558-558-72802	Vehicles (Maint)	-	-	-	16,111	-	-	-
Exp.-Capital Outlay Totals		273	-	434,462	404,111	-	-	-
E4	Exp.-Transfers Out							
558-558-90010	To General Fund	7,052	7,841	8,868	8,868	27,476	27,476	27,476
558-558-90011	To General Fund-Sal/Ben	245,535	243,094	190,017	190,017	-	-	-
558-558-90027	To Info System Service	18,353	18,660	16,191	16,191	14,247	14,247	14,247
558-558-90028	To Custodial & Bldg Maint	2,956	2,604	3,464	3,464	3,927	3,927	3,927
558-558-90030	To PERS Bond	11,745	11,248	10,656	10,656	12,834	12,834	12,834
558-558-90105	To Eqpt Acq & Rep Fund	65,000	65,000	65,000	65,000	65,000	65,000	65,000
558-558-90184	To Cust/Maint-Sal/Ben	30,517	23,493	24,933	24,933	-	-	-
Exp.-Transfers Out Totals		381,158	371,940	319,129	319,129	123,484	123,484	123,484
E5	Exp.-Contingencies							
558-558-80005	Operating Contingency	-	-	100,000	-	-	-	-
Exp.-Contingencies Totals		-	-	100,000	-	-	-	-
STREET MAINTENANCE Totals		1,071,384	1,064,954	1,717,047	1,560,183	1,188,748	1,188,748	1,188,748
Fund Revenue Sub Totals:		1,219,542	1,539,104	1,717,047	1,694,431	1,188,748	1,188,748	1,188,748
Fund Expense Sub Totals:		1,071,384	1,064,954	1,717,047	1,560,183	1,188,748	1,188,748	1,188,748
Fund 558 Sub Totals:		148,158	474,150	-	134,248	-	-	-

Special Revenue Fund LINX Transit Services-569

Purpose

Lebanon Inter-Neighborhood eXpress (LINX) includes the Lebanon Dial-a-Bus and the Deviated Fixed Route Loop transit services.

The Dial-a-Bus is a curb-to-curb transportation service and is open to seniors, people with disabilities and the general public.

The Deviated Fixed Route Loop service has scheduled stops that run from the north to south end of town and can deviate up to $\frac{3}{4}$ of a mile off the route.

Riders currently use LINX for medical appointments, shopping, education, employment, volunteer opportunities, social services, conducting personal business, socializing and recreational activities.

LINX receives support from various federal, state and local grants and contracts that vary year to year. We also receive funds through the Statewide Transportation Improvement Fund (STIF), which allowed us to increase our service in FY19-20. The City provides match for some of our grants through a cash contribution (Fund 190) for management and oversight of the LINX Transit program. These services also generate approximately \$20,000 from the fare box each fiscal year.

FY2020-21 Objective

The objective of the LINX Transportation Services is to provide budgetary authority to administer the fund and the transportation services it provides.

FY2020-21 Staffing

LINX is supported by a cumulative total of 6.41 FTE. The amounts budgeted in Personal Services in Fund 569 reflect this total. We have also budgeted \$25,000 in contract services to assist with implementation of the new and enhanced transportation services. Management and oversight of LINX are reflected in the Senior Services Fund 190.

City of Lebanon, OR

Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Fund	LINX							
Dept	BALANCE SHEET/REV							
R4	Rev.-Intergovernmental							
569-000-41020	Federal Grant Funds	122,892	59,245	160,387	227,232	136,000	136,000	136,000
569-000-41025	Fed Grant Funds Title IXX	38,757	31,288	45,756	38,796	20,000	20,000	20,000
569-000-41030	Title IXX Match Reimb	-	631	3,000	-	-	-	-
569-000-41049	ODOT Discr Grant Fds	74,114	2,391	12,500	68,818	10,000	10,000	10,000
569-000-41050	State Grant Funds	93,707	140,540	58,499	110,783	51,360	51,360	51,360
569-000-41051	State Transit Tax	-	-	312,000	282,039	330,000	330,000	330,000
	Rev.-Intergovernmental Totals	329,470	234,095	592,142	727,668	547,360	547,360	547,360
R6	Rev.-Miscellaneous							
569-000-45010	Proceeds of Sale of Property	-	7,286	-	-	-	-	-
569-000-46032	Dial A Bus Donations	15,102	15,811	19,000	13,000	10,000	10,000	10,000
569-000-48100	Interest On Investment	302	1,329	-	1,000	1,000	1,000	1,000
569-000-48130	IGA Contract Revenue	11,055	4,809	6,000	6,500	5,000	5,000	5,000
569-000-48140	Miscellaneous Revenue	397	1,362	1,500	2,519	2,500	2,500	2,500
	Rev.-Miscellaneous Totals	26,856	30,597	26,500	23,019	18,500	18,500	18,500
R8	Rev.-Other Sources							
569-000-49901	Beginning Balance	50,247	112,816	143,121	27,653	199,330	199,330	199,330
	Rev.-Other Sources Totals	50,247	112,816	143,121	27,653	199,330	199,330	199,330
	Revenue Sub Totals:	406,573	377,508	761,763	778,340	765,190	765,190	765,190

City of Lebanon, OR

Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Dept	LINX							
E1	Exp.-Personal Services							
569-569-50001	Salaries	65,508	62,013	191,504	134,560	228,000	228,000	228,000
569-569-50005	PT Salary	37,768	57,233	68,873	67,506	68,000	68,000	68,000
569-569-50600	Overtime	696	500	1,500	1,500	1,500	1,500	1,500
569-569-51000	Fringe Benefits - Budget	101	101	181,845	115,541	164,000	164,000	164,000
569-569-51005	Taxes - Federal	7,958	11,121	-	-	-	-	-
569-569-51010	Taxes - State	104	8	-	-	-	-	-
569-569-51015	PERS	14,072	14,067	-	-	-	-	-
569-569-51020	Workers Compensation	939	1,401	-	-	-	-	-
569-569-51023	Unemployment	188	253	-	-	-	-	-
569-569-51025	Insurance - Health	16,035	17,028	-	-	-	-	-
569-569-51030	Insurance - HRA/PSA	2,664	6,269	-	-	-	-	-
569-569-51035	Insurance - Life	-	-	-	-	-	-	-
569-569-51036	Insurance - Life/LTD	120	98	-	-	-	-	-
569-569-51040	Insurance - Disability	263	227	-	-	-	-	-
569-569-59000	Group Term Life	500	-	-	-	-	-	-
	Exp.-Personal Services Totals	146,916	170,319	443,722	319,107	461,500	461,500	461,500
	Total Full-Time Equivalent (FTE)	3.34	3.34	5.34		6.41	6.41	6.41
E2	Exp.-Materials & Services							
569-569-61010	Advertising	1,212	574	5,000	1,200	2,500	2,500	2,500
569-569-61130	Contract Services	11,268	32,616	25,000	12,000	25,000	25,000	25,000
569-569-61240	Dept/Operating Expense	6,187	8,698	12,000	15,000	15,000	15,000	15,000
569-569-61250	Dept/Op Supplies	493	1,422	2,500	4,000	5,000	5,000	5,000
569-569-61320	Education & Training	478	1,000	5,000	3,000	5,000	5,000	5,000
569-569-61400	Insurance	-	-	-	-	9,912	9,912	9,912
569-569-61560	Maint/Bldg (Gen'l)	5,036	758	10,000	10,000	10,000	10,000	10,000
569-569-61580	Maint/Vehicles	14,548	9,498	15,000	6,000	15,000	15,000	15,000
569-569-61800	Petroleum	16,346	21,695	35,000	25,000	35,000	35,000	35,000
569-569-61889	Title IXX Match Exp.	-	-	3,000	-	3,000	3,000	3,000
	Exp.-Materials & Services Totals	55,568	76,261	112,500	76,200	125,412	125,412	125,412

City of Lebanon, OR

Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
E3	Exp.-Capital Outlay							
569-569-72500	Office Eqpt.	-	-	-	3,000	3,000	3,000	3,000
569-569-72600	Other Eqpt.	-	3,243	10,000	10,000	10,000	10,000	10,000
569-569-72800	Vehicles	71,375	79,176	143,000	136,902	130,000	130,000	130,000
	Exp.-Capital Outlay Totals	71,375	82,419	153,000	149,902	143,000	143,000	143,000
E4	Exp.-Transfers Out							
569-569-90010	To General Fund	1,198	1,328	2,379	2,379	1,430	1,430	1,430
569-569-90011	To General Fund-Sal/Ben	8,621	8,931	9,559	9,559	-	-	-
569-569-90027	To Info System Service	3,855	3,855	13,387	13,387	13,820	13,820	13,820
569-569-90028	To Custodial & Bldg Maint	2,704	3,162	4,205	4,205	4,738	4,738	4,738
569-569-90030	To PERS Bond	3,865	3,578	4,271	4,271	9,054	9,054	9,054
	Exp.-Transfers Out Totals	20,243	20,854	33,801	33,801	29,042	29,042	29,042
E5	Exp.-Contingencies							
569-569-80005	Operating Contingency	-	-	18,740	-	6,236	6,236	6,236
	Exp.-Contingencies Totals	-	-	18,740	-	6,236	6,236	6,236
	LINX Totals	294,102	349,853	761,763	579,010	765,190	765,190	765,190
	Fund Revenue Sub Totals:	406,573	377,508	761,763	778,340	765,190	765,190	765,190
	Fund Expense Sub Totals:	294,102	349,853	761,763	579,010	765,190	765,190	765,190
	Fund 569 Sub Totals:	112,471	27,655	-	199,330	-	-	-

Special Revenue Fund Surface Transportation Program (STP)-571

Purpose

Each year the City is allocated Federal Gas Tax dollars which are distributed by the Oregon Department of Transportation. The purpose of the STP Fund is to perform capital maintenance activities on streets within the City. Each year the City allocates funds to specific reconstruction or overlay projects. The average dollar amount received each year is \$190,000. For most projects several years' worth of funds are saved in order to achieve project objectives.

FY2020-2021 Objective

This year's funds will be used on the Westside Interceptor Project.

FY2020-2021 Staffing

Due to very limited funds, no Staff is allocated to this fund.

City of Lebanon, OR Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Fund	STP STREET PROJECT							
Dept	BALANCE SHEET/REV							
R4	Rev.-Intergovernmental							
571-000-41050	State Grant Funds	-	828,374	194,000	95,662	191,000	191,000	191,000
	Rev.-Intergovernmental Totals	-	828,374	194,000	95,662	191,000	191,000	191,000
R6	Rev.-Miscellaneous							
571-000-48100	Interest On Investment	26	(2,989)	-	-	-	-	-
	Rev.-Miscellaneous Totals	26	(2,989)	-	-	-	-	-
R8	Rev.-Other Sources							
571-000-49901	Beginning Balance	1,942	1,972	29,638	32,652	32,652	32,652	32,652
	Rev.-Other Sources Totals	1,942	1,972	29,638	32,652	32,652	32,652	32,652
	Revenue Sub Totals:	1,968	827,357	223,638	128,314	223,652	223,652	223,652
Dept	STP STREET PROJECT							
E3	Exp.-Capital Outlay							
571-571-72301	Improvements (Eng)	-	794,704	220,000	95,662	220,000	220,000	220,000
	Exp.-Capital Outlay Totals	-	794,704	220,000	95,662	220,000	220,000	220,000
E5	Exp.-Contingencies							
571-571-80005	Operating Contingency	-	-	3,638	-	3,652	3,652	3,652
	Exp.-Contingencies Totals	-	-	3,638	-	3,652	3,652	3,652
	STP STREET PROJECT Totals	-	794,704	223,638	95,662	223,652	223,652	223,652
	Fund Revenue Sub Totals:	1,968	827,357	223,638	128,314	223,652	223,652	223,652
	Fund Expense Sub Totals:	-	794,704	223,638	95,662	223,652	223,652	223,652
	Fund 571 Sub Totals:	1,968	32,653	-	32,652	-	-	-

Special Revenue Fund

Boat Ramp Maintenance Assistance Funding-593

Purpose

The annual Oregon State Marine Board Grant is used for ongoing maintenance of, and minor improvements to, the boating facilities at Gill's Landing and Cheadle Lake. The grant amount is variable and is renewable annually as long as certain Marine Board criteria are satisfied when using these funds.

FY2020-2021 Objective

Very nominal funding limits the ability to assist in financing any significant projects.

FY2020-2021 Staffing

No staff is allocated to this fund.

City of Lebanon, OR Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Fund	BOAT RAMPS							
Dept	BALANCE SHEET/REV							
R4	Rev.-Intergovernmental							
593-000-41050	State Grant Funds	-	8,000	8,000	8,000	8,000	8,000	8,000
	Federal Grant Funds	-	-	-	-	100,000	100,000	100,000
	Rev.-Intergovernmental Totals	-	8,000	8,000	8,000	108,000	108,000	108,000
R6	Rev.-Miscellaneous							
593-000-48100	Interest On Investment	66	114	-	110	-	-	-
	Rev.-Miscellaneous Totals	66	114	-	110	-	-	-
R8	Rev.-Other Sources							
593-000-49901	Beginning Balance	7,450	4,655	8,027	10,111	9,431	9,431	9,431
	Rev.-Other Sources Totals	7,450	4,655	8,027	10,111	9,431	9,431	9,431
Revenue Sub Totals:		7,516	12,769	16,027	18,221	117,431	117,431	117,431

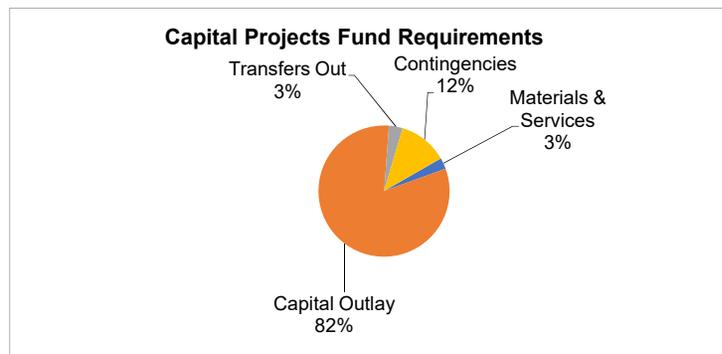
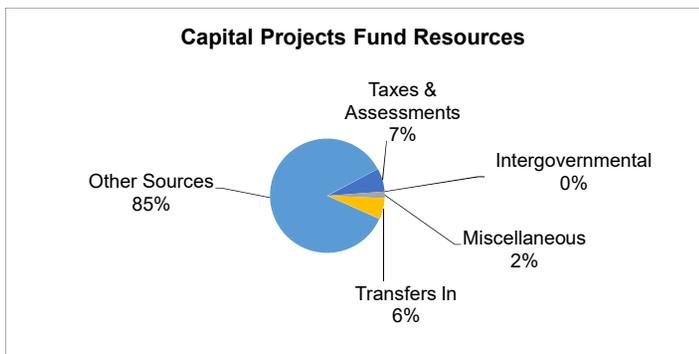
City of Lebanon, OR Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Dept	BOAT RAMPS							
E2	Exp.-Materials & Services							
593-593-61240	Dept/Operating Expense-Gills	2,227	2,065	2,000	6,758	2,500	2,500	2,500
593-593-61242	Operating Exp -Cheadle ramp	649	594	2,000	2,032	2,500	2,500	2,500
	Exp.-Materials & Services Totals	2,876	2,659	4,000	8,790	5,000	5,000	5,000
E3	Exp.-Capital Outlay							
593-593-72300	Improvements	-	-	6,152	-	112,431	112,431	112,431
	Exp.-Capital Outlay Totals	-	-	6,152	-	112,431	112,431	112,431
E5	Exp.-Contingencies							
593-593-80005	Operating Contingency	-	-	5,875	-	-	-	-
	Exp.-Contingencies Totals	-	-	5,875	-	-	-	-
	BOAT RAMPS Totals	2,876	2,659	16,027	8,790	117,431	117,431	117,431
	Fund Revenue Sub Totals:	7,516	12,769	16,027	18,221	117,431	117,431	117,431
	Fund Expense Sub Totals:	2,876	2,659	16,027	8,790	117,431	117,431	117,431
	Fund 593 Sub Totals:	4,640	10,110	-	9,431	-	-	-

**CAPITAL PROJECTS FUND
For the Fiscal Year 2020-21**

RESOURCES	
Taxes & Assessments	\$ 672,647
Intergovernmental	-
Miscellaneous	188,495
Transfers In	598,746
Other Sources	8,659,197
Internal Charges	-
Total Resources	\$ 10,119,085

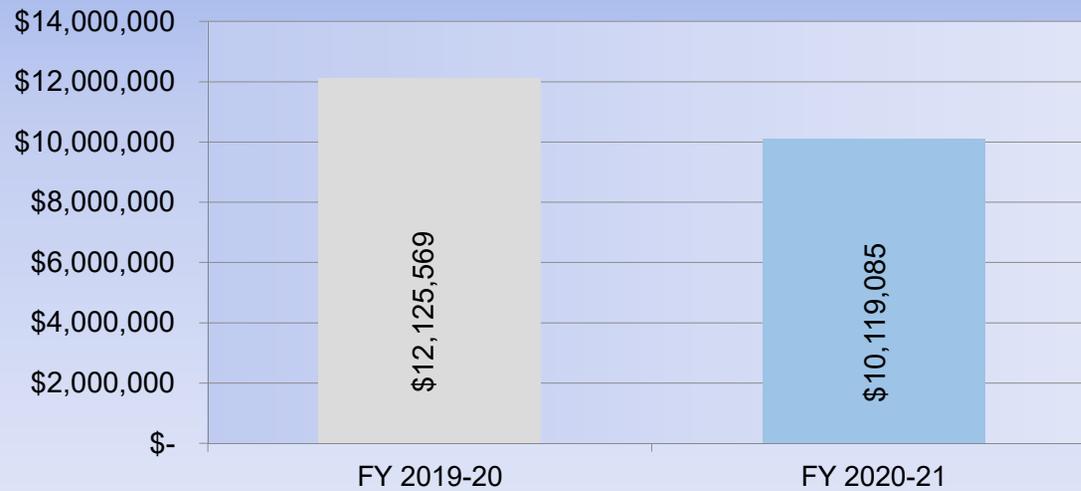
REQUIREMENTS	
Personnel Services	\$ -
Materials & Services	280,334
Capital Outlay	8,273,430
Transfers Out	345,917
Contingencies	1,219,404
Unappropriated	-
Total Requirements	\$ 10,119,085



Requirements by Department and Type

Dept-Activity	Personal Services	Materials & Services	Capital Outlay	Interfund Transfers	Contingency Fund	Debt Service	Unapprop	\$0 Budget	Percent of Fund Budget
815-State Highway Signal Maint	-	-	-	2,000	-	-	-	2,000	0.01%
820-Equipment Acq. & Replacen	-	-	833,529	258,568	189,508	-	-	1,281,605	12.67%
825-Pioneer Cemetary	-	-	9,966	-	-	-	-	9,966	0.10%
829-Police Trust	-	22,261	-	-	-	-	-	22,261	0.22%
830-Library Trust	-	202,617	-	-	-	-	-	202,617	2.00%
833-Library Trust (Harriman)	-	-	-	-	-	-	-	-	0.00%
835-Senior Services Trust	-	15,500	161,402	-	-	-	-	176,902	1.75%
838-Library Trust (Snedaker)	-	20,456	-	-	-	-	-	20,456	0.20%
840-Streets Cap Proj	-	12,000	-	-	470,564	-	-	482,564	4.77%
845-Infra Deferral	-	-	-	60,101	-	-	-	60,101	0.59%
852-Drainage SDC	-	-	155,000	6,312	33,403	-	-	194,715	1.92%
853-Drainage SDC Reimb	-	-	18,000	-	1,821	-	-	19,821	0.20%
862-Parks SDC	-	7,500	1,500,000	6,312	153,946	-	-	1,667,758	16.48%
863-Parks SDC Reimb	-	-	533	-	-	-	-	533	0.01%
872-Sewer SDC	-	-	2,050,000	6,312	49,359	-	-	2,105,671	20.81%
873-Sewer SDC Reimb	-	-	430,000	-	26,303	-	-	456,303	4.51%
882-Streets SDC	-	-	3,075,000	6,312	272,974	-	-	3,354,286	33.15%
883-Streets SDC Reimb	-	-	22,500	-	20,041	-	-	42,541	0.42%
892-Water SDC	-	-	-	-	-	-	-	-	0.00%
893-Water SDC Reimb	-	-	17,500	-	1,485	-	-	18,985	0.19%
Fund Totals	\$ -	\$ 280,334	\$ 8,273,430	\$ 345,917	\$ 1,219,404	\$ -	\$ -	\$ 10,119,085	100.00%
Percent of Capital Projects Fund	0.00%	2.77%	81.76%	3.42%	12.05%	0.00%	0.00%	100.00%	

Capital Project Funds Budget Comparison



FY 2020-21

Personnel Services	\$	-	Transfers Out	\$	345,917
Materials & Services	\$	280,334	Contingencies	\$	1,219,404
Capital Outlay	\$	8,273,430	Other Financing Uses	\$	-
Debt Service	\$	-	Unappropriated	\$	-

FY 2019-20

Personnel Services	\$	-	Transfers Out	\$	882,504
Materials & Services	\$	310,212	Contingencies	\$	1,541,065
Capital Outlay	\$	9,391,788	Other Financing Uses	\$	-
Debt Service	\$	-	Unappropriated	\$	-

Capital Projects Fund State Highway Signal Maintenance-815

Purpose

This fund holds reserves for 10 Years of traffic signal maintenance. With the construction of the Super Wal-Mart store a traffic signal was required. The City entered into a 10-year Inter-Governmental Agreement with ODOT for maintenance projects that arise beyond the City's manpower or experience. Operating expense is used for in-house repairs and maintenance.

FY2020-2021 Objective

Very nominal funding limits the ability to assist in financing any significant projects.

FY2020-2021 Staffing

Fund are transferred to the street's fund as that is where the staff is that performs the maintenance.

City of Lebanon, OR Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Fund	STATE HWY SIGNAL MAINT							
Dept	BALANCE SHEET/REV							
R6	Rev.-Miscellaneous							
815-000-48100	Interest On Investment	343	302	150	60	-	-	-
	Rev.-Miscellaneous Totals	343	302	150	60	-	-	-
R8	Rev.-Other Sources							
815-000-49901	Beginning Balance	33,649	21,415	8,672	9,491	2,000	2,000	2,000
	Rev.-Other Sources Totals	33,649	21,415	8,672	9,491	2,000	2,000	2,000
	Revenue Sub Totals:	33,992	21,717	8,822	9,551	2,000	2,000	2,000
Dept	STATE HWY SIGNAL MAINT							
E2	Exp.-Materials & Services							
815-815-61134	Contract Serv (Maint)	-	273	1,075	-	-	-	-
	Exp.-Materials & Services Totals	-	273	1,075	-	-	-	-
E4	Exp.-Transfers Out							
815-815-90183	To Streets-Sal/Ben	12,642	11,953	7,747	7,747	2,000	2,000	2,000
	Exp.-Transfers Out Totals	12,642	11,953	7,747	7,747	2,000	2,000	2,000
	STATE HWY SIGNAL MAINT Totals	12,642	12,226	8,822	7,747	2,000	2,000	2,000
	Fund Revenue Sub Totals:	33,992	21,717	8,822	9,551	2,000	2,000	2,000
	Fund Expense Sub Totals:	12,642	12,226	8,822	7,747	2,000	2,000	2,000
	Fund 815 Sub Totals:	21,350	9,491	-	1,804	-	-	-

Capital Projects Fund

Equipment Acquisition and Replacement 820

Purpose

The Equipment acquisition and replacement fund allows for reserves to accumulate over the useful life of a piece of equipment, this distributes the cost of replacements evenly over many years.

Reserved funds have been placed in this fund for the following purposes:

- Scheduled and emergency equipment replacement for Maintenance
- Scheduled and emergency facilities replacement for the Maintenance-Parks Division
- Scheduled and emergency replacement for the IT department
- Scheduled and emergency equipment replacement for the Library
- Scheduled and emergency equipment replacement for Police
- Scheduled and emergency replacement for the Senior Center
- Future City Hall Project replacement
- Future Ralston Park Project
- Scheduled vehicles and other rolling stock for all departments

FY2020-2021 Objective

The objective of the Equipment acquisition and replacement fund is to provide budgetary authority for scheduled and emergency equipment replacements.

FY2020-2021 Staffing

No staff is allocated to this fund.

City of Lebanon, OR

Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Fund	EQUIPMENT ACQ. & REPLACEMENT							
Dept	BALANCE SHEET/REV							
R6	Rev.-Miscellaneous							
820-000-45010	Rev from Sale Of Prop	-	108,712	-	-	-	-	-
820-000-48100	Interest On Investment	21,023	32,891	15,000	16,000	5,000	5,000	5,000
820-000-48140	Miscellaneous Revenue	1,250	-	-	-	-	-	-
	Rev.-Miscellaneous Totals	22,273	141,603	15,000	16,000	5,000	5,000	5,000
R7	Rev.-Transfers In							
820-000-49010	From General Fund	127,000	99,717	639,717	639,717	52,000	52,000	52,000
820-000-49022	From Water Fund	112,000	120,000	-	-	-	-	-
820-000-49025	From W Water Fund	90,000	90,000	-	-	-	-	-
820-000-49038	From Info Sys	69,250	-	65,000	65,000	-	-	-
820-000-49039	From Park Enterprise	-	50,000	15,000	15,000	-	-	-
820-000-49046	From Streets Fund	65,000	65,000	65,000	65,000	65,000	65,000	65,000
820-000-49047	From Storm Drain	45,000	57,000	-	-	-	-	-
	Rev.-Transfers In Totals	508,250	481,717	784,717	784,717	117,000	117,000	117,000
R8	Rev.-Other Sources							
820-000-49901	Beginning Balance	1,321,077	1,610,386	1,570,003	1,652,660	1,159,605	1,159,605	1,159,605
	Rev.-Other Sources Totals	1,321,077	1,610,386	1,570,003	1,652,660	1,159,605	1,159,605	1,159,605
	Revenue Sub Totals:	1,851,600	2,233,706	2,369,720	2,453,377	1,281,605	1,281,605	1,281,605

City of Lebanon, OR

Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Dept	EQUIPMENT ACQ. & REPLACEMENT							
E3	Exp.-Capital Outlay							
820-820-72050	Land	-	-	203,614	-	207,833	207,833	207,833
820-820-72300	Improvements	-	18,275	-	-	-	-	-
820-820-72302	Improvements (Maint)	-	6,287	-	-	3,406	3,406	3,406
820-820-72304	Improvements (Parks)	50,000	63,567	244,500	172,453	38,832	38,832	38,832
820-820-72500	Office Eqpt.	-	-	260,377	-	264,539	264,539	264,539
820-820-72600	Other Eqpt.	224	-	-	-	-	-	-
820-820-72606	Other Eqpt (IT)	72,319	-	-	-	131,729	131,729	131,729
820-820-72607	Other Eqpt (Lib)	26,196	-	-	-	-	-	-
820-820-72608	Other Eqpt (Police)	25,151	37,228	77,894	46,570	66,910	66,910	66,910
820-820-72609	Other Eqpt (SC)	-	20,933	-	93,415	20,280	20,280	20,280
820-820-72802	Vehicles (Maint)	21,563	434,756	150,000	150,000	100,000	100,000	100,000
	Exp.-Capital Outlay Totals	195,453	581,046	936,385	462,438	833,529	833,529	833,529
E4	Exp.-Transfers Out							
820-820-90051	To Water 430	-	-	433,809	433,809	-	-	-
820-820-90052	To Storm Drainage	-	-	120,985	120,985	-	-	-
820-820-90053	To Wastewater 470	-	-	276,540	276,540	-	-	-
820-820-90163	To NW Lebanon URD	-	-	-	-	258,568	258,568	258,568
	Exp.-Transfers Out Totals	-	-	831,334	831,334	258,568	258,568	258,568

City of Lebanon, OR Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
E5	Exp.-Contingencies							
820-820-80010	Res - Eq Rep (Eng)	-	-	377	-	-	-	-
820-820-80017	Res - Eq Rep (Senior Center)	-	-	33,712	-	-	-	-
820-820-80018	Res - Eq Rep (PW/Eng Maint-Eq)	-	-	140,796	-	162,811	162,811	162,811
820-820-80019	Res - Shop	-	-	19,875	-	-	-	-
820-820-80021	Res - Eq Rep (Library)	-	-	9,970	-	10,301	10,301	10,301
820-820-80025	Res - Eq Rep (Bldg Maint-Eq)	-	-	11,130	-	11,487	11,487	11,487
820-820-80028	Res - Eq Rep (IS)	-	-	131,754	-	-	-	-
820-820-80030	Res - City Hall Project	-	-	254,387	-	-	-	-
820-820-80032	Res - LINX	-	-	-	-	4,909	4,909	4,909
Exp.-Contingencies Totals		-	-	602,001	-	189,508	189,508	189,508
EQUIPMENT ACQ. & REPLACEMENT Totals		195,453	581,046	2,369,720	1,293,772	1,281,605	1,281,605	1,281,605
Fund Revenue Sub Totals:		1,851,600	2,233,706	2,369,720	2,453,377	1,281,605	1,281,605	1,281,605
Fund Expense Sub Totals:		195,453	581,046	2,369,720	1,293,772	1,281,605	1,281,605	1,281,605
Fund 820 Sub Totals:		1,656,147	1,652,660	-	1,159,605	-	-	-

Capital Projects Fund Pioneer Cemetery Restoration Trust-825

Purpose

The Pioneer Cemetery Restoration Trust provides the budget authority for administration of the Pioneer Cemetery.

The Pioneer Cemetery Restoration Trust is set up to receive revenue from donations in two different forms. The first form is a donation to the perpetual maintenance fund. The donations to this fund will be held indefinitely and only interest earned on the original donation may be spent on maintenance or capital improvement items in Pioneer Cemetery. The donation amounts are reflected in the unappropriated ending fund balance. The second form of donation is a form of trust which may be used immediately in its entirety. Gifts to this trust may be donated to a specific purchase or activity.

FY2020-2021 Objective

The objective of the Pioneer Cemetery Restoration Trust fund is to provide an accounting for donations for maintenance or capital improvement items in Pioneer Cemetery

FY2020-2021 Staffing

No staff is allocated to this fund.

City of Lebanon, OR Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Fund	PIONEER CEMETERY RESTOR TRUST							
Dept	BALANCE SHEET/REV							
R6	Rev.-Miscellaneous							
825-000-48100	Interest On Investment	120	198	90	90	-	-	-
	Rev.-Miscellaneous Totals	120	198	90	90	-	-	-
R8	Rev.-Other Sources							
825-000-49901	Beginning Balance	9,539	9,678	9,625	9,876	9,966	9,966	9,966
	Rev.-Other Sources Totals	9,539	9,678	9,625	9,876	9,966	9,966	9,966
	Revenue Sub Totals:	9,659	9,876	9,715	9,966	9,966	9,966	9,966
Dept	PIONEER CEMETERY RESTOR TRUST							
E3	Exp.-Capital Outlay							
825-825-72300	Improvements	-	-	9,715		9,966	9,966	9,966
	Exp.-Capital Outlay Totals	-	-	9,715	-	9,966	9,966	9,966
	PIONEER CEMETERY RESTOR TRUST Totals	-	-	9,715	-	9,966	9,966	9,966
	Fund Revenue Sub Totals:	9,659	9,876	9,715	9,966	9,966	9,966	9,966
	Fund Expense Sub Totals:	-	-	9,715	-	9,966	9,966	9,966
	Fund 825 Sub Totals:	9,659	9,876	-	9,966	-	-	-

Capital Projects Fund Police Trust-829

Purpose

The Police Trust fund accounts for receipts and expenditures of donations to the Police Department earmarked for special purchases and/or strategies.

FY2020-2021 Objective

The objective of the Police Division Capital Projects fund is to provide an account for donations for any purpose in the Police Department that is not covered in the budget (examples: Turn Lebanon Blue, National Night Out and Shop-With-A-Cop programs, Warming Shelter expenses, Miscellaneous Community Policing expenses).

FY2020-2021 Staffing

No staff is allocated to this fund.

City of Lebanon, OR Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Fund	POLICE TRUST							
Dept	BALANCE SHEET/REV							
R6	Rev.-Miscellaneous							
829-000-48053	Donations	1,035	883	415	-	-	-	-
829-000-48054	Donations-Warming Shelter	-	-	400	-	-	-	-
829-000-48055	Donations - Shop-With-A-Cop	4,390	7,400	4,375	650	4,375	4,375	4,375
829-000-48056	Donations - National Night Out	1,100	500	1,500	600	1,500	1,500	1,500
829-000-48057	Donations - Turn Lebanon Blue	1,135	1,000	650	-	650	650	650
829-000-48058	Donations - Misc Community Pol	-	2,500	2,450	-	2,450	2,450	2,450
829-000-48100	Interest On Investment	173	307	60	126	60	60	60
	Rev.-Miscellaneous Totals	7,833	12,590	9,850	1,376	9,035	9,035	9,035
R8	Rev.-Other Sources							
829-000-49901	Beginning Balance	10,887	12,864	14,377	17,432	13,226	13,226	13,226
	Rev.-Other Sources Totals	10,887	12,864	14,377	17,432	13,226	13,226	13,226
	Revenue Sub Totals:	18,720	25,454	24,227	18,808	22,261	22,261	22,261
Dept	POLICE TRUST							
E2	Exp.-Materials & Services							
829-829-61240	Dept/Operating Expense	-	-	19,161		17,195	17,195	17,195
829-829-61870	Shop-With-A-Cop	3,669	4,100	3,500	4,000	3,500	3,500	3,500
829-829-61871	National Night Out	1,482	1,426	850	1,582	850	850	850
829-829-61872	Warming Shealter Cost	-	-	410		410	410	410
829-829-61873	Turn Lebanon Blue	276	46	-		-	-	-
829-829-61874	Misc - Community Policing	451	2,450	306		306	306	306
	Exp.-Materials & Services Totals	5,878	8,022	24,227	5,582	22,261	22,261	22,261
	POLICE TRUST Totals	5,878	8,022	24,227	5,582	22,261	22,261	22,261
	Fund Revenue Sub Totals:	18,720	25,454	24,227	18,808	22,261	22,261	22,261
	Fund Expense Sub Totals:	5,878	8,022	24,227	5,582	22,261	22,261	22,261
	Fund 829 Sub Totals:	12,842	17,432	-	13,226	-	-	-

Capital Projects Fund Library Trust Fund-830

Purpose

The Library Trust Fund receives income from donations and provides funding for special collection purchases, programs and projects associated with the mission of the Lebanon Public Library. Some donations are designated for specific purchases or programs, while other undesignated gifts are available to be used at the discretion of the library director.

FY2020-21 Objective

The objective of the Library Trust Fund is to provide budgetary authority to support special purchases, projects and programs for the Library.

FY2020-21 Staffing

No staff is allocated to this fund.

City of Lebanon, OR Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Fund	LIBRARY TRUST FUND							
Dept	BALANCE SHEET/REV							
R4	Rev.-Intergovernmental							
830-000-41045	Grant Funds	-	-	30,000	-	-	-	-
830-000-48112	Gift of Literacy	3,920	4,903	6,000	1,274	-	-	-
830-000-48114	Trust Management	9,977	-	10,000	9,964	-	-	-
830-000-48118	Childrens Svcs Grant	2,558	2,559	3,000	2,660	-	-	-
	Rev.-Intergovernmental Totals	16,455	7,462	49,000	13,898	-	-	-
R6	Rev.-Miscellaneous							
830-000-48100	Interest On Investment	1,979	3,152	1,200	1,500	-	-	-
830-000-48120	Trust Fund Donations	25,652	34,367	30,000	27,875	-	-	-
	Rev.-Miscellaneous Totals	27,631	37,519	31,200	29,375	-	-	-
R8	Rev.-Other Sources							
830-000-49901	Beginning Balance	151,531	158,157	148,651	175,254	202,617	202,617	202,617
	Rev.-Other Sources Totals	151,531	158,157	148,651	175,254	202,617	202,617	202,617
	Revenue Sub Totals:	195,617	203,138	228,851	218,527	202,617	202,617	202,617
Dept	LIBRARY TRUST FUND							
E2	Exp.-Materials & Services							
830-830-61130	Contract Services	-	-	129,851	-	103,617	103,617	103,617
830-830-61250	Dept/Op Supplies	20,708	20,617	50,000	12,781	50,000	50,000	50,000
830-830-61310	Gift of Literacy	4,227	4,597	6,000	3,019	6,000	6,000	6,000
830-830-61330	Reading for Success	2,956	2,559	3,000	110	3,000	3,000	3,000
830-830-61350	Trust Management	9,865	112	10,000	-	10,000	10,000	10,000
830-830-61370	Other Grants	-	-	30,000	-	30,000	30,000	30,000
	Exp.-Materials & Services Totals	37,756	27,885	228,851	15,910	202,617	202,617	202,617
	LIBRARY TRUST FUND Totals	37,756	27,885	228,851	15,910	202,617	202,617	202,617
	Fund Revenue Sub Totals:	195,617	203,138	228,851	218,527	202,617	202,617	202,617
	Fund Expense Sub Totals:	37,756	27,885	228,851	15,910	202,617	202,617	202,617
	Fund 830 Sub Totals:	157,861	175,253	-	202,617	-	-	-

Capital Projects Fund Senior Center Trust Fund-835

Purpose

The Senior Center Trust Fund receives income from donations and provides funding for special programs and projects associated with the mission of the Senior Center. Some donations are designated for specific purchases or programs, while other undesignated gifts are available to be used at the discretion of Senior Services Advisory Board and the Senior Services Director.

FY2020-2021 Objective

The objective of the Senior Center Trust Fund is to provide budgetary authority to support purchases for activities, classes and equipment for the Senior Center.

FY2020-2021 Staffing

No staff is allocated to this fund.

City of Lebanon, OR

Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Fund	SENIOR SERVICES TRUST							
Dept	BALANCE SHEET/REV							
R6	Rev.-Miscellaneous							
835-000-45020	Rev From Rented Prop	370	370	1,000	370	500	500	500
835-000-48100	Interest On Investment	2,232	3,453	1,800	1,500	1,000	1,000	1,000
835-000-48120	Trust Fund Donations	6,060	7,098	5,000	3,800	6,500	6,500	6,500
835-000-48140	Miscellaneous Revenue	579	1,997	2,500	352	1,000	1,000	1,000
835-000-48172	Rental Cleaning Fee	1,135	400	350	580	290	290	290
835-000-48175	Rental Deposits	3,425	2,000	3,000	1,070	1,500	1,500	1,500
	Rev.-Miscellaneous Totals	13,801	15,318	13,650	7,672	10,790	10,790	10,790
R8	Rev.-Other Sources							
835-000-49901	Beginning Balance	163,476	167,356	158,826	170,640	166,112	166,112	166,112
	Rev.-Other Sources Totals	163,476	167,356	158,826	170,640	166,112	166,112	166,112
	Revenue Sub Totals:	177,277	182,674	172,476	178,312	176,902	176,902	176,902

City of Lebanon, OR Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Dept	SENIOR SERVICES TRUST							
E2	Exp.-Materials & Services							
835-835-61200	Deposits Refunded	2,965	2,188	3,000	1,500	1,500	1,500	1,500
835-835-61240	Dept/Operating Expense	1,699	3,053	3,000	2,000	3,000	3,000	3,000
835-835-61250	Dept/Op Supplies	1,215	2,135	2,500	2,000	2,500	2,500	2,500
835-835-61560	Maint/Bldg (Gen'l)	-	-	1,000	1,000	1,000	1,000	1,000
835-835-61840	Refreshment Purchases	4,309	4,659	6,500	3,500	6,000	6,000	6,000
835-835-61860	Scholarships	-	-	1,500	200	1,500	1,500	1,500
	Exp.-Materials & Services Totals	10,188	12,035	17,500	10,200	15,500	15,500	15,500
E3	Exp.-Capital Outlay							
835-835-72300	Improvements	-	-	149,976	-	156,402	156,402	156,402
835-835-72500	Office Eqpt.	-	-	2,500	-	2,500	2,500	2,500
835-835-72600	Other Eqpt.	-	-	2,500	2,000	2,500	2,500	2,500
	Exp.-Capital Outlay Totals	-	-	154,976	2,000	161,402	161,402	161,402
SENIOR SERVICES TRUST Totals		10,188	12,035	172,476	12,200	176,902	176,902	176,902
Fund Revenue Sub Totals:		177,277	182,674	172,476	178,312	176,902	176,902	176,902
Fund Expense Sub Totals:		10,188	12,035	172,476	12,200	176,902	176,902	176,902
Fund 835 Sub Totals:		167,089	170,639	-	166,112	-	-	-

Capital Projects Fund Library-Snedaker Trust Fund-838

Purpose

In January 2000, the Lebanon Public Library received \$57,000 from the estate of Florence C. Snedaker. The estate stipulates that these funds must be used to purchase children's and reference materials.

FY2020-21 Objective

The objective of the Snedaker Trust Fund is to provide budgetary authority to support purchases of children's and reference materials for the Lebanon Public Library.

FY2020-21 Staffing

No staff is allocated to this fund.

City of Lebanon, OR Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Fund	SNEDAKER TRUST							
Dept	BALANCE SHEET/REV							
R6	Rev.-Miscellaneous							
838-000-48100	Interest On Investment	306	439	150	170	-	-	-
	Rev.-Miscellaneous Totals	306	439	150	170	-	-	-
R8	Rev.-Other Sources							
838-000-49901	Beginning Balance	23,720	22,403	20,909	21,286	20,456	20,456	20,456
	Rev.-Other Sources Totals	23,720	22,403	20,909	21,286	20,456	20,456	20,456
	Revenue Sub Totals:	24,026	22,842	21,059	21,456	20,456	20,456	20,456
Dept	SNEDAKER TRUST							
E2	Exp.-Materials & Services							
838-838-61250	Dept/Op Supplies	1,669	1,556	21,059	1,000	20,456	20,456	20,456
	Exp.-Materials & Services Totals	1,669	1,556	21,059	1,000	20,456	20,456	20,456
	Expense Sub Totals:	1,669	1,556	21,059	1,000	20,456	20,456	20,456
	Fund Revenue Sub Totals:	24,026	22,842	21,059	21,456	20,456	20,456	20,456
	Fund Expense Sub Totals:	1,669	1,556	21,059	1,000	20,456	20,456	20,456
	Fund 838 Sub Totals:	22,357	21,286	-	20,456	-	-	-

Capital Projects Fund

Streets Capital Projects-840

Purpose

The Street Capital Improvement Projects Fund was established to receive funds designated for street improvements. In 1998, the Capital Improvement Projects Committee and City Council recommended an increase utility franchise fees with the increased revenue being allocated toward a Street Preservation Program within the Street Capital Improvement Projects Fund. Subsequent Council budget actions eliminated the use of franchise fees for street preservation projects. The Street Preservation Program provides maintenance type projects including overlays, slurry seals, and crack sealing to city streets on a priority basis. The intent of the program is to preserve the existing city street system and prevent costly street reconstruction. This fund is also holding in reserves the funds received from the transfer of Airway Road to City of Lebanon jurisdiction. The funds will help offset costs to reconstruct Airway Road at a later date.

FY2020-2021 Objective

When funds become available the yearly street preservation program will continue, which includes overlays, crack seals, and slurry seals.

FY2020-2021 Staffing

Due to very limited funds, no Staff is allocated to this fund.

City of Lebanon, OR Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Fund	STREETS CAPITAL PROJECTS							
Dept	BALANCE SHEET/REV							
R4	Rev.-Intergovernmental							
840-000-41047	County Grant Funds	598,626	435,472	-	-	-	-	-
840-000-41048	State Grants	40,000	-	40,000	66,035	-	-	-
	Rev.-Intergovernmental Totals	638,626	435,472	40,000	66,035	-	-	-
R6	Rev.-Miscellaneous							
840-000-48100	Interest On Investment	3,769	7,576	-	2,345	-	-	-
840-000-42100	Inra. Ext. Deposit	-	-	-	-	100,000	100,000	100,000
	Rev.-Miscellaneous Totals	3,769	7,576	-	2,345	100,000	100,000	100,000
R7	Rev.-Transfers In							
840-000-49010	From General Fund	55,000	-	-	-	-	-	-
840-000-49109	From Infra. Deferral	-	-	-	-	60,101	60,101	60,101
	Rev.-Transfers In Totals	55,000	-	-	-	60,101	60,101	60,101
R8	Rev.-Other Sources							
840-000-49901	Beginning Balance	318,049	318,287	356,942	340,962	322,463	322,463	322,463
	Rev.-Other Sources Totals	318,049	318,287	356,942	340,962	322,463	322,463	322,463
Revenue Sub Totals:		1,015,444	761,335	396,942	409,342	482,564	482,564	482,564

City of Lebanon, OR Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Dept	STREETS CAPITAL PROJECTS							
E2	Exp.-Materials & Services							
840-840-61130	Contract Services	157	4,141	10,000	-	-	-	-
840-840-61133	Contract Serv (Eng)	-	-	-	42,000	12,000	12,000	12,000
	Exp.-Materials & Services Totals	157	4,141	10,000	42,000	12,000	12,000	12,000
E3	Exp.-Capital Outlay							
840-840-72300	Improvements	230	2,036	75,800	25,000	-	-	-
840-840-72301	Improvements (Eng)	697,385	414,198	-	19,879	-	-	-
	Exp.-Capital Outlay Totals	697,615	416,234	75,800	44,879	-	-	-
E5	Exp.-Contingencies							
840-840-80005	Operating Contingency	-	-	1,142	-	463	463	463
840-840-80024	Res - Airway	-	-	310,000	-	310,000	310,000	310,000
840-840-80031	Res - Infra Deferral	-	-	-	-	160,101	160,101	160,101
	Exp.-Contingencies Totals	-	-	311,142	-	470,564	470,564	470,564
STREETS CAPITAL PROJECTS Totals		697,772	420,375	396,942	86,879	482,564	482,564	482,564
Fund Revenue Sub Totals:		1,015,444	761,335	396,942	409,342	482,564	482,564	482,564
Fund Expense Sub Totals:		697,772	420,375	396,942	86,879	482,564	482,564	482,564
Fund 840 Sub Totals:		317,672	340,960	-	322,463	-	-	-

Capital Projects Fund Infrastructure Deferral-845

Purpose

Development may be responsible for extending new public infrastructure – street, water, sewer, drainage or parks. Most often, this responsibility is met by the infrastructure being extended as part of the development. However, on occasion it is not practical to require actual construction during development; yet the financial responsibility remains. This responsibility can be met by a contribution equal to that responsibility. This fund is used to budget and account for the cash contributions.

FY2020-2021 Objective

As projects are formed the infrastructure deferral fund will be used to help finance the work.

FY2020-2021 Staffing

No Staff is allocated to this fund.

City of Lebanon, OR Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Fund	INFRA. DEFERRAL							
Dept	BALANCE SHEET/REV							
R6	Rev.-Miscellaneous							
845-000-48100	Interest On Investment	775	1,195	600	443	-	-	-
	Rev.-Miscellaneous Totals	775	1,195	600	443	-	-	-
R8	Rev.-Other Sources							
845-000-49901	Beginning Balance	57,576	58,462	58,915	59,658	60,101	60,101	60,101
	Rev.-Other Sources Totals	57,576	58,462	58,915	59,658	60,101	60,101	60,101
	Revenue Sub Totals:	58,351	59,657	59,515	60,101	60,101	60,101	60,101
Dept	INFRA. DEFERRAL							
E3	Exp.-Capital Outlay							
845-845-72301	Improvements (Eng)	-	-	59,515	-	-	-	-
	Exp.-Capital Outlay Totals	-	-	59,515	-	-	-	-
E4	Exp.-Transfers Out							
845-845-90115	To Street Capital Proj	-	-	-	-	60,101	60,101	60,101
	Exp.-Transfers Out Totals	-	-	-	-	60,101	60,101	60,101
	INFRA. DEFERRAL Totals	-	-	59,515	-	60,101	60,101	60,101
	Fund Revenue Sub Totals:	58,351	59,657	59,515	60,101	60,101	60,101	60,101
	Fund Expense Sub Totals:	-	-	59,515	-	60,101	60,101	60,101
	Fund 845 Sub Totals:	58,351	59,657	-	60,101	-	-	-

Capital Projects Fund

SDC–Storm Drainage Improvements-852

Purpose

The purpose of this fund is to account for the revenues and expenses for Storm Drainage Systems Development Charges (SDC). In 2005, an SDC ordinance and methodology report was adopted which outlines how SDC fees are to be allocated. In 2008, a new Storm Drainage SDC methodology report and resolution was adopted which set revised rates. The City may use these funds for projects identified in the Storm Drainage SDC Plan.

FY2020-2021 Objective

The objective is to fund SDC Eligible Improvements as indicated in the Storm Drainage SDC Plan and Storm Water Master Plan such as elimination of underground injection control systems and new or extensions to storm drain lines.

FY2020-2021 Staffing

Minimal staffing is allocated to this fund to accomplish the objectives.

Note: Employee salary and benefits are budgeted in their home department for better transparency of total personnel cost, there is a budgeted transfer to cover the compensation cost based on the FTE's allocated to this fund.

City of Lebanon, OR Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Fund	SDC-DRAINAGE IMPR							
Dept	BALANCE SHEET/REV							
R1	Rev.-Taxes & Assess							
852-000-42040	SDC Princ - Assess	540	-	-	33,111	35,000	35,000	35,000
852-000-42045	SDC Principal	12,771	11,251	20,000	7,016	7,000	7,000	7,000
	Rev.-Taxes & Assess Totals	13,311	11,251	20,000	40,127	42,000	42,000	42,000
R6	Rev.-Miscellaneous							
852-000-42050	SDC Interest	-	-	-	4,752	5,000	5,000	5,000
852-000-48100	Interest On Investment	1,442	2,731	100	1,200	1,500	1,500	1,500
852-000-48140	Miscellaneous Revenue	-	-	-	-	-	-	-
	Rev.-Miscellaneous Totals	1,442	2,731	100	5,952	6,500	6,500	6,500
R7	Rev.-Transfers In							
852-000-49175	From North Gateway URD	51,865	-	-	-	-	-	-
	Rev.-Transfers In Totals	51,865	-	-	-	-	-	-
R8	Rev.-Other Sources							
852-000-49901	Beginning Balance	123,239	128,292	192,709	133,821	146,215	146,215	146,215
	Rev.-Other Sources Totals	123,239	128,292	192,709	133,821	146,215	146,215	146,215
Revenue Sub Totals:		189,857	142,274	212,809	179,900	194,715	194,715	194,715

City of Lebanon, OR Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Dept	SDC-DRAINAGE IMPR							
E3	Exp.-Capital Outlay							
852-852-72300	Improvements	-	-	190,000	25,000	155,000	155,000	155,000
	Exp.-Capital Outlay Totals	-	-	190,000	25,000	155,000	155,000	155,000
E4	Exp.-Transfers Out							
852-852-90011	To General Fund-Sal/Ben	8,391	8,453	8,685	8,685	6,312	6,312	6,312
	Exp.-Transfers Out Totals	8,391	8,453	8,685	8,685	6,312	6,312	6,312
E5	Exp.-Contingencies							
852-852-80005	Operating Contingency	-	-	14,124	-	33,403	33,403	33,403
	Exp.-Contingencies Totals	-	-	14,124	-	33,403	33,403	33,403
	SDC-DRAINAGE IMPR Totals	8,391	8,453	212,809	33,685	194,715	194,715	194,715
	Fund Revenue Sub Totals:	189,857	142,274	212,809	179,900	194,715	194,715	194,715
	Fund Expense Sub Totals:	8,391	8,453	212,809	33,685	194,715	194,715	194,715
	Fund 852 Sub Totals:	181,466	133,821	-	146,215	-	-	-

Capital Projects Fund

SDC–Storm Drainage Reimbursements-853

Purpose

This budget department accounts for the Storm Drainage System Development Charges (SDC) reimbursement fee portion collected under the current ordinance. In 2005, an SDC ordinance and methodology report was adopted which outlines how SDC fees are to be allocated. In 2008, a new Storm Drainage SDC methodology report and resolution was adopted which set revised rates. Part of the new Storm Drainage SDC fee reimburses the City for specific completed qualifying extra-capacity drainage projects that were funded without SDC.

FY2020-2021 Objective

Very nominal funding limits the ability to assist in financing any significant projects.

FY2020-2021 Staffing

Minimal staffing is allocated to this fund to accomplish the objectives.

Note: Employee salary and benefits are budgeted in their home department for better transparency of total personnel cost, there is a budgeted transfer to cover the compensation cost based on the FTE's allocated to this fund.

City of Lebanon, OR Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Fund	SDC-DRAINAGE REIMB							
Dept	BALANCE SHEET/REV							
R1	Rev.-Taxes & Assess							
853-000-42040	SDC Princ - Assess	-	10	-	(198)	-	-	-
853-000-42045	SDC Principal	2,220	1,956	5,000	1,220	1,500	1,500	1,500
	Rev.-Taxes & Assess Totals	2,220	1,966	5,000	1,022	1,500	1,500	1,500
R6	Rev.-Miscellaneous							
853-000-42050	SDC Interest	-	-	-	19	20	20	20
853-000-48100	Interest On Investment	185	331	50	129	150	150	150
	Rev.-Miscellaneous Totals	185	331	50	148	170	170	170
R8	Rev.-Other Sources							
853-000-49901	Beginning Balance	12,254	14,683	17,799	16,981	18,151	18,151	18,151
	Rev.-Other Sources Totals	12,254	14,683	17,799	16,981	18,151	18,151	18,151
	Revenue Sub Totals:	14,659	16,980	22,849	18,151	19,821	19,821	19,821
Dept	SDC-DRAINAGE REIMB							
E3	Exp.-Capital Outlay							
853-853-72300	Improvements	-	-	18,000	-	18,000	18,000	18,000
	Exp.-Capital Outlay Totals	-	-	18,000	-	18,000	18,000	18,000
E5	Exp.-Contingencies							
853-853-80005	Operating Contingency	-	-	4,849	-	1,821	1,821	1,821
	Exp.-Contingencies Totals	-	-	4,849	-	1,821	1,821	1,821
	SDC-DRAINAGE REIMB Totals	-	-	22,849	-	19,821	19,821	19,821
	Fund Revenue Sub Totals:	14,659	16,980	22,849	18,151	19,821	19,821	19,821
	Fund Expense Sub Totals:	-	-	22,849	-	19,821	19,821	19,821
	Fund 853 Sub Totals:	14,659	16,980	-	18,151	-	-	-

Capital Projects Fund SDC–Parks Improvements-862

Purpose

The purpose of this fund is to account for the revenues and expenses for Parks Systems Development Charges (SDC). In 2005, an SDC ordinance and methodology report was adopted which outlines how SDC fees are to be allocated. In 2008, a new Parks SDC methodology report and resolution was adopted which set revised rates. The City may use these funds for projects identified in the Parks SDC Plan.

FY2020-2021 Objective

The objective is to fund SDC Eligible Improvements as indicated in the Parks Master Plan and Parks SDC Plan.

FY2020-2021 Staffing

Minimal staffing is allocated to this fund to accomplish the objectives.

Note: Employee salary and benefits are budgeted in their home department for better transparency of total personnel cost, there is a budgeted transfer to cover the compensation cost based on the FTE's allocated to this fund.

City of Lebanon, OR

Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Fund	SDC-PARKS IMPR							
Dept	BALANCE SHEET/REV							
R1	Rev.-Taxes & Assess							
862-000-42040	SDC Princ - Assess	2,594	5,426	-	8,772	10,000	10,000	10,000
862-000-42045	SDC Principal	283,882	93,917	150,000	258,451	260,000	260,000	260,000
	Rev.-Taxes & Assess Totals	286,476	99,343	150,000	267,223	270,000	270,000	270,000
R6	Rev.-Miscellaneous							
862-000-42050	SDC Interest	168	263	100	529	700	700	700
862-000-48100	Interest On Investment	10,694	14,651	4,000	5,966	6,500	6,500	6,500
	Rev.-Miscellaneous Totals	10,862	14,914	4,100	6,495	7,200	7,200	7,200
R7	Rev.-Transfers In							
862-000-49030	From Motel Tax	62,000	62,000	62,000	62,000	62,000	62,000	62,000
862-000-49175	From North Gateway URD	22,772	22,772	439,545	439,545	-	-	-
	Rev.-Transfers In Totals	84,772	84,772	501,545	501,545	62,000	62,000	62,000
R8	Rev.-Other Sources							
862-000-49901	Beginning Balance	1,103,080	698,351	1,056,320	604,480	1,328,558	1,328,558	1,328,558
	Rev.-Other Sources Totals	1,103,080	698,351	1,056,320	604,480	1,328,558	1,328,558	1,328,558
Revenue Sub Totals:		1,485,190	897,380	1,711,965	1,379,743	1,667,758	1,667,758	1,667,758

City of Lebanon, OR Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Dept	SDC-PARKS IMPR							
E2	Exp.-Materials & Services							
862-862-61134	Contract Services (Maint)	-	-	7,500	7,500	7,500	7,500	7,500
	Exp.-Materials & Services Totals	-	-	7,500	7,500	7,500	7,500	7,500
E3	Exp.-Capital Outlay							
862-862-72300	Improvements	319,998	284,447	1,480,000	35,000	1,500,000	1,500,000	1,500,000
	Exp.-Capital Outlay Totals	319,998	284,447	1,480,000	35,000	1,500,000	1,500,000	1,500,000
E4	Exp.-Transfers Out							
862-862-90011	To General Fund-Sal/Ben	8,391	8,453	8,685	8,685	6,312	6,312	6,312
	Exp.-Transfers Out Totals	8,391	8,453	8,685	8,685	6,312	6,312	6,312
E5	Exp.-Contingencies							
862-862-80005	Operating Contingency	-	-	215,780	-	153,946	153,946	153,946
	Exp.-Contingencies Totals	-	-	215,780	-	153,946	153,946	153,946
	SDC-PARKS IMPR Totals	328,389	292,900	1,711,965	51,185	1,667,758	1,667,758	1,667,758
	Fund Revenue Sub Totals:	1,485,190	897,380	1,711,965	1,379,743	1,667,758	1,667,758	1,667,758
	Fund Expense Sub Totals:	328,389	292,900	1,711,965	51,185	1,667,758	1,667,758	1,667,758
	Fund 862 Sub Totals:	1,156,801	604,480	-	1,328,558	-	-	-

Capital Projects Fund SDC–Parks Reimbursements-863

Purpose

The purpose of this fund is to account for the revenues and expenses for Parks Systems Development Charges (SDC). In 2005, an SDC ordinance and methodology report was adopted which outlines how SDC fees are to be allocated. In 2008, a new Parks SDC methodology report and resolution was adopted which set revised rates. The City may use these funds for projects identified in the Parks SDC Plan.

FY2020-2021 Objective

The objective is to fund approved park projects as indicated in the Parks Master Plan and Parks SDC Plan.

FY2020-2021 Staffing

Minimal staffing is allocated to this fund to accomplish the objectives.

Note: Employee salary and benefits are budgeted in their home department for better transparency of total personnel cost, there is a budgeted transfer to cover the compensation cost based on the FTE's allocated to this fund.

City of Lebanon, OR

Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Fund	SDC-PARKS REIMB							
Dept	BALANCE SHEET/REV							
R1	Rev.-Taxes & Assess							
863-000-42040	SDC Princ - Assess	-	47	-	-	-	-	-
863-000-42045	SDC Principal	-	-	-	-	100	100	100
	Rev.-Taxes & Assess Totals	-	47	-	-	100	100	100
R6	Rev.-Miscellaneous							
863-000-48100	Interest On Investment	(17)	8	-	3	-	-	-
	Rev.-Miscellaneous Totals	(17)	8	-	3	-	-	-
R8	Rev.-Other Sources							
863-000-49901	Beginning Balance	412	395	397	430	433	433	433
	Rev.-Other Sources Totals	412	395	397	430	433	433	433
	Revenue Sub Totals:	395	450	397	433	533	533	533
Dept	SDC-PARKS REIMB							
E3	Exp.-Capital Outlay							
863-863-72300	Improvements	-	20	397	-	533	533	533
	Exp.-Capital Outlay Totals	-	20	397	-	533	533	533
	SDC-PARKS REIMB Totals	-	20	397	-	533	533	533
	Fund Revenue Sub Totals:	395	450	397	433	533	533	533
	Fund Expense Sub Totals:	-	20	397	-	533	533	533
	Fund 863 Sub Totals:	395	430	-	433	-	-	-

Capital Projects Fund SDC–Wastewater Improvements-872

Purpose

The purpose of this fund is to account for the revenues and expenses for Parks Systems Development Charges (SDC). In 2005, an SDC ordinance and methodology report was adopted which outlines how SDC fees are to be allocated. In 2008, a new Parks SDC methodology report and resolution was adopted which set revised rates. The City may use these funds for projects identified in the Parks SDC Plan.

FY2020-2021 Objective

All available funds are being set aside for future phases of the Westside Interceptor Project. The next phase is scheduled for 2021.

FY2020-2021 Staffing

Minimal staffing is allocated to this fund to accomplish the objectives.

Note: Employee salary and benefits are budgeted in their home department for better transparency of total personnel cost, there is a budgeted transfer to cover the compensation cost based on the FTE's allocated to this fund.

City of Lebanon, OR

Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Fund	SDC-WASTEWATER IMPR							
Dept	BALANCE SHEET/REV							
R1	Rev.-Taxes & Assess							
872-000-42040	SDC Princ - Assess	18,523	35,538	40,000	18,725	12,000	12,000	12,000
872-000-42045	SDC Principal	228,555	67,020	70,000	86,547	60,000	60,000	60,000
	Rev.-Taxes & Assess Totals	247,078	102,558	110,000	105,272	72,000	72,000	72,000
R6	Rev.-Miscellaneous							
872-000-42050	SDC Interest	1,197	2,217	-	1,877	1,500	1,500	1,500
872-000-48100	Interest On Investment	17,895	36,988	15,000	14,331	15,000	15,000	15,000
	Rev.-Miscellaneous Totals	19,092	39,205	15,000	16,208	16,500	16,500	16,500
R7	Rev.-Transfers In							
872-000-49175	From North Gateway URD	408,475	-	17,911	17,911	-	-	-
	Rev.-Transfers In Totals	408,475	-	17,911	17,911	-	-	-
R8	Rev.-Other Sources							
872-000-49901	Beginning Balance	1,407,910	1,753,156	2,174,601	1,886,465	2,017,171	2,017,171	2,017,171
	Rev.-Other Sources Totals	1,407,910	1,753,156	2,174,601	1,886,465	2,017,171	2,017,171	2,017,171
Revenue Sub Totals:		2,082,555	1,894,919	2,317,512	2,025,856	2,105,671	2,105,671	2,105,671

City of Lebanon, OR Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Dept	SDC-WASTEWATER IMPR							
E3	Exp.-Capital Outlay							
872-872-72300	Improvements	-	-	2,225,000	-	2,050,000	2,050,000	2,050,000
	Exp.-Capital Outlay Totals	-	-	2,225,000	-	2,050,000	2,050,000	2,050,000
E4	Exp.-Transfers Out							
872-872-90011	To General Fund-Sal/Ben	8,391	8,453	8,685	8,685	6,312	6,312	6,312
	Exp.-Transfers Out Totals	8,391	8,453	8,685	8,685	6,312	6,312	6,312
E5	Exp.-Contingencies							
872-872-80005	Operating Contingency	-	-	83,827	-	49,359	49,359	49,359
	Exp.-Contingencies Totals	-	-	83,827	-	49,359	49,359	49,359
	SDC-WASTEWATER IMPR Totals	8,391	8,453	2,317,512	8,685	2,105,671	2,105,671	2,105,671
	Fund Revenue Sub Totals:	2,082,555	1,894,919	2,317,512	2,025,856	2,105,671	2,105,671	2,105,671
	Fund Expense Sub Totals:	8,391	8,453	2,317,512	8,685	2,105,671	2,105,671	2,105,671
	Fund 872 Sub Totals:	2,074,164	1,886,466	-	2,017,171	-	-	-

Capital Projects Fund

SDC–Wastewater Reimbursements-873

Purpose

This budget department accounts for the Wastewater Systems Development Charges (SDC) reimbursement fee portion collected under the current ordinance. In 2005, an SDC ordinance and methodology report was adopted which outlines how SDC fees are to be allocated. In 2008, a new Wastewater SDC methodology report and resolution was adopted which set revised rates. Part of the new Wastewater SDC fee reimburses the City for specific completed qualifying extra-capacity wastewater projects that were funded without SDC.

FY2020-2021 Objective

All available funds are being set aside for future phases of the Westside Interceptor Project. The next phase is scheduled for 2021.

FY2020-2021 Staffing

Minimal staffing is allocated to this fund to accomplish the objectives.

Note: Employee salary and benefits are budgeted in their home department for better transparency of total personnel cost, there is a budgeted transfer to cover the compensation cost based on the FTE's allocated to this fund.

City of Lebanon, OR

Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Fund	SDC-WASTEWATER REIMB							
Dept	BALANCE SHEET/REV							
R1	Rev.-Taxes & Assess							
873-000-42040	SDC Princ - Assess	3,259	6,252	2,000	3,294	4,000	4,000	4,000
873-000-42045	SDC Principal	40,207	11,790	16,000	15,225	15,000	15,000	15,000
	Rev.-Taxes & Assess Totals	43,466	18,042	18,000	18,519	19,000	19,000	19,000
R6	Rev.-Miscellaneous							
873-000-42050	SDC Interest	211	390	150	330	350	350	350
873-000-48100	Interest On Investment	4,963	8,026	1,500	3,091	3,500	3,500	3,500
	Rev.-Miscellaneous Totals	5,174	8,416	1,650	3,421	3,850	3,850	3,850
R7	Rev.-Transfers In							
873-000-49175	From North Gateway URD	-	-	3,151	3,151	-	-	-
	Rev.-Transfers In Totals	-	-	3,151	3,151	-	-	-
R8	Rev.-Other Sources							
873-000-49901	Beginning Balance	332,621	381,904	400,309	408,362	433,453	433,453	433,453
	Rev.-Other Sources Totals	332,621	381,904	400,309	408,362	433,453	433,453	433,453
Revenue Sub Totals:		381,261	408,362	423,110	433,453	456,303	456,303	456,303

City of Lebanon, OR Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Dept	SDC-WASTEWATER REIMB							
E3	Exp.-Capital Outlay							
873-873-72300	Improvements	-	-	400,000	-	430,000	430,000	430,000
	Exp.-Capital Outlay Totals	-	-	400,000	-	430,000	430,000	430,000
E5	Exp.-Contingencies							
873-873-80005	Operating Contingency	-	-	23,110	-	26,303	26,303	26,303
	Exp.-Contingencies Totals	-	-	23,110	-	26,303	26,303	26,303
	SDC-WASTEWATER REIMB Totals	-	-	423,110	-	456,303	456,303	456,303
	Fund Revenue Sub Totals:	381,261	408,362	423,110	433,453	456,303	456,303	456,303
	Fund Expense Sub Totals:	-	-	423,110	-	456,303	456,303	456,303
	Fund 873 Sub Totals:	381,261	408,362	-	433,453	-	-	-

Capital Projects Fund SDC–Streets Improvements-882

Purpose

The purpose of this fund is to account for the revenues and expenses for Street Systems Development Charges (SDC). In 2005, an SDC ordinance and methodology report was adopted which outlines how SDC fees are to be allocated. In 2008, a new Street SDC methodology report and resolution was adopted which set revised rates. The City may use these funds for projects identified in the Street SDC Plan.

FY2020-2021 Objective

Available funds will be used on SDC eligible projects as they arise.

FY2020-2021 Staffing

Minimal staffing is allocated to this fund to accomplish the objectives.

Note: Employee salary and benefits are budgeted in their home department for better transparency of total personnel cost, there is a budgeted transfer to cover the compensation cost based on the FTE's allocated to this fund.

City of Lebanon, OR

Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Fund	SDC-STREET IMPR							
Dept	BALANCE SHEET/REV							
R1	Rev.-Taxes & Assess							
882-000-42040	SDC Princ - Assess	104,048	194,560	180,000	63,933	70,000	70,000	70,000
882-000-42045	SDC Principal	200,837	76,605	75,000	66,306	65,000	65,000	65,000
	Rev.-Taxes & Assess Totals	304,885	271,165	255,000	130,239	135,000	135,000	135,000
R6	Rev.-Miscellaneous							
882-000-42050	SDC Interest	6,726	12,453	4,000	8,251	9,000	9,000	9,000
882-000-48100	Interest On Investment	28,001	43,444	18,000	17,229	18,500	18,500	18,500
	Rev.-Miscellaneous Totals	34,727	55,897	22,000	25,480	27,500	27,500	27,500
R7	Rev.-Transfers In							
882-000-49105	From 450 Storm Drain Utility	-	-	46,000	46,000	46,000	46,000	46,000
882-000-49175	From North Gateway URD	27,544	27,544	462,375	462,375	313,645	313,645	313,645
	Rev.-Transfers In Totals	27,544	27,544	508,375	508,375	359,645	359,645	359,645
R8	Rev.-Other Sources							
882-000-49901	Beginning Balance	2,980,228	2,230,576	3,166,673	2,176,731	2,832,141	2,832,141	2,832,141
	Rev.-Other Sources Totals	2,980,228	2,230,576	3,166,673	2,176,731	2,832,141	2,832,141	2,832,141
Revenue Sub Totals:		3,347,384	2,585,182	3,952,048	2,840,825	3,354,286	3,354,286	3,354,286

City of Lebanon, OR Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Dept	SDC-STREET IMPR							
E3	Exp.-Capital Outlay							
882-882-72300	Improvements	25,317	-	3,730,000	-	3,075,000	3,075,000	3,075,000
	Exp.-Capital Outlay Totals	25,317	-	3,730,000	-	3,075,000	3,075,000	3,075,000
E4	Exp.-Transfers Out							
882-882-90011	To General Fund-Sal/Ben	8,391	8,452	8,684	8,684	6,312	6,312	6,312
882-882-90110	To Storm Utility Fund	-	400,000	-	-	-	-	-
	Exp.-Transfers Out Totals	8,391	408,452	8,684	8,684	6,312	6,312	6,312
E5	Exp.-Contingencies							
882-882-80005	Operating Contingency	-	-	213,364	-	272,974	272,974	272,974
	Exp.-Contingencies Totals	-	-	213,364	-	272,974	272,974	272,974
SDC-STREET IMPR Totals		33,708	408,452	3,952,048	8,684	3,354,286	3,354,286	3,354,286
Fund Revenue Sub Totals:		3,347,384	2,585,182	3,952,048	2,840,825	3,354,286	3,354,286	3,354,286
Fund Expense Sub Totals:		33,708	408,452	3,952,048	8,684	3,354,286	3,354,286	3,354,286
Fund 882 Sub Totals:		3,313,676	2,176,730	-	2,832,141	-	-	-

Capital Projects Fund

SDC—Streets Reimbursements-883

Purpose

This budget department accounts for the Street Systems Development Charges (SDC) reimbursement fee portion collected under the current ordinance. In 2005, an SDC ordinance and methodology report was adopted which outlines how SDC fees are to be allocated. In 2008, a new Street SDC methodology report and resolution was adopted which set revised rates. Part of the new Street SDC fee reimburses the City for specific completed qualifying extra-capacity street projects that were funded without SDC.

FY2020-2021 Objective

Funds will be used for eligible street and bridge projects.

FY2020-2021 Staffing

Minimal staffing is allocated to this fund to accomplish the objectives.

Note: Employee salary and benefits are budgeted in their home department for better transparency of total personnel cost, there is a budgeted transfer to cover the compensation cost based on the FTE's allocated to this fund.

City of Lebanon, OR

Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Fund	SDC-STREET REIMB							
Dept	BALANCE SHEET/REV							
R1	Rev.-Taxes & Assess							
883-000-42040	SDC Princ - Assess	14,891	27,787	24,000	8,643	9,500	9,500	9,500
883-000-42045	SDC Principal	28,744	10,964	12,000	9,490	11,000	11,000	11,000
	Rev.-Taxes & Assess Totals	43,635	38,751	36,000	18,133	20,500	20,500	20,500
R6	Rev.-Miscellaneous							
883-000-42050	SDC Interest	963	1,782	800	1,158	1,300	1,300	1,300
883-000-48100	Interest On Investment	1,895	945	500	390	500	500	500
	Rev.-Miscellaneous Totals	2,858	2,727	1,300	1,548	1,800	1,800	1,800
R7	Rev.-Transfers In							
883-000-49175	From North Gateway URD	-	-	6,168	6,168	-	-	-
	Rev.-Transfers In Totals	-	-	6,168	6,168	-	-	-
R8	Rev.-Other Sources							
883-000-49901	Beginning Balance	142,604	101,962	37,037	44,392	20,241	20,241	20,241
	Rev.-Other Sources Totals	142,604	101,962	37,037	44,392	20,241	20,241	20,241
Revenue Sub Totals:		189,097	143,440	80,505	70,241	42,541	42,541	42,541

City of Lebanon, OR Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Dept	SDC-STREET REIMB							
E3	Exp.-Capital Outlay							
883-883-72300	Improvements	87,411	99,048	50,000	50,000	22,500	22,500	22,500
	Exp.-Capital Outlay Totals	87,411	99,048	50,000	50,000	22,500	22,500	22,500
E5	Exp.-Contingencies							
883-883-80005	Operating Contingency	-	-	30,505	-	20,041	20,041	20,041
	Exp.-Contingencies Totals	-	-	30,505	-	20,041	20,041	20,041
	SDC-STREET REIMB Totals	87,411	99,048	80,505	50,000	42,541	42,541	42,541
	Fund Revenue Sub Totals:	189,097	143,440	80,505	70,241	42,541	42,541	42,541
	Fund Expense Sub Totals:	87,411	99,048	80,505	50,000	42,541	42,541	42,541
	Fund 883 Sub Totals:	101,686	44,392	-	20,241	-	-	-

Capital Projects Fund SDC–Water Improvements-892

Purpose

The purpose of this fund is to account for the revenues and expenses for Water Systems Development Charges (SDC). In 2005, an SDC ordinance and methodology report was adopted which outlines how SDC fees are to be allocated. In 2008, a new Water SDC methodology report and resolution was adopted which set revised rates. The City may use these funds for projects identified in the Water SDC Plan.

FY2020-2021 Objective

Available funds will be used for the New Water Treatment plant and Intake Project.

FY2020-2021 Staffing

Minimal staffing is allocated to this fund to accomplish the objectives.

Note: Employee salary and benefits are budgeted in their home department for better transparency of total personnel cost, there is a budgeted transfer to cover the compensation cost based on the FTE's allocated to this fund.

City of Lebanon, OR

Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Fund	SDC-WATER IMPR							
Dept	BALANCE SHEET/REV							
R1	Rev.-Taxes & Assess							
892-000-42040	SDC Princ - Assess	12,864	24,647	25,000	12,895	25,000	25,000	25,000
892-000-42045	SDC Principal	172,261	39,515	35,000	73,914	86,897	86,897	86,897
	Rev.-Taxes & Assess Totals	185,125	64,162	60,000	86,809	111,897	111,897	111,897
R6	Rev.-Miscellaneous							
892-000-42050	SDC Interest	832	1,540	500	1,557	-	-	-
892-000-48100	Interest On Investment	14,037	10,828	2,000	(1,240)	-	-	-
	Rev.-Miscellaneous Totals	14,869	12,368	2,500	317	-	-	-
R7	Rev.-Transfers In							
892-000-49175	From North Gateway URD	57,350	-	14,870	14,870	-	-	-
	Rev.-Transfers In Totals	57,350	-	14,870	14,870	-	-	-
R8	Rev.-Other Sources							
892-000-49901	Beginning Balance	1,112,832	1,108,190	17,724	(205,209)	(111,897)	(111,897)	(111,897)
	Rev.-Other Sources Totals	1,112,832	1,108,190	17,724	(205,209)	(111,897)	(111,897)	(111,897)
Revenue Sub Totals:		1,370,176	1,184,720	95,094	(103,213)	-	-	-

City of Lebanon, OR Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Dept	SDC-WATER IMPR							
E3	Exp.-Capital Outlay							
892-892-72300	Improvements	-	1,381,478	45,000	-	-	-	-
	Exp.-Capital Outlay Totals	-	1,381,478	45,000	-	-	-	-
E4	Exp.-Transfers Out							
892-892-90011	To General Fund-Sal/Ben	8,390	8,452	8,684	8,684	-	-	-
	Exp.-Transfers Out Totals	8,390	8,452	8,684	8,684	-	-	-
E5	Exp.-Contingencies							
892-892-80005	Operating Contingency	-	-	41,410	-	-	-	-
	Exp.-Contingencies Totals	-	-	41,410	-	-	-	-
SDC-WATER IMPR Totals		8,390	1,389,930	95,094	8,684	-	-	-
Fund Revenue Sub Totals:		1,370,176	1,184,720	95,094	(103,213)	-	-	-
Fund Expense Sub Totals:		8,390	1,389,930	95,094	8,684	-	-	-
Fund 892 Sub Totals:		1,361,786	(205,210)	-	(111,897)	-	-	-

Capital Projects Fund

SDC–Water Reimbursements-893

Purpose

This budget department accounts for the Water Systems Development Charges (SDC) reimbursement fee portion collected under the current ordinance. In 2005, an SDC ordinance and methodology report was adopted which outlines how SDC fees are to be allocated. In 2008, a new Water SDC methodology report and resolution was adopted which set revised rates. Part of the new Water SDC fee reimburses the City for specific completed qualifying extra-capacity water projects that were funded without SDC.

FY2020-2021 Objective

Funds will be used for eligible waterline replacement projects.

FY2020-2021 Staffing

Minimal staffing is allocated to this fund to accomplish the objectives.

Note: Employee salary and benefits are budgeted in their home department for better transparency of total personnel cost, there is a budgeted transfer to cover the compensation cost based on the FTE's allocated to this fund.

City of Lebanon, OR

Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Fund	SDC-WATER REIMB							
Dept	BALANCE SHEET/REV							
R1	Rev.-Taxes & Assess							
893-000-42040	SDC Princ - Assess	74	207	150	74	100	100	100
893-000-42045	SDC Principal	987	227	550	424	550	550	550
	Rev.-Taxes & Assess Totals	1,061	434	700	498	650	650	650
R6	Rev.-Miscellaneous							
893-000-42050	SDC Interest	5	9	-	9	10	10	10
893-000-48100	Interest On Investment	484	347	125	131	140	140	140
	Rev.-Miscellaneous Totals	489	356	125	140	150	150	150
R7	Rev.-Transfers In							
893-000-49175	From North Gateway URD	-	-	85	85	-	-	-
	Rev.-Transfers In Totals	-	-	85	85	-	-	-
R8	Rev.-Other Sources							
893-000-49901	Beginning Balance	35,055	16,673	17,043	17,462	18,185	18,185	18,185
	Rev.-Other Sources Totals	35,055	16,673	17,043	17,462	18,185	18,185	18,185
Revenue Sub Totals:		36,605	17,463	17,953	18,185	18,985	18,985	18,985

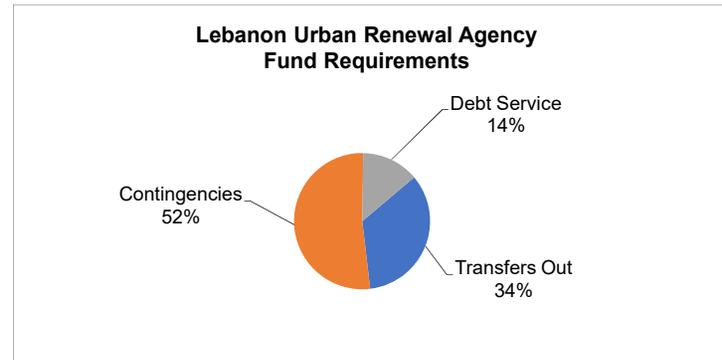
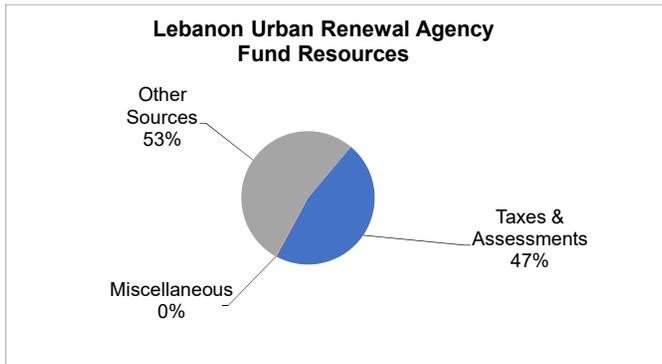
City of Lebanon, OR Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Dept	SDC-WATER REIMB							
E3	Exp.-Capital Outlay							
893-893-72300	Improvements	20,000	-	17,000	-	17,500	17,500	17,500
	Exp.-Capital Outlay Totals	20,000	-	17,000	-	17,500	17,500	17,500
E5	Exp.-Contingencies							
893-893-80005	Operating Contingency	-	-	953	-	1,485	1,485	1,485
	Exp.-Contingencies Totals	-	-	953	-	1,485	1,485	1,485
	SDC-WATER REIMB Totals	20,000	-	17,953	-	18,985	18,985	18,985
	Fund Revenue Sub Totals:	36,605	17,463	17,953	18,185	18,985	18,985	18,985
	Fund Expense Sub Totals:	20,000	-	17,953	-	18,985	18,985	18,985
	Fund 893 Sub Totals:	16,605	17,463	-	18,185	-	-	-

LEBANON URBAN RENEWAL AGENCY
For the Fiscal Year 2020-21

RESOURCES	
Taxes & Assessments	\$ 2,232,221
Licenses & Permits	-
Fines & Forfeits	-
Intergovernmental	-
Charges for Services	-
Miscellaneous	14,000
Transfers In	1,108,568
Other Sources	2,531,396
Internal Charges	-
Total Resources	\$ 5,886,185

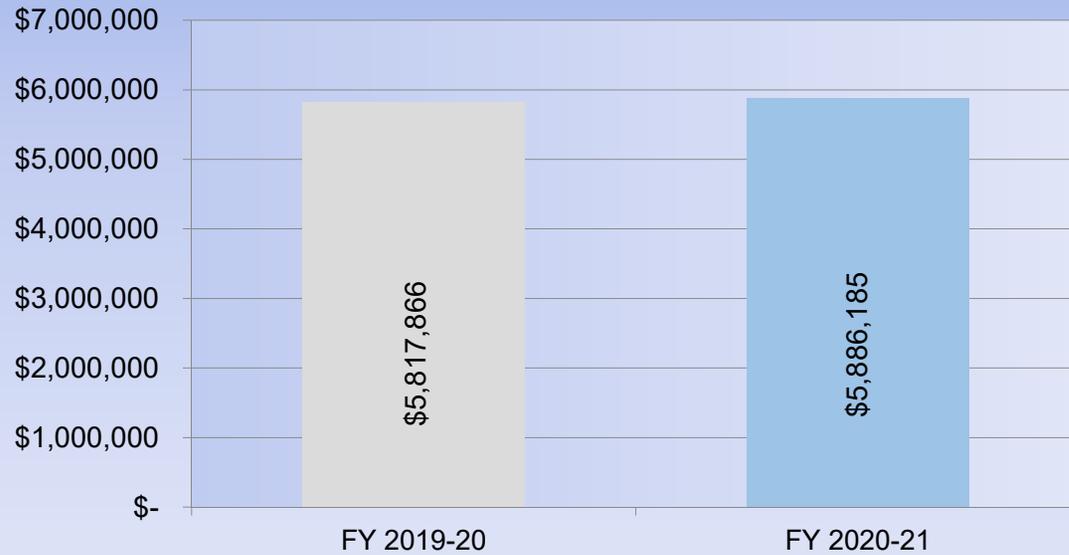
REQUIREMENTS	
Personal Services	\$ -
Materials & Services	3,250
Capital Outlay	105,000
Transfers Out	1,975,155
Contingencies	3,015,202
Debt Service	787,578
Unappropriated	-
Total Requirements	\$ 5,886,185



Requirements by Department and Type

Dept-Activity	Personal Services	Materials & Services	Capital Outlay	Interfund Transfers	Contingency Fund	Debt Service	Unapprop	\$0 Budget	Percent of Fund Budget
925-Northwest URD	\$ -	\$ -	\$ -	\$ 1,267,823	\$ 2,500,059	\$ 226,144	\$ -	\$ 3,994,026	67.85%
935-Cheadle Lake URD	-	-	90,000	171,057	15,143	352,300	-	628,500	10.68%
940-North Gateway URD	-	-	15,000	536,275	500,000	209,134	-	1,260,409	21.41%
945-Downtown URD	-	3,250	-	-	-	-	-	3,250	0.06%
Fund Totals	\$ -	\$ 3,250	\$ 105,000	\$ 1,975,155	\$ 3,015,202	\$ 787,578	\$ -	\$ 5,886,185	100%
Percent of Lebanon URD Fund	-0.01%	0.06%	1.78%	33.56%	51.23%	13.38%	0.00%	100.00%	

Lebanon Urban Renewal Agency Budget Comparison



FY 2020-21

Personnel Services	\$ -	Transfers Out	\$ 1,975,155
Materials & Services	\$ 3,250	Contingencies	\$ 3,015,202
Capital Outlay	\$ 105,000	Other Financing Uses	\$ -
Debt Service	\$ 787,578	Unappropriated	\$ -

FY 2019-20

Personnel Services	\$ -	Transfers Out	\$ 2,307,619
Materials & Services	\$ 21,000	Contingencies	\$ 2,035,834
Capital Outlay	\$ 161,591	Other Financing Uses	\$ -
Debt Service	\$ 1,291,822	Unappropriated	\$ -

Urban Renewal District

Northwest Lebanon Urban Renewal District-925

Purpose

The Northwest Lebanon Urban Renewal District (URD) provides the budget authority for administration of the funds collected from the URD. In 1989, the City established the Northwest Lebanon Urban Renewal District. The purpose of the District is to provide for development of infrastructure to serve industrially zoned property within the District boundaries. A substantial amendment to the original Plan was completed in FY 12/13. This amendment adjusted the maximum indebtedness for the District, expanded the boundary to include several street segments south of the original District along with their corresponding underground utility systems, and clarify funding to be used on public facility projects for the water system.

Debt Service

In August 2000, the District issued \$5,435,000 (Lebanon2020) in construction bonds. The agreement with the bondholders requires that a separate account be set up for debt reserve and debt repayment expenses. For the 2000 issue, interest rates range from 4.75% to 6.00%. These bonds were refinanced in 2010 with over \$200,000 in savings over the remaining life of the bond. The interest rates on the refinanced bonds range from 2.5% to 3.5%. Final maturity for the reissued bonds is in June 2020. (LebanonURD10)

To acquire funding in support of the Lowes Project, the City arranged with the State for SPWF (Special Public Works Funds) funding through the Economic and Community Development

Department. The amount borrowed in 2007 was \$3,677,462 with interest rates ranging from 4.00% to 4.375%. Final maturity is in December 2031. (B05003).

FY2020-2021 Objective

The objective of the Northwest Lebanon Urban Renewal District (URD) is to provide an accounting for funds collected from URD, make the bond payments on all authorized debt issues and accomplish projects as listed in the URD master plan. The proposed budget estimates underfunding the property tax collections to provide funding back to the other taxing districts.

FY2020-2021 Staffing

No staff is allocated to this fund.

City of Lebanon, OR

Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Fund	NORTHWEST URBAN RENEWAL							
Dept	BALANCE SHEET/REV							
R1	Rev.-Taxes & Assess							
925-000-47010	Current Property Taxes	1,642,741	1,650,922	1,600,000	1,626,549	930,000	930,000	930,000
925-000-47020	Delinquent Prop Taxes	74,234	113,070	35,000	35,000	20,000	20,000	20,000
925-000-48101	Interest On Taxes	8,957	8,051	-	-	-	-	-
	Rev.-Taxes & Assess Totals	1,725,932	1,772,043	1,635,000	1,661,549	950,000	950,000	950,000
R6	Rev.-Miscellaneous							
925-000-48100	Interest On Investment	26,045	47,929	15,000	18,000	10,000	10,000	10,000
	Rev.-Miscellaneous Totals	26,045	47,929	15,000	18,000	10,000	10,000	10,000
R7	Rev.-Transfers In							
925-000-49161	From Other Funds	-	-	-	-	1,108,568	1,108,568	1,108,568
	Rev.-Transfers In Totals	-	-	-	-	1,108,568	1,108,568	1,108,568
R8	Rev.-Other Sources							
925-000-41051	State Loan Funds	2,563,391	-	-	-	-	-	-
925-000-49901	Beginning Balance	1,672,367	1,812,063	1,846,097	1,968,138	1,925,458	1,925,458	1,925,458
	Rev.-Other Sources Totals	4,235,758	1,812,063	1,846,097	1,968,138	1,925,458	1,925,458	1,925,458
Revenue Sub Totals:		5,987,735	3,632,035	3,496,097	3,647,687	3,994,026	3,994,026	3,994,026

City of Lebanon, OR Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Dept	NORTHWEST URBAN RENEWAL							
E2	Exp.-Materials & Services							
925-925-61130	Contract Services	19,324	13,549	20,000	48,138	-	-	-
925-925-61240	Dept/Operating Expense	215	-	-	-	-	-	-
	Exp.-Materials & Services Totals	19,539	13,549	20,000	48,138	-	-	-
E4	Exp.-Transfers Out							
925-925-90010	To General Fund	20,145	15,115	19,754	19,754	-	-	-
925-925-90011	To General Fund-Sal/Ben	90,598	155,688	170,643	170,643	-	-	-
925-925-90017	To Debt Service	852,650	859,450	865,250	865,250	1,267,823	1,267,823	1,267,823
925-925-90027	To Info System Service	14,000	-	-	-	-	-	-
	Exp.-Transfers Out Totals	977,393	1,030,253	1,055,647	1,055,647	1,267,823	1,267,823	1,267,823
E5	Exp.-Contingencies							
925-925-80005	Operating Contingency	-	-	1,460,375	-	-	-	-
925-925-80026	Res For Debt Service	-	-	341,631	-	2,500,059	2,500,059	2,500,059
	Exp.-Contingencies Totals	-	-	1,802,006	-	2,500,059	2,500,059	2,500,059
E6	Exp.-Debt Service							
925-930-95100	Bond Principal-LebanonUR10	355,000	370,000	380,000	380,000	-	-	-
925-930-95108	Principal SPWF-BO5003	2,638,245	141,311	122,163	122,163	128,077	128,077	128,077
925-930-95200	Bond Interest-LebanonUR10	36,515	25,510	13,300	13,300	-	-	-
925-930-95208	Interest SPWF-BO5003	146,414	83,275	102,981	102,981	98,067	98,067	98,067
925-930-95700	Debt Fees	24,982	-	-	-	-	-	-
	Exp.-Debt Service Totals	3,201,156	620,096	618,444	618,444	226,144	226,144	226,144
NORTHWEST URBAN RENEWAL Totals		4,198,088	1,663,898	3,496,097	1,722,229	3,994,026	3,994,026	3,994,026
Fund Revenue Sub Totals:		5,987,735	3,632,035	3,496,097	3,647,687	3,994,026	3,994,026	3,994,026
Fund Expense Sub Totals:		4,198,088	1,663,898	3,496,097	1,722,229	3,994,026	3,994,026	3,994,026
Fund 925 Sub Totals:		1,789,647	1,968,137	-	1,925,458	-	-	-

Urban Renewal District

Cheadle Lake Urban Renewal District-935

Purpose

The Cheadle Lake Urban Renewal District (URD) provides the budget authority for administration of the funds collected from the URD. In 2000, the City established the Cheadle Lake Urban Renewal District. The purpose of the district is to provide for development of infrastructure to serve a blighted area of Lebanon generally located North of Cheadle Lake.

Debt Service

In FY2016/17 \$4,000,000 of debt was issued in support of the Airport Road extension, Russell drive, water treatment plant and porter park projects.

FY2020-2021 Objective

The objective of the Cheadle Lake Urban Renewal District (URD) is to provide an accounting for funds collected from URD, make payments on all authorized debt issues and accomplish projects as listed in the URD master plan.

FY2020-2021 Staffing

Minimal staffing is allocated to this fund to accomplish the objectives.

Note: Employee salary and benefits are budgeted in their home department for better transparency of total personnel cost, there is a budgeted transfer to cover the compensation cost based on the FTE's allocated to this fund.

City of Lebanon, OR

Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Fund	CHEADLE LAKE URD							
Dept	BALANCE SHEET/REV							
R1	Rev.-Taxes & Assess							
935-000-47010	Current Property Taxes	355,658	392,391	383,800	400,564	405,000	405,000	405,000
935-000-47020	Delinquent Prop Taxes	10,965	17,474	10,597	7,500	3,000	3,000	3,000
935-000-48101	Interest On Taxes	1,939	1,913	-	-	-	-	-
	Rev.-Taxes & Assess Totals	368,562	411,778	394,397	408,064	408,000	408,000	408,000
R6	Rev.-Miscellaneous							
935-000-48100	Interest On Investment	18,515	13,066	1,500	1,700	1,500	1,500	1,500
	Rev.-Miscellaneous Totals	18,515	13,066	1,500	1,700	1,500	1,500	1,500
R8	Rev.-Other Sources							
935-000-49901	Beginning Balance	3,696,061	991,305	285,694	445,741	219,000	219,000	219,000
	Rev.-Other Sources Totals	3,696,061	991,305	285,694	445,741	219,000	219,000	219,000
	Revenue Sub Totals:	4,083,138	1,416,149	681,591	855,505	628,500	628,500	628,500

City of Lebanon, OR Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Dept	CHEADLE LAKE URD							
E3	Exp.-Capital Outlay							
935-935-72300	Improvements	28,630	3,606	161,591	110,787	90,000	90,000	90,000
935-935-72301	Improvements - Bond Proceeds	2,590,470	487,906	-	50,804	-	-	-
	Exp.-Capital Outlay Totals	2,619,100	491,512	161,591	161,591	90,000	90,000	90,000
E4	Exp.-Transfers Out							
935-935-90010	To General Fund	11,645	11,647	16,208	16,208	26,057	26,057	26,057
935-935-90011	To General Fund-Sal/Ben	122,114	115,405	109,463	109,463	145,000	145,000	145,000
935-935-90028	To Custodial & Bldg Maint	227	-	-	-	-	-	-
	Exp.-Transfers Out Totals	133,986	127,052	125,671	125,671	171,057	171,057	171,057
E5	Exp.-Contingencies							
935-935-80005	Operating Contingency	-	-	42,484		15,143	15,143	15,143
	Exp.-Contingencies Totals	-	-	42,484	-	15,143	15,143	15,143
E6	Exp.-Debt Service							
935-935-95501	Loan Princ	225,541	236,439	243,248	243,248	250,300	250,300	250,300
935-935-95601	Loan Int	126,304	115,407	108,597	108,597	102,000	102,000	102,000
	Exp.-Debt Service Totals	351,845	351,846	351,845	351,845	352,300	352,300	352,300
	CHEADLE LAKE URD Totals	3,104,931	970,410	681,591	639,107	628,500	628,500	628,500
	Fund Revenue Sub Totals:	4,083,138	1,416,149	681,591	855,505	628,500	628,500	628,500
	Fund Expense Sub Totals:	3,104,931	970,410	681,591	639,107	628,500	628,500	628,500
	Fund 935 Sub Totals:	978,207	445,739	-	216,398	-	-	-

Urban Renewal District

North Gateway Urban Renewal District-940

Purpose

The North Gateway Urban Renewal District (URD) provides the budget authority for administration of the funds collected from the URD. In September 2008, the City established the North Gateway Urban Renewal District.

Virtually all of the budgeted revenues, and expenses, relate to the Samaritan Health Services (SHS) Campus Project. SHS will loan to the Urban Renewal District the funds necessary to complete the public infrastructure projects associated with the new medical college campus.

Debt Service

Virtually all of the budgeted debt payments relate to the Samaritan Health Services (SHS) Campus Project. SHS will loan to the Urban Renewal District the funds necessary to complete the public infrastructure projects associated with the new medical college campus. Final debt service payment January 2030.

FY2020-2021 Objective

The objective of the North Gateway Urban Renewal District (URD) is to provide an accounting for funds collected from URD, make payments on all authorized debt issues and accomplish projects as listed in the URD master plan.

FY2019-2020 Staffing

Minimal staffing is allocated to this fund to accomplish the objectives.

Note: Employee salary and benefits are budgeted in their home department for better transparency of total personnel cost, there is a budgeted transfer to cover the compensation cost based on the FTE's allocated to this fund.

City of Lebanon, OR

Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Fund	NORTH GATEWAY URD							
Dept								
R1	Rev.-Taxes & Assess							
940-000-47010	Current Property Taxes	802,490	813,301	813,404	862,221	862,221	862,221	862,221
940-000-47020	Delinquent Prop Taxes	19,208	24,571	15,000	11,000	10,000	10,000	10,000
940-000-48101	Interest On Taxes	4,376	3,963	-	-	-	-	-
	Rev.-Taxes & Assess Totals	826,074	841,835	828,404	873,221	872,221	872,221	872,221
R4	Rev.-Intergovernmental							
940-000-41050	State Grant Funds	-	-	-	-	-	-	-
	Rev.-Intergovernmental Totals	-	-	-	-	-	-	-
R6	Rev.-Miscellaneous							
940-000-48100	Interest On Investment	8,444	16,789	2,500	5,100	2,500	2,500	2,500
	Rev.-Miscellaneous Totals	8,444	16,789	2,500	5,100	2,500	2,500	2,500
R8	Rev.-Other Sources							
940-000-49901	Beginning Balance	657,329	561,798	808,274	835,335	385,688	385,688	385,688
	Rev.-Other Sources Totals	657,329	561,798	808,274	835,335	385,688	385,688	385,688
	Revenue Sub Totals:	1,491,847	1,420,422	1,639,178	1,713,656	1,260,409	1,260,409	1,260,409

City of Lebanon, OR Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Dept	NORTH GATEWAY URD							
E3	Exp.-Capital Outlay							
940-940-72301	Improvements (Eng)	-	-	-	-	15,000	15,000	15,000
	Exp.-Capital Outlay Totals	-	-	-	-	15,000	15,000	15,000
E4	Exp.-Transfers Out							
940-940-90010	To General Fund	14,177	14,056	18,686	18,686	35,630	35,630	35,630
940-940-90011	To General Fund-Sal/Ben	122,920	120,714	132,367	132,367	187,000	187,000	187,000
940-940-90020	To Water - 430	-	-	2,300	2,300	-	-	-
940-940-90027	To Info System Service	4,500	-	-	-	-	-	-
940-940-90070	To Buliding-527	-	-	28,843	28,843	-	-	-
940-940-90145	To SDC-Drainge	51,865	-	-	-	-	-	-
940-940-90147	To SDC-Parks	22,772	22,772	439,545	439,545	-	-	-
940-940-90149	To SDC-Wastewater	408,475	-	17,911	17,911	-	-	-
940-940-90150	To SDC-Streets	-	-	3,151	3,151	-	-	-
940-940-90151	To SDC-Streets Impr	27,544	27,544	462,375	462,375	313,645	313,645	313,645
940-940-90152	To SDC-Water	57,350	-	14,870	14,870	-	-	-
940-940-90153	To SDC-Streets-883	-	-	6,168	6,168	-	-	-
940-940-90154	To SDC-Water-893	-	-	85	85	-	-	-
	Exp.-Transfers Out Totals	709,603	185,086	1,126,301	1,126,301	536,275	536,275	536,275
E5	Exp.-Contingencies							
940-940-80030	Reserve for Future Expenditure	-	-	191,344	-	500,000	500,000	500,000
	Exp.-Contingencies Totals	-	-	191,344	-	500,000	500,000	500,000
E6	Exp.-Debt Service							
940-940-95501	Loan Princ	142,581	326,956	218,552	142,581	150,000	150,000	150,000
940-940-95601	Loan Int	79,131	73,044	102,981	59,086	59,134	59,134	59,134
	Exp.-Debt Service Totals	221,712	400,000	321,533	201,667	209,134	209,134	209,134
NORTH GATEWAY URD Totals		931,315	585,086	1,639,178	1,327,968	1,260,409	1,260,409	1,260,409
Fund Revenue Sub Totals:		1,491,847	1,420,422	1,639,178	1,713,656	1,260,409	1,260,409	1,260,409
Fund Expense Sub Totals:		931,315	585,086	1,639,178	1,327,968	1,260,409	1,260,409	1,260,409
Fund 940 Sub Totals:		560,532	835,336	-	385,688	-	-	-

Urban Renewal District

Downtown Urban Renewal District-945

Purpose

The Downtown Urban Renewal District (URD) provides the budget authority for administration of the funds collected from the URD. In November 2018, the City established the Downtown Urban Renewal District.

As part of the *Lebanon 2040 Vision and Community Strategic Action Plan*, the Downtown Urban Renewal District was established to help revitalize downtown Lebanon. The four goals of the district are Economy, Downtown Improvements, Parks Improvements and Transportation Improvements

FY2020-2021 Objective

The objective of the Downtown Urban Renewal District (URD) is to provide an accounting for funds collected from the URD and accomplish projects as listed in the URD master plan.

FY2020-2021 Staffing

No staffing is allocated to this fund to accomplish the objectives.

City of Lebanon, OR Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Fund	DOWNTOWN URD							
Dept	BALANCE SHEET/REV							
R1	Rev.-Taxes & Assess							
945-000-47010	Current Property Taxes	-	-	1,000	1,250	2,000	2,000	2,000
	Rev.-Taxes & Assess Totals	-	-	1,000	1,250	2,000	2,000	2,000
R8	Rev.-Other Sources							
945-000-49901	Beginning Balance	-	-	-	-	1,250	1,250	1,250
	Rev.-Other Sources Totals	-	-	-	-	1,250	1,250	1,250
	Revenue Sub Totals:	-	-	1,000	1,250	3,250	3,250	3,250
Dept	DOWNTOWN URD							
E2	Exp.-Materials & Services							
945-945-61130	Contract Services	-	-	1,000	-	3,250	3,250	3,250
	Exp.-Materials & Services Totals	-	-	1,000	-	3,250	3,250	3,250
	DOWNTOWN URD Totals	-	-	1,000	-	3,250	3,250	3,250
	Fund Revenue Sub Totals:	-	-	1,000	1,250	3,250	3,250	3,250
	Fund Expense Sub Totals:	-	-	1,000	-	3,250	3,250	3,250
	Fund 945 Sub Totals:	-	-	-	1,250	-	-	-

City of Lebanon, OR

Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Fund Revenue Sub Totals:		82,138,340	66,302,793	65,379,227	59,733,219	69,194,044	69,194,044	69,194,044
Fund Expense Sub Totals:		54,923,857	44,317,434	65,379,227	38,871,581	69,194,044	69,194,044	69,194,044
REPORT TOTALS:		27,214,483	21,985,359	-	20,861,639	-	-	-
SUMMARY		-	-	-	-	-	-	-
REVENUE:								
	Rev.-Taxes & Assess Totals	10,841,752	11,033,656	10,427,893	10,466,437	10,313,358	10,313,358	10,313,358
	Rev.-Licenses & Permits Totals	2,748,988	2,521,609	2,519,000	2,615,909	2,589,080	2,589,080	2,589,080
	Rev.-Fines & Forfeits Totals	574,733	512,104	514,000	513,030	498,500	498,500	498,500
	Rev.-Intergovernmental Totals	19,839,784	6,690,317	3,162,084	2,772,748	2,515,686	2,515,686	2,515,686
	Rev.-Chgs for Services Totals	11,063,255	11,515,248	11,468,100	11,412,137	11,320,950	11,320,950	11,320,950
	Rev.-Miscellaneous Totals	1,126,244	1,333,841	685,753	741,599	763,883	763,883	763,883
	Rev.-Transfers In Totals	7,354,579	7,128,410	9,270,980	9,225,980	6,332,402	6,332,402	6,332,402
	Rev.-Other Sources Totals	28,589,005	25,567,608	27,331,417	21,985,380	34,860,185	34,860,185	34,860,185
	Rev.-Internal Chrgs Totals	-	-	-	-	-	-	-
TOTAL FOR REVENUE		82,138,340	66,302,793	65,379,227	59,733,219	69,194,044	69,194,044	69,194,044
EXPENSE:								
	Exp.-Personal Services Totals	9,635,408	10,265,066	12,186,921	11,592,882	12,232,900	12,232,900	12,232,900
	Exp.-Materials & Services Totals	6,046,267	7,159,508	8,301,959	7,934,391	8,399,471	8,399,471	8,399,471
	Exp.-Capital Outlay Totals	22,566,749	14,098,538	20,808,166	3,413,590	27,971,361	27,971,361	27,971,361
	Exp.-Transfers Out Totals	7,354,806	7,128,410	9,270,980	9,225,980	6,332,402	6,332,402	6,332,402
	Exp.-Contingencies Totals	-	-	6,608,263	-	6,946,944	6,946,944	6,946,944
	Exp.-Debt Service Totals	9,320,627	5,665,912	6,824,604	6,704,738	6,225,966	6,225,966	6,225,966
	Exp.-Unappropriated Totals	-	-	1,378,334	-	1,085,000	1,085,000	1,085,000
	Exp.-Other Financing Use Totals	-	-	-	-	-	-	-
TOTAL FOR EXPENSE		54,923,857	44,317,434	65,379,227	38,871,581	69,194,044	69,194,044	69,194,044

City of Lebanon, OR Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Fund	YOUTH COURT							
Dept	BALANCE SHEET/REV							
R6	Rev.-Miscellaneous							
515-000-48053	Donations	385	140	5,000	1,500	-	-	-
515-000-48100	Interest On Investment	4	5	-	5	-	-	-
	Rev.-Miscellaneous Totals	389	145	5,000	1,505	-	-	-
R8	Rev.-Other Sources							
515-000-49901	Beginning Balance	88	312	349	151	-	-	-
	Rev.-Other Sources Totals	88	312	349	151	-	-	-
	Revenue Sub Totals:	477	457	5,349	1,656	-	-	-
Dept	YOUTH COURT							
E2	Exp.-Materials & Services							
515-515-61240	Dept/Operating Expense	164	307	5,349	716	-	-	-
	Exp.-Materials & Services Totals	164	307	5,349	716	-	-	-
	YOUTH COURT Totals	164	307	5,349	716	-	-	-
	Fund Revenue Sub Totals:	477	457	5,349	1,656	-	-	-
	Fund Expense Sub Totals:	164	307	5,349	716	-	-	-
	Fund 515 Sub Totals:	313	150	-	940	-	-	-

City of Lebanon, OR

Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Fund	POLICE RESERVES							
Dept	BALANCE SHEET/REV							
R6	Rev.-Miscellaneous							
516-000-48053	Donations	3,945	3,327	10,000	500	-	-	-
516-000-48100	Interest On Investment	57	135	-	37	-	-	-
	Rev.-Miscellaneous Totals	4,002	3,462	10,000	537	-	-	-
R8	Rev.-Other Sources							
516-000-49901	Beginning Balance	1,664	5,464	5,466	4,954	-	-	-
	Rev.-Other Sources Totals	1,664	5,464	5,466	4,954	-	-	-
	Revenue Sub Totals:	5,666	8,926	15,466	5,491	-	-	-
Dept	POLICE RESERVES							
E2	Exp.-Materials & Services							
516-516-61240	Dept/Operating Expense	205	3,973	5,466	5,491	-	-	-
	Exp.-Materials & Services Totals	205	3,973	5,466	5,491	-	-	-
E5	Exp.-Contingencies							
516-516-80005	Operating Contingency	-	-	10,000	-	-	-	-
	Exp.-Contingencies Totals	-	-	10,000	-	-	-	-
	POLICE RESERVES Totals	205	3,973	15,466	5,491	-	-	-
	Fund Revenue Sub Totals:	5,666	8,926	15,466	5,491	-	-	-
	Fund Expense Sub Totals:	205	3,973	15,466	5,491	-	-	-
	Fund 516 Sub Totals:	5,461	4,953	-	-	-	-	-

City of Lebanon, OR

Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Fund	PARKS GRANT FUND							
Dept	BALANCE SHEET/REV							
R4	Rev.-Intergovernmental							
535-000-41050	State Grant Funds	42,006	291,278	350,000	115,771	-	-	-
	Rev.-Intergovernmental Totals	42,006	291,278	350,000	115,771	-	-	-
R6	Rev.-Miscellaneous							
535-000-48053	Donations	-	35,000	-	4,870	-	-	-
535-000-48100	Interest On Investment	(2,187)	(3,897)	-	(1,099)	-	-	-
535-000-48140	Miscellaneous Revenue	-	-	-	-	-	-	-
	Rev.-Miscellaneous Totals	(2,187)	31,103	-	3,771	-	-	-
R8	Rev.-Other Sources							
535-000-49901	Beginning Balance	(77,631)	(61,069)	(59,350)	(71,968)	-	-	-
	Rev.-Other Sources Totals	(77,631)	(61,069)	(59,350)	(71,968)	-	-	-
	Revenue Sub Totals:	(37,812)	261,312	290,650	47,574	-	-	-
Dept	PARKS GRANT FUND							
E2	Exp.-Materials & Services							
535-535-61240	Dept/Operating Expense	50	-	-	-	-	-	-
	Exp.-Materials & Services Totals	50	-	-	-	-	-	-
E3	Exp.-Capital Outlay							
535-535-72300	Improvements	134,166	333,280	290,650	47,574	-	-	-
	Exp.-Capital Outlay Totals	134,166	333,280	290,650	47,574	-	-	-
	PARKS GRANT FUND Totals	134,216	333,280	290,650	47,574	-	-	-
	Fund Revenue Sub Totals:	(37,812)	261,312	290,650	47,574	-	-	-
	Fund Expense Sub Totals:	134,216	333,280	290,650	47,574	-	-	-
	Fund 535 Sub Totals:	(172,028)	(71,968)	-	-	-	-	-

City of Lebanon, OR Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Fund	EQUITABLE SHARING (US MARSHAL)							
Dept	BALANCE SHEET/REV							
R6	Rev.-Miscellaneous							
562-000-48100	Interest on Investment	48	74	-	28	-	-	-
	Rev.-Miscellaneous Totals	48	74	-	28	-	-	-
R8	Rev.-Other Sources							
562-000-49901	Beginning Balance	3,591	3,640	3,700	3,714	-	-	-
	Rev.-Other Sources Totals	3,591	3,640	3,700	3,714	-	-	-
	Revenue Sub Totals:	3,639	3,714	3,700	3,742	-	-	-
Dept	EQUITABLE SHARING (US MARSHAL)							
E2	Exp.-Materials & Services							
562-562-61240	Dept/Operating Expense	-	-	3,700	-	-	-	-
	Exp.-Materials & Services Totals	-	-	3,700	-	-	-	-
	EQUITABLE SHARING (US MARSHAL) Totals	-	-	3,700	-	-	-	-
	Fund Revenue Sub Totals:	3,639	3,714	3,700	3,742	-	-	-
	Fund Expense Sub Totals:	-	-	3,700	-	-	-	-
	Fund 562 Sub Totals:	3,639	3,714	-	3,742	-	-	-

City of Lebanon, OR

Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Fund	SCHOOL RESOURCE OFFICER							
Dept	BALANCE SHEET/REV							
R4	Rev.-Intergovernmental							
564-000-41060	From Leb Sch Dist	78,926	-	-	-	-	-	-
	Rev.-Intergovernmental Totals	78,926	-	-	-	-	-	-
R6	Rev.-Miscellaneous							
564-000-48100	Interest On Investment	(138)	-	-	-	-	-	-
	Rev.-Miscellaneous Totals	(138)	-	-	-	-	-	-
R8	Rev.-Other Sources							
564-000-49901	Beginning Balance	6,484	-	-	-	-	-	-
	Rev.-Other Sources Totals	6,484	-	-	-	-	-	-
	Revenue Sub Totals:	85,272	-	-	-	-	-	-
Dept	SCHOOL RESOURCE OFFICER							
E4	Exp.-Transfers Out							
564-564-90011	To General Fund-Sal/Ben	85,272	-	-	-	-	-	-
564-564-90017	To Debt Service	-	-	-	-	-	-	-
	Exp.-Transfers Out Totals	85,272	-	-	-	-	-	-
	SCHOOL RESOURCE OFFICER Totals	85,272	-	-	-	-	-	-
	Fund Revenue Sub Totals:	85,272	-	-	-	-	-	-
	Fund Expense Sub Totals:	85,272	-	-	-	-	-	-
	Fund 564 Sub Totals:	-	-	-	-	-	-	-

City of Lebanon, OR

Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Fund	LIBRARY BLDG TRUST							
Dept	BALANCE SHEET/REV							
R6	Rev.-Miscellaneous							
833-000-48100	Interest On Investment	410	124	-	-	-	-	-
	Rev.-Miscellaneous Totals	410	124	-	-	-	-	-
R8	Rev.-Other Sources							
833-000-49901	Beginning Balance	30,655	30,845	-	-	-	-	-
	Rev.-Other Sources Totals	30,655	30,845	-	-	-	-	-
	Revenue Sub Totals:	31,065	30,969	-	-	-	-	-
Dept	LIBRARY BLDG TRUST							
E2	Exp.-Materials & Services							
833-833-61250	Dept/Op Supplies	279	30,969	-	-	-	-	-
	Exp.-Materials & Services Totals	279	30,969	-	-	-	-	-
	LIBRARY BLDG TRUST Totals	279	30,969	-	-	-	-	-
	Fund Revenue Sub Totals:	31,065	30,969	-	-	-	-	-
	Fund Expense Sub Totals:	279	30,969	-	-	-	-	-
	Fund 833 Sub Totals:	30,786	-	-	-	-	-	-

City of Lebanon, OR

Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Fund	BAIL							
Dept	BALANCE SHEET/REV							
R3	Rev.-Fines & Forfeits							
910-000-48240	Suspense-Bail	11,413	16,179	45,000	78,374	-	-	-
910-000-48241	Susp-Co. Assess.	1,865	1,463	3,000	3,000	-	-	-
910-000-48242	Susp-ODR Alch Assess	187	210	1,000	1,000	-	-	-
910-000-48243	Susp-Alch Eval	90	-	-	-	-	-	-
910-000-48244	Susp-Ct Appt Attorn	14,227	21,631	20,000	16,000	-	-	-
910-000-48246	Susp-LEMLA	316	285	500	500	-	-	-
910-000-48247	Susp-Unitary Assess	6,748	5,202	8,000	5,000	-	-	-
910-000-48250	Susp-County (2013)	17,227	13,948	15,000	13,000	-	-	-
910-000-48271	State Criminal Fines	71,626	61,705	70,000	60,000	-	-	-
910-000-48272	Susp-Court Security Assess	540	446	1,000	1,000	-	-	-
	Rev.-Fines & Forfeits Totals	124,239	121,069	163,500	177,874	-	-	-
R8	Rev.-Other Sources							
910-000-49901	Beginning Balance	-	(6,356)	-	(14,374)	-	-	-
	Rev.-Other Sources Totals	-	(6,356)	-	(14,374)	-	-	-
	Revenue Sub Totals:	124,239	114,713	163,500	163,500	-	-	-

City of Lebanon, OR

Budget Report FY 2020-21

Account Number	Description	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	2021 Approved	2021 Adopted
Dept	BAIL							
E2	Exp.-Materials & Services							
910-910-61850	Refunds	16,066	18,139	45,000	45,000	-	-	-
910-910-61951	Linn Co. Assess.	1,865	1,585	3,000	3,000	-	-	-
910-910-61952	ODR Alch. Assess.	187	210	1,000	1,000	-	-	-
910-910-61954	Ct. Appoint. Attorn.	16,020	22,405	20,000	20,000	-	-	-
910-910-61956	LEMLA	316	293	500	500	-	-	-
910-910-61957	Unitary Assess	6,748	5,581	8,000	8,000	-	-	-
910-910-61961	State Criminal Fines	71,626	65,706	70,000	70,000	-	-	-
910-910-61962	Court Security Assess	540	465	1,000	1,000	-	-	-
910-910-61963	County (2013)	17,227	14,703	15,000	15,000	-	-	-
	Exp.-Materials & Services Totals	130,595	129,087	163,500	163,500	-	-	-
	BAIL Totals	130,595	129,087	163,500	163,500	-	-	-
	Fund Revenue Sub Totals:	124,239	114,713	163,500	163,500	-	-	-
	Fund Expense Sub Totals:	130,595	129,087	163,500	163,500	-	-	-
	Fund 910 Sub Totals:	(6,356)	(14,374)	-	-	-	-	-

Employee Allocation Schedule
FY 2020-21

Department	Position	General Fund	Water Operations	Water Plant	Storm	Sewer Operations	Waste Water Plant	Building	Parks	Engineering Review	GIS	Information Systems	Custodial	Streets	LINX	SDC	NW	Chad Lake URD	Northgate URD	Total
Admin	City Manager	25%	11%	9%	1%	10%	15%	3%	0%	0%	0%	0%	0%	7%	0%	0%	0%	8%	11%	1.00
CD	CDC Director	35%	0%	0%	0%	0%	0%	27%	0%	10%	0%	0%	0%	0%	0%	5%	0%	10%	13%	1.00
CD	Development Services Tech	11%	19%	0%	1%	19%	0%	45%	0%	0%	0%	0%	0%	0%	0%	5%	0%	0%	0%	1.00
CD	Economic Development Catalyst	35%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	30%	35%	1.00
CD	Development Services Asst	16%	22%	0%	0%	22%	0%	40%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	1.00
Court	Court Clerk II	100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	1.00
Court	Court Clerk II	100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	1.00
Court	Court Clerk I	100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	1.00
Engineering	Engineering Director	0%	20%	10%	5%	20%	20%	0%	0%	10%	0%	0%	0%	0%	0%	5%	0%	5%	5%	1.00
Engineering	Asst City Engineer	0%	35%	15%	5%	30%	15%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	1.00
Engineering	Engineering Associate	0%	50%	0%	0%	50%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	1.00
Engineering	Engineering Associate	0%	40%	0%	10%	50%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	1.00
Engineering	Project Manager	0%	15%	0%	0%	15%	0%	0%	0%	60%	0%	0%	0%	0%	0%	0%	0%	0%	10%	1.00
Engineering	PT Project Manager	0%	50%	0%	0%	50%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	1.00
Finance	Finance Clerk	0%	49%	0%	2%	49%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	1.00
Finance	Finance Director	17%	12%	10%	1%	11%	16%	3%	0%	0%	0%	0%	0%	7%	0%	5%	0%	8%	10%	1.00
Finance	Accounting Manager	22%	11%	10%	1%	12%	16%	3%	0%	0%	0%	0%	0%	7%	0%	0%	0%	8%	10%	1.00
Finance	Accountant	27%	12%	10%	1%	11%	16%	3%	0%	0%	0%	0%	0%	7%	0%	0%	0%	3%	10%	1.00
Finance	Finance Clerk	27%	11%	10%	1%	12%	16%	3%	0%	0%	0%	0%	0%	7%	0%	0%	0%	3%	10%	1.00
HR	HR Director	63%	10%	5%	1%	8%	1%	1%	4%	1%	0%	0%	0%	5%	0%	0%	0%	0%	1%	1.00
IT	IT Director	0%	0%	0%	0%	0%	0%	0%	0%	0%	30%	70%	0%	0%	0%	0%	0%	0%	0%	1.00
IT	Senior Systems Engineer	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%	0%	0%	0%	0%	0%	0%	0%	1.00
IT	IT/GIS System Coordinator	0%	0%	0%	0%	0%	0%	0%	0%	0%	50%	50%	0%	0%	0%	0%	0%	0%	0%	1.00
IT	System Engineer	0%	0%	0%	0%	0%	0%	0%	0%	0%	50%	50%	0%	0%	0%	0%	0%	0%	0%	1.00
IT	IT Analyst	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0.00
Legi	City Recorder	18%	11%	9%	1%	10%	15%	3%	0%	0%	0%	0%	0%	7%	0%	0%	0%	15%	11%	1.00
Legi	Deputy City Recorder	18%	11%	9%	1%	10%	15%	3%	0%	0%	0%	0%	0%	7%	0%	0%	0%	15%	11%	1.00
Library	Library Director	100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	1.00
Library	Library Assistant II	100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	1.00
Library	Library Assistant II	100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	1.00
Library	Library Assistant II	100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	1.00

Employee Allocation Schedule
FY 2020-21

Department	Position	General Fund	Water Operations	Water Plant	Storm	Sewer Operations	Waste Water Plant	Building	Parks	Engineering Review	GIS	Information Systems	Custodial	Streets	LINX	SDC	NW	Chad Lake URD	Northgate URD	Total
Library	Library Assistant I	57%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0.57
Library	Library Assistant I	57%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0.57
Library	Library Assistant I	57%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0.57
Library	Library Assistant I	57%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0.57
Library	Library On Call	29%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0.29
LINX	Dispatcher/Receptionist	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%	0%	0%	0%	0%	1.00
LINX	LINX Supervisor	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%	0%	0%	0%	0%	1.00
LINX	LINX Driver	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%	0%	0%	0%	0%	1.00
LINX	LINX Driver	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%	0%	0%	0%	0%	1.00
LINX	LINX Driver PT	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	51%	0%	0%	0%	0%	0.51
LINX	LINX Driver PT	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	51%	0%	0%	0%	0%	0.51
LINX	LINX Driver PT	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	51%	0%	0%	0%	0%	0.51
LINX	LINX Driver PT	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	51%	0%	0%	0%	0%	0.51
Parks	Parks Crew Chief	0%	0%	0%	0%	0%	0%	0%	100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	1.00
Parks	Parks Maint	0%	0%	0%	0%	0%	0%	0%	100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	1.00
Parks	Parks Maint	0%	0%	0%	0%	0%	0%	0%	67%	0%	0%	0%	0%	33%	0%	0%	0%	0%	0%	1.00
Parks	Parks Maint	0%	0%	0%	0%	0%	0%	0%	100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	1.00
Police	Police Chief	100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	1.00
Police	Police Captian	100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	1.00
Police	Police Lieutenant (2)	200%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	2.00
Police	Police Sergeant (5)	500%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	5.00
Police	Police Officer (20)	2000%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	20.00
Police	Administrative Assistant	100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	1.00
Police	Communications Specialist (7)	700%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	7.00
Police	Community Policing Officer	100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	1.00
Police	Community Service Officer (CSO)	100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	1.00
Police	Code Enforcement Officer	100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	1.00
Police	Records Clerk II (2)	200%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	2.00
PW	Maintenance Director	0%	30%	10%	10%	20%	5%	0%	0%	0%	0%	0%	0%	25%	0%	0%	0%	0%	0%	1.00
PW	Maintenance Supervisor	0%	25%	10%	10%	25%	5%	0%	0%	0%	0%	0%	0%	25%	0%	0%	0%	0%	0%	1.00
PW	Water Crew Chief	0%	100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	1.00

Employee Allocation Schedule
FY 2020-21

Department	Position	General Fund	Water Operations	Water Plant	Storm	Sewer Operations	Waste Water Plant	Building	Parks	Engineering Review	GIS	Information Systems	Custodial	Streets	LINX	SDC	NW	Chad Lake URD	Northgate URD	Total
PW	Water Maint	0%	100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	1.00
PW	Water Maint	0%	100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	1.00
PW	Water Maint	0%	95%	0%	0%	5%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	1.00
PW	Sewer Crew Chief	0%	0%	0%	0%	100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	1.00
PW	Sewer Sr. Maint	0%	0%	0%	0%	100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	1.00
PW	Sewer Maint	0%	0%	0%	75%	25%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	1.00
PW	Streets Crew Chief	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%	0%	0%	0%	0%	0%	1.00
PW	Streets Sr. Maint	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%	0%	0%	0%	0%	0%	1.00
PW	Streets Sr. Maint	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%	0%	0%	0%	0%	0%	1.00
PW	Streets Sr. Maint	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%	0%	0%	0%	0%	0%	1.00
PW	Plant Manager	0%	0%	100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	1.00
PW	Plant Operator I	0%	0%	100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	1.00
PW	Plant Operator III	0%	0%	100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	1.00
PW	Custodian I	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%	0%	0%	0%	0%	0%	0%	1.00
PW	Building Maintenance Tech	20%	20%	0%	0%	20%	0%	0%	0%	0%	0%	0%	20%	20%	0%	0%	0%	0%	0%	1.00
Senior Center	Senior Services Director	75%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	25%	0%	0%	0%	0%	1.00
Senior Center	S.C. Receptionist & Activities Planner	90%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	10%	0%	0%	0%	0%	1.00
Senior Center	Receptionist	50%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0.50

Total Employees 105.13

City of Lebanon
 Management/Administrative Salary Schedule
 Effective 7/1/2020 through 6/30/2021

Title	Minimum	Midpoint	Maximum	FLSA Exempt
Grade 5 Deputy City Recorder	\$ 3,953	\$4,546	\$5,139	N
Grade 6 Administrative Assistant/Communications	\$ 4,349	\$5,001	\$5,654	N
Grade 7 Administrative Assistant/Police	\$ 4,785	\$5,503	\$6,221	Y
Grade 8 City Clerk/Recorder	\$ 5,262	\$6,051	\$6,841	Y
Grade 9 No position currently in Grade 9	\$ 5,789	\$6,657	\$7,526	Y
Grade 10 Assistant Finance Director	\$ 6,079	\$6,991	\$7,903	Y
Maintenance Supervisor				Y
Police Lieutenant				Y
Water Treatment Plant Supervisor				Y
Grade 11 Assistant City Engineer	\$ 6,382	\$7,339	\$8,297	Y
HR Director				Y
Senior Services Director				Y
Library Services Director				Y
Grade 12 Police Captain	\$ 6,700	\$7,705	\$8,710	Y
IT Director				Y
Grade 13 Community Development Director	\$ 7,037	\$8,093	\$9,148	Y
Maintenance Services Director				Y
Grade 14 Engineering Services Director	\$ 7,387	\$8,495	\$9,603	Y
Finance Director				Y
Grade 15 Chief of Police	\$ 7,758	\$8,922	\$10,085	Y

Approved

Date

Revised 5/8/20

Includes 0% COLA

APPENDIX A - SALARY SCHEDULE

Agreement between City of Lebanon and the Lebanon Police Association
Salary ranges for the period July1, 2020 through June 30, 2021

Classification	Step 1 0-6 Mo.	Step 2 7-18 Mo.	Step 3 19-30 Mo.	Step 4 31+ Mos.
Sergeants – Monthly Base Salary (LGPI Grade 9)	5417	5797	6318	6826
<i>Potential Additions to Monthly Base Salary:</i>				
3% Detective	163	174	190	205
3% Intermediate Certification	163	174	190	205
6% Advanced Certification	325	348	379	410
7% Supervisory Certification	379	406	442	478
5% Corrections Certification	271	290	316	341
3% Bi-Lingual Fluency	163	174	190	205
<i>Career Recognition Pay - (Added to base salary)</i>				
1% Career Recognition Beginning at the 61st month of service (5 years)	54	58	63	68
2% Career Recognition Beginning at the 109th month of service (9 years)	108	116	126	137
3% Career Recognition Beginning at the 157th month of service (13 years)	163	174	190	205
4% Career Recognition Beginning at the 205th month of service (17 years)	217	232	253	273
Officers – Monthly Base Salary (LGPI Grade 7)	4514	4831	5265	5688
<i>Potential Additions to Monthly Base Salary:</i>				
3.5% Team Leader		169	184	199
3% Field Training Officer		145	158	171
3% School Resource		145	158	171
3% Detective		145	158	171
3% Motorcycle Officer		145	158	171
3% Intermediate Certification		145	158	171
6% Advanced Certification		290	316	341
7% Supervisory Certification		338	369	398
3% Jail Officer		145	158	171
3% Bi-Lingual Fluency	135	145	158	171
<i>Career Recognition Pay - (Added to base salary)</i>				
1% Career Recognition Beginning at the 61st month of service (5 years)				57
2% Career Recognition Beginning at the 109th month of service (9 years)				114
3% Career Recognition Beginning at the 157th month of service (13 years)				171
4% Career Recognition Beginning at the 205th month of service (17 years)				228

Community Policing Officer - Monthly Base Salary (LGPI Grade 6)	4517	4878	5269	5689
<i>Potential Additions to Monthly Base Salary:</i>				
3% Intermediate Certification		146	158	171
6% Advanced Certification		293	316	341
3% Bi-Lingual Fluency	136	146	158	171
<i>Career Recognition Pay - (Added to base salary)</i>				
1% Career Recognition Beginning at the 61st month of service (5 years)		49	53	57
2% Career Recognition Beginning at the 109th month of service (9 years)		98	105	114
3% Career Recognition Beginning at the 157th month of service (13 years)		146	158	171
4% Career Recognition Beginning at the 205th month of service (17 years)		195	211	228

Records Clerk II, Code Enforcement Office, Communications Specialist - Monthly Base Salary (LGPI Grade 5)	3946	4230	4528	4850
<i>Potential Additions to Monthly Base Salary:</i>				
3% Intermediate Certification		127	136	146
6% Advanced Certification		254	272	291
3% Bi-Lingual Fluency	118	127	136	146
<i>Career Recognition Pay - (Added to base salary)</i>				
1% Career Recognition Beginning at the 61st month of service (5 years)		42	45	49
2% Career Recognition Beginning at the 109th month of service (9 years)		85	91	97
3% Career Recognition Beginning at the 157th month of service (13 years)		127	136	146
4% Career Recognition Beginning at the 205th month of service (17 years)		169	181	194

Records Clerk I - Monthly Base Salary (LGPI Grade 3)	3071	3319	3585	3872
<i>Potential Additions to Monthly Base Salary:</i>				
3% Bi-Lingual Fluency	92	100	108	116
<i>Career Recognition Pay - (Added to base salary)</i>				
1% Career Recognition Beginning at the 97th month of service				39
2% Career Recognition Beginning at the 169th month of service				77
3% Career Recognition Beginning at the 229th month of service				116
4% Career Recognition Beginning at the 205th month of service (17 years)				155

Revised 5/8/2020
Includes 2.0% COLA

Approved by _____ Date _____

APPENDIX A: AFSCME SALARY SCHEDULE

Salary ranges for the period July 1, 2020 through June 30, 2021 (represents \$1 per hour increase)

POSITION	LGPI Grade	BASE	STEP A	STEP B	STEP C	STEP D	STEP E*
IT/GIS Sys. Coordinator Project Engineer Project Manager Sr Network Engineer	8	5545	5816	6098	6393	6705	6966
Crew Chief Engineering Associate Systems Engineer	7	4928	5167	5417	5677	5952	6183
Dev. Services Technician	6	4380	4594	4809	5044	5288	5493
Court Clerk II Sr Maintenance Worker	5	3850	4031	4223	4428	4639	4816
Custodian II Finance Clerk Library Assistant II Maintenance Worker Office Assistant	4	3270	3421	3584	3753	3937	4084
Custodian I Dial-A-Bus Dispatcher/ Receptionist Dial-A-Bus Driver Senior Center Activities Planner/Receptionist	3	3024	3164	3313	3470	3639	3778

*Employees are eligible to advance to Step E after seven (7) years of employment with the City in an AFSCME represented position.

July 1, 2019 through June 30, 2020
This schedule only applies when the employee is at the top step of their grade

POSITION	LGPI	STEP	0.50% 10 YEARS	1.00% 12 YEARS	1.50% 14 YEARS	2.00% 16 YEARS	2.50% 18 YEARS	3.00% 20 YEARS	5.00% 25 YEARS
	Grade	E	MONTH 120	MONTH 144	MONTH 168	MONTH 192	MONTH 216	MONTH 241	MONTH 300
IT/GIS Sys. Coordinator Project Engineer Project Manager Sr Network Engineer	8	6966	7001	7036	7070	7105	7140	7175	7314
Salary includes additional amount			35	70	104	139	174	209	348
Crew Chief Engineering Associate Systems Engineer	7	6183	6214	6245	6276	6307	6338	6368	6492
Salary includes additional amount			31	62	93	124	155	185	309
Dev. Services Technician	6	5493	5520	5548	5575	5603	5630	5658	5768
Salary includes additional amount			27	55	82	110	137	165	275
Court Clerk II Sr Maintenance Worker	5	4816	4840	4864	4888	4912	4936	4960	5057
Salary includes additional amount			24	48	72	96	120	144	241
Custodian II Finance Clerk Library Assistant II Maintenance Worker Office Assistant	4	4084	4104	4125	4145	4166	4186	4207	4288
Salary includes additional amount			20	41	61	82	102	123	204
Custodian I Dial-A-Bus Dispatcher/ Receptionist Dial-A-Bus Driver Senior Center Activities Planner/Receptionist	3	3778	3797	3816	3835	3854	3872	3891	3967
Salary includes additional amount			19	38	57	76	94	113	189

Approved by _____

Date _____

SALARY SCHEDULE
PART-TIME REGULAR POSITIONS
Salary ranges for the period July 1, 2020 through June 30, 2021

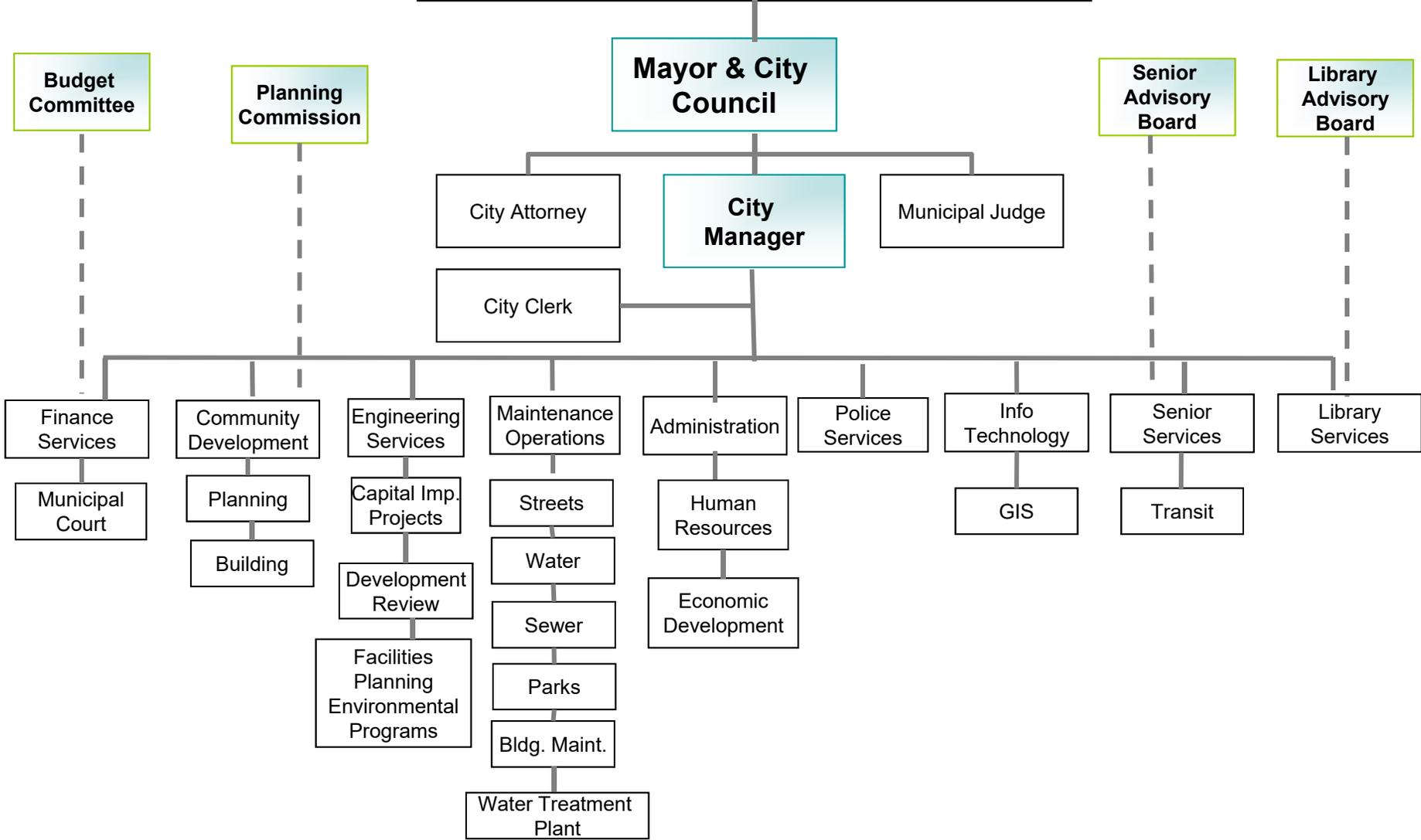
POSITION	LGPI Grade	BASE	STEP 1	STEP 2	STEP 3	STEP 4
Landscape Maintenance Worker	1	12.46	13.14	13.82	14.56	15.29
Dial-A-Bus Driver Library Assistant 1	2	14.72	15.29	16.08	17.00	17.85
Court Clerk I Records Clerk I	3	15.29	16.20	17.22	18.41	20.10
Communications Specialist Communications Specialist On Call Maintenance Worker	4	16.43	17.27	18.12	20.10	21.24
No Salary Established for Level 5	5	0.00	0.00	0.00	0.00	0.00
Police Officer	6	21.52	23.78	24.92	27.18	30.02
Police Seargent	7	23.78	27.31	29.02	31.02	33.58

revised 5/8/20
Includes 0% increase

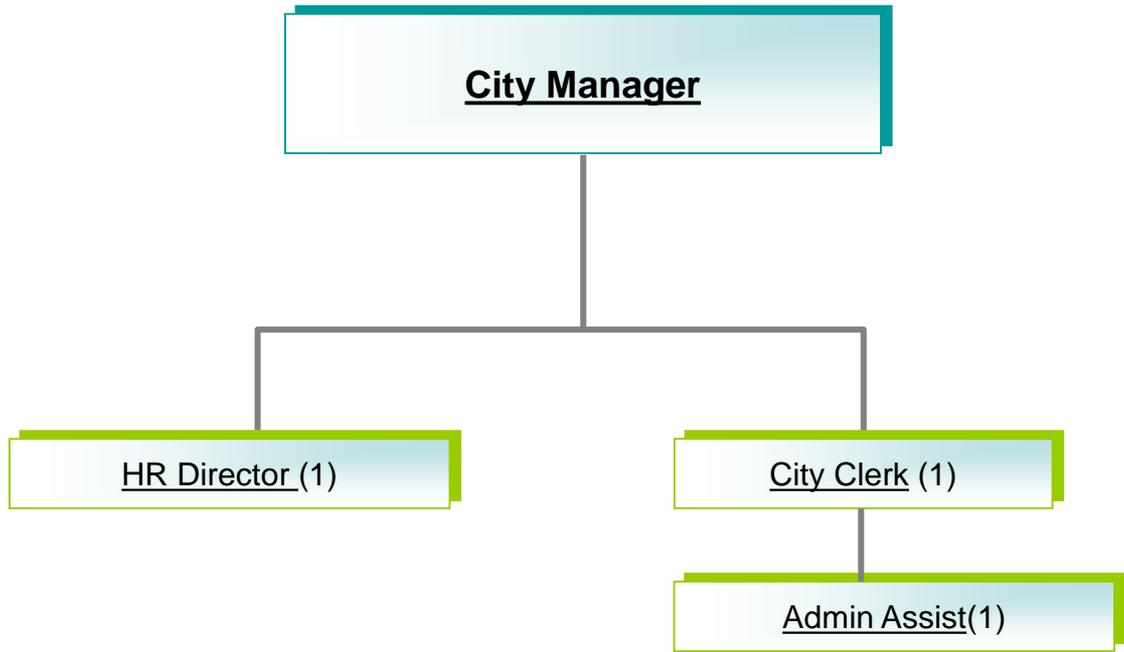
Approved by _____

Date _____

Citizens of Lebanon



Administration



Community Development Department



Finance Department

Finance Director

Accounting Manager(1)

Court Clerk (3)

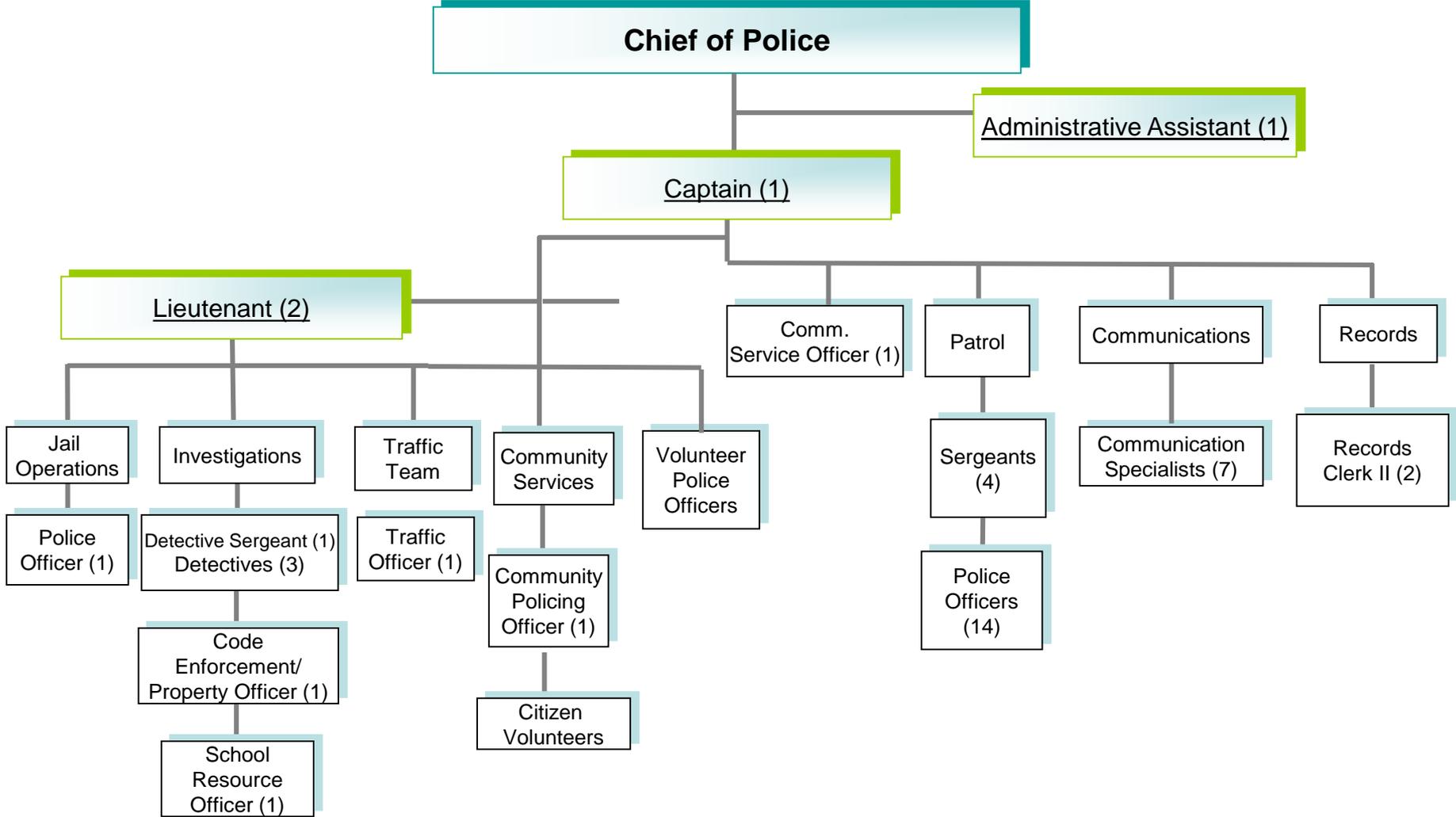
Accountant (1)

Finance Clerk (2)

Library Services

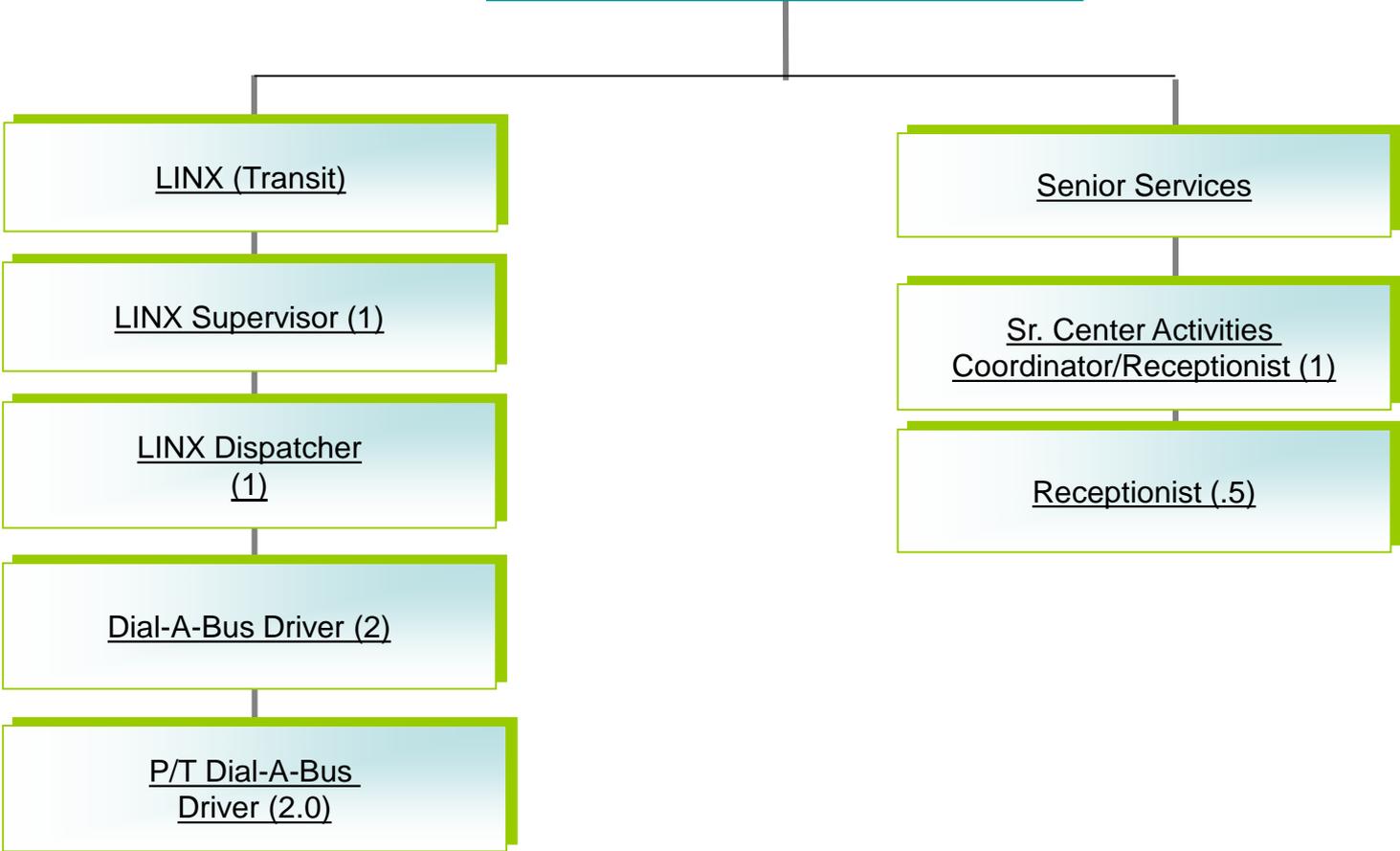


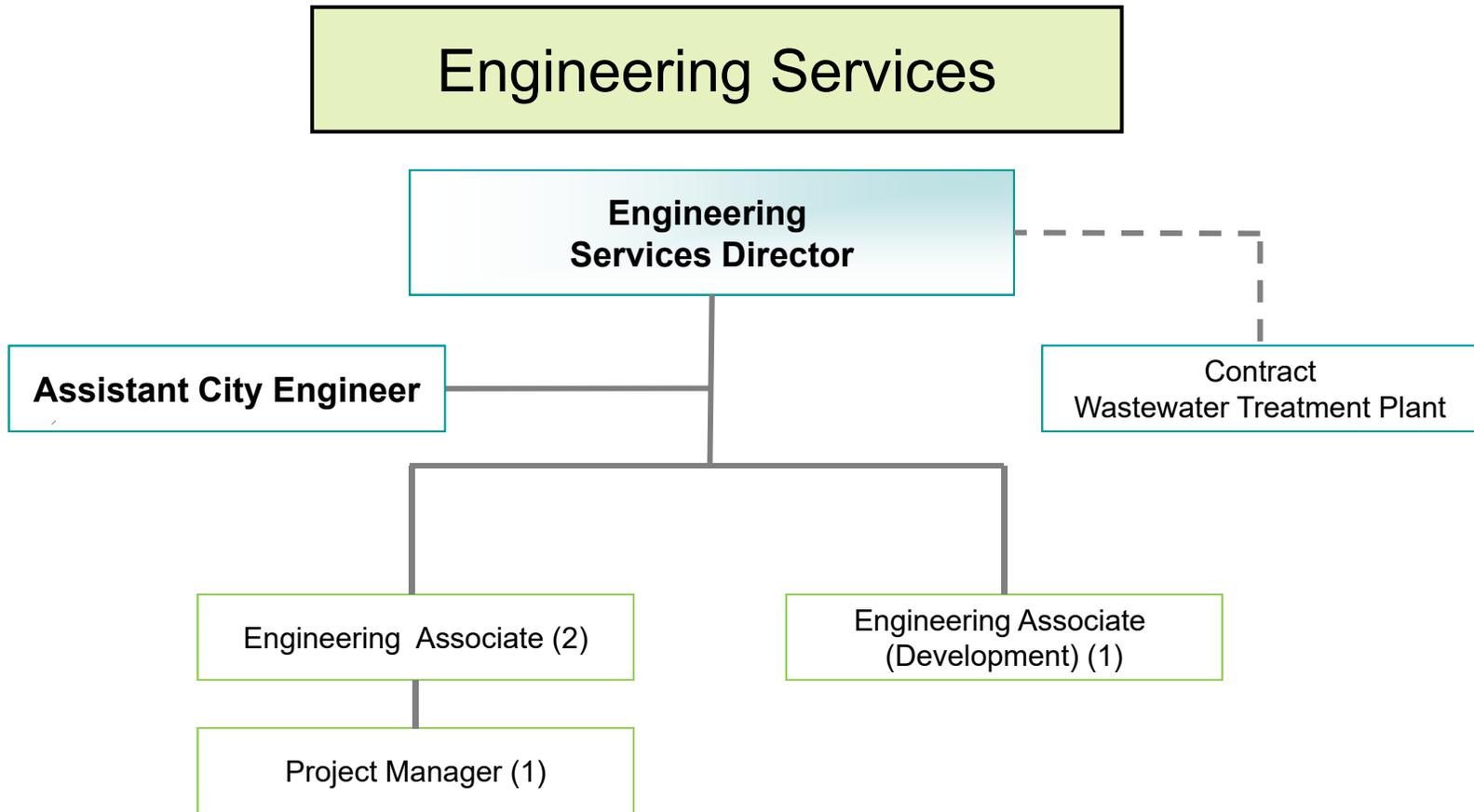
Police Services



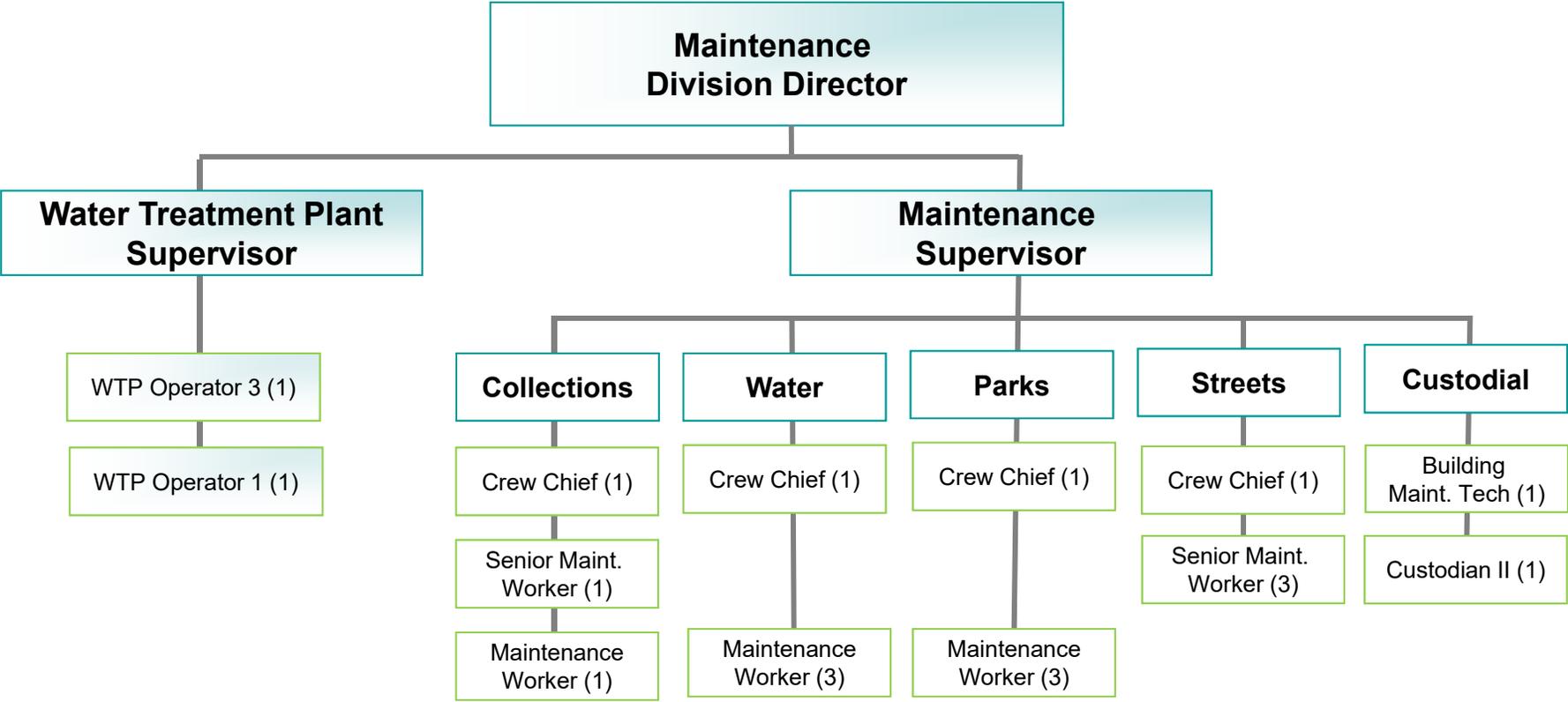
Senior Services & LINX

Senior Services & LINX Director





Maintenance / Operations



Information Technology Services

IT Director

Senior System Engineer (1)

System Engineer (1)

IT/GIS Systems Coordinator (1)

PROGRAM EXPENDITURE DETAIL SHEET
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PROGRAM EXPENDITURE DETAIL SHEET

FUND: 100 - GENERAL
DEPARTMENT: 110 - ADMINISTRATION

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61008 ADVERTISING		
Chamber Visitors' Guide (no more than 1/2 page)	1,450	
Western University Guide (1/2 page)	1,200	2,650
61112 COMMUNITY OUTREACH		
Community-Wide Events (to be determined by City Manager)	5,000	5,000
61130 CONTRACT SERVICES		
Copier Lease	1,500	
Consultant Services	9,500	11,000
61240 DEPARTMENT OPERATING EXPENSES		
Expense Reimbursement	1,250	
Special Projects	3,750	5,000
61250 DEPARTMENT/OPERATING SUPPLIES		
Printer Cartridges	400	
Special Projects	300	700

DEPARTMENT: 110 - ADMINISTRATION

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
61294 DUES & SUBSCRIPTIONS		
Cascade West Regional Consortium (CWRC)	1,050	
International City Managers Association (ICMA)	1,250	
Newspapers: Democrat Herald (\$220) & Lebanon Express(\$30)	300	
Oregon City/County Management Association (OCCMA)	400	
Other Publications	230	
Service Clubs: Rotary, Optimists	1,100	4,630
61320 EDUCATION AND TRAINING		
Employee Development (Support Position)	1,500	1,500
61574 MAINTENANCE/EQUIPMENT		
Service/Repair of Office Equipment	125	125
61600 MEETINGS AND CONFERENCE		
Professional Meetings	1,500	
OEDA Conference (Registration & Lodging)	1,500	3,000
61704 OFFICE SUPPLIES		
Routine Office Supplies	200	200
62000 ARTS COMMISSION		
Arts Commission Supplies & Services	1,500	1,500

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 100 - GENERAL
DEPARTMENT: 116 - HUMAN RESOURCES

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61137 CONTRACT SERVICES		
Recruitments, Labor Law, LGPI HR support services (Training, Research, Technical Advice) Occupational Services, CDL certifications, Random drug testing, Hearing exams, Hepatitis B compliance & employee physicals	5,500	5,500
61246 OPERATING EXPENSE		
Employee Rewards: Balance/Retirement/Health & Wellness Required Postings Copytronix - printing	3,550	3,550
61296 DUES & SUBSCRIPTIONS		
SHRM membership	350	
IPMA-HR	350	700
61325 EDUCATION & TRAINING		
Employee Professional Development Harassment, Diversity, PPE, BBP, etc.	3,500	
HR Professional Development Current employment law (BOLI), HR Recertification classes	500	4,000

DEPARTMENT: 116 - HUMAN RESOURCES

	<u>SUB-LINE</u> <u>ITEM TOTAL</u>	<u>LINE</u> <u>TOTAL</u>
61605 MEETINGS & CONFERENCES Business luncheon meetings and travel CCIS, LOC, Springbrook & BOLI	3,500	3,500
61706 OFFICE SUPPLIES Routine office supplies	500	500

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 100 - GENERAL
DEPARTMENT: 120 - CITY ATTORNEY

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61014 CITY ATTORNEY	205,000	205,000
61132 OUTSIDE ATTORNEY FEES		
Fees paid as a result of city attorney conflict of interest	1,500	
Labor law services	8,500	
Outside attorney for Muni court	15,000	25,000

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 100 - GENERAL

DEPARTMENT: 126 - COMMUNITY DEVELOPMENT-PLANNING

	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61010 ADVERTISING		
Display Ads	-	
Legal Ads	6,000	6,000
61245 DEPT/OPERATING EXPENSE (CD)		
Code enforcement	5,000	
Misc supplies	500	5,500
61256 DEPT/OPER. SUPPLIES (CD)		
Operation supplies	400	
Planning Commission and advisory committees	100	500
61295 DUES & SUBSCRIPTIONS (CD)		
American Planning Association	600	
SBDC	2,500	
Oregon Cascade West Consortium	1,000	
OEDA Oregon Economic Development Association (2)	1,000	
Optimist Dues	100	5,200
61324 EDUCATION & TRAINING (CD)		
Staff training	2,700	
Planning Commission	300	3,000
61564 MAINTENANCE/BUILDING (CD)		

DEPARTMENT: 126 - COMMUNITY DEVELOPMENT-PLANNING

	SUB-LINE	LINE
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
Office Improvements	625	625
61604 MEETINGS & CONFERENCES (CD)		
Oregon Planning Workshops	550	
Western Planner Conference	550	
OEDA Conferences (2) plus travel expenses	1,400	
Oregon Leadership Conference	500	
Economic Development Lunches (2 people, 12	150	
Chamber of Commerce Lunches (2 people, 12	350	
Oregon APA Chapter Conference	400	3,900
61705 OFFICE SUPPLIES		
General	250	250

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 100 - GENERAL
DEPARTMENT: 140 - FINANCE

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61010 ADVERTISING		
Required budget and supplemental budget advertising and employe	3,500	3,500
61130 CONTRACT SERVICES		
Flex Plan Charges	100	
Temp Help	1,400	1,500
61240 DEPT/OPERATING EXPENSE		
Expense Reimbursement	1,000	
Office Materials	2,000	3,000
61290 DUES & SUBSCRIPTIONS		
2 OGFOA, 2 GFOA, AICPA, Oregon Board of Accountancy	1,155	1,155
61320 EDUCATION & TRAINING		
Workshops & seminars	2,000	2,000
2 OGFOA, CIS Risk, Springbrook		

DEPARTMENT: 140 - FINANCE

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
61570 MAINTENANCE/EQUIPMENT		
Finance Dept Copier Maintenance	900	
Replacement of small equipment, calculators, printers	500	
Finance Dept Printers	335	1,735
61600 MEETINGS & CONFERENCES		
OGFOA Conference (2 per year 2 people), GFOA Conference	3,000	3,000
61700 OFFICE SUPPLIES	2,000	2,000
<u>CAPITAL OUTLAY</u>		
72500 OFFICE EQPT.	1,500	1,500

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 100 - GENERAL
DEPARTMENT: 160 - LEGISLATIVE

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61008 ADVERTISING		
Public Hearing Notices	400	400
61015 CODIFICATION:		
Annual Online Support Fee (Web Hosting)	850	
Code Bank Compare	700	
New Ordinances Sent for Codification	2,500	4,050
61129 COMPUTER EXPENSE		
Printer Cost (CTX Maintenance, plus Cartridges)	250	250
61130 CONTRACT SERVICES		
Archive Social	2,400	
ORMS	4,500	
Shredding Truck Service (Confidential and/or sensitive information)	300	7,200
61240 DEPT/OPERATING EXPENSE		
Mayor's "If I Were Mayor Contest" Awards & Flyers (1st Prize - \$250, 2nd Prize - \$100, and 3rd Prize -\$50)	500	
Mayor's "Extra Mile" Award & Plaques	\$400	
Council Supples i.e. flowers, cards, etc.	\$250	
Office Supplies	1,000	2,150

DEPARTMENT: 160 - LEGISLATIVE

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
61294 DUES & SUBSCRIPTIONS		
Deputy CR Membership: OAMR	60	
Deputy CR Membership: Intn'l Institute of Municipal Recorders (IIMC)	110	
City Recorder Membership: OAMR	60	
City Recorder Membership: Intn'l Institute of Municipal Recorders (IIMC)	170	
City Recorder Membership: ARMA	130	
City Recorder Subscription - Lebanon Local	35	
Doodle Poll Dues	70	
Mayor Membership: Oregon Mayor's Association (OMA)	140	775
61310 ELECTIONS		
Misc. Election Supplies/Notices	500	500
61320 EDUCATION AND TRAINING		
Deputy CR - OAMR Mid Year & Annual Conference Registration	600	
Deputy CR - OAMR Mid Year Lodging (Newport)	125	
Deputy CR - OAMR Annual Conference Lodging (Eugene)	-	
Deputy CR - NW Clerks Institute PD II (using 2020 scholarship)	-	
City Recorder - OAMR Mid Year & Annual Conference Registration	600	
City Recorder - OAMR Mid Year Lodging (Newport)	125	
City Recorder - OAMR Annual Conference Lodging (Eugene)	-	
Deputy CR & City Recorder Misc. Training	1,000	
Reimbursements/Per Diem	800	
Chamber Lunches	200	3,450
61574 MAINTENANCE/EQUIPMENT		
Archives/City Recorder's Office (Misc. Maintenance & Repairs)	200	
Council Chambers (Misc. Maintenance, Upgrades & Repairs)	2,000	2,200

DEPARTMENT: 160 - LEGISLATIVE

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
61600 CITY COUNCIL MEETINGS & CONFERENCES		
City Council - Work Sessions & Special Mtgs. Food/Refreshments	1,000	
Mayor & City Council - DSA Banquet Table (Seats 8)	325	
Mayor & City Council LOC Conference Registrations (Salem)	3,500	
Mayor & City Council LOC Conference Lodging (Salem)	-	
Mayor - Chamber Forum Lunches	200	
Mayor - Boys & Girls Club Auction Ticket	50	
Oregon Mayor's Conference Registration for Mayor (North Bend)	500	
Oregon Mayor's Conference Lodging for Mayor (North Bend)	800	
Per Diem	500	6,875
61704 OFFICE SUPPLIES (now under Operating Expense)		
72500 CAPITAL OUTLAY		
Office Furniture	1,000	1,000

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 100 - GENERAL
DEPARTMENT: 165 - LIBRARY

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61010 ADVERTISING	500	500
61119 COMMUNICATION		
Interlibrary loan and cataloging software	1,850	1,850
61124 COMPUTER EXPENSES		
Toner, delinquency forms, ILS and RFID support contracts, dedicated ethernet and wireless Internet (PEAK Internet), computer hardware, software support contracts, website hosting.	13,400	
Useful contract renewal	13,600	27,000
61130 CONTRACT SERVICES		
Courier Services (resource sharing)	2,250	
Unique Management Services (collections)	895	3,145
61140 MERCHANT CARD FEES	600	600
61240 DEPARTMENT/OPERATING EXPENSE		
Employee Assistance Program	2,300	2,300
Misc. operational expenses		
Safety Incentive Program		
Volunteer recognition		
Hospitality supplies (décor, table linen cleaning, etc.)		
First aid supplies, movie site license, mileaGE		

DEPARTMENT: 165 - LIBRARY

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
61250 DEPARTMENT/OPERATING SUPPLIES		
<u>Processing and Circulation Supplies:</u>	4,000	
<u>Materials for Purchases:</u>	38,500	
Reference books, databases		
Adult fiction, non-fiction		
Children's fiction, non-fiction		
Newspapers, magazines		
Audio and video materials		
<u>Programming / program supplies:</u>	2,500	45,000
61290 DUES & SUBSCRIPTIONS		
Oregon Library Association	100	100
61300 DUPLICATION		
Stationery & envelopes, barcodes, borrower's cards, RFID tags	1,200	1,200
61320 EDUCATION & TRAINING	300	300
61430 JANITORIAL SUPPLIES	150	150
61560 MAINTENANCE/BUILDING & GROUNDS		
HVAC, electrical, grounds, plumbing/ routine maintenance/upkeep, carpet and window cleaning	8,000	8,000
Pest control contract		
Alarm and Fire systems inspections and maintenance		

DEPARTMENT: 165 - LIBRARY

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
61570 MAINTENANCE/EQUIPMENT		
Maintenance contracts for printers/copiers,		
Service and repair for equipment, security cameras	3,900	
New public copier and print release system	9,400	13,300
61600 MEETING & CONFERENCE		
Business luncheon meetings & out-of-town travel	250	250
61700 OFFICE SUPPLIES	1,400	1,400
61900 UTILITES		
Garbage, Pacific Power, Natural Gas	30,000	30,000

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 100 - GENERAL
DEPARTMENT: 170 - MUNICIPAL COURT

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61124 COMPUTER EXPENSE		
Caselle Software License	2,900	2,900
61130 CONTRACT SERVICES		
Aflac/EAP	60	
Interpreter Services	800	
Judge Pro-tem (conflict of interest)	1,600	
LCSO & Solutionz Conferencing (video arraignment)	4,400	
Municipal Judge	44,400	51,260
61132 OUTSIDE ATTORNEY'S FEES		
Defense for Indigents contract	22,200	
Conflict of interest with contract	500	22,700
61240 DEPARTMENT/OPERATING EXPENSE		
Copy Machine (monthly service fee)	3,500	
Miscellaneous DMV records services, etc.)	300	
Judges Robe	500	
Witness and jury fees	1,000	5,300

DEPARTMENT: 170 - MUNICIPAL COURT

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
61290 DUES & SUBSCRIPTIONS		
OACA dues, OMJA dues	325	
Subscriptions to professional journals	100	425
61320 EDUCATION & TRAINING		
Training sessions, workshops, OACA conferences, seminars	1,000	1,000
61560 MAINTENANCE/BUILDING & GROUNDS		
HVAC, electrical, grounds, plumbing/ routine maintenance/upkeep,	1,500	1,500
61600 MEETINGS & CONFERENCES		
Oregon Justice & Municipal Judges meetings/conferences	1,100	1,100
61700 OFFICE SUPPLIES	1,400	1,400
61850 REFUNDS	45,000	45,000
61900 UTILITIES (GEN'L)	21,000	21,000
61951 LINN CO. ASSESSMENTS	3,000	3,000
61952 ODR ALCOHOL ASSESSMENTS	1,000	1,000
61956 LEMLA	500	500
61957 UNITARY ASSESSMENTS	8,000	8,000
61961 STATE CRIMINAL FINES	70,000	70,000
61962 COURT SECURITY ASSESSMENT	1,000	1,000

DEPARTMENT: 170 - MUNICIPAL COURT

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
61963 COUNTY (Beginning in 2013)	15,000	15,000
 <u>CAPITAL OUTLAY</u>		
72500 Other Equipment	-	-

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 100 - GENERAL
DEPARTMENT: 180 - POLICE

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61010 ADVERTISING		
Personnel recruitment, auction notices	1,000	1,000
61120 COMMUNICATION		
Cellular, MDT cellular (toughbooks), data storage, Netmotion	17,000	
Replacement of Dispatch Division/JC video systems	8,000	25,000
61124 COMPUTER EXPENSE		
ESRI license	1,600	
New World (NW) software and virtual switch, incl. annual maintenance	60,400	62,000
61125 CRIME PREVENTION		
Special programs (Citizens Police Academy, National Night Out, Turn Lebanon Blue, Neighborhood Watch, misc. public safety) Reserve/Cadet Programs	5,000	5,000
61130 CONTRACT SERVICES		
Reliant Behavioral Health (EAP)	2,000	
Linn Co. medical examiner (shared cost)	6,000	
Generator support	6,000	
Lexipol policy management software	7,500	
Miscellaneous contract expense (includes legal counsel)	10,700	
WatchGuard video (EvidenceLibrary, annual dashcam cloud storage)	15,000	
MyPD app	750	
FlashAlert	350	
LeadsOnline (reporting/investigation system - pawn/secondhand)	3,000	
Security alarm monitoring service	1,000	
Language Line Services (interpreter/translator)	200	52,500

DEPARTMENT: 180 - POLICE

	<u>SUB-LINE</u> <u>ITEM TOTAL</u>	<u>LINE</u> <u>TOTAL</u>
61138 CONTRACT SERVICES (CORRECTIONS)		
Biohazard maintenance & disposal	2,000	
Equipment maintenance agreements (cell doors, sprinklers, etc.)	5,100	
Inspections (fire, plumbing, electric, pest)	2,900	10,000
61240 DEPARTMENT/OPERATING EXPENSE		
DMV fees, vaccinations, tow services, recruitments (occupational services, hearing exams, Hepatitis B compliance, employee physicals)	14,400	23,000
Employee and volunteer recognition		
AED machine replacement	3,600	
K-9 program support	5,000	
61248 OPERATING EQUIPMENT - PERSONAL		
Body armor	9,500	
Body cams	2,500	
firearm replacement, accessories, duty boots	5,000	
Taser replacement (less lethal)	10,000	27,000
61250 DEPARTMENT/OPERATING SUPPLIES		
Access card supplies, flashlights, batteries, training supplies, evidence supplies, patrol supplies, gloves	12,000	
Ammunition (lethal and less-lethal)	20,000	32,000
61258 DEPARTMENT/OPERATING SUPPLIES (CORRECTIONS)		
Meals	17,000	
Misc. supplies (clothing, bedding, mattresses, toiletries, pillows)	3,500	
Paper/laundry supplies	2,500	23,000

DEPARTMENT: 180 - POLICE

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
61290 DUES & SUBSCRIPTIONS		
Covert Track (bait car, annual)	600	
-Various publications and organizations:	2,400	
-Crime Prevention Association of Oregon		
-FBI National Academy		
-International Association for Property & Evidence		
-International Society of Crime Prevention Practitioners		
-National Association of Town Watch		
-OEAA (Oregon Emergency Mgmt. Assoc.)		
-OPOA (Oregon Peace Officers Assoc.)		
-Oregon Association of Chiefs of Police		3,000
61300 DUPLICATION		
Copy machine leases/maintenance, ID badges	8,000	
Forms, business cards, envelopes and any other printed supplies	7,000	15,000
61320 EDUCATION REIMBURSEMENT		
College tuition and books	2,500	2,500
61420 INSURANCE REPAIR AND DEDUCTIBLES	1,500	1,500
61500 UNIFORM PURCHASE AND CLEANING		
Uniform purchase and drycleaning; clothing allowances	14,000	14,000
61560 MAINTENANCE/BUILDING AND GROUNDS		
Building repair costs (plumbing, electrical, janitorial)	13,000	13,000
61570 MAINTENANCE/EQUIPMENT		
Maintenance & repair of all equipment	5,000	5,000

DEPARTMENT: 180 - POLICE

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
61580 MAINTENANCE/VEHICLES		
Motorcycle maintenance	2,500	
Vehicle maintenance	32,500	35,000
61600 MEETINGS AND CONFERENCES		
Meal expenses (out-of-town court, investigations, meetings)	1,000	
meeting refreshments, other department business, business luncheons	1,500	2,500
61700 OFFICE SUPPLIES		
Office, printer & computer operating supplies	9,000	9,000
61800 PETROLEUM PRODUCTS		
Gasoline	56,000	56,000
61820 POSTAGE		
Postage meter refills	6,000	6,000
61825 PRISONER MEDICAL COSTS	4,000	4,000
61855 SPECIAL INVESTIGATION EXPENSE	6,000	6,000
61892 TRAINING		
Training, certification maintenance, etc.	13,000	
Specialized training/miscellaneous	7,000	20,000
61900 UTILITIES (GENERAL)		
Confidential shredding	1,000	
Garbage	2,000	
Natural Gas	6,400	
Power	38,000	47,400

DEPARTMENT: 180 - POLICE

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
61930 VEHICLE LEASES	4,000	4,000
 <u>CAPITAL OUTLAY</u>		
72500 OFFICE EQUIPMENT	1,500	1,500
72600 OTHER EQUIPMENT (earpieces, hand-held radios, car radios)	70,000	70,000
72800 VEHICLES	73,000	73,000
 <u>INTERFUND TRANSFER</u>		
90105 EQUIPMENT ACQUISITION AND REPLACEMENT (TCMS HVAC, etc.)	32,000	32,000

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 100 - GENERAL
DEPARTMENT: 190 - SENIOR SERVICES

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61130 CONTRACT SERVICES	1,000	1,000
61240 DEPARTMENT/OPERATING EXPENSE		
Copier and printing, program expense, first aid supplies, décor miscellaneous	7,000	7,000
61250 DEPARTMENT/OPERATING SUPPLIES		
Program supplies, special events, center equipment, decorations	1,000	1,000
61320 EDUCATION AND TRAINING	500	500
61560 BUILDING MAINTENANCE		
Annual Fire Sprinkler Inspection/Permit	200	
Boiler Inspection/Permit	200	
HVAC/Building Maintenance	11,000	
Miscellaneous	600	12,000
61570 EQUIPMENT MAINTENANCE		
Kitchen equipment	100	
Miscellaneous equipment	100	
Office equipment	100	300

DEPARTMENT: 190 - SENIOR SERVICES

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
61600 MEETINGS & CONFERENCE OTA, ODOT, CTAA, SOAR, OGA	1,000	1,000
61700 OFFICE SUPPLIES General supplies	1,200	1,200
61820 POSTAGE Senior Center Newsletter	1,750	1,750
61900 UTILITIES Allied	1,500	
NW Natural Gas	7,000	
Pacific Power	12,500	21,000
 <u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS	1,500	1,500
72600 OTHER EQUIPMENT	1,500	1,500

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 100 - GENERAL

DEPARTMENT: 195 - NON-DEPARTMENTAL

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61013 AUDIT EXPENSE		
City audit	38,000	38,000
61124 COMPUTER EXPENSE		
License agreement Springbrook software	30,000	30,000
61130 CONTRACT SERVICES		
Conduits Lien Service	12,000	
State of Oregon Ethic Fees	2,500	
Tax/Bond Projections	4,000	
Paying Agent Annual fees on Bonds	7,500	26,000
61149 Mowing Expense		
Code Enforcement expenses	5,000	5,000
61240 DEPARTMENT/OPERATING EXPENSE		
Emergency Management Training and Equipment	50,000	50,000
61290 DUES & SUBSCRIPTIONS		
Chamber of Commerce	1,100	
Council of Government (COG)	20,413	
League of Oregon Cities dues	13,000	
Local Government Personnel Institute (LGPI dues)	1,701	36,214
61300 DUPLICATION		

DEPARTMENT: 195 - NON-DEPARTMENTAL

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
City Hall Copier Maintenance	12,000	
Copy Paper	3,000	15,000
61355 CITY GRANTS		
Boys & Girls Club	6,000	
Meals on Wheels	15,000	
Local bus grant match	8,775	29,775
61400 INSURANCE		
Fidelity bonds, fire, liability, vehicle, special property coverages	150,000	150,000
61420 Ins Repair & Deductible		
Fidelity bonds, fire, liability, vehicle, special property coverages	25,000	25,000
61560 MAINTENANCE/BUILDING & GROUNDS		
City Hall & Travel Station maint supplies	4,500	
Security alarm service Travel Station	1,100	
Monitoring City Hall panic buttons	450	
Travel Station pesticide service	1,100	
City Hall pesticide service	1,100	8,250
Heating/AC Service City Hall	0	
61570 MAINTENANCE/EQUIPMENT		
Envelope opener	600	
Vehicle Maint	600	
City Hall Postage Machine Lease	2,200	3,400
61700 OFFICE SUPPLIES		
Kitchen supplies	1,000	
First Aid Box Supplies City Hall	1,000	
Postage Machine Supplies	1,000	3,000

DEPARTMENT: 195 - NON-DEPARTMENTAL

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
61800 PETROLEUM	200	200
61820 POSTAGE		
Postage expense for general fund activities	5,500	5,500
61830 PROPERTY TAXES		
Taxes to Linn County on Transfer Station	450	450
61854 SAFETY COMMITTEE EXPENSE		
Safety awards and miscellaneous	4,000	4,000
61900 UTILITIES		
City Facilities Water & Sewer charges	92,000	
City Hall Electricity & Trash	22,000	
Electricity and Gas for Travel Station	9,500	
Welcome Sign Electricity	1,500	125,000

CONTINGENCIES Calculations

80004	Total General Fund Expenses bottom 100-195	11,057,817		
	Less contingency amount			
	less salaries & Materials transfers (49000/49001)	(760,610)		
	Net General fund expenses	10,297,207	245,031	245,031
	2% Working contingency goal	205,944		
80005	Total General Fund Expenses bottom 100-195	11,057,817		
	Less contingency amount	-		
	less salaries & Materials transfers (49000/49001)	(760,610)		
	Net General fund expenses	10,297,207	1,750,525	1,750,525
	17% contingency goal	1,750,525		

DEPARTMENT: 195 - NON-DEPARTMENTAL

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>INTERFUND TRANSFERS</u>		
90024 PARKS ENTERPRISE	495,722	495,722
90027 INFORMATION SERVICES	510,000	510,000
90028 TO CUSTODIAL & BLDG MAINT	149,224	149,224
90030 PERS BOND DEBT	136,690	136,690
90115 TO EQUIPMENT ACQUISITION & REPAIR FUND Park Equipment	20,000	20,000
90164 TO NW URD	350,000	350,000
90183 TO STREETS	45,000	45,000
<u>DEBT SERVICE:</u>		
Loan from State - Airport Area Ind Imp's-BO7002		
95500 Principal	79,578	
95600 Interest	43,613	123,191

PROGRAM EXPENDITURE DETAIL SHEET

**FUND: 314 - DEBT SERVICE FUNDS
DEPARTMENT: 314 - G.O. FUND REVENUE**

	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
<u>DEBT SERVICE:</u>		
95100 BOND PRINCIPAL-FFC2015	1,160,000	1,160,000
95107 BOND PRINCIPAL-FFC-WW	390,000	390,000
95200 BOND INTEREST-FFC2015	429,328	429,328
95207 BOND INTEREST-FFC-WW	12,000	12,000
92010 Unappropriated	80,000	80,000

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 317 - DEBT SERVICE FUNDS

DEPARTMENT: 317 - Full, Faith a & Credit Bond (FFC2013)

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
TRANSFERS IN (Revenue)		
49022 From Water Fund -430	241,050	
49098 From Northwest URD -925	1,267,823	1,508,873
<u>DEBT SERVICE:</u>		
95100 BOND PRINCIPAL-NWURD	930,000	930,000
95200 BOND INTEREST-NWURD	340,050	340,050
95108 BOND PRINCIPAL-WATER	225,000	225,000
95208 BOND INTEREST-WATER	16,050	16,050

PROGRAM EXPENDITURE DETAIL SHEET

**FUND: 320 - DEBT SERVICE FUNDS
DEPARTMENT: 320 - PENSION BOND SERIES 2000**

		<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
<u>DEBT SERVICE:</u>			
95100	BOND PRINCIPAL	140,000	140,000
95200	LOAN INTEREST	95,558	95,558
	Bond -PERS Bond		

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 430 - ENTERPRISE
DEPARTMENT: 430 - WATER UTILITY

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61011 ADVERTISING (ENG):		
Legal and Project Advertisements	1,000	1,000
61121 COMMUNICATIONS (ENG):		
Cellular Phone Service	500	
Long Distance		500
61122 COMMUNICATIONS (MT):		
Service and repair of radio equipment	50	
Water & CC cell phone expense and misc. phone expenses	450	500
61126 COMPUTER EXPENSE (ENG):		
Annual Proprietary Software Upgrades/Auto-Cad	8,000	
Computer Upgrades/ Video Cards for Auto - Cad Processing	2,000	10,000

DEPARTMENT: 430 - WATER UTILITY

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
61127 COMPUTER EXPENSE (MT):		
Service and repair of hardware	600	
Software upgrades and misc tech support (25%)	500	
Supplies, printer cartridges	600	
Upgrade of BMI Cross Tracker	1,000	
Cartegraph Maintenance agreement & tech support (25%)	300	
Wireless data service, (Supervisor)	500	3,500
61130 CONTRACT SERVICES - Utility Billing	500	500
61133 CONTRACT SERVICES (ENG)		
Consultant Services - Engineering/Surveying	2,500	
Temporary Support Staff	12,500	15,000
61134 CONTRACT SERVICES (MT):		
Annual Cross Connection fee (DHS)	200	
Cathodic Protection Maint. Agree for Reservoirs (2)	1,650	
Inspect & Clean both reservoirs	5,400	
CDL employee testing program	300	
Contract Testing of Backflow Assemblies	15,000	
Contract Leak Detection	1,200	
Contract patching of street cuts	3,280	
Copier maintenance agreement (25%)	200	
Linn County work crew	2,400	
Seasonal staffing	20,000	
Security alarm monitoring fee for water shop	270	
Security monitoring fee for Maint. facility (25%)	100	50,000
61140 MERCHANT CARD FEES-Credit Card acceptance (Finance)	40,000	40,000

DEPARTMENT: 430 - WATER UTILITY

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
61241 DEPARTMENT/OPERATING EXPENSE (ENG):		
First Aid and Miscellaneous Consumables	100	
Reimbursement Expense- Maps/Deeds/Easement Recordings	1,900	
Emergency Management	25,000	
Engineering Tools/Supplies/Calculators	1,500	28,500
61242 DEPARTMENT/OPERATING EXPENSE (MT):		
One Call monthly assessment (67%)	1,000	
Asphalt for repair of street cuts	3,500	
Certification fees and renewals	1,000	
Cold Mix for temporary street repairs	500	
Contract testing of large meters	2,000	
Garbage dumping fees	600	
Hazardous spill cleanup materials and disposal	1,100	
Hep Vac screenings	900	
Hydrant repair and painting	3,480	
Lead and copper testing	1,200	
Meter repair and replacement	8,970	
Operating permits, landfill fees	1,550	
Service line repair and replacement	17,000	
Tool and equipment rental	1,700	
Water main repairs	35,000	
Water quality testing	4,500	
Water testing of wells for Cross Connection Program	1,000	85,000
61251 DEPARTMENT/OPERATING SUPPLIES (ENG):		
Office Supplies	500	
Reference Books	200	
Surveying and Inspection supplies	300	1,000

DEPARTMENT: 430 - WATER UTILITY

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
61252 DEPARTMENT/OPERATING SUPPLIES (MT):		
Annual replacement of small traffic cones	667	
Annual replacement of Type I barricades stencil City of Leb (20)	667	
Hand tools, hardware, cleaners, blades	666	
		2,000
61291 DUES & SUBSCRIPTION (ENG):		
American Public Works Association (APWA)	400	
American Waterworks Association (AWWA)	1,900	
Oregon Association of Water Utilities (OAWU)	400	
Northwest Membrane Operators Assoc. (NWMOA)	400	
PE Registration	400	
		3,500
61292 DUES & SUBSCRIPTIONS (MT):		
American Public Works Association (APWA)	250	
American Waterworks Association (AWWA)	1,200	
East Linn Coordination Council (ELCC)	550	
ELCC Fund Raiser Support	1,000	
		3,000
61300 DUPLICATION-Print and Mail Utility Bills (Finance)	25,000	25,000
61321 EDUCATION & TRAINING (ENG):		
Training, Workshops, Seminars, Continuing Education	3,500	
		3,500
61322 EDUCATION & TRAINING (MT):		
Maintain additional certifications	1,700	
Training for secretary position (33%)	750	
Training, workshops, seminars	2,550	
		5,000
61400 INSURANCE	78,171	78,171

DEPARTMENT: 430 - WATER UTILITY

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
61501 UNIFORM PURCHASE/LAUNDERING (ENG): Rain gear/Work Boots/Safety Glasses	800	800
61502 UNIFORM PURCHASE/LAUNDERING (MT): Purchase, repair, cleaning of uniforms and safety equip. Rain gear, rubber boots, gloves	2,700 800	3,500
61520 UTILITY FRANCHISE FEE (5% of Utility Fees)	255,000	255,000
61562 MAINTENANCE/BUILDING & GROUNDS (MT): HVAC maintenance at Maintenance Shop (25%) Landfill maintenance Maintenance Shop power gate repairs (25%) Reservoir maintenance Share of main shop building maintenance (25%) Valley Fire Control, fire extinguisher maintenance (25%) Water building and storage facility	200 1,000 200 3,000 500 350 1,750	7,000
61571 MAINTENANCE/EQUIPMENT (ENG): Service and Repair of Office/Field Equipment	500	500
61572 MAINTENANCE/EQUIPMENT (MT): Service and repair of office/field equipment	2,000	2,000
61581 MAINTENANCE/VEHICLES (ENG): Engineering Vehicles	2,500	2,500

DEPARTMENT: 430 - WATER UTILITY

	<u>SUB-LINE</u> <u>ITEM TOTAL</u>	<u>LINE</u> <u>TOTAL</u>
61582 MAINTENANCE/VEHICLES (MT):		
Backhoe	1,700	
Jointly-owned vehicles (25%)	550	
OMI pickup	100	
Trailers	300	
Vactor	1,180	
Vactor (6) misc parts replacement (50%)	950	
Vactor flex tubes (3) & alum extension tubes (2) (30%)	400	
Vactor HD elbow for suction boom (50%)	250	
Vehicle Maintenance	8,400	
Equipment tires	550	
Vehicle tires	620	15,000
61601 MEETINGS & CONFERENCES (ENG):		
American Public Works Association Conference	950	
Northwest Membrane Operators Conference	700	
Oregon Association of Water utilities	700	
Business Meetings and Travel Luncheons	1,900	4,250
61602 MEETINGS & CONFERENCES (MT):		
American Public Works Association Conference	700	
American Water Works Association Conference	600	
Business meetings and travel luncheons	1,000	
OAWU class hosting expenses, refreshments and room	200	2,500
61701 OFFICE SUPPLIES (ENG):		
Office Supplies, Paper, Filing Supplies	700	
Postage	300	1,000

DEPARTMENT: 430 - WATER UTILITY

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
61702 OFFICE SUPPLIES (MT): General office supplies	800	800
61801 PETROLEUM PRODUCTS (ENG): Gasoline, Oil, Lubricants	1,800	1,800
61802 PETROLEUM PRODUCTS (MT): Gasoline, oil, lubricants	12,500	12,500
61820 POSTAGE -Mail Utility Notices (Finance)	800	800
61902 UTILITIES (MT): Electricity, Water Reservoirs, Water Shop	4,500	4,500

CAPITAL OUTLAY

72501 OFFICE EQUIP (ENG) Lap Top Computer	2,500	
Desk, Chairs, File Cabinets	1,000	3,500
72602 OTHER EQUIPMENT (MAINT): Utility Vehicle (meter reads)	10,000	
Meter reading equipment	5,000	
Jumping jack and vibra plate compactor	10,000	25,000
72802 VEHICLES (MAINT): Vactor Truck (Half)	250,000	250,000

CONTINGENCY

80005 OPERATING CONTINGENCY	164,134	157,740
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DEPARTMENT: 430 - WATER UTILITY

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
80010 RESERVE FOR EQUIPMENT REPLACEMENT		
Vehicle & Equipment Replacement	205,000	205,000
 <u>INTERFUND TRANSFERS</u>		
90010 TO GENERAL FUND	136,118	136,118
90017 DEBT SERVICE-FFC2013 -317	241,050	241,050
90025 GIS:	92,000	92,000
90027 INFORMATION SYSTEMS:	71,756	78,150
90028 CUSTODIAL & BLDG MAINT:	11,634	11,634
90030 PERS BOND DEBT	29,519	29,519
90185 To NW LEBANON URD-925	500,000	500,000

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 430 - ENTERPRISE
DEPARTMENT: 433 - WATER PLANT

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61010 ADVERTISING:		
CCR Advertising, Water Emergency Advertising	3,500	3,500
61119 COMMUNICATION:		
Annual Cost - Comcast Fiber Line for SCADA to WTP	7,500	7,500
61126 COMPUTER EXPENSE		
River Road Water Plant - Yearly SCADA and Computer Fees	40,000	40,000
61130 CONTRACT SERVICES:		
Consulting Services	45,000	
Temp Employee	2,500	
Copier Expense	3,500	51,000
61240 DEPT/OPERATING EXPENSE		
Office Supplies	1,500	
Utility Bills	1,500	
Annual DHS Water Systems Survey Fee (River Rd Water Plant)	2,500	
Annual DHS Water Treatment Plant Fee	10,000	
Lab testing and equipment of the water system	20,000	
Electricity (River Rd Water Plant)	250,000	
Chemical Costs (River Rd Water Plant)	75,000	
Fuel Costs (Vehicles and Generators)	12,000	375,000

DEPARTMENT: 433 - WATER PLANT

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
61300 Duplication	2,500	2,500
61320 EDUCATION & TRAINING:		
Continuing Education	1,500	
Meetings and Conferences	1,500	3,000
 <u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS/WTP:		
WTP Repair and Capital Maintenance	75,000	75,000
 <u>CONTINGENCY</u>		
80010 RESERVE FOR EQUIPMENT REPLACEMENT		
WTP Reserve	600,000	600,000
 <u>DEBT SERVICE</u>		
95100 Bond Principal	638,054	638,054
95200 Bond Interest	515,714	515,714

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 430 - ENTERPRISE
DEPARTMENT: 435 - WATER UTILITY CIP

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61011 ADVERTISING (ENG)	2,000	2,000
61130 CONTRACT SERVICES		
Consultant Services	35,000	35,000
<u>CAPITAL OUTLAY</u>		
72301 IMPROVEMENTS (Eng):		
Second Street WTP Mothball	230,000	
Seventh Street Waterline Replacement	325,000	
Walker Road Waterline Replacement	700,000	
Sherman Street Waterline	350,000	
Flow Meter/Chlorine Kiosk - Grant Street Reservoir	75,000	1,680,000
72302 IMPROVEMENTS (Maint.):		
Water Meter Changeout Program/Small Water Main Replacement	50,000	50,000

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 450 - ENTERPRISE
DEPARTMENT: 450 - STORM DRAIN UTILITY

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61127 COMPUTER EXPENSE (MT):		
Software Upgrades	1,000	1,000
61130 CONTRACT SERVICES (ENG)		
61134 CONTRACT SERVICES (MT)		
Dumping fees for solid waste from catch basins	1,000	
Linn County Work Crew for ditch cleaning	6,400	
Security Monitoring Fee for Maint. Facility (20%)	100	
Seasonal worker for drainage cleaning	6,500	14,000
61140 MERCHANT CARD FEES-Credit Card acceptance (Finance)	3,000	3,000
61241 DEPARTMENT/OPERATING EXPENSE (ENG):		
Annual Storm Water Discharge Permit	1,000	
Storm Water Monitoring Supplies	550	
Annual DEQ Permit for UIC's	2,500	
Lab Testing for Storm Water	1,500	
TMDL Compliance Costs	12,450	18,000

DEPARTMENT: 450 - STORM DRAIN UTILITY

	<u>SUB-LINE</u> <u>ITEM TOTAL</u>	<u>LINE</u> <u>TOTAL</u>
61242 DEPARTMENT/OPERATING EXPENSE (MT):		
Equipment rental	1,000	
Hazardous spill cleanup materials and disposal	500	
Pipe, manhole parts, culverts, catch basins	6,100	
Replacement blades for Land Pride mower	800	
Flail mower replacement blades	500	
Sweeper Brooms	600	
Vegetation control	500	10,000
61252 DEPARTMENT/OPERATING SUPPLIES (MT):		
Hand tools, shovels, rakes, blades	150	150
61292 DUES & SUBSCRIPTIONS (MAINT.)		
American Public Works Association	150	150
61300 DUPLICATION-Print and Mail Utility Bills (Finance)	500	500
61322 EDUCATION & TRAINING (MAINT.)		
Workshops and Seminars	250	250
61502 UNIFORMS (MAINT.)		
Riangular, Rubber Boots and Gloves	1,000	1,000
61520 UTILITY FRANCHISE FEE (5% of Utility Fees)	24,150	24,150

DEPARTMENT: 450 - STORM DRAIN UTILITY

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
61562 MAINT./BUILDING (MAINT.) Shop Building Maintenance	500	500
61572 MAINT./EQUIP (MAINT.) Repair of Field Equip.	1,500	1,500
61582 MAINT./VEHICLES (MAINT.) Sweeper and Vactor Maint.	5,500	5,500
61602 MEETINGS & CONFERENCES (MAINT.) American Public Works Association Conference	250	250
61802 PETROLEUM (MAINT.)	5,500	5,500
61820 POSTAGE -Mail Utility Notices (Finance)	50	50

CAPITAL OUTLAY

72301 IMPROVEMENTS (ENG):		
Drainage Master Plan	150,000	
Vine Street Drainage Improvements	10,000	
Storm Sewer Repair Projects	55,000	215,000

CONTINGENCY

80005 OPERATING CONTINGENCY	17,166	17,166
80010 RESERVE FOR EQUIPMENT REPLACEMENT	75,000	75,000

INTERFUND TRANSFERS

DEPARTMENT: 450 - STORM DRAIN UTILITY

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
90010 TO GENERAL FUND	5,222	5,222
90025 TO GIS	29,000	29,000
90027 TO INFORMATION SYSTEMS:	10,369	10,369
90028 TO CUSTODIAL & BUILDING MAINT.	982	982
90030 PERS BOND	2,551	2,551
90105 TO EQUIPMENT ACQUISITION & REPLACEMENT	-	-
90130 TO STREET SDC FUND - 882	46,000	46,000

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 470 - ENTERPRISE
DEPARTMENT: 470 - WASTEWATER UTILITY

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61011 ADVERTISING (ENG): Project Bid Advertising	3,500	3,500
61012 ADVERTISING (MT): Personnel recruitment	1,000	1,000
61126 COMPUTER EXPENSE (ENG): Annual Proprietary Software Upgrades/AutoCAD/XP Swim	10,000	10,000
61127 COMPUTER EXPENSE (Maint.): Cartegraph Maintenance Agreement and Tech support (25%)	300	
Software upgrades and misc tech support for TV Van	4,000	
Supplies, printer cartridges	350	
Wireless data service, (Supervisor)	350	5,000
61130 Contract Services - Utility Billing	500	500

DEPARTMENT: 470 - WASTEWATER UTILITY

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
61133 CONTRACT SERVICES (ENG):		
Temporary Support Staff	15,000	
WWTP and Collection System Engineering Consultant	1,500	
Consulting for NPDES Permit Renewal	8,500	25,000
61134 CONTRACT SERVICES (MT):		
CDL employee testing program	270	
Contract patching of street cuts	2,000	
Linn County Work Crew	2,300	
Copier maintenance agreement (25%)	160	
Rental of shoring box for emergency repairs	1,000	
Seasonal Maint Worker For misc. maint assistance (1) (4 mths)	25,000	
Seasonal Maint Worker funded by Engineering (1) (1mth)	4,200	
Security monitoring fee for 3 systems at Maint Shop(20%)	70	35,000
61140 MERCHANT CARD FEES-Credit Card acceptance (Finance)	40,000	40,000
61241 DEPARTMENT/OPERATING EXPENSE (ENG):		
First Aid and Miscellaneous Consumables	250	
Miscellaneous Engineering Tools/Supplies	750	
Reimbursement Expense- Maps/Deeds/Easement Recordings	500	
Emergency Management Training/Supplies	25,000	26,500
61242 DEPARTMENT/OPERATING EXPENSE (MT):		
"One call" monthly assessment (33%)	500	
Certification fees and renewals	300	
Cold Mix for temporary street repairs	500	
Frame and cover replacement	1,700	
Garbage dumping fees	600	
Hazardous spill cleanup materials and disposal	1,250	
Hep Vac screenings	400	
Line repair/replacement	7,480	

DEPARTMENT: 470 - WASTEWATER UTILITY

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
Locating paint (50%)	400	
Manhole repairs	4,150	
Operating permits, landfill fee	600	
Rodent control	900	
Root control	800	
Security alarm annual fee for Garvord pump station	300	
Small parts including gaskets, risers	800	
Spray for Noxious weeds at WWTP properties	1,200	
Time management tools/supplies	120	22,000
61251 OP SUPPLIES (ENG)		
Office Supplies	500	
Surveying and Inspection Supplies	500	1,000
61252 DEPARTMENT/OPERATING SUPPLIES (MT):		
Annual replace of barricades (100) Parades/events (50%)	250	
Annual replacement of small traffic cones	250	500
61291 DUES & SUBSCRIPTION (ENG):		
American Public Works Association (APWA)	500	
Engineering Dues and Subscriptions	300	
PE Registration	300	
Wastewater Journals (FP)	200	1,300
61292 DUES & SUBSCRIPTIONS (MT):		
American Public Works Association (APWA)	300	
East Linn Coordination Council (ELCC)	300	600
61300 DUPLICATION-Print and Mail Utility Bills (Finance)	25,000	25,000

DEPARTMENT: 470 - WASTEWATER UTILITY

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
61321 EDUCATION & TRAINING (ENG):		
Training, Workshops, Seminars, Continuing Education	2,500	2,500
61322 EDUCATION & TRAINING (MT):		
Maintain additional certifications	200	
Reimbursement for course work	200	
Training, workshops, seminars	2,600	3,000
61400 INSURANCE:	78,696	78,696
61501 UNIFORM (ENG)	500	500
61502 UNIFORM PURCHASE/LAUNDERING (MT):		
Purchase, repair, cleaning of uniforms, safety clothing, etc	1,100	
Rain gear, rubber boots, gloves	1,100	2,200
61520 UTILITY FRANCHISE FEE	290,000	290,000
61562 MAINTENANCE/BUILDING & GROUNDS (MT):		
HVAC maintenance at Maintenance Shop (25%)	300	
Maintenance Shop power gate repairs (25%)	300	
Share of main shop building maintenance (25%)	900	
Valley Fire Control, fire extinguisher maintenance (25%)	500	2,000
61571 MAINTENANCE/EQUIPMENT (ENG):		
Service and Repair of Office/Field Equipment	500	500

DEPARTMENT: 470 - WASTEWATER UTILITY

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
61572 MAINTENANCE/EQUIPMENT (MT):		
Service and repair of rodder, smoke generator ventilator, gas detector, snooper, safety tripod, etc.	1,500	1,500
61581 MAINTENANCE/VEHICLES (ENG):		
Engineering Vehicles	2,200	2,200
61582 MAINTENANCE/VEHICLES (MT):		
Boom truck annual certification	400	
D-12 Camera and camera tractor parts	2,000	
Jointly-owned vehicles (25%)	530	
Maintenance pickup	400	
OMI sludge truck	500	
T.V. van	1,500	
Vactor	6,750	
Vactor (6) misc parts replacement (50%)	950	
Vactor flex tubes (3) and alum extension tubes (2) (70%)	970	
Vactor HD elbow for suction boom (50%)	1,500	
Vehicle maintenance	4,500	20,000
61601 MEETINGS & CONFERENCES (ENG):		
American Public Works Association Conference	1,100	
Business Meetings and Continuing Education	2,400	3,500
61602 MEETINGS & CONFERENCES (MT):		
American Public Works Association Conference	740	
Business meetings and travel luncheons	640	
Holiday Employee Appreciation 20%	120	1,500
61701 OFFICE SUPPLIES (ENG):		
General office Supplies, Copier Maint. Agreement	200	
Postage	300	500

DEPARTMENT: 470 - WASTEWATER UTILITY

	<u>SUB-LINE</u> <u>ITEM TOTAL</u>	<u>LINE</u> <u>TOTAL</u>
61702 OFFICE SUPPLIES (MT): Binders, notebooks, pens, maps, etc.	700	700
61801 PETROLEUM PRODUCTS (ENG): Gasoline, Oil, Lubricants	1,800	1,800
61802 PETROLEUM PRODUCTS (MT): Gasoline, oil, lubricants	15,000	15,000
61820 POSTAGE - UTILITY BILLING	900	900
61900 UTILITIES (Gen'l)	1,500	1,500
61902 UTILITIES (MT) Power and gas for shop building	3,000	3,000
 <u>CAPITAL OUTLAY</u>		
72302 IMPROVEMENTS (MT): I & I Elimination Program	90,000	90,000
72501 OFFICE EQUIPMENT (ENG): Lap Top Computer and Office Furniture	3,000	3,000
72601 OTHER EQUIPMENT (ENG): Survey equipment, Measuring Wheels, levels	1,500	1,500
72601 VEHICLES (MAINT) Vactor Truck (Half)	250,000	250,000

DEPARTMENT: 470 - WASTEWATER UTILITY

	<u>SUB-LINE</u> <u>ITEM TOTAL</u>	<u>LINE</u> <u>TOTAL</u>
<u>CONTINGENCY</u>		
80005 OPERATING CONTINGENCY	237,042	237,042
80010 RESERVE FOR EQUIPMENT REPLACEMENT Vehicle & Equipment Replacement	50,000	50,000
80026 RES FOR DEBT SERVICE	30,380	30,380
<u>INTERFUND TRANSFERS</u>		
90010 TO GENERAL FUND	150,727	150,727
90017 DEBT SERVICE-FFC2013 -317 and FFC2015-314	402,000	402,000
90025 TO GIS FUND:	116,000	116,000
90027 TO INFORMATION SYSTEMS:	66,493	66,493
90028 CUSTODIAL & BLDG MAINT:	9,440	9,440
90030 PERS BOND DEBT	20,561	20,561

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 470 - ENTERPRISE
DEPARTMENT: 473- WASTEWATER PLANT

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61010 ADVERTISING:	500	500
61119 COMMUNICATION:	1,000	1,000
61124 COMPUTER EXPENSE		
Laptop for WWTP	1,500	1,500
61130 CONTRACT SERVICES:		
Consultant Services WWTP	7,000	
Operation of wastewater plant	1,370,000	
Software - Wonderware upgrade for WWTP	8,000	
WWTP Electrical over-run	15,000	1,400,000
61240 DEPARTMENT OPERATING EXPENSE:		
Annual Dept. Rev. Hazardous Substance Fee (2)	1,000	
Annual DEQ permit fee for wastewater treatment plant	10,000	
Annual State Permit for Boiler at WWTP	1,000	
Lab testing of the wastewater system	30,750	
Annual DEQ Permit for Wastewater System Cert.	1,500	
EPA Spill Prevention Permit fee for Fuel Tank	5,000	
WTP pressure vessel fee	750	
TMDL Compliance Costs	20,000	70,000

DEPARTMENT: 473- WASTEWATER PLANT

	<u>SUB-LINE</u> <u>ITEM TOTAL</u>	<u>LINE</u> <u>TOTAL</u>
61250 DEPARTMENT OPERATING SUPPLIES:		
Maps	150	
Reference and code books	100	250
61320 EDUCATION & TRAINING:		
Continuing Education	500	
Training, workshops, seminars	500	1,000
61600 MEETINGS & CONFERENCES		
Oregon Association of Water Utilities (OAWU)	2,500	2,500
61700 OFFICE SUPPLIES:	250	250
61800 PETROLEUM	7,000	7,000
 <u>CAPITAL OUTLAY</u>		
72305 IMPROVEMENTS/WWTP:		
Pump, SCAD Equipment, and various other equipment replacement	100,000	
WWTP repairs above CH2M contract amount	50,000	150,000
 <u>CONTINGENCY</u>		
80010 RESERVE FOR EQUIPMENT REPLACEMENT		
WWTP REPLACEMENTS	75,000	75,000

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 470 - ENTERPRISE

DEPARTMENT: 474 - SEWER & LATERAL REPLACEMENT PROGRAM

	<u>SUB-LINE</u>	<u>LINE</u>
<u>CAPITAL OUTLAY</u>	<u>ITEM TOTAL</u>	<u>TOTAL</u>
72300 IMPROVEMENTS		
Sanitary Sewer Lateral Replacement Program	90,000	90,000
72301 IMPROVEMENTS (ENG)		
Sanitary Sewer Main Replacement/Repair Program	800,000	800,000

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 470 - ENTERPRISE

DEPARTMENT: 475 - WASTEWATER UTILITY CIP

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61133 CONTRACT SERVICE (ENG)		
Consultant - Legal Services - WWTP - Biosolids	700,000	
Consultant Services - Design of West Side Interceptor	200,000	900,000
<u>CAPITAL OUTLAY</u>		
72301 IMPROVEMENTS (ENG)		
Westside Interceptor Project	15,100,000	
Waste Water Treatment Plant Master Plan	115,000	15,215,000

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 470 - ENTERPRISE

DEPARTMENT: 476 - WASTEWATER BOND DEBT SERVICE

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>DEBT SERVICE</u>		
95100 BOND PRINCIPAL R56200 SRF Loan	47,229	47,229
95107 BOND PRINCIPAL - LebanonWW10	235,000	235,000
95200 BOND INTEREST R56200 SRF Loan	15,964	15,964
95207 BOND INTEREST-LebanonWW10	125,250	125,250

PROGRAM EXPENDITURE DETAIL SHEET

**FUND: 510 - SPECIAL REVENUE
DEPARTMENT: 510 - MOTEL TAX**

DEPARTMENT: 510-510 - MOTEL TAX

	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61130 CONTRACT SERVICES		
Chamber Contract-Chamber Operations	26,250	
Chamber Contract-Grant Program	37,500	63,750
61240 DEPARTMENT/OPERATING EXPENSE		
County pass through collections	28,334	28,334
<u>INTERFUND TRANSFER</u>		
90147 TO SDC PARKS -862	62,000	62,000

DEPARTMENT: 510 - MOTEL TAX

DEPARTMENT: 510-511 - VISITOR INDUSTRY PROGRAM (VIP)

61130 CONTRACT SERVICES - -

CAPITAL OUTLAY

72307 Improvements-Downtown Development Project - -

72308 Improvements

Downtown Audio and Lighting Project - -

Landscaping for the Monument - -

CONTINGENCY

80005 Operating Contingency - -

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 527 - SPECIAL REVENUE

DEPARTMENT: 527 - COMMUNITY DEVELOPMENT-BUILDING

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61130 CONTRACT SERVICES (BLDG)		
Building Official Services	120,000	
Plan review services	-	120,000
61140 MERCHANT CARD FEES (BLDG)	20,000	20,000
61240 DEPARTMENT/OPERATING EXPENSE (BLDG)		
Miscellaneous operating expense	2,500	
State Surcharge	32,500	35,000
61250 DEPARTMENT/OPERATING SUPPLIES (BLDG)		
Other supplies	1,500	
Code Books	500	2,000
61320 EDUCATION & TRAINING	1,500	1,500

**FUND: 527 - SPECIAL REVENUE
DEPARTMENT: 527 - COMMUNITY DEVELOPMENT-BUILDING**

	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
<u>INTERFUND TRANSFERS</u>		
90010 TO GENERAL FUND	20,702	20,702
90025 TO GIS	21,000	21,000
90027 TO INFORMATION SYSTEMS	35,730	35,730
90028 TO CUSTODIAL & BLDG MAINT	1,699	1,699
90030 TO PERS BOND	3,137	3,137
<u>CONTINGENCY</u>		
80005 Operating Contingency	227,542	227,542

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 533 - SPECIAL REVENUE
DEPARTMENT: 533 - PARK ENTERPRISE

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61012 ADVERTISING (MT)		
Misc advertising, flyers, magazines, newspaper etc.	750	750
61134 CONTRACT SERVICES (MT)		
Portable Toilet Charges	2,430	
Misc. Electrical Worker	4,000	
Monitor fee for security systems at Main Shops (25%)	160	
Seasonal staff	82,410	
Reservation service fees	2,000	91,000
61242 DEPARTMENT OPERATING EXPENSE:		
Pesticides, fertilizer, electrical supplies, custodial supplies, bark	33,299	
Dog Station Supplies	2,700	
Playground Fall Material	2,500	
Camping fee envelops	1,030	
Misc. Park Operations	24,450	
Garbage dumping fees	6,021	70,000
61252 DEPARTMENT/OPERATING SUPPLIES		
Small tools, blades, cleaners, vandalism control	4,000	4,000
61322 EDUCATION & TRAINING		
Pesticide applicator renewal	158	
Maintain certifications	1,342	1,500

FUND: 533 - SPECIAL REVENUE
DEPARTMENT: 533 - PARK ENTERPRISE

	<u>SUB-LINE</u> <u>ITEM TOTAL</u>	<u>LINE</u> <u>TOTAL</u>
61502 UNIFORM PURCHASE/LAUNDERING		
Purchase, repair of uniforms, rain gear, safety clothing, etc.	3,000	3,000
61562 MAINTENANCE/BUILDING & GROUNDS:		
Camping area maintenance - River Park, Cheadle Lake & Gills Lane	7,900	
Trash can liners, doggie stations, signs and markings	5,100	
Repairs specific to shelter rentals (all parks)	5,000	
24 units of Red Fir deco bark including STS annual bark	2,470	
HVAC maintenance at Maintenance Shop (25%)	200	
Drinking fountains, including (5) bubblers	280	
Electrical supplies, garbage bags, cleaning materials	2,500	
Grounds maintenance, benches, tables, trash containers	3,000	
Maintenance Shop power gate repairs (25%)	200	
Share of Main Shop Bld Maintenance (25%)	1,000	
Valley Fire Control, fire extinguisher maintenance (25%)	350	
River Park septic tank clean before Strawberry Festival	1,000	29,000
61572 MAINTENANCE/EQUIPMENT		
Chain saws, hand mowers, seeder, auger, small equip.	6,500	6,500
61582 MAINTENANCE/VEHICLES		
Jointly - owned vehicles (25%)	7,000	
Mower Maintenance (5)	7,000	
Pickup (3)	1,050	
Tractor/mower (3)	1,600	
Trailers (tires and misc.)	350	17,000
61802 PETROLEUM PRODUCTS		
Gasoline and oil and lubricants	15,000	15,000

FUND: 533 - SPECIAL REVENUE
DEPARTMENT: 533 - PARK ENTERPRISE

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
61902 UTILITIES:		
Irrigation water Gill's Landing Campground	7,300	
Electricity for all parks	80,000	
Power for Pioneer Cemetery lights	1,500	
Utility cost for Cheadle Lake, north spillway property	7,500	
Water use fees	148,000	
Power and gas for Century Park building	2,700	
Power at Ralston Park shelter	1,000	
Power for Gill's Landing Campground	6,500	
Sewer Gill's Landing Campground	5,500	260,000

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 540 - SPECIAL REVENUE

DEPARTMENT: 540 - GEOGRAPHICAL INFORMATION SERVICES

	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61124 COMPUTER EXPENSE:		
GIS Workstation\Server Expenses as needed	2,500	2,500
61130 CONTRACT SERVICES:		
ESRI Enterprise Licensing (GIS Software)	27,500	
Initial 1/2 Year ESRI Enterprise Licensing	13,500	
Backup\AV\Server Software Licenses	3,000	
Hosting\Web Licensing Web Map Services	5,000	
Annual FlyOver Maintenance Program - GeoTerra	20,000	
Professional Services\Other GIS Projects	30,000	99,000
61240 Dept/Operating Expense	500	500
61320 EDUCATION & TRAINING:	1,500	1,500
61600 MEETINGS & CONFERENCES:	2,500	2,500
61700 OFFICE SUPPLIES:		
Wide format paper and ink	600	600

DEPARTMENT: 540 - GEOGRAPHICAL INFORMATION SERVICES

	<u>SUB-LINE</u> <u>ITEM TOTAL</u>	<u>LINE</u> <u>TOTAL</u>
<u>CAPITAL OUTLAY</u>		
72600 OTHER EQUIPMENT:	3,500	3,500
<u>INTERFUND TRANSFERS</u>		
90028 TO CUSTODIAL & BLDG MAINT	1,468	1,468
90030 PERS BOND	3,152	3,152
<u>CONTINGENCIES</u>		
80005 Operating Contingency	9,899	9,899

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 542 - SPECIAL REVENUE

DEPARTMENT: 542 - INFORMATION TECHNOLOGY (IT)

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61120 COMMUNICATIONS		
Phone\Internet Services\Cistera\GoToMeeting	82,000	82,000
61124 Computer Expense	7,000	7,000
Misc. General Inventory needs for Department and other City Departments		
61130 CONTRACT SERVICES		
Backups	22000	
Cameras	18000	
CyberSecurity Management and Monitoring	10000	
Domain and Websites	5600	
Email Licensing	20000	
IT Support Tools	14500	
Network Licensing and Software	111800	
Professional Services including Temp Labor	77000	
Storage	6500	285,400
61240 DEPARTMENT/OPERATING EXPENSE	2,500	2,500

DEPARTMENT: 542 - INFORMATION TECHNOLOGY (IT)

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
61320 EDUCATION & TRAINING	4,000	4,000
61560 BUILDING MAINTENANCE		
UPS Preventative Maintenance	6,500	
Annual Building Maintenance	2,500	9,000
61580 VEHICLE MAINTENANCE		
Oil Changes, Tires, Brakes	500	500
61600 MEETINGS & CONFERENCES	6,000	6,000
61700 OFFICE SUPPLIES	50	50
61800 PETROLEUM	475	475
61900 UTILITIES	24,346	24,346
<u>CAPITAL OUTLAY</u>		
72600 OTHER EQUIPMENT		
Networking and Server Equipment	60,000	60,000

DEPARTMENT: 542 - INFORMATION TECHNOLOGY (IT)

	<u>SUB-LINE</u> <u>ITEM TOTAL</u>	<u>LINE</u> <u>TOTAL</u>
<u>INTERFUND TRANSFERS</u>		
90030 PERS BOND DEBT	6,934	6,934
<u>CONTINGENCIES</u>		
80005 Operating Contingency	1,804	1,804

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 545 - SPECIAL REVENUE

DEPARTMENT: 545 - CUSTODIAL & MAINTENANCE SERVICES

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61130 CONTRACT SERVICES		
Electrician services	5,000	
Janitorial Coverage	41,000	46,000
61240 DEPT/OPERATING EXPENSE		
Misc. Expenses	10,000	10,000
61250 DEPT/OPERATING SUPPLIES		
Misc. sanitary/cleaning supplies for all City facilities and misc. electrical tools	45,000	45,000
61320 EDUCATION & TRAINING		
Software training, seminars, workshops	1,500	1,500
61560 MAINT/BUILDING		
Light bulbs & misc. expenses for all City Facilities	15,000	15,000
61580 MAINT/VEHICLE	2,500	2,500
61800 PETROLEUM	2,500	2,500

DEPARTMENT: 545 - CUSTODIAL & MAINTENANCE SERVICES

	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
<u>INTERFUND TRANSFERS</u>		
90030 PERS BOND DEBT	2,235	2,235
<u>CONTINGENCIES</u>		
80010 Res - Building Maintenance	20,824	20,824

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 550 - SPECIAL REVENUE

DEPARTMENT: 550 - STATE FOOT AND BIKE PATH

	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
<u>CAPITAL OUTLAY</u>		
72301 IMPROVEMENTS (ENG)		
Sidewalk Replacement/Infill and Access Ramp Program	6,000	6,000

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 555 - SPECIAL REVENUE

DEPARTMENT: 555 - ENGINEERING DEVELOPMENT REVIEW

		<u>SUB-LINE</u>	<u>LINE</u>
		<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>MATERIALS & SERVICES</u>			
61130	CONTRACT SERVICES		
	Consultant Services for Development Projects/Temp Help	15,000	15,000
61240	DEPARTMENT OPERATING EXPENSE		
	Document Reimbursement/Records Expense	8,000	8,000
<u>INTERFUND TRANSFERS</u>			
90027	TO INFORMATION SYSTEMS	5,181	5,181
90028	TO CUSTODIAL & BLDG MAINT	941	941
<u>CONTINGENCIES</u>			
80005	OPERATING CONTINGENCY	4,497	4,497

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 558 - SPECIAL REVENUE
DEPARTMENT: 558 - STREETS

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61012 ADVERTISING (MT)		
61122 COMMUNICATIONS (MT):		
Service and repair of radio equipment	700	700
61127 COMPUTER EXPENSE (MT):		
61134 CONTRACT SERVICES (MT):		
Annual Street light maintenance contract	2,500	
Cameras (Jail)	280	
Copier maintenance agreement (20%)	160	
Dumping fees for increasing roadside garbage pickup	2,000	
Dumping fees for solid waste from catch basins	500	
Benton County Striping of City Streets	29,000	
Dust control of gravel streets (1 1/2 applications)	6,500	
Maintenance of Railroad Crossing for Santiam Railroad	1,500	
Seasonal worker funded by ODOT Partnership rev. (3 mths.)	11,565	
Security monitor fee for 3 systems at Maint Shop (20%)	160	
Sidewalk trip hazard grinding/saw cut program	1,740	
Temp wkr for weed abatement Main Street (Hwy 20)(1 for 1 wk)	2,095	
Temporary office help (20%)	7,000	
Traffic Signal (6) repairs	2,500	65,000

DEPARTMENT: 558 - STREETS

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
61242 DEPARTMENT/OPERATING EXPENSE (MT):		
Cold Mix for temporary street repairs	5,000	
Dumping fees for roadside trash (tires)	300	
Garbage dumping fees	590	
Gravel	5,000	
Hazardous spill cleanup materials and disposal	500	
Hep Vac screenings	720	
Materials for weed abatement along curbs on Main Street (Hwy 20)	670	
Pot hole patch premix (2 pallets)	3,600	
Public property cleaning, vegetation control, landfill fee	2,500	
Shop operations - materials	50	
Sign maintenance/barricades	3,482	
Snow/ice control	2,000	
Street repairs - asphalt	8,000	
Street Sign extruded (40)	700	
Sweeper brooms (6 sets)	1,000	
Thermo Plastic/hot tape for School, RXR, Wheel Chair	2,200	
Thermo Plastic/hot tape traffic markings	3,500	
Traffic control/painting (5 yellow, 2 white, 3 spheres)	10,188	50,000
61252 DEPARTMENT/OPERATING SUPPLIES (MT):		
Hand tools, shovels, rakes, picks, drills, sanders, cement finishing tools, blades, brushes		
Small hardware items, equipment cleaner, shop towels, shop supplies	1,500	1,500
61322 EDUCATION & TRAINING (MT):		
Certification fees and renewals	300	
Maintain additional certifications	300	
Reimbursement for course work	400	
Training, workshops, seminars	1,500	2,500

DEPARTMENT: 558 - STREETS

	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61370 STREET LIGHTS:		
Street lights	99,873	99,873
61390 TRAFFIC SIGNAL:		
Electricity for traffic lights	30,000	
Traffic Signal misc repair	10,000	40,000
61400 INSURANCE:		
Vehicle, general liability, equipment, and building coverage	78,171	78,171
61502 UNIFORM PURCHASE/LAUNDERING (MT):		
Purchase, repair, cleaning of uniforms, safety equipment	1,750	
Rain gear, rubber boots, gloves	750	2,500
61562 MAINTENANCE/BUILDING & GROUNDS (MT):		
Valley Fire Control, fire extinguisher maintenance (14%)	70	
Building repair, paint, light bulbs, signal bulbs, Rental house	3,140	
Clean window awnings at shop (25%)	40	
Maintenance Shop power gate repairs (25%)	200	
Share of Main Shop Building Maintenance	550	4,000
61572 MAINTENANCE/EQUIPMENT (MT):		
chainsaws, power plant, hot box	760	
Grinder carbide cutter set	440	
Grinder shafts (2 sets each year)	150	
Grinder steel cutters (1 set per year)	150	
Hydraulic tools, Stanley power unit, tampers, saws, hoses	500	
Pavement grinder drum	500	
Power tools, tree trimming tools, grinders, edger's, cutters	500	3,000

DEPARTMENT: 558 - STREETS

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
61582 MAINTENANCE/VEHICLES (MT):		
Bucket truck (annual certification)	1,500	
Dump trucks (2)	950	
Flat bed trucks (2)	500	
Grader	1,600	
Jointly-owned vehicles (29%)	955	
Pickups (2)	800	
Roller	250	
S-15 1400X24 12ply Denman grader tires or equal (2)	875	
S-18 Tires (2 front)	415	
S-28 Paint machine, air regulator	53	
S-28 Paint machine, bead gun and kit	720	
S-28 Paint machine, hydraulic motor service kit	210	
S-28 Paint machine, paint gun replacement parts	1,100	
S-28 Tires (2 front) annual purchase	134	
S-11 tires (4)	500	
Street flusher	460	
Street Sweeper	4,000	
Street Sweeper replace Curtain, Liner	978	
Tractors and attachments (3)		
Vehicle maintenance	2,000	18,000
61602 MEETINGS & CONFERENCES (MT):		
American Public Works Association Conference	630	
Business meetings and travel luncheons	100	
Holiday Employee Appreciation 20%	520	
PW quality meetings (20%)	250	1,500
61702 OFFICE SUPPLIES (MT):		
General office supplies	800	800

DEPARTMENT: 558 - STREETS

	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61802 PETROLEUM PRODUCTS (MT): Gasoline, oil, lubricants	20,000	20,000
61830 Property Taxes	320	320
61895 OPERATING EXPENSE (TREE CITY USA) Seasonal worker for Tree City USA tree trimming (2 1/2 mths) Tree maintenance supplies tools and maintenance of equip	5,700 300	6,000
61902 UTILITIES (MT): Electricity at shop Natural gas at shop	10,000 5,000	15,000
<u>CAPITAL OUTLAY</u>		
72302 IMPROVEMENTS (MT):	-	-
<u>INTERFUND TRANSFERS</u>		
90010 TO GENERAL FUND	27,476	27,476
90011 TO GENERAL FUND SALARY/BENEFITS	-	-
90027 TO INFORMATION SYSTEMS:	14,247	14,247
90028 TO CUSTODIAL & BLDG MAINT	3,927	3,927
90030 PERS BOND DEBT	12,834	12,834
90105 TO EQUIP ACQUISITION & REPLACEMENT FUND	65,000	65,000
90184 TO CUST/MAINT SAL/BEN-545	-	-

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 569 - SPECIAL REVENUE

DEPARTMENT: 569 - LINX TRANSPORTATION SERVICES

	<u>SUB-LINE</u>	<u>LINE</u>
<u>MATERIALS & SERVICES</u>	<u>ITEM TOTAL</u>	<u>TOTAL</u>
61010 ADVERTISING	2,500	2,500
61130 CONTRACT SERVICES	25,000	25,000
61240 DEPARTMENT/OPERATING EXPENSE DOE Fees, Audit & Miscellaneous program expense	15,000	15,000
61250 DEPARTMENT/OPERATING SUPPLIES Brochures, business cards, miscellaneous supplies	5,000	5,000
61320 EDUCATION AND TRAINING	5,000	5,000
61400 INSURANCE	9,912	9,912
61560 MAINTENANCE/BUILDING	10,000	10,000
61580 MAINTENANCE/VEHICLES Preventative Maintenance, Repairs, Tires and Parts	15,000	15,000
61800 PETROLEUM Gas and oil for buses	35,000	35,000
61889 TITLE XIX MATCH EXP	3,000	3,000

DEPARTMENT: 569 - LINX TRANSPORTATION SERVICES

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>MATERIALS & SERVICES</u>		
<u>CAPITAL OUTLAY</u>		
72500 OFFICE EQUIPMENT	3,000	3,000
72600 OTHER EQUIPMENT	10,000	10,000
72800 VEHICLES	130,000	130,000
<u>INTERFUND TRANSFER</u>		
90010 TO GENERAL FUND	1,430	1,430
90027 INFORMATION SERVICES	13,820	13,820
90028 CUSTODIAL & BLDG MAINTENANCE	4,738	4,738
90030 PERS BOND DEBT	9,054	9,054
<u>CONTINGENCIES</u>		
80005 OPERATING CONTINGENCY	6,236	6,236

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 571 - SPECIAL REVENUE
DEPARTMENT: 571 - STP STREET PROJECT

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>CAPITAL OUTLAY</u>		
72301 IMPROVEMENTS (CIP):		
2019 Street Preservation Project	188,000	
Vine Street Improvements	8,000	
Airport Road Traffic Study	32,000	220,000
<u>CONTINGENCIES</u>		
80005 OPERATING CONTINGENCY	3,652	3,652

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 593 - SPECIAL REVENUE
DEPARTMENT: 593 - BOAT RAMP MAINTENANCE

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61240 DEPARTMENT/OPERATING EXPENSE -Gills Landing Brushing, grounds maint, rock and riprap, Parking lot maint, painting, sweeping, dock and ramp maint, loam	2,500	2,500
61242 DEPARTMENT/OPERATING EXPENSE -Cheadle Lake Brushing, grounds maint, rock and riprap, Parking lot maint, painting, sweeping, dock and ramp maint, loam	2,500	2,500
<u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS	112,431	112,431
<u>CONTINGENCIES</u>		
80005 OPERATING CONTINGENCY	-	-

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 815 - CAPITAL PROJECTS FUNDS

DEPARTMENT: 815 - WELDWOOD DRIVE TRAFFIC SIGNAL

	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
<u>MATERIALS & SERVICES</u>		
90183 TRANSFER OUT		
To street salary and benefits	2,000	2,000

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 820 - CAPITAL PROJECTS FUNDS

DEPARTMENT: 820 - EQUIPMENT ACQUISITION AND REPLACEMENT

	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
<u>CAPITAL OUTLAY</u>		
72050 LAND	207,833	207,833
72302 IMPROVEMENTS (Maintenance):	3,406	3,406
72304 IMPROVEMENTS (Parks)	38,832	38,832
72500 OFFICE EQUIPMENT (New ERP Software)	264,539	264,539
72606 OTHER EQUIPMENT (IT):		
Network Switches	55,000	
Laptops and Replacement Hardware for Computers	11,729	
Backup Servers	15,000	
Card Access Upgrades	10,000	
VDI and Production Server Upgrades	40,000	131,729
72608 OTHER EQUIPMENT (Police):		
ShieldForce	15,000	-
Brazos	40,000	
Watchguard dash cam upgrades	11,910	66,910
72609 OTHER EQUIPMENT (Senior Center):	20,280	20,280
72802 VEHICLES (Maintenance)		
Scheduled replacement of Maintenance Equipment	100,000	100,000

DEPARTMENT: 820 - EQUIPMENT ACQUISITION AND REPLACEMENT

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
90183 TRANSFER OUT		
To NW Lebanon URD	258,568	258,568

DEPARTMENT: 820 - EQUIPMENT ACQUISITION AND REPLACEMENT

	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
<u>CONTINGENCIES</u>		
80018 Res - Eq Rep (PW/Eng Maint-Eq)	162,811	
80021 Res - Eq Rep (Library)	10,301	
80025 Res - Eq Rep (Bldg)	11,487	
80032 Res - LINX	4,909	189,508

PROGRAM EXPENDITURE DETAIL SHEET

**FUND: 825 - CAPITAL PROJECTS FUNDS
DEPARTMENT: 825 - PIONEER CEMETERY**

	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
<u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS	9,966	9,966

PROGRAM EXPENDITURE DETAIL SHEET

**FUND: 829 - CAPITAL PROJECTS FUNDS
DEPARTMENT: 829 - POLICE TRUST FUND**

	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61240 DEPARTMENT/OPERATING EXPENSE	17,195	17,195
61870 SHOP WITH A COP	3,500	3,500
61871 NATIONAL NIGHT OUT	850	850
61872 WARMING SHELTER	410	410
61874 MISC COMMUNITY POLICING	306	306

PROGRAM EXPENDITURE DETAIL SHEET

**FUND: 830 - CAPITAL PROJECTS FUNDS
DEPARTMENT: 830 - LIBRARY TRUST**

	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61130 CONTRACT SERVICES	103,617	103,617
61250 DEPARTMENT/OPERATING SUPPLIES	50,000	50,000
61310 GIFT OF LITERACY GRANT FUNDS	6,000	6,000
61330 READING FOR SUCCESS GRANT FUNDS	3,000	3,000
61350 TRUST MANAGEMENT GRANT FUNDS	10,000	10,000
61370 OTHER GRANTS	30,000	30,000

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 835 - CAPITAL PROJECTS FUNDS
DEPARTMENT: 835 - SENIOR SERVICES TRUST

	<u>SUB-LINE</u>	<u>LINE</u>
<u>MATERIALS & SERVICES</u>	<u>ITEM TOTAL</u>	<u>TOTAL</u>
61200 DEPOSITS REFUNDED	1,500	1,500
61240 DEPARTMENT OPERATING EXPENSES Volunteer recognition, entertainment, miscellaneous program expense and equipment	3,000	3,000
61250 DEPARTMENT/OPERATING SUPPLIES Supplies and decorations for special events, regular activities and fund raisers	2,500	2,500
61560 BUILDING MAINTENANCE	1,000	1,000
61840 REFRESHMENTS Coffee supplies, refreshments and potluck supplies	6,000	6,000
61860 SCHOLARSHIPS	1,500	1,500
 <u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS Building Improvements	156,402	156,402
72500 OFFICE EQUIPMENT	2,500	2,500
72600 OTHER EQUIPMENT	2,500	2,500

PROGRAM EXPENDITURE DETAIL SHEET

**FUND: 838 - CAPITAL PROJECTS FUNDS
DEPARTMENT: 838 - SNEDAKER TRUST**

	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61250 DEPARTMENT/OPERATING SUPPLIES	20,456	20,456

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 840 - CAPITAL PROJECTS FUNDS
DEPARTMENT: 840 - STREETS CAPITAL PROJECTS

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61133 CONTRACT SERVICES (ENG)		
Vine Street Road Improvements	5,000	
Airport Road Traffic Analysis	7,000	12,000
 <u>CAPITAL OUTLAY</u>		
72301 IMPROVEMENTS (ENG)		
Minor Street Repairs/HMAC Overlays		-
 <u>INTERFUND TRANSFERS</u>		
 <u>CONTINGENCIES</u>		
80005 OPERATING CONTINGENCY	463	463
80024 RESERVES FOR FUTURE EXPENDITURE - AIRWAY	310,000	310,000
80031 RESERVES FOR INFRASTRUCTURE DEFERAL		
Airport/Stoltz Traffic Signal Contribution - Applegate	100,000	
Sidewalk Projects	11,217	
Street /Strom Imp. - 979 & 981 Wassom Street	19,135	
Alley Improvements - Behind 363 Second Street	13,910	
Future City Entrance Signs	15,839	160,101

PROGRAM EXPENDITURE DETAIL SHEET

**FUND: 845 - CAPITAL PROJECTS FUNDS
DEPARTMENT: 845 - INFRASTRUCTURE DEFERRAL FUND**

	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
<u>Transfer Out</u>		
90115 To Street Capital Proj.	60,101	60,101

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 852 - CAPITAL PROJECTS FUNDS
DEPARTMENT: 852 - SDC DRAINAGE IMPROVEMENTS

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS (ENG)		
Drainage Master Plan	75,000	
Drainage Projects identified in Master Plan/SDC Plan	80,000	155,000
<u>INTERFUND TRANSFERS</u>		
90011 TO GENERAL FUND SALARY/BENEFITS	6,312	6,312
<u>CONTINGENCIES</u>		
80005 OPERATING CONTINGENCY	33,403	33,403

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 853 - CAPITAL PROJECTS FUNDS
DEPARTMENT: 853 - SDC DRAINAGE REIMBURSEMENT

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS (ENG)		
Drainage Improvement Projects	18,000	18,000
<u>CONTINGENCIES</u>		
80005 OPERATING CONTINGENCY	1,821	1,821

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 862 - CAPITAL PROJECTS FUNDS
DEPARTMENT: 862 - SDC PARKS IMPROVEMENTS

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61130 CONTRACT SERVICES	7,500	7,500
<u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS (ENG)		
SDC Eligible Projects (Projects identified in Master Plan/SDC Plan)	1,500,000	1,500,000
<u>INTERFUND TRANSFERS</u>		
90011 TO GENERAL FUND SALARY/BENEFITS	6,312	6,312
<u>CONTINGENCIES</u>		
80005 OPERATING CONTINGENCY	153,946	153,946

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 863 - CAPITAL PROJECTS FUNDS
DEPARTMENT: 863 - SDC PARKS REIMBURSEMENT

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS (ENG)		
Projects identified in the parks SDC plan	533	533

PROGRAM EXPENDITURE DETAIL SHEET

**FUND: 872 - CAPITAL PROJECTS FUNDS
DEPARTMENT: 872 - SDC WASTEWATER IMPROVEMENTS**

	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
<u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS (ENG) Westside Interceptor Phases	2,050,000	2,050,000
<u>INTERFUND TRANSFERS</u>		
90011 TO GENERAL FUND SALARY/BENEFITS	6,312	6,312
<u>CONTINGENCIES</u>		
80005 OPERATING CONTINGENCY	49,359	49,359

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 873 - CAPITAL PROJECTS FUNDS
DEPARTMENT: 873 - SDC WASTEWATER REIMBURSEMENT

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS (ENG)		
Wastewater Reimbursement Projects (Westside Interceptor Project:	430,000	430,000
<u>CONTINGENCIES</u>		
80005 OPERATING CONTINGENCY	26,303	26,303

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 882 - CAPITAL PROJECTS FUNDS
DEPARTMENT: 882 - SDC STREET IMPROVEMENTS

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS (ENG)		
SDC Eligible Projects (as Indicated in the Master Plan/SDC Plan)	2,719,000	
Airport Road Traffic Study	26,000	
Airport Road/Stoltz Hill Traffic Signal Project (44%)	330,000	
		3,075,000
<u>INTERFUND TRANSFERS</u>		
90011 TO GENERAL FUND SALARY/BENEFITS	6,312	6,312
<u>CONTINGENCIES</u>		
80005 OPERATING CONTINGENCY	272,974	272,974

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 883 - CAPITAL PROJECTS FUNDS
DEPARTMENT: 883 - SDC STREET REIMBURSEMENT

	<u>SUB-LINE</u>		<u>LINE</u>
	<u>ITEM TOTAL</u>		<u>TOTAL</u>
<u>CAPITAL OUTLAY</u>			
72300 IMPROVEMENTS (ENG)			
Street Preservation Projects	\$ 22,500	\$	22,500
<u>CONTINGENCIES</u>			
80005 OPERATING CONTINGENCY	20,041		20,041

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 892 - CAPITAL PROJECTS FUNDS
DEPARTMENT: 892 - SDC WATER IMPROVEMENTS

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS (ENG)		
New Water Treatment Plant Projects	-	-
 <u>INTERFUND TRANSFERS</u>		
90011 TO GENERAL FUND SALARY/BENEFITS	-	-
 <u>CONTINGENCIES</u>		
80005 OPERATING CONTINGENCY	-	-

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 893 - CAPITAL PROJECTS FUNDS
DEPARTMENT: 893 - SDC WATER REIMBURSEMENT

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS (ENG)		
Water Reimbursement Projects	17,500	17,500
<u>CONTINGENCIES</u>		
80005 OPERATING CONTINGENCY	1,485	1,485

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 925 - NW URBAN RENEWAL

DEPARTMENT: 925 - NORTHWEST LEBANON URBAN RENEWAL DISTRICT

DEPARTMENT: 930 - NW URD DEBT SERVICE

**SUB-LINE
ITEM TOTAL**

**LINE
TOTAL**

DEPARTMENT: 925 - NORTHWEST LEBANON URBAN RENEWAL DISTRICT

MATERIALS & SERVICES

INTERFUND TRANSFERS

90017 DEBT SERVICE-FFC2013 -317

1,267,823

1,267,823

CONTINGENCIES

80026 RES FOR DEBT SERVICES

2,500,059

2,500,059

FUND: 925 - NW URBAN RENEWAL

DEPARTMENT: 925 - NORTHWEST LEBANON URBAN RENEWAL DISTRICT

DEPARTMENT: 930 - NW URD DEBT SERVICE

SUB-LINE
ITEM TOTAL

LINE
TOTAL

DEPARTMENT: 930 - NW LEBANON URBAN RENEWAL DISTRICT BONDS

SPWF B05003 DEBT SERVICE

95108 Principal

128,077

95208 Interest

98,067

226,144

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 935 - CHEADLE URBAN RENEWAL
DEPARTMENT: CHEADLE LAKE URBAN RENEWAL DISTRICT

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>CAPITAL OUTLAY</u>		
72301 IMPROVEMENTS (ENG)		
Drainage Master Plan	22,000	
Eligible URD Improvement Projects	68,000	
		90,000
<u>INTERFUND TRANSFERS</u>		
90010 TO GENERAL FUND	26,057	26,057
90011 TO GENERAL FUND SALARY/BENEFITS	145,000	145,000
<u>DEBT SERVICE:</u>		
2017 DEBT SERVICE		
95501 Principal	250,300	
95601 Interest	102,000	352,300
<u>CONTINGENCIES</u>		
80005 OPERATING CONTINGENCY	15,143	15,143

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 940 - URBAN RENEWAL
DEPARTMENT: 940 - NORTH GATEWAY URD

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>CAPITAL OUTLAY</u>		
72301 IMPROVEMENTS (ENG)		
Drainage Master Plan	15,000	15,000
 <u>CONTINGENCIES</u>		
80030 Reserved for Future Expenditures-Traffic Signal	500,000	500,000
 <u>INTERFUND TRANSFERS</u>		
90010 TO GENERAL FUND	35,630	35,630
90011 TO GENERAL FUND SALARY/BENEFITS	187,000	187,000
90151 TO SDC STREETS-882	313,645	313,645
 <u>DEBT SERVICE:</u>		
SHS Economic Agreement		
95501 Principal	150,000	
95601 Interest	59,134	209,134

PROGRAM EXPENDITURE DETAIL SHEET

**FUND: 945 - URBAN RENEWAL
DEPARTMENT: 945 - DOWNTOWN URD**

	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61130 Contract Services	3,250	3,250