



Adopted Budget & Financial Plan

2018 - 2019



Budget Committee Members

MAYOR

Paul R. Aziz

LEBANON CITY COUNCIL

Wayne Rieskamp
Robert Furlow
Rebecca Grizzle
Floyd Fisher
Jason Bolen
Bob Elliott

CITIZENS APPOINTED

Lance Caddy
Josh Port
Virginia Cloyd
Kim Ullfers
Todd Gestrin
Vacant

ADMINISTRATIVE STAFF

City Manager: Gary Marks
Chief of Police: Frank Stevenson
City Attorney: Trë Kennedy
City Clerk: Linda Kaser
Community Development Director: Walt Wendolowski
Human Resources Director: Debi Shimmin
Finance Director: Matt Apken
Information Services Director: Brent Hurst
Library Services Director: Kendra Antila
Senior Services Director: Kindra Oliver
Engineering Services Director: Ron Whitlatch
Maintenance Division Director: Jason Williams

CITY OF LEBANON
FY 2018/19 ADOPTED ANNUAL BUDGET

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FY 2018-19 Budget Message

INTRODUCTION

We, the City Manager (Budget Officer) and the Finance Director for the City of Lebanon, respectfully submit the following budget for the Fiscal Year July 1, 2018 to June 30, 2019. Even with the significant challenge of matching expenses with forecast revenues in several funds, all funds are balanced.

SIGNIFICANT HIGHLIGHTS

- Overall increase in City staffing of 5.7 FTE as compared to the Adopted FY2017/18 Budget. The adopted budget anticipates 6.7 additional FTE's.; 1 in the Police department, 3 in the Maintenance department, 1 in the IT department, 1 in the Community Development department, .5 in the Senior Services department and .2 in the Dial a Bus fund as a dispatcher. The Engineering department is also not replacing one position vacated during the prior fiscal year.
- The overall City budget is 21.47 percent less than FY 2017/18. The decrease is due to capital projects coming to an end, as construction of the new Water Treatment Plant is in its final stages.
- The General Fund is up \$820,924 or 6.27 percent.
- Citywide contingencies are up 8.13 percent or \$416,172 from \$5,121,641 to \$5,537,813. The General Fund contingency is up 26.88 percent, from \$1,394,130 to \$1,768,807, meeting the targeted goal of 19%.
- Funds continue to be set aside for future water and wastewater improvements.
- Operation of the new water treatment plant should begin in December 2018.
- Airport Rd/Russell Drive and Porter Park projects are ongoing into FY 2018/19
- Northwest URD will continue to be underfunded this year by approximately \$1,000,000. This will allow these property taxes to be distributed to the other taxing districts in the area.

OVERVIEW

The City of Lebanon's Adopted budget is \$54,774,213 and when combined with the City's three Urban Renewal Districts the adopted budget totals \$60,393,571. The table below shows the overall changes in the budget from the prior year.

	FY 2017/18	FY 2018/19	% Change
City Budget	\$69,751,127	\$54,774,213	(21.47%)
Urban Renewal	7,878,500	5,658,658	(28.18%)
Total Budgets	77,629,627	60,432,871	(22.15%)
Inter-fund Transfers	7,358,562	6,756,408	(8.18%)
Effective Total Budgets	70,271,065	53,676,463	(23.62%)

It should be noted that while appropriations for the City and Urban Renewals total \$60,432,871, this total includes inter-fund transfers which represent monies that are essentially counted twice – once when initially received and again when received by the fund benefitting from the transfer. Subtracting total inter-fund transfers of \$6,756,408 from total appropriations, results in the effective total budgets for FY2018/19 of \$53,676,463. This amount is \$16,594,602 less than FY2017/18, and represents a 23.62 percent decrease. The decrease can be broken down as follows; \$19,581,009 decrease in capital project expenditures, \$638,802 increase in personnel cost, \$779,269 increase in materials and service, \$968,386 increase in contingency and \$599,950 increase in debt service.

As in prior years, we have provided a separate summary of inter-fund transfers. This will, hopefully, allow the Budget Committee a comprehensive view of fund transfers as well as assurance that they are balanced.

REPORT ON GENERAL FUND

This year, the General fund is increasing by \$820,924. This is due primarily to the following:

- Adding approximately 3.5 FTE with home departments within the general fund.
- Estimated property tax revenue is forecasted to be greater than the prior year.
- The planned contingency has increased by \$374,677.
- A change in the internal charges for computer (IT department), custodial services and the PERS bond payment has increased transfers out by \$33,431.
- Per negotiated contracts a COLA of 2.1% on the AFSCME and teamster contracts. This rate was also used for the COLA of exempt and part time employees.
- Adopted salaries include the addition of 1 Police officer, 1 Maintenance worker, 1 Economic development specialist and a part time senior center Receptionist.

- Community Strategic Action Plan Item Strategy 15.4: Maintain police staffing commensurate with community growth. Police staffing will be reviewed throughout the year as the City is able to determine the consistency of marijuana taxes.

OTHER FUNDS AND DEPARTMENTS

This budget encompasses an anticipated 2.7% CPI rate increase on water and storm drain utility fees. Staff continues to seek alternatives to reduce the impact on the rate payers by developing new water and wastewater treatment facilities. Important highlights include:

- Construction projects associated with the new Water Treatment Plant.
- Other Capital Outlay expenses are being prioritized.

URBAN RENEWAL DISTRICTS

The City has three Urban Renewal Districts: The Northwest URD, Cheadle Lake URD and the North Gateway URD. The total overall URD budget has decreased by \$2,219,842 from FY 2017/18. The actual effective budget decreased \$1,746,478 in the adopted budget. Most of the decrease is attributable to capital projects. This is offset by an increase in debt service and contingencies. The increase in debt service is tied to economic agreements in the various URDs and new debt associated with the Cheadle Lake URD. Important changes include:

- Capital Outlay expense has been decreased from the prior year in the Cheadle Lake URD associated with the Airport Road extension, Russell Drive rebuild, construction of Porter Park project and Water Treatment Plant construction.
- Contingencies increased for reserves for future traffic signals and in conjunction with the under-funding of NW URD.

As always, the budget has been prepared with the City Council's goals in view, including the Council's goals adopted on February 22, 2017, the Community Strategic Action Plan and the Council's fiscal goals and policies. Specifically, the following goals have been addressed, either in whole or in part, in the budget document.

February 22, 2017 City Council Goals:

- Downtown Revitalization (through appropriations for the Downtown Building Restoration Program and funding for the formation of a downtown urban renewal district).
- Construction of the new Water Treatment Plant.
- Develop a City Facilities Master Plan with emphasis on the status of City Hall.
- Completion of the Wetlands Mitigation Strategy for Industrially-zoned lands.
- Maintaining Police staffing commensurate with community growth (through the addition of one full-time uniformed police officer position to bolster staffing in the Lebanon Jail).

Community Strategic Action Plan Items:

- Strategy 4.4: Create urban renewal districts for downtown and the Hwy. 20 strip.
- Strategy 5.5: Develop a Ralston Park Improvement Plan.
- Strategy 8.2: Continue to maintain the library and expand program offerings.
- Strategy 9.5: Build the Community Garden.
- Strategy 11.2: Develop a strategy to eliminate the obstacle of wetlands mitigation to development.
- Strategy 12.1: Create a community and economic development position.
- Strategy 13.4: Build the new City Water Treatment Plant.
- Strategy 15.4: Maintain Police staffing commensurate with community growth.

During the fiscal year it is anticipated that the City may work on other areas of the Strategic Action Plan that are not anticipated to require specific or significant funding depending on immediate opportunities that may present themselves.

Community Strategic Action Plan Items accomplished during the past two fiscal years include:

- Strategy 2.1: Create the Lebanon Arts Commission.
- Strategy 3.2: Build Strawberry Plaza.
- Strategy 3.8: Restore the Welcome Totem Pole and reinstall at Strawberry Plaza.
- Strategy 4.5: Create the Downtown Building Restoration Program.
- Strategy 5.1: Strengthen the Lebanon Downtown Association (via funding for Main Street Manager position).
- Strategy 13.2: Update the community transportation plan and create a transit development plan.
- Strategy 14.2: Create a Crime Reporting/Tip app to ease crime reporting.
- Strategy 14.3: Implement and support a police cadet program for youth.

- Strategy 14.4: Establish crime prevention and education at all Lebanon public schools.
- Strategy 15.1: Increase Lebanon Park Watch to include all parks and playgrounds.
- Strategy 17.2: Establish a coalition of community organizations to define a scope to address poverty and homelessness issues.

We extend our sincere thanks to the Budget Committee members for serving our community by being a part of this vital committee. We earnestly solicit your input as we strive to create a budget that is fiscally responsible while also meeting the Council's goals and the community's needs.

The budget is not only a spending plan, but a policy statement. As such, it outlines the priorities of the City and the Council. It outlines activities, service levels and projects for the coming fiscal year and beyond. Thoughtful participation in the budgeting process helps assure a budget that best reflects the values of the community.

This adopted budget is presented to the City Council, Budget Committee and the community for their review and consideration for the City's operations, services, projects and programs in Fiscal Year 2018/19.

Respectfully submitted,

Gary B. Marks

Gary B. Marks
City Manager

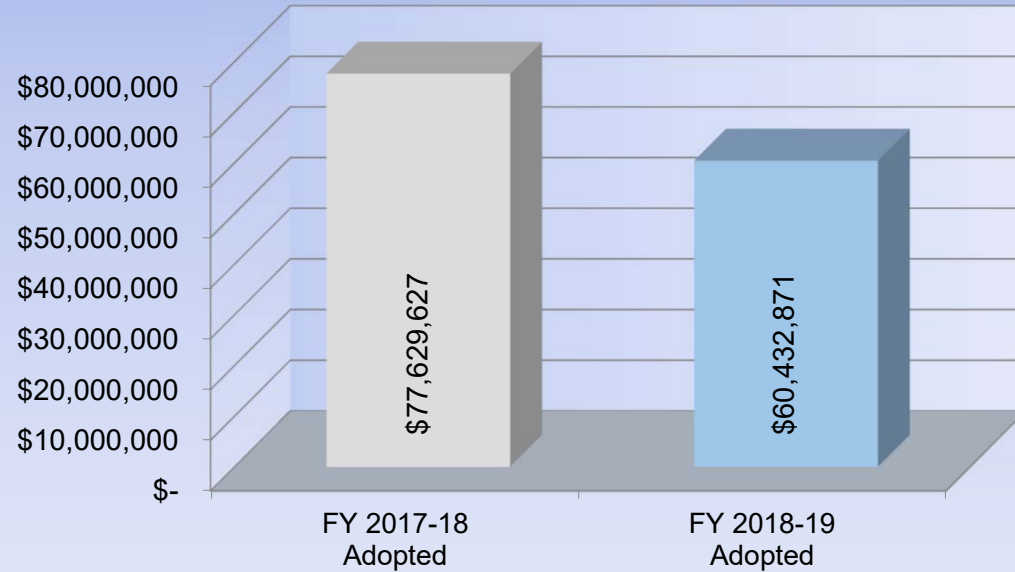
Matt Apken

Matt Apken
Finance Director



Copies of this report can be found at: www.ci.lebanon.or.us

City of Lebanon & URD's Budget Comparison



FY 2018-19 Adopted

Personnel Services	\$ 11,368,592	Transfers Out	\$ 6,756,408
Materials & Services	\$ 7,552,248	Contingencies	\$ 7,444,366
Capital Outlay	\$ 21,165,077	Other Financing Uses	\$ -
Debt Service	\$ 6,066,180	Unappropriated	\$ 80,000

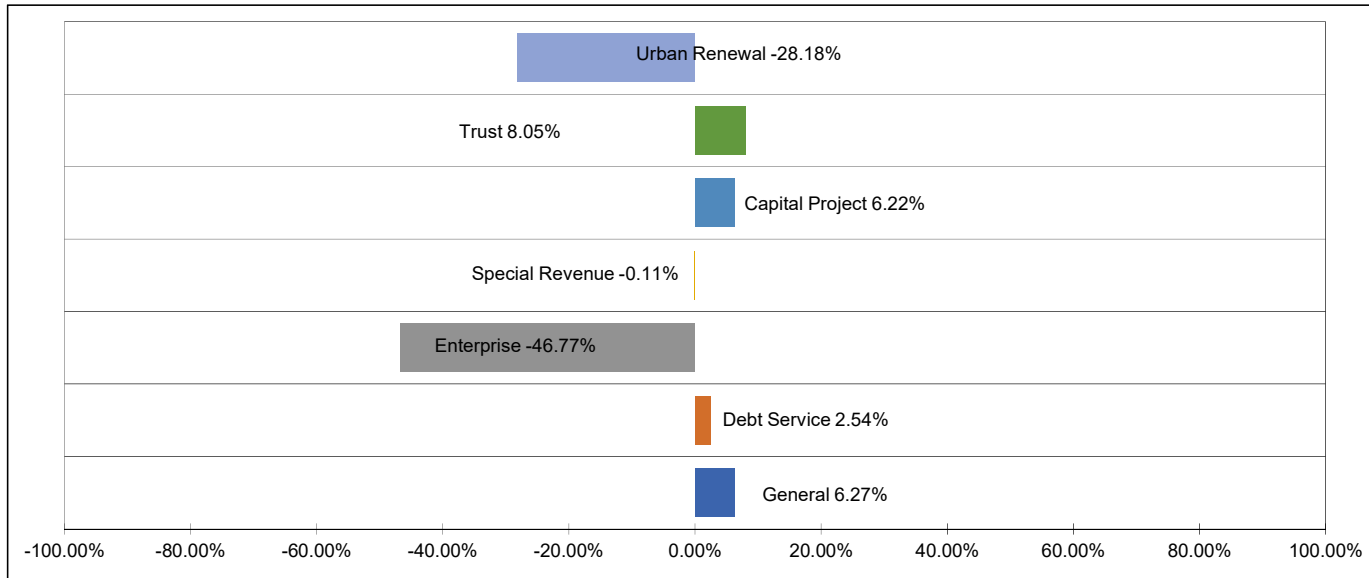
FY 2017-18 Adopted

Personnel Services	\$ 10,729,790	Transfers Out	\$ 7,358,562
Materials & Services	\$ 6,772,979	Contingencies	\$ 6,475,980
Capital Outlay	\$ 40,746,086	Other Financing Uses	\$ -
Debt Service	\$ 5,466,230	Unappropriated	\$ 80,000

FUND TYPE SUMMARY
Adopted for the Fiscal Year 2018-19

Fund Type	2017-18		2018-19 Budget			Percent Over(Under)	Percent of Total Budget
	Adopted Budget	Revised Budget	Proposed Budget	Approved Budget	Adopted Budget	2017-18 Revised Budget	
General	\$ 13,098,821	\$ 13,098,821	\$13,919,745	\$ 13,919,745	\$ 13,919,745	6.27%	0.2299
Debt Service	3,497,894	3,497,894	3,586,791	3,586,791	3,586,791	2.54%	5.94%
Enterprise	35,716,151	35,716,151	19,012,707	19,012,707	19,012,707	(46.77%)	31.48%
Special Revenue	5,508,936	5,586,936	5,541,703	5,581,003	5,581,003	(0.11%)	9.24%
Capital Project	11,810,363	11,810,363	12,545,431	12,545,431	12,545,431	6.22%	20.77%
Trust	118,962	118,962	128,536	128,536	128,536	8.05%	0.21%
Urban Renewal	7,878,500	7,878,500	5,658,658	5,658,658	5,658,658	(28.18%)	9.37%
Totals, All Fund Types	\$ 77,629,627	\$ 77,707,627	\$60,393,571	\$ 60,432,871	\$ 60,432,871	(22.23%)	100.00%

Percentage Change in the 2018-19 Budget from the 2017-18 Revised Budget



CITY OF LEBANON
BUDGET SUMMARY BY FUND TYPE, RESOURCES AND REQUIREMENTS
 Adopted for the Fiscal Year 2018-19

	General	Debt Service	Enterprise	Special Revenue	Capital Projects	Trust	Urban Renewal	Totals
RESOURCES								
Taxes & Assessments	\$ 4,990,556	\$ 1,503,313	\$ -	\$ 288,830	\$ 728,700	\$ -	\$ 2,736,000	\$ 10,247,399
Licenses & Permits	2,169,500	-	-	297,000	-	-	-	2,466,500
Fines & Forfeits	350,500	-	-	-	-	127,900	-	478,400
Intergovernmental	641,179	-	2,150,000	2,209,614	504,000	-	-	5,504,793
Charges for Services	150,600	-	10,755,000	22,500	-	-	-	10,928,100
Miscellaneous	237,988	3,530	127,500	204,650	92,115	-	12,000	677,783
Transfers In	2,886,426	1,996,956	67,941	1,211,052	594,033	-	-	6,756,408
Other Sources	2,492,996	82,992	5,912,266	1,347,357	10,626,583	636	2,910,658	23,373,488
Internal Charges	-	-	-	-	-	-	-	-
TOTAL RESOURCES	\$ 13,919,745	\$ 3,586,791	\$ 19,012,707	\$ 5,581,003	\$ 12,545,431	\$ 128,536	\$ 5,658,658	\$ 60,432,871

	General	Debt Service	Enterprise	Special Revenue	Capital Projects	Trust	Urban Renewal	Totals
REQUIREMENTS								
Personnel Services	\$ 9,166,929	\$ -	\$ 1,022,177	\$ 1,179,486	\$ -	\$ -	\$ -	\$ 11,368,592
Materials & Services	1,995,405	-	3,839,482	1,326,636	237,189	128,536	25,000	7,552,248
Capital Outlay	17,000	-	9,730,000	1,341,926	9,461,151	-	615,000	21,165,077
Transfers Out	844,545	-	3,462,887	1,052,369	54,216	-	1,342,391	6,756,408
Contingencies	1,768,807	7,486	288,059	680,586	2,792,875	-	1,906,553	7,444,366
Debt Service	127,059	3,499,305	670,102	-	-	-	1,769,714	6,066,180
Other Financing Use	-	-	-	-	-	-	-	-
Unappropriated	-	80,000	-	-	-	-	-	80,000
TOTAL REQUIREMENTS	\$ 13,919,745	\$ 3,586,791	\$ 19,012,707	\$ 5,581,003	\$ 12,545,431	\$ 128,536	\$ 5,658,658	\$ 60,432,871

	General	Debt Service	Enterprise	Special Revenue	Capital Projects	Trust	Urban Renewal	Totals
FINANCIAL RATIOS								
Taxes and Assessments as percentage of total fund budget	35.85%	41.91%	0.00%	5.18%	5.81%	0.00%	48.35%	16.96%
Personnel and Materials and Services as a percentage of the total fund budget	80.19%	0.00%	25.57%	44.90%	1.89%	100.00%	0.44%	31.31%
Capital Outlay as percentage of total fund budget	0.12%	0.00%	51.18%	24.04%	75.42%	0.00%	10.87%	35.02%

**City of Lebanon
Fund Type Summary by Category
FY19 Adopted Budget**

Category	FY16 Actual	FY17 Actual	FY18		FY19 Adopted Budget	Percent	Percent of Fund Budget
			Adopted Budget	Revised Budget		Over/(Under) FY19 Revised Budget	
General Fund							
Taxes & Assessments	\$ 4,200,375	\$ 4,445,035	\$ 4,788,608	\$ 4,733,608	\$ 4,990,556	5.43%	35.84%
Licenses & Permits	2,100,631	2,183,949	2,139,425	2,139,425	2,169,500	1.41%	15.59%
Fines & Forfeits	416,100	318,682	340,500	340,500	350,500	2.94%	2.52%
Intergovernmental	415,657	456,515	465,000	465,000	641,179	37.89%	4.61%
Charges for Services	1,502	1,076	600	600	150,600	25000.00%	1.08%
Miscellaneous	235,742	450,976	184,100	239,100	237,988	(0.47%)	1.71%
Transfers In	2,771,647	2,828,934	2,980,588	2,980,588	2,886,426	(3.16%)	20.74%
Other Sources	1,736,783	2,162,821	2,200,000	2,200,000	2,492,996	13.32%	17.91%
Total Revenues	\$ 11,878,437	\$ 12,847,988	\$ 13,098,821	\$ 13,098,821	\$ 13,919,745	6.27%	100.00%
Personnel Services	\$ 7,321,157	\$ 7,687,771	\$ 8,764,864	\$ 8,764,864	\$ 9,166,929	4.59%	65.85%
Materials & Services	1,586,354	1,654,597	1,892,298	1,892,298	1,995,405	5.45%	14.34%
Capital Outlay	31,808	28,193	9,900	9,900	17,000	71.72%	0.12%
Transfers Out	639,096	814,196	900,420	900,420	844,545	(6.21%)	6.07%
Contingencies	-	-	1,394,130	1,394,130	1,768,807	26.88%	12.71%
Debt Service	137,208	139,808	137,209	137,209	127,059	(7.40%)	0.91%
Unappropriated	-	-	-	-	-	0.00%	0.00%
Total Expenditures	\$ 9,715,623	\$ 10,324,565	\$ 13,098,821	\$ 13,098,821	\$ 13,919,745	6.27%	100.00%
Debt Service Funds							
Taxes & Assessments	\$ 1,386,912	\$ 1,318,804	\$ 1,421,524	\$ 1,421,524	\$ 1,503,313	5.75%	41.91%
Licenses & Permits	-	-	-	-	-	0.00%	0.00%
Fines & Forfeits	-	-	-	-	-	0.00%	0.00%
Intergovernmental	-	-	-	-	-	0.00%	0.00%
Charges for Services	-	-	-	-	-	0.00%	0.00%
Miscellaneous	112,644	13,056	1,500	1,500	3,530	135.33%	0.10%
Transfers In	1,810,932	1,964,211	1,975,870	1,975,870	1,996,956	1.07%	55.68%
Other Sources	209,316	211,887	99,000	99,000	82,992	(16.17%)	2.31%
Internal Charges	-	-	-	-	-	0.00%	0.00%
Total Revenues	\$ 3,519,804	\$ 3,507,958	\$ 3,497,894	\$ 3,497,894	\$ 3,586,791	2.54%	100.00%
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	0.00%
Materials & Services	105,650	-	-	-	-	0.00%	0.00%
Capital Outlay	-	-	-	-	-	0.00%	0.00%
Transfers Out	-	-	-	-	-	0.00%	0.00%
Contingencies	-	-	-	-	7,486	#DIV/0!	0.21%
Debt Service	3,202,264	3,332,092	3,417,894	3,417,894	3,499,305	2.38%	97.56%
Other Financing Use	-	-	-	-	-	0.00%	0.00%
Unappropriated	-	-	80,000	80,000	80,000	0.00%	2.23%
Total Expenditures	\$ 3,307,914	\$ 3,332,092	\$ 3,497,894	\$ 3,497,894	\$ 3,586,791	2.54%	100.00%

**City of Lebanon
Fund Type Summary by Category
FY19 Adopted Budget**

Category	FY16 Actual	FY17 Actual	FY18		FY19 Adopted Budget	Percent Over/(Under) FY19 Revised Budget	Percent of Fund Budget
			Adopted Budget	Revised Budget			
Enterprise Funds							
Taxes & Assessments	\$ 351	\$ -	\$ -	\$ -	\$ -	0.00%	(0.01%)
Licenses & Permits	-	-	-	-	-	0.00%	0.00%
Fines & Forfeits	-	-	-	-	-	0.00%	0.00%
Intergovernmental	-	3,855,423	19,500,000	19,500,000	2,150,000	100.00%	11.31%
Charges for Services	10,395,986	10,599,473	10,615,500	10,615,500	10,755,000	1.31%	56.57%
Miscellaneous	142,742	216,811	121,700	121,700	127,500	4.77%	0.67%
Transfers In	67,676	60,853	67,350	67,350	67,941	0.88%	0.36%
Other Sources	5,327,099	5,404,405	5,411,601	5,411,601	5,912,266	9.25%	31.10%
Total Revenues	\$ 15,933,854	\$ 20,136,965	\$ 35,716,151	\$ 35,716,151	\$ 19,012,707	(46.77%)	100.00%
Personnel Services	\$ 584,168	\$ 601,891	\$ 837,428	\$ 837,428	\$ 1,022,177	22.06%	5.38%
Materials & Services	3,059,164	3,349,331	3,325,284	3,325,284	3,839,482	15.46%	20.19%
Capital Outlay	2,981,650	6,729,064	27,123,000	27,123,000	9,730,000	(64.13%)	51.18%
Transfers Out	3,227,155	3,483,652	3,434,249	3,434,249	3,462,887	0.83%	18.21%
Contingencies	-	-	318,469	318,469	288,059	(9.55%)	1.52%
Debt Service	831,627	674,535	677,721	677,721	670,102	(1.12%)	3.52%
Unappropriated	-	-	-	-	-	0.00%	0.00%
Total Expenditures	\$ 10,683,764	\$ 14,838,473	\$ 35,716,151	\$ 35,716,151	\$ 19,012,707	(46.77%)	100.00%
Special Revenue Funds							
Taxes & Assessments	\$ 205,970	\$ 260,035	\$ 280,300	\$ 280,300	\$ 288,830	3.04%	5.18%
Licenses & Permits	529,414	451,759	284,000	284,000	297,000	4.58%	5.32%
Fines & Forfeits	-	-	-	-	-	0.00%	0.00%
Intergovernmental	1,659,311	1,283,130	2,489,570	2,567,570	2,209,614	(13.94%)	39.59%
Charges for Services	14,646	15,760	10,500	10,500	22,500	114.29%	0.40%
Miscellaneous	219,008	203,470	190,650	240,600	204,650	(14.94%)	3.67%
Transfers In	916,267	1,424,650	1,141,498	1,141,498	1,211,052	6.09%	21.70%
Other Sources	1,079,602	1,217,162	984,418	984,468	1,347,357	36.86%	24.14%
Total Revenues	\$ 4,624,218	\$ 4,855,966	\$ 5,380,936	\$ 5,508,936	\$ 5,581,003	1.31%	100.00%
Personnel Services	\$ 864,685	\$ 855,544	\$ 1,127,498	\$ 1,127,498	\$ 1,179,486	4.61%	21.14%
Materials & Services	1,071,325	1,076,602	1,192,041	1,192,041	1,326,636	11.29%	23.77%
Capital Outlay	542,769	576,186	1,381,379	1,509,379	1,341,926	(11.09%)	24.04%
Transfers Out	928,275	879,158	1,148,542	1,148,542	1,052,369	(8.37%)	18.86%
Contingencies	-	-	531,476	531,476	680,586	28.06%	12.19%
Debt Service	-	-	-	-	-	0.00%	0.00%
Unappropriated	-	-	-	-	-	0.00%	0.00%
Total Expenditures	\$ 3,407,054	\$ 3,387,490	\$ 5,380,936	\$ 5,508,936	\$ 5,581,003	1.31%	100.00%

**City of Lebanon
Fund Type Summary by Category
FY19 Adopted Budget**

Category	FY16 Actual	FY17 Actual	FY18		FY19 Adopted Budget	Percent Over/(Under) FY19 Revised Budget	Percent of Fund Budget
			Adopted Budget	Revised Budget			
Special Assessment Funds							
Taxes & Assessments	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	0.00%
Licenses & Permits	-	-	-	-	-	0.00%	0.00%
Fines & Forfeits	-	-	-	-	-	0.00%	0.00%
Intergovernmental	-	-	-	-	-	0.00%	0.00%
Charges for Services	-	-	-	-	-	0.00%	0.00%
Miscellaneous	-	-	-	-	-	0.00%	0.00%
Transfers In	-	-	-	-	-	0.00%	0.00%
Other Sources	-	-	-	-	-	0.00%	0.00%
Total Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	0.00%
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	0.00%
Materials & Services	-	-	-	-	-	0.00%	0.00%
Capital Outlay	-	-	-	-	-	0.00%	0.00%
Transfers Out	-	-	-	-	-	0.00%	0.00%
Contingencies	-	-	-	-	-	0.00%	0.00%
Debt Service	-	-	-	-	-	0.00%	0.00%
Unappropriated	-	-	-	-	-	0.00%	0.00%
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	0.00%
Capital Project Funds							
Taxes & Assessments	\$ 1,689,314	\$ 1,765,451	\$ 933,700	\$ 933,700	\$ 728,700	(21.96%)	5.81%
Licenses & Permits	-	-	-	-	-	0.00%	0.00%
Fines & Forfeits	-	-	-	-	-	0.00%	0.00%
Intergovernmental	21,582	6,349	1,299,000	1,299,000	504,000	(61.20%)	4.02%
Charges for Services	-	-	-	-	-	0.00%	0.00%
Miscellaneous	122,283	187,992	79,535	79,535	92,115	15.82%	0.73%
Transfers In	515,080	846,735	1,193,256	1,193,256	594,033	(50.22%)	4.74%
Other Sources	6,010,587	7,881,090	8,304,872	8,304,872	10,626,583	27.96%	84.70%
Internal Charges	-	-	-	-	-	0.00%	0.00%
Total Revenues	\$ 8,358,846	\$ 10,687,617	\$ 11,810,363	\$ 11,810,363	\$ 12,545,431	6.22%	100.00%
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	0.00%
Materials & Services	71,732	84,101	169,394	224,394	237,189	5.70%	1.89%
Capital Outlay	660,441	827,906	8,708,657	8,653,807	9,461,151	9.33%	75.42%
Transfers Out	44,640	403,902	54,596	54,596	54,216	(0.70%)	0.43%
Contingencies	-	-	2,877,716	2,877,566	2,792,875	(2.94%)	22.26%
Debt Service	-	-	-	-	-	0.00%	0.00%
Unappropriated	-	-	-	-	-	0.00%	0.00%
Total Expenditures	\$ 776,813	\$ 1,315,909	\$ 11,810,363	\$ 11,810,363	\$ 12,545,431	6.22%	100.00%

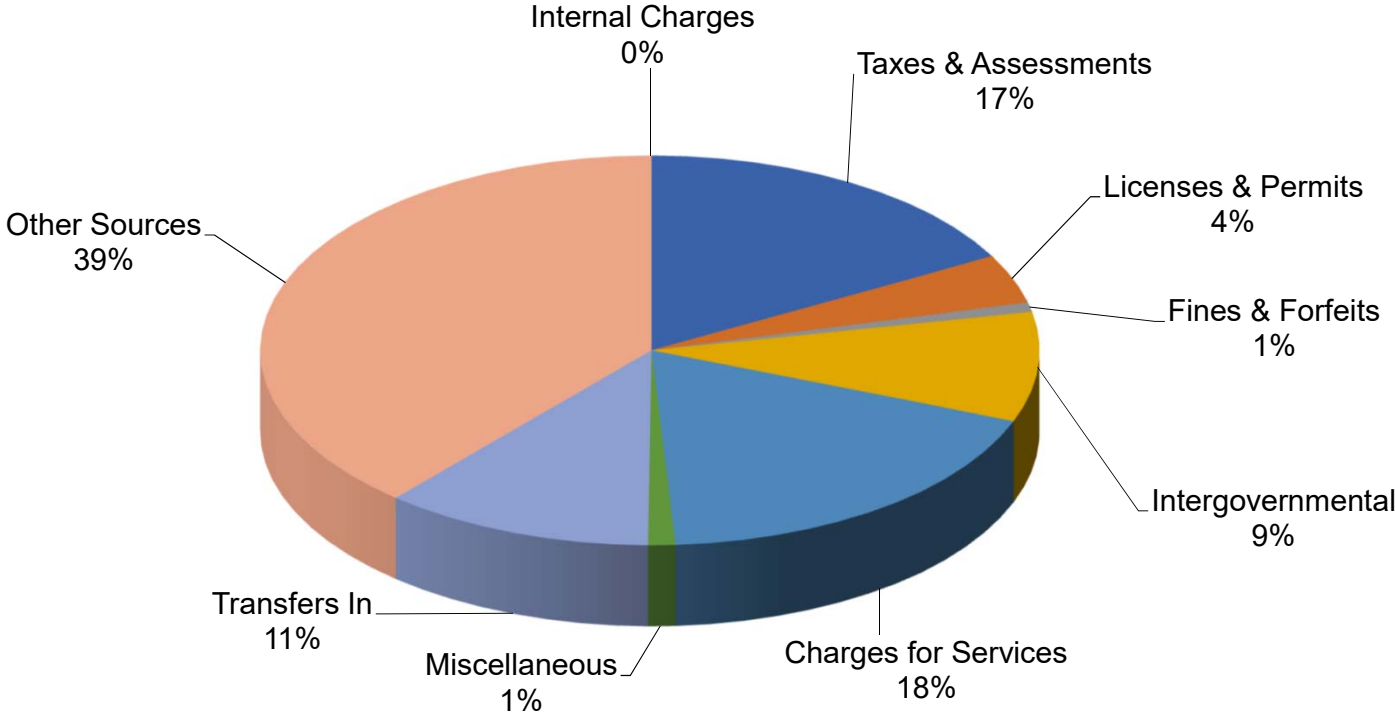
**City of Lebanon
Fund Type Summary by Category
FY19 Adopted Budget**

Category	FY16 Actual	FY17 Actual	FY18		FY19 Adopted Budget	Percent Over/(Under) FY19 Revised Budget	Percent of Fund Budget
			Adopted Budget	Revised Budget			
Trust Funds							
Taxes & Assessments	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	0.00%
Licenses & Permits	-	-	-	-	-	0.00%	0.00%
Fines & Forfeits	115,251	115,251	120,900	120,900	127,900	5.79%	99.51%
Intergovernmental	-	-	-	-	-	0.00%	0.00%
Charges for Services	-	-	-	-	-	0.00%	0.00%
Miscellaneous	-	-	-	-	-	0.00%	0.00%
Transfers In	-	-	-	-	-	0.00%	0.00%
Other Sources	(225)	(225)	(1,938)	(1,938)	636	100.00%	0.49%
Total Revenues	\$ 115,026	\$ 115,026	\$ 118,962	\$ 118,962	\$ 128,536	8.05%	100.00%
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	0.00%
Materials & Services	116,964	116,964	118,962	118,962	128,536	8.05%	100.00%
Capital Outlay	-	-	-	-	-	0.00%	0.00%
Transfers Out	-	-	-	-	-	0.00%	0.00%
Contingencies	-	-	-	-	-	0.00%	0.00%
Debt Service	-	-	-	-	-	0.00%	0.00%
Unappropriated	-	-	-	-	-	0.00%	0.00%
Total Expenditures	\$ 116,964	\$ 116,964	\$ 118,962	\$ 118,962	\$ 128,536	8.05%	100.00%
Total: City Budget							
Taxes & Assessments	\$ 7,482,922	\$ 7,789,325	\$ 7,424,132	\$ 7,369,132	\$ 7,511,399	1.93%	13.71%
Licenses & Permits	2,630,045	2,635,708	2,423,425	2,423,425	2,466,500	1.78%	4.50%
Fines & Forfeits	531,351	433,933	461,400	461,400	478,400	3.68%	0.87%
Intergovernmental	2,096,550	5,601,417	23,753,570	23,831,570	5,504,793	(76.90%)	10.05%
Charges for Services	10,412,134	10,616,309	10,626,600	10,626,600	10,928,100	2.84%	19.95%
Miscellaneous	832,419	1,072,305	577,485	682,435	665,783	(2.44%)	1.22%
Transfers In	6,081,602	7,125,383	7,358,562	7,358,562	6,756,408	(8.18%)	12.34%
Other Sources	14,363,162	16,877,140	16,997,953	16,998,003	20,462,830	20.38%	37.36%
Internal Charges	-	-	-	-	-	0.00%	0.00%
Total Revenues	\$ 44,430,185	\$ 52,151,520	\$ 69,623,127	\$ 69,751,127	\$ 54,774,213	(21.47%)	100.00%
Personnel Services	\$ 8,770,010	\$ 9,145,206	\$ 10,729,790	\$ 10,729,790	\$ 11,368,592	5.95%	20.76%
Materials & Services	6,011,189	6,281,595	6,697,979	6,752,979	7,527,248	11.47%	13.74%
Capital Outlay	4,216,668	8,161,349	37,222,936	37,296,086	20,550,077	(44.90%)	37.52%
Transfers Out	4,839,166	5,580,908	5,537,807	5,537,807	5,414,017	(2.24%)	9.88%
Contingencies	-	-	5,121,791	5,121,641	5,537,813	8.13%	10.11%
Debt Service	4,171,099	4,146,435	4,232,824	4,232,824	4,296,466	1.50%	7.84%
Other Financing Use	-	-	-	-	-	0.00%	0.00%
Unappropriated	-	-	80,000	80,000	80,000	0.00%	0.15%
Total Expenditures	\$ 28,008,132	\$ 33,315,493	\$ 69,623,127	\$ 69,751,127	\$ 54,774,213	(21.47%)	100.00%

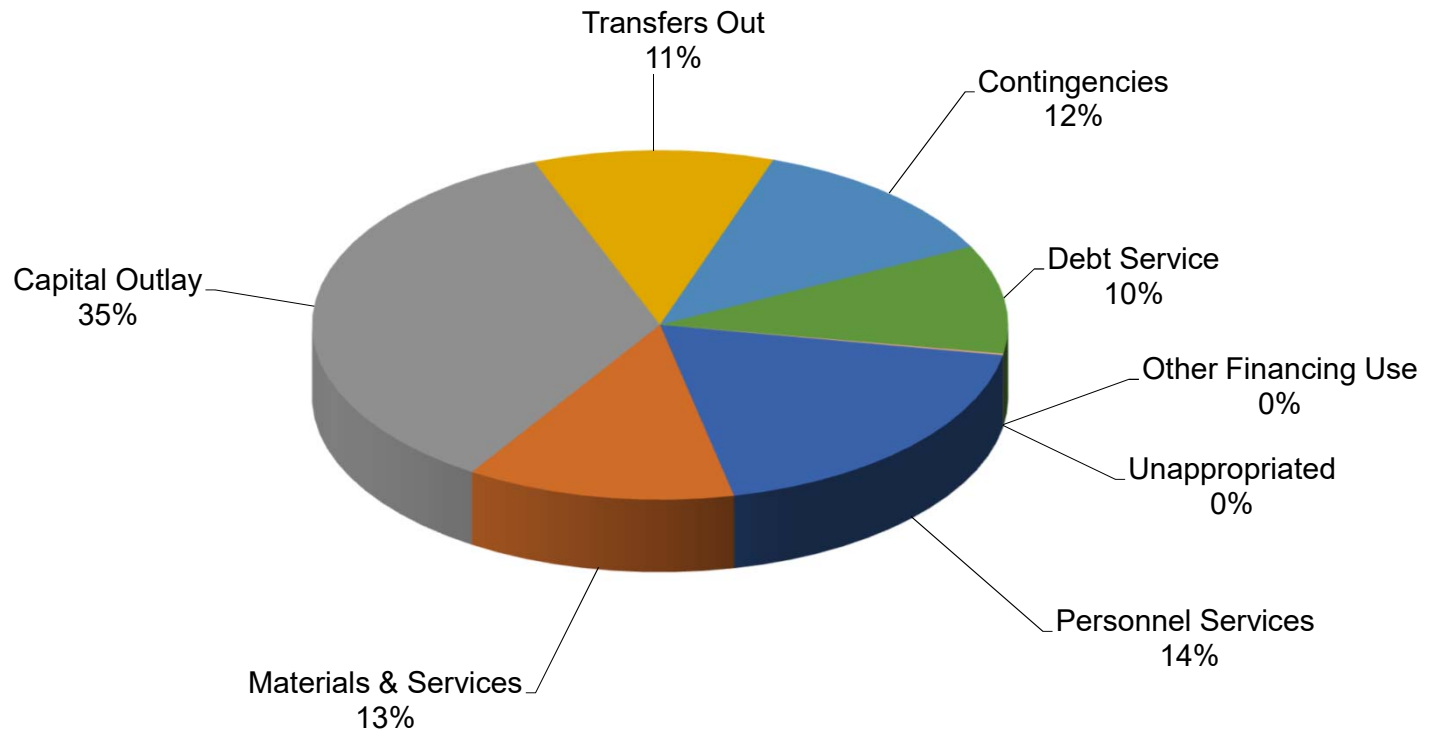
**City of Lebanon
Fund Type Summary by Category
FY19 Adopted Budget**

Category	FY16 Actual	FY17 Actual	FY18		FY19 Adopted Budget	Percent Over/(Under) FY19 Revised Budget	Percent of Fund Budget
			Adopted Budget	Revised Budget			
Urban Renewal Funds							
Taxes & Assessments	\$ 3,424,968	\$ 3,719,520	\$ 2,927,000	\$ 2,927,000	\$ 2,736,000	(6.53%)	48.35%
Licenses & Permits	-	-	-	-	-	0.00%	0.00%
Fines & Forfeits	-	-	-	-	-	0.00%	0.00%
Intergovernmental	-	-	-	-	-	0.00%	0.00%
Charges for Services	-	-	-	-	-	0.00%	0.00%
Miscellaneous	42,941	27,958	6,500	6,500	12,000	84.62%	0.21%
Transfers In	-	-	-	-	-	0.00%	0.00%
Other Sources	3,699,505	4,641,080	4,945,000	4,945,000	2,910,658	(41.14%)	51.44%
Total Revenues	\$ 7,167,414	\$ 8,388,558	\$ 7,878,500	\$ 7,878,500	\$ 5,658,658	(28.18%)	100.00%
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	0.01%
Materials & Services	1,245,489	11,572	20,000	20,000	25,000	25.00%	0.44%
Capital Outlay	2,437,080	904,888	3,450,000	3,450,000	615,000	(82.17%)	10.87%
Transfers Out	1,242,436	1,561,419	1,820,755	1,820,755	1,342,391	(26.27%)	23.72%
Contingencies	-	-	1,354,339	1,354,339	1,906,553	40.77%	33.69%
Debt Service	1,020,788	851,847	1,233,406	1,233,406	1,769,714	43.48%	31.27%
Unappropriated	-	-	-	-	-	0.00%	0.00%
Total Expenditures	\$ 5,945,793	\$ 3,329,726	\$ 7,878,500	\$ 7,878,500	\$ 5,658,658	(28.18%)	100.00%
Total: All Funds and Urban Renewal							
Taxes & Assessments	\$ 10,907,890	\$ 11,508,845	\$ 10,351,132	\$ 10,296,132	\$ 10,247,399	(0.47%)	16.96%
Licenses & Permits	2,630,045	2,635,708	2,423,425	2,423,425	2,466,500	1.78%	4.08%
Fines & Forfeits	531,351	433,933	461,400	461,400	478,400	3.68%	0.79%
Intergovernmental	2,096,550	5,601,417	23,753,570	23,831,570	5,504,793	(76.90%)	9.11%
Charges for Services	10,412,134	10,616,309	10,626,600	10,626,600	10,928,100	2.84%	18.08%
Miscellaneous	875,360	1,100,263	583,985	688,935	677,783	(1.62%)	1.12%
Transfers In	6,081,602	7,125,383	7,358,562	7,358,562	6,756,408	(8.18%)	11.18%
Other Sources	18,062,667	21,518,220	21,942,953	21,943,003	23,373,488	6.52%	38.68%
Internal Charges	-	-	-	-	-	0.00%	0.00%
Total Revenues	\$ 51,597,599	\$ 60,540,078	\$ 77,501,627	\$ 77,629,627	\$ 60,432,871	(22.15%)	100.00%
Personnel Services	\$ 8,770,010	\$ 9,145,206	\$ 10,729,790	\$ 10,729,790	\$ 11,368,592	5.95%	18.81%
Materials & Services	7,256,678	6,293,167	6,717,979	6,772,979	7,552,248	11.51%	12.50%
Capital Outlay	6,653,748	9,066,237	40,672,936	40,746,086	21,165,077	(48.06%)	35.02%
Transfers Out	6,081,602	7,142,327	7,358,562	7,358,562	6,756,408	(8.18%)	11.18%
Contingencies	-	-	6,476,130	6,475,980	7,444,366	14.95%	12.32%
Debt Service	5,191,887	4,998,282	5,466,230	5,466,230	6,066,180	10.98%	10.04%
Other Financing Use	-	-	-	-	-	0.00%	0.00%
Unappropriated	-	-	80,000	80,000	80,000	0.00%	0.13%
Total Expenditures	\$ 33,953,925	\$ 36,645,219	\$ 77,501,627	\$ 77,629,627	\$ 60,432,871	(22.15%)	100.00%

City of Lebanon & URD's FY2018/19 Budget by Revenue Category



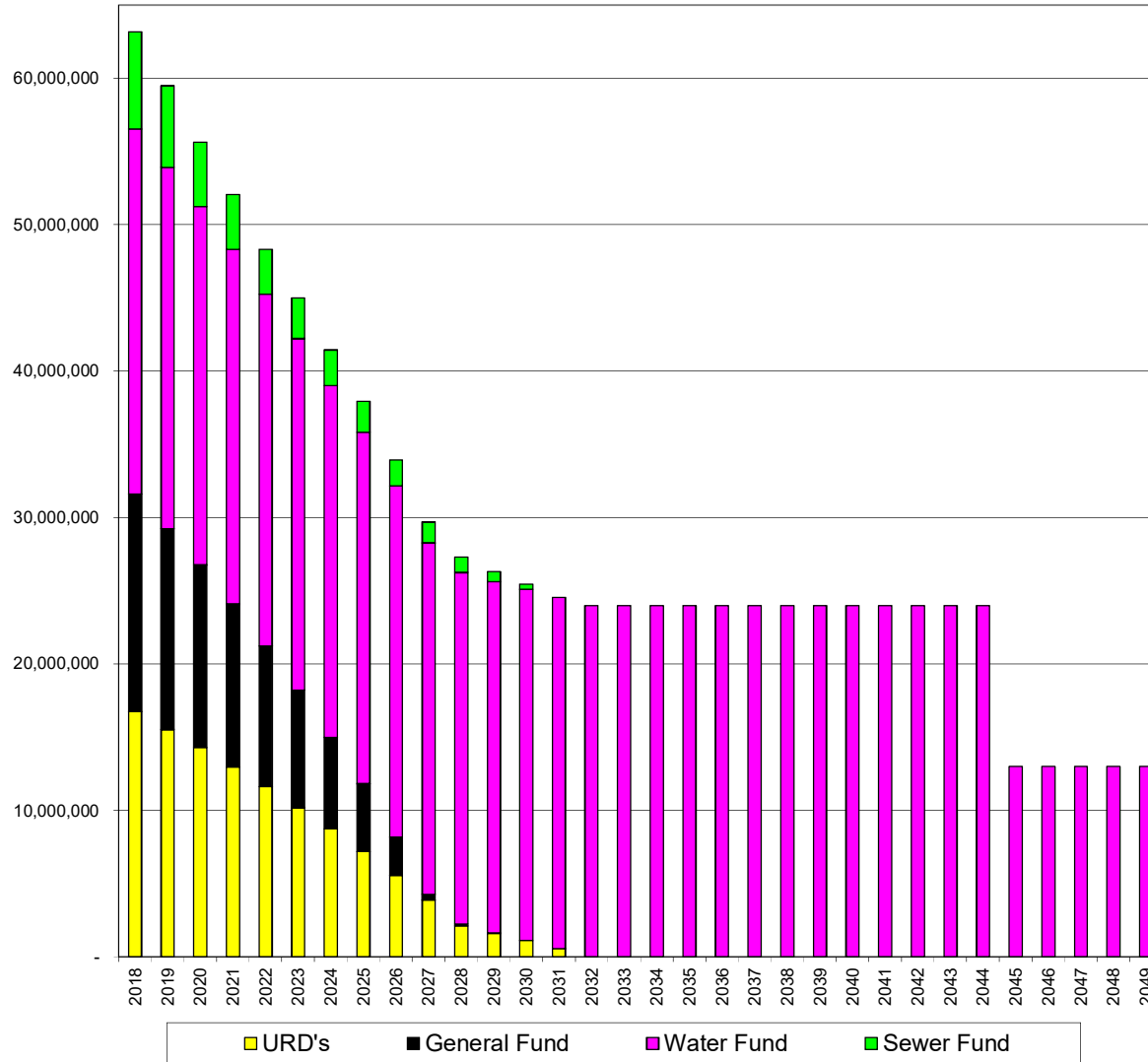
City of Lebanon & URD's FY2018/19 Budget by Expense Category



Total Debt Requirments to Maturity Fiscal Years 2018 to 2049

	2018	2019	2020	2021	2022	2023	2024	2025	2026
Balance at 6/30									
Water Fund	24,895,000	24,680,000	24,460,000	24,235,000	24,000,000	24,000,000	24,000,000	24,000,000	24,000,000
Sewer Fund	6,649,287	5,549,727	4,413,852	3,756,623	3,073,000	2,767,942	2,451,407	2,123,351	1,783,728
URD's	16,748,524	15,520,774	14,270,362	12,962,031	11,595,522	10,180,576	8,711,937	7,169,327	5,557,450
General Fund	14,875,834	13,724,220	12,498,621	11,119,043	9,638,882	8,032,963	6,281,248	4,643,865	2,605,612
Total Debt Service	63,168,645	59,474,721	55,642,835	52,072,697	48,307,404	44,981,481	41,444,592	37,936,543	33,946,790
	2027	2028	2029	2030	2031	2032	2033	2034	2035
Water Fund	24,000,000	24,000,000	24,000,000	24,000,000	24,000,000	24,000,000	24,000,000	24,000,000	24,000,000
Sewer Fund	1,427,493	1,059,598	680,000	345,000	-	-	-	-	-
URD's	3,871,020	2,114,746	1,613,324	1,096,441	558,775	-	-	-	-
General Fund	386,401	121,230	-	-	-	-	-	-	-
Total Debt Service	29,684,914	27,295,574	26,293,324	25,441,441	24,558,775	24,000,000	24,000,000	24,000,000	24,000,000
	2035	2036	2037	2038	2039	2040	2041	2042	2043
Water Fund	24,000,000	24,000,000	24,000,000	24,000,000	24,000,000	24,000,000	24,000,000	24,000,000	24,000,000
Total Debt Service	24,000,000	24,000,000	24,000,000	24,000,000	24,000,000	24,000,000	24,000,000	24,000,000	24,000,000
	2044	2045	2046	2047	2048	2049			
Water Fund	24,000,000	13,000,000	13,000,000	13,000,000	13,000,000	13,000,000			
Total Debt Service	24,000,000	13,000,000	13,000,000	13,000,000	13,000,000	13,000,000			

Total Debt Requirments to Maturity Fiscal Years 2018 to 2049



Schedule of 2018-19 Adopted Budget Interfund Transfers

Purpose	Acct Number	Description	Revenue	Expense	
To provide funding for salaries. Salaries are posted to a home department to make the compensation budget more transparent. There is an FTE allocation chart included in the budget to detail how the position funding is allocated.	100-000-49000	Trans In Sal/Ben funding	2,570,503		
	430-000-49000	Trans In Sal/Ben funding-470	4,467		
	470-000-49000	Trans In Sal/Ben funding-450	63,474		
	542-000-49000	Trans In Sal/Ben funding-540	120,046		
	558-000-49000	Trans In Sal/Ben funding-815	11,953		
	430-430-90011	To General Fund-Sal/Ben		765,691	
	450-450-90011	To General Fund-Sal/Ben		137,206	
	450-450-90181	To Wastewater-Sal/Ben		63,474	
	470-470-90011	To General Fund-Sal/Ben		718,551	
	470-470-90180	To Water-Sal/Ben		4,467	
	527-527-90011	To General Fund-Sal/Ben		169,474	
	540-540-90182	To IS Sal/Ben		120,046	
	542-542-90011	To General Fund-Sal/Ben		28,098	
	545-545-90011	To General Fund-Sal/Ben		7,048	
	555-555-90011	To General Fund-Sal/Ben		58,340	
	558-558-90011	To General Fund-Sal/Ben		243,094	
	569-569-90011	To General Fund-Sal/Ben		8,931	
	815-815-90183	To Street Fund-Sal/Ben		11,953	
	852-852-90011	To General Fund-Sal/Ben		8,453	
	862-862-90011	To General Fund-Sal/Ben		8,453	
	872-872-90011	To General Fund-Sal/Ben		8,453	
	882-882-90011	To General Fund-Sal/Ben		8,452	
	892-892-90011	To General Fund-Sal/Ben		8,452	
	925-925-90011	To General Fund-Sal/Ben		155,688	
	935-935-90011	To General Fund-Sal/Ben		115,405	
	940-940-90011	To General Fund-Sal/Ben		120,714	
	Administrative costs charged for the collection of the Motel Tax.	100-000-49030	From Motel Tax	45,000	
		510-510-90005	To General Fund-Admin/Econ Cost		45,000

Schedule of 2018-19 Adopted Budget Interfund Transfers

Purpose	Acct Number	Description	Revenue	Expense
To provide funding for materials and services. Materials and services are posted to a home department to make the materials and services budget more transparent.	100-000-49001	Trans In Mat exp funding	264,423	
	430-430-90010	To General Fund		89,916
	450-450-90010	To General Fund		8,164
	470-470-90010	To General Fund		87,503
	527-527-90010	To General Fund		28,853
	558-558-90010	To General Fund		7,841
	569-569-90010	To General Fund		1,328
	925-925-90010	To General Fund		15,115
	935-935-90010	To General Fund		11,647
	940-940-90010	To General Fund		14,056
To provide funds to pay Full Faith and Credit Bond debt service. (FFC2015)	314-000-49030	From Wastewater - 470	401,900	
	470-470-90017	To Waste Water Bonds-314		401,900
To provide funds to pay Full Faith and Credit Bond debt service. (FFC2013)	317-000-49022	From Water - 430	248,450	
	317-000-49025	From Wastewater - 470	275,800	
	317-000-49098	From Northwest URD - 925	859,450	
	430-430-90017	To Water Bonds-317		248,450
	470-470-90017	To Waste Water Bonds-317		275,800
	925-925-90017	To URD Bonds-317		859,450
To provide funding for PERS bond payment.	320-000-49030	Transfer in-PERS Bond	211,356	
	100-195-90030	Transfer to PERS Bond-320		136,670
	430-430-90030	Transfer to PERS Bond-320		27,830
	470-470-90030	Transfer to PERS Bond-320		22,179
	542-542-90030	Transfer to PERS Bond-320		8,076
	545-545-90030	Transfer to PERS Bond-320		1,775
	558-558-90030	Transfer to PERS Bond-320		11,248
	569-569-90030	Transfer to PERS Bond-320		3,578

Schedule of 2018-19 Adopted Budget Interfund Transfers

Purpose	Acct Number	Description	Revenue	Expense
To provide funds to maintain computer based maps and data of the City's infrastructure. The transfer total is \$167,356.	540-000-49022	From Water Fund-430	52,855	
	540-000-49023	From Stormdrain-450	16,699	
	540-000-49025	From W Water Fund-470	66,670	
	540-000-49050	To Building Fund-527	12,081	
	430-430-90025	To GIS-540		52,855
	450-450-90025	To GIS-540		16,699
	470-470-90025	To GIS-540		66,670
	527-527-90025	To GIS-540		12,081

To provide funds for the management and implementation of the computer network and telecommunications systems, including equipment replacement reserve. The transfer total is \$650,175.	542-000-49010	From General Fund	429,155	
	542-000-49022	From Water Fund-430	76,338	
	542-000-49025	From W Water Fund-470	59,374	
	542-000-49029	From Dial-A-Bus-569	3,855	
	542-000-49033	From Eng Dev Review-555	5,089	
	542-000-49046	From Streets Fund-558, 559, 815	18,660	
	542-000-49047	From Storm Drain-450	10,178	
	542-000-49048	From Custodial & Bldg Maint-545	3,801	
	542-000-49050	From Bldg Inspect-527	27,175	
	100-195-90027	To Info System Service-542		429,155
	527-527-90027	To Info System Service-542		27,175
	545-545-90027	To Info System Service-542		3,801
	555-555-90027	To Info System Service-542		5,089
	430-430-90027	To Info System Service-542		76,338
	450-450-90027	To Info System Service-542		10,178
	470-470-90027	To Info System Service-542		59,374
	558-558-90027	To Info System Service-542		18,660
	569-569-90027	To Info System Service-542		3,855

Schedule of 2018-19 Adopted Budget Interfund Transfers

Purpose	Acct Number	Description	Revenue	Expense
To provide funds for the cleaning and light maintenance of all city facilities, as well as coordinating the sanitary supplies and inventory. The transfer total is \$160,740.	545-000-49010	From General Fund	110,509	
	545-000-49022	From Water Fund-430	7,714	
	545-000-49025	From W Water Fund-470	6,680	
	545-000-49029	From Dial-A-Bus-569	3,162	
	545-000-49032	From GIS-540	745	
	545-000-49033	From Eng Dev Review-555	402	
	545-000-49038	From Info Sys-542	2,292	
	545-000-49046	From Streets Fund-558, 559, 815	2,604	
	545-000-49047	From Storm Drain-450	1,260	
	545-000-49050	From Bldg Inspect-527	1,282	
	100-195-90028	To Custodial & Bldg Maint		110,509
	527-527-90028	To Custodial & Bldg Maint		1,282
	540-540-90028	To Custodial & Bldg Maint		745
	542-542-90028	To Custodial & Bldg Maint		2,292
	555-555-90028	To Custodial & Bldg Maint		402
	430-430-90028	To Custodial & Bldg Maint-545		7,714
	450-450-90028	To Custodial & Bldg Maint-545		1,260
	470-470-90028	To Custodial & Bldg Maint-545		6,680
	558-558-90028	To Custodial & Bldg Maint-545		2,604
	569-569-90028	To Custodial & Bldg Maint-545		3,162
To provide funds to pay General fund portion of Electrician	545-000-49000	From General Fund-100	93,975	
	100-195-90184	To Custodial & Bldg Maint-545		23,494
	430-430-90184	To Custodial & Bldg Maint-545		23,494
	470-470-90184	To Custodial & Bldg Maint-545		23,494
	558-558-90184	To Custodial & Bldg Maint-545		23,493
To provide funds to Street fund street lights	558-000-49010	From General Fund-100	45,000	
	100-195-90183	To Streets-558		45,000

Schedule of 2018-19 Adopted Budget Interfund Transfers				
Purpose	Acct Number	Description	Revenue	Expense
To set funds aside for equipment acquisition and replacement. In this way, equipment replacement costs are more evenly distributed over future years.	820-000-49010	From General Fund	99,717	
	820-000-49022	From Water Fund-430	120,000	
	820-000-49025	From W Water Fund-470	90,000	
	820-000-49039	From Park Enterprise	50,000	
	820-000-49046	From Streets Fund-558	65,000	
	820-000-49047	From Stormdrain Fund-450	57,000	
	100-133-90105	To Eqpt Acq & Rep Fund		20,000
	100-180-90105	To Eqpt Acq & Rep Fund-820		32,000
	100-195-90105	To Eqpt Acq & Rep Fund		47,717
	450-450-90105	To Eqpt Acq & Rep Fund		57,000
	533-533-90105	To Eqpt Acq & Rep Fund		50,000
	430-430-90105	To Eqpt Acq & Rep Fund-820		120,000
	470-470-90105	To Eqpt Acq & Rep Fund-820		90,000
	558-558-90105	To Eqpt Acq & Rep Fund-820		65,000
To reimburse SDC fund for Short term loan for Strawberry Plaza	862-000-49030	Motel Tax (VIP) fund	62,000	
	510-510-90147	To SDC-Parks-862		62,000
To reimburse SDC fund for charges waived under SHS economic agreements	862-000-49175	From North Gateway Leb URD-940	22,772	
	940-940-90147	To SDC-Parks-862		22,772
To reimburse SDC fund for charges waived under SHS economic agreements	882-000-49175	From North Gateway Leb URD-940	27,544	
	940-940-90151	To SDC-Streets-882		27,544
			6,728,410	6,728,410

CITY OF LEBANON 2018-19 BUDGET PROCESS

The City of Lebanon's budget process is driven primarily by four components: 1) revenue forecast, 2) Council goals, 3) department objectives, 4) Oregon Local Budget Law as set out in Chapter 294 of the Oregon Revised Statutes. Under this law, annual budgeting is required and very specific steps are laid out to encourage maximum citizen participation. The budget must be adopted prior to July 1, so that the City will have spending authority when the new fiscal year begins on that date.

For the City of Lebanon, the process of putting the document together begins in January, when the budget calendar is prepared. Departments, under the guidance of the department director or program manager, prepare their budgets that they submit to the City Manager for final discussion and approval.

The proposed budget goes first to the Budget Committee, which is made up of six community members, the City Council, and the Mayor. The committee meets publicly to discuss the budget, make changes if needed, and approve it. Copies of the budget are made available to the public, after they have been submitted to the Budget Committee. The committee approves a tax rate and any bond levy amount needed.

Once the budget is approved by the Committee, a summary is published in the newspaper and on the city's website. Public hearings are held at a City Council meeting. At the final Council meeting in June, the budget is adopted by the City Council. At this meeting, any proposed changes from the approved budget are explained and the Council makes any additional changes it wishes. All changes are subject to Oregon Budget Law which requires that no fund may be increased more than 10% from the approved budget, though it may be decreased without limitation.

Much of the planning for the budget, especially the utilities and construction, has been going on for some time and has a longer time frame than one year. Long range master plans for water, wastewater, storm drainage, transportation, sidewalks and parks are complete and being implemented. These plans have been prepared by engineers and economists with the assistance of city staff. They are then reviewed by a committee of citizens and City Council members, which make recommendations of priorities to the Council. The City Council then makes the final decision which is passed to staff for implementation through the budget.

For other parts of the budget, especially the General fund which includes many of the services most typical for a city, such as Administration, Parks, Library, Police, Senior Services, Planning, Municipal Court, and Financial Management, the City Council and the Budget Committee set priorities and the priorities are implemented by staff.

After adoption, the budget may be changed but only due to unforeseen occurrences. There are two processes which may be used. The first, by resolution or ordinance, is allowed only for very specific situations. The second, a supplemental budget, requires public hearings and newspaper and website publications, but allows changes for a broader spectrum of circumstances. Both methods must be passed by a majority vote of the City Council.

There is one final step of the budget process that happens after the year has ended. As part of the annual audit, which is also required by state law, compliance with the budget is examined and any exceptions are stated in the notes to the financial statements.

The City of Lebanon and the three Urban Renewal District's total seven funds divided into 70 different accounting departments or divisions. The City of Lebanon budget is very similar to a corporate conglomerate that provides services but also has three major subsidiaries providing utility services and construction projects.

Lebanon Budget Calendar for FY 2018-19 (updated 2/26/18)

Dec 5	City Clerk's Office reviews Budget Committee terms and advertises accordingly.
Dec 8	Email Tina with a copy to Gary any FTE and personnel change requests for FY18-19
Jan 3	Matt/Tina input six month payroll projections to year end, to be completed by January 5th.
Mar 5	Custodial/Maintenance Services & IT FY18-19 proposed amounts entered so transfers may be calculated.
Mar 5	FY17-18 Salary Projection prepared and entered in Budget spreadsheet. Matt enters major fund revenues for FY18-19
Mar 5	Departments & Matt revise Excel budget proposal spreadsheet with revised estimates to FY17-18 year end and updated "Proposed" column for FY18-19 amounts.
Mar 5	Directors notify Matt by 5:00 p.m. that they have updated their FY18-19 detail and narratives. Matt enters Finance detail & narrative changes for Water, Wastewater, Streets, and URD budgets.
Mar 16	Matt submits budget to Gary by 5:00 p.m.
Mar 20- Mar 22	Directors have budget meetings with Matt and Gary.
Apr 7	Matt enters any changes from budget meetings with City Manager, and rebalances budget.
Apr 13	Departments Narratives & Detail sheets are completed.
Apr 13	All Departments updated charts/graphs due. These should all be saved in the "L:\budget\2018-19\Charts Graphs Misc" Folder. Matt updates Budget Comparison, Total Revenue & General fund Expenditures charts.
Apr 18	Gary prepares Budget Message, Matt prepares Budget Process. Matt and Tina begin to assemble Proposed Budget Document.
Apr 18	City Website - Post 1st notice of Proposed Budget Committee Meetings & Public Hearing on State Shared Revenue. Send 2nd notice to be published in Lebanon Express 4/26.
Apr 19-21	Matt finalizes Proposed Budget Document for printing in-house. Updated Distribution List should be discussed at a Management Team Level (see City Clerk for information)
Apr 20	Proposed Budgets delivered to Budget Committee Members along with a current year Rev/Expense report thru April 20
Apr 25	Lebanon Express - Publication of 2nd notice of Proposed Budget Meetings & Public Hearing on State Shared Revenue.
May 2	Proposed Committee Budget Meeting & Public Hearing @12 p.m. (Santiam Travel Station.)
May 3	2nd Proposed Budget Meeting @ 12 p.m. If needed, another meeting will be held on May 4 (Santiam Travel Station.)
May 7	Matt makes any budget updates approved by the budget committee
May 8	Last day for ALL departments to complete any Narrative and detail page updates based on the Budget Committee's approved budget, due by 5:00 p.m. Departments update Estimates to Year End column on the budget spreadsheet.

Lebanon Budget Calendar for FY 2018-19 (updated 2/26/18)

May 17	Matt prepares and emails by noon the Budget Public Hearing Notices and State Rev Sharing hearing notices for meeting on 6/13/18, notice to be published in the Lebanon Express 6/6. And posted on City website and facebook pages.
June 5	Matt prepares State Shared Revenue Resolution, Ordinance and memo for June 13 Council Meeting , due by 5pm. Check with City Clerk's Office for property format/templates.
June 6	State Revenue Sharing public hearing notice and the Budget hearing notices are published in the ADH for June 13 Council Meeting (See May 17).
June 8	Last day for the public notice on approved budget to be published to meet "no less then 5 days" rule. Would need to be published in the Albany DH.
June 8	Last day for the public to submit testimony on proposed uses of State Revenue Sharing Funds to the City Manager.
June 13	Regularly scheduled City Council Meeting. Public Hearing on approved uses of State Revenue Sharing is held. Resolution and Ordinance to accept State Shared Revenue to be adopted by Council.
June 13	Regularly scheduled City Council Meeting. Public hearings include: -City of Lebanon Approved Budget -NW Lebanon Urban Renewal District Approved Budget -North Gateway Urban Renewal District Approved Budget -Cheadle Lake Urban Renewal District Approved Budget -ADOPT BUDGET(S)
June 15	Departments notify Matt/Tina that their narratives, detail, and charts and graphs have been updated in the Adopted Budget folders. Ron to submit the project list to BOLI.
June 20	Gary revises budget message to reflect Adopted Budget, Matt revises Budget Process.
June 22	Matt assemble the Adopted Budget to be written to a PDF document.
June 29	Matt will notify departments that Adopted budget document is available on the Website
June 29	Matt supplies one complete Adopted Budget (Detail, Narrative and Computers Sheets) to City Clerk Linda Kaser
July 13	Last day for Matt to submit required budget documents to the Linn County Assessor's Office.
July 19	Certificates to be mailed to State regarding State Revenue Sharing. Deadline for State to receive is July 30.

Budget Committee Meeting Notice:

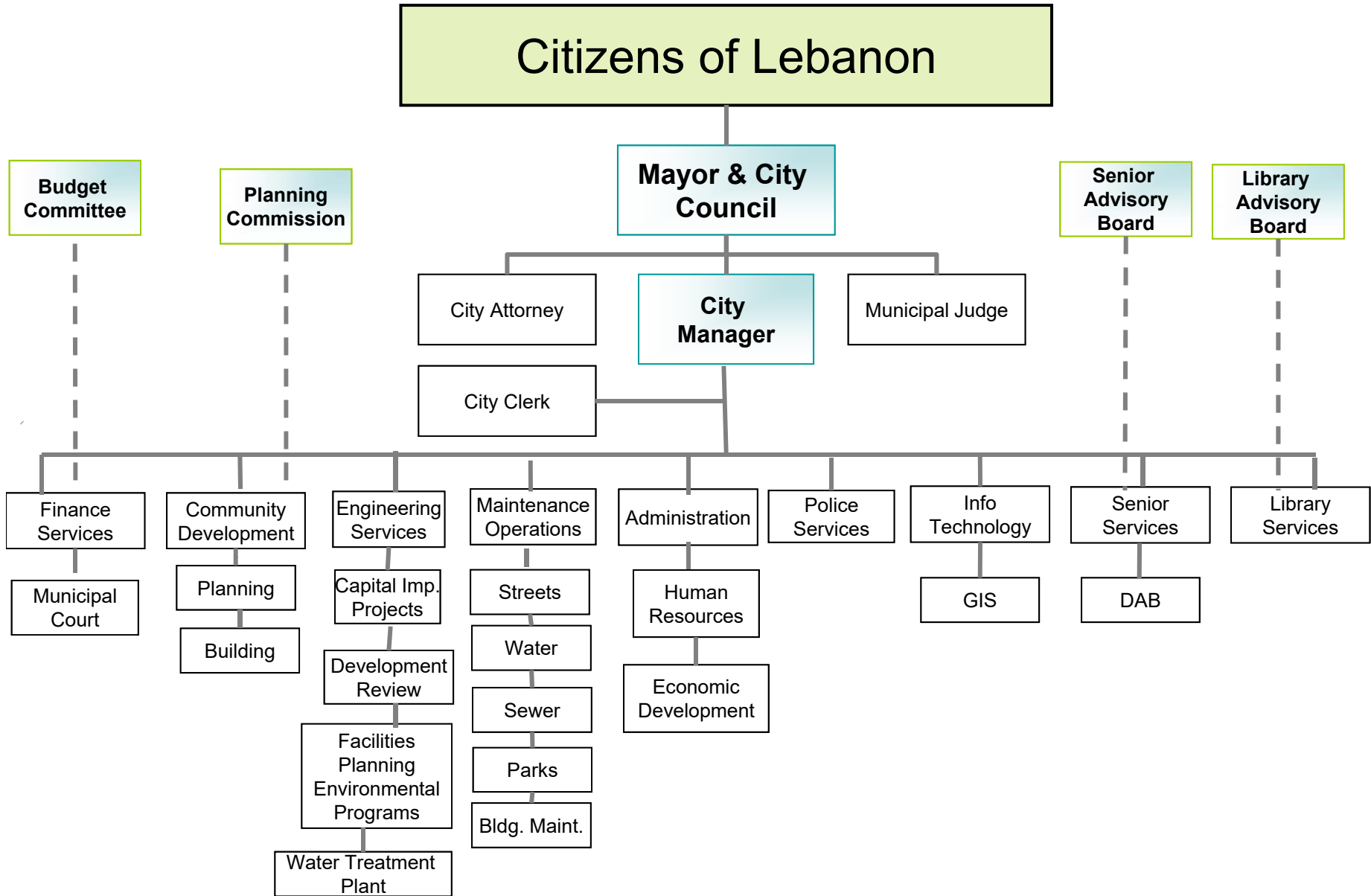
2 publications, not less then 5 or more then 30 days before Budget Committee Meeting - separated by at least 5 days. Can post one in the newspaper and one on the City Website.

Budget Hearing Notice:

1 publication not less then 5 or more then 30 days before the scheduled budget hearing.

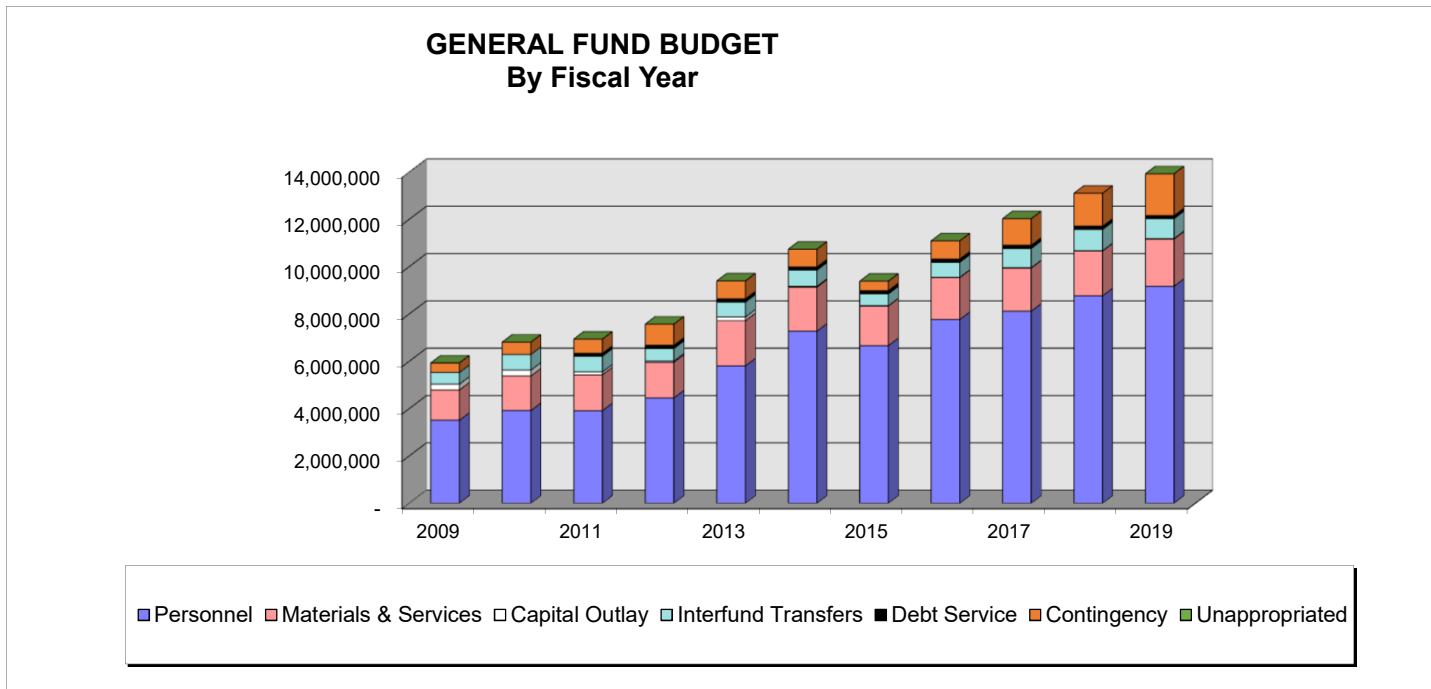
Dates and times are for planning purposes only

Citizens of Lebanon

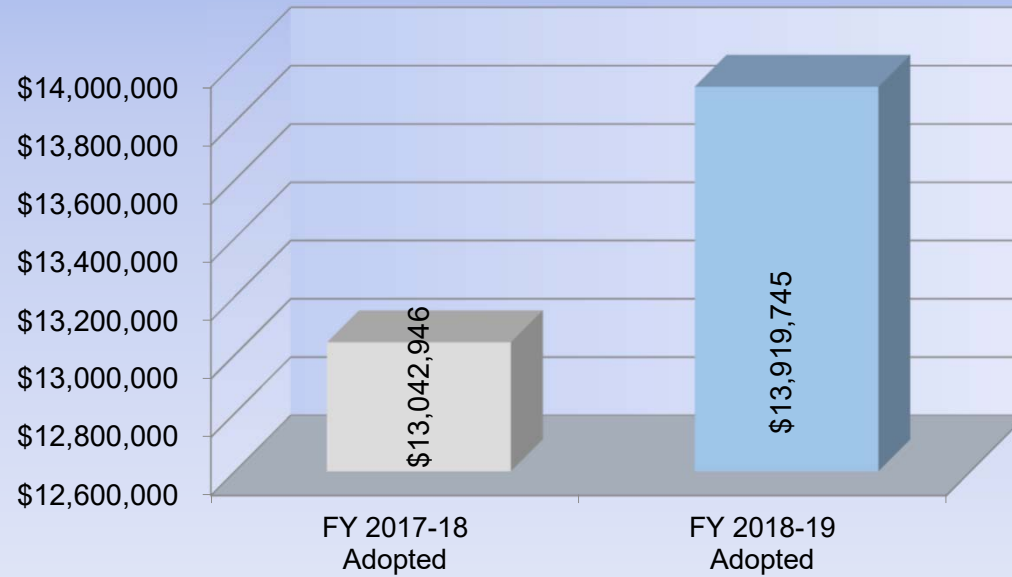


**GENERAL FUND
Adopted Requirements by Type for FY19**

Dept-Activity	Personal Services	Materials & Services	Capital Outlay	Interfund Transfers	Contingency Fund	Debt Service	Unapprop	Adopted Budget	Percent of Fund Budget
110-Admin & Economic Dev	\$ 358,611	\$ 55,555	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 414,166	2.98%
116-Human Resources	135,354	22,500	-	-	-	-	-	157,854	1.13%
120-City Attorney	-	186,050	-	-	-	-	-	186,050	1.34%
126-Community Development	439,872	7,425	-	-	-	-	-	447,297	3.21%
130-Engineering	1,129,316	-	-	-	-	-	-	1,129,316	8.11%
133-Parks	404,485	292,250	-	20,000	-	-	-	716,735	5.15%
140-Finance	621,532	19,845	-	-	-	-	-	641,377	4.61%
160-Legislative	213,029	21,740	-	-	-	-	-	234,769	1.69%
165-Library	447,243	117,050	-	-	-	-	-	564,293	4.05%
170-Municipal Court	211,848	85,885	7,500	-	-	-	-	305,233	2.19%
180-Police	4,973,610	621,000	6,500	32,000	-	-	-	5,633,110	40.47%
190-Senior Services	232,029	44,700	3,000	-	-	-	-	279,729	2.01%
195-Non-Departmental	-	521,405	-	792,545	1,768,807	127,059	-	3,209,816	23.06%
Fund Totals	\$ 9,166,929	\$ 1,995,405	\$ 17,000	\$ 844,545	\$ 1,768,807	\$ 127,059	\$ -	\$ 13,919,745	100.00%
Percent of General Fund	65.85%	14.34%	0.12%	6.07%	12.71%	0.91%	0.00%	100.00%	



General Fund Budget Comparison



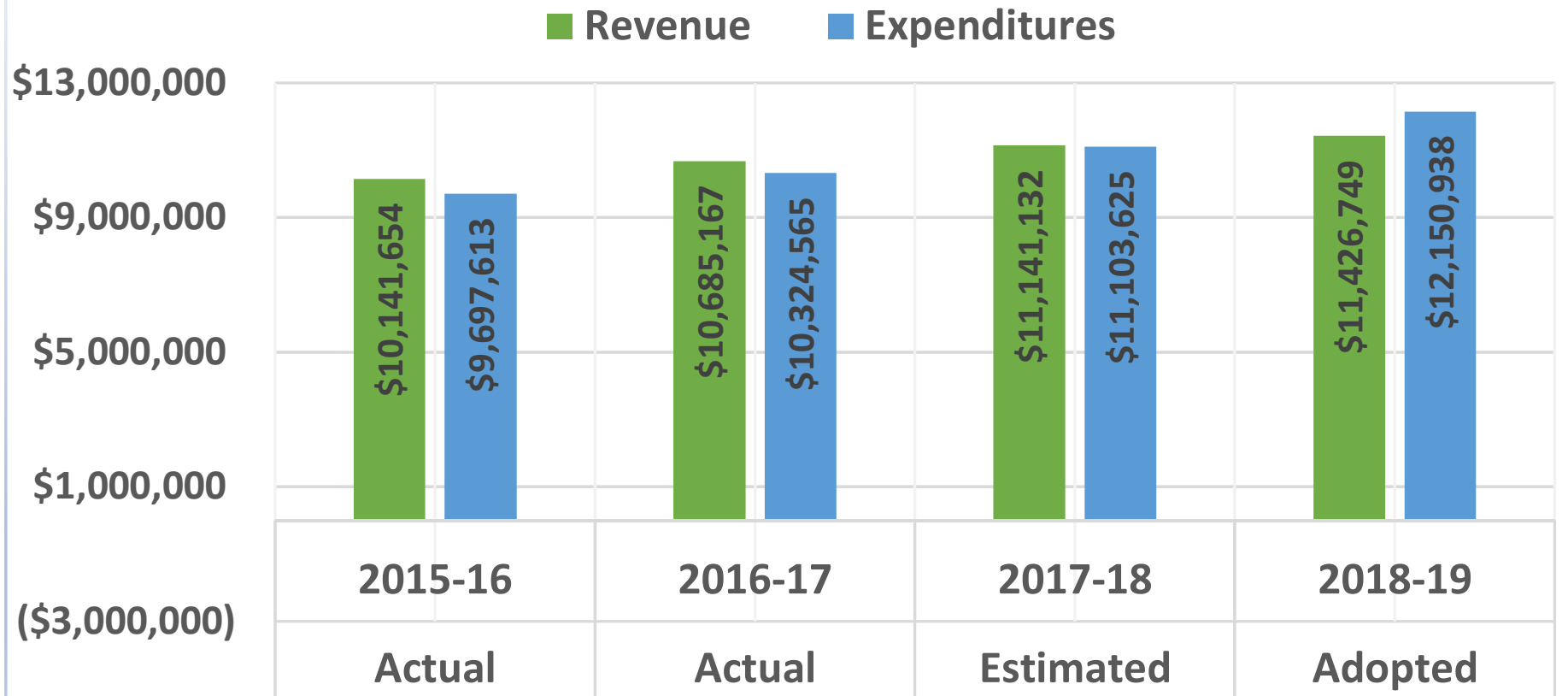
FY 2018-19 Adopted

Personnel Services	\$ 9,166,929	Transfers Out	\$ 844,545
Materials & Services	\$ 1,995,405	Contingencies	\$ 1,768,807
Capital Outlay	\$ 17,000	Other Financing Uses	\$ -
Debt Service	\$ 127,059	Unappropriated	\$ -

FY 2017-18 Adopted

Personnel Services	\$ 8,764,864	Transfers Out	\$ 900,420
Materials & Services	\$ 1,892,298	Contingencies	\$ 1,394,130
Capital Outlay	\$ 9,900	Other Financing Uses	\$ -
Debt Service	\$ 137,209	Unappropriated	\$ (55,875)

General Fund Revenue vs. Expenditures (FY2016 - FY2019)



GENERAL FUND

FUND SUMMARY

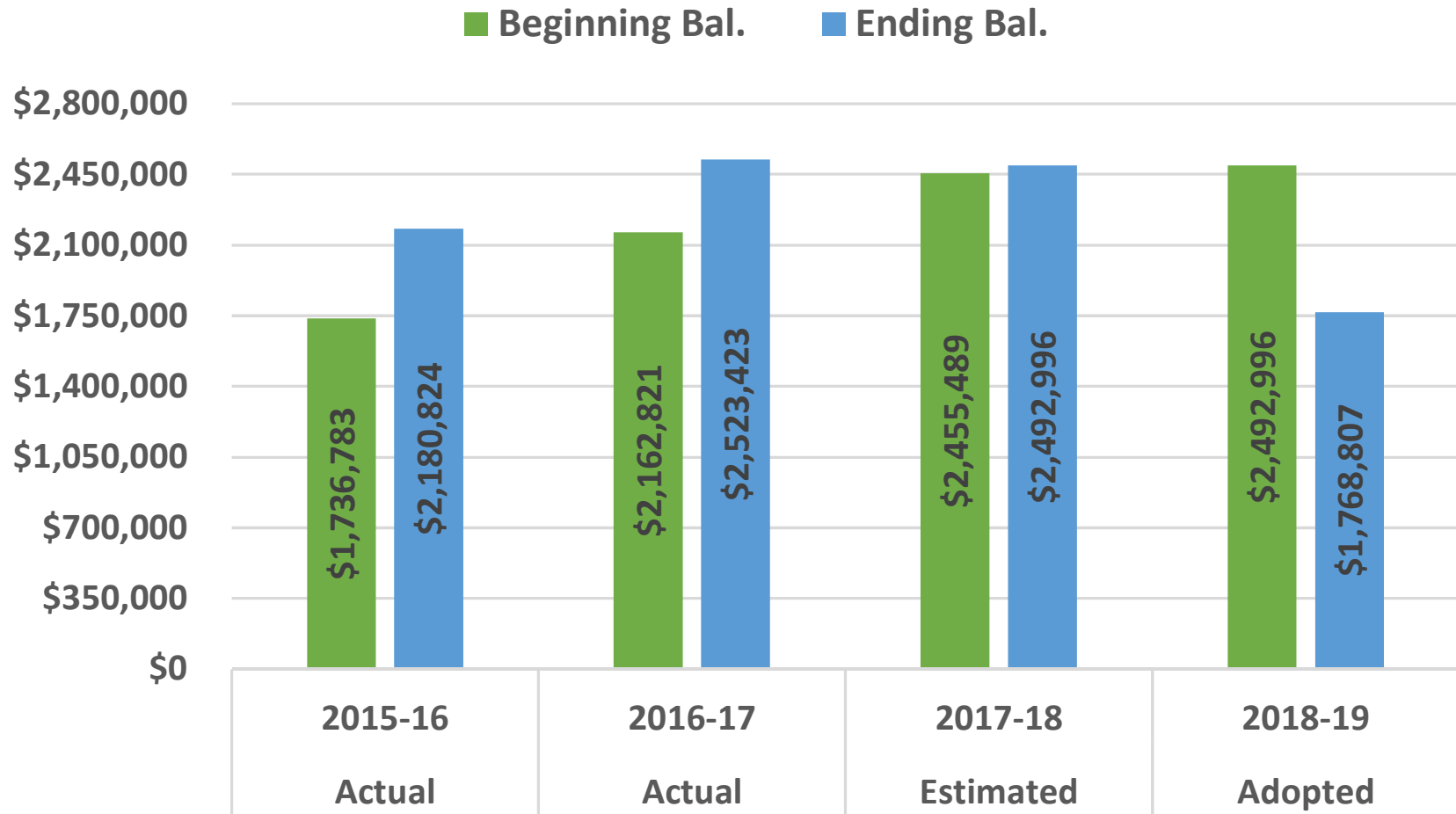
	ACTUAL 2015-16	ACTUAL 2016-17	BUDGET 2017-18	ESTIMATED 2017-18	ADOPTED 2018-19	% CHANGE FY18/FY17
RESOURCES						
Beginning Balance	1,736,783	2,162,821	2,200,000	2,455,489	2,492,996	1.5%
Revenue	10,141,654	10,685,167	10,898,821	11,141,132	11,426,749	2.5%
Total Resources	11,878,437	12,847,988	13,098,821	13,596,621	13,919,745	2.3%
REQUIREMENTS						
Administration	360,589	350,830	423,346	376,975	414,166	9.0%
Human Resources	115,288	123,184	130,444	132,450	157,854	16.1%
City Attorney	142,696	171,075	181,050	171,000	186,050	8.1%
Community Development & Planning	264,545	289,034	324,606	315,800	447,297	29.4%
Public Works	1,143,457	1,173,685	1,175,630	1,086,150	1,129,316	3.8%
Parks	520,510	530,920	644,604	619,200	716,735	13.6%
Finance	545,275	558,102	636,112	564,961	641,377	11.9%
Legislative	204,024	202,724	232,728	224,765	234,769	4.3%
Library	553,680	680,013	594,828	544,372	564,293	3.5%
Municipal Court	269,023	299,725	288,275	289,100	305,233	5.3%
Police	4,606,762	4,928,864	5,469,959	5,191,600	5,633,110	7.8%
Senior Services	242,184	254,007	256,863	254,290	279,729	9.1%
Non-Departmental	729,580	762,402	1,346,246	1,332,962	1,441,009	7.5%
Total Expenditures	9,697,613	10,324,565	11,704,691	11,103,625	12,150,938	8.6%
Contingency/Ending Balance	2,180,824	2,523,423	1,394,130	2,492,996	1,768,807	-40.9%
(ending balance includes both working 2% and Operating 17% contingencies)						
Total Requirements	11,878,437	12,847,988	13,098,821	13,596,621	13,919,745	2.3%

GENERAL FUND

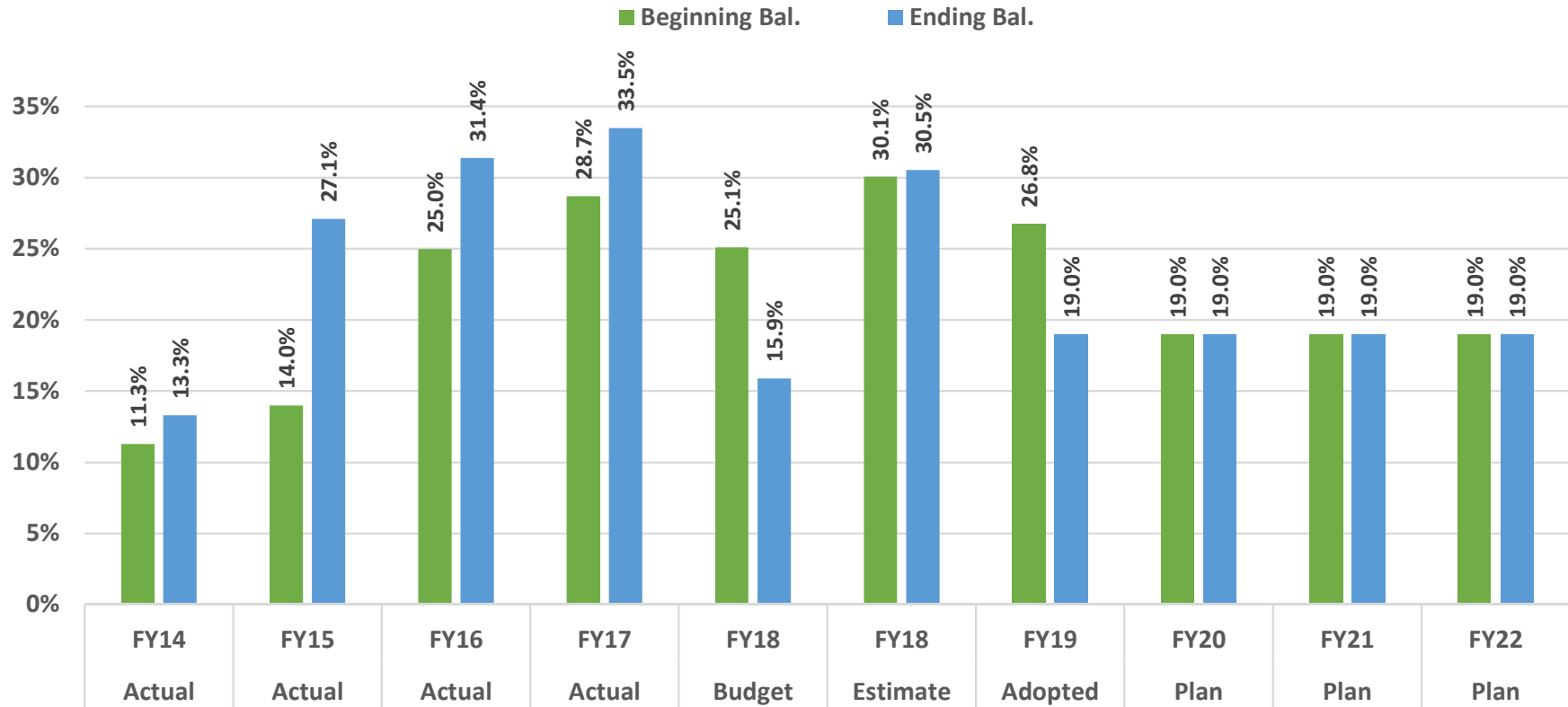
INTERNAL SERVICES EXPENDITURE RECONCILIATION

	ACTUAL 2015-16	ACTUAL 2016-17	BUDGET 2017-18	ESTIMATED 2017-18	ADOPTED 2018-19
Total Expenditures	9,697,613	10,324,565	11,704,691	11,103,625	12,150,938
less Internal Svcs Salary/Benefits	2,462,347	2,503,924	2,667,203	2,667,203	2,570,503
less Internal Svcs Materials/Services	281,397	285,010	268,385	268,385	264,423
General Fund Services Expenditures	6,953,869	7,535,631	8,769,103	8,168,037	9,316,012

General Fund Beginning & Ending Balances (FY2016-FY2019)



General Fund Beginning & Ending Balances as a % of Operating Expenditures (FY14-FY22)



Ending Balance Plan (FY14-FY22)

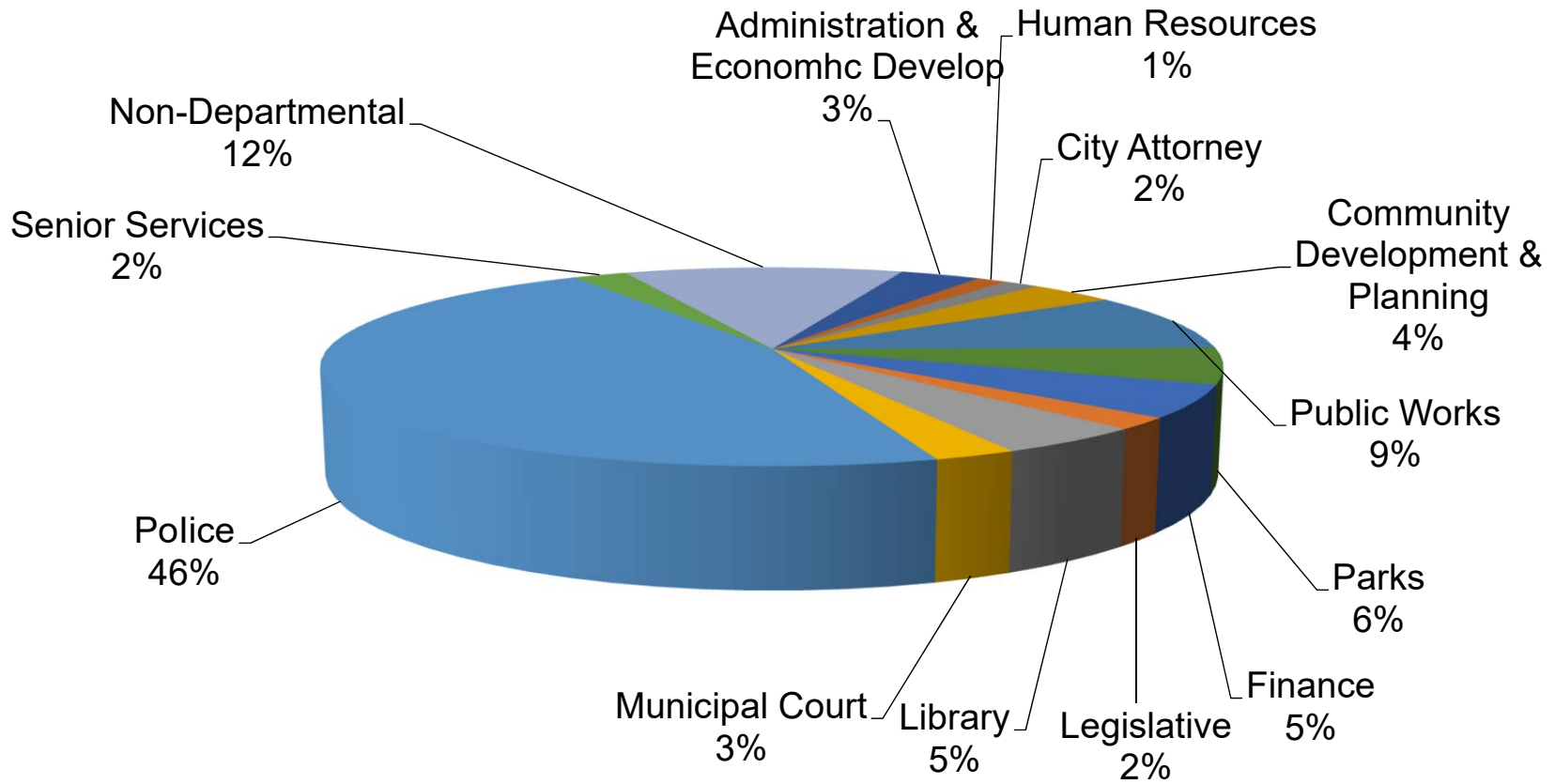
City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
100	GENERAL FUND							
R1	Rev.-Taxes & Assess							
100-000-47010	Current Property Taxes	4,080,365	4,323,121	4,658,608	4,800,000	4,900,556	4,900,556	4,900,556
100-000-47020	Delinquent Prop Taxes	93,159	117,283	75,000	90,000	90,000	90,000	90,000
100-000-48101	Interest On Taxes	26,851	4,631	-	-	-	-	-
	Rev.-Taxes & Assess Totals:	4,200,375	4,445,035	4,733,608	4,890,000	4,990,556	4,990,556	4,990,556
R2	Rev.-Licenses & Permits							
100-000-44010	Consumer Power, Inc	81,338	89,168	83,000	83,000	85,000	85,000	85,000
100-000-44020	Alb-Leb Sanitation Franchise	165,770	172,348	167,000	180,000	175,000	175,000	175,000
100-000-44030	Comcast Franchise	165,011	179,304	172,000	175,000	180,000	180,000	180,000
100-000-44031	LS Networks Franchise	2,308	2,588	2,400	1,200	1,000	1,000	1,000
100-000-44032	Peak Franchise	1,100	2,750	1,100	2,000	2,000	2,000	2,000
100-000-44035	NW Nat Gas Franchise	227,864	198,135	220,000	190,000	190,000	190,000	190,000
100-000-44036	CMS Nat Gas Franchise	28,684	53,199	54,000	45,000	50,000	50,000	50,000
100-000-44040	PP&L Elect Franchise	872,001	925,927	880,000	910,000	920,000	920,000	920,000
100-000-44060	CenturyTel Franchise	35,011	32,201	30,000	30,000	28,000	28,000	28,000
100-000-44070	Water Utility Franchise	249,537	246,269	247,200	247,200	253,500	253,500	253,500
100-000-44075	Stormdrain Utility Franchise	21,533	21,620	22,650	22,650	23,250	23,250	23,250
100-000-44080	Wastewater Utility Franchise	241,691	252,422	254,925	254,925	255,000	255,000	255,000
100-000-46020	Business Licenses/Police Alarms	8,533	7,703	5,000	6,000	6,500	6,500	6,500
100-000-46022	Business Registration Fee	250	315	150	250	250	250	250
	Rev.-Licenses & Permits Totals:	2,100,631	2,183,949	2,139,425 0.06	2,147,225	2,169,500	2,169,500	2,169,500
R3	Rev.-Fines & Forfeits							
100-000-43005	Jail Assess Admin Fee	1,659	1,692	1,500	1,400	1,500	1,500	1,500
100-000-43008	Mu Crt Collections	100,645	95,746	95,000	92,000	95,000	95,000	95,000
100-000-43010	Mu Crt Fine & Forfeit	306,266	217,884	240,000	252,081	250,000	250,000	250,000
100-000-43017	Equitable Sharing-US Marshal	-	-	-	-	-	-	-
100-000-45095	Education Deferral Class Fee	7,530	3,360	4,000	4,000	4,000	4,000	4,000
	Rev.-Fines & Forfeits Totals:	416,100	318,682	340,500	349,481	350,500	350,500	350,500
R4	Rev.-Intergovernmental							
100-000-41070	St Cigarette Revenue	20,770	20,411	20,000	18,000	17,000	17,000	17,000
100-000-41080	State Liquor Revenue	226,087	248,426	270,000	260,000	270,000	270,000	270,000
100-000-41100	State Police IGA	-	-	-	-	71,175	71,175	71,175
	School Resource Officer	-	-	-	-	88,004	88,004	88,004
100-000-49040	State Revenue Sharing	168,800	187,678	175,000	175,000	195,000	195,000	195,000
	Rev.-Intergovernmental Totals:	415,657	456,515	465,000	453,000	641,179	641,179	641,179

City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
R5	Rev.-Chgs for Services							
100-000-48070	Extra Police Service	-	438	-	-	-	-	-
100-000-48080	School District landscape maintenance	-	-	-	-	150,000	150,000	150,000
100-000-48131	Towing Admin Cost	1,479	600	600	1,100	600	600	600
100-000-48295	Xerox Copies	23	38	-	39	-	-	-
	Rev.-Chgs for Services Totals:	1,502	1,076	600	1,139	150,600	150,600	150,600
R6	Rev.-Miscellaneous							
100-000-45010	Rev From Sale Of Prop	1,450	2,100	-	-	-	-	-
100-000-45020	Rev From Rented Prop	19,518	18,999	20,000	20,000	12,888	12,888	12,888
100-000-48100	Interest On Investment	28,005	47,587	24,000	38,000	30,000	30,000	30,000
100-000-48140	Miscellaneous Revenue	87,554	239,432	120,000	178,948	120,000	120,000	120,000
100-000-48142	Misc. Revenue-Admin	-	40,264	-	-	-	-	-
100-000-48143	Misc. Revenue-Legislative	-	3,140	-	2,500	-	-	-
100-000-48144	Misc. Revenue-Library	32,291	30,558	28,500	28,500	28,500	28,500	28,500
100-000-48146	Misc. Revenue-Police	15,013	9,855	9,100	9,100	9,100	9,100	9,100
100-000-48148	Misc. Rev-Sr Ctr	20,103	10,599	9,500	9,500	9,500	9,500	9,500
100-000-48149	Misc. Rev-Tall Grass	9,468	17,892	8,000	12,143	8,000	8,000	8,000
100-000-48150	Planning Commision Rev	22,340	30,550	20,000	21,008	20,000	20,000	20,000
	Rev.-Miscellaneous Totals:	235,742	450,976	239,100	319,699	237,988	237,988	237,988
R7	Rev.-Transfers In							
100-000-49000	Trans In Sal/Ben funding	2,462,347	2,503,924	2,667,203	2,667,203	2,570,503	2,570,503	2,570,503
100-000-49001	Trans In Mat exp funding	281,397	285,010	268,385	268,385	264,423	264,423	264,423
100-000-49030	From Motel Tax	27,903	40,000	45,000	45,000	45,000	45,000	45,000
100-000-49034	From School Resource Officer	-	-	-	-	6,500	6,500	6,500
	Rev.-Transfers In Totals:	2,771,647	2,828,934	2,980,588	2,980,588	2,886,426	2,886,426	2,886,426
R8	Rev.-Other Sources							
100-000-49901	Beginning Balance	1,736,783	2,162,821	2,200,000	2,455,489	2,492,996	2,492,996	2,492,996
	Rev.-Other Sources Totals:	1,736,783	2,162,821	2,200,000	2,455,489	2,492,996	2,492,996	2,492,996
REVENUES TOTALS:		11,878,437	12,847,988	13,098,821	13,596,621	13,919,745	13,919,745	13,919,745

General Fund Requirements (By Departments)





CITY HALL

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General Fund Administration Department-110

Purpose

The Administration Department provides budget authority for the activities of the City Manager's Office including human resource management, external communications, implementation of the Lebanon 2040 Strategic Action Plan, and the general administration and direction of all City Departments.

FY2018-2019 Objective

The Administration Department will oversee the delivery of City services, the general administration of City staff, and oversight of capital projects. The Department will focus on providing leadership to the management team and staff, implementation of the third year of the Lebanon 2040 Strategic Action Plan, and pursuing economic development opportunities that gain new jobs for the community and expand the City's tax base.

FY2018-2019 Staffing and Expenses Allocation

The Administration Department is supported by a cumulative total of 2.0 FTE.

Note: Many of the services provided by the Administration Department are performed on behalf of personnel that are funded outside of the General Fund. The amounts appropriated represent the costs associated with the overall administration of such services with proportionate financial transfers from others funds to offset expenses originating in those funds.

City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
110	ADMINISTRATION							
E1	Exp.-Personnel Services							
100-110-50001	Salaries	188,616	200,655	226,672	233,000	243,390	243,390	243,390
100-110-50600	Overtime	-	-	4,000	-	-	-	-
100-110-50015	Vehicle Allowance	6,180	6,360	-	-	-	-	-
100-110-50515	Def. Comp Match	3,000	5,750	-	-	-	-	-
100-110-51000	Fringe Benefits	43	106	129,699	110,000	115,221	115,221	115,221
100-110-51005	Taxes - Federal	13,221	13,785	-	-	-	-	-
100-110-51010	Taxes - State	33	32	-	-	-	-	-
100-110-51015	PERS	26,945	28,907	-	-	-	-	-
100-110-51020	Workers Compensation	728	392	-	-	-	-	-
100-110-51025	Insurance - Health	30,622	34,977	-	-	-	-	-
100-110-51030	Insurance - HRA/PSA	7,458	5,200	-	-	-	-	-
100-110-51035	Insurance - Life	864	864	-	-	-	-	-
100-110-51036	Insurance - Life/LTD	389	297	-	-	-	-	-
100-110-51040	Insurance - Disability	645	665	-	-	-	-	-
100-110-59000	Group Term Life	-	250	-	-	-	-	-
	Exp.-Personnel Services Totals:	278,744	298,240	360,371	343,000	358,611	358,611	358,611
	Total Full-Time Equivalent (FTE)	2	2	2	2	2	2	2
E2	Exp.-Materials & Services							
100-110-61008	Advertising	2,400	2,400	2,650	2,650	2,650	2,650	2,650
100-110-61112	Community Outreach	880	17,581	15,200	1,200	15,200	15,200	15,200
100-110-61130	Contract Services	51,361	4,336	20,000	5,000	11,000	11,000	11,000
100-110-61240	Dept/Operating Expense	1,527	3,003	12,500	12,500	13,250	13,250	13,250
100-110-61250	Dept/Op Supplies	99	82	500	500	500	500	500
100-110-61294	Dues & Subscript	3,620	4,527	4,000	4,000	4,630	4,630	4,630
100-110-61320	Education & Training	1,105	-	1,500	1,500	1,500	1,500	1,500
100-110-61574	Maint/Eqpt	-	-	125	125	125	125	125
100-110-61600	Meetings & Conferences	7,388	5,185	6,000	6,000	6,200	6,200	6,200
100-110-61700	Office Supplies	138	1,238	500	500	500	500	500
100-110-61704	Office Supplies	1,643	(90)	-	-	-	-	-
	Exp.-Materials & Services Totals:	70,161	38,262	62,975	33,975	55,555	55,555	55,555
E4	Exp.-Transfers Out							
100-110-90027	To Info System Service	4,251	5,903	-	-	-	-	-
100-110-90030	To PERS Bond-320	7,433	8,425	-	-	-	-	-
	Exp.-Transfers Out Totals:	11,684	14,328	-	-	-	-	-
	ADMINISTRATION Totals:	(360,589)	(350,830)	(423,346)	(376,975)	(414,166)	(414,166)	(414,166)

General Fund Human Resource Department-116

Purpose

The Human Resource Department provides the budget authority to administer the human resources of the City. Human Resource assists employees with their recruitment, onboarding, benefits, professional development and training opportunities. Programs are designed to improve employee job satisfaction, performance, and retention. The Human Resource Department's primary functions are: Organizational Strategic Planning, Workforce Planning and Employment, Human Resource Development, and Employee and Labor Relations.

FY2018-2019 Objective

The objective of the Human Resource Department is to provide budgetary authority to administer the City's human resource programs and services. This year, the Department expects an increase in recruitments due to a projected 10% turnover in staff, as a result of retirements, and FTE that will be added for the Water Treatment Plan.

FY2018-2019 Staffing and Expense Allocation

The Human Resource Department is supported by a cumulative total of 1.0 FTE. The amounts budgeted in Personal Services reflect this total.

Note: Many of the services provided by the Human Resource Department are performed on behalf of personnel that are funded outside of the General Fund. The amounts appropriated for Human Resource represent the costs associated with the overall administration of such services with proportionate financial transfers from other funds to offset expenses originating in those funds.

City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
116	HUMAN RESOURCES							
E1	Exp.-Personnel Services							
100-116-50001	Salaries	63,268	69,241	70,062	74,500	84,881	84,881	84,881
100-116-51000	Fringe Benefits	21	72	43,982	46,000	50,473	50,473	50,473
100-116-51005	Taxes - Federal	4,610	4,968	-	-	-	-	-
100-116-51010	Taxes - State	16	16	-	-	-	-	-
100-116-51015	PERS	11,827	14,062	-	-	-	-	-
100-116-51020	Workers Compensation	178	76	-	-	-	-	-
100-116-51025	Insurance - Health	11,280	11,696	-	-	-	-	-
100-116-51030	Insurance - HRA/PSA	6,047	5,857	-	-	-	-	-
100-116-51035	Insurance - Life	288	288	-	-	-	-	-
100-116-51036	Insurance - Life/LTD	194	149	-	-	-	-	-
100-116-51040	Insurance - Disability	259	234	-	-	-	-	-
100-116-59000	Group Term Life	-	250	-	-	-	-	-
	Exp.-Personnel Services Totals:	97,988	106,909	114,044	120,500	135,354	135,354	135,354
	Total Full-Time Equivalent (FTE)	1.000	1.000	1.000	1.000	1.000	1.000	1.000
E2	Exp.-Materials & Services							
100-116-61019	Computer Exp	-	-	500	-	500	500	500
100-116-61130	Contract Serv	55	60	-	-	-	-	-
100-116-61137	Contract Serv	2,018	475	4,000	2,250	8,000	8,000	8,000
100-116-61246	Operating Exp	10,753	13,107	9,000	8,000	11,000	11,000	11,000
100-116-61257	Op Supplies	720	344	500	300	500	500	500
100-116-61296	Dues & Subscript	549	79	400	400	500	500	500
100-116-61325	Education & Trng	411	294	800	400	800	800	800
100-116-61605	Mtgs & Conf	1,482	467	1,000	400	1,000	1,000	1,000
100-116-61706	Office Supplies	242	176	200	200	200	200	200
	Exp.-Materials & Services Totals:	16,230	15,002	16,400	11,950	22,500	22,500	22,500
E4	Exp.-Transfers Out							
100-116-90027	To Info System Service	740	831	-	-	-	-	-
100-116-90030	To PERS Bond-320	330	442	-	-	-	-	-
	Exp.-Transfers Out Totals:	1,070	1,273	-	-	-	-	-
HUMAN RESOURCES Totals:		(115,288)	(123,184)	(130,444)	(132,450)	(157,854)	(157,854)	(157,854)

General Fund Legal Services-120

Purpose

The Legal Services Division provides for the administration of the City's general legal services contract with The Morley Thomas Law Firm. The firm provides legal support to the City organization in civil matters and for prosecutorial services related to the Lebanon Municipal Court. Professional legal services provided through the contract include legal consultation; preparation of legal documents, participation at City Council meetings and other meetings as requested, and representation in general litigation. The City Attorney serves as the legal officer of the City. Outside counsel is used for labor relations or other matters as deemed necessary or when a conflict of interest exists.

FY2018-2019 Objective

The objective of the Legal Services Division is to provide budgetary authority to support the City's legal services.

Expense Allocation-A portion of the services provided under the contract with The Morley Thomas Law Firm, are on behalf of matters falling outside of the General Fund. Proportionate financial transfers from other funds are utilized to offset legal expenses originating in those funds.

FY2018-2019 Staffing

Staffing costs are not provided in this division.

City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
120	CITY ATTORNEY							
E2	Exp.-Materials & Services							
100-120-61014	City Attorney	134,000	145,000	151,000	151,000	156,000	156,000	156,000
100-120-61132	Outside Attorney's Fees	8,690	20,000	30,000	20,000	30,000	30,000	30,000
100-120-61240	Dept/Operating Expense	6	6,075	50	-	50	50	50
	Exp.-Materials & Services Totals:	142,696	171,075	181,050	171,000	186,050	186,050	186,050
	CITY ATTORNEY Totals:	(142,696)	(171,075)	(181,050)	(171,000)	(186,050)	(186,050)	(186,050)

General Fund

Community Development Department-Planning 126

Purpose

The Department Planning Services provides the budget authority for the administration of the City's community development, land use, planning and zoning, and development regulations. Department staff provides assistance to the public, citizen boards and commissions, including the Council, Planning Commission, downtown groups, as well as other advisory committees. Staff also provides clerical support to the Engineering Services and Maintenance Departments; operates the park reservation system and the cross-connection program; coordinates highway banner permits; issues public event permits as well as most city licenses and registrations.

FY2018-2019 Objective

The objective of the Community Development Department, Planning Services is to provide a broad range of development activities. Prime among these is the timely processing of land use applications; continued excellent customer service in all phases of the Department's operations; and in cooperation with other Departments, promotion of the community for purposes of economic development.

FY2018-2019 Staffing

The Department will add a new position – tentatively titled Economic Development Specialist - increasing staffing to 3.8 FTE. The amounts budgeted in Personal Services reflect this total.

City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
126	COMMUNITY DEVELOPMENT-PLANNING							
E1	Exp.-Personnel Services							
100-126-50001	Salaries	161,612	177,151	187,433	189,000	258,333	258,333	258,333
100-126-50600	Overtime	128	-	1,500	500	1,500	1,500	1,500
100-126-51000	Fringe Benefits	38	77	129,248	119,500	180,039	180,039	180,039
100-126-51005	Taxes - Federal	11,958	13,098	-	-	-	-	-
100-126-51010	Taxes - State	41	44	-	-	-	-	-
100-126-51015	PERS	22,333	27,885	-	-	-	-	-
100-126-51020	Workers Compensation	1,690	949	-	-	-	-	-
100-126-51025	Insurance - Health	42,163	50,154	-	-	-	-	-
100-126-51030	Insurance - HRA/PSA	9,232	4,050	-	-	-	-	-
100-126-51035	Insurance - Life	288	288	-	-	-	-	-
100-126-51036	Insurance - Life/LTD	368	301	-	-	-	-	-
100-126-51040	Insurance - Disability	682	666	-	-	-	-	-
100-126-59000	Group Term Life	-	250	-	-	-	-	-
	Exp.-Personnel Services Totals:	250,533	274,913	318,181	309,000	439,872	439,872	439,872
	Total Full-Time Equivalent (FTE)	2.800	2.800	2.800	2.800	3.800	3.800	3.800
E2	Exp.-Materials & Services							
100-126-61007	Advertising-Old	2,630	-	-	-	-	-	-
100-126-61010	Advertising	-	2,356	1,500	2,500	2,000	2,000	2,000
100-126-61245	Operating Exp	724	1,349	1,000	1,000	1,000	1,000	1,000
100-126-61256	Op Supplies	142	-	500	500	500	500	500
100-126-61295	Dues & Subscript	530	460	600	600	1,100	1,100	1,100
100-126-61324	Education & Trng	136	-	700	700	700	700	700
100-126-61564	Maint/Bldg	-	-	625	-	625	625	625
100-126-61604	Mtgs & Conf	691	759	1,250	1,250	1,250	1,250	1,250
100-126-61705	Office Supplies	123	165	250	250	250	250	250
	Exp.-Materials & Services Totals:	4,976	5,089	6,425	6,800	7,425	7,425	7,425
E4	Exp.-Transfers Out							
100-126-90027	To Info System Service	4,240	3,766	-	-	-	-	-
100-126-90030	To PERS Bond-320	4,796	5,266	-	-	-	-	-
	Exp.-Transfers Out Totals:	9,036	9,032	-	-	-	-	-
COMM DEV/PLANNING Totals:		(264,545)	(289,034)	(324,606)	(315,800)	(447,297)	(447,297)	(447,297)





General Fund

Public Works and Engineering Department-130

Purpose

The Public Works and Engineering Department provides the budget authority for the consolidated personal services (personnel compensation) of the Department. These expenses originate in utility, development, public improvement, and other revenue-producing funds and are consolidated in the General Fund. These consolidated expenses are paid based on proportionate reimbursements from the originating funds. Activity areas in this fund include design/inspection of public infrastructure; technical assistance to other departments; response to and resolution of citizens' complaints; hazard investigations; and communication and cooperation with other government entities such as the Oregon State Health Department (OSHD), the Federal Emergency Management Agency (FEMA), the Department of Environmental Quality (DEQ), Linn County, state and federal health agencies.

FY2018-2019 Objective

The objective of the Public Works and Engineering Department is to provide budgetary authority to administer the fund and the services it supports.

FY2018-2019 Staffing

The Public Works and Engineering Department is supported by a cumulative total of 8.0 FTE. The amounts budgeted in Personal Services reflect this total.

City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
130	PUBLIC WORKS							
E1	Exp.-Personnel Services							
100-130-50001	Salaries	733,933	757,654	704,710	654,000	675,824	675,824	675,824
100-130-50600	Overtime	9,700	9,066	15,000	20,000	20,000	20,000	20,000
100-130-51000	Fringe Benefits	192	479	455,920	412,000	433,492	433,492	433,492
100-130-51005	Taxes - Federal	55,293	57,018	-	-	-	-	-
100-130-51010	Taxes - State	141	140	-	-	-	-	-
100-130-51015	PERS	134,203	144,873	-	-	-	-	-
100-130-51020	Workers Compensation	21,897	13,617	-	-	-	-	-
100-130-51025	Health Insurance	140,262	135,256	-	-	-	-	-
100-130-51030	Health-HRA/PSA	41,588	48,673	-	-	-	-	-
100-130-51035	Insurance - Life	2,016	1,824	-	-	-	-	-
100-130-51036	Insurance - Life/LTD	1,368	992	-	-	-	-	-
100-130-51040	Insurance - Disability	2,744	2,578	-	-	-	-	-
100-130-59000	Group Term Life	-	1,500	-	-	-	-	-
	Exp.-Personnel Services Totals:	1,143,337	1,173,670	1,175,630	1,086,000	1,129,316	1,129,316	1,129,316
	Total Full-Time Equivalent (FTE)	9.000	9.000	8.000	8.000	8.000	8.000	8.000
E2	Exp.-Materials & Services							
100-130-61130	Contract Services	120	15	-	150	-	-	-
	Exp.-Materials & Services Totals:	120	15	-	150	-	-	-
PUBLIC WORKS Totals:		(1,143,457)	(1,173,685)	(1,175,630)	(1,086,150)	(1,129,316)	(1,129,316)	(1,129,316)

General Fund Maintenance-Parks Division-133

Purpose

The Maintenance Department, parks division provides the budget authority to support the care and maintenance of all City of Lebanon facilities, eighty-three (83) acres of developed parkland and 269 acres of undeveloped land. The park system consists of fourteen (14) developed parks and recreational facilities and six (6) undeveloped facilities. Maintenance for these facilities includes caring for trees, shrubs, and turf, as well as buildings and park facilities.

FY2018-2019 Objective

The objective of the Parks Division is to provide budgetary authority to administer the fund and the services it supports.

FY2018-2019 Staffing

The Parks Maintenance Department is supported by a cumulative total of 5.0 FTE. The amounts budgeted in Personal Services reflect this total.

City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
133	PARKS							
E1	Exp.-Personnel Services							
100-133-50001	Salaries	145,350	146,369	157,119	151,000	232,307	232,307	232,307
100-133-50600	Overtime	758	395	3,744	1,500	1,500	1,500	1,500
100-133-51000	Fringe Benefits	64	160	125,491	106,000	170,678	170,678	170,678
100-133-51005	Taxes - Federal	10,896	10,954	-	-	-	-	-
100-133-51010	Taxes - State	48	49	-	-	-	-	-
100-133-51015	PERS	19,827	20,100	-	-	-	-	-
100-133-51020	Workers Compensation	9,471	5,503	-	-	-	-	-
100-133-51025	Insurance - Health	52,133	48,694	-	-	-	-	-
100-133-51030	Insurance - HRA/PSA	4,500	9,027	-	-	-	-	-
100-133-51036	Insurance - Life/LTD	297	228	-	-	-	-	-
100-133-51040	Insurance - Disability	636	587	-	-	-	-	-
	Exp.-Personnel Services Totals:	243,980	242,066	286,354	258,500	404,485	404,485	404,485
	Total Full-Time Equivalent (FTE)	3.000	3.000	3.000	4.000	5.000	5.000	5.000
E2	Exp.-Materials & Services							
100-133-61012	Advertising (Maint)	-	-	750	900	750	750	750
100-133-61122	Communication (Maint)	547	380	500	500	500	500	500
100-133-61127	Computer Exp (Maint)	5	388	500	800	500	500	500
100-133-61134	Contract Serv (Maint)	24,288	9,915	45,000	45,000	45,000	45,000	45,000
100-133-61242	Operating Exp (Maint)	30,007	23,617	30,000	30,000	30,000	30,000	30,000
100-133-61252	Op Supplies (Maint)	588	236	4,000	4,000	4,000	4,000	4,000
100-133-61322	Ed & Trng (Maint)	1,450	564	1,500	1,500	1,500	1,500	1,500
100-133-61502	Uniforms (Maint)	1,722	656	2,000	2,000	2,000	2,000	2,000
100-133-61562	Maint/Bldg (Maint)	7,191	8,582	10,000	10,000	10,000	10,000	10,000
100-133-61572	Maint/Eqpt (Maint)	709	914	3,500	3,500	3,500	3,500	3,500
100-133-61582	Maint/Vehicles (Maint)	9,238	14,577	11,000	13,000	15,000	15,000	15,000
100-133-61702	Off Supplies (Maint)	489	189	500	500	500	500	500
100-133-61802	Petroleum (Maint)	6,310	4,493	10,000	10,000	15,000	15,000	15,000
100-133-61902	Utilities (Maint)	156,175	164,342	164,000	164,000	164,000	164,000	164,000
	Exp.-Materials & Services Totals:	238,719	228,853	283,250	285,700	292,250	292,250	292,250
E4	Exp.-Transfers Out							
100-133-90027	To Info System Service	9,914	7,063	-	-	-	-	-
100-133-90030	To PERS Bond-320	2,897	2,938	-	-	-	-	-
100-133-90105	To Eqpt Acq & Rep Fund	25,000	50,000	75,000	75,000	20,000	20,000	20,000
	Exp.-Transfers Out Totals:	37,811	60,001	75,000	75,000	20,000	20,000	20,000
	PARKS Totals:	(520,510)	(530,920)	(644,604)	(619,200)	(716,735)	(716,735)	(716,735)

General Fund Finance Department-140

Purpose

The Finance Department provides the budget authority for administration of the City's financial support services. The Department provides a full range of financial services including monthly financial statement preparation and audit; water and wastewater utility billing and collection and other receivables owed to the City; investment of financial reserves and other funds; payroll, accounts payable; and general accounting. The Department also supports the budget development process. Other services include issuing bonds and arranging for long and short term loans as needed.

FY2018-2019 Objective

Per council direction the Finance staff is in the process of reviewing city code to bring a proposal back to Council on updating the utility billing process, the objective is to move all accounts into the name of the property owner.

FY2018-2019 Staffing

The Finance Department is supported by a cumulative total of 6.0 FTE. The amounts budgeted in Personal Services reflect this total. One of the Finance Clerk positions is shared with the Municipal Court.

Note: Many of the services provided by the Finance Department are performed on behalf of personnel that are funded outside of the General Fund. The amounts appropriated represent the costs associated with the overall administration of such services with proportionate financial transfers from others funds to offset expenses originating in those funds.

City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
140	FINANCE							
E1	Exp.-Personnel Services							
100-140-50001	Salaries	336,198	354,198	374,749	368,000	406,867	406,867	406,867
100-140-50600	Overtime	-	-	4,000	2,000	2,000	2,000	2,000
100-140-51000	Fringe Benefits	128	319	232,822	168,000	212,665	212,665	212,665
100-140-51005	Taxes - Federal	23,611	27,705	-	-	-	-	-
100-140-51010	Taxes - State	87	95	-	-	-	-	-
100-140-51015	PERS	48,569	56,911	-	-	-	-	-
100-140-51020	Workers Compensation	920	412	-	-	-	-	-
100-140-51025	Insurance - Health	52,613	54,771	-	-	-	-	-
100-140-51030	Insurance - HRA/PSA	42,519	36,972	-	-	-	-	-
100-140-51035	Insurance - Life	984	864	-	-	-	-	-
100-140-51036	Insurance - Life/LTD	736	601	-	-	-	-	-
100-140-51040	Insurance - Disability	1,310	1,303	-	-	-	-	-
100-140-59000	Group Term Life	-	250	-	-	-	-	-
	Exp.-Personnel Services Totals:	507,675	534,401	611,571	538,000	621,532	621,532	621,532
	Total Full-Time Equivalent (FTE)	6.000	6.000	6.000	6.000	6.000	6.000	6.000
E2	Exp.-Materials & Services							
100-140-61010	Advertising	2,987	2,157	1,935	6,376	3,500	3,500	3,500
100-140-61119	Communications	1,296	1,131	1,400	1,485	-	-	-
100-140-61130	Contract Services	95	95	500	300	500	500	500
100-140-61240	Dept/Operating Expense	4,340	1,092	3,550	2,500	3,000	3,000	3,000
100-140-61290	Dues & Subscriptions	439	549	1,406	1,200	1,110	1,110	1,110
100-140-61320	Education & Training	4,228	3,221	9,000	5,000	3,000	3,000	3,000
100-140-61570	Maint/Eqpt	11,834	755	1,200	6,000	1,735	1,735	1,735
100-140-61600	Meetings & Conferences	2,478	3,556	2,250	2,600	5,000	5,000	5,000
100-140-61700	Office Supplies	2,268	1,888	3,000	1,500	2,000	2,000	2,000
	Exp.-Materials & Services Totals:	29,965	14,444	24,241	26,961	19,845	19,845	19,845

City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
E3	Exp.-Capital Outlay							
100-140-72500	Office Eqpt.	-	-	300	-	-	-	-
	Exp.-Capital Outlay Totals:	-	-	300	-	-	-	-
E4	Exp.-Transfers Out							
100-140-90027	To Info System Service	5,733	6,336	-	-	-	-	-
100-140-90030	To PERS Bond-320	1,902	2,921	-	-	-	-	-
	Exp.-Transfers Out Totals:	7,635	9,257	-	-	-	-	-
FINANCE Totals:		(545,275)	(558,102)	(636,112)	(564,961)	(641,377)	(641,377)	(641,377)



General Fund Legislative Department-160

Purpose

The Legislative Department provides budget authority for the activities associated with the City's Elected Officials and the City Clerk's Office.

FY2018-2019 Objective

The City Clerk's Office will oversee the City's official records, City elections, liquor licensing and the legislative processes of the Lebanon City Council (Mayor and six Councilors) and Council Advisory Boards. The City Clerk's office will continue to strive to provide timely, open, and transparent records.

FY2018-2019 Staffing & Elected Officials Stipend

The City Clerk's Office is supported by a cumulative total of 1.625 FTE. The amounts budgeted in Personal Services reflect this total.

The elected officials receive a monthly stipend (\$1,000/month for the Mayor and \$225/month per Councilor) as compensation for required travel and miscellaneous costs associated with being an elected public official.

Note: Many of the services provided by the Legislative Department are performed on behalf of personnel that are funded outside of the General Fund. The amounts appropriated represent the costs associated with the overall management of such services with proportionate financial transfers from other funds to offset expenses originated in those funds.

City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
160	LEGISLATIVE							
E1	Exp.-Personnel Services							
100-160-50001	Salaries	120,597	128,165	140,919	143,500	149,760	149,760	149,760
100-160-51000	Fringe Benefits	37	93	69,519	61,000	63,269	63,269	63,269
100-160-51005	Taxes - Federal	8,977	9,432	-	-	-	-	-
100-160-51010	Taxes - State	32	33	-	-	-	-	-
100-160-51015	PERS	15,824	20,181	-	-	-	-	-
100-160-51020	Workers Compensation	456	224	-	-	-	-	-
100-160-51025	Insurance - Health	8,392	7,315	-	-	-	-	-
100-160-51030	Insurance - HRA/PSA	9,099	11,341	-	-	-	-	-
100-160-51035	Insurance - Life	576	576	-	-	-	-	-
100-160-51036	Insurance - Life/LTD	194	149	-	-	-	-	-
100-160-51040	Insurance - Disability	292	269	-	-	-	-	-
100-160-59000	Group Term Life	-	250	-	-	-	-	-
	Exp.-Personnel Services Totals:	164,476	178,028	210,438	204,500	213,029	213,029	213,029
	Total Full-Time Equivalent (FTE)	1.750	1.625	1.625	1.625	1.625	1.625	1.625
E2	Exp.-Materials & Services							
100-160-61008	Advertising	392	1,076	300	300	400	400	400
100-160-61015	Codification	2,906	2,924	2,350	3,000	3,000	3,000	3,000
100-160-61129	Computer Exp	229	211	150	150	150	150	150
100-160-61130	Contract Services	727	1,843	2,000	1,800	1,900	1,900	1,900
100-160-61240	Dept/Operating Expense	2,429	1,478	2,000	2,000	2,100	2,100	2,100
100-160-61294	Dues & Subscript	576	507	500	535	535	535	535
100-160-61310	Elections	112	-	-	105	105	105	105
100-160-61320	Education/Training	-	366	1,600	-	1,600	1,600	1,600
100-160-61574	Maint/Eqpt	2,864	2,645	2,800	500	2,500	2,500	2,500
100-160-61600	Meetings & Conferences	2,463	6,118	9,890	11,375	8,500	8,500	8,500
100-160-61700	Office Supplies	7	-	-	-	-	-	-
100-160-61704	Office Supplies	387	960	700	500	950	950	950
	Exp.-Materials & Services Totals:	13,092	18,128	22,290	20,265	21,740	21,740	21,740

City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
E3	Exp.-Capital Outlay							
100-160-72500	Office Eqpt.	21,469	500	-	-	-	-	-
	Exp.-Capital Outlay Totals:	21,469	500	-	-	-	-	-
E4	Exp.-Transfers Out							
100-160-90027	To Info System Service	3,790	4,822	-	-	-	-	-
100-160-90030	To PERS Bond-320	1,197	1,246	-	-	-	-	-
	Exp.-Transfers Out Totals:	4,987	6,068	-	-	-	-	-
LEGISLATIVE Totals:		(204,024)	(202,724)	(232,728)	(224,765)	(234,769)	(234,769)	(234,769)



**LEBANON
PUBLIC LIBRARY**

General Fund Library Department-165

Purpose

The Library Department provides for the expenses associated with the Lebanon Public Library. The Library provides cultural and intellectual enrichment to all people in our community, regardless of age, education, or socio-economic status through access to literature, the arts, and information in all of its forms. Opportunities are also provided for children to develop literacy and other essential life skills through story times, Spring Break and Summer Reading programs, outreach to new parents, and other programs.

FY 2018-19 Objective

The objective of the Library Department is to provide budgetary authority to support the operations and programs of the Library.

FY 2018-19 Staffing

The Library is supported by a cumulative total of 6.284 FTE. The amounts budgeted in Personal Services reflect this total.

City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
165	LIBRARY							
E1	Exp.-Personnel Services							
100-165-50001	Salaries	200,767	214,742	222,449	209,500	220,375	220,375	220,375
100-165-50005	Part Time	62,781	64,936	63,373	68,000	77,003	77,003	77,003
100-165-50250	Part Time	3,176	1,718	2,000	2,000	-	-	-
100-165-50600	Overtime	-	64	-	-	2,000	2,000	2,000
100-165-51000	Fringe Benefits	125	312	166,656	138,500	147,865	147,865	147,865
100-165-51005	Taxes - Federal	20,109	21,320	-	-	-	-	-
100-165-51010	Taxes - State	100	99	-	-	-	-	-
100-165-51015	PERS	41,954	46,535	-	-	-	-	-
100-165-51020	Workers Compensation	776	326	-	-	-	-	-
100-165-51025	Insurance - Health	44,293	43,607	-	-	-	-	-
100-165-51030	Insurance - HRA/PSA	22,171	14,527	-	-	-	-	-
100-165-51035	Insurance - Life	576	528	-	-	-	-	-
100-165-51036	Insurance - Life/LTD	491	364	-	-	-	-	-
100-165-51040	Insurance - Disability	864	787	-	-	-	-	-
100-165-59000	Group Term Life	-	500	-	-	-	-	-
	Exp.-Personnel Services Totals:	398,183	410,365	454,478	418,000	447,243	447,243	447,243
	Total Full-Time Equivalent (FTE)	5.868	5.868	5.868	5.868	6.284	6.284	6.284
E2	Exp.-Materials & Services							
100-165-61010	Advertising	-	1,769	1,000	1,882	2,000	2,000	2,000
100-165-61119	Communication	2,678	2,799	3,300	2,460	2,600	2,600	2,600
100-165-61124	Computer Expense	12,960	13,311	14,500	10,000	14,000	14,000	14,000
100-165-61130	Contract Services	6,538	4,427	3,000	900	2,395	2,395	2,395
100-165-61140	Merchant Card Fees	413	525	550	630	755	755	755
100-165-61240	Dept/Operating Expense	1,474	2,174	3,000	2,200	2,500	2,500	2,500
100-165-61250	Dept/Op Supplies	5,986	18,256	35,000	35,000	45,000	45,000	45,000
100-165-61290	Dues & Subscriptions	267	247	300	100	100	100	100
100-165-61300	Duplication	2,404	2,705	2,500	500	2,650	2,650	2,650
100-165-61320	Education & Training	337	446	1,500	500	600	600	600
100-165-61430	Janitorial Supplies	197	97	200	100	100	100	100
100-165-61560	Maint/Bldg (Gen'l)	24,677	28,375	26,000	25,000	8,200	8,200	8,200
100-165-61570	Maint/Eqpt	3,281	3,301	4,500	3,500	3,900	3,900	3,900
100-165-61600	Meetings & Conferences	540	540	1,500	300	750	750	750
100-165-61700	Office Supplies	1,568	1,832	1,500	1,300	1,500	1,500	1,500
100-165-61900	Utilities (Gen'l)	26,502	34,004	30,000	30,000	30,000	30,000	30,000
	Exp.-Materials & Services Totals:	89,822	114,808	128,350	114,372	117,050	117,050	117,050

City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
E4	Exp.-Transfers Out							
100-165-90027	To Info System Service	52,263	137,313	-	-	-	-	-
100-165-90030	To PERS Bond-320	8,412	8,897	-	-	-	-	-
100-165-90105	To Eqpt Acq & Rep Fund	5,000	8,630	12,000	12,000	-	-	-
	Exp.-Transfers Out Totals:	65,675	154,840	12,000	12,000	-	-	-
	LIBRARY Totals:	(553,680)	(680,013)	(594,828)	(544,372)	(564,293)	(564,293)	(564,293)



General Fund Municipal Court -170

Purpose

The Municipal Court provides the budget authority to administer the business of the Court. The Court is responsible for the processing of citations, city ordinance violations, and motor vehicle offenses filed by Lebanon police officers. By state law, the Court must account for and collect (without compensation) funds from convicted persons to support statewide programs. It also collects fines for the City's General Fund.

FY2018-2019 Objective

The objective of the Municipal Court is to provide budgetary authority to administer the Court.

FY2018-2019 Staffing

The Municipal Court is supported by a cumulative total of 2.0 FTE. The amounts budgeted in Personal Services reflect this total.

The Court office added a Finance Clerk (shared with the Finance department) who assisted on court days and filled in for a full-time clerk when they were sick or on vacation.

City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
170	MUNICIPAL COURT							
E1	Exp.-Personnel Services							
100-170-50001	Salaries	109,604	113,053	115,208	115,500	122,639	122,639	122,639
100-170-50600	Overtime	-	-	2,600	-	2,600	2,600	2,600
100-170-51000	Fringe Benefits	43	106	80,467	81,000	86,609	86,609	86,609
100-170-51005	Taxes - Federal	8,056	8,219	-	-	-	-	-
100-170-51010	Taxes - State	31	32	-	-	-	-	-
100-170-51015	PERS	21,090	22,840	-	-	-	-	-
100-170-51020	Workers Compensation	211	139	-	-	-	-	-
100-170-51025	Insurance - Health	30,244	31,075	-	-	-	-	-
100-170-51030	Insurance - HRA/PSA	3,000	3,000	-	-	-	-	-
100-170-51036	Insurance - Life/LTD	198	152	-	-	-	-	-
100-170-51040	Insurance - Disability	-	413	-	-	-	-	-
100-170-59000	Group Term Life	-	-	-	-	-	-	-
	Exp.-Personnel Services Totals:	172,477	179,029	198,275	196,500	211,848	211,848	211,848
	Total Full-Time Equivalent (FTE)	2.000	2.000	2.000	2.000	2.000	2.000	2.000
E2	Exp.-Materials & Services							
100-170-61124	Computer Expense	2,058	2,052	2,500	2,500	2,500	2,500	2,500
100-170-61130	Contract Services	54,745	53,412	57,600	57,600	51,660	51,660	51,660
100-170-61132	Outside Attorney Fees	3,810	5,265	1,000	1,000	1,000	1,000	1,000
100-170-61240	Dept/Operating Expense	4,384	5,936	4,800	4,800	4,800	4,800	4,800
100-170-61290	Dues & Subscriptions	420	436	300	600	425	425	425
100-170-61320	Education & Training	105	396	1,000	-	1,000	1,000	1,000
100-170-61560	Maint/Bldg	-	1,121	1,000	2,500	1,000	1,000	1,000
100-170-61600	Meetings & Conferences	673	1,022	1,100	1,400	1,100	1,100	1,100
100-170-61700	Office Supplies	801	1,410	1,100	1,100	1,400	1,400	1,400
100-170-61900	Utilities (Gen'l)	17,932	19,999	18,500	20,000	21,000	21,000	21,000
	Exp.-Materials & Services Totals:	84,928	91,049	88,900	91,500	85,885	85,885	85,885

City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
E3	Exp.-Capital Outlay							
100-170-72300	Improvements	4,701	-	1,100	1,100	-	-	-
100-170-72500	Other Eqpt.	-	1,169	-	-	7,500	7,500	7,500
	Exp.-Capital Outlay Totals:	4,701	1,169	1,100	1,100	7,500	7,500	7,500
E4	Exp.-Transfers Out							
100-170-90027	To Info System Service	20,004	24,018	-	-	-	-	-
100-170-90030	To PERS Bond-320	4,489	4,460	-	-	-	-	-
	Exp.-Transfers Out Totals:	24,493	28,478	-	-	-	-	-
MUNICIPAL COURT Totals:		(286,599)	(299,725)	(288,275)	(289,100)	(305,233)	(305,233)	(305,233)

General Fund Police Department-180

Purpose

The Police Department provides the budget authority to administer the law enforcement and police service needs of the community. The Lebanon Police Department is comprised of twenty-eight (28) sworn officer positions (one (1) Chief, one (1) Captain, one (1) Lieutenant, five (5) Sergeants, two (2) Jail Police Officers, three (3) Detectives, thirteen (13) Patrol Officers, one (1) Traffic Officer and one (1) School Resource Officer). The non-sworn staff includes one (1) Code Enforcement/Property Officer, seven (7) Communications Specialists (dispatchers), one (1) Community Policing Officer, one (1) Community Service Officer, two (2) Records Clerks and one (1) Administrative Assistant).

The Lebanon Police Department has a very active and dedicated volunteer program. Volunteers assist full-time personnel with support services and enforcement tasks.

FY2018-2019 Objective

The objective of the Police Department is to provide budgetary authority to administer the law enforcement and police service needs for the community.

FY2018-2019 Staffing

The Police Department is supported by a cumulative total of 41.0 FTE. The amounts budgeted in Personal Services reflect this total.

City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
180	POLICE							
E1	Exp.-Personnel Services							
100-180-50001	Salaries	2,362,589	2,487,158	2,698,452	2,678,000	2,872,598	2,872,598	2,872,598
100-180-50500	Out Of Class	-	1,258	-	-	-	-	-
100-180-50515	Def. Comp Match	47,457	50,594	64,800	64,800	68,400	68,400	68,400
100-180-50600	Overtime	85,464	83,851	96,425	96,425	96,995	96,995	96,995
100-180-50700	Cash In Comp	80,391	91,054	86,275	86,275	86,275	86,275	86,275
100-180-51000	Fringe Benefits	839	2,098	1,888,907	1,655,000	1,849,342	1,849,342	1,849,342
100-180-51005	Taxes - Federal	193,539	203,678	-	-	-	-	-
100-180-51010	Taxes - State	639	648	-	-	-	-	-
100-180-51015	PERS	433,331	479,154	-	-	-	-	-
100-180-51020	Workers Compensation	82,993	45,945	-	-	-	-	-
100-180-51025	Insurance - Health	524,174	570,773	-	-	-	-	-
100-180-51030	Insurance - HRA/PSA	62,111	70,937	-	-	-	-	-
100-180-51035	Insurance - Life	1,374	1,370	-	-	-	-	-
100-180-51036	Insurance - Life/LTD	4,094	3,229	-	-	-	-	-
100-180-51040	Insurance - Disability	9,094	8,899	-	-	-	-	-
100-180-51050	Legal Benefit	5,995	6,234	-	-	-	-	-
100-180-59000	Group Term Life	-	250	-	-	-	-	-
	Exp.-Personnel Services Totals:	3,894,084	4,107,130	4,834,859	4,580,500	4,973,610	4,973,610	4,973,610
	Total Full-Time Equivalent (FTE)	39.000	39.000	40.000	40.000	41.000	41.000	41.000
E2	Exp.-Materials & Services							
100-180-61010	Advertising	866	150	1,000	1,000	1,000	1,000	1,000
100-180-61120	Communication (Gen'l)	13,909	20,841	17,000	15,000	17,000	17,000	17,000
100-180-61124	Computer Support Expense	73,844	73,779	75,000	74,000	76,000	76,000	76,000
100-180-61125	Crime Prevention	5,737	3,586	5,000	5,000	10,000	10,000	10,000
100-180-61130	Contract Services	29,347	46,579	53,000	53,000	42,000	42,000	42,000
100-180-61138	Contract Serv (Corrections)	7,257	3,494	10,000	10,000	10,000	10,000	10,000
100-180-61240	Dept/Operating Expense	11,663	15,121	17,000	17,000	23,000	23,000	23,000
100-180-61248	Operating Equip-Personal	14,877	16,208	21,000	21,000	25,500	25,500	25,500
100-180-61250	Dept/Op Supplies	20,216	30,760	34,000	24,000	32,000	32,000	32,000
100-180-61258	Op Supplies (Corrections)	12,054	18,632	23,000	23,000	23,000	23,000	23,000
100-180-61290	Dues & Subscriptions	1,177	1,468	2,100	2,100	2,100	2,100	2,100
100-180-61300	Duplication	18,673	20,978	15,000	15,000	15,000	15,000	15,000
100-180-61320	Education Reimb.	-	-	2,500	2,500	5,000	5,000	5,000
100-180-61420	Ins Repair & Deduct	900	2,340	1,500	1,500	1,500	1,500	1,500
100-180-61500	Uniform-Buy & Clean	9,748	12,369	12,000	12,000	12,000	12,000	12,000
100-180-61560	Maint/Bldg (Gen'l)	7,606	3,164	13,000	13,000	13,000	13,000	13,000
100-180-61570	Maint/Eqpt	1,436	4,813	5,000	5,000	5,000	5,000	5,000

City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016	2017	2018	2018	2019	2019	2019
		Actual	Actual	Budget	Estimated	Proposed	Approved	Adopted
100-180-61580	Maint/Vehicles	42,311	25,173	35,000	35,000	35,000	35,000	35,000
100-180-61600	Meetings & Conferences	1,553	1,594	1,500	1,500	1,500	1,500	1,500
100-180-61700	Office Supplies	6,394	7,904	9,000	9,000	9,000	9,000	9,000
100-180-61800	Petroleum	34,902	37,730	56,000	45,000	56,000	56,000	56,000
100-180-61820	Postage	3,339	4,573	6,000	6,000	6,000	6,000	6,000
100-180-61825	Prisoner Medical Costs	1,330	2,265	4,000	4,000	4,000	4,000	4,000
100-180-61855	Spcl Investigative Exp	2,500	3,999	6,000	6,000	6,000	6,000	6,000
100-180-61892	Training	13,296	16,454	17,000	17,000	20,000	20,000	20,000
100-180-61900	Utilities (Gen'l)	44,134	43,800	45,000	45,000	47,400	47,400	47,400
100-180-61930	Vehicle Leases	83,347	102,201	123,000	123,000	123,000	123,000	123,000
Exp.-Materials & Services Totals:		462,416	519,975	609,600	585,600	621,000	621,000	621,000
E3	Exp.-Capital Outlay							
100-180-72500	Office Eqpt.	763	2,000	1,500	1,500	1,500	1,500	1,500
100-180-72600	Other Eqpt.	2,875	3,957	4,000	4,000	5,000	5,000	5,000
Exp.-Capital Outlay Totals:		3,638	5,957	5,500	5,500	6,500	6,500	6,500
E4	Exp.-Transfers Out							
100-180-90027	To Info System Service	142,144	187,323	-	-	-	-	-
100-180-90030	To PERS Bond-320	84,480	88,479	-	-	-	-	-
100-180-90105	To Eqpt Acq & Rep Fund-820	20,000	20,000	20,000	20,000	32,000	32,000	32,000
Exp.-Transfers Out Totals:		246,624	295,802	20,000	20,000	32,000	32,000	32,000
POLICE Totals:		(4,606,762)	(4,928,864)	(5,469,959)	(5,191,600)	(5,633,110)	(5,633,110)	(5,633,110)



LEBANON SENIOR CENTER

General Fund

Senior and Disabled Services Department-190

Purpose

The Senior and Disabled Services Department provides for the administration of the City's programs and services for seniors and the disabled. The Senior and Disabled Services Department, based at the Lebanon Senior Center, delivers services, programs and activities to persons age 50 and above and those that are disabled. Our mission is to enhance the lives of older adults and assist in maintaining independence through providing educational programs, health and social services, recreational activities, arts and cultural events and classes, social events and opportunities, nutritional meals and transportation. The Senior Center provides referrals to various community service partners and local agencies to provide services such as the Senior Meals program, legal assistance, social services, tax preparation, Medicaid outreach and free help with insurance issues through Senior Health Insurance Benefits Association (SHIBA) and other miscellaneous services. Various support groups such as Alzheimer's Association and Hearing Loss Association meet at the center, as do many other community groups.

FY2018-2019 Objective

The objective of the Senior and Disabled Services Department is to provide budgetary authority to administer the fund and the services it provides to the City of Lebanon.

FY2018-2019 Staffing

The Senior Center is supported by a cumulative total of 2.5 FTE. The amounts budgeted in Personal Services reflect this total.

City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
190	SENIOR SERVICES							
E1	Exp.-Personnel Services							
100-190-50001	Salaries	106,196	118,685	123,684	123,675	150,746	150,746	150,746
100-190-50600	Overtime	-	341	-	-	-	-	-
100-190-51000	Fringe Benefits	43	106	76,979	72,165	81,283	81,283	81,283
100-190-51005	Taxes - Federal	7,819	8,929	-	-	-	-	-
100-190-51010	Taxes - State	33	34	-	-	-	-	-
100-190-51015	PERS	18,497	21,573	-	-	-	-	-
100-190-51020	Workers Compensation	3,120	1,655	-	-	-	-	-
100-190-51025	Insurance - Health	13,562	10,716	-	-	-	-	-
100-190-51030	Insurance - HRA/PSA	18,655	19,500	-	-	-	-	-
100-190-51035	Insurance - Life	576	576	-	-	-	-	-
100-190-51036	Insurance - Life/LTD	293	225	-	-	-	-	-
100-190-51040	Insurance - Disability	452	430	-	-	-	-	-
100-190-59000	Group Term Life	-	250	-	-	-	-	-
	Exp.-Personnel Services Totals:	169,246	183,020	200,663	195,840	232,029	232,029	232,029
	Total Full-Time Equivalent (FTE)	2.000	2.000	2.000	2.000	2.500	2.500	2.500
E2	Exp.-Materials & Services							
100-190-61010	Advertising	-	973	-	-	-	-	-
100-190-61130	Contract Services	80	203	-	3,200	1,000	1,000	1,000
100-190-61240	Dept/Operating Expense	6,088	6,438	5,500	5,500	6,000	6,000	6,000
100-190-61250	Dept/Op Supplies	1,014	662	1,000	650	1,000	1,000	1,000
100-190-61320	Education & Training	-	54	300	300	300	300	300
100-190-61560	Maint/Bldg (Gen'l)	11,339	13,257	12,000	12,000	12,000	12,000	12,000
100-190-61570	Maint/Eqpt	405	141	300	100	300	300	300
100-190-61600	Meetings & Conferences	-	175	800	400	800	800	800
100-190-61700	Office Supplies	828	807	800	800	800	800	800
100-190-61820	Postage	1,187	1,654	1,500	1,500	1,500	1,500	1,500
100-190-61900	Utilities (Gen'l)	21,752	21,717	21,000	21,000	21,000	21,000	21,000
	Exp.-Materials & Services Totals:	42,693	46,081	43,200	45,450	44,700	44,700	44,700
E3	Exp.-Capital Outlay							
100-190-72300	Improvements	416	-	1,500	-	1,500	1,500	1,500
100-190-72600	Other Eqpt.	1,584	-	1,500	3,000	1,500	1,500	1,500
	Exp.-Capital Outlay Totals:	2,000	-	3,000	3,000	3,000	3,000	3,000

City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
E4	Exp.-Transfers Out							
100-190-90027	To Info System Service	14,676	11,071	-	-	-	-	-
100-190-90030	To PERS Bond-320	3,569	3,835	-	-	-	-	-
100-190-90105	To Eqpt Acq & Rep Fund	10,000	10,000	10,000	10,000	-	-	-
	Exp.-Transfers Out Totals:	28,245	24,906	10,000	10,000	-	-	-
	SENIOR SERVICES Totals:	(242,184)	(254,007)	(256,863)	(254,290)	(279,729)	(279,729)	(279,729)

General Fund Non-Departmental-195

Purpose

The Non-Departmental Division provides budget authority for the centralization of some costs shared by all departments within the General Fund and for specific financial considerations such as electricity, insurance, audits, debt service, inter-fund transfers and the funds 2% working and 17% operating contingencies.

FY2018-2019 Objective

The objective of the Non-Departmental Department for is to provide budgetary authority to support financial requirements not allocated in other divisions of the General Fund.

Including:

Dues & Subscriptions for the Council of Governments, Local Government Personnel Institute, the League of Oregon Cities, AORA, and the Chamber of Commerce

City Grants budget includes;

- \$5,000 Boys & Girls Club
- \$4,000 Meals on Wheels
- \$8,300 Linn Shuttle Service

FY2018-2019 Staffing

Staffing costs are not provided in this division.

City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
195	NON-DEPARTMENTAL							
E2	Exp.-Materials & Services							
100-195-61013	Audit Expense	31,640	38,890	35,000	35,000	39,100	39,100	39,100
100-195-61124	Computer Expense	24,395	25,985	46,446	36,896	44,000	44,000	44,000
100-195-61130	Contract Services	15,648	17,753	16,576	16,576	131,950	131,950	131,950
100-195-61149	Mowing Expenses	8,327	5,080	11,000	7,000	7,000	7,000	7,000
100-195-61240	Dept/Operating Expense	905	2,328	1,500	1,500	1,500	1,500	1,500
100-195-61290	Dues & Subscriptions	31,914	32,082	34,271	34,271	34,500	34,500	34,500
100-195-61300	Duplication	11,591	13,308	13,500	13,500	15,000	15,000	15,000
100-195-61355	City Grants	16,189	18,047	18,700	18,700	17,300	17,300	17,300
100-195-61400	Insurance	90,987	107,035	100,734	110,000	101,565	101,565	101,565
100-195-61560	Maint/Bldg (City Hall)	53,946	29,475	20,000	25,000	6,600	6,600	6,600
100-195-61570	Maint/Eqpt	1,584	4,888	2,890	2,890	2,890	2,890	2,890
100-195-61700	Office Supplies	1,273	2,595	1,500	1,500	1,500	1,500	1,500
100-195-61800	Petroleum	110	77	200	200	200	200	200
100-195-61820	Postage	3,845	4,687	4,500	4,500	4,500	4,500	4,500
100-195-61830	Property Taxes	-	-	300	300	300	300	300
100-195-61854	Safety Committee Exp	2,996	2,952	3,500	4,500	3,500	3,500	3,500
100-195-61900	Utilities (Gen'l)	95,186	86,634	115,000	100,000	110,000	110,000	110,000
	Exp.-Materials & Services Totals:	390,536	391,816	425,617	412,333	521,405	521,405	521,405
E3	Exp.-Capital Outlay							
100-195-72300	Improvements	-	20,567	-	-	-	-	-
	Exp.-Capital Outlay Totals:	-	20,567	-	-	-	-	-
E4	Exp.-Transfers Out							
100-195-90027	To Info System Service	-	-	422,418	422,418	429,155	429,155	429,155
100-195-90028	To Custodial & Bldg Maint	91,404	105,211	91,984	91,984	110,509	110,509	110,509
100-195-90030	To PERS Bond-320	-	-	128,501	128,501	136,670	136,670	136,670
100-195-90051	To Equitable Sharing (US Marshall)	5,432	-	-	-	-	-	-
100-195-90105	To Eqpt Acq & Rep Fund	105,000	105,000	10,000	10,000	47,717	47,717	47,717
100-195-90183	To Streets 558 840	-	-	100,000	100,000	45,000	45,000	45,000
100-195-90184	To Cust/Maint Sal/Ben -545	-	-	30,517	30,517	23,494	23,494	23,494
	Exp.-Transfers Out Totals:	201,836	210,211	783,420	783,420	792,545	792,545	792,545

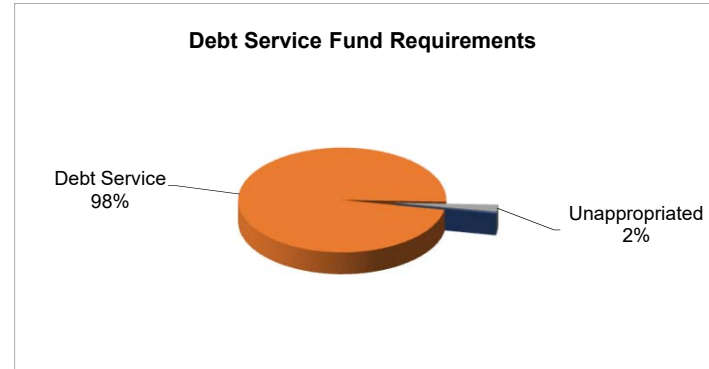
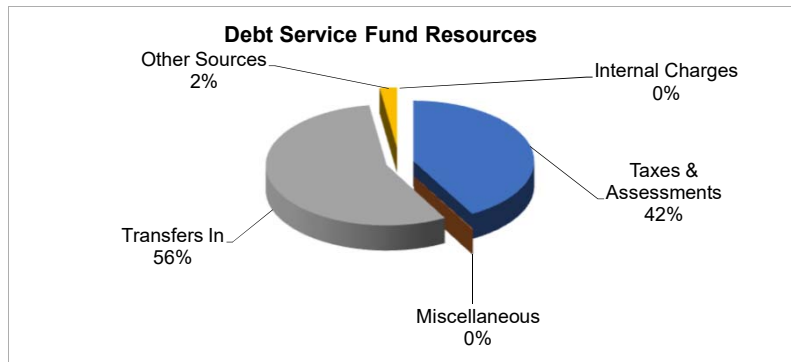
City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
E5	Exp.-Contingencies							
100-195-80004	Working Contingency 2%	-	-	175,265	-	186,190	186,190	186,190
100-195-80005	Operating Contingency (Goal 17%)	-	-	1,218,865	-	1,582,617	1,582,617	1,582,617
	Exp.-Contingencies Totals:	-	-	1,394,130	-	1,768,807	1,768,807	1,768,807
E6	Exp.-Debt Service							
100-195-95500	Loan Principle	73,074	78,597	79,141	79,141	88,381	88,381	88,381
100-195-95600	Loan Interest	64,134	61,211	58,068	58,068	38,678	38,678	38,678
	Exp.-Debt Service Totals:	137,208	139,808	137,209	137,209	127,059	127,059	127,059
NON-DEPARTMENTAL Totals:		(729,580)	(762,402)	(2,740,376)	(1,332,962)	(3,209,816)	(3,209,816)	(3,209,816)
FUND REVENUES		11,878,437	12,847,988	13,098,821	13,596,621	13,919,745	13,919,745	13,919,745
FUND EXPENSES		9,715,189	10,324,565	13,098,821	11,103,625	13,919,745	13,919,745	13,919,745
GENERAL FUND Totals:		2,163,248	2,523,423	-	2,492,996	-	-	-

DEBT SERVICE FUND
Adopted for the Fiscal Year 2018-19

RESOURCES	
Taxes & Assessments	\$ 1,503,313
Licenses & Permits	-
Fines & Forfeits	-
Intergovernmental	-
Charges for Services	-
Miscellaneous	3,530
Transfers In	1,996,956
Other Sources	82,992
Internal Charges	-
Total Resources	\$ 3,586,791

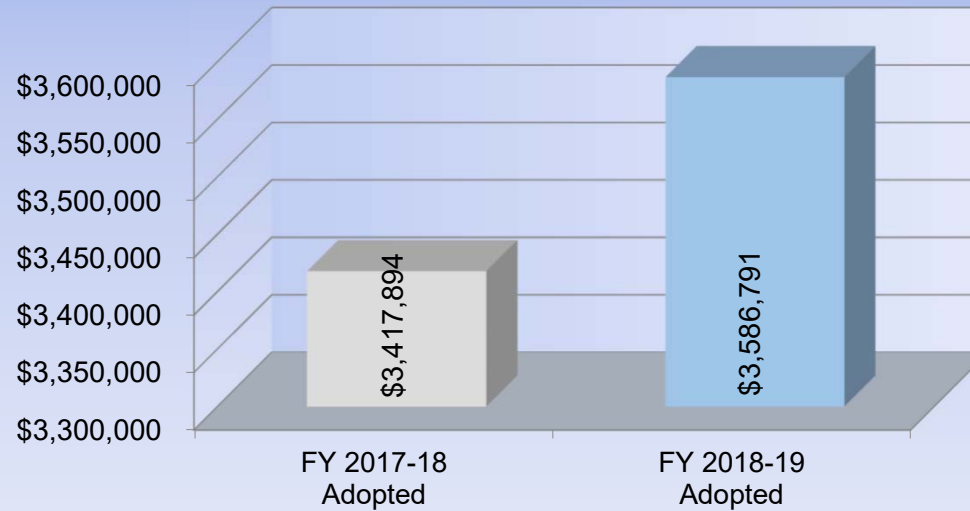
REQUIREMENTS	
Personnel Services	\$ -
Materials & Services	-
Capital Outlay	-
Transfers Out	-
Contingencies	7,486
Debt Service	3,499,305
Other Financing Use	-
Unappropriated	80,000
Total Requirements	\$ 3,586,791



Adopted Requirements by Department and Type

Dept-Activity	Personal Services	Materials & Services	Capital Outlay	Interfund Transfers	Contingency Fund	Debt Service	Unapprop	Adopted Budget	Percent of Fund Budget
314-G.O./FFC2015 Bonds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,903,224	\$ 80,000	\$ 1,983,224	55.29%
317-2013FFC Bond	-	-	-	-	7,486	1,383,700	-	1,391,186	38.79%
320-Pension Bond Series 2002	-	-	-	-	-	212,381	-	212,381	5.92%
Fund Totals	\$ -	\$ -	\$ -	\$ -	\$ 7,486	\$ 3,499,305	\$ 80,000	\$ 3,586,791	100.00%
Percent of Debt Service Fund	0.00%	0.00%	0.00%	0.00%	0.21%	97.56%	2.23%	100.00%	

Debt Service Funds Budget Comparison



FY 2018-19 Adopted

Personnel Services	\$	-	Transfers Out	\$	-
Materials & Services	\$	-	Contingencies	\$	7,486
Capital Outlay	\$	-	Other Financing Uses	\$	-
Debt Service	\$	3,499,305	Unappropriated	\$	80,000

FY 2017-18 Adopted

Personnel Services	\$	-	Transfers Out	\$	-
Materials & Services	\$	-	Contingencies	\$	-
Capital Outlay	\$	-	Other Financing Uses	\$	-
Debt Service	\$	3,417,894	Unappropriated	\$	-

Debt Service Fund GO/Full Faith & Credit Bond -314

Purpose

The City received voter approval of a ballot measure on November 7, 2006 to issue up to \$19,970,000 of general obligation bonds. The bonds have an issue date of June 1, 2007 (LEBGO2007). Proceeds were used to:

- (a) Construct, furnish and equip an approximately 29,923 square foot building with space for a new police station with court, information systems, and jail facilities; and
- (b) Construct, furnish and equip an approximately 19,345 square foot library.

In FY16 new debt was issued (FFC2015) which consisted of the following;

LEBGO2007 refinanced with net savings of \$1,155,309 over the life of the bond

Siemens wastewater Loan refinanced with net savings of \$85,616 over the life of the bond.

FY2018-2019 Objective

Timely pay the required debt service payments on the FFC2015 debt issued in FY2016.

FY2018-2019 Staffing

Staffing costs are not provided in this division.

City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
314	G.O. FUND REVENUE							
R1	Rev.-Taxes & Assess							
314-000-47010	Current Property Taxes	1,319,367	1,279,016	1,398,524	1,320,441	1,480,313	1,480,313	1,480,313
314-000-47020	Delinquent Prop Taxes	58,584	39,788	23,000	26,000	23,000	23,000	23,000
314-000-48101	Interest On Taxes	8,961	-	-	-	-	-	-
	Rev.-Taxes & Assess Totals:	1,386,912	1,318,804	1,421,524	1,346,441	1,503,313	1,503,313	1,503,313
R6	Rev.-Miscellaneous							
314-000-48100	Interest On Investment	1,798	8,948	1,500	7,470	3,530	3,530	3,530
314-000-48140	Miscellaneous Revenue	111,461	-	-	-	-	-	-
	Rev.-Miscellaneous Totals:	113,259	8,948	1,500	7,470	3,530	3,530	3,530
R7	Rev.-Transfers In							
314-000-49030	Transfer In-WW	247,212	405,800	403,900	403,900	401,900	401,900	401,900
314-000-49033	From G.O. Construction Fund	-	-	-	-	-	-	-
	Rev.-Transfers In Totals:	247,212	405,800	403,900	403,900	401,900	401,900	401,900
R8	Rev.-Other Sources							
314-000-49901	Beginning Balance	204,021	207,207	99,000	162,594	74,481	74,481	74,481
	Rev.-Other Sources Totals:	204,021	207,207	99,000	162,594	74,481	74,481	74,481
	REVENUES TOTALS:	1,951,404	1,940,759	1,925,924	1,920,405	1,983,224	1,983,224	1,983,224

City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
314	G.O. FUND REVENUE							
E2	Exp.-Materials & Services							
314-314-61130	Contract Services	105,650	-	-	-	-	-	-
	Exp.-Materials & Services Totals:	105,650	-	-	-	-	-	-
E6	Exp.-Debt Service							
314-314-95100	Bond Principal-2015-GO	995,000	830,000	945,000	945,000	1,030,000	1,030,000	1,030,000
314-314-95107	Bond Principal-2015-WW	205,000	345,000	350,000	350,000	355,000	355,000	355,000
314-314-95200	Bond Interest-2015-GO	396,333	533,224	497,024	497,024	471,324	471,324	471,324
314-314-95207	Bond Interest-2015-WW	42,212	60,800	53,900	53,900	46,900	46,900	46,900
	Exp.-Debt Service Totals:	1,638,545	1,769,024	1,845,924	1,845,924	1,903,224	1,903,224	1,903,224
E7	Exp.-Unappropriated							
314-314-92010	Unapprop End Fund Bal	-	-	80,000	-	80,000	80,000	80,000
	Exp.-Unappropriated Totals:	-	-	80,000	-	80,000	80,000	80,000
	EXPENDITURES TOTALS:	1,744,195	1,769,024	1,925,924	1,845,924	1,983,224	1,983,224	1,983,224
	FUND REVENUES	1,951,404	1,940,759	1,925,924	1,920,405	1,983,224	1,983,224	1,983,224
	FUND EXPENSES	1,744,195	1,769,024	1,925,924	1,845,924	1,983,224	1,983,224	1,983,224
	G.O. FUND REVENUE Totals:	207,209	171,735	-	74,481	-	-	-

Debt Service Fund

2013 Full Faith & Credit Bond -317

Purpose

Water:

In June 1991, the City issued construction bonds which were refinanced in 1993. The 1993 bonds were then refinanced in February of 2004 and again in 2013. The two refinancing's had a net savings of \$348,580 over the remaining life of the bonds. The final payment on this bond will be in June 2022, the interest rates range from 2.00% to 4.00%.

Wastewater:

In June 1990, the City issued construction bonds which have been refinanced three – in 1993, 2003 and 2013. The three refinancing's had a net savings of \$589,816 over the remaining life of the bonds. The final payment on this bond will be in June of 2020. Interest rates range from 2.00% to 4.00%

Northwest URD:

In July 2013, the City issued \$12,000,000 bond which financed payments to Lowes under an economic development agreement and financed a portion of a new water tank. The payment on this bond will be in June 2028. Interest rates range from 2.00% to 5.00%. (part of 2013FFC).

FY2018-2019 Objective

Timely pay the required debt service payments on the FFC2013 debt issued in FY2013.

FY2018-2019 Staffing

Staffing costs are not provided in this division.

City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
317	FULL FAITH & CREDIT (FF&C) 2013							
R6	Rev.-Miscellaneous							
317-000-48100	Interest On Investment	21	3,659	-	3,806	-	-	-
	Rev.-Miscellaneous Totals:	21	3,659	-	3,806	-	-	-
R7	Rev.-Transfers In							
317-000-49022	Transfer In-430	243,150	242,791	241,450	241,450	248,450	248,450	248,450
317-000-49025	Transfer In-470	279,850	277,800	275,600	275,600	275,800	275,800	275,800
317-000-49098	Transfer In-925	853,450	840,550	852,650	852,650	859,450	859,450	859,450
	Rev.-Transfers In Totals:	1,376,450	1,361,141	1,369,700	1,369,700	1,383,700	1,383,700	1,383,700
R8	Rev.-Other Sources							
317-000-42030	Bond Sale Proceeds	-	-	-	-	-	-	-
317-000-49901	Beginning Balance	4,659	4,680	-	3,680	7,486	7,486	7,486
	Rev.-Other Sources Totals:	4,659	4,680	-	3,680	7,486	7,486	7,486
	REVENUES TOTALS:	1,381,130	1,369,480	1,369,700	1,377,186	1,391,186	1,391,186	1,391,186

City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
317	FULL FAITH & CREDIT (FF&C) 2013							
E5	Exp.-Contingencies							
317-317-80005	Operating Contingency	-	-	-	-	7,486	7,486	7,486
	Exp.-Contingencies Totals:	-	-	-	-	7,486	7,486	7,486
E6	Exp.-Debt Service							
317-317-95100	Bond Principal-NWURD	430,000	430,000	455,000	455,000	480,000	480,000	480,000
317-317-95200	Bond Interest-NWURD	423,450	410,550	397,650	397,650	379,450	379,450	379,450
317-317-95107	Bond Principal-WWater	235,000	240,000	245,000	245,000	255,000	255,000	255,000
317-317-95207	Bond Interest-WWater	44,850	37,800	30,600	30,600	20,800	20,800	20,800
317-317-95108	Bond Principal-Water	190,000	200,000	200,000	200,000	215,000	215,000	215,000
317-317-95208	Bond Interest-Water	53,150	47,450	41,450	41,450	33,450	33,450	33,450
	Exp.-Debt Service Totals:	1,376,450	1,365,800	1,369,700	1,369,700	1,383,700	1,383,700	1,383,700
	EXPENDITURES TOTALS:	1,376,450	1,365,800	1,369,700	1,369,700	1,391,186	1,391,186	1,391,186
	FUND REVENUES	1,381,130	1,369,480	1,369,700	1,377,186	1,391,186	1,391,186	1,391,186
	FUND EXPENSES	1,376,450	1,365,800	1,369,700	1,369,700	1,391,186	1,391,186	1,391,186
	FULL FAITH & CREDIT 2013 Totals:	4,680	3,680	-	7,486	-	-	-

Debt Service Fund Pension Bond -320

Purpose

In March 2002, the City joined with nine other local governments and issued Limited Tax Pension Bonds to finance all of the estimated unfunded actuarial liability (UAL) as of December 31, 2000 with the Oregon Public Employees Retirement System (PERS). The advantage to the City was the UAL was financed at a rate of 7.04% versus 8.00% if it had been financed with PERS through our employer rates. Also, with a pooled issue, the issuance costs were shared among the participating local governments resulting in lower individual issuance costs. This issuance is projected to save the City \$285,812 over the twenty-six year life of the bond.

FY2018-2019 Objective

Timely pay the required debt service payments on the Pension obligation debt issued in FY2002.

FY2018-2019 Staffing

Staffing costs are not provided in this division.

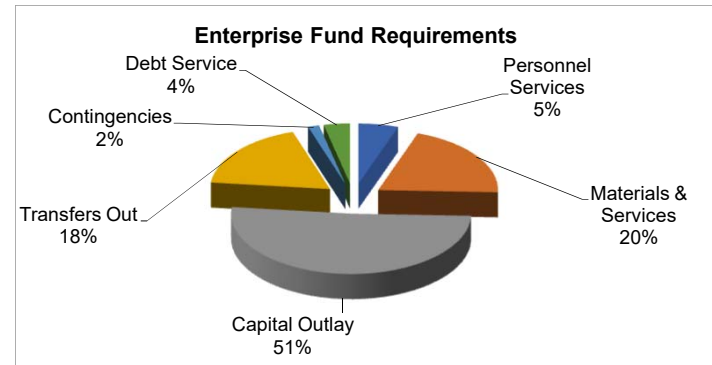
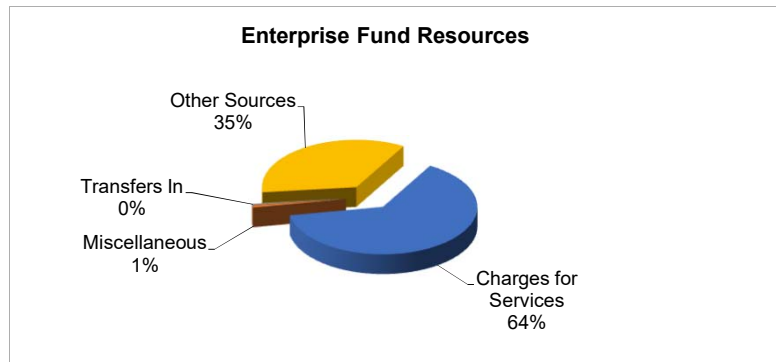
City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
320	PENSION BOND SERIES 2002							
R6	Rev.-Miscellaneous							
320-000-48100	Interest On Investment	(636)	449	-	574	-	-	-
320-000-48140	Miscellaneous Revenue	-	-	-	-	-	-	-
	Rev.-Miscellaneous Totals:	(636)	449	-	574	-	-	-
R7	Rev.-Transfers In							
320-000-49030	Transfer In	187,270	197,270	202,270	202,270	211,356	211,356	211,356
	Rev.-Transfers In Totals:	187,270	197,270	202,270	202,270	211,356	211,356	211,356
	Rev.-Other Sources							
320-000-49901	Beginning Balance	636	-	-	451	1,025	1,025	1,025
	Rev.-Other Sources Totals:	636	-	-	451	1,025	1,025	1,025
	REVENUES TOTALS:	187,270	197,719	202,270	203,295	212,381	212,381	212,381
E6	Exp.-Debt Service							
320-320-95100	Bond Principal	32,796	33,686	32,872	32,872	33,344	33,344	33,344
320-320-95200	Bond Interest	154,473	163,582	169,398	169,398	179,037	179,037	179,037
	Exp.-Debt Service Totals:	187,269	197,268	202,270	202,270	212,381	212,381	212,381
	EXPENDITURES TOTALS:	187,269	197,268	202,270	202,270	212,381	212,381	212,381
	FUND REVENUES	187,270	197,719	202,270	203,295	212,381	212,381	212,381
	FUND EXPENSES	187,269	197,268	202,270	202,270	212,381	212,381	212,381
	PENSION BOND SERIES 2002 Totals:	1	451	-	1,025	-	-	-

ENTERPRISE FUND
Adopted for the Fiscal Year 2018-19

RESOURCES	
Taxes & Assessments	\$ -
Licenses & Permits	-
Fines & Forfeits	-
Intergovernmental	2,150,000
Charges for Services	10,755,000
Miscellaneous	127,500
Transfers In	67,941
Other Sources	5,912,266
Total Resources	\$ 19,012,707

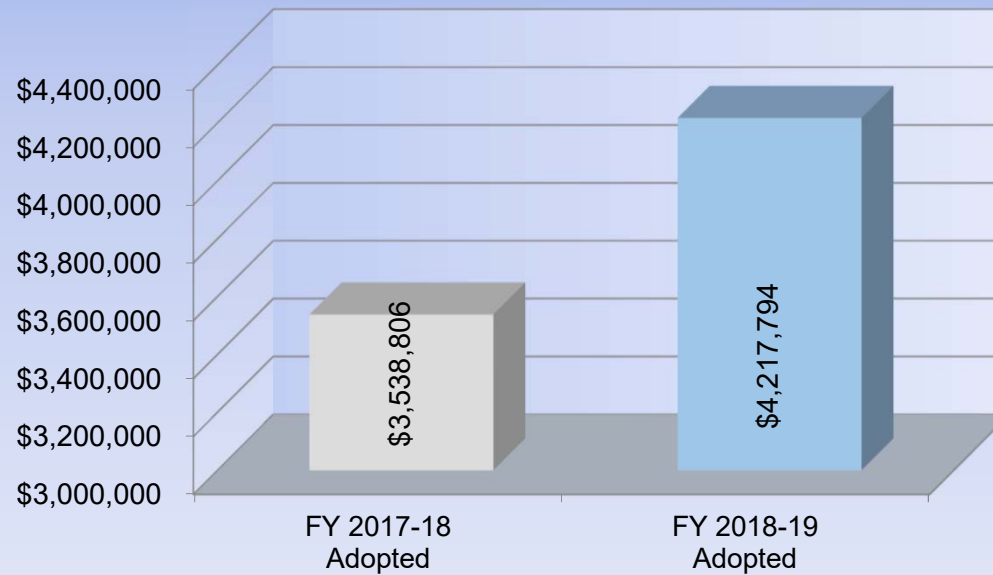
REQUIREMENTS	
Personnel Services	\$ 1,022,177
Materials & Services	3,839,482
Capital Outlay	9,730,000
Transfers Out	3,462,887
Contingencies	288,059
Debt Service	670,102
Unappropriated	-
Total Requirements	\$ 19,012,707



Adopted Requirements by Department and Type

Dept-Activity	Personal Services	Materials & Services	Capital Outlay	Interfund Transfers	Contingency Fund	Debt Service	Unapprop	Adopted Budget	Percent of Fund Budget
430-Water	\$ 366,956	\$ 608,187	\$ 28,500	\$ 1,412,288	\$ 34,922	\$ -	\$ -	\$ 2,450,853	12.90%
433-Water Plant Operation	346,441	955,500	335,000	-	-	-	-	1,636,941	8.61%
435-Water CIP	-	5,000	125,000	-	-	-	-	130,000	0.68%
438-Water Treatment Plant CIP.	-	-	6,750,000	-	-	-	-	6,750,000	35.50%
450-Stormdrainage	-	84,630	535,000	293,981	23,224	-	-	936,835	4.93%
470-Wastewater	308,780	535,165	94,500	1,756,618	229,913	-	-	2,924,976	15.38%
473-Wastewater Plant Operation	-	1,226,000	192,000	-	-	-	-	1,418,000	7.46%
474-Sewer & Lateral Repair Prog	-	-	340,000	-	-	-	-	340,000	1.79%
475-Wastewater CIP	-	425,000	1,330,000	-	-	-	-	1,755,000	9.23%
476-Wastewater Bond Debt Service	-	-	-	-	-	670,102	-	670,102	3.52%
Fund Totals	\$ 1,022,177	\$ 3,839,482	\$ 9,730,000	\$ 3,462,887	\$ 288,059	\$ 670,102	\$ -	\$ 19,012,707	100.00%
Percent of Enterprise Fund	5.38%	20.19%	51.18%	18.21%	1.52%	3.52%	0.00%	100.00%	

Water Utility Budget Comparison



FY 2018-19 Adopted

Personnel Services	\$ 713,397	Transfers Out	\$ 1,412,288
Materials & Services	\$ 1,568,687	Contingencies	\$ 34,922
Capital Outlay	\$ 488,500	Other Financing Uses	\$ -
Debt Service	\$ -	Unappropriated	\$ -

FY 2017-18 Adopted

Personnel Services	\$ 525,950	Transfers Out	\$ 1,401,544
Materials & Services	\$ 1,290,346	Contingencies	\$ 32,466
Capital Outlay	\$ 288,500	Other Financing Uses	+
Debt Service	\$ -	Unappropriated	\$ -

Enterprise Fund Water Utility-430

Purpose

The purpose of the water utility is three-fold – water treatment, water storage/distribution, and capital infrastructure. Depending on the time of year, from 1.7 to 3.8 million gallons per day of raw water are drawn from the canal and treated to comply with all state and federal regulations. This will be the last year that the City contracts for the operation of the Second Street Water Treatment Plant with Operations Management International (CH2M Hill). City Staff will begin operating and maintaining the New Water Treatment Plant in December 2018. It is anticipated that the Second Street Plant will no longer be operational beginning in spring of 2019.

This utility also funds the operation, maintenance, and engineering required for 77 miles of water piping and the two storage reservoirs.

FY2018-2019 Objective

The objective of the Water Utility is to continue to provide safe drinking water to the citizens of Lebanon.

FY2018-2019 Staffing

There are 7.95 FTE from the Public Works Division Personnel assigned entirely to this fund. The amounts budgeted in Personal Services reflect this total.

City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
430	WATER UTILITY							
R4	Rev.-Intergovernmental							
430-000-41050	State Grant/Loan Funds #1	-	-	12,000,000	11,000,000	1,700,000	1,700,000	1,700,000
430-000-41051	State Grant/Loan Funds #2	-	3,855,423	7,500,000	6,500,000	450,000	450,000	450,000
	Rev.-Intergovernmental Totals:	-	3,855,423	19,500,000	17,500,000	2,150,000	2,150,000	2,150,000
R5	Rev.-Chgs for Services							
430-000-48121	Water Fees	4,858,833	4,776,946	4,944,000	4,944,000	5,070,000	5,070,000	5,070,000
430-000-48122	Water Penalties	43,478	46,154	30,000	38,000	30,000	30,000	30,000
	Rev.-Chgs for Services Totals:	4,902,311	4,823,100	4,974,000	4,982,000	5,100,000	5,100,000	5,100,000
R6	Rev.-Miscellaneous							
430-000-48042	Credit Checks	4,660	1,900	-	-	-	-	-
430-000-48100	Interest On Investment	17,353	54,686	15,000	43,000	20,000	20,000	20,000
430-000-48140	Miscellaneous Revenue	102,282	122,147	95,000	95,000	95,000	95,000	95,000
	Rev.-Miscellaneous Totals:	124,295	178,733	110,000	138,000	115,000	115,000	115,000
R7	Rev.-Transfers In							
430-000-49000	Trans In Sal/Ben funding-470	4,377	4,406	4,806	4,806	4,467	4,467	4,467
	Rev.-Transfers In Totals:	4,377	4,406	4,806	4,806	4,467	4,467	4,467
R8	Rev.-Other Sources							
430-000-49901	Beginning Balance	2,725,118	2,800,334	3,500,000	2,547,600	3,598,327	3,598,327	3,598,327
	Rev.-Other Sources Totals:	2,725,118	2,800,334	3,500,000	2,547,600	3,598,327	3,598,327	3,598,327
	REVENUES TOTALS:	7,756,101	11,661,996	28,088,806	25,172,406	10,967,794	10,967,794	10,967,794

City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
430	WATER UTILITY							
E1	Exp.-Personnel Services							
430-430-50001	Salaries	189,260	196,943	210,799	210,799	206,969	206,969	206,969
430-430-50600	Overtime	2,304	2,471	3,900	3,400	3,400	3,400	3,400
430-430-51000	Fringe Benefits	85	213	167,161	160,000	156,587	156,587	156,587
430-430-51005	Taxes - Federal	14,363	14,935	-	-	-	-	-
430-430-51010	Taxes - State	67	65	-	-	-	-	-
430-430-51015	PERS	32,243	34,555	-	-	-	-	-
430-430-51020	Workers Compensation	9,234	5,645	-	-	-	-	-
430-430-51025	Insurance - Health	53,379	57,390	-	-	-	-	-
430-430-51030	Insurance - HRA/PSA	18,413	19,580	-	-	-	-	-
430-430-51036	Insurance - Life/LTD	396	304	-	-	-	-	-
430-430-51040	Insurance - Disability	785	743	-	-	-	-	-
430-430-59000	Group Term Life	-	-	-	-	-	-	-
	Exp.-Personnel Services Totals:	320,529	332,844	381,860	374,199	366,956	366,956	366,956
	Total Full-Time Equivalent (FTE)	4.000	4.000	5.000	5.000	7.000	7.000	7.000
E2	Exp.-Materials & Services							
430-430-60300	Depreciation	-	402	-	-	-	-	-
430-430-61011	Advertising (Eng)	1,631	225	1,500	4,000	1,000	1,000	1,000
430-430-61012	Advertising (Maint)	-	262	-	-	-	-	-
430-430-61121	Communication (Eng)	-	-	1,000	1,000	1,000	1,000	1,000
430-430-61122	Communication (Maint)	1,067	612	750	750	750	750	750
430-430-61126	Computer Exp (Eng)	18,432	3,328	10,000	6,000	10,000	10,000	10,000
430-430-61127	Computer Exp (Maint)	5	388	3,500	3,500	3,500	3,500	3,500
430-430-61130	Contract Services-Utility Billing	1,142	507	500	500	500	500	500
430-430-61133	Contract Serv (Eng)	5,533	15,653	12,000	12,000	12,000	12,000	12,000
430-430-61134	Contract Serv (Maint)	29,820	86,925	50,000	50,000	50,000	50,000	50,000
430-430-61140	Merchant Card Fees-UtilityBilling	24,532	26,683	30,000	30,000	30,000	30,000	30,000
430-430-61240	Dept/Operating Expense	2,538	2,294	-	-	-	-	-
430-430-61241	Operating Exp (Eng)	4,472	4,237	4,000	4,000	3,500	3,500	3,500
430-430-61242	Operating Exp (Maint)	96,978	85,737	85,000	85,000	85,000	85,000	85,000
430-430-61251	Op Supplies (Eng)	129	301	1,000	1,000	1,000	1,000	1,000
430-430-61252	Op Supplies (Maint)	2,586	67	2,000	2,000	2,000	2,000	2,000
430-430-61291	Dues & Subscript (Eng)	1,030	1,353	3,000	3,000	3,500	3,500	3,500
430-430-61292	Dues & Subs (Maint)	638	3,000	3,000	3,000	3,000	3,000	3,000
430-430-61300	Duplication-Utility Billing	22,203	21,852	22,000	22,000	22,000	22,000	22,000
430-430-61321	Education & Trng (Eng)	3,353	5,064	6,000	6,000	3,500	3,500	3,500
430-430-61322	Ed & Trng (Maint)	2,729	6,214	8,000	8,000	4,470	4,470	4,470
430-430-61400	Insurance	44,685	46,900	57,496	57,496	57,967	57,967	57,967

City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016	2017	2018	2018	2019	2019	2019
		Actual	Actual	Budget	Estimated	Proposed	Approved	Adopted
430-430-61501	Uniforms (Eng)	-	826	700	700	800	800	800
430-430-61502	Uniforms (Maint)	3,314	3,176	3,500	3,500	3,500	3,500	3,500
430-430-61520	Utility Franchise Fee	249,537	246,269	247,200	247,200	250,900	250,900	250,900
430-430-61560	Maint/Bldg (Gen'l)	113	-	-	-	-	-	-
430-430-61561	Maint/Bldg (Eng)	-	-	1,000	1,000	1,000	1,000	1,000
430-430-61562	Maint/Bldg (Maint)	3,813	3,236	7,000	7,000	7,000	7,000	7,000
430-430-61571	Maint/Eqpt (Eng)	373	24	800	800	800	800	800
430-430-61572	Maint/Eqpt (Maint)	1,118	749	1,500	1,500	1,500	1,500	1,500
430-430-61581	Maint/Vehicles (Eng)	865	783	1,500	1,500	1,500	1,500	1,500
430-430-61582	Maint/Vehicles (Maint)	19,551	16,529	15,000	15,000	15,000	15,000	15,000
430-430-61601	Mtgs & Conf (Eng)	4,026	38	4,000	4,000	4,000	4,000	4,000
430-430-61602	Mtgs & Conf (Maint)	1,835	452	2,000	2,000	2,000	2,000	2,000
430-430-61701	Office Supplies (Eng)	1,138	874	1,100	1,100	1,500	1,500	1,500
430-430-61702	Off Supplies (Maint)	359	499	800	800	800	800	800
430-430-61801	Petroleum (Eng)	1,078	1,562	1,100	1,100	1,800	1,800	1,800
430-430-61802	Petroleum (Maint)	6,982	9,935	15,000	15,000	15,000	15,000	15,000
430-430-61820	Postage-Utility Billing	799	611	900	900	900	900	900
430-430-61850	Refunds-Utility Billing	-	46	-	-	-	-	-
430-430-61902	Utilities (Maint)	7,580	5,489	5,500	5,500	5,500	5,500	5,500
Exp.-Materials & Services Totals:		565,984	603,102	609,346	607,846	608,187	608,187	608,187
E3	Exp.-Capital Outlay							
430-430-72102	Buildings (Maint)	-	71	-	-	-	-	-
430-430-72301	Improvements (Eng)	1,466	(8)	-	-	-	-	-
430-430-72501	Office Eqpt (Eng)	-	1,075	3,500	3,500	3,500	3,500	3,500
430-430-72602	Other Eqpt (Maint)	1,223	9,926	25,000	25,000	25,000	25,000	25,000
Exp.-Capital Outlay Totals:		2,689	11,064	28,500	28,500	28,500	28,500	28,500
E4	Exp.-Transfers Out							
430-430-90010	To General Fund	77,911	82,409	88,542	88,542	89,916	89,916	89,916
430-430-90011	To GF-Sal/Ben	818,468	833,722	786,138	786,138	765,691	765,691	765,691
430-430-90017	To Debt Service-317	243,150	242,791	241,450	241,450	248,450	248,450	248,450
430-430-90025	To GIS-540	48,105	77,853	35,000	35,000	52,855	52,855	52,855
430-430-90027	To Info System Service-542	109,751	91,673	75,080	75,080	76,338	76,338	76,338
430-430-90028	To Custodial & Bldg Maint-545	7,522	8,504	7,358	7,358	7,714	7,714	7,714
430-430-90030	To PERS Bond-320	22,621	23,870	25,459	25,459	27,830	27,830	27,830
430-430-90105	To Eqpt Acq & Rep Fund-820	112,000	130,000	112,000	112,000	120,000	120,000	120,000
430-430-90184	To Cust/Maint Sal/Ben 545	-	-	30,517	30,517	23,494	23,494	23,494
Exp.-Transfers Out Totals:		1,439,528	1,490,822	1,401,544	1,401,544	1,412,288	1,412,288	1,412,288

City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
E5	Exp.-Contingencies							
430-430-80005	Operating Contingency	-	-	32,466	-	34,922	34,922	34,922
	Exp.-Contingencies Totals:	-	-	32,466	-	34,922	34,922	34,922
EXPENDITURES TOTALS:		2,328,730	2,437,832	2,453,716	2,412,089	2,450,853	2,450,853	2,450,853

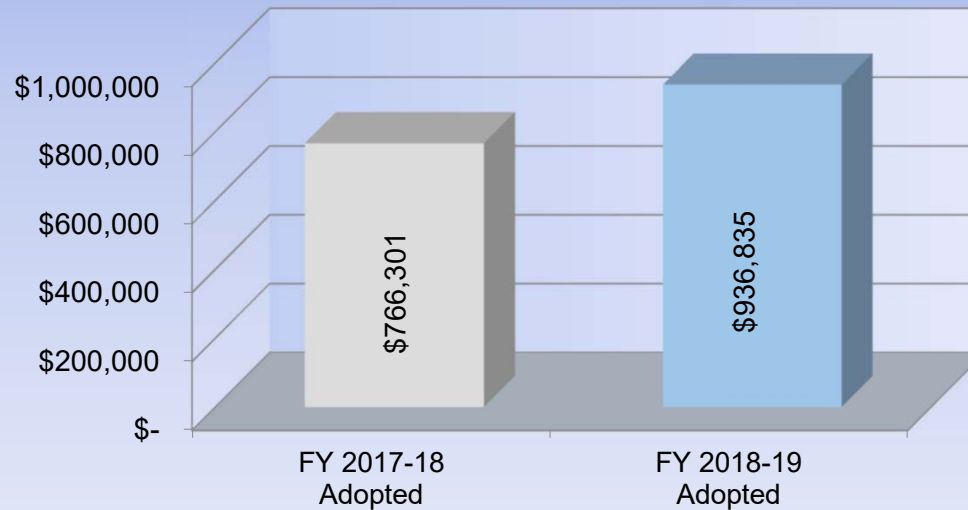
City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
433	WATER TREATMENT PLANT							
E1	Exp.-Personnel Services							
430-433-50001	Salaries	-	-	84,278	85,000	202,074	202,074	202,074
430-433-50600	Overtime	-	-	1,500	2,000	2,000	2,000	2,000
430-433-51000	Fringe Benefits	-	-	58,312	57,000	142,367	142,367	142,367
	Exp.-Personnel Services Totals:	-	-	144,090	144,000	346,441	346,441	346,441
	Total Full-Time Equivalent (FTE):	2.800	2.800	2.800	2.800	3.800	3.800	3.800
E2	Exp.-Materials & Services							
430-433-61010	Advertising	1,488	-	2,500	2,000	2,500	2,500	2,500
430-433-61119	Communication	2,924	2,528	3,500	3,500	3,500	3,500	3,500
430-433-61124	Computer Expense	928	1,021	2,000	2,000	15,000	15,000	15,000
430-433-61130	Contract Services	507,470	536,729	650,000	626,000	695,000	695,000	695,000
430-433-61240	Dept/Operating Expense	5,731	41,136	18,000	18,000	230,500	230,500	230,500
430-433-61300	Duplication	-	-	2,500	2,500	2,500	2,500	2,500
430-433-61320	Education & Training	2,764	1,507	2,500	2,500	6,500	6,500	6,500
	Exp.-Materials & Services Totals:	521,305	582,921	681,000	656,500	955,500	955,500	955,500
E3	Exp.-Capital Outlay							
430-433-72300	Improvements	5,610	-	10,000	10,000	10,000	10,000	10,000
430-433-72600	Other Eqpt.	-	-	-	-	325,000	325,000	325,000
	Exp.-Capital Outlay Totals:	5,610	-	10,000	10,000	335,000	335,000	335,000
EXPENDITURES TOTALS:		526,915	582,921	835,090	810,500	1,636,941	1,636,941	1,636,941

City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
435	WATER UTILITY C.I.P.							
E2	Exp.-Materials & Services							
430-435-61011	Advertising (Eng)	852	-	-	-	-	-	-
430-435-61130	Contract Services	410,150	500,695	-	-	5,000	5,000	5,000
	Exp.-Materials & Services Totals:	411,002	500,695	-	-	5,000	5,000	5,000
E3	Exp.-Capital Outlay							
430-435-72301	Improvements (Eng)	1,620,741	252,441	250,000	251,490	75,000	75,000	75,000
430-435-72302	Improvements (Maint)	147,764	116,824	-	-	50,000	50,000	50,000
	Exp.-Capital Outlay Totals:	1,768,505	369,265	250,000	251,490	125,000	125,000	125,000
	EXPENDITURES TOTALS:	2,179,507	869,960	250,000	251,490	130,000	130,000	130,000
438	WATER UTILITY WATER TREATMENT PLANT C.I.P.							
E3	Exp.-Capital Outlay							
430-438-72300	Improvements -Cash	-	508,831	5,050,000	1,100,000	4,600,000	4,600,000	4,600,000
430-438-72301	Improvements -Loan 1	-	1,133,583	12,000,000	10,000,000	1,700,000	1,700,000	1,700,000
430-438-72302	Improvements -Loan2	-	3,545,080	7,500,000	7,000,000	450,000	450,000	450,000
	Exp.-Capital Outlay Totals:	-	5,187,494	24,550,000	18,100,000	6,750,000	6,750,000	6,750,000
	EXPENDITURES TOTALS:	-	5,187,494	24,550,000	18,100,000	6,750,000	6,750,000	6,750,000
	FUND REVENUES	7,756,101	11,661,996	28,088,806	25,172,406	10,967,794	10,967,794	10,967,794
	FUND EXPENSES	5,035,152	9,078,207	28,088,806	21,574,079	10,967,794	10,967,794	10,967,794
	WATER UTILITY Totals:	2,720,949	2,583,789	-	3,598,327	-	-	-

Storm Drain Utility Budget Comparison



FY 2018-19 Adopted

Personnel Services	\$	-	Transfers Out	\$	293,981
Materials & Services	\$	84,630	Contingencies	\$	-
Capital Outlay	\$	535,000	Other Financing Uses	\$	-
Debt Service	\$	23,224	Unappropriated	\$	-

FY 2017-18 Adopted

Personnel Services	\$	-	Transfers Out	\$	271,003
Materials & Services	\$	83,600	Contingencies	\$	21,698
Capital Outlay	\$	390,000	Other Financing Uses	\$	-
Debt Service	\$	-	Unappropriated	\$	-

Enterprise Fund Storm Drainage Utility-450

Purpose

This fund is responsible for maintenance/replacement of the existing storm water collection system, managing new environmental regulations being imposed by the Department of Environmental Quality, and to begin funding Storm Drainage Capital needs.

Currently, the City maintains approximately 36 miles of storm drain pipes, 1770 catch basins, 635 drainage manholes, 13 miles of ditches, and 1.5 miles of culverts. The Drainage utility provides funding for staff, equipment, and materials which allows for more frequent maintenance and repair of the system, environmental regulation compliance, and Capital construction to be funded over time.

FY2018-2019 Objective

The objective of the Storm Drainage Utility is to continue to maintain the City's Drainage facilities as well meet any new regulatory requirements associated with drainage.

FY2018-2019 Staffing

There are 0.75 FTE from the Public Works Maintenance Division Personnel assigned entirely to this fund. The amounts budgeted in Personal Services reflect this total.

City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
450	STORM DRAIN UTILITY							
R5	Rev.-Chgs for Services							
450-000-48125	Storm Drain Fees	432,855	453,205	453,000	453,000	465,000	465,000	465,000
	Rev.-Chgs for Services Totals:	432,855	453,205	453,000	453,000	465,000	465,000	465,000
R6	Rev.-Miscellaneous							
450-000-48100	Interest On Investment	3,474	3,404	1,700	3,000	2,500	2,500	2,500
450-000-48140	Miscellaneous Revenue	100	984	-	-	-	-	-
	Rev.-Miscellaneous Totals:	3,574	4,388	1,700	3,000	2,500	2,500	2,500
R8	Rev.-Other Sources							
450-000-49901	Beginning Balance	398,191	523,062	311,601	352,938	469,335	469,335	469,335
	Rev.-Other Sources Totals:	398,191	523,062	311,601	352,938	469,335	469,335	469,335
	REVENUES TOTALS:	834,620	980,655	766,301	808,938	936,835	936,835	936,835

City of Lebanon, OR
Budget Report FY 2018-19

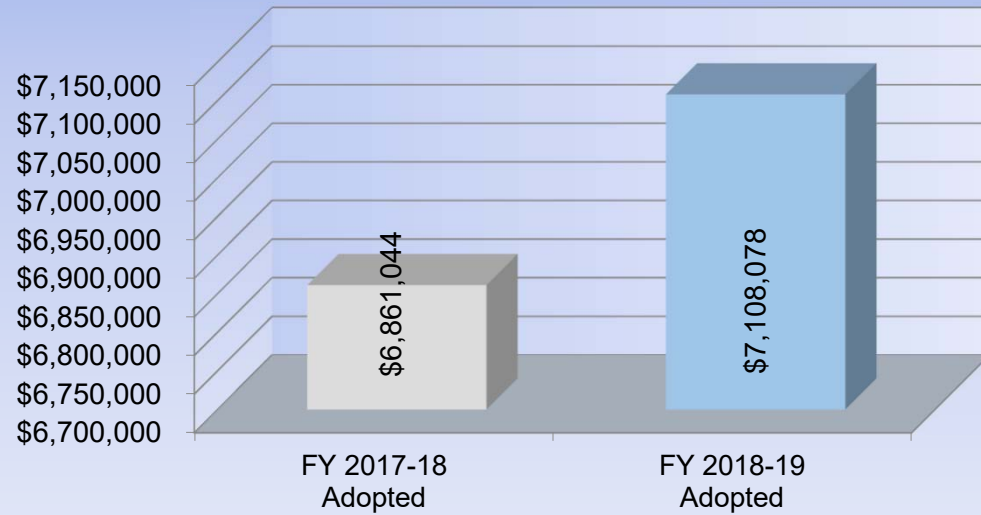
Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
450	STORM DRAIN UTILITY							
E2	Exp.-Materials & Services							
450-450-61127	Computer Exp (Maint)	-	-	1,200	1,200	1,200	1,200	1,200
450-450-61134	Contract Serv (Maint)	8,341	4,016	14,000	14,000	14,000	14,000	14,000
450-450-61140	Merchant Card Fees (Utility Billing)	2,056	1,248	2,000	2,000	2,000	2,000	2,000
450-450-61241	Operating Exp (Eng)	3,313	9,961	18,000	3,000	18,000	18,000	18,000
450-450-61242	Operating Exp (Maint)	6,912	2,206	10,000	10,000	10,000	10,000	10,000
450-450-61251	Op Supplies (Eng)	-	-	250	250	250	250	250
450-450-61252	Op Supplies (Maint)	25	-	150	150	150	150	150
450-450-61292	Dues & Subs (Maint)	-	-	150	150	150	150	150
450-450-61300	Duplication (Utility Billing)	426	441	500	500	500	500	500
450-450-61322	Ed & Trng (Maint)	-	100	250	250	250	250	250
450-450-61502	Uniforms (Maint)	47	2,316	1,000	1,000	1,000	1,000	1,000
450-450-61520	Utility Franchise Fee	21,533	21,620	22,650	22,650	23,680	23,680	23,680
450-450-61562	Maint/Bldg (Maint)	77	583	500	500	500	500	500
450-450-61572	Maint/Eqpt (Maint)	857	-	1,500	1,500	1,500	1,500	1,500
450-450-61582	Maint/Vehicles (Maint)	884	2,598	5,500	5,500	5,500	5,500	5,500
450-450-61602	Mtgs & Conf (Maint)	-	-	250	250	250	250	250
450-450-61701	Office Supplies (Eng)	287	81	150	150	150	150	150
450-450-61802	Petroleum (Maint)	2,793	2,799	5,500	5,500	5,500	5,500	5,500
450-450-61820	Postage (Utility Billing)	14	12	50	50	50	50	50
	Exp.-Materials & Services Totals:	47,565	47,981	83,600	68,600	84,630	84,630	84,630
E3	Exp.-Capital Outlay							
450-450-72301	Improvements (Eng)	23,292	324,436	390,000	-	535,000	535,000	535,000
	Exp.-Capital Outlay Totals:	23,292	324,436	390,000	-	535,000	535,000	535,000
E4	Exp.-Transfers Out							
450-450-90010	To General Fund	4,270	3,951	7,798	7,798	8,164	8,164	8,164
450-450-90011	To General Fund-Sal/Ben	108,985	117,085	133,560	133,560	137,206	137,206	137,206
450-450-90025	To GIS-540	12,579	19,916	11,058	11,058	16,699	16,699	16,699
450-450-90027	To Info System Service-542	15,100	11,614	10,011	10,011	10,178	10,178	10,178
450-450-90028	To Custodial & Bldg Maint-545	1,007	1,134	1,032	1,032	1,260	1,260	1,260
450-450-90105	To Eqpt Acq & Rep Fund-820	35,000	45,000	45,000	45,000	57,000	57,000	57,000
450-450-90181	To WW Sal/Ben	63,298	56,447	62,544	62,544	63,474	63,474	63,474
	Exp.-Transfers Out Totals:	240,239	255,147	271,003	271,003	293,981	293,981	293,981

City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
E5	Exp.-Contingencies							
450-450-80005	Operating Contingency	-	-	21,698		23,224	23,224	23,224
	Exp.-Contingencies Totals:	-	-	21,698	-	23,224	23,224	23,224
	EXPENDITURES TOTALS:	311,096	627,564	766,301	339,603	936,835	936,835	936,835
	FUND REVENUES	834,620	980,655	766,301	808,938	936,835	936,835	936,835
	FUND EXPENSES	311,096	627,564	766,301	339,603	936,835	936,835	936,835
	STORM DRAIN UTILITY Totals:	523,524	353,091	-	469,335	-	-	-



Wastewater Utility Budget Comparison



FY 2018-19 Adopted

Personnel Services	\$ 308,780	Transfers Out	\$ 1,756,618
Materials & Services	\$ 2,186,165	Contingencies	\$ 229,913
Capital Outlay	\$ 1,956,500	Other Financing Uses	\$ -
Debt Service	\$ 670,102	Unappropriated	\$ -

FY 2017-18 Adopted

Personnel Services	\$ 311,478	Transfers Out	\$ 1,761,702
Materials & Services	\$ 1,951,338	Contingencies	\$ 264,305
Capital Outlay	\$ 1,894,500	Other Financing Uses	\$ -
Debt Service	\$ 677,721	Unappropriated	\$ -

Enterprise Fund Wastewater Utility-470

Purpose

The purpose of the Wastewater Utility is three-fold – the collection of wastewater, the treatment of wastewater complying with all regulatory requirements and constructing capital infrastructure projects. Depending on the time of year, from 2.1 to 15.0 million gallons per day of raw sewage are treated to comply with all state and federal regulations. The City contracts for the operation of the Wastewater Treatment Plant with CH2MHill. This utility also funds the operation, maintenance, and engineering required for 60 miles of sewer collection. Operations and maintenance of the sewer collection system is performed by city staff.

FY2018-2019 Objective

The objective of the Wastewater Utility is to continue to collect and treat sewage while meeting all regulatory requirements, which includes routine maintenance and replacement of the City's sanitary sewer infrastructure.

FY2018-2019 Staffing

There are 2.45 FTE from the Public Works Maintenance Division Personnel assigned entirely to this fund. The amounts budgeted in Personal Services reflect this total.

City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
470	WASTEWATER UTILITY							
R1	Rev.-Taxes & Assess							
470-000-48101	Interest On Taxes	351	-	-	-	-	-	-
	Rev.-Taxes & Assess Totals:	351	-	-	-	-	-	-
R5	Rev.-Chgs for Services							
470-000-48122	Sewer Penalties	43,478	46,154	30,000	40,000	30,000	30,000	30,000
470-000-48220	Sewer Fees-Current	4,932,858	5,217,540	5,098,500	5,098,500	5,100,000	5,100,000	5,100,000
470-000-48230	Sewer Use Fees	84,484	59,474	60,000	60,000	60,000	60,000	60,000
	Rev.-Chgs for Services Totals:	5,060,820	5,323,168	5,188,500	5,198,500	5,190,000	5,190,000	5,190,000
R6	Rev.-Miscellaneous							
470-000-48100	Interest On Investment	14,679	26,510	10,000	18,500	10,000	10,000	10,000
470-000-48140	Miscellaneous Revenue	194	7,180	-	2,567	-	-	-
	Rev.-Miscellaneous Totals:	14,873	33,690	10,000	21,067	10,000	10,000	10,000
R7	Rev.-Transfers In							
470-000-49000	Trans In Sal/Ben funding-450	63,298	56,447	62,544	62,544	63,474	63,474	63,474
470-000-49098	From NW Urban Renewal	1	-	-	-	-	-	-
	Rev.-Transfers In Totals:	63,299	56,447	62,544	62,544	63,474	63,474	63,474
R8	Rev.-Other Sources							
470-000-49901	Beginning Balance	2,203,790	2,081,009	1,600,000	2,353,754	1,844,604	1,844,604	1,844,604
	Rev.-Other Sources Totals:	2,203,790	2,081,009	1,600,000	2,353,754	1,844,604	1,844,604	1,844,604
	REVENUES TOTALS:	7,343,133	7,494,314	6,861,044	7,635,865	7,108,078	7,108,078	7,108,078

City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
470	WASTEWATER UTILITY							
E1	Exp.-Personnel Services							
470-470-50001	Salaries	160,855	166,217	176,266	178,000	183,429	183,429	183,429
470-470-50600	Overtime	965	1,530	4,000	4,000	4,000	4,000	4,000
470-470-51000	Fringe Benefits	64	160	131,212	100,000	121,351	121,351	121,351
470-470-51005	Taxes - Federal	12,002	12,451	-	-	-	-	-
470-470-51010	Taxes - State	45	48	-	-	-	-	-
470-470-51015	PERS	22,095	22,741	-	-	-	-	-
470-470-51020	Workers Compensation	6,739	5,073	-	-	-	-	-
470-470-51025	Insurance - Health	43,010	41,897	-	-	-	-	-
470-470-51030	Insurance - HRA/PSA	16,913	18,080	-	-	-	-	-
470-470-51036	Insurance - Life/LTD	297	228	-	-	-	-	-
470-470-51040	Insurance - Disability	654	622	-	-	-	-	-
	Exp.-Personnel Services Totals:	263,639	269,047	311,478	282,000	308,780	308,780	308,780
	Total Full-Time Equivalent (FTE)	3.000	3.000	3.000	3.000	3.000	3.000	3.000
E2	Exp.-Materials & Services							
470-470-61011	Advertising (Eng)	658	-	1,000	1,000	1,000	1,000	1,000
470-470-61012	Advertising (Maint)	-	-	1,000	1,000	1,000	1,000	1,000
470-470-61121	Communication (Eng)	-	-	500	500	500	500	500
470-470-61122	Communication (Maint)	1,067	612	750	750	750	750	750
470-470-61126	Computer Exp (Eng)	15,824	550	10,000	5,000	10,000	10,000	10,000
470-470-61127	Computer Exp (Maint)	5	388	5,000	5,000	5,000	5,000	5,000
470-470-61130	Contract Services-Utility Billing	7,040	732	500	500	500	500	500
470-470-61133	Contract Serv (Eng)	15,721	32,690	26,000	14,000	25,000	25,000	25,000
470-470-61134	Contract Serv (Maint)	14,874	14,779	35,000	35,000	35,000	35,000	35,000
470-470-61140	Merchant Card Fees-Utility Billing	23,761	26,799	30,000	30,000	30,000	30,000	30,000
470-470-61240	Dept/Operating Expense	174	692	-	-	-	-	-
470-470-61241	Operating Exp (Eng)	1,555	1,005	1,500	1,500	1,500	1,500	1,500
470-470-61242	Operating Exp (Maint)	23,713	13,629	20,000	20,000	20,000	20,000	20,000
470-470-61251	Op Supplies (Eng)	347	25	1,000	1,000	1,000	1,000	1,000
470-470-61252	Op Supplies (Maint)	2,488	-	500	500	500	500	500
470-470-61291	Dues & Subscript (Eng)	736	230	1,200	1,200	1,200	1,200	1,200
470-470-61292	Dues & Subs (Maint)	450	500	500	500	500	500	500
470-470-61300	Duplication-Utility Billing	22,203	21,852	22,000	22,000	22,000	22,000	22,000
470-470-61321	Education & Trng (Eng)	-	894	2,000	2,000	2,000	2,000	2,000
470-470-61322	Ed & Trng (Maint)	958	2,898	3,000	3,000	3,000	3,000	3,000
470-470-61400	Insurance	45,446	47,036	58,163	58,163	58,635	58,635	58,635
470-470-61501	Uniforms (Eng)	-	149	500	500	500	500	500
470-470-61502	Uniforms (Maint)	2,348	2,543	2,000	2,000	2,000	2,000	2,000

City of Lebanon, OR
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Account	Description	2016	2017	2018	2018	2019	2019	2019
		Actual	Actual	Budget	Estimated	Proposed	Approved	Adopted
470-470-61520	Utility Franchise Fee	241,691	252,422	254,925	254,925	260,280	260,280	260,280
470-470-61560	Maint/Bldg (Gen'l)	56	-	-	-	-	-	-
470-470-61562	Maint/Bldg (Maint)	3,956	2,194	2,000	2,000	2,000	2,000	2,000
470-470-61571	Maint/Eqpt (Eng)	289	-	500	500	500	500	500
470-470-61572	Maint/Eqpt (Maint)	990	528	1,500	1,500	1,500	1,500	1,500
470-470-61581	Maint/Vehicles (Eng)	437	1,382	1,000	1,000	1,000	1,000	1,000
470-470-61582	Maint/Vehicles (Maint)	24,043	20,315	20,000	20,000	20,000	20,000	20,000
470-470-61601	Mtgs & Conf (Eng)	603	-	3,500	3,500	3,500	3,500	3,500
470-470-61602	Mtgs & Conf (Maint)	499	115	1,500	1,500	1,500	1,500	1,500
470-470-61701	Office Supplies (Eng)	390	432	700	700	700	700	700
470-470-61702	Off Supplies (Maint)	379	110	700	700	700	700	700
470-470-61801	Petroleum (Eng)	1,077	1,562	1,500	1,500	1,500	1,500	1,500
470-470-61802	Petroleum (Maint)	6,346	2,975	15,000	15,000	15,000	15,000	15,000
470-470-61820	Postage-Utility Billing	798	611	900	900	900	900	900
470-470-61900	Utilities (Gen'l)	748	842	1,500	1,500	1,500	1,500	1,500
470-470-61902	Utilities (Maint)	2,508	2,904	3,000	3,000	3,000	3,000	3,000
Exp.-Materials & Services Totals:		464,178	454,395	530,338	513,338	535,165	535,165	535,165
E3	Exp.-Capital Outlay							
470-470-72301	Improvements	276	-	-	-	-	-	-
470-470-72302	Improvements (Maint)	22,074	1,199	40,000	40,000	90,000	90,000	90,000
470-470-72501	Office Eqpt (Eng)	2,500	-	3,000	3,000	3,000	3,000	3,000
470-470-72601	Other Eqpt (Eng)	1,500	-	1,500	1,500	1,500	1,500	1,500
Exp.-Capital Outlay Totals:		26,350	1,199	44,500	44,500	94,500	94,500	94,500
E4	Exp.-Transfers Out							
470-470-90010	To General Fund	77,768	82,932	88,972	88,972	87,503	87,503	87,503
470-470-90011	To GF-Sal/Ben	691,116	700,625	735,749	735,749	718,551	718,551	718,551
470-470-90017	To Debt Service-314&317	527,062	683,600	679,500	679,500	677,700	677,700	677,700
470-470-90025	To GIS-540	47,316	76,042	44,148	44,148	66,670	66,670	66,670
470-470-90027	To Info System Service-542	82,233	70,634	58,395	58,395	59,374	59,374	59,374
470-470-90028	To Custodial & Bldg Maint-545	5,981	6,803	6,472	6,472	6,680	6,680	6,680
470-470-90030	To PERS Bond-320	21,535	22,641	23,143	23,143	22,179	22,179	22,179
470-470-90105	To Eqpt Acq & Rep Fund-820	90,000	90,000	90,000	90,000	90,000	90,000	90,000
470-470-90180	To Water Sal/Ben	4,377	4,406	4,806	4,806	4,467	4,467	4,467
470-470-90184	To Cust/Maint Sal/Ben 545	-	-	30,517	30,517	23,494	23,494	23,494
Exp.-Transfers Out Totals:		1,547,388	1,737,683	1,761,702	1,761,702	1,756,618	1,756,618	1,756,618

City of Lebanon, OR
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Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
E5	Exp.-Contingencies							
470-470-80005	Operating Contingency	-	-	233,925	-	199,533	199,533	199,533
470-470-80026	Res For Debt Service	-	-	30,380	-	30,380	30,380	30,380
	Exp.-Contingencies Totals:	-	-	264,305	-	229,913	229,913	229,913
EXPENDITURES TOTALS:		2,301,555	2,462,324	2,912,323	2,601,540	2,924,976	2,924,976	2,924,976

City of Lebanon, OR
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Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
473	WASTEWATER PLANT							
E2	Exp.-Materials & Services							
470-473-61010	Advertising	-	-	500	500	500	500	500
470-473-61119	Communication	-	-	1,000	1,000	1,000	1,000	1,000
470-473-61124	Computer Expense	1,775	-	1,500	1,500	1,500	1,500	1,500
470-473-61130	Contract Services	1,010,600	977,479	1,145,000	1,145,000	1,150,000	1,150,000	1,150,000
470-473-61240	Dept/Operating Expense	25,128	131,113	65,000	65,000	65,000	65,000	65,000
470-473-61250	Dept/Op Supplies	-	-	250	250	250	250	250
470-473-61320	Education & Training	-	-	1,000	1,000	1,000	1,000	1,000
470-473-61600	Meetings & Conferences	-	-	500	500	500	500	500
470-473-61700	Office Supplies	-	-	250	250	250	250	250
470-473-61800	Petroleum	4,296	4,895	6,000	6,000	6,000	6,000	6,000
	Exp.-Materials & Services Totals:	1,041,799	1,113,487	1,221,000	1,221,000	1,226,000	1,226,000	1,226,000
E3	Exp.-Capital Outlay							
470-473-72300	Improvements	95,227	79,426	110,000	110,000	192,000	192,000	192,000
	Exp.-Capital Outlay Totals:	95,227	79,426	110,000	110,000	192,000	192,000	192,000
EXPENDITURES TOTALS:		1,137,026	1,192,913	1,331,000	1,331,000	1,418,000	1,418,000	1,418,000
474	SEWER & LATERAL REPAIR PROG							
E3	Exp.-Capital Outlay							
470-474-72300	Improvements	56,833	63,788	90,000	90,000	90,000	90,000	90,000
470-474-72301	Improvements (Eng)	247,815	23,965	500,000	500,000	250,000	250,000	250,000
	Exp.-Capital Outlay Totals:	304,648	87,753	590,000	590,000	340,000	340,000	340,000
EXPENDITURES TOTALS:		304,648	87,753	590,000	590,000	340,000	340,000	340,000

City of Lebanon, OR
Budget Report FY 2018-19

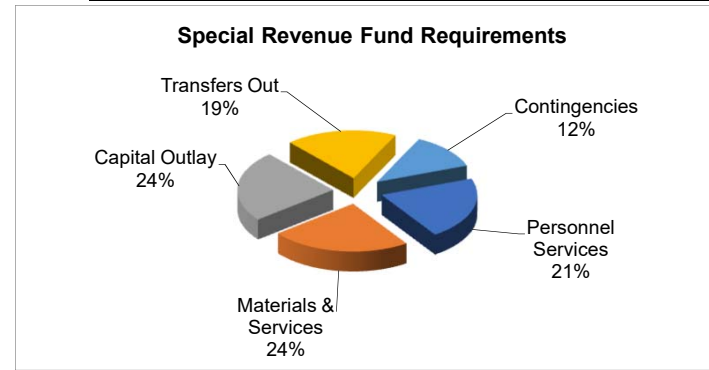
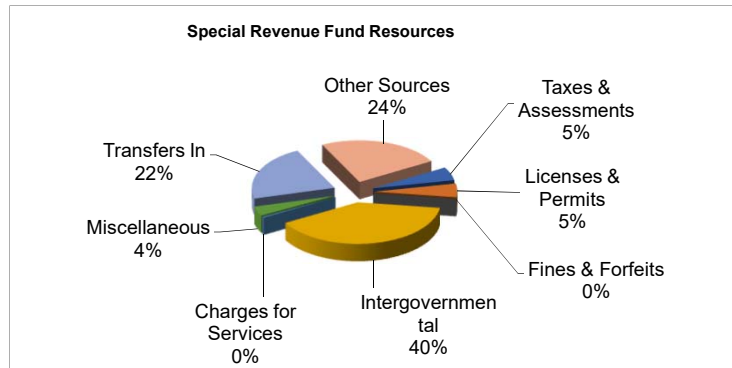
Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
475	WASTEWATER UTILITY C.I.P.							
E2	Exp.-Materials & Services							
470-475-61133	Contract Services (Eng)	7,331	46,750	200,000	150,000	425,000	425,000	425,000
	Exp.-Materials & Services Totals:	7,331	46,750	200,000	150,000	425,000	425,000	425,000
E3	Exp.-Capital Outlay							
470-475-72301	Improvements	755,329	668,427	1,150,000	441,000	1,330,000	1,330,000	1,330,000
	Exp.-Capital Outlay Totals:	755,329	668,427	1,150,000	441,000	1,330,000	1,330,000	1,330,000
	EXPENDITURES TOTALS:	762,660	715,177	1,350,000	591,000	1,755,000	1,755,000	1,755,000
476	WASTEWATER BOND DEBT SERV							
E6	Exp.-Debt Service							
470-476-95100	Bond Principal	207,411	42,042	43,283	43,283	44,560	44,560	44,560
470-476-95107	Prin-WW10	400,000	415,000	435,000	435,000	445,000	445,000	445,000
470-476-95200	Bond Interest	16,766	22,043	20,588	20,588	19,092	19,092	19,092
470-476-95207	Int -WW10	207,450	195,450	178,850	178,850	161,450	161,450	161,450
	Exp.-Debt Service Totals:	831,627	674,535	677,721	677,721	670,102	670,102	670,102
	EXPENDITURES TOTALS:	831,627	674,535	677,721	677,721	670,102	670,102	670,102
	FUND REVENUES	7,343,133	7,494,314	6,861,044	7,635,865	7,108,078	7,108,078	7,108,078
	FUND EXPENSES	5,337,516	5,132,702	6,861,044	5,791,261	7,108,078	7,108,078	7,108,078
	WASTEWATER UTILITY Totals:	2,005,617	2,361,612	-	1,844,604	-	-	-



SPECIAL REVENUE FUND
Adopted for the Fiscal Year 2018-19

RESOURCES	
Taxes & Assessments	\$ 288,830
Licenses & Permits	297,000
Fines & Forfeits	-
Intergovernmental	2,209,614
Charges for Services	22,500
Miscellaneous	204,650
Transfers In	1,211,052
Other Sources	1,347,357
Total Resources	\$ 5,581,003

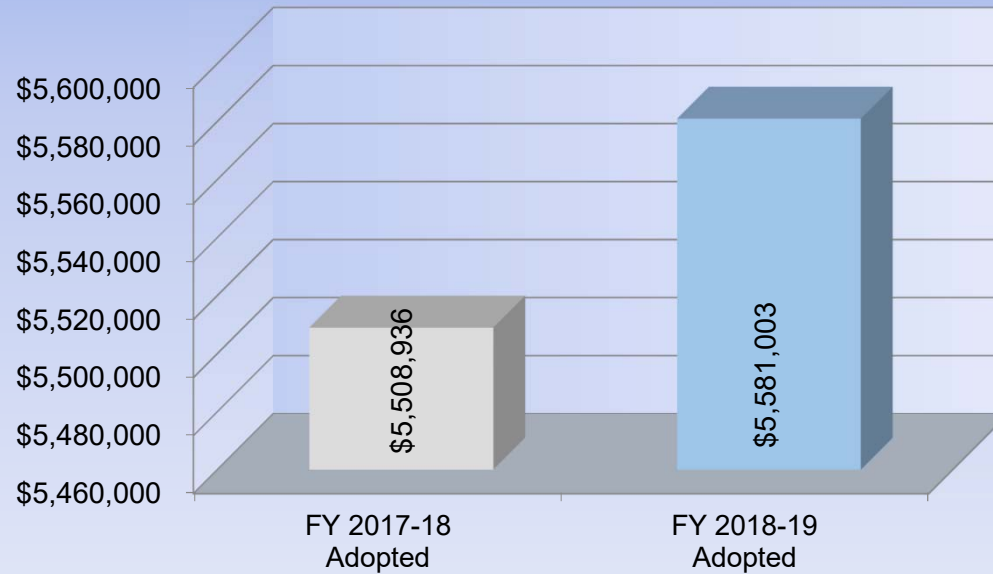
REQUIREMENTS	
Personnel Services	\$ 1,179,486
Materials & Services	1,326,636
Capital Outlay	1,341,926
Transfers Out	1,052,369
Contingencies	680,586
Debt Service	-
Unappropriated	-
Total Requirements	\$ 5,581,003



Adopted Requirements by Department and Type

Dept-Activity	Personal Services	Materials & Services	Capital Outlay	Interfund Transfers	Contingency Fund	Debt Service	Unapprop	Adopted Budget	Percent of Fund Budget
510-Motel Tax	-	120,000	103,000	107,000	138,720	-	-	468,720	8.41%
515-Youth Court	-	5,353	-	-	-	-	-	5,353	0.10%
516-Police Reserves	-	5,435	-	-	10,000	-	-	15,435	0.28%
527-Blding Inspection	-	138,125	-	238,865	384,403	-	-	761,393	13.64%
533-Park Enterprise	-	145,400	110,651	71,498	22,333	-	-	349,882	6.27%
535-Parks Grant	-	-	350,000	-	1,103	-	-	351,103	6.29%
540-Geographic Infor Svcs	-	32,900	3,500	120,791	37,114	-	-	194,305	3.48%
542-Information Systems Service	409,286	312,570	137,000	38,466	10,349	-	-	907,671	16.26%
545-Custodial & Maint Services	203,500	101,500	-	12,624	13,667	-	-	331,291	5.94%
550-Foot & Bike	-	-	33,500	-	3,000	-	-	36,500	0.65%
555-Eng Improve Permits	-	14,000	-	63,831	7,853	-	-	85,684	1.54%
558-Streets	338,900	375,777	-	371,940	15,231	-	-	1,101,848	19.74%
562-Equitable Sharing (US Marshall)	-	3,626	-	-	-	-	-	3,626	0.06%
564-School Resource Officer	-	-	-	6,500	-	-	-	6,500	0.12%
569-Dial A Bus	227,800	67,950	78,000	20,854	34,851	-	-	429,455	7.69%
571-STP Streets	-	-	525,000	-	1,962	-	-	526,962	9.44%
593-Boat Ramp Maintenance	-	4,000	1,275	-	-	-	-	5,275	0.09%
Fund Totals	\$ 1,179,486	\$ 1,326,636	\$ 1,341,926	\$ 1,052,369	\$ 680,586	\$ -	\$ -	\$ 5,581,003	100.00%
Percent of Special Revenue Fund	21.14%	23.77%	24.04%	18.86%	12.19%	0.00%	0.00%	100.00%	

Special Revenue Funds Budget Comparison



FY 2018-19 Adopted

Personnel Services	\$ 1,179,486	Transfers Out	\$ 1,052,369
Materials & Services	\$ 1,326,636	Contingencies	\$ 680,586
Capital Outlay	\$ 1,341,926	Other Financing Uses	\$ -
Debt Service	\$ -	Unappropriated	\$ -

FY 2017-18 Adopted

Personnel Services	\$ 1,127,498	Transfers Out	\$ 1,148,542
Materials & Services	\$ 1,192,041	Contingencies	\$ 531,476
Capital Outlay	\$ 1,509,379	Other Financing Uses	\$ -
Debt Service	\$ -	Unappropriated	\$ -

Special Revenue Fund Motel Tax-510

Purpose

The Motel tax fund provides the budget authority for division of the City's motel tax and the administration of the City's Visitor Industry Program (VIP). On June 23, 1993, at the request of the Lebanon Area Chamber of Commerce, and with the agreement of the motel owners, the Lebanon City Council adopted a motel tax. The tax is used to promote tourism in Lebanon with approval of the City Council. In 2000, the rate increased from \$1.00 to \$2.00 per night, in 2002, the rate changed to 6% of room rental revenues, and in 2007 the rate increased to 9% as approved by the City Council. A Tourism Committee has been established under the umbrella of the Lebanon Area Chamber of Commerce, which receives funding to promote those tourism related activities.

FY2018-2019 Objective

The division of the motel tax funds is as follows: The funds are allocated as follows:

\$20,000 City Tourism related activities
\$113,000 Visitor Industry Program (VIP) Expenses
\$80,000 Chamber of Commerce for tourism related activities

FY2018-2019 Staffing

No staff is allocated to this fund.

City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
510	MOTEL TAX							
R1	Rev.-Taxes & Assess							
510-000-47090	Motel Room Tax	203,974	259,221	280,000	280,000	288,400	288,400	288,400
	Rev.-Taxes & Assess Totals:	203,974	259,221	280,000	280,000	288,400	288,400	288,400
R6	Rev.-Miscellaneous							
510-000-48100	Interest On Investment	-	397	-	3,700	-	-	-
	Rev.-Miscellaneous Totals:	-	397	-	3,700	-	-	-
R7	Rev.-Transfers In							
510-000-49122	From Parks-SDC 862	-	352,900	-	-	-	-	-
	Rev.-Transfers In Totals:	-	353,297	-	3,700	-	-	-
R8	Rev.-Other Sources							
510-000-49901	Beginning Balance	15,453	63,705	45,000	135,420	180,320	180,320	180,320
	Rev.-Other Sources Totals:	15,453	63,705	45,000	135,420	180,320	180,320	180,320
REVENUES TOTALS:		219,427	676,620	325,000	422,820	468,720	468,720	468,720

City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
510	MOTEL TAX							
E2	Exp.-Materials & Services							
510-510-61130	Contract Services	91,898	80,000	80,000	80,000	80,000	80,000	80,000
510-510-61240	Dept/Operating Expense	35,921	3,672	20,000	20,000	20,000	20,000	20,000
	Exp.-Materials & Services Totals:	127,819	83,672	100,000	100,000	100,000	100,000	100,000
E4	Exp.-Transfers Out							
510-510-90005	To Gen Fund-Admin Cost	27,903	40,000	45,000	45,000	45,000	45,000	45,000
510-510-90147	To SDC Parks-862	-	-	62,000	62,000	62,000	62,000	62,000
	Exp.-Transfers Out Totals:	27,903	40,000	107,000	107,000	107,000	107,000	107,000
EXPENDITURES TOTALS:		155,722	123,672	207,000	207,000	207,000	207,000	207,000

City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
511	VISITOR INDUSTRY PROGRAM (VIP)							
E2	Exp.-Materials & Services							
510-511-61130	Contract Serv	-	28,000	10,000	1,000	10,000	20,000	20,000
	Exp.-Materials & Services Totals:	-	28,000	10,000	1,000	10,000	20,000	20,000
E3	Exp.-Capital Outlay							
510-511-72305	Improvements-Welcome Sign	-	2,381	30,000	15,000	35,000	35,000	35,000
510-511-72306	Improvements-Strawberry Plaza	-	386,750	-	8,500	-	-	-
510-511-72307	Improvements-Downtown Project	-	-	50,000	10,000	50,000	50,000	50,000
510-511-72308	Improvements-not assigned to project	-	-	18,000	1,000	18,000	18,000	18,000
	Exp.-Capital Outlay Totals:	-	389,131	98,000	34,500	103,000	103,000	103,000
E5	Exp.-Contingencies							
510-510-80005	Operating Contingency	-	-	10,000	-	148,720	138,720	138,720
	Exp.-Contingencies Totals:	-	-	10,000	-	148,720	138,720	138,720
	EXPENDITURES TOTALS:	-	417,131	118,000	35,500	261,720	261,720	261,720
	EXPENDITURES TOTALS:	155,722	540,803	325,000	242,500	468,720	468,720	468,720
	FUND REVENUES	219,427	676,620	325,000	422,820	468,720	468,720	468,720
	FUND EXPENSES	155,722	540,803	325,000	242,500	468,720	468,720	468,720
	MOTEL TAX Totals:	63,705	135,817	-	180,320	-	-	-

Special Revenue Fund Police Department-Youth Court-515

Purpose

The Lebanon Youth Peer Court is an alternative court within the criminal justice system for juveniles who commit misdemeanors or violations. This is a fund established as a clearinghouse used to track fees paid by youth offenders that have been referred to Lebanon's Peer Court.

FY2018-2019 Objective

The objective of the Police Department Youth Court fund is to purchase refreshments provided to the Peer Court volunteers on days when court is in session.

FY2018-2019 Staffing

No staff is allocated to this fund.

City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
515	YOUTH COURT							
R6	Rev.-Miscellaneous							
515-000-48100	Interest On Investment	-	-	-	1	-	-	-
515-000-48053	Donations	-	390	5,000	285	5,000	5,000	5,000
	Rev.-Miscellaneous Totals:	-	390	5,000	286	5,000	5,000	5,000
R8	Rev.-Other Sources							
515-000-49901	Beginning Balance	-	-	50	88	353	353	353
	Rev.-Other Sources Totals:	-	-	50	88	353	353	353
	REVENUES TOTALS:	-	390	5,050	374	5,353	5,353	5,353
515	YOUTH COURT							
E2	Exp.-Materials & Services							
515-515-61240	Dept/Operating Expense	-	303	5,050	21	5,353	5,353	5,353
	Exp.-Materials & Services Totals:	-	303	5,050	21	5,353	5,353	5,353
	EXPENDITURES TOTALS:	-	303	5,050	21	5,353	5,353	5,353
	FUND REVENUES	-	390	5,050	374	5,353	5,353	5,353
	FUND EXPENSES	-	303	5,050	21	5,353	5,353	5,353
	YOUTH COURT Totals:	-	87	-	353	-	-	-

Special Revenue Fund Police Department-Reserves-516

Purpose

The Police Reserves fund accounts for receipts and expenditures of contributions made to the Police Department Reserves Program.

FY2018-2019 Objective

The objective of the Police Department Police Reserves fund is to buy necessary equipment not covered in the budget.

FY2018-2019 Staffing

No staff is allocated to this fund.

City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
516	POLICE RESERVES-DONATIONS							
R6	Rev.-Miscellaneous							
516-000-48053	Donations	-	-	10,000	3,945	10,000	10,000	10,000
516-000-48100	Interest On Investment	-	5	-	26	-	-	-
	Rev.-Miscellaneous Totals:	-	5	10,000	3,971	10,000	10,000	10,000
R8	Rev.-Other Sources							
516-000-49901	Beginning Balance	7,155	1,659	-	1,664	5,435	5,435	5,435
	Rev.-Other Sources Totals:	7,155	1,659	-	1,664	5,435	5,435	5,435
REVENUES TOTALS:		7,155	1,664	10,000	5,635	15,435	15,435	15,435
516	POLICE RESERVES-DONATIONS							
E2	Exp.-Materials & Services							
516-516-61240	Dept/Operating Expense	5,496	-	-	200	5,435	5,435	5,435
	Exp.-Materials & Services Totals:	5,496	-	-	200	5,435	5,435	5,435
E5	Exp.-Contingencies							
516-516-80005	Operating Contingency	-	-	10,000	-	10,000	10,000	10,000
	Exp.-Contingencies Totals:	-	-	10,000	-	10,000	10,000	10,000
EXPENDITURES TOTALS:		5,496	-	10,000	200	15,435	15,435	15,435
FUND REVENUES		7,155	1,664	10,000	5,635	15,435	15,435	15,435
FUND EXPENSES		5,496	-	10,000	200	15,435	15,435	15,435
POLICE RESERVES Totals:		1,659	1,664	-	5,435	-	-	-

Special Revenue Fund Community Development Department-Building 527

Purpose

Along with Planning, the Community Development Department includes traditional Building service functions. Except for electrical permits processed by Linn County, the City is responsible for all plan reviews and inspections for residential, commercial and industrial construction. This service is funded entirely through dedicated building fees. Building staff closely cooperates with Planning and Engineering Services on all construction projects and actively works with other organizations such as the Lebanon Fire District, Linn County Environmental Health and the Linn County Building Department. This cooperation helps ensure development occurs in a timely manner.

FY2018-2019 Objective

The objective of the Community Development Department, Building Services is to provide for a broad range of building activities. Building Services continues to use contract services for all plan reviews and inspections to reduce operational costs and expects to continue this relationship for the coming year.

FY2018-2019 Staffing

The Community Development Department is supported by a cumulative total of 2.8 FTE with the Building Official position filled through a service contract. The amounts budgeted in Personal Services and Contract Services reflects this staffing level.

City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
527	COMMUNITY DEVELOPMENT-BUILDING							
R2	Rev.-Licenses & Permits							
527-000-46010	Bldg Permits & Fees	481,682	416,990	250,000	300,000	250,000	250,000	250,000
	Rev.-Licenses & Permits Totals:	481,682	416,990	250,000	300,000	250,000	250,000	250,000
R6	Rev.-Miscellaneous							
527-000-48100	Interest On Investment	4,080	7,882	4,000	5,000	4,000	4,000	4,000
527-000-48140	Miscellaneous Revenue	8	(1)	-	-	-	-	-
	Rev.-Miscellaneous Totals:	4,088	7,881	4,000	5,000	4,000	4,000	4,000
R8	Rev.-Other Sources							
527-000-49901	Beginning Balance	378,026	527,157	475,000	604,495	507,393	507,393	507,393
	Rev.-Other Sources Totals:	378,026	527,157	475,000	604,495	507,393	507,393	507,393
	REVENUES TOTALS:	863,796	952,028	729,000	909,495	761,393	761,393	761,393

City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
527	COMMUNITY DEVELOPMENT-BUILDING							
E2	Exp.-Materials & Services							
527-527-61130	Contract Services	91,696	103,478	95,000	125,000	95,000	95,000	95,000
527-527-61140	Merchant Card Fees	4,862	7,925	5,000	15,000	15,000	15,000	15,000
527-527-61240	Dept/Operating Expense	34,646	26,443	24,625	24,625	24,625	24,625	24,625
527-527-61250	Dept/Op Supplies	741	-	500	500	500	500	500
527-527-61320	Education & Training	-	-	1,500	200	1,500	1,500	1,500
527-527-61700	Office Supplies	533	660	1,500	1,500	1,500	1,500	1,500
527-527-61820	Postage	100	-	-	-	-	-	-
	Exp.-Materials & Services Totals:	132,578	138,506	128,125	166,825	138,125	138,125	138,125
E3	Exp.-Capital Outlay							
527-527-72500	Office Eqpt.	-	1,273	-	-	-	-	-
	Exp.-Capital Outlay Totals:	-	1,273	-	-	-	-	-
E4	Exp.-Transfers Out							
527-527-90010	To General Fund	22,757	21,058	28,856	28,856	28,853	28,853	28,853
527-527-90011	To GF-Sal/Ben	152,005	156,990	170,271	170,271	169,474	169,474	169,474
527-527-90025	To GIS	5,000	7,242	8,000	8,000	12,081	12,081	12,081
527-527-90027	To Info System Service	23,257	21,011	26,722	26,722	27,175	27,175	27,175
527-527-90028	To Custodial & Bldg Maint	1,043	1,454	1,428	1,428	1,282	1,282	1,282
	Exp.-Transfers Out Totals:	204,062	207,755	235,277	235,277	238,865	238,865	238,865
E5	Exp.-Contingencies							
527-527-80005	Operating Contingency	-	-	365,598	-	384,403	384,403	384,403
	Exp.-Contingencies Totals:	-	-	365,598	-	384,403	384,403	384,403
	EXPENDITURES TOTALS:	336,640	347,534	729,000	402,102	761,393	761,393	761,393
	FUND REVENUES	863,796	952,028	729,000	909,495	761,393	761,393	761,393
	FUND EXPENSES	336,640	347,534	729,000	402,102	761,393	761,393	761,393
	BUILDING INSPECTION Totals:	527,156	604,494	-	507,393	-	-	-

Special Revenue Fund Park Enterprise-533

Purpose

The Park Enterprise fund uses revenue generated from the reservation of park shelters and camping fees for the maintenance and improvements of those facilities.

FY2018-2019 Objective

Very nominal funding limits the ability to assist in financing any significant projects.

FY2018-2019 Staffing

Both River Park and Gills Landing are now staffed with Park Hosts in each park. These arrangements help to reduce vandalism while enhancing the livability and usability of the parks.

City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
533	PARK ENTERPRISE							
R1	Rev.-Taxes & Assess							
533-000-47080	State Tourism Tax	235	522	300	430	430	430	430
	Rev.-Taxes & Assess Totals:	235	522	300	430	430	430	430
R6	Rev.-Miscellaneous							
533-000-45030	Cheadle Lake Park Fees	-	-	21,000	21,000	21,000	21,000	21,000
533-000-45080	Camping Fees - Monthly	57,116	80,777	55,000	55,000	55,000	55,000	55,000
533-000-45090	Camping Fees	22,198	26,845	20,000	25,000	25,000	25,000	25,000
533-000-46000	Shelter Rental Fees	1,313	1,685	2,000	10,000	10,000	10,000	10,000
533-000-48053	Donations	11,000	-	-	-	-	-	-
533-000-48057	Dump Station Donations	8,267	9,734	8,500	8,500	9,500	9,500	9,500
533-000-48100	Interest On Investment	1,234	1,827	700	1,571	1,400	1,400	1,400
533-000-48140	School District contract	-	35	-	100,121	-	-	-
	Rev.-Miscellaneous Totals:	101,128	120,903	107,200	221,192	121,900	121,900	121,900
R8	Rev.-Other Sources							
533-000-49901	Beginning Balance	69,791	113,847	69,731	159,621	227,552	227,552	227,552
	Rev.-Other Sources Totals:	69,791	113,847	69,731	159,621	227,552	227,552	227,552
	REVENUES TOTALS:	171,154	235,272	177,231	381,243	349,882	349,882	349,882

City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
533	PARK ENTERPRISE							
E2	Exp.-Materials & Services							
533-533-61134	Contract Serv (Maint)	12,649	11,622	25,000	35,000	45,000	45,000	45,000
533-533-61242	Operating Exp (Maint)	4,291	6,923	7,500	7,500	27,500	27,500	27,500
533-533-61562	Maint/Bldg (Maint)	12,601	6,668	9,000	9,000	19,000	19,000	19,000
533-533-61902	Utilities (Maint)	22,766	22,532	20,100	20,100	23,000	23,000	23,000
	Exp.-Materials & Services Totals:	52,307	47,745	61,600	71,600	114,500	114,500	114,500
E3	Exp.-Capital Outlay							
533-533-72300	Improvements	5,000	5,530	38,000	38,000	110,651	110,651	110,651
	Exp.-Capital Outlay Totals:	5,000	5,530	38,000	38,000	110,651	110,651	110,651
E4	Exp.-Transfers Out							
533-533-90011	To GF-Sal/Ben	-	22,377	22,920	22,920	-	-	-
533-533-90020	To Cust/Maint Sal/Ben -545	-	-	-	-	21,498	21,498	21,498
533-533-90105	To Eqpt Acq & Rep Fund	-	-	-	-	50,000	50,000	50,000
	Exp.-Transfers Out Totals:	-	22,377	22,920	22,920	71,498	71,498	71,498
E5	Exp.-Contingencies							
533-533-80005	Operating Contingency	-	-	23,811	-	22,333	22,333	22,333
	108 Exp.-Contingencies Totals:	-	-	23,811	-	22,333	22,333	22,333
EXPENDITURES TOTALS:		57,307	75,652	146,331	132,520	318,982	318,982	318,982

City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
534	CHEADLE LAKE PARK							
E2	Exp.-Materials & Services							
533-534-61130	Contract Services	-	-	5,000	5,000	5,000	5,000	5,000
533-534-61240	Dept/Operating Expense	-	-	5,500	5,500	5,500	5,500	5,500
533-534-61562	Maint/Bldg (Maint)	-	-	3,000	3,000	3,000	3,000	3,000
533-534-61572	Maint/Eqpt (Maint)	-	-	500	500	500	500	500
533-534-61582	Maint/Vehicles (Maint)	-	-	2,000	2,000	2,000	2,000	2,000
533-534-61800	Petroleum	-	-	5,000	5,000	5,000	5,000	5,000
533-534-6902	Utilities (Maint)	-	-	9,900	-	9,900	9,900	9,900
	Exp.-Materials & Services Totals:	-	-	30,900	21,000	30,900	30,900	30,900
	EXPENDITURES TOTALS:	-	-	30,900	21,000	30,900	30,900	30,900
	FUND REVENUES	171,154	235,272	177,231	381,243	349,882	349,882	349,882
	FUND EXPENSES	57,307	75,652	177,231	153,520	349,882	349,882	349,882
	PARK ENTERPRISE Totals:	113,847	159,620	-	227,723	-	-	-

Special Revenue Fund Park Grant Fund-535

Purpose

This fund will administer grants that are expected to be received or completed in the 18/19 budget year. There are two pending grants for which funds may be received in the FY18/19: Land and Water Conservation Grant and the Local Government Grant Program.

FY2018-2019 Objective

Very nominal funding limits the ability to assist in financing any significant projects.

FY2018-2019 Staffing

Staffing costs are not provided in this division.

City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
535	PARKS GRANT FUND							
R4	Rev.-Intergovernmental							
535-000-41050	State Grant Funds	144,076	35,418	600,000	145,006	350,000	350,000	350,000
	Rev.-Intergovernmental Totals:	144,076	35,418	600,000	145,006	350,000	350,000	350,000
R6	Rev.-Miscellaneous							
535-000-48053	Donations	-	-	50,000	-	-	-	-
535-000-48100	Interest On Investment	(793)	(1,106)	-	-	-	-	-
535-000-48140	Miscellaneous Revenue	25,688	-	-	-	-	-	-
	Rev.-Miscellaneous Totals:	24,895	(1,106)	50,000	-	-	-	-
R8	Rev.-Other Sources							
535-000-49901	Beginning Balance	15,548	12,613	25,000	(35,292)	1,103	1,103	1,103
	Rev.-Other Sources Totals:	15,548	12,613	25,000	(35,292)	1,103	1,103	1,103
	REVENUES TOTALS:	184,519	46,925	675,000	109,714	351,103	351,103	351,103
535	PARKS GRANT FUND							
E2	Exp.-Materials & Services							
535-535-61130	Contract Services	8,500	-	-	-	-	-	-
	Exp.-Materials & Services Totals:	8,500	-	-	-	-	-	-
E3	Exp.-Capital Outlay							
535-535-72300	Improvements	163,406	124,555	650,000	108,611	350,000	350,000	350,000
	Exp.-Capital Outlay Totals:	163,406	124,555	650,000	108,611	350,000	350,000	350,000
E5	Exp.-Contingencies							
535-535-80005	Operating Contingency	-	-	25,000	-	1,103	1,103	1,103
	Exp.-Contingencies Totals:	-	-	25,000	-	1,103	1,103	1,103
	EXPENDITURES TOTALS:	171,906	124,555	675,000	108,611	351,103	351,103	351,103
	FUND REVENUES	184,519	46,925	675,000	109,714	351,103	351,103	351,103
	FUND EXPENSES	171,906	124,555	675,000	108,611	351,103	351,103	351,103
	PARKS GRANT FUND Totals:	12,613	(77,630)	-	1,103	-	-	-

Special Revenue Fund GIS-540

Purpose

The GIS Division provides the budget authority to support the mapping and addressing of the City of Lebanon municipality including Sanitary Sewer System, Water System, Storm Drainage System, Tax Assessor Maps & Data, Zoning, and Aerial Photo Overlays

FY2018-2018 Objective

The objective of the GIS Division is to provide budgetary authority to administer the department and the services it supports.

FY2018-2019 Staffing

The GIS Division is supported by a cumulative total of 1.17 FTE. The amounts budgeted in Personal Services reflect this total.

City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
540	GIS							
R6	Rev.-Miscellaneous							
540-000-48100	Interest On Investment	1,084	1,503	500	757	500	500	500
	Rev.-Miscellaneous Totals:	1,084	1,503	500	757	500	500	500
R7	Rev.-Transfers In							
540-000-49022	From Water Fund-430	48,105	77,853	35,000	35,000	52,855	52,855	52,855
540-000-49023	From Stormdrain-450	12,579	19,916	11,058	11,058	16,699	16,699	16,699
540-000-49025	From W Water Fund-470	47,316	76,042	44,148	44,148	66,670	66,670	66,670
540-000-49050	From Bldg Inspect-527	5,000	7,242	8,000	8,000	12,081	12,081	12,081
	Rev.-Transfers In Totals:	113,000	181,053	98,206	98,206	148,305	148,305	148,305
R8	Rev.-Other Sources							
540-000-49901	Beginning Balance	91,909	78,002	100,000	115,544	45,500	45,500	45,500
	Rev.-Other Sources Totals:	91,909	78,002	100,000	115,544	45,500	45,500	45,500
REVENUES TOTALS:		205,993	260,558	198,706	214,507	194,305	194,305	194,305

City of Lebanon, OR
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Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
540	GIS							
E2	Exp.-Materials & Services							
540-540-61124	Computer Expense	15,518	8,830	9,400	12,000	9,400	9,400	9,400
540-540-61130	Contract Services	6,962	41,050	45,000	44,800	18,000	18,000	18,000
540-540-61240	Dept/Operating Expense	214	60	2,000	500	2,000	2,000	2,000
540-540-61320	Education & Training	949	8	2,500	100	400	400	400
540-540-61600	Meetings & Conferences	1,583	-	3,250	2,000	2,500	2,500	2,500
540-540-61700	Office Supplies	736	38	821	500	600	600	600
	Exp.-Materials & Services Totals:	25,962	49,986	62,971	59,900	32,900	32,900	32,900
E3	Exp.-Capital Outlay							
540-540-72600	Other Eqpt.	12,571	-	3,500	3,500	3,500	3,500	3,500
	Exp.-Capital Outlay Totals:	12,571	-	3,500	3,500	3,500	3,500	3,500
E4	Exp.-Transfers Out							
540-540-90028	To Custodial & Bldg Maint	655	737	638	638	745	745	745
540-540-90182	To IS Sal/Ben	88,803	94,291	104,626	104,626	120,046	120,046	120,046
	Exp.-Transfers Out Totals:	89,458	95,028	105,264	105,264	120,791	120,791	120,791
E5	Exp.-Contingencies							
540-540-80030	Reserve for Future Expenditure-Mapping		-	15,000	-	25,000	25,000	25,000
540-540-80005	Operating Contingency	-	-	11,971	-	12,114	12,114	12,114
	Exp.-Contingencies Totals:	-	-	26,971	-	37,114	37,114	37,114
EXPENDITURES TOTALS:		127,991	145,014	198,706	168,664	194,305	194,305	194,305
FUND REVENUES		205,993	260,558	198,706	214,507	194,305	194,305	194,305
FUND EXPENSES		127,991	145,014	198,706	168,664	194,305	194,305	194,305
GIS Totals:		78,002	115,544	-	45,843	-	-	-

Special Revenue Fund IT Department-542

Purpose

The IT Department provides the budget authority to administer and support the City network and computer resources.

FY2018-2019 Objective

The objective of the IT Department is to provide budgetary authority to administer the department and the services it supports.

FY2018-2019 Staffing

The IT Department is supported by a cumulative total of 2.83 FTE. The amounts budgeted in Personnel Services reflect this total. One of the positions is budgeted to start half way through the fiscal year and is shared with GIS.

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Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
542	INFO TECHNOLOGY SERVICE							
R5	Rev.-Chgs for Services							
542-000-48132	Info System Services	14,646	15,760	10,500	10,500	22,500	22,500	22,500
	Rev.-Chgs for Services Totals:	14,646	15,760	10,500	10,500	22,500	22,500	22,500
R6	Rev.-Miscellaneous							
542-000-45020	From Rented Property	21,050	19,750	15,000	15,000	15,000	15,000	15,000
542-000-48100	Interest On Investment	856	908	500	500	500	500	500
542-000-48140	Miscellaneous Revenue	534	184	-	-	-	-	-
	Rev.-Miscellaneous Totals:	22,440	20,842	15,500	15,500	15,500	15,500	15,500
R7	Rev.-Transfers In							
542-000-49000	Trans In Sal/Ben funding- 540	88,803	94,291	104,626	104,626	120,046	120,046	120,046
542-000-49010	From General Fund- 100	257,755	388,446	422,418	422,418	429,155	429,155	429,155
542-000-49022	From Water Fund- 430	109,751	91,673	75,080	75,080	76,338	76,338	76,338
542-000-49025	From W Water Fund- 470	82,233	70,634	58,395	58,395	59,374	59,374	59,374
542-000-49029	From Dial-A-Bus- 569	5,382	3,773	3,855	3,855	3,855	3,855	3,855
542-000-49033	From Eng Dev Review -555	8,343	6,832	5,005	5,005	5,089	5,089	5,089
542-000-49046	From Streets Fund- 558+559+815	36,434	22,823	18,353	18,353	18,660	18,660	18,660
542-000-49047	From Storm Drain- 450	15,100	11,614	10,011	10,011	10,178	10,178	10,178
542-000-49048	From Custodial & Bldg Maint- 545	9,416	3,888	3,741	3,741	3,801	3,801	3,801
542-000-49050	From Bldg Inspect- 527	23,257	21,011	26,722	26,722	27,175	27,175	27,175
542-000-49098	From NW Urban Renewal- 925	18,250	16,257	14,000	14,000	-	-	-
542-000-49170	From Cheadle Lake URD- 935	6,413	5,634	-	-	-	-	-
542-000-49175	From Gateway URD- 940	8,037	6,330	4,500	4,500	-	-	-
	Rev.-Transfers In Totals:	669,174	743,206	746,706	746,706	753,671	753,671	753,671
R8	Rev.-Other Sources							
542-000-49901	Beginning Balance	87,353	63,143	63,000	135,166	116,000	116,000	116,000
	Rev.-Other Sources Totals:	87,353	63,143	63,000	135,166	116,000	116,000	116,000
REVENUES TOTALS:		793,613	842,951	835,706	907,872	907,671	907,671	907,671

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Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
542	INFO TECHNOLOGY SERVICE							
E1	Exp.-Personnel Services							
542-542-50001	Salaries	215,502	222,457	242,729	239,000	266,540	266,540	266,540
542-542-50600	Overtime	-	-	2,500	2,500	2,500	2,500	2,500
542-542-51000	Fringe Benefits	64	160	144,747	123,500	140,246	140,246	140,246
542-542-51005	Taxes - Federal	16,021	16,627	-	-	-	-	-
542-542-51010	Taxes - State	47	44	-	-	-	-	-
542-542-51015	PERS	33,584	35,264	-	-	-	-	-
542-542-51020	Workers Compensation	2,164	1,597	-	-	-	-	-
542-542-51025	Insurance - Health	40,673	39,791	-	-	-	-	-
542-542-51030	Insurance - HRA/PSA	11,807	10,127	-	-	-	-	-
542-542-51035	Insurance - Life	576	576	-	-	-	-	-
542-542-51036	Insurance - Life/LTD	392	301	-	-	-	-	-
542-542-51040	Insurance - Disability	865	814	-	-	-	-	-
	Exp.-Personnel Services Totals:	321,695	327,758	389,976	365,000	409,286	409,286	409,286
	Total Full-Time Equivalent (FTE)	3.000	3.000	3.000	3.000	4.000	4.000	4.000
E2	Exp.-Materials & Services							
542-542-61120	Communication (Gen'l)	75,390	65,943	86,000	80,000	82,000	82,000	82,000
542-542-61124	Computer Expense	-	214	-	100	4,500	4,500	4,500
542-542-61130	Contract Services	170,541	180,491	174,500	173,000	193,100	193,100	193,100
542-542-61240	Dept/Operating Expense	1,593	683	2,000	2,200	3,000	3,000	3,000
542-542-61290	Dues & Subscriptions	99	99	-	-	-	-	-
542-542-61320	Education & Training	6,799	207	3,500	700	3,500	3,500	3,500
542-542-61560	Maint/Bldg (Gen'l)	800	790	800	800	800	800	800
542-542-61580	Maint/Vehicles	96	275	1,200	250	1,200	1,200	1,200
542-542-61600	Meetings & Conferences	188	176	300	300	300	300	300
542-542-61700	Office Supplies	88	89	20	20	20	20	20
542-542-61800	Petroleum	554	548	650	650	650	650	650
542-542-61900	Utilities (Gen'l)	19,792	19,999	23,175	23,175	23,500	23,500	23,500
	Exp.-Materials & Services Totals:	275,940	269,514	292,145	281,195	312,570	312,570	312,570
E3	Exp.-Capital Outlay							
542-542-72600	Other Eqpt.	43,461	20,411	39,250	39,250	137,000	137,000	137,000
	Exp.-Capital Outlay Totals:	43,461	20,411	39,250	39,250	137,000	137,000	137,000
E4	Exp.-Transfers Out							
542-542-90011	To GF-Sal/Ben	24,800	25,058	26,936	26,936	28,098	28,098	28,098

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Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
542-542-90028	To Custodial & Bldg Maint	2,011	2,266	1,961	1,961	2,292	2,292	2,292
542-542-90030	To PERS Bond-320	7,563	7,777	7,934	7,934	8,076	8,076	8,076
542-542-90105	To Eqpt Acq & Rep Fund	55,000	55,000	69,250	69,250	-	-	-
Exp.-Transfers Out Totals:		89,374	90,101	106,081	106,081	38,466	38,466	38,466
E5	Exp.-Contingencies							
542-542-80005	Operating Contingency	-	-	8,254	-	10,349	10,349	10,349
Exp.-Contingencies Totals:		-	-	8,254	-	10,349	10,349	10,349
EXPENDITURES TOTALS:		730,470	707,784	835,706	791,526	907,671	907,671	907,671
FUND REVENUES		793,613	842,951	835,706	907,872	907,671	907,671	907,671
FUND EXPENSES		730,470	707,784	835,706	791,526	907,671	907,671	907,671
INFO TECHNOLOGY SERVICE Totals:		63,143	135,167	-	116,346	-	-	-

Special Revenue Fund Custodial and Maintenance Services-545

Purpose

The Custodial and Maintenance Services section in the Maintenance Department is responsible for the cleaning and light maintenance of all city facilities, as well as coordinating the sanitary and building supplies inventory.

FY2018-2019 Objective

The objective of the Custodial and Maintenance Services section is to provide budgetary authority to administer the fund and the services it supports.

FY2018-2019 Staffing

There are 2.0 FTE from the Maintenance Division Personnel assigned entirely to this fund. The amounts budgeted in Personal Services reflect this total.

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Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
545	CUSTODIAL & MAINT SERVICES							
R6	Rev.-Miscellaneous							
545-000-48100	Interest On Investment	578	943	500	1,400	500	500	500
545-000-48140	Miscellaneous Revenue	-	76	-	-	-	-	-
	Rev.-Miscellaneous Totals:	578	1,019	500	1,400	500	500	500
R7	Rev.-Transfers In							
545-000-49000	Trans In Sal/Ben funding-100,430,470,558	-	-	122,068	122,068	93,975	93,975	93,975
545-000-49010	From General Fund- 100	91,404	105,211	91,984	91,984	110,509	110,509	110,509
545-000-49022	From Water Fund- 430	7,522	8,504	7,358	7,358	7,714	7,714	7,714
545-000-49025	From W Water Fund- 470	5,981	6,803	6,472	6,472	6,680	6,680	6,680
545-000-49029	From Dial-A-Bus- 569	2,717	3,125	2,704	2,704	3,162	3,162	3,162
545-000-49032	From GIS- 540	655	737	638	638	745	745	745
545-000-49033	From Eng Dev Review- 555	383	397	343	343	402	402	402
545-000-49038	From Info Sys- 542	2,011	2,266	1,961	1,961	2,292	2,292	2,292
545-000-49039	From Park Enterprise 533	-	-	-	-	21,498	21,498	21,498
545-000-49046	From Streets Fund- 558+559+815	2,508	2,867	2,956	2,956	2,604	2,604	2,604
545-000-49047	From Storm Drain- 450	1,007	1,134	1,032	1,032	1,260	1,260	1,260
545-000-49050	From Bldg Inspect- 527	1,043	1,454	1,428	1,428	1,282	1,282	1,282
545-000-49098	From NW Urban Renewal- 925	1,143	1,345	-	-	-	-	-
545-000-49170	From Cheadle Lake URD- 935	533	642	-	-	-	-	-
545-000-49175	From Gateway URD- 940	512	602	-	-	-	-	-
	Rev.-Transfers In Totals:	117,419	135,087	238,944	238,944	252,123	252,123	252,123
R8	Rev.-Other Sources							
545-000-49901	Beginning Balance	38,770	40,123	34,000	75,523	78,668	78,668	78,668
	Rev.-Other Sources Totals:	38,770	40,123	34,000	75,523	78,668	78,668	78,668
	REVENUES TOTALS:	156,767	176,229	273,444	315,867	331,291	331,291	331,291

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Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
545	CUSTODIAL & MAINT SERVICES							
E1	Exp.-Personnel Services							
545-545-50001	Salaries	44,857	45,369	113,694	105,000	126,500	126,500	126,500
545-545-50600	Overtime	95	80	2,000	2,000	2,000	2,000	2,000
545-545-51000	Fringe Benefits	21	53	85,130	64,000	75,000	75,000	75,000
545-545-51005	Taxes - Federal	3,398	3,450	-	-	-	-	-
545-545-51010	Taxes - State	17	14	-	-	-	-	-
545-545-51015	PERS	8,585	9,349	-	-	-	-	-
545-545-51020	Workers Compensation	1,937	977	-	-	-	-	-
545-545-51025	Insurance - Health	10,807	6,740	-	-	-	-	-
545-545-51030	Insurance - HRA/PSA	7,707	6,027	-	-	-	-	-
545-545-51036	Insurance - Life/LTD	99	65	-	-	-	-	-
545-545-51040	Insurance - Disability	194	147	-	-	-	-	-
	Exp.-Personnel Services Totals:	77,717	72,271	200,824	171,000	203,500	203,500	203,500
	Total Full-Time Equivalent (FTE)	1.000	1.000	2.000	2.000	2.000	2.000	2.000
E2								
545-545-61130	Contract Services	3,503	10,464	25,000	25,000	25,000	25,000	25,000
545-545-61240	Dept/Operating Expense	176	55	5,000	5,000	20,000	20,000	20,000
545-545-61250	Dept/Op Supplies	17,137	4,154	20,000	20,000	40,000	40,000	40,000
545-545-61320	Education & Training	-	27	500	500	500	500	500
545-545-61560	Maint/Bldg	680	1,109	2,000	2,000	12,000	12,000	12,000
545-545-61580	Maint/Vehicles	-	521	1,500	1,500	2,500	2,500	2,500
545-545-61800	Petroleum	439	348	300	300	1,500	1,500	1,500
	Exp.-Materials & Services Totals:	21,935	16,678	54,300	54,300	101,500	101,500	101,500
E4	Exp.-Transfers Out							
545-545-90011	To GF-Sal/Ben	5,867	6,068	6,535	6,535	7,048	7,048	7,048
545-545-90027	To Info System Service	9,416	3,888	3,741	3,741	3,801	3,801	3,801
545-545-90030	To PERS Bond-320	1,709	1,803	1,623	1,623	1,775	1,775	1,775
	Exp.-Transfers Out Totals:	16,992	11,759	11,899	11,899	12,624	12,624	12,624

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Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
E5	Exp.-Contingencies							
545-545-80005	Operating Contingency	-	-	6,421	-	13,667	13,667	13,667
	Exp.-Contingencies Totals:	-	-	6,421	-	13,667	13,667	13,667
	EXPENDITURES TOTALS:	116,644	100,708	273,444	237,199	331,291	331,291	331,291
	FUND REVENUES	156,767	176,229	273,444	315,867	331,291	331,291	331,291
	FUND EXPENSES	116,644	100,708	273,444	237,199	331,291	331,291	331,291
	CUSTODIAL & MAINT SERVICES Tota	40,123	75,521	-	78,668	-	-	-

Special Revenue Fund State Foot and Bike Path-550

Purpose

The purpose of the fund is to administer state gas tax revenues designated to fund qualified foot and bike path projects, including sidewalk access ramp installation and replacement.

FY2018-2019 Objective

The objective of the fund will be to continue replacing and installing pedestrian and bicycle facilities as funding allows throughout the City.

FY2018-2019 Staffing

There are no staff costs allocated to this fund.

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Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
550	STATE FOOT & BIKE PATH							
R1	Rev.-Taxes & Assess							
550-000-42060	Unbonded Principal-LID	1,761	292	-	-	-	-	-
	Rev.-Taxes & Assess Totals:	1,761	292	-	-	-	-	-
R4	Rev.-Intergovernmental							
550-000-49045	State Highway Revenue	9,311	9,028	9,000	9,000	9,000	9,000	9,000
	Rev.-Intergovernmental Totals:	9,311	9,028	9,000	9,000	9,000	9,000	9,000
R6	Rev.-Miscellaneous							
550-000-42070	Unbonded Int-LID	197	6	-	-	-	-	-
550-000-48100	Interest On Investment	-	53	-	167	-	-	-
	Rev.-Miscellaneous Totals:	197	59	-	167	-	-	-
R8	Rev.-Other Sources							
550-000-49901	Beginning Balance	41,029	43,688	17,000	18,462	27,500	27,500	27,500
	Rev.-Other Sources Totals:	41,029	43,688	17,000	18,462	27,500	27,500	27,500
	REVENUES TOTALS:	52,298	53,067	26,000	27,629	36,500	36,500	36,500
550-550-72301	Improvements (Eng)	8,611	34,605	23,000	-	33,500	33,500	33,500
	Exp.-Capital Outlay Totals:	8,611	34,605	23,000	-	33,500	33,500	33,500
E5	Exp.-Contingencies							
550-550-80005	Operating Contingency	-	-	3,000	-	3,000	3,000	3,000
	Exp.-Contingencies Totals:	-	-	3,000	-	3,000	3,000	3,000
	EXPENDITURES TOTALS:	8,611	34,605	26,000	-	36,500	36,500	36,500
	FUND REVENUES	52,298	53,067	26,000	27,629	36,500	36,500	36,500
	FUND EXPENSES	8,611	34,605	26,000	-	36,500	36,500	36,500
	STATE FOOT & BIKE PATH Totals:	43,687	18,462	-	27,629	-	-	-

Special Revenue Fund Engineering Development Review-555

Purpose

The Development Review section of the Engineering Division helps to ensure responsible land development and construction of quality infrastructure within the City. Development proposals and engineered plans are reviewed for industrial, commercial, residential, and recreational land development projects.

Development proposals, public improvement drawings, site plans, survey plats, traffic studies, storm drainage calculations, and soils reports are reviewed for compliance with City master plans, codes, and policies and standards. Construction of public infrastructure is monitored to ensure compliance with the development proposal, conditions of approval, approved plans, and City construction specifications.

FY2018-2019 Objective

Very nominal funding limits the ability to assist in financing any significant projects.

FY2018-2019 Staffing

Engineering Development Services is supported by a cumulative total of 0.47 FTE. The amounts budgeted in Personal Services reflect this total.

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Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
555	ENG DEVELOPMENT REVIEW							
R2	Rev.-Licenses & Permits							
555-000-46015	Development Review Fee	14,637	8,321	6,000	15,000	12,000	12,000	12,000
555-000-48061	Public Imp Apps Fees	22,783	18,810	20,000	45,000	25,000	25,000	25,000
555-000-48065	Right Of Way Permits	9,512	6,838	7,000	8,000	9,000	9,000	9,000
	Rev.-Licenses & Permits Totals:	46,932	33,969	33,000	68,000	46,000	46,000	46,000
R6	Rev.-Miscellaneous							
555-000-48100	Interest On Investment	-	169	-	-	-	-	-
	Rev.-Miscellaneous Totals:	-	169	-	-	-	-	-
R8	Rev.-Other Sources							
555-000-49901	Beginning Balance	118,011	93,392	51,042	53,129	39,684	39,684	39,684
	Rev.-Other Sources Totals:	118,011	93,392	51,042	53,129	39,684	39,684	39,684
	REVENUES TOTALS:	164,943	127,530	84,042	121,129	85,684	85,684	85,684
555	ENG DEVELOPMENT REVIEW							
E2	Exp.-Materials & Services							
555-555-61130	Contract Services	-	-	10,000	10,000	10,000	10,000	10,000
555-555-61240	Dept/Operating Expense	652	4,371	4,000	2,000	4,000	4,000	4,000
	Exp.-Materials & Services Totals:	652	4,371	14,000	12,000	14,000	14,000	14,000
E4	Exp.-Transfers Out							
555-555-90011	To GF-Sal/Ben	62,172	48,841	64,097	64,097	58,340	58,340	58,340
555-555-90027	To Info System Service	8,343	6,832	5,005	5,005	5,089	5,089	5,089
555-555-90028	To Custodial & Bldg Maint	383	397	343	343	402	402	402
	Exp.-Transfers Out Totals:	70,898	56,070	69,445	69,445	63,831	63,831	63,831

City of Lebanon, OR
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Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
E5	Exp.-Contingencies							
555-555-80005	Operating Contingency	-	-	597	-	7,853	7,853	7,853
	Exp.-Contingencies Totals:	-	-	597	-	7,853	7,853	7,853
EXPENDITURES TOTALS:		71,550	60,441	84,042	81,445	85,684	85,684	85,684
FUND REVENUES		164,943	127,530	84,042	121,129	85,684	85,684	85,684
FUND EXPENSES		71,550	60,441	84,042	81,445	85,684	85,684	85,684
ENG DEVELOPMENT REVIEW Totals:		93,393	67,089	-	39,684	-	-	-

Special Revenue Fund Streets-558

Purpose

The Streets section in the Maintenance Department primary functions include graveling and grading of streets and alleys, street and curb repair and patching, sidewalk repairs, and in some cases replacement. The Street section is also responsible for repair and maintenance of all traffic signing and traffic striping, which includes painting of crosswalks, stop bars, center line stripe, numerous miles of yellow curb, lane dividers, fog lines and bike lanes, and many other legends and delineators. The Street staff mows along many City rights-of-way, pick up trash throughout the City (including dead animals), clean streets by sweeping and flushing, trim and remove trees in the right-of-way, and build and maintain facilities and buildings throughout the City.

FY2018-2019 Objective

Very nominal funding limits the ability to assist in financing any significant projects.

FY2018-2019 Staffing

The Streets section in the Maintenance Department is supported by a cumulative total of 3.0 FTE. The amounts budgeted in Personal Services reflect this total.

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Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
558	STREET MAINTENANCE							
R2	Rev.-Licenses & Permits							
558-000-44025	Valley Landfills	800	800	1,000	1,000	1,000	1,000	1,000
	Rev.-Licenses & Permits Totals:	800	800	1,000	1,000	1,000	1,000	1,000
R4	Rev.-Intergovernmental							
558-000-41075	St Dept Of Trans	921,808	956,187	972,147	972,147	972,147	972,147	972,147
	Rev.-Intergovernmental Totals:	921,808	956,187	972,147	972,147	972,147	972,147	972,147
R6	Rev.-Miscellaneous							
558-000-45020	Rev From Rented Prop	8,800	8,900	9,600	9,600	9,600	9,600	9,600
558-000-48100	Interest On Investment	1,964	2,985	1,300	650	650	650	650
558-000-48140	Miscellaneous Revenue	7,560	9,125	4,500	4,500	4,500	4,500	4,500
	Rev.-Miscellaneous Totals:	18,324	21,010	15,400	14,750	14,750	14,750	14,750
R7	Rev.-Transfers In							
558-000-49000	Trans In Sal/Ben funding-100/815	11,242	12,007	12,642	12,642	11,953	11,953	11,953
558-000-49010	From General Fund	-	-	45,000	45,000	45,000	45,000	45,000
	Rev.-Transfers In Totals:	11,242	12,007	57,642	57,642	56,953	56,953	56,953
R8	Rev.-Other Sources							
558-000-49901	Beginning Balance	170,675	116,892	55,000	78,827	56,998	56,998	56,998
	Rev.-Other Sources Totals:	170,675	116,892	55,000	78,827	56,998	56,998	56,998
REVENUES TOTALS:		1,122,849	1,106,896	1,101,189	1,124,366	1,101,848	1,101,848	1,101,848

City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
558	STREET MAINTENANCE							
E1	Exp.-Personnel Services							
558-558-50001	Salaries	177,362	181,716	188,313	180,000	193,000	193,000	193,000
558-558-50600	Overtime	687	2,088	4,400	4,400	4,400	4,400	4,400
558-558-51000	Fringe Benefits - Budget	64	160	148,415	134,000	141,500	141,500	141,500
558-558-51005	Taxes - Federal	13,529	13,875	-	-	-	-	-
558-558-51010	Taxes - State	44	47	-	-	-	-	-
558-558-51015	PERS	30,548	32,397	-	-	-	-	-
558-558-51020	Workers Compensation	16,028	10,153	-	-	-	-	-
558-558-51025	Insurance - Health	45,598	46,270	-	-	-	-	-
558-558-51030	Insurance - HRA/PSA	16,913	13,553	-	-	-	-	-
558-558-51036	Insurance - Life/LTD	297	228	-	-	-	-	-
558-558-51040	Insurance - Disability	696	661	-	-	-	-	-
	Exp.-Personnel Services Totals:	301,766	301,148	341,128	318,400	338,900	338,900	338,900
	Total Full-Time Equivalent (FTE)	3.000	3.000	3.000	3.000	3.000	3.000	3.000
E2	Exp.-Materials & Services							
558-558-61010	Advertising	(26,000)	-	-	-	-	-	-
558-558-61122	Communication (Maint)	84	380	700	700	700	700	700
558-558-61124	Computer Expense	5	-	-	-	-	-	-
558-558-61134	Contract Serv (Maint)	64,966	43,112	50,000	50,000	50,000	50,000	50,000
558-558-61241	Dept/Operating Expense	89	-	-	-	-	-	-
558-558-61242	Operating Exp (Maint)	44,874	33,093	35,000	35,000	35,000	35,000	35,000
558-558-61252	Op Supplies (Maint)	171	17	1,500	1,500	1,500	1,500	1,500
558-558-61322	Ed & Trng (Maint)	816	2,419	2,500	2,500	2,500	2,500	2,500
558-558-61370	Street Lights	144,013	159,685	135,000	135,000	135,000	135,000	135,000
558-558-61390	Traffic Signal	36,178	37,579	40,000	40,000	40,000	40,000	40,000
558-558-61400	Insurance	47,625	44,971	50,000	50,000	57,967	57,967	57,967
558-558-61502	Uniforms (Maint)	2,458	3,509	2,500	2,500	2,500	2,500	2,500
558-558-61560	Maint/Bldg (Gen'l)	56	-	-	-	-	-	-
558-558-61562	Maint/Bldg (Maint)	3,591	4,015	4,000	4,000	4,000	4,000	4,000
558-558-61572	Maint/Eqpt (Maint)	1,375	569	3,000	3,000	3,000	3,000	3,000
558-558-61582	Maint/Vehicles (Maint)	26,294	23,568	12,000	12,000	12,000	12,000	12,000
558-558-61602	Mtgs & Conf (Maint)	-	141	1,500	1,500	1,500	1,500	1,500
558-558-61702	Off Supplies (Maint)	557	413	800	800	800	800	800

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Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
558-558-61802	Petroleum (Maint)	16,664	20,445	15,000	15,000	15,000	15,000	15,000
558-558-61830	Property Taxes	293	301	310	310	310	310	310
558-558-61895	Tree Care (Maint)	637	1,202	6,000	6,000	6,000	6,000	6,000
558-558-61902	Utilities (Maint)	11,292	12,475	8,000	8,000	8,000	8,000	8,000
Exp.-Materials & Services Totals:		376,038	387,894	367,810	367,810	375,777	375,777	375,777
E4	Exp.-Transfers Out							
558-558-90010	To General Fund	6,816	7,459	7,052	7,052	7,841	7,841	7,841
558-558-90011	To GF-Sal/Ben	213,917	226,426	245,535	245,535	243,094	243,094	243,094
558-558-90027	To Info System Service-542	36,434	22,823	18,353	18,353	18,660	18,660	18,660
558-558-90028	To Custodial & Bldg Maint-545	2,508	2,867	2,956	2,956	2,604	2,604	2,604
558-558-90030	To PERS Bond-320	10,478	11,096	11,745	11,745	11,248	11,248	11,248
558-558-90105	To Eqpt Acq & Rep Fund-819	58,000	65,000	65,000	65,000	65,000	65,000	65,000
558-558-90184	To Cust/Maint Sal/Ben 545	-	-	30,517	30,517	23,493	23,493	23,493
Exp.-Transfers Out Totals:		328,153	335,671	381,158	381,158	371,940	371,940	371,940
E5	Exp.-Contingencies							
558-558-80005	Operating Contingency	-	-	11,093	-	15,231	15,231	15,231
Exp.-Contingencies Totals:		-	-	11,093	-	15,231	15,231	15,231
EXPENDITURES TOTALS:		1,005,957	1,024,713	1,101,189	1,067,368	1,101,848	1,101,848	1,101,848
FUND REVENUES		1,122,849	1,106,896	1,101,189	1,124,366	1,101,848	1,101,848	1,101,848
FUND EXPENSES		1,005,957	1,024,713	1,101,189	1,067,368	1,101,848	1,101,848	1,101,848
STREET MAINTENANCE Totals:		116,892	82,183	-	56,998	-	-	-

Special Revenue Fund

Police Department-Equitable Sharing Fund-562

Purpose

This is a fund established as a clearinghouse used to track funds received through the US Marshalls' office resulting from confiscations during drug enforcement operations.

FY2018-2019 Objective

The objective of the Police Department Equitable Sharing Fund is primarily to purchase equipment and supplies to support drug enforcement operations.

FY2018-2019 Staffing

No staff is allocated to this fund.

City of Lebanon, OR
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Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
562	EQUITABLE SHARING (US Marshals)							
R6	Rev.-Miscellaneous							
562-000-48100	Interest On Investment	20	44	-	35	-	-	-
562-000-48140	Miscellaneous Revenue	2,620	-	-	-	-	-	-
	Rev.-Miscellaneous Totals:	2,640	44	-	35	-	-	-
R7	Rev.-Transfers In							
562-000-49010	From General Fund	5,432	-	-	-	-	-	-
	Rev.-Transfers In Totals:	5,432	-	-	-	-	-	-
R8	Rev.-Other Sources							
562-000-49901	Beginning Balance	-	3,547	3,590	3,591	3,626	3,626	3,626
	Rev.-Other Sources Totals:	-	3,547	3,590	3,591	3,626	3,626	3,626
	REVENUES TOTALS:	8,072	3,591	3,590	3,626	3,626	3,626	3,626
562	EQUITABLE SHARING (US Marshals)							
E2	Exp.-Materials & Services							
562-562-61240	Dept/Operating Expense	4,525	-	3,590	-	3,626	3,626	3,626
	Exp.-Materials & Services Totals:	4,525	-	3,590	-	3,626	3,626	3,626
	EXPENDITURES TOTALS:	4,525	-	3,590	-	3,626	3,626	3,626
	FUND REVENUES	8,072	3,591	3,590	3,626	3,626	3,626	3,626
	FUND EXPENSES	4,525	-	3,590	-	3,626	3,626	3,626
	EQUITABLE SHARING Totals:	3,547	3,591	-	3,626	-	-	-

Special Revenue Fund

Police Department-School Resource Officer-564

Purpose

While school is in session, the SRO position is staffed by an experienced, full-time police officer Monday through Friday. When school is not in session, the officer works normal patrol functions. This equals out to three-quarters' time within the school, with the remainder spent on normal patrol functions. This position is responsible for the entire school district, not just limited to one or two schools.

FY2018-2019 Objective

The City plans to close this fund and record the related revenue from the intergovernmental agreement, and expense of the officer, in the General Fund with the Police activities. The objective of the Police Department School Resource Officer is to provide budgetary authority to administer the law enforcement and police service needs for the local schools and allow the SRO to assist with counseling, education and prevention. He also investigates criminal activity occurring on the high school and middle school campuses, as well as incidents directly related to the school or its student body.

FY2018-2019 Staffing

This position is supported by a total of 1.0 FTE, which is budgeted within the General Fund of the Police Department. The Lebanon School District approved and signed an intergovernmental agreement and has agreed to pay for three-quarters (75%) of the wages and benefits for the full-time officer; the City of Lebanon will pay the remainder of wages (25%).

City of Lebanon, OR
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Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
564	SCHOOL RESOURCE OFFICER							
R4	Rev.-Intergovernmental							
564-000-41060	From Leb Sch Dist	78,926	80,875	89,255	89,255	-		
	Rev.-Intergovernmental Totals:	78,926	80,875	89,255	89,255	-	-	-
R6	Rev.-Miscellaneous							
564-000-48100	Interest On Investment	49	808	-	(221)	-	-	-
	Rev.-Miscellaneous Totals:	49	808	-	(221)	-	-	-
R8	Rev.-Other Sources							
564-000-49901	Beginning Balance	6,511	5,340	5,800	6,484	6,500	6,500	6,500
	Rev.-Other Sources Totals:	6,511	5,340	5,800	6,484	6,500	6,500	6,500
	REVENUES TOTALS:	85,486	87,023	95,055	95,518	6,500	6,500	6,500
564	SCHOOL RESOURCE OFFICER							
E4	Exp.-Transfers Out							
564-564-90011	To GF-Sal/Ben	80,145	-	89,255	89,255	6,500	6,500	6,500
	Exp.-Transfers Out Totals:	80,145	-	89,255	89,255	6,500	6,500	6,500
E5	Exp.-Contingencies							
564-564-80005	Operating Contingency	-	-	5,800	-	-	-	-
	Exp.-Contingencies Totals:	-	-	5,800	-	-	-	-
	EXPENDITURES TOTALS:	80,145	-	95,055	89,255	6,500	6,500	6,500
	FUND REVENUES	85,486	87,023	95,055	95,518	6,500	6,500	6,500
	FUND EXPENSES	80,145	-	95,055	89,255	6,500	6,500	6,500
	SCHOOL RESOURCE OFFICER Totals:	5,341	87,023	-	6,263	-	-	-

Special Revenue Fund Transportation Services-569

Purpose

Transportation Services includes the Lebanon Dial-a-Bus and the new Deviated Fixed Route.

The Dial-a-Bus is a curb-to-curb transportation service within the Lebanon City area and is open to seniors, people with disabilities and the general public. Riders currently use the Dial-a-Bus from 7:00 a.m. to 4:30 p.m., five days a week, for medical appointments, shopping, education, employment, volunteer opportunities, social services, conducting personal business, socializing and recreational activities.

The Deviated Fixed Route has scheduled stops that run from the north to south end of town and can deviate up to $\frac{3}{4}$ of a mile off the route.

The Transportation program receives support from various federal, state and local grants and contracts that vary year to year. The City provides match for our largest transportation grant through a cash contribution (Fund 190) for management and oversight of the Dial-a-Bus program. These services also generate approximately \$20,000 from the fare box each fiscal year.

FY2018-2019 Objective

The objective of the Dial-a-Bus Program is to provide budgetary authority to administer the fund and the transportation services it provides.

FY2018-2019 Staffing

The Dial-a-Bus is supported by a cumulative total of 3.543 FTE. The amounts budgeted in Personal Services in Fund 569 reflect this total. We have also budgeted \$20,000 in contract services to assist with operations of the new Deviated Fixed Route. Management and oversight of the Dial-a-Bus are reflected in the Senior Services Fund 190.

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Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
569	DIAL-A-BUS							
R4	Rev.-Intergovernmental							
569-000-41020	Federal Grant Funds	117,894	90,801	100,219	100,219	100,219	100,219	100,219
569-000-41025	Fed Grant Funds Title XIX	33,820	41,130	33,752	33,752	33,752	33,752	33,752
569-000-41030	Title XIX Match Reimb	444	-	850	-	850	850	850
569-000-41049	ODOT Discr Grant Fds	7,343	3,014	109,800	86,300	113,489	113,489	113,489
569-000-41050	State Grant Funds	77,426	58,677	69,547	69,547	65,857	105,157	105,157
	Rev.-Intergovernmental Totals:	236,927	193,622	314,168	289,818	314,167	353,467	353,467
R6	Rev.-Miscellaneous							
569-000-45040	B.E.T.C.	16,681	-	-	-	-	-	-
569-000-46032	DAB Donations	16,220	13,958	19,000	16,000	19,000	19,000	19,000
569-000-48100	Interest On Investment	21	248	-	120	-	-	-
569-000-48130	IGA Contract Revenue	9,289	13,625	12,000	12,000	12,000	12,000	12,000
569-000-48140	Miscellaneous Revenue	782	1,604	1,500	1,800	1,500	1,500	1,500
	Rev.-Miscellaneous Totals:	42,993	29,435	32,500	29,920	32,500	32,500	32,500
R8	Rev.-Other Sources							
569-000-49901	Beginning Balance	573	48,824	35,000	50,247	43,488	43,488	43,488
	Rev.-Other Sources Totals:	573	48,824	35,000	50,247	43,488	43,488	43,488
	REVENUES TOTALS:	280,493	271,881	381,668	369,985	390,155	429,455	429,455

City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
569	DIAL-A-BUS							
E1	Exp.-Personnel Services							
569-569-50001	Salaries	73,176	73,764	78,118	70,000	78,000	91,300	91,300
569-569-50005	Part Time	38,516	39,734	51,196	51,000	51,000	51,000	51,000
569-569-50600	Overtime	457	537	1,500	1,500	1,500	1,500	1,500
569-569-51000	Fringe Benefits - Budget	40	101	63,646	54,500	58,000	84,000	84,000
569-569-51005	Taxes - Federal	8,423	8,705	-	-	-	-	-
569-569-51010	Taxes - State	51	45	-	-	-	-	-
569-569-51015	PERS	13,956	14,218	-	-	-	-	-
569-569-51020	Workers Compensation	2,464	1,123	-	-	-	-	-
569-569-51025	Insurance - Health	15,343	8,395	-	-	-	-	-
569-569-51030	Insurance - HRA/PSA	9,457	7,350	-	-	-	-	-
569-569-51036	Insurance - Life/LTD	198	135	-	-	-	-	-
569-569-51040	Insurance - Disability	316	260	-	-	-	-	-
	Exp.-Personnel Services Totals:	162,397	154,367	194,460	177,000	188,500	227,800	227,800
	Total Full-Time Equivalent (FTE)	3.343	3.343	3.343	3.343	3.343	3.543	3.543
E2	Exp.-Materials & Services							
569-569-61130	Contract Services	-	8,285	12,000	12,000	20,000	20,000	20,000
569-569-61240	Dept/Operating Expense	4,278	6,769	7,000	7,000	7,000	7,000	7,000
569-569-61250	Dept/Op Supplies	642	747	1,000	1,000	1,500	1,500	1,500
569-569-61320	Education & Training	684	54	600	600	600	600	600
569-569-61560	Maint/Bldg (Gen'l)	5,103	4,900	6,000	6,000	6,000	6,000	6,000
569-569-61580	Maint/Vehicles	8,992	12,625	8,500	8,500	10,000	10,000	10,000
569-569-61800	Petroleum	11,293	12,605	20,000	16,000	22,000	22,000	22,000
569-569-61889	Title XIX Match Exp.	444	-	850	-	850	850	850
	Exp.-Materials & Services Totals:	31,436	45,985	55,950	51,100	67,950	67,950	67,950
E3	Exp.-Capital Outlay							
569-569-72600	Other Eqpt.	16,545	681	-	-	-	-	-
569-569-72800	Vehicles	-	-	78,000	78,000	78,000	78,000	78,000
	Exp.-Capital Outlay Totals:	16,545	681	78,000	78,000	78,000	78,000	78,000

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Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
E4	Exp.-Transfers Out							
569-569-90010	To General Fund	1,112	1,132	1,198	1,132	1,328	1,328	1,328
569-569-90011	To GF-Sal/Ben	8,220	8,189	8,621	8,189	8,931	8,931	8,931
569-569-90027	To Info System Service-542	5,382	3,773	3,855	3,773	3,855	3,855	3,855
569-569-90028	To Custodial & Bldg Maint-545	2,717	3,125	2,704	3,125	3,162	3,162	3,162
569-569-90030	To PERS Bond-320	3,859	4,178	3,865	4,178	3,578	3,578	3,578
	Exp.-Transfers Out Totals:	21,290	20,397	20,243	20,397	20,854	20,854	20,854
E5	Exp.-Contingencies							
569-569-80005	Operating Contingency	-	-	33,015	-	34,851	34,851	34,851
	Exp.-Contingencies Totals:	-	-	33,015	-	34,851	34,851	34,851
EXPENDITURES TOTALS:		231,668	221,430	381,668	326,497	390,155	429,455	429,455
FUND REVENUES		280,493	271,881	381,668	369,985	390,155	429,455	429,455
FUND EXPENSES		231,668	221,430	381,668	326,497	390,155	429,455	429,455
DIAL-A-BUS Totals:		48,825	50,451	-	43,488	-	-	-

Special Revenue Fund Surface Transportation Program (STP)-571

Purpose

Each year the City is allocated Federal Gas Tax dollars which are distributed by the Oregon Department of Transportation. The purpose of the STP Fund is to perform capital maintenance activities on streets within the City. Each year the City allocates funds to specific reconstruction or overlay projects. The average dollar amount received each year is \$185,000. For most projects several years' worth of funds are saved in order to achieve project objectives.

FY2018-2019 Objective

This year's funds will be held in reserve and used on the proposed Russell Drive Street Project scheduled for 2018.

FY2018-2019 Staffing

Due to very limited funds, no Staff is allocated to this fund.

City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
571	STP STREET PROJECT							
R4	Rev.-Intergovernmental							
571-000-41050	State Grant Funds	260,863	-	575,000	300,000	525,000	525,000	525,000
	Rev.-Intergovernmental Totals:	260,863	-	575,000	300,000	525,000	525,000	525,000
R6	Rev.-Miscellaneous							
571-000-48100	Interest On Investment	(663)	26	-	20	-	-	-
	Rev.-Miscellaneous Totals:	(663)	26	-	20	-	-	-
R8	Rev.-Other Sources							
571-000-49901	Beginning Balance	34,061	1,916	1,916	1,942	1,962	1,962	1,962
	Rev.-Other Sources Totals:	34,061	1,916	1,916	1,942	1,962	1,962	1,962
	REVENUES TOTALS:	294,261	1,942	576,916	301,962	526,962	526,962	526,962
571	STP STREET PROJECT							
E3	Exp.-Capital Outlay							
571-571-72301	Improvements (Eng)	292,344	-	575,000	300,000	525,000	525,000	525,000
	Exp.-Capital Outlay Totals:	292,344	-	575,000	300,000	525,000	525,000	525,000
E5	Exp.-Contingencies							
571-571-80005	Operating Contingency	-	-	1,916	-	1,962	1,962	1,962
	Exp.-Contingencies Totals:	-	-	1,916	-	1,962	1,962	1,962
	EXPENDITURES TOTALS:	292,344	-	576,916	300,000	526,962	526,962	526,962
	FUND REVENUES	294,261	1,942	576,916	301,962	526,962	526,962	526,962
	FUND EXPENSES	292,344	-	576,916	300,000	526,962	526,962	526,962
	STP STREET PROJECT Totals:	1,917	1,942	-	1,962	-	-	-

Special Revenue Fund

Boat Ramp Maintenance Assistance Funding-593

Purpose

The annual Oregon State Marine Board Grant is used for ongoing maintenance of, and minor improvements to, the boating facilities at Gill's Landing and Cheadle Lake. The grant amount is variable and is renewable annually as long as certain Marine Board criteria are satisfied when using these funds.

FY2018-2019 Objective

Very nominal funding limits the ability to assist in financing any significant projects.

FY2018-2019 Staffing

No staff is allocated to this fund.

City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
593	BOAT RAMP MAINTENANCE							
R4	Rev.-Intergovernmental							
593-000-41050	State Grant Funds	7,400	8,000	8,000	8,000	-	-	
	Rev.-Intergovernmental Totals:	7,400	8,000	8,000	8,000	-	-	-
R6	Rev.-Miscellaneous							
593-000-48100	Interest On Investment	55	85	-	54	-	-	-
	Rev.-Miscellaneous Totals:	55	85	-	54	-	-	-
R8	Rev.-Other Sources							
593-000-49901	Beginning Balance	3,906	3,314	3,339	7,450	5,275	5,275	5,275
	Rev.-Other Sources Totals:	3,906	3,314	3,339	7,450	5,275	5,275	5,275
REVENUES TOTALS:		11,361	11,399	11,339	15,504	5,275	5,275	5,275

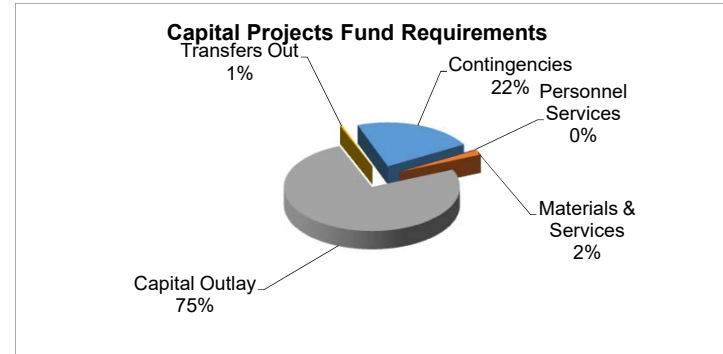
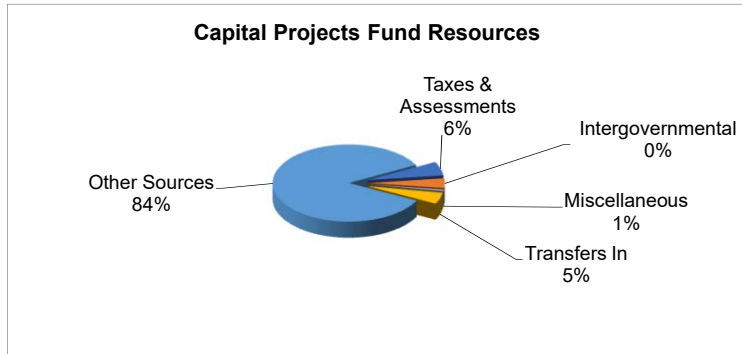
City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
593	GILLS LANDING BOAT RAMP							
E1	Exp.-Personnel Services							
593-593-50001	Salaries	777	-	-	-	-	-	-
593-593-50003	Fringe Benefits	333	-	777	-	-	-	-
593-593-50600	Overtime	-	-	333	-	-	-	-
	Exp.-Personnel Services Totals:	1,110	-	1,110	-	-	-	-
E2	Exp.-Materials & Services							
593-593-61240	Dept/Operating Expense-Gills	1,693	1,348	2,800	2,800	2,000	2,000	2,000
593-593-61242	Dept/Operating Expense-Cheadle Ramp	5,244	2,600	2,800	2,800	2,000	2,000	2,000
	Exp.-Materials & Services Totals:	6,937	3,948	5,600	5,600	4,000	4,000	4,000
E3	Exp.-Capital Outlay							
593-593-72300	Improvements	-	-	4,629	4,629	1,275	1,275	1,275
	Exp.-Capital Outlay Totals:	-	-	4,629	4,629	1,275	1,275	1,275
	EXPENDITURES TOTALS:	8,047	3,948	11,339	10,229	5,275	5,275	5,275
	FUND REVENUES	11,361	11,399	11,339	15,504	5,275	5,275	5,275
	FUND EXPENSES	8,047	3,948	11,339	10,229	5,275	5,275	5,275
	GILLS LANDING BOAT RAMP Totals:	3,314	7,451	-	5,275	-	-	-

**CAPITAL PROJECTS FUND
Adopted for the Fiscal Year 2018-19**

RESOURCES	
Taxes & Assessments	\$ 728,700
Intergovernmental	504,000
Miscellaneous	92,115
Transfers In	594,033
Other Sources	10,626,583
Internal Charges	-
Total Resources	\$ 12,545,431

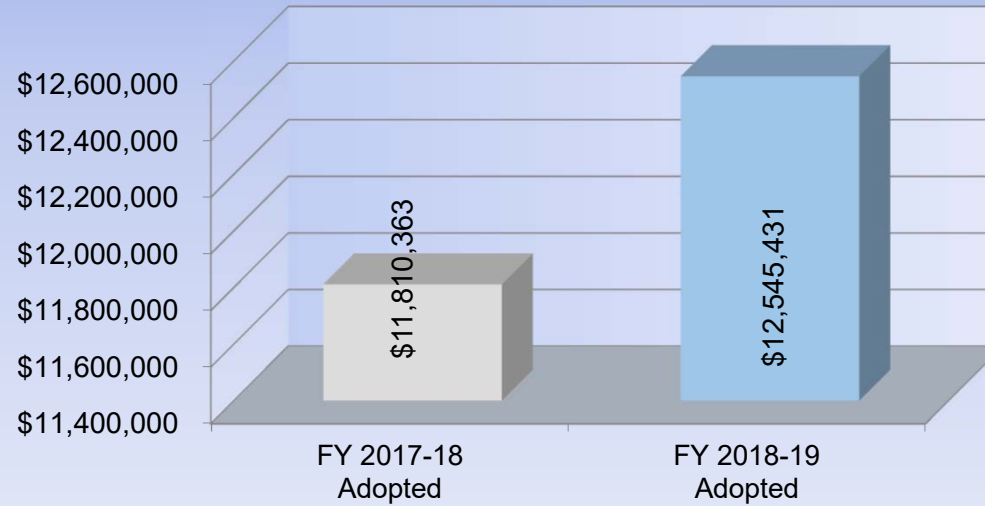
REQUIREMENTS	
Personnel Services	\$ -
Materials & Services	237,189
Capital Outlay	9,461,151
Transfers Out	54,216
Contingencies	2,792,875
Unappropriated	-
Total Requirements	\$ 12,545,431



Adopted Requirements by Department and Type

Dept-Activity	Personal Services	Materials & Services	Capital Outlay	Interfund Transfers	Contingency Fund	Debt Service	Unapprop	Adopted Budget	Percent of Fund Budget
815-State Highway Signal Maint	-	9,654	-	11,953	-	-	-	21,607	0.16%
820-Equipment Acq. & Replacement	-	-	607,500	-	1,463,205	-	-	2,070,705	16.51%
825-Pioneer Cemetary	-	-	9,655	-	60	-	-	9,715	0.08%
829-Police Trust	-	5,066	-	-	17,294	-	-	22,360	0.18%
830-Library Trust	-	99,000	-	-	144,680	-	-	243,680	1.94%
833-Library Trust (Harriman)	-	30,969	-	-	-	-	-	30,969	0.25%
835-Senior Services Trust	-	17,000	10,000	-	141,176	-	-	168,176	1.34%
838-Library Trust (Snedaker)	-	10,000	-	-	12,421	-	-	22,421	0.18%
840-Streets Cap Proj	-	58,000	495,000	-	317,249	-	-	870,249	6.94%
845-Infra Deferral	-	-	58,676	-	-	-	-	58,676	0.47%
852-Drainage SDC	-	-	175,000	8,453	24,827	-	-	208,280	1.66%
853-Drainage SDC Reimb	-	-	8,000	-	5,414	-	-	13,414	0.11%
862-Parks SDC	-	7,500	1,070,919	8,453	300,000	-	-	1,386,872	11.05%
863-Parks SDC Reimb	-	-	401	-	-	-	-	401	0.00%
872-Sewer SDC	-	-	2,110,000	8,453	79,047	-	-	2,197,500	17.52%
873-Sewer SDC Reimb	-	-	380,000	-	36,971	-	-	416,971	3.32%
882-Streets SDC	-	-	3,000,000	8,452	144,293	-	-	3,152,745	25.13%
883-Streets SDC Reimb	-	-	110,000	-	27,609	-	-	137,609	1.10%
892-Water SDC	-	-	1,390,000	8,452	77,383	-	-	1,475,835	11.76%
893-Water SDC Reimb	-	-	36,000	-	1,246	-	-	37,246	0.30%
Fund Totals	\$ -	\$ 237,189	\$ 9,461,151	\$ 54,216	\$ 2,792,875	\$ -	\$ -	\$ 12,545,431	100.00%
Percent of Capital Projects Fund	0.00%	1.89%	75.42%	0.43%	22.26%	0.00%	0.00%	100.00%	

Capital Project Funds Budget Comparison



FY 2018-19 Adopted

Personnel Services	\$	-	Transfers Out	\$	54,216
Materials & Services	\$	237,189	Contingencies	\$	2,792,875
Capital Outlay	\$	9,461,151	Other Financing Uses	\$	-
Debt Service	\$	-	Unappropriated	\$	-

FY 2017-18 Adopted

Personnel Services	\$	-	Transfers Out	\$	54,596
Materials & Services	\$	224,394	Contingencies	\$	2,877,566
Capital Outlay	\$	8,653,807	Other Financing Uses	\$	-
Debt Service	\$	-	Unappropriated	\$	-

Capital Projects Fund

State Highway Signal Maintenance-815

Purpose

This fund holds reserves for 10 Years of traffic signal maintenance. With the construction of the Super Wal-Mart store a traffic signal was required. The City entered into a 10-year Inter-Governmental Agreement with ODOT for maintenance projects that arise beyond the City's manpower or experience. Operating expense is used for in-house repairs and maintenance.

FY2018-2019 Objective

Very nominal funding limits the ability to assist in financing any significant projects.

FY2018-2019 Staffing

No staff is allocated to this fund.

City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
815	STATE HWY SIGNAL MAINT							
R6	Rev.-Miscellaneous							
815-000-48100	Interest On Investment	543	448	300	300	300	300	300
	Rev.-Miscellaneous Totals:	543	448	300	300	300	300	300
R8	Rev.-Other Sources							
815-000-49901	Beginning Balance	55,907	45,208	33,000	33,649	21,307	21,307	21,307
	Rev.-Other Sources Totals:	55,907	45,208	33,000	33,649	21,307	21,307	21,307
	REVENUES TOTALS:	56,450	45,656	33,300	33,949	21,607	21,607	21,607
815	STATE HWY SIGNAL MAINT							
E2	Exp.-Materials & Services							
815-815-61134	Contract Serv (Maint)	-	-	20,658	-	9,654	9,654	9,654
	Exp.-Materials & Services Totals:	-	-	20,658	-	9,654	9,654	9,654
E4	Exp.-Transfers Out							
815-815-90183	To Street Sal/Ben	11,242	12,007	12,642	12,642	11,953	11,953	11,953
	Exp.-Transfers Out Totals:	11,242	12,007	12,642	12,642	11,953	11,953	11,953
	EXPENDITURES TOTALS:	11,242	12,007	33,300	12,642	21,607	21,607	21,607
	FUND REVENUES	56,450	45,656	33,300	33,949	21,607	21,607	21,607
	FUND EXPENSES	11,242	12,007	33,300	12,642	21,607	21,607	21,607
	STATE HWY SIGNAL MAINT Totals:	45,208	33,649	-	21,307	-	-	-

Capital Projects Fund

Equipment Acquisition and Replacement 820

Purpose

The Equipment acquisition and replacement fund allows for reserves to accumulate over the useful life of a piece of equipment, this distributes the cost of replacements evenly over many years.

Reserved funds have been placed in this fund for the following purposes:

- Scheduled and emergency equipment replacement for Maintenance
- Scheduled and emergency facilities replacement for the Maintenance-Parks Division
- Scheduled and emergency replacement for the IT department
- Scheduled and emergency equipment replacement for the Library
- Scheduled and emergency equipment replacement for Police
- Scheduled and emergency replacement for the Senior Center
- Scheduled and emergency equipment replacement for the Water Treatment Plant
- Scheduled and emergency equipment replacement for the Wastewater Treatment Plant
- Scheduled vehicles and other rolling stock for all departments

FY2018-2019 Objective

The objective of the Equipment acquisition and replacement fund is to provide budgetary authority for scheduled and emergency equipment replacements.

FY2018-2019 Staffing

No staff is allocated to this fund.

City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
820	EQUIPMENT ACQ. & REPLACEMENT							
R6	Rev.-Miscellaneous							
820-000-45010	Rev From Sale Of Prop	11,000	-	-	-	-	-	-
820-000-48100	Interest On Investment	13,515	16,982	10,000	16,000	10,000	10,000	10,000
820-000-48140	Miscellaneous Revenue	5,000	19,755	-	1,250	-	-	-
	Rev.-Miscellaneous Totals:	29,515	36,737	10,000	17,250	10,000	10,000	10,000
c	Rev.-Transfers In							
820-000-49010	From General Fund	165,000	193,630	127,000	127,000	99,717	99,717	99,717
820-000-49022	From Water Fund-430	112,000	130,000	112,000	120,000	120,000	120,000	120,000
820-000-49025	From W Water Fund-470	90,000	90,000	90,000	90,000	90,000	90,000	90,000
820-000-49038	From Info Tech-542	55,000	55,000	69,250	69,250	-	-	-
820-000-49039	From Park Enterprise	-	-	-	-	50,000	50,000	50,000
820-000-49046	From Streets Fund-558	58,000	65,000	65,000	65,000	65,000	65,000	65,000
820-000-49047	From Storm Drain-450	35,000	45,000	45,000	45,000	57,000	57,000	57,000
	Rev.-Transfers In Totals:	515,000	578,630	508,250	516,250	481,717	481,717	481,717
R8	Rev.-Other Sources							
820-000-49901	Beginning Balance	939,367	1,064,628	1,266,012	1,272,738	1,578,988	1,578,988	1,578,988
	Rev.-Other Sources Totals:	939,367	1,064,628	1,266,012	1,272,738	1,578,988	1,578,988	1,578,988
	REVENUES TOTALS:	1,483,882	1,679,995	1,784,262	1,806,238	2,070,705	2,070,705	2,070,705

City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
820	EQUIPMENT ACQ. & REPLACEMENT							
E3	Exp.-Capital Outlay							
820-820-72302	Improvements (Maint)	121,537	-	-	-	-	-	-
820-820-72304	Improvements (Parks)	73,284	1,661	50,000	50,000	67,500	67,500	67,500
820-820-72606	Other Eqpt (IT)	115,455	93,822	74,250	74,250	-	-	-
820-820-72607	Other Eqpt (Lib)	-	-	30,000	30,000	-	-	-
820-820-72608	Other Eqpt (Police)	22,316	34,503	40,000	40,000	40,000	40,000	40,000
820-820-72609	Other Eqpt (SC)	5,080	-	-	-	-	-	-
820-820-72802	Vehicles (Maint)	77,252	171,582	35,000	33,000	500,000	500,000	500,000
820-820-72803	Improvements (cityhall)	3,329	-	-	-	-	-	-
820-820-72804	Improvements (cityhall)	931	56,575	-	-	-	-	-
	Exp.-Capital Outlay Totals:	419,184	358,143	229,250	227,250	607,500	607,500	607,500
E5	Exp.-Contingencies							
820-820-80010	Res - Maint-Imp	-	-	93,661	-	93,661	93,661	93,661
820-820-80011	Res - Eq Rep (St/Fed Surplus)	-	-	7,178	-	7,178	7,178	7,178
820-820-80012	Res - Eq Rep (Water Plant)	-	-	147,471	-	197,471	197,471	197,471
820-820-80013	Res - Eq Rep (Wst Wtr Plant)	-	-	72,877	-	72,877	72,877	72,877
820-820-80015	Res - Eq Rep (Finance)	-	-	65,306	-	65,306	65,306	65,306
820-820-80016	Res - Eq Rep (Police)	-	-	23,170	-	23,170	23,170	23,170
820-820-80017	Res - (Senior Center)	-	-	101,359	-	101,359	101,359	101,359
820-820-80018	Res - Eq Rep (PW/Eng Maint-Eq)	-	-	921,198	-	671,198	671,198	671,198
820-820-80019	Res - Shop	-	-	18,979	-	18,979	18,979	18,979
820-820-80020	Res - Parks Structure Replacement	-	-	28,115	-	-	-	-
820-820-80021	Res - Eq Rep (Library)	-	-	5,619	-	-	-	-
820-820-80025	Res - Eq Rep (Bldg)	-	-	10,578	-	212,006	212,006	212,006
820-820-80028	Res - Eq Rep (IT)	-	-	59,501	-	-	-	-
	Exp.-Contingencies Totals:	-	-	1,555,012	-	1,463,205	1,463,205	1,463,205
	EXPENDITURES TOTALS:	419,184	358,143	1,784,262	227,250	2,070,705	2,070,705	2,070,705
	FUND REVENUES	1,483,882	1,679,995	1,784,262	1,806,238	2,070,705	2,070,705	2,070,705
	FUND EXPENSES	419,184	358,143	1,784,262	227,250	2,070,705	2,070,705	2,070,705
	EQUIPMENT ACQ. & REPLACEMENT	1,064,698	1,321,852	-	1,578,988	-	-	-

Capital Projects Fund Pioneer Cemetery Restoration Trust-825

Purpose

The Pioneer Cemetery Restoration Trust provides the budget authority for administration of the Pioneer Cemetery.

The Pioneer Cemetery Restoration Trust is set up to receive revenue from donations in two different forms. The first form is a donation to the perpetual maintenance fund. The donations to this fund will be held indefinitely and only interest earned on the original donation may be spent on maintenance or capital improvement items in Pioneer Cemetery. The donation amounts are reflected in the unappropriated ending fund balance. The second form of donation is a form of trust which may be used immediately in its entirety. Gifts to this trust may be donated to a specific purchase or activity.

FY2018-2019 Objective

The objective of the Pioneer Cemetery Restoration Trust fund is to provide an accounting for donations for maintenance or capital improvement items in Pioneer Cemetery

FY2018-2019 Staffing

No staff is allocated to this fund.

City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
825	PIONEER CEMETERY RESTOR TRUST							
R6	Rev.-Miscellaneous							
825-000-48100	Interest On Investment	113	127	60	86	90	90	90
	Rev.-Miscellaneous Totals:	113	127	60	86	90	90	90
R7	Rev.-Transfers In							
825-000-49031	From Historic Resource-824	80	-	-	-	-	-	-
	Rev.-Transfers In Totals:	80	-	-	-	-	-	-
R8	Rev.-Other Sources							
825-000-49901	Beginning Balance	9,219	9,412	9,424	9,539	9,625	9,625	9,625
	Rev.-Other Sources Totals:	9,219	9,412	9,424	9,539	9,625	9,625	9,625
	REVENUES TOTALS:	9,412	9,539	9,484	9,625	9,715	9,715	9,715
825	PIONEER CEMETERY RESTOR TRUST							
E3	Exp.-Capital Outlay							
825-825-72300	Improvements	-	-	9,424	-	9,655	9,655	9,655
	Exp.-Capital Outlay Totals:	-	-	9,424	-	9,655	9,655	9,655
E5	Exp.-Contingencies							
825-825-80005	Operating Contingency	-	-	60	-	60	60	60
	Exp.-Contingencies Totals:	-	-	60	-	60	60	60
	EXPENDITURES TOTALS:	-	-	9,484	-	9,715	9,715	9,715
	FUND REVENUES	9,412	9,539	9,484	9,625	9,715	9,715	9,715
	FUND EXPENSES	-	-	9,484	-	9,715	9,715	9,715
	PIONEER CEMETERY RESTOR TRUST	9,412	9,539	-	9,625	-	-	-

Capital Projects Fund Police Trust-829

Purpose

The Police Trust fund accounts for receipts and expenditures of donations to the Police Department earmarked for special purchases and/or strategies.

FY2018-2019 Objective

The objective of the Police Division Capital Projects fund is to provide an account for donations for any purpose in the Police Department that is not covered in the budget (examples: Turn Lebanon Blue, National Night Out and Shop-With-A-Cop programs, Warming Shelter expenses, Miscellaneous Community Policing expenses).

FY2018-2019 Staffing

No staff is allocated to this fund.

City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
829	POLICE TRUST							
R6	Rev.-Miscellaneous							
829-000-48053	Donations	210	-	415	415	415	415	415
829-000-48054	Donations-Warming Shelter	684	410	400	-	400	400	400
829-000-48055	Donations-Shop With A Cop	4,375	3,157	4,375	4,170	4,375	4,375	4,375
829-000-48056	Donations-National Night Out	1,500	1,500	1,500	1,000	1,500	1,500	1,500
829-000-48057	Donations-Turn Lebanon Blue	650	-	650	-	650	650	650
829-000-48058	Donations-Misc Community Police	2,450	1,000	2,450	1,000	2,450	2,450	2,450
829-000-48100	Interest On Investment	126	117	60	120	60	60	60
	Rev.-Miscellaneous Totals:	9,995	6,184	9,850	6,705	9,850	9,850	9,850
R8	Rev.-Other Sources							
829-000-49901	Beginning Balance	6,897	10,852	11,900	10,887	12,510	12,510	12,510
	Rev.-Other Sources Totals:	6,897	10,852	11,900	10,887	12,510	12,510	12,510
	REVENUES TOTALS:	16,892	17,036	21,750	17,592	22,360	22,360	22,360
829	POLICE TRUST							
E2	Exp.-Materials & Services							
829-829-61860	Scholarships	245	-	-	-	-	-	-
829-829-61870	Shop With A Cop	3,200	3,530	3,500	3,669	3,500	3,500	3,500
829-829-61871	National Night Out	1,612	1,334	850	678	850	850	850
829-829-61872	Warming Shelter Exp	265	437	410	410	410	410	410
829-829-61874	Misc Community Policing	166	306	306	325	306	306	306
	Exp.-Materials & Services Totals:	5,488	5,607	5,066	5,082	5,066	5,066	5,066
E5	Exp.-Contingencies							
829-829-80005	Operating Contingency	-	-	16,684	-	17,294	17,294	17,294
	Exp.-Contingencies Totals:	-	-	16,684	-	17,294	17,294	17,294
	EXPENDITURES TOTALS:	5,488	5,607	21,750	5,082	22,360	22,360	22,360
	FUND REVENUES	16,892	17,036	21,750	17,592	22,360	22,360	22,360
	FUND EXPENSES	5,488	5,607	21,750	5,082	22,360	22,360	22,360
	POLICE TRUST Totals:	11,404	11,429	-	12,510	-	-	-

Capital Projects Fund Library Trust Fund-830

Purpose

The Library Trust Fund receives income from donations and provides funding for special collection purchases, programs and projects associated with the mission of the Lebanon Public Library. Some donations are designated for specific purchases or programs, while other undesignated gifts are available to be used at the discretion of the library director.

FY2018-2019 Objective

The objective of the Library Trust Fund is to provide budgetary authority to support purchases for special purchases, projects and programs of the Library.

FY2018-2019 Staffing

No staff is allocated to this fund.

City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
830	LIBRARY TRUST FUND							
R4	Rev.-Intergovernmental							
830-000-41045	Grant Funds	5,000	-	30,000	5,000	30,000	30,000	30,000
830-000-48112	Gift of Literacy Grant	4,219	3,939	6,000	4,200	6,000	6,000	6,000
830-000-48114	Trust Management Grant	9,995	-	10,000	10,000	10,000	10,000	10,000
830-000-48118	Childrens Svcs Grant	2,368	2,410	3,000	2,558	3,000	3,000	3,000
	Rev.-Intergovernmental Totals:	21,582	6,349	49,000	21,758	49,000	49,000	49,000
R6	Rev.-Miscellaneous							
830-000-48100	Interest On Investment	1,008	1,408	800	800	1,200	1,200	1,200
830-000-48120	Trust Fund Donations	22,639	45,268	30,000	28,000	30,000	30,000	30,000
	Rev.-Miscellaneous Totals:	23,647	46,676	30,800	28,800	31,200	31,200	31,200
R8	Rev.-Other Sources							
830-000-49901	Beginning Balance	162,502	152,807	127,000	151,531	163,480	163,480	163,480
	Rev.-Other Sources Totals:	162,502	152,807	127,000	151,531	163,480	163,480	163,480
REVENUES TOTALS:		207,731	205,832	206,800	202,089	243,680	243,680	243,680

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Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
830	LIBRARY TRUST FUND							
E2	Exp.-Materials & Services							
830-830-61250	Dept/Op Supplies	47,411	34,041	50,000	25,000	50,000	50,000	50,000
830-830-61310	Gift of Literacy	4,297	3,972	6,000	1,051	6,000	6,000	6,000
830-830-61330	Ready to Read	2,114	2,362	3,000	2,558	3,000	3,000	3,000
830-830-61350	Trust Management	1,000	9,040	10,000	10,000	10,000	10,000	10,000
830-830-61370	Other Grants	102	4,886	30,000	-	30,000	30,000	30,000
	Exp.-Materials & Services Totals:	54,924	54,301	99,000	38,609	99,000	99,000	99,000
E5	Exp.-Contingencies							
830-830-80005	Operating Contingency	-	-	107,800	-	144,680	144,680	144,680
	Exp.-Contingencies Totals:	-	-	107,800	-	144,680	144,680	144,680
EXPENDITURES TOTALS:		54,924	54,301	206,800	38,609	243,680	243,680	243,680
FUND REVENUES		207,731	205,832	206,800	202,089	243,680	243,680	243,680
FUND EXPENSES		54,924	54,301	206,800	38,609	243,680	243,680	243,680
LIBRARY TRUST FUND Totals:		152,807	151,531	-	163,480	-	-	-

Capital Projects Fund Library-Harriman Trust Fund-833

Purpose

Originally established as the Library Building Trust Fund in FY 2005-06, most of the funds in this trust were donated in FY 2008-09 by the Harriman Family Foundation as a memorial to Anita Harriman. These funds are designated to be used for materials for the Children's Room.

FY2018-2019 Objective

The objective of the Harriman Trust Fund is to provide budgetary authority to support the special purchases for the Children's Room of the Lebanon Public Library.

FY2018-2019 Staffing

No staff is allocated to this fund.

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Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
833	LIBRARY TRUST (Harriman Trust)							
R6	Rev.-Miscellaneous							
833-000-48100	Interest On Investment	317	329	-	300	250	250	250
833-000-48120	Trust Fund Donations	636	-	-	-	-	-	-
	Rev.-Miscellaneous Totals:	953	329	-	300	250	250	250
R8	Rev.-Other Sources							
833-000-49901	Beginning Balance	34,007	34,694	20,000	30,655	30,719	30,719	30,719
	Rev.-Other Sources Totals:	34,007	34,694	20,000	30,655	30,719	30,719	30,719
	REVENUES TOTALS:	34,960	35,023	20,000	30,955	30,969	30,969	30,969
833	LIBRARY TRUST (Harriman Trust)							
E2	Exp.-Materials & Services							
833-833-61250	Dept/Op Supplies	266	4,367	20,000	236	30,969	30,969	30,969
	Exp.-Materials & Services Totals:	266	4,367	20,000	236	30,969	30,969	30,969
	EXPENDITURES TOTALS:	266	4,367	20,000	236	30,969	30,969	30,969
	FUND REVENUES	34,960	35,023	20,000	30,955	30,969	30,969	30,969
	FUND EXPENSES	266	4,367	20,000	236	30,969	30,969	30,969
	LIBRARY TRUST (Harriman) Totals:	34,694	30,656	-	30,719	-	-	-

Capital Projects Fund Senior Center Trust Fund-835

Purpose

The Senior Center Trust Fund receives income from donations and provides funding for special programs and projects associated with the mission of the Senior Center. Some donations are designated for specific purchases or programs, while other undesignated gifts are available to be used at the discretion of Senior Services Advisory Board and the Senior Services Director.

FY2017-2018 Objective

The objective of the Senior Center Trust Fund is to provide budgetary authority to support purchases for activities, classes and equipment for the Senior Center.

FY2017-2018 Staffing

No staff is allocated to this fund.

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Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
835	SENIOR SERVICES TRUST							
R6	Rev.-Miscellaneous							
835-000-45020	Rev From Rented Prop	740	740	1,000	600	1,000	1,000	1,000
835-000-48100	Interest On Investment	1,366	1,628	800	1,600	800	800	800
835-000-48120	Trust Fund Donations	4,055	3,885	4,000	4,200	5,000	5,000	5,000
835-000-48140	Miscellaneous Revenue	1,590	525	2,000	1,500	2,000	2,000	2,000
835-000-48172	Rental Cleaning Fee	35	260	350	850	350	350	350
835-000-48175	Rental Deposits	1,100	2,700	-	2,800	3,000	3,000	3,000
	Rev.-Miscellaneous Totals:	8,886	9,738	8,150	11,550	12,150	12,150	12,150
R8	Rev.-Other Sources							
835-000-49901	Beginning Balance	164,386	161,965	147,000	163,476	156,026	156,026	156,026
	Rev.-Other Sources Totals:	164,386	161,965	147,000	163,476	156,026	156,026	156,026
	REVENUES TOTALS:	173,272	171,703	155,150	175,026	168,176	168,176	168,176

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Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
835	SENIOR SERVICES TRUST							
E2	Exp.-Materials & Services							
835-835-61200	Deposits Refunded	1,000	2,115	-	2,800	3,000	3,000	3,000
835-835-61240	Dept/Operating Expense	2,014	1,119	3,000	1,000	3,000	3,000	3,000
835-835-61250	Dept/Op Supplies	1,419	691	2,000	1,000	2,000	2,000	2,000
835-835-61560	Maint/Bldg (Gen'l)	107	-	1,000	500	1,000	1,000	1,000
835-835-61840	Refreshment Purchases	4,879	4,302	6,500	3,500	6,500	6,500	6,500
835-835-61860	Scholarships	105	-	1,000	200	1,500	1,500	1,500
	Exp.-Materials & Services Totals:	9,524	8,227	13,500	9,000	17,000	17,000	17,000
E3	Exp.-Capital Outlay							
835-835-72300	Improvements	-	-	5,000	5,000	5,000	5,000	5,000
835-835-72500	Office Eqpt.	-	-	2,500	2,500	2,500	2,500	2,500
835-835-72600	Other Eqpt.	1,783	-	2,500	2,500	2,500	2,500	2,500
	Exp.-Capital Outlay Totals:	1,783	-	10,000	10,000	10,000	10,000	10,000
E5	Exp.-Contingencies							
835-835-80005	Operating Contingency	-	-	131,650		141,176	141,176	141,176
	Exp.-Contingencies Totals:	-	-	131,650	-	141,176	141,176	141,176
	EXPENDITURES TOTALS:	11,307	8,227	155,150	19,000	168,176	168,176	168,176
	FUND REVENUES	173,272	171,703	155,150	175,026	168,176	168,176	168,176
	FUND EXPENSES	11,307	8,227	155,150	19,000	168,176	168,176	168,176
	SENIOR SERVICES TRUST Totals:	161,965	163,476	-	156,026	-	-	-

Capital Projects Fund Library-Snedaker Trust Fund-838

Purpose

In January 2000, the Lebanon Public Library received \$57,000 from the estate of Florence C. Snedaker. The estate stipulates that these funds must be used to purchase children's and reference materials.

FY2018-2019 Objective

The objective of the Snedaker Trust Fund is to provide budgetary authority to support purchases of children's and reference materials for the Lebanon Public Library.

FY2018-2019 Staffing

No staff is allocated to this fund.

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Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
838	LIBRARY TRUST (Snedaker Trust)							
R6	Rev.-Miscellaneous							
838-000-48100	Interest On Investment	302	791	150	220	150	150	150
	Rev.-Miscellaneous Totals:	302	791	150	220	150	150	150
R8	Rev.-Other Sources							
838-000-49901	Beginning Balance	25,756	24,528	23,000	23,720	22,271	22,271	22,271
	Rev.-Other Sources Totals:	25,756	24,528	23,000	23,720	22,271	22,271	22,271
REVENUES TOTALS:		26,058	25,319	23,150	23,940	22,421	22,421	22,421
838	LIBRARY TRUST (Snedaker Trust)							
E2	Exp.-Materials & Services							
838-838-61250	Dept/Op Supplies	1,530	1,599	10,000	1,669	10,000	10,000	10,000
	Exp.-Materials & Services Totals:	1,530	1,599	10,000	1,669	10,000	10,000	10,000
E5	Exp.-Contingencies							
838-838-80005	Operating Contingency	-	-	13,150	-	12,421	12,421	12,421
	Exp.-Contingencies Totals:	-	-	13,150	-	12,421	12,421	12,421
EXPENDITURES TOTALS:		1,530	1,599	23,150	1,669	22,421	22,421	22,421
FUND REVENUES		26,058	25,319	23,150	23,940	22,421	22,421	22,421
FUND EXPENSES		1,530	1,599	23,150	1,669	22,421	22,421	22,421
LIBRARY TRUST (Snedaker) Totals:		24,528	23,720	-	22,271	-	-	-

Capital Projects Fund Streets Capital Projects-840

Purpose

The Street Capital Improvement Projects Fund was established to receive funds designated for street improvements. In 1998, the Capital Improvement Projects Committee and City Council recommended an increase utility franchise fees with the increased revenue being allocated toward a Street Preservation Program within the Street Capital Improvement Projects Fund. Subsequent Council budget actions eliminated the use of franchise fees for street preservation projects. The Street Preservation Program provides maintenance type projects including overlays, slurry seals, and crack sealing to city streets on a priority basis. The intent of the program is to preserve the existing city street system and prevent costly street reconstruction. This fund is also holding in reserves the funds received from the transfer of Airway Road to City of Lebanon jurisdiction. The funds will help offset costs to reconstruct Airway Road at a later date.

FY2018-2019 Objective

When funds become available the yearly street preservation program will continue, which includes overlays, crack seals, and slurry seals.

FY2018-2019 Staffing

Due to very limited funds, no Staff is allocated to this fund.

City of Lebanon, OR
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Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
840	STREETS CAPITAL PROJECTS							
R4	Rev.-Intergovernmental							
840-000-41047	County Grant Funds	-	-	1,250,000	835,000	415,000	415,000	415,000
840-000-41048	State Grant Funds	-	-	-	40,000	40,000	40,000	40,000
	Rev.-Intergovernmental Totals:	-	-	1,250,000	875,000	455,000	455,000	455,000
R6	Rev.-Miscellaneous							
840-000-48100	Interest On Investment	2,293	3,272	-	2,200	-	-	-
	Rev.-Miscellaneous Totals:	2,293	3,272	-	2,200	-	-	-
R7	Rev.-Transfers In							
840-000-49010	From General Fund	-	-	55,000	55,000	-	-	-
	Rev.-Transfers In Totals:	-	-	55,000	55,000	-	-	-
R8	Rev.-Other Sources							
840-000-49901	Beginning Balance	376,300	330,370	311,170	318,049	415,249	415,249	415,249
	Rev.-Other Sources Totals:	376,300	330,370	311,170	318,049	415,249	415,249	415,249
	REVENUES TOTALS:	378,593	333,642	1,616,170	1,250,249	870,249	870,249	870,249

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Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
840	STREETS CAPITAL PROJECTS							
E2	Exp.-Materials & Services							
840-840-61130	Contract Serv	-	10,000	56,170	-	58,000	58,000	58,000
	Exp.-Materials & Services Totals:	-	10,000	56,170	-	58,000	58,000	58,000
E3	Exp.-Capital Outlay							
840-840-72300	Improvements	-	5,594	1,250,000	835,000	495,000	495,000	495,000
840-840-72301	Improvements (Eng)	48,222	-	-	-	-	-	-
	Exp.-Capital Outlay Totals:	48,222	5,594	1,250,000	835,000	495,000	495,000	495,000
E5	Exp.-Contingencies							
840-840-80005	Operating Contingency	-	-	-	-	7,249	7,249	7,249
840-840-80024	Res - Airway	-	-	310,000	-	310,000	310,000	310,000
	Exp.-Contingencies Totals:	-	-	310,000	-	317,249	317,249	317,249
	EXPENDITURES TOTALS:	48,222	15,594	1,616,170	835,000	870,249	870,249	870,249
	FUND REVENUES	378,593	333,642	1,616,170	1,250,249	870,249	870,249	870,249
	FUND EXPENSES	48,222	15,594	1,616,170	835,000	870,249	870,249	870,249
	STREETS CAPITAL PROJECTS Totals:	330,371	318,048	-	415,249	-	-	-

Capital Projects Fund Infrastructure Deferral-845

Purpose

Development may be responsible for extending new public infrastructure – street, water, sewer, drainage or parks. Most often, this responsibility is met by the infrastructure being extended as part of the development. However, on occasion it is not practical to require actual construction during development; yet the financial responsibility remains. This responsibility can be met by a contribution equal to that responsibility. This fund is used to budget and account for the cash contributions.

FY2018-2019 Objective

As projects are formed the infrastructure deferral fund will be used to help finance the work.

FY2018-2019 Staffing

No Staff is allocated to this fund.

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Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
845	INFRASTRUCTURE DEFERRAL							
R6	Rev.-Miscellaneous							
845-000-48100	Interest On Investment	281	1,152	200	564	600	600	600
	Rev.-Miscellaneous Totals:	281	1,152	200	564	600	600	600
R8	Rev.-Other Sources							
845-000-49901	Beginning Balance	56,143	56,424	56,724	57,576	58,076	58,076	58,076
	Rev.-Other Sources Totals:	56,143	56,424	56,724	57,576	58,076	58,076	58,076
	REVENUES TOTALS:	56,424	57,576	56,924	58,140	58,676	58,676	58,676
845	INFRA. DEFERRAL							
E3	Exp.-Capital Outlay							
845-845-72301	Improvements (Eng)	-	-	56,924	-	58,676	58,676	58,676
	Exp.-Capital Outlay Totals:	-	-	56,924	-	58,676	58,676	58,676
	EXPENDITURES TOTALS:	-	-	56,924	-	58,676	58,676	58,676
	FUND REVENUES	56,424	57,576	56,924	58,140	58,676	58,676	58,676
	FUND EXPENSES	-	-	56,924	-	58,676	58,676	58,676
	INFRA. DEFERRAL Totals:	56,424	57,576	-	58,140	-	-	-

Capital Projects Fund

SDC–Storm Drainage Improvements-852

Purpose

The purpose of this fund is to account for the revenues and expenses for Storm Drainage Systems Development Charges (SDC). In 2005, an SDC ordinance and methodology report was adopted which outlines how SDC fees are to be allocated. In 2008, a new Storm Drainage SDC methodology report and resolution was adopted which set revised rates. The City may use these funds for projects identified in the Storm Drainage SDC Plan.

FY2018-2019 Objective

The objective is to fund SDC Eligible Improvements as indicated in the Storm Drainage SDC Plan and Storm Water Master Plan such as elimination of underground injection control systems and new or extensions to storm drain lines.

FY2018-2019 Staffing

Minimal staffing is allocated to this fund to accomplish the objectives.

Note: Employee salary and benefits are budgeted in their home department for better transparency of total personnel cost, there is a budgeted transfer to cover the compensation cost based on the FTE's allocated to this fund.

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Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
852	SDC-DRAINAGE IMPR							
R1	Rev.-Taxes & Assess							
852-000-42040	SDC Princ - Assess	21,367	14	-	540	-	-	-
852-000-42045	SDC Principal	6,654	18,969	20,000	20,000	20,000	20,000	20,000
	Rev.-Taxes & Assess Totals:	28,021	18,983	20,000	20,540	20,000	20,000	20,000
R6	Rev.-Miscellaneous							
852-000-42050	SDC Interest	35	-	-	-	-	-	-
852-000-48100	Interest On Investment	561	700	100	927	100	100	100
	Rev.-Miscellaneous Totals:	596	700	100	927	100	100	100
R7	Rev.-Transfers In							
852-000-49098	From NW Urban Renewal	(15,386)	-	-	-	-	-	-
852-000-49175	From North Gateway URD	-	8,969	51,865	51,865	-	-	-
	Rev.-Transfers In Totals:	(15,386)	8,969	51,865	51,865	-	-	-
R8	Rev.-Other Sources							
852-000-49901	Beginning Balance	95,817	102,385	119,936	123,239	188,180	188,180	188,180
	Rev.-Other Sources Totals:	95,817	102,385	119,936	123,239	188,180	188,180	188,180
REVENUES TOTALS:		109,048	131,037	191,901	196,571	208,280	208,280	208,280

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Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
852	SDC-DRAINAGE IMPR							
E3	Exp.-Capital Outlay							
852-852-72300	Improvements	-	-	120,000	-	175,000	175,000	175,000
	Exp.-Capital Outlay Totals:	-	-	120,000	-	175,000	175,000	175,000
E4	Exp.-Transfers Out							
852-852-90011	To General Fund-Sal/Ben	6,664	7,799	8,391	8,391	8,453	8,453	8,453
	Exp.-Transfers Out Totals:	6,664	7,799	8,391	8,391	8,453	8,453	8,453
E5	Exp.-Contingencies							
852-852-80005	Operating Contingency	-	-	63,510	-	24,827	24,827	24,827
	Exp.-Contingencies Totals:	-	-	63,510	-	24,827	24,827	24,827
EXPENDITURES TOTALS:		6,664	7,799	191,901	8,391	208,280	208,280	208,280
FUND REVENUES		109,048	131,037	191,901	196,571	208,280	208,280	208,280
FUND EXPENSES		6,664	7,799	191,901	8,391	208,280	208,280	208,280
SDC-DRAINAGE IMPR Totals:		102,384	123,238	-	188,180	-	-	-

Capital Projects Fund

SDC–Storm Drainage Reimbursements-853

Purpose

This budget department accounts for the Storm Drainage System Development Charges (SDC) reimbursement fee portion collected under the current ordinance. In 2005, an SDC ordinance and methodology report was adopted which outlines how SDC fees are to be allocated. In 2008, a new Storm Drainage SDC methodology report and resolution was adopted which set revised rates. Part of the new Storm Drainage SDC fee reimburses the City for specific completed qualifying extra-capacity drainage projects that were funded without SDC.

FY2018-2019 Objective

Very nominal funding limits the ability to assist in financing any significant projects.

FY2018-2019 Staffing

Minimal staffing is allocated to this fund to accomplish the objectives.

Note: Employee salary and benefits are budgeted in their home department for better transparency of total personnel cost, there is a budgeted transfer to cover the compensation cost based on the FTE's allocated to this fund.

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Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
853	SDC-DRAINAGE REIMB							
R1	Rev.-Taxes & Assess							
853-000-42040	SDC Princ - Assess	232	3	-	-	-	-	-
853-000-42045	SDC Principal	1,157	3,298	5,000	2,000	5,000	5,000	5,000
	Rev.-Taxes & Assess Totals:	1,389	3,301	5,000	2,000	5,000	5,000	5,000
R6	Rev.-Miscellaneous							
853-000-42050	SDC Interest	6	-	-	-	-	-	-
853-000-48100	Interest On Investment	87	1,260	50	140	50	50	50
	Rev.-Miscellaneous Totals:	93	1,260	50	140	50	50	50
R8	Rev.-Other Sources							
853-000-49901	Beginning Balance	6,211	7,693	6,000	12,254	8,364	8,364	8,364
	Rev.-Other Sources Totals:	6,211	7,693	6,000	12,254	8,364	8,364	8,364
	REVENUES TOTALS:	7,693	12,254	11,050	14,394	13,414	13,414	13,414
853-853-72300	Improvements	-	-	6,000	6,000	8,000	8,000	8,000
	Exp.-Capital Outlay Totals:	-	-	6,000	6,000	8,000	8,000	8,000
E5	Exp.-Contingencies							
853-853-80005	Operating Contingency	-	-	5,050	-	5,414	5,414	5,414
	Exp.-Contingencies Totals:	-	-	5,050	-	5,414	5,414	5,414
	EXPENDITURES TOTALS:	-	-	11,050	6,000	13,414	13,414	13,414
	FUND REVENUES	7,693	12,254	11,050	14,394	13,414	13,414	13,414
	FUND EXPENSES	-	-	11,050	6,000	13,414	13,414	13,414
	SDC-DRAINAGE REIMB Totals:	7,693	12,254	-	8,394	-	-	-

Capital Projects Fund SDC–Parks Improvements-862

Purpose

The purpose of this fund is to account for the revenues and expenses for Parks Systems Development Charges (SDC). In 2005, an SDC ordinance and methodology report was adopted which outlines how SDC fees are to be allocated. In 2008, a new Parks SDC methodology report and resolution was adopted which set revised rates. The City may use these funds for projects identified in the Parks SDC Plan.

FY2018-2019 Objective

The objective is to fund SDC Eligible Improvements as indicated in the Parks Master Plan and Parks SDC Plan.

FY2018-2019 Staffing

Minimal staffing is allocated to this fund to accomplish the objectives.

Note: Employee salary and benefits are budgeted in their home department for better transparency of total personnel cost, there is a budgeted transfer to cover the compensation cost based on the FTE's allocated to this fund.

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Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
862	SDC-PARKS IMPR							
R1	Rev.-Taxes & Assess							
862-000-42040	SDC Princ - Assess	266,833	12,337	-	1,400	-	-	-
862-000-42045	SDC Principal	127,724	408,820	150,000	250,000	150,000	150,000	150,000
	Rev.-Taxes & Assess Totals:	394,557	421,157	150,000	251,400	150,000	150,000	150,000
R6	Rev.-Miscellaneous							
862-000-42050	SDC Interest	422	275	100	100	100	100	100
862-000-48100	Interest On Investment	4,079	7,996	4,000	7,100	4,000	4,000	4,000
862-000-48140	Miscellaneous Revenue	-	2,000	-	-	-	-	-
	Rev.-Miscellaneous Totals:	4,501	10,271	4,100	7,200	4,100	4,100	4,100
R7	Rev.-Transfers In							
862-000-49030	From Motel Tax -510	-	-	62,000	62,000	62,000	62,000	62,000
862-000-49098	From NW Urban Renewal	5,232	-	-	-	-	-	-
862-000-49175	From North Gateway URD	-	-	22,772	22,772	22,772	22,772	22,772
	Rev.-Transfers In Totals:	5,232	-	84,772	84,772	84,772	84,772	84,772
R8	Rev.-Other Sources							
862-000-49901	Beginning Balance	795,871	1,133,204	980,000	1,103,080	1,148,000	1,148,000	1,148,000
	Rev.-Other Sources Totals:	795,871	1,133,204	980,000	1,103,080	1,148,000	1,148,000	1,148,000
	REVENUES TOTALS:	1,200,161	1,564,632	1,218,872	1,446,452	1,386,872	1,386,872	1,386,872

City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
862	SDC-PARKS IMPR							
E2	Exp.-Materials & Services							
862-862-61134	Contract Services (Maint)	-	-	-	-	7,500	7,500	7,500
	Exp.-Materials & Services Totals:	-	-	-	-	7,500	7,500	7,500
E3	Exp.-Capital Outlay							
862-862-72300	Improvements	60,293	100,853	987,709	290,000	1,070,919	1,070,919	1,070,919
	Exp.-Capital Outlay Totals:	60,293	100,853	987,709	290,000	1,070,919	1,070,919	1,070,919
E4	Exp.-Transfers Out							
862-862-90011	To General Fund-Sal/Ben	6,664	7,799	8,391	8,391	8,453	8,453	8,453
862-862-90057	To Motel Tax 510 (for strawberry plaza)	-	352,900	-	-	-	-	-
	Exp.-Transfers Out Totals:	6,664	360,699	8,391	8,391	8,453	8,453	8,453
E5	Exp.-Contingencies							
862-862-80005	Operating Contingency	-	-	222,772	-	300,000	300,000	300,000
	Exp.-Contingencies Totals:	-	-	222,772	-	300,000	300,000	300,000
EXPENDITURES TOTALS:		66,957	461,552	1,218,872	298,391	1,386,872	1,386,872	1,386,872
FUND REVENUES		1,200,161	1,564,632	1,218,872	1,446,452	1,386,872	1,386,872	1,386,872
FUND EXPENSES		66,957	461,552	1,218,872	298,391	1,386,872	1,386,872	1,386,872
SDC-PARKS IMPR Totals:		1,133,204	1,103,080	-	1,148,061	-	-	-

Capital Projects Fund SDC–Parks Reimbursements-863

Purpose

The purpose of this fund is to account for the revenues and expenses for Parks Systems Development Charges (SDC). In 2005, an SDC ordinance and methodology report was adopted which outlines how SDC fees are to be allocated. In 2008, a new Parks SDC methodology report and resolution was adopted which set revised rates. The City may use these funds for projects identified in the Parks SDC Plan.

FY2018-2019 Objective

The objective is to fund approved park projects as indicated in the Parks Master Plan and Parks SDC Plan.

FY2018-2019 Staffing

Minimal staffing is allocated to this fund to accomplish the objectives.

Note: Employee salary and benefits are budgeted in their home department for better transparency of total personnel cost, there is a budgeted transfer to cover the compensation cost based on the FTE's allocated to this fund.

City of Lebanon, OR
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Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
863	SDC-PARKS REIMB							
R1	Rev.-Taxes & Assess							
863-000-42040	SDC Princ - Assess	313	6	-	-	-	-	-
	Rev.-Taxes & Assess Totals:	313	6	-	-	-	-	-
R6	Rev.-Miscellaneous							
863-000-42050	SDC Interest	16	-	-	-	-	-	-
863-000-48100	Interest On Investment	12	256	-	(11)	-	-	-
	Rev.-Miscellaneous Totals:	28	256	-	(11)	-	-	-
R8	Rev.-Other Sources							
863-000-49901	Beginning Balance	3,009	149	150	412	401	401	401
	Rev.-Other Sources Totals:	3,009	149	150	412	401	401	401
REVENUES TOTALS:		3,350	411	150	401	401	401	401
863	SDC-PARKS REIMB							
E3	Exp.-Capital Outlay							
863-863-72300	Improvements	3,200	-	150	-	401	401	401
	Exp.-Capital Outlay Totals:	3,200	-	150	-	401	401	401
EXPENDITURES TOTALS:		3,200	-	150	-	401	401	401
FUND REVENUES		3,350	411	150	401	401	401	401
FUND EXPENSES		3,200	-	150	-	401	401	401
SDC-PARKS REIMB Totals:		150	411	-	401	-	-	-

Capital Projects Fund SDC–Wastewater Improvements-872

Purpose

The purpose of this fund is to account for the revenues and expenses for Parks Systems Development Charges (SDC). In 2005, an SDC ordinance and methodology report was adopted which outlines how SDC fees are to be allocated. In 2008, a new Parks SDC methodology report and resolution was adopted which set revised rates. The City may use these funds for projects identified in the Parks SDC Plan.

FY2018-2019 Objective

All available funds are being set aside for future phases of the Westside Interceptor Project. The next phase is scheduled for 2018.

FY2018-2019 Staffing

Minimal staffing is allocated to this fund to accomplish the objectives.

Note: Employee salary and benefits are budgeted in their home department for better transparency of total personnel cost, there is a budgeted transfer to cover the compensation cost based on the FTE's allocated to this fund.

City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
872	SDC-WASTEWATER IMPR							
R1	Rev.-Taxes & Assess							
872-000-42040	SDC Princ - Assess	89,644	87,365	40,000	10,000	40,000	40,000	40,000
872-000-42045	SDC Principal	120,534	198,548	125,000	200,000	125,000	125,000	125,000
	Rev.-Taxes & Assess Totals:	210,178	285,913	165,000	210,000	165,000	165,000	165,000
R6	Rev.-Miscellaneous							
872-000-42050	SDC Interest	1,219	1,961	-	600	-	-	-
872-000-48100	Interest On Investment	8,784	9,263	4,500	10,000	4,500	4,500	4,500
	Rev.-Miscellaneous Totals:	10,003	11,224	4,500	10,600	4,500	4,500	4,500
R7	Rev.-Transfers In							
872-000-49175	From North Gateway URD	-	-	408,475	408,475	-	-	-
	Rev.-Transfers In Totals:	-	-	408,475	408,475	-	-	-
R8	Rev.-Other Sources							
872-000-49901	Beginning Balance	905,055	1,118,572	1,281,973	1,407,910	2,028,000	2,028,000	2,028,000
	Rev.-Other Sources Totals:	905,055	1,118,572	1,281,973	1,407,910	2,028,000	2,028,000	2,028,000
	REVENUES TOTALS:	1,125,236	1,415,709	1,859,948	2,036,985	2,197,500	2,197,500	2,197,500

City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
872	SDC-WASTEWATER IMPR							
E3	Exp.-Capital Outlay							
872-872-72300	Improvements	-	-	1,750,000	-	2,110,000	2,110,000	2,110,000
	Exp.-Capital Outlay Totals:	-	-	1,750,000	-	2,110,000	2,110,000	2,110,000
E4	Exp.-Transfers Out							
872-872-90011	To General Fund-Sal/Ben	6,664	7,799	8,391	8,391	8,453	8,453	8,453
	Exp.-Transfers Out Totals:	6,664	7,799	8,391	8,391	8,453	8,453	8,453
E5	Exp.-Contingencies							
872-872-80005	Operating Contingency	-	-	101,557	-	79,047	79,047	79,047
	Exp.-Contingencies Totals:	-	-	101,557	-	79,047	79,047	79,047
EXPENDITURES TOTALS:		6,664	7,799	1,859,948	8,391	2,197,500	2,197,500	2,197,500
FUND REVENUES		1,125,236	1,415,709	1,859,948	2,036,985	2,197,500	2,197,500	2,197,500
FUND EXPENSES		6,664	7,799	1,859,948	8,391	2,197,500	2,197,500	2,197,500
SDC-WASTEWATER IMPR Totals:		1,118,572	1,407,910	-	2,028,594	-	-	-

Capital Projects Fund

SDC–Wastewater Reimbursements-873

Purpose

This budget department accounts for the Wastewater Systems Development Charges (SDC) reimbursement fee portion collected under the current ordinance. In 2005, an SDC ordinance and methodology report was adopted which outlines how SDC fees are to be allocated. In 2008, a new Wastewater SDC methodology report and resolution was adopted which set revised rates. Part of the new Wastewater SDC fee reimburses the City for specific completed qualifying extra-capacity wastewater projects that were funded without SDC.

FY2018-2019 Objective

All available funds are being set aside for future phases of the Westside Interceptor Project. The next phase is scheduled for 2018.

FY2018-2019 Staffing

Minimal staffing is allocated to this fund to accomplish the objectives.

Note: Employee salary and benefits are budgeted in their home department for better transparency of total personnel cost, there is a budgeted transfer to cover the compensation cost based on the FTE's allocated to this fund.

City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
873	SDC-WASTEWATER REIMB							
R1	Rev.-Taxes & Assess							
873-000-42040	SDC Princ - Assess	8,180	15,369	70,000	2,000	1,500	1,500	1,500
873-000-42045	SDC Principal	20,619	34,928	22,000	40,000	35,000	35,000	35,000
	Rev.-Taxes & Assess Totals:	28,799	50,297	92,000	42,000	36,500	36,500	36,500
R6	Rev.-Miscellaneous							
873-000-42050	SDC Interest	215	345	150	200	150	150	150
873-000-48100	Interest On Investment	3,175	6,009	1,500	4,000	1,500	1,500	1,500
	Rev.-Miscellaneous Totals:	3,390	6,354	1,650	4,200	1,650	1,650	1,650
R8	Rev.-Other Sources							
873-000-49901	Beginning Balance	243,782	275,970	369,470	332,621	378,821	378,821	378,821
	Rev.-Other Sources Totals:	243,782	275,970	369,470	332,621	378,821	378,821	378,821
	REVENUES TOTALS:	275,971	332,621	463,120	378,821	416,971	416,971	416,971
873	SDC-WASTEWATER REIMB							
E3	Exp.-Capital Outlay							
873-873-72300	Improvements	-	-	400,000	-	380,000	380,000	380,000
	Exp.-Capital Outlay Totals:	-	-	400,000	-	380,000	380,000	380,000
E5	Exp.-Contingencies							
873-873-80005	Operating Contingency	-	-	63,120	-	36,971	36,971	36,971
	Exp.-Contingencies Totals:	-	-	63,120	-	36,971	36,971	36,971
	EXPENDITURES TOTALS:	-	-	463,120	-	416,971	416,971	416,971
	FUND REVENUES	275,971	332,621	463,120	378,821	416,971	416,971	416,971
	FUND EXPENSES	-	-	463,120	-	416,971	416,971	416,971
	SDC-WASTEWATER REIMB Totals:	275,971	332,621	-	378,821	-	-	-

Capital Projects Fund SDC–Streets Improvements-882

Purpose

The purpose of this fund is to account for the revenues and expenses for Street Systems Development Charges (SDC). In 2005, an SDC ordinance and methodology report was adopted which outlines how SDC fees are to be allocated. In 2008, a new Street SDC methodology report and resolution was adopted which set revised rates. The City may use these funds for projects identified in the Street SDC Plan.

FY2018-2019 Objective

Available funds will be used on SDC eligible projects as they arise.

FY2018-2019 Staffing

Minimal staffing is allocated to this fund to accomplish the objectives.

Note: Employee salary and benefits are budgeted in their home department for better transparency of total personnel cost, there is a budgeted transfer to cover the compensation cost based on the FTE's allocated to this fund.

City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
882	SDC-STREET IMPR							
R1	Rev.-Taxes & Assess							
882-000-42040	SDC Princ - Assess	694,853	489,509	200,000	56,000	40,000	40,000	40,000
882-000-42045	SDC Principal	112,987	181,780	135,000	170,000	150,000	150,000	150,000
	Rev.-Taxes & Assess Totals:	807,840	671,289	335,000	226,000	190,000	190,000	190,000
R6	Rev.-Miscellaneous							
882-000-42050	SDC Interest	3,838	11,015	4,500	4,000	3,500	3,500	3,500
882-000-48100	Interest On Investment	16,913	17,803	1,500	18,000	10,000	10,000	10,000
	Rev.-Miscellaneous Totals:	20,751	28,818	6,000	22,000	13,500	13,500	13,500
R7	Rev.-Transfers In							
882-000-49098	From NW Urban Renewal	10,154	-	-	-	-	-	-
882-000-49175	From North Gateway URD	-	-	27,544	27,544	27,544	27,544	27,544
	Rev.-Transfers In Totals:	10,154	-	27,544	27,544	27,544	27,544	27,544
R8	Rev.-Other Sources							
882-000-49901	Beginning Balance	1,584,770	2,610,023	2,410,000	2,680,548	2,921,701	2,921,701	2,921,701
	Rev.-Other Sources Totals:	1,584,770	2,610,023	2,410,000	2,680,548	2,921,701	2,921,701	2,921,701
REVENUES TOTALS:		2,423,515	3,310,130	2,778,544	2,956,092	3,152,745	3,152,745	3,152,745

City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
882	SDC-STREET IMPR							
E3	Exp.-Capital Outlay							
882-882-72300	Improvements	106,510	322,103	2,600,000	26,000	3,000,000	3,000,000	3,000,000
	Exp.-Capital Outlay Totals:	106,510	322,103	2,600,000	26,000	3,000,000	3,000,000	3,000,000
E4	Exp.-Transfers Out							
882-882-90011	To General Fund-Sal/Ben	6,663	7,799	8,391	8,391	8,452	8,452	8,452
	Exp.-Transfers Out Totals:	6,663	7,799	8,391	8,391	8,452	8,452	8,452
E5	Exp.-Contingencies							
882-882-80005	Operating Contingency	-	-	170,153	-	144,293	144,293	144,293
	Exp.-Contingencies Totals:	-	-	170,153	-	144,293	144,293	144,293
EXPENDITURES TOTALS:		113,173	329,902	2,778,544	34,391	3,152,745	3,152,745	3,152,745
FUND REVENUES		2,423,515	3,310,130	2,778,544	2,956,092	3,152,745	3,152,745	3,152,745
FUND EXPENSES		113,173	329,902	2,778,544	34,391	3,152,745	3,152,745	3,152,745
SDC-STREET IMPR Totals:		2,310,342	2,980,228	-	2,921,701	-	-	-

Capital Projects Fund

SDC–Streets Reimbursements-883

Purpose

This budget department accounts for the Street Systems Development Charges (SDC) reimbursement fee portion collected under the current ordinance. In 2005, an SDC ordinance and methodology report was adopted which outlines how SDC fees are to be allocated. In 2008, a new Street SDC methodology report and resolution was adopted which set revised rates. Part of the new Street SDC fee reimburses the City for specific completed qualifying extra-capacity street projects that were funded without SDC.

FY2018-2019 Objective

Funds will be used for eligible street and bridge projects.

FY2018-2019 Staffing

Minimal staffing is allocated to this fund to accomplish the objectives.

Note: Employee salary and benefits are budgeted in their home department for better transparency of total personnel cost, there is a budgeted transfer to cover the compensation cost based on the FTE's allocated to this fund.

City of Lebanon, OR
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Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
883 SDC-STREET REIMB								
R1	Rev.-Taxes & Assess							
883-000-42040	SDC Princ - Assess	33,394	70,044	30,000	7,975	5,500	5,500	5,500
883-000-42045	SDC Principal	24,005	26,016	21,000	22,500	21,000	21,000	21,000
	Rev.-Taxes & Assess Totals:	57,399	96,060	51,000	30,475	26,500	26,500	26,500
R6	Rev.-Miscellaneous							
883-000-42050	SDC Interest	553	1,576	500	600	500	500	500
883-000-48100	Interest On Investment	766	4,977	500	1,430	500	500	500
	Rev.-Miscellaneous Totals:	1,319	6,553	1,000	2,030	1,000	1,000	1,000
R8	Rev.-Other Sources							
883-000-49901	Beginning Balance	43,736	81,204	97,161	142,604	110,109	110,109	110,109
	Rev.-Other Sources Totals:	43,736	81,204	97,161	142,604	110,109	110,109	110,109
REVENUES TOTALS:		102,454	183,817	149,161	175,109	137,609	137,609	137,609
883 SDC-STREET REIMB								
E3	Exp.-Capital Outlay							
883-883-72300	Improvements	21,249	41,213	100,000	65,000	110,000	110,000	110,000
	Exp.-Capital Outlay Totals:	21,249	41,213	100,000	65,000	110,000	110,000	110,000
E5	Exp.-Contingencies							
883-883-80005	Operating Contingency	-	-	49,161	-	27,609	27,609	27,609
	Exp.-Contingencies Totals:	-	-	49,161	-	27,609	27,609	27,609
EXPENDITURES TOTALS:		21,249	41,213	149,161	65,000	137,609	137,609	137,609
FUND REVENUES		102,454	183,817	149,161	175,109	137,609	137,609	137,609
FUND EXPENSES		21,249	41,213	149,161	65,000	137,609	137,609	137,609
SDC-STREET REIMBURSEMENT Total		81,205	142,604	-	110,109	-	-	-

Capital Projects Fund SDC–Water Improvements-892

Purpose

The purpose of this fund is to account for the revenues and expenses for Water Systems Development Charges (SDC). In 2005, an SDC ordinance and methodology report was adopted which outlines how SDC fees are to be allocated. In 2008, a new Water SDC methodology report and resolution was adopted which set revised rates. The City may use these funds for projects identified in the Water SDC Plan.

FY2018-2019 Objective

Available funds will be used for the New Water Treatment plant and Intake Project.

FY2018-2019 Staffing

Minimal staffing is allocated to this fund to accomplish the objectives.

Note: Employee salary and benefits are budgeted in their home department for better transparency of total personnel cost, there is a budgeted transfer to cover the compensation cost based on the FTE's allocated to this fund.

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Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
892	SDC-WATER IMPR							
R1	Rev.-Taxes & Assess							
892-000-42040	SDC Princ - Assess	66,637	60,665	25,000	9,559	5,000	5,000	5,000
892-000-42045	SDC Principal	93,154	156,519	90,000	155,000	130,000	130,000	130,000
	Rev.-Taxes & Assess Totals:	159,791	217,184	115,000	164,559	135,000	135,000	135,000
R6	Rev.-Miscellaneous							
892-000-42050	SDC Interest	827	1,362	500	514	500	500	500
892-000-48100	Interest On Investment	3,928	8,536	2,000	11,470	2,000	2,000	2,000
	Rev.-Miscellaneous Totals:	4,755	9,898	2,500	11,984	2,500	2,500	2,500
R7	Rev.-Transfers In							
892-000-49175	From North Gateway URD	-	259,136	57,350	57,350	-	-	-
	Rev.-Transfers In Totals:	-	259,136	57,350	57,350	-	-	-
R8	Rev.-Other Sources							
892-000-49901	Beginning Balance	476,529	634,412	1,007,549	1,112,832	1,338,335	1,338,335	1,338,335
	Rev.-Other Sources Totals:	476,529	634,412	1,007,549	1,112,832	1,338,335	1,338,335	1,338,335
	REVENUES TOTALS:	641,075	1,120,630	1,182,399	1,346,725	1,475,835	1,475,835	1,475,835

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Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
892	SDC-WATER IMPR							
E3	Exp.-Capital Outlay							
892-892-72300	Improvements	-	-	1,107,350	-	1,390,000	1,390,000	1,390,000
	Exp.-Capital Outlay Totals:	-	-	1,107,350	-	1,390,000	1,390,000	1,390,000
E4	Exp.-Transfers Out							
892-892-90011	To General Fund-Sal/Ben	6,663	7,799	8,390	8,390	8,452	8,452	8,452
	Exp.-Transfers Out Totals:	6,663	7,799	8,390	8,390	8,452	8,452	8,452
E5	Exp.-Contingencies							
892-892-80005	Operating Contingency	-	-	66,659	-	77,383	77,383	77,383
	Exp.-Contingencies Totals:	-	-	66,659	-	77,383	77,383	77,383
EXPENDITURES TOTALS:		6,663	7,799	1,182,399	8,390	1,475,835	1,475,835	1,475,835
FUND REVENUES		641,075	1,120,630	1,182,399	1,346,725	1,475,835	1,475,835	1,475,835
FUND EXPENSES		6,663	7,799	1,182,399	8,390	1,475,835	1,475,835	1,475,835
SDC-WATER IMPR Totals:		634,412	1,112,831	-	1,338,335	-	-	-

Capital Projects Fund

SDC–Water Reimbursements-893

Purpose

This budget department accounts for the Water Systems Development Charges (SDC) reimbursement fee portion collected under the current ordinance. In 2005, an SDC ordinance and methodology report was adopted which outlines how SDC fees are to be allocated. In 2008, a new Water SDC methodology report and resolution was adopted which set revised rates. Part of the new Water SDC fee reimburses the City for specific completed qualifying extra-capacity water projects that were funded without SDC.

FY2018-2019 Objective

Funds will be used for eligible waterline replacement projects and the New Water Treatment Plant.

FY2018-2019 Staffing

Minimal staffing is allocated to this fund to accomplish the objectives.

Note: Employee salary and benefits are budgeted in their home department for better transparency of total personnel cost, there is a budgeted transfer to cover the compensation cost based on the FTE's allocated to this fund.

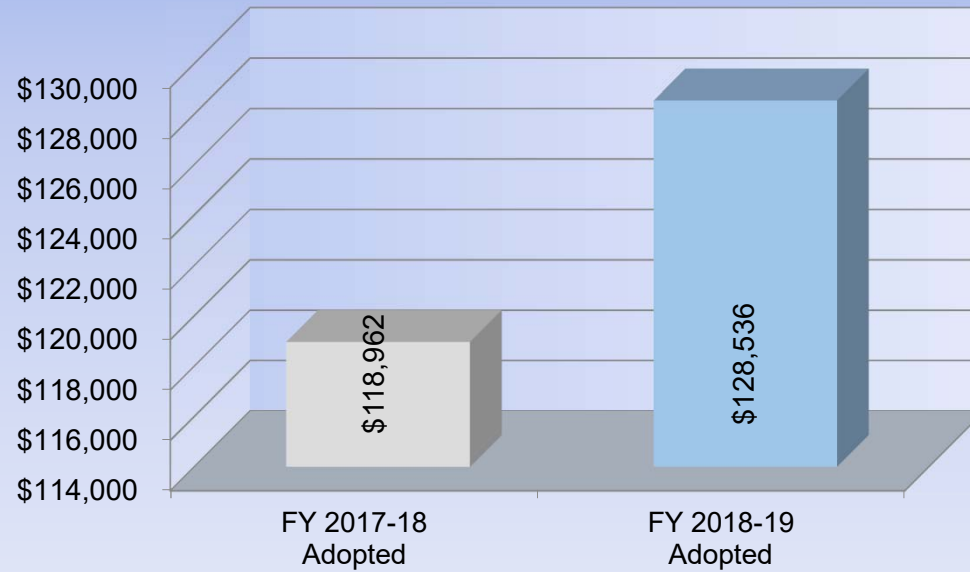
City of Lebanon, OR
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Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
893	SDC-WATER REIMB							
R1	Rev.-Taxes & Assess							
893-000-42040	SDC Princ - Assess	519	364	150	55	150	150	150
893-000-42045	SDC Principal	508	897	550	900	550	550	550
	Rev.-Taxes & Assess Totals:	1,027	1,261	700	955	700	700	700
R6	Rev.-Miscellaneous							
893-000-42050	SDC Interest	5	8	-	3	-	-	-
893-000-48100	Interest On Investment	314	7,196	125	408	125	125	125
	Rev.-Miscellaneous Totals:	319	7,204	125	411	125	125	125
R8	Rev.-Other Sources							
893-000-49901	Beginning Balance	25,243	26,590	27,403	35,055	36,421	36,421	36,421
	Rev.-Other Sources Totals:	25,243	26,590	27,403	35,055	36,421	36,421	36,421
	REVENUES TOTALS:	26,589	35,055	28,228	36,421	37,246	37,246	37,246
893	SDC-WATER REIMB							
E3	Exp.-Capital Outlay							
893-893-72300	Improvements	-	-	27,000	-	36,000	36,000	36,000
	Exp.-Capital Outlay Totals:	-	-	27,000	-	36,000	36,000	36,000
E5	Exp.-Contingencies							
893-893-80005	Operating Contingency	-	-	1,228	-	1,246	1,246	1,246
	Exp.-Contingencies Totals:	-	-	1,228	-	1,246	1,246	1,246
	EXPENDITURES TOTALS:	-	-	28,228	-	37,246	37,246	37,246
	FUND REVENUES	26,589	35,055	28,228	36,421	37,246	37,246	37,246
	FUND EXPENSES	-	-	28,228	-	37,246	37,246	37,246
	SDC-WATER REIMB Totals:	26,589	35,055	-	36,421	-	-	-



Copies of this report can be found at: www.ci.lebanon.or.us

Trust Fund Budget Comparison



FY 2018-19 Adopted

Personnel Services	\$	-	Transfers Out	\$	-
Materials & Services	\$	128,536	Contingencies	\$	-
Capital Outlay	\$	-	Other Financing Uses	\$	-
Debt Service	\$	-	Unappropriated	\$	-

FY 2017-18 Adopted

Personnel Services	\$	-	Transfers Out	\$	-
Materials & Services	\$	118,962	Contingencies	\$	-
Capital Outlay	\$	-	Other Financing Uses	\$	-
Debt Service	\$	-	Unappropriated	\$	-

TRUST & AGENCY FUND

Municipal Court-Bail-910

Purpose

The Municipal Court-Bail Trust provides the budget authority for administration of the funds collected from clients of the Municipal Court.

The Municipal Court-Bail Trust is used for holding funds in trust that are received from clients of the Municipal Court. Once a disposition is made on a case, the funds can be allocated to the City and State; to victims as court-ordered restitution; to help offset court appointed attorney fees; or returned in whole, or in part, to the person who paid it. This fund may be thought of as a “clearing account” since all that goes in, must be distributed back out.

FY2018-2019 Objective

The objective of the Municipal Court-Bail Trust fund is to provide an accounting for funds collected from clients of the Municipal Court

FY2018-2019 Staffing

No staff is allocated to this fund.

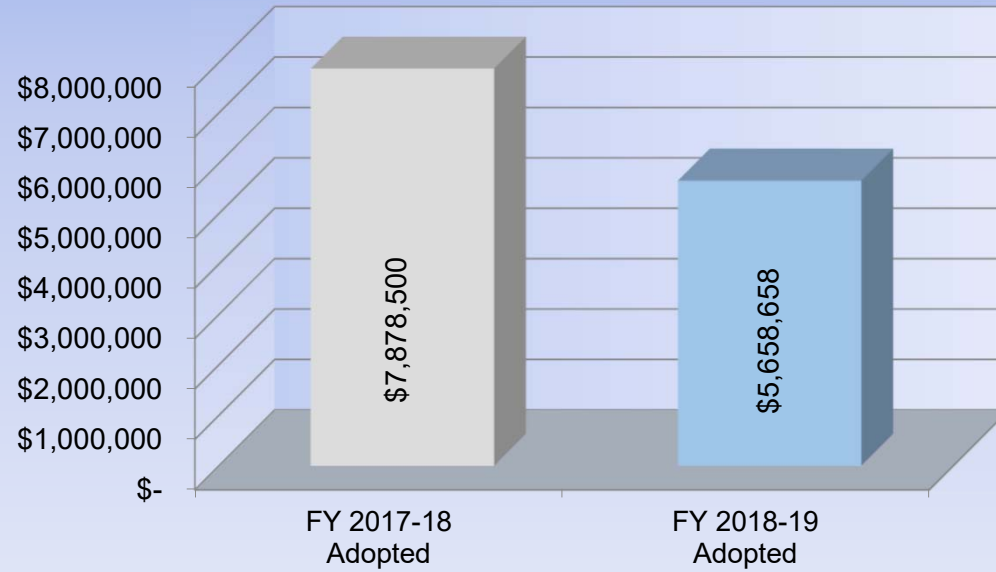
City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
910	BAIL							
R3	Rev.-Fines & Forfeits							
910-000-48240	Suspense-Bail	19,485	18,368	35,000	20,000	35,000	35,000	35,000
910-000-48241	Susp-Co. Assess.	2,085	2,220	1,500	1,400	1,500	1,500	1,500
910-000-48242	Susp-ODR Alch Assess	25	470	100	220	100	100	100
910-000-48243	Susp-Alch Eval	-	(249)	-	90	-	-	-
910-000-48244	Susp-Ct Appt Attorn	12,792	18,223	14,000	11,037	14,000	14,000	14,000
910-000-48246	Susp-LEMLA	404	1,129	300	250	300	300	300
910-000-48247	Susp-Unitary Assess	8,299	6,231	6,500	6,500	6,500	6,500	6,500
910-000-48248	Susp-MHD Alch Assess	-	59	-	-	-	-	-
910-000-48250	Susp-County (2013)	12,682	9,223	8,000	14,000	15,000	15,000	15,000
910-000-48271	Susp-State Criminal Fines	54,362	48,275	55,000	55,000	55,000	55,000	55,000
910-000-48272	Susp-Court Security Assess	5,117	668	500	387	500	500	500
	Rev.-Fines & Forfeits Totals:	115,251	104,617	120,900	108,884	127,900	127,900	127,900
R8	Rev.-Other Sources							
910-000-49901	Beginning Balance	(225)	-	(1,938)	(1,938)	636	636	636
	Rev.-Other Sources Totals:	(225)	-	(1,938)	(1,938)	636	636	636
REVENUES TOTALS:		115,026	104,617	118,962	106,946	128,536	128,536	128,536

City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
910	BAIL							
E2	Exp.-Materials & Services							
910-910-61850	Refunds	20,434	16,940	33,062	15,500	35,000	35,000	35,000
910-910-61951	Linn Co. Assess.	2,085	2,219	1,500	1,400	1,500	1,500	1,500
910-910-61952	ODR Alch. Assess.	25	420	100	220	100	100	100
910-910-61953	Alcohol Evaluators	-	-	-	90	-	-	-
910-910-61954	Ct. Appoint. Attorn.	13,555	19,473	14,000	13,000	14,000	14,000	14,000
910-910-61956	LEMLA	404	318	300	250	300	300	300
910-910-61957	Unitary Assess	8,299	7,012	6,500	6,500	6,500	6,500	6,500
910-910-61958	MHD Alch Assess	-	39	-	-	-	-	-
910-910-61961	State Criminal Fines	58,843	48,305	55,000	55,000	55,000	55,000	55,000
910-910-61962	Court Security Assess	637	668	500	350	500	500	500
910-910-61963	County (2013)	12,682	9,223	8,000	14,000	15,636	15,636	15,636
	Exp.-Materials & Services Totals:	116,964	104,617	118,962	106,310	128,536	128,536	128,536
	EXPENDITURES TOTALS:	116,964	104,617	118,962	106,310	128,536	128,536	128,536
	FUND REVENUES	115,026	104,617	118,962	106,946	128,536	128,536	128,536
	FUND EXPENSES	116,964	104,617	118,962	106,310	128,536	128,536	128,536
	BAIL Totals:	(1,938)	-	-	636	-	-	-

Urban Renewal Funds Budget Comparison



FY 2018-19 Adopted

Personnel Services	\$ -	Transfers Out	\$ 1,342,391
Materials & Services	\$ 25,000	Contingencies	\$ 1,906,553
Capital Outlay	\$ 615,000	Other Financing Uses	\$ -
Debt Service	\$ 1,769,714	Unappropriated	\$ -

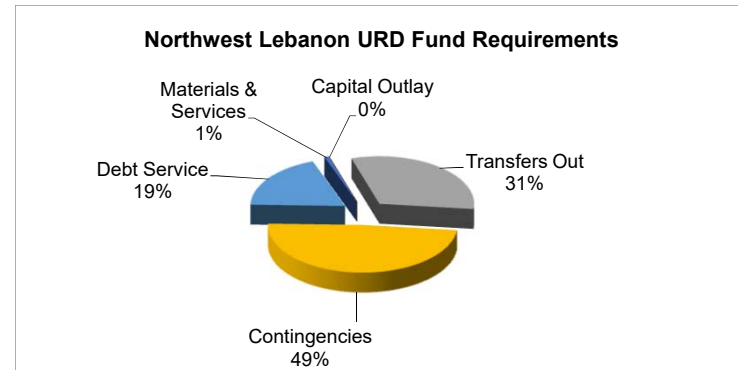
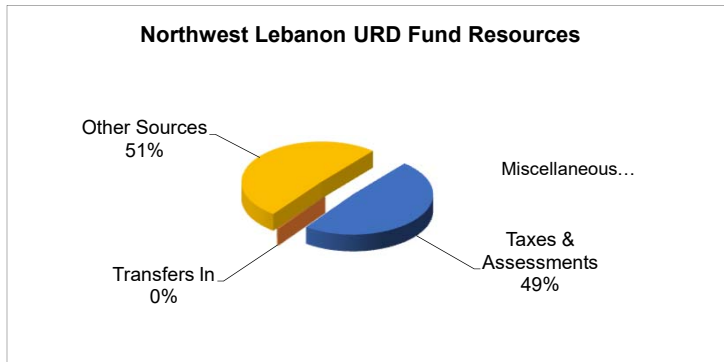
FY 2017-18 Adopted

Personnel Services	\$ -	Transfers Out	\$ 1,820,755
Materials & Services	\$ 20,000	Contingencies	\$ 1,354,339
Capital Outlay	\$ 3,450,000	Other Financing Uses	\$ -
Debt Service	\$ 1,233,406	Unappropriated	\$ -

NORTHWEST LEBANON URBAN RENEWAL DISTRICT
Adopted for the Fiscal Year 2018-19

RESOURCES	
Taxes & Assessments	\$ 1,595,000
Licenses & Permits	-
Fines & Forfeits	-
Intergovernmental	-
Charges for Services	-
Miscellaneous	10,000
Transfers In	-
Other Sources	1,660,640
Internal Charges	-
Total Resources	\$ 3,265,640

REQUIREMENTS	
Personal Services	\$ -
Materials & Services	25,000
Capital Outlay	-
Transfers Out	1,030,253
Contingencies	1,590,108
Debt Service	620,279
Unappropriated	-
Total Requirements	\$ 3,265,640



Adopted Requirements by Department and Type

Dept-Activity	Personal Services	Materials & Services	Capital Outlay	Interfund Transfers	Contingency Fund	Debt Service	Unapprop	Adopted Budget	Percent of Fund Budget
925-Northwest URD	\$ -	\$ 25,000	\$ -	\$ 1,030,253	\$ 1,590,108	\$ -	\$ -	\$ 2,645,361	81.01%
928-Wetlands Mitigation	-	-	-	-	-	-	-	-	0.00%
930-NW URD Bonds	-	-	-	-	-	620,279	-	620,279	18.99%
Fund Totals	\$ -	\$ 25,000	\$ -	\$ 1,030,253	\$ 1,590,108	\$ 620,279	\$ -	\$ 3,265,640	100.00%
Percent of NW Lebanon URD Fund	0.00%	0.77%	0.00%	31.55%	48.69%	18.99%	0.00%	100.00%	

Urban Renewal District

Northwest Lebanon Urban Renewal District-925

Purpose

The Northwest Lebanon Urban Renewal District (URD) provides the budget authority for administration of the funds collected from the URD. In 1989, the City established the Northwest Lebanon Urban Renewal District. The purpose of the District is to provide for development of infrastructure to serve industrially zoned property within the District boundaries. A substantial amendment to the original Plan was completed in FY 12/13. This amendment adjusted the maximum indebtedness for the District, expanded the boundary to include several street segments south of the original District along with their corresponding underground utility systems, and clarify funding to be used on public facility projects for the water system.

Debt Service

In August 2000, the District issued \$5,435,000 (Lebanon2020) in construction bonds. The agreement with the bondholders requires that a separate account be set up for debt reserve and debt repayment expenses. For the 2000 issue, interest rates range from 4.75% to 6.00%. These bonds were refinanced in 2010 with over \$200,000 in savings over the remaining life of the bond. The interest rates on the refinanced bonds range from 2.5% to 3.5%. Final maturity for the reissued bonds is in June 2020. (LebanonURD10)

To acquire funding in support of the Lowes Project, the City arranged with the State for SPWF (Special Public Works Funds) funding through the Economic and Community Development

Department. The amount borrowed in 2007 was \$3,677,462 with interest rates ranging from 4.00% to 4.375%. Final maturity is in December 2031. (B05003).

FY2018-2019 Objective

The objective of the Northwest Lebanon Urban Renewal District (URD) is to provide an accounting for funds collected from URD, make the bond payments on all authorized debt issues and accomplish projects as listed in the URD master plan. The proposed budget estimates underfunding the property tax collections to provide funding back to the other taxing districts.

FY2018-2019 Staffing

The City plans to hire an Economic Development Specialist to help with wetland mitigation and furthering the economic development of the district. This position would be funded 60% from the district with minimal other staffing allocated to this fund to accomplish the objectives.

Note: Employee salary and benefits are budgeted in their home department for better transparency of total personnel cost, there is a budgeted transfer to cover the compensation cost based on the FTE's allocated to this fund.

City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
925	NORTHWEST URBAN RENEWAL							
R1	Rev.-Taxes & Assess							
925-000-47010	Current Property Taxes	2,423,123	2,473,552	1,700,000	1,560,000	1,560,000	1,560,000	1,560,000
925-000-47020	Delinquent Prop Taxes	66,124	70,734	35,000	47,000	35,000	35,000	35,000
925-000-48101	Interest On Taxes	16,809	-	-	-	-	-	-
	Rev.-Taxes & Assess Totals:	2,506,056	2,544,286	1,735,000	1,607,000	1,595,000	1,595,000	1,595,000
R6	Rev.-Miscellaneous							
925-000-48100	Interest On Investment	9,320	14,614	5,000	19,000	10,000	10,000	10,000
925-000-48140	Miscellaneous Revenue	29,565	-	-	-	-	-	-
	Rev.-Miscellaneous Totals:	38,885	14,614	5,000	19,000	10,000	10,000	10,000
R8	Rev.-Other Sources							
925-000-49901	Beginning Balance	2,684,200	831,184	970,000	1,667,849	1,660,640	1,660,640	1,660,640
	Rev.-Other Sources Totals:	2,684,200	831,184	970,000	1,667,849	1,660,640	1,660,640	1,660,640
	REVENUES TOTALS:	5,229,141	3,390,084	2,710,000	3,293,849	3,265,640	3,265,640	3,265,640

City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
925	NORTHWEST URBAN RENEWAL							
E2	Exp.-Materials & Services							
925-925-61130	Contract Services	100,000	2,618	20,000	18,450	25,000	25,000	25,000
925-925-61240	Dept/Operating Expense	-	-	-	-	-	-	-
	Exp.-Materials & Services Totals:	100,000	2,618	20,000	18,450	25,000	25,000	25,000
E3	Exp.-Capital Outlay							
925-925-72300	Improvements	-	24	-	-	-	-	-
925-925-72301	Improvements (Eng)	2,378,289	93	100,000	-	-	-	-
	Exp.-Capital Outlay Totals:	2,378,289	117	100,000	-	-	-	-
E4	Exp.-Transfers Out							
925-925-90010	To General Fund	50,957	47,875	20,145	20,145	15,115	15,115	15,115
925-925-90011	To General Fund-Sal/Ben	149,418	170,315	90,598	90,598	155,688	155,688	155,688
925-925-90017	To Debt Service-317	853,450	840,550	852,650	852,650	859,450	859,450	859,450
925-925-90027	To Info System Service-542	18,250	16,257	14,000	14,000	-	-	-
925-925-90028	To Custodial & Bldg Maint-545	1,143	1,345	-	-	-	-	-
925-925-90123	To Wastewater	1	-	-	-	-	-	-
	Exp.-Transfers Out Totals:	1,073,219	1,076,342	977,393	977,393	1,030,253	1,030,253	1,030,253
E5	Exp.-Contingencies							
925-925-80005	Operating Contingency	-	-	633,610	-	1,248,477	1,248,477	1,248,477
925-925-80026	Res For Debt Service	-	-	341,631	-	341,631	341,631	341,631
	Exp.-Contingencies Totals:	-	-	975,241	-	1,590,108	1,590,108	1,590,108
EXPENDITURES TOTALS:		3,551,508	1,079,077	2,072,634	995,843	2,645,361	2,645,361	2,645,361

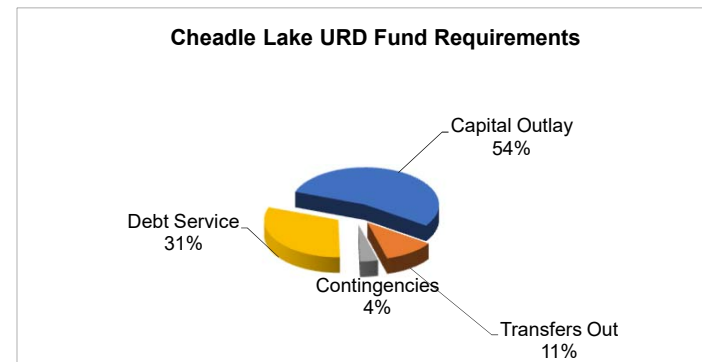
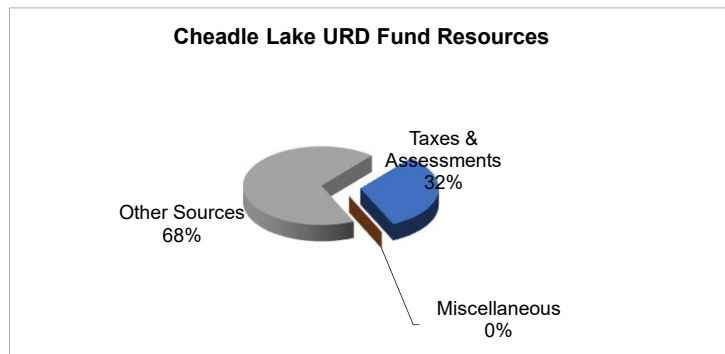
City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
E6	Exp.-Debt Service							
925-930-95100	Bond Principal-UR10	330,000	345,000	355,000	355,000	370,000	370,000	370,000
925-930-95108	Principal SPWF-B05003	120,511	245,051	132,184	132,184	141,311	141,311	141,311
925-930-95200	Bond Interest-UR10	58,490	48,590	36,515	36,515	25,510	25,510	25,510
925-930-95208	Interest SPWF-B05003	123,541	-	113,667	113,667	83,458	83,458	83,458
	Exp.-Debt Service Totals:	632,542	638,641	637,366	637,366	620,279	620,279	620,279
	EXPENDITURES TOTALS:	632,542	638,641	637,366	637,366	620,279	620,279	620,279
	FUND REVENUES	5,229,141	3,390,084	2,710,000	3,293,849	3,265,640	3,265,640	3,265,640
	FUND EXPENSES	4,184,050	1,717,718	2,710,000	1,633,209	3,265,640	3,265,640	3,265,640
	NORTHWEST URBAN RENEWAL Tota	1,045,091	1,672,366	-	1,660,640	-	-	-

**CHEADLE LAKE URBAN RENEWAL DISTRICT
Adopted for the Fiscal Year 2018-19**

RESOURCES	
Taxes & Assessments	\$ 365,000
Licenses & Permits	-
Fines & Forfeits	-
Intergovernmental	-
Charges for Services	-
Miscellaneous	1,000
Transfers In	-
Other Sources	772,986
Internal Charges	-
Total Resources	\$ 1,138,986

REQUIREMENTS	
Personal Services	\$ -
Materials & Services	-
Capital Outlay	615,000
Transfers Out	127,052
Contingencies	45,088
Debt Service	351,846
Unappropriated	-
Total Requirements	\$ 1,138,986



Adopted Requirements by Department and Type

Dept-Activity	Personal Services	Materials & Services	Capital Outlay	Interfund Transfers	Contingency Fund	Debt Service	Unapprop	Adopted Budget	Percent of Fund Budget
935-Cheadle Lake URD	\$ -	\$ -	\$ 615,000	\$ 127,052	\$ 45,088	\$ 351,846	\$ -	\$ 1,138,986	100.00%
Fund Totals	\$ -	\$ -	\$ 615,000	\$ 127,052	\$ 45,088	\$ 351,846	\$ -	\$ 1,138,986	100.00%
Percent of Cheadle Lake URD Fund	0.00%	0.00%	54.00%	11.15%	3.96%	30.89%	0.00%	100.00%	

Urban Renewal District

Cheadle Lake Urban Renewal District-935

Purpose

The Cheadle Lake Urban Renewal District (URD) provides the budget authority for administration of the funds collected from the URD. In 2000, the City established the Cheadle Lake Urban Renewal District. The purpose of the district is to provide for development of infrastructure to serve a blighted area of Lebanon generally located North of Cheadle Lake.

Debt Service

In FY2016/17 \$4,000,000 of debt was issued in support of the Airport Road extension, Russel drive, water treatment plant and porter park projects.

FY2018-2019 Objective

The objective of the Cheadle Lake Urban Renewal District (URD) is to provide an accounting for funds collected from URD, make payments on all authorized debt issues and accomplish projects as listed in the URD master plan.

FY2018-2019 Staffing

Minimal staffing is allocated to this fund to accomplish the objectives.

Note: Employee salary and benefits are budgeted in their home department for better transparency of total personnel cost, there is a budgeted transfer to cover the compensation cost based on the FTE's allocated to this fund.

City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
935	CHEADLE LAKE URD							
R1	Rev.-Taxes & Assess							
935-000-47010	Current Property Taxes	344,041	373,104	412,000	335,000	360,000	360,000	360,000
935-000-47020	Delinquent Prop Taxes	8,470	9,429	5,000	7,000	5,000	5,000	5,000
935-000-48101	Interest On Taxes	1,903	-	-	-	-	-	-
	Rev.-Taxes & Assess Totals:	354,414	382,533	417,000	342,000	365,000	365,000	365,000
R6	Rev.-Miscellaneous							
935-000-48100	Interest On Investment	1,488	8,223	500	21,074	1,000	1,000	1,000
	Rev.-Miscellaneous Totals:	1,488	8,223	500	21,074	1,000	1,000	1,000
R8	Rev.-Other Sources							
935-000-42030	Bond Sale Proceeds	-	4,232,723	-	-	-	-	-
935-000-49901	Beginning Balance	819,591	143,651	3,375,000	3,520,518	772,986	772,986	772,986
	Rev.-Other Sources Totals:	819,591	4,376,374	3,375,000	3,520,518	772,986	772,986	772,986
	REVENUES TOTALS:	1,175,493	4,767,130	3,792,500	3,883,592	1,138,986	1,138,986	1,138,986

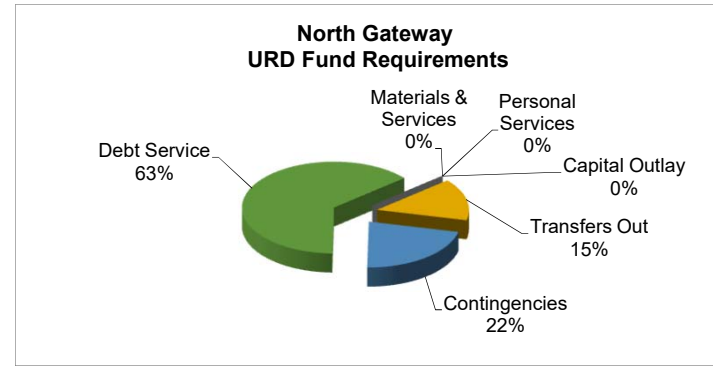
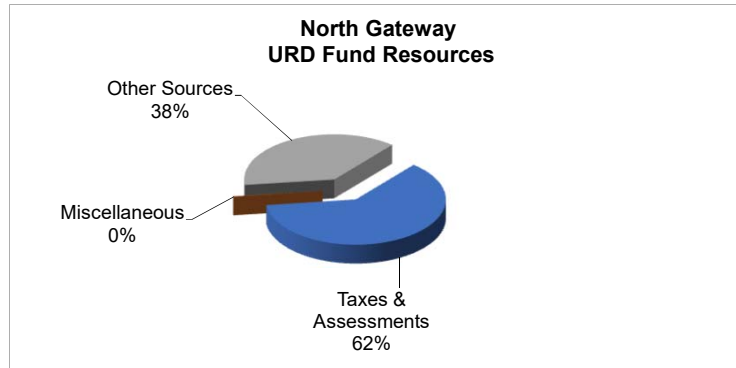
City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
935	CHEADLE LAKE URD							
E2	Exp.-Materials & Services							
935-935-61013	Audit Expense	40	-	-	-	-	-	-
935-935-61130	Contract Services	-	8,954	-	-	-	-	-
	Exp.-Materials & Services Totals:	40	8,954	-	-	-	-	-
E3	Exp.-Capital Outlay							
935-935-72300	Improvements	58,791	904,771	-	25,000	-	-	-
935-935-72301	Improvements-Bond Proceeds	-	-	3,200,000	2,600,000	615,000	615,000	615,000
	Exp.-Capital Outlay Totals:	58,791	904,771	3,200,000	2,625,000	615,000	615,000	615,000
E4	Exp.-Transfers Out							
935-935-90010	To General Fund	19,792	18,755	11,645	11,645	11,647	11,647	11,647
935-935-90011	To General Fund-Sal/Ben	55,319	74,658	122,114	122,114	115,405	115,405	115,405
935-935-90027	To Info System Service-542	6,413	5,634	-	-	-	-	-
935-935-90028	To Custodial & Bldg Maint-545	533	1,495	-	-	-	-	-
	Exp.-Transfers Out Totals:	82,057	100,542	133,759	133,759	127,052	127,052	127,052
E5	Exp.-Contingencies							
935-935-80005	Operating Contingency	-	-	107,741	-	45,088	45,088	45,088
	Exp.-Contingencies Totals:	-	-	107,741	-	45,088	45,088	45,088
E6	Exp.-Debt Service							
935-935-95501	Loan Principal	291,597	-	151,000	225,542	236,439	236,439	236,439
935-935-95601	Loan Interest	-	-	200,000	126,305	115,407	115,407	115,407
	Exp.-Debt Service Totals:	291,597	-	351,000	351,847	351,846	351,846	351,846
	EXPENDITURES TOTALS:	432,485	1,014,267	3,792,500	3,110,606	1,138,986	1,138,986	1,138,986
	FUND REVENUES	1,175,493	4,767,130	3,792,500	3,883,592	1,138,986	1,138,986	1,138,986
	FUND EXPENSES	432,485	1,014,267	3,792,500	3,110,606	1,138,986	1,138,986	1,138,986
	CHEADLE LAKE URD Totals:	743,008	3,752,863	-	772,986	-	-	-

NORTH GATEWAY URD
Adopted for the Fiscal Year 2018-19

RESOURCES	
Taxes & Assessments	\$ 776,000
Licenses & Permits	-
Fines & Forfeits	-
Intergovernmental	-
Charges for Services	-
Miscellaneous	1,000
Transfers In	-
Other Sources	477,032
Internal Charges	-
Total Resources	\$ 1,254,032

REQUIREMENTS	
Personal Services	\$ -
Materials & Services	-
Capital Outlay	-
Transfers Out	185,086
Contingencies	271,357
Debt Service	797,589
Unappropriated	-
Total Requirements	\$ 1,254,032



Adopted Requirements by Department and Type

Dept-Activity	Personal Services	Materials & Services	Capital Outlay	Interfund Transfers	Contingency Fund	Debt Service	Unapprop	Adopted Budget	Percent of Fund Budget
940-North Gateway URD	\$ -	\$ -	\$ -	\$ 185,086	\$ 271,357	\$ 797,589	\$ -	\$ 1,254,032	100.00%
Fund Totals	\$ -	\$ -	\$ -	\$ 185,086	\$ 271,357	\$ 797,589	\$ -	\$ 1,254,032	100.00%
Percent of Lebanon URD Fund	0.00%	0.00%	0.00%	14.76%	21.64%	63.60%	0.00%	100.00%	

Urban Renewal District

North Gateway Urban Renewal District-940

Purpose

The North Gateway Urban Renewal District (URD) provides the budget authority for administration of the funds collected from the URD. In September 2008, the City established the North Gateway Urban Renewal District.

Virtually all of the budgeted revenues, and expenses, relate to the Samaritan Health Services (SHS) Campus Project. SHS will loan to the Urban Renewal District the funds necessary to complete the public infrastructure projects associated with the new medical college campus.

Debt Service

Virtually all of the budgeted debt payments relate to the Samaritan Health Services (SHS) Campus Project. SHS will loan to the Urban Renewal District the funds necessary to complete the public infrastructure projects associated with the new medical college campus. Final debt service payment January 2030.

FY2018-2019 Objective

The objective of the North Gateway Urban Renewal District (URD) is to provide an accounting for funds collected from URD, make payments on all authorized debt issues and accomplish projects as listed in the URD master plan.

FY2018-2019 Staffing

Minimal staffing is allocated to this fund to accomplish the objectives.

Note: Employee salary and benefits are budgeted in their home department for better transparency of total personnel cost, there is a budgeted transfer to cover the compensation cost based on the FTE's allocated to this fund.

City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
940	NORTH GATEWAY URD							
R1	Rev.-Taxes & Assess							
940-000-47010	Current Property Taxes	554,521	780,658	770,000	760,000	770,000	770,000	770,000
940-000-47020	Delinquent Prop Taxes	8,173	12,043	5,000	9,000	6,000	6,000	6,000
940-000-48101	Interest On Taxes	1,804	-	-	-	-	-	-
	Rev.-Taxes & Assess Totals:	564,498	792,701	775,000	769,000	776,000	776,000	776,000
R6	Rev.-Miscellaneous							
940-000-48100	Interest On Investment	2,568	5,121	1,000	6,500	1,000	1,000	1,000
	Rev.-Miscellaneous Totals:	2,568	5,121	1,000	6,500	1,000	1,000	1,000
R8	Rev.-Other Sources							
940-000-49901	Beginning Balance	195,714	(566,478)	600,000	656,175	477,032	477,032	477,032
	Rev.-Other Sources Totals:	195,714	(566,478)	600,000	656,175	477,032	477,032	477,032
	REVENUES TOTALS:	762,780	231,344	1,376,000	1,431,675	1,254,032	1,254,032	1,254,032

City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
940	NORTH GATEWAY URD							
E2	Exp.-Materials & Services							
940-940-61130	Contract Services	1,145,449	-	-	-	-	-	-
	Exp.-Materials & Services Totals:	1,145,449	-	-	-	-	-	-
E3	Exp.-Capital Outlay							
940-940-72300	Improvements	-	-	150,000	-	-	-	-
	Exp.-Capital Outlay Totals:	-	-	150,000	-	-	-	-
E4	Exp.-Transfers Out							
940-940-90010	To General Fund	20,014	19,439	14,177	14,177	14,056	14,056	14,056
940-940-90011	To General Fund-Sal/Ben	58,597	90,059	122,920	122,920	120,714	120,714	120,714
940-940-90027	To Info System Service-542	8,037	6,330	4,500	4,500	-	-	-
940-940-90028	To Custodial & Bldg Maint-545	512	602	-	-	-	-	-
940-940-90145	To SDC-Drainge-852	-	8,969	51,865	51,865	-	-	-
940-940-90147	To SDC-Parks-862	-	-	22,772	22,772	22,772	22,772	22,772
940-940-90149	To SDC-Wastewater-872	-	-	408,475	408,475	-	-	-
940-940-90151	To SDC-Streets-882	-	-	27,544	27,544	27,544	27,544	27,544
940-940-90152	To SDC-Water-892	-	259,136	57,350	57,350	-	-	-
	Exp.-Transfers Out Totals:	87,160	384,535	709,603	709,603	185,086	185,086	185,086
E5	Exp.-Contingencies							
940-940-80030	Reserved for Future Expenditures	-	-	200,000	-	200,000	200,000	200,000
940-940-80005	Operating Contingency	-	-	71,357	-	71,357	71,357	71,357
	Exp.-Contingencies Totals:	-	-	271,357	-	271,357	271,357	271,357
E6	Exp.-Debt Service							
940-940-95501	Loan Princ	52,019	133,050	142,581	142,581	695,130	695,130	695,130
940-940-95601	Loan Int	44,630	80,156	102,459	102,459	102,459	102,459	102,459
	Exp.-Debt Service Totals:	96,649	213,206	245,040	245,040	797,589	797,589	797,589
	EXPENDITURES TOTALS:	1,329,258	597,741	1,376,000	954,643	1,254,032	1,254,032	1,254,032
	FUND REVENUES	762,780	231,344	1,376,000	1,431,675	1,254,032	1,254,032	1,254,032
	FUND EXPENSES	1,329,258	597,741	1,376,000	954,643	1,254,032	1,254,032	1,254,032
	NORTH GATEWAY URD Totals:	(566,478)	(366,397)	-	477,032	-	-	-

City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
506	CITY FACILITIES REPAIRS							
R8	Rev.-Other Sources							
506-000-49901	Beginning Balance	831	-	-	-	-	-	-
	Rev.-Other Sources Totals:	831	-	-	-	-	-	-
	REVENUES TOTALS:	831	-	-	-	-	-	-
506	CITY FACILITIES REPAIRS							
E3	Exp.-Capital Outlay							
506-506-72300	Improvements	831	-	-	-	-	-	-
	Exp.-Capital Outlay Totals:	831	-	-	-	-	-	-
	EXPENDITURES TOTALS:	831	-	-	-	-	-	-
	FUND REVENUES	831	-	-	-	-	-	-
	FUND EXPENSES	831	-	-	-	-	-	-
	CITY FACILITIES REPAIRS Totals:	-	-	-	-	-	-	-

City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
520	GAZEBO-DONATIONS							
R6	Rev.-Miscellaneous							
520-000-48053	Donations	1,200	-	-	-	-	-	-
	Rev.-Miscellaneous Totals:	1,200	-	-	-	-	-	-
	REVENUES TOTALS:	1,200	-	-	-	-	-	-
520	GAZEBO-DONATIONS							
E2	Exp.-Materials & Services							
520-520-61130	Contract Services	1,200	-	-	-	-	-	-
	Exp.-Materials & Services Totals:	1,200	-	-	-	-	-	-
	EXPENDITURES TOTALS:	1,200	-	-	-	-	-	-
	FUND REVENUES	1,200	-	-	-	-	-	-
	FUND EXPENSES	1,200	-	-	-	-	-	-
	GAZEBO Totals:	-	-	-	-	-	-	-

City of Lebanon, OR
Budget Report FY 2018-19

Account	Description	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2019 Approved	2019 Adopted
824	HISTORIC RESOURCE COMM. TRUST							
R8	Rev.-Other Sources							
824-000-49901	Beginning Balance	80	-	-	-	-	-	-
	Rev.-Other Sources Totals:	80	-	-	-	-	-	-
	REVENUES TOTALS:	80	-	-	-	-	-	-
824	HISTORIC RESOURCE COMM. TRUST							
E4	Exp.-Transfers Out							
824-824-90162	To Pioneer Cemetery -825	80	-	-	-	-	-	-
	Exp.-Transfers Out Totals:	80	-	-	-	-	-	-
	EXPENDITURES TOTALS:	80	-	-	-	-	-	-
	FUND REVENUES	80	-	-	-	-	-	-
	FUND EXPENSES	80	-	-	-	-	-	-
	HISTORIC RESOURCE COMM. TRUST	-	-	-	-	-	-	-



Copies of this report can be found at: www.ci.lebanon.or.us

Authorized Personnel Schedule

(Regular, Full-Time and Regular, Part-Time)

Position	2016-17 Adopted Employees	2017-18 Adopted Employees	2018-19 Proposed Employees
Administrative Services			
City Manager	1.0000	1.0000	1.0000
City Clerk	1.0000	1.0000	1.0000
Administrative Assistant-(City Admin/Building)	1.0000	1.0000	1.0000
Administrative Assistant-(Leg)	0.6250	0.6250	0.6250
Human Resource Director (FY18 Human Resource Staff)	1.0000	1.0000	1.0000
Total Administration	4.6250	4.6250	4.6250
Utility & Engineering Services Department			
Engineering			
Engineering Services Director	1.0000	1.0000	1.0000
Assistant City Engineer (FY18 Engineering Supervisor)	1.0000	1.0000	1.0000
Engineering Tech II (FY Senior Engineer)	1.0000	1.0000	1.0000
Project Engineer	1.0000	1.0000	-
Engineering Associate	2.0000	2.0000	2.0000
Project Manager	1.0000	1.0000	1.0000
Water Treatment Plant			
Project Engineer/Plant Manager	-	1.0000	1.0000
Plant Operator I	-	-	1.0000
Plant Operator III	-	-	1.0000
Total Utility & Engineering Services	7.0000	8.0000	9.0000

Authorized Personnel Schedule

(Regular, Full-Time and Regular, Part-Time)

Position	2016-17 Adopted Employees	2017-18 Adopted Employees	2018-19 Proposed Employees
Maintenance Services			
Maintenance Division Director	1.0000	1.0000	1.0000
Maintenance Supervisor	1.0000	1.0000	1.0000
Parks			
Senior Maintenance Worker	2.0000	2.0000	2.0000
Maintenance Worker	1.0000	2.0000	3.0000
Streets			
Crew Chief	1.0000	1.0000	1.0000
Senior Maintenance Worker	2.0000	2.0000	2.0000
Custodial/Maintance			
Senior Maintenance Worker-Grounds/Maintenance	1.0000	1.0000	1.0000
Building Maintenance Technician	-	1.0000	1.0000
Collections (Sewer)			
Crew Chief	1.0000	1.0000	1.0000
Senior Maintenance Worker	1.0000	1.0000	1.0000
Maintenance Worker	1.0000	1.0000	1.0000
Water			
Crew Chief	1.0000	1.0000	1.0000
Senior Maintenance Worker	1.0000	1.0000	1.0000
Maintenance Worker	2.0000	2.0000	2.0000
Total Maintenance	16.0000	18.0000	19.0000

Authorized Personnel Schedule

(Regular, Full-Time and Regular, Part-Time)

Position	2016-17 Adopted Employees	2017-18 Adopted Employees	2018-19 Proposed Employees
CDC/Planning/Building			
Community Development Director	0.8000	0.8000	0.8000
Economic Development Specialist	-	-	1.0000
Office Assistant	1.0000	1.0000	1.0000
Development Services Technician	1.0000	1.0000	1.0000
Total CDC/Planning/Building	2.8000	2.8000	3.8000
Finance Department			
Finance Services			
Finance Director	1.0000	1.0000	1.0000
Assistant Finance Director	1.0000	1.0000	1.0000
Finance Clerk/Court Clerk I	1.0000	1.0000	1.0000
Finance Clerk	3.0000	3.0000	3.0000
Court Services			
Court Clerk II	2.0000	2.0000	2.0000
Court Clerk	-	-	-
Total Finance	8.0000	8.0000	8.0000

Authorized Personnel Schedule

(Regular, Full-Time and Regular, Part-Time)

Position	2016-17 Adopted Employees	2017-18 Adopted Employees	2018-19 Proposed Employees
Information Technology Services			
IT Director	1.0000	1.0000	1.0000
IT/GIS System Coordinator	1.0000	1.0000	1.0000
IT Systems Administrator	1.0000	1.0000	1.0000
IT Technician	-	-	1.0000
Total Information Services	3.0000	3.0000	4.0000
Library Services			
Library Services Director	1.0000	1.0000	1.0000
Library Assistant II	3.0000	3.0000	3.0000
Library Assistant I (4ea) (FY18 moved from 3 to 4)	1.6380	2.2840	2.2840
Library Assistant on-call (2ea)	0.2300	-	-
Total Library Services	5.8680	6.2840	6.2840
Senior Services			
Senior Center			
Senior Services Director	1.0000	1.0000	1.0000
Senior Center Receptionist & Activities Planner	1.0000	1.0000	1.0000
Receptionist	-	-	0.5000
Dial-A Bus (DAB)			
Dial-A-Bus Dispatcher/Reception	0.8000	0.8000	1.0000
Dial-A-Bus Driver	1.0000	1.0000	1.0000
Dial-A-Bus Driver PT	1.5430	1.5430	1.5430
Total Senior Services	5.3430	5.3430	6.0430

Authorized Personnel Schedule

(Regular, Full-Time and Regular, Part-Time)

Position	2016-17 Adopted Employees	2017-18 Adopted Employees	2018-19 Proposed Employees
Police Department			
Police Chief	1.0000	1.0000	1.0000
Police Captain	1.0000	1.0000	1.0000
Police Lieutenant	1.0000	1.0000	1.0000
Police Sergeant	4.0000	4.0000	4.0000
Police Officer	19.0000	20.0000	21.0000
Administrative Assistant	1.0000	1.0000	1.0000
Communications Specialist	7.0000	7.0000	7.0000
Community Policing Officer	1.0000	1.0000	1.0000
Community Service Officer (CSO)	1.0000	1.0000	1.0000
Code Enforcement Officer	1.0000	1.0000	1.0000
Records Clerk II	2.0000	2.0000	2.0000
Total Police	39.0000	40.0000	41.0000
Total All Departments	91.6360	93.6360	101.7520

Authorized Personnel Schedule

(Regular, Full-Time and Regular, Part-Time)

Position	2016-17 Adopted Employees	2017-18 Adopted Employees	2018-19 Proposed Employees
Proposed Totals	Current	+/-	Total
Administration	4.625	-	4.625
Engineering	8.000	1.000	9.000
Community Development	2.800	1.000	3.800
Finance/Court	8.000	-	8.000
Information Services	3.000	1.000	4.000
Library	6.284	-	6.284
Maintenance	18.000	1.000	19.000
Senior Center	5.343	0.700	6.043
Police	40.000	1.000	41.000
Sub-Total	96.052	5.700	101.752
Council	7.000	-	7.000
Total	103.052	5.700	108.752
Items in YELLOW were changed in the 2018-19 Budget			

City of Lebanon
 Management/Administrative Salary Schedule
 Effective 7/1/2018 through 6/30/2019

Title	Minimum	Midpoint	Maximum	FLSA Exempt
Grade 5 Administrative Assistant/City Clerk Administrative Assistant/Communications Coordinator Administrative Assistant/Police	\$ 3,857	\$4,436	\$5,014	N N N
Grade 6 No position currently in Grade 6	\$ 4,243	\$4,879	\$5,516	N
Grade 7 No position currently in Grade 7	\$ 4,668	\$5,368	\$6,068	Y
Grade 8 City Clerk/Recorder	\$ 5,134	\$5,904	\$6,674	Y
Grade 9 No position currently in Grade 9	\$ 5,648	\$6,495	\$7,342	Y
Grade 10 Assistant Finance Director Maintenance Supervisor Police Lieutenant Senior Services Director Water Treatment Plant Supervisor	\$ 5,931	\$6,821	\$7,710	Y Y Y Y Y
Grade 11 Assistant City Engineer HR Director IT Director Library Services Director	\$ 6,226	\$7,160	\$8,094	Y Y Y Y
Grade 12 Police Captain	\$ 6,537	\$7,518	\$8,498	Y
Grade 13 Community Development Director Maintenance Services Director	\$ 6,865	\$7,895	\$8,925	Y Y
Grade 14 Engineering Services Director Finance Director	\$ 7,207	\$8,288	\$9,369	Y Y
Grade 15 Chief of Police	\$ 7,569	\$8,704	\$9,840	Y


 Approved _____ Date 4/19/2018

Revised 7/1/2018
 Includes 2.1% COLA

APPENDIX A - SALARY SCHEDULE

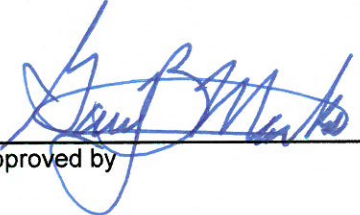
Agreement between City of Lebanon and the Lebanon Police Association
Salary ranges for the period July1, 2018 through June 30, 2019

Classification	Step 1 0-6 Mo.	Step 2 7-18 Mo.	Step 3 19-30 Mo.	Step 4 31+ Mos.
Sergeants – Monthly Base Salary (LGPI Grade 9)	5181	5544	6043	6528
<i>Potential Additions to Monthly Base Salary:</i>				
3% Detective	155	166	181	196
3% Intermediate Certification	155	166	181	196
6% Advanced Certification	311	333	363	392
7% Supervisory Certification	363	388	423	457
5% Corrections Certification	259	277	302	326
3% Bi-Lingual Fluency	155	166	181	196
<i>Career Recognition Pay - (Added to base salary)</i>				
1% Career Recognition Beginning at the 61st month of service (5 years)	52	55	60	65
2% Career Recognition Beginning at the 109th month of service (9 years)	104	111	121	131
3% Career Recognition Beginning at the 157th month of service (13 years)	155	166	181	196
4% Career Recognition Beginning at the 205th month of service (17 years)	207	222	242	261
Officers – Monthly Base Salary (LGPI Grade 7)	4317	4620	5036	5440
<i>Potential Additions to Monthly Base Salary:</i>				
3.5% Team Leader		162	176	190
3% Field Training Officer		139	151	163
3% School Resource		139	151	163
3% Detective		139	151	163
3% Motorcycle Officer		139	151	163
3% Intermediate Certification		139	151	163
6% Advanced Certification		277	302	326
7% Supervisory Certification		323	353	381
3% Jail Officer		139	151	163
3% Bi-Lingual Fluency	130	139	151	163
<i>Career Recognition Pay - (Added to base salary)</i>				
1% Career Recognition Beginning at the 61st month of service (5 years)				54
2% Career Recognition Beginning at the 109th month of service (9 years)				109
3% Career Recognition Beginning at the 157th month of service (13 years)				163
4% Career Recognition Beginning at the 205th month of service (17 years)				218

Community Policing Officer - Monthly Base Salary (LGPI Grade 6)	4320	4665	5040	5441
<i>Potential Additions to Monthly Base Salary:</i>				
3% Intermediate Certification		140	151	163
6% Advanced Certification		280	302	326
3% Bi-Lingual Fluency	130	140	151	163
<i>Career Recognition Pay - (Added to base salary)</i>				
1% Career Recognition Beginning at the 61st month of service (5 years)		47	50	54
2% Career Recognition Beginning at the 109th month of service (9 years)		93	101	109
3% Career Recognition Beginning at the 157th month of service (13 years)		140	151	163
4% Career Recognition Beginning at the 205th month of service (17 years)		187	202	218

Records Clerk II, Code Enforcement Office, Communications Specialist - Monthly Base Salary (LGPI Grade 5)	3775	4046	4331	4639
<i>Potential Additions to Monthly Base Salary:</i>				
3% Intermediate Certification		121	130	139
6% Advanced Certification		243	260	278
3% Bi-Lingual Fluency	113	121	130	139
<i>Career Recognition Pay - (Added to base salary)</i>				
1% Career Recognition Beginning at the 61st month of service (5 years)		40	43	46
2% Career Recognition Beginning at the 109th month of service (9 years)		81	87	93
3% Career Recognition Beginning at the 157th month of service (13 years)		121	130	139
4% Career Recognition Beginning at the 205th month of service (17 years)		162	173	186

Records Clerk I - Monthly Base Salary (LGPI Grade 3)	2938	3175	3429	3703
<i>Potential Additions to Monthly Base Salary:</i>				
3% Bi-Lingual Fluency	88	95	103	111
<i>Career Recognition Pay - (Added to base salary)</i>				
1% Career Recognition Beginning at the 97th month of service				37
2% Career Recognition Beginning at the 169th month of service				74
3% Career Recognition Beginning at the 229th month of service				111
4% Career Recognition Beginning at the 205th month of service (17 years)				148


 Approved by

4/19/2018
 Date

Revised 7/1/2018
 Includes 2.1% COLA

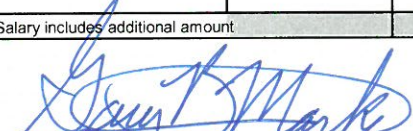
APPENDIX A: AFSCME SALARY SCHEDULE

Salary ranges for the period July 1, 2018 through June 30, 2019 (represents 2.1% increase)

POSITION	LGPI Grade	BASE	STEP A	STEP B	STEP C	STEP D	STEP E*
IT/GIS Sys. Coordinator Project Engineer Project Manager	8	5241	5505	5780	6068	6373	6627
Crew Chief Engineering Associate Information Services Analyst	7	4639	4872	5116	5370	5638	5863
Dev. Services Technician IS/GIS Analyst	6	4104	4313	4523	4752	4990	5190
Court Clerk II Senior Maintenance Worker	5	3587	3764	3951	4151	4357	4530
Custodian II Finance Clerk Library Assistant II Maintenance Worker Office Assistant	4	3021	3169	3328	3493	3672	3816
Custodian I Dial-A-Bus Dispatcher/ Receptionist Dial-A-Bus Driver Senior Center Activities Planner/Receptionist	3	2781	2918	3063	3217	3381	3517

*Employees are eligible to advance to Step E after seven (7) years of employment with the City in an AFSCME represented position.

July 1, 2018 through June 30, 2019 This schedule only applies when the employee is at the top step of their grade							
POSITION	LGPI	STEP	0.50% 10 YEARS	1.00% 12 YEARS	1.50% 14 YEARS	2.00% 16 YEARS	2.50% 18 YEARS
	Grade	E	MONTH 120	MONTH 144	MONTH 168	MONTH 192	MONTH 216
IT/GIS Sys. Coordinator Project Engineer Project Manager	8	6627	6660	6693	6726	6760	6793
Salary includes additional amount			33	66	99	133	166
Crew Chief Engineering Associate Information Services Analyst	7	5863	5892	5922	5951	5980	6010
Salary includes additional amount			29	59	88	117	147
Dev. Services Technician IS/GIS Analyst	6	5190	5216	5242	5268	5294	5320
Salary includes additional amount			26	52	78	104	130
Court Clerk II Senior Maintenance Worker	5	4530	4553	4575	4598	4621	4643
Salary includes additional amount			23	45	68	91	113
Custodian II Finance Clerk Library Assistant II Maintenance Worker Office Assistant	4	3816	3835	3854	3873	3892	3911
Salary includes additional amount			19	38	57	76	95
Custodian I Dial-A-Bus Dispatcher/ Receptionist Dial-A-Bus Driver Senior Center Activities Planner/Receptionist	3	3517	3535	3552	3570	3587	3605
Salary includes additional amount			18	35	53	70	88

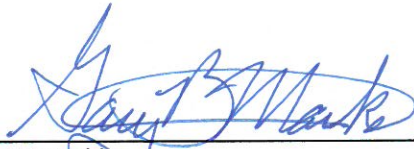

 Approved by

4/19/2018
 Date

**SALARY SCHEDULE
PART-TIME REGULAR POSITIONS**

Salary ranges for the period July 1, 2018 through June 30, 2019

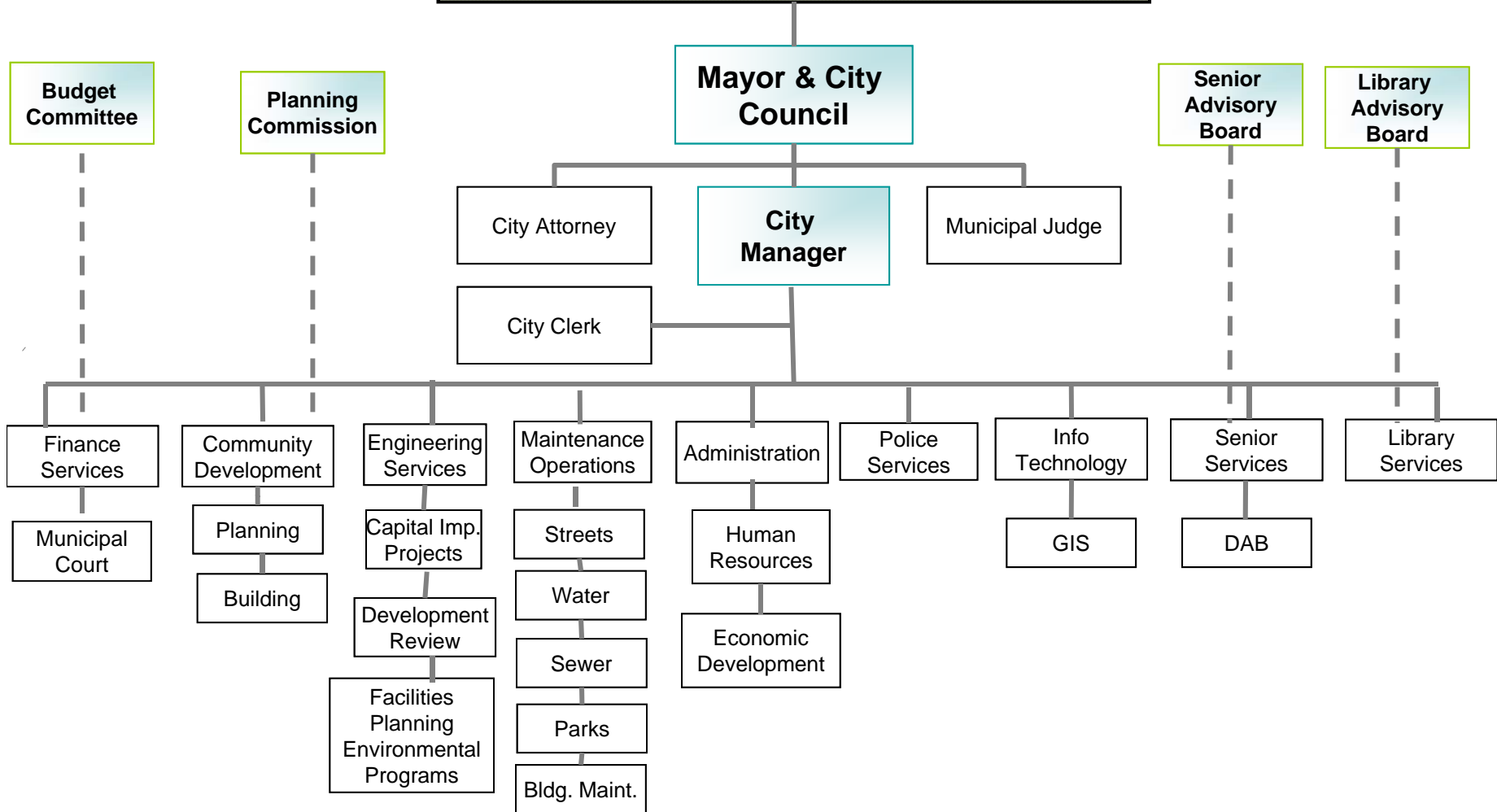
POSITION	LGPI Grade	BASE	STEP 1	STEP 2	STEP 3	STEP 4
Landscape Maintenance Worker	1	12.15	12.82	13.48	14.20	14.92
Dial-A-Bus Driver Library Assistant 1	2	14.36	14.91	15.69	16.58	17.41
Court Clerk I Records Clerk I	3	14.92	15.81	16.80	17.96	19.61
Communications Specialist Communications Specialist On Call Maintenance Worker	4	16.03	16.85	17.67	19.61	20.73
No Salary Established for Level 5	5	0.00	0.00	0.00	0.00	0.00
Police Officer	6	21.00	23.20	24.31	26.52	29.29
Police Seargent	7	23.20	26.64	28.31	30.26	32.76


Approved by

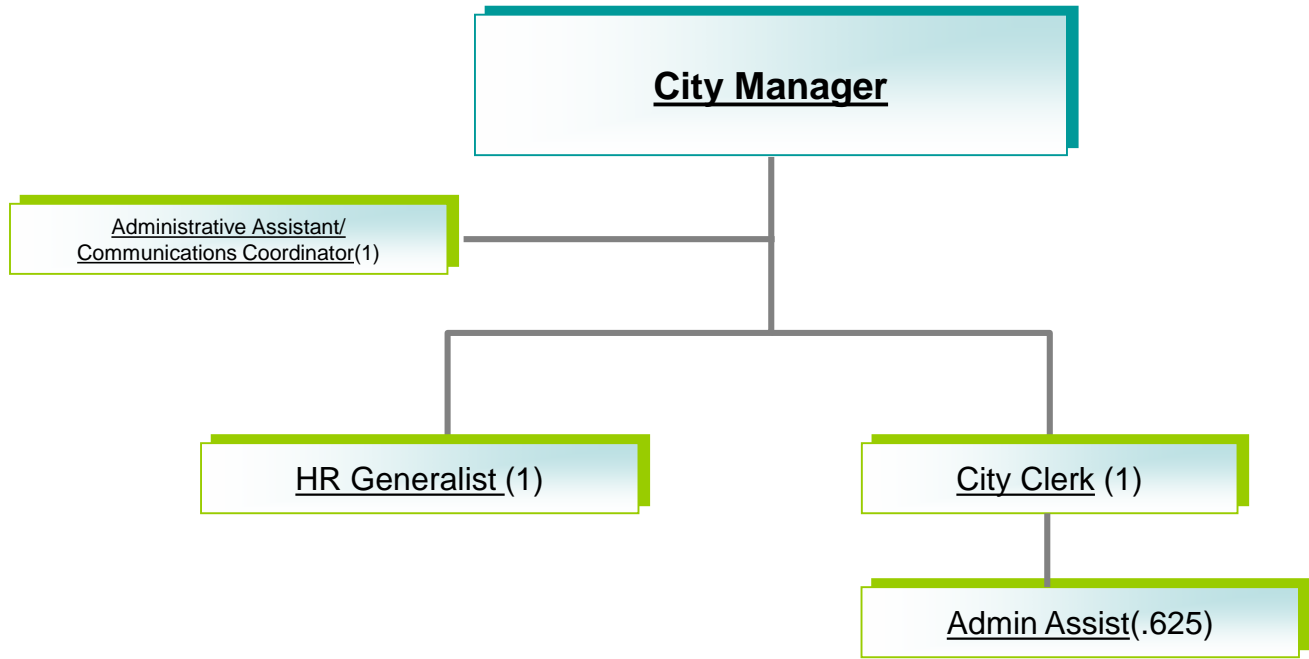
04/19/2018
Date

revised 7/1/18
Includes 2.1% increase

Citizens of Lebanon



Administration



Community Development Department



Finance Department

Finance Director

Assist Finance Director(1)

Finance Clerk (4)

Court Clerk (2)

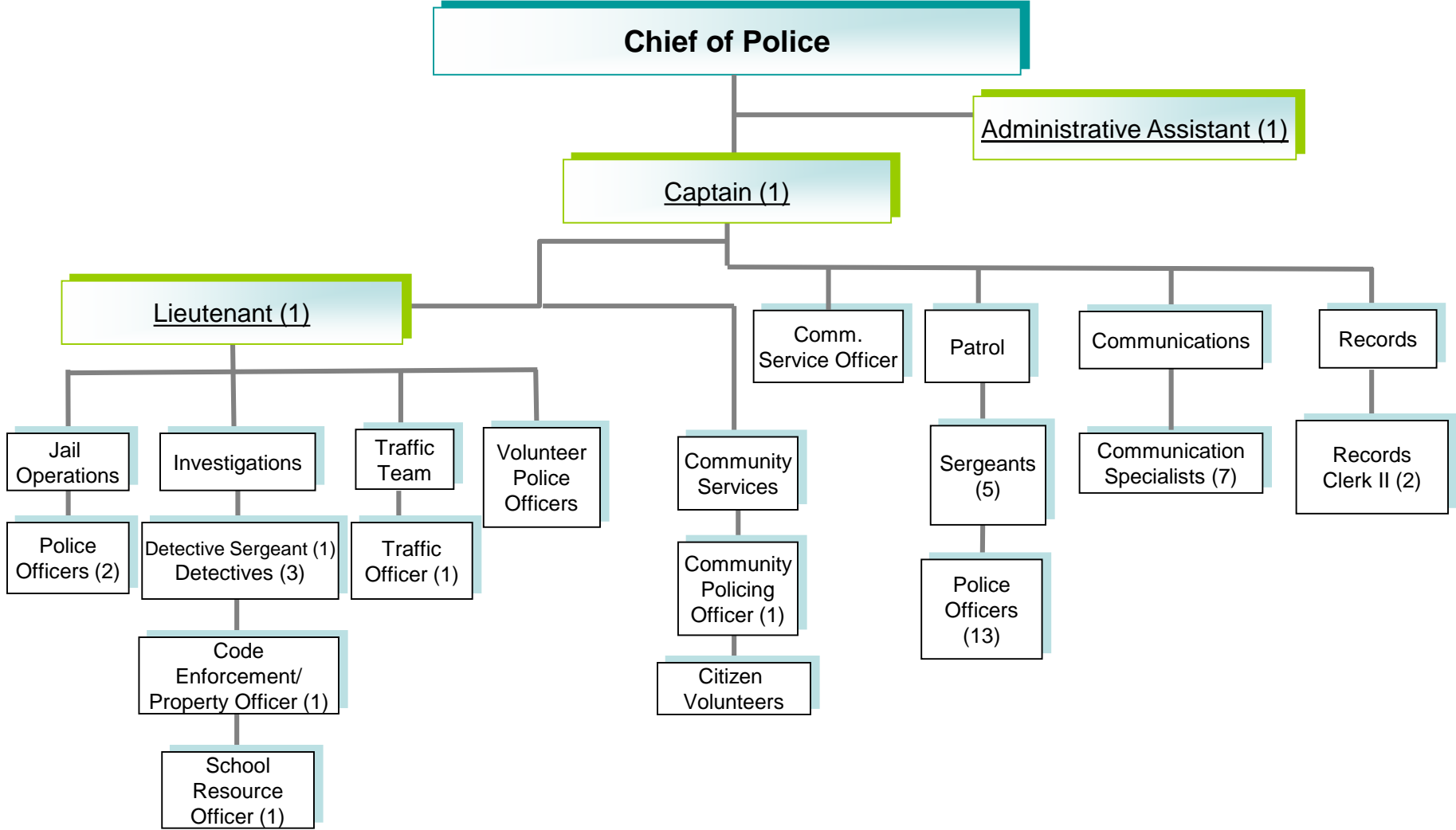
Library Services

Library Services Director

Library Assistant II (3)

P/T Library Assistant I (2.284)

Police Services



Senior Services

Senior Services Director

Dial-A-Bus (DAB)

Dial-A-Bus Dispatcher
And Reception (1)

Dial-A-Bus Driver (1)

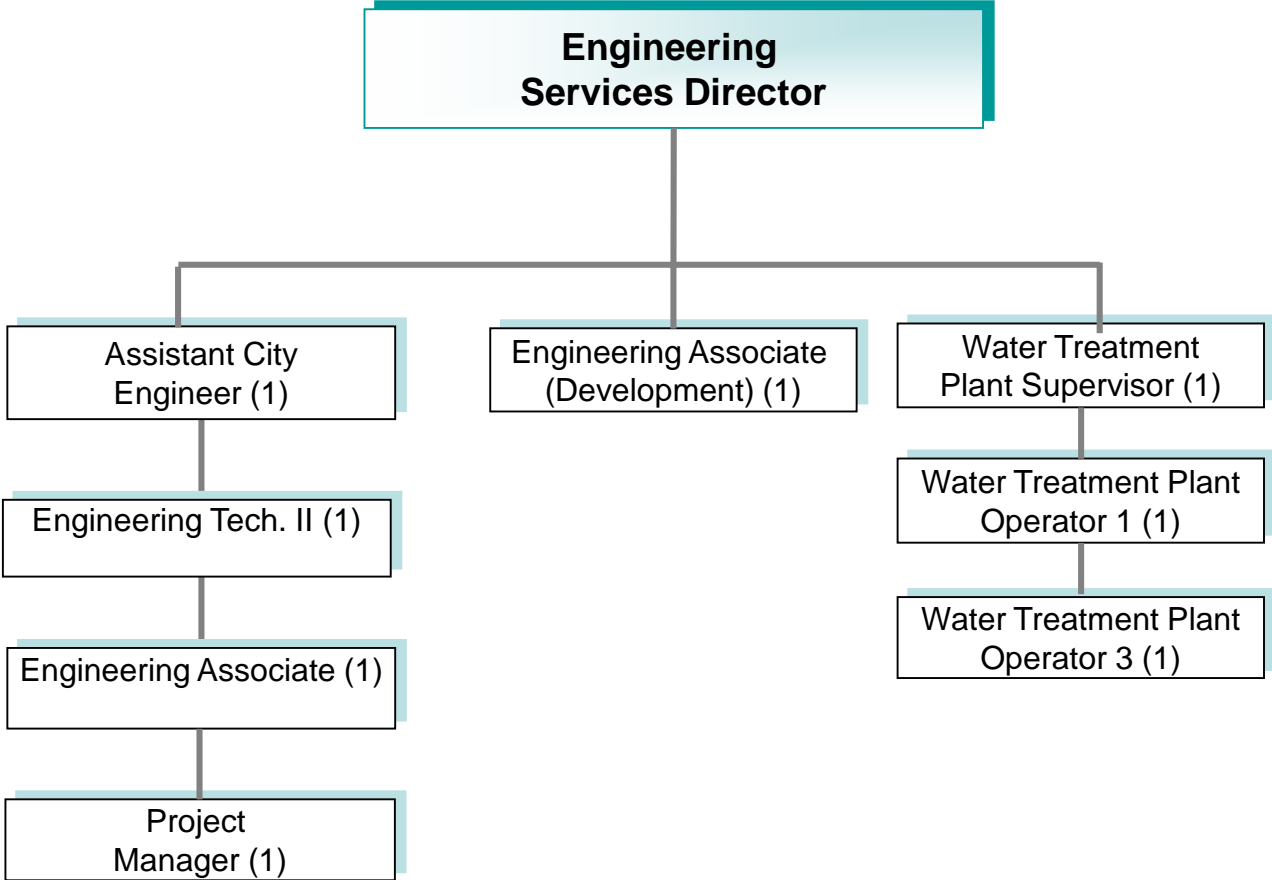
P/T Dial-A-Bus
Driver (1.543)

Senior Services

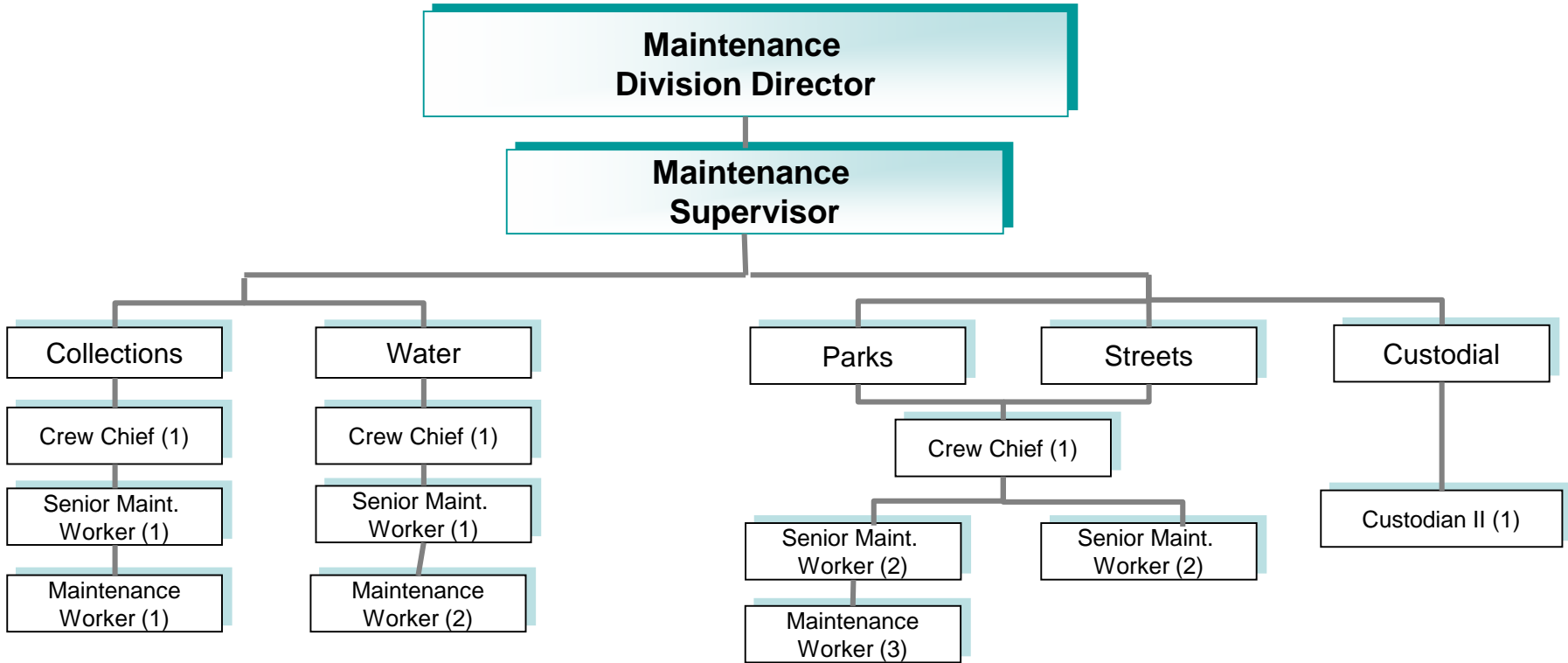
Sr. Center Receptionist/
Activities Planner (1)

Receptionist (.5)

Utility & Engineering Services



Maintenance/ Operations



Information Technology Services

IT Director

IT Systems Administrator(1)

IT Technician(1)

IT/GIS Systems Coordinator(1)

PROGRAM EXPENDITURE DETAIL SHEET

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PROGRAM EXPENDITURE DETAIL SHEET

FUND: 100 - GENERAL
DEPARTMENT: 110 - ADMINISTRATION

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61008 ADVERTISING		
Chamber Visitors' Guide (no more than 1/2 page)	1,500	
Western University Guide (1/2 page)	1,150	2,650
61112 COMMUNITY OUTREACH		
Community-Wide Events (to be determined by City Manager)	15,200	15,200
61130 CONTRACT SERVICES		
Copier Lease	1,500	
Consultant Services	9,500	11,000
61240 DEPARTMENT OPERATING EXPENSES		
Expense Reimbursement	1,250	
Special Projects	12,000	13,250
61250 DEPARTMENT/OPERATING SUPPLIES		
Printer Cartridges	300	
Special Projects	200	500

DEPARTMENT: 110 - ADMINISTRATION

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
61294 DUES & SUBSCRIPTIONS		
Cascade West Regional Consortium (CWRC)	1,050	
International City Managers Association (ICMA)	1,100	
Newspapers: Democrat Herald (\$220) & Lebanon Express(\$30)	250	
Oregon City/County Management Association (OCCMA)	400	
Other Publications	400	
Service Clubs: Rotary, Optimists & Strawberrian	1,130	4,630
61320 EDUCATION AND TRAINING		
Employee Development (Support Position)	1,500	1,500
61574 MAINTENANCE/EQUIPMENT		
Service/Repair of Office Equipment	125	125
61600 MEETINGS AND CONFERENCE		
Professional Meetings	1,400	
LOC Annual Conference & Main Street Annual Conference	1,500	
ICMA Annual Conference	800	
OCCMA Conference (Registration & Lodging)	1,000	
OEDA Conference (Registration & Lodging)	1,500	6,200
61704 OFFICE SUPPLIES		
Routine Office Supplies	500	500

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 100 - GENERAL
DEPARTMENT: 116 - HUMAN RESOURCES

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61019 COMPUTER EXPENSE		
Software upgrades	500	500
Adobe Acrobat, Office 365 & Printshop upgrades		
61137 CONTRACT SERVICES		
Recruitments, Labor Law,		
LGPI HR support services (Training, Research, Technical Advice)		
Occupational Services, CDL certifications, Random drug testing,		
Hearing exams, Hepatitis B compliance & employee physicals	8,000	8,000
61246 OPERATING EXPENSE		
Employee Rewards: Balance/Retirement/Health & Wellness	9,000	
Copytronix - printing	2,000	11,000
61257 DEPARTMENT/OPERATING SUPPLIES		
Professional training videos, books, DVDs, etc.	300	
Required postings	100	
Misc. non-routine office supplies	100	500

DEPARTMENT: 116 - HUMAN RESOURCES

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
61296 DUES & SUBSCRIPTIONS		
SHRM membership	400	
Survey Monkey - research	200	600
61325 EDUCATION & TRAINING		
Employee Professional Development	800	800
Harassment, Diversity, PPE, BBP, etc.		
HR Professional Development		
Current employment law (BOLI), HR Recertification classes		
Affordable Care Act		
61605 MEETINGS & CONFERENCES		
Business luncheon meetings and travel		
CCIS, LOC, Springbrook & BOLI	1,000	1,000
61706 OFFICE SUPPLIES		
Routine office supplies	200	200

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 100 - GENERAL
DEPARTMENT: 120 - CITY ATTORNEY

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61014 CITY ATTORNEY	156,000	156,000
61132 OUTSIDE ATTORNEY FEES		
Fees paid as a result of city attorney conflict of interest	1,500	
Labor law services	8,500	
Outside attorney for Muni court	20,000	30,000
61240 DEPARTMENT/OPERATING EXPENSE		
DMV Suspension Packets	50	50

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 100 - GENERAL
DEPARTMENT: 126 - COMMUNITY DEVELOPMENT-PLANNING

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61010 ADVERTISING		
Display Ads	500	
Legal Ads	1,500	2,000
61245 DEPT/OPERATING EXPENSE (CD)		
Code enforcement	200	
Office equipment rentals	200	
Misc supplies	300	
Planning Commission and advisory committees	300	1,000
61256 DEPT/OPER. SUPPLIES (CD)		
Operation supplies	400	
Planning Commission and advisory committees	100	500
61295 DUES & SUBSCRIPTIONS (CD)		
American Planning Association	600	
OEDA Oregon Economic Development Association	500	1,100
61324 EDUCATION & TRAINING (CD)		
Staff training	600	
Planning Commission	100	700
61564 MAINTENANCE/BUILDING (CD)		
Office Improvements	625	625

DEPARTMENT: 126 - COMMUNITY DEVELOPMENT-PLANNING

	<u>SUB-LINE</u> <u>ITEM TOTAL</u>	<u>LINE</u> <u>TOTAL</u>
61604 MEETINGS & CONFERENCES (CD)		
Oregon Planning Workshops	300	
Western Planner Conference	550	
Oregon APA Chapter Conference	400	1,250
61705 OFFICE SUPPLIES		
General	250	250
61820 POSTAGE		
Public Hearing, land use action notices	-	-
 <u>CAPITAL OUTLAY</u>		
72504 OFFICE EQUIPMENT (CD)	-	-

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 100 - GENERAL
DEPARTMENT: 133 - PARKS

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61012 ADVERTISING (MAINT)	750	750
61122 COMMUNICATION (MAINT)	500	500
61127 COMPUTER EXPENSE (MAINT)		
Software upgrades and misc. tech support		
Cartograph Maintenance Agreement & tech support (25%)	500	500
61134 CONTRACT SERVICES		
Portable toilet charges	2,430	
Misc. Electrical work	3,000	
Monitor fee for Security systems at Maint Shop (25%)	160	
Seasonal Maint. Wkr for routine duties	39,410	45,000
61242 DEPARTMENT/OPERATING EXPENSE		
Dog Station Supplies	2,700	
Fertilizer for turf areas	9,000	
Playground fall material	2,500	
Garbage dumping fees	3,000	
Hep Vac screenings	300	
Tennis/basketball court/lights/maint.	500	
Misc Parks operation expense	10,000	30,000
61252 DEPARTMENT/OPERATING SUPPLIES		
Small tools, blades, cleaners, vandalism control	4,000	4,000

DEPARTMENT: 133 - PARKS

	<u>SUB-LINE</u> <u>ITEM TOTAL</u>	<u>LINE</u> <u>TOTAL</u>
61322 EDUCATION & TRAINING		
Pesticide applicator renewal	158	
Maintain certifications	1,342	1,500
61502 UNIFORM PURCHASE/LAUNDERING		
Purchase, repair of uniforms, rain gear, safety clothing, etc.	2,000	2,000
61562 MAINTENANCE/BUILDING & GROUNDS		
24 units of Red Fir deco bark including STS annual bark	2,470	
HVAC maintenance at Maintenance Shop (25%)	200	
Drinking fountains, including (5) bubblers	280	
Electrical supplies, garbage bags, cleaning materials	2,500	
Grounds maintenance, benches, tables, trash containers	3,000	
Maintenance Shop power gate repairs (25%)	200	
Share of Main Shop Bld Maintenance (25%)	1,000	
Valley Fire Control, fire extinguisher maintenance (25%)	350	10,000
61572 MAINTENANCE/EQUIPMENT		
Chain saws, hand mowers, seeder, auger, small equip.	3,500	3,500
61582 MAINTENANCE/VEHICLES		
Jointly - owned vehicles (25%)	5,000	
Mower Maintenance (5)	5,000	
Pickup (3)	1,050	
Tractor/mower (3)	1,600	
Trailers (tires and misc.)	350	13,000

DEPARTMENT: 133 - PARKS

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
61702 OFFICE SUPPLIES		
General office supplies	150	
Parks Committee Mailings	130	
Starter toner for printer (25%)	220	500
61703 OFFICE SUPPLIES		
61802 PETROLEUM PRODUCTS		
Gasoline and oil and lubricants	10,000	10,000
61902 UTILITIES		
Electricity for all parks	55,680	
Power for Pioneer Cemetery lights	500	
Utility cost for Cheadle Lake, north spillway property	2,500	
Water use fees	105,320	164,000
<u>CAPITAL OUTLAY</u>		
72102 BUILDINGS		
72302 IMPROVEMENTS		
<u>INTERFUND TRANSFER</u>		
90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND:	20,000	20,000

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 100 - GENERAL
DEPARTMENT: 140 - FINANCE

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61010 ADVERTISING		
Required budget and supplemental budget advertising and employe	3,500	3,500
61130 CONTRACT SERVICES		
Flex Plan Charges	100	
Temp Help	400	500
61240 DEPT/OPERATING EXPENSE		
Expense Reimbursement	1,000	
Office Materials	2,000	3,000
61290 DUES & SUBSCRIPTIONS		
2 OGFOA, 2 GFOA, AICPA, GASB, Misc.,	1,110	1,110
61320 EDUCATION & TRAINING		
Workshops & seminars	3,000	3,000
2 OGFOA, 2 GFOA (Los Angeles, CA) CIS Risk, Springbrook		

DEPARTMENT: 140 - FINANCE

	<u>SUB-LINE</u> <u>ITEM TOTAL</u>	<u>LINE</u> <u>TOTAL</u>
61570 MAINTENANCE/EQUIPMENT		
Finance Dept Copier Maintenance	900	
Replacement of small equipment, calculators, printers	500	
Finance Dept Printers	335	1,735
61600 MEETINGS & CONFERENCES		
OGFOA Conference (2 per year 2 people), GFOA Conference	5,000	5,000
61700 OFFICE SUPPLIES	2,000	2,000
<u>CAPITAL OUTLAY</u>		
72500 OFFICE EQPT.	-	-

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 100 - GENERAL
DEPARTMENT: 160 - LEGISLATIVE

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61008 ADVERTISING		
Public Hearing Notices	400	400
61015 CODIFICATION:		
Annual Online Support Fee (Web Hosting)	850	
Code Bank Compare	700	
New Ordinances Sent for Codification	1,450	3,000
61129 COMPUTER EXPENSE		
Printer Cost (CTX Maintenance, plus Cartridges)	150	150
61130 CONTRACT SERVICES		
Copier Lease	1,500	
Shredding Truck Service (Confidential and/or sensitive information)	400	1,900
61240 DEPT/OPERATING EXPENSE		
Archives/City Clerk's Office Expenses and Reimbursements	300	
Archives/Records Project Expenses	300	
Mayor's "If I Were Mayor Contest" Awards & Flyers (1st Prize - \$250, 2nd Prize - \$100, and 3rd Prize -\$50)	500	
Mayor's "Extra Mile" Award & Plaques	\$1,000	2,100

DEPARTMENT: 160 - LEGISLATIVE

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
61294 DUES & SUBSCRIPTIONS		
Admin Assist Membership: Oregon Association of Municipal Recorders	50	
Admin Asst Membership: Intn'l Institute of Municipal Recorders (IIMC)	100	
City Clerk Membership: Oregon Association of Municipal Recorders (OAMR)	50	
City Clerk Membership: Intn'l Institute of Municipal Recorders (IIMC)	160	
City Clerk - Lebanon Local	35	
Mayor Membership: Oregon Mayor's Association (OMA)	140	535
61310 ELECTIONS		
Oregon Revised Statues (Volume 6)	105	105
61320 EDUCATION AND TRAINING		
Admin Asst - OAMR Mid & Annual Academies (IIMC Certification)	300	
City Clerk - OAMR Mid & Annual Academies (IIMC Certification)	300	
City Council - League of Oregon Cities Training	1,000	1,600
61574 MAINTENANCE/EQUIPMENT		
Archives/City Clerk's Office (Misc. Maintenance & Repairs)	200	
Council Chambers (Misc. Maintenance, Upgrades & Repairs)	2,300	2,500
61600 MEETINGS & CONFERENCES		
Admin Asst - OAMR Annual & Semi Annual Registration/Lodging	1,200	
City Clerk - OAMR/State Advisory Committee Meetings		
Mileage/Meals Expense Reimbursement	500	

DEPARTMENT: 160 - LEGISLATIVE

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
61600 MEETINGS & CONFERENCES...continued		
City Council - Work Session/Special Meeting Meal Expenses	1,000	
City Council - DSA Banquet Tickets	250	
Chamber Forum Lunches	350	
Mayor - Boys & Girls Club Auction Tickets	200	
Mayor - OMA Registration, Lodging, Expense Reimbursement	5,000	8,500
61704 OFFICE SUPPLIES		
Mayor/Council projects & meeting supplies	500	
City Clerk's Office routine supplies	450	950

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 100 - GENERAL
DEPARTMENT: 165 - LIBRARY

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61010 ADVERTISING		
Recruitment	2,000	2,000
61119 COMMUNICATION		
Interlibrary loan and cataloging software	2,600	2,600
61124 COMPUTER EXPENSES	14,000	14,000
Toner, delinquency forms, ILS and RFID support contracts, dedicated ethernet and wireless Internet (PEAK Internet), computer hardware, software support contracts, website hosting.		
61130 CONTRACT SERVICES		
Courier Services (resource sharing)	1,500	
Unique Management Services (collections)	895	2,395
61140 MERCHANT CARD FEES	755	755
61240 DEPARTMENT/OPERATING EXPENSE	2,500	2,500
Employee Assistance Program		
Misc. operational expenses		
Safety Incentive Program		
Volunteer recognition		
Hospitality supplies (décor, table linen cleaning, etc.)		
First aid supplies		
Movie site license		
Mileage		

DEPARTMENT: 165 - LIBRARY

	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61250 DEPARTMENT/OPERATING SUPPLIES	45,000	45,000
<u>Processing and Circulation Supplies:</u>		
<u>Materials for Purchases:</u>		
Reference books, databases		
Adult fiction, non-fiction		
Children's fiction, non-fiction		
Newspapers, magazines		
Audio and video materials		
<u>Program supplies:</u>		
61290 DUES & SUBSCRIPTIONS		
Oregon Library Association	100	
American Library Association	-	
Public Library Assoc.	-	100
61300 DUPLICATION	2,650	2,650
Stationery & envelopes, barcodes, borrower's cards, RFID tags		
61320 EDUCATION & TRAINING	600	600
61430 JANITORIAL SUPPLIES	100	100
61560 MAINTENANCE/BUILDING & GROUNDS		
HVAC, electrical, grounds, plumbing/ routine maintenance/upkeep,	8,200	8,200
carpet and window cleaning		
Pest control contract		
Alarm and Fire systems inspections and maintenance		

DEPARTMENT: 165 - LIBRARY

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
61570 MAINTENANCE/EQUIPMENT		
Maintenance contracts for printers/copiers,		
Service and repair for equipment	3,900	3,900
Security cameras		
61600 MEETING & CONFERENCE		
Business luncheon meetings & out-of-town travel	750	750
61700 OFFICE SUPPLIES	1,500	1,500
61900 UTILITES		
Garbage, Pacific Power, Natural Gas	30,000	30,000
 <u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS	-	-
72500 OFFICE EQUIPMENT	-	-
 <u>INTERFUND TRANSER</u>		
90105 EQUIPMENT ACQUISTION & REPLACEMENT		
Virtual Desktop (SaaS) patron and catalog computers (Useful)	-	-
Replace aging equipment		

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 100 - GENERAL
DEPARTMENT: 170 - MUNICIPAL COURT

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61124 COMPUTER EXPENSE		
Caselle Software License	2,500	2,500
61130 CONTRACT SERVICES		
Aflac/EAP	60	
Interpreter Services	800	
Judge Pro-tem (conflict of interest)	800	
LCSO & Solutionz Conferencing (video arraignment)	4,400	
Municipal Judge	45,600	51,660
61132 OUTSIDE ATTORNEY'S FEES		
Defense for Indigents	500	
Cameras (Jail)	500	1,000
61240 DEPARTMENT/OPERATING EXPENSE		
Copy Machine (monthly service fee)	3,500	
Miscellaneous DMV records services, etc.)	300	
Witness and jury fees	1,000	4,800

DEPARTMENT: 170 - MUNICIPAL COURT

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
61290 DUES & SUBSCRIPTIONS		
OACA dues, OMJA dues	325	
Subscriptions to professional journals	100	425
61320 EDUCATION & TRAINING		
Training sessions, workshops, OACA conferences, seminars	1,000	1,000
61560 MAINTENANCE/BUILDING & GROUNDS		
HVAC, electrical, grounds, plumbing/ routine maintenance/upkeep,	1,000	1,000
61600 MEETINGS & CONFERENCES		
Oregon Justice & Municipal Judges meetings/conferences	1,100	1,100
61700 OFFICE SUPPLIES	1,400	1,400
61900 UTILITIES (GEN'L)	21,000	21,000

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 100 - GENERAL
DEPARTMENT: 180 - POLICE

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61010 ADVERTISING		
Personnel recruitment, auction notices	1,000	1,000
61120 COMMUNICATION		
Cellular, MDT cellular (toughbooks), data storage, Netmotion	17,000	17,000
61124 COMPUTER EXPENSE		
ESRI license	1,600	
New World (NW) software and virtual switch	74,400	76,000
61125 CRIME PREVENTION		
Special programs (Citizens Police Academy, National Night Out, Turn Lebanon Blue, Neighborhood Watch, misc. public safety)	10,000	10,000
61130 CONTRACT SERVICES		
Reliant Behavioral Health (EAP)	2,000	
Linn Co. medical examiner (shared cost)	6,000	
Cummins (generator support)	6,000	
Miscellaneous contract expense (includes legal counsel)	10,000	
WatchGuard video (dashcams)	15,870	
MyPD app	750	
FlashAlert	310	
Security alarm monitoring service	870	
Language Line Services (interpreter/translator)	200	42,000

DEPARTMENT: 180 - POLICE

	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61138 CONTRACT SERVICES (CORRECTIONS)		
Biohazard maintenance & disposal	2,000	
Equipment maintenance agreements (cell doors, sprinklers, etc.)	5,100	
Inspections (fire, plumbing, electric, pest)	2,900	10,000
61240 DEPARTMENT/OPERATING EXPENSE		
DMV fees, vaccinations, tow services, recruitments (occupational services, hearing exams, Hepatitis B compliance, employee physicals)	14,400	23,000
Employee and volunteer recognition		
AED machine replacement	3,600	
K-9 program support	5,000	
61248 OPERATING EQUIPMENT - PERSONAL		
Body armor	9,500	
Body cams	2,000	
firearm replacement, accessories, duty boots	5,000	
Taser replacement (less lethal)	9,000	25,500
61250 DEPARTMENT/OPERATING SUPPLIES		
Access card supplies, flashlights, batteries, training supplies, evidence supplies, patrol supplies, gloves	12,000	
Ammunition (lethal and less-lethal)	20,000	32,000
61258 DEPARTMENT/OPERATING SUPPLIES (CORRECTIONS)		
Meals	17,000	
Misc. supplies (clothing, bedding, mattresses, toiletries, pillows)	3,500	
Paper/laundry supplies	2,500	23,000
61290 DUES & SUBSCRIPTIONS		
Covert Track (bait car, annual)	600	
-Various publications and organizations:	1,500	

DEPARTMENT: 180 - POLICE

	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
-Crime Prevention Association of Oregon		
-FBI National Academy		
-International Association for Property & Evidence		
-International Society of Crime Prevention Practitioners		
-National Association of Town Watch		
-OEAA (Oregon Emergency Mgmt. Assoc.)		
-OPOA (Oregon Peace Officers Assoc.)		
-Oregon Association of Chiefs of Police		2,100
61300 DUPLICATION		
Copy machine leases/maintenance, ID badges	8,000	
Forms, business cards, envelopes and any other printed supplies	7,000	15,000
61320 EDUCATION REIMBURSEMENT		
College tuition and books	5,000	5,000
61420 INSURANCE REPAIR AND DEDUCTIBLES		
	1,500	1,500
61500 UNIFORM PURCHASE AND CLEANING		
Uniform purchase and drycleaning; clothing allowances	12,000	12,000
61560 MAINTENANCE/BUILDING AND GROUNDS		
Building repair costs (plumbing, electrical, janitorial)	13,000	13,000
61570 MAINTENANCE/EQUIPMENT		
Maintenance & repair of all equipment	5,000	5,000
61580 MAINTENANCE/VEHICLES		
Motorcycle maintenance	4,500	
Vehicle maintenance	30,500	35,000

DEPARTMENT: 180 - POLICE

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
61600 MEETINGS AND CONFERENCES		
Meal expenses (out-of-town court, investigations, meetings)		
meeting refreshments, other department business, business luncheons	1,500	1,500
61700 OFFICE SUPPLIES		
Office, printer & computer operating supplies	9,000	9,000
61800 PETROLEUM PRODUCTS		
Gasoline	56,000	56,000
61820 POSTAGE		
Postage meter refills	6,000	6,000
61825 PRISONER MEDICAL COSTS	4,000	4,000
61855 SPECIAL INVESTIGATION EXPENSE	6,000	6,000
61892 TRAINING		
Training, certification maintenance, etc.	13,000	
Specialized training/miscellaneous	7,000	20,000
61900 UTILITIES (GENERAL)		
Confidential shredding	1,000	
Garbage	2,000	
Natural Gas	6,400	
Power	38,000	47,400
61930 VEHICLE LEASES	123,000	123,000

DEPARTMENT: 180 - POLICE

	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
<u>CAPITAL OUTLAY</u>		
72500 OFFICE EQUIPMENT	1,500	1,500
72600 OTHER EQUIPMENT (earpieces, hand-held radios, car radios)	5,000	5,000
<u>INTERFUND TRANSFER</u>		
90105 EQUIPMENT ACQUISITION AND REPLACEMENT (TCMS HVAC, etc.)	32,000	32,000

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 100 - GENERAL
DEPARTMENT: 190 - SENIOR SERVICES

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61010 ADVERTISING		
Recruitments and miscellaneous events	-	-
61130 CONTRACT SERVICES	1,000	1,000
61240 DEPARTMENT/OPERATING EXPENSE		
Copier and printing, program expense, first aid supplies, décor miscellaneous	6,000	6,000
61250 DEPARTMENT/OPERATING SUPPLIES		
Program supplies, special events, center equipment, decorations	1,000	1,000
61320 EDUCATION AND TRAINING	300	300
61560 BUILDING MAINTENANCE		
Annual Fire Sprinkler Inspection/Permit	200	
Boiler Inspection/Permit	200	
HVAC/Building Maintenance	11,000	
Miscellaneous	600	12,000
61570 EQUIPMENT MAINTENANCE		
Kitchen equipment	100	
Miscellaneous equipment	100	
Office equipment	100	300

DEPARTMENT: 190 - SENIOR SERVICES

	<u>SUB-LINE</u> <u>ITEM TOTAL</u>	<u>LINE</u> <u>TOTAL</u>
61600 MEETINGS & CONFERENCE OTA, ODOT, SOAR, OGA, LBSRN and other misc business meetings	800	800
61700 OFFICE SUPPLIES General supplies	800	800
61820 POSTAGE Senior Center Newsletter	1,500	1,500
61900 UTILITIES Allied NW Natural Gas Pacific Power	1,500 7,000 12,500	21,000
 <u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS	1,500	1,500
72600 OTHER EQUIPMENT	1,500	1,500
 <u>INTERFUND TRANSER</u>		
90105 EQUIPMENT ACQ & REPLACEMENT FUND Building improvements	-	-

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 100 - GENERAL
DEPARTMENT: 195 - NON-DEPARTMENTAL

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61013 AUDIT EXPENSE		
City audit	39,100	39,100
61124 COMPUTER EXPENSE		
Program updates	5,000	
License agreement Springbrook software	39,000	44,000
61130 CONTRACT SERVICES		
Conduits Lien Service	8,500	
State of Oregon Ethic Fees	1,350	
City Hall Facilities Master Plan	50,000	
Downtown and Hwy 20 URD Development	65,000	
Tax/Bond Projections	1,500	
Paying Agent Annual fees on Bonds	5,600	131,950
61149 Mowing Expense		
Code Enforcement expenses	7,000	7,000
61240 DEPARTMENT/OPERATING EXPENSE	1,500	1,500
61290 DUES & SUBSCRIPTIONS		
Council of Government (COG)	18,650	
League of Oregon Cities dues	12,300	
TECC	800	
Local Government Personnel Institute (LGPI dues)	1,650	34,500

DEPARTMENT: 195 - NON-DEPARTMENTAL

	<u>SUB-LINE</u> <u>ITEM TOTAL</u>	<u>LINE</u> <u>TOTAL</u>
61300 DUPLICATION		
City Hall Copier Maintenance	12,000	
Copy Paper	3,000	15,000
61355 CITY GRANTS		
Boys & Girls Club	5,000	
Meals on Wheels	4,000	
Local bus grant match	8,300	17,300
61400 INSURANCE		
Fidelity bonds, fire, liability, vehicle, special property coverages	101,565	101,565
61560 MAINTENANCE/BUILDING & GROUNDS		
City Hall & Travel Station maint supplies	3,500	
Security alarm service Travel Station	650	
Monitoring City Hall panic buttons	450	
Travel Station pesticide service	1,000	
City Hall pesticide service	1,000	6,600
Heating/AC Service City Hall	0	
61570 MAINTENANCE/EQUIPMENT		
Envelope opener	490	
Vehicle Maint	600	
City Hall Postage Machine Lease	1,800	2,890
61700 OFFICE SUPPLIES		
Kitchen supplies	500	
First Aid Box Supplies City Hall	500	
Postage Machine Supplies	500	1,500
61800 PETROLEUM	200	200

DEPARTMENT: 195 - NON-DEPARTMENTAL

		<u>SUB-LINE</u> <u>ITEM TOTAL</u>	<u>LINE</u> <u>TOTAL</u>
61820 POSTAGE			
Postage expense for general fund activities		4,500	4,500
61830 PROPERTY TAXES			
Taxes to Linn County on Transfer Station		300	300
61854 SAFETY COMMITTEE EXPENSE			
Safety awards and miscellaneous		3,500	3,500
61900 UTILITIES			
City Facilities Water & Sewer charges		84,000	
City Hall Electricity & Trash		18,000	
Electricity and Gas for Travel Station		7,000	
Welcome Sign Electricity		1,000	110,000

CAPITAL OUTLAY

72300 IMPROVEMENTS		-	-
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CONTINGENCIES Calculations

80004	Total General Fund Expenses bottom 100-195	13,913,245		
	Less contingency amount	(1,768,807)		
	less salaries & Materials transfers (49000/49001)	(2,834,926)		
	Net General fund expenses	9,309,512	186,190	186,190
	2% Working contingency goal	186,190		
80005	Total General Fund Expenses bottom 100-195	13,913,245		
	Less contingency amount	(1,768,807)		
	less salaries & Materials transfers (49000/49001)	(2,834,926)		
	Net General fund expenses	9,309,512	1,582,617	1,582,617
	17% contingency goal	1,582,617		

DEPARTMENT: 195 - NON-DEPARTMENTAL

		<u>SUB-LINE</u>	<u>LINE</u>
		<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>INTERFUND TRANSFERS</u>			
90027	INFORMATION SERVICES	429,155	429,155
90028	TO CUSTODIAL & BLDG MAINT	110,509	110,509
90115	TO EQUIPMENT ACQUISITION & REPAIR FUND	45,000	45,000
90183	TO STREETS	45,000	45,000
90184	TO CUST/MAINT SAL/BEN - 545	23,494	23,494
90030	PERS BOND DEBT	136,670	136,670
<u>DEBT SERVICE:</u>			
	Loan from State - Airport Area Ind Imp's-BO7002		
95500	Principal	88,381	
95600	Interest	38,678	127,059

PROGRAM EXPENDITURE DETAIL SHEET

**FUND: 314 - DEBT SERVICE FUNDS
DEPARTMENT: 314 - G.O. FUND REVENUE**

	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
TRANSFERS IN (Revenue)		
49030 From Waste Water Fund -470	401,900	401,900
<u>DEBT SERVICE:</u>		
95100 BOND PRINCIPAL-FFC20154	1,030,000	1,030,000
95200 BOND INTEREST-FFC2015	355,000	355,000
95107 BOND PRINCIPAL-FFC2015-WW	471,324	471,324
59207 BOND INTEREST-FFC2015-WW	46,900	46,900
92010 Unappropriated	80,000	80,000
Bond -Lebgo2007 refinanced in 2015 and combined with WW bond		

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 317 - DEBT SERVICE FUNDS

DEPARTMENT: 317 - Full, Faith a & Credit Bond (FFC2013)

	<u>SUB-LINE</u>	<u>LINE</u>	
	<u>ITEM TOTAL</u>	<u>TOTAL</u>	
TRANSFERS IN (Revenue)			
49022 From Water Fund -430	248,450		
49025 From Wastewater Fund -470	275,800		
49098 From Northwest URD -925	859,450	1,383,700	
 <u>DEBT SERVICE:</u>			
95100 BOND PRINCIPAL-NWURD	480,000	480,000	
95200 BOND INTEREST-NWURD	379,450	379,450	859,450
95107 BOND PRINCIPAL-WASTEWATER	255,000	255,000	
95207 BOND INTEREST-WASTEWATER	20,800	20,800	275,800
95108 BOND PRINCIPAL-WATER	215,000	215,000	
95208 BOND INTEREST-WATER	33,450	33,450	248,450

PROGRAM EXPENDITURE DETAIL SHEET

**FUND: 320 - DEBT SERVICE FUNDS
DEPARTMENT: 320 - PENSION BOND SERIES 2000**

	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
<u>DEBT SERVICE:</u>		
95100 BOND PRINCIPAL	33,344	33,344
95200 LOAN INTEREST	179,037	179,037
Bond -PERS Bond		

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 430 - ENTERPRISE
DEPARTMENT: 430 - WATER UTILITY

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61011 ADVERTISING (ENG):		
Legal and Project Advertisements	1,000	1,000
61012 ADVERTISING (MT):		
Public notice for full system flushing	-	-
61121 COMMUNICATIONS (ENG):		
Cellular Phone Service	500	
Long Distance	500	1,000
61122 COMMUNICATIONS (MT):		
Service and repair of radio equipment	300	
Water & CC cell phone expense and misc. phone expenses	450	750
61126 COMPUTER EXPENSE (ENG):		
Annual Proprietary Software Upgrades/Auto-Cad	8,000	
Computer Upgrades/ Video Cards for Auto - Cad Processing	2,000	10,000

DEPARTMENT: 430 - WATER UTILITY

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
61127 COMPUTER EXPENSE (MT):		
Service and repair of hardware	600	
Software upgrades and misc tech support (25%)	500	
Supplies, printer cartridges	600	
Upgrade of BMI Cross Tracker	1,000	
Cartegraph Maintenance agreement & tech support (25%)	300	
Wireless data service, (Supervisor)	500	3,500
61130 CONTRACT SERVICES - Utility Billing	500	500
61133 CONTRACT SERVICES (ENG)		
Consultant Services - Engineering/Surveying	2,500	
Temporary Support Staff	9,500	12,000
61134 CONTRACT SERVICES (MT):		
Annual Cross Connection fee (DHS)	200	
Cathodic Protection Maint. Agree for Reservoirs (2)	1,650	
Inspect & Clean both reservoirs	5,400	
CDL employee testing program	300	
Contract Testing of Backflow Assemblies	15,000	
Contract Leak Detection	1,200	
Contract patching of street cuts	3,280	
Copier maintenance agreement (25%)	200	
Linn County work crew	2,400	
Seasonal staffing	20,000	
Security alarm monitoring fee for water shop	270	
Security monitoring fee for Maint. facility (25%)	100	50,000
61140 MERCHANT CARD FEES-Credit Card acceptance (Finance)	30,000	30,000

DEPARTMENT: 430 - WATER UTILITY

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
61241 DEPARTMENT/OPERATING EXPENSE (ENG):		
First Aid and Miscellaneous Consumables	100	
Reimbursement Expense- Maps/Deeds/Easement Recordings	1,900	
Engineering Tools/Supplies/Calculators	1,500	3,500
61242 DEPARTMENT/OPERATING EXPENSE (MT):		
One Call monthly assessment (67%)	1,000	
Asphalt for repair of street cuts	3,500	
Certification fees and renewals	1,000	
Cold Mix for temporary street repairs	500	
Contract testing of large meters	2,000	
Garbage dumping fees	600	
Hazardous spill cleanup materials and disposal	1,100	
Hep Vac screenings	900	
Hydrant repair and painting	3,480	
Lead and copper testing	1,200	
Meter repair and replacement	8,970	
Operating permits, landfill fees	1,550	
Service line repair and replacement	17,000	
Tool and equipment rental	1,700	
Water main repairs	35,000	
Water quality testing	4,500	
Water testing of wells for Cross Connection Program	1,000	85,000
61251 DEPARTMENT/OPERATING SUPPLIES (ENG):		
Office Supplies	500	
Reference Books	200	
Surveying and Inspection supplies	300	1,000

DEPARTMENT: 430 - WATER UTILITY

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
61252 DEPARTMENT/OPERATING SUPPLIES (MT):		
Annual replacement of small traffic cones	667	
Annual replacement of Type I barricades stencil City of Leb (20)	667	
Hand tools, hardware, cleaners, blades	666	
		2,000
61291 DUES & SUBSCRIPTION (ENG):		
American Public Works Association (APWA)	400	
American Waterworks Association (AWWA)	1,900	
Oregon Association of Water Utilities (OAWU)	400	
Northwest Membrane Operators Assoc. (NWMOA)	400	
PE Registration	400	
		3,500
61292 DUES & SUBSCRIPTIONS (MT):		
American Public Works Association (APWA)	250	
American Waterworks Association (AWWA)	1,200	
East Linn Coordination Council (ELCC)	550	
ELCC Fund Raiser Support	1,000	
		3,000
61300 DUPLICATION-Print and Mail Utility Bills (Finance)	22,000	22,000
61321 EDUCATION & TRAINING (ENG):		
Training, Workshops, Seminars, Continuing Education	3,500	
		3,500
61322 EDUCATION & TRAINING (MT):		
Maintain additional certifications	1,700	
Training for secretary position (33%)	220	
Training, workshops, seminars	2,550	
		4,470
61501 UNIFORM PURCHASE/LAUNDERING (ENG):		
Rain gear/Work Boots/Safety Glasses	800	
		800

DEPARTMENT: 430 - WATER UTILITY

	<u>SUB-LINE</u> <u>ITEM TOTAL</u>	<u>LINE</u> <u>TOTAL</u>
61502 UNIFORM PURCHASE/LAUNDERING (MT):		
Purchase, repair, cleaning of uniforms and safety equip.	2,700	
Rain gear, rubber boots, gloves	800	3,500
61520 UTILITY FRANCHISE FEE (5% of Utility Fees)	250,900	250,900
61561 Maint/Bldg (Eng)	1,000	1,000
61562 MAINTENANCE/BUILDING & GROUNDS (MT):		
HVAC maintenance at Maintenance Shop (25%)	200	
Landfill maintenance	1,000	
Maintenance Shop power gate repairs (25%)	200	
Reservoir maintenance	3,000	
Share of main shop building maintenance (25%)	500	
Valley Fire Control, fire extinguisher maintenance (25%)	350	
Water building and storage facility	1,750	7,000
61571 MAINTENANCE/EQUIPMENT (ENG):		
Service and Repair of Office/Field Equipment	800	800
61572 MAINTENANCE/EQUIPMENT (MT):		
Service and repair of office/field equipment	1,500	1,500
61581 MAINTENANCE/VEHICLES (ENG):		
Engineering Vehicles	1,500	1,500

DEPARTMENT: 430 - WATER UTILITY

	<u>SUB-LINE</u> <u>ITEM TOTAL</u>	<u>LINE</u> <u>TOTAL</u>
61582 MAINTENANCE/VEHICLES (MT):		
Backhoe	1,700	
Jointly-owned vehicles (25%)	550	
OMI pickup	100	
Trailers	300	
Vactor	1,180	
Vactor (6) misc parts replacement (50%)	950	
Vactor flex tubes (3) & alum extension tubes (2) (30%)	400	
Vactor HD elbow for suction boom (50%)	250	
Vehicle Maintenance	8,400	
Equipment tires	550	
Vehicle tires	620	15,000
61601 MEETINGS & CONFERENCES (ENG):		
American Public Works Association Conference	700	
Northwest Membrane Operators Conference	700	
Oregon Association of Water utilities	700	
Business Meetings and Travel Luncheons	1,900	4,000
61602 MEETINGS & CONFERENCES (MT):		
American Public Works Association Conference	730	
American Water Works Association Conference	680	
Business meetings and travel luncheons	510	
OAWU class hosting expenses, refreshments and room	80	2,000
61701 OFFICE SUPPLIES (ENG):		
Office Supplies, Paper, Filing Supplies	1,200	
Postage	300	1,500

DEPARTMENT: 430 - WATER UTILITY

	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61702 OFFICE SUPPLIES (MT): General office supplies	800	800
61801 PETROLEUM PRODUCTS (ENG): Gasoline, Oil, Lubricants	1,800	1,800
61802 PETROLEUM PRODUCTS (MT): Gasoline, oil, lubricants	15,000	15,000
61820 POSTAGE -Mail Utility Notices (Finance)	900	900
61902 UTILITIES (MT): Electricity, Water Reservoirs, Water Shop	5,500	5,500
 <u>CAPITAL OUTLAY</u>		
72500 OFFICE EQUIP	-	-
72501 OFFICE EQUIP (ENG) Lap Top Computer Desk, Chairs, File Cabinets	1,000 2,500	3,500
72502 OFFICE EQUIPMENT (MT): Desk, chairs, files, etc.		-
72601 OTHER EQUIPMENT (ENG):		-

DEPARTMENT: 430 - WATER UTILITY

	<u>SUB-LINE</u> <u>ITEM TOTAL</u>	<u>LINE</u> <u>TOTAL</u>
72602 OTHER EQUIPMENT (MAINT):		
Utility Vehicle (meter reads)	10,000	
Meter reading equipment	5,000	
Jumping jack and vibra plate compactor	10,000	25,000

INTERFUND TRANSFERS

90010 TO GENERAL FUND	89,916	89,916
90011 TO GENERAL FUND SALARY/BENEFITS	765,691	765,691
90017 DEBT SERVICE-FFC2013 -317	248,450	248,450
90025 GIS:	52,855	52,855
90027 INFORMATION SYSTEMS:	76,338	76,338
90028 CUSTODIAL & BLDG MAINT:	7,714	7,714
90030 PERS BOND DEBT	27,830	27,830
90184 CUSTODIAL & BLDG MAINT. SALARY/BEN	23,494	23,494
90105 TO EQUIPMENT ACQUISITION & REPLACEMENT FUND		
Vehicle Replacement	70,000	
New WTP Equipment Replacement	50,000	
		120,000

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 430 - ENTERPRISE
DEPARTMENT: 433 - WATER PLANT

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61010 ADVERTISING:		
CCR Advertising, Water Emergency Advertising	2,500	2,500
61119 COMMUNICATION:		
Annual Cost - Comcast Fiber Line for SCADA to WTP	3,500	3,500
61126 COMPUTER EXPENSE		
River Road Water Plant - Yearly SCADA and Computer Fees	15,000	15,000
61130 CONTRACT SERVICES:		
Albany Canal Payment (Final Year)	170,000	
Operation of 2nd Street water treatment plant (CH2M Hill)	490,000	
Mothball 2nd Street WTP	25,000	
WTP Electrical over-run (2nd Street Plant)	10,000	695,000
61240 DEPT/OPERATING EXPENSE		
Annual DHS Water Systems Survey Fee (River Rd Water Plant)	2,500	
Annual DHS Water Treatment Plant Fee (Includes 5k for each plant)	10,000	
Lab testing of the water system (both Plants)	15,000	
WTP pressure vessel fee	200	
WTR Southern Pacific lease	300	
Electricity (River Rd Water Plant)	150,000	
Chemical Costs (River Rd Water Plant)	40,000	
Membrane Cleaning Costs	10,000	230,500

DEPARTMENT: 433 - WATER PLANT

	<u>SUB-LINE</u> <u>ITEM TOTAL</u>	<u>LINE</u> <u>TOTAL</u>
61300 Duplication	2,500	2,500
61320 EDUCATION & TRAINING:		
Continuing Education	1,500	
Course Work For Future WTP Operators	5,000	6,500
 <u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS/WTP:		
WTP repairs above OMI contract amount (2nd Street Plant)	10,000	10,000
72600 Other Eqpt.		
Equipment and Tools for River Rd Water Plant	325,000	325,000
	-	-

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 430 - ENTERPRISE
DEPARTMENT: 435 - WATER UTILITY CIP

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61011 ADVERTISING (ENG)		-
61130 CONTRACT SERVICES		
Construction Survey - Russell Dr/River Rd Project	5,000	5,000
<u>CAPITAL OUTLAY</u>		
72301 IMPROVEMENTS (Eng):		
Water Service Work for Russell Dr/River Rd Project	75,000	75,000
72302 IMPROVEMENTS (Maint.):		
Water Meter Changeout Program/Small Water Main Replacement	50,000	50,000

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 430 - ENTERPRISE

DEPARTMENT: 438 - WATER UTILITY TREATMENT PLANT CIP

	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
<u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS		
Treatment Plant Construction-Cash	4,600,000	4,600,000
72301 IMPROVEMENTS		
Treatment Plant Construction-Loan 1	1,700,000	1,700,000
72301 IMPROVEMENTS		
Treatment Plant Construction-Loan 2	450,000	450,000

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 450 - ENTERPRISE
DEPARTMENT: 450 - STORM DRAIN UTILITY

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61011 ADVERTISING (ENG): Project Bid Advertising		-
61122 COMMUNICATION (MAINT) Service and repair of radio equipment	-	-
61127 COMPUTER EXPENSE (MT): Software Upgrades	1,200	1,200
61130 CONTRACT SERVICES (ENG)		
61134 CONTRACT SERVICES (MT) Dumping fees for solid waste from catch basins	1,000	
Linn County Work Crew for ditch cleaning	6,400	
Security Monitoring Fee for Maint. Facility (20%)	100	
Seasonal worker for drainage cleaning	6,500	14,000
61140 MERCHANT CARD FEES-Credit Card acceptance (Finance)	2,000	2,000
61241 DEPARTMENT/OPERATING EXPENSE (ENG): Annual Storm Water Discharge Permit	1,000	
Storm Water Monitoring Supplies	550	
Annual DEQ Permit for UIC's	2,500	
Lab Testing for Storm Water	1,500	
TMDL Compliance Costs	12,450	18,000

DEPARTMENT: 450 - STORM DRAIN UTILITY

	<u>SUB-LINE</u> <u>ITEM TOTAL</u>	<u>LINE</u> <u>TOTAL</u>
61242 DEPARTMENT/OPERATING EXPENSE (MT):		
Equipment rental	1,000	
Hazardous spill cleanup materials and disposal	500	
Pipe, manhole parts, culverts, catch basins	6,100	
Replacement blades for Land Pride mower	800	
Flail mower replacement blades	500	
Sweeper Brooms	600	
Vegetation control	500	10,000
61251 DEPARTMENT OPERATING SUPPLIES (ENG)		
Replacement Parts for Flow Monitoring Equipment	250	250
61252 DEPARTMENT/OPERATING SUPPLIES (MT):		
Hand tools, shovels, rakes, blades	150	150
61292 DUES & SUBSCRIPTIONS (MAINT.)		
American Public Works Association	150	150
61300 DUPLICATION-Print and Mail Utility Bills (Finance)	500	500
61322 EDUCATION & TRAINING (MAINT.)		
Workshops and Seminars	250	250
61502 UNIFORMS (MAINT.)		
Riangular, Rubber Boots and Gloves	1,000	1,000
61520 UTILITY FRANCHISE FEE (5% of Utility Fees)	23,680	23,680

DEPARTMENT: 450 - STORM DRAIN UTILITY

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
61562 MAINT./BUILDING (MAINT.) Shop Building Maintenance	500	500
61572 MAINT./EQUIP (MAINT.) Repair of Field Equip.	1,500	1,500
61582 MAINT./VEHICLES (MAINT.) Sweeper and Vactor Maint.	5,500	5,500
61602 MEETINGS & CONFERENCES (MAINT.) American Public Works Association Conference	250	250
61701 OFFICE SUPPLIES (ENG) Misc. Office Supplies	150	150
61702 OFFICE SUPPLIES (MAINT.) Misc. Office Supplies		-
61802 PETROLEUM (MAINT.)	5,500	5,500
61820 POSTAGE -Mail Utility Notices (Finance)	50	50
<u>CAPITAL OUTLAY</u>		
72301 IMPROVEMENTS (ENG):		
Cheadle Lake Underdrain (New WTP)	385,000	
Storm Improvements for Russell Dr/River Rd Project	50,000	
Master Plan Refinement (Per new IGA with Albany - begin 2017)	50,000	
Payment to Albany for Storm Drainage to Canal	50,000	535,000

DEPARTMENT: 450 - STORM DRAIN UTILITY

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>INTERFUND TRANSFERS</u>		
90010 TO GENERAL FUND	8,164	8,164
90011 TO GENERAL FUND SALARY/BENEFITS	137,206	137,206
90025 TO GIS	16,699	16,699
90027 TO INFORMATION SYSTEMS:	10,178	10,178
90028 TO CUSTODIAL & BUILDING MAINT.	1,260	1,260
90105 TO EQUIPMENT ACQUISITION & REPLACEMENT	57,000	57,000
90181 TO WASTEWATER SALARY/BENEFITS	63,474	63,474

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 470 - ENTERPRISE
DEPARTMENT: 470 - WASTEWATER UTILITY

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61011 ADVERTISING (ENG): Project Bid Advertising	1,000	1,000
61012 ADVERTISING (MT): Personnel recruitment	1,000	1,000
61121 COMMUNICATIONS (ENG) Cell Phone Expense	500	500
61122 COMMUNICATIONS (MT): Service and repair of radio equipment Water & CC cell phone expense and misc. phone expenses	250 500	750
61126 COMPUTER EXPENSE (ENG): Annual Proprietary Software Upgrades/AutoCAD/XP Swim	10,000	10,000
61127 COMPUTER EXPENSE (Maint.): Cartegraph Maintenance Agreement and Tech support (25%) Software upgrades and misc tech support for TV Van Supplies, printer cartridges Wireless data service, (Supervisor)	300 4,000 350 350	5,000
61130 Contract Services - Utility Billing	500	500

DEPARTMENT: 470 - WASTEWATER UTILITY

	<u>SUB-LINE</u> <u>ITEM TOTAL</u>	<u>LINE</u> <u>TOTAL</u>
61133 CONTRACT SERVICES (ENG):		
Temporary Support Staff	15,000	
WWTP and Collection System Engineering Consultant	1,500	
Consulting for NPDES Permit Renewal	8,500	25,000
61134 CONTRACT SERVICES (MT):		
CDL employee testing program	270	
Contract patching of street cuts	2,000	
Linn County Work Crew	2,300	
Copier maintenance agreement (25%)	160	
Rental of shoring box for emergency repairs	1,000	
Seasonal Maint Worker For misc. maint assistance (1) (4 mths)	25,000	
Seasonal Maint Worker funded by Engineering (1) (1mth)	4,200	
Security monitoring fee for 3 systems at Maint Shop(20%)	70	35,000
61140 MERCHANT CARD FEES-Credit Card acceptance (Finance)	30,000	30,000
61241 DEPARTMENT/OPERATING EXPENSE (ENG):		
First Aid and Miscellaneous Consumables	250	
Miscellaneous Engineering Tools/Supplies	750	
Reimbursement Expense- Maps/Deeds/Easement Recordings	500	1,500
61242 DEPARTMENT/OPERATING EXPENSE (MT):		
"One call" monthly assessment (33%)	500	
Certification fees and renewals	300	
Cold Mix for temporary street repairs	500	
Frame and cover replacement	1,700	
Garbage dumping fees	600	
Hazardous spill cleanup materials and disposal	1,250	
Hep Vac screenings	400	
Line repair/replacement	5,480	

DEPARTMENT: 470 - WASTEWATER UTILITY

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
Locating paint (50%)	400	
Manhole repairs	4,150	
Operating permits, landfill fee	600	
Rodent control	900	
Root control	800	
Security alarm annual fee for Garvord pump station	300	
Small parts including gaskets, risers	800	
Spray for Noxious weeds at WWTP properties	1,200	
Time management tools/supplies	120	20,000
61251 OP SUPPLIES (ENG)		
Office Supplies	500	
Surveying and Inspection Supplies	500	1,000
61252 DEPARTMENT/OPERATING SUPPLIES (MT):		
Annual replace of barricades (100) Parades/events (50%)	250	
Annual replacement of small traffic cones	250	500
61291 DUES & SUBSCRIPTION (ENG):		
American Public Works Association (APWA)	400	
Engineering Dues and Subscriptions	300	
PE Registration	300	
Wastewater Journals (FP)	200	1,200
61292 DUES & SUBSCRIPTIONS (MT):		
American Public Works Association (APWA)	300	
East Linn Coordination Council (ELCC)	200	500
61300 DUPLICATION-Print and Mail Utility Bills (Finance)	22,000	22,000

DEPARTMENT: 470 - WASTEWATER UTILITY

	<u>SUB-LINE</u> <u>ITEM TOTAL</u>	<u>LINE</u> <u>TOTAL</u>
61321 EDUCATION & TRAINING (ENG): Training, Workshops, Seminars, Continuing Education	2,000	2,000
61322 EDUCATION & TRAINING (MT): Maintain additional certifications Reimbursement for course work Training, workshops, seminars	200 200 2,600	3,000
61400 INSURANCE:	58,635	58,635
61501 UNIFORM (ENG)	500	500
61502 UNIFORM PURCHASE/LAUNDERING (MT): Purchase, repair, cleaning of uniforms, safety clothing, etc Rain gear, rubber boots, gloves	1,100 900	2,000
61520 UTILITY FRANCHISE FEE	260,280	260,280
61561 MAINTENANCE/BUILDING (ENG)		-
61562 MAINTENANCE/BUILDING & GROUNDS (MT): HVAC maintenance at Maintenance Shop (25%) Maintenance Shop power gate repairs (25%) Share of main shop building maintenance (25%) Valley Fire Control, fire extinguisher maintenance (25%)	300 300 900 500	2,000
61571 MAINTENANCE/EQUIPMENT (ENG): Service and Repair of Office/Field Equipment	500	500

DEPARTMENT: 470 - WASTEWATER UTILITY

	<u>SUB-LINE</u> <u>ITEM TOTAL</u>	<u>LINE</u> <u>TOTAL</u>
61572 MAINTENANCE/EQUIPMENT (MT):		
Service and repair of rodder, smoke generator ventilator, gas detector, snooper, safety tripod, etc.	1,500	1,500
61581 MAINTENANCE/VEHICLES (ENG):		
Engineering Vehicles	1,000	1,000
61582 MAINTENANCE/VEHICLES (MT):		
Boom truck annual certification	400	
D-12 Camera and camera tractor parts	2,000	
Jointly-owned vehicles (25%)	530	
Maintenance pickup	400	
OMI sludge truck	500	
T.V. van	1,500	
Vactor	6,750	
Vactor (6) misc parts replacement (50%)	950	
Vactor flex tubes (3) and alum extension tubes (2) (70%)	970	
Vactor HD elbow for suction boom (50%)	1,500	
Vehicle maintenance	4,500	20,000
61601 MEETINGS & CONFERENCES (ENG):		
American Public Works Association Conference	1,100	
Business Meetings and Continuing Education	2,400	3,500
61602 MEETINGS & CONFERENCES (MT):		
American Public Works Association Conference	740	
Business meetings and travel luncheons	640	
Holiday Employee Appreciation 20%	120	1,500

DEPARTMENT: 470 - WASTEWATER UTILITY

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
61701 OFFICE SUPPLIES (ENG):		
General office Supplies, Copier Maint. Agreement	400	
Postage	300	700
61702 OFFICE SUPPLIES (MT):		
Binders, notebooks, pens, maps, etc.	700	700
61801 PETROLEUM PRODUCTS (ENG):		
Gasoline, Oil, Lubricants	1,500	1,500
61802 PETROLEUM PRODUCTS (MT):		
Gasoline, oil, lubricants	15,000	15,000
61820 POSTAGE - UTILITY BILLING	900	900
61902 UTILITIES (MT)		
Power and gas for shop building	3,000	3,000
<u>CAPITAL OUTLAY</u>		
72302 IMPROVEMENTS (MT):		
I & I Elimination Program	90,000	90,000
72501 OFFICE EQUIPMENT (ENG):		
Lap Top Computer and Office Furniture	3,000	3,000
72601 OTHER EQUIPMENT (ENG):		
Survey equipment, Measuring Wheels, levels	1,500	1,500

DEPARTMENT: 470 - WASTEWATER UTILITY

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>INTERFUND TRANSFERS</u>		
90010 TO GENERAL FUND	87,503	87,503
90011 TO GENERAL FUND SALARY/BENEFITS	718,551	718,551
90017 DEBT SERVICE-FFC2013 -317 and FFC2015-314	677,700	677,700
90025 TO GIS FUND:	66,670	66,670
90027 TO INFORMATION SYSTEMS:	59,374	59,374
90028 CUSTODIAL & BLDG MAINT:	6,680	6,680
90030 PERS BOND DEBT	22,179	22,179
90105 TO EQUIPMENT ACQUISITION & REPLACEMENT FUND	90,000	90,000
90180 TO WATER FUND SALARY?BENEFITS	4,467	4,467
90180 TO CUSTODIAL & BUILDING MAINT - SALARY/BENEFITS	23,494	23,494

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 470 - ENTERPRISE
DEPARTMENT: 473- WASTEWATER PLANT

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61010 ADVERTISING:	500	500
		-
61119 COMMUNICATION:	1,000	1,000
61124 COMPUTER EXPENSE		
Laptop for WWTP	1,500	1,500
61130 CONTRACT SERVICES:		
Consultant Services WWTP	7,000	
Operation of wastewater plant	1,120,000	
Software - Wonderware upgrade for WWTP	8,000	
WWTP Electrical over-run	15,000	1,150,000
61240 DEPARTMENT OPERATING EXPENSE:		
Annual Dept. Rev. Hazardous Substance Fee (2)	1,000	
Annual DEQ permit fee for wastewater treatment plant	10,000	
Annual State Permit for Boiler at WWTP	1,000	
Lab testing of the wastewater system	25,750	
Annual DEQ Permit for Wastewater System Cert.	1,500	
EPA Spill Prevention Permit fee for Fuel Tank	5,000	
WTP pressure vessel fee	750	
TMDL Compliance Costs	20,000	65,000

DEPARTMENT: 473- WASTEWATER PLANT

	<u>SUB-LINE</u> <u>ITEM TOTAL</u>	<u>LINE</u> <u>TOTAL</u>
61250 DEPARTMENT OPERATING SUPPLIES:		
Maps	150	
Reference and code books	100	250
61320 EDUCATION & TRAINING:		
Continuing Education	500	
Training, workshops, seminars	500	1,000
61600 MEETINGS & CONFERENCES		
Oregon Association of Water Utilities (OAWU)	500	500
61700 OFFICE SUPPLIES:	250	250
61800 PETROLEUM	6,000	6,000
 <u>CAPITAL OUTLAY</u>		
72305 IMPROVEMENTS/WWTP:		
Conveyer System For Storm Screen Derbis	55,000	
Aeration Basin DO Probes and Communication	20,000	
Replace HVAC System In Admin Building	30,000	
Equipment Replacement	15,000	
WWTP repairs above CH2M contract amount	72,000	192,000

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 470 - ENTERPRISE

DEPARTMENT: 474 - SEWER & LATERAL REPLACEMENT PROGRAM

	<u>SUB-LINE</u>	<u>LINE</u>
<u>CAPITAL OUTLAY</u>	<u>ITEM TOTAL</u>	<u>TOTAL</u>
72300 IMPROVEMENTS		
Sanitary Sewer Lateral Replacement Program	90,000	90,000
72301 IMPROVEMENTS (ENG)		
Sanitary Sewer Main Replacement/Repair Program	250,000	250,000

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 470 - ENTERPRISE

DEPARTMENT: 475 - WASTEWATER UTILITY CIP

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61133 CONTRACT SERVICE (ENG)		
Consultant Services - WSI Model Study	50,000	
Construction Survey - Russell Dr/River Rd Project	10,000	
Consultant Services for Wastewater Treatment Plant Projects	140,000	
Consultant Services - Design of West Side Interceptor	225,000	425,000
<u>CAPITAL OUTLAY</u>		
72301 IMPROVEMENTS (ENG)		
Sewer Work for Russell Drive/River Rd. Project	125,000	
Westside Interceptor - Future Phase	1,205,000	
		1,330,000

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 470 - ENTERPRISE

DEPARTMENT: 476 - WASTEWATER BOND DEBT SERVICE

	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
<u>DEBT SERVICE</u>		
95100 BOND PRINCIPAL R56200 SRF Loan	44,560	44,560
95107 BOND PRINCIPAL - LebanonWW10	445,000	445,000
95200 BOND INTEREST R56200 SRF Loan	19,092	19,092
95207 BOND INTEREST-LebanonWW10	161,450	161,450

PROGRAM EXPENDITURE DETAIL SHEET

**FUND: 510 - SPECIAL REVENUE
DEPARTMENT: 510 - MOTEL TAX**

DEPARTMENT: 510-510 - MOTEL TAX

	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61130 CONTRACT SERVICES		
Chamber Contract-Chamber Operations	30,000	
Chamber Contract-Grant Program	50,000	80,000
61240 DEPARTMENT/OPERATING EXPENSE		
Flowers and watering main street	10,500	
Parades and special events	1,000	
Visitor Industry support	8,500	20,000
<u>INTERFUND TRANSFER</u>		
 TO GEN. FUND ADMINISTRATIVE/ECONMIC DEVELOPMENT		
90005 COSTS	45,000	45,000
90147 TO SDC PARKS -862	62,000	62,000

DEPARTMENT: 510 - MOTEL TAX

DEPARTMENT: 510-511 - VISITOR INDUSTRY PROGRAM (VIP)

61130 CONTRACT SERVICES	20,000	20,000
72305 Improvements-City entrants sign	35,000	
72306 Improvements-Strawberry Park	-	
72307 Improvements-Downtown Development Project	50,000	
72308 Improvements-unassigned projects	18,000	103,000

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 515 - SPECIAL REVENUE
DEPARTMENT: 515 - YOUTH COURT

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
REVENUES		
48053 DONATIONS	5,000	5,000
 <u>MATERIALS & SERVICES</u>		
61240 DEPARTMENT/OPERATING SUPPLIES	5,353	5,353
Expenses cannot exceed the cash balance in the fund		

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 516 - SPECIAL REVENUE
DEPARTMENT: 516 - POLICE RESERVES

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
REVENUES		
48053 DONATIONS	10,000	10,000
49901 BEGINNING BALANCE	-	-
<u>MATERIALS & SERVICES</u>		
61240 DEPARTMENT/OPERATING SUPPLIES	5,435	5,435
Expenses cannot exceed the cash balance in the fund		
80005 CONTINGENCY	10,000	10,000

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 527 - SPECIAL REVENUE

DEPARTMENT: 527 - COMMUNITY DEVELOPMENT-BUILDING

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61010 ADVERTISING (BLDG)		
Public hearings and notices	-	-
61130 CONTRACT SERVICES (BLDG)		
Building Official Services	93,000	
Plan review services	2,000	95,000
61140 MERCHANT CARD FEES (BLDG)	15,000	15,000
61240 DEPARTMENT/OPERATING EXPENSE (BLDG)		
Miscellaneous operating expense	1,625	
State Surcharge	23,000	24,625
61250 DEPARTMENT/OPERATING SUPPLIES (BLDG)		
Vehicle maintenance supplies	100	
Code Books	400	500
61290 DUES & SUBSCRIPTIONS (BLDG):		
IAPMO	-	
ICC	-	
NFPA	-	
OBOA	-	
OMOA	-	
OPTA	-	
Other	-	-

FUND: 527 - SPECIAL REVENUE
DEPARTMENT: 527 - COMMUNITY DEVELOPMENT-BUILDING

	<u>SUB-LINE</u> <u>ITEM TOTAL</u>	<u>LINE</u> <u>TOTAL</u>
61320 Education & Training	1,500	1,500
61600 MEETINGS & CONFERENCES (BLDG):		
Miscellaneous	-	
OBOA	-	
OMOA	-	
OPTA	-	-
61700 OFFICE SUPPLIES (BLDG):	1,500	1,500
61820 POSTAGE (BLDG):		-
<u>CAPITAL OUTLAY</u>		
72500 OFFICE EQUIPMENT (BLDG):		
General	-	-
<u>INTERFUND TRANSFERS</u>		
90010 TO GENERAL FUND	28,853	28,853
90011 TO GENERAL FUND SALARY/BENEFITS	169,474	169,474
90025 TO GIS	12,081	12,081
90027 TO INFORMATION SYSTEMS	27,175	27,175
90028 TO CUSTODIAL & BLDG MAINT	1,282	1,282

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 533 - SPECIAL REVENUE
DEPARTMENT: 533 - PARK ENTERPRISE
534-CHEADLE LAKE PARK

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61012 ADVERTISING (MT)		
Misc advertising, flyers, magazines, newspaper etc.	-	-
61134 CONTRACT SERVICES (MT)		
Seasonal staff	43,000	
Reservation service fees	2,000	45,000
61242 DEPARTMENT OPERATING EXPENSE:		
Pesticides, fertilizer, electrical supplies, custodial supplies, bark	24,299	
Camping fee envelops	500	
Garbage dumping fees	2,701	27,500
61562 MAINTENANCE/BUILDING & GROUNDS:		
Camping area maintenance - River Park, Cheadle Lake & Gills Land	7,900	
Trash can liners, doggie stations, signs and markings	5,100	
Repairs specific to shelter rentals (all parks)	5,000	
River Park septic tank clean before Strawberry Festival	1,000	19,000
61902 UTILITIES:		
Irrigation water Gill's Landing Campground	7,300	
Power and gas for Century Park building	2,700	
Power at Ralston Park shelter	1,000	
Power for Gill's Landing Campground	6,500	
Sewer Gill's Landing Campground	5,500	23,000

**FUND: 533 - SPECIAL REVENUE
DEPARTMENT: 533 - PARK ENTERPRISE
534-CHEADLE LAKE PARK**

	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
<u>CAPITAL OUTLAY</u>		
72302 IMPROVEMENTS		
Misc. Upgrades	110,651	
	-	110,651
 DEPT 534-CHEADLE LAKE PARK		
<u>MATERIALS & SERVICES</u>		
61130 CONTRACT SERVICES	5,000	5,000
61240 DEPT/OPERATING EXPENSE	5,500	5,500
61562 MAINT/BLDG	3,000	3,000
61572 MAINT/EQUIP	500	500
61582 MAINT/VEHICLES	2,000	2,000
61800 PETROLEUM	5,000	5,000
61902 UTILITIES:	9,900	9,900

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 535 - SPECIAL REVENUE
DEPARTMENT: 535 - PARKS GRANT FUNDS

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>MATERIALS & SERVICES</u>		
 <u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS		
Century Park	250,000	
Recreational Trails Grant	100,000	
		350,000

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 540 - SPECIAL REVENUE

DEPARTMENT: 540 - GEOGRAPHICAL INFORMATION SERVICES

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61124 COMPUTER EXPENSE:		
GIS Workstation\Service Expenses as needed	9,400	9,400
61130 CONTRACT SERVICES:		
ESRI Licensing (GIS Software)	11,000	
Backup\AV\Server Software Licenses	3,000	
Hosting\Web Licensing Web Map Services	2,000	
Professional Services\Other GIS Projects	2,000	18,000
61240 Dept/Operating Expense		
Misc Expense	2,000	2,000
61320 EDUCATION & TRAINING:	400	400
61600 MEETINGS & CONFERENCES:		2,500
61700 OFFICE SUPPLIES:		
Wide format paper and ink	600	600

DEPARTMENT: 540 - GEOGRAPHICAL INFORMATION SERVICES

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>CAPITAL OUTLAY</u>		
72500 OFFICE EQUIPMENT	-	-
72600 OTHER EQUIPMENT:	3,500	3,500
<u>INTERFUND TRANSFERS</u>		
90028 TO CUSTODIAL & BLDG MAINT	745	745
90182 TO IT FUND SALARY/BENEFITS	120,046	120,046
<u>CONTINGENCIES</u>		
80030 Reserves for mapping flyovers	25,000	25,000
80005 Operating Contingency	12,114	12,114

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 542 - SPECIAL REVENUE

DEPARTMENT: 542 - INFORMATION TECHNOLOGY (IT)

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61120 COMMUNICATIONS		
Phone\Internet Services\Cistera	82,000	82,000
61124 Computer Expense	4,500	4,500
61130 CONTRACT SERVICES		
AWS Services	3600	
City Website	4300	
Cisco SmartNet	43000	
Support Desk Remote Access \ Ticketing	8300	
Microsoft Licensing	33000	
Camera Licensing and Support	14000	
Storage Support	10000	
Professional Services\Contract Help	48100	
Antivirus Licenses	6000	
Backup Software	7000	
Miscellaneous Other Software	3800	
VMWare Software	12000	193,100
61240 DEPARTMENT/OPERATING EXPENSE	3,000	3,000
Misc. General Inventory needs for Department and other City Departments		
61290 DUES & SUBSCRIPTIONS	-	-

DEPARTMENT: 542 - INFORMATION TECHNOLOGY (IT)

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
61320 EDUCATION & TRAINING	3,500	3,500
61560 BUILDING MAINTENANCE	800	800
61580 VEHICLE MAINTENANCE Oil Changes, Tires, Brakes	1,200	1,200
61600 MEETINGS & CONFERENCES	300	300
61700 OFFICE SUPPLIES	20	20
61800 PETROLEUM	650	650
61900 UTILITIES	23,500	23,500
<u>CAPITAL OUTLAY</u>		
72600 OTHER EQUIPMENT		
Construct Fiber Down River Road for WTP\Utilities Redundancy	65,000	
Networking and Server Equipment	72,000	137,000
<u>INTERFUND TRANSFERS</u>		
90011 TO GENERAL FUND SALARY/BENEFITS	28,098	28,098
90028 TO CUSTODIAL & BLDG MAINT	2,292	2,292
90030 PERS BOND DEBT	8,076	8,076
90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND:	-	-

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 545 - SPECIAL REVENUE

DEPARTMENT: 545 - CUSTODIAL & MAINTENANCE SERVICES

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61130 CONTRACT SERVICES		
Electrician services	20,000	
Janitorial Coverage (sick & vacation leave)	5,000	25,000
61240 DEPT/OPERATING EXPENSE		
Misc. Expenses	20,000	20,000
61250 DEPT/OPERATING SUPPLIES		
Misc. sanitary/cleaning supplies for all City facilities and misc. electrical tools	40,000	40,000
61320 EDUCATION & TRAINING		
Software training, seminars, workshops	500	500
61401 UNEMPLOYMENT INSURANCE	-	-
61560 MAINT/BUILDING		
Light bulbs & misc. expenses for all City Facilities	12,000	12,000
61580 MAINT/VEHICLE	2,500	2,500
61800 PETROLEUM	1,500	1,500

DEPARTMENT: 545 - CUSTODIAL & MAINTENANCE SERVICES

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>CAPITAL OUTLAY</u>		
72600 OTHER EQUIPMENT	-	-
<u>INTERFUND TRANSFERS</u>		
90011 TO GENERAL FUND SALARY/BENEFITS	7,048	7,048
90027 INFORMATION SYSTEMS:	3,801	3,801
90030 PERS BOND DEBT	1,775	1,775

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 550 - SPECIAL REVENUE

DEPARTMENT: 550 - STATE FOOT AND BIKE PATH

	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
<u>CAPITAL OUTLAY</u>		
72301 IMPROVEMENTS (ENG)		
Sidewalk Replacement/Infill and Access Ramp Program	33,500	33,500

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 555 - SPECIAL REVENUE

DEPARTMENT: 555 - ENGINEERING DEVELOPMENT REVIEW

		<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
<u>MATERIALS & SERVICES</u>			
61130	CONTRACT SERVICES		
	Consultant Services for Development Projects/Temp Help	10,000	10,000
61240	DEPARTMENT OPERATING EXPENSE		
	Document Reimbursement/Records Expense	4,000	4,000
<u>INTERFUND TRANSFERS</u>			
90011	TO GENERAL FUND SALARY/BENEFITS	58,340	58,340
90027	TO INFORMATION SYSTEMS	5,089	5,089
90028	TO CUSTODIAL & BLDG MAINT	402	402

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 558 - SPECIAL REVENUE
DEPARTMENT: 558 - STREETS

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61012 ADVERTISING (MT)		
61122 COMMUNICATIONS (MT):		
Service and repair of radio equipment	700	700
61127 COMPUTER EXPENSE (MT):		
61134 CONTRACT SERVICES (MT):		
Annual Street light maintenance contract	1,905	
Cameras (Jail)	280	
Copier maintenance agreement (20%)	160	
Dumping fees for increasing roadside garbage pickup	1,000	
Dumping fees for solid waste from catch basins	350	
Benton County Striping of City Streets	22,000	
Dust control of gravel streets (1 1/2 applications)	4,500	
Maintenance of Railroad Crossing for Santiam Railroad	1,500	
Seasonal worker funded by ODOT Partnership rev. (3 mths.)	11,565	
Security monitor fee for 3 systems at Maint Shop (20%)	160	
Sidewalk trip hazard grinding/saw cut program	1,740	
Temp wkr for weed abatement Main Street (Hwy 20)(1 for 1 wk)	550	
Temporary office help (20%)	4,290	
Traffic Signal (6) repairs	1,575	50,000

DEPARTMENT: 558 - STREETS

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
61242 DEPARTMENT/OPERATING EXPENSE (MT):		
Cold Mix for temporary street repairs	1,986	
Dumping fees for roadside trash (tires)	300	
Garbage dumping fees	590	
Gravel	3,000	
Hazardous spill cleanup materials and disposal	500	
Hep Vac screenings	720	
Materials for weed abatement along curbs on Main Street (Hwy 20)	670	
Pot hole patch premix (2 pallets)	1,800	
Public property cleaning, vegetation control, landfill fee	1,500	
Shop operations - materials	50	
Sign maintenance/barricades	2,484	
Snow/ice control	2,000	
Street repairs - asphalt	8,000	
Street Sign extruded (40)	700	
Sweeper brooms (6 sets)	1,000	
Thermo Plastic/hot tape for School, RXR, Wheel Chair	1,200	
Thermo Plastic/hot tape traffic markings	1,500	
Traffic control/painting (5 yellow, 2 white, 3 spheres)	7,000	35,000
61252 DEPARTMENT/OPERATING SUPPLIES (MT):		
Hand tools, shovels, rakes, picks, drills, sanders, cement finishing tools, blades, brushes		
Small hardware items, equipment cleaner, shop towels, shop supplies	1,500	1,500
61322 EDUCATION & TRAINING (MT):		
Certification fees and renewals	300	
Maintain additional certifications	300	
Reimbursement for course work	400	
Training, workshops, seminars	1,500	2,500

DEPARTMENT: 558 - STREETS

	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61370 STREET LIGHTS:		
Street lights	135,000	135,000
61390 TRAFFIC SIGNAL:		
Electricity for traffic lights	30,000	
Traffic Signal misc repair	10,000	40,000
61400 INSURANCE:		
Vehicle, general liability, equipment, and building coverage	57,967	57,967
61502 UNIFORM PURCHASE/LAUNDERING (MT):		
Purchase, repair, cleaning of uniforms, safety equipment	1,750	
Rain gear, rubber boots, gloves	750	2,500
61562 MAINTENANCE/BUILDING & GROUNDS (MT):		
Valley Fire Control, fire extinguisher maintenance (14%)	70	
Building repair, paint, light bulbs, signal bulbs, Rental house	3,140	
Clean window awnings at shop (25%)	40	
Maintenance Shop power gate repairs (25%)	200	
Share of Main Shop Building Maintenance	550	4,000
61572 MAINTENANCE/EQUIPMENT (MT):		
chainsaws, power plant, hot box	760	
Grinder carbide cutter set	440	
Grinder shafts (2 sets each year)	150	
Grinder steel cutters (1 set per year)	150	
Hydraulic tools, Stanley power unit, tampers, saws, hoses	500	
Pavement grinder drum	500	
Power tools, tree trimming tools, grinders, edger's, cutters	500	3,000

DEPARTMENT: 558 - STREETS

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
61582 MAINTENANCE/VEHICLES (MT):		
Bucket truck (annual certification)	500	
Dump trucks (2)	950	
Flat bed trucks (2)	500	
Grader	1,600	
Jointly-owned vehicles (29%)	955	
Pickups (2)	800	
Roller	250	
S-15 1400X24 12ply Denman grader tires or equal (2)	875	
S-18 Tires (2 front)	415	
S-28 Paint machine, air regulator	53	
S-28 Paint machine, bead gun and kit	720	
S-28 Paint machine, hydraulic motor service kit	210	
S-28 Paint machine, paint gun replacement parts	1,100	
S-28 Tires (2 front) annual purchase	134	
S-11 tires (4)	500	
Street flusher	460	
Street Sweeper	1,000	
Street Sweeper replace Curtain, Liner	978	
Tractors and attachments (3)		
Vehicle maintenance		12,000
61602 MEETINGS & CONFERENCES (MT):		
American Public Works Association Conference	630	
Business meetings and travel luncheons	100	
Holiday Employee Appreciation 20%	520	
PW quality meetings (20%)	250	1,500
61702 OFFICE SUPPLIES (MT):		
General office supplies	800	800

DEPARTMENT: 558 - STREETS

	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61802 PETROLEUM PRODUCTS (MT): Gasoline, oil, lubricants	15,000	15,000
61895 OPERATING EXPENSE (TREE CITY USA) Seasonal worker for Tree City USA tree trimming (2 1/2 mths) Tree maintenance supplies tools and maintenance of equip	5,700 300	6,000
61902 UTILITIES (MT): Electricity at shop Natural gas at shop	5,500 2,500	8,000
 <u>CAPITAL OUTLAY</u>		
72302 IMPROVEMENTS (MT):		
 <u>INTERFUND TRANSFERS</u>		
90010 TO GENERAL FUND	7,841	7,841
90011 TO GENERAL FUND SALARY/BENEFITS	243,094	243,094
90027 TO INFORMATION SYSTEMS:	18,660	18,660
90028 TO CUSTODIAL & BLDG MAINT	2,604	2,604
90030 PERS BOND DEBT	11,248	11,248
90105 TO EQUIP ACQUISITION & REPLACEMENT FUND	65,000	65,000
90184 TO CUST/MAINT SAL/BEN-545	23,493	23,493

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 562 - SPECIAL REVENUE

DEPARTMENT: 562 Equitable Sharing (US Marshals)

MATERIALS & SERVICES

	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61240 DEPARTMENT OPERATING EXPENSE	3,590	3,590

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 564 - SPECIAL REVENUE
DEPARTMENT: 564 - SCHOOL RESOURCE OFFICER

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61240 OPERATING EXPENSE	-	-
<u>INTERFUND TRANSFERS</u>		
90011 TO GENERAL FUND SALARY/BENEFITS	89,255	89,255

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 569 - SPECIAL REVENUE
DEPARTMENT: 569 - DIAL-A-BUS

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61130 CONTRACT SERVICES	20,000	20,000
61240 DEPARTMENT/OPERATING EXPENSE DOE Fees, Audit & Miscellaneous program expense	7,000	7,000
61250 DEPARTMENT/OPERATING SUPPLIES Brochures, business cards, miscellaneous supplies	1,500	1,500
61320 EDUCATION AND TRAINING	600	600
61401 UNEMPLOYMENT INSURANCE	-	-
61560 MAINTENANCE/BUILDING	6,000	6,000
61580 MAINTENANCE/VEHICLES Preventative Maintenance, Repairs, Tires and Parts	10,000	10,000
61800 PETROLEUM Gas and oil for buses	22,000	22,000
61889 TITLE XIX MATCH EXP	850	850

DEPARTMENT: 569 - DIAL-A-BUS

	<u>SUB-LINE</u> <u>ITEM TOTAL</u>	<u>LINE</u> <u>TOTAL</u>
<u>CAPITAL OUTLAY</u>		
72600 OTHER EQUIPMENT	78,000	78,000
<u>INTERFUND TRANSFER</u>		
90010 TO GENERAL FUND	1,328	1,328
90011 TO GENERAL FUND SALARY/BENEFITS	8,931	8,931
90027 INFORMATION SERVICES	3,855	3,855
90028 CUSTODIAL & BLDG MAINTENANCE	3,162	3,162
90030 PERS BOND DEBT	3,578	3,578

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 571 - SPECIAL REVENUE
DEPARTMENT: 571 - STP STREET PROJECT

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>CAPITAL OUTLAY</u>		
61130 CONTRACT SERVICES (Eng):		-
72301 IMPROVEMENTS (CIP):		
Russell Drive/River Road Improvements	300,000	
Street Rehabilitation Projects	225,000	525,000

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 593 - SPECIAL REVENUE
DEPARTMENT: 593 - BOAT RAMP MAINTENANCE

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61240 DEPARTMENT/OPERATING EXPENSE -Gills Landing Brushing, grounds maint, rock and riprap, Parking lot maint, painting, sweeping, dock and ramp maint, loam	2,800	2,800
61242 DEPARTMENT/OPERATING EXPENSE -Cheadle Lake Brushing, grounds maint, rock and riprap, Parking lot maint, painting, sweeping, dock and ramp maint, loam	2,800	2,800
<u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS	4,629	4,629

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 815 - CAPITAL PROJECTS FUNDS
DEPARTMENT: 815 - WELDWOOD DRIVE TRAFFIC SIGNAL

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61134 CONTRACT SERVICES ODOT	9,654	9,654
61242 DEPT/OPERATING EXPENSE (MT) Traffic signal maintenance		-
90183 TRANSFER OUT To street salary and benefits	11,953	11,953

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 820 - CAPITAL PROJECTS FUNDS

DEPARTMENT: 820 - EQUIPMENT ACQUISITION AND REPLACEMENT

	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
<u>CAPITAL OUTLAY</u>		
72302 IMPROVEMENTS (Maintenance): Misc. Shop upgrades	-	
72304 IMPROVEMENTS (Parks)	67,500	67,500
72606 OTHER EQUIPMENT (IT):		0
72607 OTHER EQUIPMENT (Library):	30,000	30,000
72608 OTHER EQUIPMENT (Police): bodycam replacement tablet/Toughbook replacement Dispatch video upgrade firearm replacement jail door replacement jail camera replacement	11,000 5,000 6,000 5,000 3,000 10,000	
		40,000
72609 OTHER EQUIPMENT (Senior Center):	-	-
72802 VEHICLES (Maintenance) Scheduled replacement of Sludge truck, Crane Truck and Vactor		500,000

PROGRAM EXPENDITURE DETAIL SHEET

**FUND: 825 - CAPITAL PROJECTS FUNDS
DEPARTMENT: 825 - PIONEER CEMETERY**

	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
<u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS	9,625	9,625

PROGRAM EXPENDITURE DETAIL SHEET

**FUND: 829 - CAPITAL PROJECTS FUNDS
DEPARTMENT: 829 - POLICE TRUST FUND**

	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61240 DEPARTMENT/OPERATING EXPENSE	-	-
61860 SCHOLARSHIPS	-	-
61870 SHOP WITH A COP	3,500	3,500
61871 NATIONAL NIGHT OUT	850	850
61872 WARMING SHELTER	410	410
61874 MISC COMMUNITY POLICING	306	306
<u>CAPITAL OUTLAY</u>		
72600 OTHER EQUIPMENT		-

PROGRAM EXPENDITURE DETAIL SHEET

**FUND: 830 - CAPITAL PROJECTS FUNDS
DEPARTMENT: 830 - LIBRARY TRUST**

	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61130 CONTRACT SERVICES	-	-
61250 DEPARTMENT/OPERATING SUPPLIES	50,000	50,000
61310 GIFT OF LITERACY GRANT FUNDS	6,000	6,000
61330 READING FOR SUCCESS GRANT FUNDS	3,000	3,000
61350 TRUST MANAGEMENT GRANT FUNDS	10,000	10,000
61370 OTHER GRANTS	30,000	30,000
<u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS	-	-
72500 OFFICE EQUIPMENT	-	-

PROGRAM EXPENDITURE DETAIL SHEET

**FUND: 833 - CAPITAL PROJECTS FUNDS
DEPARTMENT: 833 - LIBRARY BUILDING TRUST**

	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61250 DEPARTMENT/OPERATING SUPPLIES	20,000	20,000

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 835 - CAPITAL PROJECTS FUNDS
DEPARTMENT: 835 - SENIOR SERVICES TRUST

	<u>SUB-LINE</u>	<u>LINE</u>
<u>MATERIALS & SERVICES</u>	<u>ITEM TOTAL</u>	<u>TOTAL</u>
61200 DEPOSITS REFUNDED	3,000	3,000
61240 DEPARTMENT OPERATING EXPENSES Volunteer recognition, entertainment, miscellaneous program expense and equipment	3,000	3,000
61250 DEPARTMENT/OPERATING SUPPLIES Supplies and decorations for special events, regular activities and fund raisers	2,000	2,000
61560 BUILDING MAINTENANCE	1,000	1,000
61840 REFRESHMENTS Coffee supplies, refreshments and potluck supplies	6,500	6,500
61860 SCHOLARSHIPS	1,500	1,500
 <u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS Building Improvements	5,000	5,000
72500 OFFICE EQUIPMENT	2,500	2,500
72600 OTHER EQUIPMENT	2,500	2,500

PROGRAM EXPENDITURE DETAIL SHEET

**FUND: 838 - CAPITAL PROJECTS FUNDS
DEPARTMENT: 838 - SNEDAKER TRUST**

	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61250 DEPARTMENT/OPERATING SUPPLIES	10,000	10,000

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 840 - CAPITAL PROJECTS FUNDS
DEPARTMENT: 840 - STREETS CAPITAL PROJECTS

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61011 ADVERTISING (ENG)	-	-
61133 CONTRACT SERVICES (ENG)		
Grant Street Bridge (Mitigation Monitoring)	8,000	
Street Inventory Rating	50,000	58,000
<u>CAPITAL OUTLAY</u>		
72301 IMPROVEMENTS (ENG)		
Russell Drive/River Road Project	495,000	495,000
<u>INTERFUND TRANSFERS</u>		
90105 TO EQUIPMENT ACQ & REPAIR FUND	-	-
<u>CONTINGENCIES</u>		
80024 OPERATING CONTINGENCIES RES - AIRWAY	310,000	310,000

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 845 - CAPITAL PROJECTS FUNDS
DEPARTMENT: 845 - INFRASTRUCTURE DEFERRAL FUND

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>CAPITAL OUTLAY</u>		
72301 IMPROVEMENTS		
Sidewalk Projects	10,631	
Street /Strom Imp. - 979 & 981 Wassom Street	19,135	
Alley Improvements - Behind 363 Second Street	13,910	
Future City Entrance Signs	15,000	
		58,676

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 852 - CAPITAL PROJECTS FUNDS
DEPARTMENT: 852 - SDC DRAINAGE IMPROVEMENTS

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS (ENG)		
Approved SDC Eligible Projects	77,500	
Drainage Master Plan (39% SDC Eligible based on \$250k Cost)	97,500	175,000
<u>INTERFUND TRANSFERS</u>		
90011 TO GENERAL FUND SALARY/BENEFITS	8,453	8,453

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 853 - CAPITAL PROJECTS FUNDS
DEPARTMENT: 853 - SDC DRAINAGE REIMBURSEMENT

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS (ENG)		
Approved Storm Drainage Improvements	8,000	8,000

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 862 - CAPITAL PROJECTS FUNDS
DEPARTMENT: 862 - SDC PARKS IMPROVEMENTS

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61130 CONTRACT SERVICES		-
<u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS (ENG)		
SDC Eligible Projects (Projects identified in Master Plan/SDC Plan)	1,070,919	1,070,919
<u>INTERFUND TRANSFERS</u>		
90011 TO GENERAL FUND SALARY/BENEFITS	8,453	8,453

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 863 - CAPITAL PROJECTS FUNDS
DEPARTMENT: 863 - SDC PARKS REIMBURSEMENT

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS (ENG)		
Projects identified in the parks SDC plan	401	401

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 872 - CAPITAL PROJECTS FUNDS
DEPARTMENT: 872 - SDC WASTEWATER IMPROVEMENTS

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61133 CONTRACT SERVICES (ENG)	-	-
<u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS (ENG)		
Westside Interceptor Phases	2,110,000	2,110,000
<u>INTERFUND TRANSFERS</u>		
90011 TO GENERAL FUND SALARY/BENEFITS	8,453	8,453

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 873 - CAPITAL PROJECTS FUNDS
DEPARTMENT: 873 - SDC WASTEWATER REIMBURSEMENT

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS (ENG)		
Wastewater Reimbursement Projects (Westside Interceptor Project:	380,000	380,000

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 882 - CAPITAL PROJECTS FUNDS
DEPARTMENT: 882 - SDC STREET IMPROVEMENTS

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS (ENG)		
SDC Eligible Projects (as Indicated in the Master Plan/SDC Plan)	1,600,000	
Airway Rd Improvements in conjunction with WSI Project (44%)	1,400,000	3,000,000
<u>INTERFUND TRANSFERS</u>		
90011 TO GENERAL FUND SALARY/BENEFITS	8,452	8,452

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 883 - CAPITAL PROJECTS FUNDS
DEPARTMENT: 883 - SDC STREET REIMBURSEMENT

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS (ENG)		
Construction Survey Contract - Russell/River Project	\$ 25,000	
Street Preservation Projects	\$ 85,000	\$ 110,000

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 892 - CAPITAL PROJECTS FUNDS
DEPARTMENT: 892 - SDC WATER IMPROVEMENTS

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61133 CONTRACT SERVICES (ENG)	-	-
<u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS (ENG)		
New Water Treatment Plant Projects	1,390,000	1,390,000
<u>INTERFUND TRANSFERS</u>		
90011 TO GENERAL FUND SALARY/BENEFITS	8,452	8,452

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 893 - CAPITAL PROJECTS FUNDS
DEPARTMENT: 893 - SDC WATER REIMBURSEMENT

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS (ENG)		
Water Reimbursement Projects	36,000	36,000

PROGRAM EXPENDITURE DETAIL SHEET

**FUND: 910 - TRUST AND AGENCY FUND
DEPARTMENT: 910 - BAIL**

	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61850 REFUNDS	33,062	33,062
61951 LINN CO. ASSESSMENTS	1,500	1,500
61952 ODR ALCOHOL ASSESSMENTS	100	100
61953 ALCOHOL EVALUATORS	-	-
61954 COURT APPOINTED ATTORNEY	14,000	14,000
61956 LEMLA	300	300
61957 UNITARY ASSESSMENTS	6,500	6,500
61961 STATE CRIMINAL FINES	55,000	55,000
61962 COURT SECURITY ASSESSMENT	500	500
61963 COUNTY (Beginning in 2013)	8,000	8,000

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 925 - NW URBAN RENEWAL

DEPARTMENT: 925 - NORTHWEST LEBANON URBAN RENEWAL DISTRICT

DEPARTMENT: 930 - NW URD DEBT SERVICE

<u>SUB-LINE</u>	<u>LINE</u>
<u>ITEM TOTAL</u>	<u>TOTAL</u>

DEPARTMENT: 925 - NORTHWEST LEBANON URBAN RENEWAL DISTRICT

MATERIALS & SERVICES

61130 CONTRACT SERVICES

Wetland Delineation and Analysis

25,000

25,000

CAPITAL OUTLAY

72300 IMPROVEMENTS

Approved URD Projects

-

-

INTERFUND TRANSFERS

90010 TO GENERAL FUND

15,115

15,115

90011 TO GENERAL FUND SALARY/BENEFITS

155,688

155,688

90017 DEBT SERVICE-FFC2013 -317

859,450

859,450

90027 INFORMATION SYSTEMS

-

-

FUND: 925 - NW URBAN RENEWAL
 DEPARTMENT: 925 - NORTHWEST LEBANON URBAN RENEWAL DISTRICT
 DEPARTMENT: 930 - NW URD DEBT SERVICE

SUB-LINE
ITEM TOTAL **LINE**
TOTAL

DEPARTMENT: 930 - NW LEBANON URBAN RENEWAL DISTRICT BONDS

LEBANON UR10 DEBIT SERVICE

95100	Principal	370,000	
95200	Interest	25,510	395,510

SPWF B05003 DEBT SERVICE

95108	Principal	141,311	
95208	Interest	83,458	224,769

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 935 - CHEADLE URBAN RENEWAL
DEPARTMENT: CHEADLE LAKE URBAN RENEWAL DISTRICT

	<u>SUB-LINE</u>	<u>LINE</u>
	<u>ITEM TOTAL</u>	<u>TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61130 CONTRACT SERVICES-Bond Cost	-	-
<u>CAPITAL OUTLAY</u>		
72301 IMPROVEMENTS (ENG)		
Porter Park/Community Gardens	615,000	615,000
<u>INTERFUND TRANSFERS</u>		
90010 TO GENERAL FUND	11,647	11,647
90011 TO GENERAL FUND SALARY/BENEFITS	115,405	115,405
<u>DEBT SERVICE:</u>		
2017 DEBT SERVICE		
95501 Principal	236,439	
95601 Interest	115,407	351,846

PROGRAM EXPENDITURE DETAIL SHEET

**FUND: 940 - URBAN RENEWAL
DEPARTMENT: 940 - NORTH GATEWAY URD**

	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
<u>CAPITAL OUTLAY</u>		
72300 Approved URD Projects		-
<u>CONTINGENCIES</u>		
80030 Reserved for Future Expenditures-Traffic Signal	200,000	
80005 Operating Contingency	71,357	271,357
<u>INTERFUND TRANSFERS</u>		
90010 TO GENERAL FUND	14,056	14,056
90011 TO GENERAL FUND SALARY/BENEFITS	120,714	120,714
90027 INFORMATION SYSTEMS:		-
90145 TO SDC DRAINAGE-852	-	-
90147 TO SDC DRAINAGE-862	22,772	22,772
90149 TO SDC WASTEWATER-872	-	-
90151 TO SDC WATER-882	27,544	27,544
90152 TO SDC WATER-892	-	-
<u>DEBT SERVICE:</u>		
SHS Economic Agreement		
95501 Principal	695,130	
95601 Interest	102,459	797,589