

CITY OF LEBANON ADOPTED ANNUAL BUDGET



for Fiscal Year
2000-2001

**CITY OF LEBANON
BUDGET COMMITTEE MEMBERS**

MAYOR

SCOTT SIMPSON

COUNCIL MEMBERS

Roger Munk
Wayne Rieskamp

Ward I

Floyd Fisher
Dan Thackaberry

Ward II

Ronald E. Miller, Jr.
Ken Toombs

Ward III

**CITIZEN BUDGET
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Robert "Bob" Smith

Ella Garboden
Vacant Position

Bob Elliott
Shirlee Harrington

CITY STAFF

CITY ADMINISTRATOR

John Hitt

CHIEF OF POLICE

Mike Healy

DIRECTOR OF PUBLIC WORKS

James P. Ruef

LIBRARY PROGRAM MANAGER

Susan Messersmith

MUNICIPAL JUDGE

Larry Houchin

CITY ATTORNEY

Thomas A. McHill

FINANCE DIRECTOR

Judy Wendland

**SR. & DISABLED SERVICES
PROGRAM MANAGER**

Susan Tipton

2000-01 Budget Message Update Adopted Budget

July, 2000

Oregon Budget Law requires that a budget message be prepared and presented to the Budget Committee along with the proposed budget. However, there are often changes between approval and adoption which are significant and should be noted. Therefore, I am updating the budget message to provide additional information which reflects the budget which will be implemented.

The City of Lebanon's adopted budget is \$27.2 million and, when combined with the two Urban Renewal Districts' budgets totals \$ 36 million. The City's budget over all has increased \$2.6 million from last year (10.52%). The two Urban Renewal Budgets have increased \$2.7 million due to the proposed issuance of a \$4.5 million bond in the Northwest Lebanon Urban Renewal District. The combined increase for the City and two Urban Renewal Districts is \$5.3 million. A more detailed explanation is included below.

REPORT ON GENERAL FUND:

The law enforcement levy that had been placed on the ballot on May 16th failed to pass by 50 votes. Therefore significant cuts were made to the Police budget. However, the City Council felt that some restorations were appropriate. They are shown in the attached memo, which also covers other significant changes to the budget. The General Fund budget overall is decreasing from the prior year by 9.87%. That decrease is largely due to the decrease in the annual tax anticipation note borrowing the City does. The General Fund budget decreased \$769,750 between approval and adoption due to the reasons outlined above. Because of the levy failure, there will be a reorganization of the Police Department. Details are included in the narrative to that budget. A temporary worker position in Parks was eliminated, as well as \$10,000 in computer costs for the Senior Center, which were moved to the Dial-A-Bus budget, and some other small changes to provide the resources for the \$20,800 additions to the Police Department.

Another change directed by City Council was the set aside of \$18,000 to help pay costs of the swimming pool if the special district is approved in November.

REPORT ON OTHER FUNDS:

The adopted City budget overall was reduced by \$1.8 million from the approved budget. This includes the General Fund reduction. Most of the budget changes were related to the completion status of construction projects. However, budget for interim funding for construction projects was eliminated by moving up the date of the Urban Renewal Bond Sale. All other significant changes are included in the attached memo from Finance Director Judy Wendland.

Respectfully submitted,

John E. Kitt
City Administrator



CITY OF LEBANON
FINANCE

MEMORANDUM

TO: John Hitt, City Administrator
FROM: Judy Wendland, Finance Director *JW*
SUBJECT: Changes for Budget Adoption 2000-01

DATE: June 26, 2000

Per our discussion, I have attached the changes to the budget for adoption. I have placed explanatory comments next to the significant changes. However, some changes require additional explanation.

Police Budget Reduction

The reduction to General Fund Revenues was \$277,750. As you can see, the net reduction is less than that. The payroll corrections were required due to an error in the original payroll calculations for the police department. Here is a reconciliation of the difference:

Total reduction	277,750
Court reduction	<u>-22,000</u>
Balance to be reduced	255,750
Net change per summary	<u>-225,481</u>
Difference	30,269
Council approved additions	<u>-20,800</u> * see attached summary
Payroll Corrections	9,469

Senior Center Computer Costs:

\$10,000 of the computer costs for the Senior Center were removed from the General Fund Budget. However, based on the information in Susan Tipton's attached memo, you agreed that the upgrades were necessary. With your approval, those costs will be paid from the Dial A Bus budget. This is justifiable because the dial a bus has never paid for many costs for utilities, repairs, computers, cleaning, staff time, etc. Grants this year will supply the funding for these costs.

Water and Wastewater Grant Funding

Several years ago, the City granted \$4,800 over two years to Lebanon Basic Services to create a revolving loan fund for low income people. The purpose of the fund was to provide money for these people to pay the initial \$75.00 deposit required to open a water and sewer account with the City. Often, the high front end costs of renting a home keep low income families from being able to find a place to live. If the family maintains a good payment history with the city, the deposit is refunded and returned to Lebanon Basic Services. I will distribute the request letter from Lebanon Basic Services at the Council meeting. Since the Council has been very supportive of the program in the past, I have added \$1,200 to each budget so the program can be continued.

Maintenance Shop—Third Story

Per Council instruction, the cost of adding a third story onto the proposed Maintenance Office Building has been added to the budget. The total estimated increase in cost was \$525,000 for a total of \$875,000. Unfortunately, adding this amount to the Capital Projects Fund increased the total budget in the fund over 15%. Oregon budget law only allows a 10% increase in any fund between approval and adoption of the budget. Therefore, the total amount was reduced to obey the budget law. If the project moves forward and the entire \$875,000 is required, a supplemental budget will be prepared.

Northwest Lebanon Urban Renewal District.

As we told you during the budget meetings, we expected that this budget would be reduced to reflect what ever debt service the district could support subject to Sizemore's "Taxpayer Protection Initiative. Even though we don't know if the measure will actually be on the ballot, our financial advisers have told us if we want to go market now, we must issue the debt as though it were already in place. The sale is set for August, 2000.

City of Lebanon Changes to Police Budget 2000-01

Deficit after levy defeat		(277,750)
	Less Court Clerk amount	<u>22,000</u>
	Police Balance	(255,750)
Reductions		
	Lieutenant	78,288
	Officer	58,419
	Community Svcs Officer	42,221
	Evidence Room Clerk	31,542
	Police Grant Match	<u>36,751</u>
Subtotal cuts	247,221	
Balance remaining		(8,529)
Additional Requests		
	Peer Court	1,500
	Add Lt, Subtract Sergeant	9,257
	Police equipment	514
	Police vehicle lease	<u>25,000</u>
Total recommended additions	36,271	
Total deficit with above requests		(44,800)
Funding Resources from Police Department		
	Police Vehicle	<u>24,000</u>
Net Increase to Police budget approved by City Council		(20,800)

**CITY OF LEBANON
2000-2001 PROPOSED ANNUAL BUDGET**

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Bail 440

APPENDIX A. Lebanon Urban Renewal District Proposed Annual Budget

APPENDIX B. NW Lebanon Urban Renewal District Proposed Annual Budget

CITY OF LEBANON 2000-01 BUDGET PROCESS

The City of Lebanon Budget is \$27.2 million and, combined with the two Urban Renewal Districts for a total of \$36 million, is divided into nine funds. Within those funds are 97 different accounting entities or departments. The City of Lebanon Budget is very similar to a corporate conglomerate that provides services but also has a major utility subsidiary and another major subsidiary doing construction projects.

The City's budget over all has increased \$2.6 million from last year. The reasons for the change are complex and therefore explained in the Budget Message. The two Urban Renewal Budgets have increased \$2.7 largely due to a proposed sale of a \$4.5 million construction bond in the Northwest Urban Renewal Districts. The combined increase for the City and two Urban Renewal Districts is \$5.3 million.

The budget process for the City of Lebanon, like every local government jurisdiction in the state, is guided by local budget law as set down in Chapter 294 of the Oregon Revised Statutes. Under this law, annual budgeting is required and very specific steps are laid out to encourage maximum citizen participation. We must adopt the budget before July 1, so that the City will have spending authority when the new fiscal year begins on that date.

For the City of Lebanon, the process of putting the document together begins in January, when the budget calendar is prepared. Departments, under the guidance of the department head or program manager, prepare their budgets that they submit to the City Administrator for final discussion and approval.

The budget goes first to the Budget Committee, which is made up of six community members, the City Council and the Mayor. The committee meets publicly to discuss the budget, make changes and approve it. Copies of the budget are made available to the public, after they have been submitted to the Budget Committee.

Once the budget is approved, we publish a summary in the newspaper and public hearings are held at a city council meeting. At the final council meeting in June, the budget is adopted by the City Council. At this meeting, any proposed changes from the approved budget are explained and the Council makes any additional changes it wishes. All changes are subject to Oregon Budget Law which requires that no fund may be increased more than 10%, though it may be decreased without limitation.

Much of the planning for the budget, especially the utilities and construction, has been going on for some time and has a longer time frame than one year. Master long range plans for water, wastewater, storm drainage, transportation, and sidewalks are complete and being implemented.

The master plan for parks is scheduled for completion after public input has been received and the plan has been approved by the Planning Commission and the City Council. These plans have been prepared by engineers and economists with the assistance of city staff. They are then reviewed by a committee of citizens and City Council members, which make recommendations of priorities to the Council. The City Council then makes the final decision which is passed to staff for implementation through the budget.

For other parts of the budget, especially the General Fund which includes many of the services most typical for a city, such as Library, Police, Senior Services, Planning, and Financial Management, the City Council and the Budget Committee set priorities and these priorities again are implemented by staff.

After adoption, the budget may be changed but only due to unforeseen occurrences. There are two processes which may be used. The first, by resolution or ordinance, is allowed only for very specific situations. The second, a supplemental budget, requires public hearings and newspaper publications, but allows changes for a broader spectrum of circumstances. Both methods must be passed by a majority vote of the City Council.

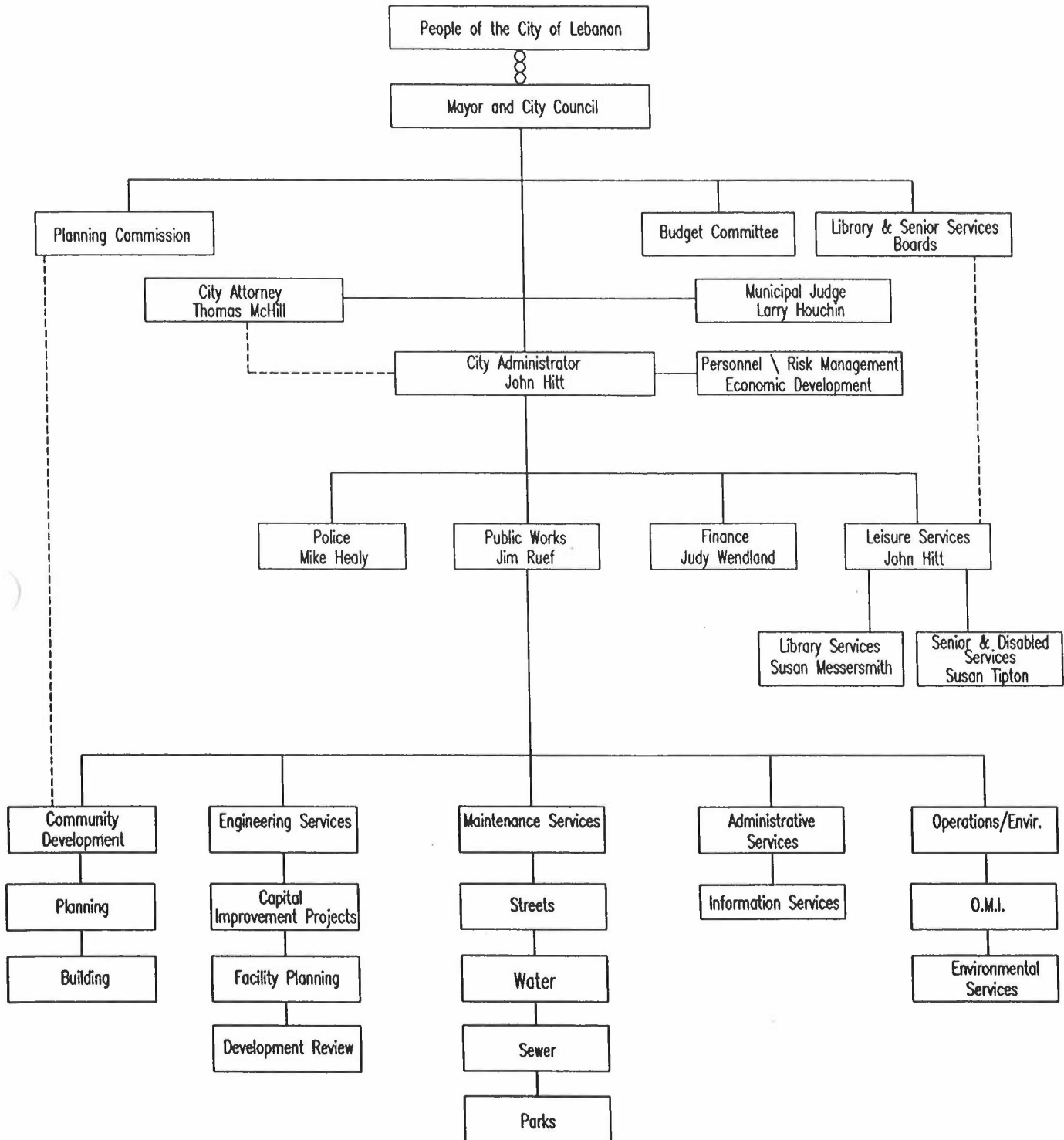
There is one final step of the budget process that happens after the year has ended. As part of the annual audit, which is also required by state law, compliance with local budget is examined and any exceptions are stated in the notes to the financial statements. Careful monitoring of expenditures has kept the City exception free for all but two of the last thirteen years, with these exceptions being minor .01% of the budget (for example \$335 in the \$32.5 million budget).

CHARTS, GRAPHS,

&

SUMMARY SCHEDULES

City of Lebanon Organizational Chart



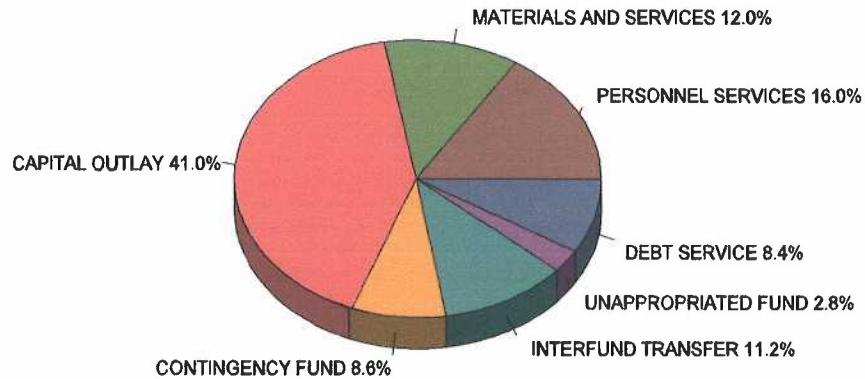
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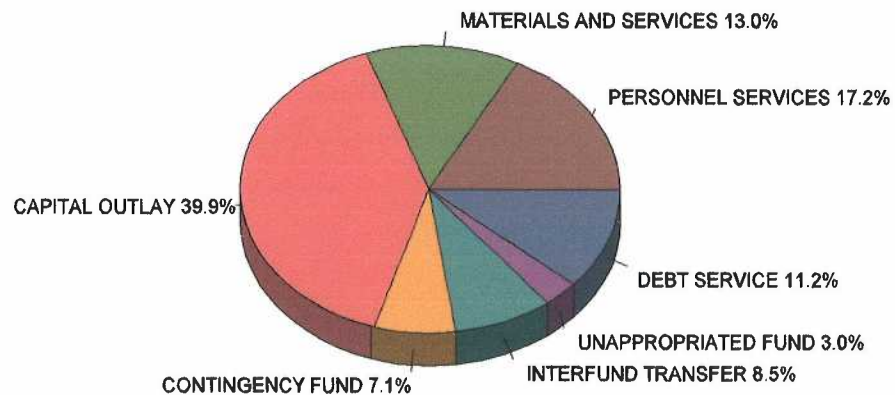
CITY OF LEBANON

Total Budget 2000-01 \$36,010,712



BUDGET COMPARISON

Total Budget 1999-00 \$30,607,995



**SCHEDULE OF FULL TIME EMPLOYEE EQUIVALENTS
FY 00/01 COMPARED TO FY 99/00 & 98/99**

<u>98/99</u>	<u>99/00</u>	<u>00/01</u>	<u># EMP</u>	<u>EXEMPT</u>	<u>MINIMUM</u>	<u>MIDPOINT</u>	<u>CONTROL POINT</u>	<u>MAXIMUM</u>
<u>FTE</u>	<u>FTE</u>	<u>FTE</u>						
1.0000	1.0000	1.0000	1	Senior Court Clerk	2261	2770	2922	3278
1.0000	1.0000	1.0000	1	Payroll Specialist	2261	2770	2922	3278
n/a	0.5000	1.0000	1	Admin. Assist.-City Admin.	2261	2770	2922	3278
1.0000	1.0000	1.0000	1	Admin. Assist.-Police	2261	2770	2922	3278
n/a	n/a	1.0000	1	Communications Supervisor	2426	2972	3136	3518
1.0000	1.0000	1.0000	1	Admin. Assist.-Public Works	2972	3641	3841	4310
1.0000	1.0000	1.0000	1	Building Official	3218	3943	4160	4667
1.0000	1.0000	n/a	n/a	City Planner	3218	3943	4160	4667
1.0000	1.0000	1.0000	1	Finance Operations Manager	3218	3943	4160	4667
1.0000	1.0000	1.0000	1	Maintenance Supervisor	3218	3943	4160	4667
1.0000	1.0000	1.0000	1	Sen. Serv. Program Mgr.	3218	3943	4160	4667
1.0000	1.0000	1.0000	1	Library Program Mgr.	3218	3943	4160	4667
2.0000	2.0000	2.0000	2	Senior Engineer	3454	4231	4464	5008
n/a	n/a	1.0000	1	Community Development Manager	3707	4541	4791	5375
n/a	n/a	1.0000	1	Operations Division Manager	3707	4541	4791	5375
1.0000	1.0000	1.0000	1	Maint. Division Mgr.	3707	4541	4791	5375
n/a	n/a	1.0000	1	Police Lieutenant	3707	4541	4791	5375
1.0000	1.0000	1.0000	1	City Engineer	3978	4873	5142	5768
1.0000	1.0000	1.0000	1	Director of Public Works	4582	5614	5923	6645
1.0000	1.0000	1.0000	1	Finance Director	4582	5614	5923	6645
1.0000	1.0000	1.0000	1	Police Chief	4582	5614	5923	6645
1.0000	1.0000	1.0000	1	City Administrator	5277	6465	6822	7653
18.0000	18.5000	22.0000	22	SUBTOTAL - EXEMPT				
<u>POLICE 7/01/00 THRU 12/31/00</u>					<u>BASE</u>	<u>6 MO</u>	<u>18 MO</u>	<u>30 MO</u>
6.0000	6.0000	6.0000	6	Communications Clerk	1919	2074	2239	2418
2.0000	2.0000	n/a	n/a	Records Clerk	1919	2074	2239	2418
16.0000	16.0000	14.0000	14	Police Officer	2571	2778	3000	3240
5.0000	5.0000	4.0000	4	Police Sergeant	3127	3376	3646	3939
<u>POLICE 1/01/01 THRU 6/30/01</u>					<u>BASE</u>	<u>6 MO</u>	<u>18 MO</u>	<u>30 MO</u>
				Communications Clerk	1948	2105	2273	2454
				Records Clerk	1948	2105	2273	2454
				Police Officer	2610	2820	3045	3289
				Police Sergeant	3174	3427	3701	3998
29.0000	29.0000	24.0000	24	SUBTOTAL - POLICE				

**SCHEDULE OF FULL TIME EMPLOYEE EQUIVALENTS
FY 00/01 COMPARED TO FY 99/00 & 98/99**

<u>98/99</u>	<u>99/00</u>	<u>00/01</u>		<u>AFSCME 7/01/00 THRU 12/31/00</u>	<u>BASE</u>	<u>12 MO</u>	<u>24 MO</u>	<u>36 MO</u>	<u>48 MO</u>
<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u># EMP</u>						
n/a	n/a	1.0000	1	Dial-A-Bus Dispatcher	1931	2028	2130	2236	2348
1.0000	1.0000	2.0000	2	Dial-A-Bus Driver	1931	2028	2130	2236	2348
2.0000	2.0000	2.0000	2	Secretary	1931	2028	2130	2236	2348
1.0000	1.0000	1.0000	1	Sec./Data Entry	1931	2028	2130	2236	2348
1.0000	1.0000	1.0000	1	Court Clerk	1931	2028	2130	2236	2348
2.0000	2.0000	2.0000	2	Accounting Clerk II	1931	2028	2130	2236	2348
1.0000	1.0000	1.0000	1	Engineering Tech. I	1931	2028	2130	2236	2348
1.0000	1.0000	1.0000	1	Bldg/Eng Permit Specialist	2098	2203	2313	2428	2550
4.0000	4.0000	4.0000	4	Maintenance Worker	2098	2203	2313	2428	2550
1.0000	1.0000	1.0000	1	Senior Services Secretary	2098	2203	2313	2428	2550
1.0000	1.0000	1.0000	1	Library Assistant II	2098	2203	2313	2428	2550
1.0000	1.0000	1.0000	1	Accts. Payable Specialist	2098	2203	2313	2428	2550
1.0000	1.0000	1.0000	1	Project Assistant	2098	2203	2313	2428	2550
2.0000	2.0000	1.0000	1	Engineering Tech. II	2098	2203	2313	2428	2550
6.2500	6.2500	6.2500	7	Senior Maint. Worker	2490	2615	2746	2883	3027
2.0000	0.0000	1.0000	1	Engineering Tech. III	2490	2615	2746	2883	3027
n/a	n/a	1.0000	1	Assistant Planner	2853	2996	3144	3301	3467
1.0000	1.0000	2.0000	2	Info. Technology Analyst	2853	2996	3144	3301	3467
5.0000	5.0000	5.0000	5	Crew Chief	2853	2996	3144	3301	3467
6.0000	7.0000	7.0000	7	Eng. Associate	3223	3383	3554	3731	3916
2.0000	1.0000	1.0000	1	Bldg. Inspector	3223	3383	3554	3731	3916
n/a	1.0000	1.0000	1	GIS Specialist	3223	3383	3554	3731	3916
1.0000	1.0000	1.0000	1	Environmental Specialist	3223	3383	3554	3731	3916
4.0000	4.0000	4.0000	4	Project Engineer	3642	3825	4015	4216	4427

AFSCME 1/01/01 THRU 6/30/01

					<u>BASE</u>	<u>12 MO</u>	<u>24 MO</u>	<u>36 MO</u>	<u>48 MO</u>
				Dial-A-Bus Dispatcher	1960	2058	2162	2270	2383
				Dial-A-Bus Driver	1960	2058	2162	2270	2383
				Secretary	1960	2058	2162	2270	2383
				Sec./Data Entry	1960	2058	2162	2270	2383
				Court Clerk	1960	2058	2162	2270	2383
				Accounting Clerk II	1960	2058	2162	2270	2383
				Engineering Tech. I	1960	2058	2162	2270	2383
				Bldg/Eng Permit Specialist	2129	2236	2348	2464	2588
				Maintenance Worker	2129	2236	2348	2464	2588
				Senior Services Secretary	2129	2236	2348	2464	2588
				Library Assistant II	2129	2236	2348	2464	2588
				Accts. Payable Specialist	2129	2236	2348	2464	2588
				Project Assistant	2129	2236	2348	2464	2588
				Engineering Tech. II	2129	2236	2348	2464	2588
				Senior Maint. Worker	2527	2654	2787	2926	3072
				Engineering Tech. III	2527	2654	2787	2926	3072
				Assistant Planner	2896	3041	3191	3351	3519
				Info. Technology Analyst	2896	3041	3191	3351	3519
				Crew Chief	2896	3041	3191	3351	3519
				Eng. Associate	3271	3434	3607	3787	3975
				Bldg. Inspector	3271	3434	3607	3787	3975
				Environmental Specialist	3271	3434	3607	3787	3975
				GIS Specialist	3271	3434	3607	3787	3975
				Project Engineer	3697	3882	4075	4279	4493
46.2500	45.2500	49.2500	50	SUBTOTAL - AFSCME					

**SCHEDULE OF FULL TIME EMPLOYEE EQUIVALENTS
FY 00/01 COMPARED TO FY 99/00 & 98/99**

<u>98/99</u> <u>FTE</u>	<u>99/00</u> <u>FTE</u>	<u>00/01</u> <u>FTE</u>	<u># EMP</u>	<u>PART-TIME</u>	<u>SALARY</u>
n/a	n/a	0.1960	2	Communications Clerk-Call In	
0.4750	0.4750	0.4750	1	D-A-B Assistant	638
1.7500	1.7500	1.7500	4	Library Assistant I	749
n/a	n/a	0.4750	1	Maintenance Worker	740
n/a	n/a	n/a	1	Municipal Court Judge	1827
n/a	0.4750	0.4750	1	Parking Official	743
n/a	0.4750	0.4750	1	Secretary - Maintenance Div	585
<u>n/a</u>	<u>n/a</u>	<u>n/a</u>	<u>n/a</u>	Sen. Center Office Assist. & Vol. Coord	n/a
2.2250	3.1750	3.8460	11	SUBTOTAL - PART-TIME	
<u>SEASONAL/TEMP/CONTRACT SERV</u>					<u>ANNUAL BUDGET</u>
1.3962	0.4666	0.9059		General Fund	18391
0.1700	0.1611	0.1081		Water Fund	2697
0.3400	0.5149	0.2644		Small Water Line	7700
0.1666	0.1777	0.0000		Storm Drain Utility	0
0.1600	0.1688	0.1460		Wastewater Fund	3643
1.0710	1.9790	1.5250		Intergovernmental Funds	72054
<u>1.1000</u>	<u>1.0740</u>	<u>1.0705</u>		Capital Projects Fund	<u>27000</u>
4.4038	4.5421	4.0199		SUBTOTAL - SEASONAL/TEMP/CONT. SERV	131485
99.8788	100.4671	103.1159	107	TOTAL FTE	
=====	=====	=====	==		

#	EMP	POSITION	110 Admin Plan & Ec Dev	126 Planning	130 Public Works Eng	133 Parks	140 Finance	160 Legis	165 Library	170 Muni Court	180 Police	190 Senior Services	GEN FUND SUB	NON GEN FUND SUB	TOTALS
2		Accounting Clerk II											0.0000	2.0000	2.0000
1		Accts. Payable Specialist					0.3700						0.3700	0.6300	1.0000
1		Admin. Assist.-City Admin	0.2900				0.0400						0.3300	0.6700	1.0000
1		Admin. Assist.-Police									1.0000		1.0000	0.0000	1.0000
1		Admin. Assist.-Pub. Works	0.0500	0.0200	0.0800	0.0200							0.1700	0.8300	1.0000
1		Assistant Planner		0.7500									0.7500	0.2500	1.0000
1		Bldg./Eng Permit Specialist		0.2000									0.2000	0.8000	1.0000
1		Bldg. Inspector		0.1200									0.1200	0.8800	1.0000
1		Bldg. Official		0.0500									0.0500	0.9500	1.0000
1		City Admin.	0.2900				0.0400						0.3300	0.6700	1.0000
1		Community Dev. Manager		0.3100									0.3100	0.6900	1.0000
1		City Engineer			0.1100								0.1100	0.8900	1.0000
6		Comm. Clerk									8.0000		8.0000	0.0000	8.0000
1		Comm. Supervisor								1.0000			1.0000	0.0000	1.0000
1		Court Clerk								1.0000			1.0000	0.0000	1.0000
1		Crew Chief											0.0000	1.0000	1.0000
1		Crew Chief											0.0000	1.0000	1.0000
1		Crew Chief											0.0000	1.0000	1.0000
1		Crew Chief				1.0000							1.0000	0.0000	1.0000
1		Crew Chief											0.0000	1.0000	1.0000
1		D-A-B Dispatcher											0.0000	1.0000	1.0000
2		D-A-B Driver											0.0000	2.0000	2.0000
5		Eng. Associate-CIP											0.0000	5.0000	5.0000
1		Eng. Associate-Dev.											0.0000	1.0000	1.0000
1		Eng. Associate-FP											0.0000	1.0000	1.0000
1		Eng. Tech. I-Dev.			0.1000								0.1000	0.9000	1.0000
1		Eng. Tech. II-CIP											0.0000	1.0000	1.0000
1		Eng. Tech. III-GIS											0.0000	1.0000	1.0000
1		GIS Specialist											0.0000	1.0000	1.0000
1		Environ. Specialist-FP											0.0000	1.0000	1.0000
1		Fin. Op. Mgr.					0.2700						0.2700	0.7300	1.0000
1		Finance Dir.					0.3200						0.3200	0.6800	1.0000
2		Info. Technology Analyst											0.0000	2.0000	2.0000
1		Libr. Asst. II							1.0000				1.0000	0.0000	1.0000
1		Libr. Prog. Mgr.							1.0000				1.0000	0.0000	1.0000
1		Lieutenant									1.0000		1.0000	0.0000	1.0000
1		Maint. Div. Mgr.				0.2800							0.2800	0.7200	1.0000
1		Maint. Supervisor				0.1800							0.1800	0.8200	1.0000
1		Maint. Worker											0.0000	1.0000	1.0000
1		Maint. Worker				0.9200							0.9200	0.0800	1.0000
2		Maint. Worker											0.0000	2.0000	2.0000
1		Operations Div. Mgr.											0.0000	1.0000	1.0000
1		Payroll Specialist					0.5100						0.5100	0.4900	1.0000
1		Police Chief									1.0000		1.0000	0.0000	1.0000
14		Police Officer									14.0000		14.0000	0.0000	14.0000
1		Project Assistant-CIP											0.0000	1.0000	1.0000
2		Project Engineer-CIP											0.0000	2.0000	2.0000
1		Project Engineer-Dev											0.0000	1.0000	1.0000
1		Project Engineer-FP											0.0000	1.0000	1.0000
1		Pub. Works Dir.	0.0400	0.0200	0.0200	0.0400							0.1200	0.8800	1.0000
1		Sec. Data Entry				0.0100							0.0100	0.9900	1.0000
1		Secretary		0.0400									0.0400	0.9600	1.0000
1		Secretary		0.1000	0.0200	0.0500							0.1700	0.8300	1.0000
1		Senior Services Secretary										1.0000	1.0000	0.0000	1.0000
1		Sen. Serv. Program Mgr.										1.0000	1.0000	0.0000	1.0000
1		Senior Court Clerk								1.0000			1.0000	0.0000	1.0000
1		Senior Eng. - FP											0.0000	1.0000	1.0000
1		Senior Eng. - CIP											0.0000	1.0000	1.0000
1		Senior Maint. Wrkr.											0.0000	1.0000	1.0000
2		Senior Maint. Wrkr.											0.0000	2.0000	2.0000
1		Senior Maint. Wrkr.											0.0000	1.0000	1.0000
1		Senior Maint. Wrkr.											0.0000	1.0000	1.0000
1		Senior Maint. Wrkr.											0.0000	1.0000	1.0000
1		Senior Maint. Wrkr.											0.0000	0.2500	0.2500
4		Sergeant									4.0000		4.0000	0.0000	4.0000

PART TIME

4		Lib. Asst. I							1.7500				1.7500	0.0000	1.7500
2		Comm. Clerk-Call In									0.1960		0.1960	0.0000	0.1960
1		Dial-A-Bus Assistant											0.0000	0.4750	0.4750
1		Maint. Worker				0.400							0.4000	0.0750	0.4750
1		Parking Official											0.0000	0.4750	0.4750
1		Secretary - Maint											0.0000	0.4750	0.4750
1		Mun. Ct. Judge								N/A			0.0000	0.0000	0.0000

SEASONAL/TEMP/CONTRACT SERVICE

N/A		Building Inspector											0.0000	0.2425	0.2425
N/A		Clerical (PW)	0.0379	0.0774		0.0006							0.1159	0.5287	0.6446
N/A		Clerical (CIP)											0.0000	0.3205	0.3205
N/A		Data Entry Clerk									0.1667		0.1667	0.0000	0.1667
N/A		Electrical Inspector											0.0000	0.0500	0.0500
N/A		Engineer - CIP											0.0000	0.7500	0.7500
N/A		IS Technician											0.0000	0.3434	0.3434
N/A		Maint. Wrkr.				0.4166							0.4166	0.2644	0.6810
N/A		Seasonal Help						0.1500				0.0567	0.2067	0.1269	0.3336
107		EMPLOYEES	0.7079	1.6874	0.3300	3.3172	1.4700	0.0800	3.9000	2.0000	28.3627	2.0567	43.9119	59.2040	103.1159

NON GENERAL FUND FTE ALLOC

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**CITY OF LEBANON
PUBLIC WORKS DEPARTMENT
SUMMARY OF 2000-01 CAPITAL IMPROVEMENT PROJECTS**

Project	Estimated Total Project Cost	Current Budget Year Funding Source												Total
		435	475	515	550	571	840	841	920	924	925	927	929	
		Wtr CIP	WW CIP	STS	SF&BP	STP	St CIP	St CIP-Res.	LURD	LURD-Bond	NWURD	IOF	EDA	
Backup Wellfield	\$375,000	\$348,000												\$348,000
Accelerator Repairs	\$248,000	\$258,000												\$258,000
Reservoir Vaults/Valves	\$35,000	\$35,000												\$35,000
Downtown Sewer Separation	\$410,000		\$330,000											\$330,000
Wastewater Outfall Diffusion	\$220,000		\$220,000											\$220,000
Wastewater UV Disinfection	\$1,227,200		\$1,227,200											\$1,227,200
Collection System Pipe Replacement	\$100,000		\$100,000											\$100,000
Phase 1 Site Maintenance	\$66,000		\$66,000											\$66,000
Fourth Clarifier	\$1,384,000		\$1,384,000											\$1,384,000
Westside Interceptor, Phase 1a	\$3,450,000		\$225,000								\$250,000			\$475,000
Westside Interceptor, Phase 1b	\$5,400,000										\$5,400,000			\$5,400,000
Santiam Travel Station, Phase II	\$470,000			\$470,000										\$470,000
Priority Sidewalk Installation	\$156,000				\$10,000									\$10,000
Hansard Area Improvements	\$2,104,000					\$60,000	\$20,000	\$120,000			\$100,000	\$145,000	\$330,000	\$775,000
South Main Road Improvements	\$2,800,000								\$135,316	\$500,000				\$635,316
Airport Road (7th to City Limits)	\$200,000	\$100,000												\$100,000
Street Preservation Program	\$150,000					\$61,000	\$300,000							\$361,000
TOTAL	\$18,795,200	\$741,000	\$3,552,200	\$470,000	\$10,000	\$121,000	\$320,000	\$120,000	\$135,316	\$500,000	\$5,750,000	\$145,000	\$330,000	\$12,194,516

IX.

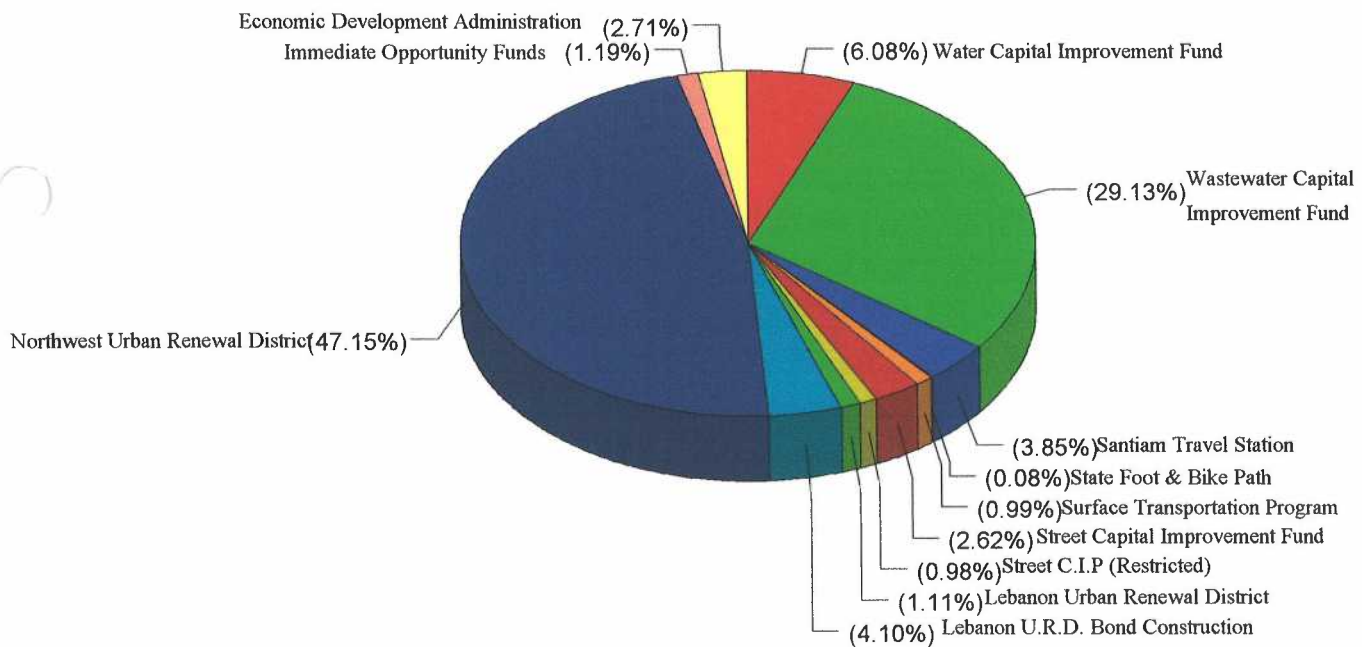
**CITY OF LEBANON
CAPITAL IMPROVEMENT PROJECT SCHEDULE 2000 - 2001**

11X

	2000									2001								
PROJECT	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT
Emergency Back-Up Well field																		
WTP Accelerator Repairs																		
Reservoir Altitude Valve/Vault																		
Downtown Sewer Sep. Phase II																		
WWTP Outfall Diffusion																		
WWTP UV Disinfection																		
Collection System Pipe Replacement																		
WWTP Site Maintenance Phase 1																		
Fourth Clarifier																		
West Side Interceptor (Phase 1a)																		
Westside Interceptor (Phase 1b)																		
Santiam Travel Station (Phase 2)																		
Priority Sidewalk																		
Hansard Area Improvements																		
South Main Improvements																		
Airport Rd (7th - W. City Limits)																		
Street Preservation Program																		

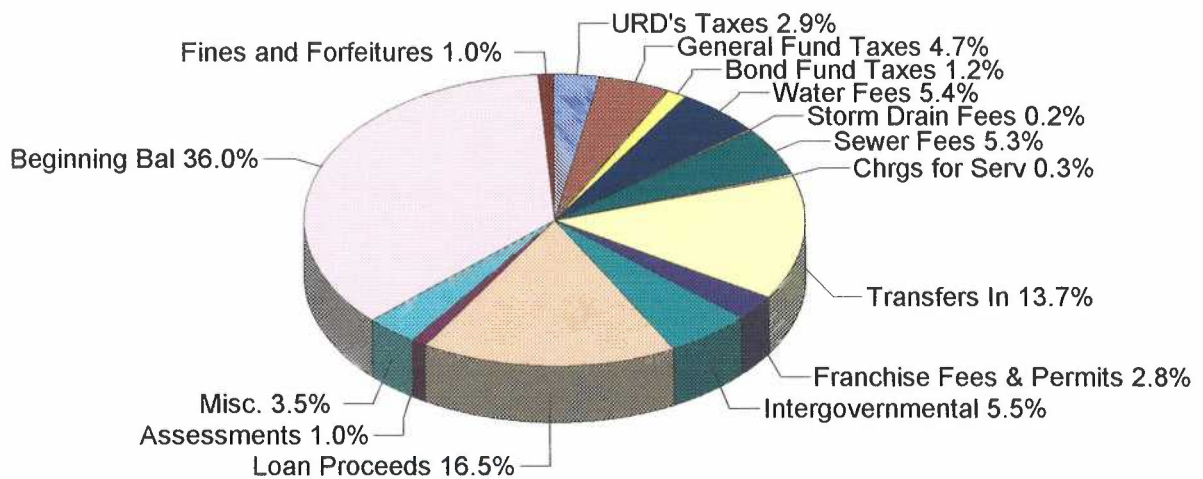
City of Lebanon

Capital Improvement Projects



CITY OF LEBANON REVENUE 2000-01

Total Revenue \$36,010,712



GENERAL FUND

General Ledger
Budget Proposal Report
GENERAL FUND

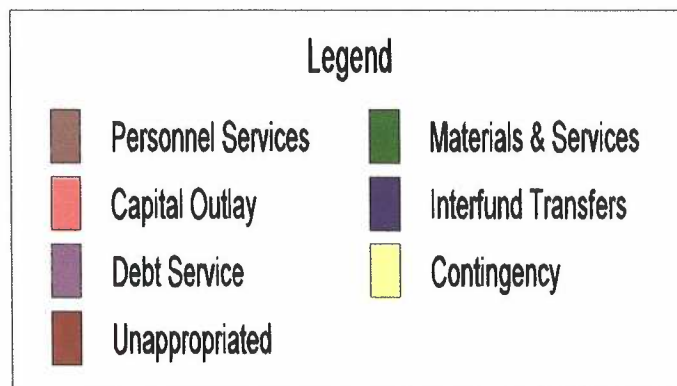
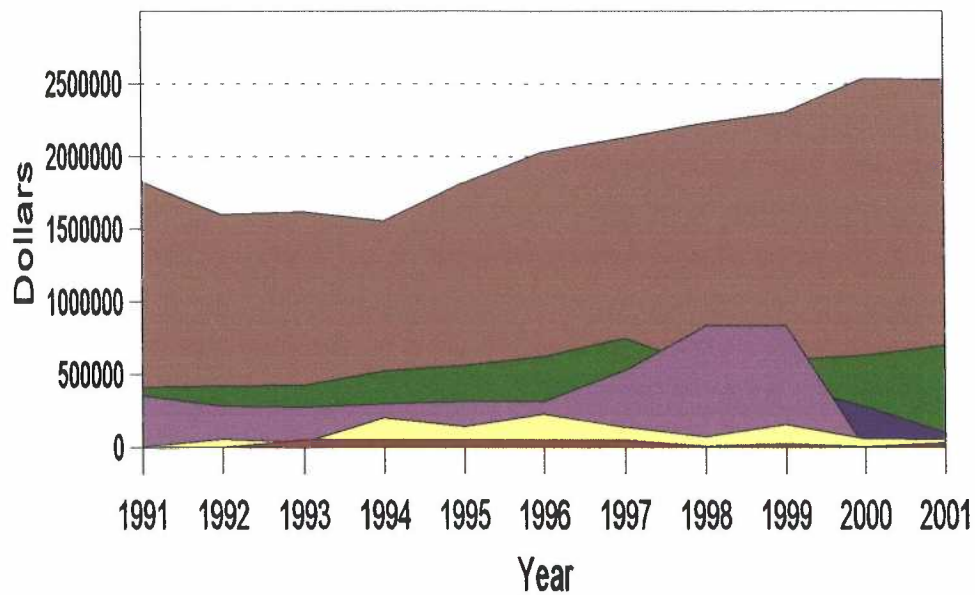
1998 <u>Actual</u>	1999 <u>Actual</u>	2000 <u>Adopted</u>	<u>Account</u>	<u>Description</u>	2001 <u>Requested</u>	2001 <u>Proposed</u>	2001 <u>Approved</u>	200 <u>Adopt</u>
R1 Rev.-Taxes & Assess								
3,729,402.50	2,042,559.78	2,039,021	100-000-47010	Current Property Taxes	1,603,303	1,603,303	1,603,303	1,603,303
246,894.42	109,642.41	100,000	100-000-47020	Delinquent Prop Taxes	100,000	100,000	100,000	100,000
6,440.20	0.00	3,000	100-000-48101	Interest On Taxes	0	0	0	0
3,982,737.12	2,152,202.19	2,142,021		Rev.-Taxes & Assess Totals:	1,703,303	1,703,303	1,703,303	1,703,303
R2 Rev.-Licenses & Permits								
22,848.62	15,771.84	14,000	100-000-44010	Consumer Power, Inc	15,000	15,000	15,000	15,000
62,740.92	32,433.49	30,000	100-000-44020	Lebanon Sanitation Co	32,000	32,000	32,000	32,000
63,210.78	31,661.68	29,000	100-000-44030	TCI Cable	32,000	32,000	32,000	32,000
123,733.44	102,642.44	85,000	100-000-44035	NW Nat Gas Franchise	100,000	100,000	100,000	100,000
394,224.66	264,370.17	250,000	100-000-44040	PP&L Elect Franchise	260,000	260,000	260,000	260,000
70,866.44	49,229.53	45,000	100-000-44060	Telephone Utilities	47,000	47,000	47,000	47,000
7,280.00	3,915.00	3,000	100-000-46020	Business Licenses	3,000	3,000	3,000	3,000
744,904.86	500,024.15	456,000		Rev.-Licenses & Permits Totals:	489,000	489,000	489,000	489,000
R3 Rev.-Fines & Forfeits								
1,552.00	917.00	1,000	100-000-43005	Jail Assess Admin Fee	1,000	1,000	1,000	1,000
137,227.04	77,982.14	70,000	100-000-43008	Mu Crt Collections	70,000	70,000	70,000	70,000
283,793.04	133,021.31	130,000	100-000-43010	Mu Crt Fine & Forfeit	130,000	130,000	130,000	130,000
13,090.00	7,328.00	0	100-000-43015	Parking Fines	0	0	0	0
435,662.08	219,248.45	201,000		Rev.-Fines & Forfeits Totals:	201,000	201,000	201,000	201,000
R4 Rev.-Intergovernmental								
91,705.28	56,894.20	50,000	100-000-41020	Federal Grant Funds	50,000	50,000	50,000	50,000
58,900.22	29,396.88	31,000	100-000-41070	St Cigarette Revenue	24,000	24,000	24,000	24,000
209,098.50	86,364.50	95,000	100-000-41080	State Liquor Revenue	95,000	95,000	95,000	95,000
109,048.86	70,985.82	68,000	100-000-49040	State Revenue Sharing	68,000	68,000	68,000	68,000
468,752.86	243,641.40	244,000		Rev.-Intergovernmental Totals:	237,000	237,000	237,000	237,000
R5 Rev.-Chgs for Services								
0.00	101.00	500	100-000-48070	Extra Police Service	100	100	100	100
1,152.30	390.05	500	100-000-48130	Maps And Ordinances	500	500	500	500
45,600.00	17,105.00	16,000	100-000-48131	Towing Admin Cost	29,500	29,500	29,500	29,500
159.90	329.80	50	100-000-48295	Xerox Copies	50	50	50	50
46,912.20	17,925.85	17,050		Rev.-Chgs for Services Totals:	30,150	30,150	30,150	30,150
R6 Rev.-Miscellaneous								
85,468.14	41,246.03	40,000	100-000-41053	Int From Bank Loan	40,000	40,000	40,000	20,000
0.00	0.00	1,500	100-000-45010	Rev From Sale Of Prop	1,500	1,500	1,500	1,500
7,800.00	3,900.00	3,900	100-000-45020	Rev From Rented Prop	3,900	3,900	3,900	3,900
(54.86)	(0.72)	0	100-000-48040	Cash Over	0	0	0	0
30,979.38	19,687.60	20,000	100-000-48100	Interest On Investment	25,000	25,000	25,000	25,000
59,363.50	19,723.69	20,600	100-000-48140	Miscellaneous Revenue	21,000	21,000	21,000	21,000
29,309.56	16,575.89	14,000	100-000-48144	Misc. Revenue-Library	14,000	14,000	14,000	14,000
7,325.46	2,443.71	16,000	100-000-48146	Misc. Revenue-Police	3,000	3,000	3,000	3,000
28,261.56	12,888.30	11,500	100-000-48148	Misc. Rev-Sr Ctr	11,500	11,500	11,500	11,500
1,119.62	345.00	1,000	100-000-48149	Misc. Rev-Tall Grass	1,000	1,000	1,000	1,000
11,064.00	4,900.00	13,000	100-000-48150	Planning Commission Rev	13,000	13,000	13,000	13,000
260,636.36	121,709.50	141,500		Rev.-Miscellaneous Totals:	133,900	133,900	133,900	113,900
R7 Rev.-Transfers In								
0.00	102,800.00	0	100-000-49005	From Ins Reserves	0	0	0	0
0.00	17,281.13	10,000	100-000-49028	From 83-84 Hsing Rehab	0	0	0	0
0.00	761.19	1,000	100-000-49030	From Motel Tax	2,000	2,000	2,000	2,000
0.00	0.00	0	100-000-49036	From City Hall Repairs	0	0	0	23,000
0.00	0.00	0	100-000-49050	From Bldg Inspect	0	0	0	0
0.00	0.00	0	100-000-49055	From Civil Forfeiture	0	0	0	0
0.00	0.00	211,312	100-000-49060	From Law Enforce Levy	277,750	277,750	277,750	0
0.00	0.00	0	100-000-49070	From TPR-Ord Dev Grant	16,500	16,500	16,500	1
0.00	0.00	0	100-000-49075	From Historic Resources	0	0	0	0
0.00	0.00	0	100-000-49096	From Prop Tax Reserve	452,282	452,282	452,282	452,282

General Ledger
Budget Proposal Report
GENERAL FUND

<u>1998</u> <u>Actual</u>	<u>1999</u> <u>Actual</u>	<u>2000</u> <u>Adopted</u>	<u>Account</u> <u>Description</u>	<u>2001</u> <u>Requested</u>	<u>2001</u> <u>Proposed</u>	<u>2001</u> <u>Approved</u>	<u>2001</u> <u>Adopted</u>
0.00	120,842.32	222,312	Rev.-Transfers In Totals:	748,532	748,532	748,532	493,782
			R8 Rev.-Other Sources				
1,596,000.00	800,000.00	865,000	100-000-41052 Bank Loan Funds-Tan	865,000	865,000	865,000	350,000
0.00	0.00	0	100-000-41054 Bank Loan Funds	0	0	0	0
795,365.60	472,780.46	260,000	100-000-49901 Beginning Balance	230,000	230,000	230,000	250,000
2,391,365.60	1,272,780.46	1,125,000	Rev.-Other Sources Totals:	1,095,000	1,095,000	1,095,000	600,000
8,330,971.08	4,648,374.32	4,548,883	REVENUES Totals:	4,637,885	4,637,885	4,637,885	3,868,135

CITY OF LEBANON

General Fund Expenditures by Category



PROGRAM INFORMATION

ADMINISTRATION, ECONOMIC & COMMUNITY DEVELOPMENT

Page 1 of 1

PROGRAM DESCRIPTION:

The city administrator directs and coordinates the activities of all city departments and functions as the department head for leisure services. In addition, economic development, city recorder, public relations, and general administrative activities are managed by the city administrator.

Significant reductions resulting from the impact of Ballot Measure 5 continue to affect the administrative functions. However, the FY 00-01 provides for a somewhat more proactive approach to economic development, in accordance with City Council long term goals. An effective economic development program not only provides local jobs but expands the tax base that pays for all city services.

The administrative assistant/public relations position added to last fiscal year's budget was never filled. This position has been changed back to a full-time administrative assistant position, as it was before Measure 50. The city administrator will continue to act as the public relations director. The administrative assistant has an especially important role in light of a new administrator joining the city staff.

The administrator has the ultimate role of implementing the policies of the Lebanon City Council. These policies in turn, reflect the vision of the people of Lebanon. The city administration office seeks to implement that vision in the most open, fair, and effective manner possible. The FY00-01 budget is a vital tool in this process.

POSITIONS:

	<u>1999-00</u>	<u>2000-01</u>
City Administrator	.2900 FTE	.2900 FTE
Administrative Assistant	.1450 FTE	.2900 FTE
Administrative Assistant (Public Works)	.0800 FTE	.0500 FTE
Director of Public Works	<u>.0000 FTE</u>	<u>.0400 FTE</u>
 SUBTOTAL	 .5150 FTE	 .6700 FTE
 Clerical Substitute (PW)	 <u>.0000 FTE</u>	 <u>.0379 FTE</u>
 TOTAL	 .5150 FTE	 .7079 FTE

General Ledger
Budget Proposal Report
ADMIN & ECON DEVELOP

1998	1999	2000			2001	2001	2001	2001
<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Account</u>	<u>Description</u>	<u>Requested</u>	<u>Proposed</u>	<u>Approved</u>	<u>Adopted</u>
E1 Exp.-Personal Services								
57,413.22	26,078.95	31,486	100-110-50001	Salaries	39,412	39,412	39,412	39,412
24,620.76	5,734.93	10,909	100-110-50003	Fringe Benefits	13,284	13,284	13,284	13,284
0.00	30.55	0	100-110-50250	Part Time	0	0	0	0
1,659.30	6.00	100	100-110-50600	Overtime	100	100	100	100
0.00	0.00	0	100-110-59000	Group Term Life	0	0	0	0
83,693.28	31,850.43	42,495	Exp.-Personal Services Totals:		52,796	52,796	52,796	52,796
E2 Exp.-Materials & Services								
656.05	518.40	20	100-110-61008	Advertising (Admin)	200	200	200	200
8.27	0.00	95	100-110-61128	Computer Exp (PW)	95	95	95	95
34,299.02	2,503.95	2,450	100-110-61130	Contract Services	2,450	2,450	2,450	2,450
26.33	0.00	945	100-110-61131	Contract Services (PW)	945	945	945	945
5,454.73	4,064.13	2,100	100-110-61240	Dept/Operating Expense	7,250	7,250	7,250	7,250
980.23	24.75	0	100-110-61243	Operating Exp (PW)	0	0	0	0
178.24	0.00	100	100-110-61250	Dept/Op Supplies	100	100	100	100
8.99	0.00	40	100-110-61253	Op Supplies (PW)	40	40	40	40
577.71	597.52	250	100-110-61290	Dues & Subscriptions	396	396	396	396
9.10	171.75	50	100-110-61320	Education & Training	350	350	350	350
0.00	0.00	0	100-110-61323	Education & Trng (PW)	0	0	0	0
401.49	86.36	101	100-110-61401	Unemploy Ins	101	101	101	101
56.00	22.07	100	100-110-61570	Maint/Eqpt	50	50	50	50
2,783.37	1,422.00	1,300	100-110-61600	Meetings & Conferences	700	700	700	700
2,211.58	784.78	2,000	100-110-61700	Office Supplies	2,000	2,000	2,000	2,000
168.98	0.00	600	100-110-61703	Office Supplies (PW)	600	600	600	600
250.00	0.00	0	100-110-61880	Rent	0	0	0	0
48,070.09	10,195.71	10,151	Exp.-Materials & Services Totals:		15,277	15,277	15,277	15,277
E3 Exp.-Capital Outlay								
0.00	0.00	0	100-110-72500	Office Eqpt.	0	0	0	0
0.00	0.00	0	100-110-72503	Office Eqpt (PW)	0	0	0	0
0.00	0.00	0	Exp.-Capital Outlay Totals:		0	0	0	0
E4 Exp.-Transfers Out								
0.00	95.00	1,681	100-110-90027	To Info System Service	2,260	2,260	2,260	2,260
0.00	95.00	1,681	Exp.-Transfers Out Totals:		2,260	2,260	2,260	2,260
131,763.37	42,141.14	54,327	EXPENDITURES Totals:		70,333	70,333	70,333	70,333
131,763.37	42,141.14	54,327	ADMIN & ECON DEVELOP Totals:		70,333	70,333	70,333	70,333

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 2

FUND: 100- GENERAL

DEPARTMENT: 110 - ADMINISTRATION & ECONOMIC DEVELOPMENT

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61008 ADVERTISING (ADMIN):	200	<u>200</u>
61128 COMPUTER EXPENSES (PW):	95	<u>95</u>
61130 CONTRACT SERVICES:		
Unemployment Tax Claim Assistance	250	
Labor relations costs; consultant & attorney fees	2,200	<u>2,450</u>
61131 CONTRACT SERVICES (PW):	945	<u>945</u>
61240 DEPARTMENT/OPERATING EXPENSE:		
Outside engineering costs, enterprise zone publications, printing costs, marketing costs, industrial site & commercial site catalog costs for economic development	3,000	
Employee Assistance, Wellness/Safety program	500	
Personnel recognition	525	
Cost for film developing, enlarging of photos, graphic art costs and maps for economic development	2,000	
Other department expenses	1,225	<u>7,250</u>
61250 DEPARTMENT/OPERATING SUPPLIES:		
Misc. supplies other than routine office supplies	100	<u>100</u>
61253 DEPARTMENT/OPERATING SUPPLIES (PW):	40	<u>40</u>
61290 DUES AND SUBSCRIPTION:		
Professional dues, The Oregonion, Statesman Journal Albany Democrat and Lebanon Express	396	<u>396</u>
61320 EDUCATION AND TRAINING:	350	<u>350</u>
61401 UNEMPLOYMENT INSURANCE:	101	<u>101</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 2

FUND: 100- GENERAL

DEPARTMENT: 110 - ADMINISTRATION & ECONOMIC DEVELOPMENT

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61570 MAINTENANCE/EQUIPMENT:		
Service & repair of office equipment	50	<u>50</u>
61600 MEETINGS AND CONFERENCES:		
Business luncheon meetings, travel to research economic development prospects, & conferences	700	<u>700</u>
61700 OFFICE SUPPLIES:		
Routine office supplies	2,000	<u>2,000</u>
61703 OFFICE SUPPLIES (PW):	600	<u>600</u>
<u>INTERFUND TRANSFER</u>		
90027 TO INFORMATION SYSTEMS SERVICES:	2,260	<u>2,260</u>

PROGRAM INFORMATION

CITY ATTORNEY

Page 1 of 1

PROGRAM DESCRIPTION:

The City Attorney provides professional legal services for the city and serves as the city's legal officer; drafts and reviews ordinances, resolutions, contracts, and other legal documents; attend City Council meetings and other meetings as requested; provides legal advice to City Council, appointed boards and commissions, department heads and other city employees; prosecutes violations of State law and city ordinances in Municipal Court; represents the city in general litigation. We anticipate that outside counsel will occasionally need to be hired by the city when a specialized matter arises or when a conflict of interest exists.

This year, we have again allocated the City Attorney's fee between various funds and departments. Since keeping more detailed time records, we have improved the accuracy of allocating the costs. The cost of the City Attorney for prosecutions and cost of prosecutors for conflict of interest has been included in the Court budget. The firm of Morley, Thomas, and McHill provides City Attorney services for the City of Lebanon. The fee for the legal services contract requested this year will be \$108,000. This amount provides services to the city at approximately 28% discount over regular market rates.

The city is fortunate to be able to receive high quality service at less than market rates. Contracting for this service with a local firm continues to be more cost effective than having a full time attorney on staff or seeking services outside the community. Allocation of the City Attorney's contract is as follows:

General Fund - City Attorney Budget	27.12%
General Fund - Court Budget	55.34%
Enterprise Fund - Water Budget	4.78%
Enterprise Fund - Wastewater Budget	4.78%
Intergovernmental Fund - Street Budget	4.10%
Lebanon Urban Renewal District	1.94%
NW Lebanon Urban Renewal District	<u>1.94%</u>
 TOTAL	 100.00%

CITY OF LEBANON
User: ccole

General Ledger
Budget Proposal Report
CITY ATTORNEY

Printed: 07/05/2000 14:53
For Fiscal Year: 2001

<u>1998</u> <u>Actual</u>	<u>1999</u> <u>Actual</u>	<u>2000</u> <u>Adopted</u>	<u>Account</u>	<u>Description</u>	<u>2001</u> <u>Requested</u>	<u>2001</u> <u>Proposed</u>	<u>2001</u> <u>Approved</u>	<u>2001</u> <u>Adopted</u>
24,660.00	26,035.20	26,250	E2	Exp.-Materials & Services				
0.00	175.00	500	100-120-61130	Contract Services	29,290	29,290	29,290	29,290
			100-120-61132	Outside Attorney's Fees	500	500	500	500
24,660.00	26,210.20	26,750		Exp.-Materials & Services Totals:	29,790	29,790	29,790	29,790
24,660.00	26,210.20	26,750		EXPENDITURES Totals:	29,790	29,790	29,790	29,790
24,660.00	26,210.20	26,750		CITY ATTORNEY Totals:	29,790	29,790	29,790	29,790

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 100- GENERAL

DEPARTMENT: 120 - CITY ATTORNEY

MATERIALS & SERVICES

SUB-LINE

ITEM TOTAL

LINE TOTAL

61130 CONTRACT SERVICES:

29,290

29,290

61132 OUTSIDE ATTORNEY FEES:

Fees paid as a result of City Attorney conflict
of interest or fees paid for litigation in a
specialized area

500

500

PROGRAM INFORMATION
COMMUNITY DEVELOPMENT

Page 1 of 5

PROGRAM DESCRIPTION:

The Community Development Division is new this year and is the result of division restructuring by combining the former Planning and Building Divisions in order to provide enhanced customer services. The primary impetus to combine Planning and Building into the Community Development Division is to better coordinate planning, building and engineering development services in responding to development related issues. The engineering development services work group is assigned to the Community Development effort but due to its technical nature (civil engineering), the engineering work group will still be supervised by the City Engineer. This division restructuring is in response to: 1) continued high rates of growth and development placing substantial demands on limited staff therefore necessitating enhanced efficiency; and 2) internal changes within the Public Works Department to address the challenges of providing increasingly demanding customer services with a limited pool of resources.

The newly created Community Development Manager position will supervise employees who were previously supervised by others thereby helping to ease a previously far stretched span of control managed by the Public Works Director. This restructuring will place the Building Official, Building Inspector, Permit Specialist, Secretary, and Assistant Planner (newly created position) under the supervision of the Community Development Manager (previously City Planner position). This division restructuring will also complement the new Permit Tracking system which will integrate and coordinate application and permit processing for building, planning and engineering activities. A total of one new position, an assistant planner, will be created to facilitate the division restructuring.

A final change to the Community Development Division restructuring will be the General Fund allocation for Nuisance Abatement and Enforcement. Due to state mandated changes in building permit fund tracking and expenditures, building permit revenues can only be used for those specific activities for which the funds are received. The non-building permit funded nuisance abatement and enforcement activities cannot legally be paid for with building permit revenues. Therefore, this non-fee generating activity must be paid for by the General Fund but it is anticipated that there will be no net actual cost to the General Fund because this funding issue will be addressed by a new surcharge fee that will be added to all current building permit fees to pay for non-permit related tasks and duties.

PROGRAM INFORMATION
COMMUNITY DEVELOPMENT

Page 2 of 5

Due to the transition of the Division, further Building related information is found in that appropriate section of the budget (Non General Fund category 527- Building Inspection) while the balance of the Planning related information follows directly below.

Planning staff have various areas of responsibility including current and long-range planning, inter-departmental development review coordination, permit tracking and coordination, community development coordination, Comprehensive Plan review and updating, state-mandated Periodic Review of the Comprehensive Plan, Transportation System Plan development, land use regulations update, staff to the Planning Commission and Historic Resources Commission, participation in the review and update the Statewide Planning Goals, participation in regional committees and initiatives to coordinate regional planning, economic development and transportation, and involvement with community enhancement activities.

The Planning staff and Planning Commission will continue to devote a significant amount of time and resources to the state required review and updating of the Comprehensive Plan during the 00-01 fiscal year. The Periodic Review process includes the review and updating of the Comprehensive Plan to insure that it reflects the needs, objectives, values and priorities of the community. As part of the Comprehensive Plan update, the City will incorporate all of the state laws, rulings, and regulations that were established after our Comprehensive Plan was developed and acknowledged by the state. The Comprehensive Plan update will also incorporate "Smart Development" principles developed during the past couple of years to promote a more livable community and to make growth more efficient and affordable. The Periodic Review and Comprehensive Plan update activities will include many meetings of the Planning Commission and other citizens' groups.

Transportation planning related activities will be another area of substantial commitment of Planning staff time and resources in the 00-01 fiscal year. The City is involved in the preparation of the Transportation System Plan (TSP) or updating of the City's Transportation Master Plan in order to comply with the Transportation Planning Rule (TPR). Planning division staff will be working along with other City department staff as part of the Management Team assisting the consultants and Citizens' Advisory Committee. Concurrent with the TSP preparation, Planning division staff will be responsible for preparing numerous substantial amendments to the City's land use regulations (Zoning and Subdivision Ordinances)

PROGRAM INFORMATION
COMMUNITY DEVELOPMENT

Page 3 of 5

are required in order to implement the new TSP and comply with the requirements of the TPR. Planning staff have obtained a \$16,500 award from the Transportation and Growth Management (TGM) program which is jointly funded and operated by ODOT and DLCD to cover the costs associated with the Land Use Regulation updates (see Fund 50-583). Planning division staff will be working closely with other City staff and Oregon Department of Transportation staff on both of these projects.

Planning division staff serves as staff to the Lebanon Historic Resources Commission (HRC). The HRC is active in local festivals, historic resource tours, historic site restoration and various other community activities.

Due to continued funding constraints, advertising for public hearings will occur only in the legal notice section of the Lebanon Express. A continued major cost for public notification involves Measure 56 which requires written notification to each individual property owner within any specific zone when the Zoning Ordinance or other regulations are proposed to be amended and where such amendment may diminish a property owner's development opportunities. Many regulation updates affect all zones citywide and therefore this rather costly notification requirement will involve the Comprehensive Plan update, adoption of the TSP, Land Use Regulations update, etc. The costs of this notification include supplies, postage, and staff time preparing the notices and responding to the anticipated large volume of inquiries regarding the notice. This latter cost has been the most substantial one experienced by cities who have undertaken Measure 56 notice.

A change in the Planning Department for the 99-00 fiscal year was the proposed addition of a Permit Specialist position. This position was in last year's city budget but not in the Planning Division budget. This staff position will be responsible for the issuance, tracking and coordination of all building, engineering and planning related permits. This needed position facilitates inter-departmental coordination, expedites the city's review process and promotes a user friendly permit issuance and tracking process and environment. The Permit Specialist is supervised by the Community Development Manager.

As mentioned above, Planning Division staff serves as staff to both the Planning Commission and the Historic Resources Commission which include the following members:

PROGRAM INFORMATION
COMMUNITY DEVELOPMENT

Page 4 of 5

PLANNING COMMISSION (As of 6/12/00)

<u>Name</u>	<u>Occupation</u>	<u>Term Expiration</u>
John Brown	Property Owner	4-01-2004
Barry Scott	Cabinet Shop Owner	4-01-2002
Don Robertson	Realtor	4-01-2002
Robyn Carson	Escrow Officer	4-01-2004
Robert Elliott	Retired	4-01-2001
Tom Owen	Realtor	4-01-2002
Dan Miner	Contractor	4-01-2001
Mel Harrington	Entrepreneur	4-01-2001
Retha Larson	Transportation Supervisor	4-01-2001

HISTORIC RESOURCES COMMISSION

<u>Name</u>	<u>Affiliation</u>	<u>Term Expiration</u>
Steve Kassis	At-large	1-01-2002
Jerry McVein	At-large	1-01-2001
Larry Nelson	At-large	1-01-2003
Jan Phillips	At-large	1-01-2002
Linda Galeazzi	At-large	1-01-2001
Mel Harrington	Planning Commission	1-01-2003
Ella Garboden	At-large	1-01-2002
Perry Timmermans	At-large	1-01-2001
Shirlee Harrington	At-large	1-01-2003

Staff wishes to thank these volunteers for contributing their time and support.

PROGRAM INFORMATION
COMMUNITY DEVELOPMENT

Page 5 of 5

<u>POSITIONS</u>	<u>1999-00</u>	<u>2000-01</u>
Administrative Assistant - PW	.0200 FTE	.0200 FTE
Assistant Planner	.0000 FTE	.7500 FTE
Permit Specialist	.2400 FTE	.2000 FTE
Building Inspector	.0000 FTE	.1200 FTE
Building Official	.0000 FTE	.0500 FTE
Community Dev. Manager	.0000 FTE	.3100 FTE
Director of Public Works	.0600 FTE	.0200 FTE
Secretary (2)	.2700 FTE	.1400 FTE
 SUBTOTAL	 .7600 FTE	 1.610 FTE
 Temporary Secretary	 <u>.0100 FTE</u>	 <u>.0774 FTE</u>
 TOTAL	 .7700 FTE	 1.6874 FTE

General Ledger
Budget Proposal Report
COMM DEV/PLANNING

<u>1998</u> <u>Actual</u>	<u>1999</u> <u>Actual</u>	<u>2000</u> <u>Adopted</u>	<u>Account</u>	<u>Description</u>	<u>2001</u> <u>Requested</u>	<u>2001</u> <u>Proposed</u>	<u>2001</u> <u>Approved</u>	<u>200</u> <u>Adopted</u>
			E1	Exp.-Personal Services				
0.00	40,548.94	41,461	100-126-50001	Salaries	65,152	65,152	65,152	65,152
0.00	14,048.53	16,289	100-126-50003	Fringe Benefits	24,704	24,704	24,704	24,704
0.00	886.49	235	100-126-50600	Overtime	663	663	663	663
0.00	55,483.96	57,985		Exp.-Personal Services Totals:	90,519	90,519	90,519	90,519
			E2	Exp.-Materials & Services				
0.00	1,462.50	200	100-126-61009	Advertising (PW)	1,892	1,892	1,892	1,892
0.00	238.37	230	100-126-61123	Communication (PW)	245	245	245	245
0.00	0.00	295	100-126-61128	Computer Exp (PW)	1,957	1,957	1,957	1,957
0.00	5,270.87	8,760	100-126-61131	Contract Services (PW)	1,932	1,932	1,932	1,932
0.00	1,095.29	420	100-126-61243	Operating Exp (PW)	5,722	5,722	5,722	5,722
0.00	245.37	380	100-126-61253	Op Supplies (PW)	591	591	591	591
0.00	73.00	170	100-126-61293	Dues & Subscript (PW)	198	198	198	198
0.00	326.00	320	100-126-61323	Education & Trng (PW)	1,159	1,159	1,159	1,159
0.00	231.38	280	100-126-61401	Unemploy Ins	280	280	280	280
0.00	499.00	530	100-126-61603	Mtgs & Conf (PW)	741	741	741	741
0.00	942.75	1,010	100-126-61703	Office Supplies (PW)	1,474	1,474	1,474	1,474
0.00	36.00	850	100-126-61820	Postage	741	741	741	741
0.00	1,298.85	1,535	100-126-61883	Rent (PW)	3,610	3,610	3,610	3,610
0.00	11,719.38	14,980		Exp.-Materials & Services Totals:	20,542	20,542	20,542	20,542
			E3	Exp.-Capital Outlay				
0.00	700.00	0	100-126-72503	Office Eqpt (PW)	1,014	1,014	1,014	1,014
0.00	700.00	0		Exp.-Capital Outlay Totals:	1,014	1,014	1,014	1,014
			E4	Exp.-Transfers Out				
0.00	0.00	2,715	100-126-90027	To Info System Service	4,629	4,629	4,629	4,629
0.00	0.00	2,715		Exp.-Transfers Out Totals:	4,629	4,629	4,629	4,629
0.00	67,903.34	75,680		EXPENDITURES Totals:	116,704	116,704	116,704	116,704
0.00	67,903.34	75,680		COMM DEV/PLANNING Totals:	116,704	116,704	116,704	116,704

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 2

FUND: 100 - GENERAL

DEPARTMENT: 126 - COMMUNITY DEVELOPMENT

MATERIALS & SERVICES

**SUB-LINE
ITEM TOTAL LINE TOTAL**

61009 ADVERTISING (PW):

Legal ads	1,892	<u>1,892</u>
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61123 COMMUNICATIONS (PW):

Cellular equipment	28	
Cell phone	217	<u>245</u>

61128 COMPUTER EXPENSE (PW):

Service computer/printer	32	
Service and repair of hardware	152	
Supplies	122	
Software	350	
Training	46	
Upgrade (1 machine)	115	
Permit Tracking Software	1,140	<u>1,957</u>

61131 CONTRACT SERVICES (PW):

Temporary secretary	1,932	<u>1,932</u>
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61243 DEPARTMENT/OPERATING EXPENSE (PW):

Mileage, film processing	282	
Copying, other Planning Commission expenses	253	
Committee meals (dinner time meetings)	187	
Nuisance Abatement and Enforcement	5,000	<u>5,722</u>

61253 DEPARTMENT/OPERATING SUPPLIES (PW):

Planning Commission supplies, books	551	
General Office Supplies	40	<u>591</u>

61293 DUES & SUBSCRIPTIONS (PW):

American Planning Association		
Oregon City Planning Directors Association		
Historic Preservation League of Oregon		
Building Trades Association	198	<u>198</u>

61323 EDUCATION & TRAINING (PW):

Historic Res. Comm. Train/Workshop	174	
Legal Issues Workshop	83	
Planning Commission Training Workshop	174	
Staff training	232	

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 2

FUND: 100 - GENERAL

DEPARTMENT: 126 - COMMUNITY DEVELOPMENT

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61323 EDUCATION & TRAINING (PW - cont.)		
Miscellaneous training	243	
City Planning Directors Workshop	93	
Permit Tracking Systems Workshop	150	<u>1,159</u>
61401 UNEMPLOYMENT INSURANCE:	280	<u>280</u>
61603 MEETINGS & CONFERENCES (PW):		
Planning Commission/City Council Appreciation Dinner	133	
Oregon Planning Institute	119	
Oregon APA Conference	489	<u>741</u>
61703 OFFICE SUPPLIES (PW):		
General office supplies	1,072	
Measure 56- 2 mailings	402	<u>1,474</u>
61820 POSTAGE (PW):		
Public notices- hearings, land use actions	333	
Measure 56- 2 mailings	408	<u>741</u>
61883 RENT (PW)	3,610	<u>3,610</u>
<u>CAPITAL OUTLAY</u>		
72503 OFFICE EQUIPMENT:		
Chair, plans drawers, misc.	274	
Computer	740	<u>1,014</u>
<u>INTERFUND TRANSFERS</u>		
90027 INFORMATION SYSTEMS	4,629	<u>4,629</u>

PROGRAM INFORMATION
PUBLIC WORKS/ENGINEERING

Page 1 of 2

PROGRAM DESCRIPTION:

While most of Engineering's activities are reimbursable through utility, development, public improvement, and other revenue-producing funds, the division depends on general fund monies for several areas of activity.

Activity areas in this fund include technical assistance to other departments; response to and resolution of citizens' complaints; hazard investigations; and communication and cooperation with other government entities such as the Oregon State Health Division (OSHD), the Federal Emergency Management Agency (FEMA), the Department of Environmental Quality (DEQ), Linn County, state and federal health agencies, the Soil Conservation Service and Grand Prairie Water Control District. The ongoing investigation into the perchloroethylene (PCE) groundwater contamination in Northwest Lebanon is an example of this activity.

The continuing reduction in general fund revenues will require the Department of Public Works to keep this kind of support activity to a minimum in FY 2000-01.

In the past this fund also included support activities for development or projects prior to their approval for funding from other sources. Engineering activities in this category include feasibility studies, facility planning, preliminary engineering, site and utility design for potential economic development, preliminary design and production of engineering reports for Local Improvement Districts (LIDs), and grant applications.

This development support activity has been withdrawn from the general fund and is now funded out of the utility funds water, wastewater and streets. Development support is also funded through a new budget department, Engineering Development Review (Department 555) which is funded by revenue from various planning and engineering permit fees.

PROGRAM INFORMATION
PUBLIC WORKS/ENGINEERING

Page 2 of 2

<u>POSITIONS:</u>	<u>1999-00</u>	<u>2000-01</u>
Administrative Assistant (PW)	.1000 FTE	.0800 FTE
City Engineer	.1100 FTE	.1100 FTE
Engineering Tech I (Development)	.1000 FTE	.1000 FTE
Director of Public Works	.0200 FTE	.0200 FTE
Secretary	<u>.0200 FTE</u>	<u>.0200 FTE</u>
 TOTAL	 .3700 FTE	 .3300 FTE

General Ledger
Budget Proposal Report
PUBLIC WORKS

1998 <u>Actual</u>	1999 <u>Actual</u>	2000 <u>Adopted</u>	<u>Account</u>	<u>Description</u>	2001 <u>Requested</u>	2001 <u>Proposed</u>	2001 <u>Approved</u>	2001 <u>Adopted</u>
E1 Exp.-Personal Services								
41,727.32	15,429.20	17,892	100-130-50001	Salaries	16,362	16,362	16,362	16,362
14,225.66	5,767.73	6,910	100-130-50003	Fringe Benefits	5,840	5,840	5,840	5,840
0.00	0.00	0	100-130-50250	Part Time	0	0	0	0
450.64	70.58	89	100-130-50600	Overtime	72	72	72	72
56,403.62	21,267.51	24,891	Exp.-Personal Services Totals:		22,274	22,274	22,274	22,274
E2 Exp.-Materials & Services								
0.00	25.00	50	100-130-61009	Advertising (PW)	126	126	126	126
176.07	0.00	250	100-130-61010	Advertising	250	250	250	250
20.00	0.00	30	100-130-61123	Communication (PW)	41	41	41	41
147.64	0.00	200	100-130-61124	Computer Expense	200	200	200	200
34.96	34.75	110	100-130-61128	Computer Exp (PW)	159	159	159	159
13,027.10	12,698.51	5,000	100-130-61130	Contract Services	5,000	5,000	5,000	5,000
623.45	305.52	500	100-130-61131	Contract Services (PW)	514	514	514	514
598.23	798.52	700	100-130-61240	Dept/Operating Expense	700	700	700	700
154.15	74.00	60	100-130-61243	Operating Exp (PW)	99	99	99	99
73.33	0.00	0	100-130-61250	Dept/Op Supplies	0	0	0	0
24.07	103.31	120	100-130-61253	Op Supplies (PW)	135	135	135	135
34.44	194.00	210	100-130-61290	Dues & Subscriptions	210	210	210	210
21.59	45.00	45	100-130-61293	Dues & Subscript (PW)	50	50	50	50
135.00	0.00	50	100-130-61320	Education & Training	50	50	50	50
0.00	32.00	50	100-130-61323	Education & Trng (PW)	81	81	81	81
107.21	88.34	108	100-130-61401	Unemploy Ins	108	108	108	108
139.88	0.00	175	100-130-61570	Maint/Eqpt	175	175	175	175
45.66	0.00	70	100-130-61573	Maint/Eqpt (PW)	70	70	70	70
293.55	288.48	300	100-130-61580	Maint/Vehicles	300	300	300	300
15.71	0.00	30	100-130-61600	Meetings & Conferences	30	30	30	30
46.62	62.49	80	100-130-61603	Mtgs & Conf (PW)	118	118	118	118
116.09	164.19	150	100-130-61703	Office Supplies (PW)	173	173	173	173
70.39	81.35	100	100-130-61800	Petroleum	500	500	500	500
0.00	0.00	0	100-130-61823	Postage (PW)	38	38	38	38
794.03	749.97	1,020	100-130-61883	Rent (PW)	96	96	96	96
16,699.17	15,745.43	9,408	Exp.-Materials & Services Totals:		9,223	9,223	9,223	9,223
E3 Exp.-Capital Outlay								
0.00	0.00	0	100-130-72503	Office Eqpt (PW)	52	52	52	52
0.00	0.00	0	Exp.-Capital Outlay Totals:		52	52	52	52
E4 Exp.-Transfers Out								
0.00	2,656.00	700	100-130-90027	To Info System Service	1,180	1,180	1,180	1,180
780.00	80.00	70	100-130-90105	To Eqpt Acq & Rep Fund	150	150	150	150
780.00	2,736.00	770	Exp.-Transfers Out Totals:		1,330	1,330	1,330	1,330
73,882.79	39,748.94	35,069	EXPENDITURES Totals:		32,879	32,879	32,879	32,879
73,882.79	39,748.94	35,069	PUBLIC WORKS Totals:		32,879	32,879	32,879	32,879

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 3

FUND: 100 - GENERAL

DEPARTMENT: 130 - PUBLIC WORKS/ENGINEERING SERVICES

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61009 ADVERTISING (PW):		
Recruiting and legal ads	126	<u>126</u>
61010 ADVERTISING (ENG):		
Recruiting and legal ads	250	<u>250</u>
61123 COMMUNICATIONS (PW):		
Cellular Phones	41	<u>41</u>
61124 COMPUTER EXPENSE (ENG):		
Service and repair of hardware	100	
Supplies	100	<u>200</u>
61128 COMPUTER EXPENSE (PW):		
Service - computer/Printer	11	
Service and repair of hardware	4	
Supplies	52	
Software	33	
Training	26	
Upgrade (1 Machine)	3	
Permit Tracking Software	30	<u>159</u>
61130 CONTRACT SERVICES (ENG):		
In-house engineering, surveying, and consultant services	5,000	<u>5,000</u>
61131 CONTRACT SERVICES (PW):		
Outside engineering and surveying services	514	<u>514</u>
61240 DEPARTMENT/OPERATING EXPENSE (ENG):		
Outside engineering services	300	
Recording fees	400	<u>700</u>
61243 DEPARTMENT/OPERATING EXPENSE (PW):		
Mileage, film processing	8	
Copying, other planning comm. Exp.	6	
P.E. License renewal	80	
Committee meals (dinner mtgs.)	5	<u>99</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 3

FUND: 100 - GENERAL

DEPARTMENT: 130 - PUBLIC WORKS/ENGINEERING SERVICES

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61253 DEPARTMENT/OPERATING SUPPLIES (PW):		
Planning Commission Supplies, books	15	
Maps	10	
Reference codes and books	90	
General office supplies	20	<u>135</u>
61290 DUES & SUBSCRIPTIONS (ENG):		
American Public Works Association dues	90	
PE Registration (3)	120	<u>210</u>
61293 DUES & SUBSCRIPTIONS (PW):		
Planning Periodicals	5	
Engineering News Record Subscription	45	<u>50</u>
61320 EDUCATION & TRAINING (ENG):		
Training, workshops, seminars	50	<u>50</u>
61323 EDUCATION & TRAINING (PW):		
Historic Res. Comm. Training/Workshop	5	
Legal Issues Workshop	2	
Planning comm. Train/Workshop	5	
Staff Training	6	
Misc. Training	7	
City Planning dir. Workshop	2	
Permit Tracking Sys. Workshop	4	
Seminars, workshops and classes	50	<u>81</u>
61401 UNEMPLOYMENT INSURANCE	108	<u>108</u>
61570 MAINTENANCE/EQUIPMENT (ENG):		
Service and repair of office/field equipment	175	<u>175</u>
61573 MAINTENANCE/EQUIPMENT (PW):		
Service and repair of office equipment	70	<u>70</u>
61580 MAINTENANCE/VEHICLES (ENG):		
Engineering vehicles, payment to Fire District for mechanic	300	<u>300</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 3 of 3

FUND: 100 - GENERAL

DEPARTMENT: 130 - PUBLIC WORKS/ENGINEERING SERVICES

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61600 MEETINGS & CONFERENCES (ENG):		
Business meetings and travel luncheons	30	<u>30</u>
61603 MEETINGS & CONFERENCES (PW):		
Planning Comm./City council Appr. Dinner	7	
Oregon Planning Institute	6	
Natural APA Conference	25	
Business meetings and travel luncheons	80	<u>118</u>
61703 OFFICE SUPPLIES (PW):		
Measure 56-2 Mailing	11	
General office supplies	162	<u>173</u>
61800 PETROLEUM PRODUCTS (ENG):		
Gasoline and oil for staff vehicles	500	<u>500</u>
61820 POSTAGE (PW)	38	<u>38</u>
61883 RENT (PW):		
Annex rent	96	<u>96</u>
<u>CAPITAL OUTLAY</u>		
72503 OFFICE EQUIPMENT(PW)		
Chair, Misc.	14	
Computer	38	<u>52</u>
<u>INTERFUND TRANSFERS</u>		
90027 INFORMATION SYSTEMS	1,180	<u>1,180</u>
90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND (ENG):	150	<u>150</u>

PROGRAM INFORMATION

PARKS

Page 1 of 4

PROGRAM DESCRIPTION:

The City of Lebanon has within its jurisdiction 8 developed and 2 undeveloped parks for a total area of approximately 48 acres. Also included in our parks maintenance program are several planting areas - where North Main Street and Santiam Highway meet, at the intersection of Park and Oak Streets, and planting areas next to the two downtown city parking lots, to name just a few.

Primary responsibilities within the Parks Section encompass maintenance of trees, shrubs and turf as well as buildings and park facilities. Maintenance of facilities entails many different aspects. The section maintains 4 restroom buildings, 5 picnic shelters, 130 picnic tables, 6 playgrounds, 3 tennis and 3 basketball courts, and 14 horseshoe pits. The section also has primary responsibility for 8 backstops and ball diamonds. The section is accountable for maintenance of irrigation equipment and systems that are now in place, and roads and parking lots within the park system. Parks also includes improved camping facilities at River Park and maintenance of the boat ramp, dock and parking lot at Gill's Landing.

Routine work during our park season involves mowing of parks weekly, emptying all trash containers, cleaning restrooms, repairing vandalism and picking up litter from all open areas in the parks. Routine work during the winter includes repair of picnic tables, tree and shrub trimming. In milder years mowing also continues well past the traditional park season in the fall, and starts one or two months early in the spring.

Our vehicle maintenance is performed by the Lebanon Fire District. We pay for a portion of the mechanics wages and the Fire District provides the shop and equipment. This has been a cost effective arrangement and will continue this year.

We have proposed very modest increases in materials and services over last years minimal budget. We have also proposed small capital purchases again this year including replacing the roof on the small rest rooms at River Park, purchasing a swing set for the children's play area in Century Park and buying more trash containers and lids.

Perhaps most significant this year is the proposal to again fund a part time position to take care of planters and landscaping in the downtown area.

PROGRAM INFORMATION

PARKS

Page 2 of 4

PARK COMMITTEE/TREE BOARD

The purpose of the Committee is to act in an advisory capacity to promote parks and the maintenance and preservation of trees in the City. This may be accomplished by coordinating efforts of volunteer groups wishing to improve parks; developing a plan for the care, preservation, pruning, planting etc. of trees, shrubs and other plants in parks and public areas; reviewing fee schedules for picnic shelter rental, camping fees etc., and promoting the local celebration of Arbor Day. The following is a list of current committee members and open positions.

<u>Pos.</u>	<u>Candidate</u>	<u>Representing</u>	<u>Term. Exp.</u>
1.	Ron Passmore 520 W. Rose Street 451-1181	Chamber of Commerce	1/03
2.	Eric Wiggins 1655 Cooper Street 451-1617	Member at Large	1/03
3.	Debbie Poteet 305 S. 5 th Street 258-7105 (work)	Boys and Girls Club	1/04
4.	Vacant	Member at Large	1/04
5.	Councilor Ron Miller Jr. 1115 Franklin St. 451-8818 (work) 451-3257 (home)	City Council	1/01
6.	Malia Allen 515 E. Grant 451-2283 (home)	Member at Large	1/01

PROGRAM INFORMATION

PARKS

Page 3 of 4

PARK COMMITTEE/TREE BOARD (cont.)

7.	Mark Knutson 30538 Fairview Rd. 451-4805 (home)	Physically and/or Mentally Challenged	1/02
8.	Darold Britton 30553 Fairview Rd. 259-3668	Member at Large	1/02
9.	Jay Neil, Forester Pacific Power P.O. Box 248 Albany, OR 97321 967-4464 (work)	Advisory	N/A
10.	Mayor Scott Simpson 725 W. "D" Street 258-2466	Advisory	N/A

City staff wishes to thank these volunteers for contributing their time and support. A lot of progress has been made in this past year which would not have happened without the help of this committee.

SERVICE REDUCTIONS FOR 2000-01

General engineering services have been eliminated from this program area. Accordingly, engineering services for the city parks maintenance, including volunteer groups, will not be available.

PROGRAM INFORMATION

PARKS

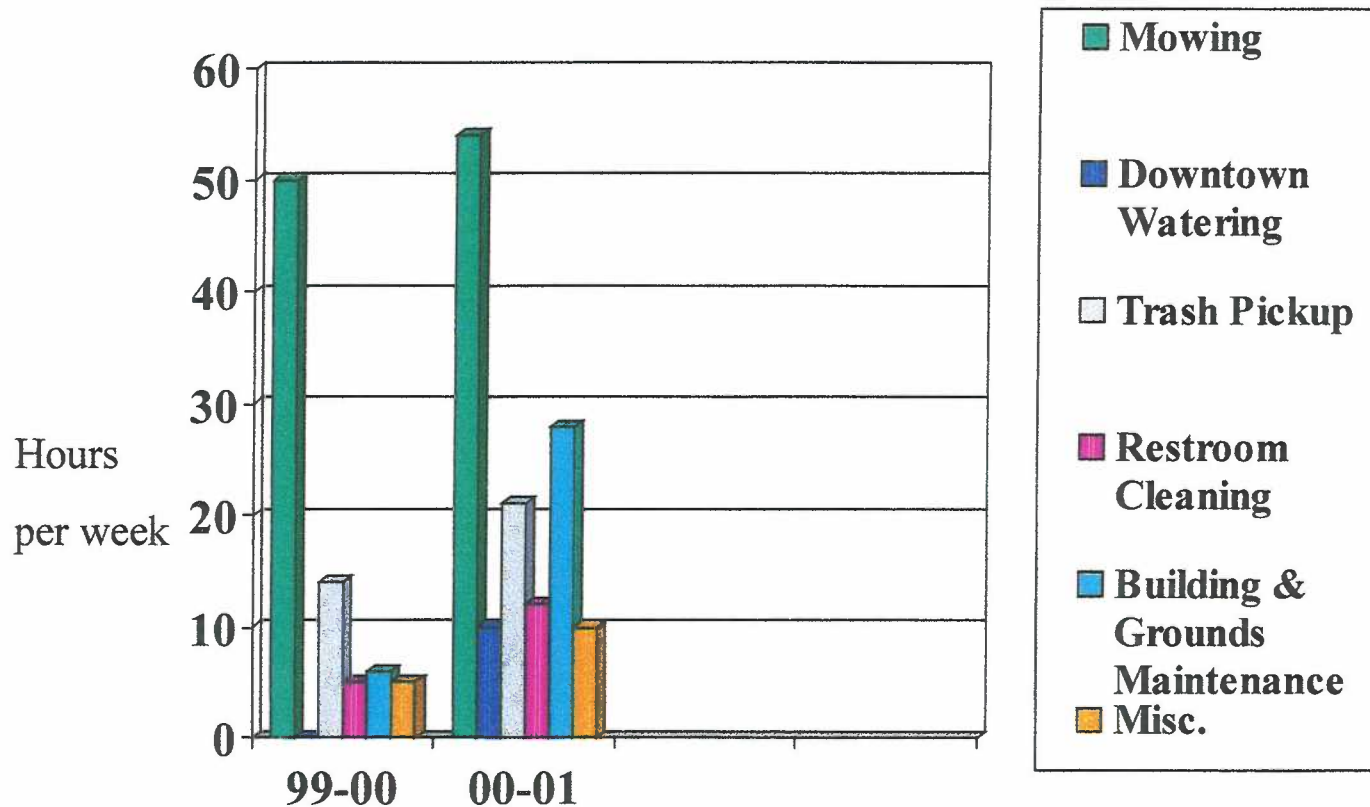
Page 4 of 4

POSITIONS:

	<u>1999-00</u>	<u>2000-01</u>
Administrative Assistant (PW)	.0200 FTE	.0200 FTE
Crew Chief	1.0000 FTE	1.0000 FTE
Maintenance Division Manager	.2800 FTE	.2800 FTE
Maintenance Supervisor	.1800 FTE	.1800 FTE
Maintenance Worker	.9200 FTE	.9200 FTE
Director of Public Works	.0400 FTE	.0400 FTE
Secretary Data Entry Clerk	.0400 FTE	.0100 FTE
Secretary (2)	<u>.1100 FTE</u>	<u>.0900 FTE</u>
 SUBTOTAL	 2.6100 FTE	 2.5400 FTE
 Clerical (PW)	 .0200 FTE	 .0006 FTE
Part Time Maintenance Worker (Downtown)	.0000 FTE	.4000 FTE
Temporary Maintenance Workers	.0000 FTE	.0000 FTE
Temporary Public Works Secretary	<u>.0200 FTE</u>	<u>.0000 FTE</u>
 TOTAL	 3.0700 FTE	 2.9400 FTE

Maintenance Division-Parks

Major Functions During Summer Season



Note:

Buildings and Grounds includes maintenance of restrooms, parking lots and picnic shelters. It includes picnic tables, fences and playgrounds. It also includes such functions as tree trimming and turf maintenance.

Misc. includes irrigation repairs, working at Gill's Landing, safety meetings and other training, picking up leaves in the fall and winter, vehicle maintenance, entrance sign maintenance, special events such as Strawberry Fair, etc.

General Ledger
Budget Proposal Report
PARKS

Printed: 07/05/2000 14:53
For Fiscal Year: 2001

1998 <u>Actual</u>	1999 <u>Actual</u>	2000 <u>Adopted</u>	<u>Account</u>	<u>Description</u>	2001 <u>Requested</u>	2001 <u>Proposed</u>	2001 <u>Approved</u>	2001 <u>Adopted</u>
E1 Exp.-Personal Services								
177,373.94	97,137.36	99,113	100-133-50001	Salaries	109,625	109,625	109,625	109,625
66,370.68	36,201.66	41,426	100-133-50003	Fringe Benefits	42,501	42,501	42,501	42,501
427.24	0.00	0	100-133-50250	Part Time	0	0	0	0
1,041.40	734.18	1,090	100-133-50600	Overtime	1,206	1,206	1,206	1,206
0.00	0.00	0	100-133-59000	Group Term Life	0	0	0	0
245,213.26	134,073.20	141,629	Exp.-Personal Services Totals:		153,332	153,332	153,332	153,332
E2 Exp.-Materials & Services								
0.00	30.00	30	100-133-61009	Advertising (PW)	78	78	78	78
267.00	0.00	25	100-133-61012	Advertising (Maint)	25	25	25	25
463.11	409.52	400	100-133-61122	Communication (Maint)	400	400	400	400
0.00	20.00	30	100-133-61123	Communication (PW)	36	36	36	36
106.44	45.00	75	100-133-61127	Computer Exp (Maint)	275	275	275	275
60.00	34.75	100	100-133-61128	Computer Exp (PW)	149	149	149	149
448.57	366.02	0	100-133-61131	Contract Services (PW)	14	14	14	14
0.00	5,636.31	200	100-133-61134	Contract Serv (Maint)	10,000	10,000	10,000	200
241.59	5.40	0	100-133-61240	Dept/Operating Expense	0	0	0	0
4,566.89	3,837.21	4,000	100-133-61242	Operating Exp (Maint)	4,000	4,000	4,000	4,000
224.06	0.00	120	100-133-61243	Operating Exp (PW)	139	139	139	139
255.29	371.89	600	100-133-61252	Op Supplies (Maint)	600	600	600	600
0.00	0.00	20	100-133-61253	Op Supplies (PW)	35	35	35	35
141.37	0.00	0	100-133-61290	Dues & Subscriptions	0	0	0	0
30.00	0.00	100	100-133-61292	Dues & Subs (Maint)	100	100	100	100
0.00	0.00	0	100-133-61293	Dues & Subscript (PW)	5	5	5	5
237.41	286.94	500	100-133-61322	Ed & Trng (Maint)	700	700	700	700
0.00	0.00	0	100-133-61323	Education & Trng (PW)	31	31	31	31
629.57	723.59	875	100-133-61401	Unemploy Ins	875	875	875	875
0.00	0.00	0	100-133-61420	Ins Repair & Deduct	0	0	0	0
0.00	0.00	0	100-133-61500	Uniform-Buy & Clean	0	0	0	0
770.45	696.23	800	100-133-61502	Uniforms (Maint)	800	800	800	800
2,848.38	2,346.47	5,900	100-133-61562	Maint/Bldg (Maint)	6,600	6,600	6,600	6,600
1,504.05	707.54	500	100-133-61572	Maint/Eqpt (Maint)	500	500	500	500
6,133.03	6,332.09	5,700	100-133-61582	Maint/Vehicles (Maint)	5,600	5,600	5,600	5,600
13.09	160.51	50	100-133-61602	Mtgs & Conf (Maint)	100	100	100	100
19.13	0.00	50	100-133-61603	Mtgs & Conf (PW)	69	69	69	69
0.00	0.00	0	100-133-61700	Office Supplies	0	0	0	0
263.76	0.00	50	100-133-61702	Off Supplies (Maint)	250	250	250	250
131.51	345.45	50	100-133-61703	Office Supplies (PW)	73	73	73	73
1,362.18	1,443.45	1,500	100-133-61802	Petroleum (Maint)	1,500	1,500	1,500	1,500
0.00	0.00	0	100-133-61823	Postage (PW)	19	19	19	19
0.00	0.00	0	100-133-61883	Rent (PW)	95	95	95	95
0.00	0.00	0	100-133-61900	Utilities (Gen'l)	0	0	0	0
3,242.23	3,552.04	3,000	100-133-61902	Utilities (Maint)	3,000	3,000	3,000	3,000
23,959.11	27,350.41	24,675	Exp.-Materials & Services Totals:		36,068	36,068	36,068	26,268
E3 Exp.-Capital Outlay								
0.00	0.00	0	100-133-72050	Land	0	0	0	0
0.00	0.00	0	100-133-72102	Buildings (Maint)	1,500	1,500	1,500	1,500
0.00	0.00	0	100-133-72301	Improvements (Eng)	0	0	0	0
4,986.75	0.00	0	100-133-72302	Improvements (Maint)	4,950	4,950	4,950	4,950
0.00	0.00	0	100-133-72303	Improvements (PW)	0	0	0	0
0.00	0.00	0	100-133-72502	Office Eqpt (Maint)	0	0	0	0
0.00	0.00	0	100-133-72503	Office Eqpt (PW)	26	26	26	26
0.00	0.00	0	100-133-72602	Other Eqpt (Maint)	5,025	5,025	5,025	5,025
0.00	0.00	0	100-133-72800	Vehicles	0	0	0	0
4,986.75	0.00	0	Exp.-Capital Outlay Totals:		11,501	11,501	11,501	11,501
E4 Exp.-Transfers Out								
0.00	276.00	700	100-133-90027	To Info System Service	5,038	5,038	5,038	5,038
6,740.00	12,270.00	5,000	100-133-90105	To Eqpt Acq & Rep Fund	21,050	21,050	21,050	21,050
6,740.00	12,546.00	5,700	Exp.-Transfers Out Totals:		26,088	26,088	26,088	26,088
280,899.12	173,969.61	172,004	EXPENDITURES Totals:		226,989	226,989	226,989	217,189
280,899.12	173,969.61	172,004	PARKS Totals:		226,989	226,989	226,989	217,189

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 4

FUND: 100 - GENERAL
DEPARTMENT: 133 - PARKS

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL LINE TOTAL

61009 ADVERTISING (PW):

Legal ads/Personnel recruitment	78	<u>78</u>
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61012 ADVERTISING (MT):

Personnel recruitment	25	<u>25</u>
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61122 COMMUNICATIONS (MT):

Basic telephone service to Park Host	200	
Service and repair of radio equipment	200	<u>400</u>

61123 COMMUNICATIONS (PW):

Cell Phones	35	
Cellular equipment	1	<u>36</u>

61127 COMPUTER EXPENSE (MT):

Auto-Cad	100	
Software upgrades	100	
Service and repair of hardware	50	
Supplies	25	<u>275</u>

61128 COMPUTER EXPENSE (PW):

Service computer/printer	26	
Service and repair of hardware	4	
Supplies	77	
Software	8	
Training	1	
Upgrade (1 machine)	3	
Permit Tracking Software	30	<u>149</u>

61131 CONTRACT SERVICES (PW)

Temporary Secretary	14	<u>14</u>
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61134 CONTRACT SERVICES (MT):

Porta-Pots services - special events	200	<u>200</u>
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PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 4

FUND: 100 - GENERAL
DEPARTMENT: 133 - PARKS

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL LINE TOTAL

61242 DEPARTMENT/OPERATING EXPENSE (MT)

Driveway/parking area repair	300	
Fence Repair	300	
Garbage dumping fees	1,000	
Safety Incentive Program	215	
Tennis/Basketball court and lighting maintenance	200	
Tool/Equipment rental	250	
Pesticide applicator license	50	
Turf and tree maintenance including loam, seed, plants, trees, fertilizer, chemicals, vegetation and rodent control, tree trimming	1,685	<u>4,000</u>

61243 DEPARTMENT/OPERATING EXPENSE (PW):

Mileage, film processing	8	
Copying, other planning comm. Exp.	6	
Committee Meals (dinner meetings)	5	
Expense reimbursement	120	<u>139</u>

61252 DEPARTMENT/OPERATING SUPPLIES (MT):

Small tools, blades, cleaners	600	<u>600</u>
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61253 DEPARTMENT/OPERATING SUPPLIES (PW):

Planning commission Supplies	15	
General supplies - pw admin.	20	<u>35</u>

61292 DUES & SUBSCRIPTIONS (MT):

Pesticide Association	100	<u>100</u>
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61293 DUES & SUBSCRIPTIONS (PW)	5	<u>5</u>
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61322 EDUCATION & TRAINING (MT):

Training, workshops, seminars	700	<u>700</u>
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61323 EDUCATION & TRAINING (PW)	31	<u>31</u>
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61401 UNEMPLOYMENT INSURANCE	875	<u>875</u>
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61502 UNIFORM PURCHASE/LAUNDERING (MT)

Purchase, repair of uniforms, rain gear, safety clothing, etc.	800	<u>800</u>
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PROGRAM EXPENDITURE DETAIL SHEET

Page 3 of 4

FUND: 100 - GENERAL
DEPARTMENT: 133 - PARKS

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL LINE TOTAL

61562 MAINTENANCE/BUILDING & GROUNDS (MT):

Building maintenance, lumber, hardware, paint, plumbing and electricity	2,000	
Grounds maintenance, benches, tables, trash containers, drinking fountains	1,000	
Irrigation system repairs	600	
Maintenance of play equipment, fall material, paths	2,000	
Repairs due to vandalism	1,000	<u>6,600</u>

61572 MAINTENANCE/EQUIPMENT (MT):

Mower, seeder, auger, other small equipment	500	<u>500</u>
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61582 MAINTENANCE/VEHICLES (MT):

Gang mower- rotary type	400	
Gang mower- reel type	400	
Jointly-owned vehicles (18%)	300	
Payment to Fire District for mechanic	3,000	
Pickup (3)	400	
Tractor/mower (2)	300	<u>5,600</u>

61602 MEETINGS & CONFERENCES (MT):

American Public Works Association Conference	100	<u>100</u>
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61603 MEETINGS & CONFERENCES (PW):

Planning Comm./City Council Apprec. Dinner	3	
Oregon Planning Institute	4	
Natural APA Conference	12	
American Public Works Association Conference	25	
Business meetings and travel luncheons	25	<u>69</u>

61702 OFFICE SUPPLIES (MT):	250	<u>250</u>
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61703 OFFICE SUPPLIES (PW):

General Office Supplies	62	
Measure 56 - 2 mailing	11	<u>73</u>

61802 PETROLEUM PRODUCTS (MT):

Gasoline, oil, lubricants	1,500	<u>1,500</u>
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PROGRAM EXPENDITURE DETAIL SHEET

Page 4 of 4

FUND: 100 - GENERAL
DEPARTMENT: 133 - PARKS

MATERIALS & SERVICES

**SUB-LINE
ITEM TOTAL LINE TOTAL**

61820 POSTAGE (PW) 19 19

61883 RENT (PW) 95 95

61902 UTILITIES (MT):

Electricity for River, Booth, Century, Weldwood,
and Christopher Columbus Parks, Ralston Square
Gazebo and Christmas lights 3,000 3,000

CAPITAL OUTLAY

72102 BUILDINGS (MT):

Replace Entire Roof on small restroom @ River park 1,500 1,500

72302 IMPROVEMENTS (MT):

Matching Funds - Century Park Grant 1,000
J.C. Park - City Sidewalk 3,000
Swings for Century Park 950 4,950

72503 OFFICE EQUIPMENT (PW)

Chair, misc. 19 26

72602 OTHER EQUIPMENT (MT):

Concrete Trash Containers (5) 925
Concrete Trash Container Lids (12) 1,550
Tool Box For P-4 Pickup 500
Airless Paint Sprayer 2,000 5,025

INTERFUND TRANSFERS

90027 INFORMATION SYSTEMS 5,038 5,038

90105 TO EQUIPMENT ACQUISITION AND
REPLACEMENT FUND: 21,050 21,050

PROGRAM INFORMATION

FINANCE

Page 1 of 2

PROGRAM DESCRIPTION:

The Finance Department provides a full range of financial services to the City including financial statement preparation and audit; collection of water, wastewater, and other receivables owed to the city; payroll preparation; accounts payable; and budget preparation. Specialized financial services, such as issuing bonds, and arranging for long and short term loans, are also an important part of the services. In addition to the regular monthly accounting work, the department provides a large variety of financial information to the public, consultants, and other city departments.

Finance Department Staff processes each month an average of 625 accounts payable checks, 80 lien searches on property within the city, and payroll for 99 employees. The utility systems send out an average of 4,746 bills and make 3,340 deposit transactions each month in payments owed to the city from all sources. Finance staff also provides the courtesy of making an average of 80 special payment arrangements with utility customers who are behind on paying their bills. With the aid of updated computer systems, the Finance Staff has handled the increased workload without adding additional personnel.

The City has from \$7 million to \$10 million invested at the highest secure rates possible following Oregon statutory requirements. This amount will decrease as construction projects are completed and paid for.

We focus on providing the quality services required to insure that the City comply with all legal mandates and the best financial management possible using limited city resources. Finance staff will continue to keep detailed time records so that the cost of services can be accurately determined.

With the increase in workloads over the past few years, the Finance Department cannot reduce or eliminate any positions and still produce the required services to other city departments and be open to the public 40 hours per week. We reduced the materials and services budget as much as possible, by eliminating most of the training and professional membership costs. There is enough remaining to allow for ongoing updates to changes in the federal and state laws that govern so much of what we do.

PROGRAM INFORMATION

FINANCE

Page 2 of 2

PROGRAM DESCRIPTION (continued):

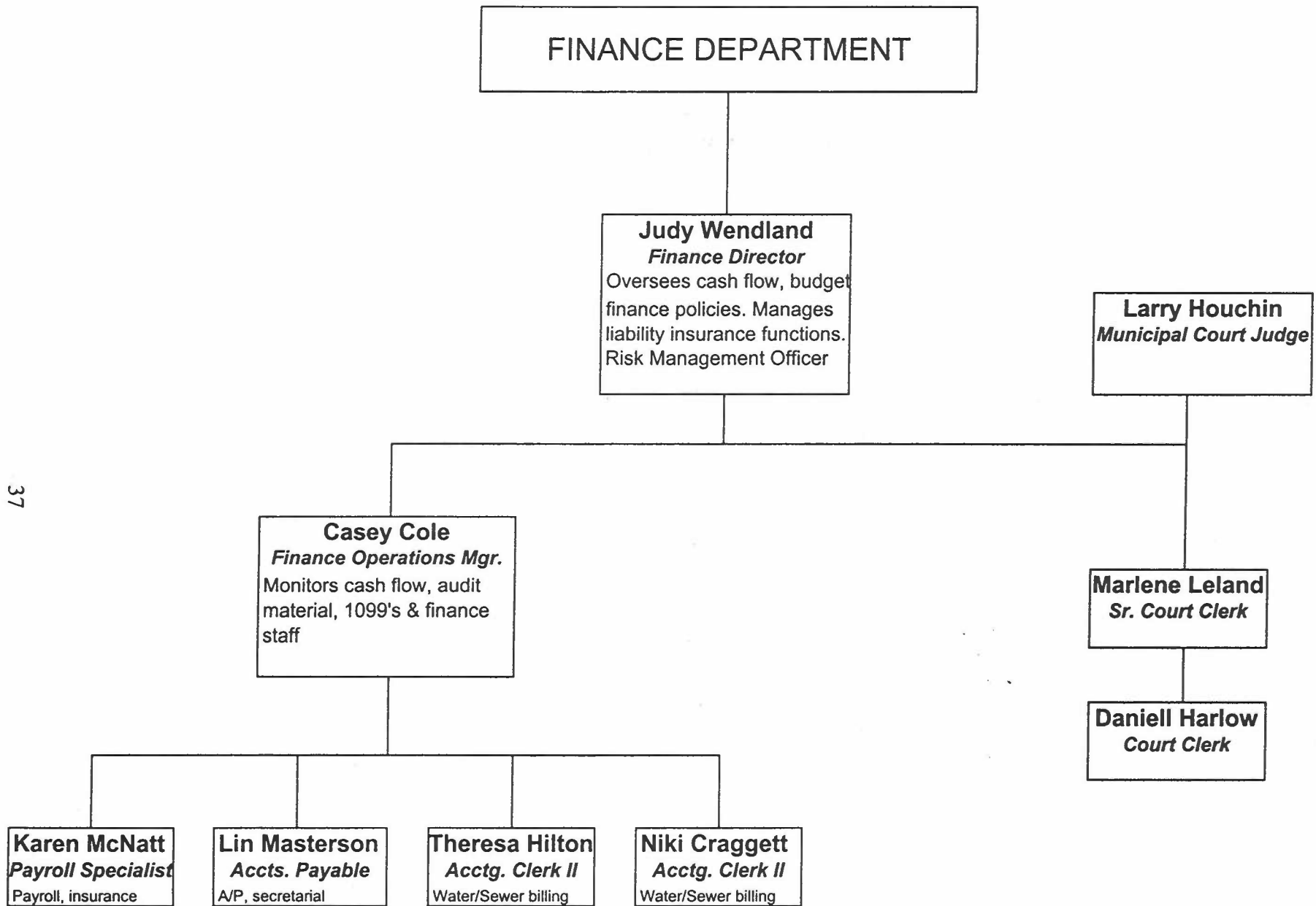
In FY99-00, the Finance Department replaced the 10-year-old accounting software. The process was completed with a minimum of overtime costs. The new programs give us an interface to GIS, spreadsheet, and other programs that Windows support as well more detailed project accounting information. Upgrading the remaining 486 computers to Pentium has substantially increased the speed at which data can be processed. A long report that used to take an hour to generate, now takes only a few minutes. We also expect that the budget preparation process will be speeded up by the interfacing of finance accounting software with word processing and spread sheet programs. Total cost of the new system, including training was \$60,350. It was shared by the General Fund, Water, Wastewater, and Capital Improvements Funds.

POSITIONS:

	<u>1999-00</u>	<u>2000-01</u>
Finance Director	.320 FTE	.320 FTE
Finance Operations Manager	.270 FTE	.270 FTE
Finance Specialist	.370 FTE	.370 FTE
Payroll Specialist	<u>.510 FTE</u>	<u>.510 FTE</u>
 TOTAL	 1.470 FTE	 1.470 FTE

FINANCE SUBCOMMITTEE 2000-01:

Councilor Floyd Fisher - Ward II
Councilor Ron Miller, Jr. - Ward III
Councilor Wayne Rieskamp - Ward I



General Ledger
Budget Proposal Report
FINANCE

<u>1998</u> <u>Actual</u>	<u>1999</u> <u>Actual</u>	<u>2000</u> <u>Adopted</u>	<u>Account</u> <u>Description</u>	<u>2001</u> <u>Requested</u>	<u>2001</u> <u>Proposed</u>	<u>2001</u> <u>Approved</u>	<u>2001</u> <u>Adopted</u>
			E1 Exp.-Personal Services				
122,364.72	67,208.86	66,148	100-140-50001 Salaries	69,202	69,202	69,202	68,143
42,366.68	23,356.80	25,719	100-140-50003 Fringe Benefits	24,944	24,944	24,944	24,706
0.00	0.00	0	100-140-50250 Part Time	0	0	0	0
1,014.52	111.47	192	100-140-50600 Overtime	225	225	225	225
0.00	0.00	0	100-140-59000 Group Term Life	0	0	0	0
165,745.92	90,677.13	92,059	Exp.-Personal Services Totals:	94,371	94,371	94,371	93,074
			E2 Exp.-Materials & Services				
0.00	0.00	100	100-140-61010 Advertising	100	100	100	100
0.00	3,309.63	0	100-140-61130 Contract Services	0	0	0	0
1,689.05	760.65	1,200	100-140-61240 Dept/Operating Expense	1,200	1,200	1,200	1,200
337.41	550.82	400	100-140-61290 Dues & Subscriptions	550	550	550	550
237.89	117.00	950	100-140-61320 Education & Training	450	450	450	450
317.70	309.21	373	100-140-61401 Unemploy Ins	373	373	373	373
81.85	196.48	200	100-140-61570 Maint/Eqpt	200	200	200	200
222.49	475.76	300	100-140-61600 Meetings & Conferences	300	300	300	300
1,458.92	990.17	1,600	100-140-61700 Office Supplies	1,600	1,600	1,600	1,600
4,345.31	6,709.72	5,123	Exp.-Materials & Services Totals:	4,773	4,773	4,773	4,773
			E3 Exp.-Capital Outlay				
0.00	0.00	0	100-140-72300 Improvements	0	0	0	0
292.75	300.00	0	100-140-72500 Office Eqpt.	0	0	0	0
292.75	300.00	0	Exp.-Capital Outlay Totals:	0	0	0	0
			E4 Exp.-Transfers Out				
0.00	2,377.00	5,201	100-140-90027 To Info System Service	5,079	5,079	5,079	5,079
0.00	2,377.00	5,201	Exp.-Transfers Out Totals:	5,079	5,079	5,079	
170,383.98	100,063.85	102,383	EXPENDITURES Totals:	104,223	104,223	104,223	102,926
170,383.98	100,063.85	102,383	FINANCE Totals:	104,223	104,223	104,223	102,926

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 100- GENERAL
DEPARTMENT: 140 - FINANCE

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL LINE TOTAL

61010 ADVERTISING:

Personnel recruitment	100	<u>100</u>
-----------------------	-----	------------

61240 DEPARTMENT/OPERATING EXPENSE:

Employee Assistance Program	200	
Miscellaneous operational expenses	875	
Safety Incentive Program	125	<u>1,200</u>

61290 DUES & SUBSCRIPTIONS:

Risk Manager's Association (1); Municipal Finance Officers Association (2); subscriptions to professional journals.	550	<u>550</u>
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61320 EDUCATION & TRAINING:

Workshops & seminars	450	<u>450</u>
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61401 UNEMPLOYMENT INSURANCE:	373	<u>373</u>
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61570 MAINTENANCE/EQUIPMENT:

Service & repair of office equipment	200	<u>200</u>
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61600 MEETINGS & CONFERENCES:

Municipal Finance Officers' Assoc. Conference, AORA, business meetings and lunches	300	<u>300</u>
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61700 OFFICE SUPPLIES:	1,600	<u>1,600</u>
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INTERFUND TRANSFERS

90027 TO INFORMATION SYSTEMS SERVICES:	5,079	<u>5,079</u>
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PROGRAM INFORMATION

LEGISLATIVE

Page 1 of 1

PROGRAM DESCRIPTION:

As the elected representatives, the Mayor and six Council members serve as the governing body for the City of Lebanon and provide leadership and direction for the city as an organization. The Legislative budget pays part of the salaries (\$150.00 per month for the Mayor, \$100.00 per month for Council members) of the city's elected officials, all of whom serve on a part-time volunteer basis. The budget also provides funds for elected officials' attendance at meetings where they represent the city.

Allocations of expenses are:

General Fund	42 %
Streets Utilities	12 %
Water Utilities	23 %
Wastewater Utilities	23 %
TOTAL	100 %

POSITIONS:

	<u>1999-00</u>	<u>2000-01</u>
City Administrator	.0400 FTE	.0400 FTE
Administrative Assistant	<u>.0200 FTE</u>	<u>.0400 FTE</u>
TOTAL	.0600 FTE	.0800 FTE
Contract - Council Secretary	42 % of Contract	

VOLUNTEER POSITIONS:

Mayor
Council Members (6)

CITY COUNCIL LONG TERM GOALS

(Developed in 1990)

- * Develop a funding base that ensures continued stability and also allows for planned growth
- * Encourage and participate in planning and economic development
- * Improve utility and transportation systems
- * Continue efforts to improve communications with the community
- * Continue to evaluate service delivery systems to better meet the expectations of the community
- * Encourage and participate in downtown planning and revitalization
- * Foster community pride
- * Promote positive intergovernmental relations
- * Broaden cultural and recreational opportunities

City Council Short Term Goals for FY 2000/2001

West Side Interceptor

- Complete Phase I of West Side Interceptor

Intergovernmental Cooperation

- Middle School Resources Exchange
- Special Districts
- Cost sharing
- County

Feasible Alternative Revenues

- Compile a list of potential revenue sources and present for public response

Charter Reviews

- Complete a charter, review process, and prepare recommendations

Wastewater (Identify options for outfall of wastewater other than the river)

- Economics
- Return on Investments
- DEQ
- EPA
- Summer/Winter

Law Enforcement

- Pass Law Enforcement levy and begin implementation of reorganization

Staffing

- Fill vacant budgeted positions
- City Administrator
- City Engineers
- Maintenance, Parks

Economic Development

- Pursue and site a new 50+ employee firm

General Ledger
Budget Proposal Report
LEGISLATIVE

<u>1998</u> <u>Actual</u>	<u>1999</u> <u>Actual</u>	<u>2000</u> <u>Adopted</u>	<u>Account</u> <u>Description</u>	<u>2001</u> <u>Requested</u>	<u>2001</u> <u>Proposed</u>	<u>2001</u> <u>Approved</u>	<u>2001</u> <u>Adopted</u>
			E1 Exp.-Personal Services				
7,587.92	7,456.13	7,740	100-160-50001 Salaries	8,434	8,434	8,434	8,434
638.92	823.89	1,649	100-160-50003 Fringe Benefits	1,874	1,874	1,874	1,874
0.00	0.00	0	100-160-50250 Part Time	200	200	200	200
2.16	0.00	0	100-160-50600 Overtime	0	0	0	0
0.00	0.00	0	100-160-59000 Group Term Life	0	0	0	0
8,229.00	8,280.02	9,389	Exp.-Personal Services Totals:	10,508	10,508	10,508	10,508
			E2 Exp.-Materials & Services				
5,344.85	1,955.41	1,985	100-160-61130 Contract Services	1,985	1,985	1,985	1,985
237.48	288.25	200	100-160-61240 Dept/Operating Expense	200	200	200	200
0.00	8.41	10	100-160-61401 Unemploy Ins	100	100	100	100
218.50	690.52	1,000	100-160-61600 Meetings & Conferences	1,000	1,000	1,000	1,000
100.00	52.60	200	100-160-61700 Office Supplies	200	200	200	200
5,900.83	2,995.19	3,395	Exp.-Materials & Services Totals:	3,485	3,485	3,485	3,485
14,129.83	11,275.21	12,784	EXPENDITURES Totals:	13,993	13,993	13,993	13,993
14,129.83	11,275.21	12,784	LEGISLATIVE Totals:	13,993	13,993	13,993	13,993

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 100- GENERAL

DEPARTMENT: 160 - LEGISLATIVE

MATERIALS & SERVICES

SUB-LINE

ITEM TOTAL LINE TOTAL

61130 CONTRACT SERVICES:

Council Secretary	1,985	<u>1,985</u>
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61240 DEPARTMENT/OPERATING EXPENSE:

Awards, nameplates, supplies for Council meetings	200	<u>200</u>
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61401 UNEMPLOYMENT INSURANCE:	100	<u>100</u>
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61600 MEETINGS & CONFERENCES:

Special luncheon meetings, out-of-town travel & meals	1,000	<u>1,000</u>
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61700 OFFICE SUPPLIES:	200	<u>200</u>
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PROGRAM INFORMATION

LIBRARY

Page 1 of 3

PROGRAM DESCRIPTION:

The Lebanon Public Library provides library and information services to Lebanon's 12,610 residents and property owners and to rural residents who pay an annual non-resident user fee. The library's collection of approximately 32,000 items serves the public through adult and children's books, magazines and newspapers, extensive genealogy holdings, a large paperback collection, books on tape, videos, a young adult collection and large-print books for the visually impaired. Additional services include a preschool story hour, a summer reading program, public access to the Internet's World Wide Web, outreach to local nursing homes, interlibrary loan service, and over-the-phone reference service. Seasonal services include tax form distribution and access to legislative bills during the Oregon legislative sessions.

The library program has 25 volunteers who assist in performing numerous tasks for the library. Over the past year, volunteers have contributed over 1,500 hours of service to the library, performing tasks such as shelving more than 85,000 returned items; teaching patrons how to surf the Internet's World Wide Web; giving genealogical research assistance; keeping books in order on the shelves; servicing area nursing home residents with reading materials; maintaining the library's very popular rack of free magazines (which are donated by the public); doing minor repairs and maintenance; mending books; and caring for the library's plants. The volunteer program is very successful and the library will continue to use volunteer assistance in areas that will benefit the program.

Beginning July 1, 1999 the library began a dual (winter/summer) schedule. The library hours are:

SEPTEMBER - JUNE		JULY AND AUGUST	
Monday	11 a.m. - 7 p.m.	Monday	11 a.m. - 6 p.m.
Tuesday	11 a.m. - 7 p.m.	Tuesday	11 a.m. - 6 p.m.
Wednesday	11 a.m. - 6 p.m.	Wednesday	11 a.m. - 5 p.m.
Thursday	11 a.m. - 6 p.m.	Thursday	11 a.m. - 5 p.m.
Friday	11 a.m. - 4 p.m.	Friday	11 a.m. - 4 p.m.
Saturday	11 a.m. - 4 p.m.	Saturday	11 a.m. - 4 p.m.
Sunday	Closed	Sunday	Closed

PROGRAM INFORMATION

LIBRARY

Page 2 of 3

PROGRAM DESCRIPTION (continued):

The book budget reflects a \$5,000 increase, which will be used to offset inflation and increase purchases for the library collection.

This past year the library completed the purchase and installation of the network infrastructure needed to connect the library to the city's LAN and prepare for the library automation upgrade that is slated to take place in 2001. Three computers were also purchased for staff use and Internet access. The project will be completed during the 2000/01 fiscal year with the purchase of six computers (four public catalogs and two circulation terminals).

For the first time funds have been placed in the library budget for future replacement of aging equipment, including microfilm/fiche reader-printer, photocopier, printers and laser scanners.

POSITIONS:

	<u>1999-00</u>	<u>2000-01</u>
Library Assistant II	1.000 FTE	1.000 FTE
Library Assistant I (4 persons)	1.750 FTE	1.750 FTE
Program Manager	<u>1.000 FTE</u>	<u>1.000 FTE</u>
SUBTOTAL	3.750 FTE	3.750 FTE
Temporary Help (vacation/sick leave)	<u>.150 FTE</u>	<u>.150 FTE</u>
TOTAL	3.900 FTE	3.900 FTE

PROGRAM INFORMATION

LIBRARY

Page 3 of 3

LIBRARY ADVISORY BOARD:

The Library Advisory Board acts in an advisory capacity to promote library services in the city. The board makes recommendations concerning library policy, and assists in the development of short and long range plans for library services, programs and facilities.

The advisory board provides a valuable service to the community by virtue of their diverse backgrounds and personal interest in library services. Their efforts are greatly appreciated.

Kathleen Blevins, Retired
Chairperson - Member Since 1992

Janice Hotrum, Teacher
East Linn Christian Academy
Vice Chairperson - Member Since 1993

Evon Bergstrom, Retired
Member Since 1994

Patricia Dunn, Retired
Member 1986 - 93; 1995 to present

Bob Elliott, Retired
Member Since 1999

Lois Rands, Retired
Member Since 1994

Friends of the Library Representative:

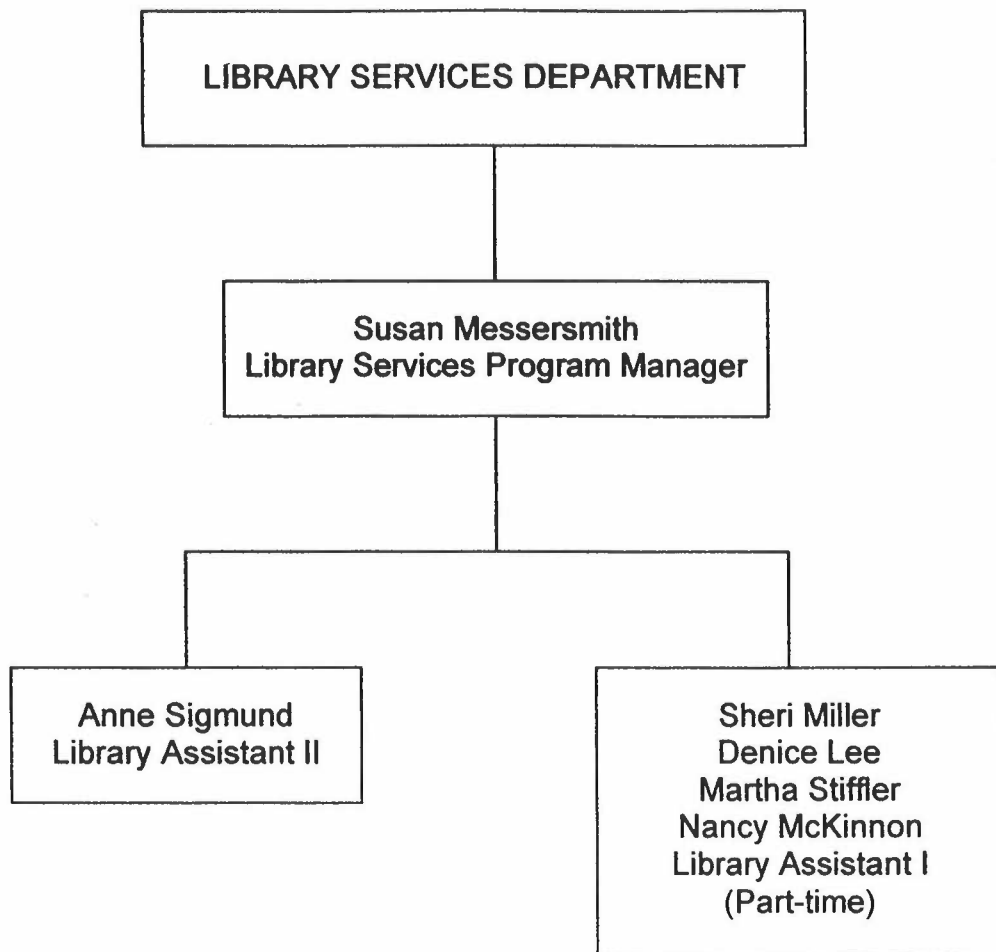
Shirley Foulds, Retired
Member Since 1999

Lebanon Schools Representative:

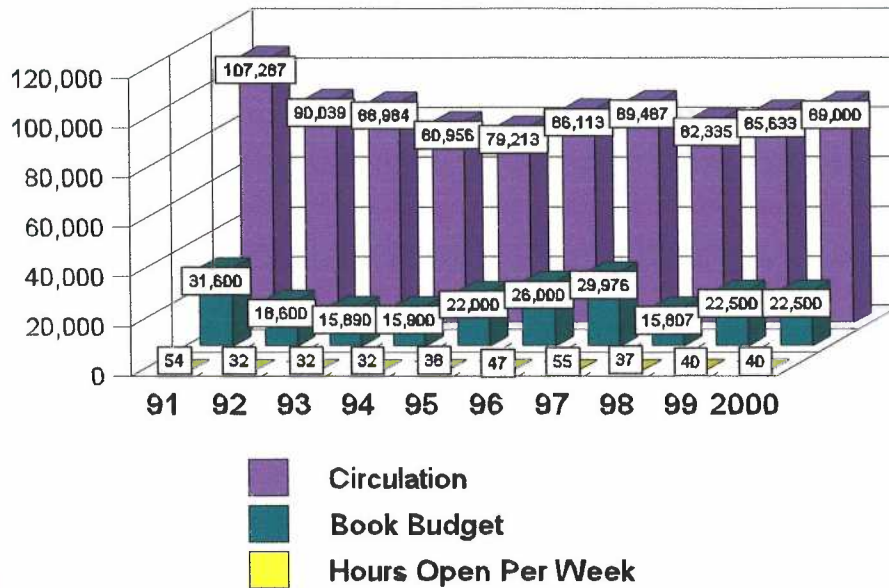
Vacant

City Council Representative:

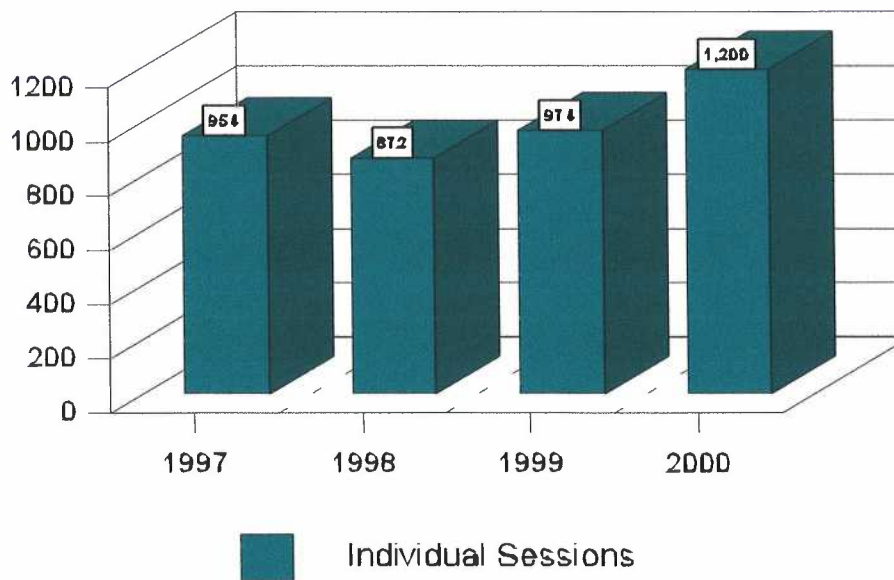
Wayne Rieskamp
Councilor - Ward I
Member Since 1993



LIBRARY CIRCULATIONS



INTERNET USAGE



General Ledger
Budget Proposal Report
LIBRARY

1998 <u>Actual</u>	1999 <u>Actual</u>	2000 <u>Adopted</u>	<u>Account</u> <u>Description</u>	2001 <u>Requested</u>	2001 <u>Proposed</u>	2001 <u>Approved</u>	2001 <u>Adopted</u>
E1 Exp.-Personal Services							
204,979.40	119,539.46	121,428	100-165-50001 Salaries	127,479	127,479	127,479	127,479
63,073.96	36,173.60	41,774	100-165-50003 Fringe Benefits	41,292	41,292	41,292	41,292
0.00	0.00	0	100-165-50250 Part Time	0	0	0	0
48.88	0.00	521	100-165-50600 Overtime	609	609	609	609
0.00	0.00	0	100-165-59000 Group Term Life	0	0	0	0
268,102.24	155,713.06	163,723	Exp.-Personal Services Totals:	169,380	169,380	169,380	169,380
E2 Exp.-Materials & Services							
0.00	0.00	0	100-165-61010 Advertising	0	0	0	0
1,005.97	1,127.95	1,000	100-165-61119 Communication	1,000	1,000	1,000	1,000
7,939.66	8,273.24	8,300	100-165-61124 Computer Expense	9,800	9,800	9,800	9,800
0.00	0.00	0	100-165-61130 Contract Services	0	0	0	0
636.11	750.11	1,300	100-165-61240 Dept/Operating Expense	1,300	1,300	1,300	1,300
16,509.17	22,593.09	22,500	100-165-61250 Dept/Op Supplies	27,500	27,500	27,500	27,500
1,340.18	1,160.00	1,575	100-165-61290 Dues & Subscriptions	1,575	1,575	1,575	1,575
0.00	240.00	500	100-165-61300 Duplication	500	500	500	500
12.20	70.00	0	100-165-61320 Education & Training	300	300	300	300
1,083.72	776.18	939	100-165-61401 Unemploy Ins	939	939	939	939
24.50	11.93	200	100-165-61430 Janitorial Supplies	200	200	200	200
1,637.93	1,060.51	2,000	100-165-61560 Maint/Bldg (Gen'l)	2,000	2,000	2,000	2,000
3,009.75	2,900.07	2,800	100-165-61570 Maint/Eqpt	2,100	2,100	2,100	2,100
133.05	0.00	200	100-165-61600 Meetings & Conferences	200	200	200	200
601.07	514.43	300	100-165-61700 Office Supplies	300	300	300	300
3,524.11	4,048.88	4,200	100-165-61900 Utilities (Gen'l)	4,200	4,200	4,200	4,200
37,457.42	43,526.39	45,814	Exp.-Materials & Services Totals:	51,914	51,914	51,914	51,914
E3 Exp.-Capital Outlay							
0.00	0.00	9,350	100-165-72300 Improvements	0	0	0	0
423.00	264.23	6,000	100-165-72500 Office Eqpt.	7,250	7,250	7,250	7,250
423.00	264.23	15,350	Exp.-Capital Outlay Totals:	7,250	7,250	7,250	7,250
E4 Exp.-Transfers Out							
0.00	486.00	9,488	100-165-90027 To Info System Service	15,987	15,987	15,987	15,987
0.00	0.00	0	100-165-90105 To Eqpt Acq & Rep Fund	5,000	5,000	5,000	5,000
0.00	486.00	9,488	Exp.-Transfers Out Totals:	20,987	20,987	20,987	20,987
305,982.66	199,989.68	234,375	EXPENDITURES Totals:	249,531	249,531	249,531	249,531
305,982.66	199,989.68	234,375	LIBRARY Totals:	249,531	249,531	249,531	249,531

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 3

FUND: 100 - GENERAL

DEPARTMENT: 165 - LIBRARY

MATERIALS & SERVICES

**SUB-LINE
ITEM TOTAL LINE TOTAL**

61119	COMMUNICATION:	1,000	<u>1,000</u>
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61124 COMPUTER EXPENSE:

Automation hardware & software support	5,000	
Contract with City of Albany Library	1,200	
Paper, delinquency forms	600	
Software	500	
Telephone support	2,500	<u>9,800</u>

61240 DEPARTMENT/OPERATING EXPENSE:

Drinking water	150	
Employee Assistance Program	250	
League of Oregon Cities	350	
Misc. operational expenses	300	
Safety Incentive Program	50	
Volunteer recognition	200	<u>1,300</u>

61250 DEPARTMENT/OPERATING SUPPLIES:

Ordering, Processing, Circulation:

Book jackets, glue, labels, tapes, supplies for mending/repair, registration cards	3,300	
Preschool, primary story hours & summer reading supplies & snacks; posters & bookmarks	200	

Materials for Check-Out:

Audio & video cassettes	3,000	
Children's fiction, non-fiction, paperbacks	4,500	
Reference, adult fiction, non fiction, paperbacks	14,000	
Subscriptions to magazines & newspapers	2,500	<u>27,500</u>

61290 DUES & SUBSCRIPTIONS:

Bibliofile cataloging software	1,500	
Oregon Library Association	75	<u>1,575</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 3

FUND: 100 - GENERAL

DEPARTMENT: 165 - LIBRARY

MATERIALS & SERVICES

SUB-LINE

ITEM TOTAL

LINE TOTAL

61300 DUPLICATION:

Stationery, envelopes, mailing labels,
borrower's cards, etc.

500

500

61320 EDUCATION & TRAINING

300

300

61401 UNEMPLOYMENT:

939

939

61430 JANITORIAL SUPPLIES:

200

200

61560 MAINTENANCE/BUILDING & GROUNDS:

Boiler, electrical, grounds, plumbing, and
routine maintenance/upkeep

2,000

2,000

61570 MAINTENANCE/EQUIPMENT:

Maintenance Contracts: Photocopier (\$800), microfilm
copier (\$800),
Service/repair of computer & audio visual equipment

1,600

500

2,100

61600 MEETINGS & CONFERENCES:

Business luncheon meetings & out-of-town travel

200

200

61700 OFFICE SUPPLIES:

300

300

61900 UTILITIES:

Garbage
Electricity
Natural gas

600

2,500

1,100

4,200

PROGRAM EXPENDITURE DETAIL SHEET

Page 3 of 3

FUND: 100 - GENERAL

DEPARTMENT: 165 - LIBRARY

CAPITAL OUTLAY

SUB-LINE

ITEM TOTAL

LINE TOTAL

72500 OFFICE EQUIPMENT:

Network capable computers (6)

6,000

Equipment for network connection

1,250

7,250

INTERFUND TRANSFER

90027 TO INFORMATION SYSTEM SERVICE FUND:

15,987

15,987

90105 TO EQUIPMENT ACQUISITION & REPLACEMENT:

Replace aging equipment

5,000

5,000

PROGRAM INFORMATION

MUNICIPAL COURT

Page 1 of 3

PROGRAM DESCRIPTION:

The Lebanon Municipal Court handles misdemeanor crimes, city ordinance violations, and motor vehicle offenses filed by Lebanon Police Officers. Staff consists of the part-time municipal judge, full-time senior court clerk, and the court clerk. By state law, the Court, without compensation, must account for and collect from convicted persons, certain assessments for support of statewide police training, drug and alcohol, crime victims' compensation, and community correction programs. The Court also collects fines and forfeitures for the City's General Fund.

In 1999-00 a Law Enforcement Levy was placed on the ballot in September, 1999. The levy failed and resulted in the reduction of the court clerk position to 19 hours per week. The reduction was made under the assumption that the number of citations would decrease because of the decrease in officers. However, this was not the case. There has been no significant decrease in work load for the Court clerks. In February, 2000, the City Council authorized placing a new levy on the May 16, 2000 ballot for police and court. This levy also failed. However, the City Council decided that the Clerk position should return to full time funding. Funding came from other reductions in the General Fund as outlined in the Adopted Budget Message.

The Court has strict collection procedures that offer discounts for prompt payment. The Court also entered an agreement with a commercial billing service for monthly billing and collection services on many routine fine accounts. The Court passes the cost for the billing service to defendants who take advantage of installment payment terms, but many defendants still end up paying less by dealing with the billing service, thereby avoiding heavy court penalties for late or nonpayment of fines.

Computer upgrades for Y2K were completed in 1999-00. The Court and Police Department use the same computer system so the Court does not have to re-enter initial data for cases the Police Department files in Municipal Court. The Court, Police Department and the City Attorney all have computerized access to Court data, substantially reducing delay and error associated with handling Court transactions on paper. A single computerized source of information also substantially reduces liability risks to the city for incorrect arrest warrant service. Improved efficiency from the new system which had significantly reduced the backlog of cases. However, without two full time clerical staff, the court is beginning to fall behind in record keeping.

PROGRAM INFORMATION

MUNICIPAL COURT

Page 2 of 3

PROGRAM DESCRIPTION (continued) :

To the extent possible, multiple charges brought against an individual defendant arising from a single incident are handled as a single case in the court's records. This is a change from some prior court practices and makes it appear as if the court is handling fewer cases than in prior years.

The growth in the Court's case load and revenue seems to have leveled off. Total revenue coming in about as expected, which means the cost of the Court is about equal to the revenue it collects. Certain parts of the Court's caseload, namely misdemeanor crimes, produce an ever-increasing and disproportionate share of the Court's net cost burden. In 1996-97, the Court began seeing the results of improved collection and case processing methods. Court staff reviews payment history on defendants, keeps the accounts that they anticipate payments will be made regularly, and turns over the more difficult ones to the billing agency. After 90 days, if no payment is received, the accounts are immediately turned over to the collection agency. Funds collected by the collection agency for the court have increased from \$16,712 in 1995-96 to a projected \$70,000 for 1999/2000. This increase results from quicker response by court staff to delinquent accounts and to closer coordination of collection efforts between the court and collection agency staffs.

Since 1996-97, the cost of indigent defense has decreased from \$28,000 to \$22,100. This is the result of eliminating the backlog of old cases, combining all the charges for a defendant into one case, and having the City Prosecutor (City Attorney) present at arraignments. This promotes early disposition of cases, which in turn reduces the number of court appearances for the defendant and lowers the cost of indigent defense. However, the City Prosecutor is spending more time preparing for the cases, which results in an increase for the City Attorney line item.

In October, 1999 a new municipal judge was hired due to the resignation of the incumbent. The new judge's contract is paid from the contract services line item rather than through payroll as in the past. The new judge is paid the same amount as the prior judge.

Several years ago, the downstairs of City Hall was made handicapped accessible and other improvements such as carpeting and painting were completed. At the time, no funding was available to complete similar upgrades needed in the Municipal Court. It appears as though enough funding may be available for these needed upgrades. They are described in City Hall repairs, Department 506, later in this document.

PROGRAM INFORMATION

MUNICIPAL COURT

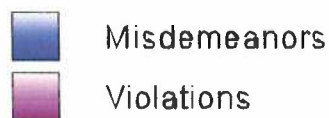
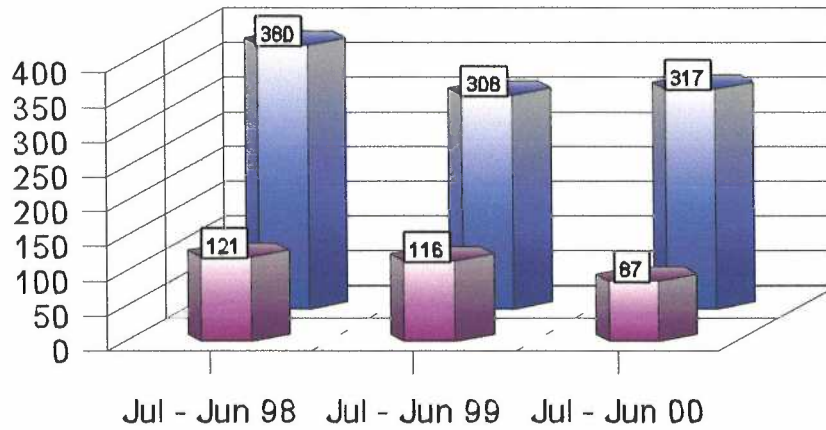
Page 3 of 3

POSITIONS:

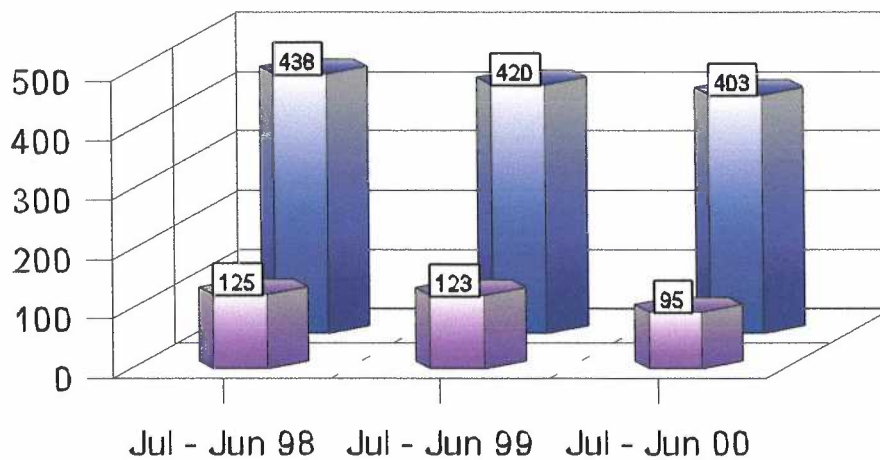
	<u>1999-00</u>	<u>2000-01</u>
Court Clerk	1.0000 FTE	1.0000 FTE
Senior Court Clerk	<u>.4750 FTE</u>	<u>1.0000 FTE</u>
TOTAL	1.4750 FTE	2.0000 FTE
Contract - City Attorney	55.60% of Contract Wage	
Contract - Municipal Judge	100.00% of Contract Wage	

Criminal Cases Filed

CASES

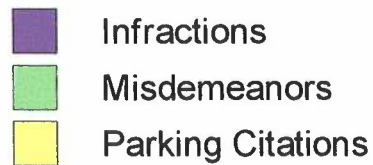
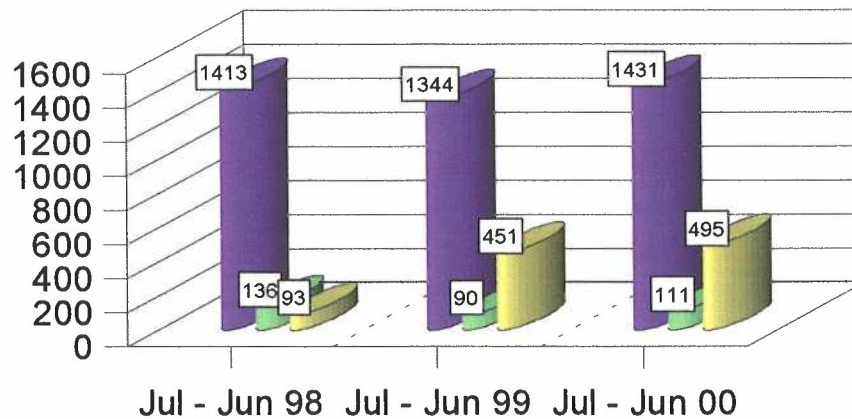


CHARGES

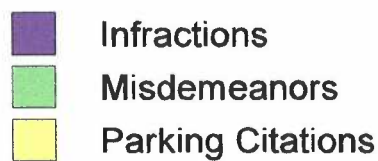
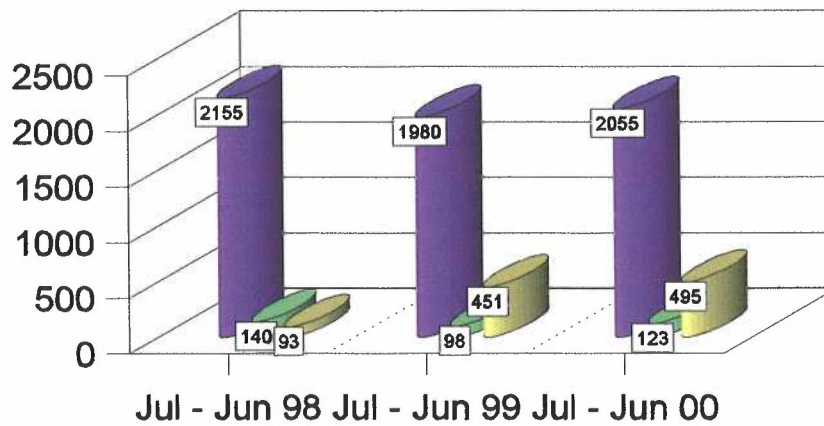


Traffic Cases Filed

CASES



CHARGES



General Ledger
Budget Proposal Report
MUNICIPAL COURT

1998 <u>Actual</u>	1999 <u>Actual</u>	2000 <u>Adopted</u>	<u>Account</u> <u>Description</u>	2001 <u>Requested</u>	2001 <u>Proposed</u>	2001 <u>Approved</u>	2001 <u>Adopted</u>
			E1 Exp.-Personal Services				
144,450.30	74,762.18	79,722	100-170-50001 Salaries	59,104	59,104	59,104	59,104
53,984.02	28,503.88	36,951	100-170-50003 Fringe Benefits	26,055	26,055	26,055	26,055
0.00	0.00	0	100-170-50250 Part Time	0	0	0	0
697.96	174.22	521	100-170-50600 Overtime	609	609	609	609
0.00	0.00	0	100-170-59000 Group Term Life	0	0	0	0
199,132.28	103,440.28	117,194	Exp.-Personal Services Totals:	85,768	85,768	85,768	85,768
			E2 Exp.-Materials & Services				
0.00	0.00	0	100-170-61010 Advertising	0	0	0	0
50,040.00	53,116.80	53,550	100-170-61014 City Attorney	59,767	59,767	59,767	59,767
1,300.00	2,709.00	9,801	100-170-61124 Computer Expense	9,500	9,500	9,500	9,500
29,071.62	31,974.25	27,500	100-170-61130 Contract Services	57,500	57,500	57,500	57,500
0.00	0.00	500	100-170-61132 Outside Attorney's Fees	500	500	500	500
2,715.16	1,632.87	2,600	100-170-61240 Dept/Operating Expense	2,600	2,600	2,600	2,600
112.52	51.00	150	100-170-61290 Dues & Subscriptions	150	150	150	150
0.00	0.00	250	100-170-61320 Education & Training	250	250	250	250
407.37	405.96	491	100-170-61401 Unemploy Ins	491	491	491	491
34.81	20.00	100	100-170-61600 Meetings & Conferences	100	100	100	100
2,779.46	1,610.68	1,500	100-170-61700 Office Supplies	1,500	1,500	1,500	1,500
0.00	0.00	0	100-170-61925 Victim Services	0	0	0	0
86,460.94	91,520.56	96,442	Exp.-Materials & Services Totals:	132,358	132,358	132,358	132,358
			E3 Exp.-Capital Outlay				
20,706.25	18,402.50	18,000	100-170-72500 Office Eqpt.	17,000	17,000	17,000	17,000
0.00	0.00	0	100-170-72600 Other Eqpt.	0	0	0	0
20,706.25	18,402.50	18,000	Exp.-Capital Outlay Totals:	17,000	17,000	17,000	17,000
			E4 Exp.-Transfers Out				
0.00	270.00	1,053	100-170-90027 To Info System Service	4,129	4,129	4,129	4,129
0.00	270.00	1,053	Exp.-Transfers Out Totals:	4,129	4,129	4,129	4,129
306,299.47	213,633.34	232,689	EXPENDITURES Totals:	239,255	239,255	239,255	239,255
306,299.47	213,633.34	232,689	MUNICIPAL COURT Totals:	239,255	239,255	239,255	239,255

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 2

FUND: 100- GENERAL

DEPARTMENT: 170 - MUNICIPAL COURT

<u>MATERIALS AND SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61014 CITY ATTORNEY:	59,767	<u>59,767</u>
61124 COMPUTER EXPENSE:		
IBM hardware maintenance	1,000	
IBM operational upgrade	2,500	
Annual expense for New World Software	6,000	<u>9,500</u>
61130 CONTRACT SERVICES:		
Municipal Judge	30,000	
Alcohol evaluations	5,000	
Judge pro-tem for conflict of interest cases	400	
Defense for Indigents	22,100	<u>57,500</u>
61132 OUTSIDE ATTORNEY FEES:		
Conflict of interest prosecution	500	<u>500</u>
61240 DEPARTMENT/OPERATING EXPENSE:		
Miscellaneous	50	
Safety Incentive Program	50	
Witness and jury fees	2,500	<u>2,600</u>
61290 DUES & SUBSCRIPTIONS:		
Subscriptions to professional journals, OACA dues	150	<u>150</u>
61320 EDUCATION & TRAINING:		
Training sessions, workshops, seminars	250	<u>250</u>
61401 UNEMPLOYMENT:	491	<u>491</u>
61600 MEETINGS & CONFERENCES:		
Business luncheon meetings, out-of-town travel, OACA Conference, computer training	100	<u>100</u>

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 100 - GENERAL

DEPARTMENT: 170 - MUNICIPAL COURT

MATERIALS AND SERVICES

SUB-LINE

ITEM TOTAL LINE TOTAL

61700 OFFICE SUPPLIES:

Misc. office supplies

1,500

1,500

CAPITAL OUTLAY

72500 OFFICE EQUIPMENT:

Hardware & software payment

17,000

17,000

INTERFUND TRANSFER

90027 TO INFORMATION SYSTEMS SERVICES:

4,129

4,129

PROGRAM INFORMATION

POLICE

Page 1 of 7

PROGRAM DESCRIPTION:

The Police Department is planning an internal reorganization. Although the second attempt for a levy failed in May, I remain convinced that the reorganization is critically needed to improve the overall accountability and consistency in the department's day-to-day operation, and each position that is added, eliminated or altered will be done with these priorities in mind. In January, the staff used the evening hours of an executive training conference they attended to reevaluate the needs of the department. They used this opportunity to begin at "ground-zero" and restructure the department in a way that would make the best use of the funds available. The reorganization concept was presented at the City Council Goal Setting Session in February and the staff was given their blessing to proceed.

The reorganization will recreate a lieutenant position, through the elimination of a sergeant position. This is made possible through match funds available in the Police Department budget for a grant position that will not be occurring. The lieutenant will be the second-in-command and will be managing the daily operations of the department. The position is vital to the success of the reorganization. It provides consistency and allows the chief of police, who now shares the daily operations of the department with whichever sergeant is on duty at the time, to carry on the duties of chief of police. Without a second-in-command, the department devotes much of its time to "putting out fires," rather than allowing for time to meet challenges head-on and deal with operations in a proactive manner. This position is a very high-profile public connection, as it will also serve as a liaison between the public and the Police Department much of the time. It will coordinate all training, conduct the internal affairs investigations and provide department representation on committees and workgroups. At the present time, these duties are spread out over several people in the department. Also, at the present time, the chief of police and his administrative assistant are the only non-union employees in the Police Department and when the chief is away, the sergeants take turns managing the department. The second-in-command position will allow non-union management to be in command of the department at all times.

Communications supervisor is a position that has not existed in the past. This fact does not, however, take away from its importance. Communications clerks (dispatchers) and the records clerk each report to a different supervisor at this time. None of those supervisors are really aware of exactly what the correct procedures are for the work that is done in communications and records. In an effort

PROGRAM INFORMATION

POLICE

Page 2 of 7

PROGRAM DESCRIPTION:

to eliminate this problem, records and communications will be combined and the records clerk will be reassigned to the position of communications clerk. The records data entry duties will be divided as evenly as possible among each of them. This will give the department 7 full-time communications clerks (each performing records data entry). A promotional process will be held and one of the clerks will become the communications supervisor. With this change, all clerks will be answering to one immediate supervisor who is aware of the requirements of the communications clerk position. This will allow for an overall coordination of the work unit, provide effective representation at the management/supervisory level meetings and workgroups, and address the priorities of consistency and accountability.

With the failure of the law enforcement levy in both September of 1999 and May of 2000, the Police Department is faced with the challenge of how to continue to provide a maximum level of service to the citizens of Lebanon. Employees are rising to that challenge and the team is doing its best to maintain the same level of service as it has offered in prior years.

The Lebanon Police Department's value statement is "*Integrity, Professionalism and Teamwork*" and, though funds have been very limited and services previously offered to the public were eliminated, the fundamental characteristics of how hard the employees strive to provide the public with the services and care they need has not been tarnished. Although there have been some negative statements from the public because services once provided are no longer available to them, this experience has been a positive opportunity, in that it has compelled the staff of the Police Department to look at the organization and operation as a whole and evaluate how best to give the public all it can with limited resources.

The city continues to see a significant improvement in the rate of Part 1, 2 and 3 Crimes (see Figure 1), as well as Calls for Service (see Figure 2). Several factors have attributed to this decline.

The Police Department received 2 positions through the awarding of grants (One in 1995 and one in 1996). Both these positions' duties focused primarily on community policing. During the time the community policing officer position was in full-swing, several Neighborhood Watch groups were formed and maintained. Also, the school resource officer, being a familiar face on campus, had opportunities to diffuse situations prior to their occurrence. Often, the community policing officer was

PROGRAM INFORMATION

POLICE

Page 3 of 7

PROGRAM DESCRIPTION:

able to assist walk-in customers whose problems or situations would have otherwise been given a case number when an officer was called into the station from the road.

In 1997, Lebanon adopted an ordinance allowing officers to have vehicles towed whose drivers are suspended, revoked, driving under the influence of intoxicants or driving without insurance. As a result, there was a significant increase in the first year's crime statistics. The number of violators of the ordinance has decreased, lowering the number of calls for service.

People have become more familiar with their alarm systems and with the consequences of false alarms, as a result of a false alarm ordinance, resulting in a decrease in the number of false alarms. This may have also contributed to the decrease in the number of calls for service.

Communications clerks have made an effort toward uniformity in criteria where the issuing of case numbers is concerned. This, combined with the factors mentioned above, had an impact on the crime statistics as reflected in Figures 1 and 2.

Overall, the Materials and Services portion of the General Fund budget shows a fairly minimal increase. With the exception of a few areas, most of the increases are based on projections for the 1999/2000 budget, while other increases allow for rising purchase prices, rental fees, and etc.

COMPUTER EXPENSE reflects a substantial decrease. The amount paid in the 1999/2000 fiscal year included approximately six months' additional payments to get the maintenance agreement due date to July 1 of each year. This made it much less confusing, as there are four maintenance agreements (1 software and 1 hardware with the original loan)(1 software and 1 hardware with the refinance that occurred when the court merged into the system). Now, all maintenance agreement payments have July due dates. These maintenance agreements are in addition to the computer system's 2 annual payments--both loans will be paid in full December of 2001. The Y2K funds that allowed for possible Y2K-related problems were also removed.

CONTRACT SERVICES shows an increase over the previous year. During the 1999/2000 fiscal year the case files were not scanned into the archive system, due to a lack of funding. There are now 2 years of documents that are waiting to be scanned. Due to the limited amount of storage space and the safety hazard that comes with removing case files from banker's boxes stored on high shelves, it is necessary that the scanning be up-to-date. The scanning will be done by a temporary services

PROGRAM INFORMATION

POLICE

Page 4 of 7

PROGRAM DESCRIPTION:

agency employee.

EDUCATION AND TRAINING also shows an increase. A portion of this increase is based on actual expenditures projected in the 1999/2000 fiscal year. Part of the increase will provide funding for team building training for all of the police officers. The remainder of the increase will pay for officers to receiving annual training in the "rolling range." The "rolling range" is a firing range that enables officers to shoot "live" rounds at a realistic, moving target in the back of a large truck (semi). This is a much more realistic method of "shoot/don't shoot" firearms training. The police department works in conjunction with Albany, Linn County and Sweet Home law enforcement agencies to bring the rolling range to the area on a contract basis—the least expensive option available.

VALIANT OPERATING EXPENSE is increasing because the fees charged to be involved in VALIANT will be increasing. The exact amount of the increase is not known at this time.

VEHICLE LEASING is a new line item that has been added to accommodate a leasing program the City will enter into in an effort to provide the Police Department with newer vehicles on a more regular basis.

CAPITAL OUTLAY/OFFICE EQUIPMENT funds will allow for an annual payment on the financing of the records management system hardware is included in Capital Outlay/Office Equipment.

CAPITAL OUTLAY/OTHER EQUIPMENT includes level-3 body armor, which will be purchased for 4 people at some time during this year through the ongoing replacement program.

Radio repair is becoming more difficult as parts are not as available for the older models. The funds designated are for replacement of outdated UHF radios in 6 patrol vehicles.

The Police Department is also requesting to purchase 6 packsets (hand-held radios), 16 chargers, 10 microphones and 10 holders. Officers will each be issued his/her own packset unit and be responsible for maintaining his/her own equipment. When each officer is issued their own equipment, it is much better maintained and lasts much longer. Also, when the officer maintains his/her own batteries they are more likely to remain charged throughout the entire shift. At this time, batteries are prone to lose their charge midway during the shift and usually at the most inopportune times. The same principle applies for issuing each officer his/her own flashlight, which is also requested in Capital Outlay/Other Equipment. To accomplish this, 5 flashlights and chargers will be

PROGRAM INFORMATION

POLICE

Page 5 of 7

PROGRAM DESCRIPTION:

purchased.

Digital cameras are the wave of the future. The department has 1 and it is used several times every day. A digital camera placed in the patrol vehicles will enhance the quality of the photos. Also, the photos can be printed out on one sheet of paper, placed in the case file and the disk erased and reused. In the long run, it will be less expensive than storing partially-used rolls and developing film.

The General Fund will provide 28.196 skilled professionals [1 chief; 1 lieutenant; 1 administrative assistant; 4 sergeants; 14 officers (1 assigned to VALIANT and 1 to detectives); 1 records/communications supervisor; and 6.196 communications clerks] for the citizens of Lebanon. In addition, there are 10 reserve officers who volunteer their time. These employees provide law enforcement services to the community of Lebanon 24 hours-per-day, 7 days-per-week.

The Police Department offers an array of community policing efforts. Some of these efforts were eliminated or significantly reduced in the 1999/2000 fiscal year; those are designated with an * beside the title below. With the law enforcement levy, the following strategies will all be active and available to the citizens of Lebanon.

VALIANT: VALley Inter-Agency Narcotics Team is Linn/Benton counties' cooperative effort to crack down on drug trafficking. Personnel from local police agencies (including Oregon State Police) and district attorneys' offices in both counties make up this team. This combination offers a much more effective method of drug investigation, as drug activity knows no boundaries.

*BLOCK HOME: This effort has been active in our community for many years. A Block Home is a "safe house" for children needing assistance.

*CITIZENS POLICE ACADEMY: The Citizens Police Academy is an eight-week course designed to educate citizens on how the Police Department and law enforcement as a whole operates. This academy is a joint effort between the Lebanon Police Department and Linn-Benton Community College.

*DARE: Drug Abuse Resistance Education is a nationally recognized drug education program offered to Lebanon's fifth grade students. It is designed to educate our youth in the identification of drug abuse and to improve the students' self esteem by giving them the skills necessary to say "NO" to drugs.

PROGRAM INFORMATION

POLICE

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PROGRAM DESCRIPTION:

DEPARTMENT TOURS: Tours of the Police Department are offered to schools, scout groups and others. Included in the tour, if requested, is a short presentation on law enforcement topics.

*EDDY EAGLE: This is a National Rifle Academy-sponsored presentation given to young children grades kindergarten through fourth grade. It teaches children the four basic principles of what to do if they see a dangerous weapon. Those principles are: 1) Stop; 2) Don't touch; 3) Leave the area; and 4) Tell an adult.

*NEIGHBORHOOD WATCH: This is a structured program designed to teach citizens how to be the "eyes and ears" for law enforcement

PRESENTATIONS: Presentations on various topics are presented to schools, civic groups, charitable organizations and others upon request.

OPERATION IDENTIFICATION: The Police Department lends engravers to the public and does bicycle registrations at no charge.

SAFE SITTERS: This program is cosponsored by the Police Department and the Lebanon Community Hospital. It teaches youth the business of babysitting and educates them in the responsibilities involved. It addresses rescue breathing, choking victims and the correct procedure for contacting EMS or police in an emergency. A session addressing "Safety for the Sitter" also provides valuable insight into maintaining a safe environment. This 2-day (14-hour) course is offered three times throughout the year.

SALT: Seniors And Law Enforcement Together is made up of senior citizens and law enforcement representatives. Members attend monthly meetings at the Lebanon Senior Center where they learn safety tips, take field trips and hear interesting speakers. Participants are also involved in assisting law enforcement in a number of different capacities.

PROGRAM INFORMATION

POLICE

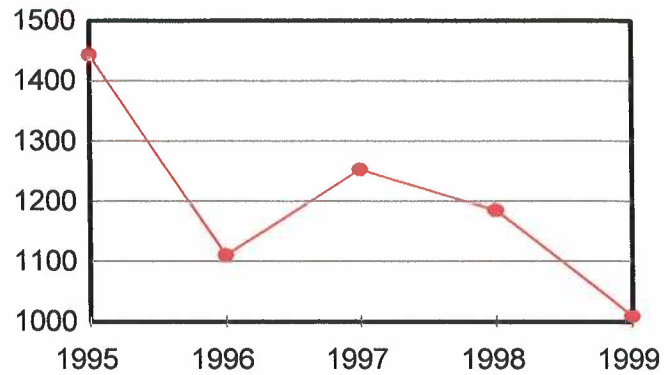
Page 7 of 7

<u>POSITIONS:</u>	<u>1999/00</u>	<u>2000/01</u>
Chief of Police	1.0000 FTE	1.0000 FTE
Lieutenant	.0000 FTE	1.0000 FTE
Administrative Assistant	1.0000 FTE	1.0000 FTE
Sergeants	5.0000 FTE	4.0000 FTE
Police Officers	14.0000 FTE	14.0000 FTE
Records/Communications Supervisor	.0000 FTE	1.0000 FTE
Communications Clerks	6.1960 FTE	6.1960 FTE
Records Clerk	<u>1.0000 FTE</u>	<u>.0000 FTE</u>
 SUBTOTAL	 28.1960 FTE	 28.1960 FTE
 Contract Service Employee (scanning archives)	 <u>.0000 FTE</u>	 <u>.1667 FTE</u>
 TOTAL	 28.1960 FTE	 28.3627 FTE

FIGURE 1

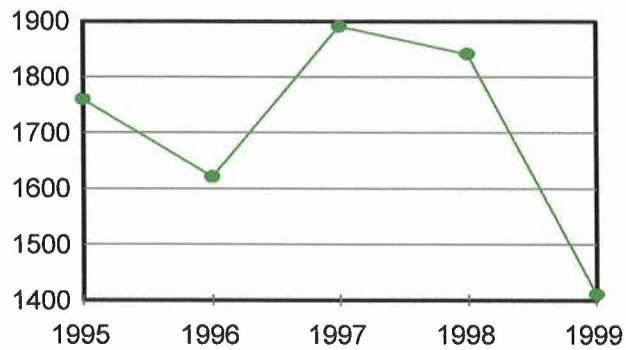
Part I Crimes

1995 through 1999



Part II Crimes

1995 through 1999



Part III Crimes

1995 through 1999

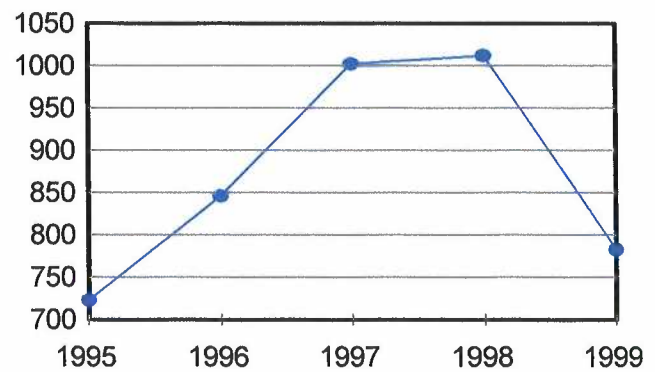
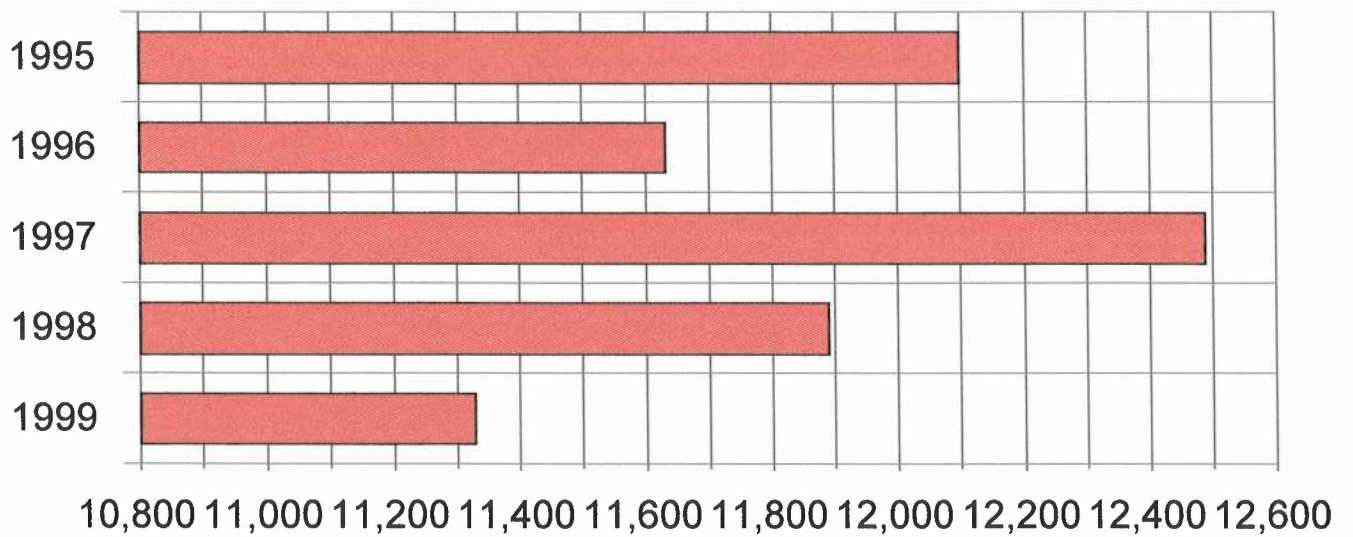


FIGURE 2

Calls for Service

1995 through 1999



**Lebanon
Police Department**
Fiscal Year 00/01

Chief of Police

**Administrative
Assistant**

Lieutenant

**Dispatch
Supervisor**

**Detective
Sergeant**

Patrol Sergeant

Patrol Sergeant

Patrol Sergeant

Dispatcher

Dispatcher

Detective

Officer

Officer

Officer

Dispatcher

Dispatcher

**VALIANT
Detective**

Officer

Officer

Officer

Dispatcher

**P/T
Dispatcher**

**P/T
Parking &
Property
Clerk**

Officer

Officer

Officer

Dispatcher

**P/T
Dispatcher**

Officer

Officer

Officer

70a

General Ledger
Budget Proposal Report
POLICE

Printed: 07/05/2000 14:53
For Fiscal Year: 2001

1998 <u>Actual</u>	1999 <u>Actual</u>	2000 <u>Adopted</u>	<u>Account</u>	<u>Description</u>	2001 <u>Requested</u>	2001 <u>Proposed</u>	2001 <u>Approved</u>	2001 <u>Adopted</u>
E1 Exp.-Personal Services								
2,166,233.44	1,061,954.78	1,114,757	100-180-50001	Salaries	1,224,036	1,224,036	1,224,036	1,098,676
827,059.16	432,163.22	514,754	100-180-50003	Fringe Benefits	543,909	543,909	543,909	487,525
0.00	115.83	0	100-180-50250	Part Time	0	0	0	0
0.00	2,200.37	0	100-180-50500	Out Of Class	0	0	0	0
51,780.30	26,066.13	27,000	100-180-50510	Ed. Incentive	27,000	27,000	27,000	27,000
0.00	32,500.00	34,800	100-180-50515	Def. Comp Match	37,200	37,200	37,200	37,200
70,003.26	34,606.84	45,760	100-180-50600	Overtime	44,100	44,100	44,100	44,100
0.00	3,239.23	3,000	100-180-50601	Out Of Class O.T.	2,000	2,000	2,000	2,000
96,739.74	56,242.40	55,000	100-180-50700	Cash In Comp	60,000	60,000	60,000	50,000
0.00	0.00	0	100-180-59000	Group Term Life	0	0	0	0
3,211,815.90	1,649,088.80	1,795,071	Exp.-Personal Services Totals:		1,938,245	1,938,245	1,938,245	1,746,501
E2 Exp.-Materials & Services								
2,400.77	844.51	1,500	100-180-61010	Advertising	2,500	2,500	2,500	2,500
15,362.55	13,421.77	15,000	100-180-61120	Communication (Gen'l)	17,884	17,884	17,884	17,884
13,952.57	22,426.24	31,391	100-180-61124	Computer Expense	11,037	11,037	11,037	11,037
2,429.99	2,472.92	1,500	100-180-61125	Crime Prevention	1,500	1,500	1,500	1,500
6,586.85	1,306.95	2,735	100-180-61130	Contract Services	6,735	6,735	6,735	8,235
0.00	9,753.03	0	100-180-61135	Contr Serv (Parking Prog)	0	0	0	0
9,075.98	9,946.20	11,000	100-180-61240	Dept/Operating Expense	14,686	14,686	14,686	14,686
14,835.85	14,818.52	18,700	100-180-61250	Dept/Op Supplies	18,000	18,000	18,000	18,000
1,045.25	2,090.23	0	100-180-61255	K-9 Program	0	0	0	0
2,123.21	1,465.25	1,900	100-180-61290	Dues & Subscriptions	1,700	1,700	1,700	1,700
4,197.44	3,843.61	5,500	100-180-61300	Duplication	5,500	5,500	5,500	5,500
6,302.46	16,538.04	16,500	100-180-61320	Education & Training	21,700	21,700	21,700	21,700
6,399.00	6,419.84	7,757	100-180-61401	Unemploy Ins	7,757	7,757	7,757	7,757
622.75	500.00	1,000	100-180-61420	Ins Repair & Deduct	1,000	1,000	1,000	1,000
7,146.48	17,166.22	18,500	100-180-61500	Uniform-Buy & Clean	19,000	19,000	19,000	19,000
1,275.43	2,717.90	2,600	100-180-61560	Maint/Bldg (Gen'l)	2,900	2,900	2,900	2,900
7,182.81	4,757.44	5,000	100-180-61570	Maint/Eqpt	4,000	4,000	4,000	4,000
32,024.30	27,502.61	28,000	100-180-61580	Maint/Vehicles	28,000	28,000	28,000	28,000
654.53	914.56	980	100-180-61600	Meetings & Conferences	1,500	1,500	1,500	1,500
2,947.61	4,341.49	5,000	100-180-61700	Office Supplies	6,980	6,980	6,980	6,980
12,961.45	10,404.20	14,500	100-180-61800	Petroleum	16,000	16,000	16,000	16,000
0.00	100.65	1,000	100-180-61825	Prisoner Medical Costs	1,000	1,000	1,000	1,000
75.00	36.77	1,000	100-180-61855	Spcl Investigative Exp	1,000	1,000	1,000	1,000
0.00	5,375.43	5,000	100-180-61890	Travel Expense	4,000	4,000	4,000	4,000
4,285.00	6,000.00	6,070	100-180-61920	Valiant Expense	7,000	7,000	7,000	7,000
0.00	0.00	0	100-180-61930	Vehicle Leases	0	0	0	25,000
153,887.28	185,164.38	202,133	Exp.-Materials & Services Totals:		201,379	201,379	201,379	227,879
E3 Exp.-Capital Outlay								
0.00	0.00	0	100-180-72300	Improvements	0	0	0	0
26,726.99	30,021.66	35,809	100-180-72500	Office Eqpt.	20,051	20,051	20,051	20,051
3,662.79	10,848.21	7,500	100-180-72600	Other Eqpt.	15,460	15,460	15,460	15,974
20,608.00	62,833.10	24,000	100-180-72800	Vehicles	24,000	24,000	24,000	0
50,997.78	103,702.97	67,309	Exp.-Capital Outlay Totals:		59,511	59,511	59,511	36,025
E4 Exp.-Transfers Out								
0.00	1,459.00	10,481	100-180-90027	To Info System Service	10,551	10,551	10,551	10,551
44,724.00	17,548.00	0	100-180-90053	To Fed Comm Policing Grant	36,751	36,751	36,751	0
2,500.00	0.00	0	100-180-90105	To Eqpt Acq & Rep Fund	6,000	6,000	6,000	6,000
0.00	0.00	0	100-180-90134	To Local Law Enforce Grant	0	0	0	0
47,224.00	19,007.00	10,481	Exp.-Transfers Out Totals:		53,302	53,302	53,302	16,551
3,463,924.96	1,956,963.15	2,074,994	EXPENDITURES Totals:		2,252,437	2,252,437	2,252,437	2,026,956
3,463,924.96	1,956,963.15	2,074,994	POLICE Totals:		2,252,437	2,252,437	2,252,437	2,026,956

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 5

FUND: 100 - GENERAL
DEPARTMENT: 180 - POLICE

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL LINE TOTAL

61010 ADVERTISING:

Personnel recruitment, auction, liquor licenses, vehicle sale and promotional advertisements	2,500	<u>2,500</u>
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61120 COMMUNICATION:

Telephone support communication (AS/400 Computer system software support)	1,584	
Telephone line expense (Dedicated line used by the computer system)	7,200	
Repeater site rental	2,400	
Paging system	1,700	
Cell phone usage	5,000	<u>17,884</u>

61124 COMPUTER EXPENSE:

Maintenance Agreement (Due 07/15/00)	9,064	
Maintenance Agreement (Due 12/31/00)	1,973	<u>11,037</u>

61125 CRIME PREVENTION EXPENSE:

Crime prevention supplies and educational materials	1,500	<u>1,500</u>
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61130 CONTRACT SERVICES:

Animal control	1,000	
Sketch artist services (for composite sketching)	1,000	
Temporary employee (to scan documents into archive system)	4,000	
Canofile Maintenance Agreement (archive scanner)	735	
Peer Court	1,500	<u>8,235</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 5

FUND: 100 - GENERAL

DEPARTMENT: 180 - POLICE

MATERIALS & SERVICES

SUB-LINE

ITEM TOTAL LINE TOTAL

61240 DEPARTMENT/OPERATING EXPENSE:

Employee physicals, psychological, written, video and hearing examinations	3,900	
Cooperative purchasing agreement	1,000	
Investigation miscellaneous expense	716	
DMV processing fees	120	
UPS shipping expense	1,300	
Vehicle towing expenses	500	
Safety Incentive Program	2,650	
Miscellaneous expenses	3,000	
HEP-VAC screening/boosters	1,500	<u>14,686</u>

61250 DEPARTMENT/OPERATING SUPPLIES:

Supplies for jail evidence room, fire extinguishers, flashlights, batteries, fuses, keys, locks, engravers, prisoner meal supplies and miscellaneous	16,800	
Uniform Traffic Citation books	1,200	<u>18,000</u>

61290 DUES & SUBSCRIPTIONS:

Narcotics Enforcement Association, International Association of Chiefs of Police, Oregon Association of Chiefs of Police, Crime Prevention Association of Oregon and Oregon Peace Officers Association dues, various publications and etc.	1,700	<u>1,700</u>
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61300 DUPLICATION:

Printing of forms and stationery supplies	3,500	
Copier Maintenance Agreement	2,000	<u>5,500</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 3 of 5

FUND: 100 - GENERAL
DEPARTMENT: 180 - POLICE

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL LINE TOTAL

61320 EDUCATION & TRAINING:

Firearms training (including rolling range training)	6,500	
Training seminars, reimbursement for job-related course work and specialized training required to maintain certifications, team building training for all officers and continuing education	15,200	<u>21,700</u>

61401 UNEMPLOYMENT INSURANCE	7,757	<u>7,757</u>
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61420 INSURANCE REPAIR AND DEDUCTIBLES:	1,000	<u>1,000</u>
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61500 UNIFORM PURCHASE AND CLEANING:

Dry-cleaning/laundrying of uniforms, jail blankets and inmate clothing	10,000	
Uniform purchase and clothing allowances	9,000	<u>19,000</u>

61560 MAINTENANCE/BUILDING AND GROUNDS:

Carpet cleaning quarterly	800	
Painting of interior walls, cleaning expenses, supplies and janitorial	2,100	<u>2,900</u>

61570 MAINTENANCE/EQUIPMENT:

Maintenance and repair of office equipment, weapons, cameras, radar, etc.	4,000	<u>4,000</u>
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61580 MAINTENANCE/VEHICLES:

Vehicle detailing of department vehicles	2,088	
Maintenance of 9 marked and 3 unmarked patrol units	7,857	
Mechanic expense	18,055	<u>28,000</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 4 of 5

FUND: 100 - GENERAL

DEPARTMENT: 180 - POLICE

MATERIALS & SERVICES

SUB-LINE

ITEM TOTAL

LINE TOTAL

61600 MEETINGS AND CONFERENCES:

Meal expenses for out-of-town court, investigations, meetings, refreshments or other department business	1,500	<u>1,500</u>
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61700 OFFICE SUPPLIES:

Miscellaneous office supplies	3,000	
Canofile disks (24 archive scanning optical disks)	2,880	
Computer operating supplies (toner, ink cartridges, etc.)	1,100	<u>6,980</u>

61800 PETROLEUM PRODUCTS:

Gasoline and oil for 12 vehicles	16,000	<u>16,000</u>
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61825 PRISONER MEDICAL COSTS:	1,000	<u>1,000</u>
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61855 SPECIAL INVESTIGATION EXPENSE:	1,000	<u>1,000</u>
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61890 COMPUTER TRAINING/TRAVEL EXPENSE:	4,000	<u>4,000</u>
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61920 VALIANT OPERATING EXPENSE:	7,000	<u>7,000</u>
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61930 VEHICLE LEASES	25,000	<u>25,000</u>
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PROGRAM EXPENDITURE DETAIL SHEET

Page 5 of 5

FUND: 100 - GENERAL
DEPARTMENT: 180 - POLICE

CAPITAL OUTLAY

SUB-LINE
ITEM TOTAL LINE TOTAL

72500 OFFICE EQUIPMENT:

Computer System-Annual Payment (Due 07/15/00)	16,466	
Computer System-Annual Payment (Due 12/31/00)	3,585	<u>20,051</u>

72600 OTHER EQUIPMENT:

Level 3 body armor replacement (4)	2,500	
Replacements for outdated UHF patrol vehicle radios (6)	3,724	
Packset radios/mics/chargers (6)	7,500	
Flashlights (5)	650	
Digital cameras for patrol vehicles (4)	1,600	<u>15,974</u>

INTERFUND TRANSFERS

90027 TO INFORMATION SYSTEM SERVICE:	10,551	<u>10,551</u>
90105 FOR POLICE DEPARTMENT VEHICLE:	6,000	<u>6,000</u>

PROGRAM INFORMATION
SENIOR AND DISABLED SERVICES

Page 1 of 3

PROGRAM DESCRIPTION:

The Lebanon Senior Center is operated by the City of Lebanon's Senior and Disabled Services Program as a focal point for the delivery of recreational and social services to senior and disabled persons age 50 and above. Its primary purpose is to enhance the lives of older adults by offering the opportunity for educational programs, health services, recreational activities, social events and transportation. Activities include but are not limited to: health seminars, craft and other enrichment classes, monthly pot-lucks, pool, cards, bingo, health screenings, quilting and special events. According to the voluntary guests' registration sheets, participants made approximately 14,000 visits to the Senior Center annually.

The Senior and Disabled Services Program, for FY 2000-2001, is funded by the following sources: 65% general fund, 28% federal grant money, and 7% miscellaneous revenue, slightly different from FY 99-00. As a result of measure 50 approved by voters in the mid-nineties local financial support for the Senior Center was severely reduced. The Federal Government and the XIX program now underwrite a significant portion of the expenses enabling the Senior Center to maintain programs and services.

In addition to the many programs provided by the Senior Center, there are numerous services offered at the Senior Center in conjunction with other organizations. The Cascades West Council of Governments (COG) coordinates the Senior Meals program, which provides hot breakfasts on Tuesdays, a hot lunch every weekday, as well as Meals on Wheels. Annually, this program serves over 9,000 meals on-site, and distributes another 42,000 through home deliveries. A COG Senior Services Outreach Worker is available on a regular basis to assist older adults who may be eligible for Medicaid, in-home care, and other social services. Free services can be arranged(at the Senior Center) for legal assistance, with an attorney of the Oregon Legal Services Corporation, and for psychological counseling with a social worker from the Pastoral Counseling Center. The AARP (American Association of Retired Persons), and RSVP (Retired and Senior Volunteers Program) volunteers offer free assistance for completion of tax forms from January through April. SHIBA (State Health Insurance Benefits Assistance) offers free help with insurance issues one day a week.

The Senior Center is the place (in the Lebanon area) where older adults, and their families, come for help and information about other senior resources. Examples include: referral to housing

PROGRAM INFORMATION
SENIOR AND DISABLED SERVICES

Page 2 of 3

PROGRAM DESCRIPTION: (continued)

resources, advice about Medicare, and social security benefits. An average of 3,300 requests for information are recorded annually.

The Senior Center provides free loans of medical equipment such as wheelchairs and walkers; at any given time, approximately 70 items of equipment are in use through this program. This program has experienced growth because the hospital no longer has an equipment loan program. The hospital turned their equipment over to the Senior Center. This program has grown to the point where we have assigned asset tags to the equipment, and we are entering the information on a data base; its management has outgrown the simple pencil and paper log form currently used, and we are needing a more sophisticated management system.

The Senior Center also coordinates a "Fix-it-Brigade" of volunteers who provide free, simple home repair and safety services, such as installation of grab bars, smoke alarms and deadbolt locks.

Various senior groups utilize the Senior Center for regular meetings: including the Model Railroad Club, Seniors and Law Enforcement Together group (SALT), and the American Association of Retired Persons group (AARP). In addition, the facility is available for rental by business and community organizations.

The Senior Center also supports other social service agencies in the community. The staff and volunteer dispatchers serve as an answering service for the FISH program, which provides assistance with food, clothing, etc., to Lebanon residents in need. In addition, a representative from the Salvation Army meets twice weekly in the building with needy clients seeking similar assistance.

We expect to have continuing repairs on the building and fixtures because of the age of the building. Since large expenditures were needed in FY98-99 we anticipate no major repair problems.

PROGRAM INFORMATION
SENIOR AND DISABLED SERVICES

Page 3 of 3

<u>POSITIONS:</u>	<u>1999-00</u>	<u>2000-01</u>
Senior Center Secretary	1.0000 FTE	1.0000 FTE
Senior & Disabled Services Program Manager	<u>1.0000 FTE</u>	<u>1.0000 FTE</u>
 SUBTOTAL	 2.0000 FTE	 2.0000 FTE
 Relief Staff	 <u>.0567 FTE</u>	 <u>.0567 FTE</u>
TOTAL	2.0567 FTE	2.0567 FTE

ADVISORY BOARD:

The role of the Senior and Disabled Services Advisory Board is to advise, assist and recommend the policies for the governance and operation of the Lebanon Senior Center and Dial-A-Bus Programs. The Advisory Board also administers the Senior Services Trust Fund. Five of the nine voting members must be fifty years of age or older (*). The staff is grateful for the Board members' time and support.

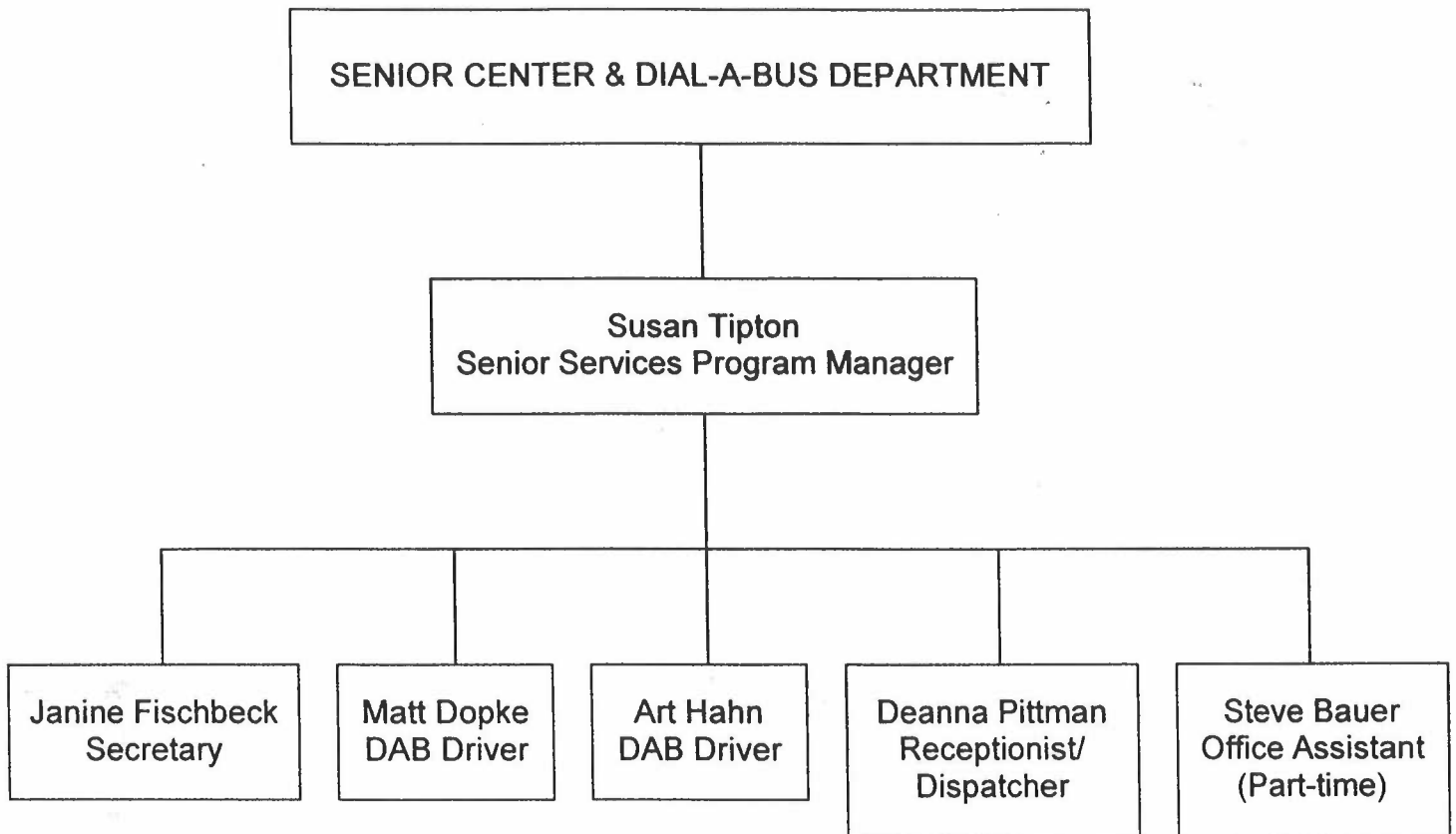
Jennifer Abbott	(member since 2000)	Bob Johnson*	(member since 1998)
Rose Anne Cooper*	(member since 1998)	Linda Learn*	(member since 1993)
Bob Elliott*	(member since 1999)	Wayne Mayhall*	(member since 1999)
Ray Garboden*	(member since 1997)	Remona Simpson*	(member since 1999)
Joan Haller*	(member since 1998)		

Rotating Community Business Members:

Joe Arnold (member since 2000)

City Council Member:

Vacant



Lebanon Senior Center and Dial-a-Bus program share an advisory board made up of nine regular members, two rotating business members and three staff members. The role of this board is to advise, assist and recommend the policies for the governance and operation of the Lebanon Senior Center and Dial-a-Bus programs. In addition to consultation regarding daily program operations, the Program Manager seeks the Board's support with transportation-related legislative issues, planning for the needs of local residential care center programs and social service agencies.

General Ledger
Budget Proposal Report
SENIOR SERVICES

1998 <u>Actual</u>	1999 <u>Actual</u>	2000 <u>Adopted</u>	<u>Account</u> <u>Description</u>	2001 <u>Requested</u>	2001 <u>Proposed</u>	2001 <u>Approved</u>	200 <u>Adopted</u>
E1 Exp.-Personal Services							
122,473.58	66,974.68	71,374	100-190-50001 Salaries	75,519	75,519	75,519	75,519
38,021.26	26,913.48	31,748	100-190-50003 Fringe Benefits	31,403	31,403	31,403	31,403
0.00	0.00	0	100-190-50250 Part Time	0	0	0	0
1,162.60	0.00	521	100-190-50600 Overtime	609	609	609	609
0.00	0.00	0	100-190-59000 Group Term Life	0	0	0	0
161,657.44	93,888.16	103,643	Exp.-Personal Services Totals:	107,531	107,531	107,531	107,531
E2 Exp.-Materials & Services							
1,383.15	1,522.92	250	100-190-61010 Advertising	250	250	250	250
0.00	0.00	0	100-190-61124 Computer Expense	8,000	8,000	8,000	0
9,134.96	25,388.96	21,760	100-190-61130 Contract Services	21,760	21,760	21,760	21,760
145.00	75.00	100	100-190-61200 Deposits Refunded	100	100	100	100
318.40	65.00	800	100-190-61240 Dept/Operating Expense	800	800	800	800
1,179.35	1,493.77	1,800	100-190-61250 Dept/Op Supplies	1,800	1,800	1,800	1,800
402.52	635.00	350	100-190-61290 Dues & Subscriptions	700	700	700	700
3,134.09	3,837.91	3,500	100-190-61300 Duplication	4,000	4,000	4,000	4,000
108.00	121.00	250	100-190-61320 Education & Training	250	250	250	250
407.37	427.01	515	100-190-61401 Unemploy Ins	515	515	515	515
0.00	0.00	0	100-190-61430 Janitorial Supplies	0	0	0	0
2,516.09	25,467.12	3,000	100-190-61560 Maint/Bldg (Gen'l)	3,000	3,000	3,000	3,000
643.03	99.35	1,000	100-190-61570 Maint/Eqpt	1,000	1,000	1,000	1,000
196.38	583.38	1,000	100-190-61600 Meetings & Conferences	1,500	1,500	1,500	1,500
1,118.07	520.45	1,000	100-190-61700 Office Supplies	1,000	1,000	1,000	1,000
1,856.55	1,750.16	2,000	100-190-61820 Postage	2,000	2,000	2,000	2,000
163.67	74.92	0	100-190-61840 Refreshment Purchases	0	0	0	0
6,357.81	6,338.69	6,500	100-190-61900 Utilities (Gen'l)	6,500	6,500	6,500	6,500
29,064.44	68,400.64	43,825	Exp.-Materials & Services Totals:	53,175	53,175	53,175	45,175
E3 Exp.-Capital Outlay							
0.00	10,865.00	0	100-190-72300 Improvements	0	0	0	
0.00	412.25	0	100-190-72500 Office Eqpt.	0	0	0	
0.00	0.00	0	100-190-72600 Other Eqpt.	150	150	150	150
0.00	11,277.25	0	Exp.-Capital Outlay Totals:	150	150	150	150
E4 Exp.-Transfers Out							
0.00	432.00	2,105	100-190-90027 To Info System Service	10,083	10,083	10,083	8,083
17,968.00	7,965.00	0	100-190-90055 To D-A-B Grant Fund	0	0	0	0
17,968.00	8,397.00	2,105	Exp.-Transfers Out Totals:	10,083	10,083	10,083	8,083
208,689.88	181,963.05	149,573	EXPENDITURES Totals:	170,939	170,939	170,939	160,939
208,689.88	181,963.05	149,573	SENIOR SERVICES Totals:	170,939	170,939	170,939	160,939

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 2

FUND: 100 GENERAL

DEPARTMENT: 190 SENIOR SERVICES

MATERIALS & SERVICES

**SUB-LINE
ITEM TOTAL LINE TOTAL**

61010 ADVERTISING:

Newspaper and radio	250	<u>250</u>
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61130 CONTRACTING SERVICES:

Match for Title XIX	20,260	
Relief Personnel	1,500	<u>21,760</u>

61200 RENTAL DEPOSIT REFUNDS:

	100	<u>100</u>
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61240 DEPARTMENT/OPERATING EXPENSE:

Employee Assistance Program, volunteer recognition, mileage & misc. expenses	800	<u>800</u>
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61250 DEPARTMENT/OPERATING SUPPLIES:

Program supplies, special events, decorations, and entertainment	1,800	<u>1,800</u>
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61290 DUES & SUBSCRIPTIONS:

Memberships (Costco, OGA, OASC)	575	
Licenses (kitchen)	50	
Subscriptions (newspaper, information & referral directory)	75	<u>700</u>

61300 DUPLICATION:

Photo copy service contract	620	
Paper, forms, letterhead	380	
Senior Center Newsletter	3,000	<u>4,000</u>

61320 EDUCATION & TRAINING:

Workshops, seminars, classes	250	<u>250</u>
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PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 2

FUND: 100 GENERAL

DEPARTMENT: 190 SENIOR SERVICES

MATERIALS & SERVICES

SUB-LINE

ITEM TOTAL

LINE TOTAL

61401 UNEMPLOYMENT

515

515

61560 MAINTENANCE/BUILDING & GROUNDS:

3,000

3,000

61570 MAINTENANCE/EQUIPMENT:

Office equipment (computer)

500

Kitchen equipment

300

Miscellaneous equipment

200

1,000

61600 MEETINGS & CONFERENCES:

Conferences (O4AD, OASC, OSU, & OGA
and miscellaneous business meetings

1,500

1,500

61700 OFFICE & COMPUTER SUPPLIES:

General supplies

1,000

1,000

61820 POSTAGE:

Senior Center Newsletters

2,000

2,000

61900 UTILITIES:

Electric

3,300

Heating oil

2,350

Garbage

850

6,500

CAPITAL OUTLAY

72600 OTHER EQUIPMENT:

150

150

INTERFUND TRANSFERS

90027 TO INFORMATION SYSTEM SERVICE:

8,083

8,083

PROGRAM INFORMATION

NON-DEPARTMENTAL

Page 1 of 1

PROGRAM DESCRIPTION:

The non-departmental activity provides a department to centralize costs which are shared by all General Fund activities. Cost accounting by department for telephone, electricity, postage, insurance, and other shared expenses are inappropriate under current governmental accounting practices for a unit of government our size. Also, this department provides the accounting for some transfers from the General Fund, operating contingencies for the fund, and unappropriated ending fund balance.

Department 810 - General Fund Reserve was a new fund in 1998-99. The revenue for the new fund comes from one time property tax revenue which is to be received by the city due to an unanticipated effect of Ballot Measures 47 and 50 on property tax levies. Part of the amount was received in each of these years, 1997-98, 1998-99 and 1999-00. The total amount of extra levy was finally determined in January 2000, to be \$465,192, approximately 90% of which will have been collected by June 30, 2000. All of the collections, plus interest earnings, are projected to be \$452,282, which will be transferred to the general fund this year. In 2000-01 the property tax levy will be reduced by this amount to compensate for the over levy of 1997-98.

After the budget was approved by the Budget Committee, two changes were made to this budget. First, the Council asked that a reserve of \$18,000 be set aside for the Lebanon Community Pool. The pool committee will place a special district levy on the November, 2000 ballot. If the levy passes and the funds are still available, the council will spend the funds to support the pool. The other change was the reduction in size of this year's tax anticipation note. Because of the over levy, the City will have more cash on hand than usual on July 1, thereby reducing amount needed to be borrowed.

General Ledger
Budget Proposal Report
NON-DEPARTMENTAL

1998 <u>Actual</u>	1999 <u>Actual</u>	2000 <u>Adopted</u>	<u>Account</u>	<u>Description</u>	2001 <u>Requested</u>	2001 <u>Proposed</u>	2001 <u>Approved</u>	2001 <u>Adop.</u>
E2 Exp.-Materials & Services								
684.02	1,923.81	1,500	100-195-61010	Advertising	1,500	1,500	1,500	1,500
4,020.00	4,300.00	4,750	100-195-61013	Audit Expense	4,750	4,750	4,750	4,750
519.33	186.10	500	100-195-61015	Codification (Admin)	500	500	500	500
27,670.64	25,478.93	22,700	100-195-61120	Communication (Gen'l)	22,700	22,700	22,700	22,700
1,761.59	3,640.69	2,000	100-195-61124	Computer Expense	2,820	2,820	2,820	2,820
2,276.00	4,189.45	6,075	100-195-61130	Contract Services	6,075	6,075	6,075	6,075
942.18	392.50	1,000	100-195-61149	Mowing Expenses	1,000	1,000	1,000	1,000
6,421.36	9,627.44	500	100-195-61240	Dept/Operating Expense	500	500	500	500
9,966.53	14,057.50	10,566	100-195-61290	Dues & Subscriptions	10,800	10,800	10,800	10,800
3,052.97	3,596.07	4,000	100-195-61300	Duplication	4,000	4,000	4,000	4,000
0.00	0.00	4,000	100-195-61310	Elections	4,000	4,000	4,000	4,000
0.00	0.00	0	100-195-61355	City Grants	0	0	0	0
32,930.22	35,048.39	35,500	100-195-61400	Insurance	35,500	35,500	35,500	35,500
600.00	1,842.50	1,000	100-195-61420	Ins Repair & Deduct	1,000	1,000	1,000	1,000
22,519.01	30,234.45	20,000	100-195-61560	Maint/Bldg (Gen'l)	20,000	20,000	20,000	20,000
10,479.91	5,608.41	10,000	100-195-61820	Postage	10,000	10,000	10,000	10,000
160.44	158.32	200	100-195-61830	Property Taxes	200	200	200	200
11,950.92	10,825.53	10,000	100-195-61900	Utilities (Gen'l)	10,000	10,000	10,000	10,000
135,955.12	151,110.09	134,291	Exp.-Materials & Services Totals:		135,345	135,345	135,345	135,345
E3 Exp.-Capital Outlay								
13,288.36	7,881.08	0	100-195-72300	Improvements	0	0	0	0
2,058.56	3,065.42	3,000	100-195-72500	Office Eqpt.	0	0	0	0
0.00	2,974.22	0	100-195-72600	Other Eqpt.	0	0	0	0
15,346.92	13,920.72	3,000	Exp.-Capital Outlay Totals:		0	0	0	0
E4 Exp.-Transfers Out								
16,557.00	19,176.00	14,672	100-195-90017	To City Hall Repair D.S.	12,855	12,855	12,855	12,855
0.00	0.00	5,000	100-195-90018	To Santiam Trav Station	0	0	0	0
0.00	0.00	0	100-195-90025	To GIS	0	0	0	0
0.00	3,000.00	0	100-195-90027	To Info System Service	0	0	0	0
0.00	0.00	0	100-195-90053	To Fed Comm Policing Grant	0	0	0	0
0.00	0.00	0	100-195-90055	To D-A-B Grant Fund	0	0	0	0
1,500.00	5,500.00	1,500	100-195-90105	To Eqpt Acq & Rep Fund	0	0	0	1,500
0.00	0.00	0	100-195-90124	To Storm Drain Utility	0	0	0	0
0.00	252,965.00	187,000	100-195-90132	To Gen Fd Cap Outlay	1,500	1,500	1,500	0
18,057.00	280,641.00	208,172	Exp.-Transfers Out Totals:		14,355	14,355	14,355	14,355
E5 Exp.-Contingencies								
0.00	0.00	51,050	100-195-80005	Operating Contingency	46,112	46,112	46,112	39,940
0.00	0.00	0	100-195-80030	Res-Swimming Pool	0	0	0	18,000
0.00	0.00	51,050	Exp.-Contingencies Totals:		46,112	46,112	46,112	57,940
E6 Exp.-Debt Service								
798,000.00	800,000.00	865,000	100-195-95500	Loan Principle-Tan	865,000	865,000	865,000	350,000
36,015.29	35,300.00	40,000	100-195-95600	Loan Interest-Tan	40,000	40,000	40,000	20,000
834,015.29	835,300.00	905,000	Exp.-Debt Service Totals:		905,000	905,000	905,000	370,000
E7 Exp.-Unappropriated								
0.00	0.00	5,394	100-195-92010	Unapprop End Fund Bal	30,000	30,000	30,000	30,000
0.00	0.00	5,394	Exp.-Unappropriated Totals:		30,000	30,000	30,000	30,000
1,003,374.33	1,280,971.81	1,306,907	EXPENDITURES Totals:		1,130,812	1,130,812	1,130,812	607,640
1,003,374.33	1,280,971.81	1,306,907	NON-DEPARTMENTAL Totals:		1,130,812	1,130,812	1,130,812	607,640

CITY OF LEBANON
User: ccole

General Ledger
Budget Proposal Report
NON-DEPARTMENTAL

Printed: 07/05/2000 14:53
For Fiscal Year: 2001

1998 <u>Actual</u>	1999 <u>Actual</u>	2000 <u>Adopted</u>
8,330,971.08	4,648,374.32	4,548,883
5,983,990.39	4,294,833.32	4,477,535
2,346,980.69	353,541.00	71,348

<u>Account</u>	<u>Description</u>
	Fund REVENUES
	Fund EXPENSES

GENERAL FUND Totals:

2001 <u>Requested</u>	2001 <u>Proposed</u>	2001 <u>Approved</u>	2001 <u>Adopted</u>
4,637,885	4,637,885	4,637,885	3,868,135
4,637,885	4,637,885	4,637,885	3,868,135

0	0	0	0
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PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 3

FUND: 100 - GENERAL

DEPARTMENT: 195 - NON-DEPARTMENTAL

MATERIALS & SERVICES

**SUB-LINE
ITEM TOTAL LINE TOTAL**

61010 ADVERTISING:

Budget and other public hearing notices; budget summaries, election notices; affirmative action advertising, requests for bids & proposals, and other advertising required by law

1,500 1,500

61013 AUDIT EXPENSE:

General fund share of city audit

4,750 4,750

61015 CODIFICATION EXPENSE:

Compilation and one year's update of city ordinances

500 500

61120 COMMUNICATIONS:

Local & long distance service for all city departments

22,700 22,700

61124 COMPUTER EXPENSE:

General fund share of service & repair, hardware, software, programming, modem for mainframe

2,820 2,820

61130 CONTRACT SERVICES:

Debt issuance - General Fund loan

4,500

Storage rental

1,575 6,075

61149 MOWING EXPENSE:

1,000 1,000

61240 DEPARTMENT/OPERATING EXPENSE:

Special operational expenses shared among departments

500 500

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 3

FUND: 100 - GENERAL

DEPARTMENT: 195 - NON-DEPARTMENTAL

MATERIALS & SERVICES

SUB-LINE

ITEM TOTAL LINE TOTAL

61290 DUES & SUBSCRIPTIONS:

Council of Government (COG) dues	6,000	
Local Government Personnel Institute (LGPI) dues	900	
League of Oregon Cities (General Fund portion) dues	2,700	
Chamber of Commerce	<u>1,200</u>	<u>10,800</u>

61300 DUPLICATION:

Service & repair of photocopiers; printing costs	4,000	<u>4,000</u>
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61310 ELECTIONS:	4,000	<u>4,000</u>
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61400 INSURANCE:

Fidelity Bonds, fire, liability, vehicle, special property coverages	35,500	<u>35,500</u>
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61420 INSURANCE REPAIR & DEDUCTIBLE:	1,000	<u>1,000</u>
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61560 MAINTENANCE/BUILDING & GROUNDS:

Janitorial service for City Hall offices, Senior Center, City Shops, Police Department & Library; paper products and other janitorial supplies; general maintenance & repairs on City Hall	20,000	<u>20,000</u>
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61820 POSTAGE:

Postage expense for General Fund activities	10,000	<u>10,000</u>
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61830 PROPERTY TAXES:

Taxes to Linn County on Transfer Station	200	<u>200</u>
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61900 UTILITIES:

Electricity for City Hall offices & Police Department	10,000	<u>10,000</u>
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PROGRAM EXPENDITURE DETAIL SHEET

Page 3 of 3

FUND: 100 - GENERAL

DEPARTMENT: 195 - NON-DEPARTMENTAL

INTERFUND TRANSFERS

**SUB-LINE
ITEM TOTAL LINE TOTAL**

90017 TO CITY HALL REPAIR FUND:

To repay debt on City Hall improvements	12,855	12,855
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90105 TO EQUIPMENT REPLACEMENT & ACQUISITION:

Computer replacement reserve (Finance Department)	1,500	<u>1,500</u>
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DEBT SERVICE

95500 LOAN PRINCIPAL:

Repayment of short-term borrowing for General Fund deficit	350,000	<u>350,000</u>
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95600 LOAN INTEREST:

Repayment of short-term borrowing for General Fund deficit	20,000	<u>20,000</u>
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DEBT SERVICE FUND

General Ledger
Budget Proposal Report
G.O. FUND REVENUE

1998 Actual	1999 Actual	2000 Adopted	Account Description	2001 Requested	2001 Proposed	2001 Approved	2001 Adopted
			R1 Rev.-Taxes & Assess				
0.00	0.00	0	314-000-47010 Current Property Taxes	0	0	0	0
2,558.40	382.08	500	314-000-47020 Delinquent Prop Taxes	0	0	0	0
0.00	0.00	0	314-000-48101 Interest On Taxes	0	0	0	0
2,558.40	382.08	500	Rev.-Taxes & Assess Totals:	0	0	0	0
			R6 Rev.-Miscellaneous				
570.48	53.06	0	314-000-48100 Interest On Investment	0	0	0	0
570.48	53.06	0	Rev.-Miscellaneous Totals:	0	0	0	0
			R8 Rev.-Other Sources				
0.00	96.86	0	314-000-49901 Beginning Balance	0	0	0	0
0.00	96.86	0	Rev.-Other Sources Totals:	0	0	0	0
3,128.88	532.00	500	REVENUES Totals:	0	0	0	0
			E4 Exp.-Transfers Out				
0.00	512.09	500	314-314-90123 To Wastewater	0	0	0	0
0.00	512.09	500	Exp.-Transfers Out Totals:	0	0	0	0
			E6 Exp.-Debt Service				
0.00	0.00	0	314-314-95100 Bond Principal	0	0	0	0
0.00	0.00	0	314-314-95200 Bond Interest	0	0	0	0
0.00	0.00	0	Exp.-Debt Service Totals:	0	0	0	0
			E7 Exp.-Unappropriated				
0.00	0.00	0	314-314-92010 Unapprop End Fund Bal	0	0	0	0
0.00	0.00	0	Exp.-Unappropriated Totals:	0	0	0	0
0.00	512.09	500	EXPENDITURES Totals:	0	0	0	0
0.00	512.09	500	G.O. FUND REVENUE Totals:	0	0	0	0
3,128.88	532.00	500	Fund REVENUES	0	0	0	0
0.00	512.09	500	Fund EXPENSES	0	0	0	0
3,128.88	19.91	0	G.O. FUND REVENUE Totals:	0	0	0	0

PROGRAM INFORMATION
WATER BONDS DEBT SERVICE

Page 1 of 1

PROGRAM DESCRIPTION:

In 1995-96 the water bond issue for the original purchase of the water system was refinanced, resulting in a savings of \$426,000 to rate payers. These funds were set aside for replacement and repair of aging city waterlines. As a result of this refunding the city is now able to levy a tax for bond repayment. Beginning in 1997-98 a tax was levied to repay the debt service. The savings to the water fund were used for a 5% rate decrease and 75% of the debt service, \$336,098 for 2000-01 will be placed in small waterline replacement fund this year. Debt service revenue requirements requiring a tax levy in future years will average around \$450,000 per year.

General Ledger
Budget Proposal Report
WATER BONDS

1998 <u>Actual</u>	1999 <u>Actual</u>	2000 <u>Adopted</u>	<u>Account</u> <u>Description</u>	2001 <u>Requested</u>	2001 <u>Proposed</u>	2001 <u>Approved</u>	2001 <u>Adopted</u>
			R1 Rev.-Taxes & Assess				
800,727.66	349,235.60	381,423	317-000-47010 Current Property Taxes	424,670	424,670	424,670	424,670
52,505.92	21,927.37	20,000	317-000-47020 Delinquent Prop Taxes	20,000	20,000	20,000	20,000
1,382.76	0.00	1,000	317-000-48101 Interest On Taxes	0	0	0	0
854,616.34	371,162.97	402,423	Rev.-Taxes & Assess Totals:	444,670	444,670	444,670	444,670
			R6 Rev.-Miscellaneous				
42,103.62	20,086.81	20,000	317-000-48100 Interest On Investment	12,000	12,000	12,000	12,000
42,103.62	20,086.81	20,000	Rev.-Miscellaneous Totals:	12,000	12,000	12,000	12,000
			R8 Rev.-Other Sources				
848,308.82	433,171.89	382,754	317-000-49901 Beginning Balance	352,515	352,515	352,515	357,515
848,308.82	433,171.89	382,754	Rev.-Other Sources Totals:	352,515	352,515	352,515	357,515
1,745,028.78	824,421.67	805,177	REVENUES Totals:	809,185	809,185	809,185	814,185
			E6 Exp.-Debt Service				
240,000.00	250,000.00	265,000	317-317-95100 Bond Principal	275,000	275,000	275,000	275,000
199,342.50	189,417.50	178,662	317-317-95200 Bond Interest	166,982	166,982	166,982	166,982
439,342.50	439,417.50	443,662	Exp.-Debt Service Totals:	441,982	441,982	441,982	441,982
			E7 Exp.-Unappropriated				
0.00	0.00	361,515	317-317-92010 Unapprop End Fund Bal	367,203	367,203	367,203	372,203
0.00	0.00	361,515	Exp.-Unappropriated Totals:	367,203	367,203	367,203	372,203
439,342.50	439,417.50	805,177	EXPENDITURES Totals:	809,185	809,185	809,185	814,185
439,342.50	439,417.50	805,177	WATER BONDS Totals:	809,185	809,185	809,185	814,185
1,745,028.78	824,421.67	805,177	Fund REVENUES	809,185	809,185	809,185	814,185
439,342.50	439,417.50	805,177	Fund EXPENSES	809,185	809,185	809,185	814,185
1,305,686.28	385,004.17	0	WATER BONDS Totals:	0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 317 - DEBT SERVICE FUNDS
DEPARTMENT: 317 - WATER BONDS

<u>DEBT SERVICE:</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
95100 BOND PRINCIPAL:	275,000	<u>275,000</u>
95200 BOND INTEREST:	166,982	<u>166,982</u>

2001-02-01

PROGRAM INFORMATION
CAPITAL PROJECTS INTERIM FINANCING

Page 1 of 1

PROGRAM DESCRIPTION:

The city has been fortunate to receive a number of state and federal grants to help with construction of infrastructure projects. These grants are generally reimbursing grants, which means the city pays the bills to the contractors and sends them to the granting agency to be reimbursed. Funds are borrowed from the bank as interim financing. We use this method when the bank charges us less than what we earn on our investments, because interfund loans must pay what the city earns on its investments. In 2000-00 the city will not need to borrow as initially thought. This is because a bond for the Northwest Lebanon Urban Renewal District will be sold in August sooner than initially planned.

General Ledger
Budget Proposal Report
CAP PROJ INTERIM FINANCING

<u>1998</u> <u>Actual</u>	<u>1999</u> <u>Actual</u>	<u>2000</u> <u>Adopted</u>	<u>Account</u>	<u>Description</u>	<u>2001</u> <u>Requested</u>	<u>2001</u> <u>Proposed</u>	<u>2001</u> <u>Approved</u>	<u>200</u> <u>Adopted</u>
			R6	Rev.-Miscellaneous				
8,626.80	1,708.75	15,000	318-000-48090	Interim Fin Interest	30,000	30,000	30,000	0
45,141.40	41,495.34	18,000	318-000-48100	Interest On Investment	18,000	18,000	18,000	0
53,768.20	43,204.09	33,000		Rev.-Miscellaneous Totals:	48,000	48,000	48,000	0
			R8	Rev.-Other Sources				
3,000,000.00	0.00	500,000	318-000-41054	Bank Loan Funds	1,000,000	1,000,000	1,000,000	0
0.00	1,004,318.13	0	318-000-49901	Beginning Balance	0	0	0	0
3,000,000.00	1,004,318.13	500,000		Rev.-Other Sources Totals:	1,000,000	1,000,000	1,000,000	0
3,053,768.20	1,047,522.22	533,000		REVENUES Totals:	1,048,000	1,048,000	1,048,000	0
			E6	Exp.-Debt Service				
500,000.00	1,000,000.00	500,000	318-318-95510	Repay of Interim Fin	1,000,000	1,000,000	1,000,000	0
22,565.97	47,522.22	33,000	318-318-95590	Int on Interim Fin	48,000	48,000	48,000	0
522,565.97	1,047,522.22	533,000		Exp.-Debt Service Totals:	1,048,000	1,048,000	1,048,000	0
522,565.97	1,047,522.22	533,000		EXPENDITURES Totals:	1,048,000	1,048,000	1,048,000	0
522,565.97	1,047,522.22	533,000		CAP PROJ INTERIM FINANCIN Totals:	1,048,000	1,048,000	1,048,000	0
3,053,768.20	1,047,522.22	533,000		Fund REVENUES	1,048,000	1,048,000	1,048,000	0
522,565.97	1,047,522.22	533,000		Fund EXPENSES	1,048,000	1,048,000	1,048,000	0
2,531,202.23	0.00	0		CAP PROJ INTERIM FINANCIN Totals:	0	0	0	

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 318 - DEBT SERVICE FUNDS

DEPARTMENT: 318 - CAPITAL PROJECTS INTERIM FINANCING

<u>DEBT SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
95510 REPAYMENT OF INTERIM FINANCING:	1,000,000	<u>1,000,000</u>
95590 INTEREST ON INTERIM FINANCING:	48,000	<u>48,000</u>

PROGRAM INFORMATION
CITY HALL REPAIRS DEBT SERVICE

Page 1 of 1

PROGRAM DESCRIPTION:

The City borrowed \$200,000 for major repairs to City Hall. The cost to repay the debt is budgeted in this fund. The sources of funding are unrestricted housing rehabilitation loan collections with a backup from the General Fund (75%) and from Water and Sewer Utilities Funds (12.5% each). More information about the actual repairs can be found in the narrative to the city hall repairs fund in the Intergovernmental Fund.

General Ledger
Budget Proposal Report
CITY HALL REPAIR DEBT SERVICE

1998 Actual	1999 Actual	2000 Adopted	Account	Description	2001 Requested	2001 Proposed	2001 Approved	2001 Adopted
2,084.34	989.48	400	R6 319-000-48100	Rev.-Miscellaneous Interest On Investment	800	800	800	800
2,084.34	989.48	400		Rev.-Miscellaneous Totals:	800	800	800	800
33,114.00	19,176.00	14,672	R7 319-000-49010	Rev.-Transfers In From General Fund	12,855	12,855	12,855	0
5,520.00	3,196.00	2,445	319-000-49022	From Water Fund	2,771	2,771	2,771	2,771
5,520.00	3,196.00	2,445	319-000-49025	From W Water Fund	2,771	2,771	2,771	2,771
0.00	0.00	0	319-000-49028	From 83-84 Hsing Rehab	3,769	3,769	3,769	16,624
44,154.00	25,568.00	19,562		Rev.-Transfers In Totals:	22,166	22,166	22,166	22,166
0.00	11,164.04	12,000	R8 319-000-49901	Rev.-Other Sources Beginning Balance	9,000	9,000	9,000	25,000
0.00	11,164.04	12,000		Rev.-Other Sources Totals:	9,000	9,000	9,000	25,000
46,238.34	37,721.52	31,962		REVENUES Totals:	31,966	31,966	31,966	47,966
0.00	0.00	0	E5 319-319-80005	Exp.-Contingencies Operating Contingency	0	0	0	16,000
0.00	0.00	0		Exp.-Contingencies Totals:	0	0	0	16,000
8,333.90	14,479.11	15,365	E6 319-319-95501	Exp.-Debt Service Loan Princ	17,295	17,295	17,295	17,295
3,621.23	8,708.09	10,205	319-319-95601	Loan Int	8,278	8,278	8,278	8,278
11,955.13	23,187.20	25,570		Exp.-Debt Service Totals:	25,573	25,573	25,573	25,573
0.00	0.00	6,392	E7 319-319-92010	Exp.-Unappropriated Unapprop End Fund Bal	6,393	6,393	6,393	6,393
0.00	0.00	6,392		Exp.-Unappropriated Totals:	6,393	6,393	6,393	6,393
11,955.13	23,187.20	31,962		EXPENDITURES Totals:	31,966	31,966	31,966	47,966
11,955.13	23,187.20	31,962		CITY HALL REPAIR DEBT SER Totals:	31,966	31,966	31,966	47,966
46,238.34	37,721.52	31,962		Fund REVENUES	31,966	31,966	31,966	47,966
11,955.13	23,187.20	31,962		Fund EXPENSES	31,966	31,966	31,966	47,966
34,283.21	14,534.32	0		CITY HALL REPAIR DEBT SER Totals:	0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 319 - DEBT SERVICE FUNDS

DEPARTMENT: 319 - CITY HALL REPAIRS DEBT SERVICE

<u>DEBT SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
95501 LOAN PRINCIPAL:	17,295	<u>17,295</u>
95601 LOAN INTEREST:	8,278	<u>8,278</u>

ENTERPRISE FUND

PROGRAM INFORMATION

WATER UTILITY

Page 1 of 5

PROGRAM DESCRIPTION:

The responsibilities of the water utility are two fold. First, the treatment of raw water, which is accomplished at the Water Treatment Facility at 2nd and A Streets. The City contracts for the operation of the Water Treatment Plant with Operations Management International (OMI). Second, the transmission, storage, and distribution of treated water.

Transmission, storage and distribution of the water after treatment is handled by the Water Section of the Public Works Maintenance Services Division and the Engineering Services Division. The City has approximately 55 miles of water main ranging in size from 2 to 16 inches in diameter. The mains are made up of many different materials that reflect technology and economics of the era in which they were installed. There is steel, ductile, cast iron, galvanized steel, asbestos-cement, P.V.C. plastic, and even a small amount of old wooden pipe has been reported but not confirmed.

Storage facilities consist of two, 2-million gallon storage tanks one located on East Grant Street, and one south of Vaughan Lane on South 5th Street. These tanks help equalize the pressure in the entire water system, and also serve for storage of water in the event the treatment plant stops producing water for a short period of time.

The system terminates in about 4,400 services. All are metered with the exception of a few that are strictly for use in case of fire. Most of our services to residences are 3/4" lines consisting of either galvanized or copper pipe.

The City maintains approximately 300 fire hydrants for fire protection of both family homes and businesses. This is a very important part of the water system. Our ability to provide adequate water for fire protection is a vital component in the calculation of fire insurance rates for the residences and businesses served by the city system.

General maintenance of the system includes repair of main and service line leaks; adding new services as needed; repair, test and replace meters; repair of mainline valves; general service orders; turning services off and on; and helping customers with complaints about the taste of their water and leaks they may have. We test the water in the system, and flush dead-end lines and poor circulation areas.

PROGRAM INFORMATION

WATER UTILITY

Page 2 of 5

Three times a year the distribution crew spends a week cleaning the backwash settling ponds at the water treatment plant. Other maintenance includes taking care of the non-potable water system at Santiam Canal Industrial Park.

Each year we schedule to flush the entire water system. This is accomplished by opening several hydrants or other outlets to the system at the same time. This allows a large amount of water to move at great velocity, thus moving dirt and debris out of the main lines. Last years flushing cost the city \$14,000 in labor and the use of 9 vehicles for 35 hours each. This flushing spilled 4.2 million gallons of water as well during the process. This expense may seem like a lot to invest but there are many benefits that come from flushing the system. Better water quality is of course one of the most important reasons. Increased fire flow is another compelling factor. Our maintenance program is also served by this process. During the flushing, most main line valves are operated and several are found that need maintenance. Deficiencies in fire hydrants are also discovered each year during this process and are then repaired.

Our cross-connection control program is now well underway. We have inspected and required protection for our water system at many businesses with the highest degree of hazard. Mortuaries and medical facilities were top on the list. We are continuing now with the inspection of lower priority sites.

Our vehicle maintenance is performed by the Lebanon Fire District. We pay for a portion of the mechanic's wages and the Fire District provides the shop and equipment. This has been a cost effective arrangement and will continue.

Larger construction and major maintenance projects are included in the Water Capital Improvement Program managed by the Engineering Services Division. Engineering personnel design improvements, contract for construction, supervise construction activity, and provide contract administration services.

Engineering personnel determine the needs of industrial, institutional and other large users and calculate meter sizing and design service extensions to meet those needs. Where existing mainline flows are inadequate to meet the requirements of potential development, engineering staff utilizes computer modeling of the water system to find the most economical means of increasing flows. Through the site review process, the Engineering Services Division evaluates proposed extensions to and uses of the water system. In this manner, engineering personnel ensure that the system grows in an orderly and predictable

PROGRAM INFORMATION

WATER UTILITY

Page 3 of 5

manner with no degradation of the service provided to current users, and in order to ensure compliance with the City's Water Facility Plan.

Billing and accounting services for the water and wastewater utilities are provided by the Finance Department. A private contractor (Metereaders) reads the meters and provides the readings to the city on a computer diskette which electronically passes the new readings into the computer.

In 1995-96 a water bond issue was refinanced resulting in a savings of \$426,000 to rate payers. These funds were set aside for replacement and repair of aging city waterlines. As a result of this refunding, the City is now able to levy a tax for bond repayment if the City Council so chooses. Starting in 1997-98 a tax was levied to repay the debt service. The savings to the water fund was used for a 5% rate decrease. Last year, the Capital Improvements Committee, which oversees the utilities operations, is recommending a 5% rate increase to cover increases in the cost of operating the system since the last rate increase in 1994. The committee also recommended small rate increases each year thereafter, so the City Council passed 5% increases effective July 1, 2000 and July 1, 2001.

In January, 1990, as part of its commitment to create a stable funding base, the City Council approved the first in a series of proposed rate increases intended to provide the funding for badly needed improvements to the water system. The rate increases were based on certain assumptions, two of which affect the budget process. They are that costs for materials and services should increase at no more than 4% per year, and costs for personnel should increase no more than 6% per year for a combined average increase in operating expenses of 5%. The City has never exceeded these guidelines since they were instituted.

The Maintenance Division has proposed the funding of a part-time secretary. Prior to this we have relied on the secretaries at City Hall or the Community Development Center.

PROGRAM INFORMATION

WATER UTILITY

Page 4 of 5

POSITIONS:

	<u>1999-00</u>	<u>2000-01</u>
Accounting Clerk II (2)	1.0000 FTE	1.0000 FTE
Secretary Accounts Payable	.2900 FTE	.2900 FTE
Administrative Assistant (Admin)	.0000 FTE	.2400 FTE
Administrative Assistant (PW)	.1800 FTE	.0800 FTE
Assistant Planner	.0000 FTE	.1000 FTE
City Administrator	.2400 FTE	.2400 FTE
Community Dev. Manager	.1200 FTE	.1200 FTE
City Engineer	.1200 FTE	.1000 FTE
Crew Chief	1.0000 FTE	1.0000 FTE
Engineering Associate (Development)	.2700 FTE	.2700 FTE
Engineering Associate (Facility Planning)	.1000 FTE	.1000 FTE
Engineering Tech I (Development)	.2500 FTE	.2000 FTE
Environmental Specialist (Facility Planning)	.4000 FTE	.0000 FTE
Finance Operations Manager	.3000 FTE	.3000 FTE
Finance Director	.2700 FTE	.2700 FTE
Maintenance Division Manager	.3200 FTE	.3200 FTE
Maintenance Supervisor	.4000 FTE	.4000 FTE
Maintenance Worker (2.34)	2.3400 FTE	2.3400 FTE
Payroll Specialist - Confidential	.2100 FTE	.2100 FTE
Permit Specialist	.2100 FTE	.0000 FTE
Project Engineer (Development)	.1000 FTE	.1000 FTE
Project Engineer (Facility Planning)	.0000 FTE	.1000 FTE
Director of Public Works	.1800 FTE	.1800 FTE
Secretary/Data Entry	.0100 FTE	.0100 FTE
Secretary (2)	.5600 FTE	.5600 FTE
Senior Engineer (Facility Planning)	.0000 FTE	.0500 FTE
Senior Maintenance Worker	<u>1.0000 FTE</u>	<u>1.0000 FTE</u>
 SUBTOTAL	 9.5300 FTE	 9.5800 FTE

PROGRAM INFORMATION

WATER UTILITY

Page 5 of 5

POSITIONS (cont.):

1999-00

2000-01

PART TIME

Landscape Maintenance

.0000 FTE

.02500 FTE

Secretary Maintenance

.1950 FTE

.19500 FTE

Development Intern

.1256 FTE

.00000 FTE

Temporary Public Works Secretary

.0600 FTE

.01081 FTE

TOTAL

9.6400 FTE

9.9081 FTE

Contract - City Attorney

7.13 % of contract wage

Contract - Secretary Services for City Council

23.00 % of contract wage

Mayor and City Council

23.00 % of wage

General Ledger
Budget Proposal Report
WATER UTILITY

1998 <u>Actual</u>	1999 <u>Actual</u>	2000 <u>Adopted</u>	<u>Account</u>	<u>Description</u>	2001 <u>Requested</u>	2001 <u>Proposed</u>	2001 <u>Approved</u>	2001 <u>Adopted</u>
			R5	Rev.-Chgs for Services				
55,666.78	26,724.42	26,000	430-000-48051	Deposits Received	26,000	26,000	26,000	26,000
3,279,698.50	1,721,541.48	1,743,000	430-000-48121	Water Fees	1,930,150	1,930,150	1,930,150	1,930,150
3,335,365.28	1,748,265.90	1,769,000		Rev.-Chgs for Services Totals:	1,956,150	1,956,150	1,956,150	1,956,150
			R6	Rev.-Miscellaneous				
2,440.00	1,270.00	0	430-000-48042	Credit Checks	1,000	1,000	1,000	1,000
95,335.94	30,391.85	30,000	430-000-48100	Interest On Investment	30,000	30,000	30,000	30,000
68,532.90	42,461.97	30,000	430-000-48140	Miscellaneous Revenue	35,000	35,000	35,000	35,000
166,308.84	74,123.82	60,000		Rev.-Miscellaneous Totals:	66,000	66,000	66,000	66,000
			R8	Rev.-Other Sources				
0.00	0.00	1,000	430-000-42030	Bond Sale Proceeds	0	0	0	0
1,207,082.26	573,561.33	475,000	430-000-49901	Beginning Balance	625,000	625,000	625,000	702,000
1,207,082.26	573,561.33	476,000		Rev.-Other Sources Totals:	625,000	625,000	625,000	702,000
4,708,756.38	2,395,951.05	2,305,000		REVENUES Totals:	2,647,150	2,647,150	2,647,150	2,724,150
			E1	Exp.-Personal Services				
639,510.16	357,012.66	377,682	430-430-50001	Salaries	385,526	385,526	385,526	387,965
221,945.64	124,150.06	153,953	430-430-50003	Fringe Benefits	149,948	149,948	149,948	150,517
0.00	61.08	0	430-430-50250	Part Time	0	0	0	0
0.00	0.00	0	430-430-50255	Parental Leave Expense	0	0	0	0
10,182.26	4,768.17	3,641	430-430-50600	Overtime	4,314	4,314	4,314	4,314
0.00	0.00	0	430-430-59000	Group Term Life	0	0	0	0
871,638.06	485,991.97	535,276		Exp.-Personal Services Totals:	539,788	539,788	539,788	5
			E2	Exp.-Materials & Services				
0.00	0.00	0	430-430-60300	Depreciation	0	0	0	0
362.65	324.00	250	430-430-61008	Advertising (Admin)	500	500	500	500
0.00	1,212.18	890	430-430-61009	Advertising (PW)	633	633	633	633
339.98	516.52	500	430-430-61010	Advertising	200	200	200	200
1,517.71	2,139.79	2,000	430-430-61011	Advertising (Eng)	2,000	2,000	2,000	2,000
83.44	675.00	700	430-430-61012	Advertising (Maint)	1,500	1,500	1,500	1,500
1,590.00	1,700.00	2,375	430-430-61013	Audit Expense	2,375	2,375	2,375	2,375
259.67	93.05	600	430-430-61015	Codification (Admin)	600	600	600	600
4,011.06	3,663.10	4,500	430-430-61120	Communication (Gen'l)	4,500	4,500	4,500	4,500
435.12	330.07	400	430-430-61121	Communication (Eng)	500	500	500	500
861.30	1,309.63	1,000	430-430-61122	Communication (Maint)	1,200	1,200	1,200	1,200
179.35	179.33	200	430-430-61123	Communication (PW)	261	261	261	261
1,347.36	454.02	3,235	430-430-61124	Computer Expense	3,430	3,430	3,430	3,430
5,159.61	1,193.70	1,000	430-430-61126	Computer Exp (Eng)	5,000	5,000	5,000	5,000
111.44	584.53	700	430-430-61127	Computer Exp (Maint)	1,500	1,500	1,500	1,500
1,231.51	698.55	425	430-430-61128	Computer Exp (PW)	915	915	915	915
63,533.62	36,868.72	22,545	430-430-61130	Contract Services	24,377	24,377	24,377	24,377
342,464.52	350,728.35	343,575	430-430-61131	Contract Services (PW)	33,952	33,952	33,952	46,952
3,848.44	1,100.00	1,500	430-430-61133	Contract Serv (Eng)	0	0	0	0
16,977.80	8,610.00	23,430	430-430-61134	Contract Serv (Maint)	16,670	16,670	16,670	16,670
0.00	0.00	0	430-430-61140	Merchant Card Fees	0	0	0	0
22,086.53	24,012.41	25,000	430-430-61200	Deposits Refunded	25,000	25,000	25,000	25,000
200.00	0.00	200	430-430-61239	Operating Exp (Admin)	3,820	3,820	3,820	3,820
3,529.29	3,634.09	2,170	430-430-61240	Dept/Operating Expense	500	500	500	500
418.35	314.62	3,000	430-430-61241	Operating Exp (Eng)	1,000	1,000	1,000	1,000
31,316.53	37,923.89	39,570	430-430-61242	Operating Exp (Maint)	38,570	38,570	38,570	38,570
2,197.35	5,812.31	4,250	430-430-61243	Operating Exp (PW)	1,255	1,255	1,255	1,255
0.00	0.00	0	430-430-61250	Dept/Op Supplies	0	0	0	0
213.55	404.40	700	430-430-61251	Op Supplies (Eng)	700	700	700	700
808.83	939.31	1,500	430-430-61252	Op Supplies (Maint)	1,500	1,500	1,500	1,500
180.79	199.67	570	430-430-61253	Op Supplies (PW)	745	745	745	745
933.99	1,162.25	2,125	430-430-61290	Dues & Subscriptions	2,505	2,505	2,505	2,505
1,071.70	1,272.75	500	430-430-61291	Dues & Subscript (Eng)	500	500	500	500
388.62	227.50	350	430-430-61292	Dues & Subs (Maint)	350	350	350	350
1,010.31	976.00	900	430-430-61293	Dues & Subscript (PW)	907	907	907	907
841.40	949.41	2,000	430-430-61299	Duplication (Gen'l)	2,000	2,000	2,000	2,000
1,014.24	1,299.04	2,000	430-430-61300	Duplication	2,000	2,000	2,000	2,000
80.00	0.00	80	430-430-61319	Ed & Trng (Admin)	240	240	240	240

General Ledger
Budget Proposal Report
WATER UTILITY

Printed: 07/05/2000 14:53
For Fiscal Year: 2001

1998 Actual	1999 Actual	2000 Adopted	Account	Description	2001 Requested	2001 Proposed	2001 Approved	2001 Adopted
302.64	1,016.50	2,900	430-430-61320	Education & Training	450	450	450	450
740.00	489.00	500	430-430-61321	Education & Trng (Eng)	500	500	500	500
2,368.76	1,831.76	2,700	430-430-61322	Ed & Trng (Maint)	2,700	2,700	2,700	2,700
462.82	682.80	670	430-430-61323	Education & Trng (PW)	805	805	805	805
0.00	0.00	0	430-430-61355	City Grants	0	0	0	1,200
10,712.35	11,403.88	13,000	430-430-61400	Insurance	13,000	13,000	13,000	13,000
1,949.14	1,987.79	2,402	430-430-61401	Unemploy Ins	2,402	2,402	2,402	2,402
0.00	0.00	1,000	430-430-61420	Ins Repair & Deduct	1,000	1,000	1,000	1,000
0.00	0.00	50	430-430-61501	Uniforms (Eng)	50	50	50	50
1,312.55	1,505.28	1,850	430-430-61502	Uniforms (Maint)	1,850	1,850	1,850	1,850
2,888.02	3,590.18	4,500	430-430-61560	Maint/Bldg (Gen'l)	4,500	4,500	4,500	4,500
773.56	934.00	1,500	430-430-61562	Maint/Bldg (Maint)	2,500	2,500	2,500	2,500
106.65	444.42	400	430-430-61570	Maint/Eqpt	400	400	400	400
39.97	0.00	50	430-430-61571	Maint/Eqpt (Eng)	50	50	50	50
1,730.59	3,347.93	800	430-430-61572	Maint/Eqpt (Maint)	800	800	800	800
147.82	103.17	150	430-430-61573	Maint/Eqpt (PW)	150	150	150	150
301.28	197.24	300	430-430-61581	Maint/Vehicles (Eng)	300	300	300	300
9,762.41	14,286.95	12,300	430-430-61582	Maint/Vehicles (Maint)	12,300	12,300	12,300	12,300
571.34	334.50	2,000	430-430-61599	Mtgs & Conf (Admin)	480	480	480	480
240.61	714.09	600	430-430-61600	Meetings & Conferences	600	600	600	600
367.49	427.54	700	430-430-61601	Mtgs & Conf (Eng)	700	700	700	700
436.68	1,060.27	800	430-430-61602	Mtgs & Conf (Maint)	1,000	1,000	1,000	1,000
739.25	1,070.85	1,320	430-430-61603	Mtgs & Conf (PW)	1,309	1,309	1,309	1,309
2,590.50	1,914.88	2,500	430-430-61700	Office Supplies	3,000	3,000	3,000	3,000
537.65	375.74	500	430-430-61701	Office Supplies (Eng)	500	500	500	500
211.49	148.52	300	430-430-61702	Off Supplies (Maint)	400	400	400	400
835.62	1,021.26	1,000	430-430-61703	Office Supplies (PW)	1,085	1,085	1,085	1,085
70.39	86.35	100	430-430-61801	Petroleum (Eng)	100	100	100	100
2,491.21	2,430.72	3,000	430-430-61802	Petroleum (Maint)	3,000	3,000	3,000	3,000
10,188.24	8,923.75	11,000	430-430-61820	Postage	11,209	11,209	11,209	11,209
3,351.71	2,118.62	4,000	430-430-61850	Refunds	4,000	4,000	4,000	4,000
5,364.63	5,624.16	6,595	430-430-61881	Rent (Eng)	6,000	6,000	6,000	6,000
1,150.03	1,382.30	1,730	430-430-61883	Rent (PW)	950	950	950	950
2,041.34	2,291.55	2,000	430-430-61900	Utilities (Gen'l)	2,000	2,000	2,000	2,000
4,351.72	3,332.41	3,800	430-430-61902	Utilities (Maint)	3,500	3,500	3,500	3,500
579,744.52	566,586.60	581,757	Exp.-Materials & Services Totals:		265,295	265,295	265,295	279,495
E3 Exp.-Capital Outlay								
66.67	2,918.86	11,800	430-430-72102	Buildings (Maint)	0	0	0	11,800
0.00	2,593.00	5,400	430-430-72103	Buildings (PW)	0	0	0	0
903.81	(1,412.67)	0	430-430-72300	Improvements	0	0	0	0
0.00	0.00	0	430-430-72301	Improvements (Eng)	0	0	0	0
15,991.75	0.00	15,000	430-430-72302	Improvements (Maint)	15,000	15,000	15,000	15,000
1,807.48	13,725.91	0	430-430-72303	Improvements (PW)	0	0	0	0
1,354.32	12,014.41	3,300	430-430-72500	Office Eqpt.	0	0	0	0
2,005.98	289.00	1,000	430-430-72501	Office Eqpt (Eng)	1,000	1,000	1,000	1,000
0.00	15.00	500	430-430-72502	Office Eqpt (Maint)	800	800	800	800
3,529.26	5,881.98	700	430-430-72503	Office Eqpt (PW)	896	896	896	896
4,348.32	4,513.95	2,500	430-430-72601	Other Eqpt (Eng)	2,500	2,500	2,500	2,500
21,654.22	825.06	2,350	430-430-72602	Other Eqpt (Maint)	5,850	5,850	5,850	5,850
31,098.64	16,629.48	19,000	430-430-72603	Other Eqpt (PW)	4,000	4,000	4,000	4,000
0.00	0.00	0	430-430-72802	Vehicles (Maint)	0	0	0	0
82,760.45	57,993.98	61,550	Exp.-Capital Outlay Totals:		30,046	30,046	30,046	41,846
E4 Exp.-Transfers Out								
253,020.00	254,210.00	235,036	430-430-90012	To Water Bonds	235,520	235,520	235,520	241,020
2,760.00	3,196.00	2,445	430-430-90017	To City Hall Repair D.S.	2,771	2,771	2,771	2,771
0.00	0.00	21,000	430-430-90018	To Santiam Trav Station	0	0	0	0
0.00	0.00	0	430-430-90023	To Oper & Environ	608,072	608,072	608,072	613,072
34,600.00	34,600.00	34,600	430-430-90025	To GIS	43,250	43,250	43,250	43,250
0.00	24,741.00	23,441	430-430-90027	To Info System Service	23,545	23,545	23,545	23,545
0.00	0.00	0	430-430-90032	To SPWF Loan	0	0	0	0
0.00	0.00	0	430-430-90100	To Maint Div Office Construct	20,000	20,000	20,000	20,000
25,630.00	29,900.00	38,200	430-430-90105	To Eqpt Acq & Rep Fund	39,200	39,200	39,200	39,200
32,000.00	0.00	15,000	430-430-90120	To Water CIP	0	0	0	0
332,247.00	329,970.00	335,477	430-430-90122	To Sm Wtr Line Replace	336,098	336,098	336,098	336,098
0.00	0.00	0	430-430-90124	To Storm Drain Utility	2,500	2,500	2,500	2,500
0.00	0.00	0	430-430-90141	To Public Improvements	4,500	4,500	4,500	4,500
680,257.00	676,617.00	705,199	Exp.-Transfers Out Totals:		1,315,456	1,315,456	1,315,456	1,325,956

General Ledger
Budget Proposal Report
WATER UTILITY

1998 <u>Actual</u>	1999 <u>Actual</u>	2000 <u>Adopted</u>	Account	Description	2001 <u>Requested</u>	2001 <u>Proposed</u>	2001 <u>Approved</u>	20 <u>Adop.</u>
0.00	0.00	96,218	E5	Exp.-Contingencies				
0.00	0.00	0	430-430-80005	Operating Contingency	151,565	151,565	151,565	189,057
			430-430-80030	Res - Med Ins	0	0	0	0
0.00	0.00	96,218		Exp.-Contingencies Totals:	151,565	151,565	151,565	189,057
			E6	Exp.-Debt Service				
0.00	0.00	0	430-430-95100	Bond Principal	0	0	0	0
0.00	0.00	0	430-430-95200	Bond Interest	0	0	0	0
0.00	0.00	0		Exp.-Debt Service Totals:	0	0	0	0
			E7	Exp.-Unappropriated				
0.00	0.00	325,000	430-430-92010	Unapprop End Fund Bal	345,000	345,000	345,000	345,000
0.00	0.00	325,000		Exp.-Unappropriated Totals:	345,000	345,000	345,000	345,000
2,214,400.03	1,787,189.55	2,305,000		EXPENDITURES Totals:	2,647,150	2,647,150	2,647,150	2,724,150
2,214,400.03	1,787,189.55	2,305,000		WATER UTILITY Totals:	2,647,150	2,647,150	2,647,150	2,724,150
4,708,756.38	2,395,951.05	2,305,000		Fund REVENUES	2,647,150	2,647,150	2,647,150	2,724,150
2,214,400.03	1,787,189.55	2,305,000		Fund EXPENSES	2,647,150	2,647,150	2,647,150	2,724,150
2,494,356.35	608,761.50	0		WATER UTILITY Totals:	0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 10

FUND: 430 - ENTERPRISE
DEPARTMENT: 430 - WATER UTILITY

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61008 ADVERTISING (ADMIN)	500	<u>500</u>
61009 ADVERTISING (PW):		
Recruitment and legal ads	633	<u>633</u>
61010 ADVERTISING (FI):		
Personnel recruitment	200	<u>200</u>
61011 ADVERTISING (ENG):		
Personnel recruitment	2,000	<u>2,000</u>
61012 ADVERTISING (MT):		
Public Notice for full system flushing	1,300	
Personnel recruitment	200	<u>1,500</u>
61013 AUDIT EXPENSE:		
Share of audit expense	2,375	<u>2,375</u>
61015 CODIFICATION EXPENSE (ADMIN):		
Compilation and one year's update of city ordinances	600	<u>600</u>
61120 COMMUNICATIONS (FI):		
Telephone - For all operations related to W/W	4,500	<u>4,500</u>
61121 COMMUNICATIONS (ENG):		
Telephone - Annex offices	200	
Cellular phone service	300	<u>500</u>
61122 COMMUNICATIONS (MT):		
Cellular Phone service	600	
Service and repair of radio equipment	600	<u>1,200</u>
61123 COMMUNICATIONS (PW):		
Cellular Phones	203	
Cellular equipment	8	
Pager	50	<u>261</u>

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 430 - ENTERPRISE
DEPARTMENT: 430 - WATER UTILITY

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61124 COMPUTER EXPENSE (FI):		
Maintenance and repairs	950	
Programs and programming	2,480	<u>3,430</u>
61126 COMPUTER EXPENSE (ENG):		
Supplies	500	
Training	500	
Water System Computer Model	4,000	<u>5,000</u>
61127 COMPUTER EXPENSE (MT):		
Auto-cad	600	
Software Upgrades	200	
Service and repair of hardware	600	
Supplies	100	<u>1,500</u>
61128 COMPUTER EXPENSE (PW):		
Service computer/printer	116	
Service and repair of hardware	40	
Supplies	186	
Software	160	
Training	85	
Upgrade (1 Machine)	28	
Permit Tracking Software	300	<u>915</u>
61130 CONTRACT SERVICES (FI):		
Labor Relations	1,000	
Unemployment Tax Claim Assistance	125	
City Attorney	5,162	
Contract for Meter Readers	12,480	
Credit checks	400	
First Interstate Bank, bond administration	4,000	
Maintenance Agreement for Canofile (1/8)	175	
Secretary Services for City Council	1,035	<u>24,377</u>
61131 CONTRACT SERVICES (PW):		
Eastside Urban Renewal District	13,000	
Temporary Secretary	2697	
Outside engineering and surveying services	5000	
Wonderware Sys. Contract	1095	
Canofile	160	
Material Resource Consultant	25000	<u>46,952</u>

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 430 - ENTERPRISE
DEPARTMENT: 430 - WATER UTILITY

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL LINE TOTAL

61134 CONTRACT SERVICES (MT):

Temporary Secretary	2,700	
Cathodic Protection Maintenance Agreement (SCIP)	420	
Contract for maintenance of fire system @ SCIP	4,200	
Contract patching of street cuts	7,000	
Janitorial service for shop	350	
Linn County work crew	2,000	<u>16,670</u>

61200 DEPOSITS REFUNDED:	25,000	<u>25,000</u>
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61239 DEPARTMENT/OPERATING EXPENSE (ADMIN)

Personnel Recognition	360	
Miscellaneous expense	840	
Economic Development Costs	2,000	
Employee Assistance Program/Safety/ Wellness	620	<u>3,820</u>

61240 DEPARTMENT/OPERATING EXPENSE (FI):

Miscellaneous Finance materials	500	<u>500</u>
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61241 DEPARTMENT/OPERATING EXPENSE (ENG):

Expense Reimbursement	1,000	<u>1,000</u>
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61242 DEPARTMENT/OPERATING EXPENSE (MT):

Contract testing of large meters	2,000	
Hazardous spill cleanup materials and disposal	1,000	
Hydrant repair and painting	2,500	
Lead and copper testing	1,000	
Meter repair and replacement	1,000	
"One Call" monthly assessment (67%)	250	
Operating permits, landfill fees	1,400	
Security alarm annual fee	240	
Service line repair and replacement	11,000	
Tool and equipment rental	1,680	
Water main repairs	12,000	
Water quality testing	4,500	<u>38,570</u>

61243 DEPARTMENT/OPERATING EXPENSE (PW):

Mileage, firm processing	74	
Coping, other planning comm. exp.	65	
OR Co-op Purchasing Agreement	765	

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 430 - ENTERPRISE

DEPARTMENT: 430 - WATER UTILITY

MATERIALS & SERVICES

SUB-LINE

ITEM TOTAL

LINE TOTAL

61243 DEPARTMENT/OPERATING EXPENSE (PW-cont.):

Expense Reimbursement	250	
Committee Meals (dinner mtgs.)	51	
Certification fees	50	<u>1,255</u>

61251 DEPARTMENT/OPERATING SUPPLIES (ENG):

Assessor maps/microfilm	300	
Drafting supplies	100	
Reference books	200	
Surveying and inspection supplies	100	<u>700</u>

61252 DEPARTMENT/OPERATING SUPPLIES (MT):

Drafting supplies, maps, etc.	50	
Hand tools, hardware, cleaners, blades	1,350	
Reference books	100	<u>1,500</u>

61253 DEPARTMENT/OPERATING SUPPLIES (PW):

Planning Comm. supplies, books	145	
Maps	70	
Reference, code and other books	400	
General office supplies	130	<u>745</u>

61290 DUES & SUBSCRIPTIONS (FI):

Professional dues and subscriptions - admin	288	
Professional dues and subscriptions - fin.	1,000	
League of Oregon Cities dues	525	
Portion of Council of Government (COG) dues	692	<u>2,505</u>

61291 DUES & SUBSCRIPTIONS (ENG):

American Public Works Association (APWA)	100	
American Waterworks Association (AWWA)	100	
Engineering dues and subscriptions	300	<u>500</u>

61292 DUES & SUBSCRIPTIONS (MT):

American Public Works Association (APWA)	100	
American Waterworks Association (AWWA)	100	
East Linn Coordination Council (ELCC)	150	<u>350</u>

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 430 - ENTERPRISE
DEPARTMENT: 430 - WATER UTILITY

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL LINE TOTAL

61293 DUES & SUBSCRIPTIONS (PW):

Planning Subscriptions	52	
American Public Works Association (APWA)	57	
American Water Works Association (AWWA)	189	
AWWA Standards Service	105	
Oregon Association of Water Utilities (OAWU)	368	
ENR Subscriptions	136	<u>907</u>

61299 DUPLICATION (GEN'L):

Cost of repairs, paper and supplies for main copier	2,000	<u>2,000</u>
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61300 DUPLICATION (FI):

Printing of forms and supplies for small copier	2,000	<u>2,000</u>
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61319 EDUCATION & TRAINING (ADMIN):

Training, workshops, seminars	240	<u>240</u>
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61320 EDUCATION & TRAINING (FI):

Training, workshops, seminars for Finance Dept.	450	<u>450</u>
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61321 EDUCATION & TRAINING (ENG):

Training, workshops, seminars	500	<u>500</u>
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61322 EDUCATION & TRAINING (MT):

Reimbursement for course work	500	
Training, workshops, seminars	2,200	<u>2,700</u>

61323 EDUCATION & TRAINING (PW):

Historic Res. Comm. Training/Workshop	46	
Legal Issues Workshop	24	
Planning Comm. Train/Workshop	46	
Staff Training	61	
Misc. Training	64	
City Planning Dir. Workshop	24	
Permit Tracking Sys. Workshop	40	
Seminars, workshops and classes	500	<u>805</u>

61355 CITY GRANTS

Revolving loan fund to pay deposits for low income residents	1,200	<u>1,200</u>
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PROGRAM EXPENDITURE DETAIL SHEET

Page 6 of 10

FUND: 430 - ENTERPRISE

DEPARTMENT: 430 - WATER UTILITY

MATERIALS & SERVICES

**SUB-LINE
ITEM TOTAL LINE TOTAL**

61400 INSURANCE:

Vehicle, general liability, equipment, earthquake and building coverage	13,000	<u>13,000</u>
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61401 UNEMPLOYMENT INSURANCE	2,402	<u>2,402</u>
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61420 INSURANCE REPAIR & DEDUCT:	1,000	<u>1,000</u>
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61501 UNIFORM PURCHASE/LAUNDERING (ENG):

Rain gear	50	<u>50</u>
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61502 UNIFORM PURCHASE/LAUNDERING (MT):

Purchase, repair, cleaning of uniforms and safety equipment	1,650	
Rain gear, rubber boots, gloves	200	<u>1,850</u>

61560 MAINTENANCE/BUILDING & GROUNDS (Gen'l):

City Hall offices	4,500	<u>4,500</u>
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61562 MAINTENANCE/BUILDING & GROUNDS (MT):

SCIP pumphouse maintenance	500	
Share of main shop building maintenance	500	
Water building and storage facility	1,500	<u>2,500</u>

61570 MAINTENANCE/EQUIPMENT (FI):

Service and repair of office equipment (admin)	50	
Service and repair of office equipment (fin.)	350	<u>400</u>

61571 MAINTENANCE/EQUIPMENT (ENG):

Service and repair of office/field equipment	50	<u>50</u>
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61572 MAINTENANCE/EQUIPMENT (MT):

Service and repair of office/field equipment	800	<u>800</u>
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61573 MAINTENANCE/EQUIPMENT (PW):

Service and repair of office equipment	150	<u>150</u>
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PROGRAM EXPENDITURE DETAIL SHEET

Page 7 of 10

FUND: 430 - ENTERPRISE
DEPARTMENT: 430 - WATER UTILITY

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL LINE TOTAL

61581 MAINTENANCE/VEHICLES (ENG):

Engineering vehicles	100	
Payment to Fire District for mechanic	200	<u>300</u>

61582 MAINTENANCE/VEHICLES (MT):

Backhoe	1700	
Jointly-owned vehicles (29%)	500	
OMI Pickup	100	
Payment to Fire District for mechanic	8,200	
Trailers	300	
Utility truck (3)	1,500	<u>12,300</u>

61599 MEETINGS & CONFERENCES (ADMIN):	480	<u>480</u>
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61600 MEETINGS & CONFERENCES (FI):

Business meetings and travel luncheons for Finance Department	600	<u>600</u>
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61601 MEETINGS & CONFERENCES (ENG):

American Water Works Association Conference	350	
American Public Works Association Conference	300	
Business meetings and travel luncheons	50	<u>700</u>

61602 MEETINGS & CONFERENCES (MT):

American Water Works Association Conference	680	
American Public Works Association Conference	220	
Business meetings and travel luncheons	100	<u>1,000</u>

61603 MEETINGS & CONFERENCES (PW):

Planning Comm./City Council Appr. Dinner.	38	
Oregon Planning Institute	33	
Natural APA Conference	138	
American Water Works Association Water Symposium	120	
American Water Works Association Conference	600	
American Public Works Association Conference	180	
Business meetings and travel luncheons	200	<u>1,309</u>

61700 OFFICE SUPPLIES (FI):

General supplies - admin	500	
General supplies - fin	2500	<u>3,000</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 8 of 10

FUND: 430 - ENTERPRISE
DEPARTMENT: 430 - WATER UTILITY

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61701 OFFICE SUPPLIES (ENG):	500	<u>500</u>
61702 OFFICE SUPPLIES (MT):	400	<u>400</u>
61703 OFFICE SUPPLIES (PW):		
General office supplies	975	
Measure 56 - 2 mailing	105	<u>1,085</u>
61801 PETROLEUM PRODUCTS (ENG):		
Gasoline, oil lubricants	100	<u>100</u>
61802 PETROLEUM PRODUCTS (MT):		
Gasoline, oil, lubricants	3,000	<u>3,000</u>
61820 POSTAGE:		
Postage for billing and notice	11,000	
Postage for Planning	209	<u>11,209</u>
61850 REFUNDS:		
Billing and fee returns	2,000	
Collection agency	2,000	<u>4,000</u>
61881 RENT (ENG):	6,000	<u>6,000</u>
61883 RENT (PW):	950	<u>950</u>
61900 UTILITIES:		
City Hall offices	2,000	<u>2,000</u>
61902 UTILITIES (MT):		
Electricity, Water Reservoirs, Water Shop, SCIP Pumphouse	3,500	<u>3,500</u>
<u>CAPITAL OUTLAY</u>		
72102 BUILDINGS (MT)	11,800	<u>11,800</u>
72302 IMPROVEMENTS (MT):		
Drive Approach & Paving - Shop Parking Lot	15,000	<u>15,000</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 9 of 10

FUND: 430 - ENTERPRISE
DEPARTMENT: 430 - WATER UTILITY

CAPITAL OUTLAY

SUB-LINE
ITEM TOTAL LINE TOTAL

72501 OFFICE EQUIPMENT (ENG):

Desk, chairs, etc. 1,000 1,000

72502 OFFICE EQUIPMENT (MT):

Auto feed & sorter for copier (1/3) 400
Desk, chairs, files, etc. 400 800

72503 OFFICE EQUIPMENT (PW):

Cahir, misc., office equipment 174
Computer 655
Digital camera 67 896

72601 OTHER EQUIPMENT (ENG):

New computers 2,500 2,500

72602 OTHER EQUIPMENT (MT):

Telescopic Vacuum Tube for Vactor (1/3) 3400
1800 Watt generator (for service van) 750
Steam Cleaner (1/3) 1700 5,850

72603 OTHER EQUIPMENT (PW)

Santiam Travel Stations Furnishings 4,000 4,000

INTERFUND TRANSFERS

90012 WATER BONDS: 241,020 241,020

90017 CITY HALL REPAIR FUND: 2,771 2,771

90023 TO OPERATIONS/ENVIRONMENTAL 613,072 613,072

90025 GIS: 43,250 43,250

90027 INFORMATION SYSTEMS: 23,545 23,545

90100 TO MAINT. DIV. OFFICE CONST. 20,000 20,000

**90105 EQUIPMENT ACQUISITION AND
REPLACEMENT FUND:**

Finance Department for repair and replacement 2,000
Public Works Department Equipment and Repairs 37,200 39,200

PROGRAM EXPENDITURE DETAIL SHEET

Page 10 of 10

**FUND: 430 - ENTERPRISE
DEPARTMENT: 430 - WATER UTILITY**

<u>INTERFUND TRANSFER</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
90122 TO SMALL WATERLINE REPLACEMENT FUND:	336098	<u>336,098</u>
90124 TO STORM DRAINAGE UTILITY (450)	2,500	<u>2,500</u>
90141 TO PUBLIC IMPROVEMENTS	4500	<u>4,500</u>

General Ledger
Budget Proposal Report
WATER BOND REVENUE

1998 <u>Actual</u>	1999 <u>Actual</u>	2000 <u>Adopted</u>	<u>Account</u> <u>Description</u>	2001 <u>Requested</u>	2001 <u>Proposed</u>	2001 <u>Approved</u>	2001 <u>Adopted</u>
			R6 Rev.-Miscellaneous				
108,710.66	54,266.52	0	434-000-48100 Interest On Investment	0	0	0	0
0.00	0.00	0	434-000-48140 Miscellaneous Revenue	0	0	0	0
108,710.66	54,266.52	0	Rev.-Miscellaneous Totals:	0	0	0	0
			R7 Rev.-Transfers In				
506,040.00	254,210.00	0	434-000-49021 From Water - Bond	0	0	0	0
64,000.00	0.00	0	434-000-49022 From Water Fund	0	0	0	0
570,040.00	254,210.00	0	Rev.-Transfers In Totals:	0	0	0	0
			R8 Rev.-Other Sources				
2,401,195.08	1,065,459.76	0	434-000-49901 Beginning Balance	0	0	0	0
2,401,195.08	1,065,459.76	0	Rev.-Other Sources Totals:	0	0	0	0
3,079,945.74	1,373,936.28	0	REVENUES Totals:	0	0	0	0
3,079,945.74	1,373,936.28	0	Fund REVENUES	0	0	0	0
0.00	0.00	0	Fund EXPENSES	0	0	0	0
3,079,945.74	1,373,936.28	0	WATER BOND REVENUE Totals:	0	0	0	0

PROGRAM INFORMATION

WATER UTILITY CAPITAL IMPROVEMENT PROGRAM

Page 1 of 1

PROGRAM DESCRIPTION:

Lebanon's 1989 Water System Master Plan identified improvement and rehabilitation projects necessary to maintain current service levels while allowing for growth and development. The identified improvements were beyond the scope of the existing water revenue fund. Pared somewhat from the program recommended in the master plan, the Capital Improvement Projects Plan includes all projects believed necessary to ensure continuation of existing service levels and to ensure that Lebanon's door is open to economic development opportunities.

In January 1990, the City Council approved a capital improvement program based on the recommendation of the Rate Advisory Committee (now the Capital Improvements Plan Committee). The program was financed by borrowing, the repayment of which is funded by water user rates. Efforts during 1991-97 have been focused on substantial completion of this program. With the adoption of the comprehensive capital improvement program in April of 1995, we have begun the next phase of capital improvements necessary to ensure adequate water supply for the City of Lebanon.

During the 1995-96 budget year, the City began receiving direct federal funding requiring an adjustment in accounting procedures for capital improvements. Starting with the 1996-97 budget all personnel services and material and supplies within this fund have been accounted for in fund 842 "Allocable Costs". The major emphasis for 2000-01 will be the Emergency Back-up Wellfield project and repairs to the Accelerator.

General Ledger
Budget Proposal Report
WATER UTILITY C.I.P.

1998 Actual	1999 Actual	2000 Adopted	Account Description	2001 Requested	2001 Proposed	2001 Approved	2001 Adopted
0.00	0.00	25,000	R6 Rev.-Miscellaneous 435-000-48100 Interest On Investment	25,000	25,000	25,000	25,000
0.00	0.00	25,000	Rev.-Miscellaneous Totals:	25,000	25,000	25,000	25,000
0.00	0.00	15,000	R7 Rev.-Transfers In 435-000-49022 From Water Fund	0	0	0	0
0.00	0.00	15,000	Rev.-Transfers In Totals:	0	0	0	0
0.00	0.00	780,159	R8 Rev.-Other Sources 435-000-49901 Beginning Balance	785,100	785,100	785,100	870,000
0.00	0.00	780,159	Rev.-Other Sources Totals:	785,100	785,100	785,100	870,000
0.00	0.00	820,159	REVENUES Totals:	810,100	810,100	810,100	895,000
859.49	0.00	0	E2 Exp.-Materials & Services 435-435-61126 Computer Exp (Eng)	0	0	0	0
19,453.12	0.00	0	435-435-61130 Contract Services	0	0	0	0
20,312.61	0.00	0	Exp.-Materials & Services Totals:	0	0	0	0
175,476.39	41,207.09	790,759	E3 Exp.-Capital Outlay 435-435-72301 Improvements (Eng)	804,600	804,600	804,600	889,500
0.00	0.00	0	435-435-72302 Improvements (Maint)	0	0	0	0
175,476.39	41,207.09	790,759	Exp.-Capital Outlay Totals:	804,600	804,600	804,600	889,500
4,400.00	4,400.00	4,400	E4 Exp.-Transfers Out 435-435-90025 To GIS	5,500	5,500	5,500	5,500
0.00	0.00	0	435-435-90105 To Eqpt Acq & Rep Fund	0	0	0	0
4,400.00	4,400.00	4,400	Exp.-Transfers Out Totals:	5,500	5,500	5,500	5,500
0.00	0.00	25,000	E5 Exp.-Contingencies 435-435-80005 Operating Contingency	0	0	0	0
0.00	0.00	25,000	Exp.-Contingencies Totals:	0	0	0	0
200,189.00	45,607.09	820,159	EXPENDITURES Totals:	810,100	810,100	810,100	895,000
200,189.00	45,607.09	820,159	WATER UTILITY C.I.P. Totals:	810,100	810,100	810,100	895,000
0.00	0.00	820,159	Fund REVENUES	810,100	810,100	810,100	895,000
200,189.00	45,607.09	820,159	Fund EXPENSES	810,100	810,100	810,100	895,000
(200,189.00)	(45,607.09)	0	WATER UTILITY C.I.P. Totals:	0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 435 - ENTERPRISE

DEPARTMENT: 435 - WATER UTILITY CIP

CAPITAL OUTLAY

**SUB-LINE
ITEM TOTAL LINE TOTAL**

72301 IMPROVEMENTS (ENG):

Accelerator repairs	258,000	
Backup wellfield	348,000	
Airport Road, 7 th to West City Limits	100,000	
Reservoir valves/vaults	35,000	
Other Project in the CIP Plan	84,900	<u>889,500</u>

INTERFUND TRANSFER

90025 TO GIS	5,500	<u>5,500</u>
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PROGRAM INFORMATION
WATER BOND DEBT SERVICE

Page 1 of 1

PROGRAM DESCRIPTION

In June 1991, the City issued construction bonds which were refinanced in 1993. The agreement with the bondholders requires that a separate account be set up for construction and issuance expenses. Therefore, all costs related to the debt service on the 1993 issue are included in this fund. The balance owing at June, 2000 is \$3,240,000.

General Ledger
Budget Proposal Report
WATER BOND DEBT SERV

<u>1998</u> <u>Actual</u>	<u>1999</u> <u>Actual</u>	<u>2000</u> <u>Adopted</u>	<u>Account</u>	<u>Description</u>	<u>2001</u> <u>Requested</u>	<u>2001</u> <u>Proposed</u>	<u>2001</u> <u>Approved</u>	<u>200</u> <u>Adopted</u>
0.00	0.00	15,000	R6 436-000-48100	Rev.-Miscellaneous Interest On Investment	15,000	15,000	15,000	15,000
0.00	0.00	15,000		Rev.-Miscellaneous Totals:	15,000	15,000	15,000	15,000
0.00	0.00	235,036	R7 436-000-49021	Rev.-Transfers In From Water - Bond	235,520	235,520	235,520	241,020
0.00	0.00	235,036		Rev.-Transfers In Totals:	235,520	235,520	235,520	241,020
0.00	0.00	265,500	R8 436-000-49901	Rev.-Other Sources Beginning Balance	265,500	265,500	265,500	260,000
0.00	0.00	265,500		Rev.-Other Sources Totals:	265,500	265,500	265,500	260,000
0.00	0.00	515,536		REVENUES Totals:	516,020	516,020	516,020	516,020
0.00	0.00	265,500	E5 436-436-80026	Exp.-Contingencies Res For Debt Service	265,500	265,500	265,500	265,500
0.00	0.00	265,500		Exp.-Contingencies Totals:	265,500	265,500	265,500	265,500
65,000.00	70,000.00	70,000	E6 436-436-95100	Exp.-Debt Service Bond Principal	75,000	75,000	75,000	75,000
187,921.51	184,141.16	180,036	436-436-95200	Bond Interest	175,520	175,520	175,520	175,520
252,921.51	254,141.16	250,036		Exp.-Debt Service Totals:	250,520	250,520	250,520	250,520
0.00	0.00	0	E7 436-436-92010	Exp.-Unappropriated Unapprop End Fund Bal	0	0	0	0
0.00	0.00	0		Exp.-Unappropriated Totals:	0	0	0	0
252,921.51	254,141.16	515,536		EXPENDITURES Totals:	516,020	516,020	516,020	516,020
252,921.51	254,141.16	515,536		WATER BOND DEBT SERV Totals:	516,020	516,020	516,020	516,020
0.00	0.00	515,536		Fund REVENUES	516,020	516,020	516,020	516,020
252,921.51	254,141.16	515,536		Fund EXPENSES	516,020	516,020	516,020	516,020
(252,921.51)	(254,141.16)	0		WATER BOND DEBT SERV Totals:	0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 436 - ENTERPRISE

DEPARTMENT: 436 - WATER BOND DEBT SERVICE

<u>DEBT SERVICE</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
95100 BOND PRINCIPAL:	75,000	<u>75,000</u>
95200 BOND INTEREST:	175520	<u>175,520</u>

PROGRAM INFORMATION
SMALL WATERLINE REPLACEMENT

Page 1 of 2

PROGRAM DESCRIPTION:

Lebanon's 1989 Water System Master Plan identified replacement of the City's small diameter waterlines to maintain current service levels while allowing for growth and development. The identified improvements were beyond the scope of the existing water revenue fund. This program increases water service reliability and decreases maintenance by replacing pipes within the estimated 13 miles of old, leaking, and severely undersized portion of the distribution system. Small diameter waterlines are those 6 inches in diameter or less.

The Council dedicated funding to finance part of the overall program in 1996. The major emphasis for 2000-01 will be the continuing construction on the highest priorities identified during the past budget year and beginning the design process for next year's construction.

Smaller replacement projects involving a few blocks in scope are accomplished by a Maintenance Division repair crew. We have been working at this program for almost three years now. This crew is now exceeding the production goals set for the program. Over the first 30 months, they beat their construction estimates by \$35,000 and came in \$171,000 under the engineers estimates which are based on historical contract costs. Total project engineers estimated cost over that 30 month period was \$874,615.41. Actual construction cost by this small water line crew was \$703,159.96. This figure encompasses all expenses and overhead including equipment depreciation and administrative costs. The production goal was initially set at 3,600 feet of main per year with all the necessary fire hydrants services, etc. and all the restorative surface and landscape work that went along with it. The goal for 2000-01 is over 4,000 feet per year. Because this is only a three and a half person crew the projects still do not move forward with the speed of larger crews, however it is proving to be very cost effective to build these small water lines with a city crew.

Proposed projects for this fiscal year include:

Ash Street - 7 th to 5 th	800 feet
10 th & Sherman Tie In	150 feet
D Street - 5 th to 4 th	600 feet
Dodge - Hwy 20 to Park	650 feet
Grant Street - 7 th to 5 th	800 feet
D Street - 2 nd to the Dead End	325 feet
Cedar & Hemlock - Hwy 20 to Pine	780 feet

PROGRAM INFORMATION
SMALL WATERLINE REPLACEMENT

Page 2 of 2

<u>POSITIONS:</u>	<u>1999-00</u>	<u>2000-01</u>
Administrative Assistant	.0100 FTE	.0100 FTE
Crew Chief	1.0000 FTE	1.0000 FTE
Engineering Associate (Facility Planning)	.0500 FTE	.0500 FTE
Maintenance Worker	.6600 FTE	.6600 FTE
Project Engineer (Facility Planning)	.0000 FTE	.0500 FTE
Director of Public Works	.0200 FTE	.0200 FTE
Senior Engineer (Facility Planning)	.0500 FTE	.0500 FTE
Senior Maintenance Worker (2)	<u>2.0000 FTE</u>	<u>2.0000 FTE</u>
 SUBTOTAL	 3.2300 FTE	 3.8400FTE
 PART TIME		
Secretary Maintenance	.1700 FTE	.1700 FTE
Landscape Maintenance	.0000 FTE	.0250 FTE
Temporary Maintenance Worker	.3300 FTE	.2644 FTE
Temporary Public Works Secretary	<u>.0148 FTE</u>	<u>.0000 FTE</u>
 TOTAL	 3.5748 FTE	 4.2994 FTE

General Ledger
Budget Proposal Report
SMALL WTR LINE REPLACE

1998 Actual	1999 Actual	2000 Adopted	Account	Description	2001 Requested	2001 Proposed	2001 Approved	200 Adopted
21,222.96	10,273.58	0	437-000-48100	R6 Rev.-Miscellaneous Interest On Investment	8,000	8,000	8,000	8,000
21,222.96	10,273.58	0		Rev.-Miscellaneous Totals:	8,000	8,000	8,000	8,000
664,494.00	329,970.00	335,477	437-000-49022	R7 Rev.-Transfers In From Water Fund	336,098	336,098	336,098	336,098
664,494.00	329,970.00	335,477		Rev.-Transfers In Totals:	336,098	336,098	336,098	336,098
0.00	0.00	0	437-000-42030	R8 Rev.-Other Sources Bond Sale Proceeds	0	0	0	0
311,227.36	203,391.70	200,000	437-000-49901	Beginning Balance	140,000	140,000	140,000	160,000
311,227.36	203,391.70	200,000		Rev.-Other Sources Totals:	140,000	140,000	140,000	160,000
996,944.32	543,635.28	535,477		REVENUES Totals:	484,098	484,098	484,098	504,098
186,738.62	98,209.42	128,884	437-437-50001	E1 Exp.-Personal Services Salaries	140,901	140,901	140,901	141,558
64,836.26	37,649.61	55,956	437-437-50003	Fringe Benefits	57,655	57,655	57,655	57,806
2,277.24	731.55	1,601	437-437-50600	Overtime	1,887	1,887	1,887	1,887
0.00	0.00	0	437-437-59000	Group Term Life	0	0	0	0
253,852.12	136,590.58	186,441		Exp.-Personal Services Totals:	200,443	200,443	200,443	201,251
0.00	706.17	25	437-437-61012	E2 Exp.-Materials & Services Advertising (Maint)	25	25	25	25
176.99	576.90	400	437-437-61122	Communication (Maint)	400	400	400	400
0.00	0.00	0	437-437-61127	Computer Exp (Maint)	800	800	800	800
27,315.75	18,955.29	35,000	437-437-61130	Contract Services	35,000	35,000	35,000	35,000
98.56	183.10	0	437-437-61131	Contract Services (PW)	0	0	0	0
6,772.57	11,765.33	17,000	437-437-61134	Contract Serv (Maint)	21,700	21,700	21,700	21,700
88,408.86	104,896.46	120,000	437-437-61242	Operating Exp (Maint)	120,000	120,000	120,000	120,000
50.00	15.47	0	437-437-61243	Operating Exp (PW)	0	0	0	0
1,888.81	1,162.42	2,000	437-437-61252	Op Supplies (Maint)	2,000	2,000	2,000	2,000
30.00	0.00	255	437-437-61292	Dues & Subs (Maint)	309	309	309	309
1,888.52	239.00	1,500	437-437-61322	Ed & Trng (Maint)	1,500	1,500	1,500	1,500
656.86	708.87	0	437-437-61401	Unemploy Ins	0	0	0	0
0.00	0.00	1,000	437-437-61420	Ins Repair & Deduct	1,000	1,000	1,000	1,000
1,336.23	1,513.60	1,200	437-437-61502	Uniforms (Maint)	1,600	1,600	1,600	1,600
117.20	559.60	500	437-437-61562	Maint/Bldg (Maint)	500	500	500	500
3,549.55	1,032.35	1,500	437-437-61572	Maint/Eqpt (Maint)	1,500	1,500	1,500	1,500
6,821.61	7,090.99	9,100	437-437-61582	Maint/Vehicles (Maint)	10,100	10,100	10,100	10,100
25.94	0.00	200	437-437-61702	Off Supplies (Maint)	300	300	300	300
2,140.89	2,186.57	3,400	437-437-61802	Petroleum (Maint)	3,200	3,200	3,200	3,200
141,278.34	151,592.12	193,080		Exp.-Materials & Services Totals:	199,934	199,934	199,934	199,934
0.00	2,967.16	11,300	437-437-72102	E3 Exp.-Capital Outlay Buildings (Maint)	0	0	0	11,300
0.00	0.00	10,000	437-437-72302	Improvements (Maint)	10,000	10,000	10,000	10,000
0.00	0.00	500	437-437-72502	Office Eqpt (Maint)	800	800	800	800
9,625.65	17,893.08	4,050	437-437-72602	Other Eqpt (Maint)	8,900	8,900	8,900	8,900
0.00	0.00	0	437-437-72802	Vehicles (Maint)	0	0	0	0
9,625.65	20,860.24	25,850		Exp.-Capital Outlay Totals:	19,700	19,700	19,700	31,000
0.00	4,865.00	4,074	437-437-90027	E4 Exp.-Transfers Out To Info System Service	3,858	3,858	3,858	3,858
0.00	0.00	0	437-437-90100	To Maint Div Office Construct	10,000	10,000	10,000	10,000
16,200.00	20,550.00	15,300	437-437-90105	To Eqpt Acq & Rep Fund	16,000	16,000	16,000	16,000
16,200.00	25,415.00	19,374		Exp.-Transfers Out Totals:	29,858	29,858	29,858	29,858
0.00	0.00	110,732	437-437-80005	E5 Exp.-Contingencies Operating Contingency	34,163	34,163	34,163	42,055

CITY OF LEBANON
User: ccole

General Ledger
Budget Proposal Report
SMALL WTR LINE REPLACE

Printed: 07/05/2000 14:53
For Fiscal Year: 2001

1998 <u>Actual</u>	1999 <u>Actual</u>	2000 <u>Adopted</u>	<u>Account</u> <u>Description</u>	2001 <u>Requested</u>	2001 <u>Proposed</u>	2001 <u>Approved</u>	2001 <u>Adopted</u>
0.00	0.00	110,732	Exp.-Contingencies Totals:	34,163	34,163	34,163	42,055
420,956.11	334,457.94	535,477	EXPENDITURES Totals:	484,098	484,098	484,098	504,098
420,956.11	334,457.94	535,477	SMALL WTR LINE REPLACE Totals:	484,098	484,098	484,098	504,098
996,944.32	543,635.28	535,477	Fund REVENUES	484,098	484,098	484,098	504,098
420,956.11	334,457.94	535,477	Fund EXPENSES	484,098	484,098	484,098	504,098
575,988.21	209,177.34	0	SMALL WTR LINE REPLACE Totals:	0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 437 - ENTERPRISE

DEPARTMENT: 437 - SMALL WATER LINE REPLACEMENT

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61012 ADVERTISING (MT):		
Personnel recruitment	25	<u>25</u>
61122 COMMUNICATIONS (MT):		
Cellular Phone service	200	
Service and repair of radio equipment	200	<u>400</u>
61127 COMPUTER EXPENSE (MT):		
Software upgrades	300	
Auto-cad	500	<u>800</u>
61130 CONTRACT SERVICES		
Temporary Secretary	5,000	
In-house engineering, surveying & consulting services	30,000	<u>35,000</u>
61134 CONTRACT SERVICES (MT):		
Temporary Secretary	2,700	
Contract asphalt and concrete	4,300	
Contract water main tapping	7,000	
Temp. maintenance worker	7,700	<u>21,700</u>
61242 DEPARTMENT/OPERATING EXPENSE (MT):		
Hydrants	4,500	
Meters	2,000	
Valves and other main line fittings	28,000	
Main line pipe	31,000	
Service line fittings, meter boxes etc.	12,000	
Copper tubing for service lines	8,000	
Tool and equipment rental	2,000	
Gravel, loam, seed, replacement plants, etc.	14,000	
Concrete and asphalt	18,500	<u>120,000</u>
61252 DEPARTMENT/OPERATING SUPPLIES (MT):		
Drafting supplies, maps, etc.	100	
Hand tools, hardware, cleaners, blades	1,800	
Reference books	100	<u>2,000</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 3

FUND: 437 - ENTERPRISE

DEPARTMENT: 437 - SMALL WATER LINE REPLACEMENT

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61292 DUES & SUBSCRIPTIONS (MT)		
League of Oregon Cities dues	209	
A.P.W.A. annual dues	50	
A.W.W.A. annual dues	50	<u>309</u>
61322 EDUCATION & TRAINING (MT):		
Reimbursement for course work	300	
Training, workshops, seminars	1,200	<u>1,500</u>
61420 INSURANCE REPAIR & DEDUCT:	1,000	<u>1,000</u>
61502 UNIFORM PURCHASE/LAUNDERING (MT):		
Purchase, repair, cleaning of uniforms and safety equipment	1,200	
Rain gear, rubber boots, gloves	400	<u>1,600</u>
61562 MAINTENANCE/BUILDING & GROUNDS (MT):		
Share of main shop building maintenance	500	<u>500</u>
61572 MAINTENANCE/EQUIPMENT (MT):		
Service and repair of office/field equipment	1,500	<u>1,500</u>
61582 MAINTENANCE/VEHICLES (MT):		
Skid steer loader (hard rubber tire segments)	1,500	
Backhoe (rear tires)	1,300	
Boom Truck	500	
Payment to Fire District for mechanic	4,500	
Dump Truck (recap rear tires - 8)	1,800	
Utility truck	500	<u>10,100</u>
61702 OFFICE SUPPLIES (MT):	300	<u>300</u>
61802 PETROLEUM PRODUCTS (MT):		
Gasoline, oil, lubricants	3,200	<u>3,200</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 3 of 3

FUND: 437 - ENTERPRISE

DEPARTMENT: 437 - SMALL WATER LINE REPLACEMENT

<u>CAPITAL OUTLAY</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
72102 BUILDING (MT)	11,300	<u>11,300</u>
72302 IMPROVEMENTS (MT):		
Drive Approach & Paving - Shop Parking Lot	10,000	<u>10,000</u>
72502 OFFICE EQUIPMENT (MT):		
Auto feed & sorter for copier (1/3)	400	
Desk, chairs, files, etc.	400	<u>800</u>
72602 OTHER EQUIPMENT (MT):		
Water main pressure test pump	2,700	
Steam Cleaner (1/3)	1,700	
Crawler undercarriage	4,500	<u>8,900</u>
<u>INTERFUND TRANSFERS</u>		
90027 INFORMATION SYSTEMS	3,858	<u>3,858</u>
90100 TO MAINT. DIV. OFFICE CONST.	10,000	<u>10,000</u>
90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND:	16,000	<u>16,000</u>

PROGRAM INFORMATION
STORM DRAINAGE UTILITY

Page 1 of 2

PROGRAM DESCRIPTION:

A Storm Drainage Utility has been proposed to City Council by the Capital Improvement Program Committee. If the new storm drainage utility receives initial approval, this budget program will provide a "startup" budget during 2000-01. The first work effort, which will take place during the first half of the budget year, will be to develop the new utility rates. This portion of the "startup" budget is funded by transfers from the Equipment Replacement and Engineering Development Review funds. In turn, these funds will be reimbursed from a future general fund transfer. If the utility then receives final approval, additional maintenance and cleaning will be phased in toward the end of the fiscal year. The hiring of a Senior Maintenance worker and summer Temporary worker will take place in the spring of 2001. We have set a goal to complete cleaning of all the City's storm lines in the first five years of the new program with emphasis placed on heavy deposit areas first.

In the past, Storm Drainage has been funded at a level which allowed only emergency response. Typically only clogged drain pipes and completely overgrown ditches would receive attention due to the lack of funding. This funding averaged \$60,000 per year for the past three years. The funds for this effort was transferred from the Street Fund into the Storm Drainage Fund (50-559).

City Council has not made a final decision on whether to initiate a Storm Drainage Utility and for that reason this Fund includes revenues transferred from other sources to fund the initial investigation. If the Utility is formed then it is expected that those transfers will not be made and Utility Funds would finance the initial start-up costs. If the Utility is not formed, then the transfers will be made to cover the costs incurred to that date.

The Goals for this fund would be:

- to inspect and clean all publicly owned storm drainage pipes and open channels within seven years. These facilities would be cleaned on a regular basis in future years.
- to prepare for the Environmental Protection Agencies Phase II Storm Water Regulations. We are required to obtain a Storm Water Discharge Permit by August of 2001 and to implement a Storm Water Quality Program after that.

PROGRAM INFORMATION
STORM DRAINAGE UTILITY

Page 2 of 2

- to set aside approximately \$150,000 each year in capital improvement funds to resolve some of the long standing drainage and flooding problems in Lebanon.

<u>POSITIONS:</u>	<u>1999-00</u>	<u>2000-01</u>
Accounts Payable Clerk	.0100 FTE	.0000 FTE
Administrative Assistant (PW)	.0300 FTE	.0300 FTE
City Engineer	.1000 FTE	.1000 FTE
Engineering Associate (Facility Planning)	.2500 FTE	.2500 FTE
Engineering Technician I	.1500 FTE	.1500 FTE
GIS Specialist	.1000 FTE	.1000 FTE
Environmental Specialist	.0500 FTE	.0000 FTE
Finance Operations Manager	.0300 FTE	.0300 FTE
Finance Director	.0200 FTE	.0200 FTE
Project Engineer (Facility Planning)	.2500 FTE	.2500 FTE
Director of Public Works	.0400 FTE	.0400 FTE
Secretary/Data Entry	.0000 FTE	.0000 FTE
Senior Maintenance Worker	.2500 FTE	.2500 FTE
Utility Billing Clerk	.2000 FTE	.0000 FTE
 SUBTOTAL	 1.7000 FTE	 1.2200FTE
TOTAL	1.7000 FTE	1.2200 FTE

General Ledger
Budget Proposal Report
STORM DRAIN UTILITY

Printed: 07/05/2000 14:53
For Fiscal Year: 2001

1998 Actual	1999 Actual	2000 Adopted	Account	Description	2001 Requested	2001 Proposed	2001 Approved	2001 Adopted
0.00	0.00	131,043	R5 450-000-48125	Rev.-Chgs for Services Storm Drain Fees	78,662	78,662	78,662	78,662
0.00	0.00	131,043		Rev.-Chgs for Services Totals:	78,662	78,662	78,662	78,662
0.00	3,393.75	2,000	R6 450-000-48100	Rev.-Miscellaneous Interest On Investment	5,000	5,000	5,000	5,000
0.00	3,393.75	2,000		Rev.-Miscellaneous Totals:	5,000	5,000	5,000	5,000
0.00	0.00	0	R7 450-000-49010	Rev.-Transfers In From General Fund	0	0	0	0
0.00	0.00	0	450-000-49022	From Water Fund	2,500	2,500	2,500	2,500
0.00	0.00	0	450-000-49025	From W Water Fund	2,500	2,500	2,500	2,500
0.00	24,267.00	0	450-000-49033	From Eng Dev Review	0	0	0	0
0.00	0.00	0	450-000-49046	From Streets Fund	500	500	500	500
0.00	60,000.00	0	450-000-49097	From Equip Acq Fund	0	0	0	0
0.00	84,267.00	0		Rev.-Transfers In Totals:	5,500	5,500	5,500	5,500
0.00	0.00	86,000	R8 450-000-49901	Rev.-Other Sources Beginning Balance	86,000	86,000	86,000	86,000
0.00	0.00	86,000		Rev.-Other Sources Totals:	86,000	86,000	86,000	86,000
0.00	87,660.75	219,043		REVENUES Totals:	175,162	175,162	175,162	175,162
0.00	0.00	50,162	E1 450-450-50001	Exp.-Personal Services Salaries	51,638	51,638	51,638	55,729
0.00	0.00	19,880	450-450-50003	Fringe Benefits	19,473	19,473	19,473	20,417
0.00	0.00	0	450-450-50600	Overtime	609	609	609	609
0.00	0.00	0	450-450-59000	Group Term Life	0	0	0	0
0.00	0.00	70,042		Exp.-Personal Services Totals:	71,720	71,720	71,720	76,755
0.00	0.00	3,000	E2 450-450-61011	Exp.-Materials & Services Advertising (Eng)	4,000	4,000	4,000	4,000
0.00	0.00	1,000	450-450-61012	Advertising (Maint)	1,000	1,000	1,000	1,000
0.00	0.00	175	450-450-61122	Communication (Maint)	175	175	175	175
0.00	0.00	4,000	450-450-61124	Computer Expense	4,000	4,000	4,000	4,000
0.00	0.00	150	450-450-61127	Computer Exp (Maint)	150	150	150	150
0.00	0.00	20,000	450-450-61133	Contract Serv (Eng)	25,000	25,000	25,000	25,000
0.00	0.00	4,000	450-450-61134	Contract Serv (Maint)	4,000	4,000	4,000	4,000
0.00	0.00	4,000	450-450-61241	Operating Exp (Eng)	4,000	4,000	4,000	4,000
0.00	37.50	2,535	450-450-61242	Operating Exp (Maint)	2,535	2,535	2,535	2,535
0.00	97.88	400	450-450-61251	Op Supplies (Eng)	400	400	400	400
0.00	0.00	500	450-450-61252	Op Supplies (Maint)	500	500	500	500
0.00	0.00	40	450-450-61292	Dues & Subs (Maint)	40	40	40	40
0.00	0.00	100	450-450-61322	Ed & Trng (Maint)	100	100	100	100
0.00	0.00	100	450-450-61562	Maint/Bldg (Maint)	100	100	100	100
0.00	0.00	200	450-450-61572	Maint/Eqpt (Maint)	200	200	200	200
0.00	0.00	1,000	450-450-61582	Maint/Vehicles (Maint)	1,000	1,000	1,000	1,000
0.00	0.00	100	450-450-61602	Mtgs & Conf (Maint)	100	100	100	100
0.00	10.40	1,000	450-450-61701	Office Supplies (Eng)	1,000	1,000	1,000	1,000
0.00	0.00	50	450-450-61702	Off Supplies (Maint)	50	50	50	50
0.00	0.00	400	450-450-61802	Petroleum (Maint)	400	400	400	400
0.00	145.78	42,750		Exp.-Materials & Services Totals:	48,750	48,750	48,750	48,750
0.00	0.00	4,075	E3 450-450-72602	Exp.-Capital Outlay Other Eqpt (Maint)	4,075	4,075	4,075	4,075
0.00	0.00	19,000	450-450-72802	Vehicles (Maint)	19,000	19,000	19,000	19,000
0.00	0.00	23,075		Exp.-Capital Outlay Totals:	23,075	23,075	23,075	23,075
0.00	4,250.00	0	E4 450-450-90027	Exp.-Transfers Out To Info System Service	0	0	0	0

General Ledger
Budget Proposal Report
STORM DRAIN UTILITY

1998 <u>Actual</u>	1999 <u>Actual</u>	2000 <u>Adopted</u>	<u>Account</u>	<u>Description</u>	2001 <u>Requested</u>	2001 <u>Proposed</u>	2001 <u>Approved</u>	200 <u>Adopted</u>
0.00	0.00	26,117	450-450-90040	To Eng Dev Review	26,117	26,117	26,117	26,117
0.00	500.00	57,059	450-450-90105	To Eqpt Acq & Rep Fund	0	0	0	0
0.00	4,750.00	83,176		Exp.-Transfers Out Totals:	26,117	26,117	26,117	26,117
0.00	0.00	0	E5 450-450-80005	Exp.-Contingencies Operating Contingency	5,500	5,500	5,500	465
0.00	0.00	0		Exp.-Contingencies Totals:	5,500	5,500	5,500	465
0.00	4,895.78	219,043		EXPENDITURES Totals:	175,162	175,162	175,162	175,162
0.00	4,895.78	219,043		STORM DRAIN UTILITY Totals:	175,162	175,162	175,162	175,162
0.00	87,660.75	219,043		Fund REVENUES	175,162	175,162	175,162	175,162
0.00	4,895.78	219,043		Fund EXPENSES	175,162	175,162	175,162	175,162
0.00	82,764.97	0		STORM DRAIN UTILITY Totals:	0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 2

FUND: 450 - ENTERPRISE

DEPARTMENT: 450 - STORM DRAINAGE UTILITY

MATERIALS & SERVICES

	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61011 ADVERTISING (ENG):	4,000	<u>4,000</u>
61012 ADVERTISING (MT):		
Personnel recruitment	1,000	<u>1,000</u>
61122 COMMUNICATIONS (MT):		
Cellular Phone service	100	
Service and repair of radio equipment	75	<u>175</u>
61124 COMPUTER EXPENSE (ENG):	4,000	<u>4,000</u>
61127 COMPUTER EXPENSE (MT)		
Service and repair of hardware	100	
Supplies	50	<u>150</u>
61133 CONTRACT SERVICES (ENG):		
Temporary Secretary	1,000	
Engineering Services	24,000	<u>25,000</u>
61134 CONTRACT SERVICES (MT):		
Temp. maintenance worker	4,000	<u>4,000</u>
61241 DEPARTMENT/OPERATING EXPENSE (ENG):		
Postage	700	
Linn County assessor data	500	
Survey equipment	2,000	
Linn County/other maps	800	<u>4,000</u>
61242 DEPARTMENT/OPERATING EXPENSE (MT):		
Equipment rental	500	
Hazardous spill cleanup materials and disposal	250	
Pipe, manhole parts, culverts, catchbasins	1,500	
Safety incentive program	35	
Vegetation control	250	<u>2,535</u>
61251 DEPARTMENT/OPERATING SUPPLIES (ENG):	400	<u>400</u>
61252 DEPARTMENT/OPERATING SUPPLIES (MT):		
Hand tools, hardware, cleaners, blades, shovels	500	<u>500</u>

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 450 - ENTERPRISE

DEPARTMENT: 450 - STORM DRAINAGE UTILITY

MATERIALS & SERVICES

**SUB-LINE
ITEM TOTAL LINE TOTAL**

61292 DUES & SUBSCRIPTIONS (MT)

A.P.W.A. annual dues	40	<u>40</u>
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61322 EDUCATION & TRAINING (MT):

Training, workshops, seminars	100	<u>100</u>
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61562 MAINTENANCE/BUILDING & GROUNDS (MT):

Share of main shop building maintenance	100	<u>100</u>
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61572 MAINTENANCE/EQUIPMENT (MT):

Service and repair of office/field equipment	200	<u>200</u>
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61582 MAINTENANCE/VEHICLES (MT):

Payment to Fire District for mechanic	400	
Share of Vactor maintenance	500	
Pickup	100	<u>1,000</u>

61602 MEETINGS AND CONFERENCES (MT)

	100	<u>100</u>
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61701 OFFICE SUPPLIES (ENG):

	1,000	<u>1,000</u>
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61702 OFFICE SUPPLIES (MT):

	50	<u>50</u>
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61802 PETROLEUM PRODUCTS (MT):

Gasoline, oil, lubricants	400	<u>400</u>
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CAPITAL OUTLAY

72602 OTHER EQUIPMENT (MT):

Tracks for skid steer loader	2,600	
Chain saw with brush bar	575	
Weed eaters (2)	900	<u>4,075</u>

72802 VEHICLES (MT):

Pickup truck ½ ton	19,000	<u>19,000</u>
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INTERFUND TRANSFERS:

90040 TO ENGINEERING DEVEL. REVIEW	26,117	<u>26,117</u>
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PROGRAM INFORMATION

WASTEWATER

Page 1 of 2

PROGRAM DESCRIPTION:

The responsibilities of the Wastewater Utility are twofold: first, the collection of wastewater in a network of sewer mains throughout the city; and second, the treatment of this wastewater so that it may be discharged safely into the environment.

The Collections Section of the Public Works Maintenance Services Division is responsible to see that 53 miles of sanitary sewer mains are kept clean and flowing. This includes routine cleaning and emergency cleaning where sluggish lines exist or blockage occurs. The Collections Section is also responsible for rebuilding and replacement of manholes and minor repair of the system.

Our vehicle maintenance is performed by the Lebanon Fire District. We pay for a portion of the mechanic's wages and the Fire District provides the shop and equipment. This has been a cost effective arrangement and will continue.

Last year the Capital Improvements Projects Committee recommended a 40-50% rate increase the first year and 5% thereafter, to fund the necessary improvements and also to cover increases in operating expenses since the last increase in 1994. City Council chose the gradual increase schedule including a 15% increase in 1999-00, and 15% in this budget year.

Larger construction projects and repairs are included in the Wastewater Capital Improvement Plan managed by the Engineering Services Division. The staff designs improvements and contracts for construction. Engineering assists citizens in locating private laterals and provides advice on effective resolution of problems. They regulate private contractors who perform work affecting the system, and ensure system growth in compliance with the City's Wastewater Facility Plan.

In January, 1990, as part of its commitment to create a stable funding base, the City Council approved the first in a series of proposed rate increases intended to provide the funding for badly needed improvements to the wastewater system. The rate increases were based on certain assumptions, two of which affect the budget process. They are that costs for materials and services should increase at no more than 4% per year and costs for personnel should increase no more than 6% per year for a combined average increase in operating expenses of 5%. The City has never exceeded these guidelines since they were instituted.

PROGRAM INFORMATION

WASTEWATER

Page 2 of 2

<u>POSITIONS:</u>	<u>1999-00</u>	<u>2000-01</u>
Accounting Clerk II (2)	1.0000 FTE	1.0000 FTE
Secretary/Accounts Payable Clerk	.2500 FTE	.2500 FTE
Administrative Assistant (Admin)	.0000 FTE	.2400 FTE
Administrative Assistant	.1800 FTE	.1800 FTE
Assistant Planner	.0000 FTE	.1000 FTE
City Administrator	.2400 FTE	.2400 FTE
Community Dev. Manager	.1200 FTE	.1200 FTE
City Engineer	.1000 FTE	.1500 FTE
Crew Chief	.8000 FTE	.8000 FTE
Engineering Associate (Development)	.2600 FTE	.2600 FTE
Engineering Associate (Facility Planning)	.1500 FTE	.1500 FTE
Engineering Tech I (Development)	.2600 FTE	.2100 FTE
Environmental Specialist (Facility Planning)	.4000 FTE	.0000 FTE
Finance Operations Manager	.3000 FTE	.3000 FTE
Finance Director	.2700 FTE	.2700 FTE
Maintenance Division Manager	.1600 FTE	.1600 FTE
Maintenance Supervisor	.1600 FTE	.1600 FTE
Payroll Specialist - Confidential	.1800 FTE	.1800 FTE
Project Engineer (Development)	.1000 FTE	.1000 FTE
Project Engineer (Development)	.1500 FTE	.1500 FTE
Director of Public Works	.1600 FTE	.1600 FTE
Secretary/Data Entry Clerk	.0100 FTE	.0100 FTE
Secretary (2)	.5100 FTE	.5100 FTE
Senior Engineer (Facility Planning)	.0000 FTE	.0500 FTE
Senior Maintenance Worker	<u>.8900 FTE</u>	<u>.8900 FTE</u>
 SUBTOTAL	 6.9200 FTE	 6.6400 FTE
 PART TIME		
 Landscape Maintenance	 .0000 FTE	 .0250 FTE
Secretary Maintenance	.0600 FTE	.0600 FTE
Development Intern	.1688 FTE	.0000 FTE
Temporary Maintenance Secretary	.0000 FTE	.1460 FTE
 TOTAL	 6.2700 FTE	 6.8710 FTE
 Contract - City Attorney	 7.13 % of contract wage	
Contract - Secretary Services for City Council	23 % of contract wage	
Mayor and City Council	23 % of wage	

General Ledger
Budget Proposal Report
WASTEWATER UTILITY

1998 Actual	1999 Actual	2000 Adopted	Account	Description	2001 Requested	2001 Proposed	2001 Approved	2001 Adopted
29.42	0.00	0	R1	Rev.-Taxes & Assess				
			470-000-48101	Interest On Taxes	0	0	0	0
29.42	0.00	0		Rev.-Taxes & Assess Totals:	0	0	0	0
0.00	0.00	0	R2	Rev.-Licenses & Permits				
			470-000-48060	Engineering Fees	0	0	0	0
0.00	0.00	0		Rev.-Licenses & Permits Totals:	0	0	0	0
0.00	0.00	0	R5	Rev.-Chgs for Services				
2,810,378.96	1,407,642.38	1,848,000	470-000-48051	Deposits Received	0	0	0	0
16,386.66	4,122.23	8,000	470-000-48220	Sewer Fees-Current	1,910,962	1,910,962	1,910,962	1,910,962
			470-000-48230	Sewer Use Fees	8,000	8,000	8,000	8,000
2,826,765.62	1,411,764.61	1,856,000		Rev.-Chgs for Services Totals:	1,918,962	1,918,962	1,918,962	1,918,962
66,188.92	24,070.77	25,000	R6	Rev.-Miscellaneous				
44,214.14	24,583.53	20,000	470-000-48100	Interest On Investment	20,000	20,000	20,000	20,000
0.00	0.00	0	470-000-48140	Miscellaneous Revenue	10,000	10,000	10,000	10,000
			470-000-48225	Energy Savings Rebate	0	0	0	0
110,403.06	48,654.30	45,000		Rev.-Miscellaneous Totals:	30,000	30,000	30,000	30,000
0.00	512.09	500	R7	Rev.-Transfers In				
			470-000-48119	From Bond Fd	0	0	0	0
0.00	512.09	500		Rev.-Transfers In Totals:	0	0	0	0
1,141,606.60	577,724.67	425,000	R8	Rev.-Other Sources				
			470-000-49901	Beginning Balance	157,921	157,921	157,921	225,000
1,141,606.60	577,724.67	425,000		Rev.-Other Sources Totals:	157,921	157,921	157,921	225,000
4,078,804.70	2,038,655.67	2,326,500		REVENUES Totals:	2,106,883	2,106,883	2,106,883	2,173,962
423,105.92	270,094.37	277,006	E1	Exp.-Personal Services				
145,198.18	88,753.17	108,825	470-470-50001	Salaries	285,066	285,066	285,066	288,227
0.00	0.00	0	470-470-50003	Fringe Benefits	104,490	104,490	104,490	105,224
0.00	0.00	0	470-470-50250	Part Time	0	0	0	0
2,148.50	811.62	2,143	470-470-50255	Parental Leave Expense	0	0	0	0
0.00	0.00	0	470-470-50600	Overtime	2,697	2,697	2,697	2,697
			470-470-59000	Group Term Life	0	0	0	0
570,452.60	359,659.16	387,974		Exp.-Personal Services Totals:	392,253	392,253	392,253	396,148
0.00	0.00	0	E2	Exp.-Materials & Services				
362.64	324.00	0	470-470-60300	Depreciation	0	0	0	0
0.00	1,114.63	1,370	470-470-61008	Advertising (Admin)	500	500	500	500
339.98	811.91	500	470-470-61009	Advertising (PW)	585	585	585	585
1,561.32	1,417.28	1,500	470-470-61010	Advertising	500	500	500	500
0.00	0.00	100	470-470-61011	Advertising (Eng)	1,500	1,500	1,500	1,500
1,590.00	1,700.00	2,375	470-470-61012	Advertising (Maint)	100	100	100	100
259.67	93.05	600	470-470-61013	Audit Expense	2,375	2,375	2,375	2,375
4,011.00	3,761.70	4,500	470-470-61015	Codification (Admin)	600	600	600	600
410.80	350.96	600	470-470-61120	Communication (Gen'l)	4,500	4,500	4,500	4,500
433.21	418.10	400	470-470-61121	Communication (Eng)	700	700	700	700
370.28	121.93	170	470-470-61122	Communication (Maint)	400	400	400	400
1,282.11	454.01	3,235	470-470-61123	Communication (PW)	125	125	125	125
6,451.96	1,668.75	2,000	470-470-61124	Computer Expense	3,430	3,430	3,430	3,430
711.45	476.50	300	470-470-61126	Computer Exp (Eng)	2,500	2,500	2,500	2,500
1,172.42	756.55	425	470-470-61127	Computer Exp (Maint)	1,050	1,050	1,050	1,050
51,179.64	34,496.57	20,215	470-470-61128	Computer Exp (PW)	731	731	731	731
461,093.85	452,838.84	593,370	470-470-61130	Contract Services	21,777	21,777	21,777	21,777
8,629.28	5,765.06	64,000	470-470-61131	Contract Services (PW)	8,370	8,370	8,370	21,370
3,446.58	0.00	350	470-470-61133	Contract Serv (Eng)	41,000	41,000	41,000	41,000
			470-470-61134	Contract Serv (Maint)	3,050	3,050	3,050	3,050

General Ledger
Budget Proposal Report
WASTEWATER UTILITY

1998	1999	2000	Account	Description	2001	2001	2001	2001
Actual	Actual	Adopted			Requested	Proposed	Approved	Adopted
0.00	0.00	0	470-470-61140	Merchant Card Fees	0	0	0	0
500.00	0.00	500	470-470-61239	Operating Exp (Admin)	3,715	3,715	3,715	3,715
2,479.29	9,995.97	1,806	470-470-61240	Dept/Operating Expense	500	500	500	500
7,035.58	5,372.13	11,000	470-470-61241	Operating Exp (Eng)	500	500	500	500
5,022.09	6,034.74	7,450	470-470-61242	Operating Exp (Maint)	7,450	7,450	7,450	7,450
1,151.08	3,107.00	3,925	470-470-61243	Operating Exp (PW)	1,161	1,161	1,161	1,161
527.78	143.08	300	470-470-61251	Op Supplies (Eng)	300	300	300	300
264.99	154.19	450	470-470-61252	Op Supplies (Maint)	450	450	450	450
273.07	519.54	610	470-470-61253	Op Supplies (PW)	656	656	656	656
748.29	1,235.92	1,976	470-470-61290	Dues & Subscriptions	2,346	2,346	2,346	2,346
603.26	750.00	730	470-470-61291	Dues & Subscript (Eng)	730	730	730	730
49.63	285.00	150	470-470-61292	Dues & Subs (Maint)	250	250	250	250
127.71	307.62	220	470-470-61293	Dues & Subscript (PW)	192	192	192	192
841.40	1,104.11	2,000	470-470-61299	Duplication (Gen'l)	2,000	2,000	2,000	2,000
1,014.23	1,162.03	2,000	470-470-61300	Duplication	2,000	2,000	2,000	2,000
0.00	0.00	0	470-470-61305	Grant Appl (Admin)	0	0	0	0
80.00	0.00	80	470-470-61319	Ed & Trng (Admin)	240	240	240	240
302.63	1,016.50	2,900	470-470-61320	Education & Training	450	450	450	450
1,365.04	801.02	700	470-470-61321	Education & Trng (Eng)	1,000	1,000	1,000	1,000
967.91	827.09	1,000	470-470-61322	Ed & Trng (Maint)	1,200	1,200	1,200	1,200
323.81	542.45	670	470-470-61323	Education & Trng (PW)	775	775	775	775
0.00	0.00	0	470-470-61355	City Grants	0	0	0	1,200
10,712.35	11,403.88	13,000	470-470-61400	Insurance	13,000	13,000	13,000	13,000
1,243.54	1,302.05	1,574	470-470-61401	Unemploy Ins	1,574	1,574	1,574	1,574
0.00	65.00	1,000	470-470-61420	Ins Repair & Deduct	1,000	1,000	1,000	1,000
110.00	16.59	100	470-470-61501	Uniforms (Eng)	100	100	100	100
454.04	676.35	750	470-470-61502	Uniforms (Maint)	900	900	900	900
2,887.01	3,486.19	4,500	470-470-61560	Maint/Bldg (Gen'l)	4,500	4,500	4,500	4,500
494.57	635.80	500	470-470-61562	Maint/Bldg (Maint)	500	500	500	500
104.05	444.42	400	470-470-61570	Maint/Eqpt	400	400	400	400
39.97	0.00	50	470-470-61571	Maint/Eqpt (Eng)	1,500	1,500	1,500	1,500
1,316.13	845.11	500	470-470-61572	Maint/Eqpt (Maint)	500	500	500	500
169.39	103.17	150	470-470-61573	Maint/Eqpt (PW)	150	150	150	150
107.29	101.12	200	470-470-61581	Maint/Vehicles (Eng)	200	200	200	200
4,721.70	12,962.41	7,260	470-470-61582	Maint/Vehicles (Maint)	7,260	7,260	7,260	7,260
469.19	434.30	700	470-470-61599	Mtgs & Conf (Admin)	480	480	480	
227.39	559.42	500	470-470-61600	Meetings & Conferences	500	500	500	
457.94	1,020.75	800	470-470-61601	Mtgs & Conf (Eng)	1,000	1,000	1,000	1,000
155.22	451.11	265	470-470-61602	Mtgs & Conf (Maint)	325	325	325	325
687.14	601.36	620	470-470-61603	Mtgs & Conf (PW)	690	690	690	690
2,425.12	1,914.31	2,500	470-470-61700	Office Supplies	3,000	3,000	3,000	3,000
317.81	441.89	500	470-470-61701	Office Supplies (Eng)	700	700	700	700
42.22	90.10	200	470-470-61702	Off Supplies (Maint)	300	300	300	300
801.35	957.56	840	470-470-61703	Office Supplies (PW)	847	847	847	847
70.39	81.35	200	470-470-61801	Petroleum (Eng)	200	200	200	200
1,711.76	1,545.76	1,800	470-470-61802	Petroleum (Maint)	1,800	1,800	1,800	1,800
10,188.09	8,923.69	11,000	470-470-61820	Postage	11,190	11,190	11,190	11,190
4,625.36	255.91	2,000	470-470-61850	Refunds	2,000	2,000	2,000	2,000
5,364.52	5,624.13	6,595	470-470-61881	Rent (Eng)	6,000	6,000	6,000	6,000
1,525.32	2,005.95	2,320	470-470-61883	Rent (PW)	2,375	2,375	2,375	2,375
2,041.33	2,291.55	2,000	470-470-61900	Utilities (Gen'l)	2,000	2,000	2,000	2,000
620,454.17	599,169.46	797,301	Exp.-Materials & Services Totals:		184,699	184,699	184,699	198,899
E3 Exp.-Capital Outlay								
0.00	0.00	0	470-470-72100	Buildings	0	0	0	0
66.66	2,967.18	11,800	470-470-72102	Buildings (Maint)	0	0	0	11,800
6,440.50	0.00	15,800	470-470-72103	Buildings (PW)	0	0	0	0
903.81	(8,265.25)	0	470-470-72300	Improvements	0	0	0	0
0.00	8,200.00	0	470-470-72301	Improvements (Eng)	21,054	21,054	21,054	21,054
26,775.00	0.00	30,000	470-470-72302	Improvements (Maint)	46,200	46,200	46,200	46,200
6,172.81	71,811.98	75,500	470-470-72303	Improvements (PW)	0	0	0	0
1,353.29	12,014.41	3,300	470-470-72500	Office Eqpt	0	0	0	0
3,499.52	0.00	3,500	470-470-72501	Office Eqpt (Eng)	1,250	1,250	1,250	1,250
0.00	0.00	500	470-470-72502	Office Eqpt (Maint)	800	800	800	800
577.26	10,555.25	600	470-470-72503	Office Eqpt (PW)	761	761	761	761
0.00	0.00	0	470-470-72600	Other Eqpt	0	0	0	0
2,368.40	3,138.43	2,500	470-470-72601	Other Eqpt (Eng)	2,500	2,500	2,500	2,500
11,651.18	8,183.75	14,250	470-470-72602	Other Eqpt (Maint)	9,200	9,200	9,200	9,200
64,612.42	64,303.95	94,870	470-470-72603	Other Eqpt (PW)	4,000	4,000	4,000	4,000
0.00	0.00	0	470-470-72802	Vehicles (Maint)	0	0	0	0
124,420.85	172,909.70	252,620	Exp.-Capital Outlay Totals:		85,765	85,765	85,765	

General Ledger
Budget Proposal Report
WASTEWATER UTILITY

1998 Actual	1999 Actual	2000 Adopted	Account	Description	2001 Requested	2001 Proposed	2001 Approved	2001 Adopted
			E4	Exp.-Transfers Out				
372,106.00	374,624.00	348,481	470-470-90014	To W.W. Bonds	441,109	441,109	441,109	482,729
2,760.00	3,196.00	2,445	470-470-90017	To City Hall Repair D.S.	2,771	2,771	2,771	2,771
0.00	0.00	21,000	470-470-90018	To Santiam Trav Station	0	0	0	0
0.00	0.00	0	470-470-90023	To Oper & Environ	709,347	709,347	709,347	709,347
20,400.00	20,400.00	20,400	470-470-90025	To GIS	25,500	25,500	25,500	25,500
0.00	21,756.00	23,141	470-470-90027	To Info System Service	23,253	23,253	23,253	23,253
0.00	0.00	0	470-470-90032	To SPWF Loan	0	0	0	0
0.00	0.00	0	470-470-90100	To Maint Div Office Construct	20,000	20,000	20,000	20,000
30,770.00	37,530.00	48,180	470-470-90105	To Eqpt Acq & Rep Fund	31,900	31,900	31,900	31,900
0.00	0.00	0	470-470-90124	To Storm Drain Utility	2,500	2,500	2,500	2,500
0.00	0.00	145,076	470-470-90125	To W Water CIP	0	0	0	0
0.00	0.00	76,078	470-470-90126	To W Wtr CIP-Outfall Res	0	0	0	0
0.00	0.00	0	470-470-90141	To Public Improvements	4,500	4,500	4,500	4,500
0.00	0.00	0	470-470-90143	To Allocable Costs	0	0	0	0
426,036.00	457,506.00	684,801		Exp.-Transfers Out Totals:	1,260,880	1,260,880	1,260,880	1,302,500
			E5	Exp.-Contingencies				
0.00	0.00	92,588	470-470-80005	Operating Contingency	100,000	100,000	100,000	100,000
0.00	0.00	0	470-470-80022	Res - For Outfall	0	0	0	0
0.00	0.00	0	470-470-80030	Res - Med Ins	0	0	0	0
0.00	0.00	92,588		Exp.-Contingencies Totals:	100,000	100,000	100,000	100,000
			E6	Exp.-Debt Service				
0.00	1,610.11	0	470-470-95100	Bond Principal	0	0	0	0
0.00	1,605.89	0	470-470-95200	Bond Interest	0	0	0	0
3,216.00	0.00	3,216	470-470-95490	SELP Loan Payment	3,216	3,216	3,216	3,216
3,216.00	3,216.00	3,216		Exp.-Debt Service Totals:	3,216	3,216	3,216	3,216
			E7	Exp.-Unappropriated				
0.00	0.00	108,000	470-470-92010	Unapprop End Fund Bal	80,070	80,070	80,070	75,634
0.00	0.00	108,000		Exp.-Unappropriated Totals:	80,070	80,070	80,070	75,634
1,744,579.62	1,592,460.32	2,326,500		EXPENDITURES Totals:	2,106,883	2,106,883	2,106,883	2,173,962
1,744,579.62	1,592,460.32	2,326,500		WASTEWATER UTILITY Totals:	2,106,883	2,106,883	2,106,883	2,173,962
4,078,804.70	2,038,655.67	2,326,500		Fund REVENUES	2,106,883	2,106,883	2,106,883	2,173,962
1,744,579.62	1,592,460.32	2,326,500		Fund EXPENSES	2,106,883	2,106,883	2,106,883	2,173,962
2,334,225.08	446,195.35	0		WASTEWATER UTILITY Totals:	0	0	0	0

Page numbers 145 through 159 are not in this document due to an error in the page numbering process.

There is no information missing from this document.

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 9

FUND: 470 - ENTERPRISE
DEPARTMENT: 470 - WASTEWATER UTILITY

MATERIALS & SERVICES

	<u>SUB-LINE</u> <u>ITEM TOTAL</u>	<u>LINE TOTAL</u>
61008 ADVERTISING (ADMIN):	500	<u>500</u>
61009 ADVERTISING (PW):		
Personnel recruitment and ads	585	<u>585</u>
61010 ADVERTISING (FI):		
Personnel recruitment	500	<u>500</u>
61011 ADVERTISING (ENG):		
Personnel recruitment	1,500	<u>1,500</u>
61012 ADVERTISING (MT):		
Personnel recruitment	100	<u>100</u>
61013 AUDIT EXPENSE (FI):		
Share of audit expense	2,375	<u>2,375</u>
61015 CODIFICATION EXPENSE:		
Compilation and one year's update of city ordinances	600	<u>600</u>
61120 COMMUNICATIONS (FI):		
Telephone - All City Operations related to W/W	4,500	<u>4,500</u>
61121 COMMUNICATIONS (ENG):		
Service and repair of radio equipment	200	
Cellular phone service	500	<u>700</u>
61122 COMMUNICATIONS (MT):		
Service and repair of radio equipment	400	<u>400</u>
61123 COMMUNICATIONS (PW):		
Cellular Phone	68	
Pager	50	
Cellular equipment	7	<u>125</u>
61124 COMPUTER EXPENSE (FI):		
Maintenance and repairs	950	
Programs and programming	2,480	<u>3,430</u>

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 470 - ENTERPRISE

DEPARTMENT: 470 - WASTEWATER UTILITY

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61126 COMPUTER EXPENSE (ENG):		
Service and repair of hardware	500	
Software	1,500	
Supplies	500	<u>2,500</u>
61127 COMPUTER EXPENSE (MT):		
Software upgrade	200	
Auto-cad	500	
Service and repair of hardware	300	
Supplies	50	<u>1,050</u>
61128 COMPUTER EXPENSE (PW):		
Service computer/printer	105	
Service and repair of hardware	36	
Supplies	169	
Software	77	
Training	48	
Upgrade (1 machine)	26	
Permit Tracking Software	270	<u>731</u>
61130 CONTRACT SERVICES (FI):		
Labor Relations	1,000	
Unemployment Tax Claim Assistance	125	
Bond collection fees, 1st Interstate Bank	4,000	
City Attorney	5,162	
Contract for Meter Readers	9,880	
Credit checks	400	
Maintenance Agreement for Canofile (1/8)	175	
Secretary Services for City Council	1,035	<u>21,777</u>
61131 CONTRACT SERVICES (PW):		
Eastside Urban Renewal District	13,000	
Temporary Secretary	3,643	
Wonderware Sys. Contract	1,507	
Maintenance Contract for Canofile (1/8)	220	
Outside engineering and survey services	3,000	<u>21,370</u>
61133 CONTRACT SERVICES (ENG):		
Consultant services	1,000	
WWTP Facility Plan Update	40,000	<u>41,000</u>

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 470 - ENTERPRISE

DEPARTMENT: 470 - WASTEWATER UTILITY

MATERIALS & SERVICES

**SUB-LINE
ITEM TOTAL LINE TOTAL**

61134 CONTRACT SERVICES (MT):

Temporary Secretary	2700	
Janitorial service for shop	350	<u>3,050</u>

61239 DEPARTMENT/OPERATING EXPENSE (ADMIN):

Personnel Recognition	360	
Economic Development Costs	1,000	
Employee Assistance Program, Wellness, Safety	515	
Miscellaneous Expenses	840	<u>3,715</u>

61240 DEPARTMENT/OPERATING EXPENSE (FI):

Miscellaneous	500	<u>500</u>
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61241 DEPARTMENT/OPERATING EXPENSE (ENG):

Reimbursement Expense	500	<u>500</u>
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61242 DEPARTMENT/OPERATING EXPENSE (MT):

Frame and cover replacement	1,000	
Hazardous spill cleanup materials and disposal	250	
Line repair/replacement	1,880	
Manhole repairs	1,880	
"One Call" monthly assessment (33%)	200	
Operating permits, landfill fee	600	
Rodent control	600	
Security alarm annual fee	240	
Small parts including gaskets, risers	800	<u>7,450</u>

61243 DEPARTMENT/OPERATING EXPENSE (PW):

Mileage, film processing	67	
copying, other planning comm. exp.	58	
OR Co-op Purchasing Agreement	250	
Expense Reimbursement	690	
Committee meals (dinner mtgs.)	96	<u>1,161</u>

61251 DEPARTMENT/OPERATING SUPPLIES (ENG):

Assessor maps/microfilm	50	
Drafting supplies	75	
Reference and code books	75	
Surveying and inspection supplies	100	<u>300</u>

61252 DEPARTMENT/OPERATING SUPPLIES (MT):

Reference books	50	
Small tools and supplies	400	<u>450</u>

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 470 - ENTERPRISE

DEPARTMENT: 470 - WASTEWATER UTILITY

MATERIALS & SERVICES

**SUB-LINE
ITEM TOTAL LINE TOTAL**

61253 DEPARTMENT/OPERATING SUPPLIES (PW):

Planning Commission supplies, books	131	
Maps	30	
Reference codes and books	374	
General office supplies	121	<u>656</u>

61290 DUES & SUBSCRIPTIONS (FI):

Professional Dues/Subscriptions(Admin)	288	
Portion of Council of Government (COG) dues	692	
Professional dues and subscriptions	1,000	
League of Oregon Cities dues	<u>366</u>	<u>2,346</u>

61291 DUES & SUBSCRIPTIONS (ENG):

American Public Works Association (APWA)	300	
Engineering dues and subscriptions	50	
PE Registration	80	
Water and Wastewater journals (FP)	300	<u>730</u>

61292 DUES & SUBSCRIPTIONS (MT):

American Public Works Association (APWA)	150	
East Linn Coordination Council (ELCC)	100	<u>250</u>

61293 DUES & SUBSCRIPTIONS (PW):

Planning dues and subscriptions	47	
American Public Works Association (APWA)	72	
ENR Subscriptions	73	<u>192</u>

61299 DUPLICATION (ADMIN):

Cost of repairs, paper & supplies for main copier	2,000	<u>2,000</u>
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61300 DUPLICATION:

Printing of billing forms, envelopes	2,000	2,000
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61319 EDUCATION & TRAINING (ADMIN):

	240	240
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61320 EDUCATION & TRAINING (FI):

Ongoing Training	450	450
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61321 EDUCATION & TRAINING (ENG):

Training, workshops, seminars	1,000	<u>1,000</u>
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PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 470 - ENTERPRISE
DEPARTMENT: 470 - WASTEWATER UTILITY

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL LINE TOTAL

61322 EDUCATION & TRAINING (MT):

Reimbursement for course work	200	
Training, workshops, seminars	1,000	<u>1,200</u>

61323 EDUCATION & TRAINING (PW):

Historic res. Comm. Training/Workshop	41	
Legal Issues Workshop	22	
Planning comm. Train/Workshop	41	
Staff Training	55	
Misc. Training	58	
City Planning Dir. Workshop	22	
Permit Tracking Sys. Workshop	36	
Seminars, workshops and classes	500	<u>775</u>

61355 CITY GRANTS:

To establish a revolving loan fund for low income families to pay deposit	1,200	<u>1,200</u>
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61400 INSURANCE:

Vehicle, general liability, equipment and building coverage	13,000	<u>13,000</u>
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61401 UNEMPLOYMENT INSURANCE:	1,574	<u>1,574</u>
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61420 INSURANCE REPAIR & DEDUCT:	1,000	<u>1,000</u>
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61501 UNIFORM PURCHASE/LAUNDERING (ENG):

Protective clothing (FP)	50	
Rain gear	50	<u>100</u>

61502 UNIFORM PURCHASE/LAUNDERING (MT):

Purchase, repair, cleaning of uniforms, safety clothing, etc.	750	
Rain gear, rubber boots, gloves	150	<u>900</u>

61560 MAINTENANCE/BUILDING & GROUNDS (Gen'l):

City Hall offices	4,500	<u>4,500</u>
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61562 MAINTENANCE/BUILDING & GROUNDS (MT):

Share of main shop building maintenance	500	<u>500</u>
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PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 470 - ENTERPRISE

DEPARTMENT: 470 - WASTEWATER UTILITY

MATERIALS & SERVICES

**SUB-LINE
ITEM TOTAL LINE TOTAL**

61570 MAINTENANCE/EQUIPMENT (FI):

Office equipment (Admin)	50	
Office equipment (Fin.)	350	<u>400</u>

61571 MAINTENANCE/EQUIPMENT (ENG):

Service and repair of office/field equipment	1,500	<u>1,500</u>
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61572 MAINTENANCE/EQUIPMENT (MT):

Service and repair of rodger, smoke generator, ventilator, gas detector, snooper, safety tripod, etc.	500	<u>500</u>
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61573 MAINTENANCE/EQUIPMENT (PW):

Service and repair of office equipment	150	<u>150</u>
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61581 MAINTENANCE/VEHICLES (ENG):

Engineering vehicles	100	
Payment to Fire District for mechanic	100	<u>200</u>

61582 MAINTENANCE/VEHICLES (MT):

Jointly-owned vehicles (24%)	400	
Maintenance pickup	400	
OMI Sludge truck	500	
OMI Pickup	400	
OMI Tractor	200	
Payment to Fire District for mechanic	2,460	
T.V. Van	500	
Vactor (includes new tires)	2,400	<u>7,260</u>

61599 MEETINGS & CONFERENCES (ADMIN):

	480	<u>480</u>
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61600 MEETINGS & CONFERENCES (FI):

Business meetings and travel luncheons	500	<u>500</u>
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61601 MEETINGS & CONFERENCES (ENG):

American Public Works Association Conference	500	
Business meetings and travel luncheons	500	<u>1,000</u>

61602 MEETINGS & CONFERENCES (MT):

American Public Works Association Conference	200	
Business meetings and travel luncheons	125	<u>325</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 7 of 9

FUND: 470 - ENTERPRISE
DEPARTMENT: 470 - WASTEWATER UTILITY

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL LINE TOTAL

61603 MEETINGS & CONFERENCES (PW):

Planning Comm./City Council Appr. Dinner	34	
Oregon Planning Institute	30	
Natural APA Conference	126	
Business Mtgs. And Travel Luncheons	200	
American Public Works Association Conference	300	<u>690</u>

61700 OFFICE SUPPLIES (FI):

Admin. Supplies	500	
Finance Supplies	2500	<u>3,000</u>

61701 OFFICE SUPPLIES (ENG):	700	<u>700</u>
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61702 OFFICE SUPPLIES (MT):

Binders, notebooks, pens, maps, etc.	300	<u>300</u>
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61703 OFFICE SUPPLIES (PW):

General office supplies	752	
Measure 56 - 2 mailings	95	<u>847</u>

61801 PETROLEUM PRODUCTS (ENG):

Gasoline, oil lubricants	200	<u>200</u>
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61802 PETROLEUM PRODUCTS (MT):

Gasoline, oil, lubricants	1,800	<u>1,800</u>
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61820 POSTAGE:

Planning Postage	190	
Postage for billing and notices	11,000	<u>11,190</u>

61850 REFUNDS:

Billing and fee returns	1,000	
Collection agency	1,000	<u>2,000</u>

61881 RENT (ENG):

Engineering annex	6,000	<u>6,000</u>
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61883 RENT (PW):

Annex rent	2,375	<u>2,375</u>
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PROGRAM EXPENDITURE DETAIL SHEET

Page 8 of 9

FUND: 470 - ENTERPRISE

DEPARTMENT: 470 - WASTEWATER UTILITY

MATERIALS & SERVICES

**SUB-LINE
ITEM TOTAL LINE TOTAL**

61850 REFUNDS:

Billing and fee returns	1,000	
Collection agency	1,000	<u>2,000</u>

61881 RENT (ENG):

Engineering annex	6,000	<u>6,000</u>
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61883 RENT (PW):

Annex rent	2,375	<u>2,375</u>
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61900 UTILITIES:

City Hall offices	2,000	<u>2,000</u>
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CAPITAL OUTLAY

72301 IMPROVEMENTS (ENG)

I & I Repair	21,054	<u>21,054</u>
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72302 IMPROVEMENTS (MT):

Maintenance Shop/West Parking Lot	36,200	
Manhole rehab project (5)	10,000	<u>46,200</u>

72501 OFFICE EQUIPMENT (ENG):

Desk, chairs, etc.(FP)	1,250	<u>1,250</u>
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72502 OFFICE EQUIPMENT (MT):

Auto feed & sorter for copier (1/3)	400	
Desk, chairs, files, etc.	400	<u>800</u>

72503 OFFICE EQUIPMENT (PW):

Chair, misc. office equipment	94	
Digital camera	17	
Computer	650	<u>761</u>

72601 OTHER EQUIPMENT (ENG):

New computer	2,500	<u>2,500</u>
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72102 BUILDINGS (MT)

	11,800	<u>11,800</u>
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PROGRAM EXPENDITURE DETAIL SHEET

Page 9 of 9

FUND: 470 - ENTERPRISE
DEPARTMENT: 470 - WASTEWATER UTILITY

CAPITAL OUTLAY

SUB-LINE
ITEM TOTAL LINE TOTAL

72602 OTHER EQUIPMENT (MT):

New hose for vactor - 600' of 1"	2,600	
Telescopic vacuum tube for vactor (2/3)	6,600	<u>9,200</u>

72603 OTHER EQUIPMENT (PW)

Santiam Travel Station Furnishings	4,000	<u>4,000</u>
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INTERFUND TRANSFERS

90100 TO MAINT. DIV. OFFICE CONST.	20,000	<u>20,000</u>
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90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND:

Computer repair	2,000	
Public Works Department share	29,900	<u>31,900</u>

90014 TO WASTEWATER BONDS:	482,729	<u>482,729</u>
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90017 TO CITY HALL REPAIR FUND	2,771	<u>2,771</u>
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90023 TO OPERATIONS/ENVIRONMENTAL	709,347	<u>709,347</u>
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90025 TO GIS FUND:	25,500	<u>25,500</u>
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90027 TO INFORMATION SYSTEMS:	23,253	<u>23,253</u>
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90124 TO STORM DRAINAGE UTILITY (450)	2,500	<u>2,500</u>
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90141 TO PUBLIC IMPROVEMENTS	4,500	<u>4,500</u>
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DEBT SERVICE

95490 SELP LOAN PAYMENT	3,216	<u>3,216</u>
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General Ledger
Budget Proposal Report
WASTEWATER BOND REVENUE

<u>1998</u> <u>Actual</u>	<u>1999</u> <u>Actual</u>	<u>2000</u> <u>Adopted</u>	<u>Account</u>	<u>Description</u>	<u>2001</u> <u>Requested</u>	<u>2001</u> <u>Proposed</u>	<u>2001</u> <u>Approved</u>	<u>2001</u> <u>Adopted</u>
			R6	Rev.-Miscellaneous				
374,933.36	119,790.13	0	474-000-48100	Interest On Investment	0	0	0	0
0.00	0.00	0	474-000-48140	Miscellaneous Revenue	0	0	0	0
374,933.36	119,790.13	0		Rev.-Miscellaneous Totals:	0	0	0	0
			R7	Rev.-Transfers In				
0.00	0.00	0	474-000-49017	From W Wtr-Outfall Res	0	0	0	0
744,212.00	374,624.00	0	474-000-49024	From W Water - Bond	0	0	0	0
0.00	0.00	0	474-000-49025	From W Water Fund	0	0	0	0
600,000.00	0.00	0	474-000-49120	From SDC-Sewer	0	0	0	0
1,344,212.00	374,624.00	0		Rev.-Transfers In Totals:	0	0	0	0
			R8	Rev.-Other Sources				
5,994,085.76	3,206,552.36	0	474-000-49901	Beginning Balance	0	0	0	0
5,994,085.76	3,206,552.36	0		Rev.-Other Sources Totals:	0	0	0	0
7,713,231.12	3,700,966.49	0		REVENUES Totals:	0	0	0	0
7,713,231.12	3,700,966.49	0		Fund REVENUES	0	0	0	0
0.00	0.00	0		Fund EXPENSES	0	0	0	0
7,713,231.12	3,700,966.49	0		WASTEWATER BOND REVENUE Totals:	0	0	0	0

PROGRAM INFORMATION

WASTEWATER UTILITY CAPITAL IMPROVEMENT PROGRAM

Page 1 of 1

PROGRAM DESCRIPTION:

Lebanon's 1989 Wastewater System Master Plan identified improvement and rehabilitation projects necessary to maintain present levels of service to customers, to meet federal and state mandates, and to allow for growth and development. The recommended improvements were beyond the scope of the existing wastewater revenue. Although somewhat smaller than the program recommended in the master plan, the CIP plan includes the projects necessary to maintain existing service levels, to meet mandated water quality/pollution abatement goals, and to avoid obstructing economic development.

In January 1990, the City Council approved a capital improvement program based on the recommendation of the Rate Advisory Committee (now the Capital Improvements Plan Committee). Revenue bonds have been sold which are funded by increased wastewater user rates. With the adoption of the comprehensive capital improvement program in April of 1995, we have begun the next phase of capital improvements necessary to maintain existing services and meet new regulatory requirements.

During the 1995-96 budget year, the City began receiving direct Federal funding requiring an adjustment in accounting procedures for capital improvements. Starting with the 1996-97 budget all personnel services and material and supplies within this fund have been accounted for in fund 842 "Allocable Costs." The top priorities for 2000-01 will be completion of Phase IA (canal crossing) and construction of Phase Ib of the Westside Interceptor. Another primary focus for 2000-01 will be engineering for the Wastewater Treatment Plant improvements including outfall diffusion, alternative disinfection, phase I site maintenance, and sanitary sewer replacement. Other projects include Downtown Sewer Separation Phase II and the beginning of the Collection System Replacement Program on "B" and "D" Streets. A \$3.3 million bond was sold in March 2000 to pay for designated Wastewater Improvement Projects.

General Ledger
Budget Proposal Report
WASTEWATER UTILITY C.I.P.

1998 Actual	1999 Actual	2000 Adopted	Account	Description	2001 Requested	2001 Proposed	2001 Approved	2001 Adopted
			R6	Rev.-Miscellaneous				
0.00	0.00	0	475-000-48100	Interest On Investment	90,000	90,000	90,000	90,000
0.00	0.00	0		Rev.-Miscellaneous Totals:	90,000	90,000	90,000	90,000
			R7	Rev.-Transfers In				
0.00	0.00	76,078	475-000-49017	From W Wtr-Outfall Res	0	0	0	0
0.00	0.00	145,076	475-000-49025	From W Water Fund	0	0	0	0
0.00	0.00	221,154		Rev.-Transfers In Totals:	0	0	0	0
			R8	Rev.-Other Sources				
0.00	0.00	2,720,000	475-000-42030	Bond Sale Proceeds	0	0	0	0
0.00	0.00	335,403	475-000-49901	Beginning Balance	3,600,000	3,600,000	3,600,000	2,929,505
0.00	0.00	3,055,403		Rev.-Other Sources Totals:	3,600,000	3,600,000	3,600,000	2,929,505
0.00	0.00	3,276,557		REVENUES Totals:	3,690,000	3,690,000	3,690,000	3,019,505
			E2	Exp.-Materials & Services				
0.00	62.50	140,000	475-475-61130	Contract Services	140,000	140,000	140,000	0
0.00	0.00	0	475-475-61131	Contract Services (PW)	0	0	0	0
0.00	62.50	140,000		Exp.-Materials & Services Totals:	140,000	140,000	140,000	0
			E3	Exp.-Capital Outlay				
0.00	0.00	0	475-475-72050	Land	0	0	0	0
0.00	0.00	0	475-475-72052	Land (Maint)	0	0	0	0
0.00	0.00	59,900	475-475-72300	Improvements	0	0	0	0
146,744.75	2,171,963.66	3,061,981	475-475-72301	Improvements (Eng)	3,500,232	3,500,232	3,500,232	2,96
0.00	0.00	0	475-475-72302	Improvements (Maint)	0	0	0	0
146,744.75	2,171,963.66	3,121,881		Exp.-Capital Outlay Totals:	3,500,232	3,500,232	3,500,232	2,969,737
			E4	Exp.-Transfers Out				
4,400.00	4,400.00	4,400	475-475-90025	To GIS	5,500	5,500	5,500	5,500
0.00	0.00	4,400	475-475-90105	To Eqpt Acq & Rep Fund	0	0	0	0
4,400.00	4,400.00	8,800		Exp.-Transfers Out Totals:	5,500	5,500	5,500	5,500
			E5	Exp.-Contingencies				
0.00	0.00	5,876	475-475-80005	Operating Contingency	44,268	44,268	44,268	44,268
0.00	0.00	5,876		Exp.-Contingencies Totals:	44,268	44,268	44,268	44,268
			E7	Exp.-Unappropriated				
0.00	0.00	0	475-475-92010	Unapprop End Fund Bal	0	0	0	0
0.00	0.00	0		Exp.-Unappropriated Totals:	0	0	0	0
151,144.75	2,176,426.16	3,276,557		EXPENDITURES Totals:	3,690,000	3,690,000	3,690,000	3,019,505
151,144.75	2,176,426.16	3,276,557		WASTEWATER UTILITY C.I.P. Totals:	3,690,000	3,690,000	3,690,000	3,019,505
0.00	0.00	3,276,557		Fund REVENUES	3,690,000	3,690,000	3,690,000	3,019,505
151,144.75	2,176,426.16	3,276,557		Fund EXPENSES	3,690,000	3,690,000	3,690,000	3,019,505
(151,144.75)	(2,176,426.16)	0		WASTEWATER UTILITY C.I.P. Totals:	0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 475 - ENTERPRISE

DEPARTMENT: 475 - WASTEWATER UTILITY CIP

CAPITAL OUTLAY

SUB-LINE
ITEM TOTAL LINE TOTAL

72301 IMPROVEMENTS (ENG):

Replace Wet Well Level Meter	10,000	
Fourth Clarifier (60' Diameter)	1,163,752	
Airport Road Gap	29,132	
Downtown Sewer Separation	320,000	
Outfall Diffusion	220,000	
UV Disinfection	1,006,953	
Phase 1 Site Maintenance	66,000	
Westside Interceptor	71,000	
Holding Tank Holder Pump Station	20,000	
Mobil TSS Meter	10,000	
Phase IV of Iv Electrical Controls	45,000	<u>2,969,737</u>

INTERFUND TRANSFER

90025 TO GIS	5,500	<u>5,500</u>
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PROGRAM INFORMATION
WASTEWATER BOND DEBT SERVICE

Page 1 of 1

PROGRAM DESCRIPTION

In June, 1990 the City issued construction bonds which were refinanced in 1993. The current balance owing, as of June 30, 2000, is \$4,215,000. In March, 2000 additional bonds were issued in the amount of \$3,320,000. The balance owing as of June 30, 2000, is \$3,320,000. The agreement with the bondholders requires that a separate account be set up for debt reserve and debt repayment expenses. Therefore, all costs related to the debt service on the 1999 issue are included in this fund.

General Ledger
Budget Proposal Report
WASTEWATER BOND DEBT SERV

1998 Actual	1999 Actual	2000 Adopted	Account Description	2001 Requested	2001 Proposed	2001 Approved	2001 Adopted
0.00	0.00	23,000	R6 Rev.-Miscellaneous 476-000-48100 Interest On Investment	25,000	25,000	25,000	25,000
0.00	0.00	23,000	Rev.-Miscellaneous Totals:	25,000	25,000	25,000	25,000
0.00	0.00	348,481	R7 Rev.-Transfers In 476-000-49024 From W Water - Bond	441,109	441,109	441,109	482,729
0.00	0.00	348,481	Rev.-Transfers In Totals:	441,109	441,109	441,109	482,729
0.00	0.00	0	R8 Rev.-Other Sources 476-000-42030 Bond Sale Proceeds	0	0	0	0
0.00	0.00	376,749	476-000-49901 Beginning Balance	665,000	665,000	665,000	695,000
0.00	0.00	376,749	Rev.-Other Sources Totals:	665,000	665,000	665,000	695,000
0.00	0.00	748,230	REVENUES Totals:	1,131,109	1,131,109	1,131,109	1,202,729
0.00	0.00	376,749	E5 Exp.-Contingencies 476-476-80026 Res For Debt Service	661,859	661,859	661,859	661,859
0.00	0.00	376,749	Exp.-Contingencies Totals:	661,859	661,859	661,859	661,859
105,000.00	115,000.00	120,000	E6 Exp.-Debt Service 476-476-95100 Bond Principal	120,000	120,000	120,000	120,000
0.00	0.00	0	476-476-95107 Prin-2000 Issue	0	0	0	0
267,106.26	259,625.02	251,481	476-476-95200 Bond Interest	242,880	242,880	242,880	242,880
0.00	0.00	0	476-476-95207 Int -2000 Issue	106,370	106,370	106,370	177,990
372,106.26	374,625.02	371,481	Exp.-Debt Service Totals:	469,250	469,250	469,250	540,870
0.00	0.00	0	E7 Exp.-Unappropriated 476-476-92010 Unapprop End Fund Bal	0	0	0	0
0.00	0.00	0	Exp.-Unappropriated Totals:	0	0	0	0
372,106.26	374,625.02	748,230	EXPENDITURES Totals:	1,131,109	1,131,109	1,131,109	1,202,729
372,106.26	374,625.02	748,230	WASTEWATER BOND DEBT SERV Totals:	1,131,109	1,131,109	1,131,109	1,202,729
0.00	0.00	748,230	Fund REVENUES	1,131,109	1,131,109	1,131,109	1,202,729
372,106.26	374,625.02	748,230	Fund EXPENSES	1,131,109	1,131,109	1,131,109	1,202,729
(372,106.26)	(374,625.02)	0	WASTEWATER BOND DEBT SERV Totals:	0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 476 - ENTERPRISE

DEPARTMENT: 476 - WASTEWATER BOND DEBT SERVICE

<u>DEBT SERVICE</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
95100 BOND PRINCIPAL:	120,000	<u>120,000</u>
95200 BOND INTEREST:	242,880	<u>242,880</u>
95207 INT. 2000 ISSUE	177,990	<u>177,990</u>

PROGRAM INFORMATION

SANTIAM RAILWAY

Page 1 of 1

PROGRAM DESCRIPTION:

The City's railroad runs from the Southern Pacific Railroad tracks, near 5th and Olive, to the Santiam Canal Industrial Park. The 3/4-mile spur was acquired from Crown Zellerbach as part of the SCIP development.

There is no money left, with the exception of a couple hundred dollars to operate this spur. We are still in the process of meeting with representatives from organizations with interests in the Santiam Canal Industrial Park to establish possible solution to the lack of revenue.

This small budget will be used for emergencies only with the hopes that nothing large arises before we have an opportunity to find funding or operational support elsewhere. Crews from the street section continue to take care of the signal maintenance at Hwy. 20 and keep vegetation and ballast maintained.

General Ledger
Budget Proposal Report
SANTIAM RAILWAY FUND

Printed: 07/05/2000 14:53
For Fiscal Year: 2001

1998 Actual	1999 Actual	2000 Adopted	Account Description	2001 Requested	2001 Proposed	2001 Approved	2001 Adopted
			R6 Rev.-Miscellaneous				
0.00	0.00	0	480-000-48053 Donations	0	0	0	0
83.60	14.59	0	480-000-48100 Interest On Investment	0	0	0	0
0.00	176.22	0	480-000-48140 Miscellaneous Revenue	0	0	0	0
83.60	190.81	0	Rev.-Miscellaneous Totals:	0	0	0	0
			R8 Rev.-Other Sources				
2,270.36	244.06	225	480-000-49901 Beginning Balance	100	100	100	285
2,270.36	244.06	225	Rev.-Other Sources Totals:	100	100	100	285
2,353.96	434.87	225	REVENUES Totals:	100	100	100	285
			E2 Exp.-Materials & Services				
932.92	14.85	225	480-480-61240 Dept/Operating Expense	100	100	100	285
0.00	133.36	0	480-480-61902 Utilities (Maint)	0	0	0	0
932.92	148.21	225	Exp.-Materials & Services Totals:	100	100	100	285
			E3 Exp.-Capital Outlay				
0.00	0.00	0	480-480-72300 Improvements	0	0	0	0
0.00	0.00	0	480-480-72800 Vehicles	0	0	0	0
0.00	0.00	0	Exp.-Capital Outlay Totals:	0	0	0	0
			E5 Exp.-Contingencies				
0.00	0.00	0	480-480-80005 Operating Contingency	0	0	0	0
0.00	0.00	0	Exp.-Contingencies Totals:	0	0	0	0
932.92	148.21	225	EXPENDITURES Totals:	100	100	100	285
932.92	148.21	225	SANTIAM RAILWAY FUND Totals:	100	100	100	285
2,353.96	434.87	225	Fund REVENUES	100	100	100	285
932.92	148.21	225	Fund EXPENSES	100	100	100	285
1,421.04	286.66	0	SANTIAM RAILWAY FUND Totals:	0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 480 - ENTERPRISE
DEPARTMENT: 480 - SANTIAM RAILWAY

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL LINE TOTAL

61240 DEPARTMENT/OPERATING EXPENSE (MT):

Rail and switch repair

285

285

INTERGOVERNMENTAL FUND

General Ledger
Budget Proposal Report
ADA REQUIREMENTS

1998 <u>Actual</u>	1999 <u>Actual</u>	2000 <u>Adopted</u>	<u>Account</u>	<u>Description</u>	2001 <u>Requested</u>	2001 <u>Proposed</u>	2001 <u>Approved</u>	2001 <u>Adopted</u>
108,840.00	0.00	0	R4 505-000-41050	Rev.-Intergovernmental State Grant Funds	0	0	0	0
108,840.00	0.00	0		Rev.-Intergovernmental Totals:	0	0	0	0
(689.78)	0.00	0	R6 505-000-48100	Rev.-Miscellaneous Interest On Investment	0	0	0	0
0.00	0.00	0	505-000-48140	Miscellaneous Revenue	0	0	0	0
(689.78)	0.00	0		Rev.-Miscellaneous Totals:	0	0	0	0
0.00	0.00	0	R7 505-000-49085	Rev.-Transfers In From Banc Bond Fd	0	0	0	0
0.00	0.00	0		Rev.-Transfers In Totals:	0	0	0	0
30,728.82	0.00	0	R8 505-000-49901	Rev.-Other Sources Beginning Balance	0	0	0	0
30,728.82	0.00	0		Rev.-Other Sources Totals:	0	0	0	0
138,879.04	0.00	0		REVENUES Totals:	0	0	0	0
4,170.30	0.00	0	E2 505-505-61130	Exp.-Materials & Services Contract Services	0	0	0	0
145.06	0.00	0	505-505-61240	Dept/Operating Expense	0	0	0	0
4,315.36	0.00	0		Exp.-Materials & Services Totals:	0	0	0	0
65,124.16	0.00	0	E3 505-505-72300	Exp.-Capital Outlay Improvements	0	0	0	0
65,124.16	0.00	0		Exp.-Capital Outlay Totals:	0	0	0	0
0.00	0.00	0	E5 505-505-80005	Exp.-Contingencies Operating Contingency	0	0	0	0
0.00	0.00	0		Exp.-Contingencies Totals:	0	0	0	0
69,439.52	0.00	0		EXPENDITURES Totals:	0	0	0	0
69,439.52	0.00	0		ADA REQUIREMENTS Totals:	0	0	0	0
138,879.04	0.00	0		Fund REVENUES	0	0	0	0
69,439.52	0.00	0		Fund EXPENSES	0	0	0	0
69,439.52	0.00	0		ADA REQUIREMENTS Totals:	0	0	0	0

PROGRAM INFORMATION

CITY HALL REPAIRS

Page 1 of 1

PROGRAM DESCRIPTION:

In prior years, the City upgraded the outside of City Hall and the inside for ADA repairs. Assuming enough revenue is collected this year bids will be obtained for the Municipal Court offices. The offices are very crowded and air circulation is almost nonexistent, causing additional cost for heat and air conditioning. The current floor pattern restricts the clerks' ability to see defendants and members of the public who have easy access to the backside of the offices. In addition, we have vandalism and theft problems in the restroom. Part of the funding will be paid from this fund and the balance will come from repaid housing rehabilitation funds, which will be transferred to this fund. This year after the budget committee approved the budget, the City Council voted to transfer \$23,000 to maintain services in the General Fund after the failure of the law enforcement levy.

General Ledger
Budget Proposal Report
CITY HALL REPAIRS

1998 <u>Actual</u>	1999 <u>Actual</u>	2000 <u>Adopted</u>	<u>Account</u>	<u>Description</u>	2001 <u>Requested</u>	2001 <u>Proposed</u>	2001 <u>Approved</u>	2001 <u>Adopted</u>
			R6	Rev.-Miscellaneous				
7,873.24	107.59	100	506-000-48100	Interest On Investment	0	0	0	0
0.00	0.00	0	506-000-48140	Miscellaneous Revenue	0	0	0	0
7,873.24	107.59	100		Rev.-Miscellaneous Totals:	0	0	0	0
			R7	Rev.-Transfers In				
0.00	0.00	0	506-000-49028	From 83-84 Hsing Rehab	25,000	25,000	25,000	25,000
0.00	0.00	0	506-000-49083	From 85-86 Hsg Rehab	10,000	10,000	10,000	10,000
0.00	0.00	0	506-000-49150	From Bail Trust	0	0	0	0
0.00	0.00	0		Rev.-Transfers In Totals:	35,000	35,000	35,000	35,000
			R8	Rev.-Other Sources				
392,902.94	0.00	0	506-000-41054	Bank Loan Funds	0	0	0	0
5,949.20	3,153.08	3,300	506-000-49901	Beginning Balance	28,000	28,000	28,000	28,000
398,852.14	3,153.08	3,300		Rev.-Other Sources Totals:	28,000	28,000	28,000	28,000
406,725.38	3,260.67	3,400		REVENUES Totals:	63,000	63,000	63,000	63,000
			E2	Exp.-Materials & Services				
111.07	7.42	0	506-506-61100	Interim Fin Exp	0	0	0	0
4,069.81	0.00	0	506-506-61130	Contract Services	0	0	0	0
1,727.28	0.00	0	506-506-61240	Dept/Operating Expense	0	0	0	0
5,908.16	7.42	0		Exp.-Materials & Services Totals:	0	0	0	0
			E3	Exp.-Capital Outlay				
193,732.66	0.00	3,400	506-506-72300	Improvements	63,000	63,000	63,000	40,000
193,732.66	0.00	3,400		Exp.-Capital Outlay Totals:	63,000	63,000	63,000	40,000
			E4	Exp.-Transfers Out				
0.00	0.00	0	506-506-90010	To General Fund	0	0	0	23,000
0.00	0.00	0		Exp.-Transfers Out Totals:	0	0	0	23,000
199,640.82	7.42	3,400		EXPENDITURES Totals:	63,000	63,000	63,000	63,000
199,640.82	7.42	3,400		CITY HALL REPAIRS Totals:	63,000	63,000	63,000	63,000
406,725.38	3,260.67	3,400		Fund REVENUES	63,000	63,000	63,000	63,000
199,640.82	7.42	3,400		Fund EXPENSES	63,000	63,000	63,000	63,000
207,084.56	3,253.25	0		CITY HALL REPAIRS Totals:	0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 506 - INTERGOVERNMENTAL FUNDS
DEPARTMENT: 506 - CITY HALL REPAIRS

<u>CAPITAL OUTLAY</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
72300 IMPROVEMENTS:		
Municipal Court Improvements	40,000	<u>40,000</u>
<u>INTERFUND TRANSFER</u>		
90010 TO GENERAL FUND:	23,000	<u>23,000</u>

PROGRAM INFORMATION

MOTEL TAX

Page 1 of 1

PROGRAM DESCRIPTION:

On June 23, 1993, at the request of the Lebanon Area Chamber of Commerce, and with the agreement of the motel owners, the Lebanon City Council adopted a motel tax. The tax is used to promote tourism in Lebanon. Currently, the City contracts with the Chamber of Commerce to provide promotional services. The City charges 10% of gross fees for collection services.

In April 2000, the Chamber of Commerce requested an increase from \$1.00 to \$2.00 per night. The budget has been increased to reflect change. If the change is not implemented, the budget will be reduced accordingly.

General Ledger
Budget Proposal Report
MOTEL TAX

1998 <u>Actual</u>	1999 <u>Actual</u>	2000 <u>Adopted</u>	<u>Account</u> <u>Description</u>	2001 <u>Requested</u>	2001 <u>Proposed</u>	2001 <u>Approved</u>	2001 <u>Adopted</u>
			R1 Rev.-Taxes & Assess				
10,176.40	7,515.50	10,000	510-000-47090 Motel Room Tax	20,000	20,000	20,000	20,000
10,176.40	7,515.50	10,000	Rev.-Taxes & Assess Totals:	20,000	20,000	20,000	20,000
			R6 Rev.-Miscellaneous				
342.14	96.41	90	510-000-48100 Interest On Investment	180	180	180	180
342.14	96.41	90	Rev.-Miscellaneous Totals:	180	180	180	180
			R8 Rev.-Other Sources				
0.00	0.00	0	510-000-49901 Beginning Balance	0	0	0	0
0.00	0.00	0	Rev.-Other Sources Totals:	0	0	0	0
10,518.54	7,611.91	10,090	REVENUES Totals:	20,180	20,180	20,180	20,180
			E2 Exp.-Materials & Services				
3,660.67	6,850.72	9,090	510-510-61130 Contract Services	18,180	18,180	18,180	18,180
3,660.67	6,850.72	9,090	Exp.-Materials & Services Totals:	18,180	18,180	18,180	18,180
			E4 Exp.-Transfers Out				
0.00	761.19	1,000	510-510-90005 To Gen Fund-Admin Cost	2,000	2,000	2,000	2,000
0.00	761.19	1,000	Exp.-Transfers Out Totals:	2,000	2,000	2,000	2,000
3,660.67	7,611.91	10,090	EXPENDITURES Totals:	20,180	20,180	20,180	20,180
3,660.67	7,611.91	10,090	MOTEL TAX Totals:	20,180	20,180	20,180	20,180
10,518.54	7,611.91	10,090	Fund REVENUES	20,180	20,180	20,180	20,180
3,660.67	7,611.91	10,090	Fund EXPENSES	20,180	20,180	20,180	20,180
6,857.87	0.00	0	MOTEL TAX Totals:	0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 510 - INTERGOVERNMENTAL
DEPARTMENT: 510 - MOTEL TAX

MATERIALS & SERVICES:

SUB-LINE
ITEM TOTAL LINE TOTAL

61130 CONTRACT SERVICES:

Contract with Lebanon Chamber of Commerce	18,180	<u>18,180</u>
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INTERFUND TRANSFER

90005 TO ADMINISTRATION COSTS:

Administration costs for tax collection	2,000	<u>2,000</u>
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PROGRAM INFORMATION
SANTIAM TRAVEL STATION

Page 1 of 1

PROGRAM DESCRIPTION:

In 1993, the City of Lebanon received the first funding from the Oregon Department of Transportation to rejuvenate the Lebanon historic train depot into an intermodal transit station. Proposed activities include a bus station (serving regional carriers and rail feeder bus), tourist information and traveler comfort facility (open seven days a week; currently there are no public restrooms readily available to travelers from I-5 to Sweet Home), local transit information center, parcel freight services and possibly housing the Lebanon Chamber of Commerce and the regional headquarters of the new short-line railroad operator.

Phase 1 of this project included structural improvements to the building, rehabilitating the office portion of the building (everything but the freight bay), exterior improvements and heating, ventilation and air conditioning. This Phase 1 project involved the acquisition, rehabilitation, and rejuvenation of Lebanon's historic SPRR train depot and resulted in a vacant, idle and deteriorating historic structure being restored and transformed into a basic community and regional transportation center.

We have received preliminary approval of a Phase II ODOT grant. Phase II includes various elements that were originally proposed and approved for Phase I restoration but due to project delays and cost over runs were deleted. Specifically, Phase II includes site improvements such as the pedestrian plaza, landscaping, curb extensions, sidewalk improvements, ADA access ramp and deck, bike shelter, benches and limited on site parking. Other general work categories include completion of historic building stabilization and renovation, and additional accommodations for the meeting room and Chamber of Commerce. Phase II is expected to be advertised for competitive bidding in October 2000.

For 2000-01 this program provides a budget for remaining Phase I improvements and all of the new Phase II improvements.

General Ledger
Budget Proposal Report
SANTIAM TRAVEL STATION

1998 Actual	1999 Actual	2000 Adopted	Account	Description	2001 Requested	2001 Proposed	2001 Approved	20 Adopted
0.00	61,916.27	558,000	R4	Rev.-Intergovernmental				
			515-000-41050	State Grant Funds	351,178	351,178	351,178	351,178
0.00	61,916.27	558,000		Rev.-Intergovernmental Totals:	351,178	351,178	351,178	351,178
			R6	Rev.-Miscellaneous				
3,658.68	103.67	0	515-000-48100	Interest On Investment	0	0	0	0
0.00	0.00	0	515-000-48140	Miscellaneous Revenue	0	0	0	0
3,658.68	103.67	0		Rev.-Miscellaneous Totals:	0	0	0	0
			R7	Rev.-Transfers In				
0.00	0.00	5,000	515-000-49010	From General Fund	0	0	0	0
0.00	0.00	0	515-000-49022	From Water Fund	0	0	0	0
0.00	0.00	0	515-000-49025	From W Water Fund	0	0	0	0
0.00	0.00	0	515-000-49028	From 83-84 Hsing Rehab	0	0	0	0
0.00	0.00	0	515-000-49050	From Bldg Inspect	0	0	0	0
0.00	0.00	0	515-000-49095	From Urban Renew Fund	0	0	0	0
0.00	0.00	0	515-000-49098	From NW Urban Renewal	0	0	0	0
0.00	0.00	5,000		Rev.-Transfers In Totals:	0	0	0	0
			R8	Rev.-Other Sources				
82,417.54	11,129.88	215,000	515-000-49901	Beginning Balance	110,000	110,000	110,000	110,000
82,417.54	11,129.88	215,000		Rev.-Other Sources Totals:	110,000	110,000	110,000	110,000
86,076.22	73,149.82	778,000		REVENUES Totals:	461,178	461,178	461,178	461,178
			E2	Exp.-Materials & Services				
0.00	0.00	0	515-515-61010	Advertising	0	0	0	0
0.00	49.21	0	515-515-61100	Interim Fin Exp	0	0	0	0
1,266.19	0.00	150,000	515-515-61130	Contract Services	91,178	91,178	91,178	91,178
0.00	0.00	0	515-515-61240	Dept/Operating Expense	0	0	0	0
1,266.19	49.21	150,000		Exp.-Materials & Services Totals:	91,178	91,178	91,178	91,178
			E3	Exp.-Capital Outlay				
0.00	0.00	0	515-515-72050	Land	0	0	0	0
23,341.46	69,234.03	628,000	515-515-72300	Improvements	370,000	370,000	370,000	370,000
5,543.76	0.00	0	515-515-72301	Improvements (Eng)	0	0	0	0
28,885.22	69,234.03	628,000		Exp.-Capital Outlay Totals:	370,000	370,000	370,000	370,000
30,151.41	69,283.24	778,000		EXPENDITURES Totals:	461,178	461,178	461,178	461,178
30,151.41	69,283.24	778,000		SANTIAM TRAVEL STATION Totals:	461,178	461,178	461,178	461,178
86,076.22	73,149.82	778,000		Fund REVENUES	461,178	461,178	461,178	461,178
30,151.41	69,283.24	778,000		Fund EXPENSES	461,178	461,178	461,178	461,178
55,924.81	3,866.58	0		SANTIAM TRAVEL STATION Totals:	0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 515 - ENTERPRISE

DEPARTMENT: 515 - SANTIAM TRAVEL STATION

CAPITAL OUTLAY

**SUB-LINE
ITEM TOTAL LINE TOTAL**

61130 CONTRACT SERVICES:

Phase II

91,178

91,178

72300 IMPROVEMENTS:

Santiam Travel Station Phase II

370,000

370,000

PROGRAM INFORMATION

OTSC GRANT

Page 1 of 1

PROGRAM DESCRIPTION:

This fund is used to administer grant funds from the Oregon Traffic Safety Commission. Matching grant funds are awarded, on a competitive basis, for projects throughout the state that are related to traffic safety.

This fund is maintained to provide seed money for grant applications and a budget for project administration once an eligible project is defined.

There is no specific project committed in advance for the 2000-01 budget year.

General Ledger
Budget Proposal Report
OTSC GRANT

1998 <u>Actual</u>	1999 <u>Actual</u>	2000 <u>Adopted</u>	<u>Account</u> <u>Description</u>	2001 <u>Requested</u>	2001 <u>Proposed</u>	2001 <u>Approved</u>	2001 <u>Adopted</u>
0.00	0.00	0	R4 Rev.-Intergovernmental 520-000-41050 State Grant Funds	0	0	0	0
0.00	0.00	0	Rev.-Intergovernmental Totals:	0	0	0	0
33.34	16.52	21	R6 Rev.-Miscellaneous 520-000-48100 Interest On Investment	0	0	0	0
33.34	16.52	21	Rev.-Miscellaneous Totals:	0	0	0	0
584.46	308.90	329	R8 Rev.-Other Sources 520-000-49901 Beginning Balance	350	350	350	350
584.46	308.90	329	Rev.-Other Sources Totals:	350	350	350	350
617.80	325.42	350	REVENUES Totals:	350	350	350	350
0.00	0.00	0	E2 Exp.-Materials & Services 520-520-61124 Computer Expense	0	0	0	0
0.00	0.00	0	520-520-61130 Contract Services	0	0	0	0
0.00	0.00	350	520-520-61240 Dept/Operating Expense	350	350	350	350
0.00	0.00	0	520-520-61250 Dept/Op Supplies	0	0	0	0
0.00	0.00	0	520-520-61800 Petroleum	0	0	0	0
0.00	0.00	350	Exp.-Materials & Services Totals:	350	350	350	350
0.00	0.00	0	E3 Exp.-Capital Outlay 520-520-72300 Improvements	0	0	0	0
0.00	0.00	0	520-520-72600 Other Eqpt.	0	0	0	0
0.00	0.00	0	Exp.-Capital Outlay Totals:	0	0	0	0
0.00	0.00	350	EXPENDITURES Totals:	350	350	350	350
0.00	0.00	350	OTSC GRANT Totals:	350	350	350	350
617.80	325.42	350	Fund REVENUES	350	350	350	350
0.00	0.00	350	Fund EXPENSES	350	350	350	350
617.80	325.42	0	OTSC GRANT Totals:	0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 520 -INTERGOVERNMENTAL
DEPARTMENT: 520 - OTSC GRANT

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL LINE TOTAL

61240 DEPARTMENT/OPERATING EXPENSE:

Grant application	350	<u>350</u>
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PROGRAM INFORMATION

BUILDING INSPECTION

Page 1 of 3

PROGRAM DESCRIPTION:

The Building Inspection Division operates as a self-supporting fund with the primary responsibilities of permitting and fee collection, plan review, structural, mechanical, plumbing inspection and inspection of R.V. and manufactured home parks and manufactured home installation. These activities are required by and regulated under State administrative rule and statute. Other traditional responsibilities include limited enforcement of the Municipal Code and zoning ordinances, abatement of nuisances and dangerous buildings and helping the public and the building community through the development process.

This budget year the Building Inspection Division will be affected by recently passed legislation, Senate Bill 587. This Bill was advocated by the building industry which was frustrated by lengthy plan review times in larger jurisdictions. Effective July 1, 2000, pertinent regulations of SB 587 require that:

- Local Jurisdictions may adopt "necessary and reasonable" fees for the various building codes administered by the jurisdiction. Other than the electrical fees, fees may be co-mingled or shared between inspection programs. All fees collected must be dedicated to the administration and enforcement of inspection programs.
- Jurisdictions must designate at least three independent, third party plans reviewers from whom plan reviews will be accepted.
- Simple one-and two-family dwelling plans must be approved or disapproved within ten business days of receiving a complete application. If this time line is not complied with, the applicant may contract with a licensed third party for either plan review or inspection but not both.

SB 587's main effect is its prohibition of using permit fees for any purpose other than the administration and enforcement of the building inspection program. Funding of Municipal Code enforcement, zoning and non-building nuisance abatement must now come from another source. These non-funded activities are currently estimated to require .083 FTE of the Building Inspector's time and .05 FTE of the Building Official's time. Funding for these activities is proposed to come from the Planning Department, or in the future possibly from a user fee upon certain development activities.

PROGRAM INFORMATION

BUILDING INSPECTION

Page 2 of 3

PROGRAM DESCRIPTION:

SB 587 also allows for and encourages building departments to create a reserve fund. To provide for program continuity, unforeseen needs and staffing stability in an unpredictable construction climate, the Building Division will attempt to accumulate a reserve fund. This fund will be large enough to allow the Building Division to operate for six to nine months in the event of slow construction activity. Depending upon activity, the reserve fund will be created gradually over a period of five to six years. Unlike an unappropriated fund balance which cannot be used during the current fiscal year, the reserve fund can be used at any time once funds are transferred to an expense account by City Council action.

This year the Building Division along with Planning and Engineering and Information Services, will begin researching permit tracking systems. Limited funding is included in this year's budget for preparation for the system and possibly for partial system implementation. Full implementation of the permit tracking system is dependent upon permit activity, revenues and system costs.

Development activities have continued to keep the Building Division self-supporting. If building activity decreases in the future, a corresponding decrease will need to be made in the budget. In calendar year 1999, 53 homes, 7 multi-family dwellings and 10 commercial/industrial buildings were constructed compared to 65 homes, 1 multi-family dwelling and 10 commercial/industrial buildings in calendar year 1998. Total fees collected in calendar year 1999 were \$179,245. This compares to \$195,676 in calendar year 1998.

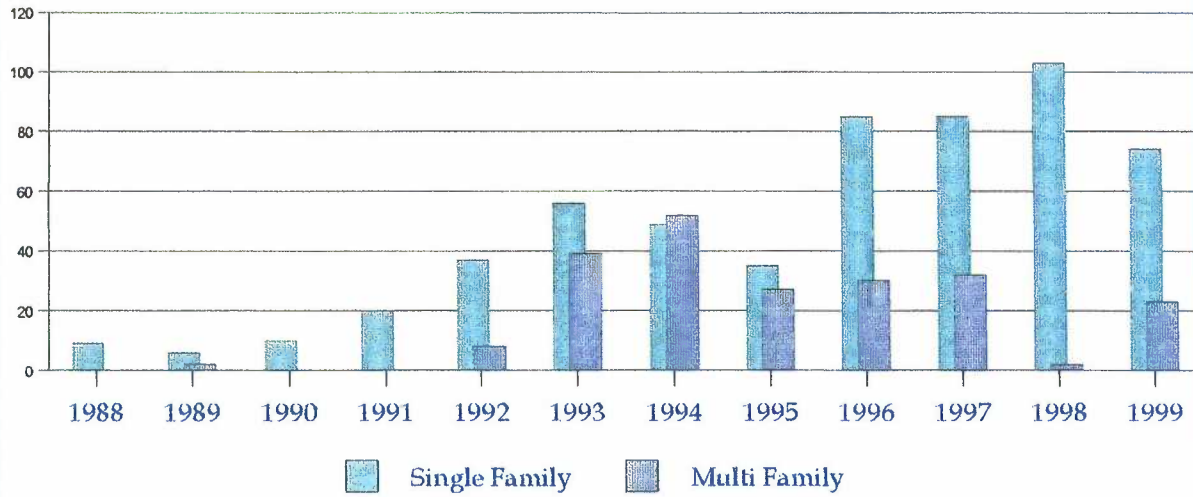
PROGRAM INFORMATION

BUILDING INSPECTION

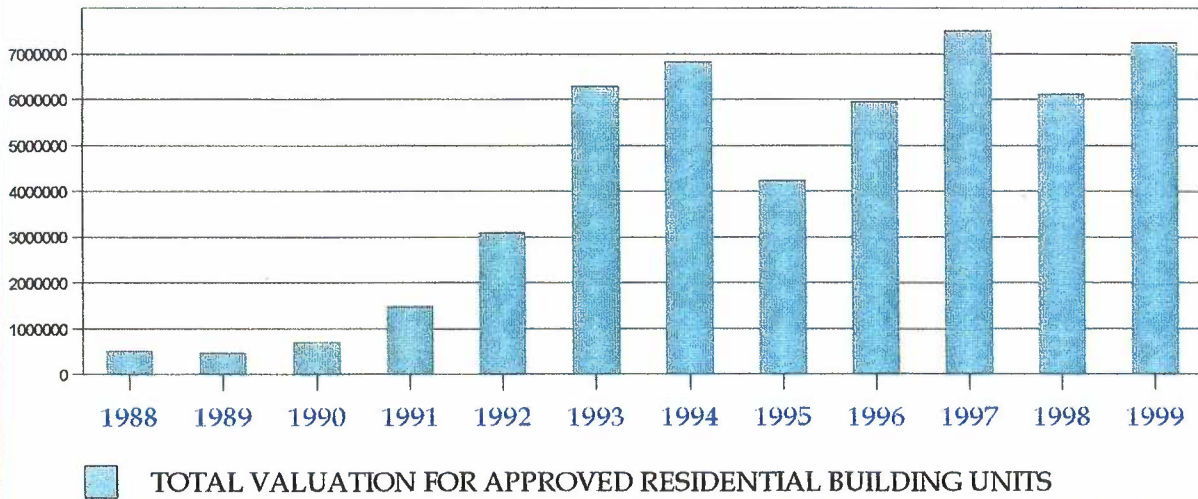
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<u>POSITIONS:</u>	<u>1999-00</u>	<u>2000-2001</u>
Administrative Assistant(PW)	.0300 FTE	.0300 FTE
Building/Engineering Permit Specialist	.4600 FTE	.6000 FTE
Building Inspector	.9500 FTE	.8300 FTE
Building Official	.9000 FTE	.9000 FTE
City Administrator	.0000 FTE	.0200 FTE
Community Dev. Manager	.1000 FTE	.1500 FTE
Director of Public Works	.0900 FTE	.0700 FTE
Secretary (2)	<u>.2000 FTE</u>	<u>.2600 FTE</u>
 SUBTOTAL	 2.7900 FTE	 2.8600 FTE
Temporary Inspection Services(2)	.0341 FTE	.2925 FTE
Temporary Public Works Secretary	<u>.0592 FTE</u>	<u>.1983 FTE</u>
 TOTAL	 2.8833 FTE	 3.3508FTE

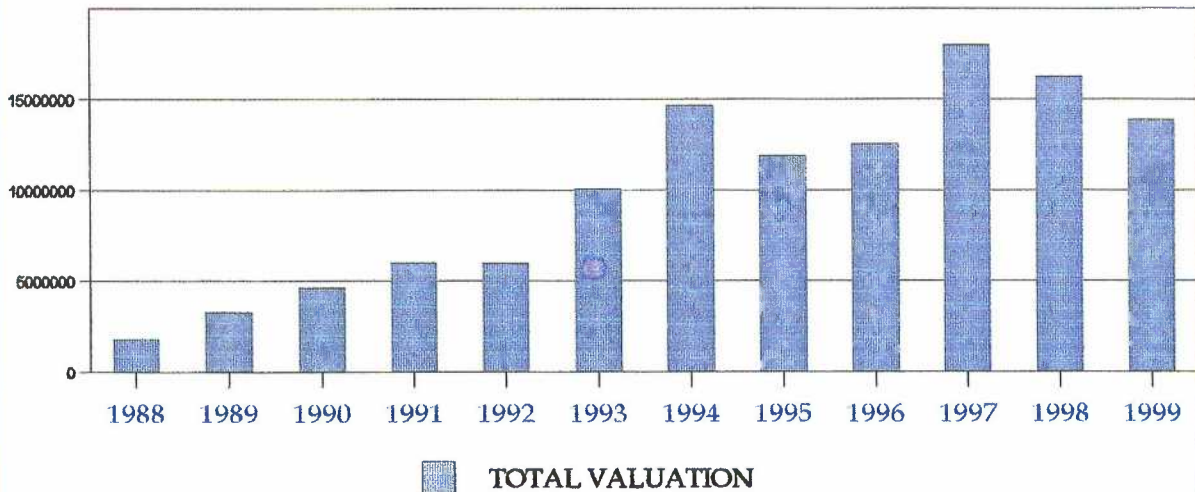
APPROVED RESIDENTIAL BUILDING UNITS



BUILDING SUMMARY



BUILDING SUMMARY



General Ledger
Budget Proposal Report
BUILDING INSPECTION

1998 <u>Actual</u>	1999 <u>Actual</u>	2000 <u>Adopted</u>	<u>Account</u>	<u>Description</u>	2001 <u>Requested</u>	2001 <u>Proposed</u>	2001 <u>Approved</u>	2001 <u>Adopted</u>
395,128.56	178,689.86	190,000	R2 527-000-46010	Rev.-Licenses & Permits Bldg Permits & Fees	207,186	207,186	207,186	207,186
0.00	0.00	0	527-000-46040	Electrical Permits	0	0	0	0
395,128.56	178,689.86	190,000		Rev.-Licenses & Permits Totals:	207,186	207,186	207,186	207,186
8,846.18	4,884.15	2,000	R6 527-000-48100	Rev.-Miscellaneous Interest On Investment	200	200	200	200
0.00	382.34	0	527-000-48140	Miscellaneous Revenue	100	100	100	100
0.00	0.00	0	527-000-48147	Misc. Rev.-Nuisance	0	0	0	0
8,846.18	5,266.49	2,000		Rev.-Miscellaneous Totals:	300	300	300	300
0.00	0.00	0	R7 527-000-49010	Rev.-Transfers In From General Fund	0	0	0	0
0.00	0.00	0		Rev.-Transfers In Totals:	0	0	0	0
118,268.34	85,729.98	78,000	R8 527-000-49901	Rev.-Other Sources Beginning Balance	56,000	56,000	56,000	60,000
118,268.34	85,729.98	78,000		Rev.-Other Sources Totals:	56,000	56,000	56,000	60,000
522,243.08	269,686.33	270,000		REVENUES Totals:	263,486	263,486	263,486	267,486
144,610.56	62,965.54	120,252	E1 527-527-50001	Exp.-Personal Services Salaries	118,861	118,861	118,861	118,861
49,033.72	19,768.53	47,210	527-527-50003	Fringe Benefits	45,540	45,540	45,540	45,540
1,225.32	500.49	1,169	527-527-50600	Overtime	1,104	1,104	1,104	1,104
0.00	0.00	0	527-527-59000	Group Term Life	0	0	0	0
194,869.60	83,234.56	168,631		Exp.-Personal Services Totals:	165,505	165,505	165,505	165,505
0.00	662.13	900	E2 527-527-61009	Exp.-Materials & Services Advertising (PW)	1,278	1,278	1,278	1,278
1,041.21	1,518.06	300	527-527-61010	Advertising	300	300	300	300
1,690.50	1,757.88	2,000	527-527-61119	Communication	2,000	2,000	2,000	2,000
618.77	731.45	0	527-527-61120	Communication (Gen'l)	0	0	0	0
10.00	73.62	40	527-527-61123	Communication (PW)	173	173	173	173
1,151.98	895.00	22,000	527-527-61124	Computer Expense	8,000	8,000	8,000	8,000
177.48	0.00	0	527-527-61126	Computer Exp (Eng)	0	0	0	0
585.21	0.00	505	527-527-61128	Computer Exp (PW)	1,335	1,335	1,335	1,335
30,499.55	41,868.02	12,500	527-527-61130	Contract Services	6,700	6,700	6,700	6,700
2,922.74	6,566.56	6,200	527-527-61131	Contract Services (PW)	1,500	1,500	1,500	1,500
470.00	0.00	0	527-527-61133	Contract Serv (Eng)	0	0	0	0
0.00	0.00	0	527-527-61140	Merchant Card Fees	0	0	0	0
8,508.88	9,602.38	16,300	527-527-61240	Dept/Operating Expense	29,800	29,800	29,800	29,800
439.83	61.97	150	527-527-61243	Operating Exp (PW)	475	475	475	475
765.50	832.66	4,400	527-527-61250	Dept/Op Supplies	3,000	3,000	3,000	3,000
231.09	275.88	115	527-527-61253	Op Supplies (PW)	363	363	363	363
295.00	319.00	800	527-527-61290	Dues & Subscriptions	1,009	1,009	1,009	1,009
0.00	0.00	55	527-527-61293	Dues & Subscript (PW)	130	130	130	130
679.02	2,225.74	2,900	527-527-61320	Education & Training	2,000	2,000	2,000	2,000
0.00	0.00	0	527-527-61321	Education & Trng (Eng)	0	0	0	0
0.00	105.80	450	527-527-61323	Education & Trng (PW)	863	863	863	863
450.25	723.59	874	527-527-61401	Unemploy Ins	874	874	874	874
0.00	1,842.50	0	527-527-61420	Ins Repair & Deduct	0	0	0	0
650.00	0.00	0	527-527-61560	Maint/Bldg (Gen'l)	0	0	0	0
2,612.09	804.69	2,000	527-527-61600	Meetings & Conferences	450	450	450	450
0.00	190.41	260	527-527-61603	Mtgs & Conf (PW)	494	494	494	494
3,717.90	126.48	300	527-527-61700	Office Supplies	600	600	600	600
612.55	165.60	170	527-527-61703	Office Supplies (PW)	575	575	575	575
0.00	476.75	100	527-527-61820	Postage	200	200	200	200
7,834.37	5,657.94	6,603	527-527-61880	Rent	6,800	6,800	6,800	6,800
725.00	240.62	700	527-527-61883	Rent (PW)	2,375	2,375	2,375	2,375
66,688.92	77,724.73	80,622		Exp.-Materials & Services Totals:	71,294	71,294	71,294	71,294

General Ledger
Budget Proposal Report
BUILDING INSPECTION

1998 <u>Actual</u>	1999 <u>Actual</u>	2000 <u>Adopted</u>	<u>Account</u> <u>Description</u>	2001 <u>Requested</u>	2001 <u>Proposed</u>	2001 <u>Approved</u>	2001 <u>Adopted</u>
			E3 Exp.-Capital Outlay				
0.00	0.00	0	527-527-72303 Improvements (PW)	0	0	0	0
7,544.97	2,611.95	3,500	527-527-72500 Office Eqpt.	3,300	3,300	3,300	3,300
0.00	90.00	515	527-527-72503 Office Eqpt (PW)	796	796	796	796
0.00	0.00	0	527-527-72600 Other Eqpt.	0	0	0	0
460.95	0.00	0	527-527-72601 Other Eqpt (Eng)	0	0	0	0
0.00	0.00	0	527-527-72800 Vehicles	0	0	0	0
8,005.92	2,701.95	4,015	Exp.-Capital Outlay Totals:	4,096	4,096	4,096	4,096
			E4 Exp.-Transfers Out				
0.00	0.00	0	527-527-90010 To General Fund	0	0	0	0
0.00	0.00	5,000	527-527-90018 To Santiam Trav Station	0	0	0	0
0.00	5,882.00	10,810	527-527-90027 To Info System Service	10,983	10,983	10,983	10,983
0.00	5,882.00	15,810	Exp.-Transfers Out Totals:	10,983	10,983	10,983	10,983
			E5 Exp.-Contingencies				
0.00	0.00	922	527-527-80005 Operating Contingency	11,608	11,608	11,608	15,608
0.00	0.00	922	Exp.-Contingencies Totals:	11,608	11,608	11,608	15,608
			E7 Exp.-Unappropriated				
0.00	0.00	0	527-527-92010 Unapprop End Fund Bal	0	0	0	0
0.00	0.00	0	Exp.-Unappropriated Totals:	0	0	0	0
269,564.44	169,543.24	270,000	EXPENDITURES Totals:	263,486	263,486	263,486	267,486
269,564.44	169,543.24	270,000	BUILDING INSPECTION Totals:	263,486	263,486	263,486	267,486
522,243.08	269,686.33	270,000	Fund REVENUES	263,486	263,486	263,486	26
269,564.44	169,543.24	270,000	Fund EXPENSES	263,486	263,486	263,486	263,486
252,678.64	100,143.09	0	BUILDING INSPECTION Totals:	0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 4

FUND: 527 -INTERGOVERNMENTAL
DEPARTMENT: 527 - BUILDING INSPECTION

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61009 ADVERTISING (PW)	1278	<u>1278</u>
61010 ADVERTISING (BLDG):	300	<u>300</u>
61119 COMMUNICATION (BLDG)		
Cellular service and repair	1,200	
Local and long distance service	800	<u>2,000</u>
61123 COMMUNICATION (PW):		
Cellular Phone	154	
Cellular equipment	19	<u>173</u>
61124 COMPUTER EXPENSE (BLDG):		
Service and repair of hardware	800	
Software	100	
Training	1,100	
Building permit software	6,000	<u>8,000</u>
61128 COMPUTER EXPENSE (PW):		
Service computer/printer	44	
Service and repair of hardware	100	
Supplies	62	
Software	274	
Training	34	
Upgrade (1 machine)	71	
Permit Tracking Software	750	<u>1,335</u>
61130 CONTRACT SERVICES (BLDG):		
Temporary inspection services	4,700	
Undesignated plan review services	2,000	<u>6,700</u>
61131 CONTRACT SERVICES (PW):		
Temporary Secretary	1,500	<u>1,500</u>
61240 DEPARTMENT/OPERATING EXPENSE (BLDG):		
State Surcharge	18,000	
Dangerous Bldg. Abatement and Enforcement	10,000	
Mileage reimbursement (2)	1,800	<u>29,800</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 4

FUND: 527 -INTERGOVERNMENTAL
DEPARTMENT: 527 - BUILDING INSPECTION

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL LINE TOTAL

61243 DEPARTMENT/OPERATING EXPENSE (PW):

Mileage, film processing	185	
Copying, other planning Comm. exp.	162	
Committee meals (dinner mtgs.)	128	<u>475</u>

61250 DEPARTMENT/OPERATING SUPPLIES (BLDG):

Code books	1,000	
Standard forms	2,000	<u>3,000</u>

61253 DEPARTMENT/OPERATING SUPPLIES (PW):

Planning Comm. supplies, books	363	<u>363</u>
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61290 DUES & SUBSCRIPTIONS (BLDG):

ICBO	400	
League of Oregon Cities dues	209	
Other	100	
OMOA	200	
OBOA	100	<u>1009</u>

61293 DUES AND SUBSCRIPTIONS (PW):	130	<u>130</u>
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61320 EDUCATION & TRAINING:

Fall Mechanical Short School (2)	800	
Legislative Workshop (1)	200	
OBOA Short School (2)	600	
Training, workshops, seminars	400	<u>2,000</u>

61323 EDUCATION & TRAINING (PW)

Historic Res. Comm. Training/workshop	115	
Legal Issues Workshop	61	
Planning Comm. Train/workshop	115	
Staff Training	152	
Misc. Training	160	
City Planning Dir. Workshop	61	
Permit Tracking sys. Workshop	99	
Seminars, workshops and classes	100	<u>863</u>

61401 UNEMPLOYMENT INSURANCE	874	<u>874</u>
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PROGRAM EXPENDITURE DETAIL SHEET

Page 3 of 4

FUND: 527 -INTERGOVERNMENTAL
DEPARTMENT: 527 - BUILDING INSPECTION

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL LINE TOTAL

61600 MEETINGS & CONFERENCES (BLDG):

OBOA Code Change Conference (1)	200	
OBOA meetings (1)	100	
Miscellaneous business meetings	150	<u>450</u>

61603 MEETINGS & CONFERENCES (PW):

Planning comm./City Council Appr. Dinner	89	
Oregon Planning Institute	79	
National APA Conference	326	<u>494</u>

61700 OFFICE SUPPLIES (BLDG):

	600	<u>600</u>
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61703 OFFICE SUPPLIES (PW):

General office supplies	311	
Measure 56 - 2 mailing	264	<u>575</u>

61820 POSTAGE (BLDG):

	200	<u>200</u>
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61880 RENT (BLDG):

Annex rent	6,800	<u>6,800</u>
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61883 RENT (PW):

Annex rent	2375	<u>2,375</u>
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CAPITAL OUTLAY

72500 OFFICE EQUIPMENT (BLDG):

Printer	300	
Computer (2)	2,500	
Desk, chair, bookcase	500	<u>3,300</u>

OFFICE EQUIPMENT (PW):

Desk, Chair	303	
Computer	493	<u>796</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 4 of 4

**FUND: 527 -INTERGOVERNMENTAL
DEPARTMENT: 527 - BUILDING INSPECTION**

<u>INTERFUND TRANSFERS</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
90027 TO INFORMATION SYSTEMS:	<u>10,983</u>	<u>10,983</u>

General Ledger
Budget Proposal Report
SPEC. EVENT SIGN GRANT

1998 Actual	1999 Actual	2000 Adopted	Account Description	2001 Requested	2001 Proposed	2001 Approved	2001 Adopted
0.00	0.00	0	R4 Rev.-Intergovernmental 530-000-41045 Grant Funds	0	0	0	0
0.00	0.00	0	Rev.-Intergovernmental Totals:	0	0	0	0
3.22	0.00	0	R6 Rev.-Miscellaneous 530-000-48100 Interest On Investment	0	0	0	0
3.22	0.00	0	Rev.-Miscellaneous Totals:	0	0	0	0
115.16	0.00	0	R8 Rev.-Other Sources 530-000-49901 Beginning Balance	0	0	0	0
115.16	0.00	0	Rev.-Other Sources Totals:	0	0	0	0
118.38	0.00	0	REVENUES Totals:	0	0	0	0
0.00	0.00	0	E2 Exp.-Materials & Services 530-530-61130 Contract Services	0	0	0	0
59.19	0.00	0	530-530-61240 Dept/Operating Expense	0	0	0	0
0.00	0.00	0	530-530-61700 Office Supplies	0	0	0	0
59.19	0.00	0	Exp.-Materials & Services Totals:	0	0	0	0
59.19	0.00	0	EXPENDITURES Totals:	0	0	0	0
59.19	0.00	0	SPEC. EVENT SIGN GRANT Totals:	0	0	0	0
118.38	0.00	0	Fund REVENUES	0	0	0	0
59.19	0.00	0	Fund EXPENSES	0	0	0	0
59.19	0.00	0	SPEC. EVENT SIGN GRANT Totals:	0	0	0	0

PROGRAM INFORMATION

PARK ENTERPRISE FUND

Page 1 of 1

PROGRAM DESCRIPTION:

This fund has worked well to use revenue generated from the reservation of park shelters and camping fees for maintenance and improvements of those facilities. This fund also includes the revenues from and maintenance of the Century Park Community Center. This year's budget includes money for matching funds to a grant to construct restrooms at Gill's Landing. This would be the first step in moving camping from River Park to Gill's Landing. There is also a project funded to continue preliminary planning and perhaps some construction of the utilities within the new R.V. Park itself. Both these changes are in line with the newly adopted Park Master Plan.

POSITIONS:

	<u>1999-00</u>	<u>2000-01</u>
Maintenance Worker	<u>.0400 FTE</u>	<u>.0400 FTE</u>
TOTAL.	.0400 FTE	.0400 FTE

General Ledger
Budget Proposal Report
PARK ENTERPRISE

1998 <u>Actual</u>	1999 <u>Actual</u>	2000 <u>Adopted</u>	Account	Description	2001 <u>Requested</u>	2001 <u>Proposed</u>	2001 <u>Approved</u>	2001 <u>Adopted</u>
			R6	Rev.-Miscellaneous				
8,400.00	4,200.00	4,200	533-000-45030	Century Park Bldg Rent	700	700	700	700
9,271.28	4,210.75	4,500	533-000-45090	Camping Fees	5,500	5,500	5,500	5,500
2,860.00	1,475.00	750	533-000-46000	Shelter Rental Fees	750	750	750	750
20,000.00	0.00	0	533-000-48053	Donations	0	0	0	0
4,497.16	2,196.86	1,800	533-000-48057	Dump Station Donations	1,800	1,800	1,800	1,800
4,788.90	2,822.21	2,000	533-000-48100	Interest On Investment	2,000	2,000	2,000	2,000
0.00	15.00	0	533-000-48140	Miscellaneous Revenue	0	0	0	0
49,817.34	14,919.82	13,250		Rev.-Miscellaneous Totals:	10,750	10,750	10,750	10,750
			R8	Rev.-Other Sources				
59,048.56	49,479.81	54,000	533-000-49901	Beginning Balance	30,000	30,000	30,000	10,000
59,048.56	49,479.81	54,000		Rev.-Other Sources Totals:	30,000	30,000	30,000	10,000
108,865.90	64,399.63	67,250		REVENUES Totals:	40,750	40,750	40,750	20,750
			E1	Exp.-Personal Services				
1,473.48	851.76	1,197	533-533-50001	Salaries	1,233	1,233	1,233	1,233
649.94	357.95	552	533-533-50003	Fringe Benefits	551	551	551	551
19.26	6.17	17	533-533-50600	Overtime	24	24	24	24
2,142.68	1,215.88	1,766		Exp.-Personal Services Totals:	1,808	1,808	1,808	1,808
			E2	Exp.-Materials & Services				
1,228.30	2,243.45	6,000	533-533-61134	Contract Serv (Maint)	6,000	6,000	6,000	1,000
210.37	2,581.18	1,000	533-533-61242	Operating Exp (Maint)	1,000	1,000	1,000	1,000
1,256.74	2,922.22	5,000	533-533-61562	Maint/Bldg (Maint)	5,000	5,000	5,000	3,000
0.00	0.00	0	533-533-61582	Maint/Vehicles (Maint)	0	0	0	0
0.00	0.00	0	533-533-61602	Mtgs & Conf (Maint)	0	0	0	0
1,186.39	1,872.13	1,500	533-533-61902	Utilities (Maint)	1,500	1,500	1,500	1,500
3,881.80	9,618.98	13,500		Exp.-Materials & Services Totals:	13,500	13,500	13,500	6,500
			E3	Exp.-Capital Outlay				
0.00	0.00	51,000	533-533-72302	Improvements (Maint)	15,000	15,000	15,000	2,000
0.00	0.00	51,000		Exp.-Capital Outlay Totals:	15,000	15,000	15,000	2,000
			E4	Exp.-Transfers Out				
0.00	0.00	0	533-533-90022	To Parks Grant Fund	0	0	0	0
0.00	0.00	0		Exp.-Transfers Out Totals:	0	0	0	0
			E5	Exp.-Contingencies				
0.00	0.00	984	533-533-80005	Operating Contingency	10,442	10,442	10,442	10,442
0.00	0.00	0	533-533-80075	Reserve For Weldwood Pk	0	0	0	0
0.00	0.00	984		Exp.-Contingencies Totals:	10,442	10,442	10,442	10,442
6,024.48	10,834.86	67,250		EXPENDITURES Totals:	40,750	40,750	40,750	20,750
6,024.48	10,834.86	67,250		PARK ENTERPRISE Totals:	40,750	40,750	40,750	20,750
108,865.90	64,399.63	67,250		Fund REVENUES	40,750	40,750	40,750	20,750
6,024.48	10,834.86	67,250		Fund EXPENSES	40,750	40,750	40,750	20,750
102,841.42	53,564.77	0		PARK ENTERPRISE Totals:	0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 533 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 533 - PARK ENTERPRISE

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61134 CONTRACT SERVICES:		
Porta Pot rental	1,000	<u>1,000</u>
61242 DEPARTMENT OPERATING EXPENSE:		
Drive/parking area repair	400	
Garbage dumping fee (Century Park Building)	400	
Tool/equipment rental	200	<u>1,000</u>
61562 MAINTENANCE/BUILDING & GROUNDS:		
Camping area maintenance - River Park	1,000	
Century Park Building	1,000	
Repairs specific to shelter rentals (all parks)	1,000	<u>3,000</u>
61902 UTILITIES:		
Power and gas for Century Park Building	1,500	<u>1,500</u>
<u>CAPITAL OUTLAY</u>		
72302 IMPROVEMENTS (MT):		
RV Park Improvements	2,000	<u>2,000</u>

PROGRAM INFORMATION

PARKS GRANT FUND

Page 1 of 1

PROGRAM DESCRIPTION:

Grant funds have been received or are expected from two state agencies, the Oregon State Marine Board and the Oregon Department of Fish and Wildlife. These funds along with some in house labor and funds from the Park Enterprise Fund and Park SDC Fund will be used to put water, sewer and a new restroom in at Gill's Landing.

It is our plan to have the majority of this project completed in the first half of this fiscal year. Many people are looking forward to this added amenity at Lebanon's only boating access to the Santiam River.

General Ledger
Budget Proposal Report
PARKS GRANT FUND

1998 <u>Actual</u>	1999 <u>Actual</u>	2000 <u>Adopted</u>	<u>Account</u>	<u>Description</u>	2001 <u>Requested</u>	2001 <u>Proposed</u>	2001 <u>Approved</u>	2001 <u>Adopted</u>
			R4	Rev.-Intergovernmental				
0.00	0.00	0	535-000-41020	Federal Grant Funds	0	0	0	0
0.00	0.00	0	535-000-41047	County Grant Funds	0	0	0	0
0.00	0.00	0	535-000-41050	State Grant Funds	66,550	66,550	66,550	66,550
0.00	0.00	0		Rev.-Intergovernmental Totals:	66,550	66,550	66,550	66,550
			R6	Rev.-Miscellaneous				
0.00	0.00	0	535-000-48053	Donations	0	0	0	0
5.20	0.00	0	535-000-48100	Interest On Investment	0	0	0	0
0.00	0.00	0	535-000-48140	Miscellaneous Revenue	0	0	0	0
5.20	0.00	0		Rev.-Miscellaneous Totals:	0	0	0	0
			R7	Rev.-Transfers In				
0.00	0.00	0	535-000-49039	From Park Enterprise	0	0	0	0
0.00	0.00	0	535-000-49122	From SDC-Park	0	0	0	0
0.00	0.00	0		Rev.-Transfers In Totals:	0	0	0	0
			R8	Rev.-Other Sources				
180.92	0.00	0	535-000-49901	Beginning Balance	65,000	65,000	65,000	65,316
180.92	0.00	0		Rev.-Other Sources Totals:	65,000	65,000	65,000	65,316
186.12	0.00	0		REVENUES Totals:	131,550	131,550	131,550	131,866
			E2	Exp.-Materials & Services				
0.00	0.00	30,550	535-535-61130	Contract Services	100,000	100,000	100,000	100,000
93.06	0.00	0	535-535-61240	Dept/Operating Expense	31,550	31,550	31,550	31,550
93.06	0.00	30,550		Exp.-Materials & Services Totals:	131,550	131,550	131,550	131,866
			E3	Exp.-Capital Outlay				
0.00	0.00	100,000	535-535-72300	Improvements	0	0	0	0
0.00	0.00	100,000		Exp.-Capital Outlay Totals:	0	0	0	0
93.06	0.00	130,550		EXPENDITURES Totals:	131,550	131,550	131,550	131,866
93.06	0.00	130,550		PARKS GRANT FUND Totals:	131,550	131,550	131,550	131,866
186.12	0.00	0		Fund REVENUES	131,550	131,550	131,550	131,866
93.06	0.00	130,550		Fund EXPENSES	131,550	131,550	131,550	131,866
93.06	0.00	(130,550)		PARKS GRANT FUND Totals:	0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 535 - INTERGOVERNMENTAL FUNDS
DEPARTMENT: 535 - PARKS GRANT FUND

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL LINE TOTAL

61130 CONTRACT SERVICES

Contract for Engineering
Contract for Restroom Construction

6,000
94,000 100,000

61240 OPERATING EXPENSE

Pipe & Materials

31,866 31,866

PROGRAM INFORMATION
OPERATIONS/ENVIRONMENTAL

Page 1 of 2

PROGRAM DESCRIPTION:

This is a new fund for the 2000-01 budget year. It represents the City of Lebanon's efforts in maintaining water quality in our drinking water, waste water, ground water, and storm water runoff. By combining the efforts into one fund we place our efforts more in line with the realization that all these responsibilities are interrelated.

Creation of this fund also recognizes the increased responsibilities that the City of Lebanon is faced with to protect the environment. This responsibility is placed on the City by the federal government through the following programs:

- The Clean Water Act
- The Endangered Species Act
- The Injection Well Program
- Phase II Storm Water Quality Regulation

This fund includes the new position of Operations Manager which will be a division manager within the Public Works Department. The treatment process consists of a combination of chemical and filtration treatment. The plant operates at an average of 1.9 million gallons per day and has an effective capacity of 5.0 million gallons per day.

The wastewater treatment operations is also contracted to OMI. The wastewater treatment facility is located on Tennessee Road, on the northeast corner of the city. It is an 8 million gallon per day, activated sludge system providing secondary treatment and chlorination before discharge into the Santiam River. The retained sludge is disposed of a fertilizer on agricultural land-producing crops not intended for human consumption.

Changes in regulations and new federal standards will greatly affect our treatment plant process and cost. These include standards for chlorine and ammonia discharge, treatment standards during periods of high flows through the plant, distribution of the discharge into the South Santiam River, and most recently, upcoming standards for steelhead and salmon recovery. Most of these requirements culminate in requirements for our DEQ discharge permit. Significant and costly changes to our wastewater treatment process are required resulting in a 15% rate increase in the 1999-00 budget year and further increases in this budget year.

PROGRAM INFORMATION
OPERATIONS/ENVIRONMENTAL

Page 2 of 2

PROGRAM DESCRIPTION:

The Operation/Environmental work group is also responsible for the Public Works Emergency Management efforts. This is largely due to the tremendous responsibilities of the community Public Works has to maintain treatment operation during disasters.

<u>POSITIONS:</u>	<u>1999-00</u>	<u>2000-01</u>
Environmental Specialist	.0000 FTE	1.0000 FTE
Operations Division Manager	<u>.0000 FTE</u>	<u>1.0000 FTE</u>
 SUBTOTAL	 .0000 FTE	 2.0000 FTE
 TOTAL	 .0000 FTE	 2.0000 FTE

General Ledger
Budget Proposal Report
OPERATION & ENVIRON.

Printed: 07/05/2000 14:53
For Fiscal Year: 2001

1998 Actual	1999 Actual	2000 Adopted	Account	Description	2001 Requested	2001 Proposed	2001 Approved	20 Adopted
			R6	Rev.-Miscellaneous				
0.00	0.00	0	537-000-48100	Interest On Investment	5,000	5,000	5,000	5,000
0.00	0.00	0		Rev.-Miscellaneous Totals:	5,000	5,000	5,000	5,000
			R7	Rev.-Transfers In				
0.00	0.00	0	537-000-49022	From Water Fund	608,072	608,072	608,072	613,072
0.00	0.00	0	537-000-49025	From W Water Fund	709,347	709,347	709,347	709,347
0.00	0.00	0	537-000-49046	From Streets Fund	9,865	9,865	9,865	9,865
0.00	0.00	0	537-000-49047	From Storm Drain	16,394	16,394	16,394	16,394
0.00	0.00	0	537-000-49108	From Alloc Direct Costs	21,328	21,328	21,328	21,328
0.00	0.00	0		Rev.-Transfers In Totals:	1,365,006	1,365,006	1,365,006	1,370,006
			R8	Rev.-Other Sources				
0.00	0.00	0	537-000-49901	Beginning Balance	0	0	0	0
0.00	0.00	0		Rev.-Other Sources Totals:	0	0	0	0
0.00	0.00	0		REVENUES Totals:	1,370,006	1,370,006	1,370,006	1,375,006
			E1	Exp.-Personal Services				
0.00	0.00	0	537-537-50001	Salaries	104,563	104,563	104,563	104,563
0.00	0.00	0	537-537-50003	Fringe Benefits	37,015	37,015	37,015	37,015
0.00	0.00	0	537-537-50250	Part Time	0	0	0	0
0.00	0.00	0	537-537-50600	Overtime	609	609	609	609
0.00	0.00	0		Exp.-Personal Services Totals:	142,187	142,187	142,187	142,187
			E2	Exp.-Materials & Services				
0.00	0.00	0	537-537-61009	Advertising (PW)	30	30	30	30
0.00	0.00	0	537-537-61010	Advertising	400	400	400	400
0.00	0.00	0	537-537-61119	Communication	500	500	500	500
0.00	0.00	0	537-537-61123	Communication (PW)	30	30	30	30
0.00	0.00	0	537-537-61124	Computer Expense	3,900	3,900	3,900	3,900
0.00	0.00	0	537-537-61128	Computer Exp (PW)	110	110	110	110
0.00	0.00	0	537-537-61130	Contract Services	972,880	972,880	972,880	977,880
0.00	0.00	0	537-537-61131	Contract Services (PW)	1,000	1,000	1,000	1,000
0.00	0.00	0	537-537-61240	Dept/Operating Expense	17,875	17,875	17,875	17,875
0.00	0.00	0	537-537-61250	Dept/Op Supplies	1,325	1,325	1,325	1,325
0.00	0.00	0	537-537-61290	Dues & Subscriptions	730	730	730	730
0.00	0.00	0	537-537-61300	Duplication	1,000	1,000	1,000	1,000
0.00	0.00	0	537-537-61320	Education & Training	1,000	1,000	1,000	1,000
0.00	0.00	0	537-537-61323	Education & Trng (PW)	100	100	100	100
0.00	0.00	0	537-537-61401	Unemploy Ins	280	280	280	280
0.00	0.00	0	537-537-61500	Uniform-Buy & Clean	100	100	100	100
0.00	0.00	0	537-537-61570	Maint/Eqpt	50	50	50	50
0.00	0.00	0	537-537-61600	Meetings & Conferences	1,700	1,700	1,700	1,700
0.00	0.00	0	537-537-61700	Office Supplies	100	100	100	100
0.00	0.00	0	537-537-61823	Postage (PW)	1,000	1,000	1,000	1,000
0.00	0.00	0		Exp.-Materials & Services Totals:	1,004,110	1,004,110	1,004,110	1,009,110
			E3	Exp.-Capital Outlay				
0.00	0.00	0	537-537-72304	Improvements (WTP)	86,915	86,915	86,915	86,915
0.00	0.00	0	537-537-72305	Improvements (WWTP)	1,125	1,125	1,125	1,125
0.00	0.00	0	537-537-72600	Other Eqpt.	3,750	3,750	3,750	3,750
0.00	0.00	0	537-537-72604	Other Eqpt (WTP)	100,470	100,470	100,470	100,470
0.00	0.00	0	537-537-72605	Other Eqpt (WWTP)	20,700	20,700	20,700	20,700
0.00	0.00	0		Exp.-Capital Outlay Totals:	212,960	212,960	212,960	212,960
			E4	Exp.-Transfers Out				
0.00	0.00	0	537-537-90027	To Info System Service	885	885	885	885
0.00	0.00	0		Exp.-Transfers Out Totals:	885	885	885	885

General Ledger
Budget Proposal Report
OPERATION & ENVIRON.

1998 <u>Actual</u>	1999 <u>Actual</u>	2000 <u>Adopted</u>	Account	Description	2001 <u>Requested</u>	2001 <u>Proposed</u>	2001 <u>Approved</u>	2001 <u>Adopted</u>
0.00	0.00	0	E5 537-537-80005	Exp.-Contingencies Operating Contingency	9,864	9,864	9,864	9,864
0.00	0.00	0		Exp.-Contingencies Totals:	9,864	9,864	9,864	9,864
0.00	0.00	0		EXPENDITURES Totals:	1,370,006	1,370,006	1,370,006	1,375,006
0.00	0.00	0		OPERATION & ENVIRON. Totals:	1,370,006	1,370,006	1,370,006	1,375,006
0.00	0.00	0		Fund REVENUES	1,370,006	1,370,006	1,370,006	1,375,006
0.00	0.00	0		Fund EXPENSES	1,370,006	1,370,006	1,370,006	1,375,006
0.00	0.00	0		OPERATION & ENVIRON. Totals:	0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 4

FUND: 537 - GENERAL

DEPARTMENT: 537 - OPERATIONS/ENVIRONMENTAL

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61009 ADVERTISING (PW):		
Recruitment ads	30	<u>30</u>
61010 ADVERTISING		
Personnel recruitment ads	400	<u>400</u>
61119 COMMUNICATIONS		
Cell phone service	500	<u>500</u>
61123 COMMUNICATIONS (PW)	30	<u>30</u>
61124 COMPUTER EXPENSE		
Service computer/printer	300	
Software	200	
Supplies	200	
Training	200	
Maintenance Software Upgrade-Treatment Plant	3,000	<u>3,900</u>
61128 COMPUTER EXPENSE (PW):	110	<u>110</u>
61130 CONTRACT SERVICES		
Operation of water treatment plant	307,080	
Operation of Wastewater plant	605,800	
Water Treatment Canal Contract/City of Albany	52,000	
Outside Engineering Services	,000	
Environmental Intern	852,000	<u>977,880</u>
61131 CONTRACT SERVICES (PW):	1000	<u>1,000</u>
61240 DEPARTMENT/OPERATING EXPENSE		
Annual DEQ Permit fee for Water Treatment Plant	200	
Annual DEQ Permit fee for Waste Water Treatment Plant	5000	
Lab Testing of Industrial Discharge (FP)	2000	
Lab Testing of the Lebanon Landfill	500	
WasteWater Testing Lab Expense	2000	
Water Treatment Testing Lab Expense	3000	
WWTR Underground Fuel Tank Testing (2)	900	
WTR Southern Pacific lease	125	
WTR/WWTR South Santiam Watershed Council	2000	

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 4

FUND: 537 - GENERAL

DEPARTMENT: 537 - PUBLIC WORKS/OPERATIONS

MATERIALS & SERVICES

**SUB-LINE
ITEM TOTAL LINE TOTAL**

61240 DEPARTMENT/OPERATING EXPENSE (cont.)

Lebanon Emergency Operations Center	1700	
Hazmat Fee - Poly Aluminum Chloride	250	
WTP Pressure Vessel Fee	200	<u>17,875</u>

61250 DEPARTMENT/OPERATING SUPPLIES

Maps	75	
Reference and code books	250	
Surveying Inspection Supplies and tools	1,000	<u>1,325</u>

61290 DUES & SUBSCRIPTIONS

American PW Association (APWA)	100	
Eng. dues and subscriptions	50	
PE Registration	80	
Water and Wastewater journals	300	
Assoc. of Oregon Sewage Agencies	80	
Oregon Association of Water Utilities	120	<u>730</u>

61300 DUPLICATION

WTR - Consumers Confidence Report	1000	<u>1000</u>
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61320 EDUCATION & TRAINING

Reimbursement for course work	200	
Training, workshops, seminars	800	<u>1000</u>

61323 EDUCATION & TRAINING (PW):	100	<u>100</u>
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61401 UNEMPLOYMENT INSURANCE:	280	<u>280</u>
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61500 UNIFORM PURCHASE/LAUNDERING

Protective clothing/rain gear	100	<u>100</u>
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61570 MAINTENANCE/EQUIPMENT

Service/repair of office and field equipment	50	<u>50</u>
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PROGRAM EXPENDITURE DETAIL SHEET

Page 3 of 4

FUND: 537 - GENERAL

DEPARTMENT: 537 - OPERATIONS/ENVIRONMENTAL

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61601 MEETINGS & CONFERENCES		
Assoc. of clean Water Agencies (ACWA)	500	
Ground Water Advisory Committee (GWAC)	100	
Ame. Public Works Assoc. Conference (APWA)	200	
Business mtgs. And travel luncheons	100	
Water Enviornmental Federation (WEF)	400	
Amer. Water Works Assoc. (AWWA)	400	<u>1,700</u>
61700 OFFICE SUPPLIES	100	<u>100</u>
61823 POSTAGE	1,000	<u>1,000</u>
<u>CAPITAL OUTLAY</u>		
72304 IMPROVEMENTS/WTP		
Add Pre-filter & Raw Water Turbidity meters	9,000	
Install Pre-Caustic Soda System	4,800	
Add 3 Phase Power Protection	7,480	
Fluoride Addition Process Equipment	62,000	
Add Independent Controls For alum Pump #2	1,480	
Add Independent Controls for Polymer Pump #2	1,480	
Safety Ring Cabinets	675	<u>86,915</u>
72305 IMPROVEMENTS/WWTP		
Safety Ring Cabinets	1,125	<u>1,125</u>
72600 OFFICE EQUIPMENT		
Computer	2,500	
Desk, chair, file cabinet	1,250	<u>3,750</u>
72604 OTHER EQUIPMENT/WTP		
Media addition to Filter #2 & #5	4,000	
Undesignated WTP Repairs	15,000	
Replace Air Dryer	5,000	
Replace Air compressor #2	8,000	
Reinstall Auto Wasting Valves	5,800	
Computer controls Upgrade	25,120	

PROGRAM EXPENDITURE DETAIL SHEET

Page 4 of 4

FUND: 537 - GENERAL

DEPARTMENT: 537 - OPERATIONS/ENVIRONMENTAL

CAPITAL OUTLAY

**SUB-LINE
ITEM TOTAL LINE TOTAL**

72604 OTHER EQUIPMENT/WTP (cont.)

Rebuild Finish Water Pump & Motor #2	3,300	
Replace Lab Turbidity Meter	10,800	
Replace One Computer	4,000	
Phase II Motor Run Timer Additions	1,280	
Replace Raw Water Meter Flow Pipe	12,000	
Replace and Separate electrical for Raw Water Meter	4,500	
Repair Polymer Pump #1	1,670	<u>100,470</u>

72605 OTHER EQUIPMENT/WWTP

Rebuild RAS Pump #4	4,000	
Replace Sludge Truck Tires (4)	1,700	
Undersigned WWTP Repairs	15,000	<u>20,700</u>

INTERFUND TRANSFERS

90027 INFORMATION SERVICES	885	<u>885</u>
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PROGRAM INFORMATION

GIS

Page 1 of 2

PROGRAM DESCRIPTION:

This fund is used to administer the continuing development and maintenance of Lebanon's Geographic Information System (GIS). GIS is a computer-based system of "layered" maps and records which are used to solve routine and complex management and planning problems.

In December, 1992, Linn County completed a feasibility study for a county-wide GIS system. The feasibility study concluded that a GIS "will provide a more accessible, accurate, timely and cost-effective method of maintaining maps and related reports within Linn County". A cost benefit ratio of greater than 4 to 1 was estimated. Based on the feasibility study, Linn County has given GIS development a high priority, to include cost sharing within urban areas. Lebanon's GIS development has been paced with that of Linn County to achieve cost savings. Basic GIS hardware and software have been purchased. Aerial mapping, development of mosaics and the project prototype, global positioning system (GPS), translating tax maps and records into computer formats, and acquisition of Coordinate Geometry (COGO) work from the county, have also been completed.

Continuing database development and maintenance will continue to be the focus for the 2000-01 budget year. In past budget years, this effort has been attempted primarily through contract services. This has been unsuccessful due to widespread simultaneous GIS systems development nationwide as well as within Linn County. Very few contractors are available for this specialized work and the few qualified contractors have significant backlogs. Meanwhile, Lebanon has seen unprecedented growth and need for updating and maintaining our mapping system. As a result, this year's GIS budget includes a new GIS Technician position to assist in accomplishing this work in-house. We will continue to pursue supplemental contract services. Specific needed work includes updates, maintenance, and attributes for the following critical systems:

- Sewer collection
- Water distribution
- Storm drainage collection
- Tax assessor maps and data
- Aerial maps
- Zoning

PROGRAM INFORMATION

GIS

Page 2 of 2

PROGRAM DESCRIPTION:

For the above "core" GIS, our goal is to have up-to-date accurate maps and data for the entire city. Other significant budget items are limited computer software purchases and user training. A variety of other funds finance the GIS through interfund transfers.

POSITIONS:

	<u>1999-00</u>	<u>2000-01</u>
Engineering Associate (Facility Planning)	.0200 FTE	.0200 FTE
Engineering Tech III (GIS)	.0000 FTE	1.0000 FTE
GIS Specialist	.9000 FTE	.9000 FTE
Project Engineer (Facility Planning)	.0200 FTE	.0200 FTE
Senior Engineer (Facility Planning)	.1500 FTE	.0500 FTE
Environmental Specialist (Facility Planning)	<u>.0400 FTE</u>	<u>.0000 FTE</u>
SUBTOTAL	1.1300 FTE	1.9900 FTE
GIS Intern - contract	.4000 FTE	.3434 FTE
TOTAL	2.0050 FTE	2.3334 FTE

General Ledger
Budget Proposal Report
GIS

1998 <u>Actual</u>	1999 <u>Actual</u>	2000 <u>Adopted</u>	<u>Account</u>	<u>Description</u>	2001 <u>Requested</u>	2001 <u>Proposed</u>	2001 <u>Approved</u>	2001 <u>Adopted</u>
			R2	Rev.-Licenses & Permits				
513.20	1,162.00	0	540-000-48062	Data/Doc Fees	0	0	0	0
513.20	1,162.00	0		Rev.-Licenses & Permits Totals:	0	0	0	0
			R4	Rev.-Intergovernmental				
0.00	0.00	0	540-000-41047	County Grant Funds	0	0	0	0
0.00	0.00	0		Rev.-Intergovernmental Totals:	0	0	0	0
			R6	Rev.-Miscellaneous				
14,346.48	6,127.45	6,000	540-000-48100	Interest On Investment	6,000	6,000	6,000	6,000
0.00	0.00	0	540-000-48140	Miscellaneous Revenue	0	0	0	0
14,346.48	6,127.45	6,000		Rev.-Miscellaneous Totals:	6,000	6,000	6,000	6,000
			R7	Rev.-Transfers In				
0.00	0.00	0	540-000-49010	From General Fund	0	0	0	0
69,200.00	34,600.00	34,600	540-000-49022	From Water Fund	43,250	43,250	43,250	43,250
8,800.00	4,400.00	4,400	540-000-49023	From Water CIP	5,500	5,500	5,500	5,500
40,800.00	20,400.00	20,400	540-000-49025	From W Water Fund	25,500	25,500	25,500	25,500
8,800.00	4,400.00	4,400	540-000-49026	From WW CIP	5,500	5,500	5,500	5,500
0.00	6,250.00	6,250	540-000-49038	From Info Sys	0	0	0	0
0.00	0.00	0	540-000-49046	From Streets Fund	0	0	0	0
5,400.00	2,700.00	2,700	540-000-49095	From Urban Renew Fund	3,375	3,375	3,375	3,375
3,600.00	1,800.00	1,800	540-000-49098	From NW Urban Renewal	2,250	2,250	2,250	2,250
0.00	0.00	0	540-000-49105	From Str Cap Proj	0	0	0	0
0.00	0.00	0	540-000-49106	From Str Cap Imp-Restrict	0	0	0	0
136,600.00	74,550.00	74,550		Rev.-Transfers In Totals:	85,375	85,375	85,375	85,375
			R8	Rev.-Other Sources				
280,275.08	88,072.77	93,935	540-000-49901	Beginning Balance	80,000	80,000	80,000	76,000
280,275.08	88,072.77	93,935		Rev.-Other Sources Totals:	80,000	80,000	80,000	76,000
431,734.76	169,912.22	174,485		REVENUES Totals:	171,375	171,375	171,375	167,375
			E1	Exp.-Personal Services				
93,665.44	36,064.64	41,013	540-540-50001	Salaries	72,595	72,595	72,595	78,621
34,924.84	13,509.95	16,965	540-540-50003	Fringe Benefits	28,968	28,968	28,968	29,869
0.00	0.00	0	540-540-50250	Part Time	0	0	0	0
3,328.38	42.76	648	540-540-50600	Overtime	1,182	1,182	1,182	1,182
131,918.66	49,617.35	58,626		Exp.-Personal Services Totals:	102,745	102,745	102,745	109,672
			E2	Exp.-Materials & Services				
1,688.76	0.00	500	540-540-61011	Advertising (Eng)	500	500	500	500
0.00	0.00	0	540-540-61012	Advertising (Maint)	0	0	0	0
9,055.80	4,197.49	5,000	540-540-61126	Computer Exp (Eng)	5,000	5,000	5,000	5,000
1,351.15	0.00	0	540-540-61131	Contract Services (PW)	0	0	0	0
1,208.10	3,734.49	88,198	540-540-61133	Contract Serv (Eng)	23,300	23,300	23,300	23,300
6,433.23	445.20	62	540-540-61240	Dept/Operating Expense	157	157	157	157
0.00	19.28	20	540-540-61253	Op Supplies (PW)	20	20	20	20
4,115.98	1,022.57	2,000	540-540-61321	Education & Trng (Eng)	2,000	2,000	2,000	2,000
111.84	165.75	1,000	540-540-61323	Education & Trng (PW)	1,000	1,000	1,000	1,000
345.00	281.86	0	540-540-61401	Unemploy Ins	0	0	0	0
255.31	531.48	1,000	540-540-61601	Mtgs & Conf (Eng)	1,000	1,000	1,000	1,000
868.32	578.25	1,000	540-540-61701	Office Supplies (Eng)	600	600	600	600
0.00	0.00	0	540-540-61881	Rent (Eng)	3,460	3,460	3,460	3,460
25,433.49	10,976.37	98,780		Exp.-Materials & Services Totals:	37,037	37,037	37,037	37,037
			E3	Exp.-Capital Outlay				
0.00	0.00	0	540-540-72301	Improvements (Eng)	0	0	0	0
7,400.29	3,871.00	2,000	540-540-72501	Office Eqpt (Eng)	1,000	1,000	1,000	1,000
0.00	0.00	0	540-540-72502	Office Eqpt (Maint)	0	0	0	0

General Ledger
Budget Proposal Report
GIS

1998 <u>Actual</u>	1999 <u>Actual</u>	2000 <u>Adopted</u>	Account	Description	2001 <u>Requested</u>	2001 <u>Proposed</u>	2001 <u>Approved</u>	2001 <u>Adopted</u>
25,847.74	0.00	0	540-540-72601	Other Eqpt (Eng)	14,500	14,500	14,500	14,500
33,248.03	3,871.00	2,000		Exp.-Capital Outlay Totals:	15,500	15,500	15,500	15,500
			E4	Exp.-Transfers Out				
0.00	18,972.00	5,285	540-540-90027	To Info System Service	4,566	4,566	4,566	4,566
2,570.00	410.00	600	540-540-90105	To Eqpt Acq & Rep Fund	600	600	600	600
2,570.00	19,382.00	5,885		Exp.-Transfers Out Totals:	5,166	5,166	5,166	5,166
			E5	Exp.-Contingencies				
0.00	0.00	9,194	540-540-80005	Operating Contingency	10,927	10,927	10,927	0
0.00	0.00	9,194		Exp.-Contingencies Totals:	10,927	10,927	10,927	0
193,170.18	83,846.72	174,485		EXPENDITURES Totals:	171,375	171,375	171,375	167,375
193,170.18	83,846.72	174,485		GIS Totals:	171,375	171,375	171,375	167,375
431,734.76	169,912.22	174,485		Fund REVENUES	171,375	171,375	171,375	167,375
193,170.18	83,846.72	174,485		Fund EXPENSES	171,375	171,375	171,375	167,375
238,564.58	86,065.50	0		GIS Totals:	0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 2

FUND: 540 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 540 - GEOGRAPHICAL INFORMATION SYSTEM (GIS)

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61011 ADVERTISING (ENG):		
Personnel recruitment	500	<u>500</u>
61126 COMPUTER EXPENSE (ENG):		
GIS software upgrade	3,000	
GIS software maintenance	2,000	<u>5,000</u>
61133 CONTRACT SERVICES (ENG):		
GIS - Layer development - utility maps and data	12,000	
GIS Intern	10,000	
As-built scanning	300	
Hardware/software technical support	1,000	<u>23,300</u>
61240 DEPT./OPERATING EXPENSE (FI):		
League of OR Cities Dues	157	<u>157</u>
61253 OPERATING SUPPLIES (PW):		
Miscellaneous	20	<u>20</u>
61321 EDUCATION & TRAINING (ENG):		
GIS software training	2,000	<u>2,000</u>
61323 EDUCATION & TRAINING (PW):		
Software training	1,000	<u>1,000</u>
61401 UNEMPLOYMENT INSURANCE		
61601 MEETINGS & CONFERENCES (ENG):		
GIS In Action Conference	500	
Technical information sharing, networking	500	<u>1,000</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 2

FUND: 540 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 540 - GEOGRAPHICAL INFORMATION SYSTEM (GIS)

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61701 OFFICE SUPPLIES (ENG):	600	<u>600</u>
61883 RENT (ENG):	3,460	<u>3,460</u>
<u>CAPITAL OUTLAY</u>		
72501 OFFICE EQUIPMENT (ENG):		
Desk, chair, bookcase, etc.	1,000	1,000
72601 OTHER EQUIPMENT		
Computer	2,500	
GPS Hand Held Unit	12,000	<u>14,500</u>
<u>INTERFUND TRANSFERS</u>		
90027 TO INFORMATION SYSTEMS	4,566	<u>4,566</u>
90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND:	600	<u>600</u>

PROGRAM INFORMATION

INFORMATION SYSTEMS

Page 1 of 2

PROGRAM DESCRIPTION:

Information Services is a Division of the Public Works Department assigned to the management and implementation of the computer Network and Telecommunication System for the City of Lebanon. Information Services performs a variety of technical work in the management of a wide area network including, installation of software and hardware, maintenance, upgrades and system security. IS performs support implementation of routers, switches, hubs and related telecommunications equipment. IS also installs and operates the network systems management of software, and provides technical support to the various City departments.

The City's Web Page is also maintained by the Information Services Division, as well as, Internet Services.

INFORMATION SERVICES GOALS

The day-to-day activities within the Information Services Division continue to grow. Due to the continuous changes within this technical field, Information Services must set goals and objectives to maintain the highest level of compliance. With that thought in mind three major goals have been set for the fiscal year 2000-2001:

1. Continued Education for Information Services Technicians
2. Equipment Preparedness
3. User Training

While these may appear as "routine duties", they are in fact tedious objectives to meet. Working these goals into the daily tasks of the Technician becomes increasingly hard as industry standards change at a very rapid pace.

STAFFING (Duties and Responsibilities)

The Public Works Administrative Assistant has been assigned to the management of the Information Services Division. The Administrative Assistant supervises the two full-time IS positions, including effectively recommending hiring, terminating, and completing performance appraisals. This position is a member of the Public Works management team and is responsible for the divisions budget planning, monitoring of funds and coordination of staff workload.

PROGRAM INFORMATION

INFORMATION SYSTEMS

Page 2 of 2

PROGRAM DESCRIPTION:

This position currently spends a minimum of .2500 FTE, which will be closely monitored this fiscal year to determine if this number should increase or decrease.

Last year there were two full time positions in the Information Services Division. One position was an Engineering Tech II (IS) and the other an Information Services Specialist. Over the course of this fiscal year steps have been taken to completely cross-train the two positions, allowing complete coverage during times of illness, vacations, and job relocations. Thus, the Engineering Tech II position is now equivalent to the Information Services Specialist and will be advancement in position and salary.

EQUIPMENT PURCHASES

- * Small Server to replace the 4 year old Proxy Server
- * T-1 line or DSL to expand the user ban width.

<u>POSITIONS</u>	<u>1999-2000</u>	<u>2000-01</u>
Public Works Administrative Assistant	.0000 FTE	.2500 FTE
Engineering Tech II (IS)	1.000 FTE	.0000 FTE
Information Services Specialist	1.000 FTE	2.0000 FTE
 Sub-Total	 2.000 FTE	 2.2500 FTE
 Information Systems Tech (Contract Services)	 .4800 FTE	 .4876 FTE
 TOTAL	 2.480 FTE	 2.7376 FTE

General Ledger
Budget Proposal Report
INFO SYSTEM SERVICE

1998 Actual	1999 Actual	2000 Adopted	Account	Description	2001 Requested	2001 Proposed	2001 Approved	2001 Adopted
R6 Rev.-Miscellaneous								
0.00	3,060.37	0	542-000-48100	Interest On Investment	0	0	0	2,000
0.00	0.00	6,000	542-000-48140	Miscellaneous Revenue	6,600	6,600	6,600	0
0.00	3,060.37	6,000	Rev.-Miscellaneous Totals:		6,600	6,600	6,600	2,000
R7 Rev.-Transfers In								
0.00	11,051.00	34,124	542-000-49010	From General Fund	58,936	58,936	58,936	56,936
0.00	4,865.00	4,074	542-000-49019	From Sm Waterline	3,858	3,858	3,858	3,858
0.00	24,741.00	23,441	542-000-49022	From Water Fund	23,545	23,545	23,545	23,545
0.00	21,756.00	23,141	542-000-49025	From W Water Fund	23,253	23,253	23,253	23,253
0.00	0.00	0	542-000-49029	From Dial-A-Bus	0	0	0	2,000
0.00	18,972.00	5,285	542-000-49032	From GIS	4,566	4,566	4,566	4,566
0.00	2,892.00	4,552	542-000-49033	From Eng Dev Review	3,186	3,186	3,186	3,186
0.00	400.00	0	542-000-49035	From St Foot & Bikepath	0	0	0	0
0.00	0.00	0	542-000-49037	From Operations & Environ	885	885	885	885
0.00	10,336.00	4,414	542-000-49046	From Streets Fund	10,210	10,210	10,210	10,210
0.00	8,506.00	350	542-000-49047	From Storm Drain	4,426	4,426	4,426	4,426
0.00	5,882.00	10,810	542-000-49050	From Bldg Inspect	10,983	10,983	10,983	10,983
0.00	250.00	3,419	542-000-49095	From Urban Renew Fund	2,151	2,151	2,151	2,151
0.00	300.00	2,958	542-000-49098	From NW Urban Renewal	1,276	1,276	1,276	1,276
0.00	21,715.00	30,476	542-000-49108	From Alloc Direct Costs	47,303	47,303	47,303	47,303
0.00	3,847.00	2,510	542-000-49120	From SDC-Sewer	2,168	2,168	2,168	2,168
0.00	3,847.00	608	542-000-49122	From SDC-Park	526	526	526	526
0.00	3,847.00	685	542-000-49125	From SDC-Drainage	591	591	591	591
0.00	3,847.00	2,471	542-000-49130	From SDC-Street	2,135	2,135	2,135	2,135
0.00	3,847.00	1,977	542-000-49135	From SDC-Water	1,708	1,708	1,708	1,708
0.00	150,901.00	155,295	Rev.-Transfers In Totals:		201,706	201,706	201,706	201,706
R8 Rev.-Other Sources								
0.00	0.00	16,000	542-000-49901	Beginning Balance	3,833	3,833	3,833	0
0.00	0.00	16,000	Rev.-Other Sources Totals:		3,833	3,833	3,833	
0.00	153,961.37	177,295	REVENUES Totals:		212,139	212,139	212,139	203,706
E1 Exp.-Personal Services								
0.00	58,753.45	66,234	542-542-50001	Salaries	89,055	89,055	89,055	87,756
0.00	22,689.13	28,198	542-542-50003	Fringe Benefits	34,325	34,325	34,325	37,006
0.00	3,070.86	1,044	542-542-50600	Overtime	1,218	1,218	1,218	1,218
0.00	0.00	0	542-542-59000	Group Term Life	0	0	0	0
0.00	84,513.44	95,476	Exp.-Personal Services Totals:		124,598	124,598	124,598	125,980
E2 Exp.-Materials & Services								
0.00	741.20	500	542-542-61010	Advertising	500	500	500	500
137.00	4,858.75	5,500	542-542-61120	Communication (Gen'l)	4,500	4,500	4,500	4,500
0.00	14,976.88	17,000	542-542-61124	Computer Expense	15,000	15,000	15,000	15,000
0.00	8,004.83	26,585	542-542-61130	Contract Services	27,950	27,950	27,950	27,950
0.00	540.20	500	542-542-61240	Dept/Operating Expense	500	500	500	500
0.00	560.54	500	542-542-61290	Dues & Subscriptions	500	500	500	500
0.00	4,698.76	3,400	542-542-61320	Education & Training	4,000	4,000	4,000	4,000
0.00	456.45	550	542-542-61401	Unemploy Ins	550	550	550	550
0.00	0.00	0	542-542-61600	Meetings & Conferences	200	200	200	200
0.00	789.38	750	542-542-61700	Office Supplies	750	750	750	750
0.00	60.00	0	542-542-61701	Office Supplies (Eng)	0	0	0	0
137.00	35,686.99	55,285	Exp.-Materials & Services Totals:		54,450	54,450	54,450	54,450
E3 Exp.-Capital Outlay								
0.00	16,558.85	9,200	542-542-72600	Other Eqpt.	12,000	12,000	12,000	12,000
0.00	16,558.85	9,200	Exp.-Capital Outlay Totals:		12,000	12,000	12,000	12,000
E4 Exp.-Transfers Out								
0.00	6,250.00	6,250	542-542-90025	To GIS	0	0	0	0
0.00	590.00	600	542-542-90105	To Eqpt Acq & Rep Fund	660	660	660	660

General Ledger
Budget Proposal Report
INFO SYSTEM SERVICE

<u>1998</u> <u>Actual</u>	<u>1999</u> <u>Actual</u>	<u>2000</u> <u>Adopted</u>	<u>Account</u> <u>Description</u>	<u>2001</u> <u>Requested</u>	<u>2001</u> <u>Proposed</u>	<u>2001</u> <u>Approved</u>	<u>2001</u> <u>Adopted</u>
0.00	6,840.00	6,850	Exp.-Transfers Out Totals:	660	660	660	660
0.00	0.00	10,484	E5 Exp.-Contingencies				
			542-542-80005 Operating Contingency	20,431	20,431	20,431	10,616
0.00	0.00	10,484	Exp.-Contingencies Totals:	20,431	20,431	20,431	10,616
137.00	143,599.28	177,295	EXPENDITURES Totals:	212,139	212,139	212,139	203,706
137.00	143,599.28	177,295	INFO SYSTEM SERVICE Totals:	212,139	212,139	212,139	203,706
0.00	153,961.37	177,295	Fund REVENUES	212,139	212,139	212,139	203,706
137.00	143,599.28	177,295	Fund EXPENSES	212,139	212,139	212,139	203,706
(137.00)	10,362.09	0	INFO SYSTEM SERVICE Totals:	0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 2

FUND: 542 - INTERGOVERNMENTAL FUNDS
DEPARTMENT: 542 - INFORMATION SYSTEMS (IS)

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61010 ADVERTISING:		
Personnel recruitment	500	<u>500</u>
61120 COMMUNICATIONS:		
Maintenance	2,500	
PBX Hardware	2,000	<u>4,500</u>
61124 COMPUTER EXPENSE:		
Service and repairs of hardware	3,000	
Software	2,000	
Network maintenance	3,000	
Network software	1,500	
Proxy Server Software	1,500	
Printer Service and parts	4,000	<u>15,000</u>
61130 CONTRACT SERVICES:		
Temp Service	14,200	
State WAN Connection	7,500	
T1 or DSL Connection	6,250	<u>27,950</u>
61240 DEPT./OPERATING EXPENSE:		
Misc. Expenses	195	
L.O.C. Dues	105	<u>500</u>
61290 DUES AND SUBSCRIPTIONS:		
Publications	500	<u>500</u>
61320 EDUCATION & TRAINING:		
Microsoft Network	3,000	
Software	1,000	<u>4,000</u>
61401 UNEMPLOYMENT INSURANCE:	550	<u>550</u>
61600 MEETINGS AND CONFERENCES	200	<u>200</u>
61700 OFFICE SUPPLIES:	750	<u>750</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 2

FUND: 542 - INTERGOVERNMENTAL FUNDS
DEPARTMENT: 542 - INFORMATION SYSTEMS (IS)

CAPITAL OUTLAY

SUB-LINE
ITEM TOTAL LINE TOTAL

72600 OTHER EQUIPMENT:

Computer Upgrade (Bergeron replacement)	2000	
Software (Senior Center)	2000	
Server (Proxy Server)	8000	<u>12,000</u>

INTERFUND TRANSFERS

90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND:	660	<u>660</u>
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PROGRAM INFORMATION
STATE FOOT AND BIKE PATH

Page 1 of 1

PROGRAM DESCRIPTION:

This fund was originally set up to administer revenues from the state gas tax. The revenues may only be used to fund qualified foot and bike path projects.

The City now uses the fund for all budgeted projects relating to pedestrian and bikeway improvements.

Budget cuts in the general fund left this fund without the major portion of its revenue. This budget has been used to support a continuation of the City's Sidewalk Construction/Repair Incentive Program through FY 1995-96. Funds are also included to install the high priority sidewalks not installed by property owners as requested by City Council. The money spent installing these sidewalks will eventually be reimbursed to the city.

Funding was included for year two and three of a three-year program to bring the city into compliance with new ADA requirements for curb access ramps on public sidewalks as indicated in the Sidewalk Improvement Program of the Transportation Capital Improvement Program. The fund will be utilized to complete the High Priority Sidewalk program during 2000-01.

Seven projects have been completely or partially funded out of this fund. As a result the Sidewalk Access Ramp Project, the 1992 and 1995 City Sidewalk Projects, the High Priority Sidewalk Project, State Highway Access Ramp Project and the Sidewalk Incentive Program (28,468.95 lineal feet of sidewalk) and 131 sidewalk access ramps have been installed.

General Ledger
Budget Proposal Report
STATE FOOT & BIKE PATH

1998 Actual	1999 Actual	2000 Adopted	Account Description	2001 Requested	2001 Proposed	2001 Approved	2001 Adopted
0.00	0.00	0	R1 Rev.-Taxes & Assess				
			550-000-42060 Unbonded Principal-LID	0	0	0	0
0.00	0.00	0	Rev.-Taxes & Assess Totals:	0	0	0	0
10,455.30	5,426.78	5,100	R4 Rev.-Intergovernmental				
			550-000-49045 State Highway Revenue	5,100	5,100	5,100	5,100
10,455.30	5,426.78	5,100	Rev.-Intergovernmental Totals:	5,100	5,100	5,100	5,100
0.00	0.00	0	R6 Rev.-Miscellaneous				
7,840.50	3,083.14	2,000	550-000-42070 Unbonded Int-LID	0	0	0	0
0.00	0.00	0	550-000-48100 Interest On Investment	1,000	1,000	1,000	1,000
			550-000-48140 Miscellaneous Revenue	0	0	0	0
7,840.50	3,083.14	2,000	Rev.-Miscellaneous Totals:	1,000	1,000	1,000	1,000
0.00	0.00	0	R7 Rev.-Transfers In				
			550-000-49105 From Str Cap Proj	0	0	0	0
0.00	0.00	0	Rev.-Transfers In Totals:	0	0	0	0
208,692.86	60,547.82	48,500	R8 Rev.-Other Sources				
			550-000-49901 Beginning Balance	40,000	40,000	40,000	48,000
208,692.86	60,547.82	48,500	Rev.-Other Sources Totals:	40,000	40,000	40,000	48,000
226,988.66	69,057.74	55,600	REVENUES Totals:	46,100	46,100	46,100	54,100
0.00	0.00	0	E1 Exp.-Personal Services				
10.80	0.00	0	550-550-50001 Salaries	0	0	0	0
0.00	0.00	0	550-550-50003 Fringe Benefits	0	0	0	0
0.00	0.00	0	550-550-50250 Part Time	0	0	0	0
	0.00	0	550-550-50600 Overtime	0	0	0	0
10.80	0.00	0	Exp.-Personal Services Totals:	0	0	0	0
0.00	0.00	0	E2 Exp.-Materials & Services				
5.00	0.00	0	550-550-61010 Advertising	0	0	0	0
213.96	0.00	75	550-550-61126 Computer Exp (Eng)	0	0	0	0
0.00	0.00	0	550-550-61128 Computer Exp (PW)	75	75	75	75
0.00	0.00	0	550-550-61130 Contract Services	0	0	0	0
0.00	0.00	0	550-550-61131 Contract Services (PW)	0	0	0	0
0.00	0.00	0	550-550-61133 Contract Serv (Eng)	0	0	0	0
0.00	0.00	0	550-550-61240 Dept/Operating Expense	0	0	0	0
0.00	0.00	0	550-550-61401 Unemploy Ins	0	0	0	0
1,956.00	0.00	0	550-550-61852 Sidewalk Grants	0	0	0	0
2,174.96	0.00	75	Exp.-Materials & Services Totals:	75	75	75	75
44,160.87	14,778.64	55,525	E3 Exp.-Capital Outlay				
6,441.55	636.04	0	550-550-72300 Improvements	46,025	46,025	46,025	54,025
0.00	0.00	0	550-550-72301 Improvements (Eng)	0	0	0	0
			550-550-72601 Other Eqpt (Eng)	0	0	0	0
50,602.42	15,414.68	55,525	Exp.-Capital Outlay Totals:	46,025	46,025	46,025	54,025
0.00	400.00	0	E4 Exp.-Transfers Out				
0.00	0.00	0	550-550-90027 To Info System Service	0	0	0	0
			550-550-90105 To Eqpt Acq & Rep Fund	0	0	0	0
0.00	400.00	0	Exp.-Transfers Out Totals:	0	0	0	0
0.00	0.00	0	E5 Exp.-Contingencies				
			550-550-80005 Operating Contingency	0	0	0	0

CITY OF LEBANON
User: ccole

General Ledger
Budget Proposal Report
STATE FOOT & BIKE PATH

Printed: 07/05/2000 14:53
For Fiscal Year: 2001

<u>1998</u> <u>Actual</u>	<u>1999</u> <u>Actual</u>	<u>2000</u> <u>Adopted</u>	<u>Account</u> <u>Description</u>	<u>2001</u> <u>Requested</u>	<u>2001</u> <u>Proposed</u>	<u>2001</u> <u>Approved</u>	<u>2001</u> <u>Adopted</u>
0.00	0.00	0	Exp.-Contingencies Totals:	0	0	0	0
52,788.18	15,814.68	55,600	EXPENDITURES Totals:	46,100	46,100	46,100	54,100
52,788.18	15,814.68	55,600	STATE FOOT & BIKE PATH Totals:	46,100	46,100	46,100	54,100
226,988.66	69,057.74	55,600	Fund REVENUES	46,100	46,100	46,100	54,100
52,788.18	15,814.68	55,600	Fund EXPENSES	46,100	46,100	46,100	54,100
174,200.48	53,243.06	0	STATE FOOT & BIKE PATH Totals:	0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 550 - INTERGOVERNMENTAL

DEPARTMENT: 550 - STATE FOOT AND BIKE PATH

MATERIALS & SERVICES

**SUB-LINE
ITEM TOTAL LINE TOTAL**

61128 COMPUTER EXPENSE (PW):

Software

25

Supplies

25

Training

25

75

CAPITAL OUTLAY

72300 IMPROVEMENTS:

Contained in Transportation Master Plan

54,025

54,025

PROGRAM INFORMATION
ENGINEERING DEVELOPMENT REVIEW

Page 1 of 2

PROGRAM DESCRIPTION:

The Engineering Division provides technical review of development in Lebanon. This review occurs in two primary areas: public improvements by private contract and planning related submittals.

Public improvements are new transportation, water, wastewater, and drainage systems constructed in public rights-of-way or easements. They can be constructed by property owners, by a contractor hired by a property owner, city crews, or contractors hired by the city. For example, a subdivision developer is usually required to install new public streets and utilities as part of the subdivision. When a public improvement is installed by private contract, the developer must acquire either a public improvements permit, for major work involving drawing review, or a right-of-way permit for simple work. These permit fee cover part of the city's cost for plan review and inspections to assure the improvements meet city standards. Part of the total development review cost is funded by the street and utility funds.

Engineering development review is also a part of the planning process. Work in this category includes review and inspection of site plans, subdivisions, major and minor land partitions, planned developments, annexations and planning administrative reviews.

This budget department accounts for all revenues and related expenditures for engineering development review.

<u>POSITIONS:</u>	<u>1999-00</u>	<u>2000-01</u>
Building/Engineering Permit Specialist	.3000 FTE	.2000 FTE
City Engineer	.1500 FTE	.0900 FTE
Engineering Associate (Development)	.2000 FTE	.2000 FTE
Engineering Associate (Facility Planning)	.0200 FTE	.0200 FTE
Engineering Technician I	.0000 FTE	.1000 FTE
Project Engineer (Development)	.2000 FTE	.2000 FTE
Project Engineer (Facility Planning)	.0200 FTE	.0200 FTE
Secretary	.0000 FTE	.1800 FTE
Senior Engineer	<u>.0500 FTE</u>	<u>.0500 FTE</u>
 SUBTOTAL	 1.3400 FTE	 1.0600 FTE

PROGRAM INFORMATION
ENGINEERING DEVELOPMENT REVIEW

Page 2 of 2

<u>POSITIONS (cont.)</u>	<u>1999-00</u>	<u>2000-01</u>
Building Inspector	.1066 FTE	.0000 FTE
Development Intern	.0414 FTE	.0000 FTE
Clerical (PW)	.0000 FTE	.0729 FTE
TOTAL	1.1880 FTE	1.1329 FTE

General Ledger
Budget Proposal Report
ENG DEVELOPMENT REVIEW

1998 Actual	1999 Actual	2000 Adopted	Account	Description	2001 Requested	2001 Proposed	2001 Approved	2001 Adopted
R2 Rev.-Licenses & Permits								
13,104.00	8,590.00	6,000	555-000-46015	Development Review Fee	6,000	6,000	6,000	6,000
98,957.06	23,881.79	20,000	555-000-48061	Public Imp Apps Fees	35,000	35,000	35,000	35,000
8,992.00	4,515.00	3,500	555-000-48065	Right Of Way Permits	4,500	4,500	4,500	4,500
121,053.06	36,986.79	29,500		Rev.-Licenses & Permits Totals:	45,500	45,500	45,500	45,500
R6 Rev.-Miscellaneous								
11,971.88	3,884.75	2,000	555-000-48100	Interest On Investment	2,500	2,500	2,500	2,500
0.00	600.00	0	555-000-48135	Cost Recovery Admin Chg	0	0	0	0
320.00	446.00	500	555-000-48140	Miscellaneous Revenue	200	200	200	200
12,291.88	4,930.75	2,500		Rev.-Miscellaneous Totals:	2,700	2,700	2,700	2,700
R7 Rev.-Transfers In								
0.00	0.00	26,117	555-000-49015	From St Drain Util	26,117	26,117	26,117	26,117
0.00	0.00	26,117		Rev.-Transfers In Totals:	26,117	26,117	26,117	26,117
R8 Rev.-Other Sources								
174,504.42	114,874.91	55,000	555-000-49901	Beginning Balance	67,000	67,000	67,000	30,000
174,504.42	114,874.91	55,000		Rev.-Other Sources Totals:	67,000	67,000	67,000	30,000
307,849.36	156,792.45	113,117		REVENUES Totals:	141,317	141,317	141,317	104,317
E1 Exp.-Personal Services								
48,270.80	37,610.87	36,261	555-555-50001	Salaries	40,078	40,078	40,078	42,567
16,043.72	12,765.87	14,739	555-555-50003	Fringe Benefits	15,737	15,737	15,737	
11.02	128.36	377	555-555-50600	Overtime	561	561	561	
64,325.54	50,505.10	51,377		Exp.-Personal Services Totals:	56,376	56,376	56,376	59,439
E2 Exp.-Materials & Services								
0.00	0.00	0	555-555-61009	Advertising (PW)	528	528	528	528
424.60	0.00	0	555-555-61010	Advertising	0	0	0	0
200.00	115.50	1,000	555-555-61011	Advertising (Eng)	1,000	1,000	1,000	1,000
0.00	0.00	0	555-555-61123	Communication (PW)	61	61	61	61
284.00	520.00	5,500	555-555-61126	Computer Exp (Eng)	5,500	5,500	5,500	5,500
0.00	0.00	180	555-555-61128	Computer Exp (PW)	490	490	490	490
119.41	1,989.71	1,680	555-555-61131	Contract Services (PW)	1,820	1,820	1,820	1,820
499.00	9,034.43	10,000	555-555-61133	Contract Serv (Eng)	15,000	15,000	15,000	15,000
3,227.97	1,266.81	2,000	555-555-61241	Operating Exp (Eng)	2,000	2,000	2,000	2,000
0.00	0.00	30	555-555-61243	Operating Exp (PW)	190	190	190	190
330.69	823.75	1,500	555-555-61251	Op Supplies (Eng)	1,500	1,500	1,500	1,500
0.00	0.00	30	555-555-61253	Op Supplies (PW)	145	145	145	145
0.00	0.00	20	555-555-61293	Dues & Subscript (PW)	52	52	52	52
0.00	0.00	120	555-555-61323	Education & Trng (PW)	305	305	305	305
167.63	283.97	344	555-555-61401	Unemploy Ins	344	344	344	344
0.00	0.00	90	555-555-61603	Mtgs & Conf (PW)	209	209	209	209
0.00	0.00	0	555-555-61703	Office Supplies (PW)	230	230	230	230
0.00	0.00	200	555-555-61801	Petroleum (Eng)	200	200	200	200
0.00	0.00	0	555-555-61823	Postage (PW)	209	209	209	209
0.00	0.00	105	555-555-61883	Rent (PW)	950	950	950	950
5,253.30	14,034.17	22,799		Exp.-Materials & Services Totals:	30,733	30,733	30,733	30,733
E3 Exp.-Capital Outlay								
0.00	0.00	210	555-555-72503	Office Eqpt (PW)	286	286	286	286
0.00	3,035.50	2,500	555-555-72601	Other Eqpt (Eng)	2,500	2,500	2,500	2,500
0.00	3,035.50	2,710		Exp.-Capital Outlay Totals:	2,786	2,786	2,786	2,786
E4 Exp.-Transfers Out								
0.00	2,892.00	4,552	555-555-90027	To Info System Service	3,186	3,186	3,186	
0.00	24,267.00	0	555-555-90052	To Storm Drainage	0	0	0	0
1,400.00	280.00	190	555-555-90105	To Eqpt Acq & Rep Fund	810	810	810	810

General Ledger
Budget Proposal Report
ENG DEVELOPMENT REVIEW

1998 <u>Actual</u>	1999 <u>Actual</u>	2000 <u>Adopted</u>	<u>Account</u> <u>Description</u>	2001 <u>Requested</u>	2001 <u>Proposed</u>	2001 <u>Approved</u>	2001 <u>Adopted</u>
1,400.00	27,439.00	4,742	Exp.-Transfers Out Totals:	3,996	3,996	3,996	3,996
			E5 Exp.-Contingencies				
0.00	0.00	31,489	555-555-80005 Operating Contingency	47,426	47,426	47,426	7,363
0.00	0.00	31,489	Exp.-Contingencies Totals:	47,426	47,426	47,426	7,363
70,978.84	95,013.77	113,117	EXPENDITURES Totals:	141,317	141,317	141,317	104,317
70,978.84	95,013.77	113,117	ENG DEVELOPMENT REVIEW Totals:	141,317	141,317	141,317	104,317
307,849.36	156,792.45	113,117	Fund REVENUES	141,317	141,317	141,317	104,317
70,978.84	95,013.77	113,117	Fund EXPENSES	141,317	141,317	141,317	104,317
236,870.52	61,778.68	0	ENG DEVELOPMENT REVIEW Totals:	0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 2

FUND: 555- INTERGOVERNMENTAL FUNDS

DEPARTMENT: 555 - ENGINEERING DEVELOPMENT REVIEW

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61009 ADVERTISING (PW)	528	<u>528</u>
61011 ADVERTISING (ENG):		
Personnel recruitments	1,000	<u>1,000</u>
61123 COMMUNICATIONS (PW)		
Cellular Equipment	8	
Phone	53	<u>61</u>
61126 COMPUTER EXPENSE (ENG):		
Permit generating/tracking software	5,000	
Network software	300	
Repairs	200	<u>5,500</u>
61128 COMPUTER EXPENSE (PW):		
Service computer/printer	6	
Service repair of hardware	40	
Supplies	21	
Software	85	
Training	10	
Upgrade (1 machine)	28	
Permit Tracking System	300	<u>490</u>
61131 CONTRACT SERVICES (PW):		
Temporary Secretary	1,820	<u>1,820</u>
61133 CONTRACT SERVICES (ENG):		
Engineering Consulting Services	15,000	<u>15,000</u>
61241 DEPARTMENT OPERATING EXPENSE (ENG):		
Document reproduction	500	
Surveying and inspection expense	500	
Testing expense	1,000	<u>2,000</u>
61243 DEPT. OPERATING EXPENSE (PW):		
Mileage, film processing	74	
Copying, other planning comm. exp.	65	
Reimbursement	51	<u>190</u>
61251 DEPARTMENT OPERATING SUPPLIES (ENG):		
Assessor maps, surveys	500	
Drafting, blueprint and reproduction supplies	500	
Surveying and inspection supplies	500	<u>1,500</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 2

FUND: 555 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 555 - ENGINEERING DEVELOPMENT REVIEW

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61253 DEPT. OPERATING SUPPLIES (PW):		
Planning Commission supplies, books	145	<u>145</u>
61293 DUES AND SUBSCRIPTIONS (PW):	52	<u>52</u>
61323 EDUCATION AND TRAINING (PW):		
Historic Res. Comm. Training/workshop	46	
Legal Issues Workshop	24	
Planning comm. Train/Workshop	46	
Staff Training	60	
Misc. Training	65	
City Planning dir. Workshop	24	
Permit Tracking Sys. Workshop	40	<u>305</u>
61401 UNEMPLOYMENT INSURANCE:	344	<u>344</u>
61603 MTGS. AND CONFERENCE (PW):		
Planning comm./City Council appr. dinner	38	
Oregon Planning Institute	33	
Natural APA Conference	138	<u>209</u>
61703 OFFICE SUPPLIES (PW)	230	<u>230</u>
61801 PETROLEUM (ENG):		
Fuel, oil and lubricants	200	<u>200</u>
61820 POSTAGE (PW)	209	<u>209</u>
61883 ANNEX RENT (PW):	950	<u>950</u>
<u>CAPITAL OUTLAY</u>		
72503 OFFICE EQUIPMENT (PW):	286	<u>286</u>
72601 OTHER EQUIPMENT (ENG):		
Office equipment	500	
New computer	2,000	<u>2,500</u>
<u>INTERFUND TRANSFER</u>		
90027 TO INFORMATION SYSTEMS	3,186	<u>3,186</u>
90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND:	810	<u>810</u>

PROGRAM INFORMATION

STREETS

Page 1 of 3

PROGRAM DESCRIPTION:

The street budget funds several activities. Street maintenance is handled by the Street Section of the Maintenance Services Division.

Primary maintenance functions under the jurisdiction of the Street Section include graveling and grading of streets and alleys, street and curb repair and patching, sidewalk repairs, and in some cases replacement. The Street Section is also responsible for repair and maintenance of all traffic signing, four traffic signals, and traffic striping which includes the painting of 140 crosswalks, 312 stop bars, over 8 miles of centerline stripe, miles of yellow curb, and many other legends and delineators. Street Section personnel mow along many city rights-of-way, pick up trash throughout the city (including dead animals), clean streets by sweeping and flushing, trim trees in the right-of-way, and build and maintain facilities and buildings throughout the city.

There is a serious need for additional funding in streets. Over the years, an attempt to continue to provide all traditional services has created a situation where many things are not being done as well as they used to be. With the additional cuts this year these needs are even more evident. The state has proposed gas tax increases which would surely help some if they ever came to be, but it might be too little too late. If the proposed storm drainage utility is accepted, stopping the transfer now made from streets to storm drainage will also help. And while it may not be an immediate help, the proposal to increase franchise fees and use the increase for street preservation would certainly help street maintenance in the future.

Over the past few years, an increase in activities such as traffic signing and particularly traffic painting have taken more and more man hours to complete. With this increased demand because of growth of the city fewer hours have been spent in activities such as tree trimming. At the same time subdivisions put in the 70's now have more mature trees and shrubs, requiring more trimming. This trimming is done to provide clearance over streets for trucks, school buses and the street sweeper. Trimming over sidewalks provides for safe passage of pedestrians. We have gone from being able to completely trim the city every two years a few years ago to a four year cycle.

Twenty years ago, when the city was much smaller, we tried to dedicate a day almost every week weather permitting, to patch potholes throughout the city. That practice has greatly diminished over the

PROGRAM INFORMATION

STREETS

Page 2 of 3

PROGRAM DESCRIPTION:

years. It might be interesting to note that the street crew is the same size it was 20 years ago when the city was about 2/3 its present size. In fact 22 or 23 years ago the crew was even larger with the help of CETA and other program designed to train workers and supplement the work force.

Continued cuts in this fund will not allow us to increase sweeping. We will continue the same schedule as last fiscal year. This includes sweeping residential areas every other month, truck routes twice a month, and the downtown core once each week. Not only will we continue to sweep half as much as historically, but we will need to continue to move at an increased speed which may have an impact on the quality.

Our vehicle maintenance is performed by the Lebanon Fire District. We pay for a portion of the mechanic's wages and the Fire District provides the shop and equipment. This has been a cost effective arrangement and will continue.

The Engineering Services Division investigates and resolves traffic control problems such as street lighting, traffic signals and signing, road geometry problems, vision obstructions, and parking problems. Staff members regularly review traffic accident reports and often make on-site investigations in an effort to identify and correct traffic hazards.

Also included in this fund is the revenue from leasing property for the Lebanon Transfer Station and the expenditures for maintaining the old Lebanon landfill property. The expenditures are mowing and groundwater testing.

Starting in the 1999-00 budget, additional street preservation (crack sealing, slurry sealing and overlays) funding will be provided through proposed franchise fee increases. This new funding source and work is included in Department 840 - Streets Capital Projects.

PROGRAM INFORMATION

STREETS

Page 3 of 3

<u>POSITIONS:</u>	<u>1999-00</u>	<u>2000-01</u>
Secretary/Accounts Payable Clerk	.0800 FTE	.0800 FTE
Administrative Assistant (Admin)	.0000 FTE	.1300 FTE
Administrative Assistant (PW)	.0700 FTE	.0500 FTE
City Administrator	.1300 FTE	.0700 FTE
City Planner	.1200 FTE	.0000 FTE
Crew Chief	1.000 FTE	1.000 FTE
Engineering Associate (Development)	.0250 FTE	.0250 FTE
Engineering Tech I (Development)	.1300 FTE	.1300 FTE
Finance Operations Manager	.0600 FTE	.0600 FTE
Finance Director	.0600 FTE	.0600 FTE
Maintenance Division Manager	.2000 FTE	.2000 FTE
Maintenance Supervisor	.2200 FTE	.2200 FTE
Payroll Specialist - Confidential	.0700 FTE	.0700 FTE
Project Engineer (Development)	.1000 FTE	.1000 FTE
Director of Public Works	.0700 FTE	.0900 FTE
Secretary/Data Entry	.0100 FTE	.0100 FTE
Secretary (2)	.1000 FTE	.1000 FTE
Sr. Maintenance Worker (2)	<u>1.8100 FTE</u>	<u>1.810 FTE</u>
 SUBTOTAL	 4.7950 FTE	 4.205 FTE
 Secretary Maintenance	 .0500 FTE	 .0500 FTE
Development Intern	.0600 FTE	.0000 FTE
Temporary Public Works Secretary	<u>.0100 FTE</u>	<u>.0000 FTE</u>
 TOTAL	 4.2800 FTE	 4.255 FTE
 Contract - City Attorney	 5.76% of contract wage	
Contract - Secretary Service for City Council	12% of contract wage	
Mayor and City Council	12% of wage	

General Ledger
Budget Proposal Report
STREET MAINTENANCE

1998 Actual	1999 Actual	2000 Adopted	Account	Description	2001 Requested	2001 Proposed	2001 Approved	2001 Adopted
			R2	Rev.-Licenses & Permits				
2,259.74	1,223.12	1,500	558-000-44025	Valley Landfills	1,500	1,500	1,500	1,500
2,259.74	1,223.12	1,500		Rev.-Licenses & Permits Totals:	1,500	1,500	1,500	1,500
			R4	Rev.-Intergovernmental				
1,035,074.86	537,253.18	600,000	558-000-41075	St Dept Of Trans	520,000	520,000	520,000	520,000
1,035,074.86	537,253.18	600,000		Rev.-Intergovernmental Totals:	520,000	520,000	520,000	520,000
			R6	Rev.-Miscellaneous				
15,985.76	7,898.51	7,500	558-000-45020	Rev From Rented Prop	7,500	7,500	7,500	7,500
844.18	(1,957.29)	500	558-000-48100	Interest On Investment	500	500	500	500
10,853.98	2,822.70	1,000	558-000-48140	Miscellaneous Revenue	500	500	500	500
27,683.92	8,763.92	9,000		Rev.-Miscellaneous Totals:	8,500	8,500	8,500	8,500
			R7	Rev.-Transfers In				
0.00	0.00	0	558-000-49005	From Ins Reserves	0	0	0	0
0.00	0.00	0	558-000-49070	From TPR-Ord Dev Grant	0	0	0	0
0.00	0.00	0		Rev.-Transfers In Totals:	0	0	0	0
			R8	Rev.-Other Sources				
134,605.40	4,267.28	2,000	558-000-49901	Beginning Balance	30,000	30,000	30,000	70,000
134,605.40	4,267.28	2,000		Rev.-Other Sources Totals:	30,000	30,000	30,000	70,000
1,199,623.92	551,507.50	612,500		REVENUES Totals:	560,000	560,000	560,000	600,000
			E1	Exp.-Personal Services				
388,709.78	187,005.03	174,131	558-558-50001	Salaries	175,852	175,852	175,852	176,364
150,688.12	68,379.52	72,306	558-558-50003	Fringe Benefits	70,004	70,004	70,004	70,124
0.00	0.00	0	558-558-50250	Part Time	0	0	0	0
0.00	0.00	0	558-558-50255	Parental Leave Expense	0	0	0	0
1,486.36	366.12	2,318	558-558-50600	Overtime	2,385	2,385	2,385	2,385
0.00	0.00	0	558-558-59000	Group Term Life	0	0	0	0
540,884.26	255,750.67	248,755		Exp.-Personal Services Totals:	248,241	248,241	248,241	248,873
			E2	Exp.-Materials & Services				
0.00	0.00	30	558-558-61009	Advertising (PW)	30	30	30	30
0.00	262.36	200	558-558-61010	Advertising	200	200	200	200
337.77	0.00	200	558-558-61011	Advertising (Eng)	200	200	200	200
0.00	0.00	100	558-558-61012	Advertising (Maint)	100	100	100	100
161.71	128.58	50	558-558-61121	Communication (Eng)	50	50	50	50
362.19	418.08	700	558-558-61122	Communication (Maint)	700	700	700	700
111.48	50.00	70	558-558-61123	Communication (PW)	70	70	70	70
252.22	81.36	750	558-558-61124	Computer Expense	730	730	730	730
1,193.41	511.74	500	558-558-61126	Computer Exp (Eng)	500	500	500	500
818.45	476.50	300	558-558-61127	Computer Exp (Maint)	1,000	1,000	1,000	1,000
773.36	43.55	290	558-558-61128	Computer Exp (PW)	290	290	290	290
18,037.80	5,804.83	4,140	558-558-61130	Contract Services	4,788	4,788	4,788	4,788
5,830.31	5,560.70	200	558-558-61131	Contract Services (PW)	200	200	200	200
700.00	0.00	0	558-558-61133	Contract Serv (Eng)	0	0	0	0
214.06	0.00	12,750	558-558-61134	Contract Serv (Maint)	10,250	10,250	10,250	10,250
0.00	0.00	0	558-558-61239	Operating Exp (Admin)	650	650	650	650
1,096.69	680.40	850	558-558-61240	Dept/Operating Expense	150	150	150	150
576.60	145.76	500	558-558-61241	Operating Exp (Eng)	500	500	500	500
26,064.55	26,272.95	23,950	558-558-61242	Operating Exp (Maint)	23,950	23,950	23,950	23,950
817.55	200.00	540	558-558-61243	Operating Exp (PW)	540	540	540	540
300.33	174.09	300	558-558-61251	Op Supplies (Eng)	300	300	300	300
316.36	310.68	900	558-558-61252	Op Supplies (Maint)	700	700	700	700
128.78	0.00	360	558-558-61253	Op Supplies (PW)	360	360	360	360
90.18	107.39	1,047	558-558-61290	Dues & Subscriptions	1,188	1,188	1,188	1,188
350.21	332.79	300	558-558-61291	Dues & Subscript (Eng)	300	300	300	300
124.63	20.00	100	558-558-61292	Dues & Subs (Maint)	100	100	100	100
261.66	0.00	280	558-558-61293	Dues & Subscript (PW)	280	280	280	280

General Ledger
Budget Proposal Report
STREET MAINTENANCE

1998	1999	2000			2001	2001	2001	2001
Actual	Actual	Adopted	Account	Description	Requested	Proposed	Approved	Adopted
0.00	0.00	40	558-558-61319	Ed & Trng (Admin)	70	70	70	70
42.20	12.50	250	558-558-61320	Education & Training	250	250	250	250
246.86	100.00	100	558-558-61321	Education & Trng (Eng)	100	100	100	100
1,863.22	64.40	1,400	558-558-61322	Ed & Trng (Maint)	1,400	1,400	1,400	1,400
247.91	69.00	400	558-558-61323	Education & Trng (PW)	400	400	400	400
0.00	76,149.79	60,000	558-558-61370	Street Lights	74,000	74,000	74,000	74,000
90,921.12	13,979.47	30,000	558-558-61390	Traffic Signal	16,000	16,000	16,000	16,000
22,189.88	23,622.93	24,000	558-558-61400	Insurance	24,000	24,000	24,000	24,000
1,146.09	1,171.64	1,416	558-558-61401	Unemploy Ins	1,416	1,416	1,416	1,416
359.84	300.00	500	558-558-61420	Ins Repair & Deduct	500	500	500	500
1,123.90	924.49	1,500	558-558-61502	Uniforms (Maint)	1,500	1,500	1,500	1,500
1,147.14	1,511.79	2,500	558-558-61562	Maint/Bldg (Maint)	2,500	2,500	2,500	2,500
0.00	0.00	0	558-558-61570	Maint/Eqpt	100	100	100	100
79.93	0.00	100	558-558-61571	Maint/Eqpt (Eng)	100	100	100	100
2,159.07	1,299.36	500	558-558-61572	Maint/Eqpt (Maint)	800	800	800	800
187.41	23.16	150	558-558-61573	Maint/Eqpt (PW)	150	150	150	150
0.00	0.00	0	558-558-61580	Maint/Vehicles	0	0	0	0
205.15	101.13	200	558-558-61581	Maint/Vehicles (Eng)	200	200	200	200
23,880.50	25,088.26	27,900	558-558-61582	Maint/Vehicles (Maint)	27,900	27,900	27,900	27,900
501.19	1,074.00	600	558-558-61599	Mtgs & Conf (Admin)	140	140	140	140
31.89	55.04	150	558-558-61600	Meetings & Conferences	150	150	150	150
150.00	130.00	200	558-558-61601	Mtgs & Conf (Eng)	200	200	200	200
235.69	479.70	400	558-558-61602	Mtgs & Conf (Maint)	500	500	500	500
468.29	481.30	360	558-558-61603	Mtgs & Conf (PW)	360	360	360	360
4.99	7.48	0	558-558-61700	Office Supplies	200	200	200	200
126.72	0.00	150	558-558-61701	Office Supplies (Eng)	150	150	150	150
88.73	36.64	210	558-558-61702	Off Supplies (Maint)	300	300	300	300
732.30	293.71	210	558-558-61703	Office Supplies (PW)	210	210	210	210
70.39	81.35	100	558-558-61801	Petroleum (Eng)	100	100	100	100
3,939.03	3,559.51	3,500	558-558-61802	Petroleum (Maint)	3,500	3,500	3,500	3,500
0.00	0.00	190	558-558-61820	Postage	190	190	190	190
0.00	634.33	700	558-558-61830	Property Taxes	700	700	700	700
100.00	542.68	225	558-558-61883	Rent (PW)	225	225	225	225
2,338.03	3,235.01	2,000	558-558-61902	Utilities (Maint)	2,000	2,000	2,000	2,000
213,507.77	196,610.43	209,358	Exp.-Materials & Services Totals:		208,437	208,437	208,437	208,437
E3 Exp.-Capital Outlay								
66.66	0.00	1,500	558-558-72102	Buildings (Maint)	0	0	0	1,500
0.00	0.00	0	558-558-72302	Improvements (Maint)	3,000	3,000	3,000	3,000
3,962.44	0.00	0	558-558-72303	Improvements (PW)	0	0	0	0
0.00	900.00	0	558-558-72500	Office Eqpt.	0	0	0	0
85.90	0.00	0	558-558-72501	Office Eqpt (Eng)	0	0	0	0
0.00	0.00	500	558-558-72502	Office Eqpt (Maint)	200	200	200	200
75.34	146.00	0	558-558-72503	Office Eqpt (PW)	0	0	0	0
1,622.61	0.00	0	558-558-72602	Other Eqpt (Maint)	900	900	900	900
0.00	0.00	0	558-558-72802	Vehicles (Maint)	0	0	0	0
5,812.95	1,046.00	2,000	Exp.-Capital Outlay Totals:		4,100	4,100	4,100	5,600
E4 Exp.-Transfers Out								
0.00	0.00	0	558-558-90023	To Oper & Environ	9,865	9,865	9,865	9,865
0.00	0.00	0	558-558-90025	To GIS	0	0	0	0
0.00	10,336.00	4,414	558-558-90027	To Info System Service	10,210	10,210	10,210	10,210
67,824.00	43,824.00	53,631	558-558-90052	To Storm Drainage	75,673	75,673	75,673	75,673
37,900.00	32,331.00	23,184	558-558-90105	To Eqpt Acq & Rep Fund	1,628	1,628	1,628	1,628
0.00	0.00	0	558-558-90124	To Storm Drain Utility	500	500	500	500
0.00	0.00	0	558-558-90141	To Public Improvements	500	500	500	500
105,724.00	86,491.00	81,229	Exp.-Transfers Out Totals:		98,376	98,376	98,376	98,376
E5 Exp.-Contingencies								
0.00	0.00	71,158	558-558-80005	Operating Contingency	846	846	846	38,714
0.00	0.00	0	558-558-80030	Res - Med Ins	0	0	0	0
0.00	0.00	71,158	Exp.-Contingencies Totals:		846	846	846	38,714
865,928.98	539,898.10	612,500	EXPENDITURES Totals:		560,000	560,000	560,000	600,000
865,928.98	539,898.10	612,500	STREET MAINTENANCE Totals:		560,000	560,000	560,000	600,000

CITY OF LEBANON
User: ccole

General Ledger
Budget Proposal Report
STREET MAINTENANCE

Printed: 07/05/2000 14:53
For Fiscal Year: 2001

1998 <u>Actual</u>	1999 <u>Actual</u>	2000 <u>Adopted</u>
1,199,623.92	551,507.50	612,500
865,928.98	539,898.10	612,500
333,694.94	11,609.40	0

<u>Account</u>	<u>Description</u>	2001 <u>Requested</u>	2001 <u>Proposed</u>	2001 <u>Approved</u>	2001 <u>Adopted</u>
	Fund REVENUES	560,000	560,000	560,000	600,000
	Fund EXPENSES	560,000	560,000	560,000	600,000
	STREET MAINTENANCE Totals:	0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 8

FUND: 558 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 558 - STREETS

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61009 ADVERTISING (PW):		
Personnel recruitment and ads	30	<u>30</u>
61010 ADVERTISING (FI):		
Public notices	200	<u>200</u>
61011 ADVERTISING (ENG):		
Personnel recruitment	200	<u>200</u>
61012 ADVERTISING (MT):		
Personnel recruitment	100	<u>100</u>
61121 COMMUNICATIONS (ENG):		
Service and repair of radio equipment	50	<u>50</u>
61122 COMMUNICATIONS (MT):		
Service and repair of radio equipment	500	
Cell phone	200	<u>700</u>
61123 COMMUNICATIONS (PW):		
Cellular equipment	40	
Pager	30	<u>70</u>
61124 COMPUTER EXPENSE (FI):		
Programs and programming	730	<u>730</u>
61126 COMPUTER EXPENSE (ENG):		
Miscellaneous software	100	
Network software	100	
Service and repair of hardware	100	
Statewide Area Network software	100	
Supplies	100	<u>500</u>

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 558- INTERGOVERNMENTAL FUNDS

DEPARTMENT: 558 - STREETS

MATERIALS & SERVICES

**SUB-LINE
ITEM TOTAL LINE TOTAL**

61127 COMPUTER EXPENSE (MT):

Software upgrades	200	
Auto-cad	500	
Service and repair of hardware	200	
Supplies	100	<u>1,000</u>

61128 COMPUTER EXPENSE (PW):

Service computer/printer	120	
Software	40	
Supplies	90	
Training	40	<u>290</u>

61130 CONTRACT SERVICES:

City Attorney	4,428	
City Council Secretary	360	<u>4,788</u>

61131 CONTRACT SERVICES (PW):

Outside engineering and survey services	200	<u>200</u>
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61134 CONTRACT SERVICES (MT):

Linn Co. work crew	1,500	
Leaf pick up	1,800	
Dust control of gravel streets (1 time application)	6,600	
Janitorial service for shop	350	<u>10,250</u>

61239 DEPARTMENT/OPERATING EXPENSE (ADM)

Safety Incentive, EAP	300	
Miscellaneous	245	
Personnel Recognition	105	<u>650</u>

61240 DEPARTMENT/OPERATING EXPENSE (FI):

Miscellaneous Department Expenses	150	<u>150</u>
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PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 558 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 558 - STREETS

MATERIALS & SERVICES

**SUB-LINE
ITEM TOTAL LINE TOTAL**

61241 DEPARTMENT/OPERATING EXPENSE (ENG):

Expense reimbursement	200	
Lab testing - landfill (FP)	200	
Testing lab expense	100	<u>500</u>

61242 DEPARTMENT/OPERATING EXPENSE (MT):

Bridge repairs	2,000	
Concrete repairs and finishing	2,000	
Gravel	1,500	
Hazardous spill cleanup materials and disposal	500	
Sweeper brooms	450	
Public property cleaning, vegetation control, landfill fee	600	
Shop operations - welding supplies, materials	500	
Sign maintenance/barricades	1,400	
Snow/ice control	1,000	
Street repairs - asphalt	5,000	
Tool/equipment rental	500	
Traffic control/painting	6,500	
Thermal plastic/hot tape traffic markings	2,000	<u>23,950</u>

61243 DEPARTMENT/OPERATING EXPENSE (PW):

Expense reimbursement	390	
Oregon co-op purchasing agreement	150	<u>540</u>

61251 DEPARTMENT/OPERATING SUPPLIES (ENG):

Assessor maps/microfilm	100	
Drafting, surveying and inspection supplies	100	
References, code books	100	<u>300</u>

61252 DEPARTMENT/OPERATING SUPPLIES (MT):

Hand tools, shovels, rakes, picks, drills, sanders, cement finishing tools, blades, brushes	400	
Small hardware items, equipment cleaner, shop towels, shop supplies	300	<u>700</u>

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 558 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 558 - STREETS

MATERIALS & SERVICES

**SUB-LINE
ITEM TOTAL LINE TOTAL**

61253 DEPARTMENT/OPERATING SUPPLIES (PW):

Film	110	
Assessor maps/microfiche	30	
Reference, code and other books	220	<u>360</u>

61290 DUES & SUBSCRIPTIONS (FI):

Professional Dues (admin)	84	
Portion of council of Government (COG) dues	690	
Professional dues	100	
League of Oregon Cities dues	314	<u>1,188</u>

61291 DUES & SUBSCRIPTIONS (ENG):

American Public Works Association (APWA)	150	
Regional Highway Advocacy Contribution	150	<u>300</u>

61292 DUES & SUBSCRIPTIONS (MT):

American Public Works Association (APWA)	100	<u>100</u>
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61293 DUES & SUBSCRIPTIONS (PW):

American Public Works Association (APWA)	70	
ENR Subscriptions	80	
T2 Center	130	<u>280</u>

61319 EDUCATION & TRAINING (ADMIN):

Training, workshops, seminars	70	<u>70</u>
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61320 EDUCATION & TRAINING (FI):

	250	<u>250</u>
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61321 EDUCATION & TRAINING (ENG):

Training, workshops, seminars	100	<u>100</u>
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61322 EDUCATION & TRAINING (MT):

Reimbursement for course work	400	
Training, workshops, seminars	1,000	<u>1,400</u>

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 558 - INTERGOVERNMENTAL FUNDS
DEPARTMENT: 558 - STREETS

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE</u>	
<u>TOTAL</u>	<u>ITEM TOTAL</u>	<u>LINE</u>
61323 EDUCATION & TRAINING (PW):		
Training, workshops and classes	400	<u>400</u>
61370 STREET LIGHTS:	74,000	<u>74,000</u>
61390 TRAFFIC SIGNAL:		
Electricity for traffic lights	16,000	<u>16,000</u>
61400 INSURANCE:		
Vehicle, general liability, equipment and building coverage	24,000	<u>24,000</u>
61401 UNEMPLOYMENT INSURANCE:	1,416	<u>1,416</u>
61420 INSURANCE REPAIR & DEDUCT:	500	<u>500</u>
61502 UNIFORM PURCHASE/LAUNDERING (MT):		
Purchase, repair, cleaning of uniforms, safety equipment	1,300	
Rain gear, rubber boots, gloves	200	<u>1,500</u>
61562 MAINTENANCE/BUILDING & GROUNDS (MT):		
Building repair, paint, light bulbs, gravel	500	
Maintenance of rental house (925 4th St.)	2,000	<u>2,500</u>
61570 MAINTENANCE/BUILDING (FIN)		
Equipment (Admin)	50	
Equipment (Fin)	50	<u>100</u>
61571 MAINTENANCE/EQUIPMENT (ENG)	100	<u>100</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 6 of 8

FUND: 558 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 558 - STREETS

MATERIALS & SERVICES
TOTAL

SUB-LINE
ITEM TOTAL LINE

61572 MAINTENANCE/EQUIPMENT (MT):

Hydraulic tools, Stanley power unit, tampers, saws, hoses	300	
Other equipment, sand spreader, concrete saw, chipper, trailer, rear deck mower, cement mixer, chainsaws, power plant, hot box	200	
Power tools, tree trimming tools, grinders, edgers, cutters	300	<u>800</u>

61573 MAINTENANCE/EQUIPMENT (PW):

Service and repair of office equipment	150	<u>150</u>
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61581 MAINTENANCE/VEHICLES (ENG):

Engineering vehicles	100	
Payment to Fire District for mechanic	100	<u>200</u>

61582 MAINTENANCE/VEHICLES (MT):

Bucket Truck (annual certification)	500	
Crane	500	
Dump trucks (2)	1,000	
Flat bed trucks (2)	600	
Grader	1,500	
Jointly-owned vehicles (29%)	500	
Payment to Fire District for mechanic	19,800	
Pickups (2)	1,000	
Roller	300	
Street Flusher	500	
Street Sweeper	700	
Tractors and attachments (3)	1,000	<u>27,900</u>

61599 MEETINGS & CONFERENCES (ADMIN):

Business meetings and travel luncheons	140	<u>140</u>
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PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 558 - INTERGOVERNMENTAL FUNDS
DEPARTMENT: 558 - STREETS

MATERIALS & SERVICES
TOTAL

SUB-LINE
ITEM TOTAL LINE

61600 MEETINGS & CONFERENCES (FI):

Business meetings and travel luncheons	150	<u>150</u>
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61601 MEETINGS & CONFERENCES (ENG):

American Public Works Association Conference	100	
Business meetings and travel luncheons	50	
Streets and Roads Conference	50	<u>200</u>

61602 MEETINGS & CONFERENCES (MT):

American Public Works Association Conference	380	
Business meetings and travel lunches	120	<u>500</u>

61603 MEETINGS & CONFERENCES (PW):

American Public Works Association Conference	100	
Business meetings and travel luncheons	260	<u>360</u>

61700 OFFICE SUPPLIES (FIN)	200	<u>200</u>
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61701 OFFICE SUPPLIES (ENG):	150	<u>150</u>
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61702 OFFICE SUPPLIES (MT):	300	<u>300</u>
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61703 OFFICE SUPPLIES (PW):	210	<u>210</u>
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61801 PETROLEUM PRODUCTS (ENG):

Gasoline, oil lubricants	100	<u>100</u>
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61802 PETROLEUM PRODUCTS (MT):

Gasoline, oil lubricants	3,500	<u>3,500</u>
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61820 POSTAGE:	190	<u>190</u>
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61830 PROPERTY TAX (MT):

Property tax on rental house (925 4 th St.)	700	<u>700</u>
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PROGRAM EXPENDITURE DETAIL SHEET

Page 8 of 8

FUND: 558 - INTERGOVERNMENTAL FUNDS
DEPARTMENT: 558 - STREETS

MATERIALS & SERVICES
TOTAL

SUB-LINE
ITEM TOTAL **LINE**

61883 RENT (PW):

Annex rent	225	<u>225</u>
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61902 UTILITIES (MT):

Electricity at shop	1500	
Natural Gas at shop	500	<u>2,000</u>

CAPITAL OUTLAY

72102 BUILDINGS (MT)	1,500	<u>1,500</u>
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72302 IMPROVEMENTS (MT):

Replace entire guardrail structure @ Santiam & Carolina	3,000	<u>3,000</u>
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72502 OFFICE EQUIPMENT (MT):

Desk, chairs, files, etc.	200	<u>200</u>
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72602 OTHER EQUIPMENT (MT):

Heat gun to apply cold /thermal plastic	900	<u>900</u>
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INTERFUND TRANSFERS

90023 TO OPERATIONS/ENVIRONMENTAL	9,865	<u>9,865</u>
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90027 TO INFORMATION SYSTEMS:	10,210	<u>10,210</u>
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90052 TO STORM DRAINAGE FUND	75,673	<u>75,673</u>
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90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND:	1,628	<u>1,628</u>
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90124 TO STORM DRAINAGE UTILITY	500	<u>500</u>
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90141 TO PUBLIC IMPROVEMENTS	500	<u>500</u>
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PROGRAM INFORMATION

STORM DRAINAGE

Page 1 of 2

PROGRAM DESCRIPTION:

The Public Works Collection Section is responsible for storm drainage throughout the city. The crew is accountable for all functions mentioned under the Wastewater Program as well as cleaning of catch basins, storm lines, and open drainage ditches throughout the city. Currently this program provides for minimal routine cleaning and responds to primarily emergencies and know problem areas.

Because street sweeping not only makes the city look better but prevents a large amount of debris from entering the storm drainage system, this fund supports approximately 20% of the street sweeping expense. As Federal requirements become stricter for storm water discharge, this street cleaning function will become more and more important.

The Engineering Division investigates minor drainage problems and develops solutions to the problems. Our only source of funding for this program is in the form of a transfer from the Street Maintenance budget. The result is that the work included in this budget will be complaint driven. Very little preventative maintenance or capital improvements will be accomplished within this budgeting constraint. Unlike the other utilities, Lebanon does not have a user fee to fund maintenance and improvement of the storm drainage system. Other cities have used drainage fees to set up drainage utilities to support storm drainage systems. Still others are supported by general fund dollars from property tax revenue. Because revenues in the Street budget are tight and we need to increase regular maintenance, alternative methods for funding this program must be investigated.

New funding for storm drainage is proposed for FY 2000-01. A "startup" budget for a new storm drainage utility is included in the new budget Department 450 - Storm Drainage Utility. If approved, the new utility will replace the current storm drainage maintenance budget and street fund transfers will be discontinued.

PROGRAM INFORMATION

STORM DRAINAGE

Page 2 of 2

<u>POSITIONS</u>	<u>1999-00</u>	<u>2000-01</u>
Administrative Assistant (PW)	.0900 FTE	.0400 FTE
Crew Chief	.2000 FTE	.2000 FTE
Engineering Associate (Development)	.0250 FTE	.0250 FTE
Engineering Tech I (Development)	.1100 FTE	.1100 FTE
Maintenance Division Manager	.0400 FTE	.0400 FTE
Maintenance Supervisor	.0400 FTE	.0400 FTE
Director of Public Works	.0300 FTE	.0300 FTE
Secretary/Data Entry	.0100 FTE	.0100 FTE
Secretary	.0300 FTE	.0300 FTE
Sr. Maintenance Worker (2)	<u>.3000 FTE</u>	<u>.3000 FTE</u>
 SUBTOTAL	 .9250 FTE	 .8250 FTE
 TOTAL	 .9250 FTE	 .8250 FTE

General Ledger
Budget Proposal Report
STORM DRAINAGE

1998 <u>Actual</u>	1999 <u>Actual</u>	2000 <u>Adopted</u>	<u>Account</u>	<u>Description</u>	2001 <u>Requested</u>	2001 <u>Proposed</u>	2001 <u>Approved</u>	2001 <u>Adopted</u>
			R6	Rev.-Miscellaneous				
2,567.20	664.17	500	559-000-48100	Interest On Investment	500	500	500	500
37,180.72	162.84	0	559-000-48140	Miscellaneous Revenue	0	0	0	0
39,747.92	827.01	500		Rev.-Miscellaneous Totals:	500	500	500	500
			R7	Rev.-Transfers In				
135,648.00	43,824.00	53,631	559-000-49046	From Streets Fund	75,673	75,673	75,673	75,673
135,648.00	43,824.00	53,631		Rev.-Transfers In Totals:	75,673	75,673	75,673	75,673
			R8	Rev.-Other Sources				
221.04	21,874.30	7,089	559-000-49901	Beginning Balance	2,500	2,500	2,500	9,000
221.04	21,874.30	7,089		Rev.-Other Sources Totals:	2,500	2,500	2,500	9,000
175,616.96	66,525.31	61,220		REVENUES Totals:	78,673	78,673	78,673	85,173
			E1	Exp.-Personal Services				
77,757.90	33,098.67	33,368	559-559-50001	Salaries	33,213	33,213	33,213	33,337
27,735.48	12,249.28	13,839	559-559-50003	Fringe Benefits	12,840	12,840	12,840	12,869
0.00	0.00	0	559-559-50250	Part Time	0	0	0	0
0.00	0.00	0	559-559-50255	Parental Leave Expense	0	0	0	0
344.66	15.64	398	559-559-50600	Overtime	411	411	411	411
105,838.04	45,363.59	47,605		Exp.-Personal Services Totals:	46,464	46,464	46,464	46,617
			E2	Exp.-Materials & Services				
0.00	30.00	30	559-559-61009	Advertising (PW)	30	30	30	
141.13	0.00	100	559-559-61011	Advertising (Eng)	100	100	100	
0.00	0.00	0	559-559-61012	Advertising (Maint)	0	0	0	
0.00	0.00	0	559-559-61123	Communication (PW)	30	30	30	30
5.00	0.00	100	559-559-61126	Computer Exp (Eng)	100	100	100	100
0.00	0.00	0	559-559-61127	Computer Exp (Maint)	100	100	100	100
918.39	0.00	370	559-559-61128	Computer Exp (PW)	100	100	100	100
949.83	1,618.24	600	559-559-61131	Contract Services (PW)	600	600	600	600
400.00	0.00	400	559-559-61133	Contract Serv (Eng)	300	300	300	300
126.10	112.43	45	559-559-61240	Dept/Operating Expense	53	53	53	53
1,905.29	223.31	300	559-559-61241	Operating Exp (Eng)	400	400	400	400
4,662.47	2,327.05	4,250	559-559-61242	Operating Exp (Maint)	4,250	4,250	4,250	4,250
865.14	823.95	2,325	559-559-61243	Operating Exp (PW)	211	211	211	211
0.00	0.00	0	559-559-61250	Dept/Op Supplies	0	0	0	0
27.16	149.98	50	559-559-61251	Op Supplies (Eng)	50	50	50	50
0.00	86.00	200	559-559-61252	Op Supplies (Maint)	200	200	200	200
115.03	140.00	320	559-559-61253	Op Supplies (PW)	320	320	320	320
0.00	89.05	100	559-559-61323	Education & Trng (PW)	100	100	100	100
229.99	206.15	249	559-559-61401	Unemploy Ins	249	249	249	249
0.00	0.00	0	559-559-61502	Uniforms (Maint)	0	0	0	0
0.00	0.00	0	559-559-61570	Maint/Eqpt	0	0	0	0
12.07	64.77	200	559-559-61572	Maint/Eqpt (Maint)	200	200	200	200
458.77	1,006.99	1,000	559-559-61582	Maint/Vehicles (Maint)	1,000	1,000	1,000	1,000
194.50	315.00	200	559-559-61603	Mtgs & Conf (PW)	200	200	200	200
160.40	0.00	0	559-559-61701	Office Supplies (Eng)	50	50	50	50
307.92	290.69	300	559-559-61703	Office Supplies (PW)	300	300	300	300
0.00	35.00	850	559-559-61802	Petroleum (Maint)	850	850	850	850
100.00	150.00	225	559-559-61883	Rent (PW)	225	225	225	225
11,579.19	7,668.61	12,214		Exp.-Materials & Services Totals:	10,018	10,018	10,018	10,018
			E3	Exp.-Capital Outlay				
0.00	0.00	0	559-559-72300	Improvements	0	0	0	0
0.00	0.00	0	559-559-72301	Improvements (Eng)	0	0	0	0
0.00	0.00	0	559-559-72302	Improvements (Maint)	0	0	0	0
219.27	0.00	0	559-559-72501	Office Eqpt (Eng)	0	0	0	0
75.28	0.00	0	559-559-72503	Office Eqpt (PW)	0	0	0	
560.95	0.00	500	559-559-72601	Other Eqpt (Eng)	0	0	0	
0.00	0.00	0	559-559-72602	Other Eqpt (Maint)	0	0	0	

General Ledger
Budget Proposal Report
STORM DRAINAGE

1998 <u>Actual</u>	1999 <u>Actual</u>	2000 <u>Adopted</u>	<u>Account</u> <u>Description</u>	2001 <u>Requested</u>	2001 <u>Proposed</u>	2001 <u>Approved</u>	2001 <u>Adopted</u>
855.50	0.00	500	Exp.-Capital Outlay Totals:	0	0	0	0
			E4 Exp.-Transfers Out				
0.00	0.00	0	559-559-90023 To Oper & Environ	16,394	16,394	16,394	16,394
0.00	4,256.00	350	559-559-90027 To Info System Service	4,426	4,426	4,426	4,426
500.00	60.00	40	559-559-90105 To Eqpt Acq & Rep Fund	90	90	90	90
0.00	0.00	0	559-559-90124 To Storm Drain Utility	500	500	500	500
0.00	0.00	0	559-559-90141 To Public Improvements	500	500	500	500
500.00	4,316.00	390	Exp.-Transfers Out Totals:	21,910	21,910	21,910	21,910
			E5 Exp.-Contingencies				
0.00	0.00	511	559-559-80005 Operating Contingency	281	281	281	6,628
0.00	0.00	511	Exp.-Contingencies Totals:	281	281	281	6,628
118,772.73	57,348.20	61,220	EXPENDITURES Totals:	78,673	78,673	78,673	85,173
118,772.73	57,348.20	61,220	STORM DRAINAGE Totals:	78,673	78,673	78,673	85,173
175,616.96	66,525.31	61,220	Fund REVENUES	78,673	78,673	78,673	85,173
118,772.73	57,348.20	61,220	Fund EXPENSES	78,673	78,673	78,673	85,173
56,844.23	9,177.11	0	STORM DRAINAGE Totals:	0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 559 - INTERGOVERNMENTAL FUNDS
DEPARTMENT: 559 - STORM DRAINAGE

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61009 ADVERTISING (PW):		
Personnel recruitment and ads	30	<u>30</u>
61011 ADVERTISING (ENG):		
Personnel recruitment and ads	100	<u>100</u>
61123 COMMUNICATIONS (PW)	30	<u>30</u>
61126 COMPUTER EXPENSE (ENG):		
Network software	100	<u>100</u>
61127 COMPUTER EXPENSE (MT):	100	<u>100</u>
61128 COMPUTER EXPENSE (PW):		
Software	100	<u>100</u>
61131 CONTRACT SERVICES (PW):		
Outside engineering and survey services	600	<u>600</u>
61133 CONTRACT SERVICES (ENG):		
Network maintenance contract	300	<u>300</u>
61240 DEPARTMENT/OPERATING EXPENSE		
L.O.C. Dues	53	<u>53</u>
61241 DEPARTMENT/OPERATING EXPENSE (ENG):		
Expense reimbursement	400	<u>400</u>
61242 DEPARTMENT/OPERATING EXPENSE (MT):		
Sweeper Brooms	450	
Employee Assistance Program	65	
Equipment rental	500	

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 3

FUND: 559 - INTERGOVERNMENTAL FUNDS
DEPARTMENT: 559 - STORM DRAINAGE

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL LINE TOTAL

61242 DEPARTMENT/OPERATING EXPENSE (MT - Cont.)

Hazardous spill cleanup materials and disposal	500	
Pipe, manhole parts, culverts, catchbasins	2,200	
Safety Incentive Program	35	
Vegetation control	500	<u>4,250</u>

61243 DEPARTMENT/OPERATING EXPENSE (PW):

Expense reimbursement	211	<u>211</u>
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61251 DEPARTMENT/OPERATING SUPPLIES (ENG):

Drafting and surveying supplies	50	<u>50</u>
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61252 DEPARTMENT/OPERATING SUPPLIES (MT):

Hand tools, shovels, rakes, blades	200	<u>200</u>
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61253 DEPARTMENT/OPERATING SUPPLIES (PW):

Maps	50	
Reference, code and other books	270	<u>320</u>

61323 EDUCATION & TRAINING (PW):

	100	<u>100</u>
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61401 UNEMPLOYMENT INSURANCE

	249	<u>249</u>
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61572 MAINT/EQPT (MT):

	200	<u>200</u>
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61582 MAINT/VEHICLES (MT):

Street Sweeper	500	
Vactor	500	<u>1,000</u>

61603 MTGS & CONF (PW):

Business meetings and travel luncheons	50	
APWA conference	150	<u>200</u>

61701 OFFICE SUPPLIES (ENG):

	50	<u>50</u>
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PROGRAM EXPENDITURE DETAIL SHEET

Page 3 of 3

FUND: 559 - INTERGOVERNMENTAL FUNDS
DEPARTMENT: 559 - STORM DRAINAGE

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61703 OFFICE SUPPLIES (PW):	300	<u>300</u>
61802 PETROLEUM (MT):	850	<u>850</u>
61883 RENT (PW):	225	<u>225</u>
 <u>INTERFUND TRANSFERS</u>		
90023 TO OPERATION AND ENVIORNMENT	16,394	<u>16,394</u>
90027 TO INFORMATION SYSTEMS	4,426	<u>4,426</u>
90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND:	90	<u>90</u>
90124 TO STORM DRAINAGE UTILITY	500	<u>500</u>
90141 TO PUBLIC IMPROVEMENTS	500	<u>500</u>

PROGRAM INFORMATION
LAW ENFORCEMENT LEVY

Page 1 of 1

PROGRAM DESCRIPTION:

The measure was not approved and significant reductions were made from the police and other General Fund budgets. See the revised budget message and Police narrative for more information.

General Ledger
Budget Proposal Report
LAW ENFORCEMENT LEVY

<u>1998</u> <u>Actual</u>	<u>1999</u> <u>Actual</u>	<u>2000</u> <u>Adopted</u>	<u>Account</u> <u>Description</u>	<u>2001</u> <u>Requested</u>	<u>2001</u> <u>Proposed</u>	<u>2001</u> <u>Approved</u>	<u>2001</u> <u>Adop</u>
			R1 Rev.-Taxes & Assess				
0.00	0.00	211,312	560-000-47010 Current Property Taxes	277,750	277,750	277,750	0
0.00	0.00	0	560-000-47020 Delinquent Prop Taxes	0	0	0	0
0.00	0.00	0	560-000-48101 Interest On Taxes	5,000	5,000	5,000	0
0.00	0.00	211,312	Rev.-Taxes & Assess Totals:	282,750	282,750	282,750	0
			R6 Rev.-Miscellaneous				
0.00	0.00	0	560-000-48100 Interest On Investment	0	0	0	0
0.00	0.00	0	Rev.-Miscellaneous Totals:	0	0	0	0
			R8 Rev.-Other Sources				
0.00	0.00	0	560-000-49901 Beginning Balance	0	0	0	0
0.00	0.00	0	Rev.-Other Sources Totals:	0	0	0	0
0.00	0.00	211,312	REVENUES Totals:	282,750	282,750	282,750	0
			E4 Exp.-Transfers Out				
0.00	0.00	211,312	560-560-90010 To General Fund	277,750	277,750	277,750	0
0.00	0.00	211,312	Exp.-Transfers Out Totals:	277,750	277,750	277,750	0
			E7 Exp.-Unappropriated				
0.00	0.00	0	560-560-92010 Unapprop End Fund Bal	5,000	5,000	5,000	0
0.00	0.00	0	Exp.-Unappropriated Totals:	5,000	5,000	5,000	0
0.00	0.00	211,312	EXPENDITURES Totals:	282,750	282,750	282,750	
0.00	0.00	211,312	LAW ENFORCEMENT LEVY Totals:	282,750	282,750	282,750	0
0.00	0.00	211,312	Fund REVENUES	282,750	282,750	282,750	0
0.00	0.00	211,312	Fund EXPENSES	282,750	282,750	282,750	0
0.00	0.00	0	LAW ENFORCEMENT LEVY Totals:	0	0	0	0

PROGRAM INFORMATION

9-1-1 COMMUNICATIONS

Page 1 of 1

PROGRAM DESCRIPTION:

Resources for this fund come from telephone taxes and are sent directly to the Linn County Sheriff's Office to help maintain the 9-1-1 communications center.

General Ledger
Budget Proposal Report
911 COMMUNICATIONS

<u>1998</u> <u>Actual</u>	<u>1999</u> <u>Actual</u>	<u>2000</u> <u>Adopted</u>	<u>Account</u> <u>Description</u>	<u>2001</u> <u>Requested</u>	<u>2001</u> <u>Proposed</u>	<u>2001</u> <u>Approved</u>	<u>2001</u> <u>Adopted</u>
0.00	0.00	45,000	R4 Rev.-Intergovernmental 562-000-41020 Federal Grant Funds	53,000	53,000	53,000	53,000
0.00	0.00	45,000	Rev.-Intergovernmental Totals:	53,000	53,000	53,000	53,000
0.00	0.00	0	R8 Rev.-Other Sources 562-000-49901 Beginning Balance	0	0	0	0
0.00	0.00	0	Rev.-Other Sources Totals:	0	0	0	0
0.00	0.00	45,000	REVENUES Totals:	53,000	53,000	53,000	53,000
0.00	0.00	45,000	E2 Exp.-Materials & Services 562-562-61130 Contract Services	53,000	53,000	53,000	53,000
0.00	0.00	45,000	Exp.-Materials & Services Totals:	53,000	53,000	53,000	53,000
0.00	0.00	45,000	EXPENDITURES Totals:	53,000	53,000	53,000	53,000
0.00	0.00	45,000	911 COMMUNICATIONS Totals:	53,000	53,000	53,000	53,000
0.00	0.00	45,000	Fund REVENUES	53,000	53,000	53,000	53,000
0.00	0.00	45,000	Fund EXPENSES	53,000	53,000	53,000	53,000
0.00	0.00	0	911 COMMUNICATIONS Totals:	0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 562 - INTERGOVERNMENTAL FUNDS
DEPARTMENT: 562 - 911 COMMUNICATIONS

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61130 CONTRACT SERVICES:	53,000	<u>53,000</u>

PROGRAM INFORMATION

CIVIL FORFEITURES

Page 1 of 1

PROGRAM DESCRIPTION:

The Civil Forfeitures fund accounts for receipt and expenditure of monies forfeited as a result of narcotics arrests. While this is not a large fund, it is necessary as the forfeiture statute mandates that this money can only be spent for narcotics-related activity. The statute also requires public notice advertising as part of the process. The City attorney is our forfeiture counsel. Therefore, advertising, attorney expense and investigation expense are the major areas of spending in this fund.

General Ledger
Budget Proposal Report
CIVIL FORFEITURES

1998 Actual	1999 Actual	2000 Adopted	Account Description	2001 Requested	2001 Proposed	2001 Approved	2001 Adopted
			R3 Rev.-Fines & Forfeits				
376.00	0.00	0	563-000-43020 Sum. Release Forfeit	0	0	0	0
18,420.22	0.00	0	563-000-43030 Awarded By Court	1,000	1,000	1,000	1,000
18,796.22	0.00	0	Rev.-Fines & Forfeits Totals:	1,000	1,000	1,000	1,000
			R6 Rev.-Miscellaneous				
528.96	357.09	0	563-000-48100 Interest On Investment	1,000	1,000	1,000	1,000
0.00	1,410.59	0	563-000-48140 Miscellaneous Revenue	0	0	0	0
528.96	1,767.68	0	Rev.-Miscellaneous Totals:	1,000	1,000	1,000	1,000
			R8 Rev.-Other Sources				
6,996.46	6,403.91	10,000	563-000-49901 Beginning Balance	8,000	8,000	8,000	8,000
6,996.46	6,403.91	10,000	Rev.-Other Sources Totals:	8,000	8,000	8,000	8,000
26,321.64	8,171.59	10,000	REVENUES Totals:	10,000	10,000	10,000	10,000
			E2 Exp.-Materials & Services				
0.00	0.00	500	563-563-61010 Advertising	500	500	500	500
0.00	0.00	4,000	563-563-61014 City Attorney	4,000	4,000	4,000	4,000
210.88	0.00	2,500	563-563-61240 Dept/Operating Expense	2,500	2,500	2,500	2,500
2,300.58	0.00	3,000	563-563-61855 Spcl Investigative Exp	3,000	3,000	3,000	3,000
2,511.46	0.00	10,000	Exp.-Materials & Services Totals:	10,000	10,000	10,000	10,000
			E3 Exp.-Capital Outlay				
4,086.76	1,193.00	0	563-563-72600 Other Eqpt.	0	0	0	0
4,086.76	1,193.00	0	Exp.-Capital Outlay Totals:	0	0	0	0
			E4 Exp.-Transfers Out				
0.00	0.00	0	563-563-90010 To General Fund	0	0	0	0
0.00	0.00	0	Exp.-Transfers Out Totals:	0	0	0	0
6,598.22	1,193.00	10,000	EXPENDITURES Totals:	10,000	10,000	10,000	10,000
6,598.22	1,193.00	10,000	CIVIL FORFEITURES Totals:	10,000	10,000	10,000	10,000
26,321.64	8,171.59	10,000	Fund REVENUES	10,000	10,000	10,000	10,000
6,598.22	1,193.00	10,000	Fund EXPENSES	10,000	10,000	10,000	10,000
19,723.42	6,978.59	0	CIVIL FORFEITURES Totals:	0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 563 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 563 - CIVIL FORFEITURES

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61010 ADVERTISING:		
Advertising required by statute	500	<u>500</u>
61014 CITY ATTORNEY:		
Attorney fees	4,000	<u>4,000</u>
61240 DEPARTMENT/OPERATING EXPENSE:	2,500	<u>2,500</u>
61855 SPECIAL INVESTIGATION EXPENSE:	3,000	<u>3,000</u>

General Ledger
Budget Proposal Report
OREGON SCHOOL GRANT

1998 Actual	1999 Actual	2000 Adopted	Account Description	2001 Requested	2001 Proposed	2001 Approved	2001 Adopted
R4 Rev.-Intergovernmental							
45,837.00	22,918.50	6,250	564-000-41020 Federal Grant Funds	0	0	0	0
0.00	0.00	0	564-000-41050 State Grant Funds	0	0	0	0
26,000.00	17,549.00	30,325	564-000-41060 From Leb Sch Dist	0	0	0	0
71,837.00	40,467.50	36,575	Rev.-Intergovernmental Totals:	0	0	0	0
R6 Rev.-Miscellaneous							
832.64	88.01	0	564-000-48100 Interest On Investment	0	0	0	0
832.64	88.01	0	Rev.-Miscellaneous Totals:	0	0	0	0
R7 Rev.-Transfers In							
26,000.00	17,548.00	30,325	564-000-49010 From General Fund	0	0	0	0
26,000.00	17,548.00	30,325	Rev.-Transfers In Totals:	0	0	0	0
R8 Rev.-Other Sources							
24,354.78	6,980.49	4,000	564-000-49901 Beginning Balance	0	0	0	0
24,354.78	6,980.49	4,000	Rev.-Other Sources Totals:	0	0	0	0
123,024.42	65,084.00	70,900	REVENUES Totals:	0	0	0	0
E1 Exp.-Personal Services							
72,681.96	36,747.54	40,452	564-564-50001 Salaries	0	0	0	0
29,710.10	16,035.76	17,075	564-564-50003 Fringe Benefits	0	0	0	0
0.00	10.73	0	564-564-50500 Out Of Class	0	0	0	0
2,640.00	1,320.00	1,320	564-564-50510 Ed. Incentive	0	0	0	0
0.00	1,200.00	1,200	564-564-50515 Def. Comp Match	0	0	0	0
3,212.88	4,076.45	2,000	564-564-50600 Overtime	0	0	0	0
846.94	1,466.08	3,000	564-564-50700 Cash In Comp	0	0	0	0
0.00	0.00	0	564-564-59000 Group Term Life	0	0	0	0
109,091.88	60,856.56	65,047	Exp.-Personal Services Totals:	0	0	0	0
E2 Exp.-Materials & Services							
153.76	187.13	600	564-564-61240 Dept/Operating Expense	0	0	0	0
210.00	496.84	1,350	564-564-61320 Education & Training	0	0	0	0
0.00	204.04	246	564-564-61401 Unemploy Ins	0	0	0	0
1,705.52	909.98	854	564-564-61500 Uniform-Buy & Clean	0	0	0	0
0.00	0.00	0	564-564-61505 Uniform Purchase	0	0	0	0
2,069.28	1,797.99	3,050	Exp.-Materials & Services Totals:	0	0	0	0
E5 Exp.-Contingencies							
0.00	0.00	2,803	564-564-80005 Operating Contingency	0	0	0	0
0.00	0.00	2,803	Exp.-Contingencies Totals:	0	0	0	0
111,161.16	62,654.55	70,900	EXPENDITURES Totals:	0	0	0	0
111,161.16	62,654.55	70,900	OREGON SCHOOL GRANT Totals:	0	0	0	0
123,024.42	65,084.00	70,900	Fund REVENUES	0	0	0	0
111,161.16	62,654.55	70,900	Fund EXPENSES	0	0	0	0
11,863.26	2,429.45	0	OREGON SCHOOL GRANT Totals:	0	0	0	0

PROGRAM INFORMATION
POLICE OFFICER FEDERAL GRANT

Page 1 of 1

PROGRAM DESCRIPTION:

The Police Department will be spending \$400 in this account that remains from interest earned in the previous year when the program was active. This will bring the balance in the account to zero.

General Ledger
Budget Proposal Report
FED COMM POLICING GRANT

1998 Actual	1999 Actual	2000 Adopted	Account	Description	2001 Requested	2001 Proposed	2001 Approved	2001 Adopted
54,171.00	0.00	0	R4 565-000-41020	Rev.-Intergovernmental Federal Grant Funds	28,813	28,813	28,813	0
54,171.00	0.00	0		Rev.-Intergovernmental Totals:	28,813	28,813	28,813	0
724.14	211.38	0	R6 565-000-48100	Rev.-Miscellaneous Interest On Investment	0	0	0	0
724.14	211.38	0		Rev.-Miscellaneous Totals:	0	0	0	0
63,448.00	0.00	0	R7 565-000-49010	Rev.-Transfers In From General Fund	36,751	36,751	36,751	0
63,448.00	0.00	0		Rev.-Transfers In Totals:	36,751	36,751	36,751	0
4,518.36	7,696.91	0	R8 565-000-49901	Rev.-Other Sources Beginning Balance	0	0	0	400
4,518.36	7,696.91	0		Rev.-Other Sources Totals:	0	0	0	400
122,861.50	7,908.29	0		REVENUES Totals:	65,564	65,564	65,564	400
73,644.00	5,260.76	0	E1 565-565-50001	Exp.-Personal Services Salaries	41,694	41,694	41,694	0
28,964.38	2,045.85	0	565-565-50003	Fringe Benefits	16,945	16,945	16,945	0
2,640.00	0.00	0	565-565-50510	Ed. Incentive	1,320	1,320	1,320	0
0.00	0.00	0	565-565-50515	Def. Comp Match	1,200	1,200	1,200	0
911.84	0.00	0	565-565-50600	Overtime	900	900	900	0
0.00	0.00	0	565-565-50700	Cash In Comp	0	0	0	0
106,160.22	7,306.61	0		Exp.-Personal Services Totals:	62,059	62,059	62,059	0
(158.74)	0.00	0	E2 565-565-61240	Exp.-Materials & Services Dept/Operating Expense	600	600	600	400
317.82	35.00	0	565-565-61320	Education & Training	1,350	1,350	1,350	0
0.00	0.00	0	565-565-61401	Unemploy Ins	55	55	55	0
2,578.15	278.39	0	565-565-61500	Uniform-Buy & Clean	1,500	1,500	1,500	0
0.00	0.00	0	565-565-61505	Uniform Purchase	0	0	0	0
2,737.23	313.39	0		Exp.-Materials & Services Totals:	3,505	3,505	3,505	400
0.00	0.00	0	E5 565-565-80005	Exp.-Contingencies Operating Contingency	0	0	0	0
0.00	0.00	0		Exp.-Contingencies Totals:	0	0	0	0
108,897.45	7,620.00	0		EXPENDITURES Totals:	65,564	65,564	65,564	400
108,897.45	7,620.00	0		FED COMM POLICING GRANT Totals:	65,564	65,564	65,564	400
122,861.50	7,908.29	0		Fund REVENUES	65,564	65,564	65,564	400
108,897.45	7,620.00	0		Fund EXPENSES	65,564	65,564	65,564	400
13,964.05	288.29	0		FED COMM POLICING GRANT Totals:	0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 565 - INTERGOVERNMENTAL

DEPARTMENT: 565 - POLICE OFFICER FEDERAL GRANT

MATERIALS & SERVICES

SUB-LINE

ITEM TOTAL LINE TOTAL

61240 DEPARTMENT/OPERATING EXPENSE:

Return cash balance to General Fund

400

400

PROGRAM INFORMATION

DIAL-A-BUS

Page 1 of 4

PROGRAM DESCRIPTION:

The Dial-A-Bus program is sponsored by the City of Lebanon through the Senior Center. It is intended to provide curb-to-curb transportation service within the city limits for disabled patrons and people over the age of 60. In addition, it serves the general public on a space available basis. Riders use the bus for medical appointments, shopping, visits to the Senior Center and meal-site, employment, volunteer jobs, social services, visiting and recreational programs.

The Dial-A-Bus program has experienced continued growth in usage. In FY 98-99, the average number of rides per month was 761, with a total of 9,128 for that year. The average number of rides provided per month (850) at mid FY 99-00 indicates an increase of 12%, since FY 98-99. Likewise, the average number of riders served rose from a monthly average of 86 in FY 97-98 to an average of 102 in FY 98-99. In the first six months of FY 99-00, the monthly average of riders was 115. The number of riders that we have represents the maximum level that can reasonably be accommodated, considering the constraints of operating one bus; 8:15 a.m. to 3:45 p.m., Monday through Friday. We turn down an average of 25 riders monthly due to lack of space, and this number continues to grow.

As a result of settlements with the Tobacco Industry, Linn County was eligible for \$231,166 in FY 2000 and a like amount in 2001. This money was specifically earmarked to provide service to new riders or otherwise increase ridership. This money could not be used to reduce ongoing budget allocations. Because of our increase in demand and our desire to expand services to previously unserved or under served populations, we applied for a State Transportation Formula grant. The money will be available in early 2000 and will be used to hire a second driver so the second bus can be used for back-up of the current Dial-A-Bus. We also plan to expand into a much needed service of a loop into Corvallis two days a week and a loop outside city limits to pick up riders so they can come into major shopping and business areas of the city. This money will also be used to hire a full-time dispatcher for the Dial-A-Bus program. Volunteer dispatchers have been used to date and have been essential during all hours of operation to answer incoming calls, send and receive radio transmissions to and from the driver, and assist walk-in patrons. This position can be a demanding one and retaining dispatchers is an ongoing challenge because most of the volunteers are retired people who take time off for other activities, or who may experience health difficulties. The current system of volunteer

PROGRAM INFORMATION

DIAL-A-BUS

Page 2 of 4

PROGRAM DESCRIPTION (continued):

dispatchers is no longer sufficient to meet the needs of this growing program. No expenditures will be made for tours, unless there is sufficient income from patron use to cover those expenses.

Currently, this program employs one full-time driver, and a 19-hour per week office assistant. As mentioned above, we are in the process of hiring a second driver and dispatcher. Riders call the Senior Center to access service on the bus, and rides are scheduled by the dispatcher. The assistant is responsible for accounting for Dial-A-Bus receipts, determining rider eligibility and fees, preparing rider cards and correspondence, maintenance of Dial-A-Bus statistical records, and billing for federal grant programs. The assistant also fills in in the absence of a volunteer dispatcher. When the assistant or a volunteer is not available for dispatching, the Senior Center Secretary must fill in for this role, resulting in a delay in response to other patrons and duties at the Senior Center.

The Dial-A-Bus Program, for FY 2000-2001, is funded by the following sources: 42% federal grant money, 37% state grant money, 7% equipment acquisition fund, and 15% miscellaneous revenue. Federal grant monies are received from two Title XIX programs. The amount received from one of the programs is based on a percentage of the total Dial-A-Bus expenses. Consequently, this amount varies each year, depending upon the total expenses in any given year. The other federal program reimburses Dial-A-Bus for patrons who qualify for waived services through Title XIX eligibility through Senior and Disabled Services. This projected income can vary from year-to-year, depending upon the number of riders who qualify for the Medicaid program, but has remained fairly stable in the past two years. One of the state grants must be applied for (and approved) each year from the Special Transportation Formula Program. We used money from the state Transportation Improvement Fund grant for the purchase of a second Dial-A-Bus which was delivered in October. A local match of \$8,925 was required at the time of delivery of the bus, along with almost \$400 to install a two-way radio.

Miscellaneous income includes: advertising revenue for exterior and interior ads on the bus, rider fees, and interest on Dial-A-Bus monies. Senior and disabled patrons pay to ride the bus based upon their income level, with sliding scale fees ranging from \$.50 to \$2.00. General public riders pay \$2.50. We anticipate an increase in fares for riders from out of town and the fee for the Corvallis loop trip will also be increased. We are in the process of determining a rider fee. Because rider fees account

PROGRAM INFORMATION

DIAL-A-BUS

Page 3 of 4

PROGRAM DESCRIPTION (continued):

for less than 10% of the current budget, sources for additional operational funds will be sought, in order to expand the service of the Dial-A-Bus.

The proposed budget for FY 00-01 reflects some expenditure changes from FY 99-00 with the additional expense of linking our computer system to the City internal system and linking our three office computers with Internet access. One computer designated for our Senior Center visitors has capacity for Internet through a donation from CenturyTel. This donation access has been linked to the computer used by the office secretary. Usage in the office is limited to times when seniors are not using the Internet. Since the service from CenturyTel is donated for seniors, our access to the Internet is secondary to the seniors' usage which severely limits our communication capacity. We also have this access at the pleasure of CenturyTel, and could lose this donation at any time. In a business world where the majority of meeting minutes, announcements, and information comes to us in electronic form and we are expected to respond in similar format the need to update our technology for staff has become a necessity. While these costs and uses are shared with the Senior Center, the hardware upgrades and new software costs are being paid mostly from the Dial a Bus budget because over the years, many of the costs of its operation have been paid from the Senior Center budget in the General Fund.

POSITIONS:

	<u>1999-00</u>	<u>2000-01</u>
Dial-A-Bus Driver	1.0000 FTE	2.0000 FTE
Dispatcher/Receptionist	.0000 FTE	1.0000 FTE
Office Assistant	<u>.4750 FTE</u>	<u>.4750 FTE</u>
 SUBTOTAL	 1.4750 FTE	 3.4750 FTE
 Contract - Relief Staff	 .0769 FTE	 .1269 FTE
Contract - Tour Bus Driver	<u>.1154 FTE</u>	<u>.0000 FTE</u>
 TOTAL	 1.6673 FTE	 3.6019 FTE

PROGRAM INFORMATION

DIAL-A-BUS

Page 4 of 4

ADVISORY BOARD:

The Senior and Disabled Services Advisory Board (described in detail in the Senior Services budget) advises the Program Manager about this program. In addition to consultation regarding daily program operations, the Program Manager seeks the Board's support with transportation-related legislative issues, and planning for the needs of local residential care center programs, and social service agencies.

General Ledger
Budget Proposal Report
DIAL-A-BUS

1998 Actual	1999 Actual	2000 Adopted	Account	Description	2001 Requested	2001 Proposed	2001 Approved	2001 Adopted
R4 Rev.-Intergovernmental								
29,151.54	29,322.92	50,347	569-000-41020	Federal Grant Funds	50,347	50,347	50,347	38,000
0.00	10,000.00	45,700	569-000-41050	State Grant Funds	103,000	103,000	103,000	87,000
29,151.54	39,322.92	96,047	Rev.-Intergovernmental Totals:		153,347	153,347	153,347	125,000
R6 Rev.-Miscellaneous								
0.00	0.00	4,000	569-000-46030	Bus Tours	0	0	0	0
97.44	526.90	100	569-000-48100	Interest On Investment	500	500	500	500
11,864.44	6,731.27	6,000	569-000-48140	Miscellaneous Revenue	6,000	6,000	6,000	9,000
11,961.88	7,258.17	10,100	Rev.-Miscellaneous Totals:		6,500	6,500	6,500	9,500
R7 Rev.-Transfers In								
35,936.00	7,965.00	0	569-000-49010	From General Fund	0	0	0	0
0.00	0.00	8,500	569-000-49097	From Equip Acq Fund	0	0	0	0
35,936.00	7,965.00	8,500	Rev.-Transfers In Totals:		0	0	0	0
R8 Rev.-Other Sources								
24,155.52	4,414.05	8,000	569-000-49901	Beginning Balance	17,000	17,000	17,000	38,000
24,155.52	4,414.05	8,000	Rev.-Other Sources Totals:		17,000	17,000	17,000	38,000
101,204.94	58,960.14	122,647	REVENUES Totals:		176,847	176,847	176,847	172,500
E1 Exp.-Personal Services								
35,749.28	15,549.88	47,020	569-569-50001	Salaries	83,864	83,864	83,864	85,631
18,394.52	8,063.91	20,127	569-569-50003	Fringe Benefits	38,920	38,920	38,920	39,338
10,278.60	7,102.73	0	569-569-50250	Part Time	0	0	0	0
67.30	83.94	1,044	569-569-50600	Overtime	1,827	1,827	1,827	1,827
0.00	0.00	0	569-569-59000	Group Term Life	0	0	0	0
64,489.70	30,800.46	68,191	Exp.-Personal Services Totals:		124,611	124,611	124,611	126,796
E2 Exp.-Materials & Services								
265.07	220.00	277	569-569-61010	Advertising	200	200	200	200
0.00	0.00	750	569-569-61120	Communication (Gen'l)	0	0	0	3,000
0.00	0.00	0	569-569-61124	Computer Expense	0	0	0	6,100
8,890.21	13,933.86	21,942	569-569-61130	Contract Services	38,219	38,219	38,219	20,000
0.00	0.00	0	569-569-61230	Driver Reimb	0	0	0	0
345.62	440.65	712	569-569-61240	Dept/Operating Expense	500	500	500	500
91.74	71.50	200	569-569-61250	Dept/Op Supplies	200	200	200	200
95.00	40.00	150	569-569-61320	Education & Training	250	250	250	250
300.16	393.36	706	569-569-61401	Unemploy Ins	475	475	475	475
0.00	0.00	0	569-569-61560	Maint/Bldg (Gen'l)	0	0	0	0
1,556.46	1,243.91	4,696	569-569-61580	Maint/Vehicles	2,760	2,760	2,760	2,760
2,360.89	2,610.12	8,000	569-569-61800	Petroleum	8,000	8,000	8,000	8,000
13,905.15	18,953.40	37,433	Exp.-Materials & Services Totals:		50,604	50,604	50,604	41,485
E3 Exp.-Capital Outlay								
0.00	0.00	0	569-569-72500	Office Eqpt.	0	0	0	1,900
0.00	0.00	1,000	569-569-72600	Other Eqpt.	0	0	0	0
0.00	0.00	44,625	569-569-72800	Vehicles	0	0	0	0
0.00	0.00	45,625	Exp.-Capital Outlay Totals:		0	0	0	1,900
E4 Exp.-Transfers Out								
0.00	0.00	0	569-569-90027	To Info System Service	0	0	0	2,000
0.00	0.00	0	569-569-90105	To Eqpt Acq & Rep Fund	0	0	0	0
0.00	0.00	0	Exp.-Transfers Out Totals:		0	0	0	2,000
E5 Exp.-Contingencies								
0.00	0.00	2,469	569-569-80005	Operating Contingency	1,632	1,632	1,632	319

CITY OF LEBANON
User: ccole

General Ledger
Budget Proposal Report
DIAL-A-BUS

Printed: 07/05/2000 14:53
For Fiscal Year: 2001

1998 <u>Actual</u>	1999 <u>Actual</u>	2000 <u>Adopted</u>	<u>Account</u> <u>Description</u>	2001 <u>Requested</u>	2001 <u>Proposed</u>	2001 <u>Approved</u>	2001 <u>Adop.</u>
0.00	0.00	0	569-569-80030 Res - Med Ins	0	0	0	0
0.00	0.00	2,469	Exp.-Contingencies Totals:	1,632	1,632	1,632	319
78,394.85	49,753.86	153,718	EXPENDITURES Totals:	176,847	176,847	176,847	172,500
78,394.85	49,753.86	153,718	DIAL-A-BUS Totals:	176,847	176,847	176,847	172,500
101,204.94	58,960.14	122,647	Fund REVENUES	176,847	176,847	176,847	172,500
78,394.85	49,753.86	153,718	Fund EXPENSES	176,847	176,847	176,847	172,500
22,810.09	9,206.28	(31,071)	DIAL-A-BUS Totals:	0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 2

FUND: 569 INTERGOVERNMENTAL

DEPARTMENT: 569 DIAL-A-BUS

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61010 ADVERTISING:	200	<u>200</u>
61120 COMMUNICATION (General):		
Cell phones and two-way radios for buses	3,000	<u>3,000</u>
61124 COMPUTER EXPENSE:		
City internet connection	4,520	
Yearly connection	280	
Hardware upgrades	1,300	<u>6,100</u>
61130 CONTRACT SERVICES:		
Title 19 match	15,000	
Relief drivers	2,000	
Tour drivers	3,000	<u>20,000</u>
61240 DEPARTMENT/OPERATING EXPENSE:		
Employee Assistance Program, volunteer recognition, State Transportation grant match, and miscellaneous	500	<u>500</u>
61250 DEPARTMENT/OPERATING SUPPLIES:		
Ridership, business cards and supplies	200	<u>200</u>
61320 EDUCATION & TRAINING:	250	<u>250</u>
61401 UNEMPLOYMENT INSURANCE:	475	<u>475</u>
61580 MAINTENANCE/VEHICLES:		
Lebanon Fire District; supplies and parts	2,760	<u>2,760</u>
61800 PETROLEUM:		
Gasoline & oil for Dial-A-Bus (2)	8,000	<u>8,000</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 2

FUND: 569 INTERGOVERNMENTAL
DEPARTMENT: 569 DIAL-A-BUS

CAPITAL OUTLAY

SUB-LINE
ITEM TOTAL LINE TOTAL

72500 OFFICE EQUIPMENT:

Computer	1,900	<u>1,900</u>
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INTERFUND TRANSFER

90027 TO INFORMATION SYSTEMS SERVICE:	2,000	<u>2,000</u>
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PROGRAM INFORMATION

STP STREET PROJECT

Page 1 of 1

PROGRAM DESCRIPTION:

In the past, the Federal Aid/Urban (FAU) program has distributed funds from the FHWA, through state governments, for use in constructing and reconstructing urban collector and arterial roads. The City's annual allocation has accumulated in our "account" maintained by the State.

The recent "Intermodal Surface Transportation Efficiency Act of 1991" has eliminated the FAU program. In its place will be a Surface Transportation Program (STP) which will function similar to a block grant program. The STP program funds must be allocated within the year received. The State currently offers an exchange program to allow a broad range of uses and releasing the City from the administrative burden by exchanging state funds for federal STP funds.

During the 1995-96 budget year, the City began receiving direct Federal funding requiring an adjustment in accounting procedures for capital improvements. With the 1997-98 budget all personnel services and material and supplies within this fund have been accounted for in fund 842 "Allocable Costs". STP funding in 2000-01 will be used to augment the Street Preservation Program which includes overlays, slurry seals, and crack sealing to extend the life of existing city streets.

General Ledger
Budget Proposal Report
STP STREET PROJECT

1998 Actual	1999 Actual	2000 Adopted	Account	Description	2001 Requested	2001 Proposed	2001 Approved	2001 Adopted
0.00	0.00	178,600	R4	Rev.-Intergovernmental				
0.00	40,189.08	0	571-000-41020	Federal Grant Funds	65,000	65,000	65,000	130,000
			571-000-41050	State Grant Funds	0	0	0	0
0.00	40,189.08	178,600		Rev.-Intergovernmental Totals:	65,000	65,000	65,000	130,000
0.00	0.00	0	R6	Rev.-Miscellaneous				
			571-000-48100	Interest On Investment	0	0	0	0
0.00	0.00	0		Rev.-Miscellaneous Totals:	0	0	0	0
0.00	0.00	0	R7	Rev.-Transfers In				
0.00	0.00	0	571-000-49046	From Streets Fund	0	0	0	0
0.00	0.00	0	571-000-49105	From Str Cap Proj	0	0	0	0
0.00	0.00	0	571-000-49130	From SDC-Street	0	0	0	0
0.00	0.00	0		Rev.-Transfers In Totals:	0	0	0	0
(43,266.60)	0.00	0	R8	Rev.-Other Sources				
			571-000-49901	Beginning Balance	65,000	65,000	65,000	65,000
(43,266.60)	0.00	0		Rev.-Other Sources Totals:	65,000	65,000	65,000	65,000
(43,266.60)	40,189.08	178,600		REVENUES Totals:	130,000	130,000	130,000	195,000
0.00	0.00	0	E1	Exp.-Personal Services				
0.00	0.00	0	571-571-50001	Salaries	0	0	0	0
0.00	0.00	0	571-571-50003	Fringe Benefits	0	0	0	0
0.00	0.00	0	571-571-50250	Part Time	0	0	0	0
0.00	0.00	0	571-571-50600	Overtime	0	0	0	0
0.00	0.00	0		Exp.-Personal Services Totals:	0	0	0	0
1,385.03	570.12	0	E2	Exp.-Materials & Services				
0.00	0.00	0	571-571-61100	Interim Fin Exp	0	0	0	0
0.00	0.00	0	571-571-61130	Contract Services	0	0	0	0
0.00	0.00	0	571-571-61131	Contract Services (PW)	0	0	0	0
0.00	0.00	0	571-571-61240	Dept/Operating Expense	0	0	0	0
0.00	0.00	0	571-571-61243	Operating Exp (PW)	0	0	0	0
0.00	0.00	0	571-571-61250	Dept/Op Supplies	0	0	0	0
0.00	0.00	0	571-571-61700	Office Supplies	0	0	0	0
0.00	0.00	0	571-571-61800	Petroleum	0	0	0	0
1,385.03	570.12	0		Exp.-Materials & Services Totals:	0	0	0	0
0.00	0.00	0	E3	Exp.-Capital Outlay				
0.00	39,618.96	178,600	571-571-72300	Improvements	0	0	0	0
			571-571-72301	Improvements (Eng)	130,000	130,000	130,000	195,000
0.00	39,618.96	178,600		Exp.-Capital Outlay Totals:	130,000	130,000	130,000	195,000
0.00	0.00	0	E4	Exp.-Transfers Out				
			571-571-90120	To Water CIP	0	0	0	0
0.00	0.00	0		Exp.-Transfers Out Totals:	0	0	0	0
0.00	0.00	0	E5	Exp.-Contingencies				
			571-571-80005	Operating Contingency	0	0	0	0
0.00	0.00	0		Exp.-Contingencies Totals:	0	0	0	0
1,385.03	40,189.08	178,600		EXPENDITURES Totals:	130,000	130,000	130,000	195,000
1,385.03	40,189.08	178,600		STP STREET PROJECT Totals:	130,000	130,000	130,000	195,000

CITY OF LEBANON
User: ccole

General Ledger
Budget Proposal Report
STP STREET PROJECT

Printed: 07/05/2000 14:53
For Fiscal Year: 2001

1998 <u>Actual</u>	1999 <u>Actual</u>	2000 <u>Adopted</u>
(43,266.60)	40,189.08	178,600
1,385.03	40,189.08	178,600
(44,651.63)	0.00	0

<u>Account</u>	<u>Description</u>
	Fund REVENUES
	Fund EXPENSES

2001 <u>Requested</u>	2001 <u>Proposed</u>	2001 <u>Approved</u>	2001 <u>Adopted</u>
130,000	130,000	130,000	195,000
130,000	130,000	130,000	195,000

STP STREET PROJECT Totals:

0	0	0	0
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PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 571 - INTERGOVERNMENTAL FUNDS
DEPARTMENT: 571 - STP STREET PROJECT

CAPITAL OUTLAY

SUB-LINE
ITEM TOTAL LINE TOTAL

72301 IMPROVEMENTS (ENG):

Hansard Area Improvement - Phase II
Street Preservation (Overlays)

65,000
130,000 195,000

PROGRAM INFORMATION

DOWNTOWN BEAUTIFICATION PROJECT

Page 1 of 1

PROGRAM DESCRIPTION

In 1999, the City of Lebanon requested and was awarded \$378,210 from the Oregon Department of Transportation to enhance and beautify downtown Main Street. The project involved pedestrian, bicycle and landscape improvements including curb extensions, covered bicycle parking, benches, water fountains, trash receptacles, street trees and a public restroom. The proposed pedestrian and bicycle facilities and amenities will have a transportation benefit of traffic calming and highway beautification, as well as, enhancing the downtown area. The area of downtown which is included in this project is Main Street from Vine Street to Oak Street with the new restroom at Ralston Park. The total project costs are estimated at \$445,210.11.

The City has funded \$67,000 as matching funds. The proposed funds are to come from the Parks Improvement-SDC Funds. ODOT has informed the City that this project can be advertised for bid in October 2001. Preliminary design activities will begin in the FY 2000-01.

General Ledger
Budget Proposal Report
DOWNTOWN BEAUTIFICATION PROJ

<u>1998</u> <u>Actual</u>	<u>1999</u> <u>Actual</u>	<u>2000</u> <u>Adopted</u>	<u>Account</u>	<u>Description</u>	<u>2001</u> <u>Requested</u>	<u>2001</u> <u>Proposed</u>	<u>2001</u> <u>Approved</u>	<u>2001</u> <u>Adopt</u>
0.00	0.00	378,210	R4 575-000-41050	Rev.-Intergovernmental State Grant Funds	378,210	378,210	378,210	378,210
0.00	0.00	378,210		Rev.-Intergovernmental Totals:	378,210	378,210	378,210	378,210
0.00	0.00	0	R6 575-000-48100	Rev.-Miscellaneous Interest On Investment	0	0	0	0
0.00	0.00	0	575-000-48140	Miscellaneous Revenue	0	0	0	0
0.00	0.00	0		Rev.-Miscellaneous Totals:	0	0	0	0
0.00	0.00	0	R8 575-000-49901	Rev.-Other Sources Beginning Balance	0	0	0	0
0.00	0.00	0		Rev.-Other Sources Totals:	0	0	0	0
0.00	0.00	378,210		REVENUES Totals:	378,210	378,210	378,210	378,210
0.00	0.00	0	E2 575-575-61010	Exp.-Materials & Services Advertising	0	0	0	0
0.00	0.00	0	575-575-61130	Contract Services	0	0	0	0
0.00	0.00	0	575-575-61240	Dept/Operating Expense	0	0	0	0
0.00	0.00	0		Exp.-Materials & Services Totals:	0	0	0	0
0.00	0.00	378,210	E3 575-575-72300	Exp.-Capital Outlay Improvements	378,210	378,210	378,210	378,210
0.00	0.00	0	575-575-72301	Improvements (Eng)	0	0	0	0
0.00	0.00	378,210		Exp.-Capital Outlay Totals:	378,210	378,210	378,210	378,210
0.00	0.00	378,210		EXPENDITURES Totals:	378,210	378,210	378,210	378,210
0.00	0.00	378,210		DOWNTOWN BEAUTIFICATION P Totals:	378,210	378,210	378,210	378,210
0.00	0.00	378,210		Fund REVENUES	378,210	378,210	378,210	378,210
0.00	0.00	378,210		Fund EXPENSES	378,210	378,210	378,210	378,210
0.00	0.00	0		DOWNTOWN BEAUTIFICATION P Totals:	0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 575 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 575 - DOWNTOWN BEAUTIFICATION PROJECT

CAPITAL OUTLAY

ITEM TOTAL LINE TOTAL

72300 IMPROVEMENTS

378,210

378,210

General Ledger
Budget Proposal Report
DOWNTOWN REHAB GRANT

<u>1998</u> <u>Actual</u>	<u>1999</u> <u>Actual</u>	<u>2000</u> <u>Adopted</u>	<u>Account</u>	<u>Description</u>	<u>2001</u> <u>Requested</u>	<u>2001</u> <u>Proposed</u>	<u>2001</u> <u>Approved</u>	<u>2001</u> <u>Adopted</u>
			R4	Rev.-Intergovernmental				
0.00	9,626.00	0	580-000-41050	State Grant Funds	0	0	0	0
0.00	9,626.00	0		Rev.-Intergovernmental Totals:	0	0	0	0
			R6	Rev.-Miscellaneous				
(907.00)	156.55	0	580-000-48100	Interest On Investment	0	0	0	0
0.00	0.00	0	580-000-48140	Miscellaneous Revenue	0	0	0	0
(907.00)	156.55	0		Rev.-Miscellaneous Totals:	0	0	0	0
			R8	Rev.-Other Sources				
0.00	(4,407.10)	0	580-000-49901	Beginning Balance	0	0	0	0
0.00	(4,407.10)	0		Rev.-Other Sources Totals:	0	0	0	0
(907.00)	5,375.45	0		REVENUES Totals:	0	0	0	0
			E2	Exp.-Materials & Services				
0.00	103.90	0	580-580-61100	Interim Fin Exp	0	0	0	0
31,078.60	5,271.55	0	580-580-61130	Contract Services	0	0	0	0
0.00	0.00	0	580-580-61240	Dept/Operating Expense	0	0	0	0
0.00	0.00	0	580-580-61700	Office Supplies	0	0	0	0
31,078.60	5,375.45	0		Exp.-Materials & Services Totals:	0	0	0	0
			E5	Exp.-Contingencies				
0.00	0.00	0	580-580-80005	Operating Contingency	0	0	0	0
0.00	0.00	0		Exp.-Contingencies Totals:	0	0	0	
31,078.60	5,375.45	0		EXPENDITURES Totals:	0	0	0	0
31,078.60	5,375.45	0		DOWNTOWN REHAB GRANT Totals:	0	0	0	0
(907.00)	5,375.45	0		Fund REVENUES	0	0	0	0
31,078.60	5,375.45	0		Fund EXPENSES	0	0	0	0
(31,985.60)	(0.00)	0		DOWNTOWN REHAB GRANT Totals:	0	0	0	0

PROGRAM INFORMATION

ODOT GRANT/TSP

Page 1 of 1

PROGRAM DESCRIPTION:

This ODOT Transportation Growth Management Grant will be used to continue developing Lebanon's Transportation System Program (TSP). The state's recent Transportation Planning Rule requires all local governments to develop a TSP in cooperation with ODOT. For Lebanon, this will mean a complete revision to our 1991 Transportation Master Plan and supplemental plans for bicycles, pedestrians and transit. The required city matching funds will be provided from Street Systems Development Charges.

Zoning ordinance and Comprehensive Plan amendments will be required to implement the plan's findings. This work is funded by a separate TGM grant.

General Ledger
Budget Proposal Report
ODOT GRANT/TSP

<u>1998</u> <u>Actual</u>	<u>1999</u> <u>Actual</u>	<u>2000</u> <u>Adopted</u>	<u>Account</u>	<u>Description</u>	<u>2001</u> <u>Requested</u>	<u>2001</u> <u>Proposed</u>	<u>2001</u> <u>Approved</u>	<u>200</u> <u>Adop</u>
0.00	14,819.41	172,500	R4 581-000-41050	Rev.-Intergovernmental State Grant Funds	100,000	100,000	100,000	100,000
0.00	14,819.41	172,500		Rev.-Intergovernmental Totals:	100,000	100,000	100,000	100,000
0.00	0.00	0	R6 581-000-48100	Rev.-Miscellaneous Interest On Investment	0	0	0	0
0.00	0.00	0	581-000-48140	Miscellaneous Revenue	0	0	0	0
0.00	0.00	0		Rev.-Miscellaneous Totals:	0	0	0	0
0.00	0.00	0	R8 581-000-49901	Rev.-Other Sources Beginning Balance	0	0	0	0
0.00	0.00	0		Rev.-Other Sources Totals:	0	0	0	0
0.00	14,819.41	172,500		REVENUES Totals:	100,000	100,000	100,000	100,000
0.00	0.00	2,500	E2 581-581-61100	Exp.-Materials & Services Interim Fin Exp	0	0	0	0
0.00	14,819.41	168,000	581-581-61130	Contract Services	94,000	94,000	94,000	94,000
0.00	0.00	1,000	581-581-61240	Dept/Operating Expense	5,000	5,000	5,000	5,000
0.00	0.00	1,000	581-581-61700	Office Supplies	1,000	1,000	1,000	1,000
0.00	14,819.41	172,500		Exp.-Materials & Services Totals:	100,000	100,000	100,000	100,000
0.00	0.00	0	E5 581-581-80005	Exp.-Contingencies Operating Contingency	0	0	0	0
0.00	0.00	0		Exp.-Contingencies Totals:	0	0	0	
0.00	14,819.41	172,500		EXPENDITURES Totals:	100,000	100,000	100,000	100,000
0.00	14,819.41	172,500		ODOT GRANT/TSP Totals:	100,000	100,000	100,000	100,000
0.00	14,819.41	172,500		Fund REVENUES	100,000	100,000	100,000	100,000
0.00	14,819.41	172,500		Fund EXPENSES	100,000	100,000	100,000	100,000
0.00	0.00	0		ODOT GRANT/TSP Totals:	0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 581 - INTERGOVERNMENTAL FUNDS
DEPARTMENT: 581 - ODOT GRANT/TSP

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61130 CONTRACT SERVICES:		
Consultant contract for plan development	94,000	<u>94,000</u>
61240 DEPT/OPERATING EXPENSE:	5,000	<u>5,000</u>
61700 OFFICE SUPPLIES:	1,000	<u>1,000</u>

PROGRAM INFORMATION

PARKING ENFORCEMENT

Page 1 of 1

PROGRAM DESCRIPTION:

The Parking Enforcement Program was initiated in January of 1998 on an experimental basis. The program has proven successful in curtailing abuse of parking spaces in the downtown core area with violators receiving fines of \$25 per citation. Adding parking space availability downtown has enhanced its business-friendly atmosphere. The position is self-supporting with fines collected from those who violate the 2-hour parking time limit and fees collected from the Seatbelt Diversion Program.

POSITIONS:

	<u>1999/00</u>	<u>2000/01</u>
Parking Official (Parking and Property/Evidence Clerk)	<u>.4750 FTE</u>	<u>.4750 FTE</u>
TOTAL	<u>.4750 FTE</u>	<u>.4750 FTE</u>

General Ledger
Budget Proposal Report
PARKING ENFORCEMENT

<u>1998</u> <u>Actual</u>	<u>1999</u> <u>Actual</u>	<u>2000</u> <u>Adopted</u>	<u>Account</u>	<u>Description</u>	<u>2001</u> <u>Requested</u>	<u>2001</u> <u>Proposed</u>	<u>2001</u> <u>Approved</u>	<u>2001</u> <u>Adopted</u>
0.00	0.00	4,500	R2 582-000-43012	Rev.-Licenses & Permits Parking Permits	4,500	4,500	4,500	4,500
0.00	0.00	4,500		Rev.-Licenses & Permits Totals:	4,500	4,500	4,500	4,500
0.00	0.00	13,000	R3 582-000-43015	Rev.-Fines & Forfeits Parking Fines	10,000	10,000	10,000	10,000
0.00	0.00	0	582-000-45095	Seat Belt Diversion Fee	4,800	4,800	4,800	4,800
0.00	0.00	13,000		Rev.-Fines & Forfeits Totals:	14,800	14,800	14,800	14,800
0.00	0.00	0	R6 582-000-48100	Rev.-Miscellaneous Interest On Investment	0	0	0	0
0.00	0.00	0	582-000-48140	Miscellaneous Revenue	0	0	0	0
0.00	0.00	0		Rev.-Miscellaneous Totals:	0	0	0	0
0.00	0.00	0	R8 582-000-49901	Rev.-Other Sources Beginning Balance	0	0	0	3,000
0.00	0.00	0		Rev.-Other Sources Totals:	0	0	0	3,000
0.00	0.00	17,500		REVENUES Totals:	19,300	19,300	19,300	22,300
0.00	0.00	0	E1 582-582-50001	Exp.-Personal Services Salaries	9,980	9,980	9,980	9,980
0.00	0.00	0	582-582-50003	Fringe Benefits	4,479	4,479	4,479	4,479
0.00	0.00	0	582-582-50250	Part Time	0	0	0	0
0.00	0.00	0	582-582-50600	Overtime	0	0	0	0
0.00	0.00	0	582-582-59000	Group Term Life	0	0	0	0
0.00	0.00	0		Exp.-Personal Services Totals:	14,459	14,459	14,459	14,459
0.00	0.00	13,000	E2 582-582-61130	Exp.-Materials & Services Contract Services	0	0	0	0
0.00	0.00	1,000	582-582-61240	Dept/Operating Expense	1,000	1,000	1,000	4,000
0.00	0.00	0	582-582-61700	Office Supplies	0	0	0	0
0.00	0.00	14,000		Exp.-Materials & Services Totals:	1,000	1,000	1,000	4,000
0.00	0.00	3,500	E5 582-582-80005	Exp.-Contingencies Operating Contingency	3,841	3,841	3,841	3,841
0.00	0.00	3,500		Exp.-Contingencies Totals:	3,841	3,841	3,841	3,841
0.00	0.00	17,500		EXPENDITURES Totals:	19,300	19,300	19,300	22,300
0.00	0.00	17,500		PARKING ENFORCEMENT Totals:	19,300	19,300	19,300	22,300
0.00	0.00	17,500		Fund REVENUES	19,300	19,300	19,300	22,300
0.00	0.00	17,500		Fund EXPENSES	19,300	19,300	19,300	22,300
0.00	0.00	0		PARKING ENFORCEMENT Totals:	0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 582 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 582 - PARKING ENFORCEMENT

MATERIALS & SERVICES

SUB-LINE

ITEM TOTAL LINE TOTAL

61240 DEPARTMENT/OPERATING EXPENSE:

Uniforms, citation books, equipment and other
miscellaneous expenses

4,000

4,000

PROGRAM INFORMATION

TGM - TSP/TPR ORDINANCE DEVELOPMENT

Page 1 of 1

PROGRAM DESCRIPTION:

A separate budget grant program (ODOT GRANT/TSP) will develop Lebanon's required Transportation System Plan. This ODOT Transportation Growth Management Grant will be used to develop the specific land use regulations amendments (zoning and sub-division ordinances) to implement the TSP findings. Required city matching funds will be provided by Planning staff in-kind services.

Grant funds will be used to off-set staffing costs for the City Planner and the Planning Assistant.

General Ledger
Budget Proposal Report
TGM-TSP/TPR ORD DEV

<u>1998</u> <u>Actual</u>	<u>1999</u> <u>Actual</u>	<u>2000</u> <u>Adopted</u>	<u>Account</u>	<u>Description</u>	<u>2001</u> <u>Requested</u>	<u>2001</u> <u>Proposed</u>	<u>2001</u> <u>Approved</u>	<u>2001</u> <u>Adopt</u>
			R4	Rev.-Intergovernmental				
0.00	0.00	22,000	583-000-41050	State Grant Funds	23,500	23,500	23,500	23,500
0.00	0.00	22,000		Rev.-Intergovernmental Totals:	23,500	23,500	23,500	23,500
			R6	Rev.-Miscellaneous				
0.00	0.00	0	583-000-48100	Interest On Investment	0	0	0	0
0.00	0.00	0	583-000-48140	Miscellaneous Revenue	0	0	0	0
0.00	0.00	0		Rev.-Miscellaneous Totals:	0	0	0	0
			R8	Rev.-Other Sources				
0.00	0.00	0	583-000-49901	Beginning Balance	0	0	0	0
0.00	0.00	0		Rev.-Other Sources Totals:	0	0	0	0
0.00	0.00	22,000		REVENUES Totals:	23,500	23,500	23,500	23,500
			E2	Exp.-Materials & Services				
0.00	0.00	2,000	583-583-61010	Advertising	2,000	2,000	2,000	2,000
0.00	0.00	15,000	583-583-61130	Contract Services	0	0	0	0
0.00	0.00	2,500	583-583-61240	Dept/Operating Expense	2,500	2,500	2,500	2,500
0.00	0.00	2,500	583-583-61700	Office Supplies	2,500	2,500	2,500	2,500
0.00	0.00	22,000		Exp.-Materials & Services Totals:	7,000	7,000	7,000	7,000
			E4	Exp.-Transfers Out				
0.00	0.00	0	583-583-90010	To General Fund	16,500	16,500	16,500	16,500
0.00	0.00	0	583-583-90045	To Streets Fund	0	0	0	0
0.00	0.00	0		Exp.-Transfers Out Totals:	16,500	16,500	16,500	16,500
			E5	Exp.-Contingencies				
0.00	0.00	0	583-583-80005	Operating Contingency	0	0	0	0
0.00	0.00	0		Exp.-Contingencies Totals:	0	0	0	0
0.00	0.00	22,000		EXPENDITURES Totals:	23,500	23,500	23,500	23,500
0.00	0.00	22,000		TGM-TSP/TPR ORD DEV Totals:	23,500	23,500	23,500	23,500
0.00	0.00	22,000		Fund REVENUES	23,500	23,500	23,500	23,500
0.00	0.00	22,000		Fund EXPENSES	23,500	23,500	23,500	23,500
0.00	0.00	0		TGM-TSP/TPR ORD DEV Totals:	0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 583 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 583 - TGM - TSP/TPR ORDINANCE DEVELOPMENT

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE</u>	
<u>TOTAL</u>	<u>ITEM TOTAL</u>	<u>LINE</u>
61010 ADVERTISING:		
Public Hearing Notices	2,000	<u>2,000</u>
61240 DEPT./OPERATING EXPENSE:	2,500	<u>2,500</u>
61700 OFFICE SUPPLIES:	2,500	<u>2,500</u>
<u>INTERFUND TRANSFERS</u>		
90010 GENERAL FUND	16,500	<u>16,500</u>

PROGRAM INFORMATION

1983/84 HOUSING REHABILITATION

Page 1 of 1

PROGRAM DESCRIPTION:

Revenue for this program is being generated by repayment of housing rehabilitation loans. This fund will be used for maintenance in buildings as needed. \$25,000 has been allocated for costs to improve the Municipal Court Offices. Collections from paid off loans will be applied towards repayment of the Debt Service for upgrading City Hall, then for repairs to the Municipal Court. If additional funds are collected in excess of the amounts of the transfers, City Council will decide how these funds may be spent.

General Ledger
Budget Proposal Report
83/84 HOUSING REHAB.

1998 Actual	1999 Actual	2000 Adopted	Account Description	2001 Requested	2001 Proposed	2001 Approved	2001 Adopted
			R6 Rev.-Miscellaneous				
3,634.24	635.64	500	585-000-48100 Interest On Investment	400	400	400	400
24,394.00	1,562.63	25,000	585-000-48110 Grant Loan Princ Rec	22,600	22,600	22,600	22,600
229.76	99.25	200	585-000-48112 Grant Loan Int Rec	0	0	0	0
1,200.00	1,700.00	600	585-000-48140 Miscellaneous Revenue	0	0	0	0
29,458.00	3,997.52	26,300	Rev.-Miscellaneous Totals:	23,000	23,000	23,000	23,000
			R7 Rev.-Transfers In				
0.00	0.00	0	585-000-49027 From 1993 Hsg Rehab	0	0	0	10,000
0.00	9,097.79	0	585-000-49084 From 1996 Hsing Rehab	0	0	0	0
12,000.00	827.15	2,350	585-000-49085 From Banc Bond Fd	5,769	5,769	5,769	5,769
0.00	0.00	0	585-000-49086 From 1998 Hsg Rehab	0	0	0	25,000
12,000.00	9,924.94	2,350	Rev.-Transfers In Totals:	5,769	5,769	5,769	40,769
			R8 Rev.-Other Sources				
72,273.90	10,599.08	3,300	585-000-49901 Beginning Balance	0	0	0	17,000
72,273.90	10,599.08	3,300	Rev.-Other Sources Totals:	0	0	0	17,000
113,731.90	24,521.54	31,950	REVENUES Totals:	28,769	28,769	28,769	80,769
			E2 Exp.-Materials & Services				
3,746.40	0.00	0	585-585-61130 Contract Services	0	0	0	10,000
298.00	271.00	200	585-585-61240 Dept/Operating Expense	0	0	0	0
0.00	0.00	400	585-585-61560 Maint/Bldg (Gen'l)	0	0	0	0
4,044.40	271.00	600	Exp.-Materials & Services Totals:	0	0	0	10,000
			E3 Exp.-Capital Outlay				
0.00	0.00	21,350	585-585-72300 Improvements	0	0	0	25,000
29,315.78	0.00	0	585-585-72350 ADA Improvements	0	0	0	0
0.00	0.00	0	585-585-72500 Office Eqpt.	0	0	0	0
0.00	0.00	0	585-585-72600 Other Eqpt.	0	0	0	0
29,315.78	0.00	21,350	Exp.-Capital Outlay Totals:	0	0	0	25,000
			E4 Exp.-Transfers Out				
0.00	17,383.51	10,000	585-585-90011 To Gen Fund-Loan Repay	0	0	0	0
0.00	0.00	0	585-585-90017 To City Hall Repair D.S.	3,769	3,769	3,769	16,624
0.00	0.00	0	585-585-90021 To City Hall Repairs	25,000	25,000	25,000	25,000
0.00	17,383.51	10,000	Exp.-Transfers Out Totals:	28,769	28,769	28,769	41,624
			E5 Exp.-Contingencies				
0.00	0.00	0	585-585-80005 Operating Contingency	0	0	0	4,145
0.00	0.00	0	Exp.-Contingencies Totals:	0	0	0	4,145
33,360.18	17,654.51	31,950	EXPENDITURES Totals:	28,769	28,769	28,769	80,769
33,360.18	17,654.51	31,950	83/84 HOUSING REHAB. Totals:	28,769	28,769	28,769	80,769
113,731.90	24,521.54	31,950	Fund REVENUES	28,769	28,769	28,769	80,769
33,360.18	17,654.51	31,950	Fund EXPENSES	28,769	28,769	28,769	80,769
80,371.72	6,867.03	0	83/84 HOUSING REHAB. Totals:	0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 585 - INTERGOVERNMENTAL

DEPARTMENT: 585 - 83/84 HOUSING REHABILITATION

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61130 CONTRACT SERVICES:	10,000	<u>10,000</u>
 <u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS:	25,000	<u>25,000</u>
 <u>INTERFUND TRANSFERS</u>		
90017 TO CITY HALL REPAIRS - DEBT SERVICE:	16,624	<u>16,624</u>
90021 TO CITY HALL REPAIRS:	25,000	<u>25,000</u>

PROGRAM INFORMATION

1985/86 OCD HOUSING REHABILITATION GRANT UNRESTRICTED

Page 1 of 1

PROGRAM DESCRIPTION:

Revenue for this fund is from a state Community Development Block Grant for housing rehabilitation. The expenditure is for housing rehabilitation or related housing activities for the balance of the fund not previously expended.

In 1993-94 the City was awarded a \$300,000 Housing Rehabilitation Grant from the State of Oregon, then awarded another \$200,000 in addition. In 1996 the City received a new grant for \$300,000. Funds from the 1985-86 grant repayments were used as a City match for the new grant. If sufficient funds are not available from the 1983-84 Housing Rehabilitation program to complete the remodel of the Municipal Court, funds from this resource may be used.

General Ledger
Budget Proposal Report
85-86 HSING REHAB UNRESTRICTED

1998 Actual	1999 Actual	2000 Adopted	Account	Description	2001 Requested	2001 Proposed	2001 Approved	2001 Adopted
			R6	Rev.-Miscellaneous				
17.90	198.60	300	591-000-48100	Interest On Investment	300	300	300	300
0.00	6,000.00	15,000	591-000-48110	Grant Loan Princ Rec	15,000	15,000	15,000	15,000
17.90	6,198.60	15,300		Rev.-Miscellaneous Totals:	15,300	15,300	15,300	15,300
			R7	Rev.-Transfers In				
0.00	7,974.73	20,000	591-000-49027	From 1993 Hsg Rehab	10,000	10,000	10,000	10,000
0.00	7,974.73	20,000		Rev.-Transfers In Totals:	10,000	10,000	10,000	10,000
			R8	Rev.-Other Sources				
0.00	0.00	0	591-000-48116	Loan From Eq Acq Fd	0	0	0	0
310.98	0.00	3,000	591-000-49901	Beginning Balance	2,000	2,000	2,000	200
310.98	0.00	3,000		Rev.-Other Sources Totals:	2,000	2,000	2,000	200
328.88	14,173.33	38,300		REVENUES Totals:	27,300	27,300	27,300	25,500
			E2	Exp.-Materials & Services				
0.00	0.00	0	591-591-61240	Dept/Operating Expense	0	0	0	0
0.00	0.00	29,800	591-591-61350	Grant Loans Made	17,300	17,300	17,300	15,500
0.00	0.00	29,800		Exp.-Materials & Services Totals:	17,300	17,300	17,300	15,500
			E3	Exp.-Capital Outlay				
0.00	0.00	0	591-591-72600	Other Eqpt.	0	0	0	0
0.00	0.00	0		Exp.-Capital Outlay Totals:	0	0	0	
			E4	Exp.-Transfers Out				
0.00	0.00	0	591-591-90021	To City Hall Repairs	10,000	10,000	10,000	10,000
0.00	0.00	0	591-591-90083	To 93 Hsg Rehab	0	0	0	0
0.00	0.00	0	591-591-90084	To 96 Hsing Rehab	0	0	0	0
0.00	6,000.00	0	591-591-90085	To 98 Hsg Rehab	0	0	0	0
0.00	7,974.73	8,500	591-591-90105	To Eqpt Acq & Rep Fund	0	0	0	0
0.00	13,974.73	8,500		Exp.-Transfers Out Totals:	10,000	10,000	10,000	10,000
0.00	13,974.73	38,300		EXPENDITURES Totals:	27,300	27,300	27,300	25,500
0.00	13,974.73	38,300		85-86 HSING REHAB UNRESTR Totals:	27,300	27,300	27,300	25,500
328.88	14,173.33	38,300		Fund REVENUES	27,300	27,300	27,300	25,500
0.00	13,974.73	38,300		Fund EXPENSES	27,300	27,300	27,300	25,500
328.88	198.60	0		85-86 HSING REHAB UNRESTR Totals:	0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 591 - INTERGOVERNMENTAL FUND

DEPARTMENT: 591 - 85/86 HOUSING REHABILITATION (UNRESTRICTED)

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61350 GRANT LOANS MADE:	15,500	<u>15,500</u>
 <u>INTERFUND TRANSFERS</u>		
90021 TO CITY HALL REPAIRS:		
Municipal Court Repairs	10,000	<u>10,000</u>

PROGRAM INFORMATION
GILL'S LANDING BOAT RAMP

Page 1 of 1

PROGRAM DESCRIPTION:

The annual Oregon State Marine Board grant is used for ongoing maintenance of, and minor improvements to, the boating facilities at Gill's Landing. The grant amount is variable and is renewable annually as long as we satisfy certain Marine Board criteria in applying for and using the funds.

Revenue is placed in two line items — contract services for those maintenance projects that arise beyond our manpower and experience, and operating expense for in-house repairs and maintenance.

We have also funded a portion of a maintenance worker to mow the grounds and pick up litter and other minor maintenance functions.

POSITIONS:

	<u>1999-00</u>	<u>2000-01</u>
Maintenance Worker	<u>.0400 FTE</u>	<u>.0400 FTE</u>
TOTAL	.0400 FTE	.0400 FTE

General Ledger
Budget Proposal Report
GILLS LANDING BOAT RAMP

1998 Actual	1999 Actual	2000 Adopted	Account	Description	2001 Requested	2001 Proposed	2001 Approved	2001 Adopted
			R4	Rev.-Intergovernmental				
5,000.00	2,500.00	2,500	593-000-41050	State Grant Funds	2,500	2,500	2,500	2,500
5,000.00	2,500.00	2,500		Rev.-Intergovernmental Totals:	2,500	2,500	2,500	2,500
			R6	Rev.-Miscellaneous				
432.74	59.39	0	593-000-48100	Interest On Investment	0	0	0	0
432.74	59.39	0		Rev.-Miscellaneous Totals:	0	0	0	0
			R8	Rev.-Other Sources				
5,671.38	168.37	0	593-000-49901	Beginning Balance	100	100	100	800
5,671.38	168.37	0		Rev.-Other Sources Totals:	100	100	100	800
11,104.12	2,727.76	2,500		REVENUES Totals:	2,600	2,600	2,600	3,300
			E1	Exp.-Personal Services				
1,473.48	851.76	1,197	593-593-50001	Salaries	1,233	1,233	1,233	1,233
649.94	357.95	552	593-593-50003	Fringe Benefits	551	551	551	551
19.26	6.17	17	593-593-50600	Overtime	24	24	24	24
2,142.68	1,215.88	1,766		Exp.-Personal Services Totals:	1,808	1,808	1,808	1,808
			E2	Exp.-Materials & Services				
3,899.43	948.44	0	593-593-61130	Contract Services	0	0	0	0
192.92	563.44	734	593-593-61240	Dept/Operating Expense	734	734	734	1,434
220.00	0.00	0	593-593-61560	Maint/Bldg (Gen'l)	0	0	0	0
0.00	0.00	0	593-593-61902	Utilities (Maint)	0	0	0	0
4,312.35	1,511.88	734		Exp.-Materials & Services Totals:	734	734	734	1,434
			E3	Exp.-Capital Outlay				
0.00	0.00	0	593-593-72300	Improvements	0	0	0	0
0.00	0.00	0		Exp.-Capital Outlay Totals:	0	0	0	0
			E4	Exp.-Transfers Out				
0.00	0.00	0	593-593-90010	To General Fund	0	0	0	0
0.00	0.00	0		Exp.-Transfers Out Totals:	0	0	0	0
			E5	Exp.-Contingencies				
0.00	0.00	0	593-593-80005	Operating Contingency	58	58	58	58
0.00	0.00	0		Exp.-Contingencies Totals:	58	58	58	58
6,455.03	2,727.76	2,500		EXPENDITURES Totals:	2,600	2,600	2,600	3,300
6,455.03	2,727.76	2,500		GILLS LANDING BOAT RAMP Totals:	2,600	2,600	2,600	3,300
11,104.12	2,727.76	2,500		Fund REVENUES	2,600	2,600	2,600	3,300
6,455.03	2,727.76	2,500		Fund EXPENSES	2,600	2,600	2,600	3,300
4,649.09	(0.00)	0		GILLS LANDING BOAT RAMP Totals:	0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 593 - INTERGOVERNMENTAL
DEPARTMENT: 593 - GILLS LANDING BOAT RAMP

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL LINE TOTAL

61240 DEPARTMENT/OPERATING EXPENSE:

Brush clearing, rock and rip rap, parking lot painting, dock maintenance, loam and seed	1,434	<u>1,434</u>
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PROGRAM INFORMATION

1993/94 OCD HOUSING REHABILITATION GRANT

Page 1 of 1

PROGRAM DESCRIPTION:

In 1993-94, the City was awarded a \$300,000 grant to provide housing rehabilitation to low income families, then awarded an additional \$200,000. The City has received another grant of \$300,000 for 1996. The City used \$30,000 from prior grant repayments and \$20,000 from repayments to this grant as a match. \$4,000 was provided for matching funds for the 1998 Grant.

Each grant is generally enough for about 25 to 30 families. Eighty-five (85) families have received loans since the first grant of the 1990's. Repayments may be used only for housing rehabilitation activities in years the City receives more than \$25,000, or as miscellaneous revenue in years when it is less than \$25,000. In the fall of 1999, the City joined a partnership with the City of Scio and Linn County, pledging all dedicated revenue (program income) from this fund as match for a housing rehabilitation grant. If funds are needed for the court remodel, this resource may be used. Otherwise, the funds will be set aside for future needs.

General Ledger
Budget Proposal Report
1993 HOUSING REHAB GRANT

1998 Actual	1999 Actual	2000 Adopted	Account	Description	2001 Requested	2001 Proposed	2001 Approved	2001 Adopted
0.00	0.00	0	R4 594-000-41050	Rev.-Intergovernmental State Grant Funds	0	0	0	0
0.00	0.00	0		Rev.-Intergovernmental Totals:	0	0	0	0
2,028.98	965.26	500	R6 594-000-48100	Rev.-Miscellaneous Interest On Investment	2,000	2,000	2,000	2,000
30,994.58	28,816.00	25,000	594-000-48110	Grant Loan Princ Rec	25,000	25,000	25,000	25,000
0.00	0.00	0	594-000-48112	Grant Loan Int Rec	0	0	0	0
32,623.56	29,781.26	25,500		Rev.-Miscellaneous Totals:	27,000	27,000	27,000	27,000
0.00	0.00	0	R7 594-000-49028	Rev.-Transfers In From 83-84 Hsing Rehab	0	0	0	0
0.00	0.00	0		Rev.-Transfers In Totals:	0	0	0	0
0.00	0.00	0	R8 594-000-48116	Rev.-Other Sources Loan From Eq Acq Fd	0	0	0	0
22,928.34	0.00	18,000	594-000-49901	Beginning Balance	35,000	35,000	35,000	35,000
22,928.34	0.00	18,000		Rev.-Other Sources Totals:	35,000	35,000	35,000	35,000
55,551.90	29,781.26	43,500		REVENUES Totals:	62,000	62,000	62,000	62,000
0.00	0.00	0	E2 594-594-61130	Exp.-Materials & Services Contract Services	0	0	0	0
0.00	0.00	0	594-594-61240	Dept/Operating Expense	0	0	0	0
2,840.53	7,000.00	23,500	594-594-61350	Grant Loans Made	52,000	52,000	52,000	52,000
2,840.53	7,000.00	23,500		Exp.-Materials & Services Totals:	52,000	52,000	52,000	52,000
0.00	0.00	0	E4 594-594-90080	Exp.-Transfers Out To 83-84 Hsing Rehab	0	0	0	10,000
0.00	7,974.73	20,000	594-594-90082	To 85-86 Hsing Rehab	10,000	10,000	10,000	0
0.00	0.00	0	594-594-90084	To 96 Hsing Rehab	0	0	0	0
0.00	5,100.00	0	594-594-90085	To 98 Hsg Rehab	0	0	0	0
0.00	0.00	0	594-594-90105	To Eqpt Acq & Rep Fund	0	0	0	0
0.00	13,074.73	20,000		Exp.-Transfers Out Totals:	10,000	10,000	10,000	10,000
2,840.53	20,074.73	43,500		EXPENDITURES Totals:	62,000	62,000	62,000	62,000
2,840.53	20,074.73	43,500		1993 HOUSING REHAB GRANT Totals:	62,000	62,000	62,000	62,000
55,551.90	29,781.26	43,500		Fund REVENUES	62,000	62,000	62,000	62,000
2,840.53	20,074.73	43,500		Fund EXPENSES	62,000	62,000	62,000	62,000
52,711.37	9,706.53	0		1993 HOUSING REHAB GRANT Totals:	0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 594 - INTERGOVERNMENTAL FUND

DEPARTMENT: 594 - 1993/94 HOUSING REHABILITATION GRANT

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61350 GRANT LOANS MADE:		
For housing rehabilitation	52,000	<u>52,000</u>
<u>INTERFUND TRANSFERS</u>		
90082 TO 83/84 HOUSING REHABILITATION	10,000	<u>10,000</u>

PROGRAM INFORMATION

1996 OCD HOUSING REHABILITATION

Page 1 of 1

PROGRAM DESCRIPTION:

In 1993-94, the city was awarded a \$300,000 grant to provide housing rehabilitation to low income families, then awarded an additional \$200,000. The city has received another grant of \$300,000 for 1996. The city used \$30,000 from prior grant repayments and \$20,000 from repayments to the 1993 grant as a match.

Each grant is generally enough for about 25 to 30 families. Eighty-five (85) families have received loans since the first grant of the 1990's. Repayments may be used only for housing rehabilitation activities in years the City receives more than \$25,000, or as miscellaneous revenue in years when it is less than \$25,000.

General Ledger
Budget Proposal Report
1996 HOUSING REHAB GRANT

1998 Actual	1999 Actual	2000 Adopted	Account Description	2001 Requested	2001 Proposed	2001 Approved	2001 Adopted
100,702.00	9,399.00	0	R4 Rev.-Intergovernmental 595-000-41050 State Grant Funds	0	0	0	0
100,702.00	9,399.00	0	Rev.-Intergovernmental Totals:	0	0	0	0
(102.74)	(187.21)	0	R6 Rev.-Miscellaneous 595-000-48100 Interest On Investment	1,000	1,000	1,000	1,000
0.00	9,285.00	30,000	595-000-48110 Grant Loan Princ Rec	30,000	30,000	30,000	30,000
0.00	0.00	0	595-000-48112 Grant Loan Int Rec	0	0	0	0
(102.74)	9,097.79	30,000	Rev.-Miscellaneous Totals:	31,000	31,000	31,000	31,000
0.00	0.00	0	R7 Rev.-Transfers In 595-000-49027 From 1993 Hsg Rehab	0	0	0	0
0.00	0.00	0	595-000-49083 From 85-86 Hsg Rehab	0	0	0	0
0.00	0.00	0	Rev.-Transfers In Totals:	0	0	0	0
19,064.30	0.00	4,000	R8 Rev.-Other Sources 595-000-49901 Beginning Balance	0	0	0	25,000
19,064.30	0.00	4,000	Rev.-Other Sources Totals:	0	0	0	25,000
119,663.56	18,496.79	34,000	REVENUES Totals:	31,000	31,000	31,000	56,000
5,849.00	887.00	2,000	E2 Exp.-Materials & Services 595-595-61130 Contract Services	1,000	1,000	1,000	1,000
0.00	0.00	0	595-595-61240 Dept/Operating Expense	0	0	0	0
65,126.30	8,512.00	32,000	595-595-61350 Grant Loans Made	30,000	30,000	30,000	55,000
70,975.30	9,399.00	34,000	Exp.-Materials & Services Totals:	31,000	31,000	31,000	56,000
0.00	9,097.79	0	E4 Exp.-Transfers Out 595-595-90080 To 83-84 Hsing Rehab	0	0	0	0
0.00	9,097.79	0	Exp.-Transfers Out Totals:	0	0	0	0
70,975.30	18,496.79	34,000	EXPENDITURES Totals:	31,000	31,000	31,000	56,000
70,975.30	18,496.79	34,000	1996 HOUSING REHAB GRANT Totals:	31,000	31,000	31,000	56,000
119,663.56	18,496.79	34,000	Fund REVENUES	31,000	31,000	31,000	56,000
70,975.30	18,496.79	34,000	Fund EXPENSES	31,000	31,000	31,000	56,000
48,688.26	0.00	0	1996 HOUSING REHAB GRANT Totals:	0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 595 - INTERGOVERNMENTAL FUND

DEPARTMENT: 595 - 1996 HOUSING REHABILITATION GRANT

<u>MATERIALS & SERVICES:</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61130 CONTRACT SERVICES:	1,000	<u>1,000</u>
61350 GRANT LOANS MADE:	55,000	<u>55,000</u>

PROGRAM INFORMATION
1998 HOUSING REHABILITATION

Page 1 of 1

PROGRAM DESCRIPTION:

In 1998, the City received another \$500,000 Housing Rehabilitation grant to assist low income families. Each grant is generally enough for about 25 to 30 families. Eighty-five (85) families have received loans since the first grant of the 1990's. Repayments may be used only for housing rehabilitation activities in years the City receives more than \$25,000, or as miscellaneous revenue in years when it is less than \$25,000.

General Ledger
Budget Proposal Report
1998 HOUSING REHAB GRANT

1998 <u>Actual</u>	1999 <u>Actual</u>	2000 <u>Adopted</u>	<u>Account</u>	<u>Description</u>	2001 <u>Requested</u>	2001 <u>Proposed</u>	2001 <u>Approved</u>	200 <u>Adopted</u>
			R4	Rev.-Intergovernmental				
0.00	454,929.00	50,000	596-000-41050	State Grant Funds	0	0	0	0
0.00	454,929.00	50,000		Rev.-Intergovernmental Totals:	0	0	0	0
			R6	Rev.-Miscellaneous				
0.00	(638.21)	0	596-000-48100	Interest On Investment	1,000	1,000	1,000	1,000
0.00	0.00	25,000	596-000-48110	Grant Loan Princ Rec	0	0	0	25,000
0.00	0.00	0	596-000-48112	Grant Loan Int Rec	0	0	0	0
0.00	(638.21)	25,000		Rev.-Miscellaneous Totals:	1,000	1,000	1,000	26,000
			R7	Rev.-Transfers In				
0.00	5,100.00	0	596-000-49027	From 1993 Hsg Rehab	0	0	0	0
0.00	6,000.00	0	596-000-49028	From 83-84 Hsing Rehab	0	0	0	0
0.00	11,100.00	0		Rev.-Transfers In Totals:	0	0	0	0
			R8	Rev.-Other Sources				
0.00	0.00	25,000	596-000-49901	Beginning Balance	50,000	50,000	50,000	50,000
0.00	0.00	25,000		Rev.-Other Sources Totals:	50,000	50,000	50,000	50,000
0.00	465,390.79	100,000		REVENUES Totals:	51,000	51,000	51,000	76,000
			E2	Exp.-Materials & Services				
0.00	75,000.00	0	596-596-61130	Contract Services	0	0	0	0
0.00	0.00	0	596-596-61240	Dept/Operating Expense	0	0	0	0
0.00	389,959.28	100,000	596-596-61350	Grant Loans Made	51,000	51,000	51,000	51,000
0.00	464,959.28	100,000		Exp.-Materials & Services Totals:	51,000	51,000	51,000	51,000
			E4	Exp.-Transfers Out				
0.00	0.00	0	596-596-90080	To 83-84 Hsing Rehab	0	0	0	25,000
0.00	0.00	0		Exp.-Transfers Out Totals:	0	0	0	25,000
0.00	464,959.28	100,000		EXPENDITURES Totals:	51,000	51,000	51,000	76,000
0.00	464,959.28	100,000		1998 HOUSING REHAB GRANT Totals:	51,000	51,000	51,000	76,000
0.00	465,390.79	100,000		Fund REVENUES	51,000	51,000	51,000	76,000
0.00	464,959.28	100,000		Fund EXPENSES	51,000	51,000	51,000	76,000
0.00	431.51	0		1998 HOUSING REHAB GRANT Totals:	0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 596 - INTERGOVERNMENTAL FUND

DEPARTMENT: 596 - 1998 HOUSING REHABILITATION GRANT

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61350 GRANT LOANS MADE:	51,000	<u>51,000</u>
 <u>INTERFUND TRANSFER</u>		
90080 TO 83/84 HOUSING REHABILITATION:	25,000	<u>25,000</u>

SPECIAL ASSESSMENT FUND

PROGRAM INFORMATION
GENERAL BANCROFT BOND FUND

Page 1 of 1

PROGRAM DESCRIPTION:

The Bancroft Bonding Act (ORS 223.205 to 223.285) permits benefitted property owners to pay assessments for improvements over a period of ten years in equal semi-annual installments, together with interest on the unpaid balance. The assessments receivable and debt service requirements for the Bancroft Improvement Bond issues are recorded in this fund. The city has elected to limit to ten years the period in which to pay assessments and retire the bonds. Every year a cash flow projection is done to project any fund deficiency.

In 1993-94, the remaining outstanding debt in the General Bancroft Bond Fund debt was defeased. This means that enough money was placed in escrow to pay off the remaining debt. Debt issued since 1985 is separately accounted for in each department of the Bancroft Bond Fund. Currently, there are four special assessment districts: Walker Road, Oak Street, Santiam Canal Industrial Park, and East Grant Street. Only one of these, Oak Street, is funded by traditional Bancroft Bonds. Two others; Walker Road, and East Grant Street, were funded internally and are now fully repaid. SCIP was funded by a loan from the Oregon Economic Development Department.

Since the debt in the General Bancroft Bond Fund is fully defeased, the remaining cash in the fund, plus all future collections, are available for whatever purpose the City Council deems appropriate. This continues to pay the federally required trustee fees to the banks on the outstanding debt, plus place enough in reserve to pay all future fees on currently outstanding debt. Any future collections from these LID's will also be available for other purposes. The balance will be transferred to 1983-84 Housing Rehabilitation to be used for one time expenditures for which there is no other source of funding. The proposed uses are listed in the 83-84 Housing Rehabilitation budget.

General Ledger
Budget Proposal Report
GENERAL BANCROFT BONDS

<u>1998</u> <u>Actual</u>	<u>1999</u> <u>Actual</u>	<u>2000</u> <u>Adopted</u>	<u>Account</u> <u>Description</u>	<u>2001</u> <u>Requested</u>	<u>2001</u> <u>Proposed</u>	<u>2001</u> <u>Approved</u>	<u>2001</u> <u>Adopt</u>
			R1 Rev.-Taxes & Assess				
0.00	0.00	0	720-000-42010 Bancroft Bond Principal	0	0	0	0
0.00	0.00	0	Rev.-Taxes & Assess Totals:	0	0	0	0
			R6 Rev.-Miscellaneous				
0.00	0.00	0	720-000-42020 Bancroft Bond Interest	0	0	0	0
0.00	0.00	0	720-000-45010 Rev From Sale Of Prop	0	0	0	0
0.00	0.00	0	720-000-45020 Rev From Rented Prop	0	0	0	0
761.20	122.62	200	720-000-48100 Interest On Investment	100	100	100	100
0.00	0.00	0	720-000-48140 Miscellaneous Revenue	0	0	0	0
761.20	122.62	200	Rev.-Miscellaneous Totals:	100	100	100	100
			R7 Rev.-Transfers In				
0.00	510.80	1,150	720-000-49092 From Walker Rd LID	600	600	600	600
0.00	0.69	0	720-000-49093 From E Grant LID	0	0	0	0
0.00	0.00	0	720-000-49094 From Oak St LID	3,569	3,569	3,569	3,569
0.00	511.49	1,150	Rev.-Transfers In Totals:	4,169	4,169	4,169	4,169
			R8 Rev.-Other Sources				
17,200.00	2,594.84	2,500	720-000-49901 Beginning Balance	2,000	2,000	2,000	2,000
17,200.00	2,594.84	2,500	Rev.-Other Sources Totals:	2,000	2,000	2,000	2,000
17,961.20	3,228.95	3,850	REVENUES Totals:	6,269	6,269	6,269	6,269
			E2 Exp.-Materials & Services				
402.70	401.80	500	720-720-61130 Contract Services	500	500	500	
0.00	0.00	0	720-720-61240 Dept/Operating Expense	0	0	0	
402.70	401.80	500	Exp.-Materials & Services Totals:	500	500	500	500
			E3 Exp.-Capital Outlay				
0.00	0.00	0	720-720-72050 Land	0	0	0	0
0.00	0.00	0	Exp.-Capital Outlay Totals:	0	0	0	0
			E4 Exp.-Transfers Out				
0.00	0.00	0	720-720-90010 To General Fund	0	0	0	0
6,000.00	827.15	2,350	720-720-90080 To 83-84 Hsing Rehab	5,769	5,769	5,769	5,769
6,000.00	827.15	2,350	Exp.-Transfers Out Totals:	5,769	5,769	5,769	5,769
			E7 Exp.-Unappropriated				
0.00	0.00	1,000	720-720-92010 Unapprop End Fund Bal	0	0	0	0
0.00	0.00	1,000	Exp.-Unappropriated Totals:	0	0	0	0
6,402.70	1,228.95	3,850	EXPENDITURES Totals:	6,269	6,269	6,269	6,269
6,402.70	1,228.95	3,850	GENERAL BANCROFT BONDS Totals:	6,269	6,269	6,269	6,269
17,961.20	3,228.95	3,850	Fund REVENUES	6,269	6,269	6,269	6,269
6,402.70	1,228.95	3,850	Fund EXPENSES	6,269	6,269	6,269	6,269
11,558.50	2,000.00	0	GENERAL BANCROFT BONDS Totals:	0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 720 - SPECIAL ASSESSMENT FUNDS

DEPARTMENT: 720 - GENERAL BANCROFT BOND

MATERIALS & SERVICES

SUB-LINE

ITEM TOTAL LINE TOTAL

61130 CONTRACT SERVICES:

Bank charges for registered bond

500

500

INTERFUND TRANSFER

90080 TO 83-84 HOUSING REHABILITATION:

5,769

5,769

PROGRAM INFORMATION

WALKER ROAD LOCAL IMPROVEMENT DISTRICT

Page 1 of 1

PROGRAM DESCRIPTION:

In 1989, improvements to Walker Road were completed and \$30,880 billed to residents for sidewalk improvements. Of those assessed, \$13,567 were bancrofted or liens against the property at the request of the property owner to be repaid over ten years. Because of the small amount, these liens were funded internally with a loan from the Urban Renewal District where the improvements were made. The balance of the loan, plus interest, will be repaid using funds from the General Bancroft Bond Fund. Thereafter, as repayments are received, the funds will be transferred to the General Fund for use as determined by the Budget Committee and City Council. As of June, 1998 there is no unpaid balance.

General Ledger
Budget Proposal Report
WALKER RD IMP'S

1998 <u>Actual</u>	1999 <u>Actual</u>	2000 <u>Adopted</u>	<u>Account</u> <u>Description</u>	2001 <u>Requested</u>	2001 <u>Proposed</u>	2001 <u>Approved</u>	2001 <u>Adopted</u>
			R1 Rev.-Taxes & Assess				
1,192.56	430.30	1,000	721-000-42010 Bancroft Bond Principal	500	500	500	500
0.00	0.00	0	721-000-42060 Unbonded Principal-LID	0	0	0	0
1,192.56	430.30	1,000	Rev.-Taxes & Assess Totals:	500	500	500	500
			R6 Rev.-Miscellaneous				
150.96	36.42	150	721-000-42020 Bancroft Bond Interest	100	100	100	100
174.70	44.08	0	721-000-48100 Interest On Investment	0	0	0	0
325.66	80.50	150	Rev.-Miscellaneous Totals:	100	100	100	100
			R8 Rev.-Other Sources				
852.86	0.00	0	721-000-49901 Beginning Balance	0	0	0	0
852.86	0.00	0	Rev.-Other Sources Totals:	0	0	0	0
2,371.08	510.80	1,150	REVENUES Totals:	600	600	600	600
			R7 Rev.-Transfers In				
0.00	0.00	0	721-721-92010 Unapprop End Fund Bal	0	0	0	0
0.00	0.00	0	Rev.-Transfers In Totals:	0	0	0	0
0.00	0.00	0	REVENUES Totals:	0	0	0	0
			E4 Exp.-Transfers Out				
0.00	510.80	1,150	721-721-90095 To Bancroft Bond Fd	600	600	600	600
0.00	510.80	1,150	Exp.-Transfers Out Totals:	600	600	600	600
			E6 Exp.-Debt Service				
0.00	0.00	0	721-721-95501 Loan Princ	0	0	0	0
0.00	0.00	0	721-721-95601 Loan Int	0	0	0	0
0.00	0.00	0	Exp.-Debt Service Totals:	0	0	0	0
0.00	510.80	1,150	EXPENDITURES Totals:	600	600	600	600
0.00	510.80	1,150	WALKER RD IMP'S Totals:	600	600	600	600
2,371.08	510.80	1,150	Fund REVENUES	600	600	600	600
0.00	510.80	1,150	Fund EXPENSES	600	600	600	600
2,371.08	0.00	0	WALKER RD IMP'S Totals:	0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 721 - SPECIAL ASSESSMENT FUNDS

DEPARTMENT: 721 - WALKER ROAD IMPROVEMENTS

<u>INTERFUND TRANSFERS</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
90095 TO BANCROFT BOND FUND:	600	<u>600</u>

PROGRAM INFORMATION

SANTIAM CANAL INDUSTRIAL PARK LOCAL IMPROVEMENT DISTRICT

Page 1 of 1

PROGRAM DESCRIPTION:

In 1988, improvements to the Santiam Canal Industrial Park were completed and \$112,934 billed to property owners for bridge and street improvements. All were bankrolled or liens against the property at the request of the property owners to be repaid over ten years. Because of the small amount, these liens were funded with a loan from the Oregon Development Department. The funds were loaned to the City at 5% and repayment delayed until July, 1995. In November, 1988, when assessments were being made, the Oregon Department of Environmental Quality announced that it would begin testing the James River site in the Industrial Park for pollution. As a result of that announcement, the City Council voted to allow the property owners to delay repayment until the issue had been resolved. Several of the property owners chose to begin repaying the liens. As of June, 1999, only \$25,978 of the principal owed to the city remained unpaid. The current balance owed, June 30, 1999, is \$109,099 plus accrued interest of \$17,123 for a total of \$126,222.

General Ledger
Budget Proposal Report
S.C.I.P. LID

1998 <u>Actual</u>	1999 <u>Actual</u>	2000 <u>Adopted</u>	<u>Account</u> <u>Description</u>	2001 <u>Requested</u>	2001 <u>Proposed</u>	2001 <u>Approved</u>	2001 <u>Adopt</u>
			R1 Rev.-Taxes & Assess				
4,183.32	2,091.66	2,000	722-000-42010 Bancroft Bond Principal	2,000	2,000	2,000	2,000
4,183.32	2,091.66	2,000	Rev.-Taxes & Assess Totals:	2,000	2,000	2,000	2,000
			R6 Rev.-Miscellaneous				
516.66	146.42	300	722-000-42020 Bancroft Bond Interest	0	0	0	0
11,075.42	4,844.44	4,000	722-000-48100 Interest On Investment	4,000	4,000	4,000	4,000
11,592.08	4,990.86	4,300	Rev.-Miscellaneous Totals:	4,000	4,000	4,000	4,000
			R8 Rev.-Other Sources				
217,628.92	103,570.16	97,000	722-000-49901 Beginning Balance	86,000	86,000	86,000	86,000
217,628.92	103,570.16	97,000	Rev.-Other Sources Totals:	86,000	86,000	86,000	86,000
233,404.32	110,652.68	103,300	REVENUES Totals:	92,000	92,000	92,000	92,000
			E6 Exp.-Debt Service				
6,186.74	6,496.07	6,820	722-722-95100 Bond Principal	7,200	7,200	7,200	7,200
6,945.26	6,635.93	6,314	722-722-95200 Bond Interest	5,972	5,972	5,972	5,972
13,132.00	13,132.00	13,134	Exp.-Debt Service Totals:	13,172	13,172	13,172	13,172
			E7 Exp.-Unappropriated				
0.00	0.00	90,166	722-722-92010 Unapprop End Fund Bal	78,828	78,828	78,828	78,828
0.00	0.00	90,166	Exp.-Unappropriated Totals:	78,828	78,828	78,828	78,828
13,132.00	13,132.00	103,300	EXPENDITURES Totals:	92,000	92,000	92,000	92,000
13,132.00	13,132.00	103,300	S.C.I.P. LID Totals:	92,000	92,000	92,000	92,000
233,404.32	110,652.68	103,300	Fund REVENUES	92,000	92,000	92,000	92,000
13,132.00	13,132.00	103,300	Fund EXPENSES	92,000	92,000	92,000	92,000
220,272.32	97,520.68	0	S.C.I.P. LID Totals:	0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 722 - SPECIAL ASSESSMENT FUNDS

DEPARTMENT: 722 - S.C.I.P. LID

DEBT SERVICE

**SUB-LINE
ITEM TOTAL LINE TOTAL**

95100 BOND PRINCIPAL:

7,200

7,200

95200 BOND INTEREST:

5,972

5,972

PROGRAM INFORMATION

OAK STREET LOCAL IMPROVEMENT DISTRICT

Page 1 of 1

PROGRAM DESCRIPTION:

In 1990, street and sidewalk improvements were made to West Oak and Twelfth Streets. \$14,612 was assessed to the property owners and \$80,849 requested Bancroft financing. Bonds were sold to fund the assessment district and are being repaid over ten years. Of the original \$80,849, \$2,953 in principal remains to be collected. The final payment will be made this year.

General Ledger
Budget Proposal Report
OAK ST LID

1998 Actual	1999 Actual	2000 Adopted	Account Description	2001 Requested	2001 Proposed	2001 Approved	2001 Adopted
4,699.66	3,144.33	3,000	R1 Rev.-Taxes & Assess 723-000-42010 Bancroft Bond Principal	1,000	1,000	1,000	1,000
4,699.66	3,144.33	3,000	Rev.-Taxes & Assess Totals:	1,000	1,000	1,000	1,000
964.56	1,283.57	1,000	R6 Rev.-Miscellaneous 723-000-42020 Bancroft Bond Interest	500	500	500	500
2,946.72	1,011.49	500	723-000-48100 Interest On Investment	0	0	0	0
3,911.28	2,295.06	1,500	Rev.-Miscellaneous Totals:	500	500	500	500
67,484.84	25,697.89	19,500	R8 Rev.-Other Sources 723-000-49901 Beginning Balance	12,414	12,414	12,414	12,414
67,484.84	25,697.89	19,500	Rev.-Other Sources Totals:	12,414	12,414	12,414	12,414
76,095.78	31,137.28	24,000	REVENUES Totals:	13,914	13,914	13,914	13,914
0.00	0.00	0	E4 Exp.-Transfers Out 723-723-90095 To Bancroft Bond Fd	3,569	3,569	3,569	3,569
0.00	0.00	0	Exp.-Transfers Out Totals:	3,569	3,569	3,569	3,569
0.00	0.00	2,627	E5 Exp.-Contingencies 723-723-80005 Operating Contingency	0	0	0	0
0.00	0.00	2,627	Exp.-Contingencies Totals:	0	0	0	0
10,000.00	10,000.00	10,000	E6 Exp.-Debt Service 723-723-95100 Bond Principal	10,000	10,000	10,000	10,000
2,350.00	1,695.00	1,028	723-723-95200 Bond Interest	345	345	345	345
12,350.00	11,695.00	11,028	Exp.-Debt Service Totals:	10,345	10,345	10,345	10,345
0.00	0.00	10,345	E7 Exp.-Unappropriated 723-723-92010 Unapprop End Fund Bal	0	0	0	0
0.00	0.00	10,345	Exp.-Unappropriated Totals:	0	0	0	0
12,350.00	11,695.00	24,000	EXPENDITURES Totals:	13,914	13,914	13,914	13,914
12,350.00	11,695.00	24,000	OAK ST LID Totals:	13,914	13,914	13,914	13,914
76,095.78	31,137.28	24,000	Fund REVENUES	13,914	13,914	13,914	13,914
12,350.00	11,695.00	24,000	Fund EXPENSES	13,914	13,914	13,914	13,914
63,745.78	19,442.28	0	OAK ST LID Totals:	0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 723 - SPECIAL ASSESSMENT FUNDS

DEPARTMENT: 723 - OAK STREET LID

<u>DEBT SERVICE</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
95100 BOND PRINCIPAL:	10,000	<u>10,000</u>
95200 BOND INTEREST:	345	<u>345</u>

General Ledger
Budget Proposal Report
EAST GRANT ST LID

<u>1998</u> <u>Actual</u>	<u>1999</u> <u>Actual</u>	<u>2000</u> <u>Adopted</u>	<u>Account</u>	<u>Description</u>	<u>2001</u> <u>Requested</u>	<u>2001</u> <u>Proposed</u>	<u>2001</u> <u>Approved</u>	<u>2001</u> <u>Adopted</u>
0.00	0.00	0	R1 724-000-42010	Rev.-Taxes & Assess Bancroft Bond Principal	0	0	0	0
0.00	0.00	0		Rev.-Taxes & Assess Totals:	0	0	0	0
0.00	0.00	0	R6 724-000-42020	Rev.-Miscellaneous Bancroft Bond Interest	0	0	0	0
62.80	0.69	0	724-000-48100	Interest On Investment	0	0	0	0
62.80	0.69	0		Rev.-Miscellaneous Totals:	0	0	0	0
0.00	0.00	0	R8 724-000-49901	Rev.-Other Sources Beginning Balance	0	0	0	0
0.00	0.00	0		Rev.-Other Sources Totals:	0	0	0	0
62.80	0.69	0		REVENUES Totals:	0	0	0	0
0.00	0.69	0	E4 724-724-90095	Exp.-Transfers Out To Bancroft Bond Fd	0	0	0	0
0.00	0.69	0		Exp.-Transfers Out Totals:	0	0	0	0
0.00	0.00	0	E6 724-724-95100	Exp.-Debt Service Bond Principal	0	0	0	0
0.00	0.00	0	724-724-95200	Bond Interest	0	0	0	0
0.00	0.00	0		Exp.-Debt Service Totals:	0	0	0	0
0.00	0.69	0		EXPENDITURES Totals:	0	0	0	0
0.00	0.69	0		EAST GRANT ST LID Totals:	0	0	0	0
62.80	0.69	0		Fund REVENUES	0	0	0	0
0.00	0.69	0		Fund EXPENSES	0	0	0	0
62.80	0.00	0		EAST GRANT ST LID Totals:	0	0	0	0

PROGRAM INFORMATION

PUBLIC IMPROVEMENTS

Page 1 of 1

PROGRAM DESCRIPTION:

This fund is used to budget for public improvement projects for which reimbursement of costs is expected. These public improvement projects originate at the public's request and usually involve forming a Local Improvement District (LID). The number and degree of requests for improvements can vary significantly from year to year. This fund provides a rudimentary budget for administering one LID until the district is formed and city costs are reimbursed.

General Ledger
Budget Proposal Report
PUB. IMP. - ADMINISTRATION

1998 Actual	1999 Actual	2000 Adopted	Account	Description	2001 Requested	2001 Proposed	2001 Approved	2001 Adopted
			R1	Rev.-Taxes & Assess				
0.00	0.00	9,200	750-000-42060	Unbonded Principal-LID	0	0	0	0
0.00	0.00	9,200		Rev.-Taxes & Assess Totals:	0	0	0	0
			R6	Rev.-Miscellaneous				
0.00	0.00	0	750-000-42070	Unbonded Int-LID	0	0	0	0
483.86	103.69	0	750-000-48100	Interest On Investment	0	0	0	0
483.86	103.69	0		Rev.-Miscellaneous Totals:	0	0	0	0
			R7	Rev.-Transfers In				
0.00	0.00	0	750-000-49022	From Water Fund	4,500	4,500	4,500	4,500
0.00	0.00	0	750-000-49025	From W Water Fund	4,500	4,500	4,500	4,500
0.00	0.00	0	750-000-49046	From Streets Fund	500	500	500	500
0.00	0.00	0	750-000-49047	From Storm Drain	0	0	0	0
0.00	0.00	0	750-000-49105	From Str Cap Proj	0	0	0	0
0.00	0.00	0		Rev.-Transfers In Totals:	9,500	9,500	9,500	9,500
			R8	Rev.-Other Sources				
0.00	0.00	0	750-000-42030	Bond Sale Proceeds	0	0	0	0
8,511.12	297.49	200	750-000-49901	Beginning Balance	0	0	0	0
8,511.12	297.49	200		Rev.-Other Sources Totals:	0	0	0	0
8,994.98	401.18	9,400		REVENUES Totals:	9,500	9,500	9,500	9,500
			E2	Exp.-Materials & Services				
253.76	0.00	500	750-750-61010	Advertising	1,000	1,000	1,000	1,000
0.00	0.00	8,000	750-750-61130	Contract Services	7,800	7,800	7,800	7,800
0.00	0.00	500	750-750-61240	Dept/Operating Expense	500	500	500	500
0.00	0.00	200	750-750-61820	Postage	200	200	200	200
253.76	0.00	9,200		Exp.-Materials & Services Totals:	9,500	9,500	9,500	9,500
			E3	Exp.-Capital Outlay				
0.00	209.86	0	750-750-72300	Improvements	0	0	0	0
0.00	209.86	0		Exp.-Capital Outlay Totals:	0	0	0	0
			E5	Exp.-Contingencies				
0.00	0.00	200	750-750-80005	Operating Contingency	0	0	0	0
0.00	0.00	200		Exp.-Contingencies Totals:	0	0	0	0
253.76	209.86	9,400		EXPENDITURES Totals:	9,500	9,500	9,500	9,500
253.76	209.86	9,400		PUB. IMP. - ADMINISTRATIO Totals:	9,500	9,500	9,500	9,500
8,994.98	401.18	9,400		Fund REVENUES	9,500	9,500	9,500	9,500
253.76	209.86	9,400		Fund EXPENSES	9,500	9,500	9,500	9,500
8,741.22	191.32	0		PUB. IMP. - ADMINISTRATIO Totals:	0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 750 - SPECIAL ASSESSMENT FUNDS
DEPARTMENT: 750 - PUBLIC IMPROVEMENTS

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61010 ADVERTISING:	1,000	<u>1,000</u>
61130 CONTRACT SERVICES:		
Consultant engineering for Local Improvement District engineering reports	7,800	<u>7,800</u>
61240 DEPARTMENT/OPERATING EXPENSE:	500	<u>500</u>
61820 POSTAGE:	200	<u>200</u>

CAPITAL PROJECTS FUND

PROGRAM INFORMATION
GENERAL FUND PROPERTY TAX RESERVE

Page 1 of 1

PROGRAM DESCRIPTION:

The revenue for this fund comes from a one time property tax revenue which is to be received by the city, due to an unanticipated affect of Ballot Measures 47 and 50 on property tax levies. Funds were transferred from the non-departmental fund and placed in a reserve.

Department 810 - General Fund Reserve was a new fund in 1998-99. The revenue for the new fund comes from one time property tax revenue which is to be received by the city due to an unanticipated effect of Ballot Measures 47 and 50 on property tax levies. Part of the amount was received in each of these years, 1997-98, 1998-99 and 1999-00. The total amount of extra levy was finally determined in January 2000, to be 465,192, approximately 90% of which will have been collected by June 30, 2000. All of the collections plus interest earnings are projected to be \$489,000; \$452,282 of which will be transferred to the general fund this year.

General Ledger
Budget Proposal Report
GEN FUND PROP TAX RES

1998 Actual	1999 Actual	2000 Adopted	Account Description	2001 Requested	2001 Proposed	2001 Approved	2001 Adopted
0.00	11,016.96	20,000	R6 Rev.-Miscellaneous 810-000-48100 Interest On Investment	12,000	12,000	12,000	12,000
0.00	11,016.96	20,000	Rev.-Miscellaneous Totals:	12,000	12,000	12,000	12,000
0.00	252,965.00	187,000	R7 Rev.-Transfers In 810-000-49010 From General Fund	0	0	0	0
0.00	252,965.00	187,000	Rev.-Transfers In Totals:	0	0	0	0
0.00	0.00	270,000	R8 Rev.-Other Sources 810-000-49901 Beginning Balance	477,000	477,000	477,000	477,000
0.00	0.00	270,000	Rev.-Other Sources Totals:	477,000	477,000	477,000	477,000
0.00	263,981.96	477,000	REVENUES Totals:	489,000	489,000	489,000	489,000
0.00	0.00	0	E2 Exp.-Materials & Services 810-810-61124 Computer Expense	0	0	0	0
0.00	0.00	0	810-810-61240 Dept/Operating Expense	0	0	0	0
0.00	0.00	0	Exp.-Materials & Services Totals:	0	0	0	0
0.00	0.00	0	E3 Exp.-Capital Outlay 810-810-72102 Buildings (Maint)	0	0	0	0
0.00	0.00	0	810-810-72300 Improvements	0	0	0	0
0.00	0.00	0	810-810-72500 Office Eqpt.	0	0	0	0
0.00	0.00	0	810-810-72503 Office Eqpt (PW)	0	0	0	0
0.00	0.00	0	810-810-72600 Other Eqpt.	0	0	0	0
0.00	0.00	0	810-810-72800 Vehicles	0	0	0	0
0.00	0.00	0	Exp.-Capital Outlay Totals:	0	0	0	0
0.00	0.00	477,000	E4 Exp.-Transfers Out 810-810-90010 To General Fund	452,282	452,282	452,282	452,282
0.00	0.00	0	810-810-90105 To Eqpt Acq & Rep Fund	0	0	0	0
0.00	0.00	477,000	Exp.-Transfers Out Totals:	452,282	452,282	452,282	452,282
0.00	0.00	0	E5 Exp.-Contingencies 810-810-80005 Operating Contingency	36,718	36,718	36,718	36,718
0.00	0.00	0	Exp.-Contingencies Totals:	36,718	36,718	36,718	36,718
0.00	0.00	477,000	EXPENDITURES Totals:	489,000	489,000	489,000	489,000
0.00	0.00	477,000	GEN FUND PROP TAX RES Totals:	489,000	489,000	489,000	489,000
0.00	263,981.96	477,000	Fund REVENUES	489,000	489,000	489,000	489,000
0.00	0.00	477,000	Fund EXPENSES	489,000	489,000	489,000	489,000
0.00	263,981.96	0	GEN FUND PROP TAX RES Totals:	0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 810- CAPITAL PROJECTS FUNDS

DEPARTMENT: 810 - GENERAL FUND PROPERTY TAX RESERVE

<u>INTERFUND TRANSFERS</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
90010 TO GENERAL FUND:		
Set aside to repay unanticipated over collection of property taxes of Measure 50	452,282	<u>452,282</u>

PROGRAM INFORMATION

MAINTENANCE DIVISION OFFICE CONSTRUCTION

Page 1 of 1

PROGRAM DESCRIPTION

The maintenance shop site master plan calls for the construction of office space and limited off street parking along Oak Street in the future. The Engineering Division of Public Works has an immediate need for additional office space. It was felt that a cost effective method of providing this additional space would be to build this building now and put the rent payed by engineering toward construction of a facility that will belong to the city.

The proposed project will include a three story building with slightly over 8,200 square feet of finished space. It will also include parking in front, just off Oak Street for the public, as well as an additional lot for employee parking inside the maintenance division compound.

Funding for the project will come from several sources. System Development Charges will pay a formulated portion. Our equipment replacement fund has a reserve for future shop site improvements. A small portion will come from direct capital contributions from several funds, and finally a bank loan, or bond will be secured to complete the funding. This loan will be repaid from rent proceeds.

This project will provide needed office area, while at the same time increasing the value to the City of rent dollars spent for engineering space.

General Ledger
Budget Proposal Report
MAINT DIV OFFICE CONSTRUCT

<u>1998</u> <u>Actual</u>	<u>1999</u> <u>Actual</u>	<u>2000</u> <u>Adopted</u>	<u>Account</u>	<u>Description</u>	<u>2001</u> <u>Requested</u>	<u>2001</u> <u>Proposed</u>	<u>2001</u> <u>Approved</u>	<u>2001</u> <u>Adopted</u>
			R7	Rev.-Transfers In				
0.00	0.00	0	815-000-49019	From Sm Waterline	10,000	10,000	10,000	10,000
0.00	0.00	0	815-000-49022	From Water Fund	20,000	20,000	20,000	20,000
0.00	0.00	0	815-000-49025	From W Water Fund	20,000	20,000	20,000	20,000
0.00	0.00	0	815-000-49097	From Equip Acq Fund	58,000	58,000	58,000	58,000
0.00	0.00	0	815-000-49120	From SCD-Sewer	14,000	14,000	14,000	14,000
0.00	0.00	0	815-000-49122	From SDC-Park	14,000	14,000	14,000	14,000
0.00	0.00	0	815-000-49125	From SDC-Drainage	14,000	14,000	14,000	14,000
0.00	0.00	0	815-000-49130	From SDC-Street	14,000	14,000	14,000	14,000
0.00	0.00	0	815-000-49135	From SDC-Water	14,000	14,000	14,000	14,000
0.00	0.00	0		Rev.-Transfers In Totals:	178,000	178,000	178,000	178,000
			R8	Rev.-Other Sources				
0.00	0.00	0	815-000-41054	Bank Loan Funds	172,000	172,000	172,000	412,000
0.00	0.00	0		Rev.-Other Sources Totals:	172,000	172,000	172,000	412,000
0.00	0.00	0		REVENUES Totals:	350,000	350,000	350,000	590,000
			E2	Exp.-Materials & Services				
0.00	0.00	0	815-815-61012	Advertising (Maint)	2,000	2,000	2,000	2,000
0.00	0.00	0	815-815-61134	Contract Serv (Maint)	14,000	14,000	14,000	30,000
0.00	0.00	0	815-815-61242	Operating Exp (Maint)	4,000	4,000	4,000	4,000
0.00	0.00	0		Exp.-Materials & Services Totals:	20,000	20,000	20,000	36,000
			E3	Exp.-Capital Outlay				
0.00	0.00	0	815-815-72102	Buildings (Maint)	330,000	330,000	330,000	554,000
0.00	0.00	0		Exp.-Capital Outlay Totals:	330,000	330,000	330,000	554,000
0.00	0.00	0		EXPENDITURES Totals:	350,000	350,000	350,000	590,000
0.00	0.00	0		MAINT DIV OFFICE CONSTRUCT Totals:	350,000	350,000	350,000	590,000
0.00	0.00	0		Fund REVENUES	350,000	350,000	350,000	590,000
0.00	0.00	0		Fund EXPENSES	350,000	350,000	350,000	590,000
0.00	0.00	0		MAINT DIV OFFICE CONSTRUCT Totals:	0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 815 - CAPITAL PROJECTS

DEPARTMENT: 815 - MAINTENANCE DIVISION OFFICE CONSTRUCTION

MATERIALS & SERVICES

61012 ADVERTISING	2,000	<u>2,000</u>
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61134 CONTRACT SERVICES	30,000	<u>30,000</u>
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61242 DEPT. OPERATING EXPENSES	4,000	<u>4,000</u>
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CAPITAL OUTLAY

72102 BUILDINGS (MT):

Construct office building and parking	554,000	<u>554,000</u>
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PROGRAM INFORMATION
EQUIPMENT ACQUISITION AND REPLACEMENT

Page 1 of 1

PROGRAM DESCRIPTION:

Reserves for equipment acquisition and replacement are built up in this fund so that equipment replacement costs may be distributed more evenly over the years. In addition, instead of paying for maintenance contracts on computer equipment, funds are accumulated to replace equipment as needed.

This year the Wastewater Section will replace the 1978 step van used to house and transport the sewer TV inspection equipment. Also included in this fund is \$2,500 to purchase un-designated equipment or vehicles from the State Surplus Agency. This funding will be used if an opportunity arises to purchase equipment or vehicles which, because of infrequent use, cannot be justified if purchased new or used on the open market. The price of equipment or vehicles at the state surplus is often quite reasonable. This funding allows the City to take advantage of opportunities as they arise. Examples of vehicles purchased in the past are a small crane and a forklift. Equipment purchased in the past has been a brush chipper and temporary traffic sign stands.

Reserve funds have also been placed in this fund for unexpected equipment repairs or replacements at the Water Treatment Plant and the Wastewater Treatment Plant.

General Ledger
Budget Proposal Report
EQUIPMENT ACQ. & REPLACEMENT

1998 Actual	1999 Actual	2000 Adopted	Account	Description	2001 Requested	2001 Proposed	2001 Approved	2001 Adopted
R6 Rev.-Miscellaneous								
0.00	0.00	0	820-000-41055	Interfd Loan Int	0	0	0	0
30,623.06	25,420.55	28,000	820-000-48100	Interest On Investment	28,000	28,000	28,000	28,000
0.00	15,474.22	0	820-000-48140	Miscellaneous Revenue	0	0	0	0
30,623.06	40,894.77	28,000	Rev.-Miscellaneous Totals:		28,000	28,000	28,000	28,000
R7 Rev.-Transfers In								
23,040.00	17,850.00	9,070	820-000-49010	From General Fund	33,700	33,700	33,700	33,700
0.00	500.00	57,059	820-000-49015	From St Drain Util	0	0	0	0
32,400.00	20,550.00	15,300	820-000-49019	From Sm Waterline	16,000	16,000	16,000	16,000
51,260.00	29,900.00	38,200	820-000-49022	From Water Fund	39,200	39,200	39,200	39,200
0.00	0.00	0	820-000-49023	From Water CIP	0	0	0	0
61,540.00	37,530.00	48,180	820-000-49025	From W Water Fund	31,900	31,900	31,900	31,900
0.00	0.00	4,400	820-000-49026	From WW CIP	0	0	0	0
0.00	0.00	0	820-000-49027	From 1993 Hsg Rehab	0	0	0	0
0.00	0.00	0	820-000-49029	From Dial-A-Bus	0	0	0	0
5,140.00	410.00	600	820-000-49032	From GIS	600	600	600	600
2,800.00	280.00	190	820-000-49033	From Eng Dev Review	810	810	810	810
0.00	0.00	0	820-000-49035	From St Foot & Bikepath	0	0	0	0
0.00	0.00	0	820-000-49037	From Operations & Environ	0	0	0	0
0.00	590.00	600	820-000-49038	From Info Sys	660	660	660	660
75,800.00	32,331.00	23,184	820-000-49046	From Streets Fund	1,628	1,628	1,628	1,628
1,000.00	60.00	40	820-000-49047	From Storm Drain	90	90	90	90
0.00	7,585.83	8,500	820-000-49083	From 85-86 Hsg Rehab	0	0	0	0
0.00	0.00	0	820-000-49093	From E Grant LID	0	0	0	0
2,060.00	150.00	140	820-000-49095	From Urban Renew Fund	320	320	320	320
820.00	410.00	50	820-000-49098	From NW Urban Renewal	110	110	110	110
0.00	0.00	0	820-000-49105	From Str Cap Proj	0	0	0	0
0.00	0.00	0	820-000-49108	From Alloc Direct Costs	0	0	0	0
600.00	190.00	30	820-000-49120	From SDC-Sewer	70	70	70	70
780.00	50.00	40	820-000-49122	From SDC-Park	90	90	90	90
3,360.00	130.00	90	820-000-49125	From SDC-Drainage	200	200	200	200
2,580.00	0.00	160	820-000-49130	From SDC-Street	350	350	350	350
1,980.00	190.00	290	820-000-49135	From SDC-Water	630	630	630	630
0.00	0.00	0	820-000-49160	From NW/URD ODOT Grant	0	0	0	0
265,160.00	148,706.83	206,123	Rev.-Transfers In Totals:		126,358	126,358	126,358	126,358
R8 Rev.-Other Sources								
1,000,488.34	595,563.61	506,000	820-000-49901	Beginning Balance	420,065	420,065	420,065	521,065
1,000,488.34	595,563.61	506,000	Rev.-Other Sources Totals:		420,065	420,065	420,065	521,065
1,296,271.40	785,165.21	740,123	REVENUES Totals:		574,423	574,423	574,423	675,423
E3 Exp.-Capital Outlay								
2,060.44	13,512.42	5,000	820-820-72500	Office Eqpt.	5,000	5,000	5,000	5,000
0.00	8,095.00	0	820-820-72600	Other Eqpt.	0	0	0	0
0.00	0.00	2,500	820-820-72602	Other Eqpt (Maint)	2,500	2,500	2,500	2,500
19,044.91	7,358.39	60,000	820-820-72603	Other Eqpt (PW)	30,000	30,000	30,000	30,000
375.00	0.00	43,500	820-820-72800	Vehicles	60,000	60,000	60,000	60,000
16,425.00	14,500.00	0	820-820-72801	Vehicles (Eng)	0	0	0	0
28,545.49	205,198.10	111,000	820-820-72802	Vehicles (Maint)	45,000	45,000	45,000	45,000
66,450.84	248,663.91	222,000	Exp.-Capital Outlay Totals:		142,500	142,500	142,500	142,500
E4 Exp.-Transfers Out								
0.00	60,000.00	0	820-820-90052	To Storm Drainage	0	0	0	0
0.00	0.00	8,500	820-820-90055	To D-A-B Grant Fund	0	0	0	0
0.00	0.00	0	820-820-90082	To 85-86 Hsing Rehab	0	0	0	0
0.00	0.00	0	820-820-90083	To 93 Hsg Rehab	0	0	0	0
0.00	0.00	0	820-820-90100	To Maint Div Office Construct	58,000	58,000	58,000	58,000
0.00	0.00	0	820-820-90150	To SDC-Streets	0	0	0	0
0.00	0.00	0	820-820-90162	To ODOT-IOF Fd	0	0	0	0
0.00	60,000.00	8,500	Exp.-Transfers Out Totals:		58,000	58,000	58,000	58,000

General Ledger
Budget Proposal Report
EQUIPMENT ACQ. & REPLACEMENT

1998 <u>Actual</u>	1999 <u>Actual</u>	2000 <u>Adopted</u>	Account <u>ES</u>	Description	2001 <u>Requested</u>	2001 <u>Proposed</u>	2001 <u>Approved</u>	2001 <u>Adopted</u>
				Exp.-Contingencies				
0.00	0.00	0	820-820-80005	Operating Contingency	0	0	0	0
0.00	0.00	9,831	820-820-80010	Res - Eq Rep (Eng)	9,674	9,674	9,674	14,674
0.00	0.00	22,827	820-820-80011	Res - Eq Rep (Parks)	31,179	31,179	31,179	36,179
0.00	0.00	59,876	820-820-80012	Res - Eq Rep (Water)	32,711	32,711	32,711	53,711
0.00	0.00	174,920	820-820-80013	Res - Eq Rep (Wst Wtr)	125,378	125,378	125,378	145,378
0.00	0.00	31,229	820-820-80014	Res - Eq Rep (Str)	40,600	40,600	40,600	90,600
0.00	0.00	4,452	820-820-80015	Res - Eq Rep (Finance)	7,114	7,114	7,114	7,114
0.00	0.00	15,000	820-820-80016	Res - Eq Rep (Police)	961	961	961	961
0.00	0.00	8,036	820-820-80017	Res - Dial-A-Bus	0	0	0	0
0.00	0.00	58,438	820-820-80018	Res - Eq Rep (Sm Wtr Line)	74,584	74,584	74,584	74,584
0.00	0.00	65,468	820-820-80019	Res - Shop	25,788	25,788	25,788	25,788
0.00	0.00	59,546	820-820-80020	Res - Bridge Replace	20,558	20,558	20,558	20,558
0.00	0.00	0	820-820-80021	Res - Eq Rep (Library)	5,376	5,376	5,376	5,376
0.00	0.00	509,623		Exp.-Contingencies Totals:	373,923	373,923	373,923	474,923
66,450.84	308,663.91	740,123		EXPENDITURES Totals:	574,423	574,423	574,423	675,423
66,450.84	308,663.91	740,123		EQUIPMENT ACQ. & REPLACEMENT Totals:	574,423	574,423	574,423	675,423
1,296,271.40	785,165.21	740,123		Fund REVENUES	574,423	574,423	574,423	675,423
66,450.84	308,663.91	740,123		Fund EXPENSES	574,423	574,423	574,423	675,423
1,229,820.56	476,501.30	0		EQUIPMENT ACQ. & REPLACEMENT Totals:	0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 820 - CAPITAL PROJECTS FUNDS

DEPARTMENT: 820 - EQUIPMENT ACQUISITION AND REPLACEMENT

<u>CAPITAL OUTLAY</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
72500 OFFICE EQUIPMENT (FI)		
Computer upgrade	5,000	<u>5,000</u>
72602 OTHER EQUIPMENT (MT):		
State Surplus equipment	2,500	<u>2,500</u>
72603 OTHER EQUIPMENT (PW):		
Wastewater Treatment Plant repair/replacement reserve	15,000	
Water Treatment Plant repair/replacement reserve	15,000	<u>30,000</u>
72800 VEHICLES:		
Emergency vehicle replacement-Police	60,000	<u>60,000</u>
72802 VEHICLES (MT):		
Wastewater TV-Step Van	45,000	<u>45,000</u>
<u>INTERFUND TRANSFER</u>		
90100 TO MAINT DIV. OFFICE CONST.	58,000	<u>58,000</u>

PROGRAM INFORMATION
HISTORIC RESOURCE COMMISSION TRUST

Page 1 of 1

PROGRAM DESCRIPTION:

The Historic Resources Commission manages this trust account which was established for donations to help with preserving historic buildings in Lebanon.

The Lebanon Historic Resources Commission has nine voting members and twelve non-voting members. The voting members are:

Steve Kassis
Rick Allen
Larry Nelson
Sedonia Gentry
Linda Davis, Secretary
Mel Harrington
Ella Garboden, Vice Chair
Joan Ogden
Shirlee Harrington, Chair

The non-voting members are:

Pat Dunn
LouAnn Allen
Malia Allen
Bill and Marleen Bolen
A.K. Dugan
Linda Fahey
Barbara Jackson
Barbara Kelker
Joella Larson
Scott Simpson
Hal Brayton
Perry Timmermans
Scott Simpson

General Ledger
Budget Proposal Report
HISTORIC RESOURCE COMM. TRUST

1998 <u>Actual</u>	1999 <u>Actual</u>	2000 <u>Adopted</u>	Account Description	2001 <u>Requested</u>	2001 <u>Proposed</u>	2001 <u>Approved</u>	2001 <u>Adopted</u>
			R6 Rev.-Miscellaneous				
772.00	0.00	2,000	824-000-48053 Donations	0	0	0	2,000
191.98	43.39	200	824-000-48100 Interest On Investment	200	200	200	200
0.00	78.00	0	824-000-48140 Miscellaneous Revenue	0	0	0	0
963.98	121.39	2,200	Rev.-Miscellaneous Totals:	200	200	200	2,200
			R8 Rev.-Other Sources				
2,809.20	886.59	1,000	824-000-49901 Beginning Balance	3,200	3,200	3,200	200
2,809.20	886.59	1,000	Rev.-Other Sources Totals:	3,200	3,200	3,200	200
3,773.18	1,007.98	3,200	REVENUES Totals:	3,400	3,400	3,400	2,400
			E2 Exp.-Materials & Services				
1,000.00	831.00	3,200	824-824-61250 Dept/Op Supplies	3,400	3,400	3,400	2,400
1,000.00	831.00	3,200	Exp.-Materials & Services Totals:	3,400	3,400	3,400	2,400
			E4 Exp.-Transfers Out				
0.00	0.00	0	824-824-90005 To Gen Fund-Admin Cost	0	0	0	0
0.00	0.00	0	Exp.-Transfers Out Totals:	0	0	0	0
1,000.00	831.00	3,200	EXPENDITURES Totals:	3,400	3,400	3,400	2,400
1,000.00	831.00	3,200	HISTORIC RESOURCE COMM. T Totals:	3,400	3,400	3,400	2,400
3,773.18	1,007.98	3,200	Fund REVENUES	3,400	3,400	3,400	2,400
1,000.00	831.00	3,200	Fund EXPENSES	3,400	3,400	3,400	2,400
2,773.18	176.98	0	HISTORIC RESOURCE COMM. T Totals:	0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 824 - CAPITAL PROJECTS

DEPARTMENT: 824 - HISTORIC RESOURCE COMMISSION TRUST

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61250 DEPARTMENT/OPERATING SUPPLIES:	2,400	<u>2,400</u>

PROGRAM INFORMATION
PIONEER CEMETERY RESTORATION TRUST

Page 1 of 1

PROGRAM DESCRIPTION:

The Pioneer Cemetery Restoration Trust is set up to receive revenue from donations in two different forms. The first form is a donation to the Perpetual Maintenance Fund. The donations to this fund will be held indefinitely and only interest earned on the original donation may be spent on maintenance or capital improvement items in Pioneer Cemetery. The donation amounts are reflected in the unappropriated ending fund balance. The second form of donation is a form of trust which may be used immediately in its entirety. Gifts to this trust may be donated to a specific purchase or activity.

General Ledger
Budget Proposal Report
PIONEER CEMETERY RESTOR TRUST

1998 <u>Actual</u>	1999 <u>Actual</u>	2000 <u>Adopted</u>	<u>Account</u> <u>Description</u>	2001 <u>Requested</u>	2001 <u>Proposed</u>	2001 <u>Approved</u>	2001 <u>Adopted</u>
			R6 Rev.-Miscellaneous				
313.50	152.50	1,000	825-000-48053 Donations	1,000	1,000	1,000	1,000
313.50	152.50	1,000	825-000-48054 Donat.-Perpet. Maint	1,000	1,000	1,000	1,000
459.24	240.62	400	825-000-48100 Interest On Investment	600	600	600	600
0.00	0.00	0	825-000-48140 Miscellaneous Revenue	0	0	0	0
1,086.24	545.62	2,400	Rev.-Miscellaneous Totals:	2,600	2,600	2,600	2,600
			R8 Rev.-Other Sources				
7,607.42	4,341.38	4,700	825-000-49901 Beginning Balance	7,039	7,039	7,039	5,652
7,607.42	4,341.38	4,700	Rev.-Other Sources Totals:	7,039	7,039	7,039	5,652
8,693.66	4,887.00	7,100	REVENUES Totals:	9,639	9,639	9,639	8,252
			E2 Exp.-Materials & Services				
0.00	0.00	100	825-825-61009 Advertising (PW)	200	200	200	200
2.45	0.00	100	825-825-61240 Dept/Operating Expense	200	200	200	200
3.00	0.00	100	825-825-61250 Dept/Op Supplies	200	200	200	200
0.00	0.00	0	825-825-61293 Dues & Subscript (PW)	0	0	0	0
5.45	0.00	300	Exp.-Materials & Services Totals:	600	600	600	600
			E3 Exp.-Capital Outlay				
0.00	0.00	2,050	825-825-72300 Improvements	1,900	1,900	1,900	2,214
0.00	0.00	2,050	Exp.-Capital Outlay Totals:	1,900	1,900	1,900	2,214
			E7 Exp.-Unappropriated				
0.00	0.00	4,750	825-825-92010 Unapprop End Fund Bal	7,139	7,139	7,139	
0.00	0.00	4,750	Exp.-Unappropriated Totals:	7,139	7,139	7,139	5,438
5.45	0.00	7,100	EXPENDITURES Totals:	9,639	9,639	9,639	8,252
5.45	0.00	7,100	PIONEER CEMETERY RESTOR T Totals:	9,639	9,639	9,639	8,252
8,693.66	4,887.00	7,100	Fund REVENUES	9,639	9,639	9,639	8,252
5.45	0.00	7,100	Fund EXPENSES	9,639	9,639	9,639	8,252
8,688.21	4,887.00	0	PIONEER CEMETERY RESTOR T Totals:	0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 825 -CAPITAL PROJECTS

DEPARTMENT: 825 - PIONEER CEMETERY RESTORATION TRUST

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61009 ADVERTISING (PW):	200	<u>200</u>
61240 DEPARTMENT/OPERATING EXPENSE:	200	<u>200</u>
61250 DEPARTMENT/OPERATING SUPPLIES:	200	<u>200</u>
<u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS:		
Cemetery Improvements	2,214	<u>2,214</u>

PROGRAM INFORMATION
LAW ENFORCEMENT BLOCK GRANT

Page 1 of 1

PROGRAM DESCRIPTION:

The Police Department applied for and, in November of 1999, received a Local Law Enforcement Block Grant for the purchase of surveillance equipment. The equipment will be used in a problem-solving strategy that will effectively respond to, reduce or eliminate the repeated incidents of illicit drug activity, theft and vandalism which occurs in neighborhoods and public parks throughout the city.

One crime and/or disorder trend that is almost universal throughout our neighborhoods is drug house activity and youth crime including vandalism and theft. Because of the nature of these common activities and the nature of the offenders, one of the most effective responses is for police personnel to observe firsthand and document suspicious activity for arrest and prosecution.

Localized patterns of behavior require specialized enforcement, but in order to effectively follow through with enforcement action, the violation must be observed firsthand. This is difficult when the offenders disburse each time a marked law enforcement vehicle or officer approaches.

An observation vehicle equipped with technology that will record illegal activity as it occurs will greatly enhance the department's ability to effectively respond to the variety of criminal activities identified by police and neighborhood residents.

General Ledger
Budget Proposal Report
LOCAL LAW ENFORCE BLOCK GRANT

<u>1998</u> <u>Actual</u>	<u>1999</u> <u>Actual</u>	<u>2000</u> <u>Adopted</u>	<u>Account</u>	<u>Description</u>	<u>2001</u> <u>Requested</u>	<u>2001</u> <u>Proposed</u>	<u>2001</u> <u>Approved</u>	<u>2001</u> <u>Adopted</u>
0.00	0.00	0	R4 827-000-41050	Rev.-Intergovernmental State Grant Funds	13,134	13,134	13,134	0
0.00	0.00	0		Rev.-Intergovernmental Totals:	13,134	13,134	13,134	0
0.00	0.00	6,000	R6 827-000-48053	Rev.-Miscellaneous Donations	0	0	0	0
0.00	0.00	0	827-000-48100	Interest On Investment	0	0	0	0
0.00	0.00	0	827-000-48140	Miscellaneous Revenue	0	0	0	0
0.00	0.00	6,000		Rev.-Miscellaneous Totals:	0	0	0	0
0.00	0.00	0	R7 827-000-49010	Rev.-Transfers In From General Fund	0	0	0	0
0.00	0.00	0		Rev.-Transfers In Totals:	0	0	0	0
0.00	0.00	0	R8 827-000-49901	Rev.-Other Sources Beginning Balance	0	0	0	13,134
0.00	0.00	0		Rev.-Other Sources Totals:	0	0	0	13,134
0.00	0.00	6,000		REVENUES Totals:	13,134	13,134	13,134	13,134
0.00	0.00	1,000	E2 827-827-61010	Exp.-Materials & Services Advertising	0	0	0	0
0.00	0.00	1,000	827-827-61240	Dept/Operating Expense	0	0	0	0
0.00	0.00	2,500	827-827-61250	Dept/Op Supplies	0	0	0	0
0.00	0.00	500	827-827-61320	Education & Training	0	0	0	0
0.00	0.00	5,000		Exp.-Materials & Services Totals:	0	0	0	0
0.00	0.00	13,434	E3 827-827-72600	Exp.-Capital Outlay Other Eqpt.	13,134	13,134	13,134	13,134
0.00	0.00	13,434		Exp.-Capital Outlay Totals:	13,134	13,134	13,134	13,134
0.00	0.00	18,434		EXPENDITURES Totals:	13,134	13,134	13,134	13,134
0.00	0.00	18,434		LOCAL LAW ENFORCE GLOCK G Totals:	13,134	13,134	13,134	13,134
0.00	0.00	6,000		Fund REVENUES	13,134	13,134	13,134	13,134
0.00	0.00	18,434		Fund EXPENSES	13,134	13,134	13,134	13,134
0.00	0.00	(12,434)		LOCAL LAW ENFORCE BLOCK G Totals:	0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 827 - CAPITAL PROJECTS

DEPARTMENT: 827 - LOCAL LAW ENFORCEMENT BLOCK GRANT

CAPITAL OUTLAY

**SUB-LINE
ITEM TOTAL LINE TOTAL**

72600 OTHER EQUIPMENT:

Surveillance Equipment

13,134

13,134

PROGRAM INFORMATION

D.A.R.E. TRUST

Page 1 of 1

PROGRAM DESCRIPTION:

The Drug Abuse Resistance Education Program was started by the Lebanon Police Department in 1992/1993 fiscal year and was eliminated in the 1999/2000 fiscal year.

Each year the Lebanon D.A.R.E. Program impacted more than 1,500 students in Lebanon public schools and resuming the program will prove beneficial to all involved. The D.A.R.E. officer (school resource officer) visited.

Training materials and program incentives were purchased with D.A.R.E. trust funds supported through donations. T-shirts were purchased for all of the fifth grade students who graduated from the 17-week D.A.R.E. curriculum. Other incentives, such as stickers, hats, travel mugs, sunglasses, pencils, and Frisbees were given to students as prizes for exceptional work.

The donations were designated for the D.A.R.E. Program and, for the present time, will remain in the account in the event that the Police Department is able to resume the program at a later date.

General Ledger
Budget Proposal Report
D.A.R.E. TRUST

1998 <u>Actual</u>	1999 <u>Actual</u>	2000 <u>Adopted</u>	<u>Account</u>	<u>Description</u>	2001 <u>Requested</u>	2001 <u>Proposed</u>	2001 <u>Approved</u>	2001 <u>Adopted</u>
			R3	Rev.-Fines & Forfeits				
0.00	0.00	0	828-000-48059	Nite Court	0	0	0	0
0.00	0.00	0		Rev.-Fines & Forfeits Totals:	0	0	0	0
			R6	Rev.-Miscellaneous				
0.00	0.00	0	828-000-48053	Donations	0	0	0	0
12,027.20	11,724.75	2,000	828-000-48056	D.A.R.E. Donations	0	0	0	0
0.00	0.00	0	828-000-48058	DARE Car Donations	0	0	0	0
708.60	399.82	200	828-000-48100	Interest On Investment	800	800	800	800
12,735.80	12,124.57	2,200		Rev.-Miscellaneous Totals:	800	800	800	800
			R8	Rev.-Other Sources				
9,558.46	5,047.76	9,500	828-000-49901	Beginning Balance	16,000	16,000	16,000	16,000
9,558.46	5,047.76	9,500		Rev.-Other Sources Totals:	16,000	16,000	16,000	16,000
22,294.26	17,172.33	11,700		REVENUES Totals:	16,800	16,800	16,800	16,800
			E2	Exp.-Materials & Services				
0.00	94.50	500	828-828-61010	Advertising	500	500	500	500
0.00	0.00	0	828-828-61130	Contract Services	0	0	0	0
1,363.42	1,553.35	500	828-828-61240	Dept/Operating Expense	500	500	500	500
2,200.00	3,545.85	10,700	828-828-61250	Dept/Op Supplies	15,800	15,800	15,800	15,800
3,563.42	5,193.70	11,700		Exp.-Materials & Services Totals:	16,800	16,800	16,800	16,800
			E3	Exp.-Capital Outlay				
0.00	0.00	0	828-828-72300	Improvements	0	0	0	0
2,214.00	0.00	0	828-828-72600	Other Eqpt.	0	0	0	0
2,214.00	0.00	0		Exp.-Capital Outlay Totals:	0	0	0	0
			E5	Exp.-Contingencies				
0.00	0.00	0	828-828-80005	Operating Contingency	0	0	0	0
0.00	0.00	0		Exp.-Contingencies Totals:	0	0	0	0
5,777.42	5,193.70	11,700		EXPENDITURES Totals:	16,800	16,800	16,800	16,800
5,777.42	5,193.70	11,700		D.A.R.E. TRUST Totals:	16,800	16,800	16,800	16,800
22,294.26	17,172.33	11,700		Fund REVENUES	16,800	16,800	16,800	16,800
5,777.42	5,193.70	11,700		Fund EXPENSES	16,800	16,800	16,800	16,800
16,516.84	11,978.63	0		D.A.R.E. TRUST Totals:	0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 828 - CAPITAL PROJECTS FUNDS

DEPARTMENT: 828 - D.A.R.E. TRUST

MATERIALS & SERVICES

**SUB-LINE
ITEM TOTAL LINE TOTAL**

61010 ADVERTISING:

Various events, and media ads	500	<u>500</u>
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61240 DEPARTMENT/OPERATING EXPENSE:

D.A.R.E. vehicle detailing, training, signs and etc.	500	<u>500</u>
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61250 DEPARTMENT/OPERATING SUPPLIES:

T-shirts, workbooks, stickers, hats and other items for student incentive	15,800	<u>15,800</u>
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PROGRAM INFORMATION

POLICE TRUST

Page 1 of 1

PROGRAM DESCRIPTION:

The Police Trust will account for receipt and expenditure of donations to the Police Department that are earmarked for special purchases and/or strategies. This trust allows an account for a donation for any purpose in the Police Department that is not covered in the budget.

General Ledger
Budget Proposal Report
POLICE TRUST

1998 <u>Actual</u>	1999 <u>Actual</u>	2000 <u>Adopted</u>	<u>Account</u> <u>Description</u>	2001 <u>Requested</u>	2001 <u>Proposed</u>	2001 <u>Approved</u>	2001 <u>Adopted</u>
			R4 Rev.-Intergovernmental				
24,652.00	0.00	0	829-000-41020 Federal Grant Funds	0	0	0	0
2,000.00	0.00	0	829-000-41047 County Grant Funds	0	0	0	0
26,652.00	0.00	0	Rev.-Intergovernmental Totals:	0	0	0	0
			R6 Rev.-Miscellaneous				
2,700.00	5,806.00	4,000	829-000-48053 Donations	6,000	6,000	6,000	6,000
1,167.34	330.82	50	829-000-48100 Interest On Investment	0	0	0	0
4,355.00	0.00	0	829-000-48140 Miscellaneous Revenue	0	0	0	0
8,222.34	6,136.82	4,050	Rev.-Miscellaneous Totals:	6,000	6,000	6,000	6,000
			R8 Rev.-Other Sources				
11,797.00	11,546.22	4,000	829-000-49901 Beginning Balance	0	0	0	10,000
11,797.00	11,546.22	4,000	Rev.-Other Sources Totals:	0	0	0	10,000
46,671.34	17,683.04	8,050	REVENUES Totals:	6,000	6,000	6,000	16,000
			E2 Exp.-Materials & Services				
0.00	0.00	1,000	829-829-61010 Advertising	1,000	1,000	1,000	1,000
1,462.23	8,991.22	200	829-829-61240 Dept/Operating Expense	200	200	200	200
0.00	0.00	2,500	829-829-61250 Dept/Op Supplies	4,500	4,500	4,500	4,500
0.00	0.00	0	829-829-61320 Education & Training	0	0	0	0
1,462.23	8,991.22	3,700	Exp.-Materials & Services Totals:	5,700	5,700	5,700	5,700
			E3 Exp.-Capital Outlay				
21,501.22	7,491.82	4,350	829-829-72600 Other Eqpt	300	300	300	10,300
21,501.22	7,491.82	4,350	Exp.-Capital Outlay Totals:	300	300	300	10,300
22,963.45	16,483.04	8,050	EXPENDITURES Totals:	6,000	6,000	6,000	16,000
22,963.45	16,483.04	8,050	POLICE TRUST Totals:	6,000	6,000	6,000	16,000
46,671.34	17,683.04	8,050	Fund REVENUES	6,000	6,000	6,000	16,000
22,963.45	16,483.04	8,050	Fund EXPENSES	6,000	6,000	6,000	16,000
23,707.89	1,200.00	0	POLICE TRUST Totals:	0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 829 - CAPITAL PROJECTS FUNDS
DEPARTMENT: 829 - POLICE TRUST FUND

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61010 ADVERTISING:	1,000	<u>1,000</u>
61240 DEPARTMENT/OPERATING EXPENSE:	200	<u>200</u>
61250 DEPARTMENT/OPERATING SUPPLIES:	4,500	<u>4,500</u>
 <u>CAPITAL OUTLAY</u>		
72600 OTHER EQUIPMENT:		
Designated Donations for Equipment Purchases	10,300	<u>10,300</u>

PROGRAM INFORMATION

LIBRARY TRUST

Page 1 of 1

PROGRAM DESCRIPTION:

The Library Trust Fund has been established to receive and expend donated funds. It receives revenue from donations and grants.

Most donors specify that their gift is to be used to purchase a specific item or type of item for the library collection. The majority of donors request that books be purchased for the library collection.

Ready-to-Read grants, which are distributed annually to public libraries in Oregon through the Oregon State Library, are funded at nearly \$1.00 per child. The amount is determined by a formula which allocates 80% of the funds by population of children from birth to age 14, and 20% by square mileage. In order to be eligible to receive these funds libraries have to meet a maintenance of effort requirement. That requirement states that "in order to be eligible for state financial assistance...a public library must not reduce its actual operating expenditures for public library service...in any fiscal year to less than the lesser amount expended for the same purpose in either of the two preceding fiscal years." ORS 357.770(1).

The library received a Ready-to-Read grant for FY 99-00 in the amount of \$2,374.00. The funds are being used to purchase books to supplement the curriculum of local schools and for beginning reader books from pre-kindergarten through third grade reading levels. Part of the funds is also being used to provide spring break programming for area children.

The Library Advisory Board is responsible for overseeing the trust and approves all expenditures. This year, no expenditure has been designated, but funds are being appropriated to provide the Board the opportunity to spend them if it chooses.

General Ledger
Budget Proposal Report
LIBRARY TRUST FUND

1998 <u>Actual</u>	1999 <u>Actual</u>	2000 <u>Adopted</u>	<u>Account</u>	<u>Description</u>	2001 <u>Requested</u>	2001 <u>Proposed</u>	2001 <u>Approved</u>	20 <u>Adop.</u>
			R4	Rev.-Intergovernmental				
0.00	0.00	6,820	830-000-41045	Grant Funds	0	0	0	0
0.00	0.00	1,700	830-000-48118	Childrens Svcs Grant	2,300	2,300	2,300	2,300
0.00	0.00	8,520		Rev.-Intergovernmental Totals:	2,300	2,300	2,300	2,300
			R6	Rev.-Miscellaneous				
1,527.26	624.93	500	830-000-48100	Interest On Investment	500	500	500	500
11,448.38	5,003.85	0	830-000-48120	Trust Fund Donations	10,000	10,000	10,000	10,000
0.00	0.00	0	830-000-48140	Miscellaneous Revenue	5,900	5,900	5,900	5,900
12,975.64	5,628.78	500		Rev.-Miscellaneous Totals:	16,400	16,400	16,400	16,400
			R8	Rev.-Other Sources				
22,766.38	13,200.19	13,000	830-000-49901	Beginning Balance	0	0	0	7,200
22,766.38	13,200.19	13,000		Rev.-Other Sources Totals:	0	0	0	7,200
35,742.02	18,828.97	22,020		REVENUES Totals:	18,700	18,700	18,700	25,900
			E2	Exp.-Materials & Services				
0.00	0.00	2,000	830-830-61130	Contract Services	2,000	2,000	2,000	2,000
2,420.82	5,263.12	8,820	830-830-61250	Dept/Op Supplies	5,500	5,500	5,500	12,700
2,420.82	5,263.12	10,820		Exp.-Materials & Services Totals:	7,500	7,500	7,500	14,700
			E3	Exp.-Capital Outlay				
0.00	0.00	10,200	830-830-72300	Improvements	10,200	10,200	10,200	10,200
250.00	1,556.34	1,000	830-830-72500	Office Eqpt.	1,000	1,000	1,000	1,000
250.00	1,556.34	11,200		Exp.-Capital Outlay Totals:	11,200	11,200	11,200	11,200
			E4	Exp.-Transfers Out				
2,000.00	0.00	0	830-830-90110	To Libr/Sr Cntr Trust	0	0	0	0
2,000.00	0.00	0		Exp.-Transfers Out Totals:	0	0	0	0
			E5	Exp.-Contingencies				
0.00	0.00	0	830-830-80005	Operating Contingency	0	0	0	0
0.00	0.00	0		Exp.-Contingencies Totals:	0	0	0	0
			E7	Exp.-Unappropriated				
0.00	0.00	0	830-830-92010	Unapprop End Fund Bal	0	0	0	0
0.00	0.00	0		Exp.-Unappropriated Totals:	0	0	0	0
4,670.82	6,819.46	22,020		EXPENDITURES Totals:	18,700	18,700	18,700	25,900
4,670.82	6,819.46	22,020		LIBRARY TRUST FUND Totals:	18,700	18,700	18,700	25,900
35,742.02	18,828.97	22,020		Fund REVENUES	18,700	18,700	18,700	25,900
4,670.82	6,819.46	22,020		Fund EXPENSES	18,700	18,700	18,700	25,900
31,071.20	12,009.51	0		LIBRARY TRUST FUND Totals:	0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 830 - CAPITAL PROJECTS FUND
DEPARTMENT: 830 - LIBRARY TRUST

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61130 CONTRACT SERVICES:	2,000	<u>2,000</u>
61250 DEPARTMENT/OPERATING SUPPLIES:	12,700	<u>12,700</u>
 <u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS:	10,200	<u>10,200</u>
72500 OFFICE EQUIPMENT:	1,000	<u>1,000</u>

PROGRAM INFORMATION

LIBRARY/SR. CENTER BUILDING TRUST FUND

Page 1 of 1

PROGRAM DESCRIPTION:

This fund has been established to administer funds that are collected and disbursed on behalf of the Library/Senior Center Building project.

Revenues for the project may consist of gifts secured through fund-raising efforts, deferred giving, donations, and grants. The miscellaneous revenue of \$200,000 represents an estimate of the amount that the committee hopes will be raised in support of this project. The Library/Senior Center Building Committee will be responsible for overseeing the trust and approving expenditures. No expenditures will take place until sufficient revenue has been received.

These appropriations are being made to provide the opportunity to expend from resources such as fund-raisers. Oregon budget law allows gifts or grants to be appropriated at any time during the year, but all other funding sources must be appropriated during the initial budget process.

General Ledger
Budget Proposal Report
LIBR/SR CNTR BLDG TRUST

1998 Actual	1999 Actual	2000 Adopted	Account Description	2001 Requested	2001 Proposed	2001 Approved	2001 Adopted
			R6 Rev.-Miscellaneous				
1,273.34	189.02	150	832-000-48100 Interest On Investment	150	150	150	150
3,877.90	676.00	500	832-000-48120 Trust Fund Donations	500	500	500	500
0.00	0.00	200,000	832-000-48140 Miscellaneous Revenue	200,000	200,000	200,000	200,000
5,151.24	865.02	200,650	Rev.-Miscellaneous Totals:	200,650	200,650	200,650	200,650
			R7 Rev.-Transfers In				
0.00	0.00	0	832-000-49010 From General Fund	0	0	0	0
9,200.00	0.00	0	832-000-49100 From Senior Trust	0	0	0	0
4,000.00	0.00	0	832-000-49103 From Library Trust	0	0	0	0
13,200.00	0.00	0	Rev.-Transfers In Totals:	0	0	0	0
			R8 Rev.-Other Sources				
22,853.18	3,660.27	2,185	832-000-49901 Beginning Balance	3,000	3,000	3,000	3,000
22,853.18	3,660.27	2,185	Rev.-Other Sources Totals:	3,000	3,000	3,000	3,000
41,204.42	4,525.29	202,835	REVENUES Totals:	203,650	203,650	203,650	203,650
			E2 Exp.-Materials & Services				
30.00	0.00	500	832-832-61010 Advertising	500	500	500	500
16,200.00	658.50	7,500	832-832-61130 Contract Services	7,500	7,500	7,500	7,500
98.05	144.50	500	832-832-61240 Dept/Operating Expense	500	500	500	500
613.89	373.00	500	832-832-61250 Dept/Op Supplies	500	500	500	500
16,941.94	1,176.00	9,000	Exp.-Materials & Services Totals:	9,000	9,000	9,000	9,000
			E3 Exp.-Capital Outlay				
0.00	0.00	0	832-832-72050 Land	0	0	0	0
0.00	0.00	0	832-832-72100 Buildings	0	0	0	0
0.00	0.00	193,835	832-832-72300 Improvements	194,650	194,650	194,650	194,650
0.00	0.00	0	832-832-72600 Other Eqpt.	0	0	0	0
0.00	0.00	193,835	Exp.-Capital Outlay Totals:	194,650	194,650	194,650	194,650
16,941.94	1,176.00	202,835	EXPENDITURES Totals:	203,650	203,650	203,650	203,650
16,941.94	1,176.00	202,835	LIBR/SR CNTR BLDG TRUST Totals:	203,650	203,650	203,650	203,650
41,204.42	4,525.29	202,835	Fund REVENUES	203,650	203,650	203,650	203,650
16,941.94	1,176.00	202,835	Fund EXPENSES	203,650	203,650	203,650	203,650
24,262.48	3,349.29	0	LIBR/SR CNTR BLDG TRUST Totals:	0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 832 - CAPITAL PROJECTS FUND

DEPARTMENT: 832 - LIBRARY/SR. CENTER BUILDING TRUST

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61010 ADVERTISING:	500	<u>500</u>
61130 CONTRACT SERVICES:	7,500	<u>7,500</u>
61240 DEPARTMENT/OPERATING EXPENSE:	500	<u>500</u>
61250 DEPARTMENT/OPERATING SUPPLIES:	500	<u>500</u>
 <u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENT FOR NEW BUILDING:	194,650	<u>194,650</u>

PROGRAM INFORMATION

SENIOR SERVICES TRUST

Page 1 of 1

PROGRAM DESCRIPTION:

The Senior Services Trust Fund has been established to receive and expend donated funds given in trust to be used for a specific purpose(s). It is anticipated that the specified uses for the Senior Services Trust donations will fall into one of four categories:

- 1) **BUILDING:** Money designated for the purpose of remodeling or the construction of a facility to be maintained as a Senior Citizens Center.
- 2) **SUPPLIES/EXPENSES:** Money designated for a specific event or activity.
- 3) **REPAIRS/IMPROVEMENTS:** Money designated to repair and/or make improvements to the current facility.
- 4) **EQUIPMENT:** Money designated to purchase equipment.

The Trust is also the depository for all undesignated donations, as well as any money raised through Senior Center fund-raising efforts. The Senior and Disabled Services Advisory Board is responsible for overseeing the trust and approving expenditures.

The Board has designated approximately \$44,530 of Trust money to be placed in the "building" category. During FY 99-00, the Board will continue to work with the Building Committee to pursue plans for the new construction of a joint facility between the Senior Center and the Library.

General Ledger
Budget Proposal Report
SENIOR SERVICES TRUST

1998 <u>Actual</u>	1999 <u>Actual</u>	2000 <u>Adopted</u>	<u>Account</u>	<u>Description</u>	2001 <u>Requested</u>	2001 <u>Proposed</u>	2001 <u>Approved</u>	2001 <u>Adop</u>
			R6	Rev.-Miscellaneous				
2,359.92	1,179.96	1,180	835-000-45020	Rev From Rented Prop	0	0	0	0
4,697.60	2,213.83	2,000	835-000-48100	Interest On Investment	3,000	3,000	3,000	3,000
8,487.08	4,211.37	5,000	835-000-48120	Trust Fund Donations	1,000	1,000	1,000	1,000
15,544.60	7,605.16	8,180		Rev.-Miscellaneous Totals:	4,000	4,000	4,000	4,000
			R8	Rev.-Other Sources				
85,212.82	41,169.69	42,850	835-000-49901	Beginning Balance	58,000	58,000	58,000	47,000
85,212.82	41,169.69	42,850		Rev.-Other Sources Totals:	58,000	58,000	58,000	47,000
100,757.42	48,774.85	51,030		REVENUES Totals:	62,000	62,000	62,000	51,000
			E2	Exp.-Materials & Services				
175.00	210.00	1,000	835-835-61130	Contract Services	1,000	1,000	1,000	1,000
45.60	452.31	500	835-835-61240	Dept/Operating Expense	500	500	500	500
944.09	306.59	1,000	835-835-61250	Dept/Op Supplies	1,000	1,000	1,000	1,000
647.63	66.50	500	835-835-61560	Maint/Bldg (Gen'l)	500	500	500	500
2,326.75	2,839.10	3,500	835-835-61840	Refreshment Purchases	3,500	3,500	3,500	3,500
4,139.07	3,874.50	6,500		Exp.-Materials & Services Totals:	6,500	6,500	6,500	6,500
			E3	Exp.-Capital Outlay				
0.00	0.00	44,530	835-835-72100	Buildings	55,500	55,500	55,500	44,500
0.00	0.00	0	835-835-72300	Improvements	0	0	0	0
0.00	0.00	0	835-835-72500	Office Eqpt.	0	0	0	0
469.95	0.00	0	835-835-72600	Other Eqpt.	0	0	0	0
469.95	0.00	44,530		Exp.-Capital Outlay Totals:	55,500	55,500	55,500	
			E4	Exp.-Transfers Out				
4,600.00	0.00	0	835-835-90110	To Libr/Sr Cntr Trust	0	0	0	0
4,600.00	0.00	0		Exp.-Transfers Out Totals:	0	0	0	0
			E5	Exp.-Contingencies				
0.00	0.00	0	835-835-80005	Operating Contingency	0	0	0	0
0.00	0.00	0		Exp.-Contingencies Totals:	0	0	0	0
9,209.02	3,874.50	51,030		EXPENDITURES Totals:	62,000	62,000	62,000	51,000
9,209.02	3,874.50	51,030		SENIOR SERVICES TRUST Totals:	62,000	62,000	62,000	51,000
100,757.42	48,774.85	51,030		Fund REVENUES	62,000	62,000	62,000	51,000
9,209.02	3,874.50	51,030		Fund EXPENSES	62,000	62,000	62,000	51,000
91,548.40	44,900.35	0		SENIOR SERVICES TRUST Totals:	0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 835 CAPITAL PROJECTS FUND
DEPARTMENT: 835 SENIOR SERVICES TRUST

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61130 CONTRACT SERVICES:		
Counseling services	1,000	<u>1,000</u>
61240 DEPARTMENT OPERATING EXPENSE:		
Board recognitions	500	<u>500</u>
61250 DEPARTMENT OPERATING SUPPLIES:		
Supplies for special events, activities and fund raisers	1,000	<u>1,000</u>
61560 MAINTENANCE/BUILDING (Undesignated):	500	<u>500</u>
61840 REFRESHMENTS:		
Coffee bar, refreshments, & pot luck supplies	3,500	<u>3,500</u>
 <u>CAPITAL OUTLAY</u>		
72100 BUILDINGS:		
Money held in reserve for potential building fund	44,500	<u>44,500</u>

PROGRAM INFORMATION

SNEDAKER TRUST FUND

Page 1 of 1

PROGRAM DESCRIPTION:

In January 2000, the library received \$57,000 from the estate of Florence C. Snedaker. The estate stipulates that these funds must be used to purchase children's books and for the reference collection. The library advisory board has chosen to invest the funds and use the annual interest on the above named collections.

General Ledger
Budget Proposal Report
SNEDAKER TRUST

1998 <u>Actual</u>	1999 <u>Actual</u>	2000 <u>Adopted</u>	<u>Account</u> <u>Description</u>	2001 <u>Requested</u>	2001 <u>Proposed</u>	2001 <u>Approved</u>	2001 <u>Adopted</u>
			R6 Rev.-Miscellaneous				
0.00	0.00	0	838-000-48100 Interest On Investment	3,000	3,000	3,000	3,000
0.00	0.00	0	838-000-48120 Trust Fund Donations	1,000	1,000	1,000	1,000
0.00	0.00	0	838-000-48140 Miscellaneous Revenue	0	0	0	0
0.00	0.00	0	Rev.-Miscellaneous Totals:	4,000	4,000	4,000	4,000
			R8 Rev.-Other Sources				
0.00	0.00	0	838-000-49901 Beginning Balance	58,000	58,000	58,000	58,000
0.00	0.00	0	Rev.-Other Sources Totals:	58,000	58,000	58,000	58,000
0.00	0.00	0	REVENUES Totals:	62,000	62,000	62,000	62,000
			E2 Exp.-Materials & Services				
0.00	0.00	0	838-838-61250 Dept/Op Supplies	4,000	4,000	4,000	4,000
0.00	0.00	0	Exp.-Materials & Services Totals:	4,000	4,000	4,000	4,000
			E7 Exp.-Unappropriated				
0.00	0.00	0	838-838-92010 Unapprop End Fund Bal	58,000	58,000	58,000	58,000
0.00	0.00	0	Exp.-Unappropriated Totals:	58,000	58,000	58,000	58,000
0.00	0.00	0	EXPENDITURES Totals:	62,000	62,000	62,000	62,000
0.00	0.00	0	SNEDAKER TRUST Totals:	62,000	62,000	62,000	62,000
0.00	0.00	0	Fund REVENUES	62,000	62,000	62,000	62,000
0.00	0.00	0	Fund EXPENSES	62,000	62,000	62,000	62,000
0.00	0.00	0	SNEDAKER TRUST Totals:	0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 838 - CAPITAL PROJECTS FUND

DEPARTMENT: 838 - SNEDAKER TRUST FUND

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61250 DEPARTMENT/OPERATING SUPPLIES	4,000	<u>4,000</u>

PROGRAM INFORMATION

STREET CAPITAL IMPROVEMENT PROJECTS FUND

Page 1 of 1

PROGRAM DESCRIPTION:

This fund was first established in the 1990-91 budget to receive funds from Linn County in exchange for taking over the maintenance burden of north Hansard Avenue. The City negotiated a similar exchange of funds with Linn County during the 1991-92 budget for taking over the maintenance responsibilities on the majority of the remaining county roads within city limits.

During 1994-95 efforts continued to focus on the preservation of streets through the Pavement Management System (PMS).

Efforts during 1995-96 continued to focus on the improvement of existing streets through asphalt overlays, slurry seals, and crack sealing in connection with the Pavement Management System and support for the High Priority Sidewalk Program.

During the 1995-96 budget year, the City began receiving direct Federal funding requiring an adjustment in accounting procedures for capital improvements. With the 1996-97 budget all personnel services and material and supplies within this fund have been accounted for in fund 842 "Allocable Costs". The major emphasis for 1999-00 will focus on completion of the Hansard Area Improvements in conjunction with ODOT's Highway 34 improvements project. After reviewing several alternatives for funding street capital improvements, the Capital Improvement Plan Committee and the City Council recommended increasing franchise utility fee increases and allocating the revenue increase specifically to street preservation - crack sealing, street sealing and overlays. On April 8, 1998, the City Council approved proceeding with this funding source. Thus this limited amount of additional funding will be used to preserve the existing street system and prevent streets from needing much more expensive reconstruction. The first round of Street Preservation projects is expected to get underway in the Summer of 2000 with overlays scheduled for sections of 5th, 8th, and 12th Streets and crack sealing at various locations throughout the City. The City will construct the overlays in conjunction with Linn County's 2000 Overlay Projects. This should produce a considerable reduction in cost because of the substantial quantity of asphalt used by Linn County for their annual overlay projects.

General Ledger
Budget Proposal Report
STREETS CAPITAL PROJECTS

1998 Actual	1999 Actual	2000 Adopted	Account	Description	2001 Requested	2001 Proposed	2001 Approved	2001 Adopted
			R2	Rev.-Licenses & Permits				
0.00	0.00	10,504	840-000-44010	Consumer Power, Inc.	10,504	10,504	10,504	10,504
0.00	0.00	10,392	840-000-44020	Lebanon Sanitation Co	10,392	10,392	10,392	10,392
0.00	0.00	19,497	840-000-44030	TCI Cable	19,497	19,497	19,497	19,497
0.00	0.00	63,998	840-000-44035	NW Nat Gas Franchise	63,889	63,889	63,889	63,889
0.00	0.00	177,564	840-000-44040	PP&L Elect Franchise	177,564	177,564	177,564	177,564
0.00	0.00	33,034	840-000-44060	Telephone Utilities	33,034	33,034	33,034	33,034
0.00	0.00	314,989		Rev.-Licenses & Permits Totals:	314,880	314,880	314,880	314,880
			R4	Rev.-Intergovernmental				
0.00	0.00	0	840-000-41047	County Grant Funds	0	0	0	0
0.00	0.00	0		Rev.-Intergovernmental Totals:	0	0	0	0
			R6	Rev.-Miscellaneous				
(5,104.70)	(11,100.13)	10,000	840-000-48100	Interest On Investment	2,000	2,000	2,000	2,000
51,200.00	0.00	0	840-000-48140	Miscellaneous Revenue	0	0	0	0
46,095.30	(11,100.13)	10,000		Rev.-Miscellaneous Totals:	2,000	2,000	2,000	2,000
			R7	Rev.-Transfers In				
0.00	0.00	0	840-000-49010	From General Fund	0	0	0	0
0.00	0.00	0	840-000-49020	From Debt Serv Fd	0	0	0	0
0.00	0.00	0	840-000-49026	From WW CIP	0	0	0	0
0.00	0.00	0		Rev.-Transfers In Totals:	0	0	0	0
			R8	Rev.-Other Sources				
124,164.34	40,077.85	5,000	840-000-49901	Beginning Balance	536,845	536,845	536,845	500,000
124,164.34	40,077.85	5,000		Rev.-Other Sources Totals:	536,845	536,845	536,845	500,000
170,259.64	28,977.72	329,989		REVENUES Totals:	853,725	853,725	853,725	816,880
			E2	Exp.-Materials & Services				
0.00	0.00	0	840-840-61401	Unemploy Ins	0	0	0	0
0.00	0.00	0		Exp.-Materials & Services Totals:	0	0	0	0
			E3	Exp.-Capital Outlay				
6,750.74	427.28	20,000	840-840-72300	Improvements	0	0	0	0
16,739.32	28,550.44	300,000	840-840-72301	Improvements (Eng)	570,725	570,725	570,725	533,880
0.00	0.00	0	840-840-72302	Improvements (Maint)	0	0	0	0
0.00	0.00	0	840-840-72303	Improvements (PW)	0	0	0	0
23,490.06	28,977.72	320,000		Exp.-Capital Outlay Totals:	570,725	570,725	570,725	533,880
			E4	Exp.-Transfers Out				
0.00	0.00	0	840-840-90025	To GIS	0	0	0	0
0.00	0.00	0	840-840-90035	To St Ft & Bike Pth Fd	0	0	0	0
0.00	0.00	0	840-840-90060	To FAU Street Project	0	0	0	0
0.00	0.00	0	840-840-90105	To Eqpt Acq & Rep Fund	0	0	0	0
0.00	0.00	0	840-840-90120	To Water CIP	0	0	0	0
0.00	0.00	0	840-840-90141	To Public Improvements	0	0	0	0
0.00	0.00	0		Exp.-Transfers Out Totals:	0	0	0	0
			E5	Exp.-Contingencies				
0.00	0.00	9,989	840-840-80005	Operating Contingency	0	0	0	0
0.00	0.00	0	840-840-80024	Res - Airway	283,000	283,000	283,000	283,000
0.00	0.00	9,989		Exp.-Contingencies Totals:	283,000	283,000	283,000	283,000

General Ledger
Budget Proposal Report
STREETS CAPITAL PROJECTS

1998 <u>Actual</u>	1999 <u>Actual</u>	2000 <u>Adopted</u>	<u>Account</u> <u>Description</u>	2001 <u>Requested</u>	2001 <u>Proposed</u>	2001 <u>Approved</u>	2001 <u>Adopted</u>
23,490.06	28,977.72	329,989	EXPENDITURES Totals:	853,725	853,725	853,725	816,880
23,490.06	28,977.72	329,989	STREETS CAPITAL PROJECTS Totals:	853,725	853,725	853,725	816,880
170,259.64	28,977.72	329,989	Fund REVENUES	853,725	853,725	853,725	816,880
23,490.06	28,977.72	329,989	Fund EXPENSES	853,725	853,725	853,725	816,880
146,769.58	0.00	0	STREETS CAPITAL PROJECTS Totals:	0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 840 -CAPITAL PROJECTS

DEPARTMENT: 840 - STREET CAPITAL IMPROVEMENT PROJECTS FUND

CAPITAL OUTLAY

SUB-LINE

ITEM TOTAL LINE TOTAL

72301 IMPROVEMENTS (ENG):

Street preservation (Yr. 2000)	250,000	
Street Preservation (Yr. 2001)	257,690	
Other project in CIP	26,190	<u>533,880</u>

PROGRAM INFORMATION

STREET CAPITAL IMPROVEMENT PROJECTS FUND - RESTRICTED

Page 1 of 1

PROGRAM DESCRIPTION:

An agreement was reached with Linn County during the 1991-92 budget to provide the City with approximately \$380,000 in timber funds for street improvements. The money was set aside in an interest-bearing account, and the County will approve the projects and provide the funding as they are approved. In addition, further such allocations of timber funds could become available each year. The fund is to be used for improvements exclusively, no engineering or administration expenditures are allowed.

Projects for 2000-01 will focus on completion of the Hansard Area Infrastructure Improvements.

General Ledger
Budget Proposal Report
STREETS CAP IMP'S RESTRICTED

<u>1998</u> <u>Actual</u>	<u>1999</u> <u>Actual</u>	<u>2000</u> <u>Adopted</u>	<u>Account</u> <u>Description</u>	<u>2001</u> <u>Requested</u>	<u>2001</u> <u>Proposed</u>	<u>2001</u> <u>Approved</u>	<u>2001</u> <u>Adopted</u>
			R4 Rev.-Intergovernmental				
0.00	0.00	0	841-000-41047 County Grant Funds	0	0	0	0
0.00	0.00	0	Rev.-Intergovernmental Totals:	0	0	0	0
			R6 Rev.-Miscellaneous				
18,242.50	6,956.94	4,000	841-000-48100 Interest On Investment	2,000	2,000	2,000	2,000
0.00	0.00	0	841-000-48140 Miscellaneous Revenue	0	0	0	0
18,242.50	6,956.94	4,000	Rev.-Miscellaneous Totals:	2,000	2,000	2,000	2,000
			R7 Rev.-Transfers In				
0.00	0.00	0	841-000-49105 From Str Cap Proj	0	0	0	0
0.00	0.00	0	Rev.-Transfers In Totals:	0	0	0	0
			R8 Rev.-Other Sources				
345,798.52	181,934.76	181,889	841-000-49901 Beginning Balance	124,738	124,738	124,738	124,738
345,798.52	181,934.76	181,889	Rev.-Other Sources Totals:	124,738	124,738	124,738	124,738
364,041.02	188,891.70	185,889	REVENUES Totals:	126,738	126,738	126,738	126,738
			E3 Exp.-Capital Outlay				
0.00	64,146.34	181,889	841-841-72300 Improvements	126,738	126,738	126,738	126,738
0.00	6.87	0	841-841-72301 Improvements (Eng)	0	0	0	0
0.00	64,153.21	181,889	Exp.-Capital Outlay Totals:	126,738	126,738	126,738	126,738
			E5 Exp.-Contingencies				
0.00	0.00	4,000	841-841-80005 Operating Contingency	0	0	0	0
0.00	0.00	4,000	Exp.-Contingencies Totals:	0	0	0	0
0.00	64,153.21	185,889	EXPENDITURES Totals:	126,738	126,738	126,738	126,738
0.00	64,153.21	185,889	STREETS CAP IMP'S RESTRIC Totals:	126,738	126,738	126,738	126,738
364,041.02	188,891.70	185,889	Fund REVENUES	126,738	126,738	126,738	126,738
0.00	64,153.21	185,889	Fund EXPENSES	126,738	126,738	126,738	126,738
364,041.02	124,738.49	0	STREETS CAP IMP'S RESTRIC Totals:	0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 841 -CAPITAL PROJECTS
DEPARTMENT: 841 - STREET CAPITAL IMPROVEMENT PROJECTS FUND -
RESTRICTED

<u>CAPITAL OUTLAY</u>	<u>SUB-LINE</u>	<u>ITEM TOTAL</u>	<u>LINE TOTAL</u>
72301 IMPROVEMENTS:			
Hansard area infrastructure improvements		126,738	<u>126,738</u>

PROGRAM INFORMATION

CAPITAL IMPROVEMENT PROJECTS FUND - ALLOCABLE DIRECT COSTS

Page 1 of 3

PROGRAM DESCRIPTION:

This fund was established during the 1993-94 budget year to track the direct allocable costs associated with the City's Capital Improvement Program. During the 1995-96 budget year, the City began receiving direct federal funding requiring an adjustment in accounting procedures for capital improvements.

As of the 1996-97 budget year, allocable costs associated with the City's Capital Improvement Program will be included within this fund. Instead of allocating an estimated amount for each line item in each budget, all costs, less improvements, will be charged to this department. Then each month's charges will be calculated and the fund will be reimbursed by the appropriate project. The fund is used for capital improvement projects exclusively.

A citizen advisory committee, (the Capital Improvement Plan Committee) was established in 1994. The Committee consists of six citizen members and one councilor from each ward appointed by the Mayor. Citizen appointments are made for three year terms limited to two consecutive terms and rotate two per year. Members of the Capital Improvement Program Committee receive no compensation and attend an average of one evening meeting per month.

The purpose of the Capital Improvement Plan Committee is to provide a comprehensive overview of the City's needs, prioritize those needs to establish financial impact, and identify alternate funding mechanisms to meet that financial impact. With these items identified, clear goals and action plans can be determined. The committee makes recommendations to council in accordance to the City of Lebanon's needs.

The citywide Capital Improvement Program is the combination of individual Capital Improvement Plans within water, wastewater, and streets, with the addition of facilities (parks, buildings, etc.), sidewalks and storm drainage it has become a true comprehensive program for the City of Lebanon. The comprehensive program required a switch in methodology from the finance based plan to the priority driven program.

PROGRAM INFORMATION

CAPITAL IMPROVEMENT PROJECTS FUND - ALLOCABLE DIRECT COSTS

Page 2 of 3

PROGRAM DESCRIPTION: (continued)

The prioritization of individual projects is critical to meeting this purpose. By prioritizing based on needs, a completed list of projects can be established. Coupled with a realistic evaluation of the timeliness of a project, the funding impact over time is determined. This, in turn, allows the City to develop a strategy to have funding available at the appropriate time.

The members of the Capital Improvement Committee and their term expirations are:

Ward I:	Councilor Wayne Rieskamp	12/31/02
Ward II:	Councilor Floyd Fisher	12/31/02
Ward III:	Vacant	

Citizen Members:	Chairman Bob Elliott	2001
	Retha Larson	2000
	Brian Nordlund	2002
	John Richard	2002
	Bill Shockley	2002
	Joyce Weatherly	2002

Staff:	Jim Clark, Allen Dannen, and Kim Hawkins
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Staff wishes to thank all the members of the committee for their time and efforts on this Committee.

The major emphasis for 2000-01 will focus within the urban renewal districts, the Wastewater CIP, Street CIP, and the Santiam Travel Station. Minor emphasis will focus within the Surface Transportation Program, Water CIP and Small Waterline Replacement Program.

PROGRAM INFORMATION

CAPITAL IMPROVEMENT PROJECTS FUND - ALLOCABLE DIRECT COSTS

Page 3 of 3

<u>POSITIONS:</u>	<u>1999-00</u>	<u>2000-01</u>
Secretary/Accounts Payable Clerk	.0100 FTE	.0100 FTE
Administrative Assistant (PW)	.0500 FTE	.0500 FTE
City Engineer	.1500 FTE	.1000 FTE
Engineering Associate (CIP)	5.0000 FTE	5.0000 FTE
Engineering Tech II (CIP)	1.0000 FTE	1.0000 FTE
Engineering Tech III (Facility Planning)	.0500 FTE	.0000 FTE
Finance Operations Manager	.0300 FTE	.0300 FTE
Finance Director	.0100 FTE	.0100 FTE
Payroll Specialist - Confidential	.0300 FTE	.0300 FTE
Project Assistant (CIP)	1.0000 FTE	1.0000 FTE
Project Engineer (CIP)	3.0000 FTE	2.0000 FTE
Project Engineer (Development)	.0500 FTE	.0500 FTE
Director of Public Works	.0400 FTE	.0400 FTE
Secretary/Data Entry	.5100 FTE	.9500 FTE
Secretary	.6300 FTE	.0500 FTE
Senior Engineer (Facility Planning)	.1000 FTE	.1000 FTE
Senior Engineer (CIP)	<u>1.0000 FTE</u>	<u>1.0000 FTE</u>
 SUBTOTAL	 12.6600 FTE	 11.4200 FTE
 Seasonal CIP Engineering	 .7500 FTE	 .0000 FTE
Temporary CIP Engineering	.2500 FTE	.2404 FTE
Temporary Public Works Secretary	.1000 FTE	.0000 FTE
 TOTAL	 13.7600 FTE	 11.6604 FTE

General Ledger
Budget Proposal Report
ALLOCABLE COSTS

Printed: 07/05/2000 14:53
For Fiscal Year: 2001

1998 <u>Actual</u>	1999 <u>Actual</u>	2000 <u>Adopted</u>	Account	Description	2001 <u>Requested</u>	2001 <u>Proposed</u>	2001 <u>Approved</u>	2001 <u>Adopted</u>
1,406.00	22,679.42	20,000	R6 842-000-48140	Rev.-Miscellaneous Miscellaneous Revenue	11,503	11,503	11,503	11,503
1,406.00	22,679.42	20,000		Rev.-Miscellaneous Totals:	11,503	11,503	11,503	11,503
31,325.58	0.00	0	R7 842-000-49010	Rev.-Transfers In From General Fund	0	0	0	0
0.00	0.00	0	842-000-49011	From Parks	0	0	0	0
50,722.64	18,444.51	35,000	842-000-49019	From Sm Waterline	35,000	35,000	35,000	35,000
10,774.58	14,292.70	0	842-000-49022	From Water Fund	0	0	0	0
57,689.12	8,850.17	70,000	842-000-49023	From Water CIP	83,000	83,000	83,000	83,000
0.00	10,299.70	0	842-000-49025	From W Water Fund	0	0	0	0
202,150.62	219,783.53	124,405	842-000-49026	From WW CIP	180,000	180,000	180,000	180,000
13,960.28	61,560.35	10,000	842-000-49031	From Sant. Trav Station	48,000	48,000	48,000	48,000
0.00	0.00	0	842-000-49032	From GIS	0	0	0	0
35,923.12	1,654.77	0	842-000-49034	From ADA Requirements	0	0	0	0
14,098.10	10,860.96	15,000	842-000-49035	From St Foot & Bikepath	1,000	1,000	1,000	1,000
0.00	74.71	20,000	842-000-49047	From Storm Drain	0	0	0	0
1,597.78	0.00	0	842-000-49050	From Bldg Inspect	0	0	0	0
0.00	0.00	0	842-000-49058	From D.T. Beaut. Grant	45,000	45,000	45,000	45,000
0.00	0.00	0	842-000-49082	From SPWF Grant	0	0	0	0
0.00	0.00	0	842-000-49087	From Pub Imp Admin	0	0	0	0
213,443.34	186,711.01	270,000	842-000-49095	From Urban Renew Fund	0	0	0	0
116,877.98	111,975.08	150,000	842-000-49098	From NW Urban Renewal	410,000	410,000	410,000	410,000
0.00	0.00	0	842-000-49099	From Leb URD 1999 Bond Constr	60,000	60,000	60,000	60,000
39,317.12	58,750.65	25,000	842-000-49105	From Str Cap Proj	30,000	30,000	30,000	30,000
0.00	0.00	0	842-000-49106	From Str Cap Imp-Restrict	0	0	0	0
0.00	0.00	6,000	842-000-49110	From STP Streets	6,000	6,000	6,000	6,000
0.00	0.00	0	842-000-49120	From SDC-Sewer	0	0	0	0
0.00	0.00	0	842-000-49122	From SDC-Park	0	0	0	0
0.00	0.00	0	842-000-49125	From SDC-Drainage	0	0	0	0
0.00	0.00	0	842-000-49130	From SDC-Street	0	0	0	0
0.00	0.00	0	842-000-49135	From SDC-Water	0	0	0	0
0.00	0.00	40,000	842-000-49155	From NW/URD EDA Grant	0	0	0	0
0.00	0.00	15,000	842-000-49160	From NW/URD ODOT Grant	0	0	0	0
787,880.26	703,258.14	780,405		Rev.-Transfers In Totals:	898,000	898,000	898,000	898,000
155,524.48	(11,112.15)	0	R8 842-000-49901	Rev.-Other Sources Beginning Balance	0	0	0	48,104
155,524.48	(11,112.15)	0		Rev.-Other Sources Totals:	0	0	0	48,104
944,810.74	714,825.41	800,405		REVENUES Totals:	909,503	909,503	909,503	957,607
796,698.26	374,847.56	433,917	E1 842-842-50001	Exp.-Personal Services Salaries	459,506	459,506	459,506	498,588
276,700.50	127,672.73	175,835	842-842-50003	Fringe Benefits	176,373	176,373	176,373	185,395
20,399.20	3,077.69	5,402	842-842-50600	Overtime	6,129	6,129	6,129	6,129
0.00	0.00	0	842-842-59000	Group Term Life	0	0	0	0
1,093,797.96	505,597.98	615,154		Exp.-Personal Services Totals:	642,008	642,008	642,008	690,112
0.00	0.00	10	E2 842-842-61009	Exp.-Materials & Services Advertising (PW)	20	20	20	20
4,764.83	4,493.22	1,500	842-842-61010	Advertising	3,500	3,500	3,500	3,500
1,246.63	0.00	1,000	842-842-61011	Advertising (Eng)	1,000	1,000	1,000	1,000
694.65	1,660.52	4,500	842-842-61120	Communication (Gen'l)	4,500	4,500	4,500	4,500
0.00	250.65	200	842-842-61121	Communication (Eng)	200	200	200	200
0.00	0.00	0	842-842-61123	Communication (PW)	10	10	10	10
2,066.64	3,729.30	5,000	842-842-61124	Computer Expense	5,000	5,000	5,000	5,000
4,063.35	0.00	3,200	842-842-61126	Computer Exp (Eng)	3,200	3,200	3,200	3,200
1,189.75	0.00	740	842-842-61128	Computer Exp (PW)	110	110	110	110
15,771.93	142.45	40,000	842-842-61130	Contract Services	52,000	52,000	52,000	52,000
3,455.04	8,077.44	200	842-842-61131	Contract Services (PW)	200	200	200	200
4,000.00	0.00	9,560	842-842-61133	Contract Serv (Eng)	9,560	9,560	9,560	9,560
1,881.65	996.60	1,500	842-842-61240	Dept/Operating Expense	1,500	1,500	1,500	1,500
151.02	68.86	200	842-842-61241	Operating Exp (Eng)	200	200	200	200
292.49	189.85	150	842-842-61243	Operating Exp (PW)	150	150	150	150
8,670.07	460.93	6,500	842-842-61244	Operating Exp (CIP)	5,000	5,000	5,000	5,000

General Ledger
Budget Proposal Report
ALLOCABLE COSTS

1998 Actual	1999 Actual	2000 Adopted	Account	Description	2001 Requested	2001 Proposed	2001 Approved	2001 Adopted
157.21	442.05	500	842-842-61251	Op Supplies (Eng)	500	500	500	500
0.00	0.00	50	842-842-61253	Op Supplies (PW)	50	50	50	50
3,188.52	2,568.02	4,000	842-842-61254	Op Supplies (CIP)	4,000	4,000	4,000	4,000
99.00	1,781.94	1,570	842-842-61290	Dues & Subscriptions	1,681	1,681	1,681	1,681
669.81	721.04	400	842-842-61291	Dues & Subscript (Eng)	1,000	1,000	1,000	1,000
0.00	0.00	0	842-842-61300	Duplication	0	0	0	0
0.00	0.00	100	842-842-61301	Duplication (Eng)	100	100	100	100
6,735.75	4,076.64	8,000	842-842-61320	Education & Training	8,000	8,000	8,000	8,000
0.00	0.00	0	842-842-61321	Education & Trng (Eng)	0	0	0	0
32.92	181.55	200	842-842-61323	Education & Trng (PW)	200	200	200	200
2,512.43	2,614.63	3,158	842-842-61401	Unemploy Ins	3,158	3,158	3,158	3,158
0.00	0.00	50	842-842-61501	Uniforms (Eng)	50	50	50	50
12,415.44	26,507.95	20,012	842-842-61560	Maint/Bldg (Gen'l)	22,000	22,000	22,000	22,000
0.00	0.00	0	842-842-61561	Maint/Bldg (Eng)	0	0	0	0
2,073.41	96.95	1,000	842-842-61570	Maint/Eqpt	1,000	1,000	1,000	1,000
0.00	0.00	0	842-842-61571	Maint/Eqpt (Eng)	0	0	0	0
49.72	0.00	50	842-842-61573	Maint/Eqpt (PW)	50	50	50	50
1,941.30	2,684.61	2,000	842-842-61580	Maint/Vehicles	2,000	2,000	2,000	2,000
407.28	105.12	100	842-842-61581	Maint/Vehicles (Eng)	600	600	600	600
535.59	871.24	1,500	842-842-61600	Meetings & Conferences	1,500	1,500	1,500	1,500
0.00	21.45	50	842-842-61601	Mtgs & Conf (Eng)	50	50	50	50
192.75	120.00	225	842-842-61603	Mtgs & Conf (PW)	225	225	225	225
3,781.56	3,001.30	4,000	842-842-61700	Office Supplies	4,000	4,000	4,000	4,000
0.00	0.00	0	842-842-61701	Office Supplies (Eng)	0	0	0	0
905.47	1,418.41	800	842-842-61703	Office Supplies (PW)	800	800	800	800
529.99	699.59	600	842-842-61800	Petroleum	1,000	1,000	1,000	1,000
0.00	0.00	0	842-842-61801	Petroleum (Eng)	0	0	0	0
7,767.10	7,708.86	3,600	842-842-61880	Rent	30,000	30,000	30,000	30,000
0.00	0.00	0	842-842-61881	Rent (Eng)	0	0	0	0
8,276.73	6,294.57	0	842-842-61900	Utilities (Gen'l)	0	0	0	0
0.00	0.00	6,000	842-842-61901	Utilities (Eng)	6,000	6,000	6,000	6,000
100,520.03	81,985.74	132,225	Exp.-Materials & Services Totals:		174,114	174,114	174,114	174,114
E3 Exp.-Capital Outlay								
0.00	0.00	0	842-842-72300	Improvements	0	0	0	0
0.00	0.00	0	842-842-72301	Improvements (Eng)	0	0	0	0
3,121.47	5,018.87	11,500	842-842-72500	Office Eqpt.	13,700	13,700	13,700	13,700
238.63	0.00	750	842-842-72501	Office Eqpt (Eng)	750	750	750	750
0.00	0.00	0	842-842-72503	Office Eqpt (PW)	0	0	0	0
1,919.72	1,123.64	3,000	842-842-72600	Other Eqpt.	3,000	3,000	3,000	3,000
4,143.00	5,891.00	7,300	842-842-72601	Other Eqpt (Eng)	7,300	7,300	7,300	7,300
0.00	0.00	0	842-842-72800	Vehicles	0	0	0	0
18,175.99	0.00	0	842-842-72801	Vehicles (Eng)	0	0	0	0
27,598.81	12,033.51	22,550	Exp.-Capital Outlay Totals:		24,750	24,750	24,750	24,750
E4 Exp.-Transfers Out								
0.00	0.00	0	842-842-90023	To Oper & Environ	21,328	21,328	21,328	21,328
0.00	21,715.00	30,476	842-842-90027	To Info System Service	47,303	47,303	47,303	47,303
0.00	0.00	0	842-842-90105	To Eqpt Acq & Rep Fund	0	0	0	0
0.00	21,715.00	30,476	Exp.-Transfers Out Totals:		68,631	68,631	68,631	68,631
E5 Exp.-Contingencies								
0.00	0.00	0	842-842-80005	Operating Contingency	0	0	0	0
0.00	0.00	0	842-842-80030	Res - Med Ins	0	0	0	0
0.00	0.00	0	Exp.-Contingencies Totals:		0	0	0	0
1,221,916.80	621,332.23	800,405	EXPENDITURES Totals:		909,503	909,503	909,503	957,607
1,221,916.80	621,332.23	800,405	ALLOCABLE COSTS Totals:		909,503	909,503	909,503	957,607
944,810.74	714,825.41	800,405	Fund REVENUES		909,503	909,503	909,503	957,607
1,221,916.80	621,332.23	800,405	Fund EXPENSES		909,503	909,503	909,503	957,607
(277,106.06)	93,493.18	0	ALLOCABLE COSTS Totals:		0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 5

FUND: 842 - CAPITAL PROJECTS
DEPARTMENT: 842 - ALLOCABLE COSTS

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61009 ADVERTISING (PW):	20	<u>20</u>
61010 ADVERTISING(CIP):		
Engineering consultant	1,000	
Recruitment Ads	2,500	<u>3,500</u>
61011 ADVERTISING (ENG):	1,000	<u>1,000</u>
61120 COMMUNICATIONS:		
Local and long distance service	4,300	
Service and repair of radio equipment	200	<u>4,500</u>
61121 COMMUNICATIONS (ENG):	200	<u>200</u>
61123 COMMUNICATIONS (PW)	10	<u>10</u>
61124 COMPUTER EXPENSE:		
Softdesk	4,700	
Service and repair of hardware	300	<u>5,000</u>
61126 COMPUTER EXPENSE (ENG):		
Software	2,800	
Supplies	200	
Training	200	<u>3,200</u>
61128 COMPUTER EXPENSE (PW):		
Service computer/printer	110	<u>110</u>
61130 CONTRACT SERVICES:		
Environmental Specialist Staff Time	15,000	
Consultant services	10,000	
Engineering services (0.75 FTE)	22,000	
Clerical services (0.13205 FTE)	5,000	<u>52,000</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 5

FUND: 842 -CAPITAL PROJECTS

DEPARTMENT: 842 - ALLOCABLE COSTS

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61131 CONTRACT SERVICES (PW):		
Outside engineering and survey services	200	<u>200</u>
61133 CONTRACT SERVICES (ENG):		
I & I Investigation (smoke testing)	9,560	<u>9,560</u>
61240 DEPARTMENT/OPERATING EXPENSE:		
P.E. Registrations (2)	160	
Misc expenses	1,340	<u>1,500</u>
61241 DEPARTMENT/OPERATING EXPENSE (ENG):		
Expense reimbursement	200	<u>200</u>
61243 DEPARTMENT/OPERATING EXPENSE (PW):		
Miscellaneous expenses	150	<u>150</u>
61244 DEPARTMENT/OPERATING EXPENSE (CIP):		
Expense reimbursement	100	
Mileage reimbursement	100	
Miscellaneous expenses	1,500	
Photographic expense	300	
Shipping and handling charges	3,000	<u>5,000</u>
61251 DEPARTMENT/OPERATING SUPPLIES (ENG):	500	<u>500</u>
61253 DEPARTMENT/OPERATING SUPPLIES (PW):		
Miscellaneous	50	<u>50</u>
61254 DEPARTMENT/OPERATING SUPPLIES (CIP):		
Drafting supplies	300	
Miscellaneous supplies	900	
Protective equipment	200	
Rain gear	500	
Reference books	100	

PROGRAM EXPENDITURE DETAIL SHEET

Page 3 of 5

FUND: 842 -CAPITAL PROJECTS
DEPARTMENT: 842 - ALLOCABLE COSTS

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61254 DEPARTMENT/OPERATING SUPPLIES (CIP - cont.):		
Surveying and inspection supplies	2,000	<u>4,000</u>
61290 DUES & SUBSCRIPTIONS:		
League of Oregon Cities dues	681	
American Public Works Association	300	
American Water Works Association	200	
Engineering dues and subscriptions	500	<u>1,681</u>
61291 DUES & SUBSCRIPT (ENG):	1000	<u>1000</u>
61301 DUPLICATION (ENG):		
Blueprints	50	
Document preparation	50	<u>100</u>
61320 EDUCATION & TRAINING:		
Training, workshops, seminars	8,000	<u>8,000</u>
61323 EDUCATION & TRAINING (PW):		
Seminars, workshops, classes	200	<u>200</u>
61401 UNEMPLOYMENT INSURANCE	3,158	<u>3,158</u>
61501 UNIFORMS (ENG):	50	<u>50</u>
61560 MAINTENANCE BUILDING & GROUNDS (ENG):		
Fixtures	200	
HVAC maintenance	870	
Janitorial	8,000	
Laundry	730	
Miscellaneous expense	11,050	
Security	350	<u>22,000</u>
61570 MAINTENANCE/EQUIPMENT:		
Service and repair of office/field equipment	1,000	<u>1,000</u>
61573 MAINTENANCE/EQUIPMENT (PW):		
Service and repair of office equipment	50	<u>50</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 4 of 5

FUND: 842 -CAPITAL PROJECTS
DEPARTMENT: 842 - ALLOCABLE COSTS

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61580 MAINTENANCE/VEHICLES: Engineering vehicles	2,000	<u>2,000</u>
61581 MAINTENANCE/VEHICLES (ENG): Engineering vehicles	600	<u>600</u>
61600 MEETINGS & CONFERENCES: American Water Works Association Conference American Public Works Association Conference Business meetings and travel luncheons	550 550 400	<u>1,500</u>
61601 MEETINGS & CONFERENCES (ENG)	50	<u>50</u>
61603 MEETINGS & CONFERENCES (PW): American Water Works Association Conference American Public Works Association Conference Business meetings and travel lunches	40 115 70	<u>225</u>
61700 OFFICE SUPPLIES: Project-related supplies	4,000	<u>4,000</u>
61703 OFFICE SUPPLIES (PW):	800	<u>800</u>
61800 PETROLEUM PRODUCTS: Gasoline, oil lubricants	1,000	<u>1,000</u>
61880 RENT: Satellite office space	30,000	<u>30,000</u>
61900 UTILITIES: Satellite office space	6,000	<u>6,000</u>
<u>CAPITAL OUTLAY</u>		
72500 OFFICE EQUIPMENT: Chairs Computer Copier & Printer Office Furniture	1,200 1,000 4,000 7,500	<u>13,700</u>
72501 OFFICE EQUIPMENT (ENG): Desks, chairs and cabinets	750	<u>750</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 5 of 5

FUND: 842 -PROJECTS

DEPARTMENT: 842 - ALLOCABLE COSTS

<u>CAPITAL OUTLAY</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
72600 OTHER EQUIPMENT:		
Inspection equipment	1,500	
Surveying equipment	1,500	<u>3,000</u>
72601 OTHER EQUIPMENT (ENG):		
Computer (2)	7,300	<u>7,300</u>
<u>INTERFUND TRANSFERS</u>		
90023 TO OPERATIONS/ENVIRONMENTAL	21,328	<u>21,328</u>
90027 TO INFORMATION SYSTEMS	47,303	<u>47,303</u>

PROGRAM INFORMATION
SYSTEMS DEVELOPMENT CHARGES

Page 1 of 1

The following funds represent Systems Development Charges. The Systems Development Charge Committee consists of the following:

Member Name	Member Affiliation
Ron Miller, Jr.	City Councilor
Ken Toombs	City Councilor
Floyd Fisher	City Councilor
Vacant	Lending Institution Representative
Bob Armstrong	Building Industry Representative
Jon E. Erwin	Building Industry Representative
Mike Wells	Building Industry Representative
Jeff King	Member at Large
Beverly Stockoff	Member at Large

Staff Members: Jim Ruef, Jim Clark, Judy Wendland and one vacant position.

Staff wishes to thank these volunteers for their time and support to the community.

PROGRAM INFORMATION

SDC STORM DRAINAGE

Page 1 of 1

PROGRAM DESCRIPTION:

New development typically results in the paving or roofing-over of ground that was permeable to water. The result is increased runoff.

Drainage Systems Development Charges, paid by all new development in the city, go into the Drainage SDC Fund. The City may use the funds for right-of-way and easement acquisition; purchase, maintenance and installation of mainline conduit, curb inlets, catch basins, manholes, junction boxes, culverts and bridges; the rebuilding and replacement of dry wells; the construction of drainage ditches, swales and ways; and for drainage studies, aerial mapping and like work related to drainage.

On July 1, 1991, new laws governing collection and use of SDC funds went into effect. Therefore, a new department SDC "Restricted" (851) was established to account and budget for fees collected after July 1, 1991. On November 2, 1994, a new SDC ordinance and resolution were adopted which significantly changed SDC methodology and rates. Another new department named "SDC Improvements" (852) was established to account and budget for fees collected under the new SDC ordinance.

One specific project is identified for the 2000-01 budget year - land acquisition for the "F" Street detention basin identified in both the Storm Drainage and Parks SDC plans.

General Ledger
Budget Proposal Report
SDC - DRAINAGE

<u>1998</u> <u>Actual</u>	<u>1999</u> <u>Actual</u>	<u>2000</u> <u>Adopted</u>	<u>Account</u>	<u>Description</u>	<u>2001</u> <u>Requested</u>	<u>2001</u> <u>Proposed</u>	<u>2001</u> <u>Approved</u>	<u>200</u> <u>Adopted</u>
			R1	Rev.-Taxes & Assess				
1,040.04	711.10	0	850-000-42040	SDC Princ - Assess	500	500	500	500
0.00	0.00	0	850-000-42045	SDC Principal	0	0	0	0
1,040.04	711.10	0		Rev.-Taxes & Assess Totals:	500	500	500	500
			R6	Rev.-Miscellaneous				
374.42	109.25	0	850-000-42050	SDC Interest	60	60	60	60
1,412.82	742.18	0	850-000-48100	Interest On Investment	600	600	600	600
1,787.24	851.43	0		Rev.-Miscellaneous Totals:	660	660	660	660
			R7	Rev.-Transfers In				
0.00	0.00	0	850-000-49120	From SDC-Sewer	0	0	0	0
0.00	0.00	0		Rev.-Transfers In Totals:	0	0	0	0
			R8	Rev.-Other Sources				
24,551.00	13,689.14	13,289	850-000-49901	Beginning Balance	15,300	15,300	15,300	16,500
24,551.00	13,689.14	13,289		Rev.-Other Sources Totals:	15,300	15,300	15,300	16,500
27,378.28	15,251.67	13,289		REVENUES Totals:	16,460	16,460	16,460	17,660
			E2	Exp.-Materials & Services				
0.00	0.00	0	850-850-61010	Advertising	0	0	0	0
0.00	0.00	500	850-850-61130	Contract Services	500	500	500	500
0.00	0.00	500	850-850-61240	Dept/Operating Expense	500	500	500	500
0.00	0.00	0	850-850-61243	Operating Exp (PW)	0	0	0	0
0.00	0.00	0	850-850-61250	Dept/Op Supplies	0	0	0	0
0.00	0.00	0	850-850-61703	Office Supplies (PW)	0	0	0	0
0.00	0.00	1,000		Exp.-Materials & Services Totals:	1,000	1,000	1,000	1,000
			E3	Exp.-Capital Outlay				
0.00	0.00	12,289	850-850-72050	Land	15,460	15,460	15,460	16,660
0.00	0.00	0	850-850-72300	Improvements	0	0	0	0
0.00	0.00	0	850-850-72301	Improvements (Eng)	0	0	0	0
0.00	0.00	12,289		Exp.-Capital Outlay Totals:	15,460	15,460	15,460	16,660
			E5	Exp.-Contingencies				
0.00	0.00	0	850-850-80005	Operating Contingency	0	0	0	0
0.00	0.00	0		Exp.-Contingencies Totals:	0	0	0	0
0.00	0.00	13,289		EXPENDITURES Totals:	16,460	16,460	16,460	17,660
0.00	0.00	13,289		SDC - DRAINAGE Totals:	16,460	16,460	16,460	17,660
27,378.28	15,251.67	13,289		Fund REVENUES	16,460	16,460	16,460	17,660
0.00	0.00	13,289		Fund EXPENSES	16,460	16,460	16,460	17,660
27,378.28	15,251.67	0		SDC - DRAINAGE Totals:	0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 850 -CAPITAL PROJECTS
DEPARTMENT: 850 - SDC DRAINAGE

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61130 CONTRACT SERVICES:		
Consultant services for drainage projects	500	<u>500</u>
61240 DEPARTMENT/OPERATING EXPENSE:	500	<u>500</u>
<u>CAPITAL OUTLAY</u>		
72050 LAND:		
Land for "F" Street detention facility	16,660	<u>16,660</u>

PROGRAM INFORMATION
SDC STORM DRAINAGE (RESTRICTED)

Page 1 of 1

PROGRAM DESCRIPTION:

On July 1, 1991, new laws governing collection and use of SDC funds went into effect. This department accounts and budgets for fees incurred by property owners between July 1, 1991 and November 4, 1994, when the new SDC ordinance was adopted.

Two specific projects are identified for the 2000-01 budget year - land acquisition for the "F" Street detention basin and partial funding for the Maintenance Division Office.

<u>POSITIONS:</u>	<u>1999-00</u>	<u>2000-01</u>
Administrative Assistant (PW)	.0100 FTE	.0100 FTE
Assistant Planner	.0000 FTE	.0100 FTE
Building Inspector	.0100 FTE	.0100 FTE
Building Official	.0200 FTE	.0100 FTE
Community Dev. Manager	.0100 FTE	.0200 FTE
City Engineer	.0200 FTE	.0200 FTE
Project Engineer (Development)	.0500 FTE	.0500 FTE
Director of Public Works	.0200 FTE	.0200 FTE
Senior Engineer (Facility Planning)	<u>.0500 FTE</u>	<u>.0500 FTE</u>
TOTAL	.1900 FTE	.2000FTE

General Ledger
Budget Proposal Report
SDC-DRAINAGE (RESTRICTED)

1998 Actual	1999 Actual	2000 Adopted	Account	Description	2001 Requested	2001 Proposed	2001 Approved	2001 Adopted
R1 Rev.-Taxes & Assess								
0.00	291.86	500	851-000-42040	SDC Princ - Assess	700	700	700	700
0.00	0.00	0	851-000-42045	SDC Principal	0	0	0	0
0.00	291.86	500	Rev.-Taxes & Assess Totals:		700	700	700	700
R6 Rev.-Miscellaneous								
0.00	0.00	3,000	851-000-42050	SDC Interest	0	0	0	0
9,314.40	3,794.25	4,000	851-000-48100	Interest On Investment	2,500	2,500	2,500	2,500
9,314.40	3,794.25	7,000	Rev.-Miscellaneous Totals:		2,500	2,500	2,500	2,500
R8 Rev.-Other Sources								
178,709.00	79,928.98	74,000	851-000-49901	Beginning Balance	70,500	70,500	70,500	61,500
178,709.00	79,928.98	74,000	Rev.-Other Sources Totals:		70,500	70,500	70,500	61,500
188,023.40	84,015.09	81,500	REVENUES Totals:		73,700	73,700	73,700	64,700
E1 Exp.-Personal Services								
17,256.72	7,039.96	9,887	851-851-50001	Salaries	10,841	10,841	10,841	11,150
5,650.28	2,278.68	3,658	851-851-50003	Fringe Benefits	3,780	3,780	3,780	3,852
178.28	22.92	67	851-851-50600	Overtime	42	42	42	42
23,085.28	9,341.56	13,612	Exp.-Personal Services Totals:		14,663	14,663	14,663	15,044
E2 Exp.-Materials & Services								
200.00	0.00	200	851-851-61126	Computer Exp (Eng)	200	200	200	200
449.24	91.52	0	851-851-61131	Contract Services (PW)	0	0	0	0
24.60	3.30	100	851-851-61240	Dept/Operating Expense	100	100	100	100
112.57	0.00	0	851-851-61243	Operating Exp (PW)	0	0	0	0
0.00	0.00	200	851-851-61250	Dept/Op Supplies	200	200	200	200
54.58	52.59	64	851-851-61401	Unemploy Ins	64	64	64	64
840.99	147.41	564	Exp.-Materials & Services Totals:		564	564	564	564
E3 Exp.-Capital Outlay								
0.00	0.00	41,000	851-851-72050	Land	38,018	38,018	38,018	28,637
0.00	0.00	24,866	851-851-72300	Improvements	5,664	5,664	5,664	5,664
0.00	0.00	65,866	Exp.-Capital Outlay Totals:		43,682	43,682	43,682	34,301
E4 Exp.-Transfers Out								
0.00	3,847.00	685	851-851-90027	To Info System Service	591	591	591	591
0.00	0.00	0	851-851-90100	To Maint Div Office Construct	14,000	14,000	14,000	14,000
1,680.00	130.00	90	851-851-90105	To Eqpt Acq & Rep Fund	200	200	200	200
1,680.00	3,977.00	775	Exp.-Transfers Out Totals:		14,791	14,791	14,791	14,791
E5 Exp.-Contingencies								
0.00	0.00	683	851-851-80005	Operating Contingency	0	0	0	0
0.00	0.00	683	Exp.-Contingencies Totals:		0	0	0	0
25,606.27	13,465.97	81,500	EXPENDITURES Totals:		73,700	73,700	73,700	64,700
25,606.27	13,465.97	81,500	SDC-DRAINAGE (RESTRICTED) Totals:		73,700	73,700	73,700	64,700
188,023.40	84,015.09	81,500	Fund REVENUES		73,700	73,700	73,700	64,700
25,606.27	13,465.97	81,500	Fund EXPENSES		73,700	73,700	73,700	64,700
162,417.13	70,549.12	0	SDC-DRAINAGE (RESTRICTED) Totals:		0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 851 -CAPITAL PROJECTS

DEPARTMENT: 851 - SDC DRAINAGE (RESTRICTED)

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61126 COMPUTER EXPENSE (ENG):	200	<u>200</u>
61240 DEPARTMENT/OPERATING EXPENSE:	100	<u>100</u>
61250 DEPARTMENT/OPERATING SUPPLIES:	200	<u>200</u>
61401 UNEMPLOYMENT INSURANCE	64	<u>64</u>
<u>CAPITAL OUTLAY</u>		
72050 LAND:		
Land for "F" Street detention facility	28,637	<u>28,637</u>
72300 IMPROVEMENTS		
Other projects identified in the Drainage SDC plan	5,664	<u>5,664</u>
<u>INTERFUND TRANSFERS:</u>		
90027 TO INFORMATION SYSTEMS	591	<u>591</u>
90100 TO MAINT. DIV. OFFICE CONST.	14,000	<u>14,000</u>
90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND:	200	<u>200</u>

PROGRAM INFORMATION
SDC STORM DRAINAGE IMPROVEMENTS

Page 1 of 1

PROGRAM DESCRIPTION:

On November 2, 1994, a new SDC ordinance and resolution were adopted which significantly changed SDC methodology and rates. This department was established to account and budget for fees collected under the new SDC ordinance.

No specific project is identified for the 2000-01 budget year. However, funding is limited to those projects in the Storm Drainage SDC plan.

General Ledger
Budget Proposal Report
SDC-DRAINAGE IMPR

<u>1998</u> <u>Actual</u>	<u>1999</u> <u>Actual</u>	<u>2000</u> <u>Adopted</u>	<u>Account</u>	<u>Description</u>	<u>2001</u> <u>Requested</u>	<u>2001</u> <u>Proposed</u>	<u>2001</u> <u>Approved</u>	<u>2001</u> <u>Adopted</u>
			R1	Rev.-Taxes & Assess				
5,377.12	3,977.38	3,500	852-000-42040	SDC Princ - Assess	1,200	1,200	1,200	1,200
7,154.00	2,353.00	1,000	852-000-42045	SDC Principal	6,000	6,000	6,000	6,000
12,531.12	6,330.38	4,500		Rev.-Taxes & Assess Totals:	7,200	7,200	7,200	7,200
			R6	Rev.-Miscellaneous				
135.30	96.63	100	852-000-42050	SDC Interest	100	100	100	100
2,121.28	1,349.93	1,000	852-000-48100	Interest On Investment	1,000	1,000	1,000	1,000
0.00	0.00	0	852-000-48140	Miscellaneous Revenue	0	0	0	0
2,256.58	1,446.56	1,100		Rev.-Miscellaneous Totals:	1,100	1,100	1,100	1,100
			R8	Rev.-Other Sources				
30,435.50	22,611.60	28,000	852-000-49901	Beginning Balance	30,400	30,400	30,400	30,400
30,435.50	22,611.60	28,000		Rev.-Other Sources Totals:	30,400	30,400	30,400	30,400
45,223.20	30,388.54	33,600		REVENUES Totals:	38,700	38,700	38,700	38,700
			E2	Exp.-Materials & Services				
0.00	0.00	100	852-852-61240	Dept/Operating Expense	100	100	100	100
0.00	0.00	100	852-852-61250	Dept/Op Supplies	100	100	100	100
0.00	0.00	200		Exp.-Materials & Services Totals:	200	200	200	200
			E3	Exp.-Capital Outlay				
0.00	0.00	33,400	852-852-72300	Improvements	37,400	37,400	37,400	37,400
0.00	0.00	33,400		Exp.-Capital Outlay Totals:	37,400	37,400	37,400	37,400
			E5	Exp.-Contingencies				
0.00	0.00	0	852-852-80005	Operating Contingency	1,100	1,100	1,100	1,100
0.00	0.00	0		Exp.-Contingencies Totals:	1,100	1,100	1,100	1,100
0.00	0.00	33,600		EXPENDITURES Totals:	38,700	38,700	38,700	38,700
0.00	0.00	33,600		SDC-DRAINAGE IMPR Totals:	38,700	38,700	38,700	38,700
45,223.20	30,388.54	33,600		Fund REVENUES	38,700	38,700	38,700	38,700
0.00	0.00	33,600		Fund EXPENSES	38,700	38,700	38,700	38,700
45,223.20	30,388.54	0		SDC-DRAINAGE IMPR Totals:	0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 852 -CAPITAL PROJECTS

DEPARTMENT: 852 - SDC DRAINAGE IMPROVEMENTS

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61240 DEPARTMENT/OPERATING EXPENSE:	100	<u>100</u>
61250 DEPARTMENT/OPERATING SUPPLIES:	100	<u>100</u>
<u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS:		
Projects identified in the Drainage SDC plan	37,400	<u>37,400</u>

PROGRAM INFORMATION

SDC PARK

Page 1 of 1

PROGRAM DESCRIPTION:

Growth in population and development of properties beyond the currently urbanized portion of the city result in the need for additional park lands and enhancement of recreational opportunities.

Parks Systems Development Charges, paid by all new development in the city, go into the Parks SDC Fund. The City may use the funds for land acquisition and purchase, installation, and maintenance of park recreation equipment, landscaping, restroom facilities, improvements, lighting and irrigation.

On July 1, 1991, new laws governing collection and use of SDC funds became effective. Therefore, a new department SDC "Restricted" (861) was established to account and budget for fees collected after July 1, 1991. On November 2, 1994, a new SDC ordinance and resolution were adopted which significantly changed SDC methodology and rates. Another new department named "SDC Improvements" (862) was established to account and budget for fees collected under the new SDC ordinance.

No specific projects are identified for the 2000-01 budget year.

General Ledger
Budget Proposal Report
SDC - PARK

1998 Actual	1999 Actual	2000 Adopted	Account Description	2001 Requested	2001 Proposed	2001 Approved	2001 Adopted
			R1 Rev.-Taxes & Assess				
381.28	0.00	0	860-000-42040 SDC Princ - Assess	0	0	0	0
0.00	0.00	0	860-000-42045 SDC Principal	0	0	0	0
381.28	0.00	0	Rev.-Taxes & Assess Totals:	0	0	0	0
			R6 Rev.-Miscellaneous				
137.24	0.00	0	860-000-42050 SDC Interest	0	0	0	0
88.86	0.00	0	860-000-48100 Interest On Investment	0	0	0	0
0.00	0.00	0	860-000-48140 Miscellaneous Revenue	0	0	0	0
226.10	0.00	0	Rev.-Miscellaneous Totals:	0	0	0	0
			R8 Rev.-Other Sources				
0.00	0.00	0	860-000-49901 Beginning Balance	0	0	0	0
0.00	0.00	0	Rev.-Other Sources Totals:	0	0	0	0
607.38	0.00	0	REVENUES Totals:	0	0	0	0
			E2 Exp.-Materials & Services				
0.00	0.00	0	860-860-61010 Advertising	0	0	0	0
0.00	0.00	0	860-860-61130 Contract Services	0	0	0	0
0.00	0.00	0	860-860-61240 Dept/Operating Expense	0	0	0	0
0.00	0.00	0	Exp.-Materials & Services Totals:	0	0	0	0
			E3 Exp.-Capital Outlay				
0.00	0.00	0	860-860-72050 Land	0	0	0	0
0.00	0.00	0	860-860-72300 Improvements	0	0	0	0
0.00	0.00	0	Exp.-Capital Outlay Totals:	0	0	0	0
			E4 Exp.-Transfers Out				
0.00	0.00	0	860-860-90147 To SDC-Parks Impr	0	0	0	0
0.00	0.00	0	Exp.-Transfers Out Totals:	0	0	0	0
			E5 Exp.-Contingencies				
0.00	0.00	0	860-860-80005 Operating Contingency	0	0	0	0
0.00	0.00	0	Exp.-Contingencies Totals:	0	0	0	0
0.00	0.00	0	EXPENDITURES Totals:	0	0	0	0
0.00	0.00	0	SDC - PARK Totals:	0	0	0	0
607.38	0.00	0	Fund REVENUES	0	0	0	0
0.00	0.00	0	Fund EXPENSES	0	0	0	0
607.38	0.00	0	SDC - PARK Totals:	0	0	0	0

PROGRAM INFORMATION

SDC PARK (RESTRICTED)

Page 1 of 1

PROGRAM DESCRIPTION:

On July 1, 1991, new laws governing collection and use of SDC funds went into effect. This department accounts and budgets for fees incurred by property owners between July 1, 1991 and November 4, 1994, when the new SDC ordinance was adopted.

No project is identified for the 2000-01 budget year.

General Ledger
Budget Proposal Report
SDC-PARK (RESTRICTED)

Printed: 07/05/2000 14:53
For Fiscal Year: 2001

1998 Actual	1999 Actual	2000 Adopted	Account	Description	2001 Requested	2001 Proposed	2001 Approved	2001 Adopted
			R1	Rev.-Taxes & Assess				
0.00	0.00	0	861-000-42040	SDC Princ - Assess	0	0	0	0
0.00	0.00	0	861-000-42045	SDC Principal	0	0	0	0
0.00	0.00	0		Rev.-Taxes & Assess Totals:	0	0	0	0
			R6	Rev.-Miscellaneous				
0.00	0.00	0	861-000-42050	SDC Interest	0	0	0	0
(24.90)	0.00	0	861-000-48100	Interest On Investment	0	0	0	0
0.00	0.00	0	861-000-48140	Miscellaneous Revenue	0	0	0	0
(24.90)	0.00	0		Rev.-Miscellaneous Totals:	0	0	0	0
			R8	Rev.-Other Sources				
2,248.48	311.79	0	861-000-49901	Beginning Balance	0	0	0	0
2,248.48	311.79	0		Rev.-Other Sources Totals:	0	0	0	0
2,223.58	311.79	0		REVENUES Totals:	0	0	0	0
			E1	Exp.-Personal Services				
0.00	0.00	0	861-861-50001	Salaries	0	0	0	0
0.00	0.00	0	861-861-50003	Fringe Benefits	0	0	0	0
0.00	0.00	0	861-861-50600	Overtime	0	0	0	0
0.00	0.00	0		Exp.-Personal Services Totals:	0	0	0	0
			E2	Exp.-Materials & Services				
0.00	0.00	0	861-861-61126	Computer Exp (Eng)	0	0	0	0
400.00	0.00	0	861-861-61131	Contract Services (PW)	0	0	0	0
0.00	0.00	0	861-861-61240	Dept/Operating Expense	0	0	0	0
53.31	50.00	0	861-861-61243	Operating Exp (PW)	0	0	0	0
0.00	0.00	0	861-861-61250	Dept/Op Supplies	0	0	0	0
0.00	0.00	0	861-861-61401	Unemploy Ins	0	0	0	0
453.31	50.00	0		Exp.-Materials & Services Totals:	0	0	0	0
			E3	Exp.-Capital Outlay				
0.00	0.00	0	861-861-72050	Land	0	0	0	0
0.00	0.00	0	861-861-72300	Improvements	0	0	0	0
0.00	0.00	0		Exp.-Capital Outlay Totals:	0	0	0	0
			E4	Exp.-Transfers Out				
390.00	50.00	0	861-861-90105	To Eqpt Acq & Rep Fund	0	0	0	0
0.00	211.79	0	861-861-90147	To SDC-Parks Impr	0	0	0	0
390.00	261.79	0		Exp.-Transfers Out Totals:	0	0	0	0
			E5	Exp.-Contingencies				
0.00	0.00	0	861-861-80005	Operating Contingency	0	0	0	0
0.00	0.00	0		Exp.-Contingencies Totals:	0	0	0	0
843.31	311.79	0		EXPENDITURES Totals:	0	0	0	0
843.31	311.79	0		SDC-PARK (RESTRICTED) Totals:	0	0	0	0
2,223.58	311.79	0		Fund REVENUES	0	0	0	0
843.31	311.79	0		Fund EXPENSES	0	0	0	0
1,380.27	0.00	0		SDC-PARK (RESTRICTED) Totals:	0	0	0	0

PROGRAM INFORMATION
SDC PARK IMPROVEMENTS

Page 1 of 1

PROGRAM DESCRIPTION:

On November 2, 1994, a new SDC ordinance and resolution were adopted which significantly changed SDC methodology and rates. This new department has been established to account and budget for fees collected under the new SDC ordinance.

Four specific projects are identified for the 2000-01 budget year - Gill's Landing Restrooms (Grant Match), partial funding for the Maintenance Division office, Airport Road neighborhood park and Ralston Park restrooms. The later project is the city's match for the Main Street beautification grant proposal. As required by law, other projects eligible for funding are limited to those specifically included in the Park SDC System plan.

POSITIONS:

	<u>1999-00</u>	<u>2000-01</u>
Administrative Assistant (PW)	.0100 FTE	.0100 FTE
Assistant Planner	.0000 FTE	.0100 FTE
Building Inspector	.0100 FTE	.0100 FTE
Building Official	.0200 FTE	.0100 FTE
Community Dev. Manager	.0100 FTE	.0200 FTE
City Engineer	.0200 FTE	.0200 FTE
Project Engineer (Development)	.0500 FTE	.0500 FTE
Director of Public Works	.0200 FTE	.0200 FTE
Senior Engineer (Facility Planning)	<u>.0300 FTE</u>	<u>.0300 FTE</u>
 TOTAL	 .1700 FTE	 .1800 FTE

General Ledger
Budget Proposal Report
SDC-PARKS IMPR

1998 Actual	1999 Actual	2000 Adopted	Account	Description	2001 Requested	2001 Proposed	2001 Approved	2001 Adopted
			R1	Rev.-Taxes & Assess				
62,738.04	53,294.54	40,000	862-000-42040	SDC Princ - Assess	18,000	18,000	18,000	18,000
59,780.00	28,670.00	15,000	862-000-42045	SDC Principal	44,000	44,000	44,000	44,000
122,518.04	81,964.54	55,000		Rev.-Taxes & Assess Totals:	62,000	62,000	62,000	62,000
			R6	Rev.-Miscellaneous				
84.48	78.35	100	862-000-42050	SDC Interest	150	150	150	150
13,674.10	9,876.68	6,500	862-000-48100	Interest On Investment	8,000	8,000	8,000	8,000
0.00	0.00	0	862-000-48140	Miscellaneous Revenue	0	0	0	0
13,758.58	9,955.03	6,600		Rev.-Miscellaneous Totals:	8,150	8,150	8,150	8,150
			R7	Rev.-Transfers In				
0.00	211.79	0	862-000-49122	From SDC-Park	0	0	0	0
0.00	211.79	0		Rev.-Transfers In Totals:	0	0	0	0
			R8	Rev.-Other Sources				
191,739.80	154,355.61	150,000	862-000-49901	Beginning Balance	202,102	202,102	202,102	250,000
191,739.80	154,355.61	150,000		Rev.-Other Sources Totals:	202,102	202,102	202,102	250,000
328,016.42	246,486.97	211,600		REVENUES Totals:	272,252	272,252	272,252	320,150
			E1	Exp.-Personal Services				
14,568.42	7,039.96	9,038	862-862-50001	Salaries	9,868	9,868	9,868	10,177
4,809.86	2,277.87	3,317	862-862-50003	Fringe Benefits	3,421	3,421	3,421	3,492
15.40	22.92	67	862-862-50600	Overtime	42	42	42	42
19,393.68	9,340.75	12,422		Exp.-Personal Services Totals:	13,331	13,331	13,331	13,711
			E2	Exp.-Materials & Services				
49.25	91.51	0	862-862-61131	Contract Services (PW)	0	0	0	0
70.42	1,052.28	1,000	862-862-61240	Dept/Operating Expense	1,000	1,000	1,000	1,000
35.95	0.00	200	862-862-61250	Dept/Op Supplies	200	200	200	200
44.84	46.28	57	862-862-61401	Unemploy Ins	57	57	57	57
200.46	1,190.07	1,257		Exp.-Materials & Services Totals:	1,257	1,257	1,257	1,257
			E3	Exp.-Capital Outlay				
0.00	0.00	197,273	862-862-72300	Improvements	242,904	242,904	242,904	290,422
0.00	0.00	197,273		Exp.-Capital Outlay Totals:	242,904	242,904	242,904	290,422
			E4	Exp.-Transfers Out				
0.00	0.00	0	862-862-90022	To Parks Grant Fund	0	0	0	0
0.00	3,847.00	608	862-862-90027	To Info System Service	526	526	526	526
0.00	0.00	0	862-862-90100	To Maint Div Office Construct	14,000	14,000	14,000	14,000
0.00	0.00	40	862-862-90105	To Eqpt Acq & Rep Fund	90	90	90	90
0.00	3,847.00	648		Exp.-Transfers Out Totals:	14,616	14,616	14,616	14,616
			E5	Exp.-Contingencies				
0.00	0.00	0	862-862-80005	Operating Contingency	144	144	144	144
0.00	0.00	0		Exp.-Contingencies Totals:	144	144	144	144
19,594.14	14,377.82	211,600		EXPENDITURES Totals:	272,252	272,252	272,252	320,150
19,594.14	14,377.82	211,600		SDC-PARKS IMPR Totals:	272,252	272,252	272,252	320,150

CITY OF LEBANON
User: ccole

General Ledger
Budget Proposal Report
SDC-PARKS IMPR

Printed: 07/05/2000 14:53
For Fiscal Year: 2001

1998 <u>Actual</u>	1999 <u>Actual</u>	2000 <u>Adopted</u>	<u>Account</u> <u>Description</u>	2001 <u>Requested</u>	2001 <u>Proposed</u>	2001 <u>Approved</u>	2001 <u>Adopted</u>
328,016.42	246,486.97	211,600	Fund REVENUES	272,252	272,252	272,252	320,150
19,594.14	14,377.82	211,600	Fund EXPENSES	272,252	272,252	272,252	320,150
308,422.28	232,109.15	0	SDC-PARKS IMPR Totals:	0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 862 -CAPITAL PROJECTS
DEPARTMENT: 862 - SDC PARKS IMPROVEMENTS

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61240 DEPARTMENT/OPERATING EXPENSE:	1,000	<u>1,000</u>
61250 DEPARTMENT/OPERATING SUPPLIES:	200	<u>200</u>
61401 UNEMPLOYMENT INSURANCE:	57	<u>57</u>
<u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS:		
Airport Road neighborhood park	50,000	
Main Street beautification (Ralston Park restrooms)	67,000	
Other projects identified in the Parks SDC plan	173,422	<u>290,422</u>
<u>INTERFUND TRANSFERS:</u>		
90027 TO INFORMATION SYSTEMS	526	<u>526</u>
90100 TO MAINTENANCE DIVISION OFFICE CONSTRUCTION	14,000	<u>14,000</u>
90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND	90	<u>90</u>

PROGRAM INFORMATION

SDC WASTEWATER

Page 1 of 1

PROGRAM DESCRIPTION:

As the city's population and industry bases grow, so does the amount of sewage that must be collected and treated. Each new development represents a step toward the need for a new, expanded treatment plant or for replacement of an overloaded sewer main.

Sewer Systems Development Charges, paid by all new development in the city, go into the Sewer SDC fund. The City may use these funds "for no other purpose than extra capacity facilities". Examples of possible uses are planning, design, and construction of new collection facilities, pumping stations, and treatment plants.

On July 1, 1991, new laws governing collection and use of SDC funds went into effect. Therefore, a new department SDC "Restricted" (871) was established to account and budget for fees collected after July 1, 1991. On November 2, 1994, a new SDC ordinance and resolution were adopted which significantly changed SDC methodology and rates. Another new department named "SDC Improvements" (872) was established to account and budget for fees collected under the new SDC ordinance.

The 2000-01 budget includes funding solely for the next phase (1b) of the city's West Side Sewer Interceptor project.

General Ledger
Budget Proposal Report
SDC - WASTEWATER

<u>1998</u> <u>Actual</u>	<u>1999</u> <u>Actual</u>	<u>2000</u> <u>Adopted</u>	<u>Account</u> <u>Description</u>	<u>2001</u> <u>Requested</u>	<u>2001</u> <u>Proposed</u>	<u>2001</u> <u>Approved</u>	<u>2001</u> <u>Adopted</u>
			R1 Rev.-Taxes & Assess				
1,040.04	711.10	400	870-000-42040 SDC Princ - Assess	400	400	400	400
0.00	0.00	0	870-000-42045 SDC Principal	0	0	0	0
1,040.04	711.10	400	Rev.-Taxes & Assess Totals:	400	400	400	400
			R6 Rev.-Miscellaneous				
374.42	109.24	120	870-000-42050 SDC Interest	100	100	100	100
39,199.30	3,336.77	3,000	870-000-48100 Interest On Investment	2,500	2,500	2,500	3,500
0.00	0.00	0	870-000-48142 Overpay Refund	0	0	0	0
39,573.72	3,446.01	3,120	Rev.-Miscellaneous Totals:	2,600	2,600	2,600	3,600
			R8 Rev.-Other Sources				
683,994.20	62,303.98	65,820	870-000-49901 Beginning Balance	66,500	66,500	66,500	69,000
683,994.20	62,303.98	65,820	Rev.-Other Sources Totals:	66,500	66,500	66,500	69,000
724,607.96	66,461.09	69,340	REVENUES Totals:	69,500	69,500	69,500	73,000
			E2 Exp.-Materials & Services				
0.00	0.00	500	870-870-61010 Advertising	500	500	500	500
0.00	0.00	0	870-870-61130 Contract Services	0	0	0	0
0.00	0.00	200	870-870-61240 Dept/Operating Expense	200	200	200	200
0.00	0.00	700	Exp.-Materials & Services Totals:	700	700	700	700
			E3 Exp.-Capital Outlay				
0.00	0.00	0	870-870-72300 Improvements	0	0	0	0
0.00	0.00	67,940	870-870-72301 Improvements (Eng)	67,700	67,700	67,700	71,200
0.00	0.00	0	870-870-72400 Land	0	0	0	0
0.00	0.00	67,940	Exp.-Capital Outlay Totals:	67,700	67,700	67,700	71,200
			E4 Exp.-Transfers Out				
300,000.00	0.00	0	870-870-90125 To W Water CIP	0	0	0	0
0.00	0.00	0	870-870-90152 To SDC-Water	0	0	0	0
300,000.00	0.00	0	Exp.-Transfers Out Totals:	0	0	0	0
			E5 Exp.-Contingencies				
0.00	0.00	700	870-870-80005 Operating Contingency	1,100	1,100	1,100	1,100
0.00	0.00	700	Exp.-Contingencies Totals:	1,100	1,100	1,100	1,100
300,000.00	0.00	69,340	EXPENDITURES Totals:	69,500	69,500	69,500	73,000
300,000.00	0.00	69,340	SDC - WASTEWATER Totals:	69,500	69,500	69,500	73,000
724,607.96	66,461.09	69,340	Fund REVENUES	69,500	69,500	69,500	73,000
300,000.00	0.00	69,340	Fund EXPENSES	69,500	69,500	69,500	73,000
424,607.96	66,461.09	0	SDC - WASTEWATER Totals:	0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 870 -CAPITAL PROJECTS

DEPARTMENT: 870 - SDC WASTEWATER

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61010 ADVERTISING:	500	<u>500</u>
61240 DEPARTMENT/OPERATING EXPENSE:	200	<u>200</u>
<u>CAPITAL OUTLAY</u>		
72301 West Side Interceptor, Phase 1b	71,200	<u>71,200</u>

PROGRAM INFORMATION
SDC WASTEWATER (RESTRICTED)

Page 1 of 1

PROGRAM DESCRIPTION:

On July 1, 1991, new laws governing collection and use of SDC funds went into effect. This department accounts and budgets for fees incurred by property owners between July 1, 1991 and November 4, 1994, when the new SDC ordinance was adopted.

The 2000-01 budget includes funding for the next phase (1b) of the city's West Side Interceptor and wastewater treatment plant projects. Wastewater Treatment projects include outfall diffusion, alternative disinfection techniques and a new clarifier.

General Ledger
Budget Proposal Report
SDC-WASTEWATER (RESTRICTED)

<u>1998</u> <u>Actual</u>	<u>1999</u> <u>Actual</u>	<u>2000</u> <u>Adopted</u>	<u>Account</u>	<u>Description</u>	<u>2001</u> <u>Requested</u>	<u>2001</u> <u>Proposed</u>	<u>2001</u> <u>Approved</u>	<u>2001</u> <u>Adopted</u>
			R1	Rev.-Taxes & Assess				
0.00	291.86	400	871-000-42040	SDC Princ - Assess	700	700	700	700
0.00	0.00	0	871-000-42045	SDC Principal	0	0	0	0
0.00	291.86	400		Rev.-Taxes & Assess Totals:	700	700	700	700
			R6	Rev.-Miscellaneous				
0.00	0.00	0	871-000-42050	SDC Interest	0	0	0	0
6,204.30	3,009.02	2,400	871-000-48100	Interest On Investment	2,400	2,400	2,400	2,400
6,204.30	3,009.02	2,400		Rev.-Miscellaneous Totals:	2,400	2,400	2,400	2,400
			R8	Rev.-Other Sources				
112,217.70	56,467.83	58,910	871-000-49901	Beginning Balance	59,300	59,300	59,300	59,300
112,217.70	56,467.83	58,910		Rev.-Other Sources Totals:	59,300	59,300	59,300	59,300
118,422.00	59,768.71	61,710		REVENUES Totals:	62,400	62,400	62,400	62,400
			E1	Exp.-Personal Services				
0.00	0.00	0	871-871-50001	Salaries	0	0	0	0
0.00	0.00	0	871-871-50003	Fringe Benefits	0	0	0	0
0.00	0.00	0	871-871-50600	Overtime	0	0	0	0
0.00	0.00	0		Exp.-Personal Services Totals:	0	0	0	0
			E2	Exp.-Materials & Services				
0.00	0.00	400	871-871-61126	Computer Exp (Eng)	400	400	400	400
400.65	0.00	0	871-871-61131	Contract Services (PW)	0	0	0	0
2,000.00	0.00	0	871-871-61133	Contract Serv (Eng)	0	0	0	0
0.00	0.00	500	871-871-61240	Dept/Operating Expense	500	500	500	500
42.52	50.00	100	871-871-61243	Operating Exp (PW)	100	100	100	100
0.00	0.00	100	871-871-61250	Dept/Op Supplies	100	100	100	100
0.00	183.00	221	871-871-61401	Unemploy Ins	221	221	221	221
2,443.17	233.00	1,321		Exp.-Materials & Services Totals:	1,321	1,321	1,321	1,321
			E3	Exp.-Capital Outlay				
0.00	0.00	60,359	871-871-72300	Improvements	58,650	58,650	58,650	58,650
0.00	0.00	60,359		Exp.-Capital Outlay Totals:	58,650	58,650	58,650	58,650
			E4	Exp.-Transfers Out				
300.00	190.00	30	871-871-90105	To Eqpt Acq & Rep Fund	70	70	70	70
300.00	190.00	30		Exp.-Transfers Out Totals:	70	70	70	70
			E5	Exp.-Contingencies				
0.00	0.00	0	871-871-80005	Operating Contingency	2,359	2,359	2,359	2,359
0.00	0.00	0		Exp.-Contingencies Totals:	2,359	2,359	2,359	2,359
2,743.17	423.00	61,710		EXPENDITURES Totals:	62,400	62,400	62,400	62,400
2,743.17	423.00	61,710		SDC-WASTEWATER (RESTRICTED Totals:	62,400	62,400	62,400	62,400
118,422.00	59,768.71	61,710		Fund REVENUES	62,400	62,400	62,400	62,400
2,743.17	423.00	61,710		Fund EXPENSES	62,400	62,400	62,400	62,400
115,678.83	59,345.71	0		SDC-WASTEWATER (RESTRICTED Totals:	0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 871 -CAPITAL PROJECTS

DEPARTMENT: 871 - SDC WASTEWATER (RESTRICTED)

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61126 COMPUTER EXPENSE:	400	<u>400</u>
61240 DEPARTMENT/OPERATING EXPENSE:	500	<u>500</u>
61243 DEPARTMENT/OPERATING EXPENSE (PW):		
Miscellaneous	100	<u>100</u>
61250 DEPARTMENT/OPERATING SUPPLIES:	100	<u>100</u>
61401 UNEMPLOYMENT INSURANCE	221	<u>221</u>
<u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS:		
West side interceptor, phase 1b	30,000	
WWTP Projects	28,650	<u>58,650</u>
<u>INTERFUND TRANSFERS</u>		
90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND:	70	<u>70</u>

PROGRAM INFORMATION
SDC WASTEWATER IMPROVEMENTS

Page 1 of 1

PROGRAM DESCRIPTION:

On November 2, 1994, a new SDC ordinance and resolution were adopted which significantly changed SDC methodology and rates. This new department has been established to account and budget for fees collected under the new SDC ordinance.

The 2000-01 budget includes funding for the next phase (1b) of the city's West Side Interceptor and wastewater treatment plant projects. Wastewater Treatment projects include outfall diffusion, alternative disinfection techniques and a new clarifier. Also included is partial funding for the Maintenance Division office.

<u>POSITIONS:</u>	<u>1999-00</u>	<u>2000-01</u>
Administrative Assistant (PW)	.0100 FTE	.0100 FTE
Assistant Planner	.0000 FTE	.0100 FTE
Building Inspector	.0100 FTE	.0100 FTE
Building Official	.0200 FTE	.0100 FTE
Community Dev. Manager	.0100 FTE	.0200 FTE
City Engineer	.0400 FTE	.1000 FTE
Engineering Associate (Development)	.0400 FTE	.0400 FTE
Engineering Associate (Facility Planning)	.1200 FTE	.1200 FTE
Environmental Specialist (Facility Planning)	.0500 FTE	.0000 FTE
Project Engineer (Development)	.0500 FTE	.0500 FTE
Project Engineer (Facility Planning)	.1200 FTE	.1200 FTE
Director of Public Works	.0200 FTE	.0200 FTE
Senior Engineer	<u>.1500 FTE</u>	<u>.1500 FTE</u>
TOTAL	.6400 FTE	.6600 FTE

General Ledger
Budget Proposal Report
SDC-WASTEWATER IMPR

1998 Actual	1999 Actual	2000 Adopted	Account	Description	2001 Requested	2001 Proposed	2001 Approved	2001 Adopted
			R1	Rev.-Taxes & Assess				
37,267.92	29,309.80	40,000	872-000-42040	SDC Princ - Assess	11,000	11,000	11,000	11,000
37,463.80	35,753.83	36,000	872-000-42045	SDC Principal	25,000	25,000	25,000	25,000
74,731.72	65,063.63	76,000		Rev.-Taxes & Assess Totals:	36,000	36,000	36,000	36,000
			R6	Rev.-Miscellaneous				
499.68	366.83	400	872-000-42050	SDC Interest	400	400	400	400
10,684.56	6,248.23	5,000	872-000-48100	Interest On Investment	5,000	5,000	5,000	8,000
0.00	0.00	0	872-000-48140	Miscellaneous Revenue	0	0	0	0
11,184.24	6,615.06	5,400		Rev.-Miscellaneous Totals:	5,400	5,400	5,400	8,400
			R8	Rev.-Other Sources				
186,886.68	105,185.24	159,153	872-000-49901	Beginning Balance	149,500	149,500	149,500	165,000
186,886.68	105,185.24	159,153		Rev.-Other Sources Totals:	149,500	149,500	149,500	165,000
272,802.64	176,863.93	240,553		REVENUES Totals:	190,900	190,900	190,900	209,400
			E1	Exp.-Personal Services				
45,497.30	17,330.21	28,125	872-872-50001	Salaries	32,535	32,535	32,535	34,618
15,812.82	5,928.37	10,915	872-872-50003	Fringe Benefits	11,691	11,691	11,691	12,172
216.96	75.96	257	872-872-50600	Overtime	213	213	213	213
61,527.08	23,334.54	39,297		Exp.-Personal Services Totals:	44,439	44,439	44,439	47,003
			E2	Exp.-Materials & Services				
49.26	91.51	20,000	872-872-61131	Contract Services (PW)	70,000	70,000	70,000	70,000
85.79	12.00	300	872-872-61240	Dept/Operating Expense	500	500	500	500
50.00	0.00	0	872-872-61243	Operating Exp (PW)	0	0	0	0
35.95	0.00	200	872-872-61250	Dept/Op Supplies	200	200	200	200
171.53	151.45	182	872-872-61401	Unemploy Ins	182	182	182	182
392.53	254.96	20,682		Exp.-Materials & Services Totals:	70,882	70,882	70,882	70,882
			E3	Exp.-Capital Outlay				
0.00	0.00	178,064	872-872-72300	Improvements	59,411	59,411	59,411	75,347
0.00	0.00	178,064		Exp.-Capital Outlay Totals:	59,411	59,411	59,411	75,347
			E4	Exp.-Transfers Out				
0.00	3,847.00	2,510	872-872-90027	To Info System Service	2,168	2,168	2,168	2,168
0.00	0.00	0	872-872-90100	To Maint Div Office Construct	14,000	14,000	14,000	14,000
0.00	3,847.00	2,510		Exp.-Transfers Out Totals:	16,168	16,168	16,168	16,168
			E5	Exp.-Contingencies				
0.00	0.00	0	872-872-80005	Operating Contingency	0	0	0	0
0.00	0.00	0		Exp.-Contingencies Totals:	0	0	0	0
61,919.61	27,436.50	240,553		EXPENDITURES Totals:	190,900	190,900	190,900	209,400
61,919.61	27,436.50	240,553		SDC-WASTEWATER IMPR Totals:	190,900	190,900	190,900	209,400
272,802.64	176,863.93	240,553		Fund REVENUES	190,900	190,900	190,900	209,400
61,919.61	27,436.50	240,553		Fund EXPENSES	190,900	190,900	190,900	209,400
210,883.03	149,427.43	0		SDC-WASTEWATER IMPR Totals:	0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 872 -CAPITAL PROJECTS

DEPARTMENT: 872 - SDC WASTEWATER IMPROVEMENTS

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61131 CONTRACT SERVICES		
WWTP Facility Plan	70,000	<u>70,000</u>
61240 DEPARTMENT/OPERATING EXPENSE:	500	<u>500</u>
61250 DEPARTMENT/OPERATING SUPPLIES:	200	<u>200</u>
61401 UNEMPLOYMENT INSURANCE:	182	<u>182</u>
<u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS:		
West side interceptor, phase 1b	30,000	
WWTP Projects	45,347	<u>75,347</u>
<u>INTERFUND TRANSFERS</u>		
90027 TO INFORMATION SYSTEMS	2,168	<u>2,168</u>
90100 TO MAINTENANCE DIV. OFFICE	14,000	<u>14,000</u>

PROGRAM INFORMATION
SDC WASTEWATER REIMBURSEMENT

Page 1 of 1

PROGRAM DESCRIPTION:

On November 2, 1994, a new SDC ordinance and resolution were adopted which significantly changed SDC methodology and rates. Part of the new wastewater SDC fee reimburses the city for specific completed qualified extra-capacity wastewater projects that were funded without SDC. This new department has been established to account and budget for the wastewater reimbursement fee portion collected under the new SDC ordinance.

There is no specific project committed in advance for the 2000-01 budget year. However, as required by the new law, projects eligible for funding are limited to those reimbursement projects specifically included in the Wastewater SDC System plan.

General Ledger
Budget Proposal Report
SDC-WASTEWATER REIMB

<u>1998</u> <u>Actual</u>	<u>1999</u> <u>Actual</u>	<u>2000</u> <u>Adopted</u>	<u>Account</u>	<u>Description</u>	<u>2001</u> <u>Requested</u>	<u>2001</u> <u>Proposed</u>	<u>2001</u> <u>Approved</u>	<u>2001</u> <u>Adopted</u>
			R1	Rev.-Taxes & Assess				
1,271.92	1,000.28	1,400	873-000-42040	SDC Princ - Assess	400	400	400	400
1,278.58	1,946.17	600	873-000-42045	SDC Principal	3,000	3,000	3,000	3,000
2,550.50	2,946.45	2,000		Rev.-Taxes & Assess Totals:	3,400	3,400	3,400	3,400
			R6	Rev.-Miscellaneous				
17.06	12.52	20	873-000-42050	SDC Interest	20	20	20	20
428.32	302.94	200	873-000-48100	Interest On Investment	300	300	300	300
0.00	0.00	0	873-000-48140	Miscellaneous Revenue	0	0	0	0
445.38	315.46	220		Rev.-Miscellaneous Totals:	320	320	320	320
			R8	Rev.-Other Sources				
6,311.42	4,653.65	6,870	873-000-49901	Beginning Balance	8,000	8,000	8,000	10,000
6,311.42	4,653.65	6,870		Rev.-Other Sources Totals:	8,000	8,000	8,000	10,000
9,307.30	7,915.56	9,090		REVENUES Totals:	11,720	11,720	11,720	13,720
			E2	Exp.-Materials & Services				
0.00	0.00	0	873-873-61240	Dept/Operating Expense	0	0	0	0
0.00	0.00	0	873-873-61250	Dept/Op Supplies	0	0	0	0
0.00	0.00	0		Exp.-Materials & Services Totals:	0	0	0	0
			E3	Exp.-Capital Outlay				
0.00	0.00	9,090	873-873-72300	Improvements	11,720	11,720	11,720	13,720
0.00	0.00	9,090		Exp.-Capital Outlay Totals:	11,720	11,720	11,720	13,720
			E5	Exp.-Contingencies				
0.00	0.00	0	873-873-80005	Operating Contingency	0	0	0	0
0.00	0.00	0		Exp.-Contingencies Totals:	0	0	0	0
0.00	0.00	9,090		EXPENDITURES Totals:	11,720	11,720	11,720	13,720
0.00	0.00	9,090		SDC-WASTEWATER REIMB Totals:	11,720	11,720	11,720	13,720
9,307.30	7,915.56	9,090		Fund REVENUES	11,720	11,720	11,720	13,720
0.00	0.00	9,090		Fund EXPENSES	11,720	11,720	11,720	13,720
9,307.30	7,915.56	0		SDC-WASTEWATER REIMB Totals:	0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 873 -CAPITAL PROJECTS

DEPARTMENT: 873 - SDC WASTEWATER REIMBURSEMENT

CAPITAL OUTLAY

SUB-LINE
ITEM TOTAL LINE TOTAL

72300 IMPROVEMENTS:

Projects identified in the Wastewater SDC plan

13,720

13,720

PROGRAM INFORMATION

SDC STREETS

Page 1 of 1

PROGRAM DESCRIPTION:

As the city develops, larger and more sophisticated transportation systems are needed to handle the traffic. Current and past residents of Lebanon paid for the streets that now serve them. Likewise, new development must pay for the capacity required to handle the resulting increase in traffic.

Street Systems Development Charges are paid by all new development in Lebanon. The resulting Street SDC fund may be used for enlarged capacity facilities including signalization, channelization, arterial and collector streets, street widening, storm drainage, right-of-way acquisition, and for bike paths, foot paths and sidewalks in areas normally paid by the city.

On July 1, 1991, new laws governing collection and use of SDC funds went into effect. A new budget department SDC "Restricted" (881) was established to account and budget for fees incurred by property owners after July 1, 1991. On November 2, 1994, a new SDC ordinance and resolution were adopted which significantly changed SDC methodology and rates. Another new department named "SDC Improvements" (882) was established to account and budget for fees collected under the new SDC ordinance.

One project is budgeted for the 2000-01 budget year - partial funding for the Maintenance Division Office.

General Ledger
Budget Proposal Report
SDC - STREETS

<u>1998</u> <u>Actual</u>	<u>1999</u> <u>Actual</u>	<u>2000</u> <u>Adopted</u>	<u>Account</u> <u>Description</u>	<u>2001</u> <u>Requested</u>	<u>2001</u> <u>Proposed</u>	<u>2001</u> <u>Approved</u>	<u>2001</u> <u>Adopted</u>
			R1 Rev.-Taxes & Assess				
952.76	651.41	500	880-000-42040 SDC Princ - Assess	500	500	500	500
0.00	0.00	0	880-000-42045 SDC Principal	0	0	0	0
952.76	651.41	500	Rev.-Taxes & Assess Totals:	500	500	500	500
			R6 Rev.-Miscellaneous				
342.98	100.08	100	880-000-42050 SDC Interest	200	200	200	200
2,225.18	1,138.07	800	880-000-48100 Interest On Investment	800	800	800	800
0.00	0.00	0	880-000-48140 Miscellaneous Revenue	0	0	0	0
2,568.16	1,238.15	900	Rev.-Miscellaneous Totals:	1,000	1,000	1,000	1,000
			R7 Rev.-Transfers In				
0.00	0.00	0	880-000-49012 From Pub Improv Fund	0	0	0	0
0.00	0.00	0	880-000-49097 From Equip Acq Fund	0	0	0	0
0.00	0.00	0	880-000-49150 From Bail Trust	0	0	0	0
0.00	0.00	0	Rev.-Transfers In Totals:	0	0	0	0
			R8 Rev.-Other Sources				
38,732.90	21,126.91	15,100	880-000-49901 Beginning Balance	23,000	23,000	23,000	23,000
38,732.90	21,126.91	15,100	Rev.-Other Sources Totals:	23,000	23,000	23,000	23,000
42,253.82	23,016.47	16,500	REVENUES Totals:	24,500	24,500	24,500	24,500
			E2 Exp.-Materials & Services				
0.00	0.00	100	880-880-61010 Advertising	100	100	100	100
0.00	0.00	2,000	880-880-61130 Contract Services	10,000	10,000	10,000	10,000
0.00	0.00	0	880-880-61133 Contract Serv (Eng)	0	0	0	0
0.00	0.00	400	880-880-61240 Dept/Operating Expense	400	400	400	400
0.00	0.00	2,500	Exp.-Materials & Services Totals:	10,500	10,500	10,500	10,500
			E3 Exp.-Capital Outlay				
0.00	0.00	0	880-880-72300 Improvements	0	0	0	0
0.00	0.00	14,000	880-880-72301 Improvements (Eng)	0	0	0	0
0.00	0.00	14,000	Exp.-Capital Outlay Totals:	0	0	0	0
			E4 Exp.-Transfers Out				
0.00	0.00	0	880-880-90100 To Maint Div Office Construct	14,000	14,000	14,000	14,000
0.00	0.00	0	Exp.-Transfers Out Totals:	14,000	14,000	14,000	14,000
			E5 Exp.-Contingencies				
0.00	0.00	0	880-880-80005 Operating Contingency	0	0	0	0
0.00	0.00	0	Exp.-Contingencies Totals:	0	0	0	0
0.00	0.00	16,500	EXPENDITURES Totals:	24,500	24,500	24,500	24,500
0.00	0.00	16,500	SDC - STREETS Totals:	24,500	24,500	24,500	24,500
42,253.82	23,016.47	16,500	Fund REVENUES	24,500	24,500	24,500	24,500
0.00	0.00	16,500	Fund EXPENSES	24,500	24,500	24,500	24,500
42,253.82	23,016.47	0	SDC - STREETS Totals:	0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 880 -CAPITAL PROJECTS
DEPARTMENT: 880 - SDC STREETS

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61010 ADVERTISING:	100	<u>100</u>
61130 CONTRACT SERVICES:		
Traffic engineering and analysis	10,000	<u>10,000</u>
61240 DEPARTMENT/OPERATING EXPENSE:	400	<u>400</u>
<u>CAPITAL OUTLAY</u>		
90100 TO MAINT. DIV. OFFICE CONST.	14,000	<u>14,000</u>

PROGRAM INFORMATION
SDC STREETS (RESTRICTED)

Page 1 of 1

PROGRAM DESCRIPTION:

On July 1, 1991, new laws governing collection and use of SDC funds went into effect. This department accounts and budgets for fees incurred by property owners between July 1, 1991 and November 4, 1994, when the new SDC ordinance was adopted.

One project is budgeted for the 2000-01 budget year - improvements to the intersection of 5th and Oak Streets.

General Ledger
Budget Proposal Report
SDC-STREETS (RESTRICTED)

1998 Actual	1999 Actual	2000 Adopted	Account	Description	2001 Requested	2001 Proposed	2001 Approved	2001 Adopted
			R1	Rev.-Taxes & Assess				
0.00	267.36	500	881-000-42040	SDC Princ - Assess	500	500	500	500
0.00	0.00	0	881-000-42045	SDC Principal	0	0	0	0
0.00	267.36	500		Rev.-Taxes & Assess Totals:	500	500	500	500
			R6	Rev.-Miscellaneous				
0.00	0.00	2,500	881-000-42050	SDC Interest	0	0	0	0
6,364.72	3,123.06	2,500	881-000-48100	Interest On Investment	2,500	2,500	2,500	3,000
6,364.72	3,123.06	5,000		Rev.-Miscellaneous Totals:	2,500	2,500	2,500	3,000
			R8	Rev.-Other Sources				
114,112.52	58,420.10	17,300	881-000-49901	Beginning Balance	61,600	61,600	61,600	64,000
114,112.52	58,420.10	17,300		Rev.-Other Sources Totals:	61,600	61,600	61,600	64,000
120,477.24	61,810.52	22,800		REVENUES Totals:	64,600	64,600	64,600	67,500
			E1	Exp.-Personal Services				
0.00	0.00	0	881-881-50001	Salaries	0	0	0	0
0.00	0.00	0	881-881-50003	Fringe Benefits	0	0	0	0
0.00	0.00	0	881-881-50600	Overtime	0	0	0	0
0.00	0.00	0		Exp.-Personal Services Totals:	0	0	0	0
			E2	Exp.-Materials & Services				
86.00	0.00	300	881-881-61126	Computer Exp (Eng)	300	300	300	300
400.00	0.00	0	881-881-61131	Contract Services (PW)	0	0	0	
0.00	0.00	100	881-881-61240	Dept/Operating Expense	100	100	100	
42.52	50.00	100	881-881-61243	Operating Exp (PW)	200	200	200	
0.00	0.00	100	881-881-61250	Dept/Op Supplies	100	100	100	100
0.00	149.35	180	881-881-61401	Unemploy Ins	180	180	180	180
528.52	199.35	780		Exp.-Materials & Services Totals:	880	880	880	880
			E3	Exp.-Capital Outlay				
0.00	0.00	19,360	881-881-72300	Improvements	61,000	61,000	61,000	63,900
0.00	0.00	19,360		Exp.-Capital Outlay Totals:	61,000	61,000	61,000	63,900
			E4	Exp.-Transfers Out				
1,290.00	0.00	160	881-881-90105	To Eqpt Acq & Rep Fund	350	350	350	350
1,290.00	0.00	160		Exp.-Transfers Out Totals:	350	350	350	350
			E5	Exp.-Contingencies				
0.00	0.00	2,500	881-881-80005	Operating Contingency	2,370	2,370	2,370	2,370
0.00	0.00	2,500		Exp.-Contingencies Totals:	2,370	2,370	2,370	2,370
1,818.52	199.35	22,800		EXPENDITURES Totals:	64,600	64,600	64,600	67,500
1,818.52	199.35	22,800		SDC-STREETS (RESTRICTED) Totals:	64,600	64,600	64,600	67,500
120,477.24	61,810.52	22,800		Fund REVENUES	64,600	64,600	64,600	67,500
1,818.52	199.35	22,800		Fund EXPENSES	64,600	64,600	64,600	67,500
118,658.72	61,611.17	0		SDC-STREETS (RESTRICTED) Totals:	0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 881 -CAPITAL PROJECTS
DEPARTMENT: 881 - SDC STREETS (RESTRICTED)

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61126 COMPUTER EXPENSE:	300	<u>300</u>
61240 DEPARTMENT/OPERATING EXPENSE:	100	<u>100</u>
61243 DEPARTMENT/OPERATING EXPENSE (PW):	200	<u>200</u>
61250 DEPARTMENT/OPERATING SUPPLIES:	100	<u>100</u>
61401 UNEMPLOYMENT INSURANCE	180	<u>180</u>
<u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS:		
5 th & Oak Street Improvements	63,900	<u>63,900</u>
INTERFUND TRANSFERS		
90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND	350	<u>350</u>

PROGRAM INFORMATION
SDC STREET IMPROVEMENTS

Page 1 of 1

PROGRAM DESCRIPTION:

On November 2, 1994, a new SDC ordinance and resolution were adopted which significantly changed SDC methodology and rates. This new department has been established to account and budget for fees collected under the new SDC ordinance.

One specific project is budgeted for 2000-01 - 5th and Oak Streets intersection improvements. There are no other specific projects committed in advance for the 2000-01 budget year. However, as required by the new law, projects eligible for funding are limited to those specifically included in the Street SDC System plan.

<u>POSITIONS:</u>	<u>1999-00</u>	<u>2000-01</u>
Administrative Assistant (PW)	.0300 FTE	.0300 FTE
Assistant Planner	.0000 FTE	.0100 FTE
Building Inspector	.0100 FTE	.0100 FTE
Building Official	.0200 FTE	.0100 FTE
Community Dev. Manager	.0100 FTE	.0200 FTE
City Engineer	.1300 FTE	.1500 FTE
Engineering Associate (Development)	.1400 FTE	.1400 FTE
Engineering Associate (Facility Planning)	.1700 FTE	.1700 FTE
Project Engineer (Development)	.2000 FTE	.2000 FTE
Project Engineer (Facility Planning)	.1700 FTE	.1700 FTE
Director of Public Works	.0600 FTE	.0600 FTE
Senior Engineer (Facility Planning)	<u>.1500 FTE</u>	<u>.1500 FTE</u>
TOTAL	1.0900 FTE	1.1200 FTE

General Ledger
Budget Proposal Report
SDC-STREET IMPR

1998 <u>Actual</u>	1999 <u>Actual</u>	2000 <u>Adopted</u>	<u>Account</u>	<u>Description</u>	2001 <u>Requested</u>	2001 <u>Proposed</u>	2001 <u>Approved</u>	2001 <u>Adopted</u>
			R1	Rev.-Taxes & Assess				
53,208.56	58,683.91	56,000	882-000-42040	SDC Princ - Assess	40,000	40,000	40,000	40,000
123,745.64	23,700.48	10,000	882-000-42045	SDC Principal	100,000	100,000	100,000	100,000
176,954.20	82,384.39	66,000	Rev.-Taxes & Assess Totals:		140,000	140,000	140,000	140,000
			R6	Rev.-Miscellaneous				
1,382.10	3,964.33	4,000	882-000-42050	SDC Interest	4,000	4,000	4,000	4,000
48,746.70	26,938.77	22,000	882-000-48100	Interest On Investment	22,000	22,000	22,000	32,000
0.00	0.00	0	882-000-48140	Miscellaneous Revenue	0	0	0	0
50,128.80	30,903.10	26,000	Rev.-Miscellaneous Totals:		26,000	26,000	26,000	36,000
			R8	Rev.-Other Sources				
813,129.54	494,571.23	228,000	882-000-49901	Beginning Balance	568,700	568,700	568,700	636,264
813,129.54	494,571.23	228,000	Rev.-Other Sources Totals:		568,700	568,700	568,700	636,264
1,040,212.54	607,858.72	320,000	REVENUES Totals:		734,700	734,700	734,700	812,264
			E1	Exp.-Personal Services				
37,096.08	26,334.04	50,166	882-882-50001	Salaries	55,292	55,292	55,292	59,453
12,973.46	8,649.41	19,067	882-882-50003	Fringe Benefits	19,801	19,801	19,801	20,761
210.74	46.51	245	882-882-50600	Overtime	426	426	426	426
50,280.28	35,029.96	69,478	Exp.-Personal Services Totals:		75,519	75,519	75,519	80,640
			E2	Exp.-Materials & Services				
49.25	91.51	0	882-882-61131	Contract Services (PW)	0	0	0	0
0.00	0.00	7,000	882-882-61133	Contract Serv (Eng)	25,000	25,000	25,000	25,000
106.21	58.95	300	882-882-61240	Dept/Operating Expense	300	300	300	300
50.00	0.00	0	882-882-61243	Operating Exp (PW)	0	0	0	0
0.00	0.00	200	882-882-61250	Dept/Op Supplies	200	200	200	200
140.34	147.24	179	882-882-61401	Unemploy Ins	179	179	179	179
345.80	297.70	7,679	Exp.-Materials & Services Totals:		25,679	25,679	25,679	25,679
			E3	Exp.-Capital Outlay				
0.00	0.00	240,372	882-882-72300	Improvements	630,782	630,782	630,782	703,225
0.00	0.00	240,372	Exp.-Capital Outlay Totals:		630,782	630,782	630,782	703,225
			E4	Exp.-Transfers Out				
0.00	3,847.00	2,471	882-882-90027	To Info System Service	2,135	2,135	2,135	2,135
0.00	3,847.00	2,471	Exp.-Transfers Out Totals:		2,135	2,135	2,135	2,135
			E5	Exp.-Contingencies				
0.00	0.00	0	882-882-80005	Operating Contingency	585	585	585	585
0.00	0.00	0	Exp.-Contingencies Totals:		585	585	585	585
50,626.08	39,174.66	320,000	EXPENDITURES Totals:		734,700	734,700	734,700	812,264
50,626.08	39,174.66	320,000	SDC-STREET IMPR Totals:		734,700	734,700	734,700	812,264
1,040,212.54	607,858.72	320,000	Fund REVENUES		734,700	734,700	734,700	812,264
50,626.08	39,174.66	320,000	Fund EXPENSES		734,700	734,700	734,700	812,264
989,586.46	568,684.06	0	SDC-STREET IMPR Totals:		0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 882 -CAPITAL PROJECTS

DEPARTMENT: 882 - SDC STREET IMPROVEMENTS

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61133 CONTRACT SERVICES (ENG):		
5 th & Oak Intersection Design	15,000	
City match for Transportation System Plan grant	10,000	<u>25,000</u>
61240 DEPARTMENT/OPERATING EXPENSE:	300	<u>300</u>
61250 DEPARTMENT/OPERATING SUPPLIES:	200	<u>200</u>
61401 UNEMPLOYMENT INSURANCE:	179	<u>179</u>
<u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS:		
5 th & Oak Street Improvements	308,282	
Projects identified in the Street SDC plan	194,943	
Safeway Street SDC Reimbursement	200,000	<u>703,225</u>
<u>INTERFUND TRANSFERS</u>		
90027 TO INFORMATION SYSTEMS	2,135	<u>2,135</u>

PROGRAM INFORMATION

SDC WATER

Page 1 of 1

PROGRAM DESCRIPTION:

Growth in population and industry requires similar growth in the capacity for treatment, storage and distribution of water. Over the long run, Lebanon will also need increased raw water resources.

Water Systems Development Charges are paid by all new development in Lebanon. The City uses the Water SDC fund to pay for over-sizing new water lines. The fund will also be used for planning, engineering and construction of expanded facilities to serve the Lebanon of the future.

On July 1, 1991, new laws governing collection and use of SDC funds went into effect. A new budget department SDC "Restricted" (891) was established to account and budget for fees collected after July 1, 1991. On November 2, 1994, a new SDC ordinance and resolution were adopted which significantly changed SDC methodology and rates. Another new department named "SDC Improvements" (892) was established to account and budget for fees collected under the new SDC ordinance.

No projects are identified for the 2000-01 budget.

General Ledger
Budget Proposal Report
SDC - WATER

<u>1998</u> <u>Actual</u>	<u>1999</u> <u>Actual</u>	<u>2000</u> <u>Adopted</u>	<u>Account</u>	<u>Description</u>	<u>2001</u> <u>Requested</u>	<u>2001</u> <u>Proposed</u>	<u>2001</u> <u>Approved</u>	<u>2001</u> <u>Adopted</u>
			R1	Rev.-Taxes & Assess				
1,040.04	0.00	0	890-000-42040	SDC Princ - Assess	0	0	0	0
0.00	0.00	0	890-000-42045	SDC Principal	0	0	0	0
1,040.04	0.00	0		Rev.-Taxes & Assess Totals:	0	0	0	0
			R6	Rev.-Miscellaneous				
374.42	0.00	0	890-000-42050	SDC Interest	0	0	0	0
6.08	0.00	0	890-000-48100	Interest On Investment	0	0	0	0
380.50	0.00	0		Rev.-Miscellaneous Totals:	0	0	0	0
			R7	Rev.-Transfers In				
0.00	0.00	0	890-000-49120	From SDC-Sewer	0	0	0	0
0.00	0.00	0		Rev.-Transfers In Totals:	0	0	0	0
			R8	Rev.-Other Sources				
0.00	0.00	0	890-000-49901	Beginning Balance	0	0	0	0
0.00	0.00	0		Rev.-Other Sources Totals:	0	0	0	0
1,420.54	0.00	0		REVENUES Totals:	0	0	0	0
			E2	Exp.-Materials & Services				
0.00	0.00	0	890-890-61010	Advertising	0	0	0	0
0.00	0.00	0	890-890-61130	Contract Services	0	0	0	0
0.00	0.00	0	890-890-61240	Dept/Operating Expense	0	0	0	0
0.00	0.00	0		Exp.-Materials & Services Totals:	0	0	0	
			E3	Exp.-Capital Outlay				
0.00	0.00	0	890-890-72300	Improvements	0	0	0	0
0.00	0.00	0		Exp.-Capital Outlay Totals:	0	0	0	0
			E4	Exp.-Transfers Out				
0.00	0.00	0	890-890-90152	To SDC-Water	0	0	0	0
0.00	0.00	0		Exp.-Transfers Out Totals:	0	0	0	0
			E5	Exp.-Contingencies				
0.00	0.00	0	890-890-80005	Operating Contingency	0	0	0	0
0.00	0.00	0		Exp.-Contingencies Totals:	0	0	0	0
0.00	0.00	0		EXPENDITURES Totals:	0	0	0	0
0.00	0.00	0		SDC - WATER Totals:	0	0	0	0
1,420.54	0.00	0		Fund REVENUES	0	0	0	0
0.00	0.00	0		Fund EXPENSES	0	0	0	0
1,420.54	0.00	0		SDC - WATER Totals:	0	0	0	0

PROGRAM INFORMATION
SDC WATER (RESTRICTED)

Page 1 of 1

PROGRAM DESCRIPTION:

On July 1, 1991, new laws governing collection and use of SDC funds went into effect. This department accounts and budgets for fees incurred by property owners between July 1, 1991 and November 4, 1994, when the new SDC ordinance was adopted.

One specific project is committed in advance for the 2000-01 budget year - partial funding for the Maintenance Division office. However, as required by the new law, projects eligible for funding are limited to those specifically included in the water SDC system plan.

General Ledger
Budget Proposal Report
SDC-WATER (RESTRICTED)

<u>1998</u> <u>Actual</u>	<u>1999</u> <u>Actual</u>	<u>2000</u> <u>Adopted</u>	<u>Account</u>	<u>Description</u>	<u>2001</u> <u>Requested</u>	<u>2001</u> <u>Proposed</u>	<u>2001</u> <u>Approved</u>	<u>2001</u> <u>Adopted</u>
			R1	Rev.-Taxes & Assess				
0.00	1,002.96	1,000	891-000-42040	SDC Princ - Assess	1,000	1,000	1,000	1,000
0.00	0.00	0	891-000-42045	SDC Principal	0	0	0	0
0.00	1,002.96	1,000		Rev.-Taxes & Assess Totals:	1,000	1,000	1,000	1,000
			R6	Rev.-Miscellaneous				
0.00	109.24	250	891-000-42050	SDC Interest	50	50	50	50
1,793.78	888.64	700	891-000-48100	Interest On Investment	700	700	700	700
1,793.78	997.88	950		Rev.-Miscellaneous Totals:	750	750	750	750
			R7	Rev.-Transfers In				
0.00	0.00	0	891-000-49120	From SDC-Sewer	0	0	0	0
0.00	0.00	0	891-000-49135	From SDC-Water	0	0	0	0
0.00	0.00	0		Rev.-Transfers In Totals:	0	0	0	0
			R8	Rev.-Other Sources				
32,596.14	16,471.63	2,500	891-000-49901	Beginning Balance	18,100	18,100	18,100	18,100
32,596.14	16,471.63	2,500		Rev.-Other Sources Totals:	18,100	18,100	18,100	18,100
34,389.92	18,472.47	4,450		REVENUES Totals:	19,850	19,850	19,850	19,850
			E1	Exp.-Personal Services				
0.00	0.00	0	891-891-50001	Salaries	0	0	0	0
0.00	0.00	0	891-891-50003	Fringe Benefits	0	0	0	0
0.00	0.00	0	891-891-50600	Overtime	0	0	0	0
0.00	0.00	0		Exp.-Personal Services Totals:	0	0	0	0
			E2	Exp.-Materials & Services				
0.00	0.00	400	891-891-61126	Computer Exp (Eng)	400	400	400	400
400.00	0.00	0	891-891-61131	Contract Services (PW)	0	0	0	0
0.00	0.00	225	891-891-61240	Dept/Operating Expense	225	225	225	225
43.60	0.00	100	891-891-61243	Operating Exp (PW)	500	500	500	500
0.00	0.00	100	891-891-61250	Dept/Op Supplies	100	100	100	100
0.00	153.55	185	891-891-61401	Unemploy Ins	200	200	200	200
443.60	153.55	1,010		Exp.-Materials & Services Totals:	1,425	1,425	1,425	1,425
			E3	Exp.-Capital Outlay				
0.00	0.00	3,150	891-891-72300	Improvements	3,795	3,795	3,795	3,795
0.00	0.00	3,150		Exp.-Capital Outlay Totals:	3,795	3,795	3,795	3,795
			E4	Exp.-Transfers Out				
0.00	0.00	0	891-891-90007	To Airport Area Dbt Serv	0	0	0	0
0.00	0.00	0	891-891-90100	To Maint Div Office Construct	14,000	14,000	14,000	14,000
990.00	190.00	290	891-891-90105	To Eqpt Acq & Rep Fund	630	630	630	630
990.00	190.00	290		Exp.-Transfers Out Totals:	14,630	14,630	14,630	14,630
			E5	Exp.-Contingencies				
0.00	0.00	0	891-891-80005	Operating Contingency	0	0	0	0
0.00	0.00	0		Exp.-Contingencies Totals:	0	0	0	0
1,433.60	343.55	4,450		EXPENDITURES Totals:	19,850	19,850	19,850	19,850
1,433.60	343.55	4,450		SDC-WATER (RESTRICTED) Totals:	19,850	19,850	19,850	19,850

CITY OF LEBANON
User: ccole

General Ledger
Budget Proposal Report
SDC-WATER (RESTRICTED)

Printed: 07/05/2000 14:53
For Fiscal Year: 2001

1998 <u>Actual</u>	1999 <u>Actual</u>	2000 <u>Adopted</u>
34,389.92	18,472.47	4,450
1,433.60	343.55	4,450
32,956.32	18,128.92	0

<u>Account</u>	<u>Description</u>	2001 <u>Requested</u>	2001 <u>Proposed</u>	2001 <u>Approved</u>	2001 <u>Adopted</u>
	Fund REVENUES	19,850	19,850	19,850	19,850
	Fund EXPENSES	19,850	19,850	19,850	19,850
	SDC-WATER (RESTRICTED) Totals:	0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 891 -CAPITAL PROJECTS
DEPARTMENT: 891 - SDC WATER (RESTRICTED)

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61126 COMPUTER EXPENSE (ENG):	400	<u>400</u>
61240 DEPARTMENT/OPERATING EXPENSE:	225	<u>225</u>
61243 DEPARTMENT/OPERATING EXPENSE (PW):		
Miscellaneous	500	<u>500</u>
61250 DEPARTMENT/OPERATING SUPPLIES:	100	<u>100</u>
61401 UNEMPLOYMENT INSURANCE:	200	<u>200</u>
72300 IMPROVEMENTS:		
Projects identified in the Water SDC Plan	3,795	<u>3,795</u>
<u>INTERFUND TRANSFER</u>		
90100 TO MAINT. DIV. OFFICE CONST.	14,000	<u>14,000</u>
90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND:	630	<u>630</u>

PROGRAM INFORMATION
SDC WATER IMPROVEMENTS

Page 1 of 1

PROGRAM DESCRIPTION:

On November 2, 1994, a new SDC ordinance and resolution were adopted which significantly changed SDC methodology and rates. This new department has been established to account and budget for fees collected under the new SDC ordinance.

One specific project is committed in advance for the 2000-01 budget year - land acquisition for two additional reservoirs. However, as required by the new law, projects eligible for funding are limited to those specifically included in the Water SDC System plan.

<u>POSITIONS:</u>	<u>1999-00</u>	<u>2000-01</u>
Administrative Assistant (PW)	.0100 FTE	.0100 FTE
Assistant Planner	.0000 FTE	.0100 FTE
Building Inspector	.0100 FTE	.0100 FTE
Building Official	.0200 FTE	.0100 FTE
Community Dev. Manager	.0100 FTE	.0200 FTE
City Engineer	.0400 FTE	.0400 FTE
Engineering Associate (Development)	.0400 FTE	.0400 FTE
Engineering Associate (Facility Planning)	.1200 FTE	.1200 FTE
Environmental Specialist (Facility Planning)	.0400 FTE	.0000 FTE
Project Engineer (Facility Planning)	.1200 FTE	.1200 FTE
Director of Public Works	.0200 FTE	.0200 FTE
Senior Engineer (Facility Planning)	<u>.1200 FTE</u>	<u>.1200 FTE</u>
 TOTAL	 .5500 FTE	 .5200 FTE

General Ledger
Budget Proposal Report
SDC-WATER IMPR

1998 Actual	1999 Actual	2000 Adopted	Account	Description	2001 Requested	2001 Proposed	2001 Approved	2001 Adopted
R1 Rev.-Taxes & Assess								
43,702.28	41,189.24	50,000	892-000-42040	SDC Princ - Assess	12,000	12,000	12,000	12,000
81,747.90	33,117.82	8,000	892-000-42045	SDC Principal	70,000	70,000	70,000	70,000
125,450.18	74,307.06	58,000		Rev.-Taxes & Assess Totals:	82,000	82,000	82,000	82,000
R6 Rev.-Miscellaneous								
621.06	461.50	400	892-000-42050	SDC Interest	400	400	400	400
15,969.02	9,595.40	7,000	892-000-48100	Interest On Investment	7,000	7,000	7,000	13,000
0.00	0.00	0	892-000-48140	Miscellaneous Revenue	0	0	0	0
16,590.08	10,056.90	7,400		Rev.-Miscellaneous Totals:	7,400	7,400	7,400	13,400
R8 Rev.-Other Sources								
234,571.02	161,292.10	95,000	892-000-49901	Beginning Balance	222,300	222,300	222,300	270,000
234,571.02	161,292.10	95,000		Rev.-Other Sources Totals:	222,300	222,300	222,300	270,000
376,611.28	245,656.06	160,400		REVENUES Totals:	311,700	311,700	311,700	365,400
E1 Exp.-Personal Services								
39,439.70	14,374.56	24,101	892-892-50001	Salaries	24,501	24,501	24,501	26,276
13,734.12	4,905.90	9,358	892-892-50003	Fringe Benefits	8,942	8,942	8,942	9,352
210.74	44.09	199	892-892-50600	Overtime	183	183	183	183
53,384.56	19,324.55	33,658		Exp.-Personal Services Totals:	33,626	33,626	33,626	35,811
E2 Exp.-Materials & Services								
49.29	91.54	0	892-892-61131	Contract Services (PW)	0	0	0	
27.28	9.00	100	892-892-61240	Dept/Operating Expense	100	100	100	
50.00	0.00	0	892-892-61243	Operating Exp (PW)	0	0	0	
0.00	0.00	100	892-892-61250	Dept/Op Supplies	100	100	100	100
144.23	121.99	147	892-892-61401	Unemploy Ins	147	147	147	147
270.80	222.53	347		Exp.-Materials & Services Totals:	347	347	347	347
E3 Exp.-Capital Outlay								
0.00	0.00	124,418	892-892-72300	Improvements	274,467	274,467	274,467	325,982
0.00	0.00	124,418		Exp.-Capital Outlay Totals:	274,467	274,467	274,467	325,982
E4 Exp.-Transfers Out								
0.00	3,847.00	1,977	892-892-90027	To Info System Service	1,708	1,708	1,708	1,708
0.00	3,847.00	1,977		Exp.-Transfers Out Totals:	1,708	1,708	1,708	1,708
E5 Exp.-Contingencies								
0.00	0.00	0	892-892-80005	Operating Contingency	1,552	1,552	1,552	1,552
0.00	0.00	0		Exp.-Contingencies Totals:	1,552	1,552	1,552	1,552
53,655.36	23,394.08	160,400		EXPENDITURES Totals:	311,700	311,700	311,700	365,400
53,655.36	23,394.08	160,400		SDC-WATER IMPR Totals:	311,700	311,700	311,700	365,400
376,611.28	245,656.06	160,400		Fund REVENUES	311,700	311,700	311,700	365,400
53,655.36	23,394.08	160,400		Fund EXPENSES	311,700	311,700	311,700	365,400
322,955.92	222,261.98	0		SDC-WATER IMPR Totals:	0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 892 -CAPITAL PROJECTS

DEPARTMENT: 892 - SDC WATER IMPROVEMENTS

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61240 DEPARTMENT/OPERATING EXPENSE:	100	<u>100</u>
61250 DEPARTMENT/OPERATING SUPPLIES	100	<u>100</u>
61401 UNEMPLOYMENT INSURANCE	147	<u>147</u>
<u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS:		
Reservoir Land Acquisition (2 sites)	114,000	
Projects identified in the Water SDC plan	211,982	<u>325,982</u>
<u>INTERFUND TRANSFERS</u>		
90027 TO INFORMATION SYSTEMS	1,708	<u>1,708</u>

PROGRAM INFORMATION
SDC WATER REIMBURSEMENT

Page 1 of 1

PROGRAM DESCRIPTION:

On November 2, 1994, a new SDC ordinance and resolution were adopted which significantly changed SDC methodology and rates. Part of the new water SDC fee reimburses the city for specific completed extra-capacity water projects that were funded without SDC. This new department has been established to account and budget for the water reimbursement fee portion collected under the new SDC ordinance.

There is no specific project committed in advance for the 2000-01 budget year. However, as required by the new law, projects eligible for funding are limited to those specifically included in the Water SDC System plan.

General Ledger
Budget Proposal Report
SDC-WATER REIMB

1998 <u>Actual</u>	1999 <u>Actual</u>	2000 <u>Adopted</u>	<u>Account</u> <u>Description</u>	2001 <u>Requested</u>	2001 <u>Proposed</u>	2001 <u>Approved</u>	2001 <u>Adopted</u>
			R1 Rev.-Taxes & Assess				
1,120.56	1,150.73	1,500	893-000-42040 SDC Princ - Assess	300	300	300	300
2,096.10	849.18	200	893-000-42045 SDC Principal	1,500	1,500	1,500	1,500
3,216.66	1,999.91	1,700	Rev.-Taxes & Assess Totals:	1,800	1,800	1,800	1,800
			R6 Rev.-Miscellaneous				
15.92	11.83	10	893-000-42050 SDC Interest	10	10	10	10
455.62	307.58	200	893-000-48100 Interest On Investment	300	300	300	300
0.00	0.00	0	893-000-48140 Miscellaneous Revenue	0	0	0	0
471.54	319.41	210	Rev.-Miscellaneous Totals:	310	310	310	310
			R8 Rev.-Other Sources				
6,014.96	4,851.58	6,760	893-000-49901 Beginning Balance	7,200	7,200	7,200	9,200
6,014.96	4,851.58	6,760	Rev.-Other Sources Totals:	7,200	7,200	7,200	9,200
9,703.16	7,170.90	8,670	REVENUES Totals:	9,310	9,310	9,310	11,310
			E2 Exp.-Materials & Services				
0.00	0.00	0	893-893-61240 Dept/Operating Expense	0	0	0	0
0.00	0.00	0	893-893-61250 Dept/Op Supplies	0	0	0	0
0.00	0.00	0	Exp.-Materials & Services Totals:	0	0	0	0
			E3 Exp.-Capital Outlay				
0.00	0.00	8,670	893-893-72300 Improvements	9,310	9,310	9,310	11,310
0.00	0.00	8,670	Exp.-Capital Outlay Totals:	9,310	9,310	9,310	11,310
			E5 Exp.-Contingencies				
0.00	0.00	0	893-893-80005 Operating Contingency	0	0	0	0
0.00	0.00	0	Exp.-Contingencies Totals:	0	0	0	0
0.00	0.00	8,670	EXPENDITURES Totals:	9,310	9,310	9,310	11,310
0.00	0.00	8,670	SDC-WATER REIMB Totals:	9,310	9,310	9,310	11,310
9,703.16	7,170.90	8,670	Fund REVENUES	9,310	9,310	9,310	11,310
0.00	0.00	8,670	Fund EXPENSES	9,310	9,310	9,310	11,310
9,703.16	7,170.90	0	SDC-WATER REIMB Totals:	0	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 893 -CAPITAL PROJECTS

DEPARTMENT: 893 - SDC WATER REIMBURSEMENT

CAPITAL OUTLAY

SUB-LINE

ITEM TOTAL

LINE TOTAL

72300 IMPROVEMENTS:

Projects identified in the Water SDC plan

11,310

11,310

TRUST & AGENCY FUND

General Ledger
Budget Proposal Report
BAIL

1998 Actual	1999 Actual	2000 Adopted	Account	Description	2001 Requested	2001 Proposed	2001 Approved	2001 Adopted
R3 Rev.-Fines & Forfeits								
22,292.62	10,880.74	35,000	910-000-48240	Suspense-Bail	35,000	35,000	35,000	35,000
29,518.46	17,436.18	18,000	910-000-48241	Susp-Co. Assess.	18,000	18,000	18,000	18,000
7,318.00	5,973.00	6,000	910-000-48242	Susp-ODR Alch Assess	6,000	6,000	6,000	6,000
15,482.00	5,130.00	5,000	910-000-48243	Susp-Alch Eval	5,000	5,000	5,000	5,000
9,322.26	1,960.00	3,000	910-000-48244	Susp-Ct Appt Attorn	3,000	3,000	3,000	3,000
0.00	0.00	0	910-000-48245	Susp-Mj. Assess	0	0	0	0
3,875.36	2,351.19	2,000	910-000-48246	Susp-LEMLA	2,000	2,000	2,000	2,000
99,163.12	63,204.69	49,000	910-000-48247	Susp-Unitary Assess	49,000	49,000	49,000	49,000
1,740.00	1,270.00	1,500	910-000-48248	Susp-MHD Alch Assess	1,500	1,500	1,500	1,500
188,711.82	108,205.80	119,500	Rev.-Fines & Forfeits Totals:		119,500	119,500	119,500	119,500
R6 Rev.-Miscellaneous								
33,837.06	23,222.28	25,000	910-000-48249	Susp-Collections	25,000	25,000	25,000	25,000
33,837.06	23,222.28	25,000	Rev.-Miscellaneous Totals:		25,000	25,000	25,000	25,000
R8 Rev.-Other Sources								
0.00	0.00	0	910-000-49901	Beginning Balance	0	0	0	0
0.00	0.00	0	Rev.-Other Sources Totals:		0	0	0	0
222,548.88	131,428.08	144,500	REVENUES Totals:		144,500	144,500	144,500	144,500
E2 Exp.-Materials & Services								
12,535.31	10,880.74	15,000	910-910-61850	Refunds	15,000	15,000	15,000	15,000
0.00	0.00	0	910-910-61950	PSTA	0	0	0	0
14,759.23	17,436.18	20,000	910-910-61951	Linn Co. Assess.	20,000	20,000	20,000	20,000
3,659.00	5,973.00	5,000	910-910-61952	ODR Alch. Assess.	5,000	5,000	5,000	5,000
5,490.00	5,130.00	3,000	910-910-61953	Alcohol Evaluators	3,000	3,000	3,000	3,000
6,650.00	1,960.00	6,000	910-910-61954	Ct. Appoint. Attorn.	6,000	6,000	6,000	6,000
0.00	0.00	0	910-910-61955	Marijuana Assess.	0	0	0	0
1,937.68	2,351.19	2,000	910-910-61956	LEMLA	2,000	2,000	2,000	2,000
49,581.56	63,204.69	66,500	910-910-61957	Unitary Assess	66,500	66,500	66,500	66,500
870.00	1,270.00	2,000	910-910-61958	MHD Alch Assess	2,000	2,000	2,000	2,000
13,611.05	23,222.28	25,000	910-910-61959	Collections	25,000	25,000	25,000	25,000
109,093.83	131,428.08	144,500	Exp.-Materials & Services Totals:		144,500	144,500	144,500	144,500
E4 Exp.-Transfers Out								
0.00	0.00	0	910-910-90021	To City Hall Repairs	0	0	0	0
0.00	0.00	0	Exp.-Transfers Out Totals:		0	0	0	0
109,093.83	131,428.08	144,500	EXPENDITURES Totals:		144,500	144,500	144,500	144,500
109,093.83	131,428.08	144,500	BAIL Totals:		144,500	144,500	144,500	144,500
222,548.88	131,428.08	144,500	Fund REVENUES		144,500	144,500	144,500	144,500
109,093.83	131,428.08	144,500	Fund EXPENSES		144,500	144,500	144,500	144,500
113,455.05	0.00	0	BAIL Totals:		0	0	0	0