CITY OF LEBANON

ADOPTED ANNUAL BUDGET

1999 - 2000

CITY OF LEBANON

1999 - 2000 ADOPTED ANNUAL BUDGET

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1999-00 Budget Message

The City of Lebanon's Budget is $22.9 million and, when combined with the two Urban Renewal Districts' budgets total $29 million. The City's budget over all has decreased $333,809 from last year (1.44%). The two Urban Renewal Budgets have increased due to the proposed issuance of a $3.3 million capital improvements bond -- $500,000 more than originally proposed in last year's budget. The combined decrease for the City and two Urban Renewal Districts is $73,780 or .25%.

REPORT ON GENERAL FUND

This year, as always, the department heads prepared the budgets as they usually do, asking for what they needed for their programs. The requests resulted in a General Fund deficit of $713,000. This deficit resulted from about $300,000 less in revenue and the balance in increased expenditures. Expenditure increases, not directly attributable to any one department's request, were a $68,000 increase in PERS, ($140,000 city wide); $20,000 increase in General Fund contribution to Information Systems for telephone and computer support(same level of service, increase in General Fund allocation to reflect actual use of services); and the $187,000 transfer to set aside funds to offset the one time property tax rate reduction in 2000-01 caused by an error in the computations that resulted from Measures 47 and 50. A smaller addition to the General Fund is a full time Administrative Assistant/Public Relations position for six months for the City Administrator. The cost to the General Fund this year is $7,900.

To balance the budget, a number of requests were reduced, eliminated, or alternative revenue sources found. The required reductions were based on the increases in the various budgets since over the 1997-98 budget which had about the same amount of revenue as this year. The most significant proposed increase in revenue is a Law Enforcement Levy of about $450,000 that would be placed on the September ballot. We included this proposed levy in the budget at the request of the Lebanon City Council as a result of their Goal Setting Session. This is the first time the City has placed an operating levy on the ballot since 1985, and the second money measure to be placed on the ballot in the same time period. The other levy was to build the Library Senior Center which was placed on the November, 1998 ballot. It failed by a small margin.

It is important to be aware that a levy in this amount will use up most of the property tax rate capacity available within the City limits. If the combined tax rate for the City, County, and Fire District goes above $10 per thousand of assessed value, then the effects of compression (tax reduction to maintain the $10 maximum) will impact first any local option levies, then the existing levies of all the jurisdictions.

In addition to the proposed law enforcement levy, the staff is currently exploring other funding options for some General Fund activities and also working with the Lebanon School District and Lebanon Fire District to determine how we can share services to save money. Some of the items being discussed are formation of a special recreation district to include Parks, Senior Center, Swimming Pool, and provide housing for the Library, and a special library district.

If new sources of funding are not found, then it is highly likely that all General Fund Programs will face additional reduction or elimination in coming years.

The changes will be presented to you in detail by each department. However, the significant changes to the General Fund are listed on the next page:

GENERAL FUND ITEMS ELIMINATED OR REDUCED

Exempt Salaries (approximately $24,000 in cuts):

- All exempt salaries have been frozen

Library ($60,000 in cuts):

• Personnel (1 position eliminated; 4 positions reduced)	$27,822
• Book Budget	7,778
• Capital Outlay (window replacement & air conditioning)	24,400

Municipal Court ($3,500 in cuts):

• Various materials and services	$3,500
• If law levy doesn't pass, Court Clerk position will be reduced to 19 hours per week	

Non Departmental:

Reduction of materials and services including City Hall maintenance, Chamber of Commerce dues, Non-General fund portion of Council of Government dues, postage, etc. A set aside for a new City Hall Roof which will be needed in three years was also eliminated. Contingencies were also reduced by over $100,000.

Parks ($32,729 in cuts):

• Youth (High School) Vocational Program Support	$3,000
• Temporary Maintenance Worker	9,229
• Support of improvements to parking lot at the shop	5,000
• 10 - concrete trash containers	3,500
• 3 - ADA drinking fountains	3,300
• Tool box for pickup truck	550
• Airless paint sprayer	1,100
• Power pole saw	950
• Used turf vacuum	5,000
• Walk-behind gasoline powered blower	1,100

Planning and Engineering (approximately $34,000 in cuts):

- Project Assistant - Planning
- Expanded Public Notification – New regulation
- Development Intern
- Eliminate engineering, emergency planning, and unfunded economic development support to other General Fund Departments

Police:

The Police Budget is in the budget as originally presented. However the Chief will inform you about what would happen without the law levy and also with a law enforcement levy of about $225,000 or half his original request.

Senior & Disabled Services ($49,109 in cuts)

• Salaries	$30,032
• Benefits	13,652
• Advertising	300
• Operating Expenses	500
• Training	150
• Unemployment	475
• Maintenance	2,000
• Petroleum	2,000

OTHER FUNDS AND DEPARTMENTS:

Two new funding sources are proposed for infrastructure needs in this budget. Since 1989, when the City began the process of determining infrastructure needs and developing long range plans, many City Citizen Committees have spent countless hours working with City staff to determine the minimum needs for the community and how to best provide them. Committees worked on Water, Wastewater, Transportation, Parks, Storm Drainage, and Systems Development Charges. Ultimately, these committees were combined into a single committee, The Capital Improvements Committee. The Committee meets for several months each year to review infrastructure needs and the funding sources. They review the financial status of each utility and then make recommendations to the City Council. After several years of study, they proposed that new funding for Storm Drainage and Street Repair is essential to the well being of the community. These proposals will be discussed further in the appropriate budgets.

Rate increases recommended by the Capital Improvements Committee are also included in this budget. The include a 5% increase for the Water Fund and 50% increase for the Wastewater Fund. The last increases were in made in 1994. While some of the increase in Wastewater was due to operations cost increases, much is due to new federal and state clean water regulations. These increases will not be implemented until after a public information and input process. As always, the City Council must approve of the rate changes.

The Streets Fund, which is paid for from gas taxes, includes an increase based on 4 cent per gallon tax increase, which is currently before the legislature. Since it is not known if the measure will pass, all increase in revenue has been placed in contingencies.

The Urban Renewal Districts are scheduled to be working on major infrastructure improvements over the next few years. In order to accomplish this, the Lebanon Urban Renewal District will issue a bond not to exceed $3.3 million, including issuance costs. The final amount will be determined by the ability of the district to meet revenue to debt ratios required by the bond market.

The other funds are fairly stable and able to meet minimum requirements as directed by the City Council. Other than those outlined above, no fee increases or fee changes are in the budget for the current year. However, since the impact of Measures 47/50 has been so severe, we are looking at additional increases.

Making the reductions required by Measures 47/50 was a difficult process. I want to thank the staff for their highly creative and extremely cooperative efforts to accomplish this task as well as City Council for their guidance which resulted from the Goal Setting Session on April 10.

A sincere thank you to the Budget Committee members for serving their community by serving on this vital committee.

Respectfully submitted,

Judy Wendland
City Administrator/ Budget Officer Pro Tem
May 3, 1999

CITY OF LEBANON
1999-2000 BUDGET PROCESS

The City of Lebanon Budget is $24.8 million and, combined with the two Urban Renewal Districts for a total of $30.9 million, is divided into nine funds. Within those funds are 92 different accounting entities or departments. The City of Lebanon Budget is very similar to a corporate conglomerate that provides services but also has a major utility subsidiary and another major subsidiary doing construction projects.

The City's budget over all has decreased$4.2 million from last year. The two Urban Renewal Budgets have decreased due to the completion of construction projects. A bond for infrastructure improvements was issued for $3.3 million in June 1999. The combined decrease for the City and two Urban Renewal Districts is $4.7 million.

The budget process for the City of Lebanon, like every local government jurisdiction in the state, is guided by local budget law as set down in Chapter 294 of the Oregon Revised Statutes. Under this law, annual budgeting is required and very specific steps are laid out to encourage maximum citizen participation. We must adopt the budget before July 1, so that the City will have spending authority when the new fiscal year begins on that date.

For the City of Lebanon, the process of putting the document together begins in January, when the budget calendar is prepared. Departments, under the guidance of the department head or program manager, prepare their budgets that they submit to the City Administrator for final discussion and approval.

The budget goes first to the Budget Committee, which is made up of six community members, the City Council and the Mayor. The committee meets publicly to discuss the budget, make changes and approve it. Copies of the budget are made available to the public, after they have been submitted to the Budget Committee.

Once the budget is approved, we publish a summary in the newspaper and public hearings are held at a city council meeting. At the final council meeting in June, the budget is adopted by the City Council. At this meeting, any proposed changes from the approved budget are explained and the Council makes any additional changes it wishes. All changes are subject to Oregon Budget Law which requires that no fund may be increased more than 10%, though it may be decreased without limitation.

Much of the planning for the budget, especially the utilities and construction, has been going on for some time and has a longer time frame than one year. Master long range plans for water, wastewater, storm drainage, transportation, and sidewalks are complete and being implemented. The master plan for parks is scheduled for completion after public input has been received and the plan has been approved by the Planning Commission and the City Council. These plans have been prepared by engineers and economists with the assistance of city staff. They are then reviewed by a committee of citizens and City Council members, which make recommendations of priorities to the Council. The City Council then makes the final decision which is passed to staff for implementation through the budget.

For other parts of the budget, especially the General Fund which includes many of the services most typical for a city, such as Library, Police, Senior Services, Planning, and Financial Management, the Budget Committee sets priorities and these priorities again are implemented by staff.

After adoption, the budget may be changed but only due to unforeseen occurrences. There are two processes which may be used. The first, by resolution or ordinance, is allowed only for very specific situations. The second, a supplemental budget, requires public hearings and newspaper publications, but allows changes for a broader spectrum of circumstances. Both methods must be passed by a majority vote of the City Council.

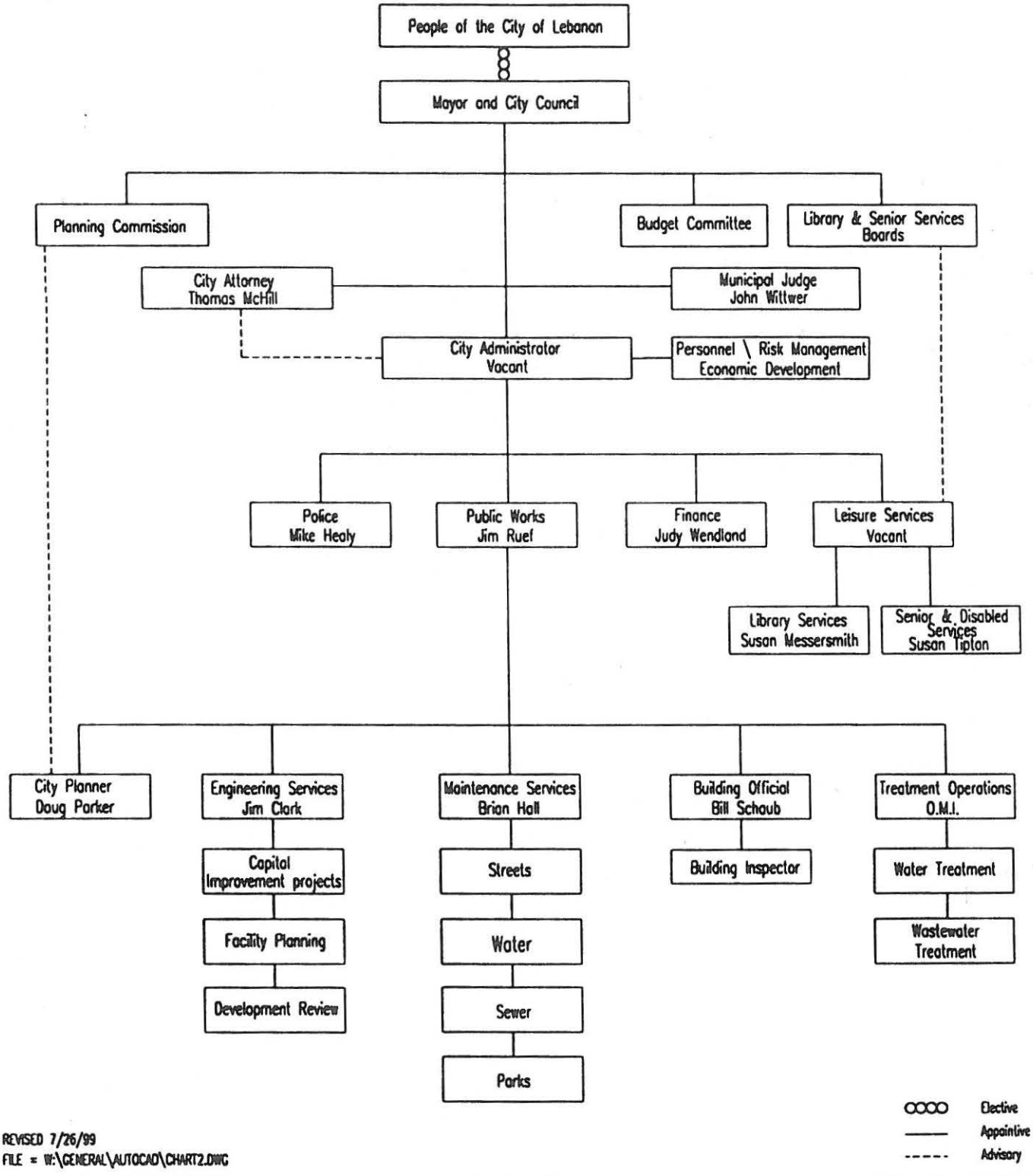
There is one final step of the budget process that happens after the year has ended. As part of the annual audit, which is also required by state law, compliance with local budget is examined and any exceptions are stated in the notes to the financial statements. Careful monitoring of expenditures has kept the City exception free for all but two of the last ten years, with these exceptions being minor .01% of the budget (for example $335 in the $32.5 million budget).

CHARTS, GRAPHS,

&

SUMMARY SCHEDULES

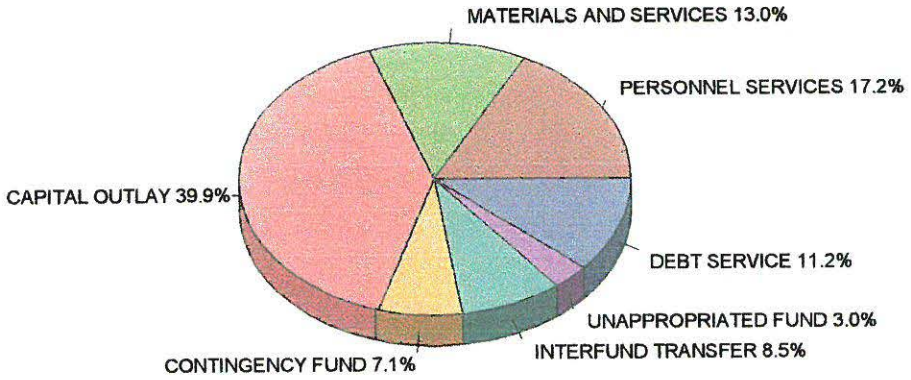
City of Lebanon
Organizational Chart



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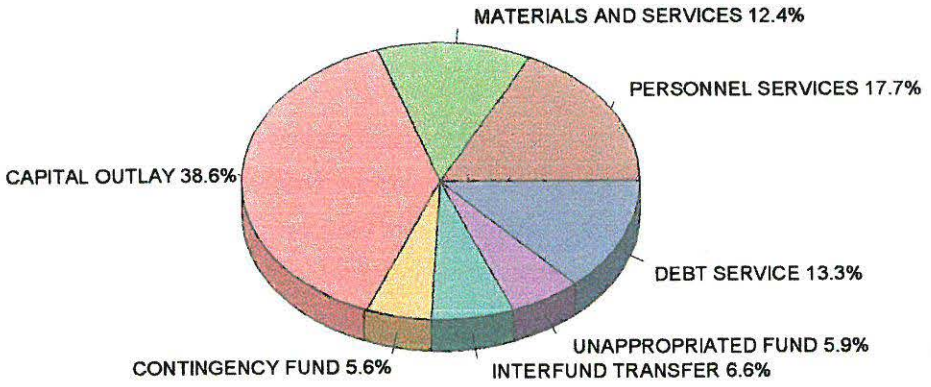
CITY OF LEBANON

Total Budget 1999-00 $30,975,944



BUDGET COMPARISON

Total Budget 1998-99 $28,068,598



SCHEDULE OF FULL TIME EMPLOYEE EQUIVALENTS
FY 99/00 COMPARED TO FY 98/99 & 97/98

97/98 FTE	98/99 FTE	99/00 FTE	# EMP	EXEMPT	MINIMUM	MIDPOINT	CONTROL POINT	MAXIMUM
1.0000	1.0000	1.0000	1	Senior Court Clerk	2261	2770	2922	3278
1.0000	1.0000	1.0000	1	Payroll Specialist	2261	2770	2922	3278
n/a	n/a	0.5000	1	Admin. Assist.-City Admin.	2261	2770	2922	3278
1.0000	1.0000	1.0000	1	Admin. Assist.-Police	2261	2770	2922	3278
1.0000	1.0000	1.0000	1	Admin. Assist.-Public Works	2426	2972	3136	3518
1.0000	1.0000	1.0000	1	Building Official	3218	3943	4160	4667
1.0000	1.0000	1.0000	1	City Planner	3218	3943	4160	4667
1.0000	1.0000	1.0000	1	Finance Operations Manager	3218	3943	4160	4667
1.0000	1.0000	1.0000	1	Maintenance Supervisor	3218	3943	4160	4667
1.0000	1.0000	1.0000	1	Sen. Serv. Program Mgr.	3218	3943	4160	4667
1.0000	1.0000	1.0000	1	Library Program Mgr.	3218	3943	4160	4667
2.0000	2.0000	2.0000	2	Senior Engineer	3454	4231	4464	5008
1.0000	1.0000	1.0000	1	Maint. Division Mgr.	3707	4541	4791	5375
0.5000	n/a	n/a	n/a	Police Lieutenant	3707	4541	4791	5375
1.0000	1.0000	1.0000	1	City Engineer	3978	4873	5142	5768
1.0000	1.0000	1.0000	1	Director of Public Works	4582	5614	5923	6645
1.0000	1.0000	1.0000	1	Finance Director	4582	5614	5923	6645
1.0000	1.0000	1.0000	1	Police Chief	4582	5614	5923	6645
1.0000	1.0000	1.0000	1	City Administrator	5277	6465	6822	7653
18.5000	**18.0000**	**18.5000**	**19**	**SUBTOTAL - EXEMPT**				
				POLICE 7/01/99 THRU 12/31/99	**BASE**	**6 MO**	**18 MO**	**30 MO**
6.0000	6.0000	6.0000	6	Communications Clerk	1863	2013	2173	2347
1.0000	2.0000	2.0000	2	Records Clerk	1863	2013	2173	2347
16.0000	16.0000	16.0000	16	Police Officer	2496	2697	2912	3145
5.0000	5.0000	5.0000	5	Police Sergeant	3035	3277	3539	3824
				POLICE 1/01/00 THRU 6/30/00	**BASE**	**6 MO**	**18 MO**	**30 MO**
				Communications Clerk	1891	2043	2206	2382
				Records Clerk	1891	2043	2206	2382
				Police Officer	2533	2737	2956	3192
				Police Sergeant	3081	3326	3592	3881
28.0000	**29.0000**	**29.0000**	**29**	**SUBTOTAL - POLICE**				

SCHEDULE OF FULL TIME EMPLOYEE EQUIVALENTS
FY 99/00 COMPARED TO FY 98/99 & 97/98

97/98 FTE	98/99 FTE	99/00 FTE	# EMP	AFSCME 7/01/99 THRU 12/31/99	BASE	12 MO	24 MO	36 MO	48 MO
1.0000	1.0000	1.0000	1	Dial-A-Bus Driver	1874	1969	2068	2170	2279
n/a	1.0000	1.0000	1	Bldg/Eng Permit Specialist	1874	1969	2068	2170	2279
2.0000	2.0000	2.0000	2	Secretary	1874	1969	2068	2170	2279
1.0000	1.0000	1.0000	1	Sec./Data Entry	1874	1969	2068	2170	2279
1.0000	1.0000	1.0000	1	Court Clerk	1874	1969	2068	2170	2279
2.0000	2.0000	2.0000	2	Accounting Clerk II	1874	1969	2068	2170	2279
1.0000	1.0000	1.0000	1	Engineering Tech. I	1874	1969	2068	2170	2279
4.0000	4.0000	4.0000	4	Maintenance Worker	2036	2138	2245	2357	2475
1.0000	1.0000	1.0000	1	Senior Services Secretary	2036	2138	2245	2357	2475
0.6250	1.0000	1.0000	1	Library Assistant II	2036	2138	2245	2357	2475
1.0000	1.0000	1.0000	1	Sec./Accounts Payable	2036	2138	2245	2357	2475
1.0000	1.0000	1.0000	1	Project Assistant	2036	2138	2245	2357	2475
2.0000	2.0000	2.0000	2	Engineering Tech. II	2036	2138	2245	2357	2475
6.0000	6.2500	6.2500	7	Senior Maint. Worker	2417	2538	2665	2798	2938
2.0000	2.0000	0.0000	n/a	Engineering Tech. III	2417	2538	2665	2798	2938
n/a	n/a	1.0000	1	GIS Specialist	2769	2908	3052	3204	3366
1.0000	1.0000	1.0000	1	Info. Systems Spec.	2769	2908	3052	3204	3366
5.0000	5.0000	5.0000	5	Crew Chief	2769	2908	3052	3204	3366
7.0000	6.0000	7.0000	7	Eng. Associate	2769	2908	3052	3204	3366
1.0000	2.0000	1.0000	1	Bldg. Inspector	3128	3284	3449	3622	3801
1.0000	1.0000	1.0000	1	Environmental Specialist	3128	3284	3449	3622	3801
3.0000	4.0000	4.0000	4	Project Engineer	3128	3284	3449	3622	3801

				AFSCME 1/01/00 THRU 6/30/00	BASE	12 MO	24 MO	36 MO	48 MO
				Dial-A-Bus Driver	1902	1998	2099	2203	2313
				Bldg/Eng Permit Specialist	1902	1998	2099	2203	2313
				Secretary	1902	1998	2099	2203	2313
				Sec./Data Entry	1902	1998	2099	2203	2313
				Court Clerk	1902	1998	2099	2203	2313
				Accounting Clerk II	1902	1998	2099	2203	2313
				Engineering Tech. I	1902	1998	2099	2203	2313
				Maintenance Worker	2067	2170	2279	2392	2512
				Senior Services Secretary	2067	2170	2279	2392	2512
				Library Assistant II	2067	2170	2279	2392	2512
				Sec./Accounts Payable	2067	2170	2279	2392	2512
				Project Assistant	2067	2170	2279	2392	2512
				Engineering Tech. II	2067	2170	2279	2392	2512
				Senior Maint. Worker	2453	2576	2705	2840	2982
				Engineering Tech. III	2453	2576	2705	2840	2982
				GIS Specialist	2811	2952	3098	3252	3416
				Info. Systems Spec.	2811	2952	3098	3252	3416
				Crew Chief	2811	2952	3098	3252	3416
				Eng. Associate	2811	2952	3098	3252	3416
				Bldg. Inspector	3175	3333	3501	3676	3858
				Environmental Specialist	3175	3333	3501	3676	3858
				Project Engineer	3175	3333	3501	3676	3858
43.6250	**46.2500**	**45.2500**	**46**	**SUBTOTAL - AFSCME**					

SCHEDULE OF FULL TIME EMPLOYEE EQUIVALENTS
FY 99/00 COMPARED TO FY 98/99 & 97/98

97/98 FTE	98/99 FTE	99/00 FTE	# EMP	PART-TIME	SALARY
n/a	0.4750	0.4750	1	D-A-B Assistant	638
1.6750	1.7500	1.7500	4	Library Assistant I	749
n/a	n/a	n/a	1	Municipal Court Judge	1827
n/a	n/a	0.4750	1	Parking Official	727
0.4750	n/a	n/a	n/a	Records Clerk	n/a
n/a	n/a	0.4750	1	Secretary - Maintenance Div	585
0.4750	n/a	n/a	n/a	Sen. Center Office Assist. & Vol. Coord	n/a
2.6250	2.2250	3.1750	8	SUBTOTAL - PART-TIME	

			SEASONAL/TEMP/CONTRACT SERV	ANNUAL BUDGET
0.2462	1.3962	0.4666	General Fund	10260
0.4531	0.1700	0.1611	Water Fund	5400
0.3448	0.3400	0.5149	Small Water Line	12310
n/a	0.1666	0.1777	Storm Drain Utility	4300
0.4565	0.1600	0.1688	Wastewater Fund	5969
0.4251	1.0710	1.9790	Intergovernmental Funds	59485
1.1514	1.1000	1.0740	Capital Projects Fund	30000
3.0771	4.4038	4.5421	SUBTOTAL - SEASONAL/TEMP/CONT. SERV	127724
95.8271	99.8788	100.4671	102 TOTAL FTE	

99-00 BUDGET GENERAL FUND FTE ALLOC

# EMP	POSITION	110 Admin Plan & Ec Dev	126 Planning	130 Public Works Eng	133 Parks	140 Finance	160 Legis	165 Library	170 Muni Court	180 Police	190 Senior Services	GEN FUND SUB TOTALS	NON GEN FUND SUB TOTALS	TOTALS
2	Accounting Clerk II											0.0000	2.0000	2.0000
1	Admin. Assist.-City Admin	0.1450					0.0200					0.1650	0.3350	0.5000
1	Admin. Assist.-Police									1.0000		1.0000	0.0000	1.0000
1	Admin. Assist.-Pub. Works	0.0600	0.0200	0.1000	0.0200							0.2200	0.7800	1.0000
1	Bldg /Eng Permit Specialist		0.2400									0.2400	0.7600	1.0000
1	Bldg. Inspector											0.0000	1.0000	1.0000
1	Bldg. Official											0.0000	1.0000	1.0000
1	City Admin.	0.2900					0.0400					0.3300	0.6700	1.0000
1	City Planner		0.4100									0.4100	0.5900	1.0000
1	City Engineer			0.1100								0.1100	0.8900	1.0000
6	Comm. Clerk									6.0000		6.0000	0.0000	6.0000
1	Court Clerk								1.0000			1.0000	0.0000	1.0000
1	Crew Chief											0.0000	1.0000	1.0000
1	Crew Chief											0.0000	1.0000	1.0000
1	Crew Chief											0.0000	1.0000	1.0000
1	Crew Chief				1.0000							1.0000	0.0000	1.0000
1	Crew Chief											0.0000	1.0000	1.0000
1	D-A-B Driver											0.0000	1.0000	1.0000
5	Eng. Associate-CIP											0.0000	5.0000	5.0000
1	Eng. Associate-Dev.											0.0000	1.0000	1.0000
1	Eng. Associate-FP											0.0000	1.0000	1.0000
1	Eng. Tech. I-Dev.			0.1000								0.1000	0.9000	1.0000
1	Eng. Tech. II-CIP											0.0000	1.0000	1.0000
1	Eng. Tech. II-IS											0.0000	1.0000	1.0000
1	GIS Specialist											0.0000	1.0000	1.0000
1	Environ. Specialist-FP			0.020								0.0200	0.9800	1.0000
1	Fin. Op. Mgr.					0.2700						0.2700	0.7300	1.0000
1	Finance Dir.					0.3200						0.3200	0.6800	1.0000
1	Info. Systems Spec.											0.0000	1.0000	1.0000
1	Libr. Asst. II							1.0000				1.0000	0.0000	1.0000
1	Libr. Prog. Mgr.							1.0000				1.0000	0.0000	1.0000
1	Maint. Div. Mgr.				0.2800							0.2800	0.7200	1.0000
1	Maint. Supervisor				0.1800							0.1800	0.8200	1.0000
1	Maint. Worker											0.0000	1.0000	1.0000
1	Maint. Worker				0.9200							0.9200	0.0800	1.0000
2	Maint. Worker											0.0000	2.0000	2.0000
1	Payroll Specialist					0.5100						0.5100	0.4900	1.0000
1	Police Chief									1.0000		1.0000	0.0000	1.0000
16	Police Officer									15.0000		15.0000	1.0000	16.0000
1	Project Assistant-CIP											0.0000	1.0000	1.0000
2	Project Engineer-CIP											0.0000	2.0000	2.0000
1	Project Engineer-Dev											0.0000	1.0000	1.0000
1	Project Engineer-FP											0.0000	1.0000	1.0000
1	Pub. Works Dir.		0.0600	0.0200	0.0400							0.1200	0.8800	1.0000
2	Records Clerk									2.0000		2.0000	0.0000	2.0000
1	Sec. Accts. Payable					0.3700						0.3700	0.6300	1.0000
1	Sec. Data Entry				0.0100							0.0100	0.9900	1.0000
1	Secretary		0.0400									0.0400	0.9600	1.0000
1	Secretary		0.2300	0.0200	0.1000							0.3500	0.6500	1.0000
1	Senior Center Secretary										1.0000	1.0000	0.0000	1.0000
1	Sen. Serv. Program Mgr.										1.0000	1.0000	0.0000	1.0000
1	Senior Court Clerk								1.0000			1.0000	0.0000	1.0000
1	Senior Eng. - FP											0.0000	1.0000	1.0000
1	Senior Eng. - CIP											0.0000	1.0000	1.0000
1	Senior Maint. Wrkr.											0.0000	1.0000	1.0000
2	Senior Maint. Wrkr.											0.0000	2.0000	2.0000
1	Senior Maint. Wrkr.											0.0000	1.0000	1.0000
1	Senior Maint. Wrkr.											0.0000	1.0000	1.0000
1	Senior Maint. Wrkr.											0.0000	1.0000	1.0000
1	Senior Maint. Wrkr.											0.0000	0.2500	0.2500
5	Sergeant									5.0000		5.0000	0.0000	5.0000

PART TIME

4	Lib. Asst. I							1.7500				1.7500	0.0000	1.7500
1	Dial-A-Bus Assistant											0.0000	0.4750	0.4750
1	Parking Official											0.0000	0.4750	0.4750
1	Secretary - Maint											0.0000	0.4750	0.4750
1	Mun. Crt. Judge								N/A			0.0000	0.0000	0.0000

SEASONAL/TEMP/CONTRACT SERVICE

N/A	Building Inspector											0.0000	0.1407	0.1407
N/A	Clerical (PW)		0.0518									0.0518	0.3647	0.4165
N/A	Development Intern		0.2081									0.2081	0.5262	0.7343
N/A	Engineer - CIP											0.0000	0.2500	0.2500
N/A	GIS Intern											0.0000	0.4000	0.4000
N/A	GIS Technician											0.0000	0.4750	0.4750
N/A	IS Technician											0.0000	0.4800	0.4800
N/A	Maint. Wrkr.											0.0000	0.4986	0.4986
N/A	Seasonal Help							0.1600			0.0567	0.2067	0.9423	1.1490
102	TOTAL EMPLOYEES	0.5150	1.2599	0.3700	2.5500	1.4700	0.0600	3.9000	2.0000	30.0000	2.0567	44.1816	56.2866	100.4671

99-00 BUDGET NON GENERAL FUND FTE ALLOC

# EMP POSITION	GEN FUND SUB TOTALS	430 Water	437 Small Water Line	450 Storm Drain Utility	470 Waste Water	527 Bldg Inspect	533 Park Enterprises	540 GIS	542 Info Systems	556 Eng Improve Permits	558 Streets	559 Storm Drainage	564 Oregon School Grant	569 Dial-A-Bus	582 Parking Enforcement	583 Gills Landing Boat Ramp	842 Alloc Direct Costs	851 Storm Drainage SDC	852 Park Improv SDC	872 Sewer Improv SDC	882 Streets Improv SDC	884 Water Improv SDC	820 Urban Renewal	825 NW Urban Renewal	NON GEN FUND SUB TOTALS	TOTALS
2 Accounting Clerk II	0.0000	1.0000			1.0000																				2.0000	2.0000
1 Admin. Assist.-City Admin	0.1650	0.1200			0.1200						0.0850												0.0300		0.3350	0.5000
1 Admin. Assist.-Police	1.0000																								0.0000	1.0000
1 Admin. Assist.-Pub. Works	0.2200	0.1800	0.0120	0.0300	0.1800	0.0300					0.1000	0.0900					0.0500	0.0100	0.0100	0.0100	0.0300	0.0100	0.0200	0.0200	0.7800	1.0000
1 Bldg. Eng. Permit Specialist	0.2400					0.4800				0.3000															0.7800	1.0000
1 Bldg. Inspector	0.0000					0.9500												0.0100	0.0100	0.0100	0.0100	0.0100			1.0000	1.0000
1 Bldg. Official	0.0000					0.9000												0.0200	0.0200	0.0200	0.0200	0.0200			1.0000	1.0000
1 City Admin	0.3300	0.2400			0.2400						0.1300												0.0600		0.6700	1.0000
1 City Planner	0.4100	0.1200			0.1200	0.1000												0.0100	0.0100	0.0100	0.0100	0.0100	0.1000	0.1000	0.5800	1.0000
1 City Engineer	0.1100	0.1200		0.1000	0.1000					0.1500							0.1500	0.0200	0.0200	0.0400	0.1300	0.0400	0.0200		0.8900	1.0000
6 Comm. Clerk	6.0000																								0.0000	6.0000
1 Court Clerk	1.0000																								0.0000	1.0000
1 Crew Chief	0.0000										1.0000														1.0000	1.0000
1 Crew Chief	0.0000	1.0000																							1.0000	1.0000
1 Crew Chief	0.0000				0.8000							0.2000													1.0000	1.0000
1 Crew Chief	1.0000																								0.0000	1.0000
1 Crew Chief	0.0000		1.0000																						1.0000	1.0000
1 D-A-B Driver	0.0000													1.0000											1.0000	1.0000
5 Eng. Associate-CIP	0.0000																5.0000								5.0000	5.0000
1 Eng. Associate-Dev	0.0000	0.2700			0.2800					0.2000	0.0250	0.0250								0.0400	0.1400	0.0400			1.0000	1.0000
1 Eng. Associate-FP	0.0000	0.1000	0.0500	0.2500	0.1500			0.0200		0.0200										0.1200	0.1700	0.1200			1.0000	1.0000
1 Eng. Tech. I-Dev.	0.1000	0.2500		0.1500	0.2800						0.1300	0.1100													0.9000	1.0000
1 Eng. Tech. II-CIP	0.0000																1.0000								1.0000	1.0000
1 Eng. Tech. II-IS	0.0000								1.0000																1.0000	1.0000
1 GIS Specialist	0.0000			0.1000				0.9000																	1.0000	1.0000
1 Environ. Specialist-FP	0.0200	0.4000		0.0500	0.4000			0.0400												0.0500		0.0400			0.9800	1.0000
1 Fin. Op. Mgr	0.2700	0.3000		0.0300	0.3000						0.0600						0.0300						0.0100		0.7300	1.0000
1 Finance Dir	0.3200	0.2700		0.0200	0.2700						0.0600						0.0100						0.0500		0.6800	1.0000
1 Info. Systems Spec	0.0000								1.0000																1.0000	1.0000
1 Libr. Asst. II	1.0000																								0.0000	1.0000
1 Libr. Prog. Mgr	1.0000																								0.0000	1.0000
1 Maint. Div. Mgr	0.2800	0.3200			0.1600						0.2000	0.0400													0.7200	1.0000
1 Maint. Supervisor	0.1800	0.4000			0.1600						0.2200	0.0400													0.8200	1.0000
1 Maint. Worker	0.0000	0.3400	0.6600																						1.0000	1.0000
1 Maint. Worker	0.9200						0.0400									0.0400									0.0800	1.0000
2 Maint. Worker	0.0000	2.0000																							2.0000	2.0000
1 Payroll Specialist	0.5100	0.2100			0.1800						0.0700						0.0300								0.4900	1.0000
1 Police Chief	1.0000																								0.0000	1.0000
16 Police Officer	15.0000												1.0000												1.0000	16.0000
1 Project Assistant-CIP	0.0000																1.0000								1.0000	1.0000
2 Project Engineer-CIP	0.0000																2.0000								2.0000	2.0000
1 Project Engineer-Dev	0.0000	0.1000			0.1000					0.2000	0.1000						0.0500	0.0500	0.0500	0.0500	0.2000		0.0500	0.0500	1.0000	1.0000
1 Project Engineer-FP	0.0000	0.1000	0.0500	0.2500	0.1500			0.0200		0.0200										0.1200	0.1700	0.1200			1.0000	1.0000
1 Pub. Works Dir	0.1200	0.1900	0.0200	0.0400	0.1800	0.0900					0.0700	0.0300					0.0400	0.0200	0.0200	0.0200	0.0600	0.0200	0.0300	0.0800	0.8800	1.0000
2 Records Clerk	2.0000																								0.0000	2.0000
1 Sec. Accts. Payable	0.3700	0.2900			0.2500						0.0800						0.0100								0.6300	1.0000
1 Sec. Data Entry	0.0100	0.0100			0.0100						0.0100	0.0100					0.9500								0.9900	1.0000
1 Secretary	0.0400	0.3700			0.3700	0.0200					0.0700	0.0300											0.0500	0.0500	0.9800	1.0000
1 Secretary	0.3500	0.1900			0.1400	0.2400					0.0300						0.0500								0.6500	1.0000
1 Senior Center Secretary	1.0000																								0.0000	1.0000
1 Sen. Serv. Program Mgr	1.0000																								0.0000	1.0000
1 Senior Court Clerk	1.0000																								0.0000	1.0000
1 Senior Eng. - FP	0.0000		0.0500					0.1500		0.0500							0.1000	0.0500	0.0300	0.1500	0.1500	0.1200	0.1000	0.0500	1.0000	1.0000
1 Senior Eng. - CIP	0.0000																1.0000								1.0000	1.0000
1 Senior Maint. Wrkr	0.0000				0.8900							0.1100													1.0000	1.0000
2 Senior Maint. Wrkr	0.0000		2.0000																						2.0000	2.0000
1 Senior Maint. Wrkr	0.0000										1.0000														1.0000	1.0000
1 Senior Maint. Wrkr	0.0000										0.8100	0.1900													1.0000	1.0000
1 Senior Maint. Wrkr	0.0000	1.0000																							1.0000	1.0000
1 Senior Maint. Wrkr	0.0000			0.2500																					0.2500	0.2500
5 Sergeant	5.0000																								0.0000	5.0000

PART TIME

4 Lib. Asst. I	1.7500																								0.0000	1.7500
1 Dial-A-Bus Assistant	0.0000													0.4750											0.4750	0.4750
1 Parking Official	0.0000														0.4750										0.4750	0.4750
1 Secretary - Maint	0.0000	0.1950	0.1700		0.0900						0.0500														0.4750	0.4750
1 Mun. Crt. Judge	0.0000																								0.0000	0.0000

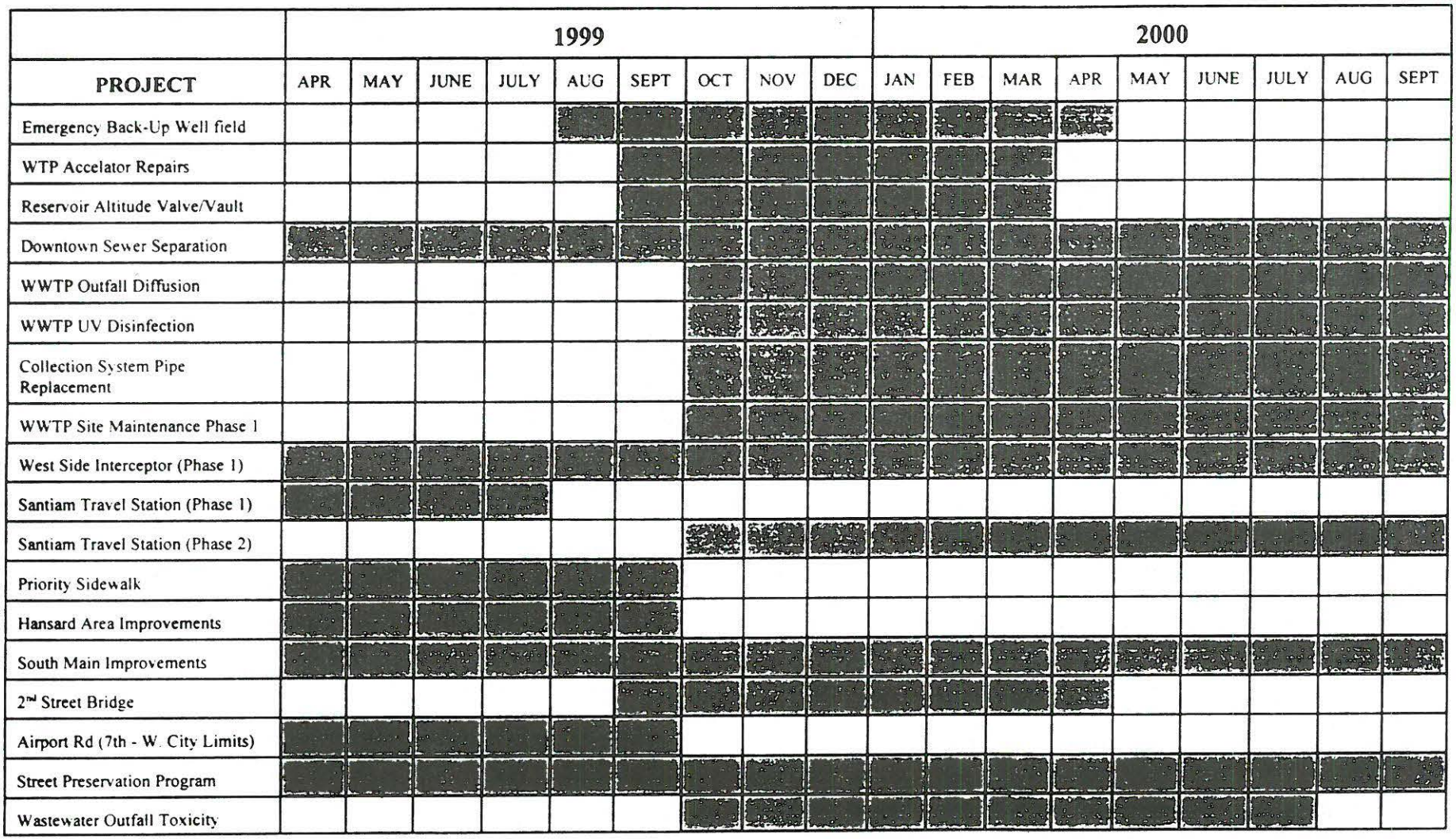
SEASONAL/TEMP/CONTRACT SERVICE

N/A Building Inspector	0.0000					0.0341				0.1066															0.1407	0.1407
N/A Clerical (PW)	0.0518	0.0355	0.1849	0.0111		0.0592											0.0740								0.3647	0.4165
N/A Development Intern	0.2081	0.1256			0.1688					0.1414													0.0452	0.0452	0.5262	0.7343
N/A Engineer - CIP	0.0000																0.2500								0.2500	0.2500
N/A GIS Intern	0.0000							0.4000																	0.4000	0.4000
N/A GIS Technician	0.0000							0.4750																	0.4750	0.4750
N/A IS Technician	0.0000								0.4800																0.4800	0.4800
N/A Maint. Wrkr	0.0000		0.3300	0.1686																					0.4986	0.4986
N/A Seasonal Help	0.2067													0.1923			0.7500								0.9423	1.1490
TOTAL 102 EMPLOYEES	44.1815	10.2361	4.5245	1.4477	6.9988	2.8633	0.0400	2.0050	2.4800	1.1880	4.2600	0.8750	1.0000	1.6673	0.4750	0.0400	12.5440	0.1900	0.1700	0.6400	1.0900	0.5500	0.5652	0.3952	56.2855	100.4671

CITY OF LEBANON
PUBLIC WORKS DEPARTMENT
SUMMARY OF 1998-99 CAPITAL IMPROVEMENT PROJECTS

Project	Estimated Total Project Cost	Current Budget Year Funding Source											Total
		435	475	515	550	840	841	920	571	925	927	929	
		Wtr CIP	WW CIP	STS	SF&BP	St CIP	St CIP-Rest	LURD	STP	NWURD	IOF	EDA	
Backup Wellfield	$375,000	$307,000											$307,000
Accelator Repairs	$248,000	$258,000											$258,000
Reservoir Vaults/Valves	$27,400	$35,000											$35,000
Downtown Sewer Separation	$586,600		$529,132										$529,132
Wastewater Outfall Diffustion	$216,320		$54,100										$54,100
Wastewater UV Disinfection	$1,227,200		$306,800										$306,800
Collection System Pipe Replacement	$100,000		$100,000										$100,000
Phase 1 Site Maintenance	$66,000		$16,500										$16,500
Westside Interceptor, Phase 1	$7,000,000		$433,270							$631,730			$1,065,000
Santiam Travel Station, Phase I	$330,000			$50,000									$50,000
Santiam Travel Station, Phase II	$460,000			$185,000				$5,000	$114,800	$5,000			$309,800
Priority Sidewalk Installation	$156,000				$44,575								$44,575
Hansard Area Improvements	$2,104,000					$20,000	$181,889		$63,800	$348,281	$145,000	$389,376	$1,148,346
South Main Road Improvements	$2,800,000							$2,380,918					$2,380,918
2nd Street Bridge	$540,000							$540,000					$540,000
Airport Road (7th to City Limits)	$200,000	$100,000											$100,000
Street Preservation Program	$150,000					$300,000							$300,000
Wastewater Outfall Toxicity	$59,900		$59,900										$59,900
TOTAL	$16,646,420	$700,000	$1,499,702	$235,000	$44,575	$320,000	$181,889	$2,925,918	$178,600	$985,011	$145,000	$389,376	$7,605,071

CITY OF LEBANON
CAPITAL IMPROVEMENT PROJECT SCHEDULE 1999 - 2000

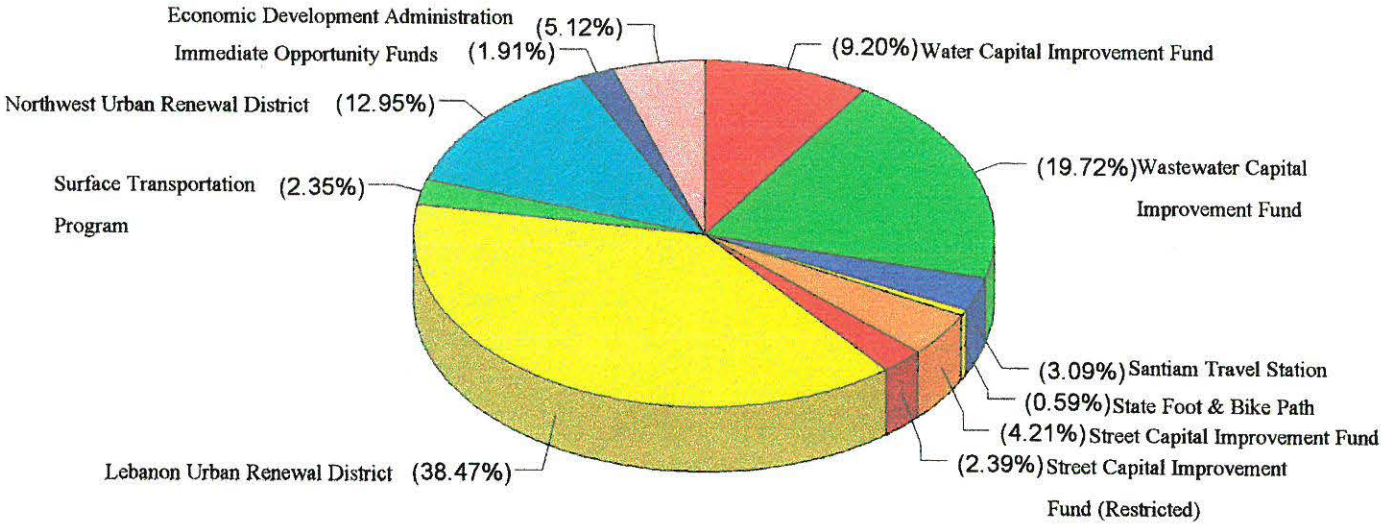


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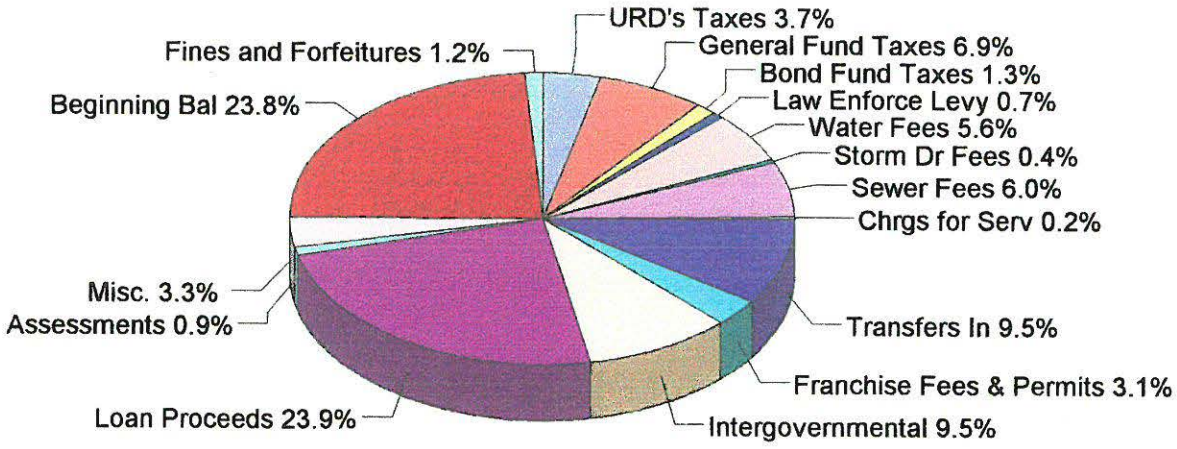
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City of Lebanon

Capital Improvement Projects



CITY OF LEBANON REVENUE 1999-00
Total Revenue $30,975,944



Rev 9900.wb3

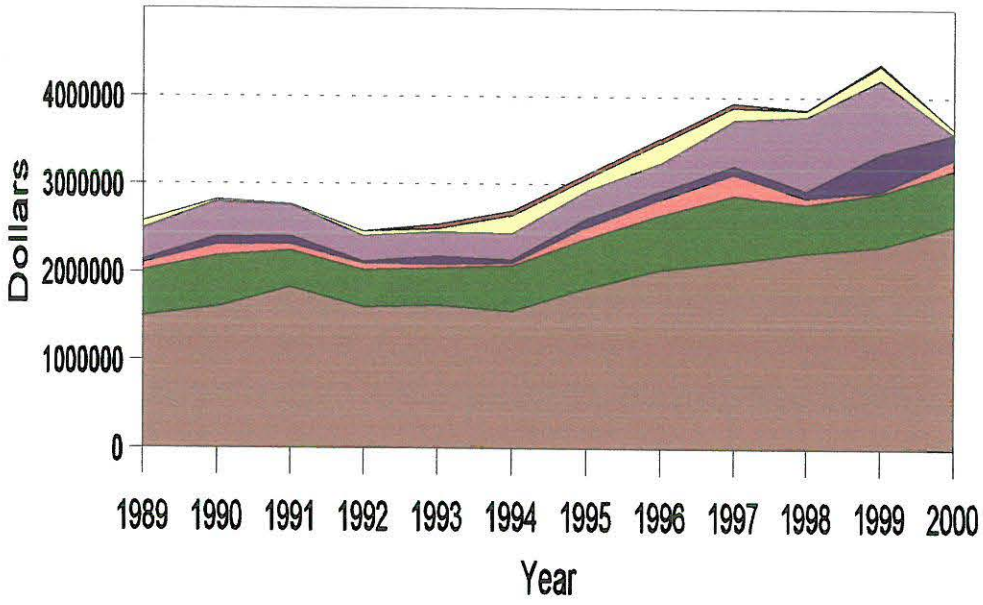
GENERAL FUND

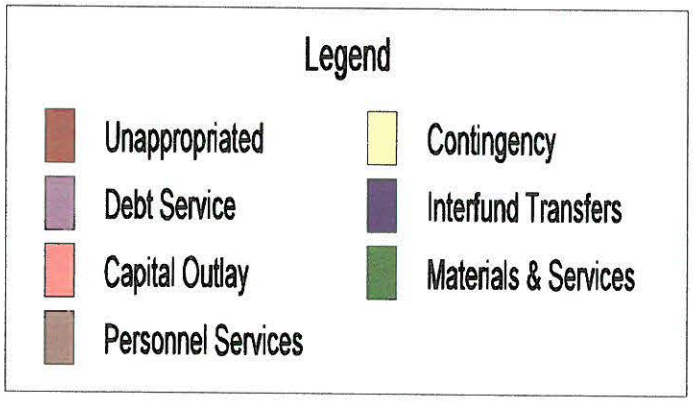
Fund : 10 GENERAL FUND
Dept : 100 GENERAL FUND

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg		Line Item Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
				REVENUES			
0.00	55,172.28	45,000	41020	FEDERAL GRANT FUNDS	50,000	50,000	50,000
494,000.00	798,000.00	800,000	41052	BANK LOAN FUNDS-TAN	800,000	800,000	865,000
27,859.86	42,734.07	40,000	41053	INT FROM BANK LOAN	40,000	40,000	40,000
100,000.00	0.00	0	41054	BANK LOAN FUNDS			
32,931.62	31,690.53	29,000	41070	ST CIGARETTE REVENUE	29,000	31,000	31,000
92,517.91	110,389.50	90,000	41080	STATE LIQUOR REVENUE	95,000	95,000	95,000
970.00	776.00	1,000	43005	JAIL ASSESS ADMIN FEE	1,000	1,000	1,000
44,673.93	68,613.52	60,000	43008	MU CRT COLLECTIONS	60,000	70,000	70,000
191,994.10	141,896.52	140,000	43010	MU CRT FINE & FORFEIT	140,000	130,000	130,000
3,451.00	6,545.00	12,100	43015	PARKING FINES			
15,066.17	14,976.97	14,000	44010	CONSUMER POWER, INC.	14,000	14,000	14,000
31,177.52	31,420.19	30,000	44020	LEBANON SANITATION CO	30,000	30,000	30,000
29,245.84	31,605.39	29,000	44030	TCI CABLE	29,000	29,000	29,000
78,680.13	84,615.72	80,000	44035	NW NAT GAS FRANCHISE	80,000	85,000	85,000
254,681.75	261,133.24	240,000	44040	PP&L ELECT FRANCHISE	240,000	250,000	250,000
44,058.10	48,020.39	43,000	44060	TELEPHONE UTILITIES	43,000	45,000	45,000
0.00	0.00	1,500	45010	REV FROM SALE OF PROP	1,500	1,500	1,500
3,900.00	3,900.00	3,900	45020	REV FROM RENTED PROP	3,900	3,900	3,900
,894.50	3,640.00	3,000	46020	BUSINESS LICENSES	3,000	3,000	3,000
1,976,771.77	1,864,701.25	1,976,766	47010	CURRENT PROPERTY TAXES	2,039,021	2,039,021	2,039,021
130,842.44	123,447.21	125,000	47020	DELINQUENT PROP TAXES	120,000	100,000	100,000
1.00-	27.43-	0	48040	CASH OVER			
737.20	0.00	500	48070	EXTRA POLICE SERVICE	500	500	500
26,049.98	15,489.69	15,000	48100	INTEREST ON INVESTMENT	15,000	20,000	20,000
2,775.77	3,220.10	3,000	48101	INTEREST ON TAXES	3,000	3,000	3,000
253.05	576.15	500	48130	MAPS AND ORDINANCES	500	500	500
21,660.00	22,800.00	20,000	48131	TOWING ADMIN COST	16,000	16,000	16,000
38,930.53	29,681.75	20,600	48140	MISCELLANEOUS REVENUE	20,600	20,600	20,600
16,312.62	14,654.78	12,000	48144	MISC. REVENUE-LIBRARY	12,000	14,000	14,000
2,051.50	3,662.73	3,000	48146	MISC. REVENUE-POLICE	3,000	3,000	16,000
13,002.60	14,130.78	11,500	48148	MISC REV-SR CTR	11,500	11,500	11,500
2,179.72	559.81	1,000	48149	MISC REV-TALL GRASS	1,000	1,000	1,000
7,154.00	5,532.00	6,000	48150	PLANNING COMISSION REV	6,000	13,000	13,000
129.80	79.95	50	48295	XEROX COPIES	50	50	50
0.00	0.00	102,800	49005	FROM INS RESERVES			
0.00	7,000.00	7,000	49028	FROM 83-84 HSING REHAB	10,000	10,000	10,000
726.19	726.66	1,000	49030	FROM MOTEL TAX	1,000	1,000	1,000
75,169.85	70,796.59	65,000	49040	STATE REVENUE SHARING	65,000	68,000	68,000
5,000.00	0.00	0	49050	FROM BLDG INSPECT			
1,300.00	0.00	0	49055	FROM CIVIL FORFEITURE			
0.00	0.00	0	49060	FROM LAW ENFORCE LEVY	442,987	264,312	211,312
0.00	0.00	8,600	49070	FROM TPR-ORD DEV GRANT			
417.00	0.00	0	49075	FROM HISTORIC RESOURCE			
504,590.95	397,682.80	408,000	49901	BEGINNING BALANCE	240,000	250,000	260,000
,156.40	4,309,844.14	4,448,816	49999	TOTAL REVENUE	4,666,558	4,513,883	4,548,883

CITY OF LEBANON

General Fund Expenditures by Category





PROGRAM INFORMATION

ADMINISTRATION, ECONOMIC & COMMUNITY DEVELOPMENT

PROGRAM DESCRIPTION:

The City Administrator directs and coordinates the activities of all city departments; acts as the department head for Leisure Services, Economic Development Director and City Recorder; administers city personnel and risk management systems; supervises preparation of the annual budget, and implements policy as established by the City Council and performs other general administrative functions.

Significant reductions resulting from the impact of Ballot Measure 50 continue to be in effect. We have eliminated financial support for many community economic development activities, as well as many other community activities. Our posture with respect to economic development has become reactive rather than proactive. We have cut back budgets for labor relations costs substantially, along with training and meeting budgets.

This year a new position of administrative assistant/public relations person has been added. This position is funded as full time for six months, or .5 FTE. The cost is allocated among several funds on the same basis as the City Administrator salary and expenses. The purpose of the position is to provide clerical and administrative support to the City Administrator as well as to find ways to effectively provide the public with information about all City programs and services. It is hoped that greater understanding of City services will create more support for them, especially if and when property tax measures are presented to the voters.

POSITIONS:	**1998-99**	**1999-00**
City Administrator	.2900 FTE	.2900 FTE
Administrative Assistant	.0000 FTE	.1450 FTE
Administrative Assistant (Public Works)	.0800 FTE	.0800 FTE
TOTAL	.3700 FTE	.5150 FTE

Fund : 10 GENERAL FUND
Dept : 110 ADMIN & ECON DEVELOP

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
			PERSONNEL SERVICES			
17,578.96	28,706.61	26,140	50001 SALARIES	31,486	31,486	31,486
3,382.57	12,310.38	7,606	50003 FRINGE BENEFITS	10,909	10,909	10,909
104.41	0.00	0	50250 PART TIME			
375.58	829.65	0	50600 OVERTIME	100	100	100
21,441.52	41,846.64	33,746	59999 TOTAL PERSONNEL SERV	42,495	42,495	42,495
			MATERIALS & SERVICES			
0.00	1,103.10	0	61008 ADVERTISING (ADMIN)	20	20	20
200.00	8.27	0	61128 COMPUTER EXP (PW)	95	95	95
119,349.00	34,299.02	1,250	61130 CONTRACT SERVICES	2,450	2,450	2,450
5,456.85	26.33	1,500	61131 CONTRACT SERVICES (PW)	945	945	945
8,957.06	5,454.73	3,300	61240 DEPT/OPERATING EXPENSE	2,100	2,100	2,100
167.58	1,007.03	0	61243 OPERATING EXP (PW)			
180.69	178.24	100	61250 DEPT/OP SUPPLIES	100	100	100
3.68	8.99	0	61253 OP SUPPLIES (PW)	40	40	40
373.13	577.71	250	61290 DUES & SUBSCRIPTIONS	250	250	250
215.51	9.10	50	61320 EDUCATION & TRAINING	50	50	50
76.00	0.00	0	61323 EDUCATION & TRNG (PW)			
9,180.06	541.97	101	61401 UNEMPLOY INS	101	101	101
231.00	56.00	100	61570 MAINT/EQPT	100	100	100
3,240.91	2,783.37	1,300	61600 MEETINGS & CONFERENCES	1,300	1,300	1,300
1,963.30	2,397.56	2,000	61700 OFFICE SUPPLIES	2,000	2,000	2,000
605.92	168.98	0	61703 OFFICE SUPPLIES (PW)	600	600	600
2,750.00	250.00	0	61880 RENT			
153,950.69	48,870.40	9,951	69999 TOTAL MAT & SERV	10,151	10,151	10,151
			CAPITAL OUTLAY			
2,155.07	0.00	0	72500 OFFICE EQPT.			
0.00	0.00	0	72503 OFFICE EQPT (PW)			
2,155.07	0.00	0	79999 TOTAL CAPITAL OUTLAY	0	0	0
			INTERFUND TRANSFERS			
0.00	0.00	95	90027 TO INFO SYSTEM SERVICE	1,681	1,681	1,681
0.00	0.00	95	90990 TOTAL INTERFUND TRANS	1,681	1,681	1,681
,547.28	90,717.04	43,792	99000 TOTAL DEPT EXP	54,327	54,327	54,327

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 10 - GENERAL
DEPARTMENT: 110 - ADMINISTRATION & ECONOMIC DEVELOPMENT

	MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61008	**ADVERTISING (ADMIN):**	20	20
61128	**COMPUTER EXPENSES (PW):**	95	95
61130	**CONTRACT SERVICES:**		
	Unemployment Tax Claim Assistance	250	
	Labor relations costs; consultant & attorney fees	2,200	2,450
61131	**CONTRACT SERVICES (PW):**	945	945
61240	**DEPARTMENT/OPERATING EXPENSE:**		
	Outside engineering costs, enterprise zone publications, printing costs, marketing costs, industrial site & commercial site catalog costs	1,000	
	Employee Assistance, Wellness/Safety program	1,000	
	Cost for film developing, enlarging of photos, graphic art costs and maps	100	2,100
61250	**DEPARTMENT/OPERATING SUPPLIES:**		
	Misc. supplies other than routine office supplies	100	100
61253	**DEPARTMENT/OPERATING SUPPLIES (PW):**	40	40
61290	**DUES AND SUBSCRIPTION:**		
	Professional dues, The Oregonion, Statesman Journal Albany Democrat and Lebanon Express	250	250
61320	**EDUCATION AND TRAINING:**	50	50
61401	**UNEMPLOYMENT INSURANCE:**	101	101
61570	**MAINTENANCE/EQUIPMENT:**		
	Service & repair of office equipment	100	100

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 10 - GENERAL
DEPARTMENT: 110 - ADMINISTRATION & ECONOMIC DEVELOPMENT

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61600 **MEETINGS AND CONFERENCES:**		
Business luncheon meetings, travel to research economic development prospects, & conferences	1,300	1,300
61700 **OFFICE SUPPLIES:**		
Routine office supplies	2,000	2,000
61703 **OFFICE SUPPLIES (PW):**	600	600
INTERFUND TRANSFER		
90027 **TO INFORMATION SYSTEMS SERVICES:**	1,681	1,681

PROGRAM INFORMATION

CITY ATTORNEY

PROGRAM DESCRIPTION:

The City Attorney provides professional legal services for the city and serves as the city's legal officer; drafts and reviews ordinances, resolutions, contracts, and other legal documents; attend City Council meetings and other meetings as requested; provides legal advice to City Council, appointed boards and commissions, department heads and other city employees; prosecutes violations of State law and city ordinances in Municipal Court; represents the city in general litigation. We anticipate that outside counsel will occasionally need to be hired by the city when a specialized matter arises or when a conflict of interest exists.

This year, we have again allocated the City Attorney's fee between various funds and departments. Since keeping more detailed time records, we have improved the accuracy of allocating the costs. The cost of the City Attorney for prosecutions and cost of prosecutors for conflict of interest has been included in the Court budget. The firm of Morley, Thomas, and McHill provides City Attorney services for the City of Lebanon. The fee for the legal services contract requested this year will be $96,000, the same as FY 98-99. This amount provides services to the city at approximately 28% discount over regular market rates.

The city is fortunate to be able to receive high quality service at less than market rates. Contracting for this service with a local firm continues to be more cost effective than having a full time attorney on staff or seeking services outside the community. Allocation of the City Attorney's contract is as follows:

General Fund - City Attorney Budget	27.12%
General Fund - Court Budget	55.34%
Enterprise Fund - Water Budget	4.78%
Enterprise Fund - Wastewater Budget	4.78%
Intergovernmental Fund - Street Budget	4.10%
Lebanon Urban Renewal District	1.94%
NW Lebanon Urban Renewal District	1.94%
TOTAL	100.00%

Fund : 10 GENERAL FUND
Dept : 120 CITY ATTORNEY

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
		MATERIALS & SERVICES					
24,660.00	24,660.00	26,250	61130	CONTRACT SERVICES	26,250	26,250	26,250
0.00	0.00	500	61132	OUTSIDE ATTORNEY'S FEE	500	500	500
24,660.00	24,660.00	26,750	69999	TOTAL MAT & SERV	26,750	26,750	26,750
24,660.00	24,660.00	26,750	99000	TOTAL DEPT EXP	26,750	26,750	26,750

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 10 - GENERAL
DEPARTMENT: 120 - CITY ATTORNEY

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61130 **CONTRACT SERVICES:**	26,250	26,250
61132 **OUTSIDE ATTORNEY FEES:**		
Fees paid as a result of City Attorney conflict of interest or fees paid for litigation in a specialized area	500	500

PROGRAM INFORMATION

PUBLIC WORKS/PLANNING

PROGRAM DESCRIPTION:

The Planning Division has various areas of responsibility including current and long-range planning, inter-departmental development review coordination, permit tracking and coordination, community development coordination, Comprehensive Plan review and updating, state-mandated Periodic Review of the Comprehensive Plan, Transportation System Plan development, land use regulations update, staff to the Planning Commission and Historic Resources Commission, participation in the review and update the Statewide Planning Goals, participation in regional committees and initiatives to coordinate regional planning, economic development and transportation, and involvement with community enhancement activities.

The Planning staff and Planning Commission will continue to devote a significant amount of time and resources to the state required review and updating of the Comprehensive Plan during the 99-00 fiscal year. The Periodic Review process includes the review and updating of the Comprehensive Plan to insure that it reflects the needs, objectives, values and priorities of the community. As part of the Comprehensive Plan update, the City will incorporate all of the state laws, rulings, and regulations that were established after our Comprehensive Plan was developed and acknowledged by the state. The Comprehensive Plan update will also incorporate "Smart Development" principles developed during the past couple of years to promote a more livable community and to make growth more efficient and affordable. The Periodic Review and Comprehensive Plan update activities will include many meetings of the Planning Commission and other citizens' groups.

Transportation planning related activities will be another area of substantial commitment of Planning staff time and resources in the 99-00 fiscal year. The City is involved in the preparation of the Transportation System Plan (TSP) or updating of the City's Transportation Master Plan in order to comply with the Transportation Planning Rule (TPR). Planning division staff will be working along with other City department staff as part of the Management Team assisting the consultants and Citizens' Advisory Committee. Concurrent with the TSP preparation, Planning division staff will be responsible for preparing numerous substantial amendments to the City's land use regulations (Zoning and Subdivision Ordinances) are required in order to implement the new TSP and comply with the requirements of the TPR. Planning Department staff will be preparing a grant application to the Transportation and Growth

PROGRAM DESCRIPTION:

Management (TGM) program which is jointly funded and operated by ODOT and DLCD to cover the costs associated with the Land Use Regulation updates (see Fund 50-583) . Planning division staff will be working closely with other City staff and Oregon Department of Transportation staff on both of these projects.

Planning division staff serves as staff to the Lebanon Historic Resources Commission (HRC). Although due to staffing constraints this involvement will be curtailed in the 99-00 fiscal year. The HRC is active in local festivals, historic resource tours, and various other community activities.

Due to funding constraints, the Planning Division will no longer implement an expanded public notification process in the 99-00 fiscal year. Advertising public hearings will occur only in the legal notice section of the Lebanon Express. A major recent development in public notification involves the passage of Measure 56 in November, 1998. Measure 56 requires written notification to each individual property owner within any specific zone when the Zoning Ordinance or other regulations are proposed to be amended and where such amendment may diminish a property owner's development opportunities. Many regulation updates affect all zones citywide and therefore this rather costly notification requirement will likely involve the Comprehensive Plan update, adoption of the TSP, Land Use Regulations update, adoption of new sign regulations, etc. The costs of this notification include supplies, postage, and staff time preparing the notices and responding to the anticipated large volume of inquiries regarding the notice. This latter cost has been the most substantial one experienced by cities who have undertaken measure 56 notice.

A major change in the Planning Department for the 99-00 fiscal year is the proposed addition of a Permit Specialist position. This position was in last year's city budget but not in the Planning Division budget. This staff position will be responsible for the issuance, tracking and coordination of all building, engineering and planning related permits. This needed position will facilitate inter-departmental coordination, expedite the city's review process and promote a user friendly permit issuance and tracking process and environment. The Permit Specialist will be supervised by the City Planner.

As mentioned above, Planning Division staff has been assisted by a Planning/Development Intern during the past year and anticipates a continuation of such support during the 99-00 fiscal year. The

PROGRAM DESCRIPTION:

Development Intern has provided important support on a variety of planning related activities in addition to the Periodic Review projects discussed above. As indicated above, in addition to working on the Comprehensive Plan update, the Development Intern will assist both the City Planner and the City Engineer on major transportation related planning projects in the coming year.

As mentioned above, Planning Division staff serves as staff to both the Planning Commission and the Historic Resources Commission which include the following members:

PLANNING COMMISSION (At time of draft budget document preparation- 2/99)

Name	Occupation	Term Expiration
John Brown	Property Owner	4-01-2000
Barry Scott	Cabinet Shop Owner	4-01-2000
Don Robertson	Realtor	4-01-2000
Roger Munk	Optometrist	4-01-2000
Robert Elliott	Retired	4-01-1999
Tom Owen	Realtor	4-01-2000
Dan Miner	Contractor	4-01-1999
Mel Harrington	Entrepreneur	4-01-1999
Retha Larson	Transportation Supervisor	4-01-1999

HISTORIC RESOURCES COMMISSION

Name	Affiliation	Term Expiration
Steve Kassis	At-large	1-01-2002
Rick Allen	At-large	1-01-2001
Larry Nelson	At-large	1-01-2000
Pat Dunn	At-large	1-01-2002
LouAnn Allen	At-large	1-01-2001
Mel Harrington	Planning Commission	1-01-2000
Ella Garboden	At-large	1-01-2002
Malia Allen	At-large	1-01-2001
Shirlee Harrington	At-large	1-01-2000

Staff wishes to thank these volunteers for contributing their time and support.

PROGRAM INFORMATION

PUBLIC WORKS/PLANNING

POSITIONS:	1998-99	1999-00
City Planner	.4200 FTE	.4100 FTE
Director of Public Works	.0600 FTE	.0600 FTE
Administrative Assistant- Public Works	.0200 FTE	.0200 FTE
Permit Specialist	.0000 FTE	.2400 FTE
Secretary (2)	.4400 FTE	.2700 FTE
Secretary/Data Entry	.0100 FTE	.0000 FTE
SUBTOTAL	.9500 FTE	1.0000 FTE
Development Intern	.0000 FTE	.2081 FTE
Temporary Secretary	.0200 FTE	.0518 FTE
TOTAL	1.1400 FTE	1.2599 FTE

Fund : 10 GENERAL FUND
Dept : 126 PLANNING

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
				PERSONNEL SERVICES			
0.00	0.00	41,021	50001	SALARIES	41,461	41,461	41,461
0.00	0.00	14,080	50003	FRINGE BENEFITS	16,289	16,289	16,289
0.00	0.00	212	50600	OVERTIME	235	235	235
0.00	0.00	55,313	59999	TOTAL PERSONNEL SERV	57,985	57,985	57,985
				MATERIALS & SERVICES			
0.00	0.00	1,570	61009	ADVERTISING (PW)	200	200	200
0.00	0.00	150	61123	COMMUNICATION (PW)	230	230	230
0.00	0.00	315	61128	COMPUTER EXP (PW)	295	295	295
0.00	0.00	5,614	61131	CONTRACT SERVICES (PW)	1,400	8,760	8,760
0.00	0.00	280	61243	OPERATING EXP (PW)	420	420	420
0.00	0.00	230	61253	OP SUPPLIES (PW)	380	380	380
0.00	0.00	110	61293	DUES & SUBSCRIPT (PW)	170	170	170
0.00	0.00	690	61323	EDUCATION & TRNG (PW)	320	320	320
0.00	0.00	280	61401	UNEMPLOY INS	280	280	280
0.00	0.00	550	61603	MTGS & CONF (PW)	530	530	530
0.00	0.00	820	61703	OFFICE SUPPLIES (PW)	1,010	1,010	1,010
0.00	0.00	660	61820	POSTAGE	850	850	850
0.00	0.00	1,410	61883	RENT (PW)	1,535	1,535	1,535
0.00	0.00	12,679	69999	TOTAL MAT & SERV	7,620	14,980	14,980
				CAPITAL OUTLAY			
0.00	0.00	700	72503	OFFICE EQPT (PW)			
0.00	0.00	700	79999	TOTAL CAPITAL OUTLAY	0	0	0
				INTERFUND TRANSFERS			
0.00	0.00	0	90027	TO INFO SYSTEM SERVICE	2,715	2,715	2,715
0.00	0.00	0	90990	TOTAL INTERFUND TRANS	2,715	2,715	2,715
0.00	0.00	68,692	99000	TOTAL DEPT EXP	68,320	75,680	75,680

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 10 - GENERAL
DEPARTMENT: 126 - PUBLIC WORKS/PLANNING

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61009 **ADVERTISING (PW):**		
Legal ads	200	200
61123 **COMMUNICATIONS (PW):**		
Cellular equipment	30	
Cell phone	200	230
61128 **COMPUTER EXPENSE (PW):**		
Service computer/printer	20	
Service and repair of hardware	100	
Supplies	75	
Software	70	
Training	30	
Upgrade (1 machine)		295
61131 **CONTRACT SERVICES (PW):**		
Temporary secretary	1,400	
Development Intern	7,360	8,760
61243 **DEPARTMENT/OPERATING EXPENSE (PW):**		
Mileage, film processing	240	
Copying, other Planning Commission expenses	130	
Committee meals (dinner time meetings)	50	420
61253 **DEPARTMENT/OPERATING SUPPLIES (PW):**		
Planning Commission supplies, books	380	380
61293 **DUES & SUBSCRIPTIONS (PW):**		
American Planning Association Oregon City Planning Directors Association Historic Preservation League of Oregon Building Trades Association	170	170
61323 **EDUCATION & TRAINING (PW):**		
Legal Issues Workshop	50	
Planning Commission Training Workshop	25	
Staff training	10	
Miscellaneous training	115	
City Planning Directors Workshop	20	
Permit Tracking Systems Workshop	100	320

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 10 - GENERAL
DEPARTMENT: 126 - PUBLIC WORKS/PLANNING

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61401 UNEMPLOYMENT INSURANCE:	280	280
61603 MEETINGS & CONFERENCES (PW):		
Planning Commission/City Council Appreciation Dinner	185	
Oregon Planning Institute	90	
Oregon APA Conference	185	
ICBO/OBOA Conference (Permitting Sessions)	70	530
61703 OFFICE SUPPLIES (PW):		
General office supplies	400	
Measure 56- 2 mailings	610	1,010
61820 POSTAGE (PW):		
Public notices- hearings, land use actions	370	
Measure 56- 2 mailings	480	850
61883 RENT (PW):	1,535	1,535
INTERFUND TRANSFERS		
90027 TO INFORMATION SYSTEMS	2,715	2,715

PROGRAM INFORMATION

PUBLIC WORKS/ENGINEERING

PROGRAM DESCRIPTION:

While most of Engineering's activities are not reimbursable through utility, development, public improvement, and other revenue-producing funds, the division depends on general fund monies for several areas of activity.

Activity areas in this fund include technical assistance to other departments; response to and resolution of citizens' complaints; hazard investigations; and communication and cooperation with other government entities such as the Oregon State Health Division (OSHD), the Federal Emergency Management Agency (FEMA), the Department of Environmental Quality (DEQ), Linn County, state and federal health agencies, the Soil Conservation Service and Grand Prairie Water Control District. The ongoing investigation into the perchloroethylene (PCE) groundwater contamination in Northwest Lebanon is an example of this activity.

The continuing reduction in general fund revenues will require the Department of Public Works to keep this kind of support activity to a minimum in FY 1999-00.

In the past this fund also included support activities for development or projects prior to their approval for funding from other sources. Engineering activities in this category include feasibility studies, facility planning, preliminary engineering, site and utility design for potential economic development, preliminary design and production of engineering reports for Local Improvement Districts (LIDs), and grant applications.

This development support activity has been withdrawn from the general fund and is now funded out of the utility funds water, wastewater and streets. Development support is also funded through a new budget department, Engineering Development Review (Department 555) which is funded by revenue from various planning and engineering permit fees.

SERVICE REDUCTIONS FOR 1999-00

For 1999-00 further reductions are required. This will be accomplished by reducing the Contract Services line item (61130) from $7,000 to $5,000. This line item accounts for all engineering time charges from non-general fund staff, such as CIP, for time spent on General Fund activities. Also included with this line item is consultant work.

PROGRAM INFORMATION

PUBLIC WORKS/ENGINEERING

PROGRAM DESCRIPTION:

To avoid further impact to the utility and other funds, the following specific work reductions are recommended:

- Eliminate engineering support to other General Fund departments such as the Library/Senior Center and Parks.
- Eliminate advance emergency planning support and limit emergency response to specific significant incidents.
- Eliminate engineering support to unfunded economic development proposals.

POSITIONS:	1998-99	1999-00
Administrative Assistant	.1000 FTE	.1000 FTE
Director of Public Works	.0200 FTE	.0200 FTE
City Engineer	.1100 FTE	.1100 FTE
Engineering Tech I (Development)	.1000 FTE	.1000 FTE
Environmental Specialist (Facility Planning)	.0200 FTE	.0200 FTE
Secretary/Data Entry	.0300 FTE	.0000 FTE
Secretary	.0200 FTE	.0200 FTE
TOTAL	.4000 FTE	.3700 FTE

Date : 6/25/99
Time : 3:06
Dte Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 6/25/99

Fund : 10 GENERAL FUND
Dept : 130 PUBLIC WORKS

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg		Line Item Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
				PERSONNEL SERVICES			
20,956.85	20,863.66	16,889	50001	SALARIES	16,392	16,392	16,392
6,954.33	7,112.83	5,553	50003	FRINGE BENEFITS	6,310	6,310	6,310
0.00	0.00	0	50250	PART TIME			
267.54	225.32	80	50600	OVERTIME	89	89	89
28,178.72	28,201.81	22,522	59999	TOTAL PERSONNEL SERV	22,791	22,791	22,791
				MATERIALS & SERVICES			
37.74	0.00	50	61009	ADVERTISING (PW)	50	50	50
200.00	176.07	250	61010	ADVERTISING	250	250	250
157.00	20.00	20	61123	COMMUNICATION (PW)	30	30	30
13.27	147.64	200	61124	COMPUTER EXPENSE	200	200	200
121.91	34.96	110	61128	COMPUTER EXP (PW)	110	110	110
1,590.45	15,755.61	10,600	61130	CONTRACT SERVICES	5,000	5,000	5,000
4,044.33	623.45	500	61131	CONTRACT SERVICES (PW)	500	500	500
981.27	637.23	700	61240	DEPT/OPERATING EXPENSE	700	700	700
241.49	154.15	60	61243	OPERATING EXP (PW)	60	60	60
593.61	73.33	0	61250	DEPT/OP SUPPLIES			
244.20	24.07	120	61253	OP SUPPLIES (PW)	120	120	120
79.00	34.44	170	61290	DUES & SUBSCRIPTIONS	210	210	210
89.00	21.59	45	61293	DUES & SUBSCRIPT (PW)	45	45	45
0.00	135.00	50	61320	EDUCATION & TRAINING	50	50	50
19.71	0.00	50	61323	EDUCATION & TRNG (PW)	50	50	50
0.00	849.84	108	61401	UNEMPLOY INS	108	108	108
0.00	139.88	175	61570	MAINT/EQPT	175	175	175
67.81	45.66	70	61573	MAINT/EQPT (PW)	70	70	70
584.46	293.55	300	61580	MAINT/VEHICLES	300	300	300
20.00	15.71	30	61600	MEETINGS & CONFERENCES	30	30	30
0.00	46.62	80	61603	MTGS & CONF (PW)	80	80	80
130.27	116.09	150	61703	OFFICE SUPPLIES (PW)	150	150	150
104.26	70.39	100	61800	PETROLEUM	100	100	100
550.00	794.03	749	61883	RENT (PW)	1,020	1,020	1,020
9,869.78	20,209.31	14,687	69999	TOTAL MAT & SERV	9,408	9,408	9,408
				CAPITAL OUTLAY			
0.00	0.00	0	72503	OFFICE EQPT (PW)			
0.00	0.00	0	79999	TOTAL CAPITAL OUTLAY	0	0	0
				INTERFUND TRANSFERS			

Fund : 10 GENERAL FUND
Dept : 130 PUBLIC WORKS

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg		Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
0.00	0.00	2,656		90027	TO INFO SYSTEM SERVICE	700	700	700
1,220.00	780.00	80		90105	TO EQPT ACQ & REP FUND	70	70	70
1,220.00	780.00	2,736		90990	TOTAL INTERFUND TRANS	770	770	770
39,268.50	49,191.12	39,945		99000	TOTAL DEPT EXP	32,969	32,969	32,969

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 10 - GENERAL
DEPARTMENT: 130 - PUBLIC WORKS/ENGINEERING SERVICES

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61009 **ADVERTISING (PW):**		
Recruiting and legal ads	50	50
61010 **ADVERTISING (ENG):**		
Recruiting and legal ads	250	250
61123 **COMMUNICATIONS (PW):**		
Cellular Equipment	30	30
61124 **COMPUTER EXPENSE (ENG):**		
Service and repair of hardware	100	
Supplies	100	200
61128 **COMPUTER EXPENSE (PW):**		
Service computer/printer	10	
Supplies, software	75	
Training	25	110
61130 **CONTRACT SERVICES (ENG):**		
In-house engineering, surveying, and consultant services	5,000	5,000
61131 **CONTRACT SERVICES (PW):**		
Outside engineering and surveying services	500	500
61240 **DEPARTMENT/OPERATING EXPENSE (ENG):**		
Outside engineering services	300	
Recording fees	400	700
61243 **DEPARTMENT/OPERATING EXPENSE (PW):**		
P.E. License renewal	60	60
61253 **DEPARTMENT/OPERATING SUPPLIES (PW):**		
Miscellaneous	20	
Assessor maps/microfilm, surveys	10	
Reference, code and other books	90	120

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 10 - GENERAL
DEPARTMENT: 130 - PUBLIC WORKS/ENGINEERING SERVICES

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61290 DUES & SUBSCRIPTIONS (ENG):		
American Public Works Association dues	90	
PE Registration (3)	120	210
61293 DUES & SUBSCRIPTIONS (PW):		
Engineering News Record Subscriptions	45	45
61320 EDUCATION & TRAINING (ENG):		
Training, workshops, seminars	50	50
61323 EDUCATION & TRAINING (PW):		
Seminars, workshops and classes	50	50
61401 UNEMPLOYMENT INSURANCE	108	108
61570 MAINTENANCE/EQUIPMENT (ENG):		
Service and repair of office/field equipment	175	175
61573 MAINTENANCE/EQUIPMENT (PW):		
Service and repair of office equipment	70	70
61580 MAINTENANCE/VEHICLES (ENG):		
Engineering vehicles, payment to Fire District for mechanic	300	300
61600 MEETINGS & CONFERENCES (ENG):		
Business meetings and travel luncheons	30	30
61603 MEETINGS & CONFERENCES (PW):		
Business meetings and travel luncheons	80	80
61703 OFFICE SUPPLIES (PW):		
General office supplies	150	150
61800 PETROLEUM PRODUCTS (ENG):		
Gasoline and oil for staff vehicles	100	100

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 10 - GENERAL
DEPARTMENT: 130 - PUBLIC WORKS/ENGINEERING SERVICES

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61883 RENT (PW):		
Annex rent	1,020	1,020
INTERFUND TRANSFERS		
90027 INFORMATION SYSTEMS	700	700
90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND (ENG):	70	70

PROGRAM INFORMATION

PARKS

PROGRAM DESCRIPTION:

The City of Lebanon has within its jurisdiction 8 developed and 2 undeveloped parks for a total area of approximately 48 acres. Also included in our parks maintenance program are several planting areas - where North Main Street and Santiam Highway meet, at the intersection of Park and Oak Streets, and planting areas next to the two downtown city parking lots, to name just a few.

Primary responsibilities within the Parks Section encompass maintenance of trees, shrubs and turf as well as buildings and park facilities. Maintenance of facilities entails many different aspects. The section maintains 4 restroom buildings, 5 picnic shelters, 130 picnic tables, 6 playgrounds, 3 tennis and 3 basketball courts, and 14 horseshoe pits. The section also has primary responsibility for 8 backstops and ball diamonds. The section is accountable for maintenance of irrigation equipment and systems that are now in place, and roads and parking lots within the park system. Parks also includes improved camping facilities at River Park and maintenance of the boat ramp, dock and parking lot at Gill's Landing.

Routine work during our park season involves mowing of parks weekly, emptying all trash containers, cleaning restrooms, repairing vandalism and picking up litter from all open areas in the parks. Routine work during the winter includes repair of picnic tables, tree and shrub trimming. In milder years mowing also continues well past the traditional park season in the fall, and starts one or two months early in the spring.

Our vehicle maintenance is performed by the Lebanon Fire District. We pay for one mechanic and the Fire District provides another mechanic, supervision, a shop and equipment. This has been a cost effective arrangement and will continue.

PARK COMMITTEE/TREE BOARD:

The purpose of the Committee is to act in an advisory capacity to promote parks and the maintenance and preservation of trees in the City. This may be accomplished by coordinating efforts of volunteer groups wishing to improve parks; developing a plan for the care, preservation, pruning, planting etc. of trees, shrubs and other plants in parks and public areas; reviewing fee schedules for picnic shelter rental, camping fees etc., and promoting the local celebration of Arbor Day. The following is a list of current committee members and open positions.

PARK COMMITTEE/TREE BOARD:

Pos.	Candidate	Representing	Status	Term Expires
1.	Ron Passmore 865 Lebanite Drive 258-2131 (w) 259-3006 (h)	Chamber of Commerce	Appointed	12/31/02
2.	Eric Wiggins 1655 Cooper Street 451-1617	Member at Large	Appointed	12/31/02
3.	Randy Graves 156 2nd Street 258-7105 (w) 259-3659 (h)	Boys and Girls Club	Appointed	12/31/99
4.	Joe Nelson P O Box 603 258-8584	Member at Large	Appointed	12/31/99
5.	Ron Miller, Jr. 1115 Franklin St. 451-8818 (w) 451-3257 (h)	City Council	Appointed	12/31/00
6.	Malia Allen 515 E. Grant 451-2283	Member at Large	Appointed	12/31/00
7.	Darold Britton 30553 Fairview Rd. 259-3668	Member at Large	Appointed	12/31/01
8.	Mark Knutson 30538 Fairview Rd 451-4805	Member at Large	Appointed	12/31/01
9.	Jay Neil, Forester Pacific Power P.O. Box 248 Albany, OR 97321 967-4464 (work)	Advisory	Advisory	N/A
10.	Mayor Scott Simpson 725 W "D" Street 258-2466	Advisory	Advisory	12/31/01

PROGRAM DESCRIPTION:

City staff wishes to thank these volunteers for contributing their time and support. A lot of progress has been made in this past year which would not have happened without the help of this committee.

SERVICE REDUCTIONS FOR 1999-00

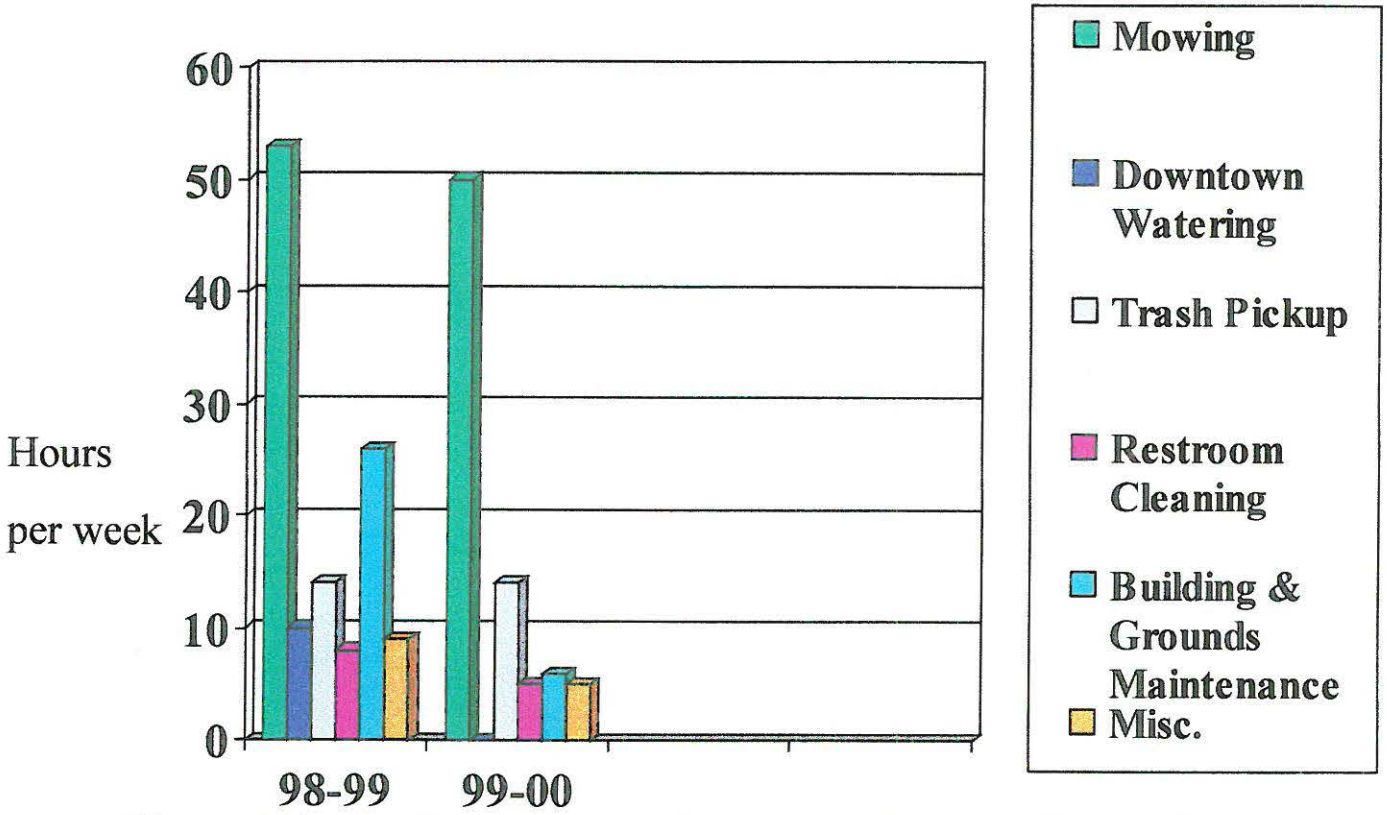
General engineering services have been eliminated from this program area. Accordingly, engineering services for the city parks maintenance, including volunteer groups, will not be available. Also, the following capital projects have been eliminated:

This years budget mimics the 1997-98 budget where we cut funding back to the approximate level we were at after Measure 5. For the maintenance division this is a considerable decrease from last years funding level in materials and services. We continue to leave unfunded our part-time help for the planters, etc. in the central business district. At this point we do not anticipate having anyone to water downtown planters or hanging baskets. We eliminated all seasonal help. These cuts allows for basic maintenance (mowing, trash removal and restroom cleaning) only, with very little time for major maintenance projects, much less park improvement projects. Response time for complaints as well as restoration for acts of vandalism may be delayed.

POSITIONS:	1998-99	1999-00
Administrative Assistant	.0200 FTE	.0200 FTE
Crew Chief	1.0000 FTE	1.0000 FTE
Director of Public Works	.0400 FTE	.0400 FTE
Maintenance Division Manager	.3000 FTE	.2800 FTE
Maintenance Supervisor	.1800 FTE	.1800 FTE
Maintenance Worker	.9200 FTE	.9200 FTE
Secretary Data Entry Clerk	.0400 FTE	.0100 FTE
Secretary (2)	.1100 FTE	.1000 FTE
SUBTOTAL	2.6100 FTE	2.5900 FTE
Clerical (PW Scanning)	.0200 FTE	.0000 FTE
Temporary Maintenance Worker	.4200 FTE	.4200 FTE
Temporary Public Works Secretary	.0200 FTE	.0000 FTE
TOTAL	3.0700 FTE	3.0100 FTE

Maintenance Division-Parks

Major Functions During Summer Season



This scenario includes the assumption that downtown watering is not going to be done by park staff.

Note:

Buildings and Grounds includes maintenance of restrooms, parking lots and picnic shelters. It includes picnic tables, fences and playgrounds. It also includes such functions as tree trimming and turf maintenance.

Misc. includes irrigation repairs, working at Gill's Landing, safety meetings and other training, picking up leaves in the fall and winter, vehicle maintenance, entrance sign maintenance, special events such as Strawberry Fair, etc.

Fund : 10 GENERAL FUND
Dept : 133 PARKS

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg		Line Item Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
				PERSONNEL SERVICES			
83,850.77	88,686.97	92,465	50001	SALARIES	99,113	99,113	99,113
31,001.47	33,185.34	36,219	50003	FRINGE BENEFITS	41,426	41,426	41,426
4,935.46	213.62	0	50250	PART TIME			
720.52	520.70	982	50600	OVERTIME	1,090	1,090	1,090
120,508.22	122,606.63	129,666	59999	TOTAL PERSONNEL SERV	141,629	141,629	141,629
				MATERIALS & SERVICES			
75.48	0.00	30	61009	ADVERTISING (PW)	30	30	30
113.48	267.00	25	61012	ADVERTISING (MAINT)	25	25	25
530.82	463.11	400	61122	COMMUNICATION (MAINT)	400	400	400
0.00	0.00	20	61123	COMMUNICATION (PW)	30	30	30
151.25	106.44	75	61127	COMPUTER EXP (MAINT)	75	75	75
6.27	60.00	100	61128	COMPUTER EXP (PW)	100	100	100
2,560.62-	448.57	934	61131	CONTRACT SERVICES (PW)			
74,864.98	917.08	9,430	61134	CONTRACT SERV (MAINT)	200	200	200
453.11	241.59	0	61240	DEPT/OPERATING EXPENSE			
8,679.14	4,566.89	5,350	61242	OPERATING EXP (MAINT)	4,000	4,000	4,000
206.51	224.06	120	61243	OPERATING EXP (PW)	120	120	120
324.85	255.29	500	61252	OP. SUPPLIES (MAINT)	600	600	600
0.00	0.00	20	61253	OP SUPPLIES (PW)	20	20	20
0.00	141.37	0	61290	DUES & SUBSCRIPTIONS			
39.75	30.00	100	61292	DUES & SUBS (MAINT)	100	100	100
855.63	237.41	700	61322	ED & TRNG (MAINT)	500	500	500
2,198.00	629.57	875	61401	UNEMPLOY INS	875	875	875
0.00	0.00	0	61420	INS REPAIR & DEDUCT			
0.00	0.00	0	61500	UNIFORM-BUY & CLEAN			
852.76	770.45	800	61502	UNIFORMS (MAINT)	800	800	800
2,374.92	2,848.38	6,900	61562	MAINT/BLDG (MAINT)	5,900	5,900	5,900
343.87	1,504.05	500	61572	MAINT/EQPT (MAINT)	500	500	500
9,183.93	6,133.03	5,700	61582	MAINT/VEHICLES (MAINT)	5,700	5,700	5,700
43.50	13.09	50	61602	MTGS & CONF (MAINT)	50	50	50
20.00	19.13	50	61603	MTGS & CONF (PW)	50	50	50
79.00	0.00	0	61700	OFFICE SUPPLIES			
148.92	263.76	50	61702	OFF SUPPLIES (MAINT)	50	50	50
58.63	131.51	200	61703	OFFICE SUPPLIES (PW)	50	50	50
2,216.21	1,362.18	2,000	61802	PETROLEUM (MAINT)	1,500	1,500	1,500
20.00	0.00	0	61900	UTILITIES (GEN'L)			
3,118.17	3,242.23	3,000	61902	UTILITIES (MAINT)	3,000	3,000	3,000
54,398.56	24,876.19	37,929	69999	TOTAL MAT & SERV	24,675	24,675	24,675
				CAPITAL OUTLAY			

Fund : 10 GENERAL FUND
Dept : 133 PARKS

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
0.00	0.00	0	72050	LAND			
1,439.53	0.00	0	72102	BUILDINGS (MAINT)			
28,021.90	0.00	0	72301	IMPROVEMENTS (ENG)			
36,912.43	4,986.75	0	72302	IMPROVEMENTS (MAINT)			
0.00	0.00	0	72303	IMPROVEMENTS (PW)			
839.71	0.00	0	72502	OFFICE EQPT (MAINT)			
0.00	0.00	0	72503	OFFICE EQPT (PW)			
1,584.25	0.00	0	72602	OTHER EQPT (MAINT)			
0.00	0.00	0	72800	VEHICLES			
68,797.82	4,986.75	0	79999	TOTAL CAPITAL OUTLAY	0	0	0
				INTERFUND TRANSFERS			
0.00	0.00	276	90027	TO INFO SYSTEM SERVICE	700	700	700
6,740.00	6,740.00	12,270	90105	TO EQPT ACQ & REP FUND	10,000	5,000	5,000
6,740.00	6,740.00	12,546	90990	TOTAL INTERFUND TRANS	10,700	5,700	5,700
0,444.60	159,209.57	180,141	99000	TOTAL DEPT EXP	177,004	172,004	172,004

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 10 - GENERAL
DEPARTMENT: 133 - PARKS

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61009 ADVERTISING (PW):		
Personnel recruitment	30	30
61012 ADVERTISING (MT):		
Personnel recruitment	25	25
61122 COMMUNICATIONS (MT):		
Basic telephone service to Park Host	200	
Service and repair of radio equipment	200	400
61123 COMMUNICATIONS (PW):		
Cellular equipment	30	30
61127 COMPUTER EXPENSE (MT):		
Service and repair of hardware	50	
Supplies	25	75
61128 COMPUTER EXPENSE (PW):		
Service computer/printer	25	
Supplies	75	100
61134 CONTRACT SERVICES (MT):		
Porta-Pots services - special events	200	200
61242 DEPARTMENT/OPERATING EXPENSE (MT):		
Driveway/parking area repair	300	
Fence Repair	300	
Garbage dumping fees	1,000	
Safety Incentive Program	215	
Tennis/Basketball court and lighting maintenance	200	
Tool/Equipment rental	250	
Pesticide applicator license	50	
Turf and tree maintenance including loam, seed, plants, trees, fertilizer, chemicals, vegetation and rodent control, tree trimming	1,685	4,000
61243 DEPARTMENT/OPERATING EXPENSE (PW):		
Expense reimbursement	120	120

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 10 - GENERAL
DEPARTMENT: 133 - PARKS

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61252 DEPARTMENT/OPERATING SUPPLIES (MT):		
Small tools, blades, cleaners	600	600
61253 DEPARTMENT/OPERATING SUPPLIES (PW):		
Miscellaneous	20	20
61292 DUES & SUBSCRIPTIONS (MT):		
Pesticide Association	100	100
61322 EDUCATION & TRAINING (MT):		
Training, workshops, seminars	500	500
61401 UNEMPLOYMENT INSURANCE	875	875
61502 UNIFORM PURCHASE/LAUNDERING (MT)		
Purchase, repair of uniforms, rain gear, safety clothing, etc.	800	800
61562 MAINTENANCE/BUILDING & GROUNDS (MT):		
Building maintenance, lumber, hardware, paint, plumbing and electricity	2,000	
Grounds maintenance, benches, tables, trash containers, drinking fountains	1,000	
Irrigation system repairs	600	
Maintenance of play equipment, fall material, paths	800	
Repairs due to vandalism	1,500	5,900
61572 MAINTENANCE/EQUIPMENT (MT):		
Mower, seeder, auger, other small equipment	500	500
61582 MAINTENANCE/VEHICLES (MT):		
Gang mower	500	
Jointly-owned vehicles (18%)	300	
Payment to Fire District for mechanic	4,000	
Pickup (3)	400	
Tractor/mower (2)	500	5,700
61602 MEETINGS & CONFERENCES (MT):		
American Public Works Association Conference	50	50

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 10 - GENERAL
DEPARTMENT: 133 - PARKS

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61603 MEETINGS & CONFERENCES (PW):		
American Public Works Association Conference	25	
Business meetings and travel luncheons	25	50
61702 OFFICE SUPPLIES (MT):	50	50
61703 OFFICE SUPPLIES (PW):	50	50
61802 PETROLEUM PRODUCTS (MT):		
Gasoline, oil, lubricants	1,500	1,500
61902 UTILITIES (MT):		
Electricity for River, Booth, Century, Weldwood, and Christopher Columbus Parks, Ralston Square Gazebo and Christmas lights	3,000	3,000
INTERFUND TRANSFERS		
90027 TO INFORMATION SYSTEMS	700	700
90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND:	5,000	5,000

PROGRAM INFORMATION

FINANCE

PROGRAM DESCRIPTION:

The Finance Department provides a full range of financial services to the City including financial statement preparation and audit; collection of water, wastewater, and other receivables owed to the city; payroll preparation; accounts payable; and budget preparation. Specialized financial services, such as issuing bonds, and arranging for long and short term loans, are also an important part of the services. In addition to the regular monthly accounting work, the department provides a large variety of financial information to the public, consultants, and other city departments.

Finance Department Staff processes each month an average of 625 accounts payable checks (a 47% increase since 1992), 80 lien searches on property within the city, and payroll for 99 employees (25% increase since 1992). The utility systems send out an average of 4,746 bills (an increase of 13%) and make 3,340 deposit transactions each month in payments owed to the city from all sources. Finance staff also provides the courtesy of making an average of 80 special payment arrangements with utility customers who are behind on paying their bills. With the aid of updated computer systems, the Finance Staff has handled the increased workload without adding additional personnel.

The City has from $7 million to $10 million invested at the highest secure rates possible following Oregon statutory requirements. This amount will decrease as construction projects are completed and paid for.

We focus on providing the quality services required to insure that the City comply with all legal mandates and the best financial management possible using limited city resources. Finance staff will continue to keep detailed time records so that the cost of services can be accurately determined.

With the increase in workloads over the past few years, the Finance Department cannot reduce or eliminate any positions and still produce the required services to other city departments and be open to the public 40 hours per week. We reduced the materials and services budget as much as possible, by eliminating most of the training and professional membership costs. There is enough remaining to allow for ongoing updates to changes in the federal and state laws that govern so much of what we do, as well as mandatory training for the new computer software. The training budgets will return to their normal levels in the 2000-01 budget.

PROGRAM DESCRIPTION (continued):

This year, the Finance Department is in the process of replacing the 10-year-old accounting software. The accounting programs we need are utility billing, accounts payable, payroll, a general ledger (for all accounting transactions), budget preparation and special assessments. This is necessary for many reasons--the current software is written to run in a DOS environment, which, while supported by current Window's software, may not be supported for much longer. It cannot accept the year 2000. The company that supports our software went out of business and only one person can provide programming fixes and other assistance. Also, the City standard now is Windows NT. The Finance Department was using an older version of Windows 95 because only half the computers had the capacity to run Windows NT.

On the positive side, the new programs will give us an interface to GIS, spreadsheet, and other programs that Windows support as well more detailed project accounting information. Upgrading the remaining 486 computers to Pentium has substantially increased the speed at which data can be processed. A long report that used to take an hour to generate, now takes only a few minutes. The system is being implemented during two years, 1998-99 and 1999-00. We also expect that the budget preparation process will be speeded up by the interfacing of finance accounting software with word processing and spread sheet programs. Total cost of the new system, including training is $60,350. The cost is shared by the General Fund, Water, Wastewater, and Capital Improvements Funds.

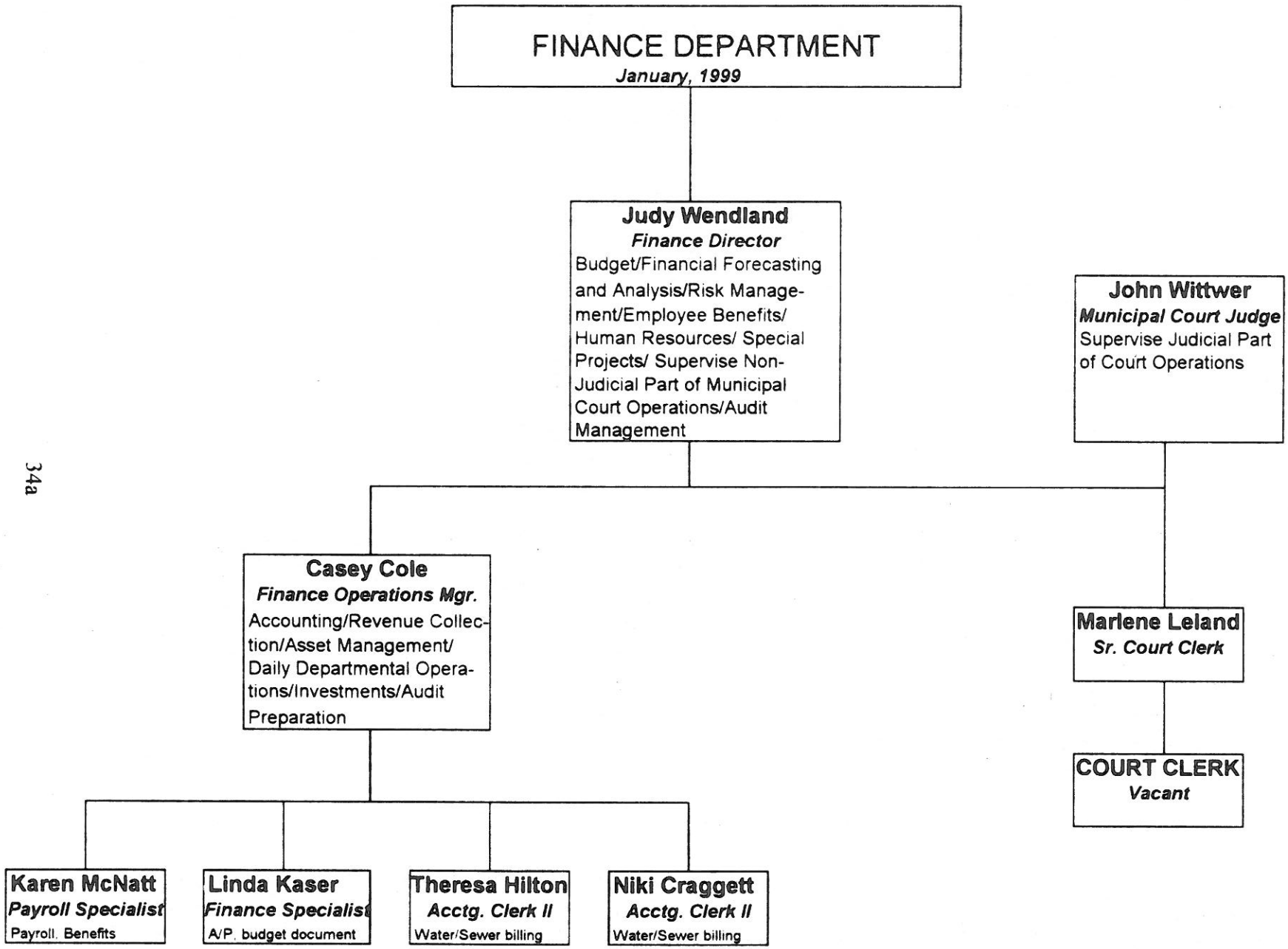
POSITIONS:

	1998-99	1999-00
Finance Director	.320 FTE	.320 FTE
Finance Operations Manager	.270 FTE	.270 FTE
Finance Specialist	.370 FTE	.370 FTE
Payroll Specialist	.510 FTE	.510 FTE
TOTAL	1.470 FTE	1.470 FTE

FINANCE SUBCOMMITTEE 1999-00:

Councilor Floyd Fisher - Ward II
Councilor Ron Miller, Jr. - Ward III
Councilor Wayne Rieskamp - Ward I

City of Lebanon



Fund : 10 GENERAL FUND
Dept : 140 FINANCE

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg		Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
			PERSONNEL SERVICES					
60,944.86	61,182.36	68,731		50001	SALARIES	64,548	64,548	64,548
19,888.38	21,183.34	23,235		50003	FRINGE BENEFITS	24,719	24,719	24,719
0.00	0.00	0		50250	PART TIME			
0.00	0.00	0		50255	PARENTAL LEAVE EXPENSE			
631.25	507.26	173		50600	OVERTIME	192	192	192
81,464.49	82,872.96	92,139		59999	TOTAL PERSONNEL SERV	89,459	89,459	89,459
			MATERIALS & SERVICES					
0.00	0.00	100		61010	ADVERTISING	100	100	100
0.00	0.00	4,500		61130	CONTRACT SERVICES			
1,465.17	1,689.05	1,200		61240	DEPT/OPERATING EXPENSE	1,200	1,200	1,200
688.33	337.41	600		61290	DUES & SUBSCRIPTIONS	400	400	400
328.53	237.89	450		61320	EDUCATION & TRAINING	950	950	950
0.00	428.86	373		61401	UNEMPLOY INS	373	373	373
108.08	81.85	200		61570	MAINT/EQPT	200	200	200
297.15	222.49	300		61600	MEETINGS & CONFERENCES	300	300	300
2,019.29	1,458.92	2,500		61700	OFFICE SUPPLIES	1,600	1,600	1,600
4,906.55	4,456.47	10,223		69999	TOTAL MAT & SERV	5,123	5,123	5,123
			CAPITAL OUTLAY					
0.00	0.00	0		72300	IMPROVEMENTS			
2,032.50	292.75	0		72500	OFFICE EQPT.			
2,032.50	292.75	0		79999	TOTAL CAPITAL OUTLAY	0	0	0
			INTERFUND TRANSFERS					
0.00	0.00	2,377		90027	TO INFO SYSTEM SERVICE	5,201	5,201	5,201
0.00	0.00	2,377		90990	TOTAL INTERFUND TRANS	5,201	5,201	5,201
88,403.54	87,622.18	104,739		99000	TOTAL DEPT EXP	99,783	99,783	99,783

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 10 - GENERAL
DEPARTMENT: 140 - FINANCE

MATERIALS AND SERVICES		SUB-LINE ITEM TOTAL	LINE TOTAL
61010	**ADVERTISING:**		
	Personnel recruitment	100	100
61240	**DEPARTMENT/OPERATING EXPENSE:**		
	Employee Assistance Program	200	
	Miscellaneous operational expenses	875	
	Safety Incentive Program	125	1,200
61290	**DUES & SUBSCRIPTIONS:**		
	Risk Manager's Association (1); Municipal Finance Officers Association (2); subscriptions to professional journals.	400	400
61320	**EDUCATION & TRAINING:**		
	Special training on new computer software, and	700	
	Miscellaneous training, workshops & seminars	250	950
61401	**UNEMPLOYMENT INSURANCE:**	373	373
61570	**MAINTENANCE/EQUIPMENT:**		
	Service & repair of office equipment	200	200
61600	**MEETINGS & CONFERENCES:**		
	Municipal Finance Officers' Assoc. Conference, AORA, business meetings and lunches	300	300
61700	**OFFICE SUPPLIES:**	1,600	1,600
INTERFUND TRANSFERS			
90027	**TO INFORMATION SYSTEMS SERVICES:**	5,201	5,201

PROGRAM INFORMATION

LEGISLATIVE

PROGRAM DESCRIPTION:

As the elected representatives, the Mayor and six Council members serve as the governing body for the City of Lebanon and provide leadership and direction for the city as an organization. The Legislative budget pays part of the salaries ($150.00 per month for the Mayor, $100.00 per month for Council members) of the city's elected officials, all of whom serve on a part-time basis. The budget also provides funds for elected officials' attendance at meetings where they represent the city. Allocations of expenses are:

General Fund	42%
Streets Utilities	12%
Water Utilities	23%
Wastewater Utilities	23%
TOTAL	100%

POSITIONS:

	1998-99	1999-00
City Administrator	.0400 FTE	.0400 FTE
Administrative Assistant	.0000 FTE	.0200 FTE
TOTAL	.0400 FTE	.0600 FTE
Contract - Council Secretary	42% of Contract	

VOLUNTEER POSITIONS:

Mayor
Council Members (6)

Date : 6/25/99
Time : 3:06
Dte Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 6/25/99

Fund : 10 GENERAL FUND
Dept : 160 LEGISLATIVE

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
			PERSONNEL SERVICES				
3,499.16	3,793.96	7,735	50001	SALARIES	7,740	7,740	7,740
304.93	319.46	1,536	50003	FRINGE BENEFITS	1,649	1,649	1,649
65.44	0.00	0	50250	PART TIME			
1.85	1.08	0	50600	OVERTIME			
3,871.38	4,114.50	9,271	59999	TOTAL PERSONNEL SERV	9,389	9,389	9,389
			MATERIALS & SERVICES				
6,052.91	5,344.85	1,985	61130	CONTRACT SERVICES	1,985	1,985	1,985
702.17	237.48	100	61240	DEPT/OPERATING EXPENSE	200	200	200
0.00	0.00	10	61401	UNEMPLOY INS	10	10	10
810.50	218.50	500	61600	MEETINGS & CONFERENCES	1,000	1,000	1,000
13.50	100.00	200	61700	OFFICE SUPPLIES	200	200	200
7,579.08	5,900.83	2,795	69999	TOTAL MAT & SERV	3,395	3,395	3,395
11,450.46	10,015.33	12,066	99000	TOTAL DEPT EXP	12,784	12,784	12,784

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 10 - GENERAL
DEPARTMENT: 160 - LEGISLATIVE

MATERIALS & SERVICES		SUB-LINE ITEM TOTAL	LINE TOTAL
61130	**CONTRACT SERVICES:**		
	Council Secretary	1,985	1,985
61240	**DEPARTMENT/OPERATING EXPENSE:**		
	Awards, nameplates, supplies for Council meetings	200	200
61401	**UNEMPLOYMENT INSURANCE:**	10	10
61600	**MEETINGS & CONFERENCES:**		
	Special luncheon meetings, out-of-town travel & meals	1,000	1,000
61700	**OFFICE SUPPLIES:**	200	200

LEBANON PUBLIC LIBRARY
626 SECOND ST.
LEBANON, OREGON 97355
(541) 451-7461

LEBANON PUBLIC LIBRARY
FAST FACTS

Location: 626 Second Street

Hours
Monday and Tuesday: 11 a.m. - 7 p.m.
Wednesday and Thursday: 11 a.m. - 6 p.m.
Friday and Saturday 11 a.m. - 4 p.m.

Services:
Reference assistance
Holds
Interlibrary loans
Internet services
Federal and state tax forms
Weekly preschool story hour
Summer reading program

Resources:
Over 30,000 circulating items including:
Large print books
Paperbacks
Magazines
Newspapers
Pamphlets
Videos
Books on tape
Reference collection including:
General reference
Telephone books
College catalogs
Lebanon Express on microfilm
Oregon State Statutes
Genealogical resources

Miscellaneous statistics and other information:
Library staff of 3.75 FTE (2 FT/4 PT)
Annual average circulation: 85,000
Cardholders: 5,700 (Free to residents; nonresident pay annual fee)
Collection size: 32,500
26 volunteers contribute 1,500 -2,000 hours annually
Friends of the Library is a support organization with approximately 25 members; holds monthly books sales at Century Park.
Library Advisory Board, composed of 7 members from the community, sets library policy with approval of city administrator and city council.

PROGRAM INFORMATION

LIBRARY

PROGRAM DESCRIPTION:

The Lebanon Public Library provides library and information services to Lebanon's 12,480 residents and property owners and to rural residents who pay an annual non-resident user fee. The library's collection of approximately 32,000 items serves the public through adult and children's books, magazines and newspapers, extensive genealogy holdings, a large paperback collection, books on tape, videos, a young adult collection and large-print books for the visually impaired. Additional services include a preschool story hour, a summer reading program, public access to the Internet's World Wide Web, outreach to local nursing homes, interlibrary loan service, and over-the-phone reference service. Seasonal services include tax form distribution and access to legislative bills during the Oregon legislative sessions.

The library program currently has 25 volunteers who assist in performing numerous tasks for the library. Last year volunteers contributed nearly 1,800 hours of service to the library, performing tasks such as shelving more then 82,000 returned items; teaching patrons how to surf the Internet's World Wide Web; giving genealogical research assistance; keeping books in order on the shelves; servicing area nursing home residents with reading materials; maintaining the library's very popular rack of free magazines (which are donated by the public); doing minor repairs and maintenance; mending books; and caring for the library's plants. The volunteer program is very successful and the library will continue to use volunteer assistance in areas that will benefit the program.

Beginning July 1, 1999 the library will move to a dual (winter/summer) schedule. The library hours will be:

SEPTEMBER - JUNE		JULY AND AUGUST	
Monday	11 a.m. - 7 p.m.	Monday	10 a.m. - 6 p.m.
Tuesday	11 a.m. - 7 p.m.	Tuesday	10 a.m. - 6 p.m.
Wednesday	11 a.m. - 6 p.m.	Wednesday	10 a.m. - 4 p.m.
Thursday	Closed	Thursday	10 a.m. - 4 p.m.
Friday	11 a.m. - 4 p.m.	Friday	10 a.m. - 4 p.m.
Saturday	11 a.m. - 4 p.m.	Saturday	10 a.m. - 4 p.m.
Sunday	Closed	Sunday	Closed

PROGRAM DESCRIPTION (continued):

The greatest increase in the library budget is under computer expense. The library is well into its fourth year of automated library services provided through an intergovernmental agreement with the Albany Public Library. These automated services consist primarily of the online catalog, circulation, technical services and the generation of numerous reports. Data Research Associates (DRA) is the principal vendor for the system currently implemented. Technology within the area of library and information services is not unlike any other area centered on computing. Accordingly, DRA is in the process of enhancing and adapting their current automation products to the latest technology. Albany Public Library will be phasing in this implementation over a two year period. The two phase implementation will help to minimize the impact upon our budget since it will be spread over two fiscal years.

Hardware, software and network infrastructure will be purchased to coordinate with and maintain approximately the same implementation schedule as the Albany Public Library. Most of the cost of this upgrade appears in the 1999-2000 budget; however, additional hardware and support will need to be budgeted in the 2000-2001 fiscal year as well. Because of the changing nature of new products, the upgraded system will also require a higher level of support than we currently have available to us - primarily through volunteer assistance. Support from the City's technology staff will be necessary. The automation upgrade will also result in increased coordination between the technical staffs of the cities of Lebanon and Albany. Failure to fund the upgrade would place all library services in serious jeopardy. The library, like all other departments and agencies, is highly dependent upon automated services and technology.

POSITIONS:

	1998-99	1999-00
Library Assistant II	1.000 FTE	1.000 FTE
Library Assistant I (3 persons)	1.750 FTE	1.750 FTE
Program Manager	1.000 FTE	1.000 FTE
SUBTOTAL	3.750 FTE	3.750 FTE
Temporary Help (vacation/sick leave)	.150 FTE	.150 FTE
TOTAL	3.900 FTE	3.900 FTE

LIBRARY ADVISORY BOARD:

The Library Advisory Board acts in an advisory capacity to promote library services in the city. The board makes recommendations concerning library policy, and assists in the development of short and long range plans for library services, programs and facilities.

The advisory board provides a valuable service to the community by virtue of their diverse backgrounds and personal interest in library services. Their efforts are greatly appreciated.

Kathleen Blevins, Media Specialist
Lebanon School District
Chairperson - Member Since 1992

Janice Hotrum, Teacher
East Linn Christian Academy
Vice Chairperson - Member Since 1993

Evon Bergstrom, Instructor
Linn Benton Community College
Member Since 1994

Patricia Dunn, Retired
Member 1986 - 93; 1995 to present

Ash Leppink, Retired
Member Since 1996

Lois Rands, Retired
Member Since 1994

Friends of the Library Representative:

Shirley Foulds
Member Since 1999

Lebanon Schools Representative:

Vacant

City Council Representative:

Wayne Rieskamp
Councilor - Ward I
Member Since 1993

Date : 6/25/99
Time : 3:06
Dte Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 6/25/99

Fund : 10 GENERAL FUND
Dept : 165 LIBRARY

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg		Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
			PERSONNEL SERVICES					
140,349.41	102,489.70	119,913		50001	SALARIES	102,100	121,428	121,428
38,351.30	31,536.98	36,156		50003	FRINGE BENEFITS	37,099	41,774	41,774
0.00	0.00	0		50250	PART TIME			
41.35	24.44	470		50600	OVERTIME	521	521	521
178,742.06	134,051.12	156,539		59999	TOTAL PERSONNEL SERV	139,720	163,723	163,723
			MATERIALS & SERVICES					
0.00	0.00	0		61010	ADVERTISING			
0.00	1,005.97	1,000		61119	COMMUNICATION	1,000	1,000	1,000
8,172.45	7,939.66	9,250		61124	COMPUTER EXPENSE	8,300	8,300	8,300
0.00	0.00	0		61130	CONTRACT SERVICES			
1,906.74	636.11	1,200		61240	DEPT/OPERATING EXPENSE	1,300	1,300	1,300
29,505.22	16,509.17	22,500		61250	DEPT/OP SUPPLIES	14,700	22,500	22,500
1,260.00	1,340.18	1,175		61290	DUES & SUBSCRIPTIONS	1,575	1,575	1,575
588.04	0.00	500		61300	DUPLICATION	500	500	500
391.70	12.20	0		61320	EDUCATION & TRAINING			
0.00	1,462.89	939		61401	UNEMPLOY INS	939	939	939
3.68	24.50	200		61430	JANITORIAL SUPPLIES	200	200	200
953.07	1,637.93	2,000		61560	MAINT/BLDG (GEN'L)	2,000	2,000	2,000
2,479.81	3,009.75	2,800		61570	MAINT/EQPT	2,800	2,800	2,800
357.41	133.05	200		61600	MEETINGS & CONFERENCES	200	200	200
1,103.05	601.07	300		61700	OFFICE SUPPLIES	300	300	300
3,793.88	3,524.11	4,200		61900	UTILITIES (GEN'L)	4,200	4,200	4,200
50,515.05	37,836.59	46,264		69999	TOTAL MAT & SERV	38,014	45,814	45,814
			CAPITAL OUTLAY					
0.00	0.00	0		72300	IMPROVEMENTS	9,350	9,350	9,350
11,518.57	423.00	0		72500	OFFICE EQPT.	6,000	6,000	6,000
11,518.57	423.00	0		79999	TOTAL CAPITAL OUTLAY	15,350	15,350	15,350
			INTERFUND TRANSFERS					
0.00	0.00	486		90027	TO INFO SYSTEM SERVICE	9,488	9,488	9,488
0.00	0.00	486		90990	TOTAL INTERFUND TRANS	9,488	9,488	9,488
),775.68	172,310.71	203,289		99000	TOTAL DEPT EXP	202,572	234,375	234,375

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 10 - GENERAL
DEPARTMENT: 165 - LIBRARY

MATERIALS & SERVICES		SUB-LINE ITEM TOTAL	LINE TOTAL
61119	**COMMUNICATION:**	1,000	1,000
61124	**COMPUTER EXPENSE:**		
	Automation hardware & software support	5,000	
	Contract with City of Albany Library	1,200	
	Internet support	100	
	Paper, delinquency forms	500	
	Software	500	
	Telephone support	1,000	8,300
61240	**DEPARTMENT/OPERATING EXPENSE:**		
	Drinking water	150	
	Employee Assistance Program	250	
	League of Oregon Cities	350	
	Misc. operational expenses	300	
	Safety Incentive Program	50	
	Volunteer recognition	200	1,300
61250	**DEPARTMENT/OPERATING SUPPLIES:**		
	Ordering, Processing, Circulation:		
	Book jackets, glue, labels, tapes, bindery charges, supplies for mending/repair, registration cards	3,300	
	Preschool, primary story hours & summer reading supplies & snacks; posters & bookmarks	200	
	Materials for Check-Out:		
	Audio & video cassettes	2,000	
	Children's fiction, non-fiction, paperbacks	4,000	
	Reference, adult fiction, non fiction, paperbacks	11,000	
	Subscriptions to magazines & newspapers	2,000	22,500
61290	**DUES & SUBSCRIPTIONS:**		
	Bibliofile cataloging software	1,500	
	Oregon Library Association	75	1,575

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 10 - GENERAL
DEPARTMENT: 165 - LIBRARY

MATERIALS & SERVICES		SUB-LINE ITEM TOTAL	LINE TOTAL
61300	DUPLICATION:		
	Stationery, envelopes, mailing labels, borrower's cards, etc.	500	500
61401	UNEMPLOYMENT:	939	939
61430	JANITORIAL SUPPLIES:	200	200
61560	MAINTENANCE/BUILDING & GROUNDS:		
	Boiler, electrical, grounds, plumbing, and routine maintenance/upkeep	2,000	2,000
61570	MAINTENANCE/EQUIPMENT:		
	Maintenance Contracts: Photocopier ($800), microfilm copier ($800), cataloging computer & CD-ROMS ($700)	2,300	
	Service/repair of computer & audio visual equipment	500	2,800
61600	MEETINGS & CONFERENCES:		
	Business luncheon meetings & out-of-town travel	200	200
61700	OFFICE SUPPLIES:	300	300
61900	UTILITIES:		
	Garbage	600	
	Electricity	2,500	
	Natural gas	1,100	4,200

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 10 - GENERAL
DEPARTMENT: 165 - LIBRARY

		SUB-LINE ITEM TOTAL	LINE TOTAL
CAPITAL OUTLAY			
72300	**IMPROVEMENTS:**		
	Infrastructure for automation upgrade	9,350	9,350
72500	**OFFICE EQUIPMENT:**		
	Network capable computers (4)	4,500	
	Equipment for network connection	1,500	6,000
INTERFUND TRANSFER			
90027	**TO INFORMATION SYSTEM SERVICE**	9,488	9,488

PROGRAM INFORMATION

MUNICIPAL COURT

PROGRAM DESCRIPTION:

The Lebanon Municipal Court handles misdemeanor crimes, city ordinance violations, and motor vehicle offenses filed by Lebanon Police Officers. Staff consists of the part-time municipal judge, full-time senior court clerk, and the court clerk. By state law, the Court, without compensation, must account for and collect from convicted persons, certain assessments for support of statewide police training, drug and alcohol, crime victims' compensation, and community correction programs. The Court also collects fines and forfeitures for the City's General Fund.

The Court has strict collection procedures that offer discounts for prompt payment. The Court also entered an agreement with a commercial billing service for monthly billing and collection services on many routine fine accounts. The Court passes the cost for the billing service to defendants who take advantage of installment payment terms, but many defendants still end up paying less by dealing with the billing service, thereby avoiding heavy court penalties for late or nonpayment of fines.

Installation of the new court software was complete by July 1, 1997. The Court's and Police Department's computer systems are compatible so the Court does not have to re-enter initial data for cases the Police Department files in Municipal Court. The Court, Police Department and the City Attorney all have computerized access to Court data, substantially reducing delay and error associated with handling Court transactions on paper. A single computerized source of information will also substantially reduce liability risks to the city for errant arrest warrant service. Improved efficiency from the new system has reduced overtime to almost zero and eliminated the remaining backlog of cases.

To the extent possible, multiple charges brought against an individual defendant arising from a single incident are handled as a single case in the court's records. This is a change from some prior court practices and makes it appear as if the court is handling fewer cases than in prior years. However, Lebanon police officers are writing more tickets this year than last. This significantly reduces the cost of processing the cases, particularly for costs of providing a public defender.

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PROGRAM INFORMATION

MUNICIPAL COURT

PROGRAM DESCRIPTION:

The growth in the Court's case load and revenue seems to have leveled off. Total revenue coming in about as expected, which means the cost of the Court is about equal to the revenue it collects. Certain parts of the Court's caseload, namely misdemeanor crimes, produce an ever-increasing and disproportionate share of the Court's net cost burden. In 1996-97, the Court began seeing the results of improved collection and case processing methods. Court staff reviews payment history on defendants, keeps the accounts that they anticipate payments will be made regularly, and turns over the more difficult ones to the billing agency. After 90 days, if no payment is received, the accounts are immediately turned over to the collection agency. Funds collected by the collection agency for the court have increased from $16,712 in 1995-96 to a projected $70,000 for 1999/2000. This increase results from quicker response by court staff to delinquent accounts and to closer coordination of collection efforts between the court and collection agency staffs.

Since 1996-97, the cost of indigent defense has decreased from $28,000 to $22,100. This is the result of eliminating the backlog of old cases, combining all the charges for a defendant into one case, and having the City Prosecutor (City Attorney) present at arraignments. This promotes early disposition of cases, which in turn reduces the number of court appearances for the defendant and lowers the cost of indigent defense. However, the City Prosecutor is spending more time preparing for the cases, which results in an increase for the City Attorney line item.

POSITIONS:	**1998-99**	**1999-00**
Court Clerk	1.0000 FTE	1.000 FTE
Senior Court Clerk	1.0000 FTE	1.000 FTE
TOTAL	2.0000 FTE	2.000 FTE
Contract - City Attorney	55.60% of Contract Wage	
Contract - Municipal Judge	100.00% of Contract Wage	

Fund : 10 GENERAL FUND
Dept : 170 MUNICIPAL COURT

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
				PERSONNEL SERVICES			
68,789.65	72,225.15	77,235	50001	SALARIES	79,722	79,722	79,722
22,817.83	26,992.01	29,273	50003	FRINGE BENEFITS	36,951	36,951	36,951
0.00	0.00	0	50250	PART TIME			
885.13	348.98	470	50600	OVERTIME	521	521	521
92,492.61	99,566.14	106,978	59999	TOTAL PERSONNEL SERV	117,194	117,194	117,194
				MATERIALS & SERVICES			
0.00	0.00	100	61010	ADVERTISING			
50,040.00	50,040.00	53,550	61014	CITY ATTORNEY	53,550	53,550	53,550
688.00	1,300.00	0	61124	COMPUTER EXPENSE	13,801	9,801	9,801
53,817.74	29,181.62	30,000	61130	CONTRACT SERVICES	27,500	27,500	27,500
0.00	0.00	500	61132	OUTSIDE ATTORNEY'S FEE	500	500	500
3,440.70	2,780.16	3,100	61240	DEPT/OPERATING EXPENSE	2,600	2,600	2,600
70.00	112.52	150	61290	DUES & SUBSCRIPTIONS	150	150	150
0.00	0.00	250	61320	EDUCATION & TRAINING	250	250	250
0.00	549.90	491	61401	UNEMPLOY INS	491	491	491
563.01	34.81	250	61600	MEETINGS & CONFERENCES	100	100	100
2,331.49	2,779.46	2,000	61700	OFFICE SUPPLIES	1,500	1,500	1,500
2,000.00	0.00	0	61925	VICTIM SERVICES			
112,950.94	86,778.47	90,391	69999	TOTAL MAT & SERV	100,442	96,442	96,442
				CAPITAL OUTLAY			
3,059.60	20,706.25	18,346	72500	OFFICE EQPT.	18,000	18,000	18,000
0.00	0.00	0	72600	OTHER EQPT.			
3,059.60	20,706.25	18,346	79999	TOTAL CAPITAL OUTLAY	18,000	18,000	18,000
				INTERFUND TRANSFERS			
0.00	0.00	270	90027	TO INFO SYSTEM SERVICE	1,053	1,053	1,053
0.00	0.00	270	90990	TOTAL INTERFUND TRANS	1,053	1,053	1,053
208,503.15	207,050.86	215,985	99000	TOTAL DEPT EXP	236,689	232,689	232,689

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 10 - GENERAL
DEPARTMENT: 170 - MUNICIPAL COURT

	MATERIALS AND SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61014	**CITY ATTORNEY:**	53,550	53,550
61124	**COMPUTER EXPENSE:**		
	IBM hardware maintenance	676	
	IBM operational upgrade	2,500	
	Annual expense for New World Software	5,625	
	Year 2000 compliance	1,000	9,801
61130	**CONTRACT SERVICES:**		
	Alcohol evaluations	5,000	
	Judge pro-tem for conflict of interest cases	400	
	Defense for Indigents	22,100	27,500
61132	**OUTSIDE ATTORNEY FEES:**		
	Conflict of interest prosecution	500	500
61240	**DEPARTMENT/OPERATING EXPENSE:**		
	Miscellaneous	50	
	Safety Incentive Program	50	
	Witness and jury fees	2,500	2,600
61290	**DUES & SUBSCRIPTIONS:**		
	Subscriptions to professional journals, OACA dues	150	150
61320	**EDUCATION & TRAINING:**		
	Training sessions, workshops, seminars	250	250
61401	**UNEMPLOYMENT:**	491	491

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 10 - GENERAL
DEPARTMENT: 170 - MUNICIPAL COURT

		SUB-LINE ITEM TOTAL	LINE TOTAL
MATERIALS AND SERVICES			
61600	**MEETINGS & CONFERENCES:**		
	Business luncheon meetings, out-of-town travel, OACA Conference, computer training	100	100
61700	**OFFICE SUPPLIES:**		
	Misc. office supplies	1,500	1,500
CAPITAL OUTLAY			
72500	**OFFICE EQUIPMENT:**		
	Hardware & software payment	18,000	18,000
INTERFUND TRANSFER			
90027	**TO INFORMATION SYSTEMS SERVICES:**	1,053	1,053

PROGRAM DESCRIPTION:

The Police Department is in a period of transition, with Michael Healy assuming the responsibilities of chief of police in July of 1998. With a new chief come new ideas, methods and priorities. With the adoption of the 1999/2000 Budget, funds will make it possible to bring about reorganization of the Police Department and will work toward bringing some of those new ideas to fruition. Providing the highest level of professional service to Lebanon's citizens is the department's top priority. This can only be accomplished with adequate manpower, equipment and technology. At this time, the department is deficient in the area of technology. The needs are also great in the areas of administrative manpower and equipment to the point that providing this high level of service is considerably difficult, at best. This budget request addresses some of these needs in the following paragraphs.

Aside from the obvious priority of providing a higher level of service to the community, one area of focus will be to form a more positive relationship between this agency and the citizens of Lebanon. A population that is sharing in the responsibilities of crime prevention and is aware of all it can do to help prevent crime in their city is a very effective method of community policing. This will be addressed in various forms such as a Citizens Police Academy, citizen customer service surveys, trading cards and other strategies that are currently in effect.

Although the incident rate has decreased (as seen in "Figure 1"), the documented information required by the State and the courts continues to increase. Police force visibility on the streets is essential, in order to present what citizens view as the primary service a law enforcement agency provides. High visibility also acts as a crime deterrent in itself. Police officers are not exempt from the deluge of paperwork that consumes most professions. A great deal of paperwork accompanies every incident reported. "Figures 2, 3 and 4" give some idea of Lebanon's crime rate. With the increase in documentation requirements made by the State and the courts, officers must spend more time in the station typing reports. A large portion of their shift time is already spent in the station at the computer keeping up with their report writing responsibilities. The department will do its best to provide as much officer visibility as possible.

COMMUNICATIONS shows an increase due to an increase in telephone line usage fees. These telephone lines are dedicated lines linking the computer system to other information sources. "Communications" also includes the cell phone and paging expenses. Cell phones and pagers are used

PROGRAM DESCRIPTION: (continued)

by officers in special assignments and the chief of police. Pagers are used by officers in special assignments and the chief of police. In the past, Council has acknowledged the importance of visibility of officers patrolling the streets. Cell phones in the patrol vehicles make this possible. Officers are able to make calls pertaining to investigations, etc., from their vehicles, rather than spend time in the station making the calls.

COMPUTER EXPENSE reflects a substantial increase. The hardware maintenance agreement is a five-year contract, with the renewal payment due July of 1999. The software maintenance agreement for the computer system is also paid each July. These maintenance agreements are in addition to the computer system payment that is due each July and will be paid in full July of 2001.

CONTRACT SERVICES shows a decrease because the copy machine maintenance contract amount was moved to DUPLICATION, which accounts for the increase in that account.

EDUCATION AND TRAINING will decrease $500 over last fiscal year.

INSURANCE REPAIR AND DEDUCTIBLE is difficult to predict. The increase is based on estimations made in the 1998/99 budget projection process.

UNIFORM PURCHASE AND CLEANING shows an increase due, in part, to rising costs in cleaning, laundering and purchase prices. One of the primary goals of the department is to present a more professional image to the public. Beginning July 1, 1999, department support personnel will be required to wear a designated uniform. Portions of the uniform were purchased in the previous budget year, however, the remainder of the uniform and replacement pieces will come from this budget. Black, leather Kevlar gloves (made from a mix of the same substance as body armor) are specially designed to eliminate the danger of "needle pokes," cuts from razor blades, etc., that can occur during prisoner searches. Each officer and reserve officer will be receiving a pair of these gloves for their protection.

It is often difficult to search prisoners thoroughly prior to placing them in the cells. Upon inspection of the cells after the prisoner is released, it is not unusual to find syringes, razor blades, matches, etc., that have been left behind. In an effort to eliminate this potential safety hazard, inmates will be changing into pajama-type inmate clothing before being placed in the cells. This will be more costly to maintain, but will provide a safer environment for officers and office personnel.

PETROLEUM PRODUCTS shows an increase of $1,000 to allow for the rising fuel prices.

PROGRAM DESCRIPTION: (continued)

SPECIAL INVESTIGATION EXPENSE is decreased by $2,000. It contains a small stipend to cover the possible need for special investigation funds.

COMPUTER TRAINING/TRAVEL EXPENSE covers expenses necessary to maintain the police/court records management computer system (i.e., training, travel expenses to/from Michigan, software technicians' travel expenses for installations and upgrades, etc.). There are some substantial upgrades and programming changes scheduled to take place in this fiscal year, due to the Y2K problem, which is why the dollar amount for this line item will more than double.

CAPITAL OUTLAY/OFFICE EQUIPMENT will allow the department to purchase one personal computer and one laptop computer for office use. The laptop computer will be used by the chief of police and other office personnel. The laptop is necessary so that work can be performed at home or while on the road training/instructing, etc. Often, work goes undone for a period of time because there is not a laptop available in order to complete work at home or on the road. The laptop will also be very useful when listing stolen property at the scene. There are still several office support personnel who do not have personal computers at their workstations. This is an inconvenience when a project calls for word processing. The dispatchers and one records clerk have to wait for someone to cover the phones while they go out to the patrol area to use those computers. The dollar amounts listed include all software costs as well.

The annual payment for the financing of the computer system is included in Capital Outlay/Office Equipment.

The software packages attached to the computer system must be upgraded in order to stay current and to take full advantage of the latest data storage and retrieval opportunities. The software requested is required in order to become Y2K compliant with the Police Department computer system. The software company has stated that they will no longer support agencies who are not current with their software after the year 2,000.

CAPITAL OUTLAY/OTHER EQUIPMENT includes level-three body armor, which will be due for replacement for four officers at some time during this year.

PROGRAM DESCRIPTION: (continued)

Radio repair is becoming more difficult as parts are not as available for the older models. The funds designated for replacement of a UHF radio in a patrol vehicle and purchasing a radio for the chief of police's vehicle is specified in Capital Outlay/Other Equipment.

The Police Department is also requesting to purchase one additional packset (hand-held radio), microphone and charger.

CAPITAL OUTLAY/VEHICLES allows for the purchase of two patrol vehicles. Presently, sworn personnel have to take their personal vehicles to meetings, training or court, due to a lack of vehicle availability. These vehicles will replace existing vehicles with high mileage and in need of replacement.

The budget will provide 31 skilled professionals [1 chief; 1 administrative assistant; 5 sergeants (1 assigned to detectives); 16 officers (1 assigned to VALIANT, 1 to community policing, 1 to school resource and 1 to detectives); 1 records/communications supervisor; 6 communications clerks; and 1 records clerk] for the citizens of Lebanon. In addition, there are 10 reserve officers who volunteer their time. These employees provide law enforcement services to the community of Lebanon 24 hours-per-day, 7 days-per-week.

The Police Department offers an array of community policing efforts. The following is a brief synopsis of a variety of strategies presently available to the citizens of Lebanon.

VALIANT: VALley Inter-Agency Narcotics Team is Linn/Benton counties' cooperative effort to crack down on drug trafficking. Personnel from local police agencies (including Oregon State Police) and district attorneys' offices in both counties make up this team. This combination offers a much more effective method of drug investigation, as drug activity knows no boundaries.

BLOCK HOME: This effort has been active in our community for many years. A Block Home is a "safe house" for children needing assistance.

CITIZENS POLICE ACADEMY: The Citizens Police Academy is an eight-week course designed to educate citizens on how the Police Department and law enforcement as a whole operates. This academy is a joint effort between the Lebanon Police Department and Linn-Benton Community College.

DARE: Drug Abuse Resistance Education is a nationally recognized drug education program offered to Lebanon's fifth grade students. It is designed to educate our youth in the identification of drug abuse and to improve the students' self esteem by giving them the skills necessary to say "NO" to drugs.

PROGRAM DESCRIPTION: (continued)

DEPARTMENT TOURS: Tours of the Police Department are offered to schools, scout groups and others. Included in the tour, if requested, is a short presentation on law enforcement topics.

EDDY EAGLE: Is a National Rifle Academy-sponsored presentation given to young children grades kindergarten through fourth grade. It teaches children the four basic principles of what to do if they see a dangerous weapon. Those principles are: 1) Stop; 2) Don't touch; 3) Leave the area; and 4) Tell an adult.

NEIGHBORHOOD WATCH: This is a structured program designed to teach citizens how to be the "eyes and ears" for law enforcement

OFFICER PRESENTATIONS: Law enforcement-related topics are presented to schools, civic groups, charitable organizations and others upon request.

OPERATION IDENTIFICATION: The Police Department lends engravers to the public and does bicycle registrations at no charge.

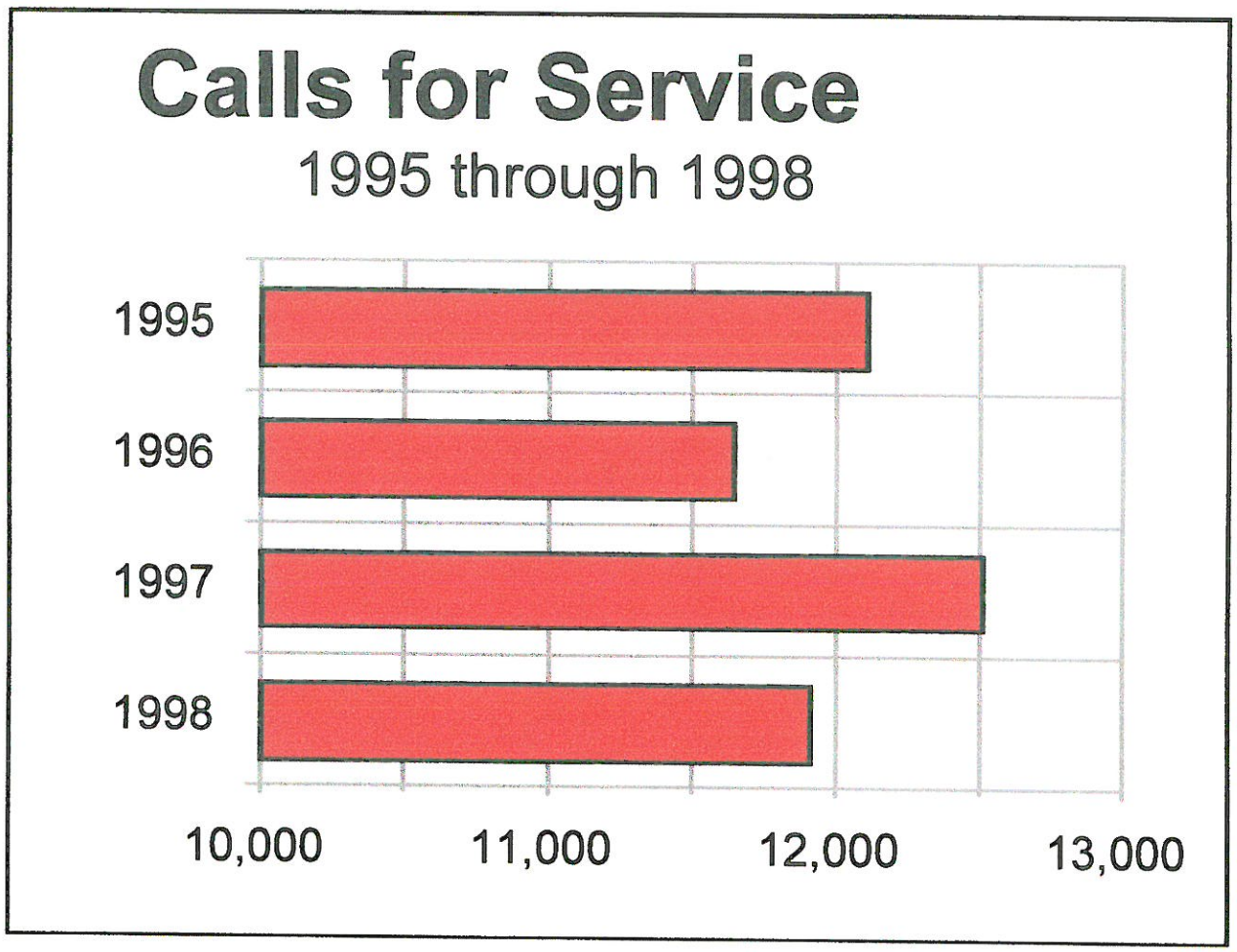
SAFE SITTERS: This program is cosponsored by the Police Department and the Lebanon Community Hospital. It teaches youth the business of babysitting and educates them in the responsibilities involved. It addresses rescue breathing, choking victims and the correct procedure for contacting EMS or police in an emergency. A session addressing "Safety for the Sitter" also provides valuable insight into maintaining a safe environment. This 2-day (14-hour) course is offered three times throughout the year.

SALT: Seniors And Law Enforcement Together is made up of senior citizens and law enforcement representatives. Members attend monthly meetings at the Lebanon Senior Center where they learn safety tips, take field trips and hear interesting speakers. Participants are also involved in assisting law enforcement in a number of different capacities.

The goal this budget year is to provide the means necessary to begin bringing about technological advancements, and meet personnel and equipment needs, thus making it possible to raise the standards of the Police Department to a topnotch level of service for the citizens of the city of Lebanon.

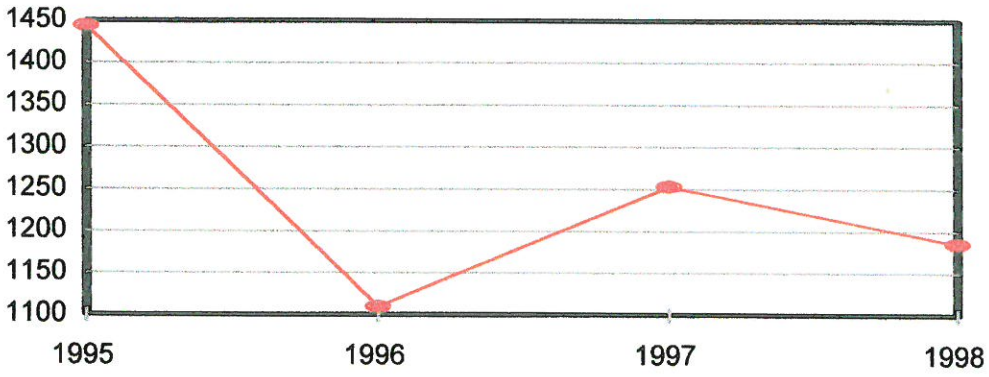
PROGRAM DESCRIPTION: (continued)

POSITIONS:	1998/99	1999/00
Chief of Police	1.000 FTE	1.000 FTE
Administrative Assistant	1.000 FTE	1.000 FTE
Sergeants	5.000 FTE	5.000 FTE
Police Officers	16.000 FTE	16.000 FTE
Records/Communications Supervisor	.000 FTE	1.000 FTE
Communications Clerks	6.000 FTE	6.000 FTE
Records Clerk	2.000 FTE	1.000 FTE
SUBTOTAL	31.000 FTE	31.000 FTE
Contract Service Employee (Parking Official)	.500 FTE	.000 FTE
TOTAL	31.500 FTE	31.000 FTE


Calls for Service
1995 through 1998
1995
1996
1997
1998
10,000
11,000
12,000
13,000

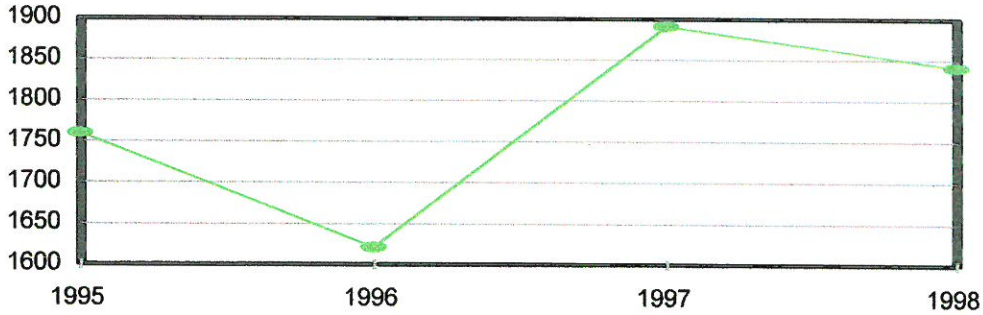
Part I Crimes

1995 through 1998



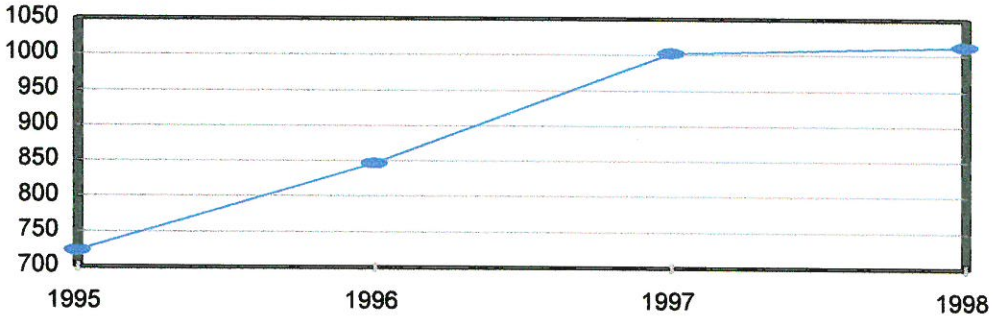
Part II Crimes

1995 through 1998



Part III Crimes

1995 through 1998



Fund : 10 GENERAL FUND
Dept : 180 POLICE

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg		Line Item Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
				PERSONNEL SERVICES			
1,021,932.65	1,083,116.72	1,097,748	50001	SALARIES	1,170,934	1,114,757	1,114,757
386,410.58	413,529.58	449,344	50003	FRINGE BENEFITS	536,015	514,754	514,754
0.00	0.00	0	50250	PART TIME			
0.00	0.00	0	50500	OUT OF CLASS			
29,955.85	25,890.15	27,000	50510	ED. INCENTIVE	27,000	27,000	27,000
0.00	0.00	0	50515	DEF. COMP MATCH	34,800	34,800	34,800
36,957.22	35,001.63	40,760	50600	OVERTIME	40,760	40,760	40,760
0.00	0.00	0	50601	OUT OF CLASS O.T.	3,000	3,000	3,000
47,244.33	48,369.87	41,592	50700	CASH IN COMP	55,000	55,000	55,000
1,522,500.63	1,605,907.95	1,656,444	59999	TOTAL PERSONNEL SERV	1,867,509	1,790,071	1,790,071
				MATERIALS & SERVICES			
1,698.01	2,758.19	3,000	61010	ADVERTISING	3,000	3,000	2,500
9,098.12	15,833.22	15,550	61120	COMMUNICATION (GEN'L)	17,978	17,978	17,978
1,009.00	13,952.57	12,133	61124	COMPUTER EXPENSE	31,391	31,391	31,391
2,976.77	2,429.99	2,500	61125	CRIME PREVENTION	3,300	2,500	2,500
10,913.51	6,749.86	3,412	61130	CONTRACT SERVICES	2,735	2,735	2,735
0.00	0.00	12,100	61135	CONT SERV (PARKING PRO			
14,580.35	9,107.98	10,820	61240	DEPT/OPERATING EXPENSE	12,570	12,570	12,570
18,254.68	15,401.05	16,377	61250	DEPT/OP SUPPLIES	20,000	20,000	20,000
1,932.12	1,045.25	2,000	61255	K-9 PROGRAM	3,000	3,000	3,000
1,092.52	2,123.21	1,500	61290	DUES & SUBSCRIPTIONS	2,200	2,200	2,200
2,593.48	4,197.44	3,500	61300	DUPLICATION	5,500	5,500	5,500
5,544.63	6,302.46	16,500	61320	EDUCATION & TRAINING	24,600	17,000	17,000
0.00	8,637.86	7,757	61401	UNEMPLOY INS	7,757	7,757	7,757
1,441.80	623.67	500	61420	INS REPAIR & DEDUCT	1,000	1,000	1,000
8,835.51	7,146.48	12,000	61500	UNIFORM-BUY & CLEAN	28,794	19,000	19,000
2,332.90	1,275.43	2,600	61560	MAINT/BLDG (GEN'L)	2,600	2,600	2,600
6,052.76	7,182.81	5,800	61570	MAINT/EQPT	7,000	7,000	4,200
33,561.87	32,024.30	35,997	61580	MAINT/VEHICLES	38,737	38,737	35,737
928.29	654.53	980	61600	MEETINGS & CONFERENCES	980	980	980
6,974.27	2,947.61	5,500	61700	OFFICE SUPPLIES	5,500	5,500	5,100
15,932.75	12,961.45	14,000	61800	PETROLEUM	14,000	15,000	15,000
521.00	0.00	1,000	61825	PRISONER MEDICAL COSTS	1,000	1,000	1,000
962.43	75.00	3,000	61855	SPCL INVESTIGATIVE EXP	1,000	1,000	1,000
4,338.88	0.00	3,500	61890	TRAVEL EXPENSE	5,500	5,500	5,500
0.00	4,285.00	6,070	61920	VALIANT EXPENSE	6,070	6,070	6,070
161,575.65	157,715.36	198,096	69999	TOTAL MAT & SERV	246,212	229,018	222,318
				CAPITAL OUTLAY			

Fund : 10 GENERAL FUND
Dept : 180 POLICE

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg		Line Item Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
5,200.00	0.00	0		72300 IMPROVEMENTS	2,500		
41,394.34	26,726.99	22,042		72500 OFFICE EQPT.	93,009	40,447	36,947
18,594.63	13,230.79	7,000		72600 OTHER EQPT.	27,435	7,500	5,700
42,226.17	22,214.00	67,500		72800 VEHICLES	66,000	66,000	48,000
107,415.14	62,171.78	96,542		79999 TOTAL CAPITAL OUTLAY	188,944	113,947	90,647
	INTERFUND TRANSFERS						
0.00	0.00	1,459		90027 TO INFO SYSTEM SERVICE	10,481	10,481	10,481
47,630.00	44,724.00	17,548		90053 TO FED COMM POLICING G	30,325	30,325	30,325
2,500.00	2,500.00	2,500		90105 TO EQPT ACQ & REP FUND	2,500	2,500	2,500
50,130.00	47,224.00	21,507		90990 TOTAL INTERFUND TRANS	43,306	43,306	43,306
1,841,621.42	1,873,019.09	1,972,589		99000 TOTAL DEPT EXP	2,345,971	2,176,342	2,146,342

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 10 - GENERAL
DEPARTMENT: 180 - POLICE

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61010 ADVERTISING:		
Personnel recruitment, auction, liquor licenses, vehicle sale and promotional advertisements	2,500	2,500
61120 COMMUNICATION:		
Telephone support communication (AS/400 Computer system software support)	3,000	
Telephone line expense (Dedicated line used by the computer system)	6,500	
Repeater Site Rental	2,178	
Pagenet Paging System	1,300	
Cell phone usage	5,000	17,978
61124 COMPUTER EXPENSE:		
IBM/New World maintenance agreement	31,391	31,391
61125 CRIME PREVENTION EXPENSE:		
Crime prevention supplies and educational materials	2,500	2,500
61130 CONTRACT SERVICES:		
Animal control	1,000	
Sketch artist services (for composite sketching)	1,000	
Canofile (archive scanner) maintenance agreement	735	2,735

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 10 - GENERAL
DEPARTMENT: 180 - POLICE

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61240 DEPARTMENT/OPERATING EXPENSE:		
Employee physicals, psychological, written, video and hearing examinations	2,250	
Cooperative Purchasing Agreement	1,000	
Film developing expense	1,000	
DMV processing fees	120	
UPS shipping expense	1,300	
Vehicle towing expenses	500	
Safety Incentive Program	2,650	
Miscellaneous expenses	3,000	
HEP-VAC screening/boosters	750	12,570
61250 DEPARTMENT/OPERATING SUPPLIES:		
Film for investigations and mug shots	2,400	
UTC books	900	
Supplies for jail evidence room, fire extinguishers, flashlights, batteries, fuses, keys, locks, engravers, prisoner meal supplies and miscellaneous	16,700	20,000
61255 CANINE PROGRAM EXPENSE:		
Pet supplies, food, training equipment, veterinarian expenses and medications	3,000	3,000
61290 DUES & SUBSCRIPTIONS:		
Narcotics Enforcement Association, International Association of Chiefs of Police, Oregon Association of Chiefs of Police, Crime Prevention Association of Oregon, Oregon Canine Association and Oregon Peace Officers Association dues, etc.	1,700	
Various law enforcement publication subscriptions	500	2,200

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 10 - GENERAL
DEPARTMENT: 180 - POLICE

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61300 DUPLICATION:		
Printing of forms, stationery supplies,	3,500	
Copier maintenance agreement	2,000	5,500
61320 EDUCATION & TRAINING:		
Firearms Training	5,500	
Training seminars, reimbursement for police-related course work and specialized training required to maintain certifications and continuing education	11,500	17,000
61401 UNEMPLOYMENT INSURANCE	7,757	7,757
61420 INSURANCE REPAIR AND DEDUCTIBLES:	1,000	1,000
61500 UNIFORM PURCHASE AND CLEANING:		
Dry-cleaning/laundering of uniforms, jail blankets and inmate clothing	8,911	
Uniform purchase and clothing allowances	9,000	
Kevlar gloves (for prisoner searches)(33 pair)	1,089	19,000
61560 MAINTENANCE/BUILDING AND GROUNDS:		
Carpet cleaning quarterly	500	
Painting of interior walls, cleaning expenses, supplies and janitorial	2,100	2,600
61570 MAINTENANCE/EQUIPMENT:		
Maintenance and repair of office equipment, weapons, cameras, radar, etc.	4,000	
Unexpected Y2K maintenance costs	200	4,200

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 10 - GENERAL
DEPARTMENT: 180 - POLICE

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61580 MAINTENANCE/VEHICLES:		
Vehicle detailing of department vehicles	1,740	
Maintenance of 8 marked and 3 unmarked patrol units	15,942	
Mechanic expense	18,055	35,737
61600 MEETINGS AND CONFERENCES:		
Meal expenses for out-of-town court, investigations, meetings, refreshments or other department business	980	980
61700 OFFICE SUPPLIES:		
Miscellaneous office supplies	2,000	
Canofile disks (archive scanning optical disks)	2,000	
Computer operating supplies (ribbons, etc.)	1,100	5,100
61800 PETROLEUM PRODUCTS:		
Gasoline and oil for 12 vehicles	15,000	15,000
61825 PRISONER MEDICAL COSTS:	1,000	1,000
61855 SPECIAL INVESTIGATION EXPENSE:	1,000	1,000
61890 COMPUTER TRAINING/TRAVEL EXPENSE:	5,500	5,500
61920 VALIANT OPERATING EXPENSE:	6,070	6,070

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 10 - GENERAL
DEPARTMENT: 180 - POLICE

CAPITAL OUTLAY	SUB-LINE ITEM TOTAL	LINE TOTAL
72500 OFFICE EQUIPMENT:		
Computer system - Annual Payment	21,047	
* Software upgrade to version 4.8 (Computer System)	2,000	
* IBM software upgrade to version 4.4 (Computer System)	7,500	
Laptop computer (1) (administration) and software	3,000	
Personal computer (PC)(1) and software	2,500	
Uninterruptible power supply (3 units)	900	36,947
72600 OTHER EQUIPMENT:		
Level 3 body armor replacement (4)	2,500	
Replacement UHF radio for patrol vehicle (1)	900	
Packset radios/mics/chargers (1)	2,300	5,700
72800 VEHICLES:		
Patrol vehicles (2) and accessories	48,000	48,000
INTERFUND TRANSFERS		
90027 TO INFORMATION SYSTEM SERVICE:	10,481	10,481
90053 TO FEDERAL COMMUNITY POLICING FUND:	30,325	30,325
90105 SELF INSURANCE FOR CANINE FUND:	2,500	2,500

* *Required software in order to become Y2K compliant*

LEBANON POLICE DEPARTMENT HISTORY

The earliest available written recording of the City council meeting proceedings for the City of Lebanon commenced on January 4, 1898, when Lebanon became an incorporated city.

What follows should in no way be interpreted as a history of the Lebanon Police Department, but more as an overview of some of the duties of the "city marshal" and the "night police." Also included, are the names of persons who served their community in a law enforcement role.

A review of the records clearly indicates that the duties of "city marshal" incorporated many of the duties which today are performed by health sanitarians, public works employees, building inspectors and police officers.

John Carroll (according to 1898 council minutes) was the first appointed "city marshal" for the newly incorporated City of Lebanon. His first order from the council was to "shut down the saloon or suffer the consequences." It was unclear whether the marshal or the saloon keeper would suffer those consequences.

In March of 1898, the first "Night Patrol" was started with a $20 donation from a citizen.

The first recorded "Crime Prevention" action began with the council ordering Marshall Carroll to "make the windows secure in the fire department engine room against outside intruders." One wonders if the action was in response to finding the town drunk sleeping it off in the fire station too frequently, or because of the theft of fire equipment.

Other recorded activities during 1898 included ordering the marshal to enforce laws, compel parties to clean up their premises (no reference was made whether any city ordinances existed at the time), and to prevent families from moving to town that were from areas infected by diphtheria and to "prosecute" same. The marshal was allowed to appoint three deputies for picnic day.

With the appointment of Marshall Phil Ritter in 1899, the council ordered him to collect the "tax" on dogs in the city.

John Mayer presented his bond to the council and was appointed city marshal in 1900 at a salary of $40 per month. John F. Dell was appointed as deputy marshal. Their duties included seeing that street repairs were completed and business owners maintained all sidewalk repairs and street clean up. Marshall Mayer was ordered to put a new stove in city hall.

Phil Ritter was reappointed marshal in 1901 and was instructed to notify saloon keepers to "keep minors off of the premises and not to sell liquor to them."

In December 1901, J.S. Compton was appointed as deputy marshal for $1.25 per day to guard the city against contagious disease.

C.R. Loveall was elected marshal in 1903 and was instructed to "watch for meat and other peddlers avoiding city licenses."

During 1904, both L.J. Peterson and J.B. Hope served as marshal. Council minutes reflect the marshal was ordered to "advise saloon keepers to dispense with phonos and talking machines" in all probability as a result of noise complaints received by council members.

Grant Lindley was elected marshal in 1905, was replaced by J.R. Green, who was replaced by A.M. Wilson in 1906. Marshal Wilson was instructed to "buy a good gun for the city."

Phil Ritter was re-elected marshal in 1908 and was ordered to "fix up the city jail."

Upon Ritter's resignation in 1908, Frank Richards was appointed marshal at a salary of $50 per month. Records indicate that Richards served as marshal until 1911 and was elected to the position of night police in 1912. M.D. Davis was elected marshal followed by F.W. Musgrave in 1913.

The first mention of the position of chief of police occurs in 1913 when John Durlam was elected to that position by the council. Durlam was replaced in 1913 by George Loomis.

W.I. Bishop was appointed marshal in 1915 and was cleared of "misuse of city funds."

In 1915, Frank Richards was reelected marshal, then replaced by J.R. Green in 1917. He was subsequently replaced by William Vaughn in 1923.

January 20, 1925 R.O. Oldham was elected marshal. During his tenure as marshal the following notations were recorded:

> The marshal was directed to supervise "Earwig Destruction Day" in 1926.
>
> The marshal reported high school students speeding and requested more stop signs at intersections. This was the first reference made to a vehicle being used by the marshal.
>
> An arrest for reckless driving was made (possibly the very first traffic offense) with a $10 fine collected.
>
> A reference is noted in 1927 to a person serving three days in jail at the rate of $2 per day for intoxication.

The June 1929 council notations indicate the approval of four extra police officers being "sworn into duty" during Strawberry Fair time and the approval by the police committee to install a police alarm bell on the roof of the telephone exchange.

During 1929, the first "No Reverse Turn" signs were installed on Main Street.

Budget records for 1930 reflect the following:

> Annual wages for city marshal $1,500, night police salary $1,200, special police $300 and jail supplies $20.

In January of 1932, the marshal was directed to regulate speed in the first school safety zone.

Frank Richards was again elected to the position of marshal on January 3, 1933.

In 1935, the marshal received permission to place a special deputy marshal on duty on Saturday nights as long as needed.

Marion Harnett was elected marshal in July of 1935 and, shortly thereafter, was directed by the fire chief to declare the Chinese laundry on Sherman Street a fire hazard and a nuisance and have it removed.

During 1935 the marshal and the night police were each granted two weeks vacation with pay and received $45 for uniforms.

Council minutes reflect that in 1938 a budget request was made for a night police car, but it is unknown if one was purchased.

The first reference is made in 1939 to printed traffic tickets and warning notices.

J.H. Lott was appointed as "special police" in 1940 and was continued as "acting chief." Frank Lindsley was appointed as "special police" at that time.

In 1940, Mayor Munyon agreed to send Officers Lott and Hardy to officers' training school, in Salem, sponsored by the Oregon State Police and to pay their expenses. This is probably the first formal training received by any Lebanon police officer.

The council declared (in 1940) that shaking dice for drinks in all business places in the city be prohibited and directed the marshal to enforce the law.

During 1940, the council amended the charter to permit the election of the marshal and night police.

In 1940, Marion Harnett was elected as chief of police and J.M. Donaca was appointed as extra police. That same year, Marion Harnett resigned as marshal.

Also during 1940, the council approved the attendance of Marshal Southard at an F.B.I. meeting, in Corvallis. He was directed to take as many officers as could go. The total meeting attendance was reported as 75 officers from the valley area.

In 1941, ten-minute parking was established on Main Street; council purchased a siren for the police car; council provides a car allowance to the marshal; and, the marshal is now referred to as the chief of police.

In October of 1941, the council directed the marshal to ring the curfew bell on Halloween.

During a November 1941 meeting, the council opened bids for a police car as follows: Ford $995; Plymouth $1,016; Dodge $1,099; and a Chevrolet Coach $968.

A request was made for another police officer in December of 1941, due to "war time" conditions. The fire siren was to be used for call out in case of "black out" air raid warning.

The council records that (in 1943) a Sweet Home police officer purchased a 32-Colt automatic from the Lebanon Police Department; approval was given to purchase a 1943 Hudson sedan for use as a police car; and a police radio was installed (presumably in the police station at city hall).

The marshal requested an ordinance be adopted in 1944 to authorize a police officer to stop the mayor and other citizens to see if they had valid driver's licenses.

In 1945, J.C. Price was elected as marshal and received council permission to purchase a rifle "in case of patrolling roads for escapees."

During a November 1946 council meeting, a discussion was held regarding the formation of a "police reserve."

Also, in 1946, a recommendation was made to the council to install four telephones at selected places for $19 and $10 per month rental.

In March of 1947, Chief J.C. Price received permission to have officers attend a "police school" in Albany.

Parking meters were first installed in Lebanon in 1947.

December 16, 1947, a reward of $100 was offered to anyone with information leading to the arrest of someone destroying city property.

During 1948, the salary for police chief was $3,200 per year. He also filled in as "meterman" on occasion while the regular meterman was attending to other police duties.

In July 1948, a request was made for an ordinance requiring secondhand store operators to make weekly reports on sales so the police could check on them.

In December 1950, overtime pay was discussed based on the officer's regular hourly wage. Prior to this time, officers worked from 15-75 hours overtime each month without compensation.

In October of 1951, a two-way radio for police and fire departments for 24-hour operation was discussed.

On December 5, 1951, the first female police matron was appointed and Chief Scheele attended F.B.I. school.

In July of 1954, it was decided that the police matron should carry a badge.

January 1, 1955, Ned Crippen was appointed as chief of police.

In February of 1955, the city jail was cleaned and remodeled.

In March of 1955, two women were hired as radio operators and matrons. They worked two shifts: 4:00 p.m. to midnight and midnight to 8:00 a.m.

In November of 1956, the first meeting was held of a newly formed bicycle club with more than 300 children and 50 parents attending. Bike safety was discussed, cake and ice cream was served and contests were held between each grade school and prizes awarded to the winners.

In June of 1958, officers worked without overtime pay for Strawberry Fair activities for a total of 76 hours.

In May of 1959, Karel Hyer was appointed to the position of chief of police

In May of 1960, the first traffic fatality in ten years occurred when a motorcycle hit the bridge on Park Street.

In December of 1960, Chief Hyer requested that newspaper reporters be allowed to ride along with an officer on occasion. This currently had been prohibited by city ordinance.

In march of 1961, the first radar unit was purchased for $995. The unit was installed in May and officers were instructed to issue warnings only for a period of time.

In March of 1962, the rifle range was developed near the city dump.

In September 11, 1974, the first female police officer was appointed in Lebanon.

April 20, 1978, Jesse L. Adams resigned as chief of police and in September of 1978 Jerrel Yakel was appointed as chief.

Chief Yakel resigned in March of 1981 and Delmer D. Johnson was appointed in July of the same year.

The department's canine program began in 1986.

In 1987, Chief Johnson resigned and Walter Richmond became chief of police.

BINET (Benton Interagency Narcotics Enforcement Team, the Benton countywide narcotics team, which included Oregon State Police) became VALIANT (the VALley Interagency Narcotics Team) in 1992. Housed in Albany, this team includes employees from law enforcement agencies from Linn and Benton counties, Oregon State Police, Linn and Benton District Attorneys' Offices. Narcotics enforcement in Linn and Benton counties is the main focus of this team.

The D.A.R.E. (Drug Abuse Resistance Education) Program began in 1991.

Walter Richmond retired in 1998 and Michael Healy was appointed as chief of police.

In 1999, the Lebanon Police Department went to the citizens to request that they approve a law enforcement levy that would enable the department to operate at its current capacity. Due to the double majority vote requirement, the levy failed. As a result of the failure of the levy three positions were eliminated (one records clerk position and two officer positions), as well as the following programs: Canine Programs (both narcotics and patrol), the School Resource/D.A.R.E. Program and the Community Services Officer Program. Several other line items in the budget were reduced as well.

PROGRAM INFORMATION

SENIOR AND DISABLED SERVICES

PROGRAM DESCRIPTION:

The Lebanon Senior Center is operated by the City of Lebanon's Senior and Disabled Services Program as a focal point for the delivery of recreational and social services to senior and disabled persons age 50 and above. Its primary purpose is to enhance the lives of older adults by offering the opportunity for educational programs, health services, recreational activities, social events and transportation. Activities include, but are not limited to: health seminars, craft and other enrichment classes, monthly pot-lucks, pool, cards, bingo, health screenings, quilting and special events. According to the voluntary guests' registration sheets, approximately 12,000 visitors are recorded as visitors at the Center annually.

In addition to the many programs provided by the Senior Center, there are numerous services offered at the Center in conjunction with other organizations. The Cascades West Council of Governments (COG) coordinates the Senior Meals program, which provides a hot lunch every weekday, as well as Meals on Wheels. Annually this program serves nearly 9,000 meals on site and distributes another 42,000 through home deliveries. A COG Senior Services Outreach Worker is available on a regular basis to assist older adults who may be eligible for Medicaid, in-home care and other social services. Free services can be arranged at the Senior Center for legal assistance with an attorney of the Oregon Legal Services Corporation and for psychological counseling with a social worker from the Pastoral Counseling Center. The AARP (American Association of Retired Persons) and RSVP (Retired and Senior Volunteers Program) volunteers offer free assistance for completion of tax forms during January - April.

The Senior Center is the place, in the Lebanon area, where older adults and their families come for help and information about other senior resources, as well. Examples include referral to housing resources and advice about Medicare and social security benefits. An average of 3,000 requests for information are recorded on an annual basis. The Center provides free loans of medical equipment, such as wheelchairs and walkers; at any given time, approximately 50 items of equipment are in use through this program. The Center also coordinates a Fix-It-Brigade of volunteers who provide free simple home repair and safety services, such as installation of grab bars, smoke alarms and deadbolt locks.

PROGRAM DESCRIPTION: (continued)

The Senior Center also supports other social service agencies in the community. The staff and volunteer dispatchers serve as an answering service for the FISH program, which provides assistance with food, clothing, etc., to those in need in Lebanon. In addition, a representative from the Salvation Army meets twice weekly in the building with needy clients seeking similar assistance. Various senior groups utilize the Center for regular meetings, including the Seniors and Law Enforcement Together group (SALT) and the American Association of Retired Persons group (AARP). In addition, the facility is available for rental by the general public, businesses and community organizations.

The Senior and Disabled Services Program for FY 1999-2000 is funded by the following sources: 58% general fund, 34% federal grant money, and 8% miscellaneous revenue, only slightly different from FY 98-99. There are two significant differences in the proposed expenditure budget for FY 99-00: a decrease for building and maintenance costs, because major repairs were completed on the building in FY 98-99, and a decrease in general fund allocation to the Dial-A-Bus program, because additional grant monies are available in FY 99/00.

POSITIONS:	1998-99	1999-00
Senior Center Secretary	1.0000 FTE	1.0000 FTE
Senior & Disabled Services Program Manager	1.0000 FTE	1.0000 FTE
SUBTOTAL	2.0000 FTE	2.0000 FTE
Relief Staff	.0962 FTE	.0567 FTE
TOTAL	2.0962 FTE	2.0567 FTE

ADVISORY BOARD:

The role of the Senior and Disabled Services Advisory Board is to advise, assist and recommend the policies for the governance and operation of the Lebanon Senior Center and Dial-A-Bus Programs. The Advisory Board also administers the Senior Services Trust Fund. Five of the nine voting members must be fifty years of age or older (*). The staff is grateful for the Board members' time and support.

Jody Burton (Term: 3/99 - 12/00)
Rose Anne Cooper* (Term: 1/98 - 12/01)
Ray Garboden* (Term: 6/97 - 12/00)
Joan Haller* (Term: 2/98 - 12/01)
Bob Johnson* (Term: 9/98 - 12/01)
Linda Learn* (Term: 1/97 - 12/00)
Wayne Mayhall* (Term: 1/99 - 12/02)
Remona Simpson* (Term: 1/99 - 12/02)
Dan Wilkerson* (Term: 2/99 - 12/02)

Rotating Community Business Members:

Marlene Bolen, Chamber of Commerce
Bob Richardson, B & B Insurance

City Council Member:

Stan Usinger, Councilor for Ward I

Fund : 10 GENERAL FUND
Dept : 190 SENIOR SERVICES

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
			PERSONNEL SERVICES			
78,352.77	61,236.79	66,234	50001 SALARIES	68,874	68,874	68,874
27,022.10	19,010.63	27,024	50003 FRINGE BENEFITS	30,648	30,648	30,648
561.00	0.00	0	50250 PART TIME			
152.08	581.30	470	50600 OVERTIME	521	521	521
106,067.95	80,828.72	93,728	59999 TOTAL PERSONNEL SERV	100,043	100,043	100,043
			MATERIALS & SERVICES			
59.00	1,383.15	250	61010 ADVERTISING	250	250	250
0.00	0.00	0	61124 COMPUTER EXPENSE			
2,000.00	35,427.41	25,000	61130 CONTRACT SERVICES	21,760	21,760	21,760
80.00	145.00	100	61200 DEPOSITS REFUNDED	100	100	100
1,154.97	318.40	300	61240 DEPT/OPERATING EXPENSE	800	800	800
2,249.76	1,179.35	2,000	61250 DEPT/OP SUPPLIES	1,500	1,500	1,800
510.50	402.52	650	61290 DUES & SUBSCRIPTIONS	650	650	350
1,085.08	3,134.09	3,200	61300 DUPLICATION	3,500	3,500	3,500
174.80	108.00	250	61320 EDUCATION & TRAINING	250	250	250
0.00	549.90	515	61401 UNEMPLOY INS	515	515	515
14.20	0.00	0	61430 JANITORIAL SUPPLIES			
1,364.19	2,516.09	26,000	61560 MAINT/BLDG (GEN'L)	3,000	3,000	3,000
879.40	643.03	1,000	61570 MAINT/EQPT	1,000	1,000	1,000
3,070.01	196.38	650	61600 MEETINGS & CONFERENCES	1,000	1,000	1,000
3,207.46	1,088.07	2,000	61700 OFFICE SUPPLIES	1,000	1,000	1,000
0.00	1,856.55	2,100	61820 POSTAGE	2,000	2,000	2,000
189.30	163.67	250	61840 REFRESHMENT PURCHASES			
6,313.37	6,357.81	6,500	61900 UTILITIES (GEN'L)	6,500	6,500	6,500
22,332.04	53,469.42	70,765	69999 TOTAL MAT & SERV	43,825	43,825	43,825
			CAPITAL OUTLAY			
0.00	0.00	12,000	72300 IMPROVEMENTS			
4,267.15	0.00	0	72500 OFFICE EQPT.			
0.00	0.00	0	72600 OTHER EQPT.			
4,267.15	0.00	12,000	79999 TOTAL CAPITAL OUTLAY	0	0	0
			INTERFUND TRANSFERS			
0.00	0.00	432	90027 TO INFO SYSTEM SERVICE	2,105	2,105	2,105
36,783.00	17,968.00	17,965	90055 TO D-A-B GRANT FUND	569	569	
36,783.00	17,968.00	18,397	90990 TOTAL INTERFUND TRANS	2,674	2,674	2,105

Date : 6/25/99
Time : 3:06
Dte Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 6/25/99

Fund : 10 GENERAL FUND
Dept : 190 SENIOR SERVICES

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg		Line Item Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
169,450.14	152,266.14	194,890		99000 TOTAL DEPT EXP	146,542	146,542	145,973

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 10 GENERAL
DEPARTMENT: 190 SENIOR SERVICES

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61010 ADVERTISING:		
Newspaper and radio	250	250
61130 CONTRACTING SERVICES:		
Match for Title XIX	20,260	
Relief Personnel	1,500	21,760
61200 RENTAL DEPOSIT REFUNDS:	100	100
61240 DEPARTMENT/OPERATING EXPENSE:		
Employee Assistance Program, volunteer recognition, mileage & misc. expenses	800	800
61250 DEPARTMENT/OPERATING SUPPLIES:		
Program supplies, special events, decorations, and entertainment	1,800	1,800
61290 DUES & SUBSCRIPTIONS:		
Memberships (Costco, OGA, OASC)	175	
Licenses (video, kitchen)	100	
Subscriptions (newspaper, information & referral directory)	75	350
61300 DUPLICATION:		
Photo copy service contract	620	
Paper, forms, letterhead	380	
Senior Center Newsletter	2,500	3,500
61320 EDUCATION & TRAINING:		
Workshops, seminars, classes	250	250
61401 UNEMPLOYMENT	515	515

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 10 GENERAL
DEPARTMENT: 190 SENIOR SERVICES

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61560 MAINTENANCE/BUILDING & GROUNDS:	3,000	3,000
61570 MAINTENANCE/EQUIPMENT:		
Office equipment (computer)	500	
Kitchen equipment	300	
Miscellaneous equipment	200	1,000
61600 MEETINGS & CONFERENCES:		
Conferences (O4AD, OASC & OSU) and miscellaneous business meetings	1,000	1,000
61700 OFFICE & COMPUTER SUPPLIES:		
General supplies	1,000	1,000
61820 POSTAGE:		
Senior Center Newsletters	2,000	2,000
61900 UTILITIES:		
Electric	3,300	
Heating oil	2,350	
Garbage	850	6,500
INTERFUND TRANSFERS		
90027 TO INFORMATION SYSTEM SERVICE:	2,105	2,105

PROGRAM INFORMATION

NON-DEPARTMENTAL

PROGRAM DESCRIPTION:

The non-departmental activity provides a department to centralize costs which are shared by all General Fund activities. Cost accounting by department for telephone, electricity, postage, insurance, and other shared expenses are inappropriate under current governmental accounting practices for a unit of government our size. Also, this department provides the accounting for some transfers from the General Fund, operating contingencies for the fund, and unappropriated ending fund balance.

Department 810 - General Fund Reserve was a new fund last year. The revenue for the new fund comes from one time property tax revenue which is to be received by the city due to an unanticipated effect of Ballot Measures 47 and 50 on property tax levies. Part of the amount was received in 1997-98, and part in 1998-99. The total transfer for the three is $439,650. That, plus interest earnings will supply $460,000. In 2000-01 the property tax levy will be reduced by this amount to compensate for the over levy of 1997-98.

A new one time item is a one time match of $5,000 for a grant for the Santiam Travel Station Phase II. This phase will include a meeting room for City Council. The City Council has been meeting in the School District Board Room since 1989 because the Council Chambers is not handicapped accessible.

Fund : 10 GENERAL FUND
Dept : 195 NON-DEPARTMENTAL

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
			MATERIALS & SERVICES			
5,037.49	2,615.11	1,500	61010 ADVERTISING	1,500	1,500	1,500
4,137.00	4,860.00	4,750	61013 AUDIT EXPENSE	4,750	4,750	4,750
448.06	519.33	1,000	61015 CODIFICATION (ADMIN)	500	500	500
28,786.35	27,903.24	22,700	61120 COMMUNICATION (GEN'L)	22,700	22,700	22,700
7,958.81	1,761.59	1,500	61124 COMPUTER EXPENSE	2,000	2,000	2,000
13,891.33	7,260.31	2,300	61130 CONTRACT SERVICES	6,075	6,075	6,075
605.84	942.18	1,000	61149 MOWING EXPENSES	1,000	1,000	1,000
869.20	6,421.36	500	61240 DEPT/OPERATING EXPENSE	500	500	500
8,628.88	9,966.53	12,087	61290 DUES & SUBSCRIPTIONS	3,600	10,566	10,566
6,390.88	3,792.41	5,200	61300 DUPLICATION	4,000	4,000	4,000
0.00	0.00	0	61310 ELECTIONS	4,000	4,000	4,000
9,500.00	0.00	0	61355 CITY GRANTS			
35,313.52	32,930.22	35,500	61400 INSURANCE	35,500	35,500	35,500
165.00	600.00	1,000	61420 INS REPAIR & DEDUCT	1,000	1,000	1,000
26,225.63	22,519.01	25,000	61560 MAINT/BLDG (GEN'L)	20,000	20,000	20,000
17,557.98	10,479.91	14,500	61820 POSTAGE	10,000	10,000	10,000
200.64	160.44	200	61830 PROPERTY TAXES	200	200	200
10,024.48	11,950.92	10,000	61900 UTILITIES (GEN'L)	10,000	10,000	10,000
175,740.89	144,682.56	138,737	69999 TOTAL MAT & SERV	127,325	134,291	134,291
			CAPITAL OUTLAY			
25,490.72	13,288.36	0	72300 IMPROVEMENTS			
99,885.47	1,443.28	0	72500 OFFICE EQPT.	3,000	3,000	3,000
2,595.00	0.00	0	72600 OTHER EQPT.			
127,971.19	14,731.64	0	79999 TOTAL CAPITAL OUTLAY	3,000	3,000	3,000
			CONTINGENCIES			
0.00	0.00	107,402	80005 OPERATING CONTINGENCY	59,350	59,350	59,350
0.00	0.00	0	80030 RES - MED INS			
0.00	0.00	107,402	89999 TOTAL CONTINGENCIES	59,350	59,350	59,350
			INTERFUND TRANSFERS			
0.00	16,557.00	19,176	90017 TO CITY HALL REPAIR FD	14,672	14,672	14,672
0.00	0.00	0	90018 TO SANTIAM TRAV STAT	5,000	5,000	5,000
0.00	0.00	0	90025 TO GIS			
0.00	0.00	3,000	90027 TO INFO SYSTEM SERVICE			
0.00	0.00	0	90053 TO FED COMM POLICING G			

Fund : 10 GENERAL FUND
Dept : 195 NON-DEPARTMENTAL

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
0.00	0.00	0	90055 TO D-A-B GRANT FUND			
1,500.00	1,500.00	5,500	90105 TO EQPT ACQ & REP FUND	1,500	1,500	1,500
0.00	0.00	0	90124 TO STORM DRAIN UTILITY			
0.00	0.00	252,965	90132 TO GEN FD CAP OUTLAY	187,000	187,000	187,000
1,500.00	18,057.00	280,641	90990 TOTAL INTERFUND TRANS	208,172	208,172	208,172
			UNAPPROPRIATED			
0.00	0.00	17,468	92010 UNAPROP END FUND BAL	25,000	4,825	5,394
0.00	0.00	17,468	92199 TOTAL UNAPPROPRIATED	25,000	4,825	5,394
			DEBT SERVICE			
494,000.00	798,000.00	800,000	95500 LOAN PRINCIPLE-TAN	800,000	800,000	865,000
21,665.51	36,015.29	40,000	95600 LOAN INTEREST-TAN	40,000	40,000	40,000
515,665.51	834,015.29	840,000	95999 TOTAL DEBT SERVICE	840,000	840,000	905,000
820,877.59	1,011,486.49	1,384,248	99000 TOTAL DEPT EXP	1,262,847	1,249,638	1,315,207
402,154.04-	472,295.61-	1,690-	99450 TTL REV/EXP (SURP)/DEF	0	0	0
402,154.04-	472,295.61-	1,690-	99500 FUND TOTAL (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 10 - GENERAL
DEPARTMENT: 195 - NON-DEPARTMENTAL

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61010 ADVERTISING:		
Budget and other public hearing notices; budget summaries, election notices; affirmative action advertising, requests for bids & proposals, and other advertising required by law	1,500	1,500
61013 AUDIT EXPENSE:		
General fund share of city audit	4,750	4,750
61015 CODIFICATION EXPENSE:		
Compilation and one year's update of city ordinances	500	500
61120 COMMUNICATIONS:		
Local & long distance service for all city departments	22,700	22,700
61124 COMPUTER EXPENSE:		
General fund share of service & repair, hardware, software, programming, modem for mainframe	2,000	2,000
61130 CONTRACT SERVICES:		
Debt issuance	4,500	
Storage rental	1,575	6,075
61149 MOWING EXPENSE:	1,000	1,000
61240 DEPARTMENT/OPERATING EXPENSE:		
Special operational expenses shared among departments	500	500

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 10 - GENERAL
DEPARTMENT: 195 - NON-DEPARTMENTAL

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61290 **DUES & SUBSCRIPTIONS:**		
Council of Government (COG) dues	6,966	
Local Government Personnel Institute (LGPI) dues	900	
League of Oregon Cities (General Fund portion) dues	2,700	10,566
61300 **DUPLICATION:**		
Service & repair of photocopiers; printing costs	4,000	4,000
61400 **INSURANCE:**		
Fidelity Bonds, fire, liability, vehicle, special property coverages	35,500	35,500
61420 **INSURANCE REPAIR & DEDUCTIBLE:**	1,000	1,000
61560 **MAINTENANCE/BUILDING & GROUNDS:**		
Janitorial service for City Hall offices, Senior Center, City Shops, Police Department & Library; paper products and other janitorial supplies; general maintenance & repairs on City Hall	20,000	20,000
61820 **POSTAGE:**		
Postage expense for General Fund activities	10,000	10,000
61830 **PROPERTY TAXES:**		
Taxes to Linn County on Transfer Station	200	200
61900 **UTILITIES:**		
Electricity for City Hall offices & Police Department	10,000	10,000

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 10 - GENERAL
DEPARTMENT: 195 - NON-DEPARTMENTAL

		SUB-LINE ITEM TOTAL	LINE TOTAL
CAPITAL OUTLAY			
72500	**OFFICE EQUIPMENT:**		
	General Fund share of Finance Software	3,000	3,000
INTERFUND TRANSFERS			
90017	**TO CITY HALL REPAIR FUND:**		
	To repay debt on City Hall improvements	14,672	14,672
90018	**TO SANTIAM TRAVEL STATION:**		
	Grant match for new City meeting room	5,000	5,000
90105	**TO EQUIPMENT REPLACEMENT & ACQUISITION:**		
	Computer replacement reserve (Finance Department)	1,500	1,500
90132	**TO GENERAL FUND CAPITAL OUTLAY:**		
	Set aside to repay unanticipated over collection of property taxes of Measure 50	187,000	187,000
DEBT SERVICE			
95500	**LOAN PRINCIPAL:**		
	Repayment of short-term borrowing for General Fund deficit	865,000	865,000
95600	**LOAN INTEREST:**		
	Repayment of short-term borrowing for General Fund deficit	40,000	40,000

DEBT SERVICE FUND

PROGRAM INFORMATION

12/01/75 G.O. BONDS, 1975 SEWER TREATMENT PLANT BONDS

PROGRAM DESCRIPTION:

In 1975, a general obligation bond was issued for $1,649,575 for sewer treatment plant improvements. This obligation is now fully repaid. At the direction of City Council, delinquent taxes which are collected from now on will be transferred to the Wastewater Fund.

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 30 - DEBT SERVICE FUNDS
DEPARTMENT: 314 - G.O. FUND REVENUE

	SUB-LINE ITEM TOTAL	LINE TOTAL
INTERFUND TRANSFERS		
90123 **TO WASTEWATER FUND:**	500	500

Fund : 30 DEBT SERVICE FUNDS
Dept : 316 AIRPORT AREA DEBT SERVICE

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
				REVENUES			
0.00	0.00	0	45010	REV FROM SALE OF PROP			
0.00	0.00	0	48053	DONATIONS			
1,832.92	0.00	0	48100	INTEREST ON INVESTMENT			
33,995.50	0.00	0	49022	FROM WATER FUND			
16,744.05	0.00	0	49025	FROM W WATER FUND			
0.00	0.00	0	49135	FROM SDC-WATER			
258,373.54	0.00	0	49901	BEGINNING BALANCE			
310,946.01	0.00	0	49998	TOTAL REVENUE	0	0	0
				MATERIALS & SERVICES			
7,500.00	0.00	0	61130	CONTRACT SERVICES			
7,500.00	0.00	0	69999	TOTAL MAT & SERV	0	0	0
				UNAPPROPRIATED			
0.00	0.00	0	92010	UNAPROP END FUND BAL			
0.00	0.00	0	92199	TOTAL UNAPPROPRIATED	0	0	0
				DEBT SERVICE			
303,446.01	0.00	0	95100	BOND PRINCIPAL			
0.00	0.00	0	95200	BOND INTEREST			
303,446.01	0.00	0	95999	TOTAL DEBT SERVICE	0	0	0
310,946.01	0.00	0	99000	TOTAL DEPT EXP	0	0	0
0.00	0.00	0	99450	TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM INFORMATION

WATER BONDS DEBT SERVICE

PROGRAM DESCRIPTION:

In 1995-96 the water bond issue for the original purchase of the water system was refinanced, resulting in a savings of $426,000 to rate payers. These funds were set aside for replacement and repair of aging city waterlines. As a result of this refunding the city is now able to levy a tax for bond repayment. For 1997-98, a tax will be levied to repay the debt service. The savings to the water fund are being used for a 5% rate decrease and 75% of the debt service, $ 335,477 for 1999-00 will be placed in small waterline replacement fund this year. Debt service revenue requirements requiring a tax levy in future years will average around $450,000 per year.

Fund : 30 DEBT SERVICE FUNDS
Dept : 317 WATER BONDS

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg		Line Item Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
				REVENUES			
717,163.24	400,363.83	334,749		47010 CURRENT PROPERTY TAXES	364,423	364,423	381,423
0.00	26,252.96	30,000		47020 DELINQUENT PROP TAXES	25,000	25,000	20,000
17,095.39	21,051.81	18,000		48100 INTEREST ON INVESTMENT	20,000	20,000	20,000
1,007.03	691.38	1,000		48101 INTEREST ON TAXES	1,000	1,000	1,000
0.00	424,154.41	410,000		49901 BEGINNING BALANCE	394,754	394,754	382,754
735,265.66	872,514.39	793,749		49998 TOTAL REVENUE	805,177	805,177	805,177
				UNAPPROPRIATED			
0.00	0.00	354,331		92010 UNAPROP END FUND BAL	361,515	361,515	361,515
0.00	0.00	354,331		92199 TOTAL UNAPPROPRIATED	361,515	361,515	361,515
				DEBT SERVICE			
5,000.00	240,000.00	250,000		95100 BOND PRINCIPAL	265,000	265,000	265,000
206,111.25	199,342.50	189,418		95200 BOND INTEREST	178,662	178,662	178,662
311,111.25	439,342.50	439,418		95999 TOTAL DEBT SERVICE	443,662	443,662	443,662
311,111.25	439,342.50	793,749		99000 TOTAL DEPT EXP	805,177	805,177	805,177
424,154.41-	433,171.89-	0		99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 30 - DEBT SERVICE FUNDS
DEPARTMENT: 317 - WATER BONDS

DEBT SERVICE:	SUB-LINE ITEM TOTAL	LINE TOTAL
95100 BOND PRINCIPAL:	265,000	265,000
95200 BOND INTEREST:	178,662	178,662

PROGRAM INFORMATION

CAPITAL PROJECTS INTERIM FINANCING

PROGRAM DESCRIPTION:

The city has been fortunate to receive a number of state and federal grants to help with construction of infrastructure projects. These grants are generally reimbursing grants, which means the city pays the bills to the contractors and sends them to the granting agency to be reimbursed. Funds are borrowed from the bank as interim financing. We use this method when the bank charges us less than what we earn on our investments, because interfund loans must pay what the city earns on its investments. In 1999-00 the city will borrow an amount not to exceed $500,000. The exact amount will be determined when actual needs are determined.

Fund : 30 DEBT SERVICE FUNDS
Dept : 318 CAP PROJ INTERIM FINANCING

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item Description			99-00 Prop. Bud	Appr. Bud	Adpt. Bud
			REVENUES					
0.00	1,500,000.00	1,000,000	41054	BANK LOAN FUNDS				500,000
0.00	4,313.40	30,000	48090	INTERIM FIN INTEREST		15,000	15,000	15,000
0.00	22,570.70	36,000	48100	INTEREST ON INVESTMENT		18,000	18,000	18,000
0.00	0.00	0	49901	BEGINNING BALANCE		500,000	500,000	
0.00	1,526,884.10	1,066,000	49998	TOTAL REVENUE		533,000	533,000	533,000
			DEBT SERVICE					
0.00	500,000.00	1,000,000	95510	REPAY OF INTERIM FIN		500,000	500,000	500,000
0.00	22,565.97	66,000	95590	INT ON INTERIM FIN		33,000	33,000	33,000
0.00	522,565.97	1,066,000	95999	TOTAL DEBT SERVICE		533,000	533,000	533,000
0.00	522,565.97	1,066,000	99000	TOTAL DEPT EXP		533,000	533,000	533,000
0.00	1,004,318.13-	0	99450	TTL REV/EXP (SURP)/DEF		0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 30 - DEBT SERVICE FUNDS
DEPARTMENT: 318 - CAPITAL PROJECTS INTERIM FINANCING

DEBT SERVICES		SUB-LINE ITEM TOTAL	LINE TOTAL
95510	REPAYMENT OF INTERIM FINANCING:	500,000	500,000
95590	INTEREST ON INTERIM FINANCING:	33,000	33,000

PROGRAM INFORMATION

CITY HALL REPAIRS DEBT SERVICE

PROGRAM DESCRIPTION:

The City borrowed $200,000 for major repairs to City Hall. The cost to repay the debt is budgeted in this fund. The sources of funding are unrestricted housing rehabilitation loan collections with a backup from the General Fund (75%) and from Water and Sewer (12.5% each) Utilities Funds. More information about the actual repairs can be found in the narrative to the city hall repairs fund in the Intergovernmental Fund.

Fund : 30 DEBT SERVICE FUNDS
Dept : 319 CITY HALL REPAIR DEBT SERVICE

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg		Line Item Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
				REVENUES			
0.00	1,042.17	1,000		48100 INTEREST ON INVESTMENT	400	400	400
0.00	16,557.00	19,176		49010 FROM GENERAL FUND	14,672	14,672	14,672
0.00	2,760.00	3,196		49022 FROM WATER FUND	2,445	2,445	2,445
0.00	2,760.00	3,196		49025 FROM W WATER FUND	2,445	2,445	2,445
0.00	0.00	1,000		49901 BEGINNING BALANCE	12,000	12,000	12,000
0.00	23,119.17	27,568		49998 TOTAL REVENUE	31,962	31,962	31,962
				UNAPPROPRIATED			
0.00	0.00	1,998		92010 UNAPROP END FUND BAL	6,392	6,392	6,392
0.00	0.00	1,998		92199 TOTAL UNAPPROPRIATED	6,392	6,392	6,392
				DEBT SERVICE			
0.00	8,333.90	14,485		95501 LOAN PRINC	15,365	15,365	15,365
0.00	3,621.23	11,085		95601 LOAN INT	10,205	10,205	10,205
0.00	11,955.13	25,570		95999 TOTAL DEBT SERVICE	25,570	25,570	25,570
0.00	11,955.13	27,568		99000 TOTAL DEPT EXP	31,962	31,962	31,962
0.00	11,164.04-	0		99450 TTL REV/EXP (SURP)/DEF	0	0	0
424,154.41-	1,448,750.92-	0		99500 FUND TOTAL (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 30 - DEBT SERVICE FUNDS
DEPARTMENT: 319 - CITY HALL REPAIRS

DEBT SERVICES		SUB-LINE ITEM TOTAL	LINE TOTAL
95501	LOAN PRINCIPAL:	15,365	15,365
95601	LOAN INTEREST:	10,205	10,205

ENTERPRISE FUND

PROGRAM INFORMATION

WATER UTILITY

PROGRAM DESCRIPTION:

The responsibilities of the water utility are two fold. First, the treatment of raw water, which is accomplished at the Water Treatment Facility at 2nd and A Streets. The City contracts for the operation of the Water Treatment Plant with Operations Management International (OMI). Second, the transmission, storage, and distribution of treated water. The treatment process consists of a combination of chemical and filtration treatment. The plant operates at an average of 1.8 million gallons per day, and has an effective capacity of 5.0 million gallons per day.

Transmission, storage and distribution of the water after treatment is handled by the Water Section of the Public Works Maintenance Services Division and the Engineering Services Division. The City has approximately 55 miles of water main ranging in size from 2 to 16 inches in diameter. The mains are made up of many different materials that reflect technology and economics of the era in which they were installed. There is steel, ductile, cast iron, galvanized steel, asbestos-cement, P.V.C. plastic, and even a small amount of old wooden pipe has been reported but not confirmed.

Storage facilities consist of two, 2-million gallon storage tanks one located on East Grant Street, and one south of Vaughan Lane on South 5th Street. These tanks help equalize the pressure in the entire water system, and also serve for storage of water in the event the treatment plant stops producing water for a short period of time.

The system terminates in about 4,300 services. All are metered with the exception of a few that are strictly for use in case of fire. Most of our services to residences are 3/4" lines consisting of either galvanized or copper pipe.

The City maintains approximately 300 fire hydrants for fire protection of both family homes and businesses. This is a very important part of the water system. Our ability to provide adequate water for fire protection is a vital component in the calculation of fire insurance rates for the residences and businesses served by the city system.

General maintenance of the system includes repair of main and service line leaks; adding new services as needed; repair, testing and replacement of meters; repair of main line valves; general service orders; turning services off and on; and helping customers with complaints about the taste of their water and leaks they may have.

PROGRAM DESCRIPTION: (continued)

We test the water in the system, and flush dead-end lines and poor circulation areas. Twice a year the distribution crew spends a week cleaning the backwash settling ponds at the water treatment plant. Other maintenance includes taking care of the non-potable water system at Santiam Canal Industrial Park.

Each year we schedule to flush the entire water system. This is accomplished by opening several hydrants or other outlets to the system at the same time. This allows a large amount of water to move at great velocity, thus moving dirt and debris out of the main lines. Last years flushing cost the city $12,280 in labor and the use of 9 vehicles for 33 hours each. This flushing spilled 3.5 million gallons of water as well during the process. This expense may seem like a lot to invest but there are many benefits that come from flushing the system. Better water quality is of course one of the most important reasons. Increased fire flow is another compelling factor. Our maintenance program is also served by this process. During the flushing, most main line valves are operated and several are found that need maintenance. Deficiencies in fire hydrants are also discovered each year during this process and are then repaired.

Our cross-connection control program is now well underway. We have inspected and required protection for our water system at many businesses with the highest degree of hazard. Mortuaries and medical facilities were top on the list. We are continuing now with the inspection of lower priority sites.

Our vehicle maintenance is performed by the Lebanon Fire District. We pay for one mechanic and the Fire District provides another mechanic, supervision, a shop and equipment. This has been a cost effective arrangement and will continue.

Larger construction and major maintenance projects are included in the Water Capital Improvement Program managed by the Engineering Services Division. Engineering personnel design improvements, contract for construction, supervise construction activity, and provide contract administration services.

Engineering personnel determine the needs of industrial, institutional and other large users and calculate meter sizing and design service extensions to meet those needs. Where existing mainline flows are inadequate to meet the requirements of potential development, engineering staff utilizes computer modeling of the water system to find the most economical means of increasing flows.

PROGRAM DESCRIPTION: (continued)

Through the site review process, the Engineering Services Division evaluates proposed extensions to and uses of the water system. In this manner, engineering personnel ensure that the system grows in an orderly and predictable manner with no degradation of the service provided to current users, and in order to ensure compliance with the City's Water Facility Plan.

Billing and accounting services for the water and wastewater utilities are provided by the Finance Department. A private contractor (Metereaders) reads the meters and provides the readings to the city on a computer diskette which electronically passes the new readings into the computer.

In 1995-96 a water bond issue was refinanced resulting in a savings of $426,000 to rate payers. These funds were set aside for replacement and repair of aging city water lines. In addition, as a result of this refunding, the City is now able to levy a tax for bond repayment if the City Council so chooses. Starting in 1997-98 a tax is levied to repay the debt service. The savings to the water fund was used for a 5% rate decrease.

In January, 1990, as part of its commitment to create a stable funding base, the City Council approved the first in a series of proposed rate increases intended to provide the funding for badly needed improvements to the water system. The rate increases were based on certain assumptions, two of which affect the budget process. They are that costs for materials and services should increase at no more than 4% per year, and costs for personnel should increase no more than 6% per year for a combined average increase in operating expenses of 5%. The City has never exceeded these guidelines since they were instituted.

SERVICE REDUCTIONS FOR 1999-00

Engineering division - Reduced water quality testing.

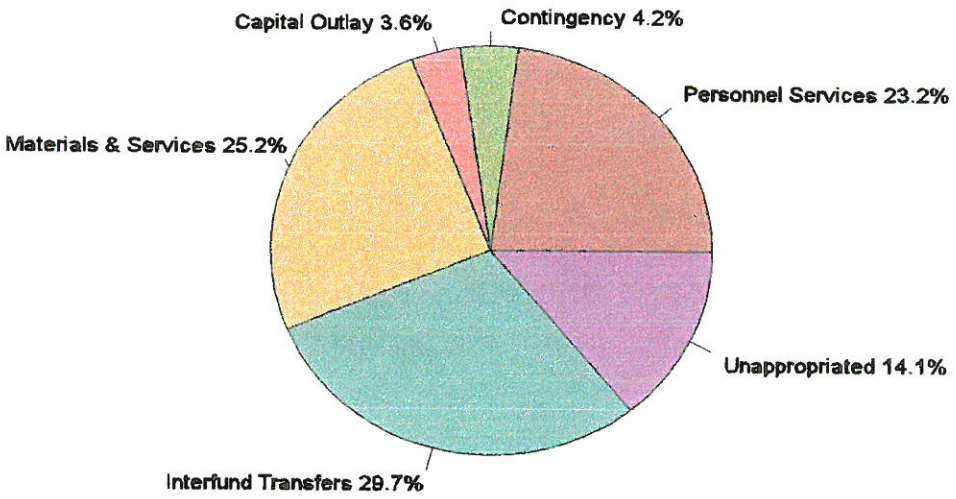
PROGRAM INFORMATION

WATER UTILITY

POSITIONS:	1998-99	1999-00
Accounting Clerk II (2)	1.0000 FTE	1.0000 FTE
Administrative Assistant - City Administrator	.0000 FTE	.1200 FTE
Administrative Assistant - Public Works	.1800 FTE	.1800 FTE
City Administrator	.2400 FTE	.2400 FTE
City Engineer	.1200 FTE	.1200 FTE
City Planner	.1000 FTE	.1200 FTE
Crew Chief	1.0000 FTE	1.0000 FTE
Director of Public Works	.1800 FTE	.1800 FTE
Engineering Associate (Development)	.2700 FTE	.2700 FTE
Engineering Associate (Facility Planning)	.1000 FTE	.1000 FTE
Engineering Tech I (Development)	.2500 FTE.	.2500 FTE
Environmental Specialist (Facility Planning)	.4000 FTE	.4000 FTE
Finance Director	.2700 FTE	.2700 FTE
Finance Operations Manager	.3000 FTE	.3000 FTE
Finance Specialist	.2900 FTE	.2900 FTE
Maintenance Division Manager	.3000 FTE	.3200 FTE
Maintenance Supervisor	.4000 FTE	.4000 FTE
Maintenance Workers (2.34)	2.5800 FTE	2.3400 FTE
Payroll Specialist - Confidential	.2100 FTE	.2100 FTE
Project Engineer (Development)	.1000 FTE	.1000 FTE
Project Engineer (Facility Planning)	.0000 FTE	.1000 FTE
Secretary/Data Entry	.0600 FTE	.0100 FTE
Secretary (2)	.1800 FTE	.5600 FTE
Senior Maintenance Worker	1.0000 FTE	1.0000 FTE
SUBTOTAL	9.5300 FTE	9.8800 FTE
PART TIME		
Secretary - Maintenance	.0000 FTE	.1950 FTE
Development Intern	.0500 FTE	.0355 FTE
Temporary Public Works Secretary (PW Scanning)	.0600 FTE	.0355 FTE
TOTAL	9.6400 FTE	10.2361 FTE
Contract - City Attorney	7.13% of contract wage	
Contract - Secretary Services for City Council	23% of contract wage	
Mayor and City Council	23% of wage	

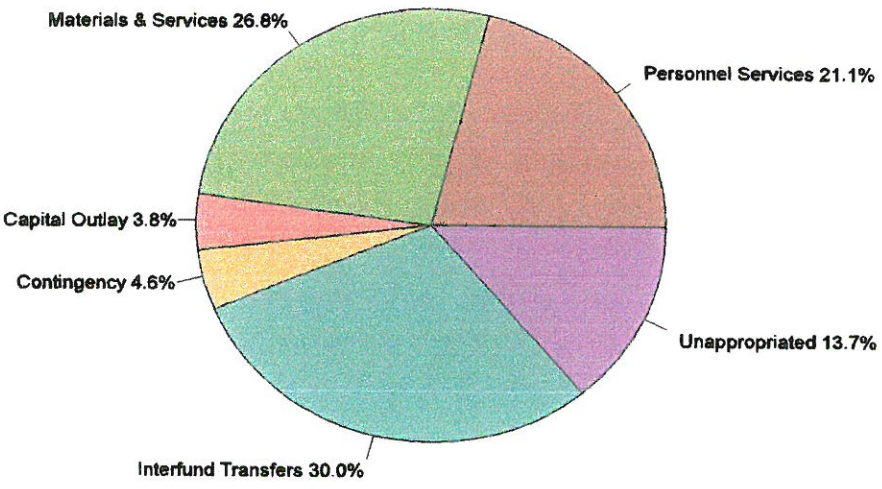
CITY OF LEBANON

Water Utility 1999-00 $2,305,000



BUDGET COMPARISON

Water Utility 1998-99 $2,257,100



Fund : 40 ENTERPRISE FUNDS
Dept : 430 WATER UTILITY

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg		Line Item Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
				REVENUES			
0.00	0.00	0	42030	BOND SALE PROCEEDS	1,000	1,000	1,000
1,230.00	1,220.00	1,100	48042	CREDIT CHECKS			
22,773.56	27,833.39	26,000	48051	DEPOSITS RECEIVED	26,000	26,000	26,000
44,628.07	47,667.97	40,000	48100	INTEREST ON INVESTMENT	30,000	30,000	30,000
1,638,906.13	1,639,849.25	1,660,000	48121	WATER FEES	1,743,000	1,743,000	1,743,000
61,792.19	34,266.45	30,000	48140	MISCELLANEOUS REVENUE	30,000	30,000	30,000
809,012.16	603,541.13	550,000	49901	BEGINNING BALANCE	450,000	450,000	475,000
2,578,342.11	2,354,378.19	2,307,100	49998	TOTAL REVENUE	2,280,000	2,280,000	2,305,000
				PERSONNEL SERVICES			
279,909.08	319,755.08	344,484	50001	SALARIES	377,682	377,682	377,682
100,087.46	110,972.82	128,795	50003	FRINGE BENEFITS	153,953	153,953	153,953
128.37	0.00	0	50250	PART TIME			
0.00	0.00	0	50255	PARENTAL LEAVE EXPENSE			
6,686.05	5,091.13	3,282	50600	OVERTIME	3,641	3,641	3,641
386,810.96	435,819.03	476,561	59999	TOTAL PERSONNEL SERV	535,276	535,276	535,276
				MATERIALS & SERVICES			
0.00	0.00	0	60300	DEPRECIATION			
0.00	362.65	250	61008	ADVERTISING (ADMIN)	250	250	250
113.21	30.00	450	61009	ADVERTISING (PW)	890	890	890
663.69	661.83	500	61010	ADVERTISING	500	500	500
1,213.93	1,517.71	2,000	61011	ADVERTISING (ENG)	2,000	2,000	2,000
1,499.40	83.44	200	61012	ADVERTISING (MAINT)	700	700	700
1,522.00	1,920.00	2,375	61013	AUDIT EXPENSE	2,375	2,375	2,375
224.03	259.67	600	61015	CODIFICATION (ADMIN)	600	600	600
3,679.61	4,019.77	4,500	61120	COMMUNICATION (GEN'L)	4,500	4,500	4,500
133.70	435.12	200	61121	COMMUNICATION (ENG)	400	400	400
1,608.47	861.30	1,000	61122	COMMUNICATION (MAINT)	1,000	1,000	1,000
327.34	179.35	150	61123	COMMUNICATION (PW)	200	200	200
2,532.73	1,347.36	2,900	61124	COMPUTER EXPENSE	3,235	3,235	3,235
2,307.30	5,159.61	500	61126	COMPUTER EXP (ENG)	1,000	1,000	1,000
151.25	111.44	300	61127	COMPUTER EXP (MAINT)	700	700	700
817.85	1,231.51	400	61128	COMPUTER EXP (PW)	425	425	425
64,688.71	63,827.09	28,415	61130	CONTRACT SERVICES	22,545	22,545	22,545
317,475.75	342,464.52	375,836	61131	CONTRACT SERVICES (PW)	341,655	343,575	343,575
6,028.45	3,848.44	1,500	61133	CONTRACT SERV (ENG)	1,500	1,500	1,500
16,437.21	17,037.80	13,430	61134	CONTRACT SERV (MAINT)	23,430	23,430	23,430
19,639.27	22,086.53	25,000	61200	DEPOSITS REFUNDED	25,000	25,000	25,000
69.41	200.00	200	61239	OPERATING EXP (ADMIN)	200	200	200

Date : 6/25/99
Time : 3:06
Dte Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 6/25/99

Fund : 40 ENTERPRISE FUNDS
Dept : 430 WATER UTILITY

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg		Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
7,323.98	7,562.38	2,170		61240	DEPT/OPERATING EXPENSE	2,170	2,170	2,170
1,605.53	418.35	7,000		61241	OPERATING EXP (ENG)	3,000	3,000	3,000
30,499.91	31,316.53	39,570		61242	OPERATING EXP (MAINT)	39,570	39,570	39,570
1,540.35	2,197.35	2,600		61243	OPERATING EXP (PW)	4,250	4,250	4,250
0.00	0.00	0		61250	DEPT/OP SUPPLIES			
553.52	213.55	700		61251	OP SUPPLIES (ENG)	700	700	700
1,408.30	808.83	1,500		61252	OP. SUPPLIES (MAINT)	1,500	1,500	1,500
195.06	180.79	530		61253	OP SUPPLIES (PW)	570	570	570
631.94	933.99	1,433		61290	DUES & SUBSCRIPTIONS	1,433	2,125	2,125
442.95	1,071.70	500		61291	DUES & SUBSCRIPT (ENG)	500	500	500
255.75	388.62	350		61292	DUES & SUBS (MAINT)	350	350	350
865.95	1,010.31	960		61293	DUES & SUBSCRIPT (PW)	900	900	900
1,282.85	982.57	2,000		61299	DUPLICATION (GEN'L)	2,000	2,000	2,000
2,200.96	373.58	2,000		61300	DUPLICATION	2,000	2,000	2,000
0.00	80.00	80		61319	ED & TRNG (ADMIN)	80	80	80
349.13	302.64	450		61320	EDUCATION & TRAINING	2,900	2,900	2,900
427.75	740.00	400		61321	EDUCATION & TRNG (ENG)	500	500	500
2,569.13	2,368.76	2,400		61322	ED & TRNG (MAINT)	2,700	2,700	2,700
131.93	462.82	660		61323	EDUCATION & TRNG (PW)	670	670	670
0.00	0.00	0		61355	CITY GRANTS			
1,440.66	10,712.35	15,000		61400	INSURANCE	13,000	13,000	13,000
277.23	2,631.10	2,402		61401	UNEMPLOY INS	2,402	2,402	2,402
59.50	1,000.00	1,000		61420	INS REPAIR & DEDUCT	1,000	1,000	1,000
0.00	0.00	100		61501	UNIFORMS (ENG)	50	50	50
1,962.27	1,312.55	1,850		61502	UNIFORMS (MAINT)	1,850	1,850	1,850
3,079.31	2,888.02	4,500		61560	MAINT/BLDG (GEN'L)	4,500	4,500	4,500
2,148.72	773.56	1,500		61562	MAINT/BLDG (MAINT)	1,500	1,500	1,500
78.90	106.65	400		61570	MAINT/EQPT	400	400	400
0.00	39.97	50		61571	MAINT/EQPT (ENG)	50	50	50
666.09	1,730.59	800		61572	MAINT/EQPT (MAINT)	800	800	800
151.51	147.82	150		61573	MAINT/EQPT (PW)	150	150	150
284.15	301.28	300		61581	MAINT/VEHICLES (ENG)	300	300	300
11,964.95	9,762.41	12,300		61582	MAINT/VEHICLES (MAINT)	12,300	12,300	12,300
0.00	571.34	200		61599	MTGS & CONF (ADMIN)	2,000	2,000	2,000
346.85	240.61	500		61600	MEETINGS & CONFERENCES	600	600	600
1,285.90	367.49	700		61601	MTGS & CONF (ENG)	700	700	700
401.92	436.68	800		61602	MTGS & CONF (MAINT)	800	800	800
700.90	739.25	1,330		61603	MTGS & CONF (PW)	1,320	1,320	1,320
2,705.06	2,590.50	2,500		61700	OFFICE SUPPLIES	2,500	2,500	2,500
293.72	537.65	500		61701	OFFICE SUPPLIES (ENG)	500	500	500
204.90	211.49	300		61702	OFF SUPPLIES (MAINT)	300	300	300
673.57	835.62	850		61703	OFFICE SUPPLIES (PW)	1,000	1,000	1,000
126.66	70.39	100		61801	PETROLEUM (ENG)	100	100	100
3,442.79	2,491.21	3,000		61802	PETROLEUM (MAINT)	3,000	3,000	3,000
5,972.24	10,188.24	10,660		61820	POSTAGE	11,000	11,000	11,000
2,763.24	3,351.71	4,000		61850	REFUNDS	4,000	4,000	4,000
3,450.00	5,364.63	5,624		61881	RENT (ENG)	6,595	6,595	6,595
1,100.00	1,150.03	1,390		61883	RENT (PW)	1,730	1,730	1,730
2,331.61	2,041.34	2,000		61900	UTILITIES (GEN'L)	2,000	2,000	2,000

Fund : 40 ENTERPRISE FUNDS
Dept : 430 WATER UTILITY

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg			Line Item Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
4,079.30	4,351.72	3,800			61902 UTILITIES (MAINT)	3,800	3,800	3,800
555,410.25	586,004.11	604,615			69999 TOTAL MAT & SERV	579,145	581,757	581,757
					CAPITAL OUTLAY			
2,074.78	66.67	13,375			72102 BUILDINGS (MAINT)	1,500	1,500	11,800
0.00	0.00	2,200			72103 BUILDINGS (PW)	5,400	5,400	5,400
4,394.79-	3,539.98-	0			72300 IMPROVEMENTS			
0.00	0.00	0			72301 IMPROVEMENTS (ENG)			
5,543.17	15,991.75	20,000			72302 IMPROVEMENTS (MAINT)	15,000	15,000	15,000
16,104.43	1,807.48	7,500			72303 IMPROVEMENTS (PW)	21,000	21,000	
2,756.00	1,354.32	8,250			72500 OFFICE EQPT.	3,300	3,300	3,300
2,026.63	2,005.98	2,000			72501 OFFICE EQPT (ENG)	1,000	1,000	1,000
839.71	0.00	0			72502 OFFICE EQPT (MAINT)	500	500	500
4,883.34	3,529.26	4,420			72503 OFFICE EQPT (PW)	700	700	700
6,584.46	4,348.32	5,500			72601 OTHER EQPT (ENG)	2,500	2,500	2,500
3,419.66	21,654.22	1,000			72602 OTHER EQPT (MAINT)	2,350	2,350	2,350
48,919.67	31,098.64	22,000			72603 OTHER EQPT (PW)	19,000	19,000	19,000
0.00	0.00	0			72802 VEHICLES (MAINT)			
88,757.06	78,316.66	86,245			79999 TOTAL CAPITAL OUTLAY	72,250	72,250	61,550
					CONTINGENCIES			
0.00	0.00	114,062			80005 OPERATING CONTINGENCY	109,130	106,518	96,218
0.00	0.00	0			80030 RES - MED INS			
0.00	0.00	114,062			89999 TOTAL CONTINGENCIES	109,130	106,518	96,218
					INTERFUND TRANSFERS			
251,468.00	253,020.00	254,210			90012 TO WATER BONDS	250,036	250,036	235,036
0.00	2,760.00	3,196			90017 TO CITY HALL REPAIR FD	2,445	2,445	2,445
0.00	0.00	0			90018 TO SANTIAM TRAV STAT			21,000
43,228.00	34,600.00	34,600			90025 TO GIS	34,600	34,600	34,600
0.00	0.00	24,741			90027 TO INFO SYSTEM SERVICE	23,441	23,441	23,441
33,995.50	0.00	0			90032 TO SPWF LOAN			
30,475.00	25,630.00	29,900			90105 TO EQPT ACQ & REP FUND	38,200	38,200	38,200
425,000.00	32,000.00	40,000			90120 TO WATER CIP			15,000
127,203.00	332,247.00	329,970			90122 TO SM WTR LINE REPLACE	335,477	335,477	335,477
911,369.50	680,257.00	716,617			90990 TOTAL INTERFUND TRANS	684,199	684,199	705,199
					UNAPPROPRIATED			

Fund : 40 ENTERPRISE FUNDS
Dept : 430 WATER UTILITY

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
0.00	0.00	309,000	92010	UNAPROP END FUND BAL	300,000	300,000	325,000
0.00	0.00	309,000	92199	TOTAL UNAPPROPRIATED	300,000	300,000	325,000
				DEBT SERVICE			
0.00	0.00	0	95100	BOND PRINCIPAL			
0.00	0.00	0	95200	BOND INTEREST			
0.00	0.00	0	95999	TOTAL DEBT SERVICE	0	0	0
1,942,347.77	1,780,396.80	2,307,100	99000	TOTAL DEPT EXP	2,280,000	2,280,000	2,305,000
635,994.34-	573,981.39-	0	99450	TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 40 - ENTERPRISE
DEPARTMENT: 430 - WATER UTILITY

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61008 ADVERTISING (ADMIN)	250	250
61009 ADVERTISING (PW):		
Recruitment and legal ads	890	890
61010 ADVERTISING (FI):		
Personnel recruitment	100	
Public notices	400	500
61011 ADVERTISING (ENG):		
Personnel recruitment	2000	2,000
61012 ADVERTISING (MT):		
Public Notice for full system flushing	500	
Personnel recruitment	200	700
61013 AUDIT EXPENSE:		
Share of audit expense	2,375	2,375
61015 CODIFICATION EXPENSE (ADMIN):		
Compilation and one year's update of city ordinances	600	600
61120 COMMUNICATIONS (FI):		
Telephone - For all operations related to W/W	4,500	4,500
61121 COMMUNICATIONS (ENG):		
Telephone - Annex offices	200	
Cellular phone service	200	400

FUND: 40 - ENTERPRISE
DEPARTMENT: 430 - WATER UTILITY

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61122 COMMUNICATIONS (MT):		
Cellular Phone service	400	
Service and repair of radio equipment	600	1,000
61123 COMMUNICATIONS (PW):		
Cellular equipment	150	
Pager	50	200
61124 COMPUTER EXPENSE (FI):		
Maintenance and repairs	1,100	
Programs and programming	2,135	3,235
61126 COMPUTER EXPENSE (ENG):		
Supplies	500	
Training	500	1,000
61127 COMPUTER EXPENSE (MT):		
Service and repair of hardware	600	
Supplies	100	700
61128 COMPUTER EXPENSE (PW):		
Service computer/printer	110	
Software	75	
Supplies	165	
Training	75	425
61130 CONTRACT SERVICES (FI):		
Unemployment Tax Claim Assistance	125	
City Attorney	4,600	
Contract for Meter Readers	12,480	
Credit checks	400	
First Interstate Bank, bond administration	4,000	

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 40 - ENTERPRISE
DEPARTMENT: 430 - WATER UTILITY

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61130 CONTRACT SERVICES (FI) continued:		
Maintenance Agreement for Canofile (1/8)	175	
Secretary Services for City Council	1,035	22,545
61131 CONTRACT SERVICES (PW):		
Development Intern	4,440	
Wonderware system contract	1,200	
Willamette Basin study	2000	
Canal Maintenance contract with City of Albany	45,000	
Maintenance contract for Canofile (1/8 cost)	175	
Operation of Water Treatment Plant (OMI)	284,800	
Outside engineering and surveying services	5,000	
Temporary Secretary	960	343,575
61133 CONTRACT SERVICES (ENG):		
Water quality testing at WTP	1,500	1,500
61134 CONTRACT SERVICES (MT):		
Leak Detection Survey	10,000	
Cathodic Protection Maintenance Agreement (SCIP)	380	
Contract for maintenance of fire system @ SCIP	4,200	
Contract patching of street cuts	7,000	
Janitorial service for shop	350	
Linn County work crew	1,500	23,430
61200 DEPOSITS REFUNDED:	25,000	25,000
61239 DEPARTMENT/OPERATING EXPENSE (ADMIN):		
Miscellaneous expense	200	200

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 40 - ENTERPRISE
DEPARTMENT: 430 - WATER UTILITY

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61240 DEPARTMENT/OPERATING EXPENSE (FI):		
Employee Assistance Program	620	
Miscellaneous Finance materials	900	
Safety Incentive Program	650	2,170
61241 DEPARTMENT/OPERATING EXPENSE (ENG):		
Annual DEQ permit fee (FP)	200	
Testing lab expense	300	
Consumer confidence survey (FP)	1,500	
Water quality testing (FP)	1,000	3,000
61242 DEPARTMENT/OPERATING EXPENSE (MT):		
Contract testing of large meters	2,000	
Hazardous spill cleanup materials and disposal	1,000	
Hydrant repair and painting	2,500	
Lead and copper testing	1,000	
Meter repair and replacement	1,000	
"One Call" monthly assessment (67%)	250	
Operating permits, landfill fees	1,400	
Security alarm annual fee	240	
Service line repair and replacement	11,000	
Storage facility maintenance	1,000	
Tool and equipment rental	1,680	
Water main repairs	12,000	
Water quality testing	4,500	39,570
61243 DEPARTMENT/OPERATING EXPENSE (PW):		
South Santiam Watershed Council	1,000	
Establish Lebanon Communications Operations Center (EOC)	850	
Expense reimbursement	475	
Oregon Co-op Purchasing Agreement Renewal Fee	150	
Southern Pacific Lease	125	
Water Distribution Certification fee	100	
Y2K Expense	1,550	4,250

FUND: 40 - ENTERPRISE
DEPARTMENT: 430 - WATER UTILITY

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61251 DEPARTMENT/OPERATING SUPPLIES (ENG):		
Assessor maps/microfilm	300	
Drafting supplies	100	
Reference books	200	
Surveying and inspection supplies	100	700
61252 DEPARTMENT/OPERATING SUPPLIES (MT):		
Drafting supplies, maps, etc.	50	
Hand tools, hardware, cleaners, blades	1,350	
Reference books	100	1,500
61253 DEPARTMENT/OPERATING SUPPLIES (PW):		
Miscellaneous	130	
Assessor maps/microfische	70	
Reference, code and other books	370	570
61290 DUES & SUBSCRIPTIONS (FI):		
Professional dues and subscriptions	1,000	
League of Oregon Cities dues	433	
Portion of Council of Government (COG) dues	692	2,125
61291 DUES & SUBSCRIPTIONS (ENG):		
American Public Works Association (APWA)	100	
American Waterworks Association (AWWA)	100	
Engineering dues and subscriptions	300	500
61292 DUES & SUBSCRIPTIONS (MT):		
American Public Works Association (APWA)	100	
American Waterworks Association (AWWA)	100	
East Linn Coordination Council (ELCC)	150	350

FUND: 40 - ENTERPRISE
DEPARTMENT: 430 - WATER UTILITY

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61293 **DUES & SUBSCRIPTIONS (PW):**		
American Public Works Association (APWA)	50	
American Water Works Association (AWWA)	150	
AWWA Standards Service	100	
Oregon Association of Water Utilities (OAWU)	500	
ENR Subscriptions	100	900
61299 **DUPLICATION (GEN'L):**		
Cost of repairs, paper and supplies for main copier	2,000	2,000
61300 **DUPLICATION (FI):**		
Printing of forms and supplies for small copier	2,000	2,000
61319 **EDUCATION & TRAINING (ADMIN):**		
Training, workshops, seminars	80	80
61320 **EDUCATION & TRAINING (FI):**		
Training, workshops, seminars for Finance Dept.	450	
Extra Cost due to new computer system	2,450	2,900
61321 **EDUCATION & TRAINING (ENG):**		
Training, workshops, seminars	500	500
61322 **EDUCATION & TRAINING (MT):**		
Reimbursement for course work	500	
Training, workshops, seminars	2,200	2,700
61323 **EDUCATION & TRAINING (PW):**		
Training, workshops and classes	670	670

FUND: 40 - ENTERPRISE
DEPARTMENT: 430 - WATER UTILITY

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61400 INSURANCE:		
Vehicle, general liability, equipment, earthquake and building coverage	13,000	13,000
61401 UNEMPLOYMENT INSURANCE	2,402	2,402
61420 INSURANCE REPAIR & DEDUCT:	1,000	1,000
61501 UNIFORM PURCHASE/LAUNDERING (ENG):		
Rain gear	50	50
61502 UNIFORM PURCHASE/LAUNDERING (MT):		
Purchase, repair, cleaning of uniforms & safety equipment	1,650	
Rain gear, rubber boots & gloves	200	1,850
61560 MAINTENANCE/BUILDING & GROUNDS (ADMIN):		
City Hall offices	4,500	4,500
61562 MAINTENANCE/BUILDING & GROUNDS (MT):		
SCIP pumphouse maintenance	500	
Share of main shop building maintenance	500	
Water building and storage facility	500	1,500
61570 MAINTENANCE/EQUIPMENT (FI):		
Service and repair of office equipment	400	400
61571 MAINTENANCE/EQUIPMENT (ENG):		
Service and repair of office/field equipment	50	50
61572 MAINTENANCE/EQUIPMENT (MT):		
Service and repair of office/field equipment	800	800

FUND: 40 - ENTERPRISE
DEPARTMENT: 430 - WATER UTILITY

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61573 MAINTENANCE/EQUIPMENT (PW):		
Service and repair of office equipment	150	150
61581 MAINTENANCE/VEHICLES (ENG):		
Engineering vehicles	100	
Payment to Fire District for mechanic	200	300
61582 MAINTENANCE/VEHICLES (MT):		
Backhoe	1700	
Jointly-owned vehicles (29%)	500	
OMI Pickup	100	
Payment to Fire District for mechanic	8,200	
Trailers	300	
Utility truck (3)	1,500	12,300
61599 MEETINGS & CONFERENCES (ADMIN):	2,000	2,000
61600 MEETINGS & CONFERENCES (FI):		
Business meetings and travel luncheons for Finance Department	600	600
61601 MEETINGS & CONFERENCES (ENG):		
American Water Works Association Conference	350	
American Public Works Association Conference	300	
Business meetings and travel luncheons	50	700
61602 MEETINGS & CONFERENCES (MT):		
American Water Works Association Conference	580	
American Public Works Association Conference	120	
Business meetings and travel luncheons	100	800

FUND: 40 - ENTERPRISE
DEPARTMENT: 430 - WATER UTILITY

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61603 MEETINGS & CONFERENCES (PW):		
American Water Works Association Water Symposium	150	
American Water Works Association Conference	600	
American Public Works Association Conference	170	
Business meetings and travel luncheons	300	
OSU Water Quality Conference	100	1,320
61700 OFFICE SUPPLIES (FI):	2,500	2,500
61701 OFFICE SUPPLIES (ENG):	500	500
61702 OFFICE SUPPLIES (MT):	300	300
61703 OFFICE SUPPLIES (PW):	850	1,000
61801 PETROLEUM PRODUCTS (ENG):		
Gasoline, oil lubricants	100	100
61802 PETROLEUM PRODUCTS (MT):		
Gasoline, oil, lubricants	3,000	3,000
61820 POSTAGE:		
Postage for billing and notice	11,000	11,000
61850 REFUNDS:		
Billing and fee returns	2,000	
Collection agency	2,000	4,000
61881 RENT (ENG):	6,595	6,595
61883 RENT (PW):	1,730	1,730

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 40 - ENTERPRISE
DEPARTMENT: 430 - WATER UTILITY

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61900 UTILITIES:		
City Hall offices	2,000	2,000
61902 UTILITIES (MT):		
Electricity, Water Reservoirs, Water Shop, SCIP Pumphouse	3,800	3,800
CAPITAL OUTLAY		
72102 BUILDINGS (MT):		
Finish Hose House at Shop	1,000	
Maintenance office improvements	500	
Construction of cover for vehicle wash area (33%)	10,300	11,800
72103 BUILDINGS (PW)		
Replace Control Building roof at WTP	5,400	5,400
72302 IMPROVEMENTS (MT):		
Drive Approaches, Curbs, and Surfacing-Main Shop (34%)	15,000	15,000
72500 OFFICE EQUIPMENT (FI):		
Utility billing software, other software for new computer system	3,300	3,300
72501 OFFICE EQUIPMENT (ENG):		
Desk, chairs, etc.	1,000	1,000
72502 OFFICE EQUIPMENT (MT):		
Desk, chairs, files, etc.	500	500

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 40 - ENTERPRISE
DEPARTMENT: 430 - WATER UTILITY

CAPITAL OUTLAY	SUB-LINE ITEM TOTAL	LINE TOTAL
72503 OFFICE EQUIPMENT (PW):		
Computer	300	
Digital camera	400	700
72601 OTHER EQUIPMENT (ENG):		
New computers	2,500	2,500
72602 OTHER EQUIPMENT (MT)		
Computer Work Station (50%)	1,300	
Digital camera (33%)	300	
Differential pressure test gauge	750	2,350
72603 OTHER EQUIPMENT (PW):		
Undesignated WTP Repairs	15,000	
Y2K Compliance	4,000	19,000
INTERFUND TRANSFERS		
90012 TO WATER BONDS:	235,036	235,036
90017 TO CITY HALL REPAIR FUND:	2,445	2,445
90018 TO SANTIAM TRAVEL STATION:	21,000	21,000
90025 TO GIS:	34,600	34,600
90027 TO INFORMATION SYSTEMS:	23,441	23,441
90105 TO EQUIPMENT ACQUISITION & REPLACEMENT:		
Finance Department for repair and replacement	2,000	
Public Works Department Equipment and Repairs	36,200	38,200
90120 WATER/CIP:	15,000	15,000
90122 TO SMALL WATERLINE REPLACEMENT FUND:	335,477	335,477

Date : 6/25/99
Time : 3:06
Dte Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 6/25/99

Fund : 40 ENTERPRISE FUNDS
Dept : 434 WATER BOND REVENUE

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg			Line Item Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
			REVENUES					
39,296.26	54,355.33	35,000		48100	INTEREST ON INVESTMENT	35,000	35,000	
0.00	0.00	0		48140	MISCELLANEOUS REVENUE			
251,468.00	253,020.00	254,210		49021	FROM WATER - BOND	250,036	250,036	
425,000.00-	32,000.00	40,000		49022	FROM WATER FUND			
773,027.88	1,200,597.54	1,125,316		49901	BEGINNING BALANCE	1,683,679	1,683,679	
638,792.14	1,539,972.87	1,454,526		49998	TOTAL REVENUE	1,968,715	1,968,715	0
0.00	0.00	0		99000	TOTAL DEPT EXP	0	0	0
638,792.14-	1,539,972.87-	1,454,526-		99450	TTL REV/EXP (SURP)/DEF	1,968,715	-1,968,715	0

PROGRAM INFORMATION

WATER UTILITY CAPITAL IMPROVEMENT PROGRAM

PROGRAM DESCRIPTION:

Lebanon's 1989 Water System Master Plan identified improvement and rehabilitation projects necessary to maintain current service levels while allowing for growth and development. The identified improvements were beyond the scope of the existing water revenue fund. Pared somewhat from the program recommended in the master plan, the Capital Improvement Projects Plan includes all projects believed necessary to ensure continuation of existing service levels and to ensure that Lebanon's door is open to economic development opportunities.

In January 1990, the City Council approved a capital improvement program based on the recommendation of the Rate Advisory Committee (now the Capital Improvements Plan Committee). The program was financed by borrowing, the repayment of which is funded by water user rates. Efforts during 1991-2000 have been focused on substantial completion of this program. With the adoption of the comprehensive capital improvement program in April of 1995, we have begun the next phase of capital improvements necessary to ensure adequate water supply for the City of Lebanon.

During the 1995-96 budget year, the City began receiving direct federal funding requiring an adjustment in accounting procedures for capital improvements. Starting with the 1996-97 budget all personnel services and material and supplies within this fund have been accounted for in fund 842 "Allocable Costs". The major emphasis for 1999-00 will be the Emergency Back-up Well project, repairs to the Accelator, and Airport Road water system improvements.

In 1998-99 accounting requirements for bond issues were changed to allow separate tracking of construction revenue and debt service revenue. From now on, revenue applicable to this department will be accounted for separately.

Fund : 40 ENTERPRISE FUNDS
Dept : 435 WATER UTILITY C.I.P.

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
				REVENUES			
0.00	0.00	0	48100	INTEREST ON INVESTMENT			25,000
0.00	0.00	0	49022	FROM WATER FUND			15,000
0.00	0.00	0	49901	BEGINNING BALANCE			780,159
0.00	0.00	0	49998	TOTAL REVENUE	0	0	820,159
0.00	0.00	0	49999	TOTAL REVENUE	0	0	820,159
				MATERIALS & SERVICES			
0.00	859.49	0	61126	COMPUTER EXP (ENG)			
4.08	37,845.77	0	61130	CONTRACT SERVICES			
4.08	38,705.26	0	69999	TOTAL MAT & SERV	0	0	0
				CAPITAL OUTLAY			
27,555.20	178,486.34	770,400	72301	IMPROVEMENTS (ENG)	1,448,779	1,448,779	790,759
3,752.30	0.00	0	72302	IMPROVEMENTS (MAINT)			
31,307.50	178,486.34	770,400	79999	TOTAL CAPITAL OUTLAY	1,448,779	1,448,779	790,759
				CONTINGENCIES			
0.00	0.00	160,016	80005	OPERATING CONTINGENCY			25,000
0.00	0.00	160,016	89999	TOTAL CONTINGENCIES	0	0	25,000
				INTERFUND TRANSFERS			
5,542.00	4,400.00	4,400	90025	TO GIS	4,400	4,400	4,400
0.00	0.00	0	90105	TO EQPT ACQ & REP FUND			
5,542.00	4,400.00	4,400	90990	TOTAL INTERFUND TRANS	4,400	4,400	4,400
36,853.58	221,591.60	934,816	99000	TOTAL DEPT EXP	1,453,179	1,453,179	820,159
36,853.58	221,591.60	934,816	99450	TTL REV/EXP (SURP)/DEF	1,453,179	1,453,179	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 40 - ENTERPRISE
DEPARTMENT: 435 - WATER UTILITY CIP

CAPITAL OUTLAY	SUB-LINE ITEM TOTAL	LINE TOTAL
72301 IMPROVEMENTS (ENG):		
Accelator repairs	258,000	
Backup wellfield	307,000	
Airport Road, 7th to West City Limits	100,000	
Reservoir valves/vaults	35,000	
Other Projects	90,759	790,759
INTERFUND TRANSFER		
90025 TO GIS	4,400	4,400

Fund : 40 ENTERPRISE FUNDS
Dept : 436 WATER BOND DEBT SERV

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
				REVENUES			
0.00	0.00	0	48100	INTEREST ON INVESTMENT			15,000
0.00	0.00	0	49021	FROM WATER - BOND			235,036
0.00	0.00	0	49901	BEGINNING BALANCE			265,500
0.00	0.00	0	49998	TOTAL REVENUE	0	0	515,536
0.00	0.00	0	49999	TOTAL REVENUE	0	0	515,536
				MATERIALS & SERVICES			
				CONTINGENCIES			
0.00	0.00	265,500	80026	RES FOR DEBT SERVICE	265,500	265,500	265,500
0.00	0.00	265,500	89999	TOTAL CONTINGENCIES	265,500	265,500	265,500
				UNAPPROPRIATED			
0.00	0.00	0	92010	UNAPROP END FUND BAL			
0.00	0.00	0	92199	TOTAL UNAPPROPRIATED	0	0	0
				DEBT SERVICE			
60,000.00	65,000.00	70,000	95100	BOND PRINCIPAL	70,000	70,000	70,000
191,341.02	187,921.51	184,210	95200	BOND INTEREST	180,036	180,036	180,036
251,341.02	252,921.51	254,210	95999	TOTAL DEBT SERVICE	250,036	250,036	250,036
251,341.02	252,921.51	519,710	99000	TOTAL DEPT EXP	515,536	515,536	515,536
251,341.02	252,921.51	519,710	99450	TTL REV/EXP (SURP)/DEF	515,536	515,536	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 40 - ENTERPRISE
DEPARTMENT: 436 - WATER BOND DEBT SERVICE

DEBT SERVICE	SUB-LINE ITEM TOTAL	LINE TOTAL
95100 BOND PRINCIPAL:	70,000	70,000
95200 BOND INTEREST:	180,036	180,036

PROGRAM INFORMATION

SMALL WATERLINE REPLACEMENT

PROGRAM DESCRIPTION:

Lebanon's 1989 Water System Master Plan identified replacement of the City's small diameter waterlines to maintain current service levels while allowing for growth and development. The identified improvements were beyond the scope of the existing water revenue fund. This program increases water service reliability and decreases maintenance by replacing pipes within the estimated 13 miles of old, leaking, and severely undersized portion of the distribution system. Small diameter waterlines are those 6 inches in diameter or less.

The Council dedicated funding to finance part of the overall program in 1996. The major emphasis for 1999-00 will be the continuing construction on the highest priorities identified during the past budget year and beginning the design process for next year's construction.

Smaller replacement projects involving a few blocks in scope are accomplished by a Maintenance Division repair crew. Fiscal year 1997-98 was our first full year with this new crew. This crew met the production schedule over the first 16 months of the program. Over that same period of time they beat their construction estimates by $28,000 and came in $108,000 under the engineers estimates which are based on historical contract costs. This crew has continued to save money after the first 16 months and they have also increase production to exceed their goal by several hundred feet of main per year. Because this is only a 3 person crew the projects still do not move forward with the speed of larger crews, however it is proving to be very cost effective to build these small water lines with a city crew.

Proposed projects for this fiscal year include:

Dodge Street from Grove to Cleveland	1,221 Feet
Jennings from Carroll to Hiatt	557 Feet
E. Carolina from Isabella to Bromil	616 Feet
William from Maple to Oak and then on to Hiatt	750 Feet
"B" Street from 6th to 7th	405 Feet
Elmore from Eddie east to the dead end	555 Feet

PROGRAM INFORMATION

SMALL WATERLINE REPLACEMENT

POSITIONS:	1998-99	1999-00
Director of Public Works	.0200 FTE	.0200 FTE
Administrative Assistant	.0100 FTE	.0100 FTE
Crew Chief	1.0000 FTE	1.0000 FTE
Engineering Associate (Facility Planning)	.0500 FTE	.0500 FTE
Project Engineer (Facility Planning)	.0000 FTE	.0500 FTE
Secretary	.0200 FTE	.0000 FTE
Senior Engineer (Facility Planning)	.0500 FTE	.0500 FTE
Maintenance Worker	.0800 FTE	.6600 FTE
Senior Maintenance Worker (2)	2.0000 FTE	2.0000 FTE
SUBTOTAL	3.2300 FTE	3.8400FTE
PART TIME		
Secretary Maintenance	.0000 FTE	.1700 FTE
Temporary Maintenance Worker	.3300 FTE	.3300 FTE
Temporary Public Works Secretary	.0148 FTE	.1849 FTE
TOTAL	3.5748 FTE	4.5249 FTE

Fund : 40 ENTERPRISE FUNDS
Dept : 437 SMALL WTR LINE REPLACE

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item Description			99-00 Prop. Bud	Appr. Bud	Adpt. Bud
			REVENUES					
0.00	0.00	0	42030	BOND SALE PROCEEDS				
20,963.88	10,611.48	10,000	48100	INTEREST ON INVESTMENT				
127,203.00	332,247.00	329,970	49022	FROM WATER FUND		335,477	335,477	335,477
317,587.88	155,613.68	130,000	49901	BEGINNING BALANCE		175,000	175,000	200,000
465,754.76	498,472.16	469,970	49998	TOTAL REVENUE		510,477	510,477	535,477
			PERSONNEL SERVICES					
10,232.73	93,369.31	100,529	50001	SALARIES		128,884	128,884	128,884
3,856.89	32,418.13	40,239	50003	FRINGE BENEFITS		55,956	55,956	55,956
117.58	1,138.62	1,000	50600	OVERTIME		1,601	1,601	1,601
14,207.20	126,926.06	141,768	59999	TOTAL PERSONNEL SERV		186,441	186,441	186,441
			MATERIALS & SERVICES					
2,186.47	0.00	25	61012	ADVERTISING (MAINT)		25	25	25
85.10	176.99	400	61122	COMMUNICATION (MAINT)		400	400	400
37,372.54	27,831.84	45,300	61130	CONTRACT SERVICES		35,000	35,000	35,000
0.00	98.56	270	61131	CONTRACT SERVICES (PW)				
749.00	6,772.57	15,000	61134	CONTRACT SERV (MAINT)		17,000	17,000	17,000
76,018.80	88,887.36	110,000	61242	OPERATING EXP (MAINT)		120,000	120,000	120,000
0.00	50.00	0	61243	OPERATING EXP (PW)				
1,947.48	1,888.81	2,000	61252	OP. SUPPLIES (MAINT)		2,000	2,000	2,000
0.00	30.00	255	61292	DUES & SUBS (MAINT)		255	255	255
50.00	1,888.52	1,500	61322	ED & TRNG (MAINT)		1,500	1,500	1,500
0.00	886.68	857	61401	UNEMPLOY INS				
0.00	0.00	1,000	61420	INS REPAIR & DEDUCT		1,000	1,000	1,000
479.79	1,336.23	1,200	61502	UNIFORMS (MAINT)		1,200	1,200	1,200
513.58	117.20	500	61562	MAINT/BLDG (MAINT)		500	500	500
385.54	3,549.55	1,500	61572	MAINT/EQPT (MAINT)		1,500	1,500	1,500
1,404.04	6,821.61	6,500	61582	MAINT/VEHICLES (MAINT)		9,100	9,100	9,100
10.66	25.94	200	61702	OFF SUPPLIES (MAINT)		200	200	200
293.16	2,140.89	3,400	61802	PETROLEUM (MAINT)		3,400	3,400	3,400
121,496.16	142,502.75	189,907	69999	TOTAL MAT & SERV		193,080	193,080	193,080
			CAPITAL OUTLAY					
0.00	0.00	13,375	72102	BUILDINGS (MAINT)		1,000	1,000	11,300
0.00	0.00	0	72302	IMPROVEMENTS (MAINT)		10,000	10,000	10,000
0.00	0.00	0	72502	OFFICE EQPT (MAINT)		500	500	500

Fund : 40 ENTERPRISE FUNDS
Dept : 437 SMALL WTR LINE REPLACE

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg			Line Item Description		99-00 Prop. Bud	Appr. Bud	Adpt. Bud
12,006.88	9,451.65	20,950			72602	OTHER EQPT (MAINT)	4,050	4,050	4,050
162,327.63	0.00	0			72802	VEHICLES (MAINT)			
174,334.51	9,451.65	34,325			79999	TOTAL CAPITAL OUTLAY	15,550	15,550	25,850
	CONTINGENCIES								
0.00	0.00	78,555			80005	OPERATING CONTINGENCY	96,032	96,032	110,732
0.00	0.00	78,555			89999	TOTAL CONTINGENCIES	96,032	96,032	110,732
	INTERFUND TRANSFERS								
0.00	0.00	4,865			90027	TO INFO SYSTEM SERVICE	4,074	4,074	4,074
0.00	16,200.00	20,550			90105	TO EQPT ACQ & REP FUND	15,300	15,300	15,300
0.00	16,200.00	25,415			90990	TOTAL INTERFUND TRANS	19,374	19,374	19,374
,037.87	295,080.46	469,970			99000	TOTAL DEPT EXP	510,477	510,477	535,477
155,716.89-	203,391.70-	0			99450	TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 40 - ENTERPRISE
DEPARTMENT: 437 - SMALL WATER LINE REPLACEMENT

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61012 ADVERTISING (MT):		
Personnel recruitment	25	25
61122 COMMUNICATIONS (MT):		
Cellular Phone service	200	
Service and repair of radio equipment	200	400
61130 CONTRACT SERVICES		
Temporary Secretary	5,000	
In-house engineering, surveying & consulting services	30,000	35,000
61134 CONTRACT SERVICES (MT):		
Contract asphalt and concrete	3,690	
Contract water main tapping	6,000	
Temp. maintenance worker	7,310	17,000
61242 DEPARTMENT/OPERATING EXPENSE (MT):		
Hydrants	4,500	
Meters	2,000	
Valves and other main line fittings	28,000	
Main line pipe	31,000	
Service line fittings, meter boxes etc.	12,000	
Copper tubing for service lines	8,000	
Tool and equipment rental	2,000	
Gravel, loam, seed, replacement plants, etc.	14,000	
Concrete and asphalt	18,500	120,000
61252 DEPARTMENT/OPERATING SUPPLIES (MT):		
Drafting supplies, maps, etc.	100	
Hand tools, hardware, cleaners, blades	1,800	
Reference books	100	2,000

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 40 - ENTERPRISE
DEPARTMENT: 437 - SMALL WATER LINE REPLACEMENT

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61292 DUES & SUBSCRIPTIONS (MT)		
League of Oregon Cities dues	155	
A.P.W.A. annual dues	50	
A.W.W.A. annual dues	50	255
61322 EDUCATION & TRAINING (MT):		
Reimbursement for course work	300	
Training, workshops, seminars	1,200	1,500
61401 UNEMPLOYMENT INSURANCE		
61420 INSURANCE REPAIR & DEDUCT:	1,000	1,000
61502 UNIFORM PURCHASE/LAUNDERING (MT):		
Purchase, repair, cleaning of uniforms and safety equipment	850	
Rain gear, rubber boots, gloves	350	1,200
61562 MAINTENANCE/BUILDING & GROUNDS (MT):		
Share of main shop building maintenance	500	500
61572 MAINTENANCE/EQUIPMENT (MT):		
Service and repair of office/field equipment	1,500	1,500
61582 MAINTENANCE/VEHICLES (MT):		
Skid steer loader	500	
Backhoe (rear tires)	1,300	
Boom Truck	500	
Payment to Fire District for mechanic	4,500	
Dump Truck (recap rear tires - 8)	1,800	
Utility truck	500	9,100

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 40 - ENTERPRISE
DEPARTMENT: 437 - SMALL WATER LINE REPLACEMENT

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61702 OFFICE SUPPLIES (MT):	200	200
61802 PETROLEUM PRODUCTS (MT):		
Gasoline, oil, lubricants	3,400	3,400
CAPITAL OUTLAY		
72102 BUILDINGS (MT)		
Construction of cover for vehicle wash area (33%)	10,300	
Finish Hose House At Shop	500	
Maintenance office improvements	500	11,300
72302 IMPROVEMENTS (MT):		
Drive Approaches, Curbs and Surfacing-Main Shop (22%)	10,000	10,000
72502 OFFICE EQUIPMENT (MT):		
Desk, chairs, files, etc.	500	500
72602 OTHER EQUIPMENT (MT):		
Computer Work Station (25%)	650	
Digital camera (33%)	300	
10 foot screed bar for power screed	500	
Walk behind sweeper	2,600	4,050
INTERFUND TRANSFER		
90027 TO INFORMATION SYSTEMS	4,074	4,074
90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND:	15,300	15,300

PROGRAM INFORMATION

STORM DRAINAGE UTILITY

PROGRAM DESCRIPTION:

A Storm Drainage Utility has been proposed to City Council by the Capital Improvement Program Committee. If the new storm drainage utility receives initial approval, this budget program will provide a "startup" budget during 1999-00. The first work effort, which will take place during the first half of the budget year, will be to develop the new utility rates. This portion of the "startup" budget is funded by transfers from the Equipment Replacement and Engineering Development Review funds. In turn, these funds will be reimbursed from a future general fund transfer. If the utility then receives final approval, additional maintenance and cleaning will be phased in toward the end of the fiscal year. The hiring of a Senior Maintenance worker and summer Temporary worker will take place in the spring of 2000. We have set a goal to complete cleaning of all the City's storm lines in the first five years of the new program with emphasis placed on heavy deposit areas first.

In the past, Storm Drainage has been funded at a level which allowed only emergency response. Typically only clogged drain pipes and completely overgrown ditches would receive attention due to the lack of funding. This funding averaged $60,000 per year for the past three years. The funds for this effort was transferred from the Street Fund into the Storm Drainage Fund (50-559).

City Council has not made a final decision on whether to initiate a Storm Drainage Utility and for that reason this Fund includes revenues transferred from other sources to fund the initial investigation. If the Utility is formed then it is expected that those transfers will not be made and Utility Funds would finance the initial start-up costs. If the Utility is not formed, then the transfers will be made to cover the costs incurred to that date.

The Goals for this fund would be to:

- inspect and clean all publicly owned storm drainage pipes and open channels within seven years. These facilities would be cleaned on a regular basis in future years.
- prepare for the Environmental Protection Agencies Phase II Storm Water Regulations. We are required to obtain a Storm Water Discharge Permit by August of 2001 and to implement a Storm Water Quality Program after that.
- set aside approximately $150,000 each year in capital improvement funds to resolve some of the long standing drainage and flooding problems in Lebanon.

PROGRAM INFORMATION

STORM DRAINAGE UTILITY

POSITIONS:	1998-99	1998-00
Administrative Assistant	.0300 FTE	.0300 FTE
City Engineer	.1000 FTE	.1000 FTE
Director of Public Works	.0400 FTE	.0400 FTE
Engineering Associate (Facility Planning)	.2500 FTE	.2500 FTE
Engineering Technician I	.1500 FTE	.1500 FTE
Engineering Technician III (GIS)	.5000 FTE	.1000 FTE
Environmental Specialist	.1000 FTE	.0500 FTE
Finance Director	.0200 FTE	.0200 FTE
Finance Operations Manager	.0300 FTE	.0300 FTE
Finance Specialist	.0100 FTE	.0000 FTE
GIS Specialist	.5000 FTE	.1000 FTE
Project Engineer (Facility Planning)	.0000 FTE	.2500 FTE
Secretary/Data Entry	.0200 FTE	.0000 FTE
Senior Maintenance Worker	.2500 FTE	.2500 FTE
Utility Billing Clerk	.2000 FTE	.0000 FTE
SUBTOTAL	1.7000 FTE	1.2700FTE
Temporary Maintenance Worker	.1666 FTE	.1666 FTE
Clerical PW	.0000 FTE	.0111 FTE
TOTAL	1.8666 FTE	1.4477 FTE

Fund : 40 ENTERPRISE FUNDS
Dept : 450 STORM DRAIN UTILITY

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
				REVENUES			
0.00	0.00	0	48100	INTEREST ON INVESTMENT	2,000	2,000	2,000
0.00	0.00	115,733	48125	STORM DRAIN FEES	131,043	131,043	131,043
0.00	0.00	0	49010	FROM GENERAL FUND			
0.00	0.00	24,267	49033	FROM ENG DEV REVIEW			
0.00	0.00	60,000	49097	FROM EQUIP ACQ FUND			
0.00	0.00	0	49901	BEGINNING BALANCE	86,000	86,000	86,000
0.00	0.00	200,000	49998	TOTAL REVENUE	219,043	219,043	219,043
				PERSONNEL SERVICES			
0.00	0.00	58,702	50001	SALARIES	50,162	50,162	50,162
0.00	0.00	22,829	50003	FRINGE BENEFITS	19,880	19,880	19,880
0.00	0.00	0	50600	OVERTIME			
0.00	0.00	81,531	59999	TOTAL PERSONNEL SERV	70,042	70,042	70,042
				MATERIALS & SERVICES			
0.00	0.00	5,000	61011	ADVERTISING (ENG)	3,000	3,000	3,000
0.00	0.00	1,000	61012	ADVERTISING (MAINT)	1,000	1,000	1,000
0.00	0.00	175	61122	COMMUNICATION (MAINT)	175	175	175
0.00	0.00	4,000	61124	COMPUTER EXPENSE	4,000	4,000	4,000
0.00	0.00	150	61127	COMPUTER EXP (MAINT)	150	150	150
0.00	0.00	20,000	61133	CONTRACT SERV (ENG)	20,000	20,000	20,000
0.00	0.00	4,000	61134	CONTRACT SERV (MAINT)	4,000	4,000	4,000
0.00	0.00	4,000	61241	OPERATING EXP (ENG)	4,000	4,000	4,000
0.00	0.00	2,535	61242	OPERATING EXP (MAINT)	2,535	2,535	2,535
0.00	0.00	400	61251	OP SUPPLIES (ENG)	400	400	400
0.00	0.00	500	61252	OP. SUPPLIES (MAINT)	500	500	500
0.00	0.00	40	61292	DUES & SUBS (MAINT)	40	40	40
0.00	0.00	100	61322	ED & TRNG (MAINT)	100	100	100
0.00	0.00	100	61562	MAINT/BLDG (MAINT)	100	100	100
0.00	0.00	200	61572	MAINT/EQPT (MAINT)	200	200	200
0.00	0.00	1,000	61582	MAINT/VEHICLES (MAINT)	1,000	1,000	1,000
0.00	0.00	100	61602	MTGS & CONF (MAINT)	100	100	100
0.00	0.00	1,000	61701	OFFICE SUPPLIES (ENG)	1,000	1,000	1,000
0.00	0.00	50	61702	OFF SUPPLIES (MAINT)	50	50	50
0.00	0.00	400	61802	PETROLEUM (MAINT)	400	400	400
0.00	0.00	44,750	69999	TOTAL MAT & SERV	42,750	42,750	42,750
				CAPITAL OUTLAY			

Fund : 40 ENTERPRISE FUNDS
Dept : 450 STORM DRAIN UTILITY

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg		Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
0.00	0.00	4,075		72602	OTHER EQPT (MAINT)	4,075	4,075	4,075
0.00	0.00	18,500		72802	VEHICLES (MAINT)	19,000	19,000	19,000
0.00	0.00	22,575		79999	TOTAL CAPITAL OUTLAY	23,075	23,075	23,075
			CONTINGENCIES					
0.00	0.00	46,394		80005	OPERATING CONTINGENCY			
0.00	0.00	46,394		89999	TOTAL CONTINGENCIES	0	0	0
			INTERFUND TRANSFERS					
0.00	0.00	4,250		90027	TO INFO SYSTEM SERVICE			
0.00	0.00	0		90040	TO ENG DEV REVIEW	26,117	26,117	26,117
0.00	0.00	500		90105	TO EQPT ACQ & REP FUND	57,059	57,059	57,059
0.00	0.00	4,750		90990	TOTAL INTERFUND TRANS	83,176	83,176	83,176
0.00	0.00	200,000		99000	TOTAL DEPT EXP	219,043	219,043	219,043
0.00	0.00	0		99450	TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 40 - ENTERPRISE
DEPARTMENT: 450 - STORM DRAINAGE UTILITY

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61011 ADVERTISING (ENG):	3,000	3,000
61012 ADVERTISING (MT):		
Personnel recruitment	1,000	1,000
61122 COMMUNICATIONS (MT):		
Cellular Phone service	100	
Service and repair of radio equipment	75	175
61124 COMPUTER EXPENSE (ENG):	4,000	4,000
61127 COMPUTER EXPENSE (MT)		
Service and repair of hardware	100	
Supplies	50	150
61133 CONTRACT SERVICES (ENG):		
Temporary Secretary	300	
Engineering Services	19,700	20,000
61134 CONTRACT SERVICES (MT):		
Temp. maintenance worker	4,000	4,000
61241 DEPARTMENT/OPERATING EXPENSE (ENG):		
Postage	700	
Linn County assessor data	500	
Survey equipment	2,000	
Linn County/other maps	800	4,000

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 40 - ENTERPRISE
DEPARTMENT: 450 - STORM DRAINAGE UTILITY

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61242 DEPARTMENT/OPERATING EXPENSE (MT):		
Equipment rental	500	
Hazardous spill cleanup materials and disposal	250	
Pipe, manhole parts, culverts, catchbasins	1,500	
Safety incentive program	35	
Vegetation control	250	2,535
61251 DEPARTMENT/OPERATING SUPPLIES (ENG):	400	400
61252 DEPARTMENT/OPERATING SUPPLIES (MT):		
Hand tools, hardware, cleaners, blades, shovels	500	500
61292 DUES & SUBSCRIPTIONS (MT)		
A.P.W.A. annual dues	40	40
61322 EDUCATION & TRAINING (MT):		
Training, workshops, seminars	100	100
61562 MAINTENANCE/BUILDING & GROUNDS (MT):		
Share of main shop building maintenance	100	100
61572 MAINTENANCE/EQUIPMENT (MT):		
Service and repair of office/field equipment	200	200
61582 MAINTENANCE/VEHICLES (MT):		
Payment to Fire District for mechanic	400	
Share of Vactor maintenance	500	
Pickup	100	1,000
61602 MEETINGS AND CONFERENCES (MT)	100	100

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 40 - ENTERPRISE
DEPARTMENT: 450 - STORM DRAINAGE UTILTY

	SUB-LINE ITEM TOTAL	LINE TOTAL
INTERFUND TRANSFERS:		
61701 OFFICE SUPPLIES (ENG):	1,000	1,000
61702 OFFICE SUPPLIES (MT):	50	50
61802 PETROLEUM PRODUCTS (MT):		
Gasoline, oil, lubricants	400	400
CAPITAL OUTLAY		
72602 OTHER EQUIPMENT (MT):		
Tracks for skid steer loader	2,600	
Chain saw with brush bar	575	
Weed eaters (2)	900	4,075
72802 VEHICLES (MT):		
Pickup truck ½ ton	19,000	19,000
INTERFUND TRANSFER		
90040 TO ENGINEERING DEVELOPMENT REVIEW	26,117	26,117
90105 TO EQUIPMENT ACQUISITION & REPLACEMENT:		
Equipment	500	
Repay	56,441	57,059

PROGRAM INFORMATION

WASTEWATER

PROGRAM DESCRIPTION:

The responsibilities of the Wastewater Utility are twofold: first, the collection of wastewater in a network of sewer mains throughout the city; and second, the treatment of this wastewater so that it may be discharged safely into the environment.

The Collections Section of the Public Works Maintenance Services Division is responsible to see that 53 miles of sanitary sewer mains are kept clean and flowing. This includes routine cleaning and emergency cleaning where sluggish lines exist or blockage occurs. The Collections Section is also responsible for rebuilding and replacement of manholes and minor repair of the system.

Our vehicle maintenance is performed by the Lebanon Fire District. We pay for one mechanic and the Fire District provides another mechanic, supervision, a shop and equipment. This has been a very cost effective arrangement and will continue.

Treatment operations are handled mostly by Operations Management International (OMI), a private contractor. The wastewater treatment facility is located on Tennessee Road, on the northeast corner of the city. It is an 8-million gallon per day, activated sludge system providing secondary treatment and chlorination before discharge into the Santiam River. The retained sludge is disposed of as fertilizer on agricultural land-producing crops not intended for human consumption.

Changes in regulations and new Federal standards will greatly affect our treatment plant process and cost. These include standards for chlorine and ammonia discharge, treatment standards during periods of high flows through the plant, distribution of the discharge into the South Santiam River and, most recently, upcoming standards for steelhead and salmon recovery. Most of these requirements culminate in requirements for our DEQ discharge permit. Significant and costly changes to our wastewater treatment process are required along with utility rate increases to fund the projects. Most of these projects are budgeted in the Wastewater Capital Improvement Program. However, some projects such as inflow and infiltration investigations and limited sanitary sewer replacement are budgeted in the wastewater utility. The Wastewater SDC Improvements budget program also includes contract services to pursue the maximum amount of grant funding possible for mandated treatment plant and collection system projects.

PROGRAM DESCRIPTION: (continued)

Larger construction projects and repairs are included in the Wastewater Capital Improvement Plan managed by the Engineering Services Division. The staff designs improvements and contracts for construction. Engineering assists citizens in locating private laterals and provides advice on effective resolution of problems. They regulate private contractors who perform work affecting the system, and ensure system growth in compliance with the City's Wastewater Facility Plan.

In January, 1990, as part of its commitment to create a stable funding base, the City Council approved the first in a series of proposed rate increases intended to provide the funding for badly needed improvements to the wastewater system. The rate increases were based on certain assumptions, two of which affect the budget process. They are that costs for materials and services should increase at no more than 4% per year and costs for personnel should increase no more than 6% per year for a combined average increase in operating expenses of 5%. The City has never exceeded these guidelines since they were instituted.

In 1999-00 a 50% Wastewater rate increase was included in the budget at the request of the City Council. The purpose of the rate increase is partially to pay for increased costs since the last rate increase in 1994. A large portion, however, is to pay for the increased costs due to stricter environmental requirements imposed by the state and federal governments. A 10% increase was implemented on July 1, 1999. A public input process will be held in the fall of 1999 before any decisions are made regarding further increases. Another increased cost for the treatment plant arose from a reallocation of fees paid to OMI, the company that runs the treatment plants. The reallocation increase is based on actual costs incurred. The cost of operating the Water Treatment Plant was reduced by an equal amount. The spending cap is once again in place to the adjusted expenditure levels.

SERVICE REDUCTIONS FOR 1999-00

Engineering division - Eliminated engineering support for hazmat response.

PROGRAM INFORMATION

WASTEWATER

POSITIONS:	1998-99	1999-00
Accounting Clerk II (2)	1.0000 FTE	1.0000 FTE
Administrative Assistant (Admin)	.0000 FTE	.1200 FTE
Administrative Assistant (PW)	.1800 FTE	.1800 FTE
City Administrator	.2400 FTE	.2400 FTE
City Planner	.0800 FTE	.1200 FTE
Crew Chief	.8000 FTE	.8000 FTE
Director of Public Works	.1600 FTE	.1600 FTE
Engineering Associate (Development)	.2600 FTE	.2600 FTE
Engineering Associate (Facility Planning)	.1500 FTE	.1500 FTE
City Engineer	.1000 FTE	.1000 FTE
Engineering Tech I (Development)	.2600 FTE	.2600 FTE
Environmental Specialist (Facility Planning)	.4000 FTE	.4000 FTE
Finance Director	.2700 FTE	.2700 FTE
Finance Operations Manager	.3000 FTE	.3000 FTE
Finance Specialist	.2500 FTE	.2500 FTE
Maintenance Division Manager	.1400 FTE	.1600 FTE
Maintenance Supervisor	.1600 FTE	.1600 FTE
Payroll Specialist - Confidential	.1800 FTE	.1800 FTE
Project Engineer (Development)	.1000 FTE	.1000 FTE
Project Engineer (Facility Planning)	.0000 FTE	.1500 FTE
Secretary/Data Entry Clerk	.0600 FTE	.0100 FTE
Secretary (2)	.1300 FTE	.5100 FTE
Senior Maintenance Worker	.8900 FTE	.8900 FTE
SUBTOTAL	6.1100 FTE	6.7700 FTE
PART TIME		
Secretary Maintenance	.0600 FTE	.0600 FTE
Development Intern	.0400 FTE	.1688 FTE
TOTAL	6.2700 FTE	6.9988 FTE

Contract - City Attorney	7.13% of contract wage
Contract - Secretary Services for City Council	23% of contract wage
Mayor and City Council	23% of wage

Date : 6/25/99
Time : 3:06
Dte Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 6/25/99

Fund : 40 ENTERPRISE FUNDS
Dept : 470 WASTEWATER UTILITY

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item Description		99-00 Prop. Bud	Appr. Bud	Adpt. Bud
			REVENUES				
1,000.00	0.00	0	48051 DEPOSITS RECEIVED				
0.00	0.00	0	48060 ENGINEERING FEES				
32,993.79	33,094.46	28,000	48100 INTEREST ON INVESTMENT		25,000	25,000	25,000
11.50	14.71	0	48101 INTEREST ON TAXES				
8,133.49-	1,467.58	2,000	48119 FROM BOND FD		2,000	2,000	500
490.83	22,107.07	10,000	48140 MISCELLANEOUS REVENUE		20,000	20,000	20,000
1,384,651.28	1,405,189.48	1,400,000	48220 SEWER FEES-CURRENT		2,100,000	2,100,000	1,848,000
0.00	0.00	0	48225 ENERGY SAVINGS REBATE				
8,715.72	8,193.33	8,000	48230 SEWER USE FEES		8,000	8,000	8,000
667,142.41	570,803.30	550,000	49901 BEGINNING BALANCE		375,000	375,000	425,000
2,086,872.04	2,040,869.93	1,998,000	49998 TOTAL REVENUE		2,530,000	2,530,000	2,326,500
			PERSONNEL SERVICES				
178,198.29	211,552.96	241,420	50001 SALARIES		277,006	277,006	277,006
1,196.48	72,599.09	84,727	50003 FRINGE BENEFITS		108,825	108,825	108,825
128.37	0.00	0	50250 PART TIME				
0.00	0.00	0	50255 PARENTAL LEAVE EXPENSE				
1,283.36	1,074.25	1,932	50600 OVERTIME		2,143	2,143	2,143
240,806.50	285,226.30	328,079	59999 TOTAL PERSONNEL SERV		387,974	387,974	387,974
			MATERIALS & SERVICES				
0.00	0.00	0	60300 DEPRECIATION				
0.00	362.64	100	61008 ADVERTISING (ADMIN)				
45.30	24.00	370	61009 ADVERTISING (PW)		1,370	1,370	1,370
172.82	661.82	500	61010 ADVERTISING		500	500	500
1,611.43	1,561.32	1,500	61011 ADVERTISING (ENG)		1,500	1,500	1,500
0.00	0.00	0	61012 ADVERTISING (MAINT)		100	100	100
1,522.00	1,920.00	2,375	61013 AUDIT EXPENSE		2,375	2,375	2,375
224.03	259.67	600	61015 CODIFICATION (ADMIN)		600	600	600
3,679.56	4,019.71	4,500	61120 COMMUNICATION (GEN'L)		4,500	4,500	4,500
91.91	410.80	200	61121 COMMUNICATION (ENG)		600	600	600
560.74	433.21	400	61122 COMMUNICATION (MAINT)		400	400	400
641.41	370.28	150	61123 COMMUNICATION (PW)		170	170	170
2,583.77	1,282.11	2,900	61124 COMPUTER EXPENSE		3,235	3,235	3,235
3,409.00	6,451.96	2,000	61126 COMPUTER EXP (ENG)		2,000	2,000	2,000
151.25	711.45	300	61127 COMPUTER EXP (MAINT)		300	300	300
790.78	1,172.42	330	61128 COMPUTER EXP (PW)		425	425	425
54,195.78	51,473.11	25,815	61130 CONTRACT SERVICES		20,215	20,215	20,215
454,462.95	462,036.83	472,284	61131 CONTRACT SERVICES (PW)		566,450	568,370	593,370
1,788.09	8,629.28	32,000	61133 CONTRACT SERV (ENG)		64,000	64,000	64,000

Date : 6/25/99
Time : 3:06
Dte Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 6/25/99

Fund : 40 ENTERPRISE FUNDS
Dept : 470 WASTEWATER UTILITY

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg		Line Item Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
2,054.70	3,446.58	350	61134	CONTRACT SERV (MAINT)	350	350	350
69.41	500.00	500	61239	OPERATING EXP (ADMIN)	500	500	500
12,332.25	26,770.53	1,806	61240	DEPT/OPERATING EXPENSE	1,806	1,806	1,806
2,687.88	7,035.58	18,000	61241	OPERATING EXP (ENG)	11,000	11,000	11,000
3,827.15	5,031.45	7,450	61242	OPERATING EXP (MAINT)	7,450	7,450	7,450
2,491.30	1,151.08	2,315	61243	OPERATING EXP (PW)	3,925	3,925	3,925
844.47	527.78	300	61251	OP SUPPLIES (ENG)	300	300	300
690.50	264.99	375	61252	OP. SUPPLIES (MAINT)	450	450	450
123.35	273.07	520	61253	OP SUPPLIES (PW)	610	610	610
631.94	748.29	1,284	61290	DUES & SUBSCRIPTIONS	1,284	1,976	1,976
224.95	358.26	540	61291	DUES & SUBSCRIPT (ENG)	730	730	730
41.75	49.63	150	61292	DUES & SUBS (MAINT)	150	150	150
50.84	127.71	190	61293	DUES & SUBSCRIPT (PW)	220	220	220
1,282.85	982.57	2,000	61299	DUPLICATION (GEN'L)	2,000	2,000	2,000
2,600.97	1,373.57	2,000	61300	DUPLICATION	2,000	2,000	2,000
0.00	0.00	0	61305	GRANT APPL (ADMIN)			
0.00	80.00	80	61319	ED & TRNG (ADMIN)	80	80	80
335.07	302.63	450	61320	EDUCATION & TRAINING	2,900	2,900	2,900
557.00	1,365.04	700	61321	EDUCATION & TRNG (ENG)	700	700	700
1,201.28	967.91	900	61322	ED & TRNG (MAINT)	1,000	1,000	1,000
81.93	323.81	630	61323	EDUCATION & TRNG (PW)	670	670	670
0.00	0.00	0	61355	CITY GRANTS			
11,440.66	10,712.35	17,000	61400	INSURANCE	13,000	13,000	13,000
277.24	1,678.63	1,574	61401	UNEMPLOY INS	1,574	1,574	1,574
54.50	0.00	1,000	61420	INS REPAIR & DEDUCT	1,000	1,000	1,000
0.00	110.00	100	61501	UNIFORMS (ENG)	100	100	100
728.97	454.04	750	61502	UNIFORMS (MAINT)	750	750	750
3,018.26	2,887.01	4,500	61560	MAINT/BLDG (GEN'L)	4,500	4,500	4,500
810.53	494.57	500	61562	MAINT/BLDG (MAINT)	500	500	500
95.79	104.05	400	61570	MAINT/EQPT	400	400	400
0.00	39.97	50	61571	MAINT/EQPT (ENG)	50	50	50
392.95	1,316.13	500	61572	MAINT/EQPT (MAINT)	500	500	500
140.39	169.39	150	61573	MAINT/EQPT (PW)	150	150	150
166.94	107.29	200	61581	MAINT/VEHICLES (ENG)	200	200	200
6,615.67	4,721.70	7,260	61582	MAINT/VEHICLES (MAINT)	7,260	7,260	7,260
0.00	469.19	300	61599	MTGS & CONF (ADMIN)	700	700	700
337.31	227.39	500	61600	MEETINGS & CONFERENCES	500	500	500
437.01	457.94	800	61601	MTGS & CONF (ENG)	800	800	800
43.50	155.22	265	61602	MTGS & CONF (MAINT)	265	265	265
385.48	687.14	610	61603	MTGS & CONF (PW)	620	620	620
2,625.75	2,425.12	2,500	61700	OFFICE SUPPLIES	2,500	2,500	2,500
319.35	317.81	500	61701	OFFICE SUPPLIES (ENG)	500	500	500
158.73	87.78	200	61702	OFF SUPPLIES (MAINT)	200	200	200
537.48	801.35	840	61703	OFFICE SUPPLIES (PW)	840	840	840
216.66	70.39	200	61801	PETROLEUM (ENG)	200	200	200
1,920.95	1,711.76	1,800	61802	PETROLEUM (MAINT)	1,800	1,800	1,800
6,127.71	10,188.09	10,130	61820	POSTAGE	11,000	11,000	11,000
707.60	4,625.36	2,000	61850	REFUNDS	2,000	2,000	2,000
3,450.00	5,364.52	5,624	61881	RENT (ENG)	6,595	6,595	6,595

Fund : 40 ENTERPRISE FUNDS
Dept : 470 WASTEWATER UTILITY

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
1,650.00	1,525.32	2,034	61883 RENT (PW)	2,320	2,320	2,320
2,126.17	2,041.33	2,000	61900 UTILITIES (GEN'L)	2,000	2,000	2,000
612,846.01	647,411.93	651,151	69999 TOTAL MAT & SERV	769,689	772,301	797,301
			CAPITAL OUTLAY			
0.00	0.00	0	72100 BUILDINGS			
2,068.16	66.66	13,375	72102 BUILDINGS (MAINT)	1,500	1,500	11,800
0.00	6,440.50	10,000	72103 BUILDINGS (PW)	15,800	15,800	15,800
10,121.96-	22,860.01-	0	72300 IMPROVEMENTS			
438.88	0.00	5,000	72301 IMPROVEMENTS (ENG)			
5,543.16	26,775.00	10,000	72302 IMPROVEMENTS (MAINT)	30,000	30,000	30,000
21,490.00	6,172.81	100,500	72303 IMPROVEMENTS (PW)	66,500	66,500	75,500
2,756.00	1,353.29	8,250	72500 OFFICE EQPT.	3,300	3,300	3,300
3,996.75	3,499.52	3,500	72501 OFFICE EQPT (ENG)	3,500	3,500	3,500
839.71	0.00	0	72502 OFFICE EQPT (MAINT)	500	500	500
3,040.34	577.26	13,850	72503 OFFICE EQPT (PW)	600	600	600
0.00	0.00	0	72600 OTHER EQPT.			
8,008.11	2,966.40	3,000	72601 OTHER EQPT (ENG)	2,500	2,500	2,500
7,142.25	11,651.18	11,300	72602 OTHER EQPT (MAINT)	39,250	39,250	14,250
113,343.27	64,612.42	58,800	72603 OTHER EQPT (PW)	86,870	86,870	94,870
0.00	0.00	0	72802 VEHICLES (MAINT)			
158,544.67	101,255.03	237,575	79999 TOTAL CAPITAL OUTLAY	250,320	250,320	252,620
			CONTINGENCIES			
0.00	0.00	77,042	80005 OPERATING CONTINGENCY	95,000	92,388	92,588
0.00	0.00	72,456	80022 RES - FOR OUTFALL			
0.00	0.00	0	80030 RES - MED INS			
0.00	0.00	149,498	89999 TOTAL CONTINGENCIES	95,000	92,388	92,588
			INTERFUND TRANSFERS			
374,230.00	372,106.00	374,624	90014 TO W.W. BONDS	371,481	371,481	348,481
0.00	2,760.00	3,196	90017 TO CITY HALL REPAIR FD	2,445	2,445	2,445
0.00	0.00	0	90018 TO SANTIAM TRAV STAT			21,000
25,493.00	20,400.00	20,400	90025 TO GIS	20,400	20,400	20,400
0.00	0.00	21,756	90027 TO INFO SYSTEM SERVICE	23,141	23,141	23,141
26,365.51	0.00	0	90032 TO SPWF LOAN			
39,390.00	30,770.00	37,530	90105 TO EQPT ACQ & REP FUND	48,180	48,180	48,180
49,273.00	0.00	0	90125 TO W WATER CIP	122,076	122,076	145,076
0.00	0.00	0	90126 TO W WTR CIP-OUTFALL R	76,078	76,078	76,078
0.00	0.00	0	90143 TO ALLOCABLE COSTS			

Fund : 40 ENTERPRISE FUNDS
Dept : 470 WASTEWATER UTILITY

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
514,751.51	426,036.00	457,506	90990	TOTAL INTERFUND TRANS	663,801	663,801	684,801
				UNAPPROPRIATED			
0.00	0.00	170,975	92010	UNAPROP END FUND BAL	360,000	360,000	108,000
0.00	0.00	170,975	92199	TOTAL UNAPPROPRIATED	360,000	360,000	108,000
				DEBT SERVICE			
1,413.09	1,561.39	0	95100	BOND PRINCIPAL			
1,802.91	1,654.61	0	95200	BOND INTEREST			
0.00	0.00	3,216	95490	SELP LOAN PAYMENT	3,216	3,216	3,216
3,216.00	3,216.00	3,216	95999	TOTAL DEBT SERVICE	3,216	3,216	3,216
),164.69	1,463,145.26	1,998,000	99000	TOTAL DEPT EXP	2,530,000	2,530,000	2,326,500
556,707.35-	577,724.67-	0	99450	TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 40 - ENTERPRISE
DEPARTMENT: 470 - WASTEWATER UTILITY

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61009 ADVERTISING (PW):		
Personnel recruitment	400	
Personnel recruitment and ads	970	1,370
61010 ADVERTISING (FI):		
Personnel recruitment	500	500
61011 ADVERTISING (ENG):		
Personnel recruitment	1,500	1,500
61012 ADVERTISING (MT):		
Personnel recruitment	100	100
61013 AUDIT EXPENSE (FI):		
Share of audit expense	2,375	2,375
61015 CODIFICATION EXPENSE:		
Compilation and one year's update of city ordinances	600	600
61120 COMMUNICATIONS (FI):		
Telephone - All City Operations related to W/W	4,500	4,500
61121 COMMUNICATIONS (ENG):		
Service and repair of radio equipment	200	
Cellular phone service	400	600
61122 COMMUNICATIONS (MT):		
Service and repair of radio equipment	400	400

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 40 - ENTERPRISE
DEPARTMENT: 470 - WASTEWATER UTILITY

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61123 COMMUNICATIONS (PW):		
Pager	50	
Cellular equipment	20	170
61124 COMPUTER EXPENSE (FI):		
Maintenance and repairs	1,000	
Programs and programming	2,235	3,235
61126 COMPUTER EXPENSE (ENG):		
Service and repair of hardware	500	
Software	1,000	
Supplies	500	2,000
61127 COMPUTER EXPENSE (MT):		
Service and repair of hardware	250	
Supplies	50	300
61128 COMPUTER EXPENSE (PW):		
Service computer/printer	125	
Software	100	
Supplies	100	
Training	100	425
61130 CONTRACT SERVICES (FI):		
Unemployment Tax Claim Assistance	125	
Bond collection fees, 1st Interstate Bank	4,000	
City Attorney	4,600	
Contract for Meter Readers	9,880	
Credit checks	400	
Maintenance Agreement for Canofile (1/8)	175	
Secretary Services for City Council	1,035	20,215

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 40 - ENTERPRISE
DEPARTMENT: 470 - WASTEWATER UTILITY

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61131 CONTRACT SERVICES (PW):		
Development Intern	5,969	
Contract for operation of WWTP - OMI	582,226	
Maintenance contract for Canofile (1/8 cost)	175	
Outside engineering and survey services	5,000	593,370
61133 CONTRACT SERVICES (ENG):		
Consultant services	1,000	
Pretreatment permit rate development (FP)	5,000	
Underground tank testing (FP)	1,000	
WWTP influent/effluent testing (FP)	5,000	
Flow modeling/I&I investigation	52,000	64,000
61134 CONTRACT SERVICES (MT):		
Janitorial service for shop	350	350
61239 DEPARTMENT/OPERATING EXPENSE (ADMIN):		
Miscellaneous expenses	500	500
61240 DEPARTMENT/OPERATING EXPENSE (FI):		
Employee Assistance Program	506	
Miscellaneous Finance materials	900	
Safety Incentive Program	400	1,806
61241 DEPARTMENT/OPERATING EXPENSE (ENG):		
Annual DEQ Permit fee for Wastewater Treatment Plant (FP)	5,000	
Lab testing of industrial discharge (FP)	5,000	
Miscellaneous expense	500	
Testing lab expense	500	11,000

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 40 - ENTERPRISE
DEPARTMENT: 470 - WASTEWATER UTILITY

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61242 DEPARTMENT/OPERATING EXPENSE (MT):		
Frame and cover replacement	1,000	
Hazardous spill cleanup materials and disposal	250	
Line repair/replacement	1,880	
Manhole repairs	1,880	
"One Call" monthly assessment (33%)	200	
Operating permits, landfill fee	600	
Rodent control	600	
Security alarm annual fee	240	
Small parts including gaskets, risers	800	7,450
61243 DEPARTMENT/OPERATING EXPENSE (PW):		
South Santiam Watershed Council	1,000	
Oregon co-op purchasing agreement	150	
Establish Lebanon Communications Operations Center (EOC)	750	
Expense reimbursement	525	
Y2K Expense	1,500	3,925
61251 DEPARTMENT/OPERATING SUPPLIES (ENG):		
Assessor maps/microfilm	50	
Drafting supplies	75	
Reference and code books	75	
Surveying and inspection supplies	100	300
61252 DEPARTMENT/OPERATING SUPPLIES (MT):		
Reference books	50	
Small tools and supplies	400	450
61253 DEPARTMENT/OPERATING SUPPLIES (PW):		
Film	120	
Assessor maps/microfilm	30	
Reference, code and other books	460	610

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 40 - ENTERPRISE
DEPARTMENT: 470 - WASTEWATER UTILITY

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61290 DUES & SUBSCRIPTIONS (FI):		
Portion of Council of Government (COG) dues	692	
Professional dues and subscriptions	1,000	
League of Oregon Cities dues	284	1,976
61291 DUES & SUBSCRIPTIONS (ENG):		
American Public Works Association (APWA)	300	
Engineering dues and subscriptions	50	
PE Registration	80	
Water and Wastewater journals (FP)	300	730
61292 DUES & SUBSCRIPTIONS (MT):		
American Public Works Association (APWA)	50	
East Linn Coordination Council (ELCC)	100	150
61293 DUES & SUBSCRIPTIONS (PW):		
American Public Works Association (APWA)	70	
Association of Oregon Sewerage Agencies	80	
ENR Subscriptions	70	220
61299 DUPLICATION (ADMIN):		
Cost of repairs, paper & supplies for main copier	2,000	2,000
61300 DUPLICATION:		
Printing of billing forms, envelopes	2,000	2,000
61319 EDUCATION & TRAINING (ADMIN):	80	80
61320 EDUCATION & TRAINING (FI)		
Ongoing Training	450	
Special Training for New Computer System	2,450	2,900

FUND: 40 - ENTERPRISE
DEPARTMENT: 470 - WASTEWATER UTILITY

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61321 EDUCATION & TRAINING (ENG):		
Phone system administrator training	200	
Training, workshops, seminars	500	700
61322 EDUCATION & TRAINING (MT):		
Reimbursement for course work	200	
Training, workshops, seminars	800	1,000
61323 EDUCATION & TRAINING (PW):		
Seminars, workshops and classes	670	670
61400 INSURANCE:		
Vehicle, general liability, equipment and building coverage	13,000	13,000
61401 UNEMPLOYMENT INSURANCE:	1,574	1,574
61420 INSURANCE REPAIR & DEDUCT:	1,000	1,000
61501 UNIFORM PURCHASE/LAUNDERING (ENG):		
Protective clothing (FP)	50	
Rain gear	50	100
61502 UNIFORM PURCHASE/LAUNDERING (MT):		
Purchase, repair, cleaning of uniforms, safety clothing, etc.	600	
Rain gear, rubber boots, gloves	150	750
61560 MAINTENANCE/BUILDING & GROUNDS (ADMIN):		
City Hall offices	4,500	4,500

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 40 - ENTERPRISE
DEPARTMENT: 470 - WASTEWATER UTILITY

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61562 MAINTENANCE/BUILDING & GROUNDS (MT):		
Share of main shop building maintenance	500	500
61570 MAINTENANCE/EQUIPMENT (FI):		
Office equipment	400	400
61571 MAINTENANCE/EQUIPMENT (ENG):		
Service and repair of office/field equipment	50	50
61572 MAINTENANCE/EQUIPMENT (MT):		
Service and repair of rodder, smoke generator, ventilator, gas detector, snooper, safety tripod, etc.	500	500
61573 MAINTENANCE/EQUIPMENT (PW):		
Service and repair of office equipment	150	150
61581 MAINTENANCE/VEHICLES (ENG):		
Engineering vehicles	100	
Payment to Fire District for mechanic	100	200
61582 MAINTENANCE/VEHICLES (MT):		
Jointly-owned vehicles (24%)	400	
Maintenance pickup	400	
OMI Sludge truck	500	
OMI Pickup	400	
OMI Tractor	200	
Payment to Fire District for mechanic	2,460	
T.V. Van	500	
Vactor (includes new tires)	2,400	7,260
61599 MEETINGS & CONFERENCES (ADMIN):	700	700

FUND: 40 - ENTERPRISE
DEPARTMENT: 470 - WASTEWATER UTILITY

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61600 MEETINGS & CONFERENCES (FI):		
Business meetings and travel luncheons	500	500
61601 MEETINGS & CONFERENCES (ENG):		
American Public Works Association Conference	300	
Business meetings and travel luncheons	500	800
61602 MEETINGS & CONFERENCES (MT):		
American Public Works Association Conference	140	
Business meetings and travel luncheons	125	265
61603 MEETINGS & CONFERENCES (PW):		
American Public Works Association Conference	300	
Business meetings and travel luncheons	320	620
61700 OFFICE SUPPLIES (FI):	2,500	2,500
61701 OFFICE SUPPLIES (ENG):	500	500
61702 OFFICE SUPPLIES (MT):		
Binders, notebooks, pens, maps, etc.	200	200
61703 OFFICE SUPPLIES (PW):	840	840
61801 PETROLEUM PRODUCTS (ENG):		
Gasoline, oil lubricants	200	200
61802 PETROLEUM PRODUCTS (MT):		
Gasoline, oil, lubricants	1,800	1,800
61820 POSTAGE:		
Postage for billing and notices	11,000	11,000

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 40 - ENTERPRISE
DEPARTMENT: 470 - WASTEWATER UTILITY

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61850 REFUNDS:		
Billing and fee returns	1,000	
Collection agency	1,000	2,000
61881 RENT (ENG):		
Engineering annex	6,595	6,595
61883 RENT (PW):		
Annex rent	2,320	2,320
61900 UTILITIES:		
City Hall offices	2,000	2,000
CAPITAL OUTLAY		
72102 BUILDINGS (MT):		
Construction of Cover for Vehicle Wash Area (33%)	10,300	
Finish Hose House At Shop	1,000	
Maintenance office improvements	10,800	11,800
72103 BUILDINGS (PW):		
Replace Control Building Flooring and WWTP	7,800	
Seal all building Brickwork & Cement	8,000	15,800
72302 IMPROVEMENTS (MT):		
Drive Approaches, Curbs and Surfacing-Main Shop (44%)	20,000	
Manhole rehab project (5)	10,000	30,000

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 40 - ENTERPRISE
DEPARTMENT: 470 - WASTEWATER UTILITY

CAPITAL OUTLAY	SUB-LINE ITEM TOTAL	LINE TOTAL
72603 OTHER EQUIPMENT (PW):		
Rebuild Clarifier #1 Motor	450	
Overhaul #5 Effluent Pump & Motor	8,750	
Rebuild #3 RAS Pump	5,000	
Rebuild Muffin Moster and Motor	3,950	
Replace Digester Diffuser Membranes	3,500	
Replace Gravity Belt	2,800	
Undesignated WWTP Repairs	20,000	
Computer Controls Upgrade	22,420	
Y2K Compliance	20,000	
Overhaul #1 Effluent Pump	8,000	94,870
INTERFUND TRANSFERS		
90014 TO WASTEWATER BONDS:	348,481	348,481
90017 TO CITY HALL REPAIR FUND	2,445	2,445
90018 TO SANTIAM TRAVEL STATION	21,000	21,000
90025 TO GIS FUND:	20,400	20,400
90027 TO INFORMATION SYSTEMS:	23,141	23,141
90105 TO EQUIPMENT ACQUISITION & REPLACEMENT:		
New accounting software	3,000	
Computer repair	2,000	
Public Works Department share	43,180	48,180
90125 TO WASTE WATER CIP	145,076	145,076
90126 TO WASTEWATER CIP - OUTFALL	76,078	76,078
DEBT SERVICE		
95490 SELP LOAN PAYMENT	3,216	3,216

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 40 - ENTERPRISE
DEPARTMENT: 470 - WASTEWATER UTILITY

CAPITAL OUTLAY	SUB-LINE ITEM TOTAL	LINE TOTAL
72303 IMPROVEMENTS (PW):		
Holding Tank Hauler/Dump Station	20,000	
Repair Asphalt Driveways	10,000	
Replace Lab Dishwasher	5,500	
Update Main Electrical Controls @WWTP	40,000	75,500
72500 OFFICE EQUIPMENT (FI):		
New accounting software	3,300	3,300
72501 OFFICE EQUIPMENT (ENG):		
Desk, chairs, etc.	2,250	
Desk, chairs, etc.(FP)	1,250	3,500
72502 OFFICE EQUIPMENT (MT):		
Desk, chairs, files, etc.	500	500
72503 OFFICE EQUIPMENT (PW):		
Digital camera	400	
Computer	200	600
72601 OTHER EQUIPMENT (ENG):		
New computer	2,500	2,500
72602 OTHER EQUIPMENT (MT):		
Computer Work Station (25%)	650	
Roll up construction signs and stands (6)	800	
Emergency generator to power Park Dr. lift station	12,500	
Digital camera (33%)	300	14,250

Date : 6/25/99
Time : 3:06
Dte Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 6/25/99

Fund : 40 ENTERPRISE FUNDS
Dept : 474 WASTEWATER BOND REVENUE

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg			Line Item Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
			REVENUES					
160,396.62	187,466.68	60,000			48100 INTEREST ON INVESTMENT			
0.00	0.00	0			48140 MISCELLANEOUS REVENUE			
0.00	0.00	0			49017 FROM W WTR-OUTFALL RES	76,078	76,078	
374,230.00	372,106.00	374,624			49024 FROM W WATER - BOND	371,481	371,481	
49,273.00-	0.00	0			49025 FROM W WATER FUND	122,076	122,076	
0.00	300,000.00	0			49120 FROM SDC-SEWER			
2,890,294.81	2,997,042.88	3,194,893			49901 BEGINNING BALANCE	1,692,973	1,692,973	
3,375,648.43	3,856,615.56	3,629,517			49998 TOTAL REVENUE	2,262,608	2,262,608	0
0.00	0.00	0			99000 TOTAL DEPT EXP	0	0	0
3,375,648.43-	3,856,615.56-	3,629,517-			99450 TTL REV/EXP (SURP)/DEF	2,262,608	-2,262,608	0

PROGRAM INFORMATION

WASTEWATER UTILITY CAPITAL IMPROVEMENT PROGRAM

PROGRAM DESCRIPTION:

Lebanon's 1989 Wastewater System Master Plan identified improvement and rehabilitation projects necessary to maintain present levels of service to customers, to meet federal and state mandates, and to allow for growth and development. The recommended improvements were beyond the scope of the existing wastewater revenue. Although somewhat smaller than the program recommended in the master plan, the CIP plan includes the projects necessary to maintain existing service levels, to meet mandated water quality/pollution abatement goals, and to avoid obstructing economic development.

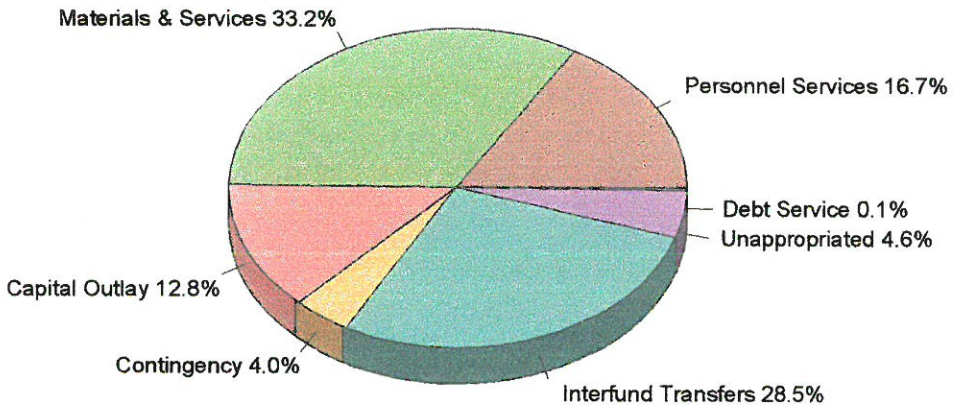
In January 1990, the City Council approved a capital improvement program based on the recommendation of the Rate Advisory Committee (now the Capital Improvements Plan Committee). Revenue bonds have been sold which are funded by increased wastewater user rates. With the adoption of the comprehensive capital improvement program in April of 1995, we have begun the next phase of capital improvements necessary to maintain existing services and meet new regulatory requirements.

During the 1995-96 budget year, the City began receiving direct Federal funding requiring an adjustment in accounting procedures for capital improvements. Starting with the 1996-97 budget all personnel services and material and supplies within this fund have been accounted for in fund 842 "Allocable Costs." Efforts during 1999-00 will focus on engineering for the Wastewater Treatment Plant improvements including outfall diffusion, alternative disinfection, phase I site maintenance, and sanitary sewer replacement. Other projects include Downtown Sewer Separation, Airport Road sanitary sewer, and completion of the Westside Interceptor Phase 1A (canal crossing). It is anticipated that a $3.5 million bond will be sold in January, 2000 to pay for designated projects.

In 1998-99 accounting requirements for bond issues were changed to allow separate tracking of construction revenue and debt service revenue. From now on, revenue applicable to this department will be accounted for separately.

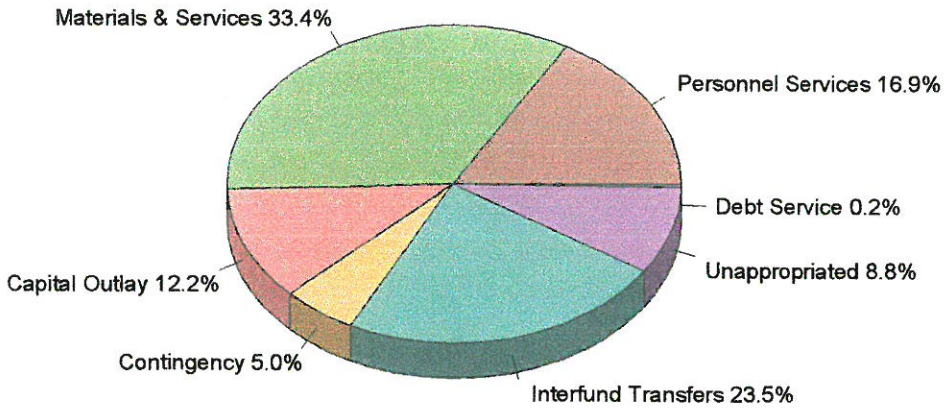
CITY OF LEBANON

Wastewater Utility 1999-00 $2,326,500



BUDGET COMPARISON

Wastewater Utility 1998-99 $1,947,000



Fund : 40 ENTERPRISE FUNDS
Dept : 475 WASTEWATER UTILITY C.I.P.

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg		Line Item Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
				REVENUES			
0.00	0.00	0		42030 BOND SALE PROCEEDS			2,720,000
0.00	0.00	0		49017 FROM W WTR-OUTFALL RES			76,078
0.00	0.00	0		49025 FROM W WATER FUND			145,076
0.00	0.00	0		49901 BEGINNING BALANCE			335,403
0.00	0.00	0		49998 TOTAL REVENUE	0	0	3,276,557
0.00	0.00	0		49999 TOTAL REVENUE	0	0	3,276,557
				MATERIALS & SERVICES			
4.76	0.00	0		61130 CONTRACT SERVICES			140,000
175.00	0.00	0		61131 CONTRACT SERVICES (PW)			
179.76	0.00	0		69999 TOTAL MAT & SERV	0	0	140,000
				CAPITAL OUTLAY			
0.00	0.00	0		72050 LAND			
0.00	0.00	0		72052 LAND (MAINT)			
47.60	0.00	59,900		72300 IMPROVEMENTS	59,900	59,900	59,900
92,773.23	273,556.94	2,813,844		72301 IMPROVEMENTS (ENG)	1,439,802	1,439,802	3,061,981
4,377.70	0.00	0		72302 IMPROVEMENTS (MAINT)			
97,198.53	273,556.94	2,873,744		79999 TOTAL CAPITAL OUTLAY	1,499,702	1,499,702	3,121,881
				CONTINGENCIES			
0.00	0.00	0		80005 OPERATING CONTINGENCY	5,876	5,876	5,876
0.00	0.00	0		89999 TOTAL CONTINGENCIES	5,876	5,876	5,876
				INTERFUND TRANSFERS			
5,542.00	4,400.00	4,400		90025 TO GIS	4,400	4,400	4,400
0.00	0.00	0		90105 TO EQPT ACQ & REP FUND	4,400	4,400	4,400
5,542.00	4,400.00	4,400		90990 TOTAL INTERFUND TRANS	8,800	8,800	8,800
				UNAPPROPRIATED			

Fund : 40 ENTERPRISE FUNDS
Dept : 475 WASTEWATER UTILITY C.I.P.

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg			Line Item Description		99-00 Prop. Bud	Appr. Bud	Adpt. Bud
0.00	0.00	0			92010	UNAPROP END FUND BAL			
0.00	0.00	0			92199	TOTAL UNAPPROPRIATED	0	0	0
102,920.29	277,956.94	2,878,144			99000	TOTAL DEPT EXP	1,514,378	1,514,378	3,276,557
102,920.29	277,956.94	2,878,144			99450	TTL REV/EXP (SURP)/DEF	1,514,378	1,514,378	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 40 - ENTERPRISE
DEPARTMENT: 475 - WASTEWATER UTILITY CIP

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61130 CONTRACT SERVICES:		
Bond Sales Expenses	140,000	140,000
CAPITAL OUTLAY		
72300 IMPROVEMENTS:		
Wastewater Treatment Plant outfall toxicity	59,900	59,900
72301 IMPROVEMENTS (ENG):		
4th Clarifier (60' Diameter)	701,779	
Airport Road Gap	29,132	
Downtown Sewer Separation	500,000	
Outfall Diffusion	54,100	
UV Disinfection	1,227,200	
Collection System Pipe Replacement	100,000	
Phase 1 Site Maintenance	16,500	
Westside Interceptor	433,270	3,061,981
INTERFUND TRANSFER		
90025 TO GIS:	4,400	4,400
90105 TO EQUIPMENT ACQUISITION & REPLACEMENT:	4,400	4,400

Fund : 40 ENTERPRISE FUNDS
Dept : 476 WASTEWTR BOND D.S. 93 ISSUE

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
				REVENUES			
0.00	0.00	0	48100	INTEREST ON INVESTMENT			23,000
0.00	0.00	0	49024	FROM W WATER - BOND			348,481
0.00	0.00	0	49901	BEGINNING BALANCE			376,749
0.00	0.00	0	49998	TOTAL REVENUE	0	0	748,230
0.00	0.00	0	49999	TOTAL REVENUE	0	0	748,230
				CONTINGENCIES			
0.00	0.00	376,749	80026	RES FOR DEBT SERVICE	376,749	376,749	376,749
0.00	0.00	376,749	89999	TOTAL CONTINGENCIES	376,749	376,749	376,749
				UNAPPROPRIATED			
0.00	0.00	0	92010	UNAPROP END FUND BAL			
0.00	0.00	0	92199	TOTAL UNAPPROPRIATED	0	0	0
				DEBT SERVICE			
100,000.00	105,000.00	115,000	95100	BOND PRINCIPAL	120,000	120,000	120,000
274,231.26	267,106.26	259,624	95200	BOND INTEREST	251,481	251,481	251,481
374,231.26	372,106.26	374,624	95999	TOTAL DEBT SERVICE	371,481	371,481	371,481
374,231.26	372,106.26	751,373	99000	TOTAL DEPT EXP	748,230	748,230	748,230
374,231.26	372,106.26	751,373	99450	TTL REV/EXP (SURP)/DEF	748,230	748,230	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 40 - ENTERPRISE
DEPARTMENT: 476 - WASTEWATER BOND DEBT SERVICE

DEBT SERVICE	SUB-LINE ITEM TOTAL	LINE TOTAL
95100 BOND PRINCIPAL:	120,000	120,000
95200 BOND INTEREST:	251,481	251,481

PROGRAM INFORMATION

SANTIAM RAILWAY

PROGRAM DESCRIPTION:

The City's railroad runs from the Southern Pacific Railroad tracks, near 5th and Olive, to the Santiam Canal Industrial Park. The 3/4-mile spur was acquired from Crown Zellerbach as part of the SCIP development.

There is no money left, with the exception of a couple hundred dollars to operate this spur. We are still in the process of meeting with representatives from organizations with interests in the Santiam Canal Industrial Park to establish possible solution to the lack of revenue.

This small budget will be used for emergencies only with the hopes that nothing large arises before we have an opportunity to find funding or operational support elsewhere. Crews from the street section continue to take care of the signal maintenance at Hwy. 20 and keep vegetation and ballast maintained.

Date : 6/25/99
Time : 3:06
Dte Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 6/25/99

Fund : 40 ENTERPRISE FUNDS
Dept : 480 SANTIAM RAILWAY FUND

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
				REVENUES			
0.00	0.00	0	48053	DONATIONS			
169.56	41.80	0	48100	INTEREST ON INVESTMENT			
184.46	0.00	0	48140	MISCELLANEOUS REVENUE			
3,013.53	1,135.18	300	49901	BEGINNING BALANCE	200	200	225
3,367.55	1,176.98	300	49998	TOTAL REVENUE	200	200	225
				MATERIALS & SERVICES			
2,232.37	932.92	300	61240	DEPT/OPERATING EXPENSE	200	200	225
0.00	0.00	0	61902	UTILITIES (MAINT)			
2,232.37	932.92	300	69999	TOTAL MAT & SERV	200	200	225
				CAPITAL OUTLAY			
0.00	0.00	0	72300	IMPROVEMENTS			
0.00	0.00	0	72800	VEHICLES			
0.00	0.00	0	79999	TOTAL CAPITAL OUTLAY	0	0	0
				CONTINGENCIES			
0.00	0.00	0	80005	OPERATING CONTINGENCY			
0.00	0.00	0	89999	TOTAL CONTINGENCIES	0	0	0
2,232.37	932.92	300	99000	TOTAL DEPT EXP	200	200	225
1,135.18-	244.06-	0	99450	TTL REV/EXP (SURP)/DEF	0	0	0
4,598,648.18-	5,627,353.94-	0	99500	FUND TOTAL (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 40 - ENTERPRISE
DEPARTMENT: 480 - SANTIAM RAILWAY

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61240 DEPARTMENT/OPERATING EXPENSE (MT):		
Rail and switch repair	225	225

INTERGOVERNMENTAL FUND

Date : 6/25/99
Time : 3:06
Dte Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 6/25/99

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 505 ADA REQUIREMENTS

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
				REVENUES			
0.00	54,420.00	0	41050	STATE GRANT FUNDS			
1,369.19	344.89-	0	48100	INTEREST ON INVESTMENT			
0.00	0.00	0	48140	MISCELLANEOUS REVENUE			
0.00	0.00	0	49085	FROM BANC BOND FD			
24,353.28	15,364.41	0	49901	BEGINNING BALANCE			
25,722.47	69,439.52	0	49998	TOTAL REVENUE	0	0	0
				MATERIALS & SERVICES			
100.00	4,170.30	0	61130	CONTRACT SERVICES			
0.00	145.06	0	61240	DEPT/OPERATING EXPENSE			
100.00	4,315.36	0	69999	TOTAL MAT & SERV	0	0	0
				CAPITAL OUTLAY			
10,258.06	65,124.16	0	72300	IMPROVEMENTS			
10,258.06	65,124.16	0	79999	TOTAL CAPITAL OUTLAY	0	0	0
				CONTINGENCIES			
0.00	0.00	0	80005	OPERATING CONTINGENCY			
0.00	0.00	0	89999	TOTAL CONTINGENCIES	0	0	0
10,358.06	69,439.52	0	99000	TOTAL DEPT EXP	0	0	0
15,364.41-	0.00	0	99450	TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM INFORMATION

CITY HALL REPAIRS

PROGRAM DESCRIPTION:

In prior years, the City upgraded the outside of City Hall and the inside for ADA repairs. Bids will now be obtained for the Municipal Court offices. The offices are very crowded and air circulation is almost nonexistent, causing additional cost for heat and air conditioning. The current floor pattern restricts the clerks' ability to see defendants and members of the public who have easy access to the backside of the offices. In addition, we have vandalism and theft problems in the restrooms. Part of the funding will be paid from this fund and the balance will come from repaid housing rehabilitation funds.

Date : 6/25/99
Time : 3:06
Dte Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 6/25/99

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 506 CITY HALL REPAIRS

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
	REVENUES						
0.00	196,451.47	0	41054	BANK LOAN FUNDS			
129.79	3,936.62	500	48100	INTEREST ON INVESTMENT	100	100	100
2,844.81	0.00	0	48140	MISCELLANEOUS REVENUE			
0.00	2,974.60	145,250	49901	BEGINNING BALANCE	3,300	3,300	3,300
2,974.60	203,362.69	145,750	49998	TOTAL REVENUE	3,400	3,400	3,400
	MATERIALS & SERVICES						
0.00	111.07	0	61100	INTERIM FIN EXP			
0.00	815.53	0	61130	CONTRACT SERVICES			
0.00	59.03	250	61240	DEPT/OPERATING EXPENSE			
0.00	985.63	250	69999	TOTAL MAT & SERV	0	0	0
	CAPITAL OUTLAY						
0.00	199,223.98	145,500	72300	IMPROVEMENTS	3,400	3,400	3,400
0.00	199,223.98	145,500	79999	TOTAL CAPITAL OUTLAY	3,400	3,400	3,400
0.00	200,209.61	145,750	99000	TOTAL DEPT EXP	3,400	3,400	3,400
2,974.60-	3,153.08-	0	99450	TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 50 - INTERGOVERNMENTAL FUNDS
DEPARTMENT: 506 - CITY HALL REPAIRS

CAPITAL OUTLAY	SUB-LINE ITEM TOTAL	LINE TOTAL
72300 IMPROVEMENTS:		
Municipal Court	3,400	3,400

PROGRAM INFORMATION

MOTEL TAX

PROGRAM DESCRIPTION:

On June 23, 1993, at the request of the Lebanon Area Chamber of Commerce, and with the agreement of the motel owners, the Lebanon City Council adopted a motel tax. The tax, $1.00 per room per night, will be used to promote tourism in Lebanon. Currently, the City contracts with the Chamber of Commerce to provide promotional services. The City charges 10% of gross fees for collection services.

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 510 MOTEL TAX

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
				REVENUES			
7,263.75-	7,095.55	10,000	47090	MOTEL ROOM TAX	10,000	10,000	10,000
171.48	171.07	250	48100	INTEREST ON INVESTMENT	90	90	90
0.00	0.00	0	49901	BEGINNING BALANCE			
7,092.27-	7,266.62	10,250	49998	TOTAL REVENUE	10,090	10,090	10,090
				MATERIALS & SERVICES			
6,709.04	6,539.96	9,090	61130	CONTRACT SERVICES	9,090	9,090	9,090
6,709.04	6,539.96	9,090	69999	TOTAL MAT & SERV	9,090	9,090	9,090
				INTERFUND TRANSFERS			
726.19	726.66	1,160	90005	TO GEN FUND-ADMIN COST	1,000	1,000	1,000
726.19	726.66	1,160	90990	TOTAL INTERFUND TRANS	1,000	1,000	1,000
7,435.23	7,266.62	10,250	99000	TOTAL DEPT EXP	10,090	10,090	10,090
14,527.50	0.00	0	99450	TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 50 - INTERGOVERNMENTAL
DEPARTMENT: 510 - MOTEL TAX

MATERIALS & SERVICES:	SUB-LINE ITEM TOTAL	LINE TOTAL
61130 CONTRACT SERVICES:		
Contract with Lebanon Chamber of Commerce	9,090	9,090
INTERFUND TRANSFER		
90005 TO ADMINISTRATION COSTS:		
Administration costs for tax collection	1,000	1,000

PROGRAM INFORMATION

SANTIAM TRAVEL STATION

PROGRAM DESCRIPTION:

In 1993, the City of Lebanon received the first funding from the Oregon Department of Transportation to rejuvenate the Lebanon historic train depot into an intermodal transit station. Proposed activities include a bus station (serving regional carriers and rail feeder bus), tourist information and traveler comfort facility (open seven days a week; currently there are no public restrooms readily available to travelers from I-5 to Sweet Home), local transit information center, parcel freight services and possibly housing the Lebanon Chamber of Commerce and the regional headquarters of the new short-line railroad operator.

Phase 1 of this project included structural improvements to the building, rehabilitating the office portion of the building (everything but the freight bay), exterior improvements and heating, ventilation and air conditioning. This Phase 1 project involved the acquisition, rehabilitation, and rejuvenation of Lebanon's historic SPRR train depot and resulted in a vacant, idle and deteriorating historic structure being restored and transformed into a basic community and regional transportation center.

We have received preliminary approval of a Phase II ODOT grant. Phase II includes various elements that were originally proposed and approved for Phase I restoration but due to project delays and cost over runs were deleted. Specifically, Phase II includes site improvements such as the pedestrian plaza, landscaping, curb extensions, sidewalk improvements, ADA access ramp and deck, bike shelter, benches and limited on site parking. Other general work categories include completion of historic building stabilization and renovation, and additional accommodations for the meeting room and Chamber of Commerce. The total cost of both phases is estimated to be $960,000.

For 1999-00 this program provides a budget for remaining Phase I improvements and all of the new Phase II improvements.

Matching Funds

Building Fund	$ 5,000
General Fund	5,000
Lebanon Urban Renewal District Fund	5,000
NW Lebanon Urban Renewal District Fund	5,000
STS Funds (funds remaining from Phase I)	7,000
Water Utility Fund	21,000
Wastewater Utility Fund	21,000
TOTAL MATCHING FUNDS	$69,000

Date : 6/25/99
Time : 3:06
Dte Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 6/25/99

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 515 SANTIAM TRAVEL STATION

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg			Line Item Description		99-00 Prop. Bud	Appr. Bud	Adpt. Bud
					REVENUES				
95,606.11	0.00	215,000			41050	STATE GRANT FUNDS	558,000	558,000	558,000
72.03	1,829.34	0			48100	INTEREST ON INVESTMENT			
0.00	0.00	0			48140	MISCELLANEOUS REVENUE			
0.00	0.00	0			49010	FROM GENERAL FUND	5,000	5,000	5,000
0.00	0.00	0			49028	FROM 83-84 HSING REHAB			
13,837.75	41,208.77	0			49901	BEGINNING BALANCE	107,000	107,000	215,000
109,515.89	43,038.11	215,000			49998	TOTAL REVENUE	670,000	670,000	778,000
					MATERIALS & SERVICES				
0.00	0.00	0			61010	ADVERTISING			
32,677.74	1,266.19	0			61130	CONTRACT SERVICES	150,000	150,000	150,000
62.38	0.00	0			61240	DEPT/OPERATING EXPENSE			
32,740.12	1,266.19	0			69999	TOTAL MAT & SERV	150,000	150,000	150,000
					CAPITAL OUTLAY				
20,624.50	0.00	0			72050	LAND			
0.00	23,341.46	215,000			72300	IMPROVEMENTS	520,000	520,000	628,000
14,942.50	7,300.58	0			72301	IMPROVEMENTS (ENG)			
35,567.00	30,642.04	215,000			79999	TOTAL CAPITAL OUTLAY	520,000	520,000	628,000
68,307.12	31,908.23	215,000			99000	TOTAL DEPT EXP	670,000	670,000	778,000
41,208.77-	11,129.88-	0			99450	TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 50 -INTERGOVERNMENTAL
DEPARTMENT: 515 - SANTIAM TRAVEL STATION

CAPITAL OUTLAY	SUB-LINE ITEM TOTAL	LINE TOTAL
61130 CONTRACT SERVICES:		
Phase I	50,000	
Phase II	100,000	150,000
72300 IMPROVEMENTS:		
Santiam Travel Station Phase I	158,000	
Santiam Travel Station Phase II	470,000	628,000

PROGRAM INFORMATION

OTSC GRANT

PROGRAM DESCRIPTION:

This fund is used to administer grant funds from the Oregon Traffic Safety Commission. Matching grant funds are awarded, on a competitive basis, for projects throughout the state that are related to traffic safety.

This fund is maintained to provide seed money for grant applications and a budget for project administration once an eligible project is defined.

There is no specific project committed in advance for the 1999-00 budget year.

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 520 OTSC GRANT

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
				REVENUES			
0.00	0.00	0	41050	STATE GRANT FUNDS			
15.61	16.67	0	48100	INTEREST ON INVESTMENT	21	21	21
276.62	292.23	300	49901	BEGINNING BALANCE	329	329	329
292.23	308.90	300	49998	TOTAL REVENUE	350	350	350
				MATERIALS & SERVICES			
0.00	0.00	0	61124	COMPUTER EXPENSE			
0.00	0.00	0	61130	CONTRACT SERVICES			
0.00	0.00	300	61240	DEPT/OPERATING EXPENSE	350	350	350
0.00	0.00	0	61250	DEPT/OP SUPPLIES			
0.00	0.00	0	61800	PETROLEUM			
0.00	0.00	300	69999	TOTAL MAT & SERV	350	350	350
				CAPITAL OUTLAY			
0.00	0.00	0	72300	IMPROVEMENTS			
0.00	0.00	0	72600	OTHER EQPT.			
0.00	0.00	0	79999	TOTAL CAPITAL OUTLAY	0	0	0
0.00	0.00	300	99000	TOTAL DEPT EXP	350	350	350
292.23-	308.90-	0	99450	TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 50 -INTERGOVERNMENTAL
DEPARTMENT: 520 - OTSC GRANT

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61240 DEPARTMENT/OPERATING EXPENSE:		
Grant application	350	350

PROGRAM INFORMATION

BUILDING INSPECTION

PROGRAM DESCRIPTION:

This fund was created in the 1994-95 budget year to keep track of both the expenditures and revenues of the Building Inspection Program. In years past, the revenues and expenditures were shown in the General Fund. The change allows this program to function as a self-supporting fund.

The primary responsibility of the building inspection program is the legally-mandated plan review and inspection of new building construction, reconstruction and remodeling projects, and wood stove installations. Other traditional responsibilities include limited enforcement of zoning regulations, abatement of nuisances and health hazards, and general assistance to the public.

Maintaining this program is important in preventing delays to the public. It is an inconvenience for local citizens, developers, and builders to make multiple out-of-town trips in the process of bringing a set of plans up to code. This program also promotes better coordination between planning, building, engineering and the Fire Marshal.

Nuisance and health hazard abatement is necessary to maintain a safe community. The building staff spends many hours in this activity. We also increased services to local building contractors in 1994-95 by taking over the plumbing inspection duties previously performed by Linn County and the fire-life-safety plans review from the City of Albany.

The Building Official and Building Inspector work closely with the public and with other community-development-oriented personnel. In that capacity, these positions become knowledgeable in many aspects of what we do. It is valuable to the city and a service to the public to have knowledgeable staff members readily available to respond in a variety of situations.

Increased development activities with the corresponding increase in building permit fee revenues have kept this activity self-supporting. If building activity decreases in the future, then a corresponding decrease will need to be made in this budget. Sixty-five homes and 1 multi-family dwelling were constructed in calendar year 1998 compared to 85 homes and 32 multi-family dwellings in calendar year 1997. Total fees collected in 1998 were $195,676.08 compared with $ 206,962.58 in 1997.

A new Building/Engineering Permit Specialist position is included in this budget. The new position will provide the primary lead in the new Building/Engineering Permit Service.

PROGRAM INFORMATION

BUILDING INSPECTION

PROGRAM DESCRIPTION:

Specific duties will include:

-answering phones
-using the new Sierra system for quicker customer service
-directing questions to proper staff
-contractor license tracking
-taking inspection requests and filing inspection results
-receiving and reviewing plans for completeness
-receiving and calculating fees for permits
-assist customer in filling out permit application
-issuing permits using the Sierra system
-filing permits
-tracking permits for expirations
-filing correspondence for Building and Engineering
-keeping up sub-division activity board

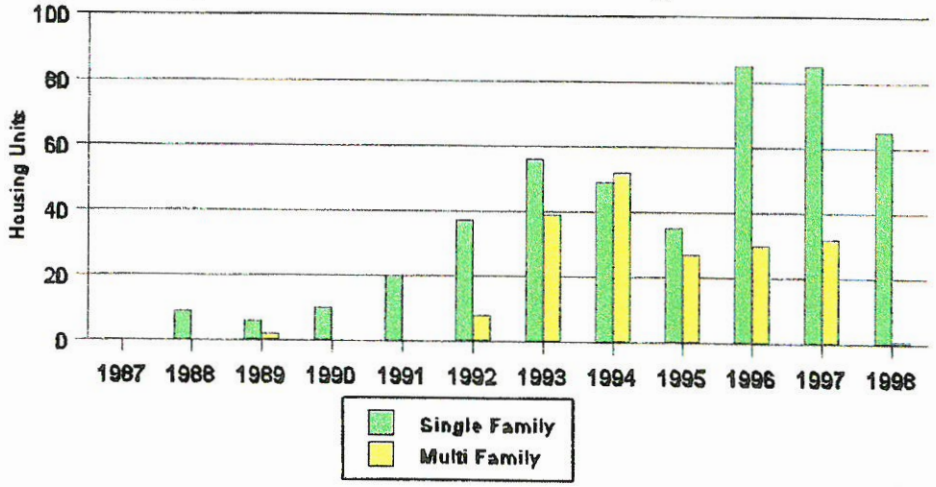
Prior to this increase in development activity, these limited activities were performed by existing staff. The building department will fund a significant portion of this new proposed position.

Building and Engineering share in the service of this new position which will bring Lebanon in line with county and local city building departments. This position will provide a more efficient service for our customers and expedite our work with a higher quality of efficiency.

POSITIONS:	1998-99	1999-00
Administrative Assistant (PW)	.0300 FTE	.0300 FTE
Building/Engineering Permit Specialist	.0600 FTE	.4600 FTE
Building Inspector (2)	1.9500 FTE	.9500 FTE
Building Official	.9000 FTE	.9000 FTE
City Planner	.0300 FTE	.1000 FTE
Director of Public Works	.0900 FTE	.0900 FTE
Secretary/Data Entry	.0300 FTE	.0000 FTE
Secretary (2)	.2000 FTE	.2600 FTE
SUBTOTAL	3.2900 FTE	2.7900 FTE
Temporary Inspection Services	.1600 FTE	.0341 FTE
Temporary Public Works Secretary	.0600 FTE	.0000 FTE
Temporary Public Works Secretary (PW Scanning)	.0500 FTE	.0592 FTE
TOTAL	3.5600 FTE	2.8833 FTE

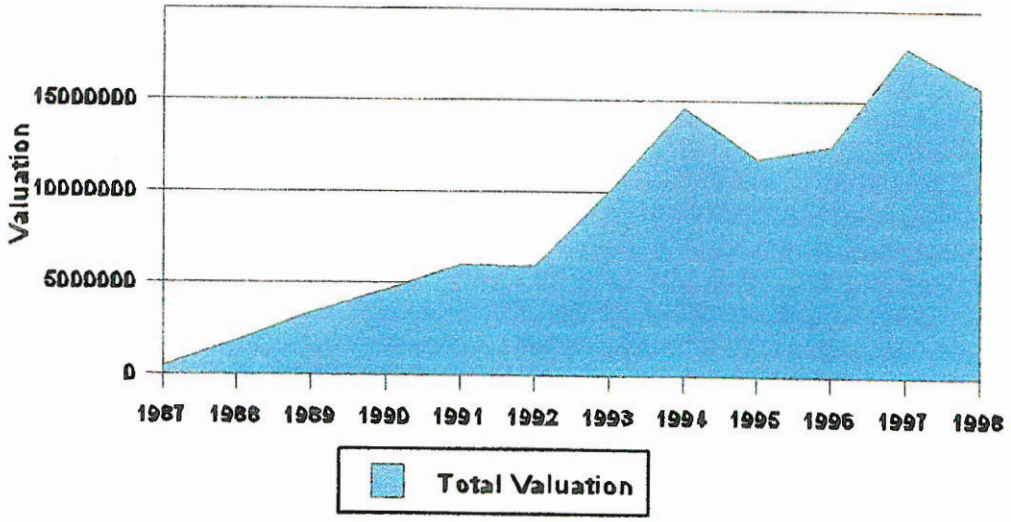
CITY OF LEBANON

Approved Residential Building Units



CITY OF LEBANON

Building Summary



Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 527 BUILDING INSPECTION

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
				REVENUES			
141,646.51	195,200.73	230,000	46010	BLDG PERMITS & FEES	190,000	190,000	190,000
3,759.97	4,423.09	3,000	48100	INTEREST ON INVESTMENT	2,000	2,000	2,000
0.00	0.00	0	48140	MISCELLANEOUS REVENUE			
0.00	0.00	0	49010	FROM GENERAL FUND			
90,388.57	59,134.17	110,000	49901	BEGINNING BALANCE	99,000	99,000	78,000
235,795.05	258,757.99	343,000	49998	TOTAL REVENUE	291,000	291,000	270,000
				PERSONNEL SERVICES			
83,523.90	72,305.28	150,623	50001	SALARIES	120,252	120,252	120,252
28,570.93	24,516.86	53,126	50003	FRINGE BENEFITS	47,210	47,210	47,210
1,960.37	612.66	1,054	50600	OVERTIME	1,169	1,169	1,169
114,055.20	97,434.80	204,803	59999	TOTAL PERSONNEL SERV	168,631	168,631	168,631
				MATERIALS & SERVICES			
0.00	0.00	270	61009	ADVERTISING (PW)	900	900	900
180.46	1,041.21	300	61010	ADVERTISING	300	300	300
0.00	1,690.50	3,400	61119	COMMUNICATION	2,000	2,000	2,000
1,903.39	618.77	0	61120	COMMUNICATION (GEN'L)			
0.00	10.00	110	61123	COMMUNICATION (PW)	40	40	40
767.80	1,151.98	20,700	61124	COMPUTER EXPENSE	22,000	22,000	22,000
0.14	177.48	0	61126	COMPUTER EXP (ENG)			
22.75	772.16	310	61128	COMPUTER EXP (PW)	505	505	505
24,153.35	30,499.55	12,500	61130	CONTRACT SERVICES	12,500	12,500	12,500
2,798.66	2,922.74	2,605	61131	CONTRACT SERVICES (PW)	4,600	4,600	6,200
0.00	470.00	0	61133	CONTRACT SERV (ENG)			
7,612.79	8,677.97	16,300	61240	DEPT/OPERATING EXPENSE	16,300	16,300	16,300
282.11	439.83	60	61243	OPERATING EXP (PW)	150	150	150
172.93	765.50	4,400	61250	DEPT/OP SUPPLIES	4,400	4,400	4,400
34.24	231.09	110	61253	OP SUPPLIES (PW)	115	115	115
313.50	295.00	888	61290	DUES & SUBSCRIPTIONS	800	800	800
0.00	0.00	0	61293	DUES & SUBSCRIPT (PW)	55	55	55
2,350.42	679.02	4,000	61320	EDUCATION & TRAINING	2,900	2,900	2,900
0.00	0.00	0	61321	EDUCATION & TRNG (ENG)			
343.41	0.00	150	61323	EDUCATION & TRNG (PW)	450	450	450
0.00	607.78	874	61401	UNEMPLOY INS	874	874	874
0.00	0.00	0	61420	INS REPAIR & DEDUCT			
0.00	650.00	0	61560	MAINT/BLDG (GEN'L)			
2,182.94	2,987.89	3,550	61600	MEETINGS & CONFERENCES	2,000	2,000	2,000
0.00	0.00	190	61603	MTGS & CONF (PW)	260	260	260
395.98	3,717.90	300	61700	OFFICE SUPPLIES	300	300	300

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 527 BUILDING INSPECTION

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
604.23	612.55	220	61703	OFFICE SUPPLIES (PW)	170	170	170
0.00	0.00	850	61820	POSTAGE	100	100	100
0.00	7,834.37	5,807	61880	RENT	6,603	6,603	6,603
7,200.00	725.00	250	61883	RENT (PW)	700	700	700
51,319.10	67,578.29	78,144	69999	TOTAL MAT & SERV	79,022	79,022	80,622
				CAPITAL OUTLAY			
3,000.00	0.00	0	72303	IMPROVEMENTS (PW)	5,000	5,000	
3,286.58	7,544.97	8,600	72500	OFFICE EQPT.	3,500	3,500	3,500
0.00	0.00	290	72503	OFFICE EQPT (PW)	515	515	515
0.00	0.00	0	72600	OTHER EQPT.			
0.00	460.95	0	72601	OTHER EQPT (ENG)			
0.00	0.00	17,000	72800	VEHICLES			
6,286.58	8,005.92	25,890	79999	TOTAL CAPITAL OUTLAY	9,015	9,015	4,015
				CONTINGENCIES			
0.00	0.00	28,281	80005	OPERATING CONTINGENCY	23,522	23,522	922
0.00	0.00	28,281	89999	TOTAL CONTINGENCIES	23,522	23,522	922
				INTERFUND TRANSFERS			
5,000.00	0.00	0	90010	TO GENERAL FUND			
0.00	0.00	0	90018	TO SANTIAM TRAV STAT			5,000
0.00	0.00	5,882	90027	TO INFO SYSTEM SERVICE	10,810	10,810	10,810
5,000.00	0.00	5,882	90990	TOTAL INTERFUND TRANS	10,810	10,810	15,810
176,660.88	173,019.01	343,000	99000	TOTAL DEPT EXP	291,000	291,000	270,000
59,134.17-	85,738.98-	0	99450	TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 50 -INTERGOVERNMENTAL
DEPARTMENT: 527 - BUILDING INSPECTION

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61009 **ADVERTISING (PW)**	900	900
61010 **ADVERTISING (BLDG)**:	300	300
61119 **COMMUNICATION (BLDG)**		
Cellular service and repair	1,200	
Local and long distance service	800	2,000
61123 **COMMUNICATION (PW):**		
Cellular equipment	40	40
61124 **COMPUTER EXPENSE (BLDG)**:		
Service and repair of hardware	800	
Software	100	
Training	200	
Building permit software	20,900	22,000
61128 **COMPUTER EXPENSE (PW):**		
Service computer/printer	125	
Software	100	
Supplies	180	
Training	100	505
61130 **CONTRACT SERVICES (BLDG)**:		
Temporary inspection services	7,500	
Undesignated plan review services	5,000	12,500
61131 **CONTRACT SERVICES (PW)**:		
Building Inspector	1,600	
Temporary Secretary	1,600	
Quarterly Permit Audit	3,000	6,200

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 50 -INTERGOVERNMENTAL
DEPARTMENT: 527 - BUILDING INSPECTION

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61240 **DEPARTMENT/OPERATING EXPENSE (BLDG):**		
Nuisance Abatement and Enforcement	10,000	
Mileage reimbursement (2)	6,300	16,300
61243 **DEPARTMENT/OPERATING EXPENSE (PW):**	150	150
61250 **DEPARTMENT/OPERATING SUPPLIES (BLDG):**		
Code books	4,000	
Standard forms	400	4,400
61253 **DEPARTMENT/OPERATING SUPPLIES (PW):**		
Reference code and other books	115	115
61290 **DUES & SUBSCRIPTIONS (BLDG):**		
ICBO	400	
League of Oregon Cities dues	100	
Other	300	800
61293 **DUES AND SUBSCRIPTIONS (PW):**	55	55
61320 **EDUCATION & TRAINING:**		
Fall Mechanical Short School (2)	700	
Legislative Workshop (1)	200	
OBOA Short School (2)	1,600	
Training, workshops, seminars	400	2,900
61323 **EDUCATION & TRAINING (PW)**		
Seminars, workshops and classes	450	450
61401 **UNEMPLOYMENT INSURANCE**	874	874

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 50 -INTERGOVERNMENTAL
DEPARTMENT: 527 - BUILDING INSPECTION

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61600 **MEETINGS & CONFERENCES (BLDG):**		
International Conference of Building Officials (1)	1,100	
OBOA Code Change Conference (1)	600	
OBOA meetings (1)	100	
Willamette Building Officials meeting (1)	150	
Miscellaneous business meetings	50	2,000
61603 **MEETINGS & CONFERENCES (PW):**		
Business meetings and travel luncheons	160	
APWA conference	100	260
61700 **OFFICE SUPPLIES (BLDG):**	300	300
61703 **OFFICE SUPPLIES (PW):**	170	170
61820 **POSTAGE (BLDG):**	100	100
61880 **RENT (BLDG):**		
Annex rent	6,603	6,603
61883 **RENT (PW):**		
Annex rent	700	700
CAPITAL OUTLAY		
72500 **OFFICE EQUIPMENT (BLDG):**		
Computer	3,000	
Desk, chair, bookcase	500	3,500
72503 **OFFICE EQUIPMENT (PW):**		
Desk, Chair	415	
Digital Camera	100	515

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 50 -INTERGOVERNMENTAL
DEPARTMENT: 527 - BUILDING INSPECTION

INTERFUND TRANSFER	SUB-LINE ITEM TOTAL	LINE TOTAL
90018 TO SANTIAM TRAVEL STATION:	5,000	5,000
90027 TO INFORMATION SYSTEMS:	10,810	10,810

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 530 SPEC. EVENT SIGN GRANT

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
				REVENUES			
0.00	0.00	0	41045	GRANT FUNDS			
59.32	1.61	0	48100	INTEREST ON INVESTMENT			
4,498.26	57.58	0	49901	BEGINNING BALANCE			
4,557.58	59.19	0	49998	TOTAL REVENUE	0	0	0
				MATERIALS & SERVICES			
4,487.28	0.00	0	61130	CONTRACT SERVICES			
12.72	59.19	0	61240	DEPT/OPERATING EXPENSE			
0.00	0.00	0	61700	OFFICE SUPPLIES			
4,500.00	59.19	0	69999	TOTAL MAT & SERV	0	0	0
4,500.00	59.19	0	99000	TOTAL DEPT EXP	0	0	0
57.58-	0.00	0	99450	TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM INFORMATION

PARK ENTERPRISE FUND

PROGRAM DESCRIPTION:

This fund has worked well to use revenue generated from the reservation of park shelters and camping fees for maintenance and improvements of those facilities. This fund also includes the revenues from and maintenance of the Century Park Community Center. This year's budget includes money for matching funds to a grant which may construct restrooms at Gill's Landing. This would be the first step in moving camping from River Park to Gill's Landing. There is also a project funded to continue preliminary planning and perhaps some construction of the utilities within the new R.V. Park itself. Both these changes are in line with the newly adopted Park Master Plan.

POSITIONS:	**1998-99**	**1999-00**
Maintenance Worker	.0300 FTE	.0400 FTE
TOTAL	.0300 FTE	.0400 FTE

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 533 PARK ENTERPRISE

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item Description			99-00 Prop. Bud	Appr. Bud	Adpt. Bud
			REVENUES					
3,850.00	4,200.00	4,200	45030	CENTURY PARK BLDG RENT		4,200	4,200	4,200
4,672.05	4,635.64	4,500	45090	CAMPING FEES		4,500	4,500	4,500
1,255.00	1,430.00	750	46000	SHELTER RENTAL FEES		750	750	750
0.00	10,000.00	0	48053	DONATIONS				
2,328.12	2,248.58	1,800	48057	DUMP STATION DONATIONS		1,800	1,800	1,800
1,388.84	2,394.45	2,000	48100	INTEREST ON INVESTMENT		2,000	2,000	2,000
0.00	0.00	0	48140	MISCELLANEOUS REVENUE				
20,157.24	29,524.28	45,000	49901	BEGINNING BALANCE		53,000	53,000	54,000
33,651.25	54,432.95	58,250	49998	TOTAL REVENUE		66,250	66,250	67,250
			PERSONNEL SERVICES					
798.72	736.74	801	50001	SALARIES		1,197	1,197	1,197
334.41	324.97	344	50003	FRINGE BENEFITS		552	552	552
14.97	9.63	15	50600	OVERTIME		17	17	17
1,148.10	1,071.34	1,160	59999	TOTAL PERSONNEL SERV		1,766	1,766	1,766
			MATERIALS & SERVICES					
828.51	1,228.30	6,000	61134	CONTRACT SERV (MAINT)		6,000	6,000	6,000
135.91	210.37	1,000	61242	OPERATING EXP (MAINT)		1,000	1,000	1,000
1,026.83	1,256.74	5,000	61562	MAINT/BLDG (MAINT)		5,000	5,000	5,000
987.62	1,186.39	1,500	61902	UTILITIES (MAINT)		1,500	1,500	1,500
2,978.87	3,881.80	13,500	69999	TOTAL MAT & SERV		13,500	13,500	13,500
			CAPITAL OUTLAY					
0.00	0.00	30,000	72302	IMPROVEMENTS (MAINT)		50,000	50,000	51,000
0.00	0.00	30,000	79999	TOTAL CAPITAL OUTLAY		50,000	50,000	51,000
			CONTINGENCIES					
0.00	0.00	13,590	80005	OPERATING CONTINGENCY		984	984	984
0.00	0.00	0	80075	RESERVE FOR WELDWOOD P				
0.00	0.00	13,590	89999	TOTAL CONTINGENCIES		984	984	984
4,126.97	4,953.14	58,250	99000	TOTAL DEPT EXP		66,250	66,250	67,250

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 533 PARK ENTERPRISE

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item Description			99-00 Prop. Bud	Appr. Bud	Adpt. Bud
29,524.28-	49,479.81-	0	99450	TTL REV/EXP (SURP)/DEF		0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 50 - INTERGOVERNMENTAL FUNDS
DEPARTMENT: 533 - PARK ENTERPRISE

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61134 **CONTRACT SERVICES:**		
Park Host	1,300	
Janitorial service - Century Park Building	500	
Major repairs to buildings and grounds	3,200	
Porta Pot rental	1,000	6,000
61242 **DEPARTMENT OPERATING EXPENSE:**		
Drive/parking area repair	400	
Garbage dumping fee (Century Park Building)	400	
Tool/equipment rental	200	1,000
61562 **MAINTENANCE/BUILDING & GROUNDS:**		
Camping area maintenance - River Park	2,000	
Century Park Building	2,000	
Repairs specific to shelter rentals (all parks)	1,000	5,000
61902 **UTILITIES:**		
Power and gas for Century Park Building	1,500	1,500
CAPITAL OUTLAY		
72302 **IMPROVEMENTS (MT):**		
Improvements to Weldwood Park	10,000	
Restroom-Gill's Landing (Grant matching Funds)	35,000	
RV Park Improvements	6,000	51,000

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 534 CENTURY PARK GRANT

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
				REVENUES			
20,000.00	0.00	0	41050	STATE GRANT FUNDS			
0.00	0.00	0	49901	BEGINNING BALANCE			
20,000.00	0.00	0	49998	TOTAL REVENUE	0	0	0
				CAPITAL OUTLAY			
20,000.00	0.00	0	72300	IMPROVEMENTS			
20,000.00	0.00	0	79999	TOTAL CAPITAL OUTLAY	0	0	0
20,000.00	0.00	0	99000	TOTAL DEPT EXP	0	0	0
0.00	0.00	0	99450	TTL REV/EXP (SURP)/DEF	0	0	0

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 535 PARKS GRANT FUND

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
				REVENUES			
0.00	0.00	0	41020	FEDERAL GRANT FUNDS			
0.00	0.00	0	41047	COUNTY GRANT FUNDS			
0.00	0.00	0	41050	STATE GRANT FUNDS			
0.00	0.00	0	48053	DONATIONS			
4.83	2.60	0	48100	INTEREST ON INVESTMENT			
0.00	0.00	0	48140	MISCELLANEOUS REVENUE			
85.63	90.46	0	49901	BEGINNING BALANCE			
90.46	93.06	0	49998	TOTAL REVENUE	0	0	0
				MATERIALS & SERVICES			
0.00	93.06	0	61240	DEPT/OPERATING EXPENSE			
0.00	93.06	0	69999	TOTAL MAT & SERV	0	0	0
				CAPITAL OUTLAY			
0.00	0.00	0	72300	IMPROVEMENTS			
0.00	0.00	0	79999	TOTAL CAPITAL OUTLAY	0	0	0
0.00	93.06	0	99000	TOTAL DEPT EXP	0	0	0
90.46-	0.00	0	99450	TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM INFORMATION

GIS

PROGRAM DESCRIPTION:

This fund is used to administer the continuing development and maintenance of Lebanon's Geographic Information System (GIS). GIS is a computer-based system of "layered" maps and records which are used to solve routine and complex management and planning problems.

In December, 1992, Linn County completed a feasibility study for a county-wide GIS system. The feasibility study concluded that a GIS "will provide a more accessible, accurate, timely and cost-effective method of maintaining maps and related reports within Linn County". A cost benefit ratio of greater than 4 to 1 was estimated. Based on the feasibility study, Linn County has given GIS development a high priority, to include cost sharing within urban areas. Lebanon's GIS development has been paced with that of Linn County to achieve cost savings. Basic GIS hardware and software have been purchased. Aerial mapping, development of mosaics and the project prototype, global positioning system (GPS), translating tax maps and records into computer formats, and acquisition of Coordinate Geometry (COGO) work from the county, have also been completed.

Continuing database development and maintenance will continue to be the focus for the 1999-00 budget year. In past budget years, this effort has been attempted primarily through contract services. This has been unsuccessful due to widespread simultaneous GIS systems development nationwide as well as within Linn County. Very few contractors are available for this specialized work and the few qualified contractors have significant backlogs. Meanwhile, Lebanon has seen unprecedented growth and need for updating and maintaining our mapping system. As a result, this year's GIS budget includes new contracted GIS Technician and GIS Intern positions to assist in accomplishing this work in-house. We will continue to pursue supplemental contract services. Specific needed work includes updates, maintenance, and attributes for the following critical systems:

Sewer collection

Water distribution

Storm drainage collection

Tax assessor maps and data

Aerial maps

Zoning

PROGRAM INFORMATION

GIS

PROGRAM DESCRIPTION:

For the above "core" GIS, our goal is to have up-to-date accurate maps and data for the entire city. Other significant budget items are limited computer software purchases and user training. A variety of other funds finance the GIS through interfund transfers.

POSITIONS:	1998-99	1999-00
Engineer Associate (Facility Planning)	.0200 FTE	.0200 FTE
Engineering Tech III (Facility Planning)	.1500 FTE	.0000 FTE
Environmental Specialist (Facility Planning)	.0400 FTE	.0400 FTE
GIS Specialist	.7500 FTE	.9000 FTE
Project Engineer (Facility Planning)	.0000 FTE	.0200 FTE
Senior Engineer (Facility Planning)	.1500 FTE	.1500 FTE
SUBTOTAL	1.1100 FTE	1.1300 FTE
Engineering Tech III (GIS) - contract	.0000 FTE	.4750 FTE
GIS Intern - contract	.0500 FTE	.4000 FTE
TOTAL	1.1600 FTE	2.0050 FTE

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 540 GIS

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
			REVENUES			
0.00	0.00	0	41047 COUNTY GRANT FUNDS			
120.00	256.60	0	48062 DATA/DOC FEES			
11,210.69	7,173.24	4,000	48100 INTEREST ON INVESTMENT	4,000	4,000	6,000
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
0.00	0.00	0	49010 FROM GENERAL FUND			
43,228.00	34,600.00	34,600	49022 FROM WATER FUND	34,600	34,600	34,600
5,542.00	4,400.00	4,400	49023 FROM WATER CIP	4,400	4,400	4,400
25,493.00	20,400.00	20,400	49025 FROM W WATER FUND	20,400	20,400	20,400
5,542.00	4,400.00	4,400	49026 FROM WW CIP	4,400	4,400	4,400
0.00	0.00	24,500	49038 FROM INFO SYS	6,250	6,250	6,250
22,168.00	0.00	0	49046 FROM STREETS FUND			
3,325.00	2,700.00	2,700	49095 FROM URBAN RENEW FUND	2,700	2,700	2,700
2,217.00	1,800.00	1,800	49098 FROM NW URBAN RENEWAL	1,800	1,800	1,800
2,217.00	0.00	0	49105 FROM STR CAP PROJ			
0.00	0.00	0	49106 FROM STR CAP IMP-RESTR			
186,923.69	140,137.54	81,500	49901 BEGINNING BALANCE	69,935	69,935	93,935
307,986.38	215,867.38	178,300	49998 TOTAL REVENUE	148,485	148,485	174,485
			PERSONNEL SERVICES			
29,696.41	46,832.72	37,361	50001 SALARIES	41,013	41,013	41,013
9,409.37	17,462.42	14,032	50003 FRINGE BENEFITS	16,965	16,965	16,965
0.00	0.00	0	50250 PART TIME			
504.28	1,664.19	584	50600 OVERTIME	648	648	648
39,610.06	65,959.33	51,977	59999 TOTAL PERSONNEL SERV	58,626	58,626	58,626
			MATERIALS & SERVICES			
715.80	1,688.76	1,000	61011 ADVERTISING (ENG)	500	500	500
0.00	0.00	0	61012 ADVERTISING (MAINT)			
19,225.50	9,055.80	12,000	61126 COMPUTER EXP (ENG)	5,000	5,000	5,000
10.50	1,351.15	0	61131 CONTRACT SERVICES (PW)			
90,156.90	1,671.15	73,072	61133 CONTRACT SERV (ENG)	64,198	64,198	88,198
229.64	6,433.23	62	61240 DEPT/OPERATING EXPENSE	62	62	62
0.00	0.00	20	61253 OP SUPPLIES (PW)	20	20	20
8,584.00	4,115.98	8,000	61321 EDUCATION & TRNG (ENG)	2,000	2,000	2,000
56.00	111.84	1,000	61323 EDUCATION & TRNG (PW)	1,000	1,000	1,000
0.00	465.71	341	61401 UNEMPLOY INS			
819.94	255.31	2,000	61601 MTGS & CONF (ENG)	1,000	1,000	1,000
819.50	868.32	1,000	61701 OFFICE SUPPLIES (ENG)	1,000	1,000	1,000
120,617.78	26,017.25	98,495	69999 TOTAL MAT & SERV	74,780	74,780	98,780

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 540 GIS

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
				CAPITAL OUTLAY			
0.00	0.00	0	72301	IMPROVEMENTS (ENG)			
5,351.00	7,400.29	2,000	72501	OFFICE EQPT (ENG)	2,000	2,000	2,000
0.00	0.00	0	72502	OFFICE EQPT (MAINT)			
0.00	25,847.74	0	72601	OTHER EQPT (ENG)			
5,351.00	33,248.03	2,000	79999	TOTAL CAPITAL OUTLAY	2,000	2,000	2,000
				CONTINGENCIES			
0.00	0.00	6,446	80005	OPERATING CONTINGENCY	7,194	7,194	9,194
0.00	0.00	6,446	89999	TOTAL CONTINGENCIES	7,194	7,194	9,194
				INTERFUND TRANSFERS			
0.00	0.00	18,972	90027	TO INFO SYSTEM SERVICE	5,285	5,285	5,285
2,270.00	2,570.00	410	90105	TO EQPT ACQ & REP FUND	600	600	600
2,270.00	2,570.00	19,382	90990	TOTAL INTERFUND TRANS	5,885	5,885	5,885
167,848.84	127,794.61	178,300	99000	TOTAL DEPT EXP	148,485	148,485	174,485
140,137.54-	88,072.77-	0	99450	TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 50 - INTERGOVERNMENTAL FUNDS
DEPARTMENT: 540 - GEOGRAPHICAL INFORMATION SYSTEM (GIS)

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61011 **ADVERTISING (ENG):**		
Personnel recruitment	500	500
61126 **COMPUTER EXPENSE (ENG):**		
GIS software upgrade	3,000	
GIS software maintenance	2,000	5,000
61133 **CONTRACT SERVICES (ENG):**		
GIS - Layer development - utility maps and data	61,698	
GIS Intern	10,500	
GIS Technician	14,000	
As-built scanning	1,000	
Hardware/software technical support	1,000	88,198
61240 **DEPT./OPERATING EXPENSE (FI):**	62	62
61253 **OPERATING SUPPLIES (PW):**		
Miscellaneous	20	20
61321 **EDUCATION & TRAINING (ENG):**		
GIS software training	2,000	2,000
61323 **EDUCATION & TRAINING (PW):**		
GIS software training	1,000	1,000
61601 **MEETINGS & CONFERENCES (ENG):**		
GIS In Action Conference	500	
Technical information sharing, networking	500	1,000
61701 **OFFICE SUPPLIES (ENG):**	1,000	1,000

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 50 - INTERGOVERNMENTAL FUNDS
DEPARTMENT: 540 - GEOGRAPHICAL INFORMATION SYSTEM (GIS)

CAPITAL OUTLAY	SUB-LINE ITEM TOTAL	LINE TOTAL
72501 **OFFICE EQUIPMENT (ENG):**		
Desk, chair, bookcase, etc.	2,000	2,000
INTERFUND TRANSFERS		
90027 **TO INFORMATION SYSTEMS:**	5,285	5,285
90105 **TO EQUIPMENT ACQUISITION & REPLACEMENT:**	600	600

PROGRAM INFORMATION

INFORMATION SYSTEMS

PROGRAM DESCRIPTION:

Last year, the desire of the Information Systems (IS) Team (all departments have a representative on the team) was to create a central location for all funding spent by the various departments (network service, telephones and voice mail). For FY 99-00, the library desires to maintain its connection to Albany's library computer system. This requires the library to be connected to the city's network. To accomplish this goal, there will be additional setup, maintenance, and training of library personnel. Also, other departments continue to expand their data storage usage, which requires new equipment to handle the work load.

During FY 98-99, the IS group provided maintenance on a few of the printers (less than five). Due to poor service from a number of outside companies. The IS group will expand its responsibilities to include 22 printers throughout the city. This service includes troubleshooting to ensure the city is not paying for unnecessary parts.

The City's web page is under further development and expansion on the Internet, which will provide valuable information to the public. The home page will be simple to download with links to various departments and information of interest to the public. All pages will have a consistent layout, yet allow creativity within the departments for their respective pages.

SERVICE REDUCTIONS FOR 1999-00

1) Initially, a full time position was proposed to handle the additional workload created by the library's request to be connected to the network, extended maintenance on the printers and web page development. This position has been reduced to 19 hours per week.

2) The current web and Internet "server" is actually a Pentium 120 computer (work station). The desire was to have an actual server to support the increased activities and increase speed on both the web site and Internet connection. The new server has been eliminated and funding is included to repair and upgrade the current computer.

3) During FY 99-00, the IS group changed their network operating systems. With this change, the IS personnel require training on the new software. The training budget has been reduced to one-half of the original amount. This will allow limited training of the new operating system software. This will in turn cause the IS personnel to rely more on outside support.

PROGRAM INFORMATION

INFORMATION SYSTEMS

POSITIONS:	1998-99	1999-00
Engineering Tech II (IS)	.0000 FTE	1.0000 FTE
Information Systems Specialist	.0000 FTE	1.0000 FTE
Information Systems Tech	.0000 FTE	.4800 FTE
TOTAL	.0000 FTE	2.4800 FTE

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 542 INFO SYSTEM SERVICE

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
				REVENUES			
0.00	0.00	2	48100	INTEREST ON INVESTMENT			
0.00	0.00	0	48140	MISCELLANEOUS REVENUE			6,000
0.00	0.00	11,074	49010	FROM GENERAL FUND	34,124	34,124	34,124
0.00	0.00	4,865	49019	FROM SM WATERLINE	4,074	4,074	4,074
0.00	0.00	24,741	49022	FROM WATER FUND	23,441	23,441	23,441
0.00	0.00	21,756	49025	FROM W WATER FUND	23,141	23,141	23,141
0.00	0.00	18,972	49032	FROM GIS	5,285	5,285	5,285
0.00	0.00	2,892	49033	FROM ENG DEV REVIEW	4,552	4,552	4,552
0.00	0.00	400	49035	FROM ST FOOT & BIKEPAT			
0.00	0.00	10,336	49046	FROM STREETS FUND	4,414	4,414	4,414
0.00	0.00	8,506	49047	FROM STORM DRAIN	350	350	350
0.00	0.00	5,882	49050	FROM BLDG INSPECT	10,810	10,810	10,810
0.00	0.00	250	49095	FROM URBAN RENEW FUND	3,419	3,419	3,419
0.00	0.00	300	49098	FROM NW URBAN RENEWAL	2,958	2,958	2,958
0.00	0.00	21,715	49108	FROM ALLOC DIRECT COST	30,476	30,476	30,476
0.00	0.00	3,847	49120	FROM SDC-SEWER	2,510	2,510	2,510
0.00	0.00	3,847	49122	FROM SDC-PARK	608	608	608
0.00	0.00	3,847	49125	FROM SDC-DRAINAGE	685	685	685
0.00	0.00	3,847	49130	FROM SDC-STREET	2,471	2,471	2,471
0.00	0.00	3,846	49135	FROM SDC-WATER	1,977	1,977	1,977
0.00	0.00	0	49901	BEGINNING BALANCE	16,000	16,000	16,000
0.00	0.00	150,925	49998	TOTAL REVENUE	171,295	171,295	177,295
				PERSONNEL SERVICES			
0.00	0.00	65,566	50001	SALARIES	66,234	66,234	66,234
0.00	0.00	24,815	50003	FRINGE BENEFITS	28,198	28,198	28,198
0.00	0.00	941	50600	OVERTIME	1,044	1,044	1,044
0.00	0.00	91,322	59999	TOTAL PERSONNEL SERV	95,476	95,476	95,476
				MATERIALS & SERVICES			
0.00	0.00	1,000	61010	ADVERTISING	500	500	500
0.00	0.00	5,074	61120	COMMUNICATION (GEN'L)	5,500	5,500	5,500
0.00	0.00	14,500	61124	COMPUTER EXPENSE	17,000	17,000	17,000
0.00	0.00	8,388	61130	CONTRACT SERVICES	26,585	26,585	26,585
0.00	0.00	100	61240	DEPT/OPERATING EXPENSE	500	500	500
0.00	0.00	850	61290	DUES & SUBSCRIPTIONS	500	500	500
0.00	0.00	4,800	61320	EDUCATION & TRAINING	3,400	3,400	3,400
0.00	0.00	551	61401	UNEMPLOY INS	550	550	550
0.00	0.00	0	61600	MEETINGS & CONFERENCES			
0.00	0.00	0	61700	OFFICE SUPPLIES	750	750	750

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 542 INFO SYSTEM SERVICE

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
0.00	0.00	500	61701	OFFICE SUPPLIES (ENG)			
0.00	0.00	35,763	69999	TOTAL MAT & SERV	55,285	55,285	55,285
				CAPITAL OUTLAY			
0.00	0.00	17,000	72600	OTHER EQPT.	9,200	9,200	9,200
0.00	0.00	17,000	79999	TOTAL CAPITAL OUTLAY	9,200	9,200	9,200
				CONTINGENCIES			
0.00	0.00	0	80005	OPERATING CONTINGENCY	4,484	4,484	10,484
0.00	0.00	0	89999	TOTAL CONTINGENCIES	4,484	4,484	10,484
				INTERFUND TRANSFERS			
0.00	0.00	6,250	90025	TO GIS	6,250	6,250	6,250
0.00	0.00	590	90105	TO EQPT ACQ & REP FUND	600	600	600
0.00	0.00	6,840	90990	TOTAL INTERFUND TRANS	6,850	6,850	6,850
0.00	0.00	150,925	99000	TOTAL DEPT EXP	171,295	171,295	177,295
0.00	0.00	0	99450	TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 50 - INTERGOVERNMENTAL FUNDS
DEPARTMENT: 542 - INFORMATION SYSTEMS (IS)

SUB-LINE MATERIALS & SERVICES	ITEM TOTAL	LINE TOTAL
61010 **ADVERTISING:**		
Personnel recruitment	500	500
61120 **COMMUNICATIONS:**		
Maintenance	3,000	
PBX Hardware	2,500	5,500
61124 **COMPUTER EXPENSE:**		
Service and repairs of hardware	4,000	
Software	2,000	
Network maintenance	3,000	
Network software	3,000	
Printer Service and parts	5,000	17,000
61130 **CONTRACT SERVICES:**		
Temp Service	13,585	
State WAN Connection	13,000	26,585
61240 **DEPT./OPERATING EXPENSE:**	500	500
61290 **DUES AND SUBSCRIPTIONS:**		
Publications	500	500
61320 **EDUCATION & TRAINING:**		
Microsoft Network	3,100	
Software	300	3,400
61401 **UNEMPLOYMENT INSURANCE:**	550	550
61700 **OFFICE SUPPLIES:**	750	750

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 50 - INTERGOVERNMENTAL FUNDS
DEPARTMENT: 542 - INFORMATION SYSTEMS (IS)

CAPITAL OUTLAY	SUB-LINE ITEM TOTAL	LINE TOTAL
72600 **OTHER EQUIPMENT:**		
Computer Upgrade	3,000	
Software (Library)	4,000	
Server	2,000	
Storage Shelves	200	9,200
INTERFUND TRANSFERS		
90025 **TO GIS**	6,250	6,250
90105 **TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND:**	600	600

Date : 6/25/99
Time : 3:06
Dte Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 6/25/99

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 544 USFS GRANT - CHEADLE LAKE

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
				REVENUES			
0.00	0.00	0	41020	FEDERAL GRANT FUNDS			
0.00	0.00	0	48100	INTEREST ON INVESTMENT			
0.00	0.00	0	48140	MISCELLANEOUS REVENUE			
2,844.65	0.00	0	49901	BEGINNING BALANCE			
2,844.65	0.00	0	49998	TOTAL REVENUE	0	0	0
				MATERIALS & SERVICES			
2,844.65	0.00	0	61130	CONTRACT SERVICES			
0.00	0.00	0	61240	DEPT/OPERATING EXPENSE			
0.00	0.00	0	61700	OFFICE SUPPLIES			
2,844.65	0.00	0	69999	TOTAL MAT & SERV	0	0	0
2,844.65	0.00	0	99000	TOTAL DEPT EXP	0	0	0
0.00	0.00	0	99450	TTL REV/EXP (SURP)/DEF	0	0	0

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 546 FARM HOME ADMIN GRANT

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
				REVENUES			
329,137.86-	0.00	0	41020	FEDERAL GRANT FUNDS			
0.00	0.00	0	48100	INTEREST ON INVESTMENT			
0.00	0.00	0	48140	MISCELLANEOUS REVENUE			
0.00	0.00	0	49901	BEGINNING BALANCE			
329,137.86-	0.00	0	49998	TOTAL REVENUE	0	0	0
				MATERIALS & SERVICES			
3,031.21	0.00	0	61100	INTERIM FIN EXP			
13,925.21	0.00	0	61130	CONTRACT SERVICES			
0.00	0.00	0	61240	DEPT/OPERATING EXPENSE			
0.00	0.00	0	61700	OFFICE SUPPLIES			
16,956.42	0.00	0	69999	TOTAL MAT & SERV	0	0	0
				CAPITAL OUTLAY			
0.00	0.00	0	72050	LAND			
318,760.32	0.00	0	72301	IMPROVEMENTS (ENG)			
318,760.32	0.00	0	79999	TOTAL CAPITAL OUTLAY	0	0	0
335,716.74	0.00	0	99000	TOTAL DEPT EXP	0	0	0
664,854.60	0.00	0	99450	TTL REV/EXP (SURP)/DEF	0	0	0

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 547 SPWF GRANT & LOAN

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item Description			99-00 Prop. Bud	Appr. Bud	Adpt. Bud
			REVENUES					
289,103.21	0.00	0	41050	STATE GRANT FUNDS				
340,000.00	0.00	0	41051	STATE LOAN FUNDS				
0.00	0.00	0	48100	INTEREST ON INVESTMENT				
0.00	0.00	0	48140	MISCELLANEOUS REVENUE				
0.00	0.00	0	49901	BEGINNING BALANCE				
629,103.21	0.00	0	49998	TOTAL REVENUE		0	0	0
			MATERIALS & SERVICES					
1,244.59	0.00	0	61100	INTERIM FIN EXP				
27,661.78	0.00	0	61130	CONTRACT SERVICES				
0.00	0.00	0	61240	DEPT/OPERATING EXPENSE				
0.00	0.00	0	61700	OFFICE SUPPLIES				
28,906.37	0.00	0	69999	TOTAL MAT & SERV		0	0	0
			CAPITAL OUTLAY					
0.00	0.00	0	72050	LAND				
629,352.77	0.00	0	72301	IMPROVEMENTS (ENG)				
629,352.77	0.00	0	79999	TOTAL CAPITAL OUTLAY		0	0	0
658,259.14	0.00	0	99000	TOTAL DEPT EXP		0	0	0
29,155.93	0.00	0	99450	TTL REV/EXP (SURP)/DEF		0	0	0

PROGRAM INFORMATION

STATE FOOT AND BIKE PATH

PROGRAM DESCRIPTION:

This fund was originally set up to administer revenues from the state gas tax. The revenues may only be used to fund qualified foot and bike path projects.

The City now uses the fund for all budgeted projects relating to pedestrian and bikeway improvements.

Budget cuts in the general fund left this fund without the major portion of its revenue. This budget has been used to support a continuation of the City's Sidewalk Construction/Repair Incentive Program through FY 1995-96. Funds are also included to install the high priority sidewalks not installed by property owners as requested by City Council. The money spent installing these sidewalks will eventually be reimbursed to the city.

Funding was included for year two and three of a three-year program to bring the city into compliance with new ADA requirements for curb access ramps on public sidewalks as indicated in the Sidewalk Improvement Program of the Transportation Capital Improvement Program. The fund will be utilized to complete the High Priority Sidewalk program during 1999-00.

Seven projects have been completely or partially funded out of this fund. Between the Sidewalk Access Ramp Project, the 1992 and 1995 City Sidewalk Projects, the High Priority Sidewalk Project, State Highway Access Ramp Project and the Sidewalk Incentive Program, 28,468.95 lineal feet of sidewalk and 131 sidewalk access ramps have been installed.

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 550 STATE FOOT & BIKE PATH

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item Description			99-00 Prop. Bud	Appr. Bud	Adpt. Bud
			REVENUES					
0.00	0.00	0	42060	UNBONDED PRINCIPAL-LID				
0.00	0.00	0	42070	UNBONDED INT-LID				
7,420.16	3,920.25	0	48100	INTEREST ON INVESTMENT				2,000
12,500.00	0.00	0	48140	MISCELLANEOUS REVENUE				
5,224.10	5,227.65	5,100	49045	STATE HIGHWAY REVENUE		5,100	5,100	5,100
108,500.00	0.00	0	49105	FROM STR CAP PROJ				
62,826.20	104,346.43	44,000	49901	BEGINNING BALANCE		39,550	39,550	48,500
196,470.46	113,494.33	49,100	49998	TOTAL REVENUE		44,650	44,650	55,600
			PERSONNEL SERVICES					
13,841.08	0.00	0	50001	SALARIES				
5,174.20	5.40	0	50003	FRINGE BENEFITS				
0.00	0.00	0	50250	PART TIME				
6.91	0.00	0	50600	OVERTIME				
19,022.19	5.40	0	59999	TOTAL PERSONNEL SERV		0	0	0
			MATERIALS & SERVICES					
3,711.69	0.00	0	61010	ADVERTISING				
0.00	5.00	0	61126	COMPUTER EXP (ENG)				
0.00	213.96	75	61128	COMPUTER EXP (PW)		75	75	75
20.80	0.00	0	61130	CONTRACT SERVICES				
438.24	0.00	0	61131	CONTRACT SERVICES (PW)				
0.00	0.00	0	61133	CONTRACT SERV (ENG)				
57.67	0.00	0	61240	DEPT/OPERATING EXPENSE				
0.00	0.00	0	61401	UNEMPLOY INS				
5,526.45	1,956.00	0	61852	SIDEWALK GRANTS				
9,754.85	2,174.96	75	69999	TOTAL MAT & SERV		75	75	75
			CAPITAL OUTLAY					
18,367.97	44,160.87	48,625	72300	IMPROVEMENTS		44,575	44,575	55,525
45,142.33	6,605.28	0	72301	IMPROVEMENTS (ENG)				
0.00	0.00	0	72601	OTHER EQPT (ENG)				
63,510.30	50,766.15	48,625	79999	TOTAL CAPITAL OUTLAY		44,575	44,575	55,525

CONTINGENCIES

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 550 STATE FOOT & BIKE PATH

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item Description			99-00 Prop. Bud	Appr. Bud	Adpt. Bud
0.00	0.00	0	80005	OPERATING CONTINGENCY				
0.00	0.00	0	89999	TOTAL CONTINGENCIES		0	0	0
			INTERFUND TRANSFERS					
0.00	0.00	400	90027	TO INFO SYSTEM SERVICE				
50.00	0.00	0	90105	TO EQPT ACQ & REP FUND				
50.00	0.00	400	90990	TOTAL INTERFUND TRANS		0	0	0
92,337.34	52,946.51	49,100	99000	TOTAL DEPT EXP		44,650	44,650	55,600
104,133.12-	60,547.82-	0	99450	TTL REV/EXP (SURP)/DEF		0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 50 - INTERGOVERNMENTAL
DEPARTMENT: 550 - STATE FOOT AND BIKE PATH

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61128 **COMPUTER EXPENSE (PW):**		
Software	25	
Supplies	25	
Training	25	75
CAPITAL OUTLAY		
72300 **IMPROVEMENTS:**		
High Priority City Sidewalk Phase V	55,525	55,525

PROGRAM INFORMATION

ENGINEERING DEVELOPMENT REVIEW

PROGRAM DESCRIPTION:

The Engineering Division provides technical review of development in Lebanon. This review occurs in two primary areas: public improvements by private contract and planning related submittals.

Public improvements are new transportation, water, wastewater, and drainage systems constructed in public rights-of-way or easements. They can be constructed by property owners, by a contractor hired by a property owner, city crews, or contractors hired by the city. For example, a subdivision developer is usually required to install new public streets and utilities as part of the subdivision. When a public improvement is installed by private contract, the developer must acquire either a public improvements permit, for major work involving drawing review, or a right-of-way permit for simple work. These permit fee cover part of the city's cost for plan review and inspections to assure the improvements meet city standards. Part of the total development review cost is funded by the street and utility funds.

Engineering development review is also a part of the planning process. Work in this category includes review and inspection of site plans, subdivisions, major and minor land partitions, planned developments, annexations and planning administrative reviews.

This budget department accounts for all revenues and related expenditures for engineering development review.

PROGRAM INFORMATION

ENGINEERING DEVELOPMENT REVIEW

POSITIONS:

	1998-99	1999-00
Building/Engineering Permit Specialist	.4000 FTE	.3000 FTE
City Engineer	.1800 FTE	.1500 FTE
Engineering Associate (Development)	.3000 FTE	.2000 FTE
Engineering Associate (Facility Planning)	.0400 FTE	.0200 FTE
Engineering Tech III (Facility Planning)	.0500 FTE	.0000 FTE
Project Engineer (Development)	.3000 FTE	.2000 FTE
Project Engineer (Facility Planning)	.0000 FTE	.0200 FTE
Secretary/Data Entry	.0300 FTE	.0000 FTE
Senior Engineer (Development)	.1000 FTE	.0500 FTE
SUBTOTAL	1.4000 FTE	0.9400 FTE
Building Inspector	.0000 FTE	.1066 FTE
Development Intern	.4000 FTE	.1414 FTE
TOTAL	1.8000 FTE	1.1880 FTE

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 555 ENG DEVELOPMENT REVIEW

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg		Line Item Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
				REVENUES			
10,241.31	6,552.00	7,000		46015 DEVELOPMENT REVIEW FEE	6,000	6,000	6,000
56,103.06	49,478.53	40,000		48061 PUBLIC IMP APPS FEES	20,000	20,000	20,000
3,713.00	4,496.00	3,500		48065 RIGHT OF WAY PERMITS	3,500	3,500	3,500
3,147.28	5,985.94	2,000		48100 INTEREST ON INVESTMENT	2,000	2,000	2,000
0.00	0.00	0		48135 COST RECOVERY ADMIN CH			
598.00	160.00	1,000		48140 MISCELLANEOUS REVENUE	500	500	500
0.00	0.00	0		49015 FROM ST DRAIN UTIL	26,117	26,117	26,117
36,132.23	87,252.21	115,000		49901 BEGINNING BALANCE	50,000	50,000	55,000
109,934.88	153,924.68	168,500		49998 TOTAL REVENUE	108,117	108,117	113,117
				PERSONNEL SERVICES			
15,370.35	24,135.40	52,688		50001 SALARIES	36,261	36,261	36,261
5,460.26	8,021.86	18,742		50003 FRINGE BENEFITS	14,739	14,739	14,739
48.89	5.51	340		50600 OVERTIME	377	377	377
20,879.50	32,162.77	71,770		59999 TOTAL PERSONNEL SERV	51,377	51,377	51,377
				MATERIALS & SERVICES			
0.00	599.65	0		61010 ADVERTISING			
0.00	200.00	1,500		61011 ADVERTISING (ENG)	1,000	1,000	1,000
0.00	284.00	20,500		61126 COMPUTER EXP (ENG)	5,500	5,500	5,500
0.00	0.00	0		61128 COMPUTER EXP (PW)	180	180	180
157.08	119.41	0		61131 CONTRACT SERVICES (PW)	1,680	1,680	1,680
0.00	499.00	25,000		61133 CONTRACT SERV (ENG)	10,000	10,000	10,000
438.64	3,227.97	2,000		61241 OPERATING EXP (ENG)	2,000	2,000	2,000
0.00	0.00	0		61243 OPERATING EXP (PW)	30	30	30
202.01	330.69	1,500		61251 OP SUPPLIES (ENG)	1,500	1,500	1,500
0.00	0.00	0		61253 OP SUPPLIES (PW)	30	30	30
0.00	0.00	0		61293 DUES & SUBSCRIPT (PW)	20	20	20
0.00	0.00	0		61323 EDUCATION & TRNG (PW)	120	120	120
0.00	226.28	344		61401 UNEMPLOY INS	344	344	344
0.00	0.00	0		61603 MTGS & CONF (PW)	90	90	90
57.58	0.00	200		61801 PETROLEUM (ENG)	200	200	200
0.00	0.00	0		61883 RENT (PW)	105	105	105
855.31	5,487.00	51,044		69999 TOTAL MAT & SERV	22,799	22,799	22,799
				CAPITAL OUTLAY			
0.00	0.00	0		72503 OFFICE EQPT (PW)	210	210	210

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 555 ENG DEVELOPMENT REVIEW

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
127.86	0.00	3,500	72601	OTHER EQPT (ENG)	2,500	2,500	2,500
127.86	0.00	3,500	79999	TOTAL CAPITAL OUTLAY	2,710	2,710	2,710
				CONTINGENCIES			
0.00	0.00	14,747	80005	OPERATING CONTINGENCY	26,489	26,489	31,489
0.00	0.00	14,747	89999	TOTAL CONTINGENCIES	26,489	26,489	31,489
				INTERFUND TRANSFERS			
0.00	0.00	2,892	90027	TO INFO SYSTEM SERVICE	4,552	4,552	4,552
0.00	0.00	24,267	90052	TO STORM DRAINAGE			
820.00	1,400.00	280	90105	TO EQPT ACQ & REP FUND	190	190	190
820.00	1,400.00	27,439	90990	TOTAL INTERFUND TRANS	4,742	4,742	4,742
22,682.67	39,049.77	168,500	99000	TOTAL DEPT EXP	108,117	108,117	113,117
87,252.21-	114,874.91-	0	99450	TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 50 - INTERGOVERNMENTAL FUNDS
DEPARTMENT: 555 - ENGINEERING DEVELOPMENT REVIEW

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61011 **ADVERTISING (ENG):**		
Personnel recruitments	1,000	1,000
61126 **COMPUTER EXPENSE (ENG):**		
Permit generating/tracking software	5,000	
Network software	300	
Repairs	200	5,500
61128 **COMPUTER EXPENSE (PW):**	180	180
61131 **CONTRACT SERVICES (PW):**	1,680	1,680
61133 **CONTRACT SERVICES (ENG):**		
Development Intern	10,000	10,000
61241 **DEPARTMENT OPERATING EXPENSE (ENG):**		
Document reproduction	500	
Surveying and inspection expense	500	
Testing expense	1,000	2,000
61243 **DEPT. OPERATING EXPENSE (PW):**	30	30
61251 **DEPARTMENT OPERATING SUPPLIES (ENG):**		
Assessor maps, surveys	500	
Drafting, blueprint and reproduction supplies	500	
Surveying and inspection supplies	500	1,500
61253 **DEPT. OPERATING SUPPLIES (PW):**	30	30
61293 **DUES AND SUBSCRIPTIONS (PW):**	20	20
61323 **EDUCATION AND TRAINING (PW):**	120	120
61401 **UNEMPLOYMENT INSURANCE:**	344	344
61603 **MTGS. AND CONFERENCE (PW):**	90	90
61801 **PETROLEUM (ENG):**		
Fuel, oil and lubricants	200	200
61883 **ANNEX RENT (PW):**	105	105

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 50 - INTERGOVERNMENTAL FUNDS
DEPARTMENT: 555 - ENGINEERING DEVELOPMENT REVIEW

CAPITAL OUTLAY	SUB-LINE ITEM TOTAL	LINE TOTAL
72503 **OFFICE EQUIPMENT (PW):**	210	210
72601 **OTHER EQUIPMENT (ENG):**		
Office equipment	500	
New computer	2,000	2,500
INTERFUND TRANSFER		
90027 **TO INFORMATION SYSTEMS**	4,552	4,552
90105 **TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND:**	190	190

PROGRAM INFORMATION

STREETS

PROGRAM DESCRIPTION:

The street budget funds several activities. Street maintenance is handled by the Street Section of the Maintenance Services Division.

Primary maintenance functions under the jurisdiction of the Street Section include graveling and grading of streets and alleys, street and curb repair and patching, sidewalk repairs, and in some cases replacement. The Street Section is also responsible for repair and maintenance of all traffic signing, three traffic signals, and traffic striping which includes the painting of 140 crosswalks, 312 stop bars, over 8 miles of centerline stripe, miles of yellow curb, and many other legends and delineators. Street Section personnel mow along many city rights-of-way, pick up trash throughout the city (including dead animals), clean streets by sweeping and flushing, trim trees in the right-of-way, and build and maintain facilities and buildings throughout the city.

There is a serious need for additional funding in streets. Over the years, an attempt to continue to provide all traditional services has created a situation where many things are not being done as well as they used to be. With the additional cuts this year these needs are even more evident. The state has proposed gas tax increases which would surely help some if they ever came to be, but it might be too little too late. If the proposed storm drainage utility is accepted, the transfer now made from streets to storm drainage will also help. And while it may not be an immediate help, the proposal to increase franchise fees and use the increase for street preservation would certainly help street maintenance in the future

Over the past few years, an increase in activities such a traffic signing and particularly traffic painting have taken more and more man hours to complete. With this increased demand because of growth of the city fewer hours have been spent in activities such as tree trimming. At the same time subdivisions put in the 70's now have more mature trees and shrubs, requiring more trimming. This trimming is done to provide clearance over streets for trucks, school buses and the street sweeper. Trimming over sidewalks provides for safe passage of pedestrians. We have gone from being able to completely trim the city every two years a few years ago to a four year cycle.

Twenty years ago, when the city was much smaller, we tried to dedicate a day almost every week weather permitting, to patch potholes throughout the city. That practice has greatly diminished over the years. It might be interesting to note that the street crew is the same size it was 20 years ago when the city was about 2/3 its present size. In fact 22 or 23 years ago the crew was even larger with the help of CETA

PROGRAM DESCRIPTION:

and other program designed to train workers and supplement the work force.

Continued decline in the budget finds us with a need to cut back even more this year. With a loss of over half of another FTE we need to cut even deeper. Street sweeping will be cut. Not only will we sweep half as much but we will need to increase the speed at which we sweep which may at times get a street only 95% as clean as we use to get it. Residential areas will now be swept once every two months, with the truck routes swept every other week and the downtown core area swept once a week.

Our vehicle maintenance is performed by the Lebanon Fire District. We pay for one mechanic and the Fire District provides another mechanic, supervision, a shop and equipment. This has been a very cost effective arrangement and will continue.

Starting in the 1999-00 budget, additional street preservation (crack sealing, slurry sealing and overlays) funding will be provided through proposed franchise fee increases. This new funding source and work is included in Department 840 - Streets Capital Projects.

A five cent per gallon gas tax was passed by the Oregon State Legislature in July 1999. The exact amount the city will collect is not known at this time, but an estimate is indicated in the budget and placed in contingencies.

SERVICE REDUCTIONS FOR 1999-00

Engineering division:

The Engineering Services Division investigates and resolves traffic control problems such as street lighting, traffic signals and signing, road geometry problems, vision obstructions, and parking problems. Staff members regularly review traffic accident reports and often make on-site investigations in an effort to identify and correct traffic hazards.

Also included in this fund is the revenue from leasing property for the Lebanon Transfer Station and the expenditures for maintaining the old Lebanon landfill property. The expenditures are mowing and groundwater testing.

PROGRAM INFORMATION

STREETS

POSITIONS:

	1998-99	1999-00
Administrative Assistant (Admin)	.0000 FTE	.0650 FTE
Administrative Assistant (PW)	.1000 FTE	.1000 FTE
Building Official	.0000 FTE	.1300 FTE
City Administrator	.1300 FTE	.1300 FTE
City Engineer	.0300 FTE	.0000 FTE
City Planner	.1200 FTE	.0000 FTE
Crew Chief	1.0000 FTE	1.0000 FTE
Director of Public Works	.0700 FTE	.0700 FTE
Engineering Associate (Development)	.0250 FTE	.0250 FTE
Engineering Tech I (Development)	.1300 FTE	.1300 FTE
Finance Director	.0600 FTE	.0600 FTE
Finance Operations Manager	.0600 FTE	.0600 FTE
Finance Specialist	.0800 FTE	.0800 FTE
Maintenance Division Manager	.2200 FTE	.2000 FTE
Maintenance Supervisor	.2200 FTE	.2200 FTE
Maintenance Worker	.3400 FTE	.0000 FTE
Payroll Specialist - Confidential	.0700 FTE	.0700 FTE
Project Engineer (Development)	.1000 FTE	.1000 FTE
Secretary/Data Entry	.0500 FTE	.0100 FTE
Secretary (2)	.1000 FTE	.1000 FTE
Sr. Maintenance Worker (2)	1.8100 FTE	1.8100 FTE
SUBTOTAL	4.7150 FTE	4.2300 FTE
Part Time Secretary - Maintenance	.0000 FTE	.0500 FTE
TOTAL	4.8250 FTE	4.2800 FTE

Contract - City Attorney	5.76% of contract wage
Contract - Secretary Service for City Council	12.00% of contract wage
Mayor and City Council	12.00% of wage

Date : 6/25/99
Time : 3:06
Dte Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 6/25/99

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 558 STREET MAINTENANCE

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg		Line Item Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
				REVENUES			
517,187.88	517,537.43	530,000		41075 ST DEPT OF TRANS	600,000	600,000	600,000
2,114.43	1,528.23	1,500		44025 VALLEY LANDFILLS	1,500	1,500	1,500
7,446.92	7,992.88	7,500		45020 REV FROM RENTED PROP	7,500	7,500	7,500
3,657.87	422.09	500		48100 INTEREST ON INVESTMENT	500	500	500
8,603.50	5,426.99	1,000		48140 MISCELLANEOUS REVENUE	1,000	1,000	1,000
0.00	0.00	4,300		49070 FROM TPR-ORD DEV GRANT			
131,893.05	67,302.70	35,000		49901 BEGINNING BALANCE	2,000	2,000	2,000
670,903.65	600,210.32	579,800		49998 TOTAL REVENUE	612,500	612,500	612,500
				PERSONNEL SERVICES			
174,239.49	194,354.89	180,561		50001 SALARIES	174,131	174,131	174,131
67,086.23	75,344.06	72,305		50003 FRINGE BENEFITS	72,306	72,306	72,306
0.00	0.00	0		50250 PART TIME			
0.00	0.00	0		50255 PARENTAL LEAVE EXPENSE			
1,117.36	743.18	2,090		50600 OVERTIME	2,318	2,318	2,318
242,443.08	270,442.13	254,956		59999 TOTAL PERSONNEL SERV	248,755	248,755	248,755
				MATERIALS & SERVICES			
22.65	0.00	470		61009 ADVERTISING (PW)	30	30	30
0.00	0.00	100		61010 ADVERTISING	200	200	200
388.03	337.77	200		61011 ADVERTISING (ENG)	200	200	200
0.00	0.00	100		61012 ADVERTISING (MAINT)	100	100	100
68.76	161.71	50		61121 COMMUNICATION (ENG)	50	50	50
691.94	362.19	700		61122 COMMUNICATION (MAINT)	700	700	700
391.02	111.48	110		61123 COMMUNICATION (PW)	70	70	70
698.38	252.22	750		61124 COMPUTER EXPENSE	750	750	750
1,479.19	1,193.41	1,000		61126 COMPUTER EXP (ENG)	500	500	500
151.25	818.45	300		61127 COMPUTER EXP (MAINT)	300	300	300
7.85	773.36	350		61128 COMPUTER EXP (PW)	290	290	290
21,116.72	18,037.80	4,140		61130 CONTRACT SERVICES	4,140	4,140	4,140
2,241.63	5,830.31	3,555		61131 CONTRACT SERVICES (PW)	200	200	200
3,424.89	700.00	1,000		61133 CONTRACT SERV (ENG)			
2,660.00	214.06	350		61134 CONTRACT SERV (MAINT)	12,750	12,750	12,750
2.21	0.00	0		61239 OPERATING EXP (ADMIN)			
1,159.91	1,096.69	851		61240 DEPT/OPERATING EXPENSE	850	850	850
31.21	576.60	1,000		61241 OPERATING EXP (ENG)	500	500	500
33,464.80	26,064.55	31,550		61242 OPERATING EXP (MAINT)	23,950	23,950	23,950
856.42	817.55	790		61243 OPERATING EXP (PW)	540	540	540
132.57	300.33	300		61251 OP SUPPLIES (ENG)	300	300	300
857.55	316.36	900		61252 OP. SUPPLIES (MAINT)	900	900	900

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 558 STREET MAINTENANCE

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
124.71	128.78	360	61253	OP SUPPLIES (PW)	360	360	360
73.88	90.18	355	61290	DUES & SUBSCRIPTIONS	355	1,047	1,047
0.00	350.21	100	61291	DUES & SUBSCRIPT (ENG)	300	300	300
71.75	124.63	100	61292	DUES & SUBS (MAINT)	100	100	100
131.81	261.66	280	61293	DUES & SUBSCRIPT (PW)	280	280	280
0.00	0.00	40	61319	ED & TRNG (ADMIN)	40	40	40
54.70	42.20	150	61320	EDUCATION & TRAINING	250	250	250
8.25	246.86	100	61321	EDUCATION & TRNG (ENG)	100	100	100
1,331.52	1,863.22	1,400	61322	ED & TRNG (MAINT)	1,400	1,400	1,400
424.03	247.91	400	61323	EDUCATION & TRNG (PW)	400	400	400
0.00	0.00	0	61370	STREET LIGHTS	42,000	42,000	60,000
89,537.78	90,921.12	87,000	61390	TRAFFIC SIGNAL	47,500	47,500	30,000
23,698.51	22,189.88	22,000	61400	INSURANCE	24,000	24,000	24,000
140.61	1,547.08	1,416	61401	UNEMPLOY INS	1,416	1,416	1,416
0.00	359.84	500	61420	INS REPAIR & DEDUCT	500	500	500
1,421.70	1,123.90	1,500	61502	UNIFORMS (MAINT)	1,500	1,500	1,500
1,067.04	1,147.14	2,000	61562	MAINT/BLDG (MAINT)	2,500	2,500	2,500
83.40	79.93	100	61571	MAINT/EQPT (ENG)	100	100	100
916.92	2,159.07	500	61572	MAINT/EQPT (MAINT)	500	500	500
140.43	187.41	150	61573	MAINT/EQPT (PW)	150	150	150
0.00	0.00	0	61580	MAINT/VEHICLES			
166.94	205.15	200	61581	MAINT/VEHICLES (ENG)	200	200	200
27,859.54	23,884.70	29,100	61582	MAINT/VEHICLES (MAINT)	27,900	27,900	27,900
0.00	501.19	600	61599	MTGS & CONF (ADMIN)	600	600	600
84.50	31.89	150	61600	MEETINGS & CONFERENCES	150	150	150
0.00	150.00	200	61601	MTGS & CONF (ENG)	200	200	200
65.88	235.69	400	61602	MTGS & CONF (MAINT)	400	400	400
220.40	468.29	560	61603	MTGS & CONF (PW)	360	360	360
177.35	4.99	0	61700	OFFICE SUPPLIES			
87.03	126.72	150	61701	OFFICE SUPPLIES (ENG)	150	150	150
221.67	88.73	250	61702	OFF SUPPLIES (MAINT)	210	210	210
390.53	732.30	510	61703	OFFICE SUPPLIES (PW)	210	210	210
104.26	70.39	100	61801	PETROLEUM (ENG)	100	100	100
6,385.62	3,939.03	4,850	61802	PETROLEUM (MAINT)	3,500	3,500	3,500
0.00	0.00	190	61820	POSTAGE	190	190	190
0.00	0.00	0	61830	PROPERTY TAXES	700	700	700
150.00	100.00	550	61883	RENT (PW)	225	225	225
1,628.53	2,338.03	2,000	61902	UTILITIES (MAINT)	2,000	2,000	2,000
226,616.27	213,912.96	206,827	69999	TOTAL MAT & SERV	208,166	208,858	209,358

CAPITAL OUTLAY

2,100.09	66.66	0	72102	BUILDINGS (MAINT)	1,500	1,500	1,500
5,543.16	0.00	0	72302	IMPROVEMENTS (MAINT)			
7,000.00	3,962.44	0	72303	IMPROVEMENTS (PW)			
0.00	0.00	0	72500	OFFICE EQPT.			
2,284.05	85.90	0	72501	OFFICE EQPT (ENG)			

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 558 STREET MAINTENANCE

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
839.72	0.00	0	72502	OFFICE EQPT (MAINT)	500	500	500
50.16	75.34	380	72503	OFFICE EQPT (PW)			
2,658.11	1,622.61	0	72602	OTHER EQPT (MAINT)			
0.00	0.00	0	72802	VEHICLES (MAINT)			
20,475.29	5,812.95	380	79999	TOTAL CAPITAL OUTLAY	2,000	2,000	2,000
				CONTINGENCIES			
0.00	0.00	28,207	80005	OPERATING CONTINGENCY	72,350	71,658	71,158
0.00	0.00	0	80030	RES - MED INS			
0.00	0.00	28,207	89999	TOTAL CONTINGENCIES	72,350	71,658	71,158
				INTERFUND TRANSFERS			
22,168.00	0.00	0	90025	TO GIS			
0.00	0.00	10,336	90027	TO INFO SYSTEM SERVICE	4,414	4,414	4,414
49,145.00	67,824.00	43,824	90052	TO STORM DRAINAGE	40,631	40,631	53,631
42,540.00	37,900.00	35,270	90105	TO EQPT ACQ & REP FUND	36,184	36,184	23,184
113,853.00	105,724.00	89,430	90990	TOTAL INTERFUND TRANS	81,229	81,229	81,229
603,387.64	595,892.04	579,800	99000	TOTAL DEPT EXP	612,500	612,500	612,500
67,516.01-	4,318.28-	0	99450	TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 50 - INTERGOVERNMENTAL FUNDS
DEPARTMENT: 558 - STREETS

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61009 **ADVERTISING (PW):**		
Personnel recruitment and ads	30	30
61010 **ADVERTISING (FI):**		
Public notices	200	200
61011 **ADVERTISING (ENG):**		
Personnel recruitment	200	200
61012 **ADVERTISING (MT):**		
Personnel recruitment	100	100
61121 **COMMUNICATIONS (ENG):**		
Service and repair of radio equipment	50	50
61122 **COMMUNICATIONS (MT):**		
Service and repair of radio equipment	500	
Cell phone	200	700
61123 **COMMUNICATIONS (PW):**		
Cellular equipment	40	
Pager	30	70
61124 **COMPUTER EXPENSE (FI):**		
Programs and programming	750	750
61126 **COMPUTER EXPENSE (ENG):**		
Miscellaneous software	100	
Network software	100	
Service and repair of hardware	100	
Statewide Area Network software	100	
Supplies	100	500

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 50 - INTERGOVERNMENTAL FUNDS
DEPARTMENT: 558 - STREETS

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61127 **COMPUTER EXPENSE (MT):**		
Service and repair of hardware	200	
Supplies	100	300
61128 **COMPUTER EXPENSE (PW):**		
Service computer/printer	120	
Software	40	
Supplies	90	
Training	40	290
61130 **CONTRACT SERVICES:**		
City Attorney	3,780	
City Council Secretary	360	4,140
61131 **CONTRACT SERVICES (PW):**		
Outside engineering and survey services	200	200
61134 **CONTRACT SERVICES (MT):**		
Y2K Possible Traffic Light Program	4,000	
Leaf pick up	1,800	
Dust control of gravel streets (1 time application)	6,600	
Janitorial service for shop	350	12,750
61240 **DEPARTMENT/OPERATING EXPENSE (FI):**		
Employee Assistance Program	300	
Miscellaneous Department Expenses	150	
Safety Incentive Program	400	850
61241 **DEPARTMENT/OPERATING EXPENSE (ENG):**		
Expense reimbursement	200	
Lab testing - landfill (FP)	200	
Testing lab expense	100	500

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 50 - INTERGOVERNMENTAL FUNDS
DEPARTMENT: 558 - STREETS

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61242 **DEPARTMENT/OPERATING EXPENSE (MT):**		
Bridge repairs	2,000	
Concrete repairs and finishing	2,000	
Gravel	1,500	
Hazardous spill cleanup materials and disposal	500	
Sweeper brooms	450	
Public property cleaning, vegetation control, landfill fees	600	
Shop operations - welding supplies, materials	500	
Sign maintenance/barricades	1,400	
Snow/ice control	1,000	
Street repairs - asphalt	5,000	
Tool/equipment rental	500	
Traffic control/painting	6,500	
Thermal plastic/hot tape traffic markings	2,000	23,950
61243 **DEPARTMENT/OPERATING EXPENSE (PW):**		
Expense reimbursement	390	
Oregon co-op purchasing agreement	150	540
61251 **DEPARTMENT/OPERATING SUPPLIES (ENG):**		
Assessor maps/microfilm	100	
Drafting, surveying and inspection supplies	100	
References, code books	100	300
61252 **DEPARTMENT/OPERATING SUPPLIES (MT):**		
Hand tools, shovels, rakes, picks, drills, sanders, cement finishing tools, blades, brushes	500	
Small hardware items, equipment cleaner, shop towels, shop supplies	400	900
61253 **DEPARTMENT/OPERATING SUPPLIES (PW):**		
Film	110	
Assessor maps/microfiche	30	
Reference, code and other books	220	360

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 50 - INTERGOVERNMENTAL FUNDS
DEPARTMENT: 558 - STREETS

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61290 DUES & SUBSCRIPTIONS (FI):		
Portion of Council of Governments (COG) dues	692	
Professional dues	100	
League of Oregon Cities dues	255	1,047
61291 DUES & SUBSCRIPTIONS (ENG):		
American Public Works Association (APWA)	150	
Regional Highway Advocacy Contribution	150	300
61292 DUES & SUBSCRIPTIONS (MT):		
American Public Works Association (APWA)	100	100
61293 DUES & SUBSCRIPTIONS (PW):		
American Public Works Association (APWA)	70	
ENR Subscriptions	80	
T2 Center	130	280
61319 EDUCATION & TRAINING (ADMIN):		
Training, workshops, seminars	40	40
61320 EDUCATION & TRAINING (FI):	250	250
61321 EDUCATION & TRAINING (ENG):		
Training, workshops, seminars	100	100
61322 EDUCATION & TRAINING (MT):		
Reimbursement for course work	400	
Training, workshops, seminars	1,000	1,400
61323 EDUCATION & TRAINING (PW):		
Training, workshops and classes	400	400
61370 STREET LIGHTS:	60,000	60,000

FUND: 50 - INTERGOVERNMENTAL FUNDS
DEPARTMENT: 558 - STREETS

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61390 **TRAFFIC SIGNAL:**		
Electricity and maintenance fee for city street lights	30,000	30,000
61400 **INSURANCE:**		
Vehicle, general liability, equipment and building coverage	24,000	24,000
61401 **UNEMPLOYMENT INSURANCE:**	1,416	1,416
61420 **INSURANCE REPAIR & DEDUCT:**	500	500
61502 **UNIFORM PURCHASE/LAUNDERING (MT):**		
Purchase, repair, cleaning of uniforms, safety equipment	1,300	
Rain gear, rubber boots, gloves	200	1,500
61562 **MAINTENANCE/BUILDING & GROUNDS (MT):**		
Building repair, paint, light bulbs, gravel	500	
Maintenance of rental house (925 4th St.)	2,000	2,500
61571 **MAINTENANCE/EQUIPMENT (ENG):**		
Maintenance of field/office equipment	100	100
61572 **MAINTENANCE/EQUIPMENT (MT):**		
Hydraulic tools, Stanley power unit, tampers, saws, hoses	150	
Other equipment, sand spreader, concrete saw, chipper, trailer, rear deck mower, cement mixer, chainsaws, power plant, hot box	200	
Power tools, tree trimming tools, grinders, edgers, cutters	150	500
61573 **MAINTENANCE/EQUIPMENT (PW):**		
Service and repair of office equipment	150	150

FUND: 50 - INTERGOVERNMENTAL FUNDS
DEPARTMENT: 558 - STREETS

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61581 **MAINTENANCE/VEHICLES (ENG):**		
Engineering vehicles	100	
Payment to Fire District for mechanic	100	200
61582 **MAINTENANCE/VEHICLES (MT):**		
Bucket Truck (annual certification)	500	
Crane	500	
Dump trucks (2)	1,000	
Flat bed trucks (2)	600	
Grader	1,500	
Jointly-owned vehicles (29%)	500	
Payment to Fire District for mechanic	19,800	
Pickups (2)	1,000	
Roller	300	
Street Flusher	500	
Street Sweeper	700	
Tractors and attachments (3)	1,000	27,900
61599 **MEETINGS & CONFERENCES (ADMIN):**		
Business meetings and travel luncheons	600	600
61600 **MEETINGS & CONFERENCES (FI):**		
Business meetings and travel luncheons	150	150
61601 **MEETINGS & CONFERENCES (ENG):**		
American Public Works Association Conference	100	
Business meetings and travel luncheons	50	
Streets and Roads Conference	50	200
61602 **MEETINGS & CONFERENCES (MT):**		
American Public Works Association Conference	280	
Business meetings and travel lunches	120	400
61603 **MEETINGS & CONFERENCES (PW):**		
American Public Works Association Conference	100	
Business meetings and travel luncheons	260	360
61701 **OFFICE SUPPLIES (ENG):**	150	150

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 50 - INTERGOVERNMENTAL FUNDS
DEPARTMENT: 558 - STREETS

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61702 **OFFICE SUPPLIES (MT):**	210	210
61703 **OFFICE SUPPLIES (PW):**	210	210
61801 **PETROLEUM PRODUCTS (ENG):**		
Gasoline, oil lubricants	100	100
61802 **PETROLEUM PRODUCTS (MT):**		
Gasoline, oil lubricants	3,500	3,500
61820 **POSTAGE:**	190	190
61830 **PROPERTY TAX (MT):**		
Property tax on rental house (925 4th St.)	700	700
61883 **RENT (PW):**		
Annex rent	225	225
61902 **UTILITIES (MT):**		
Electricity at shop	1,500	
Natural Gas at shop	500	2,000
CAPITAL OUTLAY		
72102 **BUILDINGS (MT):**		
Finish Hose House at Shop	1,000	
Maintenance office improvements	500	1,500
72502 **OFFICE EQUIPMENT (MT):**		
Desk, chairs, files, etc.	500	500

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 50 - INTERGOVERNMENTAL FUNDS
DEPARTMENT: 558 - STREETS

INTERFUND TRANSFER	SUB-LINE ITEM TOTAL	LINE TOTAL
90027 **TO INFORMATION SYSTEMS:**		
From Maintenance	4,414	4,414
90052 **TO STORM DRAINAGE FUND**	53,631	53,631
90105 **TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND:**	23,184	23,184

PROGRAM INFORMATION

STORM DRAINAGE

PROGRAM DESCRIPTION:

The Public Works Collection Section is responsible for storm drainage throughout the city. The crew is accountable for all functions mentioned under the Wastewater Program as well as cleaning of catch basins, storm lines, and open drainage ditches throughout the city. Currently this program provides for minimal routine cleaning and responds to primarily emergencies and know problem areas.

Because street sweeping not only makes the city look better but prevents a large amount of debris from entering the storm drainage system, this fund supports approximately 20% of the street sweeping expense. As Federal requirements become stricter for storm water discharge, this street cleaning function will become more and more important.

The Engineering Division investigates minor drainage problems and develops solutions to the problems. Our only source of funding for this program is in the form of a transfer from the Street Maintenance budget. The result is that the work included in this budget will be complaint driven. Very little preventative maintenance or capital improvements will be accomplished within this budgeting constraint. Unlike the other utilities, Lebanon does not have a user fee to fund maintenance and improvement of the storm drainage system. Other cities have used drainage fees to set up drainage utilities to support storm drainage systems. Still others are supported by general fund dollars from property tax revenue. Because revenues in the Street budget are tight and we need to increase regular maintenance, alternative methods for funding this program must be investigated.

New funding for storm drainage is proposed for FY 1999-00. A "startup" budget for a new storm drainage utility is included in the new budget Department 450 - Storm Drainage Utility. If approved, the new utility will replace the current storm drainage maintenance budget and street fund transfers will be discontinued.

PROGRAM INFORMATION

STORM DRAINAGE

POSITIONS:

	1998-99	1999-00
Administrative Assistant (PW)	.0900 FTE	.0900 FTE
Crew Chief	.2000 FTE	.2000 FTE
Director of Public Works	.0300 FTE	.0300 FTE
Engineering Associate (Development)	.0250 FTE	.0250 FTE
Engineering Tech I (Development)	.1100 FTE	.1100 FTE
Maintenance Division Manager	.0400 FTE	.0400 FTE
Maintenance Supervisor	.0400 FTE	.0400 FTE
Secretary/Data Entry	.0500 FTE	.0100 FTE
Secretary	.0300 FTE	.0300 FTE
Sr. Maintenance Worker (2)	.3000 FTE	.3000 FTE
SUBTOTAL	.9150 FTE	.8750 FTE
Temporary Public Works Secretary	.0200 FTE	.0000 FTE
TOTAL	0.9350 FTE	.8750 FTE

Date : 6/25/99
Time : 3:06
Dte Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 6/25/99

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 559 STORM DRAINAGE

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg		Line Item Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
				REVENUES			
436.69	1,283.60	500	48100	INTEREST ON INVESTMENT	500	500	500
2,897.99	18,590.36	0	48140	MISCELLANEOUS REVENUE			
49,145.00	67,824.00	43,824	49046	FROM STREETS FUND	40,631	40,631	53,631
1,709.68	110.52	19,000	49901	BEGINNING BALANCE	21,874	21,874	7,089
54,189.36	87,808.48	63,324	49998	TOTAL REVENUE	63,005	63,005	61,220
				PERSONNEL SERVICES			
33,505.67	38,878.95	32,710	50001	SALARIES	33,368	33,368	33,368
11,549.36	13,867.74	12,176	50003	FRINGE BENEFITS	13,839	13,839	13,839
0.00	0.00	0	50250	PART TIME			
0.00	0.00	0	50255	PARENTAL LEAVE EXPENSE			
281.92	172.33	359	50600	OVERTIME	398	398	398
45,336.95	52,919.02	45,245	59999	TOTAL PERSONNEL SERV	47,605	47,605	47,605
				MATERIALS & SERVICES			
0.00	0.00	30	61009	ADVERTISING (PW)	30	30	30
0.00	141.13	100	61011	ADVERTISING (ENG)	100	100	100
0.00	0.00	0	61012	ADVERTISING (MAINT)			
0.00	0.00	0	61123	COMMUNICATION (PW)			
23.50	5.00	100	61126	COMPUTER EXP (ENG)	100	100	100
261.26	918.39	370	61128	COMPUTER EXP (PW)	370	370	370
2,684.38	949.83	993	61131	CONTRACT SERVICES (PW)	600	600	600
1,714.66	400.00	400	61133	CONTRACT SERV (ENG)	400	400	400
74.50	126.10	45	61240	DEPT/OPERATING EXPENSE	45	45	45
326.82	1,905.29	300	61241	OPERATING EXP (ENG)	300	300	300
699.95	4,662.47	4,250	61242	OPERATING EXP (MAINT)	4,250	4,250	4,250
280.03	865.14	825	61243	OPERATING EXP (PW)	2,325	2,325	2,325
0.00	0.00	0	61250	DEPT/OP SUPPLIES			
236.94	27.16	50	61251	OP SUPPLIES (ENG)	50	50	50
448.96	0.00	200	61252	OP. SUPPLIES (MAINT)	200	200	200
143.59	115.03	320	61253	OP SUPPLIES (PW)	320	320	320
21.93	0.00	100	61323	EDUCATION & TRNG (PW)	100	100	100
0.00	310.46	249	61401	UNEMPLOY INS	249	249	249
0.00	0.00	0	61502	UNIFORMS (MAINT)			
0.00	0.00	0	61570	MAINT/EQPT			
0.00	12.07	200	61572	MAINT/EQPT (MAINT)	200	200	200
231.59	458.77	1,000	61582	MAINT/VEHICLES (MAINT)	1,000	1,000	1,000
24.00	194.50	200	61603	MTGS & CONF (PW)	200	200	200
0.00	160.40	0	61701	OFFICE SUPPLIES (ENG)			
135.37	307.92	300	61703	OFFICE SUPPLIES (PW)	300	300	300

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 559 STORM DRAINAGE

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
0.00	0.00	850	61802	PETROLEUM (MAINT)	850	850	850
150.00	100.00	150	61883	RENT (PW)	225	225	225
7,457.48	11,659.66	11,032	69999	TOTAL MAT & SERV	12,214	12,214	12,214
				CAPITAL OUTLAY			
0.00	0.00	0	72300	IMPROVEMENTS			
0.00	0.00	0	72301	IMPROVEMENTS (ENG)			
0.00	0.00	0	72302	IMPROVEMENTS (MAINT)			
794.25	219.27	400	72501	OFFICE EQPT (ENG)			
50.16	75.28	0	72503	OFFICE EQPT (PW)			
0.00	560.95	500	72601	OTHER EQPT (ENG)	500	500	500
0.00	0.00	0	72602	OTHER EQPT (MAINT)			
844.41	855.50	900	79999	TOTAL CAPITAL OUTLAY	500	500	500
				CONTINGENCIES			
0.00	0.00	1,831	80005	OPERATING CONTINGENCY	2,296	2,296	511
0.00	0.00	1,831	89999	TOTAL CONTINGENCIES	2,296	2,296	511
				INTERFUND TRANSFERS			
0.00	0.00	4,256	90027	TO INFO SYSTEM SERVICE	350	350	350
440.00	500.00	60	90105	TO EQPT ACQ & REP FUND	40	40	40
440.00	500.00	4,316	90990	TOTAL INTERFUND TRANS	390	390	390
54,078.84	65,934.18	63,324	99000	TOTAL DEPT EXP	63,005	63,005	61,220
110.52-	21,874.30-	0	99450	TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 50 - INTERGOVERNMENTAL FUNDS
DEPARTMENT: 559 - STORM DRAINAGE

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61009 **ADVERTISING (PW):**		
Personnel recruitment and ads	30	30
61011 **ADVERTISING (ENG):**		
Personnel recruitment and ads	100	100
61126 **COMPUTER EXPENSE (ENG):**		
Network software	100	100
61128 **COMPUTER EXPENSE (PW):**		
Service computer/printer	50	
Software	100	
Supplies	120	
Training	100	370
61131 **CONTRACT SERVICES (PW):**		
Outside engineering and survey services	600	600
61133 **CONTRACT SERVICES (ENG):**		
Network maintenance contract	400	400
61240 **DEPARTMENT/OPERATING EXPENSE**	45	45
61241 **DEPARTMENT/OPERATING EXPENSE (ENG):**		
Expense reimbursement	300	300
61242 **DEPARTMENT/OPERATING EXPENSE (MT):**		
Sweeper Brooms	450	
Employee Assistance Program	65	
Equipment rental	500	
Hazardous spill cleanup materials and disposal	500	
Pipe, manhole parts, culverts, catchbasins	2,200	
Safety Incentive Program	35	
Vegetation control	500	4,250

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 50 - INTERGOVERNMENTAL FUNDS
DEPARTMENT: 559 - STORM DRAINAGE

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61243 **DEPARTMENT/OPERATING EXPENSE (PW):**		
Establish Lebanon Communications Operations Center (EOC)	750	
Expense reimbursement	75	
Y2K Expense	1,500	2,325
61251 **DEPARTMENT/OPERATING SUPPLIES (ENG):**		
Drafting and surveying supplies	50	50
61252 **DEPARTMENT/OPERATING SUPPLIES (MT):**		
Hand tools, shovels, rakes, blades	200	200
61253 **DEPARTMENT/OPERATING SUPPLIES (PW):**		
Miscellaneous	20	
Assessor maps/microfiche	30	
Reference, code and other books	270	320
61323 **EDUCATION & TRAINING (PW):**		
Seminars, workshops and classes	100	100
61401 **UNEMPLOYMENT INSURANCE**	249	249
61572 **MAINT/EQPT (MT):**	200	200
61582 **MAINT/VEHICLES (MT):**		
Street Sweeper	500	
Vactor	500	1,000
61603 **MTGS & CONF (PW):**		
Business meetings and travel luncheons	50	
APWA conference	150	200
61703 **OFFICE SUPPLIES (PW):**	300	300
61802 **PETROLEUM (MT):**	850	850
61883 **RENT (PW):**	225	225

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 50 - INTERGOVERNMENTAL FUNDS
DEPARTMENT: 559 - STORM DRAINAGE

	SUB-LINE ITEM TOTAL	LINE TOTAL
CAPITAL OUTLAY		
72601 **OTHER EQUIPMENT (ENG):**		
Network equipment	500	500
INTERFUND TRANSFERS		
90027 **TO INFORMATION SYSTEMS**	350	350
90105 **TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND:**	40	40

PROGRAM INFORMATION

LAW ENFORCEMENT LEVY

PROGRAM DESCRIPTION:

Because of seriously reduced property tax revenue combined with an increasing need for Police Services over the last few years, the budget committee and the City Council authorized a law enforcement levy to be placed on the ballot for September 21, 1999. The local option levy will raise about $210,000 annually by levying a 56.6 cent per 1,000 of assessed value on all property within the City limits. If the levy does not pass, services will be reduced.

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 560 LAW ENFORCEMENT LEVY

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
				REVENUES			
0.00	0.00	0	47010	CURRENT PROPERTY TAXES	442,987	264,312	211,312
0.00	0.00	0	47020	DELINQUENT PROP TAXES			
0.00	0.00	0	48100	INTEREST ON INVESTMENT			
0.00	0.00	0	48101	INTEREST ON TAXES			
0.00	0.00	0	49901	BEGINNING BALANCE			
0.00	0.00	0	49998	TOTAL REVENUE	442,987	264,312	211,312
				INTERFUND TRANSFERS			
0.00	0.00	0	90010	TO GENERAL FUND	442,987	264,312	211,312
0.00	0.00	0	90990	TOTAL INTERFUND TRANS	442,987	264,312	211,312
				UNAPPROPRIATED			
0.00	0.00	0	92010	UNAPROP END FUND BAL			
0.00	0.00	0	92199	TOTAL UNAPPROPRIATED	0	0	0
0.00	0.00	0	99000	TOTAL DEPT EXP	442,987	264,312	211,312
0.00	0.00	0	99450	TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 50 - INTERGOVERNMENTAL
DEPARTMENT: 560 - LAW ENFORCEMENT LEVY

INTERFUND TRANSFER	SUB-LINE ITEM TOTAL	LINE TOTAL
90010 **TO GENERAL FUND**:		
If Law Enforcement local option levy passes, funds will be collected in this fund and then transferred to General Fund	211,312	211,312

PROGRAM INFORMATION

9-1-1 COMMUNICATIONS

PROGRAM DESCRIPTION:

Resources for this fund come from telephone taxes and are sent directly to the Linn County Sheriff's Office to help maintain the 9-1-1 communications center.

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 562 911 COMMUNICATIONS

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
			REVENUES				
0.00	0.00	43,000	41020	FEDERAL GRANT FUNDS	45,000	45,000	45,000
0.00	0.00	43,000	49998	TOTAL REVENUE	45,000	45,000	45,000
			MATERIALS & SERVICES				
0.00	0.00	43,000	61130	CONTRACT SERVICES	45,000	45,000	45,000
0.00	0.00	43,000	69999	TOTAL MAT & SERV	45,000	45,000	45,000
0.00	0.00	43,000	99000	TOTAL DEPT EXP	45,000	45,000	45,000
0.00	0.00	0	99450	TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 50 - INTERGOVERNMENTAL FUNDS
DEPARTMENT: 562 - 911 COMMUNICATIONS

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61130 CONTRACT SERVICES:	45,000	45,000

PROGRAM INFORMATION

CIVIL FORFEITURES

PROGRAM DESCRIPTION:

The Civil Forfeitures fund accounts for receipt and expenditure of monies forfeited as a result of narcotics arrests. While this is not a large fund, it is necessary as the forfeiture statute mandates that this money can only be spent for narcotics-related activity. The statute also requires public notice advertising as part of the process. The City attorney is our forfeiture counsel. Therefore, advertising, attorney expense and investigation expense are the major areas of spending in this fund.

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 563 CIVIL FORFEITURES

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
			REVENUES			
0.00	188.00	6,000	43020 SUM. RELEASE FORFEIT			
0.00	9,210.11	6,300	43030 AWARDED BY COURT			
698.15	264.48	0	48100 INTEREST ON INVESTMENT			
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
10,470.47	3,498.23	1,000	49901 BEGINNING BALANCE	10,000	10,000	10,000
11,168.62	13,160.82	13,300	49998 TOTAL REVENUE	10,000	10,000	10,000
			MATERIALS & SERVICES			
0.00	0.00	500	61010 ADVERTISING	500	500	500
0.00	0.00	4,000	61014 CITY ATTORNEY	4,000	4,000	4,000
0.00	210.88	4,500	61240 DEPT/OPERATING EXPENSE	2,500	2,500	2,500
6,370.39	2,459.27	4,300	61855 SPCL INVESTIGATIVE EXP	3,000	3,000	3,000
6,370.39	2,670.15	13,300	69999 TOTAL MAT & SERV	10,000	10,000	10,000
			CAPITAL OUTLAY			
0.00	4,086.76	0	72600 OTHER EQPT.			
0.00	4,086.76	0	79999 TOTAL CAPITAL OUTLAY	0	0	0
			INTERFUND TRANSFERS			
1,300.00	0.00	0	90010 TO GENERAL FUND			
1,300.00	0.00	0	90990 TOTAL INTERFUND TRANS	0	0	0
7,670.39	6,756.91	13,300	99000 TOTAL DEPT EXP	10,000	10,000	10,000
3,498.23-	6,403.91-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 50 - INTERGOVERNMENTAL FUNDS
DEPARTMENT: 563 - CIVIL FORFEITURES

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61010 **ADVERTISING:**		
Advertising required by statute	500	500
61014 **CITY ATTORNEY:**		
Attorney fees	4,000	4,000
61240 **DEPARTMENT/OPERATING EXPENSE:**	2,500	2,500
61855 **SPECIAL INVESTIGATION EXPENSE:**	3,000	3,000

PROGRAM INFORMATION

SCHOOL RESOURCE OFFICER FEDERAL GRANT

PROGRAM DESCRIPTION:

School resource officer grant funds will assist with the funding of one police officer for the first quarter of the 1999/2000 fiscal year. This was a 3-year program at $25,000 per year (for a total of $75,000). After the first quarter, the position will be funded 50% through the General Fund and the rest from the Lebanon School District.

The City of Lebanon and the Lebanon School District, through a partnership, will provide the remaining funds for a full-time police officer. The officer will work in the schools in a variety of programs to assist with counseling, education, prevention or any related areas.

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 564 OREGON SCHOOL GRANT

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
				REVENUES			
18,750.01	27,085.50-	25,000	41020	FEDERAL GRANT FUNDS	6,250	6,250	6,250
0.00	0.00	0	41050	STATE GRANT FUNDS			
16,876.00	13,000.00	17,549	41060	FROM LEB SCH DIST	30,325	30,325	30,325
130.60	416.32	0	48100	INTEREST ON INVESTMENT			
16,877.00	13,000.00	17,548	49010	FROM GENERAL FUND	30,325	30,325	30,325
0.00	12,177.39	2,800	49901	BEGINNING BALANCE	4,000	4,000	4,000
52,633.61	11,508.21	62,897	49998	TOTAL REVENUE	70,900	70,900	70,900
				PERSONNEL SERVICES			
26,071.06	36,340.98	38,508	50001	SALARIES	40,452	40,452	40,452
10,260.58	14,855.05	15,339	50003	FRINGE BENEFITS	17,075	17,075	17,075
0.00	0.00	0	50500	OUT OF CLASS			
697.50	1,320.00	0	50510	ED. INCENTIVE	1,320	1,320	1,320
0.00	0.00	0	50515	DEF. COMP MATCH	1,200	1,200	1,200
1,179.27	1,606.44	2,000	50600	OVERTIME	2,000	2,000	2,000
513.21	423.47	3,000	50700	CASH IN COMP	3,000	3,000	3,000
38,721.62	54,545.94	58,847	59999	TOTAL PERSONNEL SERV	65,047	65,047	65,047
				MATERIALS & SERVICES			
256.04	153.76	600	61240	DEPT/OPERATING EXPENSE	600	600	600
350.00	210.00	1,350	61320	EDUCATION & TRAINING	1,350	1,350	1,350
0.00	0.00	246	61401	UNEMPLOY INS	246	246	246
125.11	1,705.52	854	61500	UNIFORM-BUY & CLEAN	854	854	854
1,003.45	0.00	0	61505	UNIFORM PURCHASE			
1,734.60	2,069.28	3,050	69999	TOTAL MAT & SERV	3,050	3,050	3,050
				CONTINGENCIES			
0.00	0.00	1,000	80005	OPERATING CONTINGENCY	2,803	2,803	2,803
0.00	0.00	1,000	89999	TOTAL CONTINGENCIES	2,803	2,803	2,803
40,456.22	56,615.22	62,897	99000	TOTAL DEPT EXP	70,900	70,900	70,900
12,177.39-	45,107.01	0	99450	TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 50 - INTERGOVERNMENTAL
DEPARTMENT: 564 - SCHOOL RESOURCE OFFICER FEDERAL GRANT

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61240 DEPARTMENT/OPERATING EXPENSE:	600	600
61320 EDUCATION & TRAINING:	1,350	1,350
61401 UNEMPLOYMENT INSURANCE:	246	246
61500 UNIFORM BUY & CLEAN:	854	854

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 565 FED COMM POLICING GRANT

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item Description			99-00 Prop. Bud	Appr. Bud	Adpt. Bud
			REVENUES					
18,750.00	27,085.50	2,100	41020	FEDERAL GRANT FUNDS				
116.25	362.07	0	48100	INTEREST ON INVESTMENT				
30,753.00	31,724.00	0	49010	FROM GENERAL FUND				
9,569.88	2,259.18	5,520	49901	BEGINNING BALANCE				
59,189.13	61,430.75	7,620	49998	TOTAL REVENUE		0	0	0
			PERSONNEL SERVICES					
37,456.08	36,822.00	0	50001	SALARIES				
14,225.47	14,482.19	0	50003	FRINGE BENEFITS				
2,060.00	1,320.00	0	50510	ED. INCENTIVE				
0.00	0.00	0	50515	DEF. COMP MATCH				
515.55	455.92	0	50600	OVERTIME				
315.13	0.00	0	50700	CASH IN COMP				
54,572.23	53,080.11	0	59999	TOTAL PERSONNEL SERV		0	0	0
			MATERIALS & SERVICES					
170.92	158.74-	6,770	61240	DEPT/OPERATING EXPENSE				
175.00	317.82	350	61320	EDUCATION & TRAINING				
689.02	2,578.15	500	61500	UNIFORM-BUY & CLEAN				
1,322.78	0.00	0	61505	UNIFORM PURCHASE				
2,357.72	2,737.23	7,620	69999	TOTAL MAT & SERV		0	0	0
			CONTINGENCIES					
0.00	0.00	0	80005	OPERATING CONTINGENCY				
0.00	0.00	0	89999	TOTAL CONTINGENCIES		0	0	0
56,929.95	55,817.34	7,620	99000	TOTAL DEPT EXP		0	0	0
2,259.18-	5,613.41-	0	99450	TTL REV/EXP (SURP)/DEF		0	0	0

PROGRAM INFORMATION

DIAL-A-BUS

PROGRAM DESCRIPTION:

The Dial-A-Bus program (DAB) is sponsored by the City of Lebanon through the Senior Center. It is intended to provide curb-to-curb transportation service within the city limits for disabled patrons and people over the age of 60, as well as the general public. Riders use the bus for medical appointments, shopping, visits to the Senior Center and meal site, employment, volunteer jobs, social services, visiting and recreational programs.

The DAB program has experienced continued growth in usage. In FY 97-98, the average number of rides per month was 564, with a total of 6,769 for that year. The average number of rides provided per month (688) at mid FY 98-99 indicates an increase of 22% since FY 97-98. Likewise, the average number of riders served in a month rose 12% in FY 97-98 and another 7% in FY 98-99, to its mid FY 98-99 average of 92. This current amount of usage represents the maximum level that can reasonably be accommodated, considering the constraints of operating one bus, from 8:15 a.m. through 3:45 p.m., Monday through Friday.

This program employs a full-time Driver and a 19-hour per week Office Assistant. Riders call the Senior Center to access service on the bus, therefore, volunteer dispatchers have also been essential during all hours of operation to answer incoming calls, send and receive radio transmissions to and from the Driver, and assist walk-in patrons. This position can be a demanding one and retaining dispatchers is an on-going challenge, as most of the volunteers are retired people who take time off for other activities or who may experience health difficulties. The Office Assistant is responsible for recruitment, scheduling and training of volunteer dispatchers, as well as substituting for them (if the absence occurs during the Assistant's scheduled shift).The Assistant is also responsible for accounting for DAB receipts, determining rider eligibility and fees, rider cards and correspondence, maintenance of DAB statistical records, and billing for Federal grant programs. When the Assistant or a volunteer is not available for dispatching, the Senior Center Secretary must fill in for this role, which results in a delay in response to other patrons and duties at the Center.

The Dial-A-Bus Program for FY 99-00 is funded by the following sources: 42% Federal grant money, 37% State grant money, 1% General Fund, 3% Tour income, 7% Equipment Acquisition Fund, and 11% Miscellaneous Revenue. Federal grant monies are received from two Title XIX programs. The amount received from one of the programs is calculated as a percentage of the total

PROGRAM DESCRIPTION (continued):

DAB expenses. Consequently, this amount varies each year, depending upon the total expenses in any given year. The other Federal program reimburses DAB for patrons who qualify for Medicaid Transportation Assistance through eligibility for Senior and Disabled Services. This projected income can vary from year-to-year, depending upon the number of riders who qualify for the Medicaid program, but has remained fairly stable in the past two years. One of the State grants must be applied for and approved each year from the Special Transportation Formula Program. The other State grant money is a one-time award from the Transportation Improvement Program for the purchase of a second Dial-A-Bus. The Tour income represents a new source in FY99-00, and this amount will depend upon patron usage of tour programs. Miscellaneous income includes advertising revenue for exterior and interior ads on the bus, rider fees and interest on Dial-A-Bus monies. Senior and disabled patrons pay to ride the bus based upon their income level, with sliding scale fees ranging from $.50 - $2.00. General public riders pay $2.50.

A State Transportation Improvement Fund grant to purchase a second bus has been awarded in the amount of $35,700. The bus must be ordered by June 30, 1999 but does not have to be paid for until the time of delivery. It is required that this bus be used for transporting seniors and people with disabilities. A local match of $8,925 is required by the time of purchase, along with $1,000 for a radio. Approximately $8,000 has accumulated in the Equipment Acquisition and Repair Fund and will be applied toward these costs. The increase in expenditures for this bus results in a one-time increase in Title 19 income for the Dial-A-Bus program for FY 99-00.

The purchase of this bus will allow for a reliable back-up bus for emergencies and for use in the development of a tour program, a long-standing goal of the Senior Center. No expenditures will be made for tours unless there is sufficient income from patron use to cover those expenses. The Dial-A-Bus program also needs to be expanded and the acquisition of a second bus will be of significant importance in meeting those needs in the future. As indicated above, the ridership numbers have increased to their maximum level with the use of one bus. Riders frequently ask for transportation during the Driver's lunch break and after 3:30 p.m., the last ride of the day. A second bus could be used to supplement an over-booked schedule, as well as to serve patrons who need transportation later in the day. In addition, time constraints do not currently allow for passenger pick-up outside city

PROGRAM DESCRIPTION (continued):

limits. For many elderly and disabled individuals, this means they have little or no access to transportation into town to meet basic needs. These riders could be charged an additional fee for rides from out of town. Also, additional service could be charged to riders who need transportation into surrounding communities for medical appointments and shopping needs. Because rider fees account for less than 10% of the current budget, sources for additional operational funds will be sought in order to expand the service of the Dial-A-Bus program using the second bus in future years.

POSITIONS:

	1998-99	1999-00
Dial-A-Bus Driver	1.0000 FTE	1.0000 FTE
Office Assistant	.4750 FTE	.4750 FTE
SUBTOTAL	1.4750 FTE	1.4750 FTE
Contract - Relief Staff	.1710 FTE	.0769 FTE
Contract - Tour Bus Driver	.0000 FTE	.1154 FTE
TOTAL	1.6460 FTE	1.6673 FTE

ADVISORY BOARD:

The Senior and Disabled Services Advisory Board (described in detail in the Senior Services budget) advises the Program Manager about this program. In addition to consultation regarding daily program operations, the Program Manager seeks the Board's support with transportation-related legislative issues and planning for the needs of local residential care center programs and social service agencies.

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 569 DIAL-A-BUS

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
				REVENUES			
0.00	14,575.77	31,000	41020	FEDERAL GRANT FUNDS	50,347	50,347	50,347
3,500.00	0.00	10,000	41050	STATE GRANT FUNDS	45,700	45,700	45,700
0.00	0.00	0	46030	BUS TOURS	4,000	4,000	4,000
540.45	48.72	150	48100	INTEREST ON INVESTMENT	100	100	100
12,408.79	5,998.82	6,000	48140	MISCELLANEOUS REVENUE	6,000	6,000	6,000
36,783.00	17,968.00	17,965	49010	FROM GENERAL FUND	569	569	
0.00	0.00	0	49097	FROM EQUIP ACQ FUND	8,500	8,500	8,500
13,325.84	12,077.76	2,000	49901	BEGINNING BALANCE	7,000	7,000	8,000
66,558.08	50,669.07	67,115	49998	TOTAL REVENUE	122,216	122,216	122,647
				PERSONNEL SERVICES			
21,832.94	17,874.64	32,049	50001	SALARIES	32,258	32,258	32,258
11,893.47	9,197.26	13,200	50003	FRINGE BENEFITS	14,245	14,245	14,245
8,132.41	5,139.30	0	50250	PART TIME			
140.58	33.65	941	50600	OVERTIME	1,044	1,044	1,044
41,999.40	32,244.85	46,190	59999	TOTAL PERSONNEL SERV	47,547	47,547	47,547
				MATERIALS & SERVICES			
0.00	265.07	500	61010	ADVERTISING	200	200	200
2,715.70	8,890.21	12,700	61130	CONTRACT SERVICES	20,019	20,019	20,019
0.00	0.00	0	61230	DRIVER REIMB			
229.92	345.62	400	61240	DEPT/OPERATING EXPENSE	500	500	500
195.61	91.74	200	61250	DEPT/OP SUPPLIES	200	200	200
337.12	95.00	150	61320	EDUCATION & TRAINING	150	150	150
0.00	405.18	475	61401	UNEMPLOY INS	475	475	475
0.00	0.00	0	61560	MAINT/BLDG (GEN'L)			
1,680.42	1,556.46	2,000	61580	MAINT/VEHICLES	2,000	2,000	2,000
2,646.94	2,360.89	3,000	61800	PETROLEUM	4,000	4,000	4,000
7,805.71	14,010.17	19,425	69999	TOTAL MAT & SERV	27,544	27,544	27,544
				CAPITAL OUTLAY			
1,675.21	0.00	0	72600	OTHER EQPT.	1,000	1,000	1,000
0.00	0.00	0	72800	VEHICLES	44,625	44,625	44,625
1,675.21	0.00	0	79999	TOTAL CAPITAL OUTLAY	45,625	45,625	45,625
				CONTINGENCIES			

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 569 DIAL-A-BUS

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
0.00	0.00	1,500	80005	OPERATING CONTINGENCY	1,500	1,500	1,931
0.00	0.00	0	80030	RES - MED INS			
0.00	0.00	1,500	89999	TOTAL CONTINGENCIES	1,500	1,500	1,931
				INTERFUND TRANSFERS			
3,000.00	0.00	0	90105	TO EQPT ACQ & REP FUND			
3,000.00	0.00	0	90990	TOTAL INTERFUND TRANS	0	0	0
54,480.32	46,255.02	67,115	99000	TOTAL DEPT EXP	122,216	122,216	122,647
12,077.76-	4,414.05-	0	99450	TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 50 INTERGOVERNMENTAL
DEPARTMENT: 569 DIAL-A-BUS

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61010 **ADVERTISING**	200	200
61130 **CONTRACT SERVICES:**		
Title 19 Match	15,019	
Relief drivers	2,000	
Tour Drivers	3,000	20,019
61240 **DEPARTMENT OPERATING EXPENSE:**		
Employee Assistance Program, volunteer recognition, State Transportation grant match, and miscellaneous	500	500
61250 **DEPARTMENT/OPERATING SUPPLIES:**		
Ridership, business cards and supplies	200	200
61320 **EDUCATION & TRAINING:**	150	150
61401 **UNEMPLOYMENT INSURANCE:**	475	475
61580 **MAINTENANCE/VEHICLES:**		
Lebanon Fire District, supplies and parts	2,000	2,000
61800 **PETROLEUM:**		
Gasoline & oil for Dial-A-Bus	3,000	
Gasoline & oil for Tour Bus	1,000	4,000

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 50 INTERGOVERNMENTAL
DEPARTMENT: 569 DIAL-A-BUS

CAPITAL OUTLAY	SUB-LINE ITEM TOTAL	LINE TOTAL
71260 **OTHER EQUIPMENT**:		
Radio	1,000	1,000
72800 **VEHICLES:**		
Tour Bus	44,625	44,625

PROGRAM INFORMATION

STP STREET PROJECT

PROGRAM DESCRIPTION:

In the past, the Federal Aid/Urban (FAU) program has distributed funds from the FHWA, through state governments, for use in constructing and reconstructing urban collector and arterial roads. The City's annual allocation has accumulated in our "account" maintained by the State.

The recent "Intermodal Surface Transportation Efficiency Act of 1991" has eliminated the FAU program. In its place will be a Surface Transportation Program (STP) which will function similar to a block grant program. The STP program funds must be allocated within the year received. The State currently offers an exchange program to allow a broad range of uses and releasing the City from the administrative burden by exchanging state funds for federal STP funds.

During the 1995-96 budget year, the City began receiving direct Federal funding requiring an adjustment in accounting procedures for capital improvements. With the 1997-98 budget all personnel services and material and supplies within this fund have been accounted for in fund 842 "Allocable Costs". The projects we will focus on for 1999-00 in this fund are the Santiam Travel Station and Hansard Infrastructure Improvements Phase II.

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 571 STP STREET PROJECT

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item Description			99-00 Prop. Bud	Appr. Bud	Adpt. Bud
			REVENUES					
0.00	0.00	178,600	41020	FEDERAL GRANT FUNDS		178,600	178,600	178,600
20,062.86	23,048.39	0	41050	STATE GRANT FUNDS				
1,541.32-	0.00	0	48100	INTEREST ON INVESTMENT				
0.00	0.00	0	49046	FROM STREETS FUND				
0.00	0.00	0	49105	FROM STR CAP PROJ				
0.00	0.00	0	49130	FROM SDC-STREET				
6,389.70	21,633.30-	0	49901	BEGINNING BALANCE				
24,911.24	1,415.09	178,600	49998	TOTAL REVENUE		178,600	178,600	178,600
			PERSONNEL SERVICES					
0.00	0.00	0	50001	SALARIES				
0.00	0.00	0	50003	FRINGE BENEFITS				
0.00	0.00	0	50250	PART TIME				
0.00	0.00	0	50600	OVERTIME				
0.00	0.00	0	59999	TOTAL PERSONNEL SERV		0	0	0
			MATERIALS & SERVICES					
596.67	1,385.03	0	61100	INTERIM FIN EXP				
0.00	0.00	0	61130	CONTRACT SERVICES				
0.00	0.00	0	61131	CONTRACT SERVICES (PW)				
0.00	0.00	0	61240	DEPT/OPERATING EXPENSE				
0.00	0.00	0	61243	OPERATING EXP (PW)				
0.00	0.00	0	61250	DEPT/OP SUPPLIES				
0.00	0.00	0	61700	OFFICE SUPPLIES				
0.00	0.00	0	61800	PETROLEUM				
596.67	1,385.03	0	69999	TOTAL MAT & SERV		0	0	0
			CAPITAL OUTLAY					
2,451.67	0.00	0	72300	IMPROVEMENTS				
43,367.20	30.06	178,600	72301	IMPROVEMENTS (ENG)		178,600	178,600	178,600
45,818.87	30.06	178,600	79999	TOTAL CAPITAL OUTLAY		178,600	178,600	178,600
			CONTINGENCIES					
0.00	0.00	0	80005	OPERATING CONTINGENCY				

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 571 STP STREET PROJECT

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg			Line Item Description		99-00 Prop. Bud	Appr. Bud	Adpt. Bud
0.00	0.00	0			89999	TOTAL CONTINGENCIES	0	0	0
	INTERFUND TRANSFERS								
0.00	0.00	0			90120	TO WATER CIP			
0.00	0.00	0			90990	TOTAL INTERFUND TRANS	0	0	0
46,415.54	1,415.09	178,600			99000	TOTAL DEPT EXP	178,600	178,600	178,600
21,504.30	0.00	0			99450	TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 50 - INTERGOVERNMENTAL FUNDS
DEPARTMENT: 571 - STP STREET PROJECT

CAPITAL OUTLAY	SUB-LINE ITEM TOTAL	LINE TOTAL
72301 **IMPROVEMENTS (ENG):**		
Hansard Area Improvement - Phase II	63,800	
Santiam Travel Station	114,800	178,600

PROGRAM INFORMATION

DOWNTOWN BEAUTIFICATION PROJECT

PROGRAM DESCRIPTION:

The resource for this grant came from the Federal T-21 Transportation Efficiency Grant Funds. This is part of the transportation enhancement program administered by Oregon Department of Transportation for pedestrian, bicycle, and landscaping improvements. When the work is complete, the downtown area will have curb extensions, covered bike parking, benches, water fountains, trash cans, street trees, and public restrooms located in Ralston Park.

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 575 DOWNTOWN BEAUTIFICATION PROJ

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
				REVENUES			
0.00	0.00	0	41050	STATE GRANT FUNDS		378,210	378,210
0.00	0.00	0	48100	INTEREST ON INVESTMENT			
0.00	0.00	0	48140	MISCELLANEOUS REVENUE			
0.00	0.00	0	49901	BEGINNING BALANCE			
0.00	0.00	0	49998	TOTAL REVENUE	0	378,210	378,210
				MATERIALS & SERVICES			
0.00	0.00	0	61010	ADVERTISING			
0.00	0.00	0	61130	CONTRACT SERVICES			
0.00	0.00	0	61240	DEPT/OPERATING EXPENSE			
0.00	0.00	0	69999	TOTAL MAT & SERV	0	0	0
				CAPITAL OUTLAY			
0.00	0.00	0	72300	IMPROVEMENTS		378,210	378,210
0.00	0.00	0	72301	IMPROVEMENTS (ENG)			
0.00	0.00	0	79999	TOTAL CAPITAL OUTLAY	0	378,210	378,210
0.00	0.00	0	99000	TOTAL DEPT EXP	0	378,210	378,210
0.00	0.00	0	99450	TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 50 - INTERGOVERNMENTAL FUNDS
DEPARTMENT: 575 - DOWNTOWN BEAUTIFICATION PROJECT

CAPITAL OUTLAY	SUB-LINE ITEM TOTAL	LINE TOTAL
72300 **IMPROVEMENTS:**	378,210	378,210

PROGRAM INFORMATION

DOWNTOWN REHABILITATION GRANT

PROGRAM DESCRIPTION:

In 1997, the city received a $55,000 grant to do an assessment of needs in the downtown area. The assessment of the downtown area was completed in 1999.

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 580 DOWNTOWN REHAB GRANT

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
				REVENUES			
0.00	27,125.00	55,000	41050	STATE GRANT FUNDS	10,000	10,000	
0.00	453.50-	0	48100	INTEREST ON INVESTMENT			
0.00	0.00	0	48140	MISCELLANEOUS REVENUE			
0.00	0.00	0	49901	BEGINNING BALANCE			
0.00	26,671.50	55,000	49998	TOTAL REVENUE	10,000	10,000	0
				MATERIALS & SERVICES			
0.00	31,078.60	55,000	61130	CONTRACT SERVICES	10,000	10,000	
0.00	0.00	0	61240	DEPT/OPERATING EXPENSE			
0.00	0.00	0	61700	OFFICE SUPPLIES			
0.00	31,078.60	55,000	69999	TOTAL MAT & SERV	10,000	10,000	0
				CONTINGENCIES			
0.00	0.00	0	80005	OPERATING CONTINGENCY			
0.00	0.00	0	89999	TOTAL CONTINGENCIES	0	0	0
0.00	31,078.60	55,000	99000	TOTAL DEPT EXP	10,000	10,000	0
0.00	4,407.10	0	99450	TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM INFORMATION

ODOT GRANT/TSP

PROGRAM DESCRIPTION:

This ODOT Transportation Growth Management Grant will be used to develop Lebanon's Transportation System Program (TSP). The state's recent Transportation Planning Rule requires all local governments to develop a TSP in cooperation with ODOT. For Lebanon, this will mean a complete revision to our 1991 Transportation Master Plan and supplemental plans for bicycles, pedestrians and transit. The required city matching funds will be provided from Street Systems Development Charges.

Zoning ordinance and Comprehensive Plan amendments will be required to implement the plan's findings. This work is funded by a separate TGM grant.

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 581 ODOT GRANT/TSP

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item Description			99-00 Prop. Bud	Appr. Bud	Adpt. Bud
			REVENUES					
0.00	0.00	150,000	41050	STATE GRANT FUNDS		172,500	172,500	172,500
0.00	0.00	0	48100	INTEREST ON INVESTMENT				
0.00	0.00	0	48140	MISCELLANEOUS REVENUE				
0.00	0.00	0	49901	BEGINNING BALANCE				
0.00	0.00	150,000	49998	TOTAL REVENUE		172,500	172,500	172,500
			MATERIALS & SERVICES					
0.00	0.00	2,500	61100	INTERIM FIN EXP		2,500	2,500	2,500
0.00	0.00	145,500	61130	CONTRACT SERVICES		168,000	168,000	168,000
0.00	0.00	1,000	61240	DEPT/OPERATING EXPENSE		1,000	1,000	1,000
0.00	0.00	1,000	61700	OFFICE SUPPLIES		1,000	1,000	1,000
0.00	0.00	150,000	69999	TOTAL MAT & SERV		172,500	172,500	172,500
			CONTINGENCIES					
0.00	0.00	0	80005	OPERATING CONTINGENCY				
0.00	0.00	0	89999	TOTAL CONTINGENCIES		0	0	0
0.00	0.00	150,000	99000	TOTAL DEPT EXP		172,500	172,500	172,500
0.00	0.00	0	99450	TTL REV/EXP (SURP)/DEF		0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 50 - INTERGOVERNMENTAL FUNDS
DEPARTMENT: 581 - ODOT GRANT/TSP

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61100 **INTERIM FINANCE EXPENSE:**	2,500	2,500
61130 **CONTRACT SERVICES:**		
Consultant contract for plan development	168,000	168,000
61240 **DEPT/OPERATING EXPENSE:**	1,000	1,000
61700 **OFFICE SUPPLIES:**	1,000	1,000

PROGRAM INFORMATION

PARKING ENFORCEMENT

PROGRAM DESCRIPTION:

In January, 1998 due to the difficulty customers had finding parking places near their businesses, the downtown merchants requested that the City begin aggressively enforcing the parking time limits. The City instituted a new half-time position of Parking Enforcement Officer on an experimental basis. The position was intended to be self-supporting from fines collected from those who violated the two hour time limit. In April of 1999, again at the request of the merchants, the City increased the time limit in some areas. Another proposal was to set aside half the spaces in each of the two City lots for parking permits which would be sold for $25 per month on a first come first service basis. Any revenue left over after administrative costs would be set aside for purchasing additional land for parking lots. This fund contains appropriations for both programs.

POSITIONS:	1998-99	1999-00
Part-time Parking Official	.0000 FTE	.4750 FTE
TOTAL	.0000 FTE	.4750 FTE

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 582 PARKING ENFORCEMENT

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
				REVENUES			
0.00	0.00	0	43012	PARKING PERMITS	4,500	4,500	4,500
0.00	0.00	0	43015	PARKING FINES	13,000	13,000	13,000
0.00	0.00	0	48100	INTEREST ON INVESTMENT			
0.00	0.00	0	48140	MISCELLANEOUS REVENUE			
0.00	0.00	0	49901	BEGINNING BALANCE			
0.00	0.00	0	49998	TOTAL REVENUE	17,500	17,500	17,500
				MATERIALS & SERVICES			
0.00	0.00	0	61130	CONTRACT SERVICES	13,000	13,000	13,000
0.00	0.00	0	61240	DEPT/OPERATING EXPENSE	1,000	1,000	1,000
0.00	0.00	0	61700	OFFICE SUPPLIES			
0.00	0.00	0	69999	TOTAL MAT & SERV	14,000	14,000	14,000
				CONTINGENCIES			
0.00	0.00	0	80005	OPERATING CONTINGENCY	3,500	3,500	3,500
0.00	0.00	0	89999	TOTAL CONTINGENCIES	3,500	3,500	3,500
0.00	0.00	0	99000	TOTAL DEPT EXP	17,500	17,500	17,500
0.00	0.00	0	99450	TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 50 - INTERGOVERNMENTAL FUNDS
DEPARTMENT: 582 - PARKING ENFORCEMENT

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61130 **CONTRACT SERVICES:**		
Parking Officer	13,000	13,000
61240 **DEPARTMENT/OPERATING EXPENSE:**		
Uniforms, citation books, equipment and other miscellaneous expenses	1,000	1,000

PROGRAM INFORMATION

TGM - TSP/TPR ORDINANCE DEVELOPMENT

PROGRAM DESCRIPTION:

A separate budget grant program (ODOT GRANT/TSP) will develop Lebanon's required Transportation System Plan. This ODOT Transportation Growth Management Grant will be used to develop the specific Zoning Ordinance to implement the TSP findings. Required city matching funds will be provided by Planning staff in-kind services.

Grant funds will be used to off-set staffing costs for the City Planner and the Planning Intern.

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 583 TGM-TSP/TPR ORD DEV

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
				REVENUES			
0.00	0.00	16,200	41050	STATE GRANT FUNDS	22,000	22,000	22,000
0.00	0.00	200	48100	INTEREST ON INVESTMENT			
0.00	0.00	0	48140	MISCELLANEOUS REVENUE			
0.00	0.00	0	49901	BEGINNING BALANCE			
0.00	0.00	16,400	49998	TOTAL REVENUE	22,000	22,000	22,000
				MATERIALS & SERVICES			
0.00	0.00	2,200	61010	ADVERTISING	2,000	2,000	2,000
0.00	0.00	1,100	61130	CONTRACT SERVICES	15,000	15,000	15,000
0.00	0.00	0	61240	DEPT/OPERATING EXPENSE	2,500	2,500	2,500
0.00	0.00	0	61700	OFFICE SUPPLIES	2,500	2,500	2,500
0.00	0.00	3,300	69999	TOTAL MAT & SERV	22,000	22,000	22,000
				CONTINGENCIES			
0.00	0.00	200	80005	OPERATING CONTINGENCY			
0.00	0.00	200	89999	TOTAL CONTINGENCIES	0	0	0
				INTERFUND TRANSFERS			
0.00	0.00	8,600	90010	TO GENERAL FUND			
0.00	0.00	4,300	90045	TO STREETS FUND			
0.00	0.00	12,900	90990	TOTAL INTERFUND TRANS	0	0	0
0.00	0.00	16,400	99000	TOTAL DEPT EXP	22,000	22,000	22,000
0.00	0.00	0	99450	TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 50 - INTERGOVERNMENTAL FUNDS
DEPARTMENT: 583 - TGM - TSP/TPR ORDINANCE DEVELOPMENT

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61010 **ADVERTISING:**		
Public Hearing notices	2,000	2,000
61130 **CONTRACT SERVICES:**		
Planning Intern	15,000	15,000
61240 **DEPT/OPERATING EXPENSE:**	2,500	2,500
61700 **OFFICE SUPPLIES:**	2,500	2,500

PROGRAM INFORMATION

1983/84 HOUSING REHABILITATION

PROGRAM DESCRIPTION:

Revenue for this program is being generated by repayment of housing rehabilitation loans. This fund will be used for maintenance in buildings as needed. $20,000 has been allocated for costs to improve the Municipal Court Offices. Collections from paid off loans will be applied towards repayment of the Debt Service for upgrading City Hall after an interfund loan from the General Fund has been repaid.

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 585 83/84 HOUSING REHAB.

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item Description			99-00 Prop. Bud	Appr. Bud	Adpt. Bud
			REVENUES					
1,092.55	1,817.12	500	48100	INTEREST ON INVESTMENT		500	500	500
8,855.22	12,197.00	23,000	48110	GRANT LOAN PRINC REC		25,000	25,000	25,000
133.94	114.88	200	48112	GRANT LOAN INT REC		200	200	200
760.01	600.00	0	48140	MISCELLANEOUS REVENUE		600	600	600
4,006.18	7,200.00	4,060	49085	FROM BANC BOND FD		2,350	2,350	2,350
21,613.05	36,136.95	35,000	49901	BEGINNING BALANCE		3,300	3,300	3,300
36,460.95	58,065.95	62,760	49998	TOTAL REVENUE		31,950	31,950	31,950
			MATERIALS & SERVICES					
0.00	3,746.40	0	61130	CONTRACT SERVICES				
324.00	298.00	500	61240	DEPT/OPERATING EXPENSE		200	200	200
0.00	0.00	10,560	61560	MAINT/BLDG (GEN'L)		400	400	400
324.00	4,044.40	11,060	69999	TOTAL MAT & SERV		600	600	600
			CAPITAL OUTLAY					
0.00	7,106.69	30,000	72300	IMPROVEMENTS		21,350	21,350	21,350
0.00	29,315.78	0	72350	ADA IMPROVEMENTS				
0.00	0.00	0	72500	OFFICE EQPT.				
0.00	0.00	0	72600	OTHER EQPT.				
0.00	36,422.47	30,000	79999	TOTAL CAPITAL OUTLAY		21,350	21,350	21,350
			CONTINGENCIES					
0.00	0.00	0	80005	OPERATING CONTINGENCY				
0.00	0.00	0	89999	TOTAL CONTINGENCIES		0	0	0
			INTERFUND TRANSFERS					
0.00	7,000.00	21,700	90011	TO GEN FUND-LOAN REPAY		10,000	10,000	10,000
0.00	7,000.00	21,700	90990	TOTAL INTERFUND TRANS		10,000	10,000	10,000
324.00	47,466.87	62,760	99000	TOTAL DEPT EXP		31,950	31,950	31,950
36,136.95-	10,599.08-	0	99450	TTL REV/EXP (SURP)/DEF		0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 50 - INTERGOVERNMENTAL
DEPARTMENT: 585 - 83/84 HOUSING REHABILITATION

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61240 **DEPARTMENT OPERATING EXPENSE:**		
Miscellaneous purchases	200	200
61560 **MAINTENANCE/BUILDING:**		
General building maintenance	400	400
CAPITAL OUTLAY		
72300 **IMPROVEMENTS:**		
After ADA repairs are complete, replace stair floor covering and carpet in the courts and complete office upgrade in Courts	21,350	21,350
INTERFUND TRANSFERS		
90011 **TO GENERAL FUND:**		
Loan repayment	10,000	10,000

PROGRAM INFORMATION

1985/86 OCD HOUSING REHABILITATION GRANT UNRESTRICTED

PROGRAM DESCRIPTION:

Revenue for this fund is from a state Community Development Block Grant for housing rehabilitation. The expenditure is for housing rehabilitation or related housing activities for the balance of the fund not previously expended.

In 1993-94 the City was awarded a $300,000 Housing Rehabilitation Grant from the State of Oregon, then awarded another $200,000 in addition. In 1996 the City received a new grant for $300,000. Funds from the 1985-86 grant repayments were used as a City match for the new grant. Since the City did not collect sufficient funds in 1996-97 to fully fund the match, a loan was made from the equipment acquisition and replacement reserve. There are transfers this year to repay that loan. All City interfund loans pay interest at the current pool rate to the loaning fund. If sufficient funds are not available from the 1983-84 Housing Rehabilitation program to complete the remodel of the Municipal Court, funds from this resource may be used.

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 591 85-86 HSING REHAB UNRESTRICTED

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
				REVENUES			
141.44	8.95	100	48100	INTEREST ON INVESTMENT	300	300	300
0.00	0.00	15,000	48110	GRANT LOAN PRINC REC	15,000	15,000	15,000
20,000.00	0.00	0	48116	LOAN FROM EQ ACQ FD			
0.00	13,432.59	10,000	49027	FROM 1993 HSG REHAB	20,000	20,000	20,000
10,014.05	155.49	200	49901	BEGINNING BALANCE	7,000	7,000	3,000
30,155.49	13,597.03	25,300	49998	TOTAL REVENUE	42,300	42,300	38,300
				MATERIALS & SERVICES			
0.00	0.00	0	61240	DEPT/OPERATING EXPENSE			
0.00	0.00	0	61350	GRANT LOANS MADE	33,800	33,800	29,800
0.00	0.00	0	69999	TOTAL MAT & SERV	33,800	33,800	29,800
				CAPITAL OUTLAY			
0.00	0.00	0	72600	OTHER EQPT.			
0.00	0.00	0	79999	TOTAL CAPITAL OUTLAY	0	0	0
				INTERFUND TRANSFERS			
0.00	0.00	0	90083	TO 93 HSG REHAB			
30,000.00	0.00	0	90084	TO 96 HSING REHAB			
0.00	0.00	0	90085	TO 98 HSG REHAB			
0.00	13,597.03	25,300	90105	TO EQPT ACQ & REP FUND	8,500	8,500	8,500
30,000.00	13,597.03	25,300	90990	TOTAL INTERFUND TRANS	8,500	8,500	8,500
30,000.00	13,597.03	25,300	99000	TOTAL DEPT EXP	42,300	42,300	38,300
155.49-	0.00	0	99450	TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 50 - INTERGOVERNMENTAL FUND
DEPARTMENT: 591 - 85/86 HOUSING REHABILITATION (UNRESTRICTED)

	SUB-LINE ITEM TOTAL	LINE TOTAL
MATERIALS & SERVICES		
61350 **GRANT LOANS MADE:**	29,800	29,800
INTERFUND TRANSFERS		
90105 **TO EQUIPMENT ACQUISITION & REPLACEMENT:**		
Repay 1996-97 Loan	8,500	8,500

PROGRAM INFORMATION

GILL'S LANDING BOAT RAMP

PROGRAM DESCRIPTION:

The annual Oregon State Marine Board grant is used for ongoing maintenance of, and minor improvements to, the boating facilities at Gill's Landing. The grant amount is variable and is renewable annually as long as we satisfy certain Marine Board criteria in applying for and using the funds.

Revenue is placed in two line items — contract services for those maintenance projects that arise beyond our manpower and experience, and operating expense for in-house repairs and maintenance.

We have also funded a portion of a maintenance worker to mow the grounds and pick up litter and other minor maintenance functions.

POSITIONS:

	1998-99	1999-00
Maintenance Worker	.0300 FTE	.0400 FTE
TOTAL	.0300 FTE	.0400 FTE

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 593 GILLS LANDING BOAT RAMP

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item Description			99-00 Prop. Bud	Appr. Bud	Adpt. Bud
			REVENUES					
2,500.00	2,500.00	2,500	41050	STATE GRANT FUNDS		2,500	2,500	2,500
215.76	216.37	200	48100	INTEREST ON INVESTMENT		200	200	
3,036.65	2,835.69	460	49901	BEGINNING BALANCE		1,066	1,066	
5,752.41	5,552.06	3,160	49998	TOTAL REVENUE		3,766	3,766	2,500
			PERSONNEL SERVICES					
798.72	736.74	801	50001	SALARIES		1,197	1,197	1,197
334.41	324.97	344	50003	FRINGE BENEFITS		552	552	552
14.97	9.63	15	50600	OVERTIME		17	17	17
1,148.10	1,071.34	1,160	59999	TOTAL PERSONNEL SERV		1,766	1,766	1,766
			MATERIALS & SERVICES					
810.00	3,899.43	1,500	61130	CONTRACT SERVICES		1,000	1,000	
366.62	192.92	500	61240	DEPT/OPERATING EXPENSE		1,000	1,000	734
592.00	220.00	0	61560	MAINT/BLDG (GEN'L)				
0.00	0.00	0	61902	UTILITIES (MAINT)				
1,768.62	4,312.35	2,000	69999	TOTAL MAT & SERV		2,000	2,000	734
			CAPITAL OUTLAY					
0.00	0.00	0	72300	IMPROVEMENTS				
0.00	0.00	0	79999	TOTAL CAPITAL OUTLAY		0	0	0
			CONTINGENCIES					
0.00	0.00	0	80005	OPERATING CONTINGENCY				
0.00	0.00	0	89999	TOTAL CONTINGENCIES		0	0	0
			INTERFUND TRANSFERS					
0.00	0.00	0	90010	TO GENERAL FUND				
0.00	0.00	0	90990	TOTAL INTERFUND TRANS		0	0	0

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 593 GILLS LANDING BOAT RAMP

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item Description			99-00 Prop. Bud	Appr. Bud	Adpt. Bud
2,916.72	5,383.69	3,160	99000	TOTAL DEPT EXP		3,766	3,766	2,500
2,835.69-	168.37-	0	99450	TTL REV/EXP (SURP)/DEF		0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 50 - INTERGOVERNMENTAL
DEPARTMENT: 593 - GILLS LANDING BOAT RAMP

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61240 **DEPARTMENT/OPERATING EXPENSE:**		
Brush clearing, rock and rip rap, parking lot painting, dock maintenance, loam and seed	734	734

PROGRAM INFORMATION

1993/94 OCD HOUSING REHABILITATION GRANT

PROGRAM DESCRIPTION:

In 1993-94, the City was awarded a $300,000 grant to provide housing rehabilitation to low income families, then awarded an additional $200,000. The City has received another grant of $300,000 for 1996. The City used $30,000 from prior grant repayments and $20,000 from repayments to this grant as a match. $4,000 was provided for matching funds for the 1998 Grant.

Each grant is generally enough for about 25 to 30 families. Eighty-five (85) families have received loans since the first grant of the 1990's. Repayments may be used only for housing rehabilitation activities in years the City receives more than $25,000, or as miscellaneous revenue in years when it is less than $25,000.

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 594 1993 HOUSING REHAB GRANT

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
				REVENUES			
0.00	0.00	0	41050	STATE GRANT FUNDS			
692.17	1,014.49	500	48100	INTEREST ON INVESTMENT	500	500	500
30,872.00	15,297.29	20,000	48110	GRANT LOAN PRINC REC	25,000	25,000	25,000
0.00	0.00	0	48112	GRANT LOAN INT REC			
20,000.00	0.00	0	48116	LOAN FROM EQ ACQ FD			
0.00	0.00	0	49028	FROM 83-84 HSING REHAB			
0.00	11,464.17	15,000	49901	BEGINNING BALANCE	13,000	13,000	18,000
51,564.17	27,775.95	35,500	49998	TOTAL REVENUE	38,500	38,500	43,500
				MATERIALS & SERVICES			
0.00	0.00	0	61130	CONTRACT SERVICES			
0.00	0.00	0	61240	DEPT/OPERATING EXPENSE			
0.00	2,840.53	25,500	61350	GRANT LOANS MADE	18,500	18,500	23,500
0.00	2,840.53	25,500	69999	TOTAL MAT & SERV	18,500	18,500	23,500
				INTERFUND TRANSFERS			
0.00	13,432.59	10,000	90082	TO 85-86 HSING REHAB	20,000	20,000	20,000
20,000.00	11,143.52	0	90084	TO 96 HSING REHAB			
0.00	0.00	0	90085	TO 98 HSG REHAB			
20,100.00	359.31	0	90105	TO EQPT ACQ & REP FUND			
40,100.00	24,935.42	10,000	90990	TOTAL INTERFUND TRANS	20,000	20,000	20,000
40,100.00	27,775.95	35,500	99000	TOTAL DEPT EXP	38,500	38,500	43,500
11,464.17-	0.00	0	99450	TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 50 - INTERGOVERNMENTAL FUND
DEPARTMENT: 594 - 1993/94 HOUSING REHABILITATION GRANT

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61350 **GRANT LOANS MADE:**		
For housing rehabilitation	23,500	23,500
INTERFUND TRANSFERS		
90105 **TO 85-86 HOUSING REHABILITATION:**		
To repay $20,000 needed to finance city support of 1996 & 1998 rehabilitation grants	20,000	20,000

PROGRAM INFORMATION

1996 OCD HOUSING REHABILITATION

PROGRAM DESCRIPTION:

In 1993-94, the city was awarded a $300,000 grant to provide housing rehabilitation to low income families, then awarded an additional $200,000. The city has received another grant of $300,000 for 1996. The city used $30,000 from prior grant repayments and $20,000 from repayments to the 1993 grant as a match.

Each grant is generally enough for about 25 to 30 families. Eighty-five (85) families have received loans since the first grant of the 1990's. Repayments may be used only for housing rehabilitation activities in years the City receives more than $25,000, or as miscellaneous revenue in years when it is less than $25,000.

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 595 1996 HOUSING REHAB GRANT

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg			Line Item Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
					REVENUES			
232,635.00	50,351.00	0			41050 STATE GRANT FUNDS			
219.98-	51.37-	0			48100 INTEREST ON INVESTMENT			
5,752.00	0.00	30,000			48110 GRANT LOAN PRINC REC	30,000	30,000	30,000
0.00	0.00	0			48112 GRANT LOAN INT REC			
20,000.00	11,143.52	0			49027 FROM 1993 HSG REHAB			
30,000.00	0.00	0			49083 FROM 85-86 HSG REHAB			
245.00-	9,532.15	30,000			49901 BEGINNING BALANCE	4,000	4,000	4,000
287,922.02	70,975.30	60,000			49998 TOTAL REVENUE	34,000	34,000	34,000
					MATERIALS & SERVICES			
46,000.00	5,849.00	5,000			61130 CONTRACT SERVICES	2,000	2,000	2,000
0.00	0.00	0			61240 DEPT/OPERATING EXPENSE			
232,389.87	65,126.30	55,000			61350 GRANT LOANS MADE	32,000	32,000	32,000
278,389.87	70,975.30	60,000			69999 TOTAL MAT & SERV	34,000	34,000	34,000
278,389.87	70,975.30	60,000			99000 TOTAL DEPT EXP	34,000	34,000	34,000
9,532.15-	0.00	0			99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 50 - INTERGOVERNMENTAL FUND
DEPARTMENT: 595 - 1996 HOUSING REHABILITATION GRANT

MATERIALS & SERVICES:	SUB-LINE ITEM TOTAL	LINE TOTAL
61130 CONTRACT SERVICES:	2,000	2,000
61350 GRANT LOANS MADE:	32,000	32,000

PROGRAM INFORMATION

1998 HOUSING REHABILITATION

PROGRAM DESCRIPTION:

In 1998, the City received another $500,000 Housing Rehabilitation grant to assist low income families. Each grant is generally enough for about 25 to 30 families. Eighty-five (85) families have received loans since the first grant of the 1990's. Repayments may be used only for housing rehabilitation activities in years the City receives more than $25,000, or as miscellaneous revenue in years when it is less than $25,000.

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 596 1998 HOUSING REHAB GRANT

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item Description			99-00 Prop. Bud	Appr. Bud	Adpt. Bud
			REVENUES					
0.00	0.00	0	41050	STATE GRANT FUNDS		50,000	50,000	50,000
0.00	0.00	0	48100	INTEREST ON INVESTMENT				
0.00	0.00	0	48110	GRANT LOAN PRINC REC		25,000	25,000	25,000
0.00	0.00	0	48112	GRANT LOAN INT REC				
0.00	0.00	0	49027	FROM 1993 HSG REHAB				
0.00	0.00	0	49028	FROM 83-84 HSING REHAB				
0.00	0.00	0	49901	BEGINNING BALANCE				25,000
0.00	0.00	0	49998	TOTAL REVENUE		75,000	75,000	100,000
			MATERIALS & SERVICES					
0.00	0.00	0	61130	CONTRACT SERVICES				
0.00	0.00	0	61240	DEPT/OPERATING EXPENSE				
0.00	0.00	0	61350	GRANT LOANS MADE		75,000	75,000	100,000
0.00	0.00	0	69999	TOTAL MAT & SERV		75,000	75,000	100,000
0.00	0.00	0	99000	TOTAL DEPT EXP		75,000	75,000	100,000
0.00	0.00	0	99450	TTL REV/EXP (SURP)/DEF		0	0	0
92,109.42	417,183.44-	0	99500	FUND TOTAL (SURP)/DEF		0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 50 - INTERGOVERNMENTAL FUND
DEPARTMENT: 596 - 1998 HOUSING REHABILITATION GRANT

MATERIALS & SERVICES:	SUB-LINE ITEM TOTAL	LINE TOTAL
61350 GRANT LOANS MADE:	100,000	100,000

SPECIAL ASSESSMENT FUND

PROGRAM INFORMATION

GENERAL BANCROFT BOND FUND

PROGRAM DESCRIPTION:

The Bancroft Bonding Act (ORS 223.205 to 223.285) permits benefitted property owners to pay assessments for improvements over a period of ten years in equal semi-annual installments, together with interest on the unpaid balance. The assessments receivable and debt service requirements for the Bancroft Improvement Bond issues are recorded in this fund. The city has elected to limit to ten years the period in which to pay assessments and retire the bonds. Every year a cash flow projection is done to project any fund deficiency.

In 1993-94, the remaining outstanding debt in the General Bancroft Bond Fund debt was defeased. This means that enough money was placed in escrow to pay off the remaining debt. Debt issued since 1985 is separately accounted for in each department of the Bancroft Bond Fund. Currently, there are four special assessment districts: Walker Road, Oak Street, Santiam Canal Industrial Park, and East Grant Street. Only one of these, Oak Street, is funded by traditional Bancroft Bonds. Two others; Walker Road, and East Grant Street, were funded internally and are now fully repaid. SCIP was funded by a loan from the Oregon Economic Development Department.

Since the debt in the General Bancroft Bond Fund is fully defeased, the remaining cash in the fund, plus all future collections, are available for whatever purpose the City Council deems appropriate. This continues to pay the federally required trustee fees to the banks on the outstanding debt, plus place enough in reserve to pay all future fees on currently outstanding debt. Any future collections from these LID's will also be available for other purposes. The balance will be transferred to 1983-84 Housing Rehabilitation to be used for one time expenditures for which there is no other source of funding. The proposed uses are listed in the 83-84 Housing Rehabilitation budget.

Fund : 70 SPECIAL ASSESSMENT FUNDS
Dept : 720 GENERAL BANCROFT BONDS

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
			REVENUES			
0.00	0.00	0	42010 BANCROFT BOND PRINCIPA			
0.00	0.00	0	42020 BANCROFT BOND INTEREST			
0.00	0.00	0	45010 REV FROM SALE OF PROP			
0.00	0.00	0	45020 REV FROM RENTED PROP			
573.23	380.60	500	48100 INTEREST ON INVESTMENT	200	200	200
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
1,225.00	1,185.54	2,450	49092 FROM WALKER RD LID	1,150	1,150	1,150
1,068.18	31.40	1,010	49093 FROM E GRANT LID			
10,143.06	8,600.00	2,100	49901 BEGINNING BALANCE	2,500	2,500	2,500
13,009.47	10,197.54	6,060	49998 TOTAL REVENUE	3,850	3,850	3,850
			MATERIALS & SERVICES			
403.29	402.70	0	61130 CONTRACT SERVICES	500	500	500
0.00	0.00	0	61240 DEPT/OPERATING EXPENSE			
403.29	402.70	0	69999 TOTAL MAT & SERV	500	500	500
			CAPITAL OUTLAY			
0.00	0.00	0	72050 LAND			
0.00	0.00	0	79999 TOTAL CAPITAL OUTLAY	0	0	0
			INTERFUND TRANSFERS			
0.00	0.00	0	90010 TO GENERAL FUND			
4,006.18	7,200.00	4,060	90080 TO 83-84 HSING REHAB	2,350	2,350	2,350
4,006.18	7,200.00	4,060	90990 TOTAL INTERFUND TRANS	2,350	2,350	2,350
			UNAPPROPRIATED			
0.00	0.00	2,000	92010 UNAPROP END FUND BAL	1,000	1,000	1,000
0.00	0.00	2,000	92199 TOTAL UNAPPROPRIATED	1,000	1,000	1,000
4,409.47	7,602.70	6,060	99000 TOTAL DEPT EXP	3,850	3,850	3,850
8,600.00-	2,594.84-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 70 - SPECIAL ASSESSMENT FUNDS
DEPARTMENT: 720 - GENERAL BANCROFT BOND

		SUB-LINE ITEM TOTAL	LINE TOTAL
MATERIALS & SERVICES			
61130	**CONTRACT SERVICES:**		
	Bank charges for registered bond	500	500
INTERFUND TRANSFER			
90080	**TO 83-84 HOUSING REHABILITATION:**	2,350	2,350

PROGRAM INFORMATION

WALKER ROAD LOCAL IMPROVEMENT DISTRICT

PROGRAM DESCRIPTION:

In 1989, improvements to Walker Road were completed and $30,880 billed to residents for sidewalk improvements. Of those assessed, $13,567 were bancrofted or liened against the property at the request of the property owner to be repaid over ten years. Because of the small amount, these liens were funded internally with a loan from the Urban Renewal District where the improvements were made. The balance of the loan, plus interest, will be repaid using funds from the General Bancroft Bond Fund. Thereafter, as repayments are received, the funds will be transferred to the General Fund for use as determined by the Budget Committee and City Council. As of June, 1998 there is no unpaid balance.

Fund : 70 SPECIAL ASSESSMENT FUNDS
Dept : 721 WALKER RD IMP'S

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
				REVENUES			
1,466.20	596.28	1,200	42010	BANCROFT BOND PRINCIPA	1,000	1,000	1,000
129.79	75.48	150	42020	BANCROFT BOND INTEREST	150	150	150
0.00	0.00	0	42060	UNBONDED PRINCIPAL-LID			
55.44	87.35	100	48100	INTEREST ON INVESTMENT			
0.00	426.43	0	49901	BEGINNING BALANCE			
1,651.43	1,185.54	1,450	49998	TOTAL REVENUE	1,150	1,150	1,150
				INTERFUND TRANSFERS			
1,225.00	1,185.54	1,450	90095	TO BANCROFT BOND FD	1,150	1,150	1,150
1,225.00	1,185.54	1,450	90990	TOTAL INTERFUND TRANS	1,150	1,150	1,150
				UNAPPROPRIATED			
0.00	0.00	0	92010	UNAPROP END FUND BAL			
0.00	0.00	0	92199	TOTAL UNAPPROPRIATED	0	0	0
				DEBT SERVICE			
0.00	0.00	0	95501	LOAN PRINC			
0.00	0.00	0	95601	LOAN INT			
0.00	0.00	0	95999	TOTAL DEBT SERVICE	0	0	0
1,225.00	1,185.54	1,450	99000	TOTAL DEPT EXP	1,150	1,150	1,150
426.43-	0.00	0	99450	TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 70 - SPECIAL ASSESSMENT FUNDS
DEPARTMENT: 721 - WALKER ROAD IMPROVEMENTS

INTERFUND TRANSFERS	SUB-LINE ITEM TOTAL	LINE TOTAL
90095 TO BANCROFT BOND FUND:	1,150	1,150

PROGRAM INFORMATION

SANTIAM CANAL INDUSTRIAL PARK LOCAL IMPROVEMENT DISTRICT

PROGRAM DESCRIPTION:

In 1988, improvements to the Santiam Canal Industrial Park were completed and $112,934 billed to property owners for bridge and street improvements. All were bancrofted or liened against the property at the request of the property owners to be repaid over ten years. Because of the small amount, these liens were funded with a loan from the Oregon Development Department. The funds were loaned to the City at 5% and repayment delayed until July, 1995. In November, 1988, when assessments were being made, the Oregon Department of Environmental Quality announced that it would begin testing the James River site in the Industrial Park for pollution. As a result of that announcement, the City Council voted to allow the property owners to delay repayment until the issue had been resolved. Several of the property owners chose to begin repaying the liens. As of June, 1998, only $28,070 of the principal owed to the city remained unpaid

Fund : 70 SPECIAL ASSESSMENT FUNDS
Dept : 722 S.C.I.P. LID

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item Description		99-00 Prop. Bud	Appr. Bud	Adpt. Bud
			REVENUES				
2,091.66	2,091.66	2,000	42010 BANCROFT BOND PRINCIPA		2,000	2,000	2,000
411.03	258.33	300	42020 BANCROFT BOND INTEREST		300	300	300
5,701.19	5,537.71	4,800	48100 INTEREST ON INVESTMENT		4,000	4,000	4,000
113,742.58	108,814.46	102,782	49901 BEGINNING BALANCE		97,000	97,000	97,000
121,946.46	116,702.16	109,882	49998 TOTAL REVENUE		103,300	103,300	103,300
			UNAPPROPRIATED				
0.00	0.00	96,748	92010 UNAPROP END FUND BAL		90,166	90,166	90,166
0.00	0.00	96,748	92199 TOTAL UNAPPROPRIATED		90,166	90,166	90,166
			DEBT SERVICE				
5,892.13	6,186.74	6,497	95100 BOND PRINCIPAL		6,820	6,820	6,820
7,239.87	6,945.26	6,637	95200 BOND INTEREST		6,314	6,314	6,314
13,132.00	13,132.00	13,134	95999 TOTAL DEBT SERVICE		13,134	13,134	13,134
13,132.00	13,132.00	109,882	99000 TOTAL DEPT EXP		103,300	103,300	103,300
108,814.46-	103,570.16-	0	99450 TTL REV/EXP (SURP)/DEF		0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 70 - SPECIAL ASSESSMENT FUNDS
DEPARTMENT: 722 - S.C.I.P. LID

DEBT SERVICE		SUB-LINE ITEM TOTAL	LINE TOTAL
95100	**BOND PRINCIPAL:**	6,820	6,820
95200	**BOND INTEREST:**	6,314	6,314

PROGRAM INFORMATION

OAK STREET LOCAL IMPROVEMENT DISTRICT

PROGRAM DESCRIPTION:

In 1990, street and sidewalk improvements were made to West Oak and Twelfth Streets. $14,612 was assessed to the property owners and $80,849 requested Bancroft financing. Bonds were sold to fund the assessment district and are being repaid over ten years. Of the original $80,849, $6,097 in principal remains to be collected.

Fund : 70 SPECIAL ASSESSMENT FUNDS
Dept : 723 OAK ST LID

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
			REVENUES			
1,706.63	2,349.83	2,000	42010 BANCROFT BOND PRINCIPA	3,000	3,000	3,000
652.30	482.28	500	42020 BANCROFT BOND INTEREST	1,000	1,000	1,000
1,864.23	1,473.36	1,000	48100 INTEREST ON INVESTMENT	500	500	500
42,514.26	33,742.42	25,000	49901 BEGINNING BALANCE	19,500	19,500	19,500
46,737.42	38,047.89	28,500	49998 TOTAL REVENUE	24,000	24,000	24,000
			CONTINGENCIES			
0.00	0.00	0	80005 OPERATING CONTINGENCY	2,627	2,627	2,627
0.00	0.00	0	89999 TOTAL CONTINGENCIES	2,627	2,627	2,627
			UNAPPROPRIATED			
0.00	0.00	16,805	92010 UNAPROP END FUND BAL	10,345	10,345	10,345
0.00	0.00	16,805	92199 TOTAL UNAPPROPRIATED	10,345	10,345	10,345
			DEBT SERVICE			
10,000.00	10,000.00	10,000	95100 BOND PRINCIPAL	10,000	10,000	10,000
2,995.00	2,350.00	1,695	95200 BOND INTEREST	1,028	1,028	1,028
12,995.00	12,350.00	11,695	95999 TOTAL DEBT SERVICE	11,028	11,028	11,028
12,995.00	12,350.00	28,500	99000 TOTAL DEPT EXP	24,000	24,000	24,000
33,742.42-	25,697.89-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 70 - SPECIAL ASSESSMENT FUNDS
DEPARTMENT: 723 - OAK STREET LID

	DEBT SERVICE	SUB-LINE ITEM TOTAL	LINE TOTAL
95100	**BOND PRINCIPAL:**	10,000	10,000
95200	**BOND INTEREST:**	1,028	1,028

PROGRAM INFORMATION

EAST GRANT STREET LOCAL IMPROVEMENT DISTRICT

PROGRAM DESCRIPTION:

In 1992, improvements to East Grant Street were completed and $22,397 billed to residents for sidewalk improvements. Of those assessed, $9,866 were bancrofted or liened against the property at the request of the property owner to be repaid over ten years. Because of the small amount, these liens were funded internally with a loan from the equipment acquisition and replacement fund bridge replacement. The balance, plus interest, will be repaid using funds from the General Bancroft Bond Fund. Thereafter, as repayments are received, the funds will be transferred for use as determined by the Budget Committee and City Council. As of June, there is no unpaid balance.

Fund : 70 SPECIAL ASSESSMENT FUNDS
Dept : 724 EAST GRANT ST LID

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item Description			99-00 Prop. Bud	Appr. Bud	Adpt. Bud
			REVENUES					
999.56	0.00	1,000	42010		BANCROFT BOND PRINCIPA			
12.80	0.00	10	42020		BANCROFT BOND INTEREST			
55.82	31.40	0	48100		INTEREST ON INVESTMENT			
0.00	0.00	0	49901		BEGINNING BALANCE			
1,068.18	31.40	1,010	49998		TOTAL REVENUE	0	0	0
			INTERFUND TRANSFERS					
1,068.18	0.00	1,010	90095		TO BANCROFT BOND FD			
1,068.18	0.00	1,010	90990		TOTAL INTERFUND TRANS	0	0	0
			DEBT SERVICE					
0.00	0.00	0	95100		BOND PRINCIPAL			
0.00	0.00	0	95200		BOND INTEREST			
0.00	0.00	0	95999		TOTAL DEBT SERVICE	0	0	0
1,068.18	0.00	1,010	99000		TOTAL DEPT EXP	0	0	0
0.00	31.40-	0	99450		TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM INFORMATION

PUBLIC IMPROVEMENTS

PROGRAM DESCRIPTION:

This fund is used to budget for public improvement projects for which reimbursement of costs is expected. These public improvement projects originate at the public's request and usually involve forming a Local Improvement District (LID). The number and degree of requests for improvements can vary significantly from year to year. This fund provides a rudimentary budget for administering an LID until the district is formed and city costs are reimbursed.

Fund : 70 SPECIAL ASSESSMENT FUNDS
Dept : 750 PUB. IMP. - ADMINISTRATION

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item Description			99-00 Prop. Bud	Appr. Bud	Adpt. Bud
			REVENUES					
0.00	0.00	0	42030	BOND SALE PROCEEDS				
0.00	0.00	0	42060	UNBONDED PRINCIPAL-LID		9,200	9,200	9,200
0.00	0.00	0	42070	UNBONDED INT-LID				
226.18	241.93	0	48100	INTEREST ON INVESTMENT				
0.00	0.00	10,000	49105	FROM STR CAP PROJ				
4,029.38	4,255.56	0	49901	BEGINNING BALANCE				200
4,255.56	4,497.49	10,000	49998	TOTAL REVENUE		9,200	9,200	9,400
			MATERIALS & SERVICES					
0.00	253.76	0	61010	ADVERTISING		500	500	500
0.00	0.00	10,000	61130	CONTRACT SERVICES		8,000	8,000	8,000
0.00	0.00	0	61240	DEPT/OPERATING EXPENSE		500	500	500
0.00	0.00	0	61820	POSTAGE		200	200	200
0.00	253.76	10,000	69999	TOTAL MAT & SERV		9,200	9,200	9,200
			CAPITAL OUTLAY					
0.00	3,946.24	0	72300	IMPROVEMENTS				
0.00	3,946.24	0	79999	TOTAL CAPITAL OUTLAY		0	0	0
			CONTINGENCIES					
0.00	0.00	0	80005	OPERATING CONTINGENCY				200
0.00	0.00	0	89999	TOTAL CONTINGENCIES		0	0	200
0.00	4,200.00	10,000	99000	TOTAL DEPT EXP		9,200	9,200	9,400
4,255.56-	297.49-	0	99450	TTL REV/EXP (SURP)/DEF		0	0	0
155,838.87-	132,191.78-	0	99500	FUND TOTAL (SURP)/DEF		0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 70 - SPECIAL ASSESSMENT FUNDS
DEPARTMENT: 750 - PUBLIC IMPROVEMENTS

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61010 **ADVERTISING:**	500	500
61130 **CONTRACT SERVICES:**		
Consultant engineering for Local Improvement District engineering reports	8,000	8,000
61240 **DEPARTMENT/OPERATING EXPENSE:**	500	500
61820 **POSTAGE:**	200	200

CAPITAL PROJECTS FUND

PROGRAM INFORMATION

GENERAL FUND CAPITAL OUTLAY

PROGRAM DESCRIPTION:

The revenue for this fund comes from a one time property tax revenue which is to be received by the city, due to an unanticipated affect of Ballot Measures 47 and 50 on property tax levies. Funds will be transferred from the non-departmental fund and will be placed in a reserve until after the 1999 legislative session. One-third of the amount was received in 1997-98, and one-third in 1998-99. That, plus interest earnings will supply $460,000. In 2000-01 the property tax levy will be reduced by this amount to compensate for the over levy of 1997-98. A new one time item is a one time match for a grant for the Santiam Travel Station Phase II. This phase will include a meeting room for City Council. The City Council has been meeting in the School District Board Room since 1989 because the Council Chambers is not handicap assessable. The total transfer for the three years is $439,650.

Fund : 80 CAPITAL PROJECTS FUNDS
Dept : 810 GEN FUND RESERVE

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item Description			99-00 Prop. Bud	Appr. Bud	Adpt. Bud
			REVENUES					
0.00	0.00	0	48100	INTEREST ON INVESTMENT		20,000	20,000	20,000
0.00	0.00	252,965	49010	FROM GENERAL FUND		187,000	187,000	187,000
0.00	0.00	0	49901	BEGINNING BALANCE		270,000	270,000	270,000
0.00	0.00	252,965	49998	TOTAL REVENUE		477,000	477,000	477,000
			MATERIALS & SERVICES					
0.00	0.00	0	61124	COMPUTER EXPENSE				
0.00	0.00	0	61240	DEPT/OPERATING EXPENSE				
0.00	0.00	0	69999	TOTAL MAT & SERV		0	0	0
			CAPITAL OUTLAY					
0.00	0.00	0	72102	BUILDINGS (MAINT)				
0.00	0.00	0	72300	IMPROVEMENTS				
0.00	0.00	0	72500	OFFICE EQPT.				
0.00	0.00	0	72503	OFFICE EQPT (PW)				
0.00	0.00	0	72600	OTHER EQPT.				
0.00	0.00	0	72800	VEHICLES				
0.00	0.00	0	79999	TOTAL CAPITAL OUTLAY		0	0	0
			CONTINGENCIES					
0.00	0.00	252,965	80005	OPERATING CONTINGENCY				
0.00	0.00	252,965	89999	TOTAL CONTINGENCIES		0	0	0
			INTERFUND TRANSFERS					
0.00	0.00	0	90010	TO GENERAL FUND		477,000	477,000	477,000
0.00	0.00	0	90105	TO EQPT ACQ & REP FUND				
0.00	0.00	0	90990	TOTAL INTERFUND TRANS		477,000	477,000	477,000
0.00	0.00	252,965	99000	TOTAL DEPT EXP		477,000	477,000	477,000
0.00	0.00	0	99450	TTL REV/EXP (SURP)/DEF		0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 80- CAPITAL PROJECTS FUNDS
DEPARTMENT: 810 - GENERAL FUND CAPITAL OUTLAY

INTERFUND TRANSFERS	SUB-LINE ITEM TOTAL	LINE TOTAL
90010 **TO GENERAL FUND:**		
Set aside to repay unanticipated over collection of property taxes of Measure 50	477,000	477,000

PROGRAM INFORMATION

EQUIPMENT ACQUISITION AND REPLACEMENT

PROGRAM DESCRIPTION:

Reserves for equipment acquisition and replacement are built up in this fund so that equipment replacement costs may be distributed more evenly over the years. In addition, instead of paying for maintenance contracts on computer equipment, funds are accumulated to replace equipment as needed.

This year the street section will replace a 1980 two and one-half ton flatbed truck. The Wastewater Section will replace the 1978 step van used to house and transport the sewer TV inspection equipment. The replacement of the boom portion of our man-lift (bucket truck) is included in this budget as a carryover purchase from the 1998-99 budget year. Also included in this fund is $2,500 to purchase un-designated equipment or vehicles from the State Surplus Agency. This funding will be used if an opportunity arises to purchase equipment or vehicles which, because of infrequent use, cannot be justified if purchased new or used on the open market. The price of equipment or vehicles at the state surplus is often quite reasonable. This funding allows the City to take advantage of opportunities as they arise. Examples of vehicles purchased in the past are a small crane and a forklift. Equipment purchased in the past has been a brush chipper and temporary traffic sign stands.

Reserve funds have also been placed in this fund for unexpected equipment repairs or replacements at the Water Treatment Plant and the Wastewater Treatment Plant.

Fund : 80 CAPITAL PROJECTS FUNDS
Dept : 820 EQUIPMENT ACQ. & REPLACEMENT

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg		Line Item Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
				REVENUES			
3,340.62	1,202.17	5,000		41055 INTERFD LOAN INT			
29,276.91	15,311.53	10,000		48100 INTEREST ON INVESTMENT	15,000	15,000	28,000
1,716.67	0.00	0		48140 MISCELLANEOUS REVENUE			
11,960.00	11,520.00	16,350		49010 FROM GENERAL FUND	14,070	14,070	9,070
0.00	0.00	500		49015 FROM ST DRAIN UTIL	57,059	57,059	57,059
0.00	16,200.00	20,550		49019 FROM SM WATERLINE	15,300	15,300	15,300
30,475.00	25,630.00	29,900		49022 FROM WATER FUND	38,200	38,200	38,200
0.00	0.00	0		49023 FROM WATER CIP			
39,390.00	30,770.00	37,530		49025 FROM W WATER FUND	48,180	48,180	48,180
0.00	0.00	0		49026 FROM WW CIP	4,400	4,400	4,400
20,100.00-	340.00	0		49027 FROM 1993 HSG REHAB			
3,000.00	0.00	0		49029 FROM DIAL-A-BUS			
2,270.00	2,570.00	410		49032 FROM GIS	600	600	600
820.00	1,400.00	280		49033 FROM ENG DEV REVIEW	190	190	190
50.00	0.00	0		49035 FROM ST FOOT & BIKEPAT			
0.00	0.00	590		49038 FROM INFO SYS	600	600	600
42,540.00	37,900.00	35,270		49046 FROM STREETS FUND	36,184	36,184	23,184
440.00	500.00	60		49047 FROM STORM DRAIN	40	40	40
0.00	12,414.17	25,300		49083 FROM 85-86 HSG REHAB	8,500	8,500	8,500
0.00	0.00	0		49093 FROM E GRANT LID			
400.00	1,030.00	150		49095 FROM URBAN RENEW FUND	140	140	140
180.00	410.00	410		49098 FROM NW URBAN RENEWAL	50	50	50
0.00	0.00	0		49105 FROM STR CAP PROJ			
0.00	0.00	0		49108 FROM ALLOC DIRECT COST			
1,090.00	300.00	190		49120 FROM SDC-SEWER	30	30	30
220.00	390.00	50		49122 FROM SDC-PARK	40	40	40
220.00	1,680.00	130		49125 FROM SDC-DRAINAGE	90	90	90
760.00	1,290.00	0		49130 FROM SDC-STREET	160	160	160
980.00	990.00	190		49135 FROM SDC-WATER	290	290	290
67,372.97	0.00	0		49160 FROM NWURD ODOT GRANT			
421,107.13	500,244.17	580,000		49901 BEGINNING BALANCE	436,824	436,824	506,000
637,509.30	662,092.04	762,860		49998 TOTAL REVENUE	675,947	675,947	740,123
				CAPITAL OUTLAY			
2,679.00	2,060.44	0		72500 OFFICE EQPT.	5,000	5,000	5,000
7,749.28	0.00	20,000		72600 OTHER EQPT.			
0.00	0.00	2,500		72602 OTHER EQPT (MAINT)	2,500	2,500	2,500
0.00	19,044.91	30,000		72603 OTHER EQPT (PW)	30,000	30,000	60,000
4,795.00	375.00	42,500		72800 VEHICLES	43,500	43,500	43,500
0.00	16,502.59	0		72801 VEHICLES (ENG)			
132,241.85	28,545.49	230,000		72802 VEHICLES (MAINT)	89,000	89,000	111,000
7,465.13	66,528.43	325,000		79999 TOTAL CAPITAL OUTLAY	170,000	170,000	222,000

Fund : 80 CAPITAL PROJECTS FUNDS
Dept : 820 EQUIPMENT ACQ. & REPLACEMENT

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
			CONTINGENCIES			
0.00	0.00	0	80005 OPERATING CONTINGENCY			
0.00	0.00	28,080	80010 RES - EQ REP (ENG)	9,831	9,831	9,831
0.00	0.00	14,604	80011 RES - EQ REP (PARKS)	22,827	22,827	22,827
0.00	0.00	28,785	80012 RES - EQ REP (WATER)	54,827	54,827	59,876
0.00	0.00	73,547	80013 RES - EQ REP (WST WTR)	169,871	169,871	174,920
0.00	0.00	34,961	80014 RES - EQ REP (STR)	31,229	31,229	31,229
0.00	0.00	3,570	80015 RES - EQ REP (FINANCE)	4,452	4,452	4,452
0.00	0.00	17,050	80016 RES - POLICE CANINE	20,422	20,422	15,000
0.00	0.00	7,964	80017 RES - DIAL-A-BUS	536	536	8,036
0.00	0.00	38,477	80018 RES - EQ REP (SM WTR L	58,438	58,438	58,438
0.00	0.00	39,582	80019 RES - SHOP	65,468	65,468	65,468
0.00	0.00	91,240	80020 RES - BRIDGE REPLACE	59,546	59,546	59,546
0.00	0.00	377,860	89999 TOTAL CONTINGENCIES	497,447	497,447	509,623
			INTERFUND TRANSFERS			
0.00	0.00	60,000	90052 TO STORM DRAINAGE			
0.00	0.00	0	90055 TO D-A-B GRANT FUND	8,500	8,500	8,500
20,000.00	0.00	0	90082 TO 85-86 HSING REHAB			
20,000.00	0.00	0	90083 TO 93 HSG REHAB			
0.00	0.00	0	90150 TO SDC-STREETS			
0.00	0.00	0	90162 TO ODOT-IOF FD			
40,000.00	0.00	60,000	90990 TOTAL INTERFUND TRANS	8,500	8,500	8,500
187,465.13	66,528.43	762,860	99000 TOTAL DEPT EXP	675,947	675,947	740,123
450,044.17-	595,563.61-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 80 - CAPITAL PROJECTS FUNDS
DEPARTMENT: 820 - EQUIPMENT ACQUISITION AND REPLACEMENT

CAPITAL OUTLAY	SUB-LINE ITEM TOTAL	LINE TOTAL
72500 **OFFICE EQUIPMENT (FI)**		
Computer upgrade	5,000	5,000
72602 **OTHER EQUIPMENT (MT):**		
State Surplus equipment	2,500	2,500
72603 **OTHER EQUIPMENT (PW):**		
Wastewater Treatment Plant repair/replacement reserve	30,000	
Water Treatment Plant repair/replacement reserve	30,000	60,000
72800 **VEHICLES:**		
Dial-A-Bus Match	8,500	
Emergency vehicle replacement	35,000	43,500
72802 **VEHICLES (MT):**		
Boom Replacement/Bucket Truck	22,000	
Wastewater TV-Step Van	45,000	
2.5 Ton Flatbed Truck	44,000	111,000
INTERFUND TRANSFER		
90052 **TO DIAL-A-BUS GRANT FUND:**	8,500	8,500

PROGRAM INFORMATION

HISTORIC RESOURCE COMMISSION TRUST

PROGRAM DESCRIPTION:

The Historic Resources Commission manages this trust account which was established for donations to help with preserving historic buildings in Lebanon.

The Lebanon Historic Resources Commission has nine voting members and twelve non-voting members. The voting members are:

Steve Kassis
Rick Allen
Larry Nelson
Sedonia Gentry
Linda Davis, Secretary
Mel Harrington
Ella Garboden, Vice Chair
Joan Ogden
Shirlee Harrington, Chair

The non-voting members are:

Pat Dunn
LouAnn Allen
Malia Allen
Bill and Marleen Bolen
A.K. Dugan
Linda Fahey
Barbara Jackson
Barbara Kelker
Joella Larson
Scott Simpson
Hal Brayton
Perry Timmermans
Scott Simpson

Fund : 80 CAPITAL PROJECTS FUNDS
Dept : 824 HISTORIC RESOURCE COMM. TRUST

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
			REVENUES			
1,240.35	386.00	1,000	48053 DONATIONS	2,000	2,000	2,000
113.05	95.99	200	48100 INTEREST ON INVESTMENT	200	200	200
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
734.07	1,404.60	2,000	49901 BEGINNING BALANCE	1,000	1,000	1,000
2,087.47	1,886.59	3,200	49998 TOTAL REVENUE	3,200	3,200	3,200
			MATERIALS & SERVICES			
265.87	1,000.00	3,200	61250 DEPT/OP SUPPLIES	3,200	3,200	3,200
265.87	1,000.00	3,200	69999 TOTAL MAT & SERV	3,200	3,200	3,200
			INTERFUND TRANSFERS			
417.00	0.00	0	90005 TO GEN FUND-ADMIN COST			
417.00	0.00	0	90990 TOTAL INTERFUND TRANS	0	0	0
682.87	1,000.00	3,200	99000 TOTAL DEPT EXP	3,200	3,200	3,200
1,404.60-	886.59-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 80 - CAPITAL PROJECTS
DEPARTMENT: 824 - HISTORIC RESOURCE COMMISSION TRUST

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61250 **DEPARTMENT/OPERATING SUPPLIES**:	3,200	3,200

PROGRAM INFORMATION

PIONEER CEMETERY RESTORATION TRUST

PROGRAM DESCRIPTION:

The Pioneer Cemetery Restoration Trust is set up to receive revenue from donations in two different forms. The first form is a donation to the Perpetual Maintenance Fund. The donations to this fund will be held indefinitely and only interest earned on the original donation may be spent on maintenance or capital improvement items in Pioneer Cemetery. The donation amounts are reflected in the unappropriated ending fund balance. The second form of donation is a form of trust which may be used immediately in its entirety. Gifts to this trust may be donated to a specific purchase or activity.

Fund : 80 CAPITAL PROJECTS FUNDS
Dept : 825 PIONEER CEMETERY RESTOR TRUST

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
				REVENUES			
319.87	156.75	1,000	48053	DONATIONS	1,000	1,000	1,000
319.87	156.75	1,000	48054	DONAT.-PERPET. MAINT	1,000	1,000	1,000
184.81	229.62	400	48100	INTEREST ON INVESTMENT	400	400	400
0.00	0.00	0	48140	MISCELLANEOUS REVENUE			
2,979.16	3,803.71	4,200	49901	BEGINNING BALANCE	4,400	4,400	4,700
3,803.71	4,346.83	6,600	49998	TOTAL REVENUE	6,800	6,800	7,100
				MATERIALS & SERVICES			
0.00	0.00	100	61009	ADVERTISING (PW)	100	100	100
0.00	2.45	100	61240	DEPT/OPERATING EXPENSE	100	100	100
0.00	3.00	100	61250	DEPT/OP SUPPLIES	100	100	100
0.00	0.00	0	61293	DUES & SUBSCRIPT (PW)			
0.00	5.45	300	69999	TOTAL MAT & SERV	300	300	300
				CAPITAL OUTLAY			
0.00	0.00	1,900	72300	IMPROVEMENTS	1,900	1,900	2,050
0.00	0.00	1,900	79999	TOTAL CAPITAL OUTLAY	1,900	1,900	2,050
				UNAPPROPRIATED			
0.00	0.00	4,400	92010	UNAPROP END FUND BAL	4,600	4,600	4,750
0.00	0.00	4,400	92199	TOTAL UNAPPROPRIATED	4,600	4,600	4,750
0.00	5.45	6,600	99000	TOTAL DEPT EXP	6,800	6,800	7,100
3,803.71-	4,341.38-	0	99450	TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 80 -CAPITAL PROJECTS
DEPARTMENT: 825 - PIONEER CEMETERY RESTORATION TRUST

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61009 **ADVERTISING (PW)**:	100	100
61240 **DEPARTMENT/OPERATING EXPENSE**:	100	100
61250 **DEPARTMENT/OPERATING SUPPLIES:**	100	100
CAPITAL OUTLAY		
72300 **IMPROVEMENTS**:		
Cemetery Improvements	2,050	2,050

PROGRAM INFORMATION

TEL-A-TEND TRUST

PROGRAM DESCRIPTION:

Tel-A-Tend is a computer program designed to contact senior citizen subscribers once or twice daily to make sure they are well. The program automatically dials each person and if there is no answer it sets off an alarm in the Lebanon Police Department communications center. The communications clerk then contacts a responsible person and that individual checks on the senior citizen to make sure they are okay. If the responsible person is not available, a police officer or deputy is sent to the residence to do a welfare check on the person not answering the telephone. This is a multi-agency program maintained by the Lebanon Police Department and the funds belong to all participating agencies. The Tel-A-Tend account makes it possible to track donated funds set aside for the program. Expenditures are designated by a Tel-A-Tend committee made up of a member from each participating agency.

Fund : 80 CAPITAL PROJECTS FUNDS
Dept : 827 TEL-A-TEND

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
				REVENUES			
0.00	0.00	0	48053	DONATIONS	6,000	6,000	6,000
0.00	0.00	0	48100	INTEREST ON INVESTMENT			
0.00	0.00	0	48140	MISCELLANEOUS REVENUE			
0.00	0.00	0	49901	BEGINNING BALANCE			
0.00	0.00	0	49998	TOTAL REVENUE	6,000	6,000	6,000
				MATERIALS & SERVICES			
0.00	0.00	0	61010	ADVERTISING	1,000	1,000	1,000
0.00	0.00	0	61240	DEPT/OPERATING EXPENSE	1,000	1,000	1,000
0.00	0.00	0	61250	DEPT/OP SUPPLIES	2,500	2,500	2,500
0.00	0.00	0	61320	EDUCATION & TRAINING	500	500	500
0.00	0.00	0	69999	TOTAL MAT & SERV	5,000	5,000	5,000
				CAPITAL OUTLAY			
0.00	0.00	0	72600	OTHER EQPT.	1,000	1,000	1,000
0.00	0.00	0	79999	TOTAL CAPITAL OUTLAY	1,000	1,000	1,000
0.00	0.00	0	99000	TOTAL DEPT EXP	6,000	6,000	6,000
0.00	0.00	0	99450	TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 80 - INTERGOVERNMENTAL
DEPARTMENT: 827 - TEL-A-TEND

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61010 **ADVERTISING:**	1,000	1,000
61240 **DEPARTMENT/OPERATING EXPENSE:**	1,000	1,000
61250 **DEPARTMENT/OPERATING SUPPLIES:**	2,500	2,500
61320 **EDUCATION AND TRAINING:**	500	500
CAPITAL OUTLAY		
72600 **OTHER EQUIPMENT:**	1,000	1,000

PROGRAM INFORMATION

D.A.R.E. TRUST

PROGRAM DESCRIPTION:

The Drug Abuse Resistance Education Program was started by the Lebanon Police Department in 1992-93. Donations for the program and the Lebanon School District's contributions, are deposited in the trust and spent to purchase program materials.

Each year the Lebanon D.A.R.E. Program impacts more than 1,500 students in Lebanon public schools. The D.A.R.E. officer visits each school weekly to provide instruction and leadership to kindergarten through fifth grade students.

Training materials and program incentives are purchased with D.A.R.E. trust funds. T-shirts are purchased for all of the fifth grade students who graduate from the 17-week D.A.R.E. curriculum. Other incentives, such as stickers, hats, travel mugs, sunglasses, pencils, and Frisbees are given to students as prizes for exceptional work. As you can imagine, the program goes through a tremendous quantity of these items.

This program has been a great success, both with the students and with the community at large. This fund helps to ensure that D.A.R.E. remains firmly rooted in the city of Lebanon.

Fund : 80 CAPITAL PROJECTS FUNDS
Dept : 828 D.A.R.E. TRUST

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
			REVENUES			
0.00	0.00	0	48053 DONATIONS			
3,874.05	6,013.60	2,000	48056 D.A.R.E. DONATIONS	2,000	2,000	2,000
2,905.00	0.00	0	48058 DARE CAR DONATIONS			
0.00	0.00	0	48059 NITE COURT			
353.03	354.30	400	48100 INTEREST ON INVESTMENT	200	200	200
12,819.21	4,779.23	3,600	49901 BEGINNING BALANCE	4,300	4,300	9,500
19,951.29	11,147.13	6,000	49998 TOTAL REVENUE	6,500	6,500	11,700
			MATERIALS & SERVICES			
0.00	0.00	500	61010 ADVERTISING	500	500	500
813.25	0.00	0	61130 CONTRACT SERVICES			
49.50	1,363.42	2,000	61240 DEPT/OPERATING EXPENSE	500	500	500
14,309.31	2,521.95	3,500	61250 DEPT/OP SUPPLIES	5,500	5,500	10,700
15,172.06	3,885.37	6,000	69999 TOTAL MAT & SERV	6,500	6,500	11,700
			CAPITAL OUTLAY			
0.00	0.00	0	72300 IMPROVEMENTS			
0.00	2,214.00	0	72600 OTHER EQPT.			
0.00	2,214.00	0	79999 TOTAL CAPITAL OUTLAY	0	0	0
			CONTINGENCIES			
0.00	0.00	0	80005 OPERATING CONTINGENCY			
0.00	0.00	0	89999 TOTAL CONTINGENCIES	0	0	0
15,172.06	6,099.37	6,000	99000 TOTAL DEPT EXP	6,500	6,500	11,700
4,779.23-	5,047.76-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 80 - CAPITAL PROJECTS FUNDS
DEPARTMENT: 828 - D.A.R.E. TRUST

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61010 **ADVERTISING:**		
Various events, and media ads	500	500
61240 **DEPARTMENT/OPERATING EXPENSE:**		
D.A.R.E. vehicle detailing, training, signs and etc.	500	500
61250 **DEPARTMENT/OPERATING SUPPLIES:**		
T-shirts, workbooks, stickers, hats and other items for student incentive	10,700	10,700

PROGRAM INFORMATION

POLICE TRUST

PROGRAM DESCRIPTION:

The Police Trust will account for receipt and expenditure of donations and small equipment or supply grants to the Police Department. This trust allows an account for a donation for any purpose in the Police Department that is not covered in the budget.

Fund : 80 CAPITAL PROJECTS FUNDS
Dept : 829 POLICE TRUST

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item Description			99-00 Prop. Bud	Appr. Bud	Adpt. Bud
			REVENUES					
0.00	12,326.00	0	41020	FEDERAL GRANT FUNDS				
0.00	1,000.00	0	41047	COUNTY GRANT FUNDS				
558.00	1,350.00	0	48053	DONATIONS		4,000	4,000	4,000
362.95	583.67	300	48100	INTEREST ON INVESTMENT				50
0.00	2,177.50	0	48140	MISCELLANEOUS REVENUE				
10,258.86	5,898.50	19,075	49901	BEGINNING BALANCE		2,000	2,000	4,000
11,179.81	23,335.67	19,375	49998	TOTAL REVENUE		6,000	6,000	8,050
			MATERIALS & SERVICES					
0.00	0.00	0	61010	ADVERTISING		1,000	1,000	1,000
4,433.32	1,462.23	19,375	61240	DEPT/OPERATING EXPENSE		200	200	200
0.00	0.00	0	61250	DEPT/OP SUPPLIES		2,500	2,500	2,500
0.00	0.00	0	61320	EDUCATION & TRAINING				
4,433.32	1,462.23	19,375	69999	TOTAL MAT & SERV		3,700	3,700	3,700
			CAPITAL OUTLAY					
197.99	10,327.22	0	72600	OTHER EQPT.		2,300	2,300	4,350
197.99	10,327.22	0	79999	TOTAL CAPITAL OUTLAY		2,300	2,300	4,350
4,631.31	11,789.45	19,375	99000	TOTAL DEPT EXP		6,000	6,000	8,050
6,548.50-	11,546.22-	0	99450	TTL REV/EXP (SURP)/DEF		0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 80 - CAPITAL PROJECTS FUNDS
DEPARTMENT: 829 - POLICE TRUST FUND

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61010 ADVERTISING:	1,000	1,000
61240 DEPARTMENT/OPERATING EXPENSE:	200	200
61250 DEPARTMENT/OPERATING SUPPLIES:	2,500	2,500
CAPITAL OUTLAY		
72600 OTHER EQUIPMENT:	4,350	4,350

PROGRAM INFORMATION

LIBRARY TRUST

PROGRAM DESCRIPTION:

The Library Trust Fund receives revenue from two sources: 1) donations from library users, usually in the form of memorial gifts; and 2) per capita state aid.

Most donors specify that their gift is to be used to purchase a specific item or type of item for the library collection. The majority of donors request that books be purchased for the library collection.

Ready-to-Read grants, formerly called per capita state aid, are distributed annually to public libraries in Oregon through the Oregon State Library. The amount is determined by a formula which allocates 80% of the funds by population of children from birth to age 14, and 20% by square mileage. In past years, in order to be eligible to receive these funds libraries had to meet a maintenance of effort requirement. That requirement states that "in order to be eligible for state financial assistance...a public library must not reduce its actual operating expenditures for public library service...in any fiscal year to less than the lesser amount expended for the same purpose in either of the two preceding fiscal years." ORS 357.770(1).

Because of the effects of Measures 47/50, the 1997 Oregon legislature passed a bill that temporarily suspended the local maintenance of effort requirement for Ready-to-Read grants. Without this bill, the library would have been ineligible for the state grant. However, the maintenance of effort requirement will be reinstated for FY 1999-2000.

The library received a Ready-to-Read grant for FY 97-98 in the amount of $1,692.00. The funds are being used to purchase books, book/cassette sets, and a display rack for book/cassette sets.

The Library Advisory Board is responsible for overseeing the trust and approves all expenditures. This year, no expenditure has been designated, but funds are being appropriated to provide the Board the opportunity to spend them if it chooses.

Fund : 80 CAPITAL PROJECTS FUNDS
Dept : 830 LIBRARY TRUST FUND

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
				REVENUES			
599.06	763.63	500	48100	INTEREST ON INVESTMENT	500	500	500
0.00	0.00	1,700	48118	CHILDRENS SVCS GRANT	1,700	1,700	1,700
4,421.65	5,724.19	2,000	48120	TRUST FUND DONATIONS			
0.00	0.00	0	48140	MISCELLANEOUS REVENUE			
8,757.24	11,383.19	11,000	49901	BEGINNING BALANCE	13,000	13,000	13,000
13,777.95	17,871.01	15,200	49998	TOTAL REVENUE	15,200	15,200	15,200
				MATERIALS & SERVICES			
0.00	0.00	2,000	61130	CONTRACT SERVICES	2,000	2,000	2,000
2,058.07	2,420.82	2,000	61250	DEPT/OP SUPPLIES	2,000	2,000	2,000
2,058.07	2,420.82	4,000	69999	TOTAL MAT & SERV	4,000	4,000	4,000
				CAPITAL OUTLAY			
0.00	0.00	10,200	72300	IMPROVEMENTS	10,200	10,200	10,200
336.69	250.00	1,000	72500	OFFICE EQPT.	1,000	1,000	1,000
336.69	250.00	11,200	79999	TOTAL CAPITAL OUTLAY	11,200	11,200	11,200
				CONTINGENCIES			
0.00	0.00	0	80005	OPERATING CONTINGENCY			
0.00	0.00	0	89999	TOTAL CONTINGENCIES	0	0	0
				INTERFUND TRANSFERS			
0.00	2,000.00	0	90110	TO LIBR/SR CNTR TRUST			
0.00	2,000.00	0	90990	TOTAL INTERFUND TRANS	0	0	0
2,394.76	4,670.82	15,200	99000	TOTAL DEPT EXP	15,200	15,200	15,200
11,383.19-	13,200.19-	0	99450	TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 80 - CAPITAL PROJECTS FUND
DEPARTMENT: 830 - LIBRARY TRUST

		SUB-LINE ITEM TOTAL	LINE TOTAL
MATERIALS & SERVICES			
61130	**CONTRACT SERVICES:**	2,000	2,000
61250	**DEPARTMENT/OPERATING SUPPLIES:**	2,000	2,000
CAPITAL OUTLAY			
72300	**IMPROVEMENTS:**	10,200	10,200
72500	**OFFICE EQUIPMENT:**	1,000	1,000

PROGRAM INFORMATION

LIBRARY/SR. CENTER BUILDING TRUST FUND

PROGRAM DESCRIPTION:

This fund has been established to administer funds that are collected and disbursed on behalf of the Library/Senior Center Building project.

Revenues for the project may consist of gifts secured through fund-raising efforts, deferred giving, donations, and grants. The miscellaneous revenue of $200,000 represents an estimate of the amount that the committee hopes will be raised in support of this project. The Library/Senior Center Building Committee will be responsible for overseeing the trust and approving expenditures. No expenditures will take place until sufficient revenue has been received.

These appropriations are being made to provide the opportunity to expend from resources such as fund-raisers. Oregon budget law allows gifts or grants to be appropriated at any time during the year, but all other funding sources must be appropriated during the initial budget process.

Fund : 80 CAPITAL PROJECTS FUNDS
Dept : 832 LIBR/SR CNTR BLDG TRUST

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
				REVENUES			
601.17	636.67	0	48100	INTEREST ON INVESTMENT	150	150	150
926.00	1,938.95	500	48120	TRUST FUND DONATIONS	500	500	500
0.00	0.00	200,000	48140	MISCELLANEOUS REVENUE	200,000	200,000	200,000
0.00	0.00	0	49010	FROM GENERAL FUND			
0.00	4,600.00	0	49100	FROM SENIOR TRUST			
0.00	2,000.00	0	49103	FROM LIBRARY TRUST			
10,832.37	11,426.59	3,547	49901	BEGINNING BALANCE	3,500	3,500	2,185
12,359.54	20,602.21	204,047	49998	TOTAL REVENUE	204,150	204,150	202,835
				MATERIALS & SERVICES			
0.00	30.00	7,500	61010	ADVERTISING	500	500	500
0.00	16,200.00	6,047	61130	CONTRACT SERVICES	7,500	7,500	7,500
33.42	98.05	2,000	61240	DEPT/OPERATING EXPENSE	500	500	500
899.53	613.89	3,500	61250	DEPT/OP SUPPLIES	500	500	500
932.95	16,941.94	19,047	69999	TOTAL MAT & SERV	9,000	9,000	9,000
				CAPITAL OUTLAY			
0.00	0.00	0	72050	LAND			
0.00	0.00	0	72100	BUILDINGS			
0.00	0.00	185,000	72300	IMPROVEMENTS	195,150	195,150	193,835
0.00	0.00	0	72600	OTHER EQPT.			
0.00	0.00	185,000	79999	TOTAL CAPITAL OUTLAY	195,150	195,150	193,835
932.95	16,941.94	204,047	99000	TOTAL DEPT EXP	204,150	204,150	202,835
11,426.59-	3,660.27-	0	99450	TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 80 - CAPITAL PROJECTS FUND
DEPARTMENT: 832 - LIBRARY/SR. CENTER BUILDING TRUST

MATERIALS & SERVICES		SUB-LINE ITEM TOTAL	LINE TOTAL
61010	**ADVERTISING:**	500	500
61130	**CONTRACT SERVICES:**	7,500	7,500
61240	**DEPARTMENT/OPERATING EXPENSE:**	500	500
61250	**DEPARTMENT/OPERATING SUPPLIES:**	500	500
CAPITAL OUTLAY			
72300	**IMPROVEMENT FOR NEW BUILDING:**	193,835	193,835

PROGRAM INFORMATION

SENIOR SERVICES TRUST

PROGRAM DESCRIPTION:

The Senior Services Trust Fund has been established to receive and expend donated funds given in trust to be used for a specific purpose(s). It is anticipated that the specified uses for the Senior Services Trust donations will fall into one of four categories:

1) BUILDING: Money designated for the purpose of remodeling or the construction of a facility to be maintained as a Senior Citizens Center.

2) SUPPLIES/EXPENSES: Money designated for a specific event or activity.

3) REPAIRS/IMPROVEMENTS: Money designated to repair and/or make improvements to the current facility.

4) EQUIPMENT: Money designated to purchase equipment.

The Trust is also the depository for all undesignated donations, as well as any money raised though Senior Center fund-raising efforts. The Senior and Disabled Services Advisory Board is responsible for overseeing the trust and approving expenditures.

The Board has designated approximately $44,530 of Trust money to be placed in the "building" category. During FY 99-00, the Board will continue to work with the Building Committee to pursue plans for the new construction of a joint facility between the Senior Center and the Library.

Fund : 80 CAPITAL PROJECTS FUNDS
Dept : 835 SENIOR SERVICES TRUST

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
				REVENUES			
1,179.96	1,179.96	1,180	45020	REV FROM RENTED PROP	1,180	1,180	1,180
2,794.46	2,348.80	2,000	48100	INTEREST ON INVESTMENT	2,000	2,000	2,000
6,233.33	4,243.54	5,000	48120	TRUST FUND DONATIONS	5,000	5,000	5,000
56,122.80	42,606.41	37,406	49901	BEGINNING BALANCE	37,850	37,850	42,850
66,330.55	50,378.71	45,586	49998	TOTAL REVENUE	46,030	46,030	51,030
				MATERIALS & SERVICES			
16,807.16	175.00	3,000	61130	CONTRACT SERVICES	1,000	1,000	1,000
98.50	45.60	500	61240	DEPT/OPERATING EXPENSE	500	500	500
1,628.53	944.09	1,000	61250	DEPT/OP SUPPLIES	1,000	1,000	1,000
0.00	647.63	500	61560	MAINT/BLDG (GEN'L)	500	500	500
5,189.95	2,326.75	3,500	61840	REFRESHMENT PURCHASES	3,500	3,500	3,500
23,724.14	4,139.07	8,500	69999	TOTAL MAT & SERV	6,500	6,500	6,500
				CAPITAL OUTLAY			
0.00	0.00	37,086	72100	BUILDINGS	39,530	39,530	44,530
0.00	0.00	0	72300	IMPROVEMENTS			
0.00	0.00	0	72500	OFFICE EQPT.			
0.00	469.95	0	72600	OTHER EQPT.			
0.00	469.95	37,086	79999	TOTAL CAPITAL OUTLAY	39,530	39,530	44,530
				CONTINGENCIES			
0.00	0.00	0	80005	OPERATING CONTINGENCY			
0.00	0.00	0	89999	TOTAL CONTINGENCIES	0	0	0
				INTERFUND TRANSFERS			
0.00	4,600.00	0	90110	TO LIBR/SR CNTR TRUST			
0.00	4,600.00	0	90990	TOTAL INTERFUND TRANS	0	0	0
23,724.14	9,209.02	45,586	99000	TOTAL DEPT EXP	46,030	46,030	51,030
42,606.41-	41,169.69-	0	99450	TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 80 CAPITAL PROJECTS FUND
DEPARTMENT: 835 SENIOR SERVICES TRUST

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61130 **CONTRACT SERVICES**:		
Counseling services	1,000	1,000
61240 **DEPARTMENT OPERATING EXPENSE**:		
Board recognitions	500	500
61250 **DEPARTMENT OPERATING SUPPLIES**:		
Supplies for special events, activities and fund raisers	1,000	1,000
61560 **MAINTENANCE/BUILDING (Undesignated)**:	500	500
61840 **REFRESHMENTS**:		
Coffee bar, refreshments, & pot luck supplies	3,500	3,500
CAPITAL OUTLAY		
72100 **BUILDINGS**:		
Money held in reserve for potential building fund	44,530	44,530

PROGRAM INFORMATION

STREET CAPITAL IMPROVEMENT PROJECTS FUND

PROGRAM DESCRIPTION:

This fund was first established in the 1990-91 budget to receive funds from Linn County in exchange for taking over the maintenance burden of north Hansard Avenue. The City negotiated a similar exchange of funds with Linn County during the 1991-92 budget for taking over the maintenance responsibilities on the majority of the remaining county roads within city limits.

During 1994-95 efforts continued to focus on the preservation of streets through the Pavement Management System (PMS).

Efforts during 1995-96 continued to focus on the improvement of existing streets through asphalt overlays, slurry seals, and crack sealing in connection with the Pavement Management System and support for the High Priority Sidewalk Program.

During the 1995-96 budget year, the City began receiving direct Federal funding requiring an adjustment in accounting procedures for capital improvements. With the 1996-97 budget all personnel services and material and supplies within this fund have been accounted for in fund 842 "Allocable Costs". The major emphasis for 1999-00 will focus on completion of the Hansard Area Improvements in conjunction with ODOT's Highway 34 improvements project. After reviewing several alternatives for funding street capital improvements, the Capital Improvement Plan Committee and the City Council recommended increasing franchise utility fee increases and allocating the revenue increase specifically to street preservation - crack sealing, street sealing and overlays. On April 8, 1998, the City Council approved proceeding with this funding source. Thus this limited amount of additional funding will be used to preserve the existing street system and prevent streets from needing much more expensive reconstruction.

Fund : 80 CAPITAL PROJECTS FUNDS
Dept : 840 STREETS CAPITAL PROJECTS

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg			Line Item Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
					REVENUES			
0.00	0.00	0			41047 COUNTY GRANT FUNDS			
0.00	0.00	10,504			44010 CONSUMER POWER, INC.	10,504	10,504	10,504
0.00	0.00	10,392			44020 LEBANON SANITATION CO	10,392	10,392	10,392
0.00	0.00	19,497			44030 TCI CABLE	19,497	19,497	19,497
0.00	0.00	63,998			44035 NW NAT GAS FRANCHISE	63,998	63,998	63,998
0.00	0.00	177,564			44040 PP&L ELECT FRANCHISE	177,564	177,564	177,564
0.00	0.00	33,034			44060 TELEPHONE UTILITIES	33,034	33,034	33,034
86.52	2,552.35-	0			48100 INTEREST ON INVESTMENT	10,000	10,000	10,000
29,303.85	25,600.00	0			48140 MISCELLANEOUS REVENUE			
0.00	0.00	0			49010 FROM GENERAL FUND			
0.00	0.00	0			49020 FROM DEBT SERV FD			
0.00	0.00	0			49026 FROM WW CIP			
203,424.03	62,082.17	70,000			49901 BEGINNING BALANCE	20,000	20,000	5,000
232,814.40	85,129.82	384,989			49998 TOTAL REVENUE	344,989	344,989	329,989
0.00	0.00	0			61401 UNEMPLOY INS			
					CAPITAL OUTLAY			
40,537.51	6,750.74	20,000			72300 IMPROVEMENTS	20,000	20,000	20,000
13,798.99	38,301.23	300,000			72301 IMPROVEMENTS (ENG)	300,000	300,000	300,000
4,377.70	0.00	0			72302 IMPROVEMENTS (MAINT)			
40.51	0.00	0			72303 IMPROVEMENTS (PW)			
58,754.71	45,051.97	320,000			79999 TOTAL CAPITAL OUTLAY	320,000	320,000	320,000
					CONTINGENCIES			
0.00	0.00	64,989			80005 OPERATING CONTINGENCY	24,989	24,989	9,989
0.00	0.00	64,989			89999 TOTAL CONTINGENCIES	24,989	24,989	9,989
					INTERFUND TRANSFERS			
2,217.00	0.00	0			90025 TO GIS			
108,500.00	0.00	0			90035 TO ST FT & BIKE PTH FD			
0.00	0.00	0			90060 TO FAU STREET PROJECT			
0.00	0.00	0			90105 TO EQPT ACQ & REP FUND			
0.00	0.00	0			90120 TO WATER CIP			
110,717.00	0.00	0			90990 TOTAL INTERFUND TRANS	0	0	0
169,471.71	45,051.97	384,989			99000 TOTAL DEPT EXP	344,989	344,989	329,989

Fund : 80 CAPITAL PROJECTS FUNDS
Dept : 840 STREETS CAPITAL PROJECTS

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item Description			99-00 Prop. Bud	Appr. Bud	Adpt. Bud
63,342.69-	40,077.85-	0	99450	TTL REV/EXP (SURP)/DEF		0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 80 -CAPITAL PROJECTS
DEPARTMENT: 840 - STREET CAPITAL IMPROVEMENT PROJECTS FUND

CAPITAL OUTLAY	SUB-LINE ITEM TOTAL	LINE TOTAL
72300 **IMPROVEMENTS**:		
Hansard area improvements	20,000	20,000
72301 **IMPROVEMENTS (ENG)**:		
Street preservation	300,000	300,000

PROGRAM INFORMATION

STREET CAPITAL IMPROVEMENT PROJECTS FUND - RESTRICTED

PROGRAM DESCRIPTION:

An agreement was reached with Linn County during the 1991-92 budget to provide the City with approximately $380,000 in timber funds for street improvements. The money will be set aside in an interest-bearing account, and the County will approve the projects and provide the funding as they are approved. In addition, further such allocations of timber funds could become available each year. The fund is to be used for improvements exclusively, no engineering or administration expenditures are allowed.

Project within this fund include Oak Street (Main - 2nd) 1992 & 1993 Street Rehabilitation Projects, 12th Street (Burkhart Creek Crossing), and Morton Street.

Projects for 1999-00 will be concentrated on the Hansard Area Infrastructure Improvements.

Fund : 80 CAPITAL PROJECTS FUNDS
Dept : 841 STREETS CAP IMP'S RESTRICTED

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
				REVENUES			
0.00	0.00	0	41047	COUNTY GRANT FUNDS			
9,635.98	9,121.25	0	48100	INTEREST ON INVESTMENT	4,000	4,000	4,000
0.00	0.00	0	48140	MISCELLANEOUS REVENUE			
0.00	0.00	0	49105	FROM STR CAP PROJ			
188,579.49	172,899.26	181,889	49901	BEGINNING BALANCE	181,889	181,889	181,889
198,215.47	182,020.51	181,889	49998	TOTAL REVENUE	185,889	185,889	185,889
				CAPITAL OUTLAY			
22,727.31	85.75	181,889	72300	IMPROVEMENTS	181,889	181,889	181,889
2,588.90	0.00	0	72301	IMPROVEMENTS (ENG)			
25,316.21	85.75	181,889	79999	TOTAL CAPITAL OUTLAY	181,889	181,889	181,889
				CONTINGENCIES			
0.00	0.00	0	80005	OPERATING CONTINGENCY	4,000	4,000	4,000
0.00	0.00	0	89999	TOTAL CONTINGENCIES	4,000	4,000	4,000
25,316.21	85.75	181,889	99000	TOTAL DEPT EXP	185,889	185,889	185,889
172,899.26-	181,934.76-	0	99450	TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 80 -CAPITAL PROJECTS
DEPARTMENT: 841 - STREET CAPITAL IMPROVEMENT PROJECTS FUND - RESTRICTED

CAPITAL OUTLAY	SUB-LINE ITEM TOTAL	LINE TOTAL
72300 **IMPROVEMENTS**:		
Hansard area infrastructure improvements	181,889	181,889

PROGRAM INFORMATION

CAPITAL IMPROVEMENT PROJECTS FUND - ALLOCABLE DIRECT COSTS

PROGRAM DESCRIPTION:

This fund was established during the 1993-94 budget year to track the direct allocable costs associated with the City's Capital Improvement Program. During the 1995-96 budget year, the City began receiving direct federal funding requiring an adjustment in accounting procedures for capital improvements.

As of the 1996-97 budget year, allocable costs associated with the City's Capital Improvement Program will be included within this fund. Instead of allocating an estimated amount for each line item in each budget, all costs, less improvements, will be charged to this department. Then each month's charges will be calculated and the fund will be reimbursed by the appropriate project. The fund is used for capital improvement projects exclusively.

A citizen advisory committee, (the Capital Improvement Plan Committee) was established in 1994. The Committee consists of six citizen members and one councilor from each ward appointed by the Mayor. Citizen appointments are made for three year terms limited to two consecutive terms and rotate two per year. Members of the Capital Improvement Program Committee receive no compensation and attend an average of one evening meeting per month.

The purpose of the Capital Improvement Plan Committee is to provide a comprehensive overview of the City's needs, prioritize those needs to establish financial impact, and identify alternate funding mechanisms to meet that financial impact. With these items identified, clear goals and action plans can be determined. The committee makes recommendations to council in accordance to the City of Lebanon's needs.

The citywide Capital Improvement Program is the combination of individual Capital Improvement Plans within water, wastewater, and streets, with the addition of facilities (parks, buildings, etc.), sidewalks and storm drainage it has become a true comprehensive program for the City of Lebanon. The comprehensive program requires a switch in methodology from the finance based plan to the priority driven program.

PROGRAM DESCRIPTION: (continued)

The prioritization of individual projects is critical to meeting this purpose. By prioritizing based on needs, a completed list of projects can be established. Coupled with a realistic evaluation of the timeliness of a project, the funding impact over time is determined. This, in turn, allows the City to develop a strategy to have funding available at the appropriate time.

The members of the Capital Improvement Committee and their term expirations are:

Ward I:	Councilor Wayne Rieskamp	12/31/98
	Councilor Stan Usinger	12/31/00
Ward II:	Councilor Floyd Fisher	12/31/02

Citizen Members:

Chairman Bob Elliott	2001
John Richard	2002
Retha Larson	2000
Three vacant positions	

Staff: Jim Clark, Brenda Stein and Pat Johnson

Staff wishes to thank all the members of the committee for their time and efforts on this Committee.

The major emphasis for 1999-00 will focus within the urban renewal districts, the Wastewater CIP, Santiam Travel Station, and the grant funds (IOF and EDA). Minor emphasis will focus within the State Foot and Bike Path, Surface Transportation Program, Street CIP, Water CIP and Small Waterline Replacement Program.

PROGRAM INFORMATION

CAPITAL IMPROVEMENT PROJECTS FUND - ALLOCABLE DIRECT COSTS

POSITIONS:	1998-99	1999-00
Administrative Assistant	.0500 FTE	.0500 FTE
Director of Public Works	.0400 FTE	.0400 FTE
Engineering Associate (CIP)	5.0000 FTE	5.0000 FTE
City Engineer	.1500 FTE	.1500 FTE
Engineering Tech II (CIP)	1.0000 FTE	1.0000 FTE
Engineering Tech III (Facility Planning)	.0500 FTE	.0000 FTE
Finance Director	.0100 FTE	.0100 FTE
Finance Operations Manager	.0300 FTE	.0300 FTE
Finance Specialist	.0100 FTE	.0100 FTE
Payroll Specialist - Confidential	.0300 FTE	.0300 FTE
Project Assistant (CIP)	1.0000 FTE	1.0000 FTE
Project Engineer (CIP)	3.0000 FTE	2.0000 FTE
Project Engineer (Development)	.0500 FTE	.0500 FTE
Secretary/Data Entry	.5100 FTE	.9500 FTE
Secretary	.6300 FTE	.0500 FTE
Senior Engineer (CIP)	1.0000 FTE	1.0000 FTE
Senior Engineer (Facility Planning)	.1000 FTE	.1000 FTE
SUBTOTAL	12.6600 FTE	11.4700 FTE
Seasonal CIP Engineering	.7500 FTE	.7500 FTE
Temporary CIP Engineering	.2500 FTE	.2500 FTE
Temporary Public Works Secretary	.1000 FTE	.0740 FTE
TOTAL	13.7600 FTE	12.5440 FTE

Fund : 80 CAPITAL PROJECTS FUNDS
Dept : 842 ALLOCABLE COSTS

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg		Line Item Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
				REVENUES			
28,813.43	703.00	10,000		48140 MISCELLANEOUS REVENUE	20,000	20,000	20,000
0.00	19,308.38	0		49010 FROM GENERAL FUND			
1,243.53	0.00	0		49011 FROM PARKS			
35,498.27-	25,877.41	90,000		49019 FROM SM WATERLINE	35,000	35,000	35,000
83.15	5,387.29	0		49022 FROM WATER FUND			
7,548.78-	48,543.16	100,000		49023 FROM WATER CIP	70,000	70,000	70,000
30.33-	0.00	2,000		49025 FROM W WATER FUND			
74,811.44	157,774.93	275,000		49026 FROM WW CIP	124,405	124,405	124,405
29,505.90	8,736.96	6,000		49031 FROM SANT. TRAV STATIO	10,000	10,000	10,000
0.00	0.00	0		49032 FROM GIS			
0.00	0.00	0		49033 FROM ENG DEV REVIEW			
4,375.86	16,798.92	4,000		49034 FROM ADA REQUIREMENTS			
14,441.21	7,212.78	15,000		49035 FROM ST FOOT & BIKEPAT	15,000	15,000	15,000
0.00	0.00	0		49036 FROM CITY HALL REPAIRS			
0.00	0.00	15,000		49047 FROM STORM DRAIN	20,000	20,000	20,000
0.00	798.89	0		49050 FROM BLDG INSPECT			
0.00	0.00	0		49058 FROM D.T. BEAUT. GRANT			
38,327.05	0.00	0		49082 FROM SPWF GRANT			
0.00	0.00	0		49087 FROM PUB IMP ADMIN			
221,498.25	167,831.00	222,000		49095 FROM URBAN RENEW FUND	270,000	270,000	270,000
221,704.12	86,686.16	150,000		49098 FROM NW URBAN RENEWAL	150,000	150,000	150,000
53,591.84	19,658.56	30,000		49105 FROM STR CAP PROJ	25,000	25,000	25,000
20,417.79	0.00	5,800		49110 FROM STP STREETS	6,000	6,000	6,000
0.00	0.00	0		49120 FROM SDC-SEWER			
5,875.07	0.00	0		49122 FROM SDC-PARK			
700.69	0.00	0		49125 FROM SDC-DRAINAGE			
42.85	0.00	0		49130 FROM SDC-STREET			
0.00	0.00	0		49135 FROM SDC-WATER			
0.00	0.00	39,000		49155 FROM NWURD EDA GRANT	40,000	40,000	40,000
0.00	0.00	14,100		49160 FROM NWURD ODOT GRANT	15,000	15,000	15,000
24,644.68-	77,762.24	0		49901 BEGINNING BALANCE			
647,710.12	643,079.68	977,900		49998 TOTAL REVENUE	800,405	800,405	800,405
				PERSONNEL SERVICES			
395,726.72	398,349.13	423,996		50001 SALARIES	433,917	433,917	433,917
139,802.77	138,350.25	153,318		50003 FRINGE BENEFITS	175,835	175,835	175,835
22,442.52	10,199.60	4,870		50600 OVERTIME	5,402	5,402	5,402
557,972.01	546,898.98	582,184		59999 TOTAL PERSONNEL SERV	615,154	615,154	615,154
				MATERIALS & SERVICES			

Date : 6/25/99
Time : 3:06
Dte Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 6/25/99

Fund : 80 CAPITAL PROJECTS FUNDS
Dept : 842 ALLOCABLE COSTS

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg		Line Item Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
22.65	0.00	10	61009	ADVERTISING (PW)	10	10	10
906.04	5,886.24	1,500	61010	ADVERTISING	1,500	1,500	1,500
0.00	1,246.63	1,000	61011	ADVERTISING (ENG)	1,000	1,000	1,000
1,513.13	694.65	4,500	61120	COMMUNICATION (GEN'L)	4,500	4,500	4,500
0.00	0.00	200	61121	COMMUNICATION (ENG)	200	200	200
2,453.17	2,066.64	5,000	61124	COMPUTER EXPENSE	5,000	5,000	5,000
5,396.66	4,063.35	3,200	61126	COMPUTER EXP (ENG)	3,200	3,200	3,200
1,739.60	1,189.75	740	61128	COMPUTER EXP (PW)	740	740	740
14,713.20	14,451.93	40,000	61130	CONTRACT SERVICES	40,000	40,000	40,000
3,530.88	3,455.04	2,904	61131	CONTRACT SERVICES (PW)	200	200	200
4,503.84	4,000.00	20,000	61133	CONTRACT SERV (ENG)	9,560	9,560	9,560
3,569.14	1,881.65	1,500	61240	DEPT/OPERATING EXPENSE	1,500	1,500	1,500
156.24	151.02	200	61241	OPERATING EXP (ENG)	200	200	200
170.62	292.49	150	61243	OPERATING EXP (PW)	150	150	150
2,358.07	8,670.07	6,500	61244	OPERATING EXP (CIP)	6,500	6,500	6,500
203.79	157.21	500	61251	OP SUPPLIES (ENG)	500	500	500
46.42	0.00	50	61253	OP SUPPLIES (PW)	50	50	50
5,532.57	3,188.52	4,000	61254	OP SUPPLIES (CIP)	4,000	4,000	4,000
552.62	99.00	1,470	61290	DUES & SUBSCRIPTIONS	1,570	1,570	1,570
40.00	669.81	400	61291	DUES & SUBSCRIPT (ENG)	400	400	400
0.00	0.00	0	61300	DUPLICATION			
31.50	0.00	100	61301	DUPLICATION (ENG)	100	100	100
2,402.37	6,735.75	8,000	61320	EDUCATION & TRAINING	8,000	8,000	8,000
0.00	0.00	0	61321	EDUCATION & TRNG (ENG)			
93.36	32.92	200	61323	EDUCATION & TRNG (PW)	200	200	200
0.00	3,391.47	3,158	61401	UNEMPLOY INS	3,158	3,158	3,158
0.00	0.00	50	61501	UNIFORMS (ENG)	50	50	50
7,857.60	12,415.44	10,200	61560	MAINT/BLDG (GEN'L)	20,012	20,012	20,012
0.00	0.00	0	61561	MAINT/BLDG (ENG)			
2,050.57	2,073.41	1,000	61570	MAINT/EQPT	1,000	1,000	1,000
0.00	0.00	0	61571	MAINT/EQPT (ENG)			
187.26	49.72	50	61573	MAINT/EQPT (PW)	50	50	50
1,779.38	1,941.30	2,000	61580	MAINT/VEHICLES	2,000	2,000	2,000
295.32	407.28	100	61581	MAINT/VEHICLES (ENG)	100	100	100
591.12	535.59	1,500	61600	MEETINGS & CONFERENCES	1,500	1,500	1,500
2.99	0.00	50	61601	MTGS & CONF (ENG)	50	50	50
0.00	192.75	225	61603	MTGS & CONF (PW)	225	225	225
2,946.95	3,789.65	4,000	61700	OFFICE SUPPLIES	4,000	4,000	4,000
0.00	0.00	0	61701	OFFICE SUPPLIES (ENG)			
611.81	905.47	800	61703	OFFICE SUPPLIES (PW)	800	800	800
961.43	529.99	600	61800	PETROLEUM	600	600	600
0.00	0.00	0	61801	PETROLEUM (ENG)			
9,300.00	7,767.10	7,800	61880	RENT	3,600	3,600	3,600
0.00	0.00	0	61881	RENT (ENG)			
7,720.73	8,276.73	0	61900	UTILITIES (GEN'L)			
0.00	0.00	6,000	61901	UTILITIES (ENG)	6,000	6,000	6,000
84,241.03	101,208.57	139,657	69999	TOTAL MAT & SERV	132,225	132,225	132,225

Fund : 80 CAPITAL PROJECTS FUNDS
Dept : 842 ALLOCABLE COSTS

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
			CAPITAL OUTLAY			
1,926.50	0.00	0	72300 IMPROVEMENTS			
39.94	0.00	0	72301 IMPROVEMENTS (ENG)			
6,215.86	3,121.47	11,500	72500 OFFICE EQPT.	11,500	11,500	11,500
8.94	238.63	750	72501 OFFICE EQPT (ENG)	750	750	750
5,326.82	1,919.72	3,000	72600 OTHER EQPT.	3,000	3,000	3,000
0.00	4,143.00	7,300	72601 OTHER EQPT (ENG)	7,300	7,300	7,300
0.00	0.00	0	72800 VEHICLES			
0.00	18,175.99	0	72801 VEHICLES (ENG)			
13,518.06	27,598.81	22,550	79999 TOTAL CAPITAL OUTLAY	22,550	22,550	22,550
			CONTINGENCIES			
0.00	0.00	211,794	80005 OPERATING CONTINGENCY			
0.00	0.00	0	80030 RES - MED INS			
0.00	0.00	211,794	89999 TOTAL CONTINGENCIES	0	0	0
			INTERFUND TRANSFERS			
0.00	0.00	21,715	90027 TO INFO SYSTEM SERVICE	30,476	30,476	30,476
0.00	0.00	0	90105 TO EQPT ACQ & REP FUND			
0.00	0.00	21,715	90990 TOTAL INTERFUND TRANS	30,476	30,476	30,476
655,731.10	675,706.36	977,900	99000 TOTAL DEPT EXP	800,405	800,405	800,405
8,020.98	32,626.68	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 80 -CAPITAL PROJECTS
DEPARTMENT: 842 - ALLOCABLE COSTS

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61009 **ADVERTISING (PW)**:	10	10
61010 **ADVERTISING(CIP)**:		
Engineering consultant	1,000	
LID	500	1,500
61011 **ADVERTISING (ENG)**:	1,000	1,000
61120 **COMMUNICATIONS**:		
Local and long distance service	4,300	
Service and repair of radio equipment	200	4,500
61121 **COMMUNICATIONS (ENG):**	200	200
61124 **COMPUTER EXPENSE**:		
Softdesk	4,700	
Service and repair of hardware	300	5,000
61126 **COMPUTER EXPENSE (ENG)**:		
Software	2,800	
Supplies	200	
Training	200	3,200
61128 **COMPUTER EXPENSE (PW)**:		
Service computer/printer	100	
Software	130	
Supplies	380	
Training	130	740
61130 **CONTRACT SERVICES**:		
Consultant services	10,000	
Engineering services (0.25 FTE)	10,000	
Seasonal help (0.75 FTE)	18,000	
Secretarial services (0.10 FTE)	2,000	40,000

FUND: 80 -CAPITAL PROJECTS
DEPARTMENT: 842 - ALLOCABLE COSTS

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61131 **CONTRACT SERVICES (PW):**		
Outside engineering and survey services	200	200
61133 **CONTRACT SERVICES (ENG):**		
I & I Investigation (smoke testing)	9,560	9,560
61240 **DEPARTMENT/OPERATING EXPENSE:**		
P.E. Registrations (3)	120	
Misc expenses	1,380	1,500
61241 **DEPARTMENT/OPERATING EXPENSE (ENG):**		
Expense reimbursement	200	200
61243 **DEPARTMENT/OPERATING EXPENSE (PW):**		
Miscellaneous expenses	150	150
61244 **DEPARTMENT/OPERATING EXPENSE (CIP):**		
Annex expense	1,500	
Expense reimbursement	100	
Mileage reimbursement	100	
Miscellaneous expenses	1,500	
Photographic expense	300	
Shipping and handling charges	3,000	6,500
61251 **DEPARTMENT/OPERATING SUPPLIES (ENG):**	500	500
61253 **DEPARTMENT/OPERATING SUPPLIES (PW):**		
Miscellaneous	50	50
61254 **DEPARTMENT/OPERATING SUPPLIES (CIP):**		
Drafting supplies	300	
Miscellaneous supplies	900	
Protective equipment	200	
Rain gear	500	
Reference books	100	
Surveying and inspection supplies	2,000	4,000

FUND: 80 -CAPITAL PROJECTS
DEPARTMENT: 842 - ALLOCABLE COSTS

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61290 **DUES & SUBSCRIPTIONS**:		
League of Oregon Cities dues	570	
American Public Works Association	300	
American Water Works Association	200	
Engineering dues and subscriptions	500	1,570
61291 **DUES & SUBSCRIPT (ENG)**:	400	400
61301 **DUPLICATION (ENG)**:		
Blueprints	50	
Document preparation	50	100
61320 **EDUCATION & TRAINING**:		
Training, workshops, seminars	8,000	8,000
61323 **EDUCATION & TRAINING (PW)**:		
Seminars, workshops, classes	200	200
61401 **UNEMPLOYMENT INSURANCE**	3,158	3,158
61501 **UNIFORMS (ENG)**:	50	50
61560 **MAINTENANCE BUILDING & GROUNDS (ENG):**		
Fixtures	200	
HVAC maintenance	870	
Janitorial	7,000	
Laundry	730	
Miscellaneous expense	10,900	
Security	312	20,012
61570 **MAINTENANCE/EQUIPMENT**:		
Service and repair of office/field equipment	1,000	1,000
61573 **MAINTENANCE/EQUIPMENT (PW)**:		
Service and repair of office equipment	50	50

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 80 -CAPITAL PROJECTS
DEPARTMENT: 842 - ALLOCABLE COSTS

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61580 **MAINTENANCE/VEHICLES**:		
Engineering vehicles	2,000	2,000
61581 **MAINTENANCE/VEHICLES (ENG)**:		
Engineering vehicles	100	100
61600 **MEETINGS & CONFERENCES**:		
American Water Works Association Conference	550	
American Public Works Association Conference	550	
Business meetings and travel luncheons	400	1,500
61601 **MEETINGS & CONFERENCES (ENG)**	50	50
61603 **MEETINGS & CONFERENCES (PW)**:		
American Water Works Association Conference	40	
American Public Works Association Conference	115	
Business meetings and travel lunches	70	225
61700 **OFFICE SUPPLIES**:		
Project-related supplies	4,000	4,000
61703 **OFFICE SUPPLIES (PW)**:	800	800
61800 **PETROLEUM PRODUCTS**:		
Gasoline, oil lubricants	600	600
61880 **RENT**:		
Satellite office space	3,600	3,600
61901 **UTILITIES**:		
Satellite office space	6,000	6,000

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 80 -CAPITAL PROJECTS
DEPARTMENT: 842 - ALLOCABLE COSTS

CAPITAL OUTLAY	SUB-LINE ITEM TOTAL	LINE TOTAL
72500 **OFFICE EQUIPMENT**:		
Chairs	600	
Computer	3,000	
Copier & Printer	4,000	
Office Furniture	3,900	11,500
72501 **OFFICE EQUIPMENT (ENG)**:		
Desks, chairs and cabinets	750	750
72600 **OTHER EQUIPMENT**:		
Inspection equipment	1,500	
Surveying equipment	1,500	3,000
72601 **OTHER EQUIPMENT (ENG)**:		
Computer (2)	7,300	7,300
INTERFUND TRANSFERS		
90027 **TO INFORMATION SYSTEMS**	30,476	30,476

PROGRAM INFORMATION

SYSTEMS DEVELOPMENT CHARGES

The following funds represent Systems Development Charges. The Systems Development Charge Committee consists of the following:

Member Name	Member Affiliation
Ron Miller, Jr.	City Councilor
Ken Toombs	City Councilor
Floyd Fisher	City Councilor
Vacant	Lending Institution Representative
Bob Armstrong	Building Industry Representative
Jon E. Erwin	Building Industry Representative
Mike Wells	Building Industry Representative
Jeff King	Member at Large
Beverly Stockoff	Member at Large

Staff Members: Jim Ruef, Jim Clark, Judy Wendland and one vacant position.

Staff wishes to thank these volunteers for their time and support to the community.

PROGRAM INFORMATION

SDC STORM DRAINAGE

PROGRAM DESCRIPTION:

New development typically results in the paving or roofing-over of ground that was permeable to water. The result is increased runoff.

Drainage Systems Development Charges, paid by all new development in the city, go into the Drainage SDC Fund. The City may use the funds for right-of-way and easement acquisition; purchase, maintenance and installation of mainline conduit, curb inlets, catch basins, manholes, junction boxes, culverts and bridges; the rebuilding and replacement of dry wells; the construction of drainage ditches, swales and ways; and for drainage studies, aerial mapping and like work related to drainage.

On July 1, 1991, new laws governing collection and use of SDC funds went into effect. Therefore, a new department SDC "Restricted" (851) was established to account and budget for fees collected after July 1, 1991. On November 2, 1994, a new SDC ordinance and resolution were adopted which significantly changed SDC methodology and rates. Another new department named "SDC Improvements" (852) was established to account and budget for fees collected under the new SDC ordinance.

One specific project is identified for the 1999-00 budget year - land acquisition for the "F" Street detention basin identified in both the Storm Drainage and Parks SDC plans.

Fund : 80 CAPITAL PROJECTS FUNDS
Dept : 850 SDC - DRAINAGE

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
				REVENUES			
690.87	520.02	0	42040	SDC PRINC - ASSESS			
0.00	0.00	0	42045	SDC PRINCIPAL			
234.82	187.21	0	42050	SDC INTEREST			
623.49	706.41	0	48100	INTEREST ON INVESTMENT			
0.00	0.00	0	49120	FROM SDC-SEWER			
10,753.70	12,275.50	13,500	49901	BEGINNING BALANCE	13,289	13,289	13,289
12,302.88	13,689.14	13,500	49998	TOTAL REVENUE	13,289	13,289	13,289
				MATERIALS & SERVICES			
0.00	0.00	0	61010	ADVERTISING			
0.00	0.00	500	61130	CONTRACT SERVICES	500	500	500
0.00	0.00	500	61240	DEPT/OPERATING EXPENSE	500	500	500
0.00	0.00	0	61243	OPERATING EXP (PW)			
27.38	0.00	0	61250	DEPT/OP SUPPLIES			
0.00	0.00	0	61703	OFFICE SUPPLIES (PW)			
27.38	0.00	1,000	69999	TOTAL MAT & SERV	1,000	1,000	1,000
				CAPITAL OUTLAY			
0.00	0.00	11,850	72050	LAND	12,289	12,289	12,289
0.00	0.00	0	72300	IMPROVEMENTS			
0.00	0.00	0	72301	IMPROVEMENTS (ENG)			
0.00	0.00	11,850	79999	TOTAL CAPITAL OUTLAY	12,289	12,289	12,289
				CONTINGENCIES			
0.00	0.00	650	80005	OPERATING CONTINGENCY			
0.00	0.00	650	89999	TOTAL CONTINGENCIES	0	0	0
27.38	0.00	13,500	99000	TOTAL DEPT EXP	13,289	13,289	13,289
12,275.50-	13,689.14-	0	99450	TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 80 -CAPITAL PROJECTS
DEPARTMENT: 850 - SDC DRAINAGE

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61130 **CONTRACT SERVICES**:		
Consultant services for drainage projects	500	500
61240 **DEPARTMENT/OPERATING EXPENSE**:	500	500
CAPITAL OUTLAY		
72050 **LAND**:		
Land for "F" Street detention facility	12,289	12,289

PROGRAM INFORMATION

SDC STORM DRAINAGE (RESTRICTED)

PROGRAM DESCRIPTION:

On July 1, 1991, new laws governing collection and use of SDC funds went into effect. This department accounts and budgets for fees incurred by property owners between July 1, 1991 and November 4, 1994, when the new SDC ordinance was adopted.

One specific project is identified for the 1999-00 budget year - land acquisition for the "F" Street detention basin identified in both the Storm Drainage and SDC plans.

POSITIONS:	1998-99	1999-00
Administrative Assistant	.0100 FTE	.0100 FTE
Building Inspector	.0100 FTE	.0100 FTE
Building Official	.0200 FTE	.0200 FTE
City Engineer	.0200 FTE	.0200 FTE
City Planner	.0100 FTE	.0100 FTE
Director of Public Works	.0200 FTE	.0200 FTE
Engineering Tech III (Facility Planning)	.0600 FTE	.0000 FTE
Project Engineer (Development)	.0500 FTE	.0500 FTE
Secretary/Data Entry	.0100 FTE	.0000 FTE
Senior Engineer (Facility Planning)	.0500 FTE	.0500 FTE
TOTAL	.2600 FTE	.1900 FTE

Fund : 80 CAPITAL PROJECTS FUNDS
Dept : 851 SDC-DRAINAGE (RESTRICTED)

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item Description			99-00 Prop. Bud	Appr. Bud	Adpt. Bud
			REVENUES					
699.34	0.00	0	42040	SDC PRINC - ASSESS		500	500	500
0.00	0.00	0	42045	SDC PRINCIPAL				
0.00	0.00	0	42050	SDC INTEREST		3,000	3,000	3,000
5,104.83	4,657.20	2,639	48100	INTEREST ON INVESTMENT				4,000
95,717.66	89,354.50	80,134	49901	BEGINNING BALANCE		66,100	66,100	74,000
101,521.83	94,011.70	82,773	49998	TOTAL REVENUE		69,600	69,600	81,500
			PERSONNEL SERVICES					
7,936.75	8,628.36	11,216	50001	SALARIES		9,887	9,887	9,887
2,548.49	2,825.14	3,826	50003	FRINGE BENEFITS		3,658	3,658	3,658
160.99	89.14	61	50600	OVERTIME		67	67	67
10,646.23	11,542.64	15,103	59999	TOTAL PERSONNEL SERV		13,612	13,612	13,612
			MATERIALS & SERVICES					
0.00	200.00	200	61126	COMPUTER EXP (ENG)		200	200	200
1,231.60	449.24	0	61131	CONTRACT SERVICES (PW)				
19.03	24.60	100	61240	DEPT/OPERATING EXPENSE		100	100	100
50.47	112.57	0	61243	OPERATING EXP (PW)				
0.00	0.00	200	61250	DEPT/OP SUPPLIES		200	200	200
0.00	73.67	64	61401	UNEMPLOY INS		64	64	64
1,301.10	860.08	564	69999	TOTAL MAT & SERV		564	564	564
			CAPITAL OUTLAY					
0.00	0.00	50,000	72050	LAND		41,000	41,000	41,000
0.00	0.00	13,129	72300	IMPROVEMENTS		12,966	12,966	24,866
0.00	0.00	63,129	79999	TOTAL CAPITAL OUTLAY		53,966	53,966	65,866
			CONTINGENCIES					
0.00	0.00	0	80005	OPERATING CONTINGENCY		683	683	683
0.00	0.00	0	89999	TOTAL CONTINGENCIES		683	683	683
			INTERFUND TRANSFERS					

Fund : 80 CAPITAL PROJECTS FUNDS
Dept : 851 SDC-DRAINAGE (RESTRICTED)

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
0.00	0.00	3,847	90027	TO INFO SYSTEM SERVICE	685	685	685
220.00	1,680.00	130	90105	TO EQPT ACQ & REP FUND	90	90	90
220.00	1,680.00	3,977	90990	TOTAL INTERFUND TRANS	775	775	775
12,167.33	14,082.72	82,773	99000	TOTAL DEPT EXP	69,600	69,600	81,500
89,354.50-	79,928.98-	0	99450	TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 80 -CAPITAL PROJECTS
DEPARTMENT: 851 - SDC DRAINAGE (RESTRICTED)

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61126 COMPUTER EXPENSE (ENG):	200	200
61240 DEPARTMENT/OPERATING EXPENSE:	100	100
61250 DEPARTMENT/OPERATING SUPPLIES:	200	200
61401 UNEMPLOYMENT INSURANCE	64	64
CAPITAL OUTLAY		
72050 LAND:		
Land for "F" Street detention facility	41,000	41,000
72300 IMPROVEMENTS		
Other projects identified in the Drainage SDC plan	24,866	24,866
INTERFUND TRANSFERS:		
90027 TO INFORMATION SYSTEMS	685	685
90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND:	90	90

PROGRAM INFORMATION

SDC STORM DRAINAGE IMPROVEMENTS

PROGRAM DESCRIPTION:

On November 2, 1994, a new SDC ordinance and resolution were adopted which significantly changed SDC methodology and rates. This department was established to account and budget for fees collected under the new SDC ordinance.

One specific project is identified for the 1999-00 budget year - land acquisition for the "F" Street detention basin identified in both the Storm Drainage and SDC plans.

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 80 -CAPITAL PROJECTS
DEPARTMENT: 852 - SDC DRAINAGE IMPROVEMENTS

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61240 **DEPARTMENT/OPERATING EXPENSE**:	100	100
61250 **DEPARTMENT/OPERATING SUPPLIES**:	100	100
CAPITAL OUTLAY		
72300 **IMPROVEMENTS**:		
Projects identified in the Drainage SDC plan	33,400	33,400

Fund : 80 CAPITAL PROJECTS FUNDS
Dept : 852 SDC-DRAINAGE IMPR

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
				REVENUES			
2,524.51	2,688.56	2,000	42040	SDC PRINC - ASSESS	3,500	3,500	3,500
5,668.00	3,577.00	3,000	42045	SDC PRINCIPAL	1,000	1,000	1,000
8.95	67.65	50	42050	SDC INTEREST	100	100	100
572.33	1,060.64	1,000	48100	INTEREST ON INVESTMENT	1,000	1,000	1,000
0.00	0.00	0	48140	MISCELLANEOUS REVENUE			
6,443.96	15,217.75	21,000	49901	BEGINNING BALANCE	28,000	28,000	28,000
15,217.75	22,611.60	27,050	49998	TOTAL REVENUE	33,600	33,600	33,600
				MATERIALS & SERVICES			
0.00	0.00	100	61240	DEPT/OPERATING EXPENSE	100	100	100
0.00	0.00	100	61250	DEPT/OP SUPPLIES	100	100	100
0.00	0.00	200	69999	TOTAL MAT & SERV	200	200	200
				CAPITAL OUTLAY			
0.00	0.00	26,850	72300	IMPROVEMENTS	33,400	33,400	33,400
0.00	0.00	26,850	79999	TOTAL CAPITAL OUTLAY	33,400	33,400	33,400
				CONTINGENCIES			
0.00	0.00	0	80005	OPERATING CONTINGENCY			
0.00	0.00	0	89999	TOTAL CONTINGENCIES	0	0	0
0.00	0.00	27,050	99000	TOTAL DEPT EXP	33,600	33,600	33,600
15,217.75-	22,611.60-	0	99450	TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM INFORMATION

SDC PARK

PROGRAM DESCRIPTION:

Growth in population and development of properties beyond the currently urbanized portion of the city result in the need for additional park lands and enhancement of recreational opportunities.

Parks Systems Development Charges, paid by all new development in the city, go into the Parks SDC Fund. The City may use the funds for land acquisition and purchase, installation, and maintenance of park recreation equipment, landscaping, restroom facilities, improvements, lighting and irrigation.

On July 1, 1991, new laws governing collection and use of SDC funds became effective. Therefore, a new department SDC "Restricted" (861) was established to account and budget for fees collected after July 1, 1991. On November 2, 1994, a new SDC ordinance and resolution were adopted which significantly changed SDC methodology and rates. Another new department named "SDC Improvements" (862) was established to account and budget for fees collected under the new SDC ordinance.

No specific projects are identified for the 1999-00 budget year.

Fund : 80 CAPITAL PROJECTS FUNDS
Dept : 860 SDC - PARK

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
			REVENUES			
253.25	190.64	0	42040 SDC PRINC - ASSESS			
0.00	0.00	0	42045 SDC PRINCIPAL			
86.08	68.62	0	42050 SDC INTEREST			
67.30	44.43	0	48100 INTEREST ON INVESTMENT			
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
1,069.17	0.00	2,100	49901 BEGINNING BALANCE			
1,475.80	303.69	2,100	49998 TOTAL REVENUE	0	0	0
			MATERIALS & SERVICES			
0.00	0.00	200	61010 ADVERTISING			
0.00	0.00	1,700	61130 CONTRACT SERVICES			
0.00	0.00	200	61240 DEPT/OPERATING EXPENSE			
0.00	0.00	2,100	69999 TOTAL MAT & SERV	0	0	0
			CAPITAL OUTLAY			
0.00	0.00	0	72050 LAND			
0.00	0.00	0	72300 IMPROVEMENTS			
0.00	0.00	0	79999 TOTAL CAPITAL OUTLAY	0	0	0
			CONTINGENCIES			
0.00	0.00	0	80005 OPERATING CONTINGENCY			
0.00	0.00	0	89999 TOTAL CONTINGENCIES	0	0	0
			INTERFUND TRANSFERS			
0.00	303.69	0	90147 TO SDC-PARKS IMPR			
0.00	303.69	0	90990 TOTAL INTERFUND TRANS	0	0	0
0.00	303.69	2,100	99000 TOTAL DEPT EXP	0	0	0
1,475.80-	0.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM INFORMATION

SDC PARK (RESTRICTED)

PROGRAM DESCRIPTION:

On July 1, 1991, new laws governing collection and use of SDC funds went into effect. This department accounts and budgets for fees incurred by property owners between July 1, 1991 and November 4, 1994, when the new SDC ordinance was adopted.

No project is identified for the 1999-00 budget year.

Fund : 80 CAPITAL PROJECTS FUNDS
Dept : 861 SDC-PARK (RESTRICTED)

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item Description			99-00 Prop. Bud	Appr. Bud	Adpt. Bud
			REVENUES					
254.23	0.00	0	42040	SDC PRINC - ASSESS				
0.00	0.00	0	42045	SDC PRINCIPAL				
0.00	0.00	0	42050	SDC INTEREST				
279.51	12.45-	0	48100	INTEREST ON INVESTMENT				
1,730.80	0.00	0	48140	MISCELLANEOUS REVENUE				
8,837.18	1,124.24	809	49901	BEGINNING BALANCE				
11,101.72	1,111.79	809	49998	TOTAL REVENUE		0	0	0
			PERSONNEL SERVICES					
6,780.30	0.00	0	50001	SALARIES				
2,255.26	0.00	0	50003	FRINGE BENEFITS				
23.17	0.00	0	50600	OVERTIME				
9,058.73	0.00	0	59999	TOTAL PERSONNEL SERV		0	0	0
			MATERIALS & SERVICES					
0.00	0.00	100	61126	COMPUTER EXP (ENG)				
631.60	400.00	0	61131	CONTRACT SERVICES (PW)				
16.54	0.00	400	61240	DEPT/OPERATING EXPENSE				
50.61	10.00	100	61243	OPERATING EXP (PW)				
0.00	0.00	159	61250	DEPT/OP SUPPLIES				
0.00	0.00	0	61401	UNEMPLOY INS				
698.75	410.00	759	69999	TOTAL MAT & SERV		0	0	0
			CAPITAL OUTLAY					
0.00	0.00	0	72050	LAND				
0.00	0.00	0	72300	IMPROVEMENTS				
0.00	0.00	0	79999	TOTAL CAPITAL OUTLAY		0	0	0
			CONTINGENCIES					
0.00	0.00	0	80005	OPERATING CONTINGENCY				
0.00	0.00	0	89999	TOTAL CONTINGENCIES		0	0	0
			INTERFUND TRANSFERS					

Fund : 80 CAPITAL PROJECTS FUNDS
Dept : 861 SDC-PARK (RESTRICTED)

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
220.00	390.00	50	90105	TO EQPT ACQ & REP FUND			
0.00	0.00	0	90147	TO SDC-PARKS IMPR			
220.00	390.00	50	90990	TOTAL INTERFUND TRANS	0	0	0
9,977.48	800.00	809	99000	TOTAL DEPT EXP	0	0	0
1,124.24-	311.79-	0	99450	TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM INFORMATION

SDC PARK IMPROVEMENTS

PROGRAM DESCRIPTION:

On November 2, 1994, a new SDC ordinance and resolution were adopted which significantly changed SDC methodology and rates. This new department has been established to account and budget for fees collected under the new SDC ordinance.

Two specific projects are identified for the 1999-00 budget year - Airport Road neighborhood park and Ralston Park restrooms. The later project is the city's match for the Main Street beautification grant proposal. As required by law, other projects eligible for funding are limited to those specifically included in the Park SDC System plan.

POSITIONS:	1998-99	1999-00
Administrative Assistant	.0100 FTE	.0100 FTE
Building Inspector	.0100 FTE	.0100 FTE
Building Official	.0200 FTE	.0200 FTE
City Engineer	.0200 FTE	.0200 FTE
City Planner	.0100 FTE	.0100 FTE
Director of Public Works	.0200 FTE	.0200 FTE
Engineering Tech III (Facility Planning)	.0600 FTE	.0000 FTE
Project Engineer (Development)	.0500 FTE	.0500 FTE
Secretary/Data Entry Clerk	.0100 FTE	.0000 FTE
Senior Engineer (Facility Planning)	.0300 FTE	.0300 FTE
TOTAL	.2400 FTE	.1700 FTE

Fund : 80 CAPITAL PROJECTS FUNDS
Dept : 862 SDC-PARKS IMPR

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item Description			99-00 Prop. Bud	Appr. Bud	Adpt. Bud
			REVENUES					
33,880.65	31,369.02	20,000	42040	SDC PRINC - ASSESS		40,000	40,000	40,000
18,590.00	29,890.00	15,000	42045	SDC PRINCIPAL		15,000	15,000	15,000
196.70	42.24	200	42050	SDC INTEREST		100	100	100
3,959.23	6,837.05	6,500	48100	INTEREST ON INVESTMENT		6,500	6,500	6,500
0.00	0.00	0	48140	MISCELLANEOUS REVENUE				
0.00	303.69	0	49122	FROM SDC-PARK				
41,223.32	95,869.90	145,000	49901	BEGINNING BALANCE		150,000	150,000	150,000
97,849.90	164,311.90	186,700	49998	TOTAL REVENUE		211,600	211,600	211,600
			PERSONNEL SERVICES					
0.00	7,284.21	10,407	50001	SALARIES		9,038	9,038	9,038
0.00	2,404.93	3,542	50003	FRINGE BENEFITS		3,317	3,317	3,317
0.00	7.70	61	50600	OVERTIME		67	67	67
0.00	9,696.84	14,010	59999	TOTAL PERSONNEL SERV		12,422	12,422	12,422
			MATERIALS & SERVICES					
0.00	49.25	0	61131	CONTRACT SERVICES (PW)				
230.00	113.73	400	61240	DEPT/OPERATING EXPENSE		1,000	1,000	1,000
0.00	35.95	200	61250	DEPT/OP SUPPLIES		200	200	200
0.00	60.52	57	61401	UNEMPLOY INS		57	57	57
230.00	259.45	657	69999	TOTAL MAT & SERV		1,257	1,257	1,257
			CAPITAL OUTLAY					
1,750.00	0.00	151,186	72300	IMPROVEMENTS		197,273	197,273	197,273
1,750.00	0.00	151,186	79999	TOTAL CAPITAL OUTLAY		197,273	197,273	197,273
			CONTINGENCIES					
0.00	0.00	17,000	80005	OPERATING CONTINGENCY				
0.00	0.00	17,000	89999	TOTAL CONTINGENCIES		0	0	0
			INTERFUND TRANSFERS					

Fund : 80 CAPITAL PROJECTS FUNDS
Dept : 862 SDC-PARKS IMPR

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item Description			99-00 Prop. Bud	Appr. Bud	Adpt. Bud
0.00	0.00	3,847	90027	TO	INFO SYSTEM SERVICE	608	608	608
0.00	0.00	0	90105	TO	EQPT ACQ & REP FUND	40	40	40
0.00	0.00	3,847	90990	TOTAL	INTERFUND TRANS	648	648	648
1,980.00	9,956.29	186,700	99000	TOTAL	DEPT EXP	211,600	211,600	211,600
95,869.90-	154,355.61-	0	99450	TTL	REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 80 -CAPITAL PROJECTS
DEPARTMENT: 862 - SDC PARKS IMPROVEMENTS

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61240 DEPARTMENT/OPERATING EXPENSE:	1,000	1,000
61250 DEPARTMENT/OPERATING SUPPLIES:	200	200
61401 UNEMPLOYMENT INSURANCE:	57	57
CAPITAL OUTLAY		
72300 IMPROVEMENTS:		
Gill's Landing Restrooms (Grant Match)	30,000	
Airport Road neighborhood park	50,000	
Main Street beautification (Ralston Park restrooms)	67,000	
Other projects identified in the Parks SDC plan	50,273	197,273
INTERFUND TRANSFER:		
90027 TO INFORMATION SYSTEMS	608	608
90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND	40	40

PROGRAM INFORMATION

SDC WASTEWATER

PROGRAM DESCRIPTION

As the city's population and industry bases grow, so does the amount of sewage that must be collected and treated. Each new development represents a step toward the need for a new, expanded treatment plant or for replacement of an overloaded sewer main.

Sewer Systems Development Charges, paid by all new development in the city, go into the Sewer SDC fund. The City may use these funds "for no other purpose than extra capacity facilities". Examples of possible uses are planning, design, and construction of new collection facilities, pumping stations, and treatment plants.

On July 1, 1991, new laws governing collection and use of SDC funds went into effect. Therefore, a new department SDC "Restricted" (871) was established to account and budget for fees collected after July 1, 1991. On November 2, 1994, a new SDC ordinance and resolution were adopted which significantly changed SDC methodology and rates. Another new department named "SDC Improvements" (872) was established to account and budget for fees collected under the new SDC ordinance.

The 1999-00 budget includes funding solely for the city's wastewater treatment plant projects. These projects include outfall diffusion, alternative disinfection techniques and a new clarifier.

Fund : 80 CAPITAL PROJECTS FUNDS
Dept : 870 SDC - WASTEWATER

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
			REVENUES				
690.87	520.02	0	42040	SDC PRINC - ASSESS	400	400	400
0.00	0.00	0	42045	SDC PRINCIPAL			
234.82	187.21	0	42050	SDC INTEREST	120	120	120
18,814.13	19,599.65	0	48100	INTEREST ON INVESTMENT	2,500	2,500	3,000
0.00	0.00	0	48142	OVERPAY REFUND			
347,746.17	341,997.10	52,000	49901	BEGINNING BALANCE	44,820	44,820	65,820
367,485.99	362,303.98	52,000	49998	TOTAL REVENUE	47,840	47,840	69,340
			MATERIALS & SERVICES				
393.91	0.00	500	61010	ADVERTISING	500	500	500
17,177.92	0.00	0	61130	CONTRACT SERVICES			
117.06	0.00	200	61240	DEPT/OPERATING EXPENSE	200	200	200
17,688.89	0.00	700	69999	TOTAL MAT & SERV	700	700	700
			CAPITAL OUTLAY				
0.00	0.00	0	72300	IMPROVEMENTS			
7,800.00	0.00	51,300	72301	IMPROVEMENTS (ENG)	46,440	46,440	67,940
0.00	0.00	0	72400	LAND			
7,800.00	0.00	51,300	79999	TOTAL CAPITAL OUTLAY	46,440	46,440	67,940
			CONTINGENCIES				
0.00	0.00	0	80005	OPERATING CONTINGENCY	700	700	700
0.00	0.00	0	89999	TOTAL CONTINGENCIES	700	700	700
			INTERFUND TRANSFERS				
0.00	300,000.00	0	90125	TO W WATER CIP			
0.00	0.00	0	90152	TO SDC-WATER			
0.00	300,000.00	0	90990	TOTAL INTERFUND TRANS	0	0	0
25,488.89	300,000.00	52,000	99000	TOTAL DEPT EXP	47,840	47,840	69,340
341,997.10-	62,303.98-	0	99450	TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 80 -CAPITAL PROJECTS
DEPARTMENT: 870 - SDC WASTEWATER

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61010 **ADVERTISING**:	500	500
61240 **DEPARTMENT/OPERATING EXPENSE**:	200	200
CAPITAL OUTLAY		
72301 **IMPROVEMENTS (ENG)**		
Future projects identified in the Wastewater SDC Plan	67,940	67,940

PROGRAM INFORMATION

SDC WASTEWATER (RESTRICTED)

PROGRAM DESCRIPTION:

On July 1, 1991, new laws governing collection and use of SDC funds went into effect. This department accounts and budgets for fees incurred by property owners between July 1, 1991 and November 4, 1994, when the new SDC ordinance was adopted.

The 1999-00 budget includes funding solely for the city's wastewater treatment plant projects. These projects include outfall diffusion, alternative disinfection techniques and a new clarifier.

Fund : 80 CAPITAL PROJECTS FUNDS
Dept : 871 SDC-WASTEWATER (RESTRICTED)

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item Description			99-00 Prop. Bud	Appr. Bud	Adpt. Bud
			REVENUES					
699.34	0.00	0	42040	SDC PRINC - ASSESS		400	400	400
0.00	0.00	0	42045	SDC PRINCIPAL				
0.00	0.00	0	42050	SDC INTEREST				
3,779.82	3,102.15	500	48100	INTEREST ON INVESTMENT		2,400	2,400	2,400
75,629.18	56,108.85	50,000	49901	BEGINNING BALANCE		45,110	45,110	58,910
80,108.34	59,211.00	50,500	49998	TOTAL REVENUE		47,910	47,910	61,710
			PERSONNEL SERVICES					
16,391.71	0.00	0	50001	SALARIES				
5,537.39	0.00	0	50003	FRINGE BENEFITS				
169.04	0.00	0	50600	OVERTIME				
22,098.14	0.00	0	59999	TOTAL PERSONNEL SERV		0	0	0
			MATERIALS & SERVICES					
0.00	0.00	400	61126	COMPUTER EXP (ENG)		400	400	400
631.61	400.65	0	61131	CONTRACT SERVICES (PW)				
0.00	2,000.00	5,000	61133	CONTRACT SERV (ENG)				
129.13	0.00	500	61240	DEPT/OPERATING EXPENSE		500	500	500
50.61	42.52	100	61243	OPERATING EXP (PW)		100	100	100
0.00	0.00	100	61250	DEPT/OP SUPPLIES		100	100	100
0.00	0.00	221	61401	UNEMPLOY INS		221	221	221
811.35	2,443.17	6,321	69999	TOTAL MAT & SERV		1,321	1,321	1,321
			CAPITAL OUTLAY					
0.00	0.00	43,989	72300	IMPROVEMENTS		46,559	46,559	60,359
0.00	0.00	43,989	79999	TOTAL CAPITAL OUTLAY		46,559	46,559	60,359
			CONTINGENCIES					
0.00	0.00	0	80005	OPERATING CONTINGENCY				
0.00	0.00	0	89999	TOTAL CONTINGENCIES		0	0	0
			INTERFUND TRANSFERS					

Fund : 80 CAPITAL PROJECTS FUNDS
Dept : 871 SDC-WASTEWATER (RESTRICTED)

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
1,090.00	300.00	190	90105	TO EQPT ACQ & REP FUND	30	30	30
1,090.00	300.00	190	90990	TOTAL INTERFUND TRANS	30	30	30
23,999.49	2,743.17	50,500	99000	TOTAL DEPT EXP	47,910	47,910	61,710
56,108.85-	56,467.83-	0	99450	TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 80 -CAPITAL PROJECTS
DEPARTMENT: 871 - SDC WASTEWATER (RESTRICTED)

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61126 COMPUTER EXPENSE:	400	400
61240 DEPARTMENT/OPERATING EXPENSE:	500	500
61243 DEPARTMENT/OPERATING EXPENSE (PW):		
Miscellaneous	100	100
61250 DEPARTMENT/OPERATING SUPPLIES:	100	100
61401 UNEMPLOYMENT INSURANCE	221	221
CAPITAL OUTLAY		
72300 IMPROVEMENTS:		
Future projects identified in the Wastewater SDC Plan	60,359	60,359
INTERFUND TRANSFERS		
90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND:	30	30

PROGRAM INFORMATION

SDC WASTEWATER IMPROVEMENTS

PROGRAM DESCRIPTION:

On November 2, 1994, a new SDC ordinance and resolution were adopted which significantly changed SDC methodology and rates. This new department has been established to account and budget for fees collected under the new SDC ordinance.

The 1999-00 budget includes funding solely for the city's wastewater treatment plant projects. These projects include outfall diffusion, alternative disinfection techniques and a new clarifier. This budget program also includes contract services to pursue the maximum amount of grant funding possible for mandated treatment plant and collection system projects.

POSITIONS:	1998-99	1999-00
Administrative Assistant (PW)	.0100 FTE	.0100 FTE
Building Inspector	.0100 FTE	.0100 FTE
Building Official	.0200 FTE	.0200 FTE
City Engineer	.0400 FTE	.0400 FTE
City Planner	.0100 FTE	.0100 FTE
Director of Public Works	.0200 FTE	.0200 FTE
Engineering Associate (Development)	.0400 FTE	.0400 FTE
Engineering Associate (Facility Planning)	.1200 FTE	.1200 FTE
Engineering Tech III (Facility Planning)	.2100 FTE	.0000 FTE
Environmental Specialist (Facility Planning)	.0500 FTE	.0500 FTE
Project Engineer (Development)	.0500 FTE	.0500 FTE
Project Engineer (Facility Planning)	.0000 FTE	.1200 FTE
Secretary/Data Entry	.0100 FTE	.0000 FTE
Senior Engineer	.1500 FTE	.1500 FTE
TOTAL	.7400 FTE	.6400 FTE

Fund : 80 CAPITAL PROJECTS FUNDS
Dept : 872 SDC-WASTEWATER IMPR

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
				REVENUES			
22,014.52	18,633.96	14,000	42040	SDC PRINC - ASSESS			40,000
34,899.01	18,731.90	15,000	42045	SDC PRINCIPAL			36,000
176.82	249.84	200	42050	SDC INTEREST			400
3,517.51	5,342.28	2,000	48100	INTEREST ON INVESTMENT			5,000
0.00	0.00	0	48140	MISCELLANEOUS REVENUE			
32,835.48	93,443.34	50,000	49901	BEGINNING BALANCE	121,500	121,500	159,153
93,443.34	136,401.32	81,200	49998	TOTAL REVENUE	121,500	121,500	240,553
				PERSONNEL SERVICES			
0.00	22,748.65	29,149	50001	SALARIES	28,125	28,125	28,125
0.00	7,906.41	10,286	50003	FRINGE BENEFITS	10,915	10,915	10,915
0.00	108.48	232	50600	OVERTIME	257	257	257
0.00	30,763.54	39,667	59999	TOTAL PERSONNEL SERV	39,297	39,297	39,297
				MATERIALS & SERVICES			
0.00	49.26	0	61131	CONTRACT SERVICES (PW)	20,000	20,000	20,000
0.00	85.79	300	61240	DEPT/OPERATING EXPENSE	300	300	300
0.00	50.00	0	61243	OPERATING EXP (PW)			
0.00	35.95	200	61250	DEPT/OP SUPPLIES	200	200	200
0.00	231.54	182	61401	UNEMPLOY INS	182	182	182
0.00	452.54	682	69999	TOTAL MAT & SERV	20,682	20,682	20,682
				CAPITAL OUTLAY			
0.00	0.00	37,004	72300	IMPROVEMENTS	59,011	59,011	178,064
0.00	0.00	37,004	79999	TOTAL CAPITAL OUTLAY	59,011	59,011	178,064
				CONTINGENCIES			
0.00	0.00	0	80005	OPERATING CONTINGENCY			
0.00	0.00	0	89999	TOTAL CONTINGENCIES	0	0	0
				INTERFUND TRANSFERS			

Fund : 80 CAPITAL PROJECTS FUNDS
Dept : 872 SDC-WASTEWATER IMPR

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item Description			99-00 Prop. Bud	Appr. Bud	Adpt. Bud
0.00	0.00	3,847	90027	TO INFO SYSTEM SERVICE		2,510	2,510	2,510
0.00	0.00	3,847	90990	TOTAL INTERFUND TRANS		2,510	2,510	2,510
0.00	31,216.08	81,200	99000	TOTAL DEPT EXP		121,500	121,500	240,553
93,443.34-	105,185.24-	0	99450	TTL REV/EXP (SURP)/DEF		0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 80 -CAPITAL PROJECTS
DEPARTMENT: 872 - SDC WASTEWATER IMPROVEMENTS

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61131 **CONTRACT SERVICES**		
Grant Development	20,000	20,000
61240 **DEPARTMENT/OPERATING EXPENSE:**	300	300
61250 **DEPARTMENT/OPERATING SUPPLIES:**	200	200
61401 **UNEMPLOYMENT INSURANCE:**	182	182
CAPITAL OUTLAY		
72300 **IMPROVEMENTS:**		
Projects identified in the Wastewater SDC plan	178,064	178,064
INTERFUND TRANSFERS		
90027 **TO INFORMATION SYSTEMS**	2,510	2,510

PROGRAM INFORMATION

SDC WASTEWATER REIMBURSEMENT

PROGRAM DESCRIPTION:

On November 2, 1994, a new SDC ordinance and resolution were adopted which significantly changed SDC methodology and rates. Part of the new wastewater SDC fee reimburses the city for specific completed qualified extra-capacity wastewater projects that were funded without SDC. This new department has been established to account and budget for the wastewater reimbursement fee portion collected under the new SDC ordinance.

There is no specific project committed in advance for the 1999-00 budget year. However, as required by the new law, projects eligible for funding are limited to those reimbursement projects specifically included in the Wastewater SDC System plan.

Fund : 80 CAPITAL PROJECTS FUNDS
Dept : 873 SDC-WASTEWATER REIMB

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
				REVENUES			
751.30	635.96	500	42040	SDC PRINC - ASSESS	1,400	1,400	1,400
1,190.99	639.29	550	42045	SDC PRINCIPAL	600	600	600
6.03	8.53	10	42050	SDC INTEREST	20	20	20
118.28	214.16	100	48100	INTEREST ON INVESTMENT	200	200	200
0.00	0.00	0	48140	MISCELLANEOUS REVENUE			
1,089.11	3,155.71	3,470	49901	BEGINNING BALANCE	6,870	6,870	6,870
3,155.71	4,653.65	4,630	49998	TOTAL REVENUE	9,090	9,090	9,090
				MATERIALS & SERVICES			
0.00	0.00	0	61240	DEPT/OPERATING EXPENSE			
0.00	0.00	0	61250	DEPT/OP SUPPLIES			
0.00	0.00	0	69999	TOTAL MAT & SERV	0	0	0
				CAPITAL OUTLAY			
0.00	0.00	4,630	72300	IMPROVEMENTS	9,090	9,090	9,090
0.00	0.00	4,630	79999	TOTAL CAPITAL OUTLAY	9,090	9,090	9,090
				CONTINGENCIES			
0.00	0.00	0	80005	OPERATING CONTINGENCY			
0.00	0.00	0	89999	TOTAL CONTINGENCIES	0	0	0
0.00	0.00	4,630	99000	TOTAL DEPT EXP	9,090	9,090	9,090
3,155.71-	4,653.65-	0	99450	TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 80 -CAPITAL PROJECTS
DEPARTMENT: 873 - SDC WASTEWATER REIMBURSEMENT

CAPITAL OUTLAY	SUB-LINE ITEM TOTAL	LINE TOTAL
72300 **IMPROVEMENTS**:		
Projects identified in the Wastewater SDC plan	9,090	9,090

PROGRAM INFORMATION

SDC STREETS

PROGRAM DESCRIPTION:

As the city develops, larger and more sophisticated transportation systems are needed to handle the traffic. Current and past residents of Lebanon paid for the streets that now serve them. Likewise, new development must pay for the capacity required to handle the resulting increase in traffic.

Street Systems Development Charges are paid by all new development in Lebanon. The resulting Street SDC fund may be used for enlarged capacity facilities including signalization, channelization, arterial and collector streets, street widening, storm drainage, right-of-way acquisition, and for bike paths, foot paths and sidewalks in areas normally paid by the city.

On July 1, 1991, new laws governing collection and use of SDC funds went into effect. A new budget department SDC "Restricted" (881) was established to account and budget for fees incurred by property owners after July 1, 1991. On November 2, 1994, a new SDC ordinance and resolution were adopted which significantly changed SDC methodology and rates. Another new department named "SDC Improvements" (882) was established to account and budget for fees collected under the new SDC ordinance.

There is no specific project committed in advance for the 1999-00 budget year.

Fund : 80 CAPITAL PROJECTS FUNDS
Dept : 880 SDC - STREETS

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
				REVENUES			
632.88	476.38	0	42040	SDC PRINC - ASSESS	500	500	500
0.00	0.00	0	42045	SDC PRINCIPAL			
215.12	171.49	0	42050	SDC INTEREST	100	100	100
1,013.67	1,112.59	800	48100	INTEREST ON INVESTMENT	800	800	800
0.00	0.00	0	48140	MISCELLANEOUS REVENUE			
0.00	0.00	0	49012	FROM PUB IMPROV FUND			
0.00	0.00	0	49097	FROM EQUIP ACQ FUND			
0.00	0.00	0	49150	FROM SCIP ACCESS ROAD			
17,754.78	19,366.45	21,000	49901	BEGINNING BALANCE	15,100	15,100	15,100
19,616.45	21,126.91	21,800	49998	TOTAL REVENUE	16,500	16,500	16,500
				MATERIALS & SERVICES			
0.00	0.00	100	61010	ADVERTISING	100	100	100
250.00	0.00	2,000	61130	CONTRACT SERVICES	2,000	2,000	2,000
0.00	0.00	0	61133	CONTRACT SERV (ENG)			
0.00	0.00	400	61240	DEPT/OPERATING EXPENSE	400	400	400
250.00	0.00	2,500	69999	TOTAL MAT & SERV	2,500	2,500	2,500
				CAPITAL OUTLAY			
0.00	0.00	0	72300	IMPROVEMENTS			
0.00	0.00	19,300	72301	IMPROVEMENTS (ENG)	14,000	14,000	14,000
0.00	0.00	19,300	79999	TOTAL CAPITAL OUTLAY	14,000	14,000	14,000
				CONTINGENCIES			
0.00	0.00	0	80005	OPERATING CONTINGENCY			
0.00	0.00	0	89999	TOTAL CONTINGENCIES	0	0	0
250.00	0.00	21,800	99000	TOTAL DEPT EXP	16,500	16,500	16,500
19,366.45-	21,126.91-	0	99450	TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 80 -CAPITAL PROJECTS
DEPARTMENT: 880 - SDC STREETS

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61010 **ADVERTISING**:	100	100
61130 **CONTRACT SERVICES**:		
Traffic engineering and analysis	2,000	2,000
61240 **DEPARTMENT/OPERATING EXPENSE**:	400	400
CAPITAL OUTLAY		
72301 **IMPROVEMENTS**:		
Future projects identified in the Street SDC Plan	14,000	14,000

PROGRAM INFORMATION

SDC STREETS (RESTRICTED)

PROGRAM DESCRIPTION:

On July 1, 1991, new laws governing collection and use of SDC funds went into effect. This department accounts and budgets for fees incurred by property owners between July 1, 1991 and November 4, 1994, when the new SDC ordinance was adopted.

There are no specific projects committed in advance for the 1999-00 budget year. However, as required by the new law, projects eligible for funding are limited to those specifically included in the street SDC system plan.

Date : 6/25/99
Time : 3:06
Dte Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 6/25/99

Fund : 80 CAPITAL PROJECTS FUNDS
Dept : 881 SDC-STREETS (RESTRICTED)

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
			REVENUES			
635.51	0.00	0	42040 SDC PRINC - ASSESS	500	500	500
0.00	0.00	0	42045 SDC PRINCIPAL			
0.00	0.00	0	42050 SDC INTEREST			2,500
3,720.48	3,182.36	2,000	48100 INTEREST ON INVESTMENT	2,500	2,500	2,500
72,941.78	57,056.26	57,000	49901 BEGINNING BALANCE	2,700	2,700	17,300
77,297.77	60,238.62	59,000	49998 TOTAL REVENUE	5,700	5,700	22,800
			PERSONNEL SERVICES			
13,364.47	0.00	0	50001 SALARIES			
4,526.47	0.00	0	50003 FRINGE BENEFITS			
167.43	0.00	0	50600 OVERTIME			
18,058.37	0.00	0	59999 TOTAL PERSONNEL SERV	0	0	0
			MATERIALS & SERVICES			
0.00	86.00	300	61126 COMPUTER EXP (ENG)	300	300	300
1,321.59	400.00	0	61131 CONTRACT SERVICES (PW)			
50.94	0.00	100	61240 DEPT/OPERATING EXPENSE	100	100	100
50.61	42.52	100	61243 OPERATING EXP (PW)	100	100	100
0.00	0.00	100	61250 DEPT/OP SUPPLIES	100	100	100
0.00	0.00	180	61401 UNEMPLOY INS	180	180	180
1,423.14	528.52	780	69999 TOTAL MAT & SERV	780	780	780
			CAPITAL OUTLAY			
0.00	0.00	58,220	72300 IMPROVEMENTS	4,760	4,760	19,360
0.00	0.00	58,220	79999 TOTAL CAPITAL OUTLAY	4,760	4,760	19,360
			CONTINGENCIES			
0.00	0.00	0	80005 OPERATING CONTINGENCY			2,500
0.00	0.00	0	89999 TOTAL CONTINGENCIES	0	0	2,500
			INTERFUND TRANSFERS			

Fund : 80 CAPITAL PROJECTS FUNDS
Dept : 881 SDC-STREETS (RESTRICTED)

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
760.00	1,290.00	0	90105	TO EQPT ACQ & REP FUND	160	160	160
760.00	1,290.00	0	90990	TOTAL INTERFUND TRANS	160	160	160
20,241.51	1,818.52	59,000	99000	TOTAL DEPT EXP	5,700	5,700	22,800
57,056.26-	58,420.10-	0	99450	TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 80 -CAPITAL PROJECTS
DEPARTMENT: 881 - SDC STREETS (RESTRICTED)

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61126 COMPUTER EXPENSE:	300	300
61240 DEPARTMENT/OPERATING EXPENSE:	100	100
61243 DEPARTMENT/OPERATING EXPENSE (PW):		
Miscellaneous	100	100
61250 DEPARTMENT/OPERATING SUPPLIES:	100	100
61401 UNEMPLOYMENT INSURANCE	180	180
CAPITAL OUTLAY		
72300 IMPROVEMENTS:		
Future projects identified in the Street SDC Plan	19,360	19,360
INTERFUND TRANSFERS		
90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND	160	160

PROGRAM INFORMATION

SDC STREET IMPROVEMENTS

PROGRAM DESCRIPTION:

On November 2, 1994, a new SDC ordinance and resolution were adopted which significantly changed SDC methodology and rates. This new department has been established to account and budget for fees collected under the new SDC ordinance.

This Program will provide the required matching funds for the ODOT Transportation Growth Management grant to develop Lebanon's required Transportation System Plan. There are no other specific projects committed in advance for the 1999-00 budget year. However, as required by the new law, projects eligible for funding are limited to those specifically included in the Street SDC System plan.

POSITIONS:	1998-99	1999-00
Administrative Assistant (PW)	.0300 FTE	.0300 FTE
Building Inspector	.0100 FTE	.0100 FTE
Building Official	.0200 FTE	.0200 FTE
City Engineer	.1000 FTE	.1300 FTE
City Planner	.0100 FTE	.0100 FTE
Director of Public Works	.0600 FTE	.0600 FTE
Engineering Associate (Development)	.0400 FTE	.1400 FTE
Engineering Associate (Facility Planning)	.1500 FTE	.1700 FTE
Engineering Tech III (Facility Planning)	.1600 FTE	.0000 FTE
Project Engineer (Development)	.1000 FTE	.2000 FTE
Project Engineer (Facility Planning)	.0000 FTE	.1700 FTE
Secretary/Data Entry	.0100 FTE	.0000 FTE
Senior Engineer (Facility Planning)	.1000 FTE	.1500 FTE
TOTAL	.7900 FTE	1.0900 FTE

Fund : 80 CAPITAL PROJECTS FUNDS
Dept : 882 SDC-STREET IMPR

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
			REVENUES			
27,767.66	26,604.28	26,000	42040 SDC PRINC - ASSESS	56,000	56,000	56,000
322,790.82	61,872.82	35,000	42045 SDC PRINCIPAL	10,000	10,000	10,000
262.20	691.05	2,000	42050 SDC INTEREST	4,000	4,000	4,000
6,906.40	24,373.35	20,000	48100 INTEREST ON INVESTMENT	22,000	22,000	22,000
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
48,837.69	406,564.77	455,000	49901 BEGINNING BALANCE	103,000	103,000	228,000
406,564.77	520,106.27	538,000	49998 TOTAL REVENUE	195,000	195,000	320,000
			PERSONNEL SERVICES			
0.00	18,548.04	33,763	50001 SALARIES	50,166	50,166	50,166
0.00	6,486.73	11,550	50003 FRINGE BENEFITS	19,067	19,067	19,067
0.00	105.37	221	50600 OVERTIME	245	245	245
0.00	25,140.14	45,534	59999 TOTAL PERSONNEL SERV	69,478	69,478	69,478
			MATERIALS & SERVICES			
0.00	49.25	0	61131 CONTRACT SERVICES (PW)			
0.00	0.00	7,000	61133 CONTRACT SERV (ENG)	7,000	7,000	7,000
0.00	106.21	300	61240 DEPT/OPERATING EXPENSE	300	300	300
0.00	50.00	0	61243 OPERATING EXP (PW)			
0.00	0.00	200	61250 DEPT/OP SUPPLIES	200	200	200
0.00	189.44	179	61401 UNEMPLOY INS	179	179	179
0.00	394.90	7,679	69999 TOTAL MAT & SERV	7,679	7,679	7,679
			CAPITAL OUTLAY			
0.00	0.00	435,940	72300 IMPROVEMENTS	115,372	115,372	240,372
0.00	0.00	435,940	79999 TOTAL CAPITAL OUTLAY	115,372	115,372	240,372
			CONTINGENCIES			
0.00	0.00	45,000	80005 OPERATING CONTINGENCY			
0.00	0.00	45,000	89999 TOTAL CONTINGENCIES	0	0	0
			INTERFUND TRANSFERS			

Fund : 80 CAPITAL PROJECTS FUNDS
Dept : 882 SDC-STREET IMPR

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
0.00	0.00	3,847	90027	TO INFO SYSTEM SERVICE	2,471	2,471	2,471
0.00	0.00	3,847	90990	TOTAL INTERFUND TRANS	2,471	2,471	2,471
0.00	25,535.04	538,000	99000	TOTAL DEPT EXP	195,000	195,000	320,000
406,564.77-	494,571.23-	0	99450	TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 80 -CAPITAL PROJECTS
DEPARTMENT: 882 - SDC STREET IMPROVEMENTS

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61133 CONTRACT SERVICES (ENG):		
City match for Transportation System Plan grant	7,000	7,000
61240 DEPARTMENT/OPERATING EXPENSE:	300	300
61250 DEPARTMENT/OPERATING SUPPLIES:	200	200
61401 UNEMPLOYMENT INSURANCE:	179	179
CAPITAL OUTLAY		
72300 IMPROVEMENTS:		
Projects identified in the Street SDC plan	240,372	240,372
INTERFUND TRANSFERS		
90027 TO INFORMATION SYSTEMS	2,471	2,471

PROGRAM INFORMATION

SDC WATER

PROGRAM DESCRIPTION:

Growth in population and industry requires similar growth in the capacity for treatment, storage and distribution of water. Over the long run, Lebanon will also need increased raw water resources.

Water Systems Development Charges are paid by all new development in Lebanon. The City uses the Water SDC fund to pay for over-sizing new water lines. The fund will also be used for planning, engineering and construction of expanded facilities to serve the Lebanon of the future.

On July 1, 1991, new laws governing collection and use of SDC funds went into effect. A new budget department SDC "Restricted" (891) was established to account and budget for fees collected after July 1, 1991. On November 2, 1994, a new SDC ordinance and resolution were adopted which significantly changed SDC methodology and rates. Another new department named "SDC Improvements" (892) was established to account and budget for fees collected under the new SDC ordinance.

No projects are identified for the 1999-00 budget.

Fund : 80 CAPITAL PROJECTS FUNDS
Dept : 890 SDC - WATER

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item Description			99-00 Prop. Bud	Appr. Bud	Adpt. Bud
			REVENUES					
690.87	520.02	0	42040	SDC PRINC - ASSESS				
0.00	0.00	0	42045	SDC PRINCIPAL				
234.82	187.21	0	42050	SDC INTEREST				
18.55-	3.04	0	48100	INTEREST ON INVESTMENT				
0.00	0.00	0	49120	FROM SDC-SEWER				
239.00	0.00	0	49901	BEGINNING BALANCE				
1,146.14	710.27	0	49998	TOTAL REVENUE		0	0	0
			MATERIALS & SERVICES					
393.92	0.00	0	61010	ADVERTISING				
0.00	0.00	0	61130	CONTRACT SERVICES				
0.00	0.00	0	61240	DEPT/OPERATING EXPENSE				
393.92	0.00	0	69999	TOTAL MAT & SERV		0	0	0
			CAPITAL OUTLAY					
752.22	0.00	0	72300	IMPROVEMENTS				
752.22	0.00	0	79999	TOTAL CAPITAL OUTLAY		0	0	0
			CONTINGENCIES					
0.00	0.00	0	80005	OPERATING CONTINGENCY				
0.00	0.00	0	89999	TOTAL CONTINGENCIES		0	0	0
			INTERFUND TRANSFERS					
0.00	710.27	0	90152	TO SDC-WATER				
0.00	710.27	0	90990	TOTAL INTERFUND TRANS		0	0	0
1,146.14	710.27	0	99000	TOTAL DEPT EXP		0	0	0
0.00	0.00	0	99450	TTL REV/EXP (SURP)/DEF		0	0	0

PROGRAM INFORMATION

SDC WATER (RESTRICTED)

PROGRAM DESCRIPTION:

On July 1, 1991, new laws governing collection and use of SDC funds went into effect. This department accounts and budgets for fees incurred by property owners between July 1, 1991 and November 4, 1994, when the new SDC ordinance was adopted.

There is no specific project committed in advance for the 1999-00 budget year. However, as required by the new law, projects eligible for funding are limited to those specifically included in the water SDC system plan.

Fund : 80 CAPITAL PROJECTS FUNDS
Dept : 891 SDC-WATER (RESTRICTED)

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item Description			99-00 Prop. Bud	Appr. Bud	Adpt. Bud
			REVENUES					
699.34	0.00	0	42040	SDC PRINC - ASSESS		1,000	1,000	1,000
0.00	0.00	0	42045	SDC PRINCIPAL				
0.00	0.00	0	42050	SDC INTEREST		250	250	250
1,740.55	896.89	1,000	48100	INTEREST ON INVESTMENT		700	700	700
0.00	0.00	0	49120	FROM SDC-SEWER				
0.00	710.27	0	49135	FROM SDC-WATER				
39,403.08	16,298.07	15,000	49901	BEGINNING BALANCE		2,500	2,500	2,500
41,842.97	17,905.23	16,000	49998	TOTAL REVENUE		4,450	4,450	4,450
			PERSONNEL SERVICES					
14,535.01	0.00	0	50001	SALARIES				
4,882.25	0.00	0	50003	FRINGE BENEFITS				
166.63	0.00	0	50600	OVERTIME				
19,583.89	0.00	0	59999	TOTAL PERSONNEL SERV		0	0	0
			MATERIALS & SERVICES					
0.00	0.00	400	61126	COMPUTER EXP (ENG)		400	400	400
631.61	400.00	0	61131	CONTRACT SERVICES (PW)				
51.01	0.00	225	61240	DEPT/OPERATING EXPENSE		225	225	225
50.61	43.60	100	61243	OPERATING EXP (PW)		100	100	100
0.00	0.00	100	61250	DEPT/OP SUPPLIES		100	100	100
0.00	0.00	185	61401	UNEMPLOY INS		185	185	185
733.23	443.60	1,010	69999	TOTAL MAT & SERV		1,010	1,010	1,010
			CAPITAL OUTLAY					
4,247.78	0.00	14,800	72300	IMPROVEMENTS		3,150	3,150	3,150
4,247.78	0.00	14,800	79999	TOTAL CAPITAL OUTLAY		3,150	3,150	3,150
			CONTINGENCIES					
0.00	0.00	0	80005	OPERATING CONTINGENCY				
0.00	0.00	0	89999	TOTAL CONTINGENCIES		0	0	0
			INTERFUND TRANSFERS					

Fund : 80 CAPITAL PROJECTS FUNDS
Dept : 891 SDC-WATER (RESTRICTED)

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
0.00	0.00	0	90007	TO AIRPORT AREA DBT SE			
980.00	990.00	190	90105	TO EQPT ACQ & REP FUND	290	290	290
980.00	990.00	190	90990	TOTAL INTERFUND TRANS	290	290	290
25,544.90	1,433.60	16,000	99000	TOTAL DEPT EXP	4,450	4,450	4,450
16,298.07-	16,471.63-	0	99450	TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 80 -CAPITAL PROJECTS
DEPARTMENT: 891 - SDC WATER (RESTRICTED)

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61126 COMPUTER EXPENSE (ENG):	400	400
61240 DEPARTMENT/OPERATING EXPENSE:	225	225
61243 DEPARTMENT/OPERATING EXPENSE (PW):		
Miscellaneous	100	100
61250 DEPARTMENT/OPERATING SUPPLIES:	100	100
61401 UNEMPLOYMENT INSURANCE:	185	185
CAPITAL OUTLAY		
72300 IMPROVEMENTS:		
Projects identified in the Water SDC Plan	3,150	3,150
INTERFUND TRANSFER		
90105 TO EQUIPMENT ACQUISITION & REPLACEMENT:	290	290

PROGRAM INFORMATION

SDC WATER IMPROVEMENTS

PROGRAM DESCRIPTION:

On November 2, 1994, a new SDC ordinance and resolution were adopted which significantly changed SDC methodology and rates. This new department has been established to account and budget for fees collected under the new SDC ordinance.

There is no specific project committed in advance for the 1999-00 budget year. However, as required by the new law, projects eligible for funding are limited to those specifically included in the Water SDC System plan.

POSITIONS:	1998-99	1999-00
Administrative Assistant	.0100 FTE	.0100 FTE
Building Inspector	.0100 FTE	.0100 FTE
Building Official	.0200 FTE	.0200 FTE
City Engineer	.0400 FTE	.0400 FTE
City Planner	.0100 FTE	.0100 FTE
Director of Public Works	.0200 FTE	.0200 FTE
Engineering Associate (Development)	.0400 FTE	.0400 FTE
Engineering Associate (Facility Planning)	.1200 FTE	.1200 FTE
Engineering Tech III (Facility Planning)	.1600 FTE	.0000 FTE
Environmental Specialist (Facility Planning)	.0400 FTE	.0400 FTE
Project Engineer (Facility Planning)	.0000 FTE	.1200 FTE
Secretary/Data Entry	.0100 FTE	.0000 FTE
Senior Engineer (Facility Planning)	.1200 FTE	.1200 FTE
TOTAL	.6000 FTE	.5500 FTE

Date : 6/25/99
Time : 3:06
Dte Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 6/25/99

Fund : 80 CAPITAL PROJECTS FUNDS
Dept : 892 SDC-WATER IMPR

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
			REVENUES			
33,514.92	21,851.14	12,000	42040 SDC PRINC - ASSESS	50,000	50,000	50,000
30,628.66	40,873.95	40,000	42045 SDC PRINCIPAL	8,000	8,000	8,000
292.89	310.53	400	42050 SDC INTEREST	400	400	400
4,818.76	7,984.51	8,000	48100 INTEREST ON INVESTMENT	7,000	7,000	7,000
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
48,030.28	117,285.51	160,000	49901 BEGINNING BALANCE	95,000	95,000	95,000
117,285.51	188,305.64	220,400	49998 TOTAL REVENUE	160,400	160,400	160,400
			PERSONNEL SERVICES			
0.00	19,719.85	23,705	50001 SALARIES	24,101	24,101	24,101
0.00	6,867.06	8,357	50003 FRINGE BENEFITS	9,358	9,358	9,358
0.00	105.37	180	50600 OVERTIME	199	199	199
0.00	26,692.28	32,242	59999 TOTAL PERSONNEL SERV	33,658	33,658	33,658
			MATERIALS & SERVICES			
0.00	49.29	0	61131 CONTRACT SERVICES (PW)			
0.00	27.28	100	61240 DEPT/OPERATING EXPENSE	100	100	100
0.00	50.00	0	61243 OPERATING EXP (PW)			
0.00	0.00	100	61250 DEPT/OP SUPPLIES	100	100	100
0.00	194.69	147	61401 UNEMPLOY INS	147	147	147
0.00	321.26	347	69999 TOTAL MAT & SERV	347	347	347
			CAPITAL OUTLAY			
0.00	0.00	183,964	72300 IMPROVEMENTS	124,418	124,418	124,418
0.00	0.00	183,964	79999 TOTAL CAPITAL OUTLAY	124,418	124,418	124,418
			CONTINGENCIES			
0.00	0.00	0	80005 OPERATING CONTINGENCY			
0.00	0.00	0	89999 TOTAL CONTINGENCIES	0	0	0
			INTERFUND TRANSFERS			

Fund : 80 CAPITAL PROJECTS FUNDS
Dept : 892 SDC-WATER IMPR

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
0.00	0.00	3,847	90027	TO INFO SYSTEM SERVICE	1,977	1,977	1,977
0.00	0.00	3,847	90990	TOTAL INTERFUND TRANS	1,977	1,977	1,977
0.00	27,013.54	220,400	99000	TOTAL DEPT EXP	160,400	160,400	160,400
117,285.51-	161,292.10-	0	99450	TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 80 -CAPITAL PROJECTS
DEPARTMENT: 892 - SDC WATER IMPROVEMENTS

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61240 DEPARTMENT/OPERATING EXPENSE:	100	100
61250 DEPARTMENT/OPERATING SUPPLIES	100	100
61401 UNEMPLOYMENT INSURANCE	147	147
CAPITAL OUTLAY		
72300 IMPROVEMENTS:		
Projects identified in the Water SDC plan	124,418	124,418
INTERFUND TRANSFERS		
90027 TO INFORMATION SYSTEMS	1,977	1,977

PROGRAM INFORMATION

SDC WATER REIMBURSEMENT

PROGRAM DESCRIPTION:

On November 2, 1994, a new SDC ordinance and resolution were adopted which significantly changed SDC methodology and rates. Part of the new water SDC fee reimburses the city for specific completed extra-capacity water projects that were funded without SDC. This new department has been established to account and budget for the water reimbursement fee portion collected under the new SDC ordinance.

There is no specific project committed in advance for the 008 budget year. However, as required by the new law, projects eligible for funding are limited to those specifically included in the Water SDC System plan.

Fund : 80 CAPITAL PROJECTS FUNDS
Dept : 893 SDC-WATER REIMB

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item Description			99-00 Prop. Bud	Appr. Bud	Adpt. Bud
			REVENUES					
859.36	560.28	300	42040	SDC PRINC - ASSESS		1,500	1,500	1,500
785.34	1,048.05	1,500	42045	SDC PRINCIPAL		200	200	200
7.51	7.96	10	42050	SDC INTEREST		10	10	10
123.64	227.81	200	48100	INTEREST ON INVESTMENT		200	200	200
0.00	0.00	0	48140	MISCELLANEOUS REVENUE				
1,231.63	3,007.48	4,500	49901	BEGINNING BALANCE		6,760	6,760	6,760
3,007.48	4,851.58	6,510	49998	TOTAL REVENUE		8,670	8,670	8,670
			MATERIALS & SERVICES					
0.00	0.00	0	61240	DEPT/OPERATING EXPENSE				
0.00	0.00	0	61250	DEPT/OP SUPPLIES				
0.00	0.00	0	69999	TOTAL MAT & SERV		0	0	0
			CAPITAL OUTLAY					
0.00	0.00	6,510	72300	IMPROVEMENTS		8,670	8,670	8,670
0.00	0.00	6,510	79999	TOTAL CAPITAL OUTLAY		8,670	8,670	8,670
			CONTINGENCIES					
0.00	0.00	0	80005	OPERATING CONTINGENCY				
0.00	0.00	0	89999	TOTAL CONTINGENCIES		0	0	0
0.00	0.00	6,510	99000	TOTAL DEPT EXP		8,670	8,670	8,670
3,007.48-	4,851.58-	0	99450	TTL REV/EXP (SURP)/DEF		0	0	0
2,089,818.60-	2,121,043.01-	0	99500	FUND TOTAL (SURP)/DEF		0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 80 -CAPITAL PROJECTS
DEPARTMENT: 893 - SDC WATER REIMBURSEMENT

CAPITAL OUTLAY	SUB-LINE ITEM TOTAL	LINE TOTAL
72300 **IMPROVEMENTS**:		
Projects identified in the Water SDC plan	8,670	8,670

TRUST & AGENCY FUND

Fund : 90 TRUST AND AGENCY FUNDS
Dept : 910 BAIL

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg		Line Item Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
				REVENUES			
13,052.98	12,535.31	0	48240	SUSPENSE-BAIL	35,000	35,000	35,000
18,430.57	14,759.23	18,000	48241	SUSP-CO. ASSESS.	18,000	18,000	18,000
4,960.75	3,659.00	6,000	48242	SUSP-ODR ALCH ASSESS	6,000	6,000	6,000
360.00	5,490.00-	5,000	48243	SUSP-ALCH EVAL	5,000	5,000	5,000
0.00	6,650.00	2,000	48244	SUSP-CT APPT ATTORN	3,000	3,000	3,000
0.00	0.00	0	48245	SUSP-MJ. ASSESS			
1,988.35	1,937.68	2,000	48246	SUSP-LEMLA	2,000	2,000	2,000
34,122.90	49,581.56	49,000	48247	SUSP-UNITARY ASSESS	49,000	49,000	49,000
2,121.00	870.00	2,000	48248	SUSP-MHD ALCH ASSESS	1,500	1,500	1,500
18,735.75	13,611.05	15,000	48249	SUSP-COLLECTIONS	25,000	25,000	25,000
0.00	0.00	0	49901	BEGINNING BALANCE			
93,772.30	98,113.83	99,000	49998	TOTAL REVENUE	144,500	144,500	144,500
				MATERIALS & SERVICES			
13,052.98	12,535.31	15,000	61850	REFUNDS	15,000	15,000	15,000
0.00	0.00	0	61950	PSTA			
18,430.57	14,759.23	20,000	61951	LINN CO. ASSESS.	20,000	20,000	20,000
4,960.75	3,659.00	5,000	61952	ODR ALCH. ASSESS.	5,000	5,000	5,000
360.00	5,490.00	3,000	61953	ALCOHOL EVALUATORS	3,000	3,000	3,000
0.00	6,650.00	6,000	61954	CT. APPOINT. ATTORN.	6,000	6,000	6,000
0.00	0.00	0	61955	MARIJUANA ASSESS.			
1,988.35	1,937.68	2,000	61956	LEMLA	2,000	2,000	2,000
34,122.90	49,581.56	35,000	61957	UNITARY ASSESS	66,500	66,500	66,500
2,121.00	870.00	2,000	61958	MHD ALCH ASSESS	2,000	2,000	2,000
18,735.75	13,611.05	11,000	61959	COLLECTIONS	25,000	25,000	25,000
93,772.30	109,093.83	99,000	69999	TOTAL MAT & SERV	144,500	144,500	144,500
93,772.30	109,093.83	99,000	99000	TOTAL DEPT EXP	144,500	144,500	144,500
0.00	10,980.00	0	99450	TTL REV/EXP (SURP)/DEF	0	0	0
0.00	10,980.00	0	99500	FUND TOTAL (SURP)/DEF	0	0	0

LEBANON URBAN RENEWAL DISTRICT

ADOPTED ANNUAL BUDGET

1999 - 2000

PROGRAM INFORMATION

LEBANON URBAN RENEWAL DISTRICT

PROGRAM DESCRIPTION:

The Lebanon Urban Renewal District was established in 1978 and amended in 1980. The district includes portions of South Main Road, Second Street, Airport Road, and Walker Road. The program is designed to provide for development of needed public improvements.

Revenues for the program consist of property taxes set aside for exclusive use in improvement of public facilities in or serving the district. Past improvements include South Main Road and Second Street, Kees Street, the Walker Road project, the Walker/South Main signalization project, part of the improvements to Division Way and Market Streets in support of Wal-Mart's development, part of the parking area at Weldwood Park, and the widening of Airport Road from 2nd to 7th Streets.

Projects included in the FY 1999-00 budget include improvements to South Main Road from Airport to Vaughn Lane.

Funding for the projects in this budget come from two sources, property tax revenues and sale of a bond of $3,265,000. This debt was issued in June, 1999. The short term debt issued in prior years is not required as long as some portion of the 1999 issue is outstanding. Changes in Federal Law governing municipal bonds require two new, separate accounting departments for debt service and construction. These departments are included as Departments 923 and 924.

PROGRAM INFORMATION

LEBANON URBAN RENEWAL DISTRICT

POSITIONS:	1998-99	1999-00
Administrative Assistant (Admin)	.0000 FTE	.0300 FTE
Administrative Assistant (PW)	.0200 FTE	.0200 FTE
City Administrator	.0600 FTE	.0600 FTE
City Planner	.1000 FTE	.1000 FTE
Director of Public Works	.0300 FTE	.0300 FTE
City Engineer	.0200 FTE	.0200 FTE
Engineering Tech III (Facility Planning)	.0500 FTE	.0000 FTE
Finance Director	.0500 FTE	.0500 FTE
Finance Operations Manager	.0100 FTE	.0100 FTE
Project Engineer (Development)	.0500 FTE	.0500 FTE
Secretary/Data Entry	.0300 FTE	.0000 FTE
Secretary	.0500 FTE	.0500 FTE
Senior Engineer (Facility Planning)	.1000 FTE	.1000 FTE
SUBTOTAL	.5700 FTE	.5200 FTE
Development Intern	.0500 FTE	.0452 FTE
TOTAL	.6200 FTE	.5652 FTE

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 92 - URBAN RENEWAL
DEPARTMENT: 920 - LEBANON URBAN RENEWAL DISTRICT

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61009 **ADVERTISING (PW):**	740	740
61014 **CITY ATTORNEY:**	1,900	1,900
61123 **COMMUNICATION (PW):**	50	50
61124 **COMPUTER EXPENSE:**	200	200
61126 **COMPUTER EXPENSE (ENG):**	300	300
61128 **COMPUTER EXPENSE (PW):**	115	115
61130 **CONTRACT SERVICES**		
First Interstate - bonds	1,500	
Tax projections	320	
City Council Secretary	180	2,000
61131 **CONTRACT SERVICES (PW):**		
Development Intern	1,600	1,600
61243 **DEPARTMENT/OPERATING EXPENSE (PW):**		
Expense reimbursement	185	185
61253 **OPERATING SUPPLIES (PW):**	80	80
61290 **DUES AND SUBSCRIPTIONS:**		
Portion of Council of Government (COG) dues	692	
Other professional dues	600	1,292
61293 **DUES & SUBSCRIPTIONS (PW):**	40	40
61320 **EDUCATION & TRAINING (FI):**	250	250
61323 **EDUCATION & TRAINING (PW):**	160	160
61401 **UNEMPLOYMENT INSURANCE:**	152	152

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 92 - URBAN RENEWAL
DEPARTMENT: 920 - LEBANON URBAN RENEWAL DISTRICT

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61600 MEETINGS & CONFERENCES (FI):	150	150
61603 MEETINGS & CONFERENCES (PW):	100	100
61700 OFFICE SUPPLIES:	160	160
61703 OFFICE SUPPLIES (PW):	160	160
61820 POSTAGE:	450	450
61883 RENT (PW):	315	315
CAPITAL OUTLAY		
72300 IMPROVEMENTS (ENG):		
South Main Road, Cedar to Vaughn	135,316	135,316
72503 OFFICE EQUIPMENT (PW):	75	75
INTERFUND TRANSFER		
90018 TO SANTIAM TRAVEL STATION:	5,000	5,000
90025 TO GIS:	2,700	2,700
90027 TO INFORMATION SYSTEMS:	3,419	3,419
90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND:	140	140

Fund : 92 URBAN RENEWAL FUNDS
Dept : 920 LEBANON URBAN RENEWAL

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg			Line Item Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
					REVENUES			
0.00	260,000.00	2,915,000			42030 BOND SALE PROCEEDS	3,520,000	3,520,000	
152,330.19	138,601.78	0			47010 CURRENT PROPERTY TAXES			220,000
7,534.71	10,181.83	0			47020 DELINQUENT PROP TAXES	5,000	5,000	5,000
0.00	0.00	0			47030 BONDED DEBT LEVY			
58,188.77	723.78	210,434			48100 INTEREST ON INVESTMENT	2,000	2,000	2,000
213.91	219.29	0			48101 INTEREST ON TAXES			
0.00	121.00	0			48140 MISCELLANEOUS REVENUE			
0.00	0.00	0			48205 SIDEWALK LIENS			
0.00	0.00	0			48210 SIDEWALK LIENS - INT			
0.00	56,799.05	0			49155 FROM NWURD EDA GRANT			
1,353,645.35	96,333.38	0			49901 BEGINNING BALANCE			
1,571,912.93	562,980.11	3,125,434			49998 TOTAL REVENUE	3,527,000	3,527,000	227,000
					PERSONNEL SERVICES			
15,559.60	17,442.10	28,130			50001 SALARIES	27,971	27,971	23,789
5,285.34	5,645.37	8,987			50003 FRINGE BENEFITS	9,961	9,961	6,650
0.00	0.00	0			50250 PART TIME			
24.83	46.53	84			50600 OVERTIME	94	94	94
20,869.77	23,134.00	37,201			59999 TOTAL PERSONNEL SERV	38,026	38,026	30,533
					MATERIALS & SERVICES			
0.00	172.73	0			61008 ADVERTISING (ADMIN)			
0.00	0.00	370			61009 ADVERTISING (PW)	740	740	740
358.26	48.60	0			61010 ADVERTISING			
1,620.00	1,620.00	1,900			61014 CITY ATTORNEY	1,900	1,900	1,900
0.00	2,500.28	0			61100 INTERIM FIN EXP			
0.00	0.00	30			61123 COMMUNICATION (PW)	50	50	50
0.00	0.00	0			61124 COMPUTER EXPENSE	200	200	200
0.28	0.00	300			61126 COMPUTER EXP (ENG)	300	300	300
0.00	0.00	50			61128 COMPUTER EXP (PW)	115	115	115
17,818.85	11,351.78	105,680			61130 CONTRACT SERVICES	105,680	105,680	2,000
9,171.99	147.85	1,560			61131 CONTRACT SERVICES (PW)	1,600	1,600	1,600
0.00	0.00	0			61133 CONTRACT SERV (ENG)			
183.61	287.17	0			61240 DEPT/OPERATING EXPENSE			
74.74	178.16	115			61243 OPERATING EXP (PW)	185	185	185
0.00	0.00	0			61250 DEPT/OP SUPPLIES			
0.00	0.00	50			61253 OP SUPPLIES (PW)	80	80	80
153.75	51.77	0			61290 DUES & SUBSCRIPTIONS	600	1,292	1,292
0.00	0.00	30			61293 DUES & SUBSCRIPT (PW)	40	40	40
428.00	0.00	0			61300 DUPLICATION			

Fund : 92 URBAN RENEWAL FUNDS
Dept : 920 LEBANON URBAN RENEWAL

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
0.00	0.00	0	61305	GRANT APPL (ADMIN)			
43.63	42.19	150	61320	EDUCATION & TRAINING	250	250	250
0.00	0.00	160	61323	EDUCATION & TRNG (PW)	160	160	160
407.44	244.69	152	61401	UNEMPLOY INS	152	152	152
0.00	15.00	0	61599	MTGS & CONF (ADMIN)			
55.01	61.22	150	61600	MEETINGS & CONFERENCES	150	150	150
0.00	0.00	130	61603	MTGS & CONF (PW)	100	100	100
29.55	6.93	100	61700	OFFICE SUPPLIES	160	160	160
0.00	0.00	50	61703	OFFICE SUPPLIES (PW)	160	160	160
0.00	0.00	160	61820	POSTAGE	450	450	450
0.00	0.00	340	61883	RENT (PW)	315	315	315
30,345.11	16,728.37	111,477	69999	TOTAL MAT & SERV	113,387	114,079	10,399
				CAPITAL OUTLAY			
1,202.79	46,905.51	2,920,918	72300	IMPROVEMENTS	2,925,918	2,925,918	135,316
1,428,194.62	472,452.23	0	72301	IMPROVEMENTS (ENG)			
0.00	0.00	0	72500	OFFICE EQPT.			
0.00	0.00	320	72503	OFFICE EQPT (PW)	75	75	75
320.00	0.00	0	72600	OTHER EQPT.			
1,429,717.41	519,357.74	2,921,238	79999	TOTAL CAPITAL OUTLAY	2,925,993	2,925,993	135,391
				CONTINGENCIES			
0.00	0.00	52,418	80005	OPERATING CONTINGENCY	443,335	442,643	39,418
0.00	0.00	52,418	89999	TOTAL CONTINGENCIES	443,335	442,643	39,418
				INTERFUND TRANSFERS			
0.00	0.00	0	90010	TO GENERAL FUND			
0.00	0.00	0	90018	TO SANTIAM TRAV STAT			5,000
3,325.00	2,700.00	2,700	90025	TO GIS	2,700	2,700	2,700
0.00	0.00	250	90027	TO INFO SYSTEM SERVICE	3,419	3,419	3,419
400.00	1,030.00	150	90105	TO EQPT ACQ & REP FUND	140	140	140
0.00	0.00	0	90160	TO LEB URD S.T. DEBT			
0.00	0.00	0	90163	TO ODOT-EDA FUND			
3,725.00	3,730.00	3,100	90990	TOTAL INTERFUND TRANS	6,259	6,259	11,259
1,484,657.29	562,950.11	3,125,434	99000	TOTAL DEPT EXP	3,527,000	3,527,000	227,000
87,255.64-	30.00-	0	99450	TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM INFORMATION

LEBANON URBAN RENEWAL DEBT SERVICE

PROGRAM DESCRIPTION:

Until 1991, Oregon Budget Law allowed the debt service for Urban Renewal to be combined with the operating budget. Since then, separate accounting for the debt service portion of the tax levy has been required. In March, 1994, $1,080,000 additional bonds for improvements in the Urban Renewal District were issued. Also, the balance of the 1984 issue, $235,000, was refunded for a savings to taxpayers of $38,251 net of issuance costs.

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 92 - URBAN RENEWAL
DEPARTMENT: 921 - LEBANON URBAN RENEWAL DISTRICT G. O. BONDS

DEBT SERVICE	SUB-LINE ITEM TOTAL	LINE TOTAL
95100 **BOND PRINCIPAL**:	40,000	40,000
95200 **BOND INTEREST**:	50,600	50,600

Fund : 92 URBAN RENEWAL FUNDS
Dept : 921 LEBANON URD GO BONDS

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg		Line Item Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
				REVENUES			
123,902.51	115,554.28	138,650		47010 CURRENT PROPERTY TAXES	81,400	81,400	81,400
9,000.90	8,105.10	7,000		47020 DELINQUENT PROP TAXES	7,000	7,000	7,000
3,363.51	2,240.96	2,000		48100 INTEREST ON INVESTMENT	2,000	2,000	2,000
173.99	182.83	0		48101 INTEREST ON TAXES	200	200	200
58,398.84	48,177.25	25,000		49901 BEGINNING BALANCE	30,000	30,000	30,000
194,839.75	174,260.42	172,650		49998 TOTAL REVENUE	120,600	120,600	120,600
				UNAPPROPRIATED			
0.00	0.00	28,000		92010 UNAPROP END FUND BAL	30,000	30,000	30,000
0.00	0.00	28,000		92199 TOTAL UNAPPROPRIATED	30,000	30,000	30,000
				DEBT SERVICE			
85,000.00	85,000.00	90,000		95100 BOND PRINCIPAL	40,000	40,000	40,000
61,662.50	58,262.50	54,650		95200 BOND INTEREST	50,600	50,600	50,600
146,662.50	143,262.50	144,650		95999 TOTAL DEBT SERVICE	90,600	90,600	90,600
146,662.50	143,262.50	172,650		99000 TOTAL DEPT EXP	120,600	120,600	120,600
48,177.25-	30,997.92-	0		99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 92 - INTERGOVERNMENTAL
DEPARTMENT: 922 - LEBANON URBAN RENEWAL DISTRICT - SHORT TERM DEBT

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61130 **CONTRACT SERVICES:**		
Financial Projects	1,000	
Bond counsel	2,726	3,726

Fund : 92 URBAN RENEWAL FUNDS
Dept : 922 LEBANON URD-S.T. DEBT

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg		Line Item Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
				REVENUES			
0.00	51,335.40	217,316		47010 CURRENT PROPERTY TAXES	230,457	230,457	
0.00	0.00	12,000		47020 DELINQUENT PROP TAXES	2,000	2,000	2,000
0.00	1,221.53	3,000		48100 INTEREST ON INVESTMENT	2,000	2,000	100
0.00	81.22	0		48101 INTEREST ON TAXES			
0.00	0.00	0		49095 FROM URBAN RENEW FUND			
0.00	0.00	1,700		49901 BEGINNING BALANCE	1,500	1,500	1,626
0.00	52,638.15	234,016		49998 TOTAL REVENUE	235,957	235,957	3,726
				MATERIALS & SERVICES			
0.00	3,263.52	1,500		61130 CONTRACT SERVICES	4,500	4,500	3,726
0.00	3,263.52	1,500		69999 TOTAL MAT & SERV	4,500	4,500	3,726
				CONTINGENCIES			
0.00	0.00	4,200		80005 OPERATING CONTINGENCY			
0.00	0.00	4,200		89999 TOTAL CONTINGENCIES	0	0	0
				DEBT SERVICE			
0.00	45,000.00	215,000		95501 LOAN PRINC	220,000	220,000	
0.00	1,248.88	13,316		95601 LOAN INT	11,457	11,457	
0.00	46,248.88	228,316		95999 TOTAL DEBT SERVICE	231,457	231,457	0
0.00	49,512.40	234,016		99000 TOTAL DEPT EXP	235,957	235,957	3,726
0.00	3,125.75-	0		99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 92 - URBAN RENEWAL
DEPARTMENT: 923 - LEBANON URBAN RENEWAL DISTRICT BONDS

DEBT SERVICE	SUB-LINE ITEM TOTAL	LINE TOTAL
95100 **BOND PRINCIPAL**:	112,000	112,000
95200 **BOND INTEREST**:	35,000	35,000

Fund : 92 URBAN RENEWAL FUNDS
Dept : 923 LEBANON URD BONDS

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
				REVENUES			
0.00	0.00	0	42030	BOND SALE PROCEEDS			340,000
0.00	0.00	147,000	47010	CURRENT PROPERTY TAXES	147,000	147,000	147,000
0.00	0.00	0	47020	DELINQUENT PROP TAXES			
0.00	0.00	0	48100	INTEREST ON INVESTMENT			20,000
0.00	0.00	0	48101	INTEREST ON TAXES			
0.00	0.00	0	49901	BEGINNING BALANCE			
0.00	0.00	147,000	49998	TOTAL REVENUE	147,000	147,000	507,000
				CONTINGENCIES			
0.00	0.00	0	80026	RES FOR DEBT SERVICE			360,000
0.00	0.00	0	89999	TOTAL CONTINGENCIES	0	0	360,000
				UNAPPROPRIATED			
0.00	0.00	0	92010	UNAPROP END FUND BAL			
0.00	0.00	0	92199	TOTAL UNAPPROPRIATED	0	0	0
				DEBT SERVICE			
0.00	0.00	35,000	95100	BOND PRINCIPAL	112,000	112,000	112,000
0.00	0.00	112,000	95200	BOND INTEREST	35,000	35,000	35,000
0.00	0.00	147,000	95999	TOTAL DEBT SERVICE	147,000	147,000	147,000
0.00	0.00	147,000	99000	TOTAL DEPT EXP	147,000	147,000	507,000
0.00	0.00	0	99450	TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM INFORMATION

LEBANON URBAN RENEWAL DISTRICT 1999 CONSTRUCTION BONDS

PROGRAM DESCRIPTION:

In June, 1999, the City issued $3.3 million in construction bonds. The agreement with the bondholders requires that a separate account be set up for construction and issuance expenses. Therefore, all costs related to the projects are included in this fund.

PROGRAM INFORMATION

LEBANON URBAN RENEWAL DISTRICT BONDS

PROGRAM DESCRIPTION:

In June 1999, the city issued $3.3 million in construction bonds. The agreement with the bondholders requires that a separate account be set up for debt reserve and debt repayment expenses. Therefore, all costs related to the debt service on the 1999 issue are included in this fund.

Fund : 92 URBAN RENEWAL FUNDS
Dept : 924 LEBANON URD 1999 BOND CONSTR

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
				REVENUES			
0.00	0.00	0	42030	BOND SALE PROCEEDS			2,942,960
0.00	0.00	0	48100	INTEREST ON INVESTMENT			100,000
0.00	0.00	0	49901	BEGINNING BALANCE			
0.00	0.00	0	49998	TOTAL REVENUE	0	0	3,042,960
0.00	0.00	0	49999	TOTAL REVENUE	0	0	3,042,960
				MATERIALS & SERVICES			
0.00	0.00	0	61130	CONTRACT SERVICES			138,660
0.00	0.00	0	69999	TOTAL MAT & SERV	0	0	138,660
				CAPITAL OUTLAY			
0.00	0.00	0	72300	IMPROVEMENTS			
0.00	0.00	0	72301	IMPROVEMENTS (ENG)			2,800,000
0.00	0.00	0	79999	TOTAL CAPITAL OUTLAY	0	0	2,800,000
				CONTINGENCIES			
0.00	0.00	0	80005	OPERATING CONTINGENCY			104,300
0.00	0.00	0	89999	TOTAL CONTINGENCIES	0	0	104,300
0.00	0.00	0	99000	TOTAL DEPT EXP	0	0	3,042,960
0.00	0.00	0	99450	TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 92 - INTERGOVERNMENTAL BOND CONSTRUCTION
DEPARTMENT: 924 - LEBANON URD 1999 ~~CONSTRUCTION BONDS~~

		SUB-LINE ITEM TOTAL	LINE TOTAL
MATERIALS & SERVICES			
61130	**CONTRACT SERVICES:**		
	Bond issuance costs	138,660	138,660
CAPITAL OUTLAY			
72301	**IMPROVEMENTS:**		
	South Main Road	2,800,000	2,800,000

NORTHWEST LEBANON
URBAN RENEWAL DISTRICT

ADOPTED ANNUAL BUDGET

1999-2000

PROGRAM INFORMATION

NORTHWEST LEBANON URBAN RENEWAL DISTRICT

PROGRAM DESCRIPTION:

In 1989, the City established the Northwest Lebanon Urban Renewal District. The purpose of the district is to provide for development of infrastructure to serve industrially-zoned property within the district boundaries. The area is located west of Highway 20 and north of Highway 34.

Projects included in FY 1999-00 budget include matching funds for the Hansard Area Infrastructure Improvements, funded through a grant by the Federal Government, and partial funding for the new West Side Interceptor.

A change in Urban Renewal statutes now requires that debt be issued in order to collect any property tax revenue. In the past, Urban Renewal Districts were allowed to collect and spend property taxes in the same manner as any tax collection fund. Now, we must issue short term debt in the amount of the property taxes, show it as revenue from bond sale proceeds in the operating fund, and have a separate fund to collect the property taxes for repayment of the debt. These transactions are shown in Department 926--short term debt.

POSITIONS:	1998-99	1999-00
Administrative Assistant (PW)	.0200 FTE	.0200 FTE
City Planner	.1000 FTE	.1000 FTE
Director of Public Works	.0800 FTE	.0800 FTE
Engineering Tech III (Facility Planning)	.0500 FTE	.0000 FTE
Project Engineer (Development)	.0500 FTE	.0500 FTE
Secretary/Data Entry	.0100 FTE	.0000 FTE
Secretary	.0500 FTE	.0500 FTE
Senior Engineer (Facility Planning)	.0500 FTE	.0500 FTE
SUBTOTAL	.4100 FTE	.3500 FTE
Development Intern	.0500 FTE	.0452 FTE
TOTAL	.4600 FTE	.3952 FTE

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 92 - URBAN RENEWAL
DEPARTMENT: 925 - NORTHWEST LEBANON URBAN RENEWAL DISTRICT

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61009 **ADVERTISING (PW):**	740	740
61014 **CITY ATTORNEY**:	1,900	1,900
61123 **COMMUNICATION (PW)**:	50	50
61128 **COMPUTER EXPENSE (PW):**	115	115
61130 **CONTRACT SERVICES**		
Urban renewal financial projections	4,000	4,000
61131 **CONTRACT SERVICES (PW):**		
Development Intern	1,600	1,600
61243 **DEPARTMENT/OPERATING EXPENSE (PW):**		
Expense reimbursement	360	360
61253 **DEPARTMENT OPERATING SUPPLIES (PW):**	80	80
61290 **DUES & SUBSCRIPTIONS:**		
AORA	400	
Other	200	
Portion of Council of Governments Dues	692	1,292
61293 **DUES & SUBSCRIPTIONS (PW):**	40	40
61323 **EDUCATION & TRAINING (PW):**	160	160
61401 **UNEMPLOYMENT INSURANCE**:	113	113
61603 **MEETINGS & CONFERENCES (PW):**	100	100
61703 **DEPARTMENT OFFICE SUPPLIES (PW):**	260	260
61820 **POSTAGE**:	450	450
61883 **RENT (PW)**:	315	315

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 92 - URBAN RENEWAL
DEPARTMENT: 925 - NORTHWEST LEBANON URBAN RENEWAL DISTRICT

CAPITAL OUTLAY	SUB-LINE ITEM TOTAL	LINE TOTAL
72301 **IMPROVEMENTS (ENG):**		
Hansard area improvements	345,408	
Westside Interceptor	631,730	977,138
72503 **OFFICE EQUIPMENT (PW):**	75	75
INTERFUND TRANSFER		
90018 **TO SANTIAM TRAVEL STATION:**	5,000	5,000
90025 **TO GIS:**	1,800	1,800
90027 **TO INFORMATION SYSTEMS:**	2,958	2,958
90105 **TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND:**	50	50

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 92 - URBAN RENEWAL
DEPARTMENT: 926 - NW LEBANON URBAN RENEWAL DISTRICT - S.T. DEBT

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61130 **CONTRACT SERVICES:**		
Bond counsel, financial advisor	4,500	4,500
DEBT SERVICE		
95501 **LOAN PRINCIPAL:**	625,000	625,000
95601 **LOAN INTEREST:**	38,891	38,891

Date : 6/25/99
Time : 3:06
Dte Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 6/25/99

Fund : 92 URBAN RENEWAL FUNDS
Dept : 925 NORTHWEST URBAN RENEWAL

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
				REVENUES			
0.00	950,000.00	650,000	42030	BOND SALE PROCEEDS			
366,383.37	272,511.04	0	47010	CURRENT PROPERTY TAXES			
8,048.09	16,499.73	0	47020	DELINQUENT PROP TAXES	14,000	14,000	14,000
37,223.95	22,002.47	10,000	48100	INTEREST ON INVESTMENT	10,000	10,000	10,000
514.48	224.04	0	48101	INTEREST ON TAXES			
0.00	0.00	0	48140	MISCELLANEOUS REVENUE			
58,156.99	5,170.18-	900,000	49901	BEGINNING BALANCE	1,000,000	1,000,692	1,000,692
470,326.88	1,256,067.10	1,560,000	49998	TOTAL REVENUE	1,024,000	1,024,692	1,024,692
				PERSONNEL SERVICES			
13,410.93	18,098.54	18,941	50001	SALARIES	19,100	19,100	19,100
4,569.98	5,769.24	6,274	50003	FRINGE BENEFITS	6,912	6,912	6,912
0.00	0.00	0	50250	PART TIME			
27.01	46.36	76	50600	OVERTIME	84	84	84
18,007.92	23,914.14	25,291	59999	TOTAL PERSONNEL SERV	26,096	26,096	26,096
				MATERIALS & SERVICES			
0.00	172.73	0	61008	ADVERTISING (ADMIN)			
0.00	30.00	370	61009	ADVERTISING (PW)	740	740	740
259.09	51.03	0	61010	ADVERTISING			
1,620.00	1,620.00	1,900	61014	CITY ATTORNEY	1,900	1,900	1,900
28,595.17	0.00	0	61100	INTERIM FIN EXP			
0.00	0.00	30	61123	COMMUNICATION (PW)	50	50	50
0.00	0.00	0	61124	COMPUTER EXPENSE			
0.40	0.00	0	61126	COMPUTER EXP (ENG)			
0.00	0.00	50	61128	COMPUTER EXP (PW)	115	115	115
6,715.28	5,406.43	4,000	61130	CONTRACT SERVICES	4,000	4,000	4,000
62.88	98.57	1,560	61131	CONTRACT SERVICES (PW)	1,600	1,600	1,600
36.21	107.27	0	61240	DEPT/OPERATING EXPENSE			
248.30	429.62	280	61243	OPERATING EXP (PW)	360	360	360
0.00	0.00	0	61250	DEPT/OP SUPPLIES			
0.00	0.00	50	61253	OP SUPPLIES (PW)	80	80	80
92.00	0.00	0	61290	DUES & SUBSCRIPTIONS	600	1,292	1,292
0.00	0.00	30	61293	DUES & SUBSCRIPT (PW)	40	40	40
0.00	0.00	0	61300	DUPLICATION			
0.00	0.00	160	61323	EDUCATION & TRNG (PW)	160	160	160
0.00	0.00	113	61401	UNEMPLOY INS	113	113	113
0.00	47.86	0	61600	MEETINGS & CONFERENCES			
0.00	0.00	130	61603	MTGS & CONF (PW)	100	100	100
82.00	0.00	0	61700	OFFICE SUPPLIES			

Fund : 92 URBAN RENEWAL FUNDS
Dept : 925 NORTHWEST URBAN RENEWAL

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg		Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
23.29	48.80	150		61703	OFFICE SUPPLIES (PW)	260	260	260
0.00	0.00	160		61820	POSTAGE	450	450	450
0.00	0.00	340		61883	RENT (PW)	315	315	315
37,734.62	8,012.31	9,323		69999	TOTAL MAT & SERV	10,883	11,575	11,575
			CAPITAL OUTLAY					
27,868.80	474.80	0		72050	LAND			
0.00	0.00	500,000		72300	IMPROVEMENTS			
380,410.98	182,108.92	1,000,280		72301	IMPROVEMENTS (ENG)	982,138	982,138	977,138
0.00	0.00	320		72503	OFFICE EQPT (PW)	75	75	75
408,279.78	182,583.72	1,500,600		79999	TOTAL CAPITAL OUTLAY	982,213	982,213	977,213
			CONTINGENCIES					
0.00	0.00	22,276		80005	OPERATING CONTINGENCY			
0.00	0.00	22,276		89999	TOTAL CONTINGENCIES	0	0	0
			INTERFUND TRANSFERS					
0.00	0.00	0		90018	TO SANTIAM TRAV STAT			5,000
2,217.00	1,800.00	1,800		90025	TO GIS	1,800	1,800	1,800
0.00	0.00	300		90027	TO INFO SYSTEM SERVICE	2,958	2,958	2,958
180.00	410.00	410		90105	TO EQPT ACQ & REP FUND	50	50	50
0.00	0.00	0		90161	TO NW LEB URD S.T. DEB			
2,397.00	2,210.00	2,510		90990	TOTAL INTERFUND TRANS	4,808	4,808	9,808
466,419.32	216,720.17	1,560,000		99000	TOTAL DEPT EXP	1,024,000	1,024,692	1,024,692
3,907.56-	1,039,346.93-	0		99450	TTL REV/EXP (SURP)/DEF	0	0	0

Fund : 92 URBAN RENEWAL FUNDS
Dept : 926 NW LEBANON URD-S.T. DEBT

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
	REVENUES						
0.00	338,141.54	644,819	47010	CURRENT PROPERTY TAXES	656,391	656,391	656,391
0.00	0.00	18,000	47020	DELINQUENT PROP TAXES	10,000	10,000	10,000
0.00	8,420.40	46,000	48100	INTEREST ON INVESTMENT	2,000	2,000	2,000
0.00	277.99	0	48101	INTEREST ON TAXES			
0.00	0.00	0	49098	FROM NW URBAN RENEWAL			
0.00	0.00	15,000	49901	BEGINNING BALANCE			
0.00	346,839.93	723,819	49998	TOTAL REVENUE	668,391	668,391	668,391
	MATERIALS & SERVICES						
0.00	1,941.03	1,500	61130	CONTRACT SERVICES	4,500	4,500	4,500
0.00	1,941.03	1,500	69999	TOTAL MAT & SERV	4,500	4,500	4,500
	CONTINGENCIES						
0.00	0.00	17,500	80005	OPERATING CONTINGENCY			
0.00	0.00	17,500	89999	TOTAL CONTINGENCIES	0	0	0
	UNAPPROPRIATED						
0.00	0.00	0	92010	UNAPROP END FUND BAL			
0.00	0.00	0	92199	TOTAL UNAPPROPRIATED	0	0	0
	DEBT SERVICE						
0.00	300,000.00	650,000	95501	LOAN PRINC	625,000	625,000	625,000
0.00	8,325.83	54,819	95601	LOAN INT	38,891	38,891	38,891
0.00	308,325.83	704,819	95999	TOTAL DEBT SERVICE	663,891	663,891	663,891
0.00	310,266.86	723,819	99000	TOTAL DEPT EXP	668,391	668,391	668,391
0.00	36,573.07-	0	99450	TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM INFORMATION

OREGON DEPARTMENT OF TRANSPORTATION
IMMEDIATE OPPORTUNITY FUND

PROGRAM DESCRIPTION:

In 1995, the City established this fund to distribute a grant obtained primarily for the development of infrastructure to serve industrially-zoned property within the Northwest Urban Renewal district boundaries.

Projects included in FY 1999-00 budget include matching funds for the Hansard Area Infrastructure Improvements funded through a grant by the Federal Government.

Fund : 92 URBAN RENEWAL FUNDS
Dept : 927 ODOT - IOF

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg			Line Item Description		99-00 Prop. Bud	Appr. Bud	Adpt. Bud
					REVENUES				
332,627.72	26,295.16	145,000			41050	STATE GRANT FUNDS	145,000	145,000	145,000
0.00	1,049.60	0			48100	INTEREST ON INVESTMENT			
0.00	0.00	0			49097	FROM EQUIP ACQ FUND			
401.91-	6,774.84	0			49901	BEGINNING BALANCE			
332,225.81	34,119.60	145,000			49998	TOTAL REVENUE	145,000	145,000	145,000
					MATERIALS & SERVICES				
0.00	0.00	0			61010	ADVERTISING			
3,951.88	317.02	0			61100	INTERIM FIN EXP			
0.00	0.00	0			61130	CONTRACT SERVICES			
0.00	0.00	0			61240	DEPT/OPERATING EXPENSE			
3,951.88	317.02	0			69999	TOTAL MAT & SERV	0	0	0
					CAPITAL OUTLAY				
0.00	0.00	0			72050	LAND			
84,316.21	19,005.22	0			72300	IMPROVEMENTS			
168,214.55	1,335.93	145,000			72301	IMPROVEMENTS (ENG)	145,000	145,000	145,000
252,530.76	20,341.15	145,000			79999	TOTAL CAPITAL OUTLAY	145,000	145,000	145,000
					INTERFUND TRANSFERS				
68,968.33	0.00	0			90106	TO EQ ACQ-LOAN REPAY			
68,968.33	0.00	0			90990	TOTAL INTERFUND TRANS	0	0	0
325,450.97	20,658.17	145,000			99000	TOTAL DEPT EXP	145,000	145,000	145,000
6,774.84-	13,461.43-	0			99450	TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 92 - URBAN RENEWAL
DEPARTMENT: 927 - ODOT (IMMEDIATE OPPORTUNITY FUND)

CAPITAL OUTLAY	SUB-LINE ITEM TOTAL	LINE TOTAL
72301 **IMPROVEMENTS:**		
Hansard Area	145,000	145,000

PROGRAM INFORMATION

ECONOMIC DEVELOPMENT ADMINISTRATION GRANT

PROGRAM DESCRIPTION:

In 1995, the City established this fund to distribute a grant obtained primarily for the development of infrastructure to serve industrially-zoned property within the Northwest Urban Renewal district boundaries.

Projects included in FY 1999-00 budget include funds for the Hansard Area Infrastructure Improvements funded primarily through this grant from the Federal Government.

Fund : 92 URBAN RENEWAL FUNDS
Dept : 929 EDA GRANT

96-97 Prior Yr-2	97-98 Prior Yr-1	98-99 Cur. Budg	Line Item	Description	99-00 Prop. Bud	Appr. Bud	Adpt. Bud
				REVENUES			
590,864.00	23,334.00	389,376	41020	FEDERAL GRANT FUNDS	389,376	389,376	389,376
0.00	1,049.60-	0	48100	INTEREST ON INVESTMENT			
0.00	0.00	0	49095	FROM URBAN RENEW FUND			
26,203.37-	92,037.75	0	49901	BEGINNING BALANCE			
564,660.63	114,322.15	389,376	49998	TOTAL REVENUE	389,376	389,376	389,376
				MATERIALS & SERVICES			
0.00	0.00	0	61010	ADVERTISING			
6,362.15	0.00	0	61100	INTERIM FIN EXP			
3,724.10	0.00	0	61130	CONTRACT SERVICES			
0.00	0.00	0	61240	DEPT/OPERATING EXPENSE			
10,086.25	0.00	0	69999	TOTAL MAT & SERV	0	0	0
				CAPITAL OUTLAY			
21,759.23-	0.00	0	72050	LAND			
99,388.48	16,306.23	389,376	72300	IMPROVEMENTS	389,376	389,376	389,376
362,478.24	0.00	0	72301	IMPROVEMENTS (ENG)			
440,107.49	16,306.23	389,376	79999	TOTAL CAPITAL OUTLAY	389,376	389,376	389,376
				INTERFUND TRANSFERS			
22,429.14	0.00	0	90106	TO EQ ACQ-LOAN REPAY			
0.00	56,799.05	0	90159	TO LEB URD			
22,429.14	56,799.05	0	90990	TOTAL INTERFUND TRANS	0	0	0
472,622.88	73,105.28	389,376	99000	TOTAL DEPT EXP	389,376	389,376	389,376
92,037.75-	41,216.87-	0	99450	TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 92 - URBAN RENEWAL
DEPARTMENT: 929 - EDA GRANT

CAPITAL OUTLAY	SUB-LINE ITEM TOTAL	LINE TOTAL
72300 **IMPROVEMENTS:**		
Hansard Area	389,376	389,376