

CITY OF LEBANON

Adopted Annual Budget

1998 - 1999



CITY OF LEBANON

ADOPTED ANNUAL BUDGET

1998 - 1999

CITY OF LEBANON 1998-99 BUDGET PROCESS

The City of Lebanon Budget is \$22 million and, combined with the two Urban Renewal Districts for a total of \$28 million, is divided into nine funds. Within those funds, there are 92 different accounting entities or departments. The City of Lebanon Budget is very similar to a corporate conglomerate which provides services but also has a major utility subsidiary and another major subsidiary doing construction projects.

The City budget over all has decreased \$2,555,674 (10.66%) from last year. The two Urban Renewal Budgets have increased \$2,994,283 (330%) due to the issuance of a \$2.7 million bond. The combined increase is \$1,052,469(3.9%) Significant changes are discussed in the budget message.

The budget process for the City of Lebanon, like every local government jurisdiction in the state, is guided by local budget law as set down in Chapter 294 of the Oregon Revised Statutes. Under this law, annual budgeting is required and very specific steps are laid out to encourage maximum citizen participation. The budget must be adopted before July 1, so that the City will have spending authority when the new fiscal year begins on that date.

For the City of Lebanon, the process of putting the document together begins in January, when the budget calendar is prepared. Departments, under the guidance of the department head or program manager, prepare their budgets which are submitted to the City Administrator for final discussion and approval.

The budget goes first to the Budget Committee, which is made up of six community members, the City Council and the Mayor. The committee meets publicly to discuss the budget, make changes and approve it. Copies of the budget are made available to the public, after they have been submitted to the Budget Committee.

Once the budget is approved, a summary is published in the newspaper and public hearings are held at a city council meeting. At the final council meeting in June, the budget is adopted by the City Council. At this meeting, any proposed changes from the approved budget are explained and the Council makes any additional changes it wishes. All changes are subject to Oregon Budget Law which requires that no fund may be increased more than 10%, though it may be decreased without limitation.

Much of the planning for the budget, especially the utilities and construction, has been going on for some time and has a longer time frame than one year. Master long range plans for water, wastewater, storm drainage, transportation, and sidewalks are complete and being implemented. The master plan for parks is scheduled for completion after public input has been received and the plan has been approved by the Planning Commission and the City Council. These plans have been prepared by engineers and economists with the assistance of city staff. They are then reviewed by a committee of citizens and City Council members, which make recommendations of priorities to the Council. The City Council then makes the final decision which is passed to staff for implementation through the budget.

For other parts of the budget, especially the General Fund which includes many of the services most typical for a city, such as Library, Police, Senior Services, Planning, and Financial Management, the Budget Committee sets priorities and these priorities again are implemented by staff.

After adoption, the budget may be changed but only due to unforeseen occurrences. There are two processes which may be used. The first, by resolution or ordinance, is allowed only for very specific situations. The second, a supplemental budget, requires public hearings and newspaper publications, but allows changes for a broader spectrum of circumstances. Both methods must be passed by a majority vote of the City Council.

There is one final step of the budget process that happens after the year has ended. As part of the annual audit, which is also required by state law, compliance with local budget is examined and any exceptions are stated in the notes to the financial statements. Careful monitoring of expenditures has kept the City exception free for all but two of the last nine years, with these exceptions being minor .01 % of the budget (\$335 in the \$32.5 million budget).

CITY OF LEBANON
1998 - 1999 ADOPTED BUDGET

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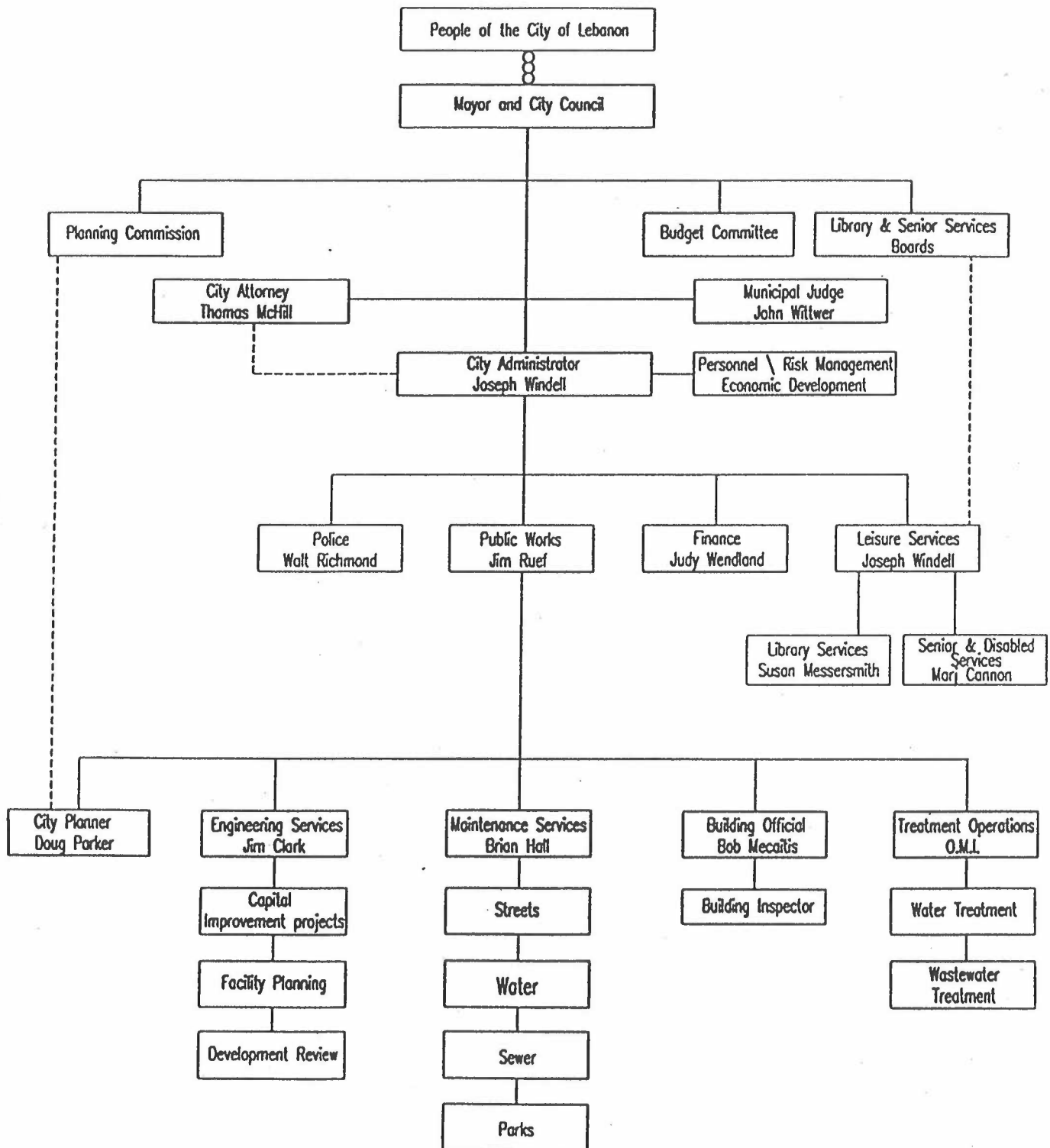
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CHARTS, GRAPHS,
&
SUMMARY SCHEDULES

City of Lebanon Organizational Chart



REVISED 4/23/98

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○○○○ Elective
 ——— Appointive
 - - - - - Advisory

**SCHEDULE OF FULL TIME EMPLOYEE EQUIVALENTS
FY 98/99 COMPARED TO FY 97/98 & 96/97**

<u>96/97</u>	<u>97/98</u>	<u>98/99</u>	<u># EMP</u>	<u>EXEMPT</u>	<u>MINIMUM</u>	<u>MIDPOINT</u>	<u>CONTROL POINT</u>	<u>MAXIMUM</u>
<u>FTE</u>	<u>FTE</u>	<u>FTE</u>						
n/a	n/a	n/a	n/a	Administrative Secretary				
1.0000	1.0000	1.0000	1	Senior Court Clerk	2039	2498	2636	2957
1.0000	1.0000	1.0000	1	Payroll Specialist	2039	2498	2636	2957
1.0000	1.0000	1.0000	1	Admin. Assist.-Police	2039	2498	2636	2957
1.0000	1.0000	1.0000	1	Admin. Assist.-Public Works	2188	2681	2829	3173
1.0000	1.0000	1.0000	1	Building Official	2903	3556	3752	4209
n/a	1.0000	1.0000	1	City Planner	2903	3556	3752	4209
1.0000	1.0000	1.0000	1	Finance Operations Manager	2903	3556	3752	4209
1.0000	1.0000	1.0000	1	Maintenance Supervisor	2903	3556	3752	4209
1.0000	1.0000	1.0000	1	Sen. Serv. Program Mgr.	2903	3556	3752	4209
1.0000	1.0000	1.0000	1	Library Program Mgr.	2903	3556	3752	4209
2.0000	2.0000	2.0000	2	Senior Engineer	3116	3817	4027	4518
1.0000	1.0000	1.0000	1	Maint. Division Mgr.	3344	4096	4322	4848
1.0000	0.5000	n/a	n/a	Police Lieutenant	3344	4096	4322	4848
1.0000	1.0000	1.0000	1	City Engineer	3344	4096	4322	4848
1.0000	1.0000	1.0000	1	Director of Public Works	4133	5063	5342	5993
1.0000	1.0000	1.0000	1	Finance Director	4133	5063	5342	5993
1.0000	1.0000	1.0000	1	Police Chief	4133	5063	5342	5993
<u>1.0000</u>	<u>1.0000</u>	<u>1.0000</u>	<u>1</u>	<u>City Administrator</u>		<u>5993</u>		

18.0000 18.5000 18.0000 18 SUBTOTAL - EXEMPT

POLICE 7/01/98 THRU 6/30/99

					<u>BASE</u>	<u>6 MO</u>	<u>18 MO</u>	<u>30 MO</u>
6.0000	6.0000	6.0000	6	Communications Clerk	1835	1983	2141	2312
1.0000	1.0000	2.0000	2	Records Clerk	1835	1983	2141	2312
15.0000	16.0000	16.0000	16	Police Officer	2459	2657	2869	3099
<u>5.0000</u>	<u>5.0000</u>	<u>5.0000</u>	<u>5</u>	<u>Police Sergeant</u>	<u>2990</u>	<u>3229</u>	<u>3487</u>	<u>3767</u>

27.0000 28.0000 29.0000 29 SUBTOTAL - POLICE

**SCHEDULE OF FULL TIME EMPLOYEE EQUIVALENTS
FY 98/99 COMPARED TO FY 97/98 & 96/97**

96/97 FTE	97/98 FTE	98/99 FTE	# EMP	AFSCME 7/01/98 THRU 6/30/99	BASE	12 MO	24 MO	36 MO	48 MO
1.0000	n/a	n/a	n/a	Court Clerk Assistant					
1.0000	1.0000	1.0000	1	Dial-A-Bus Driver	1846	1940	2037	2138	2245
n/a	n/a	1.0000	1	Bldg/Eng Permit Specialist	1846	1940	2037	2138	2245
2.0000	2.0000	2.0000	2	Secretary	1846	1940	2037	2138	2245
1.0000	1.0000	1.0000	1	Sec./Data Entry	1846	1940	2037	2138	2245
n/a	1.0000	1.0000	1	Court Clerk	1846	1940	2037	2138	2245
2.0000	2.0000	2.0000	2	Accounting Clerk II	1846	1940	2037	2138	2245
1.0000	1.0000	1.0000	1	Engineering Tech. I	1846	1940	2037	2138	2245
4.0000	4.0000	4.0000	4	Maintenance Worker	2006	2106	2212	2322	2438
1.0000	1.0000	1.0000	1	Senior Services Secretary	2006	2106	2212	2322	2438
1.0000	0.6250	1.0000	1	Library Assistant II	2006	2106	2212	2322	2438
2.0000	1.0000	1.0000	1	Sec./Accounts Payable	2006	2106	2212	2322	2438
n/a	1.0000	1.0000	1	Project Assistant	2006	2106	2212	2322	2438
0.0000	2.0000	2.0000	2	Engineering Tech. II	2006	2106	2212	2322	2438
4.3334	6.0000	6.2500	7	Senior Maint. Worker	2381	2500	2626	2757	2895
3.0000	2.0000	2.0000	2	Engineering Tech. III Inspector	2381	2500	2626	2757	2895
0.0000	1.0000	1.0000	1	Info. Systems Spec.	2728	2865	3007	3157	3316
4.5000	5.0000	5.0000	5	Crew Chief	2728	2865	3007	3157	3316
6.0000	7.0000	6.0000	6	Eng. Associate	2728	2865	3007	3157	3316
1.0000	1.0000	2.0000	2	Bldg. Inspector	3082	3235	3398	3568	3745
1.0000	1.0000	1.0000	1	Environmental Specialist	3082	3235	3398	3568	3745
<u>3.0000</u>	<u>3.0000</u>	<u>4.0000</u>	4	Project Engineer	3082	3235	3398	3568	3745
38.8334	43.6250	46.2500	47	SUBTOTAL - AFSCME					

**SCHEDULE OF FULL TIME EMPLOYEE EQUIVALENTS
FY 98/99 COMPARED TO FY 97/98 & 96/97**

<u>96/97</u> <u>FTE</u>	<u>97/98</u> <u>FTE</u>	<u>98/99</u> <u>FTE</u>	<u># EMP</u>	<u>PART-TIME</u>	<u>SALARY</u>
0.8000	n/a	n/a	n/a	City Planner	n/a
0.4750	n/a	n/a	n/a	Clerk Typist	n/a
n/a	n/a	0.4750	1	D-A-B Assistant	580
3.3250	1.6750	1.7500	4	Library Assistant I	821
n/a	n/a	n/a	1	Municipal Court Judge	1827
0.4000	n/a	n/a	n/a	Parks Maint Wrkr	n/a
0.4750	0.4750	n/a	n/a	Records Clerk	n/a
<u>0.4750</u>	<u>0.4750</u>	<u>n/a</u>	<u>n/a</u>	Sen. Center Office Assist. & Vol. Coord	n/a
5.9500	2.6250	2.2250	6	SUBTOTAL - PART-TIME	
<u>SEASONAL/TEMP/CONTRACT SERV</u>					<u>ANNUAL BUDGET</u>
1.8327	0.2462	1.3962		General Fund	32999
0.5130	0.4531	0.1700		Water Fund	4257
0.0000	0.3448	0.3400		Small Water Line	7580
n/a	n/a	0.1666		Storm Drain Utility	3690
0.5130	0.4565	0.1600		Wastewater Fund	3966
0.1538	0.4251	1.0710		Intergovernmental Funds	32944
<u>1.1330</u>	<u>1.1514</u>	<u>1.1000</u>		Capital Projects Fund	<u>30784</u>
<u>4.1455</u>	<u>3.0771</u>	<u>4.4038</u>		SUBTOTAL - SEASONAL/TEMP/CONT. SERV	116220
93.9289	95.8271	99.8788	100	TOTAL FTE	
=====	=====	=====	==		

98-99 BUDGET

GENERAL FUND FTE ALLOC

#	110	126	130	133	140	160	165	170	180	190	NON GEN	
EM POSITION	Admin Plan & Ec Dev	Planning	Public Works Eng	Parks	Finance	Legis	Library	Muni Court	Police	Senior Services	FUND SUB TOTALS	TOTALS
2 Accounting Clerk II											2.0000	2.0000
1 Admin. Assist.-Police									1.0000		0.0000	1.0000
1 Admin. Assist.-Pub. Works	0.0800	0.0200	0.1000	0.0200							0.7800	1.0000
1 Bldg./Eng Permit Specialist											1.0000	1.0000
1 Bldg. Inspector											1.0000	1.0000
1 Bldg. Inspector											1.0000	1.0000
1 Bldg. Official											1.0000	1.0000
1 City Admin.	0.2900					0.0400					0.6700	1.0000
1 City Planner		0.4200									0.5800	1.0000
1 City Engineer			0.1100								0.8900	1.0000
6 Comm. Clerk									6.0000		0.0000	6.0000
1 Court Clerk								1.0000			0.0000	1.0000
1 Crew Chief											1.0000	1.0000
1 Crew Chief											1.0000	1.0000
1 Crew Chief											1.0000	1.0000
1 Crew Chief				1.0000							0.0000	1.0000
1 Crew Chief											1.0000	1.0000
1 D-A-B Driver											1.0000	1.0000
4 Eng. Associate-CIP											4.0000	4.0000
1 Eng. Associate-Dev.											1.0000	1.0000
1 Eng. Associate-FP											1.0000	1.0000
1 Eng. Tech. I-Dev.			0.1000								0.9000	1.0000
1 Eng. Tech. II-CIP											1.0000	1.0000
1 Eng. Tech. II-IS											1.0000	1.0000
1 Eng. Tech. III-FP											1.0000	1.0000
1 Eng. Tech. III-GIS											1.0000	1.0000
1 Environ. Specialist-FP			0.020								0.9800	1.0000
1 Fin. Op. Mgr.					0.2700						0.7300	1.0000
1 Finance Dir.					0.3200						0.6800	1.0000
1 Info. Systems Spec.											1.0000	1.0000
1 Libr. Asst. II							1.0000				0.0000	1.0000
1 Libr. Prog. Mgr.							1.0000				0.0000	1.0000
1 Maint. Div. Mgr.				0.3000							0.7000	1.0000
1 Maint. Supervisor				0.1800							0.8200	1.0000
1 Maint. Worker											1.0000	1.0000
1 Maint. Worker				0.9400							0.0600	1.0000
2 Maint. Worker											2.0000	2.0000
1 Payroll Specialist					0.5100						0.4900	1.0000
1 Police Chief									1.0000		0.0000	1.0000
16 Police Officer									15.0000		1.0000	16.0000
1 Project Assistant											1.0000	1.0000
3 Project Engineer-CIP											3.0000	3.0000
1 Project Engineer-Dev											1.0000	1.0000
1 Pub. Works Dir.		0.0600	0.0200	0.0400							0.8800	1.0000
2 Records Clerk									2.0000		0.0000	2.0000
1 Sec. Accts. Payable					0.3700						0.6300	1.0000
1 Sec. Data Entry		0.0100	0.0300	0.0400							0.9200	1.0000
1 Secretary		0.0100		0.0100							0.9800	1.0000
1 Secretary		0.4300	0.0200	0.1000							0.4500	1.0000
1 Senior Center Secretary										1.0000	0.0000	1.0000
1 Sen. Serv. Program Mgr.										1.0000	0.0000	1.0000
1 Senior Court Clerk								1.0000			0.0000	1.0000
1 Senior Eng. - FP											1.0000	1.0000
1 Senior Eng. - CIP											1.0000	1.0000
1 Senior Maint. Wrkr.											1.0000	1.0000
2 Senior Maint. Wrkr.											2.0000	2.0000
1 Senior Maint. Wrkr.											1.0000	1.0000
1 Senior Maint. Wrkr.											1.0000	1.0000
1 Senior Maint. Wrkr.											1.0000	1.0000
1 Senior Maint. Wrkr.											0.2500	0.2500
5 Sergeant									5.0000		0.0000	5.0000

PART TIME

1 Dial-A-Bus Assistant											0.4750	0.4750
4 Lib. Asst. I							1.7500				0.0000	1.7500
1 Mun. Crt. Judge								N/A			0.0000	0.0000

SEASONAL/TEMP/CONTRACT SERVICE

N/A Building Inspector											0.1600	0.1600
N/A Clerical (PW Scanning)		0.0200		0.0200							0.2400	0.2800
N/A Development Intern		0.1500									0.6500	0.8000
N/A Engineer - CIP											0.2500	0.2500
N/A Maint. Wrkr.				0.4200							0.4966	0.9166
N/A Parking Official									0.5000		0.0000	0.5000
N/A Seasonal Help							0.1500			0.0962	0.9210	1.1672
N/A Secretarial		0.0200		0.0200							0.2900	0.3300
TOTAL												
100 EMPLOYEES	0.3700	1.1400	0.4000	3.0900	1.4700	0.0400	3.9000	2.0000	30.5000	2.0962	54.8726	99.8788

X

[illegible][illegible]

**CITY OF LEBANON
PUBLIC WORKS DEPARTMENT
SUMMARY OF 1998-99 CAPITAL IMPROVEMENT PROJECTS**

Project	Estimated Total Project Cost	1994-1995 Budget Year Funding Source											Total
		435	476	515	550	840	841	920	571	925	927	929	
		Wtr CIP	WW CIP	STS	SF&BP	St CIP	St CIP-Res	LURD	STP	NWURD	IOF	EDA	
Backup Wellfield	\$375,000	\$295,000											\$295,000
Accelerator Repairs	\$248,000	\$248,000											\$248,000
Green Acres Interconnect	\$200,000	\$200,000											\$200,000
Reservoir Vaults/Valves	\$27,400	\$27,400											\$27,400
Downtown Sewer Separation	\$586,600		\$586,600										\$586,600
Westside Interceptor, Phase 1a	\$3,200,000		\$1,822,244							\$631,730			\$2,453,974
Santiam Travel Station	\$330,000			\$215,000					\$114,876				\$329,876
Priority Sidewalk Installation	\$156,000				\$44,133								\$44,133
Hansard Area Improvements	\$1,000,000						\$181,889		\$63,800	\$368,550	\$141,000	\$389,376	\$1,144,615
South Main Reconstruction	\$925,000							\$925,000					\$925,000
2nd Street Bridge	\$540,000							\$540,000					\$540,000
Airport Road (7th to City Limits)	\$200,000	\$70,000	\$130,000										\$200,000
Street Preservation Program	\$150,000					\$150,000							\$150,000
Wastewater Outfall Toxicity	\$59,900		\$59,900										\$59,900
TOTAL	\$7,997,900	\$840,400	\$2,598,744	\$215,000	\$44,133	\$150,000	\$181,889	\$1,465,000	\$178,676	\$1,000,280	\$141,000	\$389,376	\$7,204,498

**CITY OF LEBANON
CAPITAL IMPROVEMENT PROJECT SCHEDULE 1998 - 1999**

	1998									1999								
PROJECT	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT
Emergency Back-Up Well field																		
WTP Accelerator Repairs																		
Green Acres Interconnect																		
Reservoir Altitude Valve/Vault																		
Downtown Sewer Separation																		
West Side Interceptor (Phase 1)																		
Santiam Travel Station (Phase 1)																		
Priority Sidewalk																		
Hansard Area Improvements																		
South Main Reconstruction																		
2nd Street Bridge																		
Airport Rd (7th - W. City Limits)																		
Street Preservation Program																		
Wastewater Outfall Toxicity																		

IX

GENERAL FUND

Date : 7/15/98
 Time : 2:08
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 10 GENERAL FUND
 Dept : 100 GENERAL FUND

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	26,000	41020 FEDERAL GRANT FUNDS	42,250	42,250	45,000
300,000.00	494,000.00	800,000	41052 BANK LOAN FUNDS-TAN	800,000	800,000	800,000
14,801.26	27,859.86	40,000	41053 INT FROM BANK LOAN	40,000	40,000	40,000
0.00	100,000.00	0	41054 BANK LOAN FUNDS			
36,875.39	32,931.62	32,000	41070 ST CIGARETTE REVENUE	29,000	29,000	29,000
81,602.10	92,517.91	82,000	41080 STATE LIQUOR REVENUE	84,000	84,000	90,000
1,012.00	970.00	1,000	43005 JAIL ASSESS ADMIN FEE	1,000	1,000	1,000
16,711.67	44,673.93	35,000	43008 MU CRT COLLECTIONS	40,000	40,000	60,000
158,481.47	191,994.10	190,000	43010 MU CRT FINE & FORFEIT	140,000	140,000	140,000
772.00	3,451.00	2,000	43015 PARKING FINES	12,100	12,100	12,100
26,637.94	15,066.17	18,000	44010 CONSUMER POWER, INC.	14,000	14,000	14,000
30,706.88	31,177.52	32,000	44020 LEBANON SANITATION CO	30,000	30,000	30,000
28,603.81	29,245.84	26,000	44030 TCI CABLE	29,000	29,000	29,000
86,552.95	78,680.13	80,000	44035 NW NAT GAS FRANCHISE	80,000	80,000	80,000
222,541.06	254,681.75	230,000	44040 PP&L ELECT FRANCHISE	240,000	240,000	240,000
40,898.00	44,058.10	40,000	44060 TELEPHONE UTILITIES	40,000	40,000	43,000
0.00	0.00	1,500	45010 REV FROM SALE OF PROP	1,500	1,500	1,500
3,900.00	3,900.00	3,900	45020 REV FROM RENTED PROP	3,900	3,900	3,900
4,470.00	3,894.50	1,500	46020 BUSINESS LICENSES	1,500	1,500	3,000
1,867,702.60	1,976,771.77	1,639,202	47010 CURRENT PROPERTY TAXES	1,976,766	1,976,766	1,976,766
116,714.72	130,842.44	130,000	47020 DELINQUENT PROP TAXES	130,000	130,000	125,000
5.00-	1.00-	0	48040 CASH OVER			
261.63	737.20	500	48070 EXTRA POLICE SERVICE	500	500	500
31,646.67	26,049.98	30,000	48100 INTEREST ON INVESTMENT	30,000	30,000	15,000
361.06	2,775.77	3,000	48101 INTEREST ON TAXES	3,000	3,000	3,000
31.40	253.05	100	48130 MAPS AND ORDINANCES	500	500	500
22,810.00	21,660.00	20,000	48131 TOWING ADMIN COST	20,000	20,000	20,000
10,382.02	38,930.53	20,600	48140 MISCELLANEOUS REVENUE	20,600	20,600	20,600
11,663.41	16,312.62	9,000	48144 MISC. REVENUE-LIBRARY	12,000	12,000	12,000
3,072.95	2,051.50	3,000	48146 MISC. REVENUE-POLICE	3,000	3,000	3,000
12,640.02	13,002.60	13,000	48148 MISC REV-SR CTR	11,500	11,500	11,500
145.15	2,179.72	1,000	48149 MISC REV-TALL GRASS	1,000	1,000	1,000
4,327.63	7,154.00	6,000	48150 PLANNING COMISSION REV	6,000	6,000	6,000
82.65	129.80	50	48295 XEROX COPIES	50	50	50
0.00	0.00	0	49005 FROM INS RESERVES	91,067	102,800	102,800
0.00	0.00	7,000	49028 FROM 83-84 HSING REHAB	7,000	7,000	7,000
906.69	726.19	1,010	49030 FROM MOTEL TAX	1,000	1,000	1,000
57,216.08	75,169.85	58,000	49040 STATE REVENUE SHARING	59,000	59,000	65,000
21,290.30	5,000.00	0	49050 FROM BLDG INSPECT			
3,470.02	1,300.00	0	49055 FROM CIVIL FORFEITURE			
3,436.29	0.00	0	49060 FROM SENIOR GRANT			
0.00	0.00	0	49070 FROM TPR-ORD DEV GRANT	8,600	8,600	8,600
2,734.74	417.00	0	49075 FROM HISTORIC RESOURCE			
544,528.75	504,590.95	278,000	49901 BEGINNING BALANCE	378,000	378,000	408,000
769,986.31	4,275,156.40	3,860,362	49999 TOTAL REVENUE	4,387,833	4,399,566	4,448,816

PROGRAM INFORMATION

ADMINISTRATION, ECONOMIC & COMMUNITY DEVELOPMENT

Page 1 of 1

PROGRAM DESCRIPTION:

For the last few years, Administration, Economic and Community Development, and Planning have been combined into one budget. In 1997-98, the city hired a regular full-time City Planner to reduce costs. The city had previously contracted planning services out to Cascades West Council of Governments. For 1998-99, they separately state the costs related to providing Planning Services in the budget presented in Department 126--Planning.

The City Administrator directs and coordinates the activities of all city departments; acts as the department head for Leisure Services, Economic Development Director and City Recorder; administers city personnel and risk management systems; supervises preparation of the annual budget, and implements policy as established by the City Council and performs other general administrative functions.

Significant reductions resulting from the impact of Ballot Measure 50 continue to be in effect. We have eliminated financial support for the Linn County Development office and the Chamber of Commerce Economic Development contract, and the employees' benefits agent of record. We have cut back budgets for labor relations and economic development costs substantially.

POSITIONS:

	<u>1997-98</u>	<u>1998-99</u>
Administrative Assistant - Public Works	.1000 FTE	.0800 FTE
City Administrator	.2900 FTE	.2900 FTE
City Planner	.3800 FTE	.0000 FTE
Secretary/Receptionist (2)	.4100 FTE	.0000 FTE
TOTAL	1.1800 FTE	.3700 FTE

Date : 7/15/98
 Time : 2:08
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 10 GENERAL FUND
 Dept : 110 ADMIN, PLNG, & ECON DEVELOP

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
PERSONNEL SERVICES						
40,790.27	17,578.96	35,217	50001 SALARIES	25,340	25,340	25,340
10,223.02	3,382.57	13,708	50003 FRINGE BENEFITS	7,406	7,406	7,406
257.49	104.41	0	50250 PART TIME			
873.13	375.58	211	50600 OVERTIME			
52,143.91	21,441.52	49,136	59999 TOTAL PERSONNEL SERV	32,746	32,746	32,746
MATERIALS & SERVICES						
0.00	0.00	0	61008 ADVERTISING (ADMIN)			
201.05	200.00	95	61128 COMPUTER EXP (PW)			
99,730.79	119,349.00	30,052	61130 CONTRACT SERVICES	12,450	12,450	1,250
76.16	5,456.85	0	61131 CONTRACT SERVICES (PW)	1,500	1,500	1,500
11,389.53	8,957.06	3,700	61240 DEPT/OPERATING EXPENSE	3,300	3,300	3,300
104.26	167.58	351	61243 OPERATING EXP (PW)			
391.15	180.69	100	61250 DEPT/OP SUPPLIES	100	100	100
0.00	3.68	0	61253 OP SUPPLIES (PW)			
1,007.97	1,373.13	0	61290 DUES & SUBSCRIPTIONS	250	250	250
314.17	215.51	50	61320 EDUCATION & TRAINING	50	50	50
0.00	76.00	0	61323 EDUCATION & TRNG (PW)			
11,259.28	9,180.06	472	61401 UNEMPLOY INS	101	101	101
98.75	231.00	100	61570 MAINT/EQPT	100	100	100
1,774.04	3,240.91	2,600	61600 MEETINGS & CONFERENCES	1,300	1,300	1,300
4,043.03	1,963.30	2,350	61700 OFFICE SUPPLIES	2,000	2,000	2,000
340.06	605.92	0	61703 OFFICE SUPPLIES (PW)			
0.00	2,750.00	0	61880 RENT			
130,730.24	153,950.69	39,870	69999 TOTAL MAT & SERV	21,151	21,151	9,951
CAPITAL OUTLAY						
1,519.00	2,155.07	0	72500 OFFICE EQPT.			
0.00	0.00	0	72503 OFFICE EQPT (PW)			
1,519.00	2,155.07	0	79999 TOTAL CAPITAL OUTLAY	0	0	0
INTERFUND TRANSFERS						
0.00	0.00	0	90027 TO INFO SYSTEM SERVICE	95	95	95
0.00	0.00	0	90990 TOTAL INTERFUND TRANS	95	95	95
184,393.15	177,547.28	89,006	99000 TOTAL DEPT EXP	53,992	53,992	42,792

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 2

FUND: 10 - GENERAL

DEPARTMENT: 110 - ADMINISTRATION & ECONOMIC DEVELOPMENT

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61130 CONTRACT SERVICES:		
Unemployment Tax Claim Assistance	250	
Outside engineering costs, enterprise zone publications, printing costs, marketing costs, industrial site & commercial site catalog costs	1,000	<u>1,250</u>
61131 CONTRACT SERVICES (PW):		
Reformatting Municipal Code for web site	1,500	<u>1,500</u>
61240 DEPARTMENT/OPERATING EXPENSE:		
Labor relations costs; consultant & attorney fees	2,200	
Employee Assistance, Wellness/Safety program	1,000	
Cost for film developing, enlarging of photos, graphic art costs and maps	100	<u>3,300</u>
61250 DEPARTMENT/OPERATING SUPPLIES:		
Misc. supplies other than routine office supplies	100	<u>100</u>
61290 DUES AND SUBSCRIPTION:		
Professional dues, The Oregonian, Statesman Journal Albany Democrat and Lebanon Express	250	<u>250</u>
61320 EDUCATION AND TRAINING:	50	<u>50</u>
61401 UNEMPLOYMENT INSURANCE:	101	<u>101</u>
61570 MAINTENANCE/EQUIPMENT:		
Service & repair of office equipment	100	<u>100</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 2

FUND: 10 - GENERAL

DEPARTMENT: 110 - ADMINISTRATION, PLANNING, & ECONOMIC DEVELOPMENT

MATERIALS & SERVICES

SUB-LINE

ITEM TOTAL LINE TOTAL

61600 MEETINGS AND CONFERENCES:

Business luncheon meetings, travel to research
economic development prospects, & conferences

1,300

1,300

61700 OFFICE SUPPLIES:

Routine office supplies

2,000

2,000

INTERFUND TRANSFER

90027 TO INFORMATION SYSTEMS SERVICES:

95

95

PROGRAM INFORMATION

CITY ATTORNEY

Page 1 of 1

PROGRAM DESCRIPTION:

The City Attorney provides professional legal services for the city and serves as the city's legal officer; drafts and reviews ordinances, resolutions, contracts, and other legal documents; attend City Council meetings and other meetings as requested; provides legal advice to City Council, appointed boards and commissions, department heads and other city employees; prosecutes violations of State law and city ordinances in Municipal Court; represents the city in general litigation. We anticipate that outside counsel will occasionally need to be hired by the city when a specialized matter arises or when a conflict of interest exists.

This year, we have again allocated the City Attorney's fee between various funds and departments. Since keeping more detailed time records, we have improved the accuracy of allocating the costs. The cost of the City Attorney for prosecutions and cost of prosecutors for conflict of interest has been included in the Court budget. The firm of Morley, Thomas, and McHill provides City Attorney services for the City of Lebanon. The fee for the legal services contract requested this year will be \$96,000; this is a \$6,000 or 6.7% increase over 1997-98. This amount provides services to the city at approximately 28% discount over regular market rates.

The city is fortunate to be able to receive high quality service at less than market rates. Contracting for this service with a local firm continues to be more cost effective than having a full time attorney on staff or seeking services outside the community. Allocation of the City Attorney's contract is as follows:

General Fund - City Attorney Budget	27.12%
General Fund - Court Budget	55.34%
Enterprise Fund - Water Budget	4.78%
Enterprise Fund - Wastewater Budget	4.78%
Intergovernmental Fund - Street Budget	4.10%
Lebanon Urban Renewal District	1.94%
NW Lebanon Urban Renewal District	<u>1.94%</u>
 TOTAL	 100.00%

Date : 7/15/98
 Time : 2:08
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 10 GENERAL FUND
 Dept : 120 CITY ATTORNEY

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
MATERIALS & SERVICES						
24,600.00	24,660.00	25,000	61130 CONTRACT SERVICES	26,250	26,250	26,250
0.00	0.00	500	61132 OUTSIDE ATTORNEY'S FEE	500	500	500
24,600.00	24,660.00	25,500	69999 TOTAL MAT & SERV	26,750	26,750	26,750
24,600.00	24,660.00	25,500	99000 TOTAL DEPT EXP	26,750	26,750	26,750

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 10 - GENERAL

DEPARTMENT: 120 - CITY ATTORNEY

MATERIALS & SERVICES

**SUB-LINE
ITEM TOTAL LINE TOTAL**

61130 CONTRACT SERVICES:

26,250

26,250

61132 OUTSIDE ATTORNEY FEES:

Fees paid as a result of City Attorney conflict
of interest or fees paid for litigation in a
specialized area

500

500

PROGRAM INFORMATION
PUBLIC WORKS/PLANNING

Page 1 of 4

PROGRAM DESCRIPTION:

The Planning Division has various areas of responsibility including current and long-range planning, community development coordination, Comprehensive Plan review and updating, state-mandated Periodic Review of the Comprehensive Plan, staff to the Planning Commission and Historic Resources Commission, and involvement with community enhancement activities.

The Planning staff and Planning Commission will be devoting a significant amount of time and resources to the state required review and updating of the Comprehensive Plan during the 98-99 fiscal year. The Periodic Review process will include a review and updating of the Comprehensive Plan to insure that it still reflects the needs, objectives, values and priorities of the community. As part of the Comprehensive Plan update, the City will incorporate all of the state laws, rulings, and regulations that were established after our Comprehensive Plan was developed and acknowledged by the state. The Periodic Review and Comprehensive Plan update activities will include many meetings of the Planning Commission and other citizens' groups. The Development Intern has had a substantial role in the preparation of the two most recently completed Periodic Review Work Tasks (Multi-family Residential Lands and Riparian Protection Sub-zone) and has taken a lead role in initiating the preliminary review and updating of the Comprehensive Plan in support of this Periodic Review Work Task. It is anticipated that this current Work Task will take approximately one year to complete. Planning Division staff anticipate applying for a Periodic Review Work Task grant (approximately \$10,000) to help pay for the costs of conducting the Comprehensive Plan update.

Transportation planning related activities will be another area of substantial commitment of Planning staff time and resources in the 98-99 fiscal year. The City will be involved in the preparation of the Transportation System Plan (TSP) or updating of the City's Transportation Master Plan in order to comply with the Transportation Planning Rule (TPR). Planning division staff will be working along with other City department staff as part of the Management Team assisting the consultants and Citizens' Advisory Committee. Concurrent with the TSP preparation, Planning division staff will be responsible for preparing numerous substantial amendments to the City's land use regulations (Zoning and Subdivision Ordinances) in order to implement the new TSP and comply with the requirements

PROGRAM INFORMATION
PUBLIC WORKS/PLANNING

Page 2 of 4

of the TPR. This land use regulations update will be funded, in part, by a \$16,200 Transportation and Growth Management (TGM) grant award which is a program jointly funded and operated by ODOT and DLCD. It is anticipated that the Development Intern will assist in land use regulations update project, which according to the grant award conditions must be completed by June, 1999. Planning division staff will be working closely with other City staff and Oregon Department of Transportation staff on both of these projects.

Planning division staff serves as staff to the Lebanon Historic Resources Commission (HRC) which is an active group that will be involved with various community enhancement projects in the 98-99 fiscal year. The HRC will serve the volunteer coordinator for volunteer efforts in the restoration of the Lebanon train depot. The HRC is also committed to restoring the Elkins Flour Mill building including installation of a new roof in the 98-99 fiscal year which will be funded in part by a \$10,000 grant award from the Meyer Memorial Trust. In addition to these historic structure restoration projects, the HRC is active in local festivals, historic resource tours, and various other community activities.

The Planning Division will be implementing an expanded public notification process in the 98-99 fiscal year. The focus of the expanded notification will be newspaper advertising and will also include an expansion of the area receiving mailed notices. Traditionally the Planning Division has advertised public hearings in the legal notice section of the Lebanon Express. The expanded notification will include large display ads of Planning Commission public hearings and will be published simultaneously in both the Lebanon Express and the Democrat- Herald. The expanded notification is targeted for larger-scale development proposals that could potentially have local or community-wide impacts.

For the past decade until the 97-98 fiscal year, Planning Division services were provided by contract as part of Administration, Planning, and Economic Development. Since August, 1997, the position of City Planner has been held by a City of Lebanon employee who is part of the Public Works Department. As mentioned above, Planning Division staff has been assisted by a Planning/Development Intern during the past year and anticipates a continuation of such support during

PROGRAM INFORMATION
PUBLIC WORKS/PLANNING

Page 3 of 4

the 98-99 Fiscal Year. The Development Intern has provided important support on a variety of planning related activities in addition to the Periodic Review projects discussed above. As indicated above, in addition to working on the Comprehensive Plan update, the Development Intern is proposed to assist both the City Planner and the City Engineer on major transportation related planning projects in the coming year. Additionally, the current Development Intern has independently applied for and been awarded a \$2,100 Student Oriented Services grant through the University of Oregon to assist the City (working under the Maintenance Division Manager) in an update of the draft Parks Master Plan and to prepare a Street Tree Plan. The grant award is for project related costs with the Intern receiving a minor stipend. This grant must be completed by October, 1998.

Various City staff are currently operational on the City's Geographic Information System (GIS) in a variety of applications. Planning Division staff are aware of a variety of time efficient planning related GIS applications that would benefit staff activities and the public but Planning staff does not currently have a powerful enough computer system that can access and interact with the GIS. Consequently, the Planning Division budget includes funding to purchase a new computer that will enable Planning staff to become a GIS user and benefit from the City's investment in the GIS.

As mentioned above, Planning Division staff serves as staff to both the Planning Commission and the Historic Resources Commission which include the following members:

PLANNING COMMISSION

<u>Name</u>	<u>Occupation</u>	<u>Term Expiration</u>
John Brown	Property Owner	4-01-2000
Barry Scott	Cabinet Shop Owner	4-01-2000
Don Robertson	Realtor	4-01-2000
Roger Munk	Optometrist	4-01-2000
Robert Elliott	Retired	4-01-1999
Tom Owen	Realtor	4-01-2000
Dan Miner	Contractor	4-01-1999
Mel Harrington	Entrepreneur	4-01-1999
Retha Larson	Transportation Supervisor	4-01-1999

PROGRAM INFORMATION
PUBLIC WORKS/PLANNING

Page 4 of 4

HISTORIC RESOURCES COMMISSION

<u>Name</u>	<u>Affiliation</u>	<u>Term Expiration</u>
Steve Kassis	At-large	1-01-1999
Rick Allen	At-large	1-01-2001
Larry Nelson	At-large	1-01-2000
Pat Dunn	At-large	1-01-1999
LouAnn Allen	At-large	1-01-2001
Mel Harrington	Planning Commission	1-01-2000
Ella Garboden	At-large	1-01-1999
Malia Allen	At-large	1-01-2001
Shirlee Harrington	At-large	1-01-2000

Staff wishes to thank these volunteers for contributing their time and support.

POSITIONS:

	<u>1997-98</u>	<u>1998-99</u>
City Planner	.0000 FTE	.4200 FTE
Director of Public Works	.0000 FTE	.0600 FTE
Secretary	.0000 FTE	.4300 FTE
Administrative Assistant- Public Works	.0000 FTE	.0200 FTE
Secretary/ Data Entry	.0000 FTE	.0100 FTE
Secretary	.0000 FTE	<u>.0100 FTE</u>
 SUBTOTAL	 .0000 FTE	 .9500 FTE
 Temporary Clerical (PW Scanning)	 .0000 FTE	 .0000 FTE
Development Intern	.0000 FTE	.0000 FTE
Temporary Secretary	.0000 FTE	<u>.0200 FTE</u>
 TOTAL	 .0000 FTE	 1.1400 FTE

Date : 7/15/98
 Time : 2:08
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 10 GENERAL FUND
 Dept : 126 PLANNING

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
PERSONNEL SERVICES						
0.00	0.00	0	50001 SALARIES	38,021	38,021	38,021
0.00	0.00	0	50003 FRINGE BENEFITS	13,080	13,080	13,080
0.00	0.00	0	50600 OVERTIME	212	212	212
0.00	0.00	0	59999 TOTAL PERSONNEL SERV	51,313	51,313	51,313
MATERIALS & SERVICES						
0.00	0.00	0	61009 ADVERTISING (PW)	1,570	1,570	1,570
0.00	0.00	0	61123 COMMUNICATION (PW)	150	150	150
0.00	0.00	0	61128 COMPUTER EXP (PW)	315	315	315
0.00	0.00	0	61131 CONTRACT SERVICES (PW)	5,614	5,614	5,614
0.00	0.00	0	61243 OPERATING EXP (PW)	280	280	280
0.00	0.00	0	61253 OP SUPPLIES (PW)	230	230	230
0.00	0.00	0	61293 DUES & SUBSCRIPT (PW)	110	110	110
0.00	0.00	0	61323 EDUCATION & TRNG (PW)	690	690	690
0.00	0.00	0	61401 UNEMPLOY INS	280	280	280
0.00	0.00	0	61603 MTGS & CONF (PW)	550	550	550
0.00	0.00	0	61703 OFFICE SUPPLIES (PW)	820	820	820
0.00	0.00	0	61820 POSTAGE	660	660	660
0.00	0.00	0	61883 RENT (PW)	1,410	1,410	1,410
0.00	0.00	0	69999 TOTAL MAT & SERV	12,679	12,679	12,679
CAPITAL OUTLAY						
0.00	0.00	0	72503 OFFICE EQPT (PW)			700
0.00	0.00	0	79999 TOTAL CAPITAL OUTLAY	0	0	700
INTERFUND TRANSFERS						
0.00	0.00	0	90027 TO INFO SYSTEM SERVICE			
0.00	0.00	0	90990 TOTAL INTERFUND TRANS	0	0	0
0.00	0.00	0	99000 TOTAL DEPT EXP	63,992	63,992	64,692

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 10 - GENERAL

DEPARTMENT: 126 - PUBLIC WORKS/PLANNING

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61009 ADVERTISING (PW):		
Legal ads	1,550	
Recruiting	20	<u>1,570</u>
61123 COMMUNICATIONS (PW):		
Cellular equipment	20	
Cell phone	130	<u>150</u>
61128 COMPUTER EXPENSE (PW):		
Service computer/printer	10	
Service and repair of hardware	220	
Supplies	50	
Software	25	
Training	10	<u>315</u>
61131 CONTRACT SERVICES (PW):		
Temporary secretary	934	
Development Intern	4,680	<u>5,614</u>
61243 DEPARTMENT/OPERATING EXPENSE (PW):		
Mileage, film processing	140	
Copying, other Planning Commission expenses	140	<u>280</u>
61253 DEPARTMENT/OPERATING SUPPLIES (PW):		
Planning Commission supplies, books	230	<u>230</u>
61293 DUES & SUBSCRIPTIONS (PW):		
	110	<u>110</u>
American Planning Association		
Oregon City Planning Directors Association		
Historic Preservation League of Oregon		

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 10 - GENERAL

DEPARTMENT: 126 - PUBLIC WORKS/PLANNING

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61323 EDUCATION & TRAINING (PW):		
Legal Issues Workshop	100	
Planning Commission Training Workshop	195	
Historic Resource Committee Workshop	195	
Staff training	100	
Miscellaneous training	100	<u>690</u>
61401 UNEMPLOYMENT INSURANCE	280	<u>280</u>
61603 MEETINGS & CONFERENCES (PW):		
Planning Commission/City Council Appreciation Dinner	150	
Oregon Planning Institute	100	
National APA Conference (Seattle)	300	<u>550</u>
61703 OFFICE SUPPLIES (PW):		
General office supplies	820	<u>820</u>
61820 POSTAGE (PW):		
Public notices- hearings, land use actions	660	<u>660</u>
61883 RENT (PW):	1,410	<u>1,410</u>
 <u>CAPITAL OUTLAY</u>		
72503 OFFICE EQUIPMENT:	700	<u>700</u>

PROGRAM INFORMATION
PUBLIC WORKS/ENGINEERING

Page 1 of 2

PROGRAM DESCRIPTION:

While most of Engineering's activities are not reimbursable through utility, development, public improvement, and other revenue-producing funds, the division depends on general fund monies for several areas of activity.

Activity areas in this fund include technical assistance to other departments; response to and resolution of citizens' complaints; hazard investigations; and communication and cooperation with other government entities such as the Oregon State Health Division (OSHD), the Federal Emergency Management Agency (FEMA), the Department of Environmental Quality (DEQ), Linn County, state and federal health agencies, the Soil Conservation Service and Grand Prairie Water Control District. The ongoing investigation into the perchloroethylene (PCE) groundwater contamination in Northwest Lebanon is an example of this activity.

The continuing reduction in general fund revenues will require the Department of Public Works to keep this kind of support activity to a minimum in FY 1998-99.

In the past this fund also included support activities for development or projects prior to their approval for funding from other sources. Engineering activities in this category include feasibility studies, facility planning, preliminary engineering, site and utility design for potential economic development, preliminary design and production of engineering reports for Local Improvement Districts (LIDs), and grant applications.

This development support activity has been withdrawn from the general fund and is now funded out of the utility funds — water, wastewater and streets. Development support is also funded through a new budget department, Engineering Development Review (Department 555) which is funded by revenue from various planning and engineering permit fees.

PROGRAM INFORMATION
PUBLIC WORKS/ENGINEERING

Page 2 of 2

<u>POSITIONS:</u>	<u>1997-98</u>	<u>1998-99</u>
Administrative Assistant	.1000 FTE	.1000 FTE
Director of Public Works	.0300 FTE	.0200 FTE
City Engineer	.1500 FTE	.1100 FTE
Engineering Tech I (Development)	.1000 FTE	.1000 FTE
Environmental Specialist (Facility Planning)	.0200 FTE	.0200 FTE
Information Systems Specialist	.0450 FTE	.0000 FTE
Secretary/Data Entry	.0300 FTE	.0300 FTE
Secretary	<u>.0500 FTE</u>	<u>.0200 FTE</u>
 SUBTOTAL	 .5250 FTE	 .4000 FTE
 Temporary Public Works Secretary	 <u>.0000 FTE</u>	 <u>.0000 FTE</u>
 TOTAL	 .5250 FTE	 .4000 FTE

Date : 7/15/98
 Time : 2:08
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 10 GENERAL FUND
 Dept : 130 PUBLIC WORKS

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
PERSONNEL SERVICES						
16,486.60	20,956.85	20,837	50001 SALARIES	15,889	15,889	15,889
5,638.04	6,954.33	7,511	50003 FRINGE BENEFITS	5,553	5,553	5,553
0.00	0.00	0	50250 PART TIME			
465.63	267.54	120	50600 OVERTIME	80	80	80
22,590.27	28,178.72	28,468	59999 TOTAL PERSONNEL SERV	21,522	21,522	21,522
MATERIALS & SERVICES						
323.43	37.74	25	61009 ADVERTISING (PW)	50	50	50
0.00	200.00	250	61010 ADVERTISING	250	250	250
131.20	157.00	20	61123 COMMUNICATION (PW)	20	20	20
79.11	13.27	160	61124 COMPUTER EXPENSE	200	200	200
123.36	121.91	25	61128 COMPUTER EXP (PW)	110	110	110
471.17	1,590.45	11,800	61130 CONTRACT SERVICES	10,000	10,000	10,000
105.00	4,044.33	550	61131 CONTRACT SERVICES (PW)	500	500	500
433.17	981.27	707	61240 DEPT/OPERATING EXPENSE	700	700	700
2,039.16	241.49	40	61243 OPERATING EXP (PW)	60	60	60
388.51	593.61	0	61250 DEPT/OP SUPPLIES			
69.00	244.20	25	61253 OP SUPPLIES (PW)	120	120	120
4.81	79.00	90	61290 DUES & SUBSCRIPTIONS	170	170	170
104.00	89.00	15	61293 DUES & SUBSCRIPT (PW)	45	45	45
195.00	0.00	50	61320 EDUCATION & TRAINING	50	50	50
92.65	19.71	50	61323 EDUCATION & TRNG (PW)	50	50	50
0.00	0.00	137	61401 UNEMPLOY INS	108	108	108
0.00	0.00	175	61570 MAINT/EQPT	175	175	175
0.00	67.81	40	61573 MAINT/EQPT (PW)	70	70	70
341.28	584.46	300	61580 MAINT/VEHICLES	300	300	300
0.00	20.00	30	61600 MEETINGS & CONFERENCES	30	30	30
0.00	0.00	30	61603 MTGS & CONF (PW)	80	80	80
87.99	130.27	20	61703 OFFICE SUPPLIES (PW)	150	150	150
168.89	104.26	100	61800 PETROLEUM	100	100	100
0.00	550.00	744	61883 RENT (PW)	749	749	749
5,157.73	9,869.78	15,383	69999 TOTAL MAT & SERV	14,087	14,087	14,087
CAPITAL OUTLAY						
300.00	0.00	0	72503 OFFICE EQPT (PW)			
300.00	0.00	0	79999 TOTAL CAPITAL OUTLAY	0	0	0
INTERFUND TRANSFERS						

Date : 7/15/98
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CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 10 GENERAL FUND
 Dept : 130 PUBLIC WORKS

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
0.00	0.00	0	90027 TO INFO SYSTEM SERVICE	2,656	2,656	2,656
610.00	1,220.00	780	90105 TO EQPT ACQ & REP FUND	80	80	80
610.00	1,220.00	780	90990 TOTAL INTERFUND TRANS	2,736	2,736	2,736
28,658.00	39,268.50	44,631	99000 TOTAL DEPT EXP	38,345	38,345	38,345

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 10 - GENERAL

DEPARTMENT: 130 - PUBLIC WORKS/ENGINEERING SERVICES

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61009 ADVERTISING (PW):		
Recruiting and legal ads	50	<u>50</u>
61010 ADVERTISING (ENG):		
Recruiting and legal ads	250	<u>250</u>
61123 COMMUNICATIONS (PW):		
Cellular Equipment	20	<u>20</u>
61124 COMPUTER EXPENSE (ENG):		
Service and repair of hardware	100	
Supplies	100	<u>200</u>
61128 COMPUTER EXPENSE (PW):		
Service computer/printer	10	
Supplies	50	
Software	25	
Training	25	<u>110</u>
61130 CONTRACT SERVICES (ENG):		
In-house engineering, surveying, and consultant services	10,000	<u>10,000</u>
61131 CONTRACT SERVICES (PW):		
Outside engineering and surveying services	500	<u>500</u>
61240 DEPARTMENT/OPERATING EXPENSE (ENG):		
Outside engineering services	300	
Recording fees	400	<u>700</u>

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 10 - GENERAL

DEPARTMENT: 130 - PUBLIC WORKS/ENGINEERING SERVICES

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61243 DEPARTMENT/OPERATING EXPENSE (PW):		
P.E. License renewal	60	<u>60</u>
61253 DEPARTMENT/OPERATING SUPPLIES (PW):		
Miscellaneous	20	
Assessor maps/microfilm, surveys	10	
Reference, code and other books	90	<u>120</u>
61290 DUES & SUBSCRIPTIONS (ENG):		
American Public Works Association dues	90	
PE Registration (2)	80	<u>170</u>
61293 DUES & SUBSCRIPTIONS (PW):		
Engineering News Record Subscriptions	45	<u>45</u>
61320 EDUCATION & TRAINING (ENG):		
Training, workshops, seminars	50	<u>50</u>
61323 EDUCATION & TRAINING (PW):		
Seminars, workshops and classes	50	<u>50</u>
61401 UNEMPLOYMENT INSURANCE	108	<u>108</u>
61570 MAINTENANCE/EQUIPMENT (ENG):		
Service and repair of office/field equipment	175	<u>175</u>
61573 MAINTENANCE/EQUIPMENT (PW):		
Service and repair of office equipment	70	<u>70</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 3 of 3

FUND: 10 - GENERAL

DEPARTMENT: 130 - PUBLIC WORKS/ENGINEERING SERVICES

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61580 MAINTENANCE/VEHICLES (ENG):		
Engineering vehicles, payment to Fire District for mechanic	300	<u>300</u>
61600 MEETINGS & CONFERENCES (ENG):		
Business meetings and travel luncheons	30	<u>30</u>
61603 MEETINGS & CONFERENCES (PW):		
Business meetings and travel luncheons	80	<u>80</u>
61703 OFFICE SUPPLIES (PW):		
General office supplies	150	<u>150</u>
61800 PETROLEUM PRODUCTS (ENG):		
Gasoline and oil for staff vehicles	100	<u>100</u>
61883 RENT (PW):		
Annex rent	749	<u>749</u>
<u>INTERFUND TRANSFERS</u>		
90027 INFORMATION SYSTEMS		
Public Works Admin	2,656	<u>2,656</u>
90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND (ENG):		
	80	<u>80</u>

PROGRAM INFORMATION

PARKS

Page 1 of 4

PROGRAM DESCRIPTION:

The City of Lebanon has within its jurisdiction 8 developed and 2 undeveloped parks for a total area of approximately 48 acres. Also included in our parks maintenance program are several planting areas - where North Main Street and Santiam Highway meet, at the intersection of Park and Oak Streets, and planting areas next to the two downtown city parking lots, to name just a few.

Primary responsibilities within the Parks Section encompass maintenance of trees, shrubs and turf as well as buildings and park facilities. Maintenance of facilities entails many different aspects. The section maintains 4 restroom buildings, 5 picnic shelters, 130 picnic tables, 6 playgrounds, 3 tennis and 3 basketball courts, and 14 horseshoe pits. The section also has primary responsibility for 8 backstops and ball diamonds. The section is accountable for maintenance of irrigation equipment and systems that are now in place, and roads and parking lots within the park system. Parks also includes improved camping facilities at River Park and maintenance of the boat ramp, dock and parking lot at Gill's Landing.

Routine work during our park season involves mowing of parks weekly, emptying all trash containers, cleaning restrooms, repairing vandalism and picking up litter from all open areas in the parks. Routine work during the winter includes repair of picnic tables, and tree and shrub trimming. In milder years mowing also continues well past the traditional park season in the fall, and starts one or two months early in the spring.

Our vehicle maintenance is performed by the Lebanon Fire District. We pay for one mechanic and the Fire District provides another mechanic, supervision, a shop and equipment. This has been a cost effective arrangement and will continue.

PARK COMMITTEE/TREE BOARD

This is a new volunteer committee which is still in the process of forming. The purpose of the Committee is to act in an advisory capacity to promote parks and the maintenance and preservation of trees in the City. This may be accomplished by coordinating efforts of volunteer groups wishing to improve park improvements; developing a plan for the care, preservation, pruning, planting etc. in parks and public areas; reviewing fee schedules for picnic shelter rental, camping fees etc., and

PROGRAM INFORMATION

PARKS

Page 2 of 4

promoting the local celebration of Arbor Day. The following is a list of current committee members and open positions.

<u>Pos.</u>	<u>Candidate</u>	<u>Representing</u>	<u>Term. Exp.</u>
1.	Ron Passmore 520 W. Rose Street 451-1181	Chamber of Commerce	1/99
2.	Jane Hutchings 520 W. Rose St. 451-1181	Member at Large	1/99
3.	Randy Graves 156 Second St. 258-7105 (work) 259-3659 (home)	Boys and Girls Club	1/00
4.	Joe Nelson P.O. Box 603 258-8584	Member at Large	1/00
5.	Ron Miller Jr. 1115 Franklin St. 451-8818 (work) 451-3257 (home)	City Council	1/01
6.	Malia Allen 515 E. Grant 451-2283 (home)	Member at Large	1/01
7.	Vacant	Physically and/or Mentally Challenged	1/02
8.	Darold Britton 30553 Fairview Rd. 259-3668	Member at Large	1/02

PROGRAM INFORMATION

PARKS

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- | | | | |
|----|--|----------|-----|
| 9. | Jay Neil, Forester
Pacific Power
P.O. Box 248
Albany, OR 97321
967-4464 (work) | Advisory | N/A |
|----|--|----------|-----|

City staff wishes to thank these volunteers for contributing their time and support.

SERVICE REDUCTIONS FOR 1998-99

General engineering services have been eliminated from this program area. Accordingly, engineering services for the city parks maintenance, including volunteer groups, will not be available. Also, the following capital projects have been eliminated:

Entrance beautification (Hwy. 34 west of Lebanon)

Booth Park improvements

Ralston Square improvements

In the 1997-98 budget we cut funding back to the approximate level we were at after Measure 5. For the maintenance division this was over a 60% decrease from last years funding level in materials and services. We had also cut our part-time help for the planters, etc. in the central business district. During that same year we eliminated all seasonal help and help done through a contract with the Linn County work release program. These cuts allowed for basic maintenance (mowing, trash removal and restroom cleaning)only, with very little time for major maintenance projects, much less park improvement projects. We have added slightly to our operating budget and have again proposed some summer help in the parks. Response time for complaints as well as restoration for acts of vandalism may still be delayed, but hopefully not as much as in the last fiscal year.

PROGRAM INFORMATION

PARKS

Page 4 of 4

POSITIONS:

	<u>1997-98</u>	<u>1998-99</u>
Administrative Assistant	.0200 FTE	.0200 FTE
Business District Maintenance (part-time)	.4000 FTE	.0000 FTE
Crew Chief	1.0000 FTE	1.0000 FTE
Director of Public Works	.0500 FTE	.0400 FTE
Information Systems Specialist	.0016 FTE	.0000 FTE
Maintenance Division Manager	.3000 FTE	.3000 FTE
Maintenance Supervisor	.1800 FTE	.1800 FTE
Maintenance Worker	.9400 FTE	.9400 FTE
Secretary Data Entry Clerk	.0400 FTE	.0400 FTE
Secretary (2)	<u>.1100 FTE</u>	<u>.1100 FTE</u>
 SUBTOTAL	 3.0416 FTE	 2.6300 FTE
 Clerical (PW Scanning)	 .0000 FTE	 .0200 FTE
Temporary Maintenance Worker	.7750 FTE	.4200 FTE
Temporary Public Works Secretary	<u>.0110 FTE</u>	<u>.0200 FTE</u>
 TOTAL	 3.8276 FTE	 3.5033 FTE

Date : 7/15/98
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CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 10 GENERAL FUND
 Dept : 133 PARKS

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
PERSONNEL SERVICES						
75,731.96	83,850.77	91,955	50001 SALARIES	95,027	95,027	92,465
29,908.83	31,001.47	38,337	50003 FRINGE BENEFITS	36,898	36,898	36,219
4,818.25	4,935.46	0	50250 PART TIME			
691.60	720.52	1,028	50600 OVERTIME	982	982	982
111,150.64	120,508.22	131,320	59999 TOTAL PERSONNEL SERV	132,907	132,907	129,666
MATERIALS & SERVICES						
181.42	75.48	25	61009 ADVERTISING (PW)	30	30	30
1,365.20	113.48	25	61012 ADVERTISING (MAINT)	25	25	25
327.01	530.82	300	61122 COMMUNICATION (MAINT)	400	400	400
0.00	0.00	35	61123 COMMUNICATION (PW)	20	20	20
24.00	151.25	75	61127 COMPUTER EXP (MAINT)	75	75	75
96.00	6.27	115	61128 COMPUTER EXP (PW)	100	100	100
255.38	2,560.62	0	61131 CONTRACT SERVICES (PW)	934	934	934
11,831.79	24,864.98	200	61134 CONTRACT SERV (MAINT)	9,430	9,430	9,430
336.72	453.11	0	61240 DEPT/OPERATING EXPENSE			
7,390.94	8,679.14	4,350	61242 OPERATING EXP (MAINT)	5,350	5,350	5,350
212.43	206.51	165	61243 OPERATING EXP (PW)	120	120	120
558.71	324.85	200	61252 OP. SUPPLIES (MAINT)	500	500	500
0.00	0.00	0	61253 OP SUPPLIES (PW)	20	20	20
28.55	0.00	0	61290 DUES & SUBSCRIPTIONS			
85.00	39.75	140	61292 DUES & SUBS (MAINT)	100	100	100
10.60	855.63	400	61322 ED & TRNG (MAINT)	700	700	700
0.00	2,198.00	808	61401 UNEMPLOY INS	875	875	875
0.00	0.00	0	61420 INS REPAIR & DEDUCT			
58.53	0.00	0	61500 UNIFORM-BUY & CLEAN			
1,132.81	852.76	600	61502 UNIFORMS (MAINT)	800	800	800
4,568.19	2,374.92	5,900	61562 MAINT/BLDG (MAINT)	6,900	6,900	6,900
1,050.84	343.87	200	61572 MAINT/EQPT (MAINT)	500	500	500
8,952.98	9,183.93	5,700	61582 MAINT/VEHICLES (MAINT)	5,700	5,700	5,700
0.00	43.50	25	61602 MTGS & CONF (MAINT)	50	50	50
25.00	20.00	25	61603 MTGS & CONF (PW)	50	50	50
0.00	79.00	0	61700 OFFICE SUPPLIES			
329.43	148.92	50	61702 OFF SUPPLIES (MAINT)	50	50	50
61.70	58.63	125	61703 OFFICE SUPPLIES (PW)	200	200	200
2,091.14	2,216.21	2,000	61802 PETROLEUM (MAINT)	2,000	2,000	2,000
841.49	20.00	0	61900 UTILITIES (GEN'L)			
2,177.36	3,118.17	3,000	61902 UTILITIES (MAINT)	3,000	3,000	3,000
43,993.22	54,398.56	24,463	69999 TOTAL MAT & SERV	37,929	37,929	37,929

CAPITAL OUTLAY

Date : 7/15/98
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CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 10 GENERAL FUND
 Dept : 133 PARKS

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
0.00	0.00	0	72050 LAND			
549.92	1,439.53	0	72102 BUILDINGS (MAINT)			
0.00	28,021.90	0	72301 IMPROVEMENTS (ENG)			
37,356.05	36,912.43	5,000	72302 IMPROVEMENTS (MAINT)			
0.00	0.00	0	72303 IMPROVEMENTS (PW)			
0.00	839.71	0	72502 OFFICE EQPT (MAINT)			
585.00	0.00	0	72503 OFFICE EQPT (PW)			
22,277.30	1,584.25	0	72602 OTHER EQPT (MAINT)			
0.00	0.00	0	72800 VEHICLES			
60,768.27	68,797.82	5,000	79999 TOTAL CAPITAL OUTLAY	0	0	0
INTERFUND TRANSFERS						
0.00	0.00	0	90027 TO INFO SYSTEM SERVICE	276	276	276
6,270.00	6,740.00	6,740	90105 TO EQPT ACQ & REP FUND	12,270	12,270	12,270
6,270.00	6,740.00	6,740	90990 TOTAL INTERFUND TRANS	12,546	12,546	12,546
222,182.13	250,444.60	167,523	99000 TOTAL DEPT EXP	183,382	183,382	180,141

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 10 - GENERAL
DEPARTMENT: 133 - PARKS

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61009 ADVERTISING (PW):		
Personnel recruitment	30	<u>30</u>
61012 ADVERTISING (MT):		
Personnel recruitment	25	<u>25</u>
61122 COMMUNICATIONS (MT):		
Basic telephone service to Park Host	200	
Service and repair of radio equipment	200	<u>400</u>
61123 COMMUNICATIONS (PW):		
Cellular equipment	20	<u>20</u>
61127 COMPUTER EXPENSE (MT):		
Service and repair of hardware	50	
Supplies	25	<u>75</u>
61128 COMPUTER EXPENSE (PW):		
Service computer/printer	25	
Supplies	75	<u>100</u>
61131 CONTRACT SERVICES:		
Temporary secretary	934	<u>934</u>
61134 CONTRACT SERVICES (MT):		
Temporary maintenance worker (1)	9,229	
Porta-Pots services - special events	201	<u>9,430</u>

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 10 - GENERAL
DEPARTMENT: 133 - PARKS

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE</u>	<u>ITEM TOTAL</u>	<u>LINE TOTAL</u>
61242 DEPARTMENT/OPERATING EXPENSE (MT):			
Driveway/parking area repair	400		
Fence Repair	400		
Garbage dumping fees	1,500		
Safety Incentive Program	215		
Tennis/Basketball court and lighting maintenance	200		
Tool/Equipment rental	250		
Pesticide applicator license	50		
Turf and tree maintenance including loam, seed, plants, trees, fertilizer, chemicals, vegetation and rodent control, tree trimming	2,335		<u>5,350</u>
61243 DEPARTMENT/OPERATING EXPENSE (PW):			
Expense reimbursement	120		<u>120</u>
61252 DEPARTMENT/OPERATING SUPPLIES (MT):			
Small tools, blades, cleaners	500		<u>500</u>
61253 DEPARTMENT/OPERATING SUPPLIES (PW):			
Miscellaneous	20		<u>20</u>
61292 DUES & SUBSCRIPTIONS (MT):			
Pesticide Association	100		<u>100</u>
61322 EDUCATION & TRAINING (MT):			
Reimbursement for course work	200		
Training, workshops, seminars	500		<u>700</u>
61401 UNEMPLOYMENT INSURANCE	875		<u>875</u>

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 10 - GENERAL
DEPARTMENT: 133 - PARKS

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61502 UNIFORM PURCHASE/LAUNDERING (MT)		
Purchase, repair of uniforms, rain gear, safety clothing, etc.	800	<u>800</u>
61562 MAINTENANCE/BUILDING & GROUNDS (MT):		
Building maintenance, lumber, hardware, paint, plumbing and electricity	2,200	
Grounds maintenance, benches, tables, trash containers, drinking fountains	2,000	
Irrigation system repairs	600	
Maintenance of play equipment, paths	600	
Repairs due to vandalism	1,500	<u>6,900</u>
61572 MAINTENANCE/EQUIPMENT (MT):		
Mower, seeder, auger, other small equipment	500	<u>500</u>
61582 MAINTENANCE/VEHICLES (MT):		
Gang mower	500	
Jointly-owned vehicles (18%)	300	
Payment to Fire District for mechanic Pickup (3)	4,000	
Tractor/mower (2)	500	<u>5,700</u>
61602 MEETINGS & CONFERENCES (MT):		
American Public Works Association Conference	50	<u>50</u>
61603 MEETINGS & CONFERENCES (PW):		
American Public Works Association Conference	25	
Business meetings and travel luncheons	25	<u>50</u>
61702 OFFICE SUPPLIES (MT):	50	<u>50</u>

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 10 - GENERAL
DEPARTMENT: 133 - PARKS

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61703 OFFICE SUPPLIES (PW):	200	<u>200</u>
61802 PETROLEUM PRODUCTS (MT):		
Gasoline, oil, lubricants	2,000	<u>2,000</u>
61902 UTILITIES (MT):		
Electricity for River, Booth, Century, Weldwood, and Christopher Columbus Parks, Ralston Square Gazebo and Christmas lights	3,000	<u>3,000</u>
<u>INTERFUND TRANSFERS</u>		
90027 INFORMATION SYSTEMS	276	<u>276</u>
90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND:	12,270	<u>12,270</u>

PROGRAM INFORMATION

FINANCE

Page 1 of 3

PROGRAM DESCRIPTION:

The Finance Department provides a full range of financial services to the City including financial statement preparation and audit; collection of water, wastewater, and other receivables owed to the city; payroll preparation; accounts payable; and budget preparation. Specialized financial services, such as issuing bonds, and arranging for long and short term loans, are also an important part of the services. In addition to the regular monthly accounting work, the department provides a large variety of financial information to the public, consultants, and other city departments.

Finance Department Staff processes each month an average of 625 accounts payable checks (a 47% increase since 1992), 80 lien searches on property within the city, and payroll for 99 employees (25% increase since 1992). The utility systems send out an average of 4,746 bills (an increase of 13%) and make 3,340 deposit transactions each month in payments owed to the city from all sources. Finance staff also provides the courtesy of making an average of 80 special payment arrangements with utility customers who are behind on paying their bills. With the aid of updated computer systems, the Finance Staff has handled the increased workload without adding additional personnel.

The City has from \$7 million to \$10 million invested at the highest secure rates possible following Oregon statutory requirements. This amount will decrease as construction projects are completed and paid for.

We focus on providing the quality services required to insure that the City comply with all legal mandates and the best financial management possible using limited city resources. Finance staff will continue to keep detailed time records so that the cost of services can be accurately determined.

In 1997-98, in response to substantial reductions in property tax revenue, we eliminated the half-time Accounting Intern position from the budget. With the increase in workloads over the past few years, the Finance Department cannot reduce or eliminate any other positions and still produce the required services to other city departments and be open to the public 40 hours per week. We reduced the materials and services budget as much as possible, by eliminating most of the training and professional membership costs. There is enough remaining to allow for ongoing updates to changes in the federal and state laws that govern so much of what we do.

PROGRAM INFORMATION

FINANCE

Page 2 of 3

PROGRAM DESCRIPTION (continued):

This year, the Finance Department is proposing to begin replacing the 10-year-old accounting software. The accounting programs we need are utility billing, accounts payable, payroll, a general ledger (for all accounting transactions), budget preparation and special assessments. This is necessary for many reasons--the current software is written to run in a DOS environment, which, while supported by current Windows software, may not be supported for much longer. It cannot accept the year 2000. The company that supports our software went out of business and only one person can provide programming fixes and other assistance. Also, the City standard now is Windows 95. The Finance Department uses an older version because only half the computers have the capacity to run Windows 95.

On the positive side, the new programs will give us an interface to GIS, spreadsheet, and other programs that Windows support as well more detailed project accounting information. Upgrading the remaining 486 computers to Pentium will substantially increase the speed at which data can be processed. The system will be implemented during two years, 1998-99 and 1999-00. First the Utility billing package, then, beginning in January 1999, the payroll package. Fifty percent of the funds for the rest of the accounting package will be set aside in 1998-99, with the balance available in 1999-2000. The budgeted amount for the software is \$36,500 which will be paid from several funds as listed below. Funds for the new computers, approximately \$9,000 has been saved over the last 10 years and will be budgeted from the Equipment Acquisition and Replacement Fund. This year's General Fund portion of the software costs is in the General Fund Capital Outlay department.

<u>Uses of Funds</u>	<u>General Fund</u>	<u>Water Fund</u>	<u>Wastewater Fund</u>	<u>Total</u>
Utility Billing		8,250	8,250	16,500
Accounting	<u>8,000</u>	<u>6,000</u>	<u>6,000</u>	<u>20,000</u>
Total Cost	\$8,000	\$14,250	\$14,250	\$36,500
<u>Sources of Funds</u>				
1998-1999	4,000	11,250	11,250	26,500
1999-2000	<u>4,000</u>	<u>3,000</u>	<u>3,000</u>	<u>10,000</u>
Total Requirements	\$8,000	\$14,250	\$14,250	\$36,500

PROGRAM INFORMATION

FINANCE

Page 3 of 3

POSITIONS:

	<u>1997-98</u>	<u>1998-99</u>
Engineering Tech III (Information Specialist)	.044 FTE	.000 FTE
Finance Director	.340 FTE	.320 FTE
Finance Operations Manager	.300 FTE	.270 FTE
Payroll Specialist	.510 FTE	.510 FTE
Secretary/Accounts Payable Clerk	<u>.370 FTE</u>	<u>.370 FTE</u>
 TOTAL	 1.564 FTE	 1.470 FTE

FINANCE SUBCOMMITTEE 1998-99:

Councilor Floyd Fisher - Ward II
Councilor Ron Miller, Jr. - Ward III
Councilor Wayne Rieskamp - Ward I

Date : 7/15/98
 Time : 2:08
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 10 GENERAL FUND
 Dept : 140 FINANCE

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	98-99 Appr. Bud	98-99 Adpt. Bud
PERSONNEL SERVICES						
55,836.51	60,944.86	61,950	50001 SALARIES	59,722	59,722	60,106
19,071.69	19,888.38	21,740	50003 FRINGE BENEFITS	20,281	20,281	20,360
540.41	0.00	0	50250 PART TIME			
0.00	0.00	0	50255 PARENTAL LEAVE EXPENSE			
480.20	631.25	204	50600 OVERTIME	173	173	173
75,928.81	81,464.49	83,894	59999 TOTAL PERSONNEL SERV	80,176	80,176	80,639
MATERIALS & SERVICES						
0.00	0.00	100	61010 ADVERTISING	100	100	100
0.00	0.00	0	61130 CONTRACT SERVICES			
1,496.09	1,465.17	1,585	61240 DEPT/OPERATING EXPENSE	1,200	1,200	1,200
695.56	688.33	200	61290 DUES & SUBSCRIPTIONS	600	600	600
835.92	328.53	450	61320 EDUCATION & TRAINING	450	450	450
0.00	0.00	401	61401 UNEMPLOY INS	373	373	373
273.62	108.08	200	61570 MAINT/EQPT	200	200	200
572.44	297.15	300	61600 MEETINGS & CONFERENCES	300	300	300
1,674.98	2,019.29	2,000	61700 OFFICE SUPPLIES	2,500	2,500	2,500
5,548.61	4,906.55	5,236	69999 TOTAL MAT & SERV	5,723	5,723	5,723
CAPITAL OUTLAY						
0.00	0.00	0	72300 IMPROVEMENTS			
1,600.00	2,032.50	0	72500 OFFICE EQPT.			
1,600.00	2,032.50	0	79999 TOTAL CAPITAL OUTLAY	0	0	0
INTERFUND TRANSFERS						
0.00	0.00	0	90027 TO INFO SYSTEM SERVICE	2,377	2,377	2,377
0.00	0.00	0	90990 TOTAL INTERFUND TRANS	2,377	2,377	2,377
83,077.42	88,403.54	89,130	99000 TOTAL DEPT EXP	88,276	88,276	88,739

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 10 - GENERAL

DEPARTMENT: 140 - FINANCE

MATERIALS AND SERVICES

SUB-LINE

ITEM TOTAL LINE TOTAL

61010 ADVERTISING:

Personnel recruitment	100	<u>100</u>
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61240 DEPARTMENT/OPERATING EXPENSE:

Employee Assistance Program	200	
Miscellaneous operational expenses	875	
Safety Incentive Program	125	<u>1,200</u>

61290 DUES & SUBSCRIPTIONS:

Risk Manager's Association (1); Municipal Finance Officers Association (2); Government Finance Officers (1); subscriptions to professional journals.	600	<u>600</u>
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61320 EDUCATION & TRAINING:

Training sessions, workshops, seminars	450	<u>450</u>
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61401 UNEMPLOYMENT INSURANCE:	373	<u>373</u>
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61570 MAINTENANCE/EQUIPMENT:

Service & repair of office equipment	200	<u>200</u>
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61600 MEETINGS & CONFERENCES:

Municipal Finance Officers' Assoc. Conference, AORA, business meetings and lunches	300	<u>300</u>
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61700 OFFICE SUPPLIES:	2,500	<u>2,500</u>
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INTERFUND TRANSFERS

90027 TO INFORMATION SYSTEMS SERVICES:	2,377	<u>2,377</u>
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PROGRAM INFORMATION

LEGISLATIVE

Page 1 of 1

PROGRAM DESCRIPTION:

As the elected representatives, the Mayor and six Council members serve as the governing body for the City of Lebanon and provide leadership and direction for the city as an organization. The Legislative budget pays part of the salaries (\$150.00 per month for the Mayor, \$100.00 per month for Council members) of the city's elected officials, all of whom serve on a part-time basis. The budget also provides funds for elected officials' attendance at meetings where they represent the city.

Allocations of expenses are:

General Fund	33%
Streets Utilities	13%
Urban Renewal	6%
Water Utilities	24%
Wastewater Utilities	24%
TOTAL	100%

POSITIONS:

	<u>1997-98</u>	<u>1998-99</u>
City Administrator	.0400 FTE	.0400 FTE
Engineering Tech III (Information Specialist)	<u>.0004 FTE</u>	<u>.0000 FTE</u>
TOTAL	.0404 FTE	.0400 FTE
Contract - Council Secretary	42% of Contract	

VOLUNTEER POSITIONS:

Mayor
Council Members (6)

Date : 7/15/98
 Time : 2:08
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 10 GENERAL FUND
 Dept : 160 LEGISLATIVE

95-96	96-97	97-98		98-99			
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud	
<hr/>							
PERSONNEL SERVICES							
7,793.94	3,499.16	3,793	50001 SALARIES	6,135	6,135	6,135	
1,235.87	304.93	391	50003 FRINGE BENEFITS	1,136	1,136	1,136	
187.54	65.44	0	50250 PART TIME				
0.00	1.85	0	50600 OVERTIME				
<hr/>							
9,217.35	3,871.38	4,184	59999 TOTAL PERSONNEL SERV	7,271	7,271	7,271	
<hr/>							
MATERIALS & SERVICES							
1,529.00	6,052.91	5,953	61130 CONTRACT SERVICES	1,985	1,985	1,985	
736.69	702.17	100	61240 DEPT/OPERATING EXPENSE	100	100	100	
0.00	0.00	0	61401 UNEMPLOY INS	10	10	10	
145.36	810.50	500	61600 MEETINGS & CONFERENCES	500	500	500	
0.00	13.50	200	61700 OFFICE SUPPLIES	200	200	200	
<hr/>							
2,411.05	7,579.08	6,753	69999 TOTAL MAT & SERV	2,795	2,795	2,795	
<hr/>							
11,628.40	11,450.46	10,937	99000 TOTAL DEPT EXP	10,066	10,066	10,066	

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 10 - GENERAL

DEPARTMENT: 160 - LEGISLATIVE

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61130 CONTRACT SERVICES:		
Council Secretary	1,985	<u>1,985</u>
61240 DEPARTMENT/OPERATING EXPENSE:		
Awards, nameplates, supplies for Council meetings	100	<u>100</u>
61401 UNEMPLOYMENT INSURANCE:	10	<u>10</u>
61600 MEETINGS & CONFERENCES:		
Special luncheon meetings, out-of-town travel & meals	500	<u>500</u>
61700 OFFICE SUPPLIES:	200	<u>200</u>

PROGRAM INFORMATION

LIBRARY

Page 1 of 4

PROGRAM DESCRIPTION:

The Lebanon Public Library provides library service to Lebanon's 12,190 residents and property owners and to rural residents who pay an annual non-resident user fee. The library's collection of approximately 32,000 items serves the public through adult and children's books, magazines and newspapers, extensive genealogy holdings, a large paperback collection, books on tape, videos, a young adult collection and large-print books for the visually impaired. Additional services include a preschool story hour, a summer reading program, outreach to local nursing homes, interlibrary loan service, and over-the-phone reference service. Seasonal services include tax form distribution and access to legislative bills during the Oregon legislative sessions.

Library patrons today are more sophisticated in their use of resources and expect that their library either has or can get the materials that they need. Over the past several years, the library has met that challenge by making some significant improvements in its services, many of them connected in some way to technology. They include automation of the card catalog and circulation system, an Internet connection, online interlibrary loan requests, and a reference link at Oregon State University for assistance in answering reference questions that the library's collection doesn't support.

The library program continues to have a large number of volunteers who assist in performing numerous tasks for the library. Volunteers have contributed an average of 2,500 hours of service to the library annually for the past ten years, performing tasks that the library staff would find impossible to perform due to time constraints. A selection of jobs that volunteers carry out include reshelving more than 89,000 returned items; teaching patrons how to surf the Internet's World Wide Web; giving genealogical research assistance; keeping books in order on shelves; servicing area nursing home residents with reading materials, maintaining the library's very popular rack of free magazines (which are donated by the public); minor repairs and maintenance; mending books; and care for the library's plants. The volunteer program has been very successful and the library will continue to use volunteer assistance in areas that will benefit the library program.

While the library has made strides over the past few years in providing patrons access to information through a variety of technological sources, the library services program was significantly affected by the budget reductions of 1997-98.

PROGRAM INFORMATION

LIBRARY

Page 2 of 4

PROGRAM DESCRIPTION (continued):

Staff was reduced by 38% from 5.334 FTE to 3.309 FTE and open services hours reduced from 55 to 37 per week. The library lost three part-time positions, and one full-time position was reduced to 25 hours per week. The loss of a full-time library assistant on the staff meant loss of continuity in the day-to-day operation of the library. As past experience has shown, the decrease in service hours did not bring a corresponding drop in circulation, reference questions, interlibrary loan requests, or foot traffic in the library. The projected 10% loss in circulation is much less than the 38% loss of manpower, resulting in an increased staff workload.

Patrons at times experienced a delay in receiving service at the circulation desk checking out materials, paying delinquencies, placing holds on books, registering for library cards, getting reference questions answered, registering for and getting instruction in using the Internet computer, among other things. The after school story hour for kindergarten through fourth grade was eliminated as was "Spring Break" and other seasonal activities geared to young people. Outreach to local schools was eliminated and group tours to the library were scheduled only as staff time permitted.

Reinstating the Library Assistant II position to full-time, along with the additional three hours per week of part-time staff, provides needed staff coverage for Saturday hours, and allows the library to return to a six day schedule and increase open hours from 37 to 40 hours per week. Any further increase in open hours beyond 40 will require a 2:1 ratio (two library assistants must work one hour for each additional open hour). Library hours will be:

MONDAY	11 a.m. - 7 p.m.
TUESDAY	11 a.m. - 7 p.m.
WEDNESDAY	11 a.m. - 6 p.m.
THURSDAY	11 a.m. - 6 p.m.
FRIDAY	11 a.m. - 4 p.m.
SATURDAY	11 a.m. - 4 p.m.

PROGRAM INFORMATION

LIBRARY

Page 3 of 4

PROGRAM DESCRIPTION (continued):

Funds for the purchase of books, reference materials, newspapers, periodicals, books on tape, and videos were reduced by 47%. Newspaper and magazine subscriptions, at 100 in 1991, were reduced to 42. The library's buying power was greatly eroded. Collection development was impacted immediately and will have a far reaching effect long into the future of the library program. Patrons no longer find all the materials they have come to expect, and the collection continues to grow older as books are not replaced or kept current. History has shown that programs thus affected never fully recover. Indeed, this library has not recovered from book budget cuts put in place in FY 91-92. Increased funding for the purchase of materials is essential to curb further erosion to the library collection.

The program manager's computer will also be upgraded with the purchase of a Pentium computer and printer. All capital outlay and an increase of \$6,500 to the book budget are funded in the General Fund's Capital Outlay.

POSITIONS:

	<u>1997-98</u>	<u>1998-99</u>
Engineering Tech III (Information Specialist)	.009 FTE	.000 FTE
Library Assistant II	.625 FTE	1.000 FTE
Library Assistant I (cut to 4 persons)	1.675 FTE	1.750 FTE
Program Manager	<u>1.000 FTE</u>	<u>1.000 FTE</u>
 SUBTOTAL	 3.309 FTE	 3.750 FTE
 Temporary Help (vacation/sick leave)	 <u>.150 FTE</u>	 <u>.150 FTE</u>
 TOTAL	 3.459 FTE	 <u>3.900 FTE</u>

PROGRAM INFORMATION

LIBRARY

Page 4 of 4

LIBRARY ADVISORY BOARD:

The Library Advisory Board acts in an advisory capacity to promote library services in the city. The board makes recommendations concerning library policy, and assists in the development of short and long range plans for library services, programs and facilities.

The advisory board provides a valuable service to the community by virtue of their diverse backgrounds and personal interest in library services. Their efforts are greatly appreciated.

Kathleen Blevins, Media Specialist
Lebanon School District
Chairperson - Member Since 1992

Janice Hotrum, Teacher
East Linn Christian Academy
Vice Chairperson - Member Since 1993

Evon Bergstrom, Instructor
Linn Benton Community College
Member Since 1994

Patricia Dunn, Retired
Member 1986 - 93; 1995 to present

Ash Leppink, Retired
Member Since 1996

Lois Rands, Retired
Member Since 1994

Friends of the Library Representative:

Barbara Jackson
Member Since 1997

Lebanon Schools Representative:

Vacant

City Council Representative:

Wayne Rieskamp
Councilor - Ward I
Member Since 1993

Date : 7/15/98
 Time : 2:08
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 10 GENERAL FUND
 Dept : 165 LIBRARY

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
PERSONNEL SERVICES						
123,368.07	140,349.41	101,849	50001 SALARIES	114,288	114,288	114,288
34,320.90	38,351.30	33,491	50003 FRINGE BENEFITS	34,281	34,281	34,281
0.00	0.00	0	50250 PART TIME			
0.00	41.35	496	50600 OVERTIME	470	470	470
157,688.97	178,742.06	135,836	59999 TOTAL PERSONNEL SERV	149,039	149,039	149,039
MATERIALS & SERVICES						
0.00	0.00	0	61010 ADVERTISING			
0.00	0.00	1,000	61119 COMMUNICATION	1,000	1,000	1,000
4,637.18	8,172.45	9,000	61124 COMPUTER EXPENSE	9,250	9,250	9,250
0.00	0.00	0	61130 CONTRACT SERVICES			
1,881.41	1,906.74	1,200	61240 DEPT/OPERATING EXPENSE	1,200	1,200	1,200
27,135.79	29,505.22	15,807	61250 DEPT/OP SUPPLIES	16,000	16,000	22,500
209.45	1,260.00	1,175	61290 DUES & SUBSCRIPTIONS	1,175	1,175	1,175
530.27	588.04	500	61300 DUPLICATION	500	500	500
169.00	391.70	0	61320 EDUCATION & TRAINING			
0.00	0.00	1,390	61401 UNEMPLOY INS	939	939	939
76.00	3.68	200	61430 JANITORIAL SUPPLIES	200	200	200
2,413.23	953.07	2,000	61560 MAINT/BLDG (GEN'L)	2,000	2,000	2,000
4,489.96	2,479.81	3,140	61570 MAINT/EQPT	2,800	2,800	2,800
410.75	357.41	200	61600 MEETINGS & CONFERENCES	200	200	200
706.48	1,103.05	300	61700 OFFICE SUPPLIES	300	300	300
3,604.55	3,793.88	4,200	61900 UTILITIES (GEN'L)	4,200	4,200	4,200
46,264.07	50,515.05	40,112	69999 TOTAL MAT & SERV	39,764	39,764	46,264
CAPITAL OUTLAY						
0.00	0.00	0	72300 IMPROVEMENTS			
10,386.73	11,518.57	0	72500 OFFICE EQPT.			
10,386.73	11,518.57	0	79999 TOTAL CAPITAL OUTLAY	0	0	0
INTERFUND TRANSFERS						
0.00	0.00	0	90027 TO INFO SYSTEM SERVICE	486	486	486
0.00	0.00	0	90990 TOTAL INTERFUND TRANS	486	486	486
214,339.77	240,775.68	175,948	99000 TOTAL DEPT EXP	189,289	189,289	195,789

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 2

FUND: 10 - GENERAL

DEPARTMENT: 165 - LIBRARY

MATERIALS & SERVICES

**SUB-LINE
ITEM TOTAL LINE TOTAL**

61119 COMMUNICATION:	1,000	<u>1,000</u>
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61124 **COMPUTER EXPENSE:**

Automation hardware & software support	4,000	
Contract with City of Albany Library	1,200	
Internet support	250	
Paper, delinquency forms	500	
Software	500	
Telephone support	2,800	<u>9,250</u>

61240 **DEPARTMENT/OPERATING EXPENSE:**

Drinking water	150	
Employee Assistance Program	250	
League of Oregon Cities	350	
Misc. operational expenses	300	
Safety Incentive Program	50	
Volunteer recognition	100	<u>1,200</u>

61250 **DEPARTMENT/OPERATING SUPPLIES:**

Ordering, Processing, Circulation:

Book jackets, glue, labels, tapes, bindery charges, supplies for mending/repair, registration cards	3,300	
Preschool, primary story hours & summer reading supplies & snacks; posters & bookmarks	200	

Materials for Check-Out:

Audio & video cassettes	2,000	
Children's fiction, non-fiction, paperbacks	4,000	
Reference, adult fiction, non fiction, paperbacks	11,000	
Subscriptions to magazines & newspapers	2,000	<u>22,500</u>

61290 **DUES & SUBSCRIPTIONS:**

Bibliofile cataloging software	1,100	
Oregon Library Association	75	<u>1,175</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 2

FUND: 10 - GENERAL

DEPARTMENT: 165 - LIBRARY

MATERIALS & SERVICES

SUB-LINE

ITEM TOTAL LINE TOTAL

61300 DUPLICATION:

Stationery, envelopes, mailing labels,
borrower's cards, etc.

500 500

61401 UNEMPLOYMENT:

939 939

61430 JANITORIAL SUPPLIES:

200 200

61560 MAINTENANCE/BUILDING & GROUNDS:

Boiler, electrical, grounds, plumbing, and
routine maintenance/upkeep

2,000 2,000

61570 MAINTENANCE/EQUIPMENT:

Maintenance Contracts: Photocopier (\$800), microfilm
copier (\$800), cataloging computer & CD-ROMS (\$700)
Service/repair of computer & audio visual equipment

2,300
500 2,800

61600 MEETINGS & CONFERENCES:

Business luncheon meetings & out-of-town travel

200 200

61700 OFFICE SUPPLIES:

300 300

61900 UTILITIES:

Garbage
Electricity
Natural gas

600
2,500
1,100 4,200

INTERFUND TRANSFER

90027 TO INFORMATION SYSTEM SERVICE

486 486

PROGRAM INFORMATION

MUNICIPAL COURT

Page 1 of 3

PROGRAM DESCRIPTION:

The Lebanon Municipal Court handles misdemeanor crimes, city ordinance violations, and motor vehicle offenses filed by Lebanon Police Officers. Staff consists of the part-time municipal judge, full-time senior court clerk, and the court clerk. By state law, the Court, without compensation, must account for and collect from convicted persons, certain assessments for support of statewide police training, drug and alcohol, crime victims' compensation, and community correction programs. The Court also collects fines and forfeitures for the City's General Fund.

The Court has strict collection procedures that offer discounts for prompt payment. The Court also entered an agreement with a commercial billing service for monthly billing and collection services on many routine fine accounts. The Court passes the cost for the billing service to defendants who take advantage of installment payment terms, but many defendants still end up paying less by dealing with the billing service, thereby avoiding heavy court penalties for late or nonpayment of fines.

Installation of the new court software was complete by July 1, 1997. The Court's and Police Department's computer systems are compatible so the Court does not have to re-enter initial data for cases the Police Department files in Municipal Court. The Court, Police Department and the City Attorney all have computerized access to Court data, substantially reducing delay and error associated with handling Court transactions on paper. A single computerized source of information will also substantially reduce liability risks to the city for errant arrest warrant service. Improved efficiency from the new system has reduced overtime to almost zero and eliminated the remaining backlog of cases.

To the extent possible, multiple charges brought against an individual defendant arising from a single incident are handled as a single case in the court's records. This is a change from some prior court practices and makes it appear as if the court is handling fewer cases than in prior years. However, Lebanon police officers are writing more tickets this year than last. This significantly reduces the cost of processing the cases, particularly for costs of providing a public defender.

PROGRAM INFORMATION

MUNICIPAL COURT

Page 2 of 3

PROGRAM DESCRIPTION:

The growth in the Court's case load and revenue seems to have leveled off. Total revenue coming in about as expected, which means the cost of the Court is about equal to the revenue it collects. Certain parts of the Court's caseload, namely misdemeanor crimes, produce an ever-increasing and disproportionate share of the Court's net cost burden. In 1996-97, the Court began seeing the results of improved collection and case processing methods. Court staff reviews payment history on defendants, keeps the accounts that they anticipate payments will be made regularly, and turns over the more difficult ones to the billing agency. After 90 days, if no payment is received, the accounts are immediately turned over to the collection agency. Funds collected by the collection agency for the court have increased from \$16,712 in 1995-96 to a projected \$60,000 for 1997-98. This increase results from quicker response by court staff to delinquent accounts and to closer coordination of collection efforts between the court and collection agency staffs.

In 1997-98, the projected cost of indigent defense cost to year end is \$20,000, substantially less than \$28,000 budgeted. This is the result of eliminating the backlog of old cases, combining all the charges for a defendant into one case, and having the City Prosecutor (City Attorney) present at arraignments. This promotes early disposition of cases, which in turn reduces the number of court appearances for the defendant and lowers the cost of indigent defense. However, the City Prosecutor is spending more time preparing for the cases, which results in an increase for the City Attorney line item.

This year the Court and Police Department are proposing to add software that will protect the computer system's data from being lost in the case of disk failure. The cost of this software is included in the General Fund Capital Outlay department.

PROGRAM INFORMATION

MUNICIPAL COURT

Page 3 of 3

POSITIONS:

	<u>1997-98</u>	<u>1998-99</u>
Court Clerk	1.0000 FTE	1.000 FTE
Engineering Tech III (Information Specialist)	.0050 FTE	.000 FTE
Senior Court Clerk	<u>1.0000 FTE</u>	<u>1.000 FTE</u>
TOTAL	2.0050 FTE	2.000 FTE
 Contract - City Attorney	 55.60% of Contract Wage	
Contract - Municipal Judge	100.00% of Contract Wage	

Date : 7/15/98
 Time : 2:08
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 10 GENERAL FUND
 Dept : 170 MUNICIPAL COURT

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
PERSONNEL SERVICES						
52,713.33	68,789.65	71,432	50001 SALARIES	73,485	73,485	73,485
15,551.69	22,817.83	27,779	50003 FRINGE BENEFITS	28,023	28,023	28,023
0.00	0.00	0	50250 PART TIME			
2,395.71	885.13	494	50600 OVERTIME	470	470	470
70,660.73	92,492.61	99,705	59999 TOTAL PERSONNEL SERV	101,978	101,978	101,978
MATERIALS & SERVICES						
2,500.44	0.00	100	61010 ADVERTISING	100	100	100
51,590.00	50,040.00	51,000	61014 CITY ATTORNEY	53,550	53,550	53,550
3,114.90	688.00	0	61124 COMPUTER EXPENSE			
42,271.37	53,817.74	33,400	61130 CONTRACT SERVICES	30,000	30,000	30,000
187.00	0.00	500	61132 OUTSIDE ATTORNEY'S FEE	500	500	500
22,941.21	3,440.70	3,100	61240 DEPT/OPERATING EXPENSE	3,100	3,100	3,100
144.92	70.00	100	61290 DUES & SUBSCRIPTIONS	150	150	150
2,493.55	0.00	250	61320 EDUCATION & TRAINING	250	250	250
0.00	0.00	522	61401 UNEMPLOY INS	491	491	491
192.85	563.01	250	61600 MEETINGS & CONFERENCES	250	250	250
2,353.49	2,331.49	2,000	61700 OFFICE SUPPLIES	2,000	2,000	2,000
2,000.00	2,000.00	0	61925 VICTIM SERVICES			
129,789.73	112,950.94	91,222	69999 TOTAL MAT & SERV	90,391	90,391	90,391
CAPITAL OUTLAY						
1,461.29	3,059.60	20,775	72500 OFFICE EQPT.	18,346	18,346	18,346
9,230.86	0.00	0	72600 OTHER EQPT.			
10,692.15	3,059.60	20,775	79999 TOTAL CAPITAL OUTLAY	18,346	18,346	18,346
INTERFUND TRANSFERS						
0.00	0.00	0	90027 TO INFO SYSTEM SERVICE	270	270	270
0.00	0.00	0	90990 TOTAL INTERFUND TRANS	270	270	270
211,142.61	208,503.15	211,702	99000 TOTAL DEPT EXP	210,985	210,985	210,985

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 2

FUND: 10 - GENERAL

DEPARTMENT: 170 - MUNICIPAL COURT

MATERIALS AND SERVICES

	<u>SUB-LINE</u>	<u>ITEM TOTAL</u>	<u>LINE TOTAL</u>
61010 ADVERTISING:		100	<u>100</u>
61014 CITY ATTORNEY:		53,550	<u>53,550</u>
61130 CONTRACT SERVICES:			
Alcohol evaluations		5,000	
Judge pro-tem for conflict of interest cases		400	
Defense for Indigents		24,600	<u>30,000</u>
61132 OUTSIDE ATTORNEY FEES:			
Conflict of interest prosecution		500	<u>500</u>
61240 DEPARTMENT/OPERATING EXPENSE:			
Miscellaneous		50	
Safety Incentive Program		50	
Witness and jury fees		3,000	<u>3,100</u>
61290 DUES & SUBSCRIPTIONS:			
Subscriptions to professional journals, OACA dues		150	<u>150</u>
61320 EDUCATION & TRAINING:			
Training sessions, workshops, seminars		250	<u>250</u>
61401 UNEMPLOYMENT:		491	<u>491</u>
61600 MEETINGS & CONFERENCES:			
Business luncheon meetings, out-of-town travel, OACA Conference, computer training		250	<u>250</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 2

FUND: 10 - GENERAL

DEPARTMENT: 170 - MUNICIPAL COURT

MATERIALS AND SERVICES

SUB-LINE

ITEM TOTAL LINE TOTAL

61700 OFFICE SUPPLIES:

Misc. office supplies	2,000	<u>2,000</u>
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CAPITAL OUTLAY

72500 OFFICE EQUIPMENT:

Hardware & software payment	18,346	<u>18,346</u>
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INTERFUND TRANSFER

90027 TO INFORMATION SYSTEMS SERVICES:	270	<u>270</u>
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PROGRAM INFORMATION

POLICE

Page 1 of 4

PROGRAM DESCRIPTION:

The Police Department is currently providing the most extensive level of service to the community in our history. We truly offer a three-pronged law enforcement approach, those being prevention, education and enforcement. With the growth that the City of Lebanon is experiencing, both in population and area, the Police Department must also grow to maintain this level of service. "Figure 1" displays the increase in calls for service. "Figure 2" reflects an overall rise in crime.

The records keeping function is a very important part of the Police Department operation. It encompasses capturing some type of data on nearly every activity the Police Department is involved with. This includes everything from a warning citation to a robbery investigation. Additionally, the Police Department is interfaced with the Lebanon Municipal Court and City attorney's office. Currently, the records input is routinely 2-3 weeks behind. This is not a desirable situation from either an efficiency or safety point of view. Increasing the part-time records clerk to full-time will eliminate this situation.

Overall, the budget has been increased. The following are areas in the Materials and Services portion of the budget with significant increases:

The increase in Communication is based on actual expenditures.

The Parking Program is new to the budget this year. It will provide parking enforcement in the downtown 2-hour parking area. This line item will be offset in the Revenue portion of the budget with a like amount.

The increase in Department Operating Supplies is due to a transfer from Department Operating Expense and the increase in supplies to maintain equipment and jail operations.

The increase in Education and Training provides for all mandatory training for all employees, including reserve officers.

The increase in Duplication is based on actual expenses.

Computer Training/Travel Expense shows an increase in order for 2 people to attend a conference and approximately 1 week of training costs for a systems representative to provide on-site training.

The VALIANT Expense has increased to reflect the cost of Lebanon's share of operating costs. This cost has not been offset with any forfeiture funds.

PROGRAM INFORMATION

POLICE

Page 2 of 4

PROGRAM DESCRIPTION: (continued)

The Capital Outlay, Office Equipment, portion of the budget reflects the yearly payment on the records management and computer aided dispatch system.

The Capital Outlay, Other Equipment, portion provides for replacing the body armor of 14 officers.

Capital Outlay, Vehicles, allows for the purchase of 3 patrol cars. Presently, there are 2 vehicles that will be in excess of 100,000 miles and 1 in excess of 90,000 miles.

The budget will provide 31 skilled professionals [1 chief; 1 administrative assistant; 5 sergeants (1 assigned to detectives); 16 officers (1 assigned to VALIANT, 1 to community policing, 1 to school resource and 1 to detectives); 6 communications clerks; and 2 records clerks] for the citizens of Lebanon. In addition, there are 10 reserve officers who volunteer their time. These employees provide law enforcement services to the community of Lebanon 24 hours-per-day, 7 days-per-week. In 1997, they answered 12,492 calls for service.

The Police Department offers a wide range of services designed to deter crime. The following is a brief synopsis of these services:

VALIANT: VALley Inter-Agency Narcotics Team is Linn/Benton counties' cooperative effort to crack down on drug trafficking. Personnel from local police agencies (including Oregon State Police) and district attorneys' offices in both counties make up this team. This combination offers a much more effective method of drug investigation, as drug activity knows no boundaries.

BIKE PATROL: The bike patrol is usually performed by reserve police officers who patrol and provide assistance in areas where vehicles would be conspicuous. Bike patrols are especially helpful during the Strawberry Festival season.

BLOCK HOME: This program has been active in our community for many years. A Block Home is a "safe house" for children needing assistance.

DARE: Drug Abuse Resistance Education is a nationally recognized drug education program offered to Lebanon's fifth grade students. It is designed to educate our youth in the identification of drug abuse and to improve the students' self esteem by giving them the skills necessary to say "NO" to drugs.

PROGRAM INFORMATION

POLICE

Page 3 of 4

PROGRAM DESCRIPTION: (continued)

DEPARTMENT TOURS: Tours of the Police Department are offered to schools, scout groups and others. Included in the tour, if requested, is a short presentation on law enforcement topics.

NEIGHBORHOOD WATCH: This is a structured program designed to teach citizens how to be the "eyes and ears" for law enforcement

OFFICER PRESENTATIONS: Law enforcement-related topics are presented to schools, civic groups, charitable organizations and others upon request.

OPERATION IDENTIFICATION: The Police Department lends engravers to the public and has a bicycle registration program at no charge.

SAFE SITTERS: This program is cosponsored by the Police Department and the Lebanon Community Hospital. It teaches youth the business of babysitting and educates them in the responsibilities involved. It addresses rescue breathing, choking victims and the correct procedure for contacting EMS or police in an emergency. A session addressing "Safety for the Sitter" also provides valuable insight into maintaining a safe environment. This 2-day (14-hour) course is offered 3 times throughout the year.

SALT: Seniors And Law Enforcement Together is made up of senior citizens and law enforcement representatives. Members attend monthly meetings at the Lebanon Senior Center where they learn safety tips, take field trips and hear interesting speakers. Participants are also involved in assisting law enforcement in a number of different capacities.

The goal of this year's budget is to maintain law enforcement service to the community at a level that will promote an atmosphere of livability to encourage growth.

PROGRAM INFORMATION

POLICE

Page 4 of 4

PROGRAM DESCRIPTION: (continued)

<u>POSITIONS:</u>	<u>1997/98</u>	<u>1998/99</u>
Chief of Police	1.000 FTE	1.000 FTE
Lieutenant	.500 FTE	.000 FTE
Administrative Assistant	1.000 FTE	1.000 FTE
Sergeants	5.000 FTE	5.000 FTE
Police Officers	16.000 FTE	16.000 FTE
Communications Clerks	6.000 FTE	6.000 FTE
Records Clerks	1.475 FTE	2.000 FTE
Engineering Tech III Information Specialist	<u>0.027 FTE</u>	<u>0.027 FTE</u>
 SUBTOTAL	 31.002 FTE	 31.027 FTE
 Temporary (Parking Official)	 <u>.000 FTE</u>	 <u>.500 FTE</u>
 TOTAL	 31.002 FTE	 31.527 FTE

Date : 7/15/98
Time : 2:08
Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/15/98

Fund : 10 GENERAL FUND
Dept : 180 POLICE

95-96	96-97	97-98		98-99		
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud
PERSONNEL SERVICES						
935,836.38	1,021,932.65	1,050,679	50001 SALARIES	1,083,348	1,083,348	1,097,748
349,520.84	386,410.58	448,610	50003 FRINGE BENEFITS	445,969	445,969	449,344
22,070.04	29,955.85	27,000	50510 ED. INCENTIVE	27,000	27,000	27,000
38,314.49	36,957.22	43,746	50600 OVERTIME	40,760	40,760	40,760
42,654.28	47,244.33	41,592	50700 CASH IN COMP	41,592	41,592	41,592
1,388,396.03	1,522,500.63	1,611,627	59999 TOTAL PERSONNEL SERV	1,638,669	1,638,669	1,656,444

MATERIALS & SERVICES						
561.48	1,698.01	3,000	61010 ADVERTISING	3,000	3,000	3,000
6,867.60	9,098.12	14,256	61120 COMMUNICATION (GEN'L)	15,550	15,550	15,550
7,246.00	11,009.00	12,757	61124 COMPUTER EXPENSE	2,170	12,133	12,133
2,383.33	2,976.77	2,000	61125 CRIME PREVENTION	2,500	2,500	2,500
2,881.80	10,913.51	8,265	61130 CONTRACT SERVICES	3,412	3,412	3,412
0.00	0.00	0	61135 CONT SERV (PARKING PRO	12,100	12,100	12,100
15,252.18	14,580.35	14,437	61240 DEPT/OPERATING EXPENSE	10,820	10,820	10,820
14,312.87	18,254.68	14,800	61250 DEPT/OP SUPPLIES	16,377	16,377	16,377
1,699.87	1,932.12	2,000	61255 K-9 PROGRAM	2,000	2,000	2,000
1,058.98	1,092.52	1,500	61290 DUES & SUBSCRIPTIONS	1,500	1,500	1,500
4,901.00	2,593.48	1,500	61300 DUPLICATION	3,500	3,500	3,500
7,265.46	5,544.63	7,300	61320 EDUCATION & TRAINING	16,500	16,500	16,500
0.00	0.00	8,208	61401 UNEMPLOY INS	7,757	7,757	7,757
1,492.85	1,441.80	500	61420 INS REPAIR & DEDUCT	500	500	500
11,098.62	8,835.51	12,000	61500 UNIFORM-BUY & CLEAN	12,000	12,000	12,000
1,529.64	2,332.90	2,200	61560 MAINT/BLDG (GEN'L)	2,600	2,600	2,600
7,289.29	6,052.76	5,800	61570 MAINT/EQPT	5,800	5,800	5,800
25,079.27	33,561.87	35,300	61580 MAINT/VEHICLES	35,997	35,997	35,997
819.91	928.29	980	61600 MEETINGS & CONFERENCES	980	980	980
5,455.32	6,974.27	4,000	61700 OFFICE SUPPLIES	5,500	5,500	5,500
14,171.18	15,932.75	14,000	61800 PETROLEUM	14,000	14,000	14,000
824.90	521.00	1,000	61825 PRISONER MEDICAL COSTS	1,000	1,000	1,000
6,810.59	962.43	3,000	61855 SPCL INVESTIGATIVE EXP	3,000	3,000	3,000
0.00	4,338.88	1,500	61890 TRAVEL EXPENSE	3,500	3,500	3,500
0.00	0.00	4,285	61920 VALIANT EXPENSE	6,070	6,070	6,070
139,002.14	161,575.65	174,588	69999 TOTAL MAT & SERV	188,133	198,096	198,096

CAPITAL OUTLAY						
0.00	5,200.00	0	72300 IMPROVEMENTS			
36,857.00	41,394.34	23,177	72500 OFFICE EQPT.	3,945	22,042	22,042
12,388.05	18,594.63	0	72600 OTHER EQPT.		7,000	7,000
108.86	42,226.17	22,500	72800 VEHICLES		67,500	67,500

Date : 7/15/98
 Time : 2:08
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 10 GENERAL FUND
 Dept : 180 POLICE

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
49,353.91	107,415.14	45,677	79999 TOTAL CAPITAL OUTLAY	3,945	96,542	96,542
INTERFUND TRANSFERS						
0.00	0.00	0	90027 TO INFO SYSTEM SERVICE	1,459	1,459	1,459
0.00	47,630.00	44,724	90053 TO FED COMM POLICING G	17,548	17,548	17,548
0.00	2,500.00	2,500	90105 TO EQPT ACQ & REP FUND	2,500	2,500	2,500
0.00	50,130.00	47,224	90990 TOTAL INTERFUND TRANS	21,507	21,507	21,507
1,576,752.08	1,841,621.42	1,879,116	99000 TOTAL DEPT EXP	1,852,254	1,954,814	1,972,589

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 5

FUND: 10 - GENERAL
DEPARTMENT: 180 - POLICE

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL LINE TOTAL

61010 ADVERTISING:

Personnel recruitment, auction, liquor licenses, vehicle sale and promotional advertisements	3,000	<u>3,000</u>
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61120 COMMUNICATION:

Telephone support communication	2,400	
Telephone line expense	6,000	
Repeater Site Rental	2,178	
Pagenet Paging System	972	
Cell phone usage (patrol)	4,000	<u>15,550</u>

61124 COMPUTER EXPENSE:

IBM/New World maintenance agreement	12,133	<u>12,133</u>
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61125 CRIME PREVENTION EXPENSE:

Crime prevention supplies and educational materials	2,000	
Flashlights for the Safe Sitters Program	500	<u>2,500</u>

61130 CONTRACT SERVICES:

Animal Control	1,000	
Sketch Artist Services (for composite sketching)	900	
Canofile maintenance agreement	742	
Copier maintenance agreement	770	<u>3,412</u>

61135 PARKING PROGRAM:

Temporary Services	11,500	
Uniform for parking official	600	<u>12,100</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 5

FUND: 10 - GENERAL
DEPARTMENT: 180 - POLICE

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL LINE TOTAL

61240 DEPARTMENT/OPERATING EXPENSE:

Employee physicals, psychological, written and hearing examinations	1,000	
Cooperative Purchasing Agreement	500	
Film developing expense	1,000	
DMV processing fees	120	
UPS shipping expense	1,300	
Vehicle towing expenses	500	
Safety Incentive Program	2,650	
Miscellaneous expenses	3,000	
HEP-VAC screening/boosters	750	<u>10,820</u>

61250 DEPARTMENT/OPERATING SUPPLIES:

Film for investigations and mug shots	2,400	
UTC books	540	
Supplies for jail evidence room, fire extinguishers, flashlights, batteries, fuses, keys, locks, engravers, prisoner meal supplies and miscellaneous	13,437	<u>16,377</u>

61255 CANINE PROGRAM EXPENSE:

Pet supplies, food, training equipment, veterinarian expenses and medications	2,000	<u>2,000</u>
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61290 DUES & SUBSCRIPTIONS:

Narcotics Enforcement Association, Oregon Association of Chiefs of Police, Crime Prevention Association of Oregon, Oregon Canine Association, and Oregon Peace Officers Association dues, etc.	1,000	
Various law enforcement publication subscriptions	500	<u>1,500</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 3 of 5

FUND: 10 - GENERAL
DEPARTMENT: 180 - POLICE

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL LINE TOTAL

61300 DUPLICATION:

Printing of forms, stationery supplies, etc.	3,500	<u>3,500</u>
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61320 EDUCATION & TRAINING:

Firearms Training	6,800	
Training seminars, reimbursement for police-related course work and specialized training required to maintain certifications	8,900	
Officer Street Survival Course (2 officers)	800	<u>16,500</u>

61401 UNEMPLOYMENT INSURANCE	7,757	<u>7,757</u>
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61420 INSURANCE REPAIR AND DEDUCTIBLES:	500	<u>500</u>
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61500 UNIFORM PURCHASE AND CLEANING:

Dry-cleaning/laundrying of uniforms	7,800	
Purchase and cleaning of uniforms, and clothing allowances	4,200	<u>12,000</u>

61560 MAINTENANCE/BUILDING AND GROUNDS:

Carpet cleaning quarterly	500	
Painting of interior walls, cleaning expenses, supplies and janitorial	2,100	<u>2,600</u>

61570 MAINTENANCE/EQUIPMENT:

Maintenance and repair of office equipment, weapons, cameras, radar, etc.	5,800	<u>5,800</u>
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61580 MAINTENANCE/VEHICLES:

Vehicle detailing of department vehicles	2,000	
Maintenance of 8 marked and 3 unmarked patrol units	15,942	
Mechanic expense	18,055	<u>35,997</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 4 of 5

FUND: 10 - GENERAL

DEPARTMENT: 180 - POLICE

MATERIALS & SERVICES

SUB-LINE

ITEM TOTAL LINE TOTAL

61600 MEETINGS AND CONFERENCES:

Meal expenses for out-of-town court, investigations, meetings, refreshments or other department business	980	<u>980</u>
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61700 OFFICE SUPPLIES:

Miscellaneous office supplies	2,000	
Canofile tapes	2,000	
Computer operating supplies (ribbons, etc.)	1,500	<u>5,500</u>

61800 PETROLEUM PRODUCTS:

Gasoline and oil for 12 vehicles	14,000	<u>14,000</u>
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61825 PRISONER MEDICAL COSTS:	1,000	<u>1,000</u>
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61855 SPECIAL INVESTIGATION EXPENSE:	3,000	<u>3,000</u>
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61890 COMPUTER TRAINING/TRAVEL EXPENSE:	3,500	<u>3,500</u>
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61920 VALIANT OPERATING EXPENSE:	6,070	<u>6,070</u>
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CAPITAL OUTLAY

72500 OFFICE EQUIPMENT:

Computer system - Annual Payment	22,042	<u>22,042</u>
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72600 OTHER EQUIPMENT:

Body Armor	7,000	<u>7,000</u>
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PROGRAM EXPENDITURE DETAIL SHEET

Page 5 of 5

FUND: 10 - GENERAL
DEPARTMENT: 180 - POLICE

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL LINE TOTAL

72800 VEHICLES:

Three patrol vehicles	67,500	<u>67,500</u>
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INTERFUND TRANSFERS

90027 TO INFORMATION SYSTEM SERVICE:	1,459	<u>1,459</u>
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90053 TO FEDERAL COMMUNITY POLICING FUND:	17,548	<u>17,548</u>
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90105 SELF INSURANCE FOR CANINE FUND:	2,500	<u>2,500</u>
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PROGRAM INFORMATION
SENIOR AND DISABLED SERVICES

Page 1 of 3

PROGRAM DESCRIPTION:

The Lebanon Senior Center is operated by the City of Lebanon's Senior and Disabled Services Program as a focal point for the delivery of leisure and social services to senior citizens. The activities and services provided range from social, educational and recreational, to health-related. Specific programs include, but are not limited to Senior Center classes, exercise, crafts, computer, legal and income tax assistance, monthly health screenings, holiday parties, pool playing, bingo games and special events.

Persons who come to the Senior Center to participate in activities, programs, classes and rentals are asked to sign in. During FY 97-98, it is projected that nearly 12,000 visits will be recorded. The Senior Nutrition Program will serve nearly 12,000 noon meals in the facility as well as package and distribute another 40,500 for Meals-On-Wheels.

Besides the many programs that take place at the Senior Center, there are others that reach out into the community. The Senior Center has volunteers who help at the Chamber of Commerce regularly, who contact shut-ins by telephone on a daily basis and assist other social service agencies with specific community needs. The Center has a volunteer Fix-It Brigade which assists low income and disabled persons with minor household repairs and chores, such as installing deadbolt locks, changing light bulbs, or fixing screens on doors or windows. Our Senior Support volunteer meets with seniors at the Center weekly and, when needed, travels to a senior citizen's home to help fill out insurance papers, read mail, or advocate with other services. Individual appointments can be made with a counselor and an attorney to meet personal needs. The Senior Center is the place in our community where seniors and their families turn for help or information on aging resources. During FY 97-98, the Center will record over 7,000 information and referral requests and has connected several seniors with Protective Services to report elder abuse.

The proposed budget reflects few changes in expenditures from the previous year. Contract Services has not changed in FTE, but the amount budgeted has been changed to reflect what it would cost in actual wages to pay for that amount of time. Minor changes have been made in Operating Expenses and Dues and Subscriptions to more accurately reflect actual expenses in FY 97-98.

PROGRAM INFORMATION
SENIOR AND DISABLED SERVICES

Page 2 of 3

PROGRAM DESCRIPTION: (continued)

In the Building and Maintenance fund, projected expenditures for repairs (boiler and miscellaneous) have been decreased or remain the same as FY 97-98. Major roof repair work is expected to be completed as well as repair work to interior walls.

<u>POSITIONS:</u>	<u>1997-98</u>	<u>1998-99</u>
Engineering Tech III (Information Specialist)	.0090 FTE	.0000 FTE
Relief Staff	.0962 FTE	.0962 FTE
Senior Center Secretary	1.0000 FTE	1.0000 FTE
Senior & Disabled Services Program Manager	<u>1.0000 FTE</u>	<u>1.0000 FTE</u>
TOTAL	2.1052 FTE	2.0962 FTE

ADVISORY BOARD:

The Senior and Disabled Services Advisory Board's role is to advise, assist and recommend the policies for the governance and operation of the Lebanon Senior Center and Dial-A-Bus Programs. The Advisory Board has also been in charge of administration of the Senior Services Trust Fund. Five of the nine voting members must be fifty years of age (*) and over. Staff wishes to thank these volunteers for their time and support.

- | | |
|---|---|
| * Linda Learn, Administrator
The Oaks Retirement Community
Board Chair - Member Since 1993 | * Jeanne Mary - Member Since 1998 |
| Amanda Anderson, RN
Villa Cascade Nursing Home
Member Since 1991 | * Ray Garboden- Member Since 1997 |
| | * Gene Shannon - Member Since 1994 |
| | * Margaret Spaeth - Member Since 1995 |
| * Joan Haller, Disability Services
Member Since 1998 | * Vacancy - to be filled September 1998 |
| * RoseAnne Cooper
Member Since 1998 | |

PROGRAM INFORMATION
SENIOR AND DISABLED SERVICES

Page 3 of 3

ADVISORY BOARD COMMITTEE: (continued)

Rotating Community Business Members:

Marlene Bolen, Coldwell Banker
Milt Atkisson, Church of God

City Council Representatives:

John Richard, Ward II
Stan Usinger, Ward I

Date : 7/15/98
 Time : 2:08
 Report Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 10 GENERAL FUND
 Dept : 190 SENIOR SERVICES

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
PERSONNEL SERVICES						
60,195.57	78,332.77	62,386	50001 SALARIES	62,574	62,574	62,574
21,428.27	27,022.10	27,248	50003 FRINGE BENEFITS	25,774	25,774	25,774
145.11	561.00	0	50250 PART TIME			
94.50	152.08	496	50600 OVERTIME	470	470	470
81,863.45	106,067.95	90,130	59999 TOTAL PERSONNEL SERV	88,818	88,818	88,818
MATERIALS & SERVICES						
190.56	39.00	500	61010 ADVERTISING	250	250	250
0.00	0.00	0	61124 COMPUTER EXPENSE			
230.00	2,000.00	27,500	61130 CONTRACT SERVICES	2,500	2,500	22,500
0.00	80.00	100	61200 DEPOSITS REFUNDED	100	100	100
486.29	1,154.97	160	61240 DEPT/OPERATING EXPENSE	300	300	300
3,154.55	2,249.76	2,500	61250 DEPT/OP SUPPLIES	2,500	2,500	2,000
438.92	510.50	140	61290 DUES & SUBSCRIPTIONS	650	650	650
1,186.08	1,085.08	3,652	61300 DUPLICATION	3,500	3,500	3,200
80.00	174.80	250	61320 EDUCATION & TRAINING	250	250	250
0.00	0.00	523	61401 UNEMPLOY INS	515	515	515
147.17	14.20	0	61430 JANITORIAL SUPPLIES			
2,857.10	1,364.19	3,800	61560 MAINT/BLDG (GEN'L)	3,500	3,500	18,500
704.55	879.40	1,000	61570 MAINT/EQPT	1,000	1,000	1,000
1,183.15	3,070.01	650	61600 MEETINGS & CONFERENCES	650	650	650
2,885.90	3,207.46	2,000	61700 OFFICE SUPPLIES	2,000	2,000	2,000
0.00	0.00	2,100	61820 POSTAGE	2,100	2,100	2,100
311.56	189.30	250	61840 REFRESHMENT PURCHASES	250	250	250
5,724.48	6,313.37	6,400	61900 UTILITIES (GEN'L)	5,700	5,700	6,500
19,580.31	22,332.04	51,525	69999 TOTAL MAT & SERV	25,765	25,765	60,765
CAPITAL OUTLAY						
0.00	0.00	0	72300 IMPROVEMENTS			
0.00	4,267.15	0	72500 OFFICE EQPT.			
1,946.66	0.00	0	72600 OTHER EQPT.			
1,946.66	4,267.15	0	79999 TOTAL CAPITAL OUTLAY	0	0	0
INTERFUND TRANSFERS						
0.00	0.00	0	90027 TO INFO SYSTEM SERVICE	432	432	432
0.00	36,783.00	17,968	90055 TO D-A-B GRANT FUND	30,165	30,165	17,965
0.00	36,783.00	17,968	90990 TOTAL INTERFUND TRANS	30,597	30,597	18,397

Date : 7/15/98
Time : 2:08
Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/15/98

Fund : 10 GENERAL FUND
Dept : 190 SENIOR SERVICES

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
103,390.42	169,450.14	159,623	99000 TOTAL DEPT EXP	145,180	145,180	167,980

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 2

FUND: 10 GENERAL

DEPARTMENT: 190 SENIOR SERVICES

MATERIALS & SERVICES

SUB-LINE

ITEM TOTAL LINE TOTAL

61010 ADVERTISING:

Newspaper and radio	250	<u>250</u>
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61130 CONTRACTING SERVICES:

Relief Personnel (.0962 FTE), match for Title XIX	22,500	<u>22,500</u>
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61200 RENTAL DEPOSIT REFUNDS:

	100	<u>100</u>
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61240 DEPARTMENT/OPERATING EXPENSE:

Employee Assistance Program, misc. expenses	300	<u>300</u>
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61250 DEPARTMENT/OPERATING SUPPLIES:

Program supplies, special events, decorations, and entertainment	2,000	<u>2,000</u>
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61290 DUES & SUBSCRIPTIONS:

Memberships (Costco, NAA, OASC)	490	
Licenses (video, kitchen)	100	
Subscriptions (newspaper, information & referral directory)	60	<u>650</u>

61300 DUPLICATION:

Photo copy service contract	500	
Supplies for copy machine, forms, letterhead	500	
Senior Center Newsletter	2,200	<u>3,200</u>

61320 EDUCATION & TRAINING:

Workshops, seminars, classes	250	<u>250</u>
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61401 UNEMPLOYMENT

	515	<u>515</u>
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PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 2

FUND: 10 GENERAL

DEPARTMENT: 190 SENIOR SERVICES

	<u>SUB-LINE</u>	
<u>MATERIALS & SERVICES</u>	<u>ITEM TOTAL</u>	<u>LINE TOTAL</u>
61560 MAINTENANCE/BUILDING & GROUNDS:	18,500	<u>18,500</u>
61570 MAINTENANCE/EQUIPMENT:		
Office equipment (computer)	500	
Kitchen equipment	300	
Miscellaneous equipment	200	<u>1,000</u>
61600 MEETINGS & CONFERENCES:		
Oregon Association of Senior Centers & National Assoc. on Aging conferences and business meeting expenses	650	<u>650</u>
61700 OFFICE & COMPUTER SUPPLIES:		
General office and computer needs, supplies for newsletter	2,000	<u>2,000</u>
61820 POSTAGE:		
Senior Center Newsletters	2,100	<u>2,100</u>
61840 REFRESHMENT PURCHASES:		
Food and beverages	250	<u>250</u>
61900 UTILITIES:		
Electric	3,520	
Heating oil	2,000	
Garbage	980	<u>6,500</u>
 <u>INTERFUND TRANSFERS</u>		
90027 TO INFORMATION SYSTEM SERVICE:	432	432
90055 TO DIAL-A-BUS GRANT FUND:	17,965	<u>17,965</u>

PROGRAM INFORMATION

NON-DEPARTMENTAL

Page 1 of 1

PROGRAM DESCRIPTION:

The non-departmental activity provides a department to centralize costs which are shared by all General Fund activities. Cost accounting by department for telephone, electricity, postage, insurance, and other shared expenses are inappropriate under current governmental accounting practices for a unit of government our size. Also, this department provides the accounting for some transfers from the General Fund, operating contingencies for the fund, and unappropriated ending fund balance.

Department 810 - General Fund Capital Outlay is a new fund this year. The revenue for the new fund comes from one time property tax revenue which is to be received by the city, due to an unanticipated effect of Ballot Measures 47 and 50 on property tax levies. One-half of the amount was received in 1997-98, the second half will come in 1998-99. The total transfer is \$252,650. The Budget Committee directed that the funds be set aside in a reserve until after the legislature meets in 1999. It is unknown what action the Budget Committee may take at this time.

Date : 7/15/98
Time : 2:08
Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/15/98

Fund : 10 GENERAL FUND
Dept : 195 NON-DEPARTMENTAL

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
MATERIALS & SERVICES						
4,263.27	5,037.49	1,500	61010 ADVERTISING	1,500	1,500	1,500
4,412.24	4,137.00	4,750	61013 AUDIT EXPENSE	4,750	4,750	4,750
642.10	448.06	1,000	61015 CODIFICATION (ADMIN)	1,000	1,000	1,000
35,869.74	28,786.35	25,700	61120 COMMUNICATION (GEN'L)	22,700	22,700	22,700
1,028.40	7,958.81	1,500	61124 COMPUTER EXPENSE	1,500	1,500	1,500
15,108.47	13,891.33	1,500	61130 CONTRACT SERVICES	2,300	2,300	2,300
1,082.85	605.84	1,000	61149 MOWING EXPENSES	1,000	1,000	1,000
3,576.80	869.20	500	61240 DEPT/OPERATING EXPENSE	500	500	500
13,244.08	8,628.88	9,700	61290 DUES & SUBSCRIPTIONS	12,087	12,087	12,087
6,068.93	6,390.88	5,200	61300 DUPLICATION	5,200	5,200	5,200
0.00	0.00	100	61310 ELECTIONS			
4,500.00	9,500.00	0	61355 CITY GRANTS			
37,500.00	35,313.32	37,500	61400 INSURANCE	35,500	35,500	35,500
3,462.41	165.00	2,650	61420 INS REPAIR & DEDUCT	1,000	1,000	1,000
28,144.68	26,225.63	12,500	61560 MAINT/BLDG (GEN'L)	25,000	25,000	25,000
12,803.26	17,557.98	16,000	61820 POSTAGE	14,500	14,500	14,500
333.63	200.64	500	61830 PROPERTY TAXES	200	200	200
9,824.62	10,024.48	10,000	61900 UTILITIES (GEN'L)	10,000	10,000	10,000
181,865.48	175,740.89	131,600	69999 TOTAL MAT & SERV	138,737	138,737	138,737
CAPITAL OUTLAY						
0.00	25,490.72	0	72300 IMPROVEMENTS			
15,803.00	99,885.47	0	72500 OFFICE EQPT.			
12,221.83	2,595.00	0	72600 OTHER EQPT.			
28,024.83	127,971.19	0	79999 TOTAL CAPITAL OUTLAY	0	0	0
CONTINGENCIES						
0.00	0.00	10,914	80005 OPERATING CONTINGENCY	159,984	159,984	173,102
0.00	0.00	0	80030 RES - MED INS			
0.00	0.00	10,914	89999 TOTAL CONTINGENCIES	159,984	159,984	173,102
INTERFUND TRANSFERS						
0.00	0.00	16,557	90017 TO CITY HALL REPAIR FD	20,841	20,841	19,176
15,000.00	0.00	0	90025 TO GIS			
0.00	0.00	0	90027 TO INFO SYSTEM SERVICE	3,000	3,000	3,000
33,620.00	0.00	0	90053 TO FED COMM POLICING G			
30,020.00	0.00	0	90055 TO D-A-B GRANT FUND			

Date : 7/15/98
Time : 2:08
Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/15/98

Fund : 10 GENERAL FUND
Dept : 195 NON-DEPARTMENTAL

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
4,000.00	1,500.00	1,500	90105 TO EQPT ACQ & REP FUND	1,500	1,500	5,500
0.00	0.00	0	90124 TO STORM DRAIN UTILITY	84,267		
0.00	0.00	0	90132 TO GEN FD CAP OUTLAY	252,965	252,965	252,965
82,640.00	1,500.00	18,057	90990 TOTAL INTERFUND TRANS	362,573	278,306	280,641
UNAPPROPRIATED						
0.00	0.00	6,675	92010 UNAPROP END FUND BAL	24,028	17,468	17,468
0.00	0.00	6,675	92199 TOTAL UNAPPROPRIATED	24,028	17,468	17,468
DEBT SERVICE						
300,000.00	494,000.00	800,000	95500 LOAN PRINCIPLE-TAN	800,000	800,000	800,000
12,520.88	21,665.51	40,000	95600 LOAN INTEREST-TAN	40,000	40,000	40,000
312,520.88	515,665.51	840,000	95999 TOTAL DEBT SERVICE	840,000	840,000	840,000
605,051.19	820,877.59	1,007,246	99000 TOTAL DEPT EXP	1,525,322	1,434,495	1,449,948
504,771.14-	402,154.04-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0
504,771.14-	402,154.04-	0	99500 FUND TOTAL (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 3

FUND: 10 - GENERAL

DEPARTMENT: 195 - NON-DEPARTMENTAL

MATERIALS & SERVICES

SUB-LINE

ITEM TOTAL LINE TOTAL

61010 ADVERTISING:

Budget and other public hearing notices; budget summaries, election notices; affirmative action advertising, requests for bids & proposals, and other advertising required by law

1,500 1,500

61013 AUDIT EXPENSE:

General fund share of city audit

4,750 4,750

61015 CODIFICATION EXPENSE:

Compilation and one year's update of city ordinances

1,000 1,000

61120 COMMUNICATIONS:

Local & long distance service for all city departments

22,700 22,700

61124 COMPUTER EXPENSE:

General fund share of service & repair, hardware, software, programming, modem for mainframe

1,500 1,500

61130 CONTRACT SERVICES:

Storage rental

2,300 2,300

61149 MOWING EXPENSE:

1,000 1,000

61240 DEPARTMENT/OPERATING EXPENSE:

Special operational expenses shared among departments

500 500

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 3

FUND: 10 - GENERAL

DEPARTMENT: 195 - NON-DEPARTMENTAL

	<u>SUB-LINE</u>	
<u>MATERIALS & SERVICES</u>	<u>ITEM TOTAL</u>	<u>LINE TOTAL</u>
61290 DUES & SUBSCRIPTIONS:		
Council of Governments	7,700	
LGPI	900	
League of Oregon Cities (General Fund portion)	2,387	
Lebanon Chamber of Commerce	1,100	<u>12,087</u>
61300 DUPLICATION:		
Service & repair of photocopiers; printing costs	5,200	<u>5,200</u>
61400 INSURANCE:		
Fidelity Bonds, fire, liability, vehicle, special property coverages	35,500	<u>35,500</u>
61420 INSURANCE REPAIR & DEDUCTIBLE:	1,000	<u>1,000</u>
61560 MAINTENANCE/BUILDING & GROUNDS:		
Janitorial service for City Hall offices, Senior Center, City Shops, Police Department & Library; paper products and other janitorial supplies; general maintenance & repairs on City Hall	25,000	<u>25,000</u>
61820 POSTAGE:		
Postage expense for General Fund activities	14,500	<u>14,500</u>
61830 PROPERTY TAXES:		
Taxes to Linn County on Transfer Station	200	<u>200</u>
61900 UTILITIES:		
Electricity for City Hall offices & Police Department	10,000	<u>10,000</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 3 of 3

FUND: 10 - GENERAL

DEPARTMENT: 195 - NON-DEPARTMENTAL

	<u>SUB-LINE</u>	
<u>INTERFUND TRANSFERS</u>	<u>ITEM TOTAL</u>	<u>LINE TOTAL</u>

90017 TO CITY HALL REPAIR FUND:

Debt service on city hall repairs done in 1997	19,176	<u>19,176</u>
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90027 TO INFORMATION SYSTEM SERVICE:	3,000	<u>3,000</u>
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90105 TO EQUIPMENT REPLACEMENT & ACQUISITION:

One-half the cost of accounting software (general fund's portion)	4,000	
Computer replacement reserve (Finance Department)	1,500	<u>5,500</u>

90132 TO GENERAL FUND CAPITAL OUTLAY:	252,965	<u>252,965</u>
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DEBT SERVICE

Repayment of short-term borrowing for General Fund deficit

Principal	800,000	
Interest	40,000	<u>840,000</u>

DEBT SERVICE FUND

PROGRAM INFORMATION

12/01/75 G.O. BONDS, 1975 SEWER TREATMENT PLANT BONDS

Page 1 of 1

PROGRAM DESCRIPTION:

In 1975, a general obligation bond was issued for \$1,649,575 for sewer treatment plant improvements. This obligation is now fully repaid. At the direction of City Council, delinquent taxes which are collected from now on will be transferred to the Wastewater Fund.

Date : 7/15/98
 Time : 2:08
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 30 DEBT SERVICE FUNDS
 Dept : 314 G.O. FUND REVENUE

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
8,753.67	0.00	5,000	47010 CURRENT PROPERTY TAXES			
4,895.52	3,244.84	500	47020 DELINQUENT PROP TAXES	5,000	5,000	2,000
965.99	355.39	0	48100 INTEREST ON INVESTMENT			
1.69	0.00	0	48101 INTEREST ON TAXES			
41,666.39	4,533.26	100	49901 BEGINNING BALANCE			
56,283.26	8,133.49	5,600	49998 TOTAL REVENUE	5,000	5,000	2,000
INTERFUND TRANSFERS						
0.00	8,133.49	5,600	90123 TO WASTEWATER	5,000	5,000	2,000
0.00	8,133.49	5,600	90990 TOTAL INTERFUND TRANS	5,000	5,000	2,000
UNAPPROPRIATED						
0.00	0.00	0	92010 UNAPROP END FUND BAL			
0.00	0.00	0	92199 TOTAL UNAPPROPRIATED	0	0	0
DEBT SERVICE						
50,000.00	0.00	0	95100 BOND PRINCIPAL			
1,750.00	0.00	0	95200 BOND INTEREST			
51,750.00	0.00	0	95999 TOTAL DEBT SERVICE	0	0	0
51,750.00	8,133.49	5,600	99000 TOTAL DEPT EXP	5,000	5,000	2,000
4,533.26-	0.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 30 - DEBT SERVICE FUNDS
DEPARTMENT: 314 - G.O. FUND REVENUE

INTERFUND TRANSFERS

SUB-LINE
ITEM TOTAL LINE TOTAL

90123 TO WASTEWATER FUND:

2,000

2,000

Date : 7/15/98
 Time : 2:08
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 30 DEBT SERVICE FUNDS
 Dept : 316 AIRPORT AREA DEBT SERVICE

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
90,000.00	0.00	0	45010 REV FROM SALE OF PROP			
70,000.00	0.00	0	48053 DONATIONS			
6,373.54	1,832.92	0	48100 INTEREST ON INVESTMENT			
0.00	33,995.50	0	49022 FROM WATER FUND			
0.00	16,744.05	0	49025 FROM W WATER FUND			
92,000.00	0.00	0	49135 FROM SDC-WATER			
0.00	258,373.54	33,365	49901 BEGINNING BALANCE			
258,373.54	310,946.01	33,365	49998 TOTAL REVENUE	0	0	0
MATERIALS & SERVICES						
0.00	7,500.00	0	61130 CONTRACT SERVICES			
0.00	7,500.00	0	69999 TOTAL MAT & SERV	0	0	0
UNAPPROPRIATED						
0.00	0.00	0	92010 UNAPROP END FUND BAL			
0.00	0.00	0	92199 TOTAL UNAPPROPRIATED	0	0	0
DEBT SERVICE						
0.00	303,446.01	8,564	95100 BOND PRINCIPAL			
0.00	0.00	24,801	95200 BOND INTEREST			
0.00	303,446.01	33,365	95999 TOTAL DEBT SERVICE	0	0	0
0.00	310,946.01	33,365	99000 TOTAL DEPT EXP	0	0	0
258,373.54-	0.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM INFORMATION
WATER BONDS DEBT SERVICE

Page 1 of 1

PROGRAM DESCRIPTION:

In 1995-96 the water bond issue for the original purchase of the water system was refinanced, resulting in a savings of \$426,000 to rate payers. These funds were set aside for replacement and repair of aging city waterlines. As a result of this refunding the city is now able to levy a tax for bond repayment. For 1997-98, a tax will be levied to repay the debt service. The savings to the water fund are being used for a 5% rate decrease and 75% of the debt service, \$ 254,210 for 1998-99 will be placed in small waterline replacement fund this year. Debt service revenue requirements requiring a tax levy in future years will average around \$450,000 per year.

Date : 7/15/98
 Time : 2:08
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 30 DEBT SERVICE FUNDS
 Dept : 317 WATER BONDS

95-96	96-97	97-98		98-99		
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud

REVENUES						
0.00	717,163.24	384,052	47010 CURRENT PROPERTY TAXES	334,749	334,749	334,749
0.00	0.00	35,000	47020 DELINQUENT PROP TAXES	30,000	30,000	30,000
0.00	17,095.39	20,000	48100 INTEREST ON INVESTMENT	18,000	18,000	18,000
0.00	1,007.03	0	48101 INTEREST ON TAXES	1,000	1,000	1,000
0.00	0.00	404,489	49901 BEGINNING BALANCE	410,000	410,000	410,000

0.00	735,265.66	843,541	49998 TOTAL REVENUE	793,749	793,749	793,749
0.00	735,265.66	843,541	49999 TOTAL REVENUE	793,749	793,749	793,749
UNAPPROPRIATED						
0.00	0.00	404,198	92010 UNAPROP END FUND BAL	354,331	354,331	354,331

0.00	0.00	404,198	92199 TOTAL UNAPPROPRIATED	354,331	354,331	354,331
DEBT SERVICE						
0.00	105,000.00	240,000	95100 BOND PRINCIPAL	250,000	250,000	250,000
0.00	206,111.25	199,343	95200 BOND INTEREST	189,418	189,418	189,418

0.00	311,111.25	439,343	95999 TOTAL DEBT SERVICE	439,418	439,418	439,418
0.00	311,111.25	843,541	99000 TOTAL DEPT EXP	793,749	793,749	793,749
0.00	424,154.41-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 30 - DEBT SERVICE FUNDS
DEPARTMENT: 317 - WATER BONDS

DEBT SERVICE:

SUB-LINE
ITEM TOTAL LINE TOTAL

95100 BOND PRINCIPAL:

250,000

250,000

95200 BOND INTEREST:

189,418

189,418

PROGRAM INFORMATION

CAPITAL PROJECTS INTERIM FINANCING

Page 1 of 1

PROGRAM DESCRIPTION:

The city has been fortunate to receive a number of state and federal grants to help with construction of infrastructure projects. These grants are generally reimbursing grants, which means the city pays the bills to the contractors and sends them to the granting agency to be reimbursed. Funds are borrowed from the bank as interim financing. We use this method when the bank charges us less than what we earn on our investments, because interfund loans must pay what the city earns on its investments. In 1996-97, the city borrowed \$1,000,000 at 4.82%, in 1997-98 the amount was \$500,000 at 4.85%. In 1998-99 the city will borrow an amount not to exceed \$500,000. The exact amount will be determined in June, 1998.

Date : 7/15/98
 Time : 2:08
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 30 DEBT SERVICE FUNDS
 Dept : 318 CAP PROJ INTERIM FINANCING

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	750,000	41054 BANK LOAN FUNDS	500,000	1,000,000	1,000,000
0.00	0.00	63,750	48090 INTERIM FIN INTEREST	15,000	30,000	30,000
0.00	0.00	0	48100 INTEREST ON INVESTMENT	18,000	36,000	36,000
0.00	0.00	813,750	49998 TOTAL REVENUE	533,000	1,066,000	1,066,000
DEBT SERVICE						
0.00	0.00	750,000	95510 REPAY OF INTERIM FIN	500,000	1,000,000	1,000,000
0.00	0.00	63,750	95590 INT ON INTERIM FIN	33,000	66,000	66,000
0.00	0.00	813,750	95999 TOTAL DEBT SERVICE	533,000	1,066,000	1,066,000
0.00	0.00	813,750	99000 TOTAL DEPT EXP	533,000	1,066,000	1,066,000
0.00	0.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 30 - DEBT SERVICE FUNDS

DEPARTMENT: 318 - CAPITAL PROJECTS INTERIM FINANCING

<u>DEBT SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
95510 REPAYMENT OF INTERIM FINANCING:	1,000,000	<u>1,000,000</u>
95590 INTEREST ON INTERIM FINANCING:	66,000	<u>66,000</u>

PROGRAM INFORMATION
CITY HALL REPAIRS DEBT SERVICE

Page 1 of 1

PROGRAM DESCRIPTION:

The City borrowed o \$150,000 for major repairs to city hall. The cost to repay the debt is budgeted in this fund. The sources of funding are unrestricted housing rehabilitation loan collections with a backup from the General Fund (75%) and from Water and Sewer (12.5% each) Utilities Funds. More information about the actual repairs can be found in the narrative to the city hall repairs fund in the Intergovernmental Fund:

Date : 7/15/98
 Time : 2:08
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 30 DEBT SERVICE FUNDS
 Dept : 319 CITY HALL REPAIR DEBT SERVICE

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	0	48100 INTEREST ON INVESTMENT	1,000	1,000	1,000
0.00	0.00	16,557	49010 FROM GENERAL FUND	20,841	20,841	19,176
0.00	0.00	2,760	49022 FROM WATER FUND	3,474	3,474	3,196
0.00	0.00	2,760	49025 FROM W WATER FUND	3,474	3,474	3,196
0.00	0.00	0	49901 BEGINNING BALANCE	1,000	1,000	1,000
0.00	0.00	22,077	49998 TOTAL REVENUE	29,789	29,789	27,568
UNAPPROPRIATED						
0.00	0.00	0	92010 UNAPROP END FUND BAL	2,001	2,001	1,998
0.00	0.00	0	92199 TOTAL UNAPPROPRIATED	2,001	2,001	1,998
DEBT SERVICE						
0.00	0.00	10,077	95501 LOAN PRINC	20,002	20,002	14,485
0.00	0.00	12,000	95601 LOAN INT	7,786	7,786	11,085
0.00	0.00	22,077	95999 TOTAL DEBT SERVICE	27,788	27,788	25,570
0.00	0.00	22,077	99000 TOTAL DEPT EXP	29,789	29,789	27,568
0.00	0.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0
262,906.80-	424,154.41-	0	99500 FUND TOTAL (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 30 - DEBT SERVICE FUNDS

DEPARTMENT: 319 - CITY HALL REPAIRS

<u>DEBT SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
95501 LOAN PRINCIPAL:	14,485	<u>14,485</u>
95601 LOAN INTEREST:	11,085	<u>11,085</u>

ENTERPRISE FUND

PROGRAM INFORMATION

WATER UTILITY

Page 1 of 4

PROGRAM DESCRIPTION:

The responsibilities of the water utility are twofold. First, the treatment of raw water, which is accomplished at the Water Treatment Facility at 2nd and A Streets. The City contracts for the operation of the Water Treatment Plant with Operations Management International (OMI). Second, the transmission, storage, and distribution of treated water. The treatment process consists of a combination of chemical and filtration treatment. The plant operates at an average of 1.7 million gallons per day, and has an effective capacity of 4.0 million gallons per day.

Transmission, storage and distribution of the water after treatment is handled by the Water Section of the Public Works Maintenance Services Division and the Engineering Services Division.

The City has approximately 55 miles of water main ranging in size from 2 to 16 inches in diameter. The mains are made up of many different materials that reflect technology and economics of the era in which they were installed. There is steel, ductile, cast iron, galvanized steel, asbestos-cement, P.V.C. plastic, and even a small amount of old wooden pipe has been reported but not confirmed.

Storage facilities consist of two, 2-million gallon storage tanks — one located on East Grant Street, and one south of Vaughan Lane on South 5th Street. These tanks help equalize the pressure in the entire water system, and also serve for storage of water in the event the treatment plant stops producing water for a short period of time.

The system terminates in about 4,000 services. All are metered with the exception of a few that are strictly for use in case of fire. Most of our services to residences are 3/4" lines consisting of either galvanized or copper pipe.

The City maintains approximately 300 fire hydrants for fire protection of both family homes and businesses. This is a very important part of the water system. Our ability to provide adequate water for fire protection is a vital component in the calculation of fire insurance rates for the residences and businesses served by the city system.

General maintenance of the system includes repair of main and service line leaks; adding new services as needed; repair, testing and replacement of meters; repair of main line valves; general

PROGRAM INFORMATION

WATER UTILITY

Page 2 of 4

PROGRAM DESCRIPTION: (continued)

service orders; turning services off and on; and helping customers with complaints about the taste of their water and leaks they may have. We test the water in the system, and flush dead-end lines and poor circulation areas. Once or twice a year we try to completely flush the system. We recently completed an extensive residential meter replacement program. Other maintenance includes taking care of the non-potable water system at Santiam Canal Industrial Park.

Our cross-connection control program is now well underway. We have inspected and required protection for our water system at many businesses with the highest degree of hazard. Mortuaries and medical facilities were top on the list.

Our vehicle maintenance is performed by the Lebanon Fire District. We pay for one mechanic and the Fire District provides another mechanic, supervision, a shop and equipment. This has been a cost effective arrangement and will continue.

Larger construction and major maintenance projects are included in the Water Capital Improvement Program managed by the Engineering Services Division. Engineering personnel design improvements, contract for construction, supervise construction activity, and provide contract administration services.

Engineering personnel determine the needs of industrial, institutional and other large users and calculate meter sizing and design service extensions to meet those needs. Where existing mainline flows are inadequate to meet the requirements of potential development, engineering staff utilizes computer modeling of the water system to find the most economical means of increasing flows.

Through the site review process, the Engineering Services Division evaluates proposed extensions to and uses of the water system. In this manner, engineering personnel ensure that the system grows in an orderly and predictable manner with no degradation of the service provided to current users, and in order to ensure compliance with the City's Water Facility Plan.

Billing and accounting services for the water and wastewater utilities are provided by the Finance Department. A private contractor (Metereaders) reads the meters and provides the readings to the city on a computer diskette which electronically passes the new readings into the computer.

PROGRAM INFORMATION

WATER UTILITY

Page 3 of 4

PROGRAM DESCRIPTION: (continued)

In 1995-96 a water bond issue was refinanced resulting in a savings of \$426,000 to rate payers. These funds were set aside for replacement and repair of aging city water lines. In addition, as a result of this refunding, the City is now able to levy a tax for bond repayment if the City Council so chooses. Starting in 1997-98 a tax is levied to repay the debt service. The savings to the water fund was used for a 5% rate decrease.

As in years past, the Water Section has hired one temporary maintenance worker for four months. This is necessary because in the warmer months the water crew must provide increased assistance to construction activity outside the regular maintenance division work, and in the summer more water leaks appear.

In January, 1990, as part of its commitment to create a stable funding base, the City Council approved the first in a series of proposed rate increases intended to provide the funding for badly needed improvements to the water system. The rate increases were based on certain assumptions, two of which affect the budget process. They are that costs for materials and services should increase at no more than 4% per year, and costs for personnel should increase no more than 6% per year for a combined average increase in operating expenses of 5%. The City has never exceeded these guidelines since they were instituted.

PROGRAM INFORMATION

WATER UTILITY

Page 4 of 4

POSITIONS:

	<u>1997-98</u>	<u>1998-99</u>
Accounting Clerk II (2)	1.0000 FTE	1.0000 FTE
Administrative Assistant	.1800 FTE	.1800 FTE
City Administrator	.2400 FTE	.2400 FTE
City Planner	.2100 FTE	.1000 FTE
Crew Chief	1.0000 FTE	1.0000 FTE
Director of Public Works	.1800 FTE	.1800 FTE
Engineering Associate (Development)	.2700 FTE	.2700 FTE
Engineering Associate (Facility Planning)	.1000 FTE	.1000 FTE
City Engineer	.1200 FTE	.1200 FTE
Engineering Tech I (Development)	.2500 FTE	.2500 FTE
Engineering Tech II (Information System)	.1000 FTE	.0000 FTE
Environmental Specialist (Facility Planning)	.4000 FTE	.4000 FTE
Finance Director	.2700 FTE	.2700 FTE
Finance Operations Manager	.3000 FTE	.3000 FTE
Information Systems Specialist	.2000 FTE	.0000 FTE
Maintenance Division Manager	.2800 FTE	.3000 FTE
Maintenance Supervisor	.4000 FTE	.4000 FTE
Maintenance Worker (2.58)	2.3300 FTE	2.5800 FTE
Payroll Specialist - Confidential	.2100 FTE	.2100 FTE
Project Engineer (Development)	.1000 FTE	.1000 FTE
Secretary Accounts Payable	.2900 FTE	.2900 FTE
Secretary/Data Entry	.0600 FTE	.0600 FTE
Secretary (2)	.2200 FTE	.1800 FTE
Senior Maintenance Worker	<u>1.0000 FTE</u>	<u>1.0000 FTE</u>
 SUBTOTAL	 9.6700 FTE	 9.5300 FTE
 Development Intern	 .0000 FTE	 .0500 FTE
Temporary Maintenance Worker	.3300 FTE	.0000 FTE
Temporary Public Works Secretary	.0592 FTE	.0600 FTE
Temporary Public Works Secretary (PW Scanning)	<u>.0639 FTE</u>	<u>.0600 FTE</u>
 TOTAL	 10.1231 FTE	 9.7000 FTE
 Contract - City Attorney	 7.13 % of contract wage	
Contract - Secretary Services for City Council	23 % of contract wage	
Mayor and City Council	23 % of wage	

Date : 7/15/98
Time : 2:08
Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/15/98

Fund : 40 ENTERPRISE FUNDS
Dept : 430 WATER UTILITY

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
4,005,855.17	0.00	0	42030 BOND SALE PROCEEDS			
1,095.00	1,230.00	1,100	48042 CREDIT CHECKS	1,100	1,100	1,100
20,988.33	22,773.56	26,000	48051 DEPOSITS RECEIVED	26,000	26,000	26,000
88,312.26	44,628.07	40,000	48100 INTEREST ON INVESTMENT	40,000	40,000	40,000
1,755,366.45	1,638,906.13	1,643,500	48121 WATER FEES	1,660,000	1,660,000	1,660,000
31,519.75	61,792.19	30,000	48140 MISCELLANEOUS REVENUE	30,000	30,000	30,000
647,148.81	809,012.16	600,000	49901 BEGINNING BALANCE	500,000	500,000	550,000
6,550,285.77	2,578,342.11	2,340,600	49998 TOTAL REVENUE	2,257,100	2,257,100	2,307,100
PERSONNEL SERVICES						
284,600.72	279,909.08	325,064	50001 SALARIES	344,857	344,857	344,484
97,693.55	100,087.46	127,602	50003 FRINGE BENEFITS	128,936	128,936	128,795
1,372.21	128.37	0	50250 PART TIME			
0.00	0.00	0	50255 PARENTAL LEAVE EXPENSE			
5,247.59	6,686.05	3,599	50600 OVERTIME	3,282	3,282	3,282
388,914.07	386,810.96	456,265	59999 TOTAL PERSONNEL SERV	477,075	477,075	476,561
MATERIALS & SERVICES						
0.00	0.00	0	60300 DEPRECIATION			
0.00	0.00	0	61008 ADVERTISING (ADMIN)	100	100	250
300.23	113.21	30	61009 ADVERTISING (PW)	450	450	450
1,054.34	663.69	500	61010 ADVERTISING	500	500	500
458.15	1,213.93	500	61011 ADVERTISING (ENG)	2,000	2,000	2,000
471.62	1,499.40	200	61012 ADVERTISING (MAINT)	200	200	200
1,733.38	1,522.00	2,125	61013 AUDIT EXPENSE	2,375	2,375	2,375
321.06	224.03	600	61015 CODIFICATION (ADMIN)	600	600	600
3,024.03	3,679.61	4,500	61120 COMMUNICATION (GEN'L)	4,500	4,500	4,500
27.22	133.70	50	61121 COMMUNICATION (ENG)	200	200	200
1,141.35	1,608.47	800	61122 COMMUNICATION (MAINT)	1,000	1,000	1,000
106.99	327.34	340	61123 COMMUNICATION (PW)	150	150	150
2,044.94	2,532.73	2,900	61124 COMPUTER EXPENSE	2,900	2,900	2,900
500.00	2,307.30	1,500	61126 COMPUTER EXP (ENG)	500	500	500
32.68	151.25	1,300	61127 COMPUTER EXP (MAINT)	300	300	300
1,388.80	817.85	850	61128 COMPUTER EXP (PW)	400	400	400
60,456.97	64,688.71	45,096	61130 CONTRACT SERVICES	28,415	28,415	28,415
289,955.05	317,475.75	363,705	61131 CONTRACT SERVICES (PW)	375,836	375,836	375,836
1,356.79	6,028.45	4,000	61133 CONTRACT SERV (ENG)	1,500	1,500	1,500
16,951.70	16,437.21	31,190	61134 CONTRACT SERV (MAINT)	13,430	13,430	13,430
24,477.34	19,639.27	25,000	61200 DEPOSITS REFUNDED	25,000	25,000	25,000
2,528.56	69.41	200	61239 OPERATING EXP (ADMIN)	200	200	200

Date : 7/15/98
Time : 2:08
Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/15/98

Fund : 40 ENTERPRISE FUNDS
Dept : 430 WATER UTILITY

95-96	96-97	97-98		98-99		
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud
12,411.34	7,323.98	2,678	61240 DEPT/OPERATING EXPENSE	2,170	2,170	2,170
339.55	1,605.53	9,000	61241 OPERATING EXP (ENG)	7,000	7,000	7,000
37,032.74	30,499.91	39,570	61242 OPERATING EXP (MAINT)	39,570	39,570	39,570
18,194.14	1,540.35	1,450	61243 OPERATING EXP (PW)	2,600	2,600	2,600
100.00	0.00	0	61250 DEPT/OP SUPPLIES			
468.43	553.52	700	61251 OP SUPPLIES (ENG)	700	700	700
390.62	1,408.30	1,500	61252 OP. SUPPLIES (MAINT)	1,500	1,500	1,500
310.42	195.06	400	61253 OP SUPPLIES (PW)	530	530	530
724.45	631.94	400	61290 DUES & SUBSCRIPTIONS	1,433	1,433	1,433
318.00	442.95	200	61291 DUES & SUBSCRIPT (ENG)	500	500	500
193.00	255.75	450	61292 DUES & SUBS (MAINT)	350	350	350
891.00	865.95	930	61293 DUES & SUBSCRIPT (PW)	960	960	960
1,434.41	1,282.85	2,000	61299 DUPLICATION (GEN'L)	2,000	2,000	2,000
1,580.22	2,200.96	2,000	61300 DUPLICATION	2,000	2,000	2,000
246.66	0.00	80	61319 ED & TRNG (ADMIN)	80	80	80
807.64	349.13	450	61320 EDUCATION & TRAINING	450	450	450
284.76	427.75	400	61321 EDUCATION & TRNG (ENG)	400	400	400
1,563.76	2,569.13	2,400	61322 ED & TRNG (MAINT)	2,400	2,400	2,400
576.35	131.93	500	61323 EDUCATION & TRNG (PW)	660	660	660
900.00	0.00	0	61355 CITY GRANTS			
17,000.00	11,440.66	17,000	61400 INSURANCE	15,000	15,000	15,000
209.61	277.23	2,500	61401 UNEMPLOY INS	2,402	2,402	2,402
1,607.59	59.50	1,000	61420 INS REPAIR & DEDUCT	1,000	1,000	1,000
172.00	0.00	100	61501 UNIFORMS (ENG)	100	100	100
1,778.45	1,962.27	1,850	61502 UNIFORMS (MAINT)	1,850	1,850	1,850
2,474.57	3,079.31	4,500	61560 MAINT/BLDG (GEN'L)	4,500	4,500	4,500
1,332.14	2,148.72	1,500	61562 MAINT/BLDG (MAINT)	1,500	1,500	1,500
225.90	78.90	400	61570 MAINT/EQPT	400	400	400
0.00	0.00	50	61571 MAINT/EQPT (ENG)	50	50	50
693.33	666.09	1,200	61572 MAINT/EQPT (MAINT)	800	800	800
14.34	151.51	150	61573 MAINT/EQPT (PW)	150	150	150
300.42	284.15	300	61581 MAINT/VEHICLES (ENG)	300	300	300
9,827.94	11,964.95	10,700	61582 MAINT/VEHICLES (MAINT)	12,300	12,300	12,300
263.45	0.00	200	61599 MTGS & CONF (ADMIN)	200	200	200
524.57	346.85	500	61600 MEETINGS & CONFERENCES	500	500	500
55.00	1,285.90	700	61601 MTGS & CONF (ENG)	700	700	700
681.44	401.92	800	61602 MTGS & CONF (MAINT)	800	800	800
770.88	700.90	1,200	61603 MTGS & CONF (PW)	1,330	1,330	1,330
1,752.40	2,705.06	2,000	61700 OFFICE SUPPLIES	2,500	2,500	2,500
300.45	293.72	400	61701 OFFICE SUPPLIES (ENG)	500	500	500
147.84	204.90	350	61702 OFF SUPPLIES (MAINT)	300	300	300
789.62	673.57	800	61703 OFFICE SUPPLIES (PW)	850	850	850
41.69	126.66	100	61801 PETROLEUM (ENG)	100	100	100
3,242.91	3,442.79	2,500	61802 PETROLEUM (MAINT)	3,000	3,000	3,000
8,363.27	5,972.24	8,000	61820 POSTAGE	10,660	10,660	10,660
3,077.52	2,763.24	4,000	61850 REFUNDS	4,000	4,000	4,000
2,237.94	3,450.00	5,000	61881 RENT (ENG)	5,624	5,624	5,624
0.00	1,100.00	1,050	61883 RENT (PW)	1,390	1,390	1,390
2,087.37	2,331.61	2,000	61900 UTILITIES (GEN'L)	2,000	2,000	2,000

Date : 7/15/98
 Time : 2:08
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CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 40 ENTERPRISE FUNDS
 Dept : 430 WATER UTILITY

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
3,586.25	4,079.30	3,000	61902 UTILITIES (MAINT)	3,800	3,800	3,800
550,657.58	555,410.25	624,344	69999 TOTAL MAT & SERV	604,465	604,465	604,615
CAPITAL OUTLAY						
549.92	2,074.78	300	72102 BUILDINGS (MAINT)	13,375	13,375	13,375
0.00	0.00	0	72103 BUILDINGS (PW)	2,200	2,200	2,200
8,066.36	4,394.79	0	72300 IMPROVEMENTS			
668.09	0.00	0	72301 IMPROVEMENTS (ENG)			
5,776.90	5,543.17	20,000	72302 IMPROVEMENTS (MAINT)	20,000	20,000	20,000
0.00	16,104.43	5,000	72303 IMPROVEMENTS (PW)	7,500	7,500	7,500
4,550.75	2,756.00	0	72500 OFFICE EQPT.	8,250	8,250	8,250
676.08	2,026.63	2,000	72501 OFFICE EQPT (ENG)	2,000	2,000	2,000
0.00	839.71	0	72502 OFFICE EQPT (MAINT)			
12,974.11	4,883.34	2,100	72503 OFFICE EQPT (PW)	4,420	4,420	4,420
6,760.00	6,584.46	6,000	72601 OTHER EQPT (ENG)	5,500	5,500	5,500
977.05	3,419.66	23,450	72602 OTHER EQPT (MAINT)	1,000	1,000	1,000
7,452.66	48,919.67	33,800	72603 OTHER EQPT (PW)	22,000	22,000	22,000
0.00	0.00	0	72802 VEHICLES (MAINT)			
32,319.20	88,757.06	92,650	79999 TOTAL CAPITAL OUTLAY	86,245	86,245	86,245
CONTINGENCIES						
0.00	0.00	193,084	80005 OPERATING CONTINGENCY	103,420	103,420	114,062
0.00	0.00	0	80030 RES - MED INS			
0.00	0.00	193,084	89999 TOTAL CONTINGENCIES	103,420	103,420	114,062
INTERFUND TRANSFERS						
249,549.00	251,468.00	253,020	90012 TO WATER BONDS	254,210	254,210	254,210
0.00	0.00	2,760	90017 TO CITY HALL REPAIR FD	3,474	3,474	3,196
20,000.00	43,228.00	34,600	90025 TO GIS	34,600	34,600	34,600
0.00	0.00	0	90027 TO INFO SYSTEM SERVICE	24,741	24,741	24,741
0.00	33,995.50	0	90032 TO SPWF LOAN			
22,080.00	30,475.00	25,630	90105 TO EQPT ACQ & REP FUND	29,900	29,900	29,900
0.00	425,000.00	32,000	90120 TO WATER CIP			40,000
0.00	127,203.00	332,247	90122 TO SM WTR LINE REPLACE	329,970	329,970	329,970
291,629.00	911,369.50	680,257	90990 TOTAL INTERFUND TRANS	676,895	676,895	716,617

UNAPPROPRIATED

Date : 7/15/98
 Time : 2:08
 Report Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 40 ENTERPRISE FUNDS
 Dept : 430 WATER UTILITY

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
0.00	0.00	294,000	92010 UNAPROP END FUND BAL	309,000	309,000	309,000
0.00	0.00	294,000	92199 TOTAL UNAPPROPRIATED	309,000	309,000	309,000
DEBT SERVICE						
4,180,000.00	0.00	0	95100 BOND PRINCIPAL			
297,753.76	0.00	0	95200 BOND INTEREST			
4,477,753.76	0.00	0	95999 TOTAL DEBT SERVICE	0	0	0
5,741,273.61	1,942,347.77	2,340,600	99000 TOTAL DEPT EXP	2,257,100	2,257,100	2,307,100
809,012.16-	635,994.34-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 40 - ENTERPRISE

DEPARTMENT: 430 - WATER UTILITY

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61008 ADVERTISING (ADMIN)	250	<u>250</u>
61009 ADVERTISING (PW):		
Recruitment and legal ads	450	<u>450</u>
61010 ADVERTISING (FI):		
Personnel recruitment	100	
Public notices	400	<u>500</u>
61011 ADVERTISING (ENG):		
Personnel recruitment	2000	<u>2,000</u>
61012 ADVERTISING (MT):		
Personnel recruitment	200	<u>200</u>
61013 AUDIT EXPENSE:		
Share of audit expense	2,375	<u>2,375</u>
61015 CODIFICATION EXPENSE (ADMIN):		
Compilation and one year's update of city ordinances	600	<u>600</u>
61120 COMMUNICATIONS (FI):		
Telephone - City Hall offices	4,500	<u>4,500</u>
61121 COMMUNICATIONS (ENG):		
Telephone - City Hall offices	200	<u>200</u>

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 40 - ENTERPRISE

DEPARTMENT: 430 - WATER UTILITY

MATERIALS & SERVICES

**SUB-LINE
ITEM TOTAL LINE TOTAL**

61122 COMMUNICATIONS (MT):

Cellular Phone service	400	
Service and repair of radio equipment	600	<u>1,000</u>

61123 COMMUNICATIONS (PW):

Cellular equipment	110	
Pager	40	<u>150</u>

61124 COMPUTER EXPENSE (FI):

Maintenance and repairs	1,000	
Programs and programming	1,900	<u>2,900</u>

61126 COMPUTER EXPENSE (ENG):

Supplies	300	
Training	200	<u>500</u>

61127 COMPUTER EXPENSE (MT):

Service and repair of hardware	200	
Supplies	100	<u>300</u>

61128 COMPUTER EXPENSE (PW):

Service computer/printer	110	
Software	50	
Supplies	190	
Training	50	<u>400</u>

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 40 - ENTERPRISE

DEPARTMENT: 430 - WATER UTILITY

MATERIALS & SERVICES

SUB-LINE

ITEM TOTAL LINE TOTAL

61130 CONTRACT SERVICES (FI):

Public Relations Specialist	5,600	
Unemployment Tax Claim Assistance	125	
City Attorney	4,600	
Contract for Meter Readers	12,480	
Credit checks	400	
First Interstate Bank, bond administration	4,000	
Maintenance Agreement for Canofile (1/8)	175	
Secretary Services for City Council	1,035	<u>28,415</u>

61131 CONTRACT SERVICES (PW):

Development Intern	1,560	
Municipal code reformat	700	
Wonderware system contract	1,200	
Willamette Basin study	2000	
Canal Maintenance contract with City of Albany	45,000	
Maintenance contract for Canofile (1/8 cost)	175	
Operation of Water Treatment Plant (OMI)	317,400	
Outside engineering and surveying services	5,000	
Temporary Secretary	2,801	<u>375,836</u>

61133 CONTRACT SERVICES (ENG):

Water quality testing at WTP	1,500	<u>1,500</u>
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61134 CONTRACT SERVICES (MT):

Cathodic Protection Maintenance Agreement (SCIP)	380	
Contract for maintenance of fire system @ SCIP	4,200	
Contract patching of street cuts	7,000	
Janitorial service for shop	350	
Linn County work crew	1,500	<u>13,430</u>

61200 DEPOSITS REFUNDED:	25,000	<u>25,000</u>
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PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 40 - ENTERPRISE

DEPARTMENT: 430 - WATER UTILITY

MATERIALS & SERVICES

SUB-LINE

ITEM TOTAL LINE TOTAL

61239 DEPARTMENT/OPERATING EXPENSE (ADMIN):

Miscellaneous expense	200	<u>200</u>
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61240 DEPARTMENT/OPERATING EXPENSE (FI):

Employee Assistance Program	620	
Miscellaneous Finance materials	900	
Safety Incentive Program	650	<u>2,170</u>

61241 DEPARTMENT/OPERATING EXPENSE (ENG):

Annual DEQ permit fee (FP)	200	
Testing lab expense	300	
Consumer confidence survey (FP)	1,500	
Water quality testing (FP)	5,000	<u>7,000</u>

61242 DEPARTMENT/OPERATING EXPENSE (MT):

Contract testing of large meters	2,000	
Hazardous spill cleanup materials and disposal	1,000	
Hydrant repair and painting	2,500	
Lead and copper testing	1,000	
Meter repair and replacement	1,000	
"One Call" monthly assessment (67%)	250	
Operating permits, landfill fees	1,400	
Security alarm annual fee	240	
Service line repair and replacement	11,000	
Storage facility maintenance	1,000	
Tool and equipment rental	1,680	
Water main repairs	12,000	
Water quality testing	4,500	<u>39,570</u>

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 40 - ENTERPRISE

DEPARTMENT: 430 - WATER UTILITY

MATERIALS & SERVICES

SUB-LINE

ITEM TOTAL LINE TOTAL

61243 DEPARTMENT/OPERATING EXPENSE (PW):

South Santiam Watershed Council	1,000	
Establish Lebanon Communications Operations Center (EOC)	750	
Expense reimbursement	475	
Oregon Co-op Purchasing Agreement Renewal Fee	150	
Southern Pacific Lease	125	
Water Distribution Certification fee	100	<u>2,600</u>

61251 DEPARTMENT/OPERATING SUPPLIES (ENG):

Assessor maps/microfilm	300	
Drafting supplies	100	
Reference books	200	
Surveying and inspection supplies	100	<u>700</u>

61252 DEPARTMENT/OPERATING SUPPLIES (MT):

Drafting supplies, maps, etc.	50	
Hand tools, hardware, cleaners, blades	1,350	
Reference books	100	<u>1,500</u>

61253 DEPARTMENT/OPERATING SUPPLIES (PW):

Miscellaneous	130	
Assessor maps/microfische	30	
Reference, code and other books	370	<u>530</u>

61290 DUES & SUBSCRIPTIONS (FD):

Professional dues and subscriptions	1,000	
League of Oregon Cities dues	433	<u>1,433</u>

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 40 - ENTERPRISE

DEPARTMENT: 430 - WATER UTILITY

MATERIALS & SERVICES

SUB-LINE

ITEM TOTAL LINE TOTAL

61291 DUES & SUBSCRIPTIONS (ENG):

American Public Works Association (APWA)	100	
American Waterworks Association (AWWA)	100	
Engineering dues and subscriptions	300	<u>500</u>

61292 DUES & SUBSCRIPTIONS (MT):

American Public Works Association (APWA)	40	
American Waterworks Association (AWWA)	160	
East Linn Coordination Council (ELCC)	150	<u>350</u>

61293 DUES & SUBSCRIPTIONS (PW):

American Public Works Association (APWA)	50	
American Water Works Association (AWWA)	180	
AWWA Standards Service	100	
Oregon Association of Water Utilities (OAWU)	500	
ENR Subscriptions	130	<u>960</u>

61299 DUPLICATION (GEN'L):

Cost of repairs, paper and supplies for main copier	2,000	<u>2,000</u>
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61300 DUPLICATION (FI):

Printing of forms and supplies for small copier	2,000	<u>2,000</u>
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61319 EDUCATION & TRAINING (ADMIN):

Training, workshops, seminars	80	<u>80</u>
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61320 EDUCATION & TRAINING (FI):

Training, workshops, seminars for Finance Dept.	450	<u>450</u>
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PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 40 - ENTERPRISE

DEPARTMENT: 430 - WATER UTILITY

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61321 EDUCATION & TRAINING (ENG):		
Training, workshops, seminars	400	<u>400</u>
61322 EDUCATION & TRAINING (MT):		
Reimbursement for course work	400	
Training, workshops, seminars	2,000	<u>2,400</u>
61323 EDUCATION & TRAINING (PW):		
Training, workshops and classes	660	<u>660</u>
61400 INSURANCE:		
Vehicle, general liability, equipment, earthquake and building coverage	15,000	<u>15,000</u>
61401 UNEMPLOYMENT INSURANCE	2,402	<u>2,402</u>
61420 INSURANCE REPAIR & DEDUCT:	1,000	<u>1,000</u>
61501 UNIFORM PURCHASE/LAUNDERING (ENG):		
Rain gear	100	<u>100</u>
61502 UNIFORM PURCHASE/LAUNDERING (MT):		
Purchase, repair, cleaning of uniforms and safety equipment	1,650	
Rain gear, rubber boots, gloves	200	<u>1,850</u>
61560 MAINTENANCE/BUILDING & GROUNDS (ADMIN):		
City Hall offices	4,500	<u>4,500</u>

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 40 - ENTERPRISE

DEPARTMENT: 430 - WATER UTILITY

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61562 MAINTENANCE/BUILDING & GROUNDS (MT):		
SCIP pumphouse maintenance	500	
Share of main shop building maintenance	500	
Water building and storage facility	500	<u>1,500</u>
61570 MAINTENANCE/EQUIPMENT (FI):		
Service and repair of office equipment	400	<u>400</u>
61571 MAINTENANCE/EQUIPMENT (ENG):		
Service and repair of office/field equipment	50	<u>50</u>
61572 MAINTENANCE/EQUIPMENT (MT):		
Service and repair of office/field equipment	800	<u>800</u>
61573 MAINTENANCE/EQUIPMENT (PW):		
Service and repair of office equipment	150	<u>150</u>
61581 MAINTENANCE/VEHICLES (ENG):		
Engineering vehicles	100	
Payment to Fire District for mechanic	200	<u>300</u>
61582 MAINTENANCE/VEHICLES (MT):		
Backhoe	1700	
Jointly-owned vehicles (29%)	500	
OMI Pickup	100	
Payment to Fire District for mechanic	8,200	
Trailers	300	
Utility truck (3)	1,500	<u>12,300</u>

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 40 - ENTERPRISE

DEPARTMENT: 430 - WATER UTILITY

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61599 MEETINGS & CONFERENCES (ADMIN):	200	<u>200</u>
61600 MEETINGS & CONFERENCES (FI):		
Business meetings and travel luncheons for Finance Department	500	<u>500</u>
61601 MEETINGS & CONFERENCES (ENG):		
American Water Works Association Conference	350	
American Public Works Association Conference	300	
Business meetings and travel luncheons	50	<u>700</u>
61602 MEETINGS & CONFERENCES (MT):		
American Water Works Association Conference	580	
American Public Works Association Conference	120	
Business meetings and travel luncheons	100	<u>800</u>
61603 MEETINGS & CONFERENCES (PW):		
American Water Works Association Water Symposium	120	
American Water Works Association Conference	600	
American Public Works Association Conference	180	
Business meetings and travel luncheons	330	
OSU Water Quality Conference	100	<u>1,330</u>
61700 OFFICE SUPPLIES (FI):	2,500	<u>2,500</u>
61701 OFFICE SUPPLIES (ENG):	500	<u>500</u>
61702 OFFICE SUPPLIES (MT):	300	<u>300</u>
61703 OFFICE SUPPLIES (PW):	850	<u>850</u>

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 40 - ENTERPRISE
DEPARTMENT: 430 - WATER UTILITY

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL LINE TOTAL

61801 PETROLEUM PRODUCTS (ENG):

Gasoline, oil lubricants	100	<u>100</u>
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61802 PETROLEUM PRODUCTS (MT):

Gasoline, oil, lubricants	3,000	<u>3,000</u>
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61820 POSTAGE:

Postage for billing and notice	10,660	<u>10,660</u>
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61850 REFUNDS:

Billing and fee returns	2,000	
Collection agency	2,000	<u>4,000</u>

61881 RENT (ENG):

	5,624	<u>5,624</u>
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61883 RENT (PW):

	1,390	<u>1,390</u>
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61900 UTILITIES:

City Hall offices	2,000	<u>2,000</u>
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61902 UTILITIES (MT):

Electricity, Water Reservoirs, Water Shop, SCIP Pumphouse	3,800	<u>3,800</u>
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CAPITAL OUTLAY

72102 BUILDINGS (MT):

Repair/replace roof of main shop (22.5%)	5,625	
Construction of cover for vehicle wash area (22.5%)	6,750	
Hose house with emergency eye wash (25%)	1,000	<u>13,375</u>

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 40 - ENTERPRISE

DEPARTMENT: 430 - WATER UTILITY

<u>CAPITAL OUTLAY</u>	<u>SUB-LINE</u> <u>ITEM TOTAL</u>	<u>LINE TOTAL</u>
72103 BUILDINGS (PW)		
Replace electrical room roof at WTP	2,200	<u>2,200</u>
72302 IMPROVEMENTS (MT):		
Major repair of S.C.I.P. headgates	20,000	<u>20,000</u>
72303 IMPROVEMENTS (PW):		
Canal bank stabilization at WTP	5,000	
WTP security system expansion	2,500	<u>7,500</u>
72500 OFFICE EQUIPMENT (FI):		
Utility billing software	8,250	<u>8,250</u>
72501 OFFICE EQUIPMENT (ENG):		
Desk, chairs, etc.	2,000	<u>2,000</u>
72503 OFFICE EQUIPMENT (PW):		
D-size copier printer	650	
Computer for remote operation	2,500	
Computer	320	
Expand memory on computer controls	500	
Digital camera	450	<u>4,420</u>
72601 OTHER EQUIPMENT (ENG):		
New computers (2)	5,500	<u>5,500</u>
72602 OTHER EQUIPMENT (MT)		
Push rods for pipe pushing machine	1,000	<u>1,000</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 12 of 12

FUND: 40 - ENTERPRISE

DEPARTMENT: 430 - WATER UTILITY

<u>CAPITAL OUTLAY</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
72603 OTHER EQUIPMENT (PW):		
Media addition to filter #1	2,000	
Undesignated WTP repairs	20,000	<u>22,000</u>
<u>INTERFUND TRANSFERS</u>		
90012 TO WATER BONDS:	254,210	<u>254,210</u>
90017 TO CITY HALL REPAIR FUND:	3,196	<u>3,196</u>
90025 TO GIS FUND:	34,600	<u>34,600</u>
90027 TO INFORMATION SYSTEMS FUND:	24,741	<u>24,741</u>
90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND:		
Finance Department for accounting software	3,000	
Finance Department for repair and replacement	2,000	
Public Works Department share	24,900	<u>29,900</u>
90120 TO WATER CIP:	40,000	<u>40,000</u>
90122 TO SMALL WATERLINE REPLACEMENT FUND:	329,970	<u>329,970</u>

Date : 7/15/98
 Time : 2:08
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 40 ENTERPRISE FUNDS
 Dept : 434 WATER BOND REVENUE

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
45,030.92	39,296.26	35,000	48100 INTEREST ON INVESTMENT	35,000	35,000	35,000
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
249,549.00	251,468.00	253,020	49021 FROM WATER - BOND	254,210	254,210	254,210
0.00	425,000.00	0	49022 FROM WATER FUND			40,000
929,672.12	773,027.88	1,200,000	49901 BEGINNING BALANCE	1,125,316	1,125,316	1,125,316
1,224,252.04	638,792.14	1,488,020	49998 TOTAL REVENUE	1,414,526	1,414,526	1,454,526
0.00	0.00	0	99000 TOTAL DEPT EXP	0	0	0
1,224,252.04	638,792.14	1,488,020	99450 TTL REV/EXP (SURP)/DEF	1,414,526	-1,414,526	-1,454,526

PROGRAM INFORMATION

WATER UTILITY CAPITAL IMPROVEMENT PROGRAM

Page 1 of 1

PROGRAM DESCRIPTION:

Lebanon's 1989 Water System Master Plan identified improvement and rehabilitation projects necessary to maintain current service levels while allowing for growth and development. The identified improvements were beyond the scope of the existing water revenue fund. Pared somewhat from the program recommended in the master plan, the Capital Improvement Projects Plan includes all projects believed necessary to ensure continuation of existing service levels and to ensure that Lebanon's door is open to economic development opportunities.

In January 1990, the City Council approved a three-year capital improvement program based on the recommendation of the Rate Advisory Committee (now the Capital Improvements Plan Committee). The program was financed by borrowing, the repayment of which is funded by water user rates. Efforts during 1991-97 have been focused on substantial completion of this program. With the adoption of the comprehensive capital improvement program in April of 1995, we have begun the next phase of capital improvements necessary to ensure adequate water supply for the City of Lebanon.

During the 1995-96 budget year, the City began receiving direct federal funding requiring an adjustment in accounting procedures for capital improvements. Starting with the 1996-97 budget all personnel services and material and supplies within this fund have been accounted for in fund 842 "Allocable Costs". The major emphasis for 1998-99 will be within the Emergency Back-up Well project, the Green Acres Waterline Replacement project and repairs to the Accelerator.

Date : 7/15/98
 Time : 2:08
 Date Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 40 ENTERPRISE FUNDS
 Dept : 435 WATER UTILITY C.I.P.

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
MATERIALS & SERVICES						
0.00	0.00	0	61126 COMPUTER EXP (ENG)			
0.00	4.08	0	61130 CONTRACT SERVICES			
0.00	4.08	0	69999 TOTAL MAT & SERV	0	0	0
CAPITAL OUTLAY						
124,171.20	27,555.20	937,800	72301 IMPROVEMENTS (ENG)	770,400	770,400	770,400
39,729.74	3,752.30	0	72302 IMPROVEMENTS (MAINT)			
163,900.94	31,307.50	937,800	79999 TOTAL CAPITAL OUTLAY	770,400	770,400	770,400
CONTINGENCIES						
0.00	0.00	27,320	80005 OPERATING CONTINGENCY	120,016	120,016	160,016
0.00	0.00	27,320	89999 TOTAL CONTINGENCIES	120,016	120,016	160,016
INTERFUND TRANSFERS						
37,000.00	5,542.00	4,400	90025 TO GIS	4,400	4,400	4,400
850.00	0.00	0	90105 TO EQPT ACQ & REP FUND			
37,850.00	5,542.00	4,400	90990 TOTAL INTERFUND TRANS	4,400	4,400	4,400
201,750.94	36,853.58	969,520	99000 TOTAL DEPT EXP	894,816	894,816	934,816
201,750.94	36,853.58	969,520	99450 TTL REV/EXP (SURP)/DEF	894,816	894,816	934,816

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 40 - ENTERPRISE

DEPARTMENT: 435 - WATER UTILITY CIP

CAPITAL OUTLAY

SUB-LINE

ITEM TOTAL LINE TOTAL

72301 IMPROVEMENTS (ENG):

Accelerator repairs	248,000	
Backup wellfield	295,000	
Green Acres Interconnect	100,000	
Airport Road, 7 th to West City Limits	100,000	
Reservoir valves/vaults	27,400	<u>770,400</u>

INTERFUND TRANSFERS

90025 TO GIS:	4,400	<u>4,400</u>
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Date : 7/15/98
 Time : 2:08
 te Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 40 ENTERPRISE FUNDS
 Dept : 436 WATER BOND DEBT SERV

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
MATERIALS & SERVICES						
CONTINGENCIES						
0.00	0.00	265,500	80026 RES FOR DEBT SERVICE	265,500	265,500	265,500
0.00	0.00	265,500	89999 TOTAL CONTINGENCIES	265,500	265,500	265,500
UNAPPROPRIATED						
0.00	0.00	0	92010 UNAPROP END FUND BAL			
0.00	0.00	0	92199 TOTAL UNAPPROPRIATED	0	0	0
DEBT SERVICE						
55,000.00	60,000.00	65,000	95100 BOND PRINCIPAL	70,000	70,000	70,000
194,473.22	191,341.02	188,000	95200 BOND INTEREST	184,210	184,210	184,210
249,473.22	251,341.02	253,000	95999 TOTAL DEBT SERVICE	254,210	254,210	254,210
249,473.22	251,341.02	518,500	99000 TOTAL DEPT EXP	519,710	519,710	519,710
249,473.22	251,341.02	518,500	99450 TTL REV/EXP (SURP)/DEF	519,710	519,710	519,710

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 40 - ENTERPRISE

DEPARTMENT: 436 - WATER BOND DEBT SERVICE

<u>DEBT SERVICE</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
95100 BOND PRINCIPAL:	70,000	<u>70,000</u>
95200 BOND INTEREST:	184,210	<u>184,210</u>

PROGRAM INFORMATION
SMALL WATERLINE REPLACEMENT

Page 1 of 1

PROGRAM DESCRIPTION:

Lebanon's 1989 Water System Master Plan identified replacement of the City's small diameter waterlines to maintain current service levels while allowing for growth and development. The identified improvements were beyond the scope of the existing water revenue fund. This program increases water service reliability and decreases maintenance by replacing pipes within the estimated 13 miles of old, leaking, and severely undersized portion of the distribution system. Small diameter waterlines are those 6 inches in diameter or less.

The Council dedicated funding to finance part of the overall program in 1996. The major emphasis for 1997-98 will be the start of construction on the highest priorities identified during the past budget year and beginning the design process for next year's construction.

Smaller replacement projects involving a few blocks in scope are accomplished by a Maintenance Division repair crew. Fiscal year 1997-98 was our first full year with this new crew. There were a few problems at first but at this point we have met our goals with regard to productivity and savings.

POSITIONS:

	<u>1997-98</u>	<u>1998-99</u>
Director of Public Works	.0200 FTE	.0200 FTE
Administrative Assistant	.0100 FTE	.0100 FTE
Crew Chief	1.0000 FTE	1.0000 FTE
Engineering Associate (Facility Planning)	.0500 FTE	.0500 FTE
Information Systems Specialist	.0200 FTE	.0000 FTE
Secretary/Data Entry	.0200 FTE	.0200 FTE
Senior Engineer (Facility Planning)	.0500 FTE	.0500 FTE
Maintenance Worker	.0000 FTE	.0800 FTE
Senior Maintenance Worker (2)	<u>2.0000 FTE</u>	<u>2.0000 FTE</u>
 SUBTOTAL	 3.1700 FTE	 3.2300 FTE
 Temporary Maintenance Worker	 .3300 FTE	 .3300 FTE
Temporary Public Works Secretary	<u>.0148 FTE</u>	<u>.0100 FTE</u>
 TOTAL	 3.5148 FTE	 3.5700 FTE

Date : 7/15/98
 Time : 2:08
 Date Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 40 ENTERPRISE FUNDS
 Dept : 437 SMALL WTR LINE REPLACE

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
301,693.75	0.00	0	42030 BOND SALE PROCEEDS			
15,894.13	20,963.88	23,000	48100 INTEREST ON INVESTMENT	10,000	10,000	10,000
0.00	127,203.00	332,247	49022 FROM WATER FUND	329,970	329,970	329,970
0.00	317,587.88	140,000	49901 BEGINNING BALANCE	120,000	120,000	130,000
317,587.88	465,754.76	495,247	49998 TOTAL REVENUE	459,970	459,970	469,970
PERSONNEL SERVICES						
0.00	10,232.73	102,032	50001 SALARIES	100,529	100,529	100,529
0.00	3,856.89	41,728	50003 FRINGE BENEFITS	40,239	40,239	40,239
0.00	117.58	1,559	50600 OVERTIME	1,443	1,443	1,000
0.00	14,207.20	145,319	59999 TOTAL PERSONNEL SERV	142,211	142,211	141,768
MATERIALS & SERVICES						
0.00	2,186.47	400	61012 ADVERTISING (MAINT)	25	25	25
0.00	85.10	400	61122 COMMUNICATION (MAINT)	400	400	400
0.00	37,372.54	90,300	61130 CONTRACT SERVICES	45,300	45,300	45,300
0.00	0.00	0	61131 CONTRACT SERVICES (PW)	270	270	270
0.00	749.00	14,140	61134 CONTRACT SERV (MAINT)	15,000	15,000	15,000
0.00	76,018.80	95,000	61242 OPERATING EXP (MAINT)	110,000	110,000	110,000
0.00	0.00	0	61243 OPERATING EXP (PW)			
0.00	1,947.48	2,000	61252 OP. SUPPLIES (MAINT)	2,000	2,000	2,000
0.00	0.00	0	61292 DUES & SUBS (MAINT)	255	255	255
0.00	50.00	1,000	61322 ED & TRNG (MAINT)	1,500	1,500	1,500
0.00	0.00	842	61401 UNEMPLOY INS	857	857	857
0.00	0.00	1,000	61420 INS REPAIR & DEDUCT	1,000	1,000	1,000
0.00	479.79	1,200	61502 UNIFORMS (MAINT)	1,200	1,200	1,200
0.00	513.58	500	61562 MAINT/BLDG (MAINT)	500	500	500
0.00	385.54	800	61572 MAINT/EQPT (MAINT)	1,500	1,500	1,500
0.00	1,404.04	6,500	61582 MAINT/VEHICLES (MAINT)	6,500	6,500	6,500
0.00	10.66	300	61702 OFF SUPPLIES (MAINT)	200	200	200
0.00	293.16	4,000	61802 PETROLEUM (MAINT)	3,400	3,400	3,400
0.00	121,496.16	218,382	69999 TOTAL MAT & SERV	189,907	189,907	189,907
CAPITAL OUTLAY						
0.00	0.00	0	72102 BUILDINGS (MAINT)	13,375	13,375	13,375
0.00	0.00	0	72302 IMPROVEMENTS (MAINT)			
0.00	12,006.88	8,750	72602 OTHER EQPT (MAINT)	20,950	20,950	20,950

Date : 7/15/98
 Time : 2:08
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 40 ENTERPRISE FUNDS
 Dept : 437 SMALL WTR LINE REPLACE

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
0.00	162,327.63	0	72802 VEHICLES (MAINT)			
0.00	174,334.51	8,750	79999 TOTAL CAPITAL OUTLAY	34,325	34,325	34,325
CONTINGENCIES						
0.00	0.00	106,596	80005 OPERATING CONTINGENCY	68,112	68,112	78,555
0.00	0.00	106,596	89999 TOTAL CONTINGENCIES	68,112	68,112	78,555
INTERFUND TRANSFERS						
0.00	0.00	0	90027 TO INFO SYSTEM SERVICE	4,865	4,865	4,865
0.00	0.00	16,200	90105 TO EQPT ACQ & REP FUND	20,550	20,550	20,550
0.00	0.00	16,200	90990 TOTAL INTERFUND TRANS	25,415	25,415	25,415
0.00	310,037.87	495,247	99000 TOTAL DEPT EXP	459,970	459,970	469,970
317,587.88-	155,716.89-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 4

FUND: 40 - ENTERPRISE

DEPARTMENT: 437 - SMALL WATER LINE REPLACEMENT

MATERIALS & SERVICES

**SUB-LINE
ITEM TOTAL LINE TOTAL**

61012 ADVERTISING (MT):

Personnel recruitment	25	<u>25</u>
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61122 COMMUNICATIONS (MT):

Cellular Phone service	200	
Service and repair of radio equipment	200	<u>400</u>

61130 CONTRACT SERVICES

Temporary Secretary	300	
In-house engineering, surveying & consulting services	45,000	<u>45,300</u>

61131 CONTRACT SERVICES (PW):

Temporary secretary	270	<u>270</u>
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61134 CONTRACT SERVICES (MT):

Contract asphalt and concrete	1,690	
Contract water main tapping	6,000	
Temp. maintenance worker	7,310	<u>15,000</u>

61242 DEPARTMENT/OPERATING EXPENSE (MT):

Hydrants	2,500	
Meters	2,000	
Valves and other main line fittings	25,000	
Main line pipe	26,000	
Service line fittings, meter boxes etc.	12,000	
Copper tubing for service lines	8,000	
Tool and equipment rental	2,000	
Gravel, loam, seed, replacement plants, etc.	14,000	
Concrete and asphalt	18,500	<u>110,000</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 4

FUND: 40 - ENTERPRISE

DEPARTMENT: 437 - SMALL WATER LINE REPLACEMENT

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61252 DEPARTMENT/OPERATING SUPPLIES (MT):		
Drafting supplies, maps, etc.	100	
Hand tools, hardware, cleaners, blades	1,800	
Reference books	100	<u>2,000</u>
61292 DUES & SUBSCRIPTIONS (MT)		
League of Oregon Cities dues	155	
A.P.W.A. annual dues	50	
A.W.W.A. annual dues	50	<u>255</u>
61322 EDUCATION & TRAINING (MT):		
Reimbursement for course work	300	
Training, workshops, seminars	1,200	<u>1,500</u>
61401 UNEMPLOYMENT INSURANCE	857	<u>857</u>
61420 INSURANCE REPAIR & DEDUCT:	1,000	<u>1,000</u>
61502 UNIFORM PURCHASE/LAUNDERING (MT):		
Purchase, repair, cleaning of uniforms and safety equipment	850	
Rain gear, rubber boots, gloves	350	<u>1,200</u>
61562 MAINTENANCE/BUILDING & GROUNDS (MT):		
Share of main shop building maintenance	500	<u>500</u>
61572 MAINTENANCE/EQUIPMENT (MT):		
Service and repair of office/field equipment	1,500	<u>1,500</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 3 of 4

FUND: 40 - ENTERPRISE

DEPARTMENT: 437 - SMALL WATER LINE REPLACEMENT

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61582 MAINTENANCE/VEHICLES (MT):		
Backhoe	500	
Boom Truck	500	
Payment to Fire District for mechanic	4,500	
Dump Truck	500	
Utility truck	500	<u>6,500</u>
61702 OFFICE SUPPLIES (MT):	200	<u>200</u>
61802 PETROLEUM PRODUCTS (MT):		
Gasoline, oil, lubricants	3,400	<u>3,400</u>
<u>CAPITAL OUTLAY</u>		
72102 BUILDINGS (MT)		
Repair/replace roof of main shop (22.5%)	5,625	
Construction of cover for vehicle wash area (22.5%)	6,750	
Hose house with emergency eye wash (25%)	1,000	<u>13,375</u>
72602 OTHER EQUIPMENT (MT):		
Skid steer hard rubber tires	2,400	
Plate compactor (50%)	1,200	
Power screed	1,800	
Gas powered cut off saw	980	
Hydraulic impact wrench	1,000	
Roll up construction signs	570	
10-12 yard dump truck body	13,000	<u>20,950</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 4 of 4

FUND: 40 - ENTERPRISE

DEPARTMENT: 437 - SMALL WATER LINE REPLACEMENT

<u>INTERFUND TRANSFERS:</u>	SUB-LINE <u>ITEM TOTAL</u>	<u>LINE TOTAL</u>
90027 TO INFORMATION SYSTEMS	4,865	<u>4,865</u>
90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND:	20,550	<u>20,550</u>

PROGRAM INFORMATION
STORM DRAINAGE UTILITY

Page 1 of 2

PROGRAM DESCRIPTION:

A Storm Drainage Utility has been proposed to City Council by the Capital Improvement Program Committee to begin in the 1998-99 budget year. If the new storm drainage utility receives initial approval, this budget program will provide a "startup" budget. The first work effort, which will take place during the first half of the budget year, will be to develop the new utility rates. This portion of the "startup" budget is funded by transfers from the Equipment Replacement and Engineering Development Review funds. (In turn, these funds will be reimbursed from a future general fund transfer. If the utility then receives final approval, additional maintenance and cleaning will be phased in toward the end of the fiscal year. The hiring of a Senior Maintenance worker and summer Temporary worker will take place in the spring of 1999. We have set a goal to complete cleaning of all the City's storm lines in the first five years of the new program with emphasis placed on heavy deposit areas first.

In the past, Storm Drainage has been funded at a level which allowed only emergency response. Typically only clogged drain pipes and completely overgrown ditches would receive attention due to the lack of funding. This funding averaged \$60,000 per year for the past three years. The funds for this effort was transferred from the Street Fund into the Storm Drainage Fund (50-559).

City Council has not made a final decision on whether to initiate a Storm Drainage Utility and for that reason this Fund includes revenues transferred from other sources to fund the initial investigation. If the Utility is formed then it is expected that those transfers will not be made and Utility Funds would finance the initial start-up costs. If the Utility is not formed, then the transfers will be made to cover the costs incurred to that date.

The Goals for this fund would be:

- to inspect and clean all publicly owned storm drainage pipes and open channels within seven years. These facilities would be cleaned on a regular basis in future years.
- to prepare for the Environmental Protection Agencies Phase II Storm Water Regulations. We are required to obtain a Storm Water Discharge Permit by August of 2001 and to implement a Storm Water Quality Program after that.

PROGRAM INFORMATION
STORM DRAINAGE UTILITY

Page 2 of 2

- to set aside approximately \$150,000 each year in capital improvement funds to resolve some of the long standing drainage and flooding problems in Lebanon.

<u>POSITIONS:</u>	<u>1997-98</u>	<u>1998-99</u>
Accounts Payable Clerk	.0000 FTE	.0100 FTE
Administrative Assistant	.0000 FTE	.0300 FTE
City Engineer	.0000 FTE	.1000 FTE
Director of Public Works	.0000 FTE	.0400 FTE
Engineering Associate	.0000 FTE	.2500 FTE
Engineering Technician I	.0000 FTE	.1500 FTE
Engineering Technician III (FP)	.0000 FTE	.5000 FTE
Environmental Specialist	.0000 FTE	.1000 FTE
Finance Director	.0000 FTE	.0200 FTE
Finance Operations Manager	.0000 FTE	.0300 FTE
Secretary/Data Entry	.0000 FTE	.0200 FTE
Senior Maintenance Worker (2)	.0000 FTE	.2500 FTE
Utility Billing Clerk	<u>.0000 FTE</u>	<u>.2000 FTE</u>
 SUBTOTAL	 .0000 FTE	 1.7000 FTE
 Temporary Maintenance Worker	 .0000 FTE	 .1666 FTE
 TOTAL	 .0000 FTE	 1.8666 FTE

Date : 7/15/98
 Time : 2:08
 Date Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 40 ENTERPRISE FUNDS
 Dept : 450 STORM DRAIN UTILITY

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	0	48100 INTEREST ON INVESTMENT			
0.00	0.00	0	48125 STORM DRAIN FEES	115,733	115,733	115,733
0.00	0.00	0	49010 FROM GENERAL FUND	84,267	84,267	
0.00	0.00	0	49033 FROM ENG DEV REVIEW			24,267
0.00	0.00	0	49097 FROM EQUIP ACQ FUND			60,000
0.00	0.00	0	49901 BEGINNING BALANCE			
0.00	0.00	0	49998 TOTAL REVENUE	200,000	200,000	200,000
0.00	0.00	0	49999 TOTAL REVENUE	200,000	200,000	200,000
PERSONNEL SERVICES						
0.00	0.00	0	50001 SALARIES	58,702	58,702	58,702
0.00	0.00	0	50003 FRINGE BENEFITS	22,829	22,829	22,829
0.00	0.00	0	50600 OVERTIME			
0.00	0.00	0	59999 TOTAL PERSONNEL SERV	81,531	81,531	81,531
MATERIALS & SERVICES						
0.00	0.00	0	61011 ADVERTISING (ENG)	5,000	5,000	5,000
0.00	0.00	0	61012 ADVERTISING (MAINT)	1,000	1,000	1,000
0.00	0.00	0	61122 COMMUNICATION (MAINT)	175	175	175
0.00	0.00	0	61124 COMPUTER EXPENSE	4,000	4,000	4,000
0.00	0.00	0	61127 COMPUTER EXP (MAINT)	150	150	150
0.00	0.00	0	61133 CONTRACT SERV (ENG)	20,000	20,000	20,000
0.00	0.00	0	61134 CONTRACT SERV (MAINT)	4,000	4,000	4,000
0.00	0.00	0	61241 OPERATING EXP (ENG)	4,000	4,000	4,000
0.00	0.00	0	61242 OPERATING EXP (MAINT)	2,535	2,535	2,535
0.00	0.00	0	61251 OP SUPPLIES (ENG)	400	400	400
0.00	0.00	0	61252 OP. SUPPLIES (MAINT)	500	500	500
0.00	0.00	0	61292 DUES & SUBS (MAINT)	40	40	40
0.00	0.00	0	61322 ED & TRNG (MAINT)	100	100	100
0.00	0.00	0	61562 MAINT/BLDG (MAINT)	100	100	100
0.00	0.00	0	61572 MAINT/EQPT (MAINT)	200	200	200
0.00	0.00	0	61582 MAINT/VEHICLES (MAINT)	1,000	1,000	1,000
0.00	0.00	0	61602 MTGS & CONF (MAINT)	100	100	100
0.00	0.00	0	61701 OFFICE SUPPLIES (ENG)	1,000	1,000	1,000
0.00	0.00	0	61702 OFF SUPPLIES (MAINT)	50	50	50
0.00	0.00	0	61802 PETROLEUM (MAINT)	400	400	400
0.00	0.00	0	69999 TOTAL MAT & SERV	44,750	44,750	44,750

Date : 7/15/98
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CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 40 ENTERPRISE FUNDS
 Dept : 450 STORM DRAIN UTILITY

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
CAPITAL OUTLAY						
0.00	0.00	0	72602 OTHER EQPT (MAINT)	4,075	4,075	4,075
0.00	0.00	0	72802 VEHICLES (MAINT)	18,500	18,500	18,500
0.00	0.00	0	79999 TOTAL CAPITAL OUTLAY	22,575	22,575	22,575
CONTINGENCIES						
0.00	0.00	0	80005 OPERATING CONTINGENCY	46,394	46,394	46,394
0.00	0.00	0	89999 TOTAL CONTINGENCIES	46,394	46,394	46,394
INTERFUND TRANSFERS						
0.00	0.00	0	90027 TO INFO SYSTEM SERVICE	4,250	4,250	4,250
0.00	0.00	0	90105 TO EQPT ACQ & REP FUND	500	500	500
0.00	0.00	0	90990 TOTAL INTERFUND TRANS	4,750	4,750	4,750
0.00	0.00	0	99000 TOTAL DEPT EXP	200,000	200,000	200,000
0.00	0.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 3

FUND: 40 - ENTERPRISE

DEPARTMENT: 450 - STORM DRAINAGE UTILITY

	<u>SUB-LINE</u>	
<u>MATERIALS & SERVICES</u>	<u>ITEM TOTAL</u>	<u>LINE TOTAL</u>
61011 ADVERTISING (ENG):	5,000	<u>5,000</u>
61012 ADVERTISING (MT):		
Personnel recruitment	1,000	<u>1,000</u>
61122 COMMUNICATIONS (MT):		
Cellular Phone service	100	
Service and repair of radio equipment	75	<u>175</u>
61124 COMPUTER EXPENSE (ENG):	4,000	<u>4,000</u>
61127 COMPUTER EXPENSE (MT)		
Service and repair of hardware	100	
Supplies	50	<u>150</u>
61133 CONTRACT SERVICES (ENG):		
Temporary Secretary	300	
Engineering Services	19,700	<u>20,000</u>
61134 CONTRACT SERVICES (MT):		
Temp. maintenance worker	4,000	<u>4,000</u>
61241 DEPARTMENT/OPERATING EXPENSE (ENG):		
Postage	700	
Linn County assessor data	500	
Survey equipment	2,000	
Linn County/other maps	800	<u>4,000</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 3

FUND: 40 - ENTERPRISE

DEPARTMENT: 450 - STORM DRAINAGE UTILITY

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61242 DEPARTMENT/OPERATING EXPENSE (MT):		
Equipment rental	500	
Hazardous spill cleanup materials and disposal	250	
Pipe, manhole parts, culverts, catchbasins	1,500	
Safety incentive program	35	
Vegetation control	250	<u>2,535</u>
61251 DEPARTMENT/OPERATING SUPPLIES (ENG):	400	<u>400</u>
61252 DEPARTMENT/OPERATING SUPPLIES (MT):		
Hand tools, hardware, cleaners, blades, shovels	500	<u>500</u>
61292 DUES & SUBSCRIPTIONS (MT)		
A.P.W.A. annual dues	40	<u>40</u>
61322 EDUCATION & TRAINING (MT):		
Training, workshops, seminars	100	<u>100</u>
61562 MAINTENANCE/BUILDING & GROUNDS (MT):		
Share of main shop building maintenance	100	<u>100</u>
61572 MAINTENANCE/EQUIPMENT (MT):		
Service and repair of office/field equipment	200	<u>200</u>
61582 MAINTENANCE/VEHICLES (MT):		
Payment to Fire District for mechanic	400	
Share of Vactor maintenance	500	
Pickup	100	<u>1,000</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 3 of 3

FUND: 40 - ENTERPRISE

DEPARTMENT: 450 - STORM DRAINAGE UTILITY

<u>MATERIAL & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61603 MEETINGS AND CONFERENCES (MT)	100	<u>100</u>
61701 OFFICE SUPPLIES (ENG):	1,000	<u>1,000</u>
61702 OFFICE SUPPLIES (MT):	50	<u>50</u>
61802 PETROLEUM PRODUCTS (MT):		
Gasoline, oil, lubricants	400	<u>400</u>
 <u>CAPITAL OUTLAY</u>		
72602 OTHER EQUIPMENT (MT):		
Tracks for skid steer loader	2,600	
Chain saw with brush bar	575	
Weed eaters (2)	900	<u>4,075</u>
72802 VEHICLES (MT):		
Pickup truck ½ ton	18,500	<u>18,500</u>
 <u>INTERFUND TRANSFERS:</u>		
90027 TO INFORMATION SYSTEM SERVICE:	4,250	<u>4,250</u>
90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND:	500	<u>500</u>

PROGRAM INFORMATION

WASTEWATER

Page 1 of 2

PROGRAM DESCRIPTION:

The responsibilities of the Wastewater Utility are twofold: first, the collection of wastewater in a network of sewer mains throughout the city; and second, the treatment of this wastewater so that it may be discharged safely into the environment.

The Collections Section of the Public Works Maintenance Services Division is responsible to see that 53 miles of sanitary sewer mains are kept clean and flowing. This includes routine cleaning and emergency cleaning where sluggish lines exist or blockage occurs. The Collections Section is also responsible for rebuilding and replacement of manholes and minor repair of the system.

Our vehicle maintenance is performed by the Lebanon Fire District. We pay for one mechanic and the Fire District provides another mechanic, supervision, a shop and equipment. This has been a very cost effective arrangement and will continue.

Treatment operations are handled mostly by Operations Management International (OMI), a private contractor. The wastewater treatment facility is located on Tennessee Road, on the northeast corner of the city. It is an 8-million gallon per day, activated sludge system providing secondary treatment and chlorination before discharge into the Santiam River. The retained sludge is disposed of as fertilizer on agricultural land-producing crops not intended for human consumption.

Larger construction projects and repairs are included in the Wastewater Capital Improvement Plan managed by the Engineering Services Division. The staff designs improvements and contracts for construction. Engineering assists citizens in locating private laterals and provides advice on effective resolution of problems. They regulate private contractors who perform work affecting the system, and ensure system growth in compliance with the City's Wastewater Facility Plan.

In January, 1990, as part of its commitment to create a stable funding base, the City Council approved the first in a series of proposed rate increases intended to provide the funding for badly needed improvements to the wastewater system. The rate increases were based on certain assumptions, two of which affect the budget process. They are that costs for materials and services should increase at no more than 4% per year and costs for personnel should increase no more than 6% per year for

PROGRAM INFORMATION

WASTEWATER

Page 2 of 2

PROGRAM DESCRIPTION: (continued)

a combined average increase in operating expenses of 5%. The City has never exceeded these guidelines since they were instituted.

POSITIONS:

	<u>1997-98</u>	<u>1998-99</u>
Accounting Clerk II (2)	1.0000 FTE	1.0000 FTE
Administrative Assistant	.1800 FTE	.1800 FTE
City Administrator	.2400 FTE	.2400 FTE
City Planner	.2100 FTE	.0800 FTE
Crew Chief	.7900 FTE	.8000 FTE
Director of Public Works	.1600 FTE	.1600 FTE
Engineering Associate (Development)	.2600 FTE	.2600 FTE
Engineering Associate (Facility Planning)	.1500 FTE	.1500 FTE
City Engineer	.1000 FTE	.1000 FTE
Engineering Tech I (Development)	.2600 FTE	.2600 FTE
Environmental Specialist (Facility Planning)	.4000 FTE	.4000 FTE
Finance Director	.2700 FTE	.2700 FTE
Finance Operations Manager	.3000 FTE	.3000 FTE
Information Systems Specialist	.2000 FTE	.0000 FTE
Maintenance Division Manager	.1400 FTE	.1400 FTE
Maintenance Supervisor	.1600 FTE	.1600 FTE
Payroll Specialist - Confidential	.1800 FTE	.1800 FTE
Project Engineer (Development)	.1000 FTE	.1000 FTE
Secretary/Accounts Payable Clerk	.2500 FTE	.2500 FTE
Secretary/Data Entry Clerk	.0600 FTE	.0600 FTE
Secretary (2)	.1300 FTE	.1300 FTE
Senior Maintenance Worker	<u>.7000 FTE</u>	<u>.8900 FTE</u>
 SUBTOTAL	 6.2400 FTE	 6.1100 FTE
 Development Intern	 .0000 FTE	 .0400 FTE
Temporary Maintenance Worker	.3300 FTE	.0000 FTE
Temporary Public Works Secretary	.0592 FTE	.0600 FTE
Temporary Public Works Secretary (PW Scanning)	<u>.0673 FTE</u>	<u>.0600 FTE</u>
 TOTAL	 6.6965 FTE	 6.2700 FTE
 Contract - City Attorney	 7.13 % of contract wage	
Contract - Secretary Services for City Council	23 % of contract wage	
Mayor and City Council	23 % of wage	

Date : 7/15/98
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CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/15/98

Fund : 40 ENTERPRISE FUNDS
Dept : 470 WASTEWATER UTILITY

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	1,000.00	0	48051 DEPOSITS RECEIVED	1,000	1,000	
100.00	0.00	0	48060 ENGINEERING FEES			
35,327.43	32,993.79	32,000	48100 INTEREST ON INVESTMENT	28,000	28,000	28,000
1.58	11.50	0	48101 INTEREST ON TAXES			
0.00	8,133.49	5,600	48119 TRANS FROM BOND FD	5,000	5,000	2,000
1,775.55	490.83	500	48140 MISCELLANEOUS REVENUE	5,000	5,000	10,000
1,356,855.26	1,384,651.28	1,380,000	48220 SEWER FEES-CURRENT	1,400,000	1,400,000	1,400,000
0.00	0.00	0	48225 ENERGY SAVINGS REBATE			
8,584.19	8,715.72	10,000	48230 SEWER USE FEES	8,000	8,000	8,000
593,250.19	667,142.41	550,000	49901 BEGINNING BALANCE	500,000	500,000	550,000
1,995,894.20	2,086,872.04	1,978,100	49998 TOTAL REVENUE	1,947,000	1,947,000	1,998,000
PERSONNEL SERVICES						
177,160.32	178,198.29	223,582	50001 SALARIES	241,420	241,420	241,420
67,762.25	61,196.48	83,396	50003 FRINGE BENEFITS	84,727	84,727	84,727
1,372.21	128.37	0	50250 PART TIME			
0.00	0.00	0	50255 PARENTAL LEAVE EXPENSE			
589.42	1,283.36	2,114	50600 OVERTIME	1,932	1,932	1,932
246,884.20	240,806.50	309,092	59999 TOTAL PERSONNEL SERV	328,079	328,079	328,079
MATERIALS & SERVICES						
0.00	0.00	0	60300 DEPRECIATION			
0.00	0.00	0	61008 ADVERTISING (ADMIN)	100	100	100
300.21	45.30	30	61009 ADVERTISING (PW)	370	370	370
1,054.34	172.82	500	61010 ADVERTISING	500	500	500
2,358.79	1,611.43	700	61011 ADVERTISING (ENG)	1,500	1,500	1,500
0.00	0.00	25	61012 ADVERTISING (MAINT)	25	25	
1,733.38	1,522.00	2,125	61013 AUDIT EXPENSE	2,375	2,375	2,375
321.06	224.03	600	61015 CODIFICATION (ADMIN)	600	600	600
2,996.52	3,679.56	4,500	61120 COMMUNICATION (GEN'L)	4,500	4,500	4,500
27.21	91.91	60	61121 COMMUNICATION (ENG)	200	200	200
404.49	560.74	350	61122 COMMUNICATION (MAINT)	400	400	400
107.00	641.41	340	61123 COMMUNICATION (PW)	150	150	150
2,044.95	2,583.77	2,900	61124 COMPUTER EXPENSE	2,900	2,900	2,900
623.10	3,409.00	2,000	61126 COMPUTER EXP (ENG)	2,000	2,000	2,000
28.67	151.25	1,200	61127 COMPUTER EXP (MAINT)	300	300	300
1,309.68	790.78	850	61128 COMPUTER EXP (PW)	330	330	330
24,743.72	54,195.78	41,096	61130 CONTRACT SERVICES	25,815	25,815	25,815
442,937.49	454,462.95	462,818	61131 CONTRACT SERVICES (PW)	472,284	472,284	472,284
1,212.91	11,788.09	3,200	61133 CONTRACT SERV (ENG)	32,000	32,000	32,000

Date : 7/15/98
Time : 2:08
Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/15/98

Fund : 40 ENTERPRISE FUNDS
Dept : 470 WASTEWATER UTILITY

95-96	96-97	97-98		98-99		
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud
133.40	2,054.70	7,110	61134 CONTRACT SERV (MAINT)	350	350	350
1,904.06	69.41	500	61239 OPERATING EXP (ADMIN)	500	500	500
7,330.52	12,332.25	2,460	61240 DEPT/OPERATING EXPENSE	1,806	1,806	1,806
576.66	2,687.88	13,000	61241 OPERATING EXP (ENG)	18,000	18,000	18,000
4,074.73	3,827.15	7,450	61242 OPERATING EXP (MAINT)	7,450	7,450	7,450
20,381.60	2,491.30	1,135	61243 OPERATING-EXP (PW)	2,315	2,315	2,315
998.51	844.47	300	61251 OP SUPPLIES (ENG)	300	300	300
262.39	690.50	375	61252 OP. SUPPLIES (MAINT)	375	375	375
424.25	123.35	400	61253 OP SUPPLIES (PW)	520	520	520
687.44	631.94	400	61290 DUES & SUBSCRIPTIONS	1,284	1,284	1,284
108.50	224.95	500	61291 DUES & SUBSCRIPT (ENG)	540	540	540
75.00	41.75	210	61292 DUES & SUBS (MAINT)	150	150	150
203.00	50.84	170	61293 DUES & SUBSCRIPT (PW)	190	190	190
1,434.40	1,282.85	2,000	61299 DUPLICATION (GEN'L)	2,000	2,000	2,000
1,443.22	2,600.97	2,000	61300 DUPLICATION	2,000	2,000	2,000
0.00	0.00	0	61305 GRANT APPL (ADMIN)			
246.67	0.00	80	61319 ED & TRNG (ADMIN)	80	80	80
810.97	335.07	450	61320 EDUCATION & TRAINING	450	450	450
424.77	557.00	500	61321 EDUCATION & TRNG (ENG)	700	700	700
795.28	1,201.28	900	61322 ED & TRNG (MAINT)	900	900	900
587.21	81.93	500	61323 EDUCATION & TRNG (PW)	630	630	630
900.00	0.00	0	61355 CITY GRANTS			
19,000.00	11,440.66	17,000	61400 INSURANCE	17,000	17,000	17,000
209.61	277.24	1,594	61401 UNEMPLOY INS	1,574	1,574	1,574
158.83	54.50	1,000	61420 INS REPAIR & DEDUCT	1,000	1,000	1,000
158.50	0.00	100	61501 UNIFORMS (ENG)	100	100	100
918.54	728.97	750	61502 UNIFORMS (MAINT)	750	750	750
2,480.13	3,018.26	4,500	61560 MAINT/BLDG (GEN'L)	4,500	4,500	4,500
606.62	810.53	300	61562 MAINT/BLDG (MAINT)	500	500	500
221.17	95.79	400	61570 MAINT/EQPT	400	400	400
159.03	0.00	50	61571 MAINT/EQPT (ENG)	50	50	50
338.80	392.95	500	61572 MAINT/EQPT (MAINT)	500	500	500
14.33	140.39	150	61573 MAINT/EQPT (PW)	150	150	150
300.41	166.94	200	61581 MAINT/VEHICLES (ENG)	200	200	200
4,082.15	6,615.67	6,030	61582 MAINT/VEHICLES (MAINT)	7,260	7,260	7,260
265.84	0.00	300	61599 MTGS & CONF (ADMIN)	300	300	300
524.68	337.31	500	61600 MEETINGS & CONFERENCES	500	500	500
330.00	437.01	500	61601 MTGS & CONF (ENG)	800	800	800
284.92	43.50	265	61602 MTGS & CONF (MAINT)	265	265	265
216.55	385.48	500	61603 MTGS & CONF (PW)	610	610	610
1,748.35	2,625.75	2,000	61700 OFFICE SUPPLIES	2,500	2,500	2,500
287.12	319.35	300	61701 OFFICE SUPPLIES (ENG)	500	500	500
158.25	158.73	200	61702 OFF SUPPLIES (MAINT)	200	200	200
789.25	537.48	800	61703 OFFICE SUPPLIES (PW)	840	840	840
225.17	216.66	200	61801 PETROLEUM (ENG)	200	200	200
1,651.40	1,920.95	1,700	61802 PETROLEUM (MAINT)	1,800	1,800	1,800
6,437.13	6,127.71	8,000	61820 POSTAGE	10,130	10,130	10,130
3,197.18	707.60	4,000	61850 REFUNDS	2,000	2,000	2,000
2,237.94	3,450.00	5,000	61881 RENT (ENG)	5,624	5,624	5,624

Date : 7/15/98
 Time : 2:08
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 40 ENTERPRISE FUNDS
 Dept : 470 WASTEWATER UTILITY

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
0.00	1,650.00	1,956	61883 RENT (PW)	2,034	2,034	2,034
2,087.38	2,126.17	2,000	61900 UTILITIES (GEN'L)	2,000	2,000	2,000
575,095.38	612,846.01	624,529	69999 TOTAL MAT & SERV	651,176	651,176	651,151
CAPITAL OUTLAY						
0.00	0.00	0	72100 BUILDINGS			
549.93	2,068.16	300	72102 BUILDINGS (MAINT)	13,375	13,375	13,375
0.00	0.00	12,300	72103 BUILDINGS (PW)	10,000	10,000	10,000
3,799.03	10,121.96	0	72300 IMPROVEMENTS			
2,789.40	438.88	0	72301 IMPROVEMENTS (ENG)	5,000	5,000	5,000
4,642.88	5,543.16	30,000	72302 IMPROVEMENTS (MAINT)	10,000	10,000	10,000
0.00	21,490.00	9,000	72303 IMPROVEMENTS (PW)	100,500	100,500	100,500
4,550.75	2,756.00	0	72500 OFFICE EQPT.	8,250	8,250	8,250
675.08	3,996.75	3,500	72501 OFFICE EQPT (ENG)	3,500	3,500	3,500
0.00	839.71	0	72502 OFFICE EQPT (MAINT)			
13,473.75	3,040.34	2,100	72503 OFFICE EQPT (PW)	13,850	13,850	13,850
0.00	0.00	0	72600 OTHER EQPT.			
6,760.00	8,008.11	7,000	72601 OTHER EQPT (ENG)	3,000	3,000	3,000
90.60	7,142.25	15,300	72602 OTHER EQPT (MAINT)	11,300	11,300	11,300
21,392.85	113,343.27	57,400	72603 OTHER EQPT (PW)	58,800	58,800	58,800
0.00	0.00	0	72802 VEHICLES (MAINT)			
51,126.21	158,544.67	136,900	79999 TOTAL CAPITAL OUTLAY	237,575	237,575	237,575
CONTINGENCIES						
0.00	0.00	160,071	80005 OPERATING CONTINGENCY	25,739	25,739	77,042
0.00	0.00	68,355	80022 RES - FOR OUTFALL	72,456	72,456	72,456
0.00	0.00	0	80030 RES - MED INS			
0.00	0.00	228,426	89999 TOTAL CONTINGENCIES	98,195	98,195	149,498
INTERFUND TRANSFERS						
376,000.00	374,230.00	372,106	90014 TO W.W. BONDS	374,624	374,624	374,624
0.00	0.00	2,760	90017 TO CITY HALL REPAIR FD	3,474	3,474	3,196
25,000.00	25,493.00	20,400	90025 TO GIS	20,400	20,400	20,400
0.00	0.00	0	90027 TO INFO SYSTEM SERVICE	21,756	21,756	21,756
0.00	26,365.51	0	90032 TO SPWF LOAN			
38,430.00	39,390.00	30,770	90105 TO EQPT ACQ & REP FUND	37,530	37,530	37,530
13,000.00	49,273.00	0	90125 TO W WATER CIP			
0.00	0.00	22,400	90143 TO ALLOCABLE COSTS			
452,430.00	514,751.51	448,436	90990 TOTAL INTERFUND TRANS	457,784	457,784	457,506

Date : 7/15/98
 Time : 2:08
 Rte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 40 ENTERPRISE FUNDS
 Dept : 470 WASTEWATER UTILITY

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
UNAPPROPRIATED						
0.00	0.00	227,501	92010 UNAPROP END FUND BAL	170,975	170,975	170,975
0.00	0.00	227,501	92199 TOTAL UNAPPROPRIATED	170,975	170,975	170,975
DEBT SERVICE						
1,160.23	1,413.09	0	95100 BOND PRINCIPAL			
2,055.77	1,802.91	0	95200 BOND INTEREST			
0.00	0.00	3,216	95490 CERP LOAN PAYMENT	3,216	3,216	3,216
3,216.00	3,216.00	3,216	95999 TOTAL DEBT SERVICE	3,216	3,216	3,216
1,328,751.79	1,530,164.69	1,978,100	99000 TOTAL DEPT EXP	1,947,000	1,947,000	1,998,000
667,142.41-	556,707.35-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 40 - ENTERPRISE

DEPARTMENT: 470 - WASTEWATER UTILITY

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61008 ADVERTISING (ADMIN):	100	<u>100</u>
61009 ADVERTISING (PW):		
Personnel recruitment and ads	370	<u>370</u>
61010 ADVERTISING (FI):		
Personnel recruitment	500	<u>500</u>
61011 ADVERTISING (ENG):		
Personnel recruitment	1,500	<u>1,500</u>
61013 AUDIT EXPENSE (FI):		
Share of audit expense	2,375	<u>2,375</u>
61015 CODIFICATION EXPENSE:		
Compilation and one year's update of city ordinances	600	<u>600</u>
61120 COMMUNICATIONS (FI):		
Telephone - City Hall offices	4,500	<u>4,500</u>
61121 COMMUNICATIONS (ENG):		
Service and repair of radio equipment	200	<u>200</u>

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 40 - ENTERPRISE

DEPARTMENT: 470 - WASTEWATER UTILITY

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61122 COMMUNICATIONS (MT):		
Service and repair of radio equipment	400	<u>400</u>
61123 COMMUNICATIONS (PW):		
Pager	40	
Cellular equipment	110	<u>150</u>
61124 COMPUTER EXPENSE (FI):		
Maintenance and repairs	1,000	
Programs and programming	1,900	<u>2,900</u>
61126 COMPUTER EXPENSE (ENG):		
Service and repair of hardware	500	
Software	1,000	
Supplies	500	<u>2,000</u>
61127 COMPUTER EXPENSE (MT):		
Service and repair of hardware	250	
Supplies	50	<u>300</u>
61128 COMPUTER EXPENSE (PW):		
Service computer/printer	100	
Software	40	
Supplies	150	
Training	40	<u>330</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 3 of 12

FUND: 40 - ENTERPRISE

DEPARTMENT: 470 - WASTEWATER UTILITY

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61130 CONTRACT SERVICES (FI):		
Public Relations Specialist	5,600	
Unemployment Tax Claim Assistance	125	
Bond collection fees, 1st Interstate Bank	4,000	
City Attorney	4,600	
Contract for Meter Readers	9,880	
Credit checks	400	
Maintenance Agreement for Canofile (1/8)	175	
Secretary Services for City Council	1,035	<u>25,815</u>
61131 CONTRACT SERVICES (PW):		
Development Intern	1,248	
Municipal code reformat	700	
Wonderware system contract	1,200	
Contract for operation of WWTP - OMI	461,160	
Maintenance contract for Canofile (1/8 cost)	175	
Outside engineering and survey services	5,000	
Temporary Secretary	2,801	<u>472,284</u>
61133 CONTRACT SERVICES (ENG):		
Consultant services	1,000	
Pretreatment permit rate development (FP)	5,000	
Underground tank testing (FP)	1,000	
WWTP influent/effluent testing (FP)	5,000	
Flow modeling/I&I investigation	20,000	<u>32,000</u>
61134 CONTRACT SERVICES (MT):		
Janitorial service for shop	350	<u>350</u>
61239 DEPARTMENT/OPERATING EXPENSE (ADMIN):		
Miscellaneous expenses	500	<u>500</u>

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 40 - ENTERPRISE

DEPARTMENT: 470 - WASTEWATER UTILITY

MATERIALS & SERVICES

SUB-LINE

ITEM TOTAL LINE TOTAL

61240 DEPARTMENT/OPERATING EXPENSE (FI):

Employee Assistance Program	506	
Miscellaneous Finance materials	900	
Safety Incentive Program	400	<u>1,806</u>

61241 DEPARTMENT/OPERATING EXPENSE (ENG):

Annual DEQ Permit fee for Wastewater Treatment Plant (FP)	5,000	
Lab testing of industrial discharge (FP)	7,000	
Miscellaneous expense	500	
Testing lab expense	500	
Hazmat response (FP)	5,000	<u>18,000</u>

61242 DEPARTMENT/OPERATING EXPENSE (MT):

Frame and cover replacement	1,000	
Hazardous spill cleanup materials and disposal	250	
Line repair/replacement	1,880	
Manhole repairs	1,880	
"One Call" monthly assessment (33%)	200	
Operating permits, landfill fee	600	
Rodent control	600	
Security alarm annual fee	240	
Small parts including gaskets, risers	800	<u>7,450</u>

61243 DEPARTMENT/OPERATING EXPENSE (PW):

South Santiam Watershed Council	1,000	
Oregon co-op purchasing agreement	150	
Establish Lebanon Communications Operations Center (EOC)	750	
Expense reimbursement	415	<u>2,315</u>

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 40 - ENTERPRISE

DEPARTMENT: 470 - WASTEWATER UTILITY

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61251 DEPARTMENT/OPERATING SUPPLIES (ENG):		
Assessor maps/microfilm	50	
Drafting supplies	75	
Reference and code books	75	
Surveying and inspection supplies	100	<u>300</u>
61252 DEPARTMENT/OPERATING SUPPLIES (MT):		
Drafting supplies	25	
Reference books	50	
Small tools and supplies	300	<u>375</u>
61253 DEPARTMENT/OPERATING SUPPLIES (PW):		
Miscellaneous	120	
Assessor maps/microfilm	30	
Reference, code and other books	370	<u>520</u>
61290 DUES & SUBSCRIPTIONS (FI):		
Professional dues and subscriptions	1,000	
League of Oregon Cities dues	<u>284</u>	<u>1,284</u>
61291 DUES & SUBSCRIPTIONS (ENG):		
American Public Works Association (APWA)	150	
Engineering dues and subscriptions	50	
PE Registration	40	
Water and Wastewater journals (FP)	300	<u>540</u>
61292 DUES & SUBSCRIPTIONS (MT):		
American Public Works Association (APWA)	50	
East Linn Coordination Council (ELCC)	100	<u>150</u>

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 40 - ENTERPRISE

DEPARTMENT: 470 - WASTEWATER UTILITY

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61293 DUES & SUBSCRIPTIONS (PW):		
American Public Works Association (APWA)	70	
Association of Oregon Sewerage Agencies	50	
ENR Subscriptions	70	<u>190</u>
61299 DUPLICATION (ADMIN):		
Cost of repairs, paper & supplies for main copier	2,000	<u>2,000</u>
61300 DUPLICATION:		
Printing of billing forms, envelopes	2,000	<u>2,000</u>
61319 EDUCATION & TRAINING (ADMIN):	80	<u>80</u>
61320 EDUCATION & TRAINING (FI)	450	<u>450</u>
61321 EDUCATION & TRAINING (ENG):		
Phone system administrator training	200	
Training, workshops, seminars	500	<u>700</u>
61322 EDUCATION & TRAINING (MT):		
Reimbursement for course work	200	
Training, workshops, seminars	700	<u>900</u>
61323 EDUCATION & TRAINING (PW):		
Seminars, workshops and classes	630	<u>630</u>
61400 INSURANCE:		
Vehicle, general liability, equipment and building coverage	17,000	<u>17,000</u>

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 40 - ENTERPRISE

DEPARTMENT: 470 - WASTEWATER UTILITY

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61401 UNEMPLOYMENT INSURANCE:	1,574	<u>1,574</u>
61420 INSURANCE REPAIR & DEDUCT:	1,000	<u>1,000</u>
61501 UNIFORM PURCHASE/LAUNDERING (ENG):		
Protective clothing (FP)	50	
Rain gear	50	<u>100</u>
61502 UNIFORM PURCHASE/LAUNDERING (MT):		
Purchase, repair, cleaning of uniforms, safety clothing, etc.	600	
Rain gear, rubber boots, gloves	150	<u>750</u>
61560 MAINTENANCE/BUILDING & GROUNDS (ADMIN):		
City Hall offices	4,500	<u>4,500</u>
61562 MAINTENANCE/BUILDING & GROUNDS (MT):		
Share of main shop building maintenance	500	<u>500</u>
61570 MAINTENANCE/EQUIPMENT (FI):		
Office equipment	400	<u>400</u>
61571 MAINTENANCE/EQUIPMENT (ENG):		
Service and repair of office/field equipment	50	<u>50</u>
61572 MAINTENANCE/EQUIPMENT (MT):		
Service and repair of rodger, smoke generator, ventilator, gas detector, snooper, safety tripod, etc.	500	<u>500</u>

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 40 - ENTERPRISE

DEPARTMENT: 470 - WASTEWATER UTILITY

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61573 MAINTENANCE/EQUIPMENT (PW):		
Service and repair of office equipment	150	<u>150</u>
61581 MAINTENANCE/VEHICLES (ENG):		
Engineering vehicles	100	
Payment to Fire District for mechanic	100	<u>200</u>
61582 MAINTENANCE/VEHICLES (MT):		
Jointly-owned vehicles (24 %)	400	
Maintenance pickup	400	
OMI Sludge truck	500	
OMI Pickup	400	
OMI Tractor	200	
Payment to Fire District for mechanic	2,460	
T.V. Van	500	
Vactor (includes new tires)	2,400	<u>7,260</u>
61599 MEETINGS & CONFERENCES (ADMIN):	300	<u>300</u>
61600 MEETINGS & CONFERENCES (FI):		
Business meetings and travel luncheons	500	<u>500</u>
61601 MEETINGS & CONFERENCES (ENG):		
American Public Works Association Conference	300	
Business meetings and travel luncheons	500	<u>800</u>
61602 MEETINGS & CONFERENCES (MT):		
American Public Works Association Conference	140	
Business meetings and travel luncheons	125	<u>265</u>

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 40 - ENTERPRISE

DEPARTMENT: 470 - WASTEWATER UTILITY

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61603 MEETINGS & CONFERENCES (PW):		
American Public Works Association Conference	300	
Business meetings and travel luncheons	310	<u>610</u>
61700 OFFICE SUPPLIES (FI):	2,500	<u>2,500</u>
61701 OFFICE SUPPLIES (ENG):	500	<u>500</u>
61702 OFFICE SUPPLIES (MT):		
Binders, notebooks, pens, maps, etc.	200	<u>200</u>
61703 OFFICE SUPPLIES (PW):	840	<u>840</u>
61801 PETROLEUM PRODUCTS (ENG):		
Gasoline, oil lubricants	200	<u>200</u>
61802 PETROLEUM PRODUCTS (MT):		
Gasoline, oil, lubricants	1,800	<u>1,800</u>
61820 POSTAGE:		
Postage for billing and notices	10,130	<u>10,130</u>
61850 REFUNDS:		
Billing and fee returns	1,000	
Collection agency	1,000	<u>2,000</u>
61881 RENT (ENG):		
Engineering annex	5,624	<u>5,624</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 10 of 12

FUND: 40 - ENTERPRISE

DEPARTMENT: 470 - WASTEWATER UTILITY

MATERIALS & SERVICES

**SUB-LINE
ITEM TOTAL LINE TOTAL**

61883 RENT (PW):

Annex rent	2,034	<u>2,034</u>
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61900 UTILITIES:

City Hall offices	2,000	<u>2,000</u>
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CAPITAL OUTLAY

72102 BUILDINGS (MT):

Repair/replace roof of main shop (22.5%)	5,625	
Construction of cover for vehicle wash area (22.5%)	6,750	
Hose house with emergency eye wash (25%)	1,000	<u>13,375</u>

72103 BUILDINGS (PW):

Replace electrical room roof at WTP	10,000	<u>10,000</u>
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72301 IMPROVEMENTS (ENG):

WWTP underground tank upgrade	5,000	<u>5,000</u>
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72302 IMPROVEMENTS (MT):

Manhole rehab project (5)	10,000	<u>10,000</u>
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72303 IMPROVEMENTS (PW):

Baffle secondary clarifiers (1 of 3)	15,000	
Update main electrical controls at WWTP	40,000	
Recondition diesel fuel cell	3,000	
Holding tank hauler dump station	15,000	
Resurface asphalt driveways WWTP	10,000	
Install kick plate on all catwalks	7,000	
WWTP security system expansion	7,500	
Landscape improvements	3,000	<u>100,500</u>

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 40 - ENTERPRISE

DEPARTMENT: 470 - WASTEWATER UTILITY

<u>CAPITAL OUTLAY</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
72500 OFFICE EQUIPMENT (FI):		
New accounting software	8,250	<u>8,250</u>
72501 OFFICE EQUIPMENT (ENG):		
Desk, chairs, etc.	2,250	
Desk, chairs, etc. ((FP)	1,250	<u>3,500</u>
72503 OFFICE EQUIPMENT (PW):		
D-size copier printer	650	
Expand memory on computer controls	500	
Wonderware development key	9,500	
Digital camera	450	
Computer	250	
Computer for remote operation	2,500	<u>13,850</u>
72601 OTHER EQUIPMENT (ENG):		
New computer	3,000	<u>3,000</u>
72602 OTHER EQUIPMENT (MT):		
Smoke blower	800	
Power nozzle for catch basin cleaner	500	
Mini push camera for small line inspection	10,000	<u>11,300</u>
72603 OTHER EQUIPMENT (PW):		
Undesignated WWTP repairs	20,000	
Overhaul #4 influent pump and motor	9,000	
Overhaul #1 influent pump	8,000	
Rebuild #1 RAS pump	5,000	
Rebuild plant water pump and motor	5,500	
Rebuild surface wash pump and motor	5,500	
Rebuild WAS pump and motor	5,800	<u>58,800</u>

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 40 - ENTERPRISE

DEPARTMENT: 470 - WASTEWATER UTILITY

<u>INTERFUND TRANSFERS</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
90014 TO WASTEWATER BONDS:	374,624	<u>374,624</u>
90017 TO CITY HALL REPAIR FUND	3,196	<u>3,196</u>
90025 TO GIS FUND:	20,400	<u>20,400</u>
90027 TO INFORMATION SYSTEMS:	21,756	<u>21,756</u>
90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND:		
Finance Department share:		
New accounting software	3,000	
Computer repair	2,000	
Public Works Department share	32,530	<u>37,530</u>
 <u>DEBT SERVICE</u>		
95490 SELP LOAN PAYMENT	3,216	<u>3,216</u>

Date : 7/15/98
 Time : 2:08
 Date Range: Complete Report

CITY OF LEBANON
 AINS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 40 ENTERPRISE FUNDS
 Dept : 474 WASTEWATER BOND REVENUE

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
164,953.63	160,396.62	140,000	48100 INTEREST ON INVESTMENT	60,000	60,000	60,000
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
376,000.00	374,230.00	372,106	49024 FROM W WATER - BOND	374,624	374,624	374,624
13,000.00	49,273.00-	0	49025 FROM W WATER FUND			
0.00	0.00	300,000	49120 FROM SDC-SEWER			
2,913,647.02	2,890,294.81	2,965,325	49901 BEGINNING BALANCE	2,789,893	2,789,893	2,794,893
3,467,600.65	3,375,648.43	3,777,431	49998 TOTAL REVENUE	3,224,517	3,224,517	3,229,517
0.00	0.00	0	99000 TOTAL DEPT EXP	0	0	0
3,467,600.65-	3,375,648.43-	3,777,431-	99450 TTL REV/EXP (SURP)/DEF	3,224,517	-3,224,517	-3,229,517

PROGRAM INFORMATION

WASTEWATER UTILITY CAPITAL IMPROVEMENT PROGRAM

Page 1 of 1

PROGRAM DESCRIPTION:

Lebanon's 1989 Wastewater System Master Plan identified improvement and rehabilitation projects necessary to maintain present levels of service to customers, to meet federal and state mandates, and to allow for growth and development. The recommended improvements were beyond the scope of the existing wastewater revenue. Although somewhat smaller than the program recommended in the master plan, the CIP plan includes the projects necessary to maintain existing service levels, to meet mandated water quality/pollution abatement goals, and to avoid obstructing economic development.

In January 1990, the City Council approved a three-year capital improvement program based on the recommendation of the Rate Advisory Committee (now the Capital Improvements Committee). Revenue bonds have been sold which are funded by increased wastewater user rates. With the adoption of the comprehensive capital improvement program in April of 1995, we have begun the next phase of capital improvements necessary to maintain existing services and meet new regulatory requirements.

During the 1995-96 budget year, the City began receiving direct Federal funding requiring an adjustment in accounting procedures for capital improvements. Starting with the 1996-97 budget all personnel services and material and supplies within this fund have been accounted for in fund 842 "Allocable Costs". Efforts during 1998-99 will focus on engineering for the Wastewater Treatment Plant Outfall Toxicity, Downtown Sewer Separation, Airport Road Sanitary Replacement from 7th to Burkhart Creek, Phase 1A of the Westside Interceptor and Cleveland Street Sanitary Repair.

Date : 7/15/98
 Time : 2:08
 Date Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 40 ENTERPRISE FUNDS
 Dept : 475 WASTEWATER UTILITY C.I.P.

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
MATERIALS & SERVICES						
0.00	4.76	0	61130 CONTRACT SERVICES			
0.00	175.00	0	61131 CONTRACT SERVICES (PW)			
0.00	179.76	0	69999 TOTAL MAT & SERV	0	0	0
CAPITAL OUTLAY						
3,000.00	0.00	0	72050 LAND			
20.00	0.00	0	72052 LAND (MAINT)			
0.00	47.60	59,900	72300 IMPROVEMENTS	59,900	59,900	59,900
105,895.51	92,773.23	2,901,600	72301 IMPROVEMENTS (ENG)	2,408,844	2,408,844	2,413,844
46,540.33	4,377.70	0	72302 IMPROVEMENTS (MAINT)			
155,455.84	97,198.53	2,961,500	79999 TOTAL CAPITAL OUTLAY	2,468,744	2,468,744	2,473,744
CONTINGENCIES						
0.00	0.00	62,676	80005 OPERATING CONTINGENCY			
0.00	0.00	62,676	89999 TOTAL CONTINGENCIES	0	0	0
INTERFUND TRANSFERS						
48,000.00	5,542.00	4,400	90025 TO GIS	4,400	4,400	4,400
850.00	0.00	0	90105 TO EQPT ACQ & REP FUND			
48,850.00	5,542.00	4,400	90990 TOTAL INTERFUND TRANS	4,400	4,400	4,400
UNAPPROPRIATED						
0.00	0.00	0	92010 UNAPROP END FUND BAL			
0.00	0.00	0	92199 TOTAL UNAPPROPRIATED	0	0	0
204,305.84	102,920.29	3,028,576	99000 TOTAL DEPT EXP	2,473,144	2,473,144	2,478,144
204,305.84	102,920.29	3,028,576	99450 TTL REV/EXP (SURP)/DEF	2,473,144	2,473,144	2,478,144

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 40 - ENTERPRISE

DEPARTMENT: 475 - WASTEWATER UTILITY CIP

<u>CAPITAL OUTLAY</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
72300 IMPROVEMENTS:		
Wastewater Treatment Plant outfall toxicity	59,900	<u>59,900</u>
72301 IMPROVEMENTS (ENG):		
Downtown Sewer Separation	529,132	
Cleveland Sanitary Repair	57,468	
Airport Road Sanitary Replacement	130,000	
Westside Interceptor	1,697,244	<u>2,413,844</u>
<u>INTERFUND TRANSFERS</u>		
90025 TO GIS:	4,400	<u>4,400</u>

Date : 7/15/98
 Time : 2:08
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 40 ENTERPRISE FUNDS
 Dept : 476 WASTEWATER BOND DEBT SERV

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
CONTINGENCIES						
0.00	0.00	376,749	80026 RES FOR DEBT SERVICE	376,749	376,749	376,749
0.00	0.00	376,749	89999 TOTAL CONTINGENCIES	376,749	376,749	376,749
UNAPPROPRIATED						
0.00	0.00	0	92010 UNAPROP END FUND BAL			
0.00	0.00	0	92199 TOTAL UNAPPROPRIATED	0	0	0
DEBT SERVICE						
95,000.00	100,000.00	105,000	95100 BOND PRINCIPAL	115,000	115,000	115,000
281,000.00	274,231.26	267,106	95200 BOND INTEREST	259,624	259,624	259,624
376,000.00	374,231.26	372,106	95999 TOTAL DEBT SERVICE	374,624	374,624	374,624
376,000.00	374,231.26	748,855	99000 TOTAL DEPT EXP	751,373	751,373	751,373
376,000.00	374,231.26	748,855	99450 TTL REV/EXP (SURP)/DEF	751,373	751,373	751,373

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 40 - ENTERPRISE

DEPARTMENT: 476 - WASTEWATER BOND DEBT SERVICE

DEBT SERVICE

**SUB-LINE
ITEM TOTAL LINE TOTAL**

95100 BOND PRINCIPAL:

115,000

115,000

95200 BOND INTEREST:

259,624

259,624

PROGRAM INFORMATION

SANTIAM RAILWAY

Page 1 of 1

PROGRAM DESCRIPTION:

The City's railroad runs from the Southern Pacific Railroad tracks, near 5th and Olive, to the Santiam Canal Industrial Park. The 3/4-mile spur was acquired from Crown Zellerbach as part of the SCIP development.

As in years past, there is no direct revenue source for this fund. Some fund transfer during the 1994-95 budget year has allowed a small operating cushion but we are now virtually out of operation and maintenance money. We are still in the process of meeting with representatives from organizations with interests in the Santiam Canal Industrial Park to establish possible solution to the lack of revenue.

This small budget will be used for emergencies only with the hopes that nothing large arises before we have an opportunity to find funding or operational support elsewhere. Crews from the street section continue to take care of the signal maintenance at Hwy. 20 and keep vegetation and ballast maintained.

Date : 7/15/98
 Time : 2:08
 Date Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 40 ENTERPRISE FUNDS
 Dept : 480 SANTIAM RAILWAY FUND

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	100	48053 DONATIONS			
176.54	169.56	0	48100 INTEREST ON INVESTMENT			
0.00	184.46	0	48140 MISCELLANEOUS REVENUE			
2,993.39	3,013.53	2,400	49901 BEGINNING BALANCE	300	300	300
3,169.93	3,367.55	2,500	49998 TOTAL REVENUE	300	300	300
MATERIALS & SERVICES						
156.40	2,232.37	2,500	61240 DEPT/OPERATING EXPENSE	300	300	300
156.40	2,232.37	2,500	69999 TOTAL MAT & SERV	300	300	300
CAPITAL OUTLAY						
0.00	0.00	0	72300 IMPROVEMENTS			
0.00	0.00	0	72800 VEHICLES			
0.00	0.00	0	79999 TOTAL CAPITAL OUTLAY	0	0	0
CONTINGENCIES						
0.00	0.00	0	80005 OPERATING CONTINGENCY			
0.00	0.00	0	89999 TOTAL CONTINGENCIES	0	0	0
156.40	2,232.37	2,500	99000 TOTAL DEPT EXP	300	300	300
3,013.53-	1,135.18-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0
5,457,078.67-	4,598,648.18-	0	99500 FUND TOTAL (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 40 - ENTERPRISE

DEPARTMENT: 480 - SANTIAM RAILWAY

MATERIALS & SERVICES

SUB-LINE

ITEM TOTAL LINE TOTAL

61240 DEPARTMENT/OPERATING EXPENSE (MT):

Rail and switch repair

300

300

INTERGOVERNMENTAL FUND

Date : 7/15/98
 Time : 2:08
 Date Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 505 ADA REQUIREMENTS

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
5,735.00	0.00	175,000	41050 STATE GRANT FUNDS			
1,501.92	1,369.19	200	48100 INTEREST ON INVESTMENT			
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
0.00	0.00	0	49085 FROM BANC BOND FD			
27,047.47	24,353.28	25,000	49901 BEGINNING BALANCE			
34,284.39	25,722.47	200,200	49998 TOTAL REVENUE	0	0	0
MATERIALS & SERVICES						
111.44	100.00	0	61130 CONTRACT SERVICES			
8,572.00	0.00	0	61240 DEPT/OPERATING EXPENSE			
8,683.44	100.00	0	69999 TOTAL MAT & SERV	0	0	0
CAPITAL OUTLAY						
1,247.67	10,258.06	200,200	72300 IMPROVEMENTS			
1,247.67	10,258.06	200,200	79999 TOTAL CAPITAL OUTLAY	0	0	0
CONTINGENCIES						
0.00	0.00	0	80005 OPERATING CONTINGENCY			
0.00	0.00	0	89999 TOTAL CONTINGENCIES	0	0	0
9,931.11	10,358.06	200,200	99000 TOTAL DEPT EXP	0	0	0
24,353.28	15,364.41	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM INFORMATION

CITY HALL REPAIRS

Page 1 of 1

PROGRAM DESCRIPTION:

For some years city hall has needed to have the outside of the building painted. Unfortunately, a paint job would cost about \$40,000 and would only last a few years because of the moisture problems with the unreinforced block construction. To make matters more complicated, the bricks are so soft, it is not possible to bolt or nail siding to the building. We finally discovered a process called DriVit. It has a commercial grade finish that looks like stucco and the insulated sheets are glued onto the surface of the building. It will cost about three times as much as one paint job, but should last much longer. Smaller, insulated windows, which should reduce our electrical costs will also be installed. The awnings will be replaced. The City received grant money from Pacific Power & Light to help pay for new light fixtures in 1997. The utilities savings will pay for the balance in about 2 ½ years

This work will be financed with a bank loan of \$150,000. The sources of repayment will be 75% from the Unrestricted Housing Rehabilitation Funds, with a General Fund backup, and 12.5% each from the Water and Wastewater Utilities Funds. This year, the payment is included in the General Fund.

In addition to the outside of the building, bids will be obtained for the Municipal Court offices. We have both health and safety problems in the court offices. The offices are very crowded and air circulation is almost non-existent, causing more cost for heat and air-conditioning. The current floor pattern restricts the clerks' ability to see defendants and members of the public who have easy access to the backside of the offices. In addition, we have vandalism and theft problems in the restrooms. The carpet will also be replaced using housing rehabilitation collections.

Date : 7/15/98
 Time : 2:08
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 506 CITY HALL REPAIRS

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	150,000	41054 BANK LOAN FUNDS			
0.00	129.79	1,000	48100 INTEREST ON INVESTMENT	500	500	500
0.00	2,844.81	0	48140 MISCELLANEOUS REVENUE			
0.00	0.00	3,000	49901 BEGINNING BALANCE	145,250	145,250	145,250
0.00	2,974.60	154,000	49998 TOTAL REVENUE	145,750	145,750	145,750
0.00	2,974.60	154,000	49999 TOTAL REVENUE	145,750	145,750	145,750
MATERIALS & SERVICES						
0.00	0.00	0	61130 CONTRACT SERVICES			
0.00	0.00	0	61240 DEPT/OPERATING EXPENSE	250	250	250
0.00	0.00	0	69999 TOTAL MAT & SERV	250	250	250
CAPITAL OUTLAY						
0.00	0.00	154,000	72300 IMPROVEMENTS	145,500	145,500	145,500
0.00	0.00	154,000	79999 TOTAL CAPITAL OUTLAY	145,500	145,500	145,500
0.00	0.00	154,000	99000 TOTAL DEPT EXP	145,750	145,750	145,750
0.00	2,974.60-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 506 - CITY HALL REPAIRS

MATERIALS & SERVICES

SUB-LINE

ITEM TOTAL LINE TOTAL

61240 MISCELLANEOUS EXPENSES:

250

250

CAPITAL OUTLAY

72300 IMPROVEMENTS:

145,500

145,500

PROGRAM INFORMATION

MOTEL TAX

Page 1 of 1

PROGRAM DESCRIPTION:

On June 23, 1993, at the request of the Lebanon Area Chamber of Commerce, and with the agreement of the motel owners, the Lebanon City Council adopted a motel tax. The tax, \$1.00 per room per night, will be used to promote tourism in Lebanon. Currently, the City contracts with the Chamber of Commerce to provide promotional services. The City charges 10% of gross fees for collection services.

Date : 7/15/98
 Time : 2:08
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 510 MOTEL TAX

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
8,859.25	7,263.75-	10,000	47090 MOTEL ROOM TAX	10,000	10,000	10,000
207.66	171.48	100	48100 INTEREST ON INVESTMENT	250	250	250
0.00	0.00	0	49901 BEGINNING BALANCE			
9,066.91	7,092.27-	10,100	49998 TOTAL REVENUE	10,250	10,250	10,250
MATERIALS & SERVICES						
4,240.34	6,709.04	9,090	61130 CONTRACT SERVICES	9,090	9,090	9,090
4,240.34	6,709.04	9,090	69999 TOTAL MAT & SERV	9,090	9,090	9,090
INTERFUND TRANSFERS						
0.00	726.19	1,010	90005 TO GEN FUND-ADMIN COST	1,160	1,160	1,160
0.00	726.19	1,010	90990 TOTAL INTERFUND TRANS	1,160	1,160	1,160
4,240.34	7,435.23	10,100	99000 TOTAL DEPT EXP	10,250	10,250	10,250
4,826.57-	14,527.50	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 - INTERGOVERNMENTAL
DEPARTMENT: 510 - MOTEL TAX

MATERIALS & SERVICES:

SUB-LINE
ITEM TOTAL LINE TOTAL

61130 CONTRACT SERVICES:

Contract with Lebanon Chamber of Commerce	9,090	<u>9,090</u>
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90005 ADMINISTRATION COSTS/TAX COLLECT:

Administration costs for tax collection	1,160	<u>1,160</u>
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PROGRAM INFORMATION
SANTIAM TRAVEL STATION

Page 1 of 1

PROGRAM DESCRIPTION:

In 1993, the City of Lebanon received \$277,100 in funding from the Oregon Department of Transportation to rejuvenate the Lebanon historic train depot into an intermodal transit station. The project involves the acquisition, rehabilitation, and rejuvenation of Lebanon's historic SPRR train depot and will result in a vacant, idle and deteriorating historic structure being restored and transformed into a community and regional transportation center. Proposed activities include a bus station (serving regional carriers and rail feeder bus), tourist information and traveler comfort facility (open seven days a week; currently there are no public restrooms readily available to travelers from I-5 to Sweet Home), local transit information center, parcel freight services and possibly housing the Lebanon Chamber of Commerce and the regional headquarters of the new short-line railroad operator.

The City funded the required \$30,000 match from repaid 1983-84 Housing Rehabilitation Loans. An additional \$30,000 is required to be set aside for contingencies and was funded by the General Fund. Additional funding is being requested to complete the proposed projects.

Phase 1 of this project includes structural improvements to the building, rehabilitating the office portion of the building (everything but the freight bay), exterior improvements and heating, ventilation and air conditioning. The bids were open for these improvements on April 9, 1998 and the low bid was \$294,400.

Date : 7/15/98
 Time : 2:08
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 515 SANTIAM TRAVEL STATION

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	95,606.11	286,200	41050 STATE GRANT FUNDS	215,000	215,000	215,000
2,196.60	72.03	0	48100 INTEREST ON INVESTMENT			
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
0.00	0.00	0	49010 FROM GENERAL FUND			
0.00	0.00	0	49028 FROM 83-84 HSING REHAB			
44,804.28	13,837.75	49,688	49901 BEGINNING BALANCE			
47,000.88	109,515.89	335,888	49998 TOTAL REVENUE	215,000	215,000	215,000
MATERIALS & SERVICES						
0.00	0.00	0	61010 ADVERTISING			
19,052.82	32,677.74	10,000	61130 CONTRACT SERVICES			
19.50	62.38	0	61240 DEPT/OPERATING EXPENSE			
19,072.32	32,740.12	10,000	69999 TOTAL MAT & SERV	0	0	0
CAPITAL OUTLAY						
2,500.00	20,624.50	0	72050 LAND			
0.00	0.00	295,888	72300 IMPROVEMENTS	215,000	215,000	215,000
11,590.81	14,942.50	30,000	72301 IMPROVEMENTS (ENG)			
14,090.81	35,567.00	325,888	79999 TOTAL CAPITAL OUTLAY	215,000	215,000	215,000
33,163.13	68,307.12	335,888	99000 TOTAL DEPT EXP	215,000	215,000	215,000
13,837.75-	41,208.77-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 -INTERGOVERNMENTAL

DEPARTMENT: 515 - SANTIAM TRAVEL STATION

CAPITAL OUTLAY

SUB-LINE

ITEM TOTAL LINE TOTAL

72300 IMPROVEMENTS:

Santiam Travel Station

215,000

215,000

PROGRAM INFORMATION

OTSC GRANT

Page 1 of 1

PROGRAM DESCRIPTION:

This fund is used to administer grant funds from the Oregon Traffic Safety Commission. Matching grant funds are awarded, on a competitive basis, for projects throughout the state that are related to traffic safety.

This fund is maintained to provide seed money for grant applications and a budget for project administration once an eligible project is defined.

There is no specific project committed in advance for the 1998-99 budget year.

Date : 7/15/98
 Time : 2:08
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 520 OTSC GRANT

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	0	41050 STATE GRANT FUNDS			
15.75	15.61	0	48100 INTEREST ON INVESTMENT			
260.87	276.62	300	49901 BEGINNING BALANCE	300	300	300
276.62	292.23	300	49998 TOTAL REVENUE	300	300	300
MATERIALS & SERVICES						
0.00	0.00	0	61124 COMPUTER EXPENSE			
0.00	0.00	0	61130 CONTRACT SERVICES			
0.00	0.00	300	61240 DEPT/OPERATING EXPENSE	300	300	300
0.00	0.00	0	61250 DEPT/OP SUPPLIES			
0.00	0.00	0	61800 PETROLEUM			
0.00	0.00	300	69999 TOTAL MAT & SERV	300	300	300
CAPITAL OUTLAY						
0.00	0.00	0	72300 IMPROVEMENTS			
0.00	0.00	0	72600 OTHER EQPT.			
0.00	0.00	0	79999 TOTAL CAPITAL OUTLAY	0	0	0
0.00	0.00	300	99000 TOTAL DEPT EXP	300	300	300
276.62-	292.23-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 -INTERGOVERNMENTAL
DEPARTMENT: 520 - OTSC GRANT

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL LINE TOTAL

61240 DEPARTMENT/OPERATING EXPENSE:

Grant application

300

300

PROGRAM INFORMATION

BUILDING INSPECTION

Page 1 of 2

PROGRAM DESCRIPTION:

This fund was created in the 1994-95 budget year to keep track of both the expenditures and revenues of the Building Inspection Program. In years past, the revenues and expenditures were shown in the General Fund. The change allows this program to function as a self-supporting fund.

The primary responsibility of the building inspection program is the legally-mandated plan review and inspection of new building construction, reconstruction and remodeling projects, and woodstove installations. Other traditional responsibilities include limited enforcement of zoning regulations, abatement of nuisances and health hazards, and general assistance to the public.

Maintaining this program is important in preventing delays to the public. It is an inconvenience for local citizens, developers, and builders to make multiple out-of-town trips in the process of bringing a set of plans up to code. This program also promotes better coordination between planning, building, engineering and the Fire Marshal.

Nuisance and health hazard abatement is necessary to maintain a safe community. The building staff spends many hours in this activity. We also increased services to local building contractors in 1994-95 by taking over the plumbing inspection duties previously performed by Linn County and the fire-life-safety plans review from the City of Albany.

The Building Official and Building Inspector work closely with the public and with other community-development-oriented personnel. In that capacity, these positions become knowledgeable in many aspects of what we do. It is valuable to the city and a service to the public to have knowledgeable staff members readily available to respond in a variety of situations.

Increased development activities with the corresponding increase in building permit fee revenues have kept this activity self-supporting. If building activity decreases in the future, then a corresponding decrease will need to be made in this budget. Eighty-five homes and 32 multi-family dwellings were constructed in calendar year 1997 compared to 43 homes and 20 multi-family dwellings in calendar year 1996. Total fees collected in 1997 were \$206,962.58 compared with \$146,424.77 in 1996.

A new Building/Engineering Permit Specialist position is included in the proposed FY 1998-1999 budget to help manage the additional work increase. The new position will provide the primary lead in the new Building/Engineering Permit Service. Specific duties will include:

PROGRAM INFORMATION

BUILDING INSPECTION

Page 2 of 2

PROGRAM DESCRIPTION:

- answering phones
- using the new Sierra system for quicker customer service
- directing questions to proper staff
- contractor license tracking
- taking inspection requests and filing inspection results
- receiving and reviewing plans for completeness
- receiving and calculating fees for permits
- assist customer in filling out permit application
- issuing permits using the Sierra system
- filing permits
- tracking permits for expirations
- filing correspondence for Building and Engineering
- keeping up sub-division activity board

Prior to this increase in development activity, these limited activities were performed by existing staff. The building department will fund a significant portion of this new proposed position.

Building and Engineering share in the service of this new position which will bring Lebanon on line with county and local city building departments. This position will provide a more efficient service for our customers and expedite our work with a higher quality of efficiency.

POSITIONS:

	<u>1997-98</u>	<u>1998-99</u>
Administrative Assistant	.0100 FTE	.0300 FTE
Building/Engineering Permit Specialist	.0000 FTE	.6000 FTE
Building Inspector (2)	.9500 FTE	1.9500 FTE
Building Official	.9000 FTE	.9000 FTE
City Planner	.0000 FTE	.0300 FTE
Director of Public Works	.0900 FTE	.0900 FTE
Information Systems Specialist	.0200 FTE	.0000 FTE
Secretary/Data Entry	.0300 FTE	.0300 FTE
Secretary (2)	<u>.2000 FTE</u>	<u>.2600 FTE</u>
 SUBTOTAL	 2.2000 FTE	 3.2900 FTE
 Temporary Inspection Services	 .0000 FTE	 .1600 FTE
Temporary Public Works Secretary	.0200 FTE	.0600 FTE
Temporary Public Works Secretary (PW Scanning)	<u>.0000 FTE</u>	<u>.0500 FTE</u>
 TOTAL	 2.2200 FTE	 3.5600 FTE

Date : 7/15/98
 Time : 2:08
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 527 BUILDING INSPECTION

95-96	96-97	97-98		98-99		
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
154,557.90	141,646.51	154,000	46010 BLDG PERMITS & FEES	230,000	230,000	230,000
4,140.84	3,759.97	1,000	48100 INTEREST ON INVESTMENT	3,000	3,000	3,000
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
0.00	0.00	0	49010 FROM GENERAL FUND			
76,972.78	90,388.57	65,000	49901 BEGINNING BALANCE	110,000	110,000	110,000
235,671.52	235,795.05	220,000	49998 TOTAL REVENUE	343,000	343,000	343,000
PERSONNEL SERVICES						
58,410.11	83,523.90	96,017	50001 SALARIES	150,623	150,623	150,623
21,390.55	28,570.93	33,771	50003 FRINGE BENEFITS	53,126	53,126	53,126
2,914.86	1,960.37	590	50600 OVERTIME	1,054	1,054	1,054
82,715.52	114,055.20	130,378	59999 TOTAL PERSONNEL SERV	204,803	204,803	204,803
MATERIALS & SERVICES						
0.00	0.00	0	61009 ADVERTISING (PW)	270	270	270
0.00	180.46	105	61010 ADVERTISING	300	300	300
0.00	0.00	1,706	61119 COMMUNICATION	3,400	3,400	3,400
1,116.41	1,903.39	0	61120 COMMUNICATION (GEN'L)			
0.00	0.00	140	61123 COMMUNICATION (PW)	110	110	110
0.00	767.80	1,905	61124 COMPUTER EXPENSE	20,700	20,700	20,700
0.00	0.14	137	61126 COMPUTER EXP (ENG)			
61.07	22.75	1,350	61128 COMPUTER EXP (PW)	310	310	310
21,688.84	24,153.35	16,616	61130 CONTRACT SERVICES	12,500	12,500	12,500
628.86	2,798.66	2,250	61131 CONTRACT SERVICES (PW)	2,605	2,605	2,605
0.00	0.00	686	61133 CONTRACT SERV (ENG)			
7,128.76	7,612.79	10,500	61240 DEPT/OPERATING EXPENSE	16,300	16,300	16,300
257.06	282.11	245	61243 OPERATING EXP (PW)	60	60	60
123.50	172.93	0	61250 DEPT/OP SUPPLIES	4,400	4,400	4,400
108.20	34.24	250	61253 OP SUPPLIES (PW)	110	110	110
253.50	313.50	735	61290 DUES & SUBSCRIPTIONS	888	888	888
1,312.60	2,350.42	2,415	61320 EDUCATION & TRAINING	4,000	4,000	4,000
0.00	0.00	42	61321 EDUCATION & TRNG (ENG)			
110.00	343.41	0	61323 EDUCATION & TRNG (PW)	150	150	150
127.44	0.00	578	61401 UNEMPLOY INS	874	874	874
0.00	0.00	0	61560 MAINT/BLDG (GEN'L)			
1,729.12	2,182.94	3,150	61600 MEETINGS & CONFERENCES	3,550	3,550	3,550
0.00	0.00	0	61603 MTGS & CONF (PW)	190	190	190
291.01	395.98	315	61700 OFFICE SUPPLIES	300	300	300
455.76	604.23	700	61703 OFFICE SUPPLIES (PW)	220	220	220
0.00	0.00	0	61820 POSTAGE	850	850	850

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 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 527 BUILDING INSPECTION

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
0.00	0.00	8,190	61880 RENT	5,807	5,807	5,807
0.00	7,200.00	150	61883 RENT (PW)	250	250	250
35,392.13	51,319.10	52,165	69999 TOTAL MAT & SERV	78,144	78,144	78,144
CAPITAL OUTLAY						
0.00	3,000.00	0	72303 IMPROVEMENTS (PW)			
4,034.00	3,286.58	7,245	72500 OFFICE EQPT.	8,600	8,600	8,600
1,600.00	0.00	320	72503 OFFICE EQPT (PW)	290	290	290
251.00	0.00	0	72600 OTHER EQPT.			
0.00	0.00	681	72601 OTHER EQPT (ENG)			
0.00	0.00	0	72800 VEHICLES	17,000	17,000	17,000
5,885.00	6,286.58	8,246	79999 TOTAL CAPITAL OUTLAY	25,890	25,890	25,890
CONTINGENCIES						
0.00	0.00	29,211	80005 OPERATING CONTINGENCY	28,281	28,281	28,281
0.00	0.00	29,211	89999 TOTAL CONTINGENCIES	28,281	28,281	28,281
INTERFUND TRANSFERS						
21,290.30	5,000.00	0	90010 TO GENERAL FUND			
0.00	0.00	0	90027 TO INFO SYSTEM SERVICE	5,882	5,882	5,882
21,290.30	5,000.00	0	90990 TOTAL INTERFUND TRANS	5,882	5,882	5,882
145,282.95	176,660.88	220,000	99000 TOTAL DEPT EXP	343,000	343,000	343,000
90,388.57-	59,134.17-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 4

FUND: 50 -INTERGOVERNMENTAL
DEPARTMENT: 527 - BUILDING INSPECTION

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61009 ADVERTISING (PW)	270	<u>270</u>
61010 ADVERTISING (BLDG):	300	<u>300</u>
61119 COMMUNICATION (BLDG)		
Cellular phones	200	
Cellular service and repair	2,400	
Local and long distance service	800	<u>3,400</u>
61123 COMMUNICATION (PW):		
Pager	50	
Cellular equipment	60	<u>110</u>
61124 COMPUTER EXPENSE (BLDG):		
Service and repair of hardware	400	
Software	100	
Training	200	
Building permit software	20,000	<u>20,700</u>
61128 COMPUTER EXPENSE (PW):		
Service computer/printer	80	
Software	40	
Supplies	150	
Training	40	<u>310</u>
61130 CONTRACT SERVICES (BLDG):		
Temporary inspection services	7,500	
Undesignated plan review services	5,000	<u>12,500</u>
61131 CONTRACT SERVICES (PW):		
Temporary Secretary	2,605	<u>2,605</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 4

FUND: 50 -INTERGOVERNMENTAL

DEPARTMENT: 527 - BUILDING INSPECTION

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61240 DEPARTMENT/OPERATING EXPENSE (BLDG):		
Clean-up enforcement	10,000	
Mileage reimbursement (2)	6,300	<u>16,300</u>
61243 DEPARTMENT/OPERATING EXPENSE (PW):	60	<u>60</u>
61250 DEPARTMENT/OPERATING SUPPLIES (BLDG):		
Code books	4,000	
Standard forms	400	<u>4,400</u>
61253 DEPARTMENT/OPERATING SUPPLIES (PW):		
Reference code and other books	110	<u>110</u>
61290 DUES & SUBSCRIPTIONS (BLDG):		
ICBO	420	
League of Oregon Cities dues	158	
Other	310	<u>888</u>
61320 EDUCATION & TRAINING:		
Fall Mechanical Short School (3)	1,000	
Legislative Workshop (1)	200	
OBOA Short School (3)	2,400	
Training, workshops, seminars	400	<u>4,000</u>
61323 EDUCATION & TRAINING (PW)		
Seminars, workshops and classes	150	<u>150</u>
61401 UNEMPLOYMENT INSURANCE	874	<u>874</u>

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 50 -INTERGOVERNMENTAL
DEPARTMENT: 527 - BUILDING INSPECTION

<u>MATERIALS & SUPPLIES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61600 MEETINGS & CONFERENCES (BLDG):		
International Conference of Building Officials (1)	2,100	
OBOA Code Change Conference (1)	600	
OBOA meetings (1)	100	
Willamette Building Officials meeting (1)	150	
Miscellaneous business meetings	600	<u>3,550</u>
61603 MEETINGS & CONFERENCES (PW):		
Business meetings and travel luncheons	140	
APWA conference	50	<u>190</u>
61700 OFFICE SUPPLIES (BLDG):	300	<u>300</u>
61703 OFFICE SUPPLIES (PW):	220	<u>220</u>
61820 POSTAGE (BLDG):	850	<u>850</u>
61880 RENT (BLDG):		
Annex rent	5,807	<u>5,807</u>
61883 RENT (PW):		
Annex rent	250	<u>250</u>
<u>CAPITAL OUTLAY</u>		
72500 OFFICE EQUIPMENT (BLDG):		
Computer (2)	6,400	
Desk, chair, bookcase	2,200	<u>8,600</u>
72503 OFFICE EQUIPMENT (PW):		
Computer	90	
D-size copier printer	200	<u>290</u>
72800 VEHICLES (BLDG)		
Building Inspector	17,000	<u>17,000</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 4 of 4

FUND: 50 -INTERGOVERNMENTAL
DEPARTMENT: 527 - BUILDING INSPECTION

MATERIALS & SUPPLIES

SUB-LINE
ITEM TOTAL **LINE TOTAL**

90027 TO INFORMATION SYSTEMS:

5,882

5,882

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CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 530 SPEC. EVENT SIGN GRANT

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	0	41045 GRANT FUNDS			
256.55	59.32	0	48100 INTEREST ON INVESTMENT			
4,241.71	4,498.26	800	49901 BEGINNING BALANCE			
4,498.26	4,557.58	800	49998 TOTAL REVENUE	0	0	0
MATERIALS & SERVICES						
0.00	4,487.28	0	61130 CONTRACT SERVICES			
0.00	12.72	800	61240 DEPT/OPERATING EXPENSE			
0.00	0.00	0	61700 OFFICE SUPPLIES			
0.00	4,500.00	800	69999 TOTAL MAT & SERV	0	0	0
0.00	4,500.00	800	99000 TOTAL DEPT EXP	0	0	0
4,498.26-	57.58-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM INFORMATION

PARK ENTERPRISE FUND

Page 1 of 1

PROGRAM DESCRIPTION:

This fund has worked well to use revenue generated from the reservation of park shelters and camping fees for maintenance and improvements of those facilities. This fund also includes the revenues from and maintenance of the Century Park Community Center. We have seen some improvements to the River Park campground and hope that by putting some money aside each year, we can see even more major improvement projects in the future. In fact any funds available, not specifically budgeted, are set aside in contingencies with a large camp ground improvement in mind. This may take place in the existing camping area or in an expanded area of Gill's Landing. In either case it will take a few years to establish a fund large enough for a major capital project.

POSITIONS:

	<u>1997-98</u>	<u>1998-99</u>
Maintenance Worker	<u>.0300 FTE</u>	<u>.0300 FTE</u>
TOTAL	<u>.0300 FTE</u>	<u>.0300 FTE</u>

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CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/15/98

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 533 PARK ENTERPRISE

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
4,415.00	3,850.00	3,600	45030 CENTURY PARK BLDG RENT	3,600	3,600	4,200
5,696.05	4,672.05	5,500	45090 CAMPING FEES	4,500	4,500	4,500
1,088.00	1,255.00	750	46000 SHELTER RENTAL FEES	750	750	750
0.00	0.00	0	48053 DONATIONS			
1,647.74	2,328.12	1,300	48057 DUMP STATION DONATIONS	1,800	1,800	1,800
957.97	1,388.84	1,000	48100 INTEREST ON INVESTMENT	1,000	1,000	2,000
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
9,871.65	20,157.24	22,000	49901 BEGINNING BALANCE	37,000	37,000	45,000
23,676.41	33,651.25	34,150	49998 TOTAL REVENUE	48,650	48,650	58,250
PERSONNEL SERVICES						
754.93	798.72	809	50001 SALARIES	801	801	801
313.47	334.41	382	50003 FRINGE BENEFITS	344	344	344
17.98	14.97	52	50600 OVERTIME	15	15	15
1,086.38	1,148.10	1,243	59999 TOTAL PERSONNEL SERV	1,160	1,160	1,160
MATERIALS & SERVICES						
1,253.18	828.51	9,200	61134 CONTRACT SERV (MAINT)	6,000	6,000	6,000
102.34	135.91	1,500	61242 OPERATING EXP (MAINT)	1,000	1,000	1,000
234.39	1,026.83	5,000	61562 MAINT/BLDG (MAINT)	5,000	5,000	5,000
842.88	987.62	1,500	61902 UTILITIES (MAINT)	1,500	1,500	1,500
2,432.79	2,978.87	17,200	69999 TOTAL MAT & SERV	13,500	13,500	13,500
CAPITAL OUTLAY						
0.00	0.00	0	72302 IMPROVEMENTS (MAINT)	30,000	30,000	30,000
0.00	0.00	0	79999 TOTAL CAPITAL OUTLAY	30,000	30,000	30,000
CONTINGENCIES						
0.00	0.00	15,707	80005 OPERATING CONTINGENCY	3,990	3,990	13,590
0.00	0.00	0	80075 RESERVE FOR WELDWOOD P			
0.00	0.00	15,707	89999 TOTAL CONTINGENCIES	3,990	3,990	13,590
3,519.17	4,126.97	34,150	99000 TOTAL DEPT EXP	48,650	48,650	58,250

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CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/15/98

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 533 PARK ENTERPRISE

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
20,157.24-	29,524.28-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 - INTERGOVERNMENTAL FUNDS
DEPARTMENT: 533 - PARK ENTERPRISE

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61134 CONTRACT SERVICES:		
Janitorial service - Century Park Building	1,000	
Major repairs to buildings and grounds	4,000	
Porta Pot rental	1,000	<u>6,000</u>
61242 DEPARTMENT OPERATING EXPENSE:		
Drive/parking area repair	400	
Garbage dumping fee (Century Park Building)	400	
Tool/equipment rental	200	<u>1,000</u>
61562 MAINTENANCE/BUILDING & GROUNDS:		
Camping area maintenance - River Park	2,000	
Century Park Building	2,000	
Repairs specific to shelter rentals (all parks)	1,000	<u>5,000</u>
61902 UTILITIES:		
Power and gas for Century Park Building	1,500	<u>1,500</u>
 <u>CAPITAL OUTLAY</u>		
72302 IMPROVEMENTS (MT):		
Improvements to Weldwood Park	10,000	
Other Improvements in Parks Master Plan	20,000	<u>30,000</u>

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CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 534 CENTURY PARK GRANT

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	20,000.00	0	41050 STATE GRANT FUNDS			
0.00	0.00	0	49901 BEGINNING BALANCE			
0.00	20,000.00	0	49998 TOTAL REVENUE	0	0	0
CAPITAL OUTLAY						
0.00	20,000.00	0	72300 IMPROVEMENTS			
0.00	20,000.00	0	79999 TOTAL CAPITAL OUTLAY	0	0	0
0.00	20,000.00	0	99000 TOTAL DEPT EXP	0	0	0
0.00	0.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

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CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 535 PARKS GRANT FUND

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	0	41020 FEDERAL GRANT FUNDS			
0.00	0.00	0	41047 COUNTY GRANT FUNDS			
0.00	0.00	0	41050 STATE GRANT FUNDS			
11,899.00	0.00	0	48053 DONATIONS			
0.37-	4.83	0	48100 INTEREST ON INVESTMENT			
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
0.00	85.63	100	49901 BEGINNING BALANCE			
11,898.63	90.46	100	49998 TOTAL REVENUE	0	0	0
11,898.63	90.46	100	49999 TOTAL REVENUE	0	0	0
MATERIALS & SERVICES						
0.00	0.00	100	61240 DEPT/OPERATING EXPENSE			
0.00	0.00	100	69999 TOTAL MAT & SERV	0	0	0
CAPITAL OUTLAY						
11,813.00	0.00	0	72300 IMPROVEMENTS			
11,813.00	0.00	0	79999 TOTAL CAPITAL OUTLAY	0	0	0
11,813.00	0.00	100	99000 TOTAL DEPT EXP	0	0	0
85.63-	90.46-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM INFORMATION

GIS

Page 1 of 2

PROGRAM DESCRIPTION:

This fund is used to administer the continuing development and maintenance of Lebanon's Geographic Information System (GIS). GIS is a computer-based system of "layered" maps and records which are used to solve routine and complex management and planning problems.

In December, 1992, Linn County completed a feasibility study for a county-wide GIS system. The feasibility study concluded that a GIS "will provide a more accessible, accurate, timely and cost-effective method of maintaining maps and related reports within Linn County". A cost benefit ratio of greater than 4 to 1 was estimated. Based on the feasibility study, Linn County has given GIS development a high priority, to include cost sharing within urban areas. Lebanon's GIS development has been paced with that of Linn County to achieve cost savings. Basic GIS hardware and software have been purchased. Aerial mapping, development of mosaics and the project prototype, global positioning system (GPS), translating tax maps and records into computer formats, and acquisition of Coordinate Geometry (COGO) work from the county, have also been completed.

Continuing database development and maintenance will be the focus for the 1998-99 budget year, and will be performed primarily through contract services. Specific contract services work includes updates, maintenance, and attributes for the following critical systems:

- Sewer collection
- Water distribution
- Storm drainage collection
- Tax assessor maps and data
- Zoning

For the above "core" GIS, our goal is to have up-to-date accurate maps and data for the entire city. Other significant budget items are limited computer software purchases and user training. A large share of the work required to review and check the contract services products will be done by a GIS technician within the Facility Planning Group. A variety of other funds finance the GIS through interfund transfers.

PROGRAM INFORMATION

GIS

Page 2 of 2

<u>POSITIONS:</u>	<u>1997-98</u>	<u>1998-99</u>
Engineer Associate (Facility Planning)	.0400 FTE	.0200 FTE
Engineering Tech II (Information Systems)	.2000 FTE	.0000 FTE
Engineering Tech III (GIS)	1.0000 FTE	.7500 FTE
Engineering Tech III (Facility Planning)	.1500 FTE	.1500 FTE
Environmental Specialist (Facility Planning)	.0400 FTE	.0400 FTE
Information Systems Specialist	.1000 FTE	.0000 FTE
Secretary	.0200 FTE	.0000 FTE
Senior Engineer (Facility Planning)	<u>.1500 FTE</u>	<u>.1500 FTE</u>
 SUBTOTAL	 1.7000 FTE	 1.1190 FTE
 Technician	 0.0000 FTE	 0.5000 FTE
 TOTAL	 1.7000 FTE	 1.6190 FTE

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CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 540 GIS

95-96	96-97	97-98		98-99		
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
14,510.50	0.00	0	41047 COUNTY GRANT FUNDS			
0.00	120.00	0	48062 DATA/DOC FEES			
10,019.95	11,210.69	0	48100 INTEREST ON INVESTMENT	4,000	4,000	4,000
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
15,000.00	0.00	0	49010 FROM GENERAL FUND			
20,000.00	43,228.00	34,600	49022 FROM WATER FUND	34,600	34,600	34,600
37,000.00	5,542.00	4,400	49023 FROM WATER CIP	4,400	4,400	4,400
25,000.00	25,493.00	20,400	49025 FROM W WATER FUND	20,400	20,400	20,400
48,000.00	5,542.00	4,400	49026 FROM WW CIP	4,400	4,400	4,400
0.00	0.00	0	49038 FROM INFO SYS	24,500	24,500	24,500
7,000.00	22,168.00	0	49046 FROM STREETS FUND			
3,000.00	3,325.00	2,700	49095 FROM URBAN RENEW FUND	2,700	2,700	2,700
1,000.00	2,217.00	1,800	49098 FROM NW URBAN RENEWAL	1,800	1,800	1,800
20,000.00	2,217.00	0	49105 FROM STR CAP PROJ			
0.00	0.00	0	49106 FROM STR CAP IMP-RESTR			
57,385.59	186,923.69	135,000	49901 BEGINNING BALANCE	81,500	81,500	81,500
257,916.04	307,986.38	203,300	49998 TOTAL REVENUE	178,300	178,300	178,300
PERSONNEL SERVICES						
0.00	29,696.41	51,787	50001 SALARIES	37,361	37,361	37,361
0.00	9,409.37	20,612	50003 FRINGE BENEFITS	14,032	14,032	14,032
0.00	0.00	0	50250 PART TIME			
0.00	504.28	762	50600 OVERTIME	584	584	584
0.00	39,610.06	73,161	59999 TOTAL PERSONNEL SERV	51,977	51,977	51,977
MATERIALS & SERVICES						
0.00	715.80	1,000	61011 ADVERTISING (ENG)	1,000	1,000	1,000
0.00	0.00	0	61012 ADVERTISING (MAINT)			
6,074.00	19,225.50	5,000	61126 COMPUTER EXP (ENG)	12,000	12,000	12,000
0.00	10.50	30,000	61131 CONTRACT SERVICES (PW)			
48,461.82	90,156.90	60,000	61133 CONTRACT SERV (ENG)	73,072	73,072	73,072
0.00	229.64	0	61240 DEPT/OPERATING EXPENSE	62	62	62
0.00	0.00	0	61253 OP SUPPLIES (PW)	20	20	20
5,559.00	8,584.00	8,000	61321 EDUCATION & TRNG (ENG)	8,000	8,000	8,000
0.00	56.00	1,000	61323 EDUCATION & TRNG (PW)	1,000	1,000	1,000
0.00	0.00	443	61401 UNEMPLOY INS	341	341	341
0.00	819.94	2,000	61601 MTGS & CONF (ENG)	2,000	2,000	2,000
219.61	819.50	500	61701 OFFICE SUPPLIES (ENG)	1,000	1,000	1,000
60,314.43	120,617.78	107,943	69999 TOTAL MAT & SERV	98,495	98,495	98,495

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CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 540 GIS

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
CAPITAL OUTLAY						
0.00	0.00	5,000	72301 IMPROVEMENTS (ENG)			
10,677.92	5,351.00	2,000	72501 OFFICE EQPT (ENG)	2,000	2,000	2,000
0.00	0.00	0	72502 OFFICE EQPT (MAINT)			
0.00	0.00	1,000	72601 OTHER EQPT (ENG)			
10,677.92	5,351.00	8,000	79999 TOTAL CAPITAL OUTLAY	2,000	2,000	2,000
CONTINGENCIES						
0.00	0.00	11,626	80005 OPERATING CONTINGENCY	6,446	6,446	6,446
0.00	0.00	11,626	89999 TOTAL CONTINGENCIES	6,446	6,446	6,446
INTERFUND TRANSFERS						
0.00	0.00	0	90027 TO INFO SYSTEM SERVICE	18,972	18,972	18,972
0.00	2,270.00	2,570	90105 TO EQPT ACQ & REP FUND	410	410	410
0.00	2,270.00	2,570	90990 TOTAL INTERFUND TRANS	19,382	19,382	19,382
70,992.35	167,848.84	203,300	99000 TOTAL DEPT EXP	178,300	178,300	178,300
186,923.69-	140,137.54-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 540 - GEOGRAPHICAL INFORMATION SYSTEM (GIS)

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61011 ADVERTISING (ENG):		
Personnel recruitment	1,000	<u>1,000</u>
61126 COMPUTER EXPENSE (ENG):		
GIS software upgrade	6,000	
GIS software maintenance	6,000	<u>12,000</u>
61133 CONTRACT SERVICES (ENG):		
GIS - Layer development - utility maps and data	35,072	
GIS - Layer development - Assessor maps and data	10,000	
Technician (0.5 FTE)	15,000	
As-built scanning	3,000	
Hardware/software technical support	5,000	
GIS System programming	5,000	<u>73,072</u>
61240 DEPT./OPERATING EXPENSE (FI):	<u>62</u>	<u>62</u>
61253 OPERATING SUPPLIES (PW):		
Miscellaneous	20	<u>20</u>
61321 EDUCATION & TRAINING (ENG):		
GIS software training	8,000	<u>8,000</u>
61323 EDUCATION & TRAINING (PW):		
GIS software training	1,000	<u>1,000</u>
61401 UNEMPLOYMENT INSURANCE	341	<u>341</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 2

FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 540 - GEOGRAPHICAL INFORMATION SYSTEM (GIS)

<u>MATERIAL & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61601 MEETINGS & CONFERENCES (ENG):		
GIS In Action Conference	500	
Technical information sharing, networking	1,500	<u>2,000</u>
61701 OFFICE SUPPLIES (ENG):	1,000	<u>1,000</u>
 <u>CAPITAL OUTLAY</u>		
72501 OFFICE EQUIPMENT (ENG):		
Desk, chair, bookcase, etc.	2,000	<u>2,000</u>
 <u>INTERFUND TRANSFERS</u>		
90027 TO INFORMATION SYSTEMS	18,972	<u>18,972</u>
90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND:	410	<u>410</u>

PROGRAM INFORMATION
INFORMATION SYSTEMS

Page 1 of 2

PROGRAM DESCRIPTION:

An Information Systems (IS) Team meets on a regular basis to review the current and future needs of the City. The team has representatives from several departments within the city. During the last year, the IS Team determined that improvements are needed to our phone system and voice mail system because the city has outgrown our current systems. Both the hardware and software for the phone system needs to be upgraded. The voice mail server also needs to be replaced.

It is the desire of the IS Team to have a central location for all funding that is spent by the various departments (network service, telephones and voice mail). Many departments are expanding their data storage usage, which requires new equipment to handle the work load. New equipment is needed to connect all the departments on one network. Files may be shared more easily if all departments are connected to the network. In order to fund these expenses and in an effort to provide better service to all of the departments, the Information Systems Fund has been created.

Money has been budgeted to purchase network software and voice mail server software.

The City's web page is currently being created on the Internet which will provide valuable information to the public. The first phase will be to put existing information on the web page such as the City Council and Planning Commission meeting dates and agendas. Future phases will include being able to make park reservations via the Internet.

PROGRAM INFORMATION
INFORMATION SYSTEMS

Page 1 of 2

POSITIONS:

	<u>1997-98</u>	<u>1998-99</u>
Engineering Tech II (IS)	.0000 FTE	1.0000 FTE
Information Systems Specialist	.0000 FTE	<u>1.0000 FTE</u>
 TOTAL	 .0000 FTE	 2.0000 FTE

Date : 7/15/98
 Time : 2:08
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 542 INFO SYSTEM SERVICE

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	0	48100 INTEREST ON INVESTMENT	2	2	2
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
0.00	0.00	0	49010 FROM GENERAL FUND	11,074	11,074	11,074
0.00	0.00	0	49019 FROM SM WATERLINE	4,865	4,865	4,865
0.00	0.00	0	49022 FROM WATER FUND	24,741	24,741	24,741
0.00	0.00	0	49025 FROM W WATER FUND	21,756	21,756	21,756
0.00	0.00	0	49032 FROM GIS	18,972	18,972	18,972
0.00	0.00	0	49033 FROM ENG DEV REVIEW	2,892	2,892	2,892
0.00	0.00	0	49035 FROM ST FOOT & BIKEPAT	400	400	400
0.00	0.00	0	49046 FROM STREETS FUND	10,336	10,336	10,336
0.00	0.00	0	49047 FROM STORM DRAIN	8,506	8,506	8,506
0.00	0.00	0	49050 FROM BLDG INSPECT	5,882	5,882	5,882
0.00	0.00	0	49095 FROM URBAN RENEW FUND	250	250	250
0.00	0.00	0	49098 FROM NW URBAN RENEWAL	300	300	300
0.00	0.00	0	49108 FROM ALLOC DIRECT COST	21,715	21,715	21,715
0.00	0.00	0	49120 FROM SDC-SEWER	3,847	3,847	3,847
0.00	0.00	0	49122 FROM SDC-PARK	3,847	3,847	3,847
0.00	0.00	0	49125 FROM SDC-DRAINAGE	3,847	3,847	3,847
0.00	0.00	0	49130 FROM SDC-STREET	3,847	3,847	3,847
0.00	0.00	0	49135 FROM SDC-WATER	3,846	3,846	3,846
0.00	0.00	0	49901 BEGINNING BALANCE			
0.00	0.00	0	49998 TOTAL REVENUE	150,925	150,925	150,925
0.00	0.00	0	49999 TOTAL REVENUE	150,925	150,925	150,925
PERSONNEL SERVICES						
0.00	0.00	0	50001 SALARIES	65,566	65,566	65,566
0.00	0.00	0	50003 FRINGE BENEFITS	24,815	24,815	24,815
0.00	0.00	0	50600 OVERTIME	941	941	941
0.00	0.00	0	59999 TOTAL PERSONNEL SERV	91,322	91,322	91,322
MATERIALS & SERVICES						
0.00	0.00	0	61010 ADVERTISING	1,000	1,000	1,000
0.00	0.00	0	61120 COMMUNICATION (GEN'L)	5,074	5,074	5,074
0.00	0.00	0	61124 COMPUTER EXPENSE	14,500	14,500	14,500
0.00	0.00	0	61130 CONTRACT SERVICES	8,388	8,388	8,388
0.00	0.00	0	61240 DEPT/OPERATING EXPENSE	100	100	100
0.00	0.00	0	61290 DUES & SUBSCRIPTIONS	850	850	850
0.00	0.00	0	61320 EDUCATION & TRAINING	4,800	4,800	4,800

Date : 7/15/98
 Time : 2:08
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CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 542 INFO SYSTEM SERVICE

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
0.00	0.00	0	61401 UNEMPLOY INS	551	551	551
0.00	0.00	0	61600 MEETINGS & CONFERENCES			
0.00	0.00	0	61700 OFFICE SUPPLIES			
0.00	0.00	0	61701 OFFICE SUPPLIES (ENG)	500	500	500
0.00	0.00	0	69999 TOTAL MAT & SERV	35,763	35,763	35,763
CAPITAL OUTLAY						
0.00	0.00	0	72600 OTHER EQPT.	17,000	17,000	17,000
0.00	0.00	0	79999 TOTAL CAPITAL OUTLAY	17,000	17,000	17,000
INTERFUND TRANSFERS						
0.00	0.00	0	90025 TO GIS	6,250	6,250	6,250
0.00	0.00	0	90105 TO EQPT ACQ & REP FUND	590	590	590
0.00	0.00	0	90990 TOTAL INTERFUND TRANS	6,840	6,840	6,840
0.00	0.00	0	99000 TOTAL DEPT EXP	150,925	150,925	150,925
0.00	0.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 2

FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 542 - INFORMATION SYSTEMS (IS)

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61010 ADVERTISING:		
Personnel recruitment	1,000	<u>1,000</u>
61120 COMMUNICATIONS:		
Maintenance	1,074	
PBX Hardware	2,000	
Software	2,000	<u>5,074</u>
61124 COMPUTER EXPENSE:		
Service and repairs of hardware	2,000	
Parts	1,000	
Software	2,500	
Network maintenance	1,000	
Network software	8,000	<u>14,500</u>
61130 CONTRACT SERVICES:		
State WAN Connection	8,388	<u>8,388</u>
61240 DEPT./OPERATING EXPENSE:		<u>100</u>
61290 DUES AND SUBSCRIPTIONS:		
NOBUG Group	100	
Publications	750	<u>850</u>
61320 EDUCATION & TRAINING:		
Microsoft Network	4,500	
Software	300	<u>4,800</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 2

FUND: 50 - INTERGOVERNMENTAL FUNDS
DEPARTMENT: 542 - INFORMATION SYSTEMS (IS)

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61401 UNEMPLOYMENT INSURANCE:	551	<u>551</u>
61700 OFFICE SUPPLIES:	500	<u>500</u>
 <u>CAPITAL OUTLAY</u>		
72600 OTHER EQUIPMENT:		
Network software	12,000	
Voice mail server	5,000	<u>17,000</u>
 <u>INTERFUND TRANSFERS</u>		
90025 TO GIS	6,250	<u>6,250</u>
90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND:	590	<u>590</u>

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CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 544 USFS GRANT - CHEADLE LAKE

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
60,000.00	0.00	0	41020 FEDERAL GRANT FUNDS			
0.00	0.00	0	48100 INTEREST ON INVESTMENT			
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
0.00	2,844.65	0	49901 BEGINNING BALANCE			
60,000.00	2,844.65	0	49998 TOTAL REVENUE	0	0	0
MATERIALS & SERVICES						
57,155.35	2,844.65	0	61130 CONTRACT SERVICES			
0.00	0.00	0	61240 DEPT/OPERATING EXPENSE			
0.00	0.00	0	61700 OFFICE SUPPLIES			
57,155.35	2,844.65	0	69999 TOTAL MAT & SERV	0	0	0
57,155.35	2,844.65	0	99000 TOTAL DEPT EXP	0	0	0
2,844.65-	0.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

Date : 7/15/98
 Time : 2:08
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 546 FARM HOME ADMIN GRANT

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
20,862.18	329,137.86-	10,000	41020 FEDERAL GRANT FUNDS			
0.00	0.00	0	48100 INTEREST ON INVESTMENT			
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
0.00	0.00	0	49901 BEGINNING BALANCE			
20,862.18	329,137.86-	10,000	49998 TOTAL REVENUE	0	0	0
MATERIALS & SERVICES						
0.00	3,031.21	0	61100 INTERIM FIN EXP			
20,630.64	13,925.21	7,500	61130 CONTRACT SERVICES			
0.00	0.00	0	61240 DEPT/OPERATING EXPENSE			
0.00	0.00	0	61700 OFFICE SUPPLIES			
20,630.64	16,956.42	7,500	69999 TOTAL MAT & SERV	0	0	0
CAPITAL OUTLAY						
231.50	0.00	0	72050 LAND			
0.00	318,760.32	2,500	72301 IMPROVEMENTS (ENG)			
231.50	318,760.32	2,500	79999 TOTAL CAPITAL OUTLAY	0	0	0
20,862.14	335,716.74	10,000	99000 TOTAL DEPT EXP	0	0	0
0.04-	664,854.60	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

Date : 7/15/98
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CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 547 SPWF GRANT & LOAN

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	289,103.21	40,000	41050 STATE GRANT FUNDS			
64,096.79	340,000.00	0	41051 STATE LOAN FUNDS			
0.00	0.00	0	48100 INTEREST ON INVESTMENT			
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
0.00	0.00	0	49901 BEGINNING BALANCE			
64,096.79	629,103.21	40,000	49998 TOTAL REVENUE	0	0	0
MATERIALS & SERVICES						
0.00	1,244.59	0	61100 INTERIM FIN EXP			
39,622.45	27,661.78	30,000	61130 CONTRACT SERVICES			
0.00	0.00	0	61240 DEPT/OPERATING EXPENSE			
0.00	0.00	0	61700 OFFICE SUPPLIES			
39,622.45	28,906.37	30,000	69999 TOTAL MAT & SERV	0	0	0
CAPITAL OUTLAY						
418.50	0.00	0	72050 LAND			
24,055.84	629,352.77	10,000	72301 IMPROVEMENTS (ENG)			
24,474.34	629,352.77	10,000	79999 TOTAL CAPITAL OUTLAY	0	0	0
64,096.79	658,259.14	40,000	99000 TOTAL DEPT EXP	0	0	0
0.00	29,155.93	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM INFORMATION
STATE FOOT AND BIKE PATH

Page 1 of 1

PROGRAM DESCRIPTION:

This fund was originally set up to administer revenues from the state gas tax. The revenues may only be used to fund qualified foot and bike path projects.

The City now uses the fund for all budgeted projects relating to pedestrian and bikeway improvements.

Budget cuts in the general fund left this fund without the major portion of its revenue. This budget has been used to support a continuation of the City's Sidewalk Construction/Repair Incentive Program through FY 1995-96. Funds are also included to install the high priority sidewalks not installed by property owners as requested by City Council. The money spent installing these sidewalks will eventually be reimbursed to the city.

Funding was included for year two and three of a three-year program to bring the city into compliance with new ADA requirements for curb access ramps on public sidewalks as indicated in the Sidewalk Improvement Program of the Transportation Capital Improvement Program. The fund will be utilized to complete the High Priority Sidewalk program during 1998-99.

Seven projects have been completely or partially funded out of this fund. Between the Sidewalk Access Ramp Project, the 1992 and 1995 City Sidewalk Projects, the High Priority Sidewalk Project, State Highway Access Ramp Project and the Sidewalk Incentive Program, 28,468.95 lineal feet of sidewalk and 131 sidewalk access ramps have been installed.

Date : 7/15/98
 Time : 2:08
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CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 550 STATE FOOT & BIKE PATH

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	0	42060 UNBONDED PRINCIPAL-LID			
0.00	0.00	0	42070 UNBONDED INT-LID			
5,610.30	7,420.16	3,517	48100 INTEREST ON INVESTMENT			
12,500.00	12,500.00	0	48140 MISCELLANEOUS REVENUE			
5,326.30	5,224.10	5,000	49045 STATE HIGHWAY REVENUE	5,100	5,100	5,100
23,000.00	108,500.00	0	49105 FROM STR CAP PROJ			
87,475.10	62,826.20	99,056	49901 BEGINNING BALANCE	44,000	44,000	44,000
133,911.70	196,470.46	107,573	49998 TOTAL REVENUE	49,100	49,100	49,100
PERSONNEL SERVICES						
16,265.10	13,841.08	0	50001 SALARIES			
5,846.63	5,174.20	0	50003 FRINGE BENEFITS			
0.00	0.00	0	50250 PART TIME			
1,204.30	6.91	0	50600 OVERTIME			
23,316.03	19,022.19	0	59999 TOTAL PERSONNEL SERV	0	0	0
MATERIALS & SERVICES						
250.86	3,711.69	0	61010 ADVERTISING			
0.00	0.00	0	61126 COMPUTER EXP (ENG)			
0.00	0.00	400	61128 COMPUTER EXP (PW)	75	75	75
0.00	20.80	0	61130 CONTRACT SERVICES			
0.00	438.24	0	61131 CONTRACT SERVICES (PW)			
0.00	0.00	0	61133 CONTRACT SERV (ENG)			
482.43	57.67	0	61240 DEPT/OPERATING EXPENSE			
29.22	0.00	0	61401 UNEMPLOY INS			
4,935.28	5,526.45	3,000	61852 SIDEWALK GRANTS			
5,697.79	9,754.85	3,400	69999 TOTAL MAT & SERV	75	75	75
CAPITAL OUTLAY						
360.00	18,367.97	100,400	72300 IMPROVEMENTS	48,625	48,625	48,625
41,711.68	45,142.33	0	72301 IMPROVEMENTS (ENG)			
0.00	0.00	0	72601 OTHER EQPT (ENG)			
42,071.68	63,510.30	100,400	79999 TOTAL CAPITAL OUTLAY	48,625	48,625	48,625
CONTINGENCIES						

Date : 7/15/98
 Time : 2:08
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 550 STATE FOOT & BIKE PATH

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
0.00	0.00	3,773	80005 OPERATING CONTINGENCY			
0.00	0.00	3,773	89999 TOTAL CONTINGENCIES	0	0	0
INTERFUND TRANSFERS						
0.00	0.00	0	90027 TO INFO SYSTEM SERVICE	400	400	400
0.00	50.00	0	90105 TO EQPT ACQ & REP FUND			
0.00	50.00	0	90990 TOTAL INTERFUND TRANS	400	400	400
71,085.50	92,337.34	107,573	99000 TOTAL DEPT EXP	49,100	49,100	49,100
62,826.20-	104,133.12-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 - INTERGOVERNMENTAL

DEPARTMENT: 550 - STATE FOOT AND BIKE PATH

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61128 COMPUTER EXPENSE (PW):		
Software	25	
Supplies	25	
Training	25	<u>75</u>
 <u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS:		
High Priority City Sidewalk Phase V	48,625	<u>48,625</u>
 <u>INTERFUND TRANSFERS</u>		
90027 TO INFORMATION SERVICES	400	<u>400</u>

PROGRAM INFORMATION
ENGINEERING DEVELOPMENT REVIEW

Page 1 of 2

PROGRAM DESCRIPTION:

The Engineering Division provides technical review of development in Lebanon. This review occurs in two primary areas: public improvements by private contract and planning related submittals.

Public improvements are new transportation, water, wastewater, and drainage systems constructed in public rights-of-way or easements. They can be constructed by property owners, by a contractor hired by a property owner, city crews, or contractors hired by the city. For example, a subdivision developer is usually required to install new public streets and utilities as part of the subdivision. When a public improvement is installed by private contract, the developer must acquire either a public improvements permit, for major work involving drawing review, or a right-of-way permit for simple work. These permit fees cover part of the city's cost for plan review and inspections to assure the improvements meet city standards. Part of the total development review cost is funded by the street and utility funds.

Engineering development review is also a part of the planning process. Work in this category includes review and inspection of site plans, subdivisions, major and minor land partitions, planned developments, annexations and planning administrative reviews.

This budget department accounts for all revenues and related expenditures for engineering development review.

A new position, Building/Engineering Permit Specialist is included in this budget. The position will be shared 60 percent Building Inspection, 40 percent Engineering Development Review. Additional information regarding this position is found in the Building Inspection Budget - Department 427.

PROGRAM INFORMATION
ENGINEERING DEVELOPMENT REVIEW

Page 2 of 2

<u>POSITIONS:</u>	<u>1997-98</u>	<u>1998-99</u>
Building/Engineering Permit Specialist	.0000 FTE	.4000 FTE
Engineering Associate (Development)	.3000 FTE	.3000 FTE
Engineering Associate (Facility Planning)	.0000 FTE	.0400 FTE
City Engineer	.1500 FTE	.1800 FTE
Engineering Tech II (Information Systems)	.0500 FTE	.0000 FTE
Engineering Tech III (Facility Planning)	.0000 FTE	.0500 FTE
Project Engineer (Development)	.3000 FTE	.3000 FTE
Secretary/Data Entry	.0300 FTE	.0300 FTE
Senior Engineer	<u>.0000 FTE</u>	<u>.1000 FTE</u>
 SUBTOTAL	 .8300 FTE	 1.4000 FTE
 Development Intern	 <u>.0000 FTE</u>	 <u>.4000 FTE</u>
 TOTAL	 .8300 FTE	 1.8000 FTE

Date : 7/15/98
 Time : 2:08
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 555 ENG DEVELOPMENT REVIEW

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
12,166.22	10,241.31	7,000	46015 DEVELOPMENT REVIEW FEE	7,000	7,000	7,000
18,937.87	56,103.06	40,000	48061 PUBLIC IMP APPS FEES	40,000	40,000	40,000
4,407.70	3,713.00	3,700	48065 RIGHT OF WAY PERMITS	3,500	3,500	3,500
1,333.01	3,147.28	2,000	48100 INTEREST ON INVESTMENT	2,000	2,000	2,000
0.00	598.00	1,000	48140 MISCELLANEOUS REVENUE	1,000	1,000	1,000
20,354.04	36,132.23	75,000	49901 BEGINNING BALANCE	105,000	105,000	115,000
57,198.84	109,934.88	128,700	49998 TOTAL REVENUE	158,500	158,500	168,500
PERSONNEL SERVICES						
12,308.60	15,370.35	32,795	50001 SALARIES	52,688	52,688	52,688
4,561.23	5,460.26	11,866	50003 FRINGE BENEFITS	18,742	18,742	18,742
142.09	48.89	334	50600 OVERTIME	340	340	340
17,011.92	20,879.50	44,995	59999 TOTAL PERSONNEL SERV	71,770	71,770	71,770
MATERIALS & SERVICES						
0.00	0.00	0	61010 ADVERTISING			
0.00	0.00	0	61011 ADVERTISING (ENG)	1,500	1,500	1,500
0.00	0.00	500	61126 COMPUTER EXP (ENG)	20,500	20,500	20,500
0.00	157.08	0	61131 CONTRACT SERVICES (PW)			
154.00	0.00	15,000	61133 CONTRACT SERV (ENG)	25,000	25,000	25,000
2,883.57	438.64	1,000	61241 OPERATING EXP (ENG)	2,000	2,000	2,000
47.12	202.01	1,000	61251 OP SUPPLIES (ENG)	1,500	1,500	1,500
0.00	0.00	216	61401 UNEMPLOY INS	344	344	344
0.00	57.58	200	61801 PETROLEUM (ENG)	200	200	200
3,084.69	855.31	17,916	69999 TOTAL MAT & SERV	51,044	51,044	51,044
CAPITAL OUTLAY						
0.00	127.86	0	72601 OTHER EQPT (ENG)	3,500	3,500	3,500
0.00	127.86	0	79999 TOTAL CAPITAL OUTLAY	3,500	3,500	3,500
CONTINGENCIES						
0.00	0.00	64,389	80005 OPERATING CONTINGENCY	29,014	29,014	14,747
0.00	0.00	64,389	89999 TOTAL CONTINGENCIES	29,014	29,014	14,747

Date : 7/15/98
 Time : 2:08
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 555 ENG DEVELOPMENT REVIEW

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
INTERFUND TRANSFERS						
0.00	0.00	0	90027 TO INFO SYSTEM SERVICE	2,892	2,892	2,892
0.00	0.00	0	90052 TO STORM DRAINAGE			24,267
970.00	820.00	1,400	90105 TO EQPT ACQ & REP FUND	280	280	280
970.00	820.00	1,400	90990 TOTAL INTERFUND TRANS	3,172	3,172	27,439
21,066.61	22,682.67	128,700	99000 TOTAL DEPT EXP	158,500	158,500	168,500
36,132.23-	87,252.21-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 555 - ENGINEERING DEVELOPMENT REVIEW

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61011 ADVERTISING (ENG):		
Personnel recruitments	1,500	<u>1,500</u>
61126 COMPUTER EXPENSE (ENG):		
Permit generating/tracking software	20,000	
Network software	300	
Repairs	200	<u>20,500</u>
61133 CONTRACT SERVICES (ENG):		
Inspection services	15,000	
Development Intern	10,000	<u>25,000</u>
61241 DEPARTMENT OPERATING EXPENSE (ENG):		
Document reproduction	500	
Surveying and inspection expense	500	
Testing expense	1,000	<u>2,000</u>
61251 DEPARTMENT OPERATING SUPPLIES (ENG):		
Assessor maps, surveys	500	
Drafting, blueprint and reproduction supplies	500	
Surveying and inspection supplies	500	<u>1,500</u>
61401 UNEMPLOYMENT INSURANCE	344	<u>344</u>
61801 PETROLEUM (ENG):		
Fuel, oil and lubricants	200	<u>200</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 2

FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 555 - ENGINEERING DEVELOPMENT REVIEW

<u>CAPITAL OUTLAY</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
72601 OTHER EQUIPMENT (ENG):		
Office equipment	500	
New computer	3,000	<u>3,500</u>
 <u>INTERFUND TRANSFER</u>		
90027 TO INFORMATION SYSTEMS	2,892	<u>2,892</u>
90052 TO STORM DRAINAGE UTILITY:	24,267	<u>24,267</u>
 90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND:	280	<u>280</u>

PROGRAM INFORMATION

STREETS

Page 1 of 3

PROGRAM DESCRIPTION:

The street budget funds several activities. Street maintenance is handled by the Street Section of the Maintenance Services Division.

Primary maintenance functions under the jurisdiction of the Street Section include graveling and grading of streets and alleys, street and curb repair and patching, sidewalk repairs, and in some cases replacement. The Street Section is also responsible for repair and maintenance of all traffic signing, three traffic signals, and traffic striping which includes the painting of 140 crosswalks, 312 stop bars, over 8 miles of centerline stripe, miles of yellow curb, and many other legends and delineators. Street Section personnel mow along many city rights-of-way, pick up trash throughout the city (including dead animals), clean streets by sweeping and flushing, trim trees in the right-of-way, and build and maintain facilities and buildings throughout the city.

Over the past few years, an increase in activities such as traffic signing and particularly traffic painting have taken more and more man hours to complete. With this increased demand because of growth of the city fewer hours have been spent in activities such as tree trimming. At the same time subdivisions put in the 70's now have more mature trees and shrubs, requiring more trimming. This trimming is done to provide clearance over streets for trucks, school buses and the street sweeper. Trimming over sidewalks provides for safe passage of pedestrians. We have gone from being able to completely trim the city every two years a few years ago to a 4 year cycle.

With a decrease in maintenance revenue this year as well as a substantial decrease in beginning balance it was necessary to cut back another maintenance program. Street sweeping has been cut to approximately half of previous budgets. Residential neighborhoods will now be swept once every other month. The downtown area will be swept once every other week and truck routes swept every week. We will still provide sweeping in emergencies and for special events as in the past.

Our vehicle maintenance is performed by the Lebanon Fire District. We pay for one mechanic and the Fire District provides another mechanic, supervision, a shop and equipment. This has been a very cost effective arrangement and will continue.

PROGRAM INFORMATION

STREETS

Page 2 of 3

PROGRAM DESCRIPTION: (continued)

The Engineering Services Division investigates and resolves traffic control problems such as street lighting, traffic signals and signing, road geometry problems, vision obstructions, and parking problems. Staff members regularly review traffic accident reports and often make on-site investigations in an effort to identify and correct traffic hazards.

Also included in this fund is the revenue from leasing property for the Lebanon Transfer Station and the expenditures for maintaining the old Lebanon landfill property. The expenditures are mowing and groundwater testing.

Starting in the 1998-99 budget, additional street preservation (crack sealing, slurry sealing and overlays) funding will be provided through proposed franchise fee increases. This new funding source and work is included in Department 840 - Streets Capital Projects.

PROGRAM INFORMATION

STREETS

Page 3 of 3

<u>POSITIONS:</u>	<u>1997-98</u>	<u>1998-99</u>
Administrative Assistant	.1500 FTE	.1000 FTE
City Administrator	.1300 FTE	.1300 FTE
City Engineer	.0300 FTE	.0300 FTE
City Planner	.0000 FTE	.1200 FTE
Crew Chief	1.0000 FTE	1.0000 FTE
Director of Public Works	.1500 FTE	.0700 FTE
Engineering Associate (Development)	.0250 FTE	.0250 FTE
Engineering Associate (Facility Planning)	.1000 FTE	.0000 FTE
Engineering Tech I (Development)	.2800 FTE	.1300 FTE
Engineering Tech II (Information Systems)	.1000 FTE	.0000 FTE
Finance Director	.0600 FTE	.0600 FTE
Finance Operations Manager	.0600 FTE	.0600 FTE
Information Systems Specialist	.0500 FTE	.0000 FTE
Maintenance Division Manager	.2100 FTE	.2200 FTE
Maintenance Supervisor	.2100 FTE	.2200 FTE
Maintenance Worker	.6700 FTE	.3400 FTE
Payroll Specialist - Confidential	.0700 FTE	.0700 FTE
Project Engineer (Development)	.1000 FTE	.1000 FTE
Secretary/Accounts Payable Clerk	.0800 FTE	.0800 FTE
Secretary/Data Entry	.0700 FTE	.0500 FTE
Secretary (2)	.1000 FTE	.1000 FTE
Sr. Maintenance Worker (2)	<u>2.0000 FTE</u>	<u>1.8100 FTE</u>
 SUBTOTAL	 5.6150 FTE	 4.6850 FTE
 Development Intern	 .0000 FTE	 .0600 FTE
Temporary Public Works Secretary (PW Scanning)	<u>.0481 FTE</u>	<u>.0500 FTE</u>
 TOTAL	 5.6931 FTE	 4.7950 FTE
 Contract - City Attorney	 5.76% of contract wage	
Contract - Secretary Service for City Council	12% of contract wage	
Mayor and City Council	12% of wage	

Date : 7/15/98
Time : 2:08
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CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/15/98

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 558 STREET MAINTENANCE

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
527,304.14	517,187.88	550,000	41075 ST DEPT OF TRANS	530,000	530,000	530,000
1,920.58	2,114.43	2,000	44025 VALLEY LANDFILLS	1,500	1,500	1,500
6,448.79	7,446.92	6,500	45020 REV FROM RENTED PROP	7,500	7,500	7,500
5,886.64	3,657.87	4,000	48100 INTEREST ON INVESTMENT	500	500	500
7,507.23	8,603.50	4,000	48140 MISCELLANEOUS REVENUE	1,000	1,000	1,000
0.00	0.00	0	49070 FROM TPR-ORD DEV GRANT	4,300	4,300	4,300
149,412.33	131,893.05	64,000	49901 BEGINNING BALANCE	19,000	19,000	35,000
698,479.71	670,903.65	630,500	49998 TOTAL REVENUE	563,800	563,800	579,800
PERSONNEL SERVICES						
176,910.48	174,239.49	195,630	50001 SALARIES	180,561	180,561	180,561
66,723.57	67,086.23	85,572	50003 FRINGE BENEFITS	72,305	72,305	72,305
0.00	0.00	0	50250 PART TIME			
0.00	0.00	0	50255 PARENTAL LEAVE EXPENSE			
1,915.27	1,117.36	2,250	50600 OVERTIME	2,090	2,090	2,090
245,549.32	242,443.08	283,452	59999 TOTAL PERSONNEL SERV	254,956	254,956	254,956
MATERIALS & SERVICES						
300.20	22.65	30	61009 ADVERTISING (PW)	470	470	470
0.00	0.00	100	61010 ADVERTISING	100	100	100
0.00	388.03	200	61011 ADVERTISING (ENG)	200	200	200
13.60	0.00	300	61012 ADVERTISING (MAINT)	100	100	100
27.21	68.76	50	61121 COMMUNICATION (ENG)	50	50	50
654.50	691.94	700	61122 COMMUNICATION (MAINT)	700	700	700
106.99	391.02	300	61123 COMMUNICATION (PW)	110	110	110
376.57	698.38	750	61124 COMPUTER EXPENSE	750	750	750
0.00	1,479.19	1,000	61126 COMPUTER EXP (ENG)	1,000	1,000	1,000
28.68	151.25	1,300	61127 COMPUTER EXP (MAINT)	300	300	300
62.67	7.85	850	61128 COMPUTER EXP (PW)	350	350	350
4,834.00	21,116.72	18,436	61130 CONTRACT SERVICES	4,140	4,140	4,140
912.80	2,241.63	4,200	61131 CONTRACT SERVICES (PW)	3,555	3,555	3,555
1,856.00	3,424.89	1,000	61133 CONTRACT SERV (ENG)	1,000	1,000	1,000
2,886.00	2,660.00	350	61134 CONTRACT SERV (MAINT)	350	350	350
965.04	2.21	0	61239 OPERATING EXP (ADMIN)			
2,370.44	1,159.91	851	61240 DEPT/OPERATING EXPENSE	851	851	851
78.22	31.21	1,000	61241 OPERATING EXP (ENG)	1,000	1,000	1,000
27,858.13	33,464.80	36,600	61242 OPERATING EXP (MAINT)	31,550	31,550	31,550
2,666.89	856.42	590	61243 OPERATING EXP (PW)	790	790	790
290.35	132.57	300	61251 OP SUPPLIES (ENG)	300	300	300
452.00	857.55	900	61252 OP. SUPPLIES (MAINT)	900	900	900

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CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/15/98

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 558 STREET MAINTENANCE

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
182.86	124.71	400	61253 OP SUPPLIES (PW)	360	360	360
4.00	73.88	100	61290 DUES & SUBSCRIPTIONS	355	355	355
159.04	0.00	100	61291 DUES & SUBSCRIPT (ENG)	100	100	100
0.00	71.75	100	61292 DUES & SUBS (MAINT)	100	100	100
240.00	131.81	350	61293 DUES & SUBSCRIPT (PW)	280	280	280
251.67	0.00	40	61319 ED & TRNG (ADMIN)	40	40	40
6.17	54.70	150	61320 EDUCATION & TRAINING	150	150	150
399.77	8.25	100	61321 EDUCATION & TRNG (ENG)	100	100	100
1,254.91	1,331.52	600	61322 ED & TRNG (MAINT)	1,400	1,400	1,400
371.59	424.03	200	61323 EDUCATION & TRNG (PW)	400	400	400
87,149.83	89,537.78	85,000	61390 STREET LIGHTS	87,000	87,000	87,000
22,000.00	23,698.51	22,000	61400 INSURANCE	22,000	22,000	22,000
169.92	140.61	1,471	61401 UNEMPLOY INS	1,416	1,416	1,416
583.33	0.00	500	61420 INS REPAIR & DEDUCT	500	500	500
1,293.07	1,421.70	1,600	61502 UNIFORMS (MAINT)	1,500	1,500	1,500
5,670.09	1,067.04	3,400	61562 MAINT/BLDG (MAINT)	2,000	2,000	2,000
0.00	83.40	100	61571 MAINT/EQPT (ENG)	100	100	100
2,638.85	916.92	1,500	61572 MAINT/EQPT (MAINT)	500	500	500
14.33	140.43	150	61573 MAINT/EQPT (PW)	150	150	150
0.00	0.00	0	61580 MAINT/VEHICLES			
300.42	166.94	200	61581 MAINT/VEHICLES (ENG)	200	200	200
25,066.38	27,859.54	29,050	61582 MAINT/VEHICLES (MAINT)	29,100	29,100	29,100
157.07	0.00	600	61599 MTGS & CONF (ADMIN)	600	600	600
106.56	84.50	150	61600 MEETINGS & CONFERENCES	150	150	150
155.00	0.00	200	61601 MTGS & CONF (ENG)	200	200	200
400.65	65.88	400	61602 MTGS & CONF (MAINT)	400	400	400
30.91	220.40	400	61603 MTGS & CONF (PW)	560	560	560
6.93	177.35	0	61700 OFFICE SUPPLIES			
174.13	87.03	150	61701 OFFICE SUPPLIES (ENG)	150	150	150
210.30	221.67	300	61702 OFF SUPPLIES (MAINT)	250	250	250
716.57	390.53	700	61703 OFFICE SUPPLIES (PW)	510	510	510
96.38	104.26	100	61801 PETROLEUM (ENG)	100	100	100
7,440.31	6,385.62	6,500	61802 PETROLEUM (MAINT)	4,850	4,850	4,850
0.00	0.00	0	61820 POSTAGE	190	190	190
0.00	150.00	150	61883 RENT (PW)	550	550	550
2,041.07	1,628.53	2,000	61902 UTILITIES (MAINT)	2,000	2,000	2,000
206,032.40	226,616.27	228,568	69999 TOTAL MAT & SERV	206,827	206,827	206,827

CAPITAL OUTLAY

549.93	2,100.09	300	72102 BUILDINGS (MAINT)			
0.00	5,543.16	0	72302 IMPROVEMENTS (MAINT)			
0.00	7,000.00	0	72303 IMPROVEMENTS (PW)			
0.00	2,284.05	0	72501 OFFICE EQPT (ENG)			
0.00	839.72	0	72502 OFFICE EQPT (MAINT)			
2,998.00	50.16	1,050	72503 OFFICE EQPT (PW)	380	380	380
2,452.91	2,658.11	750	72602 OTHER EQPT (MAINT)			

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CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 558 STREET MAINTENANCE

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
0.00	0.00	0	72802 VEHICLES (MAINT)			
6,000.84	20,475.29	2,100	79999 TOTAL CAPITAL OUTLAY	380	380	380
CONTINGENCIES						
3,038.10	0.00	10,656	80005 OPERATING CONTINGENCY	12,207	12,207	28,207
0.00	0.00	0	80030 RES - MED INS			
3,038.10	0.00	10,656	89999 TOTAL CONTINGENCIES	12,207	12,207	28,207
INTERFUND TRANSFERS						
7,000.00	22,168.00	0	90025 TO GIS			
0.00	0.00	0	90027 TO INFO SYSTEM SERVICE	10,336	10,336	10,336
54,296.00	49,145.00	67,824	90052 TO STORM DRAINAGE	43,824	43,824	43,824
44,670.00	42,540.00	37,900	90105 TO EQPT ACQ & REP FUND	35,270	35,270	35,270
105,966.00	113,853.00	105,724	90990 TOTAL INTERFUND TRANS	89,430	89,430	89,430
566,586.66	603,387.64	630,500	99000 TOTAL DEPT EXP	563,800	563,800	579,800
131,893.05	67,516.01	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 558 - STREETS

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61009 ADVERTISING (PW):		
Personnel recruitment and ads	470	<u>470</u>
61010 ADVERTISING (FI):		
Public notices	100	<u>100</u>
61011 ADVERTISING (ENG):		
Personnel recruitment	200	<u>200</u>
61012 ADVERTISING (MT):		
Personnel recruitment	100	<u>100</u>
61121 COMMUNICATIONS (ENG):		
Service and repair of radio equipment	50	<u>50</u>
61122 COMMUNICATIONS (MT):		
Service and repair of radio equipment	500	
Cell phone	200	<u>700</u>
61123 COMMUNICATIONS (PW):		
Cellular equipment	80	
Pager	30	<u>110</u>
61124 COMPUTER EXPENSE (FI):		
Programs and programming	750	<u>750</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 9

FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 558 - STREETS

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61126 COMPUTER EXPENSE (ENG):		
Miscellaneous software	150	
Network software	150	
Service and repair of hardware	250	
Statewide Area Network software	250	
Supplies	200	<u>1,000</u>
61127 COMPUTER EXPENSE (MT):		
Service and repair of hardware	200	
Supplies	100	<u>300</u>
61128 COMPUTER EXPENSE (PW):		
Service computer/printer	120	
Software	40	
Supplies	150	
Training	40	<u>350</u>
61130 CONTRACT SERVICES:		
City Attorney	3,780	
City Council Secretary	360	<u>4,140</u>
61131 CONTRACT SERVICES (PW):		
Development Intern	1,872	
Municipal code reformat	500	
Outside engineering and survey services	200	
Temporary secretary	983	<u>3,555</u>

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 558 - STREETS

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61133 CONTRACT SERVICES (ENG):		
Network maintenance contract	200	
Statewide Area Network contract	500	
Surveying and material testing expenses	300	<u>1,000</u>
61134 CONTRACT SERVICES (MT):		
Janitorial service for shop	350	<u>350</u>
61240 DEPARTMENT/OPERATING EXPENSE (FI):		
Employee Assistance Program	307	
Miscellaneous Department Expenses	150	
Safety Incentive Program	400	<u>851</u>
61241 DEPARTMENT/OPERATING EXPENSE (ENG):		
Expense reimbursement	200	
Lab testing - landfill (FP)	700	
Testing lab expense	100	<u>1,000</u>

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 50 - INTERGOVERNMENTAL FUNDS
DEPARTMENT: 558 - STREETS

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61242 DEPARTMENT/OPERATING EXPENSE (MT):		
Bridge repairs	2,000	
Concrete repairs and finishing	2,000	
Dust control	6,600	
Gravel	1,500	
Hazardous spill cleanup materials and disposal	500	
Sweeper brooms	450	
Public property cleaning, vegetation control, leaf pickup, landfill fees	1,600	
Shop operations - welding supplies, materials	500	
Sign maintenance/barricades	1,400	
Snow/ice control	1,000	
Street repairs - asphalt	5,000	
Tool/equipment rental	500	
Traffic control/painting	6,500	
Thermo plastic/hot tape traffic markings	2,000	<u>31,550</u>
61243 DEPARTMENT/OPERATING EXPENSE (PW):		
Establish Lebanon Communications Operations Center (EOC)	250	
Expense reimbursement	390	
Oregon co-op purchasing agreement	150	<u>790</u>
61251 DEPARTMENT/OPERATING SUPPLIES (ENG):		
Assessor maps/microfilm	100	
Drafting, surveying and inspection supplies	100	
References, code books	100	<u>300</u>
61252 DEPARTMENT/OPERATING SUPPLIES (MT):		
Hand tools, shovels, rakes, picks, drills, sanders, cement finishing tools, blades, brushes	500	
Small hardware items, equipment cleaner, shop towels, shop supplies	400	<u>900</u>

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 558 - STREETS

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61253 DEPARTMENT/OPERATING SUPPLIES (PW):		
Miscellaneous	110	
Assessor maps/microfiche	30	
Reference, code and other books	220	<u>360</u>
61290 DUES & SUBSCRIPTIONS (FI):		
Professional dues	100	
League of Oregon Cities dues	255	<u>355</u>
61291 DUES & SUBSCRIPTIONS (ENG):		
American Public Works Association (APWA)	50	
Regional Highway Advocacy Contribution	50	<u>100</u>
61292 DUES & SUBSCRIPTIONS (MT):		
American Public Works Association (APWA)	100	<u>100</u>
61293 DUES & SUBSCRIPTIONS (PW):		
American Public Works Association (APWA)	70	
ENR Subscriptions	80	
T2 Center	130	<u>280</u>
61319 EDUCATION & TRAINING (ADMIN):		
Training, workshops, seminars	40	<u>40</u>
61320 EDUCATION & TRAINING (FI):	150	<u>150</u>
61321 EDUCATION & TRAINING (ENG):		
Training, workshops, seminars	100	<u>100</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 6 of 9

FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 558 - STREETS

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINETOTAL</u>
61322 EDUCATION & TRAINING (MT):		
Reimbursement for course work	400	
Training, workshops, seminars	1,000	<u>1,400</u>
61323 EDUCATION & TRAINING (PW):		
Training, workshops and classes	400	<u>400</u>
61390 STREET LIGHTS:		
Electricity and maintenance fee for city street lights	87,000	<u>87,000</u>
61400 INSURANCE:		
Vehicle, general liability, equipment and building coverage	22,000	<u>22,000</u>
61401 UNEMPLOYMENT INSURANCE:	1,416	<u>1,416</u>
61420 INSURANCE REPAIR & DEDUCT:	500	<u>500</u>
61502 UNIFORM PURCHASE/LAUNDERING (MT):		
Purchase, repair, cleaning of uniforms, safety equipment	1,300	
Rain gear, rubber boots, gloves	200	<u>1,500</u>
61562 MAINTENANCE/BUILDING & GROUNDS (MT):		
Building repair, paint, light bulbs, gravel	400	
Maintenance of rental house (925 4th St.)	1,600	<u>2,000</u>
61571 MAINTENANCE/EQUIPMENT (ENG):		
Maintenance of field/office equipment	100	<u>100</u>

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 558 - STREETS

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL LINE TOTAL

61572 MAINTENANCE/EQUIPMENT (MT):

Hydraulic tools, Stanley power unit, tampers, saws, hoses	150	
Other equipment, sand spreader, concrete saw, chipper, trailer, rear deck mower, cement mixer, chainsaws, power plant, hot box	200	
Power tools, tree trimming tools, grinders, edgers, cutters	150	<u>500</u>

61573 MAINTENANCE/EQUIPMENT (PW):

Service and repair of office equipment	150	<u>150</u>
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61581 MAINTENANCE/VEHICLES (ENG):

Engineering vehicles	100	
Payment to Fire District for mechanic	100	<u>200</u>

61582 MAINTENANCE/VEHICLES (MT):

Bucket Truck (annual certification)	900	
Crane	500	
Dump trucks (2)	1,300	
Flat bed trucks (2)	600	
Grader	2,000	
Jointly-owned vehicles (29%)	500	
Payment to Fire District for mechanic	19,800	
Pickups (2)	1,000	
Roller	300	
Street Flusher	500	
Street Sweeper	700	
Tractors and attachments (3)	1,000	<u>29,100</u>

61599 MEETINGS & CONFERENCES (ADMIN):

Business meetings and travel luncheons	600	<u>600</u>
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PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 558 - STREETS

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61600 MEETINGS & CONFERENCES (FI):		
Business meetings and travel luncheons	150	<u>150</u>
61601 MEETINGS & CONFERENCES (ENG):		
American Public Works Association Conference	100	
Business meetings and travel luncheons	50	
Streets and Roads Conference	50	<u>200</u>
61602 MEETINGS & CONFERENCES (MT):		
American Public Works Association Conference	280	
Business meetings and travel lunches	120	<u>400</u>
61603 MEETINGS & CONFERENCES (PW):		
American Public Works Association Conference	100	
Business meetings and travel luncheons	260	
Streets and Roads Conference	200	<u>560</u>
61701 OFFICE SUPPLIES (ENG):	150	<u>150</u>
61702 OFFICE SUPPLIES (MT):	250	<u>250</u>
61703 OFFICE SUPPLIES (PW):	510	<u>510</u>
61801 PETROLEUM PRODUCTS (ENG):		
Gasoline, oil lubricants	100	<u>100</u>
61802 PETROLEUM PRODUCTS (MT):		
Gasoline, oil lubricants	4,850	<u>4,850</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 9 of 9

FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 558 - STREETS

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61820 POSTAGE:	190	<u>190</u>
61883 RENT (PW):		
Annex rent	550	<u>550</u>
61902 UTILITIES (MT):		
Electricity at shop	1,500	
Natural Gas at shop	500	<u>2,000</u>
 <u>CAPITAL OUTLAY</u>		
72503 OFFICE EQUIPMENT (PW):	380	<u>380</u>
 <u>INTERFUND TRANSFERS</u>		
90027 TO INFORMATION SYSTEMS:	10,336	<u>10,336</u>
90052 TO STORM DRAINAGE FUND	43,824	<u>43,824</u>
90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND:	35,270	<u>35,270</u>

PROGRAM INFORMATION

STORM DRAINAGE

Page 1 of 2

PROGRAM DESCRIPTION:

The Public Works Collection Section is responsible for storm drainage throughout the city.

The crew is responsible for all functions mentioned under the Wastewater Program as well as cleaning of catch basins, storm lines, and open drainage ditches throughout the city. Currently this program provides for minimal routine cleaning and responds to primarily emergencies and known problem areas.

Because street sweeping not only makes the city look better but prevents a large amount of debris from entering the storm drainage system, this fund supports approximately 20% of the street sweeping expense. As Federal requirements become stricter for storm water discharge, this street cleaning function will become more and more important.

The Engineering Division investigates minor drainage problems and develops solutions to the problems.

Our only source of funding for this program is in the form of a transfer from the Street Maintenance budget. The result is that the work included in this budget will be complaint driven. Very little preventative maintenance or capital improvements will be accomplished within this budgeting constraint. Unlike the other utilities, Lebanon does not have a user fee to fund maintenance and improvement of the storm drainage system. Other cities have used drainage fees to set up drainage utilities to support storm drainage systems. Still others are supported by general fund dollars from property tax revenue. Because revenues in the Street budget are tight and we need to increase regular maintenance, alternative methods for funding this program must be investigated.

New funding for storm drainage is proposed for FY 1998-99. A "startup" budget for a new storm drainage utility is included in the new budget Department 450 - Storm Drainage Utility. If approved, the new utility will replace the current storm drainage maintenance budget and street fund transfers will be discontinued.

PROGRAM INFORMATION

STORM DRAINAGE

Page 2 of 2

POSITIONS:

	<u>1997-98</u>	<u>1998-99</u>
Administrative Assistant	.0900 FTE	.0900 FTE
Crew Chief	.1900 FTE	.2000 FTE
Director of Public Works	.0300 FTE	.0300 FTE
Engineering Associate (Development)	.0250 FTE	.0250 FTE
Engineering Division Manager	.0300 FTE	.0000 FTE
Engineering Tech I (Development)	.1100 FTE	.1100 FTE
Engineering Tech II (Information Systems)	.1000 FTE	.0000 FTE
Environmental Specialist (Facility Planning)	.0500 FTE	.0000 FTE
Information Systems Specialist	.0500 FTE	.0000 FTE
Maintenance Division Manager	.0400 FTE	.0400 FTE
Maintenance Supervisor	.0400 FTE	.0400 FTE
Secretary/Data Entry	.0500 FTE	.0500 FTE
Secretary	.0300 FTE	.0300 FTE
Sr. Maintenance Worker (2)	<u>.3000 FTE</u>	<u>.3000 FTE</u>
 SUBTOTAL	 1.1350 FTE	 .9150 FTE
 Temporary Public Works Secretary (PW Scanning)	 <u>.0183 FTE</u>	 <u>.0200 FTE</u>
 TOTAL	 1.1533 FTE	 .9350 FTE

Date : 7/15/98
 Time : 2:08
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 559 STORM DRAINAGE

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
514.90	436.69	300	48100 INTEREST ON INVESTMENT	500	500	500
0.00	2,897.99	0	48140 MISCELLANEOUS REVENUE			
54,296.00	49,145.00	67,824	49046 FROM STREETS FUND	43,824	43,824	43,824
8,650.38	1,709.68	1,000	49901 BEGINNING BALANCE	19,000	19,000	19,000
63,461.28	54,189.36	69,124	49998 TOTAL REVENUE	63,324	63,324	63,324
PERSONNEL SERVICES						
26,863.41	33,505.67	40,045	50001 SALARIES	32,710	32,710	32,710
9,392.16	11,549.36	15,303	50003 FRINGE BENEFITS	12,176	12,176	12,176
0.00	0.00	0	50250 PART TIME			
0.00	0.00	0	50255 PARENTAL LEAVE EXPENSE			
88.16	281.92	445	50600 OVERTIME	359	359	359
36,343.73	45,336.95	55,793	59999 TOTAL PERSONNEL SERV	45,245	45,245	45,245
MATERIALS & SERVICES						
155.47	0.00	30	61009 ADVERTISING (PW)	30	30	30
0.00	0.00	100	61011 ADVERTISING (ENG)	100	100	100
0.00	0.00	0	61012 ADVERTISING (MAINT)			
0.00	0.00	30	61123 COMMUNICATION (PW)			
0.00	23.50	100	61126 COMPUTER EXP (ENG)	100	100	100
0.00	261.26	1,220	61128 COMPUTER EXP (PW)	370	370	370
1,726.75	2,684.38	980	61131 CONTRACT SERVICES (PW)	993	993	993
5,115.42	1,714.66	400	61133 CONTRACT SERV (ENG)	400	400	400
51.38	74.50	0	61240 DEPT/OPERATING EXPENSE	45	45	45
69.35	326.82	300	61241 OPERATING EXP (ENG)	300	300	300
2,868.63	699.95	4,600	61242 OPERATING EXP (MAINT)	4,250	4,250	4,250
1,282.00	280.03	825	61243 OPERATING EXP (PW)	825	825	825
0.00	0.00	0	61250 DEPT/OP SUPPLIES			
23.09	236.94	50	61251 OP SUPPLIES (ENG)	50	50	50
24.62	448.96	200	61252 OP. SUPPLIES (MAINT)	200	200	200
65.40	143.59	300	61253 OP SUPPLIES (PW)	320	320	320
79.78	21.93	100	61323 EDUCATION & TRNG (PW)	100	100	100
0.00	0.00	296	61401 UNEMPLOY INS	249	249	249
0.00	0.00	0	61502 UNIFORMS (MAINT)			
0.00	0.00	0	61570 MAINT/EQPT			
65.50	0.00	200	61572 MAINT/EQPT (MAINT)	200	200	200
210.59	231.59	1,000	61582 MAINT/VEHICLES (MAINT)	1,000	1,000	1,000
131.38	24.00	200	61603 MTGS & CONF (PW)	200	200	200
0.00	0.00	0	61701 OFFICE SUPPLIES (ENG)			
0.00	135.37	300	61703 OFFICE SUPPLIES (PW)	300	300	300

Date : 7/15/98
 Time : 2:08
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 559 STORM DRAINAGE

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
207.52	0.00	500	61802 PETROLEUM (MAINT)	850	850	850
0.00	150.00	150	61883 RENT. (PW)	150	150	150
12,076.88	7,457.48	11,881	69999 TOTAL MAT & SERV	11,032	11,032	11,032
CAPITAL OUTLAY						
0.00	0.00	0	72300 IMPROVEMENTS			
0.00	0.00	0	72301 IMPROVEMENTS (ENG)			
12,995.09	0.00	0	72302 IMPROVEMENTS (MAINT)			
0.00	794.25	400	72501 OFFICE EQPT (ENG)	400	400	400
200.00	50.16	250	72503 OFFICE EQPT (PW)			
0.00	0.00	300	72601 OTHER EQPT (ENG)	500	500	500
135.90	0.00	0	72602 OTHER EQPT (MAINT)			
13,330.99	844.41	950	79999 TOTAL CAPITAL OUTLAY	900	900	900
CONTINGENCIES						
0.00	0.00	0	80005 OPERATING CONTINGENCY	1,831	1,831	1,831
0.00	0.00	0	89999 TOTAL CONTINGENCIES	1,831	1,831	1,831
INTERFUND TRANSFERS						
0.00	0.00	0	90027 TO INFO SYSTEM SERVICE	4,256	4,256	4,256
0.00	440.00	500	90105 TO EQPT ACQ & REP FUND	60	60	60
0.00	440.00	500	90990 TOTAL INTERFUND TRANS	4,316	4,316	4,316
61,751.60	54,078.84	69,124	99000 TOTAL DEPT EXP	63,324	63,324	63,324
1,709.68-	110.52-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 3

FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 559 - STORM DRAINAGE

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61009 ADVERTISING (PW):		
Personnel recruitment and ads	30	<u>30</u>
61011 ADVERTISING (ENG):		
Personnel recruitment and ads	100	<u>100</u>
61126 COMPUTER EXPENSE (ENG):		
Network software	100	<u>100</u>
61128 COMPUTER EXPENSE (PW):		
Service computer/printer	50	
Software	100	
Supplies	120	
Training	100	<u>370</u>
61131 CONTRACT SERVICES (PW):		
Outside engineering and survey services	600	
Temporary secretary	393	<u>993</u>
61133 CONTRACT SERVICES (ENG):		
Network maintenance contract	400	<u>400</u>
61240 DEPARTMENT/OPERATING EXPENSE	45	<u>45</u>
61241 DEPARTMENT/OPERATING EXPENSE (ENG):		
Expense reimbursement	300	<u>300</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 3

FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 559 - STORM DRAINAGE

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61242 DEPARTMENT/OPERATING EXPENSE (MT):		
Sweeper Brooms	450	
Employee Assistance Program	65	
Equipment rental	500	
Hazardous spill cleanup materials and disposal	500	
Pipe, manhole parts, culverts, catchbasins	2,200	
Safety Incentive Program	35	
Vegetation control	500	<u>4,250</u>
61243 DEPARTMENT/OPERATING EXPENSE (PW):		
Establish Lebanon Communications Operations Center (EOC)	750	
Expense reimbursement	75	<u>825</u>
61251 DEPARTMENT/OPERATING SUPPLIES (ENG):		
Drafting and surveying supplies	50	<u>50</u>
61252 DEPARTMENT/OPERATING SUPPLIES (MT):		
Hand tools, shovels, rakes, blades	200	<u>200</u>
61253 DEPARTMENT/OPERATING SUPPLIES (PW):		
Miscellaneous	20	
Assessor maps/microfiche	30	
Reference, code and other books	270	<u>320</u>
61323 EDUCATION & TRAINING (PW):		
Seminars, workshops and classes	100	<u>100</u>
61401 UNEMPLOYMENT INSURANCE	249	<u>249</u>
61572 MAINT/EQPT (MAINT):	200	<u>200</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 3 of 3

FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 559 - STORM DRAINAGE

MATERIALS & SERVICES

**SUB-LINE
ITEM TOTAL LINE TOTAL**

61582 MAINT/VEHICLES (MAINT):

Street Sweeper	500	
Vactor	500	<u>1,000</u>

61603 MTGS & CONF (PW):

Business meetings and travel luncheons	50	
APWA conference	150	<u>200</u>

61703 OFFICE SUPPLIES (PW):	300	<u>300</u>
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61802 PETROLEUM (MAINT):	850	<u>850</u>
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61883 RENT (PW):	150	<u>150</u>
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CAPITAL OUTLAY

72501 OFFICE EQUIPMENT (ENG):

Desk, chair, bookcase	400	<u>400</u>
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72601 OTHER EQUIPMENT (ENG):

Network equipment	500	<u>500</u>
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INTERFUND TRANSFERS

90027 TO INFORMATION SYSTEMS	4,256	<u>4,256</u>
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90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND:	60	<u>60</u>
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PROGRAM INFORMATION

9-1-1 COMMUNICATIONS

Page 1 of 1

PROGRAM DESCRIPTION:

Resources for this fund come from telephone taxes and are sent directly to the Linn County Sheriff's Office to help maintain the 9-1-1 communications center.

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 - INTERGOVERNMENTAL FUNDS
DEPARTMENT: 562 - 911 COMMUNICATIONS

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL LINE TOTAL

61130 CONTRACT SERVICES:

43,000

43,000

PROGRAM INFORMATION

CIVIL FORFEITURES

Page 1 of 1

PROGRAM DESCRIPTION:

The Civil Forfeitures fund accounts for receipt and expenditure of monies forfeited as a result of narcotics arrests. While this is not a large fund, it is necessary as the forfeiture statute mandates that this money can only be spent for narcotics-related activity. The statute also requires public notice advertising as part of the process. The City attorney is our forfeiture counsel. Therefore, advertising, attorney expense, and investigation expense are the major areas of spending in this fund.

Date : 7/15/98
 Time : 2:08
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 563 CIVIL FORFEITURES

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	0	43020 SUM. RELEASE FORFEIT	6,000	6,000	6,000
15,868.17	0.00	10,000	43030 AWARDED BY COURT	6,300	6,300	6,300
542.57	698.15	300	48100 INTEREST ON INVESTMENT			
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
0.00	10,470.47	3,000	49901 BEGINNING BALANCE	1,000	1,000	1,000
16,410.74	11,168.62	13,300	49998 TOTAL REVENUE	13,300	13,300	13,300
MATERIALS & SERVICES						
0.00	0.00	500	61010 ADVERTISING	500	500	500
2,470.25	0.00	4,000	61014 CITY ATTORNEY	4,000	4,000	4,000
0.00	0.00	8,800	61240 DEPT/OPERATING EXPENSE	4,500	4,500	4,500
0.00	6,370.39	0	61855 SPCL INVESTIGATIVE EXP	4,300	4,300	4,300
2,470.25	6,370.39	13,300	69999 TOTAL MAT & SERV	13,300	13,300	13,300
CAPITAL OUTLAY						
0.00	0.00	0	72600 OTHER EQPT.			
0.00	0.00	0	79999 TOTAL CAPITAL OUTLAY	0	0	0
INTERFUND TRANSFERS						
3,470.02	1,300.00	0	90010 TO GENERAL FUND			
3,470.02	1,300.00	0	90990 TOTAL INTERFUND TRANS	0	0	0
5,940.27	7,670.39	13,300	99000 TOTAL DEPT EXP	13,300	13,300	13,300
10,470.47-	3,498.23-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 - INTERGOVERNMENTAL FUNDS
DEPARTMENT: 563 - CIVIL FORFEITURES

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL LINE TOTAL

61010 ADVERTISING:

Advertising required by Statute

500

500

61014 CITY ATTORNEY:

Attorney fees

4,000

4,000

61240 DEPARTMENT/OPERATING EXPENSE:

4,500

4,500

61855 SPECIAL INVESTIGATION EXPENSE:

4,300

4,300

PROGRAM INFORMATION
SCHOOL RESOURCE OFFICER FEDERAL GRANT

Page 1 of 1

PROGRAM DESCRIPTION:

The school resource officer grant funds a police officer that works in the grade schools as a D.A.R.E. officer, in the middle school and high school. This 3-year program, at \$25,000 per year (for a total of \$75,000), will expire September 1, 1999. The position will then be funded through the General Fund.

The City of Lebanon and the Lebanon School District, through a partnership, will provide the remaining funds for a full-time police officer. The officer will work in the schools in a variety of programs to assist with counseling, education, prevention or any related areas.

Date : 7/15/98
 Time : 2:08
 Range: Complete Report

CITY OF LEBANON
 AINS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 564 OREGON SCHOOL GRANT

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	18,750.01	25,000	41020 FEDERAL GRANT FUNDS	25,000	25,000	25,000
0.00	0.00	0	41050 STATE GRANT FUNDS			
0.00	16,876.00	13,000	41060 FROM LEB SCH DIST	17,549	17,549	17,549
0.00	130.60	0	48100 INTEREST ON INVESTMENT			
0.00	16,877.00	13,000	49010 FROM GENERAL FUND	17,548	17,548	17,548
0.00	0.00	12,000	49901 BEGINNING BALANCE	2,800	2,800	2,800
0.00	52,633.61	63,000	49998 TOTAL REVENUE	62,897	62,897	62,897
PERSONNEL SERVICES						
0.00	26,071.06	38,142	50001 SALARIES	38,508	38,508	38,508
0.00	10,260.58	15,395	50003 FRINGE BENEFITS	15,339	15,339	15,339
0.00	697.50	0	50510 ED. INCENTIVE			
0.00	1,179.27	2,000	50600 OVERTIME	2,000	2,000	2,000
0.00	513.21	3,000	50700 CASH IN COMP	3,000	3,000	3,000
0.00	38,721.62	58,537	59999 TOTAL PERSONNEL SERV	58,847	58,847	58,847
MATERIALS & SERVICES						
0.00	256.04	600	61240 DEPT/OPERATING EXPENSE	600	600	600
0.00	350.00	350	61320 EDUCATION & TRAINING	1,350	1,350	1,350
0.00	0.00	0	61401 UNEMPLOY INS	246	246	246
0.00	125.11	2,100	61500 UNIFORM-BUY & CLEAN	854	854	854
0.00	1,003.45	0	61505 UNIFORM PURCHASE			
0.00	1,734.60	3,050	69999 TOTAL MAT & SERV	3,050	3,050	3,050
CONTINGENCIES						
0.00	0.00	1,413	80005 OPERATING CONTINGENCY	1,000	1,000	1,000
0.00	0.00	1,413	89999 TOTAL CONTINGENCIES	1,000	1,000	1,000
0.00	40,456.22	63,000	99000 TOTAL DEPT EXP	62,897	62,897	62,897
0.00	12,177.39-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 - INTERGOVERNMENTAL

DEPARTMENT: 564 - SCHOOL RESOURCE OFFICER FEDERAL GRANT

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61240 DEPARTMENT/OPERATING EXPENSE:	600	<u>600</u>
61320 EDUCATION & TRAINING:	1,350	<u>1,350</u>
61401 UNEMPLOYMENT INSURANCE:	246	<u>246</u>
61500 UNIFORM BUY & CLEAN:	854	<u>854</u>

PROGRAM INFORMATION
FEDERAL COMMUNITY POLICE GRANT

Page 1 of 1

PROGRAM DESCRIPTION:

The community policing grant that the City receives is a federal grant for a total of \$75,000. This 3-year program, at \$25,000 per year, will expire August 1, 1998. The position will then be funded through the General Fund.

The community policing grant combines several programs. This position/program is responsible for crime prevention programs, Seniors And Law Enforcement Together (S.A.L.T.), and acts as a liaison with the community. The officer assigned interacts in the community with groups or individuals to gather input to assist the Police Department in meeting the needs of the citizens. Also, the officer participates in education and prevention programs with an ultimate goal of crime reduction.

Date : 7/15/98
 Time : 2:08
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 565 FED COMM POLICING GRANT

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
25,000.00	18,750.00	25,000	41020 FEDERAL GRANT FUNDS	2,100	2,100	2,100
413.07	116.25	100	48100 INTEREST ON INVESTMENT			
33,620.00	30,753.00	31,724	49010 FROM GENERAL FUND			
0.00	9,569.88	4,000	49901 BEGINNING BALANCE	520	520	5,520
59,033.07	59,189.13	60,824	49998 TOTAL REVENUE	2,620	2,620	7,620
PERSONNEL SERVICES						
30,464.21	37,456.08	37,542	50001 SALARIES			
11,840.20	14,225.47	15,232	50003 FRINGE BENEFITS			
360.00	2,060.00	0	50510 ED. INCENTIVE			
3,331.62	515.55	2,000	50600 OVERTIME			
331.27	315.13	3,000	50700 CASH IN COMP			
46,327.30	54,572.23	57,774	59999 TOTAL PERSONNEL SERV	0	0	0
MATERIALS & SERVICES						
677.08	170.92	600	61240 DEPT/OPERATING EXPENSE	1,770	1,770	6,770
0.00	175.00	350	61320 EDUCATION & TRAINING	350	350	350
229.00	689.02	2,100	61500 UNIFORM-BUY & CLEAN	500	500	500
2,229.81	1,322.78	0	61505 UNIFORM PURCHASE			
3,135.89	2,357.72	3,050	69999 TOTAL MAT & SERV	2,620	2,620	7,620
CONTINGENCIES						
0.00	0.00	0	80005 OPERATING CONTINGENCY			
0.00	0.00	0	89999 TOTAL CONTINGENCIES	0	0	0
49,463.19	56,929.95	60,824	99000 TOTAL DEPT EXP	2,620	2,620	7,620
9,569.88-	2,259.18-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 - INTERGOVERNMENTAL

DEPARTMENT: 565 - FEDERAL COMMUNITY POLICE GRANT

MATERIALS & SERVICES

**SUB-LINE
ITEM TOTAL LINE TOTAL**

61240 DEPARTMENT/OPERATING EXPENSE:	6,770	<u>6,770</u>
61320 EDUCATION & TRAINING:	350	<u>350</u>
61500 UNIFORM BUY & CLEAN:	500	<u>500</u>

PROGRAM INFORMATION

DIAL-A-BUS

Page 1 of 3

PROGRAM DESCRIPTION:

In FY 96/97 a total of 6,814 rides were provided by the Dial-A-Bus, serving a ridership of 1,381 patrons. In the first two quarters of FY 97-98, 498 individuals have utilized this service for a total of 3,336 rides. The vast majority of the ridership is elderly and disabled persons. These citizens use the bus to go to medical appointments, grocery shopping, personal errands, to both paid and volunteer employment, as well as to social and recreational gatherings.

Three years ago a fee structure was established to help defray the costs of operation. Revenues more than doubled during these first two years. The new vehicle, received during FY 96-97, provided a unique opportunity to generate additional income from the vehicle by contracting with a company to market advertising space on the interior and exterior of the bus. During FY 97-98, it is estimated that over \$6,000 will be generated through rider fees and advertising.

Another source of income that began in FY 96/97 was the State Title XIX Grant. The income from this grant varies from year-to-year, according to the number of riders who qualify for eligibility. Eligibility for this program depends upon income level and amount of assets. It is projected that income in FY 98/99 will be \$12,500.

A new source of income in FY 98-99 will be a Special Transportation Formula Program (STFP) state grant in the amount of \$10,000. This money must be used to fund operational costs of the program.

This program employs a full-time driver and a part-time office assistant. Volunteers are used to answer incoming calls and schedule rides. The office assistant is responsible for recruitment, scheduling and training of dispatchers and substituting for them when absent (if the absence occurs during the assistant's shift). Also included in the duties are counting daily cash receipts for the Dial-A-Bus program, determining rider eligibility and fees, issuing rider cards, correspondence with riders, and completion of quarterly billing for Title XIX passengers. The assistant is responsible for checkout of medical and senior center equipment and scheduling of fix-it-brigade volunteers, and oversees Center operations in the absence of the program manager and secretary.

PROGRAM INFORMATION

DIAL-A-BUS

Page 2 of 3

PROGRAM DESCRIPTION (continued):

The FTE for the relief driver has been increased to .1710 in FY 98-99. This reflects a more realistic estimate based upon actual usage in FY 97-98. Also, the rate of pay has been increased from \$7.00 to \$9.00 per hour to attract and retain reliable substitute drivers. The amount in the Contract Services fund has been increased to reflect this change.

In order to best serve this community, the Dial-A-Bus program needs to be expanded. In the past three years the program has had to deny rides for an average of 90 requests/year, typically because the schedule is too full. In addition, time constraints do not allow for passenger pick-up outside the city limits. With a few exceptions, this has also included wheelchair bound individuals. For many of these people, this means they have little or no access to transportation. A second bus could be used to supplement an over-booked schedule, provide some service to riders outside city limits, be used to transport riders to medical appointments outside of Lebanon and be utilized for senior trips outside Lebanon. A recent program survey completed by seniors indicated that most would like to see tours provided through the Senior Center.

A grant to purchase a second bus for the Dial-A-Bus has been awarded in the amount of \$35,700. The bus must be ordered by June 30, 1999, but does not have to be paid for until the time of delivery. It is required that this bus be used for transporting seniors (60+) or disabled patrons. A local match of \$8,925 is required by the time of purchase, along with \$3,000 for a radio. \$7,500 of the match has been set aside in prior years. Exploration of additional revenue sources to fund the operational expense of the bus, as well as the additional matching funds and radio (\$4,425) will take place in FY 98-99.

PROGRAM INFORMATION

DIAL-A-BUS

Page 3 of 3

POSITIONS:

	<u>1997-98</u>	<u>1998-99</u>
Dial-A-Bus Driver	1.0000 FTE	1.0000 FTE
Office Assistant	<u>.4750 FTE</u>	<u>.4750 FTE</u>
SUBTOTAL	1.4750 FTE	1.4750 FTE
Contract - Relief Driver	.0988 FTE	.1710 FTE
TOTAL	1.5738 FTE	1.6460 FTE

ADVISORY BOARD:

The Senior and Disabled Services Advisory Board (listed in the Senior Services budget) advises the Program Manager on this program.

In addition to the daily activities, other duties have included working with the Linn County Special Transportation Committee (STP) on exploring options for funding senior and disabled transportation needs, supporting legislative actions that address funding issues, and working with local residential facilities and Senior and Disabled Services to provide transportation for their clients. There is no funding for these activities in this budget.

Date : 7/15/98
 Time : 2:08
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 569 DIAL-A-BUS

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	27,000	41020 FEDERAL GRANT FUNDS	20,000	20,000	31,000
15,010.00	3,500.00	0	41050 STATE GRANT FUNDS			10,000
856.91	540.45	600	48100 INTEREST ON INVESTMENT	150	150	150
5,904.80	12,408.79	8,600	48140 MISCELLANEOUS REVENUE	8,600	8,600	6,000
30,020.00	36,783.00	12,968	49010 FROM GENERAL FUND	30,165	30,165	17,965
11,357.66	13,325.84	8,000	49901 BEGINNING BALANCE			2,000
63,149.37	66,558.08	57,168	49998 TOTAL REVENUE	58,915	58,915	67,115
PERSONNEL SERVICES						
17,282.12	21,832.94	23,670	50001 SALARIES	32,049	32,049	32,049
9,187.36	11,893.47	13,540	50003 FRINGE BENEFITS	13,200	13,200	13,200
7,051.66	8,132.41	7,756	50250 PART TIME			
160.53	140.58	492	50600 OVERTIME	941	941	941
33,681.67	41,999.40	45,458	59999 TOTAL PERSONNEL SERV	46,190	46,190	46,190
MATERIALS & SERVICES						
0.00	0.00	0	61010 ADVERTISING	300	300	500
2,072.99	2,715.70	1,500	61130 CONTRACT SERVICES	4,500	4,500	12,700
2,060.52	0.00	0	61230 DRIVER REIMB			
2,281.94	229.92	600	61240 DEPT/OPERATING EXPENSE	500	500	400
632.19	195.61	350	61250 DEPT/OP SUPPLIES	300	300	200
0.00	337.12	250	61320 EDUCATION & TRAINING	150	150	150
0.00	0.00	384	61401 UNEMPLOY INS	475	475	475
0.00	0.00	0	61560 MAINT/BLDG (GEN'L)			
3,199.32	1,680.42	3,000	61580 MAINT/VEHICLES	2,000	2,000	2,000
1,769.10	2,646.94	2,000	61800 PETROLEUM	3,000	3,000	3,000
12,016.06	7,805.71	8,084	69999 TOTAL MAT & SERV	11,225	11,225	19,425
CAPITAL OUTLAY						
125.80	1,675.21	0	72600 OTHER EQPT.			
0.00	0.00	0	72800 VEHICLES			
125.80	1,675.21	0	79999 TOTAL CAPITAL OUTLAY	0	0	0
CONTINGENCIES						

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CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 569 DIAL-A-BUS

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
0.00	0.00	626	80005 OPERATING CONTINGENCY	1,500	1,500	1,500
0.00	0.00	0	80030 RES - MED INS			
0.00	0.00	626	89999 TOTAL CONTINGENCIES	1,500	1,500	1,500
INTERFUND TRANSFERS						
4,000.00	3,000.00	3,000	90105 TO EQPT ACQ & REP FUND			
4,000.00	3,000.00	3,000	90990 TOTAL INTERFUND TRANS	0	0	0
49,823.53	54,480.32	57,168	99000 TOTAL DEPT EXP	58,915	58,915	67,115
13,325.84-	12,077.76-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

**FUND: 50 INTERGOVERNMENTAL
DEPARTMENT: 569 DIAL-A-BUS**

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61010 ADVERTISING	500	<u>500</u>
61130 CONTRACT SERVICES:		
Relief drivers, Title 19 Medicaid match	12,700	<u>12,700</u>
61240 DEPARTMENT OPERATING EXPENSE:		
Employee Assistance Program, volunteer recognition, State Transportation grant match, and miscellaneous	400	<u>400</u>
61250 DEPARTMENT/OPERATING SUPPLIES:		
Ridership, business cards and supplies	200	<u>200</u>
61320 EDUCATION & TRAINING:	150	<u>150</u>
61401 UNEMPLOYMENT INSURANCE:	475	<u>475</u>
61580 MAINTENANCE/VEHICLES:		
Lebanon Fire District, supplies and parts	2,000	<u>2,000</u>
61800 PETROLEUM:		
Gasoline & oil	3,000	<u>3,000</u>

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CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 570 SENIOR CENTER GRANT

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
181.07	0.00	0	48100 INTEREST ON INVESTMENT			
3,255.22	0.00	0	49901 BEGINNING BALANCE			
3,436.29	0.00	0	49998 TOTAL REVENUE	0	0	0
INTERFUND TRANSFERS						
3,436.29	0.00	0	90010 TO GENERAL FUND			
3,436.29	0.00	0	90990 TOTAL INTERFUND TRANS	0	0	0
3,436.29	0.00	0	99000 TOTAL DEPT EXP	0	0	0
0.00	0.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM INFORMATION

STP STREET PROJECT

Page 1 of 1

PROGRAM DESCRIPTION:

In the past, the Federal Aid/Urban (FAU) program has distributed funds from the FHWA, through state governments, for use in constructing and reconstructing urban collector and arterial roads. The City's annual allocation has accumulated in our "account" maintained by the State.

The recent "Intermodal Surface Transportation Efficiency Act of 1991" has eliminated the FAU program. In its place will be a Surface Transportation Program (STP) which will function similar to a block grant program. The STP program funds must be allocated within the year received. The State currently offers an exchange program to allow a broad range of uses and releasing the City from the administrative burden by exchanging state funds for federal STP funds.

During the 1995-96 budget year, the City began receiving direct Federal funding requiring an adjustment in accounting procedures for capital improvements. With the 1997-98 budget all personnel services and material and supplies within this fund have been accounted for in fund 842 "Allocable Costs". The projects we will focus on for 1998-99 in this fund are the Santiam Travel Station and Hansard Infrastructure Improvements Phase II.

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CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 571 STP STREET PROJECT

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	113,956	41020 FEDERAL GRANT FUNDS	178,600	178,600	178,600
54,106.77	20,062.86	0	41050 STATE GRANT FUNDS			
1,420.98	1,541.32	0	48100 INTEREST ON INVESTMENT			
0.00	0.00	0	49046 FROM STREETS FUND			
3,420.00	0.00	0	49105 FROM STR CAP PROJ			
0.00	0.00	0	49130 FROM SDC-STREET			
9,559.30	6,389.70	11,700	49901 BEGINNING BALANCE			
68,507.05	24,911.24	125,656	49998 TOTAL REVENUE	178,600	178,600	178,600
PERSONNEL SERVICES						
0.00	0.00	0	50001 SALARIES			
0.00	0.00	0	50003 FRINGE BENEFITS			
0.00	0.00	0	50250 PART TIME			
0.00	0.00	0	50600 OVERTIME			
0.00	0.00	0	59999 TOTAL PERSONNEL SERV	0	0	0
MATERIALS & SERVICES						
0.00	596.67	0	61100 INTERIM FIN EXP			
5.31	0.00	0	61130 CONTRACT SERVICES			
0.00	0.00	0	61131 CONTRACT SERVICES (PW)			
5.31	0.00	0	61240 DEPT/OPERATING EXPENSE			
0.00	0.00	0	61243 OPERATING EXP (PW)			
0.00	0.00	0	61250 DEPT/OP SUPPLIES			
0.00	0.00	0	61700 OFFICE SUPPLIES			
0.00	0.00	0	61800 PETROLEUM			
0.00	596.67	0	69999 TOTAL MAT & SERV	0	0	0
CAPITAL OUTLAY						
5,227.13	2,451.67	0	72300 IMPROVEMENTS			
56,890.22	43,367.20	121,200	72301 IMPROVEMENTS (ENG)	178,600	178,600	178,600
62,117.35	45,818.87	121,200	79999 TOTAL CAPITAL OUTLAY	178,600	178,600	178,600
CONTINGENCIES						
0.00	0.00	4,456	80005 OPERATING CONTINGENCY			

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 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 571 STP STREET PROJECT

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
0.00	0.00	4,456	89999 TOTAL CONTINGENCIES	0	0	0
INTERFUND TRANSFERS						
0.00	0.00	0	90120 TO WATER CIP			
0.00	0.00	0	90990 TOTAL INTERFUND TRANS	0	0	0
62,117.35	46,415.54	125,656	99000 TOTAL DEPT EXP	178,600	178,600	178,600
6,389.70-	21,504.30	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 - INTERGOVERNMENTAL FUNDS
DEPARTMENT: 571 - STP STREET PROJECT

CAPITAL OUTLAY

SUB-LINE
ITEM TOTAL LINE TOTAL

72301 IMPROVEMENTS (ENG):

Hansard Area Improvement - Phase II	63,800	
Santiam Travel Station	114,800	<u>178,600</u>

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CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 572 HISTORIC RESOURCES

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	0	41050 STATE GRANT FUNDS			
12.97-	0.00	0	48100 INTEREST ON INVESTMENT			
568.54	0.00	0	49901 BEGINNING BALANCE			
555.57	0.00	0	49998 TOTAL REVENUE	0	0	0
MATERIALS & SERVICES						
0.00	0.00	0	61130 CONTRACT SERVICES			
3.83	0.00	0	61240 DEPT/OPERATING EXPENSE			
0.00	0.00	0	61700 OFFICE SUPPLIES			
3.83	0.00	0	69999 TOTAL MAT & SERV	0	0	0
INTERFUND TRANSFERS						
551.74	0.00	0	90010 TO GENERAL FUND			
551.74	0.00	0	90990 TOTAL INTERFUND TRANS	0	0	0
555.57	0.00	0	99000 TOTAL DEPT EXP	0	0	0
0.00	0.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM INFORMATION
DOWNTOWN REHABILITATION GRANT

Page 1 of 1

PROGRAM DESCRIPTION:

In 1997, the city received a \$55,000 grant to do an assessment of needs in the downtown area. The assessment of the downtown area is expected to be completed by 1998.

Date : 7/15/98
 Time : 2:08
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 580 DOWNTOWN REHAB GRANT

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	0	41050 STATE GRANT FUNDS	55,000	55,000	55,000
0.00	0.00	0	48100 INTEREST ON INVESTMENT			
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
0.00	0.00	0	49901 BEGINNING BALANCE			
0.00	0.00	0	49998 TOTAL REVENUE	55,000	55,000	55,000
0.00	0.00	0	49999 TOTAL REVENUE	55,000	55,000	55,000
MATERIALS & SERVICES						
0.00	0.00	55,000	61130 CONTRACT SERVICES	55,000	55,000	55,000
0.00	0.00	0	61240 DEPT/OPERATING EXPENSE			
0.00	0.00	0	61700 OFFICE SUPPLIES			
0.00	0.00	55,000	69999 TOTAL MAT & SERV	55,000	55,000	55,000
CONTINGENCIES						
0.00	0.00	0	80005 OPERATING CONTINGENCY			
0.00	0.00	0	89999 TOTAL CONTINGENCIES	0	0	0
0.00	0.00	55,000	99000 TOTAL DEPT EXP	55,000	55,000	55,000
0.00	0.00	55,000	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 - INTERGOVERNMENTAL FUNDS
DEPARTMENT: 580 - DOWNTOWN REHAB GRANT

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL LINE TOTAL

61130 CONTRACT SERVICES:

55,000

55,000

PROGRAM INFORMATION

ODOT GRANT/TSP

Page 1 of 1

PROGRAM DESCRIPTION:

This ODOT Transportation Growth Management Grant will be used to develop Lebanon's Transportation System Program (TSP). The state's recent Transportation Planning Rule requires all local governments to develop a TSP in cooperation with ODOT. For Lebanon, this will mean a complete revision to our 1991 Transportation Master Plan and supplemental plans for bicycles, pedestrians and transit. The required city matching funds will be provided from Street Systems Development Charges.

Zoning ordinance and Comprehensive Plan amendments will be required to implement the plan's findings. This work is funded by a separate TGM grant.

Date : 7/15/98
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CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 581 ODOT GRANT/TSP

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	150,000	41050 STATE GRANT FUNDS	150,000	150,000	150,000
0.00	0.00	200	48100 INTEREST ON INVESTMENT			
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
0.00	0.00	0	49901 BEGINNING BALANCE			
0.00	0.00	150,200	49998 TOTAL REVENUE	150,000	150,000	150,000
0.00	0.00	150,200	49999 TOTAL REVENUE	150,000	150,000	150,000
MATERIALS & SERVICES						
0.00	0.00	0	61100 INTERIM FIN EXP	2,500	2,500	2,500
0.00	0.00	150,000	61130 CONTRACT SERVICES	145,500	145,500	145,500
0.00	0.00	100	61240 DEPT/OPERATING EXPENSE	1,000	1,000	1,000
0.00	0.00	100	61700 OFFICE SUPPLIES	1,000	1,000	1,000
0.00	0.00	150,200	69999 TOTAL MAT & SERV	150,000	150,000	150,000
CONTINGENCIES						
0.00	0.00	0	80005 OPERATING CONTINGENCY			
0.00	0.00	0	89999 TOTAL CONTINGENCIES	0	0	0
0.00	0.00	150,200	99000 TOTAL DEPT EXP	150,000	150,000	150,000
0.00	0.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 - INTERGOVERNMENTAL FUNDS
DEPARTMENT: 581 - ODOT GRANT/TSP

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61100 INTERIM FINANCE EXPENSE:	2,500	<u>2,500</u>
61130 CONTRACT SERVICES:		
Consultant contract for plan development	145,500	<u>145,500</u>
61240 DEPT/OPERATING EXPENSE:	1,000	<u>1,000</u>
61700 OFFICE SUPPLIES:	1,000	<u>1,000</u>

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CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 582 TGM-MU DEVELOP

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	25,000	41050 STATE GRANT FUNDS			
0.00	0.00	50	48100 INTEREST ON INVESTMENT			
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
0.00	0.00	0	49901 BEGINNING BALANCE			
0.00	0.00	25,050	49998 TOTAL REVENUE	0	0	0
0.00	0.00	25,050	49999 TOTAL REVENUE	0	0	0
MATERIALS & SERVICES						
0.00	0.00	25,000	61130 CONTRACT SERVICES			
0.00	0.00	25	61240 DEPT/OPERATING EXPENSE			
0.00	0.00	25	61700 OFFICE SUPPLIES			
0.00	0.00	25,050	69999 TOTAL MAT & SERV	0	0	0
CONTINGENCIES						
0.00	0.00	0	80005 OPERATING CONTINGENCY			
0.00	0.00	0	89999 TOTAL CONTINGENCIES	0	0	0
0.00	0.00	25,050	99000 TOTAL DEPT EXP	0	0	0
0.00	0.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM INFORMATION

TGM - TSP/TPR ORDINANCE DEVELOPMENT

Page 1 of 1

PROGRAM DESCRIPTION:

A separate budget grant program (ODOT GRANT/TSP) will develop Lebanon's required Transportation System Plan. This ODOT Transportation Growth Management Grant will be used to develop the specific Zoning Ordinance to implement the TSP findings. Required city matching funds will be provided by Planning staff in-kind services.

The TGM grant is for \$16,200 of which \$3,300 will be used for materials and supplies including newspaper advertising. The remainder of the funding is being used to off-set staffing costs for the City Planner and the Development Intern.

Date : 7/15/98
 Time : 2:08
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 583 TGM-TSP/TPR ORD DEV

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	20,000	41050 STATE GRANT FUNDS	16,200	16,200	16,200
0.00	0.00	50	48100 INTEREST ON INVESTMENT	200	200	200
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
0.00	0.00	0	49901 BEGINNING BALANCE			
0.00	0.00	20,050	49998 TOTAL REVENUE	16,400	16,400	16,400
0.00	0.00	20,050	49999 TOTAL REVENUE	16,400	16,400	16,400
MATERIALS & SERVICES						
0.00	0.00	0	61010 ADVERTISING	2,200	2,200	2,200
0.00	0.00	20,000	61130 CONTRACT SERVICES	1,100	1,100	1,100
0.00	0.00	25	61240 DEPT/OPERATING EXPENSE			
0.00	0.00	25	61700 OFFICE SUPPLIES			
0.00	0.00	20,050	69999 TOTAL MAT & SERV	3,300	3,300	3,300
CONTINGENCIES						
0.00	0.00	0	80005 OPERATING CONTINGENCY	200	200	200
0.00	0.00	0	89999 TOTAL CONTINGENCIES	200	200	200
INTERFUND TRANSFERS						
0.00	0.00	0	90010 TO GENERAL FUND	8,600	8,600	8,600
0.00	0.00	0	90045 TO STREETS FUND	4,300	4,300	4,300
0.00	0.00	0	90990 TOTAL INTERFUND TRANS	12,900	12,900	12,900
0.00	0.00	20,050	99000 TOTAL DEPT EXP	16,400	16,400	16,400
0.00	0.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 583 - TGM - TSP/TPR ORDINANCE DEVELOPMENT

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61010 ADVERTISING (PW):		
Legal Ads	2,200	<u>2,200</u>
61240 DEPARTMENT/OPERATING EXPENSES (PW):		
Miscellaneous	1,100	<u>1,100</u>
<u>INTERFUND TRANSFERS</u>		
90010 TO GENERAL FUND	8,600	<u>8,600</u>
90045 TO STREETS FUND	4,300	<u>4,300</u>

PROGRAM INFORMATION

1983/84 HOUSING REHABILITATION

Page 1 of 1

PROGRAM DESCRIPTION:

Revenue for this program is being generated by repayment of housing rehabilitation loans. This fund will be used for maintenance in buildings as needed. \$ 30,000 has been allocated for costs to complete the outside of City Hall and improve the Municipal Court Offices. Collections from paid off loans will be applied towards repayment of the Debt Service for upgrading City Hall after an interfund loan from the General Fund has been repaid.

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 Time : 2:08
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 585 83/84 HOUSING REHAB.

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
1,180.20	1,092.55	500	48100 INTEREST ON INVESTMENT	500	500	500
2,530.80	8,855.22	12,000	48110 GRANT LOAN PRINC REC	3,000	3,000	23,000
139.52	133.94	200	48112 GRANT LOAN INT REC	200	200	200
0.00	760.01	0	48140 MISCELLANEOUS REVENUE			
2,200.00	4,006.18	7,950	49085 FROM BANC BOND FD	4,060	4,060	4,060
46,846.51	21,613.05	32,000	49901 BEGINNING BALANCE	55,000	55,000	35,000
52,897.03	36,460.95	52,650	49998 TOTAL REVENUE	62,760	62,760	62,760
MATERIALS & SERVICES						
0.00	0.00	0	61130 CONTRACT SERVICES			
8,016.14	324.00	3,650	61240 DEPT/OPERATING EXPENSE	500	500	500
23,267.84	0.00	15,000	61560 MAINT/BLDG (GEN'L)	40,560	40,560	10,560
31,283.98	324.00	18,650	69999 TOTAL MAT & SERV	41,060	41,060	11,060
CAPITAL OUTLAY						
0.00	0.00	0	72300 IMPROVEMENTS			30,000
0.00	0.00	27,000	72350 ADA IMPROVEMENTS			
0.00	0.00	0	72500 OFFICE EQPT.			
0.00	0.00	0	72600 OTHER EQPT.			
0.00	0.00	27,000	79999 TOTAL CAPITAL OUTLAY	0	0	30,000
CONTINGENCIES						
0.00	0.00	0	80005 OPERATING CONTINGENCY			
0.00	0.00	0	89999 TOTAL CONTINGENCIES	0	0	0
INTERFUND TRANSFERS						
0.00	0.00	7,000	90011 TO GEN FUND-LOAN REPAY	21,700	21,700	21,700
0.00	0.00	7,000	90990 TOTAL INTERFUND TRANS	21,700	21,700	21,700
31,283.98	324.00	52,650	99000 TOTAL DEPT EXP	62,760	62,760	62,760
21,613.05-	36,136.95-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 - INTERGOVERNMENTAL

DEPARTMENT: 585 - 83/84 HOUSING REHABILITATION

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61240 DEPARTMENT OPERATING EXPENSE:		
Miscellaneous purchases	500	<u>500</u>
61560 BUILDING MAINTENANCE:		
Miscellaneous repairs	10,560	<u>10,560</u>
 <u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS:		
After ADA repairs are complete, replace stair floor covering and carpet in the courts and complete office upgrade in Courts	30,000	<u>30,000</u>
 <u>INTERFUND TRANSFERS</u>		
90011 TO GENERAL FUND:		
Loan repayment	21,700	<u>21,700</u>

PROGRAM INFORMATION

1985/86 OCD HOUSING REHABILITATION GRANT UNRESTRICTED

Page 1 of 1

PROGRAM DESCRIPTION:

Revenue for this fund is from a state Community Development Block Grant for housing rehabilitation. The expenditure is for housing rehabilitation or related housing activities for the balance of the fund not previously expended.

In 1993-94 the City was awarded a \$300,000 Housing Rehabilitation Grant from the State of Oregon, then awarded another \$200,000 in addition. In 1996 the City received a new grant for \$300,000. Funds from the 1985-86 grant repayments were used as a City match for the new grant. Since the City did not collect sufficient funds in 1996-97 to fully fund the match, a loan was made from the equipment acquisition and replacement reserve. There are transfers this year to repay that loan. All City interfund loans pay interest at the current pool rate to the loaning fund.

Date : 7/15/98
 Time : 2:08
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 591 85-86 HSING REHAB UNRESTRICTED

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
448.19	141.44	100	48100 INTEREST ON INVESTMENT	100	100	100
17,070.50	0.00	25,000	48110 GRANT LOAN PRINC REC	15,000	15,000	15,000
0.00	20,000.00	0	48116 LOAN FROM EQ ACQ FD			
11,694.95	0.00	16,200	49027 FROM 1993 HSG REHAB	10,000	10,000	10,000
8,696.10	10,014.05	1,000	49901 BEGINNING BALANCE	200	200	200
37,909.74	30,155.49	42,300	49998 TOTAL REVENUE	25,300	25,300	25,300
MATERIALS & SERVICES						
300.00	0.00	0	61240 DEPT/OPERATING EXPENSE			
25,595.69	0.00	20,300	61350 GRANT LOANS MADE			
25,895.69	0.00	20,300	69999 TOTAL MAT & SERV	0	0	0
CAPITAL OUTLAY						
0.00	0.00	0	72600 OTHER EQPT.			
0.00	0.00	0	79999 TOTAL CAPITAL OUTLAY	0	0	0
INTERFUND TRANSFERS						
2,000.00	0.00	0	90083 TO 93 HSG REHAB			
0.00	30,000.00	0	90084 TO 96 HSING REHAB			
0.00	0.00	22,000	90105 TO EQPT ACQ & REP FUND	25,300	25,300	25,300
2,000.00	30,000.00	22,000	90990 TOTAL INTERFUND TRANS	25,300	25,300	25,300
27,895.69	30,000.00	42,300	99000 TOTAL DEPT EXP	25,300	25,300	25,300
10,014.05-	155.49-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 - INTERGOVERNMENTAL FUND

DEPARTMENT: 591 - 85/86 HOUSING REHABILITATION (UNRESTRICTED)

INTERFUND TRANSFERS

SUB-LINE

ITEM TOTAL LINE TOTAL

90105 TO EQUIPMENT ACQUISITION & REPLACEMENT:

Repay 1996-97 Loan

25,300

25,300

PROGRAM INFORMATION
GILL'S LANDING BOAT RAMP

Page 1 of 1

PROGRAM DESCRIPTION:

The annual Oregon State Marine Board grant is used for ongoing maintenance of, and minor improvements to, the boating facilities at Gill's Landing. The grant amount is variable and is renewable annually as long as we satisfy certain Marine Board criteria in applying for and using the funds.

Revenue is placed in two line items — contract services for those maintenance projects that arise beyond our manpower and experience, and operating expense for in-house repairs and maintenance.

We have also funded a portion of a maintenance worker to mow the grounds and pick up litter and other minor maintenance functions.

POSITIONS:

	<u>1996-97</u>	<u>1997-98</u>
Maintenance Worker	<u>.0300 FTE</u>	<u>.0300 FTE</u>
TOTAL	<u>.0300 FTE</u>	<u>.0300 FTE</u>

Date : 7/15/98
 : 2:08
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 593 GILLS LANDING BOAT RAMP

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
2,500.00	2,500.00	2,500	41050 STATE GRANT FUNDS	2,500	2,500	2,500
230.30	215.76	100	48100 INTEREST ON INVESTMENT	200	200	200
3,485.31	3,036.65	2,965	49901 BEGINNING BALANCE	460	460	460
6,215.61	5,752.41	5,565	49998 TOTAL REVENUE	3,160	3,160	3,160
PERSONNEL SERVICES						
503.28	798.72	809	50001 SALARIES	801	801	801
208.18	334.41	380	50003 FRINGE BENEFITS	344	344	344
11.99	14.97	26	50600 OVERTIME	15	15	15
723.45	1,148.10	1,215	59999 TOTAL PERSONNEL SERV	1,160	1,160	1,160
MATERIALS & SERVICES						
2,400.00	810.00	3,350	61130 CONTRACT SERVICES	1,500	1,500	1,500
55.51	366.62	500	61240 DEPT/OPERATING EXPENSE	500	500	500
0.00	592.00	500	61560 MAINT/BLDG (GEN'L)			
2,455.51	1,768.62	4,350	69999 TOTAL MAT & SERV	2,000	2,000	2,000
CAPITAL OUTLAY						
0.00	0.00	0	72300 IMPROVEMENTS			
0.00	0.00	0	79999 TOTAL CAPITAL OUTLAY	0	0	0
CONTINGENCIES						
0.00	0.00	0	80005 OPERATING CONTINGENCY			
0.00	0.00	0	89999 TOTAL CONTINGENCIES	0	0	0
INTERFUND TRANSFERS						
0.00	0.00	0	90010 TO GENERAL FUND			
0.00	0.00	0	90990 TOTAL INTERFUND TRANS	0	0	0
3,178.96	2,916.72	5,565	99000 TOTAL DEPT EXP	3,160	3,160	3,160

Date : 7/15/98
Time : 2:08
Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/15/98

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 593 GILLS LANDING BOAT RAMP

95-96	96-97	97-98		98-99			
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud	
3,036.65-	2,835.69-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0	

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 - INTERGOVERNMENTAL

DEPARTMENT: 593 - GILLS LANDING BOAT RAMP

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61130 CONTRACT SERVICES:		
General repair (dock repair, etc.)	1,500	<u>1,500</u>
61240 DEPARTMENT/OPERATING EXPENSE:		
Brush clearing, rock and rip rap, parking lot painting, dock maintenance, loam and seed	500	<u>500</u>

PROGRAM INFORMATION

1993/94 OCD HOUSING REHABILITATION GRANT

Page 1 of 1

PROGRAM DESCRIPTION:

In 1993-94, the City was awarded a \$300,000 grant to provide housing rehabilitation to low income families, then awarded an additional \$200,000. The City has received another grant of \$300,000 for 1996. The City used \$30,000 from prior grant repayments and \$20,000 from repayments to this grant as a match. \$10,000 will be used to reimburse the 85-86 Grant for matching funds for the 1996 Grant.

Date : 7/15/98
 Time : 2:08
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 594 1993 HOUSING REHAB GRANT

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
110,609.00	0.00	0	41050 STATE GRANT FUNDS			
462.00	692.17	500	48100 INTEREST ON INVESTMENT	500	500	500
16,162.00	30,872.00	30,000	48110 GRANT LOAN PRINC REC	20,000	20,000	20,000
0.00	0.00	0	48112 GRANT LOAN INT REC			
0.00	20,000.00	0	48116 LOAN FROM EQ ACQ FD			
2,000.00	0.00	0	49028 FROM 83-84 HSING REHAB			
10,394.86	0.00	10,000	49901 BEGINNING BALANCE	15,000	15,000	15,000
139,627.86	51,564.17	40,500	49998 TOTAL REVENUE	35,500	35,500	35,500
MATERIALS & SERVICES						
12,975.00	0.00	0	61130 CONTRACT SERVICES			
0.00	0.00	0	61240 DEPT/OPERATING EXPENSE			
114,957.91	0.00	23,500	61350 GRANT LOANS MADE	25,500	25,500	25,500
127,932.91	0.00	23,500	69999 TOTAL MAT & SERV	25,500	25,500	25,500
INTERFUND TRANSFERS						
11,694.95	0.00	16,200	90082 TO 85-86 HSING REHAB	10,000	10,000	10,000
0.00	20,000.00	0	90084 TO 96 HSING REHAB			
0.00	20,100.00	800	90105 TO EQPT ACQ & REP FUND			
11,694.95	40,100.00	17,000	90990 TOTAL INTERFUND TRANS	10,000	10,000	10,000
139,627.86	40,100.00	40,500	99000 TOTAL DEPT EXP	35,500	35,500	35,500
0.00	11,464.17	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 - INTERGOVERNMENTAL FUND

DEPARTMENT: 594 - 1993/94 HOUSING REHABILITATION GRANT

MATERIALS & SERVICES

SUB-LINE

ITEM TOTAL LINE TOTAL

61350 GRANT LOANS MADE:

Undesignated

25,500

25,500

INTERFUND TRANSFERS

90105 TO EQUIPMENT ACQUISITION & REPLACEMENT:

To repay \$20,000 loan needed to finance city
support of 1996 rehabilitation grant

10,000

10,000

PROGRAM INFORMATION

1996 OCD HOUSING REHABILITATION

Page 1 of 1

PROGRAM DESCRIPTION:

In 1993-94, the city was awarded a \$300,000 grant to provide housing rehabilitation to low income families, then awarded an additional \$200,000. The city has received another grant of \$300,000 for 1996. The city used \$30,000 from prior grant repayments and \$20,000 from repayments to the 1993 grant as a match.

Date : 7/15/98
 Time : 2:08
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 595 1996 HOUSING REHAB GRANT

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
7,615.00	232,635.00	200,000	41050 STATE GRANT FUNDS			
0.00	219.98-	0	48100 INTEREST ON INVESTMENT			
0.00	5,752.00	0	48110 GRANT LOAN PRINC REC	30,000	30,000	30,000
0.00	0.00	0	48112 GRANT LOAN INT REC			
0.00	20,000.00	0	49027 FROM 1993 HSG REHAB			
0.00	30,000.00	0	49083 FROM 85-86 HSG REHAB			
0.00	245.00-	30,000	49901 BEGINNING BALANCE	30,000	30,000	30,000
7,615.00	287,922.02	230,000	49998 TOTAL REVENUE	60,000	60,000	60,000
7,615.00	287,922.02	230,000	49999 TOTAL REVENUE	60,000	60,000	60,000
MATERIALS & SERVICES						
6,000.00	46,000.00	30,000	61130 CONTRACT SERVICES	5,000	5,000	5,000
0.00	0.00	0	61240 DEPT/OPERATING EXPENSE			
1,860.00	232,389.87	200,000	61350 GRANT LOANS MADE	55,000	55,000	55,000
7,860.00	278,389.87	230,000	69999 TOTAL MAT & SERV	60,000	60,000	60,000
7,860.00	278,389.87	230,000	99000 TOTAL DEPT EXP	60,000	60,000	60,000
245.00	9,532.15-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0
654,928.10-	92,109.42	55,000	99500 FUND TOTAL (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 - INTERGOVERNMENTAL FUND

DEPARTMENT: 595 - 1996 HOUSING REHABILITATION GRANT

<u>MATERIALS & SERVICES:</u>	SUB-LINE <u>ITEM TOTAL</u>	<u>LINE TOTAL</u>
61130 CONTRACT SERVICES:	5,000	<u>5,000</u>
61350 GRANT LOANS MADE:	55,000	<u>55,000</u>

SPECIAL ASSESSMENT FUND

Date : 7/15/98
 Time : 2:08
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 60 INTRAGOVERNMENTAL FUNDS
 Dept : 640 PAYROLL SUSPENSE

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
5,088.26-	5.71-	0	49901 BEGINNING BALANCE			
5,088.26-	5.71-	0	49998 TOTAL REVENUE	0	0	0
MATERIALS & SERVICES						
5,082.55-	945.55	0	61875 PAYROLL SUSPENSE			
5,082.55-	945.55	0	69999 TOTAL MAT & SERV	0	0	0
5,082.55-	945.55	0	99000 TOTAL DEPT EXP	0	0	0
5.71	951.26	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

Date : 7/15/98
 Time : 2:08
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 60 INTRAGOVERNMENTAL FUNDS
 Dept : 660 SUSPENSE MISCELLANEOUS

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
65,155.10	36,348.88	0	48260 SUSPENSE-MISC			
1,343.04-	13,681.97-	0	49901 BEGINNING BALANCE			
63,812.06	22,666.91	0	49998 TOTAL REVENUE	0	0	0
MATERIALS & SERVICES						
77,494.03	16,901.63	0	61850 REFUNDS			
77,494.03	16,901.63	0	69999 TOTAL MAT & SERV	0	0	0
77,494.03	16,901.63	0	99000 TOTAL DEPT EXP	0	0	0
13,681.97	5,765.28-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

Date : 7/15/98
 Time : 2:08
 Report Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 60 INTRAGOVERNMENTAL FUNDS
 Dept : 670 SUSPENSE INVESTMENTS

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	0	41110 MATURED INVESTMENTS			
0.00	0.00	0	49901 BEGINNING BALANCE			
0.00	0.00	0	49998 TOTAL REVENUE	0	0	0
MATERIALS & SERVICES						
0.00	0.00	0	61110 PURCHASED INVESTMENTS			
0.00	0.00	0	69999 TOTAL MAT & SERV	0	0	0
0.00	0.00	0	99000 TOTAL DEPT EXP	0	0	0
0.00	0.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0
13,687.68	4,814.02-	0	99500 FUND TOTAL (SURP)/DEF	0	0	0

PROGRAM INFORMATION

BANCROFT BOND FUND

Page 1 of 1

PROGRAM DESCRIPTION:

The Bancroft Bonding Act (ORS 223.205 to 223.285) permits benefitted property owners to pay assessments for improvements over a period of ten years in equal semi-annual installments, together with interest on the unpaid balance. The assessments receivable and debt service requirements for the Bancroft Improvement Bond issues are recorded in this fund. The city has elected to limit to ten years the period in which to pay assessments and retire the bonds. Every year a cash flow projection is done to project any fund deficiency.

In 1993-94, the remaining outstanding debt in the General Bancroft Bond Fund debt was defeased. This means that enough money was placed in escrow to pay off the remaining debt. Debt issued since 1985 is separately accounted for in each department of the Bancroft Bond Fund. Currently, there are four special assessment districts: Walker Road, Oak Street, Santiam Canal Industrial Park, and East Grant Street. Only one of these, Oak Street, is funded by traditional Bancroft Bonds. Two others; Walker Road, and East Grant Street, were funded internally and are now fully repaid. SCIP was funded by a loan from the Oregon Economic Development Department.

Since the debt in the General Bancroft Bond Fund is fully defeased, the remaining cash in the fund, plus all future collections, are available for whatever purpose the City Council deems appropriate. For 1998-99, it is proposed that this fund continue to pay the federally required trustee fees to the banks on the outstanding debt, plus place enough in reserve to pay all future fees on currently outstanding debt. Any future collections from these LID's will also be available for other purposes. The balance will be transferred to 1983-84 Housing Rehabilitation to be used for one time expenditures for which there is no other source of funding. The proposed uses are listed in the 83-84 Housing Rehabilitation budget.

Date : 7/15/98
Time : 2:08
Report Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/15/98

Fund : 70 SPECIAL ASSESSMENT FUNDS
Dept : 720 GENERAL BANCROFT BONDS

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
2,255.57	0.00	800	42010 BANCROFT BOND PRINCIPA			
1,435.85	0.00	800	42020 BANCROFT BOND INTEREST			
0.00	0.00	0	45010 REV FROM SALE OF PROP			
0.00	0.00	0	45020 REV FROM RENTED PROP			
650.70	573.23	500	48100 INTEREST ON INVESTMENT	500	500	500
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
882.77	1,225.00	1,450	49092 FROM WALKER RD LID	2,450	2,450	2,450
220.39	1,068.18	2,700	49093 FROM E GRANT LID	1,010	1,010	1,010
7,302.54	10,143.06	10,200	49901 BEGINNING BALANCE	2,100	2,100	2,100
12,747.82	13,009.47	16,450	49998 TOTAL REVENUE	6,060	6,060	6,060
MATERIALS & SERVICES						
404.76	403.29	500	61130 CONTRACT SERVICES			
0.00	0.00	0	61240 DEPT/OPERATING EXPENSE			
404.76	403.29	500	69999 TOTAL MAT & SERV	0	0	0
CAPITAL OUTLAY						
0.00	0.00	0	72050 LAND			
0.00	0.00	0	79999 TOTAL CAPITAL OUTLAY	0	0	0
INTERFUND TRANSFERS						
0.00	0.00	0	90010 TO GENERAL FUND			
2,200.00	4,006.18	7,950	90080 TO 83-84 HSING REHAB	4,060	4,060	4,060
2,200.00	4,006.18	7,950	90990 TOTAL INTERFUND TRANS	4,060	4,060	4,060
UNAPPROPRIATED						
0.00	0.00	8,000	92010 UNAPROP END FUND BAL	2,000	2,000	2,000
0.00	0.00	8,000	92199 TOTAL UNAPPROPRIATED	2,000	2,000	2,000
2,604.76	4,409.47	16,450	99000 TOTAL DEPT EXP	6,060	6,060	6,060
10,143.06	8,600.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 70 - SPECIAL ASSESSMENT FUNDS
DEPARTMENT: 720 - GENERAL BANCROFT BOND

INTERFUND TRANSFER

SUB-LINE
ITEM TOTAL LINE TOTAL

90080 TO 83-84 HOUSING REHABILITATION:

4,060

4,060

PROGRAM INFORMATION

WALKER ROAD LOCAL IMPROVEMENT DISTRICT

Page 1 of 1

PROGRAM DESCRIPTION:

In 1989, improvements to Walker Road were completed and \$30,880 billed to residents for sidewalk improvements. Of those assessed, \$13,567 were bancrofted or liened against the property at the request of the property owner to be repaid over ten years. Because of the small amount, these liens were funded internally with a loan from the Urban Renewal District where the improvements were made. The balance of the loan, plus interest, will be repaid using funds from the General Bancroft Bond Fund. Thereafter, as repayments are received, the funds will be transferred to the General Fund for use as determined by the Budget Committee and City Council. As of June, 1996 \$3,454 remains unpaid.

Date : 7/15/98
 Time : 2:08
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 70 SPECIAL ASSESSMENT FUNDS
 Dept : 721 WALKER RD IMP'S

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
647.36	1,466.20	1,200	42010 BANCROFT BOND PRINCIPA	1,200	1,200	1,200
177.70	129.79	200	42020 BANCROFT BOND INTEREST	150	150	150
0.00	0.00	0	42060 UNBONDED PRINCIPAL-LID			
36.54	55.44	50	48100 INTEREST ON INVESTMENT	100	100	100
21.17	0.00	0	49901 BEGINNING BALANCE	1,000	1,000	
882.77	1,651.43	1,450	49998 TOTAL REVENUE	2,450	2,450	1,450
INTERFUND TRANSFERS						
882.77	1,225.00	1,450	90095 TO BANCROFT BOND FD	2,450	2,450	1,450
882.77	1,225.00	1,450	90990 TOTAL INTERFUND TRANS	2,450	2,450	1,450
UNAPPROPRIATED						
0.00	0.00	0	92010 UNAPROP END FUND BAL			
0.00	0.00	0	92199 TOTAL UNAPPROPRIATED	0	0	0
DEBT SERVICE						
0.00	0.00	0	95501 LOAN PRINC			
0.00	0.00	0	95601 LOAN INT			
0.00	0.00	0	95999 TOTAL DEBT SERVICE	0	0	0
882.77	1,225.00	1,450	99000 TOTAL DEPT EXP	2,450	2,450	1,450
0.00	426.43-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 70 - SPECIAL ASSESSMENT FUNDS

DEPARTMENT: 721 - WALKER ROAD IMPROVEMENTS

INTERFUND TRANSFERS

SUB-LINE

ITEM TOTAL LINE TOTAL

90095 TO BANCROFT BOND FUND:

1,450

1,450

PROGRAM INFORMATION

SANTIAM CANAL INDUSTRIAL PARK LOCAL IMPROVEMENT DISTRICT

Page 1 of 1

PROGRAM DESCRIPTION:

In 1988, improvements to the Santiam Canal Industrial Park were completed and \$112,934 billed to property owners for bridge and street improvements. All were bankrolled or lienied against the property at the request of the property owners to be repaid over ten years. Because of the small amount, these liens were funded with a loan from the Oregon Development Department. The funds were loaned to the City at 5% and repayment delayed until July, 1995. In November, 1988, when assessments were being made, the Oregon Department of Environmental Quality announced that it would begin testing the James River site in the Industrial Park for pollution. As a result of that announcement, the City Council voted to allow the property owners to delay repayment until the issue had been resolved. Several of the property owners chose to begin repaying the liens. As of June, 1997, only \$32,253 of the principal owed to the city remained unpaid

Date : 7/15/98
 Time : 2:08
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 70 SPECIAL ASSESSMENT FUNDS
 Dept : 722 S.C.I.P. LID

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
8,752.16	2,091.66	3,000	42010 BANCROFT BOND PRINCIPA	2,000	2,000	2,000
3,024.27	411.03	500	42020 BANCROFT BOND INTEREST	300	300	300
6,285.93	5,701.19	4,500	48100 INTEREST ON INVESTMENT	4,800	4,800	4,800
108,812.22	113,742.58	109,111	49901 BEGINNING BALANCE	102,782	102,782	102,782
126,874.58	121,946.46	117,111	49998 TOTAL REVENUE	109,882	109,882	109,882
UNAPPROPRIATED						
0.00	0.00	103,978	92010 UNAPROP END FUND BAL	96,748	96,748	96,748
0.00	0.00	103,978	92199 TOTAL UNAPPROPRIATED	96,748	96,748	96,748
DEBT SERVICE						
5,611.55	5,892.13	6,946	95100 BOND PRINCIPAL	6,497	6,497	6,497
7,520.45	7,239.87	6,187	95200 BOND INTEREST	6,637	6,637	6,637
13,132.00	13,132.00	13,133	95999 TOTAL DEBT SERVICE	13,134	13,134	13,134
13,132.00	13,132.00	117,111	99000 TOTAL DEPT EXP	109,882	109,882	109,882
113,742.58	108,814.46	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 70 - SPECIAL ASSESSMENT FUNDS

DEPARTMENT: 722 - S.C.I.P. LID

DEBT SERVICE

**SUB-LINE
ITEM TOTAL LINE TOTAL**

95100 **BOND PRINCIPAL:**

6,497

6,497

95200 **BOND INTEREST:**

6,637

6,637

PROGRAM INFORMATION

OAK STREET LOCAL IMPROVEMENT DISTRICT

Page 1 of 1

PROGRAM DESCRIPTION:

In 1990, street and sidewalk improvements were made to West Oak and Twelfth Streets. \$14,612 was assessed to the property owners and \$80,849 requested Bancroft financing. Bonds were sold to fund the assessment district and are being repaid over ten years. Of the original \$80,849, \$10,153 in principal remains to be collected.

Date : 7/15/98
 Time : 2:08
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 70 SPECIAL ASSESSMENT FUNDS
 Dept : 723 OAK ST LID

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
12,944.18	1,706.63	2,000	42010 BANCROFT BOND PRINCIPA	2,000	2,000	2,000
2,779.84	652.30	1,000	42020 BANCROFT BOND INTEREST	500	500	500
2,134.04	1,864.23	1,000	48100 INTEREST ON INVESTMENT	1,000	1,000	1,000
38,316.20	42,514.26	32,000	49901 BEGINNING BALANCE	25,000	25,000	25,000
56,174.26	46,737.42	36,000	49998 TOTAL REVENUE	28,500	28,500	28,500
CONTINGENCIES						
0.00	0.00	0	80005 OPERATING CONTINGENCY			
0.00	0.00	0	89999 TOTAL CONTINGENCIES	0	0	0
UNAPPROPRIATED						
0.00	0.00	23,650	92010 UNAPROP END FUND BAL	16,805	16,805	16,805
0.00	0.00	23,650	92199 TOTAL UNAPPROPRIATED	16,805	16,805	16,805
DEBT SERVICE						
10,000.00	10,000.00	10,000	95100 BOND PRINCIPAL	10,000	10,000	10,000
3,660.00	2,995.00	2,350	95200 BOND INTEREST	1,695	1,695	1,695
13,660.00	12,995.00	12,350	95999 TOTAL DEBT SERVICE	11,695	11,695	11,695
13,660.00	12,995.00	36,000	99000 TOTAL DEPT EXP	28,500	28,500	28,500
42,514.26-	33,742.42-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 70 - SPECIAL ASSESSMENT FUNDS

DEPARTMENT: 723 - OAK STREET LID

DEBT SERVICE

**SUB-LINE
ITEM TOTAL LINE TOTAL**

95100 **BOND PRINCIPAL:**

10,000

10,000

95200 **BOND INTEREST:**

1,695

1,695

PROGRAM INFORMATION

EAST GRANT STREET LOCAL IMPROVEMENT DISTRICT

Page 1 of 1

PROGRAM DESCRIPTION:

In 1992, improvements to East Grant Street were completed and \$22,397 billed to residents for sidewalk improvements. Of those assessed, \$9,866 were bancrofted or liened against the property at the request of the property owner to be repaid over ten years. Because of the small amount, these liens were funded internally with a loan from the equipment acquisition and replacement fund bridge replacement. The balance, plus interest, will be repaid using funds from the General Bancroft Bond Fund. Thereafter, as repayments are received, the funds will be transferred for use as determined by the Budget Committee and City Council. As of June, 1997 \$1,000 remains unpaid.

Date : 7/15/98
 Time : 2:08
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 70 SPECIAL ASSESSMENT FUNDS
 Dept : 724 EAST GRANT ST LID

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
146.23	999.56	2,000	42010 BANCROFT BOND PRINCIPA	1,000	1,000	1,000
66.20	12.80	200	42020 BANCROFT BOND INTEREST	10	10	10
5.80	55.82	0	48100 INTEREST ON INVESTMENT			
2.16	0.00	500	49901 BEGINNING BALANCE			
220.39	1,068.18	2,700	49998 TOTAL REVENUE	1,010	1,010	1,010
INTERFUND TRANSFERS						
220.39	1,068.18	2,700	90095 TO BANCROFT BOND FD	1,010	1,010	1,010
220.39	1,068.18	2,700	90990 TOTAL INTERFUND TRANS	1,010	1,010	1,010
DEBT SERVICE						
0.00	0.00	0	95100 BOND PRINCIPAL			
0.00	0.00	0	95200 BOND INTEREST			
0.00	0.00	0	95999 TOTAL DEBT SERVICE	0	0	0
220.39	1,068.18	2,700	99000 TOTAL DEPT EXP	1,010	1,010	1,010
0.00	0.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 70 - SPECIAL ASSESSMENT FUNDS

DEPARTMENT: 724 - EAST GRANT STREET LID

INTERFUND TRANSFERS

<u>SUB-LINE</u>	<u>ITEM TOTAL</u>	<u>LINE TOTAL</u>
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90095 TO BANCROFT BOND FUND:

1,010

1,010

PROGRAM INFORMATION

AIRPORT ROAD LOCAL IMPROVEMENT DISTRICT

Page 1 of 1

PROGRAM DESCRIPTION:

In 1995, the City received several grants and a low interest loan totaling \$1,079,000 to build infrastructure improvements in the Airport Road area. The construction was complete in 1997. It will be the responsibility of the property owners to pay for about \$30,000 of sidewalk and driveway improvements. A local improvement district will be formed to pay the debt service and collect the outstanding liens.

Date : 7/15/98
 Time : 2:08
 e Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 70 SPECIAL ASSESSMENT FUNDS
 Dept : 725 AIRPORT RD LID

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	3,000	42010 BANCROFT BOND PRINCIPA	3,000	3,000	3,000
0.00	0.00	3,000	42020 BANCROFT BOND INTEREST	3,000	3,000	3,000
0.00	0.00	0	48100 INTEREST ON INVESTMENT			
0.00	0.00	0	49901 BEGINNING BALANCE			
0.00	0.00	6,000	49998 TOTAL REVENUE	6,000	6,000	6,000
UNAPPROPRIATED						
0.00	0.00	500	92010 UNAPROP END FUND BAL	500	500	500
0.00	0.00	500	92199 TOTAL UNAPPROPRIATED	500	500	500
DEBT SERVICE						
0.00	0.00	3,000	95501 LOAN PRINC	3,000	3,000	3,000
0.00	0.00	2,500	95601 LOAN INT	2,500	2,500	2,500
0.00	0.00	5,500	95999 TOTAL DEBT SERVICE	5,500	5,500	5,500
0.00	0.00	6,000	99000 TOTAL DEPT EXP	6,000	6,000	6,000
0.00	0.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 70 - SPECIAL ASSESSMENT FUNDS
DEPARTMENT: 725 - AIRPORT ROAD LID

DEBT SERVICE

SUB-LINE
ITEM TOTAL LINE TOTAL

95501 **LOAN PRINCIPAL:**

3,000

3,000

95601 **LOAN INTEREST:**

2,500

2,500

PROGRAM INFORMATION

PUBLIC IMPROVEMENTS

Page 1 of 1

PROGRAM DESCRIPTION:

This fund is used to budget for public improvement projects for which reimbursement of costs is expected. These public improvement projects originate at the public's request and usually involve forming a Local Improvement District (LID). The number and degree of requests for improvements can vary significantly from year to year. This fund provides a rudimentary budget for administering an LID until the district is formed and city costs are reimbursed.

Date : 7/15/98
 Time : 2:08
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 70 SPECIAL ASSESSMENT FUNDS
 Dept : 750 PUB. IMP. - ADMINISTRATION

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	0	42030 BOND SALE PROCEEDS			
0.00	0.00	0	42060 UNBONDED PRINCIPAL-LID			
0.00	0.00	0	42070 UNBONDED INT-LID			
229.65	226.18	0	48100 INTEREST ON INVESTMENT	200	200	
3,799.73	4,029.38	4,200	49901 BEGINNING BALANCE	4,000	4,000	
4,029.38	4,255.56	4,200	49998 TOTAL REVENUE	4,200	4,200	0
MATERIALS & SERVICES						
0.00	0.00	500	61010 ADVERTISING	500	500	
0.00	0.00	3,000	61130 CONTRACT SERVICES	3,000	3,000	
0.00	0.00	500	61240 DEPT/OPERATING EXPENSE	500	500	
0.00	0.00	200	61820 POSTAGE	200	200	
0.00	0.00	4,200	69999 TOTAL MAT & SERV	4,200	4,200	0
CAPITAL OUTLAY						
0.00	0.00	0	72300 IMPROVEMENTS			
0.00	0.00	0	79999 TOTAL CAPITAL OUTLAY	0	0	0
CONTINGENCIES						
0.00	0.00	0	80005 OPERATING CONTINGENCY			
0.00	0.00	0	89999 TOTAL CONTINGENCIES	0	0	0
0.00	0.00	4,200	99000 TOTAL DEPT EXP	4,200	4,200	0
4,029.38-	4,255.56-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0
170,429.28-	155,838.87-	0	99500 FUND TOTAL (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 70 - SPECIAL ASSESSMENT FUNDS
DEPARTMENT: 750 - PUBLIC IMPROVEMENTS

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61010 ADVERTISING:	500	<u>500</u>
61130 CONTRACT SERVICES:		
Consultant engineering for Local Improvement District engineering reports	3,000	<u>3,000</u>
61240 DEPARTMENT/OPERATING EXPENSE:	500	<u>500</u>
61820 POSTAGE:	200	<u>200</u>

CAPITAL PROJECTS FUND

PROGRAM INFORMATION
GENERAL FUND CAPITAL OUTLAY

Page 1 of 1

PROGRAM DESCRIPTION:

The revenue for this fund comes from a one time property tax revenue which is to be received by the city, due to an unanticipated affect of Ballot Measures 47 and 50 on property tax levies. Funds will be transferred from the non-departmental fund and will be placed in a reserve until after the 1999 legislative session.

Date : 7/15/98
 Time : 2:08
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 810 GEN FUND CAPITAL OUTLAY

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	0	48100 INTEREST ON INVESTMENT			
0.00	0.00	0	49010 FROM GENERAL FUND	252,965	252,965	252,965
0.00	0.00	0	49998 TOTAL REVENUE	252,965	252,965	252,965
MATERIALS & SERVICES						
0.00	0.00	0	61124 COMPUTER EXPENSE			
0.00	0.00	0	61240 DEPT/OPERATING EXPENSE	6,500		
0.00	0.00	0	69999 TOTAL MAT & SERV	6,500	0	0
CAPITAL OUTLAY						
0.00	0.00	0	72102 BUILDINGS (MAINT)	4,650		
0.00	0.00	0	72300 IMPROVEMENTS	15,000		
0.00	0.00	0	72500 OFFICE EQPT.	129,527		
0.00	0.00	0	72503 OFFICE EQPT (PW)	3,120		
0.00	0.00	0	72600 OTHER EQPT.	8,342		
0.00	0.00	0	72800 VEHICLES	71,925		
0.00	0.00	0	79999 TOTAL CAPITAL OUTLAY	232,564	0	0
CONTINGENCIES						
0.00	0.00	0	80005 OPERATING CONTINGENCY	9,901	252,965	252,965
0.00	0.00	0	89999 TOTAL CONTINGENCIES	9,901	252,965	252,965
INTERFUND TRANSFERS						
0.00	0.00	0	90010 TO GENERAL FUND			
0.00	0.00	0	90105 TO EQPT ACQ & REP FUND	4,000		
0.00	0.00	0	90990 TOTAL INTERFUND TRANS	4,000	0	0
0.00	0.00	0	99000 TOTAL DEPT EXP	252,965	252,965	252,965
0.00	0.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM INFORMATION
EQUIPMENT ACQUISITION AND REPLACEMENT

Page 1 of 1

PROGRAM DESCRIPTION:

Reserves for equipment acquisition and replacement are built up in this fund so that equipment replacement costs may be distributed more evenly over the years. In addition, instead of paying for maintenance contracts on computer equipment, funds are accumulated to replace equipment as needed.

This year the street section will replace a dump truck and replace the boom portion of our man-lift (bucket truck). We will also carry over funds from the 97-98 budget for the asphalt hot box and the paint striping machine. Both of these pieces of equipment have been ordered, but are not expected to arrive until the 98-99 fiscal year. Funds will also be carried over for the purchase of a used crane. We were not able to locate what we felt was a good used crane and we will continue our search into the new fiscal year. Also included in this fund is \$2,500 to purchase undesignated equipment or vehicles from the State Surplus Agency. This funding will be used if an opportunity arises to purchase equipment or vehicles which, because of infrequent use, cannot be justified if purchased new or used on the open market. The price of equipment or vehicles at the state surplus is often quite reasonable. This funding allows the City to take advantage of opportunities as they arise. Examples of vehicles purchased in the past are a small crane and a forklift. Equipment purchased in the past has been a brush chipper and temporary traffic sign stands.

Reserve funds have also been placed in this fund for unexpected equipment repairs or replacements at the Water Treatment Plant and the Wastewater Treatment Plant.

Date : 7/15/98
Time : 2:08
Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/15/98

Fund : 80 CAPITAL PROJECTS FUNDS
Dept : 820 EQUIPMENT ACQ. & REPLACEMENT

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	3,340.62	0	41055 INTERFD LOAN INT	5,000	5,000	5,000
27,998.35	29,276.91	25,000	48100 INTEREST ON INVESTMENT	10,000	10,000	10,000
750.00	1,716.67	0	48140 MISCELLANEOUS REVENUE			
10,880.00	11,960.00	11,520	49010 FROM GENERAL FUND	16,350	16,350	16,350
0.00	0.00	0	49015 FROM ST DRAIN UTIL	500	500	500
0.00	0.00	16,200	49019 FROM SM WATERLINE	20,550	20,550	20,550
22,080.00	30,475.00	25,630	49022 FROM WATER FUND	29,900	29,900	29,900
850.00	0.00	0	49023 FROM WATER CIP			
38,430.00	39,390.00	30,770	49025 FROM W WATER FUND	37,530	37,530	37,530
850.00	0.00	0	49026 FROM WW CIP			
0.00	20,100.00	7,000	49027 FROM 1993 HSG REHAB			
4,000.00	3,000.00	3,000	49029 FROM DIAL-A-BUS			
0.00	2,270.00	2,570	49032 FROM GIS	410	410	410
970.00	820.00	1,400	49033 FROM ENG DEV REVIEW	280	280	280
0.00	50.00	0	49035 FROM ST FOOT & BIKEPAT			
0.00	0.00	0	49038 FROM INFO SYS	590	590	590
44,670.00	42,540.00	37,900	49046 FROM STREETS FUND	35,270	35,270	35,270
0.00	440.00	500	49047 FROM STORM DRAIN	60	60	60
0.00	0.00	25,000	49083 FROM 85-86 HSG REHAB	25,300	25,300	25,300
0.00	0.00	0	49093 FROM E GRANT LID			
540.00	400.00	1,030	49095 FROM URBAN RENEW FUND	150	150	150
240.00	180.00	410	49098 FROM NW URBAN RENEWAL	410	410	410
730.00	0.00	0	49105 FROM STR CAP PROJ			
12,160.00	0.00	0	49108 FROM ALLOC DIRECT COST			
1,240.00	1,090.00	300	49120 FROM SDC-SEWER	190	190	190
290.00	220.00	390	49122 FROM SDC-PARK	50	50	50
460.00	220.00	1,680	49125 FROM SDC-DRAINAGE	130	130	130
1,120.00	760.00	1,290	49130 FROM SDC-STREET			
1,090.00	980.00	990	49135 FROM SDC-WATER	190	190	190
0.00	67,372.97	0	49160 FROM NWJRD ODOT GRANT			
425,967.66	421,107.13	427,077	49901 BEGINNING BALANCE	430,000	430,000	580,000
595,316.01	637,509.30	619,657	49998 TOTAL REVENUE	612,860	612,860	762,860
CAPITAL OUTLAY						
1,509.00	2,679.00	10,000	72500 OFFICE EQPT.			
0.00	7,749.28	20,000	72600 OTHER EQPT.	20,000	20,000	20,000
1,800.00	0.00	2,500	72602 OTHER EQPT (MAINT)	2,500	2,500	2,500
11,810.13	0.00	30,000	72603 OTHER EQPT (PW)	30,000	30,000	30,000
0.00	4,795.00	35,000	72800 VEHICLES	42,500	42,500	42,500
14,722.14	0.00	32,000	72801 VEHICLES (ENG)			
76,994.64	132,241.85	190,000	72802 VEHICLES (MAINT)	80,000	80,000	230,000
106,835.91	147,465.13	319,500	79999 TOTAL CAPITAL OUTLAY	175,000	175,000	325,000

Date : 7/15/98
 Time : 2:08
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 820 EQUIPMENT ACQ. & REPLACEMENT

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
CONTINGENCIES						
0.00	0.00	0	80005 OPERATING CONTINGENCY			
0.00	0.00	0	80010 RES - EQ REP (ENG)	28,080	28,080	28,080
0.00	0.00	8,393	80011 RES - EQ REP (PARKS)	14,604	14,604	14,604
0.00	0.00	0	80012 RES - EQ REP (WATER)	28,785	28,785	28,785
0.00	0.00	113,539	80013 RES - EQ REP (WST WTR)	133,547	133,547	73,547
0.00	0.00	113,916	80014 RES - EQ REP (STR)	34,961	34,961	34,961
0.00	0.00	0	80015 RES - EQ REP (FINANCE)	3,570	3,570	3,570
0.00	0.00	10,035	80016 RES - POLICE CANINE	17,050	17,050	17,050
0.00	0.00	7,059	80017 RES - DIAL-A-BUS	7,964	7,964	7,964
0.00	0.00	17,342	80018 RES - EQ REP (SM WTR L	38,477	38,477	38,477
0.00	0.00	16,037	80019 RES - SHOP	39,582	39,582	39,582
0.00	0.00	13,836	80020 RES - BRIDGE REPLACE	91,240	91,240	91,240
0.00	0.00	300,157	89999 TOTAL CONTINGENCIES	437,860	437,860	377,860
INTERFUND TRANSFERS						
0.00	0.00	0	90052 TO STORM DRAINAGE			60,000
0.00	20,000.00	0	90082 TO 85-86 HSG REHAB			
0.00	20,000.00	0	90083 TO 93 HSG REHAB			
0.00	0.00	0	90150 TO SDC-STREETS			
67,372.97	0.00	0	90162 TO ODOT-IOF FD			
67,372.97	40,000.00	0	90990 TOTAL INTERFUND TRANS	0	0	60,000
174,208.88	187,465.13	619,657	99000 TOTAL DEPT EXP	612,860	612,860	762,860
421,107.13-	450,044.17-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 - CAPITAL PROJECTS FUNDS

DEPARTMENT: 820 - EQUIPMENT ACQUISITION AND REPLACEMENT

<u>CAPITAL OUTLAY</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
72600 OTHER EQUIPMENT:		
Emergency equipment repair/replacement	20,000	<u>20,000</u>
72602 OTHER EQUIPMENT (MT):		
State Surplus equipment	2,500	<u>2,500</u>
72603 OTHER EQUIPMENT (PW):		
Wastewater Treatment Plant repair/replacement reserve	15,000	
Water Treatment Plant repair/replacement reserve	15,000	<u>30,000</u>
72800 VEHICLES:		
Dial-A-Bus match	7,500	
Emergency vehicle replacement	35,000	<u>42,500</u>
72802 VEHICLES (MT):		
Dump truck - 6 yard	50,000	
Boom replacement - bucket truck	22,000	
Division Manager vehicle (used)	8,000	
Traffic paint sprayer	80,000	
Hot box (for asphalt transportation)	30,000	
Crane (used)	40,000	<u>230,000</u>
<u>INTERFUND TRANSFER</u>		
90052 TO STORM DRAINAGE UTILITY:	60,000	<u>60,000</u>

PROGRAM INFORMATION
HISTORIC RESOURCE COMMISSION TRUST

Page 1 of 1

PROGRAM DESCRIPTION:

The Historic Resources Commission manages this trust account which was established for donations to help with preserving historic buildings in Lebanon.

The Lebanon Historic Resources Commission has nine voting members and two non-voting members. The voting members are:

Steve Kassis
Rick Allen
Larry Nelson
Pat Dunn
LouAnn Allen, Secretary
Mel Harrington
Ella Garboden, Vice Chair
Malia Allen
Shirlee Harrington, Chair

The non-voting members are:

Joella Larson
Scott Simpson

Date : 7/15/98
 Time : 2:08
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 824 HISTORIC RESOURCE COMM. TRUST

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
2,887.85	1,240.35	2,000	48053 DONATIONS	1,000	1,000	1,000
102.97	113.05	200	48100 INTEREST ON INVESTMENT	200	200	200
585.00	0.00	200	48140 MISCELLANEOUS REVENUE			
458.25	734.07	3,000	49901 BEGINNING BALANCE	2,000	2,000	2,000
4,034.07	2,087.47	5,400	49998 TOTAL REVENUE	3,200	3,200	3,200
MATERIALS & SERVICES						
1,117.00	265.87	5,400	61250 DEPT/OP SUPPLIES	3,200	3,200	3,200
1,117.00	265.87	5,400	69999 TOTAL MAT & SERV	3,200	3,200	3,200
INTERFUND TRANSFERS						
2,183.00	417.00	0	90005 TO GEN FUND-ADMIN COST			
2,183.00	417.00	0	90990 TOTAL INTERFUND TRANS	0	0	0
3,300.00	682.87	5,400	99000 TOTAL DEPT EXP	3,200	3,200	3,200
734.07-	1,404.60-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 - CAPITAL PROJECTS

DEPARTMENT: 824 - HISTORIC RESOURCE COMMISSION TRUST

MATERIALS & SERVICES

SUB-LINE

ITEM TOTAL

LINE TOTAL

61250 DEPARTMENT/OPERATING SUPPLIES:

3,200

3,200

PROGRAM INFORMATION

PIONEER CEMETERY RESTORATION TRUST

Page 1 of 1

PROGRAM DESCRIPTION:

The Pioneer Cemetery Restoration Trust is set up to receive revenue from donations in two different forms. The first form is a donation to the Perpetual Maintenance Fund. The donations to this fund will be held indefinitely and only interest earned on the original donation may be spent on maintenance or capital improvement items in Pioneer Cemetery. The donation amounts are reflected in the unappropriated ending fund balance. The second form of donation is a form of trust which may be used immediately in its entirety. Gifts to this trust may be donated to a specific purchase or activity.

Date : 7/15/98
 Time : 2:08
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 825 PIONEER CEMETERY RESTOR TRUST

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
650.50	319.87	1,000	48053 DONATIONS	1,000	1,000	1,000
605.50	319.87	1,000	48054 DONAT.-PERPET. MAINT	1,000	1,000	1,000
157.92	184.81	400	48100 INTEREST ON INVESTMENT	400	400	400
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
2,240.24	2,979.16	4,800	49901 BEGINNING BALANCE	4,200	4,200	4,200
3,654.16	3,803.71	7,200	49998 TOTAL REVENUE	6,600	6,600	6,600
MATERIALS & SERVICES						
0.00	0.00	100	61009 ADVERTISING (PW)	100	100	100
675.00	0.00	100	61240 DEPT/OPERATING EXPENSE	100	100	100
0.00	0.00	100	61250 DEPT/OP SUPPLIES	100	100	100
0.00	0.00	50	61293 DUES & SUBSCRIPT (PW)			
675.00	0.00	350	69999 TOTAL MAT & SERV	300	300	300
CAPITAL OUTLAY						
0.00	0.00	2,792	72300 IMPROVEMENTS	1,900	1,900	1,900
0.00	0.00	2,792	79999 TOTAL CAPITAL OUTLAY	1,900	1,900	1,900
UNAPPROPRIATED						
0.00	0.00	4,058	92010 UNAPROP END FUND BAL	4,400	4,400	4,400
0.00	0.00	4,058	92199 TOTAL UNAPPROPRIATED	4,400	4,400	4,400
675.00	0.00	7,200	99000 TOTAL DEPT EXP	6,600	6,600	6,600
2,979.16-	3,803.71-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 -CAPITAL PROJECTS

DEPARTMENT: 825 - PIONEER CEMETERY RESTORATION TRUST

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61009 ADVERTISING (PW):	100	<u>100</u>
61240 DEPARTMENT/OPERATING EXPENSE:	100	<u>100</u>
61250 DEPARTMENT/OPERATING SUPPLIES:	100	<u>100</u>
 <u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS:		
Cemetery Improvements	1,900	<u>1,900</u>

PROGRAM INFORMATION

D.A.R.E. TRUST

Page 1 of 1

PROGRAM DESCRIPTION:

The **D**rug **A**buse **R**esistance **E**ducation Program was started by the Lebanon Police Department in 1992-93. Donations for the program, and the Lebanon School District contributions, are deposited in the trust and spent to purchase program materials.

Each year the Lebanon D.A.R.E. Program impacts more than 1,500 students in Lebanon public schools. The D.A.R.E. officer visits each school weekly to provide instruction and leadership to kindergarten through fifth grade students.

Training materials and program incentives are purchased with D.A.R.E. trust funds. T-shirts are purchased for all of the fifth grade students who graduate from the 17-week D.A.R.E. curriculum. Other incentives, such as stickers, hats, travel mugs, sunglasses, pencils, and Frisbees are given to students as prizes for exceptional work. As you can imagine, the program goes through a tremendous quantity of these items.

This program has been a great success, both with the students and with the community at large. This fund helps to ensure that D.A.R.E. remains firmly rooted in the city of Lebanon.

Date : 7/15/98
 Time : 2:08
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 828 D.A.R.E. TRUST

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	0	48053 DONATIONS			
5,621.06	3,874.05	3,500	48056 D.A.R.E. DONATIONS	2,000	2,000	2,000
2,200.00	2,905.00	0	48058 DARE CAR DONATIONS			
0.00	0.00	0	48059 NITE COURT			
806.76	353.03	400	48100 INTEREST ON INVESTMENT	400	400	400
11,912.55	12,819.21	2,500	49901 BEGINNING BALANCE	3,600	3,600	3,600
20,540.37	19,951.29	6,400	49998 TOTAL REVENUE	6,000	6,000	6,000
MATERIALS & SERVICES						
99.00	0.00	1,000	61010 ADVERTISING	500	500	500
0.00	813.25	0	61130 CONTRACT SERVICES			
2,480.85	49.50	2,000	61240 DEPT/OPERATING EXPENSE	2,000	2,000	2,000
5,141.31	14,309.31	3,000	61250 DEPT/OP SUPPLIES	3,500	3,500	3,500
7,721.16	15,172.06	6,000	69999 TOTAL MAT & SERV	6,000	6,000	6,000
CAPITAL OUTLAY						
0.00	0.00	0	72300 IMPROVEMENTS			
0.00	0.00	0	72600 OTHER EQPT.			
0.00	0.00	0	79999 TOTAL CAPITAL OUTLAY	0	0	0
CONTINGENCIES						
0.00	0.00	400	80005 OPERATING CONTINGENCY			
0.00	0.00	400	89999 TOTAL CONTINGENCIES	0	0	0
7,721.16	15,172.06	6,400	99000 TOTAL DEPT EXP	6,000	6,000	6,000
12,819.21-	4,779.23-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 - CAPITAL PROJECTS FUNDS

DEPARTMENT: 828 - D.A.R.E. TRUST

MATERIALS & SERVICES

SUB-LINE

ITEM TOTAL LINE TOTAL

61010 ADVERTISING:

Various events, and media ads

500

500

61240 DEPARTMENT/OPERATING EXPENSE:

Vehicle detailing, training, office
supplies, and signs

2,000

2,000

61250 DEPARTMENT/OPERATING SUPPLIES:

T-shirts, workbooks, stickers, hats, and
other items for student incentive

3,500

3,500

PROGRAM INFORMATION

POLICE TRUST

Page 1 of 1

PROGRAM DESCRIPTION:

The Police Trust will account for receipt and expenditure of donations to the Police Department. This trust allows an account for a donation for any purpose in the Police Department that is not covered in the budget.

Date : 7/15/98
 Time : 2:08
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 829 POLICE TRUST-TEL A TEND

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	12,326	41020 FEDERAL GRANT FUNDS			
0.00	0.00	1,000	41047 COUNTY GRANT FUNDS			
11,727.00	558.00	150	48053 DONATIONS			
109.33	362.95	0	48100 INTEREST ON INVESTMENT	300	300	300
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
789.06	10,258.86	6,800	49901 BEGINNING BALANCE	19,075	19,075	19,075
12,625.39	11,179.81	20,276	49998 TOTAL REVENUE	19,375	19,375	19,375
MATERIALS & SERVICES						
2,366.53	4,433.32	4,050	61240 DEPT/OPERATING EXPENSE	19,375	19,375	19,375
0.00	0.00	0	61320 EDUCATION & TRAINING			
2,366.53	4,433.32	4,050	69999 TOTAL MAT & SERV	19,375	19,375	19,375
CAPITAL OUTLAY						
0.00	197.99	16,226	72600 OTHER EQPT.			
0.00	197.99	16,226	79999 TOTAL CAPITAL OUTLAY	0	0	0
2,366.53	4,631.31	20,276	99000 TOTAL DEPT EXP	19,375	19,375	19,375
10,258.86-	6,548.50-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 - CAPITAL PROJECTS FUNDS
DEPARTMENT: 829 - POLICE TRUST FUND

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL LINE TOTAL

61240 DEPARTMENT/OPERATING EXPENSE:

"Tele-A-Tend" computerized telephone system places telephone calls to participating seniors.	7,049	
Federal grant for equipment purchase	12,326	<u>19,375</u>

PROGRAM INFORMATION

LIBRARY TRUST

Page 1 of 1

PROGRAM DESCRIPTION:

The Library Trust Fund receives revenue from two sources: 1) donations from library users, usually in the form of memorial gifts; and 2) per capita state aid.

Most donors specify that their gift is to be used to purchase a specific item or type of item for the library collection. The majority of donors request that books be purchased for the library collection.

Ready-to-Read grants, formerly called per capita state aid, are distributed annually to public libraries in Oregon through the Oregon State Library. The amount is determined by a formula which allocates 80% of the funds by population of children from birth to age 14, and 20% by square mileage. In past years, in order to be eligible to receive these funds libraries had to meet a maintenance of effort requirement. That requirement states that "in order to be eligible for state financial assistance...a public library must not reduce its actual operating expenditures for public library service...in any fiscal year to less than the lesser amount expended for the same purpose in either of the two preceding fiscal years." ORS 357.770(1).

Because of the effects of Measures 47/50, the 1997 Oregon legislature passed a bill that temporarily suspended the local maintenance of effort requirement for Ready-to-Read grants. Without this bill, the library would have been ineligible for the state grant.

The library received a Ready-to-Read grant for FY 97-98 in the amount of \$1,678.00. The funds were used to purchase children's picture books, beginning reader books, book/cassette sets, as well as musical instruments, puppets and resource books for the toddler/preschool story time.

The Library Advisory Board is responsible for overseeing the trust and approves all expenditures. This year, no expenditure has been designated, but funds are being appropriated to provide the Board the opportunity to spend them if it chooses.

Date : 7/15/98
 Time : 2:08
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 830 LIBRARY TRUST FUND

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
523.78	599.06	500	48100 INTEREST ON INVESTMENT	500	500	500
1,145.00	0.00	1,200	48118 CHILDRENS SVCS GRANT	1,700	1,700	1,700
1,437.00	4,421.65	2,000	48120 TRUST FUND DONATIONS	2,000	2,000	2,000
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
7,969.04	8,757.24	12,000	49901 BEGINNING BALANCE	11,000	11,000	11,000
11,074.82	13,777.95	15,700	49998 TOTAL REVENUE	15,200	15,200	15,200
MATERIALS & SERVICES						
0.00	0.00	0	61130 CONTRACT SERVICES	2,000	2,000	2,000
2,317.58	2,058.07	2,000	61250 DEPT/OP SUPPLIES	2,000	2,000	2,000
2,317.58	2,058.07	2,000	69999 TOTAL MAT & SERV	4,000	4,000	4,000
CAPITAL OUTLAY						
0.00	0.00	0	72300 IMPROVEMENTS	10,200	10,200	10,200
0.00	336.69	11,700	72500 OFFICE EQPT.	1,000	1,000	1,000
0.00	336.69	11,700	79999 TOTAL CAPITAL OUTLAY	11,200	11,200	11,200
CONTINGENCIES						
0.00	0.00	0	80005 OPERATING CONTINGENCY			
0.00	0.00	0	89999 TOTAL CONTINGENCIES	0	0	0
INTERFUND TRANSFERS						
0.00	0.00	2,000	90110 TO LIBR/SR CNTR TRUST			
0.00	0.00	2,000	90990 TOTAL INTERFUND TRANS	0	0	0
2,317.58	2,394.76	15,700	99000 TOTAL DEPT EXP	15,200	15,200	15,200
8,757.24-	11,383.19-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 - CAPITAL PROJECTS FUND
DEPARTMENT: 830 - LIBRARY TRUST

	<u>SUB-LINE</u>	
	<u>ITEM TOTAL</u>	<u>LINE TOTAL</u>
<u>MATERIALS & SERVICES</u>		
61130 CONTRACT SERVICES:	2,000	<u>2,000</u>
61250 DEPARTMENT/OPERATING SUPPLIES:	2,000	<u>2,000</u>
 <u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS:	10,200	<u>10,200</u>
72500 OFFICE EQUIPMENT:	1,000	<u>1,000</u>

PROGRAM INFORMATION

LIBRARY/SR. CENTER BUILDING TRUST FUND

Page 1 of 1

PROGRAM DESCRIPTION:

This fund has been established to administer funds that are collected and disbursed on behalf of the Library/Senior Center Building project.

Revenues for the project may consist of gifts secured through fund-raising efforts, deferred giving, donations, and grants. The miscellaneous revenue of \$200,000 represents an estimate of the amount that the committee hopes will be raised in support of this project. The Library/Senior Center Building Committee will be responsible for overseeing the trust and approving expenditures. No expenditures will take place until sufficient revenue has been received.

These appropriations are being made to provide the opportunity to expend from resources such as fund-raisers. Oregon budget law allows gifts or grants to be appropriated at any time during the year, but all other funding sources must be appropriated during the initial budget process.

Date : 7/15/98
 Time : 2:08
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 832 LIBR/SR CNTR BLDG TRUST

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
577.85	601.17	0	48100 INTEREST ON INVESTMENT			
1,086.77	926.00	500	48120 TRUST FUND DONATIONS	500	500	500
0.00	0.00	200,000	48140 MISCELLANEOUS REVENUE	200,000	200,000	200,000
0.00	0.00	0	49010 FROM GENERAL FUND			
0.00	0.00	0	49100 FROM SENIOR TRUST			
0.00	0.00	0	49103 FROM LIBRARY TRUST			
9,496.25	10,832.37	10,500	49901 BEGINNING BALANCE			3,547
11,160.87	12,359.54	211,000	49998 TOTAL REVENUE	200,500	200,500	204,047
MATERIALS & SERVICES						
0.00	0.00	0	61010 ADVERTISING	7,500	7,500	7,500
0.00	0.00	21,600	61130 CONTRACT SERVICES	3,000	3,000	6,047
328.50	33.42	0	61240 DEPT/OPERATING EXPENSE	2,000	2,000	2,000
0.00	899.53	500	61250 DEPT/OP SUPPLIES	3,000	3,000	3,500
328.50	932.95	22,100	69999 TOTAL MAT & SERV	15,500	15,500	19,047
CAPITAL OUTLAY						
0.00	0.00	0	72050 LAND			
0.00	0.00	0	72100 BUILDINGS			
0.00	0.00	195,500	72300 IMPROVEMENTS	185,000	185,000	185,000
0.00	0.00	0	72600 OTHER EQPT.			
0.00	0.00	195,500	79999 TOTAL CAPITAL OUTLAY	185,000	185,000	185,000
328.50	932.95	217,600	99000 TOTAL DEPT EXP	200,500	200,500	204,047
10,832.37-	11,426.59-	6,600	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 - CAPITAL PROJECTS FUND

DEPARTMENT: 832 - LIBRARY/SR. CENTER BUILDING TRUST

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61010 ADVERTISING:	7,500	<u>7,500</u>
61130 CONTRACT SERVICES:	6,047	<u>6,047</u>
61240 DEPARTMENT/OPERATING EXPENSE:	2,000	<u>2,000</u>
61250 DEPARTMENT/OPERATING SUPPLIES:	3,500	<u>3,500</u>
 <u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENT FOR NEW BUILDING:	185,000	<u>185,000</u>

PROGRAM INFORMATION

SENIOR SERVICES TRUST

Page 1 of 1

PROGRAM DESCRIPTION:

The Senior Services Trust Fund is a fund to receive and expend donated funds given in trust to be used for a specific purpose(s). It is anticipated that the specified uses for the Senior Services Trust donations will fall into one of four categories:

- 1) **BUILDING:** Money designated for the purpose of remodeling or the construction of a facility to be maintained as a Senior Citizens Center.
- 2) **SUPPLIES/EXPENSES:** Money designated for a specific event or activity.
- 3) **REPAIRS/IMPROVEMENTS:** Money designated to repair and/or make improvements to the current facility.
- 4) **EQUIPMENT:** Money designated to purchase equipment.

The Trust is also the depository for all money raised through Senior Center fund-raising efforts. Senior and Disabled Services Advisory Board is responsible for overseeing the trust and approving expenditures.

The Board has designated approximately \$37,086 of Trust money to be placed in the "building" category. During FY 98-99, they will continue to aggressively pursue plans for the new construction of a joint facility between the Senior Center and the Library.

Date : 7/15/98
Time : 2:08
e Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/15/98

Fund : 80 CAPITAL PROJECTS FUNDS
Dept : 835 SENIOR SERVICES TRUST

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
1,179.96	1,179.96	1,180	45020 REV FROM RENTED PROP	1,180	1,180	1,180
3,231.44	2,794.46	2,000	48100 INTEREST ON INVESTMENT	2,000	2,000	2,000
5,580.56	6,233.33	6,000	48120 TRUST FUND DONATIONS	5,000	5,000	5,000
53,509.28	56,122.80	43,000	49901 BEGINNING BALANCE	37,406	37,406	37,406
63,501.24	66,330.55	52,180	49998 TOTAL REVENUE	45,586	45,586	45,586
MATERIALS & SERVICES						
2,155.00	16,807.16	9,600	61130 CONTRACT SERVICES	3,000	3,000	3,000
594.01	98.50	500	61240 DEPT/OPERATING EXPENSE	500	500	500
611.43	1,628.53	700	61250 DEPT/OP SUPPLIES	1,000	1,000	1,000
0.00	0.00	100	61560 MAINT/BLDG (GEN'L)	500	500	500
3,678.05	5,189.95	3,800	61840 REFRESHMENT PURCHASES	3,500	3,500	3,500
7,038.49	23,724.14	14,700	69999 TOTAL MAT & SERV	8,500	8,500	8,500
CAPITAL OUTLAY						
0.00	0.00	32,580	72100 BUILDINGS	37,086	37,086	37,086
0.00	0.00	100	72300 IMPROVEMENTS			
0.00	0.00	100	72500 OFFICE EQPT.			
339.95	0.00	100	72600 OTHER EQPT.			
339.95	0.00	32,880	79999 TOTAL CAPITAL OUTLAY	37,086	37,086	37,086
CONTINGENCIES						
0.00	0.00	0	80005 OPERATING CONTINGENCY			
0.00	0.00	0	89999 TOTAL CONTINGENCIES	0	0	0
INTERFUND TRANSFERS						
0.00	0.00	4,600	90110 TO LIBR/SR CNTR TRUST			
0.00	0.00	4,600	90990 TOTAL INTERFUND TRANS	0	0	0
7,378.44	23,724.14	52,180	99000 TOTAL DEPT EXP	45,586	45,586	45,586
56,122.80-	42,606.41-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 CAPITAL PROJECTS FUND
DEPARTMENT: 835 SENIOR SERVICES TRUST

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61130 CONTRACT SERVICES:		
Counseling services	3,000	<u>3,000</u>
61240 DEPARTMENT OPERATING EXPENSE:		
Board recognitions	500	<u>500</u>
61250 DEPARTMENT OPERATING SUPPLIES:		
Supplies for special events, activities and fund raisers	1,000	<u>1,000</u>
61560 MAINTENANCE/BUILDING (Undesignated):	500	<u>500</u>
61840 REFRESHMENTS:		
Coffee bar, refreshments, & pot luck supplies	3,500	<u>3,500</u>
 <u>CAPITAL OUTLAY</u>		
72100 BUILDINGS:		
Money held in reserve for potential building fund	37,086	<u>37,086</u>

PROGRAM INFORMATION

STREET CAPITAL IMPROVEMENT PROJECTS FUND

Page 1 of 1

PROGRAM DESCRIPTION:

This fund was first established in the 1990-91 budget to receive funds from Linn County in exchange for taking over the maintenance burden of north Hansard Avenue. The City negotiated a similar exchange of funds with Linn County during the 1991-92 budget for taking over the maintenance responsibilities on the majority of the remaining county roads within city limits.

During 1994-95 efforts continued to focus on the preservation of streets through the Pavement Management System (PMS).

Efforts during 1995-96 continued to focus on the improvement of existing streets through asphalt overlays, slurry seals, and crack sealing in connection with the Pavement Management System and support for the High Priority Sidewalk Program.

During the 1995-96 budget year, the City began receiving direct Federal funding requiring an adjustment in accounting procedures for capital improvements. With the 1996-97 budget all personnel services and material and supplies within this fund have been accounted for in fund 842 "Allocable Costs". The major emphasis for 1998-99 will focus on the Hansard Area Improvements.

For FY 1998-99 a new stable funding source is proposed. After reviewing several alternatives for funding street capital improvements, the Capital Improvement Plan Committee and the City Council have recommended increasing franchise utility fee increases and allocating the revenue increase specifically to street preservation - crack sealing, street sealing and overlays. On April 8, 1998, the City Council approved proceeding with this funding source. Thus this limited amount of additional funding will be used to preserve the existing street system and prevent streets from needing much more expensive reconstruction.

Date : 7/15/98
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 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 840 STREETS CAPITAL PROJECTS

95-96	96-97	97-98		98-99		
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud
<hr/>						
REVENUES						
0.00	0.00	1,835,200	41047 COUNTY GRANT FUNDS			
0.00	0.00	0	44010 CONSUMER POWER, INC.	10,504	10,504	10,504
0.00	0.00	0	44020 LEBANON SANITATION CO	10,392	10,392	10,392
0.00	0.00	0	44030 TCI CABLE	19,497	19,497	19,497
0.00	0.00	0	44035 NW NAT GAS FRANCHISE	63,998	63,998	63,998
0.00	0.00	0	44040 PP&L ELECT FRANCHISE	177,564	177,564	177,564
0.00	0.00	0	44060 TELEPHONE UTILITIES	33,034	33,034	33,034
10,393.47	86.52	800	48100 INTEREST ON INVESTMENT			
478.00	29,303.85	0	48140 MISCELLANEOUS REVENUE			
0.00	0.00	0	49010 FROM GENERAL FUND			
0.00	0.00	0	49020 FROM DEBT SERV FD			
0.00	0.00	0	49026 FROM WW CIP			
342,360.06	203,424.03	20,529	49901 BEGINNING BALANCE	70,000	70,000	70,000
<hr/>						
353,231.53	232,814.40	1,856,529	49998 TOTAL REVENUE	384,989	384,989	384,989
<hr/>						
0.00	0.00	0	61401 UNEMPLOY INS			
<hr/>						
CAPITAL OUTLAY						
5,746.26	40,537.51	20,000	72300 IMPROVEMENTS	20,000	20,000	20,000
46,042.55	13,798.99	1,835,200	72301 IMPROVEMENTS (ENG)	300,000	300,000	300,000
46,540.35	4,377.70	0	72302 IMPROVEMENTS (MAINT)			
328.34	40.51	0	72303 IMPROVEMENTS (PW)			
<hr/>						
98,657.50	58,754.71	1,855,200	79999 TOTAL CAPITAL OUTLAY	320,000	320,000	320,000
<hr/>						
CONTINGENCIES						
0.00	0.00	1,329	80005 OPERATING CONTINGENCY	64,989	64,989	64,989
<hr/>						
0.00	0.00	1,329	89999 TOTAL CONTINGENCIES	64,989	64,989	64,989
<hr/>						
INTERFUND TRANSFERS						
20,000.00	2,217.00	0	90025 TO GIS			
23,000.00	108,500.00	0	90035 TO ST FT & BIKE PTH FD			
3,420.00	0.00	0	90060 TO FAU STREET PROJECT			
730.00	0.00	0	90105 TO EQPT ACQ & REP FUND			
4,000.00	0.00	0	90120 TO WATER CIP			
<hr/>						
51,150.00	110,717.00	0	90990 TOTAL INTERFUND TRANS	0	0	0
<hr/>						
149,807.50	169,471.71	1,856,529	99000 TOTAL DEPT EXP	384,989	384,989	384,989

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CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/15/98

Fund : 80 CAPITAL PROJECTS FUNDS
Dept : 840 STREETS CAPITAL PROJECTS

95-96	96-97	97-98		98-99			
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud	
203,424.03-	63,342.69-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0	

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 80 -CAPITAL PROJECTS

DEPARTMENT: 840 - STREET CAPITAL IMPROVEMENT PROJECTS FUND

CAPITAL OUTLAY

**SUB-LINE
ITEM TOTAL LINE TOTAL**

72300 IMPROVEMENTS:

Hansard area improvements	20,000	<u>20,000</u>
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72301 IMPROVEMENTS (ENG):

Street preservation	300,000	<u>300,000</u>
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PROGRAM INFORMATION

STREET CAPITAL IMPROVEMENT PROJECTS FUND - RESTRICTED

Page 1 of 1

PROGRAM DESCRIPTION:

An agreement was reached with Linn County during the 1991-92 budget to provide the City with approximately \$380,000 in timber funds for street improvements. The money will be set aside in an interest-bearing account, and the County will approve the projects and provide the funding as they are approved. In addition, further such allocations of timber funds could become available each year. The fund is to be used for improvements exclusively, no engineering or administration expenditures are allowed.

Project within this fund include Oak Street (Main - 2nd) 1992 & 1993 Street Rehabilitation Projects, 12th Street (Burkhart Creek Crossing), and Morton Street.

Projects for 1998-99 will be concentrated on the Hansard Area Infrastructure Improvements.

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CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 841 STREETS CAP IMP'S RESTRICTED

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
179,110.77	0.00	0	41047 COUNTY GRANT FUNDS			
3,698.17	9,635.98	0	48100 INTEREST ON INVESTMENT			
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
4,000.00	0.00	0	49105 FROM STR CAP PROJ			
1,770.55	188,579.49	164,579	49901 BEGINNING BALANCE	181,889	181,889	181,889
188,579.49	198,215.47	164,579	49998 TOTAL REVENUE	181,889	181,889	181,889
CAPITAL OUTLAY						
0.00	22,727.31	164,579	72300 IMPROVEMENTS	181,889	181,889	181,889
0.00	2,588.90	0	72301 IMPROVEMENTS (ENG)			
0.00	25,316.21	164,579	79999 TOTAL CAPITAL OUTLAY	181,889	181,889	181,889
CONTINGENCIES						
0.00	0.00	0	80005 OPERATING CONTINGENCY			
0.00	0.00	0	89999 TOTAL CONTINGENCIES	0	0	0
0.00	25,316.21	164,579	99000 TOTAL DEPT EXP	181,889	181,889	181,889
188,579.49-	172,899.26-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 -CAPITAL PROJECTS

**DEPARTMENT: 841 - STREET CAPITAL IMPROVEMENT PROJECTS FUND -
RESTRICTED**

<u>CAPITAL OUTLAY</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
72300 IMPROVEMENTS:		
Hansard area infrastructure improvements	181,889	<u>181,889</u>

PROGRAM INFORMATION

CAPITAL IMPROVEMENT PROJECTS FUND - ALLOCABLE DIRECT COSTS

Page 1 of 3

PROGRAM DESCRIPTION:

This fund was established during the 1993-94 budget year to track the direct allocable costs associated with the City's Capital Improvement Program. During the 1995-96 budget year, the City began receiving direct federal funding requiring an adjustment in accounting procedures for capital improvements.

As of the 1996-97 budget year, allocable costs associated with the City's Capital Improvement Program will be included within this fund. Instead of allocating an estimated amount for each line item in each budget, all costs, less improvements, will be charged to this department. Then each month's charges will be calculated and the fund will be reimbursed by the appropriate project. The fund is used for capital improvement projects exclusively.

A citizen advisory committee, the Capital Improvement Committee) was established in 1994. The Committee consists of one citizen from each ward, three members at large and one councilor from each ward appointed by the Mayor. Citizen appointments are made for three year terms limited to two consecutive terms and rotate two per year. Members of the Capital Improvement Program Committee receive no compensation and attend an average of one evening meeting per month.

The purpose of the Capital Improvement Committee is to provide a comprehensive overview of the City's needs, prioritize those needs to establish financial impact, and identify alternate funding mechanisms to meet that financial impact. With these items identified, clear goals and action plans can be determined. The committee makes recommendations to council in accordance to the City of Lebanon's needs.

The citywide Capital Improvement Program is the combination of individual Capital Improvement Plans within water, wastewater, and streets, with the addition of facilities (parks, buildings, etc.), sidewalks and storm drainage it has become a true comprehensive program for the City of Lebanon. The comprehensive program requires a switch in methodology from the finance based plan to the priority driven program.

PROGRAM INFORMATION

CAPITAL IMPROVEMENT PROJECTS FUND - ALLOCABLE DIRECT COSTS

Page 2 of 3

PROGRAM DESCRIPTION: (continued)

The prioritization of individual projects is critical to meeting this purpose. By prioritizing based on needs, a completed list of projects can be established. Coupled with a realistic evaluation of the timeliness of a project, the funding impact over time is determined. This, in turn, allows the City to develop a strategy to have funding available at the appropriate time.

The members of the Capital Improvement Committee and their term expirations are:

Ward I:	Councilor Wayne Rieskamp	12/31/98
	Councilor Stan Usinger	12/31/00
Ward II:	Councilor John Richard	12/31/98
Ward III:		
Citizen Members:	Chairman Bob Elliott	2001
	Doris Modderman	12/31/98
	Retha Larson	2000
	Eugene Shannon	1999
	Two vacant positions	
Staff:	Jim Clark, Brenda Stein and Pat Johnson	

Staff wishes to thank all the members of the committee for their time and efforts on this Committee.

The major emphasis for 1998-99 will focus within the urban renewal districts, the Wastewater CIP, Santiam Travel Station, and the grant funds (IOF and EDA). Minor emphasis will focus within the State Foot and Bike Path, Surface Transportation Program, Street CIP, Water CIP and Small Waterline Replacement Program.

PROGRAM INFORMATION

CAPITAL IMPROVEMENT PROJECTS FUND - ALLOCABLE DIRECT COSTS

Page 3 of 3

<u>POSITIONS:</u>	<u>1996-97</u>	<u>1997-98</u>
Administrative Assistant	.0900 FTE	.0500 FTE
Director of Public Works	.0400 FTE	.0400 FTE
Crew Chief	.0400 FTE	.0000 FTE
Engineering Associate (CIP)	4.0000 FTE	4.0000 FTE
Engineering Associate (Facility Planning)	.0000 FTE	.0000 FTE
City Engineer	.4300 FTE	.1500 FTE
Engineering Tech II (CIP)	.0000 FTE	1.0000 FTE
Engineering Tech II (Information Systems)	.0000 FTE	.0000 FTE
Engineering Tech III (Facility Planning)	.3000 FTE	.0500 FTE
Environmental Specialist (Facility Planning)	.1400 FTE	.0000 FTE
Finance Director	.0100 FTE	.0100 FTE
Finance Operations Manager	.0300 FTE	.0300 FTE
Information Systems Specialist	.2040 FTE	.0000 FTE
Maintenance Division Manager	.0300 FTE	.0000 FTE
Maintenance Supervisor	.0200 FTE	.0000 FTE
Payroll Specialist - Confidential	.0300 FTE	.0300 FTE
Project Assistant (CIP)	1.0000 FTE	1.0000 FTE
Project Engineer (CIP)	3.0000 FTE	3.0000 FTE
Project Engineer (Development)	.0000 FTE	.0500 FTE
Secretary/Accounts Payable Clerk	.0100 FTE	.0100 FTE
Secretary/Data Entry	.5100 FTE	.5100 FTE
Secretary (2)	.6500 FTE	.6300 FTE
Senior Engineer (CIP)	1.0000 FTE	1.0000 FTE
Senior Engineer (Facility Planning)	<u>.2500 FTE</u>	<u>.1000 FTE</u>
 SUBTOTAL	 11.7840 FTE	 11.6600 FTE
 Seasonal CIP Engineering	 .7500 FTE	 .7500 FTE
Temporary CIP Engineering	.2500 FTE	.2500 FTE
Temporary Public Works Secretary	.0330 FTE	.1000 FTE
Temporary Public Works Secretary (PW Scanning)	<u>.0000 FTE</u>	<u>.0000 FTE</u>
 TOTAL	 12.8170 FTE	 12.7600 FTE

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CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 842 ALLOCABLE COSTS

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
20,806.92	28,813.43	0	48140 MISCELLANEOUS REVENUE	10,000	10,000	10,000
0.00	0.00	0	49010 FROM GENERAL FUND			
0.00	1,243.53	7,627	49011 FROM PARKS			
0.00	35,498.27-	30,508	49019 FROM SM WATERLINE	90,000	90,000	90,000
668.09	83.15	0	49022 FROM WATER FUND			
26,481.97-	7,548.78-	95,367	49023 FROM WATER CIP	100,000	100,000	100,000
0.00	30.33-	20,000	49025 FROM W WATER FUND	2,000	2,000	2,000
1,535.73	74,811.44	229,255	49026 FROM WW CIP	275,000	275,000	275,000
11,590.81	29,505.90	25,062	49031 FROM SANT. TRAV STATIO	6,000	6,000	6,000
385.47	0.00	0	49032 FROM GIS			
0.00	4,375.86	0	49034 FROM ADA REQUIREMENTS	4,000	4,000	4,000
7,310.29	14,441.21	12,813	49035 FROM ST FOOT & BIKEPAT	15,000	15,000	15,000
0.00	0.00	0	49047 FROM STORM DRAIN	15,000	15,000	15,000
0.00	0.00	0	49050 FROM BLDG INSPECT			
24,055.84	38,327.05	4,068	49082 FROM SPWF GRANT			
151,116.06	221,498.25	149,040	49095 FROM URBAN RENEW FUND	222,000	222,000	222,000
21,886.40	221,704.12	170,396	49098 FROM NW URBAN RENEWAL	150,000	150,000	150,000
30,572.78	53,591.84	7,118	49105 FROM STR CAP PROJ	30,000	30,000	30,000
19,464.47	20,417.79	12,589	49110 FROM STP STREETS	5,800	5,800	5,800
0.00	0.00	0	49120 FROM SDC-SEWER			
124.46	5,875.07	0	49122 FROM SDC-PARK			
0.00	700.69	0	49125 FROM SDC-DRAINAGE			
0.00	42.85	0	49130 FROM SDC-STREET			
0.00	0.00	0	49135 FROM SDC-WATER			
783.49-	0.00	0	49155 FROM NWURD EDA GRANT	39,000	39,000	39,000
0.00	0.00	0	49160 FROM NWURD ODOT GRANT	14,100	14,100	14,100
57,578.61	24,644.68-	37,393	49901 BEGINNING BALANCE			
419,830.47	647,710.12	801,236	49998 TOTAL REVENUE	977,900	977,900	977,900
PERSONNEL SERVICES						
221,012.42	395,726.72	452,228	50001 SALARIES	428,293	428,293	423,996
70,727.11	139,802.77	167,330	50003 FRINGE BENEFITS	154,360	154,360	153,318
5,671.68	22,442.52	5,271	50600 OVERTIME	4,870	4,870	4,870
297,411.21	557,972.01	624,829	59999 TOTAL PERSONNEL SERV	587,523	587,523	582,184
MATERIALS & SERVICES						
0.00	22.65	10	61009 ADVERTISING (PW)	10	10	10
0.00	906.04	1,500	61010 ADVERTISING	1,500	1,500	1,500
7,216.33	0.00	500	61011 ADVERTISING (ENG)	1,000	1,000	1,000
0.00	1,513.13	4,500	61120 COMMUNICATION (GEN'L)	4,500	4,500	4,500

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CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 842 ALLOCABLE COSTS

95-96	96-97	97-98		98-99		
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud
<hr/>						
1,403.04	0.00	200	61121 COMMUNICATION (ENG)	200	200	200
0.00	2,453.17	8,800	61124 COMPUTER EXPENSE	8,000	8,000	5,000
3,311.94	5,396.66	4,500	61126 COMPUTER EXP (ENG)	3,200	3,200	3,200
410.00	1,739.60	1,720	61128 COMPUTER EXP (PW)	740	740	740
420.00	14,713.20	40,000	61130 CONTRACT SERVICES	40,000	40,000	40,000
443.63	3,530.88	1,270	61131 CONTRACT SERVICES (PW)	2,904	2,904	2,904
33,345.73	4,503.84	24,000	61133 CONTRACT SERV (ENG)	20,000	20,000	20,000
1,715.99	3,569.14	1,500	61240 DEPT/OPERATING EXPENSE	1,500	1,500	1,500
2,240.22	156.24	200	61241 OPERATING EXP (ENG)	200	200	200
0.00	170.62	150	61243 OPERATING EXP (PW)	150	150	150
0.00	2,358.07	6,000	61244 OPERATING EXP (CIP)	6,500	6,500	6,500
3,301.15	203.79	500	61251 OP SUPPLIES (ENG)	500	500	500
0.00	46.42	0	61253 OP SUPPLIES (PW)	50	50	50
0.00	5,532.57	3,300	61254 OP SUPPLIES (CIP)	4,000	4,000	4,000
37.50	552.62	600	61290 DUES & SUBSCRIPTIONS	1,470	1,470	1,470
420.68	40.00	100	61291 DUES & SUBSCRIPT (ENG)	400	400	400
0.00	0.00	0	61300 DUPLICATION			
0.00	31.50	100	61301 DUPLICATION (ENG)	100	100	100
78.00	2,402.37	5,000	61320 EDUCATION & TRAINING	8,000	8,000	8,000
4,141.50	0.00	0	61321 EDUCATION & TRNG (ENG)			
0.00	93.36	200	61323 EDUCATION & TRNG (PW)	200	200	200
0.00	0.00	3,223	61401 UNEMPLOY INS	3,158	3,158	3,158
1,034.19	0.00	50	61501 UNIFORMS (ENG)	50	50	50
0.00	7,857.60	10,200	61560 MAINT/BLDG (GEN'L)	10,200	10,200	10,200
6,188.49	0.00	0	61561 MAINT/BLDG (ENG)			
0.00	2,050.57	1,000	61570 MAINT/EQPT	1,000	1,000	1,000
434.01	0.00	0	61571 MAINT/EQPT (ENG)			
0.00	187.26	50	61573 MAINT/EQPT (PW)	50	50	50
0.00	1,779.38	1,500	61580 MAINT/VEHICLES	2,000	2,000	2,000
2,402.90	295.32	100	61581 MAINT/VEHICLES (ENG)	100	100	100
0.00	591.12	1,200	61600 MEETINGS & CONFERENCES	1,500	1,500	1,500
501.04	2.99	50	61601 MTGS & CONF (ENG)	50	50	50
0.00	0.00	225	61603 MTGS & CONF (PW)	225	225	225
0.00	2,946.95	4,000	61700 OFFICE SUPPLIES	4,000	4,000	4,000
4,164.43	0.00	0	61701 OFFICE SUPPLIES (ENG)			
0.00	611.81	800	61703 OFFICE SUPPLIES (PW)	800	800	800
0.00	961.43	500	61800 PETROLEUM	600	600	600
376.67	0.00	0	61801 PETROLEUM (ENG)			
0.00	9,300.00	9,600	61880 RENT	7,800	7,800	7,800
9,253.86	0.00	0	61881 RENT (ENG)			
0.00	7,720.73	6,000	61900 UTILITIES (GEN'L)			
4,646.09	0.00	0	61901 UTILITIES (ENG)	6,000	6,000	6,000
<hr/>						
87,487.39	84,241.03	143,148	69999 TOTAL MAT & SERV	142,657	142,657	139,657

CAPITAL OUTLAY

0.00 1,926.50 0 72300 IMPROVEMENTS

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CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 842 ALLOCABLE COSTS

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
0.00	39.94	0	72301 IMPROVEMENTS (ENG)			
0.00	6,215.86	3,300	72500 OFFICE EQPT.	8,500	8,500	11,500
11,444.81	8.94	750	72501 OFFICE EQPT (ENG)	750	750	750
0.00	5,326.82	3,000	72600 OTHER EQPT.	3,000	3,000	3,000
35,611.74	0.00	7,300	72601 OTHER EQPT (ENG)	7,300	7,300	7,300
0.00	0.00	0	72800 VEHICLES			
0.00	0.00	18,000	72801 VEHICLES (ENG)			
47,056.55	13,518.06	32,350	79999 TOTAL CAPITAL OUTLAY	19,550	19,550	22,550
CONTINGENCIES						
0.00	0.00	909	80005 OPERATING CONTINGENCY	206,455	206,455	211,794
0.00	0.00	0	80030 RES - MED INS			
0.00	0.00	909	89999 TOTAL CONTINGENCIES	206,455	206,455	211,794
INTERFUND TRANSFERS						
0.00	0.00	0	90027 TO INFO SYSTEM SERVICE	21,715	21,715	21,715
12,160.00	0.00	0	90105 TO EQPT ACQ & REP FUND			
12,160.00	0.00	0	90990 TOTAL INTERFUND TRANS	21,715	21,715	21,715
444,115.15	655,731.10	801,236	99000 TOTAL DEPT EXP	977,900	977,900	977,900
24,284.68	8,020.98	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 80 -CAPITAL PROJECTS
DEPARTMENT: 842 - ALLOCABLE COSTS

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61009 ADVERTISING (PW):	10	<u>10</u>
61010 ADVERTISING(CIP):		
Engineering consultant	1,000	
LID	500	<u>1,500</u>
61011 ADVERTISING (ENG):	1,000	<u>1,000</u>
61120 COMMUNICATIONS:		
Local and long distance service	4,300	
Service and repair of radio equipment	200	<u>4,500</u>
61121 COMMUNICATIONS (ENG):	200	<u>200</u>
61124 COMPUTER EXPENSE:		
Softdesk	4,700	
Service and repair of hardware	300	<u>5,000</u>
61126 COMPUTER EXPENSE (ENG):		
Software	2,800	
Supplies	200	
Training	200	<u>3,200</u>
61128 COMPUTER EXPENSE (PW):		
Service computer/printer	100	
Software	130	
Supplies	380	
Training	130	<u>740</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 6

FUND: 80 -CAPITAL PROJECTS

DEPARTMENT: 842 - ALLOCABLE COSTS

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61130 CONTRACT SERVICES:		
Consultant services	10,000	
Engineering services (0.25 FTE)	10,000	
Seasonal help (0.75 FTE)	18,000	
Secretarial services (0.10 FTE)	2,000	<u>40,000</u>
61131 CONTRACT SERVICES (PW):		
Outside engineering and survey services	200	
Temporary secretary	2,704	<u>2,904</u>
61133 CONTRACT SERVICES (ENG):		
I & I Investigation (smoke testing)	20,000	<u>20,000</u>
61240 DEPARTMENT/OPERATING EXPENSE:		
P.E. Registrations (3)	120	
Misc expenses	1,380	<u>1,500</u>
61241 DEPARTMENT/OPERATING EXPENSE (ENG):		
Expense reimbursement	200	<u>200</u>
61243 DEPARTMENT/OPERATING EXPENSE (PW):		
Miscellaneous expenses	150	<u>150</u>
61244 DEPARTMENT/OPERATING EXPENSE (CIP):		
Annex expense	1,500	
Expense reimbursement	100	
Mileage reimbursement	100	
Miscellaneous expenses	1,500	
Photographic expense	300	
Shipping and handling charges	3,000	<u>6,500</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 3 of 6

FUND: 80 -CAPITAL PROJECTS
DEPARTMENT: 842 - ALLOCABLE COSTS

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61251 DEPARTMENT/OPERATING SUPPLIES (ENG):	500	<u>500</u>
61253 DEPARTMENT/OPERATING SUPPLIES (PW):		
Miscellaneous	50	<u>50</u>
61254 DEPARTMENT/OPERATING SUPPLIES (CIP):		
Drafting supplies	300	
Miscellaneous supplies	900	
Protective equipment	200	
Rain gear	500	
Reference books	100	
Surveying and inspection supplies	2,000	<u>4,000</u>
61290 DUES & SUBSCRIPTIONS:		
League of Oregon Cities dues	570	
American Public Works Association	300	
American Water Works Association	100	
Engineering dues and subscriptions	500	<u>1,470</u>
61291 DUES & SUBSCRIPT (ENG):	400	<u>400</u>
61301 DUPLICATION (ENG):		
Blueprints	50	
Document preparation	50	<u>100</u>
61320 EDUCATION & TRAINING:		
Training, workshops, seminars	8,000	<u>8,000</u>
61323 EDUCATION & TRAINING (PW):		
Seminars, workshops, classes	200	<u>200</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 4 of 6

FUND: 80 -CAPITAL PROJECTS

DEPARTMENT: 842 - ALLOCABLE COSTS

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61401 UNEMPLOYMENT INSURANCE	3,158	<u>3,158</u>
61501 UNIFORMS (ENG):	50	<u>50</u>
61560 MAINTENANCE BUILDING & GROUNDS (ENG):		
Fixtures	1,500	
HVAC maintenance	300	
Janitorial	5,700	
Laundry	400	
Miscellaneous expense	2,000	
Security	300	<u>10,200</u>
61570 MAINTENANCE/EQUIPMENT:		
Service and repair of office/field equipment	1,000	<u>1,000</u>
61573 MAINTENANCE/EQUIPMENT (PW):		
Service and repair of office equipment	50	
Miscellaneous repairs		<u>50</u>
61580 MAINTENANCE/VEHICLES:		
Engineering vehicles	2,000	<u>2,000</u>
61581 MAINTENANCE/VEHICLES (ENG):		
Engineering vehicles	100	<u>100</u>
61600 MEETINGS & CONFERENCES:		
American Water Works Association Conference	550	
American Public Works Association Conference	550	
Business meetings and travel luncheons	400	<u>1,500</u>
61601 MEETINGS & CONFERENCES (ENG)	50	<u>50</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 5 of 6

FUND: 80 -CAPITAL PROJECTS
DEPARTMENT: 842 - ALLOCABLE COSTS

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61603 MEETINGS & CONFERENCES (PW):		
American Water Works Association Conference	40	
American Public Works Association Conference	115	
Business meetings and travel lunches	70	<u>225</u>
61700 OFFICE SUPPLIES:		
Project-related supplies	4,000	<u>4,000</u>
61703 OFFICE SUPPLIES (PW):	800	<u>800</u>
61800 PETROLEUM PRODUCTS:		
Gasoline, oil lubricants	600	<u>600</u>
61880 RENT:		
Satellite office space	7,800	<u>7,800</u>
61901 UTILITIES:		
Satellite office space	6,000	<u>6,000</u>
<u>CAPITAL OUTLAY</u>		
72500 OFFICE EQUIPMENT:		
Chairs	600	
Computer	3,000	
Copier & Printer	4,000	
Office Furniture	3,900	<u>11,500</u>
72501 OFFICE EQUIPMENT (ENG):		
Desks, chairs and cabinets	750	<u>750</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 6 of 6

FUND: 80 -CAPITAL PROJECTS
DEPARTMENT: 842 - ALLOCABLE COSTS

<u>CAPITAL OUTLAY</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
72600 OTHER EQUIPMENT:		
Inspection equipment	1,500	
Surveying equipment	1,500	<u>3,000</u>
72601 OTHER EQUIPMENT (ENG):		
Computer	7,300	<u>7,300</u>
<u>INTERFUND TRANSFERS</u>		
90027 TO INFORMATION SYSTEMS	21,715	<u>21,715</u>

PROGRAM INFORMATION
SYSTEMS DEVELOPMENT CHARGES

Page 1 of 1

The following funds represent Systems Development Charges. The Systems Development Charge Committee consists of the following:

Member Name	Member Affiliation
Ron Miller, Jr.	City Councilor
Ken Toombs	City Councilor
Floyd Fisher	City Councilor
Vacant	Lending Institution Representative
Bob Armstrong	Building Industry Representative
Jon E. Erwin	Building Industry Representative
Mike Wells	Building Industry Representative
Jeff King	Member at Large
Beverly Stockoff	Member at Large

Staff Members: Jim Ruef, Jim Clark, Judy Wendland and one vacant position.

Staff wishes to thank these volunteers for their time and support to the community.

PROGRAM INFORMATION

SDC STORM DRAINAGE

Page 1 of 1

PROGRAM DESCRIPTION:

New development typically results in the paving or roofing-over of ground that was permeable to water. The result is increased runoff.

Drainage Systems Development Charges, paid by all new development in the city, go into the Drainage SDC Fund. The City may use the funds for right-of-way and easement acquisition; purchase, maintenance and installation of mainline conduit, curb inlets, catch basins, manholes, junction boxes, culverts and bridges; the rebuilding and replacement of dry wells; the construction of drainage ditches, swales and ways; and for drainage studies, aerial mapping and like work related to drainage.

On July 1, 1991, new laws governing collection and use of SDC funds went into effect. Therefore, a new department SDC "Restricted" (851) was established to account and budget for fees collected after July 1, 1991. On November 2, 1994, a new SDC ordinance and resolution were adopted which significantly changed SDC methodology and rates. Another new department named "SDC Improvements" (852) was established to account and budget for fees collected under the new SDC ordinance.

One specific project is identified for the 1998-99 budget year - land acquisition for the "F" Street detention basin identified in both the Storm Drainage and Parks SDC plans.

Date : 7/15/98
 Time : 2:08
 te Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 850 SDC - DRAINAGE

95-96	96-97	97-98		98-99			
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud	
REVENUES							
807.28	690.87	500	42040 SDC PRINC - ASSESS				
0.00	0.00	0	42045 SDC PRINCIPAL				
321.68	234.82	300	42050 SDC INTEREST				
581.36	623.49	600	48100 INTEREST ON INVESTMENT				
0.00	0.00	0	49120 FROM SDC-SEWER				
9,295.98	10,753.70	11,450	49901 BEGINNING BALANCE	12,850	12,850	13,500	
11,006.30	12,302.88	12,850	49998 TOTAL REVENUE	12,850	12,850	13,500	
MATERIALS & SERVICES							
0.00	0.00	0	61010 ADVERTISING				
0.00	0.00	500	61130 CONTRACT SERVICES	500	500	500	
200.00	0.00	500	61240 DEPT/OPERATING EXPENSE	500	500	500	
25.00	0.00	0	61243 OPERATING EXP (PW)				
0.00	27.38	0	61250 DEPT/OP SUPPLIES				
27.60	0.00	0	61703 OFFICE SUPPLIES (PW)				
252.60	27.38	1,000	69999 TOTAL MAT & SERV	1,000	1,000	1,000	
CAPITAL OUTLAY							
0.00	0.00	11,850	72050 LAND	11,850	11,850	11,850	
0.00	0.00	0	72300 IMPROVEMENTS				
0.00	0.00	0	72301 IMPROVEMENTS (ENG)				
0.00	0.00	11,850	79999 TOTAL CAPITAL OUTLAY	11,850	11,850	11,850	
CONTINGENCIES							
0.00	0.00	0	80005 OPERATING CONTINGENCY				650
0.00	0.00	0	89999 TOTAL CONTINGENCIES	0	0		650
252.60	27.38	12,850	99000 TOTAL DEPT EXP	12,850	12,850	13,500	
10,753.70-	12,275.50-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0	

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 -CAPITAL PROJECTS
DEPARTMENT: 850 - SDC DRAINAGE

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL LINE TOTAL

61130 CONTRACT SERVICES:

Consultant services for drainage projects	500	<u>500</u>
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61240 DEPARTMENT/OPERATING EXPENSE:	500	<u>500</u>
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CAPITAL OUTLAY

72050 LAND:

Land for "F" Street detention facility	11,850	<u>11,850</u>
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PROGRAM INFORMATION
SDC STORM DRAINAGE (RESTRICTED)

Page 1 of 1

PROGRAM DESCRIPTION:

On July 1, 1991, new laws governing collection and use of SDC funds went into effect. This department accounts and budgets for fees incurred by property owners between July 1, 1991 and November 4, 1994, when the new SDC ordinance was adopted.

One specific project is identified for the 1998-99 budget year - land acquisition for the "F" Street detention basin identified in both the Storm Drainage and SDC plans.

<u>POSITIONS:</u>	<u>1997-98</u>	<u>1998-99</u>
Administrative Assistant	.0100 FTE	.0100 FTE
Building Inspector	.0100 FTE	.0100 FTE
Building Official	.0200 FTE	.0200 FTE
City Engineer	.0200 FTE	.0200 FTE
City Planner	.0000 FTE	.0100 FTE
Director of Public Works	.0200 FTE	.0200 FTE
Engineering Tech III (Facility Planning)	.0600 FTE	.0600 FTE
Information Systems Specialist	.0300 FTE	.0000 FTE
Project Engineer (Development)	.0500 FTE	.0500 FTE
Secretary/Data Entry	.0100 FTE	.0100 FTE
Senior Engineer (Facility Planning)	<u>.0500 FTE</u>	<u>.0500 FTE</u>
 TOTAL	 .2800 FTE	 .2600 FTE

Date : 7/15/98
Time : 2:08
Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/15/98

Fund : 80 CAPITAL PROJECTS FUNDS
Dept : 851 SDC-DRAINAGE (RESTRICTED)

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
1,403.58	699.34	1,000	42040 SDC PRINC - ASSESS			
0.00	0.00	0	42045 SDC PRINCIPAL			
5.91	0.00	50	42050 SDC INTEREST			
5,737.98	5,104.83	6,000	48100 INTEREST ON INVESTMENT	2,639	2,639	2,639
97,380.62	95,717.66	90,200	49901 BEGINNING BALANCE	80,134	80,134	80,134
104,528.09	101,521.83	97,250	49998 TOTAL REVENUE	82,773	82,773	82,773
PERSONNEL SERVICES						
5,990.86	7,936.75	11,221	50001 SALARIES	11,216	11,216	11,216
2,045.42	2,548.49	4,014	50003 FRINGE BENEFITS	3,826	3,826	3,826
146.94	160.99	104	50600 OVERTIME	61	61	61
8,183.22	10,646.23	15,339	59999 TOTAL PERSONNEL SERV	15,103	15,103	15,103
MATERIALS & SERVICES						
0.00	0.00	200	61126 COMPUTER EXP (ENG)	200	200	200
0.00	1,231.60	400	61131 CONTRACT SERVICES (PW)			
167.21	19.03	100	61240 DEPT/OPERATING EXPENSE	100	100	100
0.00	50.47	100	61243 OPERATING EXP (PW)			
0.00	0.00	200	61250 DEPT/OP SUPPLIES	200	200	200
0.00	0.00	70	61401 UNEMPLOY INS	64	64	64
167.21	1,301.10	1,070	69999 TOTAL MAT & SERV	564	564	564
CAPITAL OUTLAY						
0.00	0.00	50,000	72050 LAND	50,000	50,000	50,000
0.00	0.00	29,161	72300 IMPROVEMENTS	13,129	13,129	13,129
0.00	0.00	79,161	79999 TOTAL CAPITAL OUTLAY	63,129	63,129	63,129
CONTINGENCIES						
0.00	0.00	0	80005 OPERATING CONTINGENCY			
0.00	0.00	0	89999 TOTAL CONTINGENCIES	0	0	0
INTERFUND TRANSFERS						

Date : 7/15/98
 Time : 2:08
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 851 SDC-DRAINAGE (RESTRICTED)

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
0.00	0.00	0	90027 TO INFO SYSTEM SERVICE	3,847	3,847	3,847
460.00	220.00	1,680	90105 TO EQPT ACQ & REP FUND	130	130	130
460.00	220.00	1,680	90990 TOTAL INTERFUND TRANS	3,977	3,977	3,977
8,810.43	12,167.33	97,250	99000 TOTAL DEPT EXP	82,773	82,773	82,773
95,717.66-	89,354.50-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 -CAPITAL PROJECTS

DEPARTMENT: 851 - SDC DRAINAGE (RESTRICTED)

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61126 COMPUTER EXPENSE (ENG):	200	<u>200</u>
61240 DEPARTMENT/OPERATING EXPENSE:	100	<u>100</u>
61250 DEPARTMENT/OPERATING SUPPLIES:	200	<u>200</u>
61401 UNEMPLOYMENT INSURANCE	64	<u>64</u>
 <u>CAPITAL OUTLAY</u>		
72050 LAND:		
Land for "F" Street detention facility	40,000	
Other projects identified in the Drainage SDC plan	10,000	<u>50,000</u>
72300 IMPROVEMENTS:	13,129	<u>13,129</u>
 <u>INTERFUND TRANSFERS:</u>		
90027 TO INFORMATION SYSTEMS	3,847	<u>3,847</u>
90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND:	130	<u>130</u>

PROGRAM INFORMATION
SDC STORM DRAINAGE IMPROVEMENTS

Page 1 of 1

PROGRAM DESCRIPTION:

On November 2, 1994, a new SDC ordinance and resolution were adopted which significantly changed SDC methodology and rates. This department was established to account and budget for fees collected under the new SDC ordinance.

One specific project is identified for the 1998-99 budget year - land acquisition for the "F" Street detention basin identified in both the Storm Drainage and SDC plans.

Date : 7/15/98
 Time : 2:08
 Report Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 852 SDC-DRAINAGE IMPR

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
942.64	2,524.51	2,000	42040 SDC PRINC - ASSESS	2,000	2,000	2,000
3,714.00	5,668.00	2,000	42045 SDC PRINCIPAL	3,000	3,000	3,000
2.45	8.95	10	42050 SDC INTEREST	50	50	50
190.11	572.33	500	48100 INTEREST ON INVESTMENT	1,000	1,000	1,000
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
1,749.76	6,443.96	12,600	49901 BEGINNING BALANCE	21,000	21,000	21,000
6,598.96	15,217.75	17,110	49998 TOTAL REVENUE	27,050	27,050	27,050
MATERIALS & SERVICES						
155.00	0.00	100	61240 DEPT/OPERATING EXPENSE	100	100	100
0.00	0.00	100	61250 DEPT/OP SUPPLIES	100	100	100
155.00	0.00	200	69999 TOTAL MAT & SERV	200	200	200
CAPITAL OUTLAY						
0.00	0.00	16,910	72300 IMPROVEMENTS	26,850	26,850	26,850
0.00	0.00	16,910	79999 TOTAL CAPITAL OUTLAY	26,850	26,850	26,850
CONTINGENCIES						
0.00	0.00	0	80005 OPERATING CONTINGENCY			
0.00	0.00	0	89999 TOTAL CONTINGENCIES	0	0	0
155.00	0.00	17,110	99000 TOTAL DEPT EXP	27,050	27,050	27,050
6,443.96-	15,217.75-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 -CAPITAL PROJECTS

DEPARTMENT: 852 - SDC DRAINAGE IMPROVEMENTS

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61240 DEPARTMENT/OPERATING EXPENSE:	100	<u>100</u>
61250 DEPARTMENT/OPERATING SUPPLIES:	100	<u>100</u>
 <u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS:		
Projects identified in the Drainage SDC plan	26,850	<u>26,850</u>

PROGRAM INFORMATION

SDC PARK

Page 1 of 1

PROGRAM DESCRIPTION:

Growth in population and development of properties beyond the currently urbanized portion of the city result in the need for additional park lands and enhancement of recreational opportunities.

Parks Systems Development Charges, paid by all new development in the city, go into the Parks SDC Fund. The City may use the funds for land acquisition and purchase, installation, and maintenance of park recreation equipment, landscaping, restroom facilities, improvements, lighting and irrigation.

On July 1, 1991, new laws governing collection and use of SDC funds became effective. Therefore, a new department SDC "Restricted" (861) was established to account and budget for fees collected after July 1, 1991. On November 2, 1994, a new SDC ordinance and resolution were adopted which significantly changed SDC methodology and rates. Another new department named "SDC Improvements" (862) was established to account and budget for fees collected under the new SDC ordinance.

No specific projects are identified for the 1998-99 budget year.

Date : 7/15/98
 Time : 2:08
 Date Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 860 SDC - PARK

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
295.94	253.25	200	42040 SDC PRINC - ASSESS			
0.00	0.00	0	42045 SDC PRINCIPAL			
117.94	86.08	100	42050 SDC INTEREST			
819.16	67.30	100	48100 INTEREST ON INVESTMENT			
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
15,261.13	1,069.17	1,700	49901 BEGINNING BALANCE	2,100	2,100	2,100
16,494.17	1,475.80	2,100	49998 TOTAL REVENUE	2,100	2,100	2,100
MATERIALS & SERVICES						
0.00	0.00	200	61010 ADVERTISING	200	200	200
2,500.00	0.00	1,700	61130 CONTRACT SERVICES	1,700	1,700	1,700
25.00	0.00	200	61240 DEPT/OPERATING EXPENSE	200	200	200
2,525.00	0.00	2,100	69999 TOTAL MAT & SERV	2,100	2,100	2,100
CAPITAL OUTLAY						
12,900.00	0.00	0	72050 LAND			
0.00	0.00	0	72300 IMPROVEMENTS			
12,900.00	0.00	0	79999 TOTAL CAPITAL OUTLAY	0	0	0
CONTINGENCIES						
0.00	0.00	0	80005 OPERATING CONTINGENCY			
0.00	0.00	0	89999 TOTAL CONTINGENCIES	0	0	0
15,425.00	0.00	2,100	99000 TOTAL DEPT EXP	2,100	2,100	2,100
1,069.17-	1,475.80-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 -CAPITAL PROJECTS
DEPARTMENT: 860 - SDC PARK

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61010 ADVERTISING:		
Project advertising	200	<u>200</u>
61130 CONTRACT SERVICES:		
Consultant services for parks projects	1,700	<u>1,700</u>
61240 DEPARTMENT/OPERATING EXPENSE:	200	<u>200</u>

PROGRAM INFORMATION

SDC PARK (RESTRICTED)

Page 1 of 1

PROGRAM DESCRIPTION:

On July 1, 1991, new laws governing collection and use of SDC funds went into effect. This department accounts and budgets for fees incurred by property owners between July 1, 1991 and November 4, 1994, when the new SDC ordinance was adopted.

No project is identified for the 1998-99 budget year.

Date : 7/15/98
 Time : 2:08
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 861 SDC-PARK (RESTRICTED)

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
536.76	254.23	500	42040 SDC PRINC - ASSESS			
0.00	0.00	0	42045 SDC PRINCIPAL			
2.16	0.00	0	42050 SDC INTEREST			
1,733.80	279.51	0	48100 INTEREST ON INVESTMENT			
0.00	1,730.80	0	48140 MISCELLANEOUS REVENUE			
33,418.14	8,837.18	300	49901 BEGINNING BALANCE	809	809	809
35,690.86	11,101.72	800	49998 TOTAL REVENUE	809	809	809
PERSONNEL SERVICES						
6,881.70	6,780.30	0	50001 SALARIES			
2,365.04	2,255.26	0	50003 FRINGE BENEFITS			
146.94	23.17	0	50600 OVERTIME			
9,393.68	9,058.73	0	59999 TOTAL PERSONNEL SERV	0	0	0
MATERIALS & SERVICES						
0.00	0.00	100	61126 COMPUTER EXP (ENG)	100	100	100
0.00	631.60	400	61131 CONTRACT SERVICES (PW)			
70.00	16.54	100	61240 DEPT/OPERATING EXPENSE	400	400	400
0.00	50.61	100	61243 OPERATING EXP (PW)	100	100	100
0.00	0.00	100	61250 DEPT/OP SUPPLIES	159	159	159
0.00	0.00	0	61401 UNEMPLOY INS			
70.00	698.75	800	69999 TOTAL MAT & SERV	759	759	759
CAPITAL OUTLAY						
17,100.00	0.00	0	72050 LAND			
0.00	0.00	0	72300 IMPROVEMENTS			
17,100.00	0.00	0	79999 TOTAL CAPITAL OUTLAY	0	0	0
CONTINGENCIES						
0.00	0.00	0	80005 OPERATING CONTINGENCY			
0.00	0.00	0	89999 TOTAL CONTINGENCIES	0	0	0
INTERFUND TRANSFERS						

Date : 7/15/98
 Time : 2:08
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 861 SDC-PARK (RESTRICTED)

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
290.00	220.00	0	90105 TO EQPT ACQ & REP FUND	50	50	50
290.00	220.00	0	90990 TOTAL INTERFUND TRANS	50	50	50
26,853.68	9,977.48	800	99000 TOTAL DEPT EXP	809	809	809
8,837.18-	1,124.24-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 -CAPITAL PROJECTS

DEPARTMENT: 861 - SDC PARK (RESTRICTED)

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61126 COMPUTER EXPENSE:	100	<u>100</u>
61240 DEPARTMENT/OPERATING EXPENSE:	400	<u>400</u>
61243 DEPARTMENT/OPERATING EXPENSE (PW):		
Miscellaneous	100	<u>100</u>
61250 DEPARTMENT/OPERATING SUPPLIES:	159	<u>159</u>
<u>INTERFUND TRANSFERS</u>		
90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND	50	<u>50</u>

PROGRAM INFORMATION
SDC PARK IMPROVEMENTS

Page 1 of 1

PROGRAM DESCRIPTION:

On November 2, 1994, a new SDC ordinance and resolution were adopted which significantly changed SDC methodology and rates. This new department has been established to account and budget for fees collected under the new SDC ordinance.

One project is identified for the 1998-99 budget year - the Airport Road neighborhood park included in both the parks and storm drainage SDC plans. As required by the new law, other projects eligible for funding are limited to those specifically included in the Park SDC System plan.

<u>POSITIONS:</u>	<u>1997-98</u>	<u>1998-99</u>
Administrative Assistant	.0100 FTE	.0100 FTE
Building Inspector	.0100 FTE	.0100 FTE
Building Official	.0200 FTE	.0200 FTE
City Engineer	.0200 FTE	.0200 FTE
City Planner	.0000 FTE	.0100 FTE
Director of Public Works	.0200 FTE	.0200 FTE
Engineering Tech III (Facility Planning)	.0600 FTE	.0600 FTE
Project Engineer (Development)	.0500 FTE	.0500 FTE
Secretary/Data Entry Clerk	.0100 FTE	.0100 FTE
Senior Engineer (Facility Planning)	<u>.0300 FTE</u>	<u>.0300 FTE</u>
TOTAL	.2300 FTE	.2400 FTE

Date : 7/15/98
 Time : 2:08
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 862 SDC-PARKS IMPR

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
12,291.36	33,880.65	25,000	42040 SDC PRINC - ASSESS	20,000	20,000	20,000
16,023.00	18,590.00	12,000	42045 SDC PRINCIPAL	15,000	15,000	15,000
1.87	196.70	200	42050 SDC INTEREST	200	200	200
1,492.78	3,959.23	2,000	48100 INTEREST ON INVESTMENT	2,500	2,500	6,500
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
11,479.31	41,223.32	90,000	49901 BEGINNING BALANCE	132,000	132,000	145,000
41,288.32	97,849.90	129,200	49998 TOTAL REVENUE	169,700	169,700	186,700
PERSONNEL SERVICES						
0.00	0.00	9,318	50001 SALARIES	10,407	10,407	10,407
0.00	0.00	3,321	50003 FRINGE BENEFITS	3,542	3,542	3,542
0.00	0.00	104	50600 OVERTIME	61	61	61
0.00	0.00	12,743	59999 TOTAL PERSONNEL SERV	14,010	14,010	14,010
MATERIALS & SERVICES						
0.00	0.00	0	61131 CONTRACT SERVICES (PW)			
65.00	230.00	400	61240 DEPT/OPERATING EXPENSE	400	400	400
0.00	0.00	200	61250 DEPT/OP SUPPLIES	200	200	200
0.00	0.00	57	61401 UNEMPLOY INS	57	57	57
65.00	230.00	657	69999 TOTAL MAT & SERV	657	657	657
CAPITAL OUTLAY						
0.00	1,750.00	115,410	72300 IMPROVEMENTS	151,186	151,186	151,186
0.00	1,750.00	115,410	79999 TOTAL CAPITAL OUTLAY	151,186	151,186	151,186
CONTINGENCIES						
0.00	0.00	0	80005 OPERATING CONTINGENCY			17,000
0.00	0.00	0	89999 TOTAL CONTINGENCIES	0	0	17,000
INTERFUND TRANSFERS						
0.00	0.00	0	90027 TO INFO SYSTEM SERVICE	3,847	3,847	3,847

Date : 7/15/98
 Time : 2:08
 Range: Complete Report

CITY OF LEBANON
 AINS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 862 SDC-PARKS IMPR

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
0.00	0.00	390	90105 TO EQPT ACQ & REP FUND			
0.00	0.00	390	90990 TOTAL INTERFUND TRANS	3,847	3,847	3,847
65.00	1,980.00	129,200	99000 TOTAL DEPT EXP	169,700	169,700	186,700
41,223.32-	95,869.90-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 -CAPITAL PROJECTS

DEPARTMENT: 862 - SDC PARKS IMPROVEMENTS

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61240 DEPARTMENT/OPERATING EXPENSE:	400	<u>400</u>
61250 DEPARTMENT/OPERATING SUPPLIES:	200	<u>200</u>
61401 UNEMPLOYMENT INSURANCE:	57	<u>57</u>
 <u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS:		
Airport Road neighborhood park	50,000	
Other projects identified in the Parks SDC plan	101,186	<u>151,186</u>
 <u>INTERFUND TRANSFERS:</u>		
90027 TO INFORMATION SYSTEMS	3,847	<u>3,847</u>

PROGRAM INFORMATION

SDC WASTEWATER

Page 1 of 1

PROGRAM DESCRIPTION:

As the city's population and industry bases grow, so does the amount of sewage that must be collected and treated. Each new development represents a step toward the need for a new, expanded treatment plant or for replacement of an overloaded sewer main.

Sewer Systems Development Charges, paid by all new development in the city, go into the Sewer SDC fund. The City may use these funds "for no other purpose than extra capacity facilities". Examples of possible uses are planning, design, and construction of new collection facilities, pumping stations, and treatment plants.

On July 1, 1991, new laws governing collection and use of SDC funds went into effect. Therefore, a new department SDC "Restricted" (871) was established to account and budget for fees collected after July 1, 1991. On November 2, 1994, a new SDC ordinance and resolution were adopted which significantly changed SDC methodology and rates. Another new department named "SDC Improvements" (872) was established to account and budget for fees collected under the new SDC ordinance.

Projects eligible for Wastewater SDC funding have been identified in the City's Wastewater SDC Plan. The 1998-99 budget includes funding for some projects expected to occur during the year and for other projects as the need may arise.

Date : 7/15/98
 Time : 2:08
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 870 SDC - WASTEWATER

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
807.29	690.87	500	42040 SDC PRINC - ASSESS			
0.00	0.00	0	42045 SDC PRINCIPAL			
321.69	234.82	300	42050 SDC INTEREST			
20,224.34	18,814.13	15,000	48100 INTEREST ON INVESTMENT			
0.00	0.00	0	48142 OVERPAY REFUND			
393,400.04	347,746.17	290,000	49901 BEGINNING BALANCE	52,000	52,000	52,000
414,753.36	367,485.99	305,800	49998 TOTAL REVENUE	52,000	52,000	52,000
MATERIALS & SERVICES						
233.67	393.91	500	61010 ADVERTISING	500	500	500
7,208.52	17,177.92	0	61130 CONTRACT SERVICES			
325.00	117.06	200	61240 DEPT/OPERATING EXPENSE	200	200	200
7,767.19	17,688.89	700	69999 TOTAL MAT & SERV	700	700	700
CAPITAL OUTLAY						
0.00	0.00	0	72300 IMPROVEMENTS			
40.00	7,800.00	5,100	72301 IMPROVEMENTS (ENG)	51,300	51,300	51,300
0.00	0.00	0	72400 LAND			
40.00	7,800.00	5,100	79999 TOTAL CAPITAL OUTLAY	51,300	51,300	51,300
CONTINGENCIES						
0.00	0.00	0	80005 OPERATING CONTINGENCY			
0.00	0.00	0	89999 TOTAL CONTINGENCIES	0	0	0
INTERFUND TRANSFERS						
0.00	0.00	300,000	90125 TO W WATER CIP			
59,200.00	0.00	0	90152 TO SDC-WATER			
59,200.00	0.00	300,000	90990 TOTAL INTERFUND TRANS	0	0	0
67,007.19	25,488.89	305,800	99000 TOTAL DEPT EXP	52,000	52,000	52,000
347,746.17-	341,997.10-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 -CAPITAL PROJECTS

DEPARTMENT: 870 - SDC WASTEWATER

	SUB-LINE	
<u>MATERIALS & SERVICES</u>	<u>ITEM TOTAL</u>	<u>LINE TOTAL</u>
61010 ADVERTISING:	500	<u>500</u>
61240 DEPARTMENT/OPERATING EXPENSE:	200	<u>200</u>
 <u>CAPITAL OUTLAY</u>		
72301 Future projects identified in the Wastewater SDC Plan	51,300	<u>51,300</u>

PROGRAM INFORMATION
SDC WASTEWATER (RESTRICTED)

Page 1 of 1

PROGRAM DESCRIPTION:

On July 1, 1991, new laws governing collection and use of SDC funds went into effect. This department accounts and budgets for fees incurred by property owners between July 1, 1991 and November 4, 1994, when the new SDC ordinance was adopted.

There is no specific project committed in advance for the 1998-99 budget year. However, as required by the new law, projects eligible for funding are limited to those specifically included in the wastewater SDC system plan.

Date : 7/15/98
 Time : 2:08
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 871 SDC-WASTEWATER (RESTRICTED)

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
1,403.57	699.34	500	42040 SDC PRINC - ASSESS			
0.00	0.00	0	42045 SDC PRINCIPAL			
5.91	0.00	0	42050 SDC INTEREST			
5,303.10	3,779.82	4,000	48100 INTEREST ON INVESTMENT	500	500	500
94,264.77	75,629.18	49,421	49901 BEGINNING BALANCE	20,000	20,000	50,000
100,977.35	80,108.34	53,921	49998 TOTAL REVENUE	20,500	20,500	50,500
PERSONNEL SERVICES						
17,242.40	16,391.71	0	50001 SALARIES			
6,107.62	5,537.39	0	50003 FRINGE BENEFITS			
368.86	169.04	0	50600 OVERTIME			
23,718.88	22,098.14	0	59999 TOTAL PERSONNEL SERV	0	0	0
MATERIALS & SERVICES						
0.00	0.00	400	61126 COMPUTER EXP (ENG)	400	400	400
0.00	631.61	400	61131 CONTRACT SERVICES (PW)			
0.00	0.00	20,000	61133 CONTRACT SERV (ENG)	5,000	5,000	5,000
389.29	129.13	500	61240 DEPT/OPERATING EXPENSE	500	500	500
0.00	50.61	100	61243 OPERATING EXP (PW)	100	100	100
0.00	0.00	100	61250 DEPT/OP SUPPLIES	100	100	100
0.00	0.00	221	61401 UNEMPLOY INS	221	221	221
389.29	811.35	21,721	69999 TOTAL MAT & SERV	6,321	6,321	6,321
CAPITAL OUTLAY						
0.00	0.00	31,900	72300 IMPROVEMENTS	13,989	13,989	43,989
0.00	0.00	31,900	79999 TOTAL CAPITAL OUTLAY	13,989	13,989	43,989
CONTINGENCIES						
0.00	0.00	0	80005 OPERATING CONTINGENCY			
0.00	0.00	0	89999 TOTAL CONTINGENCIES	0	0	0
INTERFUND TRANSFERS						

Date : 7/15/98
 Time : 2:08
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 871 SDC-WASTEWATER (RESTRICTED)

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
1,240.00	1,090.00	300	90105 TO EQPT ACQ & REP FUND	190	190	190
1,240.00	1,090.00	300	90990 TOTAL INTERFUND TRANS	190	190	190
25,348.17	23,999.49	53,921	99000 TOTAL DEPT EXP	20,500	20,500	50,500
75,629.18-	56,108.85-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 -CAPITAL PROJECTS

DEPARTMENT: 871 - SDC WASTEWATER (RESTRICTED)

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61126 COMPUTER EXPENSE:	400	<u>400</u>
61133 CONTRACT SERVICES (ENG):		
I&I investigation (smoke testing)	5,000	<u>5,000</u>
61240 DEPARTMENT/OPERATING EXPENSE:	500	<u>500</u>
61243 DEPARTMENT/OPERATING EXPENSE (PW):		
Miscellaneous	100	<u>100</u>
61250 DEPARTMENT/OPERATING SUPPLIES:	100	<u>100</u>
61401 UNEMPLOYMENT INSURANCE	221	<u>221</u>

CAPITAL OUTLAY

72300 IMPROVEMENTS:

Future projects identified in the Wastewater SDC Plan	43,989	<u>43,989</u>
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INTERFUND TRANSFERS

90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND:	190	<u>190</u>
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PROGRAM INFORMATION
SDC WASTEWATER IMPROVEMENTS

Page 1 of 1

PROGRAM DESCRIPTION:

On November 2, 1994, a new SDC ordinance and resolution were adopted which significantly changed SDC methodology and rates. This new department has been established to account and budget for fees collected under the new SDC ordinance.

There is no specific project committee in advance for the 1998-99 budget year. However, as required by the new law, projects eligible for funding are limited to those specifically included in the Wastewater SDC System plan.

<u>POSITIONS:</u>	<u>1997-98</u>	<u>1998-99</u>
Administrative Assistant	.0100 FTE	.0100 FTE
Building Inspector	.0100 FTE	.0100 FTE
Building Official	.0200 FTE	.0200 FTE
City Engineer	.0400 FTE	.0400 FTE
City Planner	.0000 FTE	.0100 FTE
Director of Public Works	.0200 FTE	.0200 FTE
Engineering Associate (Development)	.0400 FTE	.0400 FTE
Engineering Associate (Facility Planning)	.1200 FTE	.1200 FTE
Engineering Tech II (Information Systems)	.1000 FTE	.0000 FTE
Engineering Tech III (Facility Planning)	.2100 FTE	.2100 FTE
Environmental Specialist (Facility Planning)	.0500 FTE	.0500 FTE
Information Systems Specialist	.0300 FTE	.0000 FTE
Project Engineer (Development)	.0500 FTE	.0500 FTE
Secretary/Data Entry	.0100 FTE	.0100 FTE
Senior Engineer	<u>.1500 FTE</u>	<u>.1500 FTE</u>
 TOTAL	 .8600 FTE	 .7400 FTE

Date : 7/15/98
Time : 2:08
Report Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/15/98

Fund : 80 CAPITAL PROJECTS FUNDS
Dept : 872 SDC-WASTEWATER IMPR

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
7,287.66	22,014.52	20,000	42040 SDC PRINC - ASSESS	14,000	14,000	14,000
14,766.03	34,899.01	15,000	42045 SDC PRINCIPAL	15,000	15,000	15,000
21.50	176.82	200	42050 SDC INTEREST	200	200	200
1,090.48	3,517.51	1,500	48100 INTEREST ON INVESTMENT	2,000	2,000	2,000
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
9,669.81	32,835.48	86,000	49901 BEGINNING BALANCE	42,000	42,000	50,000
32,835.48	93,443.34	122,700	49998 TOTAL REVENUE	73,200	73,200	81,200
PERSONNEL SERVICES						
0.00	0.00	31,517	50001 SALARIES	29,149	29,149	29,149
0.00	0.00	11,647	50003 FRINGE BENEFITS	10,286	10,286	10,286
0.00	0.00	208	50600 OVERTIME	232	232	232
0.00	0.00	43,372	59999 TOTAL PERSONNEL SERV	39,667	39,667	39,667
MATERIALS & SERVICES						
0.00	0.00	0	61131 CONTRACT SERVICES (PW)			
0.00	0.00	300	61240 DEPT/OPERATING EXPENSE	300	300	300
0.00	0.00	0	61243 OPERATING EXP (PW)			
0.00	0.00	200	61250 DEPT/OP SUPPLIES	200	200	200
0.00	0.00	221	61401 UNEMPLOY INS	182	182	182
0.00	0.00	721	69999 TOTAL MAT & SERV	682	682	682
CAPITAL OUTLAY						
0.00	0.00	78,607	72300 IMPROVEMENTS	29,004	29,004	37,004
0.00	0.00	78,607	79999 TOTAL CAPITAL OUTLAY	29,004	29,004	37,004
CONTINGENCIES						
0.00	0.00	0	80005 OPERATING CONTINGENCY			
0.00	0.00	0	89999 TOTAL CONTINGENCIES	0	0	0
INTERFUND TRANSFERS						

Date : 7/15/98
 Time : 2:08
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 872 SDC-WASTEWATER IMPR

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
0.00	0.00	0	90027 TO INFO SYSTEM SERVICE	3,847	3,847	3,847
0.00	0.00	0	90990 TOTAL INTERFUND TRANS	3,847	3,847	3,847
0.00	0.00	122,700	99000 TOTAL DEPT EXP	73,200	73,200	81,200
32,835.48-	93,443.34-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 -CAPITAL PROJECTS

DEPARTMENT: 872 - SDC WASTEWATER IMPROVEMENTS

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61240 DEPARTMENT/OPERATING EXPENSE:	300	<u>300</u>
61250 DEPARTMENT/OPERATING SUPPLIES:	200	<u>200</u>
61401 UNEMPLOYMENT INSURANCE:	182	<u>182</u>
 <u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS:		
Projects identified in the Wastewater SDC plan	37,004	<u>37,004</u>
 <u>INTERFUND TRANSFERS</u>		
90027 TO INFORMATION SYSTEMS	3,847	<u>3,847</u>

PROGRAM INFORMATION
SDC WASTEWATER REIMBURSEMENT

Page 1 of 1

PROGRAM DESCRIPTION:

On November 2, 1994, a new SDC ordinance and resolution were adopted which significantly changed SDC methodology and rates. Part of the new wastewater SDC fee reimburses the city for specific completed qualified extra-capacity wastewater projects that were funded without SDC. This new department has been established to account and budget for the wastewater reimbursement fee portion collected under the new SDC ordinance.

There is no specific project committed in advance for the 1998-99 budget year. However, as required by the new law, projects eligible for funding are limited to those specifically included in the Wastewater SDC System plan.

Date : 7/15/98
 Time : 2:08
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 873 SDC-WASTEWATER REIMB

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
248.73	751.30	600	42040 SDC PRINC - ASSESS	500	500	500
472.97	1,190.99	500	42045 SDC PRINCIPAL	550	550	550
0.73	6.03	10	42050 SDC INTEREST	10	10	10
36.71	118.28	60	48100 INTEREST ON INVESTMENT	100	100	100
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
329.97	1,089.11	2,300	49901 BEGINNING BALANCE	3,470	3,470	3,470
1,089.11	3,155.71	3,470	49998 TOTAL REVENUE	4,630	4,630	4,630
MATERIALS & SERVICES						
0.00	0.00	0	61240 DEPT/OPERATING EXPENSE			
0.00	0.00	0	61250 DEPT/OP SUPPLIES			
0.00	0.00	0	69999 TOTAL MAT & SERV	0	0	0
CAPITAL OUTLAY						
0.00	0.00	3,470	72300 IMPROVEMENTS	4,630	4,630	4,630
0.00	0.00	3,470	79999 TOTAL CAPITAL OUTLAY	4,630	4,630	4,630
CONTINGENCIES						
0.00	0.00	0	80005 OPERATING CONTINGENCY			
0.00	0.00	0	89999 TOTAL CONTINGENCIES	0	0	0
0.00	0.00	3,470	99000 TOTAL DEPT EXP	4,630	4,630	4,630
1,089.11	3,155.71	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 -CAPITAL PROJECTS

DEPARTMENT: 873 - SDC WASTEWATER REIMBURSEMENT

CAPITAL OUTLAY

SUB-LINE

ITEM TOTAL

LINE TOTAL

72300 IMPROVEMENTS:

Projects identified in the Wastewater SDC plan

4,630

4,630

PROGRAM INFORMATION

SDC STREETS

Page 1 of 1

PROGRAM DESCRIPTION:

As the city develops, larger and more sophisticated transportation systems are needed to handle the traffic. Current and past residents of Lebanon paid for the streets that now serve them. Likewise, new development must pay for the capacity required to handle the resulting increase in traffic.

Street Systems Development Charges are paid by all new development in Lebanon. The resulting Street SDC fund may be used for enlarged capacity facilities including signalization, channelization, arterial and collector streets, street widening, storm drainage, right-of-way acquisition, and for bike paths, foot paths and sidewalks in areas normally paid by the city.

On July 1, 1991, new laws governing collection and use of SDC funds went into effect. A new budget department SDC "Restricted" (881) was established to account and budget for fees incurred by property owners after July 1, 1991. On November 2, 1994, a new SDC ordinance and resolution were adopted which significantly changed SDC methodology and rates. Another new department named "SDC Improvements" (882) was established to account and budget for fees collected under the new SDC ordinance.

There is no specific project committed in advance for the 1998-99 budget year.

Date : 7/15/98
 Time : 2:08
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 880 SDC - STREETS

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
739.52	632.88	800	42040 SDC PRINC - ASSESS			
0.00	0.00	0	42045 SDC PRINCIPAL			
294.66	215.12	300	42050 SDC INTEREST			
978.99	1,013.67	0	48100 INTEREST ON INVESTMENT	800	800	800
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
0.00	0.00	0	49012 FROM PUB IMPROV FUND			
0.00	0.00	0	49097 FROM EQUIP ACQ FUND			
0.00	0.00	0	49150 FROM SCIP ACCESS ROAD			
15,766.61	17,754.78	19,200	49901 BEGINNING BALANCE	2,500	2,500	21,000
17,779.78	19,616.45	20,300	49998 TOTAL REVENUE	3,300	3,300	21,800
MATERIALS & SERVICES						
0.00	0.00	100	61010 ADVERTISING	100	100	100
0.00	250.00	2,000	61130 CONTRACT SERVICES	2,000	2,000	2,000
0.00	0.00	0	61133 CONTRACT SERV (ENG)			
25.00	0.00	400	61240 DEPT/OPERATING EXPENSE	400	400	400
25.00	250.00	2,500	69999 TOTAL MAT & SERV	2,500	2,500	2,500
CAPITAL OUTLAY						
0.00	0.00	0	72300 IMPROVEMENTS			
0.00	0.00	17,800	72301 IMPROVEMENTS (ENG)	800	800	19,300
0.00	0.00	17,800	79999 TOTAL CAPITAL OUTLAY	800	800	19,300
CONTINGENCIES						
0.00	0.00	0	80005 OPERATING CONTINGENCY			
0.00	0.00	0	89999 TOTAL CONTINGENCIES	0	0	0
25.00	250.00	20,300	99000 TOTAL DEPT EXP	3,300	3,300	21,800
17,754.78-	19,366.45-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 -CAPITAL PROJECTS
DEPARTMENT: 880 - SDC STREETS

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61010 ADVERTISING:	100	<u>100</u>
61130 CONTRACT SERVICES:		
Traffic engineering and analysis	2,000	<u>2,000</u>
61240 DEPARTMENT/OPERATING EXPENSE:	400	<u>400</u>
 <u>CAPITAL OUTLAY</u>		
72301 IMPROVEMENTS:		
Future projects identified in the Street SDC Plan	19,300	<u>19,300</u>

PROGRAM INFORMATION
SDC STREETS (RESTRICTED)

Page 1 of 1

PROGRAM DESCRIPTION:

On July 1, 1991, new laws governing collection and use of SDC funds went into effect. This department accounts and budgets for fees incurred by property owners between July 1, 1991 and November 4, 1994, when the new SDC ordinance was adopted.

There are no specific projects committed in advance for the 1998-99 budget year. However, as required by the new law, projects eligible for funding are limited to those specifically included in the street SDC system plan.

Date : 7/15/98
 Time : 2:08
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 881 SDC-STREETS (RESTRICTED)

95-96	96-97	97-98		98-99			
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud	
REVENUES							
1,285.75	635.51	700	42040 SDC PRINC - ASSESS				
0.00	0.00	0	42045 SDC PRINCIPAL				
5.42	0.00	0	42050 SDC INTEREST				
5,065.06	3,720.48	4,000	48100 INTEREST ON INVESTMENT	2,000	2,000	2,000	
89,345.67	72,941.78	55,200	49901 BEGINNING BALANCE				57,000
95,701.90	77,297.77	59,900	49998 TOTAL REVENUE	2,000	2,000	59,000	
PERSONNEL SERVICES							
15,658.73	13,364.47	0	50001 SALARIES				
5,557.07	4,526.47	0	50003 FRINGE BENEFITS				
324.48	167.43	0	50600 OVERTIME				
21,540.28	18,058.37	0	59999 TOTAL PERSONNEL SERV	0	0	0	
MATERIALS & SERVICES							
0.00	0.00	300	61126 COMPUTER EXP (ENG)	300	300	300	
0.00	1,321.59	400	61131 CONTRACT SERVICES (PW)				
99.84	50.94	100	61240 DEPT/OPERATING EXPENSE	100	100	100	
0.00	50.61	100	61243 OPERATING EXP (PW)	100	100	100	
0.00	0.00	100	61250 DEPT/OP SUPPLIES	100	100	100	
0.00	0.00	180	61401 UNEMPLOY INS	180	180	180	
99.84	1,423.14	1,180	69999 TOTAL MAT & SERV	780	780	780	
CAPITAL OUTLAY							
0.00	0.00	57,430	72300 IMPROVEMENTS	1,220	1,220	58,220	
0.00	0.00	57,430	79999 TOTAL CAPITAL OUTLAY	1,220	1,220	58,220	
CONTINGENCIES							
0.00	0.00	0	80005 OPERATING CONTINGENCY				
0.00	0.00	0	89999 TOTAL CONTINGENCIES	0	0	0	
INTERFUND TRANSFERS							

Date : 7/15/98
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CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/15/98

Fund : 80 CAPITAL PROJECTS FUNDS
Dept : 881 SDC-STREETS (RESTRICTED)

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
1,120.00	760.00	1,290	90105 TO EQPT ACQ & REP FUND			
1,120.00	760.00	1,290	90990 TOTAL INTERFUND TRANS	0	0	0
22,760.12	20,241.51	59,900	99000 TOTAL DEPT EXP	2,000	2,000	59,000
72,941.78	57,056.26	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 -CAPITAL PROJECTS

DEPARTMENT: 881 - SDC STREETS (RESTRICTED)

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61126 COMPUTER EXPENSE:	300	<u>300</u>
61240 DEPARTMENT/OPERATING EXPENSE:	100	<u>100</u>
61243 DEPARTMENT/OPERATING EXPENSE (PW):		
Miscellaneous	100	<u>100</u>
61250 DEPARTMENT/OPERATING SUPPLIES:	100	<u>100</u>
61401 UNEMPLOYMENT INSURANCE	180	<u>180</u>
 <u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS:		
Future projects identified in the Street SDC Plan	58,220	<u>58,220</u>

PROGRAM INFORMATION
SDC STREET IMPROVEMENTS

Page 1 of 1

PROGRAM DESCRIPTION:

On November 2, 1994, a new SDC ordinance and resolution were adopted which significantly changed SDC methodology and rates. This new department has been established to account and budget for fees collected under the new SDC ordinance.

This Program will provide the required matching funds for the ODOT Transportation Growth Management grant to develop Lebanon's required Transportation System Plan. There are no other specific projects committed in advance for the 1998-99 budget year. However, as required by the new law, projects eligible for funding are limited to those specifically included in the Street SDC System plan.

POSITIONS:

	<u>1997-98</u>	<u>1998-99</u>
Administrative Assistant	.0100 FTE	.0300 FTE
Building Inspector	.0100 FTE	.0100 FTE
Building Official	.0200 FTE	.0200 FTE
City Engineer	.0300 FTE	.1000 FTE
City Planner	.0000 FTE	.0100 FTE
Director of Public Works	.0200 FTE	.0600 FTE
Engineering Associate (Development)	.0400 FTE	.0400 FTE
Engineering Associate (Facility Planning)	.1200 FTE	.1500 FTE
Engineering Tech II (Information Systems)	.1000 FTE	.0000 FTE
Engineering Tech III (Facility Planning)	.1600 FTE	.1600 FTE
Information Systems Specialist	.0300 FTE	.0000 FTE
Project Engineer (Development)	.0500 FTE	.1000 FTE
Secretary/Data Entry	.0100 FTE	.0100 FTE
Senior Engineer (Facility Planning)	<u>.1000 FTE</u>	<u>.1000 FTE</u>
 TOTAL	 .7000 FTE	 .7900 FTE

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 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 882 SDC-STREET IMPR

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
8,997.14	27,767.66	50,000	42040 SDC PRINC - ASSESS	26,000	26,000	26,000
20,609.60	322,790.82	100,000	42045 SDC PRINCIPAL	35,000	35,000	35,000
26.76	262.20	1,000	42050 SDC INTEREST	2,000	2,000	2,000
1,736.10	6,906.40	4,000	48100 INTEREST ON INVESTMENT	20,000	20,000	20,000
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
17,468.09	48,837.69	337,000	49901 BEGINNING BALANCE	410,000	410,000	455,000
48,837.69	406,564.77	492,000	49998 TOTAL REVENUE	493,000	493,000	538,000
PERSONNEL SERVICES						
0.00	0.00	25,332	50001 SALARIES	33,763	33,763	33,763
0.00	0.00	9,468	50003 FRINGE BENEFITS	11,550	11,550	11,550
0.00	0.00	413	50600 OVERTIME	221	221	221
0.00	0.00	35,213	59999 TOTAL PERSONNEL SERV	45,534	45,534	45,534
MATERIALS & SERVICES						
0.00	0.00	0	61131 CONTRACT SERVICES (PW)			
0.00	0.00	0	61133 CONTRACT SERV (ENG)	7,000	7,000	7,000
0.00	0.00	300	61240 DEPT/OPERATING EXPENSE	300	300	300
0.00	0.00	0	61243 OPERATING EXP (PW)			
0.00	0.00	200	61250 DEPT/OP SUPPLIES	200	200	200
0.00	0.00	180	61401 UNEMPLOY INS	179	179	179
0.00	0.00	680	69999 TOTAL MAT & SERV	7,679	7,679	7,679
CAPITAL OUTLAY						
0.00	0.00	456,107	72300 IMPROVEMENTS	435,940	435,940	435,940
0.00	0.00	456,107	79999 TOTAL CAPITAL OUTLAY	435,940	435,940	435,940
CONTINGENCIES						
0.00	0.00	0	80005 OPERATING CONTINGENCY			45,000
0.00	0.00	0	89999 TOTAL CONTINGENCIES	0	0	45,000
INTERFUND TRANSFERS						

Date : 7/15/98
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 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 882 SDC-STREET IMPR

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
0.00	0.00	0	90027 TO INFO SYSTEM SERVICE	3,847	3,847	3,847
0.00	0.00	0	90990 TOTAL INTERFUND TRANS	3,847	3,847	3,847
0.00	0.00	492,000	99000 TOTAL DEPT EXP	493,000	493,000	538,000
48,837.69-	406,564.77-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 -CAPITAL PROJECTS

DEPARTMENT: 882 - SDC STREET IMPROVEMENTS

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61133 CONTRACT SERVICES (ENG):		
City match for Transportation System Plan grant	7,000	<u>7,000</u>
61240 DEPARTMENT/OPERATING EXPENSE:	300	<u>300</u>
61250 DEPARTMENT/OPERATING SUPPLIES:	200	<u>200</u>
61401 UNEMPLOYMENT INSURANCE:	179	<u>179</u>
 <u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS:		
Projects identified in the Street SDC plan	435,940	<u>435,940</u>
 <u>INTERFUND TRANSFERS</u>		
90027 TO INFORMATION SYSTEMS	3,847	<u>3,847</u>

PROGRAM INFORMATION

SDC WATER

Page 1 of 1

PROGRAM DESCRIPTION:

Growth in population and industry requires similar growth in the capacity for treatment, storage and distribution of water. Over the long run, Lebanon will also need increased raw water resources.

Water Systems Development Charges are paid by all new development in Lebanon. The City uses the Water SDC fund to pay for over-sizing new water lines. The fund will also be used for planning, engineering and construction of expanded facilities to serve the Lebanon of the future.

On July 1, 1991, new laws governing collection and use of SDC funds went into effect. A new budget department SDC "Restricted" (891) was established to account and budget for fees collected after July 1, 1991. On November 2, 1994, a new SDC ordinance and resolution were adopted which significantly changed SDC methodology and rates. Another new department named "SDC Improvements" (892) was established to account and budget for fees collected under the new SDC ordinance.

No projects are identified for the 1998-99 budget.

Date : 7/15/98
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 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 890 SDC - WATER

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
807.28	690.87	0	42040 SDC PRINC - ASSESS			
0.00	0.00	0	42045 SDC PRINCIPAL			
321.68	234.82	250	42050 SDC INTEREST			
138.92-	18.55-	10	48100 INTEREST ON INVESTMENT			
0.00	0.00	0	49120 FROM SDC-SEWER			
29,707.63	239.00	1,200	49901 BEGINNING BALANCE			
30,697.67	1,146.14	1,460	49998 TOTAL REVENUE	0	0	0
MATERIALS & SERVICES						
233.67	393.92	400	61010 ADVERTISING			
0.00	0.00	500	61130 CONTRACT SERVICES			
25.00	0.00	560	61240 DEPT/OPERATING EXPENSE			
258.67	393.92	1,460	69999 TOTAL MAT & SERV	0	0	0
CAPITAL OUTLAY						
30,200.00	752.22	0	72300 IMPROVEMENTS			
30,200.00	752.22	0	79999 TOTAL CAPITAL OUTLAY	0	0	0
CONTINGENCIES						
0.00	0.00	0	80005 OPERATING CONTINGENCY			
0.00	0.00	0	89999 TOTAL CONTINGENCIES	0	0	0
30,458.67	1,146.14	1,460	99000 TOTAL DEPT EXP	0	0	0
239.00-	0.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM INFORMATION
SDC WATER (RESTRICTED)

Page 1 of 1

PROGRAM DESCRIPTION:

On July 1, 1991, new laws governing collection and use of SDC funds went into effect. This department accounts and budgets for fees incurred by property owners between July 1, 1991 and November 4, 1994, when the new SDC ordinance was adopted.

There is no specific project committed in advance for the 1998-99 budget year. However, as required by the new law, projects eligible for funding are limited to those specifically included in the water SDC system plan.

Date : 7/15/98
 Time : 2:08
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 891 SDC-WATER (RESTRICTED)

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
1,403.58	699.34	1,200	42040 SDC PRINC - ASSESS			
0.00	0.00	0	42045 SDC PRINCIPAL			
5.92	0.00	0	42050 SDC INTEREST			
5,942.78	1,740.55	500	48100 INTEREST ON INVESTMENT			1,000
59,200.00	0.00	0	49120 FROM SDC-SEWER			
93,964.08	39,403.08	17,000	49901 BEGINNING BALANCE	1,200	1,200	15,000
160,516.36	41,842.97	18,700	49998 TOTAL REVENUE	1,200	1,200	16,000
PERSONNEL SERVICES						
15,665.88	14,535.01	0	50001 SALARIES			
5,520.17	4,882.25	0	50003 FRINGE BENEFITS			
302.29	166.63	0	50600 OVERTIME			
21,488.34	19,583.89	0	59999 TOTAL PERSONNEL SERV	0	0	0
MATERIALS & SERVICES						
0.00	0.00	400	61126 COMPUTER EXP (ENG)	400	400	400
0.00	631.61	400	61131 CONTRACT SERVICES (PW)			
98.94	51.01	100	61240 DEPT/OPERATING EXPENSE	225	225	225
0.00	50.61	100	61243 OPERATING EXP (PW)	100	100	100
0.00	0.00	100	61250 DEPT/OP SUPPLIES	100	100	100
0.00	0.00	185	61401 UNEMPLOY INS	185	185	185
98.94	733.23	1,285	69999 TOTAL MAT & SERV	1,010	1,010	1,010
CAPITAL OUTLAY						
6,436.00	4,247.78	14,415	72300 IMPROVEMENTS			14,800
6,436.00	4,247.78	14,415	79999 TOTAL CAPITAL OUTLAY	0	0	14,800
CONTINGENCIES						
0.00	0.00	2,010	80005 OPERATING CONTINGENCY			
0.00	0.00	2,010	89999 TOTAL CONTINGENCIES	0	0	0
INTERFUND TRANSFERS						

Date : 7/15/98
 Time : 2:08
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CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 891 SDC-WATER (RESTRICTED)

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
92,000.00	0.00	0	90007 TO AIRPORT AREA DBT SE			
1,090.00	980.00	990	90105 TO EQPT ACQ & REP FUND	190	190	190
93,090.00	980.00	990	90990 TOTAL INTERFUND TRANS	190	190	190
121,113.28	25,544.90	18,700	99000 TOTAL DEPT EXP	1,200	1,200	16,000
39,403.08-	16,298.07-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 -CAPITAL PROJECTS

DEPARTMENT: 891 - SDC WATER (RESTRICTED)

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61126 COMPUTER EXPENSE (ENG):	400	<u>400</u>
61240 DEPARTMENT/OPERATING EXPENSE:	225	<u>225</u>
61243 DEPARTMENT/OPERATING EXPENSE (PW):		
Miscellaneous	100	<u>100</u>
61250 DEPARTMENT/OPERATING SUPPLIES:	100	<u>100</u>
61401 UNEMPLOYMENT INSURANCE:	185	<u>185</u>
72300 IMPROVEMENTS:		
Projects identified in the Water SDC Plan	14,800	<u>14,800</u>
 <u>INTERFUND TRANSFER</u>		
90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND:	190	<u>190</u>

Date : 7/15/98
 Time : 2:08
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 892 SDC-WATER IMPR

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
10,969.86	33,514.92	28,000	42040 SDC PRINC - ASSESS	12,000	12,000	12,000
21,648.90	30,628.66	18,000	42045 SDC PRINCIPAL	40,000	40,000	40,000
32.72	292.89	400	42050 SDC INTEREST	400	400	400
1,588.96	4,818.76	3,000	48100 INTEREST ON INVESTMENT	5,000	5,000	8,000
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
13,789.84	48,030.28	110,000	49901 BEGINNING BALANCE	96,000	96,000	160,000
48,030.28	117,285.51	159,400	49998 TOTAL REVENUE	153,400	153,400	220,400
PERSONNEL SERVICES						
0.00	0.00	26,366	50001 SALARIES	23,705	23,705	23,705
0.00	0.00	9,820	50003 FRINGE BENEFITS	8,357	8,357	8,357
0.00	0.00	412	50600 OVERTIME	180	180	180
0.00	0.00	36,598	59999 TOTAL PERSONNEL SERV	32,242	32,242	32,242
MATERIALS & SERVICES						
0.00	0.00	0	61131 CONTRACT SERVICES (PW)			
0.00	0.00	100	61240 DEPT/OPERATING EXPENSE	100	100	100
0.00	0.00	0	61243 OPERATING EXP (PW)			
0.00	0.00	100	61250 DEPT/OP SUPPLIES	100	100	100
0.00	0.00	185	61401 UNEMPLOY INS	147	147	147
0.00	0.00	385	69999 TOTAL MAT & SERV	347	347	347
CAPITAL OUTLAY						
0.00	0.00	122,417	72300 IMPROVEMENTS	116,964	116,964	183,964
0.00	0.00	122,417	79999 TOTAL CAPITAL OUTLAY	116,964	116,964	183,964
CONTINGENCIES						
0.00	0.00	0	80005 OPERATING CONTINGENCY			
0.00	0.00	0	89999 TOTAL CONTINGENCIES	0	0	0
INTERFUND TRANSFERS						

Date : 7/15/98
 Time : 2:08
 Date Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 892 SDC-WATER IMPR

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
0.00	0.00	0	90027 TO INFO SYSTEM SERVICE	3,847	3,847	3,847
0.00	0.00	0	90990 TOTAL INTERFUND TRANS	3,847	3,847	3,847
0.00	0.00	159,400	99000 TOTAL DEPT EXP	153,400	153,400	220,400
48,030.28-	117,285.51-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 -CAPITAL PROJECTS

DEPARTMENT: 892 - SDC WATER IMPROVEMENTS

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61240 DEPARTMENT/OPERATING EXPENSE:	100	<u>100</u>
61250 DEPARTMENT/OPERATING SUPPLIES	100	<u>100</u>
61401 UNEMPLOYMENT INSURANCE	147	<u>147</u>

CAPITAL OUTLAY

72300 IMPROVEMENTS:

Projects identified in the Water SDC plan	183,964	<u>183,964</u>
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INTERFUND TRANSFERS

90027 TO INFORMATION SYSTEMS	3,847	<u>3,847</u>
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PROGRAM INFORMATION
SDC WATER REIMBURSEMENT

Page 1 of 1

PROGRAM DESCRIPTION:

On November 2, 1994, a new SDC ordinance and resolution were adopted which significantly changed SDC methodology and rates. Part of the new water SDC fee reimburses the city for specific completed extra-capacity water projects that were funded without SDC. This new department has been established to account and budget for the water reimbursement fee portion collected under the new SDC ordinance.

There is no specific project committed in advance for the 1998-99 budget year. However, as required by the new law, projects eligible for funding are limited to those specifically included in the Water SDC System plan.

Date : 7/15/98
 Time : 2:08
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 893 SDC-WATER REIMB

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
281.28	859.36	800	42040 SDC PRINC - ASSESS	300	300	300
555.10	785.34	500	42045 SDC PRINCIPAL	1,500	1,500	1,500
0.84	7.51	10	42050 SDC INTEREST	10	10	10
40.74	123.64	100	48100 INTEREST ON INVESTMENT	200	200	200
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
353.67	1,231.63	2,500	49901 BEGINNING BALANCE	4,500	4,500	4,500
1,231.63	3,007.48	3,910	49998 TOTAL REVENUE	6,510	6,510	6,510
MATERIALS & SERVICES						
0.00	0.00	0	61240 DEPT/OPERATING EXPENSE			
0.00	0.00	0	61250 DEPT/OP SUPPLIES			
0.00	0.00	0	69999 TOTAL MAT & SERV	0	0	0
CAPITAL OUTLAY						
0.00	0.00	3,910	72300 IMPROVEMENTS	6,510	6,510	6,510
0.00	0.00	3,910	79999 TOTAL CAPITAL OUTLAY	6,510	6,510	6,510
CONTINGENCIES						
0.00	0.00	0	80005 OPERATING CONTINGENCY			
0.00	0.00	0	89999 TOTAL CONTINGENCIES	0	0	0
0.00	0.00	3,910	99000 TOTAL DEPT EXP	6,510	6,510	6,510
1,231.63-	3,007.48-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0
1,741,112.85-	2,089,818.60-	6,600	99500 FUND TOTAL (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 -CAPITAL PROJECTS

DEPARTMENT: 893 - SDC WATER REIMBURSEMENT

CAPITAL OUTLAY

SUB-LINE

ITEM TOTAL

LINE TOTAL

72300 IMPROVEMENTS:

Projects identified in the Water SDC plan

6,510

6,510

TRUST & AGENCY FUND

Date : 7/15/98
 Time : 2:08
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 90 TRUST AND AGENCY FUNDS
 Dept : 910 BAIL

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
6,320.83	13,052.98	0	48240 SUSPENSE-BAIL			
19,242.01	18,430.57	18,000	48241 SUSP-CO. ASSESS.	18,000	18,000	18,000
4,366.61	4,960.75	6,000	48242 SUSP-ODR ALCH ASSESS	6,000	6,000	6,000
5,310.00	360.00	5,000	48243 SUSP-ALCH EVAL	5,000	5,000	5,000
380.00	0.00	2,000	48244 SUSP-CT APPT ATTORN	2,000	2,000	2,000
0.00	0.00	0	48245 SUSP-MJ. ASSESS			
2,201.73	1,988.35	2,500	48246 SUSP-LEMLA	2,000	2,000	2,000
35,573.82	34,122.90	49,000	48247 SUSP-UNITARY ASSESS	49,000	49,000	49,000
1,543.46	2,121.00	2,000	48248 SUSP-MHD ALCH ASSESS	2,000	2,000	2,000
4,724.04	18,735.75	11,000	48249 SUSP-COLLECTIONS	15,000	15,000	15,000
0.00	0.00	0	49901 BEGINNING BALANCE			
79,662.50	93,772.30	95,500	49998 TOTAL REVENUE	99,000	99,000	99,000
MATERIALS & SERVICES						
6,320.83	13,052.98	20,000	61850 REFUNDS	15,000	15,000	15,000
0.00	0.00	0	61950 PSTA			
19,242.01	18,430.57	20,000	61951 LINN CO. ASSESS.	20,000	20,000	20,000
4,366.61	4,960.75	5,000	61952 ODR ALCH. ASSESS.	5,000	5,000	5,000
5,310.00	360.00	500	61953 ALCOHOL EVALUATORS	3,000	3,000	3,000
380.00	0.00	0	61954 CT. APPOINT. ATTORN.	6,000	6,000	6,000
0.00	0.00	0	61955 MARIJUANA ASSESS.			
2,201.73	1,988.35	2,000	61956 LEMLA	2,000	2,000	2,000
35,573.82	34,122.90	35,000	61957 UNITARY ASSESS	35,000	35,000	35,000
1,543.46	2,121.00	2,000	61958 MHD ALCH ASSESS	2,000	2,000	2,000
4,724.04	18,735.75	11,000	61959 COLLECTIONS	11,000	11,000	11,000
79,662.50	93,772.30	95,500	69999 TOTAL MAT & SERV	99,000	99,000	99,000
79,662.50	93,772.30	95,500	99000 TOTAL DEPT EXP	99,000	99,000	99,000
0.00	0.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0
0.00	0.00	0	99500 FUND TOTAL (SURP)/DEF	0	0	0

LEBANON URBAN RENEWAL DISTRICT

ADOPTED ANNUAL BUDGET

1998 - 1999

PROGRAM INFORMATION
LEBANON URBAN RENEWAL DISTRICT

Page 1 of 2

PROGRAM DESCRIPTION:

The Lebanon Urban Renewal District was established in 1978 and amended in 1980. The district includes portions of South Main Road, Second Street, Airport Road, and Walker Road. The program is designed to provide for development of needed public improvements.

Revenues for the program consist of property taxes set aside for exclusive use in improvement of public facilities in or serving the district. Past improvements include South Main Road and Second Street, Kees Street, the Walker Road project, the Walker/South Main signalization project, part of the improvements to Division Way and Market Streets in support of Wal-Mart's development and part of the parking area at Weldwood Park.

Projects included in the FY 1998-99 budget include continued engineering and improvements to the South Main Road from Airport to Cedar and the Second Street Bridge Improvements.

Funding for the projects in this budget come from two sources, property tax revenues and sale of a bond not to exceed \$2.7 million including issuance costs. This debt will be issued in June or July, 1998. In addition, a change in Urban Renewal statutes now requires that debt be issued in order to collect any property tax revenue. In the past, Urban Renewal Districts were allowed to collect and spend property taxes in the same manner as any tax collection fund. Now, we must issue short term debt in the amount of the property taxes, show it as revenue from bond sale proceeds in the operating fund, and have a separate fund to collect the property taxes for repayment of the debt. These transactions are shown in Department 922--short term debt. An additional debt service fund has been added for repayment of the \$2.7 million issue.

Breakdown of Revenue from Bond Sale Proceeds

Long Term Bonds	\$2,700,000
Short Term Operating Funds	<u>215,000</u>
Total from Debt Issued	\$2,915,000

PROGRAM INFORMATION
LEBANON URBAN RENEWAL DISTRICT

Page 2 of 2

PROGRAM DESCRIPTION:

POSITIONS:	<u>1997-98</u>	<u>1998-99</u>
Administrative Assistant	.0200 FTE	.0200 FTE
City Administrator	.0600 FTE	.0600 FTE
City Planner	.1000 FTE	.1000 FTE
Director of Public Works	.0300 FTE	.0300 FTE
City Engineer	.0200 FTE	.0200 FTE
Engineering Tech III (Facility Planning)	.0500 FTE	.0500 FTE
Finance Director	.0500 FTE	.0500 FTE
Finance Operations Manager	.0100 FTE	.0100 FTE
Project Engineer (Development)	.0500 FTE	.0500 FTE
Secretary/Data Entry	.0300 FTE	.0300 FTE
Secretary	.0500 FTE	.0500 FTE
Senior Engineer (Facility Planning)	<u>.1000 FTE</u>	<u>.1000 FTE</u>
 SUBTOTAL	 .5700 FTE	 .5700 FTE
 Development Intern	 .0000 FTE	 .0500 FTE
 TOTAL	 .5700 FTE	 .6200 FTE

Date : 7/15/98
 Time : 2:08
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 92 URBAN RENEWAL FUNDS
 Dept : 920 LEBANON URBAN RENEWAL

95-96	96-97	97-98		98-99			
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud	
<hr/>							
REVENUES							
0.00	0.00	45,000	42030 BOND SALE PROCEEDS	2,915,000	2,915,000	2,915,000	
50,523.05	152,330.19	182,212	47010 CURRENT PROPERTY TAXES				
10,053.25	7,534.71	13,500	47020 DELINQUENT PROP TAXES				
0.00	0.00	0	47030 BONDED DEBT LEVY				
94,004.36	58,188.77	10,000	48100 INTEREST ON INVESTMENT	210,434	210,434	210,434	
9.75	213.91	0	48101 INTEREST ON TAXES				
0.00	0.00	0	48140 MISCELLANEOUS REVENUE				
0.00	0.00	0	48205 SIDEWALK LIENS				
0.00	0.00	0	48210 SIDEWALK LIENS - INT				
1,606,682.09	1,353,645.35	380,805	49901 BEGINNING BALANCE	93,955	93,955		
<hr/>							
1,761,272.50	1,571,912.93	631,517	49998 TOTAL REVENUE	3,219,389	3,219,389	3,125,434	
<hr/>							
PERSONNEL SERVICES							
19,901.48	15,559.60	21,390	50001 SALARIES	28,130	28,130	28,130	
6,623.84	5,285.34	7,551	50003 FRINGE BENEFITS	8,987	8,987	8,987	
0.00	0.00	0	50250 PART TIME				
307.38	24.83	89	50600 OVERTIME	84	84	84	
<hr/>							
26,832.70	20,869.77	29,030	59999 TOTAL PERSONNEL SERV	37,201	37,201	37,201	
<hr/>							
MATERIALS & SERVICES							
0.00	0.00	0	61008 ADVERTISING (ADMIN)				
0.00	0.00	0	61009 ADVERTISING (PW)	370	370	370	
418.60	358.26	100	61010 ADVERTISING				
0.00	1,620.00	1,700	61014 CITY ATTORNEY	1,900	1,900	1,900	
0.00	0.00	0	61123 COMMUNICATION (PW)	30	30	30	
0.00	0.28	250	61126 COMPUTER EXP (ENG)	300	300	300	
0.00	0.00	0	61128 COMPUTER EXP (PW)	50	50	50	
9,336.71	17,818.85	9,472	61130 CONTRACT SERVICES	105,680	105,680	105,680	
0.00	9,171.99	0	61131 CONTRACT SERVICES (PW)	1,560	1,560	1,560	
0.00	0.00	0	61133 CONTRACT SERV (ENG)				
700.82	183.61	0	61240 DEPT/OPERATING EXPENSE				
0.00	74.74	75	61243 OPERATING EXP (PW)	115	115	115	
0.00	0.00	0	61250 DEPT/OP SUPPLIES				
0.00	0.00	0	61253 OP SUPPLIES (PW)	50	50	50	
128.00	153.75	100	61290 DUES & SUBSCRIPTIONS				
0.00	0.00	0	61293 DUES & SUBSCRIPT (PW)	30	30	30	
10.00	428.00	0	61300 DUPLICATION				
0.00	0.00	0	61305 GRANT APPL (ADMIN)				
71.98	43.63	150	61320 EDUCATION & TRAINING	150	150	150	
0.00	0.00	0	61323 EDUCATION & TRNG (PW)	160	160	160	

Date : 7/15/98
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CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 92 URBAN RENEWAL FUNDS
 Dept : 920 LEBANON URBAN RENEWAL

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
438.30	407.44	232	61401 UNEMPLOY INS	152	152	152
0.00	0.00	0	61599 MTGS & CONF (ADMIN)			
75.45	55.01	150	61600 MEETINGS & CONFERENCES	150	150	150
0.00	0.00	0	61603 MTGS & CONF (PW)	130	130	130
0.00	29.55	100	61700 OFFICE SUPPLIES	100	100	100
0.00	0.00	0	61703 OFFICE SUPPLIES (PW)	50	50	50
0.00	0.00	0	61820 POSTAGE	160	160	160
0.00	0.00	0	61883 RENT (PW)	340	340	340
11,179.86	30,345.11	12,329	69999 TOTAL MAT & SERV	111,477	111,477	111,477
CAPITAL OUTLAY						
0.00	1,202.79	586,428	72300 IMPROVEMENTS	2,920,918	2,920,918	2,920,918
229,885.08	1,428,194.62	0	72301 IMPROVEMENTS (ENG)			
0.00	0.00	0	72503 OFFICE EQPT (PW)	320	320	320
0.00	320.00	0	72600 OTHER EQPT.			
229,885.08	1,429,717.41	586,428	79999 TOTAL CAPITAL OUTLAY	2,921,238	2,921,238	2,921,238
CONTINGENCIES						
0.00	0.00	0	80005 OPERATING CONTINGENCY	146,373	146,373	52,418
0.00	0.00	0	89999 TOTAL CONTINGENCIES	146,373	146,373	52,418
INTERFUND TRANSFERS						
0.00	0.00	0	90010 TO GENERAL FUND			
3,000.00	3,325.00	2,700	90025 TO GIS	2,700	2,700	2,700
0.00	0.00	0	90027 TO INFO SYSTEM SERVICE	250	250	250
540.00	400.00	1,030	90105 TO EQPT ACQ & REP FUND	150	150	150
136,189.51	0.00	0	90163 TO ODOT-EDA FUND			
139,729.51	3,725.00	3,730	90990 TOTAL INTERFUND TRANS	3,100	3,100	3,100
407,627.15	1,484,657.29	631,517	99000 TOTAL DEPT EXP	3,219,389	3,219,389	3,125,434
1,353,645.35-	87,255.64-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 2

FUND: 92 - URBAN RENEWAL

DEPARTMENT: 920 - LEBANON URBAN RENEWAL DISTRICT

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61009 ADVERTISING (PW):	370	<u>370</u>
61014 CITY ATTORNEY:	1,900	<u>1,900</u>
61123 COMMUNICATION (PW):	30	<u>30</u>
61126 COMPUTER EXPENSE:	300	<u>300</u>
61128 COMPUTER EXPENSE (PW):	50	<u>50</u>
61130 CONTRACT SERVICES		
Bond issuing cost	100,000	
First Interstate - bonds	1,500	
Tax projections	4,000	
City Council Secretary	180	<u>105,680</u>
61131 CONTRACT SERVICES (PW):		
Development Intern	1,560	<u>1,560</u>
61243 DEPARTMENT/OPERATING EXPENSE (PW):		
Expense reimbursement	115	<u>115</u>
61253 OPERATING SUPPLIES (PW):	50	<u>50</u>
61293 DUES & SUBSCRIPTIONS (PW):	30	<u>30</u>
61320 EDUCATION & TRAINING (FI):	150	<u>150</u>
61323 EDUCATION & TRAINING (PW):	160	<u>160</u>
61401 UNEMPLOYMENT INSURANCE:	152	<u>152</u>
61600 MEETINGS & CONFERENCES (FI):	150	<u>150</u>
61603 MEETINGS & CONFERENCES (PW):	130	<u>130</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 2

FUND: 92 - URBAN RENEWAL

DEPARTMENT: 920 - LEBANON URBAN RENEWAL DISTRICT

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61700 OFFICE SUPPLIES:	100	<u>100</u>
61703 OFFICE SUPPLIES (PW):	50	<u>50</u>
61820 POSTAGE:	160	<u>160</u>
61883 RENT (PW):	340	<u>340</u>
 <u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS (ENG):		
South Main Road, Cedar to Vaughn	1,550,918	
South Main Road, Airport to Cedar	830,000	
2 nd Street Bridge	540,000	<u>2,920,918</u>
72503 OFFICE EQUIPMENT (PW):	320	<u>320</u>
 <u>INTERFUND TRANSFER</u>		
90025 TO GIS:	2,700	<u>2,700</u>
90027 TO INFORMATION SYSTEMS:	250	<u>250</u>
90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND:	150	<u>150</u>

PROGRAM INFORMATION

LEBANON URBAN RENEWAL DEBT SERVICE

Page 1 of 1

PROGRAM DESCRIPTION:

Until 1991, Oregon Budget Law allowed the debt service for Urban Renewal to be combined with the operating budget. Since then, separate accounting for the debt service portion of the tax levy has been required. In March, 1994, \$1,080,000 additional bonds for improvements in the Urban Renewal District were issued. Also, the balance of the 1984 issue, \$235,000, was refunded for a savings to taxpayers of \$38,251 net of issuance costs.

Date : 7/15/98
 Time : 2:08
 Date Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 92 URBAN RENEWAL FUNDS
 Dept : 921 LEBANON URD GO BONDS

95-96	96-97	97-98		98-99		
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
114,338.75	123,902.51	111,528	47010 CURRENT PROPERTY TAXES	138,650	138,650	138,650
8,734.16	9,000.90	7,000	47020 DELINQUENT PROP TAXES	7,000	7,000	7,000
4,331.20	3,363.51	2,000	48100 INTEREST ON INVESTMENT	2,000	2,000	2,000
22.08	173.99	0	48101 INTEREST ON TAXES			
75,635.15	58,398.84	53,000	49901 BEGINNING BALANCE	25,000	25,000	25,000
203,061.34	194,839.75	173,528	49998 TOTAL REVENUE	172,650	172,650	172,650
UNAPPROPRIATED						
0.00	0.00	30,265	92010 UNAPROP END FUND BAL	28,000	28,000	28,000
0.00	0.00	30,265	92199 TOTAL UNAPPROPRIATED	28,000	28,000	28,000
DEBT SERVICE						
80,000.00	85,000.00	85,000	95100 BOND PRINCIPAL	90,000	90,000	90,000
64,662.50	61,662.50	58,263	95200 BOND INTEREST	54,650	54,650	54,650
144,662.50	146,662.50	143,263	95999 TOTAL DEBT SERVICE	144,650	144,650	144,650
144,662.50	146,662.50	173,528	99000 TOTAL DEPT EXP	172,650	172,650	172,650
58,398.84	48,177.25	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 92 - URBAN RENEWAL

DEPARTMENT: 921 - LEBANON URBAN RENEWAL DISTRICT BONDS

<u>DEBT SERVICE</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
95100 BOND PRINCIPAL:	90,000	<u>90,000</u>
95200 BOND INTEREST:	54,650	<u>54,650</u>

Date : 7/15/98
 Time : 2:08
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CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 92 URBAN RENEWAL FUNDS
 Dept : 922 LEBANON URD-S.T. DEBT

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	49,600	47010 CURRENT PROPERTY TAXES	217,316	217,316	217,316
0.00	0.00	0	47020 DELINQUENT PROP TAXES	12,000	12,000	12,000
0.00	0.00	3,000	48100 INTEREST ON INVESTMENT	3,000	3,000	3,000
0.00	0.00	0	48101 INTEREST ON TAXES			
0.00	0.00	0	49901 BEGINNING BALANCE			1,700
0.00	0.00	52,600	49998 TOTAL REVENUE	232,316	232,316	234,016
0.00	0.00	52,600	49999 TOTAL REVENUE	232,316	232,316	234,016
MATERIALS & SERVICES						
0.00	0.00	4,000	61130 CONTRACT SERVICES	4,000	4,000	1,500
0.00	0.00	4,000	69999 TOTAL MAT & SERV	4,000	4,000	1,500
CONTINGENCIES						
0.00	0.00	0	80005 OPERATING CONTINGENCY			4,200
0.00	0.00	0	89999 TOTAL CONTINGENCIES	0	0	4,200
DEBT SERVICE						
0.00	0.00	45,000	95501 LOAN PRINC	215,000	215,000	215,000
0.00	0.00	3,600	95601 LOAN INT	13,316	13,316	13,316
0.00	0.00	48,600	95999 TOTAL DEBT SERVICE	228,316	228,316	228,316
0.00	0.00	52,600	99000 TOTAL DEPT EXP	232,316	232,316	234,016
0.00	0.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 92 - INTERGOVERNMENTAL

DEPARTMENT: 922 - LEBANON URBAN RENEWAL DISTRICT - S.T. DEBT

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61130 CONTRACT SERVICES:		
Bond counsel, financial advisor	1,500	<u>1,500</u>
<u>DEBT SERVICE</u>		
95100 BOND PRINCIPAL:	215,000	<u>215,000</u>
95200 BOND INTEREST:	13,316	<u>13,316</u>

Date : 7/15/98
 Time : 2:08
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CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 92 URBAN RENEWAL FUNDS
 Dept : 923 LEBANON URD BONDS

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	0	47010 CURRENT PROPERTY TAXES	147,000	147,000	147,000
0.00	0.00	0	47020 DELINQUENT PROP TAXES			
0.00	0.00	0	48100 INTEREST ON INVESTMENT			
0.00	0.00	0	48101 INTEREST ON TAXES			
0.00	0.00	0	49901 BEGINNING BALANCE			
0.00	0.00	0	49998 TOTAL REVENUE	147,000	147,000	147,000
0.00	0.00	0	49999 TOTAL REVENUE	147,000	147,000	147,000
UNAPPROPRIATED						
0.00	0.00	0	92010 UNAPROP END FUND BAL			
0.00	0.00	0	92199 TOTAL UNAPPROPRIATED	0	0	0
DEBT SERVICE						
0.00	0.00	0	95100 BOND PRINCIPAL	35,000	35,000	35,000
0.00	0.00	0	95200 BOND INTEREST	112,000	112,000	112,000
0.00	0.00	0	95999 TOTAL DEBT SERVICE	147,000	147,000	147,000
0.00	0.00	0	99000 TOTAL DEPT EXP	147,000	147,000	147,000
0.00	0.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 92 - URBAN RENEWAL

DEPARTMENT: 923 - LEBANON URBAN RENEWAL DISTRICT BONDS

<u>DEBT SERVICE</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
95100 BOND PRINCIPAL:	35,000	<u>35,000</u>
95200 BOND INTEREST:	112,000	<u>112,000</u>

**NORTHWEST LEBANON
URBAN RENEWAL DISTRICT**

ADOPTED ANNUAL BUDGET

1998-1999

PROGRAM INFORMATION

NORTHWEST LEBANON URBAN RENEWAL DISTRICT

Page 1 of 1

PROGRAM DESCRIPTION:

In 1989, the City established the Northwest Lebanon Urban Renewal District. The purpose of the district is to provide for development of infrastructure to serve industrially-zoned property within the district boundaries. The area is located west of Highway 20 and north of Highway 34.

Projects included in FY 1998-99 budget include matching funds for the Hansard Area Infrastructure Improvements, funded through a grant by the Federal Government, and partial funding for Phase 1a of the new West Side Interceptor.

A change in Urban Renewal statutes now requires that debt be issued in order to collect any property tax revenue. In the past, Urban Renewal Districts were allowed to collect and spend property taxes in the same manner as any tax collection fund. Now, we must issue short term debt in the amount of the property taxes, show it as revenue from bond sale proceeds in the operating fund, and have a separate fund to collect the property taxes for repayment of the debt. These transactions are shown in Department 926--short term debt.

POSITIONS:

	<u>1997-98</u>	<u>1998-99</u>
Administrative Assistant	.0200 FTE	.0200 FTE
City Planner	.1000 FTE	.1000 FTE
Director of Public Works	.1200 FTE	.0800 FTE
Engineering Tech III (Facility Planning)	.0500 FTE	.0500 FTE
Project Engineer (Development)	.0500 FTE	.0500 FTE
Secretary/Data Entry	.0200 FTE	.0100 FTE
Secretary	.0500 FTE	.0500 FTE
Senior Engineer (Facility Planning)	<u>.0500 FTE</u>	<u>.0500 FTE</u>
 SUBTOTAL	 .4600 FTE	 .4100 FTE
 Development Intern	 .0000 FTE	 .0500 FTE
 TOTAL	 .4600 FTE	 .4600 FTE

Date : 7/15/98
 Time : 2:08
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CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 92 URBAN RENEWAL FUNDS
 Dept : 925 NORTHWEST URBAN RENEWAL

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	300,000	42030 BOND SALE PROCEEDS	650,000	650,000	650,000
203,681.30	366,383.37	309,346	47010 CURRENT PROPERTY TAXES			
1,963.31	8,048.09	9,000	47020 DELINQUENT PROP TAXES			
8,129.04	37,223.95	10,000	48100 INTEREST ON INVESTMENT	10,000	10,000	10,000
39.43	514.48	0	48101 INTEREST ON TAXES			
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
50,302.50	58,156.99	40,000	49901 BEGINNING BALANCE	377,724	377,724	400,000
264,115.58	470,326.88	668,346	49998 TOTAL REVENUE	1,037,724	1,037,724	1,060,000
PERSONNEL SERVICES						
6,566.30	13,410.93	20,432	50001 SALARIES	18,941	18,941	18,941
2,191.06	4,569.98	7,095	50003 FRINGE BENEFITS	6,274	6,274	6,274
0.00	0.00	0	50250 PART TIME			
123.41	27.01	84	50600 OVERTIME	76	76	76
8,880.77	18,007.92	27,611	59999 TOTAL PERSONNEL SERV	25,291	25,291	25,291
MATERIALS & SERVICES						
0.00	0.00	0	61008 ADVERTISING (ADMIN)			
0.00	0.00	0	61009 ADVERTISING (PW)	370	370	370
559.79	259.09	0	61010 ADVERTISING			
0.00	1,620.00	1,700	61014 CITY ATTORNEY	1,900	1,900	1,900
0.00	28,595.17	0	61100 INTERIM FIN EXP			
0.00	0.00	0	61123 COMMUNICATION (PW)	30	30	30
0.00	0.00	0	61124 COMPUTER EXPENSE			
0.00	0.40	350	61126 COMPUTER EXP (ENG)			
0.00	0.00	0	61128 COMPUTER EXP (PW)	50	50	50
5,525.43	6,715.28	2,000	61130 CONTRACT SERVICES	4,000	4,000	4,000
0.00	62.88	0	61131 CONTRACT SERVICES (PW)	1,560	1,560	1,560
590.93	36.21	250	61240 DEPT/OPERATING EXPENSE			
0.00	248.30	240	61243 OPERATING EXP (PW)	280	280	280
0.00	0.00	100	61250 DEPT/OP SUPPLIES			
0.00	0.00	0	61253 OP SUPPLIES (PW)	50	50	50
125.00	92.00	0	61290 DUES & SUBSCRIPTIONS			
0.00	0.00	0	61293 DUES & SUBSCRIPT (PW)	30	30	30
0.00	0.00	100	61300 DUPLICATION			
0.00	0.00	0	61323 EDUCATION & TRNG (PW)	160	160	160
0.00	0.00	0	61401 UNEMPLOY INS	113	113	113
0.00	0.00	0	61600 MEETINGS & CONFERENCES			
0.00	0.00	0	61603 MTGS & CONF (PW)	130	130	130
295.00	82.00	0	61700 OFFICE SUPPLIES			

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CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 92 URBAN RENEWAL FUNDS
 Dept : 925 NORTHWEST URBAN RENEWAL

95-96	96-97	97-98		98-99		
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud
0.00	23.29	100	61703 OFFICE SUPPLIES (PW)	150	150	150
0.00	0.00	0	61820 POSTAGE	160	160	160
0.00	0.00	0	61883 RENT (PW)	340	340	340
7,096.15	37,734.62	4,840	69999 TOTAL MAT & SERV	9,323	9,323	9,323
CAPITAL OUTLAY						
63,253.88	27,868.80	0	72050 LAND			
11,213.16	0.00	0	72300 IMPROVEMENTS			
114,274.63	380,410.98	342,050	72301 IMPROVEMENTS (ENG)	1,000,280	1,000,280	1,000,280
0.00	0.00	0	72503 OFFICE EQPT (PW)	320	320	320
188,741.67	408,279.78	342,050	79999 TOTAL CAPITAL OUTLAY	1,000,600	1,000,600	1,000,600
CONTINGENCIES						
0.00	0.00	291,635	80005 OPERATING CONTINGENCY			22,276
0.00	0.00	291,635	89999 TOTAL CONTINGENCIES	0	0	22,276
INTERFUND TRANSFERS						
1,000.00	2,217.00	1,800	90025 TO GIS	1,800	1,800	1,800
0.00	0.00	0	90027 TO INFO SYSTEM SERVICE	300	300	300
240.00	180.00	410	90105 TO EQPT ACQ & REP FUND	410	410	410
1,240.00	2,397.00	2,210	90990 TOTAL INTERFUND TRANS	2,510	2,510	2,510
205,958.59	466,419.32	668,346	99000 TOTAL DEPT EXP	1,037,724	1,037,724	1,060,000
58,156.99-	3,907.56-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 2

FUND: 92 - URBAN RENEWAL

DEPARTMENT: 925 - NORTHWEST LEBANON URBAN RENEWAL DISTRICT

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61009 ADVERTISING (PW):	370	<u>370</u>
61014 CITY ATTORNEY:	1,900	<u>1,900</u>
61123 COMMUNICATION (PW):	30	<u>30</u>
61128 COMPUTER EXPENSE (PW):	50	<u>50</u>
61130 CONTRACT SERVICES		
Urban renewal financial projections	4,000	<u>4,000</u>
61131 CONTRACT SERVICES (PW):		
Development Intern	1,560	<u>1,560</u>
61243 DEPARTMENT/OPERATING EXPENSE (PW):		
Expense reimbursement	280	<u>280</u>
61253 DEPARTMENT OPERATING SUPPLIES (PW):	50	<u>50</u>
61293 DUES & SUBSCRIPTIONS (PW):	30	<u>30</u>
61323 EDUCATION & TRAINING (PW):	160	<u>160</u>
61401 UNEMPLOYMENT INSURANCE:	113	<u>113</u>
61603 MEETINGS & CONFERENCES (PW):	130	<u>130</u>
61703 DEPARTMENT OFFICE SUPPLIES (PW):	150	<u>150</u>
61820 POSTAGE:	160	<u>160</u>
61883 RENT (PW):	340	<u>340</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 2

FUND: 92 - URBAN RENEWAL

DEPARTMENT: 925 - NORTHWEST LEBANON URBAN RENEWAL DISTRICT

<u>CAPITAL OUTLAY</u>	SUB-LINE <u>ITEM TOTAL</u>	<u>LINE TOTAL</u>
72300 IMPROVEMENTS (ENG):		
Hansard area improvements	368,550	
Westside Interceptor	631,730	<u>1,000,280</u>
72503 OFFICE EQUIPMENT (PW):	320	<u>320</u>
 <u>INTERFUND TRANSFER</u>		
90025 TO GIS:	1,800	<u>1,800</u>
90027 TO INFORMATION SYSTEMS:	300	<u>300</u>
90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND:	410	<u>410</u>

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CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 92 URBAN RENEWAL FUNDS
 Dept : 926 NW LEBANON URD-S.T. DEBT

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	324,600	47010 CURRENT PROPERTY TAXES	644,819	644,819	644,819
0.00	0.00	0	47020 DELINQUENT PROP TAXES	18,000	18,000	18,000
0.00	0.00	3,400	48100 INTEREST ON INVESTMENT	46,000	46,000	46,000
0.00	0.00	0	48101 INTEREST ON TAXES			
0.00	0.00	0	49901 BEGINNING BALANCE			15,000
0.00	0.00	328,000	49998 TOTAL REVENUE	708,819	708,819	723,819
0.00	0.00	328,000	49999 TOTAL REVENUE	708,819	708,819	723,819
MATERIALS & SERVICES						
0.00	0.00	4,000	61130 CONTRACT SERVICES	4,000	4,000	1,500
0.00	0.00	4,000	69999 TOTAL MAT & SERV	4,000	4,000	1,500
CONTINGENCIES						
0.00	0.00	0	80005 OPERATING CONTINGENCY			17,500
0.00	0.00	0	89999 TOTAL CONTINGENCIES	0	0	17,500
UNAPPROPRIATED						
0.00	0.00	0	92010 UNAPROP END FUND BAL			
0.00	0.00	0	92199 TOTAL UNAPPROPRIATED	0	0	0
DEBT SERVICE						
0.00	0.00	300,000	95501 LOAN PRINC	650,000	650,000	650,000
0.00	0.00	24,000	95601 LOAN INT	54,819	54,819	54,819
0.00	0.00	324,000	95999 TOTAL DEBT SERVICE	704,819	704,819	704,819
0.00	0.00	328,000	99000 TOTAL DEPT EXP	708,819	708,819	723,819
0.00	0.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 92 - URBAN RENEWAL

DEPARTMENT: 926 - NW LEBANON URBAN RENEWAL DISTRICT - S.T. DEBT

MATERIALS & SERVICES

SUB-LINE

ITEM TOTAL

LINE TOTAL

61130 CONTRACT SERVICES:

Bond counsel, financial advisor

4,000

1,500

DEBT SERVICE

95501 LOAN PRINCIPAL:

650,000

650,000

95601 LOAN INTEREST:

54,819

54,819

PROGRAM INFORMATION
OREGON DEPARTMENT OF TRANSPORTATION
IMMEDIATE OPPORTUNITY FUND

Page 1 of 1

PROGRAM DESCRIPTION:

In 1995, the City established this fund to distribute a grant obtained primarily for the development of infrastructure to serve industrially-zoned property within the Northwest Urban Renewal district boundaries.

Projects included in FY 1998-99 budget include matching funds for the Hansard Area Infrastructure Improvements funded through a grant by the Federal Government.

Date : 7/15/98
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CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 92 URBAN RENEWAL FUNDS
 Dept : 927 ODOT - IOF

95-96	96-97	97-98		98-99		
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	332,627.72	350,000	41050 STATE GRANT FUNDS	145,000	145,000	145,000
2,929.04-	0.00	0	48100 INTEREST ON INVESTMENT			
67,372.97	0.00	0	49097 FROM EQUIP ACQ FUND			
0.00	401.91-	400	49901 BEGINNING BALANCE			
64,443.93	332,225.81	350,400	49998 TOTAL REVENUE	145,000	145,000	145,000
MATERIALS & SERVICES						
0.00	0.00	0	61010 ADVERTISING			
0.00	3,951.88	0	61100 INTERIM FIN EXP			
67,774.88	0.00	0	61130 CONTRACT SERVICES			
0.00	0.00	0	61240 DEPT/OPERATING EXPENSE			
67,774.88	3,951.88	0	69999 TOTAL MAT & SERV	0	0	0
CAPITAL OUTLAY						
0.00	0.00	0	72050 LAND			
0.00	84,316.21	0	72300 IMPROVEMENTS			
0.00	168,214.55	350,400	72301 IMPROVEMENTS (ENG)	145,000	145,000	145,000
0.00	252,530.76	350,400	79999 TOTAL CAPITAL OUTLAY	145,000	145,000	145,000
INTERFUND TRANSFERS						
0.00	68,968.33	0	90106 TO EQ ACQ-LOAN REPAY			
0.00	68,968.33	0	90990 TOTAL INTERFUND TRANS	0	0	0
67,774.88	325,450.97	350,400	99000 TOTAL DEPT EXP	145,000	145,000	145,000
3,330.95	6,774.84-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 92 - URBAN RENEWAL

DEPARTMENT: 927 - ODOT (IMMEDIATE OPPORTUNITY FUND)

CAPITAL OUTLAY

SUB-LINE

ITEM TOTAL

LINE TOTAL

72301 IMPROVEMENTS:

Hansard Area

145,000

145,000

PROGRAM INFORMATION

ECONOMIC DEVELOPMENT ADMINISTRATION GRANT

Page 1 of 1

PROGRAM DESCRIPTION:

In 1995, the City established this fund to distribute a grant obtained primarily for the development of infrastructure to serve industrially-zoned property within the Northwest Urban Renewal district boundaries.

Projects included in FY 1998-99 budget include funds for the Hansard Area Infrastructure Improvements funded primarily through this grant from the Federal Government.

Date : 7/15/98
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CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 92 URBAN RENEWAL FUNDS
 Dept : 929 EDA GRANT

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	590,864.00	793,600	41020 FEDERAL GRANT FUNDS	389,376	389,376	389,376
0.00	0.00	0	48100 INTEREST ON INVESTMENT			
136,189.51	0.00	0	49095 FROM URBAN RENEW FUND			
0.00	26,203.37-	60,000	49901 BEGINNING BALANCE			
136,189.51	564,660.63	853,600	49998 TOTAL REVENUE	389,376	389,376	389,376
MATERIALS & SERVICES						
2,313.48	0.00	0	61010 ADVERTISING			
0.00	6,362.15	0	61100 INTERIM FIN EXP			
120,652.70	3,724.10	0	61130 CONTRACT SERVICES			
0.00	0.00	0	61240 DEPT/OPERATING EXPENSE			
122,966.18	10,086.25	0	69999 TOTAL MAT & SERV	0	0	0
CAPITAL OUTLAY						
37,928.34	21,759.23-	0	72050 LAND			
404.66	99,388.48	853,600	72300 IMPROVEMENTS	389,376	389,376	389,376
1,093.70	362,478.24	0	72301 IMPROVEMENTS (ENG)			
39,426.70	440,107.49	853,600	79999 TOTAL CAPITAL OUTLAY	389,376	389,376	389,376
INTERFUND TRANSFERS						
0.00	22,429.14	0	90106 TO EQ ACQ-LOAN REPAY			
0.00	22,429.14	0	90990 TOTAL INTERFUND TRANS	0	0	0
162,392.88	472,622.88	853,600	99000 TOTAL DEPT EXP	389,376	389,376	389,376
26,203.37	92,037.75-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 92 - URBAN RENEWAL
DEPARTMENT: 929 - EDA GRANT

CAPITAL OUTLAY

SUB-LINE
ITEM TOTAL LINE TOTAL

72300 IMPROVEMENTS:

Hansard Area

389,376

389,376

Date : 7/15/98
 Time : 2:08
 Date Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/15/98

Fund : 92 URBAN RENEWAL FUNDS
 Dept : 930 SPWF BONDED DEBT

95-96	96-97	97-98		98-99
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud Appr. Bud Adpt. Bud
<hr/>				
REVENUES				
0.00	0.00	0	47010 CURRENT PROPERTY TAXES	
0.00	0.00	0	47020 DELINQUENT PROP TAXES	
0.00	0.00	0	48100 INTEREST ON INVESTMENT	
0.00	0.00	0	48140 MISCELLANEOUS REVENUE	
0.00	0.00	0	49135 FROM SDC-WATER	
0.00	0.00	0	49170 FROM DEBT SERV SUBSIDY	
0.00	0.00	0	49901 BEGINNING BALANCE	
<hr/>				
0.00	0.00	0	49998 TOTAL REVENUE	0 0 0
<hr/>				
UNAPPROPRIATED				
0.00	0.00	0	92010 UNAPROP END FUND BAL	
<hr/>				
0.00	0.00	0	92199 TOTAL UNAPPROPRIATED	0 0 0
<hr/>				
DEBT SERVICE				
0.00	0.00	0	95100 BOND PRINCIPAL	
0.00	0.00	0	95200 BOND INTEREST	
<hr/>				
0.00	0.00	0	95999 TOTAL DEBT SERVICE	0 0 0
<hr/>				
0.00	0.00	0	99000 TOTAL DEPT EXP	0 0 0
<hr/>				
0.00	0.00	0	99450 TTL REV/EXP (SURP)/DEF	0 0 0
<hr/>				
1,440,666.86-	238,153.04-	0	99500 FUND TOTAL (SURP)/DEF	0 0 0

Date : 7/15/98
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Dte Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/15/98

Fund : 96 DEBT SERVICE FUND
Dept : 960 DEBT SERVICE

95-96 Prior Yr-2	96-97 Prior Yr-1	97-98 Cur. Budg	Line Item Description	98-99 Prop. Bud	Appr. Bud	Adpt. Bud
0.00	0.00	0	99500 FUND TOTAL (SURP)/DEF	0	0	0
218,206.02-	7,821,471.74-	61,600	99900 G/L TOTAL	0	0	0