

CITY OF LEBANON

Adopted Annual Budget

1997 - 1998



CITY OF LEBANON

ADOPTED ANNUAL BUDGET

1997 - 1998

**1997-98
BUDGET COMMITTEE MEMBERS**

MAYOR

ROBERT G. SMITH

COUNCIL MEMBERS

✓ Wayne Rieskamp
Stan Usinger

Ward I

✓ Floyd Fisher
✓ John Richard

Ward II

✓ Ronald E. Miller, Jr.
✓ Ken Toombs

Ward III

**CITIZEN BUDGET
COMMITTEEMEMBERS**

Jack Smalley
Vacancy

Eugene Shannon
Danny Nixon

Pat Fahey
David Sitton

CITY STAFF

CITY ADMINISTRATOR

Joesph A. Windell

CHIEF OF POLICE

Walt Richmond

DIRECTOR OF PUBLIC WORKS

James P. Ruef

LIBRARY PROGRAM MANAGER

Susan Messersmith

MUNICIPAL JUDGE

John Wittwer

CITY ATTORNEY

Thomas A. McHill

FINANCE DIRECTOR

Judy Wendland

**SR. & DISABLED SRVCS
PROGRAM MANAGER**

Lou Ann Grosch

CITY OF LEBANON
1997 - 1998 ADOPTED ANNUAL BUDGET
TABLE OF CONTENTS

Page No.

BUDGET PROCESS:

1997-98 Budget Process	i
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CHARTS, GRAPHS, & SUMMARY SCHEDULES:

Organizational Chart	iv
Budget Comparison Chart	v
Schedule of Full Time Employee Equivalents	vi
General Fund Full Time Employee Allocation Detail	x
Non General Fund Full Time Employee Allocation Detail	xi
Summary of 97-98 Capital Improvement Projects	xii
Capital Improvement Project Schedule	xiii
Capital Improvement Project Chart	xiv

GENERAL FUND:

Revenues	2
General Fund Expenditures by Category (graph)	2a

Expenditure Estimates:

Administration, Planning, and Economic Development	3
City Attorney	8
Public Works/Engineering	11
Parks	18
Finance	27
Legislative	31
Library	34
Library Check Outs (graph)	38a
Municipal Court	42
Municipal Court (graph)	44a
Police	48
Crime Statistics Comparison (graph)	52a
Senior & Disabled Service	60
Senior & Disabled Service and Dial-A-Bus budget comparison (chart)	62a
Non-Departmental	67

DEBT SERVICE FUND:

GO Bonds (Sewer Treatment Plant Bonds) Fund Revenue	74
Defeased Bonds	77
SPWF Airport Road	80
Water Bonds Debt Service	83
Capital Projects Interim Financing	86
City Hall Repairs Debt Service	89

ENTERPRISE FUND:

Water Utility	93
Water Utility Budget Comparison (charts)	96a
Water Bond Revenue	113
Water Utility Capital Improvement Program	114
Water Bond Debt Service	118
Small Waterline Replacement	120
Wastewater Utility	126
Wastewater Budget Comparison (charts)	128a
Wastewater Bond Revenue	133
Wastewater Utility Capital Improvement Program	146
Wastewater Bond Debt Service	151
Santiam Railway	153

INTERGOVERNMENTAL FUND:

ADA Requirements	158
City Hall Repairs	161
Motel Tax	164
Santiam Travel Station	167
Oregon Traffic Safety Commission Grant (OTSC)	170
Building Inspection	173
Residential Building Permits Issued/Building Summary (graphs)	174a
Special Event Sign Grant	180
Park Enterprise Fund	183
Century Park Grant	186
Parks Grant Fund	187
Geographic Information System (GIS)	188
U.S. Forest Service Grant - Cheadle Lake	193
Farm Home Administration Grant	194
SPWF Grant & Loan	197
State Foot & Bike Path	200
Engineering Development Review	204
Streets	209
Storm Drainage	223
9-1-1	230
Civil Forfeitures	233
School Resource Officer Federal Community Police Grant	236
Federal Community Police Grant	240
Dial-A-Bus	244
Senior Center Grant	249
STP Street Projects	251
Historic Resources	255
TGM Grant	256
TGM-UGM Grant	257
ODOT Grant/TSP	258
TGM-MU Grant	261
TGM-TSP/TPR Ordinance Development	264
1983/84 Housing Rehabilitation	267
1985/86 Housing Rehabilitation	271

1985/86 OCD Housing Rehabilitation (Unrestricted)	273
Gill's Landing Boat Ramp	275
1994 OCD Housing Rehabilitation Grant	279
1996 OCD Housing Rehabilitation Grant	282

SPECIAL ASSESSMENT FUND:

Bancroft Bond Fund	286
Walker Road Local Improvements District	290
SCIP Local Improvement District	293
Oak Street Local Improvement District	296
East Grant Street Local Improvement District	299
Airport Road Local Improvement District	302
Public Improvements - Administration	305

CAPITAL IMPROVEMENT PROJECTS FUND:

Equipment Acquisition & Replacement	310
Historic Resource Commission Trust	314
Pioneer Cemetery Restoration Trust	317
D.A.R.E. Trust	320
Police Trust	323
Library Trust	326
Library/Sr. Center Building Trust	329
Senior Services Trust	332
Street Capital Improvement Fund	335
Street Capital Improvement Fund (Restricted)	340
Street Capital Improvement Fund - Allocable Direct Costs	343
SDC Storm Drainage	355
SDC Storm Drainage (Restricted)	360
SDC Storm Drainage Improvements	364
SDC Park	367
SDC Park (Restricted)	371
SDC Park Improvements	375
SDC Wastewater	378
SDC Wastewater (Restricted)	382
SDC Wastewater Improvements	386
SDC Wastewater Reimbursement	389
SDC Streets	392
SDC Streets (Restricted)	396
SDC Streets Improvements	400
SDC Water	403
SDC Water (Restricted)	406
SDC Water Improvements	410
SDC Water Reimbursement	413

TRUST AND AGENCY FUND:

Bail	417
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CITY OF LEBANON 1997-98 BUDGET PROCESS

The City of Lebanon Budget is \$22.9 million and, combined with the two Urban Renewal Districts for a total of \$26.9 million, is divided into nine funds. Within those funds, there are 92 different accounting entities or departments. The City of Lebanon Budget is very similar to a corporate conglomerate which provides services but also has a major utility subsidiary and another major subsidiary doing construction projects.

The budgets over all have decreased \$35,808 (.13%) from last year. Significant changes include an increase in county road revenue of \$1,695,452. Additional debt service to repay interim funding for capital improvement projects is \$813,750. Due to Measure 47, the General Fund has been reduced to \$519,613 (14.83%) with \$73,314 (2.56%) left to be eliminated.

The budget process for the City of Lebanon, like every local government jurisdiction in the state, is guided by local budget law as set down in Chapter 294 of the Oregon Revised Statutes. Under this law, annual budgeting is required and very specific steps are laid out to encourage maximum citizen participation. The budget must be adopted before July 1, so that the City will have spending authority when the new fiscal year begins on that date.

For the City of Lebanon, the process of putting the document together begins in January, when the budget calendar is prepared. Departments, under the guidance of the department head or program manager, prepare their budgets which are submitted to the City Administrator for final discussion and approval.

The budget goes first to the Budget Committee, which is made up of six community members, the City Council and the Mayor. The committee meets publicly to discuss the budget, make changes and approve it. Copies of the budget are made available to the public, after they have been submitted to the Budget Committee.

Once the budget is approved, a summary is published in the newspaper and public hearings are held at a city council meeting. At the final council meeting in June, the budget is adopted by the City Council. At this meeting, any proposed changes from the approved budget are explained and the Council makes any additional changes it wishes. All changes are subject to Oregon Budget Law which requires that no fund may be increased more than 10%, though it may be decreased without limitation.

Much of the planning for the budget, especially the utilities and construction, has been going on for some time and has a longer time frame than one year. Master long range plans for water, wastewater, storm drainage, transportation, and sidewalks are complete and being implemented. The master plan for parks is scheduled for completion after public input has been received and the plan has been approved by the Planning Commission and the City Council. These plans have been prepared by engineers and economists with the assistance of city staff. They are then reviewed by a committee of citizens and City Council members, which make recommendations of priorities to the Council. The City Council then makes the final decision which is passed to staff for implementation through the budget.

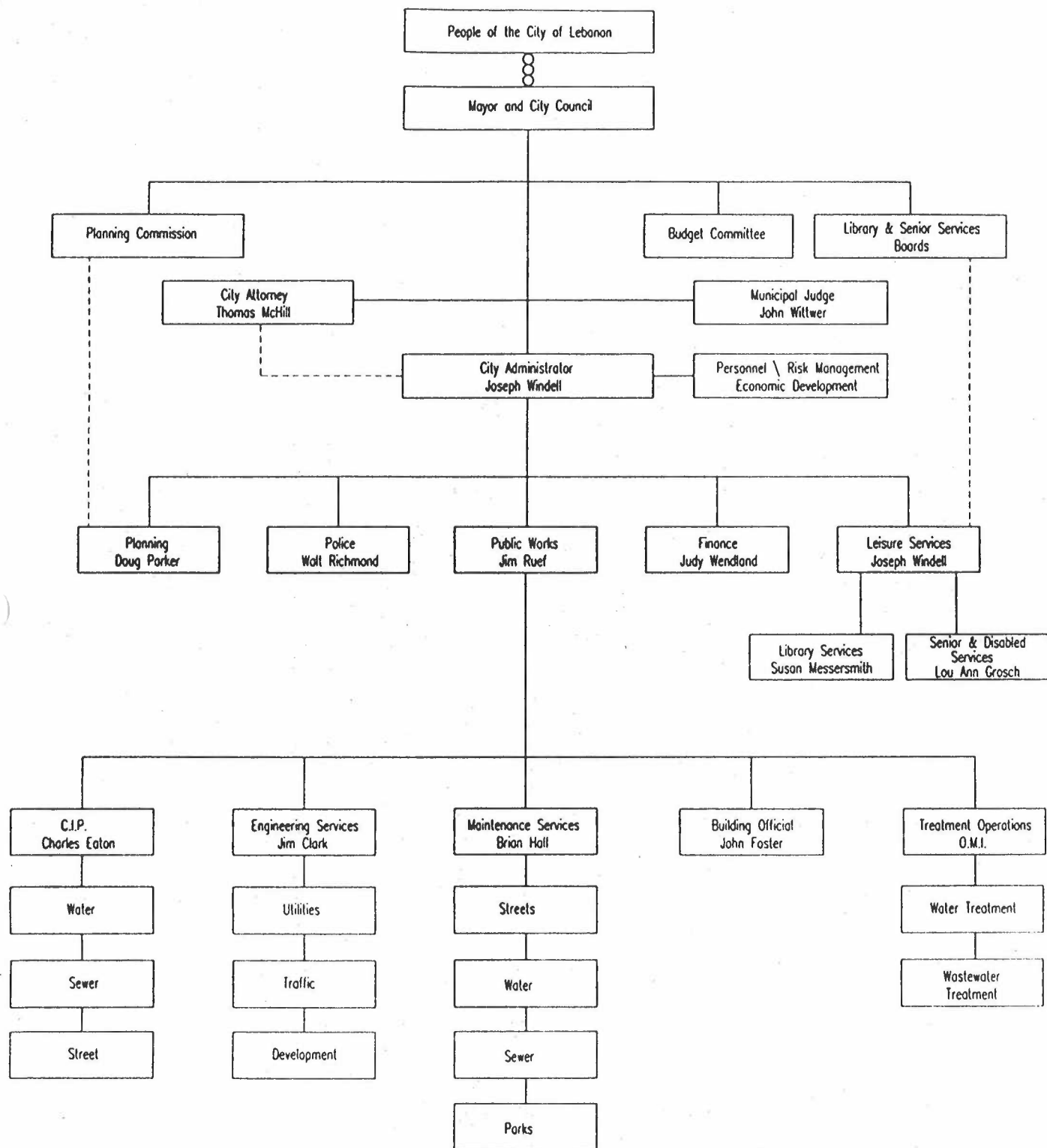
For other parts of the budget, especially the General Fund which includes many of the services most typical for a city, such as Library, Police, Senior Services, Planning, and Financial Management, the Budget Committee sets priorities and these priorities again are implemented by staff.

After adoption, the budget may be changed but only due to unforeseen occurrences. There are two processes which may be used. The first, by resolution or ordinance, is allowed only for very specific situations. The second, a supplemental budget, requires public hearings and newspaper publications, but allows changes for a broader spectrum of circumstances. Both methods must be passed by a majority vote of the City Council.

There is one final step of the budget process that happens after the year has ended. As part of the annual audit, which is also required by state law, compliance with local budget is examined and any exceptions are stated in the notes to the financial statements. Careful monitoring of expenditures has kept the City exception free for all but two of the last nine years, with these exceptions being minor .01% of the budget (\$335 in the \$32.5 million budget).

CHARTS, GRAPHS,
&
SUMMARY SCHEDULES

City of Lebanon Organizational Chart



○○○○ Elective
 ——— Appointive
 - - - - - Advisory

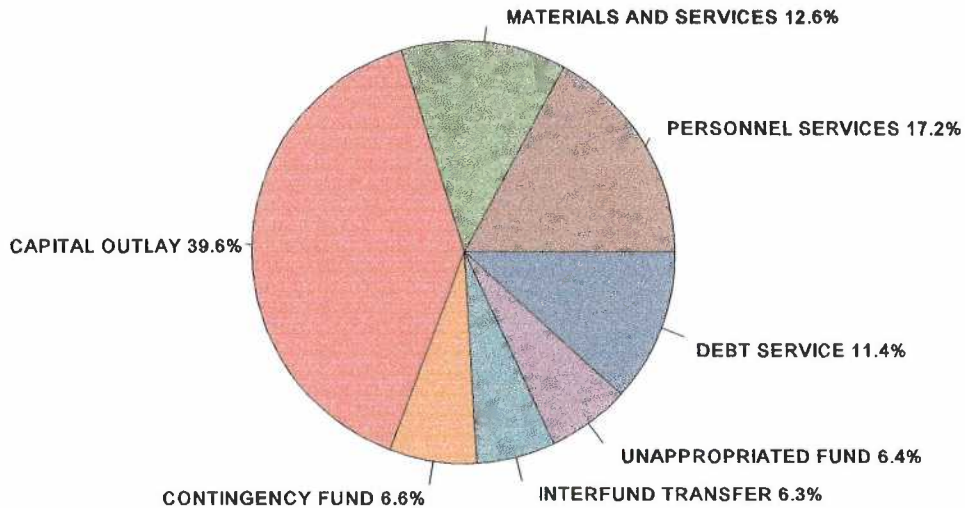
REVISED 5/19/94
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Jim Ruef, Director of Public Works (503) 451-7436
 Jim Clark, Engineering Division Manager (503) 451-7434

Doug Parker, City Planner (503) 451-7425
 John Foster, Building Official (503) 451-7495

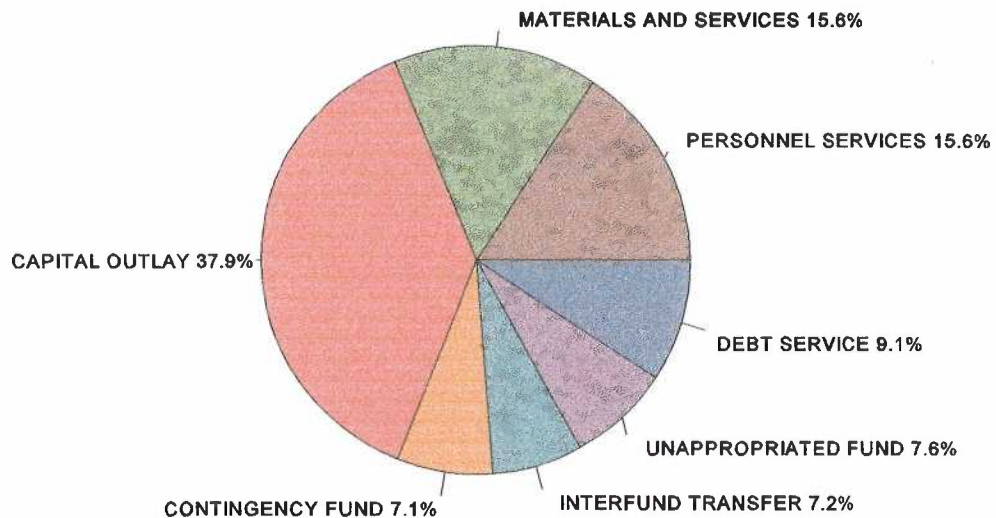
CITY OF LEBANON

Total Budget 1997-98 \$26,996,607



BUDGET COMPARISON

Total Budget 1996-97 \$26,913,675



**SCHEDULE OF FULL TIME EMPLOYEE EQUIVALENTS
FY 97/98 COMPARED TO FY 96/97 & 95/96**

<u>95/96</u> <u>FTE</u>	<u>96/97</u> <u>FTE</u>	<u>97/98</u> <u>FTE</u>	<u># EMP</u>	<u>EXEMPT</u>	<u>MINIMUM</u>	<u>MIDPOINT</u>	<u>CONTROL</u> <u>POINT</u>	<u>MAXIMUM</u>
1.0000	n/a	n/a	n/a	Administrative Secretary				
n/a	1.0000	1.0000	1	Senior Court Clerk	2039	2498	2636	2957
1.0000	1.0000	1.0000	1	Payroll Specialist	2039	2498	2636	2957
n/a	1.0000	1.0000	1	Admin. Assist.-Police	2039	2498	2636	2957
1.0000	1.0000	1.0000	1	Admin. Assist.-Public Works	2188	2681	2829	3173
1.0000	1.0000	1.0000	1	Building Official	2903	3556	3752	4209
n/a	n/a	1.0000	1	City Planner	2903	3556	3752	4209
1.0000	1.0000	1.0000	1	Finance Operations Manager	2903	3556	3752	4209
1.0000	1.0000	1.0000	1	Maintenance Supervisor	2903	3556	3752	4209
1.0000	1.0000	1.0000	1	Sen. Serv. Program Mgr.	2903	3556	3752	4209
1.0000	1.0000	1.0000	1	Library Program Mgr.	2903	3556	3752	4209
2.0000	2.0000	2.0000	②	Senior Engineer	3116	3817	4027	4518
1.0000	1.0000	1.0000	1	Maint. Division Mgr.	3344	4096	4322	4848
1.0000	1.0000	0.5000	1	Police Lieutenant	3344	4096	4322	4848
1.0000	1.0000	1.0000	①	Engineering Division Mgr.	3344	4096	4322	4848
1.0000	1.0000	1.0000	1	Director of Public Works	4133	5063	5342	5993
1.0000	1.0000	1.0000	1	Finance Director	4133	5063	5342	5993
1.0000	1.0000	1.0000	1	Police Chief	4133	5063	5342	5993
1.0000	1.0000	1.0000	1	City Administrator		5993		

17.0000 18.0000 18.5000 19 **SUBTOTAL - EXEMPT**

POLICE 7/01/97 THRU 12/31/97

	<u>BASE</u>	<u>6 MO</u>	<u>18 MO</u>	<u>30 MO</u>
6.0000 6.0000 6.0000 6 Communications Clerk	1799	1944	2099	2267
1.0000 1.0000 1.0000 1 Records Clerk	1799	1944	2099	2267
15.0000 16.0000 16.0000 16 Police Officer	2411	2605	2813	3038
5.0000 5.0000 5.0000 5 Police Sergeant	2931	3166	3419	3693

POLICE 1/01/98 THRU 6/30/98

	<u>BASE</u>	<u>6 MO</u>	<u>18 MO</u>	<u>30 MO</u>
Communications Clerk	1835	1983	2141	2312
Records Clerk	1835	1983	2141	2312
Police Officer	2459	2657	2869	3099
Police Sergeant	2990	3229	3487	3767

27.0000 28.0000 28.0000 28 **SUBTOTAL - POLICE**

**SCHEDULE OF FULL TIME EMPLOYEE EQUIVALENTS
FY 97/98 COMPARED TO FY 96/97 & 95/96**

<u>95/96</u>	<u>96/97</u>	<u>97/98</u>	<u># EMP</u>	<u>AFSCME 7/01/97 THRU 12/31/97</u>	<u>BASE</u>	<u>12 MO</u>	<u>24 MO</u>	<u>36 MO</u>	<u>48 MO</u>
1.0000	1.0000	n/a	n/a	Court Clerk Assistant					
1.0000	1.0000	1.0000	1	Dial-A-Bus Driver	1771	1860	1953	2050	2153
2.0000	2.0000	2.0000	2	Secretary	1771	1860	1953	2050	2153
1.0000	1.0000	1.0000	1	Sec./Data Entry	1771	1860	1953	2050	2153
1.0000	n/a	1.0000	1	Court Clerk	1771	1860	1953	2050	2153
2.0000	2.0000	2.0000	2	Accounting Clerk II	1771	1860	1953	2050	2153
4.0000	4.0000	4.0000	4	Maintenance Worker	1853	1953	2051	2150	2248
1.0000	1.0000	1.0000	①	Engineering Tech. I	1853	1969	2085	2202	2316
1.0000	1.0000	1.0000	1	Senior Services Secretary	1923	2019	2120	2226	2338
1.0000	1.0000	0.6250	1	Library Assistant II	1923	2019	2120	2226	2338
1.0000	2.0000	1.0000	1	Sec./Accounts Payable	1923	2019	2120	2226	2338
n/a	n/a	1.0000	①	Project Assistant	1923	2019	2120	2226	2338
1.0000	0.0000	2.0000	②	Engineering Tech. II	1991	2115	2242	2364	2490
4.0000	4.3334	6.0000	6	Senior Maint. Worker	2283	2397	2518	2644	2775
2.0000	3.0000	2.0000	②	Engineering Tech. III Inspector	2283	2397	2518	2644	2775
0.0000	0.0000	1.0000	1	Info. Systems Spec.	2616	2747	2884	3028	3179
4.0000	4.5000	5.0000	5	Crew Chief	2616	2747	2884	3028	3179
6.0000	6.0000	7.0000	⑦	Eng. Associate	2616	2747	2884	3028	3179
1.0000	1.0000	1.0000	1	Bldg. Inspector	2955	3102	3258	3420	3591
1.0000	1.0000	1.0000	1	Environmental Specialist	2955	3102	3258	3420	3591
<u>3.0000</u>	<u>3.0000</u>	<u>3.0000</u>	③	Project Engineer	2955	3102	3258	3420	3591

**SCHEDULE OF FULL TIME EMPLOYEE EQUIVALENTS
FY 97/98 COMPARED TO FY 96/97 & 95/96**

<u>95/96</u> <u>FTE</u>	<u>96/97</u> <u>FTE</u>	<u>97/98</u> <u>FTE</u>	<u># EMP</u>	<u>AFSCME 1/01/98 THRU 6/30/98</u>	<u>BASE</u>	<u>12 MO</u>	<u>24 MO</u>	<u>36 MO</u>	<u>48 MO</u>
				Court Clerk Assistant					
				Dial-A-Bus Driver	1806	1897	1992	2091	2196
				Secretary	1806	1897	1992	2091	2196
				Sec./Data Entry	1806	1897	1992	2091	2196
				Court Clerk	1806	1897	1992	2091	2196
				Accounting Clerk II	1806	1897	1992	2091	2196
				Maintenance Worker	1853	1953	2051	2150	2248
				Engineering Tech. I	1853	1969	2085	2202	2316
				Senior Services Secretary	1962	2060	2163	2271	2384
				Library Assistant II	1962	2060	2163	2271	2384
				Sec./Accounts Payable	1962	2060	2163	2271	2384
				Project Assistant	1962	2060	2163	2271	2384
				Engineering Tech. II	1991	2115	2242	2364	2490
				Senior Maint. Worker	2329	2445	2568	2696	2831
				Engineering Tech. III Inspector	2329	2445	2568	2696	2831
				Info. Systems Spec.	2668	2802	2941	3088	3243
				Crew Chief	2668	2802	2941	3088	3243
				Eng. Associate	2668	2802	2941	3088	3243
				Bldg. Inspector	3014	3164	3323	3489	3663
				Environmental Specialist	3014	3164	3323	3489	3663
				Project Engineer	3014	3164	3323	3489	3663
38.0000	38.8334	43.6250	44	SUBTOTAL - AFSCME					

**SCHEDULE OF FULL TIME EMPLOYEE EQUIVALENTS
FY 97/98 COMPARED TO FY 96/97 & 95/96**

<u>95/96</u> <u>FTE</u>	<u>96/97</u> <u>FTE</u>	<u>97/98</u> <u>FTE</u>	<u># EMP</u>	<u>PART-TIME</u>	<u>SALARY</u>
1.5000	0.8000	n/a	n/a	City Planner	n/a
0.4750	0.4750	n/a	n/a	Clerk Typist	n/a
3.3250	3.3250	1.6750	4	Library Assistant I	744
n/a	n/a	n/a	1	Municipal Court Judge	1757
0.4000	0.4000	n/a	n/a	Parks Maint Wrkr	n/a
n/a	0.4750	0.4750	1	Records Clerk	730
<u>0.4750</u>	<u>0.4750</u>	<u>0.4750</u>	<u>1</u>	Sen. Center Office Assist. & Vol. Coord	646
6.1750	5.9500	2.6250	7	SUBTOTAL - PART-TIME	

SEASONAL/TEMP/CONTRACT SERV

**ANNUAL
BUDGET**

1.5984	1.8327	0.2462		General Fund	4508
0.0250	0.5130	0.4531		Water Fund	10290
0.0110	0.0000	0.0000		Water CIP	0
0.0000	0.0000	0.3448		Small Water Line	7300
0.0250	0.5130	0.4565		Wastewater Fund	9360
0.0110	0.0000	0.0000		Wastewater CIP	0
0.1538	0.1538	0.4251		Intergovernmental Funds	12630
<u>0.3610</u>	<u>1.1330</u>	<u>1.1514</u>		Capital Projects Fund	<u>31070</u>
<u>2.1852</u>	<u>4.1455</u>	<u>3.0771</u>		SUBTOTAL - SEASONAL/TEMP/CONT. SERV	75158

90.3602	94.9289	95.8271	98	TOTAL FTE
=====	=====	=====	==	

97-98 BUDGET

GENERAL FUND FTE ALLOC

#	110 Admin Plan & Ec Dev	130 Public Works Eng	133 Parks	140 Finance	160 Legis	165 Library	170 Muni Court	180 Police	190 Senior Services	GEN FUND SUB TOTALS	NON GEN FUND SUB TOTALS	TOTALS
2 Accounting Clerk II										0.0000	2.0000	2.0000
1 Admin. Assist.-Police								1.0000		1.0000	0.0000	1.0000
1 Admin. Assist.-Pub. Works	0.1000	0.1000	0.0200							0.2200	0.7800	1.0000
1 Bldg. Inspector										0.0000	1.0000	1.0000
1 Bldg. Official										0.0000	1.0000	1.0000
1 City Admin.	0.2900				0.0400					0.3300	0.6700	1.0000
1 City Planner	0.3800									0.3800	0.6200	1.0000
6 Comm. Clerk								6.0000		6.0000	0.0000	6.0000
1 Court Clerk							1.0000			1.0000	0.0000	1.0000
1 Crew Chief										0.0000	1.0000	1.0000
1 Crew Chief										0.0000	1.0000	1.0000
1 Crew Chief										0.0000	1.0000	1.0000
1 Crew Chief			1.0000							1.0000	0.0000	1.0000
1 Crew Chief										0.0000	1.0000	1.0000
1 D-A-B Driver										0.0000	1.0000	1.0000
5 Eng. Associate-CIP										0.0000	5.0000	5.0000
1 Eng. Associate-Dev.										0.0000	1.0000	1.0000
1 Eng. Associate-FP										0.0000	1.0000	1.0000
1 Eng. Div. Mgr.		0.1500								0.1500	0.8500	1.0000
1 Eng. Tech. I-Dev.		0.1000								0.1000	0.9000	1.0000
1 Eng. Tech. II-CIP										0.0000	1.0000	1.0000
1 Eng. Tech. II-S										0.0000	1.0000	1.0000
1 Eng. Tech. III-FP										0.0000	1.0000	1.0000
1 Eng. Tech. III-GIS										0.0000	1.0000	1.0000
1 Environ. Specialist-FP		0.020								0.0200	0.9800	1.0000
1 Fin. Op. Mgr.				0.3000						0.3000	0.7000	1.0000
1 Finance Dir.				0.3400						0.3400	0.6600	1.0000
1 Info. Systems Spec.		0.0450	0.0016	0.0440	0.0004	0.0090	0.0050	0.0270	0.0080	0.1400	0.8600	1.0000
1 Lib. Asst. II						0.6250				0.6250	0.0000	0.6250
1 Lib. Prog. Mgr.						1.0000				1.0000	0.0000	1.0000
1 Maint. Div. Mgr.			0.3000							0.3000	0.7000	1.0000
1 Maint. Supervisor			0.1800							0.1800	0.8200	1.0000
1 Maint. Worker										0.0000	1.0000	1.0000
1 Maint. Worker			0.9400							0.9400	0.0600	1.0000
2 Maint. Worker										0.0000	2.0000	2.0000
1 Payroll Specialist				0.5100						0.5100	0.4900	1.0000
1 Police Chief								1.0000		1.0000	0.0000	1.0000
1 Police Lieut								0.5000		0.5000	0.0000	0.5000
16 Police Officer								14.0000		14.0000	2.0000	16.0000
1 Project Assistant										0.0000	1.0000	1.0000
2 Project Engineer-CIP										0.0000	2.0000	2.0000
1 Project Engineer-Dev										0.0000	1.0000	1.0000
1 Pub. Works Dir.		0.0300	0.0500							0.0800	0.9200	1.0000
1 Records Clerk								1.0000		1.0000	0.0000	1.0000
1 Sec. Accts. Payable				0.3700						0.3700	0.6300	1.0000
1 Sec. Data Entry		0.0300	0.0400							0.0700	0.9300	1.0000
1 Secretary	0.0100		0.0100							0.0200	0.9800	1.0000
1 Secretary	0.4000	0.0500	0.1000							0.5500	0.4500	1.0000
1 Senior Center Secretary									1.0000	1.0000	0.0000	1.0000
1 Sen. Serv. Program Mgr.									1.0000	1.0000	0.0000	1.0000
1 Senior Court Clerk							1.0000			1.0000	0.0000	1.0000
1 Senior Eng.										0.0000	1.0000	1.0000
1 Senior Eng.										0.0000	1.0000	1.0000
1 Senior Maint. Wrkr.										0.0000	1.0000	1.0000
2 Senior Maint. Wrkr.										0.0000	2.0000	2.0000
2 Senior Maint. Wrkr.										0.0000	2.0000	2.0000
1 Senior Maint. Wrkr.										0.0000	1.0000	1.0000
5 Sergeant								5.0000		5.0000	0.0000	5.0000

PART TIME

4 Lib. Asst. I						1.8750				1.8750	0.0000	1.8750
1 Mun. Cr. Judge							N/A			0.0000	0.0000	0.0000
1 Records Clerk								0.4750		0.4750	0.0000	0.4750
1 Sr Civ Ofc Asst/Vol Coord										0.0000	0.4750	0.4750

SEASONAL/TEMP/CONTRACT SERVICE

N/A Building Inspector										0.0000	0.1587	0.1587
N/A Clerical (PW Scanning)										0.0000	0.2947	0.2947
N/A D-A-B Driver										0.0000	0.0923	0.0923
N/A Engineer										0.0000	0.2500	0.2500
N/A Maint. Wrkr.										0.0000	0.9900	0.9900
N/A Seasonal Help					0.1500				0.0962	0.2462	0.7500	0.9962
N/A Secretarial										0.0000	0.2972	0.2972
TOTAL												
98 EMPLOYEES	1.1800	0.5250	2.8416	1.5640	0.0404	3.4590	2.0050	29.0020	2.1042	42.5212	53.3059	95.8271

97-98 BUDGET

NON GENERAL FUND FTE ALLOC

#	GEN FUND SUB	430	437	470	527	533	540	555	558	558	564	565	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568	568
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PART TIME

4 Lib. Asst. I	1.6750																						0.0000	1.6750
1 Mun. Cr. Judge	0.0000																						0.0000	0.0000
1 Records Clerk	0.4750																						0.0000	0.4750
1 Sr Ctr Ctr. Asst/Ad Coord	0.0000												0.4750										0.4750	0.4750

SEASONAL/TEMP/CONTRACT SERVICE

NIA Building Inspector	0.0000				0.1567																		0.1567	0.1567
NIA Clerical (PW Scanning)	0.0000	0.0636		0.0673	0.0457				0.0481	0.0183					0.0514								0.2947	0.2947
NIA D-A-B Driver	0.0000												0.0823										0.0823	0.0823
NIA Engineer	0.0000														0.2500								0.2500	0.2500
NIA Maint. Wktr.	0.0000	0.3300	0.3300	0.3300																			0.9900	0.9900
NIA Seasonal Help	0.2462														0.7500								0.7500	0.9962
NIA Secretariat	0.0000	0.0582	0.0148	0.0582	0.0840										0.1000								0.2972	0.2972
TOTAL																								
88 EMPLOYEES	42.5212	10.1631	3.6148	6.8885	2.4864	0.0300	1.7000	0.8300	5.8831	1.1533	1.0000	1.0000	1.5673	0.0300	13.5214	0.2800	0.2300	0.9800	0.7000	0.7200	0.5700	0.4800	53.3058	95.8271

**CITY OF LEBANON
PUBLIC WORKS DEPARTMENT
SUMMARY OF 1997-98 CAPITAL IMPROVEMENT PROJECTS**

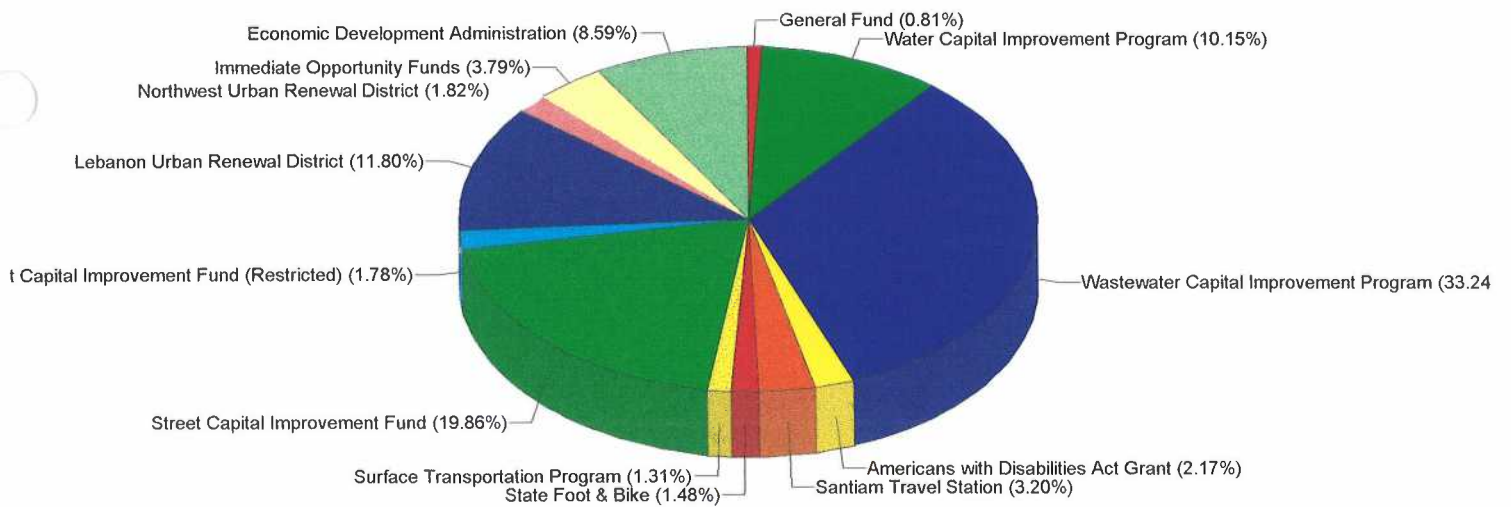
Project	Estimated Total Project Cost	1997-1998 Budget Year Funding Source													Total
		General	435	475	505	515	550	571	840	841	920	925	927	929	
		Fund	Wtr CIP	WW CIP	ADA	STS	SF&BP	STP	St CIF	St CIP-Res	LURD	NWURD	IOF	EDA	
Emergency Back-up Wells	375,000		295,000												295,000
Water Treatment Plant Project Upgrade	21,000		16,000												16,000
WWTP Outfall Toxicity	60,000			59,900											59,900
Downtown Sewer Separation	1,472,400			931,600											931,600
Westside Interceptor	2,850,400			1,790,000											1,790,000
Reservoir Altitude Valve/Vault	27,400		27,400												27,400
Influent Bar Screen	150,000			145,000											145,000
Influent Wet Well	35,000			145,000											145,000
Priority Sidewalk Installation	243,000						136,400								136,400
Airport Road Combined Project	1,012,300										1,089,993				1,089,993
Airport Road (7th - West City Limits)	1,835,200								1,835,200						1,835,200
Santiam Travel Station	468,000					295,888		57,400							353,288
Hansard Area Improvements	2,014,800							63,800		164,579		168,550	350,400	793,600	1,540,929
WTP Accelerator Repairs	253,000		248,000												248,000
Green Acres Interconnect	351,400		351,400												351,400
Parks Improvements	75,000	75,000													75,000
City Hall ADA Upgrades/Major	279,730				200,200										200,200
Total	11,523,630	75,000	937,800	3,071,500	200,200	295,888	136,400	121,200	1,835,200	164,579	1,089,993	168,550	350,400	793,600	9,240,310

xiii

WAPU-BW-KACTPC-TPR-002-001-TPR-001-01-2011

City of Lebanon

Capital Improvement Projects



GENERAL FUND

Date : 7/07/97
Time : 11:38
Report Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

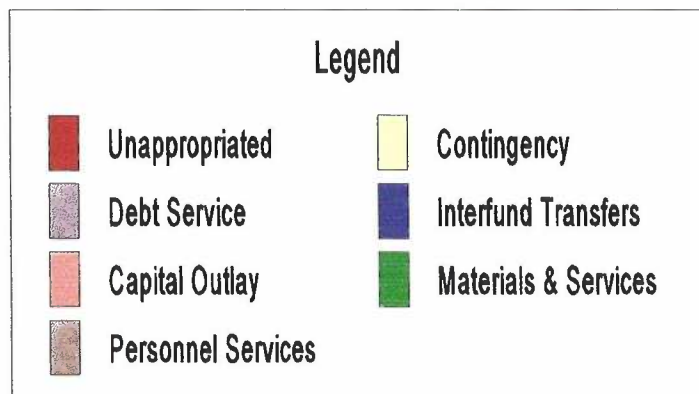
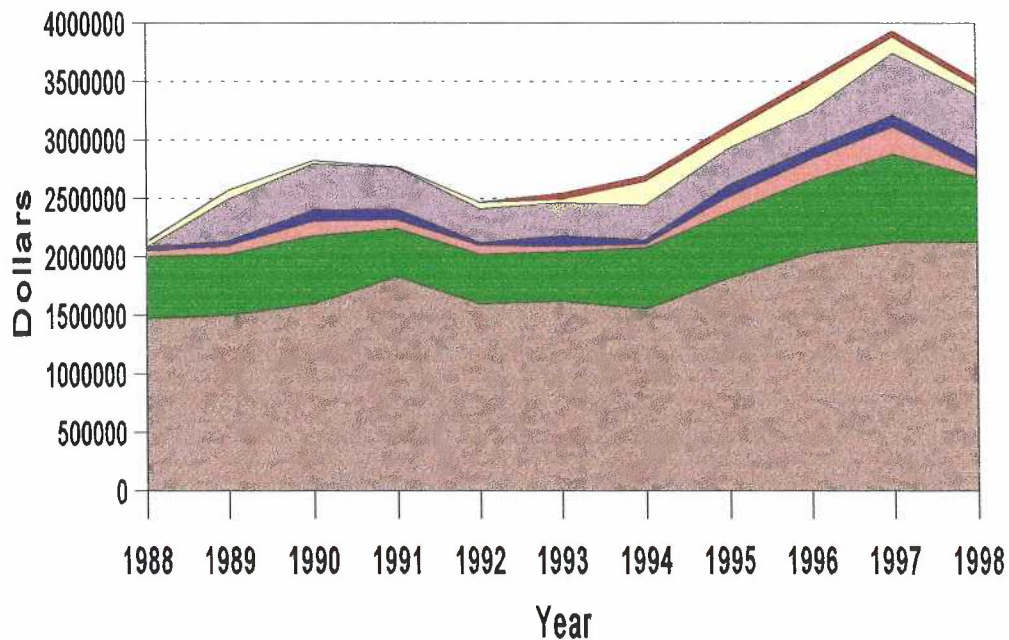
G10 Run Date : 7/07/97

Fund : 10 GENERAL FUND
Dept : 100 GENERAL FUND

94-95	95-96	96-97		97-98		
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	0	41020 FEDERAL GRANT FUNDS			26,000
285,000.00	300,000.00	500,000	41052 BANK LOAN FUNDS-TAN	500,000	500,000	800,000
14,766.38	14,801.26	30,000	41053 INT FROM BANK LOAN	30,000	30,000	40,000
0.00	0.00	0	41054 BANK LOAN FUNDS			
32,787.94	36,875.39	32,000	41070 ST CIGARETTE REVENUE	32,000	32,000	32,000
82,909.17	81,602.10	82,000	41080 STATE LIQUOR REVENUE	82,000	82,000	82,000
526.00	1,012.00	1,000	43005 JAIL ASSESS ADMIN FEE	1,000	1,000	1,000
0.00	16,711.67	15,000	43008 MU CRT COLLECTIONS	25,000	25,000	35,000
151,508.85	158,481.47	160,000	43010 MU CRT FINE & FORFEIT	180,000	180,000	190,000
677.00	772.00	500	43015 PARKING FINES	2,000	2,000	2,000
11,622.50	26,637.94	16,000	44010 CONSUMER POWER, INC.	18,000	18,000	18,000
32,605.10	30,706.88	30,000	44020 LEBANON SANITATION CO	32,000	32,000	32,000
20,527.64	28,603.81	26,000	44030 TCI CABLE	26,000	26,000	26,000
88,677.00	85,552.95	80,000	44035 NW NAT GAS FRANCHISE	80,000	80,000	80,000
199,189.74	222,541.06	230,000	44040 PP&L ELECT FRANCHISE	230,000	230,000	230,000
17,846.00	40,898.00	40,000	44060 TELEPHONE UTILITIES	40,000	40,000	40,000
0.00	0.00	1,500	45010 REV FROM SALE OF PROP	1,500	1,500	1,500
3,900.00	3,900.00	3,900	45020 REV FROM RENTED PROP	3,900	3,900	3,900
3,030.00	1,670.00	1,500	46020 BUSINESS LICENSES	1,500	1,500	1,500
1,702,980.91	1,867,702.60	1,938,523	47010 CURRENT PROPERTY TAXES	1,609,209	1,682,527	1,639,202
146,013.39	116,714.72	130,000	47020 DELINQUENT PROP TAXES	130,000	130,000	130,000
200.00	0.00	0	48030 AMUSEMENT MACHINE REV			
0.00	5.00	0	48040 CASH OVER			
699.19	261.63	500	48070 EXTRA POLICE SERVICE	500	500	500
31,067.07	31,646.67	35,000	48100 INTEREST ON INVESTMENT	30,000	30,000	30,000
3,263.85	361.06	3,000	48101 INTEREST ON TAXES	3,000	3,000	3,000
71.50	31.40	100	48130 MAPS AND ORDINANCES	100	100	100
0.00	22,810.00	20,000	48131 TOWING ADMIN COST	20,000	20,000	20,000
36,959.72	10,382.02	20,600	48140 MISCELLANEOUS REVENUE	20,600	20,600	20,600
9,502.69	11,663.41	9,000	48144 MISC. REVENUE-LIBRARY	9,000	9,000	9,000
2,461.59	3,072.95	3,000	48146 MISC. REVENUE-POLICE	3,000	3,000	3,000
13,713.18	12,640.02	13,220	48148 MISC REV-SR CTR	13,000	13,000	13,000
1,558.71	145.15	1,000	48149 MISC REV-TALL GRASS	1,000	1,000	1,000
5,210.00	4,327.63	6,000	48150 PLANNING COMMISSION REV	6,000	6,000	6,000
24.73	82.65	50	48295 XEROX COPIES	50	50	50
0.00	0.00	15,000	49028 FROM 83-84 HSING REHAB	7,000	7,000	7,000
0.00	906.69	905	49030 FROM MOTEL TAX	1,010	1,010	1,010
46,617.28	57,216.08	52,000	49040 STATE REVENUE SHARING	52,000	52,000	58,000
0.00	21,290.30	5,000	49050 FROM BLDG INSPECT			
0.00	3,470.02	6,000	49055 FROM CIVIL FORFEITURE			
0.00	3,436.29	0	49060 FROM SENIOR GRANT			
0.00	2,734.74	0	49075 FROM HISTORIC RESOURCE			
500.00	0.00	0	49085 FROM BANC BOND FD			
465,335.51	544,528.75	425,000	49901 BEGINNING BALANCE	250,000	250,000	278,000
3,428,755.53	3,769,986.31	3,933,298	49999 TOTAL REVENUE	3,440,369	3,513,687	3,860,362

CITY OF LEBANON

General Fund Expenditures by Category



PROGRAM INFORMATION

ADMINISTRATION, PLANNING, AND ECONOMIC DEVELOPMENT

Page 1 of 2

PROGRAM DESCRIPTION:

In order to simplify accounting and budgeting, the Administration, Economic and Community Development, and Planning Departments were combined into one department - Administration and Community Development.

The City Administrator directs and coordinates the activities of all city departments and acts as the department head for Leisure Services, Economic Development Director, City Recorder, and administers the city's personnel and risk management systems, supervises preparation of the annual budget, implements policy as established by the City Council and performs other general administrative functions.

The City Planner, City Attorney, and Planning Commission will be devoting a significant amount of time and energy to the state-required review and updating of the Comprehensive Plan and approving development proposals. The Periodic Review process will include a review and updating of the Comprehensive Plan to insure that it still reflects the needs and objectives of the community. Additionally, as part of the Periodic Review, the City will incorporate into the Comprehensive Plan all of the state laws, rulings, and regulations that were established after our Comprehensive Plan was developed and acknowledged. The Periodic Review and Comprehensive Plan activities will include many meetings of the Planning Commission and other citizens' groups.

IMPACT OF BUDGET REDUCTIONS:

There are significant changes in this budget which has been reduced by \$89,295 from 1996-97. The largest single change is that the position of City Planner which has been at .80 FTE filled by a contract with the Cascades West Council of Governments has been changed to a full-time position. This change resulted in a net savings to the budget of \$30,000. The cost of the position has also been reallocated from being exclusively supported by the General Fund and the Urban Renewal Districts to the following allocation:

General Fund	38%
Water Fund	21%
Wastewater Fund	21%
Lebanon Urban Renewal District	10%
Northwest Lebanon Urban Renewal District	<u>10%</u>
TOTAL	100%

PROGRAM INFORMATION

ADMINISTRATION, PLANNING, AND ECONOMIC DEVELOPMENT

Page 2 of 2

IMPACT OF BUDGET REDUCTIONS:

Financial support for the Linn County Development office and the Chamber of Commerce Economic Development contract have been eliminated, as well as the employee benefits agent of record. Budgets for labor relations costs and economic development costs have been cut back substantially, meetings and education budgets almost eliminated.

POSITIONS:

	<u>1996-97</u>	<u>1997-98</u>
City Administrator	.2900 FTE	.2900 FTE
Administrative Assistant - Public Works	.2400 FTE	.1000 FTE
City Planner	.6800 FTE	.3800 FTE
Clerk Typist (part-time)	.1306 FTE	.0000 FTE
Director of Public Works	.0400 FTE	.0000 FTE
Engineering Technician III - Info. Specialist	.0200 FTE	.0000 FTE
Secretary/Receptionist (2)	<u>.4100 FTE</u>	<u>.4100 FTE</u>
TOTAL	1.8106 FTE	1.1800 FTE

Date : 7/07/97
Time : 11:38
Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/07/97

Fund : 10 GENERAL FUND
Dept : 110 ADMIN, PLNG, & ECON DEVELOP

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
PERSONNEL SERVICES						
30,957.43	40,790.27	18,183	50001 SALARIES	30,993	30,993	30,993
9,098.30	10,223.02	5,833	50003 FRINGE BENEFITS	11,628	11,628	11,628
1,534.13	257.49	2,266	50250 PART TIME			
991.24	873.13	891	50600 OVERTIME	211	211	211
42,581.10	52,143.91	27,173	59999 TOTAL PERSONNEL SERV	42,832	42,832	42,832
MATERIALS & SERVICES						
172.00	201.05	200	61128 COMPUTER EXP (PW)	95	95	95
63,991.58	99,730.79	111,660	61130 CONTRACT SERVICES	27,307	27,307	27,307
0.00	76.16	500	61131 CONTRACT SERVICES (PW)			
7,563.40	11,389.53	11,758	61240 DEPT/OPERATING EXPENSE	3,700	3,700	3,700
0.00	104.26	100	61243 OPERATING EXP (PW)	100	100	100
438.66	391.15	350	61250 DEPT/OP SUPPLIES	100	100	100
4.97	0.00	30	61253 OP SUPPLIES (PW)			
875.00	1,007.97	980	61290 DUES & SUBSCRIPTIONS			
493.20	314.17	200	61320 EDUCATION & TRAINING	50	50	50
50.00	0.00	450	61323 EDUCATION & TRNG (PW)			
242.76	11,259.28	6,000	61401 UNEMPLOY INS	472	472	472
0.00	98.75	100	61570 MAINT/EQPT	100	100	100
1,883.62	1,774.04	1,650	61600 MEETINGS & CONFERENCES	100	100	100
2,178.26	4,043.03	1,750	61700 OFFICE SUPPLIES	2,350	2,350	2,350
247.86	340.06	600	61703 OFFICE SUPPLIES (PW)			
0.00	0.00	3,000	61880 RENT			
78,141.31	130,730.24	139,328	69999 TOTAL MAT & SERV	34,374	34,374	34,374
CAPITAL OUTLAY						
0.00	1,519.00	0	72500 OFFICE EQPT.			
0.00	0.00	0	72503 OFFICE EQPT (PW)			
0.00	1,519.00	0	79999 TOTAL CAPITAL OUTLAY	0	0	0
120,722.41	184,393.15	166,501	99000 TOTAL DEPT EXP	77,206	77,206	77,206

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 2

FUND: 10 - GENERAL

DEPARTMENT: 110 - ADMINISTRATION, PLANNING, & ECONOMIC DEVELOPMENT

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61128 COMPUTER EXPENSES (PW):		
Internet/network software and miscellaneous expense	95	<u>95</u>
61130 CONTRACT SERVICES:		
City Administrator contract (29%)	26,057	
Unemployment Tax Claim Assistance	250	
Outside engineering costs, enterprise zone publications, printing costs, marketing costs, industrial site & commercial site catalog costs	500	
Economic Development Contract with the Chamber of Commerce	500	<u>27,307</u>
61240 DEPARTMENT/OPERATING EXPENSE:		
Labor relations costs; consultant & attorney fees	2,500	
Employee Assistance, Wellness/Safety program	1,000	
Cost for film developing, enlarging of photos, graphic art costs and maps	200	<u>3,700</u>
61243 DEPARTMENT/OPERATING EXPENSE (PW):		
Expense reimbursement	100	<u>100</u>
61250 DEPARTMENT/OPERATING SUPPLIES:		
Misc. supplies other than routine office supplies	100	<u>100</u>
61320 EDUCATION AND TRAINING:	50	<u>50</u>
61401 UNEMPLOYMENT INSURANCE:	472	<u>472</u>
61570 MAINTENANCE/EQUIPMENT:		
Service & repair of office equipment	100	<u>100</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 2

FUND: 10 - GENERAL

DEPARTMENT: 110 - ADMINISTRATION, PLANNING, & ECONOMIC DEVELOPMENT

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
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61600 MEETINGS AND CONFERENCES:

Business luncheon meetings & conferences	100	<u>100</u>
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61700 OFFICE SUPPLIES:

Routine office supplies	2,350	<u>2,350</u>
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PROGRAM INFORMATION

CITY ATTORNEY

Page 1 of 1

PROGRAM DESCRIPTION:

The City Attorney provides professional legal services for the city and serves as the city's legal officer; drafts and reviews ordinances, resolutions, contracts, and other legal documents; attends City Council meetings and other meetings as requested; provides legal advice to City Council, appointed boards and commissions, department heads and other city employees; prosecutes violations of State law and city ordinances in Municipal Court; represents the City in general litigation. It is anticipated that outside counsel will occasionally need to be hired by the City when a specialized matter arises or when a conflict of interest exists.

This year, the City Attorney's fee has once again been allocated among various funds and departments. Since keeping more detailed time records, we have been able to improve the accuracy of allocating the costs. The cost of the City Attorney for prosecutions and cost of prosecutors for conflict of interest has been included in the Court budget. In November, 1995, due to a 165% increase in cases filed in the Municipal Court, the City Council authorized an additional \$25,000 for prosecution costs.

City Attorney services for the City of Lebanon are provided by the firm of Morley, Thomas, and McHill. The fee for the contract for legal services is \$90,000 -- \$60,000 of this is the same as for 1993-94, plus \$26,600 for increased services in the Municipal Court, and the balance is divided between the two Urban Renewal Districts to reflect activities there. This amount provides services to the City at about a 31% discount over regular market rates.

The City is fortunate to be able to receive high quality service at less than market rates. Contracting for this service with a local firm continues to be more cost effective than having a full time attorney on staff or seeking services outside the community. Allocation of the City Attorney's contract is as follows:

General Fund - City Attorney Budget	27.40%
General Fund - Court Budget	55.60%
Enterprise Fund - Water Budget	4.60%
Enterprise Fund - Wastewater Budget	4.60%
Intergovernmental Fund - Street Budget	4.20%
Lebanon Urban Renewal District	1.80%
NW Lebanon Urban Renewal District	<u>1.80%</u>
TOTAL	100.00%

Date : 7/07/97
 Time : 11:38
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CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 10 GENERAL FUND
 Dept : 120 CITY ATTORNEY

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
PERSONNEL SERVICES						
0.00	0.00	0	50001 SALARIES			
0.00	0.00	0	50003 FRINGE BENEFITS			
0.00	0.00	0	59999 TOTAL PERSONNEL SERV	0	0	0
MATERIALS & SERVICES						
24,971.25	24,600.00	24,756	61130 CONTRACT SERVICES	25,000	25,000	25,000
250.00	0.00	500	61132 OUTSIDE ATTORNEY'S FEE	500	500	500
25,221.25	24,600.00	25,256	69999 TOTAL MAT & SERV	25,500	25,500	25,500
25,221.25	24,600.00	25,256	99000 TOTAL DEPT EXP	25,500	25,500	25,500

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 10 - GENERAL

DEPARTMENT: 120 - CITY ATTORNEY

MATERIALS & SERVICES

**SUB-LINE
ITEM TOTAL LINE TOTAL**

61130 CONTRACT SERVICES:

25,000

25,000

61132 OUTSIDE ATTORNEY FEES:

Fees paid as a result of City Attorney conflict
of interest or fees paid for litigation in a
specialized area

500

500

PROGRAM INFORMATION
PUBLIC WORKS/ENGINEERING

Page 1 of 2

PROGRAM DESCRIPTION:

While most of Engineering's activities are reimbursable through utility, development, public improvement, and other revenue-producing funds, the division depends on general fund monies for several areas of activity.

Activity areas in this fund include technical assistance to other departments; response to and resolution of citizens' complaints; hazard investigations; and communication and cooperation with other government entities such as the Oregon State Health Division (OSHD), the Federal Emergency Management Agency (FEMA), the Department of Environmental Quality (DEQ), Linn County, state and federal health agencies, the Soil Conservation Service and Grand Prairie Water Control District. The ongoing investigation into the perchloroethylene (PCE) groundwater contamination in Northwest Lebanon is an example of this activity.

The continuing reduction in general fund revenues will require the Department of Public Works to keep this kind of support activity to a minimum in FY 1997-98.

In the past this fund also included support activities for development or projects prior to their approval for funding from other sources. Engineering activities in this category include feasibility studies, facility planning, preliminary engineering, site and utility design for potential economic development, preliminary design and production of engineering reports for Local Improvement Districts (LIDs), and grant applications.

This development support activity has been withdrawn from the general fund and is now funded out of the utility funds — water, wastewater and streets. Development support is also funded through a new budget department, Engineering Development Review (Department 555) which is funded by revenue from various planning and engineering permit fees.

SERVICE REDUCTIONS FOR 1997-98

Materials and supplies and capital outlay have been scaled back to 1992-93 amounts - a reduction of approximately 50% for this budget program. This will cause corresponding engineering service reductions in all of the service areas described above.

PROGRAM INFORMATION
PUBLIC WORKS/ENGINEERING

Page 2 of 2

<u>POSITIONS:</u>	<u>1996-97</u>	<u>1997-98</u>
Administrative Assistant	.1400 FTE	.1000 FTE
Director of Public Works	.0300 FTE	.0300 FTE
Engineering Division Manager	.1500 FTE	.1500 FTE
Engineering Tech I (Development)	.1000 FTE	.1000 FTE
Environmental Specialist (Facility Planning)	.0200 FTE	.0200 FTE
Information Systems Specialist	.0450 FTE	.0450 FTE
Secretary/Data Entry	.0300 FTE	.0300 FTE
Secretary	<u>.0500 FTE</u>	<u>.0500 FTE</u>
 SUBTOTAL	 .5650 FTE	 .5250 FTE
 Temporary Public Works Secretary	 <u>.0050 FTE</u>	 <u>.0000 FTE</u>
 TOTAL	 .5700 FTE	 .5250 FTE

Date : 7/07/97
Time : 11:38
Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/07/97

Fund : 10 GENERAL FUND
Dept : 130 PUBLIC WORKS

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
PERSONNEL SERVICES						
10,703.93	16,486.60	19,999	50001 SALARIES	20,837	20,837	20,837
3,703.20	5,638.04	7,037	50003 FRINGE BENEFITS	7,511	7,511	7,511
0.00	0.00	0	50250 PART TIME			
549.70	465.63	401	50600 OVERTIME	120	120	120
14,956.83	22,590.27	27,437	59999 TOTAL PERSONNEL SERV	28,468	28,468	28,468
MATERIALS & SERVICES						
0.00	323.43	50	61009 ADVERTISING (PW)	25	25	25
248.25	0.00	200	61010 ADVERTISING	50	50	50
50.00	131.20	240	61123 COMMUNICATION (PW)	20	20	20
24.09-	79.11	200	61124 COMPUTER EXPENSE	160	160	160
0.00	123.36	200	61128 COMPUTER EXP (PW)	25	25	25
0.00	471.17	100	61130 CONTRACT SERVICES	250	250	250
0.00	105.00	1,200	61131 CONTRACT SERVICES (PW)	200	200	200
651.65	433.17	600	61240 DEPT/OPERATING EXPENSE	707	707	707
192.95	2,039.16	165	61243 OPERATING EXP (PW)	40	40	40
294.98	388.51	400	61250 DEPT/OP SUPPLIES			
34.28	69.00	100	61253 OP SUPPLIES (PW)	25	25	25
0.00	4.81	50	61290 DUES & SUBSCRIPTIONS	90	90	90
15.00	104.00	45	61293 DUES & SUBSCRIPT (PW)	15	15	15
50.00	195.00	50	61320 EDUCATION & TRAINING	50	50	50
50.00	92.65	50	61323 EDUCATION & TRNG (PW)	50	50	50
0.00	0.00	0	61401 UNEMPLOY INS	137	137	137
0.00	0.00	100	61570 MAINT/EQPT	175	175	175
0.00	0.00	70	61573 MAINT/EQPT (PW)	40	40	40
355.98	341.28	400	61580 MAINT/VEHICLES	300	300	300
29.75	0.00	50	61600 MEETINGS & CONFERENCES	30	30	30
126.70	0.00	80	61603 MTGS & CONF (PW)	30	30	30
46.11	87.99	150	61703 OFFICE SUPPLIES (PW)	20	20	20
65.81	168.89	100	61800 PETROLEUM	100	100	100
0.00	0.00	744	61883 RENT (PW)	744	744	744
2,187.37	5,157.73	5,344	69999 TOTAL MAT & SERV	3,283	3,283	3,283
CAPITAL OUTLAY						
0.00	0.00	0	72500 OFFICE EQPT.			
200.00	300.00	515	72503 OFFICE EQPT (PW)			
200.00	300.00	515	79999 TOTAL CAPITAL OUTLAY	0	0	0
INTERFUND TRANSFERS						

Date : 7/07/97
 Time : 11:38
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 10 GENERAL FUND
 Dept : 130 PUBLIC WORKS

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
610.00	610.00	1,220	90105 TO EQPT ACQ & REP FUND	780	780	780
610.00	610.00	1,220	90990 TOTAL INTERFUND TRANS	780	780	780
17,954.20	28,658.00	34,516	99000 TOTAL DEPT EXP	32,531	32,531	32,531

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 3

FUND: 10 - GENERAL

DEPARTMENT: 130 - PUBLIC WORKS/ENGINEERING SERVICES

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61009 ADVERTISING (PW):		
Recruiting and legal ads	25	<u>25</u>
61010 ADVERTISING (ENG):		
Recruiting and legal ads	50	<u>50</u>
61123 COMMUNICATIONS (PW):		
Pager	10	
Service and repair of radio equipment	10	<u>20</u>
61124 COMPUTER EXPENSE (ENG):		
Service and repair of hardware	100	
Supplies	60	<u>160</u>
61128 COMPUTER EXPENSE (PW):		
Service and repair of hardware	10	
Supplies	5	
Software	5	
Training	5	<u>25</u>
61130 CONTRACT SERVICES (ENG):		
Engineering, surveying, consultant services	250	<u>250</u>
61131 CONTRACT SERVICES (PW):		
Outside engineering and surveying services	200	<u>200</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 3

FUND: 10 - GENERAL

DEPARTMENT: 130 - PUBLIC WORKS/ENGINEERING SERVICES

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61240 DEPARTMENT/OPERATING EXPENSE (ENG):		
Outside engineering services	300	
Recording fees	407	<u>707</u>
61243 DEPARTMENT/OPERATING EXPENSE (PW):		
Expense Reimbursement	5	
OR Co-op Purchasing Agreement	5	
P.E. License renewal	30	<u>40</u>
61253 DEPARTMENT/OPERATING SUPPLIES (PW):		
Assessor maps/microfilm, surveys	5	
Reference, code and other books	20	<u>25</u>
61290 DUES & SUBSCRIPTIONS (ENG):		
American Public Works Association dues	90	<u>90</u>
61293 DUES & SUBSCRIPTIONS (PW):		
Subscriptions	15	<u>15</u>
61320 EDUCATION & TRAINING (ENG):		
Training, workshops, seminars	50	<u>50</u>
61323 EDUCATION & TRAINING (PW):		
Training, workshops, seminars	50	<u>50</u>
61401 UNEMPLOYMENT INSURANCE	137	<u>137</u>
61570 MAINTENANCE/EQUIPMENT (ENG):		
Service and repair of office/field equipment	175	<u>175</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 3 of 3

FUND: 10 - GENERAL

DEPARTMENT: 130 - PUBLIC WORKS/ENGINEERING SERVICES

MATERIALS & SERVICES

SUB-LINE

ITEM TOTAL LINE TOTAL

61573 MAINTENANCE/EQUIPMENT (PW):

Service and repair of office equipment	40	<u>40</u>
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61580 MAINTENANCE/VEHICLES (ENG):

Engineering vehicles, payment to Fire District for mechanic	300	<u>300</u>
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61600 MEETINGS & CONFERENCES (ENG):

Business meetings and travel luncheons	30	<u>30</u>
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61603 MEETINGS & CONFERENCES (PW):

Business meetings and travel luncheons	30	<u>30</u>
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61703 OFFICE SUPPLIES (PW):

General office supplies	20	<u>20</u>
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61800 PETROLEUM PRODUCTS (ENG):

Gasoline and oil for staff vehicles	100	<u>100</u>
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61883 RENT (PW):

Annex rent	744	<u>744</u>
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INTERFUND TRANSFERS

90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND (ENG):

	780	<u>780</u>
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PROGRAM INFORMATION

PARKS

Page 1 of 3

PROGRAM DESCRIPTION:

The City of Lebanon has within its jurisdiction 8 developed and 2 undeveloped parks for a total area of approximately 48 acres. Also included in our parks maintenance program are several planting areas - where North Main Street and Santiam Highway meet, at the intersection of Park and Oak Streets, and planting areas next to the two downtown city parking lots, to name just a few.

Primary responsibilities within the Parks Section encompass maintenance of trees, shrubs and turf as well as buildings and park facilities. Maintenance of facilities entails many different aspects. The section maintains 4 restroom buildings, 5 picnic shelters, 130 picnic tables, 6 playgrounds, 3 tennis and 3 basketball courts, and 14 horseshoe pits. The section also has primary responsibility for 8 backstops and ball diamonds. The section is accountable for maintenance of irrigation equipment and systems that are now in place, and roads and parking lots within the park system. Parks also includes improved camping facilities at River Park and maintenance of the boat ramp, dock and parking lot at Gill's Landing.

Routine work during our park season involves mowing of parks weekly, emptying all trash containers, cleaning restrooms, repairing vandalism and picking up litter from all open areas in the parks. Routine work during the winter includes repair of picnic tables, and tree and shrub trimming. In milder years mowing also continues well past the traditional park season in the fall, and starts one or two months early in the spring.

Our vehicle maintenance is performed by the Lebanon Fire District. We pay for one mechanic and the Fire District provides another mechanic, supervision, a shop and equipment. This has been a cost effective arrangement and will continue.

Over the last few years we have increased our efforts to re-forest park lands and have planted many trees. This past year alone we planted approximately 60 trees. Unfortunately, money that was originally budgeted for another 40 or so fairly large trees this coming year had to be cut. Parks are an important part of the community and continue to be used by an increasing number of people each year.

PROGRAM INFORMATION

PARKS

Page 2 of 3

PARK COMMITTEE/TREE BOARD

This is a new volunteer committee which is still in the process of forming. The purpose of the Committee is to act in an advisory capacity to promote parks and the maintenance and preservation of trees in the City. This may be accomplished by coordinating efforts of volunteer groups wishing to improve park improvements; developing a plan for the care, preservation, pruning, planting etc. in parks and public areas; reviewing fee schedules for picnic shelter rental, camping fees etc., and promoting the local celebration of Arbor Day. The proposed committee will have four members at large and four members with representation from:

- Chamber of Commerce
- Lebanon Boys and Girls Club
- Citizen who is Physically and/or Mentally Challenged
- Member of the City Council

SERVICE REDUCTIONS FOR 1997-98

General engineering services have been eliminated from this program area. Accordingly, engineering services for the city parks maintenance, including volunteer groups, will not be available. Also, the following capital projects have been eliminated:

- Entrance beautification (Hwy. 34 west of Lebanon)
- Booth Park improvements
- Ralston Square improvements

We have cut funding back to the approximate level we were at after Measure 5. For the maintenance division this is over a 60% decrease from last years funding level in materials and services. We have also cut our part-time help for the planters, etc. in the central business district.. We have eliminated all seasonal help and help done through a contract with the Linn County work release program. These cuts will allow for basic maintenance (mowing, trash removal and restroom cleaning)only, with very little time for major maintenance projects, much less park improvement projects. Response time for complaints as well as restoration for acts of vandalism may be delayed. It will not be uncommon to close a damaged restroom for a while, until repairs can be scheduled .

PROGRAM INFORMATION

PARKS

Page 3 of 3

The maintenance division has removed the following capital items from this years originally proposed budget:

6 concrete trash containers
5 new picnic tables
40 large trees in various parks
\$10,000 in additional paving and storage units at the shop

POSITIONS:

	<u>1996-97</u>	<u>1997-98</u>
Administrative Assistant	.0200 FTE	.0200 FTE
Business District Maintenance (part time)	.4000 FTE	.0000 FTE
Crew Chief	1.0000 FTE	1.0000 FTE
Director of Public Works	.0500 FTE	.0500 FTE
Information Systems Specialist	.0016 FTE	.0016 FTE
Maintenance Division Manager	.3000 FTE	.3000 FTE
Maintenance Supervisor	.1800 FTE	.1800 FTE
Maintenance Worker	.9400 FTE	.9400 FTE
Secretary Data Entry Clerk	.0400 FTE	.0400 FTE
Secretary (2)	<u>.1100 FTE</u>	<u>.1100 FTE</u>
 SUBTOTAL	 3.0416 FTE	 2.6416 FTE
 Temporary Maintenance Worker	 .7750 FTE	 .0000 FTE
Temporary Public Works Secretary	<u>.0110 FTE</u>	<u>.0000 FTE</u>
 TOTAL	 3.8276 FTE	 2.6416 FTE

Date : 7/07/97
 Time : 11:38
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CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 10 GENERAL FUND
 Dept : 133 PARKS

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
PERSONNEL SERVICES						
66,280.39	75,731.96	86,580	50001 SALARIES	91,955	91,955	91,955
26,364.62	29,908.83	36,285	50003 FRINGE BENEFITS	38,337	38,337	38,337
5,075.15	4,818.25	5,920	50250 PART TIME			
2,088.67	691.60	804	50600 OVERTIME	1,028	1,028	1,028
99,808.83	111,150.64	129,589	59999 TOTAL PERSONNEL SERV	131,320	131,320	131,320
MATERIALS & SERVICES						
0.00	181.42	30	61009 ADVERTISING (PW)	25	25	25
0.00	0.00	0	61010 ADVERTISING			
552.84	1,365.20	100	61012 ADVERTISING (MAINT)	25	25	25
0.00	0.00	0	61120 COMMUNICATION (GEN'L)			
264.17	327.01	400	61122 COMMUNICATION (MAINT)	300	300	300
50.00	0.00	130	61123 COMMUNICATION (PW)	35	35	35
0.00	24.00	475	61127 COMPUTER EXP (MAINT)	75	75	75
0.00	96.00	325	61128 COMPUTER EXP (PW)	115	115	115
0.00	255.38	1,400	61131 CONTRACT SERVICES (PW)			
9,157.98	11,831.79	26,600	61134 CONTRACT SERV (MAINT)	200	200	200
94.26	336.72	0	61240 DEPT/OPERATING EXPENSE			
6,792.09	7,390.94	8,900	61242 OPERATING EXP (MAINT)	4,350	4,350	4,350
427.85	212.43	120	61243 OPERATING EXP (PW)	165	165	165
253.79	558.71	400	61252 OP. SUPPLIES (MAINT)	200	200	200
0.00	28.55	0	61290 DUES & SUBSCRIPTIONS			
145.00	85.00	150	61292 DUES & SUBS (MAINT)	140	140	140
0.00	0.00	0	61320 EDUCATION & TRAINING			
874.51	10.60	1,045	61322 ED & TRNG (MAINT)	400	400	400
0.00	0.00	0	61401 UNEMPLOY INS	808	808	808
0.00	0.00	0	61420 INS REPAIR & DEDUCT			
0.00	58.53	0	61500 UNIFORM-BUY & CLEAN			
1,076.88	1,132.81	700	61502 UNIFORMS (MAINT)	600	600	600
5,023.72	4,568.19	7,400	61562 MAINT/BLDG (MAINT)	5,900	5,900	5,900
1,092.47	1,050.84	600	61572 MAINT/EQPT (MAINT)	200	200	200
6,925.75	8,952.98	6,800	61582 MAINT/VEHICLES (MAINT)	5,700	5,700	5,700
91.25	0.00	75	61602 MTGS & CONF (MAINT)	25	25	25
50.00	25.00	50	61603 MTGS & CONF (PW)	25	25	25
92.54	0.00	0	61700 OFFICE SUPPLIES			
74.86	329.43	150	61702 OFF SUPPLIES (MAINT)	50	50	50
72.37	61.70	200	61703 OFFICE SUPPLIES (PW)	125	125	125
1,617.13	2,091.14	1,800	61802 PETROLEUM (MAINT)	2,000	2,000	2,000
395.83	841.49	0	61900 UTILITIES (GEN'L)			
2,892.83	2,177.36	3,000	61902 UTILITIES (MAINT)	3,000	3,000	3,000
38,018.12	43,993.22	60,850	69999 TOTAL MAT & SERV	24,463	24,463	24,463

Date : 7/07/97
 Time : 11:38
 te Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 10 GENERAL FUND
 Dept : 133 PARKS

94-95	95-96	96-97		97-98			
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud	
CAPITAL OUTLAY							
0.00	0.00	0	72050 LAND				
0.00	549.92	2,875	72102 BUILDINGS (MAINT)				
0.00	0.00	10,000	72301 IMPROVEMENTS (ENG)				
20,574.38	37,356.05	78,000	72302 IMPROVEMENTS (MAINT)			5,000	
0.00	0.00	0	72303 IMPROVEMENTS (PW)				
0.00	0.00	275	72502 OFFICE EQPT (MAINT)				
0.00	585.00	320	72503 OFFICE EQPT (PW)				
0.00	22,277.30	200	72602 OTHER EQPT (MAINT)				
0.00	0.00	0	72800 VEHICLES				
20,574.38	60,768.27	91,670	79999 TOTAL CAPITAL OUTLAY	0	0	5,000	
INTERFUND TRANSFERS							
6,540.00	6,270.00	6,740	90105 TO EQPT ACQ & REP FUND	6,740	6,740	6,740	
6,540.00	6,270.00	6,740	90990 TOTAL INTERFUND TRANS	6,740	6,740	6,740	
164,941.33	222,182.13	288,849	99000 TOTAL DEPT EXP	162,523	162,523	167,523	

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 4

FUND: 10 - GENERAL
DEPARTMENT: 133 - PARKS

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61009 ADVERTISING (PW):		
Personnel recruitment	25	<u>25</u>
61012 ADVERTISING (MT):		
Personnel recruitment	25	<u>25</u>
61122 COMMUNICATIONS (MT):		
Basic telephone service to Park Host	200	
Service and repair of radio equipment	100	<u>300</u>
61123 COMMUNICATIONS (PW):		
Pager	10	
Service and repair of radio equipment	25	<u>35</u>
61127 COMPUTER EXPENSE (MT):		
Service and repair of hardware	50	
Supplies	25	<u>75</u>
61128 COMPUTER EXPENSE (PW):		
Service and repair of hardware	80	
Software	10	
Supplies	15	
Training	10	<u>115</u>
61134 CONTRACT SERVICES (MT):		
PortaPots services - special events	200	<u>200</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 4

FUND: 10 - GENERAL
DEPARTMENT: 133 - PARKS

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL LINE TOTAL

61242 DEPARTMENT/OPERATING EXPENSE (MT):

Driveway/parking area repair	400	
Fence Repair	400	
Garbage dumping fees	1,500	
Safety Incentive Program	215	
Tennis/Basketball court and lighting maintenance	200	
Tool/Equipment rental	250	
Pesticide applicator license	50	
Turf and tree maintenance including loam, seed, plants, trees, fertilizer, chemicals, vegetation and rodent control, tree trimming	1,335	4,350

61243 DEPARTMENT/OPERATING EXPENSE (PW):

Expense reimbursement	165	<u>165</u>
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61252 DEPARTMENT/OPERATING SUPPLIES (MT):

Small tools, blades, cleaners	200	<u>200</u>
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61292 DUES & SUBSCRIPTIONS (MT):

Pesticide Association	140	<u>140</u>
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61322 EDUCATION & TRAINING (MT):

Reimbursement for course work	100	
Training, workshops, seminars	300	<u>400</u>

61401 UNEMPLOYMENT INSURANCE	808	<u>808</u>
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PROGRAM EXPENDITURE DETAIL SHEET

Page 3 of 4

FUND: 10 - GENERAL
DEPARTMENT: 133 - PARKS

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE</u>	<u>ITEM TOTAL</u>	<u>LINE TOTAL</u>
61562 MAINTENANCE/BUILDING & GROUNDS (MT):			
Building maintenance, lumber, hardware, paint, plumbing and electricity		2,200	
Grounds maintenance, benches, tables, trash containers, drinking fountains		1,500	
Irrigation system repairs		600	
Maintenance of play equipment, paths		600	
Repairs due to vandalism		1,000	<u>5,900</u>
61572 MAINTENANCE/EQUIPMENT (MT):			
Mower, seeder, auger, other small equipment		200	<u>200</u>
61582 MAINTENANCE/VEHICLES (MT):			
Gang mower		500	
Jointly-owned vehicles (18%)		300	
Payment to Fire District for mechanic		4,000	
Pickup (3)		400	
Tractor/mower (2)		500	<u>5,700</u>
61602 MEETINGS & CONFERENCES (MT):			
American Public Works Association Conference		25	<u>25</u>
61603 MEETINGS & CONFERENCES (PW):			
American Public Works Association Conference		10	
Business meetings		15	<u>25</u>
61702 OFFICE SUPPLIES (MT):		50	<u>50</u>
61703 OFFICE SUPPLIES (PW):		125	<u>125</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 4 of 4

FUND: 10 - GENERAL
DEPARTMENT: 133 - PARKS

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL LINE TOTAL

61802 PETROLEUM PRODUCTS (MT):

Gasoline, oil, lubricants	2,000	<u>2,000</u>
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61902 UTILITIES (MT):

Electricity for River, Booth, Century, Weldwood, and Christopher Columbus Parks, Ralston Square Gazebo and Christmas lights	3,000	<u>3,000</u>
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CAPITAL OUTLAY

72302 IMPROVEMENTS (MT)

Surfacing at Main Shop	5,000	<u>5,000</u>
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INTERFUND TRANSFERS

**90105 TO EQUIPMENT ACQUISITION AND
REPLACEMENT FUND:**

	6,740	<u>6,740</u>
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PROGRAM INFORMATION

FINANCE

Page 1 of 2

PROGRAM DESCRIPTION:

The Finance Department provides a full range of financial services to the City including financial statement preparation and audit; collection of water, wastewater, and other receivables owed to the city; payroll preparation; accounts payable; and budget preparation. Specialized financial services, such as issuing bonds, and arranging for long and short term loans, are also an important part of the services. In addition to the regular monthly accounting work, the department provides a large variety of financial information to the public, consultants, and other city departments.

Finance Department Staff processes each month an average of 625 accounts payable checks (a 47% increase since 1992), 80 lien searches on property within the city, and payroll for 99 employees (25% increase since 1992). The utility systems send out an average of 4,746 bills (an increase of 13%) and make 3,340 deposit transactions each month in payments owed to the city from all sources. Finance staff also provides the courtesy of making an average of 80 special payment arrangements with utility customers who are behind on paying their bills. With the aid of updated computer systems, the Finance Staff has been able to handle the increased workload without adding additional personnel.

The City has from \$7 million to \$10 million invested at the highest secure rates possible following Oregon statutory requirements. This amount will decrease as construction projects are completed and paid for.

In 1995-96 a water bond issue was refinanced, resulting in a savings of \$426,000 to rate payers. These funds were set aside for replacement and repair of aging city waterlines. As a result of this refunding the city is now able to levy a tax for bond repayment. The savings to the water fund is used for a 5% rate decrease, with the balance, an average of \$350,000 per year being used for small waterline replacement.

We focus on providing the quality services required to insure that the City complies with all legal mandates and the best financial management possible using limited city resources. Finance staff will continue to keep detailed time records so that the cost of services can be accurately determined.

This year we will focus on the challenge of continuing to provide the best quality services with the reduced revenue due to Measure 47.

PROGRAM INFORMATION

FINANCE

Page 2 of 2

IMPACT OF BUDGET REDUCTIONS:

The half-time Accounting Intern position was eliminated from the budget for 1997-98. With the increase in workload over the past few years, the Finance Department cannot reduce or eliminate any other positions and still be able to produce the required services to other city departments and be open to the public 40 hours per week. The materials and services budget was reduced as much as possible, by eliminating most of the training and professional membership costs. There is enough remaining to allow for ongoing updates to changes in the federal and state laws that govern so much of what we do.

POSITIONS:

	<u>1996-97</u>	<u>1997-98</u>
Engineering Tech III (Information Specialist)	.044 FTE	.044 FTE
Finance Director	.340 FTE	.340 FTE
Finance Operations Manager	.300 FTE	.300 FTE
Payroll Specialist	.510 FTE	.510 FTE
Secretary/Accounts Payable Clerk	<u>.370 FTE</u>	<u>.370 FTE</u>
 SUBTOTAL	1.564 FTE	1.564 FTE
 Contract Services - Accounting Intern	<u>.158 FTE</u>	<u>.000 FTE</u>
 TOTAL	1.758 FTE	1.564 FTE

FINANCE SUB-COMMITTEE 1997-98:

Councilor Floyd Fisher - Ward II
Councilor Ron Miller, Jr. - Ward III
Councilor Wayne Rieskamp - Ward I

Date : 7/07/97
Time : 11:38
Report Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/07/97

Fund : 10 GENERAL FUND
Dept : 140 FINANCE

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
PERSONNEL SERVICES						
51,364.83	55,836.51	54,309	50001 SALARIES	61,950	61,950	61,950
18,521.08	19,071.69	18,372	50003 FRINGE BENEFITS	21,740	21,740	21,740
143.23	540.41	0	50250 PART TIME			
0.00	0.00	0	50255 PARENTAL LEAVE EXPENSE			
589.37	480.20	458	50600 OVERTIME	204	204	204
70,618.51	75,928.81	73,139	59999 TOTAL PERSONNEL SERV	83,894	83,894	83,894
MATERIALS & SERVICES						
83.69	0.00	100	61010 ADVERTISING	100	100	100
65.45	0.00	2,800	61130 CONTRACT SERVICES			
1,208.18	1,496.09	2,000	61240 DEPT/OPERATING EXPENSE	1,585	1,585	1,585
0.00	0.00	0	61250 DEPT/OP SUPPLIES			
501.39	695.56	600	61290 DUES & SUBSCRIPTIONS	200	200	200
893.28	835.92	750	61320 EDUCATION & TRAINING	450	450	450
0.00	0.00	0	61401 UNEMPLOY INS	401	401	401
154.02	273.62	500	61570 MAINT/EQPT	200	200	200
380.62	572.44	800	61600 MEETINGS & CONFERENCES	300	300	300
2,333.29	1,674.98	2,000	61700 OFFICE SUPPLIES	1,500	1,500	1,500
5,619.92	5,548.61	9,550	69999 TOTAL MAT & SERV	4,736	4,736	4,736
CAPITAL OUTLAY						
0.00	0.00	0	72300 IMPROVEMENTS			
4,800.00	1,600.00	1,850	72500 OFFICE EQPT.			
4,800.00	1,600.00	1,850	79999 TOTAL CAPITAL OUTLAY	0	0	0
81,038.43	83,077.42	84,539	99000 TOTAL DEPT EXP	88,630	88,630	88,630

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 10 - GENERAL
DEPARTMENT: 140 - FINANCE

MATERIALS AND SERVICES

SUB-LINE
ITEM TOTAL LINE TOTAL

61010 ADVERTISING:

Personnel recruitment	100	<u>100</u>
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61240 DEPARTMENT/OPERATING EXPENSE:

Employee Assistance Program	200	
Miscellaneous operational expenses	420	
Safety Incentive Program	125	
Expense reimbursement	840	<u>1,585</u>

61290 DUES & SUBSCRIPTIONS:

Risk Manager's Association (1); Municipal Finance Officers Association (1); Government Finance Officers (1); subscriptions to professional journals.	200	<u>200</u>
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61320 EDUCATION & TRAINING:

Training sessions, workshops, seminars	450	<u>450</u>
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61401 UNEMPLOYMENT INSURANCE:	401	<u>401</u>
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61570 MAINTENANCE/EQUIPMENT:

Service & repair of office equipment	200	<u>200</u>
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61600 MEETINGS & CONFERENCES:

Municipal Finance Officers' Assoc. Conference, PRIMA conference, business meetings and lunches	300	<u>300</u>
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61700 OFFICE SUPPLIES:	1,500	<u>1,500</u>
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PROGRAM INFORMATION

LEGISLATIVE

Page 1 of 1

PROGRAM DESCRIPTION:

As the elected representatives, the Mayor and six Council members serve as the governing body for the City of Lebanon and provide leadership and direction for the City as an organization. The Legislative budget pays a portion of the salaries (\$150.00 per month for the Mayor, \$100.00 per month for Council members) of the city's elected officials, all of whom serve on a part-time basis. The budget also provides funds for elected officials' attendance at meetings where they represent the city. Allocation of expenses:

General Fund	42%
Water Utilities	23%
Wastewater Utilities	23%
Streets Utilities	<u>12%</u>
TOTAL	100%

POSITIONS:

	<u>1996-97</u>	<u>1997-98</u>
City Administrator	.0400 FTE	.0400 FTE
Engineering Tech III (Information Specialist)	.0004 FTE	.0004 FTE
Temporary Clerk Typist	<u>.1116 FTE</u>	<u>.0000 FTE</u>
TOTAL	.1520 FTE	.0404 FTE
Contract - Council Secretary	42% of Contract	

VOLUNTEER POSITIONS:

Mayor
Council Members (6)

Date : 7/07/97
 Time : 11:38
 Date Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 10 GENERAL FUND
 Dept : 160 LEGISLATIVE

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
PERSONNEL SERVICES						
7,427.06	7,793.94	2,102	50001 SALARIES	3,793	3,793	3,793
1,435.32	1,235.87	421	50003 FRINGE BENEFITS	391	391	391
1,779.27	187.54	1,936	50250 PART TIME			
0.00	0.00	208	50600 OVERTIME			
10,641.65	9,217.35	4,667	59999 TOTAL PERSONNEL SERV	4,184	4,184	4,184
MATERIALS & SERVICES						
0.00	1,529.00	5,056	61130 CONTRACT SERVICES	5,953	5,953	5,953
119.62	736.69	500	61240 DEPT/OPERATING EXPENSE	100	100	100
1,433.79	145.36	650	61600 MEETINGS & CONFERENCES	500	500	500
26.67	0.00	200	61700 OFFICE SUPPLIES	200	200	200
1,580.08	2,411.05	6,406	69999 TOTAL MAT & SERV	6,753	6,753	6,753
12,221.73	11,628.40	11,073	99000 TOTAL DEPT EXP	10,937	10,937	10,937

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 10 - GENERAL

DEPARTMENT: 160 - LEGISLATIVE

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61130 CONTRACT SERVICES:		
City Administrator	4,063	
Council Secretary	1,890	<u>5,953</u>
61240 DEPARTMENT/OPERATING EXPENSE:		
Awards, nameplates, supplies for Council meetings	100	<u>100</u>
61600 MEETINGS & CONFERENCES:		
Special luncheon meetings, out-of-town travel & meals	500	<u>500</u>
61700 OFFICE SUPPLIES:	200	<u>200</u>

PROGRAM INFORMATION

LIBRARY

Page 1 of 5

PROGRAM DESCRIPTION:

The Lebanon Public Library provides library service to Lebanon's 11,950 residents and property owners and to rural residents who pay an annual non-resident user fee. The library's collection of approximately 28,000 items serves the public through adult and children's books, magazines and newspapers, extensive genealogy holdings, a large paperback collection, books on tape, videos, a young adult collection and large-print books for the visually impaired. Additional services include a preschool story hour, a summer reading programs, outreach to local nursing homes, interlibrary loan service, and over-the-phone reference service. Seasonal services include tax form distribution and access to legislative bills during the Oregon legislative sessions.

Library patrons today are more sophisticated in their use of resources and expect that their library either has or can get the materials that they need. Over the past several years, the library has met that challenge by making some significant improvements in its services, many of them connected in some way to technology. They include automation of the card catalog and circulation system, an Internet connection, online interlibrary loan requests, and a reference link at Oregon State University for assistance in answering reference questions that the library's collection doesn't support.

The library program continues to have a large number of volunteers who assist in performing numerous tasks for the library. Volunteers have contributed an average of 2,500 hours of service to the library annually for the past nine years, performing tasks that the library staff would find impossible to perform due to time constraints. A selection of jobs that volunteers carry out include reshelving more than 86,000 returned items; teaching patrons how to surf the Internet's World Wide Web; giving genealogical assistance; keeping books in order on shelves; tracking holds placed on items; servicing area nursing home residents with reading materials, maintaining the library's very popular rack of free magazines (which are donated by the public); minor repairs and maintenance; mending books; and care for the library's plants. The volunteer program has been very successful and the library will continue to use volunteer assistance in areas that will benefit the library program.

PROGRAM INFORMATION

LIBRARY

Page 2 of 5

IMPACT OF REDUCTIONS:

While the library has made strides over the past few years in providing patrons access to information through a variety of technological sources, the library services program will be significantly affected by budget reductions.

Staff will be reduced by 38% from 5.334 FTE to 3.30 FTE and open services hours will be reduced from 55 to 37 per week. The library will lose three part-time library assistants, and one full-time library assistant will be reduced to 25 hours per week. The loss of a full-time library assistant on the staff is especially troubling because having continuity in the day-to-day operation of the library is vital to running a successful program. The program manager is the only remaining full-time library employee. As experienced in FY 1991-92, a drop in service hours will not guarantee a corresponding drop in circulation, reference questions, interlibrary loan requests, or foot traffic in the library. The percentage loss in circulation will be less than the loss of manpower, resulting once again in an increased staff workload. Any increase in open hours beyond 37 per week will require a 2:1 ratio (2 hours of staff time for 1 additional open hour).

It is anticipated that the Program Manager will spend approximately 50% of her time assisting the library assistants with "front desk" duties, with the remainder of the time spent on administrative responsibilities.

Patrons will at times experience a delay in receiving service at the circulation desk checking out materials, paying delinquencies, placing holds on books, registering for library cards, and signing up for Internet time.

The library staff may not be able to get all available services to all patrons during high traffic times. With people waiting to check out materials, staff may not have the time to give those waiting for reference help the one-on-one assistance that they need. People need help finding reading materials, an answer to a specific question, how to use the photocopier, microfilm reader or the Internet, as well as the online catalog. A longer response time is also expected for people who phone in reference questions.

The after-school story hour for kindergarten through fourth grade will be eliminated. This program ran for three years at the Lebanon Boys and Girls Club, picking up an average weekly attendance of 15 children. It was held off site due to lack of space in the library.

PROGRAM INFORMATION

LIBRARY

Page 3 of 5

IMPACT OF REDUCTIONS:

"Spring Break" and other seasonal activities geared to young people will be discontinued. The library has offered these programs for the past several years and they have become quite popular with children and parents. The key to this success story, and to any successful programming, is for it to be scheduled on a regular basis, something we had been able to do over the past three years.

Outreach to local schools will be discontinued and group tours to the library will be scheduled only as staff time permits.

Funds for the purchase of books, reference materials, newspapers, periodicals, books on tape, and videos have been reduced by 41%. This is an especially hard hit in comparison to the library's book budget in FY 1990-91. That year the book budget was \$29,200 compared to this years \$14,350. Inflation has taken its toll through the intervening years and the library's buying power has been greatly eroded. Collection development will once again be impacted immediately and will have a far reaching effect long into the future of the library program. Patrons will not find the materials they have come to expect (and rightfully so) from their library because the library will not be able to purchase the books, and the collection will continue to grow older as books are not replaced or kept current. History has shown that programs thus affected never fully recover. Indeed, this library has not recovered from book budget cuts put in place in FY 1991-92.

Newspaper and magazine subscriptions will be reduced by 60%. The library's 81 subscriptions, which were at 100 prior to 1991-92, will be reduced even more under this budget.

Requests for materials through the interlibrary loan service are expected to increase due to the fact that there will be fewer new, up-to-date books and other items available for check-out. \$1,000 was transferred from nondepartmental to the library budget to cover the anticipated costs.

The automated system installed in May 1996 enabled the library to operate at 55 hours a week with an FTE of 5.324. Under the manual circulation system the same schedule required a staff of 6.050 FTE in FY 1990-91. The automated system allows the library to operate with greater accuracy and speed than is humanly possible with a manual system. The library maintains a more accurate, complete record

IMPACT OF REDUCTIONS:

of the library's holdings, patrons' records and the circulation of the collection. All of this is being done with fewer staff hours, and the ongoing costs of automation (hardware and software support and upgrades and phone line charges) are less than the cost of employing a part-time library assistant.

PROGRAM INFORMATION

LIBRARY

Page 4 of 5

POSITIONS:

	<u>1996-97</u>	<u>1997-98</u>
Engineering Tech III (Information Specialist)	.009 FTE	.009 FTE
Library Assistant II	1.000 FTE	.625 FTE
Library Assistant I (cut to 4 persons)	3.325 FTE	1.675 FTE
Program Manager	<u>1.000 FTE</u>	<u>1.000 FTE</u>
 SUBTOTAL	 5.334 FTE	 3.309 FTE
 Temporary Help (vacation/sick leave)	 <u>.150 FTE</u>	 <u>.150 FTE</u>
 TOTAL	 5.484 FTE	 <u>3.459 FTE</u>

PROGRAM INFORMATION

LIBRARY

Page 5 of 5

LIBRARY ADVISORY BOARD:

The Library Advisory Board acts in an advisory capacity to promote library services in the city. The board makes recommendations concerning library policy, and assists in the development of short and long range plans for library services, programs and facilities.

Kathleen Blevins, Media Specialist
Lebanon School District
Chairperson - Member Since 1992

Janice Hotrum, Teacher
East Linn Christian Academy
Vice Chairperson - Member Since 1993

Evon Bergstrom, Instructor
Linn Benton Community College
Member Since 1994

Patricia Dunn, Retired
Member 1986 - 93; 1995 to present
Ash Leppink, Computer Coordinator
Lebanon School District
Member Since 1996

Lois Rands, Retired
Member Since 1994

Friends of the Library Representative:

Shirley Foulds
Member Since 1988

Lebanon Schools Representatives:

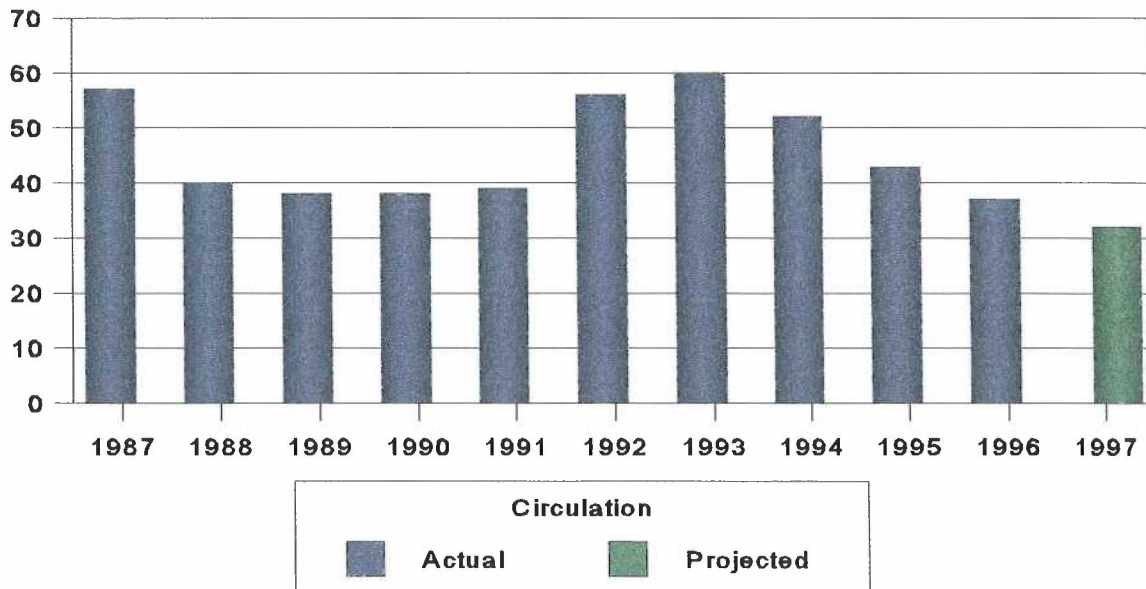
Shirley Kilborn, Media Specialist
Lebanon School District
Member Since 1992

City Council Representatives:

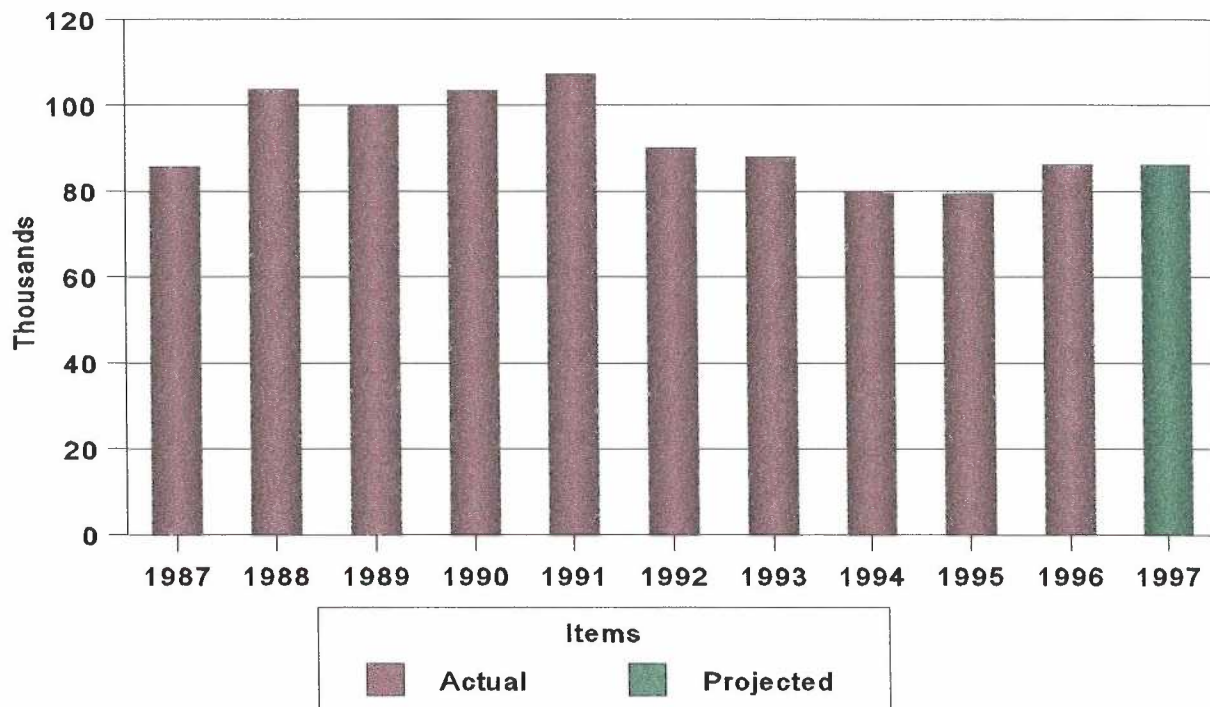
Wayne Rieskamp
Councilor - Ward I
Member Since 1993

LEBANON PUBLIC LIBRARY

Items Checked Out Per Hour



Number of Items Checked Out



Date : 7/07/97
 Time : 11:38
 Date Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 10 GENERAL FUND
 Dept : 165 LIBRARY

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
PERSONNEL SERVICES						
102,690.86	123,368.07	130,197	50001 SALARIES	93,849	93,849	101,849
29,707.45	34,320.90	36,533	50003 FRINGE BENEFITS	30,865	30,865	33,491
0.00	0.00	0	50250 PART TIME			
0.00	0.00	0	50600 OVERTIME	496	496	496
132,398.31	157,688.97	166,730	59999 TOTAL PERSONNEL SERV	125,210	125,210	135,836
MATERIALS & SERVICES						
440.63	0.00	100	61010 ADVERTISING			
0.00	0.00	0	61119 COMMUNICATION	1,000	1,000	1,000
0.00	4,637.18	7,250	61124 COMPUTER EXPENSE	9,000	9,000	9,000
0.00	0.00	0	61130 CONTRACT SERVICES			
1,348.10	1,881.41	1,475	61240 DEPT/OPERATING EXPENSE	1,200	1,200	1,200
21,247.34	27,135.79	29,976	61250 DEPT/OP SUPPLIES	17,550	17,550	15,807
145.00	209.45	1,275	61290 DUES & SUBSCRIPTIONS	1,175	1,175	1,175
1,313.54	530.27	1,000	61300 DUPLICATION	500	500	500
842.68	169.00	600	61320 EDUCATION & TRAINING			
0.00	0.00	0	61401 UNEMPLOY INS	1,390	1,390	1,390
87.31	76.00	200	61430 JANITORIAL SUPPLIES	200	200	200
813.45	2,413.23	2,300	61560 MAINT/BLDG (GEN'L)	2,000	2,000	2,000
2,877.40	4,489.96	3,110	61570 MAINT/EQPT	3,140	3,140	3,140
178.06	410.75	600	61600 MEETINGS & CONFERENCES	200	200	200
844.88	706.48	500	61700 OFFICE SUPPLIES	300	300	300
3,469.16	3,604.55	4,000	61900 UTILITIES (GEN'L)	4,200	4,200	4,200
33,607.55	46,264.07	52,386	69999 TOTAL MAT & SERV	41,855	41,855	40,112
CAPITAL OUTLAY						
1,265.00	0.00	0	72300 IMPROVEMENTS			
13,331.80	10,386.73	11,160	72500 OFFICE EQPT.			
14,596.80	10,386.73	11,160	79999 TOTAL CAPITAL OUTLAY	0	0	0
180,602.66	214,339.77	230,276	99000 TOTAL DEPT EXP	167,065	167,065	175,948

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 2

FUND: 10 - GENERAL

DEPARTMENT: 165 - LIBRARY

MATERIALS & SERVICES

SUB-LINE

ITEM TOTAL

LINE TOTAL

61119 COMMUNICATION:

1,000

1,000

61124 COMPUTER EXPENSE:

Automation hardware & software support

4,000

Contract with City of Albany Library

1,200

Internet support

250

Paper, delinquency forms

500

Software

250

Telephone support

2,800

9,000

61240 DEPARTMENT/OPERATING EXPENSE:

Drinking water

150

Employee Assistance Program

250

League of Oregon Cities

350

Misc. operational expenses

300

Safety Incentive Program

50

Volunteer recognition

100

1,200

61250 DEPARTMENT/OPERATING SUPPLIES:

Ordering, Processing, Circulation:

Book jackets, glue, labels, tapes, bindery charges,
supplies for mending/repair, registration cards

3,000

Preschool & primary story hours, summer reading &
spring break programming, supplies & snacks;
posters & bookmarks

200

Materials for Check-Out:

Audio & video cassettes

1,000

Children's fiction, non-fiction, paperbacks

3,000

Reference, adult fiction, non fiction, paperbacks

9,000

Subscriptions to magazines & newspapers

1,350

17,550

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 2

FUND: 10 - GENERAL

DEPARTMENT: 165 - LIBRARY

MATERIALS & SERVICES

SUB-LINE

ITEM TOTAL LINE TOTAL

61290 DUES & SUBSCRIPTIONS:

Bibliofile cataloging software	1,100	
Oregon Library Association	75	<u>1,175</u>

61300 DUPLICATION:

Stationery, envelopes, mailing labels, borrowers cards, etc.	500	<u>500</u>
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61401 UNEMPLOYMENT:	1,390	<u>1,390</u>
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61430 JANITORIAL SUPPLIES:	200	<u>200</u>
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61560 MAINTENANCE/BUILDING & GROUNDS:

Boiler, electrical, grounds, plumbing, and routine maintenance/upkeep	2,000	<u>2,000</u>
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61570 MAINTENANCE/EQUIPMENT:

Maintenance Contracts: Photocopier (\$1,200), microfilm copier (\$780), cataloging computer and CD-ROMS (\$660)	2,640	
Service/repair of computer & audio visual equipment	500	<u>3,140</u>

61600 MEETINGS & CONFERENCES:

Business luncheon meetings & out-of-town travel	200	<u>200</u>
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61700 OFFICE SUPPLIES:	300	<u>300</u>
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61900 UTILITIES:

Garbage	600	
Electricity	2,500	
Natural gas	1,100	<u>4,200</u>

PROGRAM INFORMATION

MUNICIPAL COURT

Page 1 of 3

PROGRAM DESCRIPTION:

The Lebanon Municipal Court handles misdemeanor crimes, city ordinance violations, and motor vehicle offenses filed by Lebanon Police Officers. Staff consists of the part time municipal judge, full time senior court clerk, and the court clerk. By state law, the Court, without compensation, must account for and collect from convicted persons, certain assessments for support of statewide police training, drug and alcohol, crime victim's compensation, and community correction programs. The Court also collects fines and forfeitures for the City's General Fund.

In December 1994, the Oregon Judicial Department evaluation requested by the Court provided guidance on how to increase the Court's efficiency, how to more effectively use the Court's computer system, and how to correctly allocate tasks between Court staff and the City Attorney's office. In March 1995 the Court hired a temporary Court Administrator in response to the evaluation. By July 1995, the Court's computer system was fully operational, a new filing system was established, and certain court-related functions were turned over to the City Attorney. The Court implemented new, stricter collection procedures which offered discounts for prompt payment and referred several hundred thousand dollars of old accounts receivable to a commercial collection agency. The Court also entered an agreement with a commercial billing service for monthly billing and collection services on many routine fine accounts. The Court passes the cost for the billing service to defendants who take advantage of installment payment terms, but many defendants still end up paying less overall by dealing with the billing service, thereby avoiding heavy court penalties for late or non-payment of fines.

Between February and July 1995 the average number of cases filed in the Court monthly increased 65%, but because of the improved operation of the Court after the evaluation, Court staff capably handled that increase and even cleared some prior backlog. However, between July and December 1995, as a result of full police department staffing and increased enforcement activity by the police, the average number of cases filed in the Court increased over the same period in the prior year from 158 to 394 cases per month, an increase of 149%. The average monthly caseload has since leveled off to 368 cases per month, but Court staff again faced a growing backlog.

PROGRAM INFORMATION

MUNICIPAL COURT

Page 2 of 3

PROGRAM DESCRIPTION:

The 1996-97 budget addressed the caseload growth in several ways. The budget added a \$26,600 increase to pay for more prosecutorial time from the City Attorney. It also included a proposal for a public defender. However, during the year, the court staff was able to virtually eliminate the back log of cases which had caused the increase in public defender costs, so the plan to select a public defender was never implemented.

Installation of the new court software will be complete by July 1, 1997. The Court's and Police Department's computer systems will be compatible so the Court doesn't have to re-enter initial data for cases the Police Department files in Municipal Court. The Court, Police Department and the City Attorney all have computerized access to Court data, substantially reducing delay and error associated with handling Court transactions on paper. A single computerized source of information will also substantially reduce liability risks to the City for errant arrest warrant service.

Faced with a greatly increased caseload, cost of Court operations has increased significantly in the last few years. Until 1996-97 court-generated revenue had not kept pace. Certain parts of the Court's caseload, namely misdemeanor crimes, produce an ever-increasing and disproportionate share of the Court's net cost burden. In 1996-97, the Court began seeing the results of improved collection and case processing methods. Revenue is projected to be \$47,500 more than budgeted and \$43,000 more than budgeted in 1995-96. Court staff reviews payment history on defendants, keeps the accounts that they anticipate will pay regularly, and turns the more difficult ones to the billing agency. After 90 days, if no payment is received, the accounts are immediately turned to the collection agency. Funds collected by the collection agency on behalf of the court have increased from \$16,712 in 1995-96 to \$25,000 for 1996-97. This has resulted from court staff now being able to more promptly suspend driver's licenses and improved coordination procedures with the collection agency.

In 1996, a position evaluation for all positions in the city was completed. Each position was evaluated based on the work actually being performed by the position. As a result of this analysis, the Court Clerk Assistant position was upgraded to a Court Clerk position. In 1995, the Senior Court Clerk, a supervisory position, was added and one of the Court Clerk positions remains unfilled. The 1997-98 budget is the first year that these increases are reflected in the personnel costs for a full 12 months. This is the reason for the increase in personnel costs.

PROGRAM INFORMATION

MUNICIPAL COURT

Page 3 of 3

IMPACT OF BUDGET REDUCTIONS:

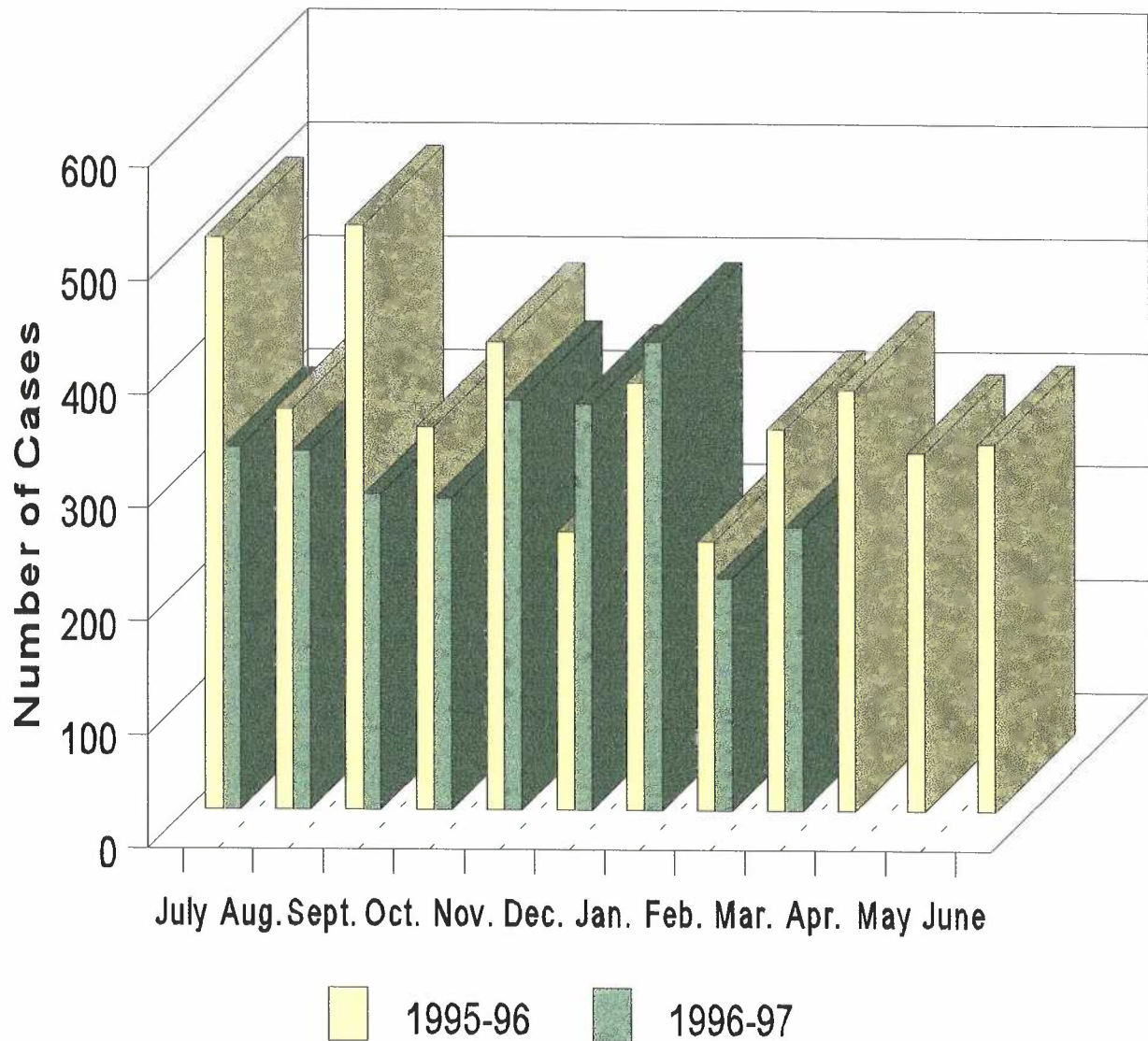
A temporary court assistant position, hired to help during the installation of the computer system, has been eliminated. This post was not scheduled to continue past June 30, 1997 so the impact will be small. Training and meetings costs were reduced substantially and the grant to the Victim Offender Reconciliation Program for mediation services was eliminated. Total reductions from last year's budget were \$12,800 with an addition of unemployment expenses. The remainder of the costs that the court must have for operations remain about the same.

POSITIONS:

	<u>1996-97</u>	<u>1997-98</u>
Court Clerk	1.0000 FTE	1.000 FTE
Engineering Tech III (Information Specialist)	.0050 FTE	.005 FTE
Senior Court Clerk	<u>1.0000 FTE</u>	<u>1.000 FTE</u>
TOTAL	2.0050 FTE	2.005 FTE
Temporary Court Assistant	<u>.1375 FTE</u>	<u>.000 FTE</u>
SUBTOTAL	2.1375 FTE	2.005 FTE
Contract - City Attorney	55.60% of Contract Wage	
Contract - Municipal Judge	100.00% of Contract Wage	

CITY OF LEBANON

Municipal Court Cases Filed



Date : 7/07/97
 Time : 11:38
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 10 GENERAL FUND
 Dept : 170 MUNICIPAL COURT

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
PERSONNEL SERVICES						
56,272.26	52,713.33	62,866	50001 SALARIES	71,432	71,432	71,432
22,062.92	15,551.69	22,978	50003 FRINGE BENEFITS	27,779	27,779	27,779
0.00	0.00	0	50250 PART TIME			
651.45	2,395.71	804	50600 OVERTIME	494	494	494
78,986.63	70,660.73	86,648	59999 TOTAL PERSONNEL SERV	99,705	99,705	99,705
MATERIALS & SERVICES						
0.00	2,500.44	100	61010 ADVERTISING	100	100	100
23,400.00	51,590.00	51,000	61014 CITY ATTORNEY	51,000	51,000	51,000
1,497.00	3,114.90	2,500	61124 COMPUTER EXPENSE			
29,181.23	42,271.37	37,200	61130 CONTRACT SERVICES	33,400	33,400	33,400
0.00	187.00	1,200	61132 OUTSIDE ATTORNEY'S FEE	500	500	500
9,445.43	22,941.21	3,600	61240 DEPT/OPERATING EXPENSE	3,100	3,100	3,100
70.00	144.92	250	61290 DUES & SUBSCRIPTIONS	100	100	100
1,391.12	2,493.55	2,600	61320 EDUCATION & TRAINING	250	250	250
0.00	0.00	0	61401 UNEMPLOY INS	522	522	522
2,189.74	192.85	1,300	61600 MEETINGS & CONFERENCES	250	250	250
3,647.40	2,353.49	2,500	61700 OFFICE SUPPLIES	2,000	2,000	2,000
2,000.00	2,000.00	2,000	61925 VICTIM SERVICES			
72,821.92	129,789.73	104,250	69999 TOTAL MAT & SERV	91,222	91,222	91,222
CAPITAL OUTLAY						
549.00	1,461.29	19,924	72500 OFFICE EQPT.	20,775	20,775	20,775
12,138.36	9,230.86	0	72600 OTHER EQPT.			
12,687.36	10,692.15	19,924	79999 TOTAL CAPITAL OUTLAY	20,775	20,775	20,775
164,495.91	211,142.61	210,822	99000 TOTAL DEPT EXP	211,702	211,702	211,702

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 2

FUND: 10 - GENERAL

DEPARTMENT: 170 - MUNICIPAL COURT

MATERIALS AND SERVICES

	<u>SUB-LINE</u>	<u>ITEM TOTAL</u>	<u>LINE TOTAL</u>
61010 ADVERTISING:		100	<u>100</u>
61014 CITY ATTORNEY:		51,000	<u>51,000</u>
61130 CONTRACT SERVICES:			
Alcohol evaluations		5,000	
Judge pro-tem for conflict of interest cases		400	
Public defender		28,000	<u>33,400</u>
61132 OUTSIDE ATTORNEY FEES:			
Conflict of interest prosecution		500	<u>500</u>
61240 DEPARTMENT/OPERATING EXPENSE:			
Miscellaneous		50	
Safety Incentive Program		50	
Witness and jury fees		3,000	<u>3,100</u>
61290 DUES & SUBSCRIPTIONS:			
Subscriptions to professional journals, OACA dues		100	<u>100</u>
61320 EDUCATION & TRAINING:			
Training sessions, workshops, seminars		250	<u>250</u>
61401 UNEMPLOYMENT:		522	<u>522</u>
61600 MEETINGS & CONFERENCES:			
Business luncheon meetings, out-of-town travel, OACA Conference, computer training		250	<u>250</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 2

FUND: 10 - GENERAL

DEPARTMENT: 170 - MUNICIPAL COURT

MATERIALS AND SERVICES

SUB-LINE

ITEM TOTAL LINE TOTAL

61700 OFFICE SUPPLIES:

Misc. office supplies

2,000

2,000

CAPITAL OUTLAY

72500 OFFICE EQUIPMENT:

Hardware & software payment

20,775

20,775

PROGRAM INFORMATION

POLICE

Page 1 of 5

PROGRAM DESCRIPTION:

During the past three budget years, the Police Department has been growing and adding personnel and programs. The Department is currently providing the most extensive level of service to the community in our history. We truly offer a three-pronged law enforcement approach, those being prevention, education and enforcement. The effectiveness of the Police Department is displayed on Figure 1. Part 1 (serious) crimes totaled 1,078 in 1996 as compared to 1,441 in 1995, indicating a 25 percent reduction. Part 2 crimes for 1996 showed a reduction of 10 percent, with 1,579 in 1996 compared to 1,760 in 1995. There was a 14 percent increase of Part 3 crimes with 836 crimes occurring in 1996 and 723 in 1995. The crime data is limited to two years because the records system only contains two years of data. Additionally, more than 3,000 citations were issued by the Department in 1996.

Overall, the budget has been reduced, however, the following are a few areas with minor increases. The first Materials and Services increase is seen in Advertising. The increase is based on actual expenditures. This line item provides for legal notices for public hearings, recruitment and etc.

A part of the increase in Communication is based on actual expenditures. Also, we have transferred items out of another line item into this line item because this is the appropriate location for the expenditure.

The increase in Computer Expense reflects the current cost of the purchase agreement.

The reduction in Contract Services is a result of transfers to another line item.

The change in Department Operating Supplies is due, primarily, to another line item transfer. There is, however, some increased expense for film and other supplies.

The Petroleum Products line item is (again) increased, based on actual expenditures.

The VALIANT Operating Expense is the member participation fee that helps to maintain the VALIANT office.

The remainder of Materials and Services changes in the budget are cutbacks to correspond with overall budgetary reductions. These are discussed in the following section.

PROGRAM INFORMATION

POLICE

Page 2 of 5

PROGRAM DESCRIPTION: (continued)

The Capital Outlay portion of the budget is less than the 1996-97 budget. It still, however, provides for 1 patrol vehicle and a yearly payment on the records management and computer aided dispatch system.

The budget will provide 31.002 skilled professionals [1 chief; .5 lieutenant; 1 administrative assistant; 5 sergeants (1 assigned to detectives); 16 officers (1 assigned to VALIANT, 1 to community policing, 1 to school resource and 1 to detectives); 6 communications clerks; and 1.5 records clerks] for the citizens of Lebanon. In addition, there are 10 reserve officers who are volunteers their time. These employees provide law enforcement services to the community of Lebanon 24 hours-per-day, 7 days-per-week. In 1996, they answered 11,635 calls for service.

The Police Department offers a wide range of services designed to deter crime. The following is a brief synopsis of these services:

VALIANT: VALley Inter-Agency Narcotics Team is Linn/Benton counties' cooperative effort to crack down on drug trafficking. Personnel from local police agencies (including Oregon State Police) and district attorneys' offices in both counties make up this team. This combination offers a much more effective method of drug investigation, as drug activity knows no boundaries.

BIKE PATROL: The bike patrol is usually performed by reserve police officers who patrol and provide assistance in areas where vehicles would be conspicuous. Bike patrols are especially helpful during the Strawberry Festival season.

PROGRAM INFORMATION

POLICE

Page 3 of 5

PROGRAM DESCRIPTION: (continued)

BLOCK HOME: This program has been active in our community for many years. A Block Home is a "safe house" for children needing assistance.

DARE: Drug Abuse Resistance Education is a nationally recognized drug education program offered to Lebanon's fifth grade students. It is designed to educate our youth in the identification of drug abuse and to improve the students' self esteem by giving them the skills necessary to say "NO" to drugs.

DEPARTMENT TOURS: Tours of the Police Department are offered to schools, scout groups and others. Included in the tour, if requested, is a short presentation on law enforcement topics.

NEIGHBORHOOD WATCH: This is a structured program designed to teach citizens how to be the "eyes and ears" for law enforcement

OFFICER PRESENTATIONS: Law enforcement-related topics are presented to schools, civic groups, charitable organizations and others upon request.

OPERATION IDENTIFICATION: The Police Department lends engravers to the public and has a bicycle registration program at no charge.

PUPPET PROGRAM: This program entertains pre- and elementary school children while educating them on important topics such as "Stranger Danger," "Traffic Safety" and many more.

SAFE SITTERS: This program is cosponsored by the Police Department and the Lebanon Community Hospital. It teaches youth the business of babysitting and educates them in the responsibilities involved. It addresses rescue breathing, choking victims and the correct procedure for contacting EMS or police in an emergency. A session addressing "Safety for the Sitter" also provides valuable insight into maintaining a safe environment. This two-day (14-hour) course is offered three times throughout the year.

SALT: Seniors And Law Enforcement Together is made up of senior citizens and law enforcement representatives. Members attend monthly meetings at the Lebanon Senior Center where they learn safety tips, take field trips and hear interesting speakers. Participants are also involved in assisting law enforcement in a number of different capacities.

The goal of this year's budget is to maintain law enforcement service to the community at a level that will promote an atmosphere of livability to encourage growth.

PROGRAM INFORMATION

POLICE

Page 4 of 5

BUDGET REDUCTIONS:

The following reductions were made to the initially proposed 1997-98 budget:

Lieutenant Position	\$68,394
From Capital Outlay	39,150
Materials and Services	26,000
TOTAL	\$133,544

These areas of reduction were chosen in an attempt to have the least impact on the "street level" service. There is however, obviously, an impact on the department due to each reduction.

The lieutenant is the official second-in-command in the department. He is in charge in the chief's absence. He is also the department training and property officer, and he supervises daily dispatch functions. Additionally, he coordinates vehicle maintenance and manages the personnel roster. You cannot put a dollar figure on the experience and expertise he shares with other department members. It is very obvious that the lieutenant position will be missed. Those duties will be shared among the chief, the administrative assistant and the sergeants.

All Capital Outlay expenditures were removed except the yearly payment on the records management system and one patrol car. This is a year we should purchase three cars, because we have three cars presently in the 70,000 mile range.

The Materials and Services portion of the budget was reduced \$28,000. The reductions were made in a variety of areas. These include Uniform Cleaning and Purchase, Crime Prevention, Operating Supplies, Operating Expense, Duplication, Travel Expense and VALIANT Expense. The single largest reduction was in Contract Services. This reduction was \$10,000. This funded a temporary employee to Canofile department records into the archive system.

PROGRAM INFORMATION

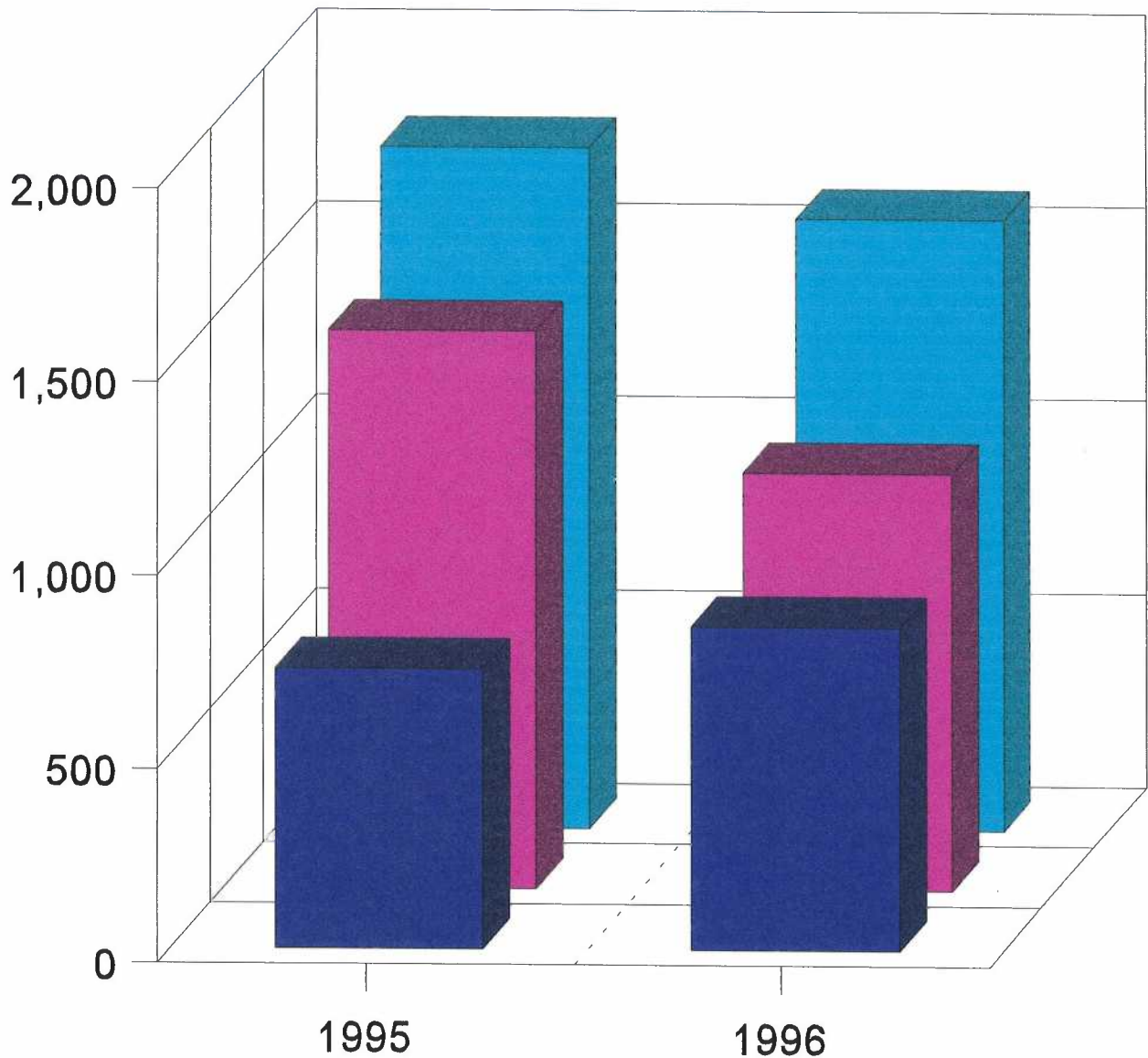
POLICE

Page 5 of 5

BUDGET REDUCTIONS:

<u>POSITIONS:</u>	<u>1996-97</u>	<u>1997-98</u>
Chief of Police	1.000 FTE	1.000 FTE
Lieutenant	1.000 FTE	0.500 FTE
Sergeants	5.000 FTE	5.000 FTE
Police Officers	16.000 FTE	16.000 FTE
Communication Clerks	6.000 FTE	6.000 FTE
Records Clerks	1.475 FTE	1.475 FTE
Administrative Assistant	1.000 FTE	1.000 FTE
Engineering Tech III (Information Specialist)	<u>0.027 FTE</u>	<u>0.027 FTE</u>
 SUBTOTAL	 31.502 FTE	 31.002 FTE
 Temporary (Canofile)	 <u>0.500 FTE</u>	 <u>0.000 FTE</u>
 TOTAL	 32.002 FTE	 31.002 FTE

Figure 1
CRIME STATISTICS COMPARISON



PART 2 CRIMES

Animal ordinances, garbage littering, non-criminal domestic disturbance, curfew, runaway (juveniles only) and all other.

PART 1 CRIMES

Homicide, rape, robbery, assault (aggravated), burglary, theft, unauthorized use of a motor vehicle and arson.

PART 3 CRIMES

Traffic: Hit & run misdemeanor & felony, reckless driving, eluding, driving while suspended (misdemeanor & felony revoked), failure to display operator's license, detox, mental, warrant, stolen vehicle, stolen property and fugitive.

Date : 7/07/97
Time : 11:38
Rte Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/07/97

Fund : 10 GENERAL FUND
Dept : 180 POLICE

94-95	95-96	96-97		97-98		
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud
PERSONNEL SERVICES						
864,188.66	935,836.38	1,021,700	50001 SALARIES	1,030,341	1,030,341	1,050,679
321,547.58	349,520.84	402,381	50003 FRINGE BENEFITS	438,541	438,541	448,610
0.00	0.00	0	50330 SALARY-POLICE RESERVE			
21,208.84	22,070.04	23,310	50510 ED. INCENTIVE	24,000	24,000	27,000
38,869.90	38,314.49	38,000	50600 OVERTIME	39,526	39,526	43,746
37,217.63	42,654.28	41,196	50700 CASH IN COMP	41,592	41,592	41,592
1,283,032.61	1,388,396.03	1,526,587	59999 TOTAL PERSONNEL SERV	1,574,000	1,574,000	1,611,627

MATERIALS & SERVICES						
1,783.13	561.48	1,000	61010 ADVERTISING	3,000	3,000	3,000
4,678.90	6,867.60	5,745	61120 COMMUNICATION (GEN'L)	14,256	14,256	14,256
6,520.80	7,246.00	10,646	61124 COMPUTER EXPENSE	12,757	12,757	12,757
269.98	2,383.33	3,000	61125 CRIME PREVENTION	2,000	2,000	2,000
2,086.96	2,881.80	19,640	61130 CONTRACT SERVICES	3,765	3,765	3,765
14,500.82	15,252.18	16,187	61240 DEPT/OPERATING EXPENSE	14,437	14,437	14,437
7,305.41	14,312.87	13,610	61250 DEPT/OP SUPPLIES	14,800	14,800	14,800
3,582.14	1,699.87	2,000	61255 K-9 PROGRAM			2,000
979.00	1,058.98	1,600	61290 DUES & SUBSCRIPTIONS	1,500	1,500	1,500
3,256.84	4,901.00	5,700	61300 DUPLICATION	1,500	1,500	1,500
5,531.90	7,265.46	8,000	61320 EDUCATION & TRAINING	7,300	7,300	7,300
0.00	0.00	0	61401 UNEMPLOY INS	8,208	8,208	8,208
1,000.00	1,492.85	500	61420 INS REPAIR & DEDUCT	500	500	500
17,039.81	11,098.62	14,095	61500 UNIFORM-BUY & CLEAN	12,000	12,000	12,000
2,370.22	1,529.64	2,627	61560 MAINT/BLDG (GEN'L)	2,200	2,200	2,200
5,003.11	7,289.29	5,600	61570 MAINT/EQPT	5,800	5,800	5,800
27,623.39	25,079.27	23,090	61580 MAINT/VEHICLES	35,300	35,300	35,300
517.35	819.91	600	61600 MEETINGS & CONFERENCES	980	980	980
3,696.23	5,455.32	5,760	61700 OFFICE SUPPLIES	4,000	4,000	4,000
10,774.18	14,171.18	12,000	61800 PETROLEUM	14,000	14,000	14,000
0.00	824.90	1,000	61825 PRISONER MEDICAL COSTS	1,000	1,000	1,000
6,132.87	6,810.59	4,000	61855 SPCL INVESTIGATIVE EXP	3,000	3,000	3,000
0.00	0.00	7,000	61890 TRAVEL EXPENSE	1,500	1,500	1,500
0.00	0.00	0	61920 VALIANT EXPENSE	4,285	4,285	4,285
124,653.04	139,002.14	163,400	69999 TOTAL MAT & SERV	168,088	168,088	170,088

CAPITAL OUTLAY						
0.00	0.00	5,200	72300 IMPROVEMENTS			
23,999.00	36,857.00	44,784	72500 OFFICE EQPT.	23,177	23,177	23,177
450.00	12,388.05	14,104	72600 OTHER EQPT.			
61,989.16	108.86	45,800	72800 VEHICLES	22,500	22,500	22,500

Date : 7/07/97
 Time : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 10 GENERAL FUND
 Dept : 180 POLICE

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
86,438.16	49,353.91	109,888	79999 TOTAL CAPITAL OUTLAY	45,677	45,677	45,677
INTERFUND TRANSFERS						
0.00	0.00	47,630	90053 TO FED COMM POLICING G	44,724	44,724	44,724
0.00	0.00	2,500	90105 TO EQPT ACQ & REP FUND			2,500
0.00	0.00	50,130	90990 TOTAL INTERFUND TRANS	44,724	44,724	47,224
1,494,123.81	1,576,752.08	1,850,005	99000 TOTAL DEPT EXP	1,832,489	1,832,489	1,874,616

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 5

FUND: 10 - GENERAL
DEPARTMENT: 180 - POLICE

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL LINE TOTAL

61010 ADVERTISING:

Personnel recruitment, auction, liquor licenses, vehicle sale and promotional advertisements	3,000	3,000
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61120 COMMUNICATION:

Telephone support communication	2,600	
Telephone line expense	4,900	
Repeater Site Rental	2,000	
Internet dial-up account	250	
AT&T pagers	1,300	
Cell phone usage (patrol)	3,206	14,256

61124 COMPUTER EXPENSE:

IBM/New World maintenance agreement	12,757	12,757
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61125 CRIME PREVENTION EXPENSE:

Crime prevention supplies and educational materials	2,000	2,000
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61130 CONTRACT SERVICES:

Animal Control	1,000	
CRIMES (Suspect identification software) lease	925	
Canofile maintenance agreement	700	
Fax machine maintenance agreement	440	
Copier maintenance agreement	700	3,765

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 5

FUND: 10 - GENERAL
DEPARTMENT: 180 - POLICE

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL LINE TOTAL

61240 DEPARTMENT/OPERATING EXPENSE:

Employee physicals, psychological & written examinations and hearing examinations	1,000	
Film developing expense	1,000	
DMV processing fees	120	
UPS shipping expense	1,300	
Miscellaneous expenses	3,937	
Vehicle towing expenses	500	
Safety Incentive Program	2,650	
Expense reimbursement	3,000	
HEP-VAC Screening	750	
Safe deposit box rental	180	14,437

61250 DEPARTMENT/OPERATING SUPPLIES:

Film for investigations and mug shots	2,400	
UTC books	500	
Supplies for jail evidence room, fire extinguishers, flashlights, batteries, fuses, keys, locks, engravers, prisoner meal supplies	11,900	14,800

61255 CANINE PROGRAM EXPENSE:

Pet supplies, food, training equipment, veterinarian expenses and medications	2,000	2,000
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61290 DUES & SUBSCRIPTIONS:

Narcotics Enforcement Association, Oregon Association of Chiefs of Police, Crime Prevention Association of Oregon, Oregon Canine Association, and Oregon Peace Officers Association dues, etc.	1,000	
Various law enforcement publication subscriptions	500	1,500

PROGRAM EXPENDITURE DETAIL SHEET

Page 3 of 5

FUND: 10 - GENERAL

DEPARTMENT: 180 - POLICE

MATERIALS & SERVICES

**SUB-LINE
ITEM TOTAL LINE TOTAL**

61300 DUPLICATION:

Printing of forms, stationery supplies, etc.	1,500	1,500
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61320 EDUCATION & TRAINING:

Training sessions, workshops, seminars, conferences, reimbursement for police- related course work, specialized training required to maintain certifications	6,500	
Officer Street Survival Course (2 officers)	800	7,300

61401 UNEMPLOYMENT INSURANCE	8,208	8,208
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61420 INSURANCE REPAIR AND DEDUCTIBLES:	500	500
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61500 UNIFORM PURCHASE AND CLEANING:

Dry-cleaning/laundrying of uniforms	7,800	
Purchase and cleaning of uniforms, and clothing allowances	4,200	12,000

61560 MAINTENANCE/BUILDING AND GROUNDS:

Carpet cleaning quarterly	500	
Painting of interior walls, cleaning expenses and supplies	1,700	2,200

61570 MAINTENANCE/EQUIPMENT:

Maintenance and repair of office equipment, weapons, cameras, radar, etc.	5,800	5,800
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61580 MAINTENANCE/VEHICLES:

Vehicle detailing of department vehicles	2,000	
Maintenance of 8 marked and 4 unmarked patrol units	15,942	
Mechanic expense	17,358	35,300

PROGRAM EXPENDITURE DETAIL SHEET

Page 4 of 5

FUND: 10 - GENERAL

DEPARTMENT: 180 - POLICE

MATERIALS & SERVICES

SUB-LINE

ITEM TOTAL LINE TOTAL

61600 MEETINGS AND CONFERENCES:

Meal expenses for out-of-town court, investigations, meetings, refreshments or other department business	980	980
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61700 OFFICE SUPPLIES:

Miscellaneous office supplies	2,000	
Canofile tapes	500	
Computer ribbons, fax machine toner and computer ink cartridges	1,500	4,000

61800 PETROLEUM PRODUCTS:

Gasoline and oil for 12 vehicles	14,000	14,000
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61825 PRISONER MEDICAL COSTS:	1,000	1,000
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61855 SPECIAL INVESTIGATION EXPENSE:	3,000	3,000
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61890 COMPUTER TRAINING/TRAVEL EXPENSE:

Training Expense	1,500	1,500
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61920 VALIANT OPERATING EXPENSE:	4,285	4,285
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CAPITAL OUTLAY

72500 OFFICE EQUIPMENT:

Computer system	23,177	23,177
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72800 VEHICLES:

One Patrol Car	22,500	22,500
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PROGRAM EXPENDITURE DETAIL SHEET

Page 5 of 5

FUND: 10 - GENERAL
DEPARTMENT: 180 - POLICE

INTERFUND TRANSFERS

SUB-LINE
ITEM TOTAL LINE TOTAL

90053 TO FEDERAL COMMUNITY POLICING FUND:	44,724	44,724
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PROGRAM INFORMATION
SENIOR AND DISABLED SERVICES

Page 1 of 3

PROGRAM DESCRIPTION:

The Lebanon Senior Center is operated by the City of Lebanon's Senior and Disabled Services Program as a central focal point for the delivery of leisure and social services to senior citizens. The activities and services provided range from social, educational, and recreational, to health-related. Specific programs include, but are not limited to Senior Center classes, exercise, crafts, computer, legal and income tax assistance, monthly health screenings, holiday parties, pool playing, bingo games and special events such as the Strawberry Festival.

Persons who come to the Senior Center to participate in activities, programs, classes and rentals are asked to sign in. During FY96-97, it is projected that nearly 12,000 visits will be recorded. The Elderly Nutrition Program will serve nearly 13,000 noon meals in the facility as well as package and distribute another 37,500 for Meals-On-Wheels.

Besides the many programs that take place at the Senior Center, there are others that reach out into the community. The Senior center has volunteers who help at the Chamber of Commerce on a regular basis, who contact shut-ins by telephone on a daily basis and assist other social service agencies with specific community needs. The Center has a volunteer Fix-It Brigade which assists low income and disabled persons with minor household repairs and chores, such as installing a deadbolt lock, changing light bulbs, or fixing screens on doors or windows. Our Senior Support volunteer meets with seniors at the Center weekly and, when needed, travels to a senior citizen's home to help fill out insurance papers, read mail, or advocate with other services. The Senior Center is the place in our community where seniors and their families turn to for help or information on aging resources. During FY96-97, the Center will record over 6,000 information and referrals and have connected several seniors with Protective Services to report elder abuse.

IMPACT OF REDUCTIONS:

In the proposed budget, cuts to this program were very severe. The positions of Program Manager, Relief Staff, and the Dial A Bus Volunteer Coordinator were eliminated. However, before the budget was adopted, the City learned about a new grant program through Medicaid, which can be

PROGRAM INFORMATION
SENIOR AND DISABLED SERVICES

Page 2 of 3

IMPACT OF REDUCTIONS: (continued)

used to supplement both budgets. \$27,000 was added to General Fund Revenue and an additional \$32,000 (\$27,000 for 1997-98 and \$5,000 carryover from 1996-97) to the Dial A Bus revenue. Since the program already provides the services which the grant will pay for, there is no need to perform additional services, except to file a report quarterly to request the funding.

<u>POSITIONS:</u>	<u>1996-97</u>	<u>1997-98</u>
Engineering Tech III - Information Specialist	.0090 FTE	.0090 FTE
Relief Staff	.0962 FTE	.0962 FTE
Senior Center Secretary	1.0000 FTE	1.0000 FTE
Senior & Disabled Services Program Manager	<u>1.0000 FTE</u>	<u>1.0000 FTE</u>
TOTAL	2.1052 FTE	2.1052 FTE

PROGRAM INFORMATION
SENIOR AND DISABLED SERVICES

Page 3 of 3

ADVISORY BOARD:

The Senior and Disabled Services Advisory Board's role is to advise, assist and recommend the policies for the governance and operation of the Lebanon Senior Center and Dial-A-Bus Programs. The Advisory Board has also been in charge of administration of the Senior Services Trust Fund. Five of the nine voting members must be fifty years of age (*) and over.

* Linda Learn, Administrator
The Oaks Retirement Community
Board Chair - Member Since 1993

Amanda Anderson, RN
Villa Cascade Nursing Home
Member Since 1991

Patty Basey, Case Manager
Disability Services
Member Since 1994

* Rev. Dr. Max Glenn
First Christian Church
Member Since 1997

* Helene Emry - Member Since 1996

* Ray Garboden- Member Since 1997

* Barbara Radke - Member Since 1996

* Gene Shannon - Member Since 1994

* Margaret Spaeth - Member Since 1995

City Council Representatives:

John Richard and Stan Usinger

Rotating Community Business Members (RCBM)

Joe Arnold, PTI Communications
Vacant Position

Date : 7/07/97
Time : 11:38
Report Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/07/97

Fund : 10 GENERAL FUND
Dept : 190 SENIOR SERVICES

94-95	95-96	96-97		97-98		
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud
<hr/>						
PERSONNEL SERVICES						
39,575.43	60,195.57	60,485	50001 SALARIES	25,979	25,979	62,386
13,661.54	21,428.27	24,719	50003 FRINGE BENEFITS	12,152	12,152	27,248
0.00	145.11	1,498	50250 PART TIME			
12.89	94.50	202	50600 OVERTIME	496	496	496
<hr/>						
53,249.86	81,863.45	86,904	59999 TOTAL PERSONNEL SERV	38,627	38,627	90,130
<hr/>						
MATERIALS & SERVICES						
239.60	190.56	500	61010 ADVERTISING	500	500	500
0.00	0.00	0	61124 COMPUTER EXPENSE			
9,697.00	230.00	2,600	61130 CONTRACT SERVICES	1,000	1,000	1,000
0.00	0.00	100	61200 DEPOSITS REFUNDED	100	100	100
916.03	486.29	750	61240 DEPT/OPERATING EXPENSE	160	160	160
1,927.51	3,154.55	2,500	61250 DEPT/OP SUPPLIES	2,500	2,500	2,500
313.00	438.92	391	61290 DUES & SUBSCRIPTIONS	140	140	140
1,069.59	1,186.08	900	61300 DUPLICATION	3,652	3,652	3,652
508.25	80.00	250	61320 EDUCATION & TRAINING	250	250	250
220.00	0.00	0	61401 UNEMPLOY INS	523	523	523
673.89	147.17	250	61430 JANITORIAL SUPPLIES			
1,974.93	2,857.10	3,800	61560 MAINT/BLDG (GEN'L)	3,800	3,800	3,800
772.96	704.55	1,000	61570 MAINT/EQPT	1,000	1,000	1,000
681.49	1,183.15	3,500	61600 MEETINGS & CONFERENCES	650	650	650
2,353.63	2,885.90	2,500	61700 OFFICE SUPPLIES	2,000	2,000	2,000
0.00	0.00	0	61820 POSTAGE	2,100	2,100	2,100
143.46	311.56	250	61840 REFRESHMENT PURCHASES	250	250	250
5,740.00	5,724.48	5,700	61900 UTILITIES (GEN'L)	5,700	5,700	5,700
<hr/>						
27,231.34	19,580.31	24,991	69999 TOTAL MAT & SERV	24,325	24,325	24,325
<hr/>						
CAPITAL OUTLAY						
510.00	0.00	0	72300 IMPROVEMENTS			
3,714.01	0.00	2,400	72500 OFFICE EQPT.			
2,756.96	1,946.66	0	72600 OTHER EQPT.			
<hr/>						
6,980.97	1,946.66	2,400	79999 TOTAL CAPITAL OUTLAY	0	0	0
<hr/>						
INTERFUND TRANSFERS						
0.00	0.00	36,783	90055 TO D-A-B GRANT FUND	35,095	35,095	12,968
<hr/>						
0.00	0.00	36,783	90990 TOTAL INTERFUND TRANS	35,095	35,095	12,968

Date : 7/07/97
 Time : 11:38
 Rte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 10 GENERAL FUND
 Dept : 190 SENIOR SERVICES

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
87,462.17	103,390.42	151,078	99000 TOTAL DEPT EXP	98,047	98,047	127,423

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 2

FUND: 10 GENERAL

DEPARTMENT: 190 SENIOR SERVICES

MATERIALS & SERVICES

**SUB-LINE
ITEM TOTAL LINE TOTAL**

61010 ADVERTISING:

Newspaper and radio	500	<u>500</u>
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61130 CONTRACTING SERVICES:

Program/Activity Instruction	1,000	<u>1,000</u>
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61200 RENTAL DEPOSIT REFUNDS:

	100	<u>100</u>
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61240 DEPARTMENT/OPERATING EXPENSE:

Employee Assistance Program, misc. expenses	160	<u>160</u>
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61250 DEPARTMENT/OPERATING SUPPLIES:

Program supplies, special events, decorations, and entertainment	2,500	<u>2,500</u>
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61290 DUES & SUBSCRIPTIONS:

OASC Membership	40	
MLPC Video licence	90	
Environmental Health (kitchen license)	10	<u>140</u>

61300 DUPLICATION:

Photo copy service contract	500	
Supplies for copy machine, forms, letterhead	500	
Senior Center Newsletter	2,652	<u>3,652</u>

61320 EDUCATION & TRAINING:

Workshops, seminars, classes	250	<u>250</u>
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61401 UNEMPLOYMENT

	523	<u>523</u>
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PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 2

FUND: 10 GENERAL

DEPARTMENT: 190 SENIOR SERVICES

MATERIALS & SERVICES

SUB-LINE

ITEM TOTAL LINE TOTAL

61560 MAINTENANCE/BUILDING & GROUNDS:

Boiler repairs	2,000	
Miscellaneous building repairs	1,200	
Miscellaneous grounds repairs	600	<u>3,800</u>

61570 MAINTENANCE/EQUIPMENT:

Office equipment	500	
Kitchen equipment	300	
Miscellaneous equipment	200	<u>1,000</u>

61600 MEETINGS & CONFERENCES:

Oregon Association of Senior Centers conference and business meeting expenses	650	<u>650</u>
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61700 OFFICE & COMPUTER SUPPLIES:

General office and computer needs, supplies for newsletter	2,000	<u>2,000</u>
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61820 POSTAGE:

Senior Center Newsletters	2,100	<u>2,100</u>
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61840 REFRESHMENT PURCHASES:

Food and beverages	250	<u>250</u>
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61900 UTILITIES:

Electric	3,220	
Heating oil	1,500	
Garbage	980	<u>5,700</u>

INTERFUND TRANSFERS:

90055 TO DIAL-A-BUS GRANT FUND:	12,968	<u>12,968</u>
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PROGRAM INFORMATION

NON-DEPARTMENTAL

Page 1 of 1

PROGRAM DESCRIPTION:

The Non-departmental activity provides a department to centralize costs which are shared by all General Fund activities. Cost accounting by department for telephone, electricity, postage, insurance, and other shared expenses is inappropriate under current governmental accounting practices for a unit of government our size. Also, this department provides the accounting for transfers from the General Fund, operating contingency for the fund, and unappropriated ending fund balance.

A new transfer for 1997-98 is to pay for debt service on a loan for major city hall repairs. The amount borrowed will be approximately 150,000. The primary source of funds will be the collections from nonrestricted repayments of housing rehabilitation loans and the water and wastewater utilities. The secondary resource will be the general fund.

Date : 7/07/97
 Time : 11:38
 Date Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 10 GENERAL FUND
 Dept : 195 NON-DEPARTMENTAL

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
MATERIALS & SERVICES						
6,630.29	4,263.27	4,000	61010 ADVERTISING	1,500	1,500	1,500
3,632.56	4,412.24	4,500	61013 AUDIT EXPENSE	4,750	4,750	4,750
974.10	642.10	1,200	61015 CODIFICATION (ADMIN)	1,000	1,000	1,000
38,230.61	35,869.74	28,000	61120 COMMUNICATION (GEN'L)	25,700	25,700	25,700
1,478.10	1,028.40	1,500	61124 COMPUTER EXPENSE	1,500	1,500	1,500
25,050.13	15,108.47	1,500	61130 CONTRACT SERVICES	1,500	1,500	1,500
2,335.95	1,082.85	1,000	61149 MOWING EXPENSES	1,000	1,000	1,000
1,738.33	3,576.80	2,000	61240 DEPT/OPERATING EXPENSE	500	500	500
10,420.16	13,244.08	11,700	61290 DUES & SUBSCRIPTIONS	9,700	9,700	9,700
8,593.28	6,068.93	7,000	61300 DUPLICATION	5,200	5,200	5,200
0.00	0.00	5,000	61310 ELECTIONS	100	100	100
4,500.00	4,500.00	4,500	61355 CITY GRANTS	4,500	4,500	
34,447.18	37,500.00	37,500	61400 INSURANCE	37,500	37,500	37,500
1,153.00	3,462.41	2,650	61420 INS REPAIR & DEDUCT	2,650	2,650	2,650
22,788.10	28,144.68	25,000	61560 MAINT/BLDG (GEN'L)	12,500	12,500	12,500
12,662.14	12,803.26	12,000	61820 POSTAGE	13,900	13,900	16,000
0.12	333.63	500	61830 PROPERTY TAXES	500	500	500
11,008.29	9,824.62	10,000	61900 UTILITIES (GEN'L)	10,000	10,000	10,000
185,642.34	181,865.48	159,550	69999 TOTAL MAT & SERV	134,000	134,000	131,600
CAPITAL OUTLAY						
0.00	0.00	0	72300 IMPROVEMENTS			
10,510.60	15,803.00	100,000	72500 OFFICE EQPT.			
8,208.00	12,221.83	14,000	72600 OTHER EQPT.			
18,718.60	28,024.83	114,000	79999 TOTAL CAPITAL OUTLAY	0	0	0
CONTINGENCIES						
0.00	0.00	125,333	80005 OPERATING CONTINGENCY	75,000	75,000	72,014
0.00	0.00	0	80030 RES - MED INS			
0.00	0.00	125,333	89999 TOTAL CONTINGENCIES	75,000	75,000	72,014
INTERFUND TRANSFERS						
0.00	0.00	0	90017 TO CITY HALL REPAIR FD	16,557	16,557	16,557
10,000.00	0.00	0	90018 TO SANTIAM TRAV STAT			
8,000.00	0.00	0	90020 TO BLDING INSP FD			
0.00	15,000.00	0	90025 TO GIS			
0.00	0.00	0	90030 TO USFS GRANT-CHEADLE			

Date : 7/07/97
 Time : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 10 GENERAL FUND
 Dept : 195 NON-DEPARTMENTAL

94-95	95-96	96-97		97-98			
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud	
0.00	33,620.00	0	90053 TO FED COMM POLICING G				
0.00	0.00	0	90054 TO ORE SCHOOL POLICING				
29,606.00	30,020.00	0	90055 TO D-A-B GRANT FUND				
0.00	0.00	0	90084 TO 96 Hsing REHAB				
2,500.00	4,000.00	1,500	90105 TO EQPT ACQ & REP FUND	1,500	1,500	1,500	
8,458.00	0.00	0	90110 TO LIBR/SR CNTR TRUST				
0.00	0.00	0	90138 TO STR CAP PROJECTS				
78,564.00	82,640.00	1,500	90990 TOTAL INTERFUND TRANS	18,057	18,057	18,057	
UNAPPROPRIATED							
0.00	0.00	50,000	92010 UNAPROP END FUND BAL	50,000	50,000	6,675	
0.00	0.00	50,000	92199 TOTAL UNAPPROPRIATED	50,000	50,000	6,675	
DEBT SERVICE							
285,000.00	300,000.00	500,000	95500 LOAN PRINCIPLE-TAN	500,000	500,000	800,000	
0.00	0.00	0	95501 LOAN PRINC				
12,966.14	12,520.88	30,000	95600 LOAN INTEREST-TAN	30,000	30,000	40,000	
0.00	0.00	0	95601 LOAN INT				
297,966.14	312,520.88	530,000	95999 TOTAL DEBT SERVICE	530,000	530,000	840,000	
580,891.08	605,051.19	980,383	99000 TOTAL DEPT EXP	807,057	807,057	1,068,346	
499,080.55-	504,771.14-	100,000	99450 TTL REV/EXP (SURP)/DEF	73,318	0	0	
499,080.55-	504,771.14-	100,000	99500 FUND TOTAL (SURP)/DEF	73,318	0	0	

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 3

FUND: 10 - GENERAL

DEPARTMENT: 195 - NON-DEPARTMENTAL

MATERIALS & SERVICES

SUB-LINE

ITEM TOTAL LINE TOTAL

61010 ADVERTISING:

Budget and other public hearing notices; budget summaries, election notices; affirmative action advertising, requests for bids & proposals, and other advertising required by law

1,500

1,500

61013 AUDIT EXPENSE:

General fund share of city audit

4,750

4,750

61015 CODIFICATION EXPENSE:

Compilation and one year's update of city ordinances

1,000

1,000

61120 COMMUNICATIONS:

Local & long distance service for all city departments

25,700

25,700

61124 COMPUTER EXPENSE:

General fund share of service & repair, hardware, software, programming, modem for mainframe

1,500

1,500

61130 CONTRACT SERVICES:

Storage rental

1,500

1,500

61149 MOWING EXPENSE:

1,000

1,000

61240 DEPARTMENT/OPERATING EXPENSE:

Special operational expenses shared among departments

500

500

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 3

FUND: 10 - GENERAL

DEPARTMENT: 195 - NON-DEPARTMENTAL

MATERIALS & SERVICES

SUB-LINE

ITEM TOTAL LINE TOTAL

61290 DUES & SUBSCRIPTIONS:

Council of Governments	7,700	
LGPI	900	
Lebanon Chamber of Commerce	1,100	<u>9,700</u>

61300 DUPLICATION:

Service & repair of photocopiers; printing costs	5,200	<u>5,200</u>
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61310 ELECTIONS:

Elections costs charged by Linn County	100	<u>100</u>
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61400 INSURANCE:

Fidelity Bonds, fire, liability, vehicle, special property coverages	37,500	<u>37,500</u>
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61420 INSURANCE REPAIR & DEDUCTIBLE:

	2,650	<u>2,650</u>
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61560 MAINTENANCE/BUILDING & GROUNDS:

Janitorial service for City Hall offices, Senior Center, City Shops, Police Department & Library; paper products and other janitorial supplies; general maintenance & repairs on City Hall	12,500	<u>12,500</u>
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61820 POSTAGE:

Postage expense for General Fund activities	16,000	<u>16,000</u>
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61830 PROPERTY TAXES:

Taxes to Linn County on Transfer Station	500	<u>500</u>
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PROGRAM EXPENDITURE DETAIL SHEET

Page 3 of 3

FUND: 10 - GENERAL

DEPARTMENT: 195 - NON-DEPARTMENTAL

MATERIALS & SERVICES

**SUB-LINE
ITEM TOTAL LINE TOTAL**

61900 UTILITIES:

Electricity for City Hall offices & Police Department	10,000	<u>10,000</u>
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INTERFUND TRANSFERS

90105 TO EQUIPMENT REPLACEMENT & ACQUISITION:

Computer replacement reserve (Finance Department)	1,500	
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90017 TO CITY HALL REPAIR FUND:

Debt service on city hall repairs done in 1997	16,557	<u>18,057</u>
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DEBT SERVICE

Repayment of short-term borrowing for General Fund deficit

Principal	800,000	
Interest	40,000	<u>840,000</u>

DEBT SERVICE FUND

PROGRAM INFORMATION

12/01/75 G.O. BONDS, 1975 SEWER TREATMENT PLANT BONDS

Page 1 of 1

PROGRAM DESCRIPTION:

In 1975, a general obligation bond was issued for \$1,649,575 for sewer treatment plant improvements. This obligation is now fully repaid. At the direction of City Council, delinquent taxes which are collected from now on will be transferred to the Wastewater Fund.

Date : 7/07/97
 Time : 11:38
 Date Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 30 DEBT SERVICE FUNDS
 Dept : 314 G.O. FUND REVENUE

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
52,343.79	8,753.67	0	47010 CURRENT PROPERTY TAXES	5,000	5,000	5,000
7,888.64	4,895.52	5,000	47020 DELINQUENT PROP TAXES	500	500	500
1,940.89	965.99	500	48100 INTEREST ON INVESTMENT			
100.32	1.69	0	48101 INTEREST ON TAXES			
0.00	0.00	0	49105 FROM STR CAP PROJ			
34,642.75	41,666.39	4,500	49901 BEGINNING BALANCE	100	100	100
96,916.39	56,283.26	10,000	49998 TOTAL REVENUE	5,600	5,600	5,600
INTERFUND TRANSFERS						
0.00	0.00	10,000	90123 TO WASTEWATER	5,600	5,600	5,600
0.00	0.00	0	90138 TO STR CAP PROJECTS			
0.00	0.00	10,000	90990 TOTAL INTERFUND TRANS	5,600	5,600	5,600
UNAPPROPRIATED						
0.00	0.00	0	92010 UNAPROP END FUND BAL			
0.00	0.00	0	92199 TOTAL UNAPPROPRIATED	0	0	0
DEBT SERVICE						
50,000.00	50,000.00	0	95100 BOND PRINCIPAL			
5,250.00	1,750.00	0	95200 BOND INTEREST			
55,250.00	51,750.00	0	95999 TOTAL DEBT SERVICE	0	0	0
55,250.00	51,750.00	10,000	99000 TOTAL DEPT EXP	5,600	5,600	5,600
41,666.39-	4,533.26-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 30 - DEBT SERVICE FUNDS

DEPARTMENT: 314 - G.O. FUND REVENUE

INTERFUND TRANSFERS

SUB-LINE

ITEM TOTAL LINE TOTAL

90123 TO WASTEWATER FUND:

5,600

5,600

PROGRAM INFORMATION

DEFEASED BONDS

Page 1 of 1

PROGRAM DESCRIPTION:

In 1993, the City refunded Wastewater Bonds issued in 1990 and Water Certificates of Participation issued in 1991 for savings of \$505,285 and \$224,950 respectively. The debt service is repaid from funds received by the sale of the refunding issue and the interest earnings there on, which are held in trust by First Interstate Bank. Debt service on the new issues is budgeted in Water and Wastewater Debt Service funds.

Date : 7/07/97
 Time : 11:38
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 30 DEBT SERVICE FUNDS
 Dept : 315 DEFEASED BONDS

94-95	95-96	96-97		97-98			
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud	
REVENUES							
0.00	0.00	0	48100 INTEREST ON INVESTMENT				
0.00	0.00	452,715	49901 BEGINNING BALANCE	452,715	452,715	452,715	
0.00	0.00	452,715	49998 TOTAL REVENUE	452,715	452,715	452,715	
DEBT SERVICE							
0.00	0.00	0	95100 BOND PRINCIPAL				
0.00	0.00	0	95104 PRIN-85 WTR REFIN				
0.00	0.00	0	95105 PRIN-90 WW BONDS				
0.00	0.00	0	95106 PRIN-91 WTR BONDS				
0.00	0.00	0	95200 BOND INTEREST				
0.00	0.00	0	95204 INT-85 WTR REFIN				
0.00	0.00	254,625	95205 INT-90 WW BONDS	254,625	254,625	254,625	
0.00	0.00	198,090	95206 INT-91 WTR BONDS	198,090	198,090	198,090	
0.00	0.00	452,715	95999 TOTAL DEBT SERVICE	452,715	452,715	452,715	
0.00	0.00	452,715	99000 TOTAL DEPT EXP	452,715	452,715	452,715	
0.00	0.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0	

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 30 - DEBT SERVICE FUNDS

DEPARTMENT: 315 - DEFEASED BONDS

DEBT SERVICES

SUB-LINE

ITEM TOTAL

LINE TOTAL

95205 INTEREST - 90 WASTEWATER BONDS:

254,625

254,625

95206 INTEREST - 91 WATER BONDS:

198,090

198,090

PROGRAM INFORMATION
AIRPORT AREA DEBT SERVICE

Page 1 of 1

PROGRAM DESCRIPTION:

In 1995-96 the City borrowed \$340,000 from the special public works fund to build improvements near the airport. This loan will be repaid from a number of sources, including revenue from the sale of property in the area, a donation from the benefitting property owner, water SDC funds, interest earnings, and a small contribution from the water and wastewater funds. Thus, \$142,740 of city funds has been leveraged to build infrastructure improvements of over \$1,000,000 as well as to pay the interest and principal on the \$340,000. The debt will be repaid by placing the funds in an escrow account so that the debt was fully defeased in 1996. Defeased means that sufficient funds are set aside initially for full repayment of the debt. Securities are purchased with these funds so that the interest earnings will be sufficient to repay in the time required. When the debt is fully repaid, any surplus funds will be returned to the water SDC funds.

Date : 7/07/97
 Time : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 30 DEBT SERVICE FUNDS
 Dept : 316 AIRPORT AREA DEBT SERVICE

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	90,000.00	0	45010 REV FROM SALE OF PROP			
0.00	70,000.00	0	48053 DONATIONS			
0.00	6,373.54	0	48100 INTEREST ON INVESTMENT			
0.00	0.00	29,304	49022 FROM WATER FUND			
0.00	0.00	58,696	49025 FROM W WATER FUND			
0.00	92,000.00	0	49135 FROM SDC-WATER			
0.00	0.00	280,000	49901 BEGINNING BALANCE	33,365	33,365	33,365
0.00	258,373.54	368,000	49998 TOTAL REVENUE	33,365	33,365	33,365
MATERIALS & SERVICES						
0.00	0.00	0	61130 CONTRACT SERVICES			
0.00	0.00	0	69999 TOTAL MAT & SERV	0	0	0
UNAPPROPRIATED						
0.00	0.00	0	92010 UNAPROP END FUND BAL			
0.00	0.00	0	92199 TOTAL UNAPPROPRIATED	0	0	0
DEBT SERVICE						
0.00	0.00	368,000	95100 BOND PRINCIPAL	8,564	8,564	8,564
0.00	0.00	0	95200 BOND INTEREST	24,801	24,801	24,801
0.00	0.00	368,000	95999 TOTAL DEBT SERVICE	33,365	33,365	33,365
0.00	0.00	368,000	99000 TOTAL DEPT EXP	33,365	33,365	33,365
0.00	258,373.54	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 30 - DEBT SERVICE FUNDS

DEPARTMENT: 316 - SWPF AIRPORT PROJECT

DEBT SERVICE:

SUB-LINE

ITEM TOTAL

LINE TOTAL

95100 BOND PRINCIPAL:

8,564

8,564

95200 BOND INTEREST:

24,801

24,801

PROGRAM INFORMATION
WATER BONDS DEBT SERVICE

Page 1 of 1

PROGRAM DESCRIPTION:

In 1995-96 the water bond issue for the original purchase of the water system was refinanced, resulting in a savings of \$426,000 to rate payers. These funds were set aside for replacement and repair of aging city waterlines. As a result of this refunding the city is now able to levy a tax for bond repayment. For 1997-98, a tax will be levied to repay the debt service. The savings to the water fund will be used for a 5% rate decrease and 75% of the debt service, \$332,247 for 1997-98 will be placed in small waterline replacement fund this year. Debt service revenue requirements requiring a tax levy in future years will average around \$450,000.

Date : 7/07/97
 Time : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 30 DEBT SERVICE FUNDS
 Dept : 317 WATER BONDS

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	650,783	47010 CURRENT PROPERTY TAXES	384,052	384,052	384,052
0.00	0.00	0	47020 DELINQUENT PROP TAXES	35,000	35,000	35,000
0.00	0.00	5,000	48100 INTEREST ON INVESTMENT	5,000	5,000	20,000
0.00	0.00	0	48101 INTEREST ON TAXES			
0.00	0.00	0	49901 BEGINNING BALANCE	360,000	360,000	404,489
0.00	0.00	655,783	49998 TOTAL REVENUE	784,052	784,052	843,541
0.00	0.00	655,783	49999 TOTAL REVENUE	784,052	784,052	843,541
UNAPPROPRIATED						
0.00	0.00	344,672	92010 UNAPROP END FUND BAL	344,709	344,709	404,198
0.00	0.00	344,672	92199 TOTAL UNAPPROPRIATED	344,709	344,709	404,198
DEBT SERVICE						
0.00	0.00	105,000	95100 BOND PRINCIPAL	240,000	240,000	240,000
0.00	0.00	206,111	95200 BOND INTEREST	199,343	199,343	199,343
0.00	0.00	311,111	95999 TOTAL DEBT SERVICE	439,343	439,343	439,343
0.00	0.00	655,783	99000 TOTAL DEPT EXP	784,052	784,052	843,541
0.00	0.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 30 - DEBT SERVICE FUNDS
DEPARTMENT: 317 - WATER BONDS

DEBT SERVICE:

SUB-LINE
ITEM TOTAL LINE TOTAL

95100 BOND PRINCIPAL:

240,000

240,000

95200 BOND INTEREST:

199,343

199,343

PROGRAM INFORMATION
CAPITAL PROJECTS INTERIM FINANCING

Page 1 of 1

PROGRAM DESCRIPTION:

The city has been fortunate to receive a number of state and federal grants to help with construction of infrastructure projects. These grants are generally reimbursing grants, which means the city pays the bills to the contractors and sends them to the granting agency to be reimbursed. Funds are borrowed from the bank as interim financing. We use this method when the bank charges us less than what we earn on our investments, because interfund loans must pay what the city earns on its investments. In 1996-97, the city borrowed \$1,000,000 at 4.82%. In 1997-98 the city will borrow an amount not to exceed \$750,000. The exact amount will be determined in June, 1997.

Date : 7/07/97
 Time : 11:38
 Rte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 30 DEBT SERVICE FUNDS
 Dept : 318 CAP PROJ INTERIM FINANCING

94-95	95-96	96-97		97-98		
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud
<hr/>						
REVENUES						
0.00	0.00	0	41054 BANK LOAN FUNDS	750,000	750,000	750,000
0.00	0.00	0	48090 INTERIM FIN INTEREST	63,750	63,750	63,750
0.00	0.00	0	48100 INTEREST ON INVESTMENT			
<hr/>						
0.00	0.00	0	49998 TOTAL REVENUE	813,750	813,750	813,750
<hr/>						
DEBT SERVICE						
0.00	0.00	0	95510 REPAY OF INTERIM FIN	750,000	750,000	750,000
0.00	0.00	0	95590 INT ON INTERIM FIN	63,750	63,750	63,750
<hr/>						
0.00	0.00	0	95999 TOTAL DEBT SERVICE	813,750	813,750	813,750
<hr/>						
0.00	0.00	0	99000 TOTAL DEPT EXP	813,750	813,750	813,750
<hr/>						
0.00	0.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 30 - DEBT SERVICE FUNDS

DEPARTMENT: 318 - CAPITAL PROJECTS INTERIM FINANCING

<u>DEBT SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
95510 REPAYMENT OF INTERIM FINANCING:	750,000	<u>750,000</u>
95590 INTEREST ON INTERIM FINANCING:	63,750	<u>63,750</u>

PROGRAM INFORMATION
CITY HALL REPAIRS DEBT SERVICE

Page 1 of 1

PROGRAM DESCRIPTION:

The city will borrow up to \$150,000 for major repairs to city hall. The cost to repay the debt is budgeted in this fund. The sources of funding are unrestricted housing rehabilitation loan collections with a backup from the General Fund (75%) and from Water and Sewer (12.5% each) Utilities Funds. More information about the actual repairs can be found in the narrative to the city hall repairs fund in the Intergovernmental Fund.

Date : 7/07/97
 Time : 11:38
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 30 DEBT SERVICE FUNDS
 Dept : 319 CITY HALL REPAIR DEBT SERVICE

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	0	48100 INTEREST ON INVESTMENT			
0.00	0.00	0	49010 FROM GENERAL FUND	16,557	16,557	16,557
0.00	0.00	0	49022 FROM WATER FUND	2,760	2,760	2,760
0.00	0.00	0	49025 FROM W WATER FUND	2,760	2,760	2,760
0.00	0.00	0	49901 BEGINNING BALANCE			
0.00	0.00	0	49998 TOTAL REVENUE	22,077	22,077	22,077
UNAPPROPRIATED						
0.00	0.00	0	92010 UNAPROP END FUND BAL			
0.00	0.00	0	92199 TOTAL UNAPPROPRIATED	0	0	0
DEBT SERVICE						
0.00	0.00	0	95501 LOAN PRINC	10,077	10,077	10,077
0.00	0.00	0	95601 LOAN INT	12,000	12,000	12,000
0.00	0.00	0	95999 TOTAL DEBT SERVICE	22,077	22,077	22,077
0.00	0.00	0	99000 TOTAL DEPT EXP	22,077	22,077	22,077
0.00	0.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0
41,666.39-	262,906.80-	0	99500 FUND TOTAL (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 30 - DEBT SERVICE FUNDS
DEPARTMENT: 319 - CITY HALL REPAIRS

DEBT SERVICES

SUB-LINE
ITEM TOTAL LINE TOTAL

95501	LOAN PRINCIPAL:	10,077	<u>10,077</u>
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95601	LOAN INTEREST:	12,000	<u>12,000</u>
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ENTERPRISE FUND

PROGRAM INFORMATION

WATER UTILITY

Page 1 of 4

PROGRAM DESCRIPTION:

The responsibilities of the water utility are twofold. First, the treatment of raw water, which is accomplished at the Water Treatment Facility at 2nd and A Streets. The City contracts for the operation of the Water Treatment Plant with Operations Management International (OMI). Second, the transmission, storage, and distribution of treated water. The treatment process consists of a combination of chemical and filtration treatment. The plant operates at an average of 1.7 million gallons per day, and has an effective capacity of 4.0 million gallons per day.

Transmission, storage and distribution of the water after treatment is handled by the Water Section of the Public Works Maintenance Services Division and the Engineering Services Division.

The City has approximately 54 miles of water main ranging in size from 2 to 16 inches in diameter. The mains are made up of many different materials that reflect technology and economics of the era in which they were installed. There is steel, ductile, cast iron, galvanized steel, asbestos-cement, P.V.C. plastic, and even a small amount of old wooden pipe has been reported but not confirmed.

Storage facilities consist of two, 2-million gallon storage tanks — one located on East Grant Street, and one south of Vaughan Lane on South 5th Street. These tanks help equalize the pressure in the entire water system, and also serve for storage of water in the event the treatment plant stops producing water for a short period of time.

The system terminates in about 4,000 services. All are metered with the exception of a few that are strictly for use in case of fire. Most of our services to residences are 3/4" lines consisting of either galvanized or copper pipe.

The City maintains approximately 300 fire hydrants for fire protection of both family homes and businesses. This is a very important part of the water system. Our ability to provide adequate water for fire protection is a vital component in the calculation of fire insurance rates for the residences and businesses served by the city system.

General maintenance of the system includes repair of main and service line leaks; adding new services as needed; repair, testing and replacement of meters; repair of main line valves; general service orders; turning services off and on; and helping customers with complaints about the taste

PROGRAM INFORMATION

WATER UTILITY

Page 2 of 4

PROGRAM DESCRIPTION: (continued)

of their water and leaks they may have. We test the water in the system, and flush dead-end lines and poor circulation areas. Once or twice a year we try to completely flush the system. We recently completed an extensive residential meter replacement program. Other maintenance includes taking care of the non-potable water system at Santiam Canal Industrial Park.

Our cross-connection control program is now well underway. We have inspected and required protection for our water system at many businesses with the highest degree of hazard. Mortuaries and medical facilities were top on the list.

Our vehicle maintenance is performed by the Lebanon Fire District. We pay for one mechanic and the Fire District provides another mechanic, supervision, a shop and equipment. This has been a cost effective arrangement and will continue.

Larger construction and major maintenance projects are included in the Water Capital Improvement Program managed by the Engineering Services Division. Engineering personnel design improvements, contract for construction, supervise construction activity, and provide contract administration services.

Engineering personnel determine the needs of industrial, institutional and other large users and calculate meter sizing and design service extensions to meet those needs. Where existing mainline flows are inadequate to meet the requirements of potential development, engineering staff utilizes computer modeling of the water system to find the most economical means of increasing flows.

Through the site review process, the Engineering Services Division evaluates proposed extensions to and uses of the water system. In this manner, engineering personnel ensure that the system grows in an orderly and predictable manner with no degradation of the service provided to current users, and in order to ensure compliance with the City's Water Facility Plan.

Billing and accounting services for the water and wastewater utilities are provided by the Finance Department. A private contractor (Metereaders) reads the meters and provides the readings to the city on a computer diskette which electronically passes the new readings into the computer.

PROGRAM INFORMATION

WATER UTILITY

Page 3 of 4

PROGRAM DESCRIPTION: (continued)

In 1995-96 a water bond issue was refinanced resulting in a savings of \$426,000 to rate payers. These funds were set aside for replacement and repair of aging city water lines. In addition, as a result of this refunding, the City is now able to levy a tax for bond repayment if the City Council so chooses. For 1997-98 a tax will be levied to repay the debt service. The savings to the water fund will be used for a 5% rate decrease and approximately \$595,000, which includes the savings and some cash accumulated from prior years, will also be used for capital projects this year.

As in years past, the Water Section has hired one temporary maintenance worker for four months. This is necessary because in the warmer months the water crew must provide increased assistance to construction activity outside the regular maintenance division work, and in the summer more water leaks appear.

In January, 1990, as part of its commitment to create a stable funding base, the City Council approved the first in a series of proposed rate increases intended to provide the funding for badly needed improvements to the water system. The rate increases were based on certain assumptions, two of which affect the budget process. They are that costs for materials and services should increase at no more than 4% per year, and costs for personnel should increase no more than 6% per year for a combined average increase in operating expenses of 5%. The City has never exceeded these guidelines since they were instituted.

PROGRAM INFORMATION

WATER UTILITY

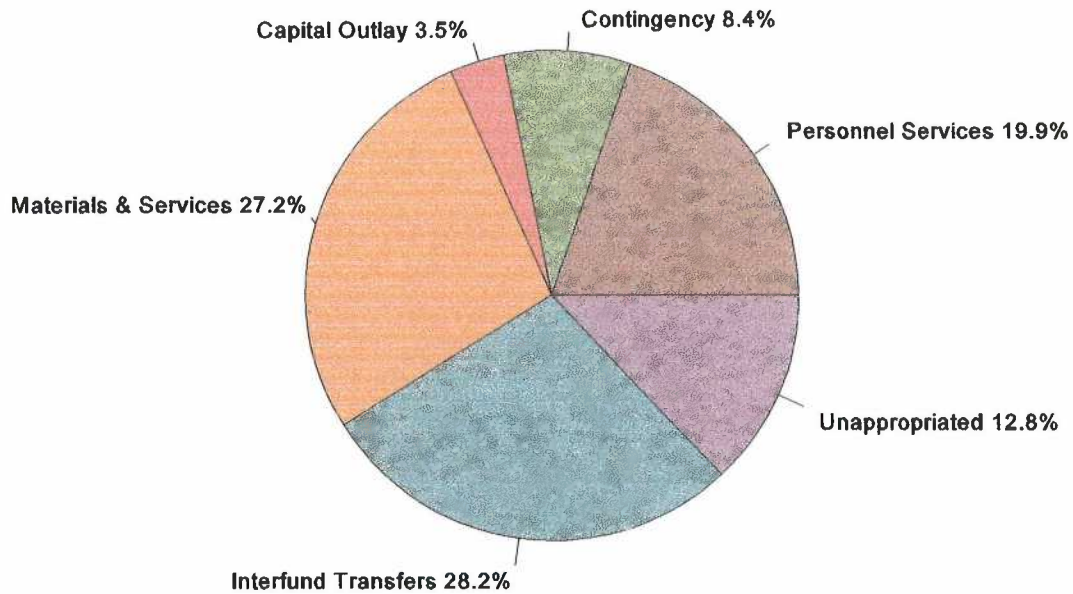
Page 4 of 4

POSITIONS:

	<u>1996-97</u>	<u>1997-98</u>
Accounting Clerk II (2)	1.0000 FTE	1.0000 FTE
Administrative Assistant	.0300 FTE	.1800 FTE
City Administrator	.2400 FTE	.2400 FTE
City Planner	.0000 FTE	.2100 FTE
Crew Chief	1.0000 FTE	1.0000 FTE
Director of Public Works	.1800 FTE	.1800 FTE
Engineering Associate (Development)	.2200 FTE	.2700 FTE
Engineering Associate (Facility Planning)	.2500 FTE	.1000 FTE
Engineering Division Manager	.1200 FTE	.1200 FTE
Engineering Tech I (Development)	.2500 FTE	.2500 FTE
Engineering Tech II (Information System)	.0000 FTE	.1000 FTE
Environmental Specialist (Facility Planning)	.3400 FTE	.4000 FTE
Finance Director	.2700 FTE	.2700 FTE
Finance Operations Manager	.3000 FTE	.3000 FTE
Information Systems Specialist	.1500 FTE	.2000 FTE
Maintenance Division Manager	.2800 FTE	.2800 FTE
Maintenance Supervisor	.4000 FTE	.4000 FTE
Maintenance Worker (2.33)	2.3300 FTE	2.3300 FTE
Payroll Specialist - Confidential	.2100 FTE	.2100 FTE
Project Engineer (Development)	.0000 FTE	.1000 FTE
Secretary Accounts Payable	.2900 FTE	.2900 FTE
Secretary/Data Entry	.0500 FTE	.0600 FTE
Secretary (2)	.1800 FTE	.2200 FTE
Senior Maintenance Worker	<u>1.0000 FTE</u>	<u>1.0000 FTE</u>
 SUBTOTAL	 9.0900 FTE	 9.6700 FTE
 Clerk Typist-Administration (part time)	 .1164 FTE	 .0000 FTE
Temporary Maintenance Worker	.3300 FTE	.3300 FTE
Temporary Public Works Secretary	.0000 FTE	.0592 FTE
Temporary Public Works Secretary (PW Scanning)	<u>.0250 FTE</u>	<u>.0639 FTE</u>
 TOTAL	 9.5614 FTE	 10.1231 FTE
 Contract - City Attorney	 7.13% of contract wage	
Contract - Secretary Services for City Council	23% of contract wage	
Mayor and City Council	23% of wage	

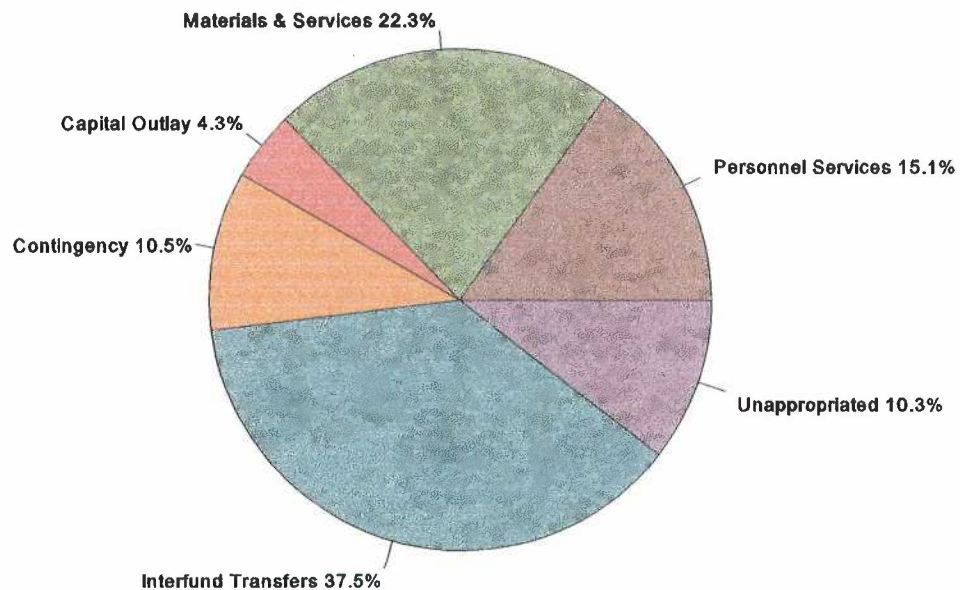
CITY OF LEBANON

Water Utility 1997-98 \$2,295,600



BUDGET COMPARISON

Water Utility 1996-97 \$2,717,100



Date : 7/07/97
Time : 11:38
Report Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/07/97

Fund : 40 ENTERPRISE FUNDS
Dept : 430 WATER UTILITY

94-95	95-96	96-97		97-98		
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	4,005,855.17	0	42030 BOND SALE PROCEEDS			
1,140.00	1,095.00	1,500	48042 CREDIT CHECKS	1,100	1,100	1,100
27,228.15	20,988.33	26,000	48051 DEPOSITS RECEIVED	26,000	26,000	26,000
0.00	0.00	0	48060 ENGINEERING FEES			
30,883.04	88,312.26	100,000	48100 INTEREST ON INVESTMENT	35,000	35,000	40,000
1,695,380.59	1,755,366.45	1,643,500	48121 WATER FEES	1,643,500	1,643,500	1,643,500
34,732.37	31,519.75	59,000	48140 MISCELLANEOUS REVENUE	30,000	30,000	30,000
0.00	0.00	12,100	49027 FROM 1993 HSG REHAB			
582,744.69	647,148.81	875,000	49901 BEGINNING BALANCE	560,000	560,000	600,000
2,372,108.84	6,550,285.77	2,717,100	49998 TOTAL REVENUE	2,295,600	2,295,600	2,340,600

PERSONNEL SERVICES						
278,309.49	284,600.72	295,427	50001 SALARIES	325,064	325,064	325,064
100,811.25	97,693.55	110,162	50003 FRINGE BENEFITS	127,602	127,602	127,602
2,026.15	1,372.21	2,019	50250 PART TIME			
0.00	0.00	0	50255 PARENTAL LEAVE EXPENSE			
4,740.48	5,247.59	2,589	50600 OVERTIME	3,599	3,599	3,599
385,887.37	388,914.07	410,197	59999 TOTAL PERSONNEL SERV	456,265	456,265	456,265

MATERIALS & SERVICES						
0.00	0.00	0	60300 DEPRECIATION			
0.00	300.23	30	61009 ADVERTISING (PW)	30	30	30
827.20	1,054.34	500	61010 ADVERTISING	500	500	500
416.60	458.15	50	61011 ADVERTISING (ENG)	500	500	500
1,318.46	471.62	200	61012 ADVERTISING (MAINT)	200	200	200
2,016.22	1,733.38	2,000	61013 AUDIT EXPENSE	2,125	2,125	2,125
487.06	321.06	600	61015 CODIFICATION (ADMIN)	600	600	600
3,601.80	3,024.03	4,500	61120 COMMUNICATION (GEN'L)	4,500	4,500	4,500
99.00	27.22	0	61121 COMMUNICATION (ENG)	50	50	50
999.26	1,141.35	800	61122 COMMUNICATION (MAINT)	800	800	800
233.16	106.99	300	61123 COMMUNICATION (PW)	340	340	340
2,908.47	2,044.94	2,900	61124 COMPUTER EXPENSE	2,900	2,900	2,900
0.00	500.00	1,735	61126 COMPUTER EXP (ENG)	1,500	1,500	1,500
1,282.02	32.68	1,300	61127 COMPUTER EXP (MAINT)	1,300	1,300	1,300
235.12	1,388.80	850	61128 COMPUTER EXP (PW)	850	850	850
23,167.64	60,456.97	49,498	61130 CONTRACT SERVICES	45,096	45,096	45,096
282,422.28	289,955.05	339,631	61131 CONTRACT SERVICES (PW)	363,705	363,705	363,705
19,150.33	1,356.79	4,493	61133 CONTRACT SERV (ENG)	4,000	4,000	4,000
10,544.08	16,951.70	31,190	61134 CONTRACT SERV (MAINT)	31,190	31,190	31,190
27,584.13	24,477.34	25,000	61200 DEPOSITS REFUNDED	25,000	25,000	25,000

ate : 7/07/97
Time : 11:38
e Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/07/97

Fund : 40 ENTERPRISE FUNDS
Dept : 430 WATER UTILITY

94-95	95-96	96-97		97-98		
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud
<hr/>						
1,164.55	2,528.56	1,700	61239 OPERATING EXP (ADMIN)	200	200	200
2,723.16	12,411.34	2,678	61240 DEPT/OPERATING EXPENSE	2,678	2,678	2,678
167.80	339.55	9,050	61241 OPERATING EXP (ENG)	9,000	9,000	9,000
39,491.97	37,032.74	39,570	61242 OPERATING EXP (MAINT)	39,570	39,570	39,570
20,624.80	18,194.14	1,450	61243 OPERATING EXP (PW)	1,450	1,450	1,450
8.93	100.00	100	61250 DEPT/OP SUPPLIES			
655.94	468.43	700	61251 OP SUPPLIES (ENG)	700	700	700
1,227.55	390.62	1,500	61252 OP. SUPPLIES (MAINT)	1,500	1,500	1,500
194.73	310.42	400	61253 OP SUPPLIES (PW)	400	400	400
700.26	724.45	900	61290 DUES & SUBSCRIPTIONS	400	400	400
94.16	318.00	260	61291 DUES & SUBSCRIPT (ENG)	200	200	200
279.36	193.00	450	61292 DUES & SUBS (MAINT)	450	450	450
934.86	891.00	930	61293 DUES & SUBSCRIPT (PW)	930	930	930
1,527.59	1,434.41	2,000	61299 DUPLICATION (GEN'L)	2,000	2,000	2,000
1,549.35	1,580.22	2,000	61300 DUPLICATION	2,000	2,000	2,000
0.00	0.00	0	61305 GRANT APPL (ADMIN)			
0.00	0.00	0	61310 ELECTIONS			
0.00	246.66	80	61319 ED & TRNG (ADMIN)	80	80	80
1,001.83	807.64	750	61320 EDUCATION & TRAINING	450	450	450
392.10	284.76	320	61321 EDUCATION & TRNG (ENG)	400	400	400
2,444.37	1,563.76	2,400	61322 ED & TRNG (MAINT)	2,400	2,400	2,400
840.81	576.35	500	61323 EDUCATION & TRNG (PW)	500	500	500
900.00	900.00	0	61355 CITY GRANTS			
13,658.34	17,000.00	17,000	61400 INSURANCE	17,000	17,000	17,000
246.62	209.61	1,000	61401 UNEMPLOY INS	2,500	2,500	2,500
957.25	1,607.59	1,000	61420 INS REPAIR & DEDUCT	1,000	1,000	1,000
20.10	172.00	200	61501 UNIFORMS (ENG)	100	100	100
1,274.77	1,778.45	1,850	61502 UNIFORMS (MAINT)	1,850	1,850	1,850
1,879.93	2,474.57	4,500	61560 MAINT/BLDG (GEN'L)	4,500	4,500	4,500
954.52	1,332.14	1,500	61562 MAINT/BLDG (MAINT)	1,500	1,500	1,500
151.71	225.90	400	61570 MAINT/EQPT	400	400	400
0.00	0.00	50	61571 MAINT/EQPT (ENG)	50	50	50
541.69	693.33	1,200	61572 MAINT/EQPT (MAINT)	1,200	1,200	1,200
7.71	14.34	150	61573 MAINT/EQPT (PW)	150	150	150
0.00	0.00	0	61580 MAINT/VEHICLES			
369.14	300.42	300	61581 MAINT/VEHICLES (ENG)	300	300	300
13,069.95	9,827.94	10,320	61582 MAINT/VEHICLES (MAINT)	10,700	10,700	10,700
200.45	263.45	200	61599 MTGS & CONF (ADMIN)	200	200	200
338.56	524.57	700	61600 MEETINGS & CONFERENCES	500	500	500
333.12	55.00	700	61601 MTGS & CONF (ENG)	700	700	700
484.69	681.44	800	61602 MTGS & CONF (MAINT)	800	800	800
304.08	770.88	1,200	61603 MTGS & CONF (PW)	1,200	1,200	1,200
1,866.47	1,752.40	1,500	61700 OFFICE SUPPLIES	2,000	2,000	2,000
145.12	300.45	400	61701 OFFICE SUPPLIES (ENG)	400	400	400
349.65	147.84	350	61702 OFF SUPPLIES (MAINT)	350	350	350
502.31	789.62	800	61703 OFFICE SUPPLIES (PW)	800	800	800
0.00	0.00	0	61800 PETROLEUM			
28.68	41.69	100	61801 PETROLEUM (ENG)	100	100	100
2,786.88	3,242.91	2,500	61802 PETROLEUM (MAINT)	2,500	2,500	2,500

Date : 7/07/97
Time : 11:38
Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/07/97

Fund : 40 ENTERPRISE FUNDS
Dept : 430 WATER UTILITY

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
7,795.13	8,363.27	6,500	61820 POSTAGE	8,000	8,000	8,000
2,085.71	3,077.52	6,500	61850 REFUNDS	4,000	4,000	4,000
0.00	2,237.94	4,000	61881 RENT (ENG)	5,000	5,000	5,000
0.00	0.00	1,050	61883 RENT (PW)	1,050	1,050	1,050
2,319.74	2,087.37	2,000	61900 UTILITIES (GEN'L)	2,000	2,000	2,000
2,179.50	3,586.25	3,000	61902 UTILITIES (MAINT)	3,000	3,000	3,000
509,068.77	550,657.58	605,085	69999 TOTAL MAT & SERV	624,344	624,344	624,344
CAPITAL OUTLAY						
0.00	0.00	0	72100 BUILDINGS			
0.00	549.92	3,175	72102 BUILDINGS (MAINT)	300	300	300
0.00	8,066.36	0	72300 IMPROVEMENTS			
3,874.88	668.09	0	72301 IMPROVEMENTS (ENG)			
0.00	5,776.90	20,000	72302 IMPROVEMENTS (MAINT)	10,000	10,000	20,000
0.00	0.00	19,000	72303 IMPROVEMENTS (PW)	2,000	2,000	5,000
6,077.00	4,550.75	1,100	72500 OFFICE EQPT.			
916.27	676.08	2,000	72501 OFFICE EQPT (ENG)	2,000	2,000	2,000
276.00	0.00	275	72502 OFFICE EQPT (MAINT)			
5,254.42	12,974.11	1,980	72503 OFFICE EQPT (PW)	2,100	2,100	2,100
11,998.47	6,760.00	6,605	72601 OTHER EQPT (ENG)	6,000	6,000	6,000
5,986.29	977.05	4,500	72602 OTHER EQPT (MAINT)	23,450	23,450	23,450
7,992.41	7,452.66	58,450	72603 OTHER EQPT (PW)	33,800	33,800	33,800
0.00	0.00	0	72802 VEHICLES (MAINT)			
42,375.74	32,319.20	117,085	79999 TOTAL CAPITAL OUTLAY	79,650	79,650	92,650
CONTINGENCIES						
0.00	0.00	285,419	80005 OPERATING CONTINGENCY	193,084	193,084	193,084
0.00	0.00	0	80030 RES - MED INS			
0.00	0.00	285,419	89999 TOTAL CONTINGENCIES	193,084	193,084	193,084
INTERFUND TRANSFERS						
257,378.00	249,549.00	251,468	90012 TO WATER BONDS	253,020	253,020	253,020
0.00	0.00	0	90017 TO CITY HALL REPAIR FD	2,760	2,760	2,760
18,000.00	20,000.00	43,228	90025 TO GIS	34,600	34,600	34,600
0.00	0.00	58,696	90032 TO SPWF LOAN			
0.00	0.00	0	90083 TO 93 HSG REHAB			
15,910.00	22,080.00	30,470	90105 TO EQPT ACQ & REP FUND	25,630	25,630	25,630
50,000.00	0.00	508,249	90120 TO WATER CIP			32,000
0.00	0.00	127,203	90122 TO SM WTR LINE REPLACE	332,247	332,247	332,247
341,288.00	291,629.00	1,019,314	90990 TOTAL INTERFUND TRANS	648,257	648,257	680,257

Date : 7/07/97
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 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 40 ENTERPRISE FUNDS
 Dept : 430 WATER UTILITY

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
UNAPPROPRIATED						
0.00	0.00	280,000	92010 UNAPROP END FUND BAL	294,000	294,000	294,000
0.00	0.00	280,000	92199 TOTAL UNAPPROPRIATED	294,000	294,000	294,000
DEBT SERVICE						
150,000.00	4,180,000.00	0	95100 BOND PRINCIPAL			
287,887.50	297,753.76	0	95200 BOND INTEREST			
437,887.50	4,477,753.76	0	95999 TOTAL DEBT SERVICE	0	0	0
1,716,507.38	5,741,273.61	2,717,100	99000 TOTAL DEPT EXP	2,295,600	2,295,600	2,340,600
55,601.46	809,012.16	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 12

FUND: 40 - ENTERPRISE
DEPARTMENT: 430 - WATER UTILITY

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61009 ADVERTISING (PW):		
Recruitment and legal ads	30	<u>30</u>
61010 ADVERTISING (FI):		
Personnel recruitment	100	
Public notices	400	<u>500</u>
61011 ADVERTISING (ENG):		
Personnel recruitment	500	<u>500</u>
61012 ADVERTISING (MT):		
Personnel recruitment	200	<u>200</u>
61013 AUDIT EXPENSE:		
Share of audit expense	2,125	<u>2,125</u>
61015 CODIFICATION EXPENSE (ADMIN):		
Compilation and one year's update of city ordinances	600	<u>600</u>
61120 COMMUNICATIONS (FI):		
Telephone - City Hall offices	4,500	<u>4,500</u>
61121 COMMUNICATIONS (ENG):		
Telephone - City Hall offices	50	<u>50</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 12

FUND: 40 - ENTERPRISE

DEPARTMENT: 430 - WATER UTILITY

MATERIALS & SERVICES

SUB-LINE

ITEM TOTAL LINE TOTAL

61122 COMMUNICATIONS (MT):

Cellular Phone service	425	
Service and repair of radio equipment	375	<u>800</u>

61123 COMMUNICATIONS (PW):

Pager	40	
Service and repair of radio/cellular equipment	300	<u>340</u>

61124 COMPUTER EXPENSE (FI):

Maintenance and repairs	1,000	
Programs and programming	1,900	<u>2,900</u>

61126 COMPUTER EXPENSE (ENG):

Network software	500	
Service and repair of hardware	500	
Statewide Area Network software	200	
Supplies	200	
Training	100	<u>1,500</u>

61127 COMPUTER EXPENSE (MT):

Service and repair of hardware	200	
Software	1,000	
Supplies	100	<u>1,300</u>

61128 COMPUTER EXPENSE (PW):

Service and repair of hardware	620	
Software	40	
Supplies	150	
Training	40	<u>850</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 3 of 12

FUND: 40 - ENTERPRISE

DEPARTMENT: 430 - WATER UTILITY

MATERIALS & SERVICES

**SUB-LINE
ITEM TOTAL LINE TOTAL**

61130 CONTRACT SERVICES (FD):

Unemployment Tax Claim Assistance	125	
City Administrator	23,161	
City Attorney	4,200	
Contract for Meter Readers	12,000	
Credit checks	400	
First Interstate Bank, bond administration	4,000	
Maintenance Agreement for Canofile (1/8)	175	
Secretary Services for City Council	1,035	<u>45,096</u>

61131 CONTRACT SERVICES (PW):

Canal Maintenance contract with City of Albany	45,000	
Maintenance contract for Canofile (1/8 cost)	175	
Operation of Water Treatment Plant (OMI)	305,500	
Outside engineering and surveying services	5,000	
RARE Program (internship)	5,500	
Temporary secretary services (PW Scanning)	1,330	
Temporary Secretary	1,200	<u>363,705</u>

61133 CONTRACT SERVICES (ENG):

Network maintenance contract	400	
Phone system service contract	400	
Statewide Area Network contract	2,000	
Water quality testing at WTP	1,200	<u>4,000</u>

61134 CONTRACT SERVICES (MT):

Cathodic Protection Maintenance Agreement (SCIP)	380	
Contract for maintenance of fire system @ SCIP	4,200	
Contract patching of street cuts	7,000	
Repair on N. Reservoir	10,000	
Janitorial service for shop	350	
Linn County work crew	1,500	
Temporary Maintenance Worker	7,760	<u>31,190</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 4 of 12

FUND: 40 - ENTERPRISE

DEPARTMENT: 430 - WATER UTILITY

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61200 DEPOSITS REFUNDED:	25,000	<u>25,000</u>
61239 DEPARTMENT/OPERATING EXPENSE (ADMIN):		
Miscellaneous expense	200	<u>200</u>
61240 DEPARTMENT/OPERATING EXPENSE (FI):		
Employee Assistance Program	620	
Expense reimbursement	648	
Miscellaneous Finance materials	760	
Safety Incentive Program	650	<u>2,678</u>
61241 DEPARTMENT/OPERATING EXPENSE (ENG):		
Annual DEQ permit fee (FP)	200	
Compliance testing (FP)	3,500	
Expense reimbursement	200	
Testing lab expense	100	
Water quality testing (FP)	5,000	<u>9,000</u>
61242 DEPARTMENT/OPERATING EXPENSE (MT):		
Contract testing of large meters	2,000	
Hazardous spill cleanup materials and disposal	1,000	
Hydrant repair and painting	2,500	
Lead and copper testing	1,000	
Meter repair and replacement	1,000	
"One Call" monthly assessment (67%)	250	
Operating permits, landfill fees	1,400	
Security alarm annual fee	240	
Service line repair and replacement	11,000	
Storage facility maintenance	1,000	
Tool and equipment rental	1,680	
Water main repairs	12,000	
Water quality testing	4,500	<u>39,570</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 5 of 12

FUND: 40 - ENTERPRISE

DEPARTMENT: 430 - WATER UTILITY

MATERIALS & SERVICES

**SUB-LINE
ITEM TOTAL LINE TOTAL**

61243 DEPARTMENT/OPERATING EXPENSE (PW):

Establish Lebanon Communications Operations Center (EOC)	750	
Expense reimbursement	435	
Oregon Co-op Purchasing Agreement Renewal Fee	40	
Southern Pacific Lease	125	
Water Distribution Certification fee	100	<u>1,450</u>

61251 DEPARTMENT/OPERATING SUPPLIES (ENG):

Assessor maps/microfilm	300	
Drafting supplies	100	
Reference books	200	
Surveying and inspection supplies	100	<u>700</u>

61252 DEPARTMENT/OPERATING SUPPLIES (MT):

Drafting supplies, maps, etc.	50	
Hand tools, hardware, cleaners, blades	1,350	
Reference books	100	<u>1,500</u>

61253 DEPARTMENT/OPERATING SUPPLIES (PW):

Assessor maps/microfilm	30	
Reference, code and other books	370	<u>400</u>

61290 DUES & SUBSCRIPTIONS (FI):	400	<u>400</u>
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61291 DUES & SUBSCRIPTIONS (ENG):

American Public Works Association (APWA)	50	
American Waterworks Association (AWWA)	50	
Engineering dues and subscriptions	100	<u>200</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 6 of 12

FUND: 40 - ENTERPRISE

DEPARTMENT: 430 - WATER UTILITY

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61292 DUES & SUBSCRIPTIONS (MT):		
American Public Works Association (APWA)	40	
American Waterworks Association (AWWA)	160	
East Linn Coordination Council (ELCC)	250	<u>450</u>
61293 DUES & SUBSCRIPTIONS (PW):		
American Public Works Association (APWA)	50	
American Water Works Association (AWWA)	180	
AWWA Standards Service	100	
Oregon Association of Water Utilities (OAWU)	500	
Subscriptions	100	<u>930</u>
61299 DUPLICATION (GEN'L):		
Cost of repairs, paper and supplies for main copier	2,000	<u>2,000</u>
61300 DUPLICATION (FI):		
Printing if forms and supplies for small copier	2,000	<u>2,000</u>
61319 EDUCATION & TRAINING (ADMIN):		
Training, workshops, seminars	80	<u>80</u>
61320 EDUCATION & TRAINING (FI):		
Training, workshops, seminars for Finance Department	450	<u>450</u>
61321 EDUCATION & TRAINING (ENG):		
Phone system administrator training	200	
Training, workshops, seminars	200	<u>400</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 7 of 12

FUND: 40 - ENTERPRISE

DEPARTMENT: 430 - WATER UTILITY

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61322 EDUCATION & TRAINING (MT):		
Reimbursement for course work	400	
Training, workshops, seminars	2,000	<u>2,400</u>
61323 EDUCATION & TRAINING (PW):		
Training, workshops, seminars	500	<u>500</u>
61400 INSURANCE:		
Vehicle, general liability, equipment, earthquake and building coverage	17,000	<u>17,000</u>
61401 UNEMPLOYMENT INSURANCE	2,500	<u>2,500</u>
61420 INSURANCE REPAIR & DEDUCT:	1,000	<u>1,000</u>
61501 UNIFORM PURCHASE/LAUNDERING (ENG):		
Rain gear	100	<u>100</u>
61502 UNIFORM PURCHASE/LAUNDERING (MT):		
Purchase, repair, cleaning of uniforms and safety equipment	1,650	
Rain gear, rubber boots, gloves	200	<u>1,850</u>
61560 MAINTENANCE/BUILDING & GROUNDS (ADMIN):		
City Hall offices	4,500	<u>4,500</u>
61562 MAINTENANCE/BUILDING & GROUNDS (MT):		
SCIP pumphouse maintenance	500	
Share of main shop building maintenance	500	
Water building and storage facility	500	<u>1,500</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 8 of 12

FUND: 40 - ENTERPRISE

DEPARTMENT: 430 - WATER UTILITY

MATERIALS & SERVICES

SUB-LINE

ITEM TOTAL LINE TOTAL

61570 MAINTENANCE/EQUIPMENT (FI):

Service and repair of office equipment	400	<u>400</u>
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61571 MAINTENANCE/EQUIPMENT (ENG):

Service and repair of office/field equipment	50	<u>50</u>
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61572 MAINTENANCE/EQUIPMENT (MT):

Service and repair of office/field equipment	1,200	<u>1,200</u>
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61573 MAINTENANCE/EQUIPMENT (PW):

Service and repair of office equipment	150	<u>150</u>
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61581 MAINTENANCE/VEHICLES (ENG):

Engineering vehicles	100	
Payment to Fire District for mechanic	200	<u>300</u>

61582 MAINTENANCE/VEHICLES (MT):

Backhoe	500	
Jointly-owned vehicles (29%)	500	
OMI Pickup	100	
Payment to Fire District for mechanic	7,900	
Trailers	200	
Utility truck (3)	1,500	<u>10,700</u>

61599 MEETINGS & CONFERENCES (ADMIN):

	200	<u>200</u>
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61600 MEETINGS & CONFERENCES (FI):

Business meetings and travel luncheons for Finance Department	500	<u>500</u>
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PROGRAM EXPENDITURE DETAIL SHEET

Page 9 of 12

FUND: 40 - ENTERPRISE

DEPARTMENT: 430 - WATER UTILITY

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61601 MEETINGS & CONFERENCES (ENG):		
American Water Works Association Conference	350	
American Public Works Association Conference	300	
Business meetings and travel luncheons	50	<u>700</u>
61602 MEETINGS & CONFERENCES (MT):		
American Water Works Association Conference	580	
American Public Works Association Conference	120	
Business meetings and travel luncheons	100	<u>800</u>
61603 MEETINGS & CONFERENCES (PW):		
American Water Works Association Water Symposium	120	
American Water Works Association Conference	600	
American Public Works Association Conference	180	
Business meetings and travel luncheons	200	
OSU Water Quality Conference	100	<u>1,200</u>
61700 OFFICE SUPPLIES (FI):	2,000	<u>2,000</u>
61701 OFFICE SUPPLIES (ENG):	400	<u>400</u>
61702 OFFICE SUPPLIES (MT):	350	<u>350</u>
61703 OFFICE SUPPLIES (PW):	800	<u>800</u>
61801 PETROLEUM PRODUCTS (ENG):		
Gasoline, oil lubricants	100	<u>100</u>
61802 PETROLEUM PRODUCTS (MT):		
Gasoline, oil, lubricants	2,500	<u>2,500</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 10 of 12

FUND: 40 - ENTERPRISE
DEPARTMENT: 430 - WATER UTILITY

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL LINE TOTAL

61820 POSTAGE:

Postage for billing and notice	8,000	<u>8.000</u>
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61850 REFUNDS:

Billing and fee returns	2,000	
Collection agency	2,000	<u>4.000</u>

61881 RENT (ENG):	5,000	<u>5.000</u>
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61883 RENT (PW):

Annex rent	1,050	<u>1.050</u>
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61900 UTILITIES:

City Hall offices	2,000	<u>2.000</u>
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61902 UTILITIES (MT):

Electricity, Water Reservoirs, Water Shop, SCIP Pumphouse	3,000	<u>3.000</u>
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CAPITAL OUTLAY

72102 BUILDINGS (MT):

Air conditioning - maint. Supervisor's office (33%)	300	<u>300</u>
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72302 IMPROVEMENTS (MT):

Surfacing at Main Shop	10,000	
Storage bins & additional shop paving	10,000	<u>20.000</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 11 of 12

FUND: 40 - ENTERPRISE

DEPARTMENT: 430 - WATER UTILITY

CAPITAL OUTLAY

SUB-LINE

ITEM TOTAL LINE TOTAL

72303 IMPROVEMENTS (PW):

WTP security alarm	3,000	
Landscape improvements	2,000	<u>5,000</u>

72501 OFFICE EQUIPMENT (ENG):

Desk, chairs, etc.	2,000	<u>2,000</u>
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72503 OFFICE EQUIPMENT (PW):

Chair, bookcase	250	
Computer	1,200	
Laser printer	650	<u>2,100</u>

72601 OTHER EQUIPMENT (ENG):

Establish Lebanon Communications Operations Center (EOC)	500	
Network equipment	200	
New computers	5,000	
Phone system equipment	300	<u>6,000</u>

72602 OTHER EQUIPMENT (MT)

Compactor	2,200	
"Hole Hawg" boring machine (75%)	6,000	
Trailer for concrete saw	2,000	
Electronic pipe locator	3,000	
Cement mixer (37%)	3,000	
Pavement breaker for skid steer (45%)	2,500	
Trailer mounted 4" trash pump (50%)	4,000	
Computer - Crew Chiefs (25%)	750	<u>23,450</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 12 of 12

FUND: 40 - ENTERPRISE

DEPARTMENT: 430 - WATER UTILITY

CAPITAL OUTLAY

SUB-LINE

ITEM TOTAL LINE TOTAL

72603 OTHER EQUIPMENT (PW):

Rebuild #2 finish water pump & mMotor	10,800	
Parts for PH Meter	1,500	
Parts for streaming current detector	3,500	
HVAC for Control Room	5,000	
Finish Water Pump Control Electronics	3,500	
Accelerator catwalk upgrade	7,800	
Prefilter turbidity meter	1,700	<u>33,800</u>

INTERFUND TRANSFERS

90012 TO WATER BONDS:	253,020	<u>253,020</u>
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90017 TO CITY HALL REPAIR FUND:	2,760	<u>2,760</u>
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90025 TO GIS FUND:	34,600	<u>34,600</u>
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**90105 TO EQUIPMENT ACQUISITION AND
REPLACEMENT FUND:**

Finance Department share	2,500	
Public Works Department share	23,130	<u>25,630</u>

90122 TO SMALL WATERLINE REPLACEMENT FUND:	332,247	<u>332,247</u>
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Date : 7/07/97
 Time : 11:38
 Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 40 ENTERPRISE FUNDS
 Dept : 434 WATER BOND REVENUE

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	0	42030 BOND SALE PROCEEDS			
76,462.14	45,030.92	45,000	48100 INTEREST ON INVESTMENT	35,000	35,000	35,000
0.00	0.00	0	48102 INT EARNED ON CAPITALI			
2,066.75	0.00	6,281	48140 MISCELLANEOUS REVENUE			
257,378.00	249,549.00	251,468	49021 FROM WATER - BOND	253,020	253,020	253,020
50,000.00	0.00	508,249	49022 FROM WATER FUND			
0.00	0.00	0	49026 FROM WW CIP			
0.00	0.00	0	49105 FROM STR CAP PROJ			
0.00	0.00	0	49110 FROM STP STREETS			
1,934,502.46	929,672.12	714,610	49901 BEGINNING BALANCE	1,200,000	1,200,000	1,200,000
2,320,409.35	1,224,252.04	1,525,608	49998 TOTAL REVENUE	1,488,020	1,488,020	1,488,020
0.00	0.00	0	99000 TOTAL DEPT EXP	0	0	0
2,320,409.35-	1,224,252.04-	1,525,608-	99450 TTL REV/EXP (SURP)/DEF	1,488,020	-1,488,020	-1,488,020

PROGRAM INFORMATION
WATER UTILITY CAPITAL IMPROVEMENT PROGRAM

Page 1 of 1

PROGRAM DESCRIPTION:

Lebanon's 1989 Water System Master Plan identified improvement and rehabilitation projects necessary to maintain current service levels while allowing for growth and development. The identified improvements were beyond the scope of the existing water revenue fund. Pared somewhat from the program recommended in the master plan, the Capital Improvement Projects Plan includes all projects believed necessary to ensure continuation of existing service levels and to ensure that Lebanon's door is open to economic development opportunities.

In January 1990, the City Council approved a three-year capital improvement program based on the recommendation of the Rate Advisory Committee (now the Capital Improvements Plan Committee). The program was financed by borrowing, the repayment of which is funded by water user rates. Efforts during 1991-97 have been focused on substantial completion of this program. With the adoption of the comprehensive capital improvement program in April of 1995, we have begun the next phase of capital improvements necessary to ensure adequate water supply for the City of Lebanon.

During the 1995-96 budget year, the City began receiving direct federal funding requiring an adjustment in accounting procedures for capital improvements. Starting with the 1996-97 budget all personnel services and material and supplies within this fund have been accounted for in fund 842 "Allocable Costs". The major emphasis for 1997-98 will be within the Emergency Back-up Well project.

Date : 7/07/97
 Time : 11:38
 Date Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 40 ENTERPRISE FUNDS
 Dept : 435 WATER UTILITY C.I.P.

94-95	95-96	96-97		97-98
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud Appr. Bud Adpt. Bud
REVENUES				
0.00	0.00	0	48100 INTEREST ON INVESTMENT	
0.00	0.00	0	48117 LOAN-FROM WATR CIP	
0.00	0.00	0	49901 BEGINNING BALANCE	
0.00	0.00	0	49998 TOTAL REVENUE	0 0 0
PERSONNEL SERVICES				
17,364.86	0.00	0	50001 SALARIES	
6,215.15	0.00	0	50003 FRINGE BENEFITS	
0.00	0.00	0	50250 PART TIME	
249.53	0.00	0	50600 OVERTIME	
23,829.54	0.00	0	59999 TOTAL PERSONNEL SERV	0 0 0
MATERIALS & SERVICES				
0.00	0.00	0	61011 ADVERTISING (ENG)	
0.00	0.00	0	61121 COMMUNICATION (ENG)	
0.00	0.00	0	61123 COMMUNICATION (PW)	
0.00	0.00	0	61126 COMPUTER EXP (ENG)	
0.00	0.00	0	61128 COMPUTER EXP (PW)	
0.00	0.00	0	61130 CONTRACT SERVICES	
95.43	0.00	0	61131 CONTRACT SERVICES (PW)	
27,114.26	0.00	0	61133 CONTRACT SERV (ENG)	
0.00	0.00	0	61134 CONTRACT SERV (MAINT)	
31.53	0.00	0	61240 DEPT/OPERATING EXPENSE	
15.29	0.00	0	61241 OPERATING EXP (ENG)	
134.88	0.00	0	61243 OPERATING EXP (PW)	
48.30	0.00	0	61251 OP SUPPLIES (ENG)	
0.00	0.00	0	61291 DUES & SUBSCRIPT (ENG)	
0.00	0.00	0	61303 DUPLICATION (PW)	
0.00	0.00	0	61321 EDUCATION & TRNG (ENG)	
100.00	0.00	0	61323 EDUCATION & TRNG (PW)	
0.00	0.00	0	61401 UNEMPLOY INS	
0.00	0.00	0	61501 UNIFORMS (ENG)	
0.00	0.00	0	61561 MAINT/BLDG (ENG)	
0.00	0.00	0	61571 MAINT/EQPT (ENG)	
0.00	0.00	0	61573 MAINT/EQPT (PW)	
0.00	0.00	0	61581 MAINT/VEHICLES (ENG)	
0.00	0.00	0	61601 MTGS & CONF (ENG)	
67.35	0.00	0	61603 MTGS & CONF (PW)	
0.00	0.00	0	61701 OFFICE SUPPLIES (ENG)	
240.24	0.00	0	61703 OFFICE SUPPLIES (PW)	

Date : 7/07/97
 Time : 11:38
 Date Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 40 ENTERPRISE FUNDS
 Dept : 435 WATER UTILITY C.I.P.

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
0.00	0.00	0	61801 PETROLEUM (ENG)			
0.00	0.00	0	61881 RENT (ENG)			
0.00	0.00	0	61901 UTILITIES (ENG)			
27,847.28	0.00	0	69999 TOTAL MAT & SERV	0	0	0
CAPITAL OUTLAY						
0.00	0.00	0	72052 LAND (MAINT)			
1,049,869.89	124,171.20	952,800	72301 IMPROVEMENTS (ENG)	937,800	937,800	937,800
27,734.01	39,729.74	0	72302 IMPROVEMENTS (MAINT)			
0.00	0.00	0	72501 OFFICE EQPT (ENG)			
0.00	0.00	0	72503 OFFICE EQPT (PW)			
0.00	0.00	0	72601 OTHER EQPT (ENG)			
0.00	0.00	0	72801 VEHICLES (ENG)			
0.00	0.00	0	72802 VEHICLES (MAINT)			
077,603.90	163,900.94	952,800	79999 TOTAL CAPITAL OUTLAY	937,800	937,800	937,800
CONTINGENCIES						
0.00	0.00	50,298	80005 OPERATING CONTINGENCY	27,320	27,320	27,320
0.00	0.00	50,298	89999 TOTAL CONTINGENCIES	27,320	27,320	27,320
INTERFUND TRANSFERS						
10,000.00	37,000.00	5,542	90025 TO GIS	4,400	4,400	4,400
0.00	850.00	0	90105 TO EQPT ACQ & REP FUND			
10,000.00	37,850.00	5,542	90990 TOTAL INTERFUND TRANS	4,400	4,400	4,400
1,139,280.72	201,750.94	1,008,640	99000 TOTAL DEPT EXP	969,520	969,520	969,520
1,139,280.72	201,750.94	1,008,640	99450 TTL REV/EXP (SURP)/DEF	969,520	969,520	969,520

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 40 - ENTERPRISE

DEPARTMENT: 435 - WATER UTILITY CIP

CAPITAL OUTLAY

SUB-LINE

ITEM TOTAL LINE TOTAL

72301 IMPROVEMENTS (ENG):

Accelerator repairs	248,000	
Backup wellfield	295,000	
Green Acres Interconnect	351,400	
Reservoir valves/vaults	27,400	
Water Treatment Plant projects	16,000	<u>937,800</u>

INTERFUND TRANSFERS

90025 TO GIS:	4,400	<u>4,400</u>
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Date : 7/07/97
 Time : 11:38
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CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 40 ENTERPRISE FUNDS
 Dept : 436 WATER BOND DEBT SERV

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
MATERIALS & SERVICES						
0.00	0.00	0	61130 CONTRACT SERVICES			
0.00	0.00	0	69999 TOTAL MAT & SERV	0	0	0
CONTINGENCIES						
0.00	0.00	265,500	80026 RES FOR DEBT SERVICE	265,500	265,500	265,500
0.00	0.00	265,500	89999 TOTAL CONTINGENCIES	265,500	265,500	265,500
UNAPPROPRIATED						
0.00	0.00	0	92010 UNAPROP END FUND BAL			
0.00	0.00	0	92199 TOTAL UNAPPROPRIATED	0	0	0
DEBT SERVICE						
40,000.00	55,000.00	60,000	95100 BOND PRINCIPAL	65,000	65,000	65,000
193,257.73	194,473.22	191,468	95200 BOND INTEREST	188,000	188,000	188,000
0.00	0.00	0	95304 CAPITALIZED INTEREST			
233,257.73	249,473.22	251,468	95999 TOTAL DEBT SERVICE	253,000	253,000	253,000
233,257.73	249,473.22	516,968	99000 TOTAL DEPT EXP	518,500	518,500	518,500
233,257.73	249,473.22	516,968	99450 TTL REV/EXP (SURP)/DEF	518,500	518,500	518,500

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 40 - ENTERPRISE

DEPARTMENT: 436 - WATER BOND DEBT SERVICE

<u>DEBT SERVICE</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
95100 BOND PRINCIPAL:	65,000	<u>65,000</u>
95200 BOND INTEREST:	188,000	<u>188,000</u>

PROGRAM INFORMATION
SMALL WATERLINE REPLACEMENT

Page 1 of 1

PROGRAM DESCRIPTION:

Lebanon's 1989 Water System Master Plan identified replacement of the City's small diameter waterlines to maintain current service levels while allowing for growth and development. The identified improvements were beyond the scope of the existing water revenue fund. This program increases water service reliability and decreases maintenance by replacing pipes within the estimated 13 miles of old, leaking, and severely undersized portion of the distribution system. Small diameter waterlines are those 6 inches in diameter or less.

The Council dedicated funding to finance part of the overall program in 1996. The major emphasis for 1997-98 will be the start of construction on the highest priorities identified during the past budget year and beginning the design process for next year's construction.

Smaller replacement projects involving a few blocks in scope will be accomplished by a Maintenance Division repair crew. During 1996-97 we began to set up the crew and equipment and material purchases. A crew chief was hired to help with those set up functions and two more crew members were added in May to begin construction.

<u>POSITIONS:</u>	<u>1996-97</u>	<u>1997-98</u>
Director of Public Works	.0000 FTE	.0200 FTE
Administrative Assistant	.0000 FTE	.0100 FTE
Crew Chief	.5000 FTE	1.0000 FTE
Engineering Associate (Facility Planning)	.0000 FTE	.0500 FTE
Information Systems Specialist	.0000 FTE	.0200 FTE
Secretary/Data Entry	.0000 FTE	.0200 FTE
Senior Engineer	.0000 FTE	.0500 FTE
Senior Maintenance Worker (2)	<u>.3334 FTE</u>	<u>2.0000 FTE</u>
 SUBTOTAL	 .8334 FTE	 3.1700 FTE
 Temporary Maintenance Worker	 .0000 FTE	 .3300 FTE
Temporary Public Works Secretary	<u>.0000 FTE</u>	<u>.0148 FTE</u>
 TOTAL	 .8334 FTE	 3.5148 FTE

Date : 7/07/97
 Time : 11:38
 Date Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 40 ENTERPRISE FUNDS
 Dept : 437 SMALL WTR LINE REPLACE

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	301,693.75	0	42030 BOND SALE PROCEEDS			
0.00	15,894.13	25,000	48100 INTEREST ON INVESTMENT	23,000	23,000	23,000
0.00	0.00	127,203	49022 FROM WATER FUND	332,247	332,247	332,247
0.00	0.00	317,194	49901 BEGINNING BALANCE	100,000	100,000	140,000
0.00	317,587.88	469,397	49998 TOTAL REVENUE	455,247	455,247	495,247
PERSONNEL SERVICES						
0.00	0.00	24,821	50001 SALARIES	102,032	102,032	102,032
0.00	0.00	9,647	50003 FRINGE BENEFITS	41,728	41,728	41,728
0.00	0.00	0	50600 OVERTIME	1,559	1,559	1,559
0.00	0.00	34,468	59999 TOTAL PERSONNEL SERV	145,319	145,319	145,319
MATERIALS & SERVICES						
0.00	0.00	3,000	61012 ADVERTISING (MAINT)	400	400	400
0.00	0.00	500	61122 COMMUNICATION (MAINT)	400	400	400
0.00	0.00	0	61130 CONTRACT SERVICES	90,300	90,300	90,300
0.00	0.00	3,380	61134 CONTRACT SERV (MAINT)	14,140	14,140	14,140
0.00	0.00	110,000	61242 OPERATING EXP (MAINT)	95,000	95,000	95,000
0.00	0.00	800	61252 OP. SUPPLIES (MAINT)	2,000	2,000	2,000
0.00	0.00	200	61322 ED & TRNG (MAINT)	1,000	1,000	1,000
0.00	0.00	0	61401 UNEMPLOY INS	842	842	842
0.00	0.00	1,000	61420 INS REPAIR & DEDUCT	1,000	1,000	1,000
0.00	0.00	1,200	61502 UNIFORMS (MAINT)	1,200	1,200	1,200
0.00	0.00	500	61562 MAINT/BLDG (MAINT)	500	500	500
0.00	0.00	200	61572 MAINT/EQPT (MAINT)	800	800	800
0.00	0.00	2,000	61582 MAINT/VEHICLES (MAINT)	6,500	6,500	6,500
0.00	0.00	300	61702 OFF SUPPLIES (MAINT)	300	300	300
0.00	0.00	1,000	61802 PETROLEUM (MAINT)	4,000	4,000	4,000
0.00	0.00	124,080	69999 TOTAL MAT & SERV	218,382	218,382	218,382
CAPITAL OUTLAY						
0.00	0.00	0	72302 IMPROVEMENTS (MAINT)			
0.00	0.00	14,700	72602 OTHER EQPT (MAINT)	8,750	8,750	8,750
0.00	0.00	170,000	72802 VEHICLES (MAINT)			
0.00	0.00	184,700	79999 TOTAL CAPITAL OUTLAY	8,750	8,750	8,750

Date : 7/07/97
 Time : 11:38
 Report Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 40 ENTERPRISE FUNDS
 Dept : 437 SMALL WTR LINE REPLACE

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
CONTINGENCIES						
0.00	0.00	126,149	80005 OPERATING CONTINGENCY	66,596	66,596	106,596
0.00	0.00	126,149	89999 TOTAL CONTINGENCIES	66,596	66,596	106,596
INTERFUND TRANSFERS						
0.00	0.00	0	90105 TO EQPT ACQ & REP FUND	16,200	16,200	16,200
0.00	0.00	0	90990 TOTAL INTERFUND TRANS	16,200	16,200	16,200
0.00	0.00	469,397	99000 TOTAL DEPT EXP	455,247	455,247	495,247
0.00	317,587.88-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 3

FUND: 40 - ENTERPRISE

DEPARTMENT: 437 - SMALL WATER LINE REPLACEMENT

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61012 ADVERTISING (MT):		
Personnel recruitment	400	<u>400</u>
61122 COMMUNICATIONS (MT):		
Cellular Phone service	200	
Service and repair of radio equipment	200	<u>400</u>
61130 CONTRACT SERVICES		
Temporary Secretary	300	
Engineering Services	90,000	<u>90,300</u>
61134 CONTRACT SERVICES (MT):		
Contract asphalt and concrete	1,140	
Contract water main tapping	6,000	
Temp. maintenance worker	7,000	<u>14,140</u>
61242 DEPARTMENT/OPERATING EXPENSE (MT):		
Hydrants	2,500	
Meters	2,000	
Valves and other main line fittings	20,000	
Main line pipe	21,000	
Service line fittings, meter boxes etc.	12,000	
Copper tubing for service lines	8,000	
Tool and equipment rental	2,000	
Gravel, loam, seed, replacement plants, etc.	14,000	
Concrete and asphalt	13,500	<u>95,000</u>
61252 DEPARTMENT/OPERATING SUPPLIES (MT):		
Drafting supplies, maps, etc.	100	
Hand tools, hardware, cleaners, blades	1,800	
Reference books	100	<u>2,000</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 3

FUND: 40 - ENTERPRISE

DEPARTMENT: 437 - SMALL WATER LINE REPLACEMENT

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61322 EDUCATION & TRAINING (MT):		
Reimbursement for course work	300	
Training, workshops, seminars	700	<u>1,000</u>
61401 UNEMPLOYMENT INSURANCE	842	<u>842</u>
61420 INSURANCE REPAIR & DEDUCT:	1,000	<u>1,000</u>
61502 UNIFORM PURCHASE/LAUNDERING (MT):		
Purchase, repair, cleaning of uniforms and safety equipment	850	
Rain gear, rubber boots, gloves	350	<u>1,200</u>
61562 MAINTENANCE/BUILDING & GROUNDS (MT):		
Share of main shop building maintenance	500	<u>500</u>
61572 MAINTENANCE/EQUIPMENT (MT):		
Service and repair of office/field equipment	800	<u>800</u>
61582 MAINTENANCE/VEHICLES (MT):		
Backhoe	500	
Boom Truck	500	
Payment to Fire District for mechanic	4,500	
Dump Truck	500	
Utility truck	500	<u>6,500</u>
61702 OFFICE SUPPLIES (MT):	300	<u>300</u>
61802 PETROLEUM PRODUCTS (MT):		
Gasoline, oil, lubricants	4,000	<u>4,000</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 3 of 3

FUND: 40 - ENTERPRISE

DEPARTMENT: 437 - SMALL WATER LINE REPLACEMENT

CAPITAL OUTLAY

SUB-LINE

TEM TOTAL

LINE TOTAL

72602 OTHER EQUIPMENT (MT):

Cement mixer (37%)	3,000	
"Hole Hawg" boring machine (25%)	2,000	
Pavement breaker for skid steer (55%)	3,000	
Computer - Crew Chiefs (25%)	750	<u>8,750</u>

INTERFUND TRANSFERS:

**90105 TO EQUIPMENT ACQUISITION AND
REPLACEMENT FUND:**

16,200

16,200

PROGRAM INFORMATION

WASTEWATER

Page 1 of 3

PROGRAM DESCRIPTION:

The responsibilities of the Wastewater Utility are twofold: first, the collection of wastewater in a network of sewer mains throughout the city; and second, the treatment of this wastewater so that it may be discharged safely into the environment.

The Collections Section of the Public Works Maintenance Services Division is responsible to see that 52 miles of sanitary sewer mains are kept clean and flowing. This includes routine cleaning and emergency cleaning where sluggish lines exist or blockage occurs. The Collections Section is also responsible for rebuilding and replacement of manholes and minor repair of the system.

Our vehicle maintenance is performed by the Lebanon Fire District. We pay for one mechanic and the Fire District provides another mechanic, supervision, a shop and equipment. This has been a very cost effective arrangement and will continue.

Treatment operations are handled mostly by Operations Management International (OMI), a private contractor. The wastewater treatment facility is located on Tennessee Road, on the northeast corner of the city. It is an 8-million gallon per day, activated sludge system providing secondary treatment and chlorination before discharge into the Santiam River. The retained sludge is disposed of as fertilizer on agricultural land-producing crops not intended for human consumption.

Larger construction projects and repairs are included in the Wastewater Capital Improvement Plan managed by the Engineering Services Division. The staff designs improvements and contracts for construction. Engineering assists citizens in locating private laterals and provides advice on effective resolution of problems. They regulate private contractors who perform work affecting the system, and ensure system growth in compliance with the City's Wastewater Facility Plan.

PROGRAM INFORMATION

WASTEWATER

Page 2 of 3

PROGRAM DESCRIPTION:

In January, 1990, as part of its commitment to create a stable funding base, the City Council approved the first in a series of proposed rate increases intended to provide the funding for badly needed improvements to the wastewater system. The rate increases were based on certain assumptions, two of which affect the budget process. They are that costs for materials and services should increase at no more than 4% per year and costs for personnel should increase no more than 6% per year for a combined average increase in operating expenses of 5%. The City has never exceeded these guidelines since they were instituted.

POSITIONS:

	<u>1996-97</u>	<u>1997-98</u>
Accounting Clerk II (2)	1.0000 FTE	1.0000 FTE
Administrative Assistant	.0300 FTE	.1800 FTE
City Administrator	.2400 FTE	.2400 FTE
City Planner	.0000 FTE	.2100 FTE
Crew Chief	.7800 FTE	.7900 FTE
Director of Public Works	.1600 FTE	.1600 FTE
Engineering Associate (Development)	.2100 FTE	.2600 FTE
Engineering Associate (Facility Planning)	.2500 FTE	.1500 FTE
Engineering Division Manager	.1000 FTE	.1000 FTE
Engineering Tech I (Development)	.2600 FTE	.2600 FTE
Environmental Specialist (Facility Planning)	.3400 FTE	.4000 FTE
Finance Director	.2700 FTE	.2700 FTE
Finance Operations Manager	.3000 FTE	.3000 FTE
Information Systems Specialist	.1500 FTE	.2000 FTE
Maintenance Division Manager	.1400 FTE	.1400 FTE
Maintenance Supervisor	.1600 FTE	.1600 FTE
Payroll Specialist - Confidential	.1800 FTE	.1800 FTE
Project Engineer (Development)	.0000 FTE	.1000 FTE
Secretary/Accounts Payable Clerk	.2500 FTE	.2500 FTE
Secretary/Data Entry Clerk	.0500 FTE	.0600 FTE
Secretary (2)	.0900 FTE	.1300 FTE
Senior Maintenance Worker	<u>.7000 FTE</u>	<u>.7000 FTE</u>
 SUBTOTAL	 5.6600 FTE	 6.2400 FTE
 Clerk Typist-Administration (part time)	 .1164 FTE	 .0000 FTE
Temporary Accounting Intern (Finance)	.1580 FTE	.0000 FTE
Temporary Maintenance Worker	.3300 FTE	.3300 FTE
Temporary Public Works Secretary	.0250 FTE	.0592 FTE
Temporary Public Works Secretary (PW Scanning)	<u>.0000 FTE</u>	<u>.0673 FTE</u>
 TOTAL	 6.2894 FTE	 6.6965 FTE

PROGRAM INFORMATION

WASTEWATER

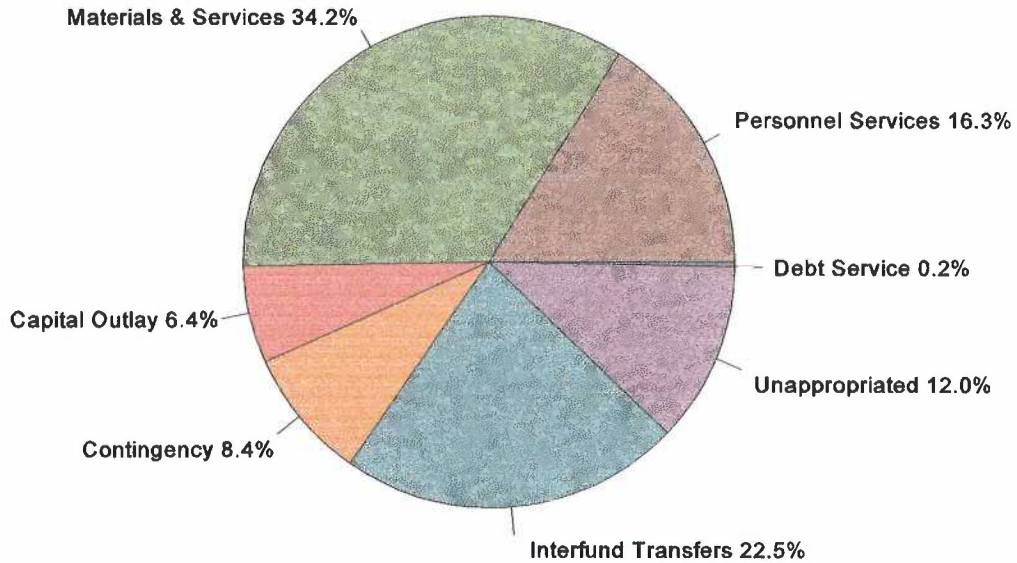
Page 3 of 3

**Contract - City Attorney
Contract - Secretary Services for City Council
Mayor and City Council**

**7.13% of contract wage
23% of contract wage
23% of wage**

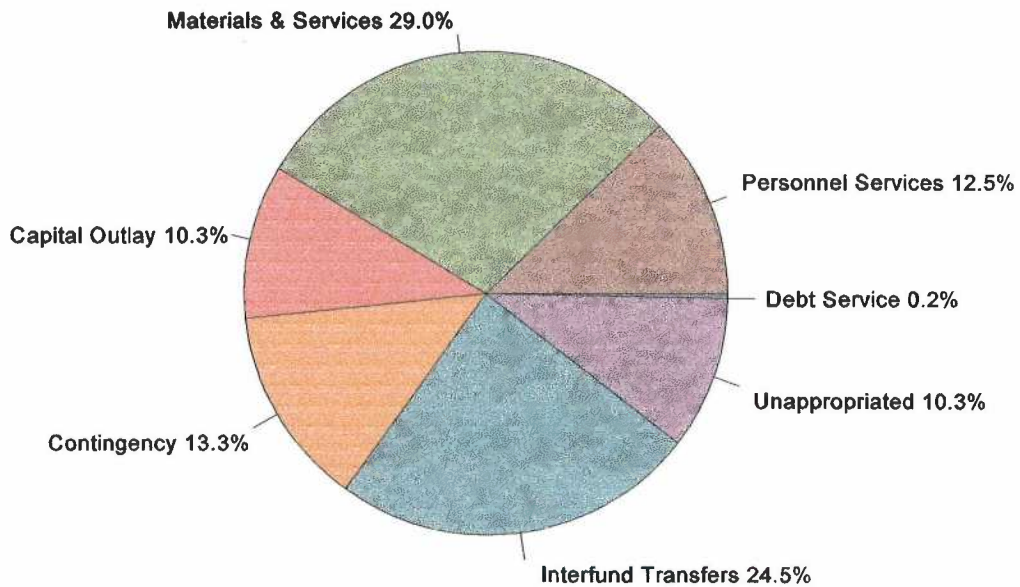
CITY OF LEBANON

Wastewater Utility 1997-98 \$1,891,932



BUDGET COMPARISON

Wastewater Utility 1996-97 \$2,110,000



Date : 7/07/97
 Time : 11:38
 Date Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 40 ENTERPRISE FUNDS
 Dept : 470 WASTEWATER UTILITY

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	0	48051 DEPOSITS RECEIVED			
0.00	100.00	0	48060 ENGINEERING FEES			
26,270.47	35,327.43	35,000	48100 INTEREST ON INVESTMENT	32,000	32,000	32,000
13.15	1.58	0	48101 INTEREST ON TAXES			
0.00	0.00	10,000	48119 TRANS FROM BOND FD	5,600	5,600	5,600
6,687.40	1,775.55	4,000	48140 MISCELLANEOUS REVENUE	500	500	500
1,320,645.62	1,356,855.26	1,350,000	48220 SEWER FEES-CURRENT	1,350,000	1,350,000	1,380,000
0.00	0.00	0	48225 ENERGY SAVINGS REBATE			
7,334.40	8,584.19	10,000	48230 SEWER USE FEES	10,000	10,000	10,000
0.00	0.00	0	49020 FROM DEBT SERV FD			
475,881.82	593,250.19	701,000	49901 BEGINNING BALANCE	493,832	493,832	550,000
1,836,832.86	1,995,894.20	2,110,000	49998 TOTAL REVENUE	1,891,932	1,891,932	1,978,100
PERSONNEL SERVICES						
181,260.80	177,160.32	192,683	50001 SALARIES	223,582	223,582	223,582
63,211.36	67,762.25	68,386	50003 FRINGE BENEFITS	83,396	83,396	83,396
2,283.59	1,372.21	2,018	50250 PART TIME			
0.00	0.00	0	50255 PARENTAL LEAVE EXPENSE			
1,355.17	589.42	1,036	50600 OVERTIME	2,114	2,114	2,114
248,110.92	246,884.20	264,123	59999 TOTAL PERSONNEL SERV	309,092	309,092	309,092
MATERIALS & SERVICES						
0.00	0.00	0	60300 DEPRECIATION			
0.00	300.21	30	61009 ADVERTISING (PW)	30	30	30
556.75	1,054.34	300	61010 ADVERTISING	500	500	500
381.12	2,358.79	100	61011 ADVERTISING (ENG)	700	700	700
35.00	0.00	25	61012 ADVERTISING (MAINT)	25	25	25
2,016.22	1,733.38	2,000	61013 AUDIT EXPENSE	2,125	2,125	2,125
487.06	321.06	600	61015 CODIFICATION (ADMIN)	600	600	600
3,609.88	2,996.52	4,500	61120 COMMUNICATION (GEN'L)	4,500	4,500	4,500
99.00	27.21	50	61121 COMMUNICATION (ENG)	60	60	60
306.82	404.49	350	61122 COMMUNICATION (MAINT)	350	350	350
233.18	107.00	300	61123 COMMUNICATION (PW)	340	340	340
2,769.58	2,044.95	2,900	61124 COMPUTER EXPENSE	2,900	2,900	2,900
260.05	623.10	2,033	61126 COMPUTER EXP (ENG)	2,000	2,000	2,000
770.67	28.67	1,200	61127 COMPUTER EXP (MAINT)	1,200	1,200	1,200
235.12	1,309.68	850	61128 COMPUTER EXP (PW)	850	850	850
13,616.80	24,743.72	41,308	61130 CONTRACT SERVICES	41,096	41,096	41,096
426,491.62	442,937.49	443,975	61131 CONTRACT SERVICES (PW)	465,218	465,218	462,818
2,013.44	1,212.91	6,817	61133 CONTRACT SERV (ENG)	23,200	23,200	3,200

ate : 7/07/97
Time : 11:38
te Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/07/97

Fund : 40 ENTERPRISE FUNDS
Dept : 470 WASTEWATER UTILITY

94-95	95-96	96-97		97-98		
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud
72.93	133.40	7,110	61134 CONTRACT SERV (MAINT)	7,110	7,110	7,110
1,164.55	1,904.06	1,700	61239 OPERATING EXP (ADMIN)	500	500	500
1,474.26	7,330.52	2,460	61240 DEPT/OPERATING EXPENSE	2,460	2,460	2,460
208.15	576.66	15,600	61241 OPERATING EXP (ENG)	13,000	13,000	13,000
5,350.52	4,074.73	7,450	61242 OPERATING EXP (MAINT)	7,450	7,450	7,450
8,346.91	20,381.60	1,135	61243 OPERATING EXP (PW)	1,135	1,135	1,135
0.00	0.00	100	61250 DEPT/OP SUPPLIES			
686.20	998.51	300	61251 OP SUPPLIES (ENG)	300	300	300
248.50	262.39	375	61252 OP. SUPPLIES (MAINT)	375	375	375
87.54	424.25	400	61253 OP SUPPLIES (PW)	400	400	400
703.04	687.44	900	61290 DUES & SUBSCRIPTIONS	400	400	400
6.17	108.50	460	61291 DUES & SUBSCRIPT (ENG)	500	500	500
6.17	75.00	210	61292 DUES & SUBS (MAINT)	210	210	210
118.67	203.00	170	61293 DUES & SUBSCRIPT (PW)	170	170	170
1,527.58	1,434.40	2,000	61299 DUPLICATION (GEN'L)	2,000	2,000	2,000
1,549.35	1,443.22	3,000	61300 DUPLICATION	2,000	2,000	2,000
0.00	0.00	0	61305 GRANT APPL (ADMIN)			
0.00	246.67	80	61319 ED & TRNG (ADMIN)	80	80	80
1,054.48	810.97	750	61320 EDUCATION & TRAINING	450	450	450
416.25	424.77	520	61321 EDUCATION & TRNG (ENG)	500	500	500
1,068.70	795.28	900	61322 ED & TRNG (MAINT)	900	900	900
800.02	587.21	500	61323 EDUCATION & TRNG (PW)	500	500	500
900.00	900.00	0	61355 CITY GRANTS			
18,317.09	19,000.00	17,000	61400 INSURANCE	17,000	17,000	17,000
116.62	209.61	1,000	61401 UNEMPLOY INS	1,594	1,594	1,594
0.00	158.83	1,000	61420 INS REPAIR & DEDUCT	1,000	1,000	1,000
20.10	158.50	550	61501 UNIFORMS (ENG)	100	100	100
613.51	918.54	750	61502 UNIFORMS (MAINT)	750	750	750
1,831.99	2,480.13	4,500	61560 MAINT/BLDG (GEN'L)	4,500	4,500	4,500
458.77	606.62	300	61562 MAINT/BLDG (MAINT)	300	300	300
150.70	221.17	400	61570 MAINT/EQPT	400	400	400
0.00	159.03	50	61571 MAINT/EQPT (ENG)	50	50	50
90.70	338.80	500	61572 MAINT/EQPT (MAINT)	500	500	500
7.71	14.33	150	61573 MAINT/EQPT (PW)	150	150	150
482.31	300.41	200	61581 MAINT/VEHICLES (ENG)	200	200	200
5,829.16	4,082.15	5,525	61582 MAINT/VEHICLES (MAINT)	6,030	6,030	6,030
200.45	265.84	300	61599 MTGS & CONF (ADMIN)	300	300	300
343.36	524.68	700	61600 MEETINGS & CONFERENCES	500	500	500
201.85	330.00	300	61601 MTGS & CONF (ENG)	500	500	500
338.05	284.92	265	61602 MTGS & CONF (MAINT)	265	265	265
379.98	216.55	500	61603 MTGS & CONF (PW)	500	500	500
1,863.39	1,748.35	1,500	61700 OFFICE SUPPLIES	2,000	2,000	2,000
236.48	287.12	300	61701 OFFICE SUPPLIES (ENG)	300	300	300
125.46	158.25	200	61702 OFF SUPPLIES (MAINT)	200	200	200
599.57	789.25	800	61703 OFFICE SUPPLIES (PW)	800	800	800
88.72	225.17	200	61801 PETROLEUM (ENG)	200	200	200
1,560.99	1,651.40	1,700	61802 PETROLEUM (MAINT)	1,700	1,700	1,700
6,187.03	6,437.13	8,000	61820 POSTAGE	8,000	8,000	8,000
1,504.89	3,197.18	5,000	61850 REFUNDS	4,000	4,000	4,000

Date : 7/07/97
Time : 11:38
Date Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/07/97

Fund : 40 ENTERPRISE FUNDS
Dept : 470 WASTEWATER UTILITY

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
0.00	2,237.94	4,000	61881 RENT (ENG)	5,000	5,000	5,000
0.00	0.00	1,956	61883 RENT (PW)	1,956	1,956	1,956
2,319.73	2,087.38	2,000	61900 UTILITIES (GEN'L)	2,000	2,000	2,000
523,540.91	575,095.38	613,104	69999 TOTAL MAT & SERV	646,929	646,929	624,529
CAPITAL OUTLAY						
0.00	0.00	0	72100 BUILDINGS			
0.00	549.93	3,175	72102 BUILDINGS (MAINT)	300	300	300
0.00	0.00	0	72103 BUILDINGS (PW)	12,300	12,300	12,300
0.00	3,799.03	0	72300 IMPROVEMENTS			
0.00	2,789.40	0	72301 IMPROVEMENTS (ENG)			
0.00	4,642.88	19,000	72302 IMPROVEMENTS (MAINT)	20,000	20,000	30,000
0.00	0.00	28,800	72303 IMPROVEMENTS (PW)	2,500	2,500	9,000
5,999.43	4,550.75	1,100	72500 OFFICE EQPT.			
1,000.33	675.08	3,250	72501 OFFICE EQPT (ENG)	3,500	3,500	3,500
276.00	0.00	275	72502 OFFICE EQPT (MAINT)			
5,214.42	13,473.75	1,980	72503 OFFICE EQPT (PW)	2,100	2,100	2,100
0.00	0.00	1,000	72600 OTHER EQPT.			
11,866.45	6,760.00	7,292	72601 OTHER EQPT (ENG)	7,000	7,000	7,000
0.00	90.60	6,900	72602 OTHER EQPT (MAINT)	15,300	15,300	15,300
7,993.41	21,392.85	145,050	72603 OTHER EQPT (PW)	57,400	57,400	57,400
0.00	0.00	0	72802 VEHICLES (MAINT)			
32,350.04	51,126.21	217,822	79999 TOTAL CAPITAL OUTLAY	120,400	120,400	136,900
CONTINGENCIES						
0.00	0.00	215,493	80005 OPERATING CONTINGENCY	90,403	90,403	160,071
0.00	0.00	65,100	80022 RES - FOR OUTFALL	68,355	68,355	68,355
0.00	0.00	0	80030 RES - MED INS			
0.00	0.00	280,593	89999 TOTAL CONTINGENCIES	158,758	158,758	228,426
INTERFUND TRANSFERS						
372,056.00	376,000.00	374,230	90014 TO W.W. BONDS	372,106	372,106	372,106
0.00	0.00	0	90017 TO CITY HALL REPAIR FD	2,760	2,760	2,760
20,000.00	25,000.00	25,493	90025 TO GIS	20,400	20,400	20,400
0.00	0.00	29,304	90032 TO SPWF LOAN			
33,940.00	38,430.00	39,390	90105 TO EQPT ACQ & REP FUND	30,770	30,770	30,770
10,000.00	13,000.00	49,273	90125 TO W WATER CIP			
0.00	0.00	0	90127 TO WASTEWTR SYS REPAIR			
0.00	0.00	0	90143 TO ALLOCABLE COSTS			22,400
435,996.00	452,430.00	517,690	90990 TOTAL INTERFUND TRANS	426,036	426,036	448,436

Date : 7/07/97
 Time : 11:38
 Date Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 40 ENTERPRISE FUNDS
 Dept : 470 WASTEWATER UTILITY

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
UNAPPROPRIATED						
0.00	0.00	216,668	92010 UNAPROP END FUND BAL	227,501	227,501	227,501
0.00	0.00	216,668	92199 TOTAL UNAPPROPRIATED	227,501	227,501	227,501
DEBT SERVICE						
0.00	1,160.23	0	95100 BOND PRINCIPAL			
0.00	2,055.77	0	95200 BOND INTEREST			
3,216.00	0.00	0	95490 SELP LOAN PAYMENT	3,216	3,216	3,216
3,216.00	3,216.00	0	95999 TOTAL DEBT SERVICE	3,216	3,216	3,216
1,243,213.87	1,328,751.79	2,110,000	99000 TOTAL DEPT EXP	1,891,932	1,891,932	1,978,100
593,618.99-	667,142.41-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

Date : 7/07/97
 Time : 11:38
 Date Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 40 ENTERPRISE FUNDS
 Dept : 474 WASTEWATER BOND REVENUE

94-95	95-96	96-97		97-98			
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud	
<hr/>							
REVENUES							
0.00	0.00	0	42030 BOND SALE PROCEEDS				
158,660.24	164,953.63	100,000	48100 INTEREST ON INVESTMENT	100,000	100,000	140,000	
0.00	0.00	0	48102 INT EARNED ON CAPITALI				
0.00	0.00	0	48140 MISCELLANEOUS REVENUE				
0.00	0.00	0	49023 FROM WATER CIP				
372,056.00	376,000.00	374,230	49024 FROM W WATER - BOND	372,106	372,106	372,106	
10,000.00	13,000.00	49,273	49025 FROM W WATER FUND				
0.00	0.00	0	49105 FROM STR CAP PROJ				
0.00	0.00	0	49120 FROM SDC-SEWER	300,000	300,000	300,000	
2,890,480.70	2,913,647.02	2,807,755	49901 BEGINNING BALANCE	2,965,325	2,965,325	2,965,325	
<hr/>							
3,431,196.94	3,467,600.65	3,331,258	49998 TOTAL REVENUE	3,737,431	3,737,431	3,777,431	
<hr/>							
0.00	0.00	0	99000 TOTAL DEPT EXP	0	0	0	
<hr/>							
3,431,196.94	3,467,600.65	3,331,258	99450 TTL REV/EXP (SURP)/DEF	3,737,431	-3,737,431	-3,777,431	

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 12

FUND: 40 - ENTERPRISE

DEPARTMENT: 470 - WASTEWATER UTILITY

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61009 ADVERTISING (PW):		
Personnel recruitment and ads	30	<u>30</u>
61010 ADVERTISING (FI):		
Personnel recruitment	500	<u>500</u>
61011 ADVERTISING (ENG):		
Personnel recruitment	700	<u>700</u>
61012 ADVERTISING (MT):		
Personnel recruitment	25	<u>25</u>
61013 AUDIT EXPENSE (FI):		
Share of audit expense	2,125	<u>2,125</u>
61015 CODIFICATION EXPENSE:		
Compilation and one year's update of city ordinances	600	<u>600</u>
61120 COMMUNICATIONS (FI):		
Telephone - City Hall offices	4,500	<u>4,500</u>
61121 COMMUNICATIONS (ENG):		
Service and repair of radio equipment	60	<u>60</u>
61122 COMMUNICATIONS (MT):		
Service and repair of radio equipment	350	<u>350</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 12

FUND: 40 - ENTERPRISE

DEPARTMENT: 470 - WASTEWATER UTILITY

MATERIALS & SERVICES

SUB-LINE

ITEM TOTAL LINE TOTAL

61123 COMMUNICATIONS (PW):

Pager	40	
Service and repair of radio/cellular equipment	300	<u>340</u>

61124 COMPUTER EXPENSE (FI):

Maintenance and repairs	1,000	
Programs and programming	1,900	<u>2,900</u>

61126 COMPUTER EXPENSE (ENG):

Network software	300	
Service and repair of hardware	800	
Statewide Area Network software	200	
Supplies	700	<u>2,000</u>

61127 COMPUTER EXPENSE (MT):

Service and repair of hardware	150	
Software	1,000	
Supplies	50	<u>1,200</u>

61128 COMPUTER EXPENSE (PW):

Service and repair of hardware	620	
Software	40	
Supplies	150	
Training	40	<u>850</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 3 of 12

FUND: 40 - ENTERPRISE

DEPARTMENT: 470 - WASTEWATER UTILITY

MATERIALS & SERVICES

SUB-LINE

ITEM TOTAL LINE TOTAL

61130 CONTRACT SERVICES (FD):

Unemployment Tax Claim Assistance	125	
Bond collection fees, 1st Interstate Bank	2500	
City Administrator	23,161	
City Attorney	4,200	
Contract for Meter Readers	9,500	
Credit checks	400	
Maintenance Agreement for Canofile (1/8)	175	
Secretary Services for City Council	1035	<u>41,096</u>

61131 CONTRACT SERVICES (PW):

Contract for operation of WWTP - OMI	453,400	
Maintenance contract for Canofile (1/8 cost)	175	
Outside engineering and survey services	1,143	
RARE Program (internship)	5,500	
Temporary secretary services (PW Scanning)	1,400	
Temporary Secretary	1,200	<u>462,818</u>

61133 CONTRACT SERVICES (ENG):

Consultant services	1,000	
Network maintenance contract	200	
Phone system service contract	500	
Statewide Area Network contract	1,500	<u>3,200</u>

61134 CONTRACT SERVICES (MT):

Janitorial service for shop	350	
Temporary maintenance worker	6,760	<u>7,110</u>

61239 DEPARTMENT/OPERATING EXPENSE (ADMIN):

Miscellaneous expenses	500	<u>500</u>
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PROGRAM EXPENDITURE DETAIL SHEET

Page 4 of 12

FUND: 40 - ENTERPRISE

DEPARTMENT: 470 - WASTEWATER UTILITY

MATERIALS & SERVICES

SUB-LINE

ITEM TOTAL LINE TOTAL

61240 DEPARTMENT/OPERATING EXPENSE (FI):

Expense reimbursement	648	
Employee Assistance Program	506	
Miscellaneous Finance materials	906	
Safety Incentive Program	400	<u>2,460</u>

61241 DEPARTMENT/OPERATING EXPENSE (ENG):

Annual DEQ Permit fee for Wastewater Treatment Plant (FP)	5,000	
Expense reimbursement	200	
Lab testing of industrial discharge (FP)	7,000	
Miscellaneous expense	300	
Testing lab expense	500	<u>13,000</u>

61242 DEPARTMENT/OPERATING EXPENSE (MT):

Frame and cover replacement	1,000	
Hazardous spill cleanup materials and disposal	250	
Line repair/replacement	1,880	
Manhole repairs	1,880	
"One Call" monthly assessment (33%)	200	
Operating permits, landfill fee	600	
Rodent control	600	
Security alarm annual fee	240	
Small parts including gaskets, risers	800	<u>7,450</u>

61243 DEPARTMENT/OPERATING EXPENSE (PW):

Establish Lebanon Communications Operations Center (EOC)	750	
Expense reimbursement	385	<u>1,135</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 5 of 12

FUND: 40 - ENTERPRISE

DEPARTMENT: 470 - WASTEWATER UTILITY

MATERIALS & SERVICES

**SUB-LINE
ITEM TOTAL LINE TOTAL**

61251 DEPARTMENT/OPERATING SUPPLIES (ENG):

Assessor maps/microfilm	50	
Drafting supplies	75	
Reference and code books	75	
Surveying and inspection supplies	100	<u>300</u>

61252 DEPARTMENT/OPERATING SUPPLIES (MT):

Drafting supplies	25	
Reference books	50	
Small tools and supplies	300	<u>375</u>

61253 DEPARTMENT/OPERATING SUPPLIES (PW):

Assessor maps/microfilm	30	
Reference, code and other books	370	<u>400</u>

61290 DUES & SUBSCRIPTIONS (FI):

	400	<u>400</u>
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61291 DUES & SUBSCRIPTIONS (ENG):

American Public Works Association (APWA)	150	
Engineering dues and subscriptions	50	
Water and Wastewater journals (FP)	300	<u>500</u>

61292 DUES & SUBSCRIPTIONS (MT):

American Public Works Association (APWA)	60	
East Linn Coordination Council (ELCC)	150	<u>210</u>

61293 DUES & SUBSCRIPTIONS (PW):

American Public Works Association (APWA)	70	
Association of Oregon Sewerage Agencies	50	
Subscriptions	50	<u>170</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 6 of 12

FUND: 40 - ENTERPRISE

DEPARTMENT: 470 - WASTEWATER UTILITY

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61299 DUPLICATION (ADMIN):		
Cost of repairs, paper & supplies for main copier	2,000	<u>2,000</u>
61300 DUPLICATION:		
Printing of billing forms, envelopes	2,000	<u>2,000</u>
61319 EDUCATION & TRAINING (ADMIN):	80	<u>80</u>
61320 EDUCATION & TRAINING (FI):		
Training, workshops, seminars for Finance Department	450	<u>450</u>
61321 EDUCATION & TRAINING (ENG):		
Phone system administrator training	200	
Training, workshops, seminars	300	<u>500</u>
61322 EDUCATION & TRAINING (MT):		
Reimbursement for course work	200	
Training, workshops, seminars	700	<u>900</u>
61323 EDUCATION & TRAINING (PW):		
Training, workshops, seminars	500	<u>500</u>
61400 INSURANCE:		
Vehicle, general liability, equipment and building coverage	17,000	<u>17,000</u>
61401 UNEMPLOYMENT INSURANCE:	1,594	<u>1,594</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 7 of 12

FUND: 40 - ENTERPRISE

DEPARTMENT: 470 - WASTEWATER UTILITY

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61420 INSURANCE REPAIR & DEDUCT:	1,000	<u>1,000</u>
61501 UNIFORM PURCHASE/LAUNDERING (ENG):		
Protective clothing (FP)	50	
Rain gear	50	<u>100</u>
61502 UNIFORM PURCHASE/LAUNDERING (MT):		
Purchase, repair, cleaning of uniforms, safety clothing, etc.	600	
Rain gear, rubber boots, gloves	150	<u>750</u>
61560 MAINTENANCE/BUILDING & GROUNDS (ADMIN):		
City Hall offices	4,500	<u>4,500</u>
61562 MAINTENANCE/BUILDING & GROUNDS (MT):		
Share of main shop building maintenance	300	<u>300</u>
61570 MAINTENANCE/EQUIPMENT (FI):		
Office equipment	400	<u>400</u>
61571 MAINTENANCE/EQUIPMENT (ENG):		
Service and repair of office/field equipment	50	<u>50</u>
61572 MAINTENANCE/EQUIPMENT (MT):		
Service and repair of rodger, smoke generator, ventilator, gas detector, snoopers, safety tripod, etc.	500	<u>500</u>
61573 MAINTENANCE/EQUIPMENT (PW):		
Service and repair of office equipment	150	<u>150</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 8 of 12

FUND: 40 - ENTERPRISE

DEPARTMENT: 470 - WASTEWATER UTILITY

MATERIALS & SERVICES

SUB-LINE

ITEM TOTAL LINE TOTAL

61581 MAINTENANCE/VEHICLES (ENG):

Engineering vehicles	100	
Payment to Fire District for mechanic	100	<u>200</u>

61582 MAINTENANCE/VEHICLES (MT):

Hydroflusher	300	
Jointly-owned vehicles (24%)	400	
Maintenance pickup	400	
OMI Sludge truck	500	
OMI Pickup	400	
OMI Tractor	200	
Payment to Fire District for mechanic	2,330	
T.V. Van	500	
Vactor	1,000	<u>6,030</u>

61599 MEETINGS & CONFERENCES (ADMIN):	300	<u>300</u>
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61600 MEETINGS & CONFERENCES (FI):

Business meetings and travel luncheons	500	<u>500</u>
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61601 MEETINGS & CONFERENCES (ENG):

American Public Works Association Conference	300	
Business meetings and travel luncheons	200	<u>500</u>

61602 MEETINGS & CONFERENCES (MT):

American Public Works Association Conference	140	
Business meetings and travel luncheons	125	<u>265</u>

61603 MEETINGS & CONFERENCES (PW):

American Public Works Association Conference	300	
Business meetings and travel luncheons	200	<u>500</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 9 of 12

FUND: 40 - ENTERPRISE

DEPARTMENT: 470 - WASTEWATER UTILITY

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61700 OFFICE SUPPLIES (FI):	2,000	<u>2,000</u>
61701 OFFICE SUPPLIES (ENG):	300	<u>300</u>
61702 OFFICE SUPPLIES (MT):		
Binders, notebooks, pens, maps, etc.	200	<u>200</u>
61703 OFFICE SUPPLIES (PW):	800	<u>800</u>
61801 PETROLEUM PRODUCTS (ENG):		
Gasoline, oil lubricants	200	<u>200</u>
61802 PETROLEUM PRODUCTS (MT):		
Gasoline, oil, lubricants	1,700	<u>1,700</u>
61820 POSTAGE:		
Postage for billing and notices	8,000	<u>8,000</u>
61850 REFUNDS:		
Billing and fee returns	2,000	
Collection agency	2,000	<u>4,000</u>
61881 RENT (ENG):		
Engineering annex	5,000	<u>5,000</u>
61883 RENT (PW):		
Annex rent	1,956	<u>1,956</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 10 of 12

FUND: 40 - ENTERPRISE

DEPARTMENT: 470 - WASTEWATER UTILITY

MATERIALS & SERVICES

SUB-LINE

ITEM TOTAL LINE TOTAL

61900 UTILITIES:

City Hall offices	2,000	<u>2,000</u>
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CAPITAL OUTLAY

72102 BUILDINGS (MT):

Air conditioner - maint. supervisor's office (33%)	300	<u>300</u>
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72103 BUILDINGS (PW):

Replace filter building roof	10,000	
Replace #1 Clairifier Grating	2,300	<u>12,300</u>

72302 IMPROVEMENTS (MT):

Surfacing at Main Shop	10,000	
Manhole sealing project (10-12 manholes)	10,000	
Storage bins & additional shop paving	10,000	<u>30,000</u>

72303 IMPROVEMENTS (PW):

WWTP security alarm	6,500	
Landscape improvements	2,500	<u>9,000</u>

72501 OFFICE EQUIPMENT (ENG):

Desk, chairs, etc.	2,250	
Desk, chairs, etc. (FP)	1,250	<u>3,500</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 11 of 12

FUND: 40 - ENTERPRISE

DEPARTMENT: 470 - WASTEWATER UTILITY

CAPITAL OUTLAY

**SUB-LINE
ITEM TOTAL LINE TOTAL**

72503 OFFICE EQUIPMENT (PW):

Chair, bookcase	250	
Computer	1,200	
Laser printer	650	<u>2,100</u>

72601 OTHER EQUIPMENT (ENG):

Establish Lebanon Communications Operations Center (EOC)	500	
Network equipment	1,000	
New computers	5,000	
Phone system equipment	500	<u>7,000</u>

72602 OTHER EQUIPMENT (MT):

Cement mixer (25%)	2,000	
Computer - Crew Chiefs (25%)	750	
Trailer mounted 4" trash pump (50%)	4,000	
2 - way radio for D-4	1,150	
Root saw	5,200	
Compactor	2,200	<u>15,300</u>

72603 OTHER EQUIPMENT (PW):

Fuel tank probe upgrade	3,000	
Rebuild PF & irrigation pump and motor	5,500	
Rebuild #4 effluent pump motor	900	
Portable trash pump and hoses	2,000	
Monitoring computer	2,300	
Lab drying oven	1,900	
Lab incubator	1,800	
Auto bus transfer switch	7,000	
Gravity belt replacement	1,000	
Digester foam cutter	5,000	
Phase III instrumentation upgrade	18,000	
Rebuild #4 influent pump and motor	9,000	<u>57,400</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 12 of 12

FUND: 40 - ENTERPRISE

DEPARTMENT: 470 - WASTEWATER UTILITY

<u>INTERFUND TRANSFERS</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
90014 TO WASTEWATER BONDS:	372,106	<u>372,106</u>
90017 TO CITY HALL REPAIR FUND	2,760	<u>2,760</u>
90025 TO GIS FUND:	20,400	<u>20,400</u>
 90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND:		
Finance Department share	2,500	
Public Works Department share	28,270	<u>30,770</u>

PROGRAM INFORMATION

WASTEWATER UTILITY CAPITAL IMPROVEMENT PROGRAM

Page 1 of 1

PROGRAM DESCRIPTION:

Lebanon's 1989 Wastewater System Master Plan identified improvement and rehabilitation projects necessary to maintain present levels of service to customers, to meet federal and state mandates, and to allow for growth and development. The recommended improvements were beyond the scope of the existing wastewater revenue. Although somewhat smaller than the program recommended in the master plan, the CIP plan includes the projects necessary to maintain existing service levels, to meet mandated water quality/pollution abatement goals, and to avoid obstructing economic development.

In January 1990, the City Council approved a three-year capital improvement program based on the recommendation of the Rate Advisory Committee (now the Capital Improvements Committee). Revenue bonds have been sold which are funded by increased wastewater user rates. With the adoption of the comprehensive capital improvement program in April of 1995, we have begun the next phase of capital improvements necessary to maintain existing services and meet new regulatory requirements.

During the 1995-96 budget year, the City began receiving direct Federal funding requiring an adjustment in accounting procedures for capital improvements. Starting with the 1996-97 budget all personnel services and material and supplies within this fund have been accounted for in fund 842 "Allocable Costs". Efforts during 1997-98 will focus on engineering for the Wastewater Treatment Plant Outfall Toxicity, Downtown Sewer Separation, Influent Bar Screen, Wastewater Treatment Plant projects and Phase 1A of the Westside Interceptor.

Date : 7/07/97
 Time : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 40 ENTERPRISE FUNDS
 Dept : 475 WASTEWATER UTILITY C.I.P.

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
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PERSONNEL SERVICES

23,757.69	0.00	0	50001 SALARIES			
8,759.54	0.00	0	50003 FRINGE BENEFITS			
0.00	0.00	0	50250 PART TIME			
261.50	0.00	0	50600 OVERTIME			
32,778.73	0.00	0	59999 TOTAL PERSONNEL SERV	0	0	0

MATERIALS & SERVICES

0.00	0.00	0	61011 ADVERTISING (ENG)			
0.00	0.00	0	61121 COMMUNICATION (ENG)			
0.00	0.00	0	61123 COMMUNICATION (PW)			
0.00	0.00	0	61126 COMPUTER EXP (ENG)			
0.00	0.00	0	61130 CONTRACT SERVICES			
95.43	0.00	0	61131 CONTRACT SERVICES (PW)			
0.00	0.00	0	61133 CONTRACT SERV (ENG)			
0.00	0.00	0	61134 CONTRACT SERV (MAINT)			
49.52	0.00	0	61240 DEPT/OPERATING EXPENSE			
17.75	0.00	0	61241 OPERATING EXP (ENG)			
131.00	0.00	0	61243 OPERATING EXP (PW)			
0.00	0.00	0	61251 OP SUPPLIES (ENG)			
0.00	0.00	0	61291 DUES & SUBSCRIPT (ENG)			
0.00	0.00	0	61303 DUPLICATION (PW)			
0.00	0.00	0	61321 EDUCATION & TRNG (ENG)			
100.00	0.00	0	61323 EDUCATION & TRNG (PW)			
0.00	0.00	0	61401 UNEMPLOY INS			
0.00	0.00	0	61501 UNIFORMS (ENG)			
0.00	0.00	0	61561 MAINT/BLDG (ENG)			
0.00	0.00	0	61571 MAINT/EQPT (ENG)			
0.00	0.00	0	61573 MAINT/EQPT (PW)			
0.00	0.00	0	61581 MAINT/VEHICLES (ENG)			
0.00	0.00	0	61601 MTGS & CONF (ENG)			
168.77	0.00	0	61603 MTGS & CONF (PW)			
0.00	0.00	0	61701 OFFICE SUPPLIES (ENG)			
271.33	0.00	0	61703 OFFICE SUPPLIES (PW)			
0.00	0.00	0	61801 PETROLEUM (ENG)			
0.00	0.00	0	61881 RENT (ENG)			
0.00	0.00	0	61901 UTILITIES (ENG)			
833.80	0.00	0	69999 TOTAL MAT & SERV	0	0	0

CAPITAL OUTLAY

0.00	3,000.00	0	72050 LAND
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Date : 7/07/97
 Time : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 40 ENTERPRISE FUNDS
 Dept : 475 WASTEWATER UTILITY C.I.P.

94-95	95-96	96-97	Line Item Description	97-98		
Prior Yr-2	Prior Yr-1	Cur. Budg		Prop. Bud	Appr. Bud	Adpt. Bud
0.00	20.00	0	72052 LAND (MAINT)			
0.00	0.00	60,000	72300 IMPROVEMENTS	59,900	59,900	59,900
44,106.09	105,895.51	1,756,000	72301 IMPROVEMENTS (ENG)	2,901,600	2,901,600	2,901,600
33,078.25	46,540.33	0	72302 IMPROVEMENTS (MAINT)			
0.00	0.00	0	72303 IMPROVEMENTS (PW)			
0.00	0.00	0	72501 OFFICE EQPT (ENG)			
0.00	0.00	0	72503 OFFICE EQPT (PW)			
10,984.80	0.00	0	72601 OTHER EQPT (ENG)			
0.00	0.00	0	72602 OTHER EQPT (MAINT)			
0.00	0.00	0	72603 OTHER EQPT (PW)			
0.00	0.00	0	72801 VEHICLES (ENG)			
0.00	0.00	0	72802 VEHICLES (MAINT)			
88,169.14	155,455.84	1,816,000	79999 TOTAL CAPITAL OUTLAY	2,961,500	2,961,500	2,961,500
CONTINGENCIES						
0.00	0.00	448,811	80005 OPERATING CONTINGENCY	22,676	22,676	62,676
0.00	0.00	448,811	89999 TOTAL CONTINGENCIES	22,676	22,676	62,676
INTERFUND TRANSFERS						
20,000.00	48,000.00	5,542	90025 TO GIS	4,400	4,400	4,400
0.00	850.00	0	90105 TO EQPT ACQ & REP FUND			
0.00	0.00	0	90120 TO WATER CIP			
0.00	0.00	0	90138 TO STR CAP PROJECTS			
20,000.00	48,850.00	5,542	90990 TOTAL INTERFUND TRANS	4,400	4,400	4,400
UNAPPROPRIATED						
0.00	0.00	0	92010 UNAPROP END FUND BAL			
0.00	0.00	0	92199 TOTAL UNAPPROPRIATED	0	0	0
LOANS						
0.00	0.00	0	93121 INTERFD LOAN-WATER CIP			
0.00	0.00	0	93199 TOTAL LOANS	0	0	0
DEBT SERVICE						

Date : 7/07/97
 Time : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 40 ENTERPRISE FUNDS
 Dept : 475 WASTEWATER UTILITY C.I.P.

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
0.00	0.00	0	95100 BOND PRINCIPAL			
0.00	0.00	0	95200 BOND INTEREST			
0.00	0.00	0	95999 TOTAL DEBT SERVICE	0	0	0
141,781.67	204,305.84	2,270,353	99000 TOTAL DEPT EXP	2,988,576	2,988,576	3,028,576
141,781.67	204,305.84	2,270,353	99450 TTL REV/EXP (SURP)/DEF	2,988,576	2,988,576	3,028,576

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 40 - ENTERPRISE

DEPARTMENT: 475 - WASTEWATER UTILITY CIP

<u>CAPITAL OUTLAY</u>	<u>SUB-LINE</u>	<u>ITEM TOTAL</u>	<u>LINE TOTAL</u>
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72300 IMPROVEMENTS:

Wastewater Treatment Plant outfall toxicity	59,900	<u>59,900</u>
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72301 IMPROVEMENTS (ENG):

Influent Wet Well	35,000	
Downtown Sewer Separation	931,600	
Influent bar screen	145,000	
Westside Interceptor	1,790,000	<u>2,901,600</u>

INTERFUND TRANSFERS

90025 TO GIS:	4,400	<u>4,400</u>
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Date : 7/07/97
 Time : 11:38
 Date Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 40 ENTERPRISE FUNDS
 Dept : 476 WASTEWATER BOND DEBT SERV

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
MATERIALS & SERVICES						
0.00	0.00	0	61130 CONTRACT SERVICES			
0.00	0.00	0	69999 TOTAL MAT & SERV	0	0	0
CONTINGENCIES						
0.00	0.00	0	80025 RES FOR CAP INT			
0.00	0.00	376,749	80026 RES FOR DEBT SERVICE	376,749	376,749	376,749
0.00	0.00	376,749	89999 TOTAL CONTINGENCIES	376,749	376,749	376,749
UNAPPROPRIATED						
0.00	0.00	309,926	92010 UNAPROP END FUND BAL			
0.00	0.00	309,926	92199 TOTAL UNAPPROPRIATED	0	0	0
DEBT SERVICE						
85,000.00	95,000.00	100,000	95100 BOND PRINCIPAL	105,000	105,000	105,000
287,056.25	281,000.00	274,230	95200 BOND INTEREST	267,106	267,106	267,106
0.00	0.00	0	95304 CAPITALIZED INTEREST			
372,056.25	376,000.00	374,230	95999 TOTAL DEBT SERVICE	372,106	372,106	372,106
372,056.25	376,000.00	1,060,905	99000 TOTAL DEPT EXP	748,855	748,855	748,855
372,056.25	376,000.00	1,060,905	99450 TTL REV/EXP (SURP)/DEF	748,855	748,855	748,855

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 40 - ENTERPRISE

DEPARTMENT: 476 - WASTEWATER BOND DEBT SERVICE

<u>DEBT SERVICE</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
95100 BOND PRINCIPAL:	105,000	<u>105,000</u>
95200 BOND INTEREST:	267,106	<u>267,106</u>

PROGRAM INFORMATION

SANTIAM RAILWAY

Page 1 of 1

PROGRAM DESCRIPTION:

The City's railroad runs from the Southern Pacific Railroad tracks, near 5th and Olive, to the Santiam Canal Industrial Park. The 3/4-mile spur was acquired from Crown Zellerbach as part of the SCIP development.

As in years past, there is no direct revenue source for this fund. Some fund transfer during the 1994-95 budget year has allowed a small operating cushion but we will soon be out of operation and maintenance money. This is most likely one of the last years we will be able to operate this railroad spur without some outside support. We are in the process of meeting with representatives from organizations with interests in the Santiam Canal Industrial Park to establish possible solution to the lack of revenue.

This budget is primarily for maintenance of the track itself, of the many street crossings, and of a scale shack and electronic scales that the tracks cross inside the industrial park. Previously we have contracted the maintenance of the crossing at Highway 20 but with training from the Public Utility Commission, in-house maintenance crews from the street section have taken over this responsibility.

Date : 7/07/97
 Time : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 40 ENTERPRISE FUNDS
 Dept : 480 SANTIAM RAILWAY FUND

94-95	95-96	96-97		97-98		
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	0	48053 DONATIONS	100	100	100
153.23	176.54	100	48100 INTEREST ON INVESTMENT			
2,201.12	0.00	0	48140 MISCELLANEOUS REVENUE			
1,193.06	2,993.39	2,800	49901 BEGINNING BALANCE	2,400	2,400	2,400
3,547.41	3,169.93	2,900	49998 TOTAL REVENUE	2,500	2,500	2,500
PERSONNEL SERVICES						
0.00	0.00	0	50001 SALARIES			
0.00	0.00	0	50003 FRINGE BENEFITS			
0.00	0.00	0	50600 OVERTIME			
0.00	0.00	0	59999 TOTAL PERSONNEL SERV	0	0	0
MATERIALS & SERVICES						
0.00	0.00	0	61010 ADVERTISING			
0.00	0.00	0	61130 CONTRACT SERVICES			
554.02	156.40	2,900	61240 DEPT/OPERATING EXPENSE	2,500	2,500	2,500
0.00	0.00	0	61560 MAINT/BLDG (GEN'L)			
554.02	156.40	2,900	69999 TOTAL MAT & SERV	2,500	2,500	2,500
CAPITAL OUTLAY						
0.00	0.00	0	72300 IMPROVEMENTS			
0.00	0.00	0	72800 VEHICLES			
0.00	0.00	0	79999 TOTAL CAPITAL OUTLAY	0	0	0
CONTINGENCIES						
0.00	0.00	0	80005 OPERATING CONTINGENCY			
0.00	0.00	0	89999 TOTAL CONTINGENCIES	0	0	0
554.02	156.40	2,900	99000 TOTAL DEPT EXP	2,500	2,500	2,500
2,993.39-	3,013.53-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

Date : 7/07/97
 Time : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 40 ENTERPRISE FUNDS
 Dept : 480 SANTIAM RAILWAY FUND

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
5,117,443.76-	5,457,078.67-	0	99500 FUND TOTAL (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 40 - ENTERPRISE

DEPARTMENT: 480 - SANTIAM RAILWAY

MATERIALS & SERVICES

SUB-LINE

ITEM TOTAL LINE TOTAL

61240 DEPARTMENT/OPERATING EXPENSE (MT):

Ballast	300	
Rail and switch repair	1,000	
Sign/Signal repairs	900	
Vegetation control	300	<u>2,500</u>

INTERGOVERNMENTAL FUND

PROGRAM INFORMATION

ADA REQUIREMENTS

Page 1 of 1

PROGRAM DESCRIPTION:

In 1992, the United States Congress passed the Americans with Disabilities Act. The purpose of the Act is to provide handicapped access to public facilities. It requires all public facilities to be handicapped accessible. In January, 1994, cost estimates for providing handicapped accessibility for city facilities were prepared for City Hall, the Library and Senior Center. As a first step in complying with the law, \$35,000 was budgeted for the most pressing requirements in 1994-95.

In January, 1995 the city received a grant for \$165,000 from Community Development Block Grants to help pay for improvements. Unfortunately, the architect's cost estimates were twice as much as the original estimates for the project. Therefore, a revision to the grant was prepared and upgrades to City Hall will only be made to the lower floors. Some of the original city funds have been expended for the Library and Senior Center. The balance of City funds will be used as a match for the grant.

Date : 7/07/97
 Time : 11:38
 Date Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 505 ADA REQUIREMENTS

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	5,735.00	195,000	41050 STATE GRANT FUNDS	175,000	175,000	175,000
1,662.17	1,501.92	500	48100 INTEREST ON INVESTMENT	200	200	200
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
35,000.00	0.00	0	49085 FROM BANC BOND FD			
0.00	27,047.47	32,000	49901 BEGINNING BALANCE	25,000	25,000	25,000
36,662.17	34,284.39	227,500	49998 TOTAL REVENUE	200,200	200,200	200,200
MATERIALS & SERVICES						
0.00	111.44	0	61130 CONTRACT SERVICES			
2,500.00	8,572.00	2,500	61240 DEPT/OPERATING EXPENSE			
2,500.00	8,683.44	2,500	69999 TOTAL MAT & SERV	0	0	0
CAPITAL OUTLAY						
7,114.70	1,247.67	225,000	72300 IMPROVEMENTS	200,200	200,200	200,200
7,114.70	1,247.67	225,000	79999 TOTAL CAPITAL OUTLAY	200,200	200,200	200,200
CONTINGENCIES						
0.00	0.00	0	80005 OPERATING CONTINGENCY			
0.00	0.00	0	89999 TOTAL CONTINGENCIES	0	0	0
9,614.70	9,931.11	227,500	99000 TOTAL DEPT EXP	200,200	200,200	200,200
27,047.47	24,353.28	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 - INTERGOVERNMENTAL
DEPARTMENT: 505 - ADA REQUIREMENTS

MATERIALS & SERVICES:

SUB-LINE
ITEM TOTAL LINE TOTAL

72300 IMPROVEMENTS:

City Hall ADA Compliance

200,200

200,200

PROGRAM INFORMATION

CITY HALL REPAIRS

Page 1 of 1

PROGRAM DESCRIPTION:

For some years city hall has needed to have the outside of the building painted. Unfortunately, a paint job would cost about \$400,00 and would only last a few years because of the moisture problems with the unreinforced block construction. To make matters more complicated, the bricks are so soft, it is not possible to bolt or nail siding to the building. We finally discovered a process called DriVit. It has a commercial grade finish that looks like stucco and the insulated sheets are glued onto the surface of the building. It will cost about twice as much as one paint job, but should last much longer. Smaller, insulated windows, which should reduce our electrical costs will also be installed. The awnings will be replaced. We will try to get grant money from Pacific Power & Light to pay for new light fixtures and possibly some help to pay for the windows.

This work will be financed with a bank loan not to exceed \$150,000. The sources of repayment will be 75% from the Unrestricted Housing Rehabilitation Funds, with a General Fund backup, and 12.5% each from the Water and Wastewater Utilities Funds. This year, the payment is included in the General Fund.

In addition to the outside of the building, bids will be obtained for the Municipal Court offices. We have both health and safety problems in the court offices. The offices are very crowded and air circulation is almost non-existent, causing more cost for heat and air-conditioning. The current floor pattern restricts the clerks' ability to see defendants and members of the public who have easy access to the backside of the offices. In addition, we have vandalism and theft problems in the restrooms. The carpet will also be replaced using housing rehabilitation collections.

Date : 7/07/97
 Time : 11:38
 Rte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 506 CITY HALL REPAIRS

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	0	41054 BANK LOAN FUNDS	150,000	150,000	150,000
0.00	0.00	0	48100 INTEREST ON INVESTMENT	1,000	1,000	1,000
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
0.00	0.00	0	49901 BEGINNING BALANCE			3,000
0.00	0.00	0	49998 TOTAL REVENUE	151,000	151,000	154,000
0.00	0.00	0	49999 TOTAL REVENUE	151,000	151,000	154,000
MATERIALS & SERVICES						
0.00	0.00	0	61130 CONTRACT SERVICES			
0.00	0.00	0	61240 DEPT/OPERATING EXPENSE			
0.00	0.00	0	69999 TOTAL MAT & SERV	0	0	0
CAPITAL OUTLAY						
0.00	0.00	0	72300 IMPROVEMENTS	151,000	151,000	154,000
0.00	0.00	0	79999 TOTAL CAPITAL OUTLAY	151,000	151,000	154,000
0.00	0.00	0	99000 TOTAL DEPT EXP	151,000	151,000	154,000
0.00	0.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 - INTERGOVERNMENTAL FUND
DEPARTMENT: 506 - CITY HALL REPAIRS

<u>CAPITAL OUTLAY</u>	<u>SUB-LINE</u> <u>ITEM TOTAL</u>	<u>LINE TOTAL</u>
72300 IMPROVEMENTS:	154,000	<u>154,000</u>

PROGRAM INFORMATION

MOTEL TAX

Page 1 of 1

PROGRAM DESCRIPTION:

On June 23, 1993, at the request of the Lebanon Area Chamber of Commerce, and with the agreement of the motel owners, the Lebanon City Council adopted a motel tax. The tax, \$1.00 per room per night, will be used to promote tourism in Lebanon. Currently, the City contracts with the Chamber of Commerce to provide promotional services. The City charges 10% of gross fees for collection services.

Date : 7/07/97
 Time : 11:38
 Date Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 510 MOTEL TAX

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
6,020.20	8,859.25	9,000	47090 MOTEL ROOM TAX	10,000	10,000	10,000
109.81	207.66	50	48100 INTEREST ON INVESTMENT	100	100	100
0.00	0.00	0	49901 BEGINNING BALANCE			
6,130.01	9,066.91	9,050	49998 TOTAL REVENUE	10,100	10,100	10,100
MATERIALS & SERVICES						
5,489.15	4,240.34	8,145	61130 CONTRACT SERVICES	9,090	9,090	9,090
5,489.15	4,240.34	8,145	69999 TOTAL MAT & SERV	9,090	9,090	9,090
INTERFUND TRANSFERS						
0.00	0.00	905	90005 TO GEN FUND-ADMIN COST	1,010	1,010	1,010
0.00	0.00	905	90990 TOTAL INTERFUND TRANS	1,010	1,010	1,010
5,489.15	4,240.34	9,050	99000 TOTAL DEPT EXP	10,100	10,100	10,100
640.86-	4,826.57-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 - INTERGOVERNMENTAL
DEPARTMENT: 510 - MOTEL TAX

MATERIALS & SERVICES:

SUB-LINE
ITEM TOTAL LINE TOTAL

61130 CONTRACT SERVICES:

Contract with Lebanon Chamber of Commerce	9,090	<u>9,090</u>
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90005 ADMINISTRATION COSTS/TAX COLLECT:

Administration costs for tax collection	1,010	<u>1,010</u>
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PROGRAM INFORMATION
SANTIAM TRAVEL STATION

Page 1 of 1

PROGRAM DESCRIPTION:

In 1993, the City of Lebanon received \$277,100 in funding from the Oregon Department of Transportation to rejuvenate the Lebanon historic train depot into an intermodal transit station. The project involves the acquisition, rehabilitation, and rejuvenation of Lebanon's historic SPRR train depot and will result in a vacant, idle and deteriorating historic structure being restored and transformed into a community and regional transportation center. Proposed activities include a bus station (serving regional carriers and rail feeder bus), tourist information and traveler comfort facility (open seven days a week; currently there are no public restrooms readily available to travelers from I-5 to Sweet Home), local transit information center, parcel freight services and possibly housing the Lebanon Chamber of Commerce and the regional headquarters of the new short-line railroad operator.

Site improvements include the creation of a plaza/park-like area, covered bicycle racks, drinking fountain, information kiosks, landscaping, full outside lighting and a telephone. Handicap, bus and recreational vehicle access, parking and loading areas have been designed and incorporated into the site plan. All site improvements will compliment the historic design character of the depot building.

The City funded the required \$30,000 match from repaid 1983-84 Housing Rehabilitation Loans. An additional \$30,000 is required to be set aside for contingencies and was funded by the General Fund. Additional funding is being requested to complete the proposed projects.

Date : 7/07/97
 Time : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 515 SANTIAM TRAVEL STATION

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	265,800	41050 STATE GRANT FUNDS	286,200	286,200	286,200
2,937.34	2,196.60	2,000	48100 INTEREST ON INVESTMENT			
100.00	0.00	0	48140 MISCELLANEOUS REVENUE			
30,000.00	0.00	0	49010 FROM GENERAL FUND			
10,000.00	0.00	0	49028 FROM 83-84 HSING REHAB			
18,159.98	44,804.28	31,200	49901 BEGINNING BALANCE	59,688	59,688	49,688
61,197.32	47,000.88	299,000	49998 TOTAL REVENUE	345,888	345,888	335,888
MATERIALS & SERVICES						
933.30	0.00	0	61010 ADVERTISING			
10,897.00	19,052.82	7,000	61130 CONTRACT SERVICES	20,000	20,000	10,000
0.00	19.50	2,000	61240 DEPT/OPERATING EXPENSE			
11,830.30	19,072.32	9,000	69999 TOTAL MAT & SERV	20,000	20,000	10,000
CAPITAL OUTLAY						
2,000.00	2,500.00	25,000	72050 LAND			
3,051.64	0.00	235,000	72300 IMPROVEMENTS	295,888	295,888	295,888
483.00	11,590.81	30,000	72301 IMPROVEMENTS (ENG)	30,000	30,000	30,000
5,534.64	14,090.81	290,000	79999 TOTAL CAPITAL OUTLAY	325,888	325,888	325,888
17,364.94	33,163.13	299,000	99000 TOTAL DEPT EXP	345,888	345,888	335,888
43,832.38-	13,837.75-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 -INTERGOVERNMENTAL

DEPARTMENT: 515 - SANTIAM TRAVEL STATION

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61130 CONTRACT SERVICES:		
Engineering consultant services	10,000	<u>10,000</u>
<u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS:		
Santiam Travel Station	295,888	<u>295,888</u>
72301 IMPROVEMENTS:		
Grant set aside	30,000	<u>30,000</u>

PROGRAM INFORMATION

OTSC GRANT

Page 1 of 1

PROGRAM DESCRIPTION:

This fund is used to administer grant funds from the Oregon Traffic Safety Commission. Matching grant funds are awarded, on a competitive basis, for projects throughout the state that are related to traffic safety.

This fund is maintained to provide seed money for grant applications and a budget for project administration once an eligible project is defined.

There is no specific project committed in advance for the 1997-98 budget year.

Date : 7/07/97
 Time : 11:38
 Date Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 520 OTSC GRANT

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	0	41050 STATE GRANT FUNDS			
13.30	15.75	0	48100 INTEREST ON INVESTMENT			
247.57	260.87	300	49901 BEGINNING BALANCE	300	300	300
260.87	276.62	300	49998 TOTAL REVENUE	300	300	300
MATERIALS & SERVICES						
0.00	0.00	0	61124 COMPUTER EXPENSE			
0.00	0.00	0	61130 CONTRACT SERVICES			
0.00	0.00	300	61240 DEPT/OPERATING EXPENSE	300	300	300
0.00	0.00	0	61250 DEPT/OP SUPPLIES			
0.00	0.00	0	61800 PETROLEUM			
0.00	0.00	300	69999 TOTAL MAT & SERV	300	300	300
CAPITAL OUTLAY						
0.00	0.00	0	72300 IMPROVEMENTS			
0.00	0.00	0	72600 OTHER EQPT.			
0.00	0.00	0	79999 TOTAL CAPITAL OUTLAY	0	0	0
0.00	0.00	300	99000 TOTAL DEPT EXP	300	300	300
260.87	276.62	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 -INTERGOVERNMENTAL
DEPARTMENT: 520 - OTSC GRANT

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL LINE TOTAL

61240 DEPARTMENT/OPERATING EXPENSE:

Grant application

300

300

PROGRAM INFORMATION

BUILDING INSPECTION

Page 1 of 2

PROGRAM DESCRIPTION:

This fund was created in the 1994-95 budget year to keep track of both the expenditures and revenues of the Building Inspection Program. In years past, the revenues and expenditures were shown in the General Fund. The change allows this program to function as a self-supporting fund.

The primary responsibility of the building inspection program is the legally-mandated plan review and inspection of new building construction, reconstruction and remodeling projects, and woodstove installations. Other traditional responsibilities include limited enforcement of zoning regulations, abatement of nuisances and health hazards, and general assistance to the public.

Maintaining this program is important in preventing delays to the public. It is an inconvenience for local citizens, developers, and builders to make multiple out-of-town trips in the process of bringing a set of plans up to code.

This program also promotes better coordination between planning, building, engineering and the Fire Marshall.

Nuisance and health hazard abatement is necessary to maintain a safe community. The building staff spends many hours in this activity. We also increased services to local building contractors in 1994-95 by taking over the plumbing inspection duties previously performed by Linn County and the fire-life-safety plans review from the City of Albany.

The Building Official and Building Inspector work closely with the public and with other community-development-oriented personnel. In that capacity, these positions become knowledgeable in many aspects of what we do. It is valuable to the city and a service to the public to have knowledgeable staff members readily available to respond in a variety of situations.

Increased development activities with the corresponding increase in building permit fee revenues have kept this activity self-supporting. If building activity decreases in the future, then a corresponding decrease will need to be made in this budget. Forty-three homes and 20 multi-family dwellings were constructed in calendar year 1996 compared to 37 homes and 23 multi-family dwellings in calendar year 1995. Total fees collected in 1996 were \$146,424.77 compared with \$144,944.95 in 1995.

PROGRAM INFORMATION

BUILDING INSPECTION

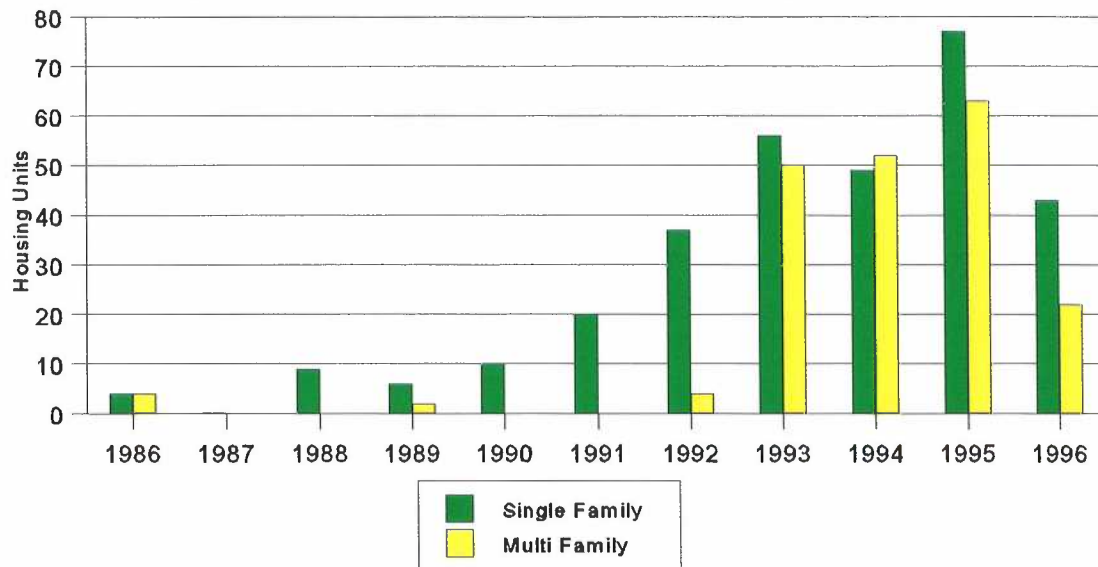
Page 2 of 2

POSITIONS:

	<u>1996-97</u>	<u>1997-98</u>
Administrative Assistant	.0100 FTE	.0300 FTE
Building Inspector	.9500 FTE	.9500 FTE
Building Official	.9000 FTE	.9000 FTE
Director of Public Works	.0900 FTE	.0900 FTE
Information Systems Specialist	.0200 FTE	.0200 FTE
Secretary/Data Entry	.0300 FTE	.0300 FTE
Secretary (2)	<u>.2000 FTE</u>	<u>.2000 FTE</u>
 SUBTOTAL	 2.2000 FTE	 2.2200 FTE
 Temporary Inspection Services	 .0000 FTE	 .1567 FTE
Temporary Public Works Secretary	.0200 FTE	.0640 FTE
Temporary Public Works Secretary (PW Scanning)	<u>.0000 FTE</u>	<u>.0457 FTE</u>
 TOTAL	 2.2200 FTE	 2.4864 FTE

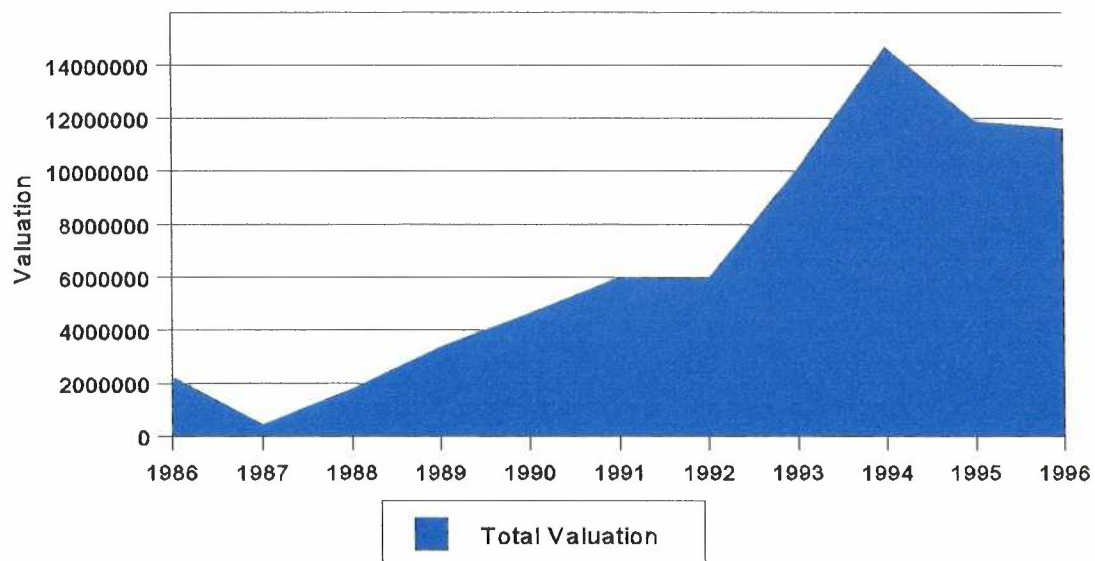
CITY OF LEBANON

Approved Residential Building Units



CITY OF LEBANON

Building Summary



Date : 7/07/97
Time : 11:38
Dte Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/07/97

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 527 BUILDING INSPECTION

94-95	95-96	96-97		97-98		
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
132,631.39	154,557.90	120,000	46010 BLDG PERMITS & FEES	154,000	154,000	154,000
2,561.91	4,140.84	4,000	48100 INTEREST ON INVESTMENT	1,000	1,000	1,000
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
8,000.00	0.00	0	49010 FROM GENERAL FUND			
0.00	76,972.78	70,000	49901 BEGINNING BALANCE	41,000	41,000	65,000
143,193.30	235,671.52	194,000	49998 TOTAL REVENUE	196,000	196,000	220,000
PERSONNEL SERVICES						
31,271.38	58,410.11	80,239	50001 SALARIES	96,017	96,017	96,017
10,567.50	21,390.55	28,090	50003 FRINGE BENEFITS	33,771	33,771	33,771
199.83	2,914.86	1,006	50600 OVERTIME	590	590	590
42,038.71	82,715.52	109,335	59999 TOTAL PERSONNEL SERV	130,378	130,378	130,378
MATERIALS & SERVICES						
50.44	0.00	100	61010 ADVERTISING	105	105	105
0.00	0.00	1,625	61119 COMMUNICATION	1,706	1,706	1,706
618.69	1,116.41	0	61120 COMMUNICATION (GEN'L)			
0.00	0.00	130	61123 COMMUNICATION (PW)	140	140	140
0.00	0.00	6,100	61124 COMPUTER EXPENSE	1,905	1,905	1,905
0.00	0.00	130	61126 COMPUTER EXP (ENG)	137	137	137
0.00	61.07	1,350	61128 COMPUTER EXP (PW)	1,350	1,350	1,350
14,587.50	21,688.84	14,928	61130 CONTRACT SERVICES	16,616	16,616	16,616
0.00	628.86	750	61131 CONTRACT SERVICES (PW)	2,250	2,250	2,250
0.00	0.00	653	61133 CONTRACT SERV (ENG)	686	686	686
3,718.21	7,128.76	10,000	61240 DEPT/OPERATING EXPENSE	10,500	10,500	10,500
96.00	257.06	245	61243 OPERATING EXP (PW)	245	245	245
197.34	123.50	1,300	61250 DEPT/OP SUPPLIES			
0.00	108.20	250	61253 OP SUPPLIES (PW)	250	250	250
260.00	253.50	700	61290 DUES & SUBSCRIPTIONS	735	735	735
967.97	1,312.60	2,300	61320 EDUCATION & TRAINING	2,415	2,415	2,415
0.00	0.00	40	61321 EDUCATION & TRNG (ENG)	42	42	42
0.00	110.00	200	61323 EDUCATION & TRNG (PW)			
0.00	127.44	0	61401 UNEMPLOY INS	578	578	578
1,503.53	1,729.12	3,000	61600 MEETINGS & CONFERENCES	3,150	3,150	3,150
106.17	291.01	300	61700 OFFICE SUPPLIES	315	315	315
445.96	455.76	700	61703 OFFICE SUPPLIES (PW)	700	700	700
0.00	0.00	7,800	61880 RENT	8,190	8,190	8,190
0.00	0.00	150	61883 RENT (PW)	150	150	150
22,551.81	35,392.13	52,751	69999 TOTAL MAT & SERV	52,165	52,165	52,165

Date : 7/07/97
 Time : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 527 BUILDING INSPECTION

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
CAPITAL OUTLAY						
0.00	0.00	3,000	72303 IMPROVEMENTS (PW)			
1,430.00	4,034.00	6,900	72500 OFFICE EQPT.	7,245	7,245	7,245
200.00	1,600.00	320	72503 OFFICE EQPT (PW)	320	320	320
0.00	251.00	0	72600 OTHER EQPT.			
0.00	0.00	649	72601 OTHER EQPT (ENG)	681	681	681
1,630.00	5,885.00	10,869	79999 TOTAL CAPITAL OUTLAY	8,246	8,246	8,246
CONTINGENCIES						
0.00	0.00	16,045	80005 OPERATING CONTINGENCY	5,211	5,211	29,211
0.00	0.00	16,045	89999 TOTAL CONTINGENCIES	5,211	5,211	29,211
INTERFUND TRANSFERS						
0.00	21,290.30	5,000	90010 TO GENERAL FUND			
0.00	21,290.30	5,000	90990 TOTAL INTERFUND TRANS	0	0	0
66,220.52	145,282.95	194,000	99000 TOTAL DEPT EXP	196,000	196,000	220,000
76,972.78-	90,388.57-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 3

FUND: 50 -INTERGOVERNMENTAL

DEPARTMENT: 527 - BUILDING INSPECTION

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61010 ADVERTISING:	105	<u>105</u>
61119 COMMUNICATIONS:		
Cellular service and repair	1,000	
Local and long distance service	706	<u>1,706</u>
61123 COMMUNICATIONS (PW):		
Pager	10	
Radio/cellular equipment service and repair	130	<u>140</u>
61124 COMPUTER EXPENSE:		
Service and repair of hardware	200	
Software	1,305	
Supplies	200	
Training	200	<u>1,905</u>
61126 COMPUTER EXPENSE (ENG):		
Network software	16	
Statewide Area Network software	121	<u>137</u>
61128 COMPUTER EXPENSE (PW):		
Service and repair of hardware	500	
Software	200	
Supplies	450	
Training	200	<u>1,350</u>
61130 CONTRACT SERVICES:		
Additional plan review services	9,116	
Temporary inspection services	7,500	<u>16,616</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 3

FUND: 50 -INTERGOVERNMENTAL

DEPARTMENT: 527 - BUILDING INSPECTION

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE</u>	<u>ITEM TOTAL</u>	<u>LINE TOTAL</u>
61131 CONTRACT SERVICES (PW):			
Temporary secretary services (PW Scanning)	950		
Temporary Secretary	1,300		<u>2,250</u>
61133 CONTRACT SERVICES (ENG):			
Network maintenance contract	40		
Phone system service contract	74		
Statewide Area Network contract	572		<u>686</u>
61240 DEPARTMENT/OPERATING EXPENSE:			
Clean-up enforcement	4,200		
Mileage reimbursement (3)	6,300		<u>10,500</u>
61243 DEPARTMENT/OPERATING EXPENSE (PW):			
Miscellaneous expense	220		
P.E. License renewal	25		<u>245</u>
61253 DEPARTMENT/OPERATING SUPPLIES (PW):			
Assessor maps/microfilm	50		
Reference code and other books	200		<u>250</u>
61290 DUES & SUBSCRIPTIONS:			
ICBO	420		
Other	315		<u>735</u>
61320 EDUCATION & TRAINING:			
Fall Mechanical Short School	630		
Legislative Workshop	420		
OBOA Short School	1,050		
Training, workshops, seminars	315		<u>2,415</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 3 of 3

FUND: 50 -INTERGOVERNMENTAL
DEPARTMENT: 527 - BUILDING INSPECTION

<u>MATERIALS & SUPPLIES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61321 EDUCATION & TRAINING (ENG):		
Phone System Administrator training	42	<u>42</u>
61401 UNEMPLOYMENT INSURANCE	578	<u>578</u>
61600 MEETINGS & CONFERENCES:		
International Conference of Building Officials	2,100	
OBOA Code Change Conference	525	
OBOA meetings	210	
Southern Oregon Chapter meetings	157	
Willamette Building Officials meeting	158	<u>3,150</u>
61700 OFFICE SUPPLIES:	315	<u>315</u>
61703 OFFICE SUPPLIES (PW):	700	<u>700</u>
61880 RENT:		
Annex rent	8,190	<u>8,190</u>
61883 RENT (PW):		
Annex rent	150	<u>150</u>
<u>CAPITAL OUTLAY</u>		
72500 OFFICE EQUIPMENT:		
Computer	4,725	
Desk, chair (2)	2,520	<u>7,245</u>
72503 OFFICE EQUIPMENT (PW):		
Computer	320	<u>320</u>
72601 OTHER EQUIPMENT (ENG):		
Network equipment	614	
Phone system equipment	67	<u>681</u>

PROGRAM INFORMATION
SPECIAL EVENT SIGN GRANT

Page 1 of 1

PROGRAM DESCRIPTION:

In 1991, the Lebanon Leprechauns donated \$3,500 to the city to be held in trust to be used to help pay for signs to advertise special events in Lebanon. The funds were expended in 1996-97 for this purpose.

Date : 7/07/97
 Time : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 530 SPEC. EVENT SIGN GRANT

94-95	95-96	96-97		97-98		
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud
<hr/>						
REVENUES						
0.00	0.00	0	41045 GRANT FUNDS			
216.22	256.55	200	48100 INTEREST ON INVESTMENT			
4,025.49	4,241.71	4,300	49901 BEGINNING BALANCE	125	125	800
<hr/>						
4,241.71	4,498.26	4,500	49998 TOTAL REVENUE	125	125	800
<hr/>						
MATERIALS & SERVICES						
0.00	0.00	4,500	61130 CONTRACT SERVICES			
0.00	0.00	0	61240 DEPT/OPERATING EXPENSE	125	125	800
0.00	0.00	0	61700 OFFICE SUPPLIES			
<hr/>						
0.00	0.00	4,500	69999 TOTAL MAT & SERV	125	125	800
<hr/>						
0.00	0.00	4,500	99000 TOTAL DEPT EXP	125	125	800
<hr/>						
4,241.71-	4,498.26-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 - INTERGOVERNMENTAL

DEPARTMENT: 530 - SPECIAL EVENT SIGN GRANT

MATERIALS & SERVICES:

SUB-LINE

ITEM TOTAL LINE TOTAL

61600 CONTRACT SERVICES:

Contractor to fabricate signs

800

800

PROGRAM INFORMATION

PARK ENTERPRISE FUND

Page 1 of 1

PROGRAM DESCRIPTION:

This fairly new fund has worked well to use revenue generated from the reservation of park shelters and camping fees for maintenance and improvements of those facilities. This fund also includes the revenues from and maintenance of the Century Park Community Center. We have seen some improvements to the River Park campground this year and hope that by putting some money aside each year, we can see even more major improvement projects in the future. In fact any funds available, not specifically budgeted, are set aside in contingencies with a large camp ground improvement in mind. This may take place in the existing camping area or in an expanded area of Gill's Landing. In either case it will take a few years to establish a fund large enough for a major capital project.

POSITIONS:

	<u>1996-97</u>	<u>1997-98</u>
Maintenance Worker	<u>.0300 FTE</u>	<u>.0300 FTE</u>
TOTAL	<u>.0300 FTE</u>	<u>.0300 FTE</u>

Date : 7/07/97
 Time : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 533 PARK ENTERPRISE

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
2,436.00	4,415.00	5,000	45030 CENTURY PARK BLDG RENT	3,600	3,600	3,600
7,950.76	5,696.05	4,000	45090 CAMPING FEES	5,500	5,500	5,500
1,290.00	1,088.00	750	46000 SHELTER RENTAL FEES	750	750	750
1,182.50	1,647.74	1,200	48057 DUMP STATION DONATIONS	1,300	1,300	1,300
295.67	957.97	1,000	48100 INTEREST ON INVESTMENT	1,000	1,000	1,000
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
0.00	9,871.65	20,000	49901 BEGINNING BALANCE	22,000	22,000	22,000
13,154.93	23,676.41	31,950	49998 TOTAL REVENUE	34,150	34,150	34,150
PERSONNEL SERVICES						
201.64	754.93	797	50001 SALARIES	809	809	809
85.93	313.47	365	50003 FRINGE BENEFITS	382	382	382
8.74	17.98	52	50600 OVERTIME	52	52	52
296.31	1,086.38	1,214	59999 TOTAL PERSONNEL SERV	1,243	1,243	1,243
MATERIALS & SERVICES						
662.68	1,253.18	10,000	61134 CONTRACT SERV (MAINT)	9,200	9,200	9,200
708.12	102.34	1,500	61242 OPERATING EXP (MAINT)	1,500	1,500	1,500
1,117.49	234.39	5,000	61562 MAINT/BLDG (MAINT)	5,000	5,000	5,000
498.68	842.88	1,500	61902 UTILITIES (MAINT)	1,500	1,500	1,500
2,986.97	2,432.79	18,000	69999 TOTAL MAT & SERV	17,200	17,200	17,200
CONTINGENCIES						
0.00	0.00	12,736	80005 OPERATING CONTINGENCY	15,707	15,707	15,707
0.00	0.00	12,736	89999 TOTAL CONTINGENCIES	15,707	15,707	15,707
3,283.28	3,519.17	31,950	99000 TOTAL DEPT EXP	34,150	34,150	34,150
9,871.65-	20,157.24-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 533 - PARK ENTERPRISE

MATERIALS & SERVICES

SUB-LINE

ITEM TOTAL LINE TOTAL

61134 CONTRACT SERVICES:

Janitorial service - Century Park Building	3,600	
Major repairs to buildings and grounds	5,000	
Porta Pot rental	600	<u>9,200</u>

61242 DEPARTMENT OPERATING EXPENSE:

Drive/parking area repair	500	
Garbage dumping fee (Century Park Building)	500	
Tool/equipment rental	500	<u>1,500</u>

61562 MAINTENANCE/BUILDING & GROUNDS:

Camping area maintenance - River Park	2,000	
Century Park Building	2,000	
Repairs specific to shelter rentals (all parks)	1,000	<u>5,000</u>

61902 UTILITIES:

Power and gas for Century Park Building	1,500	<u>1,500</u>
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Date : 7/07/97
 Time : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 534 CENTURY PARK GRANT

94-95	95-96	96-97		97-98			
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud	
REVENUES							
0.00	0.00	20,000	41050 STATE GRANT FUNDS				
0.00	0.00	0	48053 DONATIONS				
0.00	0.00	0	48100 INTEREST ON INVESTMENT				
0.00	0.00	0	48140 MISCELLANEOUS REVENUE				
0.00	0.00	0	49901 BEGINNING BALANCE				
0.00	0.00	20,000	49998 TOTAL REVENUE	0	0	0	
MATERIALS & SERVICES							
0.00	0.00	0	61240 DEPT/OPERATING EXPENSE				
0.00	0.00	0	69999 TOTAL MAT & SERV	0	0	0	
CAPITAL OUTLAY							
0.00	0.00	20,000	72300 IMPROVEMENTS				
0.00	0.00	20,000	79999 TOTAL CAPITAL OUTLAY	0	0	0	
0.00	0.00	20,000	99000 TOTAL DEPT EXP	0	0	0	
0.00	0.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0	

Date : 7/07/97
 Time : 11:38
 Date Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 535 PARKS GRANT FUND

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	0	41020 FEDERAL GRANT FUNDS			
0.00	0.00	0	41045 GRANT FUNDS			
0.00	0.00	0	41047 COUNTY GRANT FUNDS			
0.00	0.00	0	41050 STATE GRANT FUNDS			
0.00	11,899.00	0	48053 DONATIONS			
0.00	0.37-	0	48100 INTEREST ON INVESTMENT			
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
0.00	0.00	200	49901 BEGINNING BALANCE	100	100	100
0.00	11,898.63	200	49998 TOTAL REVENUE	100	100	100
0.00	11,898.63	200	49999 TOTAL REVENUE	100	100	100
MATERIALS & SERVICES						
0.00	0.00	0	61240 DEPT/OPERATING EXPENSE	100	100	100
0.00	0.00	0	69999 TOTAL MAT & SERV	100	100	100
CAPITAL OUTLAY						
0.00	11,813.00	200	72300 IMPROVEMENTS			
0.00	11,813.00	200	79999 TOTAL CAPITAL OUTLAY	0	0	0
0.00	11,813.00	200	99000 TOTAL DEPT EXP	100	100	100
0.00	85.63-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM INFORMATION

GIS

Page 1 of 1

PROGRAM DESCRIPTION:

This fund is used to administer the continuing development of Lebanon's Geographic Information System (GIS). GIS is a computer-based system of "layered" maps and records which are used to solve routine and complex management and planning problems.

In December, 1992, Linn County completed a feasibility study for a county-wide GIS system. The feasibility study concluded that a GIS "will provide a more accessible, accurate, timely and cost-effective method of maintaining maps and related reports within Linn County". A cost benefit ratio of greater than 4 to 1 was estimated. Based on the feasibility study, Linn County has given GIS development a high priority, to include cost sharing within urban areas. Lebanon's GIS development has been paced with that of Linn County to achieve cost savings. Basic GIS hardware and software have been purchased. Aerial mapping, development of mosaics and the project prototype, global positioning system (GPS), translating tax maps and records into computer formats, and acquisition of Coordinate Geometry (COGO) work from the county, have also been completed.

Completing database development and data maintenance will be the focus for the 1997-98 budget year. Specific work includes quality control and utility updates and attributes for the entire city, limited computer software purchases and user training. A large share of the work required will be done by a GIS technician within the Facility Planning Group. A variety of other funds finance the GIS through interfund transfers.

POSITIONS:

	<u>1996-97</u>	<u>1997-98</u>
Engineer Associate (Facility Planning)	.0400 FTE	.0400 FTE
Engineering Tech II (Information Systems)	.0000 FTE	.2000 FTE
Engineering Tech III (GIS)	1.0000 FTE	1.0000 FTE
Engineering Tech III (Facility Planning)	.0000 FTE	.1500 FTE
Environmental Specialist (Facility Planning)	.0600 FTE	.0400 FTE
Information Systems Specialist	.0950 FTE	.1000 FTE
Secretary	.0000 FTE	.0200 FTE
Senior Engineer (Facility Planning)	<u>.1000 FTE</u>	<u>.1500 FTE</u>
TOTAL	1.2950 FTE	1.7000 FTE

Date : 7/07/97
Time : 11:38
Dte Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/07/97

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 540 GIS

94-95	95-96	96-97		97-98		
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud
<hr/>						
REVENUES						
0.00	14,510.50	14,510	41047 COUNTY GRANT FUNDS			
0.00	0.00	0	48062 DATA/DOC FEES			
4,588.23	10,019.95	6,000	48100 INTEREST ON INVESTMENT			
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
0.00	15,000.00	0	49010 FROM GENERAL FUND			
18,000.00	20,000.00	43,228	49022 FROM WATER FUND	34,600	34,600	34,600
10,000.00	37,000.00	5,542	49023 FROM WATER CIP	4,400	4,400	4,400
20,000.00	25,000.00	25,493	49025 FROM W WATER FUND	20,400	20,400	20,400
20,000.00	48,000.00	5,542	49026 FROM WW CIP	4,400	4,400	4,400
5,000.00	7,000.00	22,168	49046 FROM STREETS FUND			
0.00	3,000.00	3,325	49095 FROM URBAN RENEW FUND	2,700	2,700	2,700
0.00	1,000.00	2,217	49098 FROM NW URBAN RENEWAL	1,800	1,800	1,800
15,000.00	20,000.00	3,325	49105 FROM STR CAP PROJ			
0.00	0.00	0	49106 FROM STR CAP IMP-RESTR			
43,597.98	57,385.59	204,000	49901 BEGINNING BALANCE	135,000	135,000	135,000
<hr/>						
136,186.21	257,916.04	335,350	49998 TOTAL REVENUE	203,300	203,300	203,300

PERSONNEL SERVICES						
0.00	0.00	41,980	50001 SALARIES	51,787	51,787	51,787
0.00	0.00	15,220	50003 FRINGE BENEFITS	20,612	20,612	20,612
0.00	0.00	0	50250 PART TIME			
0.00	0.00	0	50600 OVERTIME	762	762	762
<hr/>						
0.00	0.00	57,200	59999 TOTAL PERSONNEL SERV	73,161	73,161	73,161

MATERIALS & SERVICES						
406.88	0.00	1,000	61011 ADVERTISING (ENG)	1,000	1,000	1,000
0.00	0.00	0	61012 ADVERTISING (MAINT)			
12,635.50	6,074.00	19,575	61126 COMPUTER EXP (ENG)	5,000	5,000	5,000
0.00	0.00	20,335	61131 CONTRACT SERVICES (PW)	30,000	30,000	30,000
597.24	48,461.82	220,904	61133 CONTRACT SERV (ENG)	60,000	60,000	60,000
0.00	0.00	0	61240 DEPT/OPERATING EXPENSE			
0.00	5,559.00	8,000	61321 EDUCATION & TRNG (ENG)	8,000	8,000	8,000
0.00	0.00	2,000	61323 EDUCATION & TRNG (PW)	1,000	1,000	1,000
0.00	0.00	0	61401 UNEMPLOY INS	443	443	443
0.00	0.00	1,000	61601 MTGS & CONF (ENG)	2,000	2,000	2,000
134.35	219.61	1,000	61701 OFFICE SUPPLIES (ENG)	500	500	500
<hr/>						
13,773.97	60,314.43	273,814	69999 TOTAL MAT & SERV	107,943	107,943	107,943

CAPITAL OUTLAY

Date : 7/07/97
 Time : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 540 GIS

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
24,817.00	0.00	0	72301 IMPROVEMENTS (ENG)	5,000	5,000	5,000
0.00	10,677.92	4,336	72501 OFFICE EQPT (ENG)	2,000	2,000	2,000
0.00	0.00	0	72502 OFFICE EQPT (MAINT)			
0.00	0.00	0	72601 OTHER EQPT (ENG)	1,000	1,000	1,000
24,817.00	10,677.92	4,336	79999 TOTAL CAPITAL OUTLAY	8,000	8,000	8,000
CONTINGENCIES						
0.00	0.00	0	80005 OPERATING CONTINGENCY	11,626	11,626	11,626
0.00	0.00	0	89999 TOTAL CONTINGENCIES	11,626	11,626	11,626
INTERFUND TRANSFERS						
0.00	0.00	0	90105 TO EQPT ACQ & REP FUND	2,570	2,570	2,570
0.00	0.00	0	90990 TOTAL INTERFUND TRANS	2,570	2,570	2,570
38,590.97	70,992.35	335,350	99000 TOTAL DEPT EXP	203,300	203,300	203,300
97,595.24-	186,923.69-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 2

FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 540 - GEOGRAPHICAL INFORMATION SYSTEM (GIS)

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61011 ADVERTISING (ENG):		
Personnel recruitment	1,000	<u>1,000</u>
61126 COMPUTER EXPENSE (ENG):		
Network software	5,000	<u>5,000</u>
61131 CONTRACT SERVICES (PW):		
Database construction for GIS	30,000	<u>30,000</u>
61133 CONTRACT SERVICES (ENG):		
GIS - Layer development	60,000	<u>60,000</u>
61321 EDUCATION & TRAINING (ENG):		
GIS software training	8,000	<u>8,000</u>
61323 EDUCATION & TRAINING (PW):		
GIS software training	1,000	<u>1,000</u>
61401 UNEMPLOYMENT INSURANCE	443	<u>443</u>
61601 MEETINGS & CONFERENCES (ENG):		
GIS In Action Conference	500	
Technical information sharing, networking	1,500	<u>2,000</u>
61701 OFFICE SUPPLIES (ENG):	500	<u>500</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 2

FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 540 - GEOGRAPHICAL INFORMATION SYSTEM (GIS)

<u>CAPITAL OUTLAY</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
72301 IMPROVEMENTS		
Facility remodeling	5,000	<u>5,000</u>
72501 OFFICE EQUIPMENT (ENG):		
Desk, chair, bookcase, etc.	2,000	<u>2,000</u>
72601 OTHER EQUIPMENT		
Network equipment	1,000	<u>1,000</u>
<u>INTERFUND TRANSFERS</u>		
90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND:	2,570	<u>2,570</u>

Date : 7/07/97
 Time : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 544 USFS GRANT - CHEADLE LAKE

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	60,000.00	0	41020 FEDERAL GRANT FUNDS			
0.00	0.00	0	48100 INTEREST ON INVESTMENT			
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
0.00	0.00	0	49010 FROM GENERAL FUND			
0.00	0.00	3,000	49901 BEGINNING BALANCE			
0.00	60,000.00	3,000	49998 TOTAL REVENUE	0	0	0
MATERIALS & SERVICES						
0.00	57,155.35	3,000	61130 CONTRACT SERVICES			
0.00	0.00	0	61240 DEPT/OPERATING EXPENSE			
0.00	0.00	0	61700 OFFICE SUPPLIES			
0.00	57,155.35	3,000	69999 TOTAL MAT & SERV	0	0	0
0.00	57,155.35	3,000	99000 TOTAL DEPT EXP	0	0	0
0.00	2,844.65-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM INFORMATION

FARM HOME ADMINISTRATION GRANT

Page 1 of 1

PROGRAM DESCRIPTION:

The City of Lebanon has received inquiries from several industries interested in relocating to the southern portion of Airway Road. Because these industries may be creating new jobs, grant funding was available for needed public infrastructure. This fund, along with two others, provide funding for new public street, water, sewer and drainage improvements along Airway Road, 12th Street, and Airport Road.

Date : 7/07/97
 Time : 11:38
 Date Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 546 FARM HOME ADMIN GRANT

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	20,862.18	350,000	41020 FEDERAL GRANT FUNDS	10,000	10,000	10,000
0.00	0.00	0	48100 INTEREST ON INVESTMENT			
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
0.00	0.00	0	49901 BEGINNING BALANCE			
0.00	20,862.18	350,000	49998 TOTAL REVENUE	10,000	10,000	10,000
MATERIALS & SERVICES						
0.00	0.00	0	61100 INTERIM FIN EXP			
0.00	20,630.64	35,000	61130 CONTRACT SERVICES	7,500	7,500	7,500
0.00	0.00	0	61240 DEPT/OPERATING EXPENSE			
0.00	0.00	0	61700 OFFICE SUPPLIES			
0.00	20,630.64	35,000	69999 TOTAL MAT & SERV	7,500	7,500	7,500
CAPITAL OUTLAY						
0.00	231.50	0	72050 LAND			
0.00	0.00	315,000	72301 IMPROVEMENTS (ENG)	2,500	2,500	2,500
0.00	231.50	315,000	79999 TOTAL CAPITAL OUTLAY	2,500	2,500	2,500
0.00	20,862.14	350,000	99000 TOTAL DEPT EXP	10,000	10,000	10,000
0.00	0.04	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 - INTERGOVERNMENTAL

DEPARTMENT: 546 - FARM HOME ADMINISTRATION GRANT

<u>MATERIALS & SERVICES</u>	SUB-LINE <u>ITEM TOTAL</u>	<u>LINE TOTAL</u>
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61130 CONTRACT SERVICES:

Engineering consultant services	7,500	<u>7,500</u>
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CAPITAL OUTLAY

72301 IMPROVEMENTS (ENG):

Airport Area Infrastructure Project	2,500	<u>2,500</u>
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PROGRAM INFORMATION

SPWF GRANT & LOAN

Page 1 of 1

PROGRAM DESCRIPTION:

The City of Lebanon has received inquiries from several industries interested in relocating to the southern portion of Airway Road. Because these industries may be creating new jobs, grant funding was available for needed public infrastructure. This fund, along with two others, provide funding for new public street, water, sewer and drainage improvements along Airway Road, 12th Street, and Airport Road.

Date : 7/07/97
 Time : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 547 SPWF GRANT & LOAN

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	340,000	41050 STATE GRANT FUNDS	40,000	40,000	40,000
0.00	64,096.79	340,000	41051 STATE LOAN FUNDS			
0.00	0.00	0	48100 INTEREST ON INVESTMENT			
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
0.00	0.00	0	49901 BEGINNING BALANCE			
0.00	64,096.79	680,000	49998 TOTAL REVENUE	40,000	40,000	40,000
MATERIALS & SERVICES						
0.00	0.00	0	61100 INTERIM FIN EXP			
0.00	39,622.45	65,000	61130 CONTRACT SERVICES	30,000	30,000	30,000
0.00	0.00	0	61240 DEPT/OPERATING EXPENSE			
0.00	0.00	0	61700 OFFICE SUPPLIES			
0.00	39,622.45	65,000	69999 TOTAL MAT & SERV	30,000	30,000	30,000
CAPITAL OUTLAY						
0.00	418.50	0	72050 LAND			
0.00	24,055.84	615,000	72301 IMPROVEMENTS (ENG)	10,000	10,000	10,000
0.00	24,474.34	615,000	79999 TOTAL CAPITAL OUTLAY	10,000	10,000	10,000
0.00	64,096.79	680,000	99000 TOTAL DEPT EXP	40,000	40,000	40,000
0.00	0.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 - INTERGOVERNMENTAL

DEPARTMENT: 547 - SPWF GRANT & LOAN

MATERIALS & SERVICES

SUB-LINE

ITEM TOTAL LINE TOTAL

61130 CONTRACT SERVICES:

Engineering consultant services

30,000

30,000

CAPITAL OUTLAY

72301 IMPROVEMENTS (ENG):

Airport Area Infrastructure Project

10,000

10,000

PROGRAM INFORMATION
STATE FOOT AND BIKE PATH

Page 1 of 1

PROGRAM DESCRIPTION:

This fund was originally set up to administer revenues from the state gas tax. The revenues may only be used to fund qualified foot and bike path projects.

The City now uses the fund for all budgeted projects relating to pedestrian and bikeway improvements.

Budget cuts in the general fund left this fund without the major portion of its revenue. This budget has been used to support a continuation of the City's Sidewalk Construction/Repair Incentive Program through FY 1995-96. Funds are also included to install the high priority sidewalks not installed by property owners as requested by City Council. The money spent installing these sidewalks will eventually be reimbursed to the city.

Funding was included for year two and three of a three-year program to bring the city into compliance with new ADA requirements for curb access ramps on public sidewalks as indicated in the Sidewalk Improvement Program of the Transportation Capital Improvement Program. The fund will be utilized to complete the High Priority Sidewalk program during 1997-98.

POSITIONS:

	<u>1996-97</u>	<u>1997-98</u>
Administrative Assistant	.4000 FTE	.0000 FTE
Director of Public Works	.0100 FTE	.0000 FTE
Engineering Tech I (Development)	.0300 FTE	.0000 FTE
Secretary/Data Entry Clerk	.0400 FTE	.0000 FTE
Secretary	<u>.0100 FTE</u>	<u>.0000 FTE</u>
 TOTAL	 .4900 FTE	 .0000 FTE

Date : 7/07/97
 Time : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 550 STATE FOOT & BIKE PATH

94-95	95-96	96-97		97-98			
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud	
REVENUES							
0.00	0.00	0	42060 UNBONDED PRINCIPAL-LID				
0.00	0.00	0	42070 UNBONDED INT-LID				
4,961.46	5,610.30	0	48100 INTEREST ON INVESTMENT				3,517
0.00	12,500.00	12,500	48140 MISCELLANEOUS REVENUE				
0.00	0.00	0	49010 FROM GENERAL FUND				
5,139.14	5,326.30	5,000	49045 STATE HIGHWAY REVENUE	5,000	5,000	5,000	
0.00	0.00	0	49046 FROM STREETS FUND				
55,000.00	23,000.00	108,500	49105 FROM STR CAP PROJ				
49,704.29	87,475.10	65,000	49901 BEGINNING BALANCE	138,573	138,573	99,056	
114,804.89	133,911.70	191,000	49998 TOTAL REVENUE	143,573	143,573	107,573	
PERSONNEL SERVICES							
8,175.17	16,265.10	14,753	50001 SALARIES				
2,635.65	5,846.63	5,360	50003 FRINGE BENEFITS				
0.00	0.00	0	50250 PART TIME				
627.78	1,204.30	502	50600 OVERTIME				
11,438.60	23,316.03	20,615	59999 TOTAL PERSONNEL SERV	0	0	0	
MATERIALS & SERVICES							
12.55	250.86	300	61010 ADVERTISING				
0.00	0.00	29	61126 COMPUTER EXP (ENG)				
0.00	0.00	400	61128 COMPUTER EXP (PW)	400	400	400	
0.00	0.00	0	61130 CONTRACT SERVICES				
0.00	0.00	0	61131 CONTRACT SERVICES (PW)				
0.00	0.00	132	61133 CONTRACT SERV (ENG)				
98.38	482.43	25	61240 DEPT/OPERATING EXPENSE				
0.00	29.22	0	61401 UNEMPLOY INS				
13,541.13	4,935.28	5,000	61852 SIDEWALK GRANTS	3,000	3,000	3,000	
13,652.06	5,697.79	5,886	69999 TOTAL MAT & SERV	3,400	3,400	3,400	
CAPITAL OUTLAY							
1,604.58	360.00	155,000	72300 IMPROVEMENTS	136,400	136,400	100,400	
634.55	41,711.68	9,000	72301 IMPROVEMENTS (ENG)				
0.00	0.00	134	72601 OTHER EQPT (ENG)				
2,239.13	42,071.68	164,134	79999 TOTAL CAPITAL OUTLAY	136,400	136,400	100,400	

Date : 7/07/97
 Time : 11:38
 Rte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 550 STATE FOOT & BIKE PATH

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
CONTINGENCIES						
0.00	0.00	365	80005 OPERATING CONTINGENCY	3,773	3,773	3,773
0.00	0.00	365	89999 TOTAL CONTINGENCIES	3,773	3,773	3,773
INTERFUND TRANSFERS						
0.00	0.00	0	90105 TO EQPT ACQ & REP FUND			
0.00	0.00	0	90990 TOTAL INTERFUND TRANS	0	0	0
27,329.79	71,085.50	191,000	99000 TOTAL DEPT EXP	143,573	143,573	107,573
87,475.10-	62,826.20-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 - INTERGOVERNMENTAL

DEPARTMENT: 550 - STATE FOOT AND BIKE PATH

MATERIALS & SERVICES

**SUB-LINE
ITEM TOTAL LINE TOTAL**

61128 COMPUTER EXPENSE (PW):

Network	250	
Service and repair of hardware	75	
Software	25	
Supplies	25	
Training	25	<u>400</u>

61852 SIDEWALK GRANTS:

Incentive Program Hold Over	3,000	<u>3,000</u>
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CAPITAL OUTLAY

72300 IMPROVEMENTS:

High Priority City Sidewalk Phase III and IV	53,400	
High Priority City Sidewalk Phase V	47,000	<u>100,400</u>

PROGRAM INFORMATION
ENGINEERING DEVELOPMENT REVIEW

Page 1 of 2

PROGRAM DESCRIPTION:

The Engineering Division provides technical review of development in Lebanon. This review occurs in two primary areas: public improvements by private contract and planning related submittals.

Public improvements are new transportation, water, wastewater, and drainage systems constructed in public rights-of-way or easements. They can be constructed by property owners, by a contractor hired by a property owner, city crews, or contractors hired by the city. For example, a subdivision developer is usually required to install new public streets and utilities as part of the subdivision. When a public improvement is installed by private contract, the developer must acquire either a public improvements permit, for major work involving drawing review, or a right-of-way permit for simple work. These permit fees cover part of the city's cost for plan review and inspections to assure the improvements meet city standards. Part of the total development review cost is funded by the street and utility funds.

Engineering development review is also a part of the planning process. Work in this category includes review and inspection of site plans, subdivisions, major and minor land partitions, planned developments, annexations and planning administrative reviews.

This budget department accounts for all revenues and related expenditures for engineering development review.

PROGRAM INFORMATION
ENGINEERING DEVELOPMENT REVIEW

Page 2 of 2

<u>POSITIONS:</u>	<u>1996-97</u>	<u>1997-98</u>
Engineering Associate (Development)	.3000 FTE	.3000 FTE
Engineering Division Manager	.0000 FTE	.1500 FTE
Engineering Tech II (Information Systems)	.0000 FTE	.0500 FTE
Engineering Tech III (Facility Planning)	.0500 FTE	.0000 FTE
Environmental Specialist (Facility Planning)	.0500 FTE	.0000 FTE
Project Engineer (Development)	.0000 FTE	.3000 FTE
Secretary/Data Entry	.0500 FTE	.0300 FTE
Senior Engineer	<u>.0500 FTE</u>	<u>.0000 FTE</u>
 TOTAL	 .5000 FTE	 .8300 FTE

Date : 7/07/97
Time : 11:38
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CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/07/97

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 555 ENG DEVELOPMENT REVIEW

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
1,200.00	12,166.22	3,700	46015 DEVELOPMENT REVIEW FEE	7,000	7,000	7,000
19,277.50	18,937.87	15,000	48061 PUBLIC IMP APPS FEES	40,000	40,000	40,000
5,234.31	4,407.70	3,700	48065 RIGHT OF WAY PERMITS	3,700	3,700	3,700
913.37	1,333.01	1,000	48100 INTEREST ON INVESTMENT	2,000	2,000	2,000
23.50	0.00	0	48140 MISCELLANEOUS REVENUE	1,000	1,000	1,000
7,357.37	20,354.04	29,000	49901 BEGINNING BALANCE	65,000	65,000	75,000
34,006.05	57,198.84	52,400	49998 TOTAL REVENUE	118,700	118,700	128,700
PERSONNEL SERVICES						
9,282.71	12,308.60	15,737	50001 SALARIES	32,795	32,795	32,795
3,325.06	4,561.23	5,929	50003 FRINGE BENEFITS	11,866	11,866	11,866
68.79	142.09	502	50600 OVERTIME	334	334	334
12,676.56	17,011.92	22,168	59999 TOTAL PERSONNEL SERV	44,995	44,995	44,995
MATERIALS & SERVICES						
0.00	0.00	230	61126 COMPUTER EXP (ENG)	500	500	500
0.00	0.00	0	61131 CONTRACT SERVICES (PW)			
0.00	154.00	5,134	61133 CONTRACT SERV (ENG)	5,000	5,000	15,000
595.45	2,883.57	1,000	61241 OPERATING EXP (ENG)	1,000	1,000	1,000
380.00	47.12	825	61251 OP SUPPLIES (ENG)	1,000	1,000	1,000
0.00	0.00	0	61401 UNEMPLOY INS	216	216	216
0.00	0.00	0	61801 PETROLEUM (ENG)	200	200	200
975.45	3,084.69	7,189	69999 TOTAL MAT & SERV	7,916	7,916	17,916
0.00	0.00	134	72601 OTHER EQPT (ENG)			
CONTINGENCIES						
0.00	0.00	22,089	80005 OPERATING CONTINGENCY	64,389	64,389	64,389
0.00	0.00	22,223	89999 TOTAL CONTINGENCIES	64,389	64,389	64,389
INTERFUND TRANSFERS						
0.00	970.00	820	90105 TO EQPT ACQ & REP FUND	1,400	1,400	1,400
0.00	970.00	820	90990 TOTAL INTERFUND TRANS	1,400	1,400	1,400

Date : 7/07/97
Time : 11:38
Date Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/07/97

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 555 ENG DEVELOPMENT REVIEW

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
13,652.01	21,066.61	52,400	99000 TOTAL DEPT EXP	118,700	118,700	128,700
20,354.04-	36,132.23-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 555 - ENGINEERING DEVELOPMENT REVIEW

<u>MATERIALS & SERVICES</u>	SUB-LINE <u>ITEM TOTAL</u>	<u>LINE TOTAL</u>
61126 COMPUTER EXPENSE (ENG):		
Network software	300	
Repairs	200	<u>500</u>
61133 CONTRACT SERVICES (ENG):		
Inspection services	14,500	
Network maintenance services	500	<u>15,000</u>
61241 DEPARTMENT OPERATING EXPENSE (ENG):		
Document reproduction	200	
Surveying and inspection expense	600	
Testing expense	200	<u>1,000</u>
61251 DEPARTMENT OPERATING SUPPLIES (ENG):		
Assessor maps, surveys	300	
Drafting, blueprint and reproduction supplies	200	
Surveying and inspection supplies	500	<u>1,000</u>
61401 UNEMPLOYMENT INSURANCE	216	<u>216</u>
61801 PETROLEUM (ENG):		
Fuel, oil and lubricants	200	<u>200</u>
<u>INTERFUND TRANSFER</u>		
90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND:	1,400	<u>1,400</u>

PROGRAM INFORMATION

STREETS

Page 1 of 2

PROGRAM DESCRIPTION:

The street budget funds several activities. Street maintenance is handled by the Street Section of the Maintenance Services Division.

Primary maintenance functions under the jurisdiction of the Street Section include graveling and grading of streets and alleys, street and curb repair and patching, sidewalk repairs, and in some cases replacement. The Street Section is also responsible for repair and maintenance of all traffic signing, three traffic signals, and traffic striping which includes the painting of 140 crosswalks, 312 stop bars, over 8 miles of centerline stripe, miles of yellow curb, and many other legends and delineators. Street Section personnel mow along many city rights-of-way, pick up trash throughout the city (including dead animals), clean streets by sweeping and flushing, trim trees in the right-of-way, and build and maintain facilities and buildings throughout the city.

Our vehicle maintenance is performed by the Lebanon Fire District. We pay for one mechanic and the Fire District provides another mechanic, supervision, a shop and equipment. This has been a very cost effective arrangement and will continue.

The Engineering Services Division provides design, construction supervision, and contract administration services for construction, reconstruction, overlay, and crack sealing projects. The division is also responsible for acquisition of needed easements and rights-of-way, for conducting vacation proceedings to dispose of unneeded property interests, and for reviewing development proposals to ensure compliance with the City's Transportation Master Plan.

The division investigates and resolves traffic control problems such as street lighting, traffic signals and signing, road geometry problems, vision obstructions, and parking problems. Staff members regularly review traffic accident reports and often make on-site investigations in an effort to identify and correct traffic hazards.

Also included in this fund is the revenue from leasing property for the Lebanon Transfer Station and the expenditures for maintaining the old Lebanon landfill property. The expenditures are mowing and groundwater testing.

PROGRAM INFORMATION

STREETS

Page 2 of 2

POSITIONS:

	<u>1996-97</u>	<u>1997-98</u>
Administrative Assistant	.0300 FTE	.1500 FTE
City Administrator	.1300 FTE	.1300 FTE
Crew Chief	1.0000 FTE	1.0000 FTE
Director of Public Works	.1400 FTE	.1500 FTE
Engineering Associate (Development)	.0500 FTE	.0250 FTE
Engineering Associate (Facility Planning)	.1000 FTE	.1000 FTE
Engineering Division Manager	.0300 FTE	.0300 FTE
Engineering Tech I (Development)	.2500 FTE	.2800 FTE
Engineering Tech II (Information Systems)	.0000 FTE	.1000 FTE
Finance Director	.0600 FTE	.0600 FTE
Finance Operations Manager	.0600 FTE	.0600 FTE
Information Systems Specialist	.0500 FTE	.0500 FTE
Maintenance Division Manager	.2100 FTE	.2100 FTE
Maintenance Supervisor	.1900 FTE	.2100 FTE
Maintenance Worker	.6700 FTE	.6700 FTE
Payroll Specialist - Confidential	.0700 FTE	.0700 FTE
Project Engineer (Development)	.0000 FTE	.1000 FTE
Secretary/Accounts Payable Clerk	.0800 FTE	.0800 FTE
Secretary/Data Entry	.0500 FTE	.0700 FTE
Secretary (2)	.0500 FTE	.1000 FTE
Sr. Maintenance Worker (2)	<u>2.0000 FTE</u>	<u>2.0000 FTE</u>
 SUBTOTAL	 5.2200 FTE	 5.6450 FTE
 Temporary Public Works Secretary	 .0250 FTE	 .0000 FTE
Temporary Public Works Secretary (PW Scanning)	<u>.0000 FTE</u>	<u>.0481 FTE</u>
 TOTAL	 5.2450 FTE	 5.6931 FTE
 Contract - City Attorney	 5.76% of contract wage	
Contract - Secretary Service for City Council	12% of contract wage	
Mayor and City Council	12% of wage	

Date : 7/07/97
Time : 11:38
Report Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/07/97

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 558 STREET MAINTENANCE

94-95	95-96	96-97		97-98		
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
508,774.59	527,304.14	525,000	41075 ST DEPT OF TRANS	540,000	540,000	550,000
1,617.85	1,920.58	2,000	44025 VALLEY LANDFILLS	2,000	2,000	2,000
6,525.00	6,448.79	8,300	45020 REV FROM RENTED PROP	6,500	6,500	6,500
0.00	0.00	0	48060 ENGINEERING FEES			
4,937.72	5,886.64	5,000	48100 INTEREST ON INVESTMENT	4,000	4,000	4,000
4,443.50	7,507.23	4,000	48140 MISCELLANEOUS REVENUE	4,000	4,000	4,000
108,574.08	149,412.33	133,000	49901 BEGINNING BALANCE	64,000	64,000	64,000
634,872.74	698,479.71	677,300	49998 TOTAL REVENUE	620,500	620,500	630,500
PERSONNEL SERVICES						
154,851.49	176,910.48	176,483	50001 SALARIES	195,630	195,630	195,630
60,029.70	66,723.57	75,556	50003 FRINGE BENEFITS	85,572	85,572	85,572
30.17	0.00	0	50250 PART TIME			
0.00	0.00	0	50255 PARENTAL LEAVE EXPENSE			
1,130.49	1,915.27	1,709	50600 OVERTIME	2,250	2,250	2,250
216,041.85	245,549.32	253,748	59999 TOTAL PERSONNEL SERV	283,452	283,452	283,452
MATERIALS & SERVICES						
0.00	300.20	30	61009 ADVERTISING (PW)	30	30	30
439.62	0.00	200	61010 ADVERTISING	100	100	100
126.50	0.00	50	61011 ADVERTISING (ENG)	200	200	200
312.45	13.60	300	61012 ADVERTISING (MAINT)	300	300	300
0.00	27.21	50	61121 COMMUNICATION (ENG)	50	50	50
663.40	654.50	500	61122 COMMUNICATION (MAINT)	700	700	700
233.16	106.99	300	61123 COMMUNICATION (PW)	300	300	300
451.95	376.57	750	61124 COMPUTER EXPENSE	750	750	750
0.00	0.00	1,807	61126 COMPUTER EXP (ENG)	1,000	1,000	1,000
1,119.96	28.68	1,300	61127 COMPUTER EXP (MAINT)	1,300	1,300	1,300
235.13	62.67	850	61128 COMPUTER EXP (PW)	850	850	850
3,673.78	4,834.00	16,003	61130 CONTRACT SERVICES	18,436	18,436	18,436
0.00	912.80	2,239	61131 CONTRACT SERVICES (PW)	4,200	4,200	4,200
1,707.93	1,856.00	1,668	61133 CONTRACT SERV (ENG)	1,000	1,000	1,000
7,627.64	2,886.00	350	61134 CONTRACT SERV (MAINT)	350	350	350
629.65	965.04	624	61239 OPERATING EXP (ADMIN)			
580.60	2,370.44	851	61240 DEPT/OPERATING EXPENSE	851	851	851
123.98	78.22	1,300	61241 OPERATING EXP (ENG)	1,000	1,000	1,000
34,311.68	27,858.13	41,600	61242 OPERATING EXP (MAINT)	36,600	36,600	36,600
2,233.72	2,666.89	1,090	61243 OPERATING EXP (PW)	590	590	590
289.37	290.35	300	61251 OP SUPPLIES (ENG)	300	300	300
495.97	452.00	900	61252 OP. SUPPLIES (MAINT)	900	900	900

Date : 7/07/97
Time : 11:38
Report Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/07/97

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 558 STREET MAINTENANCE

94-95	95-96	96-97		97-98		
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud
52.50	182.86	400	61253 OP SUPPLIES (PW)	400	400	400
33.00	4.00	200	61290 DUES & SUBSCRIPTIONS	100	100	100
6.17	159.04	200	61291 DUES & SUBSCRIPT (ENG)	100	100	100
6.17	0.00	100	61292 DUES & SUBS (MAINT)	100	100	100
341.67	240.00	350	61293 DUES & SUBSCRIPT (PW)	350	350	350
65.09	251.67	40	61319 ED & TRNG (ADMIN)	40	40	40
0.00	6.17	0	61320 EDUCATION & TRAINING	150	150	150
297.75	399.77	200	61321 EDUCATION & TRNG (ENG)	100	100	100
1,601.06	1,254.91	1,400	61322 ED & TRNG (MAINT)	600	600	600
476.54	371.59	600	61323 EDUCATION & TRNG (PW)	200	200	200
84,899.24	87,149.83	85,000	61390 STREET LIGHTS	85,000	85,000	85,000
17,537.63	22,000.00	22,000	61400 INSURANCE	22,000	22,000	22,000
130.00	169.92	500	61401 UNEMPLOY INS	1,471	1,471	1,471
296.12	583.33	500	61420 INS REPAIR & DEDUCT	500	500	500
20.11	0.00	0	61501 UNIFORMS (ENG)			
770.71	1,293.07	1,600	61502 UNIFORMS (MAINT)	1,600	1,600	1,600
2,412.93	5,670.09	3,400	61562 MAINT/BLDG (MAINT)	3,400	3,400	3,400
0.00	0.00	50	61571 MAINT/EQPT (ENG)	100	100	100
296.92	2,638.85	1,500	61572 MAINT/EQPT (MAINT)	1,500	1,500	1,500
7.70	14.33	150	61573 MAINT/EQPT (PW)	150	150	150
0.00	0.00	0	61580 MAINT/VEHICLES			
369.15	300.42	200	61581 MAINT/VEHICLES (ENG)	200	200	200
28,850.17	25,066.38	30,140	61582 MAINT/VEHICLES (MAINT)	29,050	29,050	29,050
554.23	157.07	600	61599 MTGS & CONF (ADMIN)	600	600	600
46.41	106.56	250	61600 MEETINGS & CONFERENCES	150	150	150
20.61	155.00	300	61601 MTGS & CONF (ENG)	200	200	200
281.54	400.65	400	61602 MTGS & CONF (MAINT)	400	400	400
150.11	30.91	590	61603 MTGS & CONF (PW)	400	400	400
6.67	6.93	0	61700 OFFICE SUPPLIES			
71.18	174.13	150	61701 OFFICE SUPPLIES (ENG)	150	150	150
171.76	210.30	200	61702 OFF SUPPLIES (MAINT)	300	300	300
502.49	716.57	700	61703 OFFICE SUPPLIES (PW)	700	700	700
68.47	96.38	100	61801 PETROLEUM (ENG)	100	100	100
6,398.22	7,440.31	6,500	61802 PETROLEUM (MAINT)	6,500	6,500	6,500
0.00	0.00	150	61883 RENT (PW)	150	150	150
2,021.43	2,041.07	2,000	61902 UTILITIES (MAINT)	2,000	2,000	2,000
204,020.24	206,032.40	233,532	69999 TOTAL MAT & SERV	228,568	228,568	228,568

CAPITAL OUTLAY

0.00	549.93	3,175	72102 BUILDINGS (MAINT)	300	300	300
320.60	0.00	20,000	72302 IMPROVEMENTS (MAINT)			
0.00	0.00	7,000	72303 IMPROVEMENTS (PW)			
716.57	0.00	1,872	72501 OFFICE EQPT (ENG)			
275.99	0.00	275	72502 OFFICE EQPT (MAINT)			
744.41	2,998.00	1,650	72503 OFFICE EQPT (PW)	1,050	1,050	1,050
0.00	2,452.91	18,150	72602 OTHER EQPT (MAINT)	750	750	750

Date : 7/07/97
 Time : 11:38
 Date Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 558 STREET MAINTENANCE

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
0.00	0.00	0	72802 VEHICLES (MAINT)			
2,057.57	6,000.84	52,122	79999 TOTAL CAPITAL OUTLAY	2,100	2,100	2,100
CONTINGENCIES						
0.00	3,038.10	20,345	80005 OPERATING CONTINGENCY	5,656	5,656	10,656
0.00	0.00	0	80030 RES - MED INS			
0.00	3,038.10	20,345	89999 TOTAL CONTINGENCIES	5,656	5,656	10,656
INTERFUND TRANSFERS						
5,000.00	7,000.00	22,168	90025 TO GIS			
0.00	0.00	0	90035 TO ST FT & BIKE PTH FD			
33,216.00	54,296.00	52,845	90052 TO STORM DRAINAGE	62,824	62,824	67,824
0.00	0.00	0	90060 TO FAU STREET PROJECT			
21,496.00	44,670.00	42,540	90105 TO EQPT ACQ & REP FUND	37,900	37,900	37,900
59,712.00	105,966.00	117,553	90990 TOTAL INTERFUND TRANS	100,724	100,724	105,724
481,831.66	566,586.66	677,300	99000 TOTAL DEPT EXP	620,500	620,500	630,500
153,041.08	131,893.05	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 9

FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 558 - STREETS

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE</u>	<u>ITEM TOTAL</u>	<u>LINE TOTAL</u>
61009 ADVERTISING (PW):			
Personnel recruitment and ads	30		<u>30</u>
61010 ADVERTISING (FI):			
Public notices	100		<u>100</u>
61011 ADVERTISING (ENG):			
Personnel recruitment	200		<u>200</u>
61012 ADVERTISING (MT):			
Personnel recruitment	300		<u>300</u>
61121 COMMUNICATIONS (ENG):			
Service and repair of radio equipment	50		<u>50</u>
61122 COMMUNICATIONS (MT):			
Service and repair of radio equipment	500		
Cell phone	200		<u>700</u>
61123 COMMUNICATIONS (PW):			
Service and repair of radio/cellular equipment	300		<u>300</u>
61124 COMPUTER EXPENSE (FI):			
Programs and programming	750		<u>750</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 9

FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 558 - STREETS

MATERIALS & SERVICES

**SUB-LINE
ITEM TOTAL LINE TOTAL**

61126 COMPUTER EXPENSE (ENG):

Miscellaneous software	150	
Network software	150	
Service and repair of hardware	250	
Statewide Area Network software	250	
Supplies	200	<u>1,000</u>

61127 COMPUTER EXPENSE (MT):

Service and repair of hardware	200	
Software	1,000	
Supplies	100	<u>1,300</u>

61128 COMPUTER EXPENSE (PW):

Service and repair of hardware	620	
Software	40	
Supplies	150	
Training	40	<u>850</u>

61130 CONTRACT SERVICES:

City Administrator	14,476	
City Attorney	3,600	
City Council Secretary	360	<u>18,436</u>

61131 CONTRACT SERVICES (PW):

Outside engineering and survey services	200	
RARE Program (internship)	3000	
Temporary secretary services (PW Scanning)	1,000	<u>4200</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 3 of 9

FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 558 - STREETS

MATERIALS & SERVICES

**SUB-LINE
ITEM TOTAL LINE TOTAL**

61133 CONTRACT SERVICES (ENG):

Network maintenance contract	200	
Statewide Area Network contract	500	
Surveying and material testing expenses	300	<u>1,000</u>

61134 CONTRACT SERVICES (MT):

Janitorial service for shop	350	<u>350</u>
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61240 DEPARTMENT/OPERATING EXPENSE (FI):

Employee Assistance Program	307	
Expense reimbursement	144	
Safety Incentive Program	400	<u>851</u>

61241 DEPARTMENT/OPERATING EXPENSE (ENG):

Expense reimbursement	200	
Lab testing - landfill (FP)	700	
Testing lab expense	100	<u>1,000</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 4 of 9

FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 558 - STREETS

MATERIALS & SERVICES

SUB-LINE

ITEM TOTAL LINE TOTAL

61242 DEPARTMENT/OPERATING EXPENSE (MT):

Bridge repairs	3,000	
Concrete repairs and finishing	2,000	
Dust control	8,000	
Gravel	2,000	
Hazardous spill cleanup materials and disposal	1,000	
Public property cleaning, vegetation control, leaf pickup, landfill fees	1,600	
Shop operations - welding supplies, materials	1,000	
Sign maintenance/barricades	2,000	
Snow/ice control	1,000	
Street repairs - asphalt	6,000	
Tool/equipment rental	500	
Traffic control/painting	6,500	
Thermo plastic/hot tape traffic markings	2,000	<u>36,600</u>

61243 DEPARTMENT/OPERATING EXPENSE (PW):

Establish Lebanon Communications Operations Center (EOC)	250	
Expense reimbursement	340	<u>590</u>

61251 DEPARTMENT/OPERATING SUPPLIES (ENG):

Assessor maps/microfilm	100	
Drafting, surveying and inspection supplies	100	
References, code books	100	<u>300</u>

61252 DEPARTMENT/OPERATING SUPPLIES (MT):

Hand tools, shovels, rakes, picks, drills, sanders, cement finishing tools, blades, brushes	500	
Small hardware items, equipment cleaner, shop towels, shop supplies	400	<u>900</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 5 of 9

FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 558 - STREETS

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61253 DEPARTMENT/OPERATING SUPPLIES (PW):		
Assessor maps/microfilm	30	
Reference, code and other books	370	<u>400</u>
61290 DUES & SUBSCRIPTIONS (FI):	100	<u>100</u>
61291 DUES & SUBSCRIPTIONS (ENG):		
American Public Works Association (APWA)	50	
Regional Highway Advocacy Contribution	50	<u>100</u>
61292 DUES & SUBSCRIPTIONS (MT):		
American Public Works Association (APWA)	100	<u>100</u>
61293 DUES & SUBSCRIPTIONS (PW):		
American Public Works Association (APWA)	70	
Subscriptions	100	
T2 Center	180	<u>350</u>
61319 EDUCATION & TRAINING (ADMIN):		
Training, workshops, seminars	40	<u>40</u>
61320 EDUCATION & TRAINING (FI):	150	<u>150</u>
61321 EDUCATION & TRAINING (ENG):		
Training, workshops, seminars	100	<u>100</u>
61322 EDUCATION & TRAINING (MT):		
Reimbursement for course work	200	
Training, workshops, seminars	400	<u>600</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 6 of 9

FUND: 50 - INTERGOVERNMENTAL FUNDS
DEPARTMENT: 558 - STREETS

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61323 EDUCATION & TRAINING (PW):		
Training, workshops, seminars	200	<u>200</u>
61390 STREET LIGHTS:		
Electricity and maintenance fee for city street lights	85,000	<u>85,000</u>
61400 INSURANCE:		
Vehicle, general liability, equipment and building coverage	22,000	<u>22,000</u>
61401 UNEMPLOYMENT INSURANCE:	1,471	<u>1,471</u>
61420 INSURANCE REPAIR & DEDUCT:	500	<u>500</u>
61502 UNIFORM PURCHASE/LAUNDERING (MT):		
Purchase, repair, cleaning of uniforms, safety equipment	1,400	
Rain gear, rubber boots, gloves	200	<u>1,600</u>
61562 MAINTENANCE/BUILDING & GROUNDS (MT):		
Building repair, paint, light bulbs, gravel	400	
Maintenance of rental house (925 4th St.)	3,000	<u>3,400</u>
61571 MAINTENANCE/EQUIPMENT (ENG):		
Maintenance of field/office equipment	100	<u>100</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 7 of 9

FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 558 - STREETS

MATERIALS & SERVICES

**SUB-LINE
ITEM TOTAL LINE TOTAL**

61572 MAINTENANCE/EQUIPMENT (MT):

Hydraulic tools, Stanley power unit, tampers, saws, hoses	400	
Other equipment, sand spreader, concrete saw, chipper, trailer, rear deck mower, cement mixer, chainsaws, power plant, hot box	800	
Power tools, tree trimming tools, grinders, edgers, cutters	300	<u>1,500</u>

61573 MAINTENANCE/EQUIPMENT (PW):

Service and repair of office equipment	150	<u>150</u>
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61581 MAINTENANCE/VEHICLES (ENG):

Engineering vehicles	100	
Payment to Fire District for mechanic	100	<u>200</u>

61582 MAINTENANCE/VEHICLES (MT):

Bucket Truck (annual certification)	900	
Crane	500	
Dump trucks (2)	1,500	
Flat bed trucks (2)	600	
Grader	1,500	
Jointly-owned vehicles (29%)	500	
Payment to Fire District for mechanic	18,750	
Pickups (2)	500	
Roller	300	
Street Flusher	500	
Street Sweeper	1,500	
Tractors and attachments (3)	2,000	<u>29,050</u>

61599 MEETINGS & CONFERENCES (ADMIN):

Business meetings and travel luncheons	600	<u>600</u>
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PROGRAM EXPENDITURE DETAIL SHEET

Page 8 of 9

FUND: 50 - INTERGOVERNMENTAL FUNDS
DEPARTMENT: 558 - STREETS

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE</u>	<u>ITEM TOTAL</u>	<u>LINE TOTAL</u>
61600 MEETINGS & CONFERENCES (FI):			
Business meetings and travel luncheons		150	<u>150</u>
61601 MEETINGS & CONFERENCES (ENG):			
American Public Works Association Conference		100	
Business meetings and travel luncheons		50	
Streets and Roads Conference		50	<u>200</u>
61602 MEETINGS & CONFERENCES (MT):			
American Public Works Association Conference		280	
Business meetings and travel lunches		120	<u>400</u>
61603 MEETINGS & CONFERENCES (PW):			
American Public Works Association Conference		100	
Business meetings and travel luncheons		100	
Streets and Roads Conference		200	<u>400</u>
61701 OFFICE SUPPLIES (ENG):		150	<u>150</u>
61702 OFFICE SUPPLIES (MT):		300	<u>300</u>
61703 OFFICE SUPPLIES (PW):		700	<u>700</u>
61801 PETROLEUM PRODUCTS (ENG):			
Gasoline, oil lubricants		100	<u>100</u>
61802 PETROLEUM PRODUCTS (MT):			
Gasoline, oil lubricants		6,500	<u>6,500</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 9 of 9

FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 558 - STREETS

CAPITAL OUTLAY

**SUB-LINE
ITEM TOTAL LINE TOTAL**

61883 RENT (PW):

Annex rent	150	<u>150</u>
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61902 UTILITIES (MT):

Electricity at shop	1,500	
Natural Gas at shop	500	<u>2,000</u>

CAPITAL OUTLAY

72102 BUILDINGS (MT):

Air conditioning - maint. supervisor's office (33 %)	300	<u>300</u>
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72503 OFFICE EQUIPMENT (PW):

Chair, bookcase	50	
Computer	1,000	<u>1050</u>

72602 OTHER EQUIPMENT (MT):

Computer - Crew Chiefs	750	<u>750</u>
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INTERFUND TRANSFERS

90052 TO STORM DRAINAGE FUND	62,824	<u>62,824</u>
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90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND:	37,900	<u>37,900</u>
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PROGRAM INFORMATION

STORM DRAINAGE

Page 1 of 2

PROGRAM DESCRIPTION:

The Public Works Collection Section is responsible for storm drainage throughout the city.

The crew is responsible for all functions mentioned under the Wastewater Program as well as cleaning of catch basins, storm lines, and open drainage ditches throughout the city.

The Engineering Division investigates drainage problems and develops solutions to the problems. Division personnel provide design and construction engineering for drainage projects.

Engineering staff members review development proposals to ensure that each extension of the drainage system conforms with modern engineering and construction standards and with the Storm Drainage Master Plan.

Our only source of funding for this program is in the form of a transfer from the Street budget. The result is that the work included in this budget will be complaint driven. Very little preventative maintenance will be accomplished within this budgeting constraint. Unlike the other utilities, Lebanon does not have a user fee to fund maintenance and improvement of the storm drainage system. Other cities have used drainage fees to set up drainage utilities to support storm drainage systems. Still others are supported by general fund dollars from property tax revenue. Because revenues in the Street budget are tight and we need to increase regular maintenance, alternative methods for funding this program must be investigated.

PROGRAM INFORMATION

STORM DRAINAGE

Page 2 of 2

<u>POSITIONS:</u>	<u>1996-97</u>	<u>1997-98</u>
Administrative Assistant	.0100 FTE	.0900 FTE
Crew Chief	.1800 FTE	.1900 FTE
Director of Public Works	.0300 FTE	.0300 FTE
Engineering Associate (Development)	.0500 FTE	.0250 FTE
Engineering Division Manager	.0300 FTE	.0300 FTE
Engineering Tech I (Development)	.1100 FTE	.1100 FTE
Engineering Tech II (Information Systems)	.0000 FTE	.1000 FTE
Environmental Specialist (Facility Planning)	.0500 FTE	.0500 FTE
Information Systems Specialist	.0500 FTE	.0500 FTE
Maintenance Division Manager	.0400 FTE	.0400 FTE
Maintenance Supervisor	.0500 FTE	.0400 FTE
Secretary/Data Entry	.0500 FTE	.0500 FTE
Secretary	.0000 FTE	.0300 FTE
Sr. Maintenance Worker	<u>.3000 FTE</u>	<u>.3000 FTE</u>
 SUBTOTAL	 .9500 FTE	 1.1350 FTE
 Temporary Public Works Secretary (PW Scanning)	 <u>.0000 FTE</u>	 <u>.0183 FTE</u>
 TOTAL	 .9500 FTE	 1.1533 FTE

Date : 7/07/97
 Time : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 559 STORM DRAINAGE

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
523.43	514.90	300	48100 INTEREST ON INVESTMENT	300	300	300
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
0.00	0.00	0	49010 FROM GENERAL FUND			
33,216.00	54,296.00	52,845	49046 FROM STREETS FUND	62,824	62,824	67,824
10,052.92	8,650.38	10,500	49901 BEGINNING BALANCE	6,000	6,000	1,000
43,792.35	63,461.28	63,645	49998 TOTAL REVENUE	69,124	69,124	69,124
PERSONNEL SERVICES						
24,233.32	26,863.41	32,531	50001 SALARIES	40,045	40,045	40,045
8,590.32	9,392.16	12,039	50003 FRINGE BENEFITS	15,303	15,303	15,303
0.00	0.00	0	50250 PART TIME			
0.00	0.00	0	50255 PARENTAL LEAVE EXPENSE			
244.14	88.16	302	50600 OVERTIME	445	445	445
33,067.78	36,343.73	44,872	59999 TOTAL PERSONNEL SERV	55,793	55,793	55,793
MATERIALS & SERVICES						
39.60	155.47	30	61009 ADVERTISING (PW)	30	30	30
0.00	0.00	0	61011 ADVERTISING (ENG)	100	100	100
0.00	0.00	0	61012 ADVERTISING (MAINT)			
0.00	0.00	0	61123 COMMUNICATION (PW)	30	30	30
0.00	0.00	54	61126 COMPUTER EXP (ENG)	100	100	100
85.00	0.00	1,220	61128 COMPUTER EXP (PW)	1,220	1,220	1,220
0.00	1,726.75	896	61131 CONTRACT SERVICES (PW)	980	980	980
0.00	5,115.42	241	61133 CONTRACT SERV (ENG)	400	400	400
32.00	51.38	0	61240 DEPT/OPERATING EXPENSE			
4.38	69.35	100	61241 OPERATING EXP (ENG)	300	300	300
818.11	2,868.63	4,600	61242 OPERATING EXP (MAINT)	4,600	4,600	4,600
144.00	1,282.00	825	61243 OPERATING EXP (PW)	825	825	825
0.00	0.00	0	61250 DEPT/OP SUPPLIES			
17.80	23.09	100	61251 OP SUPPLIES (ENG)	50	50	50
18.40	24.62	200	61252 OP. SUPPLIES (MAINT)	200	200	200
73.00	65.40	300	61253 OP SUPPLIES (PW)	300	300	300
116.00	79.78	100	61323 EDUCATION & TRNG (PW)	100	100	100
0.00	0.00	0	61401 UNEMPLOY INS	296	296	296
0.00	0.00	0	61502 UNIFORMS (MAINT)			
0.00	0.00	0	61570 MAINT/EQPT			
89.47	65.50	200	61572 MAINT/EQPT (MAINT)	200	200	200
146.19	210.59	1,000	61582 MAINT/VEHICLES (MAINT)	1,000	1,000	1,000
0.00	131.38	200	61603 MTGS & CONF (PW)	200	200	200
299.27	0.00	300	61703 OFFICE SUPPLIES (PW)	300	300	300

Date : 7/07/97
 Time : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 559 STORM DRAINAGE

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98		
				Prop. Bud	Appr. Bud	Adpt. Bud
0.00	0.00	0	61800 PETROLEUM			
336.97	207.52	500	61802 PETROLEUM (MAINT)	500	500	500
0.00	0.00	150	61883 RENT (PW)	150	150	150
2,074.19	12,076.88	11,016	69999 TOTAL MAT & SERV	11,881	11,881	11,881
CAPITAL OUTLAY						
0.00	12,995.09	5,000	72302 IMPROVEMENTS (MAINT)			
0.00	0.00	400	72501 OFFICE EQPT (ENG)	400	400	400
0.00	200.00	250	72503 OFFICE EQPT (PW)	250	250	250
0.00	0.00	0	72600 OTHER EQPT.			
0.00	0.00	242	72601 OTHER EQPT (ENG)	300	300	300
0.00	135.90	0	72602 OTHER EQPT (MAINT)			
0.00	13,330.99	5,892	79999 TOTAL CAPITAL OUTLAY	950	950	950
CONTINGENCIES						
0.00	0.00	1,865	80005 OPERATING CONTINGENCY			
0.00	0.00	1,865	89999 TOTAL CONTINGENCIES	0	0	0
INTERFUND TRANSFERS						
0.00	0.00	0	90105 TO EQPT ACQ & REP FUND	500	500	500
0.00	0.00	0	90990 TOTAL INTERFUND TRANS	500	500	500
35,141.97	61,751.60	63,645	99000 TOTAL DEPT EXP	69,124	69,124	69,124
8,650.38	1,709.68	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 3

FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 559 - STORM DRAINAGE

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61009 ADVERTISING (PW):		
Personnel recruitment and ads	30	<u>30</u>
61011 ADVERTISING (ENG):		
Personnel recruitment and ads	100	<u>100</u>
61123 COMMUNICATIONS (PW):		
Service and repair of radio equipment	30	<u>30</u>
61126 COMPUTER EXPENSE (ENG):		
Network software	100	<u>100</u>
61128 COMPUTER EXPENSE (PW):		
Network	400	
Service and repair of hardware	500	
Software	100	
Supplies	120	
Training	100	<u>1,220</u>
61131 CONTRACT SERVICES (PW):		
Outside engineering and survey services	600	
Temporary secretary services (PW Scanning)	380	<u>980</u>
61133 CONTRACT SERVICES (ENG):		
Network maintenance contract	400	<u>400</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 3

FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 559 - STORM DRAINAGE

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61241 DEPARTMENT/OPERATING EXPENSE (ENG):		
Expense reimbursement	300	<u>300</u>
61242 DEPARTMENT/OPERATING EXPENSE (MT):		
Employee Assistance Program	65	
Equipment rental	1,000	
Hazardous spill cleanup materials and disposal	500	
Pipe, manhole parts, culverts, catchbasins	2,500	
Safety Incentive Program	35	
Vegetation control	500	<u>4,600</u>
61243 DEPARTMENT/OPERATING EXPENSE (PW):		
Establish Lebanon Communications Operations Center (EOC)	750	
Expense reimbursement	75	<u>825</u>
61251 DEPARTMENT/OPERATING SUPPLIES (ENG):		
Drafting and surveying supplies	50	<u>50</u>
61252 DEPARTMENT/OPERATING SUPPLIES (MT):		
Hand tools, shovels, rakes, blades	200	<u>200</u>
61253 DEPARTMENT/OPERATING SUPPLIES (PW):		
Assessor maps/microfilm	30	
Reference, code and other books	270	<u>300</u>
61323 EDUCATION & TRAINING (PW):		
Seminars, workshops and classes	100	<u>100</u>
61401 UNEMPLOYMENT INSURANCE	296	<u>296</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 3 of 3

FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 559 - STORM DRAINAGE

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61572 MAINT/EQPT (MAINT):	200	<u>200</u>
61582 MAINT/VEHICLES (MAINT):	1,000	<u>1,000</u>
61603 MTGS & CONF (PW):	200	<u>200</u>
61703 OFFICE SUPPLIES (PW):	300	<u>300</u>
61802 PETROLEUM (MAINT):	500	<u>500</u>
61883 RENT (PW):	150	<u>150</u>
 <u>CAPITAL OUTLAY</u>		
72501 OFFICE EQUIPMENT (ENG):		
Desk, chair, bookcase	400	<u>400</u>
72503 OFFICE EQUIPMENT (PW):		
Computer	120	
Desk, chair, bookcase	50	
Laser printer	80	<u>250</u>
72601 OTHER EQUIPMENT (ENG):		
Network equipment	300	<u>300</u>
 <u>INTERFUND TRANSFERS</u>		
90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND:	500	<u>500</u>

PROGRAM INFORMATION

9-1-1 COMMUNICATIONS

Page 1 of 1

PROGRAM DESCRIPTION:

Resources for this fund come from telephone taxes and are sent directly to the Linn County Sheriff's Office to help maintain the 9-1-1 communications center.

Date : 7/07/97
 Time : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 562 911 COMMUNICATIONS

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	34,000	41020 FEDERAL GRANT FUNDS	34,000	34,000	34,000
0.00	0.00	34,000	49998 TOTAL REVENUE	34,000	34,000	34,000
MATERIALS & SERVICES						
0.00	0.00	0	60300 DEPRECIATION			
0.00	0.00	34,000	61130 CONTRACT SERVICES	34,000	34,000	34,000
0.00	0.00	34,000	69999 TOTAL MAT & SERV	34,000	34,000	34,000
0.00	0.00	34,000	99000 TOTAL DEPT EXP	34,000	34,000	34,000
0.00	0.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 - INTERGOVERNMENTAL FUNDS
DEPARTMENT: 562 - 911 COMMUNICATIONS

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL LINE TOTAL

61010 CONTRACT SERVICES:

34,000

34,000

PROGRAM INFORMATION

CIVIL FORFEITURES

Page 1 of 1

PROGRAM DESCRIPTION:

The Civil Forfeitures fund accounts for receipt and expenditures of monies forfeited as a result of narcotics arrests. While this is not a large fund, it is necessary as the forfeiture statute mandates that this money can only be spent for narcotics related activity. The statute also requires public notice advertising as part of the process. The City attorney is our forfeiture counsel. Therefore, advertising, attorney expense, and investigation expense are the major areas of spending in this fund.

Date : 7/07/97
 Time : 11:38
 Date Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 563 CIVIL FORFEITURES

94-95	95-96	96-97		97-98		
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	0	43020 SUM. RELEASE FORFEIT			
980.00	15,868.17	10,000	43030 AWARDED BY COURT	10,000	10,000	10,000
92.39	542.57	500	48100 INTEREST ON INVESTMENT	300	300	300
25.00	0.00	0	48140 MISCELLANEOUS REVENUE			
322.53	0.00	10,000	49901 BEGINNING BALANCE	3,000	3,000	3,000
1,419.92	16,410.74	20,500	49998 TOTAL REVENUE	13,300	13,300	13,300
MATERIALS & SERVICES						
0.00	0.00	1,000	61010 ADVERTISING	500	500	500
5,913.44	2,470.25	6,000	61014 CITY ATTORNEY	4,000	4,000	4,000
276.50	0.00	100	61240 DEPT/OPERATING EXPENSE	8,800	8,800	8,800
0.00	0.00	13,400	61855 SPCL INVESTIGATIVE EXP			
6,189.94	2,470.25	20,500	69999 TOTAL MAT & SERV	13,300	13,300	13,300
INTERFUND TRANSFERS						
0.00	3,470.02	0	90010 TO GENERAL FUND			
0.00	3,470.02	0	90990 TOTAL INTERFUND TRANS	0	0	0
6,189.94	5,940.27	20,500	99000 TOTAL DEPT EXP	13,300	13,300	13,300
4,770.02	10,470.47	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 - CAPITAL PROJECTS FUNDS
DEPARTMENT: 563 - CIVIL FORFEITURES

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE</u>	<u>ITEM TOTAL</u>	<u>LINE TOTAL</u>
61010 ADVERTISING:			
Advertising required by Statute		500	500
61014 CITY ATTORNEY:			
Attorney fees		4,000	4,000
61240 DEPARTMENT/OPERATING EXPENSE:		8,800	8,800

PROGRAM INFORMATION
SCHOOL RESOURCE OFFICER FEDERAL GRANT

Page 1 of 1

PROGRAM DESCRIPTION:

The school resource officer grant funds a police officer that works in the grade schools as a D.A.R.E. officer, in the middle school and high school. This is a three-year program at \$25,000 per year for a total of \$75,000.

The City of Lebanon and the Lebanon School District, through a partnership, will provide the remaining funds for a full-time police officer. The officer will work in the schools in a variety of programs to assist with counseling, education, prevention or any related areas.

Date : 7/07/97
 Time : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 564 OREGON SCHOOL GRANT

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	25,000	41020 FEDERAL GRANT FUNDS	25,000	25,000	25,000
0.00	0.00	0	41050 STATE GRANT FUNDS			
0.00	0.00	0	41060 FROM LEB SCH DIST	13,000	13,000	13,000
0.00	0.00	16,876	48100 INTEREST ON INVESTMENT			
0.00	0.00	16,877	49010 FROM GENERAL FUND	13,000	13,000	13,000
0.00	0.00	0	49901 BEGINNING BALANCE	12,000	12,000	12,000
0.00	0.00	58,753	49998 TOTAL REVENUE	63,000	63,000	63,000
PERSONNEL SERVICES						
0.00	0.00	35,742	50001 SALARIES	38,142	38,142	38,142
0.00	0.00	13,548	50003 FRINGE BENEFITS	15,395	15,395	15,395
0.00	0.00	540	50510 ED. INCENTIVE			
0.00	0.00	2,000	50600 OVERTIME	2,000	2,000	2,000
0.00	0.00	3,000	50700 CASH IN COMP	3,000	3,000	3,000
0.00	0.00	54,830	59999 TOTAL PERSONNEL SERV	58,537	58,537	58,537
MATERIALS & SERVICES						
0.00	0.00	0	61120 COMMUNICATION (GEN'L)			
0.00	0.00	0	61124 COMPUTER EXPENSE			
0.00	0.00	0	61130 CONTRACT SERVICES			
0.00	0.00	600	61240 DEPT/OPERATING EXPENSE	600	600	600
0.00	0.00	0	61250 DEPT/OP SUPPLIES			
0.00	0.00	0	61290 DUES & SUBSCRIPTIONS			
0.00	0.00	0	61300 DUPLICATION			
0.00	0.00	250	61320 EDUCATION & TRAINING	350	350	350
0.00	0.00	300	61500 UNIFORM-BUY & CLEAN	2,100	2,100	2,100
0.00	0.00	1,900	61505 UNIFORM PURCHASE			
0.00	0.00	0	61560 MAINT/BLDG (GEN'L)			
0.00	0.00	0	61570 MAINT/EQPT			
0.00	0.00	0	61580 MAINT/VEHICLES			
0.00	0.00	0	61600 MEETINGS & CONFERENCES			
0.00	0.00	0	61700 OFFICE SUPPLIES			
0.00	0.00	0	61800 PETROLEUM			
0.00	0.00	0	61855 SPCL INVESTIGATIVE EXP			
0.00	0.00	3,050	69999 TOTAL MAT & SERV	3,050	3,050	3,050
CONTINGENCIES						

Date : 7/07/97
 Time : 11:38
 Date Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 564 OREGON SCHOOL GRANT

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
0.00	0.00	873	80005 OPERATING CONTINGENCY	1,413	1,413	1,413
0.00	0.00	873	89999 TOTAL CONTINGENCIES	1,413	1,413	1,413
0.00	0.00	58,753	99000 TOTAL DEPT EXP	63,000	63,000	63,000
0.00	0.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 - INTERGOVERNMENTAL

DEPARTMENT: 564 - SCHOOL RESOURCE OFFICER FEDERAL GRANT

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61240 DEPARTMENT/OPERATING EXPENSE:	600	600
61320 EDUCATION & TRAINING:	350	350
61500 UNIFORM BUY & CLEAN:	2,100	2,100

PROGRAM INFORMATION
FEDERAL COMMUNITY POLICE GRANT

Page 1 of 1

PROGRAM DESCRIPTION:

The community policing grant that the City receives is a federal grant for a total of \$75,000. It is a three-year program funded at \$25,000 per year.

The community policing grant combines several programs. This position/program is responsible for crime prevention programs, Seniors And Law Enforcement Together (S.A.L.T.), and acts as a liaison with the community. The officer assigned interacts in the community with groups or individuals to gather input to assist the Police Department in meeting the needs of the citizens. Also, the officer participates in education and prevention programs with an ultimate goal of crime reduction.

Date : 7/07/97
 Time : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 565 FED COMM POLICING GRANT

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	25,000.00	25,000	41020 FEDERAL GRANT FUNDS	25,000	25,000	25,000
0.00	413.07	0	48100 INTEREST ON INVESTMENT	100	100	100
0.00	33,620.00	30,753	49010 FROM GENERAL FUND	31,724	31,724	31,724
0.00	0.00	3,000	49901 BEGINNING BALANCE	4,000	4,000	4,000
0.00	59,033.07	58,753	49998 TOTAL REVENUE	60,824	60,824	60,824
PERSONNEL SERVICES						
0.00	30,464.21	35,742	50001 SALARIES	37,542	37,542	37,542
0.00	11,840.20	13,548	50003 FRINGE BENEFITS	15,232	15,232	15,232
0.00	360.00	540	50510 ED. INCENTIVE			
0.00	3,331.62	2,000	50600 OVERTIME	2,000	2,000	2,000
0.00	331.27	3,000	50700 CASH IN COMP	3,000	3,000	3,000
0.00	46,327.30	54,830	59999 TOTAL PERSONNEL SERV	57,774	57,774	57,774
MATERIALS & SERVICES						
0.00	0.00	0	61120 COMMUNICATION (GEN'L)			
0.00	0.00	0	61124 COMPUTER EXPENSE			
0.00	0.00	0	61130 CONTRACT SERVICES			
0.00	677.08	600	61240 DEPT/OPERATING EXPENSE	600	600	600
0.00	0.00	0	61250 DEPT/OP SUPPLIES			
0.00	0.00	0	61290 DUES & SUBSCRIPTIONS			
0.00	0.00	0	61300 DUPLICATION			
0.00	0.00	250	61320 EDUCATION & TRAINING	350	350	350
0.00	229.00	300	61500 UNIFORM-BUY & CLEAN	2,100	2,100	2,100
0.00	2,229.81	1,900	61505 UNIFORM PURCHASE			
0.00	0.00	0	61560 MAINT/BLDG (GEN'L)			
0.00	0.00	0	61570 MAINT/EQPT			
0.00	0.00	0	61580 MAINT/VEHICLES			
0.00	0.00	0	61600 MEETINGS & CONFERENCES			
0.00	0.00	0	61700 OFFICE SUPPLIES			
0.00	0.00	0	61800 PETROLEUM			
0.00	0.00	0	61855 SPCL INVESTIGATIVE EXP			
0.00	3,135.89	3,050	69999 TOTAL MAT & SERV	3,050	3,050	3,050
CONTINGENCIES						
0.00	0.00	873	80005 OPERATING CONTINGENCY			
0.00	0.00	873	89999 TOTAL CONTINGENCIES	0	0	0

Date : 7/07/97
Time : 11:38
Dte Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/07/97

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 565 FED COMM POLICING GRANT

94-95	95-96	96-97		97-98			
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud	
-----	-----	-----	-----	-----	-----	-----	-----
0.00	49,463.19	58,753	99000 TOTAL DEPT EXP	60,824	60,824	60,824	
0.00	9,569.88-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0	

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 - INTERGOVERNMENTAL

DEPARTMENT: 565 - FEDERAL COMMUNITY POLICE GRANT

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61240 DEPARTMENT/OPERATING EXPENSE:	600	600
61320 EDUCATION & TRAINING:	350	350
61500 UNIFORM BUY & CLEAN:	2,100	2,100

PROGRAM INFORMATION

DIAL-A-BUS

Page 1 of 2

PROGRAM DESCRIPTION:

In the proposed budget, cuts to this program were very severe. The positions of Program Manager, Relief Staff, and the Dial A Bus Volunteer Coordinator were eliminated. However, before the budget was adopted, the City learned about a new grant program through Medicaid, which can be used to supplement both budgets. \$27,000 was added to General Fund Revenue and an additional \$32,000 (\$27,000 for 1997-98 and \$5,000 carryover from 1996-97) to the Dial A Bus revenue. Since the program already provides the services which the grant will pay for, there is no need to perform additional services, except to file a report quarterly to request the funding.

In the first three quarters of FY96-97, a total of 227 individuals have utilized this service. The vast majority of the ridership is elderly and disabled persons (see chart). These citizens use the bus to go to medical appointments, grocery shopping, personal errands, to both paid and volunteer employment, as well as to social and recreational gatherings.

Two years ago a fee structure was established to help defray the costs of operation. Revenues more than doubled during these first two years (see graph). The new vehicle received during FY96-97, provided a unique opportunity to generate additional income from the vehicle by contracting with a company to market advertising space on the interior and exterior of the bus. During FY96-97, over \$8,000 will be generated through fees and advertising.

ADVISORY BOARD:

The Senior and Disabled Services Advisory Board (listed in the Senior Services budget) advises the Program Manager on this program.

In addition to the daily activities, other duties have included working with the Linn County Special Transportation Committee (STP) on exploring options for funding senior and disabled transportation needs, supporting legislative

PROGRAM INFORMATION

DIAL-A-BUS

Page 2 of 2

IMPACT OF REDUCTIONS: (continued)

actions that address funding issues, and working with local residential facilities and Senior and Disabled Services to provide transportation to their clients. There is no funding for these activities in this budget.

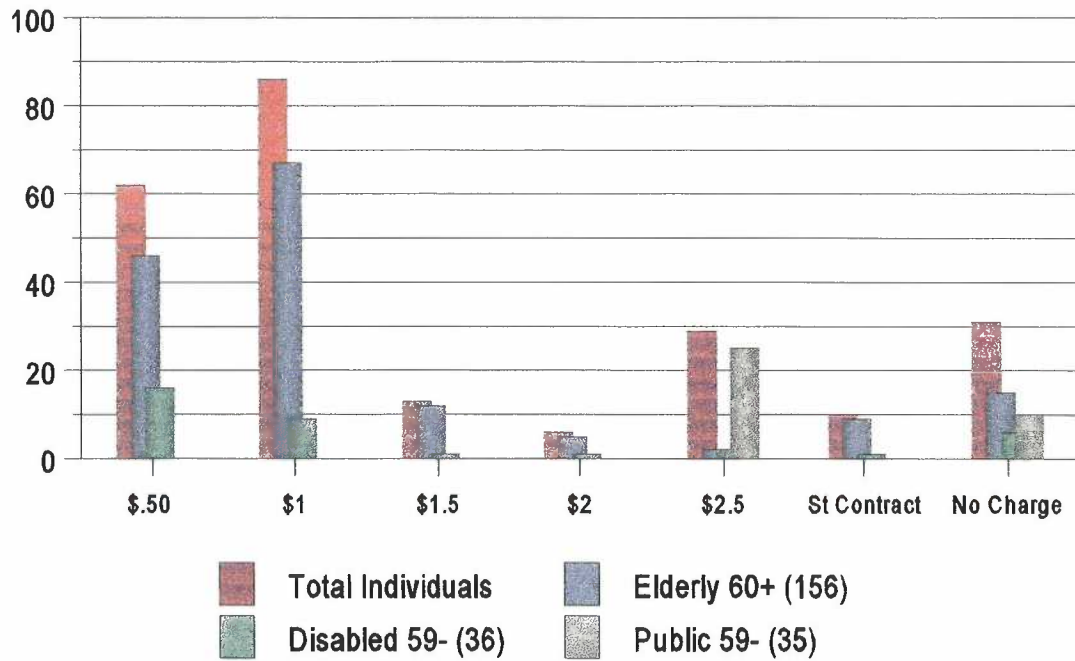
The volunteer coordinator is responsible for the recruitment and training of all volunteers who answer phones and/or work in the office. If a volunteer is absent for a shift, this position has filled in. Included in the duties is keeping volunteer time sheets, daily activity program counts, counting daily receipts (both the Dial-A-Bus and Senior Center's) and deposits, medical equipment loan check out, senior center equipment check-out, fix it brigade (scheduling volunteers upon request), determining an individual's rider fee based on the person's income, making out Dial-A-Bus rider cards, letters to new riders, accounting (State reports) for IXX passengers, assisting with Senior Center newsletter mailing, monthly billings for contracts on facility rentals and transportation service, managing the center's utility drop box, ordering all office, kitchen, and janitorial supplies for the facility and managing the Senior Center's recycling program.

POSITIONS:

	<u>1996-97</u>	<u>1997-98</u>
Dial-A-Bus Driver	1.0000 FTE	1.0000 FTE
Volunteer Coordinator	<u>.4750 FTE</u>	<u>.4750 FTE</u>
SUBTOTAL	1.4750 FTE	1.4750 FTE
Contract - Relief Driver	<u>.0988 FTE</u>	<u>.0988 FTE</u>
TOTAL	1.5738 FTE	1.5738 FTE

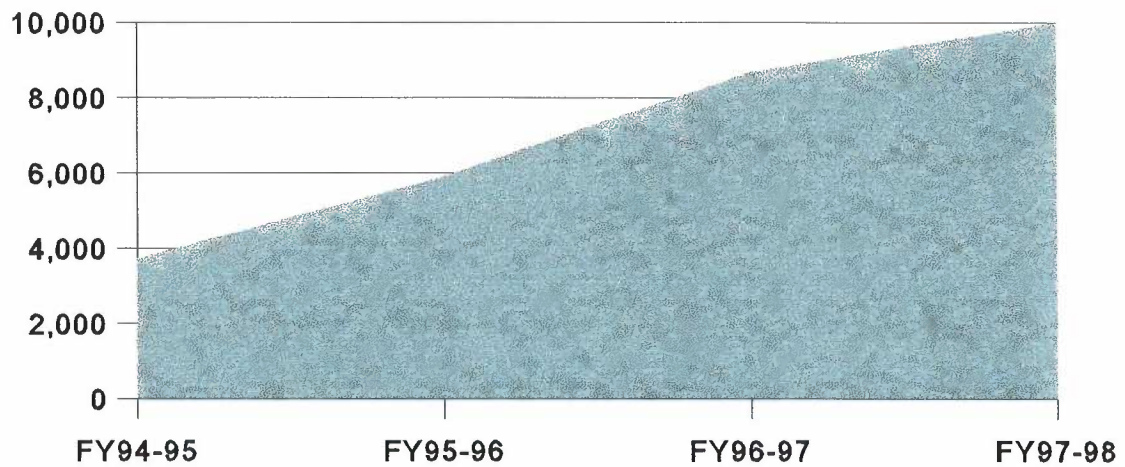
DIAL-A-BUS RIDERSHIP

(by user category & fees for one way trips)



CITY OF LEBANON

Dial-A-Bus Revenue

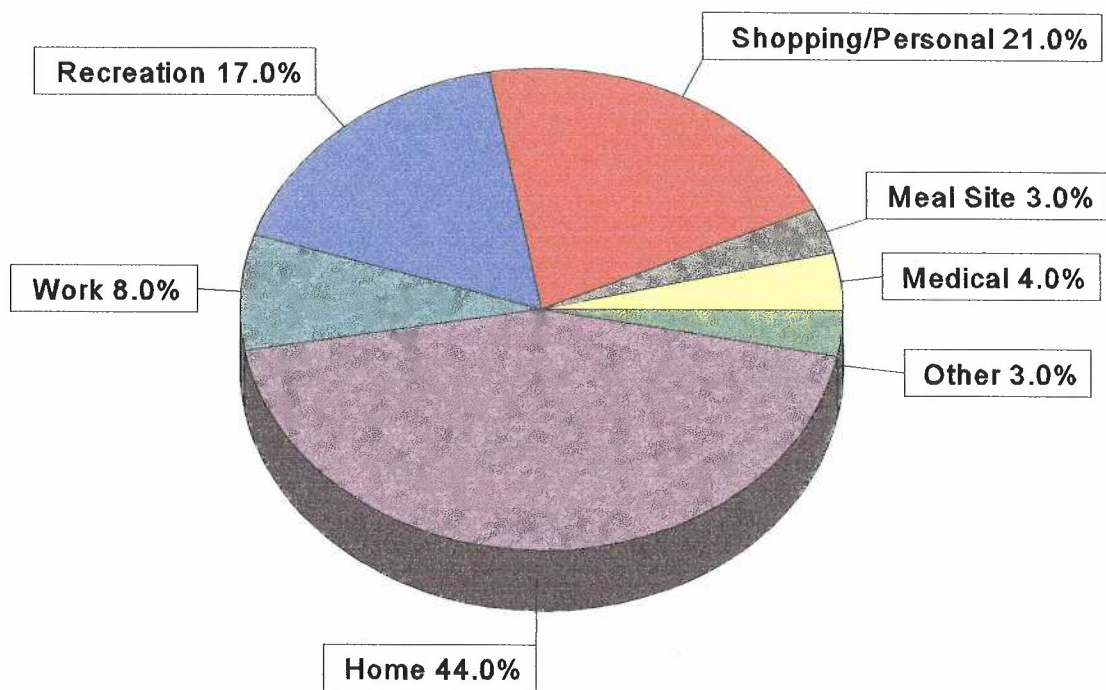


FY94/95 - FY95/96 Actual Figures

FY96/97 - FY 97/98 Projected Figures

CITY OF LEBANON

Dial-A-Bus Destinations



Date : 7/07/97
Time : 11:38
Dte Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/07/97

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 569 DIAL-A-BUS

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	0	41020 FEDERAL GRANT FUNDS			27,000
18,963.89	15,010.00	3,500	41050 STATE GRANT FUNDS			
852.78	856.91	600	48100 INTEREST ON INVESTMENT	600	600	600
3,722.90	5,904.80	4,500	48140 MISCELLANEOUS REVENUE	8,600	8,600	8,600
29,606.00	30,020.00	36,783	49010 FROM GENERAL FUND	35,095	35,095	12,968
15,293.39	11,357.66	10,000	49901 BEGINNING BALANCE	3,000	3,000	8,000
68,438.96	63,149.37	55,383	49998 TOTAL REVENUE	47,295	47,295	57,168
PERSONNEL SERVICES						
19,909.60	17,282.12	22,310	50001 SALARIES	23,670	23,670	23,670
8,480.62	9,187.36	12,366	50003 FRINGE BENEFITS	11,423	11,423	13,540
0.00	7,051.66	7,390	50250 PART TIME			7,756
14.53	160.53	101	50600 OVERTIME	492	492	492
28,404.75	33,681.67	42,167	59999 TOTAL PERSONNEL SERV	35,585	35,585	45,458
MATERIALS & SERVICES						
2,742.10	2,072.99	1,500	61130 CONTRACT SERVICES	1,500	1,500	1,500
4,448.30	2,060.52	0	61230 DRIVER REIMB			
1,133.50	2,281.94	855	61240 DEPT/OPERATING EXPENSE	600	600	600
688.49	632.19	600	61250 DEPT/OP SUPPLIES	350	350	350
0.00	0.00	250	61320 EDUCATION & TRAINING	250	250	250
5,850.00	0.00	0	61401 UNEMPLOY INS	384	384	384
2,110.23	3,199.32	3,000	61580 MAINT/VEHICLES	3,000	3,000	3,000
1,828.93	1,769.10	2,000	61800 PETROLEUM	2,000	2,000	2,000
18,801.55	12,016.06	8,205	69999 TOTAL MAT & SERV	8,084	8,084	8,084
CAPITAL OUTLAY						
1,875.00	125.80	1,000	72600 OTHER EQPT.			
0.00	0.00	0	72800 VEHICLES			
1,875.00	125.80	1,000	79999 TOTAL CAPITAL OUTLAY	0	0	0
CONTINGENCIES						
0.00	0.00	1,011	80005 OPERATING CONTINGENCY	626	626	626
0.00	0.00	0	80030 RES - MED INS			

Date : 7/07/97
 Time : 11:38
 Date Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 569 DIAL-A-BUS

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
0.00	0.00	1,011	89999 TOTAL CONTINGENCIES	626	626	626
INTERFUND TRANSFERS						
3,000.00	4,000.00	3,000	90105 TO EQPT ACQ & REP FUND	3,000	3,000	3,000
3,000.00	4,000.00	3,000	90990 TOTAL INTERFUND TRANS	3,000	3,000	3,000
52,081.30	49,823.53	55,383	99000 TOTAL DEPT EXP	47,295	47,295	57,168
16,357.66-	13,325.84-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

**FUND: 50 INTERGOVERNMENTAL
DEPARTMENT: 569 DIAL-A-BUS**

MATERIALS & SERVICES

**SUB-LINE
ITEM TOTAL LINE TOTAL**

61130 CONTRACT SERVICES:

Relief drivers	1,500	<u>1,500</u>
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61240 DEPARTMENT OPERATING EXPENSE:

Employee Assistance Program, safety incentive, and other misc. expenses	300	
Volunteer recognition	300	<u>600</u>

61250 DEPARTMENT/OPERATING SUPPLIES:

Ridership and business cards, misc. supplies	350	<u>350</u>
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61320 EDUCATION & TRAINING:

	250	<u>250</u>
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61401 UNEMPLOYMENT INSURANCE:

	384	<u>384</u>
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61580 MAINTENANCE/VEHICLES:

Lebanon Fire District	900	
Supplies and parts	2,100	<u>3,000</u>

61800 PETROLEUM:

Gasoline & oil	2,000	<u>2,000</u>
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INTERFUND TRANSFERS:

90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT

Dial-A-Bus Replacement	3,000	<u>3,000</u>
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Date : 7/07/97
 Time : 11:38
 Report Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 570 SENIOR CENTER GRANT

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
6,392.98	0.00	0	41050 STATE GRANT FUNDS			
0.00	0.00	0	48053 DONATIONS			
145.57	181.07	0	48100 INTEREST ON INVESTMENT			
1,575.52	3,255.22	0	49901 BEGINNING BALANCE			
8,114.07	3,436.29	0	49998 TOTAL REVENUE	0	0	0
PERSONNEL SERVICES						
4,737.00	0.00	0	50001 SALARIES			
26.22	0.00	0	50003 FRINGE BENEFITS			
0.00	0.00	0	50600 OVERTIME			
4,763.22	0.00	0	59999 TOTAL PERSONNEL SERV	0	0	0
MATERIALS & SERVICES						
16.88	0.00	0	61240 DEPT/OPERATING EXPENSE			
78.75	0.00	0	61250 DEPT/OP SUPPLIES			
95.63	0.00	0	69999 TOTAL MAT & SERV	0	0	0
CAPITAL OUTLAY						
0.00	0.00	0	72500 OFFICE EQPT.			
0.00	0.00	0	79999 TOTAL CAPITAL OUTLAY	0	0	0
CONTINGENCIES						
0.00	0.00	0	80005 OPERATING CONTINGENCY			
0.00	0.00	0	89999 TOTAL CONTINGENCIES	0	0	0
INTERFUND TRANSFERS						
0.00	3,436.29	0	90010 TO GENERAL FUND			
0.00	3,436.29	0	90990 TOTAL INTERFUND TRANS	0	0	0
4,858.85	3,436.29	0	99000 TOTAL DEPT EXP	0	0	0

Date : 7/07/97
Time : 11:38
Date Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/07/97

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 570 SENIOR CENTER GRANT

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
3,255.22-	0.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM INFORMATION

STP STREET PROJECT

Page 1 of 1

PROGRAM DESCRIPTION:

In the past, the Federal Aid/Urban (FAU) program has distributed funds from the FHWA, through state governments, for use in constructing and reconstructing urban collector and arterial roads. The City's annual allocation has accumulated in our "account" maintained by the State.

The recent "Intermodal Surface Transportation Efficiency Act of 1991" has eliminated the FAU program. In its place will be a Surface Transportation Program (STP) which will function similar to a block grant program. The STP program funds must be allocated within the year received. The State currently offers an exchange program to allow a broad range of uses and releasing the City from the administrative burden by exchanging state funds for federal STP funds.

During the 1995-96 budget year, the City began receiving direct Federal funding requiring an adjustment in accounting procedures for capital improvements. With the 1997-98 budget all personnel services and material and supplies within this fund have been accounted for in fund 842 "Allocable Costs". The project we will focus on for 1997-98 in this fund is Airport Road (7th Street - West City Limits) and the Street Overlay Program.

Date : 7/07/97
Time : 11:38
Dte Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/07/97

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 571 STP STREET PROJECT

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	0	41020 FEDERAL GRANT FUNDS	113,956	113,956	113,956
55,751.00	54,106.77	126,000	41050 STATE GRANT FUNDS			
780.44	1,420.98	0	48100 INTEREST ON INVESTMENT			
0.00	0.00	0	49046 FROM STREETS FUND			
14,055.00	3,420.00	0	49105 FROM STR CAP PROJ	7,274	7,274	
0.00	0.00	0	49130 FROM SDC-STREET			
4,718.04	9,559.30	48,000	49901 BEGINNING BALANCE	247	247	11,700
75,304.48	68,507.05	174,000	49998 TOTAL REVENUE	121,477	121,477	125,656
PERSONNEL SERVICES						
2,202.72	0.00	0	50001 SALARIES			
697.44	0.00	0	50003 FRINGE BENEFITS			
0.00	0.00	0	50250 PART TIME			
0.00	0.00	0	50600 OVERTIME			
2,900.16	0.00	0	59999 TOTAL PERSONNEL SERV	0	0	0
MATERIALS & SERVICES						
0.00	0.00	0	61100 INTERIM FIN EXP			
0.00	5.31	0	61130 CONTRACT SERVICES			
0.00	0.00	0	61131 CONTRACT SERVICES (PW)			
29.57	5.31	0	61240 DEPT/OPERATING EXPENSE			
0.00	0.00	0	61243 OPERATING EXP (PW)			
0.00	0.00	0	61250 DEPT/OP SUPPLIES			
0.00	0.00	0	61700 OFFICE SUPPLIES			
0.00	0.00	0	61800 PETROLEUM			
29.57	0.00	0	69999 TOTAL MAT & SERV	0	0	0
CAPITAL OUTLAY						
60,608.98	5,227.13	0	72300 IMPROVEMENTS			
2,206.47	56,890.22	149,000	72301 IMPROVEMENTS (ENG)	121,200	121,200	121,200
62,815.45	62,117.35	149,000	79999 TOTAL CAPITAL OUTLAY	121,200	121,200	121,200
CONTINGENCIES						
0.00	0.00	25,000	80005 OPERATING CONTINGENCY	277	277	4,456

Date : 7/07/97
 Time : 11:38
 Rte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 571 STP STREET PROJECT

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
0.00	0.00	25,000	89999 TOTAL CONTINGENCIES	277	277	4,456
INTERFUND TRANSFERS						
0.00	0.00	0	90120 TO WATER CIP			
0.00	0.00	0	90990 TOTAL INTERFUND TRANS	0	0	0
65,745.18	62,117.35	174,000	99000 TOTAL DEPT EXP	121,477	121,477	125,656
9,559.30-	6,389.70-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 - INTERGOVERNMENTAL FUNDS
DEPARTMENT: 571 - STP STREET PROJECT

CAPITAL OUTLAY

SUB-LINE
ITEM TOTAL LINE TOTAL

72301 IMPROVEMENTS (ENG):

Hansard Area Improvement - Phase II
Santiam Travel Station

63,800

57,400

121,200

Date : 7/07/97
 Time : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 572 HISTORIC RESOURCES

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
4,000.00	0.00	0	41050 STATE GRANT FUNDS			
13.78	12.97	0	48100 INTEREST ON INVESTMENT			
0.00	0.00	0	49028 FROM 83-84 HSING REHAB			
1,554.76	568.54	0	49901 BEGINNING BALANCE			
5,568.54	555.57	0	49998 TOTAL REVENUE	0	0	0
MATERIALS & SERVICES						
5,000.00	0.00	0	61130 CONTRACT SERVICES			
0.00	3.83	0	61240 DEPT/OPERATING EXPENSE			
0.00	0.00	0	61700 OFFICE SUPPLIES			
5,000.00	3.83	0	69999 TOTAL MAT & SERV	0	0	0
INTERFUND TRANSFERS						
0.00	551.74	0	90010 TO GENERAL FUND			
0.00	551.74	0	90990 TOTAL INTERFUND TRANS	0	0	0
5,000.00	555.57	0	99000 TOTAL DEPT EXP	0	0	0
568.54	0.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

Date : 7/07/97
 Time : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 578 TGM GRANT

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
1,388.75	0.00	0	41050 STATE GRANT FUNDS			
36.06	0.00	0	48100 INTEREST ON INVESTMENT			
0.00	0.00	0	49901 BEGINNING BALANCE			
1,424.81	0.00	0	49998 TOTAL REVENUE	0	0	0
MATERIALS & SERVICES						
0.00	0.00	0	61130 CONTRACT SERVICES			
0.00	0.00	0	61240 DEPT/OPERATING EXPENSE			
0.00	0.00	0	61250 DEPT/OP SUPPLIES			
0.00	0.00	0	69999 TOTAL MAT & SERV	0	0	0
0.00	0.00	0	99000 TOTAL DEPT EXP	0	0	0
1,424.81-	0.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

Date : 7/07/97
 Time : 11:38
 Qte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 580 TGM-UGM GRANT

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
980.44	0.00	0	41047 COUNTY GRANT FUNDS			
0.00	0.00	0	41050 STATE GRANT FUNDS			
37.58	0.00	0	48100 INTEREST ON INVESTMENT			
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
0.00	0.00	0	49901 BEGINNING BALANCE			
1,018.02	0.00	0	49998 TOTAL REVENUE	0	0	0
PERSONNEL SERVICES						
0.00	0.00	0	50001 SALARIES			
0.00	0.00	0	50003 FRINGE BENEFITS			
0.00	0.00	0	59999 TOTAL PERSONNEL SERV	0	0	0
MATERIALS & SERVICES						
990.00	0.00	0	61130 CONTRACT SERVICES			
0.00	0.00	0	61240 DEPT/OPERATING EXPENSE			
0.00	0.00	0	61700 OFFICE SUPPLIES			
990.00	0.00	0	69999 TOTAL MAT & SERV	0	0	0
CONTINGENCIES						
0.00	0.00	0	80005 OPERATING CONTINGENCY			
0.00	0.00	0	89999 TOTAL CONTINGENCIES	0	0	0
990.00	0.00	0	99000 TOTAL DEPT EXP	0	0	0
28.02-	0.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM INFORMATION

ODOT GRANT/TSP

Page 1 of 1

PROGRAM DESCRIPTION:

This ODOT Transportation Growth Management Grant will be used to develop Lebanon's Transportation System Program (TSP). The state's recent Transportation Planning Rule requires all local governments to develop a TSP. For Lebanon, this will mean a complete revision to our 1991 Transportation Master Plan and supplemental plans for bicycles, pedestrians and transit. The Required city matching funds will be provided from Street Systems Development Charges.

Zoning ordinance and Comprehensive Plan amendments will be required to implement the plan's findings. This work is funded by a separate TGM grant.

Date : 7/07/97
 Time : 11:38
 Date Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 581 ODOT GRANT/TSP

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	0	41050 STATE GRANT FUNDS	150,000	150,000	150,000
0.00	0.00	0	48100 INTEREST ON INVESTMENT	200	200	200
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
0.00	0.00	0	49901 BEGINNING BALANCE			
0.00	0.00	0	49998 TOTAL REVENUE	150,200	150,200	150,200
0.00	0.00	0	49999 TOTAL REVENUE	150,200	150,200	150,200
MATERIALS & SERVICES						
0.00	0.00	0	61130 CONTRACT SERVICES	150,000	150,000	150,000
0.00	0.00	0	61240 DEPT/OPERATING EXPENSE	100	100	100
0.00	0.00	0	61700 OFFICE SUPPLIES	100	100	100
0.00	0.00	0	69999 TOTAL MAT & SERV	150,200	150,200	150,200
CONTINGENCIES						
0.00	0.00	0	80005 OPERATING CONTINGENCY			
0.00	0.00	0	89999 TOTAL CONTINGENCIES	0	0	0
0.00	0.00	0	99000 TOTAL DEPT EXP	150,200	150,200	150,200
0.00	0.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 581 - ODOT GRANT/TSP

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61130 CONTRACT SERVICES:		
Consultant contract for plan development	150,000	<u>150,000</u>
61240 DEPT/OPERATING EXPENSE:	100	<u>100</u>
61700 OFFICE SUPPLIES:	100	<u>100</u>

PROGRAM INFORMATION

TGM - MU DEVELOPMENT

Page 1 of 1

PROGRAM DESCRIPTION:

This ODOT Transportation Growth Management Grant will be used to develop three mixed use neighborhood planning areas in three undeveloped quadrants of the Lebanon Urban Growth Area. The mixed use development plans will integrate with the proposed concurrent Transportation System Plan development. Products from the plan will include Zoning Map and Comprehensive Plan Map amendments, development of mixed use zoning text, and appropriate amendments to the Comprehensive Plan. Required city matching funds will be provided by Planning staff in-kind services.

Date : 7/07/97
 Time : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 582 TGM-MU DEVELOP

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	0	41050 STATE GRANT FUNDS	25,000	25,000	25,000
0.00	0.00	0	48100 INTEREST ON INVESTMENT	50	50	50
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
0.00	0.00	0	49901 BEGINNING BALANCE			
0.00	0.00	0	49998 TOTAL REVENUE	25,050	25,050	25,050
0.00	0.00	0	49999 TOTAL REVENUE	25,050	25,050	25,050
MATERIALS & SERVICES						
0.00	0.00	0	61130 CONTRACT SERVICES	25,000	25,000	25,000
0.00	0.00	0	61240 DEPT/OPERATING EXPENSE	25	25	25
0.00	0.00	0	61700 OFFICE SUPPLIES	25	25	25
0.00	0.00	0	69999 TOTAL MAT & SERV	25,050	25,050	25,050
CONTINGENCIES						
0.00	0.00	0	80005 OPERATING CONTINGENCY			
0.00	0.00	0	89999 TOTAL CONTINGENCIES	0	0	0
0.00	0.00	0	99000 TOTAL DEPT EXP	25,050	25,050	25,050
0.00	0.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 - INTERGOVERNMENTAL FUNDS
DEPARTMENT: 582 - TGM - MU DEVELOPMENT

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL LINE TOTAL

61130 CONTRACT SERVICES:

Consultant contract for plan development

25,000

25,000

61240 DEPT/OPERATING EXPENSE:

25

25

61700 OFFICE SUPPLIES:

25

25

PROGRAM INFORMATION

TGM - TSP/TPR ORDINANCE DEVELOPMENT

Page 1 of 1

PROGRAM DESCRIPTION:

A separate budget grant program (ODOT GRANT/TSP) will develop Lebanon's required Transportation System Plan. This ODOT Transportation Growth Management Grant will be used to develop the specific Zoning Ordinance and Comprehensive Plan amendments to implement the plan's findings. Required city matching funds will be provided by Planning staff in-kind services.

Date : 7/07/97
 Time : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 583 TGM-TSP/TPR ORD DEV

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	0	41050 STATE GRANT FUNDS	20,000	20,000	20,000
0.00	0.00	0	48100 INTEREST ON INVESTMENT	50	50	50
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
0.00	0.00	0	49901 BEGINNING BALANCE			
0.00	0.00	0	49998 TOTAL REVENUE	20,050	20,050	20,050
0.00	0.00	0	49999 TOTAL REVENUE	20,050	20,050	20,050
MATERIALS & SERVICES						
0.00	0.00	0	61130 CONTRACT SERVICES	20,000	20,000	20,000
0.00	0.00	0	61240 DEPT/OPERATING EXPENSE	25	25	25
0.00	0.00	0	61700 OFFICE SUPPLIES	25	25	25
0.00	0.00	0	69999 TOTAL MAT & SERV	20,050	20,050	20,050
CONTINGENCIES						
0.00	0.00	0	80005 OPERATING CONTINGENCY			
0.00	0.00	0	89999 TOTAL CONTINGENCIES	0	0	0
0.00	0.00	0	99000 TOTAL DEPT EXP	20,050	20,050	20,050
0.00	0.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 583 - TGM - TSP/TPR ORDINANCE DEVELOPMENT

MATERIALS & SERVICES

SUB-LINE

ITEM TOTAL LINE TOTAL

61130 CONTRACT SERVICES:

Consultant contract for ordinance development

20,000

20,000

61240 DEPT/OPERATING EXPENSE:

25

25

61700 OFFICE SUPPLIES:

25

25

PROGRAM INFORMATION
1983/84 HOUSING REHABILITATION

Page 1 of 1

PROGRAM DESCRIPTION:

Revenue for this program is being generated by repayment of housing rehabilitation loans. This fund will be used for maintenance in buildings as needed. \$27,000 has been allocated for the City's match for the ADA Grant. \$15,000 has been allocated to pay for new carpeting in City Hall when the ADA improvements are completed. Collections from paid off loans will be applied towards repayment of the Debt Service for upgrading City Hall.

Date : 7/07/97
 Time : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 585 83/84 HOUSING REHAB.

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
2,892.97	1,180.20	1,500	48100 INTEREST ON INVESTMENT	500	500	500
41,453.73	2,530.80	12,000	48110 GRANT LOAN PRINC REC	12,000	12,000	12,000
160.41	139.52	200	48112 GRANT LOAN INT REC	200	200	200
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
38,030.00	2,200.00	4,000	49085 FROM BANC BOND FD	7,950	7,950	7,950
33,554.50	46,846.51	34,000	49901 BEGINNING BALANCE	5,000	5,000	32,000
116,091.61	52,897.03	51,700	49998 TOTAL REVENUE	25,650	25,650	52,650
MATERIALS & SERVICES						
10,173.89	0.00	0	61130 CONTRACT SERVICES			
9,146.64	8,016.14	5,000	61240 DEPT/OPERATING EXPENSE	3,650	3,650	3,650
0.00	0.00	0	61350 GRANT LOANS MADE			
28,810.29	23,267.84	31,700	61560 MAINT/BLDG (GEN'L)	15,000	15,000	15,000
48,130.82	31,283.98	36,700	69999 TOTAL MAT & SERV	18,650	18,650	18,650
CAPITAL OUTLAY						
0.00	0.00	0	72100 BUILDINGS			
0.00	0.00	0	72300 IMPROVEMENTS			
0.00	0.00	0	72350 ADA IMPROVEMENTS			27,000
7,409.00	0.00	0	72500 OFFICE EQPT.			
6,364.17	0.00	0	72600 OTHER EQPT.			
13,773.17	0.00	0	79999 TOTAL CAPITAL OUTLAY	0	0	27,000
CONTINGENCIES						
0.00	0.00	0	80005 OPERATING CONTINGENCY			
0.00	0.00	0	89999 TOTAL CONTINGENCIES	0	0	0
INTERFUND TRANSFERS						
0.00	0.00	15,000	90011 TO GEN FUND-LOAN REPAY	7,000	7,000	7,000
10,000.00	0.00	0	90018 TO SANTIAM TRAV STAT			
0.00	0.00	0	90145 TO HIST RESOURCES			
10,000.00	0.00	15,000	90990 TOTAL INTERFUND TRANS	7,000	7,000	7,000

Date : 7/07/97
Time : 11:38
Dte Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/07/97

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 585 83/84 HOUSING REHAB.

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
71,903.99	31,283.98	51,700	99000 TOTAL DEPT EXP	25,650	25,650	52,650
44,187.62-	21,613.05-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 - INTERGOVERNMENTAL

DEPARTMENT: 585 - 83/84 HOUSING REHABILITATION

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61240 DEPARTMENT OPERATING EXPENSE:		
Miscellaneous purchases	3,650	<u>3,650</u>
61560 BUILDING MAINTENANCE:		
After ADA repairs are complete, replace carpet and vinyl at City Hall, replace stair floor covering and carpet in the courts.	15,000	<u>15,000</u>
<u>CAPITAL OUTLAY</u>		
72350 ADA IMPROVEMENTS:	27,000	<u>27,000</u>
<u>INTERFUND TRANSFERS</u>		
90011 TO GENERAL FUND:		
Loan repayment	7,000	<u>7,000</u>

PROGRAM INFORMATION

1985/86 OCD HOUSING REHABILITATION GRANT UNRESTRICTED

Page 1 of 1

PROGRAM DESCRIPTION:

Revenue for this fund is from a state Community Development Block Grant for housing rehabilitation. The expenditure is for housing rehabilitation or related housing activities for the balance of the fund not previously expended.

In 1993-94 the City was awarded a \$300,000 Housing Rehabilitation Grant from the State of Oregon, then awarded another \$200,000 in addition. In 1996 the City received a new grant for \$300,000. Funds from the 1985-86 grant repayments were used as a City match for the new grant. Since the City did not collect sufficient funds in 1996-97 to fully fund the match, a loan was made from the equipment acquisition and replacement reserve. There are transfers this year to repay that loan. All City interfund loans pay interest at the current pool rate to the loaning fund.

Date : 7/07/97
 Time : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 590 85/86 HOUSING REHAB.

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	0	41050 STATE GRANT FUNDS			
55.93	0.00	0	48100 INTEREST ON INVESTMENT			
0.00	0.00	0	48110 GRANT LOAN PRINC REC			
5,281.49	0.00	0	49901 BEGINNING BALANCE			
5,337.42	0.00	0	49998 TOTAL REVENUE	0	0	0
PERSONNEL SERVICES						
0.00	0.00	0	50001 SALARIES			
0.00	0.00	0	50003 FRINGE BENEFITS			
0.00	0.00	0	59999 TOTAL PERSONNEL SERV	0	0	0
MATERIALS & SERVICES						
0.00	0.00	0	61240 DEPT/OPERATING EXPENSE			
0.00	0.00	0	61350 GRANT LOANS MADE			
0.00	0.00	0	69999 TOTAL MAT & SERV	0	0	0
INTERFUND TRANSFERS						
5,337.42	0.00	0	90083 TO 93 HSG REHAB			
5,337.42	0.00	0	90990 TOTAL INTERFUND TRANS	0	0	0
5,337.42	0.00	0	99000 TOTAL DEPT EXP	0	0	0
0.00	0.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

Date : 7/07/97
 Time : 11:38
 Date Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 591 85-86 HSING REHAB UNRESTRICTED

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
653.05	448.19	0	48100 INTEREST ON INVESTMENT	100	100	100
21,220.00	17,070.50	10,000	48110 GRANT LOAN PRINC REC	25,000	25,000	25,000
0.00	0.00	20,000	48116 LOAN FROM EQ ACQ FD			
0.00	11,694.95	0	49027 FROM 1993 HSG REHAB			16,200
22,824.63	8,696.10	11,000	49901 BEGINNING BALANCE	1,000	1,000	1,000
44,697.68	37,909.74	41,000	49998 TOTAL REVENUE	26,100	26,100	42,300
PERSONNEL SERVICES						
0.00	0.00	0	50001 SALARIES			
0.00	0.00	0	50003 FRINGE BENEFITS			
0.00	0.00	0	59999 TOTAL PERSONNEL SERV	0	0	0
MATERIALS & SERVICES						
500.00	300.00	0	61240 DEPT/OPERATING EXPENSE			
2,739.00	25,595.69	11,000	61350 GRANT LOANS MADE	1,100	1,100	20,300
0.00	0.00	0	61560 MAINT/BLDG (GEN'L)			
3,239.00	25,895.69	11,000	69999 TOTAL MAT. & SERV	1,100	1,100	20,300
CAPITAL OUTLAY						
0.00	0.00	0	72600 OTHER EQPT.			
0.00	0.00	0	79999 TOTAL CAPITAL OUTLAY	0	0	0
INTERFUND TRANSFERS						
24,762.58	2,000.00	0	90083 TO 93 HSG REHAB			
0.00	0.00	30,000	90084 TO 96 HSING REHAB			
0.00	0.00	0	90105 TO EQPT ACQ & REP FUND	25,000	25,000	22,000
24,762.58	2,000.00	30,000	90990 TOTAL INTERFUND TRANS	25,000	25,000	22,000
28,001.58	27,895.69	41,000	99000 TOTAL DEPT EXP	26,100	26,100	42,300
16,696.10	10,014.05	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 - INTERGOVERNMENTAL FUND

DEPARTMENT: 591 - 85/86 HOUSING REHABILITATION (UNRESTRICTED)

MATERIALS & SERVICES

SUB-LINE

ITEM TOTAL LINE TOTAL

61350 GRANT LOANS MADE:

Undesignated

20,300

20,300

INTERFUND TRANSFERS:

90105 TO EQUIPMENT ACQUISITION & REPLACEMENT

Repay 1996-97 Loan

22,000

22,000

PROGRAM INFORMATION
GILL'S LANDING BOAT RAMP

Page 1 of 1

PROGRAM DESCRIPTION:

The annual Oregon State Marine Board grant is used for ongoing maintenance of, and minor improvements to, the boating facilities at Gill's Landing. The grant amount is variable and is renewable annually as long as we satisfy certain Marine Board criteria in applying for and using the funds.

Revenue is placed in two line items — contract services for those maintenance projects that arise beyond our manpower and experience, and operating expense for in-house repairs and maintenance.

<u>POSITIONS:</u>	<u>1996-97</u>	<u>1997-98</u>
Maintenance Worker	<u>.0300 FTE</u>	<u>.0300 FTE</u>
TOTAL	.0300 FTE	.0300 FTE

Date : 7/07/97
 Time : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 593 GILLS LANDING BOAT RAMP

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
2,500.00	2,500.00	2,500	41050 STATE GRANT FUNDS	2,500	2,500	2,500
224.38	230.30	200	48100 INTEREST ON INVESTMENT	100	100	100
2,468.23	3,485.31	2,829	49901 BEGINNING BALANCE	2,965	2,965	2,965
5,192.61	6,215.61	5,529	49998 TOTAL REVENUE	5,565	5,565	5,565
PERSONNEL SERVICES						
0.00	503.28	797	50001 SALARIES	809	809	809
0.00	208.18	356	50003 FRINGE BENEFITS	380	380	380
0.00	11.99	26	50600 OVERTIME	26	26	26
0.00	723.45	1,179	59999 TOTAL PERSONNEL SERV	1,215	1,215	1,215
MATERIALS & SERVICES						
980.00	2,400.00	3,350	61130 CONTRACT SERVICES	3,350	3,350	3,350
727.30	55.51	500	61240 DEPT/OPERATING EXPENSE	500	500	500
0.00	0.00	500	61560 MAINT/BLDG (GEN'L)	500	500	500
1,707.30	2,455.51	4,350	69999 TOTAL MAT & SERV	4,350	4,350	4,350
CAPITAL OUTLAY						
0.00	0.00	0	72300 IMPROVEMENTS			
0.00	0.00	0	79999 TOTAL CAPITAL OUTLAY	0	0	0
CONTINGENCIES						
0.00	0.00	0	80005 OPERATING CONTINGENCY			
0.00	0.00	0	89999 TOTAL CONTINGENCIES	0	0	0
INTERFUND TRANSFERS						
0.00	0.00	0	90010 TO GENERAL FUND			
0.00	0.00	0	90990 TOTAL INTERFUND TRANS	0	0	0
1,707.30	3,178.96	5,529	99000 TOTAL DEPT EXP	5,565	5,565	5,565

Date : 7/07/97
Time : 11:38
Dte Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/07/97

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 593 GILLS LANDING BOAT RAMP

94-95	95-96	96-97		97-98			
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud	
3,485.31-	3,036.65-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0	

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 - INTERGOVERNMENTAL

DEPARTMENT: 593 - GILLS LANDING BOAT RAMP

MATERIALS & SERVICES

SUB-LINE

ITEM TOTAL LINE TOTAL

61130 CONTRACT SERVICES:

Dock repair	500	
Fence Construction	2,850	<u>3,350</u>

61240 DEPARTMENT/OPERATING EXPENSE:

Brush clearing, rock and rip rap, parking lot painting, dock maintenance, loam and seed	500	<u>500</u>
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61560 MAINTENANCE/BUILDINGS & GROUNDS:

Repair or replace tables, trash containers, etc.	500	<u>500</u>
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PROGRAM INFORMATION

1994 OCD HOUSING REHABILITATION GRANT

Page 1 of 1

PROGRAM DESCRIPTION:

In 1993-94, the City was awarded a \$300,000 grant to provide housing rehabilitation to low income families, then awarded an additional \$200,000. The City has received another grant of \$300,000 for 1996. The City will use \$30,000 from prior grant repayments and \$20,000 from repayments to this grant as a match. \$16,200 will be used to reimburse the 85-86 Grant for matching funds for the 1996 Grant.

Date : 7/07/97
 Time : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 594 1993 HOUSING REHAB GRANT

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
379,391.00	110,609.00	0	41050 STATE GRANT FUNDS			
616.33	462.00	100	48100 INTEREST ON INVESTMENT	500	500	500
6,525.00	16,162.00	20,000	48110 GRANT LOAN PRINC REC	30,000	30,000	30,000
0.00	0.00	0	48112 GRANT LOAN INT REC			
0.00	0.00	20,000	48116 LOAN FROM EQ ACQ FD			
0.00	0.00	0	49022 FROM WATER FUND			
30,100.00	2,000.00	0	49028 FROM 83-84 HSING REHAB			
7,460.92	10,394.86	0	49901 BEGINNING BALANCE			10,000
424,093.25	139,627.86	40,100	49998 TOTAL REVENUE	30,500	30,500	40,500
MATERIALS & SERVICES						
60,000.00	12,975.00	0	61130 CONTRACT SERVICES			
342.90	0.00	0	61240 DEPT/OPERATING EXPENSE			
361,355.49	114,957.91	0	61350 GRANT LOANS MADE	23,500	23,500	23,500
421,698.39	127,932.91	0	69999 TOTAL MAT & SERV	23,500	23,500	23,500
INTERFUND TRANSFERS						
0.00	11,694.95	0	90082 TO 85-86 HSING REHAB			16,200
0.00	0.00	0	90083 TO 93 HSG REHAB			
0.00	0.00	20,000	90084 TO 96 HSING REHAB			
0.00	0.00	20,100	90105 TO EQPT ACQ & REP FUND	7,000	7,000	800
0.00	0.00	0	90118 TO WATER FD-LOAN REPAY			
0.00	11,694.95	40,100	90990 TOTAL INTERFUND TRANS	7,000	7,000	17,000
421,698.39	139,627.86	40,100	99000 TOTAL DEPT EXP	30,500	30,500	40,500
2,394.86-	0.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 - INTERGOVERNMENTAL FUND

DEPARTMENT: 594 - 1994 HOUSING REHABILITATION GRANT

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61350 GRANT LOANS MADE:		
Undesignated	23,500	<u>23,500</u>
<u>INTERFUND TRANSFERS</u>		
90082 TO 85-86 HOUSING REHABILITATION:	16,200	<u>16,200</u>
90105 TO EQUIPMENT ACQUISITION & REPLACEMENT:		
To repay \$20,000 loan needed to finance city support of 1996 rehabilitation grant	7,000	<u>7,000</u>

PROGRAM INFORMATION

1996 OCD HOUSING REHABILITATION

Page 1 of 1

PROGRAM DESCRIPTION:

In 1993-94, the city was awarded a \$300,000 grant to provide housing rehabilitation to low income families, then awarded an additional \$200,000. The city has received another grant of \$300,000 for 1996. The city will use \$30,000 from prior grant repayments and \$20,000 from repayments to the 1993 grant as a match.

Date : 7/07/97
 Time : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 595 1996 HOUSING REHAB GRANT

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	7,615.00	300,000	41050 STATE GRANT FUNDS	200,000	200,000	200,000
0.00	0.00	0	48100 INTEREST ON INVESTMENT			
0.00	0.00	0	48110 GRANT LOAN PRINC REC			
0.00	0.00	0	48112 GRANT LOAN INT REC			
0.00	0.00	20,000	49027 FROM 1993 HSG REHAB			
0.00	0.00	30,000	49083 FROM 85-86 HSG REHAB			
0.00	0.00	0	49901 BEGINNING BALANCE	30,000	30,000	30,000
0.00	7,615.00	350,000	49998 TOTAL REVENUE	230,000	230,000	230,000
0.00	7,615.00	350,000	49999 TOTAL REVENUE	230,000	230,000	230,000
MATERIALS & SERVICES						
0.00	6,000.00	56,000	61130 CONTRACT SERVICES	30,000	30,000	30,000
0.00	0.00	0	61240 DEPT/OPERATING EXPENSE			
0.00	1,860.00	294,000	61350 GRANT LOANS MADE	200,000	200,000	200,000
0.00	7,860.00	350,000	69999 TOTAL MAT & SERV	230,000	230,000	230,000
0.00	7,860.00	350,000	99000 TOTAL DEPT EXP	230,000	230,000	230,000
0.00	245.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0
623,170.98-	654,928.10-	0	99500 FUND TOTAL (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 - INTERGOVERNMENTAL FUND

DEPARTMENT: 595 - 1996 HOUSING REHABILITATION GRANT

<u>MATERIALS & SERVICES:</u>	SUB-LINE <u>ITEM TOTAL</u>	<u>LINE TOTAL</u>
61130 CONTRACT SERVICES:	30,000	<u>30,000</u>
61350 GRANT LOANS MADE:	200,000	<u>200,000</u>

SPECIAL ASSESSMENT FUND

PROGRAM INFORMATION

BANCROFT BOND FUND

Page 1 of 1

PROGRAM DESCRIPTION:

The Bancroft Bonding Act (ORS 223.205 to 223.285) permits benefitted property owners to pay assessments for improvements over a period of ten years in equal semi-annual installments, together with interest on the unpaid balance. The assessments receivable and debt service requirements for the Bancroft Improvement Bond issues are recorded in this fund. The city has elected to limit to ten years the period in which to pay assessments and retire the bonds. Every year a cash flow projection is done to project any fund deficiency.

In 1993-94, the remaining outstanding debt in the General Bancroft Bond Fund debt was defeased. This means that enough money was placed in escrow to pay off the remaining debt. Debt issued since 1985 is separately accounted for in each department of the Bancroft Bond Fund. Currently, there are four special assessment districts: Walker Road, Oak Street, Santiam Canal Industrial Park, and East Grant Street. Only one of these, Oak Street, is funded by traditional Bancroft Bonds. Two others; Walker Road, and East Grant Street, were funded internally and are now fully repaid. SCIP was funded by a loan from the Oregon Economic Development Department.

Since the debt in the General Bancroft Bond Fund is fully defeased, the remaining cash in the fund, plus all future collections, are available for whatever purpose the City Council deems appropriate. For 1997-98, it is proposed that this fund continue to pay the federally required trustee fees to the banks on the outstanding debt, plus place enough in reserve to pay all future fees on currently outstanding debt. Any future collections from these LID's will also be available for other purposes. The balance will be transferred to 1983-84 Housing Rehabilitation to be used for one time expenditures for which there is no other source of funding. The proposed uses are listed in the 83-84 Housing Rehabilitation budget.

Date : 7/07/97
 Time : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 70 SPECIAL ASSESSMENT FUNDS
 Dept : 720 GENERAL BANCROFT BONDS

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
657.60	2,255.57	800	42010 BANCROFT BOND PRINCIPA	800	800	800
91.38	1,435.85	800	42020 BANCROFT BOND INTEREST	800	800	800
0.00	0.00	0	45010 REV FROM SALE OF PROP			
0.00	0.00	0	45020 REV FROM RENTED PROP			
278.17	650.70	500	48100 INTEREST ON INVESTMENT	500	500	500
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
2,800.00	882.77	1,225	49092 FROM WALKER RD LID	1,450	1,450	1,450
5,160.00	220.39	1,100	49093 FROM E GRANT LID	2,700	2,700	2,700
101,977.87	7,302.54	9,675	49901 BEGINNING BALANCE	10,200	10,200	10,200
110,965.02	12,747.82	14,100	49998 TOTAL REVENUE	16,450	16,450	16,450
MATERIALS & SERVICES						
662.48	404.76	1,500	61130 CONTRACT SERVICES	500	500	500
0.00	0.00	0	61240 DEPT/OPERATING EXPENSE			
662.48	404.76	1,500	69999 TOTAL MAT & SERV	500	500	500
CAPITAL OUTLAY						
0.00	0.00	0	72050 LAND			
0.00	0.00	0	79999 TOTAL CAPITAL OUTLAY	0	0	0
INTERFUND TRANSFERS						
7,500.00	0.00	0	90010 TO GENERAL FUND			
35,000.00	0.00	0	90016 TO ADA REQUIREMENTS FD			
38,030.00	2,200.00	4,000	90080 TO 83-84 HSING REHAB	7,950	7,950	7,950
6,500.00	0.00	0	90136 TO WALKER RD LID			
5,500.00	0.00	0	90137 TO E GRANT LID			
92,530.00	2,200.00	4,000	90990 TOTAL INTERFUND TRANS	7,950	7,950	7,950
UNAPPROPRIATED						
0.00	0.00	8,600	92010 UNAPROP END FUND BAL	8,000	8,000	8,000
0.00	0.00	8,600	92199 TOTAL UNAPPROPRIATED	8,000	8,000	8,000
DEBT SERVICE						

Date : 7/07/97
 Time : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 70 SPECIAL ASSESSMENT FUNDS
 Dept : 720 GENERAL BANCROFT BONDS

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
0.00	0.00	0	95101 PRIN-79 ISSUE (DK 33)			
0.00	0.00	0	95102 PRIN-82 ISS (DK 34)			
10,000.00	0.00	0	95103 PRIN-84 ISS (DK 36/37)			
0.00	0.00	0	95201 INTEREST-1979 ISSUE (D			
0.00	0.00	0	95202 INT-82 ISS (DK 34)			
470.00	0.00	0	95203 INT-84 ISS (DK 36/37)			
10,470.00	0.00	0	95999 TOTAL DEBT SERVICE	0	0	0
103,662.48	2,604.76	14,100	99000 TOTAL DEPT EXP	16,450	16,450	16,450
7,302.54-	10,143.06-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 70 - SPECIAL ASSESSMENT FUNDS

DEPARTMENT: 720 - GENERAL BANCROFT BOND

MATERIALS AND SERVICES

SUB-LINE

ITEM TOTAL LINE TOTAL

61130 CONTRACT SERVICES:

Fees to bank for registered bonds (Federally required)

500

500

INTERFUND TRANSFER

90080 TO 83-84 HOUSING REHABILITATION:

7,950

7,950

PROGRAM INFORMATION

WALKER ROAD LOCAL IMPROVEMENT DISTRICT

Page 1 of 1

PROGRAM DESCRIPTION:

In 1989, improvements to Walker Road were completed and \$30,880 billed to residents for sidewalk improvements. Of those assessed, \$13,567 were bancrofted or lienied against the property at the request of the property owner to be repaid over ten years. Because of the small amount, these liens were funded internally with a loan from the Urban Renewal District where the improvements were made. The balance of the loan, plus interest, will be repaid using funds from the General Bancroft Bond Fund. Thereafter, as repayments are received, the funds will be transferred to the General Fund for use as determined by the Budget Committee and City Council. As of June, 1996 \$4,102 remains unpaid.

Date : 7/07/97
 Time : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 70 SPECIAL ASSESSMENT FUNDS
 Dept : 721 WALKER RD IMP'S

94-95	95-96	96-97		97-98			
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud	
REVENUES							
937.19	647.36	1,000	42010 BANCROFT BOND PRINCIPA	1,200	1,200	1,200	
229.64	177.70	200	42020 BANCROFT BOND INTEREST	200	200	200	
0.00	0.00	0	42060 UNBONDED PRINCIPAL-LID				
175.42	36.54	25	48100 INTEREST ON INVESTMENT	50	50	50	
6,500.00	0.00	0	49085 FROM BANC BOND FD				
146.72	21.17	0	49901 BEGINNING BALANCE				
7,988.97	882.77	1,225	49998 TOTAL REVENUE	1,450	1,450	1,450	
INTERFUND TRANSFERS							
2,800.00	882.77	1,225	90095 TO BANCROFT BOND FD	1,450	1,450	1,450	
2,800.00	882.77	1,225	90990 TOTAL INTERFUND TRANS	1,450	1,450	1,450	
UNAPPROPRIATED							
0.00	0.00	0	92010 UNAPROP END FUND BAL				
0.00	0.00	0	92199 TOTAL UNAPPROPRIATED	0	0	0	
DEBT SERVICE							
5,038.83	0.00	0	95501 LOAN PRINC				
128.97	0.00	0	95601 LOAN INT				
5,167.80	0.00	0	95999 TOTAL DEBT SERVICE	0	0	0	
7,967.80	882.77	1,225	99000 TOTAL DEPT EXP	1,450	1,450	1,450	
21.17-	0.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0	

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 70 - SPECIAL ASSESSMENT FUNDS

DEPARTMENT: 721 - WALKER ROAD IMPROVEMENTS

INTERFUND TRANSFERS

SUB-LINE

ITEM TOTAL LINE TOTAL

90095 TO BANCROFT BOND FUND:

1,450

1,450

PROGRAM INFORMATION

SANTIAM CANAL INDUSTRIAL PARK LOCAL IMPROVEMENT DISTRICT

Page 1 of 1

PROGRAM DESCRIPTION:

In 1988, improvements to the Santiam Canal Industrial Park were completed and \$112,934 billed to property owners for bridge and street improvements. All were bankrolled or lienied against the property at the request of the property owners to be repaid over ten years. Because of the small amount, these liens were funded with a loan from the Oregon Development Department. The funds were loaned to the City at 5% and repayment delayed until July, 1995. In November, 1988, when assessments were being made, the Oregon Department of Environmental Quality announced that it would begin testing the James River site in the Industrial Park for pollution. As a result of that announcement, the City Council voted to allow the property owners to delay repayment until the issue had been resolved. While the issue has not been finally resolved, several of the property owners chose to begin repaying the liens. As of June, 1996, only \$41,006 of the principal owed to the city remained unpaid.

Date : 7/07/97
 Time : 11:38
 Date Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 70 SPECIAL ASSESSMENT FUNDS
 Dept : 722 S.C.I.P. LID

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
1,045.83	8,752.16	4,000	42010 BANCROFT BOND PRINCIPA	3,000	3,000	3,000
369.05	3,024.27	2,000	42020 BANCROFT BOND INTEREST	500	500	500
5,523.85	6,285.93	5,000	48100 INTEREST ON INVESTMENT	4,500	4,500	4,500
101,873.49	108,812.22	113,000	49901 BEGINNING BALANCE	109,111	109,111	109,111
108,812.22	126,874.58	124,000	49998 TOTAL REVENUE	117,111	117,111	117,111
UNAPPROPRIATED						
0.00	0.00	110,867	92010 UNAPROP END FUND BAL	103,978	103,978	103,978
0.00	0.00	110,867	92199 TOTAL UNAPPROPRIATED	103,978	103,978	103,978
DEBT SERVICE						
0.00	5,611.55	5,893	95100 BOND PRINCIPAL	6,946	6,946	6,946
0.00	7,520.45	7,240	95200 BOND INTEREST	6,187	6,187	6,187
0.00	13,132.00	13,133	95999 TOTAL DEBT SERVICE	13,133	13,133	13,133
0.00	13,132.00	124,000	99000 TOTAL DEPT EXP	117,111	117,111	117,111
108,812.22-	113,742.58-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 70 - SPECIAL ASSESSMENT FUNDS

DEPARTMENT: 722 - S.C.I.P. LID

DEBT SERVICE

SUB-LINE

ITEM TOTAL LINE TOTAL

95100 BOND PRINCIPAL:

6,946

6,946

95200 BOND INTEREST:

6,187

6,187

PROGRAM INFORMATION

OAK STREET LOCAL IMPROVEMENT DISTRICT

Page 1 of 1

PROGRAM DESCRIPTION:

In 1990, street and sidewalk improvements were made to West Oak and Twelfth Streets. \$14,612 was assessed to the property owners and \$80,849 requested Bancroft financing. Bonds were sold to fund the assessment district and are being repaid over ten years. Of the original \$80,849, \$23,097 in principal remains to be collected.

Date : 7/07/97
 Time : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 70 SPECIAL ASSESSMENT FUNDS
 Dept : 723 OAK ST LID

94-95	95-96	96-97		97-98		
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
9,525.19	12,944.18	4,000	42010 BANCROFT BOND PRINCIPA	2,000	2,000	2,000
2,403.91	2,779.84	2,000	42020 BANCROFT BOND INTEREST	1,000	1,000	1,000
1,906.24	2,134.04	1,500	48100 INTEREST ON INVESTMENT	1,000	1,000	1,000
33,685.86	38,316.20	42,000	49901 BEGINNING BALANCE	32,000	32,000	32,000
47,521.20	56,174.26	49,500	49998 TOTAL REVENUE	36,000	36,000	36,000
CONTINGENCIES						
0.00	0.00	0	80005 OPERATING CONTINGENCY			
0.00	0.00	0	89999 TOTAL CONTINGENCIES	0	0	0
UNAPPROPRIATED						
0.00	0.00	36,505	92010 UNAPROP END FUND BAL	23,650	23,650	23,650
0.00	0.00	36,505	92199 TOTAL UNAPPROPRIATED	23,650	23,650	23,650
DEBT SERVICE						
5,000.00	10,000.00	10,000	95100 BOND PRINCIPAL	10,000	10,000	10,000
4,205.00	3,660.00	2,995	95200 BOND INTEREST	2,350	2,350	2,350
9,205.00	13,660.00	12,995	95999 TOTAL DEBT SERVICE	12,350	12,350	12,350
9,205.00	13,660.00	49,500	99000 TOTAL DEPT EXP	36,000	36,000	36,000
38,316.20-	42,514.26-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 70 - SPECIAL ASSESSMENT FUNDS

DEPARTMENT: 723 - OAK STREET LID

DEBT SERVICE

**SUB-LINE
ITEM TOTAL LINE TOTAL**

95100 BOND PRINCIPAL:

10,000

10,000

95200 BOND INTEREST:

2,350

2,350

PROGRAM INFORMATION

EAST GRANT STREET LOCAL IMPROVEMENT DISTRICT

Page 1 of 1

PROGRAM DESCRIPTION:

In 1992, improvements to East Grant Street were completed and \$22,397 billed to residents for sidewalk improvements. Of those assessed, \$9,866 were bancrofted or lienied against the property at the request of the property owner to be repaid over ten years. Because of the small amount, these liens were funded internally with a loan from the equipment acquisition and replacement fund bridge replacement. The balance, plus interest, will be repaid using funds from the General Bancroft Bond Fund. Thereafter, as repayments are received, the funds will be transferred for use as determined by the Budget Committee and City Council. As of June 1, 1996 remains unpaid.

Date : 7/07/97
 Time : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 70 SPECIAL ASSESSMENT FUNDS
 Dept : 724 EAST GRANT ST LID

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
1,580.31	146.23	1,000	42010 BANCROFT BOND PRINCIPA	2,000	2,000	2,000
153.07	66.20	100	42020 BANCROFT BOND INTEREST	200	200	200
195.78	5.80	0	48100 INTEREST ON INVESTMENT			
5,500.00	0.00	0	49085 FROM BANC BOND FD			
2,158.00	2.16	0	49901 BEGINNING BALANCE	500	500	500
9,587.16	220.39	1,100	49998 TOTAL REVENUE	2,700	2,700	2,700
INTERFUND TRANSFERS						
5,160.00	220.39	1,100	90095 TO BANCROFT BOND FD	2,700	2,700	2,700
5,160.00	220.39	1,100	90990 TOTAL INTERFUND TRANS	2,700	2,700	2,700
DEBT SERVICE						
4,425.00	0.00	0	95100 BOND PRINCIPAL			
0.00	0.00	0	95200 BOND INTEREST			
4,425.00	0.00	0	95999 TOTAL DEBT SERVICE	0	0	0
9,585.00	220.39	1,100	99000 TOTAL DEPT EXP	2,700	2,700	2,700
2.16-	0.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 70 - SPECIAL ASSESSMENT FUNDS
DEPARTMENT: 724 - EAST GRANT STREET LID

INTERFUND TRANSFERS

SUB-LINE
ITEM TOTAL LINE TOTAL

90095 TO BANCROFT BOND FUND:

2,700

2,700

PROGRAM INFORMATION

AIRPORT ROAD LOCAL IMPROVEMENT DISTRICT

Page 1 of 1

PROGRAM DESCRIPTION:

In 1995, the City received several grants and a low interest loan totaling \$1,079,000 to build infrastructure improvements in the Airport Road area. It will be the responsibility of the property owners to pay for about \$30,000 of sidewalk and driveway improvements. A local improvement district will be formed to pay the debt service and collect the outstanding liens.

Date : 7/07/97
 Time : 11:38
 Date Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 70 SPECIAL ASSESSMENT FUNDS
 Dept : 725 AIRPORT RD LID

94-95	95-96	96-97		97-98		
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	0	42010 BANCROFT BOND PRINCIPA	3,000	3,000	3,000
0.00	0.00	0	42020 BANCROFT BOND INTEREST	3,000	3,000	3,000
0.00	0.00	0	48100 INTEREST ON INVESTMENT			
0.00	0.00	0	49901 BEGINNING BALANCE			
0.00	0.00	0	49998 TOTAL REVENUE	6,000	6,000	6,000
UNAPPROPRIATED						
0.00	0.00	0	92010 UNAPROP END FUND BAL	500	500	500
0.00	0.00	0	92199 TOTAL UNAPPROPRIATED	500	500	500
DEBT SERVICE						
0.00	0.00	0	95501 LOAN PRINC	3,000	3,000	3,000
0.00	0.00	0	95601 LOAN INT	2,500	2,500	2,500
0.00	0.00	0	95999 TOTAL DEBT SERVICE	5,500	5,500	5,500
0.00	0.00	0	99000 TOTAL DEPT EXP	6,000	6,000	6,000
0.00	0.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 70 - SPECIAL ASSESSMENT FUNDS

DEPARTMENT: 725 - AIRPORT ROAD LID

DEBT SERVICE

**SUB-LINE
ITEM TOTAL LINE TOTAL**

95501 **LOAN PRINCIPAL:**

3,000

3,000

95601 **LOAN INTEREST:**

2,500

2,500

PROGRAM INFORMATION

PUBLIC IMPROVEMENTS

Page 1 of 1

PROGRAM DESCRIPTION:

This fund is used to budget for public improvement projects for which reimbursement of costs is expected. These public improvement projects originate at the public's request and usually involve forming a Local Improvement District (LID). The number and degree of requests for improvements can vary significantly from year to year. This fund provides a rudimentary budget for administering an LID until the district is formed and city costs are reimbursed.

Date : 7/07/97
 Time : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 70 SPECIAL ASSESSMENT FUNDS
 Dept : 750 PUB. IMP. - ADMINISTRATION

94-95	95-96	96-97		97-98			
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud	
REVENUES							
0.00	0.00	0	42030 BOND SALE PROCEEDS				
0.00	0.00	0	42060 UNBONDED PRINCIPAL-LID				
0.00	0.00	0	42070 UNBONDED INT-LID				
193.59	229.65	0	48100 INTEREST ON INVESTMENT				
3,606.14	3,799.73	4,000	49901 BEGINNING BALANCE	4,200	4,200	4,200	
3,799.73	4,029.38	4,000	49998 TOTAL REVENUE	4,200	4,200	4,200	
MATERIALS & SERVICES							
0.00	0.00	200	61010 ADVERTISING	500	500	500	
0.00	0.00	3,500	61130 CONTRACT SERVICES	3,000	3,000	3,000	
0.00	0.00	200	61240 DEPT/OPERATING EXPENSE	500	500	500	
0.00	0.00	100	61820 POSTAGE	200	200	200	
0.00	0.00	4,000	69999 TOTAL MAT & SERV	4,200	4,200	4,200	
CAPITAL OUTLAY							
0.00	0.00	0	72300 IMPROVEMENTS				
0.00	0.00	0	79999 TOTAL CAPITAL OUTLAY	0	0	0	
CONTINGENCIES							
0.00	0.00	0	80005 OPERATING CONTINGENCY				
0.00	0.00	0	89999 TOTAL CONTINGENCIES	0	0	0	
INTERFUND TRANSFERS							
0.00	0.00	0	90010 TO GENERAL FUND				
0.00	0.00	0	90045 TO STREETS FUND				
0.00	0.00	0	90150 TO SDC-STREETS				
0.00	0.00	0	90990 TOTAL INTERFUND TRANS	0	0	0	
0.00	0.00	4,000	99000 TOTAL DEPT EXP	4,200	4,200	4,200	
3,799.73-	4,029.38-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0	

Date : 7/07/97
Time : 11:38
Dte Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/07/97

Fund : 70 SPECIAL ASSESSMENT FUNDS
Dept : 750 PUB. IMP. - ADMINISTRATION

94-95	95-96	96-97		97-98			
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud	
-----	-----	-----	-----	-----	-----	-----	-----
158,254.02-	170,429.28-	0	99500 FUND TOTAL (SURP)/DEF	0	0	0	

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 70 - SPECIAL ASSESSMENT FUNDS

DEPARTMENT: 750 - PUBLIC IMPROVEMENTS - ADMINISTRATION

<u>MATERIALS & SERVICES</u>	SUB-LINE <u>ITEM TOTAL</u>	<u>LINE TOTAL</u>
61010 ADVERTISING:	500	<u>500</u>
61130 CONTRACT SERVICES:		
Consultant engineering for Local Improvement District engineering reports	3,000	<u>3,000</u>
61240 DEPARTMENT OPERATING EXPENSE:	500	<u>500</u>
61820 POSTAGE:	200	<u>200</u>

CAPITAL PROJECTS FUND

PROGRAM INFORMATION
EQUIPMENT ACQUISITION AND REPLACEMENT

Page 1 of 1

PROGRAM DESCRIPTION:

Reserves for equipment acquisition and replacement are built up in this fund so that equipment replacement costs may be distributed more evenly over the years. In addition, instead of paying for maintenance contracts on computer equipment, funds are accumulated to replace equipment as needed.

This year, four pieces of equipment will be purchased within this fund. A new inspection vehicle will be purchased for the Engineering Services Division. The 1970 Patch King Hot Box will be replaced. It is an insulated container used to keep asphalt mix hot as it is transported from the Asphalt Plant and placed in pot holes. The Street Fund will also be replacing the 1965 Mitts and Merrill Brush Chipper. The Chipper is used most heavily by the Street Crew for their annual trimming of street trees.

The Water Fund will replace its small service truck (1989 S-15 pickup). This truck has the highest mileage usage per year than any other Public Works Vehicle. It is scheduled to be replaced by a Mini Van for better weather protection of the maps and small water parts it carries. Also included in this fund is \$5,000 to purchase undesignated equipment or vehicles from the State Surplus Agency. This funding will be used if an opportunity arises to purchase equipment or vehicles which, because of infrequent use, cannot be justified if purchased new or used on the open market. The price of equipment or vehicles at the state surplus is often quite reasonable. This funding allows the City to take advantage of opportunities as they arise. Examples of vehicles purchased in the past are a small crane and a forklift. Equipment purchased in the past has been a brush chipper and temporary traffic sign stands.

Reserve funds have also been placed in this fund for unexpected equipment repairs or replacements at the Water Treatment Plant and the Wastewater Treatment Plant.

Date : 7/07/97
 Time : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 820 EQUIPMENT ACQ. & REPLACEMENT

94-95	95-96	96-97		97-98		
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	0	41055 INTERFD LOAN INT			
24,145.59	27,998.35	0	48100 INTEREST ON INVESTMENT	25,000	25,000	25,000
0.00	750.00	0	48140 MISCELLANEOUS REVENUE			
9,650.00	10,880.00	11,960	49010 FROM GENERAL FUND	9,020	9,020	11,520
0.00	0.00	0	49019 FROM SM WATERLINE	16,200	16,200	16,200
15,910.00	22,080.00	30,475	49022 FROM WATER FUND	25,630	25,630	25,630
0.00	850.00	0	49023 FROM WATER CIP			
33,940.00	38,430.00	39,390	49025 FROM W WATER FUND	30,770	30,770	30,770
0.00	850.00	0	49026 FROM WW CIP			
0.00	0.00	20,100	49027 FROM 1993 HSG REHAB	7,000	7,000	7,000
3,000.00	4,000.00	0	49029 FROM DIAL-A-BUS	3,000	3,000	3,000
0.00	0.00	2,270	49032 FROM GIS	2,570	2,570	2,570
0.00	970.00	820	49033 FROM ENG DEV REVIEW	1,400	1,400	1,400
0.00	0.00	50	49035 FROM ST FOOT & BIKEPAT			
21,496.00	44,670.00	42,540	49046 FROM STREETS FUND	37,900	37,900	37,900
0.00	0.00	440	49047 FROM STORM DRAIN	500	500	500
0.00	0.00	0	49083 FROM 85-86 HSG REHAB	25,000	25,000	25,000
4,425.00	0.00	0	49093 FROM E GRANT LID			
0.00	540.00	400	49095 FROM URBAN RENEW FUND	1,030	1,030	1,030
0.00	240.00	180	49098 FROM NW URBAN RENEWAL	410	410	410
0.00	730.00	0	49105 FROM STR CAP PROJ			
0.00	12,160.00	0	49108 FROM ALLOC DIRECT COST			
0.00	1,240.00	1,090	49120 FROM SDC-SEWER	300	300	300
0.00	290.00	220	49122 FROM SDC-PARK	390	390	390
0.00	460.00	220	49125 FROM SDC-DRAINAGE	1,680	1,680	1,680
0.00	1,120.00	760	49130 FROM SDC-STREET	1,290	1,290	1,290
0.00	1,090.00	980	49135 FROM SDC-WATER	990	990	990
0.00	0.00	0	49160 FROM NWURD ODOT GRANT			
475,900.14	425,967.66	414,564	49901 BEGINNING BALANCE	291,102	291,102	427,077
588,466.73	595,316.01	566,459	49998 TOTAL REVENUE	481,182	481,182	619,657

CAPITAL OUTLAY

10,891.10	1,509.00	0	72500 OFFICE EQPT.	10,000	10,000	10,000
5,577.78	0.00	20,000	72600 OTHER EQPT.	20,000	20,000	20,000
18,234.29	1,800.00	2,500	72602 OTHER EQPT (MAINT)	2,500	2,500	2,500
22,982.01	11,810.13	30,000	72603 OTHER EQPT (PW)	30,000	30,000	30,000
0.00	0.00	35,000	72800 VEHICLES	35,000	35,000	35,000
37,794.44	14,722.14	16,000	72801 VEHICLES (ENG)	16,000	16,000	32,000
65,389.45	76,994.64	236,000	72802 VEHICLES (MAINT)	70,000	70,000	190,000
160,869.07	106,835.91	339,500	79999 TOTAL CAPITAL OUTLAY	183,500	183,500	319,500

CONTINGENCIES

Time : 7/07/97
 : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 820 EQUIPMENT ACQ. & REPLACEMENT

94-95	95-96	96-97		97-98			
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud	
0.00	0.00	0	80005 OPERATING CONTINGENCY				
1,630.00	0.00	0	80010 RES - EQ REP (ENG)				
0.00	0.00	2,952	80011 RES - EQ REP (PARKS)	8,393	8,393	8,393	
0.00	0.00	12,869	80012 RES - EQ REP (WATER)				
0.00	0.00	45,767	80013 RES - EQ REP (WST WTR)	113,539	113,539	113,539	
0.00	0.00	78,501	80014 RES - EQ REP (STR)	113,941	113,941	113,916	
0.00	0.00	8,134	80015 RES - EQ REP (FINANCE)				
0.00	0.00	10,964	80016 RES - POLICE CANINE	7,535	7,535	10,035	
0.00	0.00	2,874	80017 RES - DIAL-A-BUS	7,059	7,059	7,059	
0.00	0.00	0	80018 RES - EQ REP (SM WTR L	17,342	17,342	17,342	
0.00	0.00	0	80019 RES - SHOP	16,037	16,037	16,037	
0.00	0.00	24,898	80020 RES - BRIDGE REPLACE	13,836	13,836	13,836	
1,630.00	0.00	186,959	89999 TOTAL CONTINGENCIES	297,682	297,682	300,157	
INTERFUND TRANSFERS							
0.00	0.00	20,000	90082 TO 85-86 HSG REHAB				
0.00	0.00	20,000	90083 TO 93 HSG REHAB				
0.00	0.00	0	90150 TO SDC-STREETS				
0.00	67,372.97	0	90162 TO 000T-IOF FD				
0.00	67,372.97	40,000	90990 TOTAL INTERFUND TRANS	0	0	0	
162,499.07	174,208.88	566,459	99000 TOTAL DEPT EXP	481,182	481,182	619,657	
425,967.66-	421,107.13-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0	

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 - CAPITAL PROJECTS FUNDS

DEPARTMENT: 820 - EQUIPMENT ACQUISITION AND REPLACEMENT

<u>CAPITAL OUTLAY</u>	SUB-LINE <u>ITEM TOTAL</u>	<u>LINE TOTAL</u>
72500 OFFICE EQUIPMENT (FI):	10,000	<u>10,000</u>
72600 OTHER EQUIPMENT:		
Emergency equipment repair/replacement	20,000	<u>20,000</u>
72602 OTHER EQUIPMENT (MT):		
State Surplus equipment	2,500	<u>2,500</u>
72603 OTHER EQUIPMENT (PW):		
Wastewater Treatment Plant repair/replacement reserve	15,000	
Water Treatment Plant repair/replacement reserve	15,000	<u>30,000</u>
72800 VEHICLES:		
Emergency vehicle replacement	35,000	<u>35,000</u>
72801 VEHICLES (ENG):		
Inspection vehicle (Sedan)	32,000	<u>32,000</u>
72802 VEHICLES (MT):		
Traffic Paint Sprayer	80,000	
Truck Mounted Crane (used)	40,000	
Hot Box (for asphalt transportation)	30,000	
Brush Chipper	21,000	
Water Service Vehicle (Mini Van)	19,000	<u>190,000</u>

PROGRAM INFORMATION
HISTORIC RESOURCE COMMISSION TRUST

Page 1 of 1

PROGRAM DESCRIPTION:

The Historic Resources Commission manages this trust account which was established for donations to help with preserving historic buildings in Lebanon.

The Lebanon Historic Resources Commission has nine voting members and two non-voting members. The voting members are:

Steve Kassis

Rick Allen

Larry Nelson

Pat Dunn

LouAnn Allen, Secretary

Mel Harrington

Ella Garboden, Vice Chair

Malia Allen

Shirlee Harrington, Chair

The non-voting members are:

Joella Larson

Scott Simpson

Date : 7/07/97
 Time : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 824 HISTORIC RESOURCE COMM. TRUST

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
305.25	2,887.85	2,000	48053 DONATIONS	2,000	2,000	2,000
21.95	102.97	200	48100 INTEREST ON INVESTMENT	200	200	200
0.00	585.00	200	48140 MISCELLANEOUS REVENUE	200	200	200
131.05	458.25	2,500	49901 BEGINNING BALANCE	3,000	3,000	3,000
458.25	4,034.07	4,900	49998 TOTAL REVENUE	5,400	5,400	5,400
MATERIALS & SERVICES						
0.00	1,117.00	4,900	61250 DEPT/OP SUPPLIES	5,400	5,400	5,400
0.00	1,117.00	4,900	69999 TOTAL MAT & SERV	5,400	5,400	5,400
INTERFUND TRANSFERS						
0.00	2,183.00	0	90005 TO GEN FUND-ADMIN COST			
0.00	2,183.00	0	90990 TOTAL INTERFUND TRANS	0	0	0
0.00	3,300.00	4,900	99000 TOTAL DEPT EXP	5,400	5,400	5,400
458.25-	734.07-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 - CAPITAL PROJECTS

DEPARTMENT: 824 - HISTORIC RESOURCE COMMISSION TRUST

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61250 DEPARTMENT/OPERATING SUPPLIES:	5,400	<u>5,400</u>

PROGRAM INFORMATION

PIONEER CEMETERY RESTORATION TRUST

Page 1 of 1

PROGRAM DESCRIPTION:

The Pioneer Cemetery Restoration Trust is set up to receive revenue from donations in two different forms. The first form is a donation to the Perpetual Maintenance Fund. The donations to this fund will be held indefinitely and only interest earned on the original donation may be spent on maintenance or capital improvement items in Pioneer Cemetery. The donation amounts are reflected in the unappropriated ending fund balance. The second form of donation is a form of trust which may be used immediately in its entirety. Gifts to this trust may be donated to a specific purchase or activity.

Date : 7/07/97
 Time : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 825 PIONEER CEMETERY RESTOR TRUST

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
465.00	650.50	1,000	48053 DONATIONS	1,000	1,000	1,000
400.00	605.50	1,000	48054 DONAT.-PERPET. MAINT	1,000	1,000	1,000
117.39	157.92	200	48100 INTEREST ON INVESTMENT	400	400	400
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
2,831.55	2,240.24	3,715	49901 BEGINNING BALANCE	4,800	4,800	4,800
3,813.94	3,654.16	5,915	49998 TOTAL REVENUE	7,200	7,200	7,200
MATERIALS & SERVICES						
0.00	0.00	100	61009 ADVERTISING (PW)	100	100	100
1,573.70	675.00	100	61240 DEPT/OPERATING EXPENSE	100	100	100
0.00	0.00	100	61250 DEPT/OP SUPPLIES	100	100	100
0.00	0.00	50	61293 DUES & SUBSCRIPT (PW)	50	50	50
1,573.70	675.00	350	69999 TOTAL MAT & SERV	350	350	350
CAPITAL OUTLAY						
0.00	0.00	2,507	72300 IMPROVEMENTS	2,792	2,792	2,792
0.00	0.00	2,507	79999 TOTAL CAPITAL OUTLAY	2,792	2,792	2,792
UNAPPROPRIATED						
0.00	0.00	3,058	92010 UNAPROP END FUND BAL	4,058	4,058	4,058
0.00	0.00	3,058	92199 TOTAL UNAPPROPRIATED	4,058	4,058	4,058
1,573.70	675.00	5,915	99000 TOTAL DEPT EXP	7,200	7,200	7,200
2,240.24-	2,979.16-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 -CAPITAL PROJECTS

DEPARTMENT: 825 - PIONEER CEMETERY RESTORATION TRUST

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61009 ADVERTISING (PW):	100	<u>100</u>
61240 DEPARTMENT/OPERATING EXPENSE:	100	<u>100</u>
61250 DEPARTMENT/OPERATING SUPPLIES:	100	<u>100</u>
61293 DUES & SUBSCRIPTIONS (PW):	50	<u>50</u>
 <u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS:		
Undesignated Projects	2,792	<u>2,792</u>

PROGRAM INFORMATION

D.A.R.E. TRUST

Page 1 of 1

PROGRAM DESCRIPTION:

The Drug Abuse Resistance Education Program was started by the Lebanon Police Department in 1992-93. Donations for the program, and the Lebanon School District contributions, are deposited in the trust and spent to purchase program materials.

Each year the Lebanon D.A.R.E. Program impacts more than 1,500 students in Lebanon public schools. The D.A.R.E. officer visits each school weekly to provide instruction and leadership to kindergarten through fifth grade students.

Training materials and program incentives are purchased with D.A.R.E. trust funds. T-shirts are purchased for all of the fifth grade students who graduate from the 17-week D.A.R.E. curriculum. Other incentives, such as stickers, hats, travel mugs, sunglasses, pencils, and Frisbees are given to students as prizes for exceptional work. As you can imagine, the program goes through a tremendous quantity of these items.

This program has been a great success, both with the students and with the community at large. This fund helps to ensure that D.A.R.E. remains firmly rooted in the city of Lebanon.

Date : 7/07/97
 Time : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 828 D.A.R.E. TRUST

94-95	95-96	96-97		97-98			
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud	
REVENUES							
0.00	0.00	0	48053 DONATIONS				
5,795.08	5,621.06	4,500	48056 D.A.R.E. DONATIONS	3,500	3,500	3,500	
0.00	2,200.00	2,000	48058 DARE CAR DONATIONS				
260.00	0.00	0	48059 NITE COURT				
582.91	806.76	1,000	48100 INTEREST ON INVESTMENT			400	
0.00	0.00	0	49090 FROM POLICE TRUST FD				
10,447.08	11,912.55	10,000	49901 BEGINNING BALANCE	2,500	2,500	2,500	
17,085.07	20,540.37	17,500	49998 TOTAL REVENUE	6,000	6,000	6,400	
MATERIALS & SERVICES							
0.00	99.00	1,000	61010 ADVERTISING	1,000	1,000	1,000	
0.00	0.00	2,600	61130 CONTRACT SERVICES				
1,006.83	2,480.85	1,500	61240 DEPT/OPERATING EXPENSE	2,000	2,000	2,000	
3,678.41	5,141.31	12,400	61250 DEPT/OP SUPPLIES	3,000	3,000	3,000	
4,685.24	7,721.16	17,500	69999 TOTAL MAT & SERV	6,000	6,000	6,000	
CAPITAL OUTLAY							
0.00	0.00	0	72300 IMPROVEMENTS				
0.00	0.00	0	79999 TOTAL CAPITAL OUTLAY	0	0	0	
CONTINGENCIES							
0.00	0.00	0	80005 OPERATING CONTINGENCY			400	
0.00	0.00	0	89999 TOTAL CONTINGENCIES	0	0	400	
4,685.24	7,721.16	17,500	99000 TOTAL DEPT EXP	6,000	6,000	6,400	
12,399.83-	12,819.21-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0	

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 - CAPITAL PROJECTS FUNDS

DEPARTMENT: 828 - D.A.R.E. TRUST

MATERIALS & SERVICES

SUB-LINE

ITEM TOTAL LINE TOTAL

61010 ADVERTISING:

Various events, and media ads

1,000

1,000

61240 DEPARTMENT/OPERATING EXPENSE:

Vehicle detailing, training, office
supplies, and signs

2,000

2,000

61250 DEPARTMENT/OPERATING SUPPLIES:

T-shirts, workbooks, stickers, hats, and
other items for student incentive

3,000

3,000

PROGRAM INFORMATION

POLICE TRUST

Page 1 of 1

PROGRAM DESCRIPTION:

The Police Trust will account for receipt and expenditure of donations to the Police Department. This trust allows an account for a donation for any purpose in the Police Department that is not covered in the budget.

Date : 7/07/97
 Time : 11:38
 Date Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 829 POLICE TRUST-TEL A TEND

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	0	41047 COUNTY GRANT FUNDS			
1,450.00	11,727.00	0	48053 DONATIONS	150	150	150
0.00	0.00	0	48056 D.A.R.E. DONATIONS			
74.92	109.33	0	48100 INTEREST ON INVESTMENT			
1,201.14	789.06	4,000	49901 BEGINNING BALANCE	4,900	4,900	6,800
2,726.06	12,625.39	4,000	49998 TOTAL REVENUE	5,050	5,050	6,950
MATERIALS & SERVICES						
1,937.00	2,366.53	4,000	61240 DEPT/OPERATING EXPENSE	2,150	2,150	4,050
0.00	0.00	0	61320 EDUCATION & TRAINING			
1,937.00	2,366.53	4,000	69999 TOTAL MAT & SERV	2,150	2,150	4,050
CAPITAL OUTLAY						
0.00	0.00	8,652	72600 OTHER EQPT.	2,900	2,900	2,900
0.00	0.00	8,652	79999 TOTAL CAPITAL OUTLAY	2,900	2,900	2,900
INTERFUND TRANSFERS						
0.00	0.00	0	90135 TO DARE TRUST FUND			
0.00	0.00	0	90990 TOTAL INTERFUND TRANS	0	0	0
1,937.00	2,366.53	12,652	99000 TOTAL DEPT EXP	5,050	5,050	6,950
789.06-	10,258.86-	8,652	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 - CAPITAL PROJECTS FUNDS

DEPARTMENT: 829 - POLICE TRUST FUND (TEL-A-TEND)

<u>MATERIALS & SERVICES</u>	SUB-LINE ITEM TOTAL	LINE TOTAL
61240 DEPARTMENT/OPERATING EXPENSE:		
"Tele-A-Tend" computerized telephone system places telephone calls to participating seniors.	2,150	2,150
<u>CAPITAL OUTLAY</u>		
72600 OTHER EQUIPMENT:	2,900	2,900

PROGRAM INFORMATION

LIBRARY TRUST

Page 1 of 1

PROGRAM DESCRIPTION:

The Library Trust Fund receives revenue from two sources: 1) donations from library users, usually in the form of memorial gifts; and 2) per capita state aid.

Most donors specify that their gift is to be used to purchase a specific item or type of item for the library collection. The majority of donors request that books be purchased for the library collection.

Children's Services Improvement Grants, formerly called per capita state aid, is distributed annually to public libraries in Oregon through the Oregon State Library. The amount is determined by a formula which allocates 80% of the funds by population of children from birth to age 14, and 20% by square mileage. In order to be eligible to receive these funds libraries must meet a maintenance of effort requirement. That requirement states that "in order to be eligible for state financial assistance...a public library must not reduce its actual operating expenditures for public library service...in any fiscal year to less than the lesser amount expended for the same purpose in either of the two preceding fiscal years." ORS 357.770(1).

The Library received a Children's Services Improvement Grant for FY 1995-96 in the amount of \$1,145.00. The funds were used to purchase twenty Ready Rainbow videos and corresponding books and to create six story time theme kits that circulate primarily to in-home day care facilities. The multimedia kits contain items such as books, videos, music, puppets, and flannel board stories.

The Library Advisory Board is responsible for overseeing the trust and approves all expenditures. This year, no expenditure has been designated, but funds are being appropriated to provide the Board the opportunity to spend them if it chooses.

Date : 7/07/97
 Time : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 830 LIBRARY TRUST FUND

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
386.83	523.78	750	48100 INTEREST ON INVESTMENT			500
0.00	1,145.00	1,200	48118 CHILDRENS SVCS GRANT			1,200
3,456.87	1,437.00	2,000	48120 TRUST FUND DONATIONS			2,000
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
6,170.12	7,969.04	10,500	49901 BEGINNING BALANCE	11,000	11,000	12,000
10,013.82	11,074.82	14,450	49998 TOTAL REVENUE	11,000	11,000	15,700
MATERIALS & SERVICES						
0.00	0.00	2,000	61130 CONTRACT SERVICES	2,000	2,000	2,000
1,327.77	2,317.58	2,000	61250 DEPT/OP SUPPLIES	2,000	2,000	2,000
1,327.77	2,317.58	4,000	69999 TOTAL MAT & SERV	4,000	4,000	4,000
CAPITAL OUTLAY						
0.00	0.00	0	72300 IMPROVEMENTS			
717.01	0.00	10,450	72500 OFFICE EQPT.	7,000	7,000	11,700
717.01	0.00	10,450	79999 TOTAL CAPITAL OUTLAY	7,000	7,000	11,700
CONTINGENCIES						
0.00	0.00	0	80005 OPERATING CONTINGENCY			
0.00	0.00	0	89999 TOTAL CONTINGENCIES	0	0	0
2,044.78	2,317.58	14,450	99000 TOTAL DEPT EXP	11,000	11,000	15,700
7,969.04-	8,757.24-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 - CAPITAL PROJECTS FUND

DEPARTMENT: 830 - LIBRARY TRUST

MATERIALS & SERVICES

SUB-LINE

<u>ITEM TOTAL</u>	<u>LINE TOTAL</u>
-------------------	-------------------

61130 CONTRACT SERVICES:

2,000

2,000

61250 DEPARTMENT/OPERATING SUPPLIES:

2,000

2,000

CAPITAL OUTLAY

72500 OFFICE EQUIPMENT:

7,000

7.000

PROGRAM INFORMATION

LIBRARY/SR. CENTER BUILDING TRUST FUND

Page 1 of 1

PROGRAM DESCRIPTION:

This fund has been established to administer funds that are collected and disbursed on behalf of the Library/Senior Center Building project.

Revenues for the project may consist of gifts secured through fund-raising efforts, deferred giving, donations, and grants. The Library/Senior Center Building Committee will be responsible for overseeing the trust and approving expenditures.

These appropriations are being made to provide the opportunity to expend from resources such as fund-raisers. Oregon budget law allows gifts or grants to be appropriated at any time during the year, but all other funding sources must be appropriated during the initial budget process.

Date : 7/07/97
 Time : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 832 LIBR/SR CNTR BLDG TRUST

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
475.19	577.85	0	48100 INTEREST ON INVESTMENT			
847.00	1,086.77	500	48120 TRUST FUND DONATIONS	500	500	500
0.00	0.00	0	48140 MISCELLANEOUS REVENUE	200,000	200,000	200,000
8,458.00	0.00	0	49010 FROM GENERAL FUND			
291.99	9,496.25	10,500	49901 BEGINNING BALANCE	10,500	10,500	10,500
10,072.18	11,160.87	11,000	49998 TOTAL REVENUE	211,000	211,000	211,000
MATERIALS & SERVICES						
0.00	0.00	11,000	61130 CONTRACT SERVICES	15,000	15,000	15,000
249.00	328.50	0	61240 DEPT/OPERATING EXPENSE			
326.93	0.00	0	61250 DEPT/OP SUPPLIES	500	500	500
575.93	328.50	11,000	69999 TOTAL MAT & SERV	15,500	15,500	15,500
CAPITAL OUTLAY						
0.00	0.00	0	72050 LAND			
0.00	0.00	0	72100 BUILDINGS			
0.00	0.00	0	72300 IMPROVEMENTS	195,500	195,500	195,500
0.00	0.00	0	72600 OTHER EQPT.			
0.00	0.00	0	79999 TOTAL CAPITAL OUTLAY	195,500	195,500	195,500
575.93	328.50	11,000	99000 TOTAL DEPT EXP	211,000	211,000	211,000
9,496.25	10,832.37	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 - CAPITAL PROJECTS FUND

DEPARTMENT: 832 - LIBRARY/SR. CENTER BUILDING TRUST

<u>MATERIALS & SERVICES</u>	SUB-LINE <u>ITEM TOTAL</u>	<u>LINE TOTAL</u>
61130 CONTRACT SERVICES:	15,000	<u>15,000</u>
61250 DEPARTMENT OPERATING EXPENSE:	500	<u>500</u>
 <u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENT FOR NEW BUILDING:	195,500	<u>195,500</u>

PROGRAM INFORMATION

SENIOR SERVICES TRUST

Page 1 of 1

PROGRAM DESCRIPTION:

The Senior Services Trust Fund is a fund to receive and expend donated funds given in trust to be used for a specific purpose(s). It is anticipated that the specified uses for the Senior Services Trust donations will fall into one of four categories:

- 1) **BUILDING:** Money designated for the purpose of remodeling or the construction of a facility to be maintained as a Senior Citizens Center.
- 2) **SUPPLIES/EXPENSES:** Money designated for a specific event or activity.
- 3) **REPAIRS/IMPROVEMENTS:** Money designated to repair and/or make improvements to the current facility.
- 4) **EQUIPMENT:** Money designated to purchase equipment.

The Trust is also the depository for all money raised through Senior Center fund-raising efforts. Senior and Disabled Services Advisory Board is responsible for overseeing the trust and approving expenditures.

The Board has designated approximately \$45,000 of Trust money to be placed in the "building" category. During FY97-98, they will continue to aggressively pursue plans for the new construction of a joint facility between the Senior Center and the Library.

File : 7/07/97
 Time : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 835 SENIOR SERVICES TRUST

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
1,179.96	1,179.96	1,180	45020 REV FROM RENTED PROP	1,180	1,180	1,180
2,527.87	3,231.44	2,500	48100 INTEREST ON INVESTMENT	2,000	2,000	2,000
14,132.92	5,580.56	6,000	48120 TRUST FUND DONATIONS	6,000	6,000	6,000
40,729.80	53,509.28	56,250	49901 BEGINNING BALANCE	43,000	43,000	43,000
58,570.55	63,501.24	65,930	49998 TOTAL REVENUE	52,180	52,180	52,180
MATERIALS & SERVICES						
300.00	2,155.00	9,600	61130 CONTRACT SERVICES	9,600	9,600	9,600
50.00	594.01	500	61240 DEPT/OPERATING EXPENSE	500	500	500
1,025.14	611.43	700	61250 DEPT/OP SUPPLIES	700	700	700
0.00	0.00	100	61560 MAINT/BLDG (GEN'L)	100	100	100
3,686.13	3,678.05	3,800	61840 REFRESHMENT PURCHASES	3,800	3,800	3,800
5,061.27	7,038.49	14,700	69999 TOTAL MAT & SERV	14,700	14,700	14,700
CAPITAL OUTLAY						
0.00	0.00	50,930	72100 BUILDINGS	37,180	37,180	37,180
0.00	0.00	100	72300 IMPROVEMENTS	100	100	100
0.00	0.00	100	72500 OFFICE EQPT.	100	100	100
0.00	339.95	100	72600 OTHER EQPT.	100	100	100
0.00	339.95	51,230	79999 TOTAL CAPITAL OUTLAY	37,480	37,480	37,480
CONTINGENCIES						
0.00	0.00	0	80005 OPERATING CONTINGENCY			
0.00	0.00	0	89999 TOTAL CONTINGENCIES	0	0	0
INTERFUND TRANSFERS						
0.00	0.00	0	90010 TO GENERAL FUND			
0.00	0.00	0	90990 TOTAL INTERFUND TRANS	0	0	0
5,061.27	7,378.44	65,930	99000 TOTAL DEPT EXP	52,180	52,180	52,180
53,509.28-	56,122.80-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 CAPITAL PROJECTS FUND
DEPARTMENT: 835 SENIOR SERVICES TRUST

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61130 CONTRACT SERVICES:		
Architectural services	4,600	
Counseling services	3,000	
NISC Standards & Guidelines	2,000	<u>9,600</u>
61240 DEPARTMENT OPERATING EXPENSE:		
Board recognitions	500	<u>500</u>
61250 DEPARTMENT OPERATING SUPPLIES:		
Supplies for special events, activities and fund raisers	700	<u>700</u>
61560 MAINTENANCE/BUILDING (Undesignated):	100	<u>100</u>
61840 REFRESHMENTS:		
Coffee bar and refreshment supplies for Senior Center	3,800	<u>3,800</u>
 <u>CAPITAL OUTLAY</u>		
72100 BUILDINGS:		
Money held in reserve for potential building fund	37,180	<u>37,180</u>
72300 IMPROVEMENTS (Undesignated):	100	<u>100</u>
72500 OFFICE EQUIPMENT (Undesignated):	100	<u>100</u>
72600 OTHER EQUIPMENT (Undesignated):	100	<u>100</u>

PROGRAM INFORMATION
STREET CAPITAL IMPROVEMENT PROJECTS FUND

Page 1 of 1

PROGRAM DESCRIPTION:

This fund was first established in the 1990-91 budget to receive funds from Linn County in exchange for taking over the maintenance burden of north Hansard Avenue. The City negotiated a similar exchange of funds with Linn County during the 1991-92 budget for taking over the maintenance responsibilities on the majority of the remaining county roads within city limits.

During 1994-95 efforts continued to focus on the preservation of streets through the Pavement Management System (PMS).

Efforts during 1995-96 continued to focus on the improvement of existing streets through asphalt overlays, slurry seals, and crack sealing in connection with the Pavement Management System and support for the High Priority Sidwalk Program

During the 1995-96 budget year, the City began receiving direct Federal funding requiring an adjustment in accounting procedures for capital improvements. With the 1996-97 budget all personnel services and material and supplies within this fund have been accounted for in fund 842 "Allocable Costs". The major emphasis for 1997-98 will focus on the Hansard Area Improvements.

Date : 7/07/97
 Time : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 840 STREETS CAPITAL PROJECTS

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	0	41047 COUNTY GRANT FUNDS	1,835,200	1,835,200	1,835,200
23,118.32	10,393.47	8,000	48100 INTEREST ON INVESTMENT	800	800	800
946.54	478.00	0	48140 MISCELLANEOUS REVENUE			
0.00	0.00	0	49010 FROM GENERAL FUND			
0.00	0.00	0	49020 FROM DEBT SERV FD			
0.00	0.00	0	49026 FROM WW CIP			
529,874.36	342,360.06	223,077	49901 BEGINNING BALANCE	90,529	90,529	20,529
553,939.22	353,231.53	231,077	49998 TOTAL REVENUE	1,926,529	1,926,529	1,856,529
PERSONNEL SERVICES						
12,225.30	0.00	0	50001 SALARIES			
4,704.38	0.00	0	50003 FRINGE BENEFITS			
0.00	0.00	0	50250 PART TIME			
85.71	0.00	0	50600 OVERTIME			
17,015.39	0.00	0	59999 TOTAL PERSONNEL SERV	0	0	0
MATERIALS & SERVICES						
0.00	0.00	0	61009 ADVERTISING (PW)			
0.00	0.00	0	61010 ADVERTISING			
0.00	0.00	0	61011 ADVERTISING (ENG)			
0.00	0.00	0	61121 COMMUNICATION (ENG)			
0.00	0.00	0	61124 COMPUTER EXPENSE			
0.00	0.00	0	61126 COMPUTER EXP (ENG)			
121.91	0.00	0	61128 COMPUTER EXP (PW)			
0.00	0.00	0	61130 CONTRACT SERVICES			
0.00	0.00	0	61131 CONTRACT SERVICES (PW)			
0.00	0.00	0	61133 CONTRACT SERV (ENG)			
0.00	0.00	0	61134 CONTRACT SERV (MAINT)			
225.77	0.00	0	61240 DEPT/OPERATING EXPENSE			
0.00	0.00	0	61241 OPERATING EXP (ENG)			
18.00	0.00	0	61243 OPERATING EXP (PW)			
0.00	0.00	0	61250 DEPT/OP SUPPLIES			
0.00	0.00	0	61251 OP SUPPLIES (ENG)			
0.00	0.00	0	61253 OP SUPPLIES (PW)			
0.00	0.00	0	61291 DUES & SUBSCRIPT (ENG)			
0.00	0.00	0	61300 DUPLICATION			
0.00	0.00	0	61303 DUPLICATION (PW)			
0.00	0.00	0	61321 EDUCATION & TRNG (ENG)			
0.00	0.00	0	61401 UNEMPLOY INS			
0.00	0.00	0	61501 UNIFORMS (ENG)			

Date : 7/07/97
Time : 11:38
Dte Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/07/97

Fund : 80 CAPITAL PROJECTS FUNDS
Dept : 840 STREETS CAPITAL PROJECTS

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
0.00	0.00	0	61561 MAINT/BLDG (ENG)			
0.00	0.00	0	61571 MAINT/EQPT (ENG)			
0.00	0.00	0	61573 MAINT/EQPT (PW)			
0.00	0.00	0	61581 MAINT/VEHICLES (ENG)			
0.00	0.00	0	61601 MTGS & CONF (ENG)			
20.00	0.00	0	61603 MTGS & CONF (PW)			
0.00	0.00	0	61700 OFFICE SUPPLIES			
0.00	0.00	0	61701 OFFICE SUPPLIES (ENG)			
72.49	0.00	0	61703 OFFICE SUPPLIES (PW)			
0.00	0.00	0	61801 PETROLEUM (ENG)			
0.00	0.00	0	61881 RENT (ENG)			
20.07	0.00	0	61901 UTILITIES (ENG)			
478.24	0.00	0	69999 TOTAL MAT & SERV	0	0	0

CAPITAL OUTLAY

0.00	0.00	0	72050 LAND			
0.00	0.00	0	72052 LAND (MAINT)			
3,287.66	5,746.26	50,000	72300 IMPROVEMENTS	80,000	80,000	20,000
64,764.31	46,042.55	64,500	72301 IMPROVEMENTS (ENG)	1,835,200	1,835,200	1,835,200
32,724.96	46,540.35	0	72302 IMPROVEMENTS (MAINT)			
0.00	328.34	0	72303 IMPROVEMENTS (PW)			
3,000.00	0.00	0	72501 OFFICE EQPT (ENG)			
0.00	0.00	0	72600 OTHER EQPT.			
0.00	0.00	0	72601 OTHER EQPT (ENG)			
103,776.93	98,657.50	114,500	79999 TOTAL CAPITAL OUTLAY	1,915,200	1,915,200	1,855,200

CONTINGENCIES

0.00	0.00	5,860	80005 OPERATING CONTINGENCY	4,055	4,055	1,329
0.00	0.00	0	80021 RES - HANSARD AVE			
0.00	0.00	5,860	89999 TOTAL CONTINGENCIES	4,055	4,055	1,329

INTERFUND TRANSFERS

0.00	0.00	0	90010 TO GENERAL FUND			
0.00	0.00	0	90015 TO G.O. BOND FUND			
15,000.00	20,000.00	2,217	90025 TO GIS			
55,000.00	23,000.00	108,500	90035 TO ST FT & BIKE PTH PD			
14,055.00	3,420.00	0	90060 TO FAU STREET PROJECT	7,274	7,274	
0.00	730.00	0	90105 TO EQPT ACQ & REP FUND			
0.00	4,000.00	0	90120 TO WATER CIP			
0.00	0.00	0	90125 TO W WATER CIP			

Date : 7/07/97
 Time : 11:38
 Date Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 840 STREETS CAPITAL PROJECTS

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
0.00	0.00	0	90139 TO STR CAP PROJ-RESTR			
84,055.00	51,150.00	110,717	90990 TOTAL INTERFUND TRANS	7,274	7,274	0
205,325.56	149,807.50	231,077	99000 TOTAL DEPT EXP	1,926,529	1,926,529	1,856,529
348,613.66-	203,424.03-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 -CAPITAL PROJECTS

DEPARTMENT: 840 - STREET CAPITAL IMPROVEMENT PROJECTS FUND

<u>CAPITAL OUTLAY</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
72300 IMPROVEMENTS:		
Hansard area improvements	20,000	<u>20,000</u>
72301 IMPROVEMENTS (ENG):		
Airport Road (7 th - West City Limits)	1,835,200	<u>1,835,200</u>
 <u>INTERFUND TRANSFERS</u>		
90060 TO FAU STREET	7,274	<u>7,274</u>

PROGRAM INFORMATION

STREET CAPITAL IMPROVEMENT PROJECTS FUND - RESTRICTED

Page 1 of 1

PROGRAM DESCRIPTION:

An agreement was reached with Linn County during the 1991-92 budget to provide the City with approximately \$380,000 in timber funds for street improvements. The money will be set aside in an interest-bearing account, and the County will approve the projects and provide the funding as they are approved. In addition, further such allocations of timber funds could become available each year. The fund is to be used for improvements exclusively, no engineering or administration expenditures are allowed.

Project within this fund include Oak Street (Main - 2nd) 1992 & 1993 Street Rehabilitation Projects, 12th Street (Burkhart Creek Crossing), and Morton Street.

1997-98 will be concentrated on the Hansard Area Infrastructure Improvements.

Date : 7/07/97
 Time : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 841 STREETS CAP IMP'S RESTRICTED

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
12,273.00	179,110.77	184,325	41047 COUNTY GRANT FUNDS			
67.36	3,698.17	0	48100 INTEREST ON INVESTMENT			
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
0.00	4,000.00	0	49105 FROM STR CAP PROJ			
304.19-	1,770.55	0	49901 BEGINNING BALANCE	164,579	164,579	164,579
12,036.17	188,579.49	184,325	49998 TOTAL REVENUE	164,579	164,579	164,579
MATERIALS & SERVICES						
0.00	0.00	0	61011 ADVERTISING (ENG)			
0.00	0.00	0	61130 CONTRACT SERVICES			
0.00	0.00	0	61133 CONTRACT SERV (ENG)			
0.00	0.00	0	69999 TOTAL MAT & SERV	0	0	0
CAPITAL OUTLAY						
0.00	0.00	181,000	72300 IMPROVEMENTS	164,579	164,579	164,579
10,265.62	0.00	0	72301 IMPROVEMENTS (ENG)			
10,265.62	0.00	181,000	79999 TOTAL CAPITAL OUTLAY	164,579	164,579	164,579
CONTINGENCIES						
0.00	0.00	0	80005 OPERATING CONTINGENCY			
0.00	0.00	0	89999 TOTAL CONTINGENCIES	0	0	0
INTERFUND TRANSFERS						
0.00	0.00	3,325	90025 TO GIS			
0.00	0.00	3,325	90990 TOTAL INTERFUND TRANS	0	0	0
10,265.62	0.00	184,325	99000 TOTAL DEPT EXP	164,579	164,579	164,579
1,770.55-	188,579.49-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 -CAPITAL PROJECTS

**DEPARTMENT: 841 - STREET CAPITAL IMPROVEMENT PROJECTS FUND -
RESTRICTED**

CAPITAL OUTLAY

SUB-LINE

ITEM TOTAL LINE TOTAL

72300 IMPROVEMENTS:

Hansard area infrastructure improvements

164,579

164,579

PROGRAM INFORMATION

CAPITAL IMPROVEMENT PROJECTS FUND - ALLOCABLE DIRECT COSTS

Page 1 of 3

PROGRAM DESCRIPTION:

This fund was established during the 1993-94 budget year to track the direct allocable costs associated with the City's Capital Improvement Program. During the 1995-96 budget year, the City began receiving direct federal funding requiring an adjustment in accounting procedures for capital improvements.

As of the 1996-97 budget year, allocable costs associated with the City's Capital Improvement Program will be included within this fund. Instead of allocating an estimated amount for each line item in each budget, all costs, less improvements, will be charged to this department. Then each month's charges will be calculated and the fund will be reimbursed by the appropriate project. The fund is used for capital improvement projects exclusively.

A citizen advisory committee, the Capital Improvement Committee) was established in 1994. The Committee consists of one citizen from each ward, three members at large and one councilor from each ward appointed by the Mayor. Citizen appointments are made for three year terms limited to two consecutive terms and rotate two per year. Members of the Capital Improvement Program Committee receive no compensation and attend an average of one evening meeting per month.

The purpose of the Capital Improvement Committee is to provide a comprehensive overview of the City's needs, prioritize those needs to establish financial impact, and identify alternate funding mechanisms to meet that financial impact. With these items identified, clear goals and action plans can be determined. The committee makes recommendations to council in accordance to the City of Lebanon's needs.

The citywide Capital Improvement Program is the combination of individual Capital Improvement Plans within water, wastewater, and streets, with the addition of facilities (parks, buildings, etc.), sidewalks and storm drainage it has become a true comprehensive program for the City of Lebanon. The comprehensive program requires a switch in methodology from the finance based plan to the priority driven program.

PROGRAM INFORMATION

CAPITAL IMPROVEMENT PROJECTS FUND - ALLOCABLE DIRECT COSTS

Page 2 of 3

The prioritization of individual projects is critical to meeting this purpose. By prioritizing based on needs, a completed list of projects can be established. Coupled with a realistic evaluation of the timeliness of a project, the funding impact over time is determined. This, in turn, allows the City to develop a strategy to have funding available at the appropriate time.

The members of the Capital Improvement Committee are:

Ward I: Citizen vacant, Councilor Stan Usinger

Ward II: Citizen vacant, Councilor John Richard

Ward III: Citizen Bob Elliott, Councilor Ron Miller, Jr.

Members at large: Dorris Modderman, Robin Whitlock (Chair), and a vacant position

Staff: Chuck Eaton, Carrie Sandberg and Tom Dover

The major emphasis for 1997-98 will focus within the urban renewal districts, the Wastewater CIP and the grant funds (IOF and EDA). Minor emphasis will focus within the State Foot and Bike Path, Surface Transportation Program, Street CIP, Santiam Travel Station, Water CIP, Small Waterline Replacement Program and SPWF Grant.

PROGRAM INFORMATION

CAPITAL IMPROVEMENT PROJECTS FUND - ALLOCABLE DIRECT COSTS

Page 3 of 3

<u>POSITIONS:</u>	<u>1996-97</u>	<u>1997-98</u>
Administrative Assistant	.0900 FTE	.0500 FTE
Director of Public Works	.0400 FTE	.0400 FTE
Crew Chief	.0400 FTE	.0200 FTE
Engineering Associate (CIP)	4.0000 FTE	5.0000 FTE
Engineering Associate (Facility Planning)	.0000 FTE	.2000 FTE
Engineering Division Manager	.4300 FTE	.2500 FTE
Engineering Tech II (CIP)	.0000 FTE	1.0000 FTE
Engineering Tech II (Information Systems)	.0000 FTE	.0500 FTE
Engineering Tech III (Facility Planning)	.3000 FTE	.1000 FTE
Environmental Specialist (Facility Planning)	.1400 FTE	.0000 FTE
Finance Director	.0100 FTE	.0100 FTE
Finance Operations Manager	.0300 FTE	.0300 FTE
Information Systems Specialist	.2040 FTE	.1000 FTE
Maintenance Division Manager	.0300 FTE	.0300 FTE
Maintenance Supervisor	.0200 FTE	.0100 FTE
Payroll Specialist - Confidential	.0300 FTE	.0300 FTE
Project Assistant (CIP)	1.0000 FTE	1.0000 FTE
Project Engineer (CIP)	3.0000 FTE	2.0000 FTE
Project Engineer (Development)	.0000 FTE	.1000 FTE
Secretary/Accounts Payable Clerk	.0100 FTE	.0100 FTE
Secretary/Data Entry	.5100 FTE	.5100 FTE
Secretary (2)	.6500 FTE	.6300 FTE
Senior Engineer (CIP)	1.0000 FTE	1.0000 FTE
Senior Engineer (Facility Planning)	<u>.2500 FTE</u>	<u>.2000 FTE</u>
 SUBTOTAL	 11.7840 FTE	 12.3700 FTE
 Seasonal CIP Engineering	 .7500 FTE	 .7500 FTE
Temporary CIP Engineering	.2500 FTE	.2500 FTE
Temporary Public Works Secretary	.0330 FTE	.1000 FTE
Temporary Public Works Secretary (PW Scanning)	<u>.0000 FTE</u>	<u>.0514 FTE</u>
 TOTAL	 12.8170 FTE	 13.5214 FTE

Date : 7/07/97
Time : 11:38
Date Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/07/97

Fund : 80 CAPITAL PROJECTS FUNDS
Dept : 842 ALLOCABLE COSTS

94-95	95-96	96-97		97-98		
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud
<hr/>						
REVENUES						
18,704.95	20,806.92	0	48140 MISCELLANEOUS REVENUE			
0.00	0.00	1,583	49011 FROM PARKS	7,627	7,627	7,627
0.00	0.00	21,103	49019 FROM SM WATERLINE	30,508	30,508	30,508
12.84	668.09	0	49022 FROM WATER FUND			
142,267.85	26,481.97	58,877	49023 FROM WATER CIP	95,367	95,367	95,367
0.00	0.00	0	49025 FROM W WATER FUND			20,000
22,267.66	1,535.73	191,513	49026 FROM WW CIP	229,255	229,255	229,255
5,075.00	11,590.81	24,796	49031 FROM SANT. TRAV STATIO	25,062	25,062	25,062
0.00	385.47	0	49032 FROM GIS			
634.55	7,310.29	12,662	49035 FROM ST FOOT & BIKEPAT	12,813	12,813	12,813
0.00	24,055.84	28,489	49082 FROM SPWF GRANT	4,068	4,068	4,068
4,640.64	151,116.06	134,836	49095 FROM URBAN RENEW FUND	149,040	149,040	149,040
2,812.00	121,886.40	198,292	49098 FROM NW URBAN RENEWAL	170,396	170,396	170,396
58,116.79	30,572.78	14,772	49105 FROM STR CAP PROJ	7,118	7,118	7,118
869.91	19,464.47	13,295	49110 FROM STP STREETS	12,589	12,589	12,589
585.00	0.00	31,654	49120 FROM SDC-SEWER			
512.00	124.46	0	49122 FROM SDC-PARK			
536.00	0.00	0	49125 FROM SDC-DRAINAGE			
496.00	0.00	0	49130 FROM SDC-STREET			
560.00	0.00	0	49135 FROM SDC-WATER			
4,783.00	783.49	0	49155 FROM NWURD EDA GRANT			
0.00	0.00	0	49160 FROM NWURD ODOT GRANT			
39,494.81	57,578.61	55,166	49901 BEGINNING BALANCE	46,887	46,887	37,393
<hr/>						
302,369.00	419,830.47	787,038	49998 TOTAL REVENUE	790,730	790,730	801,236
<hr/>						
PERSONNEL SERVICES						
119,826.29	221,012.42	424,084	50001 SALARIES	452,228	452,228	452,228
39,237.76	70,727.11	151,539	50003 FRINGE BENEFITS	167,330	167,330	167,330
1,505.39	5,671.68	8,074	50600 OVERTIME	5,271	5,271	5,271
<hr/>						
160,569.44	297,411.21	583,697	59999 TOTAL PERSONNEL SERV	624,829	624,829	624,829
<hr/>						
MATERIALS & SERVICES						
0.00	0.00	10	61009 ADVERTISING (PW)	10	10	10
0.00	0.00	2,500	61010 ADVERTISING	1,500	1,500	1,500
7,090.00	7,216.33	0	61011 ADVERTISING (ENG)	500	500	500
0.00	0.00	4,500	61120 COMMUNICATION (GEN'L)	4,500	4,500	4,500
13,600.50	1,403.04	0	61121 COMMUNICATION (ENG)	200	200	200
0.00	0.00	2,500	61124 COMPUTER EXPENSE	8,800	8,800	8,800
3,528.18	3,311.94	4,463	61126 COMPUTER EXP (ENG)	4,500	4,500	4,500
0.00	410.00	1,720	61128 COMPUTER EXP (PW)	1,720	1,720	1,720

Date : 7/07/97
Time : 11:38
Dte Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/07/97

Fund : 80 CAPITAL PROJECTS FUNDS
Dept : 842 ALLOCABLE COSTS

94-95	95-96	96-97		97-98		
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud
0.00	420.00	90,000	61130 CONTRACT SERVICES	40,000	40,000	40,000
0.00	443.63	1,270	61131 CONTRACT SERVICES (PW)	1,270	1,270	1,270
37,013.80	33,345.73	3,888	61133 CONTRACT SERV (ENG)	4,000	4,000	24,000
68.45	1,715.99	1,500	61240 DEPT/OPERATING EXPENSE	1,500	1,500	1,500
3,485.71	2,240.22	20	61241 OPERATING EXP (ENG)	200	200	200
0.00	0.00	150	61243 OPERATING EXP (PW)	150	150	150
0.00	0.00	6,000	61244 OPERATING EXP (CIP)	6,000	6,000	6,000
1,634.48	3,301.15	600	61251 OP SUPPLIES (ENG)	500	500	500
0.00	0.00	25	61253 OP SUPPLIES (PW)			
0.00	0.00	3,000	61254 OP SUPPLIES (CIP)	3,300	3,300	3,300
0.00	37.50	600	61290 DUES & SUBSCRIPTIONS	600	600	600
300.00	420.68	120	61291 DUES & SUBSCRIPT (ENG)	100	100	100
718.63	0.00	0	61300 DUPLICATION			
0.00	0.00	1,000	61301 DUPLICATION (ENG)	100	100	100
0.00	78.00	4,280	61320 EDUCATION & TRAINING	5,000	5,000	5,000
1,393.13	4,141.50	0	61321 EDUCATION & TRNG (ENG)			
0.00	0.00	1,200	61323 EDUCATION & TRNG (PW)	200	200	200
0.00	0.00	0	61401 UNEMPLOY INS	3,223	3,223	3,223
77.51	1,034.19	150	61501 UNIFORMS (ENG)	50	50	50
0.00	0.00	3,500	61560 MAINT/BLDG (GEN'L)	10,200	10,200	10,200
5,282.51	6,188.49	0	61561 MAINT/BLDG (ENG)			
0.00	0.00	300	61570 MAINT/EQPT	1,000	1,000	1,000
1,334.51	434.01	0	61571 MAINT/EQPT (ENG)			
0.00	0.00	250	61573 MAINT/EQPT (PW)	50	50	50
0.00	0.00	1,000	61580 MAINT/VEHICLES	1,500	1,500	1,500
549.50	2,402.90	0	61581 MAINT/VEHICLES (ENG)	100	100	100
0.00	0.00	1,200	61600 MEETINGS & CONFERENCES	1,200	1,200	1,200
361.11	501.04	0	61601 MTGS & CONF (ENG)	50	50	50
0.00	0.00	225	61603 MTGS & CONF (PW)	225	225	225
0.00	0.00	4,000	61700 OFFICE SUPPLIES	4,000	4,000	4,000
3,766.70	4,164.43	0	61701 OFFICE SUPPLIES (ENG)			
0.00	0.00	1,300	61703 OFFICE SUPPLIES (PW)	800	800	800
0.00	0.00	500	61800 PETROLEUM	500	500	500
351.33	376.67	0	61801 PETROLEUM (ENG)			
0.00	0.00	9,300	61880 RENT	9,600	9,600	9,600
14,306.49	9,253.86	0	61881 RENT (ENG)			
0.00	0.00	5,400	61900 UTILITIES (GEN'L)	6,000	6,000	6,000
3,669.89	4,646.09	0	61901 UTILITIES (ENG)			
98,532.43	87,487.39	156,471	69999 TOTAL MAT & SERV	123,148	123,148	143,148

CAPITAL OUTLAY

0.00	0.00	1,000	72300 IMPROVEMENTS			
0.00	0.00	0	72301 IMPROVEMENTS (ENG)			
0.00	0.00	4,500	72500 OFFICE EQPT.	3,300	3,300	3,300
10,391.52	11,444.81	750	72501 OFFICE EQPT (ENG)	750	750	750
0.00	0.00	4,500	72600 OTHER EQPT.	3,000	3,000	3,000

Date : 7/07/97
 Time : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 842 ALLOCABLE COSTS

94-95	95-96	96-97		97-98		
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud
2,565.00	35,611.74	7,255	72601 OTHER EQPT (ENG)	7,300	7,300	7,300
0.00	0.00	0	72800 VEHICLES			
0.00	0.00	0	72801 VEHICLES (ENG)	18,000	18,000	18,000
12,956.52	47,056.55	18,005	79999 TOTAL CAPITAL OUTLAY	32,350	32,350	32,350
CONTINGENCIES						
0.00	0.00	28,865	80005 OPERATING CONTINGENCY	10,403	10,403	909
0.00	0.00	0	80030 RES - MED INS			
0.00	0.00	28,865	89999 TOTAL CONTINGENCIES	10,403	10,403	909
INTERFUND TRANSFERS						
0.00	12,160.00	0	90105 TO EQPT ACQ & REP FUND			
0.00	12,160.00	0	90990 TOTAL INTERFUND TRANS	0	0	0
272,058.39	444,115.15	787,038	99000 TOTAL DEPT EXP	790,730	790,730	801,236
30,310.61	24,284.68	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 6

FUND: 80 -CAPITAL PROJECTS
DEPARTMENT: 842 - ALLOCABLE COSTS

<u>MATERIALS & SERVICES</u>	SUB-LINE <u>ITEM TOTAL</u>	<u>LINE TOTAL</u>
61009 ADVERTISING (PW):	10	10
61010 ADVERTISING(CIP):		
Engineering consultant	1,000	
LID	500	<u>1,500</u>
61011 ADVERTISING (ENG):	500	<u>500</u>
61120 COMMUNICATIONS:		
Local and long distance service	4,300	
Service and repair of radio equipment	200	<u>4,500</u>
61121 COMMUNICATIONS (ENG):	200	<u>200</u>
61124 COMPUTER EXPENSE:		
Softdesk	3,500	
Service and repair of hardware	300	
Software - Pavement Management	5,000	<u>8,800</u>
61126 COMPUTER EXPENSE (ENG):		
Network software	100	
Service and repair of hardware	700	
Software (including phone system)	2,700	
Statewide Area Network software	600	
Supplies	200	
Training	200	<u>4,500</u>
61128 COMPUTER EXPENSE (PW):		
Service and repair of hardware	1080	
Software	130	
Supplies	380	
Training	130	<u>1,720</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 6

FUND: 80 -CAPITAL PROJECTS
DEPARTMENT: 842 - ALLOCABLE COSTS

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL LINE TOTAL

61130 CONTRACT SERVICES:

Consultant services	10,000	
Engineering services (0.25 FTE)	10,000	
Seasonal help (0.75 FTE)	18,000	
Secretarial services (0.10 FTE)	2,000	<u>40,000</u>

61131 CONTRACT SERVICES (PW):

Outside engineering and survey services	200	
Temporary secretary services (PW Scanning)	1,070	<u>1,270</u>

61133 CONTRACT SERVICES (ENG):

Network maintenance contract	250	
Phone system service	250	
Statewide Area Network contract	3,500	
I & I Investigation (smoke testing)	20,000	<u>24,000</u>

61240 DEPARTMENT/OPERATING EXPENSE:	1,500	<u>1,500</u>
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61241 DEPARTMENT/OPERATING EXPENSE (ENG):

Expense reimbursement	200	<u>200</u>
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61243 DEPARTMENT/OPERATING EXPENSE (PW):

Expense reimbursement	100	
Miscellaneous expenses	50	<u>150</u>

61244 DEPARTMENT/OPERATING EXPENSE (CIP):

Annex expense	1,500	
Expense reimbursement	100	
Mileage reimbursement	100	
Miscellaneous expenses	1,000	
Photographic expense	300	
Shipping and handling charges	3,000	<u>6,000</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 3 of 6

FUND: 80 -CAPITAL PROJECTS
DEPARTMENT: 842 - ALLOCABLE COSTS

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61251 DEPARTMENT/OPERATING SUPPLIES (ENG):	500	<u>500</u>
61254 DEPARTMENT/OPERATING SUPPLIES (CIP):		
Drafting supplies	300	
Miscellaneous supplies	200	
Protective equipment	200	
Rain gear	500	
Reference books	100	
Surveying and inspection supplies	2,000	<u>3,300</u>
61290 DUES & SUBSCRIPTIONS:		
American Public Works Association	300	
American Water Works Association	100	
Engineering dues and subscriptions	200	<u>600</u>
61291 DUES & SUBSCRIPT (ENG):	100	<u>100</u>
61301 DUPLICATION (ENG):		
Blueprints	50	
Document preparation	50	<u>100</u>
61320 EDUCATION & TRAINING:		
Training, workshops, seminars	5,000	<u>5,000</u>
61323 EDUCATION & TRAINING (PW):		
Seminars, workshops, classes	200	<u>200</u>
61401 UNEMPLOYMENT INSURANCE	3,223	<u>3,223</u>
61501 UNIFORMS (ENG):	50	<u>50</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 4 of 6

FUND: 80 -CAPITAL PROJECTS
DEPARTMENT: 842 - ALLOCABLE COSTS

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61560 MAINTENANCE BUILDING & GROUNDS (ENG):		
Fixtures	1,500	
HVAC maintenance	300	
Janitorial	5,700	
Laundry	400	
Miscellaneous expense	2,000	
Security	300	<u>10,200</u>
61570 MAINTENANCE/EQUIPMENT:		
Service and repair of office/field equipment	1,000	<u>1,000</u>
61573 MAINTENANCE/EQUIPMENT (PW):		
Miscellaneous repairs	50	<u>50</u>
61580 MAINTENANCE/VEHICLES:		
Engineering vehicles	1,500	<u>1,500</u>
61581 MAINTENANCE/VEHICLES (ENG):		
Engineering vehicles	100	<u>100</u>
61600 MEETINGS & CONFERENCES:		
American Water Works Association Conference	550	
American Public Works Association Conference	550	
Business meetings and travel luncheons	100	<u>1,200</u>
61601 MEETINGS & CONFERENCES (ENG)	50	<u>50</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 5 of 6

FUND: 80 -CAPITAL PROJECTS
DEPARTMENT: 842 - ALLOCABLE COSTS

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE</u>	<u>ITEM TOTAL</u>	<u>LINE TOTAL</u>
61603 MEETINGS & CONFERENCES (PW):			
American Water Works Association Conference	40		
American Public Works Association Conference	115		
Business meetings and travel lunches	70		<u>225</u>
61700 OFFICE SUPPLIES:			
Project-related supplies	4,000		<u>4,000</u>
61703 OFFICE SUPPLIES (PW):	800		<u>800</u>
61800 PETROLEUM PRODUCTS:			
Gasoline, oil lubricants	500		<u>500</u>
61880 RENT:			
Satellite office space	9,600		<u>9,600</u>
61900 UTILITIES:			
Satellite office space	6,000		<u>6,000</u>
<u>CAPITAL OUTLAY</u>			
72500 OFFICE EQUIPMENT:			
Conference Room Chairs	2,800		
Projector Screen	500		<u>3,300</u>
72501 OFFICE EQUIPMENT (ENG):			
Desks, chairs and cabinets	750		<u>750</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 6 of 6

FUND: 80 -CAPITAL PROJECTS
DEPARTMENT: 842 - ALLOCABLE COSTS

CAPITAL OUTLAY

SUB-LINE
ITEM TOTAL LINE TOTAL

72600 OTHER EQUIPMENT:

Inspection equipment	1,000	
Pin finder	1,000	
Surveying equipment	1,000	<u>3,000</u>

72601 OTHER EQUIPMENT (ENG):

Computer	3,400	
Network equipment	3,406	
Phone system equipment	494	<u>7,300</u>

72801 VEHICLES (ENG):

New sedan	18,000	<u>18,000</u>
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PROGRAM INFORMATION
SYSTEMS DEVELOPMENT CHARGES

Page 1 of 1

The following funds represent Systems Development Charges. The Systems Development Charge Committee consists of the following:

City Councilors: Ron Miller, Jr., Ken Toombs and Floyd Fisher

A representative from a Lending Institution: Currently vacant

Representatives of the Building Industry: Bob Armstrong, Jon E. Erwin and Mike Wells

Members at Large: Jeff King and Beverly Stockoff

Staff Members: Jim Ruef, Jim Clark, Judy Wendland and one vacant position.

PROGRAM INFORMATION

SDC STORM DRAINAGE

Page 1 of 1

PROGRAM DESCRIPTION:

New development typically results in the paving or roofing-over of ground that was permeable to water. The result is increased runoff.

Drainage Systems Development Charges, paid by all new development in the city, go into the Drainage SDC Fund. The City may use the funds for right-of-way and easement acquisition; purchase, maintenance and installation of mainline conduit, curb inlets, catch basins, manholes, junction boxes, culverts and bridges; the rebuilding and replacement of dry wells; the construction of drainage ditches, swales and ways; and for drainage studies, aerial mapping and like work related to drainage.

On July 1, 1991, new laws governing collection and use of SDC funds went into effect. Therefore, a new department SDC "Restricted" (851) was established to account and budget for fees collected after July 1, 1991. On November 2, 1994, a new SDC ordinance and resolution were adopted which significantly changed SDC methodology and rates. Another new department named "SDC Improvements" (852) was established to account and budget for fees collected under the new SDC ordinance.

One specific project is identified for the 1997-98 budget year - land acquisition for the "F" Street detention basin identified in both the Storm Drainage and Parks SDC plans.

Date : 7/07/97
 Time : 11:38
 Report Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 850 SDC - DRAINAGE

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
567.89	807.28	500	42040 SDC PRINC - ASSESS	500	500	500
0.00	0.00	0	42045 SDC PRINCIPAL			
397.73	321.68	300	42050 SDC INTEREST	300	300	300
524.94	581.36	400	48100 INTEREST ON INVESTMENT	600	600	600
0.00	0.00	0	49120 FROM SDC-SEWER			
10,196.44	9,295.98	10,000	49901 BEGINNING BALANCE	11,450	11,450	11,450
11,687.00	11,006.30	11,200	49998 TOTAL REVENUE	12,850	12,850	12,850
PERSONNEL SERVICES						
0.00	0.00	0	50001 SALARIES			
0.00	0.00	0	50003 FRINGE BENEFITS			
0.00	0.00	0	50250 PART TIME			
0.00	0.00	0	50600 OVERTIME			
0.00	0.00	0	59999 TOTAL PERSONNEL SERV	0	0	0
MATERIALS & SERVICES						
0.59	0.00	0	61010 ADVERTISING			
955.03	0.00	500	61130 CONTRACT SERVICES	500	500	500
116.00	200.00	500	61240 DEPT/OPERATING EXPENSE	500	500	500
0.00	25.00	0	61243 OPERATING EXP (PW)			
0.00	0.00	200	61250 DEPT/OP SUPPLIES			
0.00	27.60	0	61703 OFFICE SUPPLIES (PW)			
1,071.62	252.60	1,200	69999 TOTAL MAT & SERV	1,000	1,000	1,000
CAPITAL OUTLAY						
0.00	0.00	10,000	72050 LAND	11,850	11,850	11,850
0.00	0.00	0	72300 IMPROVEMENTS			
1,319.40	0.00	0	72301 IMPROVEMENTS (ENG)			
1,319.40	0.00	10,000	79999 TOTAL CAPITAL OUTLAY	11,850	11,850	11,850
CONTINGENCIES						
0.00	0.00	0	80005 OPERATING CONTINGENCY			
0.00	0.00	0	89999 TOTAL CONTINGENCIES	0	0	0

Date : 7/07/97
Time : 11:38
Dte Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/07/97

Fund : 80 CAPITAL PROJECTS FUNDS
Dept : 850 SDC - DRAINAGE

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
2,391.02	252.60	11,200	99000 TOTAL DEPT EXP	12,850	12,850	12,850
9,295.98-	10,753.70-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 -CAPITAL PROJECTS
DEPARTMENT: 850 - SDC DRAINAGE

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL LINE TOTAL

61130 CONTRACT SERVICES:

Consultant services for drainage projects	500	<u>500</u>
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61240 DEPARTMENT/OPERATING EXPENSE:	500	<u>500</u>
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61250 DEPARTMENT/OPERATING SUPPLIES (PW):	200	<u>200</u>
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CAPITAL OUTLAY

72050 LAND:

Land for "F" Street detention facility	11,850	<u>11,850</u>
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PROGRAM INFORMATION
SDC STORM DRAINAGE (RESTRICTED)

Page 1 of 1

PROGRAM DESCRIPTION:

On July 1, 1991, new laws governing collection and use of SDC funds went into effect. This department accounts and budgets for fees incurred by property owners between July 1, 1991 and November 4, 1994, when the new SDC ordinance was adopted.

One specific project is identified for the 1997-98 budget year - land acquisition for the "F" Street detention basin identified in both the Storm Drainage and SDC plans.

POSITIONS:

	<u>1996-97</u>	<u>1997-98</u>
Administrative Assistant	.0000 FTE	.0100 FTE
Building Inspector	.0100 FTE	.0100 FTE
Building Official	.0200 FTE	.0200 FTE
Director of Public Works	.0200 FTE	.0200 FTE
Engineering Division Manager	.0200 FTE	.0200 FTE
Engineering Tech III (Facility Planning)	.0500 FTE	.0600 FTE
Information Systems Specialist	.0300 FTE	.0300 FTE
Project Engineer (Development)	.0000 FTE	.0500 FTE
Secretary/Data Entry	.0100 FTE	.0100 FTE
Senior Engineer (Facility Planning)	<u>.0500 FTE</u>	<u>.0500 FTE</u>
 TOTAL	 .2100 FTE	 .2800 FTE

Date : 7/07/97
Time : 11:38
Dte Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/07/97

Fund : 80 CAPITAL PROJECTS FUNDS
Dept : 851 SDC-DRAINAGE (RESTRICTED)

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
15,586.41	1,403.58	1,000	42040 SDC PRINC - ASSESS	1,000	1,000	1,000
9,267.60	0.00	0	42045 SDC PRINCIPAL			
14.91	5.91	50	42050 SDC INTEREST	50	50	50
4,665.26	5,737.98	3,000	48100 INTEREST ON INVESTMENT	6,000	6,000	6,000
72,044.31	97,380.62	97,000	49901 BEGINNING BALANCE	90,200	90,200	90,200
101,578.49	104,528.09	101,050	49998 TOTAL REVENUE	97,250	97,250	97,250
PERSONNEL SERVICES						
3,147.47	5,990.86	8,185	50001 SALARIES	11,221	11,221	11,221
998.24	2,045.42	2,812	50003 FRINGE BENEFITS	4,014	4,014	4,014
0.00	146.94	101	50600 OVERTIME	104	104	104
4,145.71	8,183.22	11,098	59999 TOTAL PERSONNEL SERV	15,339	15,339	15,339
MATERIALS & SERVICES						
0.00	0.00	107	61126 COMPUTER EXP (ENG)	200	200	200
0.00	0.00	600	61131 CONTRACT SERVICES (PW)	400	400	400
52.16	167.21	100	61240 DEPT/OPERATING EXPENSE	100	100	100
0.00	0.00	100	61243 OPERATING EXP (PW)	100	100	100
0.00	0.00	200	61250 DEPT/OP SUPPLIES	200	200	200
0.00	0.00	0	61401 UNEMPLOY INS	70	70	70
52.16	167.21	1,107	69999 TOTAL MAT & SERV	1,070	1,070	1,070
CAPITAL OUTLAY						
0.00	0.00	84,622	72050 LAND	50,000	50,000	50,000
0.00	0.00	0	72300 IMPROVEMENTS	29,161	29,161	29,161
0.00	0.00	84,622	79999 TOTAL CAPITAL OUTLAY	79,161	79,161	79,161
CONTINGENCIES						
0.00	0.00	4,003	80005 OPERATING CONTINGENCY			
0.00	0.00	4,003	89999 TOTAL CONTINGENCIES	0	0	0
INTERFUND TRANSFERS						

Date : 7/07/97
 Time : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 851 SDC-DRAINAGE (RESTRICTED)

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
0.00	460.00	220	90105 TO EQPT ACQ & REP FUND	1,680	1,680	1,680
0.00	460.00	220	90990 TOTAL INTERFUND TRANS	1,680	1,680	1,680
4,197.87	8,810.43	101,050	99000 TOTAL DEPT EXP	97,250	97,250	97,250
97,380.62-	95,717.66-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 -CAPITAL PROJECTS

DEPARTMENT: 851 - SDC DRAINAGE (RESTRICTED)

<u>MATERIALS & SERVICES</u>	SUB-LINE <u>ITEM TOTAL</u>	<u>LINE TOTAL</u>
61126 COMPUTER EXPENSE (ENG):	200	<u>200</u>
61131 CONTRACT SERVICES (PW):		
RARE Program (internship)	400	<u>400</u>
61240 DEPARTMENT/OPERATING EXPENSE:	100	<u>100</u>
61243 DEPARTMENT/OPERATING EXPENSE (PW):	100	<u>100</u>
61250 DEPARTMENT/OPERATING SUPPLIES:	200	<u>200</u>
61401 UNEMPLOYMENT INSURANCE	70	<u>70</u>
<u>CAPITAL OUTLAY</u>		
72050 LAND:		
Land for "F" Street detention facility	40,000	
Other projects identified in the Drainage SDC plan	10,000	<u>50,000</u>
72300 IMPROVEMENTS:	29,161	<u>29,161</u>
<u>INTERFUND TRANSFERS:</u>		
90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND:	1,680	<u>1,680</u>

PROGRAM INFORMATION

SDC STORM DRAINAGE IMPROVEMENTS

Page 1 of 1

PROGRAM DESCRIPTION:

On November 2, 1994, a new SDC ordinance and resolution were adopted which significantly changed SDC methodology and rates. This department was established to account and budget for fees collected under the new SDC ordinance.

One specific project is identified for the 1997-98 budget year - land acquisition for the "F" Street detention basin identified in both the Storm Drainage and SDC plans.

Date : 7/07/97
 Time : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 852 SDC-DRAINAGE IMPR

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
120.00	942.64	700	42040 SDC PRINC - ASSESS	2,000	2,000	2,000
1,596.32	3,714.00	2,000	42045 SDC PRINCIPAL	2,000	2,000	2,000
0.00	2.45	0	42050 SDC INTEREST	10	10	10
33.44	190.11	100	48100 INTEREST ON INVESTMENT	500	500	500
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
0.00	1,749.76	4,500	49901 BEGINNING BALANCE	10,500	10,500	12,600
1,749.76	6,598.96	7,300	49998 TOTAL REVENUE	15,010	15,010	17,110
MATERIALS & SERVICES						
0.00	155.00	200	61240 DEPT/OPERATING EXPENSE	100	100	100
0.00	0.00	300	61250 DEPT/OP SUPPLIES	100	100	100
0.00	155.00	500	69999 TOTAL MAT & SERV	200	200	200
CAPITAL OUTLAY						
0.00	0.00	6,800	72300 IMPROVEMENTS	14,810	14,810	16,910
0.00	0.00	6,800	79999 TOTAL CAPITAL OUTLAY	14,810	14,810	16,910
0.00	155.00	7,300	99000 TOTAL DEPT EXP	15,010	15,010	17,110
1,749.76-	6,443.96-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 -CAPITAL PROJECTS

DEPARTMENT: 852 - SDC DRAINAGE IMPROVEMENTS

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61240 DEPARTMENT/OPERATING EXPENSE:	100	<u>100</u>
61250 DEPARTMENT/OPERATING SUPPLIES:	100	<u>100</u>
 <u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS:		
Projects identified in the Drainage SDC plan	16,910	<u>16,910</u>

PROGRAM INFORMATION

SDC PARK

Page 1 of 1

PROGRAM DESCRIPTION:

Growth in population and development of properties beyond the currently urbanized portion of the city result in the need for additional park lands and enhancement of recreational opportunities.

Parks Systems Development Charges, paid by all new development in the city, go into the Parks SDC Fund. The City may use the funds for land acquisition and purchase, installation, and maintenance of park recreation equipment, landscaping, restroom facilities, improvements, lighting and irrigation.

On July 1, 1991, new laws governing collection and use of SDC funds became effective. Therefore, a new department SDC "Restricted" (861) was established to account and budget for fees collected after July 1, 1991. On November 2, 1994, a new SDC ordinance and resolution were adopted which significantly changed SDC methodology and rates. Another new department named "SDC Improvements" (862) was established to account and budget for fees collected under the new SDC ordinance.

No projects are identified for the 1997-98 budget year.

Date : 7/07/97
 Time : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 860 SDC - PARK

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
208.18	295.94	300	42040 SDC PRINC - ASSESS	200	200	200
0.00	0.00	0	42045 SDC PRINCIPAL			
145.81	117.94	100	42050 SDC INTEREST	100	100	100
791.16	819.16	600	48100 INTEREST ON INVESTMENT	100	100	100
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
14,850.95	15,261.13	14,500	49901 BEGINNING BALANCE	400	400	1,700
15,996.10	16,494.17	15,500	49998 TOTAL REVENUE	800	800	2,100
PERSONNEL SERVICES						
0.00	0.00	0	50001 SALARIES			
0.00	0.00	0	50003 FRINGE BENEFITS			
0.00	0.00	0	50600 OVERTIME			
0.00	0.00	0	59999 TOTAL PERSONNEL SERV	0	0	0
MATERIALS & SERVICES						
0.59	0.00	200	61010 ADVERTISING	200	200	200
618.38	2,500.00	5,000	61130 CONTRACT SERVICES	400	400	1,700
116.00	25.00	500	61240 DEPT/OPERATING EXPENSE	200	200	200
734.97	2,525.00	5,700	69999 TOTAL MAT & SERV	800	800	2,100
CAPITAL OUTLAY						
0.00	12,900.00	9,800	72050 LAND			
0.00	0.00	0	72300 IMPROVEMENTS			
0.00	12,900.00	9,800	79999 TOTAL CAPITAL OUTLAY	0	0	0
CONTINGENCIES						
0.00	0.00	0	80005 OPERATING CONTINGENCY			
0.00	0.00	0	89999 TOTAL CONTINGENCIES	0	0	0
INTERFUND TRANSFERS						
0.00	0.00	0	90990 TOTAL INTERFUND TRANS	0	0	0

Date : 7/07/97
Time : 11:38
Dte Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/07/97

Fund : 80 CAPITAL PROJECTS FUNDS
Dept : 860 SDC - PARK

94-95	95-96	96-97		97-98		
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud
734.97	15,425.00	15,500	99000 TOTAL DEPT EXP	800	800	2,100
15,261.13-	1,069.17-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 -CAPITAL PROJECTS
DEPARTMENT: 860 - SDC PARK

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL LINE TOTAL

61010 ADVERTISING:

Project advertising	200	<u>200</u>
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61130 CONTRACT SERVICES:

Consultant services for parks projects	400	<u>400</u>
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61240 DEPARTMENT/OPERATING EXPENSE:	200	<u>200</u>
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PROGRAM INFORMATION

SDC PARK (RESTRICTED)

Page 1 of 1

PROGRAM DESCRIPTION:

On July 1, 1991, new laws governing collection and use of SDC funds went into effect. This department accounts and budgets for fees incurred by property owners between July 1, 1991 and November 4, 1994, when the new SDC ordinance was adopted.

No project is identified for the 1997-98 budget year.

POSITIONS:

	<u>1996-97</u>	<u>1997-98</u>
Building Inspector	.0100 FTE	.0000 FTE
Building Official	.0200 FTE	.0000 FTE
Director of Public Works	.0200 FTE	.0000 FTE
Engineering Associate (Development)	.0200 FTE	.0000 FTE
Engineering Division Manager	.0200 FTE	.0000 FTE
Engineering Tech III (Facility Planning)	.0500 FTE	.0000 FTE
Secretary/Data Entry	.0100 FTE	.0000 FTE
Senior Engineer (Facility Planning)	<u>.0300 FTE</u>	<u>.0000 FTE</u>
 TOTAL	 .1800 FTE	 .0000 FTE

Date : 7/07/97
 Time : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 861 SDC-PARK (RESTRICTED)

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
6,045.85	536.76	500	42040 SDC PRINC - ASSESS	500	500	500
3,363.41	0.00	0	42045 SDC PRINCIPAL			
5.45	2.16	0	42050 SDC INTEREST			
1,660.58	1,733.80	1,500	48100 INTEREST ON INVESTMENT			
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
27,328.27	33,418.14	24,000	49901 BEGINNING BALANCE	300	300	300
38,403.56	35,690.86	26,000	49998 TOTAL REVENUE	800	800	800
PERSONNEL SERVICES						
3,722.77	6,881.70	6,800	50001 SALARIES			
1,203.57	2,365.04	2,363	50003 FRINGE BENEFITS			
4.58	146.94	101	50600 OVERTIME			
4,930.92	9,393.68	9,264	59999 TOTAL PERSONNEL SERV	0	0	0
MATERIALS & SERVICES						
0.00	0.00	108	61126 COMPUTER EXP (ENG)	100	100	100
0.00	0.00	600	61131 CONTRACT SERVICES (PW)	400	400	400
54.50	70.00	100	61240 DEPT/OPERATING EXPENSE	100	100	100
0.00	0.00	100	61243 OPERATING EXP (PW)	100	100	100
0.00	0.00	50	61250 DEPT/OP SUPPLIES	100	100	100
54.50	70.00	958	69999 TOTAL MAT & SERV	800	800	800
CAPITAL OUTLAY						
0.00	17,100.00	15,188	72050 LAND			
0.00	0.00	0	72300 IMPROVEMENTS			
0.00	17,100.00	15,188	79999 TOTAL CAPITAL OUTLAY	0	0	0
CONTINGENCIES						
0.00	0.00	370	80005 OPERATING CONTINGENCY			
0.00	0.00	370	89999 TOTAL CONTINGENCIES	0	0	0
INTERFUND TRANSFERS						

Time : 7/07/97
 Time : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 861 SDC-PARK (RESTRICTED)

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
0.00	290.00	220	90105 TO EQPT ACQ & REP FUND			
0.00	290.00	220	90990 TOTAL INTERFUND TRANS	0	0	0
4,985.42	26,853.68	26,000	99000 TOTAL DEPT EXP	800	800	800
33,418.14-	8,837.18-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 -CAPITAL PROJECTS

DEPARTMENT: 861 - SDC PARK (RESTRICTED)

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61126 COMPUTER EXPENSE:	100	<u>100</u>
61131 CONTRACT SERVICES (PW):		
RARE Program (internship)	400	<u>400</u>
61240 DEPARTMENT/OPERATING EXPENSE:	100	<u>100</u>
61243 DEPARTMENT/OPERATING EXPENSE (PW):	100	<u>100</u>
61250 DEPARTMENT/OPERATING SUPPLIES:	100	<u>100</u>

PROGRAM INFORMATION
SDC PARK IMPROVEMENTS

Page 1 of 1

PROGRAM DESCRIPTION:

On November 2, 1994, a new SDC ordinance and resolution were adopted which significantly changed SDC methodology and rates. This new department has been established to account and budget for fees collected under the new SDC ordinance.

One project is identified for the 1997-98 budget year - the Airport Road neighborhood park included in both the parks and storm drainage SDC plans. As required by the new law, other projects eligible for funding are limited to those specifically included in the Park SDC System plan.

POSITIONS:

	<u>1996-97</u>	<u>1997-98</u>
Administrative Assistant	.0000 FTE	.0100 FTE
Building Inspector	.0100 FTE	.0100 FTE
Building Official	.0200 FTE	.0200 FTE
Director of Public Works	.0200 FTE	.0200 FTE
Engineering Associate (Development)	.0200 FTE	.0000 FTE
Engineering Division Manager	.0200 FTE	.0200 FTE
Engineering Tech III (Facility Planning)	.0500 FTE	.0600 FTE
Project Engineer (Development)	.0000 FTE	.0500 FTE
Secretary/Data Entry Clerk	.0100 FTE	.0100 FTE
Senior Engineer (Facility Planning)	<u>.0300 FTE</u>	<u>.0300 FTE</u>
 TOTAL	 .1800 FTE	 .2300 FTE

Date : 7/07/97
 Time : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 862 SDC-PARKS IMPR

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
1,830.00	12,291.36	0	42040 SDC PRINC - ASSESS	25,000	25,000	25,000
9,452.33	16,023.00	0	42045 SDC PRINCIPAL	12,000	12,000	12,000
0.00	1.87	0	42050 SDC INTEREST	200	200	200
196.98	1,492.78	1,000	48100 INTEREST ON INVESTMENT	2,000	2,000	2,000
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
0.00	11,479.31	36,000	49901 BEGINNING BALANCE	76,000	76,000	90,000
11,479.31	41,288.32	37,000	49998 TOTAL REVENUE	115,200	115,200	129,200
PERSONNEL SERVICES						
0.00	0.00	0	50001 SALARIES	9,318	9,318	9,318
0.00	0.00	0	50003 FRINGE BENEFITS	3,321	3,321	3,321
0.00	0.00	0	50600 OVERTIME	104	104	104
0.00	0.00	0	59999 TOTAL PERSONNEL SERV	12,743	12,743	12,743
MATERIALS & SERVICES						
0.00	65.00	300	61240 DEPT/OPERATING EXPENSE	400	400	400
0.00	0.00	200	61250 DEPT/OP SUPPLIES	200	200	200
0.00	0.00	0	61401 UNEMPLOY INS	57	57	57
0.00	65.00	500	69999 TOTAL MAT & SERV	657	657	657
CAPITAL OUTLAY						
0.00	0.00	36,500	72300 IMPROVEMENTS	101,410	101,410	115,410
0.00	0.00	36,500	79999 TOTAL CAPITAL OUTLAY	101,410	101,410	115,410
INTERFUND TRANSFERS						
0.00	0.00	0	90105 TO EQPT ACQ & REP FUND	390	390	390
0.00	0.00	0	90990 TOTAL INTERFUND TRANS	390	390	390
0.00	65.00	37,000	99000 TOTAL DEPT EXP	115,200	115,200	129,200
11,479.31-	41,223.32-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 -CAPITAL PROJECTS

DEPARTMENT: 862 - SDC PARKS IMPROVEMENTS

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61240 DEPARTMENT/OPERATING EXPENSE:	400	<u>400</u>
61250 DEPARTMENT/OPERATING SUPPLIES:	200	<u>200</u>
61401 UNEMPLOYMENT INSURANCE:	57	<u>57</u>
 <u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS:		
Airport Road neighborhood park	50,000	
Other projects identified in the Parks SDC plan	65,410	<u>115,410</u>
 <u>INTERFUND TRANSFERS:</u>		
90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND:	390	<u>390</u>

PROGRAM INFORMATION

SDC WASTEWATER

Page 1 of 1

PROGRAM DESCRIPTION:

As the city's population and industry bases grow, so does the amount of sewage that must be collected and treated. Each new development represents a step toward the need for a new, expanded treatment plant or for replacement of an overloaded sewer main.

Sewer Systems Development Charges, paid by all new development in the city, go into the Sewer SDC fund. The City may use these funds "for no other purpose than extra capacity facilities". Examples of possible uses are planning, design, and construction of new collection facilities, pumping stations, and treatment plants.

On July 1, 1991, new laws governing collection and use of SDC funds went into effect. Therefore, a new department SDC "Restricted" (871) was established to account and budget for fees collected after July 1, 1991. On November 2, 1994, a new SDC ordinance and resolution were adopted which significantly changed SDC methodology and rates. Another new department named "SDC Improvements" (872) was established to account and budget for fees collected under the new SDC ordinance.

Projects eligible for Wastewater SDC funding have been identified in the City's Wastewater SDC Plan. The 1997-98 budget includes funding for some projects expected to occur during the year and for other projects as the need may arise.

Date : 7/07/97
 Time : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 870 SDC - WASTEWATER

94-95	95-96	96-97		97-98		
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
567.90	807.29	500	42040 SDC PRINC - ASSESS	500	500	500
0.00	0.00	0	42045 SDC PRINCIPAL			
397.73	321.69	300	42050 SDC INTEREST	300	300	300
20,231.58	20,224.34	15,000	48100 INTEREST ON INVESTMENT	15,000	15,000	15,000
0.00	0.00	0	48142 OVERPAY REFUND			
383,292.49	393,400.04	390,000	49901 BEGINNING BALANCE	290,000	290,000	290,000
404,489.70	414,753.36	405,800	49998 TOTAL REVENUE	305,800	305,800	305,800
PERSONNEL SERVICES						
0.00	0.00	0	50001 SALARIES			
0.00	0.00	0	50003 FRINGE BENEFITS			
0.00	0.00	0	50600 OVERTIME			
0.00	0.00	0	59999 TOTAL PERSONNEL SERV	0	0	0
MATERIALS & SERVICES						
0.64	233.67	200	61010 ADVERTISING	500	500	500
10,973.02	7,208.52	15,000	61130 CONTRACT SERVICES			
116.00	325.00	500	61240 DEPT/OPERATING EXPENSE	200	200	200
11,089.66	7,767.19	15,700	69999 TOTAL MAT & SERV	700	700	700
CAPITAL OUTLAY						
0.00	0.00	300,000	72300 IMPROVEMENTS			
0.00	40.00	90,100	72301 IMPROVEMENTS (ENG)	5,100	5,100	5,100
0.00	0.00	0	72400 LAND			
0.00	40.00	390,100	79999 TOTAL CAPITAL OUTLAY	5,100	5,100	5,100
CONTINGENCIES						
0.00	0.00	0	80005 OPERATING CONTINGENCY			
0.00	0.00	0	89999 TOTAL CONTINGENCIES	0	0	0
INTERFUND TRANSFERS						

Date : 7/07/97
 Time : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 870 SDC - WASTEWATER

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
0.00	0.00	0	90125 TO W WATER CIP	300,000	300,000	300,000
0.00	0.00	0	90140 TO SDC-DRAINAGE			
0.00	59,200.00	0	90152 TO SDC-WATER			
0.00	59,200.00	0	90990 TOTAL INTERFUND TRANS	300,000	300,000	300,000
11,089.66	67,007.19	405,800	99000 TOTAL DEPT EXP	305,800	305,800	305,800
393,400.04-	347,746.17-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 -CAPITAL PROJECTS

DEPARTMENT: 870 - SDC WASTEWATER

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61010 ADVERTISING:	500	<u>500</u>
61240 DEPARTMENT/OPERATING EXPENSE:	200	<u>200</u>
<u>CAPITAL OUTLAY</u>		
72301 Future projects identified in the Wastewater SDC Plan	5,100	<u>5,100</u>
<u>INTERFUND TRANSFERS</u>		
90125 TO WASTEWATER CIP:		
Westside Interceptor	300,000	<u>300,000</u>

PROGRAM INFORMATION
SDC WASTEWATER (RESTRICTED)

Page 1 of 1

PROGRAM DESCRIPTION:

On July 1, 1991, new laws governing collection and use of SDC funds went into effect. This department accounts and budgets for fees incurred by property owners between July 1, 1991 and November 4, 1994, when the new SDC ordinance was adopted.

There is no specific project committed in advance for the 1997-98 budget year. However, as required by the new law, projects eligible for funding are limited to those specifically included in the wastewater SDC system plan.

POSITIONS:

	<u>1996-97</u>	<u>1997-98</u>
Building Inspector	.0100 FTE	.0000 FTE
Building Official	.0200 FTE	.0000 FTE
Director of Public Works	.0200 FTE	.0000 FTE
Engineering Associate (Development)	.0500 FTE	.0000 FTE
Engineering Associate (Facility Planning)	.1200 FTE	.0000 FTE
Engineering Division Manager	.0300 FTE	.0000 FTE
Engineering Tech III (Information Systems)	.0300 FTE	.0000 FTE
Engineering Tech III (Facility Planning)	.1500 FTE	.0000 FTE
Secretary/Data Entry	.0100 FTE	.0000 FTE
Senior Engineer	<u>.1500 FTE</u>	<u>.0000 FTE</u>
 TOTAL	 .5900 FTE	 .0000 FTE

Date : 7/07/97
 Time : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 871 SDC-WASTEWATER (RESTRICTED)

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
16,522.60	1,403.57	1,000	42040 SDC PRINC - ASSESS	500	500	500
9,267.60	0.00	0	42045 SDC PRINCIPAL			
14.91	5.91	0	42050 SDC INTEREST			
4,542.51	5,303.10	4,000	48100 INTEREST ON INVESTMENT	4,000	4,000	4,000
71,084.73	94,264.77	85,000	49901 BEGINNING BALANCE	44,421	44,421	49,421
101,432.35	100,977.35	90,000	49998 TOTAL REVENUE	48,921	48,921	53,921
PERSONNEL SERVICES						
5,322.91	17,242.40	21,329	50001 SALARIES			
1,770.05	6,107.62	7,499	50003 FRINGE BENEFITS			
11.47	368.86	202	50600 OVERTIME			
7,104.43	23,718.88	29,030	59999 TOTAL PERSONNEL SERV	0	0	0
MATERIALS & SERVICES						
0.00	0.00	394	61126 COMPUTER EXP (ENG)	400	400	400
0.00	0.00	600	61131 CONTRACT SERVICES (PW)	400	400	400
0.00	0.00	0	61133 CONTRACT SERV (ENG)	20,000	20,000	20,000
63.15	389.29	400	61240 DEPT/OPERATING EXPENSE	500	500	500
0.00	0.00	100	61243 OPERATING EXP (PW)	100	100	100
0.00	0.00	100	61250 DEPT/OP SUPPLIES	100	100	100
0.00	0.00	0	61401 UNEMPLOY INS	221	221	221
63.15	389.29	1,594	69999 TOTAL MAT & SERV	21,721	21,721	21,721
CAPITAL OUTLAY						
0.00	0.00	43,280	72300 IMPROVEMENTS	26,900	26,900	31,900
0.00	0.00	43,280	79999 TOTAL CAPITAL OUTLAY	26,900	26,900	31,900
CONTINGENCIES						
0.00	0.00	15,006	80005 OPERATING CONTINGENCY			
0.00	0.00	15,006	89999 TOTAL CONTINGENCIES	0	0	0
INTERFUND TRANSFERS						

Date : 7/07/97
 Time : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 871 SDC-WASTEWATER (RESTRICTED)

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
0.00	1,240.00	1,090	90105 TO EQPT ACQ & REP FUND	300	300	300
0.00	1,240.00	1,090	90990 TOTAL INTERFUND TRANS	300	300	300
7,167.58	25,348.17	90,000	99000 TOTAL DEPT EXP	48,921	48,921	53,921
94,264.77-	75,629.18-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 -CAPITAL PROJECTS

DEPARTMENT: 871 - SDC WASTEWATER (RESTRICTED)

<u>MATERIALS & SERVICES</u>	SUB-LINE <u>ITEM TOTAL</u>	<u>LINE TOTAL</u>
61126 COMPUTER EXPENSE:	400	<u>400</u>
61131 CONTRACT SERVICES (PW):		
RARE Program (internship)	400	<u>400</u>
61133 CONTRACT SERVICES (ENG):		
I&I investigation (smoke testing)	20,000	<u>20,000</u>
61240 DEPARTMENT/OPERATING EXPENSE:	500	<u>500</u>
61243 DEPARTMENT/OPERATING EXPENSE (PW):	100	<u>100</u>
61250 DEPARTMENT/OPERATING SUPPLIES:	100	<u>100</u>
61401 UNEMPLOYMENT INSURANCE	221	<u>221</u>
 <u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS:		
Future projects identified in the Wastewater SDC Plan	31,900	<u>31,900</u>
 <u>INTERFUND TRANSFERS</u>		
90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND:	300	<u>300</u>

PROGRAM INFORMATION
SDC WASTEWATER IMPROVEMENTS

Page 1 of 1

PROGRAM DESCRIPTION:

On November 2, 1994, a new SDC ordinance and resolution were adopted which significantly changed SDC methodology and rates. This new department has been established to account and budget for fees collected under the new SDC ordinance.

There is no specific project committee in advance for the 1997-98 budget year. However, as required by the new law, projects eligible for funding are limited to those specifically included in the Wastewater SDC System plan.

POSITIONS:

	<u>1996-97</u>	<u>1997-98</u>
Administrative Assistant	.0000 FTE	.0100 FTE
Building Inspector	.0100 FTE	.0100 FTE
Building Official	.0200 FTE	.0200 FTE
Director of Public Works	.0200 FTE	.0200 FTE
Engineering Associate (Development)	.0500 FTE	.0400 FTE
Engineering Associate (Facility Planning)	.1200 FTE	.1200 FTE
Engineering Division Manager	.0300 FTE	.0400 FTE
Engineering Tech II (Information Systems)	.0000 FTE	.1000 FTE
Engineering Tech III (Facility Planning)	.1500 FTE	.2100 FTE
Environmental Specialist (Facility Planning)	.0000 FTE	.0500 FTE
Information Systems Specialist	.0300 FTE	.0300 FTE
Project Engineer (Development)	.0000 FTE	.0500 FTE
Secretary/Data Entry	.0100 FTE	.0100 FTE
Senior Engineer	<u>.1500 FTE</u>	<u>.1500 FTE</u>
 TOTAL	 .5900 FTE	 .8600 FTE

Date : 7/07/97
 Time : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 872 SDC-WASTEWATER IMPR

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
1,053.06	7,287.66	5,000	42040 SDC PRINC - ASSESS	20,000	20,000	20,000
8,455.55	14,766.03	10,000	42045 SDC PRINCIPAL	15,000	15,000	15,000
0.00	21.50	0	42050 SDC INTEREST	200	200	200
161.20	1,090.48	700	48100 INTEREST ON INVESTMENT	1,500	1,500	1,500
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
0.00	9,669.81	25,000	49901 BEGINNING BALANCE	64,000	64,000	86,000
9,669.81	32,835.48	40,700	49998 TOTAL REVENUE	100,700	100,700	122,700
PERSONNEL SERVICES						
0.00	0.00	0	50001 SALARIES	31,517	31,517	31,517
0.00	0.00	0	50003 FRINGE BENEFITS	11,647	11,647	11,647
0.00	0.00	0	50600 OVERTIME	208	208	208
0.00	0.00	0	59999 TOTAL PERSONNEL SERV	43,372	43,372	43,372
MATERIALS & SERVICES						
0.00	0.00	300	61240 DEPT/OPERATING EXPENSE	300	300	300
0.00	0.00	200	61250 DEPT/OP SUPPLIES	200	200	200
0.00	0.00	0	61401 UNEMPLOY INS	221	221	221
0.00	0.00	500	69999 TOTAL MAT & SERV	721	721	721
CAPITAL OUTLAY						
0.00	0.00	40,200	72300 IMPROVEMENTS	56,607	56,607	78,607
0.00	0.00	40,200	79999 TOTAL CAPITAL OUTLAY	56,607	56,607	78,607
0.00	0.00	40,700	99000 TOTAL DEPT EXP	100,700	100,700	122,700
9,669.81-	32,835.48-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 -CAPITAL PROJECTS

DEPARTMENT: 872 - SDC WASTEWATER IMPROVEMENTS

<u>MATERIALS & SERVICES</u>	SUB-LINE <u>ITEM TOTAL</u>	<u>LINE TOTAL</u>
61240 DEPARTMENT/OPERATING EXPENSE:	300	<u>300</u>
61250 DEPARTMENT/OPERATING SUPPLIES:	200	<u>200</u>
61401 UNEMPLOYMENT INSURANCE:	221	<u>221</u>

CAPITAL OUTLAY

72300 IMPROVEMENTS:

Projects identified in the Wastewater SDC plan	78,607	<u>78,607</u>
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PROGRAM INFORMATION
SDC WASTEWATER REIMBURSEMENT

Page 1 of 1

PROGRAM DESCRIPTION:

On November 2, 1994, a new SDC ordinance and resolution were adopted which significantly changed SDC methodology and rates. Part of the new wastewater SDC fee reimburses the city for specific completed qualified extra-capacity wastewater projects that were funded without SDC. This new department has been established to account and budget for the wastewater reimbursement fee portion collected under the new SDC ordinance.

There is no specific project committed in advance for the 1997-98 budget year. However, as required by the new law, projects eligible for funding are limited to those specifically included in the Wastewater SDC System plan.

Date : 7/07/97
 Time : 11:38
 Date Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 873 SDC-WASTEWATER REIMB

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
35.94	248.73	200	42040 SDC PRINC - ASSESS	600	600	600
288.57	472.97	200	42045 SDC PRINCIPAL	500	500	500
0.00	0.73	0	42050 SDC INTEREST	10	10	10
5.46	36.71	0	48100 INTEREST ON INVESTMENT	60	60	60
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
0.00	329.97	750	49901 BEGINNING BALANCE	2,300	2,300	2,300
329.97	1,089.11	1,150	49998 TOTAL REVENUE	3,470	3,470	3,470
MATERIALS & SERVICES						
0.00	0.00	0	61240 DEPT/OPERATING EXPENSE			
0.00	0.00	0	61250 DEPT/OP SUPPLIES			
0.00	0.00	0	69999 TOTAL MAT & SERV	0	0	0
CAPITAL OUTLAY						
0.00	0.00	1,150	72300 IMPROVEMENTS	3,470	3,470	3,470
0.00	0.00	1,150	79999 TOTAL CAPITAL OUTLAY	3,470	3,470	3,470
0.00	0.00	1,150	99000 TOTAL DEPT EXP	3,470	3,470	3,470
329.97-	1,089.11-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 -CAPITAL PROJECTS

DEPARTMENT: 873 - SDC WASTEWATER REIMBURSEMENT

CAPITAL OUTLAY

SUB-LINE

ITEM TOTAL LINE TOTAL

72300 IMPROVEMENTS:

Projects identified in the Wastewater SDC plan

3,470

3,470

PROGRAM INFORMATION

SDC STREETS

Page 1 of 1

PROGRAM DESCRIPTION:

As the city develops, larger and more sophisticated transportation systems are needed to handle the traffic. Current and past residents of Lebanon paid for the streets that now serve them. Likewise, new development must pay for the capacity required to handle the resulting increase in traffic.

Street Systems Development Charges are paid by all new development in Lebanon. The resulting Street SDC fund may be used for enlarged capacity facilities including signalization, channelization, arterial and collector streets, street widening, storm drainage, right-of-way acquisition, and for bike paths, foot paths and sidewalks in areas normally paid by the city.

On July 1, 1991, new laws governing collection and use of SDC funds went into effect. A new budget department SDC "Restricted" (881) was established to account and budget for fees incurred by property owners after July 1, 1991. On November 2, 1994, a new SDC ordinance and resolution were adopted which significantly changed SDC methodology and rates. Another new department named "SDC Improvements" (882) was established to account and budget for fees collected under the new SDC ordinance.

There is no specific project committed in advance for the 1997-98 budget year.

Date : 7/07/97
 Time : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 880 SDC - STREETS

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
520.23	739.52	1,000	42040 SDC PRINC - ASSESS	800	800	800
0.00	0.00	0	42045 SDC PRINCIPAL			
364.37	294.66	400	42050 SDC INTEREST	300	300	300
838.59	978.99	400	48100 INTEREST ON INVESTMENT			
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
0.00	0.00	0	49012 FROM PUB IMPROV FUND			
0.00	0.00	0	49097 FROM EQUIP ACQ FUND			
0.00	0.00	0	49150 FROM SCIP ACCESS ROAD			
16,642.25	15,766.61	17,000	49901 BEGINNING BALANCE	9,200	9,200	19,200
18,365.44	17,779.78	18,800	49998 TOTAL REVENUE	10,300	10,300	20,300
PERSONNEL SERVICES						
0.00	0.00	0	50001 SALARIES			
0.00	0.00	0	50003 FRINGE BENEFITS			
0.00	0.00	0	50600 OVERTIME			
0.00	0.00	0	59999 TOTAL PERSONNEL SERV	0	0	0
MATERIALS & SERVICES						
0.59	0.00	100	61010 ADVERTISING	100	100	100
2,469.48	0.00	2,000	61130 CONTRACT SERVICES	2,000	2,000	2,000
128.76	25.00	400	61240 DEPT/OPERATING EXPENSE	400	400	400
2,598.83	25.00	2,500	69999 TOTAL MAT & SERV	2,500	2,500	2,500
CAPITAL OUTLAY						
0.00	0.00	0	72300 IMPROVEMENTS			
0.00	0.00	16,300	72301 IMPROVEMENTS (ENG)	7,800	7,800	17,800
0.00	0.00	16,300	79999 TOTAL CAPITAL OUTLAY	7,800	7,800	17,800
CONTINGENCIES						
0.00	0.00	0	80005 OPERATING CONTINGENCY			
0.00	0.00	0	89999 TOTAL CONTINGENCIES	0	0	0
INTERFUND TRANSFERS						

Date : 7/07/97
 Time : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 880 SDC - STREETS

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
0.00	0.00	0	90060 TO FAU STREET PROJECT			
0.00	0.00	0	90990 TOTAL INTERFUND TRANS	0	0	0
LOANS						
0.00	0.00	0	93120 INTERFUND LOAN - SEWER			
0.00	0.00	0	93199 TOTAL LOANS	0	0	0
2,598.83	25.00	18,800	99000 TOTAL DEPT EXP	10,300	10,300	20,300
15,766.61-	17,754.78-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 -CAPITAL PROJECTS
DEPARTMENT: 880 - SDC STREETS

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61010 ADVERTISING:	100	<u>100</u>
61130 CONTRACT SERVICES:		
Traffic engineering and analysis	2,000	<u>2,000</u>
61240 DEPARTMENT/OPERATING EXPENSE:	400	<u>400</u>
 <u>CAPITAL OUTLAY</u>		
72301 IMPROVEMENTS:		
Future projects identified in the Street SDC Plan	17,800	<u>17,800</u>

PROGRAM INFORMATION
SDC STREETS (RESTRICTED)

Page 1 of 1

PROGRAM DESCRIPTION:

On July 1, 1991, new laws governing collection and use of SDC funds went into effect. This department accounts and budgets for fees incurred by property owners between July 1, 1991 and November 4, 1994, when the new SDC ordinance was adopted.

This Program will provide the required matching funds for the ODOT Transportation Growth Management grant to develop Lebanon's required Transportation System Plan. There are no other specific projects committed in advance for the 1997-98 budget year. However, as required by the new law, projects eligible for funding are limited to those specifically included in the street SDC system plan.

POSITIONS:

	<u>1996-97</u>	<u>1997-98</u>
Building Inspector	.0100 FTE	.0000 FTE
Building Official	.0200 FTE	.0000 FTE
Director of Public Works	.0200 FTE	.0000 FTE
Engineering Associate (Development)	.0500 FTE	.0000 FTE
Engineering Associate (Facility Planning)	.1200 FTE	.0000 FTE
Engineering Division Manager	.0200 FTE	.0000 FTE
Engineering Tech III (Facility Planning)	.1300 FTE	.0000 FTE
Engineering Tech III (Information Systems)	.0300 FTE	.0000 FTE
Secretary/Data Entry	.0100 FTE	.0000 FTE
Senior Engineer (Facility Planning)	<u>.1000 FTE</u>	<u>.0000 FTE</u>
 TOTAL	 .5100 FTE	 .0000 FTE

Date : 7/07/97
Time : 11:38
Dte Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/07/97

Fund : 80 CAPITAL PROJECTS FUNDS
Dept : 881 SDC-STREETS (RESTRICTED)

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
16,974.45	1,285.75	1,000	42040 SDC PRINC - ASSESS	700	700	700
8,406.96	0.00	0	42045 SDC PRINCIPAL			
13.65	5.42	0	42050 SDC INTEREST			
4,249.33	5,065.06	4,000	48100 INTEREST ON INVESTMENT	4,000	4,000	4,000
66,098.68	89,345.67	81,000	49901 BEGINNING BALANCE	45,200	45,200	55,200
95,743.07	95,701.90	86,000	49998 TOTAL REVENUE	49,900	49,900	59,900
PERSONNEL SERVICES						
4,739.80	15,658.73	18,190	50001 SALARIES			
1,583.36	5,557.07	6,588	50003 FRINGE BENEFITS			
11.47	324.48	413	50600 OVERTIME			
6,334.63	21,540.28	25,191	59999 TOTAL PERSONNEL SERV	0	0	0
MATERIALS & SERVICES						
0.00	0.00	286	61126 COMPUTER EXP (ENG)	300	300	300
0.00	0.00	600	61131 CONTRACT SERVICES (PW)	400	400	400
62.77	99.84	100	61240 DEPT/OPERATING EXPENSE	100	100	100
0.00	0.00	100	61243 OPERATING EXP (PW)	100	100	100
0.00	0.00	100	61250 DEPT/OP SUPPLIES	100	100	100
0.00	0.00	0	61401 UNEMPLOY INS	180	180	180
62.77	99.84	1,186	69999 TOTAL MAT & SERV	1,180	1,180	1,180
CAPITAL OUTLAY						
0.00	0.00	45,443	72300 IMPROVEMENTS	47,430	47,430	57,430
0.00	0.00	45,443	79999 TOTAL CAPITAL OUTLAY	47,430	47,430	57,430
CONTINGENCIES						
0.00	0.00	13,420	80005 OPERATING CONTINGENCY			
0.00	0.00	13,420	89999 TOTAL CONTINGENCIES	0	0	0
INTERFUND TRANSFERS						

Date : 7/07/97
 Time : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 881 SDC-STREETS (RESTRICTED)

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
0.00	1,120.00	760	90105 TO EQPT ACQ & REP FUND	1,290	1,290	1,290
0.00	1,120.00	760	90990 TOTAL INTERFUND TRANS	1,290	1,290	1,290
6,397.40	22,760.12	86,000	99000 TOTAL DEPT EXP	49,900	49,900	59,900
89,345.67-	72,941.78-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 -CAPITAL PROJECTS

DEPARTMENT: 881 - SDC STREETS (RESTRICTED)

<u>MATERIALS & SERVICES</u>	SUB-LINE <u>ITEM TOTAL</u>	<u>LINE TOTAL</u>
61126 COMPUTER EXPENSE:	300	<u>300</u>
61131 CONTRACT SERVICES (PW):		
RARE Program (internship)	400	<u>400</u>
61240 DEPARTMENT/OPERATING EXPENSE:	100	<u>100</u>
61243 DEPARTMENT/OPERATING EXPENSE (PW):	100	<u>100</u>
61250 DEPARTMENT/OPERATING SUPPLIES:	100	<u>100</u>
61401 UNEMPLOYMENT INSURANCE	180	<u>180</u>
 <u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS:		
City match for Transportation System Plan grant	20,000	
Future projects identified in the Street SDC Plan	37,430	<u>57,430</u>
 <u>INTERFUND TRANSFER</u>		
90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND:	1,290	<u>1,290</u>

PROGRAM INFORMATION
SDC STREET IMPROVEMENTS

Page 1 of 1

PROGRAM DESCRIPTION:

On November 2, 1994, a new SDC ordinance and resolution were adopted which significantly changed SDC methodology and rates. This new department has been established to account and budget for fees collected under the new SDC ordinance.

There is no specific project committed in advance for the 1997-98 budget year. However, as required by the new law, projects eligible for funding are limited to those specifically included in the Street SDC System plan.

POSITIONS:

	<u>1996-97</u>	<u>1997-98</u>
Administrative Assistant	.0000 FTE	.0100 FTE
Building Inspector	.0100 FTE	.0100 FTE
Building Official	.0200 FTE	.0200 FTE
Director of Public Works	.0200 FTE	.0200 FTE
Engineering Associate (Development)	.0500 FTE	.0400 FTE
Engineering Associate (Facility Planning)	.1200 FTE	.1200 FTE
Engineering Division Manager	.0200 FTE	.0300 FTE
Engineering Tech II (Information Systems)	.0000 FTE	.1000 FTE
Engineering Tech III (Facility Planning)	.1300 FTE	.1600 FTE
Information Systems Specialist	.0300 FTE	.0300 FTE
Project Engineer (Development)	.0000 FTE	.0500 FTE
Secretary/Data Entry	.0100 FTE	.0100 FTE
Senior Engineer (Facility Planning)	<u>.1000 FTE</u>	<u>.1000 FTE</u>
 TOTAL	 .5100 FTE	 .7000 FTE

Date : 7/07/97
 Time : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 882 SDC-STREET IMPR

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
3,289.00	8,997.14	8,000	42040 SDC PRINC - ASSESS	50,000	50,000	50,000
13,914.94	20,609.60	12,000	42045 SDC PRINCIPAL	30,000	30,000	100,000
0.00	26.76	0	42050 SDC INTEREST	1,000	1,000	1,000
264.15	1,736.10	1,000	48100 INTEREST ON INVESTMENT	4,000	4,000	4,000
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
0.00	17,468.09	38,000	49901 BEGINNING BALANCE	107,000	107,000	337,000
17,468.09	48,837.69	59,000	49998 TOTAL REVENUE	192,000	192,000	492,000
PERSONNEL SERVICES						
0.00	0.00	0	50001 SALARIES	25,332	25,332	25,332
0.00	0.00	0	50003 FRINGE BENEFITS	9,468	9,468	9,468
0.00	0.00	0	50600 OVERTIME	413	413	413
0.00	0.00	0	59999 TOTAL PERSONNEL SERV	35,213	35,213	35,213
MATERIALS & SERVICES						
0.00	0.00	300	61240 DEPT/OPERATING EXPENSE	300	300	300
0.00	0.00	200	61250 DEPT/OP SUPPLIES	200	200	200
0.00	0.00	0	61401 UNEMPLOY INS	180	180	180
0.00	0.00	500	69999 TOTAL MAT & SERV	680	680	680
CAPITAL OUTLAY						
0.00	0.00	58,500	72300 IMPROVEMENTS	156,107	156,107	456,107
0.00	0.00	58,500	79999 TOTAL CAPITAL OUTLAY	156,107	156,107	456,107
0.00	0.00	59,000	99000 TOTAL DEPT EXP	192,000	192,000	492,000
17,468.09-	48,837.69-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 -CAPITAL PROJECTS

DEPARTMENT: 882 - SDC STREET IMPROVEMENTS

MATERIALS & SERVICES

SUB-LINE

ITEM TOTAL LINE TOTAL

61240 DEPARTMENT/OPERATING EXPENSE:

300

300

61250 DEPARTMENT/OPERATING SUPPLIES:

200

200

61401 UNEMPLOYMENT INSURANCE:

180

180

CAPITAL OUTLAY

72300 IMPROVEMENTS:

Projects identified in the Street SDC plan

521,107

521,107

PROGRAM INFORMATION

SDC WATER

Page 1 of 1

PROGRAM DESCRIPTION:

Growth in population and industry requires similar growth in the capacity for treatment, storage and distribution of water. Over the long run, Lebanon will also need increased raw water resources.

Water Systems Development Charges are paid by all new development in Lebanon. The City uses the Water SDC fund to pay for over-sizing new water lines. The fund will also be used for planning, engineering and construction of expanded facilities to serve the Lebanon of the future.

On July 1, 1991, new laws governing collection and use of SDC funds went into effect. A new budget department SDC "Restricted" (891) was established to account and budget for fees collected after July 1, 1991. On November 2, 1994, a new SDC ordinance and resolution were adopted which significantly changed SDC methodology and rates. Another new department named "SDC Improvements" (892) was established to account and budget for fees collected under the new SDC ordinance.

No projects are identified for the 1997-98 budget.

Date : 7/07/97
 Time : 11:38
 Date Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 890 SDC - WATER

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
567.90	807.28	1,000	42040 SDC PRINC - ASSESS			
0.00	0.00	0	42045 SDC PRINCIPAL			
397.73	321.68	300	42050 SDC INTEREST	250	250	250
1,523.23	138.92-	300	48100 INTEREST ON INVESTMENT	10	10	10
0.00	0.00	0	49120 FROM SDC-SEWER			
28,577.04	29,707.63	1,000	49901 BEGINNING BALANCE	1,200	1,200	1,200
31,065.90	30,697.67	2,600	49998 TOTAL REVENUE	1,460	1,460	1,460
PERSONNEL SERVICES						
0.00	0.00	0	50001 SALARIES			
0.00	0.00	0	50003 FRINGE BENEFITS			
0.00	0.00	0	50600 OVERTIME			
0.00	0.00	0	59999 TOTAL PERSONNEL SERV	0	0	0
MATERIALS & SERVICES						
0.64	233.67	100	61010 ADVERTISING	400	400	400
1,241.63	0.00	200	61130 CONTRACT SERVICES	500	500	500
116.00	25.00	500	61240 DEPT/OPERATING EXPENSE	560	560	560
1,358.27	258.67	800	69999 TOTAL MAT & SERV	1,460	1,460	1,460
CAPITAL OUTLAY						
0.00	30,200.00	1,800	72300 IMPROVEMENTS			
0.00	30,200.00	1,800	79999 TOTAL CAPITAL OUTLAY	0	0	0
CONTINGENCIES						
0.00	0.00	0	80005 OPERATING CONTINGENCY			
0.00	0.00	0	89999 TOTAL CONTINGENCIES	0	0	0
1,358.27	30,458.67	2,600	99000 TOTAL DEPT EXP	1,460	1,460	1,460
29,707.63-	239.00-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 -CAPITAL PROJECTS
DEPARTMENT: 890 - SDC WATER

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61010 ADVERTISING:	400	<u>400</u>
61130 CONTRACT SERVICES:	500	<u>500</u>
61240 DEPARTMENT/OPERATING EXPENSE:	560	<u>560</u>

PROGRAM INFORMATION
SDC WATER (RESTRICTED)

Page 1 of 1

PROGRAM DESCRIPTION:

On July 1, 1991, new laws governing collection and use of SDC funds went into effect. This department accounts and budgets for fees incurred by property owners between July 1, 1991 and November 4, 1994, when the new SDC ordinance was adopted.

There is no specific project committed in advance for the 1997-98 budget year. However, as required by the new law, projects eligible for funding are limited to those specifically included in the water SDC system plan.

POSITIONS:

	<u>1996-97</u>	<u>1997-98</u>
Building Inspector	.0100 FTE	.0000 FTE
Building Official	.0200 FTE	.0000 FTE
Director of Public Works	.0200 FTE	.0000 FTE
Engineering Associate (Development)	.0500 FTE	.0000 FTE
Engineering Associate (Facility Planning)	.1200 FTE	.0000 FTE
Engineering Division Manager	.0300 FTE	.0000 FTE
Engineering Tech III (Information System)	.0300 FTE	.0000 FTE
Engineering Tech III (Facility Planning)	.1200 FTE	.0000 FTE
Secretary/Data Entry	.0100 FTE	.0000 FTE
Senior Engineer (Facility Planning)	<u>.1200 FTE</u>	<u>.0000 FTE</u>
 TOTAL	 .5300 FTE	 .0000 FTE

Date : 7/07/97
 Time : 11:38
 Date Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 891 SDC-WATER (RESTRICTED)

94-95	95-96	96-97		97-98		
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
15,586.40	1,403.58	1,000	42040 SDC PRINC - ASSESS	1,200	1,200	1,200
9,267.60	0.00	0	42045 SDC PRINCIPAL			
14.92	5.92	0	42050 SDC INTEREST			
4,550.97	5,942.78	2,000	48100 INTEREST ON INVESTMENT	500	500	500
0.00	59,200.00	0	49120 FROM SDC-SEWER			
71,584.58	93,964.08	48,000	49901 BEGINNING BALANCE	8,700	8,700	17,000
101,004.47	160,516.36	51,000	49998 TOTAL REVENUE	10,400	10,400	18,700
PERSONNEL SERVICES						
5,232.28	15,665.88	19,210	50001 SALARIES			
1,733.49	5,520.17	6,825	50003 FRINGE BENEFITS			
11.47	302.29	401	50600 OVERTIME			
6,977.24	21,488.34	26,436	59999 TOTAL PERSONNEL SERV	0	0	0
MATERIALS & SERVICES						
0.00	0.00	358	61126 COMPUTER EXP (ENG)	400	400	400
0.00	0.00	600	61131 CONTRACT SERVICES (PW)	400	400	400
63.15	98.94	100	61240 DEPT/OPERATING EXPENSE	100	100	100
0.00	0.00	100	61243 OPERATING EXP (PW)	100	100	100
0.00	0.00	100	61250 DEPT/OP SUPPLIES	100	100	100
0.00	0.00	0	61401 UNEMPLOY INS	185	185	185
63.15	98.94	1,258	69999 TOTAL MAT & SERV	1,285	1,285	1,285
CAPITAL OUTLAY						
0.00	6,436.00	9,314	72300 IMPROVEMENTS	8,125	8,125	14,415
0.00	6,436.00	9,314	79999 TOTAL CAPITAL OUTLAY	8,125	8,125	14,415
CONTINGENCIES						
0.00	0.00	13,012	80005 OPERATING CONTINGENCY			2,010
0.00	0.00	13,012	89999 TOTAL CONTINGENCIES	0	0	2,010
INTERFUND TRANSFERS						

Date : 7/07/97
 Time : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 891 SDC-WATER (RESTRICTED)

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
0.00	92,000.00	0	90007 TO AIRPORT AREA DBT SE			
0.00	1,090.00	980	90105 TO EQPT ACQ & REP FUND	990	990	990
0.00	93,090.00	980	90990 TOTAL INTERFUND TRANS	990	990	990
7,040.39	121,113.28	51,000	99000 TOTAL DEPT EXP	10,400	10,400	18,700
93,964.08-	39,403.08-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 -CAPITAL PROJECTS

DEPARTMENT: 891 - SDC WATER (RESTRICTED)

<u>MATERIALS & SERVICES</u>	SUB-LINE <u>ITEM TOTAL</u>	<u>LINE TOTAL</u>
61126 COMPUTER EXPENSE (ENG):	400	<u>400</u>
61131 CONTRACT SERVICES (PW):		
RARE Program (internship)	400	<u>400</u>
61240 DEPARTMENT/OPERATING EXPENSE:	100	<u>100</u>
61243 DEPARTMENT/OPERATING EXPENSE (PW):	100	<u>100</u>
61250 DEPARTMENT/OPERATING SUPPLIES:	100	<u>100</u>
61401 UNEMPLOYMENT INSURANCE	185	<u>185</u>
 <u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS:		
Future projects identified in the SDC Plan	8,125	<u>8,125</u>
 <u>INTERFUND TRANSFER</u>		
90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND:	990	<u>990</u>

PROGRAM INFORMATION
SDC WATER IMPROVEMENTS

Page 1 of 1

PROGRAM DESCRIPTION:

On November 2, 1994, a new SDC ordinance and resolution were adopted which significantly changed SDC methodology and rates. This new department has been established to account and budget for fees collected under the new SDC ordinance.

There is no specific project committed in advance for the 1997-98 budget year. However, as required by the new law, projects eligible for funding are limited to those specifically included in the Water SDC System plan.

POSITIONS:

	<u>1996-97</u>	<u>1997-98</u>
Administrative Assistant	.0000 FTE	.0100 FTE
Building Inspector	.0100 FTE	.0100 FTE
Building Official	.0200 FTE	.0200 FTE
Director of Public Works	.0200 FTE	.0200 FTE
Engineering Associate (Development)	.0500 FTE	.0400 FTE
Engineering Associate (Facility Planning)	.1200 FTE	.1200 FTE
Engineering Division Manager	.0300 FTE	.0400 FTE
Engineering Tech II (Information System)	.0000 FTE	.1000 FTE
Engineering Tech III (Facility Planning)	.1200 FTE	.1600 FTE
Environmental Specialist (Facility Planning)	.0000 FTE	.0400 FTE
Information Systems Specialist	.0300 FTE	.0300 FTE
Secretary/Data Entry	.0100 FTE	.0100 FTE
Senior Engineer (Facility Planning)	<u>.1200 FTE</u>	<u>.1200 FTE</u>
 TOTAL	 .5300 FTE	 .7200 FTE

Date : 7/07/97
 Time : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 892 SDC-WATER IMPR

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
1,602.90	10,969.86	9,000	42040 SDC PRINC - ASSESS	28,000	28,000	28,000
11,948.74	21,648.90	12,000	42045 SDC PRINCIPAL	18,000	18,000	18,000
0.00	32.72	0	42050 SDC INTEREST	400	400	400
238.20	1,588.96	1,000	48100 INTEREST ON INVESTMENT	3,000	3,000	3,000
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
0.00	13,789.84	35,000	49901 BEGINNING BALANCE	90,000	90,000	110,000
13,789.84	48,030.28	57,000	49998 TOTAL REVENUE	139,400	139,400	159,400
PERSONNEL SERVICES						
0.00	0.00	0	50001 SALARIES	26,366	26,366	26,366
0.00	0.00	0	50003 FRINGE BENEFITS	9,820	9,820	9,820
0.00	0.00	0	50600 OVERTIME	412	412	412
0.00	0.00	0	59999 TOTAL PERSONNEL SERV	36,598	36,598	36,598
MATERIALS & SERVICES						
0.00	0.00	300	61240 DEPT/OPERATING EXPENSE	100	100	100
0.00	0.00	200	61250 DEPT/OP SUPPLIES	100	100	100
0.00	0.00	0	61401 UNEMPLOY INS	185	185	185
0.00	0.00	500	69999 TOTAL MAT & SERV	385	385	385
CAPITAL OUTLAY						
0.00	0.00	56,500	72300 IMPROVEMENTS	102,417	102,417	122,417
0.00	0.00	56,500	79999 TOTAL CAPITAL OUTLAY	102,417	102,417	122,417
0.00	0.00	57,000	99000 TOTAL DEPT EXP	139,400	139,400	159,400
13,789.84-	48,030.28-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 -CAPITAL PROJECTS

DEPARTMENT: 892 - SDC WATER IMPROVEMENTS

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61240 <u>DEPARTMENT/OPERATING EXPENSE:</u>	100	<u>100</u>
61250 <u>DEPARTMENT/OPERATING SUPPLIES</u>	100	<u>100</u>
61401 <u>UNEMPLOYMENT INSURANCE</u>	185	<u>185</u>

CAPITAL OUTLAY

72300 IMPROVEMENTS:

Projects identified in the Water SDC plan	122,417	<u>122,417</u>
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PROGRAM INFORMATION
SDC WATER REIMBURSEMENT

Page 1 of 1

PROGRAM DESCRIPTION:

On November 2, 1994, a new SDC ordinance and resolution were adopted which significantly changed SDC methodology and rates. Part of the new water SDC fee reimburses the city for specific completed extra-capacity water projects that were funded without SDC. This new department has been established to account and budget for the water reimbursement fee portion collected under the new SDC ordinance.

There is no specific project committed in advance for the 1997-98 budget year. However, as required by the new law, projects eligible for funding are limited to those specifically included in the Water SDC System plan.

Date : 7/07/97
 Time : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 893 SDC-WATER REIMB

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
41.10	281.28	0	42040 SDC PRINC - ASSESS	800	800	800
306.38	555.10	0	42045 SDC PRINCIPAL	500	500	500
0.00	0.84	0	42050 SDC INTEREST	10	10	10
6.19	40.74	0	48100 INTEREST ON INVESTMENT	100	100	100
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
0.00	353.67	1,400	49901 BEGINNING BALANCE	2,500	2,500	2,500
353.67	1,231.63	1,400	49998 TOTAL REVENUE	3,910	3,910	3,910
MATERIALS & SERVICES						
0.00	0.00	0	61240 DEPT/OPERATING EXPENSE			
0.00	0.00	0	61250 DEPT/OP SUPPLIES			
0.00	0.00	0	69999 TOTAL MAT & SERV	0	0	0
CAPITAL OUTLAY						
0.00	0.00	1,400	72300 IMPROVEMENTS	3,910	3,910	3,910
0.00	0.00	1,400	79999 TOTAL CAPITAL OUTLAY	3,910	3,910	3,910
0.00	0.00	1,400	99000 TOTAL DEPT EXP	3,910	3,910	3,910
353.67-	1,231.63-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0
1,820,169.55-	1,741,112.85-	8,652	99500 FUND TOTAL (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 -CAPITAL PROJECTS

DEPARTMENT: 893 - SDC WATER REIMBURSEMENT

CAPITAL OUTLAY

SUB-LINE

ITEM TOTAL LINE TOTAL

72300 IMPROVEMENTS:

Projects identified in the Water SDC plan

3,910

3,910

TRUST & AGENCY FUND

: 7/07/97
 : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 90 TRUST AND AGENCY FUNDS
 Dept : 910 BAIL

94-95	95-96	96-97		97-98		
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
17,160.67	0.00	20,000	48155 BPST COLLECTED			
9,638.63	6,320.83	25,000	48240 SUSPENSE-BAIL			
14,601.00	19,242.01	16,000	48241 SUSP-CO. ASSESS.	18,000	18,000	18,000
1,416.00	4,366.61	15,000	48242 SUSP-ODR ALCH ASSESS	6,000	6,000	6,000
5,244.00	5,310.00	10,000	48243 SUSP-ALCH EVAL	5,000	5,000	5,000
848.00	380.00	5,000	48244 SUSP-CT APPT ATTORN	2,000	2,000	2,000
0.00	0.00	5,000	48245 SUSP-MJ. ASSESS			
611.00	2,201.73	5,000	48246 SUSP-LEMLA	2,500	2,500	2,500
11,468.00	35,573.82	12,000	48247 SUSP-UNITARY ASSESS	49,000	49,000	49,000
252.00	1,543.46	500	48248 SUSP-MHD ALCH ASSESS	2,000	2,000	2,000
0.00	4,724.04	0	48249 SUSP-COLLECTIONS	11,000	11,000	11,000
0.00	0.00	0	49901 BEGINNING BALANCE			
61,239.30	79,662.50	113,500	49998 TOTAL REVENUE	95,500	95,500	95,500
MATERIALS & SERVICES						
5,416.13	6,320.83	20,000	61850 REFUNDS	20,000	20,000	20,000
0.00	0.00	0	61950 PSTA			
14,601.00	19,242.01	20,000	61951 LINN CO. ASSESS.	20,000	20,000	20,000
18,576.67	4,366.61	36,000	61952 ODR ALCH. ASSESS.	5,000	5,000	5,000
4,680.00	5,310.00	10,000	61953 ALCOHOL EVALUATORS	500	500	500
590.00	380.00	5,000	61954 CT. APPOINT. ATTORN.			
0.00	0.00	5,000	61955 MARIJUANA ASSESS.			
611.00	2,201.73	5,000	61956 LEMLA	2,000	2,000	2,000
11,468.00	35,573.82	12,000	61957 UNITARY ASSESS	35,000	35,000	35,000
252.00	1,543.46	500	61958 MHD ALCH ASSESS	2,000	2,000	2,000
0.00	4,724.04	0	61959 COLLECTIONS	11,000	11,000	11,000
56,194.80	79,662.50	113,500	69999 TOTAL MAT & SERV	95,500	95,500	95,500
56,194.80	79,662.50	113,500	99000 TOTAL DEPT EXP	95,500	95,500	95,500
5,044.50-	0.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0
5,044.50-	0.00	0	99500 FUND TOTAL (SURP)/DEF	0	0	0

LEBANON URBAN RENEWAL DISTRICT

ADOPTED ANNUAL BUDGET

1997 - 1998

PROGRAM INFORMATION
LEBANON URBAN RENEWAL DISTRICT

Page 1 of 1

PROGRAM DESCRIPTION:

The Lebanon Urban Renewal District was established in 1978 and amended in 1980. The district includes portions of South Main Road, Second Street, Airport Road, and Walker Road. The program is designed to provide for development of needed public improvements.

Revenues for the program consist of property taxes set aside for exclusive use in improvement of public facilities in or serving the district. Past improvements include South Main Road and Second Street, Kees Street, the Walker Road project, the Walker/South Main signalization project, part of the improvements to Division Way and Market Streets in support of Wal-Mart's development and part of the parking area at Weldwood Park.

Projects included in the FY 1997-98 budget include continued engineering and improvements to the 2nd & Airport Road Combined project.

POSITIONS:

	<u>1996-97</u>	<u>1997-98</u>
Administrative Assistant	.0000 FTE	.0200 FTE
City Administrator	.0600 FTE	.0600 FTE
City Planner	.0600 FTE	.1000 FTE
Director of Public Works	.0300 FTE	.0300 FTE
Engineering Division Manager	.0200 FTE	.0200 FTE
Engineering Tech III (Facility Planning)	.1000 FTE	.0500 FTE
Finance Director	.0500 FTE	.0500 FTE
Finance Operations Manager	.0100 FTE	.0100 FTE
Project Engineer (Development)	.0000 FTE	.0500 FTE
Secretary/Data Entry	.0300 FTE	.0300 FTE
Secretary	.1000 FTE	.0500 FTE
Senior Engineer	<u>.1000 FTE</u>	<u>.1000 FTE</u>
 TOTAL	 .6200 FTE	 .5700 FTE

Date : 7/07/97
 Time : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 92 URBAN RENEWAL FUNDS
 Dept : 920 LEBANON URBAN RENEWAL

94-95	95-96	96-97		97-98		
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud
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REVENUES						
0.00	0.00	0	42030 BOND SALE PROCEEDS			45,000
105,825.00	50,523.05	130,036	47010 CURRENT PROPERTY TAXES	241,722	241,722	182,212
16,606.83	10,053.25	12,000	47020 DELINQUENT PROP TAXES	13,500	13,500	13,500
0.00	0.00	0	47030 BONDED DEBT LEVY			
81,296.66	94,004.36	60,000	48100 INTEREST ON INVESTMENT	10,000	10,000	10,000
202.84	9.75	0	48101 INTEREST ON TAXES			
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
5,038.83	0.00	0	48205 SIDEWALK LIENS			
128.97	0.00	0	48210 SIDEWALK LIENS - INT			
1,457,783.38	1,606,682.09	1,541,460	49901 BEGINNING BALANCE	1,009,805	1,009,805	380,805
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1,666,882.51	1,761,272.50	1,743,496	49998 TOTAL REVENUE	1,275,027	1,275,027	631,517
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PERSONNEL SERVICES						
14,581.97	19,901.48	16,252	50001 SALARIES	21,390	21,390	21,390
4,484.67	6,623.84	5,706	50003 FRINGE BENEFITS	7,551	7,551	7,551
0.00	0.00	0	50250 PART TIME			
39.07	307.38	413	50600 OVERTIME	89	89	89
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19,105.71	26,832.70	22,371	59999 TOTAL PERSONNEL SERV	29,030	29,030	29,030
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MATERIALS & SERVICES						
223.26	418.60	100	61010 ADVERTISING	100	100	100
0.00	0.00	1,700	61014 CITY ATTORNEY	1,700	1,700	1,700
0.00	0.00	226	61126 COMPUTER EXP (ENG)	250	250	250
13,007.63	9,336.71	16,058	61130 CONTRACT SERVICES	9,472	9,472	9,472
0.00	0.00	0	61131 CONTRACT SERVICES (PW)			
3,837.50	0.00	0	61133 CONTRACT SERV (ENG)			
565.81	700.82	708	61240 DEPT/OPERATING EXPENSE			
500.00	0.00	75	61243 OPERATING EXP (PW)	75	75	75
0.00	0.00	0	61250 DEPT/OP SUPPLIES			
0.00	128.00	0	61290 DUES & SUBSCRIPTIONS	100	100	100
270.00	10.00	0	61300 DUPLICATION			
0.00	0.00	0	61305 GRANT APPL (ADMIN)			
54.50	71.98	200	61320 EDUCATION & TRAINING	150	150	150
0.00	438.30	1,350	61401 UNEMPLOY INS	232	232	232
0.00	0.00	0	61599 MTGS & CONF (ADMIN)			
39.61	75.45	250	61600 MEETINGS & CONFERENCES	150	150	150
0.00	0.00	100	61700 OFFICE SUPPLIES	100	100	100
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18,498.31	11,179.86	20,767	69999 TOTAL MAT & SERV	12,329	12,329	12,329

Date : 7/07/97
 Time : 11:38
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CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 92 URBAN RENEWAL FUNDS
 Dept : 920 LEBANON URBAN RENEWAL

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
CAPITAL OUTLAY						
14,955.28	0.00	0	72300 IMPROVEMENTS	1,089,993	1,089,993	586,428
11,372.37	229,885.08	1,555,100	72301 IMPROVEMENTS (ENG)			
0.00	0.00	0	72600 OTHER EQPT.			
26,327.65	229,885.08	1,555,100	79999 TOTAL CAPITAL OUTLAY	1,089,993	1,089,993	586,428
CONTINGENCIES						
0.00	0.00	141,533	80005 OPERATING CONTINGENCY	139,945	139,945	
0.00	0.00	141,533	89999 TOTAL CONTINGENCIES	139,945	139,945	0
INTERFUND TRANSFERS						
0.00	0.00	0	90010 TO GENERAL FUND			
0.00	3,000.00	3,325	90025 TO GIS	2,700	2,700	2,700
0.00	540.00	400	90105 TO EQPT ACQ & REP FUND	1,030	1,030	1,030
0.00	0.00	0	90160 TO LEB URD BOND FUND			
0.00	136,189.51	0	90163 TO ODOT-EDA FUND			
0.00	139,729.51	3,725	90990 TOTAL INTERFUND TRANS	3,730	3,730	3,730
DEBT SERVICE						
0.00	0.00	0	95100 BOND PRINCIPAL			
0.00	0.00	0	95200 BOND INTEREST			
0.00	0.00	0	95501 LOAN PRINC			
0.00	0.00	0	95601 LOAN INT			
0.00	0.00	0	95999 TOTAL DEBT SERVICE	0	0	0
63,931.67	407,627.15	1,743,496	99000 TOTAL DEPT EXP	1,275,027	1,275,027	631,517
1,602,950.84	1,353,645.35	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 2

FUND: 92 - URBAN RENEWAL

DEPARTMENT: 920 - LEBANON URBAN RENEWAL DISTRICT

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61010 ADVERTISING:	100	<u>100</u>
61014 CITY ATTORNEY:	1,700	<u>1,700</u>
61126 COMPUTER EXPENSE:	250	<u>250</u>
61130 CONTRACT SERVICES		
City Administrator contract	5,792	
First Interstate - bonds	1,500	
Tax projections	2,000	
City Council Secretary	180	<u>9,472</u>
61243 DEPARTMENT/OPERATING EXPENSE (PW):	75	<u>75</u>
61290 DUES & SUBSCRIPTIONS (FI):	100	<u>100</u>
61320 EDUCATION & TRAINING (FI):	150	<u>150</u>
61401 UNEMPLOYMENT INSURANCE:	232	<u>232</u>
61600 MEETINGS & CONFERENCES (FI):	150	<u>150</u>
61700 OFFICE SUPPLIES:	100	<u>100</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 2

FUND: 92 - URBAN RENEWAL

DEPARTMENT: 920 - LEBANON URBAN RENEWAL DISTRICT

<u>CAPITAL OUTLAY</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
72300 IMPROVEMENTS (ENG):		
Airport Road Combined Project	600,000	<u>600,000</u>
<u>INTERFUND TRANSFER</u>		
90025 TO GIS:	2,700	<u>2,700</u>
90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND:	1,030	<u>1,030</u>

PROGRAM INFORMATION

LEBANON URBAN RENEWAL DEBT SERVICE

Page 1 of 1

PROGRAM DESCRIPTION:

Until 1991, Oregon Budget Law allowed the debt service for Urban Renewal to be combined with the operating budget. Since then, separate accounting for the debt service portion of the tax levy has been required. In March, 1994, \$1,080,000 additional bonds for improvements in the Urban Renewal District were issued. Also, the balance of the 1984 issue, \$235,000, was refunded for a savings to taxpayers of \$38,251 net of issuance costs.

Date : 7/07/97
 Time : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 92 URBAN RENEWAL FUNDS
 Dept : 921 LEBANON URD BONDS

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
163,872.58	114,338.75	117,663	47010 CURRENT PROPERTY TAXES	111,528	111,528	111,528
6,473.25	8,734.16	5,000	47020 DELINQUENT PROP TAXES	7,000	7,000	7,000
3,949.10	4,331.20	1,000	48100 INTEREST ON INVESTMENT	2,000	2,000	2,000
314.11	22.08	0	48101 INTEREST ON TAXES			
0.00	0.00	0	49095 FROM URBAN RENEW FUND			
42,938.61	75,635.15	54,000	49901 BEGINNING BALANCE	50,735	50,735	53,000
217,547.65	203,061.34	177,663	49998 TOTAL REVENUE	171,263	171,263	173,528
UNAPPROPRIATED						
0.00	0.00	31,000	92010 UNAPROP END FUND BAL	28,000	28,000	30,265
0.00	0.00	31,000	92199 TOTAL UNAPPROPRIATED	28,000	28,000	30,265
DEBT SERVICE						
75,000.00	80,000.00	85,000	95100 BOND PRINCIPAL	85,000	85,000	85,000
66,912.50	64,662.50	61,663	95200 BOND INTEREST	58,263	58,263	58,263
141,912.50	144,662.50	146,663	95999 TOTAL DEBT SERVICE	143,263	143,263	143,263
141,912.50	144,662.50	177,663	99000 TOTAL DEPT EXP	171,263	171,263	173,528
75,635.15-	58,398.84-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 92 - URBAN RENEWAL

DEPARTMENT: 921 - LEBANON URBAN RENEWAL DISTRICT BONDS

DEBT SERVICE

**SUB-LINE
ITEM TOTAL LINE TOTAL**

95100 BOND PRINCIPAL:

85,000

85,000

95200 BOND INTEREST:

58,263

58,263

Date : 7/07/97
 Time : 11:38
 Date Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 92 URBAN RENEWAL FUNDS
 Dept : 922 LEBANON URD-S.T. DEBT

94-95	95-96	96-97		97-98			
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud	
REVENUES							
0.00	0.00	0	47010 CURRENT PROPERTY TAXES				49,600
0.00	0.00	0	47020 DELINQUENT PROP TAXES				
0.00	0.00	0	48100 INTEREST ON INVESTMENT				3,000
0.00	0.00	0	48101 INTEREST ON TAXES				
0.00	0.00	0	49901 BEGINNING BALANCE				
0.00	0.00	0	49998 TOTAL REVENUE	0	0		52,600
0.00	0.00	0	49999 TOTAL REVENUE	0	0		52,600
MATERIALS & SERVICES							
0.00	0.00	0	61130 CONTRACT SERVICES				4,000
0.00	0.00	0	69999 TOTAL MAT & SERV	0	0		4,000
DEBT SERVICE							
0.00	0.00	0	95501 LOAN PRINC				45,000
0.00	0.00	0	95601 LOAN INT				3,600
0.00	0.00	0	95999 TOTAL DEBT SERVICE	0	0		48,600
0.00	0.00	0	99000 TOTAL DEPT EXP	0	0		52,600
0.00	0.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0		0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 92 - URBAN RENEWAL

DEPARTMENT: 922 - LEBANON URBAN RENEWAL DISTRICT - S.T. DEBT

DEBT SERVICE

SUB-LINE

ITEM TOTAL LINE TOTAL

95501 LOAN PRINCIPAL:

45,000

45,000

95601 LOAN INTEREST:

3,600

3,600

**NORTHWEST LEBANON
URBAN RENEWAL DISTRICT**

ADOPTED ANNUAL BUDGET

1997-1998

PROGRAM INFORMATION

NORTHWEST LEBANON URBAN RENEWAL DISTRICT

Page 1 of 1

PROGRAM DESCRIPTION:

In 1989, the City established the Northwest Lebanon Urban Renewal District. The purpose of the district is to provide for development of infrastructure to serve industrially-zoned property within the district boundaries. The area is located west of Highway 20 and north of Highway 34.

Projects included in FY 1997-98 budget include matching funds for the Hansard Area Infrastructure Improvements funded through a grant by the Federal Government.

POSITIONS:

	<u>1996-97</u>	<u>1997-98</u>
Administrative Assistant	.0000 FTE	.0200 FTE
City Planner	.0600 FTE	.1000 FTE
Director of Public Works	.1000 FTE	.1200 FTE
Engineering Tech III (Facility Planning)	.0500 FTE	.0500 FTE
Project Engineer (Development)	.0000 FTE	.0500 FTE
Secretary/Data Entry	.0200 FTE	.0200 FTE
Secretary	.1500 FTE	.0500 FTE
Senior Engineer (Facility Planning)	<u>.0500 FTE</u>	<u>.0500 FTE</u>
 TOTAL	 .5600 FTE	 .4600 FTE

Date : 7/07/97
Time : 11:38
Dte Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/07/97

Fund : 92 URBAN RENEWAL FUNDS
Dept : 925 NORTHWEST URBAN RENEWAL

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	0	42030 BOND SALE PROCEEDS			300,000
29,500.46	203,681.30	348,832	47010 CURRENT PROPERTY TAXES	714,653	714,653	309,346
2,214.70	1,963.31	18,700	47020 DELINQUENT PROP TAXES	22,760	22,760	9,000
2,617.96	8,129.04	4,000	48100 INTEREST ON INVESTMENT	10,000	10,000	10,000
56.54	39.43	0	48101 INTEREST ON TAXES			
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
34,016.12	50,302.50	108,892	49901 BEGINNING BALANCE	140,000	140,000	40,000
68,405.78	264,115.58	480,424	49998 TOTAL REVENUE	887,413	887,413	668,346
PERSONNEL SERVICES						
725.07	6,566.30	13,376	50001 SALARIES	20,432	20,432	20,432
242.04	2,191.06	4,651	50003 FRINGE BENEFITS	7,095	7,095	7,095
0.00	0.00	0	50250 PART TIME			
0.00	123.41	101	50600 OVERTIME	84	84	84
967.11	8,880.77	18,128	59999 TOTAL PERSONNEL SERV	27,611	27,611	27,611
MATERIALS & SERVICES						
210.27	559.79	0	61010 ADVERTISING			
0.00	0.00	1,700	61014 CITY ATTORNEY	1,700	1,700	1,700
0.00	0.00	0	61100 INTERIM FIN EXP			
0.00	0.00	0	61124 COMPUTER EXPENSE			
0.00	0.00	322	61126 COMPUTER EXP (ENG)	350	350	350
5,820.10	5,525.43	9,000	61130 CONTRACT SERVICES	2,000	2,000	2,000
0.00	0.00	0	61131 CONTRACT SERVICES (PW)			
226.04	590.93	250	61240 DEPT/OPERATING EXPENSE	250	250	250
30.68	0.00	240	61243 OPERATING EXP (PW)	240	240	240
2.64	0.00	100	61250 DEPT/OP SUPPLIES	100	100	100
0.00	125.00	0	61290 DUES & SUBSCRIPTIONS			
270.00	0.00	100	61300 DUPLICATION	100	100	100
0.00	295.00	0	61700 OFFICE SUPPLIES			
0.00	0.00	100	61703 OFFICE SUPPLIES (PW)	100	100	100
6,559.73	7,096.15	11,812	69999 TOTAL MAT & SERV	4,840	4,840	4,840
CAPITAL OUTLAY						
0.00	63,253.88	100,000	72050 LAND			
423.81	11,213.16	0	72300 IMPROVEMENTS			
8,893.81	114,274.63	347,000	72301 IMPROVEMENTS (ENG)	168,550	168,550	168,550

Date : 7/07/97
 Time : 11:38
 Date Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 92 URBAN RENEWAL FUNDS
 Dept : 925 NORTHWEST URBAN RENEWAL

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
9,317.62	188,741.67	447,000	79999 TOTAL CAPITAL OUTLAY	168,550	168,550	168,550
CONTINGENCIES						
0.00	0.00	1,087	80005 OPERATING CONTINGENCY	684,202	684,202	465,135
0.00	0.00	1,087	89999 TOTAL CONTINGENCIES	684,202	684,202	465,135
INTERFUND TRANSFERS						
0.00	1,000.00	2,217	90025 TO GIS	1,800	1,800	1,800
0.00	240.00	180	90105 TO EQPT ACQ & REP FUND	410	410	410
0.00	1,240.00	2,397	90990 TOTAL INTERFUND TRANS	2,210	2,210	2,210
DEBT SERVICE						
0.00	0.00	0	95100 BOND PRINCIPAL			
0.00	0.00	0	95200 BOND INTEREST			
0.00	0.00	0	95999 TOTAL DEBT SERVICE	0	0	0
16,844.46	205,958.59	480,424	99000 TOTAL DEPT EXP	887,413	887,413	668,346
51,561.32-	58,156.99-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 92 - URBAN RENEWAL

DEPARTMENT: 925 - NORTHWEST LEBANON URBAN RENEWAL DISTRICT

<u>MATERIALS & SERVICES</u>	SUB-LINE <u>ITEM TOTAL</u>	<u>LINE TOTAL</u>
61014 CITY ATTORNEY:	1,700	<u>1,700</u>
61126 COMPUTER EXPENSE:	350	<u>350</u>
61130 CONTRACT SERVICES:		
Urban renewal financial projections	2,000	<u>2,000</u>
61240 DEPARTMENT/OPERATING EXPENSE:	250	<u>250</u>
61243 DEPARTMENT/OPERATING EXPENSE (PW):		
Expense reimbursement	240	<u>240</u>
61250 DEPARTMENT/OPERATING SUPPLIES:	100	<u>100</u>
61300 DUPLICATION:	100	<u>100</u>
61703 OFFICE SUPPLIES (PW):	100	<u>100</u>
 <u>CAPITAL OUTLAY</u>		
72301 IMPROVEMENTS (ENG):		
Hansard area improvement	168,550	<u>168,550</u>
 <u>INTERFUND TRANSFER</u>		
90025 TO GIS:	1,800	<u>1,800</u>
90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND:	410	<u>410</u>

Date : 7/07/97
 Time : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 92 URBAN RENEWAL FUNDS
 Dept : 926 NW LEBANON URD-S.T. DEBT

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	0	47010 CURRENT PROPERTY TAXES			324,600
0.00	0.00	0	47020 DELINQUENT PROP TAXES			
0.00	0.00	0	48100 INTEREST ON INVESTMENT			3,400
0.00	0.00	0	48101 INTEREST ON TAXES			
0.00	0.00	0	49901 BEGINNING BALANCE			
0.00	0.00	0	49998 TOTAL REVENUE	0	0	328,000
0.00	0.00	0	49999 TOTAL REVENUE	0	0	328,000
MATERIALS & SERVICES						
0.00	0.00	0	61130 CONTRACT SERVICES			4,000
0.00	0.00	0	69999 TOTAL MAT & SERV	0	0	4,000
DEBT SERVICE						
0.00	0.00	0	95501 LOAN PRINC			300,000
0.00	0.00	0	95601 LOAN INT			24,000
0.00	0.00	0	95999 TOTAL DEBT SERVICE	0	0	324,000
0.00	0.00	0	99000 TOTAL DEPT EXP	0	0	328,000
0.00	0.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 92 - URBAN RENEWAL

DEPARTMENT: 926 - NW LEBANON URBAN RENEWAL DISTRICT - S.T. DEBT

<u>DEBT SERVICE</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
95501 LOAN PRINCIPAL:	300,000	<u>300,000</u>
95601 LOAN INTEREST:	24,000	<u>24,000</u>

PROGRAM INFORMATION
OREGON DEPARTMENT OF TRANSPORTATION
IMMEDIATE OPPORTUNITY FUND

Page 1 of 1

PROGRAM DESCRIPTION:

In 1995, the City established this fund to distribute a grant obtained primarily for the development of infrastructure to serve industrially-zoned property within the Northwest Urban Renewal district boundaries.

Projects included in FY 1997-98 budget include matching funds for the Hansard Area Infrastructure Improvements funded through a grant by the Federal Government.

Date : 7/07/97
 Time : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 92 URBAN RENEWAL FUNDS
 Dept : 927 ODOT - IOF

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	500,000	41050 STATE GRANT FUNDS	350,000	350,000	350,000
1.57-	2,929.04-	0	48100 INTEREST ON INVESTMENT			
0.00	67,372.97	0	49097 FROM EQUIP ACQ FUND			
0.00	0.00	0	49901 BEGINNING BALANCE	400	400	400
1.57-	64,443.93	500,000	49998 TOTAL REVENUE	350,400	350,400	350,400
PERSONNEL SERVICES						
0.00	0.00	0	50001 SALARIES			
0.00	0.00	0	50003 FRINGE BENEFITS			
0.00	0.00	0	59999 TOTAL PERSONNEL SERV	0	0	0
MATERIALS & SERVICES						
0.00	0.00	0	61010 ADVERTISING			
0.00	0.00	0	61100 INTERIM FIN EXP			
0.00	0.00	0	61124 COMPUTER EXPENSE			
0.00	67,774.88	0	61130 CONTRACT SERVICES			
0.00	0.00	0	61240 DEPT/OPERATING EXPENSE			
0.00	0.00	0	61250 DEPT/OP SUPPLIES			
0.00	0.00	0	61300 DUPLICATION			
0.00	0.00	0	61700 OFFICE SUPPLIES			
0.00	67,774.88	0	69999 TOTAL MAT & SERV	0	0	0
CAPITAL OUTLAY						
0.00	0.00	0	72050 LAND			
0.00	0.00	500,000	72300 IMPROVEMENTS			
0.00	0.00	0	72301 IMPROVEMENTS (ENG)	350,400	350,400	350,400
0.00	0.00	500,000	79999 TOTAL CAPITAL OUTLAY	350,400	350,400	350,400
INTERFUND TRANSFERS						
0.00	0.00	0	90106 TO EQ ACQ-LOAN REPAY			
0.00	0.00	0	90990 TOTAL INTERFUND TRANS	0	0	0
0.00	67,774.88	500,000	99000 TOTAL DEPT EXP	350,400	350,400	350,400

Date : 7/07/97
Time : 11:38
Dte Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/07/97

Fund : 92 URBAN RENEWAL FUNDS
Dept : 927 ODOT - IOF

94-95 Prior Yr-2	95-96 Prior Yr-1	96-97 Cur. Budg	Line Item Description	97-98 Prop. Bud	Appr. Bud	Adpt. Bud
1.57	3,330.95	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 92 - URBAN RENEWAL

DEPARTMENT: 927 - ODOT (IMMEDIATE OPPORTUNITY FUND)

CAPITAL OUTLAY

SUB-LINE

ITEM TOTAL LINE TOTAL

72301 IMPROVEMENTS:

Hansard Area

350,400

350,400

PROGRAM INFORMATION

ECONOMIC DEVELOPMENT ADMINISTRATION GRANT

Page 1 of 1

PROGRAM DESCRIPTION:

In 1995, the City established this fund to distribute a grant obtained primarily for the development of infrastructure to serve industrially-zoned property within the Northwest Urban Renewal district boundaries.

Projects included in FY 1997-98 budget include funds for the Hansard Area Infrastructure Improvements funded primarily through this grant from the Federal Government.

Date : 7/07/97
 Time : 11:38
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/07/97

Fund : 92 URBAN RENEWAL FUNDS
 Dept : 929 EDA GRANT

94-95	95-96	96-97		97-98			
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud	
REVENUES							
0.00	0.00	1,178,500	41020 FEDERAL GRANT FUNDS	793,600	793,600	793,600	
274.62-	0.00	0	48100 INTEREST ON INVESTMENT				
0.00	136,189.51	0	49095 FROM URBAN RENEW FUND				
0.00	0.00	0	49901 BEGINNING BALANCE			60,000	
274.62-	136,189.51	1,178,500	49998 TOTAL REVENUE	793,600	793,600	853,600	
MATERIALS & SERVICES							
129.73	2,313.48	1,500	61010 ADVERTISING				
0.00	0.00	0	61100 INTERIM FIN EXP				
0.00	0.00	0	61124 COMPUTER EXPENSE				
18,469.53	120,652.70	153,100	61130 CONTRACT SERVICES				
0.00	0.00	0	61240 DEPT/OPERATING EXPENSE				
0.00	0.00	0	61250 DEPT/OP SUPPLIES				
0.00	0.00	0	61300 DUPLICATION				
0.00	0.00	0	61700 OFFICE SUPPLIES				
18,599.26	122,966.18	154,600	69999 TOTAL MAT & SERV	0	0	0	
CAPITAL OUTLAY							
0.00	37,928.34	197,400	72050 LAND				
0.00	404.66	826,500	72300 IMPROVEMENTS	793,600	793,600	853,600	
0.00	1,093.70	0	72301 IMPROVEMENTS (ENG)				
0.00	39,426.70	1,023,900	79999 TOTAL CAPITAL OUTLAY	793,600	793,600	853,600	
INTERFUND TRANSFERS							
0.00	0.00	0	90106 TO EQ ACQ-LOAN REPAY				
0.00	0.00	0	90990 TOTAL INTERFUND TRANS	0	0	0	
18,599.26	162,392.88	1,178,500	99000 TOTAL DEPT EXP	793,600	793,600	853,600	
18,873.88	26,203.37	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0	

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 92 - URBAN RENEWAL
DEPARTMENT: 929 - EDA GRANT

CAPITAL OUTLAY

SUB-LINE
ITEM TOTAL LINE TOTAL

72300 IMPROVEMENTS:

Hansard Area

793,600

793,600