

CITY OF LEBANON

Adopted Annual Budget

1995 - 1996



CITY OF LEBANON

ADOPTED ANNUAL BUDGET

1995 - 1996

1995-96
BUDGET COMMITTEE MEMBERS

MAYOR

Robert Smith

COUNCIL MEMBERS

Wayne Rieskamp
Diane Branson

Ward I

John Richard
Floyd Fisher

Ward II

Ron Miller, Jr.
Ken Toombs

Ward III

**CITIZEN BUDGET
COMMITTEE MEMBERS**

Howard Downer
Jack Smalley

Dan Nixon
Eugene Shannon

Virgil Hodges
Pat Fahey

CITY ADMINISTRATOR

Joseph A. Windell

CHIEF OF POLICE

Walt Richmond

DIRECTOR OF PUBLIC WORKS

James R. Ruef

LIBRARY PROGRAM MANAGER

Susan Messersmith

MUNICIPAL JUDGE

John Wittwer

CITY ATTORNEY

Thomas A. McHill

FINANCE DIRECTOR

Judy Wendland

**SR./DISABLED SERVICES
PROGRAM MANAGER**

Lou Ann Grosch

1995-96 BUDGET MESSAGE

The 1995-96 City budget totals \$28.9 million and when combined with the budgets for the two Urban Renewal Districts, the total is \$32.5 million.

For purposes of property taxation, the City is still in compression as a result of the limits placed by Ballot Measure 5, which was effective beginning in the 1991-92 budget year. In the years since then, the citizen tax savings for the General Fund have been over \$1,000,000. The tax savings in the Urban Renewal Districts due to compression were \$134,923. Another \$518,963 was saved by not levying all of the allowable taxes in the Northwest Lebanon Urban Renewal District.

All the budgets have been prepared following Council direction. This includes priorities set by City Council in various areas during the year and the long range plans approved by Council and updated annually by the Capital Improvements Committee.

This year the number of full-time equivalent positions has increased by 11.6654. Some of the cost of the added full-time positions will be offset by reductions in part-time positions. Details regarding the changes will be presented in the individual departments.

The major changes are:

- Two additional police officer positions (funded mostly by grants), increasing the records clerk position from .475 to full-time, and adding a dispatcher.
- Four engineering positions and one public works clerical position. All but one of the engineering positions were authorized late in the 1994-95 budget year at the direction of City Council in order to keep pace with development activities and the capital construction projects. The remaining position has been added for the same reasons.
- One maintenance worker divided between water and streets.
- Increase of .775 in the Library will add one nineteen hour per week position and increase hours for three current employees to 19 per week.
- Addition of a Building Inspector position. The City has been contracting for additional building inspection service. The increase in development activity has gradually increased the contract to full-time. The City has also added plumbing inspection services for local contractors which has increased both the inspection work load and permit revenues. It will be more cost effective to add the position full-time than to continue contracting for the work.

The budget also includes the union negotiated increases for the coming year and allows for management team performance pay. If any cost of living increases are given to management it will be after property tax receipts have been verified and will be based on what the unions receive.

This year some capital outlay was removed from the General Fund in order to balance the budget. A list of the items deleted is attached for your information. The other funds are fairly stable and are mostly able to meet minimum needs. In water and wastewater the costs of compliance for new state and federal regulations have been included within the spending guidelines already established by City Council, though these costs were not included in the original financial plan.

Included in this year's budget are \$2.4 million in grants, and a \$340,000 loan for infrastructure projects in the Airport Area and Hansard Avenue. The Hansard Avenue construction project is budgeted in the Northwest Lebanon Urban Renewal District.

This year there is a change in how the Urban Renewal Taxes have been levied. In the past, all available taxes were levied in the Lebanon Urban Renewal Districts and only a small amount was levied in the Northwest Urban Renewal District. This year, at the direction of the Capital Improvements Committee, a larger amount is being levied in the Northwest Lebanon Urban Renewal District to pay for the matching funds for the Hansard Avenue Grants. This amount is being offset by a much smaller than usual levy in the Lebanon Urban Renewal District. Because of compression, the computations required to estimate the levies are extremely complex. A change of 1% in the assessed value can have a major effect on the projections, depending on where the change occurs. The amounts in the budget are our best estimate based on the information we have at this time.

We have changed a few things this year to make the budget as user friendly as possible. If you have any suggestions, please let us know. I want to thank all of the employees who worked so hard to provide the community with the best possible service during this past year.

If you have any questions regarding the budget, please call me at 451-7422, or Finance Director Judy Wendland at 451-7477.

A sincere thank you to the Budget Committee Members for being willing to serve their community on this vital committee.

Respectfully submitted,

Joseph A. Windell
City Administrator
Budget Officer

**LIST OF ITEMS DELETED FROM THE
GENERAL FUND**

	<u>ITEM TOTAL</u>	<u>LINE TOTAL</u>
PARKS DEPARTMENT:		
Extension of irrigation system to new portion of Christopher Columbus Park	8,000	
Replace Fence Fabric and add bottom rail at Christopher Columbus Park	1,600	<u>9,600</u>
FINANCE DEPARTMENT:		
Part of one-third the cost of computer upgrades	400	<u>400</u>
LIBRARY:		
Books and Supplies	2,000	<u>2,000</u>
POLICE DEPARTMENT:		
Dispatch Recorder	10,000	
Network Hookup	1,400	<u>11,400</u>
SENIOR CENTER:		
Bingo Machine	2,000	<u>2,000</u>
NON DEPARTMENTAL:		
Contingencies	7,867	<u>7,867</u>
TOTAL DELETED FROM GENERAL FUND:		<u><u>33,267</u></u>

CITY OF LEBANON
1995 - 1996 ADOPTED ANNUAL BUDGET
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CITY OF LEBANON 1995-96 BUDGET PROCESS

The City of Lebanon Budget is \$28.9 million and, combined with the two Urban Renewal Districts for a total of \$32.5 million, is divided into nine funds. Within those funds, there are 88 different accounting entities or departments. The City of Lebanon Budget is very similar to a corporate conglomerate which provides services but also has a major utility subsidiary and another major subsidiary doing construction projects.

The budgets over all have increased \$9.8 million or 44.04% over last year. However, over \$8 million of this increase is due to the expected paying off, or "calling," of two bond issues. One issue, the water bond issue, will be called if it can be reissued at a lower interest rate. The other increases are largely attributable to several construction grants the city has been awarded.

The budget process for the City of Lebanon, like every local government jurisdiction in the state, is guided by local budget law as set down in Chapter 294 of the Oregon Revised Statutes. Under this law, annual budgeting is required and very specific steps are laid out to encourage maximum citizen participation. The budget must be adopted before July 1, so that the City will have spending authority when the new fiscal year begins on that date.

For the City of Lebanon, the process of putting the document together begins in January, when the budget calendar is prepared. Departments, under the guidance of the department head or program manager, prepare their budgets which are submitted to the City Administrator for final discussion and approval.

The budget goes first to the Budget Committee, which is made up of six community members, the City Council and the Mayor. The committee meets publicly to discuss the budget, make changes and approve it. Copies of the budget are made available to the public, after they have been submitted to the Budget Committee.

Once the budget is approved, a summary is published in the newspaper and public hearings are held at a city council meeting. At the final council meeting in June, the budget is adopted by the City Council. At this meeting, any proposed changes from the approved budget are explained and the Council makes any additional changes it wishes. All changes are subject to Oregon Budget Law which requires that no fund may be increased more than 10%, though it may be decreased without limitation.

Much of the planning for the budget, especially the utilities and construction, has been going on for some time and has a longer time frame than one year. Master long range plans for water, wastewater, storm drainage, transportation, and sidewalks are complete and being implemented. The master plan for parks is scheduled for completion after public input has been received and the plan has been approved by the Planning Commission and the City Council. These plans have been prepared by engineers and economists with the assistance of city staff. They are then reviewed by a committee of citizens and City Council members, which make recommendations

of priorities to the Council. The City Council then makes the final decision which is passed to staff for implementation through the budget.

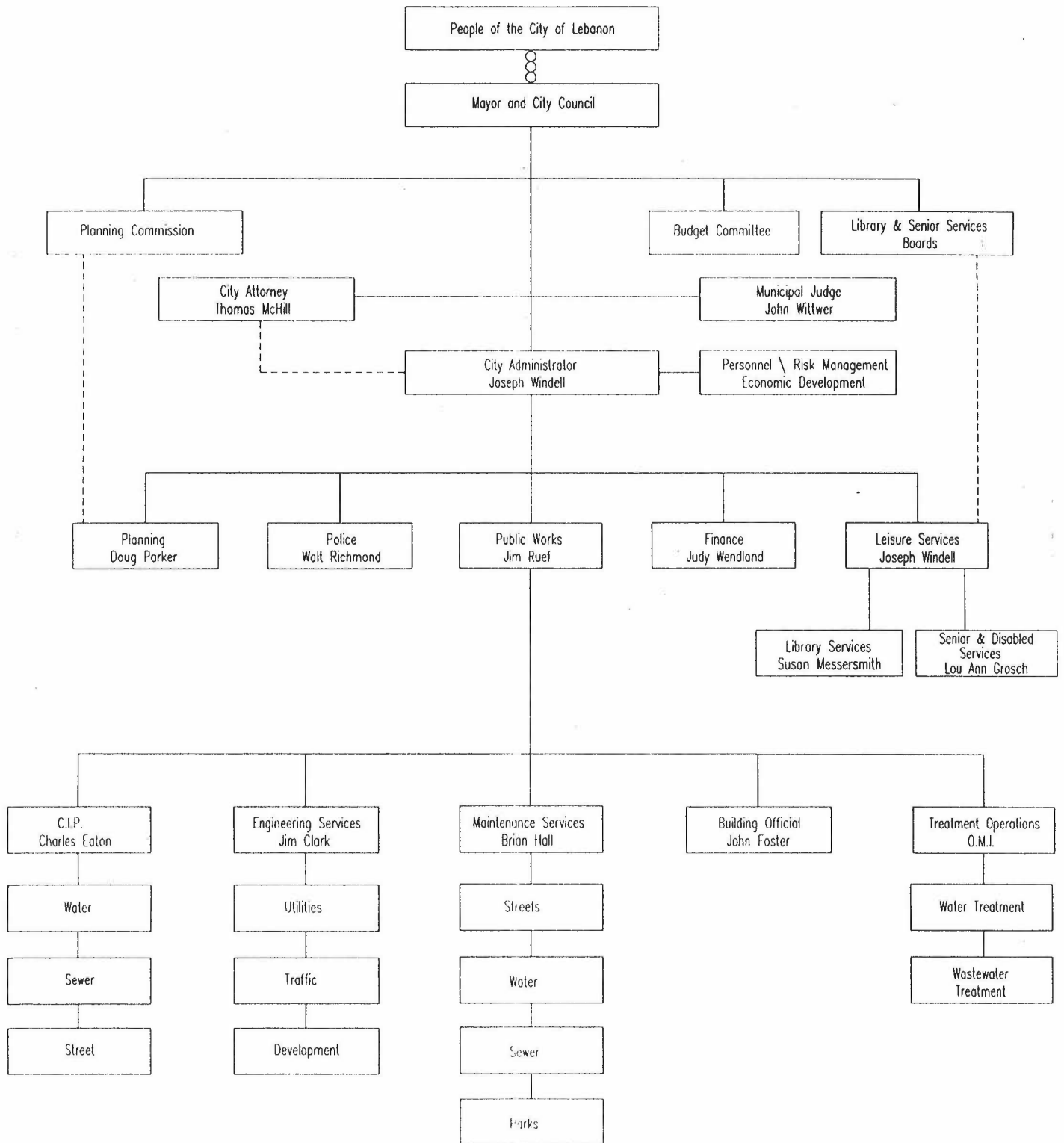
For other parts of the budget, especially the General Fund which includes many of the services most typical for a city, such as Library, Police, Senior Services, Planning, and Financial Management, the Budget Committee sets priorities and these priorities again are implemented by staff.

After adoption, the budget may be changed but only due to unforeseen occurrences. There are two processes which may be used. The first, by resolution or ordinance, is allowed only for very specific situations. The second, a supplemental budget, requires public hearings and newspaper publications, but allows changes for a broader spectrum of circumstances. Both methods must be passed by a majority vote of the City Council.

There is one final step of the budget process that happens after the year has ended. As part of the annual audit, which is also required by state law, compliance with local budget is examined and any exceptions are stated in the notes to the financial statements. Careful monitoring of expenditures has kept the City exception free for all but one of the last eight years, with that exception being minor.

**CHARTS, GRAPHS,
&
SUMMARY SCHEDULES**

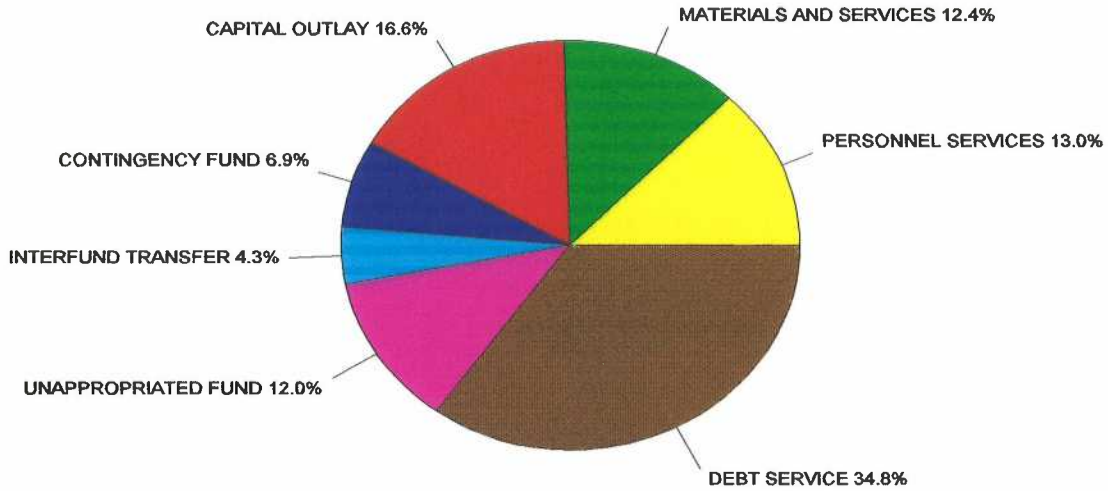
City of Lebanon Organizational Chart



○○○○ Elective
 ———— Appointive
 - - - - Advisory

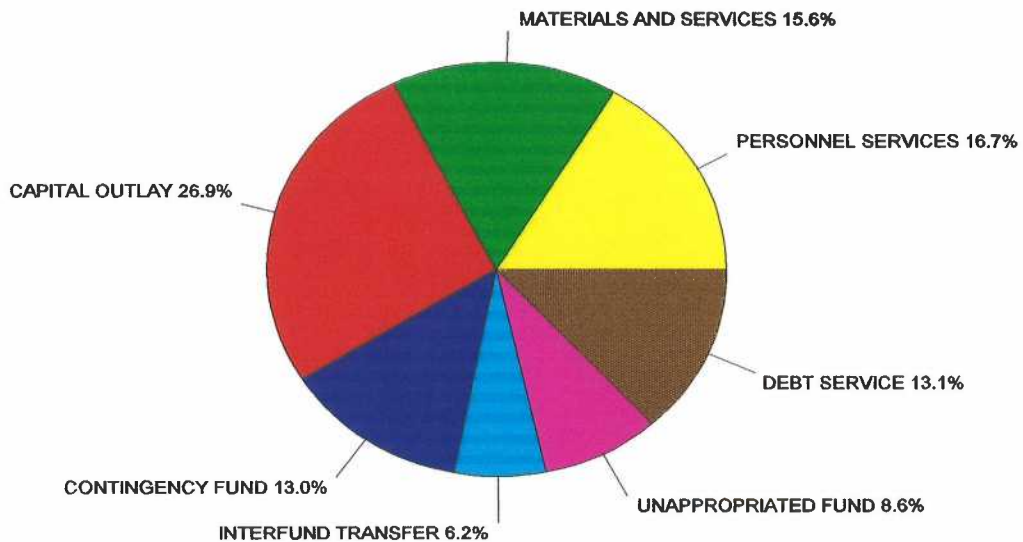
CITY OF LEBANON

Total Budget 1995-96 \$28,576,042



BUDGET COMPARISON

Total Budget 1994-95 \$18,844,961



**SCHEDULE OF FULL TIME EMPLOYEE EQUIVALENTS
FY 95/96 COMPARED TO FY 94/95 & 93/94**

<u>93/94</u> <u>FTE</u>	<u>94/95</u> <u>FTE</u>	<u>95/96</u> <u>FTE</u>	<u># EMP</u>	<u>EXEMPT</u>	<u>MINIMUM</u>	<u>MIDPOINT</u>	<u>CONTROL</u> <u>POINT</u>	<u>MAXIMUM</u>
2.0000	2.0000	1.0000	1	Administrative Secretary	1715	1966	2216	2486
1.0000	1.0000	1.0000	1	Acct. Clerk - Confidential	1715	1966	2216	2486
n/a	n/a	1.0000	1	Admin Assist-Public Works	1880	2155	2430	2727
1.0000	n/a	n/a	n/a	Environmental Technician	2295	2811	2955	3327
1.0000	n/a	1.0000	1	Building Official	2630	3015	3400	3814
1.0000	1.0000	1.0000	1	Finance Operations Manager	2630	3015	3400	3814
n/a	1.0000	1.0000	1	Maintenance Supervisor	2630	3015	3400	3814
1.0000	1.0000	1.0000	1	Sen. Serv. Program Mgr.	2630	3015	3400	3814
1.0000	1.0000	1.0000	1	Library Program Mgr.	2630	3015	3400	3814
1.0000	1.0000	2.0000	2	Senior Engineer	2827	3241	3655	4100
1.0000	1.0000	1.0000	1	Maint. Division Mgr.	3040	3485	3929	4407
1.0000	1.0000	1.0000	1	Police Lieutenant	3040	3485	3929	4407
1.0000	1.0000	1.0000	1	Engineering Division Mgr.	3040	3485	3929	4407
1.0000	1.0000	1.0000	1	Director of Public Works	3513	4027	4540	5093
1.0000	1.0000	1.0000	1	Finance Director	3513	4027	4540	5093
1.0000	1.0000	1.0000	1	Police Chief	3513	4027	4540	5093
1.0000	1.0000	1.0000	1	City Administrator		5300		
16.0000	15.0000	17.0000	17	SUBTOTAL - EXEMPT				
<u>POLICE 7/01/95 THRU 06/30/96</u>					<u>BASE</u>	<u>6 MO</u>	<u>18 MO</u>	<u>30 MO</u>
5.0000	5.0000	6.0000	6	Communications Clerk	1668	1801	1946	2102
n/a	n/a	1.0000	1	Records Clerk	1668	1801	1946	2102
12.0000	14.0000	16.0000	16	Police Officer	2240	2418	2610	2822
5.0000	5.0000	5.0000	5	Police Sergeant	2688	2901	3133	3386
22.0000	24.0000	28.0000	28	SUBTOTAL - POLICE				

**SCHEDULE OF FULL TIME EMPLOYEE EQUIVALENTS
FY 95/96 COMPARED TO FY 94/95 & 93/94**

<u>93/94</u> <u>FTE</u>	<u>94/95</u> <u>FTE</u>	<u>95/96</u> <u>FTE</u>	<u># EMP</u>	<u>AFSCME 7/01/95 THRU 12/31/95</u>	<u>BASE</u>	<u>12 MO</u>	<u>24 MO</u>	<u>36 MO</u>	<u>48 MO</u>
1.0000	1.0000	1.0000	1	Court Clerk Assistant	1367	1428	1493	1559	1630
1.0000	1.0000	1.0000	1	Dial-A-Bus Driver	1354	1441	1529	1616	1702
1.0000	2.0000	2.0000	2	Sec/Receptionist	1397	1475	1553	1631	1709
1.0000	1.0000	1.0000	1	Library Assistant II	1451	1548	1644	1739	1836
1.0000	1.0000	1.0000	1	Sec./Account Pay. Clerk	1537	1613	1694	1780	1868
n/a	n/a	1.0000	1	Sec./Data Entry Clerk	1537	1613	1694	1780	1868
n/a	n/a	1.0000	1	Senior Center Secretary	1537	1613	1694	1780	1868
1.0000	1.0000	1.0000	1	Municipal Court Clerk	1608	1695	1782	1868	1953
2.0000	2.0000	2.0000	2	Accounting Clerk II	1695	1792	1893	1993	2092
3.0000	3.0000	4.0000	4	Maintenance Worker	1826	1924	2021	2118	2215
1.0000	1.0000	1.0000	1	Civil Eng. Tech. I	1826	1940	2054	2169	2282
1.0000	1.0000	1.0000	1	Civil Eng. Tech. II	1962	2084	2209	2329	2453
4.0000	4.0000	4.0000	4	Senior Maint. Worker	1969	2043	2227	2347	2467
2.0000	3.0000	2.0000	2	Civil Eng. Tech. III	2098	2229	2360	2492	2624
4.0000	4.0000	4.0000	4	Crew Chief	2221	2295	2481	2598	2719
n/a	n/a	3.0000	3	Eng. Associate	2381	2514	2649	2789	2931
n/a	n/a	1.0000	1	Bldg Inspector	2511	2637	2769	2906	3052
n/a	1.0000	n/a	n/a	Bldg Official	2511	2637	2769	2906	3052
n/a	1.0000	1.0000	1	Environmental Specialist	2664	2798	2937	3085	3238
<u>1.0000</u>	<u>1.0000</u>	<u>2.0000</u>	<u>2</u>	<u>Project Engineer</u>	<u>2664</u>	<u>2798</u>	<u>2937</u>	<u>3085</u>	<u>3238</u>

AFSCME 1/01/96 THRU 6/30/96

<u>AFSCME 1/01/96 THRU 6/30/96</u>	<u>BASE</u>	<u>12 MO</u>	<u>24 MO</u>	<u>36 MO</u>	<u>48 MO</u>
Court Clerk Assistant	1388	1449	1515	1582	1654
Dial-A-Bus Driver	1374	1463	1552	1640	1728
Sec/Receptionist	1418	1497	1576	1655	1735
Library Assistant II	1473	1571	1669	1765	1864
Sec./Account Pay. Clerk	1560	1637	1719	1807	1896
Sec./Data Entry Clerk	1560	1637	1719	1807	1896
Senior Center Secretary	1560	1637	1719	1807	1896
Municipal Court Clerk	1632	1720	1809	1896	1982
Accounting Clerk II	1720	1819	1921	2023	2123
Maintenance Worker	1853	1953	2051	2150	2248
Civil Eng. Tech. I	1853	1969	2085	2202	2316
Civil Eng. Tech. II	1991	2115	2242	2364	2490
Senior Maint. Worker	1999	2074	2260	2382	2504
Civil Eng. Tech. III	2129	2262	2395	2529	2663
Crew Chief	2254	2329	2518	2637	2760
Eng. Associate	2417	2552	2689	2831	2975
Bldg Inspector	2549	2677	2811	2950	3098
Bldg Official	2549	2677	2811	2950	3098
Environmental Specialist	2704	2840	2981	3131	3287
Project Engineer	2704	2840	2981	3131	3287

24.0000 28.0000 34.0000 34 SUBTOTAL - AFSCME

**SCHEDULE OF FULL TIME EMPLOYEE EQUIVALENTS
FY 95/96 COMPARED TO FY 94/95 & 93/94**

<u>93/94</u>	<u>94/95</u>	<u>95/96</u>		<u>PART-TIME</u>	<u>SALARY</u>
<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u># EMP</u>		
0.4800	0.5558	0.7606	n/a	City Planner	n/a
n/a	0.4750	n/a	n/a	Clerical Assistant	772
0.7780	0.7630	0.4750	1	Clerk Typist	662
0.1330	n/a	n/a	n/a	Dial-A-Bus Driver (relief)	n/a
1.2500	2.7000	3.3250	7	Library Assistant I	675
n/a	n/a	n/a	1	Municipal Court Judge	1757
n/a	0.4000	0.4000	1	Parks Maint Wrkr	468
0.4750	0.4750	0.4750	1	Sen. Center Office Assist. & Vol. Coord	520
0.2500	0.2500	n/a	n/a	Sen. Center Project Assist.	n/a
<u>0.0962</u>	<u>0.0962</u>	<u>n/a</u>	<u>n/a</u>	Sen. Center Relief Staff	105
3.4622	5.7150	5.4356	11	SUBTOTAL - PART-TIME	
					<u>ANNUAL</u>
					<u>BUDGET</u>
0.0351	0.9179	1.5984		General Fund	44233
0.6658	0.3817	0.0250		Water Fund	3500
0.0599	0.0599	0.0110		Water CIP	408
0.0933	0.0264	0.0250		Wastewater Fund	3500
0.0610	0.0610	0.0110		Wastewater CIP	408
0.6833	0.8251	0.1538		Intergovernmental Funds	4041
<u>1.5934</u>	<u>0.4434</u>	<u>0.3610</u>		Capital Projects Fund	<u>12408</u>
<u>3.1918</u>	<u>2.7154</u>	<u>2.1852</u>		SUBTOTAL - SEASONAL/TEMP/CONT. SERV	68498
68.6540	75.4304	86.6208	90	TOTAL FTE	
=====	=====	=====	==		

95-96 BUDGET

GENERAL FUND FTE ALLOC

#	110	130	133	140	160	165	170	180	190	GEN	NON GEN	
EM POSITION	Admin Plan & Ec Dev	Public Works Eng	Parks	Finance	Legis	Library	Muni Court	Police	Senior Services	FUND SUB TOTALS	FUND SUB TOTALS	TOTALS
2 Acct Clerk II										0.0000	2.0000	2.0000
1 Acct Clerk-Conf				0.5400						0.5400	0.4600	1.0000
1 Admin Assist-Pub Works	0.2500	0.1400	0.0200							0.4100	0.5900	1.0000
1 Admin Sec-Police								1.0000		1.0000	0.0000	1.0000
1 Asst Court Clerk							1.0000			1.0000	0.0000	1.0000
1 Bldg Inspector										0.0000	1.0000	1.0000
1 Bldg Official										0.0000	1.0000	1.0000
1 City Admin	0.2900				0.0400					0.3300	0.6700	1.0000
1 Civ Eng Tech I		0.1000								0.1000	0.9000	1.0000
1 Civ Eng Tech II										0.0000	1.0000	1.0000
6 Comm Clerk								6.0000		6.0000	0.0000	6.0000
1 Court Clerk							1.0000			1.0000	0.0000	1.0000
1 Crew Chief										0.0000	1.0000	1.0000
1 Crew Chief										0.0000	1.0000	1.0000
1 Crew Chief										0.0000	1.0000	1.0000
1 Crew Chief			1.0000							1.0000	0.0000	1.0000
1 D-A-B Driver										0.0000	1.0000	1.0000
2 Eng Associate										0.0000	2.0000	2.0000
1 Eng Associate										0.0000	1.0000	1.0000
1 Eng Div Mgr		0.1500								0.1500	0.8500	1.0000
1 Eng Tech III										0.0000	1.0000	1.0000
1 Eng Tech III										0.0000	1.0000	1.0000
1 Environ Specialist		0.020								0.0200	0.9800	1.0000
1 Fin Op Mgr				0.3300						0.3300	0.6700	1.0000
1 Finance Dir				0.3500						0.3500	0.6500	1.0000
1 Libr Asst II						1.0000				1.0000	0.0000	1.0000
1 Libr Prog Mgr						1.0000				1.0000	0.0000	1.0000
1 Maint Div Mgr			0.1500							0.1500	0.8500	1.0000
1 Maint Supervisor			0.1500							0.1500	0.8500	1.0000
1 Maint Worker										0.0000	1.0000	1.0000
1 Maint Worker			0.9500							0.9500	0.0500	1.0000
2 Maint Worker										0.0000	2.0000	2.0000
1 Police Chief								1.0000		1.0000	0.0000	1.0000
1 Police Lieut								1.0000		1.0000	0.0000	1.0000
16 Police Officer								14.0000		14.0000	2.0000	16.0000
2 Project Engineer										0.0000	2.0000	2.0000
1 Pub Works Dir	0.0200		0.0600							0.0800	0.9200	1.0000
1 Records Clerk								1.0000		1.0000	0.0000	1.0000
1 Sec/AP Clrk				0.3800						0.3800	0.6200	1.0000
1 Sec/Data Entry Clerk		0.0200	0.0300							0.0500	0.9500	1.0000
1 Sec/Receptionist	0.0300		0.0100							0.0400	0.9600	1.0000
1 Sec/Receptionist	0.4400	0.0500	0.1000							0.5900	0.4100	1.0000
1 Senior Center Secretary									1.0000	1.0000	0.0000	1.0000
1 Senior Eng										0.0000	1.0000	1.0000
1 Senior Eng										0.0000	1.0000	1.0000
1 Senior Maint Wrkr										0.0000	1.0000	1.0000
2 Senior Maint Wrkr										0.0000	2.0000	2.0000
1 Senior Maint Wrkr										0.0000	1.0000	1.0000
5 Sergeant								5.0000		5.0000	0.0000	5.0000
1 Sr Serv Prg Mgr									1.0000	1.0000	0.0000	1.0000

PART TIME

N/A City Planner	0.6732									0.6732	0.0874	0.7606
1 Clerk Typist	0.1306				0.1116					0.2422	0.2328	0.4750
7 Lib Asst I						3.3250				3.3250	0.0000	3.3250
1 Mun Crt Jdgc							N/A			0.0000	0.0000	0.0000
1 Parks Maint Wrkr			0.4000							0.4000	0.0000	0.4000
1 Sr Ctr Ofc Asst/Vol Coord										0.0000	0.4750	0.4750

SEASONAL/TEMP/CONTRACT SERVICE

N/A Clerical (PW Scanning)		0.0050	0.0110							0.0160	0.1380	0.1540
N/A Court Administrator							0.3654			0.3654	0.0000	0.3654
N/A Court Assist							0.1375			0.1375	0.0000	0.1375
N/A D-A-B Dr										0.0000	0.0988	0.0988
N/A Engineer										0.0000	0.2500	0.2500
N/A Maint Wrkr			0.8333							0.8333	0.0000	0.8333
N/A Seasonal Help						0.1500			0.0962	0.2462	0.0000	0.2462
N/A Secretarial										0.0000	0.1000	0.1000
TOTAL												
90 EMPLOYEES	1.8338	0.4850	3.7143	1.6000	0.1516	5.4750	2.5029	29.0000	2.0962	46.8588	39.7620	86.6208

05-96 BUDGET

NON GENERAL FUND FTE ALLOC

#	GEN FUND SUB	430	435	470	475	527	533	550	555	558	559	564	565	569	571	583	640	642	651	661	671	681	691	920	925	NON GEN FUND SUB	TOTALS	TOTALS
EM POSITION	TOTALS	Water	Water CIP	Waste Water	Waste Water CIP	Bldg Inspect	Enter-prise	State Foot & Bike Path	Eng Improvs Permits	Streets	Storm Drainage	Oregon School Grant	Fed Comm Policing Grant	Dial -A- Bus Project	STP Street Landing	Gills Boat Ramp	Streets CIP	Direct Costs	Storm Drainage SDC	Park SDC	Sewer SDC	Streets SDC	Water SDC	Urban Renewal	Urban Renewal	TOTALS	TOTALS	
2 Acct Clerk II	0.0000	1.0000		1.0000																							2.0000	2.0000
1 Acct Clerk-Conf	0.5400	0.2100		0.1800						0.0700																	0.4600	1.0000
1 Admin Assist-Pub Works	0.4100	0.0300	0.0300	0.0300	0.0300			0.4000		0.0300	0.0100						0.0300										0.5900	1.0000
1 Admin Sec-Police	1.0000																										0.0000	1.0000
1 Asst Court Clerk	1.0000																										0.0000	1.0000
1 Bldg Inspector	0.0000					0.9500													0.0100	0.0100	0.0100	0.0100	0.0100				1.0000	1.0000
1 Bldg Official	0.0000					0.9000													0.0200	0.0200	0.0200	0.0200	0.0200				1.0000	1.0000
1 City Admin	0.3300	0.2400		0.2400						0.1300														0.0600			0.8700	1.0000
1 Civ Eng Tech I	0.1000	0.2500		0.2600				0.0300		0.2500	0.1100																0.9000	1.0000
1 Civ Eng Tech II	0.0000																	1.0000									1.0000	1.0000
6 Comm Clerk	6.0000																										0.0000	6.0000
1 Court Clerk	1.0000																										0.0000	1.0000
1 Crew Chief	0.0000									1.0000																	1.0000	1.0000
1 Crew Chief	0.0000	1.0000																									1.0000	1.0000
1 Crew Chief	0.0000			0.8100	0.0400						0.1500																1.0000	1.0000
1 Crew Chief	1.0000																										0.0000	1.0000
1 D-A-B Driver	0.0000													1.0000													1.0000	1.0000
2 Eng Associate	0.0000																	2.0000									2.0000	2.0000
1 Eng Associate	0.0000	0.2500		0.2500						0.1000										0.0100	0.1300	0.1300	0.1300				1.0000	1.0000
1 Eng Div Mgr	0.1500	0.1200	0.1500	0.1000	0.1500					0.0300	0.0300				0.0300		0.1000		0.0200	0.0200	0.0300	0.0200	0.0300	0.0200			0.8500	1.0000
1 Eng Tech III	0.0000		0.1000		0.1000				0.0500								0.1000		0.0500	0.0500	0.1500	0.1300	0.1200	0.1000	0.0500		1.0000	1.0000
1 Eng Tech III	0.0000	0.2200		0.2100					0.3000	0.0500	0.0500									0.0200	0.0500	0.0500	0.0500				1.0000	1.0000
1 Environ Specialist	0.0200	0.3700		0.3600	0.1000					0.1000	0.0500																0.9800	1.0000
1 Fin Op Mgr	0.3300	0.3000		0.3000						0.0600														0.0100			0.6700	1.0000
1 Finance Dir	0.3500	0.2700		0.2700						0.0600														0.0500			0.6500	1.0000
1 Libr Asst II	1.0000																										0.0000	1.0000
1 Libr Prog Mgr	1.0000																										0.0000	1.0000
1 Maint Div Mgr	0.1500	0.3400	0.0100	0.1800	0.0100					0.2800	0.0200						0.0100										0.8500	1.0000
1 Maint Supervisor	0.1500	0.3500	0.0100	0.2000	0.0100					0.2500	0.0300																0.8500	1.0000
1 Maint Worker	0.0000	0.3300								0.8700																	1.0000	1.0000
1 Maint Worker	0.9500							0.0300									0.0200										0.0500	1.0000
2 Maint Worker	0.0000	2.0000																									2.0000	2.0000
1 Police Chief	1.0000																										0.0000	1.0000
1 Police Lieut	1.0000																										0.0000	1.0000
16 Police Officer	14.0000											1.0000	1.0000														2.0000	16.0000
2 Project Engineer	0.0000																	2.0000									2.0000	2.0000
1 Pub Works Dir	0.0600	0.1400	0.0400	0.2000	0.0600	0.0400		0.0400		0.1300	0.0700								0.0200	0.0200	0.0200	0.0200	0.0200	0.0400	0.0600		0.9200	1.0000
1 Records Clerk	1.0000																										0.0000	1.0000
1 Sec/AP Clrk	0.3600	0.2900		0.2500						0.0600																	0.8200	1.0000
1 Sec/Data Entry Clerk	0.0500	0.0400	0.1700	0.0400	0.1800	0.0200		0.0400	0.0500	0.0400	0.0500				0.0400		0.1800		0.0100	0.0100	0.0100	0.0100	0.0100	0.0300	0.0200		0.9500	1.0000
1 Sec/Receptionist	0.0400	0.0400	0.2000	0.0400	0.3500	0.0300		0.0100		0.0400							0.1000							0.1500			0.9600	1.0000
1 Sec/Receptionist	0.5900	0.1500	0.0100	0.0500	0.0100	0.1800				0.0100																	0.4100	1.0000
1 Senior Center Secretary	1.0000																										0.0000	1.0000
1 Senior Eng	0.0000		0.1000		0.1000				0.0500								0.1000		0.0500	0.0500	0.1500	0.1300	0.1200	0.1000	0.0500		1.0000	1.0000
1 Senior Eng	0.0000																	1.0000									1.0000	1.0000
1 Senior Maint Wkr	0.0000			0.7500							0.2500																1.0000	1.0000
2 Senior Maint Wkr	0.0000									2.0000																	2.0000	2.0000
1 Senior Maint Wkr	0.0000	1.0000																									1.0000	1.0000
5 Sergeant	5.0000																										0.0000	5.0000
1 Sr Serv Prg Mgr	1.0000																										0.0000	1.0000

PART TIME

N/A City Planner	0.6732																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																						
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SEASONAL/TEMP/CONTRACT SERVICE

N/A Clerical (PW Scanning)	0.0160	0.0250	0.0110	0.0250	0.0110	0.0200				0.0250	0.0100						0.0110										0.1380	0.1540
N/A Court Administrator	0.3654																										0.0000	0.3654
N/A Court Assist	0.1375																										0.0000	0.1375
N/A D-A-B Dr	0.0000													0.0688													0.0688	0.0688
N/A Engineer	0.0000																	0.2500									0.2500	0.2500
N/A Maint Wkr	0.8333																										0.0000	0.8333
N/A Seasonal Help	0.2462																										0.0000	0.2462
N/A Secretarial	0.0000																	0.1000									0.1000	0.1000
TOTAL																												
90 EMPLOYEES	46.8588	9.0814	0.8310	5.8614	1.1510	2.1400	0.0300	0.5200	0.4500	5.4050	0.8300	1.0000	1.0000	1.5738	0.0700	0.0200	0.8310	8.3500	0.1800	0.2100	0.5700	0.5200	0.5100	0.6037	0.2237	39.7620	86.6208	

**CITY OF LEBANON
PUBLIC WORKS DEPARTMENT
SUMMARY OF 1995-96 CAPITAL IMPROVEMENT PROJECTS**

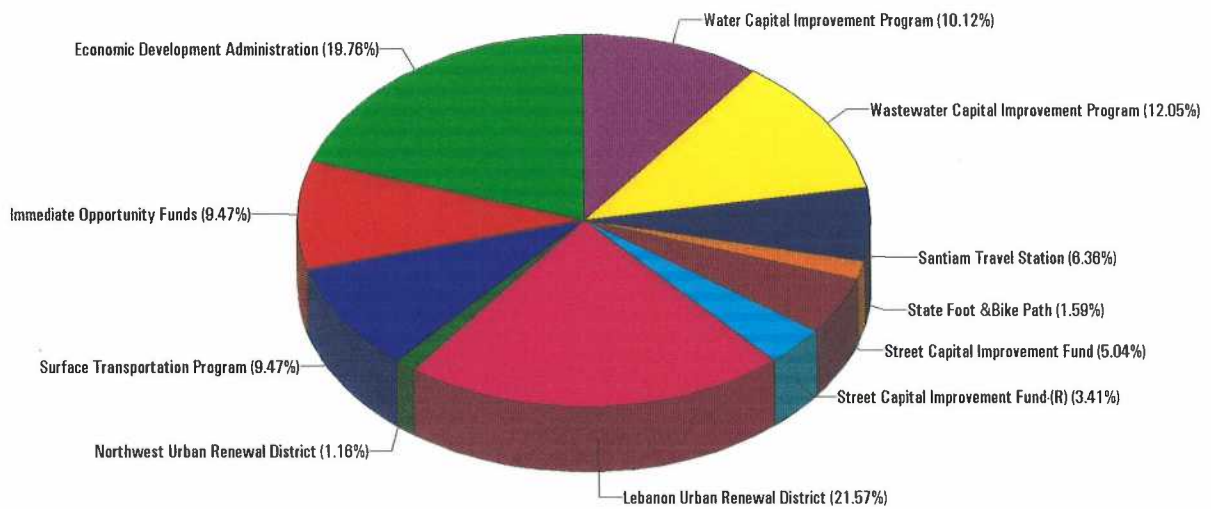
Project	Estimated Total Project Cost	1994-1995 Budget Year Funding Source											Total
		435	475	515	550	840	841	920	571	925	927	929	
		Wtr CIP	WW CIP	STS	SF&BP	St CIF	St CIP-Res	LURD	STP	NWURD	IOF	EDA	
Backup Wellfield	\$375,000	\$350,000											\$350,000
Water Treatment Plant Project Upgrad	\$1,414,000	\$109,400											\$109,400
Utility Replacements													
Santiam Highway Interconnect	\$59,100	\$10,000											\$10,000
Pipe Replacement Program	\$4,251,200	\$20,000	\$20,000										\$40,000
Small Dia. Waterline Replacements	\$4,800,000	\$20,000											\$20,000
New Shop Site (Phase 1)	\$267,200	\$25,000	\$25,000			\$25,000							\$75,000
Downtown Sewer Separation	\$1,472,400		\$400,000										\$400,000
WWTP Outflow Project	\$60,000		\$10,000										\$10,000
Harrison Pump Station Modification	\$20,000		\$20,000										\$20,000
Westside Interceptor	\$6,317,600		\$65,000										\$65,000
Influent Wet Well	\$35,000		\$35,000										\$35,000
Sludge Digestion	\$155,000		\$30,000										\$30,000
City Sidewalk Project	\$65,000				\$22,500								\$22,500
Priority Sidewalk Installation	\$65,000				\$30,000								\$30,000
Ramp Project (Phase 1 & 2)	\$145,000				\$31,500	\$2,250			\$110,000				\$143,750
Rehabilitation Program (Overlays)	\$800,000					\$8,573	\$180,000						\$188,573
Sealing Program (Cracks)	\$380,000					\$10,000							\$10,000
Airport Road Combined Project	\$1,138,700							\$1,138,800					\$1,138,800
Santiam Travel Station	\$335,600			\$335,600									\$335,600
Wastewater Treatment Plant Upgrade	\$224,800		\$31,000										\$31,000
Hansard Area Improvements	\$1,834,000					\$220,000				\$61,000	\$500,000	\$1,043,000	\$1,824,000
TOTAL	\$24,214,600	\$534,400	\$636,000	\$335,600	\$84,000	\$265,823	\$180,000	\$1,138,800	\$110,000	\$61,000	\$500,000	\$1,043,000	\$4,888,623

CITY OF LEBANON
CAPITAL IMPROVEMENT PROJECT SCHEDULE 1995-1996

PROJECT	1995										1996								
	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	
Airport Road Combined Project																			
Hansard Area Improvements																			
Street Preservation Program																			
Rehabilitation Program (Overlays)																			
Sealing Program (Cracks)																			
Sidewalk Improvement Program																			
Ramp Project (Phase 1 & 2)																			
Priority Sidewalk Installation																			
Ramp Project (Phase 3)																			
WWTP Upgrade/Major Maint																			
Downtown Sewer Separation Prog																			
Harrison Street Pump Station																			
West Side Interceptor (Phase 1)																			
Wastewater Outfall Toxicity																			
Wastewater Influent Wet Well																			
Pipe Replacement Program																			
Sanitary Sewer Replacement Prog																			
Water Pipe Upgrade Program																			
WTP Upgrade/Major Maintenance																			
Back-Up Wellfield																			
Santiam Highway Interconnect																			
Small Diameter Waterline Replacem																			
Entrance Beautification																			
New Shop Site (Phase 1)																			
Sludge Digestion																			
Santiam Travel Station (Phase 1)																			

CITY OF LEBANON

Capital Improvement Projects



GENERAL FUND

Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

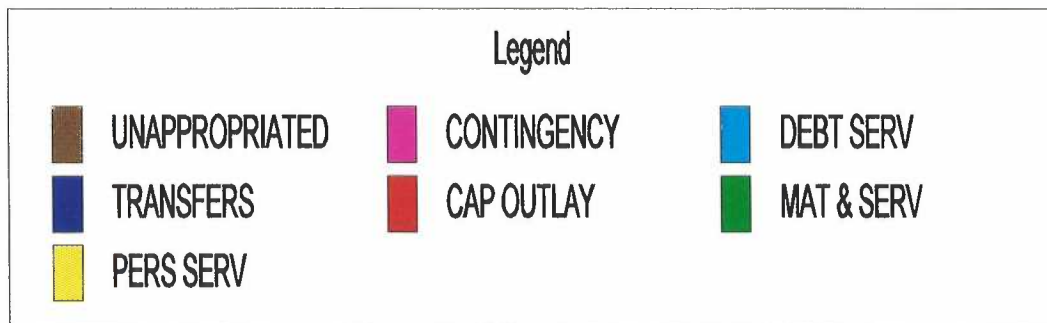
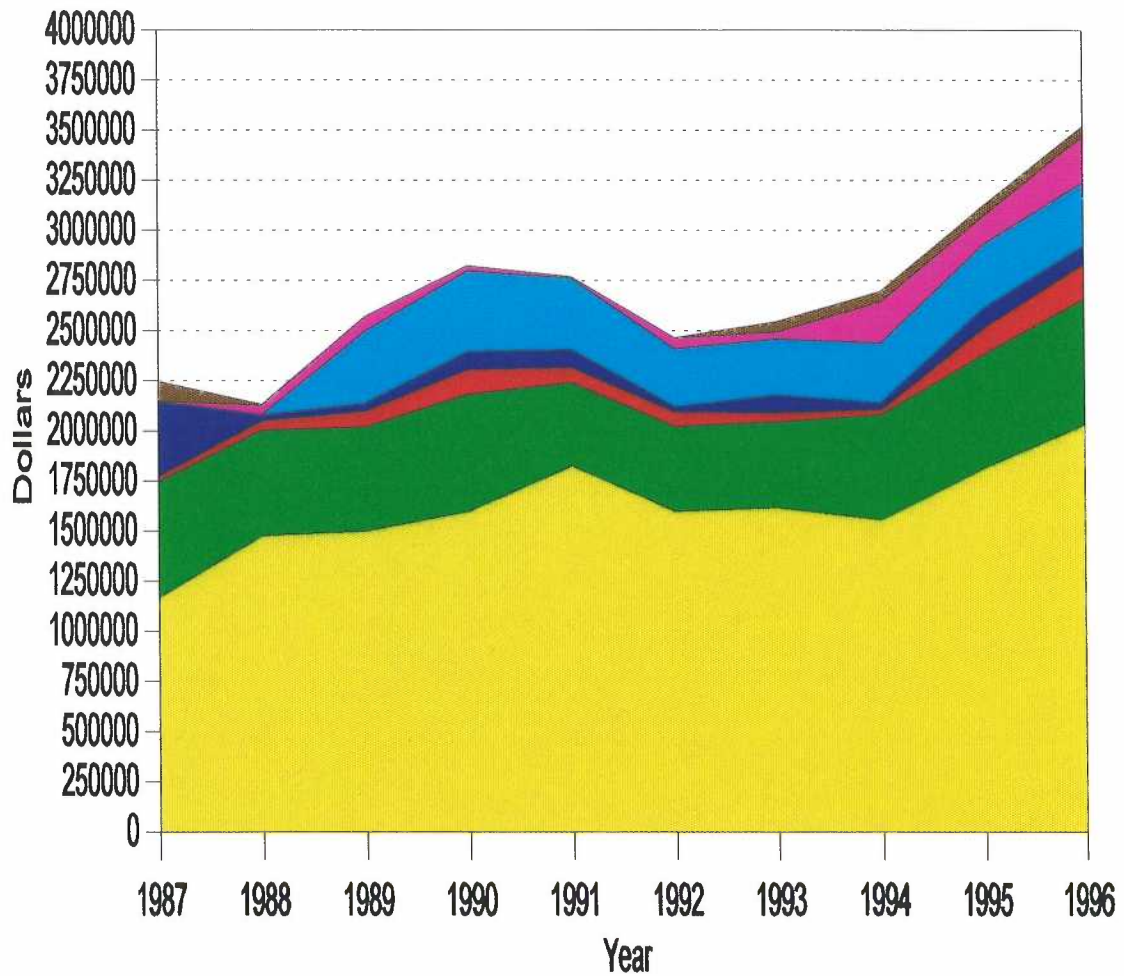
G10 Run Date : 7/21/95

Fund : 10 GENERAL FUND
 Dept : 100 GENERAL FUND

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
270,000.00	280,000.00	300,000	41052 BANK LOAN FUNDS-TAN	300,000	300,000	300,000
10,692.15	7,472.27	18,000	41053 INT FROM BANK LOAN	18,000	18,000	18,000
34,110.52	32,989.02	32,000	41070 ST CIGARETTE REVENUE	30,000	30,000	30,000
80,870.18	82,362.19	80,000	41080 STATE LIQUOR REVENUE	82,000	82,000	82,000
586.71	471.00	1,000	43005 JAIL ASSESS ADMIN FEE	1,000	1,000	1,000
0.00	0.00	0	43008 COURT COSTS			
166,477.15	153,150.62	160,000	43010 MU CRT FINE & FORFEIT	140,000	140,000	140,000
1,430.00	1,131.00	500	43015 PARKING FINES	500	500	500
10,020.29	10,596.07	9,000	44010 CONSUMER POWER, INC.	10,000	10,000	10,000
24,848.44	29,867.69	25,000	44020 LEBANON SANITATION CO	30,000	30,000	30,000
29,440.75	19,036.65	24,000	44030 LIBERTY CABLE TV	26,000	26,000	26,000
74,173.02	85,032.17	63,000	44035 NW NAT GAS FRANCHISE	63,000	63,000	80,000
207,007.39	184,733.72	190,000	44040 PP&L ELECT FRANCHISE	200,000	200,000	215,000
49,479.30	22,040.00	25,000	44060 TELEPHONE UTILITIES	25,000	25,000	35,000
1,520.00	0.00	1,500	45010 REV FROM SALE OF PROP	1,500	1,500	1,500
3,900.00	3,900.00	3,900	45020 REV FROM RENTED PROP	3,900	3,900	3,900
65,016.38	89,731.19	0	46010 BLDG PERMITS & FEES			
2,800.00	2,530.00	1,500	46020 BUSINESS LICENSES	1,500	1,500	1,500
1,208,428.57	1,349,168.32	1,537,854	47010 CURRENT PROPERTY TAXES	1,774,523	1,774,523	1,774,523
144,445.01	122,827.79	120,000	47020 DELINQUENT PROP TAXES	130,000	130,000	135,000
0.00	200.00	1,000	48030 AMUSEMENT MACHINE REV			
97.00-	10.90-	0	48040 CASH OVER			
0.00	0.00	0	48060 ENGINEERING FEES			
0.00	0.00	500	48070 EXTRA POLICE SERVICE	500	500	500
17,825.50	15,909.90	18,000	48100 INTEREST ON INVESTMENT	25,000	25,000	30,000
1,375.95	1,116.59	1,000	48101 INTEREST ON TAXES	1,000	1,000	3,000
133.50	326.00	100	48130 MAPS AND ORDINANCES	100	100	100
0.00	0.00	0	48131 SR CTR REFRESH INC			
49,479.30	18,544.84	17,500	48140 MISCELLANEOUS REVENUE	20,000	20,000	20,000
8,845.53	9,085.91	7,000	48144 MISC. REVENUE-LIBRARY	7,000	7,000	7,000
3,872.76	4,935.92	3,000	48146 MISC. REVENUE-POLICE	3,000	3,000	3,000
4,155.41	1,772.05	350	48147 MISC REV-NUISANCE			
12,308.68	11,467.82	13,220	48148 MISC REV-SR CTR	13,220	13,220	13,220
4,673.91	2,009.15	5,000	48149 MISC REV-TALL GRASS	2,000	2,000	2,000
2,166.00	1,607.00	2,000	48150 PLANNING COMMISSION REV	2,000	2,000	2,000
52.60	34.30	50	48295 XEROX COPIES	50	50	50
16,364.07	0.00	0	49027 FROM TEKNETICS			
0.00	0.00	1,600	49030 FROM MOTEL TAX	1,200	1,200	1,200
61,668.69	40,334.54	52,000	49040 STATE REVENUE SHARING	52,000	52,000	52,000
0.00	0.00	0	49050 FROM BLDG INSPECT	17,000	17,000	24,000
0.00	0.00	0	49060 FROM SENIOR GRANT	3,500	3,500	3,500
0.00	0.00	0	49075 FROM HISTORIC RESOURCE	300	300	800
3,021.00	0.00	7,500	49085 FROM BANC BOND FD			
150,484.15	370,546.60	390,000	49901 BEGINNING BALANCE	395,000	395,000	475,000
2,721,575.91	2,954,919.42	3,112,074	49999 TOTAL REVENUE	3,379,793	3,379,793	3,521,293

CITY OF LEBANON

General Fund Expenditures by Category



PROGRAM INFORMATION

ADMINISTRATION, PLANNING, AND ECONOMIC DEVELOPMENT

Page 1 of 2

PROGRAM DESCRIPTION:

In order to simplify accounting and budgeting, the Administration, Economic and Community Development, and Planning Departments were combined into one department - Administration and Community Development.

The City Administrator directs and coordinates the activities of all city departments, is the department head for Leisure Services, is the Economic Development Director, is the City Recorder, administers the city's personnel and risk management systems, supervises preparation of the annual budget, implements policy as established by the City Council, and performs other general administrative functions.

The City Planner, City Attorney, and Planning Commission will be devoting a significant amount of time and energy to the state-required review and updating of the Comprehensive Plan and approving development proposals. The Periodic Review process will include a review and updating of the Comprehensive Plan to insure that it still reflects the needs and objectives of the community. Additionally, as part of the Periodic Review, the City will incorporate into the Comprehensive Plan all of the state laws, rulings, and regulations that were established after our Comprehensive Plan was developed and acknowledged. The Periodic Review and Comprehensive Plan update activities will include many meetings of the Planning Commission and other citizens' groups.

City Planner services are provided by contracting with the Council of Governments. Funding for these services is shared by the General Fund and the Urban Renewal Districts. It has been estimated that completion of the review process will take until January, 1995.

This year the planning contract has been increased to .7606 FTE, 1582 hours. The increase in FTE is due to substantial increase in residential, commercial, and industrial development. The position is allocated among the General Fund and the two Urban Renewal Districts. The General Fund portion is listed below, the balance shows in the other two funds.

PROGRAM INFORMATION

ADMINISTRATION, PLANNING, AND ECONOMIC DEVELOPMENT

Page 2 of 2

POSITIONS:

	<u>1994-95</u>	<u>1995-96</u>
City Administrator	.2900 FTE	.2900 FTE
Administrative Assistant - Public Works	.2500 FTE	.2500 FTE
City Planner	.4714 FTE	.6732 FTE
Clerk Typist (part-time)	.2099 FTE	.1306 FTE
Director of Public Works	.0300 FTE	.0200 FTE
Project Accountant	.0038 FTE	.0000 FTE
Secretary I - Public Works	.1300 FTE	.0000 FTE
Secretary/Receptionist (2)	<u>.0000 FTE</u>	<u>.4700 FTE</u>
 TOTAL	 1.3851 FTE	 1.8338 FTE

Date : 7/21/95
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CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 10 GENERAL FUND
 Dept : 110 ADMIN, PLNG, & ECON DEVELOP

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
PERSONNEL SERVICES						
25,669.12	30,065.24	31,461	50001 SALARIES	38,911	38,911	38,911
5,507.78	8,310.17	10,134	50003 FRINGE BENEFITS	13,474	13,474	13,474
352.83	2,502.32	2,120	50250 PART TIME	2,187	2,187	2,187
451.82	855.90	1,000	50600 OVERTIME	862	862	862
31,981.55	41,733.63	44,715	59999 TOTAL PERSONNEL SERV	55,434	55,434	55,434
MATERIALS & SERVICES						
30.00	195.00	195	61128 COMPUTER EXP (PW)	200	200	200
51,505.48	68,016.48	65,571	61130 CONTRACT SERVICES	76,655	76,655	76,655
0.00	84.54	70	61131 CONTRACT SERVICES (PW)	100	100	100
13,055.21	9,545.30	9,058	61240 DEPT/OPERATING EXPENSE	9,058	9,058	9,058
0.00	0.00	72	61243 OPERATING EXP (PW)	48	48	48
249.74	152.44	350	61250 DEPT/OP SUPPLIES	350	350	350
30.00	30.00	30	61253 OP SUPPLIES (PW)	30	30	30
1,016.83	950.21	850	61290 DUES & SUBSCRIPTIONS	850	850	850
234.18	199.97	200	61320 EDUCATION & TRAINING	200	200	200
0.00	0.00	50	61323 EDUCATION & TRNG (PW)	50	50	50
1,313.63	0.00	2,000	61401 UNEMPLOY INS	2,000	2,000	2,000
29.50	422.00	100	61570 MAINT/EQPT	100	100	100
2,834.13	1,823.63	1,650	61600 MEETINGS & CONFERENCES	1,650	1,650	1,650
2,590.77	2,181.70	1,750	61700 OFFICE SUPPLIES	1,750	1,750	1,750
184.43	217.00	250	61703 OFFICE SUPPLIES (PW)	400	400	400
73,073.90	83,818.27	82,196	69999 TOTAL MAT & SERV	93,441	93,441	93,441
CAPITAL OUTLAY						
0.00	0.00	0	72500 OFFICE EQPT.	700	700	700
0.00	0.00	200	72503 OFFICE EQPT (PW)			
0.00	0.00	200	79999 TOTAL CAPITAL OUTLAY	700	700	700
105,055.45	125,551.90	127,111	99000 TOTAL DEPT EXP	149,575	149,575	149,575

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 2

FUND: 10 - GENERAL

DEPARTMENT: 110 - ADMINISTRATION, PLANNING, & ECONOMIC DEVELOPMENT

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61128 COMPUTER EXPENSES - PUBLIC WORKS:	200	<u>200</u>
61130 CONTRACT SERVICES:		
Planning services contract with Council of Governments	77,000	
Outside engineering costs, enterprise zone publications, printing costs, marketing costs, industrial site & commercial site catalog costs	4,655	<u>76,655</u>
61131 CONTRACT SERVICES - PUBLIC WORKS:	100	<u>100</u>
61240 DEPARTMENT/OPERATING EXPENSE:		
Labor relations costs; consultant & attorney fees	5,000	
Employee Assistance, Wellness/Safety Program expenses	1,000	
Expense Reimbursement	1,584	
Cost for film developing, enlarging of photos, graphic art costs & maps	1,474	<u>9,058</u>
61243 DEPARTMENT/OPERATING EXPENSE (PW):		
Expense reimbursement	48	<u>48</u>
61250 DEPARTMENT/OPERATING SUPPLIES:		
Miscellaneous supplies other than routine office supplies	350	<u>350</u>
61253 DEPARTMENT/OPERATING SUPPLIES (PW):	30	<u>30</u>
61290 DUES & SUBSCRIPTIONS:		
International City Management Assoc.	550	
Oregon Section, ICMA	200	
Subscriptions to professional journals & updating services	25	
Council on Economic Development for Oregon	75	<u>850</u>
61320 EDUCATION AND TRAINING:	200	<u>200</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 2

FUND: 10 - GENERAL

DEPARTMENT: 110 - ADMINISTRATION, PLANNING, & ECONOMIC DEVELOPMENT

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61323 EDUCATION AND TRAINING (PW):	50	<u>50</u>
61401 UNEMPLOYMENT INSURANCE:	2,000	<u>2,000</u>
61570 MAINTENANCE/EQUIPMENT:		
Service & repair of office equipment	100	<u>100</u>
61600 MEETINGS AND CONFERENCES:		
Business luncheon meetings & conferences	1,400	
Annual ICMA Oregon Section Conference	250	<u>1,650</u>
61700 OFFICE SUPPLIES:		
Routine office supplies	1,750	<u>1,750</u>
61703 OFFICE SUPPLIES (PW):		
Routine office supplies	400	<u>400</u>
 <u>CAPITAL OUTLAY</u>		
72500 OFFICE EQUIPMENT:		
Printer (one-half of the cost)	700	<u>700</u>

PROGRAM INFORMATION

CITY ATTORNEY

Page 1 of 2

PROGRAM DESCRIPTION:

The City Attorney provides professional legal services for the city and serves as the city's legal officer; drafts and reviews ordinances, resolutions, contracts, and other legal documents; attends City Council meetings and other meetings as requested; provides legal advice to City Council, appointed boards and commissions, department heads, and other city employees; prosecutes violations of State law and city ordinances in Municipal Court; represents the City in general litigation. It is anticipated that outside counsel will occasionally need to be hired by the City when a specialized matter arises or when a conflict of interest exists.

This year, the City Attorney's salary has once again been allocated among various funds and departments. With the keeping of much more detailed time records, we have been able to more accurately allocate the costs. The cost of the City Attorney for prosecutions and cost of prosecutors for conflict of interest has been included in the Court budget.

City Attorney services for the City of Lebanon are provided by the firm of Morley, Thomas, and McHill. The cost for the contract for legal services is \$60,000, the same as for 1993-94. This amount provides services to the City at about a 31% discount over regular market rates.

The City is fortunate to be able to receive high quality service at less than market rates. Contracting for this service with a local firm continues to be more cost effective than having a full time attorney on staff or seeking services outside the community.

PROGRAM INFORMATION

CITY ATTORNEY

Page 2 of 2

PROGRAM DESCRIPTION:

ALLOCATION OF CITY ATTORNEY CONTRACT WAGE:

General Fund - City Attorney Budget	41.00%
General Fund - Court Budget	39.00%
Enterprise Fund - Water Budget	7.00%
Enterprise Fund - Wastewater Budget	7.00%
Intergovernmental Fund - Street Budget	<u>6.00%</u>
TOTAL	100.00%

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CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 10 GENERAL FUND
 Dept : 120 CITY ATTORNEY

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
PERSONNEL SERVICES						
0.00	0.00	0	50001 SALARIES			
0.00	0.00	0	50003 FRINGE BENEFITS			
0.00	0.00	0	59999 TOTAL PERSONNEL SERV	0	0	0
MATERIALS & SERVICES						
19,776.00	20,831.00	24,756	61130 CONTRACT SERVICES	24,756	24,756	24,756
243.91	206.11	500	61132 OUTSIDE ATTORNEY'S FEE	500	500	500
20,019.91	21,037.11	25,256	69999 TOTAL MAT & SERV	25,256	25,256	25,256
20,019.91	21,037.11	25,256	99000 TOTAL DEPT EXP	25,256	25,256	25,256

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 10 - GENERAL

DEPARTMENT: 120 - CITY ATTORNEY

		<u>SUB-LINE</u>	
	<u>MATERIALS & SERVICES:</u>	<u>ITEM TOTAL</u>	<u>LINE TOTAL</u>
61130	CONTRACT SERVICES:	24,756	<u>24,756</u>
61132	OUTSIDE ATTORNEY FEES:		
	Fees paid as a result of City Attorney conflict of interest or fees paid for litigation in a specialized area	500	<u>500</u>

Date : 7/21/95
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CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 10 GENERAL FUND
 Dept : 127 BUILDING INSPECTION

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
PERSONNEL SERVICES						
3,969.95	9,342.60	0	50001 SALARIES			
2,392.33	3,530.67	0	50003 FRINGE BENEFITS			
0.00	0.00	0	50250 PART TIME			
0.00	172.14	0	50600 OVERTIME			
6,362.28	13,045.41	0	59999 TOTAL PERSONNEL SERV	0	0	0
MATERIALS & SERVICES						
0.00	369.45	0	61010 ADVERTISING			
26.00	100.00	0	61124 COMPUTER EXPENSE			
13.12	500.00	0	61128 COMPUTER EXP (PW)			
27,374.35	25,993.97	0	61130 CONTRACT SERVICES			
210.00	116.56	0	61131 CONTRACT SERVICES (PW)			
2,380.09	867.60	0	61240 DEPT/OPERATING EXPENSE			
0.00	11.15	0	61243 OPERATING EXP (PW)			
376.58	480.65	0	61250 DEPT/OP SUPPLIES			
49.71	23.00	0	61253 OP SUPPLIES (PW)			
213.02	294.85	0	61290 DUES & SUBSCRIPTIONS			
232.64	259.25	0	61320 EDUCATION & TRAINING			
1,356.14	1,494.22	0	61600 MEETINGS & CONFERENCES			
0.00	331.06	0	61700 OFFICE SUPPLIES			
400.08	392.05	0	61703 OFFICE SUPPLIES (PW)			
32,631.73	31,233.81	0	69999 TOTAL MAT & SERV	0	0	0
CAPITAL OUTLAY						
0.00	476.00	0	72500 OFFICE EQPT.			
0.00	0.00	0	72503 OFFICE EQPT (PW)			
0.00	476.00	0	79999 TOTAL CAPITAL OUTLAY	0	0	0
38,994.01	44,755.22	0	99000 TOTAL DEPT EXP	0	0	0

PROGRAM INFORMATION
PUBLIC WORKS/ENGINEERING

Page 1 of 2

PROGRAM DESCRIPTION:

While most of Engineering's activities are reimbursable through utility, development, public improvement, and other revenue-producing funds, the division depends on general fund monies for several areas of activity.

Activity areas in this fund include technical assistance to other departments; response to and resolution of citizens' complaints; hazard investigations; and communication and cooperation with other government entities such as OSHD, FEMA, DEQ, Linn County, state and federal health agencies, the Soil Conservation Service and Grand Prairie Water Control District. The ongoing investigation into the PCE groundwater contamination in Northwest Lebanon is an example of this activity.

The continuing reduction in general fund revenues will require the Department of Public Works to keep this kind of support activity to a minimum in FY 1995-96.

In the past this fund also included support activities for development or projects prior to their approval for funding from other sources. Engineering activities in this category include feasibility studies, facility planning, preliminary engineering, site and utility design for potential economic development, preliminary design and production of engineering reports for LID's, and grant applications.

This development support activity has been withdrawn from the general fund and is now funded out of the utility funds — water, wastewater and streets. Development support is also funded through a new budget department, Engineering Improvements (Department 555) which is funded by revenue from various engineering permit fees.

PROGRAM INFORMATION
PUBLIC WORKS/ENGINEERING

Page 2 of 2

<u>POSITIONS:</u>	<u>1994-95</u>	<u>1995-96</u>
Administrative Assistant	.1400 FTE	.1400 FTE
Engineering Division Manager	.1000 FTE	.1500 FTE
Engineering Technician I	.0500 FTE	.1000 FTE
Environmental Specialist	.0000 FTE	.0200 FTE
Secretary/Data Entry Clerk	.0000 FTE	.0200 FTE
Secretary/Receptionist	<u>.0200 FTE</u>	<u>.0500 FTE</u>
 SUBTOTAL - Regular	 .3100 FTE	 .4800 FTE
 Temporary Public Works Secretary	 <u>.0000 FTE</u>	 <u>.0050 FTE</u>
 TOTAL	 .3100 FTE	 .4850 FTE

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CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 10 GENERAL FUND
 Dept : 130 PUBLIC WORKS

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
PERSONNEL SERVICES						
3,391.79	3,820.75	9,649	50001 SALARIES	16,089	16,089	16,829
1,442.58	1,600.91	3,572	50003 FRINGE BENEFITS	5,853	5,853	5,853
0.00	0.00	0	50250 PART TIME			
127.36	476.03	220	50600 OVERTIME	400	400	400
4,961.73	5,897.69	13,441	59999 TOTAL PERSONNEL SERV	22,342	22,342	23,082
MATERIALS & SERVICES						
0.00	0.00	25	61009 ADVERTISING (PW)	50	50	50
175.69	126.34	150	61010 ADVERTISING	150	150	150
0.00	0.00	0	61120 COMMUNICATION (ADMIN)			
0.00	0.00	50	61123 COMMUNICATION (PW)	130	130	130
156.00	110.00	200	61124 COMPUTER EXPENSE	100	100	100
150.00	25.00	40	61128 COMPUTER EXP (PW)	270	270	270
250.00	200.00	200	61130 CONTRACT SERVICES	100	100	100
0.00	247.15	30	61131 CONTRACT SERVICES (PW)	186	186	186
501.88	845.66	800	61240 DEPT/OPERATING EXPENSE	500	500	500
44.50	75.95	290	61243 OPERATING EXP (PW)	1,790	1,790	1,790
267.49	294.95	300	61250 DEPT/OP SUPPLIES	300	300	300
22.95	97.79	50	61253 OP SUPPLIES (PW)	100	100	100
16.74	30.71	90	61290 DUES & SUBSCRIPTIONS	50	50	50
10.00	0.00	25	61293 DUES & SUBSCRIPT (PW)	30	30	30
40.00	3.50	50	61320 EDUCATION & TRAINING	50	50	50
50.00	60.00	50	61323 EDUCATION & TRNG (PW)	50	50	50
0.00	0.00	25	61500 UNIFORM-BUY & CLEAN			
1.00	100.00	100	61570 MAINT/EQPT	100	100	100
21.87	0.00	60	61573 MAINT/EQPT (PW)	70	70	70
194.03	267.95	200	61580 MAINT/VEHICLES	300	300	300
22.13	46.80	30	61600 MEETINGS & CONFERENCES	30	30	30
0.00	39.98	60	61603 MTGS & CONF (PW)	80	80	80
0.00	0.00	0	61700 OFFICE SUPPLIES			
54.45	20.00	50	61703 OFFICE SUPPLIES (PW)	80	80	80
65.66	84.60	150	61800 PETROLEUM	150	150	150
2,044.39	2,676.38	3,025	69999 TOTAL MAT & SERV	4,666	4,666	4,666
CAPITAL OUTLAY						
0.00	0.00	0	72500 OFFICE EQPT.			
59.88	240.00	200	72503 OFFICE EQPT (PW)	300	300	300
59.88	240.00	200	79999 TOTAL CAPITAL OUTLAY	300	300	300

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CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 10 GENERAL FUND
 Dept : 130 PUBLIC WORKS

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
INTERFUND TRANSFERS						
350.00	500.00	610	90105 TO EQPT ACQ & REP FUND	610	610	610
350.00	500.00	610	90990 TOTAL INTERFUND TRANS	610	610	610
7,416.00	9,314.07	17,276	99000 TOTAL DEPT EXP	27,918	27,918	28,658

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 4

FUND: 10 - GENERAL

DEPARTMENT: 130 - PUBLIC WORKS/ENGINEERING SERVICES

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61009 ADVERTISING (PW):		
Recruiting and legal ads	50	<u>50</u>
61010 ADVERTISING (ENG):		
Recruiting and legal ads	150	<u>150</u>
61123 COMMUNICATIONS (PW):		
Service and repair of radio equipment	130	<u>130</u>
61124 COMPUTER EXPENSE (ENG):		
Service and repair of hardware	50	
Supplies	50	<u>100</u>
61128 COMPUTER EXPENSE (PW):		
Service and repair of hardware	170	
Supplies	50	
Software	25	
Training	25	<u>270</u>
61130 CONTRACT SERVICES (ENG):		
Engineering, surveying, consultant services	100	<u>100</u>
61131 CONTRACT SERVICES (PW):		
Temporary secretary services	186	<u>186</u>
61240 DEPARTMENT/OPERATING EXPENSE (ENG):		
Expense reimbursement	500	<u>500</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 4

FUND: 10 - GENERAL

DEPARTMENT: 130 - PUBLIC WORKS/ENGINEERING SERVICES

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61243 DEPARTMENT/OPERATING EXPENSE (PW):		
Annex rent	1,500	
Outside engineering and surveying services	200	
P.E. License renewal	60	
Oregon Co-op Purchasing Agreement Renewal Fee	30	<u>1,790</u>
61250 DEPARTMENT/OPERATING SUPPLIES (ENG):		
References, code and other books	50	
Assessor maps/microfilm, surveys	50	
Drafting and blueprint supplies	100	
Surveying and inspection supplies	100	<u>300</u>
61253 DEPARTMENT/OPERATING SUPPLIES (PW):		
Assessor maps/microfilm, surveys	10	
Reference, code and other books	90	<u>100</u>
61290 DUES & SUBSCRIPTIONS (ENG):		
American Public Works Association dues	50	<u>50</u>
61293 DUES & SUBSCRIPTIONS (PW):		
Engineering News-Record (ENR) subscriptions	30	<u>30</u>
61320 EDUCATION & TRAINING (ENG):		
Training, workshops, seminars	50	<u>50</u>
61323 EDUCATION & TRAINING (PW):		
Training, workshops, seminars	50	<u>50</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 3 of 4

FUND: 10 - GENERAL

DEPARTMENT: 130 - PUBLIC WORKS/ENGINEERING SERVICES

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61570 MAINTENANCE/EQUIPMENT (ENG):		
Service and repair of office/field equipment	100	<u>100</u>
61573 MAINTENANCE/EQUIPMENT (PW):		
Service and repair of office equipment	70	<u>70</u>
61580 MAINTENANCE/VEHICLES (ENG):		
Engineering vehicles, payment to Fire District for mechanic	300	<u>300</u>
61600 MEETINGS & CONFERENCES (ENG):		
Business meetings and travel luncheons	30	<u>30</u>
61603 MEETINGS & CONFERENCES (PW):		
Business meetings and travel luncheons	80	<u>80</u>
61703 OFFICE SUPPLIES (PW):		
General office supplies	80	<u>80</u>
61800 PETROLEUM PRODUCTS (ENG):		
Gasoline and oil for staff vehicles	150	<u>150</u>
 <u>CAPITAL OUTLAY</u>		
72503 OFFICE EQUIPMENT (PW):		
Computer	300	<u>300</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 4 of 4

FUND: 10 - GENERAL

DEPARTMENT: 130 - PUBLIC WORKS/ENGINEERING SERVICES

<u>INTERFUND TRANSFERS</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND:	610	<u>610</u>

PROGRAM INFORMATION

PARKS

Page 1 of 2

PROGRAM DESCRIPTION:

The City of Lebanon has within its jurisdiction 8 developed and 2 undeveloped parks for a total area of approximately 48 acres. Also included in our parks maintenance program are several planting areas — where North Main Street and Santiam Highway meet, at the intersection of Park and Oak Streets, and a bicycle path adjacent to Cedar Drive, to name just a few.

Primary responsibilities within the Parks Section encompass maintenance of trees, shrubs and turf as well as buildings and park facilities. Maintenance of facilities entails many different aspects. The section maintains 3 restroom buildings, 4 picnic shelters, 120 picnic tables, 6 playgrounds, 3 tennis and 3 basketball courts, and 14 horseshoe pits. The section also has primary responsibility for 8 backstops and ball diamonds. The section is accountable for maintenance of irrigation equipment and systems that are now in place, and roads and parking lots within the park system. Parks also includes improved camping facilities at River Park and maintenance of the boat ramp, dock and parking lot at Gill's Landing.

Routine work during our park season involves mowing of parks weekly, emptying all trash containers, cleaning restrooms, repairing vandalism and picking up litter from all open areas in the parks. Routine work during the winter includes repair of picnic tables, and tree and shrub trimming. In milder years mowing also continues well past the traditional park season in the fall, and starts one or two months early in the spring.

Our vehicle maintenance is performed by the Lebanon Fire District. We pay for one mechanic and the Fire District provides another mechanic, supervision, a shop and equipment. This has been a cost effective arrangement and will continue.

We are beginning to build funding back toward what we experienced in the late 1980's. This will not only allow us to maintain our permanent and part-time help but to add two temporary workers this season.

All of the capital improvement projects proposed in this year's budget are major maintenance needs and safety-related repairs within the parks. This is the second year of a three-year effort to

PROGRAM INFORMATION

PARKS

Page 2 of 2

PROGRAM DESCRIPTION: (continued)

increase the service level back to the level that existed prior to budget year 1991-92. We have also included a few dollars for continuing support of the community project at Century Park.

Through our efforts and work by volunteer groups, parks are again becoming a higher priority. They are an important part of the community and continue to be used by an increasing number of people each year.

POSITIONS:

	<u>1994-95</u>	<u>1995-96</u>
Administrative Assistant	.0200 FTE	.0200 FTE
Business District Maintenance	.4000 FTE	.4000 FTE
Crew Chief	1.0000 FTE	1.0000 FTE
Director of Public Works	.0600 FTE	.0600 FTE
Maintenance Division Manager	.1500 FTE	.1500 FTE
Maintenance Supervisor	.1500 FTE	.1500 FTE
Maintenance Worker	.9800 FTE	.9500 FTE
Secretary/Data Entry Clerk	.0000 FTE	.0300 FTE
Secretary/Receptionist (2)	<u>.0200 FTE</u>	<u>.1100 FTE</u>
 SUBTOTAL - Regular	 2.8000 FTE	 2.8700 FTE
 Temporary Maintenance Worker (contract)	 .4166 FTE	 .8333 FTE
Temporary Public Works Secretary	<u>.0000 FTE</u>	<u>.0110 FTE</u>
 TOTAL	 3.2375 FTE	 3.7143 FTE

Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 10 GENERAL FUND
 Dept : 133 PARKS

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
PERSONNEL SERVICES						
58,615.63	63,634.56	73,144	50001 SALARIES	76,226	76,226	76,226
25,696.33	25,612.13	30,839	50003 FRINGE BENEFITS	32,616	32,616	32,616
0.00	0.00	5,824	50250 PART TIME	5,616	5,616	5,616
651.50	1,293.92	500	50600 OVERTIME	800	800	800
84,963.46	90,540.61	110,307	59999 TOTAL PERSONNEL SERV	115,258	115,258	115,258
MATERIALS & SERVICES						
0.00	0.00	25	61009 ADVERTISING (PW)	30	30	30
0.00	79.31	0	61010 ADVERTISING			
0.00	119.34	100	61012 ADVERTISING (MAINT)	100	100	100
219.37	0.00	0	61120 COMMUNICATION (ADMIN)			
0.00	248.99	400	61122 COMMUNICATION (MAINT)	400	400	400
0.00	0.00	50	61123 COMMUNICATION (PW)	130	130	130
60.30	0.00	0	61124 COMPUTER EXPENSE			
50.00	275.00	275	61127 COMPUTER EXP (MAINT)	475	475	475
75.95	214.95	120	61128 COMPUTER EXP (PW)	325	325	325
0.00	0.00	0	61130 CONTRACT SERVICES			
0.00	252.23	380	61131 CONTRACT SERVICES (PW)	408	408	408
0.00	3,914.00	9,000	61134 CONTRACT SERV (MAINT)	19,186	19,186	19,186
5,627.17	211.88	0	61240 DEPT/OPERATING EXPENSE			
89.00	4,791.68	6,200	61242 OPERATING EXP (MAINT)	7,800	7,800	7,800
49.00	165.46	545	61243 OPERATING EXP (PW)	600	600	600
322.00	0.00	0	61250 DEPT/OP SUPPLIES			
14.34	284.92	300	61252 OP. SUPPLIES (MAINT)	300	300	300
65.68	192.86	0	61290 DUES & SUBSCRIPTIONS			
0.00	100.00	140	61292 DUES & SUBS (MAINT)	150	150	150
772.32	54.25	0	61320 EDUCATION & TRAINING			
0.00	579.10	895	61322 ED & TRNG (MAINT)	1,045	1,045	1,045
0.00	620.00	400	61420 INS REPAIR & DEDUCT	400	400	400
532.55	0.00	0	61500 UNIFORM-BUY & CLEAN			
0.00	649.37	600	61502 UNIFORMS (MAINT)	600	600	600
1,077.40	0.00	0	61560 MAINT/BLDG (ADMIN)			
20.84	2,962.54	5,500	61562 MAINT/BLDG (MAINT)	5,400	5,400	5,400
132.57	0.00	0	61570 MAINT/EQPT			
15.50	1,057.79	400	61572 MAINT/EQPT (MAINT)	600	600	600
5,110.78	0.00	0	61580 MAINT/VEHICLES			
0.00	5,400.26	6,030	61582 MAINT/VEHICLES (MAINT)	6,620	6,620	6,620
25.00	0.00	0	61600 MEETINGS & CONFERENCES			
0.00	31.00	50	61602 MTGS & CONF (MAINT)	75	75	75
0.00	38.10	50	61603 MTGS & CONF (PW)	50	50	50
26.30	0.00	0	61700 OFFICE SUPPLIES			
0.00	50.76	75	61702 OFF SUPPLIES (MAINT)	150	150	150
45.17	79.39	75	61703 OFFICE SUPPLIES (PW)	100	100	100

Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 10 GENERAL FUND
 Dept : 133 PARKS

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
1,360.42	0.00	0	61800 PETROLEUM			
0.00	1,139.12	2,000	61802 PETROLEUM (MAINT)	1,800	1,800	1,800
4,249.86	2,735.20	0	61900 UTILITIES (ADMIN)			
0.00	803.54	3,600	61902 UTILITIES (MAINT)	3,600	3,600	3,600
19,941.52	27,051.04	37,210	69999 TOTAL MAT & SERV	50,344	50,344	50,344
CAPITAL OUTLAY						
0.00	0.00	0	72050 LAND			
0.00	0.00	0	72100 BUILDINGS			
0.00	0.00	0	72102 BUILDINGS (MAINT)	750	750	750
0.00	0.00	0	72300 IMPROVEMENTS			
0.00	0.00	0	72301 IMPROVEMENTS (ENG)	10,000	10,000	10,000
0.00	4,512.12	47,475	72302 IMPROVEMENTS (MAINT)	46,400	46,400	63,392
0.00	0.00	0	72303 IMPROVEMENTS (PW)			
333.25	0.00	0	72500 OFFICE EQPT.			
0.00	0.00	200	72503 OFFICE EQPT (PW)	200	200	200
0.00	0.00	0	72600 OTHER EQPT.			
0.00	3,784.10	0	72602 OTHER EQPT (MAINT)	22,650	22,650	22,650
0.00	0.00	0	72800 VEHICLES			
333.25	8,296.22	47,675	79999 TOTAL CAPITAL OUTLAY	80,000	80,000	96,992
INTERFUND TRANSFERS						
5,351.00	0.00	6,540	90105 TO EQPT ACQ & REP FUND	6,270	6,270	6,270
5,351.00	0.00	6,540	90990 TOTAL INTERFUND TRANS	6,270	6,270	6,270
110,589.23	125,887.87	201,732	99000 TOTAL DEPT EXP	251,872	251,872	268,864

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 5

FUND: 10 - GENERAL

DEPARTMENT: 133 - PARKS

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61009 ADVERTISING (PW):		
Personnel recruitment	30	<u>30</u>
61012 ADVERTISING (MT):		
Personnel recruitment	100	<u>100</u>
61122 COMMUNICATIONS (MT):		
Service and repair of radio equipment	150	
Basic telephone service to Park Host	250	<u>400</u>
61123 COMMUNICATIONS (PW):		
Service and repair of radio equipment	130	<u>130</u>
61127 COMPUTER EXPENSE (MT):		
Service and repair of hardware	50	
Supplies	25	
Software	400	<u>475</u>
61128 COMPUTER EXPENSE (PW):		
Service and repair of hardware	250	
Supplies	75	<u>325</u>
61131 CONTRACT SERVICES (PW):		
Temporary secretarial services	408	<u>408</u>
61134 CONTRACT SERVICES (MT):		
PortaPots services - special events	200	
Temporary Maintenance Worker (2)	16,986	
Linn County work crew	2,000	<u>19,186</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 5

FUND: 10 - GENERAL

DEPARTMENT: 133 - PARKS

MATERIALS & SERVICES

SUB-LINE

ITEM TOTAL LINE TOTAL

61242 DEPARTMENT/OPERATING EXPENSE (MT):

Turf and tree maintenance including loam, seed, plants, trees, fertilizer, chemicals, vegetation and rodent control, tree trimming	4,500	
Driveway/parking area repair	300	
Garbage dumping fees	2,000	
Tool/Equipment rental	200	
Safety Incentive Program	200	
Fence Repair	200	
Tennis/Basketball court and lighting maintenance	400	<u>7,800</u>

61243 DEPARTMENT/OPERATING EXPENSE (PW):

Outside engineering and surveying services	456	
Expense reimbursement	144	<u>600</u>

61252 DEPARTMENT/OPERATING SUPPLIES (MT):

Small tools, blades, cleaners	300	<u>300</u>
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61292 DUES & SUBSCRIPTIONS (MT):

Pesticide Association	150	<u>150</u>
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61322 EDUCATION & TRAINING (MT):

Park and Recreation Maintenance Mgmt. School	695	
Training, workshops, seminars	250	
Reimbursement for course work	100	<u>1,045</u>

61420 INSURANCE REPAIR & DEDUCT:

	400	<u>400</u>
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61502 UNIFORM PURCHASE/LAUNDERING (MT):

Rain gear, rubber boots, gloves	150	
Purchase, repair, cleaning of uniforms, and safety clothing	450	<u>600</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 3 of 5

FUND: 10 - GENERAL
DEPARTMENT: 133 - PARKS

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61562 MAINTENANCE/BUILDING & GROUNDS (MT):		
Building maintenance, lumber, hardware, paint, plumbing and electricity	1,800	
Repairs due to vandalism	600	
Grounds maintenance, benches, tables, trash containers, drinking fountains	1,800	
Irrigation system repairs	400	
Maintenance of play equipment, paths	800	<u>5,400</u>
61572 MAINTENANCE/EQUIPMENT (MT):		
Mower, seeder, auger, other small equipment	600	<u>600</u>
61582 MAINTENANCE/VEHICLES (MT):		
Portion of Jointly-owned Vehicles	300	
Gang mower	300	
Pickup (3)	500	
Tractor/mower (2)	400	
Payment to Fire District for mechanic	5,120	<u>6,620</u>
61602 MEETINGS & CONFERENCES (MT):		
American Public Works Association Conference	75	<u>75</u>
61603 MEETINGS & CONFERENCES (PW):		
American Public Works Association Conference	25	
Business meetings	25	<u>50</u>
61702 OFFICE SUPPLIES (MT):	150	<u>150</u>
61703 OFFICE SUPPLIES (PW):	100	<u>100</u>
61802 PETROLEUM PRODUCTS (MT):		
Gasoline, oil, lubricants	1,800	<u>1,800</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 4 of 5

FUND: 10 - GENERAL

DEPARTMENT: 133 - PARKS

MATERIALS & SERVICES

SUB-LINE

ITEM TOTAL LINE TOTAL

61902 UTILITIES (MT):

Electricity for River, Booth, Century, Weldwood,
and Christopher Columbus Parks, Ralston Square
Gazebo and Christmas lights

3,600

3,600

CAPITAL OUTLAY

72102 BUILDINGS (MT)

Repairs to main shop resulting from seismic survey (25%)

750

750

72301 IMPROVEMENTS (ENG):

Entrance beautification

10,000

10,000

72302 IMPROVEMENTS (MT):

River Park Fall Material

9,000

Picnic tables (10)

2,100

Concrete trash containers (6)

1,950

Large trees (5) - Christopher Columbus Park

1,400

Asphalt and drainage between backstops - Weldwood Park

5,600

Bleachers (3 sets) - Weldwood Park

6,900

Replace fence fabric and add bottom rail - Century

Parks Court

11,500

Maintenance Management software

5,000

ADA restroom stalls - River Park women's side

1,750

Century Park Improvement Project Support

11,392

Major repair to front irrigation - River Park

5,000

Install ADA drinking fountain - River Park

1,800

63,392

PROGRAM EXPENDITURE DETAIL SHEET

Page 5 of 5

FUND: 10 - GENERAL

DEPARTMENT: 133 - PARKS

CAPITAL OUTLAY

SUB-LINE

ITEM TOTAL LINE TOTAL

72503 OFFICE EQUIPMENT (PW)

Computer

200

200

72602 OTHER EQUIPMENT (MT)

Chain saws (2) (25 %)

250

Back Pac Blower

400

Stump grinder

22,000

22,650

INTERFUND TRANSFERS

**90105 TO EQUIPMENT ACQUISITION AND
REPLACEMENT FUND:**

6,270

6,270

PROGRAM INFORMATION

FINANCE

Page 1 of 2

PROGRAM DESCRIPTION:

The Finance Department provides a full range of financial services to the City, including financial statement preparation and audit; collection of water, wastewater, and other receivables owed to the city; payroll preparation; accounts payable; and budget preparation. In addition to the regular monthly accounting work, the department provides a large variety of financial information to the public, consultants, and other city departments.

Finance Department Staff process an average of 550 accounts payable checks, 75 lien searches on property in the city, and payroll for 85 to 90 employees each month. The utility systems send out an average of 4,200 bills and make 3,340 deposit transactions each month in payments owed to the City from all sources. Finance staff also provides the courtesy of making an average of 75 special payment arrangements with utility customers who are behind on paying their bills. The City has from \$7 million to \$10 million invested at the highest secure rates possible following Oregon statutory requirements. This amount will decrease as construction projects are completed and paid for.

Special projects for the Finance Department in 1995-96 include refinancing the 1986 Water Bond Refunding Issue, if doing so appears advantageous this fall; providing information for the Water and Wastewater Operational Evaluation; providing financial management for numerous grants awarded to the City in 1994-95; and helping evaluate the feasibility of alternative funding sources for City services, especially in the area of infrastructure.

We focus on providing the quality services required to insure that the City complies with all legal mandates and the best financial management possible using limited city resources. Finance staff will continue to keep detailed time records so that the cost of services can be accurately determined.

This year, capital outlay funds for computer upgrades are being requested to complete a joint computer network with Public Works, to improve efficiency within the departments, and upgrade machines that are more than five years old. In addition, Finance will pay one fourth of the cost of the new canofile, which will be used to store service records on the water and wastewater services.

PROGRAM INFORMATION

FINANCE

Page 2 of 2

POSITIONS:

	<u>1994-95</u>	<u>1995-96</u>
Accounting Clerk-Confidential	.54 FTE	.5400 FTE
Finance Director	.35 FTE	.3500 FTE
Finance Operations Manager	.33 FTE	.3300 FTE
Secretary/Accounts Payable Clerk	<u>.38 FTE</u>	<u>.3800 FTE</u>
TOTAL	1.60 FTE	1.6000 FTE

Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 10 GENERAL FUND
 Dept : 140 FINANCE

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
PERSONNEL SERVICES						
42,267.53	45,958.33	48,577	50001 SALARIES	53,750	53,750	53,750
13,570.25	17,051.09	17,474	50003 FRINGE BENEFITS	19,170	19,170	19,170
0.00	0.00	100	50250 PART TIME	2,200	2,200	200
0.00	0.00	0	50255 PARENTAL LEAVE EXPENSE			
0.00	296.03	200	50600 OVERTIME	456	456	456
55,837.78	63,305.45	66,351	59999 TOTAL PERSONNEL SERV	75,576	75,576	73,576
MATERIALS & SERVICES						
0.00	96.86	100	61010 ADVERTISING	100	100	100
14.58	0.00	0	61130 CONTRACT SERVICES			
1,463.27	1,265.70	2,000	61240 DEPT/OPERATING EXPENSE	2,000	2,000	2,000
0.00	0.00	0	61250 DEPT/OP SUPPLIES			
344.89	371.34	400	61290 DUES & SUBSCRIPTIONS	600	600	600
454.01	530.56	750	61320 EDUCATION & TRAINING	750	750	750
499.03	363.78	400	61570 MAINT/EQPT	500	500	500
161.39	290.47	1,000	61600 MEETINGS & CONFERENCES	1,000	1,000	1,000
1,072.35	1,371.07	1,100	61700 OFFICE SUPPLIES	2,000	2,000	2,000
4,009.52	4,289.78	5,750	69999 TOTAL MAT & SERV	6,950	6,950	6,950
CAPITAL OUTLAY						
0.00	0.00	0	72300 IMPROVEMENTS			
0.00	0.00	4,800	72500 OFFICE EQPT.	1,600	1,600	1,600
0.00	0.00	4,800	79999 TOTAL CAPITAL OUTLAY	1,600	1,600	1,600
59,847.30	67,595.23	76,901	99000 TOTAL DEPT EXP	84,126	84,126	82,126

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 10 - GENERAL
DEPARTMENT: 140 - FINANCE

MATERIALS AND SERVICES

SUB-LINE
ITEM TOTAL LINE TOTAL

61010 ADVERTISING:

Personnel recruitment	100	<u>100</u>
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61240 DEPARTMENT/OPERATING EXPENSE:

Employee Assistance Program	200	
Miscellaneous operational expenses	835	
Safety Incentive Program	125	
Expense reimbursement	840	<u>2,000</u>

61290 DUES & SUBSCRIPTIONS:

Risk Manager's Association (1); Municipal Finance Officers Association (2); Government Finance Officers (1); subscriptions to professional journals.	600	<u>600</u>
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61320 EDUCATION & TRAINING:

Training sessions, workshops, seminars	750	<u>750</u>
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61570 MAINTENANCE/EQUIPMENT:

Service & repair of office equipment	500	<u>500</u>
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61600 MEETINGS & CONFERENCES:

Municipal Finance Officers' Assoc. Conference, business meetings and lunches	1,000	<u>1,000</u>
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61700 OFFICE SUPPLIES:	2,000	<u>2,000</u>
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CAPITAL OUTLAY

72500 OFFICE EQUIPMENT:

Computer upgrade	1,600	<u>1,600</u>
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PROGRAM INFORMATION

LEGISLATIVE

Page 1 of 1

PROGRAM DESCRIPTION:

As the elected representatives, the Mayor and six Council members serve as the governing body for the City of Lebanon and provide leadership and direction for the City as an organization. The Legislative budget pays a portion of the salaries (\$150.00 per month for the Mayor, \$100.00 per month for Council members) of the city's elected officials, all of whom serve on a part-time basis. The budget also provides funds for elected officials' attendance at meetings where they represent the city. Allocation of expenses:

General Fund	42%
Water Utilities	23%
Wastewater Utilities	23%
Streets Utilities	<u>12%</u>
TOTAL	100%

POSITIONS:

	<u>1994-95</u>	<u>1995-96</u>
City Administrator	.0400 FTE	.0400 FTE
Clerk Typist	<u>.1793 FTE</u>	<u>.1116 FTE</u>
TOTAL	.2193 FTE	.1516 FTE
Contract - Council Secretary	42% of Contract	

VOLUNTEER POSITIONS:

Mayor
Council Members (6)

Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 10 GENERAL FUND
 Dept : 160 LEGISLATIVE

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
PERSONNEL SERVICES						
9,249.41	7,708.72	6,719	50001 SALARIES	6,866	6,866	6,866
1,738.11	1,361.42	1,293	50003 FRINGE BENEFITS	1,379	1,379	1,379
363.44	1,234.57	1,812	50250 PART TIME	1,866	1,866	1,866
0.00	0.00	200	50600 OVERTIME	200	200	200
11,350.96	10,304.71	10,024	59999 TOTAL PERSONNEL SERV	10,311	10,311	10,311
MATERIALS & SERVICES						
67.24	47.20	100	61240 DEPT/OPERATING EXPENSE	100	100	1,360
678.20	602.97	1,650	61600 MEETINGS & CONFERENCES	1,650	1,650	1,650
0.00	0.00	200	61700 OFFICE SUPPLIES	200	200	200
745.44	650.17	1,950	69999 TOTAL MAT & SERV	1,950	1,950	3,210
12,096.40	10,954.88	11,974	99000 TOTAL DEPT EXP	12,261	12,261	13,521

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 10 - GENERAL

DEPARTMENT: 160 - LEGISLATIVE

MATERIALS & SERVICES:

SUB-LINE

ITEM TOTAL LINE TOTAL

61240 DEPARTMENT/OPERATING EXPENSE:

Secretarial services contract

1,260

Awards, nameplates, supplies for Council meetings

100

1,360

61600 MEETINGS & CONFERENCES:

Special luncheon meetings, out-of-town travel & meals

1,650

1,650

61700 OFFICE SUPPLIES:

200

200

PROGRAM INFORMATION

LIBRARY

Page 1 of 2

PROGRAM DESCRIPTION:

The Lebanon Public Library provides library service to Lebanon's 11,250 residents and property owners and to rural residents who pay an annual non-resident user fee. The Library's collection of approximately 30,000 items serves the public through adult and children's books, magazines and newspapers, extensive genealogy holdings, a large paperback collection, books on tape, videos, a young adult collection and large-print books for the visually impaired. Additional services include two preschool story hours, an after school story and craft hour, a summer reading program, spring break activities, outreach to local nursing homes, interlibrary loan service, and over-the-phone reference service. Seasonal services include tax form distribution and legislative bills during the Oregon legislative sessions.

Circulation is beginning to recover from a 25% drop over a three year period. It is anticipated that, as a result of the three year recovery plan, circulation and service level will grow as the personnel and book budget are increased.

A combination of an increasing FTE from 4.55 to 5.33 and the automation of the Library's circulation system and public access catalog (PAC) will require a reorientation and change in focus of staff assignments that will allow the Library to increase service hours by a larger percentage than would be possible under the current manual system. Once automation is fully implemented every effort will be made to restore hours and service to their former level.

A general timeline for implementation of the automation project is to have equipment purchased, and to have wiring, cable and electrical installed by May 15, 1995; public access catalogs installed by June 1, 1995; and automated circulation to begin sometime during the second quarter of FY 1995-96. Exact timing of the final step is dependant upon completion of retrospective conversion, or entering all items into the database.

A preschool storyhour during the summer months will be reinstated into the Library's children's programming. It was discontinued in FY 1991-92 due to budget cuts.

The library program continues to have a large number of volunteers who assist in performing numerous tasks for the Library. Volunteers have contributed over 2,500 hours of service to the Library annually for the past seven years, performing tasks that the current staff would find

PROGRAM INFORMATION

LIBRARY

Page 2 of 2

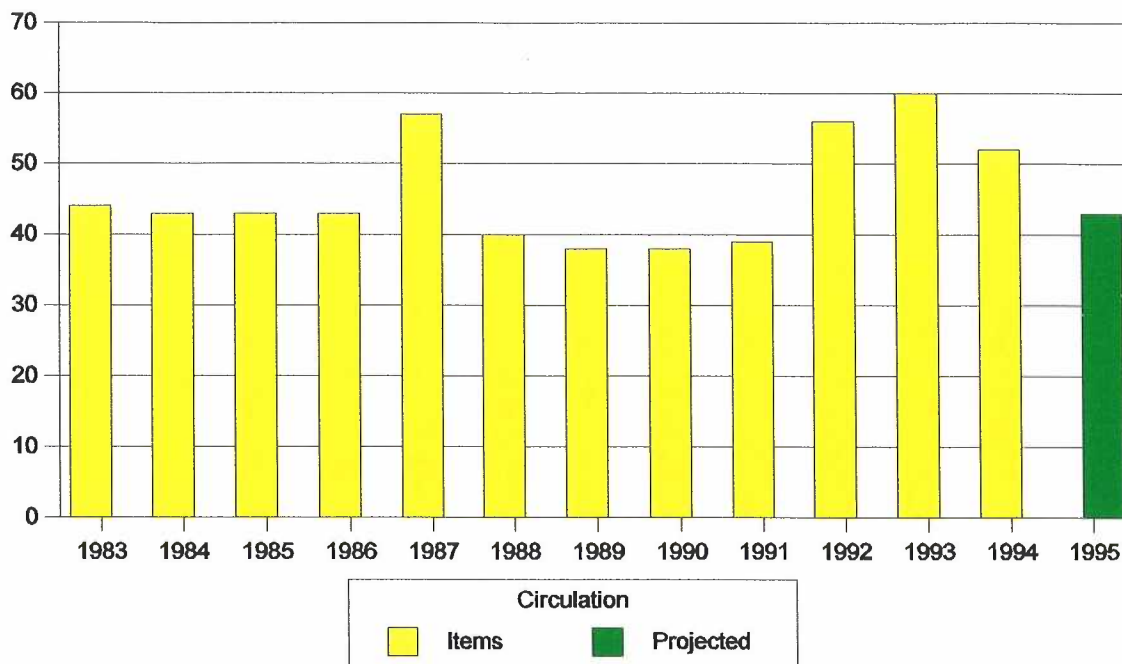
PROGRAM DESCRIPTION: (continued)

impossible to perform due to time constraints. The Library will continue to use volunteer assistance in areas that will benefit the library program.

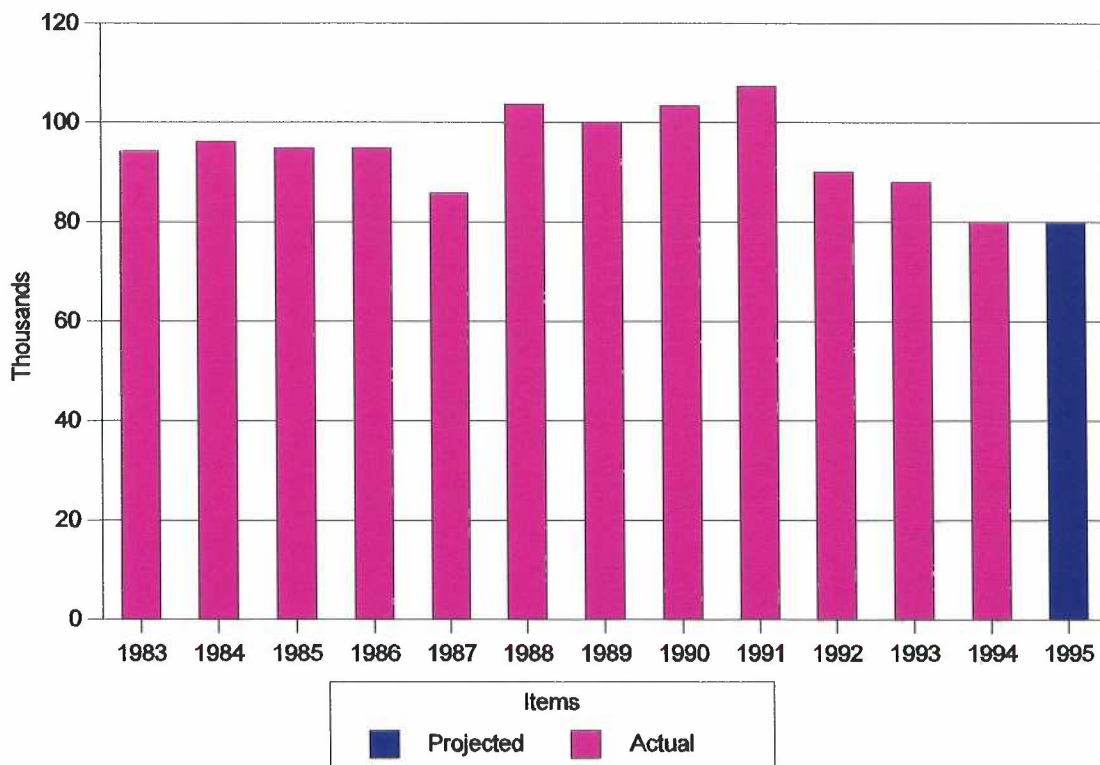
POSITIONS:	<u>1994-95</u>	<u>1995-96</u>
Program Manager	1.00 FTE	1.000 FTE
Library Assistant II	1.00 FTE	1.000 FTE
Library Assistant I (7)	2.55 FTE	3.325 FTE
SUBTOTAL	4.55 FTE	5.325 FTE
Temporary Help (vacation & sick leave)	<u>.15 FTE</u>	<u>.150 FTE</u>
TOTAL	4.70 FTE	5.475 FTE

LEBANON PUBLIC LIBRARY

Items Checked Out Per Hour



Number of Items Checked Out



Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 10 GENERAL FUND
 Dept : 165 LIBRARY

92-93	93-94	94-95		95-96		
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud

PERSONNEL SERVICES						
71,557.61	80,190.03	105,612	50001 SALARIES	124,902	124,902	124,902
24,883.97	25,952.49	31,183	50003 FRINGE BENEFITS	35,471	35,471	35,471
0.00	0.00	0	50250 PART TIME			
0.00	0.00	0	50600 OVERTIME			

96,441.58	106,142.52	136,795	59999 TOTAL PERSONNEL SERV	160,373	160,373	160,373

MATERIALS & SERVICES						
0.00	196.64	100	61010 ADVERTISING	100	100	100
0.00	0.00	0	61124 COMPUTER EXPENSE	6,600	6,600	6,600
0.00	0.00	0	61130 CONTRACT SERVICES			
667.67	1,008.42	1,175	61240 DEPT/OPERATING EXPENSE	1,475	1,475	1,475
14,345.44	16,744.23	22,000	61250 DEPT/OP SUPPLIES	26,000	26,000	26,000
182.20	534.06	150	61290 DUES & SUBSCRIPTIONS	1,250	1,250	1,250
795.00	677.89	1,500	61300 DUPLICATION	2,000	2,000	2,000
165.00	285.95	600	61320 EDUCATION & TRAINING	600	600	600
0.00	0.00	0	61401 UNEMPLOY INS			
137.88	86.15	200	61430 JANITORIAL SUPPLIES	200	200	200
1,598.43	1,162.90	2,000	61560 MAINT/BLDG (ADMIN)	2,000	2,000	2,000
2,395.25	3,538.82	2,730	61570 MAINT/EQPT	3,295	3,295	3,295
113.04	84.79	200	61600 MEETINGS & CONFERENCES	600	600	600
802.24	581.01	500	61700 OFFICE SUPPLIES	500	500	500
3,242.15	3,647.16	4,000	61900 UTILITIES (ADMIN)	4,000	4,000	4,000

24,444.30	28,548.02	35,155	69999 TOTAL MAT & SERV	48,620	48,620	48,620

CAPITAL OUTLAY						
0.00	0.00	6,600	72300 IMPROVEMENTS			
0.00	1,722.00	13,522	72500 OFFICE EQPT.	3,383	3,383	3,383

0.00	1,722.00	20,122	79999 TOTAL CAPITAL OUTLAY	3,383	3,383	3,383

120,885.88	136,412.54	192,072	99000 TOTAL DEPT EXP	212,376	212,376	212,376

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 3

FUND: 10 - GENERAL
DEPARTMENT: 165 - LIBRARY

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL LINE TOTAL

61010 ADVERTISING:

Personnel recruitment advertisements	100	<u>100</u>
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61124 COMPUTER EXPENSE:

Automation hardware & software support	3,600	
Telephone support	2,500	
Paper	500	<u>6,600</u>

61240 DEPARTMENT/OPERATING EXPENSE:

Volunteer recognition	500	
Employee Assistance Program	255	
Safety Incentive Program	100	
Misc. operational expenses	500	
Drinking water	120	<u>1,475</u>

61250 DEPARTMENT/OPERATING SUPPLIES:

Ordering, Processing, Circulation:

Book jackets, glue, labels, tapes, bindery charges, supplies for mending/repair, registration cards	3,500	
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Preschool & primary storyhours, summer reading & spring break programming, supplies & snacks; posters & bookmarks	1,000	
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Materials for Check-Out:

Reference, adult fiction, non fiction, paperbacks	11,500	
Children's fiction, non-fiction, paperbacks	4,500	
Subscriptions to magazines & newspapers	3,500	
Audio & video cassettes	2,000	<u>26,000</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 3

FUND: 10 - GENERAL
DEPARTMENT: 165 - LIBRARY

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL LINE TOTAL

61290 DUES & SUBSCRIPTIONS:

American Library Association	75	
Oregon Library Association	75	
Bibliofile cataloging software	1,100	<u>1,250</u>

61300 DUPLICATION:

Photocopier supplies (excluding paper)	500	
Stationery, envelopes, mailing labels, overdue/ reserve notices, borrowers cards, etc.	1,500	<u>2,000</u>

61320 EDUCATION & TRAINING:

Training sessions, workshops, seminars	600	<u>600</u>
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61430 JANITORIAL SUPPLIES:

	200	<u>200</u>
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61560 MAINTENANCE/BUILDING & GROUNDS:

Boiler, electrical, grounds, plumbing, and routine maintenance/upkeep	2,000	<u>2,000</u>
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61570 MAINTENANCE/EQUIPMENT:

Maintenance Contracts:

Photocopier (\$1,400), microfilm copier (\$700), cataloging computer & CD-ROMS (\$695)	2,795	
Service/repair of computer & audio visual equipment	500	<u>3,295</u>

61600 MEETINGS & CONFERENCES:

Oregon Library Association Conference	400	
Business luncheon meetings & out-of-town travel	200	<u>600</u>

61700 OFFICE SUPPLIES:

	500	<u>500</u>
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PROGRAM EXPENDITURE DETAIL SHEET

Page 3 of 3

FUND: 10 - GENERAL
DEPARTMENT: 165 - LIBRARY

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL LINE TOTAL

61900 UTILITIES:

Electricity	2,500	
Natural gas	1,100	
Garbage	400	<u>4,000</u>

CAPITAL OUTLAY

72500 OFFICE EQUIPMENT

Computer upgrade of bibliofile computer (286 to 486)	2,183	
Automation computer upgrade reserve account	1,200	<u>3,383</u>

PROGRAM INFORMATION

MUNICIPAL COURT

Page 1 of 2

PROGRAM DESCRIPTION:

The Lebanon Municipal Court handles misdemeanor crimes, city ordinance violations and motor vehicle offenses filed by Lebanon Police officers. Staff consists of the part-time municipal judge, full-time court clerk, and full-time court assistant. To more accurately show costs of maintaining the Court, the court's budget includes that part of the city attorney's budget attributable to prosecutorial functions. The city attorney, not the municipal judge, controls that part of the budget.

The Court's caseload steadily increased from 2,062 cases filed in 1985 to 4,032 filed in 1990. Since 1990, the average annual case filings have steadily declined. The Court's caseload may generally reflect periodic changes in the level of unlawful activity in the city but more likely reflects periodic changes in the emphasis the Lebanon Police Department gives various areas of law enforcement. The Court has little direct control over the number of cases filed.

By state law, the Court, without compensation, must account for and collect from convicted persons, certain assessments for support of statewide police training, drug and alcohol, crime victim's compensation and community correction programs. The Court also collects fines and forfeitures for the City's General Fund.

Three years ago, in part prompted by the city auditors and following by a few months the lead of the Municipal Court of Albany, Oregon, the Court bought substantially the same computer system that Albany bought. The City of Albany had a full-time computer systems analyst guiding implementation of the system for that Court and the system is operational there.

The Oregon Judicial Department completed the evaluation of the Court in December, 1994. Many of the recommendations in the report have already been implemented. A temporary court administrator was hired to oversee the completion of making the computer system fully operational, as well as implementing the rest of the recommended changes.

PROGRAM INFORMATION

MUNICIPAL COURT

Page 2 of 2

PROGRAM DESCRIPTION:

POSITIONS:

	<u>1994-95</u>	<u>1995-96</u>
Court Clerk	1.00 FTE	1.0000 FTE
Court Clerk Assistant	1.00 FTE	1.0000 FTE
Court Clerk Assistant (part-time)	<u>0.00 FTE</u>	<u>0.1375 FTE</u>
TOTAL	<u>2.00 FTE</u>	<u>2.1375 FTE</u>
Contract - Municipal Judge	100.00% of Contract Wage	
Contract - City Attorney	38.79% of Contract Wage	
Contract - Court Administrator (temp.)	100.00% of Contract Wage	

Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 10 GENERAL FUND
 Dept : 170 MUNICIPAL COURT

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
PERSONNEL SERVICES						
54,167.81	55,239.69	58,429	50001 SALARIES	64,398	64,398	64,398
21,874.88	22,793.27	23,517	50003 FRINGE BENEFITS	24,449	24,449	24,449
1,221.36	2,860.34	0	50250 PART TIME			
0.00	538.30	600	50600 OVERTIME	800	800	800
77,264.05	81,431.60	82,546	59999 TOTAL PERSONNEL SERV	89,647	89,647	89,647
MATERIALS & SERVICES						
18,619.20	19,656.00	23,299	61014 CITY ATTORNEY	23,299	23,299	23,299
40.00	3,369.41	11,500	61124 COMPUTER EXPENSE	11,500	11,500	11,500
45.00	3,255.21	39,000	61130 CONTRACT SERVICES	21,000	21,000	21,000
216.00	132.50	2,000	61132 OUTSIDE ATTORNEY'S FEE	1,200	1,200	1,200
13,715.34	17,035.13	18,100	61240 DEPT/OPERATING EXPENSE	18,100	18,100	18,100
64.89	291.04	250	61290 DUES & SUBSCRIPTIONS	250	250	250
218.28	121.45	200	61320 EDUCATION & TRAINING	2,600	2,600	2,600
179.50	757.64	1,300	61600 MEETINGS & CONFERENCES	1,300	1,300	1,300
1,300.92	908.01	4,500	61700 OFFICE SUPPLIES	2,000	2,000	2,000
1,600.00	1,600.00	2,000	61925 VICTIM SERVICES	2,000	2,000	2,000
35,999.13	47,126.39	102,149	69999 TOTAL MAT & SERV	83,249	83,249	83,249
CAPITAL OUTLAY						
168.96	7,552.31	0	72500 OFFICE EQPT.			
10,440.23	10,440.23	10,500	72600 OTHER EQPT.			
10,609.19	17,992.54	10,500	79999 TOTAL CAPITAL OUTLAY	0	0	0
123,872.37	146,550.53	195,195	99000 TOTAL DEPT EXP	172,896	172,896	172,896

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 2

FUND: 10 - GENERAL

DEPARTMENT: 170 - MUNICIPAL COURT

MATERIALS AND SERVICES

**SUB-LINE
ITEM TOTAL LINE TOTAL**

61014 CITY ATTORNEY:	23,299	<u>23,299</u>
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61124 COMPUTER EXPENSE:

Annual license	1,500	
Accounts receivable program	10,000	<u>11,500</u>

61130 CONTRACT SERVICES:

Temporary clerical substitute	2,000	
Judge pro-tem for conflict of interest cases	400	
Service contract on computer	1,600	
Temporary Court Administrator	17,000	<u>21,000</u>

61132 OUTSIDE ATTORNEY FEES:

For conflict of interest prosecution	1,200	<u>1,200</u>
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61240 DEPARTMENT/OPERATING EXPENSE:

Alcohol evaluations	10,000	
Safety Incentive Program	100	
Attorney fees for indigent defense, witness, & jury fees	8,000	<u>18,100</u>

61290 DUES & SUBSCRIPTIONS:

Subscriptions to professional journals, OACA dues	250	<u>250</u>
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61320 EDUCATION & TRAINING:

Training sessions, workshops, seminars	2,600	<u>2,600</u>
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61600 MEETINGS & CONFERENCES:

Business luncheon meetings, out-of-town travel, OACA Conference, Jalan computer training	1,300	<u>1,300</u>
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PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 2

FUND: 10 - GENERAL

DEPARTMENT: 170 - MUNICIPAL COURT

MATERIALS AND SERVICES

SUB-LINE

ITEM TOTAL LINE TOTAL

61700 OFFICE SUPPLIES:

Misc. office supplies

2,000

2,000

CAPITAL OUTLAY

61925 VICTIM SERVICES:

Grant to victim offender's reconciliation
program for mediation services

2,000

2,000

PROGRAM INFORMATION

POLICE

Page 1 of 3

PROGRAM DESCRIPTION:

The Police Department budget reflects one additional Police Officer position and increases Communications/Records Clerks by 1.5 FTE's. The officer position is the result of a grant through the federal government. The grant will be used for a Community Policing Officer. This position will provide the necessary personnel for very important community-based activities, while not detracting from the department's ability to respond to the increasing calls for service and rising crime rate.

The additional Communication/Records Clerk positions will allow the department to manage the 24 hours a day, seven days a week dispatch and records functions much more efficiently and effectively. During this past year, the Board on Public Safety Standards and Training (BPSST) required certification of all telecommunicators (dispatchers). Our current Communication/Records Clerks were "grandfathered" in with only minimal training. However, any future employees in this classification must attend a two week BPSST Class if they are not certified when hired (part-time employees included).

Currently, the Police Department relies on a half-time employee (19 hours per week) and part-time employees to cover a good portion of vacation requests and sick time coverages. By increasing the half-time employee to full-time, plus the additional position, the Police Department will obtain the personnel necessary to cover dispatch and also assign a cross-trained employee to records for input into our computer system that is accurate and consistent. This allows the dispatchers to concentrate on dispatch functions without the distraction of records entry, therefore, greatly enhancing officer safety. The materials and services area of the budget shows an increase over last year's budget. The first significant addition is in the police "communication" line item. It is added to provide a long distance telephone line to Salem for the computer link to the Law Enforcement Data System (LEDS). This allows computer communication with the Department of Motor Vehicles, the National Crime Information Center, and LEDS. It allows the Police Department to check driver's license status, warrant status, and stolen property. The department's computer expense budget and also a portion of capital outlay provides the second year of the computer system purchase agreement. The department operating expense has nearly doubled. The increase reflects this year's actual spending and is very close to previous years' actual spending. The remainder of the increases, except special investigations, reflect only increases to the current year's actual spending.

PROGRAM INFORMATION

POLICE

Page 2 of 3

PROGRAM DESCRIPTION: (continued)

The "special investigation" increase is due to changes in the forfeiture statute. In the past, a large portion of participation fees for VALIANT has come from forfeiture funds. This is now an inappropriate expenditure of those funds. Therefore, VALIANT participation fees appear in the department's "special investigation" line item. The increased funding in capital outlay will provide for much needed equipment. A new personal computer will upgrade the secretary's computer to a much faster and more efficient unit. The older computer will be utilized in the detectives' office. The Canofile is an automated archive system that is fast, user friendly, and will save employees time. It can be expanded into a network-type system applicable to all city departments.

Presently, the Police Department does not have a base unit for the radio system. A mobile radio is acting as a base unit. The base is needed to solidify our radio system. It will also provide for future needs when frequencies may be narrowed by the Federal Communications Commission.

This year, as new officers were hired, they were issued a nylon belt, holster, handcuff case, etc. The nylon equipment is preferred as it can be cleaned, it is quieter, lighter, and carries a lifetime warranty. The budgeted amount for belt and accessories will finish outfitting uniform personnel in nylon gear.

The last item of the capital outlay is one patrol car and the equipment necessary for that unit.

The experience level of the police department has changed drastically in the past year. The least experienced person had been employed in the Police Department almost six years. Currently, there are six employees with less than one year of experience in the department. All but two of them had no prior full-time experience and had to attend the basic police academy. Needless to say, it is very nice to have a department at authorized personnel strength. A ramification of so many new and inexperienced officers is the additional time needed to complete mandatory training. The police department is committed to meeting these challenges and continuing to be a positive influence to our community.

PROGRAM INFORMATION

POLICE

Page 3 of 3

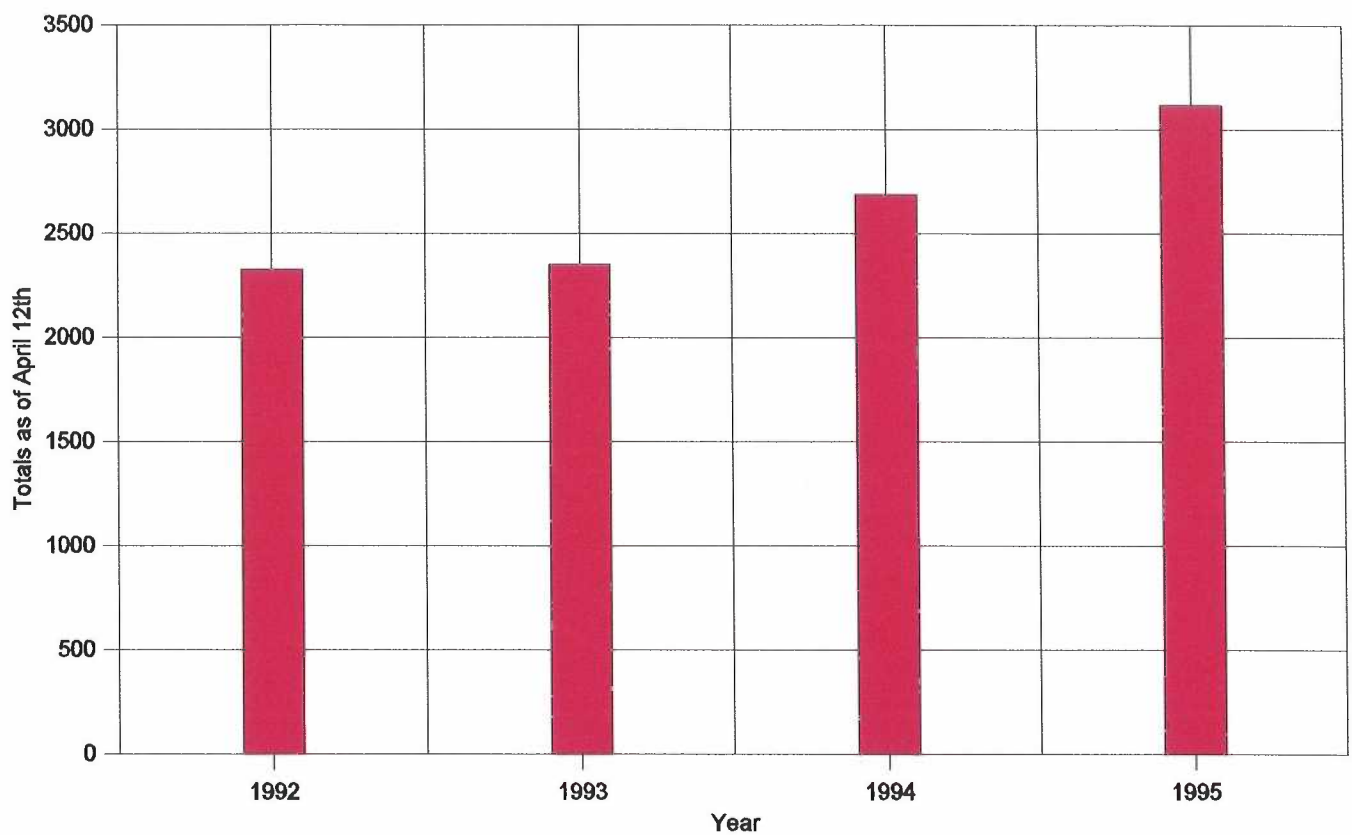
PROGRAM DESCRIPTION: (continued)

<u>POSITIONS:</u>	<u>1994-95</u>	<u>1995-96</u>
Chief of Police	1.000 FTE	1.00 FTE
Lieutenant	1.000 FTE	1.00 FTE
Sergeants (5)	5.000 FTE	5.00 FTE
Police Officers (15)	14.000 FTE	15.00 FTE
Communication Clerks (6)	5.475 FTE	6.00 FTE
Records Clerk	0.000 FTE	1.00 FTE
Administrative Secretary	<u>1.000 FTE</u>	<u>1.00 FTE</u>
 TOTAL	 27.475 FTE	 30.00 FTE

As always, the Lebanon Police Department will continue to meet the needs of the community and strive to constantly improve our service.

LEBANON POLICE DEPARTMENT

Calls for Service



Date : 7/21/95
Time : 9:44
Dte Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/21/95

Fund : 10 GENERAL FUND
Dept : 180 POLICE

92-93	93-94	94-95		95-96		
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud

PERSONNEL SERVICES						
754,081.59	729,321.86	882,173	50001 SALARIES	940,481	940,481	940,481
274,260.38	283,950.40	344,702	50003 FRINGE BENEFITS	379,580	379,580	379,580
0.00	0.00	0	50330 SALARY-POLICE RESERVE			
12,026.49	18,266.31	18,000	50510 ED. INCENTIVE	23,310	23,310	23,310
18,648.84	30,568.56	25,440	50600 OVERTIME	36,000	36,000	36,000
0.00	36,244.51	30,000	50700 CASH IN COMP	40,000	40,000	40,000
33.45	0.00	0	50900 SHIFT DIFFERENTIAL			

1,059,050.75	1,098,351.64	1,300,315	59999 TOTAL PERSONNEL SERV	1,419,371	1,419,371	1,419,371

MATERIALS & SERVICES						
119.60	1,969.01	1,000	61010 ADVERTISING	1,000	1,000	1,000
956.82	482.80	0	61120 COMMUNICATION (ADMIN)	3,475	3,475	3,475
21,157.00	24,117.00	8,806	61124 COMPUTER EXPENSE	7,246	7,246	7,246
909.41	1,860.22	2,000	61125 CRIME PREVENTION	1,000	1,000	1,000
5,975.96	18,102.40	1,800	61130 CONTRACT SERVICES	4,058	4,058	4,058
10,250.97	12,997.47	6,914	61240 DEPT/OPERATING EXPENSE	6,904	6,904	6,904
8,396.80	8,331.11	8,000	61250 DEPT/OP SUPPLIES	8,700	8,700	8,700
1,473.01	2,527.25	2,000	61255 K-9 PROGRAM	2,000	2,000	2,000
1,075.11	4,268.63	3,500	61290 DUES & SUBSCRIPTIONS	2,270	2,270	2,270
2,071.12	2,054.56	2,500	61300 DUPLICATION	2,872	2,872	2,872
3,185.33	3,288.48	5,000	61320 EDUCATION & TRAINING	8,000	8,000	8,000
0.00	0.00	0	61401 UNEMPLOY INS			
564.25	0.00	900	61420 INS REPAIR & DEDUCT	500	500	500
6,843.94	9,918.77	13,800	61500 UNIFORM-BUY & CLEAN	15,000	15,000	15,000
2,325.52	1,370.51	0	61505 UNIFORM PURCHASE			
1,302.48	873.64	1,300	61560 MAINT/BLDG (ADMIN)	2,627	2,627	2,627
2,500.61	2,935.72	2,000	61570 MAINT/EQPT	5,164	5,164	5,164
23,173.46	24,723.93	22,000	61580 MAINT/VEHICLES	20,529	20,529	20,529
837.44	1,798.96	2,000	61600 MEETINGS & CONFERENCES	340	340	340
3,784.76	3,661.65	3,500	61700 OFFICE SUPPLIES	3,125	3,125	3,125
11,666.90	9,486.00	13,746	61800 PETROLEUM	10,000	10,000	10,000
0.00	1,900.00	1,860	61825 PRISONER MEDICAL COSTS	1,000	1,000	1,000
5,301.00	2,845.14	5,000	61855 SPCL INVESTIGATIVE EXP	11,000	11,000	11,000

113,871.49	139,513.25	107,626	69999 TOTAL MAT & SERV	116,810	116,810	116,810

CAPITAL OUTLAY						
0.00	4,316.98	0	72300 IMPROVEMENTS			
0.00	7,542.67	19,574	72500 OFFICE EQPT.	36,207	36,207	36,207
19,461.05	6,022.00	1,000	72600 OTHER EQPT.	15,680	15,680	15,680
14,244.20	1,674.32	60,301	72800 VEHICLES	21,000	21,000	21,000

Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 10 GENERAL FUND
 Dept : 180 POLICE

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
33,705.25	19,555.97	80,875	79999 TOTAL CAPITAL OUTLAY	72,887	72,887	72,887
1,206,627.49	1,257,420.86	1,488,816	99000 TOTAL DEPT EXP	1,609,068	1,609,068	1,609,068

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 3

FUND: 10 - GENERAL
DEPARTMENT: 180 - POLICE

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL LINE TOTAL

61010 ADVERTISING:

Personnel recruitment, auction, vehicle sale, and promotional advertisements	1,000	<u>1,000</u>
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61120 COMMUNICATION:

Telephone support communication	3,475	<u>3,475</u>
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61124 COMPUTER EXPENSE:

IBM/New World Maintenance Agreement & software updates	7,246	<u>7,246</u>
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61125 CRIME PREVENTION EXPENSE:	1,000	<u>1,000</u>
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61130 CONTRACT SERVICES:

Identi-kit	410	
Microwave/Repeater	3,378	
Telepage	270	<u>4,058</u>

61240 DEPARTMENT/OPERATING EXPENSE:

Employee physicals, psychological & written examinations; misc. expenses	1,400	
Safety Incentive Program	2,650	
Expense reimbursement	2,400	
HEP-VAC Screening	454	<u>6,904</u>

61250 DEPARTMENT/OPERATING SUPPLIES:

Supplies for photography, jail evidence room, fire extinguishers, flashlights, copy machine supplies, batteries, fuses, keys, locks, engravers, safety awards, appraisal certifications, prisoner meal supplies.	8,700	<u>8,700</u>
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61255 K-9 PROGRAM EXPENSE:	2,000	<u>2,000</u>
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PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 3

FUND: 10 - GENERAL
DEPARTMENT: 180 - POLICE

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL LINE TOTAL

61290 DUES & SUBSCRIPTIONS:

VALIANT - Area anti-drug team Oregon Peace Officers Association, Association of Chiefs of Police, Crime Prevention Association,	2,270	<u>2,270</u>
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61300 DUPLICATION:	2,872	<u>2,872</u>
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61320 EDUCATION & TRAINING:

Training sessions, firearms training, workshops, seminars, reimbursement for police-related course work, specialized training required to maintain certifications	8,000	<u>8,000</u>
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61420 INSURANCE REPAIR AND DEDUCTIBLES:	500	<u>500</u>
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61500 UNIFORM PURCHASE AND CLEANING:

Purchase & cleaning of uniforms, and jail supplies	15,000	<u>15,000</u>
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61560 MAINTENANCE/BUILDING & GROUNDS:

Painting of interior walls, and cleaning supplies	2,627	<u>2,627</u>
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61570 MAINTENANCE/EQUIPMENT:

Service & repair of office equipment, weapons, camera, radar, etc.	5,164	<u>5,164</u>
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61580 MAINTENANCE/VEHICLES:

Ten patrol cars and three detective units (includes some routine service & body repair)	4,481	
Mechanic expense	16,048	<u>20,529</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 3 of 3

FUND: 10 - GENERAL
DEPARTMENT: 180 - POLICE

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL LINE TOTAL

61600 MEETINGS & CONFERENCES:

Meal expense for out-of-town court, investigations, meetings, or other department business	340	<u>340</u>
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61700 OFFICE SUPPLIES:	3,125	<u>3,125</u>
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61800 PETROLEUM PRODUCTS:

Gasoline & oil for thirteen vehicles	10,000	<u>10,000</u>
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61825 PRISONER MEDICAL COSTS:	1,000	<u>1,000</u>
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61855 SPECIAL INVESTIGATION EXPENSE:

Within the department	11,000	<u>11,000</u>
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CAPITAL OUTLAY

72500 OFFICE EQUIPMENT:

Computer (1)	3,800	
Canofile (P.D. portion)	10,000	
Printer (1)	400	
Bookcase (1)	250	
Computer system	21,757	<u>36,207</u>

72600 OTHER EQUIPMENT:

Radio base (1)	11,000	
Vehicle equipment	3,000	
Equipment for sworn personnel	1,680	<u>15,680</u>

72800 VEHICLES:

Patrol cars (1)	21,000	<u>21,000</u>
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PROGRAM INFORMATION
SENIOR AND DISABLED SERVICES

Page 1 of 2

PROGRAM DESCRIPTION:

The Lebanon Senior Center is operated by the City of Lebanon's Senior and Disabled Services Program as a central focal point for the delivery of leisure and social services to senior citizens. The activities and services provided range from social, educational, and recreational, to health-related. Specific programs include, but are not limited to, Senior Center classes, legal and income tax assistance, monthly health screenings, holiday parties, pool playing, bingo games, and special events such as the Strawberry Festival.

Persons who come to the Senior Center to participate in activities, programs, classes and rentals are asked to sign in. During FY 94-95, it is projected that nearly 12,000 visits will be recorded. The Elderly Nutrition Program will serve nearly 15,000 noon meals in the facility as well as package and distribute another 34,700 for Meals-On-Wheels.

Besides the many programs that take place at the Senior Center, there are others that reach out into the community. The Senior Center has volunteers who help at the Chamber of Commerce on a regular basis, who contact shut-ins by telephone on a daily basis and assist other social service agencies with specific community needs. The Center has a volunteer Fix-It Brigade which assists low income and disabled persons with minor household repairs and chores, such as installing a deadbolt lock, changing light bulbs, fixing screens on a door or window. Senior Support services are offered weekly. Our Senior Support volunteer meets with seniors at the Center, and when needed, travels to a senior citizen's home to help fill out insurance papers, read mail, or advocate with other services. The Senior Center is the place in our community where seniors and their families turn for help or information on aging resources. During FY 94-95, the Center connected several seniors with Protective Services to report elder abuse. Our office will record over 4,000 information and referral calls during FY 95-96.

In January of 1995, the Senior Center received the results of an independent study performed by LGPI on the staffing level of the Senior and Disabled Services Program. The survey results indicated that the appropriate staffing level to operate this program on a daily basis is 2.67 FTE. Based on this study and the needs of this program, a full-time secretarial position has been added to the budget. This new position will replace the .4750 FTE contracted through a temporary employment agency the last two years. It is important to note that even with this new full-time

PROGRAM INFORMATION
SENIOR AND DISABLED SERVICES

Page 2 of 2

PROGRAM DESCRIPTION:

position the program will remain understaffed by .67 FTE. The .0962 FTE for relief staff is an on-call position to provide building supervision in the absence of the program manager and program secretary.

Also, included within this budget under capital outlay are two (2) storage cabinets for the office.

The proposed budget reflects the commitment to maintain the existing level of service for the Senior and Disabled Services Program by the City of Lebanon.

1995-96 GOAL STATEMENT:

The goal of the Lebanon Senior Center is to meet the recreational, social, nutritional and psychological needs of older adults in our community by maintaining the existing level of direct services and community outreach programs while pursuing a new construction project for a joint facility that will house the Lebanon Senior Center and the Lebanon Public Library.

1995-96 STAFFING:

The Center is open from 8:00 a.m. through 4:00 p.m., Monday through Friday, and has a city paid staff of 2.0962 FTE.

POSITIONS:

	<u>1994-95</u>	<u>1995-96</u>
Senior & Disabled Services Program Mgr.	1.0000 FTE	1.0000 FTE
Relief Staff	.0962 FTE	.0962 FTE
Senior Center Secretary	.4750 FTE	1.0000 FTE
Office Services Assistant	<u>.2233 FTE</u>	<u>.0000 FTE</u>
 TOTAL	 1.7945 FTE	 2.0962 FTE

Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 10 GENERAL FUND
 Dept : 190 SENIOR SERVICES

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
PERSONNEL SERVICES						
28,582.28	34,651.29	39,142	50001 SALARIES	58,350	58,350	58,350
9,705.22	11,678.49	14,489	50003 FRINGE BENEFITS	23,568	23,568	23,568
0.00	0.00	0	50250 PART TIME	1,264	1,264	1,264
0.00	0.00	0	50600 OVERTIME	200	200	200
38,287.50	46,329.78	53,631	59999 TOTAL PERSONNEL SERV	83,382	83,382	83,382
MATERIALS & SERVICES						
0.00	497.54	0	61010 ADVERTISING	200	200	200
0.00	11,348.57	12,500	61130 CONTRACT SERVICES			
0.00	0.00	150	61200 DEPOSITS REFUNDED	100	100	100
406.22	494.33	650	61240 DEPT/OPERATING EXPENSE	750	750	750
1,394.67	1,771.81	2,000	61250 DEPT/OP SUPPLIES	2,000	2,000	2,000
311.38	222.39	255	61290 DUES & SUBSCRIPTIONS	340	340	340
791.49	1,100.47	800	61300 DUPLICATION	800	800	800
30.00	167.75	200	61320 EDUCATION & TRAINING	250	250	250
0.00	3,256.00	100	61401 UNEMPLOY INS	100	100	100
312.65	54.49	250	61430 JANITORIAL SUPPLIES	250	250	250
3,442.38	721.47	6,857	61560 MAINT/BLDG (ADMIN)	4,550	4,550	4,550
527.10	644.50	1,000	61570 MAINT/EQPT	1,000	1,000	1,000
457.49	489.48	500	61600 MEETINGS & CONFERENCES	500	500	500
1,345.42	2,092.75	2,000	61700 OFFICE SUPPLIES	2,500	2,500	2,500
26.09	62.20	100	61840 REFRESHMENT PURCHASES	250	250	250
6,348.27	6,008.97	5,700	61900 UTILITIES (ADMIN)	5,700	5,700	5,700
15,393.16	28,932.72	33,062	69999 TOTAL MAT & SERV	19,290	19,290	19,290
CAPITAL OUTLAY						
0.00	3,193.60	600	72300 IMPROVEMENTS			
0.00	2,193.90	3,700	72500 OFFICE EQPT.			
1,199.84	1,523.90	2,700	72600 OTHER EQPT.	750	750	750
1,199.84	6,911.40	7,000	79999 TOTAL CAPITAL OUTLAY	750	750	750
54,880.50	82,173.90	93,693	99000 TOTAL DEPT EXP	103,422	103,422	103,422

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 3

FUND: 10 GENERAL

DEPARTMENT: 190 SENIOR SERVICES

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61010 ADVERTISING:	200	<u>200</u>
61200 RENTAL DEPOSIT REFUNDS:	100	<u>100</u>
61240 DEPARTMENT/OPERATING EXPENSE:		
Volunteer Recognition	500	
Employee Assistance Program, misc. expenses	150	
Flag	100	<u>750</u>
61250 DEPARTMENT/OPERATING SUPPLIES:		
Program supplies & materials, special events, decorations, & entertainment	2,000	<u>2,000</u>
61290 DUES & SUBSCRIPTIONS:		
OASC	35	
OGA	20	
NCOA	150	
MLPC	80	
Environmental Health	10	
Lebanon Express	19	
The Director	26	<u>340</u>
61300 DUPLICATION:		
Photo Copy Service Contract	500	
Supplies for copy machine, forms, letterhead	300	<u>800</u>
61320 EDUCATION & TRAINING:		
Workshops, seminars, classes	250	<u>250</u>
61401 UNEMPLOYMENT INSURANCE:	100	<u>100</u>

PROGRAM EXPENDITURE DETAILS

Page 2 of 3

FUND: 10 GENERAL

DEPARTMENT: 190 SENIOR SERVICES

MATERIALS & SERVICES

**SUB-LINE
ITEM TOTAL LINE TOTAL**

61430 JANITORIAL SUPPLIES:

Mops, cleaners, vacuum bags, etc...	250	<u>250</u>
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61560 MAINTENANCE/BUILDING & GROUNDS:

Roof patching	750	
Boiler repairs	2,000	
Misc. building repairs	1,200	
Misc. grounds repairs	600	<u>4,550</u>

61570 MAINTENANCE/EQUIPMENT:

Office equipment	500	
Kitchen equipment	300	
Misc. equipment	200	<u>1,000</u>

61600 MEETINGS & CONFERENCES:

Oregon Association of Senior Centers conference and business meeting expenses	500	<u>500</u>
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61700 OFFICE & COMPUTER SUPPLIES:

General office and computer needs, supplies for newsletter	2,500	<u>2,500</u>
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61840 REFRESHMENT PURCHASES:

Food items	250	<u>250</u>
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61900 UTILITIES:

Electric	3,220	
Heating oil	1,500	
Garbage	980	<u>5,700</u>

PROGRAM EXPENDITURE DETAILS

Page 3 of 3

FUND: 10 GENERAL

DEPARTMENT: 190 SENIOR SERVICES

CAPITAL OUTLAY

SUB-LINE

ITEM TOTAL **LINE TOTAL**

72600 OTHER EQUIPMENT:

Storage Cabinets

750

750

PROGRAM INFORMATION

NON-DEPARTMENTAL

Page 1 of 1

PROGRAM DESCRIPTION:

The Non-departmental activity provides a department to centralize costs which are shared by all General Fund activities. Cost accounting by department for telephone, electricity, postage, insurance, and other shared expenses is inappropriate under current governmental accounting practices for a unit of government our size. Also, this department provides the accounting for transfers from the General Fund, operating contingency for the fund, and unappropriated ending fund balance.

Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 10 GENERAL FUND
 Dept : 195 NON-DEPARTMENTAL

92-93	93-94	94-95		95-96		
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud
<hr/>						
MATERIALS & SERVICES						
4,752.77	4,504.27	4,000	61010 ADVERTISING	4,000	4,000	4,000
3,881.73	3,537.00	4,000	61013 AUDIT EXPENSE	4,000	4,000	4,000
473.91	558.57	1,200	61015 CODIFICATION (ADMIN)	1,200	1,200	1,200
21,588.91	34,747.26	25,000	61120 COMMUNICATION (ADMIN)	30,000	30,000	35,000
789.06	552.59	1,500	61124 COMPUTER EXPENSE	1,500	1,500	1,500
1,393.88	780.00	2,500	61130 CONTRACT SERVICES	2,500	2,500	2,500
1,645.38	1,448.81	4,000	61149 MOWING EXPENSES	2,000	2,000	2,000
3,352.99	3,125.54	11,500	61240 DEPT/OPERATING EXPENSE	1,500	1,500	1,500
9,212.50	8,125.25	17,000	61290 DUES & SUBSCRIPTIONS	17,300	17,300	17,300
5,933.97	5,929.77	7,000	61300 DUPLICATION	7,000	7,000	7,000
0.00	2,750.74	5,000	61310 ELECTIONS	5,000	5,000	5,000
4,500.00	6,750.00	4,500	61355 CITY GRANTS	4,500	4,500	4,500
32,122.31	36,124.95	37,500	61400 INSURANCE	37,500	37,500	37,500
0.00	3,876.02	5,000	61420 INS REPAIR & DEDUCT	5,000	5,000	5,000
13,372.68	12,372.42	12,000	61560 MAINT/BLDG (ADMIN)	15,000	15,000	15,000
9,106.08	10,638.10	11,250	61820 POSTAGE	11,250	11,250	11,250
0.00	157.95	10,000	61830 PROPERTY TAXES	10,000	10,000	10,000
8,427.77	8,919.12	10,000	61900 UTILITIES (ADMIN)	10,000	10,000	10,000
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120,553.94	144,898.36	172,950	69999 TOTAL MAT & SERV	169,250	169,250	174,250
<hr/>						
CAPITAL OUTLAY						
0.00	0.00	0	72300 IMPROVEMENTS			
1,987.00	0.00	0	72500 OFFICE EQPT.			
0.00	30,033.26	0	72600 OTHER EQPT.			
<hr/>						
1,987.00	30,033.26	0	79999 TOTAL CAPITAL OUTLAY	0	0	0
<hr/>						
CONTINGENCIES						
0.00	0.00	62,534	80005 OPERATING CONTINGENCY	108,133	108,133	230,641
0.00	0.00	0	80030 RES - MED INS			
<hr/>						
0.00	0.00	62,534	89999 TOTAL CONTINGENCIES	108,133	108,133	230,641
<hr/>						
INTERFUND TRANSFERS						
0.00	0.00	30,000	90018 TO SANTIAM TRAV STAT			
0.00	0.00	8,000	90020 TO BLDING INSP FD			
0.00	0.00	0	90025 TO GIS	15,000	15,000	15,000
0.00	0.00	0	90053 TO FED COMM POLICING G	33,620	33,620	33,620
0.00	0.00	0	90054 TO ORE SCHOOL POLICING			

Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 10 GENERAL FUND
 Dept : 195 NON-DEPARTMENTAL

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
27,085.00	22,085.00	29,606	90055 TO D-A-B GRANT FUND	33,020	33,020	30,020
1,200.00	11,500.00	2,500	90105 TO EQPT ACQ & REP FUND	4,000	4,000	4,000
0.00	0.00	8,458	90110 TO LIBR/SR CNTR TRUST			
52,519.00	0.00	0	90138 TO STR CAP PROJECTS			
80,804.00	33,585.00	78,564	90990 TOTAL INTERFUND TRANS	85,640	85,640	82,640
UNAPPROPRIATED						
0.00	0.00	50,000	92010 UNAPROP END FUND BAL	50,000	50,000	50,000
0.00	0.00	50,000	92199 TOTAL UNAPPROPRIATED	50,000	50,000	50,000
DEBT SERVICE						
270,000.00	280,000.00	300,000	95500 LOAN PRINCIPLE-TAN	300,000	300,000	300,000
8,942.53	7,645.40	18,000	95600 LOAN INTEREST-TAN	18,000	18,000	18,000
278,942.53	287,645.40	318,000	95999 TOTAL DEBT SERVICE	318,000	318,000	318,000
482,287.47	496,162.02	682,048	99000 TOTAL DEPT EXP	731,023	731,023	855,531
379,003.90-	431,103.29-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0
379,003.90-	431,103.29-	0	99500 FUND TOTAL (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 3

FUND: 10 - GENERAL

DEPARTMENT: 195 - NON-DEPARTMENTAL

MATERIALS & SERVICES

SUB-LINE

ITEM TOTAL LINE TOTAL

61010 ADVERTISING:

Budget and other public hearing notices; budget summaries, election notices; affirmative action advertising, requests for bids & proposals, and other advertising required by law

4,000 4,000

61013 AUDIT EXPENSE:

General fund share of city audit

4,000 4,000

61015 CODIFICATION EXPENSE:

Compilation and one year's update of city ordinances

1,200 1,200

61120 COMMUNICATIONS:

Local & long distance service for all city departments

35,000 35,000

61124 COMPUTER EXPENSE:

General fund share of service & repair, hardware, software, programming, modem expense for mainframe

1,500 1,500

61130 CONTRACT SERVICES:

Animal Control

1,000

Storage rental

1,500 2,500

61149 MOWING EXPENSE:

2,000 2,000

61240 DEPARTMENT/OPERATING EXPENSE:

Special operational expenses shared among departments

1,500 1,500

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 3

FUND: 10 - GENERAL

DEPARTMENT: 195 - NON-DEPARTMENTAL

		<u>SUB-LINE</u>	
	<u>MATERIALS & SERVICES</u>	<u>ITEM TOTAL</u>	<u>LINE TOTAL</u>
61290	DUES & SUBSCRIPTIONS:		
	TV Cable Commission	9,000	
	Council of Governments	7,200	
	Lebanon Chamber of Commerce	<u>1,100</u>	<u>17,300</u>
61300	DUPLICATION:		
	Print Senior Center newsletter	1,800	
	Service & repair of photocopiers; printing costs	5,200	<u>7,000</u>
61310	ELECTIONS:		
	Elections costs charged by Linn County	5,000	<u>5,000</u>
61355	CITY GRANTS:		
	Elderly Nutrition Program	4,500	<u>4,500</u>
61400	INSURANCE:		
	Fidelity Bonds, fire, liability, vehicle, special property coverages	37,500	<u>37,500</u>
61420	INSURANCE REPAIR & DEDUCTIBLE:	5,000	<u>5,000</u>
61560	MAINTENANCE/BUILDING & GROUNDS:		
	Janitorial service for City Hall offices, Senior Center City Shops, Police Department & Library; paper products & other janitorial supplies; general maintenance & repairs on City Hall	15,000	<u>15,000</u>
61820	POSTAGE:		
	Postage expense for General Fund activities	11,250	<u>11,250</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 3 of 3

FUND: 10 - GENERAL

DEPARTMENT: 195 - NON-DEPARTMENTAL

	<u>SUB-LINE</u>	
<u>MATERIALS & SERVICES</u>	<u>ITEM TOTAL</u>	<u>LINE TOTAL</u>
61830 PROPERTY TAXES:		
Back taxes to Linn County on Transfer Station	10,000	<u>10,000</u>
61900 UTILITIES:		
Electricity for City Hall offices & Police Department	10,000	<u>10,000</u>
 <u>TRANSFERS</u>		
90025 TO GIS:	15,000	<u>15,000</u>
90055 TO DIAL-A-BUS GRANT FUND:	30,020	<u>30,020</u>
90105 TO EQUIPMENT REPLACEMENT & ACQUISITION:		
Computer replacement reserve, Finance Department	1,500	
K-9 replacement reserve	2,500	<u>4,000</u>
90053 TO COMMUNITY POLICING:	33,620	<u>33,620</u>
 <u>DEBT SERVICE</u>		
Repayment of short-term borrowing for General Fund deficit		
Principal	300,000	
Interest	<u>18,000</u>	<u>318,000</u>

DEBT SERVICE FUND

PROGRAM INFORMATION

12/01/75 G.O. BONDS, 1975 SEWER TREATMENT PLANT BONDS

Page 1 of 1

PROGRAM DESCRIPTION:

In 1975, a general obligation bond was issued for \$1,649,575 for sewer treatment plant improvements. This is the last payment on this debt service. This year's payment is \$50,000 for the principal and \$1,750 for the interest.

Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 30 DEBT SERVICE FUNDS
 Dept : 314 G.O. FUND REVENUE

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
64,420.12	85,701.16	49,850	47010 CURRENT PROPERTY TAXES	9,350	9,350	7,350
6,242.89	5,597.15	5,000	47020 DELINQUENT PROP TAXES	3,000	3,000	3,000
246.20-	1,236.06	400	48100 INTEREST ON INVESTMENT	400	400	400
67.24	70.93	0	48101 INTEREST ON TAXES			
0.00	0.00	0	49105 FROM STR CAP PROJ			
677.30	762.45	34,500	49901 BEGINNING BALANCE	39,000	39,000	41,000
71,161.35	93,367.75	89,750	49998 TOTAL REVENUE	51,750	51,750	51,750
INTERFUND TRANSFERS						
8,248.90	0.00	0	90138 TO STR CAP PROJECTS			
8,248.90	0.00	0	90990 TOTAL INTERFUND TRANS	0	0	0
UNAPPROPRIATED						
0.00	0.00	34,500	92010 UNAPROP END FUND BAL			
0.00	0.00	34,500	92199 TOTAL UNAPPROPRIATED	0	0	0
DEBT SERVICE						
50,000.00	50,000.00	50,000	95100 BOND PRINCIPAL	50,000	50,000	50,000
12,150.00	9,587.50	5,250	95200 BOND INTEREST	1,750	1,750	1,750
62,150.00	59,587.50	55,250	95999 TOTAL DEBT SERVICE	51,750	51,750	51,750
70,398.90	59,587.50	89,750	99000 TOTAL DEPT EXP	51,750	51,750	51,750
762.45-	33,780.25-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 30 - DEBT SERVICE FUNDS
DEPARTMENT: 314 - G.O. FUND REVENUE

DEBT SERVICES

SUB-LINE
ITEM TOTAL LINE TOTAL

95100 BOND PRINCIPAL:

50,000

50,000

95200 BOND INTEREST:

1,750

1,750

PROGRAM INFORMATION

DEFEASED BOND

Page 1 of 1

PROGRAM DESCRIPTION:

In 1985, an advance refunding instrument was issued for \$4,360,000 to take advantage of low interest rates, and to stabilize the long-term debt service in the water utility. This bond was used to refund the original bond sold to PP&L in advance of its full term, and saved approximately \$300,000 (present value) over the full term of the PP&L bond. The PP&L bond was paid off November 1, 1987. As required by federal law the refunding issue is held in trust by 1st Interstate Bank (see Water Utility for 1986 Bond). The debt service is repaid from funds received by the sale of the refunding issue and the interest earnings there on, which are held in trust by First Interstate Bank. This year the bonds are expected to be "called", and the outstanding principal balance of \$3,783,200 paid in full, along with \$168,784 in interest.

In 1993, the City refunded Wastewater Bonds issued in 1990 and Water Certificates of Participation issued in 1991 for savings of \$505,285 and \$224,950 respectively. As with the 1985 issue, the debt service is repaid from funds received by the sale of the refunding issue and the interest earnings there on, which are held in trust by First Interstate Bank. Debt service on the new issues is budgeted in Water and Wastewater Debt Service funds.

Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 30 DEBT SERVICE FUNDS
 Dept : 315 DEFEASED BONDS

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	0	48100 INTEREST ON INVESTMENT			
0.00	0.00	904,642	49901 BEGINNING BALANCE	4,404,699	4,404,699	4,404,699
0.00	0.00	904,642	49998 TOTAL REVENUE	4,404,699	4,404,699	4,404,699
DEBT SERVICE						
0.00	0.00	0	95100 BOND PRINCIPAL			
0.00	0.00	110,000	95104 PRIN-85 WTR REFIN	3,783,200	3,783,200	3,783,200
0.00	0.00	0	95105 PRIN-90 WW BONDS			
0.00	0.00	0	95106 PRIN-91 WTR BONDS			
0.00	0.00	0	95200 BOND INTEREST			
0.00	0.00	342,007	95204 INT-85 WTR REFIN	168,784	168,784	168,784
0.00	0.00	254,625	95205 INT-90 WW BONDS	254,625	254,625	254,625
0.00	0.00	198,010	95206 INT-91 WTR BONDS	198,090	198,090	198,090
0.00	0.00	904,642	95999 TOTAL DEBT SERVICE	4,404,699	4,404,699	4,404,699
0.00	0.00	904,642	99000 TOTAL DEPT EXP	4,404,699	4,404,699	4,404,699
0.00	0.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 30 - DEBT SERVICE FUNDS
DEPARTMENT: 315 - DEFEASED BONDS

DEBT SERVICES

SUB-LINE
ITEM TOTAL LINE TOTAL

95104 PRINCIPAL - 85 WATER REFINANCING:	3,783,200	<u>3,783,200</u>
95204 INTEREST - 85 WATER REFINANCING:	168,784	<u>168,784</u>
95205 INTEREST - 90 WASTEWATER BONDS:	254,625	<u>254,625</u>
95206 INTEREST - 91 WATER BONDS:	198,090	<u>198,090</u>

PROGRAM INFORMATION

SPWF AIRPORT ROAD

Page 1 of 1

PROGRAM DESCRIPTION:

In 1994-95 the City received a grant and loan from the Oregon Department of Economic Development to build infrastructure improvements for new business at the Lebanon Airport. The loan will be repaid using funds from the sale of property in the area, a donation from the property owner, and Water SDC funds. These funds will be invested and combined with the interest earnings, which should exceed the interest charged by OEDD, will repay the debt. Any surplus funds will be returned to the Water SDC fund.

Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 30 DEBT SERVICE FUNDS
 Dept : 316 AIRPORT AREA DEBT SERVICE

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	0	45010 REV FROM SALE OF PROP	80,000	80,000	80,000
0.00	0.00	0	48053 DONATIONS	80,000	80,000	80,000
0.00	0.00	0	48100 INTEREST ON INVESTMENT	15,000	15,000	15,000
0.00	0.00	0	49135 FROM SDC-WATER	92,000	92,000	92,000
0.00	0.00	0	49901 BEGINNING BALANCE			
0.00	0.00	0	49998 TOTAL REVENUE	267,000	267,000	267,000
UNAPPROPRIATED						
0.00	0.00	0	92010 UNAPROP END FUND BAL	249,500	249,500	249,500
0.00	0.00	0	92199 TOTAL UNAPPROPRIATED	249,500	249,500	249,500
DEBT SERVICE						
0.00	0.00	0	95100 BOND PRINCIPAL	7,500	7,500	7,500
0.00	0.00	0	95200 BOND INTEREST	10,000	10,000	10,000
0.00	0.00	0	95999 TOTAL DEBT SERVICE	17,500	17,500	17,500
0.00	0.00	0	99000 TOTAL DEPT EXP	267,000	267,000	267,000
0.00	0.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0
762.45-	33,780.25-	0	99500 FUND TOTAL (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 30 - DEBT SERVICE FUNDS

DEPARTMENT: 316 - SWPF AIRPORT PROJECT

DEBT SERVICES

SUB-LINE

ITEM TOTAL LINE TOTAL

95100 BOND PRINCIPAL:

7,500

7,500

95200 BOND INTEREST:

10,000

10,000

ENTERPRISE FUND

PROGRAM INFORMATION

WATER UTILITY

Page 1 of 4

PROGRAM DESCRIPTION:

The responsibilities of the water utility are twofold. First, the treatment of raw water, which is accomplished at the Water Treatment Facility at 2nd and A Streets. The City contracts for the operation of the Water Treatment Plant with Operations Management International (OMI). Second, the transmission, storage, and distribution of treated water. The treatment process consists of a combination of chemical and filtration treatment. The plant operates at an average of 1.7 million gallons per day, and has an effective capacity of 4.0 million gallons per day.

Transmission, storage and distribution of the water after treatment is handled by the Water Section of the Public Works Maintenance Services Division and the Engineering Services Division.

The City has approximately 51 miles of water main ranging in size from 2 to 16 inches in diameter. The mains are made up of many different materials that reflect technology and economics of the era in which they were installed. There is steel, ductile, cast iron, galvanized steel, asbestos-cement, P.V.C. plastic, and even a small amount of old wooden pipe has been reported but not confirmed.

Storage facilities consist of two 2-million gallon storage tanks — one located on East Grant Street, and one south of Vaughan Lane on South 5th Street. These tanks help equalize the pressure in the entire water system, and also serve for storage of water in the event that the treatment plant stops producing water for a short period of time.

The system terminates in about 4,000 services. All are metered with the exception of a few that are strictly for use in case of fire. Most of our services to residences are 3/4" lines consisting of either galvanized or copper pipe.

The City maintains 285 fire hydrants for fire protection of both family homes and businesses. This is a very important part of the water system. Our ability to provide adequate water for fire protection is a vital component in the calculation of fire insurance rates for the residences and businesses served by the city system.

General maintenance of the system includes repair of main and service line leaks; adding new services as needed; repair, testing and replacement of meters; repair of main line valves; general service orders; turning services off and on; and helping customers with complaints about the taste

PROGRAM INFORMATION

WATER UTILITY

Page 2 of 4

PROGRAM DESCRIPTION: (continued)

of their water and leaks they may have. We test the water in the system, and flush dead-end lines and poor circulation areas. Once or twice a year we try to completely flush the system. We also have an extensive meter replacement program. Other maintenance includes taking care of the non-potable water system at Santiam Canal Industrial Park.

Our cross-connection control program is now well underway. We have inspected and required protection for our water system at many businesses with the highest degree of hazard. Mortuaries and medical facilities were top on the list.

Our vehicle maintenance is performed by the Lebanon Fire District. We pay for one mechanic and the Fire District provides another mechanic, supervision, a shop and equipment. This has been a very cost effective arrangement and will continue.

Larger construction and major maintenance projects are handled by the Engineering Services Division. Engineering personnel design improvements, contract for construction, supervise construction activity, and provide contract administration services.

Engineering personnel determine the needs of industrial, institutional and other large users and calculate meter sizing and design service extensions to meet those needs. Where existing mainline flows are inadequate to meet the requirements of potential development, engineering staff utilizes computer modeling of the water system to find the most economical means of increasing flows.

Through the site review process, the Engineering Services Division evaluates proposed extensions to and uses of the water system. In this manner, engineering personnel ensure that the system grows in an orderly and predictable manner with no degradation of the service provided to current users, and in order to ensure compliance with the City's Water Facility Plan.

Billing and accounting services for the water and wastewater utilities are provided by the Finance Department. A private contractor (Metereaders) reads the meters and provides the readings to the city on a computer diskette which electronically passes the new readings into the computer.

Included in this year's Finance and Public Works departments budgets is one-half the cost of a records filing and archive machine (Canofile). The Canofile will be used in Finance to copy service records for all water and sewer services in the city. The information is currently stored by address

PROGRAM INFORMATION

WATER UTILITY

Page 3 of 4

PROGRAM DESCRIPTION: (continued)

in three filing cabinets. In Public Works, the Canofile will be used to index and file archived water and sewer information currently stored in boxes. The Canofile scans 50 pages per minute to electronically store the information, thus speeding up information retrieval as well as saving space.

This year the advance refunding bonds for the purchase of the water system are eligible to be called. If market conditions are favorable, the bonds will be called and replaced with bonds at a lower interest rate. It is estimated that this refunding will result in a net savings of \$250,000. Oregon budget law requires that this process be included in the budget. Therefore, the water budget is increased by \$4,310,000 for this year only.

In years past, the Water Section has hired one temporary maintenance worker for four months. This was necessary because in the warmer months the water crew must provide increased assistance to construction activity outside the regular maintenance division work, and in the summer more water leaks appear. We have combined this need with a growing need in the Street Section where we also hire temporary help annually. We have proposed a new full-time maintenance worker in this year's budget to replace these temporary workers in both sections.

In January, 1990, as part of its commitment to create a stable funding base, the City Council approved the first in a series of proposed rate increases intended to provide the funding for badly needed improvements to the water system. The rate increases were based on certain assumptions, two of which affect the budget process. They are that costs for materials and services should increase at no more than 4% per year, and costs for personnel should increase no more than 6% per year for a combined average increase in operating expenses of 5%. The City has never exceeded these guidelines since they were instituted.

PROGRAM INFORMATION

WATER UTILITY

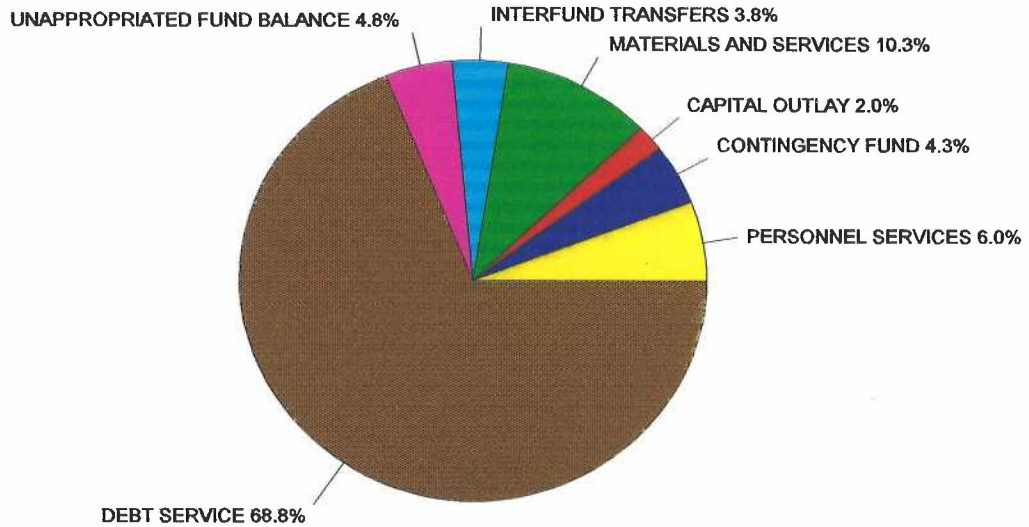
Page 4 of 4

POSITIONS:

	<u>1994-95</u>	<u>1995-96</u>
Accounting Clerk II (2)	1.0000 FTE	1.0000 FTE
Accounting Clerk - Confidential	.2100 FTE	.2100 FTE
Administrative Assistant	.0600 FTE	.0300 FTE
Building Official	.0200 FTE	.0000 FTE
City Administrator	.2400 FTE	.2400 FTE
Clerk Typist (part time)	.1869 FTE	.1164 FTE
Crew Chief	1.0000 FTE	1.0000 FTE
Director of Public Works	.1400 FTE	.1400 FTE
Engineering Associate	.0000 FTE	.2500 FTE
Engineering Division Manager	.1200 FTE	.1200 FTE
Engineering Technician I	.3000 FTE	.2500 FTE
Engineering Technician III	.4700 FTE	.2200 FTE
Environmental Specialist	.4000 FTE	.3700 FTE
Finance Director	.2700 FTE	.2700 FTE
Finance Operations Manager	.3000 FTE	.3000 FTE
Maintenance Division Manager	.3400 FTE	.3400 FTE
Maintenance Supervisor	.3500 FTE	.3500 FTE
Maintenance Worker (2)	2.0000 FTE	2.3300 FTE
Secretary/Accounts Payable Clerk	.2900 FTE	.2900 FTE
Secretary/Data Entry Clerk	.0000 FTE	.0400 FTE
Secretary/Receptionist (2)	.2400 FTE	.1900 FTE
Senior Maintenance Worker	<u>1.0000 FTE</u>	<u>1.0000 FTE</u>
 SUBTOTAL - Regular	 8.9369 FTE	 9.0564 FTE
 Temporary Public Works Secretary	 <u>.0000 FTE</u>	 <u>.0250 FTE</u>
 TOTAL	 8.9369 FTE	 9.0814 FTE
 Contract - City Attorney	 7.13% of contract wage	
Contract - Secretary Services for City Council	23% of contract wage	
Mayor and City Council	23% of wage	

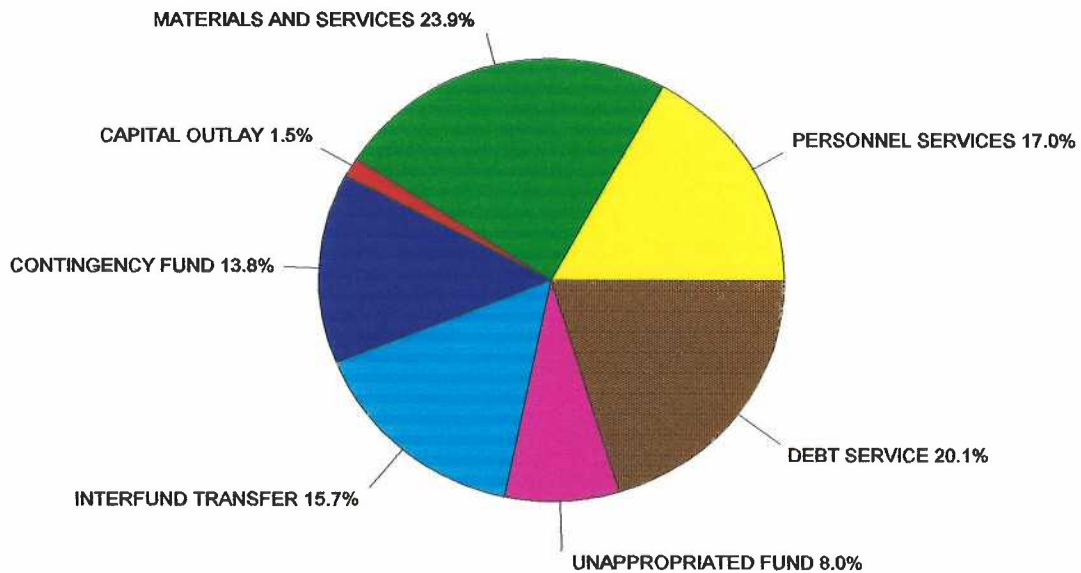
CITY OF LEBANON

Water Utility 1995-96 \$6,556,500



BUDGET COMPARISON

Water Utility 1994-95 \$2,176,900



Date : 7/21/95
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CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/21/95

Fund : 40 ENTERPRISE FUNDS
Dept : 430 WATER UTILITY

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	0	42030 BOND SALE PROCEEDS	4,310,000	4,310,000	4,310,000
1,050.00	1,190.00	900	48042 CREDIT CHECKS	1,500	1,500	1,500
24,779.88	26,036.26	25,000	48051 DEPOSITS RECEIVED	25,000	25,000	25,000
6,769.53	0.00	0	48060 ENGINEERING FEES			
19,994.83	19,240.27	16,000	48100 INTEREST ON INVESTMENT	25,000	25,000	25,000
1,499,903.25	1,516,169.19	1,625,000	48121 WATER FEES	1,625,000	1,625,000	1,675,000
39,002.66	25,267.34	15,000	48140 MISCELLANEOUS REVENUE	15,000	15,000	35,000
0.00	0.00	0	48225 ENERGY SAVINGS REBATE			
333,510.25	536,510.70	500,000	49901 BEGINNING BALANCE	555,000	555,000	640,000
1,925,010.40	2,124,413.76	2,181,900	49998 TOTAL REVENUE	6,556,500	6,556,500	6,711,500
PERSONNEL SERVICES						
208,018.90	218,253.92	264,045	50001 SALARIES	284,509	284,509	284,509
83,830.43	79,897.97	102,019	50003 FRINGE BENEFITS	108,978	108,978	108,978
4,312.66	1,464.94	1,889	50250 PART TIME	4,082	4,082	4,082
0.00	0.00	1,700	50255 PARENTAL LEAVE EXPENSE			
1,623.23	1,965.01	1,000	50600 OVERTIME	2,500	2,500	2,500
297,785.22	301,581.84	370,653	59999 TOTAL PERSONNEL SERV	400,069	400,069	400,069
MATERIALS & SERVICES						
0.00	0.00	0	60300 DEPRECIATION			
505.18	653.53	25	61009 ADVERTISING (PW)	30	30	30
1,339.68	680.66	500	61010 ADVERTISING	500	500	500
125.54	282.60	200	61011 ADVERTISING (ENG)	100	100	100
0.00	532.52	50	61012 ADVERTISING (MAINT)	200	200	200
1,791.13	1,496.00	2,500	61013 AUDIT EXPENSE	2,500	2,500	2,500
236.96	279.30	600	61015 CODIFICATION (ADMIN)	600	600	600
1,795.58	3,049.15	3,000	61120 COMMUNICATION (ADMIN)	4,000	4,000	4,000
0.00	0.00	50	61121 COMMUNICATION (ENG)	50	50	50
204.10	604.95	800	61122 COMMUNICATION (MAINT)	800	800	800
46.08	119.91	100	61123 COMMUNICATION (PW)	280	280	280
1,590.46	910.66	2,900	61124 COMPUTER EXPENSE	2,900	2,900	2,900
916.00	1,050.00	1,000	61126 COMPUTER EXP (ENG)	1,000	1,000	1,000
621.97	1,000.00	1,100	61127 COMPUTER EXP (MAINT)	1,300	1,300	1,300
535.03	2,155.00	245	61128 COMPUTER EXP (PW)	850	850	850
23,329.75	22,800.50	21,627	61130 CONTRACT SERVICES	151,627	151,627	151,627
243,137.73	267,502.68	291,360	61131 CONTRACT SERVICES (PW)	321,165	321,165	321,165
2,652.92	851.54	13,000	61133 CONTRACT SERV (ENG)	10,000	10,000	10,000
5,874.10	17,457.59	12,210	61134 CONTRACT SERV (MAINT)	22,630	22,630	26,010
24,860.46	25,316.93	25,000	61200 DEPOSITS REFUNDED	25,000	25,000	25,000

Date : 7/21/95
Time : 9:44
Dte Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/21/95

Fund : 40 ENTERPRISE FUNDS
Dept : 430 WATER UTILITY

92-93	93-94	94-95		95-96		
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud
<hr/>						
889.01	1,081.09	1,152	61239 OPERATING EXP (ADMIN)	1,152	1,152	1,152
4,087.47	1,858.16	2,678	61240 DEPT/OPERATING EXPENSE	2,678	2,678	2,678
67.63	172.60	300	61241 OPERATING EXP (ENG)	200	200	200
45,313.92	40,509.16	44,250	61242 OPERATING EXP (MAINT)	42,950	42,950	39,570
5,841.09	8,002.04	12,495	61243 OPERATING EXP (PW)	13,426	13,426	13,426
6.03	75.00	100	61250 DEPT/OP SUPPLIES	100	100	100
1,689.55	122.43	1,000	61251 OP SUPPLIES (ENG)	700	700	700
1,271.18	597.60	1,200	61252 OP. SUPPLIES (MAINT)	1,500	1,500	1,500
248.44	18,545.92	225	61253 OP SUPPLIES (PW)	300	300	300
517.03	1,216.85	900	61290 DUES & SUBSCRIPTIONS	900	900	900
197.75	231.39	200	61291 DUES & SUBSCRIPT (ENG)	200	200	200
287.50	199.19	450	61292 DUES & SUBS (MAINT)	450	450	450
689.50	618.21	890	61293 DUES & SUBSCRIPT (PW)	930	930	930
2,071.96	1,618.97	2,600	61299 DUPLICATION (ADMIN)	2,600	2,600	2,600
2,921.84	1,872.02	3,500	61300 DUPLICATION	3,500	3,500	3,500
0.00	0.00	5,000	61305 GRANT APPL (ADMIN)	2,000	2,000	2,000
0.00	0.00	0	61310 ELECTIONS			
54.17	41.20	80	61319 ED & TRNG (ADMIN)	80	80	80
457.04	683.07	750	61320 EDUCATION & TRAINING	750	750	750
142.58	0.00	200	61321 EDUCATION & TRNG (ENG)	200	200	200
2,608.39	1,011.24	2,500	61322 ED & TRNG (MAINT)	2,400	2,400	2,400
422.82	75.33	500	61323 EDUCATION & TRNG (PW)	500	500	500
0.00	0.00	900	61355 CITY GRANTS	900	900	900
8,596.13	15,275.15	17,000	61400 INSURANCE	17,000	17,000	17,000
302.10	1,352.00	1,000	61401 UNEMPLOY INS	1,000	1,000	1,000
0.00	1,191.55	1,000	61420 INS REPAIR & DEDUCT	1,000	1,000	1,000
20.00	0.00	25	61501 UNIFORMS (ENG)	25	25	25
1,838.87	1,294.96	1,850	61502 UNIFORMS (MAINT)	1,850	1,850	1,850
1,227.92	1,146.28	2,000	61560 MAINT/BLDG (ADMIN)	2,500	2,500	2,500
585.60	914.32	1,500	61562 MAINT/BLDG (MAINT)	1,500	1,500	1,500
249.50	357.37	400	61570 MAINT/EQPT	400	400	400
0.00	50.00	50	61571 MAINT/EQPT (ENG)	50	50	50
221.55	1,104.29	1,000	61572 MAINT/EQPT (MAINT)	1,200	1,200	1,200
50.38	38.53	75	61573 MAINT/EQPT (PW)	100	100	100
0.00	10.00	0	61580 MAINT/VEHICLES			
220.98	248.40	300	61581 MAINT/VEHICLES (ENG)	300	300	300
8,204.76	8,679.07	9,554	61582 MAINT/VEHICLES (MAINT)	10,065	10,065	10,065
908.20	1,245.26	0	61599 MTGS & CONF (ADMIN)	200	200	200
242.32	300.02	700	61600 MEETINGS & CONFERENCES	700	700	700
889.24	880.69	800	61601 MTGS & CONF (ENG)	500	500	500
732.61	612.71	790	61602 MTGS & CONF (MAINT)	800	800	800
786.31	689.54	1,400	61603 MTGS & CONF (PW)	1,800	1,800	1,800
805.35	1,152.11	900	61700 OFFICE SUPPLIES	1,200	1,200	1,200
48.28	55.26	200	61701 OFFICE SUPPLIES (ENG)	200	200	200
172.91	136.34	200	61702 OFF SUPPLIES (MAINT)	350	350	350
535.44	505.77	500	61703 OFFICE SUPPLIES (PW)	600	600	600
0.00	0.00	0	61800 PETROLEUM			
70.33	83.53	100	61801 PETROLEUM (ENG)	100	100	100
3,085.82	2,081.06	2,500	61802 PETROLEUM (MAINT)	2,500	2,500	2,500

Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 40 ENTERPRISE FUNDS
 Dept : 430 WATER UTILITY

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
5,533.00	5,662.89	6,500	61820 POSTAGE	6,500	6,500	6,500
6,019.92	8,054.73	6,500	61850 REFUNDS	6,500	6,500	6,500
0.00	0.00	0	61881 RENT (ENG)	1,800	1,800	1,800
1,957.53	1,941.73	2,000	61900 UTILITIES (ADMIN)	2,000	2,000	2,000
3,437.11	3,394.00	3,200	61902 UTILITIES (MAINT)	3,400	3,400	3,400
426,089.73	483,732.55	520,181	69999 TOTAL MAT & SERV	690,088	690,088	690,088
CAPITAL OUTLAY						
0.00	0.00	0	72100 BUILDINGS			
0.00	0.00	0	72102 BUILDINGS (MAINT)	750	750	750
1,632.49	0.00	0	72300 IMPROVEMENTS			
6,538.39	0.00	15,000	72301 IMPROVEMENTS (ENG)	82,800	82,800	82,800
0.00	0.00	0	72302 IMPROVEMENTS (MAINT)	10,000	10,000	10,000
336.75	3,038.97	4,800	72500 OFFICE EQPT.	4,825	4,825	4,825
0.00	600.00	500	72501 OFFICE EQPT (ENG)	1,500	1,500	1,500
999.74	0.00	250	72502 OFFICE EQPT (MAINT)			
35.60	2,600.00	820	72503 OFFICE EQPT (PW)	4,000	4,000	4,000
0.00	0.00	11,630	72601 OTHER EQPT (ENG)	5,000	5,000	5,000
3,907.26	619.09	6,250	72602 OTHER EQPT (MAINT)	1,050	1,050	1,050
0.00	0.00	8,000	72603 OTHER EQPT (PW)	25,000	25,000	25,000
0.00	6,412.11	0	72802 VEHICLES (MAINT)			
10,185.25	13,270.17	47,250	79999 TOTAL CAPITAL OUTLAY	134,925	134,925	134,925
CONTINGENCIES						
0.00	0.00	290,000	80005 OPERATING CONTINGENCY	204,700	204,700	255,670
0.00	0.00	0	80030 RES - MED INS			
0.00	0.00	290,000	89999 TOTAL CONTINGENCIES	204,700	204,700	255,670
INTERFUND TRANSFERS						
111,149.00	146,000.00	257,378	90012 TO WATER BONDS	249,549	249,549	249,549
0.00	13,500.00	18,000	90025 TO GIS	20,000	20,000	20,000
20,309.00	12,110.00	15,910	90105 TO EQPT ACQ & REP FUND	18,050	18,050	22,080
82,480.00	132,160.00	50,000	90120 TO WATER CIP			
213,938.00	303,770.00	341,288	90990 TOTAL INTERFUND TRANS	287,599	287,599	291,629
UNAPPROPRIATED						
0.00	0.00	174,641	92010 UNAPROP END FUND BAL	220,611	220,611	320,611

Date : 7/21/95
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CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 40 ENTERPRISE FUNDS
 Dept : 430 WATER UTILITY

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
0.00	0.00	174,641	92199 TOTAL UNAPPROPRIATED	220,611	220,611	320,611
DEBT SERVICE						
135,000.00	140,000.00	150,000	95100 BOND PRINCIPAL	4,340,000	4,340,000	4,340,000
304,837.50	296,587.50	287,887	95200 BOND INTEREST	278,508	278,508	278,508
439,837.50	436,587.50	437,887	95999 TOTAL DEBT SERVICE	4,618,508	4,618,508	4,618,508
1,387,835.70	1,538,942.06	2,181,900	99000 TOTAL DEPT EXP	6,556,500	6,556,500	6,711,500
537,174.70-	585,471.70-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 40 - ENTERPRISE
DEPARTMENT: 430 - WATER UTILITY

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL LINE TOTAL

61009 ADVERTISING (PW):

Recruitment and legal ads	30	<u>30</u>
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61010 ADVERTISING (FI):

Public notices	400	
Personnel recruitment	100	<u>500</u>

61011 ADVERTISING (ENG):

Projects	100	<u>100</u>
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61012 ADVERTISING (MT):

Personnel recruitment	200	<u>200</u>
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61013 AUDIT EXPENSE:

Share of audit expense	2,500	<u>2,500</u>
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61015 CODIFICATION EXPENSE (ADMIN):

Compilation and one year's update of city ordinances	600	<u>600</u>
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61120 COMMUNICATIONS (FI):

Telephone - City Hall offices	4,000	<u>4,000</u>
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61121 COMMUNICATIONS (ENG):

Service and repair of radio equipment	50	<u>50</u>
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61122 COMMUNICATIONS (MT):

Cellular Phone service	425	
Service and repair of radio equipment	375	<u>800</u>

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 40 - ENTERPRISE

DEPARTMENT: 430 - WATER UTILITY

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61123 COMMUNICATIONS (PW):		
Service and repair of radio/cellular equipment	280	<u>280</u>
61124 COMPUTER EXPENSE (FI):		
Maintenance and repairs	1,000	
Programs and programming	1,900	<u>2,900</u>
61126 COMPUTER EXPENSE (ENG):		
Service and repair of hardware	200	
Supplies	200	
Software	500	
Training	100	<u>1,000</u>
61127 COMPUTER EXPENSE (MT):		
Service and repair of hardware	200	
Supplies	100	
Software	1,000	<u>1,300</u>
61128 COMPUTER EXPENSE (PW):		
Service and repair of hardware	620	
Supplies	150	
Software	40	
Training	40	<u>850</u>
61130 CONTRACT SERVICES (FI):		
Secretary Services for City Council	690	
Bond sale expenses	129,310	
Contract for Meter Readers	13,027	
Credit checks	400	
First Interstate Bank, bond administration	4,000	
City attorney	4,200	<u>151,627</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 3 of 11

FUND: 40 - ENTERPRISE
DEPARTMENT: 430 - WATER UTILITY

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE</u>	<u>ITEM TOTAL</u>	<u>LINE TOTAL</u>
61131 CONTRACT SERVICES (PW):			
Operational Evaluation	10,000		
Contract for Canal Maintenance (City of Albany)	42,000		
Operation of Water Treatment Plant (OMI)	268,237		
Temporary secretary services	928		<u>321,165</u>
61133 CONTRACT SERVICES (ENG):			
Network	3,000		
Consultant services - water main extensions	7,000		<u>10,000</u>
61134 CONTRACT SERVICES (MT):			
Temporary Maintenance Worker	3,380		
Contract patching of street cuts	8,000		
Cathodic Protection Maintenance Agreement (SCIP)	380		
Contract for maintenance of fire system @ SCIP	4,200		
Janitorial service for shop	350		
Leak detection survey	9,700		<u>26,010</u>
61200 DEPOSITS REFUNDED:	25,000		<u>25,000</u>
61239 DEPARTMENT/OPERATING EXPENSE (ADMIN):			
Expense reimbursement	1,152		<u>1,152</u>
61240 DEPARTMENT/OPERATING EXPENSE (FI):			
Expense reimbursement	648		
Employee Assistance Program	620		
Safety Incentive Program	650		
Miscellaneous Finance materials	760		<u>2,678</u>
61241 DEPARTMENT/OPERATING EXPENSE (ENG):			
Expense reimbursement	100		
Testing lab expense	100		<u>200</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 4 of 11

FUND: 40 - ENTERPRISE

DEPARTMENT: 430 - WATER UTILITY

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61242 DEPARTMENT/OPERATING EXPENSE (MT):		
Hazardous spill cleanup materials and disposal	1,000	
"One Call" monthly assessment (67%)	250	
Water quality testing	4,500	
Lead and copper testing	1,000	
Operating permits, landfill fees	1,400	
Tool and equipment rental	1,800	
Water main repairs	11,120	
Service line repair and replacement	11,000	
Meter repair and replacement/Meter Replacement Program	2,000	
Storage facility maintenance	1,000	
Contract testing of large meters	2,000	
Hydrant repair and painting	2,500	<u>39,570</u>
61243 DEPARTMENT/OPERATING EXPENSE (PW):		
Annex rent	875	
Compliance testing	3,400	
Annual DEQ permit fee	250	
Outside engineering and surveying services	2,000	
Expense reimbursement	336	
Water Distribution Certification fee	100	
Water quality testing	5,000	
Southern Pacific Lease	125	
Oregon Co-op Purchasing Agreement Renewal Fee	40	
League of Oregon Cities Water Program Fee	1,300	<u>13,426</u>
61250 DEPARTMENT/OPERATING SUPPLIES (FI):	100	<u>100</u>
61251 DEPARTMENT/OPERATING SUPPLIES (ENG):		
Reference books	200	
Assessor maps/microfilm	300	
Drafting supplies	100	
Surveying and inspection supplies	100	<u>700</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 5 of 11

FUND: 40 - ENTERPRISE

DEPARTMENT: 430 - WATER UTILITY

MATERIALS & SERVICES

SUB-LINE

ITEM TOTAL LINE TOTAL

61252 DEPARTMENT/OPERATING SUPPLIES (MT):

Reference books	100	
Drafting supplies, maps, etc.	50	
Hand tools, hardware, cleaners, blades	1,350	<u>1,500</u>

61253 DEPARTMENT/OPERATING SUPPLIES (PW):

Assessor maps/microfilm	30	
Reference, code and other books	270	<u>300</u>

61290 DUES & SUBSCRIPTIONS (FI):	900	<u>900</u>
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61291 DUES & SUBSCRIPTIONS (ENG):

American Public Works Association (APWA)	50	
American Waterworks Association (AWWA)	75	
Engineering dues and subscriptions	75	<u>200</u>

61292 DUES & SUBSCRIPTIONS (MT):

American Public Works Association (APWA)	40	
American Waterworks Association (AWWA)	160	
East Linn Coordination Council (ELCC)	250	<u>450</u>

61293 DUES & SUBSCRIPTIONS (PW):

American Public Works Association (APWA)	50	
American Water Works Association (AWWA)	180	
Oregon Association of Water Utilities (OAWU)	500	
AWWA Standards Service	100	
Subscriptions	100	<u>930</u>

61299 DUPLICATION (ADMIN):

Cost of repairs, paper and supplies for main copier	2,600	<u>2,600</u>
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PROGRAM EXPENDITURE DETAIL SHEET

Page 6 of 11

FUND: 40 - ENTERPRISE
DEPARTMENT: 430 - WATER UTILITY

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61300 DUPLICATION (FI):		
Printing forms and supplies for small copier	3,500	<u>3,500</u>
61305 GRANT APPLICATION COST:		
Costs for materials, maps, slides, drawings, photos, etc.	2,000	<u>2,000</u>
61319 EDUCATION & TRAINING (ADMIN):		
Training, workshops, seminars	80	<u>80</u>
61320 EDUCATION & TRAINING (FI):		
Training, workshops, seminars for Finance Department	750	<u>750</u>
61321 EDUCATION & TRAINING (ENG):		
Training, workshops, seminars	200	<u>200</u>
61322 EDUCATION & TRAINING (MT):		
Training, workshops, seminars	2,000	
Reimbursement for course work	400	<u>2,400</u>
61323 EDUCATION & TRAINING (PW):		
Training, workshops, seminars	500	<u>500</u>
61355 CITY GRANTS:		
Lebanon Basic Services Revolving Loan Fund - assist low-income to pay deposits	900	<u>900</u>

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 40 - ENTERPRISE

DEPARTMENT: 430 - WATER UTILITY

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61400 INSURANCE:		
Vehicle, general liability, equipment, earthquake and building coverage	17,000	<u>17,000</u>
61401 UNEMPLOYMENT INSURANCE	1,000	<u>1,000</u>
61420 INSURANCE REPAIR & DEDUCT:	1,000	<u>1,000</u>
61501 UNIFORM PURCHASE/LAUNDERING (ENG):		
Rain gear	25	<u>25</u>
61502 UNIFORM PURCHASE/LAUNDERING (MT):		
Rain gear, rubber boots, gloves	200	
Purchase, repair, cleaning of uniforms and safety equipment	1,650	<u>1,850</u>
61560 MAINTENANCE/BUILDING & GROUNDS (ADMIN):		
City Hall offices	2,500	<u>2,500</u>
61562 MAINTENANCE/BUILDING & GROUNDS (MT):		
Water building and storage facility	500	
Share of main shop building maintenance	500	
SCIP pumphouse maintenance	500	<u>1,500</u>
61570 MAINTENANCE/EQUIPMENT (FI):		
Service and repair of office equipment	400	<u>400</u>
61571 MAINTENANCE/EQUIPMENT (ENG):		
Service and repair of office/field equipment	50	<u>50</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 8 of 11

FUND: 40 - ENTERPRISE

DEPARTMENT: 430 - WATER UTILITY

MATERIALS & SERVICES

SUB-LINE

ITEM TOTAL LINE TOTAL

61572 MAINTENANCE/EQUIPMENT (MT):

Service and repair of office/field equipment	1,200	<u>1,200</u>
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61573 MAINTENANCE/EQUIPMENT (PW):

Service and repair of office equipment	100	<u>100</u>
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61581 MAINTENANCE/VEHICLES (ENG):

Engineering vehicles	100	
Payment to Fire District for mechanic	200	<u>300</u>

61582 MAINTENANCE/VEHICLES (MT):

Portion of jointly-owned vehicles	500	
Backhoe	500	
Utility truck (3)	1,500	
Trailers	200	
OMI Pickup	100	
Payment to Fire District for mechanic	7,265	<u>10,065</u>

61599 MEETINGS & CONFERENCES (ADMIN):

200	<u>200</u>
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61600 MEETINGS & CONFERENCES (FI):

Business meetings and travel luncheons for Finance Department	700	<u>700</u>
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61601 MEETINGS & CONFERENCES (ENG):

American Water Works Association Conference	350	
American Public Works Association Conference	100	
Business meetings and travel luncheons	50	<u>500</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 9 of 11

FUND: 40 - ENTERPRISE

DEPARTMENT: 430 - WATER UTILITY

MATERIALS & SERVICES

**SUB-LINE
ITEM TOTAL LINE TOTAL**

61602 MEETINGS & CONFERENCES (MT):

American Water Works Association Conference	580	
American Public Works Association Conference	120	
Business meetings and travel luncheons	100	<u>800</u>

61603 MEETINGS & CONFERENCES (PW):

OSU Water Quality Conference	100	
American Water Works Association Water Symposium	120	
American Water Works Association Conference	1,200	
American Public Works Association Conference	180	
Business meetings and travel luncheons	200	<u>1,800</u>

61700 OFFICE SUPPLIES (FI):	1,200	<u>1,200</u>
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61701 OFFICE SUPPLIES (ENG):	200	<u>200</u>
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61702 OFFICE SUPPLIES (MT):	350	<u>350</u>
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61703 OFFICE SUPPLIES (PW):	600	<u>600</u>
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61801 PETROLEUM PRODUCTS (ENG):

Gasoline, oil lubricants	100	<u>100</u>
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61802 PETROLEUM PRODUCTS (MT):

Gasoline, oil, lubricants	2,500	<u>2,500</u>
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61820 POSTAGE:

Postage for billing and notice	6,500	<u>6,500</u>
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61850 REFUNDS:

Collection agency	2,000	
Billing and fee returns	4,500	<u>6,500</u>

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 40 - ENTERPRISE

DEPARTMENT: 430 - WATER UTILITY

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61881 RENT (ENG):	1,800	<u>1,800</u>
61900 UTILITIES:		
City Hall offices	2,000	<u>2,000</u>
61902 UTILITIES (MT):		
Electricity, Water Reservoirs, Water Shop, SCIP Pumphouse	3,400	<u>3,400</u>
 <u>CAPITAL OUTLAY</u>		
72102 BUILDINGS (MT):		
Repairs to main shop resulting from seismic survey (25%)	750	<u>750</u>
72301 IMPROVEMENTS (ENG):		
Airport infrastructure project set aside	82,800	<u>82,800</u>
72302 IMPROVEMENTS (MT):		
Maintenance Management software	5,000	
Surfacing at main shop	5,000	<u>10,000</u>
72500 OFFICE EQUIPMENT (FI):		
Printer for Administration (1/4 cost)	325	
Canofile (1/8 cost)	2,500	
Upgrade computers (1/3 cost)	2,000	<u>4,825</u>
72501 OFFICE EQUIPMENT (ENG):		
Desk, chairs, etc.	1,500	<u>1,500</u>

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 40 - ENTERPRISE
DEPARTMENT: 430 - WATER UTILITY

CAPITAL OUTLAY

SUB-LINE
ITEM TOTAL LINE TOTAL

72503 OFFICE EQUIPMENT (PW):

Canofile (1/8 cost)	2,500	
Computer	1,000	
Desk, chair, bookcase	500	<u>4,000</u>

72601 OTHER EQUIPMENT (ENG):

New computers	5,000	<u>5,000</u>
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72602 OTHER EQUIPMENT (MT)

Chain saws (2) (25%)	250	
Gasoline powered water pump - 2"	800	<u>1,050</u>

72603 OTHER EQUIPMENT (PW):

pH meter	1,000	
Remote operation	10,000	
Electronic sensors	14,000	<u>25,000</u>

INTERFUND TRANSFERS

90012 TO WATER BONDS:	249,549	<u>249,549</u>
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90025 TO GIS FUND:	20,000	<u>20,000</u>
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90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND:	22,080	<u>22,080</u>
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DEBT SERVICE

95100 BOND PRINCIPAL:	4,340,000	<u>4,340,000</u>
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95200 BOND INTEREST:	278,508	<u>278,508</u>
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Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 40 ENTERPRISE FUNDS
 Dept : 434 WATER BOND REVENUE

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	27,082.14	0	42030 BOND SALE PROCEEDS			
90,500.09	52,053.34	30,000	48100 INTEREST ON INVESTMENT	30,000	30,000	30,000
22,812.13	17,950.89	0	48102 INT EARNED ON CAPITALI			
180.00	0.00	0	48140 MISCELLANEOUS REVENUE			
111,149.00	146,000.00	257,378	49021 FROM WATER - BOND	249,549	249,549	249,549
82,480.00	132,160.00	50,000	49022 FROM WATER FUND			
0.00	0.00	0	49026 FROM WW CIP			
0.00	0.00	0	49105 FROM STR CAP PROJ			
0.00	0.00	0	49110 FROM STP STREETS			
2,408,464.90	2,073,451.51	1,926,612	49901 BEGINNING BALANCE	1,523,477	1,523,477	1,000,000
2,715,586.12	2,448,697.88	2,263,990	49998 TOTAL REVENUE	1,803,026	1,803,026	1,279,549
0.00	0.00	0	99000 TOTAL DEPT EXP	0	0	0
2,715,586.12	2,448,697.88	2,263,990	99450 TTL REV/EXP (SURP)/DEF	1,803,026	-1,803,026	-1,279,549

PROGRAM INFORMATION

WATER UTILITY CAPITAL IMPROVEMENT PROGRAM

Page 1 of 1

PROGRAM DESCRIPTION:

Lebanon's 1989 Water System Master Plan identified improvement and rehabilitation projects necessary to maintain current service levels while allowing for growth and development. The identified improvements were beyond the scope of the existing water revenue fund. Pared somewhat from the program recommended in the master plan, the CIP includes all projects believed necessary to ensure continuation of existing service levels and to ensure that Lebanon's door is open to economic development opportunities.

In January 1990, the City Council approved a three-year capital improvement program based on the recommendation of the Rate Advisory Committee. The program was financed by borrowing, the repayment of which will be funded by increased water user rates. Efforts during 1991-95 have been focused on substantial completion of this program. With the adoption of the comprehensive capital improvement program in February of 1995 we have begun the next phase of capital improvements necessary to insure adequate water supply for the City of Lebanon.

The major emphasis for 1995-96 will be within the small waterline replacement program and will continue the location and testing of a well field.

POSITIONS:

	<u>1994-95</u>	<u>1995-96</u>
Administrative Assistant	.0600 FTE	.0300 FTE
Director of Public Works	.0400 FTE	.0400 FTE
Engineering Division Manager	.1500 FTE	.1500 FTE
Engineering Technician III	.0000 FTE	.1000 FTE
Maintenance Division Manager	.0100 FTE	.0100 FTE
Maintenance Supervisor	.0100 FTE	.0100 FTE
Secretary/Data Entry Clerk	.0000 FTE	.1700 FTE
Secretary/Receptionist (2)	.3000 FTE	.2100 FTE
Senior Engineer	<u>.0000 FTE</u>	<u>.1000 FTE</u>
 SUBTOTAL - Regular	 .5700 FTE	 .8200 FTE
 Temporary Public Works Secretary	 <u>.0000 FTE</u>	 <u>.0110 FTE</u>
 TOTAL	 .5700 FTE	 .8310 FTE

Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 40 ENTERPRISE FUNDS
 Dept : 435 WATER UTILITY C.I.P.

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	0	48100 INTEREST ON INVESTMENT			
0.00	0.00	0	48117 LOAN-FROM WWTR CIP			
0.00	0.00	0	49901 BEGINNING BALANCE			
0.00	0.00	0	49998 TOTAL REVENUE	0	0	0
PERSONNEL SERVICES						
51,903.80	13,243.64	17,027	50001 SALARIES	26,055	26,055	26,055
18,643.63	4,874.91	6,605	50003 FRINGE BENEFITS	9,698	9,698	9,698
2,744.56	0.00	0	50250 PART TIME			
287.32	212.54	500	50600 OVERTIME	500	500	500
73,579.31	18,331.09	24,132	59999 TOTAL PERSONNEL SERV	36,253	36,253	36,253
MATERIALS & SERVICES						
939.69	0.00	0	61011 ADVERTISING (ENG)			
434.95	0.00	0	61121 COMMUNICATION (ENG)			
0.00	0.00	0	61123 COMMUNICATION (PW)			
1,887.58	0.00	0	61126 COMPUTER EXP (ENG)			
0.00	0.00	0	61128 COMPUTER EXP (PW)	710	710	710
147.74	720.06	1,040	61131 CONTRACT SERVICES (PW)	408	408	408
94,676.41	17,020.18	0	61133 CONTRACT SERV (ENG)	60,000	60,000	60,000
0.00	1,000.00	0	61134 CONTRACT SERV (MAINT)			
0.00	27.96	100	61240 DEPT/OPERATING EXPENSE			
538.64	205.00	0	61241 OPERATING EXP (ENG)			
201.45	173.35	400	61243 OPERATING EXP (PW)	96	96	96
643.09	0.00	0	61251 OP SUPPLIES (ENG)			
194.21	37.28	0	61291 DUES & SUBSCRIPT (ENG)			
0.00	0.00	0	61303 DUPLICATION (PW)	775	775	775
498.00	0.00	0	61321 EDUCATION & TRNG (ENG)			
99.39	97.50	100	61323 EDUCATION & TRNG (PW)	100	100	100
0.00	0.00	0	61501 UNIFORMS (ENG)			
328.96	0.00	0	61561 MAINT/BLDG (ENG)			
156.11	0.00	0	61571 MAINT/EQPT (ENG)			
0.00	0.00	0	61573 MAINT/EQPT (PW)	100	100	100
357.98	0.00	0	61581 MAINT/VEHICLES (ENG)			
168.74	175.00	0	61601 MTGS & CONF (ENG)			
100.00	62.35	100	61603 MTGS & CONF (PW)	100	100	100
719.90	0.00	0	61701 OFFICE SUPPLIES (ENG)			
184.93	200.00	250	61703 OFFICE SUPPLIES (PW)	750	750	750
164.53	0.00	0	61801 PETROLEUM (ENG)			
1,878.78	0.00	0	61881 RENT (ENG)			

Date : 7/21/95
Time : 9:44
Dte Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/21/95

Fund : 40 ENTERPRISE FUNDS
Dept : 435 WATER UTILITY C.I.P.

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
800.04	0.00	0	61901 UTILITIES (ENG)			
105,121.12	19,718.68	1,990	69999 TOTAL MAT & SERV	63,039	63,039	63,039
CAPITAL OUTLAY						
1,954.25	32,260.05	0	72052 LAND (MAINT)			
160,334.23	270,863.96	1,343,800	72301 IMPROVEMENTS (ENG)	449,400	449,400	509,400
0.00	945.00	45,000	72302 IMPROVEMENTS (MAINT)	25,000	25,000	25,000
521.28	0.00	0	72501 OFFICE EQPT (ENG)			
50.00	980.00	0	72503 OFFICE EQPT (PW)			
300.00	0.00	0	72601 OTHER EQPT (ENG)			
0.00	0.00	0	72801 VEHICLES (ENG)			
77,976.92	0.00	0	72802 VEHICLES (MAINT)			
241,136.68	305,049.01	1,388,800	79999 TOTAL CAPITAL OUTLAY	474,400	474,400	534,400
CONTINGENCIES						
0.00	0.00	50,000	80005 OPERATING CONTINGENCY	200,000	200,000	92,958
0.00	0.00	50,000	89999 TOTAL CONTINGENCIES	200,000	200,000	92,958
INTERFUND TRANSFERS						
0.00	6,500.00	10,000	90025 TO GIS	37,000	37,000	37,000
0.00	0.00	0	90105 TO EQPT ACQ & REP FUND	850	850	850
0.00	6,500.00	10,000	90990 TOTAL INTERFUND TRANS	37,850	37,850	37,850
419,837.11	349,598.78	1,474,922	99000 TOTAL DEPT EXP	811,542	811,542	764,500
419,837.11	349,598.78	1,474,922	99450 TTL REV/EXP (SURP)/DEF	811,542	811,542	764,500

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 40 - ENTERPRISE

DEPARTMENT: 435 - WATER UTILITY CIP

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61128 COMPUTER EXPENSE (PW):		
Service and repair of hardware	490	
Supplies	140	
Software	40	
Training	40	<u>710</u>
61131 CONTRACT SERVICES (PW):		
Temporary secretary services	408	<u>408</u>
61133 CONTRACT SERVICES (ENG):	60,000	<u>60,000</u>
61243 DEPARTMENT/OPERATING EXPENSE (PW):		
Expense reimbursement	96	<u>96</u>
61603 DUPLICATION (PW):	775	<u>775</u>
61323 EDUCATION & TRAINING (PW):		
Seminars, workshops, classes	100	<u>100</u>
61573 MAINTENANCE/EQUIPMENT (PW):		
Service and repair of office equipment	100	<u>100</u>
61603 MEETINGS & CONFERENCES (PW):		
American Water Works Association Conference	40	
American Public Works Association Conference	40	
Business meetings and travel lunches	20	<u>100</u>
61703 OFFICE SUPPLIES (PW):	750	<u>750</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 2

FUND: 40 - ENTERPRISE

DEPARTMENT: 435 - WATER UTILITY CIP

<u>CAPITAL OUTLAY</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
72301 IMPROVEMENTS (ENG):		
Backup wellfield	350,000	
Santiam Highway Interconnect	10,000	
Water Treatment Plant Projects	109,000	
Pipe Replacement Program	20,000	
Small diameter waterline replacement	20,000	<u>509,400</u>
72302 IMPROVEMENTS (MT):		
New Shop site (Phase 1)	25,000	<u>25,000</u>
 <u>INTERFUND TRANSFERS</u>		
90025 TO GIS:	37,000	<u>37,000</u>
 90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND:	850	<u>850</u>
 <u>DEBT SERVICE</u>		
95100 BOND PRINCIPAL:	55,000	<u>55,000</u>
 95200 BOND INTEREST:	194,549	<u>194,549</u>

Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 40 ENTERPRISE FUNDS
 Dept : 436 WATER BOND DEBT SERV

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
MATERIALS & SERVICES						
0.00	24,999.56	0	61130 CONTRACT SERVICES			
0.00	24,999.56	0	69999 TOTAL MAT & SERV	0	0	0
CONTINGENCIES						
0.00	0.00	265,500	80026 RES FOR DEBT SERVICE	265,500	265,500	265,500
0.00	0.00	265,500	89999 TOTAL CONTINGENCIES	265,500	265,500	265,500
UNAPPROPRIATED						
0.00	0.00	286,488	92010 UNAPROP END FUND BAL	476,435	476,435	
0.00	0.00	286,488	92199 TOTAL UNAPPROPRIATED	476,435	476,435	0
DEBT SERVICE						
0.00	0.00	40,000	95100 BOND PRINCIPAL	55,000	55,000	55,000
111,148.75	214,157.05	197,080	95200 BOND INTEREST	194,549	194,549	194,549
111,148.75	0.00	0	95304 CAPITALIZED INTEREST			
222,297.50	214,157.05	237,080	95999 TOTAL DEBT SERVICE	249,549	249,549	249,549
222,297.50	239,156.61	789,068	99000 TOTAL DEPT EXP	991,484	991,484	515,049
222,297.50	239,156.61	789,068	99450 TTL REV/EXP (SURP)/DEF	991,484	991,484	515,049

PROGRAM INFORMATION

WASTEWATER

Page 1 of 2

PROGRAM DESCRIPTION:

The responsibilities of the Wastewater Utility are twofold: first, the collection of wastewater in a network of sewer mains throughout the city; and second, the treatment of this wastewater so that it may be discharged safely into the environment.

The Collections Section of the Public Works Maintenance Services Division is responsible to see that 52 miles of sanitary sewer mains are kept clean and flowing. This includes routine cleaning and emergency cleaning where sluggish lines exist or blockage occurs. The Collections Section is also responsible for rebuilding and replacement of manholes and minor repair of the system.

Our vehicle maintenance is performed by the Lebanon Fire District. We pay for one mechanic and the Fire District provides another mechanic, supervision, a shop and equipment. This has been a very cost effective arrangement and will continue.

Treatment operations are handled mostly by Operations Management International (OMI), a private contractor. The wastewater treatment facility is located on Tennessee Road, on the northeast corner of the city. It is an 8-million gallon per day, activated sludge system providing secondary treatment and chlorination before discharge into the Santiam River. The retained sludge is disposed of as fertilizer on agricultural land-producing crops not intended for human consumption.

Larger construction projects and repairs are handled by the Engineering Services Division. The staff designs improvements and contracts for construction. Engineering assists citizens in locating private laterals and provides advice on effective resolution of problems. They regulate private contractors who perform work affecting the system, and ensure system growth in compliance with the City's Wastewater Facility Plan.

Included in this year's Finance and Public Works departments budgets is one-half the cost of a records filing and archive machine (Canofile). The Canofile will be used in Finance to copy service records for all water and sewer services in the city. The information is currently stored by address in three filing cabinets. In Public Works, the Canofile will be used to index and file archived water and sewer information currently stored in boxes. The Canofile scans 50 pages per minute to electronically store the information, thus speeding up information retrieval as well as saving space.

PROGRAM INFORMATION

WASTEWATER

Page 2 of 2

PROGRAM DESCRIPTION:

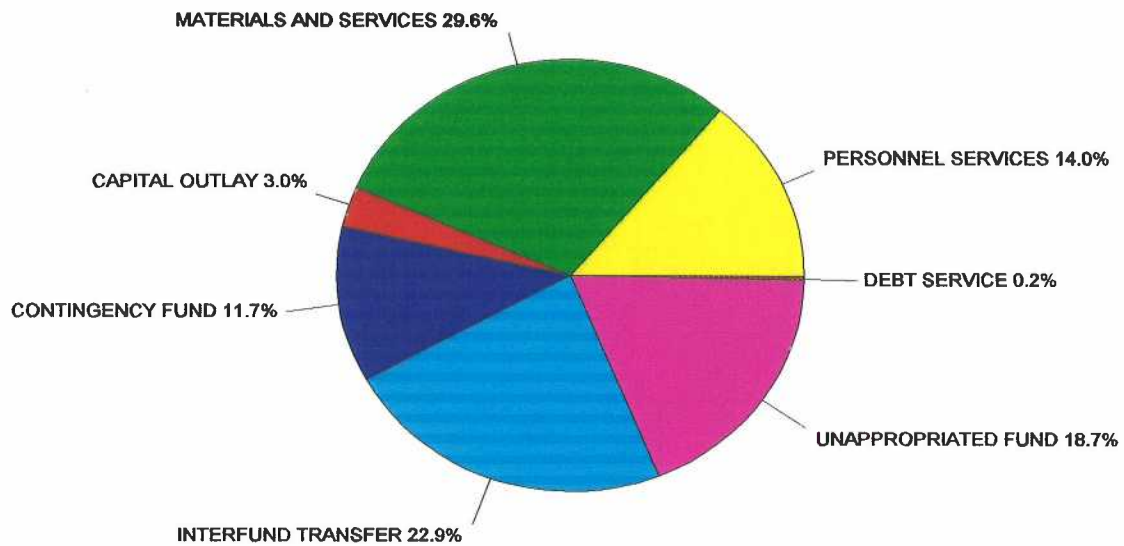
In January, 1990, as part of its commitment to create a stable funding base, the City Council approved the first in a series of proposed rate increases intended to provide the funding for badly needed improvements to the wastewater system. The rate increases were based on certain assumptions, two of which affect the budget process. They are that costs for materials and services should increase at no more than 4% per year and costs for personnel should increase no more than 6% per year for a combined average increase in operating expenses of 5%. The City has never exceeded these guidelines since they were instituted.

POSITIONS:

	<u>1994-95</u>	<u>1995-96</u>
Accounting Clerk II (2)	1.0000 FTE	1.0000 FTE
Accounting Clerk - Confidential	.1800 FTE	.1800 FTE
Administrative Assistant	.0600 FTE	.0300 FTE
City Administrator	.2400 FTE	.2400 FTE
Clerk Typist (part time)	.1869 FTE	.1164 FTE
Crew Chief	.7700 FTE	.8100 FTE
Director of Public Works	.1200 FTE	.2000 FTE
Engineering Associate	.0000 FTE	.2500 FTE
Engineering Division Manager	.1500 FTE	.1000 FTE
Engineering Technician I	.2800 FTE	.2600 FTE
Engineering Technician III	.4600 FTE	.2100 FTE
Environmental Specialist	.4000 FTE	.3600 FTE
Finance Director	.2700 FTE	.2700 FTE
Finance Operations Manager	.3000 FTE	.3000 FTE
Maintenance Division Manager	.1800 FTE	.1800 FTE
Maintenance Supervisor	.2000 FTE	.2000 FTE
Secretary/Accounts Payable Clerk	.0000 FTE	.2500 FTE
Secretary/Data Entry Clerk	.0000 FTE	.0400 FTE
Secretary/Receptionist (2)	.2400 FTE	.0900 FTE
Senior Maintenance Worker	<u>.7500 FTE</u>	<u>.7500 FTE</u>
 SUBTOTAL	 6.0569 FTE	 5.8364 FTE
 Temporary Public Works Secretary	 <u>.0000 FTE</u>	 <u>.0250 FTE</u>
 TOTAL	 6.0569 FTE	 5.8614 FTE
 Contract - City Attorney	 7.13% of contract wage	
Contract - Secretary Services for City Council	23% of contract wage	
Mayor and City Council	23% of wage	

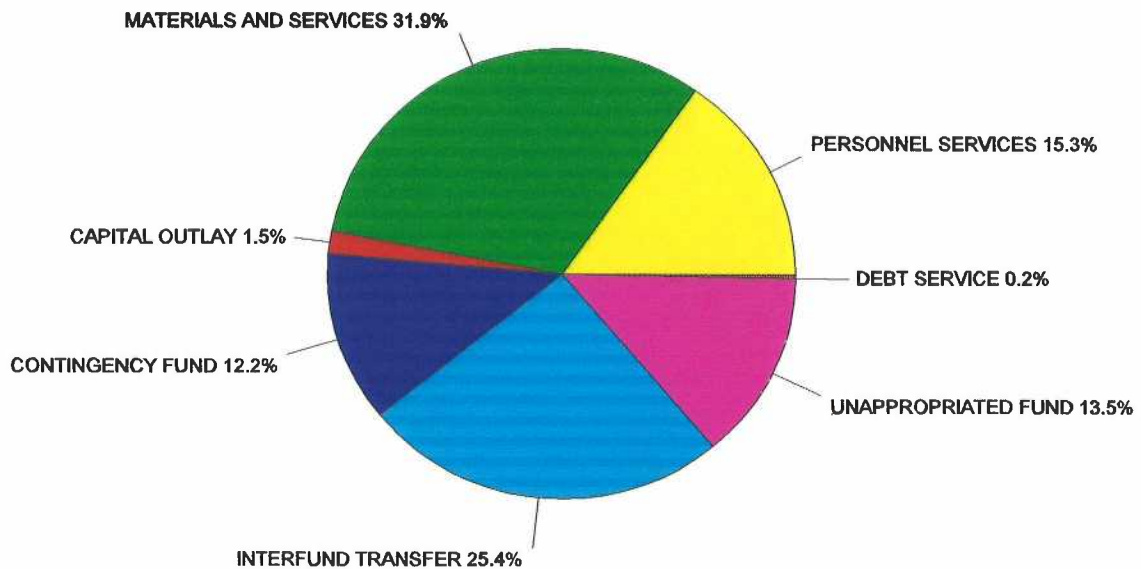
CITY OF LEBANON

Wastewater Utility 1995-96 \$1,937,000



BUDGET COMPARISON

Wastewater Utility 1994-95 \$1,716,000



Date : 7/21/95
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CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/21/95

Fund : 40 ENTERPRISE FUNDS
Dept : 470 WASTEWATER UTILITY

92-93	93-94	94-95		95-96		
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
6,760.49	0.00	0	48060 ENGINEERING FEES			
22,587.63	18,816.46	22,000	48100 INTEREST ON INVESTMENT	28,000	28,000	28,000
4.29	2.66	0	48101 INTEREST ON TAXES			
0.00	0.00	0	48119 LOAN-DUE FROM OTH FD			
23,510.39	22,003.58	10,000	48140 MISCELLANEOUS REVENUE	10,000	10,000	4,000
1,125,239.23	1,226,855.04	1,260,000	48220 SEWER FEES-CURRENT	1,400,000	1,400,000	1,400,000
0.00	0.00	0	48225 ENERGY SAVINGS REBATE			
4,209.83	3,670.94	4,000	48230 SEWER USE FEES	4,000	4,000	4,000
503,919.21	639,095.87	450,000	49901 BEGINNING BALANCE	495,000	495,000	540,000
1,686,231.07	1,910,444.55	1,746,000	49998 TOTAL REVENUE	1,937,000	1,937,000	1,976,000
PERSONNEL SERVICES						
156,250.67	162,667.70	189,870	50001 SALARIES	199,589	199,589	199,589
61,219.08	57,874.08	70,322	50003 FRINGE BENEFITS	71,798	71,798	71,798
1,045.45	1,464.60	1,889	50250 PART TIME	4,082	4,082	4,082
0.00	0.00	0	50255 PARENTAL LEAVE EXPENSE			
419.54	543.63	750	50600 OVERTIME	1,000	1,000	1,000
218,934.74	222,550.01	262,831	59999 TOTAL PERSONNEL SERV	276,469	276,469	276,469
MATERIALS & SERVICES						
0.00	0.00	0	60300 DEPRECIATION			
0.00	653.55	25	61009 ADVERTISING (PW)	30	30	30
1,339.74	476.51	100	61010 ADVERTISING	100	100	100
0.00	237.60	200	61011 ADVERTISING (ENG)	200	200	200
0.00	460.10	25	61012 ADVERTISING (MAINT)	25	25	25
1,791.14	1,911.00	2,500	61013 AUDIT EXPENSE	2,500	2,500	2,500
236.95	279.30	600	61015 CODIFICATION (ADMIN)	600	600	600
1,807.79	3,021.05	3,000	61120 COMMUNICATION (ADMIN)	4,000	4,000	4,000
0.00	0.00	100	61121 COMMUNICATION (ENG)	100	100	100
101.24	209.99	300	61122 COMMUNICATION (MAINT)	350	350	350
46.08	119.92	100	61123 COMMUNICATION (PW)	280	280	280
1,590.46	910.64	2,900	61124 COMPUTER EXPENSE	2,900	2,900	2,900
916.00	1,525.14	2,000	61126 COMPUTER EXP (ENG)	2,000	2,000	2,000
611.46	1,000.00	1,000	61127 COMPUTER EXP (MAINT)	1,200	1,200	1,200
525.04	2,155.00	245	61128 COMPUTER EXP (PW)	850	850	850
11,878.36	20,287.06	15,127	61130 CONTRACT SERVICES	15,127	15,127	15,127
413,201.25	424,572.01	437,084	61131 CONTRACT SERVICES (PW)	461,528	461,528	461,528
1,864.00	414.94	500	61133 CONTRACT SERV (ENG)	500	500	500
0.00	260.53	900	61134 CONTRACT SERV (MAINT)	350	350	350
886.01	1,379.00	1,152	61239 OPERATING EXP (ADMIN)	1,152	1,152	1,152

Date : 7/21/95
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CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 40 ENTERPRISE FUNDS
 Dept : 470 WASTEWATER UTILITY

92-93	93-94	94-95		95-96		
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud
4,024.67	1,717.05	2,460	61240 DEPT/OPERATING EXPENSE	2,460	2,460	2,460
302.73	55.97	300	61241 OPERATING EXP (ENG)	300	300	300
5,292.43	2,959.13	7,000	61242 OPERATING EXP (MAINT)	7,450	7,450	7,450
11,251.64	10,810.12	10,390	61243 OPERATING EXP (PW)	16,455	16,455	16,455
6.02	84.00	0	61250 DEPT/OP SUPPLIES			
202.35	105.36	300	61251 OP SUPPLIES (ENG)	300	300	300
330.19	147.71	375	61252 OP. SUPPLIES (MAINT)	375	375	375
137.90	350.23	225	61253 OP SUPPLIES (PW)	300	300	300
454.29	867.87	500	61290 DUES & SUBSCRIPTIONS	650	650	650
13.75	39.34	100	61291 DUES & SUBSCRIPT (ENG)	100	100	100
45.50	72.33	210	61292 DUES & SUBS (MAINT)	210	210	210
72.50	39.33	200	61293 DUES & SUBSCRIPT (PW)	170	170	170
2,071.99	1,618.97	2,600	61299 DUPLICATION (ADMIN)	2,600	2,600	2,600
2,921.88	1,341.91	3,000	61300 DUPLICATION	3,000	3,000	3,000
0.00	0.00	3,300	61305 GRANT APPL (ADMIN)	2,000	2,000	2,000
54.17	41.20	80	61319 ED & TRNG (ADMIN)	80	80	80
460.03	683.05	750	61320 EDUCATION & TRAINING	750	750	750
72.57	0.00	400	61321 EDUCATION & TRNG (ENG)	400	400	400
877.47	525.93	900	61322 ED & TRNG (MAINT)	900	900	900
409.14	65.83	500	61323 EDUCATION & TRNG (PW)	500	500	500
0.00	0.00	900	61355 CITY GRANTS	900	900	900
9,979.82	15,628.21	17,000	61400 INSURANCE	19,000	19,000	19,000
197.10	0.00	500	61401 UNEMPLOY INS	500	500	500
110.00	988.10	500	61420 INS REPAIR & DEDUCT	500	500	500
20.00	0.00	25	61501 UNIFORMS (ENG)	25	25	25
771.65	622.66	750	61502 UNIFORMS (MAINT)	750	750	750
1,227.92	1,145.20	1,700	61560 MAINT/BLDG (ADMIN)	2,500	2,500	2,500
25.00	498.68	300	61562 MAINT/BLDG (MAINT)	300	300	300
249.50	357.36	400	61570 MAINT/EQPT	400	400	400
0.00	56.12	100	61571 MAINT/EQPT (ENG)	100	100	100
259.90	405.62	300	61572 MAINT/EQPT (MAINT)	500	500	500
44.29	38.55	75	61573 MAINT/EQPT (PW)	100	100	100
294.40	240.00	500	61581 MAINT/VEHICLES (ENG)	500	500	500
4,155.10	3,085.71	5,328	61582 MAINT/VEHICLES (MAINT)	5,450	5,450	5,450
884.70	1,435.74	0	61599 MTGS & CONF (ADMIN)	200	200	200
242.34	300.88	700	61600 MEETINGS & CONFERENCES	700	700	700
457.30	226.87	300	61601 MTGS & CONF (ENG)	300	300	300
107.10	93.16	265	61602 MTGS & CONF (MAINT)	265	265	265
180.15	203.42	250	61603 MTGS & CONF (PW)	500	500	500
834.37	1,143.43	600	61700 OFFICE SUPPLIES	1,200	1,200	1,200
19.95	65.69	200	61701 OFFICE SUPPLIES (ENG)	200	200	200
64.63	72.82	100	61702 OFF SUPPLIES (MAINT)	200	200	200
556.33	481.50	500	61703 OFFICE SUPPLIES (PW)	600	600	600
36.06	75.77	200	61801 PETROLEUM (ENG)	200	200	200
1,637.99	1,027.44	1,700	61802 PETROLEUM (MAINT)	1,700	1,700	1,700
5,227.72	5,262.49	5,200	61820 POSTAGE	5,200	5,200	6,000
2,667.01	5,696.18	5,000	61850 REFUNDS	5,000	5,000	5,000
0.00	0.00	0	61881 RENT (ENG)	1,800	1,800	1,800
1,808.75	1,908.72	2,000	61900 UTILITIES (ADMIN)	2,000	2,000	2,000

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CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 40 ENTERPRISE FUNDS
 Dept : 470 WASTEWATER UTILITY

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
497,855.82	522,458.99	546,841	69999 TOTAL MAT & SERV	584,382	584,382	585,182
CAPITAL OUTLAY						
0.00	0.00	0	72100 BUILDINGS			
0.00	0.00	0	72102 BUILDINGS (MAINT)	750	750	750
594.63	7,938.69	15,000	72301 IMPROVEMENTS (ENG)			
15,811.00	7,176.00	0	72302 IMPROVEMENTS (MAINT)	10,000	10,000	10,000
0.00	0.00	0	72303 IMPROVEMENTS (PW)	11,000	11,000	11,000
336.75	2,713.10	4,800	72500 OFFICE EQPT.	4,825	4,825	4,825
0.00	600.00	500	72501 OFFICE EQPT (ENG)	1,500	1,500	1,500
999.73	0.00	250	72502 OFFICE EQPT (MAINT)			
35.60	3,100.00	820	72503 OFFICE EQPT (PW)	4,000	4,000	4,000
1,884.94	325.87	0	72600 OTHER EQPT.			
0.00	10,060.00	11,630	72601 OTHER EQPT (ENG)	5,000	5,000	5,000
4,382.62	0.00	0	72602 OTHER EQPT (MAINT)	6,800	6,800	6,800
0.00	0.00	8,000	72603 OTHER EQPT (PW)	14,550	14,550	14,550
5,994.28	3,212.12	0	72802 VEHICLES (MAINT)			
26,269.67	35,125.78	41,000	79999 TOTAL CAPITAL OUTLAY	58,425	58,425	58,425
CONTINGENCIES						
0.00	0.00	165,000	80005 OPERATING CONTINGENCY	169,000	169,000	169,000
0.00	0.00	60,000	80022 RES - FOR OUTFALL	62,000	62,000	62,000
0.00	0.00	0	80030 RES - MED INS			
0.00	0.00	225,000	89999 TOTAL CONTINGENCIES	231,000	231,000	231,000
INTERFUND TRANSFERS						
277,057.00	610,028.00	372,056	90014 TO W.W. BONDS	376,000	376,000	376,000
0.00	13,500.00	20,000	90025 TO GIS	25,000	25,000	25,000
23,802.00	22,090.00	33,940	90105 TO EQPT ACQ & REP FUND	38,430	38,430	38,430
0.00	0.00	10,000	90125 TO W WATER CIP	13,000	13,000	13,000
300,859.00	645,618.00	435,996	90990 TOTAL INTERFUND TRANS	452,430	452,430	452,430
UNAPPROPRIATED						
0.00	0.00	231,116	92010 UNAPROP END FUND BAL	331,078	331,078	369,278
0.00	0.00	231,116	92199 TOTAL UNAPPROPRIATED	331,078	331,078	369,278

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CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 40 ENTERPRISE FUNDS
 Dept : 470 WASTEWATER UTILITY

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
DEBT SERVICE						
0.00	0.00	0	95100 BOND PRINCIPAL			
0.00	0.00	0	95200 BOND INTEREST			
3,216.00	3,216.00	3,216	95490 SLP LOAN PAYMENT	3,216	3,216	3,216
3,216.00	3,216.00	3,216	95999 TOTAL DEBT SERVICE	3,216	3,216	3,216
1,047,135.23	1,428,968.78	1,746,000	99000 TOTAL DEPT EXP	1,937,000	1,937,000	1,976,000
639,095.84-	481,475.77-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 11

FUND: 40 - ENTERPRISE

DEPARTMENT: 470 - WASTEWATER UTILITY

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61009 ADVERTISING (PW):		
Personnel recruitment and ads	30	<u>30</u>
61010 ADVERTISING (FI):		
Personnel recruitment	100	<u>100</u>
61011 ADVERTISING (ENG):		
Personnel recruitment	200	<u>200</u>
61012 ADVERTISING (MT):		
Personnel recruitment	25	<u>25</u>
61013 AUDIT EXPENSE (FI):		
Share of audit expense	2,500	<u>2,500</u>
61015 CODIFICATION EXPENSE:		
Compilation and one year's update of city ordinances	600	<u>600</u>
61120 COMMUNICATIONS (FI):		
Telephone - City Hall offices	4,000	<u>4,000</u>
61121 COMMUNICATIONS (ENG):		
Service and repair of radio equipment	100	<u>100</u>
61122 COMMUNICATIONS (MT):		
Service and repair of radio equipment	350	<u>350</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 11

FUND: 40 - ENTERPRISE

DEPARTMENT: 470 - WASTEWATER UTILITY

MATERIALS & SERVICES

SUB-LINE

ITEM TOTAL LINE TOTAL

61123 COMMUNICATIONS (PW):

Service and repair of radio/cellular equipment	280	<u>280</u>
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61124 COMPUTER EXPENSE (FI):

Maintenance and repairs	1,000	
Programs and programming	1,900	<u>2,900</u>

61126 COMPUTER EXPENSE (ENG):

Service and repair of hardware	250	
Supplies	750	
Software	1,000	<u>2,000</u>

61127 COMPUTER EXPENSE (MT):

Service and repair of hardware	150	
Supplies	50	
Software	1,000	<u>1,200</u>

61128 COMPUTER EXPENSE (PW):

Service and repair of hardware	620	
Supplies	150	
Software	40	
Training	40	<u>850</u>

61130 CONTRACT SERVICES (FI):

Secretary Services for City Council	690	
Contract for Meter Readers	5,527	
Credit checks	400	
City attorney	4,200	
Bond collection fees, 1st Interstate Bank	4,310	<u>15,127</u>

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 40 - ENTERPRISE

DEPARTMENT: 470 - WASTEWATER UTILITY

MATERIALS & SERVICES

SUB-LINE

ITEM TOTAL LINE TOTAL

61131 CONTRACT SERVICES (PW):

Operational Evaluation	10,000	
Temporary secretary services	928	
Contract for operation of WWTP - OMI	450,600	<u>461,528</u>

61133 CONTRACT SERVICES (ENG):

Network	500	<u>500</u>
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61134 CONTRACT SERVICES (MT):

Janitorial service for shop	350	<u>350</u>
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61239 DEPARTMENT/OPERATING EXPENSE (ADMIN):

Expense reimbursement	1,152	<u>1,152</u>
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61240 DEPARTMENT/OPERATING EXPENSE (FI):

Expense reimbursement	648	
Employee Assistance Program	506	
Safety Incentive Program	400	
Miscellaneous Finance materials	906	<u>2,460</u>

61241 DEPARTMENT/OPERATING EXPENSE (ENG):

Testing lab expense	150	
Expense reimbursement	150	<u>300</u>

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 40 - ENTERPRISE

DEPARTMENT: 470 - WASTEWATER UTILITY

MATERIALS & SERVICES

**SUB-LINE
ITEM TOTAL LINE TOTAL**

61242 DEPARTMENT/OPERATING EXPENSE (MT):

Hazardous spill cleanup materials and disposal	250	
"One Call" monthly assessment (33%)	200	
Manhole repairs	2,000	
Line repair/replacement	2,000	
Frame and cover replacement	1,000	
Small parts including gaskets, risers	800	
Rodent control	600	
Operating permits, landfill fee	600	<u>7,450</u>

61243 DEPARTMENT/OPERATING EXPENSE (PW):

Annex rent	875	
Expense reimbursement	480	
Wastewater Collection Certification fee	100	
Annual DEQ Permit fee for Wastewater Treatment Plant	5,000	
Lab testing of industrial discharge	10,000	<u>16,455</u>

61251 DEPARTMENT/OPERATING SUPPLIES (ENG):

Reference and code books	75	
Assessor maps/microfilm	50	
Drafting supplies	75	
Surveying and inspection supplies	100	<u>300</u>

61252 DEPARTMENT/OPERATING SUPPLIES (MT):

Reference books	50	
Drafting supplies	25	
Small tools and supplies	300	<u>375</u>

61253 DEPARTMENT/OPERATING SUPPLIES (PW):

Assessor maps/microfilm	30	
Reference, code and other books	270	<u>300</u>

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 40 - ENTERPRISE

DEPARTMENT: 470 - WASTEWATER UTILITY

MATERIALS & SERVICES

**SUB-LINE
ITEM TOTAL LINE TOTAL**

61290 DUES & SUBSCRIPTIONS (FI):

650

650

61291 DUES & SUBSCRIPTIONS (ENG):

American Public Works Association (APWA)
Engineering dues and subscriptions

50

50

100

61292 DUES & SUBSCRIPTIONS (MT):

American Public Works Association (APWA)
East Linn Coordination Council (ELCC)

60

150

210

61293 DUES & SUBSCRIPTIONS (PW):

Association of Oregon Sewerage Agencies
American Public Works Association (APWA)
Subscriptions

50

70

50

170

61299 DUPLICATION (ADMIN):

Cost of repairs, paper & supplies for
main copier

2,600

2,600

61300 DUPLICATION:

Printing of billing forms, envelopes

3,000

3,000

61305 GRANT APPLICATION COST:

Costs for materials, maps, slides, drawings,
photos, etc.

2,000

2,000

61319 EDUCATION & TRAINING (ADMIN):

80

80

61320 EDUCATION & TRAINING (FI):

Training, workshops, seminars for Finance
Department

750

750

PROGRAM EXPENDITURE DETAIL SHEET

Page 6 of 11

FUND: 40 - ENTERPRISE

DEPARTMENT: 470 - WASTEWATER UTILITY

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61321 EDUCATION & TRAINING (ENG):		
Training, workshops, seminars	400	<u>400</u>
61322 EDUCATION & TRAINING (MT):		
Training, workshops, seminars	700	
Reimbursement for course work	200	<u>900</u>
61323 EDUCATION & TRAINING (PW):		
Training, workshops, seminars	500	<u>500</u>
61355 CITY GRANTS:		
Lebanon Basic Services Revolving Loan Fund - assist low-income to pay deposits	900	<u>900</u>
61400 INSURANCE:		
Vehicle, general liability, equipment and building coverage	19,000	<u>19,000</u>
61401 UNEMPLOYMENT INSURANCE:	500	<u>500</u>
61420 INSURANCE REPAIR & DEDUCT:	500	<u>500</u>
61501 UNIFORM PURCHASE/LAUNDERING (ENG):		
Rain gear	25	<u>25</u>
61502 UNIFORM PURCHASE/LAUNDERING (MT):		
Rain gear, rubber boots, gloves	150	
Purchase, repair, cleaning of uniforms, safety clothing, etc.	600	<u>750</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 7 of 11

FUND: 40 - ENTERPRISE

DEPARTMENT: 470 - WASTEWATER UTILITY

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61560 MAINTENANCE/BUILDING & GROUNDS (ADMIN):		
City Hall offices	2,500	<u>2,500</u>
61562 MAINTENANCE/BUILDING & GROUNDS (MT):		
Share of main shop building maintenance	300	<u>300</u>
61570 MAINTENANCE/EQUIPMENT (FI):		
Office equipment	400	<u>400</u>
61571 MAINTENANCE/EQUIPMENT (ENG):		
Service and repair of office/field equipment	100	<u>100</u>
61572 MAINTENANCE/EQUIPMENT (MT):		
Service and repair of rodger, smoke generator, ventilator, gas detector, snooper, safety tripod, etc.	500	<u>500</u>
61573 MAINTENANCE/EQUIPMENT (PW):		
Service and repair of office equipment	100	<u>100</u>
61581 MAINTENANCE/VEHICLES (ENG):		
Engineering vehicles	200	
Payment to Fire District for mechanic	300	<u>500</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 8 of 11

FUND: 40 - ENTERPRISE

DEPARTMENT: 470 - WASTEWATER UTILITY

MATERIALS & SERVICES

SUB-LINE

ITEM TOTAL LINE TOTAL

61582 MAINTENANCE/VEHICLES (MT):

Portion of jointly-owned vehicles	400	
T.V. Van	500	
Vactor	1,000	
Hydroflusher	300	
Maintenance pickup	400	
OMI Sludge truck	500	
OMI Pickup	100	
OMI Tractor	100	
Payment to Fire District for mechanic	2,150	<u>5,450</u>

61599 MEETINGS & CONFERENCES (ADMIN):	200	<u>200</u>
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61600 MEETINGS & CONFERENCES (FI):

Business meetings and travel luncheons	700	<u>700</u>
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61601 MEETINGS & CONFERENCES (ENG):

American Public Works Association Conference	200	
Business meetings and travel luncheons	100	<u>300</u>

61602 MEETINGS & CONFERENCES (MT):

American Public Works Association Conference	140	
Business meetings and travel luncheons	125	<u>265</u>

61603 MEETINGS & CONFERENCES (PW):

American Public Works Association Conference	300	
Business meetings and travel luncheons	200	<u>500</u>

61700 OFFICE SUPPLIES (FI):	1,200	<u>1,200</u>
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61701 OFFICE SUPPLIES (ENG):	200	<u>200</u>
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PROGRAM EXPENDITURE DETAIL SHEET

Page 9 of 11

FUND: 40 - ENTERPRISE

DEPARTMENT: 470 - WASTEWATER UTILITY

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61702 OFFICE SUPPLIES (MT):		
Binders, notebooks, pens, maps, etc.	200	<u>200</u>
61703 OFFICE SUPPLIES (PW):	600	<u>600</u>
61801 PETROLEUM PRODUCTS (ENG):		
Gasoline, oil lubricants	200	<u>200</u>
61802 PETROLEUM PRODUCTS (MT):		
Gasoline, oil, lubricants	1,700	<u>1,700</u>
61820 POSTAGE:		
Postage for billing and notices	6,000	<u>6,000</u>
61850 REFUNDS:		
Collection agency	2,000	
Billing and fee returns	3,000	<u>5,000</u>
61881 RENT (ENG):	1,800	<u>1,800</u>
61900 UTILITIES:		
City Hall offices	2,000	<u>2,000</u>
 <u>CAPITAL OUTLAY</u>		
72102 BUILDINGS (MT):		
Repairs to main shop resulting from seismic survey (25%)	750	<u>750</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 10 of 11

FUND: 40 - ENTERPRISE

DEPARTMENT: 470 - WASTEWATER UTILITY

CAPITAL OUTLAY

**SUB-LINE
ITEM TOTAL LINE TOTAL**

72302 IMPROVEMENTS (MT):

Maintenance Management software	5,000	
Surfacing at main shop	5,000	<u>10,000</u>

72303 IMPROVEMENTS (PW):

Wastewater Treatment Plant building repairs (facia)	11,000	<u>11,000</u>
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72500 OFFICE EQUIPMENT (FI):

Printer for Administration (1/4 cost)	325	
Canofile (1/8 cost)	2,500	
Computer upgrade (1/3 cost)	2,000	<u>4,825</u>

72501 OFFICE EQUIPMENT (ENG):

Desk, chairs, etc.	1,500	<u>1,500</u>
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72503 OFFICE EQUIPMENT (PW):

Canofile (1/8 cost)	2,500	
Computer	1,000	
Desk, chair, bookcase	500	<u>4,000</u>

72601 OTHER EQUIPMENT (ENG):

New computers	5,000	<u>5,000</u>
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72602 OTHER EQUIPMENT (MT):

Chain saws (2) (10%)	100	
Tractor for camera	5,800	
Replace two-way radio (D-4)	900	<u>6,800</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 11 of 11

FUND: 40 - ENTERPRISE

DEPARTMENT: 470 - WASTEWATER UTILITY

CAPITAL OUTLAY

**SUB-LINE
ITEM TOTAL LINE TOTAL**

72603 OTHER EQUIPMENT (PW):

Dissolved oxygen meter	1,400	
Sterileometer	500	
Muffle furnace	650	
Instrumentation control (phase 2)	12,000	<u>14,550</u>

INTERFUND TRANSFERS

90014 TO WASTEWATER BONDS:	376,000	<u>376,000</u>
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90025 TO GIS FUND:	25,000	<u>25,000</u>
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90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND:	38,430	<u>38,430</u>
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90125 TO WASTEWATER CIP:	13,000	<u>13,000</u>
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DEBT SERVICE

95490 SPECIAL ENERGY LOAN PROGRAM	3,216	<u>3,216</u>
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Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 40 ENTERPRISE FUNDS
 Dept : 474 WASTEWATER BOND REVENUE

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	0	42030 BOND SALE PROCEEDS			
137,245.13	81,459.00	80,000	48100 INTEREST ON INVESTMENT	80,000	80,000	100,000
16,227.81	16,648.49	0	48102 INT EARNED ON CAPITALI			
13,557.99	0.00	0	48140 MISCELLANEOUS REVENUE			
0.00	0.00	0	49023 FROM WATER CIP			
277,057.00	610,028.00	372,056	49024 FROM W WATER - BOND	376,000	376,000	376,000
0.00	0.00	10,000	49025 FROM W WATER FUND	13,000	13,000	13,000
0.00	0.00	0	49105 FROM STR CAP PROJ			
3,635,722.16	2,749,053.04	2,750,000	49901 BEGINNING BALANCE	3,157,000	3,157,000	3,212,000
4,079,810.09	3,457,188.53	3,212,056	49998 TOTAL REVENUE	3,626,000	3,626,000	3,701,000
0.00	0.00	0	99000 TOTAL DEPT EXP	0	0	0
4,079,810.09	3,457,188.53	3,212,056	99450 TTL REV/EXP (SURP)/DEF	3,626,000	-3,626,000	-3,701,000

PROGRAM INFORMATION

WASTEWATER UTILITY CAPITAL IMPROVEMENT PROGRAM

Page 1 of 1

PROGRAM DESCRIPTION:

Lebanon's 1989 Wastewater System Master Plan identified improvement and rehabilitation projects necessary to maintain present levels of service to customers, to meet federal and state mandates, and to allow for growth and development. The recommended improvements were beyond the scope of the existing wastewater revenue. Although somewhat smaller than the program recommended in the master plan, the CIP includes the projects necessary to maintain existing service levels, to meet mandated water quality/pollution abatement goals, and to avoid obstructing economic development.

In January 1990, the City Council approved a three-year capital improvement program based on the recommendation of the Rate Advisory Committee. Revenue bonds have been sold which are funded by increased wastewater user rates. With the adoption of the comprehensive capital improvement program in February of 1995 we have begun the next phase of capital improvements necessary to maintain existing services and meet new regulatory requirements.

Efforts during 1995-96 will focus on engineering for the downtown sewer separation, and Phase 1A of the Westside interceptor.

POSITIONS:

	<u>1994-95</u>	<u>1995-96</u>
Administrative Assistant	.0600 FTE	.0300 FTE
Crew Chief	.0800 FTE	.0400 FTE
Environmental Specialist	.0200 FTE	.1000 FTE
Director of Public Works	.0600 FTE	.0600 FTE
Engineering Division Manager	.1500 FTE	.1500 FTE
Engineering Technician III	.0000 FTE	.1000 FTE
Maintenance Division Manager	.0100 FTE	.0100 FTE
Maintenance Supervisor	.0100 FTE	.0100 FTE
Secretary/Data Entry Clerk	.0000 FTE	.1800 FTE
Secretary/Receptionist (2)	.4500 FTE	.3600 FTE
Senior Engineer	<u>.0000 FTE</u>	<u>.1000 FTE</u>
 SUBTOTAL	 .8400 FTE	 1.1400 FTE
 Temporary Public Works Secretary	 <u>.0000 FTE</u>	 <u>.0110 FTE</u>
 TOTAL	 .8400 FTE	 1.1510 FTE

Date : 7/21/95
Time : 9:44
Dte Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/21/95

Fund : 40 ENTERPRISE FUNDS
Dept : 475 WASTEWATER UTILITY C.I.P.

92-93	93-94	94-95		95-96		
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud
PERSONNEL SERVICES						
53,986.28	17,143.77	24,291	50001 SALARIES	34,633	34,633	34,633
18,896.18	6,157.21	9,466	50003 FRINGE BENEFITS	13,146	13,146	13,146
3,903.59	0.00	0	50250 PART TIME			
374.41	216.09	750	50600 OVERTIME	750	750	750
77,160.46	23,517.07	34,507	59999 TOTAL PERSONNEL SERV	48,529	48,529	48,529
MATERIALS & SERVICES						
1,248.45	0.00	0	61011 ADVERTISING (ENG)			
536.13	0.00	0	61121 COMMUNICATION (ENG)			
0.00	0.00	0	61123 COMMUNICATION (PW)	710	710	710
1,904.66	0.00	0	61126 COMPUTER EXP (ENG)			
361.43	733.24	1,060	61131 CONTRACT SERVICES (PW)	408	408	408
67,663.29	18,405.97	0	61133 CONTRACT SERV (ENG)			
0.00	1,000.00	0	61134 CONTRACT SERV (MAINT)			
0.00	32.50	100	61240 DEPT/OPERATING EXPENSE			
516.93	11.00	0	61241 OPERATING EXP (ENG)			
299.45	176.36	445	61243 OPERATING EXP (PW)	144	144	144
448.95	0.00	0	61251 OP SUPPLIES (ENG)			
128.99	43.78	0	61291 DUES & SUBSCRIPT (ENG)			
0.00	0.00	0	61303 DUPLICATION (PW)	775	775	775
555.18	0.00	0	61321 EDUCATION & TRNG (ENG)			
100.00	97.50	100	61323 EDUCATION & TRNG (PW)	150	150	150
43.08	0.00	0	61501 UNIFORMS (ENG)			
330.98	0.00	0	61561 MAINT/BLDG (ENG)			
157.11	0.00	0	61571 MAINT/EQPT (ENG)			
0.00	0.00	0	61573 MAINT/EQPT (PW)	100	100	100
374.83	0.00	0	61581 MAINT/VEHICLES (ENG)			
222.88	0.00	0	61601 MTGS & CONF (ENG)			
112.95	100.00	100	61603 MTGS & CONF (PW)	100	100	100
630.36	0.00	0	61701 OFFICE SUPPLIES (ENG)			
193.83	200.00	250	61703 OFFICE SUPPLIES (PW)	750	750	750
151.51	0.00	0	61801 PETROLEUM (ENG)			
1,878.78	0.00	0	61881 RENT (ENG)			
743.67	0.00	0	61901 UTILITIES (ENG)			
78,603.44	20,800.35	2,055	69999 TOTAL MAT & SERV	3,137	3,137	3,137
CAPITAL OUTLAY						
1,950.00	32,260.06	0	72052 LAND (MAINT)			
615,646.01	260,079.07	1,243,600	72301 IMPROVEMENTS (ENG)	611,000	611,000	611,000
0.00	1,310.00	58,600	72302 IMPROVEMENTS (MAINT)	25,000	25,000	25,000

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CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 40 ENTERPRISE FUNDS
 Dept : 475 WASTEWATER UTILITY C.I.P.

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
0.00	0.00	2,000	72303 IMPROVEMENTS (PW)			
544.16	0.00	0	72501 OFFICE EQPT (ENG)			
0.00	460.00	0	72503 OFFICE EQPT (PW)			
298.00	0.00	13,000	72601 OTHER EQPT (ENG)			
29,527.30	0.00	0	72602 OTHER EQPT (MAINT)			
0.00	0.00	8,000	72603 OTHER EQPT (PW)			
0.00	0.00	0	72801 VEHICLES (ENG)			
124,123.99	0.00	0	72802 VEHICLES (MAINT)			
772,089.46	294,109.13	1,325,200	79999 TOTAL CAPITAL OUTLAY	636,000	636,000	636,000
CONTINGENCIES						
0.00	0.00	300,000	80005 OPERATING CONTINGENCY	201,137	201,137	276,137
0.00	0.00	300,000	89999 TOTAL CONTINGENCIES	201,137	201,137	276,137
INTERFUND TRANSFERS						
0.00	6,500.00	20,000	90025 TO GIS	48,000	48,000	48,000
0.00	0.00	0	90105 TO EQPT ACQ & REP FUND	850	850	850
0.00	0.00	0	90120 TO WATER CIP			
0.00	0.00	0	90138 TO STR CAP PROJECTS			
0.00	6,500.00	20,000	90990 TOTAL INTERFUND TRANS	48,850	48,850	48,850
UNAPPROPRIATED						
0.00	0.00	0	92010 UNAPROP END FUND BAL			
0.00	0.00	0	92199 TOTAL UNAPPROPRIATED	0	0	0
LOANS						
0.00	0.00	0	93121 INTERFD LOAN-WATER CIP			
0.00	0.00	0	93199 TOTAL LOANS	0	0	0
DEBT SERVICE						
0.00	0.00	0	95100 BOND PRINCIPAL			
0.00	0.00	0	95200 BOND INTEREST			
0.00	0.00	0	95999 TOTAL DEBT SERVICE	0	0	0

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CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/21/95

Fund : 40 ENTERPRISE FUNDS
Dept : 475 WASTEWATER UTILITY C.I.P.

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
927,853.36	344,926.55	1,681,762	99000 TOTAL DEPT EXP	937,653	937,653	1,012,653
927,853.36	344,926.55	1,681,762	99450 TTL REV/EXP (SURP)/DEF	937,653	937,653	1,012,653

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 2

FUND: 40 - ENTERPRISE

DEPARTMENT: 475 - WASTEWATER UTILITY CIP

MATERIALS & SERVICES

SUB-LINE

ITEM TOTAL LINE TOTAL

61123 COMPUTER EXPENSE (PW):

Service and repair of hardware	490	
Supplies	140	
Software	40	
Training	40	<u>710</u>

61131 CONTRACT SERVICES (PW):

Temporary secretary services	408	<u>408</u>
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61243 DEPARTMENT/OPERATING EXPENSE (PW):

Expense reimbursement	144	<u>144</u>
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61603 DUPLICATION (PW):

	775	<u>775</u>
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61323 EDUCATION & TRAINING (PW):

Seminars, workshops, classes	150	<u>150</u>
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61573 MAINTENANCE/EQUIPMENT (PW):

Service and repair of office equipment	100	<u>100</u>
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61603 MEETINGS & CONFERENCES (PW):

American Public Works Association Conference	75	
Business meetings and travel lunches	25	<u>100</u>

61703 OFFICE SUPPLIES (PW):

	750	<u>750</u>
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PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 2

FUND: 40 - ENTERPRISE

DEPARTMENT: 475 - WASTEWATER UTILITY CIP

<u>CAPITAL OUTLAY</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
72301 IMPROVEMENTS (ENG):		
Wastewater Treatment Plant projects	31,000	
Downtown Sewer Separation	400,000	
Pipe Replacement Program	20,000	
Wastewater Treatment Plant Outflow Project	10,000	
Sludge Digestion	30,000	
Harrison Pump Station modification	20,000	
Westside Interceptor	100,000	<u>611,000</u>
72302 IMPROVEMENTS (MT):		
New Shop site (Phase 1)	25,000	<u>25,000</u>
<u>INTERFUND TRANSFERS</u>		
90025 TO GIS:	48,000	<u>48,000</u>
90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND:	850	<u>850</u>

Date : 7/21/95
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 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 40 ENTERPRISE FUNDS
 Dept : 476 WASTEWATER BOND DEBT SERV

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
MATERIALS & SERVICES						
13,047.44	8,913.47	0	61130 CONTRACT SERVICES			
13,047.44	8,913.47	0	69999 TOTAL MAT & SERV	0	0	0
CONTINGENCIES						
0.00	0.00	0	80025 RES FOR CAP INT			
0.00	0.00	376,749	80026 RES FOR DEBT SERVICE	376,749	376,749	376,749
0.00	0.00	376,749	89999 TOTAL CONTINGENCIES	376,749	376,749	376,749
UNAPPROPRIATED						
0.00	0.00	781,489	92010 UNAPROP END FUND BAL	1,935,598	1,935,598	1,935,598
0.00	0.00	781,489	92199 TOTAL UNAPPROPRIATED	1,935,598	1,935,598	1,935,598
DEBT SERVICE						
85,000.00	0.00	85,000	95100 BOND PRINCIPAL	95,000	95,000	95,000
152,428.12	430,584.39	287,056	95200 BOND INTEREST	281,000	281,000	281,000
152,428.13	0.00	0	95304 CAPITALIZED INTEREST			
389,856.25	430,584.39	372,056	95999 TOTAL DEBT SERVICE	376,000	376,000	376,000
402,903.69	439,497.86	1,530,294	99000 TOTAL DEPT EXP	2,688,347	2,688,347	2,688,347
402,903.69	439,497.86	1,530,294	99450 TTL REV/EXP (SURP)/DEF	2,688,347	2,688,347	2,688,347

PROGRAM INFORMATION

SANTIAM RAILWAY

Page 1 of 1

PROGRAM DESCRIPTION:

The City's railroad runs from the Southern Pacific Railroad tracks, near 5th and Olive, to the Santiam Canal Industrial Park. The 3/4-mile spur was acquired from Crown Zellerbach as part of the SCIP development.

As in years past, there is no direct revenue source for this fund. Some fund transfer during the 1994-95 budget year has allowed a small operating cushion but we will soon be out of operation and maintenance money. This is most likely the last year we will be able to operate this railroad spur without some outside support. During the coming year we will be approaching the businesses that use the railroad for ideas and financial support.

This budget is primarily for maintenance of the track itself, of the many street crossings, and of a scale shack and electronic scales that the tracks cross inside the industrial park. Previously we have contracted the maintenance of the crossing at Highway 20 but with training from the Public Utility Commission, in-house maintenance crews have taken over this responsibility.

Date : 7/21/95
Time : 9:44
Dte Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/21/95

Fund : 40 ENTERPRISE FUNDS
Dept : 480 SANTIAM RAILWAY FUND

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	0	48053 DONATIONS			
199.02	43.19	0	48100 INTEREST ON INVESTMENT	80	80	80
68.55	57.17	0	48140 MISCELLANEOUS REVENUE			
7,243.06	1,256.10	1,153	49901 BEGINNING BALANCE	2,320	2,320	2,970
7,510.63	1,356.46	1,153	49998 TOTAL REVENUE	2,400	2,400	3,050
PERSONNEL SERVICES						
1,750.44	0.00	0	50001 SALARIES			
774.83	0.00	0	50003 FRINGE BENEFITS			
0.00	0.00	0	50600 OVERTIME			
2,525.27	0.00	0	59999 TOTAL PERSONNEL SERV	0	0	0
MATERIALS & SERVICES						
0.00	0.00	0	61010 ADVERTISING			
3,200.00	0.00	0	61130 CONTRACT SERVICES			
529.26	163.40	1,153	61240 DEPT/OPERATING EXPENSE	2,400	2,400	3,050
0.00	0.00	0	61560 MAINT/BLDG (ADMIN)			
3,729.26	163.40	1,153	69999 TOTAL MAT & SERV	2,400	2,400	3,050
CAPITAL OUTLAY						
0.00	0.00	0	72300 IMPROVEMENTS			
0.00	0.00	0	72800 VEHICLES			
0.00	0.00	0	79999 TOTAL CAPITAL OUTLAY	0	0	0
CONTINGENCIES						
0.00	0.00	0	80005 OPERATING CONTINGENCY			
0.00	0.00	0	89999 TOTAL CONTINGENCIES	0	0	0
6,254.53	163.40	1,153	99000 TOTAL DEPT EXP	2,400	2,400	3,050
1,256.10-	1,193.06-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

Date : 7/21/95
Time : 9:44
Dte Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/21/95

Fund : 40 ENTERPRISE FUNDS
Dept : 480 SANTIAM RAILWAY FUND

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
6,000,031.19-	5,600,847.14-	0	99500 FUND TOTAL (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 40 - ENTERPRISE

DEPARTMENT: 480 - SANTIAM RAILWAY

MATERIALS & SERVICES

SUB-LINE

ITEM TOTAL LINE TOTAL

61240 DEPARTMENT/OPERATING EXPENSE:

Sign/Signal repairs	1,450	
Rail and switch repair	1,000	
Ballast	200	
Vegetation control	400	<u>3,050</u>

INTERGOVERNMENTAL FUND

Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 502 1984 ECON DEV. (TEKNETICS)

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	0	48100 INTEREST ON INVESTMENT			
0.00	0.00	0	48110 GRANT LOAN PRINC REC			
0.00	0.00	0	48112 GRANT LOAN INT REC			
16,364.07	0.00	0	49901 BEGINNING BALANCE			
16,364.07	0.00	0	49998 TOTAL REVENUE	0	0	0
PERSONNEL SERVICES						
0.00	0.00	0	50001 SALARIES			
0.00	0.00	0	59999 TOTAL PERSONNEL SERV	0	0	0
MATERIALS & SERVICES						
0.00	0.00	0	61240 DEPT/OPERATING EXPENSE			
0.00	0.00	0	61350 GRANT LOANS MADE			
0.00	0.00	0	69999 TOTAL MAT & SERV	0	0	0
INTERFUND TRANSFERS						
16,364.07	0.00	0	90010 TO GENERAL FUND			
16,364.07	0.00	0	90990 TOTAL INTERFUND TRANS	0	0	0
16,364.07	0.00	0	99000 TOTAL DEPT EXP	0	0	0
0.00	0.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM INFORMATION

ADA REQUIREMENTS

Page 1 of 1

PROGRAM DESCRIPTION:

In 1992, the United States Congress passed the Americans with Disabilities Act. The purpose of the Act is to provide handicapped access to public facilities. It requires all public facilities to be handicapped accessible. In January, 1994, cost estimates for providing handicapped accessibility for city facilities were prepared for City Hall, the Library and Senior Center. The estimates show that a total of \$206,876 will be needed for these improvements. As a first step in complying with the law, \$35,000 was budgeted for the most pressing requirements in 1994-95.

In January, 1995 the city received a grant for \$165,000 from Community Development Block Grants to help pay for improvements which are scheduled to be completed by June 1996. Some of the funds were expended in 1994-95 for the Library and Senior Center. The balance of City funds will be used as a match for the grant.

Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 505 ADA REQUIREMENTS

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	0	41050 STATE GRANT FUNDS		165,000	165,000
0.00	0.00	0	48100 INTEREST ON INVESTMENT	1,000	1,000	1,000
0.00	0.00	35,000	49085 FROM BANC BOND FD			
0.00	0.00	0	49901 BEGINNING BALANCE	31,000	31,000	31,000
0.00	0.00	35,000	49998 TOTAL REVENUE	32,000	197,000	197,000
MATERIALS & SERVICES						
0.00	0.00	2,000	61240 DEPT/OPERATING EXPENSE	2,000	2,000	2,000
0.00	0.00	2,000	69999 TOTAL MAT & SERV	2,000	2,000	2,000
CAPITAL OUTLAY						
0.00	0.00	33,000	72300 IMPROVEMENTS	30,000	195,000	195,000
0.00	0.00	33,000	79999 TOTAL CAPITAL OUTLAY	30,000	195,000	195,000
CONTINGENCIES						
0.00	0.00	0	80005 OPERATING CONTINGENCY			
0.00	0.00	0	89999 TOTAL CONTINGENCIES	0	0	0
0.00	0.00	35,000	99000 TOTAL DEPT EXP	32,000	197,000	197,000
0.00	0.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 - INTERGOVERNMENTAL
DEPARTMENT: 505 - ADA REQUIREMENTS

MATERIALS & SERVICES:

SUB-LINE
ITEM TOTAL LINE TOTAL

61240 DEPARTMENT/OPERATING EXPENSE:

Advertising for bids, supplies, and
other misc. expenses

2,000

2,000

72300 IMPROVEMENTS:

City Hall ADA Compliance

195,000

195,000

PROGRAM INFORMATION

MOTEL TAX

Page 1 of 1

PROGRAM DESCRIPTION:

On June 23, 1993, at the request of the Lebanon Area Chamber of Commerce, and with the agreement of the motel owners, the Lebanon City Council adopted a motel tax. The tax, \$1.00 per room per night, will be used to promote tourism in Lebanon. Currently, the City contracts with the Chamber of Commerce to provide promotional services. The City charges 10% of gross fees for collection services.

Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 510 MOTEL TAX

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	3,595.85	16,000	47090 MOTEL ROOM TAX	12,000	12,000	12,000
0.00	9.11	100	48100 INTEREST ON INVESTMENT	50	50	50
0.00	0.00	0	49901 BEGINNING BALANCE			
0.00	3,604.96	16,100	49998 TOTAL REVENUE	12,050	12,050	12,050
MATERIALS & SERVICES						
0.00	3,143.45	14,500	61130 CONTRACT SERVICES	10,850	10,850	10,850
0.00	3,143.45	14,500	69999 TOTAL MAT & SERV	10,850	10,850	10,850
INTERFUND TRANSFERS						
0.00	0.00	1,600	90005 TO GEN FUND-ADMIN COST	1,200	1,200	1,200
0.00	0.00	1,600	90990 TOTAL INTERFUND TRANS	1,200	1,200	1,200
0.00	3,143.45	16,100	99000 TOTAL DEPT EXP	12,050	12,050	12,050
0.00	461.51-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 - INTERGOVERNMENTAL
DEPARTMENT: 510 - MOTEL TAX

<u>MATERIALS & SERVICES:</u>	<u>SUB-LINE</u>	<u>ITEM TOTAL</u>	<u>LINE TOTAL</u>
61130 CONTRACT SERVICES:			
Contract with Lebanon Chamber of Commerce		10,850	<u>10,850</u>
90005 ADMINISTRATION COSTS/TAX COLLECT:			
Administration costs for tax collection		1,200	<u>1,200</u>

PROGRAM INFORMATION
SANTIAM TRAVEL STATION

Page 1 of 1

PROGRAM DESCRIPTION:

In 1993, the City of Lebanon received \$277,100 in funding from the Oregon Department of Transportation to rejuvenate the Lebanon historic train depot into an intermodal transit station. The project involves the acquisition, rehabilitation, and rejuvenation of Lebanon's historic SPRR train depot and will result in a vacant, idle and deteriorating historic structure being restored and transformed into a community and regional transportation center. Proposed activities include a bus station (serving regional carriers and rail feeder bus), tourist information and traveler comfort facility (open seven days a week; currently there are no public restrooms readily available to travelers from I-5 to Sweet Home), local transit information center, parcel freight services and possibly housing the Lebanon Chamber of Commerce and the regional headquarters of the new short-line railroad operator.

Site improvements include the creation of a (covered) bus loading facility, covered and open bench seating, covered bicycle racks, drinking fountain, information kiosks, landscaping, full outside lighting and a telephone. Handicap, bus and recreational vehicle access, parking and loading areas have been designed and incorporated into the site plan. All site improvements will compliment the historic design character of the depot building.

The City funded the required \$30,000 match from repaid 1983-84 Housing Rehabilitation Loans. An additional \$30,000 is required to be set aside for contingencies and was funded by the General Fund.

Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 515 SANTIAM TRAVEL STATION

92-93	93-94	94-95		95-96		
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud
<hr/>						
REVENUES						
0.00	0.00	277,100	41050 STATE GRANT FUNDS	227,100	227,100	262,100
0.00	89.51	300	48100 INTEREST ON INVESTMENT	2,500	2,500	2,500
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
0.00	0.00	30,000	49010 FROM GENERAL FUND			
0.00	30,000.00	0	49028 FROM HOUSING REHAB			
0.00	0.00	28,000	49901 BEGINNING BALANCE	106,000	106,000	106,000
<hr/>						
0.00	30,089.51	335,400	49998 TOTAL REVENUE	335,600	335,600	370,600
<hr/>						
MATERIALS & SERVICES						
0.00	0.00	0	61010 ADVERTISING			
0.00	426.00	0	61130 CONTRACT SERVICES	35,000	35,000	35,000
0.00	0.00	0	61240 DEPT/OPERATING EXPENSE			
<hr/>						
0.00	426.00	0	69999 TOTAL MAT & SERV	35,000	35,000	35,000
<hr/>						
CAPITAL OUTLAY						
0.00	0.00	0	72050 LAND			
0.00	0.00	335,400	72300 IMPROVEMENTS	300,600	300,600	335,600
0.00	0.00	0	72301 IMPROVEMENTS (ENG)			
<hr/>						
0.00	0.00	335,400	79999 TOTAL CAPITAL OUTLAY	300,600	300,600	335,600
<hr/>						
0.00	426.00	335,400	99000 TOTAL DEPT EXP	335,600	335,600	370,600
<hr/>						
0.00	29,663.51-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 - ENTERPRISE

DEPARTMENT: 515 - SANTIAM TRAVEL STATION

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61130 CONTRACT SERVICES:	35,000	<u>35,000</u>
 <u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS:		
Future structural and site improvements	335,600	<u>335,600</u>

PROGRAM INFORMATION

OTSC GRANT

Page 1 of 1

PROGRAM DESCRIPTION:

This fund is used to administer grant funds from the Oregon Traffic Safety Commission. Matching grant funds are awarded, on a competitive basis, for projects throughout the state that are related to traffic safety.

This fund is maintained to provide seed money for grant applications and a budget for project administration once an eligible project is defined.

There is no specific project committed in advance for the 1995-96 budget year.

Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 520 OTSC GRANT

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	0	41050 STATE GRANT FUNDS			
11.35	8.71	0	48100 INTEREST ON INVESTMENT			
227.51	238.86	243	49901 BEGINNING BALANCE	258	258	258
238.86	247.57	243	49998 TOTAL REVENUE	258	258	258
MATERIALS & SERVICES						
0.00	0.00	0	61124 COMPUTER EXPENSE			
0.00	0.00	0	61130 CONTRACT SERVICES			
0.00	0.00	243	61240 DEPT/OPERATING EXPENSE	258	258	258
0.00	0.00	0	61250 DEPT/OP SUPPLIES			
0.00	0.00	0	61800 PETROLEUM			
0.00	0.00	243	69999 TOTAL MAT & SERV	258	258	258
CAPITAL OUTLAY						
0.00	0.00	0	72300 IMPROVEMENTS			
0.00	0.00	0	72600 OTHER EQPT.			
0.00	0.00	0	79999 TOTAL CAPITAL OUTLAY	0	0	0
0.00	0.00	243	99000 TOTAL DEPT EXP	258	258	258
238.86-	247.57-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 - ENTERPRISE

DEPARTMENT: 520 - OTSC GRANT

MATERIALS & SERVICES

SUB-LINE

ITEM TOTAL LINE TOTAL

61240 DEPARTMENT/OPERATING EXPENSE:

Grant application

258

258

PROGRAM INFORMATION

BUILDING INSPECTION

Page 1 of 2

PROGRAM DESCRIPTION:

This fund was created in the 1994-95 budget year to keep track of both the expenditures and revenues of the Building Inspection Program. In years past, the revenues and expenditures were shown in the General Fund. The change allows this program to function as a self-supporting fund.

The primary responsibility of the building inspection program is the legally-mandated plan review and inspection of new building construction, reconstruction and remodeling projects, and woodstove installations. Other traditional responsibilities include limited enforcement of zoning regulations, abatement of nuisances and health hazards, and general assistance to the public.

Maintaining this program is important in preventing delays to the public. It is an inconvenience for local citizens, developers, and builders to make multiple out-of-town trips in the process of bringing a set of plans up to code.

This program also promotes better coordination between planning, building, engineering and the Fire Marshall.

Nuisance and health hazard abatement is necessary to maintain a safe community. The building inspector spends many hours in this activity.

The building inspector works closely with the public and with other community-development-oriented personnel. In that capacity, the position becomes knowledgeable in many aspects of what we do. It is valuable to the city and a service to the public to have knowledgeable staff members readily available to respond in a variety of situations.

We increased services to local building contractors in 1994-95 by taking over the plumbing inspection duties previously performed by Linn County. This required additional contract employee assistance. In 1995-96, we are proposing to make this change permanent by creating a Building Inspector position. This will also help in our continually increasing manpower demands due to increasing development.

PROGRAM INFORMATION

BUILDING INSPECTION

Page 2 of 2

PROGRAM DESCRIPTION: (continued)

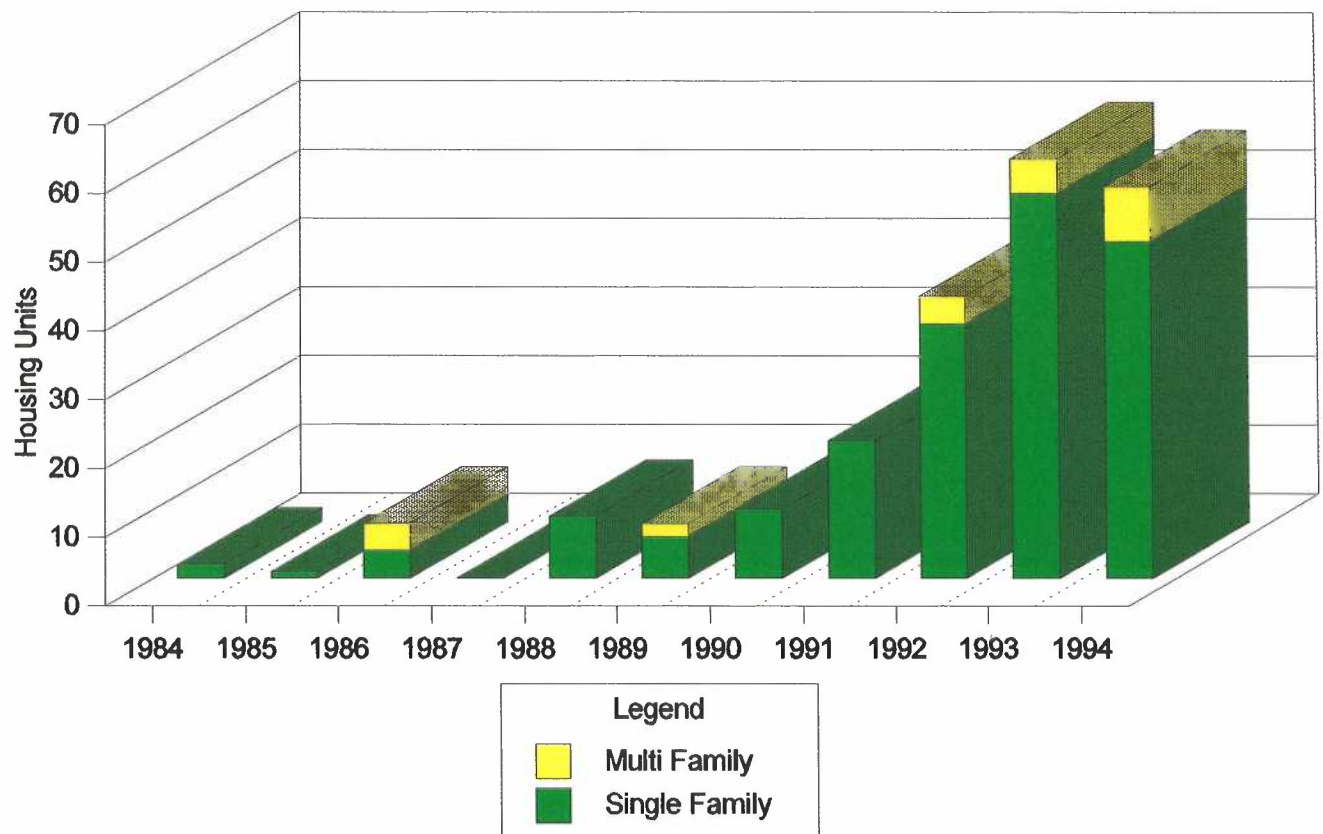
Increased development activities with the corresponding increase in building permit fee revenues have kept this activity self-supporting. If building activity decreases in the future, then a corresponding decrease will need to be made in this budget. Forty-nine homes and 57 multi-family dwellings were constructed in calendar year 1994 compared to 56 homes and 5 multi-family dwellings in calendar year 1993. Total fees collected in 1994 were \$138,869.93 compared with \$108,499.84 in 1993. An increase in fees is expected in 1995-96 due to the addition of plumbing permit fees.

POSITIONS:

	<u>1994-95</u>	<u>1995-96</u>
Administrative Assistant	.0500 FTE	.0000 FTE
Building Inspector	.0000 FTE	.9500 FTE
Building Official	.8100 FTE	.9000 FTE
Director of Public Works	.0400 FTE	.0400 FTE
Secretary/Data Entry Clerk	.0000 FTE	.0200 FTE
Secretary/Receptionist (2)	<u>.0600 FTE</u>	<u>.2100 FTE</u>
 SUBTOTAL	 .9600 FTE	 2.1200 FTE
 Temporary Public Works Secretary	 <u>.0000 FTE</u>	 <u>.0200 FTE</u>
 TOTAL	 .9600 FTE	 2.1400 FTE

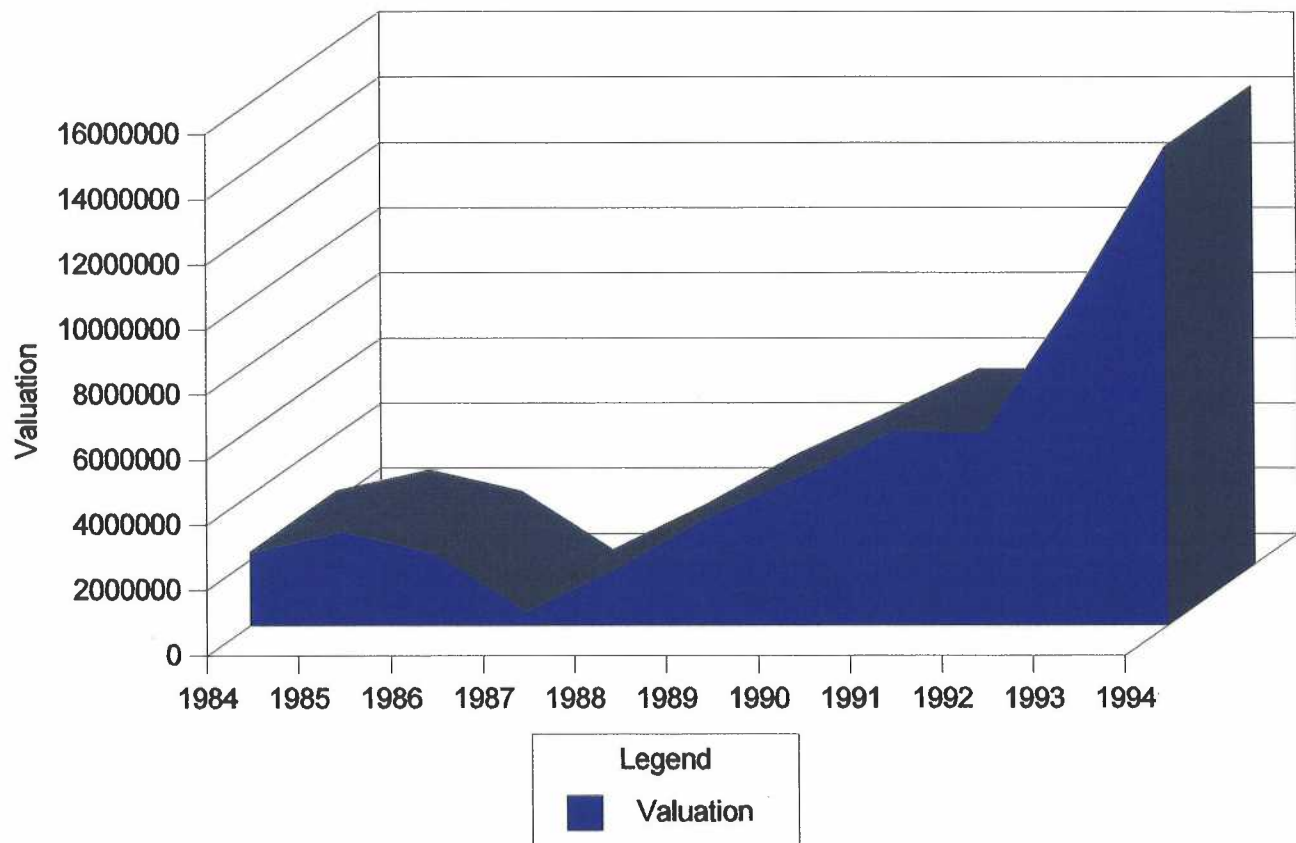
CITY OF LEBANON

Residential Building Permits Issued



CITY OF LEBANON

Building Summary



Date : 7/21/95
Time : 9:44
Dte Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/21/95

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 527 BUILDING INSPECTION

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	61,494	46010 BLDG PERMITS & FEES	120,000	120,000	120,000
0.00	0.00	300	48100 INTEREST ON INVESTMENT	1,500	1,500	1,500
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
0.00	0.00	8,000	49010 FROM GENERAL FUND			
0.00	0.00	0	49901 BEGINNING BALANCE	60,000	60,000	75,000
0.00	0.00	69,794	49998 TOTAL REVENUE	181,500	181,500	196,500
PERSONNEL SERVICES						
0.00	0.00	31,838	50001 SALARIES	73,355	73,355	73,355
0.00	0.00	11,450	50003 FRINGE BENEFITS	26,362	26,362	26,362
0.00	0.00	5,000	50600 OVERTIME	1,000	1,000	1,000
0.00	0.00	48,288	59999 TOTAL PERSONNEL SERV	100,717	100,717	100,717
MATERIALS & SERVICES						
0.00	0.00	25	61010 ADVERTISING	50	50	50
0.00	0.00	0	61120 COMMUNICATION (ADMIN)			
0.00	0.00	0	61123 COMMUNICATION (PW)	840	840	840
0.00	0.00	200	61124 COMPUTER EXPENSE	5,500	5,500	5,500
0.00	0.00	150	61128 COMPUTER EXP (PW)	350	350	350
0.00	0.00	13,000	61130 CONTRACT SERVICES	5,000	5,000	5,000
0.00	0.00	160	61131 CONTRACT SERVICES (PW)	742	742	742
0.00	0.00	1,200	61240 DEPT/OPERATING EXPENSE	4,800	4,800	4,800
0.00	0.00	321	61243 OPERATING EXP (PW)	466	466	466
0.00	0.00	500	61250 DEPT/OP SUPPLIES	800	800	800
0.00	0.00	100	61253 OP SUPPLIES (PW)	150	150	150
0.00	0.00	350	61290 DUES & SUBSCRIPTIONS	500	500	500
0.00	0.00	1,200	61320 EDUCATION & TRAINING	1,950	1,950	1,950
0.00	0.00	50	61323 EDUCATION & TRNG (PW)	50	50	50
0.00	0.00	0	61401 UNEMPLOY INS	1,000	1,000	1,000
0.00	0.00	2,550	61600 MEETINGS & CONFERENCES	2,750	2,750	2,750
0.00	0.00	100	61700 OFFICE SUPPLIES	300	300	300
0.00	0.00	450	61703 OFFICE SUPPLIES (PW)	500	500	500
0.00	0.00	20,356	69999 TOTAL MAT & SERV	25,748	25,748	25,748
CAPITAL OUTLAY						
0.00	0.00	950	72500 OFFICE EQPT.	4,900	4,900	4,900
0.00	0.00	200	72503 OFFICE EQPT (PW)	200	200	200

Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 527 BUILDING INSPECTION

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
0.00	0.00	0	72600 OTHER EQPT.	500	500	500
0.00	0.00	1,150	79999 TOTAL CAPITAL OUTLAY	5,600	5,600	5,600
CONTINGENCIES						
0.00	0.00	0	80005 OPERATING CONTINGENCY	32,435	32,435	40,435
0.00	0.00	0	89999 TOTAL CONTINGENCIES	32,435	32,435	40,435
INTERFUND TRANSFERS						
0.00	0.00	0	90010 TO GENERAL FUND	17,000	17,000	24,000
0.00	0.00	0	90990 TOTAL INTERFUND TRANS	17,000	17,000	24,000
0.00	0.00	69,794	99000 TOTAL DEPT EXP	181,500	181,500	196,500
0.00	0.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 3

FUND: 50 - GENERAL

DEPARTMENT: 527 - BUILDING INSPECTION

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61010 ADVERTISING:	50	<u>50</u>
61123 COMMUNICATIONS (PW):		
Service and repair of radio/cellular equipment	840	<u>840</u>
61124 COMPUTER EXPENSE:		
Service and repair of hardware	100	
Supplies	200	
Software	5,000	
Training	200	<u>5,500</u>
61128 COMPUTER EXPENSE (PW):		
Service and repair of hardware	200	
Supplies	100	
Software	25	
Training	25	<u>350</u>
61130 CONTRACT SERVICES:		
Additional plan review services	5,000	<u>5,000</u>
61131 CONTRACT SERVICES (PW):		
Temporary secretary services	742	<u>742</u>
61240 DEPARTMENT/OPERATING EXPENSE:		
Clean-up enforcement	2,000	
Mileage reimbursement	2,500	
Expense reimbursement	300	<u>4,800</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 3

FUND: 50 - GENERAL

DEPARTMENT: 527 - BUILDING INSPECTION

MATERIALS & SERVICES

**SUB-LINE
ITEM TOTAL LINE TOTAL**

61243 DEPARTMENT/OPERATING EXPENSE (PW):

Annex rent	125	
P.E. License renewal	25	
Expense reimbursement	96	
Miscellaneous expense	220	<u>466</u>

61250 DEPARTMENT/OPERATING SUPPLIES:

Permit printing supplies	500	
Code and reference books	300	<u>800</u>

61253 DEPARTMENT/OPERATING SUPPLIES (PW):

Assessor maps/microfilm	50	
Reference code and other books	100	<u>150</u>

61290 DUES & SUBSCRIPTIONS:

ICBO	300	
Other	200	<u>500</u>

61320 EDUCATION & TRAINING:

OBOA Short School	900	
Fall Mechanical Short School	400	
Legislative Workshop	400	
Training, workshops, seminars	250	<u>1,950</u>

61323 EDUCATION & TRAINING (PW):	50	<u>50</u>
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61401 UNEMPLOYMENT INSURANCE:	1,000	<u>1,000</u>
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PROGRAM EXPENDITURE DETAIL SHEET

Page 3 of 3

FUND: 50 - GENERAL

DEPARTMENT: 527 - BUILDING INSPECTION

<u>MATERIALS & SUPPLIES</u>	SUB-LINE <u>ITEM TOTAL</u>	<u>LINE TOTAL</u>
61600 MEETINGS & CONFERENCES:		
International Conference of Building Officials	2,000	
OBOA Code Change Conference	400	
OBOA meetings	150	
Southern Oregon Chapter meetings	100	
Willamette Building Officials meeting	100	<u>2,750</u>
61700 OFFICE SUPPLIES:	300	<u>300</u>
61703 OFFICE SUPPLIES (PW):	500	<u>500</u>
 <u>CAPITAL OUTLAY</u>		
72500 OFFICE EQUIPMENT:		
Computer	3,500	
Desk, chair	1,400	<u>4,900</u>
72503 OFFICE EQUIPMENT (PW):		
Computer	200	<u>200</u>
72600 OTHER EQUIPMENT:		
Cellular phone	500	<u>500</u>
 <u>INTERFUND TRANSFER</u>		
90010 TO GENERAL FUND:		
Interfund loan repayment	24,000	<u>24,000</u>

PROGRAM INFORMATION
SPECIAL EVENT SIGN GRANT

Page 1 of 1

PROGRAM DESCRIPTION:

In 1991, the Lebanon Leprechauns donated \$3,500 to the city to be held in trust to be used to help pay for signs to advertise special events in Lebanon. It is hoped that at some time in the future the City or another interested organization will have available some matching funds to purchase the signs.

Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 530 SPEC. EVENT SIGN GRANT

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	0	41045 GRANT FUNDS			
177.04	141.83	150	48100 INTEREST ON INVESTMENT	150	150	300
3,706.62	3,883.66	4,034	49901 BEGINNING BALANCE	4,175	4,175	4,400
3,883.66	4,025.49	4,184	49998 TOTAL REVENUE	4,325	4,325	4,700
MATERIALS & SERVICES						
0.00	0.00	3,984	61130 CONTRACT SERVICES	4,125	4,125	4,500
0.00	0.00	100	61240 DEPT/OPERATING EXPENSE	100	100	100
0.00	0.00	100	61700 OFFICE SUPPLIES	100	100	100
0.00	0.00	4,184	69999 TOTAL MAT & SERV	4,325	4,325	4,700
0.00	0.00	4,184	99000 TOTAL DEPT EXP	4,325	4,325	4,700
3,883.66-	4,025.49-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 - INTERGOVERNMENTAL
DEPARTMENT: 530 - SPECIAL EVENT SIGN GRANT

<u>MATERIALS & SERVICES:</u>	<u>SUB-LINE</u>	<u>ITEM TOTAL</u>	<u>LINE TOTAL</u>
61600 CONTRACT SERVICES:			
Contractor to fabricate signs		4,500	<u>4,500</u>
61240 DEPARTMENT/OPERATING EXPENSE:		100	<u>100</u>
61700 OFFICE SUPPLIES:		100	<u>100</u>

PROGRAM INFORMATION

PARK ENTERPRISE FUND

Page 1 of 1

PROGRAM DESCRIPTION:

Over the last two or three years, revenue generated from the reservation of park shelters has been placed back into the General Fund as miscellaneous revenue. Last year with the development of fees for camping in River Park and rental income on the Century Park building, this new fund was created to combine these three revenue sources and direct them back into the maintenance of these park facilities. Revenue from this fund has been used for the maintenance and improvement of these three facilities. This year we will see more improvements to the campground and these specific buildings because of this fund

POSITIONS:

	<u>1994-95</u>	<u>1995-96</u>
Maintenance Worker	<u>.0200 FTE</u>	<u>.0300 FTE</u>
TOTAL	<u>.0200 FTE</u>	<u>.0300 FTE</u>

Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 533 PARK ENTERPRISE

92-93	93-94	94-95		95-96		
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud
<hr/>						
REVENUES						
0.00	0.00	7,000	45030 CENTURY PARK BLDG RENT	6,982	6,982	6,982
0.00	0.00	4,800	45090 CAMPING FEES	6,000	6,000	6,000
0.00	0.00	750	46000 SHELTER RENTAL FEES	750	750	750
0.00	0.00	400	48057 DUMP STATION DONATIONS	650	650	650
0.00	0.00	0	48100 INTEREST ON INVESTMENT	100	100	500
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
0.00	0.00	0	49901 BEGINNING BALANCE	690	690	9,000
<hr/>						
0.00	0.00	12,950	49998 TOTAL REVENUE	15,172	15,172	23,882
<hr/>						
PERSONNEL SERVICES						
0.00	0.00	508	50001 SALARIES	754	754	754
0.00	0.00	224	50003 FRINGE BENEFITS	346	346	346
0.00	0.00	0	50600 OVERTIME	38	38	38
<hr/>						
0.00	0.00	732	59999 TOTAL PERSONNEL SERV	1,138	1,138	1,138
<hr/>						
MATERIALS & SERVICES						
0.00	0.00	4,200	61134 CONTRACT SERV (MAINT)	4,200	4,200	12,200
0.00	0.00	1,098	61242 OPERATING EXP (MAINT)	1,334	1,334	1,334
0.00	0.00	5,000	61562 MAINT/BLDG (MAINT)	5,000	5,000	5,000
0.00	0.00	1,920	61902 UTILITIES (MAINT)	1,500	1,500	1,500
<hr/>						
0.00	0.00	12,218	69999 TOTAL MAT & SERV	12,034	12,034	20,034
<hr/>						
CONTINGENCIES						
0.00	0.00	0	80005 OPERATING CONTINGENCY	2,000	2,000	2,710
<hr/>						
0.00	0.00	0	89999 TOTAL CONTINGENCIES	2,000	2,000	2,710
<hr/>						
0.00	0.00	12,950	99000 TOTAL DEPT EXP	15,172	15,172	23,882
<hr/>						
0.00	0.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 - INTERGOVERNMENTAL FUNDS
DEPARTMENT: 533 - PARK ENTERPRISE

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL LINE TOTAL

61134 CONTRACT SERVICES:

Major repairs to buildings and grounds	8,000	
Janitorial service - Century Park Building	3,600	
Porta Pot rental	600	<u>12,000</u>

61242 DEPARTMENT OPERATING EXPENSE:

Drive/parking area repair	475	
Tool/equipment rental	409	
Garbage dumping fee (Century Park Building)	450	<u>1,334</u>

61562 MAINTENANCE/BUILDING & GROUNDS:

Century Park Building	2,000	
Repairs specific to shelter rentals (all parks)	1,000	
Camping area maintenance - River Park	2,000	<u>5,000</u>

61902 UTILITIES:

Power and gas for Century Park Building	1,500	<u>1,500</u>
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Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 534 CENTURY PARK GRANT

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	25,000	41050 STATE GRANT FUNDS			
0.00	0.00	0	48053 DONATIONS			
0.00	0.00	0	48100 INTEREST ON INVESTMENT			
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
0.00	0.00	0	49901 BEGINNING BALANCE			
0.00	0.00	25,000	49998 TOTAL REVENUE	0	0	0
MATERIALS & SERVICES						
0.00	0.00	600	61240 DEPT/OPERATING EXPENSE			
0.00	0.00	600	69999 TOTAL MAT & SERV	0	0	0
CAPITAL OUTLAY						
0.00	0.00	24,400	72300 IMPROVEMENTS			
0.00	0.00	24,400	79999 TOTAL CAPITAL OUTLAY	0	0	0
0.00	0.00	25,000	99000 TOTAL DEPT EXP	0	0	0
0.00	0.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM INFORMATION

GIS

Page 1 of 1

PROGRAM DESCRIPTION:

This fund is used to administer the continuing development of Lebanon's Geographic Information System (GIS). GIS is a computer-based system of "layered" maps and records which are used to solve complex management and planning problems.

In December, 1992, Linn County completed a feasibility study for a county-wide GIS system. The feasibility study concluded that a GIS "will provide a more accessible, accurate, timely and cost-effective method of maintaining maps and related reports within Linn County". A cost benefit ratio of greater than 4 to 1 was estimated. Based on the feasibility study, Linn County has given GIS development a high priority, to include cost sharing within urban areas. Lebanon's GIS development has been paced with that of Linn County to achieve cost savings. Basic GIS hardware and software have been purchased.

Data development will be the focus for the 1995-96 budget year. Specific work includes translating tax maps and records into computer formats, computerized aerial mapping, and limited computer hardware and software purchases. A variety of other funds provide financing through interfund transfers.

Date : 7/21/95
Time : 9:44
Dte Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/21/95

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 540 GIS

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	0	41047 COUNTY GRANT FUNDS	16,000	16,000	16,000
0.00	738.82	300	48100 INTEREST ON INVESTMENT			
0.00	1,350.66	0	48140 MISCELLANEOUS REVENUE			
0.00	0.00	0	49010 FROM GENERAL FUND	15,000	15,000	15,000
0.00	13,500.00	18,000	49022 FROM WATER FUND	20,000	20,000	20,000
0.00	6,500.00	10,000	49023 FROM WATER CIP	37,000	37,000	37,000
0.00	13,500.00	20,000	49025 FROM W WATER FUND	25,000	25,000	25,000
0.00	6,500.00	20,000	49026 FROM WW CIP	48,000	48,000	48,000
0.00	0.00	5,000	49046 FROM STREETS FUND	7,000	7,000	7,000
0.00	0.00	0	49095 FROM URBAN RENEW FUND	3,000	3,000	3,000
0.00	0.00	0	49098 FROM NW URBAN RENEWAL	1,000	1,000	1,000
0.00	7,000.00	15,000	49105 FROM STR CAP PROJ	20,000	20,000	20,000
0.00	0.00	0	49106 FROM STR CAP IMP-RESTR			
0.00	0.00	41,700	49901 BEGINNING BALANCE	3,000	3,000	54,000
0.00	49,089.48	130,000	49998 TOTAL REVENUE	195,000	195,000	246,000
MATERIALS & SERVICES						
0.00	0.00	500	61011 ADVERTISING (ENG)	500	500	500
0.00	270.00	10,000	61126 COMPUTER EXP (ENG)	3,500	3,500	3,500
0.00	5,221.50	89,300	61133 CONTRACT SERV (ENG)	175,500	175,500	226,500
0.00	0.00	0	61321 EDUCATION & TRNG (ENG)	5,000	5,000	5,000
0.00	0.00	200	61701 OFFICE SUPPLIES (ENG)	500	500	500
0.00	5,491.50	100,000	69999 TOTAL MAT & SERV	185,000	185,000	236,000
CAPITAL OUTLAY						
0.00	0.00	30,000	72301 IMPROVEMENTS (ENG)			
0.00	0.00	0	72501 OFFICE EQPT (ENG)	10,000	10,000	10,000
0.00	0.00	0	72502 OFFICE EQPT (MAINT)			
0.00	0.00	30,000	79999 TOTAL CAPITAL OUTLAY	10,000	10,000	10,000
0.00	5,491.50	130,000	99000 TOTAL DEPT EXP	195,000	195,000	246,000
0.00	43,597.98-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 540 - GEOGRAPHICAL INFORMATION SYSTEM (GIS)

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61011 ADVERTISING (ENG):		
Personnel recruitment	500	<u>500</u>
61126 COMPUTER EXPENSE (ENG):		
GIS software	3,500	<u>3,500</u>
61133 CONTRACT SERVICES (ENG):		
GIS - Digital parcel mapping	43,000	
GIS - Aerial mapping	183,500	<u>226,500</u>
61321 EDUCATION & TRAINING (ENG):		
GIS software training	5,000	<u>5,000</u>
61701 OFFICE SUPPLIES (ENG):	500	<u>500</u>
<u>CAPITAL OUTLAY</u>		
72501 OFFICE EQUIPMENT (ENG):		
GIS - plotter	10,000	<u>10,000</u>

PROGRAM INFORMATION
US FOREST SERVICE GRANTS

Page 1 of 1

PROGRAM DESCRIPTION:

The City of Lebanon has received inquiries from several industries interested in relocating to the southern portion of Airway Road. Because these industries may be creating new jobs, grant funding may be available for needed public infrastructure. This fund, along with two others, provide funding for new public street, water, sewer and drainage improvements along Airway Road, 12th Street, and Airport Road.

Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 545 US FOREST SERVICE GRANTS

92-93	93-94	94-95		95-96		
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	0	41020 FEDERAL GRANT FUNDS	100,000	100,000	100,000
0.00	0.00	0	48100 INTEREST ON INVESTMENT			
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
0.00	0.00	0	49901 BEGINNING BALANCE			
0.00	0.00	0	49998 TOTAL REVENUE	100,000	100,000	100,000
MATERIALS & SERVICES						
0.00	0.00	0	61130 CONTRACT SERVICES	15,000	15,000	15,000
0.00	0.00	0	61240 DEPT/OPERATING EXPENSE	1,000	1,000	1,000
0.00	0.00	0	61700 OFFICE SUPPLIES	500	500	500
0.00	0.00	0	69999 TOTAL MAT & SERV	16,500	16,500	16,500
CAPITAL OUTLAY						
0.00	0.00	0	72301 IMPROVEMENTS (ENG)	83,500	83,500	83,500
0.00	0.00	0	79999 TOTAL CAPITAL OUTLAY	83,500	83,500	83,500
0.00	0.00	0	99000 TOTAL DEPT EXP	100,000	100,000	100,000
0.00	0.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 - INTERGOVERNMENTAL

DEPARTMENT: 545 - US FOREST SERVICE GRANTS

MATERIALS & SERVICES

**SUB-LINE
ITEM TOTAL LINE TOTAL**

61130 CONTRACT SERVICES:

Engineering consultant services	15,000	<u>15,000</u>
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61240 DEPARTMENT/OPERATING EXPENSE:

General expense	500	
Project expense	400	
Testing expense	100	<u>1,000</u>

61700 OFFICE SUPPLIES (ENG):	500	<u>500</u>
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CAPITAL OUTLAY

72301 IMPROVEMENTS (ENG):

Hansard Area Infrastructure Project	83,500	<u>83,500</u>
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PROGRAM INFORMATION

FARM HOME ADMINISTRATION GRANT

Page 1 of 1

PROGRAM DESCRIPTION:

The City of Lebanon has received inquiries from several industries interested in relocating to the southern portion of Airway Road. Because these industries may be creating new jobs, grant funding may be available for needed public infrastructure. This fund, along with two others, provide funding for new public street, water, sewer and drainage improvements along Airway Road, 12th Street, and Airport Road.

Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 546 FARM HOME ADMIN GRANT

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	0	41020 FEDERAL GRANT FUNDS	350,000	350,000	350,000
0.00	0.00	0	48100 INTEREST ON INVESTMENT			
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
0.00	0.00	0	49901 BEGINNING BALANCE			
0.00	0.00	0	49998 TOTAL REVENUE	350,000	350,000	350,000
MATERIALS & SERVICES						
0.00	0.00	0	61130 CONTRACT SERVICES	35,000	35,000	35,000
0.00	0.00	0	61240 DEPT/OPERATING EXPENSE	2,000	2,000	2,000
0.00	0.00	0	61700 OFFICE SUPPLIES	500	500	500
0.00	0.00	0	69999 TOTAL MAT & SERV	37,500	37,500	37,500
CAPITAL OUTLAY						
0.00	0.00	0	72301 IMPROVEMENTS (ENG)	312,500	312,500	312,500
0.00	0.00	0	79999 TOTAL CAPITAL OUTLAY	312,500	312,500	312,500
0.00	0.00	0	99000 TOTAL DEPT EXP	350,000	350,000	350,000
0.00	0.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 - INTERGOVERNMENTAL

DEPARTMENT: 546 - FARM HOME ADMINISTRATION GRANT

MATERIALS & SERVICES

SUB-LINE

ITEM TOTAL LINE TOTAL

61130 CONTRACT SERVICES:

Engineering consultant services	35,000	<u>35,000</u>
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61240 DEPARTMENT/OPERATING EXPENSE:

General expense	1,000	
Project expense	800	
Testing expense	200	<u>2,000</u>

61700 OFFICE SUPPLIES (ENG):	500	<u>500</u>
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CAPITAL OUTLAY

72301 IMPROVEMENTS (ENG):

Hansard Area Infrastructure Project	312,500	<u>312,500</u>
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PROGRAM INFORMATION

SPWF GRANT & LOAN

Page 1 of 1

PROGRAM DESCRIPTION:

The City of Lebanon has received inquiries from several industries interested in relocating to the southern portion of Airway Road. Because these industries may be creating new jobs, grant funding may be available for needed public infrastructure. This fund, along with two others, provide funding for new public street, water, sewer and drainage improvements along Airway Road, 12th Street, and Airport Road.

Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 547 SPWF GRANT & LOAN

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	0	41050 STATE GRANT FUNDS	315,800	315,800	340,000
0.00	0.00	0	41051 STATE LOAN FUNDS	315,800	315,800	340,000
0.00	0.00	0	48100 INTEREST ON INVESTMENT			
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
0.00	0.00	0	49901 BEGINNING BALANCE			
0.00	0.00	0	49998 TOTAL REVENUE	631,600	631,600	680,000
MATERIALS & SERVICES						
0.00	0.00	0	61130 CONTRACT SERVICES	35,000	35,000	60,000
0.00	0.00	0	61240 DEPT/OPERATING EXPENSE	2,000	2,000	2,000
0.00	0.00	0	61700 OFFICE SUPPLIES	500	500	500
0.00	0.00	0	69999 TOTAL MAT & SERV	37,500	37,500	62,500
CAPITAL OUTLAY						
0.00	0.00	0	72301 IMPROVEMENTS (ENG)	594,100	594,100	617,500
0.00	0.00	0	79999 TOTAL CAPITAL OUTLAY	594,100	594,100	617,500
0.00	0.00	0	99000 TOTAL DEPT EXP	631,600	631,600	680,000
0.00	0.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 - INTERGOVERNMENTAL
DEPARTMENT: 547 - SPWF GRANT & LOAN

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61130 CONTRACT SERVICES:		
Engineering consultant services	60,000	<u>60,000</u>
61240 DEPARTMENT/OPERATING EXPENSE:		
General expense	1,000	
Project expense	800	
Testing expense	200	<u>2,000</u>
61700 OFFICE SUPPLIES (ENG):	500	<u>500</u>
<u>CAPITAL OUTLAY</u>		
72301 IMPROVEMENTS (ENG):		
Hansard Area Infrastructure Project	617,500	<u>617,500</u>

PROGRAM INFORMATION
STATE FOOT AND BIKE PATH

Page 1 of 1

PROGRAM DESCRIPTION:

This fund was originally set up to administer revenues from the state gas tax. The revenues may only be used to fund qualified foot and bike path projects.

The City now uses the fund for all budgeted projects relating to pedestrian and bikeway improvements.

Budget cuts in the general fund left this fund without the major portion of its revenue. This budget proposes to support a continuation of the City's Sidewalk Construction/Repair Incentive Program through FY 1995-96. Funds are also included to install the high priority sidewalks not installed by property owners as requested by City Council in FY 1994-95. The money spent installing these sidewalks will eventually be reimbursed to the city.

In addition, funding is included for year two and three of a three-year program to bring the city into compliance with new ADA requirements for curb access ramps on public sidewalks as indicated in the Sidewalk Improvement Program of the Transportation Capital Improvement Program. Included in this program is funding for construction of a limited number of ramps requested by the public during FY 1995-96.

POSITIONS:

	<u>1994-95</u>	<u>1995-96</u>
Administrative Assistant	.1600 FTE	.4000 FTE
Director of Public Works	.0400 FTE	.0400 FTE
Engineering Technician I	.0100 FTE	.0300 FTE
Secretary/Data Entry Clerk	.0000 FTE	.0400 FTE
Secretary/Receptionist	<u>.0300 FTE</u>	<u>.0100 FTE</u>
 TOTAL	 .2400 FTE	 .5200 FTE

Date : 7/21/95
Time : 9:44
Dte Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/21/95

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 550 STATE FOOT & BIKE PATH

92-93	93-94	94-95		95-96		
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	0	42060 UNBONDED PRINCIPAL-LID			
0.00	0.00	0	42070 UNBONDED INT-LID			
1,311.88	2,662.73	1,000	48100 INTEREST ON INVESTMENT	2,000	2,000	2,000
20.00	0.00	0	48140 MISCELLANEOUS REVENUE			
0.00	0.00	0	49010 FROM GENERAL FUND			
4,754.42	5,011.94	4,000	49045 STATE HIGHWAY REVENUE	5,000	5,000	5,000
0.00	0.00	0	49046 FROM STREETS FUND			
2,255.00	98,854.00	55,000	49105 FROM STR CAP PROJ	23,000	23,000	23,000
52,439.16	16,158.95	48,971	49901 BEGINNING BALANCE	70,661	70,661	82,000
60,780.46	122,687.62	108,971	49998 TOTAL REVENUE	100,661	100,661	112,000
PERSONNEL SERVICES						
7,322.04	5,544.84	6,894	50001 SALARIES	15,060	15,060	15,060
2,719.61	2,213.22	2,549	50003 FRINGE BENEFITS	5,705	5,705	5,705
0.00	0.00	0	50250 PART TIME			
0.00	543.75	400	50600 OVERTIME	500	500	500
10,041.65	8,301.81	9,843	59999 TOTAL PERSONNEL SERV	21,265	21,265	21,265
MATERIALS & SERVICES						
198.19	84.42	800	61010 ADVERTISING	300	300	300
0.00	200.00	200	61128 COMPUTER EXP (PW)	350	350	350
4.87	33.62	40	61130 CONTRACT SERVICES			
131.17	117.85	400	61240 DEPT/OPERATING EXPENSE	96	96	96
4,657.58	5,768.78	15,000	61852 SIDEWALK GRANTS	5,000	5,000	5,000
4,991.81	6,204.67	16,440	69999 TOTAL MAT & SERV	5,746	5,746	5,746
CAPITAL OUTLAY						
29,588.05	57,940.00	73,000	72300 IMPROVEMENTS	52,500	52,500	52,500
0.00	0.00	0	72301 IMPROVEMENTS (ENG)	20,500	20,500	31,500
29,588.05	57,940.00	73,000	79999 TOTAL CAPITAL OUTLAY	73,000	73,000	84,000
CONTINGENCIES						
0.00	0.00	9,688	80005 OPERATING CONTINGENCY	650	650	989
0.00	0.00	9,688	89999 TOTAL CONTINGENCIES	650	650	989

Date : 7/21/95
Time : 9:44
Dte Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/21/95

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 550 STATE FOOT & BIKE PATH

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
44,621.51	72,446.48	108,971	99000 TOTAL DEPT EXP	100,661	100,661	112,000
16,158.95-	50,241.14-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 - INTERGOVERNMENTAL

DEPARTMENT: 550 - STATE FOOT AND BIKE PATH

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61010 ADVERTISING:		
Sidewalk Incentive Program	300	<u>300</u>
61128 COMPUTER EXPENSE (PW):		
Service and repair of hardware	200	
Supplies	75	
Software	25	
Training	50	<u>350</u>
61240 DEPARTMENT/OPERATING EXPENSE:		
Expense reimbursement	96	<u>96</u>
61852 SIDEWALK GRANTS:		
Repair Incentive Program	2,000	
Construction Incentive Program	3,000	<u>5,000</u>
 <u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS:		
Fourth/fifth year priority sidewalk installation	30,000	
1993/1994 City Sidewalk Project	22,500	<u>52,500</u>
72301 IMPROVEMENTS (ENG):		
Ramp project (phase 1 and 2)	31,500	<u>31,500</u>

PROGRAM INFORMATION
ENGINEERING DEVELOPMENT REVIEW

Page 1 of 1

PROGRAM DESCRIPTION:

The Engineering Division provides technical review of development in Lebanon. This review occurs in two primary areas: public improvements by private contract and planning related submittals.

Public improvements are new transportation, water, wastewater, and drainage systems constructed in public rights-of-way or easements. They can be constructed by property owners, by a contractor hired by a property owner, city crews, or contractors hired by the city. For example, a subdivision developer is usually required to install new public streets and utilities as part of the subdivision. When a public improvement is installed by private contract, the developer must acquire either a public improvements permit, for major work involving drawing review, or a right-of-way permit for simple work. These permits cover the city's cost for plan review and inspections to assure the improvements meet city standards.

At the City Council's request, an additional 0.15 FTE is included in the 1995-96 Budget to help manage the increase in development activity.

Engineering development review is also a part of the planning process. Work in this category includes review and inspection of site plans, subdivisions, major and minor land partitions, planned developments, annexations and planning administrative reviews.

This department accounts for all revenues and expenditures related to engineering development review.

<u>POSITIONS:</u>	<u>1994-95</u>	<u>1995-96</u>
Engineering Technician III (2)	.3000 FTE	.3500 FTE
Secretary/Data Entry Clerk	.0000 FTE	.0500 FTE
Senior Engineer	<u>.0000 FTE</u>	<u>.0500 FTE</u>
TOTAL	.3000 FTE	.4500 FTE

Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 555 ENG DEVELOPMENT REVIEW

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	17,000	46015 DEVELOPMENT REVIEW FEE	5,000	5,000	5,000
0.00	0.00	17,024	48061 PUBLIC IMP APPS	15,000	15,000	15,000
0.00	0.00	17,000	48065 RIGHT OF WAY PERMITS	2,000	2,000	2,000
0.00	0.00	0	48100 INTEREST ON INVESTMENT	500	500	500
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
0.00	0.00	0	49080 FROM ENG IMP PERMITS			
0.00	0.00	7,082	49901 BEGINNING BALANCE	14,800	14,800	14,800
0.00	0.00	58,106	49998 TOTAL REVENUE	37,300	37,300	37,300
PERSONNEL SERVICES						
0.00	0.00	7,848	50001 SALARIES	14,272	14,272	14,272
0.00	0.00	3,176	50003 FRINGE BENEFITS	5,393	5,393	5,393
0.00	0.00	0	50600 OVERTIME	500	500	500
0.00	0.00	11,024	59999 TOTAL PERSONNEL SERV	20,165	20,165	20,165
MATERIALS & SERVICES						
0.00	0.00	43,382	61133 CONTRACT SERV (ENG)	2,500	2,500	2,500
0.00	0.00	0	61241 OPERATING EXP (ENG)	5,000	5,000	5,000
0.00	0.00	3,700	61251 OP SUPPLIES (ENG)	5,000	5,000	5,000
0.00	0.00	47,082	69999 TOTAL MAT & SERV	12,500	12,500	12,500
CONTINGENCIES						
0.00	0.00	0	80005 OPERATING CONTINGENCY	3,665	3,665	3,665
0.00	0.00	0	89999 TOTAL CONTINGENCIES	3,665	3,665	3,665
INTERFUND TRANSFERS						
0.00	0.00	0	90105 TO EQPT ACQ & REP FUND	970	970	970
0.00	0.00	0	90990 TOTAL INTERFUND TRANS	970	970	970
0.00	0.00	58,106	99000 TOTAL DEPT EXP	37,300	37,300	37,300
0.00	0.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 555 - ENGINEERING DEVELOPMENT REVIEW

MATERIALS & SERVICES

SUB-LINE

ITEM TOTAL LINE TOTAL

61133 CONTRACT SERVICES (ENG):

Inspection services	2,500	<u>2,500</u>
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61241 DEPARTMENT OPERATING EXPENSE (ENG):

Surveying and inspection expense	1,500	
Document reproduction	1,500	
Testing expense	2,000	<u>5,000</u>

61251 DEPARTMENT OPERATING SUPPLIES (ENG):

Surveying and inspection supplies	1,500	
Drafting, blueprint and reproduction supplies	1,500	
Assessor maps, surveys	2,000	<u>5,000</u>

INTERFUND TRANSFER

**90105 TO EQUIPMENT ACQUISITION AND
REPLACEMENT FUND:**

970	<u>970</u>
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PROGRAM INFORMATION

STREETS

Page 1 of 2

PROGRAM DESCRIPTION:

The street budget funds several activities. Street maintenance is handled by the Street Section of the Maintenance Services Division.

Primary maintenance functions under the jurisdiction of the Street Section include graveling and grading of streets and alleys, street and curb repair and patching, sidewalk repairs, and in some cases replacement. The Street Section is also responsible for repair and maintenance of all traffic signing, three traffic signals, and traffic striping which includes the painting of 140 crosswalks, 312 stop bars, over 8 miles of centerline stripe, miles of yellow curb, and many other legends and delineators. Street Section personnel mow along many city rights-of-way, pick up trash throughout the city (including dead animals), clean streets by sweeping and flushing, trim trees in the right-of-way, and build and maintain facilities and buildings throughout the city.

Our vehicle maintenance is performed by the Lebanon Fire District. We pay for one mechanic and the Fire District provides another mechanic, supervision, a shop and equipment. This has been a very cost effective arrangement and will continue.

The Engineering Services Division provides design, construction supervision, and contract administration services for construction, reconstruction, overlay, and crack sealing projects. The division is also responsible for acquisition of needed easements and rights-of-way, for conducting vacation proceedings to dispose of unneeded property interests, and for reviewing development proposals to ensure compliance with the City's Transportation Master Plan.

The division investigates and resolves traffic control problems such as street lighting, traffic signals and signing, road geometry problems, vision obstructions, and parking problems. Staff members regularly review traffic accident reports and often make on-site investigations in an effort to identify and correct traffic hazards.

Also included in this fund is the revenue from leasing property for the Lebanon Transfer Station and the expenditures for maintaining the old Lebanon landfill property. The expenditures are mowing and groundwater testing.

PROGRAM INFORMATION

STREETS

Page 2 of 2

PROGRAM DESCRIPTION: (continued)

In recent past, the Street Section has relied on temporary help about seven months out of each year. This year we have proposed to combine this position with the seasonal needs in the Water Section and hire a full-time maintenance worker.

POSITIONS:

	<u>1994-95</u>	<u>1995-96</u>
Accounting Clerk - Confidential	.0700 FTE	.0700 FTE
Administrative Assistant	.0600 FTE	.0300 FTE
City Administrator	.1300 FTE	.1300 FTE
Crew Chief	1.0000 FTE	1.0000 FTE
Director of Public Works	.1500 FTE	.1300 FTE
Engineering Associate	.0000 FTE	.1000 FTE
Engineering Division Manager	.0300 FTE	.0300 FTE
Engineering Technician I	.2500 FTE	.2500 FTE
Engineering Technician III	.1500 FTE	.0500 FTE
Environmental Specialist	.1000 FTE	.1000 FTE
Finance Director	.0600 FTE	.0600 FTE
Finance Operations Manager	.0600 FTE	.0600 FTE
Maintenance Division Manager	.2800 FTE	.2800 FTE
Maintenance Supervisor	.2500 FTE	.2500 FTE
Maintenance Worker	.0000 FTE	.6700 FTE
Secretary/Accounts Payable Clerk	.0800 FTE	.0800 FTE
Secretary/Data Entry Clerk	.0000 FTE	.0400 FTE
Secretary/Receptionist (2)	.2000 FTE	.0500 FTE
Sr. Maintenance Worker (2)	<u>2.0500 FTE</u>	<u>2.0000 FTE</u>
 SUBTOTAL	 4.9200 FTE	 5.3800 FTE
 Temporary Public Works Secretary	 <u>.0000 FTE</u>	 <u>.0250 FTE</u>
 TOTAL	 4.9200 FTE	 5.4050 FTE
 Contract - City Attorney	 5.76% of contract wage	
Contract - Secretary Service for City Council	12% of contract wage	
Mayor and City Council	12% of wage	

Date : 7/21/95
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CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/21/95

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 558 STREET MAINTENANCE

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
470,686.92	496,182.24	480,000	41075 ST DEPT OF TRANS	515,000	515,000	515,000
0.00	2,141.95	2,000	44025 VALLEY LANDFILLS	2,000	2,000	2,000
3,500.00	6,250.00	6,800	45020 REV FROM RENTED PROP	6,800	6,800	6,800
6,760.33	0.00	0	48060 ENGINEERING FEES			
1,910.28	2,394.97	1,500	48100 INTEREST ON INVESTMENT	2,000	2,000	4,000
6,836.66	4,753.10	4,000	48140 MISCELLANEOUS REVENUE	4,000	4,000	4,000
34,775.96	88,587.43	81,000	49901 BEGINNING BALANCE	100,000	100,000	135,000
524,470.15	600,309.69	575,300	49998 TOTAL REVENUE	629,800	629,800	666,800
PERSONNEL SERVICES						
140,194.55	153,559.59	158,452	50001 SALARIES	176,114	176,114	176,114
59,508.15	60,171.84	67,160	50003 FRINGE BENEFITS	74,828	74,828	74,828
5,982.58	10.97	0	50250 PART TIME			
0.00	0.00	100	50255 PARENTAL LEAVE EXPENSE			
1,101.93	643.47	1,700	50600 OVERTIME	1,700	1,700	1,700
206,787.21	214,385.87	227,412	59999 TOTAL PERSONNEL SERV	252,642	252,642	252,642
MATERIALS & SERVICES						
0.00	0.00	25	61009 ADVERTISING (PW)	30	30	30
1,004.00	357.51	200	61010 ADVERTISING	200	200	200
0.00	99.58	100	61011 ADVERTISING (ENG)	100	100	100
0.00	460.10	50	61012 ADVERTISING (MAINT)	300	300	300
0.00	0.00	50	61121 COMMUNICATION (ENG)	50	50	50
101.23	235.95	400	61122 COMMUNICATION (MAINT)	500	500	500
46.08	119.87	100	61123 COMMUNICATION (PW)	280	280	280
428.47	482.49	750	61124 COMPUTER EXPENSE	750	750	750
559.00	1,050.00	1,000	61126 COMPUTER EXP (ENG)	1,000	1,000	1,000
611.96	1,100.00	1,100	61127 COMPUTER EXP (MAINT)	1,300	1,300	1,300
525.05	1,530.00	245	61128 COMPUTER EXP (PW)	850	850	850
3,938.38	3,024.00	3,600	61130 CONTRACT SERVICES	3,600	3,600	3,600
0.00	547.17	740	61131 CONTRACT SERVICES (PW)	928	928	928
3,214.81	756.72	1,000	61133 CONTRACT SERV (ENG)	500	500	500
0.00	6,123.84	12,750	61134 CONTRACT SERV (MAINT)	350	350	350
387.62	441.67	624	61239 OPERATING EXP (ADMIN)	624	624	624
1,116.49	807.31	851	61240 DEPT/OPERATING EXPENSE	851	851	851
172.70	198.63	500	61241 OPERATING EXP (ENG)	300	300	300
29,051.67	31,389.24	42,850	61242 OPERATING EXP (MAINT)	41,600	41,600	41,600
598.88	747.63	6,260	61243 OPERATING EXP (PW)	2,437	2,437	2,437
194.15	112.56	500	61251 OP SUPPLIES (ENG)	300	300	300
839.22	741.96	900	61252 OP. SUPPLIES (MAINT)	900	900	900

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CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/21/95

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 558 STREET MAINTENANCE

92-93	93-94	94-95		95-96		
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud
<hr/>						
211.75	24.01	225	61253 OP SUPPLIES (PW)	300	300	300
0.00	0.00	200	61290 DUES & SUBSCRIPTIONS	200	200	200
1,061.26	509.57	500	61291 DUES & SUBSCRIPT (ENG)	300	300	300
80.50	44.84	100	61292 DUES & SUBS (MAINT)	100	100	100
299.50	166.34	290	61293 DUES & SUBSCRIPT (PW)	300	300	300
25.83	20.60	40	61319 ED & TRNG (ADMIN)	40	40	40
172.58	110.00	300	61321 EDUCATION & TRNG (ENG)	200	200	200
1,426.76	1,236.74	1,400	61322 ED & TRNG (MAINT)	1,400	1,400	1,400
455.11	65.83	400	61323 EDUCATION & TRNG (PW)	600	600	600
88,677.28	86,961.35	85,000	61390 STREET LIGHTS	85,000	85,000	85,000
20,591.97	21,091.11	22,000	61400 INSURANCE	22,000	22,000	22,000
1,392.00	2,184.00	500	61401 UNEMPLOY INS	500	500	500
0.00	351.22	1,000	61420 INS REPAIR & DEDUCT	1,000	1,000	1,000
34.62	0.00	25	61501 UNIFORMS (ENG)			
1,538.76	1,036.64	1,600	61502 UNIFORMS (MAINT)	1,600	1,600	1,600
286.36	330.29	3,400	61562 MAINT/BLDG (MAINT)	3,400	3,400	3,400
0.00	0.00	100	61571 MAINT/EQPT (ENG)	100	100	100
1,120.87	1,887.55	1,700	61572 MAINT/EQPT (MAINT)	1,500	1,500	1,500
44.30	38.55	75	61573 MAINT/EQPT (PW)	100	100	100
0.00	0.00	0	61580 MAINT/VEHICLES			
1,393.99	290.00	300	61581 MAINT/VEHICLES (ENG)	200	200	200
26,961.99	25,606.42	29,186	61582 MAINT/VEHICLES (MAINT)	29,500	29,500	29,500
374.66	117.01	600	61599 MTGS & CONF (ADMIN)	600	600	600
33.00	81.89	250	61600 MEETINGS & CONFERENCES	250	250	250
0.00	221.67	300	61601 MTGS & CONF (ENG)	300	300	300
127.10	93.16	300	61602 MTGS & CONF (MAINT)	400	400	400
63.26	145.05	400	61603 MTGS & CONF (PW)	590	590	590
0.00	2.80	0	61700 OFFICE SUPPLIES			
8.33	27.99	100	61701 OFFICE SUPPLIES (ENG)	100	100	100
100.31	167.58	150	61702 OFF SUPPLIES (MAINT)	200	200	200
521.06	491.76	500	61703 OFFICE SUPPLIES (PW)	500	500	500
33.28	59.30	100	61801 PETROLEUM (ENG)	100	100	100
6,308.84	5,429.33	7,800	61802 PETROLEUM (MAINT)	7,000	7,000	7,000
1,946.17	2,030.96	2,000	61902 UTILITIES (MAINT)	2,000	2,000	2,000
<hr/>						
198,081.15	201,149.79	235,436	69999 TOTAL MAT & SERV	218,130	218,130	218,130
<hr/>						
CAPITAL OUTLAY						
0.00	0.00	0	72102 BUILDINGS (MAINT)	750	750	750
0.00	0.00	0	72302 IMPROVEMENTS (MAINT)	5,000	5,000	5,000
15.00	600.00	500	72501 OFFICE EQPT (ENG)	500	500	500
999.74	0.00	250	72502 OFFICE EQPT (MAINT)			
50.00	1,300.00	820	72503 OFFICE EQPT (PW)	1,100	1,100	1,100
1,816.62	0.00	0	72602 OTHER EQPT (MAINT)	2,550	2,550	2,550
0.00	6,412.12	0	72802 VEHICLES (MAINT)			
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2,881.36	8,312.12	1,570	79999 TOTAL CAPITAL OUTLAY	9,900	9,900	9,900

Date : 7/21/95
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 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 558 STREET MAINTENANCE

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
CONTINGENCIES						
0.00	0.00	51,170	80005 OPERATING CONTINGENCY	41,306	41,306	78,306
0.00	0.00	0	80030 RES - MED INS			
0.00	0.00	51,170	89999 TOTAL CONTINGENCIES	41,306	41,306	78,306
INTERFUND TRANSFERS						
0.00	0.00	5,000	90025 TO GIS	7,000	7,000	7,000
0.00	0.00	0	90035 TO ST FT & BIKE PTH FD			
28,133.00	32,000.00	33,216	90052 TO STORM DRAINAGE	56,152	56,152	56,152
0.00	0.00	0	90060 TO FAU STREET PROJECT			
0.00	27,364.00	21,496	90105 TO EQPT ACQ & REP FUND	44,670	44,670	44,670
28,133.00	59,364.00	59,712	90990 TOTAL INTERFUND TRANS	107,822	107,822	107,822
435,882.72	483,211.78	575,300	99000 TOTAL DEPT EXP	629,800	629,800	666,800
88,587.43-	117,097.91-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 50 - INTERGOVERNMENTAL FUNDS
DEPARTMENT: 558 - STREETS

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE</u>	<u>ITEM TOTAL</u>	<u>LINE TOTAL</u>
61009 ADVERTISING (PW):			
Personnel recruitment and ads		30	<u>30</u>
61010 ADVERTISING (FI):			
Public notices		200	<u>200</u>
61011 ADVERTISING (ENG):			
Personnel recruitment		100	<u>100</u>
61012 ADVERTISING (MT):			
Personnel recruitment		300	<u>300</u>
61121 COMMUNICATIONS (ENG):			
Service and repair of radio equipment		50	<u>50</u>
61122 COMMUNICATIONS (MT):			
Service and repair of radio equipment		500	<u>500</u>
61123 COMMUNICATIONS (PW):			
Service and repair of radio/cellular equipment		280	<u>280</u>
61124 COMPUTER EXPENSE (FI):			
Programs and programming		750	<u>750</u>
61126 COMPUTER EXPENSE (ENG):			
Service and repair of hardware		100	
Supplies		150	
Software		750	<u>1,000</u>

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 558 - STREETS

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL LINE TOTAL

61127 COMPUTER EXPENSE (MT):

Service and repair of hardware	200	
Supplies	100	
Software	1,000	<u>1,300</u>

61128 COMPUTER EXPENSE (PW):

Service and repair of hardware	620	
Supplies	150	
Software	40	
Training	40	<u>850</u>

61130 CONTRACT SERVICES:

City attorney	3,600	<u>3,600</u>
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61131 CONTRACT SERVICES (PW):

Temporary secretary services	928	<u>928</u>
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61133 CONTRACT SERVICES (ENG):

Surveying and material testing expenses	500	<u>500</u>
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61134 CONTRACT SERVICES (MT):

Janitorial service for shop	350	<u>350</u>
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61239 DEPARTMENT/OPERATING EXPENSE (ADMIN):

Expense reimbursement	624	<u>624</u>
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61240 DEPARTMENT/OPERATING EXPENSE (FI):

Expense reimbursement	144	
Safety Incentive Program	400	
Employee Assistance Program	307	<u>851</u>

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 558 - STREETS

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61241 DEPARTMENT/OPERATING EXPENSE (ENG):		
Expense reimbursement	200	
Testing lab expense	100	<u>300</u>
61242 DEPARTMENT/OPERATING EXPENSE (MT):		
Hazardous spill cleanup materials and disposal	1,000	
Shop operations - welding supplies, materials	1,000	
Bridge repairs	4,000	
Street repairs - asphalt	10,000	
Gravel	2,000	
Concrete repairs and finishing	3,000	
Public property cleaning, vegetation control, leaf pickup, landfill fees	2,600	
Traffic control/painting	6,500	
Sign maintenance/barricades	3,000	
Tool/equipment rental	500	
Snow/ice control	1,000	
Dust control	7,000	<u>41,600</u>
61243 DEPARTMENT/OPERATING EXPENSE (PW):		
Annex rent	125	
Outside engineering and surveying services	1,000	
Expense reimbursement	312	
Lab testing - landfill	1,000	<u>2,437</u>
61251 DEPARTMENT/OPERATING SUPPLIES (ENG):		
References, code books	100	
Drafting, surveying and inspection supplies	100	
Assessor maps/microfilm	100	<u>300</u>

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 558 - STREETS

MATERIALS & SERVICES

SUB-LINE

ITEM TOTAL LINE TOTAL

61252 DEPARTMENT/OPERATING SUPPLIES (MT):

Hand tools, shovels, rakes, picks, drills, sanders, cement finishing tools, blades, brushes	500	
Small hardware items, equipment cleaner, shop towels, shop supplies	400	<u>900</u>

61253 DEPARTMENT/OPERATING SUPPLIES (PW):

Assessor maps/microfilm	30	
Reference, code and other books	270	<u>300</u>

61290 DUES & SUBSCRIPTIONS (FI):	200	<u>200</u>
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61291 DUES & SUBSCRIPTIONS (ENG):

American Public Works Association (APWA)	200	
Regional Highway Advocacy Contribution	100	<u>300</u>

61292 DUES & SUBSCRIPTIONS (MT):

American Public Works Association (APWA)	100	<u>100</u>
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61293 DUES & SUBSCRIPTIONS (PW):

T2 Center	130	
American Public Works Association (APWA)	70	
Subscriptions	100	<u>300</u>

61319 EDUCATION & TRAINING (ADMIN):

Training, workshops, seminars	40	<u>40</u>
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61321 EDUCATION & TRAINING (ENG):

Training, workshops, seminars	200	<u>200</u>
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PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 558 - STREETS

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61322 EDUCATION & TRAINING (MT):		
Training, workshops, seminars	1,000	
Reimbursement for course work	400	<u>1,400</u>
61323 EDUCATION & TRAINING (PW):		
Training, workshops, seminars	600	<u>600</u>
61390 STREET LIGHTS:		
Electricity and maintenance fee for city street lights	85,000	<u>85,000</u>
61400 INSURANCE:		
Vehicle, general liability, equipment and building coverage	22,000	<u>22,000</u>
61401 UNEMPLOYMENT INSURANCE:	500	<u>500</u>
61420 INSURANCE REPAIR & DEDUCT:	1,000	<u>1,000</u>
61502 UNIFORM PURCHASE/LAUNDERING (MT):		
Rain gear, rubber boots, gloves	200	
Purchase, repair, cleaning of uniforms, safety equipment	1,400	<u>1,600</u>

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 558 - STREETS

MATERIALS & SERVICES

SUB-LINE

ITEM TOTAL LINE TOTAL

61562 MAINTENANCE/BUILDING & GROUNDS (MT):

Building repair, paint, light bulbs, gravel	400	
Maintenance of rental house (925 4th St.)	3,000	<u>3,400</u>

61571 MAINTENANCE/EQUIPMENT (ENG):

Maintenance of field/office equipment	100	<u>100</u>
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61572 MAINTENANCE/EQUIPMENT (MT):

Power tools, tree trimming tools, grinders, edgers, cutters	300	
Hydraulic tools, Stanley power unit, tampers, saws, hoses	400	
Other equipment, sand spreader, concrete saw, chipper, trailer, rear deck mower, cement mixer, chainsaws, power plant, hot box	800	<u>1,500</u>

61573 MAINTENANCE/EQUIPMENT (PW):

Service and repair of office equipment	100	<u>100</u>
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61581 MAINTENANCE/VEHICLES (ENG):

Engineering vehicles	100	
Payment to Fire District for mechanic	100	<u>200</u>

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 558 - STREETS

MATERIALS & SERVICES

SUB-LINE

ITEM TOTAL LINE TOTAL

61582 MAINTENANCE/VEHICLES (MT):

Portion of jointly-owned vehicles	500	
Flat bed trucks (2)	600	
Dump trucks (2)	1,500	
Pickups (2)	500	
Grader	1,500	
Street Sweeper	1,500	
Street Flusher	500	
Tractors and attachments (3)	3,000	
Crane	500	
Roller	300	
Bucket Truck (annual certification)	900	
Payment to Fire District for mechanic	18,200	<u>29,500</u>

61599 MEETINGS & CONFERENCES (ADMIN):

Business meetings and travel luncheons	600	<u>600</u>
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61600 MEETINGS & CONFERENCES (FI):

Business meetings and travel luncheons	250	<u>250</u>
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61601 MEETINGS & CONFERENCES (ENG):

American Public Works Association Conference	100	
Streets and Roads Conference	150	
Business meetings and travel luncheons	50	<u>300</u>

61602 MEETINGS & CONFERENCES (MT):

American Public Works Association Conference	280	
Business meetings and travel lunches	120	<u>400</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 8 of 9

FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 558 - STREETS

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61603 MEETINGS & CONFERENCES (PW):		
American Public Works Association Conference	180	
Streets and Roads Conference	210	
Business meetings and travel luncheons	200	<u>590</u>
61701 OFFICE SUPPLIES (ENG):	100	<u>100</u>
61702 OFFICE SUPPLIES (MT):	200	<u>200</u>
61703 OFFICE SUPPLIES (PW):	500	<u>500</u>
61801 PETROLEUM PRODUCTS (ENG):		
Gasoline, oil lubricants	100	<u>100</u>
61802 PETROLEUM PRODUCTS (MT):		
Gasoline, oil lubricants	7,000	<u>7,000</u>
61902 UTILITIES (MT):		
Electricity at shop	1,500	
Natural Gas at shop	500	<u>2,000</u>
<u>CAPITAL OUTLAY</u>		
72102 BUILDINGS (MT):		
Repairs to main shop resulting from seismic study (25%)	750	<u>750</u>
72302 IMPROVEMENTS (MT):		
Maintenance Management software	5,000	<u>5,000</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 9 of 9

FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 558 - STREETS

<u>CAPITAL OUTLAY</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
72501 OFFICE EQUIPMENT (ENG):		
Desk and table	500	<u>500</u>
72503 OFFICE EQUIPMENT (PW):		
Computer	900	
Desk, chair, bookcase	200	<u>1,100</u>
72602 OTHER EQUIPMENT (MT):		
Chain saws (2) (25 %)	250	
Arrow board	650	
Tool box for S-3	550	
Hydraulic chainsaw	1,100	<u>2,550</u>
<u>INTERFUND TRANSFERS</u>		
90025 TO GIS FUND	7,000	<u>7,000</u>
90052 TO STORM DRAINAGE FUND	56,152	<u>56,152</u>
90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND:	44,670	<u>44,670</u>

PROGRAM INFORMATION

STORM DRAINAGE

Page 1 of 2

PROGRAM DESCRIPTION:

The Public Works Collection Section is responsible for storm drainage throughout the city.

The crew is responsible for all functions mentioned under the Wastewater Program as well as cleaning of catch basins, storm lines, and open drainage ditches throughout the city.

The Engineering Division investigates drainage problems and develops solutions to the problems. Division personnel provide design and construction engineering for drainage projects.

Engineering staff members review development proposals to ensure that each extension of the drainage system conforms with modern engineering and construction standards and with the Storm Drainage Master Plan.

Our only source of funding for this program is in the form of a transfer from the Street budget. The result is that the work included in this budget will be complaint driven. Very little preventative maintenance will be accomplished within this budgeting constraint. Unlike the other utilities, Lebanon does not have a user fee to fund maintenance and improvement of the storm drainage system. Other cities have used drainage fees to set up drainage utilities to support storm drainage systems. Still others are supported by general fund dollars from property tax revenue. Because revenues in the Street budget are tight and we need to increase regular maintenance, alternative methods for funding this program must be investigated.

PROGRAM INFORMATION

STORM DRAINAGE

Page 2 of 2

<u>POSITIONS:</u>	<u>1994-95</u>	<u>1995-96</u>
Administrative Assistant	.0500 FTE	.0100 FTE
Crew Chief	.1500 FTE	.1500 FTE
Director of Public Works	.0650 FTE	.0700 FTE
Engineering Division Manager	.0300 FTE	.0300 FTE
Engineering Technician I	.1100 FTE	.1100 FTE
Engineering Technician III	.0500 FTE	.0500 FTE
Environmental Specialist	.0600 FTE	.0500 FTE
Maintenance Division Manager	.0200 FTE	.0200 FTE
Maintenance Supervisor	.0300 FTE	.0300 FTE
Secretary/Data Entry Clerk	.0000 FTE	.0500 FTE
Secretary/Receptionist	.0100 FTE	.0000 FTE
Sr. Maintenance Worker	<u>.2000 FTE</u>	<u>.2500 FTE</u>
 SUBTOTAL	 .7700 FTE	 .8200 FTE
 Temporary Public Works Secretary	 <u>.0000 FTE</u>	 <u>.0100 FTE</u>
 TOTAL	 .7700 FTE	 .8300 FTE

Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 559 STORM DRAINAGE

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
623.99	398.58	0	48100 INTEREST ON INVESTMENT			
0.00	0.00	0	49010 FROM GENERAL FUND			
28,133.00	32,000.00	33,216	49046 FROM STREETS FUND	56,152	56,152	56,152
12,579.97	8,220.07	9,400	49901 BEGINNING BALANCE	3,100	3,100	5,600
41,336.96	40,618.65	42,616	49998 TOTAL REVENUE	59,252	59,252	61,752
PERSONNEL SERVICES						
19,413.22	18,515.36	23,845	50001 SALARIES	27,339	27,339	27,339
7,840.11	6,770.78	9,357	50003 FRINGE BENEFITS	10,217	10,217	10,217
0.00	0.00	0	50250 PART TIME			
0.00	0.00	0	50255 PARENTAL LEAVE EXPENSE			
0.00	176.92	200	50600 OVERTIME	300	300	300
27,253.33	25,463.06	33,402	59999 TOTAL PERSONNEL SERV	37,856	37,856	37,856
MATERIALS & SERVICES						
0.00	30.64	25	61009 ADVERTISING (PW)	30	30	30
0.00	0.00	50	61011 ADVERTISING (ENG)	50	50	50
0.00	0.00	0	61012 ADVERTISING (MAINT)			
150.00	420.00	440	61128 COMPUTER EXP (PW)	820	820	820
0.00	575.86	110	61131 CONTRACT SERVICES (PW)	371	371	371
0.00	0.00	100	61133 CONTRACT SERV (ENG)	100	100	100
60.95	97.23	0	61240 DEPT/OPERATING EXPENSE			
72.27	100.00	100	61241 OPERATING EXP (ENG)	100	100	100
3,683.05	1,033.53	2,100	61242 OPERATING EXP (MAINT)	2,100	2,100	4,600
215.00	156.15	1,200	61243 OPERATING EXP (PW)	1,248	1,248	1,248
0.00	0.00	0	61250 DEPT/OP SUPPLIES			
0.00	0.00	100	61251 OP SUPPLIES (ENG)	100	100	100
125.46	323.97	200	61252 OP. SUPPLIES (MAINT)	200	200	200
236.88	146.00	225	61253 OP SUPPLIES (PW)	300	300	300
0.00	0.00	100	61323 EDUCATION & TRNG (PW)	100	100	100
96.02	0.00	0	61502 UNIFORMS (MAINT)			
0.00	0.00	0	61570 MAINT/EQPT			
275.76	43.50	200	61572 MAINT/EQPT (MAINT)	200	200	200
198.91	342.02	1,000	61582 MAINT/VEHICLES (MAINT)	1,000	1,000	1,000
0.00	35.00	200	61603 MTGS & CONF (PW)	200	200	200
95.01	0.00	200	61703 OFFICE SUPPLIES (PW)	200	200	200
0.00	0.00	0	61800 PETROLEUM			
504.25	514.09	500	61802 PETROLEUM (MAINT)	500	500	500
5,713.56	3,817.99	6,850	69999 TOTAL MAT & SERV	7,619	7,619	10,119

Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 559 STORM DRAINAGE

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
CAPITAL OUTLAY						
0.00	0.00	0	72302 IMPROVEMENTS (MAINT)	12,500	12,500	12,500
0.00	0.00	0	72501 OFFICE EQPT (ENG)			
150.00	0.00	200	72503 OFFICE EQPT (PW)	300	300	300
0.00	0.00	0	72600 OTHER EQPT.			
0.00	310.00	0	72602 OTHER EQPT (MAINT)	150	150	150
150.00	310.00	200	79999 TOTAL CAPITAL OUTLAY	12,950	12,950	12,950
CONTINGENCIES						
0.00	0.00	2,164	80005 OPERATING CONTINGENCY	827	827	827
0.00	0.00	2,164	89999 TOTAL CONTINGENCIES	827	827	827
33,116.89	29,591.05	42,616	99000 TOTAL DEPT EXP	59,252	59,252	61,752
8,220.07-	11,027.60-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 3

FUND: 50 - INTERGOVERNMENTAL FUNDS
DEPARTMENT: 559 - STORM DRAINAGE

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE</u>	<u>ITEM TOTAL</u>	<u>LINE TOTAL</u>
61009 ADVERTISING (PW):			
Personnel recruitment and ads		30	<u>30</u>
61011 ADVERTISING (ENG):			
Personnel recruitment and ads		50	<u>50</u>
61128 COMPUTER EXPENSE (PW):			
Service and repair of hardware		490	
Supplies		120	
Software		105	
Training		105	<u>820</u>
61131 CONTRACT SERVICES (PW):			
Temporary secretary services		371	<u>371</u>
61133 CONTRACT SERVICES (ENG):			
Contract service/surveying, appraisals		100	<u>100</u>
61241 DEPARTMENT/OPERATING EXPENSE (ENG):			
Expense reimbursement		100	<u>100</u>
61242 DEPARTMENT/OPERATING EXPENSE (MT):			
Hazardous spill cleanup materials and disposal		500	
Employee Assistance Program		65	
Safety Incentive Program		35	
Vegetation control		500	
Pipe, manhole parts, culverts, catchbasins		2,500	
Equipment rental		1,000	<u>4,600</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 3

FUND: 50 - INTERGOVERNMENTAL FUNDS
DEPARTMENT: 559 - STORM DRAINAGE

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE</u>	<u>ITEM TOTAL</u>	<u>LINE TOTAL</u>
61243 DEPARTMENT/OPERATING EXPENSE (PW):			
Outside engineering and surveying services	200		
Expense reimbursement	160		
Miscellaneous expenses	888		<u>1,248</u>
61251 DEPARTMENT/OPERATING SUPPLIES (ENG):			
Drafting and surveying supplies	100		<u>100</u>
61252 DEPARTMENT/OPERATING SUPPLIES (MT):			
Hand tools, shovels, rakes, blades	200		<u>200</u>
61253 DEPARTMENT/OPERATING SUPPLIES (PW):			
Assessor maps/microfilm	30		
Reference, code and other books	270		<u>300</u>
61323 EDUCATION & TRAINING (PW):			
Seminars, workshops and classes	100		<u>100</u>
61572 MAINTENANCE/EQUIPMENT (MT):			
Weedeaters, chainsaws, other small equipment	200		<u>200</u>
61582 MAINTENANCE/VEHICLES (MT):	1,000		<u>1,000</u>
61603 MEETINGS & CONFERENCES (PW):			
American Public Works Association Conference	150		
Business meetings and travel lunches	50		<u>200</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 3 of 3

FUND: 50 - INTERGOVERNMENTAL FUNDS
DEPARTMENT: 559 - STORM DRAINAGE

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61703 OFFICE SUPPLIES (PW):	200	<u>200</u>
61802 PETROLEUM PRODUCTS (MT):		
Gasoline, oil, lubricants	500	<u>500</u>
 <u>CAPITAL OUTLAY</u>		
72302 IMPROVEMENTS (MT):		
Replace storm crossing behind hospital	12,500	<u>12,500</u>
72503 OFFICE EQUIPMENT (PW):		
Computer	100	
Desk, chair, bookcase	200	<u>300</u>
72602 OTHER EQUIPMENT (MT):		
Chainsaws (2) (15%)	150	<u>150</u>

PROGRAM INFORMATION

9-1-1 COMMUNICATIONS

Page 1 of 1

PROGRAM DESCRIPTION:

Resources for this fund come from telephone taxes and are sent directly to the Linn County Sheriff's Office to help maintain the 9-1-1 Communications Center.

Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 562 911 COMMUNICATIONS

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	34,000	41020 FEDERAL GRANT FUNDS	34,000	34,000	34,000
0.00	0.00	34,000	49998 TOTAL REVENUE	34,000	34,000	34,000
MATERIALS & SERVICES						
0.00	0.00	0	60300 DEPRECIATION			
0.00	0.00	34,000	61130 CONTRACT SERVICES	34,000	34,000	34,000
0.00	0.00	34,000	69999 TOTAL MAT & SERV	34,000	34,000	34,000
0.00	0.00	34,000	99000 TOTAL DEPT EXP	34,000	34,000	34,000
0.00	0.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM INFORMATION

CIVIL FORFEITURE

Page 1 of 1

PROGRAM DESCRIPTION:

The Civil Forfeiture fund accounts for receipt and expenditures of monies forfeited as a result of a narcotics arrest. While this is not a large fund, it is necessary as the forfeiture statute mandates that this money can only be spent for narcotics related activity. The statute also requires public notice advertising as part of the process. The City Attorney is our forfeiture counsel. Therefore, advertising, attorney expense, and investigation expense are the major areas of spending in this fund.

Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 563 CIVIL FORFEITURES

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
1,245.00	0.00	400	43020 SUM. RELEASE FORFEIT			
1,878.00	1,594.00	6,044	43030 AWARDED BY COURT	6,000	6,000	6,000
344.80	311.77	200	48100 INTEREST ON INVESTMENT	50	50	50
316.00	0.00	400	48140 MISCELLANEOUS REVENUE			
5,559.27	3,082.30	1,537	49901 BEGINNING BALANCE			
9,343.07	4,988.07	8,581	49998 TOTAL REVENUE	6,050	6,050	6,050
MATERIALS & SERVICES						
505.82	204.40	600	61010 ADVERTISING	1,000	1,000	1,000
5,395.75	2,503.89	3,000	61014 CITY ATTORNEY	4,950	4,950	4,950
359.20	160.00	100	61240 DEPT/OPERATING EXPENSE	100	100	100
0.00	1,797.25	4,881	61855 SPCL INVESTIGATIVE EXP			
6,260.77	4,665.54	8,581	69999 TOTAL MAT & SERV	6,050	6,050	6,050
6,260.77	4,665.54	8,581	99000 TOTAL DEPT EXP	6,050	6,050	6,050
3,082.30-	322.53-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 - CAPITAL PROJECTS FUNDS
DEPARTMENT: 563 - CIVIL FORFEITURES

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61010 ADVERTISING:		
Advertising required by Statute	1,000	<u>1,000</u>
61014 CITY ATTORNEY:		
Attorney fees	3,000	<u>4,950</u>
61240 DEPARTMENT/OPERATING EXPENSE:	100	<u>100</u>

PROGRAM INFORMATION
FEDERAL COMMUNITY POLICE GRANT

Page 1 of 1

PROGRAM DESCRIPTION:

The Community Policing Grant that the City receives is a federal grant for a total of \$75,000. This program is for three years at \$25,000 per year. The grant is for one FTE, and the City match for the first year is \$33,620.

The Community Policing Grant will combine several programs. This position/program is going to be responsible for D.A.R.E., crime prevention programs, and act as a liaison with the community. The officer assigned will interact in the community with groups or individuals to gather input to assist the Police Department in meeting the needs of the citizens. Also, the officer will participate in education and prevention programs with an ultimate goal of crime reduction.

Date : 7/21/95
Time : 9:44
Dte Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/21/95

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 565 FED COMM POLICING GRANT

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	0	41020 FEDERAL GRANT FUNDS	25,000	25,000	25,000
0.00	0.00	0	48100 INTEREST ON INVESTMENT			
0.00	0.00	0	49010 FROM GENERAL FUND	33,620	33,620	33,620
0.00	0.00	0	49901 BEGINNING BALANCE			
0.00	0.00	0	49998 TOTAL REVENUE	58,620	58,620	58,620
PERSONNEL SERVICES						
0.00	0.00	0	50001 SALARIES	35,184	35,184	35,184
0.00	0.00	0	50003 FRINGE BENEFITS	14,396	14,396	14,396
0.00	0.00	0	50510 ED. INCENTIVE	990	990	990
0.00	0.00	0	50600 OVERTIME	2,000	2,000	2,000
0.00	0.00	0	50700 CASH IN COMP	3,000	3,000	3,000
0.00	0.00	0	59999 TOTAL PERSONNEL SERV	55,570	55,570	55,570
MATERIALS & SERVICES						
0.00	0.00	0	61120 COMMUNICATION (ADMIN)			
0.00	0.00	0	61124 COMPUTER EXPENSE			
0.00	0.00	0	61130 CONTRACT SERVICES			
0.00	0.00	0	61240 DEPT/OPERATING EXPENSE	600	600	600
0.00	0.00	0	61250 DEPT/OP SUPPLIES			
0.00	0.00	0	61290 DUES & SUBSCRIPTIONS			
0.00	0.00	0	61300 DUPLICATION			
0.00	0.00	0	61320 EDUCATION & TRAINING	250	250	250
0.00	0.00	0	61500 UNIFORM-BUY & CLEAN	300	300	300
0.00	0.00	0	61505 UNIFORM PURCHASE	1,900	1,900	1,900
0.00	0.00	0	61560 MAINT/BLDG (ADMIN)			
0.00	0.00	0	61570 MAINT/EQPT			
0.00	0.00	0	61580 MAINT/VEHICLES			
0.00	0.00	0	61600 MEETINGS & CONFERENCES			
0.00	0.00	0	61700 OFFICE SUPPLIES			
0.00	0.00	0	61800 PETROLEUM			
0.00	0.00	0	61855 SPCL INVESTIGATIVE EXP			
0.00	0.00	0	69999 TOTAL MAT & SERV	3,050	3,050	3,050
0.00	0.00	0	99000 TOTAL DEPT EXP	58,620	58,620	58,620
0.00	0.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 - INTERGOVERNMENTAL

DEPARTMENT: 565 - FEDERAL COMMUNITY POLICE GRANT

SUB-LINE

MATERIALS & SERVICES

ITEM TOTAL LINE TOTAL

61120 COMMUNICATION (ADMIN)

61124 COMPUTER EXPENSE:

61130 CONTRACT SERVICES:

61240 DEPARTMENT/OPERATING EXPENSE:

Psychological testing	350	
Employee physicals	250	<u>600</u>

61250 DEPARTMENT/OPERATING SUPPLIES:

61320 EDUCATION & TRAINING:	250	<u>250</u>
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61500 UNIFORM CLEANING:	300	<u>300</u>
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61500 UNIFORM PURCHASE:

Body armor	475	
Boots	125	
Nylon web belt	150	
Coat	175	
Badges	100	
Pants, shorts, misc.	875	<u>1900</u>

PROGRAM INFORMATION

DIAL-A-BUS

Page 1 of 2

PROGRAM DESCRIPTION:

The Dial-A-Bus service under the proposed budget will provide transportation to the elderly, handicapped, and general public residing within the Lebanon city limits from 8:30 a.m. to 4:00 p.m. weekdays. During FY 94-95, we will have logged over 13,000 miles and over 7,500 rides.

Our Dial-A-Bus system remains a curb-to-curb service. A reservation 24 hours in advance is recommended to guarantee scheduled pick ups for appointments. Priority transportation is given to senior citizens, and handicapped individuals. Rides to the general public are provided on a space availability basis.

STFP grant funds which have played a major role in the Dial-A-Bus and the volunteer transportation program are shrinking rapidly. It is anticipated that these funds will not be available at all by FY 96-97. For FY 95-96, the City of Lebanon's Dial-A-Bus and volunteer transportation programs combined requested \$18,040 from STFP funds. We have been notified that this request was reduced to \$12,000. In anticipation that these funds will not be available next fiscal year, the Senior and Disabled Services Advisory Board is currently working on a sliding scale fee for Dial-A-Bus riders. From the \$12,000 allotted, \$5,450 is needed to fund the volunteer and rural transportation program. This allocation is used to reimburse volunteer drivers at \$.28 per mile. Currently, all of the elderly persons being transported through this program live outside the City of Lebanon. Under the medical portion, two (2) people are being transported to kidney dialysis in Albany three (3) times per week. The rural program is providing rides into Lebanon for doctor appointments and/or personal business once or twice a month. The volunteer transportation program was established and has been 100% funded by the STFP grant since its inception in 1990.

Through STFP funds we are allocating ten hours per week for Dial-A-Bus office staff. This position was combined with nine hours per week from the Senior Center budget. Since the position is serving the Dial-A-Bus program entirely, the additional nine hours are being moved into this budget.

During FY 95-96, the STFP grant funds will pay for the volunteers transportation program and the ten (10) hours per week portion of the Dial-A-Bus office assistant.

PROGRAM INFORMATION

DIAL-A-BUS

Page 2 of 2

PROGRAM DESCRIPTION:

The Dial-A-Bus program will be submitting an ODOT Grant in May of 1995 for funding to replace the Dial-A-Bus in 1997. The new vehicle will cost approximately \$45,000 of which the ODOT Grant will contribute 80% (\$36,000). The City of Lebanon will contribute the additional 20% (\$9,000). During FY 94-95, an equipment acquisition and replacement line item was added to this department budget to reserve the necessary city funds. \$3,000 was placed in the reserve in 1994-95.

POSITIONS:

	<u>1994-95</u>	<u>1995-96</u>
Dial-A-Bus Driver	1.0000 FTE	1.0000 FTE
Relief Driver	.1330 FTE	.0988 FTE
Volunteer Coordinator	<u>.2517 FTE</u>	<u>.4750 FTE</u>
TOTAL	1.3847 FTE	1.5738 FTE

Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 569 DIAL-A-BUS

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
14,768.50	18,671.51	18,040	41050 STATE GRANT FUNDS	12,000	12,000	12,000
297.62	404.72	300	48100 INTEREST ON INVESTMENT	300	300	300
2,736.15	3,786.33	2,500	48140 MISCELLANEOUS REVENUE	4,500	4,500	4,500
27,085.00	22,085.00	29,606	49010 FROM GENERAL FUND	33,020	33,020	30,020
2,085.61	8,380.29	8,000	49901 BEGINNING BALANCE	6,000	6,000	9,000
46,972.88	53,327.85	58,446	49998 TOTAL REVENUE	55,820	55,820	55,820
PERSONNEL SERVICES						
18,072.73	16,795.35	19,101	50001 SALARIES	18,486	18,486	18,486
10,950.43	7,604.97	9,775	50003 FRINGE BENEFITS	11,070	11,070	11,070
2,027.04	4,139.36	0	50250 PART TIME	6,239	6,239	6,239
0.00	0.00	0	50600 OVERTIME	100	100	100
31,050.20	28,539.68	28,876	59999 TOTAL PERSONNEL SERV	35,895	35,895	35,895
MATERIALS & SERVICES						
0.00	0.00	3,050	61130 CONTRACT SERVICES	2,000	2,000	2,000
2,406.00	4,160.30	5,645	61230 DRIVER REIMB	5,450	5,450	5,450
618.52	1,007.25	1,435	61240 DEPT/OPERATING EXPENSE	1,275	1,275	1,275
197.11	180.03	600	61250 DEPT/OP SUPPLIES	600	600	600
0.00	0.00	6,000	61401 UNEMPLOY INS	100	100	100
2,619.80	2,502.48	3,000	61580 MAINT/VEHICLES	3,000	3,000	3,000
1,700.96	1,644.72	2,300	61800 PETROLEUM	2,000	2,000	2,000
7,542.39	9,494.78	22,030	69999 TOTAL MAT & SERV	14,425	14,425	14,425
CAPITAL OUTLAY						
0.00	0.00	2,000	72600 OTHER EQPT.			
0.00	0.00	0	72800 VEHICLES			
0.00	0.00	2,000	79999 TOTAL CAPITAL OUTLAY	0	0	0
CONTINGENCIES						
0.00	0.00	2,540	80005 OPERATING CONTINGENCY	1,500	1,500	1,500
0.00	0.00	0	80030 RES - MED INS			
0.00	0.00	2,540	89999 TOTAL CONTINGENCIES	1,500	1,500	1,500

Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 569 DIAL-A-BUS

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
INTERFUND TRANSFERS						
0.00	0.00	3,000	90105 TO EQPT ACQ & REP FUND	4,000	4,000	4,000
0.00	0.00	3,000	90990 TOTAL INTERFUND TRANS	4,000	4,000	4,000
38,592.59	38,034.46	58,446	99000 TOTAL DEPT EXP	55,820	55,820	55,820
8,380.29-	15,293.39-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAILS

Page 1 of 1

**FUND: 50 INTERGOVERNMENTAL
DEPARTMENT: 569 DIAL-A-BUS**

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61130 CONTRACT SERVICES:		
Relief drivers	2,000	<u>2,000</u>
61230 DRIVER REIMBURSEMENT:	5,450	<u>5,450</u>
61240 DEPARTMENT OPERATING EXPENSE:		
Employee Assistance Program, safety incentive, and other misc. expenses	555	
Special Transportation Formula Grant fee	720	<u>1,275</u>
61250 DEPARTMENT OPERATING SUPPLIES:		
Ridership & business cards, misc. supplies	600	<u>600</u>
61401 UNEMPLOYMENT INSURANCE:	100	<u>100</u>
61580 MAINTENANCE/VEHICLES:		
Lebanon Fire District	900	
Supplies & parts	2,100	<u>3,000</u>
61800 PETROLEUM:		
Gasoline & oil	2,000	<u>2,000</u>
<u>INTERFUND TRANSFERS:</u>		
90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT		
Dial-A-Bus Replacement	4,000	<u>4,000</u>

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 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 570 SENIOR CENTER GRANT

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
16,667.00	11,940.40	4,167	41050 STATE GRANT FUNDS			
313.95	0.00	200	48053 DONATIONS			
50.79-	11.44-	0	48100 INTEREST ON INVESTMENT			
701.23	2,921.29	1,178	49901 BEGINNING BALANCE	3,500	3,500	3,500
17,631.39	14,850.25	5,545	49998 TOTAL REVENUE	3,500	3,500	3,500
PERSONNEL SERVICES						
10,306.84	10,730.32	4,703	50001 SALARIES			
4,013.01	2,201.23	642	50003 FRINGE BENEFITS			
0.00	0.00	0	50600 OVERTIME			
14,319.85	12,931.55	5,345	59999 TOTAL PERSONNEL SERV	0	0	0
MATERIALS & SERVICES						
323.15	290.39	0	61240 DEPT/OPERATING EXPENSE			
67.10	52.79	200	61250 DEPT/OP SUPPLIES			
390.25	343.18	200	69999 TOTAL MAT & SERV	0	0	0
CAPITAL OUTLAY						
0.00	0.00	0	72500 OFFICE EQPT.			
0.00	0.00	0	79999 TOTAL CAPITAL OUTLAY	0	0	0
CONTINGENCIES						
0.00	0.00	0	80005 OPERATING CONTINGENCY			
0.00	0.00	0	89999 TOTAL CONTINGENCIES	0	0	0
INTERFUND TRANSFERS						
0.00	0.00	0	90010 TO GENERAL FUND	3,500	3,500	3,500
0.00	0.00	0	90990 TOTAL INTERFUND TRANS	3,500	3,500	3,500
14,710.10	13,274.73	5,545	99000 TOTAL DEPT EXP	3,500	3,500	3,500

Date : 7/21/95
Time : 9:44
Dte Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/21/95

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 570 SENIOR CENTER GRANT

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
2,921.29-	1,575.52-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM INFORMATION

STP STREET PROJECT

Page 1 of 1

PROGRAM DESCRIPTION:

In the past, the Federal Aid/Urban (FAU) program has distributed funds from the FHWA, through state governments, for use in constructing and reconstructing urban collector and arterial roads. The city's annual allocation has accumulated in our "account" maintained by the state.

The recent "Intermodal Surface Transportation Efficiency Act of 1991" has eliminated the FAU program. In its place will be a Surface Transportation Program (STP) which will function similar to a block grant program. The STP program funds must be allocated within the year received. The state currently offers an exchange program to allow a broad range of uses and releasing the city from the administrative burden by exchanging state funds for federal STP funds.

The project in this fund is the sidewalk Access Ramp Project for compliance with the Americans with Disabilities Act. This project will meet our obligation during the next three fiscal years.

POSITIONS:

	<u>1994-95</u>	<u>1995-96</u>
Engineering Division Manager	.0300 FTE	.0300 FTE
Secretary/Data Entry Clerk	<u>.0000 FTE</u>	<u>.0400 FTE</u>
TOTAL	.0400 FTE	.0700 FTE

Date : 7/21/95
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 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 571 STP STREET PROJECT

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	0	41020 FEDERAL GRANT FUNDS			
0.00	342,848.00	110,215	41050 STATE GRANT FUNDS	110,000	110,000	110,000
111.72	2,313.04-	0	48100 INTEREST ON INVESTMENT	600	600	600
0.00	0.00	0	49046 FROM STREETS FUND			
0.00	33,606.00	14,055	49105 FROM STR CAP PROJ	3,420	3,420	3,420
0.00	0.00	0	49130 FROM SDC-STREET			
3,329.91	1,468.74	7,031	49901 BEGINNING BALANCE	16,000	16,000	16,000
3,441.63	375,609.70	131,301	49998 TOTAL REVENUE	130,020	130,020	130,020
PERSONNEL SERVICES						
1,446.28	1,852.52	1,916	50001 SALARIES	2,370	2,370	2,370
490.27	595.51	714	50003 FRINGE BENEFITS	859	859	859
0.00	0.00	0	50250 PART TIME			
0.00	0.00	100	50600 OVERTIME	50	50	50
1,936.55	2,448.03	2,730	59999 TOTAL PERSONNEL SERV	3,279	3,279	3,279
MATERIALS & SERVICES						
4.87	648.71	990	61130 CONTRACT SERVICES			
0.00	0.00	0	61131 CONTRACT SERVICES (PW)	50	50	50
31.47	38.10	50	61240 DEPT/OPERATING EXPENSE			
0.00	0.00	25	61243 OPERATING EXP (PW)	25	25	25
0.00	0.00	0	61250 DEPT/OP SUPPLIES			
0.00	0.00	0	61700 OFFICE SUPPLIES			
0.00	0.00	0	61800 PETROLEUM			
36.34	686.81	1,065	69999 TOTAL MAT & SERV	75	75	75
CAPITAL OUTLAY						
0.00	0.00	0	72300 IMPROVEMENTS	110,000	110,000	110,000
0.00	365,189.08	117,250	72301 IMPROVEMENTS (ENG)			
0.00	365,189.08	117,250	79999 TOTAL CAPITAL OUTLAY	110,000	110,000	110,000
CONTINGENCIES						
0.00	0.00	10,256	80005 OPERATING CONTINGENCY	16,666	16,666	16,666
0.00	0.00	10,256	89999 TOTAL CONTINGENCIES	16,666	16,666	16,666

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CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 571 STP STREET PROJECT

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
INTERFUND TRANSFERS						
0.00	0.00	0	90120 TO WATER CIP			
0.00	0.00	0	90990 TOTAL INTERFUND TRANS	0	0	0
1,972.89	368,323.92	131,301	99000 TOTAL DEPT EXP	130,020	130,020	130,020
1,468.74-	7,285.78-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 - INTERGOVERNMENTAL FUNDS
DEPARTMENT: 571 - STP STREET PROJECT

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61131 CONTRACT SERVICES (PW):	50	<u>50</u>
61243 DEPARTMENT/OPERATING EXPENSE (PW):	25	<u>25</u>
 <u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS:		
Ramp Project (Phase 1)	110,000	<u>110,000</u>

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 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 572 HISTORIC RESOURCES

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	0	41050 STATE GRANT FUNDS			
0.00	54.76	0	48100 INTEREST ON INVESTMENT			
0.00	1,500.00	0	49028 FROM HOUSING REHAB			
0.00	0.00	5,000	49901 BEGINNING BALANCE	300	300	800
0.00	1,554.76	5,000	49998 TOTAL REVENUE	300	300	800
MATERIALS & SERVICES						
0.00	0.00	5,000	61130 CONTRACT SERVICES			
0.00	0.00	0	61240 DEPT/OPERATING EXPENSE			
0.00	0.00	0	61700 OFFICE SUPPLIES			
0.00	0.00	5,000	69999 TOTAL MAT & SERV	0	0	0
INTERFUND TRANSFERS						
0.00	0.00	0	90010 TO GENERAL FUND	300	300	800
0.00	0.00	0	90990 TOTAL INTERFUND TRANS	300	300	800
0.00	0.00	5,000	99000 TOTAL DEPT EXP	300	300	800
0.00	1,554.76-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM INFORMATION

LCDC - PLANNING MAINTENANCE GRANT

Page 1 of 1

PROGRAM DESCRIPTION:

The Land Conservation and Development Commission provides the City with grant money to update our Comprehensive Plan and to support the Periodic Review. We contract with the Council of Governments for those services, which are paid from the General Fund once these funds have been spent.

Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 575 LCDC-PLANNING MAINT. GRANT

92-93	93-94	94-95		95-96		
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	0	41050 STATE GRANT FUNDS	5,000	5,000	5,000
0.00	0.00	0	48100 INTEREST ON INVESTMENT	100	100	100
0.00	0.00	0	49901 BEGINNING BALANCE	5,000	5,000	5,000
0.00	0.00	0	49998 TOTAL REVENUE	10,100	10,100	10,100
MATERIALS & SERVICES						
0.00	0.00	10,000	61130 CONTRACT SERVICES	10,100	10,100	10,100
0.00	0.00	10,000	69999 TOTAL MAT & SERV	10,100	10,100	10,100
0.00	0.00	10,000	99000 TOTAL DEPT EXP	10,100	10,100	10,100
0.00	0.00	10,000	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 - INTERGOVERNMENTAL

DEPARTMENT: 575 - LCDC - PLANNING MAINTENANCE GRANT

MATERIALS & SERVICES:

SUB-LINE

ITEM TOTAL LINE TOTAL

61600 CONTRACT SERVICES:

Council of Governments

10,100

10,100

Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 578 TGM GRANT

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	6,600	41050 STATE GRANT FUNDS			
0.00	0.00	100	48100 INTEREST ON INVESTMENT			
0.00	0.00	0	49901 BEGINNING BALANCE			
0.00	0.00	6,700	49998 TOTAL REVENUE	0	0	0
MATERIALS & SERVICES						
0.00	0.00	6,500	61130 CONTRACT SERVICES			
0.00	0.00	100	61240 DEPT/OPERATING EXPENSE			
0.00	0.00	100	61250 DEPT/OP SUPPLIES			
0.00	0.00	6,700	69999 TOTAL MAT & SERV	0	0	0
0.00	0.00	6,700	99000 TOTAL DEPT EXP	0	0	0
0.00	0.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM INFORMATION

TGM-UGM GRANT

Page 1 of 1

PROGRAM DESCRIPTION:

The City of Lebanon received a grant from the Oregon Department of Transportation to provide staff funding for the preparation and adoption of bike, pedestrian and transit-friendly amendments to the City's Zoning Ordinance, Comprehensive Plan and Transportation Master Plan which implement Section 045 of the Transportation Planning Rule.

Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 580 TGM-UGM GRANT

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	0	41047 COUNTY GRANT FUNDS			
0.00	0.00	0	41050 STATE GRANT FUNDS	8,500	8,500	8,500
0.00	0.00	0	48100 INTEREST ON INVESTMENT			
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
0.00	0.00	0	49901 BEGINNING BALANCE			
0.00	0.00	0	49998 TOTAL REVENUE	8,500	8,500	8,500
PERSONNEL SERVICES						
0.00	0.00	0	50001 SALARIES			
0.00	0.00	0	50003 FRINGE BENEFITS			
0.00	0.00	0	59999 TOTAL PERSONNEL SERV	0	0	0
MATERIALS & SERVICES						
0.00	0.00	0	61130 CONTRACT SERVICES	8,500	8,500	8,500
0.00	0.00	0	61240 DEPT/OPERATING EXPENSE			
0.00	0.00	0	61700 OFFICE SUPPLIES			
0.00	0.00	0	69999 TOTAL MAT & SERV	8,500	8,500	8,500
CONTINGENCIES						
0.00	0.00	0	80005 OPERATING CONTINGENCY			
0.00	0.00	0	89999 TOTAL CONTINGENCIES	0	0	0
0.00	0.00	0	99000 TOTAL DEPT EXP	8,500	8,500	8,500
0.00	0.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 580 - TGM-UGM GRANT

MATERIALS & SERVICES

SUB-LINE

ITEM TOTAL LINE TOTAL

61130 CONTRACT SERVICES:

Contract for planning staff to prepare amendments

8,500

8,500

PROGRAM INFORMATION
1983/84 HOUSING REHABILITATION

Page 1 of 1

PROGRAM DESCRIPTION:

Revenue for this program is being generated by repayment of housing rehabilitation loans. This fund will be used for maintenance in buildings as needed.

Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 585 83/84 HOUSING REHAB.

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
2,505.71	2,271.40	1,000	48100 INTEREST ON INVESTMENT			
44,194.39	52,097.44	11,000	48110 GRANT LOAN PRINC REC			
469.04	310.31	200	48112 GRANT LOAN INT REC			
0.00	0.00	38,030	49085 FROM BANC BOND FD	3,500	3,500	3,500
36,821.78	68,324.09	43,000	49901 BEGINNING BALANCE	26,785	26,785	27,785
83,990.92	123,003.24	93,230	49998 TOTAL REVENUE	30,285	30,285	31,285
MATERIALS & SERVICES						
4,222.63	350.00	1,275	61130 CONTRACT SERVICES			
732.00	1,801.72	13,000	61240 DEPT/OPERATING EXPENSE			
0.00	0.00	0	61350 GRANT LOANS MADE			
11,707.20	36,882.29	54,755	61560 MAINT/BLDG (ADMIN)	30,285	30,285	31,285
16,661.83	39,034.01	69,030	69999 TOTAL MAT & SERV	30,285	30,285	31,285
CAPITAL OUTLAY						
0.00	0.00	0	72100 BUILDINGS			
0.00	0.00	7,000	72300 IMPROVEMENTS			
0.00	0.00	0	72350 ADA IMPROVEMENTS			
0.00	0.00	5,500	72500 OFFICE EQPT.			
2,868.00	15,640.84	5,420	72600 OTHER EQPT.			
2,868.00	15,640.84	17,920	79999 TOTAL CAPITAL OUTLAY	0	0	0
CONTINGENCIES						
0.00	0.00	6,280	80005 OPERATING CONTINGENCY			
0.00	0.00	6,280	89999 TOTAL CONTINGENCIES	0	0	0
INTERFUND TRANSFERS						
0.00	0.00	0	90011 TO GEN FUND-LOAN REPAY			
0.00	30,000.00	0	90018 TO SANTIAM TRAV STAT			
0.00	1,500.00	0	90145 TO HIST RESOURCES			
0.00	31,500.00	0	90990 TOTAL INTERFUND TRANS	0	0	0
19,529.83	86,174.85	93,230	99000 TOTAL DEPT EXP	30,285	30,285	31,285

Date : 7/21/95
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Dte Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/21/95

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 585 83/84 HOUSING REHAB.

92-93	93-94	94-95		95-96		
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud

64,461.09-	36,828.39-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 - INTERGOVERNMENTAL

DEPARTMENT: 585 - 83/84 HOUSING REHABILITATION

MATERIALS & SERVICES:

SUB-LINE

ITEM TOTAL LINE TOTAL

61560 BUILDING MAINTENANCE:

After ADA repairs are complete, replace carpet &
vinyl at City Hall. Replace stair floor covering
to the Courts.

7,000

One time costs for building repairs

24,285

31,285

Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 586 AFFORDABLE HSING GRANT

92-93	93-94	94-95		95-96			
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud	
REVENUES							
3,115.00	0.00	0	41050 STATE GRANT FUNDS				
156.34	0.00	0	48100 INTEREST ON INVESTMENT				
9,374.53	0.00	0	49901 BEGINNING BALANCE				
12,645.87	0.00	0	49998 TOTAL REVENUE	0	0	0	
MATERIALS & SERVICES							
12,645.87	0.00	0	61130 CONTRACT SERVICES				
0.00	0.00	0	61240 DEPT/OPERATING EXPENSE				
0.00	0.00	0	61300 DUPLICATION				
12,645.87	0.00	0	69999 TOTAL MAT & SERV	0	0	0	
12,645.87	0.00	0	99000 TOTAL DEPT EXP	0	0	0	
0.00	0.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0	

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 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 590 85/86 HOUSING REHAB.

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	0	41050 STATE GRANT FUNDS			
270.51	186.03	100	48100 INTEREST ON INVESTMENT			
0.00	0.00	0	48110 GRANT LOAN PRINC REC			
5,546.79	5,095.46	6,000	49901 BEGINNING BALANCE			
5,817.30	5,281.49	6,100	49998 TOTAL REVENUE	0	0	0
PERSONNEL SERVICES						
0.00	0.00	0	50001 SALARIES			
0.00	0.00	0	50003 FRINGE BENEFITS			
0.00	0.00	0	59999 TOTAL PERSONNEL SERV	0	0	0
MATERIALS & SERVICES						
721.84	0.00	0	61240 DEPT/OPERATING EXPENSE			
0.00	0.00	0	61350 GRANT LOANS MADE			
721.84	0.00	0	69999 TOTAL MAT & SERV	0	0	0
INTERFUND TRANSFERS						
0.00	0.00	6,100	90083 TO 94 HOUSING REHAB			
0.00	0.00	6,100	90990 TOTAL INTERFUND TRANS	0	0	0
721.84	0.00	6,100	99000 TOTAL DEPT EXP	0	0	0
5,095.46-	5,281.49-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM INFORMATION

1985/86 OCD HOUSING REHABILITATION GRANT UNRESTRICTED

Page 1 of 1

PROGRAM DESCRIPTION:

Revenue for this fund is from a state Community Development Block Grant for housing rehabilitation. The expenditure is for housing rehabilitation or related housing activities for the balance of the fund not previously expended.

In 1993-94 the City was awarded a \$300,000 Housing Rehabilitation Grant from the State of Oregon and in 1994-95 an additional \$200,000 was awarded because the program was in such high demand. Funds from 1985-86 grant repayments will be used as a City match for the new grant. They will also be used to support affordable housing activities in the City of Lebanon. This year the city will complete its obligation to pay rent for the offices of Linn County Affordable housing, and will also pay the building permit and SDC fees for LCAF's project on Carolina Court.

Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 591 85-86 HSING REHAB UNRESTRICTED

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
657.77	813.51	200	48100 INTEREST ON INVESTMENT	200	200	200
22,188.94	0.00	3,000	48110 GRANT LOAN PRINC REC	23,050	23,050	23,050
7,209.41	23,124.12	25,000	49901 BEGINNING BALANCE	12,500	12,500	12,500
30,056.12	23,937.63	28,200	49998 TOTAL REVENUE	35,750	35,750	35,750
PERSONNEL SERVICES						
0.00	0.00	0	50001 SALARIES			
0.00	0.00	0	50003 FRINGE BENEFITS			
0.00	0.00	0	59999 TOTAL PERSONNEL SERV	0	0	0
MATERIALS & SERVICES						
0.00	10,000.00	200	61240 DEPT/OPERATING EXPENSE	250	250	250
0.00	0.00	4,000	61350 GRANT LOANS MADE	35,500	35,500	33,500
4,064.00	0.00	0	61560 MAINT/BLDG (ADMIN)			
4,064.00	10,000.00	4,200	69999 TOTAL MAT & SERV	35,750	35,750	33,750
CAPITAL OUTLAY						
2,868.00	0.00	0	72600 OTHER EQPT.			
2,868.00	0.00	0	79999 TOTAL CAPITAL OUTLAY	0	0	0
INTERFUND TRANSFERS						
0.00	0.00	32,000	90083 TO 94 HOUSING REHAB			2,000
0.00	0.00	32,000	90990 TOTAL INTERFUND TRANS	0	0	2,000
6,932.00	10,000.00	36,200	99000 TOTAL DEPT EXP	35,750	35,750	35,750
23,124.12-	13,937.63-	8,000	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 591 - 85/86 HOUSING REHABILITATION (UNRESTRICTED)

<u>DEBT SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61240 DEPARTMENT/OPERATING EXPENSE:	250	<u>250</u>
61350 GRANT LOANS MADE:		
Rent for Linn County Affordable Housing	3,000	
SDC's for Linn County Affordable Housing - Carolina Court Project	14,500	
Permit Fees	7,000	
Undesignated	9,000	<u>33,500</u>
<u>INTERFUND TRANSFERS</u>		
90083 TO 94 HOUSING REHABILITATION:		
City match for additional grant funding	2,000	<u>2,000</u>

PROGRAM INFORMATION
GILL'S LANDING BOAT RAMP

Page 1 of 1

PROGRAM DESCRIPTION:

The annual Oregon State Marine Board grant is used for ongoing maintenance of, and minor improvements to, the boating facilities at Gill's Landing. The grant amount is variable and is renewable annually as long as we satisfy certain Marine Board criteria in applying for and using the funds.

Revenue is placed in two line items — contract services for those maintenance projects that arise beyond our manpower and experience, and operating expense for in-house repairs and maintenance.

POSITIONS:

	<u>1994-95</u>	<u>1995-96</u>
Maintenance Worker	<u>.0000 FTE</u>	<u>.0200 FTE</u>
TOTAL	<u>.0000 FTE</u>	<u>.0200 FTE</u>

Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 593 GILLS LANDING BOAT RAMP

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
2,500.00	2,500.00	2,500	41050 STATE GRANT FUNDS	2,500	2,500	2,500
114.12	98.78	50	48100 INTEREST ON INVESTMENT			
245.60	1,015.72	1,800	49901 BEGINNING BALANCE	700	700	2,899
2,859.72	3,614.50	4,350	49998 TOTAL REVENUE	3,200	3,200	5,399
PERSONNEL SERVICES						
0.00	0.00	0	50001 SALARIES	502	502	502
0.00	0.00	0	50003 FRINGE BENEFITS	231	231	231
0.00	0.00	0	50600 OVERTIME	25	25	25
0.00	0.00	0	59999 TOTAL PERSONNEL SERV	758	758	758
MATERIALS & SERVICES						
1,844.00	0.00	1,800	61130 CONTRACT SERVICES	800	800	2,941
0.00	1,146.27	2,550	61240 DEPT/OPERATING EXPENSE	1,142	1,142	1,200
0.00	0.00	0	61560 MAINT/BLDG (ADMIN)	500	500	500
1,844.00	1,146.27	4,350	69999 TOTAL MAT & SERV	2,442	2,442	4,641
CAPITAL OUTLAY						
0.00	0.00	0	72300 IMPROVEMENTS			
0.00	0.00	0	79999 TOTAL CAPITAL OUTLAY	0	0	0
1,844.00	1,146.27	4,350	99000 TOTAL DEPT EXP	3,200	3,200	5,399
1,015.72-	2,468.23-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 - INTERGOVERNMENTAL

DEPARTMENT: 593 - GILLS LANDING BOAT RAMP

MATERIALS & SERVICES

SUB-LINE

ITEM TOTAL LINE TOTAL

61130 CONTRACT SERVICES:

Fence construction

2,141

Dock repair

800

2,941

61240 DEPARTMENT/OPERATING EXPENSE:

Brush clearing, rock and rip rap, parking

lot painting, dock maintenance, loam and seed

1,200

1,200

61560 MAINTENANCE/BUILDINGS & GROUNDS:

Repair or replace tables, trash containers, etc.

500

500

PROGRAM INFORMATION

1994 OCD HOUSING REHABILITATION GRANT

Page 1 of 1

PROGRAM DESCRIPTION:

In 1993-94, the City was awarded a \$300,000 grant to provide housing rehabilitation to low income families. In 1994-95 the City was awarded an additional \$200,000 because of the great need among low income members of the community. The City used \$38,000 from prior grants as a match.

Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 594 1993 HOUSING REHAB GRANT

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	10,000.00	300,000	41050 STATE GRANT FUNDS	200,000	200,000	220,000
0.00	22.84	0	48100 INTEREST ON INVESTMENT	200	200	1,000
0.00	0.00	0	48110 GRANT LOAN PRINC REC			
0.00	0.00	0	48112 GRANT LOAN INT REC			
0.00	0.00	30,100	49028 FROM HOUSING REHAB			
0.00	0.00	0	49901 BEGINNING BALANCE	4,000	4,000	4,000
0.00	10,022.84	330,100	49998 TOTAL REVENUE	204,200	204,200	225,000
MATERIALS & SERVICES						
0.00	0.00	38,800	61130 CONTRACT SERVICES	10,000	10,000	10,000
0.00	0.00	300	61240 DEPT/OPERATING EXPENSE			
0.00	2,561.92	499,000	61350 GRANT LOANS MADE	194,200	194,200	215,000
0.00	2,561.92	538,100	69999 TOTAL MAT & SERV	204,200	204,200	225,000
0.00	2,561.92	538,100	99000 TOTAL DEPT EXP	204,200	204,200	225,000
0.00	7,460.92-	208,000	99450 TTL REV/EXP (SURP)/DEF	0	0	0
226,637.98-	348,371.35-	226,000	99500 FUND TOTAL (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 594 - 1994 HOUSING REHABILITATION GRANT

<u>DEBT SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61130 CONTRACT SERVICES:		
Contract with Community Services Consortium to set up loan agreements & supervise rehabilitation construction projects	10,000	<u>10,000</u>
61350 GRANT LOANS MADE:	215,000	<u>215,000</u>

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CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 60 INTRAGOVERNMENTAL FUNDS
 Dept : 610 ENG IMPROVEMENT PERMITS

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	954.95	0	48061 PUBLIC IMP APPS			
0.00	7,620.20	0	48065 RIGHT OF WAY PERMITS			
0.00	8,575.15	0	49998 TOTAL REVENUE	0	0	0
PERSONNEL SERVICES						
0.00	0.00	0	50001 SALARIES			
0.00	0.00	0	50003 FRINGE BENEFITS			
0.00	0.00	0	50600 OVERTIME			
0.00	0.00	0	59999 TOTAL PERSONNEL SERV	0	0	0
MATERIALS & SERVICES						
0.00	1,217.78	0	61133 CONTRACT SERV (ENG)			
0.00	0.00	0	61241 OPERATING EXP (ENG)			
0.00	0.00	0	61251 OP SUPPLIES (ENG)			
0.00	1,217.78	0	69999 TOTAL MAT & SERV	0	0	0
INTERFUND TRANSFERS						
0.00	0.00	0	90040 TO ENG IMP PERMITS			
0.00	0.00	0	90990 TOTAL INTERFUND TRANS	0	0	0
0.00	1,217.78	0	99000 TOTAL DEPT EXP	0	0	0
0.00	7,357.37-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

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CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

Page : 85
 G10 Run Date : 7/21/95

Fund : 60 INTRAGOVERNMENTAL FUNDS
 Dept : 640 PAYROLL SUSPENSE

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
55.95-	0.00	0	49901 BEGINNING BALANCE			
55.95-	0.00	0	49998 TOTAL REVENUE	0	0	0
MATERIALS & SERVICES						
55.95-	1,306.13-	0	61875 PAYROLL SUSPENSE			
55.95-	1,306.13-	0	69999 TOTAL MAT & SERV	0	0	0
55.95-	1,306.13-	0	99000 TOTAL DEPT EXP	0	0	0
0.00	1,306.13-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

Date : 7/21/95
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 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 60 INTRAGOVERNMENTAL FUNDS
 Dept : 660 SUSPENSE MISCELLANEOUS

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
36,232.55	43,250.00	0	48260 SUSPENSE-MISC			
6,478.63	4,918.64	0	49901 BEGINNING BALANCE			
42,711.18	48,168.64	0	49998 TOTAL REVENUE	0	0	0
MATERIALS & SERVICES						
37,792.54	44,919.97	0	61850 REFUNDS			
37,792.54	44,919.97	0	69999 TOTAL MAT & SERV	0	0	0
37,792.54	44,919.97	0	99000 TOTAL DEPT EXP	0	0	0
4,918.64-	3,248.67-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

SPECIAL ASSESSMENT FUND

PROGRAM INFORMATION

BANCROFT BOND FUND

Page 1 of 1

PROGRAM DESCRIPTION:

The Bancroft Bonding Act (ORS 223.205 to 223.285) permits benefitted property owners to pay assessments for improvements over a period of ten years in equal semi-annual installments, together with interest on the unpaid balance. The assessments receivable and debt service requirements for the Bancroft Improvement Bond issues are recorded in this fund. The city has elected to limit to ten years the period in which to pay assessments and retire the bonds. Every year a cash flow projection is done to project any fund deficiency.

Debt issued since 1985 is separately accounted for in each department of the Bancroft Bond Fund. Currently, there are four special assessment districts: Walker Road, Oak Street, Santiam Canal Industrial Park, and East Grant Street. Only one of these, Oak Street, is funded by traditional Bancroft Bonds. Two others; Walker Road, and East Grant Street, were funded internally. SCIP was funded by a loan from the Oregon Economic Development Department.

Since the debt in the General Bancroft Bond Fund is fully paid, the remaining cash in the fund, plus all future collections, are available for whatever purpose the City deems appropriate. Enough has been set aside to pay federally required fees to the bank for serving as trustee on the Oak Street issue until it is fully repaid. Funds will be transferred to 1983-84 Housing Rehabilitation to be used for one time expenditures for which there is no other source of funding. The proposed uses are listed in the 83-84 Housing Rehabilitation budget.

Date : 7/21/95
Time : 9:44
Dte Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/21/95

Fund : 70 SPECIAL ASSESSMENT FUNDS
Dept : 720 GENERAL BANCROFT BONDS

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
12,133.35	2,040.77	2,000	42010 BANCROFT BOND PRINCIPA	2,000	2,000	2,000
4,219.29	297.82	1,000	42020 BANCROFT BOND INTEREST	200	200	200
16,758.28	0.00	0	45010 REV FROM SALE OF PROP			
0.00	0.00	0	45020 REV FROM RENTED PROP			
4,934.71	3,624.19	3,000	48100 INTEREST ON INVESTMENT	100	100	100
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
0.00	0.00	2,000	49092 FROM WALKER RD LID	2,500	2,500	2,500
0.00	0.00	4,600	49093 FROM E GRANT LID	2,300	2,300	2,300
111,839.01	108,437.70	103,000	49901 BEGINNING BALANCE	8,000	8,000	8,000
149,884.64	114,400.48	115,600	49998 TOTAL REVENUE	15,100	15,100	15,100
MATERIALS & SERVICES						
5,075.94	1,022.61	2,000	61130 CONTRACT SERVICES	1,500	1,500	1,500
0.00	0.00	0	61240 DEPT/OPERATING EXPENSE			
5,075.94	1,022.61	2,000	69999 TOTAL MAT & SERV	1,500	1,500	1,500
CAPITAL OUTLAY						
0.00	0.00	0	72050 LAND			
0.00	0.00	0	79999 TOTAL CAPITAL OUTLAY	0	0	0
INTERFUND TRANSFERS						
3,021.00	0.00	7,500	90010 TO GENERAL FUND			
0.00	0.00	35,000	90016 TO ADA REQUIREMENTS FD			
0.00	0.00	38,030	90080 TO 83-84 HSING REHAB	3,500	3,500	3,500
0.00	0.00	6,500	90136 TO WALKER RD LID			
0.00	0.00	5,500	90137 TO E GRANT LID			
3,021.00	0.00	92,530	90990 TOTAL INTERFUND TRANS	3,500	3,500	3,500
UNAPPROPRIATED						
0.00	0.00	10,600	92010 UNAPROP END FUND BAL	10,100	10,100	10,100
0.00	0.00	10,600	92199 TOTAL UNAPPROPRIATED	10,100	10,100	10,100
DEBT SERVICE						

Date : 7/21/95
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 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 70 SPECIAL ASSESSMENT FUNDS
 Dept : 720 GENERAL BANCROFT BONDS

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
0.00	0.00	0	95101 PRIN-79 ISSUE (DK 33)			
20,000.00	0.00	0	95102 PRIN-82 ISS (DK 34)			
10,000.00	10,000.00	10,000	95103 PRIN-84 ISS (DK 36/37)			
0.00	0.00	0	95201 INTEREST-1979 ISSUE (D			
1,040.00	0.00	0	95202 INT-82 ISS (DK 34)			
2,310.00	1,400.00	470	95203 INT-84 ISS (DK 36/37)			
33,350.00	11,400.00	10,470	95999 TOTAL DEBT SERVICE	0	0	0
41,446.94	12,422.61	115,600	99000 TOTAL DEPT EXP	15,100	15,100	15,100
108,437.70-	101,977.87-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 70 - SPECIAL ASSESSMENT FUNDS
DEPARTMENT: 720 - GENERAL BANCROFT BOND

MATERIALS AND SERVICES

SUB-LINE
ITEM TOTAL LINE TOTAL

61130 CONTRACT SERVICES:

Fees to bank for registered bonds (Federally required)	1,500	<u>1,500</u>
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INTERFUND TRANSFER

90080 TO HOUSING REHABILITATION:	3,500	<u>3,500</u>
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PROGRAM INFORMATION

WALKER ROAD LOCAL IMPROVEMENT DISTRICT

Page 1 of 1

PROGRAM DESCRIPTION:

In 1989, improvements to Walker Road were completed and \$30,880 billed to residents for sidewalk improvements. Of those assessed, \$13,567 were bancrofted or liened against the property at the request of the property owner to be repaid over ten years. Because of the small amount, these liens were funded internally with a loan from the urban Renewal District where the improvements were made. The balance of the loan, plus interest, will be repaid using funds from the General Bancroft Bond Fund. Thereafter, as repayments are received, the funds will be transferred to the General Fund for use as determined by the Budget Committee and City Council.

Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 70 SPECIAL ASSESSMENT FUNDS
 Dept : 721 WALKER RD IMP'S

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
1,396.21	1,284.78	1,000	42010 BANCROFT BOND PRINCIPA	2,000	2,000	2,000
362.46	393.96	400	42020 BANCROFT BOND INTEREST	400	400	400
0.00	0.00	0	42060 UNBONDED PRINCIPAL-LID			
93.46	113.43	100	48100 INTEREST ON INVESTMENT	100	100	100
0.00	0.00	6,500	49085 FROM BANC BOND FD			
2,802.42	2,154.55	500	49901 BEGINNING BALANCE			
4,654.55	3,946.72	8,500	49998 TOTAL REVENUE	2,500	2,500	2,500
INTERFUND TRANSFERS						
0.00	0.00	2,000	90095 TO BANCROFT BOND FD	2,500	2,500	2,500
0.00	0.00	2,000	90990 TOTAL INTERFUND TRANS	2,500	2,500	2,500
UNAPPROPRIATED						
0.00	0.00	0	92010 UNAPROP END FUND BAL			
0.00	0.00	0	92199 TOTAL UNAPPROPRIATED	0	0	0
DEBT SERVICE						
2,464.63	0.00	6,000	95501 LOAN PRINC			
35.37	0.00	500	95601 LOAN INT			
2,500.00	0.00	6,500	95999 TOTAL DEBT SERVICE	0	0	0
2,500.00	0.00	8,500	99000 TOTAL DEPT EXP	2,500	2,500	2,500
2,154.55-	3,946.72-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 70 - SPECIAL ASSESSMENT FUNDS

DEPARTMENT: 721 - WALKER ROAD IMPROVEMENTS

INTERFUND TRANSFERS

SUB-LINE

ITEM TOTAL LINE TOTAL

90095 TO BANCROFT BOND FUND:

2,500

2,500

PROGRAM INFORMATION

SANTIAM CANAL INDUSTRIAL PARK LOCAL IMPROVEMENT DISTRICT

Page 1 of 1

PROGRAM DESCRIPTION:

In 1988, improvements to the Santiam Canal Industrial Park were completed and \$112,934 billed to property owners for bridge and street improvements. All were bancrofted or lienied against the property at the request of the property owners to be repaid over ten years. Because of the small amount, these liens were funded with a loan from the Oregon Development Department. The funds were loaned to the City at 5% and repayment delayed until July, 1995. In November, 1988, when assessments were being made, the Oregon Department of Environmental Quality announced that it would begin testing the James River site in the Industrial Park for pollution. As a result of that announcement, the City Council voted to allow the property owners to delay repayment until the issue had been resolved. While the issue has not been finally resolved, several of the property owners chose to begin repaying the liens. As of June, 1994, only \$26,972 of the principal amount remained unpaid.

Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 70 SPECIAL ASSESSMENT FUNDS
 Dept : 722 S.C.I.P. LID

92-93	93-94	94-95		95-96		
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
9,190.17	26,972.15	6,000	42010 BANCROFT BOND PRINCIPA	6,000	6,000	6,000
5,680.24	5,118.70	2,500	42020 BANCROFT BOND INTEREST	2,500	2,500	2,500
2,742.24	2,846.97	2,500	48100 INTEREST ON INVESTMENT	4,000	4,000	4,000
49,323.02	66,935.67	98,000	49901 BEGINNING BALANCE	114,000	114,000	108,000
66,935.67	101,873.49	109,000	49998 TOTAL REVENUE	126,500	126,500	120,500
UNAPPROPRIATED						
0.00	0.00	10,000	92010 UNAPROP END FUND BAL	113,368	113,368	107,368
0.00	0.00	10,000	92199 TOTAL UNAPPROPRIATED	113,368	113,368	107,368
DEBT SERVICE						
0.00	0.00	42,000	95100 BOND PRINCIPAL	5,612	5,612	5,612
0.00	0.00	57,000	95200 BOND INTEREST	7,520	7,520	7,520
0.00	0.00	99,000	95999 TOTAL DEBT SERVICE	13,132	13,132	13,132
0.00	0.00	109,000	99000 TOTAL DEPT EXP	126,500	126,500	120,500
66,935.67-	101,873.49-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 70 - SPECIAL ASSESSMENT FUNDS
DEPARTMENT: 722 - S.C.I.P. LID

<u>INTERFUND TRANSFERS</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
95501 BOND PRINCIPAL:	5,612	<u>5,612</u>
95601 BOND INTEREST:	7,520	<u>7,520</u>

PROGRAM INFORMATION

OAK STREET LOCAL IMPROVEMENT DISTRICT

Page 1 of 1

PROGRAM DESCRIPTION:

In 1990, street and sidewalk improvements were made to West Oak and Twelfth Streets. \$14,612 was assessed to the property owners and \$80,849 requested Bancroft financing. Bonds were sold to fund the assessment district and are being repaid over ten years. Of the original \$80,849, \$10,398 in principal remains to be collected.

Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 70 SPECIAL ASSESSMENT FUNDS
 Dept : 723 OAK ST LID

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
14,390.33	10,398.36	7,000	42010 BANCROFT BOND PRINCIPA	7,000	7,000	7,000
4,478.82	3,655.45	4,000	42020 BANCROFT BOND INTEREST	4,000	4,000	4,000
958.00	1,103.93	1,000	48100 INTEREST ON INVESTMENT	1,500	1,500	1,500
18,410.97	28,133.12	30,528	49901 BEGINNING BALANCE	39,000	39,000	39,000
38,238.12	43,290.86	42,528	49998 TOTAL REVENUE	51,500	51,500	51,500
CONTINGENCIES						
0.00	0.00	1,000	80005 OPERATING CONTINGENCY	1,000	1,000	1,000
0.00	0.00	1,000	89999 TOTAL CONTINGENCIES	1,000	1,000	1,000
UNAPPROPRIATED						
0.00	0.00	32,323	92010 UNAPROP END FUND BAL	36,840	36,840	36,840
0.00	0.00	32,323	92199 TOTAL UNAPPROPRIATED	36,840	36,840	36,840
DEBT SERVICE						
5,000.00	5,000.00	5,000	95100 BOND PRINCIPAL	10,000	10,000	10,000
5,105.00	4,605.00	4,205	95200 BOND INTEREST	3,660	3,660	3,660
10,105.00	9,605.00	9,205	95999 TOTAL DEBT SERVICE	13,660	13,660	13,660
10,105.00	9,605.00	42,528	99000 TOTAL DEPT EXP	51,500	51,500	51,500
28,133.12-	33,685.86-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 70 - SPECIAL ASSESSMENT FUNDS

DEPARTMENT: 723 - OAK STREET LID

<u>INTERFUND TRANSFERS</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
95501 BOND PRINCIPAL:	10,000	<u>10,000</u>
95601 BOND INTEREST:	3,660	<u>3,660</u>

PROGRAM INFORMATION

EAST GRANT STREET LOCAL IMPROVEMENT DISTRICT

Page 1 of 1

PROGRAM DESCRIPTION:

In 1992, improvements to East Grant Street were completed and \$22,397 billed to residents for sidewalk improvements. Of those assessed, \$9,866 were bancrofted or liened against the property at the request of the property owner to be repaid over ten years. Because of the small amount, these liens were funded internally with a loan from the Equipment Acquisition and Replacement Fund Bridge Replacement. The balance plus interest will be repaid using funds from the General Bancroft Bond Fund. Thereafter, as repayments are received, the funds will be transferred for use as determined by the Budget Committee and City Council.

Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 70 SPECIAL ASSESSMENT FUNDS
 Dept : 724 EAST GRANT ST LID

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	4,819.90	4,000	42010 BANCROFT BOND PRINCIPA	2,000	2,000	2,000
0.00	327.57	500	42020 BANCROFT BOND INTEREST	200	200	200
0.00	130.53	100	48100 INTEREST ON INVESTMENT	100	100	100
0.00	0.00	5,500	49085 FROM BANC BOND FD			
0.00	0.00	2,500	49901 BEGINNING BALANCE			
0.00	5,278.00	12,600	49998 TOTAL REVENUE	2,300	2,300	2,300
INTERFUND TRANSFERS						
0.00	0.00	4,600	90095 TO BANCROFT BOND FD	2,300	2,300	2,300
0.00	0.00	4,600	90990 TOTAL INTERFUND TRANS	2,300	2,300	2,300
DEBT SERVICE						
0.00	0.00	7,500	95100 BOND PRINCIPAL			
0.00	0.00	500	95200 BOND INTEREST			
0.00	0.00	8,000	95999 TOTAL DEBT SERVICE	0	0	0
0.00	0.00	12,600	99000 TOTAL DEPT EXP	2,300	2,300	2,300
0.00	5,278.00-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 70 - SPECIAL ASSESSMENT FUNDS
DEPARTMENT: 724 - EAST GRANT STREET LID

INTERFUND TRANSFERS

SUB-LINE
ITEM TOTAL LINE TOTAL

90095 TRANSFER TO BANCROFT BOND FUND:

2,300

2,300

PROGRAM INFORMATION

PUBLIC IMPROVEMENTS

Page 1 of 1

PROGRAM DESCRIPTION:

This fund is used to budget for public improvement projects for which reimbursement of costs is expected. These public improvement projects originate at the public's request and usually involve forming a Local Improvement District (LID). The number and degree of requests for improvements can vary significantly from year to year. This fund provides a rudimentary budget for administering an LID until the district is formed and city costs are reimbursed.

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CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 70 SPECIAL ASSESSMENT FUNDS
 Dept : 750 PUB. IMP. - ADMINISTRATION

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	0	42030 BOND SALE PROCEEDS			
15,349.95	0.00	0	42060 UNBONDED PRINCIPAL-LID			
80.05	0.00	0	42070 UNBONDED INT-LID			
118.14	127.02	0	48100 INTEREST ON INVESTMENT	100	100	100
2,782.98	3,479.12	3,500	49901 BEGINNING BALANCE	3,800	3,800	3,800
18,331.12	3,606.14	3,500	49998 TOTAL REVENUE	3,900	3,900	3,900
MATERIALS & SERVICES						
0.00	0.00	200	61010 ADVERTISING	200	200	200
0.00	0.00	3,000	61130 CONTRACT SERVICES	3,450	3,450	3,450
0.00	0.00	200	61240 DEPT/OPERATING EXPENSE	200	200	200
0.00	0.00	50	61820 POSTAGE	50	50	50
0.00	0.00	3,450	69999 TOTAL MAT & SERV	3,900	3,900	3,900
CAPITAL OUTLAY						
0.00	0.00	0	72300 IMPROVEMENTS			
0.00	0.00	0	79999 TOTAL CAPITAL OUTLAY	0	0	0
CONTINGENCIES						
0.00	0.00	50	80005 OPERATING CONTINGENCY			
0.00	0.00	50	89999 TOTAL CONTINGENCIES	0	0	0
INTERFUND TRANSFERS						
0.00	0.00	0	90010 TO GENERAL FUND			
0.00	0.00	0	90045 TO STREETS FUND			
14,852.00	0.00	0	90150 TO SDC-STREETS			
14,852.00	0.00	0	90990 TOTAL INTERFUND TRANS	0	0	0
14,852.00	0.00	3,500	99000 TOTAL DEPT EXP	3,900	3,900	3,900
3,479.12-	3,606.14-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

Date : 7/21/95
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CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/21/95

Fund : 70 SPECIAL ASSESSMENT FUNDS
Dept : 750 PUB. IMP. - ADMINISTRATION

92-93	93-94	94-95		95-96		
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud
-----	-----	-----	-----	-----	-----	-----
209,140.16-	250,368.08-	0	99500 FUND TOTAL (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 70 - SPECIAL ASSESSMENT FUNDS

DEPARTMENT: 750 - PUBLIC IMPROVEMENTS - ADMINISTRATION

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61010 ADVERTISING (PW):		
Project advertisement	200	<u>200</u>
61130 CONTRACT SERVICES (PW):		
Consultant engineering for Local Improvement District engineering reports	3,450	<u>3,450</u>
61240 DEPARTMENT/OPERATING EXPENSE (PW):	200	<u>200</u>
61820 POSTAGE (PW):	50	<u>50</u>

CAPITAL PROJECTS FUND

PROGRAM INFORMATION
EQUIPMENT ACQUISITION AND REPLACEMENT

Page 1 of 1

PROGRAM DESCRIPTION:

Reserves for equipment acquisition and replacement are built up in this fund so that equipment replacement costs may be distributed more evenly over the years. In addition, instead of paying for maintenance contracts on computer equipment, funds are accumulated to replace equipment as needed.

This year, four pieces of equipment will be purchased within this fund. A new survey vehicle for the Engineering Services Division will be purchased to replace a 1981 Mazda pickup. A 1979 Chevy pickup and a 1979 Dodge 1-ton flatbed truck will be replaced for the Street Crew. The fourth item is replacement of the 1979 V-bed Sand Spreader for snow and ice control.

Also included in this fund is \$5,000 to purchase undesignated equipment or vehicles from the State Surplus Agency. This funding will be used if an opportunity arises to purchase equipment or vehicles which, because of infrequent use, cannot be justified if purchased new or used on the open market. The price of equipment or vehicles at the state surplus is often quite reasonable. This funding allows the City to take advantage of opportunities as they arise. Examples of vehicles purchased in the past is a small crane and a forklift. Equipment purchased in the past has been a brush chipper and temporary traffic sign stands.

Reserve funds have also been placed in this fund for unexpected equipment repairs or replacements at the Water Treatment Plant and the Wastewater Treatment Plant.

Date : 7/21/95
Time : 9:44
Dte Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/21/95

Fund : 80 CAPITAL PROJECTS FUNDS
Dept : 820 EQUIPMENT ACQ. & REPLACEMENT

92-93	93-94	94-95		95-96		
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
17,750.29	15,806.49	18,000	48100 INTEREST ON INVESTMENT			
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
6,901.00	12,000.00	9,650	49010 FROM GENERAL FUND	10,880	10,880	10,880
20,309.00	12,110.00	15,910	49022 FROM WATER FUND	18,050	18,050	22,080
0.00	0.00	0	49023 FROM WATER CIP	850	850	850
23,802.00	22,090.00	33,940	49025 FROM W WATER FUND	38,430	38,430	38,430
0.00	0.00	0	49026 FROM WW CIP	850	850	850
0.00	0.00	3,000	49029 FROM DIAL-A-BUS	4,000	4,000	4,000
0.00	0.00	0	49033 FROM ENG DEV REVIEW	970	970	970
0.00	27,364.00	21,496	49046 FROM STREETS FUND	44,670	44,670	44,670
0.00	0.00	8,000	49093 FROM E GRANT LID			
0.00	0.00	0	49095 FROM URBAN RENEW FUND	540	540	540
0.00	0.00	0	49098 FROM NW URBAN RENEWAL	240	240	240
200,000.00	0.00	0	49105 FROM STR CAP PROJ	730	730	730
0.00	0.00	0	49108 FROM ALLOC DIRECT COST	12,160	12,160	12,160
0.00	0.00	0	49120 FROM SDC-SEWER	1,240	1,240	1,240
0.00	0.00	0	49122 FROM SDC-PARK	290	290	290
0.00	0.00	0	49125 FROM SDC-DRAINAGE	460	460	460
0.00	0.00	0	49130 FROM SDC-STREET	1,120	1,120	1,120
0.00	0.00	0	49135 FROM SDC-WATER	1,090	1,090	1,090
200,658.59	409,329.53	484,095	49901 BEGINNING BALANCE	417,321	417,321	421,321
469,420.88	498,700.02	594,091	49998 TOTAL REVENUE	553,891	553,891	561,921
CAPITAL OUTLAY						
1,394.41	2,928.18	16,072	72500 OFFICE EQPT.			
2,560.25	14,890.55	20,809	72600 OTHER EQPT.	20,000	20,000	20,000
0.00	0.00	17,500	72602 OTHER EQPT (MAINT)	2,500	2,500	2,500
0.00	0.00	30,000	72603 OTHER EQPT (PW)	30,000	30,000	30,000
48,591.69	8,101.15	30,900	72800 VEHICLES	30,000	30,000	30,000
0.00	0.00	25,000	72801 VEHICLES (ENG)	14,000	14,000	14,000
0.00	0.00	41,500	72802 VEHICLES (MAINT)	128,500	128,500	128,500
52,546.35	25,919.88	181,781	79999 TOTAL CAPITAL OUTLAY	225,000	225,000	225,000
CONTINGENCIES						
0.00	0.00	0	80005 OPERATING CONTINGENCY			
0.00	0.00	1,100	80010 RES - EQ REP (ENG)			
0.00	0.00	9,800	80011 RES - EQ REP (PARKS)			
0.00	0.00	22,300	80012 RES - EQ REP (WATER)	10,000	10,000	14,030
0.00	0.00	66,200	80013 RES - EQ REP (WST WTR)	55,000	55,000	55,000
0.00	0.00	250,010	80014 RES - EQ REP (STR)	197,391	197,391	201,391

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CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 820 EQUIPMENT ACQ. & REPLACEMENT

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
0.00	0.00	400	80015 RES - EQ REP (FINANCE)	3,000	3,000	3,000
0.00	0.00	10,600	80016 RES - POLICE CANINE	4,500	4,500	4,500
0.00	0.00	3,100	80017 RES - DIAL-A-BUS	6,000	6,000	6,000
0.00	0.00	48,800	80020 RES - BRIDGE REPLACE	53,000	53,000	53,000
0.00	0.00	412,310	89999 TOTAL CONTINGENCIES	328,891	328,891	336,921
INTERFUND TRANSFERS						
7,545.00	0.00	0	90150 TO SDC-STREETS			
7,545.00	0.00	0	90990 TOTAL INTERFUND TRANS	0	0	0
60,091.35	25,919.88	594,091	99000 TOTAL DEPT EXP	553,891	553,891	561,921
409,329.53-	472,780.14-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 80 - CAPITAL PROJECTS FUNDS

DEPARTMENT: 820 - EQUIPMENT ACQUISITION AND REPLACEMENT

<u>CAPITOL OUTLAY</u>	<u>SUB-LINE</u>	<u>ITEM TOTAL</u>	<u>LINE TOTAL</u>
72600 OTHER EQUIPMENT:			
Emergency equipment repair/replacement		20,000	<u>20,000</u>
72602 OTHER EQUIPMENT (MT):			
State Surplus equipment		2,500	<u>2,500</u>
72603 OTHER EQUIPMENT (PW):			
Water Treatment Plant repair/replacement reserve		15,000	
Wastewater Treatment Plant repair/replacement reserve		15,000	<u>30,000</u>
72800 VEHICLES:			
Emergency vehicle replacement		30,000	<u>30,000</u>
72801 VEHICLES (ENG):			
Survey vehicle		14,000	<u>14,000</u>
72802 VEHICLES (MT):			
State surplus vehicle		2,500	
Parks 3/4-ton pickup		16,500	
Streets 6-yard dump truck		48,000	
Streets traffic paint sprayer		45,000	
Water 1-ton pickup		16,500	<u>128,500</u>

PROGRAM INFORMATION

HISTORIC RESOURCE COMMISSION TRUST

Page 1 of 1

PROGRAM DESCRIPTION:

The Historic Resources Commission manages this trust account which was established for donations to help with preserving historic buildings in Lebanon.

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 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 824 HISTORIC RESOURCE COMM. TRUST

92-93	93-94	94-95		95-96		
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	130.65	2,000	48053 DONATIONS	1,000	1,000	1,000
0.00	0.40	50	48100 INTEREST ON INVESTMENT	100	100	100
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
0.00	0.00	0	49901 BEGINNING BALANCE	2,200	2,200	2,200
0.00	131.05	2,050	49998 TOTAL REVENUE	3,300	3,300	3,300
MATERIALS & SERVICES						
0.00	0.00	2,050	61250 DEPT/OP SUPPLIES	3,300	3,300	3,300
0.00	0.00	2,050	69999 TOTAL MAT & SERV	3,300	3,300	3,300
0.00	0.00	2,050	99000 TOTAL DEPT EXP	3,300	3,300	3,300
0.00	131.05-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 - SPECIAL REVENUE

DEPARTMENT: 824 - HISTORIC RESOURCE COMMISSION TRUST

MATERIALS & SERVICES

SUB-LINE

ITEM TOTAL LINE TOTAL

61250 DEPARTMENT/OPERATING SUPPLIES:

3,300

3,300

PROGRAM INFORMATION

PIONEER CEMETERY RESTORATION TRUST

Page 1 of 1

PROGRAM DESCRIPTION:

The Pioneer Cemetery Restoration Trust is set up to receive revenue from donations in two different forms. The first form is a donation to the Perpetual Maintenance Fund. The donations to this fund will be held indefinitely and only interest earned on the original donation may be spent on maintenance or capital improvement items in Pioneer Cemetery. The donation amounts are reflected in the unappropriated ending fund balance. The second form of donation is a form of trust which may be used immediately in its entirety. Gifts to this trust may be donated to a specific purchase or activity.

A second, revised edition of the "History of Pioneer Cemetery" has been published and is for sale now. Additional revenue from the sale of this book is expected for this budget year, and will be used for maintenance of and projects in the Lebanon Pioneer Cemetery.

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CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 825 PIONEER CEMETERY RESTOR TRUST

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
164.00	10.00	2,000	48053 DONATIONS	50	50	50
164.00	10.00	2,000	48054 DONAT.-PERPET. MAINT	100	100	100
136.94	102.89	0	48100 INTEREST ON INVESTMENT			
0.00	0.00	0	48140 MISCELLANEOUS REVENUE	150	150	150
2,548.24	2,954.97	1,000	49901 BEGINNING BALANCE	1,000	1,000	1,458
3,013.18	3,077.86	5,000	49998 TOTAL REVENUE	1,300	1,300	1,758
MATERIALS & SERVICES						
0.00	0.00	100	61009 ADVERTISING (PW)	100	100	100
58.21	46.31	1,750	61240 DEPT/OPERATING EXPENSE	400	400	400
0.00	200.00	100	61250 DEPT/OP SUPPLIES	100	100	100
0.00	0.00	0	61293 DUES & SUBSCRIPT (PW)	50	50	50
58.21	246.31	1,950	69999 TOTAL MAT & SERV	650	650	650
CAPITAL OUTLAY						
0.00	0.00	50	72300 IMPROVEMENTS	50	50	50
0.00	0.00	50	79999 TOTAL CAPITAL OUTLAY	50	50	50
UNAPPROPRIATED						
0.00	0.00	3,000	92010 UNAPROP END FUND BAL	600	600	1,058
0.00	0.00	3,000	92199 TOTAL UNAPPROPRIATED	600	600	1,058
58.21	246.31	5,000	99000 TOTAL DEPT EXP	1,300	1,300	1,758
2,954.97-	2,831.55-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 80 - SPECIAL REVENUE

DEPARTMENT: 825 - PIONEER CEMETERY RESTORATION TRUST

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61009 ADVERTISING (PW):	100	<u>100</u>
61240 DEPARTMENT/OPERATING EXPENSE:		
Pioneer Cemetery book printing expense	400	<u>400</u>
61250 DEPARTMENT/OPERATING SUPPLIES:	100	<u>100</u>
61293 DUES & SUBSCRIPTIONS:	50	<u>50</u>
 <u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS:		
Undesignated Projects	50	<u>50</u>

PROGRAM INFORMATION

D.A.R.E. TRUST

Page 1 of 1

PROGRAM DESCRIPTION:

The Drug Abuse Resistance Education program was started by the Lebanon Police Department in 1992-93. Donations for the program, and the school district contributions, are deposited in the trust and spent to purchase program materials.

Each year the Lebanon D.A.R.E. Program impacts over 1,500 students in Lebanon Public Schools. D.A.R.E. officers visit each school weekly to provide instruction and leadership to kindergarten through fifth grade students.

Training materials and program incentives are purchased with D.A.R.E. trust funds. T-Shirts are purchased for all of the fifth grade students who graduate from the 17 week D.A.R.E. curriculum. Other incentives, such as stickers, hats, travel mugs, sunglasses, pencils, and Frisbees are given to students as prizes for exceptional work. As you can imagine, the program goes through a tremendous amount of these items.

This program has been a great success, both with the students and with the community at large. This fund will help to ensure that D.A.R.E. remains firmly rooted in the City of Lebanon.

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 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 828 D.A.R.E. TRUST

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	0	48053 DONATIONS			
14,203.32	8,945.22	4,000	48056 D.A.R.E. DONATIONS	4,500	4,500	4,500
0.00	0.00	0	48059 NITE COURT			
308.01	342.52	400	48100 INTEREST ON INVESTMENT	400	400	400
224.55	0.00	0	49090 FROM POLICE TRUST FD			
413.29	6,733.72	9,000	49901 BEGINNING BALANCE	10,000	10,000	11,000
15,149.17	16,021.46	13,400	49998 TOTAL REVENUE	14,900	14,900	15,900
MATERIALS & SERVICES						
0.00	0.00	1,000	61010 ADVERTISING	1,000	1,000	1,000
907.00	3,119.78	1,500	61240 DEPT/OPERATING EXPENSE	1,500	1,500	1,500
7,508.45	2,454.60	5,900	61250 DEPT/OP SUPPLIES	7,400	7,400	7,400
8,415.45	5,574.38	8,400	69999 TOTAL MAT & SERV	9,900	9,900	9,900
CAPITAL OUTLAY						
0.00	0.00	0	72300 IMPROVEMENTS			
0.00	0.00	0	79999 TOTAL CAPITAL OUTLAY	0	0	0
CONTINGENCIES						
0.00	0.00	5,000	80005 OPERATING CONTINGENCY	5,000	5,000	6,000
0.00	0.00	5,000	89999 TOTAL CONTINGENCIES	5,000	5,000	6,000
8,415.45	5,574.38	13,400	99000 TOTAL DEPT EXP	14,900	14,900	15,900
6,733.72-	10,447.08-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 - CAPITAL PROJECTS FUNDS

DEPARTMENT: 828 - D.A.R.E. TRUST

MATERIALS & SERVICES

SUB-LINE

ITEM TOTAL LINE TOTAL

61010 ADVERTISING:

Various events, and media ads

1,000

1,000

61240 DEPARTMENT/OPERATING EXPENSE:

Vehicle detailing, training, office
supplies, and signs

1,500

1,500

61250 DEPARTMENT/OPERATING SUPPLIES:

T-shirts, workbooks, stickers, hats, and
other items for student incentive

7,400

7,400

PROGRAM INFORMATION

POLICE TRUST

Page 1 of 1

PROGRAM DESCRIPTION:

The Police Trust will account for receipt and expenditure of donations to the Police Department. These funds continue to support the "soft room", the bicycles used for the department's bicycle patrol, and the canine program. This trust allows an account for a donation for any purpose in the Police Department that is not covered in the budget.

Date : 7/21/95
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 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

Page : 10
 G10 Run Date : 7/21/95

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 829 POLICE TRUST FUND

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	0	41047 COUNTY GRANT FUNDS			
130.39	102.00	100	48053 DONATIONS	150	150	150
0.00	0.00	0	48056 D.A.R.E. DONATIONS			
57.82	43.83	0	48100 INTEREST ON INVESTMENT	50	50	50
1,242.16	1,161.39	1,500	49901 BEGINNING BALANCE	1,300	1,300	2,200
1,430.37	1,307.22	1,600	49998 TOTAL REVENUE	1,500	1,500	2,400
MATERIALS & SERVICES						
44.43	106.08	1,600	61240 DEPT/OPERATING EXPENSE	1,500	1,500	2,400
0.00	0.00	0	61320 EDUCATION & TRAINING			
44.43	106.08	1,600	69999 TOTAL MAT & SERV	1,500	1,500	2,400
CAPITAL OUTLAY						
0.00	0.00	0	72600 OTHER EQPT.			
0.00	0.00	0	79999 TOTAL CAPITAL OUTLAY	0	0	0
INTERFUND TRANSFERS						
224.55	0.00	0	90135 TO DARE TRUST FUND			
224.55	0.00	0	90990 TOTAL INTERFUND TRANS	0	0	0
268.98	106.08	1,600	99000 TOTAL DEPT EXP	1,500	1,500	2,400
1,161.39-	1,201.14-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 - CAPITAL PROJECTS FUNDS
DEPARTMENT: 829 - POLICE TRUST FUND

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL LINE TOTAL

61240 DEPARTMENT/OPERATING EXPENSE:

Soft Room, or bicycle program needs	2,400	<u>2,400</u>
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PROGRAM INFORMATION

LIBRARY TRUST

Page 1 of 1

PROGRAM DESCRIPTION:

The Library Trust Fund receives revenue from two sources: 1) donations from library users, usually in the form of memorial gifts; and 2) per capita state aid.

Most donors specify that their gift is to be used to purchase a specific item or type of item for the library collection. The majority of donors request that books be purchased for the library collection.

Children's Services Improvement Grants, formerly called per capita state aid, is distributed annually to public libraries in Oregon through the Oregon State Library. The amount is determined by a formula which allocates 80% of the funds by population of children from birth to age 14, and 20% by square mileage. In order to be eligible to receive these funds libraries must meet a maintenance of effort requirement. That requirement states that "in order to be eligible for state financial assistance...a public library must not reduce its actual operating expenditures for public library service...in any fiscal year to less than the lesser amount expended for the same purpose in either of the two preceding fiscal years." ORS 357.770(1).

The library received a \$1,173 Children's Services Improvement Grant for FY 1994-95. Part of the funds were used to create a children's listening center in the library with tape players, headphones and a selection of book/cassette sets. The remainder of the grant was used to replace worn copies of "classic" children's books and for programming assistance with the summer reading program and spring break activities.

The Library Advisory Board is responsible for overseeing the trust and approves all expenditures. This year, no expenditure has been designated, but funds are being appropriated to provide the Board the opportunity to spend them if they choose.

PROGRAM EXPENDITURE DETAIL SHEET

LIBRARY TRUST

Page 1 of 1

FUND: 80 - CAPITAL IMPROVEMENT FUND

DEPARTMENT: 830 - LIBRARY TRUST

MATERIALS & SERVICES

SUB-LINE

ITEM TOTAL LINE TOTAL

61130 CONTRACT SERVICES:

Library/Sr. Center building architect	2,000	<u>2,000</u>
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61250 DEPARTMENT OPERATING SUPPLIES:	300	<u>300</u>
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CAPITAL OUTLAY

72300 IMPROVEMENTS:	3,700	<u>3,700</u>
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72500 OFFICE EQUIPMENT (undesignated):	3,300	<u>3,300</u>
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CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 830 LIBRARY TRUST FUND

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
189.85	154.79	100	48100 INTEREST ON INVESTMENT	100	100	100
0.00	0.00	1,200	48118 CHILDRENS SVCS GRANT	1,200	1,200	1,200
6,790.92	3,194.00	0	48120 TRUST FUND DONATIONS			
100.00	0.00	0	48140 MISCELLANEOUS REVENUE			
1,065.43	3,150.13	4,800	49901 BEGINNING BALANCE	4,800	4,800	8,000
8,146.20	6,498.92	6,100	49998 TOTAL REVENUE	6,100	6,100	9,300
MATERIALS & SERVICES						
0.00	0.00	0	61130 CONTRACT SERVICES	2,000	2,000	2,000
4,207.67	328.80	300	61250 DEPT/OP SUPPLIES	300	300	300
4,207.67	328.80	300	69999 TOTAL MAT & SERV	2,300	2,300	2,300
CAPITAL OUTLAY						
0.00	0.00	500	72300 IMPROVEMENTS	500	500	3,700
788.40	0.00	5,300	72500 OFFICE EQPT.	3,300	3,300	3,300
788.40	0.00	5,800	79999 TOTAL CAPITAL OUTLAY	3,800	3,800	7,000
CONTINGENCIES						
0.00	0.00	0	80005 OPERATING CONTINGENCY			
0.00	0.00	0	89999 TOTAL CONTINGENCIES	0	0	0
4,996.07	328.80	6,100	99000 TOTAL DEPT EXP	6,100	6,100	9,300
3,150.13-	6,170.12-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM INFORMATION

LIBRARY/SR. CENTER BUILDING TRUST FUND

Page 1 of 1

PROGRAM DESCRIPTION:

This fund has been established to administer funds that are collected and disbursed on behalf of the Library/Senior Center Building project.

Revenues for the project may consist of gifts secured through fund-raising efforts, deferred giving, donations, and grants. The Library/Senior Center Building Committee will be responsible for overseeing the trust and approving expenditures.

These appropriations are being made to provide the opportunity to expend from resources such as fund-raisers. Oregon budget law allows gifts or grants to be appropriated at any time during the year, but all other funding sources must be appropriated during the initial budget process.

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 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 832 LIBR/SR CNTR BLDG TRUST

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	1.74	0	48100 INTEREST ON INVESTMENT			
0.00	290.25	0	48120 TRUST FUND DONATIONS			
0.00	0.00	115,000	48140 MISCELLANEOUS REVENUE	115,000	115,000	115,000
0.00	0.00	8,458	49010 FROM GENERAL FUND			
0.00	0.00	0	49901 BEGINNING BALANCE	800	800	800
0.00	291.99	123,458	49998 TOTAL REVENUE	115,800	115,800	115,800
MATERIALS & SERVICES						
0.00	0.00	58,458	61130 CONTRACT SERVICES	55,000	55,000	55,000
0.00	0.00	5,000	61240 DEPT/OPERATING EXPENSE	5,800	5,800	5,800
0.00	0.00	10,000	61250 DEPT/OP SUPPLIES	5,000	5,000	5,000
0.00	0.00	73,458	69999 TOTAL MAT & SERV	65,800	65,800	65,800
CAPITAL OUTLAY						
0.00	0.00	50,000	72050 LAND	50,000	50,000	50,000
0.00	0.00	0	72100 BUILDINGS			
0.00	0.00	0	72600 OTHER EQPT.			
0.00	0.00	50,000	79999 TOTAL CAPITAL OUTLAY	50,000	50,000	50,000
0.00	0.00	123,458	99000 TOTAL DEPT EXP	115,800	115,800	115,800
0.00	291.99-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 - CAPITAL PROJECTS FUND

DEPARTMENT: 832 - LIBRARY/SR. CENTER BUILDING TRUST

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61130 CONTRACT SERVICES:		
Pre-construction services	5,000	
Project development	50,000	<u>55,000</u>
61240 DEPARTMENT/OPERATING EXPENSE:	5,800	<u>5,800</u>
61250 DEPARTMENT OPERATING SUPPLIES:	5,000	<u>5,000</u>
 <u>CAPITAL OUTLAY</u>		
72050 LAND:	50,000	<u>50,000</u>

PROGRAM INFORMATION

SENIOR SERVICES TRUST

Page 1 of 1

PROGRAM DESCRIPTION:

The Senior Services Trust Fund is a fund to receive and expend donated funds given in trust to be used for a specific purpose(s). It is anticipated that the specified uses for the Senior Services Trust donations will fall into one of four categories:

1) **Building:**

Money designated for the purpose of remodeling or the construction of a facility to be maintained as a Senior Citizens Center.

2) **Supplies/Expenses:**

Money designated for a specific event or activity.

3) **Repairs/Improvements:**

Money designated to repair and/or make improvements to the current facility.

4) **Equipment:**

Money designated to purchase equipment.

The Trust is also the depository for all money raised through Senior Center fund raising efforts. Senior and Disabled Services Advisory Board is responsible for overseeing the trust and approving expenditures.

The Board has designated approximately forty-five thousand dollars of Trust money to be placed in the "building" category. During FY 1995-96, they will continue to aggressively pursue plans for the new construction of a joint facility between the Senior Center and the Library.

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CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 835 SENIOR SERVICES TRUST

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
1,179.96	1,179.96	1,180	45020 REV FROM RENTED PROP	1,180	1,180	1,180
1,693.63	1,364.50	1,000	48100 INTEREST ON INVESTMENT	2,000	2,000	2,000
11,006.32	7,645.01	6,000	48120 TRUST FUND DONATIONS	6,000	6,000	6,000
29,910.08	36,167.58	38,000	49901 BEGINNING BALANCE	47,500	47,500	53,000
43,789.99	46,357.05	46,180	49998 TOTAL REVENUE	56,680	56,680	62,180
MATERIALS & SERVICES						
0.00	0.00	100	61130 CONTRACT SERVICES	3,000	3,000	3,000
0.00	500.00	1,000	61240 DEPT/OPERATING EXPENSE	1,000	1,000	1,000
1,825.57	2,014.31	2,000	61250 DEPT/OP SUPPLIES	2,000	2,000	2,000
0.00	0.00	100	61560 MAINT/BLDG (ADMIN)	100	100	100
3,933.20	3,112.94	3,800	61840 REFRESHMENT PURCHASES	3,800	3,800	3,800
5,758.77	5,627.25	7,000	69999 TOTAL MAT & SERV	9,900	9,900	9,900
CAPITAL OUTLAY						
0.00	0.00	34,000	72100 BUILDINGS	45,000	45,000	50,000
44.53	0.00	600	72300 IMPROVEMENTS	100	100	100
0.00	0.00	100	72500 OFFICE EQPT.	100	100	100
1,819.11	0.00	100	72600 OTHER EQPT.	600	600	600
1,863.64	0.00	34,800	79999 TOTAL CAPITAL OUTLAY	45,800	45,800	50,800
CONTINGENCIES						
0.00	0.00	4,380	80005 OPERATING CONTINGENCY	980	980	1,480
0.00	0.00	4,380	89999 TOTAL CONTINGENCIES	980	980	1,480
INTERFUND TRANSFERS						
0.00	0.00	0	90010 TO GENERAL FUND			
0.00	0.00	0	90990 TOTAL INTERFUND TRANS	0	0	0
7,622.41	5,627.25	46,180	99000 TOTAL DEPT EXP	56,680	56,680	62,180
36,167.58-	40,729.80-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAILS

Page 1 of 1

FUND: 80 CAPITAL IMPROVEMENT
DEPARTMENT: 835 SENIOR SERVICES TRUST

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61130 CONTRACT SERVICES:		
Architectural services	3,000	<u>3,000</u>
61240 DEPARTMENT OPERATING EXPENSE (Undesignated):	1,000	<u>1,000</u>
61250 DEPARTMENT OPERATING SUPPLIES:		
Supplies for special events, activities and fund raisers	2,000	<u>2,000</u>
61560 MAINTENANCE/BUILDING (Undesignated):	100	<u>100</u>
61840 REFRESHMENTS:		
Coffee bar and refreshment supplies for Senior Center	3,800	<u>3,800</u>
 <u>CAPITAL OUTLAY</u>		
72100 BUILDINGS:		
Money held in reserve for potential building fund	50,000	<u>50,000</u>
72300 IMPROVEMENTS (Undesignated):	100	<u>100</u>
72500 OFFICE EQUIPMENT (Undesignated):	100	<u>100</u>
72600 OTHER EQUIPMENT:		
Stereo System for the Senior Center	600	<u>600</u>

PROGRAM INFORMATION
STREET CAPITAL IMPROVEMENT FUND

Page 1 of 1

PROGRAM DESCRIPTION:

This fund was first established in the 1990-91 budget to receive funds from Linn County in exchange for taking over the maintenance burden of North Hansard Avenue. The city negotiated a similar exchange of funds with Linn County during the 1991-92 budget for taking over the maintenance responsibilities on the majority of the remaining county roads within the city limits.

During 1994-95 efforts continued to focused on the preservation of street through the Pavement Management System (PMS).

Efforts during 1995-96 will continue the improvement of existing streets through asphalt overlays, slurry seals, and crack sealing in connection with the Pavement Management System.

POSITIONS:

	<u>1994-95</u>	<u>1995-96</u>
Administrative Assistant	.0200 FTE	.0300 FTE
Director of Public Works	.0900 FTE	.0900 FTE
Engineering Division Manager	.1000 FTE	.1000 FTE
Engineering Technician III	.0000 FTE	.1000 FTE
Maintenance Division Manager	.0100 FTE	.0100 FTE
Secretary/Data Entry Clerk	.0000 FTE	.1800 FTE
Secretary/Receptionist	.1500 FTE	.1000 FTE
Senior Engineer	<u>.0000 FTE</u>	<u>.1000 FTE</u>
 SUBTOTAL	 .3700 FTE	 .6200 FTE
 Temporary Public Works Secretary	 <u>.0000 FTE</u>	 <u>.0110 FTE</u>
 TOTAL	 .3700 FTE	 .6310 FTE

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CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 840 STREETS CAPITAL PROJECTS

92-93	93-94	94-95		95-96		
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud
<hr/>						
REVENUES						
0.00	0.00	0	41047 COUNTY GRANT FUNDS			
65,472.04	27,614.29	10,700	48100 INTEREST ON INVESTMENT	10,000	10,000	10,000
1,850.00	112,475.05	0	48140 MISCELLANEOUS REVENUE			
52,519.00	0.00	0	49010 FROM GENERAL FUND			
8,248.90	0.00	0	49020 FROM DEBT SERV FD			
0.00	0.00	0	49026 FROM WW CIP			
1,634,513.25	1,211,482.02	660,000	49901 BEGINNING BALANCE	392,000	392,000	392,000
<hr/>						
1,762,603.19	1,351,571.36	670,700	49998 TOTAL REVENUE	402,000	402,000	402,000
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PERSONNEL SERVICES						
42,294.89	10,315.15	13,129	50001 SALARIES	19,134	19,134	19,134
14,964.10	3,505.67	4,630	50003 FRINGE BENEFITS	7,208	7,208	7,208
5,224.69	0.00	0	50250 PART TIME			
273.28	72.39	0	50600 OVERTIME	500	500	500
<hr/>						
62,756.96	13,893.21	17,759	59999 TOTAL PERSONNEL SERV	26,842	26,842	26,842
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MATERIALS & SERVICES						
0.00	0.00	25	61009 ADVERTISING (PW)	30	30	30
0.00	3.56	0	61010 ADVERTISING			
2,533.95	0.00	0	61011 ADVERTISING (ENG)			
536.13	0.00	0	61121 COMMUNICATION (ENG)			
0.00	0.00	0	61124 COMPUTER EXPENSE			
1,925.02	0.00	0	61126 COMPUTER EXP (ENG)			
0.00	465.84	430	61128 COMPUTER EXP (PW)	710	710	710
1,758.82	0.00	0	61130 CONTRACT SERVICES			
225.13	687.41	1,020	61131 CONTRACT SERVICES (PW)	408	408	408
18,498.04	123.00	10,000	61133 CONTRACT SERV (ENG)			
0.00	1,000.00	0	61134 CONTRACT SERV (MAINT)			
224.45	186.41	200	61240 DEPT/OPERATING EXPENSE	200	200	200
1,438.55	0.00	0	61241 OPERATING EXP (ENG)			
70.10	4.46	445	61243 OPERATING EXP (PW)	275	275	275
0.00	0.00	0	61250 DEPT/OP SUPPLIES			
662.84	0.00	0	61251 OP SUPPLIES (ENG)			
16.00	0.00	25	61253 OP SUPPLIES (PW)	25	25	25
81.83	26.63	0	61291 DUES & SUBSCRIPT (ENG)			
0.00	0.00	0	61300 DUPLICATION			
0.00	0.00	0	61303 DUPLICATION (PW)	775	775	775
704.57	0.00	0	61321 EDUCATION & TRNG (ENG)			
0.00	0.00	0	61501 UNIFORMS (ENG)			
394.24	0.00	0	61561 MAINT/BLDG (ENG)			

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CITY OF LEBANON
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Budget Preparation

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Fund : 80 CAPITAL PROJECTS FUNDS
Dept : 840 STREETS CAPITAL PROJECTS

92-93	93-94	94-95		95-96		
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud
155.06	0.00	0	61571 MAINT/EQPT (ENG)			
0.00	0.00	0	61573 MAINT/EQPT (PW)	100	100	100
150.22	0.00	0	61581 MAINT/VEHICLES (ENG)			
110.00	0.00	0	61601 MTGS & CONF (ENG)			
0.00	0.00	25	61603 MTGS & CONF (PW)	25	25	25
0.00	0.00	0	61700 OFFICE SUPPLIES			
772.49	0.00	0	61701 OFFICE SUPPLIES (ENG)			
7.22	25.00	75	61703 OFFICE SUPPLIES (PW)	600	600	600
172.85	0.00	0	61801 PETROLEUM (ENG)			
2,505.04	0.00	0	61881 RENT (ENG)			
365.53	0.00	0	61901 UTILITIES (ENG)			
33,308.08	2,522.31	12,245	69999 TOTAL MAT & SERV	3,148	3,148	3,148
CAPITAL OUTLAY						
71,255.50	0.00	0	72050 LAND			
0.00	32,259.05	0	72052 LAND (MAINT)			
8,680.00	0.00	0	72300 IMPROVEMENTS	220,000	220,000	220,000
154,566.37	518,890.38	243,000	72301 IMPROVEMENTS (ENG)	18,573	18,573	18,573
17,284.85	923.00	58,600	72302 IMPROVEMENTS (MAINT)	25,000	25,000	25,000
0.00	0.00	0	72303 IMPROVEMENTS (PW)	2,250	2,250	2,250
619.41	0.00	0	72501 OFFICE EQPT (ENG)			
0.00	0.00	0	72600 OTHER EQPT.			
395.00	0.00	0	72601 OTHER EQPT (ENG)			
252,801.13	552,072.43	301,600	79999 TOTAL CAPITAL OUTLAY	265,823	265,823	265,823
CONTINGENCIES						
0.00	0.00	25,041	80005 OPERATING CONTINGENCY	55,037	55,037	55,037
0.00	0.00	230,000	80021 RES - HANSARD AVE			
0.00	0.00	255,041	89999 TOTAL CONTINGENCIES	55,037	55,037	55,037
INTERFUND TRANSFERS						
0.00	0.00	0	90010 TO GENERAL FUND			
0.00	0.00	0	90015 TO G.O. BOND FUND			
0.00	7,000.00	15,000	90025 TO GIS	20,000	20,000	20,000
2,255.00	98,854.00	55,000	90035 TO ST FT & BIKE PTH PD	23,000	23,000	23,000
0.00	33,606.00	14,055	90060 TO FAU STREET PROJECT	3,420	3,420	3,420
200,000.00	0.00	0	90105 TO EQPT ACQ & REP FUND	730	730	730
0.00	0.00	0	90120 TO WATER CIP			
0.00	0.00	0	90125 TO W WATER CIP			
0.00	4,000.00	0	90139 TO STR CAP PROJ-RESTR	4,000	4,000	4,000

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CITY OF LEBANON
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Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 840 STREETS CAPITAL PROJECTS

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
202,255.00	143,460.00	84,055	90990 TOTAL INTERFUND TRANS	51,150	51,150	51,150
551,121.17	711,947.95	670,700	99000 TOTAL DEPT EXP	402,000	402,000	402,000
1,211,482.02-	639,623.41-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 80 - SPECIAL REVENUE

DEPARTMENT: 840 - STREET CAPITAL IMPROVEMENT FUND

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61009 ADVERTISING (PW):	30	<u>30</u>
61128 COMPUTER EXPENSE (PW):		
Service and repair of hardware	490	
Supplies	140	
Software	40	
Training	40	<u>710</u>
61131 CONTRACT SERVICES (PW):		
Temporary secretary services	408	<u>408</u>
61240 DEPARTMENT/OPERATING EXPENSE (ENG):	200	<u>200</u>
61243 DEPARTMENT/OPERATING EXPENSE (PW):		
Outside engineering and surveying services	200	
Miscellaneous expenses	75	<u>275</u>
61253 DEPARTMENT/OPERATING SUPPLIES (PW):	25	<u>25</u>
61303 DUPLICATION (PW):	775	<u>775</u>
61573 MAINTENANCE/EQUIPMENT (PW):	100	<u>100</u>
61603 MEETINGS & CONFERENCES (PW):		
Business meetings and travel lunches	25	<u>25</u>
61703 OFFICE SUPPLIES (PW):	600	<u>600</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 2

FUND: 80 - SPECIAL REVENUE

DEPARTMENT: 840 - STREET CAPITAL IMPROVEMENT FUND

<u>CAPITAL OUTLAY</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
72300 IMPROVEMENTS:		
Hansard area improvements	220,000	<u>220,000</u>
72301 IMPROVEMENTS (ENG):		
Crack seals	10,000	
Rehabilitation program	8,573	<u>18,573</u>
72302 IMPROVEMENTS (MT):		
New Shop Site (Phase 1)	25,000	<u>25,000</u>
72303 IMPROVEMENTS (PW):		
Ramp projects (phase 1 and 2)	2,250	<u>2,250</u>
 <u>INTERFUND TRANSFERS</u>		
90025 TO GIS:	20,000	<u>20,000</u>
90035 TO STATE FOOT & BIKE PATH:	23,000	<u>23,000</u>
90060 TO STP STREET PROJECT:	3,420	<u>3,420</u>
90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND:	730	<u>730</u>
90139 TO STREET CAPITAL PROJECTS:	4,000	<u>4,000</u>

PROGRAM INFORMATION

STREET CAPITAL IMPROVEMENT FUND - RESTRICTED

Page 1 of 1

PROGRAM DESCRIPTION:

A agreement was reached with Linn County during the 1991-92 budget to provide the city with approximately \$380,000 in timber funds for street improvements. The money will be set aside in an interest-bearing account, and the county will approve the projects and provide the funding as they are approved. In addition, further such allocations of timber funds could become available each year. The fund is to be used for improvements exclusively, no engineering or administration expenditures are allowed.

Projects included during the 1994-95 budget included Overlaying Brewster Road from the Santiam River Bridge to the City Limits.

During 1995-96 projects include continuation of the cities structural overlay program.

Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 841 STREETS CAP IMP'S RESTRICTED

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
280,834.00	265,489.31	167,400	41047 COUNTY GRANT FUNDS	208,300	208,300	208,300
727.84	5,441.59-	0	48100 INTEREST ON INVESTMENT			
220.00	0.00	0	48140 MISCELLANEOUS REVENUE			
0.00	4,000.00	3,300	49105 FROM STR CAP PROJ	4,000	4,000	4,000
0.00	11,031.47-	125	49901 BEGINNING BALANCE			
281,781.84	253,016.25	170,825	49998 TOTAL REVENUE	212,300	212,300	212,300
MATERIALS & SERVICES						
0.00	0.00	0	61011 ADVERTISING (ENG)			
0.00	0.00	0	61130 CONTRACT SERVICES			
0.00	0.00	0	61133 CONTRACT SERV (ENG)			
0.00	0.00	0	69999 TOTAL MAT & SERV	0	0	0
CAPITAL OUTLAY						
0.00	0.00	0	72300 IMPROVEMENTS			
292,813.31	253,320.44	157,225	72301 IMPROVEMENTS (ENG)	212,300	212,300	212,300
292,813.31	253,320.44	157,225	79999 TOTAL CAPITAL OUTLAY	212,300	212,300	212,300
CONTINGENCIES						
0.00	0.00	13,600	80005 OPERATING CONTINGENCY			
0.00	0.00	13,600	89999 TOTAL CONTINGENCIES	0	0	0
INTERFUND TRANSFERS						
0.00	0.00	0	90025 TO GIS			
0.00	0.00	0	90990 TOTAL INTERFUND TRANS	0	0	0
292,813.31	253,320.44	170,825	99000 TOTAL DEPT EXP	212,300	212,300	212,300
11,031.47	304.19	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 - SPECIAL REVENUE

DEPARTMENT: 841 - STREET CAPITAL IMPROVEMENT FUND - RESTRICTED

CAPITAL OUTLAY

SUB-LINE

ITEM TOTAL LINE TOTAL

72301 IMPROVEMENTS (ENG):

Preservation

180,000

Undesignated projects

32,300

212,300

PROGRAM INFORMATION

STREET CAPITAL IMPROVEMENT FUND - ALLOCABLE DIRECT COSTS

Page 1 of 1

PROGRAM DESCRIPTION:

This fund was established during the 1993-94 budget year to track the direct allocable costs associated with the cities Capital Improvement Program. Instead of allocating an estimated amount for each line item in each budget, all costs, less improvements, will be charged to this department. Then each month charges will be calculated and the fund will be reimbursed by the appropriate project. The fund is used for Capital Improvements Projects exclusively, no administrative, maintenance, or general overhead costs are permitted.

POSITIONS:

	<u>1994-95</u>	<u>1995-96</u>
Engineering Associate	.0000 FTE	2.0000 FTE
Engineering Technician II	1.0000 FTE	1.0000 FTE
Engineering Technician III	1.0000 FTE	.0000 FTE
Senior Engineer	1.0000 FTE	1.0000 FTE
Project Engineer	<u>1.0000 FTE</u>	<u>2.0000 FTE</u>
 SUBTOTAL	 4.0000 FTE	 6.0000 FTE
 Temporary CIP Engineering	 .2500 FTE	 .2500 FTE
Temporary Public Works Secretary	<u>.0000 FTE</u>	<u>.1000 FTE</u>
 TOTAL	 4.3874 FTE	 6.3500 FTE

Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 842 ALLOCABLE DIRECT COSTS

92-93	93-94	94-95		95-96		
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud

REVENUES						
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
0.00	0.00	0	49022 FROM WATER FUND			
0.00	41,380.00	69,718	49023 FROM WATER CIP	49,118	49,118	49,118
0.00	0.00	0	49025 FROM W WATER FUND			
0.00	36,165.00	139,437	49026 FROM WW CIP	49,118	49,118	49,118
0.00	426.00	0	49031 FROM SANT. TRAV STATIO	28,652	28,652	28,652
0.00	0.00	0	49032 FROM GIS			
0.00	0.00	0	49035 FROM ST FOOT & BIKEPAT			
0.00	15,727.00	49,465	49095 FROM URBAN RENEW FUND	28,652	28,652	28,652
0.00	4,012.00	0	49098 FROM NW URBAN RENEWAL	24,559	24,559	24,559
0.00	170,464.00	36,253	49105 FROM STR CAP PROJ	73,680	73,680	73,680
0.00	0.00	0	49110 FROM STP STREETS			
0.00	1,706.00	0	49120 FROM SDC-SEWER			
0.00	48.00	0	49122 FROM SDC-PARK			
0.00	660.00	0	49125 FROM SDC-DRAINAGE			
0.00	0.00	0	49130 FROM SDC-STREET			
0.00	0.00	0	49135 FROM SDC-WATER			
0.00	0.00	0	49155 FROM NWJRD EDA GRANT	106,423	106,423	106,423
0.00	0.00	0	49160 FROM NWJRD ODOT GRANT	49,118	49,118	49,118
0.00	0.00	37,000	49901 BEGINNING BALANCE	65,000	65,000	65,000

0.00	270,588.00	331,873	49998 TOTAL REVENUE	474,320	474,320	474,320

PERSONNEL SERVICES						
0.00	107,863.02	138,692	50001 SALARIES	215,175	215,175	215,175
0.00	37,610.00	50,200	50003 FRINGE BENEFITS	77,564	77,564	77,564
0.00	1,266.04	10,000	50600 OVERTIME	6,000	6,000	6,000

0.00	146,739.06	198,892	59999 TOTAL PERSONNEL SERV	298,739	298,739	298,739

MATERIALS & SERVICES						
0.00	7,771.85	7,500	61011 ADVERTISING (ENG)	2,500	2,500	2,500
0.00	250.00	200	61121 COMMUNICATION (ENG)	200	200	200
0.00	4,753.89	1,000	61126 COMPUTER EXP (ENG)	3,000	3,000	3,000
0.00	1,302.60	680	61131 CONTRACT SERVICES (PW)			
0.00	39,571.78	62,000	61133 CONTRACT SERV (ENG)	32,000	32,000	32,000
0.00	358.31	500	61240 DEPT/OPERATING EXPENSE	500	500	500
0.00	3,984.39	4,200	61241 OPERATING EXP (ENG)	5,500	5,500	5,500
0.00	853.37	1,000	61251 OP SUPPLIES (ENG)	1,200	1,200	1,200
0.00	959.66	600	61291 DUES & SUBSCRIPT (ENG)	600	600	600
0.00	0.00	1,000	61300 DUPLICATION			
0.00	1,231.67	2,000	61321 EDUCATION & TRNG (ENG)	3,000	3,000	3,000

Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 842 ALLOCABLE DIRECT COSTS

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
0.00	79.25	200	61501 UNIFORMS (ENG)	200	200	200
0.00	1,559.13	1,100	61561 MAINT/BLDG (ENG)	3,500	3,500	3,500
0.00	394.50	300	61571 MAINT/EQPT (ENG)	300	300	300
0.00	1,807.52	900	61581 MAINT/VEHICLES (ENG)	1,200	1,200	1,200
0.00	759.94	1,500	61601 MTGS & CONF (ENG)	1,200	1,200	1,200
0.00	2,135.49	2,500	61701 OFFICE SUPPLIES (ENG)	1,500	1,500	1,500
0.00	379.62	600	61801 PETROLEUM (ENG)	500	500	500
0.00	6,600.00	14,400	61881 RENT (ENG)	13,200	13,200	13,200
0.00	2,042.45	2,400	61901 UTILITIES (ENG)	4,800	4,800	4,800
0.00	76,795.42	104,580	69999 TOTAL MAT & SERV	74,900	74,900	74,900
CAPITAL OUTLAY						
0.00	7,415.00	1,000	72501 OFFICE EQPT (ENG)	3,000	3,000	3,000
0.00	143.71	200	72601 OTHER EQPT (ENG)	1,500	1,500	9,500
0.00	7,558.71	1,200	79999 TOTAL CAPITAL OUTLAY	4,500	4,500	12,500
CONTINGENCIES						
0.00	0.00	27,201	80005 OPERATING CONTINGENCY	84,021	84,021	76,021
0.00	0.00	0	80030 RES - MED INS			
0.00	0.00	27,201	89999 TOTAL CONTINGENCIES	84,021	84,021	76,021
INTERFUND TRANSFERS						
0.00	0.00	0	90105 TO EQPT ACQ & REP FUND	12,160	12,160	12,160
0.00	0.00	0	90990 TOTAL INTERFUND TRANS	12,160	12,160	12,160
0.00	231,093.19	331,873	99000 TOTAL DEPT EXP	474,320	474,320	474,320
0.00	39,494.81-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 3

FUND: 80 - SPECIAL REVENUE

DEPARTMENT: 842 - ALLOCABLE DIRECT COSTS

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61011 ADVERTISING (ENG):		
Engineering consultant	1,000	
Consultant advertisement	1,000	
LID	500	<u>2,500</u>
61121 COMMUNICATIONS (ENG):		
Service and repair of radio equipment	200	<u>200</u>
61126 COMPUTER EXPENSE (ENG):		
Service and repair of hardware	300	
Software	2,000	
Supplies	700	<u>3,000</u>
61133 CONTRACT SERVICES (ENG):		
Consultant services	20,000	
Secretarial services (0.10 FTE)	2,000	
Engineering services (0.25 FTE)	10,000	<u>32,000</u>
61240 DEPARTMENT/OPERATING EXPENSE:	500	<u>500</u>
61241 DEPARTMENT/OPERATING EXPENSE (ENG):		
Mileage reimbursement	100	
Expense reimbursement	100	
Testing lab expense	3,000	
Inspection expense	1,300	
Miscellaneous expenses	1,000	<u>5,500</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 3

FUND: 80 - SPECIAL REVENUE

DEPARTMENT: 842 - ALLOCABLE DIRECT COSTS

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61251 DEPARTMENT/OPERATING SUPPLIES (ENG):		
Reference books	100	
Drafting supplies	300	
Surveying and inspection supplies	600	
Miscellaneous supplies	200	<u>1,200</u>
61291 DUES & SUBSCRIPTIONS (ENG):		
American Public Works Association	300	
American Water Works Association	100	
Engineering dues and subscriptions	200	<u>600</u>
61321 EDUCATION & TRAINING (ENG):	3,000	<u>3,000</u>
61501 UNIFORM PURCHASE/LAUNDERING (ENG):		
Rain gear	100	
Protective equipment	100	<u>200</u>
61561 MAINTENANCE BUILDING & GROUNDS (ENG):		
Satellite office space	3,500	<u>3,500</u>
61571 MAINTENANCE/EQUIPMENT (ENG):		
Service and repair of office/field equipment	300	<u>300</u>
61581 MAINTENANCE/VEHICLES (ENG):		
Engineering vehicles	1,200	<u>1,200</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 3 of 3

FUND: 80 - SPECIAL REVENUE

DEPARTMENT: 842 - ALLOCABLE DIRECT COSTS

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61601 MEETINGS & CONFERENCES (ENG):		
American Water Works Association Conference	550	
American Public Works Association Conference	550	
Business meetings and travel luncheons	100	<u>1,200</u>
61701 OFFICE SUPPLIES (ENG):	1,500	<u>1,500</u>
61801 PETROLEUM PRODUCTS (ENG):		
Gasoline, oil lubricants	500	<u>500</u>
61881 RENT (ENG):		
Satellite office space	13,200	<u>13,200</u>
61901 UTILITIES (ENG):		
Satellite office space	4,800	<u>4,800</u>
<u>CAPITAL OUTLAY</u>		
72501 OFFICE EQUIPMENT (ENG):	3,000	<u>3,000</u>
72601 OTHER EQUIPMENT (ENG):		
Surveying	9,000	
Paint storage	500	<u>9,500</u>
<u>INTERFUND TRANSFERS</u>		
90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND:		
Replace GMC	12,160	<u>12,160</u>

PROGRAM INFORMATION

SDC STORM DRAINAGE

Page 1 of 1

PROGRAM DESCRIPTION:

New development typically results in the paving or roofing-over of ground that was permeable to water. The result is increased runoff.

Drainage Systems Development Charges, paid by all new development in the city, go into the Drainage SDC Fund. The City may use the funds for right-of-way and easement acquisition; purchase, maintenance and installation of mainline conduit, curb inlets, catch basins, manholes, junction boxes, culverts and bridges; the rebuilding and replacement of dry wells; the construction of drainage ditches, swales and ways; and for drainage studies, aerial mapping and like work related to drainage.

On July 1, 1991, new laws governing collection and use of SDC funds went into effect. Therefore, a new department SDC "Restricted" has been established to account and budget for fees collected after July 1, 1991. On November 2, 1994, a new SDC ordinance and resolution were adopted which significantly changed SDC methodology and rates. Another new department named "SDC Improvements" has been established to account and budget for fees collected under the new SDC ordinance.

One specific project is identified for the 1995-96 budget year - land acquisition for the "F" Street detention basin identified in both the Storm Drainage and SDC plans.

Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 850 SDC - DRAINAGE

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
538.41	829.93	700	42040 SDC PRINC - ASSESS	500	500	500
0.00	0.00	0	42045 SDC PRINCIPAL			
323.54	702.03	600	42050 SDC INTEREST	400	400	400
1,387.63	411.04	50	48100 INTEREST ON INVESTMENT	250	250	250
0.00	0.00	0	49120 FROM SDC-SEWER			
38,853.16	21,888.60	2,271	49901 BEGINNING BALANCE	11,000	11,000	11,000
41,102.74	23,831.60	3,621	49998 TOTAL REVENUE	12,150	12,150	12,150
PERSONNEL SERVICES						
2,698.69	2,064.94	0	50001 SALARIES			
938.47	682.17	0	50003 FRINGE BENEFITS			
0.00	0.00	0	50250 PART TIME			
3.16	2.57	0	50600 OVERTIME			
3,640.32	2,749.68	0	59999 TOTAL PERSONNEL SERV	0	0	0
MATERIALS & SERVICES						
0.00	4.97	0	61010 ADVERTISING			
4,478.00	1,011.03	0	61130 CONTRACT SERVICES	814	814	814
254.83	32.58	50	61240 DEPT/OPERATING EXPENSE	228	228	228
0.00	0.00	0	61243 OPERATING EXP (PW)	68	68	68
0.00	0.00	0	61250 DEPT/OP SUPPLIES	20	20	20
0.00	0.00	0	61703 OFFICE SUPPLIES (PW)	20	20	20
4,732.83	1,048.58	50	69999 TOTAL MAT & SERV	1,150	1,150	1,150
CAPITAL OUTLAY						
0.00	0.00	0	72050 LAND	11,000	11,000	11,000
10,840.99	0.00	3,571	72300 IMPROVEMENTS			
0.00	9,294.60	0	72301 IMPROVEMENTS (ENG)			
10,840.99	9,294.60	3,571	79999 TOTAL CAPITAL OUTLAY	11,000	11,000	11,000
CONTINGENCIES						
0.00	0.00	0	80005 OPERATING CONTINGENCY			
0.00	0.00	0	89999 TOTAL CONTINGENCIES	0	0	0

Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 850 SDC - DRAINAGE

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
19,214.14	13,092.86	3,621	99000 TOTAL DEPT EXP	12,150	12,150	12,150
21,888.60-	10,738.74-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 - SPECIAL REVENUE
DEPARTMENT: 850 - SDC DRAINAGE

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE</u>	<u>ITEM TOTAL</u>	<u>LINE TOTAL</u>
61130 CONTRACT SERVICES:			
Consultant services for drainage projects		814	<u>814</u>
61240 DEPARTMENT/OPERATING EXPENSE:		228	<u>228</u>
61243 DEPARTMENT OPERATING EXPENSE (PW):		68	<u>68</u>
61250 DEPARTMENT OPERATING SUPPLIES (PW):		20	<u>20</u>
61703 OFFICE SUPPLIES:		20	<u>20</u>
 <u>CAPITAL OUTLAY</u>			
72300 IMPROVEMENTS:			
Land for "F" Street detention facility		11,000	<u>11,000</u>

PROGRAM INFORMATION
SDC STORM DRAINAGE (RESTRICTED)

Page 1 of 1

PROGRAM DESCRIPTION:

On July 1, 1991, new laws governing collection and use of SDC funds went into effect. This department accounts and budgets for fees incurred by property owners between July 1, 1991 and November 4, 1994.

Engineering Division staffing is increased by 0.10 FTE for 1995-96. This staffing increase will allow continuous in-house facility planning in lieu of hiring consultants.

One specific project is identified for the 1995-96 budget year - land acquisition for the "F" Street detention basin identified in both the Storm Drainage and SDC plans.

POSITIONS:

	<u>1994-95</u>	<u>1995-96</u>
Building Inspector	.0000 FTE	.0100 FTE
Building Official	.0300 FTE	.0200 FTE
Director of Public Works	.0200 FTE	.0200 FTE
Engineering Division Manager	.0200 FTE	.0200 FTE
Engineering Technician III	.0000 FTE	.0500 FTE
Secretary/Data Entry Clerk	.0000 FTE	.0100 FTE
Senior Engineer	<u>.0000 FTE</u>	<u>.0500 FTE</u>
 TOTAL	 .0700 FTE	 .1800 FTE

Date : 7/21/95
Time : 9:44
Dte Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/21/95

Fund : 80 CAPITAL PROJECTS FUNDS
Dept : 851 SDC-DRAINAGE (RESTRICTED)

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
9,206.98	13,814.57	8,000	42040 SDC PRINC - ASSESS	7,000	7,000	7,000
7,824.06	15,966.49	10,000	42045 SDC PRINCIPAL			
18.91	37.59	100	42050 SDC INTEREST			
1,566.55	2,051.52	3,500	48100 INTEREST ON INVESTMENT	2,000	2,000	2,000
21,557.64	40,174.14	67,000	49901 BEGINNING BALANCE	87,500	87,500	98,000
40,174.14	72,044.31	88,600	49998 TOTAL REVENUE	96,500	96,500	107,000
PERSONNEL SERVICES						
0.00	0.00	2,957	50001 SALARIES	7,119	7,119	7,119
0.00	0.00	996	50003 FRINGE BENEFITS	2,452	2,452	2,452
0.00	0.00	0	50600 OVERTIME	100	100	100
0.00	0.00	3,953	59999 TOTAL PERSONNEL SERV	9,671	9,671	9,671
MATERIALS & SERVICES						
0.00	0.00	125	61240 DEPT/OPERATING EXPENSE	100	100	100
0.00	0.00	200	61250 DEPT/OP SUPPLIES	200	200	200
0.00	0.00	325	69999 TOTAL MAT & SERV	300	300	300
CAPITAL OUTLAY						
0.00	0.00	0	72050 LAND	86,069	86,069	96,569
0.00	0.00	84,322	72300 IMPROVEMENTS			
0.00	0.00	84,322	79999 TOTAL CAPITAL OUTLAY	86,069	86,069	96,569
INTERFUND TRANSFERS						
0.00	0.00	0	90105 TO EQPT ACQ & REP FUND	460	460	460
0.00	0.00	0	90990 TOTAL INTERFUND TRANS	460	460	460
0.00	0.00	88,600	99000 TOTAL DEPT EXP	96,500	96,500	107,000
40,174.14	72,044.31	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 - SPECIAL REVENUE

DEPARTMENT: 851 - SDC DRAINAGE (RESTRICTED)

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
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61240 DEPARTMENT/OPERATING EXPENSE:	100	<u>100</u>
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61250 DEPARTMENT/OPERATING SUPPLIES:	200	<u>200</u>
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CAPITAL OUTLAY

72050 LAND:

Land for "F" Street detention facility	96,569	<u>96,569</u>
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PROGRAM INFORMATION
SDC STORM DRAINAGE IMPROVEMENTS

Page 1 of 1

PROGRAM DESCRIPTION:

On November 2, 1994, a new SDC ordinance and resolution were adopted which significantly changed SDC methodology and rates. This new department has been established to account and budget for fees collected under the new SDC ordinance.

There is no specific project committee in advance for the 1995-96 budget year. However, as required by the new law, projects eligible for funding are limited to those specifically included in the Storm Drainage SDC System plan.

Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 852 SDC-DRAINAGE IMPR

92-93	93-94	94-95		95-96		
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	0	42040 SDC PRINC - ASSESS			
0.00	0.00	0	42045 SDC PRINCIPAL	5,000	5,000	5,000
0.00	0.00	0	42050 SDC INTEREST			
0.00	0.00	0	48100 INTEREST ON INVESTMENT	100	100	100
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
0.00	0.00	0	49901 BEGINNING BALANCE	5,000	5,000	5,000
0.00	0.00	0	49998 TOTAL REVENUE	10,100	10,100	10,100
MATERIALS & SERVICES						
0.00	0.00	0	61240 DEPT/OPERATING EXPENSE	200	200	200
0.00	0.00	0	61250 DEPT/OP SUPPLIES	300	300	300
0.00	0.00	0	69999 TOTAL MAT & SERV	500	500	500
CAPITAL OUTLAY						
0.00	0.00	0	72300 IMPROVEMENTS	9,600	9,600	9,600
0.00	0.00	0	79999 TOTAL CAPITAL OUTLAY	9,600	9,600	9,600
0.00	0.00	0	99000 TOTAL DEPT EXP	10,100	10,100	10,100
0.00	0.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 - SPECIAL REVENUE

DEPARTMENT: 852 - SDC DRAINAGE IMPROVEMENTS

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
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61240 DEPARTMENT/OPERATING EXPENSE:	200	<u>200</u>
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61250 DEPARTMENT/OPERATING SUPPLIES:	300	<u>300</u>
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CAPITAL OUTLAY

72300 IMPROVEMENTS:

Projects identified in the Drainage SDC plan	9,600	<u>9,600</u>
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PROGRAM INFORMATION

SDC PARK

Page 1 of 1

PROGRAM DESCRIPTION:

Growth in population and development of properties beyond the currently urbanized portion of the city result in the need for additional park lands and enhancement of recreational opportunities.

Parks Systems Development Charges, paid by all new development in the city, go into the Parks SDC Fund. The City may use the funds for land acquisition and purchase, installation, and maintenance of park recreation equipment, landscaping, restroom facilities, improvements, lighting and irrigation.

On July 1, 1991, new laws governing collection and use of SDC funds became effective. Therefore, a new department SDC "Restricted" has been established to account and budget for fees collected after July 1, 1991. On November 2, 1994, a new SDC ordinance and resolution were adopted which significantly changed SDC methodology and rates. Another new department named "SDC Improvements" has been established to account and budget for fees collected under the new SDC ordinance.

One specific project is identified for the 1995-96 budget year - land acquisition for the Airport Road neighborhood park identified in both the Parks and SDC plans.

Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 860 SDC - PARK

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
197.48	304.25	300	42040 SDC PRINC - ASSESS	300	300	300
0.00	0.00	0	42045 SDC PRINCIPAL	150	150	150
118.63	257.38	150	42050 SDC INTEREST	200	200	200
1,761.17	854.46	200	48100 INTEREST ON INVESTMENT			
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
40,832.34	30,237.91	10,000	49901 BEGINNING BALANCE	15,400	15,400	15,400
42,909.62	31,654.00	10,650	49998 TOTAL REVENUE	16,050	16,050	16,050
PERSONNEL SERVICES						
2,701.85	2,064.94	0	50001 SALARIES			
938.47	682.17	0	50003 FRINGE BENEFITS			
0.00	2.57	0	50600 OVERTIME			
3,640.32	2,749.68	0	59999 TOTAL PERSONNEL SERV	0	0	0
MATERIALS & SERVICES						
347.40	4.97	200	61010 ADVERTISING	200	200	200
8,532.75	13,469.64	5,000	61130 CONTRACT SERVICES	5,000	5,000	5,000
151.24	36.46	350	61240 DEPT/OPERATING EXPENSE	398	398	398
9,031.39	13,511.07	5,550	69999 TOTAL MAT & SERV	5,598	5,598	5,598
CAPITAL OUTLAY						
0.00	0.00	3,000	72050 LAND	9,900	9,900	9,900
0.00	0.00	2,000	72300 IMPROVEMENTS			
0.00	0.00	5,000	79999 TOTAL CAPITAL OUTLAY	9,900	9,900	9,900
CONTINGENCIES						
0.00	0.00	100	80005 OPERATING CONTINGENCY	552	552	552
0.00	0.00	100	89999 TOTAL CONTINGENCIES	552	552	552
INTERFUND TRANSFERS						
0.00	0.00	0	90990 TOTAL INTERFUND TRANS	0	0	0

Date : 7/21/95
Time : 9:44
Dte Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/21/95

Fund : 80 CAPITAL PROJECTS FUNDS
Dept : 860 SDC - PARK

92-93	93-94	94-95		95-96		
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud

12,671.71	16,260.75	10,650	99000 TOTAL DEPT EXP	16,050	16,050	16,050
30,237.91-	15,393.25-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 - SPECIAL REVENUE
DEPARTMENT: 860 - SDC PARK

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61010 ADVERTISING:		
Project advertising	200	<u>200</u>
61130 CONTRACT SERVICES:		
Park facility plans	5,000	<u>5,000</u>
61240 DEPARTMENT/OPERATING EXPENSE:	398	<u>398</u>
<u>CAPITAL OUTLAY</u>		
72050 LAND:	9,900	<u>9,900</u>

PROGRAM INFORMATION

SDC PARK (RESTRICTED)

Page 1 of 1

PROGRAM DESCRIPTION:

On July 1, 1991, new laws governing collection and use of SDC funds went into effect. This department accounts and budgets for fees incurred by property owners between July 1, 1991 and November 4, 1994.

Engineering Division staffing is increased by 0.13 FTE for 1995-96. This staffing increase will allow continuous in-house facility planning in lieu of hiring consultants.

One specific project is identified for the 1995-96 budget year - land acquisition for the Airport Road neighborhood park identified in both the Parks and SDC plans.

POSITIONS:

	<u>1994-95</u>	<u>1995-96</u>
Building Inspector	.0000 FTE	.0100 FTE
Building Official	.0300 FTE	.0200 FTE
Director of Public Works	.0200 FTE	.0200 FTE
Engineering Associate	.0000 FTE	.0100 FTE
Engineering Division Manager	.0200 FTE	.0200 FTE
Engineering Technician III (2)	.0000 FTE	.0700 FTE
Secretary/Data Entry Clerk	.0000 FTE	.0100 FTE
Senior Engineer	<u>.0000 FTE</u>	<u>.0500 FTE</u>
 TOTAL	 .0700 FTE	 .2100 FTE

Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 861 SDC-PARK (RESTRICTED)

92-93	93-94	94-95		95-96		
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
3,960.58	5,364.51	3,000	42040 SDC PRINC - ASSESS	3,000	3,000	3,000
2,835.84	5,862.03	5,000	42045 SDC PRINCIPAL			
6.93	13.78	100	42050 SDC INTEREST			
586.47	784.62	1,000	48100 INTEREST ON INVESTMENT	500	500	500
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
7,913.51	15,303.33	27,803	49901 BEGINNING BALANCE	28,400	28,400	32,900
15,303.33	27,328.27	36,903	49998 TOTAL REVENUE	31,900	31,900	36,400
PERSONNEL SERVICES						
0.00	0.00	3,788	50001 SALARIES	8,056	8,056	8,056
0.00	0.00	1,328	50003 FRINGE BENEFITS	2,799	2,799	2,799
0.00	0.00	0	50600 OVERTIME	100	100	100
0.00	0.00	5,116	59999 TOTAL PERSONNEL SERV	10,955	10,955	10,955
MATERIALS & SERVICES						
0.00	0.00	125	61240 DEPT/OPERATING EXPENSE	100	100	100
0.00	0.00	100	61250 DEPT/OP SUPPLIES	100	100	100
0.00	0.00	225	69999 TOTAL MAT & SERV	200	200	200
CAPITAL OUTLAY						
0.00	0.00	0	72050 LAND	20,455	20,455	24,955
0.00	0.00	31,562	72300 IMPROVEMENTS			
0.00	0.00	31,562	79999 TOTAL CAPITAL OUTLAY	20,455	20,455	24,955
INTERFUND TRANSFERS						
0.00	0.00	0	90105 TO EQPT ACQ & REP FUND	290	290	290
0.00	0.00	0	90990 TOTAL INTERFUND TRANS	290	290	290
0.00	0.00	36,903	99000 TOTAL DEPT EXP	31,900	31,900	36,400
15,303.33-	27,328.27-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 - SPECIAL REVENUE
DEPARTMENT: 861 - SDC PARK (RESTRICTED)

<u>MATERIALS & SERVICES</u>	SUB-LINE <u>ITEM TOTAL</u>	<u>LINE TOTAL</u>
61240 DEPARTMENT/OPERATING EXPENSE:	100	<u>100</u>
61250 DEPARTMENT/OPERATING SUPPLIES:	100	<u>100</u>
 <u>CAPITAL OUTLAY</u>		
72050 LAND:	24,955	<u>24,955</u>
 <u>INTERFUND TRANSFER</u>		
90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND:	290	<u>290</u>

PROGRAM INFORMATION
SDC PARK IMPROVEMENTS

Page 1 of 1

PROGRAM DESCRIPTION:

On November 2, 1994, a new SDC ordinance and resolution were adopted which significantly changed SDC methodology and rates. This new department has been established to account and budget for fees collected under the new SDC ordinance.

There is no specific project committee in advance for the 1995-96 budget year. However, as required by the new law, projects eligible for funding are limited to those specifically included in the Park SDC System plan.

Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 862 SDC-PARKS IMPR

92-93	93-94	94-95		95-96			
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud	
REVENUES							
0.00	0.00	0	42040 SDC PRINC - ASSESS				
0.00	0.00	0	42045 SDC PRINCIPAL	5,000	5,000	5,000	
0.00	0.00	0	42050 SDC INTEREST				
0.00	0.00	0	48100 INTEREST ON INVESTMENT	500	500	500	
0.00	0.00	0	48140 MISCELLANEOUS REVENUE				
0.00	0.00	0	49901 BEGINNING BALANCE				10,300
0.00	0.00	0	49998 TOTAL REVENUE	5,500	5,500	15,800	
MATERIALS & SERVICES							
0.00	0.00	0	61240 DEPT/OPERATING EXPENSE	300	300	300	
0.00	0.00	0	61250 DEPT/OP SUPPLIES	200	200	200	
0.00	0.00	0	69999 TOTAL MAT & SERV	500	500	500	
CAPITAL OUTLAY							
0.00	0.00	0	72300 IMPROVEMENTS	5,000	5,000	15,300	
0.00	0.00	0	79999 TOTAL CAPITAL OUTLAY	5,000	5,000	15,300	
0.00	0.00	0	99000 TOTAL DEPT EXP	5,500	5,500	15,800	
0.00	0.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0	

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 - SPECIAL REVENUE

DEPARTMENT: 862 - SDC PARKS IMPROVEMENTS

<u>MATERIALS & SERVICES</u>	SUB-LINE <u>ITEM TOTAL</u>	<u>LINE TOTAL</u>
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61240 DEPARTMENT/OPERATING EXPENSE:	300	<u>300</u>
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61250 DEPARTMENT/OPERATING SUPPLIES:	200	<u>200</u>
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CAPITAL OUTLAY

72300 IMPROVEMENTS:

Projects identified in the Parks SDC plan	15,300	<u>15,300</u>
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PROGRAM INFORMATION

SDC WASTEWATER

Page 1 of 1

PROGRAM DESCRIPTION:

As the city's population and industry bases grow, so does the amount of sewage that must be collected and treated. Each new development represents a step toward the need for a new, expanded treatment plant or for replacement of an overloaded sewer main.

Sewer Systems Development Charges, paid by all new development in the city, go into the Sewer SDC fund. The City may use these funds "for no other purpose than extra capacity facilities". Examples of possible uses are planning, design, and construction of new collection facilities, pumping stations, and treatment plants.

On July 1, 1991, new laws governing collection and use of SDC funds went into effect. Therefore, a new department SDC "Restricted" has been established to account and budget for fees collected after July 1, 1991. On November 2, 1994, a new SDC ordinance and resolution were adopted which significantly changed SDC methodology and rates. Another new department named "SDC Improvements" has been established to account and budget for fees collected under the new SDC ordinance.

Projects eligible for Wastewater SDC funding have been identified in the City's Wastewater SDC Plan. The 1994-95 Budget includes funding for some projects expected to occur during the year and for other projects as the need may arise.

Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

Page : 124
 G10 Run Date : 7/21/95

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 870 SDC - WASTEWATER

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
538.41	829.93	600	42040 SDC PRINC - ASSESS	500	500	500
0.00	0.00	0	42045 SDC PRINCIPAL			
323.55	702.04	500	42050 SDC INTEREST			
19,890.75	13,969.47	10,000	48100 INTEREST ON INVESTMENT	5,000	5,000	15,000
0.00	0.00	0	48142 OVERPAY REFUND			
403,290.84	412,574.20	375,000	49901 BEGINNING BALANCE	379,100	379,100	389,100
424,043.55	428,075.64	386,100	49998 TOTAL REVENUE	384,600	384,600	404,600
PERSONNEL SERVICES						
2,698.69	2,514.06	0	50001 SALARIES			
938.47	825.42	0	50003 FRINGE BENEFITS			
3.16	2.57	0	50600 OVERTIME			
3,640.32	3,342.05	0	59999 TOTAL PERSONNEL SERV	0	0	0
MATERIALS & SERVICES						
0.00	278.22	300	61010 ADVERTISING	300	300	300
7,620.23	2,445.39	15,000	61130 CONTRACT SERVICES	10,000	10,000	10,000
208.80	33.17	250	61240 DEPT/OPERATING EXPENSE	298	298	298
7,829.03	2,756.78	15,550	69999 TOTAL MAT & SERV	10,598	10,598	10,598
CAPITAL OUTLAY						
0.00	38,142.00	300,000	72300 IMPROVEMENTS	261,802	261,802	281,802
0.00	0.00	70,550	72301 IMPROVEMENTS (ENG)	53,000	53,000	53,000
0.00	0.00	0	72400 LAND			
0.00	38,142.00	370,550	79999 TOTAL CAPITAL OUTLAY	314,802	314,802	334,802
CONTINGENCIES						
0.00	0.00	0	80005 OPERATING CONTINGENCY			
0.00	0.00	0	89999 TOTAL CONTINGENCIES	0	0	0
INTERFUND TRANSFERS						

Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 870 SDC - WASTEWATER

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
0.00	0.00	0	90140 TO SDC-DRAINAGE			
0.00	0.00	0	90152 TO SDC-WATER	59,200	59,200	59,200
0.00	0.00	0	90990 TOTAL INTERFUND TRANS	59,200	59,200	59,200
11,469.35	44,240.83	386,100	99000 TOTAL DEPT EXP	384,600	384,600	404,600
412,574.20-	383,834.81-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 - SPECIAL REVENUE

DEPARTMENT: 870 - SDC WASTEWATER

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61010 ADVERTISING:	300	<u>300</u>
61130 CONTRACT SERVICES:		
Design for undesignated projects	10,000	<u>10,000</u>
61240 DEPARTMENT/OPERATING EXPENSE:	298	<u>298</u>
 <u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS:		
West Side Interceptor	281,802	<u>281,802</u>
72301 IMPROVEMENTS:		
Park Street pipe extension	8,000	
Weldwood pipe extension	17,000	
S. Main Street pipe extension	8,000	
Future projects identified in the Wastewater SDC Plan	20,000	<u>53,000</u>
 <u>INTERFUND TRANSFERS</u>		
90152 TO SDC-WATER:	59,200	<u>59,200</u>

PROGRAM INFORMATION
SDC WASTEWATER (RESTRICTED)

Page 1 of 1

PROGRAM DESCRIPTION:

On July 1, 1991, new laws governing collection and use of SDC funds went into effect. This department accounts and budgets for fees incurred by property owners between July 1, 1991 and November 4, 1994.

Engineering Division staffing is increased by 0.28 FTE for 1995-96. This staffing increase will allow continuous in-house facility planning in lieu of hiring consultants.

There is no specific project committed in advance for the 1994-95 budget year. However, as required by the new law, projects eligible for funding are limited to those specifically included in the wastewater SDC system plan.

POSITIONS:

	<u>1994-95</u>	<u>1995-96</u>
Building Inspector	.0000 FTE	.0100 FTE
Building Official	.0300 FTE	.0200 FTE
Director of Public Works	.0200 FTE	.0200 FTE
Engineering Associate	.0000 FTE	.1300 FTE
Engineering Division Manager	.0300 FTE	.0300 FTE
Engineering Technician III (2)	.1800 FTE	.1700 FTE
Secretary/Data Entry Clerk	.0000 FTE	.0100 FTE
Senior Engineer	<u>.0000 FTE</u>	<u>.1500 FTE</u>
 TOTAL	 .2600 FTE	 .5700 FTE

Date : 7/21/95
Time : 9:44
Dte Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/21/95

Fund : 80 CAPITAL PROJECTS FUNDS
Dept : 871 SDC-WASTEWATER (RESTRICTED)

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
9,029.87	13,669.38	8,000	42040 SDC PRINC - ASSESS	7,000	7,000	7,000
7,786.60	15,397.18	10,000	42045 SDC PRINCIPAL			
18.91	37.58	100	42050 SDC INTEREST			
1,562.38	2,025.50	2,000	48100 INTEREST ON INVESTMENT	800	800	800
21,557.33	39,955.09	67,000	49901 BEGINNING BALANCE	77,200	77,200	91,500
39,955.09	71,084.73	87,100	49998 TOTAL REVENUE	85,000	85,000	99,300
PERSONNEL SERVICES						
0.00	0.00	8,733	50001 SALARIES	20,442	20,442	20,442
0.00	0.00	3,188	50003 FRINGE BENEFITS	7,256	7,256	7,256
0.00	0.00	0	50600 OVERTIME	200	200	200
0.00	0.00	11,921	59999 TOTAL PERSONNEL SERV	27,898	27,898	27,898
MATERIALS & SERVICES						
0.00	0.00	125	61240 DEPT/OPERATING EXPENSE	200	200	200
0.00	0.00	100	61250 DEPT/OP SUPPLIES	100	100	100
0.00	0.00	225	69999 TOTAL MAT & SERV	300	300	300
CAPITAL OUTLAY						
0.00	0.00	74,954	72300 IMPROVEMENTS	55,562	55,562	69,862
0.00	0.00	74,954	79999 TOTAL CAPITAL OUTLAY	55,562	55,562	69,862
INTERFUND TRANSFERS						
0.00	0.00	0	90105 TO EQPT ACQ & REP FUND	1,240	1,240	1,240
0.00	0.00	0	90990 TOTAL INTERFUND TRANS	1,240	1,240	1,240
0.00	0.00	87,100	99000 TOTAL DEPT EXP	85,000	85,000	99,300
39,955.09-	71,084.73-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 - SPECIAL REVENUE

DEPARTMENT: 871 - SDC WASTEWATER (RESTRICTED)

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
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61240 DEPARTMENT/OPERATING EXPENSE:	200	<u>200</u>
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61250 DEPARTMENT/OPERATING SUPPLIES:	100	<u>100</u>
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CAPITAL OUTLAY

72300 IMPROVEMENTS:

Future projects identified in the Wastewater SDC Plan	69,862	<u>69,862</u>
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INTERFUND TRANSFERS

90152 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND:	1,240	<u>1,240</u>
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PROGRAM INFORMATION
SDC WASTEWATER IMPROVEMENTS

Page 1 of 1

PROGRAM DESCRIPTION:

On November 2, 1994, a new SDC ordinance and resolution were adopted which significantly changed SDC methodology and rates. This new department has been established to account and budget for fees collected under the new SDC ordinance.

There is no specific project committee in advance for the 1995-96 budget year. However, as required by the new law, projects eligible for funding are limited to those specifically included in the Wastewater SDC System plan.

Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 872 SDC-WASTEWATER IMPR

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	0	42040 SDC PRINC - ASSESS			
0.00	0.00	0	42045 SDC PRINCIPAL	20,000	20,000	20,000
0.00	0.00	0	42050 SDC INTEREST			
0.00	0.00	0	48100 INTEREST ON INVESTMENT	500	500	500
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
0.00	0.00	0	49901 BEGINNING BALANCE	15,000	15,000	15,000
0.00	0.00	0	49998 TOTAL REVENUE	35,500	35,500	35,500
MATERIALS & SERVICES						
0.00	0.00	0	61240 DEPT/OPERATING EXPENSE	300	300	300
0.00	0.00	0	61250 DEPT/OP SUPPLIES	200	200	200
0.00	0.00	0	69999 TOTAL MAT & SERV	500	500	500
CAPITAL OUTLAY						
0.00	0.00	0	72300 IMPROVEMENTS	35,000	35,000	35,000
0.00	0.00	0	79999 TOTAL CAPITAL OUTLAY	35,000	35,000	35,000
0.00	0.00	0	99000 TOTAL DEPT EXP	35,500	35,500	35,500
0.00	0.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 - SPECIAL REVENUE

DEPARTMENT: 872 - SDC WASTEWATER IMPROVEMENTS

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61240 DEPARTMENT/OPERATING EXPENSE:	300	<u>300</u>
61250 DEPARTMENT/OPERATING SUPPLIES:	200	<u>200</u>

CAPITAL OUTLAY

72300 IMPROVEMENTS:

Projects identified in the Wastewater SDC plan	35,000	<u>35,000</u>
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PROGRAM INFORMATION
SDC WASTEWATER REIMBURSEMENT

Page 1 of 1

PROGRAM DESCRIPTION:

On November 2, 1994, a new SDC ordinance and resolution were adopted which significantly changed SDC methodology and rates. Part of the new wastewater SDC fee reimburses the city for specific completed extra-capacity wastewater projects that were funded without SDC. This new department has been established to account and budget for the wastewater reimbursement fee portion collected under the new SDC ordinance.

There is no specific project committee in advance for the 1995-96 budget year. However, as required by the new law, projects eligible for funding are limited to those specifically included in the Wastewater SDC System plan.

Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 873 SDC-WASTEWATER REIMB

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	0	42040 SDC PRINC - ASSESS			
0.00	0.00	0	42045 SDC PRINCIPAL	5,000	5,000	5,000
0.00	0.00	0	42050 SDC INTEREST			
0.00	0.00	0	48100 INTEREST ON INVESTMENT			
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
0.00	0.00	0	49901 BEGINNING BALANCE	2,000	2,000	2,000
0.00	0.00	0	49998 TOTAL REVENUE	7,000	7,000	7,000
MATERIALS & SERVICES						
0.00	0.00	0	61240 DEPT/OPERATING EXPENSE			
0.00	0.00	0	61250 DEPT/OP SUPPLIES			
0.00	0.00	0	69999 TOTAL MAT & SERV	0	0	0
CAPITAL OUTLAY						
0.00	0.00	0	72300 IMPROVEMENTS	7,000	7,000	7,000
0.00	0.00	0	79999 TOTAL CAPITAL OUTLAY	7,000	7,000	7,000
0.00	0.00	0	99000 TOTAL DEPT EXP	7,000	7,000	7,000
0.00	0.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 - SPECIAL REVENUE

DEPARTMENT: 873 - SDC WASTEWATER REIMBURSEMENT

CAPITAL OUTLAY

SUB-LINE

ITEM TOTAL LINE TOTAL

72300 IMPROVEMENTS:

Projects identified in the Wastewater SDC plan

7,000

7,000

PROGRAM INFORMATION

SDC STREETS

Page 1 of 1

PROGRAM DESCRIPTION:

As the city develops, larger and more sophisticated transportation systems are needed to handle the traffic. Current and past residents of Lebanon paid for the streets that now serve them. Likewise, new development must pay for the capacity required to handle the resulting increase in traffic.

Street Systems Development Charges are paid by all new development in Lebanon. The resulting Street SDC fund may be used for enlarged capacity facilities including signalization, channelization, arterial and collector streets, street widening, storm drainage, right-of-way acquisition, and for bike paths, foot paths and sidewalks in areas normally paid by the city.

On July 1, 1991, new laws governing collection and use of SDC funds went into effect. Therefore, a new department SDC "Restricted" has been established to account and budget for fees incurred by property owners after July 1, 1991. On November 2, 1994, a new SDC ordinance and resolution were adopted which significantly changed SDC methodology and rates. Another new department named "SDC Improvements" has been established to account and budget for fees collected under the new SDC ordinance.

There is no specific project committed in advance for the 1995-96 budget year.

Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 880 SDC - STREETS

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
493.14	760.28	600	42040 SDC PRINC - ASSESS	500	500	500
0.00	0.00	0	42045 SDC PRINCIPAL			
296.41	643.11	500	42050 SDC INTEREST	400	400	400
180.77	651.81	300	48100 INTEREST ON INVESTMENT	400	400	400
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
14,852.00	0.00	0	49012 FROM PUB IMPROV FUND			
7,545.00	0.00	0	49097 FROM EQUIP ACQ FUND			
0.00	0.00	0	49150 FROM SCIP ACCESS ROAD			
3,674.20	18,654.63	15,500	49901 BEGINNING BALANCE	16,200	16,200	16,200
27,041.52	20,709.83	16,900	49998 TOTAL REVENUE	17,500	17,500	17,500
PERSONNEL SERVICES						
2,701.85	2,064.94	0	50001 SALARIES			
938.47	682.17	0	50003 FRINGE BENEFITS			
0.00	2.57	0	50600 OVERTIME			
3,640.32	2,749.68	0	59999 TOTAL PERSONNEL SERV	0	0	0
MATERIALS & SERVICES						
0.00	4.97	100	61010 ADVERTISING	100	100	100
4,506.10	738.04	2,000	61130 CONTRACT SERVICES	2,000	2,000	2,000
240.47	32.58	250	61240 DEPT/OPERATING EXPENSE	400	400	400
4,746.57	775.59	2,350	69999 TOTAL MAT & SERV	2,500	2,500	2,500
CAPITAL OUTLAY						
0.00	0.00	14,550	72300 IMPROVEMENTS			
0.00	0.00	0	72301 IMPROVEMENTS (ENG)	15,000	15,000	15,000
0.00	0.00	14,550	79999 TOTAL CAPITAL OUTLAY	15,000	15,000	15,000
CONTINGENCIES						
0.00	0.00	0	80005 OPERATING CONTINGENCY			
0.00	0.00	0	89999 TOTAL CONTINGENCIES	0	0	0
INTERFUND TRANSFERS						

Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 880 SDC - STREETS

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
0.00	0.00	0	90060 TO FAU STREET PROJECT			
0.00	0.00	0	90990 TOTAL INTERFUND TRANS	0	0	0
LOANS						
0.00	0.00	0	93120 INTERFUND LOAN - SEWER			
0.00	0.00	0	93199 TOTAL LOANS	0	0	0
8,386.89	3,525.27	16,900	99000 TOTAL DEPT EXP	17,500	17,500	17,500
18,654.63-	17,184.56-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 - SPECIAL REVENUE
DEPARTMENT: 880 - SDC STREETS

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61010 ADVERTISING:	100	<u>100</u>
61130 CONTRACT SERVICES:		
Traffic engineering and analysis	2,000	<u>2,000</u>
61240 DEPARTMENT/OPERATING EXPENSE:	400	<u>400</u>
 <u>CAPITAL OUTLAY</u>		
72301 IMPROVEMENTS:		
Future projects identified in the Street SDC Plan	15,000	<u>15,000</u>

PROGRAM INFORMATION
SDC STREETS (RESTRICTED)

Page 1 of 1

PROGRAM DESCRIPTION:

On July 1, 1991, new laws governing collection and use of SDC funds went into effect. This department accounts and budgets for fees incurred by property owners between July 1, 1991 and November 4, 1994.

Engineering Division staffing is increased by 0.26 FTE for 1995-96. This staffing increase will allow continuous in-house facility planning in lieu of hiring consultants.

There is no specific project committed in advance for the 1994-95 budget year. However, as required by the new law, projects eligible for funding are limited to those specifically included in the street SDC system plan.

POSITIONS:

	<u>1994-95</u>	<u>1995-96</u>
Building Inspector	.0000 FTE	.0100 FTE
Building Official	.0300 FTE	.0200 FTE
Director of Public Works	.0200 FTE	.0200 FTE
Engineering Associate	.0000 FTE	.1300 FTE
Engineering Division Manager	.0200 FTE	.0200 FTE
Engineering Technician III (2)	.1800 FTE	.1800 FTE
Secretary/Data Entry Clerk	.0000 FTE	.0100 FTE
Senior Engineer	<u>.0000 FTE</u>	<u>.1300 FTE</u>
 TOTAL	 .2500 FTE	 .5200 FTE

Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 881 SDC-STREETS (RESTRICTED)

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
8,328.24	12,927.32	8,000	42040 SDC PRINC - ASSESS	7,000	7,000	7,000
7,172.75	14,565.47	10,000	42045 SDC PRINCIPAL			
17.33	34.42	100	42050 SDC INTEREST			
1,428.14	1,884.55	2,000	48100 INTEREST ON INVESTMENT	1,300	1,300	1,300
19,740.46	36,686.92	63,000	49901 BEGINNING BALANCE	72,700	72,700	89,200
36,686.92	66,098.68	83,100	49998 TOTAL REVENUE	81,000	81,000	97,500
PERSONNEL SERVICES						
0.00	0.00	8,268	50001 SALARIES	18,468	18,468	18,468
0.00	0.00	3,037	50003 FRINGE BENEFITS	6,645	6,645	6,645
0.00	0.00	0	50600 OVERTIME	400	400	400
0.00	0.00	11,305	59999 TOTAL PERSONNEL SERV	25,513	25,513	25,513
MATERIALS & SERVICES						
0.00	0.00	125	61240 DEPT/OPERATING EXPENSE	100	100	100
0.00	0.00	100	61250 DEPT/OP SUPPLIES	100	100	100
0.00	0.00	225	69999 TOTAL MAT & SERV	200	200	200
CAPITAL OUTLAY						
0.00	0.00	71,570	72300 IMPROVEMENTS	54,167	54,167	70,667
0.00	0.00	71,570	79999 TOTAL CAPITAL OUTLAY	54,167	54,167	70,667
INTERFUND TRANSFERS						
0.00	0.00	0	90105 TO EQPT ACQ & REP FUND	1,120	1,120	1,120
0.00	0.00	0	90990 TOTAL INTERFUND TRANS	1,120	1,120	1,120
0.00	0.00	83,100	99000 TOTAL DEPT EXP	81,000	81,000	97,500
36,686.92-	66,098.68-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 - SPECIAL REVENUE

DEPARTMENT: 881 - SDC STREETS (RESTRICTED)

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
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61240 DEPARTMENT/OPERATING EXPENSE:	100	<u>100</u>
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61250 DEPARTMENT/OPERATING SUPPLIES:	100	<u>100</u>
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CAPITAL OUTLAY

72300 IMPROVEMENTS:

Future projects identified in the Street SDC Plan	70,667	<u>70,667</u>
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INTERFUND TRANSFER

90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND:	1,120	<u>1,120</u>
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PROGRAM INFORMATION
SDC STREET IMPROVEMENTS

Page 1 of 1

PROGRAM DESCRIPTION:

On November 2, 1994, a new SDC ordinance and resolution were adopted which significantly changed SDC methodology and rates. This new department has been established to account and budget for fees collected under the new SDC ordinance.

There is no specific project committed in advance for the 1995-96 budget year. However, as required by the new law, projects eligible for funding are limited to those specifically included in the Street SDC System plan.

Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 882 SDC-STREET IMPR

92-93	93-94	94-95		95-96		
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	0	42040 SDC PRINC - ASSESS			
0.00	0.00	0	42045 SDC PRINCIPAL	50,000	50,000	50,000
0.00	0.00	0	42050 SDC INTEREST			
0.00	0.00	0	48100 INTEREST ON INVESTMENT	500	500	500
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
0.00	0.00	0	49901 BEGINNING BALANCE	20,000	20,000	15,000
0.00	0.00	0	49998 TOTAL REVENUE	70,500	70,500	65,500
MATERIALS & SERVICES						
0.00	0.00	0	61240 DEPT/OPERATING EXPENSE	300	300	300
0.00	0.00	0	61250 DEPT/OP SUPPLIES	200	200	200
0.00	0.00	0	69999 TOTAL MAT & SERV	500	500	500
CAPITAL OUTLAY						
0.00	0.00	0	72300 IMPROVEMENTS	70,000	70,000	65,000
0.00	0.00	0	79999 TOTAL CAPITAL OUTLAY	70,000	70,000	65,000
0.00	0.00	0	99000 TOTAL DEPT EXP	70,500	70,500	65,500
0.00	0.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 - SPECIAL REVENUE

DEPARTMENT: 882 - SDC STREET IMPROVEMENTS

<u>MATERIALS & SERVICES</u>	SUB-LINE <u>ITEM TOTAL</u>	<u>LINE TOTAL</u>
61240 DEPARTMENT/OPERATING EXPENSE:	300	<u>300</u>
61250 DEPARTMENT/OPERATING SUPPLIES:	200	<u>200</u>
 <u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS:		
Projects identified in the Street SDC plan	65,000	<u>65,000</u>

PROGRAM INFORMATION

SDC WATER

Page 1 of 1

PROGRAM DESCRIPTION:

Growth in population and industry requires similar growth in the capacity for treatment, storage and distribution of water. Over the long run, Lebanon will also need increased raw water resources.

Water Systems Development Charges are paid by all new development in Lebanon. The City uses the Water SDC fund to pay for over-sizing new water lines. The fund will also be used for planning, engineering and construction of expanded facilities to serve the Lebanon of the future.

On July 1, 1991, new laws governing collection and use of SDC funds went into effect. Therefore, a new department SDC "Restricted" has been established to account and budget for fees collected after July 1, 1991. On November 2, 1994, a new SDC ordinance and resolution were adopted which significantly changed SDC methodology and rates. Another new department named "SDC Improvements" has been established to account and budget for fees collected under the new SDC ordinance.

Projects eligible for Water SDC funding have been identified in the City's Water SDC Plan. The 1995-96 Budget includes funding for some of these projects expected during the year.

Date : 7/21/95
Time : 9:44
Dte Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/21/95

Fund : 80 CAPITAL PROJECTS FUNDS
Dept : 890 SDC - WATER

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
538.41	829.92	600	42040 SDC PRINC - ASSESS	600	600	600
0.00	0.00	0	42045 SDC PRINCIPAL			
323.56	702.04	500	42050 SDC INTEREST	200	200	200
1,571.77	1,080.21	1,000	48100 INTEREST ON INVESTMENT			
0.00	0.00	0	49120 FROM SDC-SEWER			
33,083.25	30,625.84	28,000	49901 BEGINNING BALANCE	30,700	30,700	30,700
35,516.99	33,238.01	30,100	49998 TOTAL REVENUE	31,500	31,500	31,500
PERSONNEL SERVICES						
2,701.85	2,514.06	0	50001 SALARIES			
938.47	825.42	0	50003 FRINGE BENEFITS			
0.00	2.57	0	50600 OVERTIME			
3,640.32	3,342.05	0	59999 TOTAL PERSONNEL SERV	0	0	0
MATERIALS & SERVICES						
0.00	5.40	100	61010 ADVERTISING	102	102	102
996.00	738.04	100	61130 CONTRACT SERVICES	200	200	200
254.83	33.17	350	61240 DEPT/OPERATING EXPENSE	498	498	498
1,250.83	776.61	550	69999 TOTAL MAT & SERV	800	800	800
CAPITAL OUTLAY						
0.00	0.00	29,550	72300 IMPROVEMENTS	30,200	30,200	30,200
0.00	0.00	29,550	79999 TOTAL CAPITAL OUTLAY	30,200	30,200	30,200
CONTINGENCIES						
0.00	0.00	0	80005 OPERATING CONTINGENCY	500	500	500
0.00	0.00	0	89999 TOTAL CONTINGENCIES	500	500	500
4,891.15	4,118.66	30,100	99000 TOTAL DEPT EXP	31,500	31,500	31,500
30,625.84-	29,119.35-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 - SPECIAL REVENUE
DEPARTMENT: 890 - SDC WATER

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61010 ADVERTISING:	102	<u>102</u>
61130 CONTRACT SERVICES:	200	<u>200</u>
61240 DEPARTMENT/OPERATING EXPENSE:	498	<u>498</u>
 <u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS:		
Vaughan Lane pipe extension	30,200	<u>30,200</u>

PROGRAM INFORMATION
SDC WATER (RESTRICTED)

Page 1 of 1

PROGRAM DESCRIPTION:

On July 1, 1991, new laws governing collection and use of SDC funds went into effect. This department accounts and budgets for fees incurred by property owners between July 1, 1991 and November 4, 1994.

Engineering Division staffing in increased by 0.25 FTE for 1995-96. This staffing increase will allow continous in-house facility planning in lieu of hiring consultants.

There is no specific project committed in advance for the 1994-95 budget year. However, as required by the new law, projects eligible for funding are limited to those specifically included in the water SDC system plan.

POSITIONS:

	<u>1994-95</u>	<u>1995-96</u>
Building Inspector	.0000 FTE	.0100 FTE
Building Official	.0300 FTE	.0200 FTE
Director of Public Works	.0200 FTE	.0200 FTE
Engineering Associate	.0000 FTE	.1300 FTE
Engineering Division Manager	.0300 FTE	.0300 FTE
Engineering Technician III (2)	.1800 FTE	.1700 FTE
Secretary/Data Entry Clerk	.0000 FTE	.0100 FTE
Senior Engineer	<u>.0000 FTE</u>	<u>.1200 FTE</u>
 TOTAL	 .2600 FTE	 .5100 FTE

Date : 7/21/95
Time : 9:44
Dte Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/21/95

Fund : 80 CAPITAL PROJECTS FUNDS
Dept : 891 SDC-WATER (RESTRICTED)

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
9,029.86	13,669.68	8,000	42040 SDC PRINC - ASSESS	7,000	7,000	7,000
8,247.47	15,397.18	10,000	42045 SDC PRINCIPAL			
18.91	37.58	100	42050 SDC INTEREST			
1,583.09	2,043.17	2,000	48100 INTEREST ON INVESTMENT	700	700	700
0.00	0.00	0	49120 FROM SDC-SEWER	59,200	59,200	59,200
21,557.64	40,436.97	67,000	49901 BEGINNING BALANCE	69,300	69,300	84,100
40,436.97	71,584.58	87,100	49998 TOTAL REVENUE	136,200	136,200	151,000
PERSONNEL SERVICES						
0.00	0.00	8,732	50001 SALARIES	18,256	18,256	18,256
0.00	0.00	3,188	50003 FRINGE BENEFITS	6,553	6,553	6,553
0.00	0.00	0	50600 OVERTIME	400	400	400
0.00	0.00	11,920	59999 TOTAL PERSONNEL SERV	25,209	25,209	25,209
MATERIALS & SERVICES						
0.00	0.00	125	61240 DEPT/OPERATING EXPENSE	100	100	100
0.00	0.00	100	61250 DEPT/OP SUPPLIES	100	100	100
0.00	0.00	225	69999 TOTAL MAT & SERV	200	200	200
CAPITAL OUTLAY						
0.00	0.00	74,955	72300 IMPROVEMENTS	17,701	17,701	32,501
0.00	0.00	74,955	79999 TOTAL CAPITAL OUTLAY	17,701	17,701	32,501
INTERFUND TRANSFERS						
0.00	0.00	0	90007 TO AIRPORT AREA DBT SE	92,000	92,000	92,000
0.00	0.00	0	90105 TO EQPT ACQ & REP FUND	1,090	1,090	1,090
0.00	0.00	0	90990 TOTAL INTERFUND TRANS	93,090	93,090	93,090
0.00	0.00	87,100	99000 TOTAL DEPT EXP	136,200	136,200	151,000
40,436.97-	71,584.58-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 - SPECIAL REVENUE

DEPARTMENT: 891 - SDC WATER (RESTRICTED)

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61240 DEPARTMENT/OPERATING EXPENSE:	100	<u>100</u>
61250 DEPARTMENT/OPERATING SUPPLIES:	100	<u>100</u>
 <u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS:		
Future projects identified in the SDC Plan	32,501	<u>32,501</u>
 <u>INTERFUND TRANSFER</u>		
90007 TO AIRPORT AREA PROJECT DEBT SERVICE FUND:	92,000	<u>92,000</u>
90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND:	1,090	<u>1,090</u>

PROGRAM INFORMATION
SDC WATER IMPROVEMENTS

Page 1 of 1

PROGRAM DESCRIPTION:

On November 2, 1994, a new SDC ordinance and resolution were adopted which significantly changed SDC methodology and rates. This new department has been established to account and budget for fees collected under the new SDC ordinance.

There is no specific project committed in advance for the 1995-96 budget year. However, as required by the new law, projects eligible for funding are limited to those specifically included in the Water SDC System plan.

Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 892 SDC-WATER IMPR

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	0	42040 SDC PRINC - ASSESS	5,000	5,000	5,000
0.00	0.00	0	42045 SDC PRINCIPAL	20,000	20,000	20,000
0.00	0.00	0	42050 SDC INTEREST			
0.00	0.00	0	48100 INTEREST ON INVESTMENT	500	500	500
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
0.00	0.00	0	49901 BEGINNING BALANCE	10,000	10,000	13,000
0.00	0.00	0	49998 TOTAL REVENUE	35,500	35,500	38,500
MATERIALS & SERVICES						
0.00	0.00	0	61240 DEPT/OPERATING EXPENSE	300	300	300
0.00	0.00	0	61250 DEPT/OP SUPPLIES	200	200	200
0.00	0.00	0	69999 TOTAL MAT & SERV	500	500	500
CAPITAL OUTLAY						
0.00	0.00	0	72300 IMPROVEMENTS	35,000	35,000	38,000
0.00	0.00	0	79999 TOTAL CAPITAL OUTLAY	35,000	35,000	38,000
0.00	0.00	0	99000 TOTAL DEPT EXP	35,500	35,500	38,500
0.00	0.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 - SPECIAL REVENUE

DEPARTMENT: 892 - SDC WATER IMPROVEMENTS

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
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61240 DEPARTMENT/OPERATING EXPENSE:	300	<u>300</u>
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61250 DEPARTMENT/OPERATING SUPPLIES:	200	<u>200</u>
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CAPITAL OUTLAY

72300 IMPROVEMENTS:

Projects identified in the Water SDC plan	38,000	<u>38,000</u>
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PROGRAM INFORMATION
SDC WATER REIMBURSEMENT

Page 1 of 1

PROGRAM DESCRIPTION:

On November 2, 1994, a new SDC ordinance and resolution were adopted which significantly changed SDC methodology and rates. Part of the new water SDC fee reimburses the city for specific completed extra-capacity water projects that were funded without SDC. This new department has been established to account and budget for the water reimbursement fee portion collected under the new SDC ordinance.

There is no specific project committed in advance for the 1995-96 budget year. However, as required by the new law, projects eligible for funding are limited to those specifically included in the Water SDC System plan.

Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 80 CAPITAL PROJECTS FUNDS
 Dept : 893 SDC-WATER REIMB

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	0	42040 SDC PRINC - ASSESS	500	500	500
0.00	0.00	0	42045 SDC PRINCIPAL	1,500	1,500	1,500
0.00	0.00	0	42050 SDC INTEREST			
0.00	0.00	0	48100 INTEREST ON INVESTMENT			
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
0.00	0.00	0	49901 BEGINNING BALANCE	1,000	1,000	1,000
0.00	0.00	0	49998 TOTAL REVENUE	3,000	3,000	3,000
MATERIALS & SERVICES						
0.00	0.00	0	61240 DEPT/OPERATING EXPENSE			
0.00	0.00	0	61250 DEPT/OP SUPPLIES			
0.00	0.00	0	69999 TOTAL MAT & SERV	0	0	0
CAPITAL OUTLAY						
0.00	0.00	0	72300 IMPROVEMENTS	3,000	3,000	3,000
0.00	0.00	0	79999 TOTAL CAPITAL OUTLAY	3,000	3,000	3,000
0.00	0.00	0	99000 TOTAL DEPT EXP	3,000	3,000	3,000
0.00	0.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0
2,346,485.50-	1,977,808.18-	0	99500 FUND TOTAL (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 - SPECIAL REVENUE

DEPARTMENT: 893 - SDC WATER REIMBURSEMENT

CAPITAL OUTLAY

SUB-LINE

ITEM TOTAL LINE TOTAL

72300 IMPROVEMENTS:

Projects identified in the Water SDC plan

3,000

3,000

TRUST & AGENCY FUND

PROGRAM INFORMATION

BAIL

Page 1 of 1

PROGRAM DESCRIPTION:

The Municipal Court is required by Oregon Statute to collect fines and remit them to other agencies. This budget reflects the collection and disbursement of these fines.

Date : 7/21/95
Time : 9:44
Dte Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/21/95

Fund : 90 TRUST AND AGENCY FUNDS
Dept : 910 BAIL

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
41,255.45	27,804.00	20,000	48155 BPST COLLECTED	20,000	20,000	20,000
5,447.95	1,626.72	45,000	48240 SUSPENSE-BAIL	45,000	45,000	45,000
11,225.29	9,418.00	6,000	48241 SUSP-CO. ASSESS.	6,000	6,000	6,000
0.00	0.00	20,000	48242 SUSP-ODR ALCH ASSESS	20,000	20,000	20,000
5,893.00	5,651.00	10,000	48243 SUSP-ALCH EVAL	10,000	10,000	10,000
2,386.00	1,224.00	5,000	48244 SUSP-CT APPT ATTORN	5,000	5,000	5,000
0.00	0.00	5,000	48245 SUSP-MJ. ASSESS	5,000	5,000	5,000
0.00	0.00	5,000	48246 SUSP-LEMLA	5,000	5,000	5,000
0.00	0.00	5,000	48247 SUSP-UNITARY ASSESS	5,000	5,000	5,000
0.00	0.00	0	48248 SUSP-MHD ALCH ASSESS			
0.00	0.00	0	48249 SUSP-COLLECTIONS			
1,540.51-	0.00	0	49901 BEGINNING BALANCE			
64,667.18	45,723.72	121,000	49998 TOTAL REVENUE	121,000	121,000	121,000
MATERIALS & SERVICES						
6,106.44	7,920.72	20,000	61850 REFUNDS	20,000	20,000	20,000
0.00	0.00	30,000	61950 PSTA	30,000	30,000	30,000
11,225.29	9,418.00	2,000	61951 LINN CO. ASSESS.	2,000	2,000	2,000
38,651.45	25,606.00	39,000	61952 ODR ALCH. ASSESS.	39,000	39,000	39,000
6,365.00	6,230.00	10,000	61953 ALCOHOL EVALUATORS	10,000	10,000	10,000
2,319.00	1,137.00	5,000	61954 CT. APPOINT. ATTORN.	5,000	5,000	5,000
0.00	0.00	5,000	61955 MARIJUANA ASSESS.	5,000	5,000	5,000
0.00	0.00	5,000	61956 LEMLA	5,000	5,000	5,000
0.00	0.00	5,000	61957 UNITARY ASSESS	5,000	5,000	5,000
0.00	0.00	0	61958 MHD ALCH ASSESS			
0.00	0.00	0	61959 COLLECTIONS			
64,667.18	50,311.72	121,000	69999 TOTAL MAT & SERV	121,000	121,000	121,000
64,667.18	50,311.72	121,000	99000 TOTAL DEPT EXP	121,000	121,000	121,000
0.00	4,588.00	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0
0.00	4,588.00	0	99500 FUND TOTAL (SURP)/DEF	0	0	0

LEBANON URBAN RENEWAL DISTRICT

ADOPTED ANNUAL BUDGET

1995 - 1996

PROGRAM INFORMATION
LEBANON URBAN RENEWAL DISTRICT

Page 1 of 1

PROGRAM DESCRIPTION:

The Lebanon Urban Renewal District was established in 1978 and amended in 1980. The district includes portions of South Main Road, Second Street, Airport Road, and Walker Road. The program is designed to provide for development of needed public improvements.

Revenues for the program consist of property taxes set aside for exclusive use in improvement of public facilities in or serving the district. Past improvements include South Main Road and Second Street, Kees Street, the Walker Road project, the Walker/South Main signalization project, part of the improvements to Division Way and Market Streets in support of Wal-Mart's development and part of the parking area at Weldwood Park.

Projects included in the FY 1995-96 budget include engineering and improvements to Airport Road (Main to 5th) and 2nd Street (H to Airport).

POSITIONS:

	<u>1994-95</u>	<u>1995-96</u>
Administrative Secretary	.0100 FTE	.0000 FTE
City Administrator	.0600 FTE	.0600 FTE
City Planner (part time)	.0422 FTE	.0750 FTE
Director of Public Works	.0500 FTE	.0400 FTE
Engineering Division Manager	.0200 FTE	.0200 FTE
Engineering Technician III	.0000 FTE	.1000 FTE
Finance Director	.0500 FTE	.0500 FTE
Finance Operations Manager	.0100 FTE	.0100 FTE
Secretary/Data Entry Clerk	.0000 FTE	.0300 FTE
Secretary/Receptionist	.1500 FTE	.1500 FTE
Senior Engineer	<u>.0000 FTE</u>	<u>.1000 FTE</u>
 TOTAL	 .3922 FTE	 .6350 FTE

Date : 7/21/95
Time : 9:44
Dte Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/21/95

Fund : 92 URBAN RENEWAL FUNDS
Dept : 920 LEBANON URBAN RENEWAL

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	1,315,000.00	0	42030 BOND SALE PROCEEDS			
152,463.56	146,304.35	96,340	47010 CURRENT PROPERTY TAXES	50,000	50,000	50,000
17,849.59	15,246.52	12,000	47020 DELINQUENT PROP TAXES	10,000	10,000	10,000
0.00	0.00	0	47030 BONDED DEBT LEVY			
13,982.28	31,517.49	50,000	48100 INTEREST ON INVESTMENT	40,000	40,000	40,000
171.86	121.10	100	48101 INTEREST ON TAXES	100	100	100
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
2,464.63	0.00	6,000	48205 SIDEWALK LIENS			
35.37	0.00	500	48210 SIDEWALK LIENS - INT			
201,354.18	327,014.08	1,460,000	49901 BEGINNING BALANCE	1,551,427	1,551,427	1,540,427
388,321.47	1,835,203.54	1,624,940	49998 TOTAL REVENUE	1,651,527	1,651,527	1,640,527
PERSONNEL SERVICES						
2,342.68	11,648.18	13,892	50001 SALARIES	21,314	21,314	21,314
783.88	3,554.92	4,665	50003 FRINGE BENEFITS	7,359	7,359	7,359
0.00	0.00	0	50250 PART TIME			
0.00	33.87	0	50600 OVERTIME	400	400	400
3,126.56	15,236.97	18,557	59999 TOTAL PERSONNEL SERV	29,073	29,073	29,073
MATERIALS & SERVICES						
121.11	292.02	100	61010 ADVERTISING	100	100	100
10,261.17	37,674.14	6,500	61130 CONTRACT SERVICES	6,500	6,500	6,500
0.00	632.00	100,000	61133 CONTRACT SERV (ENG)			
253.19	658.45	708	61240 DEPT/OPERATING EXPENSE	708	708	708
0.00	0.00	120	61243 OPERATING EXP (PW)	96	96	96
0.00	0.00	0	61250 DEPT/OP SUPPLIES			
0.00	0.00	0	61300 DUPLICATION			
0.00	0.00	0	61305 GRANT APPL (ADMIN)			
0.00	305.25	100	61320 EDUCATION & TRAINING	200	200	200
0.00	42.12	0	61599 MTGS & CONF (ADMIN)			
0.00	36.97	250	61600 MEETINGS & CONFERENCES	250	250	250
0.00	0.00	0	61700 OFFICE SUPPLIES	100	100	100
10,635.47	39,640.95	107,778	69999 TOTAL MAT & SERV	7,954	7,954	7,954
CAPITAL OUTLAY						
41,564.50	9,573.59	216,305	72300 IMPROVEMENTS			
0.00	72,173.10	1,039,300	72301 IMPROVEMENTS (ENG)	1,138,800	1,138,800	1,138,800

Date : 7/21/95
Time : 9:44
Dte Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/21/95

Fund : 92 URBAN RENEWAL FUNDS
Dept : 920 LEBANON URBAN RENEWAL

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
0.00	0.00	0	72600 OTHER EQPT.			
41,564.50	81,746.69	1,255,605	79999 TOTAL CAPITAL OUTLAY	1,138,800	1,138,800	1,138,800
CONTINGENCIES						
0.00	0.00	243,000	80005 OPERATING CONTINGENCY	472,160	472,160	461,160
0.00	0.00	243,000	89999 TOTAL CONTINGENCIES	472,160	472,160	461,160
INTERFUND TRANSFERS						
0.00	0.00	0	90010 TO GENERAL FUND			
0.00	0.00	0	90025 TO GIS	3,000	3,000	3,000
0.00	0.00	0	90105 TO EQPT ACQ & REP FUND	540	540	540
5,980.86	0.00	0	90160 TO LEB URD BOND FUND			
5,980.86	0.00	0	90990 TOTAL INTERFUND TRANS	3,540	3,540	3,540
DEBT SERVICE						
0.00	235,000.00	0	95100 BOND PRINCIPAL			
0.00	0.00	0	95200 BOND INTEREST			
0.00	235,000.00	0	95999 TOTAL DEBT SERVICE	0	0	0
61,307.39	371,624.61	1,624,940	99000 TOTAL DEPT EXP	1,651,527	1,651,527	1,640,527
327,014.08-	1,463,578.93-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 92 - URBAN RENEWAL

DEPARTMENT: 920 - LEBANON URBAN RENEWAL DISTRICT

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61010 ADVERTISING:	100	<u>100</u>
61130 CONTRACT SERVICES		
First Interstate - bonds	1,500	
Planning contract	5,000	<u>6,500</u>
61240 DEPARTMENT/OPERATING EXPENSE:		
Expense reimbursement	708	<u>708</u>
61243 DEPARTMENT/OPERATING EXPENSE (PW):		
Expense reimbursement	96	<u>96</u>
61320 EDUCATION & TRAINING:	200	<u>200</u>
61600 MEETINGS & CONFERENCES:	250	<u>250</u>
61700 OFFICE SUPPLIES:	100	<u>100</u>
 <u>CAPITAL OUTLAY</u>		
72301 IMPROVEMENTS (ENG):		
Airport Road Combined Project	1,138,800	<u>1,138,800</u>
 <u>INTERFUND TRANSFER</u>		
90025 TO GIS:	3,000	<u>3,000</u>
90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND:	540	<u>540</u>

PROGRAM INFORMATION

LEBANON URBAN RENEWAL DEBT SERVICE

Page 1 of 1

PROGRAM DESCRIPTION:

Until 1991, Oregon Budget Law allowed the debt service for Urban Renewal to be combined with the operating budget. Since then, separate accounting for the debt service portion of the tax levy has been required. In March, 1994, \$1,080,000 additional bonds for improvements in the Urban Renewal District were issued. Also, the balance of the 1984 issue, \$235,000, was refunded for a savings to taxpayers of \$38,251 net of issuance costs.

Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 92 URBAN RENEWAL FUNDS
 Dept : 921 LEBANON URD BONDS

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
61,904.00	73,537.23	157,212	47010 CURRENT PROPERTY TAXES	108,213	108,213	98,213
2,106.74	3,919.28	3,500	47020 DELINQUENT PROP TAXES	5,000	5,000	5,000
660.86	1,068.99	600	48100 INTEREST ON INVESTMENT	1,200	1,200	1,200
69.78	60.87	250	48101 INTEREST ON TAXES	250	250	250
5,980.86	0.00	0	49095 FROM URBAN RENEW FUND			
0.00	18,784.74	43,000	49901 BEGINNING BALANCE	63,000	63,000	73,000
70,722.24	97,371.11	204,562	49998 TOTAL REVENUE	177,663	177,663	177,663
UNAPPROPRIATED						
0.00	0.00	44,276	92010 UNAPROP END FUND BAL	33,000	33,000	33,000
0.00	0.00	44,276	92199 TOTAL UNAPPROPRIATED	33,000	33,000	33,000
DEBT SERVICE						
25,000.00	30,000.00	65,000	95100 BOND PRINCIPAL	80,000	80,000	80,000
26,937.50	24,432.50	95,286	95200 BOND INTEREST	64,663	64,663	64,663
51,937.50	54,432.50	160,286	95999 TOTAL DEBT SERVICE	144,663	144,663	144,663
51,937.50	54,432.50	204,562	99000 TOTAL DEPT EXP	177,663	177,663	177,663
18,784.74-	42,938.61-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 92 - URBAN RENEWAL

DEPARTMENT: 921 - LEBANON URBAN RENEWAL DISTRICT BONDS

<u>DEBT SERVICE</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
95100 BOND PRINCIPAL:	80,000	<u>80,000</u>
95200 BOND INTEREST:	64,663	<u>64,663</u>

**NORTHWEST LEBANON
URBAN RENEWAL DISTRICT**

ADOPTED ANNUAL BUDGET

1995-1996

PROGRAM INFORMATION

NORTHWEST LEBANON URBAN RENEWAL DISTRICT

Page 1 of 1

PROGRAM DESCRIPTION:

In 1989 the city established the Northwest Lebanon Urban Renewal District. The purpose of the district is to provide for development of infrastructure to serve industrially-zoned property within the district boundaries. The area is located west of Hwy 20 and north of Hwy 34.

Projects included in FY 1995-96 budget include matching funds for the Hansard Area Infrastructure Improvements funded through a grant by the Federal Government..

POSITIONS:

	<u>1994-95</u>	<u>1995-96</u>
City Planner (part time)	.0422 FTE	.0750 FTE
Director of Public Works	.0100 FTE	.0600 FTE
Engineering Technician III	.0000 FTE	.0500 FTE
Secretary/Data Entry Clerk	.0000 FTE	.0200 FTE
Senior Engineer	<u>.0000 FTE</u>	<u>.0500 FTE</u>
TOTAL	.0522 FTE	.2550 FTE

Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 92 URBAN RENEWAL FUNDS
 Dept : 925 NORTHWEST URBAN RENEWAL

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	0	42030 BOND SALE PROCEEDS			
25,233.80	24,812.57	26,119	47010 CURRENT PROPERTY TAXES	192,902	192,902	192,902
766.93	1,570.80	1,500	47020 DELINQUENT PROP TAXES	2,000	2,000	2,000
757.36	1,280.68	1,000	48100 INTEREST ON INVESTMENT	1,500	1,500	1,500
28.19	20.54	0	48101 INTEREST ON TAXES			
0.00	0.00	0	48140 MISCELLANEOUS REVENUE			
2,119.13	21,998.02	39,200	49901 BEGINNING BALANCE	62,000	62,000	62,000
28,905.41	49,682.61	67,819	49998 TOTAL REVENUE	258,402	258,402	258,402
PERSONNEL SERVICES						
3,777.00	505.16	623	50001 SALARIES	7,477	7,477	7,477
1,238.54	165.71	234	50003 FRINGE BENEFITS	2,533	2,533	2,533
0.00	0.00	0	50250 PART TIME			
0.00	0.00	0	50600 OVERTIME	100	100	100
5,015.54	670.87	857	59999 TOTAL PERSONNEL SERV	10,110	10,110	10,110
MATERIALS & SERVICES						
110.10	209.18	100	61010 ADVERTISING	100	100	100
0.00	0.00	0	61124 COMPUTER EXPENSE			
1,532.62	11,987.56	6,000	61130 CONTRACT SERVICES	6,000	6,000	6,000
249.13	73.43	0	61240 DEPT/OPERATING EXPENSE	250	250	250
0.00	0.00	25	61243 OPERATING EXP (PW)	144	144	144
0.00	24.65	0	61250 DEPT/OP SUPPLIES	100	100	100
0.00	47.50	0	61300 DUPLICATION	100	100	100
0.00	61.05	0	61700 OFFICE SUPPLIES	100	100	100
1,891.85	12,403.37	6,125	69999 TOTAL MAT & SERV	6,794	6,794	6,794
CAPITAL OUTLAY						
0.00	0.00	0	72300 IMPROVEMENTS			
0.00	981.00	60,837	72301 IMPROVEMENTS (ENG)	240,000	240,000	240,000
0.00	981.00	60,837	79999 TOTAL CAPITAL OUTLAY	240,000	240,000	240,000
CONTINGENCIES						
0.00	0.00	0	80005 OPERATING CONTINGENCY	258	258	258

Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 92 URBAN RENEWAL FUNDS
 Dept : 925 NORTHWEST URBAN RENEWAL

92-93 Prior Yr-2	93-94 Prior Yr-1	94-95 Cur. Budg	Line Item Description	95-96 Prop. Bud	Appr. Bud	Adpt. Bud
0.00	0.00	0	89999 TOTAL CONTINGENCIES	258	258	258
INTERFUND TRANSFERS						
0.00	0.00	0	90025 TO GIS	1,000	1,000	1,000
0.00	0.00	0	90105 TO EQPT ACQ & REP FUND	240	240	240
0.00	0.00	0	90990 TOTAL INTERFUND TRANS	1,240	1,240	1,240
DEBT SERVICE						
0.00	0.00	0	95100 BOND PRINCIPAL			
0.00	0.00	0	95200 BOND INTEREST			
0.00	0.00	0	95999 TOTAL DEBT SERVICE	0	0	0
6,907.39	14,055.24	67,819	99000 TOTAL DEPT EXP	258,402	258,402	258,402
21,998.02-	35,627.37-	0	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 92 - URBAN RENEWAL

DEPARTMENT: 925 - NORTHWEST LEBANON URBAN RENEWAL DISTRICT

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61010 ADVERTISING:	100	<u>100</u>
61130 CONTRACT SERVICES:		
Urban renewal financial projections	1,000	
Planning Services	5,000	<u>6,000</u>
61240 DEPARTMENT/OPERATING EXPENSE:	250	<u>250</u>
61243 DEPARTMENT/OPERATING EXPENSE (PW):		
Expense reimbursement	144	<u>144</u>
61250 DEPARTMENT/OPERATING SUPPLIES:	100	<u>100</u>
61300 DUPLICATION:	100	<u>100</u>
61700 OFFICE SUPPLIES:	100	<u>100</u>
 <u>CAPITAL OUTLAY</u>		
72301 IMPROVEMENTS (ENG):		
Hansard area improvement	61,000	
EDA grant set aside	179,000	<u>240,000</u>
 <u>INTERFUND TRANSFER</u>		
90025 TO GIS:	1,000	<u>1,000</u>
90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND:	240	<u>240</u>

PROGRAM INFORMATION
OREGON DEPARTMENT OF TRANSPORTATION
IMMEDIATE OPPORTUNITY FUND

Page 1 of 1

PROGRAM DESCRIPTION:

In 1995 the city established this fund to distribute a grant obtained primarily for the development of infrastructure to serve industrially-zoned property within the Northwest Urban Renewal district boundaries.

Projects included in FY 1995-96 budget include matching funds for the Hansard Area Infrastructure Improvements funded through a grant by the Federal Government.

Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 92 URBAN RENEWAL FUNDS
 Dept : 927 000T - IOF

92-93	93-94	94-95		95-96		
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	0	41050 STATE GRANT FUNDS	500,000	500,000	500,000
0.00	0.00	0	48100 INTEREST ON INVESTMENT			
0.00	0.00	0	49998 TOTAL REVENUE	500,000	500,000	500,000
PERSONNEL SERVICES						
0.00	0.00	0	50001 SALARIES			
0.00	0.00	0	50003 FRINGE BENEFITS			
0.00	0.00	0	59999 TOTAL PERSONNEL SERV	0	0	0
MATERIALS & SERVICES						
0.00	0.00	700	61010 ADVERTISING	700	700	700
0.00	0.00	0	61124 COMPUTER EXPENSE			
0.00	0.00	72,500	61130 CONTRACT SERVICES	72,500	72,500	72,500
0.00	0.00	0	61240 DEPT/OPERATING EXPENSE			
0.00	0.00	0	61250 DEPT/OP SUPPLIES			
0.00	0.00	0	61300 DUPLICATION			
0.00	0.00	0	61700 OFFICE SUPPLIES			
0.00	0.00	73,200	69999 TOTAL MAT & SERV	73,200	73,200	73,200
CAPITAL OUTLAY						
0.00	0.00	93,500	72050 LAND	93,500	93,500	93,500
0.00	0.00	333,300	72300 IMPROVEMENTS	333,300	333,300	333,300
0.00	0.00	0	72301 IMPROVEMENTS (ENG)			
0.00	0.00	426,800	79999 TOTAL CAPITAL OUTLAY	426,800	426,800	426,800
0.00	0.00	500,000	99000 TOTAL DEPT EXP	500,000	500,000	500,000
0.00	0.00	500,000	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 92 - URBAN RENEWAL

DEPARTMENT: 927 - ODOT (IMMEDIATE OPPORTUNITY FUND)

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61010 ADVERTISING:	700	<u>700</u>
61130 CONTRACT SERVICES:		
Engineering Services	72,500	<u>72,500</u>
 <u>CAPITAL OUTLAY</u>		
72050 LAND:		
Hansard Area	93,500	<u>93,500</u>
72300 IMPROVEMENTS:		
Hansard Area	333,300	<u>333,300</u>

PROGRAM INFORMATION

ECONOMIC DEVELOPMENT ADMINISTRATION GRANT

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PROGRAM DESCRIPTION:

In 1995 the city established this fund to distribute a grant obtained primarily for the development of infrastructure to serve industrially-zoned property within the Northwest Urban Renewal district boundaries.

Projects included in FY 1995-96 budget include funds for the Hansard Area Infrastructure Improvements funded primarily through this grant from the Federal Government.

Date : 7/21/95
 Time : 9:44
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/21/95

Fund : 92 URBAN RENEWAL FUNDS
 Dept : 929 EDA GRANT

92-93	93-94	94-95		95-96		
Prior Yr-2	Prior Yr-1	Cur. Budg	Line Item Description	Prop. Bud	Appr. Bud	Adpt. Bud
REVENUES						
0.00	0.00	0	41020 FEDERAL GRANT FUNDS	1,043,000	1,043,000	1,043,000
0.00	0.00	0	48100 INTEREST ON INVESTMENT			
0.00	0.00	0	49998 TOTAL REVENUE	1,043,000	1,043,000	1,043,000
MATERIALS & SERVICES						
0.00	0.00	1,500	61010 ADVERTISING	1,500	1,500	1,500
0.00	0.00	0	61124 COMPUTER EXPENSE			
0.00	0.00	153,100	61130 CONTRACT SERVICES	153,100	153,100	153,100
0.00	0.00	0	61240 DEPT/OPERATING EXPENSE			
0.00	0.00	0	61250 DEPT/OP SUPPLIES			
0.00	0.00	0	61300 DUPLICATION			
0.00	0.00	0	61700 OFFICE SUPPLIES			
0.00	0.00	154,600	69999 TOTAL MAT & SERV	154,600	154,600	154,600
CAPITAL OUTLAY						
0.00	0.00	197,400	72050 LAND	197,400	197,400	197,400
0.00	0.00	691,000	72300 IMPROVEMENTS	691,000	691,000	691,000
0.00	0.00	0	72301 IMPROVEMENTS (ENG)			
0.00	0.00	888,400	79999 TOTAL CAPITAL OUTLAY	888,400	888,400	888,400
0.00	0.00	1,043,000	99000 TOTAL DEPT EXP	1,043,000	1,043,000	1,043,000
0.00	0.00	1,043,000	99450 TTL REV/EXP (SURP)/DEF	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 92 - URBAN RENEWAL
DEPARTMENT: 929 - EDA GRANT

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61010 ADVERTISING:	1,500	<u>1,500</u>
61130 CONTRACT SERVICES:		
Engineering Services	153,100	<u>153,100</u>
 <u>CAPITAL OUTLAY</u>		
72050 LAND:		
Hansard Area	197,400	<u>197,400</u>
72300 IMPROVEMENTS:		
Hansard Area	691,000	<u>691,000</u>