

CITY OF LEBANON

ANNUAL BUDGET

1990 — 1991



CITY OF LEBANON

Adopted Annual Budget



1990-91

CITY OF LEBANON
1990-91 ADOPTED BUDGET

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BUDGET MESSAGE

GENERAL FUND

The 1990-91 budget you have before you this evening, provides the funding for our basic level of service with slight increases in the Police, Parks, Library, and Municipal Court, and reductions in other programs. The biggest program change is that the budget will provide more court staff, to include additional judge time as well as additional funding for the City Attorney contract. Also, different than last year, is that the 6% allowable increase has been budgeted for, \$70,000. As I reviewed the budget and had discussions with each program manager, I could see that we are going to be faced with the strong possibility of the need for a tax base increase or serial levies to maintain our current level of service in 1991-92. After the budget is approved, we will be looking at ways to provide more funding and will be bringing our proposals to the City Council in the next four months. I feel we are at a minimal level of staffing to provide the services the community expects. This will be a tough issue to resolve but we will start work on projecting costs for next year this July, 1990.

UTILITY FUNDS

The Water and Wastewater funds are in good condition due to the rate increases approved earlier this year.

STREET FUNDS

The Street fund is a bare minimum budget. The Public Works Director requested a \$260,000+ transfer from the general fund to do crack sealing, overlays, and to improve Oak Street from Main to Second Street. I eliminated that from the General Fund budget because it is my belief that street maintenance should be supported through a user fee not General Fund dollars.

Budget Message

Page Two

May 2, 1990

CONCLUSION

We have presented you with a workable budget. We certainly are not addressing all of our needs but we are dealing with all or part of the most critical needs as I perceive them. The staff and I are here to assist you in any way we can to develop a budget that you are willing to support.

I want to thank you for your time and careful consideration.



Joseph Windell
City Administrator

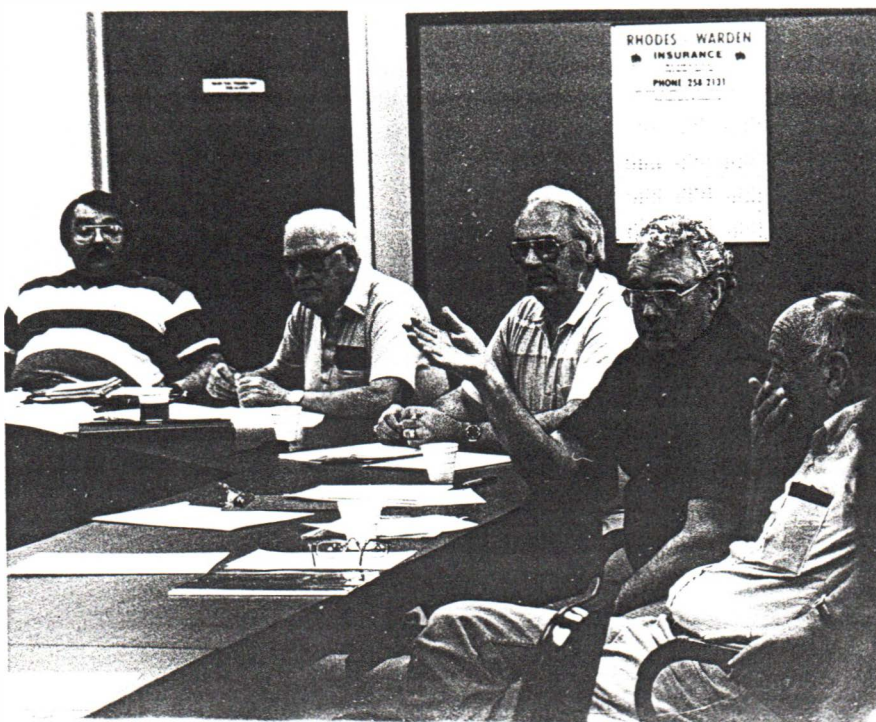
JAW/km

CITY OF LEBANON

The City that Friendliness Built

The City of Lebanon provides a full range of services to its citizens, including police protection, water and wastewater, parks and street maintenance, library and senior and disabled services. Narratives in each section of the budget explain how each department functions and details how services are provided and what the plans are for the coming year.

The preparation of the budget is done in accordance with Oregon Budget Law, one of the most progressive budgeting processes in the country in that budgeting for all local governments is standardized throughout the state. The process is designed for maximum citizen input, requiring extensive public notices as well as public hearings. The budget is prepared by staff, reviewed and approved by a Budget Committee made up of the City Council and six lay citizens, submitted to the public through newspaper advertising, and finally adopted in June 30 by the City Council. Citizen input is received during the budget meetings and the public hearings.



The governing body of the City of Lebanon is the City Council, made up of six councilors, two from each ward, and a mayor. The Councilors serve four year terms, the Mayor is elected for two years.



Mayor Bob Smith



WARD I
Gerald Lynch



Diane Branson



WARD II
Lyle Winters



John Richard



Ken Toombs

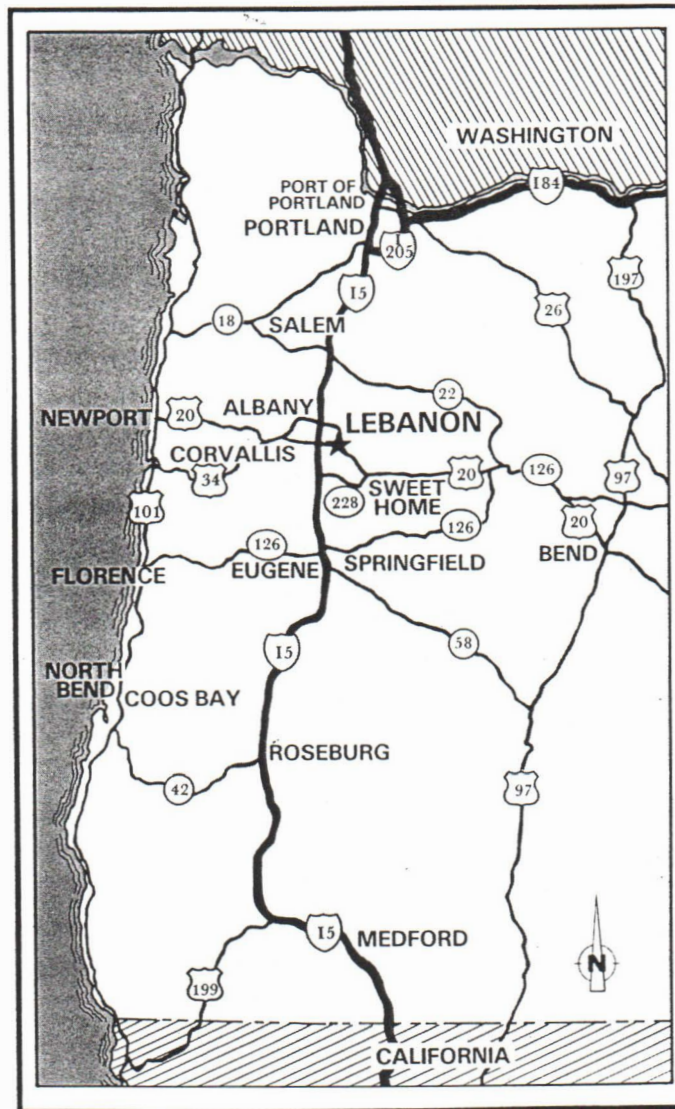
WARD III



Ron Miller Jr.

ECONOMIC INFORMATION

The City of Lebanon, with a population of 10,485 is 85 miles south of Portland, 40 miles south of Salem, and 45 miles north of Eugene. The City serves as the focus for retail and service trade for a primarily rural area of eastern Linn County.



The timber industry is an important part of Lebanon's economy. However, as is true for the rest of the state, the mid-Willamette Valley is in a period of transition. The advent of local high technology and manufacturing, growing more prominent in the State at large, is reflected

in the success of such diverse ventures as the production of microporous membrane, taxidermy supplies and specialty gears and sprockets. Lebanon is also the headquarters for Telephone Utilities of Oregon, a Pacificorp subsidiary.

Agriculture is still strong in the areas surrounding Lebanon. The commercial grass seed industry in this part of Oregon enjoys world-wide renown.

Future development is anticipated with the availability of over 900 acres of approved industrial sites in the Lebanon area, one of the largest such inventories in the Willamette Valley.

Residential electricity is supplied by Pacific Power & Light, natural gas through Northwest Natural Gas Company, and water and sewer services through the City of Lebanon. The state of Oregon owns an airport within the City which is limited to small craft. Residents are also served by the Portland International Airport, and smaller facilities in Eugene and Salem. Interstate 5 is located seven miles west of the City and US 20 runs east-west directly through the City. Rail service is provided by Burlington Northern and Southern Pacific for freight and by Amtrak for passenger service through Albany (12 miles west.)

Health care services are provided by Lebanon Community Hospital, with 67 patient beds. Education is provided for grades K-12 through Lebanon Union High School District 1. Lebanon School District 16, Sand Ridge School District 30, Sodaville School District 13, Lacombe School District 73, Hamilton Creek School District 33, Gore School District 81, Crowfoot School District 89, and Tennessee School District 102. Total enrollment is 4,179. The community is also served by Linn-Benton Community College in Albany (16 miles) and Oregon State University in Corvallis (18 miles.)

Agriculture is an important cornerstone of Lebanon's economy. Of the total acreage in Linn County, 15.5% or 227,600 acres are devoted to agriculture. Total farm sales in 1988 were \$145,239,000, an increase of over 15% from 1987. The primary crop is grass seed (including rye grass, bent grass and fine fescue.) Approximately 70% of the total acreage is planted in grass seed, and grass seed produces approximately 55% of Linn County's agricultural income. Linn County is the largest grass seed producing county in Oregon and the Willamette Valley, in which Linn County is located, produces 90% of the nation's grass seed. The remaining 45% of Linn County's agricultural income is produced by 47 other crops. Of these crops, the production of dairy products is particularly important.

The timber industry is very important to Linn County, although employment in the wood product industry has been reduced. Major manufacturers include Willamette Industries which produces lumber, plywood, pulp and particleboard at their Lebanon site and employs 370 people.

| City of Lebanon Major Employers | | |
|---|-------------------------------|-----------------------------|
| <u>Employer</u> | <u>Business</u> | <u>No. of Employees</u> |
| Lebanon Community Hospital | Hospital | 400 |
| Lebanon School District & High School District | Education | 375 |
| Willamette Industries | Wood & timber products | 370 |
| Linn Gear | Specialty gears and sprockets | 185 |
| Entek | Battery separator materials | 130 |
| Telephone Utilities of Oregon | Telephone Utility | 100 |

Source: Lebanon Chamber of Commerce and individual employers

Mayor's Message

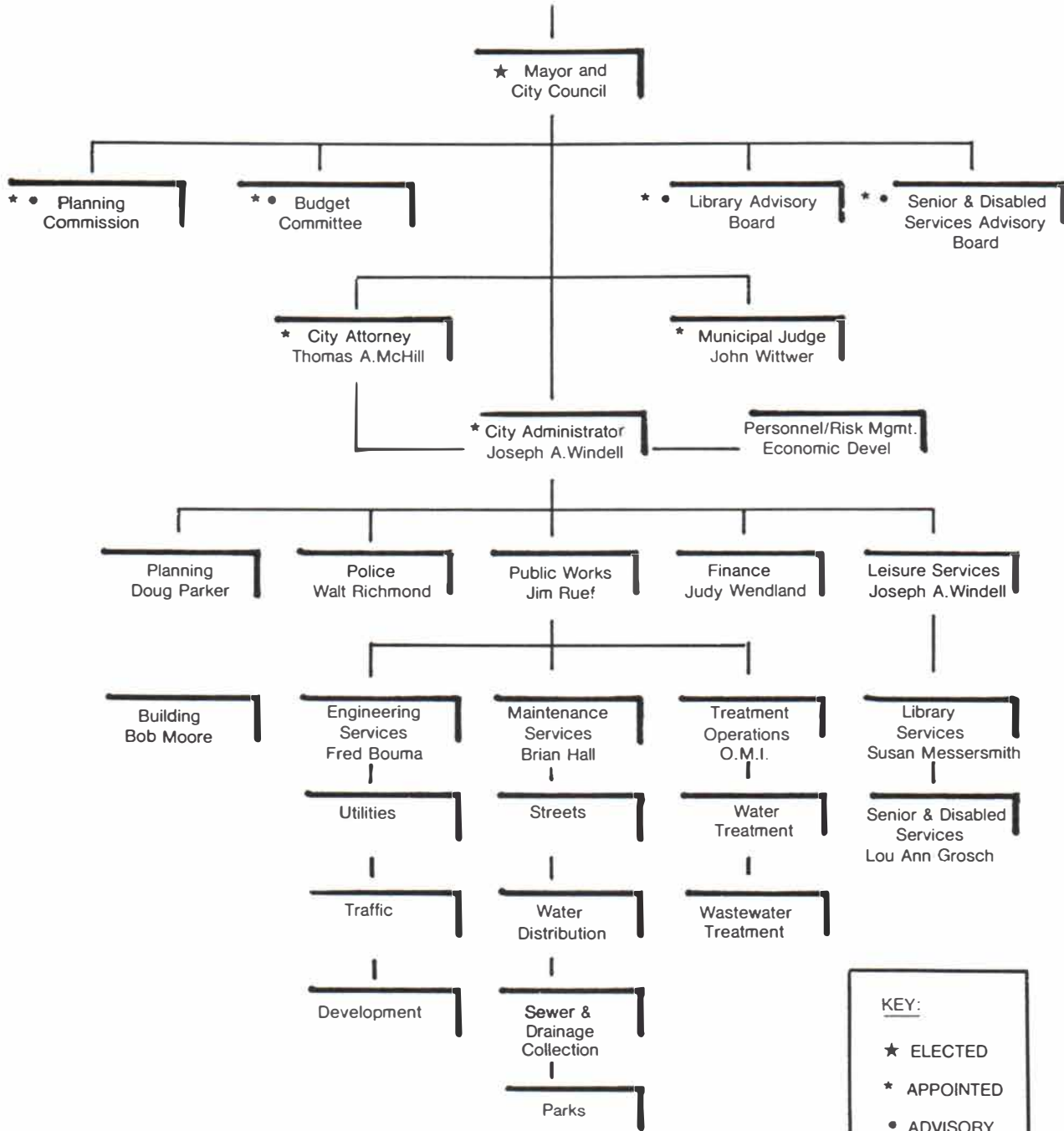
During the past year, your City government officials, and staff, have worked mightily to increase the attraction for the development of more job opportunities for our people. The establishment of the Northwest Lebanon Urban Renewal District was an important first step to improve in this area and the second, is obtaining state funding to enhance the project.

One of the problems of the past year was successfully solved by the increased fees for water and sewer usage. There are none of us who wish to be faced with this increase in operating costs but the alternative of not having operable systems of support is far worse. Further it is far better to have user fees, where we get maximum return on our money, than to have taxes levied where we may only get a percentage return for our ultimate use. In planning for the continued good condition of city utilities, much must be done on a continuing basis or we will end up with a system which may supply present needs but which certainly could not support expansion for the betterment of our economic picture.

It is with regret that we receive the news of the dismantling of the old Champion Plywood Mill but we have to recognize that the plant was old and fast becoming obsolete. While this may be a negative approach for the present, it is possible that some of these properties may be the means to some future expansion. We are still getting contacts from people looking for industrial locations, some of which we hope to attract in the future.

Meanwhile, we assure you all that we will do anything possible to enhance positive actions that we deem to be for the improvement of our way of life without damaging Lebanon as a fine town to live in.

PEOPLE OF THE CITY OF LEBANON



KEY:

- ★ ELECTED
- * APPOINTED
- ADVISORY

1990 CITY COUNCIL GOALS

- 1) DEVELOP A FUNDING BASE THAT ENSURES CONTINUED STABILITY AND ALSO ALLOWS FOR PLANNED GROWTH
- 2) ENCOURAGE ECONOMIC DEVELOPMENT
- 3) IMPROVE UTILITY AND TRANSPORTATION SYSTEMS
- 4) CONTINUE EFFORTS TO IMPROVE COMMUNICATIONS WITH THE COMMUNITY
- 5) CONTINUE TO EVALUATE SERVICE DELIVERY SYSTEMS TO BETTER MEET THE EXPECTATIONS OF THE COMMUNITY
- 6) ENCOURAGE DOWNTOWN REVITALIZATION
- 7) FOSTER COMMUNITY PRIDE
- 8) PROMOTE POSITIVE INTERGOVERNMENTAL RELATIONS
- 9) BROADEN CULTURAL AND RECREATIONAL OPPORTUNITIES

S U M M A R Y S C H E D U L E S
& G R A P H S

SCHEDULE OF FULL TIME EMPLOYEE EQUIVALENTS
FY 90/91 COMPARED TO FY 89/90 & 88/89

| <u>88/89</u> <u>FTE</u> | <u>89/90</u> <u>FTE</u> | <u>90/91</u> <u>FTE</u> | <u># EMP</u> | <u>EXEMPT</u> | <u>MINIMUM</u> | <u>MIDPOINT</u> | <u>CONTROL</u> <u>POINT</u> | <u>MAXIMUM</u> |
|----------------------------|----------------------------|----------------------------|--------------|----------------------------|----------------|-----------------|--------------------------------|----------------|
| 2.000 | 2.000 | 2.000 | 2 | Administrative Secretary | 1369 | 1677 | 1763 | 1985 |
| 1.000 | 1.000 | 1.000 | 1 | Administrative Assistant | 1369 | 1677 | 1763 | 1985 |
| n/a | n/a | 1.000 | 1 | Acct. Clerk - Confidential | 1453 | 1798 | 1988 | 2180 |
| 1.000 | 1.000 | 1.000 | 1 | Building Official | 2029 | 2485 | 2612 | 2941 |
| 1.000 | 1.000 | 1.000 | 1 | Finance Operations Mgr. | 2029 | 2485 | 2612 | 2941 |
| 5.000 | 5.000 | n/a | n/a | Police Sergeant | 2029 | 2485 | 2612 | 2941 |
| n/a | n/a | 1.000 | 1 | Associate Engineer | 2029 | 2485 | 2612 | 2941 |
| n/a | 1.000 | 1.000 | 1 | Sen. Serv. Program Mgr. | 2296 | 2813 | 2957 | 3330 |
| n/a | 1.000 | 1.000 | 1 | Library Program Mgr. | 2296 | 2813 | 2957 | 3330 |
| 1.000 | 1.000 | 1.000 | 1 | Police Lieutenant | 2296 | 2813 | 2957 | 3330 |
| 1.000 | 1.000 | 1.000 | 1 | Maint. Division Mgr. | 2296 | 2813 | 2957 | 3330 |
| 1.000 | 1.000 | 1.000 | 1 | Engineering Division Mgr. | 2296 | 2813 | 2957 | 3330 |
| 0.250 | n/a | n/a | n/a | Asst. to the City Admin. | 2200 | 2750 | 3025 | 3300 |
| 0.750 | n/a | n/a | n/a | Library & Sen. Serv. Dir. | 2200 | 2750 | 3025 | 3300 |
| 1.000 | 1.000 | 1.000 | 1 | Finance Director | 2735 | 3350 | 3521 | 3965 |
| 1.000 | 1.000 | 1.000 | 1 | Police Chief | 2735 | 3350 | 3521 | 3965 |
| 1.000 | 1.000 | 1.000 | 1 | Director of Public Works | 2735 | 3350 | 3521 | 3965 |
| <u>1.000</u> | <u>1.000</u> | <u>1.000</u> | <u>1</u> | City Administrator | 2902 | 3627 | 4026 | 4202 |
| 18.000 | 19.000 | 16.000 | 16 | SUBTOTAL - EXEMPT | | | | |

| | | | | <u>AFSCME</u> | <u>BASE</u> | <u>12 MO</u> | <u>24 MO</u> | <u>36 MO</u> | <u>48 MO</u> |
|--------------|--------------|--------------|----------|-----------------------|-------------|--------------|--------------|--------------|--------------|
| n/a | 1.000 | 1.000 | 1 | Crt. Clerk Assistant | 1083 | 1137 | 1194 | 1253 | 1316 |
| 1.000 | 1.000 | 1.000 | 1 | Dial-A-Bus Driver | 1209 | 1287 | 1364 | 1442 | 1520 |
| 1.000 | 1.000 | 2.000 | 2 | Sec./Receptionist | 1247 | 1316 | 1386 | 1456 | 1525 |
| 1.000 | 1.000 | 1.000 | 1 | Library Assistant II | 1295 | 1381 | 1467 | 1552 | 1638 |
| 1.000 | 1.000 | 1.000 | 1 | Municipal Court Clerk | 1435 | 1513 | 1590 | 1667 | 1744 |
| 1.000 | n/a | n/a | n/a | Sen. Services Coord. | 1486 | 1576 | 1666 | 1756 | 1846 |
| 4.000 | 4.000 | 4.000 | 4 | Maintenance Worker | 1492 | 1579 | 1666 | 1753 | 1838 |
| 3.000 | 3.000 | 2.000 | 2 | Accounting Clerk | 1512 | 1600 | 1690 | 1779 | 1868 |
| 1.000 | n/a | 1.000 | 1 | Civil Eng. Tech. I | 1630 | 1732 | 1834 | 1935 | 2036 |
| 2.000 | 1.000 | 1.000 | 1 | Civil Eng. Tech. II | 1751 | 1861 | 1971 | 2080 | 2189 |
| 3.000 | 3.000 | 3.000 | 3 | Senior Maint. Worker | 1758 | 1824 | 1988 | 2094 | 2203 |
| n/a | 1.000 | 1.000 | 1 | Civil Eng. Tech. III | 1872 | 1989 | 2107 | 2224 | 2342 |
| 1.000 | n/a | n/a | n/a | Librarian I | 1978 | 2145 | 2311 | 2478 | 2645 |
| <u>4.000</u> | <u>4.000</u> | <u>4.000</u> | <u>4</u> | Crew Chief | 1982 | 2049 | 2213 | 2319 | 2427 |
| 23.000 | 21.000 | 22.000 | 22 | SUBTOTAL - AFSCME | | | | | |

SCHEDULE OF FULL TIME EMPLOYEE EQUIVALENTS
FY 90/91 COMPARED TO FY 89/90 & 88/89

| <u>88/89</u> | <u>89/90</u> | <u>90/91</u> | <u># EMP</u> | <u>POLICE</u> | <u>BASE</u> | <u>6 MO</u> | <u>18 MO</u> | <u>30 MO</u> |
|--------------|---------------|---------------|--------------|--------------------------------|-------------|----------------|--------------|--------------|
| 5.000 | 5.000 | 5.000 | 5 | Communications Clerk | 1389 | 1501 | 1621 | 1751 |
| 12.000 | 12.000 | 12.000 | 12 | Police Officer | 1866 | 2016 | 2176 | 2350 |
| <u>n/a</u> | <u>n/a</u> | <u>5.000</u> | 5 | Police Sergeant | 2405 | 2555 | 2705 | 2855 |
| 17.000 | 17.000 | 22.000 | 22 | SUBTOTAL - POLICE | | | | |
| | | | | <u>PART-TIME</u> | | <u>MONTHLY</u> | | |
| | | | | | | <u>SALARY</u> | | |
| 0.250 | 0.133 | 0.133 | 1 | Dial-A-Bus Drive (relief) | | 151 | | |
| 0.470 | n/a | n/a | n/a | Municipal Court Clerk | | n/a | | |
| n/a | n/a | 0.475 | 1 | Accounting Clerk Intern | | 494 | | |
| 2.375 | 3.325 | 3.325 | 7 | Library Assistant I | | 580 | | |
| 0.475 | 0.475 | 0.475 | 1 | Library Clerk | | 580 | | |
| 0.250 | 0.250 | 0.250 | 1 | Library Storyteller | | 580 | | |
| n/a | 0.475 | 0.475 | 1 | Sen. Ctr. Secretary | | 547 | | |
| n/a | n/a | 0.420 | 1 | Maintenance | | 469 | | |
| n/a | n/a | n/a | 1 | Municipal Court Judge | | 1230 | | |
| <u>0.600</u> | <u>0.400</u> | <u>0.534</u> | <u>1</u> | City Planner | | n/a | | |
| 4.420 | 5.058 | 6.87 | 15 | SUBTOTAL - PART-TIME | | | | |
| | | | | <u>SEASONAL/TEMPORARY HELP</u> | | <u>ANNUAL</u> | | |
| | | | | | | <u>BUDGET</u> | | |
| n/a | 1.886 | 1.404 | | General Fund | | 16290 | | |
| n/a | 0.610 | 0.379 | | Water Fund | | 4510 | | |
| n/a | 0.280 | 0.019 | | Wastewater Fund | | 0 | | |
| n/a | 0.575 | 1.260 | | Intergovernmental Funds | | 15780 | | |
| n/a | 0.210 | 0.000 | | Capital Improvements Fund | | 0 | | |
| <u>n/a</u> | <u>0.005</u> | <u>0.000</u> | | Urban Renewal Fund | | <u>0</u> | | |
| 0.000 | 3.566 | 3.062 | | SUBTOTAL - SEASONAL/TEMP | | 36580 | | |
| <u>62.42</u> | <u>65.624</u> | <u>69.149</u> | <u>75</u> | TOTAL FTE | | | | |

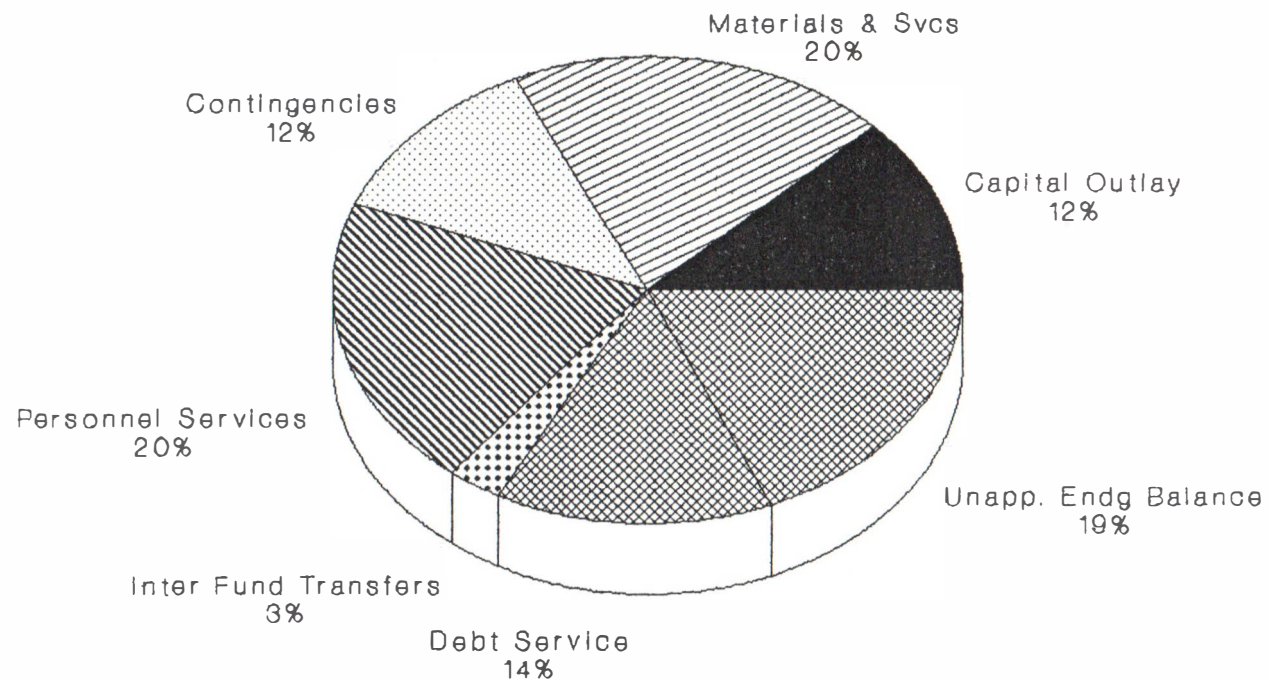
1990-91 BUDGET

FTE ALLOCATION SCHEDULE

| # | | 110 | 125 | 126 | 127 | 130 | 133 | 140 | 160 | 165 | 170 | 180 | 190 | 430 | 435 | 470 | 475 | 480 | 558 | 559 | 569 | 571 | 575 | 860 | 920 | |
|-----|--------------------|-------|----------|-------|-------|----------|-------|-------|-------|-------|------------|--------|---------|-------|-----------|-----------|-----------|-----------|-------|------------|--------------|-------|-----------------|----------|-----------|--------|
| EMP | POSITION | ADMIN | ECON DEV | PLNG | BLDG | ENG SERV | PARKS | FIN | LEGIS | LIBR | MUNI COURT | POLICE | SR SERV | WTR | WATER CIP | WASTE WTR | SEWER CIP | RAIL ROAD | STRS | STORM DRNG | DIAL -A- BUS | FAU | LCDC PLAN GRANT | PARK SDC | URBN RNWL | TOTALS |
| 1 | Admin Secretary | | | | | | | | | | | 1.000 | | | | | | | | | | | | | | 1.000 |
| 1 | Admin Secretary | | 0.020 | 0.150 | 0.030 | 0.120 | 0.030 | | | | | | | 0.150 | 0.050 | 0.150 | 0.080 | | 0.150 | 0.050 | | 0.020 | | | | 1.000 |
| 1 | Admin Assistant | 0.300 | 0.200 | | | | | | 0.100 | | | | | 0.200 | | 0.200 | | | | | | | | | | 1.000 |
| 1 | Building Official | | | | 0.900 | | | | | | | | | 0.040 | | 0.040 | | | | | | | | 0.020 | | 1.000 |
| 1 | Fin Operations Mgr | | | | | | | 0.400 | | | | | | 0.300 | | 0.300 | | | | | | | | | | 1.000 |
| 1 | Acct Intern (PT) | | | | | | | 0.161 | | | | | | 0.157 | | 0.157 | | | | | | | | | | 0.475 |
| 5 | Police Sergeants | | | | | | | | | | | 5.000 | | | | | | | | | | | | | | 5.000 |
| 1 | Sr Serv Prog Mgr | | | | | | | | | | | 1.000 | | | | | | | | | | | | | | 1.000 |
| 1 | Library Prog Mgr | | | | | | | | | 1.000 | | | | | | | | | | | | | | | | 1.000 |
| 1 | Police Lieutenant | | | | | | | | | | 1.000 | | | | | | | | | | | | | | | 1.000 |
| 1 | Maint Div Mgr | | | | | | 0.200 | | | | | | | 0.350 | | 0.200 | | 0.010 | 0.200 | 0.040 | | | | | | 1.000 |
| 1 | Eng Div Mgr | | 0.020 | | 0.020 | 0.120 | | | | | | | | 0.140 | 0.120 | 0.140 | 0.210 | | 0.120 | 0.030 | | 0.040 | | 0.020 | 0.020 | 1.000 |
| 1 | Assoc Civ Eng | | | | | | | | | | | | | | 0.340 | | 0.660 | | | | | | | | | 1.000 |
| 1 | Finance Director | | | | | | | 0.500 | | | | | | 0.250 | | 0.250 | | | | | | | | | | 1.000 |
| 1 | Police Chief | | | | | | | | | | | 1.000 | | | | | | | | | | | | | | 1.000 |
| 1 | Dir of Pub Wks | | 0.100 | | 0.020 | 0.150 | 0.050 | | | | | | | 0.150 | 0.050 | 0.150 | 0.090 | 0.010 | 0.150 | 0.050 | | 0.020 | | | 0.010 | 1.000 |
| 1 | City Administrator | 0.210 | 0.200 | | | | | | 0.100 | | | | | 0.200 | | 0.200 | | | 0.090 | | | | | | | 1.000 |
| 1 | Dial-A-Bus Driver | | | | | | | | | | | | | | | | | | | | 1.000 | | | | | 1.000 |
| 1 | Dial-A-Bus Dr (PT) | | | | | | | | | | | | | | | | | | | | 0.133 | | | | | 0.133 |
| 1 | Receptionist | | | | | | | 0.300 | | | | | | 0.300 | | 0.300 | | | 0.100 | | | | | | | 1.000 |
| 1 | Secretary I | | | | | | | | | | | | | 0.150 | 0.240 | 0.150 | 0.240 | | 0.200 | 0.010 | | | | | 0.010 | 1.000 |
| 1 | Crt Clerk Assist | | | | | | | | | | 1.000 | | | | | | | | | | | | | | | 1.000 |
| 1 | Library Asst II | | | | | | | | | 1.000 | | | | | | | | | | | | | | | | 1.000 |
| 1 | Muni Court Clerk | | | | | | | | | | 1.000 | | | | | | | | | | | | | | | 1.000 |
| 1 | Acct Clk-Conf | | | | | | | 0.700 | | | | | | 0.150 | | 0.150 | | | | | | | | | | 1.000 |
| 2 | Accting Clerk II | | | | | | | | | | | | | 1.000 | | 1.000 | | | | | | | | | | 2.000 |
| 1 | Maint Worker | | | | | | 1.000 | | | | | | | | | | | | | | | | | | | 1.000 |
| 1 | Mnt Wrkr (PT) | | | | | | 0.420 | | | | | | | | | | | | | | | | | | | 0.420 |
| 2 | Maint Worker | | | | | | | | | | | | | 2.000 | | | | | | | | | | | | 2.000 |
| 1 | Civil Eng Tech I | | | | | | | | | | | | | 0.170 | 0.100 | 0.170 | 0.150 | | 0.190 | 0.110 | | 0.050 | | 0.010 | 0.050 | 1.000 |
| 1 | Sr Maint Worker | | | | | | 1.000 | | | | | | | | | | | | | | | | | | | 1.000 |
| 2 | Sr Maint Worker | | | | | | | | | | | | | 2.000 | | | | | | | | | | | | 2.000 |
| 2 | Sr Maint Worker | | | | | | | | | | | | | | | 1.350 | | | 0.050 | 0.600 | | | | | | 2.000 |
| 2 | Sr Maint Worker | | | | | | | | | | | | | | | | | 0.050 | 0.950 | | | | | | | 2.000 |
| 1 | Sr Maint Worker | | | | | | | | | | | | | | | | | 0.050 | 0.950 | | | | | | | 1.000 |
| 1 | Civil Eng Tech II | | | | | 0.040 | | | | | | | | 0.190 | 0.100 | 0.200 | 0.240 | | 0.070 | 0.020 | | 0.110 | | | 0.030 | 1.000 |
| 1 | Civil Eng Tech III | | | | | 0.040 | | | | | | | | 0.330 | 0.300 | 0.130 | 0.090 | | 0.040 | 0.010 | | 0.030 | | | 0.030 | 1.000 |
| 5 | Communicat Clerk | | | | | | | | | | | 5.000 | | | | | | | | | | | | | | 5.000 |
| 12 | Police Officers | | | | | | | | | | | 12.000 | | | | | | | | | | | | | | 12.000 |
| 7 | Lib Assist (PT) | | | | | | | | | 3.325 | | | | | | | | | | | | | | | | 3.325 |
| 1 | Lib Clk (PT) | | | | | | | | | 0.475 | | | | | | | | | | | | | | | | 0.475 |
| 1 | Lib Story (PT) | | | | | | | | | 0.250 | | | | | | | | | | | | | | | | 0.250 |
| 1 | Sr Ctr Sec (PT) | | | | | | | | | | | | 0.475 | | | | | | | | | | | | | 0.475 |
| 1 | Muni Court Judge | | | | | | | | | | N/A | | | | | | | | | | | | | | | 0.000 |
| 1 | City Planner | | | 0.450 | | | | | | | | | | | | | | | | | | | 0.084 | | | 0.534 |
| N/A | Seasonal Help | | | | | | 1.080 | 0.040 | | 0.226 | | 0.058 | | 0.379 | | 0.019 | | | 0.720 | 0.540 | | | | | | 3.062 |
| 75 | EMPLOYEES | 0.510 | 0.540 | 0.600 | 0.970 | 0.470 | 3.780 | 2.101 | 0.200 | 6.276 | 2.000 | 25.058 | 1.475 | 8.606 | 1.300 | 5.256 | 1.760 | 0.070 | 5.030 | 1.460 | 1.133 | 0.270 | 0.084 | 0.050 | 0.150 | 69.149 |

CITY OF LEBANON 1990-91

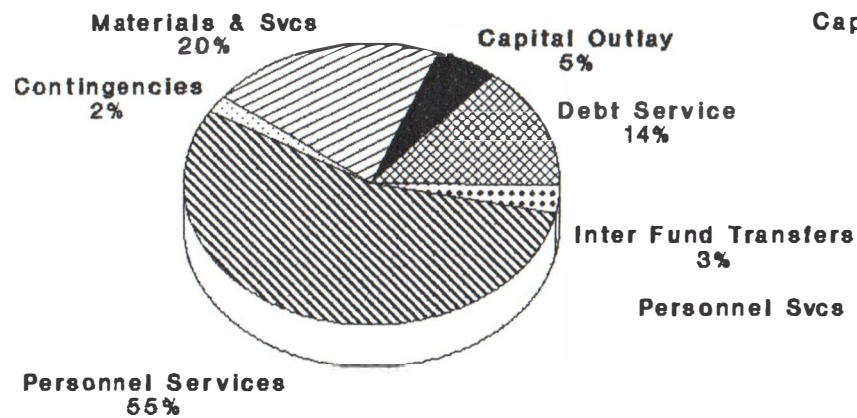
Entire Budget



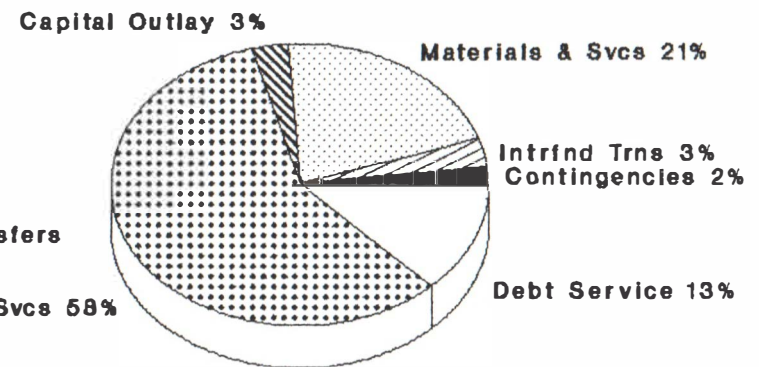
Total Budget \$ 12,722,870

CITY OF LEBANON 1990-91

General Fund Budget



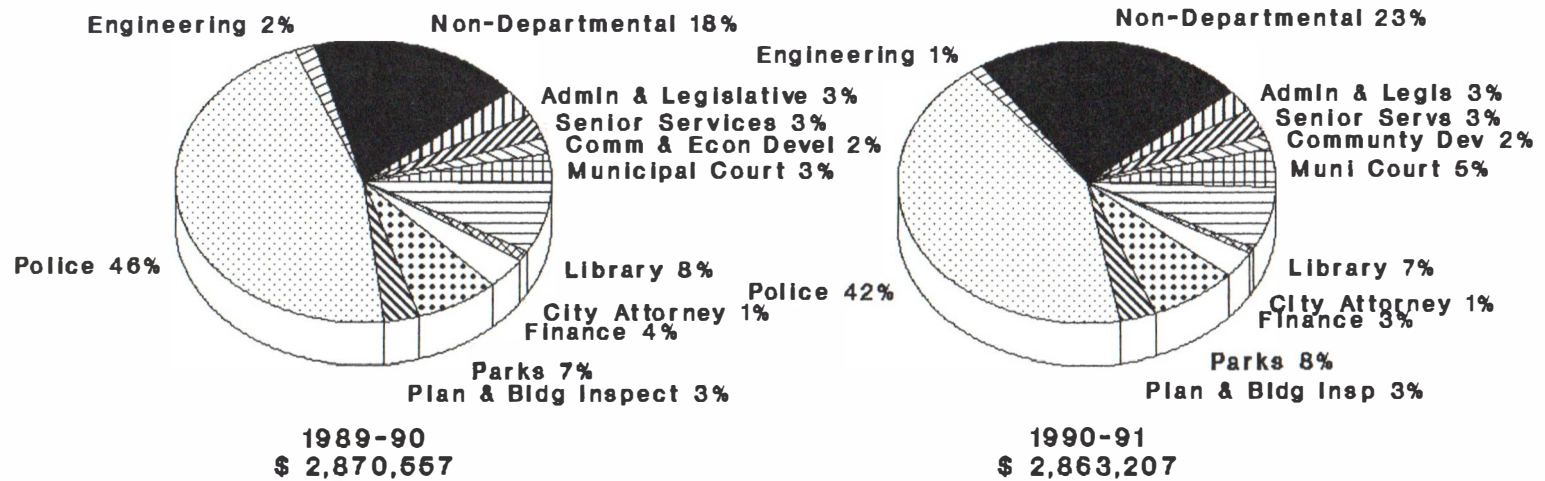
1989-90
\$ 2,870,557



1990-91
\$ 2,863,207

CITY OF LEBANON

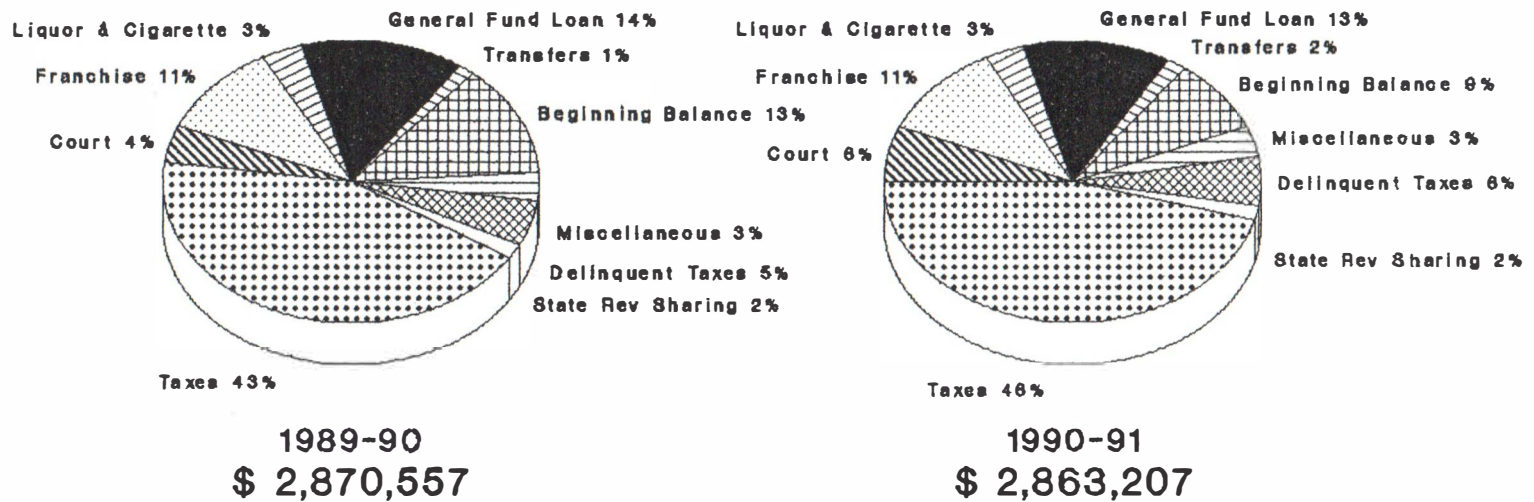
General Fund Budget Comparison



By Department

CITY OF LEBANON 1990-91

General Fund Revenues



Date : 7/09/90
 Time : 5:23
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/09/90

Fund : 10 GENERAL FUND
 Dept : 100 GENERAL FUND

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Exp Line Item Description | P-Emp Prop. Bud | Appr. Bud | Adpt. Bud |
|---------------|---------------|------------|---------------|-------------------------------|-----------------|------------|------------|
| REVENUES | | | | | | | |
| 0.00 | 350,000.00 | 385,000 | 385,000.00 | 41052 BANK LOAN FUNDS-TAM | 350,000 | 350,000 | 335,000 |
| 0.00 | 12,435.00 | 22,000 | 16,121.00 | 41053 INT FROM BANK LOAN | 20,000 | 20,000 | 26,000 |
| 36,725.30 | 36,861.24 | 36,000 | 34,000.00 | 41070 ST CIGARETTE REVENUE | 35,000 | 35,000 | 35,000 |
| 62,503.24 | 66,726.23 | 64,000 | 64,000.00 | 41080 STATE LIQUOR REVENUE | 63,000 | 63,000 | 63,000 |
| 110,662.67 | 134,581.31 | 125,000 | 180,000.00 | 43010 MU CRT FINE & FORFEIT | 170,000 | 170,000 | 180,000 |
| 6,585.89 | 7,461.63 | 7,000 | 8,000.00 | 44010 CONSUMER POWER, INC. | 8,000 | 8,000 | 8,000 |
| 11,631.98 | 13,373.68 | 14,000 | 15,500.00 | 44020 LEBANON SANITATION CO | 19,000 | 19,000 | 19,000 |
| 14,760.47 | 11,963.87 | 15,000 | 17,943.00 | 44030 LIBERTY CABLE TV | 17,000 | 17,000 | 17,000 |
| 44,925.56 | 56,713.36 | 54,000 | 58,305.00 | 44035 MW NAT GAS FRANCHISE | 58,000 | 58,000 | 58,000 |
| 190,703.74 | 194,919.24 | 190,000 | 195,000.00 | 44040 PP&L ELECT FRANCHISE | 190,000 | 190,000 | 190,000 |
| 23,457.00 | 23,844.00 | 24,000 | 23,261.00 | 44060 TELEPHONE UTILITIES | 22,000 | 22,000 | 22,000 |
| 3,864.67 | 2,595.95 | 3,000 | 1,000.00 | 45010 REV FROM SALE OF PROP | 3,000 | 3,000 | 3,000 |
| 7,400.00 | 4,200.00 | 4,200 | 3,900.00 | 45020 REV FROM RENTED PROP | 3,900 | 3,900 | 3,900 |
| 10,358.37 | 17,836.90 | 12,000 | 15,000.00 | 46010 BLDG PERMITS & FEES | 12,000 | 12,000 | 12,000 |
| 1,283.50 | 214.50 | 100 | 964.00 | 46020 BUSINESS LICENSES | 100 | 100 | 100 |
| 1,159,856.46 | 1,247,614.85 | 1,237,027 | 1,253,000.00 | 47010 CURRENT PROPERTY TAXES | 1,307,205 | 1,307,205 | 1,307,205 |
| 203,911.89 | 188,748.91 | 150,000 | 162,000.00 | 47020 DELINQUENT PROP TAXES | 165,000 | 165,000 | 165,000 |
| 750.00 | 3,560.00 | 2,000 | 4,565.00 | 48030 AMUSEMENT MACHINE REV | 4,000 | 4,000 | 4,000 |
| 0.10 | 30.21- | 0 | 50.00- | 48040 CASH OVER | | | |
| 100.00 | 0.00 | 2,700 | 0.00 | 48052 PARK DONATIONS | | | |
| 3,863.24 | 5,475.88 | 2,000 | 4,000.00 | 48060 ENGINEERING FEES | 4,000 | 4,000 | 4,000 |
| 0.00 | 0.00 | 500 | 500.00 | 48070 EXTRA POLICE SERVICE | 500 | 500 | 500 |
| 24,860.69 | 42,603.14 | 30,000 | 40,000.00 | 48100 INTEREST ON INVESTMENT | 40,000 | 40,000 | 40,000 |
| 2,965.71 | 4,219.60 | 5,000 | 4,000.00 | 48101 INTEREST ON TAXES | 5,000 | 5,000 | 5,000 |
| 98.20 | 61.50 | 100 | 100.00 | 48130 MAPS AND ORDINANCES | 100 | 100 | 100 |
| 0.00 | 2,485.03 | 3,000 | 2,200.00 | 48131 SR CTR REFRESH INC | 3,000 | 3,000 | 3,000 |
| 10,726.89 | 50,982.00 | 11,500 | 8,300.00 | 48140 MISCELLANEOUS REVENUE | 6,000 | 6,000 | 6,000 |
| 7,677.81 | 7,728.94 | 7,000 | 8,500.00 | 48144 MISC. REVENUE-LIBRARY | 7,000 | 7,000 | 7,000 |
| 5,097.48 | 7,515.81 | 3,000 | 8,500.00 | 48146 MISC. REVENUE-POLICE | 3,000 | 3,000 | 3,000 |
| 1,358.25 | 484.45 | 400 | 2,500.00 | 48148 MISC REV-SR CTR | 2,500 | 2,500 | 2,500 |
| 4,119.04 | 2,618.27 | 3,000 | 4,200.00 | 48149 MISC REV-TALL GRASS | 5,000 | 5,000 | 5,000 |
| 557.00 | 1,074.00 | 1,000 | 1,200.00 | 48150 PLANNING COMMISSION REV | 1,000 | 1,000 | 1,000 |
| 34.40 | 42.30 | 0 | 50.00 | 48295 XEROX COPIES | 50 | 50 | 50 |
| 43,000.00 | 0.00 | 5,000 | 2,000.00 | 49012 FROM PUB IMPROV FUND | | | 3,000 |
| 0.00 | 0.00 | 0 | 0.00 | 49028 FROM 83-84 HOUSING REH | 12,000 | 12,000 | 12,000 |
| 0.00 | 0.00 | 0 | 0.00 | 49030 FROM FED REV SHARE FND | | | |
| 43,742.85 | 47,644.68 | 46,060 | 46,876.00 | 49040 STATE REVENUE SHARING | 46,000 | 46,000 | 46,000 |
| 0.00 | 0.00 | 2,600 | 2,786.00 | 49075 FROM VAUGHN LN AC PARK | | | |
| 32,000.00 | 60,000.00 | 32,000 | 32,000.00 | 49095 FROM URBAN RENEW FUND | 32,000 | 32,000 | 32,000 |
| 349,932.43 | 338,732.24 | 371,370 | 449,041.00 | 49901 BEGINNING BALANCE | 248,810 | 248,810 | 244,852 |
| 2,419,514.83 | 2,945,288.30 | 2,870,557 | 3,054,262.00 | 49999 TOTAL REVENUE | 2,863,165 | 2,863,165 | 2,863,207 |
| 2,419,514.83- | 2,945,288.30- | 2,870,557- | 3,054,262.00- | 99450 TTL REV/EXP (SURP/DEF) | 2,863,165 | -2,863,165 | -2,863,207 |

PROGRAM INFORMATION

ADMINISTRATION

Page 1 of 2

PROGRAM DESCRIPTION:

The City Administrator's office directs and coordinates the activities of all City Departments, administers the City's personnel system, supervises preparation of the annual budget, implements policy as established by the City Council, and performs other general administrative functions.

POSITIONS:

| | <u>1989-90</u> | <u>1990-91</u> |
|--------------------------|----------------|----------------|
| City Administrator | .21 FTE | .21 FTE |
| Administrative Assistant | <u>.30 FTE</u> | <u>.30 FTE</u> |
| SUB-TOTAL | .51 FTE | .51 FTE |
| Temporary Secretary | <u>.17 FTE</u> | <u>.00 FTE</u> |
| TOTAL | .68 FTE | .51 FTE |

1990-91

- * Expand community communications
- * Meet service expectations of the community
- * Create a stable funding base
- * Promote positive intergovernmental relations

The proposed budget provides the resources necessary for the continued leadership in the above areas from the City Administrator. Community communications will continue to be expanded and improved. Relations with county and state agencies will be a continuing area of

PROGRAM INFORMATION

Page 2 of 2

1990-91 GOALS STATEMENT: (continued)

this year. The proposed budget will enable the City Administrator's office to continue its efforts to maximize personnel resources as the City strives to meet the community's expectations for service. Leadership will continue to come from the City Administrator's office in developing alternative funding sources, maximizing return on service dollars, managing our exposure to risk, and communicating municipal finance concerns to elected officials.

Date : 7/09/90
 Time : 5:23
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/09/90

Fund : 10 GENERAL FUND
 Dept : 110 ADMINISTRATION

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Emp Line Item Description | P-Emp Prop. Bud | Appr. Bud | Adpt. Bud |
|----------------------|------------|-----------|-----------|------------------------------|-----------------|-----------|-----------|
| PERSONNEL SERVICES | | | | | | | |
| 86,859.10 | 24,197.98 | 18,214 | 19,151.00 | 50001 SALARIES | 19,805 | 19,805 | 19,805 |
| 31,534.83 | 5,663.59 | 6,503 | 6,840.00 | 50003 FRINGE BENEFITS | 6,682 | 6,682 | 6,682 |
| 793.40 | 3,007.80 | 3,000 | 3,000.00 | 50250 PART TIME | 100 | 100 | 100 |
| 119,187.33 | 32,869.37 | 27,717 | 28,991.00 | 59999 TOTAL PERSONNEL SERV | 26,587 | 26,587 | 26,587 |
| MATERIALS & SERVICES | | | | | | | |
| 17,036.56 | 23,341.80 | 11,250 | 14,500.00 | 61240 DEPT/OPERATING EXPENSE | 9,000 | 9,000 | 9,000 |
| 22.25 | 181.58 | 200 | 200.00 | 61250 DEPT/OP SUPPLIES | 200 | 200 | 200 |
| 1,471.97 | 2,228.73 | 1,500 | 1,885.00 | 61290 DUES & SUBSCRIPTIONS | 1,500 | 1,500 | 1,500 |
| 1,880.22 | 5,922.85 | 3,000 | 3,200.00 | 61320 EDUCATION & TRAINING | 2,000 | 2,000 | 2,000 |
| 12,388.24 | 141.35 | 10,000 | 3,700.00 | 61401 UNEMPLOYMENT INSURANCE | 4,000 | 4,000 | 4,000 |
| 155.00 | 57.95 | 100 | 375.00 | 61570 MAINT/EQPT | 100 | 100 | 100 |
| 3,575.18 | 4,224.63 | 4,750 | 4,750.00 | 61600 MEETINGS & CONFERENCES | 3,750 | 3,750 | 3,750 |
| 1,178.02 | 1,311.08 | 1,200 | 1,600.00 | 61700 OFFICE SUPPLIES | 1,200 | 1,200 | 1,200 |
| 37,707.44 | 37,409.97 | 32,000 | 30,210.00 | 69999 TOTAL MAT & SERV | 21,750 | 21,750 | 21,750 |
| CAPITAL OUTLAY | | | | | | | |
| 0.00 | 0.00 | 0 | 516.00 | 72500 OFFICE EQPT. | 600 | 600 | 600 |
| 0.00 | 0.00 | 0 | 516.00 | 79999 TOTAL CAPITAL OUTLAY | 600 | 600 | 600 |
| 156,894.77 | 70,279.34 | 59,717 | 59,717.00 | 99000 TOTAL DEPT EXP | 48,937 | 48,937 | 48,937 |
| 156,894.77 | 70,279.34 | 59,717 | 59,717.00 | 99450 TTL REV/EXP (SURP/DEF) | 48,937 | 48,937 | 48,937 |

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 2

FUND: 10 - GENERAL

DEPARTMENT: 110 - ADMINISTRATION

| <u>MATERIALS & SERVICES</u> | <u>SUB-LINE</u> | <u>ITEM TOTAL</u> | <u>LINE TOTAL</u> |
|--|-----------------|-------------------|-------------------|
| 61240 DEPARTMENT/OPERATING EXPENSE: | | | |
| Labor relations costs; consultant and attorney fees | 1,500 | | |
| Recruitment expenses | 500 | | |
| Employee recognition activities | 1,152 | | |
| Safety program expenses | 500 | | |
| Employee Assistance/Wellness Program Expenses | 2,900 | | |
| Expense Reimbursement | 2,448 | | <u>9,000</u> |
| 61250 DEPARTMENT/OPERATING SUPPLIES: | 200 | | <u>200</u> |
| 61290 DUES & SUBSCRIPTIONS: | | | |
| Pacific Northwest Personnel Management Assoc. | 100 | | |
| International City Management Assoc. | 550 | | |
| Oregon Section, ICMA | 200 | | |
| Subscriptions to professional journals and updating services | 650 | | <u>1,500</u> |
| 61320 EDUCATION AND TRAINING: | | | |
| Training sessions, workshops, seminars | 1,700 | | |
| Reimbursement for coursework | 300 | | <u>2,000</u> |
| 61401 UNEMPLOYMENT INSURANCE: | 4,000 | | <u>4,000</u> |
| 61570 MAINTENANCE/EQUIPMENT: | | | |
| Service and repair of office equipment | 100 | | <u>100</u> |

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 2

FUND: 10 - GENERAL

DEPARTMENT: 110 - ADMINISTRATION

MATERIALS AND SERVICES:

SUB-LINE
ITEM TOTAL LINE TOTAL

61600 MEETINGS AND CONFERENCES:

| | | |
|---------------------------------------|-------|--------------|
| League of Oregon Cities Conference | 950 | |
| Business luncheon meetings | 550 | |
| Annual ICMA Oregon Section Conference | 250 | |
| Annual ICMA Conference | 2,000 | <u>3,750</u> |

| | | |
|------------------------|-------|--------------|
| 61700 OFFICE SUPPLIES: | 1,200 | <u>1,200</u> |
|------------------------|-------|--------------|

CAPITAL OUTLAY:

| | | |
|-------------------------|-----|------------|
| 72500 OFFICE EQUIPMENT: | 600 | <u>600</u> |
|-------------------------|-----|------------|

PROGRAM INFORMATION

CITY ATTORNEY

Page 1 of 1

PROGRAM DESCRIPTION:

Provides professional legal services for the City and serves as the City's legal officer; drafts and reviews ordinances, resolutions, contracts, and other legal documents; attends City Council meetings and other meetings as requested; provides legal advice to City Council, appointed boards and commissions, department heads, and other City employees; prosecutes violations of State law and City ordinances in Municipal Court; represents the City in general litigation. It is anticipated that outside counsel will occasionally need to be hired by the City when a specialized matter arises or when a conflict of interest exists.

This year, the City Attorney's salary has once again been allocated among various funds and departments. With the keeping of much more detailed time records, we have been able to more accurately allocate the costs. Also, this year, for the first time, the cost of the City Attorney for prosecutions and cost of prosecutors for conflict of interest has been included in the Court budget.

Allocation of City Attorney Contract Wage

| | |
|---------------------------------------|--------------|
| General Fund, City Attorney Budget | 41.20% |
| General Fund, Court Budget | 38.79% |
| Enterprise Fund, Water Budget | 7.13% |
| Enterprise Fund, Wastewater Budget | 7.13% |
| Intergovernmental Fund, Street Budget | <u>5.75%</u> |
| TOTAL | 100.00% |

Date : 7/09/90
 Time : 5:23
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/09/90

Fund : 10 GENERAL FUND
 Dept : 120 CITY ATTORNEY

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Emp Line Item Description | P-Emp Prop. Bud | Appr. Bud | Adpt. Bud |
|----------------------|------------|-----------|-----------|------------------------------|-----------------|-----------|-----------|
| PERSONNEL SERVICES | | | | | | | |
| 24,900.00 | 9,130.05 | 0 | 0.00 | 50001 SALARIES | | | |
| 5,972.20 | 2,178.66 | 0 | 0.00 | 50003 FRINGE BENEFITS | | | |
| 30,872.20 | 11,308.71 | 0 | 0.00 | 59999 TOTAL PERSONNEL SERV | | | |
| MATERIALS & SERVICES | | | | | | | |
| 3,715.00 | 17,650.00 | 29,000 | 28,800.00 | 61130 CONTRACT SERVICES | 19,775 | 19,775 | 19,775 |
| 4,856.72 | 5,468.43 | 2,000 | 1,500.00 | 61132 OUTSIDE ATTORNEY'S FEE | 3,000 | 3,000 | 3,000 |
| 8,571.72 | 23,118.43 | 31,000 | 30,300.00 | 69999 TOTAL MAT & SERV | 22,775 | 22,775 | 22,775 |
| 39,443.92 | 34,427.14 | 31,000 | 30,300.00 | 99000 TOTAL DEPT EXP | 22,775 | 22,775 | 22,775 |
| 39,443.92 | 34,427.14 | 31,000 | 30,300.00 | 99450 TTL REV/EXP (SURP/DEF) | 22,775 | 22,775 | 22,775 |

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 10 - GENERAL

DEPARTMENT: 120 - CITY ATTORNEY

MATERIALS & SERVICES

**SUB-LINE
ITEM TOTAL LINE TOTAL**

61130 CONTRACT SERVICES:

19,775 19,775

61132 OUTSIDE ATTORNEY FEES:

Fees paid as a result of City Attorney conflict
of interest or fees paid for litigation in a
specialized area

3,000 3,000

PROGRAM INFORMATION

COMMUNITY & ECONOMIC DEVELOPMENT

Page 1 of 2

PROGRAM DESCRIPTION:

Again this year, the budget reflects the Economic Development program being the responsibility of the City Administrator's office.

The activity of this program includes maintaining an active role in the State Economic Development and Tourism program, providing leadership and administrative support to the various community economic development partnerships to include the Chamber, Lebanon Industrial Development Corporation, Lebanon Economic Development Council, Regional Economic Development Task Force, Linn County Regional Strategies, Linn County Tourism Coalition, Willamette Valley Economic Development Alliance, and the Southern Willamette Research Corridor. This program provides a link to state funding sources for existing businesses for expansion and relocation, and the management and marketing of the Enterprise Zone, with the Finance Director playing the key role in the actual application and benefit approval process. Also, this program administers the storefront rehabilitation program.

PROGRAM INFORMATION

COMMUNITY & ECONOMIC DEVELOPMENT

Page 2 of 2

PROGRAM DESCRIPTION: (continued)

POSITIONS:

| | <u>1989-90</u> | <u>1990-91</u> |
|------------------------------------|-----------------|----------------|
| City Administrator | .20 FTE | .20 FTE |
| Administrative Assistant | .20 FTE | .20 FTE |
| Administrative Sec - Public Works | .07 FTE | .02 FTE |
| Director of Public Works | .10 FTE | .10 FTE |
| Engineering Services Division Mgr. | <u>.00 FTE</u> | <u>.02 FTE</u> |
| REGULAR | .57 FTE | .54 FTE |
| Temporary Secretary | .035 FTE | .00 FTE |
| Temporary Planning Intern | <u>.312 FTE</u> | <u>.00 FTE</u> |
| TOTAL | .917 FTE | .54 FTE |

1990-91 GOALS STATEMENT:

This program addresses the need for the City to represent the community in the area of economic development. To facilitate the marketing of our community, to assist in the retention and expansion of our existing businesses, and to play the major role in linking to the economic development activities of the community's private industry.

Date : 7/09/90
 Time : 5:23
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

610 Run Date : 7/09/90

Fund : 10 GENERAL FUND
 Dept : 125 COMM & ECONOMIC DEVELOPMENT

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Exp Line Item Description | P-Exp Prop. Bud | Appr. Bud | Adpt. Bud |
|----------------------|------------|-----------|-----------|------------------------------|-----------------|-----------|-----------|
| PERSONNEL SERVICES | | | | | | | |
| 42,424.54 | 19,049.53 | 20,190 | 21,100.00 | 50001 SALARIES | 22,601 | 22,601 | 22,601 |
| 9,877.58 | 6,468.19 | 6,954 | 7,900.00 | 50003 FRINGE BENEFITS | 7,493 | 7,493 | 7,493 |
| 0.00 | 0.00 | 6,895 | 5,000.00 | 50250 PART TIME | 100 | 100 | 100 |
| 52,302.12 | 25,517.72 | 34,039 | 34,000.00 | 59999 TOTAL PERSONNEL SERV | 30,194 | 30,194 | 30,194 |
| MATERIALS & SERVICES | | | | | | | |
| 528.42 | 83.95 | 200 | 200.00 | 61124 COMPUTER EXPENSE | 200 | 200 | 200 |
| 24,893.53 | 11,471.06 | 3,700 | 3,700.00 | 61130 CONTRACT SERVICES | 2,700 | 2,700 | 2,700 |
| 4,125.41 | 1,691.46 | 2,551 | 3,000.00 | 61240 DEPT/OPERATING EXPENSE | 1,821 | 1,821 | 1,821 |
| 793.89 | 127.83 | 200 | 200.00 | 61250 DEPT/OP SUPPLIES | 200 | 200 | 200 |
| 1,743.25 | 948.00 | 800 | 1,037.00 | 61290 DUES & SUBSCRIPTIONS | 800 | 800 | 800 |
| 0.00 | 0.00 | 5,500 | 4,777.00 | 61305 GRANT APPLICATION COST | 5,500 | 5,500 | 5,500 |
| 999.15 | 342.88 | 400 | 400.00 | 61320 EDUCATION & TRAINING | 600 | 600 | 600 |
| 2,410.73 | 1,322.40 | 1,300 | 1,300.00 | 61600 MEETINGS & CONFERENCES | 1,000 | 1,000 | 1,000 |
| 1,221.70 | 178.12 | 1,324 | 1,400.00 | 61700 OFFICE SUPPLIES | 1,000 | 1,000 | 1,000 |
| 36,716.08 | 16,165.70 | 15,975 | 16,014.00 | 69999 TOTAL MAT & SERV | 13,821 | 13,821 | 13,821 |
| CAPITAL OUTLAY | | | | | | | |
| 908.25 | 0.00 | 0 | 0.00 | 72500 OFFICE EQPT. | | | |
| 908.25 | 0.00 | 0 | 0.00 | 79999 TOTAL CAPITAL OUTLAY | | | |
| 89,926.45 | 41,683.42 | 50,014 | 50,014.00 | 99000 TOTAL DEPT EXP | 44,015 | 44,015 | 44,015 |
| 89,926.45 | 41,683.42 | 50,014 | 50,014.00 | 99450 TTL REV/EXP (SURP/DEF) | 44,015 | 44,015 | 44,015 |

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 2

FUND: 10 - GENERAL

DEPARTMENT: 125 - COMMUNITY AND ECONOMIC DEVELOPMENT

| <u>MATERIALS & SERVICES</u> | <u>SUB-LINE ITEM TOTAL</u> | <u>LINE TOTAL</u> |
|---|--------------------------------|-------------------|
| 61124 COMPUTER EXPENSE: | | |
| Financial software package (40% of cost) | 200 | <u>200</u> |
| 61130 CONTRACT SERVICES: | | |
| Outside engineering costs, Enterprise Zone publications printing costs, marketing publication costs, industrial site and commercial site catalog costs | 2,700 | <u>2,700</u> |
| 61240 DEPARTMENT/OPERATING EXPENSE: | | |
| Cost for film developing, enlarging of photos, graphic art costs and maps | 1,821 | <u>1,821</u> |
| 61250 DEPARTMENT/OPERATING SUPPLIES: | | |
| Surveying and inspection supplies | 200 | <u>200</u> |
| 61290 DUES AND SUBSCRIPTIONS: | | |
| Economic Development Quarterly | 150 | |
| Economic Development Planning Advisory Service | 250 | |
| Downtown Information Exchange | 250 | |
| Oregon Downtown Development Association | 75 | |
| Council on Economic Development for Oregon | 75 | <u>800</u> |
| 61350 GRANT APPLICATION COSTS: | | |
| Costs for materials, maps, slides, drawings, photos, etc. | 5,500 | <u>5,500</u> |

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 2

FUND: 10 - GENERAL

DEPARTMENT: 125 - COMMUNITY & ECONOMIC DEVELOPMENT

| <u>MATERIALS & SERVICES</u> | <u>SUB-LINE ITEM TOTAL</u> | <u>LINE TOTAL</u> |
|---|---------------------------------------|--------------------------|
| 61320 EDUCATION AND TRAINING: | | |
| Training, workshops, seminars | 600 | <u>600</u> |
| 61600 MEETINGS AND CONFERENCES: | | |
| League of Oregon Cities Conference | 100 | |
| Certified Economic Developers Conference | 200 | |
| American Planning Association Conference | 160 | |
| Business luncheon meetings and out-of-town travel | 140 | |
| Planning Commission Appreciation Dinner | 400 | <u>1,000</u> |
| 61700 OFFICE SUPPLIES: | | |
| General office supplies | 1,000 | <u>1,000</u> |

PROGRAM INFORMATION

PLANNING

Page 1 of 3

PROGRAM DESCRIPTION:

The Planning Commission has various areas of responsibility including current and long-range planning, economic development support, Comprehensive Plan review and updating, state-mandated Periodic Review of the Comprehensive Plan, staff to the Planning Commission, and involvement with community enhancement projects.

The Planning staff and Planning Commission will be devoting a significant amount of time and energy to the state-required review and updating of the Comprehensive Plan during the 90-91 fiscal year. The Periodic Review process will include a review and updating of the Comprehensive Plan to assure that it still reflects the needs and objectives of the community. Additionally, as part of the Periodic Review, the City will incorporate into the Comprehensive Plan all of the state laws, rulings, and regulations that were established after our Comprehensive Plan was developed and acknowledged. The Periodic Review and Comprehensive Plan update activities will include many meetings of the Planning Commission and other citizen's groups.

City Planner services are provided by contracting with the Council of Governments. Funding for these services is shared by the General Fund - .45 FTE and by the L.C.D.C. Grant Funds, - .84 FTE. L.C.D.C. Grant Funds are provided by the state to pay for a share of the costs of the Periodic Review. It has been estimated that completion of the review process will take until January 1991.

PROGRAM INFORMATION

PLANNING

Page 2 of 3

1990-91 GOALS STATEMENT:

The Planning Section is often the first encounter or interaction between citizens and their city government. The Planning staff have the personal conviction and professional commitment to provide "user-friendly" service and to be as helpful and supportive as possible. Meeting the service expectations of the community is a mutual City Council and Planning staff goal.

Planning activities are vital and integral components of encouraging economic development. Assuring that adequate industrial, commercial and residentially zoned vacant land is available and ready for development is a primary responsibility of the Planning Section. Vacant industrial, commercial and residential lands have been inventoried and catalogued and will be updated during the year. Permit processing procedures are continually being refined and improved in order to help promote and encourage local economic development.

Positive intergovernmental relations is another Council goal that is critical to the success of planning activities, especially outside of City limits, but within the urban growth area. Much of the City's designated industrial land is located just outside of City limits and the Planning staff has amicably worked with the County Planning Department in developing procedures for implementing the Delayed Annexation and Urban Growth Management Agreements in order to quickly respond to and accommodate development opportunities in this designated urban growth area. Planning staff has also promoted positive intergovernmental relations with various state agencies, including the State Aeronautics Division which has state-mandated control over lands within the Aircraft Control Subzone surrounding the airport.

PROGRAM INFORMATION

PLANNING

Page 3 of 3

PROGRAM INFORMATION (continued)

POSITIONS:

| | <u>1989-90</u> | <u>1990-91</u> |
|------------------------------------|----------------|----------------|
| City Planner | .316 FTE | .45 FTE |
| Administrative Sec. - Public Works | <u>.20 FTE</u> | <u>.15 FTE</u> |
| SUB-TOTAL - Regular | .516 FTE | .60 FTE |
| Temporary Secretarial | <u>.10 FTE</u> | <u>.00 FTE</u> |
| TOTAL | .616 FTE | .60 FTE |

Date : 7/09/90
 Time : 5:23
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/09/90

Fund : 10 GENERAL FUND
 Dept : 126 PLANNING

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Exp Line Item Description | P-Exp Prop. Bud | Appr. Bud | Adpt. Bud |
|----------------------|------------|-----------|-----------|------------------------------|-----------------|-----------|-----------|
| PERSONNEL SERVICES | | | | | | | |
| 0.00 | 2,559.07 | 4,138 | 4,045.00 | 50001 SALARIES | 3,330 | 3,330 | 3,330 |
| 0.00 | 1,167.04 | 1,986 | 2,129.00 | 50003 FRINGE BENEFITS | 1,414 | 1,414 | 1,414 |
| 0.00 | 1,468.00 | 1,700 | 1,700.00 | 50250 PART TIME | 100 | 100 | 100 |
| 0.00 | 5,194.11 | 7,824 | 7,874.00 | 59999 TOTAL PERSONNEL SERV | 4,844 | 4,844 | 4,844 |
| MATERIALS & SERVICES | | | | | | | |
| 0.00 | 0.00 | 500 | 450.00 | 61124 COMPUTER EXPENSE | 500 | 500 | 500 |
| 0.00 | 0.00 | 0 | 0.00 | 61128 COMPUTER EXP (PW) | 125 | 125 | 125 |
| 0.00 | 12,258.62 | 35,000 | 35,000.00 | 61130 CONTRACT SERVICES | 29,300 | 29,300 | 29,500 |
| 0.00 | 60.00 | 100 | 100.00 | 61240 DEPT/OPERATING EXPENSE | 100 | 100 | 100 |
| 0.00 | 0.00 | 100 | 100.00 | 61250 DEPT/OP SUPPLIES | 100 | 100 | 100 |
| 0.00 | 0.00 | 0 | 0.00 | 61253 OP SUPPLIES (PW) | 50 | 50 | 50 |
| 0.00 | 14.00 | 0 | 0.00 | 61290 DUES & SUBSCRIPTIONS | | | |
| 0.00 | 200.00 | 400 | 400.00 | 61320 EDUCATION & TRAINING | 400 | 400 | 400 |
| 0.00 | 477.00 | 400 | 400.00 | 61600 MEETINGS & CONFERENCES | 400 | 400 | 400 |
| 0.00 | 379.97 | 500 | 500.00 | 61700 OFFICE SUPPLIES | 500 | 500 | 500 |
| 0.00 | 0.00 | 0 | 0.00 | 61703 OFFICE SUPPLIES (PW) | 450 | 450 | 450 |
| 0.00 | 13,389.59 | 37,000 | 36,950.00 | 69999 TOTAL MAT & SERV | 31,925 | 31,925 | 32,125 |
| CAPITAL OUTLAY | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 72503 OFFICE EQPT (PW) | | | |
| 0.00 | 0.00 | 0 | 0.00 | 79999 TOTAL CAPITAL OUTLAY | | | |
| 0.00 | 18,583.70 | 44,824 | 44,824.00 | 99000 TOTAL DEPT EXP | 36,769 | 36,769 | 36,969 |
| 0.00 | 18,583.70 | 44,824 | 44,824.00 | 99450 TTL REV/EXP (SURP/DEF) | 36,769 | 36,769 | 36,969 |

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 2

FUND: 10 - GENERAL

DEPARTMENT: 126 - PLANNING

| | <u>SUB-LINE</u> | |
|---|--------------------------|--------------------------|
| <u>MATERIALS & SERVICES:</u> | <u>ITEM TOTAL</u> | <u>LINE TOTAL</u> |
| 61124 COMPUTER EXPENSE: | | |
| Financial software package (60% of cost) | 500 | <u>500</u> |
| 61128 COMPUTER EXPENSES - PUBLIC WORKS: | 125 | <u>125</u> |
| 61130 CONTRACT SERVICES: | | |
| Planning services contract with Council of Governments (.45 FTE) | 29,500 | <u>29,500</u> |
| 61240 DEPARTMENT/OPERATING EXPENSE: | | |
| Cost for film, slides, and graphic arts work | 100 | <u>100</u> |
| 61250 DEPARTMENT/OPERATING SUPPLIES: | | |
| Miscellaneous supplies other than routine office supplies | 100 | <u>100</u> |
| 61253 OPERATING SUPPLIES - PUBLIC WORKS: | 50 | <u>50</u> |
| 61350 EDUCATION & TRAINING: | | |
| Education and training texts and materials | 400 | <u>400</u> |
| 61600 MEETINGS & CONFERENCES: | | |
| Costs for meetings and conferences attended by the contract planner as required by the City | 400 | <u>400</u> |

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 2

FUND: 10 - GENERAL

DEPARTMENT: 126 - PLANNING

MATERIALS & SERVICES

**SUB-LINE
ITEM TOTAL LINE TOTAL**

61700 OFFICE SUPPLIES:

| | | |
|-------------------------|-----|------------|
| Routine office supplies | 500 | <u>500</u> |
|-------------------------|-----|------------|

61703 OFFICE SUPPLIES - PUBLIC WORKS:

| | | |
|-------------------------|-----|------------|
| Routine office supplies | 450 | <u>450</u> |
|-------------------------|-----|------------|

PROGRAM INFORMATION

BUILDING INSPECTION

Page 1 of 3

PROGRAM DESCRIPTION:

The primary responsibility of the building inspection program is the legally-mandated plan review and inspection of new building construction, reconstruction and remodeling projects, and woodstove installations. Other traditional responsibilities include enforcement of zoning regulations, abatement of nuisances and health hazards, and general assistance to the public.

Inspection of new building construction, woodstove installations, and remodel work can be handled by Linn County and the state. Long delays are inevitable, though, when this service must be scheduled with out-of-town agencies. At worst, safety hazards may go undetected. The builder or woodstove installer may decide the wait isn't worth the effort and neglect to obtain inspection.

In-house plan review service is also important in preventing delays to the public. It's an inconvenience for local citizens, developers, and builders to make multiple out-of-town trips in the process of bringing a set of plans up to code.

Enforcement and application of the zoning ordinance often requires the attention of management-grade personnel, i.e. the City Planner. In many cases, however, review and enforcement can be handled by the building inspector at the plan review level. This frees up the Planner's time and, again, speeds up the development process.

Nuisance and health hazard abatement is necessary to maintain a safe community. Active enforcement of nuisance ordinances is an important element of the City Council goal: "Foster Community Pride." The building inspector spends many hours in this activity.

PROGRAM INFORMATION

BUILDING INSPECTION

Page 2 of 3

PROGRAM DESCRIPTION: (continued)

The building inspector works closely with the public and with other community-development-oriented personnel. In that capacity, the position becomes knowledgeable in many aspects of what we do. It is valuable to the city and a service to the public to have knowledgeable staff members readily available to respond in a variety of situations.

POSITIONS:

| | <u>1989-90</u> | <u>1990-91</u> |
|--------------------------------------|---------------------|--------------------|
| Administrative Secretary | .05 FTE | .03 FTE |
| Building Inspector | .90 FTE | .90 FTE |
| Director of Public Works | .02 FTE | .02 FTE |
| Engineering Manager | <u>.00 FTE</u> | <u>.02 FTE</u> |
| SUBTOTAL | .97 FTE | .97 FTE |
| Temporary Public Works Secretary | <u>.025 FTE</u> | <u>.00 FTE</u> |
| TOTAL | .995 FTE | .97 FTE |

1990-91 GOALS STATEMENT:

Activities in this program impact three Council goals: "Meet Service Expectations of the Community," "Encourage Economic Development," and "Foster Community Pride."

PROGRAM INFORMATION

BUILDING INSPECTION

Page 3 of 3

1990-91 GOALS STATEMENT:

Goals "Meet Service Expectations of the Community" and "Encourage Economic Development" are furthered by the plan review and building inspection functions. A local office is made available for obtaining plan reviews and building permits. The inspector is available in-house to provide information regarding building code requirements and to answer some questions on zoning regulations. Building inspections can be performed on short notice - often immediately on request.

The Goal "Foster Community Pride" is furthered by nuisance abatement and health hazard investigations, many of which are administered under this program.

Date : 7/09/90
 Time : 5:23
 Dte Range: Complete Report

CITY OF LEBANON
 AINS General Ledger System
 Budget Preparation

G10 Run Date : 7/09/90

Fund : 10 GENERAL FUND
 Dept : 127 BUILDING INSPECTION

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Emp Line Item Description | P-Emp Prop. Bud | Appr. Bud | Adpt. Bud |
|----------------------|------------|-----------|-----------|------------------------------|-----------------|-----------|-----------|
| PERSONNEL SERVICES | | | | | | | |
| 0.00 | 21,949.95 | 29,245 | 27,850.00 | 50001 SALARIES | 34,492 | 34,492 | 34,492 |
| 0.00 | 6,868.27 | 11,182 | 10,700.00 | 50003 FRINGE BENEFITS | 13,209 | 13,209 | 13,209 |
| 0.00 | 0.00 | 425 | 425.00 | 50250 PART TIME | | | |
| 0.00 | 28,818.22 | 40,852 | 38,975.00 | 59999 TOTAL PERSONNEL SERV | 47,701 | 47,701 | 47,701 |
| MATERIALS & SERVICES | | | | | | | |
| 0.00 | 0.00 | 300 | 0.00 | 61010 ADVERTISING | 100 | 100 | 100 |
| 0.00 | 0.00 | 50 | 50.00 | 61124 COMPUTER EXPENSE | 100 | 100 | 100 |
| 0.00 | 0.00 | 0 | 0.00 | 61128 COMPUTER EXP (PW) | 125 | 125 | 125 |
| 0.00 | 0.00 | 4,000 | 360.00 | 61130 CONTRACT SERVICES | 1,350 | 1,350 | 1,350 |
| 0.00 | 694.50 | 500 | 1,275.00 | 61240 DEPT/OPERATING EXPENSE | 1,700 | 1,700 | 1,700 |
| 0.00 | 26.45 | 100 | 85.00 | 61250 DEPT/OP SUPPLIES | 150 | 150 | 150 |
| 0.00 | 0.00 | 0 | 0.00 | 61253 OP SUPPLIES (PW) | 50 | 50 | 50 |
| 0.00 | 140.00 | 200 | 214.00 | 61290 DUES & SUBSCRIPTIONS | 300 | 300 | 300 |
| 0.00 | 279.10 | 500 | 300.00 | 61320 EDUCATION & TRAINING | 700 | 700 | 900 |
| 0.00 | 35.00 | 100 | 105.00 | 61600 MEETINGS & CONFERENCES | 900 | 900 | 900 |
| 0.00 | 284.74 | 200 | 360.00 | 61700 OFFICE SUPPLIES | | | |
| 0.00 | 0.00 | 0 | 0.00 | 61703 OFFICE SUPPLIES (PW) | 450 | 450 | 450 |
| 0.00 | 1,459.79 | 5,950 | 2,749.00 | 69999 TOTAL MAT & SERV | 5,925 | 5,925 | 6,125 |
| CAPITAL OUTLAY | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 72503 OFFICE EQPT (PW) | | | |
| 0.00 | 0.00 | 0 | 0.00 | 79999 TOTAL CAPITAL OUTLAY | | | |
| 0.00 | 30,278.01 | 46,802 | 41,724.00 | 99000 TOTAL DEPT EXP | 53,626 | 53,626 | 53,826 |
| 0.00 | 30,278.01 | 46,802 | 41,724.00 | 99450 TTL REV/EXP (SURP/DEF) | 53,626 | 53,626 | 53,826 |

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 2

FUND: 10 - GENERAL

DEPARTMENT: 127 - BUILDING INSPECTION

| <u>MATERIALS & SERVICES</u> | <u>SUB-LINE ITEM TOTAL</u> | <u>LINE TOTAL</u> |
|--|---------------------------------------|--------------------------|
| 61010 ADVERTISING: | 100 | <u>100</u> |
| 61124 COMPUTER EXPENSE: | 100 | <u>100</u> |
| 61128 COMPUTER EXPENSE: | | |
| Service and repair of hardware | 35 | |
| Supplies | 30 | |
| Software | 30 | |
| Training | 30 | <u>125</u> |
| 61130 CONTRACT SERVICES: | 1,350 | <u>1,350</u> |
| 61240 DEPARTMENT/OPERATING EXPENSE: | | |
| Mileage reimbursement | 1,500 | |
| Expense reimbursement | 200 | <u>1,700</u> |
| 61250 DEPARTMENT/OPERATING SUPPLIES: | 150 | <u>150</u> |
| 61253 DEPARTMENT/OPERATING SUPPLIES: | | |
| Assessor maps/microfilm | 25 | |
| Reference, code and other books | 25 | <u>50</u> |
| 61290 DUES & SUBSCRIPTIONS: | | |
| International Conference of Building Officials | 150 | |
| Southern Oregon ICBO | 50 | |
| Oregon Building Official Association | 50 | |
| Willamette ICBO | 50 | <u>300</u> |

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 2

FUND: 10 - GENERAL

DEPARTMENT: 127 - BUILDING INSPECTION

| <u>MATERIALS & SERVICES</u> | <u>SUB-LINE ITEM TOTAL</u> | <u>LINE TOTAL</u> |
|--|--------------------------------|-------------------|
| 61320 EDUCATION AND TRAINING: | | |
| Spring and Fall Education Institute | 400 | |
| Fall Mechanical Short School | 150 | |
| Training, workshops, seminars | 350 | <u>900</u> |
| 61600 MEETINGS & CONFERENCES: | | |
| OBOA meetings | 150 | |
| Southern Oregon Chapter meetings | 100 | |
| ICBO Education and Code Conference | 400 | |
| Willamette Building Officials meeting | 50 | |
| Pacific Northwest Chapters ICBO Conference | 200 | <u>900</u> |
| 61703 OFFICE SUPPLIES: | 450 | <u>450</u> |

Anticipated Non-CIP Engineering Projects for 1990-91 Budget Year

| | Jul | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | Jul & On |
|--|-------------------------------------|-----|-----|-------------------------------------|-----|-----|-----|-----|-----|-----|-----|-----|----------|
| Fifth Street FAU Project | PE | | | | | | | | CE | | | | |
| City Sidewalk Project | CE | | | | | | | | | | | | |
| Weldwood Drive Apron Construction | CE | | | | | | | | | | | | |
| Railroad Crossing Replacement | PE | CE | | | | | | | | | | | |
| Parks Master Plan | -----Consultant Administration----- | | | | | | | | | | | | |
| East Grant Street & Storm Reconstruction | | | | PE | | | | | | | | CE | |
| 2nd & Morton Street & Storm Reconstruction | | | | PE | | | | | | | | CE | |
| Hansard Ave/ Tek Park Improvements | -----Consultant Acquisition----- | | | -----Consultant Administration----- | | | | | | | | | |
| | | | | -----Easement Acquisition----- | | | PE | | | CE | | | |

Prelim. Engineering:

PE

Construction Engineering:

CE

Construction:



PROGRAM INFORMATION

PUBLIC WORKS/ENGINEERING

Page 1 of 2

PROGRAM DESCRIPTION:

While most of Engineering's activities are reimbursable through utility, development, public improvement, and other revenue-producing funds, the division depends on general fund monies for two broad areas of activity.

The first area includes feasibility studies and preliminary engineering in support of developments or projects prior to their approval for funding from other sources. Engineering activities in this category include site and utility design for potential economic development; preliminary design and production of engineering reports for LID's; and grant applications.

Other activities in this fund include technical assistance to other departments; advice and assistance to prospective developers; response to and resolution of citizens' complaints; hazard investigations; and communication and cooperation with other government entities such as OSHD, FEMA, Linn County, state and federal health agencies, the Soil Conservation Service and Grand Prairie Water Control District.

PROGRAM INFORMATION

PUBLIC WORKS/ENGINEERING

Page 2 of 2

POSITIONS:

| | <u>1989-90</u> | <u>1990-91</u> |
|----------------------------------|----------------|----------------|
| Administrative Secretary | .18 FTE | .12 FTE |
| Building Inspector | .05 FTE | .00 FTE |
| Director of Public Works | .20 FTE | .15 FTE |
| Engineering Division Manager | .13 FTE | .12 FTE |
| Engineering Technician I | .03 FTE | .00 FTE |
| Engineering Technician II | .08 FTE | .04 FTE |
| Engineering Technician III | .00 FTE | .04 FTE |
| Maintenance Division Manager | <u>.10 FTE</u> | <u>.00 FTE</u> |
| SUBTOTAL | .77 FTE | .47 FTE |
| Temporary Engineering Aide | .03 FTE | .00 FTE |
| Temporary Public Works Secretary | <u>.09 FTE</u> | <u>.00 FTE</u> |
| TOTAL | .89 FTE | .47 FTE |

1990-91 GOALS STATEMENT:

To one extent or another, this program supports all of the Council goals. Three goals are directly supported by engineering activities funded in the General Fund.

The goal to "Meet Service Expectations of the Community" is supported through technical assistance to the Parks Program, the Storm Drainage Program, and to other departments within the city. It is also supported through nuisance and health hazard investigations and through resolution of citizens' complaints.

The goal to "Encourage Economic Development" is furthered through engineering research and resource assistance for prospective development.

The goal to "Improve Utility and Transportation Systems" is supported through work on the Parks Master Plan and the Storm Drainage Facility Study.

Date : 7/09/90
 Time : 5:23
 Dte Range: Complete Report

CITY OF LEBANON
 AINS General Ledger System
 Budget Preparation

G10 Run Date : 7/09/90

Fund : 10 GENERAL FUND
 Dept : 130 PUBLIC WORKS

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Emp Line Item Description | P-Emp Prop. Bud | Appr. Bud | Adpt. Bud |
|---------------------------------|------------|-----------|-----------|------------------------------|-----------------|-----------|-----------|
| PERSONNEL SERVICES | | | | | | | |
| 38,863.65 | 33,520.88 | 24,819 | 24,200.00 | 50001 SALARIES | 16,450 | 16,450 | 16,450 |
| 15,546.91 | 14,361.38 | 9,606 | 9,606.00 | 50003 FRINGE BENEFITS | 6,042 | 6,042 | 6,042 |
| 153.96 | 688.00 | 1,919 | 2,300.00 | 50250 PART TIME | | | |
| 0.00 | 0.00 | 300 | 300.00 | 50600 OVERTIME | 100 | 100 | 100 |
| 54,564.52 | 48,570.26 | 36,644 | 36,406.00 | 59999 TOTAL PERSONNEL SERV | 22,592 | 22,592 | 22,592 |
| MATERIALS & SERVICES | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 61009 ADVERTISING (PW) | 25 | 25 | 25 |
| 415.90 | 117.44 | 300 | 25.00 | 61010 ADVERTISING | 300 | 300 | 300 |
| 0.00 | 0.00 | 180 | 0.00 | 61120 COMMUNICATIONS | 100 | 100 | 100 |
| 0.00 | 0.00 | 0 | 0.00 | 61123 COMMUNICATION (PW) | 20 | 20 | 20 |
| 554.06 | 177.89 | 575 | 754.00 | 61124 COMPUTER EXPENSE | 500 | 500 | 500 |
| 0.00 | 0.00 | 0 | 0.00 | 61128 COMPUTER EXP (PW) | 220 | 220 | 220 |
| 0.00 | 0.00 | 0 | 0.00 | 61130 CONTRACT SERVICES | | | |
| 686.88 | 5,071.29 | 3,880 | 715.00 | 61240 DEPT/OPERATING EXPENSE | 2,246 | 2,246 | 2,246 |
| 0.00 | 0.00 | 0 | 0.00 | 61243 OPERATING EXP (PW) | 630 | 630 | 630 |
| 559.95 | 222.03 | 700 | 716.00 | 61250 DEPT/OP SUPPLIES | 750 | 750 | 750 |
| 0.00 | 0.00 | 0 | 0.00 | 61253 OP SUPPLIES (PW) | 150 | 150 | 150 |
| 136.16 | 68.97 | 65 | 58.00 | 61290 DUES & SUBSCRIPTIONS | 80 | 80 | 80 |
| 0.00 | 0.00 | 0 | 0.00 | 61293 SUES & SUBSCRIPT (PW) | 55 | 55 | 55 |
| 553.96 | 534.19 | 930 | 635.00 | 61320 EDUCATION & TRAINING | 500 | 500 | 500 |
| 0.00 | 0.00 | 0 | 0.00 | 61323 EDUCATION & TRNG (PW) | 250 | 250 | 250 |
| 46.42 | 0.00 | 50 | 50.00 | 61500 UNIFORM-BUY & CLEAN | 50 | 50 | 50 |
| 82.32 | 22.00 | 100 | 13.00 | 61570 MAINT/EQPT | 100 | 100 | 100 |
| 0.00 | 0.00 | 0 | 0.00 | 61573 MAINT/EQPT (PW) | 40 | 40 | 40 |
| 83.29 | 45.26 | 350 | 425.00 | 61580 MAINT/VEHICLES | 350 | 350 | 350 |
| 436.88 | 447.72 | 595 | 450.00 | 61600 MEETINGS & CONFERENCES | 500 | 500 | 500 |
| 0.00 | 0.00 | 0 | 0.00 | 61603 MTGS & CONF (PW) | 270 | 270 | 270 |
| 511.53 | 591.24 | 600 | 600.00 | 61700 OFFICE SUPPLIES | | | |
| 0.00 | 0.00 | 0 | 0.00 | 61703 OFFICE SUPPLIES (PW) | 450 | 450 | 450 |
| 49.04 | 61.82 | 100 | 122.00 | 61800 PETROLEUM | 100 | 100 | 100 |
| 4,116.39 | 7,359.85 | 8,425 | 4,563.00 | 69999 TOTAL MAT & SERV | 7,686 | 7,686 | 7,686 |
| CAPITAL OUTLAY | | | | | | | |
| 1,556.36 | 754.04 | 250 | 250.00 | 72500 OFFICE EQPT. | 550 | 550 | 550 |
| 0.00 | 0.00 | 0 | 0.00 | 72503 OFFICE EQPT (PW) | | | |
| 1,556.36 | 754.04 | 250 | 250.00 | 79999 TOTAL CAPITAL OUTLAY | 550 | 550 | 550 |
| INTERFUND TRANSFERS | | | | | | | |
| 0.00 | 0.00 | 290 | 290.00 | 90105 TO EQPT ACQ & REP FUND | 510 | 510 | 510 |

Date : 7/09/90
Time : 5:23
Dte Range: Complete Report

CITY OF LEBANON
AINS General Ledger System
Budget Preparation

G10 Run Date : 7/09/90

Fund : 10 GENERAL FUND
Dept : 130 PUBLIC WORKS

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Emp Line Item Description | P-Emp Prop. Bud | Appr. Bud | Adpt. Bud |
|------------|------------|-----------|-----------|------------------------------|-----------------|-----------|-----------|
| 0.00 | 0.00 | 290 | 290.00 | 90990 TOTAL INTERFUND TRANS | 510 | 510 | 510 |
| 60,237.27 | 56,684.15 | 45,609 | 41,509.00 | 99000 TOTAL DEPT EXP | 31,338 | 31,338 | 31,338 |
| 60,237.27 | 56,684.15 | 45,609 | 41,509.00 | 99450 TTL REV/EXP (SURP/DEF) | 31,338 | 31,338 | 31,338 |

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 4

FUND: 10 - GENERAL

DEPARTMENT: 130 - PUBLIC WORKS/ENGINEERING SERVICES

| <u>MATERIALS & SERVICES</u> | <u>SUB-LINE ITEM TOTAL</u> | <u>LINE TOTAL</u> |
|---|---------------------------------------|--------------------------|
| 61009 ADVERTISING: | 25 | <u>25</u> |
| 61010 ADVERTISING: | | |
| Recruiting and legal ads | 300 | <u>300</u> |
| 61120 COMMUNICATIONS: | | |
| Service and repair of radio equipment | 100 | <u>100</u> |
| 61123 COMMUNICATIONS: | | |
| Service and repair of radio equipment | 20 | <u>20</u> |
| 61124 COMPUTER EXPENSE: | | |
| Service and repair of hardware | 200 | |
| Supplies | 100 | |
| Software | 100 | |
| Training | 100 | <u>500</u> |
| 61128 COMPUTER EXPENSE: | | |
| Service and repair of hardware | 100 | |
| Supplies | 40 | |
| Software | 40 | |
| Training | 40 | <u>220</u> |
| 61240 DEPARTMENT/OPERATING EXPENSE: | | |
| Engineering, surveying, consultant services | 1,646 | |
| Expense reimbursement | 600 | <u>2,246</u> |

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 4

FUND: 10 - GENERAL

DEPARTMENT: 130 - PUBLIC WORKS/ENGINEERING SERVICES

| | <u>SUB-LINE</u> | |
|---|--------------------------|--------------------------|
| <u>MATERIALS & SERVICES</u> | <u>ITEM TOTAL</u> | <u>LINE TOTAL</u> |
| 61243 DEPARTMENT/OPERATING EXPENSE: | | |
| P.E. License renewal | 40 | |
| Expense reimbursement | 590 | <u>630</u> |
| 61250 DEPARTMENT/OPERATING SUPPLIES: | | |
| References, code and other books | 200 | |
| Assessor maps/microfilm, surveys | 150 | |
| Drafting and blueprint supplies | 100 | |
| Surveying and inspection supplies | 300 | <u>750</u> |
| 61253 DEPARTMENT/OPERATING SUPPLIES: | | |
| Assessor maps/microfilm, surveys | 25 | |
| Reference, code and other books | 125 | <u>150</u> |
| 61290 DUES & SUBSCRIPTIONS: | | |
| American Public Works Association | 45 | |
| Subscriptions | 35 | <u>80</u> |
| 61293 DUES & SUBSCRIPTIONS: | | |
| American Public Works Association | 20 | |
| Subscriptions | 35 | <u>55</u> |
| 61320 EDUCATION AND TRAINING: | | |
| Training, workshops, seminars | 500 | <u>500</u> |

PROGRAM EXPENDITURE DETAIL SHEET

Page 3 of 4

FUND: 10 - GENERAL

DEPARTMENT: 130 - PUBLIC WORKS/ENGINEERING SERVICES

| <u>MATERIALS & SERVICES</u> | <u>SUB-LINE ITEM TOTAL</u> | <u>LINE TOTAL</u> |
|--|--------------------------------|-------------------|
| 61323 EDUCATION AND TRAINING: | | |
| Training, workshops, seminars | 250 | <u>250</u> |
| 61500 UNIFORM PURCHASE: | | |
| Rain gear | 50 | <u>50</u> |
| 61570 MAINTENANCE/EQUIPMENT: | | |
| Service and repair of office and field equipment | 100 | <u>100</u> |
| 61573 MAINTENANCE/EQUIPMENT: | | |
| Service and repair of office equipment | 40 | <u>40</u> |
| 61580 MAINTENANCE/VEHICLES: | | |
| Engineering vehicles (2) | 350 | <u>350</u> |
| 61600 MEETINGS & CONFERENCES: | | |
| American Public Works Association Conference | 450 | |
| Business luncheon meetings | 50 | <u>500</u> |
| 61603 MEETINGS & CONFERENCES: | | |
| League of Oregon Cities Conference | 70 | |
| American Public Works Association Conference | 175 | |
| Business luncheon meetings | 25 | <u>270</u> |

PROGRAM EXPENDITURE DETAIL SHEET

Page 4 of 4

FUND: 10 - GENERAL

DEPARTMENT: 130 - PUBLIC WORKS/ENGINEERING SERVICES

| <u>MATERIALS & SERVICES</u> | <u>SUB-LINE ITEM TOTAL</u> | <u>LINE TOTAL</u> |
|---|--------------------------------|-------------------|
| 61703 OFFICE SUPPLIES: | | |
| General office supplies | 450 | <u>450</u> |
| 61800 PETROLEUM PRODUCTS: | | |
| Gasoline and oil for staff vehicles | 100 | <u>100</u> |
| <u>CAPITAL OUTLAY</u> | | |
| 72500 OFFICE EQUIPMENT: | | |
| Drafting machine | 100 | |
| Chair | 100 | |
| Printer | 250 | |
| Lettering machine | 100 | <u>550</u> |
| <u>INTERFUND TRANSFER</u> | | |
| 90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND: | 510 | <u>510</u> |

PROGRAM INFORMATION

PARKS

Page 1 of 4

PROGRAM DESCRIPTION:

The City of Lebanon has within its jurisdiction 7 developed and 2 undeveloped parks for a total area of approximately 48 acres. Also included in our parks maintenance program are several planting areas, where North Main Street and Santiam Highway meet, at the intersection of Park and Oak Streets and a bicycle path adjacent to Cedar Drive, to name just a few.

Primary responsibilities within the Parks Section encompass maintenance of trees, shrubs and turf as well as buildings and park facilities. Maintenance of facilities entails many different aspects. The section maintains 3 restroom facilities, 3 picnic shelters, 84 picnic tables, 6 playgrounds, 3 tennis and 3 basketball courts, and 14 horseshoe pits. The section also has primary responsibility for 7 backstops and ball diamonds. The section is accountable for maintenance of irrigation equipment and systems that are now in place, and roads and parking lots within the park system. Parks also includes limited camping facilities at River Park and maintenance of the boat landing and facilities at Gill's Landing.

Major routine work during our park season involves grass trimming and mowing of parks weekly, emptying all trash containers, cleaning restrooms, repairing vandalism and picking up litter from all open areas in the parks. Also included are manual irrigation of some parks, fertilization and some weed control. Routine work during the winter includes repair and construction of picnic tables, trash containers and benches, painting of restroom and picnic facilities, and all major tree and shrub trimming. In milder years mowing also continues well past the traditional park season

PROGRAM INFORMATION

PARKS

Page 2 of 4

PROGRAM DESCRIPTION: (continued)

in the fall, and starts one or two months early in the spring. Other maintenance that needs to be performed in the off season is major repair of tractors and related equipment.

We have seen much improvement in the park system over the last few years. It is our commitment to continue those improvements with this year's funding. As the budget indicates, we would like to continue to improve on the programs that have been started.

The \$20,000 for grant matching funds from last year has been carried over. The grant was applied for but funds to successful applicants will not be awarded until January, 1991. We should know by October of 1990. Two other projects under the Capital Improvement line item are fencing for Pioneer Cemetery and a home run fence for the ball diamond facing South Main Road at Weldwood Park.

We feel that our efforts over the last year have been appreciated, and we look forward to continued growth in the Park System of Lebanon. Through this



PROGRAM INFORMATION

PARKS

Page 3 of 4

PROGRAM DESCRIPTION: (continued)

growth we can stay in step with the increase in community pride Lebanon has experienced in the recent past.

The maintenance activity in the city parks is very seasonal and requires temporary help. Without the additional help during the growing season most of the weeding, trash pickup, brush removal, irrigation and general cleaning would not be done. The current request is the same staffing level as last year. The 1.08 FTE represents 2 temporary maintenance workers for 6 months. Four months at the beginning of the year and 2 months next spring.

POSITIONS:

| | <u>1989-90</u> | <u>1990-91</u> |
|---------------------------------------|-----------------|-----------------|
| Administrative Secretary | .00 FTE | .03 FTE |
| Director of Public Works | .05 FTE | .05 FTE |
| Maintenance Services Division Manager | .00 FTE | .20 FTE |
| Maintenance Worker | 1.00 FTE | 1.00 FTE |
| Senior Maintenance Worker | <u>1.00 FTE</u> | <u>1.00 FTE</u> |
| SUBTOTAL - Regular | 2.05 FTE | 2.28 FTE |
| Maintenance Worker (part time) | .00 FTE | .42 FTE |
| Temporary Maintenance Workers | <u>.92 FTE</u> | <u>1.08 FTE</u> |
| TOTAL | 2.97 FTE | 3.78 FTE |

PROGRAM INFORMATION

PARKS

Page 4 of 4

1990-91 GOALS STATEMENT:

The Council goal "Broaden Cultural and Recreational Opportunities" is served by this fund. The program provides for maintenance and smaller-scope improvements in the Lebanon parks system. The program will also fund 20 percent of the land acquisition and improvements for the new city shop facility. The Council goal "Foster Community Pride" is also served by nice looking and enjoyable parks and by promoting the historically significant Pioneer Cemetery. "Improving Communications with the Community" is furthered by publishing the history of Lebanon Pioneer Cemetery.

Date : 7/09/90
 Time : 5:23
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/09/90

Fund : 10 GENERAL FUND
 Dept : 133 PARKS

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Emp Line Item Description | P-Emp Prop. Bud | Appr. Bud | Adpt. Bud |
|----------------------|------------|-----------|-----------|------------------------------|-----------------|-----------|-----------|
| PERSONNEL SERVICES | | | | | | | |
| 39,509.16 | 44,642.77 | 54,139 | 52,000.00 | 50001 SALARIES | 66,380 | 66,380 | 66,380 |
| 19,165.88 | 22,757.17 | 23,520 | 25,700.00 | 50003 FRINGE BENEFITS | 31,871 | 31,871 | 31,871 |
| 10,160.11 | 10,500.50 | 13,500 | 16,300.00 | 50250 PART TIME | 13,530 | 13,530 | 13,530 |
| 0.00 | 0.00 | 500 | 500.00 | 50600 OVERTIME | 500 | 500 | 500 |
| 68,835.15 | 77,900.44 | 91,659 | 94,500.00 | 59999 TOTAL PERSONNEL SERV | 112,281 | 112,281 | 112,281 |
| MATERIALS & SERVICES | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 61009 ADVERTISING (PW) | 100 | 100 | 100 |
| 0.00 | 82.02 | 350 | 150.00 | 61010 ADVERTISING | 300 | 300 | 300 |
| 344.82 | 167.20 | 400 | 400.00 | 61120 COMMUNICATIONS | 400 | 400 | 400 |
| 0.00 | 63.68 | 350 | 200.00 | 61124 COMPUTER EXPENSE | 300 | 300 | 300 |
| 0.00 | 75.00 | 2,400 | 300.00 | 61130 CONTRACT SERVICES | 5,400 | 5,400 | 5,400 |
| 15,793.90 | 10,659.78 | 13,700 | 11,000.00 | 61240 DEPT/OPERATING EXPENSE | 15,415 | 15,415 | 15,415 |
| 0.00 | 0.00 | 0 | 0.00 | 61243 OPERATING EXP (PW) | 1,835 | 1,835 | 1,835 |
| 283.76 | 536.07 | 600 | 1,000.00 | 61250 DEPT/OP SUPPLIES | 600 | 600 | 600 |
| 0.00 | 75.00 | 100 | 75.00 | 61290 DUES & SUBSCRIPTIONS | 100 | 100 | 100 |
| 323.60 | 409.73 | 450 | 250.00 | 61320 EDUCATION & TRAINING | 400 | 400 | 400 |
| 0.00 | 0.00 | 2,000 | 0.00 | 61420 INS REPAIR & DEDUCT | 1,000 | 1,000 | 1,000 |
| 460.37 | 409.13 | 550 | 550.00 | 61500 UNIFORM-BUY & CLEAN | 600 | 600 | 600 |
| 6,192.21 | 9,481.86 | 10,500 | 12,200.00 | 61560 MAINT/BLDG | 11,000 | 11,000 | 11,000 |
| 401.35 | 181.87 | 400 | 300.00 | 61570 MAINT/EQPT | 400 | 400 | 400 |
| 2,016.53 | 6,172.12 | 4,700 | 4,700.00 | 61580 MAINT/VEHICLES | 5,700 | 5,700 | 5,700 |
| 0.00 | 157.90 | 300 | 100.00 | 61600 MEETINGS & CONFERENCES | 100 | 100 | 100 |
| 0.00 | 0.00 | 0 | 0.00 | 61700 OFFICE SUPPLIES | 100 | 100 | 100 |
| 0.00 | 0.00 | 0 | 0.00 | 61703 OFFICE SUPPLIES (PW) | 50 | 50 | 50 |
| 382.70 | 1,961.22 | 1,800 | 2,700.00 | 61800 PETROLEUM | 2,900 | 2,900 | 2,900 |
| 3,240.71 | 2,674.57 | 3,750 | 3,300.00 | 61900 UTILITIES | 3,400 | 3,400 | 3,400 |
| 29,439.95 | 33,107.15 | 42,350 | 37,225.00 | 69999 TOTAL MAT & SERV | 50,100 | 50,100 | 50,100 |
| CAPITAL OUTLAY | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 72050 LAND | | | |
| 0.00 | 2,595.28 | 1,000 | 900.00 | 72100 BUILDINGS | | | |
| 0.00 | 5,899.50 | 46,000 | 13,000.00 | 72300 IMPROVEMENTS | 21,790 | 21,790 | 31,390 |
| 0.00 | 0.00 | 0 | 0.00 | 72303 IMPROVEMENTS (PW) | 8,500 | 8,500 | 8,500 |
| 0.00 | 0.00 | 0 | 0.00 | 72500 OFFICE EQPT. | 225 | 225 | 225 |
| 3,474.00 | 2,899.11 | 0 | 0.00 | 72600 OTHER EQPT. | 1,780 | 1,780 | 1,780 |
| 11,828.81 | 6,421.21 | 0 | 483.00 | 72800 VEHICLES | | | |
| 15,302.81 | 17,815.10 | 47,000 | 14,383.00 | 79999 TOTAL CAPITAL OUTLAY | 32,295 | 32,295 | 41,895 |
| INTERFUND TRANSFERS | | | | | | | |

Date : 7/09/90
 Time : 5:23
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/09/90

Fund : 10 GENERAL FUND
 Dept : 133 PARKS

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Emp Line Item Description | P-Emp Prop. Bud | Appr. Bud | Adpt. Bud |
|------------|------------|-----------|------------|------------------------------|-----------------|-----------|-----------|
| 0.00 | 0.00 | 0 | 0.00 | 90105 TO EQPT ACQ & REP FUND | 11,800 | 11,800 | 11,800 |
| 0.00 | 0.00 | 0 | 0.00 | 90990 TOTAL INTERFUND TRANS | 11,800 | 11,800 | 11,800 |
| 113,577.91 | 128,822.69 | 181,009 | 146,108.00 | 99000 TOTAL DEPT EXP | 206,476 | 206,476 | 216,076 |
| 113,577.91 | 128,822.69 | 181,009 | 146,108.00 | 99450 TTL REV/EXP (SURP/DEF) | 206,476 | 206,476 | 216,076 |

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 5

FUND: 10 - GENERAL

DEPARTMENT: 133 - PARKS

| <u>MATERIALS & SERVICES</u> | <u>SUB-LINE ITEM TOTAL</u> | <u>LINE TOTAL</u> |
|--|---------------------------------------|--------------------------|
| 61009 ADVERTISING: | 100 | <u>100</u> |
| 61010 ADVERTISING: | | |
| Projects | 100 | |
| Personnel recruitment | 200 | <u>300</u> |
| 61120 COMMUNICATIONS: | | |
| Service and repair of radio equipment | 200 | |
| Basic telephone service to Park Host | 200 | <u>400</u> |
| 61124 COMPUTER EXPENSE: | | |
| Service and repair of hardware | 100 | |
| Supplies | 50 | |
| Software | 150 | <u>300</u> |
| 61130 CONTRACT SERVICES: | | |
| PortaPots services - special events | 400 | |
| Planning/architect services (Master Plan follow up) | 5,000 | <u>5,400</u> |
| 61240 DEPARTMENT/OPERATING EXPENSE: | | |
| Turf and tree maintenance including loam, seed, plants, trees, fertilizer, chemicals, vegetation and rodent control, tree trimming | 12,000 | |
| Driveway/parking area repair | 500 | |
| Garbage dumping fees | 1,500 | |
| Tool/Equipment rental | 500 | |
| Safety Incentive Program | 215 | |
| Fence Repair | 200 | |
| Tennis/Basketball court and lighting maintenance | 500 | <u>15,415</u> |

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 5

FUND: 10 - GENERAL

DEPARTMENT: 133 - PARKS

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL LINE TOTAL

61243 DEPARTMENT/OPERATING EXPENSE:

| | | |
|---|-----|--------------|
| Printing of history of Pioneer Cemetery | 500 | |
| Plot location at Pioneer Cemetery | 500 | |
| Expense reimbursement | 135 | |
| Volunteer assistance | 700 | <u>1,835</u> |

61250 DEPARTMENT/OPERATING SUPPLIES:

| | | |
|-------------------------------|-----|------------|
| Small tools, blades, cleaners | 600 | <u>600</u> |
|-------------------------------|-----|------------|

61290 DUES & SUBSCRIPTIONS:

| | | |
|---------------------------------|-----|------------|
| Northwest Turfgrass Association | 100 | <u>100</u> |
|---------------------------------|-----|------------|

61320 EDUCATION & TRAINING:

| | | |
|--|-----|------------|
| Training sessions, workshops, seminars | 300 | |
| Reimbursement for course work | 100 | <u>400</u> |

| | | |
|----------------------------------|-------|--------------|
| 61420 INSURANCE REPAIR & DEDUCT: | 1,000 | <u>1,000</u> |
|----------------------------------|-------|--------------|

61500 UNIFORM PURCHASE & LAUNDERING:

| | | |
|---|-----|------------|
| Rain gear, rubber boots, gloves | 150 | |
| Purchase, repair, cleaning of uniforms, and safety clothing | 450 | <u>600</u> |

PROGRAM EXPENDITURE DETAIL SHEET

Page 3 of 5

FUND: 10 - GENERAL

DEPARTMENT: 133 - PARKS

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL LINE TOTAL

61560 MAINTENANCE/BUILDING & GROUNDS:

| | | |
|---|-------|---------------|
| Building maintenance, lumber, hardware, paint, plumbing and electricity | 1,600 | |
| Repairs due to vandalism | 1,000 | |
| Grounds maintenance, benches, tables, trash containers, drinking fountains | 6,600 | |
| Irrigation system repairs | 1,000 | |
| Maintenance of play equipment, paths | 800 | <u>11,000</u> |

61570 MAINTENANCE/EQUIPMENT:

| | | |
|---|-----|------------|
| Mower, seeder, auger, other small equipment | 400 | <u>400</u> |
|---|-----|------------|

61580 MAINTENANCE/VEHICLES:

| | | |
|---------------------------------------|-------|--------------|
| Pickup (3) | 900 | |
| Tractor/mower (2) | 1,000 | |
| Payment to Fire District for mechanic | 3,800 | <u>5,700</u> |

61600 MEETINGS & CONFERENCES:

| | | |
|--|-----|------------|
| American Public Works Association Conference | 100 | <u>100</u> |
|--|-----|------------|

| | | |
|------------------------|-----|------------|
| 61700 OFFICE SUPPLIES: | 100 | <u>100</u> |
|------------------------|-----|------------|

| | | |
|------------------------|----|-----------|
| 61703 OFFICE SUPPLIES: | 50 | <u>50</u> |
|------------------------|----|-----------|

61800 PETROLEUM PRODUCTS:

| | | |
|---------------------------|-------|--------------|
| Gasoline, oil, lubricants | 2,900 | <u>2,900</u> |
|---------------------------|-------|--------------|

PROGRAM EXPENDITURE DETAIL SHEET

Page 4 of 5

FUND: 10 - GENERAL

DEPARTMENT: 133 - PARKS

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL LINE TOTAL

61900 UTILITIES:

Electricity for River, Booth, Century, Weldwood
and Aspen Parks, Ralston Square Gazebo and
Christmas lights

3,400 3,400

CAPITAL OUTLAY

72300 IMPROVEMENTS:

Fall material for playground & completion
of horseshoe pits - Aspen Park
Grant matching funds - Ralston Square
Home run fencing - Weldwood Park (1 of 3)

9,600
20,000
1,790 31,390

72303 IMPROVEMENTS:

Fencing - Pioneer Cemetery
Interpretive signing

8,000
500 8,500

72500 OFFICE EQUIPMENT:

Copy machine for Maintenance Division (15%)

225 225

72600 OTHER EQUIPMENT:

Walk-behind commercial grade lawn mower
Airless paint sprayer
Gas powered edger

700
600
480 1,780

PROGRAM EXPENDITURE DETAIL SHEET

Page 5 of 5

FUND: 10 - GENERAL

DEPARTMENT: 133 - PARKS

CAPITAL OUTLAY

SUB-LINE
ITEM TOTAL LINE TOTAL

90105 TO EQUIPMENT ACQUISITION AND
REPLACEMENT FUND:

| | | |
|-----------------------------------|--------|---------------|
| Vehicle replacement reserve | 11,500 | |
| State and federal surplus reserve | 300 | <u>11,800</u> |

PROGRAM INFORMATION

FINANCE

Page 1 of 4

PROGRAM DESCRIPTION:

The Finance Department provides a full range of financial services to the city, including financial statement preparation and audit; collection of water, wastewater, and other receivables owed to the city; payroll preparation; and budget preparation. In addition to the regular monthly accounting work, when requests are made, the department provides a large variety of financial information to the public, consultants, and other city departments.

The department's major goal during the last year was to install new accounting software. This was due largely to the fact that the electronic conversion of old city computer programs took much longer than the vendor had initially anticipated because many of the programs had been customized by the city. The penalty clause in the city's contract with the



vendor covered the additional costs incurred by the city for maintenance on the old computer. The new software is working well and will save us a lot of time in work paper preparation for this year's audit.

PROGRAM INFORMATION

FINANCE

Page 2 of 4

PROGRAM DESCRIPTION: (continued)

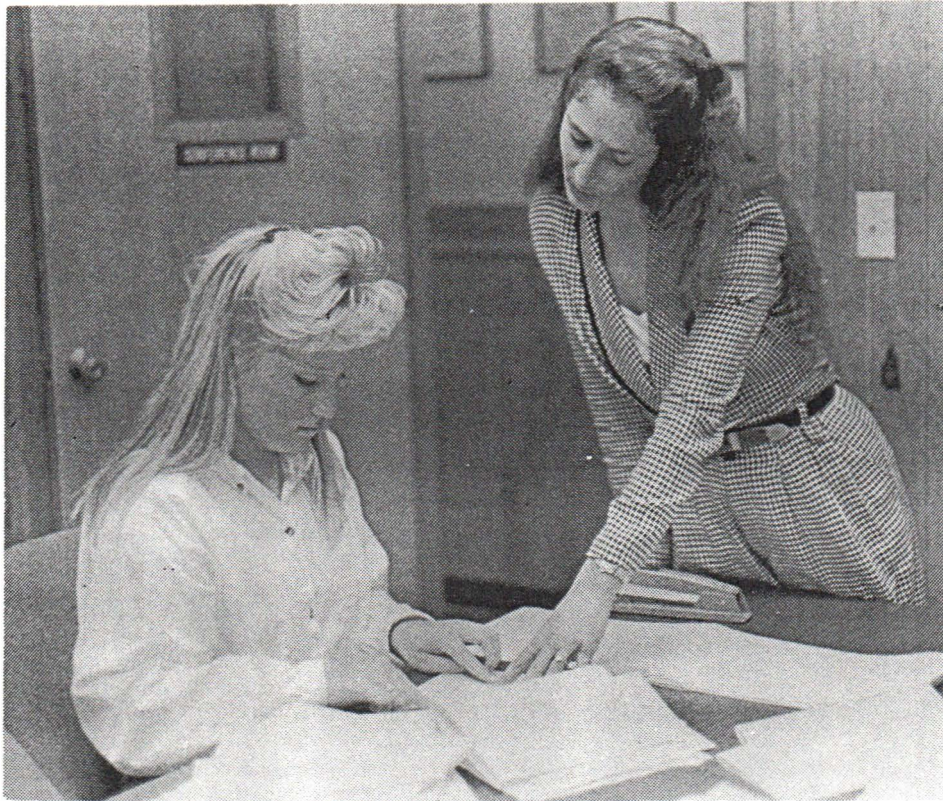
This year we experimented with an accounting intern program. A senior accounting student from Oregon State University was hired to help with monthly reconciliations for the financial statements, preparation of various work papers and any other accounting tasks, including covering the front desk for the clerks during training on the new system and vacations. The Finance Operations Manager has been able to delegate many complex but routine tasks to concentrate on the computer installation. We found this program an excellent method to get highly skilled help at a very low cost. Continuing the program will enable the Finance Director to delegate additional financial analysis tasks such as long and short term projections of revenues and expenditures, audit management, budget and payroll summaries and analysis, and labor contract costing. Oregon State has expressed appreciation to the city for providing such valuable experience and hopes that the city will continue the program.

Last year, the department spent \$9,982 (.62 FTE) for part time accounting help, including the intern and Kelly Services. This year includes \$8,425 (.555 FTE). The reduction is attributable to completion of software installation and reduced needs for audit help due to the new software. The cost for this part time help is allocated among General Fund, Water and Wastewater Departments.

PROGRAM INFORMATION

FINANCE

Page 3 of 4



A special mailing to inform customers of new water and wastewater rates are one of the many varied tasks of the Finance staff.

POSITIONS:

| | <u>1989-90</u> | <u>1990-91</u> |
|------------------------|----------------|-----------------|
| Finance Director | .50 FTE | .50 FTE |
| Finance Office Manager | .40 FTE | .40 FTE |
| Accounting Clerk | .70 FTE | .70 FTE |
| Receptionist | <u>.30 FTE</u> | <u>.30 FTE</u> |
| SUB-TOTAL | 1.90 FTE | 1.90 FTE |
| Accounting Intern | .143 FTE | .16 FTE |
| Temporary Audit Help | <u>.10 FTE</u> | <u>.040 FTE</u> |
| TOTAL | 2.143 FTE | 2.101 FTE |

PROGRAM INFORMATION

FINANCE

Page 4 of 4

1990-91 GOALS STATEMENT:

Goals for the new year center around refining our ability to use the new software, including learning to use the program interface with Lotus 123 for analysis and projections. Our orientation will be to develop maximum efficiency in all accounting procedures. A complete inventory of all city owned assets is also needed. The auditor does a random sample check and our records are good, but it is time to do a more complete inventory.

We will also be assessing the effect of rate increases for water and wastewater which were implemented April 1, 1990.

Date : 7/09/90
 Time : 5:23
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

610 Run Date : 7/09/90

Fund : 10 GENERAL FUND
 Dept : 140 FINANCE

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Emp Line Item Description | P-Emp Prop. Bud | Appr. Bud | Adpt. Bud |
|----------------------|------------|-----------|-----------|------------------------------|-----------------|-----------|-----------|
| PERSONNEL SERVICES | | | | | | | |
| 56,567.48 | 41,876.36 | 47,584 | 46,500.00 | 50001 SALARIES | 54,221 | 54,221 | 54,221 |
| 20,459.36 | 15,644.27 | 18,999 | 18,500.00 | 50003 FRINGE BENEFITS | 20,401 | 20,401 | 20,401 |
| 258.80 | 4,557.52 | 3,500 | 5,398.00 | 50250 PART TIME | 1,432 | 1,432 | 1,432 |
| 0.00 | 0.00 | 3,100 | 800.00 | 50255 PARENTAL LEAVE EXPENSE | 100 | 100 | 100 |
| 0.00 | 0.00 | 800 | 300.00 | 50600 OVERTIME | 400 | 400 | 400 |
| 77,285.64 | 62,078.15 | 73,983 | 71,498.00 | 59999 TOTAL PERSONNEL SERV | 76,554 | 76,554 | 76,554 |
| MATERIALS & SERVICES | | | | | | | |
| 0.00 | 0.00 | 200 | 350.00 | 61010 ADVERTISING | 100 | 100 | 100 |
| 0.00 | 0.00 | 400 | 100.00 | 61130 CONTRACT SERVICES | 400 | 400 | 400 |
| 2,530.65 | 2,099.07 | 2,825 | 1,825.00 | 61240 DEPT/OPERATING EXPENSE | 2,325 | 2,325 | 2,325 |
| 0.00 | 0.00 | 100 | 200.00 | 61250 DEPT/OP SUPPLIES | | | |
| 192.47 | 241.95 | 200 | 400.00 | 61290 DUES & SUBSCRIPTIONS | 200 | 200 | 200 |
| 817.24 | 915.66 | 1,300 | 1,500.00 | 61320 EDUCATION & TRAINING | 1,600 | 1,600 | 1,600 |
| 80.05 | 265.79 | 200 | 400.00 | 61570 MAINT/EQPT | 200 | 200 | 200 |
| 914.50 | 863.07 | 800 | 800.00 | 61600 MEETINGS & CONFERENCES | 1,000 | 1,000 | 1,000 |
| 848.05 | 2,092.08 | 2,000 | 2,200.00 | 61700 OFFICE SUPPLIES | 2,000 | 2,000 | 2,000 |
| 5,382.96 | 6,477.62 | 8,025 | 7,775.00 | 69999 TOTAL MAT & SERV | 7,825 | 7,825 | 7,825 |
| CAPITAL OUTLAY | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 72300 IMPROVEMENTS | | | |
| 690.00 | 9,393.10 | 10,000 | 6,500.00 | 72500 OFFICE EQPT. | | | 500 |
| 690.00 | 9,393.10 | 10,000 | 6,500.00 | 79999 TOTAL CAPITAL OUTLAY | | | 500 |
| 83,358.60 | 77,948.87 | 92,008 | 85,773.00 | 99000 TOTAL DEPT EXP | 84,379 | 84,379 | 84,879 |
| 83,358.60 | 77,948.87 | 92,008 | 85,773.00 | 99450 TTL REV/EXP (SURP/DEF) | 84,379 | 84,379 | 84,879 |

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 2

FUND: 10 - GENERAL

DEPARTMENT: 140 - FINANCE

| <u>MATERIALS AND SERVICES</u> | <u>SUB-LINE ITEM TOTAL</u> | <u>LINE TOTAL</u> |
|---|--------------------------------|-------------------|
| 61010 ADVERTISING: | | |
| Personnel recruitment | 100 | <u>100</u> |
| 61130 CONTRACT SERVICES: | | |
| Finance copier lease | 400 | <u>400</u> |
| 61240 DEPARTMENT/OPERATING EXPENSE: | | |
| Miscellaneous operational expenses | 1,000 | |
| Safety incentive program | 125 | |
| Expense reimbursement | 1,200 | <u>2,325</u> |
| 61290 DUES & SUBSCRIPTIONS: | | |
| Municipal Finance Officers Association (2); International City Management Assoc., Finance Section (1); subscriptions to professional journals | 200 | <u>200</u> |
| 61320 EDUCATION & TRAINING: | | |
| Training for personnel related courses | 300 | |
| Training sessions, workshops, seminars; reimbursement for finance-related course work | 1,300 | <u>1,600</u> |

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 2

FUND: 10 - GENERAL

DEPARTMENT: 140 - FINANCE

| | <u>SUB-LINE</u> <u>ITEM TOTAL</u> | <u>LINE TOTAL</u> |
|--|--------------------------------------|-------------------|
| <u>MATERIALS AND SERVICES</u> | | |
| 61570 MAINTENANCE/EQUIPMENT: | | |
| Service & repair of office equipment | 200 | <u>200</u> |
| 61600 MEETINGS & CONFERENCES: | | |
| LGPI and other personnel meetings | 200 | |
| League of Oregon Cities Conference | 200 | |
| Municipal Finance Officers' Assoc. Conference | 350 | |
| Business luncheon meetings | 250 | <u>1,000</u> |
| 61700 OFFICE SUPPLIES: | 2,000 | <u>2,000</u> |
| <u>CAPITAL OUTLAY</u> | | |
| 72300 OFFICE EQUIPMENT: | | |
| Final payment on computer software | 500 | <u>500</u> |

PROGRAM INFORMATION

LEGISLATIVE

Page 1 of 1

PROGRAM DESCRIPTION:

As the elected representatives, the Mayor and six Council members serve as the governing body for the City of Lebanon and provide leadership and direction for the City as an organization. The Legislative budget pays the salaries (\$150.00 per month for the Mayor, \$100.00 per month for Council members), of the City's elected officials, all of whom serve on a part-time basis. The budget also provides funds for elected officials' attendance at the annual League of Oregon Cities Conference and other meetings where they represent the City.

POSITIONS:

| | <u>1989-90</u> | <u>1990-91</u> |
|--------------------------|----------------|----------------|
| City Administrator | .10 FTE | .10 FTE |
| Administrative Assistant | <u>.10 FTE</u> | <u>.10 FTE</u> |
| TOTAL | .20 FTE | .20 FTE |

VOLUNTEER POSITIONS:

Mayor
Council Members (6)

Date : 7/09/90
 Time : 5:23
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/09/90

Fund : 10 GENERAL FUND
 Dept : 160 LEGISLATIVE

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Emp Line Item Description | P-Emp Prop. Bud | Appr. Bud | Adpt. Bud |
|----------------------|------------|-----------|-----------|------------------------------|-----------------|-----------|-----------|
| PERSONNEL SERVICES | | | | | | | |
| 9,000.00 | 15,893.10 | 16,650 | 16,650.00 | 50001 SALARIES | 17,346 | 17,346 | 17,346 |
| 845.45 | 3,274.47 | 3,500 | 3,500.00 | 50003 FRINGE BENEFITS | 3,547 | 3,547 | 3,547 |
| 9,845.45 | 19,167.57 | 20,150 | 20,150.00 | 59999 TOTAL PERSONNEL SERV | 20,893 | 20,893 | 20,893 |
| MATERIALS & SERVICES | | | | | | | |
| 730.48 | 258.56 | 400 | 800.00 | 61240 DEPT/OPERATING EXPENSE | 500 | 500 | 500 |
| 2,746.89 | 3,875.48 | 3,800 | 3,800.00 | 61600 MEETINGS & CONFERENCES | 3,800 | 3,800 | 3,800 |
| 601.78 | 524.82 | 1,000 | 600.00 | 61700 OFFICE SUPPLIES | 700 | 700 | 700 |
| 4,079.15 | 4,658.86 | 5,200 | 5,200.00 | 69999 TOTAL MAT & SERV | 5,000 | 5,000 | 5,000 |
| 13,924.60 | 23,826.43 | 25,350 | 25,350.00 | 99000 TOTAL DEPT EXP | 25,893 | 25,893 | 25,893 |
| 13,924.60 | 23,826.43 | 25,350 | 25,350.00 | 99450 TTL REV/EXP (SURP/DEF) | 25,893 | 25,893 | 25,893 |

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 10 - GENERAL

DEPARTMENT: 160 - LEGISLATIVE

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL LINE TOTAL

61240 DEPARTMENT/OPERATING EXPENSE:

| | | |
|---|-----|------------|
| Safety Incentive Program | 10 | |
| Awards, nameplates, flowers, coffee and supplies for Council meetings | 490 | <u>500</u> |

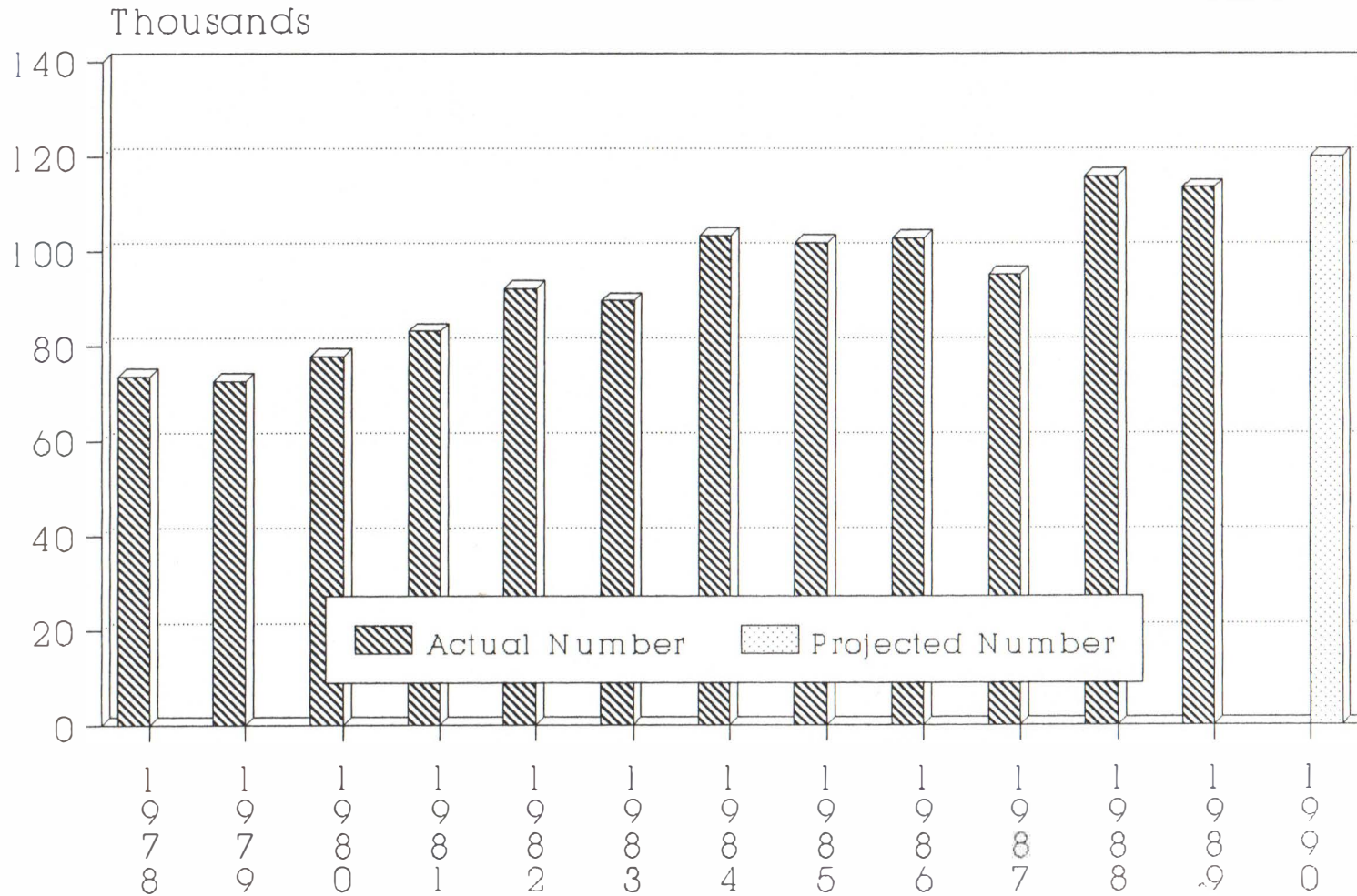
61600 MEETINGS & CONFERENCES:

| | | |
|---|-------|--------------|
| League of Oregon Cities Conference | 1,200 | |
| Special luncheon meetings, out-of-town travel and meals | 1,150 | |
| Luncheon meetings hosted by Council | 1,450 | <u>3,800</u> |

| | | |
|------------------------|-----|------------|
| 61700 OFFICE SUPPLIES: | 700 | <u>700</u> |
|------------------------|-----|------------|

Number of Items Checked Out

Lebanon Public Library



PROGRAM INFORMATION

LIBRARY

Page 1 of 3

PROGRAM DESCRIPTION:

The Lebanon Public Library provides library service to Lebanon's 10,465 residents and property owners and to rural residents who pay an annual non-resident user fee. The library's collection includes adult and children's books, magazines and newspapers, extensive genealogy holdings, a large paperback collection, books on tape, young adult collection and large-print books for the visually impaired. Additional services include computer access to the Oregon State Library in Salem for interlibrary loan, electronic ordering from major book suppliers, computerized electronic cable news access, three weekly story hours, a summer reading program for preschool through 4th grade children, interlibrary loan service, and over-the-phone reference service. A staff of 6.05 FTE provides service to the public on a 6-day/54-hour per week schedule.

Use of the library continues to grow as evidenced by the accompanying graph. A six percent increase in circulation is



projected for fiscal year 1991. The proposed budget will provide an adequate information resource base (books, periodicals, newspapers, large print, books on tape, etc.) for all levels of library users.

PROGRAM INFORMATION

LIBRARY

Page 2 of 3

It has been demonstrated that there is a need for the cooperative development of a combined facility for the library and senior center. Necessary funds are being requested for continued architectural studies in pursuit of that need.



Volunteers "*stretch*" the Library budget through many hours of service.

POSITIONS:

| | <u>1989-90</u> | <u>1990-91</u> |
|------------------------------------|---------------------|---------------------|
| Library & Senior Services Director | .00 FTE | .00 FTE |
| Librarian | .00 FTE | .00 FTE |
| Program Manager | 1.00 FTE | 1.00 FTE |
| Library Assistant II | 1.00 FTE | 1.00 FTE |
| Library Assistant | 3.325 FTE | 3.325 FTE |
| Library Story Teller | .25 FTE | .25 FTE |
| Library Clerk/Secretary | <u>.475 FTE</u> | <u>.475 FTE</u> |
| SUBTOTAL | 6.050 FTE | 6.050 FTE |
| Temporary Help | <u>.034 FTE</u> | <u>.225 FTE</u> |
| TOTAL | 6.084 FTE | 6.275 FTE |

PROGRAM INFORMATION

LIBRARY

Page 3 of 3

1990-91 GOALS STATEMENT:

In 1990-91 the Library will continue to work to meet the service needs of the public through the following:

1. A small increase in FTE staff will allow the flexibility to staff the library adequately while providing the continuity that is so important in the organization of library programs and services.
2. Maintaining the current level of funding for book purchases will ensure that the library user has a good selection of materials. A modest growth is planned in several new collections begun in 1989: books on tape, videocassettes and young adult books.
3. We will work to keep the public informed of available library services through local newspaper articles, group visitations to the library and occasional presentations to schools and organizations.
4. The Library Advisory Board will continue to investigate and is committed to an enlarged facility.

The library recognizes the need to constantly adapt to changes demanded by the general public and society at large. We will attempt to initiate those changes to meet the diverse needs of our patrons.

Date : 7/09/90
 Time : 5:23
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

610 Run Date : 7/09/90

Fund : 10 GENERAL FUND
 Dept : 165 LIBRARY

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Exp Line Item Description | P-Exp Prop. Bud | Appr. Bud | Adpt. Bud |
|----------------------|------------|-----------|------------|------------------------------|-----------------|-----------|-----------|
| PERSONNEL SERVICES | | | | | | | |
| 55,333.57 | 102,956.93 | 108,600 | 108,600.00 | 50001 SALARIES | 112,331 | 112,331 | 112,331 |
| 26,174.34 | 29,798.11 | 30,200 | 30,200.00 | 50003 FRINGE BENEFITS | 32,865 | 32,865 | 32,865 |
| 38,218.98 | 1,382.02 | 500 | 0.00 | 50250 PART TIME | | | |
| 119,726.89 | 134,137.06 | 139,300 | 138,800.00 | 59999 TOTAL PERSONNEL SERV | 145,196 | 145,196 | 145,196 |
| MATERIALS & SERVICES | | | | | | | |
| 203.88 | 708.36 | 2,350 | 2,350.00 | 61010 ADVERTISING | 2,350 | 2,350 | 2,350 |
| 0.00 | 720.56 | 1,300 | 1,300.00 | 61124 COMPUTER EXPENSE | 1,300 | 1,300 | 1,300 |
| 0.00 | 0.00 | 2,000 | 2,000.00 | 61130 CONTRACT SERVICES | 5,500 | 5,500 | 5,500 |
| 1,558.66 | 1,597.61 | 2,050 | 2,050.00 | 61240 DEPT/OPERATING EXPENSE | 1,625 | 1,625 | 1,625 |
| 24,485.96 | 28,351.40 | 31,400 | 31,400.00 | 61250 DEPT/OP SUPPLIES | 31,600 | 31,600 | 31,600 |
| 210.00 | 22.00 | 185 | 185.00 | 61290 DUES & SUBSCRIPTIONS | 210 | 210 | 210 |
| 0.00 | 0.00 | 1,500 | 1,500.00 | 61300 DUPLICATION | 1,500 | 1,500 | 1,500 |
| 220.00 | 428.09 | 900 | 900.00 | 61320 EDUCATION & TRAINING | 900 | 900 | 900 |
| 6,827.70 | 8,174.55 | 4,610 | 4,610.00 | 61560 MAINT/BLDG | 3,300 | 3,300 | 3,300 |
| 232.43 | 303.06 | 400 | 400.00 | 61570 MAINT/EBPT | 400 | 400 | 400 |
| 590.93 | 338.95 | 1,100 | 1,100.00 | 61600 MEETINGS & CONFERENCES | 1,100 | 1,100 | 1,100 |
| 1,150.81 | 968.74 | 1,000 | 1,000.00 | 61700 OFFICE SUPPLIES | 1,000 | 1,000 | 1,000 |
| 3,217.65 | 3,178.37 | 4,080 | 4,080.00 | 61900 UTILITIES | 4,080 | 4,080 | 4,080 |
| 38,698.02 | 44,791.69 | 52,875 | 52,875.00 | 69999 TOTAL MAT & SERV | 54,865 | 54,865 | 54,865 |
| CAPITAL OUTLAY | | | | | | | |
| 0.00 | 10,166.01 | 5,400 | 5,400.00 | 72300 IMPROVEMENTS | 1,500 | 1,500 | 1,500 |
| 0.00 | 7,256.21 | 12,650 | 12,650.00 | 72500 OFFICE EBPT. | 625 | 625 | 625 |
| 0.00 | 17,422.22 | 18,050 | 18,050.00 | 79999 TOTAL CAPITAL OUTLAY | 2,125 | 2,125 | 2,125 |
| 158,424.91 | 196,350.97 | 210,225 | 209,725.00 | 99000 TOTAL DEPT EXP | 202,186 | 202,186 | 202,186 |
| 158,424.91 | 196,350.97 | 210,225 | 209,725.00 | 99450 TTL REV/EXP (SURP/DEF) | 202,186 | 202,186 | 202,186 |

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 4

FUND: 10 - GENERAL

DEPARTMENT: 165 - LIBRARY

| <u>MATERIALS & SERVICES</u> | <u>SUB-LINE</u> <u>ITEM TOTAL</u> | <u>LINE TOTAL</u> |
|--|--------------------------------------|-------------------|
| 61010 ADVERTISING: | | |
| Personnel recruitment advertisements | 550 | |
| Lebanon Express library articles | 1,800 | <u>2,350</u> |
| 61124 COMPUTER EXPENSE: | | |
| Software | 500 | |
| Supplies | 300 | |
| Training | 300 | |
| Service & Repair | 200 | <u>1,300</u> |
| 61130 CONTRACT SERVICES: | | |
| Architectural consulting service | 4,000 | |
| Copier maintenance contract | 1,500 | <u>5,500</u> |
| 61240 DEPARTMENT/OPERATING EXPENSE: | | |
| Annual volunteer recognition dinner and awards | 800 | |
| Book charger annual rental | 255 | |
| Safety Incentive Program | 120 | |
| Pre-employment physicals | 200 | |
| Drinking water | 250 | <u>1,625</u> |

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 4

FUND: 10 - GENERAL

DEPARTMENT: 165 - LIBRARY

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL LINE TOTAL

61250 DEPARTMENT/OPERATING SUPPLIES:

Ordering, Processing, Circulation:

Book pockets, jackets and cards;
catalog cards, glue; labels and
tapes; bindery charges; magazine
boxes; supplies for mending/
repair; registration and rolodex
cards.

2000

Posters, posterboard, construction
paper, story hour craft items,
supplies for displays, film
rental for story hours

400

Materials for Check-Out:

Adult fiction, non-fiction, paperbacks

14,000

Children's fiction, non-fiction,
paperbacks

6,700

Rental book service

3,000

Subscriptions to magazines and
newspapers

3,500

Audiocassettes, videocassettes,
filmstrips

2,000

31,600

61290 DUES & SUBSCRIPTIONS:

American Library Association (1)

110

Oregon Library Association (2)

100

210

PROGRAM EXPENDITURE DETAIL SHEET

Page 3 of 4

FUND: 10 - GENERAL

DEPARTMENT: 165 - LIBRARY

| <u>MATERIALS & SERVICES</u> | <u>SUB-LINE ITEM TOTAL</u> | <u>LINE TOTAL</u> |
|--|--------------------------------|-------------------|
| 61300 DUPLICATION: | | |
| Photocopier supplies (excluding paper) | 500 | |
| Forms; stationery envelopes, mailing labels, overdue notices, order slips, borrowers cards, etc. | 1,000 | <u>1,500</u> |
| 61320 EDUCATION & TRAINING: | | |
| Training sessions, workshops, seminars | 500 | |
| College coursework | 400 | <u>900</u> |
| 61560 MAINTENANCE/BUILDING & GROUNDS: | | |
| Outside lighting for bike rack and flags | 1,300 | |
| Boiler, electrical, grounds, plumbing routine maintenance/upkeep | 2,000 | <u>3,300</u> |
| 61570 MAINTENANCE/EQUIPMENT: | | |
| Service and repair of office and audio visual equipment | 400 | <u>400</u> |
| 61600 MEETINGS & CONFERENCES: | | |
| Oregon Library Association Conference | 700 | |
| Business luncheon meetings and out-of-town travel | 400 | <u>1,100</u> |

PROGRAM EXPENDITURE DETAIL SHEET

Page 4 of 4

FUND: 10 - GENERAL

DEPARTMENT: 165 - LIBRARY

MATERIALS & SERVICES

| | |
|------------|------------|
| SUB-LINE | |
| ITEM TOTAL | LINE TOTAL |

61700 OFFICE SUPPLIES:

1,000

1,000

61900 UTILITIES:

Electricity

2,880

Heating oil

1,200

4,080

CAPITAL OUTLAY

72100 BUILDINGS:

Circulation desk\shelves;
Bulletin Boards

1,500

1,500

72500 OFFICE EQUIPMENT:

Office chairs (1)
Cash register

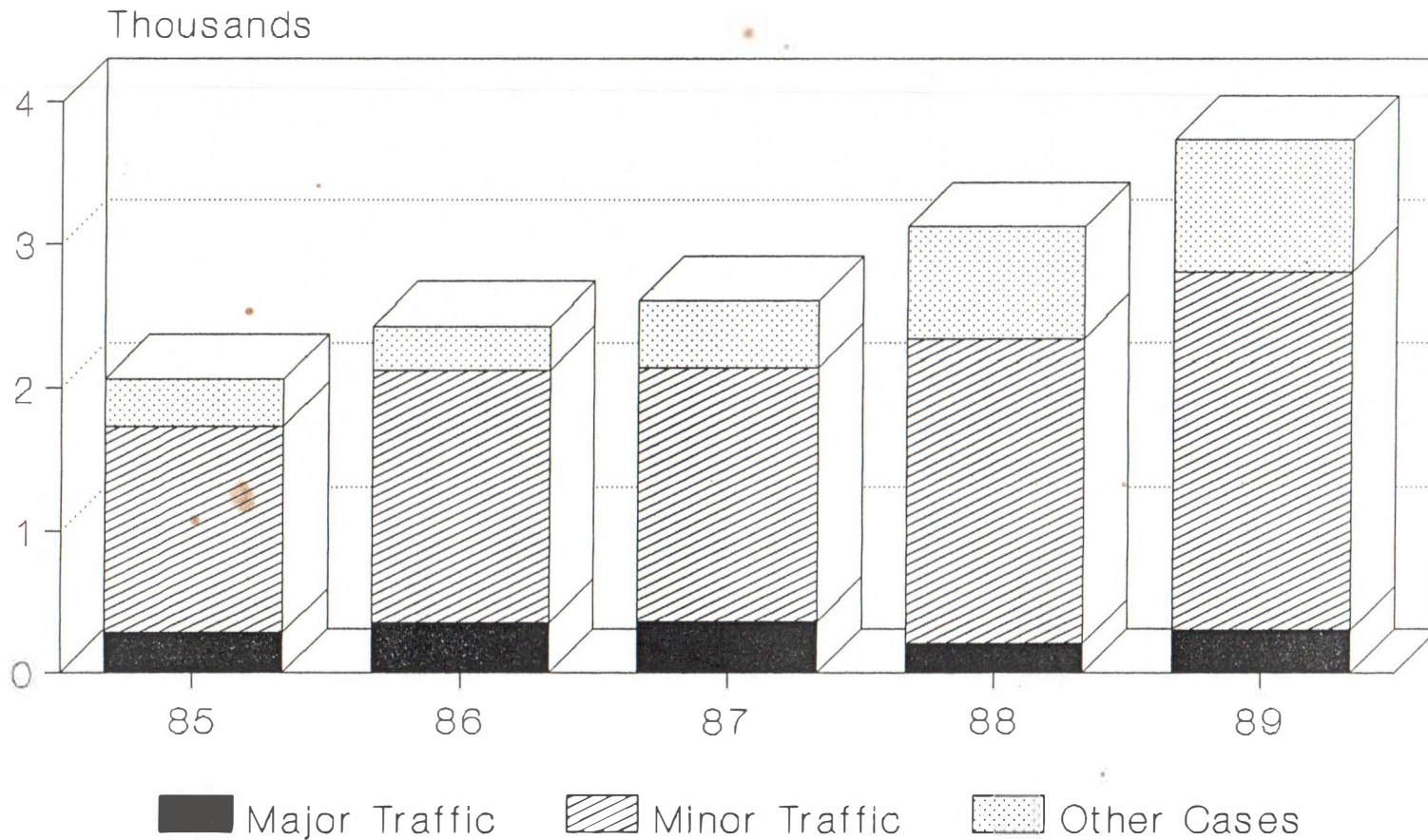
125

500

625

Lebanon Municipal Court

Cases Filed at Year End



PROGRAM INFORMATION

MUNICIPAL COURT

Page 1 of 3

PROGRAM DESCRIPTION:

The Lebanon Municipal Court handles misdemeanor crimes, city ordinance violations and all motor vehicle offenses for which Lebanon Police officers initiate prosecution. Staff consists of the part-time Municipal Judge and full-time clerk and assistant clerk.

The court's caseload has dramatically increased from 2062 cases filed in 1985 to 3727 filed in 1989 (approximately 7% increase in major traffic offense filings; 72% increase in misdemeanor crime filings). The court closed almost 900 more cases in 1989 than it closed in 1986.

The court is required to collect from convicted persons certain state-mandated surcharges or assessments for support of statewide police training, drug and alcohol, crime victim's assistance and community corrections programs. The city receives no compensation for its collection services on those assessments. As the court's caseload has grown over the years, so has the State Legislature's willingness to proliferate the various assessments the court must collect, the most recent example being a 1989



PROGRAM INFORMATION

MUNICIPAL COURT

Page 2 of 3

PROGRAM DESCRIPTION: (continued)

law that requires the court to collect and pay certain assessments in connection with a diversion program for first-time drug offenders.

The court also collects for the city's General Fund fines and forfeitures from convicted persons in appropriate cases. Fines and forfeitures the court collected increased from \$78,121 in fiscal year 1985/86 to \$134,601 in fiscal year 1988/89. Estimated collections for 1989-90 are \$180,000.



The increase in collection of fines and forfeitures is partially attributable to increased enforcement of collections by the court staff and to a gradual increase in minimum fines and bails set by the Municipal Judge for various offenses. The city council approved the upgrading of a part-time clerk position to full-time in last year's budget with a resulting increase in the level of enforced compliance with court-ordered obligations. The court expects to more

PROGRAM INFORMATION

MUNICIPAL COURT

Page 3 of 3

PROGRAM DESCRIPTION: (continued)

effectively enforce court-ordered obligations as the court management system is converted to a computer-based system.

With increased caseload, for fiscal year 1990/91 the Municipal Judge proposes to work an additional day each month. Otherwise, the proposed budget funds the same level of personnel as in fiscal year 1989/90. In an effort to more clearly represent the costs of operating the court, for the first time the proposed budget also includes a share of the city's cost for the city attorney's services, although the Municipal Judge has no authority to expend those portions of the budget.

POSITIONS

| | <u>1989-90</u> | <u>1990-91</u> |
|----------------------------|-----------------|------------------|
| Municipal Court Clerk | <u>2.00 FTE</u> | <u>2.00 FTE</u> |
| TOTAL | 2.00 FTE | 2.00 FTE |
| Contract - Municipal Judge | 100% | of Contract Wage |
| Contract - City Attorney | 38.79% | of Contract Wage |

Date : 7/09/90
 Time : 5:23
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/09/90

Fund : 10 GENERAL FUND
 Dept : 170 MUNICIPAL COURT

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Exp Line Item Description | P-Exp Prop. Bud | Appr. Bud | Adpt. Bud |
|----------------------|------------|-----------|-----------|------------------------------|-----------------|-----------|-----------|
| PERSONNEL SERVICES | | | | | | | |
| 28,579.03 | 36,223.52 | 46,140 | 42,700.00 | 50001 SALARIES | 49,503 | 49,503 | 49,503 |
| 12,597.48 | 13,517.08 | 22,175 | 19,206.00 | 50003 FRINGE BENEFITS | 22,144 | 22,144 | 22,144 |
| 3,357.51 | 0.00 | 0 | 4,000.00 | 50250 PART TIME | | | |
| 44,534.02 | 49,740.60 | 68,315 | 65,906.00 | 59999 TOTAL PERSONNEL SERV | 71,647 | 71,647 | 71,647 |
| MATERIALS & SERVICES | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 61014 CITY ATTORNEY | 18,617 | 18,617 | 18,617 |
| 135.00 | 185.00 | 1,450 | 100.00 | 61124 COMPUTER EXPENSE | | | |
| 0.00 | 0.00 | 400 | 0.00 | 61130 CONTRACT SERVICES | 400 | 400 | 400 |
| 0.00 | 0.00 | 0 | 0.00 | 61132 OUTSIDE ATTORNEY'S FEE | 2,000 | 2,000 | 2,000 |
| 11,192.57 | 17,200.94 | 21,100 | 25,000.00 | 61240 DEPT/OPERATING EXPENSE | 18,500 | 18,500 | 18,500 |
| 35.00 | 25.00 | 75 | 100.00 | 61290 DUES & SUBSCRIPTIONS | 100 | 100 | 100 |
| 0.00 | 243.52 | 250 | 250.00 | 61320 EDUCATION & TRAINING | 250 | 250 | 250 |
| 226.20 | 234.27 | 250 | 250.00 | 61600 MEETINGS & CONFERENCES | 250 | 250 | 250 |
| 525.44 | 1,107.23 | 1,600 | 1,800.00 | 61700 OFFICE SUPPLIES | 2,000 | 2,000 | 2,000 |
| 12,114.21 | 18,995.96 | 25,125 | 27,500.00 | 69999 TOTAL MAT & SERV | 42,117 | 42,117 | 42,117 |
| CAPITAL OUTLAY | | | | | | | |
| 650.00 | 1,107.51 | 2,250 | 2,250.00 | 72600 OTHER EQPT. | 13,800 | 13,800 | 15,621 |
| 650.00 | 1,107.51 | 2,250 | 2,250.00 | 79999 TOTAL CAPITAL OUTLAY | 13,800 | 13,800 | 15,621 |
| 57,298.23 | 69,844.07 | 95,690 | 95,656.00 | 99000 TOTAL DEPT EXP | 127,564 | 127,564 | 129,385 |
| 57,298.23 | 69,844.07 | 95,690 | 95,656.00 | 99450 TTL REV/EXP (SURP/DEF) | 127,564 | 127,564 | 129,385 |

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 2

FUND: 10 - GENERAL

DEPARTMENT: 170 - MUNICIPAL COURT

| <u>MATERIALS & SERVICES</u> | <u>SUB-LINE ITEM TOTAL</u> | <u>LINE TOTAL</u> |
|--|---------------------------------------|--------------------------|
| 61014 CITY ATTORNEY: | 18,617 | <u>18,617</u> |
| 61130 CONTRACT SERVICES: | | |
| Judge pro-tem for conflict of interest cases | 400 | <u>400</u> |
| 61132 OUTSIDE ATTORNEY FEES: | | |
| For conflict of interest prosecution | 2,000 | <u>2,000</u> |
| 61240 DEPARTMENT/OPERATING EXPENSE: | | |
| Alcohol evaluations | 10,000 | |
| Safety incentive program | 100 | |
| Attorney fees for indigent defense, witness & jury fees | 8,400 | <u>18,500</u> |
| 61290 DUES & SUBSCRIPTIONS: | | |
| Subscriptions to professional journals | 100 | <u>100</u> |
| 61320 EDUCATION & TRAINING: | | |
| Training sessions, workshops, seminars | 250 | <u>250</u> |
| 61600 MEETINGS & CONFERENCES: | | |
| Business luncheon meetings, out-of-town travel | 250 | <u>250</u> |
| 61700 OFFICE SUPPLIES: | 2,000 | <u>2,000</u> |

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 2

FUND: 10 - GENERAL

DEPARTMENT: 170 - MUNICIPAL COURT

CAPITAL OUTLAY

SUB-LINE
ITEM TOTAL LINE TOTAL

72600 OTHER EQUIPMENT:

Computer with sufficient memory & storage
for court programs
Software for court

5,000
10,621 15,621

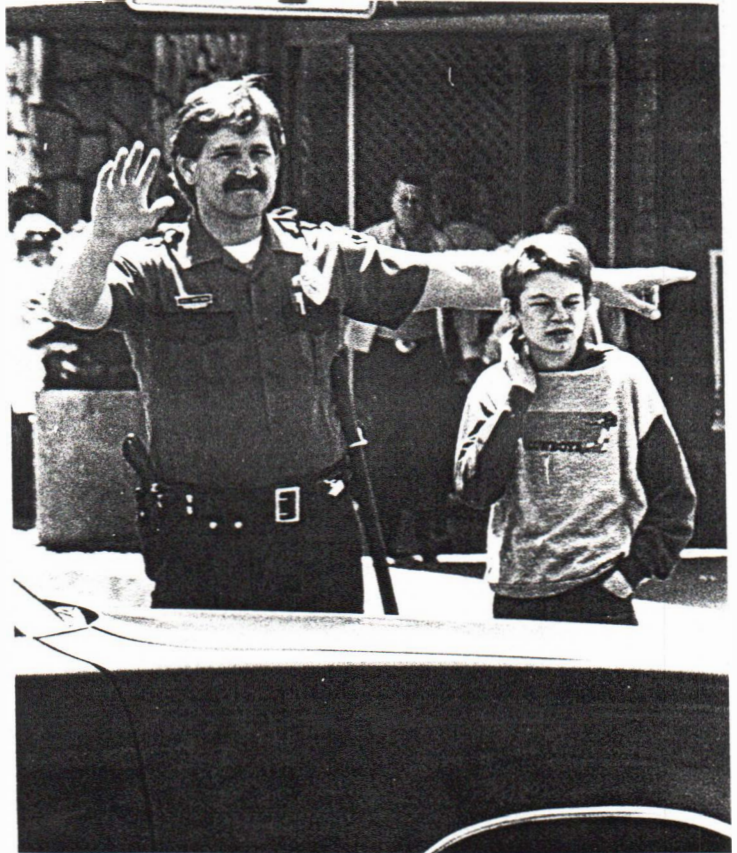
PROGRAM INFORMATION

POLICE

Page 1 of 3

PROGRAM DESCRIPTION:

The Police Department provides a variety of services to the Lebanon community. In addition to enforcing criminal and traffic code violations, the Department also enforces City ordinances. The Police Department is very active in the community with public relations contacts, giving presentations, and answering questions in area schools. The Department acts as a crime prevention and education resource to the community through



Department tours, drug presentations, Neighborhood Watch Programs, and speaking engagements. This year, we plan a slight increase in the Department's ability to provide service for the community. This will be accomplished by hiring a person to work 120 hours in our various programs. This will "free up" some of the uniformed officers' time. The Department will continue to accommodate requests for speakers, programs, and etc.

The first significant Materials and Services increase is in Contract Services. This includes the Xerox agreement, Oregon Paging, the new repeater, and the new Law Enforcement Television

PROGRAM INFORMATION

POLICE

Page 2 of 3

PROGRAM DESCRIPTION: (continued)

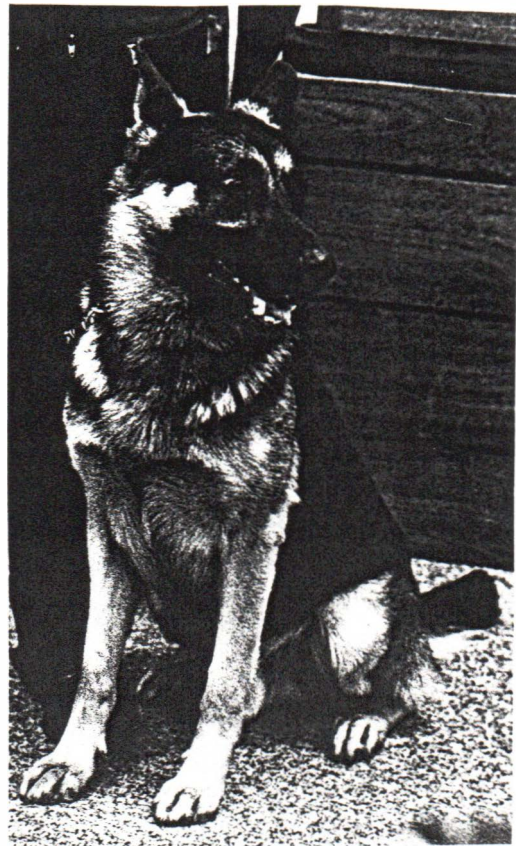
Network (LETN). The increase in Department Operating Supplies reflects actual expenditures.

The Department Operating Expense increase is due to the addition of a HEP-VAC. screening program for all personnel needing this protection.

The increase in Uniform Purchase is an estimate at inflation and normal replacement. The increase in Maintenance/Vehicles reflects a 12.5 percent increase from the fire district also, a small amount for price increases in parts. The increase in petroleum anticipates a small price increase.

The Special Investigation has been doubled. This will allow the Police Department to continue a very active series of narcotics investigations that have been very successful. Also, we are participating in a County-wide team effort in this area of enforcement.

The Capital Outlay portion of this year's budget is substantially reduced from last year. In the Improvement area, we would like to replace the carpeting in the Police Department. The other equipment



"REX" is the newest member of the Police Department.

PROGRAM INFORMATION

POLICE

Page 3 of 3

we plan to purchase are two radar units and a new canine. In the area of vehicles, we will need one patrol car.

The purchase of one vehicle will allow us to replace one patrol unit.

POSITIONS:

| | <u>1989-90</u> | <u>1990-91</u> |
|-----------------------------------|-----------------|-----------------|
| Chief of Police | 1.00 FTE | 1.00 FTE |
| Lieutenant | 1.00 FTE | 1.00 FTE |
| Sergeants | 5.00 FTE | 5.00 FTE |
| Police Officers | | |
| Dispatchers | 5.00 FTE | 5.00 FTE |
| Administrative Secretary | <u>1.00 FTE</u> | <u>1.00 FTE</u> |
| SUBTOTAL | 25.00 FTE | 25.00 FTE |
| Part-time Community Resources | <u>.00 FTE</u> | <u>.058 FTE</u> |
| TOTAL | 25.00 FTE | 25.058 FTE |

1989-90 GOALS STATEMENT:

During the past year, the Police Department was able to attain the goal of filling two vacancies. Also, the new employees completed their mandatory training. This year, we will continue to improve our ability to provide service to the community.

Date : 7/09/90
 Time : 5:23
 Bte Range: Complete Report

CITY OF LEBANON
 AINS General Ledger System
 Budget Preparation

G10 Run Date : 7/09/90

Fund : 10 GENERAL FUND
 Dept : 180 POLICE

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Emp Line Item Description | P-Emp Prop. Bud | Appr. Bud | Adpt. Bud |
|----------------------|--------------|-----------|--------------|------------------------------|-----------------|-----------|-----------|
| PERSONNEL SERVICES | | | | | | | |
| 572,842.20 | 628,187.03 | 664,712 | 677,045.00 | 50001 SALARIES | 692,656 | 692,656 | 692,656 |
| 261,699.35 | 298,666.65 | 295,778 | 296,100.00 | 50003 FRINGE BENEFITS | 302,388 | 302,388 | 302,388 |
| 0.00 | 6,477.71 | 8,500 | 6,100.00 | 50330 SALARY-POLICE RESERVE | 8,500 | 8,500 | 8,500 |
| 7,440.00 | 6,640.00 | 7,200 | 8,560.00 | 50510 ED. INCENTIVE | 10,500 | 10,500 | 10,500 |
| 1,243.78 | 0.00 | 0 | 0.00 | 50520 HOLIDAY PAY | | | |
| 26,531.36 | 21,414.89 | 29,000 | 29,000.00 | 50600 OVERTIME | 24,000 | 24,000 | 24,000 |
| 2,057.05 | 2,008.08 | 2,200 | 2,500.00 | 50900 SHIFT DIFFERENTIAL | 2,600 | 2,600 | 2,600 |
| 871,813.74 | 963,394.36 | 1,007,390 | 1,019,305.00 | 59999 TOTAL PERSONNEL SERV | 1,040,644 | 1,040,644 | 1,040,644 |
| MATERIALS & SERVICES | | | | | | | |
| 884.04 | 859.28 | 1,300 | 100.00 | 61010 ADVERTISING | 1,100 | 1,100 | 1,100 |
| 1,341.97 | 0.00 | 1,000 | 200.00 | 61120 COMMUNICATIONS | 500 | 500 | 500 |
| 10,152.00 | 13,762.00 | 15,811 | 15,811.00 | 61124 COMPUTER EXPENSE | 17,520 | 17,520 | 17,520 |
| 0.00 | 1,424.40 | 1,500 | 1,950.00 | 61125 CRIME PREVENTION | 2,000 | 2,000 | 2,000 |
| 0.00 | 0.00 | 960 | 600.00 | 61130 CONTRACT SERVICES | 6,816 | 6,816 | 6,816 |
| 13,410.14 | 9,854.31 | 9,250 | 9,250.00 | 61240 DEPT/OPERATING EXPENSE | 14,960 | 14,960 | 14,960 |
| 10,071.91 | 16,352.46 | 9,000 | 11,000.00 | 61250 DEPT/OP SUPPLIES | 9,500 | 9,500 | 9,500 |
| 0.00 | 631.86 | 1,500 | 500.00 | 61255 K-9 PROGRAM | 1,300 | 1,300 | 1,300 |
| 478.77 | 513.00 | 575 | 500.00 | 61290 DUES & SUBSCRIPTIONS | 575 | 575 | 575 |
| 0.00 | 0.00 | 5,000 | 3,000.00 | 61300 DUPLICATION | 3,000 | 3,000 | 3,000 |
| 2,671.71 | 4,413.46 | 12,000 | 8,000.00 | 61320 EDUCATION & TRAINING | 7,000 | 7,000 | 7,000 |
| 0.00 | 0.00 | 2,000 | 0.00 | 61420 INS REPAIR & DEDUCT | 1,900 | 1,900 | 1,900 |
| 9,031.64 | 4,183.20 | 6,000 | 5,775.00 | 61500 UNIFORM-BUY & CLEAN | 6,000 | 6,000 | 6,000 |
| 0.00 | 3,534.39 | 7,000 | 8,000.00 | 61505 UNIFORM PURCHASE | 8,000 | 8,000 | 8,000 |
| 2,400.48 | 931.13 | 3,000 | 4,125.00 | 61560 MAINT/BLDG | 2,000 | 2,000 | 2,000 |
| 1,232.55 | 2,309.69 | 3,000 | 1,000.00 | 61570 MAINT/EQPT | 2,000 | 2,000 | 2,000 |
| 10,981.63 | 14,716.81 | 17,601 | 17,765.00 | 61580 MAINT/VEHICLES | 20,000 | 20,000 | 20,000 |
| 1,361.89 | 764.98 | 2,000 | 1,500.00 | 61600 MEETINGS & CONFERENCES | 1,500 | 1,500 | 1,500 |
| 3,324.57 | 3,933.09 | 4,000 | 3,350.00 | 61700 OFFICE SUPPLIES | 3,800 | 3,800 | 3,800 |
| 10,367.86 | 13,229.26 | 13,000 | 13,000.00 | 61800 PETROLEUM | 13,500 | 13,500 | 13,500 |
| 0.00 | 1,759.00 | 5,000 | 10,000.00 | 61855 SPCL INVESTIGATIVE EXP | 10,000 | 10,000 | 10,000 |
| 77,711.16 | 93,172.32 | 120,497 | 115,426.00 | 69999 TOTAL MAT & SERV | 132,971 | 132,971 | 132,971 |
| CAPITAL OUTLAY | | | | | | | |
| 0.00 | 5,868.62 | 6,000 | 5,812.00 | 72300 IMPROVEMENTS | 8,000 | 8,000 | 8,000 |
| 0.00 | 2,401.00 | 0 | 0.00 | 72500 OFFICE EQPT. | | | |
| 4,201.07 | 4,681.80 | 47,200 | 41,593.00 | 72600 OTHER EQPT. | 8,000 | 8,000 | 8,000 |
| 22,113.99 | 12,994.87 | 20,000 | 16,532.00 | 72800 VEHICLES | 15,000 | 15,000 | 17,000 |
| 26,315.06 | 25,946.29 | 73,200 | 63,937.00 | 79999 TOTAL CAPITAL OUTLAY | 31,000 | 31,000 | 33,000 |
| 975,839.96 | 1,082,512.97 | 1,201,087 | 1,198,668.00 | 99000 TOTAL DEPT EXP | 1,204,615 | 1,204,615 | 1,206,615 |

Date : 7/09/90
Time : 5:23
Dte Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/09/90

Fund : 10 GENERAL FUND
Dept : 180 POLICE

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Emp Line Item Description | P-Emp Prop. Bud | Appr. Bud | Adpt. Bud |
|------------|--------------|-----------|--------------|------------------------------|-----------------|-----------|-----------|
| 975,839.96 | 1,082,512.97 | 1,201,087 | 1,198,668.00 | 99450 TTL REV/EXP (SURP/DEF) | 1,204,615 | 1,204,615 | 1,206,615 |

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 4

FUND: 10 - GENERAL

DEPARTMENT: 180 - POLICE

| <u>MATERIALS & SERVICES</u> | <u>SUB-LINE ITEM TOTAL</u> | <u>LINE TOTAL</u> |
|--|--------------------------------|-------------------|
| 61010 ADVERTISING: | | |
| Personnel recruitment, auction, vehicle sale, and promotional advertisements | 1,100 | <u>1,100</u> |
| 61120 COMMUNICATIONS: | | |
| Service and repair of radio equipment | 500 | <u>500</u> |
| 61124 COMPUTER EXPENSE: | | |
| Regional Automated Information Network (R.A.I.N.) criminal justice computer system expenses | 17,520 | <u>17,520</u> |
| 61125 CRIME PREVENTION EXPENSE: | 2,000 | <u>2,000</u> |
| 61130 CONTRACT SERVICES | | |
| Xerox Lease | 960 | |
| Oregon Paging | 300 | |
| LETN | 4,656 | |
| Repeater | 900 | <u>6,816</u> |
| 61240 DEPARTMENT/OPERATING EXPENSE: | | |
| Prisoner meals, lodging, jail laundry, indigent prisoner medical bills | 1,500 | |
| Employee physical, psychological and written examinations; miscellaneous expenses | 1,000 | |
| Safety Incentive Program | 2,650 | |
| Expense reimbursement | 2,400 | |
| Identi-Kit | 410 | |
| HIV Vaccination | 7,000 | <u>14,960</u> |

PROGRAM EXPENDITURE DETAIL SHEETS

Page 2 of 4

FUND: 10 - GENERAL

DEPARTMENT: 180 - POLICE

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL LINE TOTAL

61250 DEPARTMENT/OPERATING SUPPLIES:

| | | |
|---|-------|--------------|
| Supplies for photography, jail, Evidence Room, fire extinguishers, flashlights, batteries, fuses, keys, locks, engravers; safety awards; appraisal certifications | 9,500 | <u>9,500</u> |
|---|-------|--------------|

| | | |
|----------------------------|-------|--------------|
| 61255 K-9 PROGRAM EXPENSE: | 1,300 | <u>1,300</u> |
|----------------------------|-------|--------------|

61290 DUES & SUBSCRIPTIONS:

| | | |
|---|-----|------------|
| Oregon Peace Officers Association Oregon Association of Chiefs of Police Crime Prevention Association IACP Membership | 575 | <u>575</u> |
|---|-----|------------|

| | | |
|--------------------|-------|--------------|
| 61300 DUPLICATION: | 3,000 | <u>3,000</u> |
|--------------------|-------|--------------|

61320 EDUCATION & TRAINING:

| | | |
|---|-------|--------------|
| Training sessions, firearms training, workshops, seminars, reimbursement for police-related course work; specialized training required to maintain certifications | 7,000 | <u>7,000</u> |
|---|-------|--------------|

| | | |
|--|-------|--------------|
| 61420 INSURANCE REPAIR AND DEDUCTIBLES | 1,900 | <u>1,900</u> |
|--|-------|--------------|

61500 LAUNDRY:

| | | |
|---------------------------------|-------|--------------|
| Repair and cleaning of uniforms | 6,000 | <u>6,000</u> |
|---------------------------------|-------|--------------|

PROGRAM EXPENDITURE DETAIL SHEETS

Page 3 of 4

FUND: 10 - GENERAL

DEPARTMENT: 180 - POLICE

| <u>MATERIALS & SERVICES</u> | <u>SUB-LINE ITEM TOTAL</u> | <u>LINE TOTAL</u> |
|--|---------------------------------------|--------------------------|
| 61505 UNIFORM PURCHASE: | | |
| Purchase uniforms, leather, footwear and raincoats | 8,000 | <u>8,000</u> |
| 61560 MAINTENANCE/BUILDING & GROUNDS: | | |
| Painting of interior walls; cleaning supplies | 2,000 | <u>2,000</u> |
| 61570 MAINTENANCE/EQUIPMENT: | | |
| Service and repair of office equipment, weapons, camera, radar, burglar detection alarm | 2,000 | <u>2,000</u> |
| 61580 MAINTENANCE/VEHICLES: | | |
| Five patrol cars and three detective units (includes some routine service and body repair) | 6,000 | |
| Mechanic expense | 14,000 | <u>20,000</u> |
| 61600 MEETINGS & CONFERENCES: | | |
| Oregon Association of Chiefs of Police Conference | 50 | |
| Lodging and meal expense for out-of-town classes, investigations, or other Department business | 1,450 | <u>1,500</u> |
| 61700 OFFICE SUPPLIES: | 3,800 | <u>3,800</u> |
| 61800 PETROLEUM PRODUCTS: | | |
| Gasoline and oil for eight vehicles | 13,500 | <u>13,500</u> |
| 61855 SPECIAL INVESTIGATION EXPENSE: | 10,000 | <u>10,000</u> |

PROGRAM EXPENDITURE DETAIL SHEET

Page 4 of 4

FUND: 10 - GENERAL

DEPARTMENT: 180 - POLICE

CAPITAL OUTLAY:

SUB-LINE
ITEM TOTAL LINE TOTAL

72300 IMPROVEMENTS:

| | | |
|-----------|-------|--------------|
| Carpeting | 8,000 | <u>8,000</u> |
|-----------|-------|--------------|

72600 OTHER EQUIPMENT:

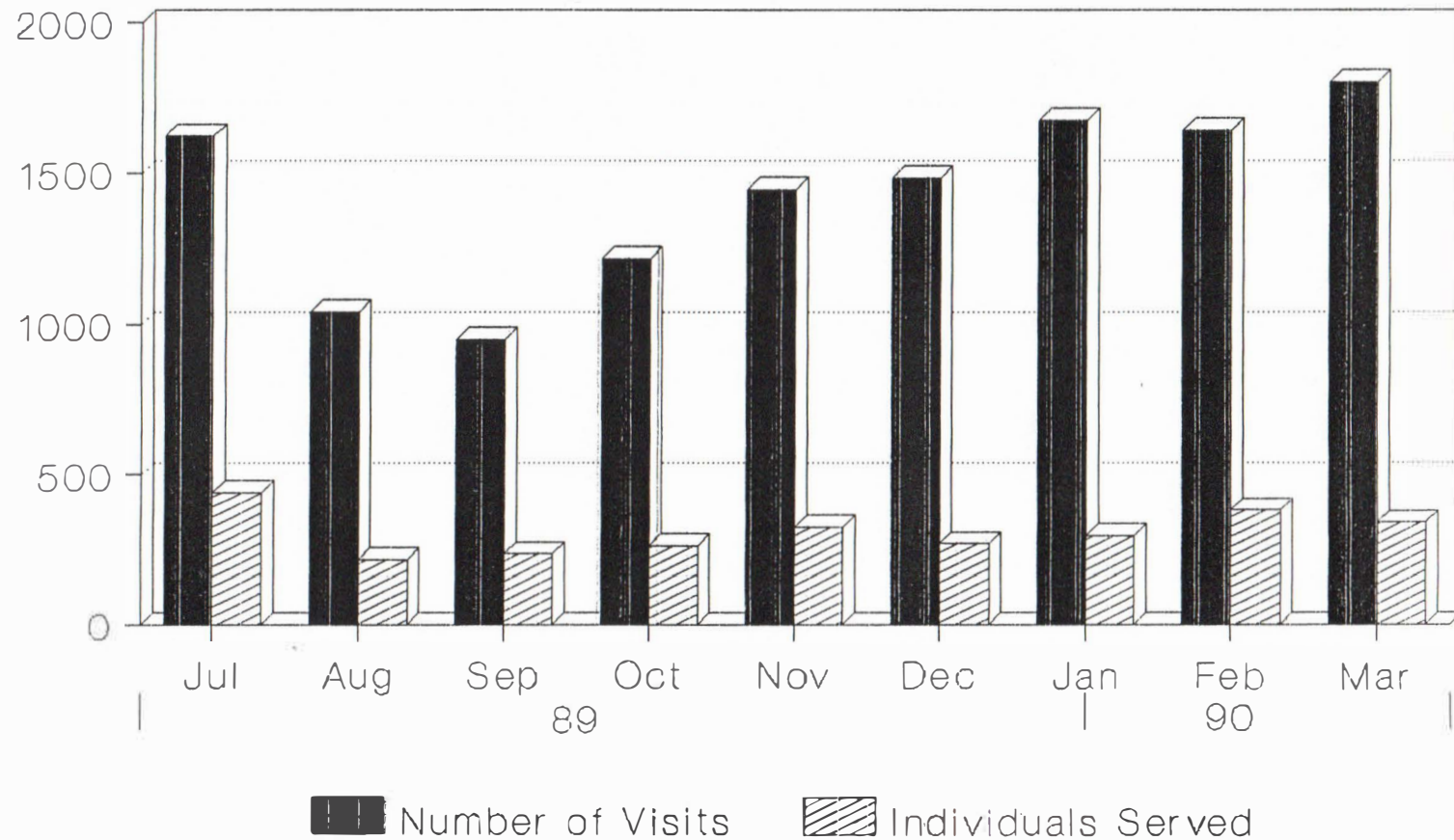
| | | |
|------------------|-------|--------------|
| Canine Purchase | 5,000 | |
| Hand-held Radars | 3,000 | <u>8,000</u> |

72800 VEHICLES:

| | | |
|---------------------------------|--------|---------------|
| Purchase one new patrol vehicle | 15,000 | |
| Set aside for second vehicle | 2,000 | <u>17,000</u> |

Lebanon Senior Center

Citizens Served



Data Source: Daily Sign in Sheets

PROGRAM INFORMATION

SENIOR AND DISABLED SERVICES

Page 1 of 3

PROGRAM DESCRIPTION:

The Lebanon Senior Center is operated by the City of Lebanon's Senior and Disabled Services as a focal point for the delivery of leisure and social services to senior citizens. The activities and services we provide range from social to educational, recreational, and health-related. Specific programs include but are not limited to LBCC classes, income tax assistance, blood pressure checks, holiday parties, legal aid, recognition of personal milestones such as birthdays and anniversaries, pool playing, and bingo games. The Center also serves as a community resource for information on aging as well as referral services for any age related matter. The Center handles approximately 200 information and referral calls per month. The Center is open 9-4 Monday through Saturday and is currently operating with a City paid staff of 1.475 FTE.

The proposed budget allows current Center programs and services to continue and it provides for the development of new programs such as activities for physically disabled seniors.

The budget also allows for the development and expansion of the Lebanon Senior Center News; the Center's free monthly publication. The newsletter is currently reaching 600 homes and area businesses. The budget reflects our commitment to the newsletter with the purchase of a computer, printer and software.

The budget permits the badly needed repairs to the boiler and balcony windows, along with the needed maintenance and replacement of restroom fixtures, cracked windows and repairs of electrical outlets. As with any old building, we continue to increase our maintenance costs to keep up the needed repairs.

PROGRAM INFORMATION

SENIOR AND DISABLED SERVICES

Page 2 of 3

PROGRAM DESCRIPTION: (continued)

Incorporated into this budget are the kitchen remodeling, plumbing and equipment expenses to house the Elderly Nutrition Program at the Senior Center. Lebanon's Elderly Nutrition Program is the largest site in Linn, Benton and Lincoln counties, serving an average of 680 meals each week.

Lastly, The Senior Center in FY 90-91 will continue to study the feasibility of a combined facility with the Lebanon Public Library.

POSITIONS:

| | <u>1989-90</u> | <u>1990-91</u> |
|---|-----------------|-----------------|
| Senior & Disabled Services Program Mgr. | 1.00 FTE | 1.00 FTE |
| Senior Services Secretary | <u>.475 FTE</u> | <u>.475 FTE</u> |
| TOTAL | 1.475 FTE | 1.475 FTE |

1989-90 GOALS STATEMENT:

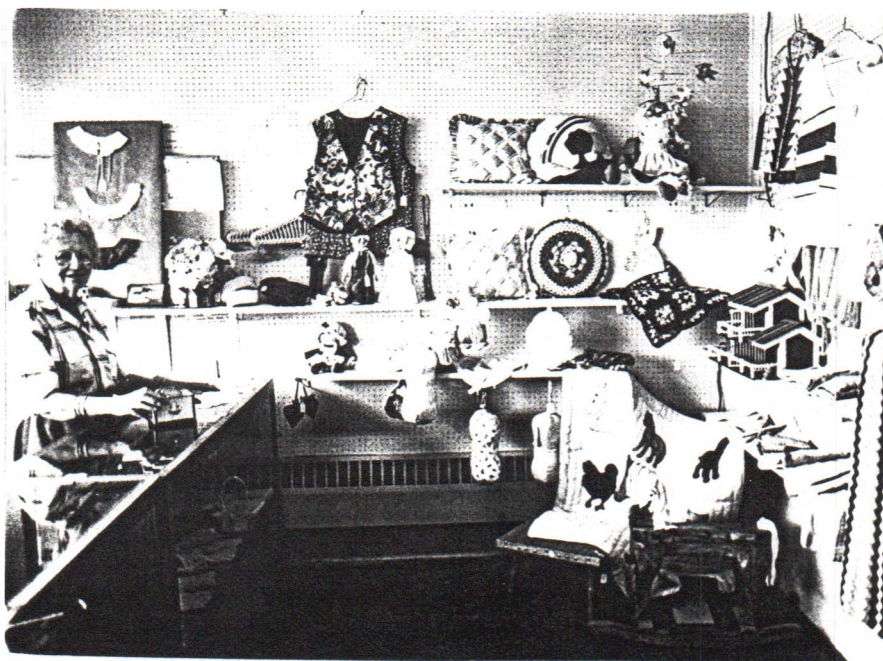
The goal of the Lebanon Senior Center is to meet recreational, social and psychological needs of the older citizens in our community. The Senior Center budget for FY 90-91 reflects our goal as well as City Council goals by actively addressing and expanding program needs, building needs, and community communication, with the overall result fostering neighborhood and community pride.

PROGRAM INFORMATION

SENIOR AND DISABLED SERVICES

Page 3 of 3

Our goals for programs and activities are being addressed through the continuation of all current programs. New programming ideas are also being developed and planned to meet not only the needs of able-bodied adults, but also the physically disabled. Recently, a gift shop was opened in the Senior Center, creating new volunteer opportunities and an opportunity for person fifty years of age and over to place their handmade items on consignment. The Senior Center and Library are working together to make available specially designed senior programs that could be checked out through the Library for use by nursing homes, organizations or other interested parties.



The Gift Shop sells many hand-crafted items.

The Senior Center is committed to communicating more effectively with its users and the community in general by: a) professionalizing the newsletter; b) encouraging seniors and senior organizations to provide information; c) increasing publication size and mailing list and d) advertising events and services in the local media.

The Senior and Disabled Services Advisory Board feels that the cumulative value of our stated

Date : 7/09/90
 Time : 5:23
 Bte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/09/90

Fund : 10 GENERAL FUND
 Dept : 190 SENIOR SERVICES

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Exp Line Item Description | P-Exp Prop. Bud | Appr. Bud | Adpt. Bud |
|----------------------|------------|-----------|-----------|------------------------------|-----------------|-----------|-----------|
| PERSONNEL SERVICES | | | | | | | |
| 19,477.74 | 32,662.62 | 35,502 | 36,000.00 | 50001 SALARIES | 35,666 | 35,666 | 35,666 |
| 7,954.37 | 9,188.81 | 13,087 | 13,500.00 | 50003 FRINGE BENEFITS | 13,890 | 13,890 | 13,890 |
| 27,432.11 | 41,851.43 | 48,589 | 49,500.00 | 59999 TOTAL PERSONNEL SERV | 49,556 | 49,556 | 49,556 |
| MATERIALS & SERVICES | | | | | | | |
| 143.88 | 689.03 | 1,300 | 700.00 | 61010 ADVERTISING | 900 | 900 | 900 |
| 0.00 | 0.00 | 0 | 0.00 | 61120 COMMUNICATIONS | | | |
| 0.00 | 0.00 | 1,000 | 0.00 | 61130 CONTRACT SERVICES | 4,000 | 4,000 | 4,000 |
| 3,181.16 | 5,295.25 | 5,243 | 5,243.00 | 61240 DEPT/OPERATING EXPENSE | 5,200 | 5,200 | 5,200 |
| 995.49 | 897.84 | 1,000 | 1,300.00 | 61250 DEPT/OP SUPPLIES | 1,500 | 1,500 | 1,500 |
| 0.00 | 50.94 | 221 | 221.00 | 61290 DUES & SUBSCRIPTIONS | 313 | 313 | 313 |
| 96.32 | 23.90 | 700 | 700.00 | 61300 DUPLICATION | 800 | 800 | 800 |
| 90.00 | 285.36 | 300 | 370.00 | 61320 EDUCATION & TRAINING | 300 | 300 | 300 |
| 1,266.83 | 2,696.46 | 8,959 | 7,959.00 | 61560 MAINT/BLDG | 5,760 | 5,760 | 5,760 |
| 33.30 | 98.29 | 100 | 230.00 | 61570 MAINT/EQPT | 100 | 100 | 100 |
| 43.28 | 93.16 | 100 | 250.00 | 61600 MEETINGS & CONFERENCES | 475 | 475 | 475 |
| 577.48 | 787.93 | 700 | 1,000.00 | 61700 OFFICE SUPPLIES | 1,250 | 1,250 | 1,250 |
| 0.00 | 2,287.30 | 3,000 | 3,000.00 | 61840 REFRESHMENT PURCHASES | 3,000 | 3,000 | 3,000 |
| 5,265.68 | 3,707.71 | 4,800 | 4,800.00 | 61900 UTILITIES | 6,100 | 6,100 | 6,100 |
| 11,693.42 | 16,913.17 | 27,423 | 25,773.00 | 69999 TOTAL MAT & SERV | 29,698 | 29,698 | 29,698 |
| CAPITAL OUTLAY | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 72300 IMPROVEMENTS | 4,277 | 4,277 | 4,277 |
| 0.00 | 0.00 | 2,500 | 2,193.00 | 72500 OFFICE EQPT. | 1,600 | 1,600 | 1,600 |
| 0.00 | 0.00 | 1,138 | 1,164.00 | 72600 OTHER EQPT. | 3,704 | 3,704 | 3,704 |
| 0.00 | 0.00 | 3,638 | 3,357.00 | 79999 TOTAL CAPITAL OUTLAY | 9,581 | 9,581 | 9,581 |
| 39,125.53 | 58,764.60 | 79,650 | 78,630.00 | 99000 TOTAL DEPT EXP | 88,835 | 88,835 | 88,835 |
| 39,125.53 | 58,764.60 | 79,650 | 78,630.00 | 99450 TTL REV/EXP (SURP/DEF) | 88,835 | 88,835 | 88,835 |

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 4

FUND: 10 - GENERAL

DEPARTMENT: 190 - SENIOR SERVICES

| <u>MATERIALS & SERVICES</u> | <u>SUB-LINE ITEM TOTAL</u> | <u>LINE TOTAL</u> |
|---|--------------------------------|-------------------|
| 61010 ADVERTISING: | | |
| Personnel recruitment | 100 | |
| Program Advertising | 800 | <u>900</u> |
| 61120 CONTRACT SERVICES: | | |
| Architectural services to evaluate joint building project | 4,000 | <u>4,000</u> |
| 61240 DEPARTMENT/OPERATING EXPENSES: | | |
| City participation in Nutrition Program | 4,500 | |
| Pre-employment physicals | 100 | |
| Volunteer recognition dinner | 500 | |
| Safety Incentive Program | 50 | <u>5,200</u> |
| 61250 DEPARTMENT/OPERATING SUPPLIES: | | |
| Craft/game materials, posterboard, art/graphics, film, program supplies, special events, holiday decorations and entertainment | 1,500 | <u>1,500</u> |
| 61290 DUES & SUBSCRIPTIONS: | | |
| Oregon State Assoc. of Senior Center Administrators | 25 | |
| Cable TV subscriptions | 210 | |
| LERN (Marketing Recreation) | 78 | <u>313</u> |

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 4

FUND: 10 - GENERAL

DEPARTMENT: 190 - SENIOR SERVICES

| | | SUB-LINE | |
|---|--|-------------------|-------------------|
| | | <u>ITEM TOTAL</u> | <u>LINE TOTAL</u> |
| <u>MATERIALS & SERVICES:</u> | | | |
| 61300 | DUPLICATION: | | |
| | Photocopy service contract | 500 | |
| | Supplies for machine, letterhead forms | 300 | <u>800</u> |
| 61320 | EDUCATION & TRAINING: | | |
| | Training sessions, workshops, seminars, including CPR and first aid training | 300 | <u>300</u> |
| 61560 | MAINTENANCE/BUILDING & GROUNDS: | | |
| | Electrical and plumbing repairs | 600 | |
| | Boiler repairs | 2,000 | |
| | Men's restroom wall repairs and painting | 300 | |
| | Repair west windows | 2,250 | |
| | Replace Dial-A-Bus office window and replace master locks | 610 | <u>5,760</u> |
| 61570 | MAINTENANCE/EQUIPMENT: | | |
| | Service and repair of office equipment | 100 | <u>100</u> |
| 61600 | MEETINGS & CONFERENCES: | | |
| | Oregon Association of Senior Centers | 275 | |
| | Business luncheon meetings; mileage reimbursement | 200 | <u>475</u> |

PROGRAM EXPENDITURE DETAIL SHEET

Page 3 of 4

FUND: 10 - GENERAL

DEPARTMENT: 190 - SENIOR SERVICES

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL LINE TOTAL

61700 **OFFICE AND COMPUTER SUPPLIES:**

| | | |
|---|-------|--------------|
| Supplies for newsletter, computer, computer labels, ribbons, software; basic office needs | 1,250 | <u>1,250</u> |
|---|-------|--------------|

61840 **REFRESHMENT PURCHASES:**

| | | |
|---|-------|--------------|
| Paper and supplies for kitchen; food items for potlucks and parties, soda machine | 3,000 | <u>3,000</u> |
|---|-------|--------------|

61900 **UTILITIES:**

| | | |
|-------------|-------|--------------|
| Electricity | 2,700 | |
| Heating oil | 2,100 | |
| Garbage | 1,300 | <u>6,100</u> |

CAPITAL OUTLAY:

72300 **IMPROVEMENTS:**

| | | |
|--|-------|--------------|
| Ceiling lighting for office, gift shop and puzzle area | 500 | |
| Window coverings for gift shop, front doors and conference room | 500 | |
| Kitchen remodeling to accomodate Nutrition Program | 3,277 | <u>4,277</u> |

PROGRAM EXPENDITURE DETAIL SHEET

Page 4 of 4

FUND: 10 - GENERAL

DEPARTMENT: 190 - SENIOR SERVICES

| <u>CAPITAL OUTLAY:</u> | <u>SUB-LINE</u> | <u>ITEM TOTAL</u> | <u>LINE TOTAL</u> |
|------------------------|-----------------|-------------------|-------------------|
|------------------------|-----------------|-------------------|-------------------|

72500 EQUIPMENT/OFFICE:

| | | |
|------------------|-------|--------------|
| Table | 100 | |
| Computer printer | 1,500 | <u>1,600</u> |

72600 OTHER EQUIPMENT:

| | | |
|-----------------------|-----|--|
| Gift Shop Sign | 250 | |
| Bi-Folkal Productions | 400 | |

Nutrition Program

| | | |
|--------------------------|-----|--------------|
| Locking Storage | 535 | |
| 48" Soiled Table | 706 | |
| 36" Clean Table | 340 | |
| Gooseneck Rinse | 228 | |
| Steam Table Rolling Cart | 615 | <u>3,704</u> |

PROGRAM INFORMATION

NON-DEPARTMENTAL

Page 1 of 1

PROGRAM DESCRIPTION:

The Non-departmental activity provides a department to centralize costs which are shared by all General Fund activities. Cost accounting by department for telephone, electricity, postage, insurance, and other shared expenses is inappropriate under current governmental accounting practices for a unit of government our size. Also, this department provides the accounting for transfers from the General Fund, operating contingency for the fund, and unappropriated ending fund balance.

Date : 7/09/90
 Time : 5:23
 Dte Range: Complete Report

CITY OF LEBANON
 AINS General Ledger System
 Budget Preparation

G10 Run Date : 7/09/90

Fund : 10 GENERAL FUND
 Dept : 195 NON-DEPARTMENTAL

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Emp Line Item Description | P-Emp Prop. Bud | Appr. Bud | Adpt. Bud |
|---------------------------------|------------|-----------|------------|------------------------------|-----------------|-----------|-----------|
| MATERIALS & SERVICES | | | | | | | |
| 4,363.54 | 2,634.49 | 1,500 | 4,059.00 | 61010 ADVERTISING | 1,500 | 1,500 | 1,500 |
| 4,905.00 | 4,317.00 | 4,000 | 4,500.00 | 61013 AUDIT EXPENSE | 5,000 | 5,000 | 5,000 |
| 0.00 | 14,752.47 | 2,000 | 2,500.00 | 61015 CODIFICATION EXPENSE | 2,500 | 2,500 | 2,500 |
| 23,295.23 | 22,627.17 | 24,000 | 24,000.00 | 61120 COMMUNICATIONS | 24,000 | 24,000 | 24,000 |
| 14.27 | 0.00 | 100 | 0.00 | 61121 COMMUNICATION (ENG) | | | |
| 3,519.23 | 3,118.07 | 3,430 | 2,400.00 | 61124 COMPUTER EXPENSE | 1,500 | 1,500 | 1,500 |
| 1,581.25 | 0.00 | 500 | 1,500.00 | 61130 CONTRACT SERVICES | 1,500 | 1,500 | 1,500 |
| 1,315.00 | 3,233.93 | 4,000 | 4,000.00 | 61149 MOWING EXPENSES | 4,000 | 4,000 | 4,000 |
| 13,601.59 | 6,419.08 | 5,000 | 7,000.00 | 61240 DEPT/OPERATING EXPENSE | 5,000 | 5,000 | 5,000 |
| 12,653.39 | 9,225.05 | 10,000 | 11,300.00 | 61290 DUES & SUBSCRIPTIONS | 10,000 | 10,000 | 10,000 |
| 6,708.69 | 10,019.25 | 10,300 | 13,300.00 | 61300 DUPLICATION | 10,300 | 10,300 | 10,300 |
| 0.00 | 0.00 | 2,000 | 0.00 | 61310 ELECTIONS | 7,000 | 7,000 | 7,000 |
| 12,504.35 | 24,948.95 | 19,200 | 14,500.00 | 61355 CITY GRANTS | 14,700 | 14,700 | 14,700 |
| 89,955.82 | 0.00 | 0 | 0.00 | 61390 STREET LIGHTS | | | |
| 52,751.00 | 55,477.69 | 53,000 | 51,000.00 | 61400 INSURANCE | 32,000 | 32,000 | 32,000 |
| 12,389.55 | 18,240.50 | 18,300 | 25,000.00 | 61560 MAINT/BLDG | 17,000 | 17,000 | 17,000 |
| 7,216.10 | 11,098.42 | 9,000 | 10,600.00 | 61820 POSTAGE | 9,000 | 9,000 | 9,000 |
| 0.00 | 0.00 | 1,900 | 3,000.00 | 61830 PROPERTY TAXES | 2,400 | 2,400 | 2,400 |
| 0.00 | 0.00 | 100 | 0.00 | 61850 REFUNDS | 100 | 100 | 100 |
| 13,598.26 | 15,194.52 | 16,000 | 15,000.00 | 61900 UTILITIES | 16,000 | 16,000 | 16,000 |
| 260,372.27 | 201,306.59 | 184,330 | 193,659.00 | 69999 TOTAL MAT & SERV | 163,500 | 163,500 | 163,500 |
| CAPITAL OUTLAY | | | | | | | |
| 0.00 | 2,084.12 | 11,000 | 16,500.00 | 72300 IMPROVEMENTS | 6,500 | 6,500 | 6,500 |
| 2,857.19 | 1,810.59 | 2,500 | 3,200.00 | 72500 OFFICE EQPT. | 1,500 | 1,500 | 1,500 |
| 538.33 | 3,822.42 | 0 | 0.00 | 72600 OTHER EQPT. | 1,500 | 1,500 | 1,500 |
| 3,395.52 | 7,717.13 | 13,500 | 19,700.00 | 79999 TOTAL CAPITAL OUTLAY | 9,500 | 9,500 | 9,500 |
| CONTINGENCIES | | | | | | | |
| 0.00 | 0.00 | 25,129 | 0.00 | 80005 OPERATING CONTINGENCY | 60,000 | 60,000 | 60,000 |
| 0.00 | 0.00 | 25,129 | 0.00 | 89999 TOTAL CONTINGENCIES | 60,000 | 60,000 | 60,000 |
| INTERFUND TRANSFERS | | | | | | | |
| 0.00 | 0.00 | 28,000 | 28,000.00 | 90035 TO ST FT & BIKE PTH FD | 28,100 | 28,100 | 25,171 |
| 0.00 | 0.00 | 0 | 0.00 | 90045 TO STREETS FUND | | | |
| 0.00 | 0.00 | 49,313 | 49,313.00 | 90052 TO STORM DRAINAGE | 26,926 | 26,926 | 25,576 |
| 28,800.00 | 33,172.00 | 12,800 | 12,800.00 | 90055 TO D-A-B GRANT FUND | 26,231 | 26,231 | 25,231 |
| 0.00 | 4,900.00 | 1,000 | 1,000.00 | 90105 TO EQPT ACQ & REP FUND | 1,500 | 1,500 | 1,500 |
| 28,800.00 | 38,072.00 | 91,113 | 91,113.00 | 90990 TOTAL INTERFUND TRANS | 82,757 | 82,757 | 77,478 |

Date : 7/09/90
 Time : 5:23
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/09/90

Fund : 10 GENERAL FUND
 Dept : 195 NON-DEPARTMENTAL

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Emp Line Item Description | P-Emp Prop. Bud | Appr. Bud | Adpt. Bud |
|----------------|-------------|-----------|-------------|------------------------------|-----------------|-----------|-----------|
| UNAPPROPRIATED | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 92010 UNAPROP END FUND BAL | | | |
| 0.00 | 0.00 | 0 | 0.00 | 92199 TOTAL UNAPPROPRIATED | | | |
| DEBT SERVICE | | | | | | | |
| 0.00 | 350,000.00 | 385,000 | 385,000.00 | 95500 LOAN PRINCIPLE-TAM | 350,000 | 350,000 | 335,000 |
| 0.00 | 9,145.02 | 15,000 | 14,179.00 | 95600 LOAN INTEREST-TAM | 20,000 | 20,000 | 26,000 |
| 0.00 | 359,145.02 | 400,000 | 399,179.00 | 95999 TOTAL DEBT SERVICE | 370,000 | 370,000 | 361,000 |
| 292,567.79 | 606,240.74 | 714,072 | 703,651.00 | 99000 TOTAL DEPT EXP | 685,757 | 685,757 | 671,478 |
| 292,567.79 | 606,240.74 | 714,072 | 703,651.00 | 99450 TTL REV/EXP (SURP/DEF) | 685,757 | 685,757 | 671,478 |
| 338,894.89- | 449,041.20- | 6,500 | 242,613.00- | 99500 FUND TOTAL (SURP/DEF) | | | |

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 4

FUND: 10 - GENERAL

DEPARTMENT: 195 - NON-DEPARTMENTAL

| <u>MATERIALS & SERVICES</u> | <u>SUB-LINE ITEM TOTAL</u> | <u>LINE TOTAL</u> |
|---|---------------------------------------|--------------------------|
| 61010 ADVERTISING: | | |
| Budget and other public hearing notices; Budget Summaries, election notices; Requests for bids and proposals Other advertising required by law | 1,500 | <u>1,500</u> |
| 61013 AUDIT EXPENSE: | | |
| General fund share of City audit | 5,000 | <u>5,000</u> |
| 61015 CODIFICATION EXPENSE: | | |
| Compilation and one year's update of City Ordinances | 2,500 | <u>2,500</u> |
| 61120 COMMUNICATIONS: | | |
| Local and long distance service for all City departments | 24,000 | <u>24,000</u> |
| 61124 COMPUTER EXPENSE: | | |
| General fund share of service and repair, hardware, software, programming, modem expense for City mainframe | 1,500 | <u>1,500</u> |
| 61130 CONTRACT SERVICES: | | |
| Fees to bank for managing registered bonds Storage rental | 1,000 500 | <u>1,500</u> |
| 61149 MOWING EXPENSE: | 4,000 | <u>4,000</u> |

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 4

FUND: 10 - GENERAL

DEPARTMENT: 195 - NON-DEPARTMENTAL

| <u>MATERIALS & SERVICES</u> | <u>SUB-LINE ITEM TOTAL</u> | <u>LINE TOTAL</u> |
|---|--------------------------------|-------------------|
| 61240 DEPARTMENT/OPERATING EXPENSE: | | |
| Special operational expenses shared among departments | 5,000 | <u>5,000</u> |
| 61290 DUES & SUBSCRIPTIONS: | | |
| League of Oregon Cities | 4,000 | |
| Council of Governments | 3,500 | |
| Lebanon Chamber of Commerce | 1,000 | |
| Newspaper subscriptions | 350 | |
| Subscriptions to professional journals, newsletters, updating services | 1,150 | <u>10,000</u> |
| 61300 DUPLICATION: | | |
| Service and repair of photocopiers; printing costs | 10,300 | <u>10,300</u> |
| 61310 ELECTIONS: | | |
| Election costs charged by Linn County | 7,000 | <u>7,000</u> |
| 61355 CITY GRANTS: | | |
| Money available for Council approved grants | | |
| - Boys and Girls Club | 10,000 | |
| - Chamber of Commerce | 4,700 | <u>14,700</u> |
| 61400 INSURANCE: | | |
| Fidelity Bonds, fire, liability, vehicle, special property coverages | 32,000 | <u>32,000</u> |

PROGRAM EXPENDITURE DETAIL SHEET

Page 3 of 4

FUND: 10 - GENERAL

DEPARTMENT: 195 - NON-DEPARTMENTAL

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL LINE TOTAL

61560 **MAINTENANCE/BUILDING & GROUNDS:**

| | | |
|--|--------|---------------|
| Janitorial service for City Hall offices, Senior Center, City Shops, Police Department and Library; paper products and other janitorial supplies; general maintenance and repairs on City Hall | 17,000 | <u>17,000</u> |
|--|--------|---------------|

61820 **POSTAGE:**

| | | |
|---|-------|--------------|
| Postage expense for General Fund activities | 9,000 | <u>9,000</u> |
|---|-------|--------------|

61830 **PROPERTY TAXES;**

| | | |
|---|-------|--------------|
| To pay taxes on Aspen Park lots, if sold all funds to be reimbursed | 2,400 | <u>2,400</u> |
|---|-------|--------------|

61850 **REFUNDS:**

| | | |
|---|-----|------------|
| To reimburse hiring purchases for expenses on Aspen Park lots, if necessary | 100 | <u>100</u> |
|---|-----|------------|

61900 **UTILITIES:**

| | | |
|--|--------|---------------|
| Electricity for City Hall offices and Police departments | 16,000 | <u>16,000</u> |
|--|--------|---------------|

PROGRAM EXPENDITURE DETAIL SHEET

Page 4 of 4

FUND: 10 - GENERAL

DEPARTMENT: 195 - NON-DEPARTMENTAL

| <u>CAPITAL OUTLAY</u> | <u>SUB-LINE ITEM TOTAL</u> | <u>LINE TOTAL</u> |
|---|--------------------------------|-------------------|
| 72300 IMPROVEMENTS: | | |
| Finish conference room | 4,500 | |
| Finance Office | 2,000 | <u>6,500</u> |
| 72500 OFFICE EQUIPMENT: | | |
| Conference Room furnishings | 1,500 | <u>1,500</u> |
| 72600 OTHER EQUIPMENT: | | |
| Dictating Equipment | 1,500 | <u>1,500</u> |
| 90035 TO STATE FOOT & BIKE PATH FUND: | 25,171 | <u>25,171</u> |
| 90052 TO STORM DRAINAGE: | 25,576 | <u>25,576</u> |
| 90055 TO DIAL-A-BUS GRANT FUND: | 25,231 | <u>25,231</u> |
| 90105 TO EQUIPMENT REPLACEMENT & ACQUISITION: | | |
| Computer replacement reserve, Finance Dept. | 1,500 | <u>1,500</u> |
| <u>DEBT SERVICE:</u> | | |
| Repayment of short-term borrowing for General Fund deficit | | |
| Principal | 335,000 | |
| Interest | 26,000 | <u>361,000</u> |

PROGRAM INFORMATION

12/01/75 G.O. BONDS, 1975 SEWER TREATMENT PLANT BONDS

Page 1 of 1

PROGRAM DESCRIPTION:

In 1975, a general obligation bond was issued for \$1,649,575 for sewer treatment plant improvements. Seven years of principal and interest payments are still outstanding through 1995-96. This year's payment will be \$68,850. After this year's payment, there will be \$250,000 in principal due and \$43,400 in interest due. Funds for payment of this debt service are levied on assessed value of property.

Date : 7/09/90
 Time : 5:23
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/09/90

Fund : 30 DEBT SERVICE FUNDS
 Dept : 313 12/1/75 G.O. BONDS

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Emp Line Item Description | P-Emp Prop. Bud | Appr. Bud | Adpt. Bud |
|----------------|------------|-----------|-----------|------------------------------|-----------------|-----------|-----------|
| UNAPPROPRIATED | | | | | | | |
| 0.00 | 0.00 | 10,000 | 0.00 | 92010 UNAPROP END FUND BAL | | | |
| 0.00 | 0.00 | 10,000 | 0.00 | 92199 TOTAL UNAPPROPRIATED | | | |
| DEBT SERVICE | | | | | | | |
| 50,000.00 | 50,000.00 | 50,000 | 50,000.00 | 95100 BOND PRINCIPAL | | | |
| 28,300.00 | 25,250.00 | 22,100 | 22,100.00 | 95200 BOND INTEREST | | | |
| 78,300.00 | 75,250.00 | 72,100 | 72,100.00 | 95999 TOTAL DEBT SERVICE | | | |
| 78,300.00 | 75,250.00 | 82,100 | 72,100.00 | 99000 TOTAL DEPT EXP | | | |
| 78,300.00 | 75,250.00 | 82,100 | 72,100.00 | 99450 TTL REV/EXP (SURP/DEF) | | | |

Date : 7/09/90
 Time : 5:23
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/09/90

Fund : 30 DEBT SERVICE FUNDS
 Dept : 314 G.O. FUND REVENUE

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Exp Line Item Description | P-Exp Prop. Bud | Appr. Bud | Adpt. Bud |
|----------------|------------|-----------|------------|------------------------------|-----------------|-----------|-----------|
| REVENUES | | | | | | | |
| 65,197.36 | 55,227.48 | 59,200 | 60,000.00 | 47010 CURRENT PROPERTY TAXES | 55,450 | 55,450 | 55,450 |
| 11,369.35 | 10,020.20 | 5,000 | 9,000.00 | 47020 DELINQUENT PROP TAXES | 8,000 | 8,000 | 8,000 |
| 1,903.56 | 1,994.22 | 1,700 | 1,700.00 | 48100 INTEREST ON INVESTMENT | 1,700 | 1,700 | 1,700 |
| 162.47 | 186.79 | 200 | 150.00 | 48101 INTEREST ON TAXES | 200 | 200 | 200 |
| 28,109.20 | 23,344.44 | 16,000 | 15,523.00 | 49901 BEGINNING BALANCE | 11,500 | 11,500 | 14,000 |
| 106,741.94 | 90,773.13 | 82,100 | 86,373.00 | 49999 TOTAL REVENUE | 76,850 | 76,850 | 79,350 |
| UNAPPROPRIATED | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 92010 UNAPROP END FUND BAL | 8,000 | 8,000 | 10,500 |
| 0.00 | 0.00 | 0 | 0.00 | 92199 TOTAL UNAPPROPRIATED | 8,000 | 8,000 | 10,500 |
| DEBT SERVICE | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 95100 BOND PRINCIPAL | 50,000 | 50,000 | 50,000 |
| 0.00 | 0.00 | 0 | 0.00 | 95200 BOND INTEREST | 18,850 | 18,850 | 18,850 |
| 0.00 | 0.00 | 0 | 0.00 | 95999 TOTAL DEBT SERVICE | 68,850 | 68,850 | 68,850 |
| 0.00 | 0.00 | 0 | 0.00 | 99000 TOTAL DEPT EXP | 76,850 | 76,850 | 79,350 |
| 106,741.94- | 90,773.13- | 82,100- | 86,373.00- | 99450 TTL REV/EXP (SURP/DEF) | | | |

PROGRAM INFORMATION

1985 WATER REFUNDING BOND

Page 1 of 1

PROGRAM DESCRIPTION:

In 1985, an advance refunding instrument was issued for \$4,360,000 to take advantage of low interest rates, and to stabilize the long-term debt service in the water utility. This bond was used to refund the original bond sold to PP&L in advance of its full term, and saved approximately \$300,000 (present value) over the full term of the PP&L bond. The PP&L bond was paid off November 1, 1987. Payment of the debt service is generated by interest accruing on the funds of the 1986 Refunding issue held in trust by 1st Interstate Bank (see Water Utility for 1986 Bond).

Date : 7/09/90
 Time : 5:23
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

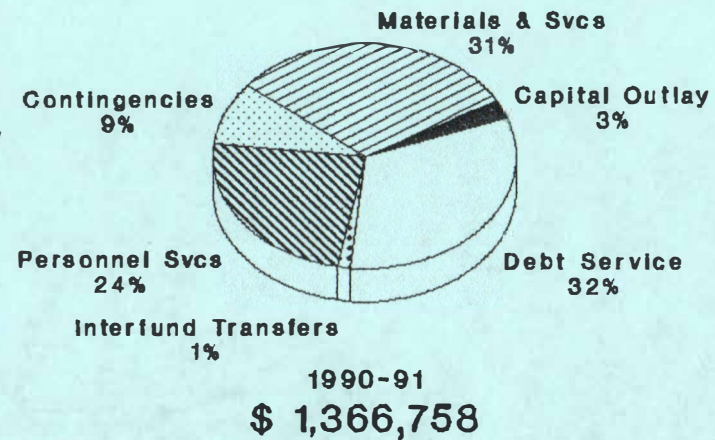
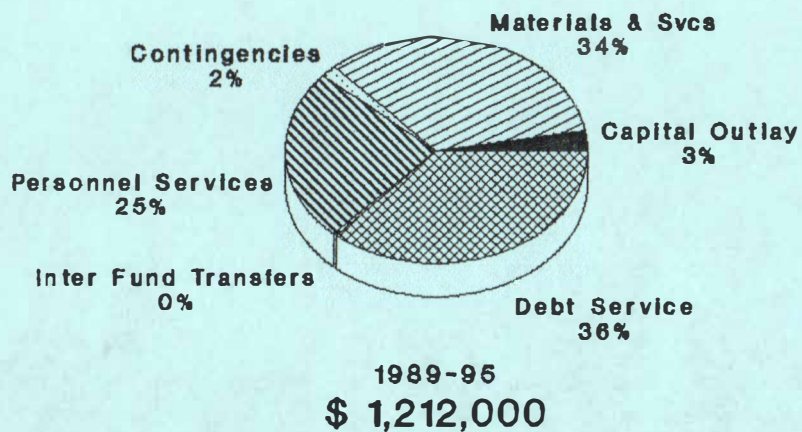
610 Run Date : 7/09/90

Fund : 30 DEBT SERVICE FUNDS
 Dept : 315 1985 WATER REFINANCE BONDS

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Exp Line Item Description | P-Exp Prop. Bud | Appr. Bud | Adpt. Bud |
|--------------|------------|-----------|------------|------------------------------|-----------------|-----------|-----------|
| REVENUES | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 48100 INTEREST ON INVESTMENT | | | |
| 0.00 | 0.00 | 451,991 | 0.00 | 49901 BEGINNING BALANCE | 451,275 | 451,275 | 451,275 |
| 0.00 | 0.00 | 451,991 | 0.00 | 49999 TOTAL REVENUE | 451,275 | 451,275 | 451,275 |
| DEBT SERVICE | | | | | | | |
| 0.00 | 0.00 | 75,000 | 0.00 | 95100 BOND PRINCIPAL | 80,000 | 80,000 | 80,000 |
| 0.00 | 0.00 | 376,991 | 0.00 | 95200 BOND INTEREST | 371,275 | 371,275 | 371,275 |
| 0.00 | 0.00 | 451,991 | 0.00 | 95999 TOTAL DEBT SERVICE | 451,275 | 451,275 | 451,275 |
| 0.00 | 0.00 | 451,991 | 0.00 | 99000 TOTAL DEPT EXP | 451,275 | 451,275 | 451,275 |
| 0.00 | 0.00 | 0 | 0.00 | 99450 TTL REV/EXP (SURP/DEF) | | | |
| 28,441.94- | 15,523.13- | 0 | 14,273.00- | 99500 FUND TOTAL (SURP/DEF) | | | |

CITY OF LEBANON 1990-91

Water Utility Budget Comparison



PROGRAM INFORMATION

WATER UTILITY

Page 1 of 6

PROGRAM DESCRIPTION:

The responsibilities of the water utility are twofold. First, the treatment of raw water, which is accomplished at the Water Treatment Facility at 2nd and A Streets. The City contracts for the operation of the Treatment Plant with Operations Management International (OMI). Second, the transmission, storage, and distribution of treated water. The treatment process consists of a combination of chemical and filtration treatment. The plant operates at an average of 1.7 million gallons per day, and has an effective capacity of 4.0 million gallons per day.

Transmission, storage, and distribution of the water after treatment is handled by the Water Section of the Public Works Maintenance Services Division and the Engineering Services Division.

The city has approximately 50 miles of water main ranging in size from two inches to sixteen inches in diameter. The mains are made up of many different materials that reflect technology and economics of the era in which they were installed. There is steel, ductile, cast iron, galvanized steel, asbestos-cement, P.V.C. plastic, and even a small amount of old wooden pipe has been reported.

Storage facilities consist of two 2-million gallon storage tanks; one located on East Grant Street, and one south of Vaughn Lane on South 5th Street. These tanks help equalize the pressure in the entire water system, and also serve for storage of water in the event that the treatment plant stops producing water for a short period of time.

PROGRAM INFORMATION

WATER UTILITY

Page 2 of 6

PROGRAM DESCRIPTION: (continued)

The system terminates in about 3,700 services. All are metered with the exception of a few that are strictly for use in case of fire. Most of our services to residences are 3/4" consisting of either galvanized or copper pipe.

We maintain 273 fire hydrants throughout the city for fire protection of both family homes and businesses. This is a very important part of the water system. Our ability to provide adequate water for fire protection is a vital component in the calculation of fire insurance rates for the residences and businesses served by the city system.

General maintenance of the system includes repair of main and service line leaks; adding new services as needed; repair, testing and replacement of meters; repair of main line valves, general service orders, turning services off and on, and helping customers with



Public Works Maintenance personnel repairs water line.

PROGRAM INFORMATION

WATER UTILITY

Page 3 of 6

PROGRAM DESCRIPTION: (continued)

complaints about the taste of their water and leaks they may have. We test the water in the system, and flush dead end lines and poor circulation areas. Once or twice a year there is a complete system flush. We also have an extensive meter replacement program. Other maintenance includes taking care of the non-potable water system at Santiam Canal Industrial Park.

Our cross-connection control program is now well underway. Federal regulations require that we find and control sources of lead that leaches into the water. Maintenance forces have spent and will continue to spend more hours replacing "lead pigtails" wherever we may find them. A pigtail is a short connecting pipe that runs between the main line and the pipe that ends in a water service. Lead was used years ago because it was the only flexible pipe available.

Larger construction and major maintenance projects are handled by the Engineering Services Division. Engineering personnel design improvements, contract for construction, supervise construction activity, and provide contract administration services.

Engineering personnel determine the needs of industrial, institutional and other large users and calculate meter sizing and design service extensions to meet those needs. Where existing mainline flows are inadequate to meet the requirements of potential development, engineering staff utilizes computer modeling of the water system to find the most economical means of increasing flows.

PROGRAM INFORMATION

WATER UTILITY

Page 4 of 6

PROGRAM DESCRIPTION: (continued)

Through the site review process, the Engineering Services Division evaluates proposed extensions to and uses of the water system. In this manner, engineering personnel insure that the system grows in an orderly and predictable manner with no degradation of the service provided to current users.

Specific projects proposed for F.Y. 1990-91 include a chlorine feed conversion, replacing the air dryer and rebuilding the raw water flow monitor at the water treatment plant.

Billing and accounting services for the water and wastewater utilities are provided by the Finance Department. A private contractor (Metereaders) reads the meters and provides the readings to the City on a computer diskette which electronically passes the new readings into the computer.

Every year the Water Department hires one temporary maintenance worker for 4 months. This is necessary because in the warmer months, the water crew must provide increased assistance to construction activity outside the regular maintenance division work and because in the summer there are more water leaks. Without this assistance, we could not provide prompt service to the contractors, and the time lag from the first report of a water leak to its final repair would be longer than is acceptable. We will also have the temporary position work on a meter change program.

PROGRAM INFORMATION

WATER UTILITY

Page 5 of 6

POSITIONS:

| | <u>1989-90</u> | <u>1990-91</u> |
|----------------------------------|-----------------------|-----------------|
| Accounting Clerk | 1.15 FTE | 1.15 FTE |
| Administrative Assistant | .20 FTE | .20 FTE |
| Administrative Secretary | .14 FTE | .15 FTE |
| Building Inspector | .02 FTE | .04 FTE |
| City Administrator | .20 FTE | .20 FTE |
| Director of Public Works | .18 FTE | .15 FTE |
| Engineering Division Manager | .23 FTE | .14 FTE |
| Engineering Technician I | .25 FTE | .17 FTE |
| Engineering Technician II | .35 FTE | .19 FTE |
| Engineering Technician III | .00 FTE | .33 FTE |
| Finance Director | .25 FTE | .25 FTE |
| Finance Operations Manager | .30 FTE | .30 FTE |
| Maintenance Division Manager | .25 FTE | .35 FTE |
| Maintenance Worker | 2.00 FTE | 2.00 FTE |
| Receptionist | .30 FTE | .30 FTE |
| Secretary I | .00 FTE | .15 FTE |
| Senior Maintenance Worker | <u>2.00 FTE</u> | <u>2.00 FTE</u> |
| SUBTOTAL - Regular | 7.82 FTE | 8.07 FTE |
| Temporary Engineering Aide | .09 FTE | .00 FTE |
| Temporary Finance | .12 FTE | .176 FTE |
| Temporary Maintenance | .33 FTE | .36 FTE |
| Temporary Public Works Secretary | <u>.07 FTE</u> | <u>.00 FTE</u> |
| TOTAL | 8.43 FTE | 8.606 FTE |
| Contract - City Attorney | 7.13% of Contract | |

PROGRAM INFORMATION

WATER UTILITY

Page 6 of 6

1990-91 GOALS STATEMENT:

The Water Treatment Plant improvement projects planned under this program supports the Council goal to "Improve Utility and Transportation Systems."

In addition to specific projects, the water fund provides for ongoing maintenance, operation, and water quality protection of the water system.

The goal to "Encourage Economic Development" is furthered through research and resource assistance for prospective development.

Date : 7/09/90
 Time : 5:23
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/09/90

Fund : 40 ENTERPRISE FUNDS
 Dept : 430 WATER UTILITY

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Em | Line Item Description | P-Em | Prop. Bud | Appr. Bud | Adpt. Bud |
|----------------------|--------------|-----------|--------------|-------|------------------------|-----------|-----------|-----------|-----------|
| REVENUES | | | | | | | | | |
| 0.00 | 0.00 | 900 | 900.00 | 48042 | CREDIT CHECKS | 900 | 900 | 900 | |
| 0.00 | 23,295.80 | 30,000 | 22,000.00 | 48051 | DEPOSITS RECEIVED | 30,000 | 30,000 | 30,000 | |
| 18,765.41 | 16,299.67 | 13,000 | 10,000.00 | 48100 | INTEREST ON INVESTMENT | 20,000 | 20,000 | 20,000 | |
| 881.21 | 0.00 | 0 | 0.00 | 48105 | INTERIM FINANCING | | | | |
| 1,079,914.27 | 1,002,022.44 | 1,015,000 | 1,042,000.00 | 48121 | WATER FEES | 1,200,000 | 1,200,000 | 1,200,000 | |
| 8,851.76 | 19,899.36 | 7,000 | 14,000.00 | 48140 | MISCELLANEOUS REVENUE | 7,000 | 7,000 | 7,000 | |
| 1,564.80 | 0.00 | 0 | 15.00 | 48225 | ENERGY SAVINGS REBATE | | | | |
| 351,792.21 | 288,956.97 | 146,100 | 168,269.00 | 49901 | BEGINNING BALANCE | 58,523 | 58,523 | 108,858 | |
| 1,461,769.66 | 1,350,474.24 | 1,212,000 | 1,257,184.00 | 49999 | TOTAL REVENUE | 1,316,423 | 1,316,423 | 1,366,758 | |
| PERSONNEL SERVICES | | | | | | | | | |
| 180,820.76 | 192,753.94 | 197,418 | 198,605.00 | 50001 | SALARIES | 215,624 | 215,624 | 215,624 | |
| 77,825.99 | 88,591.78 | 89,117 | 87,700.00 | 50003 | FRINGE BENEFITS | 97,690 | 97,690 | 97,690 | |
| 0.00 | 0.00 | 9,983 | 11,000.00 | 50250 | PART TIME | 7,442 | 7,442 | 7,442 | |
| 0.00 | 0.00 | 100 | 0.00 | 50255 | PARENTAL LEAVE EXPENSE | 1,700 | 1,700 | 1,700 | |
| 0.00 | 0.00 | 1,600 | 1,600.00 | 50600 | OVERTIME | 1,354 | 1,354 | 1,354 | |
| 258,646.75 | 281,345.72 | 298,218 | 298,905.00 | 59999 | TOTAL PERSONNEL SERV | 323,810 | 323,810 | 323,810 | |
| MATERIALS & SERVICES | | | | | | | | | |
| 137,791.00 | 0.00 | 0 | 0.00 | 60300 | DEPRECIATION | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 61009 | ADVERTISING (PW) | 25 | 25 | 25 | |
| 852.98 | 293.72 | 400 | 950.00 | 61010 | ADVERTISING | 100 | 100 | 100 | |
| 0.00 | 0.00 | 600 | 260.00 | 61011 | ADVERTISING (ENG) | 400 | 400 | 400 | |
| 0.00 | 136.09 | 200 | 100.00 | 61012 | ADVERTISING (MAINT) | 100 | 100 | 100 | |
| 1,675.00 | 1,309.00 | 1,800 | 1,800.00 | 61013 | AUDIT EXPENSE | 1,800 | 1,800 | 1,800 | |
| 545.41 | 0.00 | 0 | 0.00 | 61120 | COMMUNICATIONS | | | | |
| 0.00 | 0.00 | 100 | 0.00 | 61121 | COMMUNICATION (ENG) | 100 | 100 | 100 | |
| 0.00 | 164.82 | 400 | 300.00 | 61122 | COMMUNICATION (MAINT) | 400 | 400 | 400 | |
| 0.00 | 0.00 | 0 | 0.00 | 61123 | COMMUNICATION (PW) | 20 | 20 | 20 | |
| 5,095.81 | 3,118.10 | 2,940 | 2,940.00 | 61124 | COMPUTER EXPENSE | 1,300 | 1,300 | 1,300 | |
| 0.00 | 693.03 | 1,175 | 1,414.00 | 61126 | COMPUTER EXP (ENG) | 500 | 500 | 500 | |
| 0.00 | 102.67 | 600 | 350.00 | 61127 | COMPUTER EXP (MAINT) | 500 | 500 | 500 | |
| 0.00 | 0.00 | 0 | 0.00 | 61128 | COMPUTER EXP (PW) | 220 | 220 | 220 | |
| 191,638.47 | 21,852.57 | 18,900 | 18,900.00 | 61130 | CONTRACT SERVICES | 20,000 | 19,550 | 19,550 | |
| 0.00 | 0.00 | 0 | 0.00 | 61131 | CONTRACT SERVICES (PW) | 233,000 | 233,000 | 236,200 | |
| 0.00 | 257,908.00 | 226,626 | 226,733.00 | 61133 | CONTRACT SERV (ENG) | 2,540 | 2,540 | 2,540 | |
| 1,710.59- | 3,980.00 | 4,550 | 4,100.00 | 61134 | CONTRACT SERV (MAINT) | 4,750 | 4,750 | 4,750 | |
| 0.00 | 26,035.93 | 30,000 | 22,000.00 | 61200 | DEPOSITS REFUNDED | 30,000 | 30,000 | 30,000 | |
| 75,852.46 | 4,004.69 | 2,870 | 2,770.00 | 61240 | DEPT/OPERATING EXPENSE | 3,710 | 3,710 | 3,710 | |
| 0.00 | 2,372.10 | 1,080 | 940.00 | 61241 | OPERATING EXP (ENG) | 1,400 | 1,400 | 1,400 | |
| 0.00 | 41,725.95 | 60,075 | 57,000.00 | 61242 | OPERATING EXP (MAINT) | 53,910 | 53,910 | 57,035 | |
| 0.00 | 0.00 | 0 | 0.00 | 61243 | OPERATING EXP (PW) | 7,315 | 7,315 | 7,315 | |

Date : 7/09/90
 Time : 5:23
 Dte Range: Complete Report

CITY OF LEBANON
 AINS General Ledger System
 Budget Preparation

G10 Run Date : 7/09/90

Fund : 40 ENTERPRISE FUNDS
 Dept : 430 WATER UTILITY

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Emg Line Item Description | P-Emg Prop. Bud | Appr. Bud | Adpt. Bud |
|------------|------------|-----------|------------|------------------------------|-----------------|-----------|-----------|
| 2,939.94 | 57.61 | 100 | 200.00 | 61250 DEPT/OP SUPPLIES | | | |
| 0.00 | 18.05 | 650 | 1,880.00 | 61251 OP SUPPLIES (ENG) | 750 | 750 | 750 |
| 0.00 | 2,637.64 | 2,650 | 1,800.00 | 61252 OP. SUPPLIES (MAINT) | 2,350 | 2,350 | 2,350 |
| 0.00 | 0.00 | 0 | 0.00 | 61253 OP SUPPLIES (PW) | 150 | 150 | 150 |
| 655.41 | 0.00 | 150 | 250.00 | 61290 DUES & SUBSCRIPTIONS | 150 | 150 | 150 |
| 0.00 | 447.00 | 310 | 365.00 | 61291 DUES & SUBSCRIPT (ENG) | 265 | 265 | 265 |
| 0.00 | 261.84 | 300 | 300.00 | 61292 DUES & SUBS (MAINT) | 300 | 300 | 300 |
| 0.00 | 0.00 | 0 | 0.00 | 61293 SUES & SUBSCRIPT (PW) | 575 | 575 | 575 |
| 0.00 | 1,716.75 | 3,500 | 3,500.00 | 61300 DUPLICATION | 5,000 | 3,500 | 3,500 |
| 0.00 | 0.00 | 0 | 0.00 | 61305 GRANT APPLICATION COST | | | |
| 2,946.64 | 867.02 | 900 | 900.00 | 61320 EDUCATION & TRAINING | 1,200 | 1,200 | 1,200 |
| 0.00 | 617.15 | 830 | 775.00 | 61321 EDUCATION & TRNG (ENG) | 500 | 500 | 500 |
| 0.00 | 1,900.60 | 1,800 | 2,300.00 | 61322 ED & TRNG (MAINT) | 2,000 | 2,000 | 2,000 |
| 0.00 | 0.00 | 0 | 0.00 | 61323 EDUCATION & TRNG (PW) | 250 | 250 | 250 |
| 11,246.00 | 9,520.48 | 10,000 | 8,500.00 | 61400 INSURANCE | 9,000 | 9,000 | 9,000 |
| 0.00 | 0.00 | 2,000 | 0.00 | 61420 INS REPAIR & DEDUCT | 1,000 | 1,000 | 1,000 |
| 1,057.83 | 57.10- | 0 | 0.00 | 61500 UNIFORM-BUY & CLEAN | | | |
| 0.00 | 0.00 | 50 | 50.00 | 61501 UNIFORMS (ENG) | 50 | 50 | 50 |
| 0.00 | 1,153.12 | 1,400 | 1,400.00 | 61502 UNIFORMS (MAINT) | 1,550 | 1,550 | 1,550 |
| 208.82 | 0.00 | 0 | 0.00 | 61560 MAINT/BLDG | | | |
| 0.00 | 1,594.00 | 2,200 | 1,000.00 | 61562 MAINT/BLDG (MAINT) | 1,100 | 1,100 | 1,100 |
| 3,722.72 | 120.72 | 100 | 300.00 | 61570 MAINT/EQPT | 100 | 100 | 100 |
| 0.00 | 23.00 | 2,600 | 50.00 | 61571 MAINT/EQPT (ENG) | 100 | 100 | 100 |
| 0.00 | 223.00 | 600 | 250.00 | 61572 MAINT/EQPT (MAINT) | 500 | 500 | 500 |
| 0.00 | 0.00 | 0 | 0.00 | 61573 MAINT/EQPT (PW) | 40 | 40 | 40 |
| 1,658.97 | 0.00 | 0 | 0.00 | 61580 MAINT/VEHICLES | | | |
| 0.00 | 0.00 | 360 | 540.00 | 61581 MAINT/VEHICLES (ENG) | 360 | 360 | 360 |
| 0.00 | 6,863.41 | 6,360 | 6,360.00 | 61582 MAINT/VEHICLES (MAINT) | 7,050 | 7,050 | 7,050 |
| 1,845.01 | 384.62 | 600 | 400.00 | 61600 MEETINGS & CONFERENCES | 700 | 700 | 700 |
| 0.00 | 860.12 | 1,945 | 765.00 | 61601 MTGS & CONF (ENG) | 1,025 | 1,025 | 1,025 |
| 0.00 | 410.29 | 1,100 | 800.00 | 61602 MTGS & CONF (MAINT) | 1,100 | 1,100 | 1,100 |
| 0.00 | 0.00 | 0 | 0.00 | 61603 MTGS & CONF (PW) | 920 | 920 | 920 |
| 1,629.77 | 470.77 | 600 | 800.00 | 61700 OFFICE SUPPLIES | 600 | 600 | 600 |
| 0.00 | 283.85 | 400 | 380.00 | 61701 OFFICE SUPPLIES (ENG) | | | |
| 9.39 | 149.90 | 250 | 300.00 | 61702 OFF SUPPLIES (MAINT) | 250 | 250 | 250 |
| 0.00 | 0.00 | 0 | 0.00 | 61703 OFFICE SUPPLIES (PW) | 450 | 450 | 450 |
| 99.76 | 0.00 | 0 | 0.00 | 61800 PETROLEUM | | | |
| 0.00 | 12.18 | 100 | 72.00 | 61801 PETROLEUM (ENG) | 100 | 100 | 100 |
| 0.00 | 2,977.45 | 3,200 | 3,400.00 | 61802 PETROLEUM (MAINT) | 3,200 | 3,200 | 3,200 |
| 5,454.11 | 4,386.39 | 5,500 | 5,500.00 | 61820 POSTAGE | 7,500 | 6,500 | 6,500 |
| 7,789.93 | 4,446.16 | 4,000 | 4,000.00 | 61850 REFUNDS | 4,500 | 4,500 | 4,500 |
| 1,794.91 | 0.00 | 0 | 0.00 | 61900 UTILITIES | | | |
| 0.00 | 2,396.35 | 2,500 | 2,400.00 | 61902 UTILITIES (MAINT) | 2,500 | 2,500 | 2,500 |
| 454,799.75 | 408,439.04 | 409,371 | 390,094.00 | 69999 TOTAL MAT & SERV | 419,275 | 416,325 | 422,650 |

CAPITAL OUTLAY

0.00 0.00 0 0.00 72050 LAND

Date : 7/09/90
 Time : 5:23
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/09/90

Fund : 40 ENTERPRISE FUNDS
 Dept : 430 WATER UTILITY

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Exp Line Item Description | P-Exp Prop. Bud | Appr. Bud | Adpt. Bud |
|---------------------|--------------|-----------|--------------|------------------------------|-----------------|-----------|-----------|
| 1,224.15 | 0.00 | 0 | 0.00 | 72100 BUILDINGS | | | |
| 0.00 | 0.00 | 0 | 0.00 | 72101 BUILDINGS (ENG) | | | |
| 0.00 | 6,864.25 | 1,000 | 900.00 | 72102 BUILDINGS (MAINT) | | | |
| 82,888.29 | 0.00 | 500 | 500.00 | 72300 IMPROVEMENTS | | | |
| 0.00 | 5,499.98 | 23,800 | 3,640.00 | 72301 IMPROVEMENTS (ENG) | | | 20,150 |
| 0.00 | 0.00 | 0 | 0.00 | 72302 IMPROVEMENTS (MAINT) | 10,500 | 10,500 | 10,500 |
| 2,553.56 | 10,807.84 | 10,000 | 7,000.00 | 72500 OFFICE EQPT. | | | 1,000 |
| 0.00 | 840.00 | 250 | 250.00 | 72501 OFFICE EQPT (ENG) | 550 | 550 | 550 |
| 0.00 | 0.00 | 0 | 0.00 | 72502 OFFICE EQPT (MAINT) | 600 | 600 | 600 |
| 0.00 | 0.00 | 0 | 0.00 | 72503 OFFICE EQPT (PW) | 700 | 700 | 700 |
| 2,579.36 | 1,300.00 | 0 | 0.00 | 72600 OTHER EQPT. | | | |
| 0.00 | 6,713.05 | 0 | 0.00 | 72602 OTHER EQPT (MAINT) | 1,980 | 1,980 | 1,980 |
| 40,994.70 | 0.00 | 0 | 0.00 | 72800 VEHICLES | | | |
| 0.00 | 17,708.22 | 0 | 0.00 | 72802 VEHICLES (MAINT) | | | |
| 130,240.06 | 49,733.34 | 35,550 | 12,290.00 | 79999 TOTAL CAPITAL OUTLAY | 14,330 | 14,330 | 35,480 |
| CONTINGENCIES | | | | | | | |
| 0.00 | 0.00 | 21,824 | 0.00 | 80005 OPERATING CONTINGENCY | 100,021 | 102,971 | 125,831 |
| 0.00 | 0.00 | 21,824 | 0.00 | 89999 TOTAL CONTINGENCIES | 100,021 | 102,971 | 125,831 |
| INTERFUND TRANSFERS | | | | | | | |
| 129,385.14 | 0.00 | 0 | 0.00 | 90015 TO G.O. BOND FUND | | | |
| 0.00 | 4,050.00 | 5,000 | 5,000.00 | 90105 TO EQPT ACQ & REP FUND | 19,000 | 19,000 | 19,000 |
| 129,385.14 | 4,050.00 | 5,000 | 5,000.00 | 90990 TOTAL INTERFUND TRANS | 19,000 | 19,000 | 19,000 |
| DEBT SERVICE | | | | | | | |
| 70,000.00 | 105,000.00 | 115,000 | 115,000.00 | 95100 BOND PRINCIPAL | 120,000 | 120,000 | 120,000 |
| 176,400.00 | 333,637.57 | 327,037 | 327,037.00 | 95200 BOND INTEREST | 319,987 | 319,987 | 319,987 |
| 2,112.50 | 0.00 | 0 | 0.00 | 95700 BOND DISCOUNT | | | |
| 2,566.28 | 0.00 | 0 | 0.00 | 95800 BOND ISSUE AMMORT | | | |
| 251,078.78 | 438,637.57 | 442,037 | 442,037.00 | 95999 TOTAL DEBT SERVICE | 439,987 | 439,987 | 439,987 |
| 1,224,150.48 | 1,182,205.67 | 1,212,000 | 1,148,326.00 | 99000 TOTAL DEPT EXP | 1,316,423 | 1,316,423 | 1,366,758 |
| 237,619.18- | 168,268.57- | 0 | 108,858.00- | 99450 TTL REV/EXP (SURP/DEF) | | | |

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 11

FUND: 40 - ENTERPRISE

DEPARTMENT: 430 - WATER UTILITY

| <u>MATERIALS & SERVICES</u> | <u>SUB-LINE ITEM TOTAL</u> | <u>LINE TOTAL</u> |
|--|---------------------------------------|--------------------------|
| 61009 ADVERTISING: | 25 | <u>25</u> |
| 61010 ADVERTISING: | | |
| Personnel recruitment | 100 | <u>100</u> |
| 61011 ADVERTISING: | | |
| Projects | 200 | |
| Personnel recruitment | 200 | <u>400</u> |
| 61012 ADVERTISING: | | |
| Personnel recruitment | 100 | <u>100</u> |
| 61013 AUDIT EXPENSE: | | |
| Share of audit expense | 1,800 | <u>1,800</u> |
| 61121 COMMUNICATIONS: | | |
| Service and repair of radio equipment | 100 | <u>100</u> |
| 61122 COMMUNICATIONS: | | |
| Service and repair of radio equipment | 400 | <u>400</u> |
| 61123 COMMUNICATIONS: | | |
| Service and repair of radio equipment | 20 | <u>20</u> |

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 11

FUND: 40 - ENTERPRISE

DEPARTMENT: 430 - WATER UTILITY

| | | SUB-LINE | |
|-------|--|-------------------|-------------------|
| | | <u>ITEM TOTAL</u> | <u>LINE TOTAL</u> |
| 61124 | COMPUTER EXPENSE: | | |
| | Maintenance and repairs | 500 | |
| | Programs and programming | 800 | <u>1,300</u> |
| 61126 | COMPUTER EXPENSE: | | |
| | Service and repair of hardware | 200 | |
| | Supplies | 100 | |
| | Software | 100 | |
| | Training | 100 | <u>500</u> |
| 61127 | COMPUTER EXPENSE: | | |
| | Service and repair of hardware | 200 | |
| | Supplies | 50 | |
| | Software | 250 | <u>500</u> |
| 61128 | COMPUTER EXPENSE: | | |
| | Service and repair of hardware | 100 | |
| | Supplies | 40 | |
| | Software | 40 | |
| | Training | 40 | <u>220</u> |
| 61130 | CONTRACT SERVICES: | | |
| | Contract for Meter Readers | 13,027 | |
| | Credit checks | 400 | |
| | Credit collection | 300 | |
| | First Interstate Bank, bond administration | 2,000 | |
| | City attorney | 3,423 | |
| | Xerox contract, supp., finance | 400 | <u>19,550</u> |

PROGRAM EXPENDITURE DETAIL SHEET

Page 3 of 11

FUND: 40 - ENTERPRISE

DEPARTMENT: 430 - WATER UTILITY

| <u>MATERIALS & SERVICES</u> | <u>SUB-LINE ITEM TOTAL</u> | <u>LINE TOTAL</u> |
|--|---------------------------------------|--------------------------|
| 61131 CONTRACT SERVICES: | | |
| Consultant contract for groundwater testing | 3,200 | |
| Contract for Canal Maintenance - City of Albany | 30,000 | |
| Operation of Water Treatment Plant - OMI | 201,000 | |
| Electric service investigation (WTP) | 2,000 | <u>236,200</u> |
| 61133 CONTRACT SERVICES: | | |
| Consultant services | 2,540 | <u>2,540</u> |
| 61134 CONTRACT SERVICES: | | |
| Contract for maintenance of Fire System at S.C.I.P. | 4,400 | |
| Janitorial service for shop | 350 | <u>4,750</u> |
| 61200 DEPOSITS REFUNDED: | 30,000 | <u>30,000</u> |
| 61240 DEPARTMENT/OPERATING EXPENSE: | | |
| Expense reimbursement | 1,560 | |
| Employee Assistance Program | 620 | |
| Safety Incentive Program | 650 | |
| Miscellaneous Finance materials | 880 | <u>3,710</u> |
| 61241 DEPARTMENT/OPERATING EXPENSE: | | |
| Expense reimbursement | 600 | |
| Testing lab expense | 400 | |
| Base map reproduction | 400 | <u>1,400</u> |

PROGRAM EXPENDITURE DETAIL SHEET

Page 4 of 11

FUND: 40 - ENTERPRISE

DEPARTMENT: 430 - WATER UTILITY

| <u>MATERIALS & SERVICES</u> | <u>SUB-LINE ITEM TOTAL</u> | <u>LINE TOTAL</u> |
|---|---------------------------------------|--------------------------|
| 61242 DEPARTMENT/OPERATING EXPENSE: | | |
| SCIP Pumphouse expense | 800 | |
| Water quality testing | 2,000 | |
| Operating permits, landfill fees | 400 | |
| Tool and equipment rental | 1,500 | |
| Water main repairs | 14,000 | |
| Service line repair and replacement | 10,000 | |
| Meter repair and replacement/Meter Replacement Program | 23,565 | |
| Storage facility maintenance | 1,500 | |
| Contract testing of large meters | 3,000 | |
| Cathodic Protection Service Contract @SCIP | 270 | <u>57,035</u> |
| 61243 DEPARTMENT/OPERATING EXPENSE: | | |
| Consultant services | 500 | |
| Expense reimbursement | 590 | |
| Water Distribution Certification fee | 100 | |
| Water quality testing | 1,000 | |
| Electrical service repairs (WTP) | 5,000 | |
| Southern Pacific Lease | 125 | <u>7,315</u> |
| 61251 DEPARTMENT/OPERATING SUPPLIES: | | |
| Reference books | 200 | |
| Assessor maps/microfilm | 150 | |
| Drafting supplies | 100 | |
| Surveying and inspection supplies | 300 | <u>750</u> |

PROGRAM EXPENDITURE DETAIL SHEET

Page 5 of 11

FUND: 40 - ENTERPRISE

DEPARTMENT: 430 - WATER UTILITY

| <u>MATERIALS & SERVICES</u> | <u>SUB-LINE ITEM TOTAL</u> | <u>LINE TOTAL</u> |
|---------------------------------------|--------------------------------|-------------------|
| 61252 DEPARTMENT/OPERATING SUPPLIES: | | |
| Reference books | 100 | |
| Drafting supplies | 50 | |
| Hand tools, hardware, cleaners | 2,200 | <u>2,350</u> |
| 61253 DEPARTMENT/OPERATING SUPPLIES: | | |
| Assessor maps/microfilm | 25 | |
| Reference, code and other books | 125 | <u>150</u> |
| 61290 DUES & SUBSCRIPTIONS: | 150 | <u>150</u> |
| 61291 DUES & SUBSCRIPTIONS: | | |
| American Public Works Association | 45 | |
| American Waterworks Association | 120 | |
| Engineering dues and subscriptions | 100 | <u>265</u> |
| 61292 DUES & SUBSCRIPTIONS: | | |
| American Public Works Association | 25 | |
| American Waterworks Association | 125 | |
| East Linn Coordination Council | 150 | <u>300</u> |
| 61293 DUES & SUBSCRIPTIONS: | | |
| American Public Works Association | 20 | |
| American Water Works Association | 60 | |
| Oregon Association of Water Utilities | 460 | |
| Subscriptions | 35 | <u>575</u> |
| 61300 DUPLICATION: | 3,500 | <u>3,500</u> |

PROGRAM EXPENDITURE DETAIL SHEET

Page 6 of 11

FUND: 40 - ENTERPRISE

DEPARTMENT: 430 - WATER UTILITY

| <u>MATERIALS & SERVICES</u> | <u>SUB-LINE ITEM TOTAL</u> | <u>LINE TOTAL</u> |
|---|---------------------------------------|--------------------------|
| 61320 EDUCATION & TRAINING: | | |
| Personnel training | 300 | |
| Training sessions, workshops, seminars, additional Lotus 123 for all accounting clerks | 900 | <u>1,200</u> |
| 61321 EDUCATION & TRAINING: | | |
| Training sessions, workshops, seminars | 500 | <u>500</u> |
| 61322 EDUCATION & TRAINING: | | |
| Training sessions, workshops, seminars | 1,700 | |
| Reimbursement for course work | 300 | <u>2,000</u> |
| 61323 EDUCATION & TRAINING: | | |
| Training sessions, workshops, seminars | 250 | <u>250</u> |
| 61400 INSURANCE: | | |
| Vehicle, general liability, equipment and building coverage | 9,000 | <u>9,000</u> |
| 61420 INSURANCE REPAIR & DEDUCT: | 1,000 | <u>1,000</u> |
| 61501 UNIFORM PURCHASE & LAUNDERING: | | |
| Raingear | 50 | <u>50</u> |

PROGRAM EXPENDITURE DETAIL SHEET

Page 7 of 11

FUND: 40 - ENTERPRISE

DEPARTMENT: 430 - WATER UTILITY

| <u>MATERIALS & SERVICES</u> | <u>SUB-LINE ITEM TOTAL</u> | <u>LINE TOTAL</u> |
|---|---------------------------------------|--------------------------|
| 61502 UNIFORM PURCHASE & LAUNDERING: | | |
| Raingear, rubber boots, gloves | 150 | |
| Purchase, repair, cleaning of uniforms, and safety equipment | 1,400 | <u>1,550</u> |
| 61562 MAINTENANCE/BUILDING & GROUNDS: | | |
| Water building and storage facility | 500 | |
| Share of Main Shop building maintenance | 500 | |
| SCIP Pumphouse maintenance | 100 | <u>1,100</u> |
| 61570 MAINTENANCE/EQUIPMENT: | | |
| Service and repair of office equipment | 100 | <u>100</u> |
| 61571 MAINTENANCE/EQUIPMENT: | | |
| Service and repair of office and field equipment | 100 | <u>100</u> |
| 61572 MAINTENANCE/EQUIPMENT: | | |
| Service and repair of office and field equipment | 500 | <u>500</u> |
| 61573 MAINTENANCE/EQUIPMENT: | | |
| Service and repair of office equipment | 40 | <u>40</u> |
| 61581 MAINTENANCE/VEHICLES: | | |
| Engineering pickups (2) | 360 | <u>360</u> |

PROGRAM EXPENDITURE DETAIL SHEET

Page 8 of 11

FUND: 40 - ENTERPRISE

DEPARTMENT: 430 - WATER UTILITY

| <u>MATERIALS & SERVICES</u> | <u>SUB-LINE ITEM TOTAL</u> | <u>LINE TOTAL</u> |
|--|--------------------------------|-------------------|
| 61582 MAINTENANCE/VEHICLES: | | |
| Utility truck (2) | 1,200 | |
| Pickup | 600 | |
| Trailer | 50 | |
| OMI Pickup | 100 | |
| Payment to Fire District for mechanic | 5,100 | <u>7,050</u> |
| 61600 MEETINGS & CONFERENCES: | | |
| LGPI Conference | 100 | |
| League of Oregon Cities and OMFOA | 300 | |
| Business meetings and travel luncheons | 300 | <u>700</u> |
| 61601 MEETINGS & CONFERENCES: | | |
| American Waterworks Association Conference | 675 | |
| American Public Works Association Conference | 300 | |
| Business meetings and travel luncheons | 50 | <u>1,025</u> |
| 61602 MEETINGS & CONFERENCES: | | |
| American Waterworks Association Conference | 650 | |
| American Public Works Association Conference | 150 | |
| Business meetings and travel luncheons | 300 | <u>1,100</u> |
| 61603 MEETINGS & CONFERENCES: | | |
| League of Oregon Cities Conference | 70 | |
| American Waterworks Association Conference | 650 | |
| American Public Works Association Conference | 175 | |
| Business meetings and travel luncheons | 25 | <u>920</u> |

PROGRAM EXPENDITURE DETAIL SHEET

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FUND: 40 - ENTERPRISE

DEPARTMENT: 430 - WATER UTILITY

| <u>MATERIALS & SERVICES</u> | <u>SUB-LINE ITEM TOTAL</u> | <u>LINE TOTAL</u> |
|--|---------------------------------------|--------------------------|
| 61700 OFFICE SUPPLIES: | 600 | <u>600</u> |
| 61702 OFFICE SUPPLIES: | 250 | <u>250</u> |
| 61703 OFFICE SUPPLIES: | 450 | <u>450</u> |
| 61801 PETROLEUM PRODUCTS: | | |
| Gasoline, oil lubricants | 100 | <u>100</u> |
| 61802 PETROLEUM PRODUCTS: | | |
| Gasoline, oil, lubricants | 3,200 | <u>3,200</u> |
| 61820 POSTAGE: | | |
| Postage for billing and notice | 6,500 | <u>6,500</u> |
| 61850 REFUNDS: | | |
| Billing and fee returns | 4,500 | <u>4,500</u> |
| 61902 UTILITIES: | | |
| Electricity, Water Reservoirs, Water Shop, S.C.I.P. Pumphouse | 2,500 | <u>2,500</u> |

PROGRAM EXPENDITURE DETAIL SHEET

Page 10 of 11

FUND: 40 - ENTERPRISE

DEPARTMENT: 430 - WATER UTILITY

| <u>CAPITAL OUTLAY</u> | <u>SUB-LINE ITEM TOTAL</u> | <u>LINE TOTAL</u> |
|--|---------------------------------------|--------------------------|
| 72301 IMPROVEMENTS: | | |
| Chlorine feed conversion | 6,000 | |
| Raw water flow meter | 14,150 | <u>20,150</u> |
| 72302 IMPROVEMENTS: | | |
| Storm drainage and parking lot extension at the Water Distribution Shop | 10,500 | <u>10,500</u> |
| 72500 OFFICE EQUIPMENT: | | |
| Final payments on software | 1,000 | <u>1,000</u> |
| 72501 OFFICE EQUIPMENT: | | |
| Drafting machine | 100 | |
| Chair | 100 | |
| Printer | 250 | |
| Lettering machine | 100 | <u>550</u> |
| 72502 OFFICE EQUIPMENT: | | |
| Copy machine for Maintenance Division (40%) | 600 | <u>600</u> |
| 72503 OFFICE EQUIPMENT: | | |
| Computer | 500 | |
| Workstation, desk, bookcase | 200 | <u>700</u> |

PROGRAM EXPENDITURE DETAIL SHEET

Page 11 of 11

FUND: 40 - ENTERPRISE

DEPARTMENT: 430 - WATER UTILITY

CAPITAL OUTLAY

**SUB-LINE
ITEM TOTAL LINE TOTAL**

72602 OTHER EQUIPMENT:

| | | |
|--|-----|--------------|
| Roto-hammer | 640 | |
| 12" gas-powered pipe cutter | 750 | |
| Portable torch set for Water Service Truck | 590 | <u>1,980</u> |

INTERFUND TRANSFER

**90105 TO EQUIPMENT ACQUISITION AND
REPLACEMENT FUND:**

| | | |
|--------------------------------------|--------|---------------|
| Water Treatment Plant repair reserve | 7,000 | |
| Vehicle replacement reserve | 10,000 | |
| State and federal surplus reserve | 500 | |
| Computer replacement reserve | 1,500 | <u>19,000</u> |

Water Capital Improvement Program

| Project Name | 1990-91 | | | | 1991-92 | | | | 1992-93 | | | | 1993-94 | | | |
|--|---------|-----|-----|-----|---------|-----|-----|-----|---------|-----|-----|-----|---------|-----|-----|-----|
| | Jul | Sep | Jan | Apr | Jul | Sep | Jan | Apr | Jul | Sep | Jan | Apr | Jul | Sep | Jan | Apr |
| Water Treatment Plant Upgrade | | | | PE | CE | | | | | | | | | | | |
| Major Maintenance at WTP | | | | PE | CE | | | | | | | | | | | |
| East Grant St. Water Line Reconstruction | | | PE | | CE | | | | | | | | | | | |
| Fifth Street Water Line Replacement | | | PE | | CE | | | | | | | | | | | |
| 2nd & Morton Water Line Replacement | | | PE | | CE | | | | | | | | | | | |
| Reservoir Land Acquisition | | | | | Purch. | | | | | | | | | | | |
| Backup Well Construction | | | | | | | PE | | CE | | | | | | | |
| Seventh St. Water Main Construction | | | | | | | PE | | CE | | | | | | | |
| Comb. Cleaner, Dump Truck & Shop Site | | | | | | | | | Purch. | | | | | | | |
| Reservoir Cathodic Protection | | | | | | | | PE | CE | | | | | | | |
| Hiatt/Wheeler Water Line Replacement | | | | | | | | | | | PE | | CE | | | |
| Airport Rd. Water Line Replacement | | | | | | | | | | | PE | | CE | | | |
| Grant St./Green Acres/Airway | | | | | | | | | | | PE | | CE | | | |
| Vaughan Lane/Tenth St. Loop | | | | | | | | | | | PE | | CE | | | |
| Santiam Hwy Water Line Interconnect | | | | | | | | | | | PE | | CE | | | |
| Kees Street Water Line Interconnect | | | | | | | | | | | | | PE | | CE | |
| Garvord St. Water Line Interconnect | | | | | | | | | | | | | PE | | CE | |
| Small Diameter Water Line Replacement | | | | | | | | | | | | | PE | | CE | |

Prelim. Engineering: PE

Construction Engineering: PE

Construction:

PROGRAM INFORMATION

WATER UTILITY CAPITAL IMPROVEMENT PROGRAM

Page 1 of 2

PROGRAM DESCRIPTION:

The Water System Master Plan, completed, in 1989, identified improvement and rehabilitation projects necessary to maintain current service levels while allowing for growth and development. For the most part, the improvements were beyond the scope of the existing water revenue fund.

In 1990, the City Council approved a three-year capital improvement program based on the recommendation of the Rate Advisory Committee. The program is funded with increased water user rates. Pared somewhat from the program recommended in the Master Plan, the CIP includes all projects believed necessary to insure continuation of existing service levels and to insure that Lebanon's door is open to economic development opportunities.

POSITIONS:

| | <u>1989-90</u> | <u>1990-91</u> |
|------------------------------|----------------|----------------|
| Administrative Secretary | .00 FTE | .05 FTE |
| Associate Civil Engineer | .00 FTE | .34 FTE |
| Director of Public Works | .00 FTE | .05 FTE |
| Engineering Division Manager | .00 FTE | .12 FTE |
| Engineering Technician I | .00 FTE | .10 FTE |
| Engineering Technician II | .00 FTE | .10 FTE |
| Engineering Technician III | .00 FTE | .30 FTE |
| Secretary I | <u>.00 FTE</u> | <u>.24 FTE</u> |
| TOTAL | .00 FTE | 1.30 FTE |

PROGRAM INFORMATION

WATER UTILITY CAPITAL IMPROVEMENT PROGRAM

Page 2 of 2

1990-91 GOALS STATEMENT:

Water System Capital Improvement Program funds support activities designed to meet the Council goals to "Improve Utility and Transportation Systems" and to "Encourage Economic Development."

Date : 7/09/90
 Time : 5:23
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/09/90

Fund : 40 ENTERPRISE FUNDS
 Dept : 435 WATER UTILITY C.I.P.

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Exp Line Item Description | P-Exp Prop. Bud | Appr. Bud | Adpt. Bud |
|----------------------|------------|-----------|----------|------------------------------|-----------------|-----------|-----------|
| REVENUES | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 48100 INTEREST ON INVESTMENT | 1,000 | 1,000 | 1,000 |
| 0.00 | 0.00 | 0 | 0.00 | 48117 LOAN-FROM MWTR CIP | 122,000 | 122,000 | 122,000 |
| 0.00 | 0.00 | 0 | 0.00 | 49901 BEGINNING BALANCE | | | |
| 0.00 | 0.00 | 0 | 0.00 | 49998 SUBTOTAL REVENUE | 123,000 | 123,000 | 123,000 |
| 0.00 | 0.00 | 0 | 0.00 | 49999 TOTAL REVENUE | 123,000 | 123,000 | 123,000 |
| PERSONNEL SERVICES | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 50001 SALARIES | 35,854 | 35,854 | 35,854 |
| 0.00 | 0.00 | 0 | 0.00 | 50003 FRINGE BENEFITS | 14,776 | 14,776 | 14,776 |
| 0.00 | 0.00 | 0 | 0.00 | 59999 TOTAL PERSONNEL SERV | 50,630 | 50,630 | 50,630 |
| MATERIALS & SERVICES | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 61011 ADVERTISING (ENG) | 4,200 | 4,200 | 4,200 |
| 0.00 | 0.00 | 0 | 0.00 | 61126 COMPUTER EXP (ENG) | 1,000 | 1,000 | 1,000 |
| 0.00 | 0.00 | 0 | 0.00 | 61133 CONTRACT SERV (ENG) | 25,000 | 25,000 | 25,000 |
| 0.00 | 0.00 | 0 | 0.00 | 61241 OPERATING EXP (ENG) | 1,000 | 1,000 | 1,000 |
| 0.00 | 0.00 | 0 | 0.00 | 61251 OP SUPPLIES (ENG) | 1,200 | 1,200 | 1,200 |
| 0.00 | 0.00 | 0 | 0.00 | 61291 DUES & SUBSCRIPT (ENG) | 180 | 180 | 180 |
| 0.00 | 0.00 | 0 | 0.00 | 61321 EDUCATION & TRNG (ENG) | 500 | 500 | 500 |
| 0.00 | 0.00 | 0 | 0.00 | 61501 UNIFORMS (ENG) | 250 | 250 | 250 |
| 0.00 | 0.00 | 0 | 0.00 | 61561 MAINT/BLDG (ENG) | 600 | 600 | 600 |
| 0.00 | 0.00 | 0 | 0.00 | 61571 MAINT/EQPT (ENG) | 100 | 100 | 100 |
| 0.00 | 0.00 | 0 | 0.00 | 61581 MAINT/VEHICLES (ENG) | 200 | 200 | 200 |
| 0.00 | 0.00 | 0 | 0.00 | 61601 MTGS & CONF (ENG) | 875 | 875 | 875 |
| 0.00 | 0.00 | 0 | 0.00 | 61801 PETROLEUM (ENG) | 400 | 400 | 400 |
| 0.00 | 0.00 | 0 | 0.00 | 61881 RENT (ENG) | 3,000 | 3,000 | 3,000 |
| 0.00 | 0.00 | 0 | 0.00 | 61901 UTILITIES (ENG) | 1,225 | 1,225 | 1,225 |
| 0.00 | 0.00 | 0 | 0.00 | 69999 TOTAL MAT & SERV | 39,730 | 39,730 | 39,730 |
| CAPITAL OUTLAY | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 72301 IMPROVEMENTS (ENG) | | | |
| 0.00 | 0.00 | 0 | 0.00 | 72501 OFFICE EQPT (ENG) | 5,175 | 5,175 | 5,175 |
| 0.00 | 0.00 | 0 | 0.00 | 72503 OFFICE EQPT (PW) | 1,400 | 1,400 | 1,400 |
| 0.00 | 0.00 | 0 | 0.00 | 79999 TOTAL CAPITAL OUTLAY | 6,575 | 6,575 | 6,575 |
| CONTINGENCIES | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 80005 OPERATING CONTINGENCY | 25,365 | 25,365 | 25,365 |

Date : 7/09/90
 Time : 5:23
 Dte Range: Complete Report

CITY OF LEBANON
 AINS General Ledger System
 Budget Preparation

G10 Run Date : 7/09/90

Fund : 40 ENTERPRISE FUNDS
 Dept : 435 WATER UTILITY C.I.P.

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Exp Line Item Description | P-Exp Prop. Bud | Appr. Bud | Adpt. Bud |
|---------------------|------------|-----------|----------|------------------------------|-----------------|-----------|-----------|
| 0.00 | 0.00 | 0 | 0.00 | 89999 TOTAL CONTINGENCIES | 25,365 | 25,365 | 25,365 |
| INTERFUND TRANSFERS | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 90105 TO EQPT ACQ & REP FUND | 700 | 700 | 700 |
| 0.00 | 0.00 | 0 | 0.00 | 90990 TOTAL INTERFUND TRANS | 700 | 700 | 700 |
| 0.00 | 0.00 | 0 | 0.00 | 99000 TOTAL DEPT EXP | 123,000 | 123,000 | 123,000 |
| 0.00 | 0.00 | 0 | 0.00 | 99450 TTL REV/EXP (SURP/DEF) | | | |

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 3

FUND: 40 - ENTERPRISE

DEPARTMENT: 435 - WATER UTILITY CIP

| <u>MATERIALS & SERVICES</u> | <u>SUB-LINE ITEM TOTAL</u> | <u>LINE TOTAL</u> |
|--|--------------------------------|-------------------|
| 61011 ADVERTISING: | | |
| Consultant services | 2,400 | |
| Projects | 1,200 | |
| Personnel recruitment | 600 | <u>4,200</u> |
| 61126 COMPUTER EXPENSE: | | |
| Service and repair of hardware | 150 | |
| Supplies | 250 | |
| Software | 500 | |
| Training | 100 | <u>1,000</u> |
| 61133 CONTRACT SERVICES: | | |
| Fifth Street water line design engineering | 5,000 | |
| WTP upgrade: backwash pond, flow meter | 8,000 | |
| Major maintenance at WTP | 2,000 | |
| Seventh Street water main | 10,000 | <u>25,000</u> |
| 61241 DEPARTMENT/OPERATING EXPENSE: | | |
| Mileage reimbursement | 400 | |
| Expense reimbursement | 600 | <u>1,000</u> |
| 61251 DEPARTMENT/OPERATING SUPPLIES: | | |
| Miscellaneous office supplies | 500 | |
| Reference books | 200 | |
| Drafting supplies | 200 | |
| Surveying and inspection supplies | 300 | <u>1,200</u> |

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 3

FUND: 40 - ENTERPRISE

DEPARTMENT: 435 - WATER UTILITY CIP

| <u>MATERIALS & SERVICES</u> | <u>SUB-LINE ITEM TOTAL</u> | <u>LINE TOTAL</u> |
|--|---------------------------------------|--------------------------|
| 61291 DUES & SUBSCRIPTIONS: | | |
| Engineering dues and subscriptions | 180 | <u>180</u> |
| 61321 EDUCATION & TRAINING: | | |
| Training sessions, workshops, seminars | 500 | <u>500</u> |
| 61501 UNIFORM PURCHASE & LAUNDERING: | | |
| Raingear | 100 | |
| Protective equipment | 150 | <u>250</u> |
| 61561 MAINTENANCE/BUILDING & GROUNDS: | 600 | <u>600</u> |
| 61571 MAINTENANCE/EQUIPMENT: | | |
| Service and repair of office and field equipment | 100 | <u>100</u> |
| 61581 MAINTENANCE/VEHICLES: | | |
| Engineering vehicles | 200 | <u>200</u> |
| 61601 MEETINGS & CONFERENCES: | | |
| American Waterworks Association Conference | 675 | |
| Business meetings and travel luncheons | 200 | <u>875</u> |
| 61801 PETROLEUM PRODUCTS: | | |
| Gasoline, oil lubricants | 400 | <u>400</u> |

PROGRAM EXPENDITURE DETAIL SHEET

Page 3 of 3

FUND: 40 - ENTERPRISE

DEPARTMENT: 435 - WATER UTILITY CIP

| <u>MATERIALS & SERVICES</u> | <u>SUB-LINE</u> | <u>ITEM TOTAL</u> | <u>LINE TOTAL</u> |
|--|------------------------|--------------------------|--------------------------|
|--|------------------------|--------------------------|--------------------------|

61881 RENT:

| | | |
|------------------------|-------|--------------|
| Satellite office space | 3,000 | <u>3,000</u> |
|------------------------|-------|--------------|

61901 UTILITIES:

| | | |
|------------------------------------|-----|--------------|
| Telephone setup and service charge | 625 | |
| Electricity | 600 | <u>1,225</u> |

CAPITAL OUTLAY

72501 OFFICE EQUIPMENT:

| | | |
|--|-------|--------------|
| Computer, workstation, printer, calculator | 2,500 | |
| Office desk, chair | 250 | |
| Filing cabinets | 250 | |
| Layout tables | 125 | |
| Bookcases | 250 | |
| Office dividers | 1,000 | |
| Copy machine | 800 | <u>5,175</u> |

72503 OFFICE EQUIPMENT:

| | | |
|-----------------------------|-------|--------------|
| Computer | 1,000 | |
| Workstation, desk, bookcase | 400 | <u>1,400</u> |

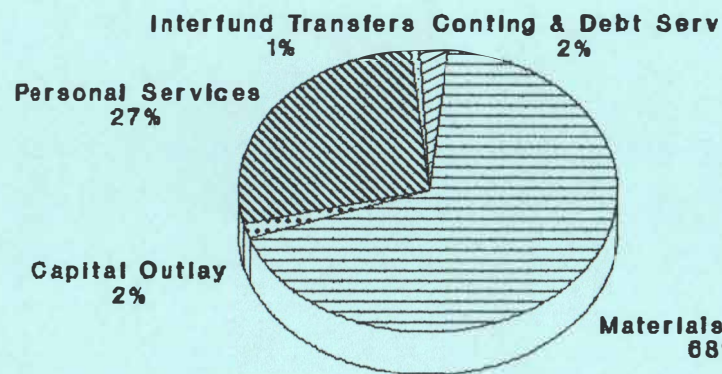
INTERFUND TRANSFER:

**90105 TO EQUIPMENT ACQUISITION AND
REPLACEMENT FUND:**

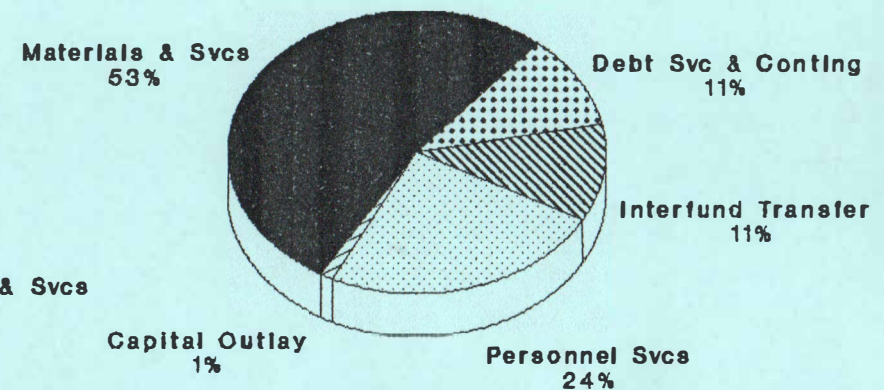
| | | |
|--------------|-----|------------|
| Loan payment | 700 | <u>700</u> |
|--------------|-----|------------|

CITY OF LEBANON 1990-91

Wastewater Budget Comparison



1989-90
\$ 653,000



1990-91
\$ 856,670

PROGRAM INFORMATION

WASTEWATER

Page 1 of 3

PROGRAM DESCRIPTION:

The responsibilities of the Wastewater Utility are twofold: first, the collection of wastewater in a network of sewer mains throughout the city; and second, the treatment of this wastewater so that it may be discharged safely into the environment.

The Collections Section of the Public Works Maintenance Services Division is responsible to see that 52 miles of sanitary sewer mains are kept clean and flowing. This includes routine cleaning and emergency cleaning where sluggish lines exist or blockage occurs. The Collections Section is also responsible for rebuilding and replacement of manholes and minor repair of the system.

Although this fund was cut severely last year, we anticipate a near normal year again with funding of maintenance employees. The amount of routine sewer cleaning will increase over last year's total.

Treatment operations are handled mostly by Operations Management International, a private contractor. The wastewater treatment facility is located on Tennessee Road, on the northeast corner of the city. It is an 8-million gallon per day, activated sludge system providing secondary treatment and chlorination before discharge into the Santiam River. The retained sludge is disposed of as fertilizer on agricultural land producing crops not intended for human consumption.

PROGRAM INFORMATION

WASTEWATER

Page 2 of 3

PROGRAM DESCRIPTION: (continued)

Larger construction projects and repairs are handled by the Engineering Services Division. The staff designs improvements and contracts for construction. Engineering assists citizens in locating private laterals and provides advice on effective resolution of problems. They regulate private contractors who perform work affecting the system.

POSITIONS:

| | <u>1989-90</u> | <u>1990-91</u> |
|----------------------------------|----------------------------|----------------|
| Accounting Clerk | 1.15 FTE | 1.15 FTE |
| Administrative Assistant | .20 FTE | .20 FTE |
| Administrative Secretary | .14 FTE | .15 FTE |
| Building Inspector | .03 FTE | .04 FTE |
| City Administrator | .20 FTE | .20 FTE |
| Director of Public Works | .18 FTE | .15 FTE |
| Engineering Division Manager | .23 FTE | .14 FTE |
| Engineering Technician I | .20 FTE | .17 FTE |
| Engineering Technician II | .20 FTE | .20 FTE |
| Engineering Technician III | .00 FTE | .13 FTE |
| Finance Director | .25 FTE | .25 FTE |
| Finance Operations Manager | .30 FTE | .30 FTE |
| Maintenance Division Manager | .25 FTE | .20 FTE |
| Receptionist | .30 FTE | .30 FTE |
| Senior Maintenance Worker | .51 FTE | 1.35 FTE |
| Secretary I | <u>.00 FTE</u> | <u>.15 FTE</u> |
| SUBTOTAL - Regular | 4.49 FTE | 5.08 FTE |
| Temporary Engineering Aide | .09 FTE | .00 FTE |
| Temporary Finance | .12 FTE | .176 FTE |
| Temporary Public Works Secretary | <u>.07 FTE</u> | <u>.00 FTE</u> |
| TOTAL | 4.77 FTE | 5.256 FTE |
| Contract - City Attorney | 7.13% of Contract Wage | |

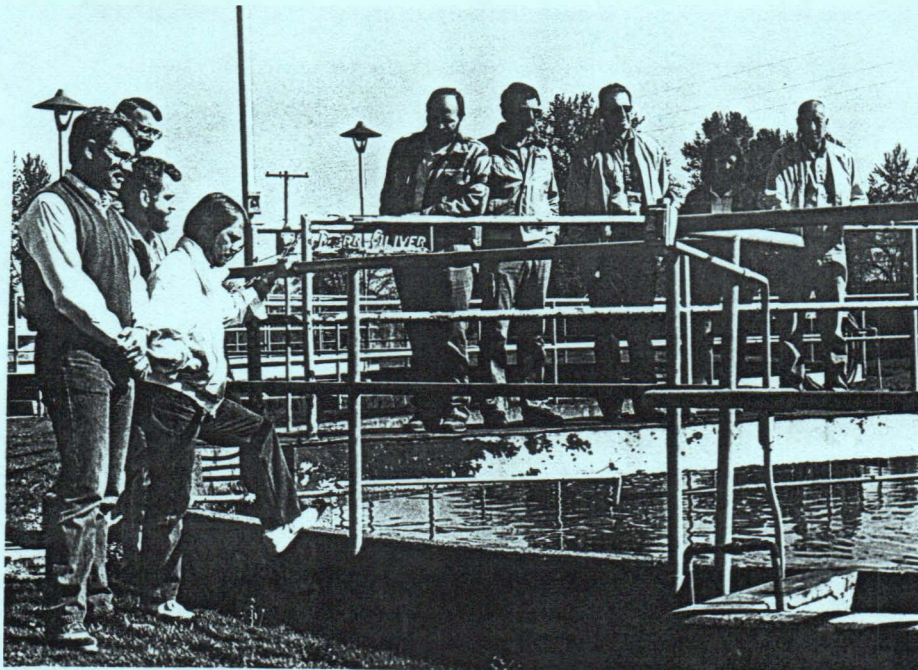
PROGRAM INFORMATION

WASTEWATER

Page 3 of 3

1990-91 GOALS STATEMENT:

The goal to "Encourage Economic Development" is furthered through research and resource assistance for prospective development.



Budget Committee members inspect Wastewater Treatment Plant.

Date : 7/09/90
 Time : 5:23
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/09/90

Fund : 40 ENTERPRISE FUNDS
 Dept : 470 WASTEWATER UTILITY

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Emp Line Item Description | P-Emp Prop. Bud | Appr. Bud | Adpt. Bud |
|----------------------|------------|-----------|------------|------------------------------|-----------------|-----------|-----------|
| REVENUES | | | | | | | |
| 15,275.36 | 8,091.34 | 8,000 | 4,000.00 | 48100 INTEREST ON INVESTMENT | 10,000 | 10,000 | 10,000 |
| 4.54 | 4.18 | 0 | 20.00 | 48101 INTEREST ON TAXES | 20 | 20 | 20 |
| 0.00 | 0.00 | 10,000 | 0.00 | 48119 LOAN-DUE FROM OTH FD | | | |
| 1,555.43 | 2,900.58 | 1,000 | 500.00 | 48140 MISCELLANEOUS REVENUE | 1,000 | 1,000 | 1,000 |
| 604,114.58 | 544,825.27 | 542,000 | 605,000.00 | 48220 SEWER FEES-CURRENT | 743,200 | 743,200 | 743,200 |
| 5,873.51 | 0.00 | 0 | 0.00 | 48225 ENERGY SAVINGS REBATE | | | |
| 9,563.68 | 5,750.20 | 4,000 | 6,000.00 | 48230 SEWER USE FEES | 7,450 | 7,450 | 7,450 |
| 282,969.36 | 198,678.82 | 88,000 | 93,664.00 | 49901 BEGINNING BALANCE | 58,026 | 58,026 | 95,000 |
| 919,356.46 | 760,250.39 | 653,000 | 709,184.00 | 49999 TOTAL REVENUE | 819,696 | 819,696 | 856,670 |
| PERSONNEL SERVICES | | | | | | | |
| 149,408.19 | 142,216.42 | 121,971 | 125,584.00 | 50001 SALARIES | 144,537 | 144,537 | 144,537 |
| 64,371.76 | 61,747.88 | 50,145 | 50,500.00 | 50003 FRINGE BENEFITS | 59,545 | 59,545 | 59,545 |
| 0.00 | 0.00 | 5,083 | 5,083.00 | 50250 PART TIME | 2,932 | 2,932 | 2,932 |
| 0.00 | 0.00 | 100 | 0.00 | 50255 PARENTAL LEAVE EXPENSE | 1,700 | 1,700 | 1,700 |
| 0.00 | 0.00 | 500 | 500.00 | 50600 OVERTIME | 300 | 300 | 300 |
| 213,779.95 | 203,964.30 | 177,799 | 181,667.00 | 59999 TOTAL PERSONNEL SERV | 209,014 | 209,014 | 209,014 |
| MATERIALS & SERVICES | | | | | | | |
| 86,279.00 | 0.00 | 0 | 0.00 | 60300 DEPRECIATION | | | |
| 0.00 | 0.00 | 0 | 0.00 | 61009 ADVERTISING (PW) | 25 | 25 | 25 |
| 746.18 | 293.69 | 50 | 100.00 | 61010 ADVERTISING | 100 | 100 | 100 |
| 0.00 | 0.00 | 50 | 300.00 | 61011 ADVERTISING (ENG) | 200 | 200 | 200 |
| 0.00 | 0.00 | 100 | 0.00 | 61012 ADVERTISING (MAINT) | 100 | 100 | 100 |
| 1,674.00 | 1,314.00 | 1,800 | 1,650.00 | 61013 AUDIT EXPENSE | 1,800 | 1,800 | 1,800 |
| 289.53 | 0.00 | 0 | 0.00 | 61120 COMMUNICATIONS | | | |
| 0.00 | 0.00 | 50 | 0.00 | 61121 COMMUNICATION (ENG) | 100 | 100 | 100 |
| 0.00 | 189.79 | 200 | 50.00 | 61122 COMMUNICATION (MAINT) | 200 | 200 | 200 |
| 0.00 | 0.00 | 0 | 0.00 | 61123 COMMUNICATION (PW) | 20 | 20 | 20 |
| 5,217.94 | 3,174.09 | 2,440 | 2,440.00 | 61124 COMPUTER EXPENSE | 1,300 | 1,300 | 1,300 |
| 0.00 | 845.59 | 975 | 975.00 | 61126 COMPUTER EXP (ENG) | 500 | 500 | 500 |
| 0.00 | 75.67 | 400 | 300.00 | 61127 COMPUTER EXP (MAINT) | 350 | 350 | 350 |
| 0.00 | 0.00 | 0 | 0.00 | 61128 COMPUTER EXP (PW) | 220 | 220 | 220 |
| 379,240.00 | 1,472.45 | 9,700 | 9,700.00 | 61130 CONTRACT SERVICES | 10,500 | 10,050 | 10,050 |
| 0.00 | 0.00 | 0 | 0.00 | 61131 CONTRACT SERVICES (PW) | 373,300 | 373,300 | 373,300 |
| 0.00 | 379,236.00 | 381,440 | 355,440.00 | 61133 CONTRACT SERV (ENG) | 3,000 | 3,000 | 3,000 |
| 1,661.46- | 90.00 | 350 | 100.00 | 61134 CONTRACT SERV (MAINT) | 350 | 350 | 350 |
| 31,908.77 | 2,041.99 | 2,206 | 2,000.00 | 61240 DEPT/OPERATING EXPENSE | 3,556 | 3,556 | 3,556 |
| 0.00 | 1,349.05 | 1,480 | 2,202.00 | 61241 OPERATING EXP (ENG) | 1,000 | 1,000 | 1,000 |
| 0.00 | 10,050.70 | 10,800 | 9,800.00 | 61242 OPERATING EXP (MAINT) | 9,900 | 9,900 | 10,400 |
| 0.00 | 0.00 | 0 | 0.00 | 61243 OPERATING EXP (PW) | 8,690 | 8,690 | 8,690 |
| 706.75 | 107.85 | 100 | 125.00 | 61250 DEPT/OP SUPPLIES | | | |

Date : 7/09/90
Time : 5:23
Dte Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/09/90

Fund : 40 ENTERPRISE FUNDS
Dept : 470 WASTEWATER UTILITY

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Exp Line Item Description | P-Exp Prop. Bud | Appr. Bud | Adpt. Bud |
|------------|------------|-----------|------------|------------------------------|-----------------|-----------|-----------|
| 0.00 | 22.09 | 500 | 1,490.00 | 61251 OP SUPPLIES (ENG) | 1,100 | 1,100 | 1,100 |
| 0.00 | 648.52 | 375 | 375.00 | 61252 OP. SUPPLIES (MAINT) | 475 | 475 | 475 |
| 0.00 | 0.00 | 0 | 0.00 | 61253 OP SUPPLIES (PW) | 150 | 150 | 150 |
| 256.40 | 0.00 | 150 | 150.00 | 61290 DUES & SUBSCRIPTIONS | 150 | 150 | 150 |
| 0.00 | 25.00 | 65 | 35.00 | 61291 DUES & SUBSCRIPT (ENG) | 80 | 80 | 80 |
| 0.00 | 221.83 | 175 | 175.00 | 61292 DUES & SUBS (MAINT) | 200 | 200 | 200 |
| 0.00 | 0.00 | 0 | 0.00 | 61293 SUES & SUBSCRIPT (PW) | 55 | 55 | 55 |
| 0.00 | 1,716.75 | 3,500 | 3,500.00 | 61300 DUPLICATION | 5,000 | 3,500 | 3,500 |
| 0.00 | 0.00 | 0 | 0.00 | 61305 GRANT APPLICATION COST | | | |
| 1,605.24 | 657.21 | 600 | 900.00 | 61320 EDUCATION & TRAINING | 1,200 | 1,200 | 1,200 |
| 0.00 | 378.15 | 580 | 180.00 | 61321 EDUCATION & TRNG (ENG) | 500 | 500 | 500 |
| 0.00 | 745.75 | 800 | 475.00 | 61322 ED & TRNG (MAINT) | 600 | 600 | 600 |
| 0.00 | 0.00 | 0 | 0.00 | 61323 EDUCATION & TRNG (PW) | 250 | 250 | 250 |
| 11,075.00 | 9,586.71 | 10,000 | 8,500.00 | 61400 INSURANCE | 9,500 | 9,500 | 9,500 |
| 0.00 | 0.00 | 2,000 | 0.00 | 61420 INS REPAIR & DEDUCT | 1,000 | 1,000 | 1,000 |
| 489.12 | 0.00 | 0 | 0.00 | 61500 UNIFORM-BUY & CLEAN | | | |
| 0.00 | 32.15 | 50 | 50.00 | 61501 UNIFORMS (ENG) | 50 | 50 | 50 |
| 0.00 | 385.18 | 350 | 356.00 | 61502 UNIFORMS (MAINT) | 450 | 450 | 450 |
| 93.74 | 0.00 | 0 | 0.00 | 61560 MAINT/BLDG | | | |
| 0.00 | 621.45 | 200 | 120.00 | 61562 MAINT/BLDG (MAINT) | 300 | 300 | 300 |
| 160.25 | 120.72 | 100 | 200.00 | 61570 MAINT/EQPT | 100 | 100 | 100 |
| 0.00 | 23.00 | 100 | 0.00 | 61571 MAINT/EQPT (ENG) | 100 | 100 | 100 |
| 0.00 | 2.70 | 200 | 50.00 | 61572 MAINT/EQPT (MAINT) | 400 | 400 | 400 |
| 0.00 | 0.00 | 0 | 0.00 | 61573 MAINT/EQPT (PW) | 40 | 40 | 40 |
| 3,642.34 | 0.00 | 0 | 0.00 | 61580 MAINT/VEHICLES | | | |
| 0.00 | 0.00 | 360 | 490.00 | 61581 MAINT/VEHICLES (ENG) | 360 | 360 | 360 |
| 0.00 | 6,034.10 | 2,510 | 2,300.00 | 61582 MAINT/VEHICLES (MAINT) | 3,300 | 3,300 | 3,300 |
| 788.12 | 380.39 | 600 | 400.00 | 61600 MEETINGS & CONFERENCES | 700 | 700 | 700 |
| 0.00 | 253.49 | 595 | 350.00 | 61601 MTGS & CONF (ENG) | 500 | 500 | 500 |
| 0.00 | 170.00 | 450 | 250.00 | 61602 MTGS & CONF (MAINT) | 400 | 400 | 400 |
| 0.00 | 0.00 | 0 | 0.00 | 61603 MTGS & CONF (PW) | 270 | 270 | 270 |
| 1,321.77 | 471.16 | 600 | 700.00 | 61700 OFFICE SUPPLIES | 600 | 600 | 600 |
| 0.00 | 201.85 | 300 | 310.00 | 61701 OFFICE SUPPLIES (ENG) | | | |
| 9.39 | 127.01 | 100 | 140.00 | 61702 OFF SUPPLIES (MAINT) | 100 | 100 | 100 |
| 0.00 | 0.00 | 0 | 0.00 | 61703 OFFICE SUPPLIES (PW) | 450 | 450 | 450 |
| 53.43 | 0.00 | 0 | 0.00 | 61800 PETROLEUM | | | |
| 0.00 | 23.44 | 100 | 0.00 | 61801 PETROLEUM (ENG) | 100 | 100 | 100 |
| 0.00 | 983.92 | 800 | 762.00 | 61802 PETROLEUM (MAINT) | 1,300 | 1,300 | 1,300 |
| 3,013.15 | 3,174.80 | 3,500 | 3,500.00 | 61820 POSTAGE | 5,000 | 4,500 | 4,500 |
| 0.00 | 1,521.47 | 2,000 | 2,000.00 | 61850 REFUNDS | 3,000 | 3,000 | 3,000 |
| 0.00 | 0.00 | 0 | 0.00 | 61900 UTILITIES | | | |
| 0.00 | 0.00 | 0 | 0.00 | 61902 UTILITIES (MAINT) | | | |
| 526,908.66 | 428,769.71 | 443,801 | 412,940.00 | 69999 TOTAL MAT & SERV | 452,991 | 450,541 | 451,041 |

CAPITAL OUTLAY

| | | | | |
|----------|------|-----|--------|-----------------|
| 0.00 | 0.00 | 0 | 0.00 | 72050 LAND |
| 1,257.96 | 0.00 | 500 | 500.00 | 72100 BUILDINGS |

Date : 7/09/90
 Time : 5:23
 Dte Range: Complete Report

CITY OF LEBANON
 AINS General Ledger System
 Budget Preparation

G10 Run Date : 7/09/90

Fund : 40 ENTERPRISE FUNDS
 Dept : 470 WASTEWATER UTILITY

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Exp Line Item Description | P-Exp Prop. Bud | Appr. Bud | Adpt. Bud |
|---------------------|------------|-----------|------------|------------------------------|-----------------|-----------|-----------|
| 0.00 | 0.00 | 0 | 0.00 | 72101 BUILDINGS (ENG) | | | |
| 0.00 | 2,595.29 | 0 | 0.00 | 72102 BUILDINGS (MAINT) | | | |
| 0.00 | 0.00 | 100 | 0.00 | 72301 IMPROVEMENTS (ENG) | | | |
| 0.00 | 0.00 | 0 | 0.00 | 72302 IMPROVEMENTS (MAINT) | | | |
| 3,320.36 | 10,787.43 | 10,000 | 7,000.00 | 72500 OFFICE EQPT. | | | 1,000 |
| 0.00 | 840.00 | 250 | 250.00 | 72501 OFFICE EQPT (ENG) | 550 | 550 | 550 |
| 0.00 | 0.00 | 0 | 0.00 | 72502 OFFICE EQPT (MAINT) | 225 | 225 | 225 |
| 0.00 | 0.00 | 0 | 0.00 | 72503 OFFICE EQPT (PW) | 700 | 700 | 700 |
| 5,203.36 | 1,300.00 | 0 | 0.00 | 72600 OTHER EQPT. | | | |
| 0.00 | 5,493.63 | 0 | 0.00 | 72602 OTHER EQPT (MAINT) | 6,900 | 6,900 | 6,900 |
| 0.00 | 9,620.37 | 0 | 0.00 | 72802 VEHICLES (MAINT) | | | |
| 9,781.68 | 30,636.72 | 10,850 | 7,750.00 | 79999 TOTAL CAPITAL OUTLAY | 8,375 | 8,375 | 9,375 |
| CONTINGENCIES | | | | | | | |
| 0.00 | 0.00 | 12,334 | 0.00 | 80005 OPERATING CONTINGENCY | 124,900 | 127,350 | 87,824 |
| 0.00 | 0.00 | 12,334 | 0.00 | 89999 TOTAL CONTINGENCIES | 124,900 | 127,350 | 87,824 |
| INTERFUND TRANSFERS | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 90014 TO W.W. BONDS | | | 75,000 |
| 0.00 | 0.00 | 5,000 | 5,000.00 | 90105 TO EQPT ACQ & REP FUND | 21,200 | 21,200 | 21,200 |
| 0.00 | 0.00 | 5,000 | 5,000.00 | 90990 TOTAL INTERFUND TRANS | 21,200 | 21,200 | 96,200 |
| DEBT SERVICE | | | | | | | |
| 0.00 | 765.66 | 0 | 0.00 | 95100 BOND PRINCIPAL | | | |
| 2,604.72 | 2,450.34 | 0 | 0.00 | 95200 BOND INTEREST | | | |
| 0.00 | 0.00 | 3,216 | 3,216.00 | 95490 SELP LOAN PAYMENT | 3,216 | 3,216 | 3,216 |
| 2,604.72 | 3,216.00 | 3,216 | 3,216.00 | 95999 TOTAL DEBT SERVICE | 3,216 | 3,216 | 3,216 |
| 753,075.01 | 666,586.73 | 653,000 | 610,573.00 | 99000 TOTAL DEPT EXP | 819,696 | 819,696 | 856,670 |
| 166,281.45- | 93,663.66- | 0 | 98,611.00- | 99450 TTL REV/EXP (SURP/DEF) | | | |

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 10

FUND: 40 - ENTERPRISE

DEPARTMENT: 470 - WASTEWATER UTILITY

| <u>MATERIALS & SERVICES</u> | <u>SUB-LINE ITEM TOTAL</u> | <u>LINE TOTAL</u> |
|--|---------------------------------------|--------------------------|
| 61009 ADVERTISING: | 25 | <u>25</u> |
| 61010 ADVERTISING: | | |
| Personnel recruitment | 100 | <u>100</u> |
| 61011 ADVERTISING: | | |
| Personnel recruitment | 200 | <u>200</u> |
| 61012 ADVERTISING: | | |
| Personnel recruitment | 100 | <u>100</u> |
| 61013 AUDIT EXPENSE: | | |
| Share of audit expense | 1,800 | <u>1,800</u> |
| 61121 COMMUNICATIONS: | | |
| Service and repair of radio equipment | 100 | <u>100</u> |
| 61122 COMMUNICATIONS: | | |
| Service and repair of radio equipment | 200 | <u>200</u> |
| 61123 COMMUNICATIONS: | | |
| Service and repair of radio equipment | 20 | <u>20</u> |

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 10

FUND: 40 - ENTERPRISE

DEPARTMENT: 470 - WASTEWATER UTILITY

| <u>MATERIALS & SERVICES</u> | <u>SUB-LINE ITEM TOTAL</u> | <u>LINE TOTAL</u> |
|---------------------------------|--------------------------------|-------------------|
| 61124 COMPUTER EXPENSE: | | |
| Maintenance and repairs | 500 | |
| Programs and programming | 800 | <u>1,300</u> |
| 61126 COMPUTER EXPENSE: | | |
| Service and repair of hardware | 200 | |
| Supplies | 100 | |
| Software | 100 | |
| Training | 100 | <u>500</u> |
| 61127 COMPUTER EXPENSE: | | |
| Service and repair of hardware | 200 | |
| Supplies | 50 | |
| Software | 100 | <u>350</u> |
| 61128 COMPUTER EXPENSE: | | |
| Service and repair of hardware | 100 | |
| Supplies | 40 | |
| Software | 40 | |
| Training | 40 | <u>220</u> |
| 61130 CONTRACT SERVICES: | | |
| Contract for Meter Readers | 5,527 | |
| Credit checks | 400 | |
| Credit collection | 300 | |
| City attorney | 3,423 | |
| Xerox contract, supp., finance | 400 | <u>10,050</u> |

PROGRAM EXPENDITURE DETAIL SHEET

Page 3 of 10

FUND: 40 - ENTERPRISE

DEPARTMENT: 470 - WASTEWATER UTILITY

| | <u>SUB-LINE</u> | |
|---|--------------------------|--------------------------|
| <u>MATERIALS & SERVICES</u> | <u>ITEM TOTAL</u> | <u>LINE TOTAL</u> |
| 61131 CONTRACT SERVICES: | | |
| Contract for operation of WWTP - OMI | 373,300 | <u>373,300</u> |
| 61133 CONTRACT SERVICES: | | |
| Consultant | 3,000 | <u>3,000</u> |
| 61134 CONTRACT SERVICES: | | |
| Janitorial service for shop | 350 | <u>350</u> |
| 61240 DEPARTMENT/OPERATING EXPENSE: | | |
| Expense reimbursement | 1,560 | |
| Employee Assistance Program | 506 | |
| Safety Incentive Program | 500 | |
| Misc. Finance materials | 990 | <u>3,556</u> |
| 61241 DEPARTMENT/OPERATING EXPENSE: | | |
| Building Codes Agency - Pressure vessel fee | 55 | |
| Testing lab expense | 345 | |
| Expense reimbursement | 600 | <u>1,000</u> |

PROGRAM EXPENDITURE DETAIL SHEET

Page 4 of 10

FUND: 40 - ENTERPRISE

DEPARTMENT: 470 - WASTEWATER UTILITY

| <u>MATERIALS & SERVICES</u> | <u>SUB-LINE</u> | <u>ITEM TOTAL</u> | <u>LINE TOTAL</u> |
|---|-----------------|-------------------|-------------------|
| 61242 DEPARTMENT/OPERATING EXPENSE: | | | |
| Storage tank survey | 500 | | |
| Expense reimbursement | 200 | | |
| Manhole repairs | 4,000 | | |
| Line repair/replacement | 3,000 | | |
| Frame and cover replacement | 800 | | |
| Small parts including gaskets, risers | 800 | | |
| Rodent control | 600 | | |
| Operating permits, landfill fee | 500 | | <u>10,400</u> |
| 61243 DEPARTMENT/OPERATING SUPPLIES: | | | |
| Consultant services | 500 | | |
| Expense reimbursement | 590 | | |
| Wastewater Collection Certification fee | 100 | | |
| Annual DEQ permit fee | 3,590 | | |
| Lab testing of industrial discharge | 2,910 | | |
| HVAC system upgrade at WWTP | 1,000 | | <u>8,690</u> |
| 61251 DEPARTMENT/OPERATING SUPPLIES: | | | |
| Reference and code books | 200 | | |
| Assessor maps/microfilm | 100 | | |
| Drafting supplies | 100 | | |
| Surveying and inspection supplies | 300 | | |
| Base map reductions | 400 | | <u>1,100</u> |
| 61252 DEPARTMENT/OPERATING SUPPLIES: | | | |
| Reference books | 50 | | |
| Drafting supplies | 25 | | |
| Small tools and supplies | 400 | | <u>475</u> |

PROGRAM EXPENDITURE DETAIL SHEET

Page 5 of 10

FUND: 40 - ENTERPRISE

DEPARTMENT: 470 - WASTEWATER UTILITY

| <u>MATERIALS & SERVICES</u> | <u>SUB-LINE ITEM TOTAL</u> | <u>LINE TOTAL</u> |
|--|--------------------------------|-------------------|
| 61253 DEPARTMENT/OPERATING SUPPLIES: | | |
| Assessor maps/microfilm | 25 | |
| Reference, code and other books | 125 | <u>150</u> |
| 61290 DUES & SUBSCRIPTIONS: | 150 | <u>150</u> |
| 61291 DUES & SUBSCRIPTIONS: | | |
| APWA | 45 | |
| Engineering dues and subscriptions | 35 | <u>80</u> |
| 61292 DUES & SUBSCRIPTIONS: | | |
| American Public Works Association | 50 | |
| East Linn Coordination Council | 150 | <u>200</u> |
| 61293 DUES & SUBSCRIPTIONS: | | |
| American Public Works Association | 20 | |
| Subscriptions | 35 | <u>55</u> |
| 61300 DUPLICATION: | | |
| Printing of billing forms, envelopes | 3,500 | <u>3,500</u> |
| 61320 EDUCATION & TRAINING: | | |
| Personnel training | 300 | |
| Training sessions, workshops, seminars, Lotus 123 for accounting clerks | 900 | <u>1,200</u> |

PROGRAM EXPENDITURE DETAIL SHEET

Page 6 of 10

FUND: 40 - ENTERPRISE

DEPARTMENT: 470 - WASTEWATER UTILITY

| | | <u>SUB-LINE</u> | |
|--|---|--------------------------|--------------------------|
| | | <u>ITEM TOTAL</u> | <u>LINE TOTAL</u> |
| <u>MATERIALS & SERVICES</u> | | | |
| 61321 | EDUCATION & TRAINING: | | |
| | Training sessions, workshops, seminars | 500 | <u>500</u> |
| 61322 | EDUCATION & TRAINING: | | |
| | Training sessions, workshops, seminars | 450 | |
| | Reimbursement for course work | 150 | <u>600</u> |
| 61323 | EDUCATION & TRAINING: | | |
| | Training, workshops, seminars | 250 | <u>250</u> |
| 61400 | INSURANCE: | | |
| | Vehicle, general liability, equipment and building coverage | 9,500 | <u>9,500</u> |
| 61420 | INSURANCE REPAIR & DEDUCT: | 1,000 | <u>1,000</u> |
| 61501 | UNIFORM PURCHASE & LAUNDERING: | | |
| | Raingear | 50 | <u>50</u> |
| 61502 | UNIFORM PURCHASE & LAUNDERING: | | |
| | Raingear, rubber boots, gloves | 150 | |
| | Purchase, repair, cleaning of uniforms, safety clothing, etc. | 300 | <u>450</u> |
| 61562 | MAINTENANCE/BUILDINGS & GROUNDS: | | |
| | Share of Main Shop Building maintenance | 300 | <u>300</u> |

PROGRAM EXPENDITURE DETAIL SHEET

Page 7 of 10

FUND: 40 - ENTERPRISE

DEPARTMENT: 470 - WASTEWATER UTILITY

| <u>MATERIALS & SERVICES</u> | <u>SUB-LINE ITEM TOTAL</u> | <u>LINE TOTAL</u> |
|---|--------------------------------|-------------------|
| 61570 MAINTENANCE/EQUIPMENT: | | |
| Office equipment | 100 | <u>100</u> |
| 61571 MAINTENANCE/EQUIPMENT: | | |
| Service and repair of office and field equipment | 100 | <u>100</u> |
| 61572 MAINTENANCE/EQUIPMENT: | | |
| Service and repair of rodger, smoke generator, ventilator, gas detector, snooper, safety tripod, etc. | 400 | <u>400</u> |
| 61573 MAINTENANCE/EQUIPMENT: | | |
| Service and repair of office equipment | 40 | <u>40</u> |
| 61581 MAINTENANCE/VEHICLES: | | |
| Engineering pickups (2) | 360 | <u>360</u> |
| 61582 MAINTENANCE/VEHICLES: | | |
| T.V. Van | 300 | |
| Hydroflusher | 600 | |
| Maintenance pickup | 400 | |
| OMI Sludge truck | 100 | |
| OMI Pickup | 100 | |
| OMI Tractor | 100 | |
| Payment to Fire District for mechanic | 1,700 | <u>3,300</u> |

PROGRAM EXPENDITURE DETAIL SHEET

Page 8 of 10

FUND: 40 - ENTERPRISE

DEPARTMENT: 470 - WASTEWATER UTILITY

| <u>MATERIALS & SERVICES</u> | <u>SUB-LINE ITEM TOTAL</u> | <u>LINE TOTAL</u> |
|--|--------------------------------|-------------------|
| 61600 MEETINGS & CONFERENCES: | | |
| LGPI | 100 | |
| League of Oregon Cities and OMFOA | 300 | |
| Business luncheon meetings | 300 | <u>700</u> |
| 61601 MEETINGS & CONFERENCES: | | |
| American Public Works Association Conference | 450 | |
| Business meetings and travel luncheons | 50 | <u>500</u> |
| 61602 MEETINGS & CONFERENCES: | | |
| American Public Works Association Conference | 150 | |
| Business luncheon meetings | 250 | <u>400</u> |
| 61603 MEETINGS & CONFERENCES: | | |
| League of Oregon Cities Conference | 70 | |
| American Public Works Association Conference | 175 | |
| Business meetings and travel luncheons | 25 | <u>270</u> |
| 61700 OFFICE SUPPLIES: | 600 | <u>600</u> |
| 61702 OFFICE SUPPLIES: | | |
| Binders, notebooks, pens, maps, etc. | 100 | <u>100</u> |
| 61703 OFFICE SUPPLIES: | 450 | <u>450</u> |
| 61801 PETROLEUM PRODUCTS: | | |
| Gasoline, oil lubricants | 100 | <u>100</u> |

PROGRAM EXPENDITURE DETAIL SHEET

Page 9 of 10

FUND: 40 - ENTERPRISE

DEPARTMENT: 470 - WASTEWATER UTILITY

| <u>MATERIALS & SERVICES</u> | <u>SUB-LINE ITEM TOTAL</u> | <u>LINE TOTAL</u> |
|---|---------------------------------------|--------------------------|
| 61802 PETROLEUM PRODUCTS: | | |
| Gasoline, oil, lubricants | 1,300 | <u>1,300</u> |
| 61820 POSTAGE: | | |
| Postage for billing and notices | 4,500 | <u>4,500</u> |
| 61850 REFUNDS: | | |
| Billing and fee returns | 3,000 | <u>3,000</u> |
| <u>CAPITAL OUTLAY</u> | | |
| 72500 OFFICE EQUIPMENT: | | |
| Final payment on Finance software | 1,000 | <u>1,000</u> |
| 72501 OFFICE EQUIPMENT: | | |
| Drafting machine | 100 | |
| Chair | 100 | |
| Printer | 250 | |
| Lettering machine | 100 | <u>550</u> |
| 72502 OFFICE EQUIPMENT: | | |
| Copy machine for Maintenance Division (15%) | 225 | <u>225</u> |

PROGRAM EXPENDITURE DETAIL SHEET

Page 10 of 10

FUND: 40 - ENTERPRISE

DEPARTMENT: 470 - WASTEWATER UTILITY

| <u>CAPITAL OUTLAY:</u> | <u>SUB-LINE</u> | <u>ITEM TOTAL</u> | <u>LINE TOTAL</u> |
|--|-----------------|-------------------|-------------------|
| 72503 OFFICE EQUIPMENT: | | | |
| Computer | 500 | | |
| Workstation, desk, bookcase | 200 | | <u>700</u> |
| 72602 OTHER EQUIPMENT: | | | |
| Radio and installation for T.V. Van | 700 | | |
| Power winch for T.V. outfit | 5,500 | | |
| Walk-behind lawn mower for WWTP | 700 | | <u>6,900</u> |
| <u>INTERFUND TRANSFER</u> | | | |
| 90014 TO WASTEWATER BONDS: | | 75,000 | <u>75,000</u> |
| 90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND: | | | |
| Wastewater Treatment Plant repair reserve | 9,000 | | |
| Vehicle replacement reserve | 10,200 | | |
| State and federal surplus reserve | 500 | | |
| Computer replacement and repair | 1,500 | | <u>21,200</u> |

Wastewater Capital Improvement Program

| Project Name | 1990-91 | | | | 1991-92 | | | | 1992-93 | | | | 1993-94 | | | |
|---------------------------------------|---------|-----|--------|-----|---------|-----|--------|-----|---------|-----|-----|-----|---------|-----|-----|-----|
| | Jul | Sep | Jan | Apr | Jul | Sep | Jan | Apr | Jul | Sep | Jan | Apr | Jul | Sep | Jan | Apr |
| Sludge Lagoon Construction | PE | | CE | | | | | | | | | | | | | |
| Major Maintenance at WWTP | | PE | | | | | | | | | | | | | | |
| Emergency Generator Purchase | | | Purch. | | | | | | | | | | | | | |
| East Grant St. Sewer Line Replacement | | | PE | | CE | | | | | | | | | | | |
| Surge Control Land Purchase | | | | | | | Purch. | | | | | | | | | |
| Harrison St. Pump Station | | | PE | | CE | | | | | | | | | | | |
| Dredge & Sludge Truck | | | | | Purch. | | | | | | | | | | | |
| 2nd & Morton Sewer Replacement | | | PE | | CE | | | | | | | | | | | |
| Seventh St. Parallel Interceptor | | | | | | | PE | | CE | | | | | | | |
| Comb. Cleaner & New Shop Site | | | | | | | | | Purch. | | | | | | | |
| Airport Rd. Sewer Improvements | | | | | | | | | | | PE | | CE | | | |
| Downtown Sewer Separation | | | | | PE | | | | CE | | | | | | | |
| Replacement Pipe Program | | | | | | | PE | | CE | | | | | | | |

Prelim. Engineering: PE

Construction Engineering: CE

Construction:

PROGRAM INFORMATION

WASTEWATER UTILITY CAPITAL IMPROVEMENT PROGRAM

Page 1 of 2

PROGRAM DESCRIPTION:

The Wastewater System Master Plan, completed, in 1989, identified improvement and rehabilitation projects that would be necessary to maintain present levels of service to customers, to meet federal and state mandates for discharge quality and sludge disposal, and to allow for growth and development. The majority of the improvements were beyond the scope of the existing wastewater revenue fund.

In 1990, the City Council approved a three-year capital improvement program based on the recommendation of the Rate Advisory Committee. The program is funded with increased wastewater user rates. Although somewhat smaller than the program recommended in the Master Plan, the CIP includes the projects necessary to maintain existing service levels, to meet mandated water quality/pollution abatement goals, and to avoid obstructing economic development.

POSITIONS:

| | <u>1989-90</u> | <u>1990-91</u> |
|------------------------------|----------------|----------------|
| Administrative Secretary | .00 FTE | .08 FTE |
| Associate Civil Engineer | .00 FTE | .66 FTE |
| Director of Public Works | .00 FTE | .09 FTE |
| Engineering Division Manager | .00 FTE | .21 FTE |
| Engineering Technician I | .00 FTE | .15 FTE |
| Engineering Technician II | .00 FTE | .24 FTE |
| Engineering Technician III | .00 FTE | .09 FTE |
| Secretary I | <u>.00 FTE</u> | <u>.24 FTE</u> |
| TOTAL | .00 FTE | 1.76 FTE |

PROGRAM INFORMATION

WASTEWATER UTILITY CAPITAL IMPROVEMENT PROGRAM

Page 2 of 2

1990-91 GOALS STATEMENT:

Wastewater System Capital Improvement Program funds support activities designed to meet the Council goals to "Improve Utility and Transportation Systems" and to "Encourage Economic Development."

Date : 7/09/90
 Time : 5:23
 Dte Range: Complete Report

CITY OF LEBANON
 AINS General Ledger System
 Budget Preparation

G10 Run Date : 7/09/90

Fund : 40 ENTERPRISE FUNDS
 Dept : 474 WASTEWATER BOND REVENUE

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Emp Line Item Description | P-Emp Prop. Bud | Appr. Bud | Adpt. Bud |
|------------|------------|-----------|----------|------------------------------|-----------------|------------|------------|
| REVENUES | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 42030 BOND SALE PROCEEDS | 4,500,000 | 4,500,000 | 4,500,000 |
| 0.00 | 0.00 | 0 | 0.00 | 48100 INTEREST ON INVESTMENT | 330,000 | 330,000 | 302,000 |
| 0.00 | 0.00 | 0 | 0.00 | 48102 INT EARNED ON CAPITALI | 30,000 | 30,000 | 23,000 |
| 0.00 | 0.00 | 0 | 0.00 | 49025 FROM SEWER FUND | 40,000 | 40,000 | 75,000 |
| 0.00 | 0.00 | 0 | 0.00 | 49901 BEGINNING BALANCE | | | |
| 0.00 | 0.00 | 0 | 0.00 | 49998 SUBTOTAL REVENUE | 4,900,000 | 4,900,000 | 4,900,000 |
| 0.00 | 0.00 | 0 | 0.00 | 49999 TOTAL REVENUE | 4,900,000 | 4,900,000 | 4,900,000 |
| 0.00 | 0.00 | 0 | 0.00 | 99000 TOTAL DEPT EXP | | | |
| 0.00 | 0.00 | 0 | 0.00 | 99450 TTL REV/EXP (SURP/DEF) | 4,900,000 | -4,900,000 | -4,900,000 |

Date : 7/09/90
 Time : 5:23
 Dte Range: Complete Report

CITY OF LEBANON
 AINS General Ledger System
 Budget Preparation

G10 Run Date : 7/09/90

Fund : 40 ENTERPRISE FUNDS
 Dept : 475 WASTEWATER UTILITY C.I.P.

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Emp Line Item Description | P-Emp Prop. Bud | Appr. Bud | Adpt. Bud |
|----------------------|------------|-----------|-----------|------------------------------|-----------------|-----------|-----------|
| REVENUES | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 42030 BOND SALE PROCEEDS | | | |
| 0.00 | 0.00 | 0 | 0.00 | 48100 INTEREST ON INVESTMENT | | | |
| 0.00 | 0.00 | 0 | 0.00 | 49901 BEGINNING BALANCE | | | |
| 0.00 | 0.00 | 0 | 0.00 | 49998 SUBTOTAL REVENUE | | | |
| 0.00 | 0.00 | 0 | 0.00 | 49999 TOTAL REVENUE | | | |
| PERSONNEL SERVICES | | | | | | | |
| 0.00 | 0.00 | 0 | 5,000.00 | 50001 SALARIES | 50,293 | 50,293 | 50,293 |
| 0.00 | 0.00 | 0 | 5,000.00 | 50003 FRINGE BENEFITS | 20,422 | 20,422 | 20,422 |
| 0.00 | 0.00 | 0 | 10,000.00 | 59999 TOTAL PERSONNEL SERV | 70,715 | 70,715 | 70,715 |
| MATERIALS & SERVICES | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 61011 ADVERTISING (ENG) | 3,000 | 3,000 | 3,000 |
| 0.00 | 0.00 | 0 | 0.00 | 61126 COMPUTER EXP (ENG) | 1,000 | 1,000 | 1,000 |
| 0.00 | 0.00 | 0 | 0.00 | 61133 CONTRACT SERV (ENG) | 142,000 | 142,000 | 142,000 |
| 0.00 | 0.00 | 0 | 0.00 | 61241 OPERATING EXP (ENG) | 1,000 | 1,000 | 1,000 |
| 0.00 | 0.00 | 0 | 0.00 | 61251 OP SUPPLIES (ENG) | 1,200 | 1,200 | 1,200 |
| 0.00 | 0.00 | 0 | 0.00 | 61321 EDUCATION & TRNG (ENG) | 500 | 500 | 500 |
| 0.00 | 0.00 | 0 | 0.00 | 61501 UNIFORMS (ENG) | 250 | 250 | 250 |
| 0.00 | 0.00 | 0 | 0.00 | 61561 MAINT/BLDG (ENG) | 600 | 600 | 600 |
| 0.00 | 0.00 | 0 | 0.00 | 61571 MAINT/EQPT (ENG) | 100 | 100 | 100 |
| 0.00 | 0.00 | 0 | 0.00 | 61581 MAINT/VEHICLES (ENG) | 200 | 200 | 200 |
| 0.00 | 0.00 | 0 | 0.00 | 61601 MTGS & CONF (ENG) | 200 | 200 | 200 |
| 0.00 | 0.00 | 0 | 0.00 | 61801 PETROLEUM (ENG) | 400 | 400 | 400 |
| 0.00 | 0.00 | 0 | 0.00 | 61881 RENT (ENG) | 3,000 | 3,000 | 3,000 |
| 0.00 | 0.00 | 0 | 0.00 | 61901 UTILITIES (ENG) | 1,225 | 1,225 | 1,225 |
| 0.00 | 0.00 | 0 | 0.00 | 69999 TOTAL MAT & SERV | 154,675 | 154,675 | 154,675 |
| CAPITAL OUTLAY | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 72301 IMPROVEMENTS (ENG) | 625,600 | 625,600 | 625,600 |
| 0.00 | 0.00 | 0 | 0.00 | 72501 OFFICE EQPT (ENG) | 5,175 | 5,175 | 5,175 |
| 0.00 | 0.00 | 0 | 0.00 | 72503 OFFICE EQPT (PW) | 1,400 | 1,400 | 1,400 |
| 0.00 | 0.00 | 0 | 0.00 | 72602 OTHER EQPT (MAINT) | 6,500 | 6,500 | 6,500 |
| 0.00 | 0.00 | 0 | 0.00 | 79999 TOTAL CAPITAL OUTLAY | 638,675 | 638,675 | 638,675 |
| CONTINGENCIES | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 80005 OPERATING CONTINGENCY | 188,000 | 188,000 | 188,000 |

Date : 7/09/90
 Time : 5:23
 Dte Range: Complete Report

CITY OF LEBANON
 AINS General Ledger System
 Budget Preparation

G10 Run Date : 7/09/90

Fund : 40 ENTERPRISE FUNDS
 Dept : 475 WASTEWATER UTILITY C.I.P.

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Emp Line Item Description | P-Emg Prop. Bud | Appr. Bud | Adpt. Bud |
|---------------------|------------|-----------|-----------|------------------------------|-----------------|-----------|-----------|
| 0.00 | 0.00 | 0 | 0.00 | 89999 TOTAL CONTINGENCIES | 188,000 | 188,000 | 188,000 |
| INTERFUND TRANSFERS | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 90105 TO EQPT ACQ & REP FUND | 700 | 700 | 700 |
| 0.00 | 0.00 | 0 | 0.00 | 90990 TOTAL INTERFUND TRANS | 700 | 700 | 700 |
| UNAPPROPRIATED | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 92010 UNAPROP END FUND BAL | | | |
| 0.00 | 0.00 | 0 | 0.00 | 92199 TOTAL UNAPPROPRIATED | | | |
| LOANS | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 93121 INTERFD LOAN-WATER CIP | 122,000 | 122,000 | 122,000 |
| 0.00 | 0.00 | 0 | 0.00 | 93199 TOTAL LOANS | 122,000 | 122,000 | 122,000 |
| DEBT SERVICE | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 95100 BOND PRINCIPAL | | | |
| 0.00 | 0.00 | 0 | 0.00 | 95200 BOND INTEREST | | | |
| 0.00 | 0.00 | 0 | 0.00 | 95999 TOTAL DEBT SERVICE | | | |
| 0.00 | 0.00 | 0 | 10,000.00 | 99000 TOTAL DEPT EXP | 1,174,765 | 1,174,765 | 1,174,765 |
| 0.00 | 0.00 | 0 | 10,000.00 | 99450 TTL REV/EXP (SURP/DEF) | 1,174,765 | 1,174,765 | 1,174,765 |

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 4

FUND: 40 - ENTERPRISE

DEPARTMENT: 475 - WASTEWATER UTILITY CIP

| <u>MATERIALS & SERVICES</u> | <u>SUB-LINE</u> | <u>ITEM TOTAL</u> | <u>LINE TOTAL</u> |
|--|-----------------|-------------------|-------------------|
| 61011 ADVERTISING: | | | |
| Consultant services | | 1,600 | |
| Personnel recruitment | | 600 | |
| Projects | | 800 | <u>3,000</u> |
| 61126 COMPUTER EXPENSE: | | | |
| Service and repair of hardware | | 150 | |
| Supplies | | 250 | |
| Software | | 500 | |
| Training | | 100 | <u>1,000</u> |
| 61131 CONTRACT SERVICES: | | | |
| Consultants for: | | | |
| Sludge Lagoon construction engineering | | 55,000 | |
| E. Grant sewer line engineering | | 25,000 | |
| Harrison St. pump station design engineering | | 50,000 | |
| Seventh St. sewer line design engineering | | 12,000 | <u>142,000</u> |
| 61241 DEPARTMENT/OPERATING EXPENSE: | | | |
| Mileage reimbursement | | 400 | |
| Expense reimbursement | | 600 | <u>1,000</u> |
| 61251 DEPARTMENT/OPERATING SUPPLIES: | | | |
| Miscellaneous office supplies | | 500 | |
| Reference and code books | | 200 | |
| Drafting supplies | | 200 | |
| Surveying and inspection supplies | | 300 | <u>1,200</u> |

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 4

FUND: 40 - ENTERPRISE

DEPARTMENT: 475 - WASTEWATER UTILITY CIP

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL LINE TOTAL

61321 EDUCATION & TRAINING:

| | | |
|--|-----|------------|
| Training sessions, workshops, seminars | 500 | <u>500</u> |
|--|-----|------------|

61501 UNIFORM PURCHASE & LAUNDERING:

| | | |
|----------------------|-----|------------|
| Raingear | 100 | |
| Protective equipment | 150 | <u>250</u> |

| | | |
|--|-----|------------|
| 61561 MAINTENANCE/BUILDINGS & GROUNDS: | 600 | <u>600</u> |
|--|-----|------------|

61571 MAINTENANCE/EQUIPMENT:

| | | |
|--|-----|------------|
| Service and repair of office and field equipment | 100 | <u>100</u> |
|--|-----|------------|

61581 MAINTENANCE/VEHICLES:

| | | |
|----------------------|-----|------------|
| Engineering vehicles | 200 | <u>200</u> |
|----------------------|-----|------------|

61601 MEETINGS & CONFERENCES:

| | | |
|--|-----|------------|
| Business meetings and travel luncheons | 200 | <u>200</u> |
|--|-----|------------|

61801 PETROLEUM PRODUCTS:

| | | |
|--------------------------|-----|------------|
| Gasoline, oil lubricants | 400 | <u>400</u> |
|--------------------------|-----|------------|

61881 RENT:

| | | |
|------------------------|-------|--------------|
| Satellite office space | 3,000 | <u>3,000</u> |
|------------------------|-------|--------------|

61901 UTILITIES:

| | | |
|------------------------------------|-----|--------------|
| Telephone setup and service charge | 625 | |
| Electricity | 600 | <u>1,225</u> |

PROGRAM EXPENDITURE DETAIL SHEET

Page 3 of 4

FUND: 40 - ENTERPRISE

DEPARTMENT: 475 - WASTEWATER UTILITY CIP

| <u>CAPITAL OUTLAY</u> | <u>SUB-LINE ITEM TOTAL</u> | <u>LINE TOTAL</u> |
|--|--------------------------------|-------------------|
| 72301 IMPROVEMENTS: | | |
| Sludge lagoon | 590,000 | |
| Major maintenance at WWTP | 35,600 | <u>625,600</u> |
| 72501 OFFICE EQUIPMENT: | | |
| Copy machine | 800 | |
| Computer, workstation, printer, calculator | 2,500 | |
| Office desk and chair | 250 | |
| Filing cabinets | 250 | |
| Layout tables | 125 | |
| Bookcase | 250 | |
| Office dividers | 1,000 | <u>5,175</u> |
| 72503 OFFICE EQUIPMENT: | | |
| Computer | 1,000 | |
| Workstation, desk, bookcase | 400 | <u>1,400</u> |
| 72602 OTHER EQUIPMENT: | | |
| Generator for T.V. Van and emergency standby power | 6,500 | <u>6,500</u> |

PROGRAM EXPENDITURE DETAIL SHEET

Page 4 of 4

FUND: 40 - ENTERPRISE

DEPARTMENT: 475 - WASTEWATER UTILITY CIP

INTRAFUND TRANSFER:

SUB-LINE
ITEM TOTAL LINE TOTAL

90105 TO EQUIPMENT ACQUISITION AND
REPLACEMENT FUND:

Loan payment

700

700

93121 LOAN TO WATER CIP:

122,000

122,000

Date : 7/09/90
 Time : 5:23
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/09/90

Fund : 40 ENTERPRISE FUNDS
 Dept : 476 WASTEWATER BOND DEBT SERV

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Emp Line Item Description | P-Exp Prop. Bud | Appr. Bud | Adpt. Bud |
|----------------------|-------------|-----------|-------------|------------------------------|-----------------|-----------|-----------|
| MATERIALS & SERVICES | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 61130 CONTRACT SERVICES | | | 125,000 |
| 0.00 | 0.00 | 0 | 0.00 | 69999 TOTAL MAT & SERV | | | 125,000 |
| CONTINGENCIES | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 80025 RES FOR CAP INT | 500,000 | 500,000 | 500,000 |
| 0.00 | 0.00 | 0 | 0.00 | 80026 RES FOR DEBT SERVICE | 400,000 | 400,000 | 400,000 |
| 0.00 | 0.00 | 0 | 0.00 | 89999 TOTAL CONTINGENCIES | 900,000 | 900,000 | 900,000 |
| UNAPPROPRIATED | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 92010 UNAPROP END FUND BAL | 2,445,235 | 2,445,235 | 2,309,335 |
| 0.00 | 0.00 | 0 | 0.00 | 92199 TOTAL UNAPPROPRIATED | 2,445,235 | 2,445,235 | 2,309,335 |
| DEBT SERVICE | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 95100 BOND PRINCIPAL | 40,000 | 40,000 | 75,000 |
| 0.00 | 0.00 | 0 | 0.00 | 95200 BOND INTEREST | 220,000 | 220,000 | 157,950 |
| 0.00 | 0.00 | 0 | 0.00 | 95204 CAPITALIZED INTEREST | 120,000 | 120,000 | 157,950 |
| 0.00 | 0.00 | 0 | 0.00 | 95999 TOTAL DEBT SERVICE | 380,000 | 380,000 | 390,900 |
| 0.00 | 0.00 | 0 | 0.00 | 99000 TOTAL DEPT EXP | 3,725,235 | 3,725,235 | 3,725,235 |
| 0.00 | 0.00 | 0 | 0.00 | 99450 TTL REV/EXP (SURP/DEF) | 3,725,235 | 3,725,235 | 3,725,235 |
| 403,900.63- | 261,932.23- | 0 | 197,469.00- | 99500 FUND TOTAL (SURP/DEF) | | | |

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 40 - ENTERPRISE

DEPARTMENT: 476 - WASTEWATER BOND DEBT SERVICE

| <u>MATERIALS & SERVICES</u> | SUB-LINE <u>ITEM TOTAL</u> | <u>LINE TOTAL</u> |
|---------------------------------|-------------------------------|-------------------|
| 61130 CONTRACT SERVICES: | | |
| Bond sale expenses | 125,000 | <u>125,000</u> |
| <u>DEBT SERVICE</u> | | |
| 91500 BOND PRINCIPAL: | 75,000 | <u>75,000</u> |
| 95200 BOND INTEREST: | 157,950 | <u>157,950</u> |
| 95204 CAPITALIZED INTEREST: | 157,950 | <u>157,950</u> |

PROGRAM INFORMATION

RAILROAD

Page 1 of 1

PROGRAM DESCRIPTION:

The city's railroad runs from the Southern Pacific Railroad tracks, near 5th and Olive, to the Santiam Canal Industrial Park. The 3/4-mile spur was acquired from Crown Zellerbach as part of the SCIP development.

This budget is primarily for maintenance of the track itself, of the many street crossings, and of a scale shack and electronic scales that the tracks cross inside the industrial park. It also includes the contract for maintenance and repair of the crossing arms and signals at Hwy. 20 near the north city limits.

POSITIONS:

| | <u>1989-90</u> | <u>1990-91</u> |
|------------------------------|----------------|----------------|
| Director of Public Works | .00 FTE | .01 FTE |
| Maintenance Division Manager | .00 FTE | .01 FTE |
| Senior Maintenance Worker | <u>.05 FTE</u> | <u>.05 FTE</u> |
| TOTAL | .05 FTE | .07 FTE |

1990-91 GOALS STATEMENT:

This program supports several of the City Council goals. The railroad was purchased and is maintained to "Encourage Economic Development." Maintenance of the system supports the goal to "Meet Service expectations of the Community."

Date : 7/09/90
 Time : 5:23
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

610 Run Date : 7/09/90

Fund : 40 ENTERPRISE FUNDS
 Dept : 480 RAILROAD FUND

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Emp Line Item Description | P-Emp Prop. Bud | Appr. Bud | Adpt. Bud |
|----------------------|------------|-----------|------------|------------------------------|-----------------|-----------|-----------|
| REVENUES | | | | | | | |
| 244.58 | 2,652.69 | 400 | 2,000.00 | 48100 INTEREST ON INVESTMENT | | | |
| 21,150.00 | 14,900.00 | 0 | 0.00 | 49030 FROM FED REV SHARE FND | | | |
| 0.00 | 18,915.16 | 30,500 | 32,436.00 | 49901 BEGINNING BALANCE | 27,923 | 27,923 | 28,468 |
| 21,394.58 | 36,467.85 | 30,900 | 34,436.00 | 49999 TOTAL REVENUE | 27,923 | 27,923 | 28,468 |
| PERSONNEL SERVICES | | | | | | | |
| 0.00 | 0.00 | 1,271 | 1,300.00 | 50001 SALARIES | 2,176 | 2,176 | 2,176 |
| 0.00 | 0.00 | 572 | 600.00 | 50003 FRINGE BENEFITS | 984 | 984 | 984 |
| 0.00 | 0.00 | 1,843 | 1,900.00 | 59999 TOTAL PERSONNEL SERV | 3,160 | 3,160 | 3,160 |
| MATERIALS & SERVICES | | | | | | | |
| 0.00 | 0.00 | 800 | 0.00 | 61010 ADVERTISING | 400 | 400 | 800 |
| 1,800.00 | 2,400.00 | 2,400 | 2,400.00 | 61130 CONTRACT SERVICES | 3,092 | 3,092 | 3,092 |
| 679.42 | 1,631.36 | 3,407 | 1,555.00 | 61240 DEPT/OPERATING EXPENSE | 2,800 | 2,800 | 3,245 |
| 0.00 | 0.00 | 400 | 200.00 | 61560 MAINT/BLDG | 200 | 200 | 200 |
| 0.00 | 0.00 | 0 | 0.00 | 61900 UTILITIES | | | |
| 2,479.42 | 4,031.36 | 7,007 | 4,155.00 | 69999 TOTAL MAT & SERV | 6,492 | 6,492 | 7,337 |
| CAPITAL OUTLAY | | | | | | | |
| 0.00 | 0.00 | 22,000 | 0.00 | 72300 IMPROVEMENTS | 18,271 | 18,271 | 17,971 |
| 0.00 | 0.00 | 22,000 | 0.00 | 79999 TOTAL CAPITAL OUTLAY | 18,271 | 18,271 | 17,971 |
| CONTINGENCIES | | | | | | | |
| 0.00 | 0.00 | 50 | 0.00 | 80005 OPERATING CONTINGENCY | | | |
| 0.00 | 0.00 | 50 | 0.00 | 89999 TOTAL CONTINGENCIES | | | |
| 2,479.42 | 4,031.36 | 30,900 | 6,055.00 | 99000 TOTAL DEPT EXP | 27,923 | 27,923 | 28,468 |
| 18,915.16- | 32,436.49- | 0 | 28,381.00- | 99450 TTL REV/EXP (SURP/DEF) | | | |
| 18,915.16- | 32,436.49- | 0 | 28,381.00- | 99500 FUND TOTAL (SURP/DEF) | | | |

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 40 - ENTERPRISE

DEPARTMENT: 480 - RAILROAD

| <u>MATERIALS & SERVICES</u> | <u>SUB-LINE ITEM TOTAL</u> | <u>LINE TOTAL</u> |
|---|--------------------------------|-------------------|
| 61010 ADVERTISING: | 800 | <u>800</u> |
| 61130 CONTRACT SERVICES: | | |
| Contract for \$200/month for Crossing Insp. | 2,400 | |
| Contract for Condition and Rate Analysis | 692 | <u>3,092</u> |
| 61240 DEPARTMENT/OPERATING EXPENSE: | | |
| Testing lab expense | 845 | |
| Sign/Signal repairs | 1,000 | |
| Rail and switch repair | 1,000 | |
| Ballast | 100 | |
| Vegetation control | 300 | <u>3,245</u> |
| 61560 MAINTENANCE/BUILDING & GROUNDS: | | |
| Scale Shack repairs | 200 | <u>200</u> |
| <u>CAPITAL OUTLAY</u> | | |
| 72300 IMPROVEMENTS: | | |
| Completion of rail crossing reconstruction | 17,971 | <u>17,971</u> |

PROGRAM INFORMATION

1984 ECONOMIC DEVELOPMENT GRANT (TEKNETICS)

Page 1 of 1

PROGRAM DESCRIPTION:

Revenue for this program is being generated by the repayment of the Economic Development loan made to Teknetics. The fund is pledged to support the Linn County Revolving loan fund which makes grants for economic development to Lebanon area businesses. Lumber Tech, a S.C.I.P. based company, has received funds from this program. Actual administration of the loan portion is conducted by OD4COG.

1990-91 GOALS STATEMENT:

The Economic Development Program 502 is a direct implementation measure for the Council goal to "Encourage Economic and Industrial Development." The fund is made possible through repayment of an economic development loan made to Teknetics. The proceeds have been used as leverage to help create the Linn County revolving loan pool. The pool is used to make loans to local businesses and industries to help stimulate economic growth and development.

Date : 7/09/90
 Time : 5:23
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/09/90

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 502 1984 ECON DEV. (TEKNITICS)

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Enp Line Item Description | P-Enp Prop. Bud | Appr. Bud | Adpt. Bud |
|----------------------|------------|-----------|------------|------------------------------|-----------------|-----------|-----------|
| REVENUES | | | | | | | |
| 1,554.23 | 2,241.77 | 1,000 | 0.00 | 48100 INTEREST ON INVESTMENT | 1,000 | 1,000 | 1,000 |
| 0.00 | 0.00 | 7,200 | 0.00 | 48110 GRANT LOAN PRINC REC | 7,200 | 7,200 | 7,200 |
| 0.00 | 10,000.00 | 7,200 | 0.00 | 48112 GRANT LOAN INT REC | 7,200 | 7,200 | 7,200 |
| 21,592.11 | 20,279.74 | 0 | 30,084.00 | 49901 BEGINNING BALANCE | 30,000 | 30,000 | 30,000 |
| 23,146.34 | 32,521.51 | 15,400 | 30,084.00 | 49999 TOTAL REVENUE | 45,400 | 45,400 | 45,400 |
| PERSONNEL SERVICES | | | | | | | |
| 0.00 | 1,500.00 | 1,000 | 0.00 | 50001 SALARIES | 1,000 | 1,000 | 1,000 |
| 0.00 | 1,500.00 | 1,000 | 0.00 | 59999 TOTAL PERSONNEL SERV | 1,000 | 1,000 | 1,000 |
| MATERIALS & SERVICES | | | | | | | |
| 2,242.60 | 0.00 | 0 | 0.00 | 61132 OUTSIDE ATTORNEY'S FEE | | | |
| 624.00 | 0.00 | 100 | 0.00 | 61240 DEPT/OPERATING EXPENSE | 100 | 100 | 100 |
| 0.00 | 937.86 | 14,300 | 0.00 | 61350 GRANT LOANS MADE | 44,300 | 44,300 | 44,300 |
| 2,866.60 | 937.86 | 14,400 | 0.00 | 69999 TOTAL MAT & SERV | 44,400 | 44,400 | 44,400 |
| 2,866.60 | 2,437.86 | 15,400 | 0.00 | 99000 TOTAL DEPT EXP | 45,400 | 45,400 | 45,400 |
| 20,279.74- | 30,083.65- | 0 | 30,084.00- | 99450 TTL REV/EXP (SURP/DEF) | | | |

Date : 7/09/90
 Time : 5:23
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/09/90

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 510 FED. REV. SHARING-ADMIN

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Exp Line Item Description | P-Emp Prop. Bud | Appr. Bud | Adpt. Bud |
|----------------------|------------|-----------|----------|------------------------------|-----------------|-----------|-----------|
| REVENUES | | | | | | | |
| 13,000.00 | 0.00 | 0 | 0.00 | 41050 STATE GRANT FUNDS | | | |
| 12,447.77 | 4,866.62 | 0 | 88.00 | 48100 INTEREST ON INVESTMENT | | | |
| 0.00 | 700.00 | 0 | 0.00 | 48140 MISCELLANEOUS REVENUE | | | |
| 202,588.97 | 140,893.77 | 0 | 0.00 | 49901 BEGINNING BALANCE | | | |
| 228,036.74 | 146,460.39 | 0 | 88.00 | 49999 TOTAL REVENUE | | | |
| PERSONNEL SERVICES | | | | | | | |
| 4,427.69 | 0.00 | 0 | 0.00 | 50001 SALARIES | | | |
| 1,518.13 | 0.00 | 0 | 0.00 | 50003 FRINGE BENEFITS | | | |
| 5,945.82 | 0.00 | 0 | 0.00 | 59999 TOTAL PERSONNEL SERV | | | |
| MATERIALS & SERVICES | | | | | | | |
| 0.00 | 191.90 | 0 | 0.00 | 61010 ADVERTISING | | | |
| 4,657.50 | 0.00 | 0 | 0.00 | 61130 CONTRACT SERVICES | | | |
| 0.00 | 0.00 | 0 | 0.00 | 61250 DEPT/OP SUPPLIES | | | |
| 0.00 | 1,521.50 | 0 | 0.00 | 61360 SIDEWALK GRANT PROGRAM | | | |
| 0.00 | 0.00 | 0 | 0.00 | 61700 OFFICE SUPPLIES | | | |
| 0.00 | 0.00 | 0 | 0.00 | 61800 PETROLEUM | | | |
| 4,657.50 | 1,713.40 | 0 | 0.00 | 69999 TOTAL MAT & SERV | | | |
| CAPITAL OUTLAY | | | | | | | |
| 1,800.15 | 31,000.00 | 0 | 0.00 | 72300 IMPROVEMENTS | | | |
| 0.00 | 14,595.13 | 0 | 0.00 | 72600 OTHER EQPT. | | | |
| 43,589.50 | 0.00 | 0 | 0.00 | 72800 VEHICLES | | | |
| 45,389.65 | 45,595.13 | 0 | 0.00 | 79999 TOTAL CAPITAL OUTLAY | | | |
| CONTINGENCIES | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 80005 OPERATING CONTINGENCY | | | |
| 0.00 | 0.00 | 0 | 0.00 | 89999 TOTAL CONTINGENCIES | | | |
| INTERFUND TRANSFERS | | | | | | | |
| 0.00 | 69,955.86 | 0 | 0.00 | 90045 TO STREETS FUND | | | |
| 10,000.00 | 14,296.00 | 0 | 0.00 | 90060 TO FAU STREET PROJECT | | | |
| 21,150.00 | 14,900.00 | 0 | 0.00 | 90130 TO RAILROAD FUND | | | |
| 31,150.00 | 99,151.86 | 0 | 0.00 | 90990 TOTAL INTERFUND TRANS | | | |

Date : 7/09/90
Time : 5:23
Dte Range: Complete Report

CITY OF LEBANON
AINS General Ledger System
Budget Preparation

G10 Run Date : 7/09/90

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 510 FED. REV. SHARING-ADMIN

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Exp Line Item Description | P-Exp Prop. Bud | Appr. Bud | Adpt. Bud |
|-------------|------------|-----------|----------|------------------------------|-----------------|-----------|-----------|
| 87,142.97 | 146,460.39 | 0 | 0.00 | 99000 TOTAL DEPT EXP | | | |
| 140,893.77- | 0.00 | 0 | 88.00- | 99450 TTL REV/EXP (SURP/DEF) | | | |

PROGRAM INFORMATION

OTSC GRANT

Page 1 of 1

PROGRAM DESCRIPTION:

This fund is used to administer grant funds from the Oregon Traffic Safety Commission. Matching grant funds are awarded, on a competitive basis, for projects throughout the state that are related to traffic safety.

In an OTSC project completed this past year, Lebanon's high-accident rate intersections were identified and evaluated and we developed a computerized traffic accident data base to assist in future analysis of the city's traffic problem areas.

This fund is maintained to provide seed money for grant applications and a venue for project administration once an eligible project is defined.

There is no specific project committed in advance for the 1990-91 budget year. For this reason, no detail sheet is provided for this fund.

1990-91 GOALS STATEMENT:

This program supports the Council goal to "Improve Utility and Transportation Systems."

Date : 7/09/90
 Time : 5:23
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/09/90

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 520 OTSC GRANT

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Exp Line Item Description | P-Exp Prop. Bud | Appr. Bud | Adpt. Bud |
|---------------------------------|------------|-----------|-----------|------------------------------|-----------------|-----------|-----------|
| REVENUES | | | | | | | |
| 0.00 | 1,913.00 | 0 | 7,989.00 | 41050 STATE GRANT FUNDS | | | |
| 0.00 | 88.10- | 0 | 100.00 | 48100 INTEREST ON INVESTMENT | | | |
| 0.00 | 0.00 | 7,100 | 1,152.00 | 49901 BEGINNING BALANCE | 2,491 | 2,491 | 300 |
| 0.00 | 1,824.90 | 7,100 | 9,241.00 | 49999 TOTAL REVENUE | 2,491 | 2,491 | 300 |
| MATERIALS & SERVICES | | | | | | | |
| 0.00 | 389.00 | 350 | 0.00 | 61124 COMPUTER EXPENSE | 100 | 100 | 50 |
| 0.00 | 1,393.86 | 400 | 6,501.00 | 61130 CONTRACT SERVICES | 100 | 100 | 50 |
| 0.00 | 0.00 | 3,270 | 99.00 | 61240 DEPT/OPERATING EXPENSE | 100 | 100 | 50 |
| 0.00 | 0.48 | 150 | 0.00 | 61250 DEPT/OP SUPPLIES | 100 | 100 | 50 |
| 0.00 | 0.00 | 30 | 0.00 | 61300 DUPLICATION | 100 | 100 | |
| 0.00 | 0.00 | 50 | 0.00 | 61700 OFFICE SUPPLIES | 100 | 100 | |
| 0.00 | 32.95 | 50 | 0.00 | 61800 PETROLEUM | 100 | 100 | |
| 0.00 | 1,816.29 | 4,300 | 6,600.00 | 69999 TOTAL MAT & SERV | 700 | 700 | 200 |
| CAPITAL OUTLAY | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 72300 IMPROVEMENTS | 1,691 | 1,691 | |
| 0.00 | 1,160.72 | 2,800 | 0.00 | 72600 OTHER EQPT. | 100 | 100 | 100 |
| 0.00 | 1,160.72 | 2,800 | 0.00 | 79999 TOTAL CAPITAL OUTLAY | 1,791 | 1,791 | 100 |
| 0.00 | 2,977.01 | 7,100 | 6,600.00 | 99000 TOTAL DEPT EXP | 2,491 | 2,491 | 300 |
| 0.00 | 1,152.11 | 0 | 2,641.00- | 99450 TTL REV/EXP (SURP/DEF) | | | |

Date : 7/09/90
 Time : 5:23
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/09/90

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 525 ECM GRANT-WASTEWATER

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Exp Line Item Description | P-Exp Prop. Bud | Appr. Bud | Adpt. Bud |
|---------------------------------|------------|-----------|----------|------------------------------|-----------------|-----------|-----------|
| REVENUES | | | | | | | |
| 5.17- | 0.00 | 0 | 0.00 | 48100 INTEREST ON INVESTMENT | | | |
| 56,361.00 | 0.00 | 0 | 0.00 | 48113 DEPT OF ENERGY LOAN | | | |
| 400.03 | 0.00 | 0 | 0.00 | 48140 MISCELLANEOUS REVENUE | | | |
| 15,928.60 | 0.00 | 0 | 0.00 | 49901 BEGINNING BALANCE | | | |
| 72,684.46 | 0.00 | 0 | 0.00 | 49999 TOTAL REVENUE | | | |
| MATERIALS & SERVICES | | | | | | | |
| 2,883.46 | 0.00 | 0 | 0.00 | 61130 CONTRACT SERVICES | | | |
| 2,883.46 | 0.00 | 0 | 0.00 | 69999 TOTAL MAT & SERV | | | |
| CAPITAL OUTLAY | | | | | | | |
| 69,801.00 | 0.00 | 0 | 0.00 | 72300 IMPROVEMENTS | | | |
| 69,801.00 | 0.00 | 0 | 0.00 | 79999 TOTAL CAPITAL OUTLAY | | | |
| 72,684.46 | 0.00 | 0 | 0.00 | 99000 TOTAL DEPT EXP | | | |
| 0.00 | 0.00 | 0 | 0.00 | 99450 TTL REV/EXP (SURP/DEF) | | | |

PROGRAM INFORMATION

STATE FOOT AND BIKE PATH

Page 1 of 1

PROGRAM DESCRIPTION:

This fund was originally set up to administer revenues from the state gas tax. The revenues may only be used to fund qualified foot and bike path projects.

The city now uses the fund for all budgeted projects related to pedestrian and bikeway improvements and transfers General Fund revenues here to fund specific projects and programs approved by the City Council.

This year the fund will support the city's Sidewalk Construction/Repair Incentive Program and also a project designed to construct and repair city-owned sidewalks and to install wheelchair ramps in high-priority locations.

1990-91 GOALS STATEMENT:

The goals to "Improve Utility and Transportation Systems" and to "Broaden Cultural and Recreational Opportunities" are implemented through this program.

Date : 7/09/90
 Time : 5:23
 Dte Range: Complete Report

CITY OF LEBANON
 AINS General Ledger System
 Budget Preparation

G10 Run Date : 7/09/90

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 550 STATE FOOT & BIKE PATH

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Exp Line Item Description | P-Exp Prop. Bud. | Appr. Bud | Adpt. Bud |
|----------------------|------------|-----------|------------|------------------------------|------------------|-----------|-----------|
| REVENUES | | | | | | | |
| 2,007.45 | 2,214.20 | 0 | 3,600.00 | 48100 INTEREST ON INVESTMENT | 1,000 | 1,000 | 1,000 |
| 0.00 | 0.00 | 28,000 | 28,000.00 | 49010 FROM GENERAL FUND | 28,100 | 28,100 | 25,171 |
| 2,822.04 | 2,994.35 | 3,000 | 3,000.00 | 49045 STATE HIGHWAY REVENUE | 4,000 | 4,000 | 4,000 |
| 0.00 | 0.00 | 7,000 | 7,000.00 | 49046 FROM STREETS FUND | | | |
| 23,554.25 | 28,383.74 | 23,480 | 24,081.00 | 49901 BEGINNING BALANCE | 49,371 | 49,371 | 56,000 |
| 28,383.74 | 33,592.29 | 61,480 | 65,681.00 | 49999 TOTAL REVENUE | 82,471 | 82,471 | 86,171 |
| PERSONNEL SERVICES | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 50001 SALARIES | | | |
| 0.00 | 0.00 | 0 | 0.00 | 59999 TOTAL PERSONNEL SERV | | | |
| MATERIALS & SERVICES | | | | | | | |
| 0.00 | 0.00 | 800 | 75.00 | 61010 ADVERTISING | 400 | 400 | 725 |
| 0.00 | 9,511.02 | 80 | 0.00 | 61130 CONTRACT SERVICES | 200 | 200 | 200 |
| 0.00 | 0.00 | 600 | 25.00 | 61240 DEPT/OPERATING EXPENSE | 600 | 600 | 975 |
| 0.00 | 0.00 | 50,000 | 3,560.00 | 61852 SIDEWALK GRANTS | 66,000 | 66,000 | 69,000 |
| 0.00 | 9,511.02 | 51,480 | 3,660.00 | 69999 TOTAL MAT & SERV | 67,200 | 67,200 | 70,900 |
| CAPITAL OUTLAY | | | | | | | |
| 0.00 | 0.00 | 10,000 | 5,412.00 | 72300 IMPROVEMENTS | 15,271 | 15,271 | 15,271 |
| 0.00 | 0.00 | 10,000 | 5,412.00 | 79999 TOTAL CAPITAL OUTLAY | 15,271 | 15,271 | 15,271 |
| 0.00 | 9,511.02 | 61,480 | 9,072.00 | 99000 TOTAL DEPT EXP | 82,471 | 82,471 | 86,171 |
| 28,383.74- | 24,081.27- | 0 | 56,609.00- | 99450 TTL REV/EXP (SURP/DEF) | | | |

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 - INTERGOVERNMENTAL

DEPARTMENT: 550 - STATE FOOT AND BIKE PATH

| <u>MATERIALS AND SERVICES</u> | <u>SUB-LINE ITEM TOTAL</u> | <u>LINE TOTAL</u> |
|--|---------------------------------------|--------------------------|
| 61010 ADVERTISING: | | |
| Projects | 625 | |
| Incentive Program | 100 | <u>725</u> |
| 61130 CONTRACT SERVICES: | | |
| Testing expenses | 200 | <u>200</u> |
| 61240 DEPARTMENT/OPERATING EXPENSE: | | |
| Project expense | 975 | <u>975</u> |
| 61852 SIDEWALK GRANTS: | | |
| Repair Incentive Program | 5,000 | |
| Oak Street Sidewalk Incentive Program | 40,000 | |
| Construction Incentive Program | 24,000 | <u>69,000</u> |
| <u>CAPITAL OUTLAY</u> | | |
| 72300 IMPROVEMENTS: | | |
| City Sidewalk Project | 15,271 | <u>15,271</u> |

PROGRAM INFORMATION

STREETS

Page 1 of 3

PROGRAM DESCRIPTION:

The street budget funds several activities. Street maintenance is handled by the Street Section of the Maintenance Services Division.

Primary maintenance functions under the jurisdiction of the Street Section include graveling and grading of streets and alleys, street and curb repair and patching, sidewalk repairs, and in some cases replacement. The Street Section is also responsible for repair and maintenance of all traffic signing, two traffic signals, and traffic striping, which includes the painting of 139 crosswalks, 312 stop bars, over five miles of centerline stripe, miles of yellow curb, and many other legends and delineators. Street Section personnel mow along many city rights-of-way, pick up trash throughout the city (including dead animals), clean streets by sweeping and flushing, trim trees in the right-of-way, build and maintain facilities and buildings throughout the city.

The Engineering Services Division provides design, construction supervision and contract administration services for construction,



PROGRAM INFORMATION

STREETS

Page 2 of 3

PROGRAM DESCRIPTION: (continued)

reconstruction, overlay, and crack sealing projects. The division is responsible for acquisition of needed easements and rights-of-way and for conducting vacation proceedings to dispose of unneeded property interests.

The division investigates and resolves traffic control problems such as street lighting, traffic signals and signing, road geometry problems, vision obstructions, and parking problems. Staff members regularly review traffic accident reports and often make on-site investigations in an effort to identify and correct traffic hazards.

Each year the Streets Section relies on temporary help during the warm months to help with the extra work load. There are certain tasks that require warm, or at least dry weather for satisfactory results. We have especially placed a greater emphasis on painting and striping and expect that this will continue. Temporary employees are also important during the winter trimming season. Without this help, we would not be able to maintain the current level of service with striping, painting, and road surface repair.

PROGRAM INFORMATION

STREETS

Page 3 of 3

POSITIONS:

| | <u>1989-90</u> | <u>1990-91</u> |
|----------------------------------|----------------------------|-----------------|
| Administrative Secretary | .14 FTE | .15 FTE |
| City Administrator | .09 FTE | .09 FTE |
| Director of Public Works | .18 FTE | .15 FTE |
| Engineering Division Manager | .12 FTE | .12 FTE |
| Maintenance Division Manager | .40 FTE | .20 FTE |
| Engineering Technician I | .20 FTE | .19 FTE |
| Engineering Technician II | .08 FTE | .07 FTE |
| Engineering Technician III | .00 FTE | .04 FTE |
| Receptionist | .10 FTE | .10 FTE |
| Secretary I | .00 FTE | .20 FTE |
| Senior Maintenance Worker | <u>2.95 FTE</u> | <u>3.00 FTE</u> |
| SUBTOTAL - Regular | 4.31 FTE | 4.31 FTE |
| Temporary Engineering Aide | .04 FTE | .00 FTE |
| Temporary Maintenance | .42 FTE | .72 FTE |
| Temporary Public Works Secretary | <u>.07 FTE</u> | <u>.00 FTE</u> |
| TOTAL | 4.84 FTE | 5.03 FTE |
| Contract - City Attorney | 5.76% of Contract Wage | |

1990-91 GOALS STATEMENT:

This program generally serves Council goals to "Improve Utility and Transportation Systems" and to "Meet Service Expectations of the Community" within the city. Proposed uses include meeting the expenses of personnel, equipment, materials, and other items required to provide for traffic engineering and maintenance and small-scale improvements to the street system.

The goal to "Encourage Economic Development" is furthered through research and resource assistance for prospective development.

Date : 7/09/90
 Time : 5:23
 Dte Range: Complete Report

CITY OF LEBANON
 AINS General Ledger System
 Budget Preparation

G10 Run Date : 7/09/90

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 558 STREET MAINTENANCE

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Exp Line Item Description | P-Exp Prop. Bud | Appr. Bud | Adpt. Bud |
|---------------------------------|------------|-----------|------------|------------------------------|-----------------|-----------|-----------|
| REVENUES | | | | | | | |
| 279,379.48 | 296,440.57 | 340,000 | 348,000.00 | 41075 ST DEPT OF TRANS | 435,000 | 435,000 | 435,000 |
| 0.00 | 3,500.00 | 3,600 | 3,500.00 | 45020 REV FROM RENTED PROP | 3,500 | 3,500 | 3,500 |
| 5,395.60 | 4,689.52 | 3,500 | 3,100.00 | 48100 INTEREST ON INVESTMENT | 3,500 | 3,500 | 3,500 |
| 1,363.09 | 7,185.09 | 1,000 | 2,000.00 | 48140 MISCELLANEOUS REVENUE | 1,000 | 1,000 | 1,000 |
| 0.00 | 0.00 | 0 | 0.00 | 49010 FROM GENERAL FUND | | | |
| 0.00 | 69,955.86 | 0 | 0.00 | 49030 FROM FED REV SHARE FND | | | |
| 78,654.35 | 66,948.90 | 62,400 | 64,386.00 | 49901 BEGINNING BALANCE | 50,457 | 50,457 | 37,457 |
| 364,792.52 | 448,719.94 | 410,500 | 420,986.00 | 49999 TOTAL REVENUE | 493,457 | 493,457 | 480,457 |
| PERSONNEL SERVICES | | | | | | | |
| 106,593.48 | 120,812.26 | 120,942 | 123,500.00 | 50001 SALARIES | 121,730 | 121,730 | 121,730 |
| 48,069.18 | 53,969.62 | 54,300 | 54,600.00 | 50003 FRINGE BENEFITS | 58,354 | 58,354 | 58,354 |
| 6,691.84 | 6,340.66 | 8,174 | 8,174.00 | 50250 PART TIME | 9,164 | 9,164 | 9,164 |
| 0.00 | 0.00 | 100 | 0.00 | 50255 PARENTAL LEAVE EXPENSE | 100 | 100 | 100 |
| 0.00 | 0.00 | 1,400 | 1,400.00 | 50600 OVERTIME | | | |
| 161,354.50 | 181,122.54 | 184,916 | 187,674.00 | 59999 TOTAL PERSONNEL SERV | 189,348 | 189,348 | 189,348 |
| MATERIALS & SERVICES | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 61009 ADVERTISING (PW) | 400 | 400 | 400 |
| 0.00 | 0.00 | 100 | 0.00 | 61010 ADVERTISING | 100 | 100 | 100 |
| 0.00 | 99.73 | 200 | 414.00 | 61011 ADVERTISING (ENG) | 100 | 100 | 100 |
| 0.00 | 0.00 | 200 | 100.00 | 61012 ADVERTISING (MAINT) | 200 | 200 | 200 |
| 0.00 | 0.00 | 0 | 0.00 | 61120 COMMUNICATIONS | | | |
| 0.00 | 0.00 | 100 | 0.00 | 61121 COMMUNICATION (ENG) | 100 | 100 | 100 |
| 0.00 | 299.71 | 400 | 250.00 | 61122 COMMUNICATION (MAINT) | 400 | 400 | 400 |
| 0.00 | 0.00 | 0 | 0.00 | 61123 COMMUNICATION (PW) | 20 | 20 | 20 |
| 136.80 | 0.00 | 490 | 490.00 | 61124 COMPUTER EXPENSE | 250 | 250 | 250 |
| 0.00 | 701.67 | 1,025 | 1,025.00 | 61126 COMPUTER EXP (ENG) | 500 | 500 | 500 |
| 0.00 | 104.97 | 300 | 200.00 | 61127 COMPUTER EXP (MAINT) | 300 | 300 | 300 |
| 0.00 | 0.00 | 0 | 0.00 | 61128 COMPUTER EXP (PW) | 220 | 220 | 220 |
| 0.00 | 150.00 | 1,800 | 1,800.00 | 61130 CONTRACT SERVICES | 2,800 | 2,800 | 2,800 |
| 0.00 | 0.00 | 1,000 | 0.00 | 61133 CONTRACT SERV (ENG) | 1,000 | 1,000 | 1,000 |
| 0.00 | 915.00 | 350 | 0.00 | 61134 CONTRACT SERV (MAINT) | 350 | 350 | 350 |
| 26,265.22 | 957.51 | 707 | 707.00 | 61240 DEPT/OPERATING EXPENSE | 1,139 | 1,139 | 1,139 |
| 0.00 | 979.92 | 980 | 832.00 | 61241 OPERATING EXP (ENG) | 1,200 | 1,200 | 1,200 |
| 0.00 | 32,927.16 | 28,500 | 25,800.00 | 61242 OPERATING EXP (MAINT) | 36,375 | 36,375 | 44,375 |
| 0.00 | 0.00 | 0 | 0.00 | 61243 OPERATING EXP (PW) | 1,090 | 1,090 | 1,090 |
| 1,401.43 | 0.00 | 0 | 0.00 | 61250 DEPT/OP SUPPLIES | | | |
| 0.00 | 115.47 | 600 | 336.00 | 61251 OP SUPPLIES (ENG) | 600 | 600 | 600 |
| 0.00 | 1,769.89 | 1,500 | 1,500.00 | 61252 OP. SUPPLIES (MAINT) | 1,300 | 1,300 | 1,300 |
| 0.00 | 0.00 | 0 | 0.00 | 61253 OP SUPPLIES (PW) | 150 | 150 | 150 |
| 43.50 | 0.00 | 0 | 0.00 | 61290 DUES & SUBSCRIPTIONS | | | |

Date : 7/09/90
 Time : 5:23
 Dte Range: Complete Report

CITY OF LEBANON
 AINS General Ledger System
 Budget Preparation

G10 Run Date : 7/09/90

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 558 STREET MAINTENANCE

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Emp Line Item Description | P-Emp Prop. Bud | Appr. Bud | Adpt. Bud |
|------------|------------|-----------|------------|------------------------------|-----------------|-----------|-----------|
| 0.00 | 174.97 | 65 | 45.00 | 61291 DUES & SUBSCRIPT (ENG) | 80 | 80 | 80 |
| 0.00 | 34.33 | 100 | 0.00 | 61292 DUES & SUBS (MAINT) | 100 | 100 | 100 |
| 0.00 | 0.00 | 0 | 0.00 | 61293 SUES & SUBSCRIPT (PW) | 55 | 55 | 55 |
| 875.32 | 161.44 | 0 | 0.00 | 61320 EDUCATION & TRAINING | | | |
| 0.00 | 442.16 | 580 | 111.00 | 61321 EDUCATION & TRNG (ENG) | 500 | 500 | 500 |
| 0.00 | 601.76 | 650 | 500.00 | 61322 ED & TRNG (MAINT) | 600 | 600 | 600 |
| 0.00 | 0.00 | 0 | 0.00 | 61323 EDUCATION & TRNG (PW) | 250 | 250 | 250 |
| 0.00 | 86,410.92 | 88,000 | 88,000.00 | 61390 STREET LIGHTS | 88,000 | 88,000 | 88,000 |
| 0.00 | 0.00 | 4,000 | 4,000.00 | 61400 INSURANCE | 20,160 | 20,160 | 20,160 |
| 0.00 | 0.00 | 2,000 | 0.00 | 61420 INS REPAIR & DEDUCT | 1,000 | 1,000 | 1,000 |
| 1,108.00 | 0.00 | 0 | 0.00 | 61500 UNIFORM-BUY & CLEAM | | | |
| 0.00 | 32.15 | 50 | 30.00 | 61501 UNIFORMS (ENG) | 50 | 50 | 50 |
| 0.00 | 840.32 | 1,200 | 1,200.00 | 61502 UNIFORMS (MAINT) | 1,300 | 1,300 | 1,300 |
| 1,116.92 | 0.00 | 0 | 0.00 | 61560 MAINT/BLDG | | | |
| 0.00 | 379.17 | 400 | 300.00 | 61562 MAINT/BLDG (MAINT) | 400 | 400 | 400 |
| 580.63 | 0.00 | 0 | 0.00 | 61570 MAINT/EQPT | | | |
| 0.00 | 23.00 | 100 | 0.00 | 61571 MAINT/EQPT (ENG) | 100 | 100 | 100 |
| 0.00 | 24.32 | 1,700 | 1,700.00 | 61572 MAINT/EQPT (MAINT) | 3,300 | 3,300 | 3,300 |
| 0.00 | 0.00 | 0 | 0.00 | 61573 MAINT/EQPT (PW) | 40 | 40 | 40 |
| 7,915.48 | 0.00 | 0 | 0.00 | 61580 MAINT/VEHICLES | | | |
| 0.00 | 0.00 | 360 | 217.00 | 61581 MAINT/VEHICLES (ENG) | 360 | 360 | 360 |
| 0.00 | 19,335.10 | 21,410 | 21,410.00 | 61582 MAINT/VEHICLES (MAINT) | 24,400 | 24,400 | 24,400 |
| 470.58 | 0.00 | 0 | 0.00 | 61600 MEETINGS & CONFERENCES | | | |
| 0.00 | 272.94 | 670 | 511.00 | 61601 MTGS & CONF (ENG) | 500 | 500 | 500 |
| 0.00 | 129.10 | 350 | 350.00 | 61602 MTGS & CONF (MAINT) | 350 | 350 | 350 |
| 0.00 | 0.00 | 0 | 0.00 | 61603 MTGS & CONF (PW) | 270 | 270 | 270 |
| 136.70 | 0.00 | 0 | 0.00 | 61700 OFFICE SUPPLIES | | | |
| 0.00 | 232.04 | 500 | 365.00 | 61701 OFFICE SUPPLIES (ENG) | | | |
| 9.38 | 141.78 | 200 | 210.00 | 61702 OFF SUPPLIES (MAINT) | 150 | 150 | 150 |
| 0.00 | 0.00 | 0 | 0.00 | 61703 OFFICE SUPPLIES (PW) | 450 | 450 | 450 |
| 13,210.25 | 0.00 | 0 | 0.00 | 61800 PETROLEUM | | | |
| 0.00 | 21.81 | 100 | 10.00 | 61801 PETROLEUM (ENG) | 100 | 100 | 100 |
| 0.00 | 8,273.72 | 10,000 | 8,500.00 | 61802 PETROLEUM (MAINT) | 10,000 | 10,000 | 10,000 |
| 1,950.51 | 0.00 | 0 | 0.00 | 61900 UTILITIES | | | |
| 0.00 | 1,856.48 | 2,100 | 1,800.00 | 61902 UTILITIES (MAINT) | 2,100 | 2,100 | 2,100 |
| 55,220.72 | 158,408.54 | 172,787 | 162,713.00 | 69999 TOTAL MAT & SERV | 203,209 | 203,209 | 211,209 |

CAPITAL OUTLAY

| | | | | | | | |
|----------|----------|-------|--------|---------------------------|-----|-----|-----|
| 0.00 | 0.00 | 0 | 0.00 | 72050 LAND | | | |
| 3,019.78 | 0.00 | 0 | 0.00 | 72100 BUILDINGS | | | |
| 0.00 | 0.00 | 0 | 0.00 | 72101 BUILDINGS (ENG) | | | |
| 0.00 | 2,595.29 | 1,000 | 900.00 | 72102 BUILDINGS (MAINT) | | | |
| 0.00 | 0.00 | 0 | 0.00 | 72300 IMPROVEMENTS | | | |
| 0.00 | 0.00 | 0 | 0.00 | 72301 IMPROVEMENTS (ENG) | | | |
| 1,350.68 | 0.00 | 0 | 0.00 | 72500 OFFICE EQPT. | | | |
| 0.00 | 840.00 | 250 | 250.00 | 72501 OFFICE EQPT (ENG) | 550 | 550 | 550 |
| 0.00 | 0.00 | 0 | 0.00 | 72502 OFFICE EQPT (MAINT) | 450 | 450 | 450 |

Date : 7/09/90
 Time : 5:23
 Dte Range: Complete Report

CITY OF LEBANON
 AINS General Ledger System
 Budget Preparation

G10 Run Date : 7/09/90

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 558 STREET MAINTENANCE

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Exp Line Item Description | P-Exp Prop. Bud | Appr. Bud | Adpt. Bud |
|---------------------|------------|-----------|------------|------------------------------|-----------------|-----------|-----------|
| 0.00 | 0.00 | 0 | 0.00 | 72503 OFFICE EQPT (PW) | 700 | 700 | 700 |
| 2,507.36 | 0.00 | 0 | 0.00 | 72600 OTHER EQPT. | | | |
| 0.00 | 3,174.39 | 0 | 0.00 | 72602 OTHER EQPT (MAINT) | 3,050 | 3,050 | 3,050 |
| 74,591.05 | 0.00 | 0 | 0.00 | 72800 VEHICLES | | | |
| 0.00 | 6,421.22 | 14,600 | 14,603.00 | 72802 VEHICLES (MAINT) | 14,400 | 14,400 | 14,400 |
| 81,468.87 | 13,030.90 | 15,850 | 15,753.00 | 79999 TOTAL CAPITAL OUTLAY | 19,150 | 19,150 | 19,150 |
| CONTINGENCIES | | | | | | | |
| 0.00 | 0.00 | 11,105 | 0.00 | 80005 OPERATING CONTINGENCY | 35,000 | 35,000 | 14,000 |
| 0.00 | 0.00 | 0 | 0.00 | 80050 RESERVE FOR SIDEWALKS | | | |
| 0.00 | 0.00 | 11,105 | 0.00 | 89999 TOTAL CONTINGENCIES | 35,000 | 35,000 | 14,000 |
| INTERFUND TRANSFERS | | | | | | | |
| 0.00 | 0.00 | 7,000 | 7,000.00 | 90035 TO ST FT & BIKE PTH FD | | | |
| 0.00 | 31,772.00 | 18,842 | 18,842.00 | 90052 TO STORM DRAINAGE | 32,000 | 32,000 | 32,000 |
| 0.00 | 0.00 | 0 | 0.00 | 90105 TO EQPT ACQ & REP FUND | 14,750 | 14,750 | 14,750 |
| 0.00 | 31,772.00 | 25,842 | 25,842.00 | 90990 TOTAL INTERFUND TRANS | 46,750 | 46,750 | 46,750 |
| 298,044.09 | 384,333.98 | 410,500 | 391,982.00 | 99000 TOTAL DEPT EXP | 493,457 | 493,457 | 480,457 |
| 66,748.43- | 64,385.96- | 0 | 29,004.00- | 99450 TTL REV/EXP (SURP/DEF) | | | |

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 9

FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 558 - STREETS

| <u>MATERIALS AND SERVICES</u> | <u>SUB-LINE ITEM TOTAL</u> | <u>LINE TOTAL</u> |
|---------------------------------------|---------------------------------------|--------------------------|
| 61009 ADVERTISING: | 400 | <u>400</u> |
| 61010 ADVERTISING: | 100 | <u>100</u> |
| 61011 ADVERTISING: | | |
| Personnel recruitment | 100 | <u>100</u> |
| 61012 ADVERTISING: | | |
| Personnel recruitment | 200 | <u>200</u> |
| 61121 COMMUNICATIONS: | | |
| Service and repair of radio equipment | 100 | <u>100</u> |
| 61122 COMMUNICATIONS: | | |
| Service and repair of radio equipment | 400 | <u>400</u> |
| 61123 COMMUNICATIONS: | | |
| Service and repair of radio equipment | 20 | <u>20</u> |
| 61124 COMPUTER EXPENSE: | 250 | <u>250</u> |
| 61126 COMPUTER EXPENSE: | | |
| Service and repair of hardware | 200 | |
| Supplies | 100 | |
| Software | 100 | |
| Training | 100 | <u>500</u> |

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 9

FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 558 - STREETS

| <u>MATERIALS AND SERVICES</u> | <u>SUB-LINE ITEM TOTAL</u> | <u>LINE TOTAL</u> |
|--|---------------------------------------|--------------------------|
| 61127 COMPUTER EXPENSE: | | |
| Service and repair of hardware | 150 | |
| Supplies | 50 | |
| Software | 100 | <u>300</u> |
| 61128 COMPUTER EXPENSE: | | |
| Service and repair of hardware | 100 | |
| Supplies | 40 | |
| Software | 40 | |
| Training | 40 | <u>220</u> |
| 61130 CONTRACT SERVICES: | | |
| City attorney | 2,800 | <u>2,800</u> |
| 61131 CONTRACT SERVICES: | | |
| Surveying and consultant expenses | 1,000 | <u>1,000</u> |
| 61134 CONTRACT SERVICES: | | |
| Janitorial service for shop | 350 | <u>350</u> |
| 61240 DEPARTMENT/OPERATING EXPENSE: | | |
| Expense Reimbursement | 432 | |
| Safety Incentive Program | 400 | |
| Employee Assistance Program | 307 | <u>1,139</u> |

PROGRAM EXPENDITURE DETAIL SHEET

Page 3 of 9

FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 558 - STREETS

| <u>MATERIALS AND SERVICES</u> | <u>SUB-LINE ITEM TOTAL</u> | <u>LINE TOTAL</u> |
|---|--------------------------------|-------------------|
| 61241 DEPARTMENT/OPERATING EXPENSE: | | |
| Expense reimbursement | 600 | |
| Testing lab expense | 600 | <u>1,200</u> |
| 61242 DEPARTMENT/OPERATING EXPENSE: | | |
| Expense reimbursement | 200 | |
| Shop operations - welding supplies, materials, contracted services, etc. | 1,000 | |
| Bridge repairs | 1,000 | |
| Street repairs | 9,000 | |
| Gravel | 4,000 | |
| Concrete repairs and finishing | 2,000 | |
| Public property cleaning, vegetation control, leaf pickup, landfill fees | 1,800 | |
| Traffic control/painting | 4,000 | |
| Sign maintenance/barricades | 4,475 | |
| Tool/equipment rental | 500 | |
| Snow/ice control | 800 | |
| Dust control - gravel streets - Spring 1991 | 7,600 | |
| Dust control - gravel streets - Summer 1990 | 8,000 | <u>44,375</u> |
| 61243 DEPARTMENT/OPERATING EXPENSE: | | |
| Consultant services | 500 | |
| Expense reimbursement | 590 | <u>1,090</u> |
| 61251 DEPARTMENT/OPERATING SUPPLIES: | | |
| References, code books | 200 | |
| Drafting, surveying and inspection supplies | 300 | |
| Assessor maps/microfilm | 100 | <u>600</u> |

PROGRAM EXPENDITURE DETAIL SHEET

Page 4 of 9

FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 558 - STREETS

MATERIALS AND SERVICES

**SUB-LINE
ITEM TOTAL LINE TOTAL**

61252 DEPARTMENT/OPERATING SUPPLIES:

| | | |
|--|-----|--------------|
| Hand tools, shovels, rakes, picks, drills, sanders, cement finishing tools, blades, brushes | 800 | |
| Small hardware items, equipment cleaner, shop towels, shop supplies | 500 | <u>1,300</u> |

61253 DEPARTMENT/OPERATING SUPPLIES:

| | | |
|---------------------------------|-----|------------|
| Assessor maps/microfilm | 25 | |
| Reference, code and other books | 125 | <u>150</u> |

61291 DUES & SUBSCRIPTIONS:

| | | |
|------------------------------------|----|-----------|
| American Public Works Association | 45 | |
| Engineering dues and subscriptions | 35 | <u>80</u> |

61292 DUES & SUBSCRIPTIONS:

| | | |
|-----------------------------------|-----|------------|
| American Public Works Association | 100 | <u>100</u> |
|-----------------------------------|-----|------------|

61293 DUES & SUBSCRIPTIONS:

| | | |
|-----------------------------------|----|-----------|
| American Public Works Association | 20 | |
| Subscriptions | 35 | <u>55</u> |

61321 EDUCATION & TRAINING:

| | | |
|--|-----|------------|
| Training sessions, workshops, seminars | 500 | <u>500</u> |
|--|-----|------------|

61322 EDUCATION & TRAINING:

| | | |
|--|-----|------------|
| Training sessions, workshops, seminars | 350 | |
| Reimbursement for course work | 250 | <u>600</u> |

PROGRAM EXPENDITURE DETAIL SHEET

Page 5 of 9

FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 558 - STREETS

| <u>MATERIALS AND SERVICES</u> | <u>SUB-LINE ITEM TOTAL</u> | <u>LINE TOTAL</u> |
|--|---------------------------------------|--------------------------|
| 61323 EDUCATION & TRAINING: | | |
| Training, workshops, seminars | 250 | <u>250</u> |
| 61390 STREET LIGHTS: | | |
| Electricity and maintenance fee for city street lights | 88,000 | <u>88,000</u> |
| 61400 INSURANCE: | | |
| Vehicle, general liability, equipment and building coverage | 20,160 | <u>20,160</u> |
| 61420 INSURANCE REPAIR & DEDUCT: | 1,000 | <u>1,000</u> |
| 61501 UNIFORM PURCHASE AND LAUNDERING: | | |
| Raingear | 50 | <u>50</u> |
| 61502 UNIFORM PURCHASE AND LAUNDERING: | | |
| Rain gear, rubber boots, gloves | 150 | |
| Purchase, repair, cleaning of uniforms, safety equipment | 1,150 | <u>1,300</u> |
| 61562 MAINTENANCE/BUILDING & GROUNDS: | | |
| Building repair, paint, light bulbs, gravel | 400 | <u>400</u> |
| 61571 MAINTENANCE/EQUIPMENT: | | |
| Maintenance of field and office equipment | 100 | <u>100</u> |

PROGRAM EXPENDITURE DETAIL SHEET

Page 6 of 9

FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 558 - STREETS

| <u>MATERIALS AND SERVICES</u> | <u>SUB-LINE</u> | <u>ITEM TOTAL</u> | <u>LINE TOTAL</u> |
|--|------------------------|--------------------------|--------------------------|
| 61572 MAINTENANCE/EQUIPMENT: | | | |
| Power tools, tree trimming tools, grinders, edgers, cutters, picks, tampers | | 300 | |
| Hydraulic tools, Stanley power unit, tampers, saws, hoses | | 400 | |
| Other equipment, sand spreader, concrete saw, chipper, trailer, rear deck mower, cement mixer, chainsaws, power plant, hot box | | 2,600 | <u>3,300</u> |
| 61573 MAINTENANCE/EQUIPMENT: | | | |
| Service and repair of office equipment | | 40 | <u>40</u> |
| 61581 MAINTENANCE/VEHICLES: | | | |
| Engineering pickups (2) | | 360 | <u>360</u> |
| 61582 MAINTENANCE/VEHICLES: | | | |
| Flat bed truck | | 500 | |
| Station Wagon | | 200 | |
| Dump trucks (2) | | 2,000 | |
| Pickups (2) (Rework suspension on S-11) | | 800 | |
| Van | | 200 | |
| Grader | | 1,500 | |
| Street Sweeper | | 500 | |
| Street Flusher | | 500 | |
| Tractors and attachments (3) | | 2,000 | |
| Crane | | 400 | |
| Roller | | 300 | |
| Bucket Truck (annual certification) | | 800 | |
| Payment to Fire District for mechanic | | 14,700 | <u>24,400</u> |

PROGRAM EXPENDITURE DETAIL SHEET

Page 7 of 9

FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 558 - STREETS

| <u>MATERIALS AND SERVICES</u> | <u>SUB-LINE</u> <u>ITEM TOTAL</u> | <u>LINE TOTAL</u> |
|--|--------------------------------------|-------------------|
| 61601 MEETINGS & CONFERENCES: | | |
| American Public Works Association Conference | 450 | |
| Business meetings and travel luncheons | 50 | <u>500</u> |
| 61602 MEETINGS & CONFERENCES: | | |
| American Public Works Association Conference | 150 | |
| Business meetings and travel lunches | 200 | <u>350</u> |
| 61603 MEETINGS & CONFERENCES: | | |
| League of Oregon Cities Conference | 70 | |
| American Public Works Association Conference | 175 | |
| Business luncheon meetings | 25 | <u>270</u> |
| 61702 OFFICE SUPPLIES: | 150 | <u>150</u> |
| 61703 OFFICE SUPPLIES: | 450 | <u>450</u> |
| 61801 PETROLEUM PRODUCTS: | | |
| Gasoline, oil lubricants | 100 | <u>100</u> |
| 61802 PETROLEUM PRODUCTS: | | |
| Gasoline, oil lubricants | 10,000 | <u>10,000</u> |
| 61902 UTILITIES: | | |
| Electricity @ shop | 1,600 | |
| Natural Gas @ shop | 500 | <u>2,100</u> |

PROGRAM EXPENDITURE DETAIL SHEET

Page 8 of 9

FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 558 - STREETS

| <u>CAPITAL OUTLAY</u> | <u>SUB-LINE</u> | <u>ITEM TOTAL</u> | <u>LINE TOTAL</u> |
|---|------------------------|--------------------------|--------------------------|
| 72501 OFFICE EQUIPMENT: | | | |
| Drafting machine | 100 | | |
| Chair | 100 | | |
| Printer | 250 | | |
| Lettering machine | 100 | | <u>550</u> |
| 72502 OFFICE EQUIPMENT: | | | |
| Copy machine for Maintenance Division (30%) | 450 | | <u>450</u> |
| 72503 OFFICE EQUIPMENT: | | | |
| Computer | 500 | | |
| Workstation, desk, bookcase | 200 | | <u>700</u> |
| 72602 OTHER EQUIPMENT: | | | |
| Hoist for 1-1/2 ton truck (S-10) | 1,750 | | |
| 88" rear mower for right-of-way (50%) | 1,300 | | <u>3,050</u> |
| 72802 VEHICLES: | | | |
| 3/4 ton pickup with ladder rack, radio and tool box | 14,400 | | <u>14,400</u> |

PROGRAM EXPENDITURE DETAIL SHEET

Page 9 of 9

FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 558 - STREETS

INTERFUND TRANSFERS

**SUB-LINE
ITEM TOTAL LINE TOTAL**

| | | | |
|-------|--------------------|--------|---------------|
| 90052 | TO STORM DRAINAGE: | 32,000 | <u>32,000</u> |
|-------|--------------------|--------|---------------|

| | | | |
|-------|---|--|--|
| 90105 | TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND: | | |
|-------|---|--|--|

| | | | |
|--|-----------------------------------|--------|---------------|
| | Vehicle replacement reserve | 14,250 | |
| | State and federal surplus reserve | 500 | <u>14,750</u> |

PROGRAM INFORMATION

STORM DRAINAGE

Page 1 of 2

PROGRAM DESCRIPTION:

This is the third year of this fund. The Wastewater Section was changed to the Collections Section and added to their responsibilities all of the storm drainage throughout the city which used to fall under the Street Section's jurisdiction. The reason for the combination was that similar skills and equipment are required for both sanitary and storm sewers and it was felt that this combination would be far more economical.

The crew set up from this combination is responsible for all functions mentioned under the Wastewater Program description, as well as cleaning of catch basins, storm lines, and open drainage ditches throughout the city.

The Engineering Division investigates drainage problems and develops solutions to the problems. Division personnel provide design and construction engineering for drainage projects.

Engineering staff members review development proposals to insure that each extension of the drainage system conforms with modern engineering and construction standards and with the long-range plan for development of Lebanon's drainage facilities.

Two temporary positions (3 months each in duration) have been added to the Maintenance Division this year. These individuals will primarily be responsible for brush clearing in and along Cox Creek.

PROGRAM INFORMATION

STORM DRAINAGE

Page 2 of 2

POSITIONS:

| | <u>1989-90</u> | <u>1990-91</u> |
|----------------------------------|-----------------|----------------|
| Administrative Secretary | .05 FTE | .05 FTE |
| Director of Public Works | .05 FTE | .05 FTE |
| Engineering Division Manager | .08 FTE | .03 FTE |
| Engineering Technician I | .05 FTE | .11 FTE |
| Engineering Technician II | .02 FTE | .02 FTE |
| Engineering Technician III | .00 FTE | .01 FTE |
| Maintenance Division Manager | .00 FTE | .04 FTE |
| Secretary I | .00 FTE | .01 FTE |
| Senior Maintenance Worker | <u>.49 FTE</u> | <u>.60 FTE</u> |
| SUBTOTAL - Regular | 1.34 FTE | .92 FTE |
| Temporary Engineering Aide | .01 FTE | .00 FTE |
| Temporary Maintenance | .00 FTE | .54 FTE |
| Temporary Public Works Secretary | <u>.025 FTE</u> | <u>.00 FTE</u> |
| TOTAL | 1.375 FTE | 1.46 FTE |

1990-91 GOALS STATEMENT:

The Council goal to "Meet Service Expectations of the Community" is supported with this fund. The maintenance and improvement of Lebanon's ditches and underground storm water piping will allow the safer passage of storm flows and reduce the breeding areas for insects and rodents.

The goal to "Encourage Economic Development" is furthered through research and resource assistance for prospective development.

The goals to "Improve Communications with the Community" is served by increased advertising funding for publicizing the results of the Storm Drainage Master Plan to the community.

Date : 7/09/90
Time : 5:23
Dte Range: Complete Report

CITY OF LEBANON
AINS General Ledger System
Budget Preparation

G10 Run Date : 7/09/90

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 559 STORM DRAINAGE

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Emp Line Item Description | P-Emp Prop. Bud | Appr. Bud | Adpt. Bud |
|----------------------|------------|-----------|-----------|------------------------------|-----------------|-----------|-----------|
| REVENUES | | | | | | | |
| 0.00 | 556.25 | 300 | 1,000.00 | 48100 INTEREST ON INVESTMENT | 600 | 600 | 600 |
| 0.00 | 0.00 | 49,313 | 49,313.00 | 49010 FROM GENERAL FUND | 26,926 | 26,926 | 25,576 |
| 0.00 | 0.00 | 0 | 0.00 | 49045 STATE HIGHWAY REVENUE | | | |
| 0.00 | 31,772.00 | 18,842 | 18,842.00 | 49046 FROM STREETS FUND | 32,000 | 32,000 | 32,000 |
| 0.00 | 0.00 | 2,511 | 6,554.00 | 49901 BEGINNING BALANCE | 6,846 | 6,846 | 11,846 |
| 0.00 | 32,328.25 | 70,966 | 75,709.00 | 49999 TOTAL REVENUE | 66,372 | 66,372 | 70,022 |
| PERSONNEL SERVICES | | | | | | | |
| 0.00 | 10,601.89 | 35,163 | 36,126.00 | 50001 SALARIES | 25,604 | 25,604 | 25,604 |
| 0.00 | 5,142.43 | 16,406 | 16,518.00 | 50003 FRINGE BENEFITS | 13,003 | 13,003 | 13,003 |
| 0.00 | 0.00 | 619 | 619.00 | 50250 PART TIME | 6,760 | 6,760 | 6,760 |
| 0.00 | 0.00 | 100 | 0.00 | 50255 PARENTAL LEAVE EXPENSE | | | |
| 0.00 | 15,744.32 | 52,288 | 53,263.00 | 59999 TOTAL PERSONNEL SERV | 45,367 | 45,367 | 45,367 |
| MATERIALS & SERVICES | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 61009 ADVERTISING (PW) | 500 | 500 | 500 |
| 0.00 | 0.00 | 0 | 0.00 | 61010 ADVERTISING | | | |
| 0.00 | 0.00 | 200 | 0.00 | 61011 ADVERTISING (ENG) | 300 | 300 | 300 |
| 0.00 | 0.00 | 0 | 0.00 | 61012 ADVERTISING (MAINT) | 150 | 150 | 150 |
| 0.00 | 0.00 | 0 | 0.00 | 61128 COMPUTER EXP (PW) | 120 | 120 | 120 |
| 0.00 | 0.00 | 1,000 | 0.00 | 61133 CONTRACT SERV (ENG) | 3,000 | 3,000 | 3,000 |
| 0.00 | 8,609.64 | 10,300 | 8,800.00 | 61240 DEPT/OPERATING EXPENSE | | | |
| 0.00 | 0.00 | 1,200 | 30.00 | 61241 OPERATING EXP (ENG) | 300 | 300 | 300 |
| 0.00 | 0.00 | 0 | 0.00 | 61242 OPERATING EXP (MAINT) | 10,850 | 10,850 | 14,500 |
| 0.00 | 0.00 | 0 | 0.00 | 61243 OPERATING EXP (PW) | 635 | 635 | 635 |
| 0.00 | 174.43 | 500 | 400.00 | 61250 DEPT/OP SUPPLIES | | | |
| 0.00 | 0.00 | 200 | 100.00 | 61251 OP SUPPLIES (ENG) | 200 | 200 | 200 |
| 0.00 | 0.00 | 0 | 0.00 | 61252 OP. SUPPLIES (MAINT) | 500 | 500 | 500 |
| 0.00 | 0.00 | 0 | 0.00 | 61253 OP SUPPLIES (PW) | 50 | 50 | 50 |
| 0.00 | 0.00 | 200 | 170.00 | 61502 UNIFORMS (MAINT) | 250 | 250 | 250 |
| 0.00 | 128.34 | 400 | 200.00 | 61570 MAINT/EQPT | | | |
| 0.00 | 0.00 | 0 | 0.00 | 61572 MAINT/EQPT (MAINT) | 400 | 400 | 400 |
| 0.00 | 0.00 | 0 | 0.00 | 61703 OFFICE SUPPLIES (PW) | 100 | 100 | 100 |
| 0.00 | 559.15 | 1,200 | 850.00 | 61800 PETROLEUM | | | |
| 0.00 | 0.00 | 0 | 0.00 | 61802 PETROLEUM (MAINT) | 1,100 | 1,100 | 1,100 |
| 0.00 | 9,471.56 | 15,200 | 10,550.00 | 69999 TOTAL MAT & SERV | 18,455 | 18,455 | 22,105 |
| CAPITAL OUTLAY | | | | | | | |
| 0.00 | 0.00 | 50 | 50.00 | 72501 OFFICE EQPT (ENG) | 550 | 550 | 550 |
| 0.00 | 0.00 | 0 | 0.00 | 72503 OFFICE EQPT (PW) | 700 | 700 | 700 |

Date : 7/09/90
 Time : 5:23
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

610 Run Date : 7/09/90

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 559 STORM DRAINAGE

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Exp Line Item Description | P-Exp Prop. Bud | Appr. Bud | Adpt. Bud |
|---------------|------------|-----------|------------|------------------------------|-----------------|-----------|-----------|
| 0.00 | 558.57 | 0 | 0.00 | 72600 OTHER EQPT. | | | |
| 0.00 | 0.00 | 0 | 0.00 | 72602 OTHER EQPT (MAINT) | 1,300 | 1,300 | 1,300 |
| 0.00 | 0.00 | 0 | 0.00 | 72802 VEHICLES (MAINT) | | | |
| 0.00 | 558.57 | 50 | 50.00 | 79999 TOTAL CAPITAL OUTLAY | 2,550 | 2,550 | 2,550 |
| CONTINGENCIES | | | | | | | |
| 0.00 | 0.00 | 3,428 | 0.00 | 80005 OPERATING CONTINGENCY | | | |
| 0.00 | 0.00 | 3,428 | 0.00 | 89999 TOTAL CONTINGENCIES | | | |
| 0.00 | 25,774.45 | 70,966 | 63,863.00 | 99000 TOTAL DEPT EXP | 66,372 | 66,372 | 70,022 |
| 0.00 | 6,553.80- | 0 | 11,846.00- | 99450 TTL REV/EXP (SURP/DEF) | | | |

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 3

FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 559 - STORM DRAINAGE

| <u>MATERIALS & SERVICES</u> | <u>SUB-LINE ITEM TOTAL</u> | <u>LINE TOTAL</u> |
|---|--------------------------------|-------------------|
| 61009 ADVERTISING: | 500 | <u>500</u> |
| 61011 ADVERTISING: | 300 | <u>300</u> |
| 61012 ADVERTISING: | | |
| Personnel recruitment | 150 | <u>150</u> |
| 61128 COMPUTER EXPENSE: | | |
| Service and repair of hardware | 30 | |
| Supplies | 30 | |
| Software | 30 | |
| Training | 30 | <u>120</u> |
| 61131 CONTRACT SERVICES: | | |
| Contract service/surveying, appraisals | 3,000 | <u>3,000</u> |
| 61241 DEPARTMENT/OPERATING EXPENSE: | | |
| Expense reimbursement | 300 | <u>300</u> |
| 61242 DEPARTMENT/OPERATING EXPENSE: | | |
| Employee Assistance Program | 65 | |
| Safety Incentive Program | 35 | |
| Rock and gravel for bottom of drainways | 3,150 | |
| Vegetation control | 750 | |
| Vactor rental for catch basin and drywell cleaning (2 weeks) | 7,500 | |
| Other equipment rental | 3,000 | <u>14,500</u> |

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 3

FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 559 - STORM DRAINAGE

| <u>MATERIALS & SERVICES</u> | <u>SUB-LINE ITEM TOTAL</u> | <u>LINE TOTAL</u> |
|--|--------------------------------|-------------------|
| 61243 DEPARTMENT/OPERATING EXPENSE: | | |
| Consultant services | 500 | |
| Expense reimbursement | 135 | <u>635</u> |
| 61251 DEPARTMENT/OPERATING SUPPLIES: | | |
| Drafting and surveying supplies | 200 | <u>200</u> |
| 61252 DEPARTMENT/OPERATING SUPPLIES: | | |
| Hand tools, shovels, rakes, blades | 500 | <u>500</u> |
| 61253 DEPARTMENT/OPERATING SUPPLIES: | | |
| Assessor maps/microfilm | 25 | |
| Reference, code and other books | 25 | <u>50</u> |
| 61502 UNIFORMS: | 250 | <u>250</u> |
| 61570 MAINTENANCE/EQUIPMENT: | | |
| Weedeaters, chainsaws, other small equipment | 400 | <u>400</u> |
| 61703 OFFICE SUPPLIES: | 100 | <u>100</u> |
| 61800 PETROLEUM PRODUCTS: | | |
| Gasoline, oil, lubricants | 1,100 | <u>1,100</u> |

PROGRAM EXPENDITURE DETAIL SHEET

Page 3 of 3

FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 559 - STORM DRAINAGE

| <u>CAPITAL OUTLAY</u> | <u>SUB-LINE ITEM TOTAL</u> | <u>LINE TOTAL</u> |
|--|--------------------------------|-------------------|
| 72501 OFFICE EQUIPMENT: | | |
| Drafting machine | 100 | |
| Chair | 100 | |
| Printer | 250 | |
| Lettering machine | 100 | <u>550</u> |
| 72503 OFFICE EQUIPMENT: | | |
| Computer | 500 | |
| Workstation, desk, bookcase | 200 | <u>700</u> |
| 72602 OTHER EQUIPMENT: | | |
| 88" rear mower for right-of-ways (50%) | 1,300 | <u>1,300</u> |

PROGRAM INFORMATION

911 COMMUNICATIONS

Page 1 of 1

PROGRAM DESCRIPTION:

Resources for this fund come from telephone taxes and are sent directly to the Linn County Sheriff's office to help maintain the 911 Communications Center.

Date : 7/09/90
 Time : 5:23
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/09/90

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 562 911 COMMUNICATIONS

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Exp Line Item Description | P-Emp Prop. Bud | Appr. Bud | Adpt. Bud |
|----------------------|------------|-----------|----------|------------------------------|-----------------|-----------|-----------|
| REVENUES | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 41020 FEDERAL GRANT FUNDS | 40,000 | 40,000 | 40,000 |
| 0.00 | 0.00 | 0 | 0.00 | 49998 SUBTOTAL REVENUE | 40,000 | 40,000 | 40,000 |
| 0.00 | 0.00 | 0 | 0.00 | 49999 TOTAL REVENUE | 40,000 | 40,000 | 40,000 |
| MATERIALS & SERVICES | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 60300 DEPRECIATION | | | |
| 0.00 | 0.00 | 0 | 0.00 | 61130 CONTRACT SERVICES | 40,000 | 40,000 | 40,000 |
| 0.00 | 0.00 | 0 | 0.00 | 69999 TOTAL MAT & SERV | 40,000 | 40,000 | 40,000 |
| 0.00 | 0.00 | 0 | 0.00 | 99000 TOTAL DEPT EXP | 40,000 | 40,000 | 40,000 |
| 0.00 | 0.00 | 0 | 0.00 | 99450 TTL REV/EXP (SURP/DEF) | | | |

PROGRAM INFORMATION

DIAL-A-BUS

Page 2 of 2

POSITIONS:

| | <u>1989-90</u> | <u>1990-91</u> |
|-------------------|-----------------|-----------------|
| Dial-A-Bus Driver | 1.00 FTE | 1.00 FTE |
| Relief Driver | <u>.133 FTE</u> | <u>.133 FTE</u> |
| TOTAL | 1.133 FTE | 1.133 FTE |

Date : 7/09/90
Time : 5:23
Dte Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

610 Run Date : 7/09/90

Fund : 50 INTERGOVERNMENTAL FUNDS
Dept : 569 DIAL-A-BUS

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Exp Line Item Description | P-Exp Prop. Bud | Appr. Bud | Adpt. Bud |
|---------------------------------|------------|-----------|-----------|------------------------------|-----------------|-----------|-----------|
| REVENUES | | | | | | | |
| 0.00 | 2,062.50 | 2,750 | 2,750.00 | 41050 STATE GRANT FUNDS | 5,000 | 5,000 | 5,000 |
| 391.63 | 537.98 | 200 | 500.00 | 48100 INTEREST ON INVESTMENT | 500 | 500 | 500 |
| 3,088.10 | 1,798.32 | 1,600 | 2,000.00 | 48140 MISCELLANEOUS REVENUE | 1,900 | 1,900 | 1,900 |
| 28,800.00 | 33,172.00 | 12,800 | 12,800.00 | 49010 FROM GENERAL FUND | 26,231 | 26,231 | 25,231 |
| 0.00 | 0.00 | 0 | 0.00 | 49046 FROM STREETS FUND | | | |
| 3,600.05 | 4,131.81 | 10,104 | 11,243.00 | 49901 BEGINNING BALANCE | | | 1,000 |
| 35,879.78 | 41,702.61 | 27,454 | 29,293.00 | 49999 TOTAL REVENUE | 33,631 | 33,631 | 33,631 |
| PERSONNEL SERVICES | | | | | | | |
| 17,220.56 | 16,929.24 | 16,360 | 16,360.00 | 50001 SALARIES | 16,060 | 16,060 | 16,060 |
| 7,989.17 | 7,164.27 | 6,374 | 6,374.00 | 50003 FRINGE BENEFITS | 9,609 | 9,609 | 9,609 |
| 3,406.14 | 0.00 | 500 | 500.00 | 50250 PART TIME | 2,312 | 2,312 | 2,312 |
| 28,615.87 | 24,093.51 | 23,234 | 23,234.00 | 59999 TOTAL PERSONNEL SERV | 27,981 | 27,981 | 27,981 |
| MATERIALS & SERVICES | | | | | | | |
| 0.00 | 236.46 | 150 | 100.00 | 61240 DEPT/OPERATING EXPENSE | 150 | 150 | 150 |
| 0.00 | 0.00 | 0 | 0.00 | 61250 DEPT/OP SUPPLIES | 300 | 300 | 300 |
| 0.00 | 0.00 | 0 | 0.00 | 61570 MAINT/EQPT | | | |
| 589.46 | 509.50 | 1,500 | 2,000.00 | 61580 MAINT/VEHICLES | 1,200 | 1,200 | 1,200 |
| 1,691.51 | 1,959.60 | 2,000 | 2,000.00 | 61800 PETROLEUM | 2,000 | 2,000 | 2,000 |
| 2,280.97 | 2,705.56 | 3,650 | 4,100.00 | 69999 TOTAL MAT & SERV | 3,650 | 3,650 | 3,650 |
| CAPITAL OUTLAY | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 72600 OTHER EQPT. | | | |
| 1,312.00 | 3,660.77 | 0 | 0.00 | 72800 VEHICLES | | | |
| 1,312.00 | 3,660.77 | 0 | 0.00 | 79999 TOTAL CAPITAL OUTLAY | | | |
| CONTINGENCIES | | | | | | | |
| 0.00 | 0.00 | 570 | 0.00 | 80005 OPERATING CONTINGENCY | 2,000 | 2,000 | 2,000 |
| 0.00 | 0.00 | 570 | 0.00 | 89999 TOTAL CONTINGENCIES | 2,000 | 2,000 | 2,000 |
| 32,208.84 | 30,459.84 | 27,454 | 27,334.00 | 99000 TOTAL DEPT EXP | 33,631 | 33,631 | 33,631 |
| 3,670.94- | 11,242.77- | 0 | 1,959.00- | 99450 TTL REV/EXP (SURP/DEF) | | | |

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 - INTERGOVERNMENTAL

DEPARTMENT: 569 - DIAL-A-BUS

MATERIALS & SERVICES:

SUB-LINE
ITEM TOTAL LINE TOTAL

61240 DEPARTMENT OPERATING EXPENSE:

| | | |
|-----------------------------|-----|------------|
| Employee Assistance Program | 100 | |
| Safety Incentive Program | 50 | <u>150</u> |

61250 DEPARTMENT OPERATING SUPPLIES:

| | | |
|--|-----|------------|
| Ridership cards, Dial-A-Bus office supplies | 300 | <u>300</u> |
|--|-----|------------|

61580 MAINTENANCE/VEHICLES:

| | | |
|------------|-------|--------------|
| Dial-A-Bus | 1,200 | <u>1,200</u> |
|------------|-------|--------------|

61800 PETROLEUM:

| | | |
|---------------------------------|-------|--------------|
| Gasoline and oil for Dial-A-Bus | 2,000 | <u>2,000</u> |
|---------------------------------|-------|--------------|

PROGRAM INFORMATION

FAU STREET PROJECT

Page 1 of 2

PROGRAM DESCRIPTION:

Federal Aid/Urban (FAU) funds are distributed by the FHWA, through state governments, for use in constructing and reconstructing urban collector and arterial roads. The city's annual allocation accumulates in our "account" maintained by the state.

The funds must be used for major construction projects and may only be used on streets included in our approved FAU network. The federal funds cover 82 percent of all costs associated with the projects. The city and the state Department of Transportation each contribute 9 percent toward project costs.

The bulk of our 9 percent contribution has taken the form of in-kind services provided by Engineering Division personnel. The services consist of project identification, design and construction engineering, and contract administration.

The current project in this fund is the Fifth Street FAU project. Designed to reconstruct the roadway from Airport Road south to, and including the Kees Street intersection, the project was delayed from last year due to the concerns of adjacent residents.

PROGRAM INFORMATION

FAU STREET PROJECT

Page 2 of 2

POSITIONS:

| | <u>1989-90</u> | <u>1990-91</u> |
|--------------------------------------|--------------------|--------------------|
| Administrative Secretary | .02 FTE | .02 FTE |
| Director of Public Works | .02 FTE | .02 FTE |
| Engineering Division Manager | .05 FTE | .04 FTE |
| Engineering Technician I | .10 FTE | .05 FTE |
| Engineering Technician II | .08 FTE | .11 FTE |
| Engineering Technician III | <u>.00 FTE</u> | <u>.03 FTE</u> |
| SUBTOTAL | .27 FTE | .27 FTE |
| Temporary Public Works Secretary | <u>.01 FTE</u> | <u>.00 FTE</u> |
| TOTAL | .28 FTE | .27 FTE |

1990-91 GOALS STATEMENT:

This fund provides for major construction or reconstruction projects on arterial and collector streets on the Federal Aid/Urban street system. The projects support the Council goal to "Improve Utility and Transportation Systems."

Date : 7/09/90
 Time : 5:23
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/09/90

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 571 FAU STREET PROJECT

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Exp Line Item Description | P-Exp Prop. Bud | Appr. Bud | Adpt. Bud |
|----------------------|------------|-----------|------------|------------------------------|-----------------|-----------|-----------|
| REVENUES | | | | | | | |
| 0.00 | 0.00 | 10,000 | 0.00 | 41020 FEDERAL GRANT FUNDS | 9,961 | 9,961 | 9,961 |
| 99.34 | 1,173.75 | 400 | 1,200.00 | 48100 INTEREST ON INVESTMENT | | | |
| 220.03 | 0.00 | 0 | 0.00 | 48140 MISCELLANEOUS REVENUE | | | |
| 10,000.00 | 14,296.00 | 0 | 0.00 | 49030 FROM FED REV SHARE FMD | | | |
| 0.00 | 0.00 | 10,431 | 10,431.00 | 49130 FROM SDC-STREET | | | |
| 6,764.81 | 8,982.58 | 13,200 | 14,270.00 | 49901 BEGINNING BALANCE | 20,025 | 20,025 | 13,612 |
| 17,084.18 | 24,452.33 | 34,031 | 25,901.00 | 49999 TOTAL REVENUE | 29,986 | 29,986 | 23,573 |
| PERSONNEL SERVICES | | | | | | | |
| 6,742.03 | 7,025.26 | 7,706 | 7,800.00 | 50001 SALARIES | 7,675 | 7,675 | 7,675 |
| 2,611.57 | 3,132.03 | 3,134 | 3,158.00 | 50003 FRINGE BENEFITS | 3,141 | 3,141 | 3,141 |
| 0.00 | 0.00 | 340 | 900.00 | 50250 PART TIME | | | |
| 0.00 | 0.00 | 400 | 400.00 | 50600 OVERTIME | | | |
| 9,353.60 | 10,157.29 | 11,580 | 12,258.00 | 59999 TOTAL PERSONNEL SERV | 10,816 | 10,816 | 10,816 |
| MATERIALS & SERVICES | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 61010 ADVERTISING | | | |
| 48.00 | 13.95 | 67 | 31.00 | 61240 DEPT/OPERATING EXPENSE | 200 | 200 | 236 |
| 0.00 | 11.09 | 1,000 | 0.00 | 61250 DEPT/OP SUPPLIES | 700 | 700 | 900 |
| 0.00 | 0.00 | 150 | 0.00 | 61700 OFFICE SUPPLIES | | | 50 |
| 0.00 | 0.00 | 50 | 0.00 | 61800 PETROLEUM | 100 | 100 | 150 |
| 48.00 | 25.04 | 1,267 | 31.00 | 69999 TOTAL MAT & SERV | 1,000 | 1,000 | 1,336 |
| CAPITAL OUTLAY | | | | | | | |
| 0.00 | 0.00 | 21,000 | 0.00 | 72300 IMPROVEMENTS | 18,170 | 18,170 | 11,421 |
| 0.00 | 0.00 | 21,000 | 0.00 | 79999 TOTAL CAPITAL OUTLAY | 18,170 | 18,170 | 11,421 |
| CONTINGENCIES | | | | | | | |
| 0.00 | 0.00 | 184 | 0.00 | 80005 OPERATING CONTINGENCY | | | |
| 0.00 | 0.00 | 184 | 0.00 | 89999 TOTAL CONTINGENCIES | | | |
| 9,401.60 | 10,182.33 | 34,031 | 12,289.00 | 99000 TOTAL DEPT EXP | 29,986 | 29,986 | 23,573 |
| 7,682.58- | 14,270.00- | 0 | 13,612.00- | 99450 TTL REV/EXP (SURP/DEF) | | | |

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 571 - FAU STREET PROJECT

| <u>MATERIALS & SERVICES</u> | <u>SUB-LINE ITEM TOTAL</u> | <u>LINE TOTAL</u> |
|--|---------------------------------------|--------------------------|
| 61240 DEPARTMENT/OPERATING EXPENSE: | 236 | <u>236</u> |
| 61250 DEPARTMENT/OPERATING SUPPLIES: | | |
| Drafting supplies | 300 | |
| Surveying supplies | 600 | <u>900</u> |
| 61700 OFFICE SUPPLIES: | 50 | <u>50</u> |
| 61800 PETROLEUM PRODUCTS: | | |
| Gasoline, oil lubricants | 150 | <u>150</u> |
| <u>CAPITAL OUTLAY</u> | | |
| 72300 IMPROVEMENTS: | | |
| Fifth Street | 11,421 | <u>11,421</u> |

PROGRAM INFORMATION

LCDC

Page 1 of 1

PROGRAM DESCRIPTION:

The Land Conservation & Development Commission provides the City with grant money to update our Comprehensive Plan and to support the Periodic Review. We contract with the Council of Governments for those services.

POSITIONS:

| | <u>1989-90</u> | <u>1990-91</u> |
|--------------|-----------------|-----------------|
| City Planner | <u>.084 FTE</u> | <u>.084 FTE</u> |
| TOTAL | .084 FTE | .084 FTE |

Date : 7/09/90
 Time : 5:23
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/09/90

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 575 LCDC-PLANNING MAINT. GRANT

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Exp Line Item Description | P-Exp Prop. Bud | Appr. Bud | Adpt. Bud |
|----------------------|------------|-----------|-----------|------------------------------|-----------------|-----------|-----------|
| REVENUES | | | | | | | |
| 10,800.00 | 1,636.00 | 554 | 2,500.00 | 41050 STATE GRANT FUNDS | 2,500 | 2,500 | 2,500 |
| 220.41 | 937.33 | 500 | 500.00 | 48100 INTEREST ON INVESTMENT | 200 | 200 | 200 |
| 6,025.65 | 17,046.06 | 2,946 | 5,241.00 | 49901 BEGINNING BALANCE | 2,241 | 2,241 | 2,241 |
| 17,046.06 | 19,619.39 | 4,000 | 8,241.00 | 49999 TOTAL REVENUE | 4,941 | 4,941 | 4,941 |
| PERSONNEL SERVICES | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 50001 SALARIES | | | |
| 0.00 | 0.00 | 0 | 0.00 | 59999 TOTAL PERSONNEL SERV | | | |
| MATERIALS & SERVICES | | | | | | | |
| 0.00 | 14,378.57 | 6,000 | 6,000.00 | 61130 CONTRACT SERVICES | 4,941 | 4,941 | 4,941 |
| 0.00 | 14,378.57 | 6,000 | 6,000.00 | 69999 TOTAL MAT & SERV | 4,941 | 4,941 | 4,941 |
| 0.00 | 14,378.57 | 6,000 | 6,000.00 | 99000 TOTAL DEPT EXP | 4,941 | 4,941 | 4,941 |
| 17,046.06- | 5,240.82- | 2,000 | 2,241.00- | 99450 TTL REV/EXP (SURP/DEF) | | | |

PROGRAM INFORMATION
PLANNING ASSISTANCE GRANT

Page 1 of 1

PROGRAM DESCRIPTION:

In 1989, the City applied jointly with the City of Sweet Home for a Planning Assistance Grant. The purpose of the grant was to help diversify and improve the economies of both cities enabling them to identify and pursue their economic development objectives, including conducting and refining Economic Development Strategies, as well as updating commercial industrial needs analysis, inventories, surveys and catalogues.

The two cities received a combined grant of \$14,000, with Lebanon getting \$8,525 and Sweet Home getting \$5,475. Some of the work will be done under contract with the Council of Governments, some of it in house by a Planning Intern.

Date : 7/09/90
 Time : 5:23
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/09/90

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 580 PLANNING ASSISTANCE GRANT

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Emp Line Item Description | P-Emp Prop. Bud | Appr. Bud | Adpt. Bud |
|----------------------|------------|-----------|-----------|------------------------------|-----------------|-----------|-----------|
| REVENUES | | | | | | | |
| 0.00 | 0.00 | 0 | 8,525.00- | 41050 STATE GRANT FUNDS | | | |
| 0.00 | 0.00 | 0 | 200.00 | 48100 INTEREST ON INVESTMENT | 300 | 300 | 300 |
| 0.00 | 0.00 | 0 | 0.00 | 48140 MISCELLANEOUS REVENUE | | | |
| 0.00 | 0.00 | 0 | 0.00 | 49901 BEGINNING BALANCE | 8,525 | 8,525 | 7,380 |
| 0.00 | 0.00 | 0 | 8,325.00- | 49998 SUBTOTAL REVENUE | 8,825 | 8,825 | 7,680 |
| 0.00 | 0.00 | 0 | 8,325.00- | 49999 TOTAL REVENUE | 8,825 | 8,825 | 7,680 |
| PERSONNEL SERVICES | | | | | | | |
| 0.00 | 0.00 | 1,100 | 200.00 | 50001 SALARIES | 1,100 | 1,100 | 1,100 |
| 0.00 | 0.00 | 600 | 45.00 | 50003 FRINGE BENEFITS | 600 | 600 | 600 |
| 0.00 | 0.00 | 1,700 | 245.00 | 59999 TOTAL PERSONNEL SERV | 1,700 | 1,700 | 1,700 |
| MATERIALS & SERVICES | | | | | | | |
| 0.00 | 0.00 | 4,425 | 800.00 | 61130 CONTRACT SERVICES | 4,425 | 4,425 | 3,625 |
| 0.00 | 0.00 | 2,200 | 300.00 | 61240 DEPT/OPERATING EXPENSE | 2,200 | 2,200 | 1,855 |
| 0.00 | 0.00 | 200 | 0.00 | 61700 OFFICE SUPPLIES | 200 | 200 | 200 |
| 0.00 | 0.00 | 6,825 | 1,100.00 | 69999 TOTAL MAT & SERV | 6,825 | 6,825 | 5,680 |
| CONTINGENCIES | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 80005 OPERATING CONTINGENCY | 300 | 300 | 300 |
| 0.00 | 0.00 | 0 | 0.00 | 89999 TOTAL CONTINGENCIES | 300 | 300 | 300 |
| 0.00 | 0.00 | 8,525 | 1,345.00 | 99000 TOTAL DEPT EXP | 8,825 | 8,825 | 7,680 |
| 0.00 | 0.00 | 8,525 | 9,670.00 | 99450 TTL REV/EXP (SURP/DEF) | | | |

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 580 - PLANNING ASSISTANCE GRANT

| | | SUB-LINE | |
|--|-------|--------------------------|--------------------------|
| | | <u>ITEM TOTAL</u> | <u>LINE TOTAL</u> |
| 61130 CONTRACT SERVICES: | | | |
| Contract with Council of Governments | 3,625 | | <u>3,625</u> |
| 61240 DEPARTMENT OPERATING EXPENSE: | | | |
| Printing costs | 1,855 | | <u>1,855</u> |
| 61700 OFFICE SUPPLIES: | 200 | | <u>200</u> |

PROGRAM INFORMATION

1983/84 HOUSING REHABILITATION

Page 1 of 1

PROGRAM DESCRIPTION:

Revenue for this program is being generated by repayment of housing rehabilitation loans. The fund is planned to be used for additional loans to downtown stores and business owners to facilitate refurbishing of their store fronts.

1990-91 GOALS STATEMENT:

In 1983, the city received a grant to make housing rehabilitation loans to local low income homeowners. Repayment from those loans will be used to create a loan pool for downtown businesses and owners for building renovations and refurbishing. The program is a direct implementation of the Council goal to "Encourage Uptown Improvements."

Date : 7/09/90
 Time : 5:23
 Dte Range: Complete Report

CITY OF LEBANON
 AINS General Ledger System
 Budget Preparation

G10 Run Date : 7/09/90

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 585 83/84 HOUSING REHAB.

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Emp Line Item Description | P-Emp Prop. Bud | Appr. Bud | Adpt. Bud |
|----------------------|------------|-----------|-----------|------------------------------|-----------------|-----------|-----------|
| REVENUES | | | | | | | |
| 1,159.68 | 493.92 | 0 | 550.00 | 48100 INTEREST ON INVESTMENT | 500 | 500 | 500 |
| 17,163.77 | 7,551.53 | 40,000 | 10,500.00 | 48110 GRANT LOAN PRINC REC | 8,000 | 8,000 | 8,000 |
| 1,241.98 | 1,142.68 | 0 | 1,000.00 | 48112 GRANT LOAN INT REC | 1,000 | 1,000 | 1,000 |
| 16,020.01 | 25,215.69 | 0 | 1,026.00 | 49901 BEGINNING BALANCE | 10,500 | 10,500 | 13,076 |
| 35,585.44 | 34,403.82 | 40,000 | 13,076.00 | 49999 TOTAL REVENUE | 20,000 | 20,000 | 22,576 |
| PERSONNEL SERVICES | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 50001 SALARIES | | | |
| 0.00 | 0.00 | 0 | 0.00 | 59999 TOTAL PERSONNEL SERV | | | |
| MATERIALS & SERVICES | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 61240 DEPT/OPERATING EXPENSE | 100 | 100 | 100 |
| 10,369.75 | 33,377.55 | 20,000 | 0.00 | 61350 GRANT LOANS MADE | 7,900 | 7,900 | 10,476 |
| 10,369.75 | 33,377.55 | 20,000 | 0.00 | 69999 TOTAL MAT & SERV | 8,000 | 8,000 | 10,576 |
| CONTINGENCIES | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 80005 OPERATING CONTINGENCY | | | |
| 0.00 | 0.00 | 0 | 0.00 | 89999 TOTAL CONTINGENCIES | | | |
| INTERFUND TRANSFERS | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 90011 TO GEN FUND-LOAN REPAY | 12,000 | 12,000 | 12,000 |
| 0.00 | 0.00 | 0 | 0.00 | 90990 TOTAL INTERFUND TRANS | 12,000 | 12,000 | 12,000 |
| UNAPPROPRIATED | | | | | | | |
| 0.00 | 0.00 | 20,000 | 10,526.00 | 92110 RESERVE-GEN FUND REIMB | | | |
| 0.00 | 0.00 | 20,000 | 10,526.00 | 92199 TOTAL UNAPPROPRIATED | | | |
| 10,369.75 | 33,377.55 | 40,000 | 10,526.00 | 99000 TOTAL DEPT EXP | 20,000 | 20,000 | 22,576 |
| 25,215.69- | 1,026.27- | 0 | 2,550.00- | 99450 TTL REV/EXP (SURP/DEF) | | | |

PROGRAM INFORMATION

1985-86 OCD HOUSING REHABILITATION GRANT

Page 1 of 1

PROGRAM DESCRIPTION:

Revenue for this fund is from a state Community Development Block Grant for housing rehabilitation. The expenditure is for housing rehabilitation for the balance of the fund not previously expended. All amounts in this fund are restricted to housing rehabilitation activities.

Date : 7/09/90
 Time : 5:23
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/09/90

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 590 85/86 HOUSING REHAB.

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Emg Line Item Description | P-Emg Prop. Bud | Appr. Bud | Adpt. Bud |
|----------------------|------------|-----------|-----------|------------------------------|-----------------|-----------|-----------|
| REVENUES | | | | | | | |
| 46,008.71 | 0.00 | 0 | 0.00 | 41050 STATE GRANT FUNDS | | | |
| 1,486.71 | 88.00 | 100 | 100.00 | 48100 INTEREST ON INVESTMENT | 100 | 100 | 100 |
| 0.00 | 9,112.00 | 12,000 | 12,000.00 | 48110 GRANT LOAN PRINC REC | 3,000 | 3,000 | 3,000 |
| 0.00 | 0.00 | 7,000 | 3,609.00 | 49901 BEGINNING BALANCE | | | |
| 47,495.42 | 9,200.00 | 19,100 | 15,709.00 | 49999 TOTAL REVENUE | 3,100 | 3,100 | 3,100 |
| PERSONNEL SERVICES | | | | | | | |
| 0.00 | 0.00 | 100 | 1,000.00 | 50001 SALARIES | 100 | 100 | 100 |
| 0.00 | 0.00 | 0 | 0.00 | 50003 FRINGE BENEFITS | | | |
| 0.00 | 0.00 | 100 | 1,000.00 | 59999 TOTAL PERSONNEL SERV | 100 | 100 | 100 |
| MATERIALS & SERVICES | | | | | | | |
| 1,486.71 | 0.00 | 100 | 0.00 | 61240 DEPT/OPERATING EXPENSE | 100 | 100 | 1,100 |
| 46,008.71 | 5,591.00 | 18,900 | 12,000.00 | 61350 GRANT LOANS MADE | 2,900 | 2,900 | 1,900 |
| 47,495.42 | 5,591.00 | 19,000 | 12,000.00 | 69999 TOTAL MAT & SERV | 3,000 | 3,000 | 3,000 |
| 47,495.42 | 5,591.00 | 19,100 | 13,000.00 | 99000 TOTAL DEPT EXP | 3,100 | 3,100 | 3,100 |
| 0.00 | 3,609.00- | 0 | 2,709.00- | 99450 TTL REV/EXP (SURP/DEF) | | | |

PROGRAM INFORMATION

1985-86 HOUSING REHABILITATION UNRESTRICTED

Page 1 of 1

PROGRAM DESCRIPTION:

The 1985-86 Housing Rehabilitation Grant was officially closed out in June, 1990. Any collections on loans outstanding may be used for other purposes than housing rehabilitation as long as the City has no open Community Development Block Grants.

Date : 7/09/90
 Time : 5:23
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/09/90

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 591 85-86 HSING REHAB UNRESTRICTED

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Exp Line Item Description | P-Exp Prop. Bud | Appr. Bud | Adpt. Bud |
|----------------------|------------|-----------|-----------|------------------------------|-----------------|-----------|-----------|
| REVENUES | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 41050 STATE GRANT FUNDS | | | |
| 0.00 | 0.00 | 0 | 0.00 | 48100 INTEREST ON INVESTMENT | | | |
| 0.00 | 0.00 | 0 | 5,000.00 | 48110 GRANT LOAN PRINC REC | | | 5,000 |
| 0.00 | 0.00 | 0 | 0.00 | 49901 BEGINNING BALANCE | | | |
| 0.00 | 0.00 | 0 | 5,000.00 | 49999 TOTAL REVENUE | | | 5,000 |
| PERSONNEL SERVICES | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 50001 SALARIES | | | 100 |
| 0.00 | 0.00 | 0 | 0.00 | 50003 FRINGE BENEFITS | | | 100 |
| 0.00 | 0.00 | 0 | 0.00 | 59999 TOTAL PERSONNEL SERV | | | 200 |
| MATERIALS & SERVICES | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 61240 DEPT/OPERATING EXPENSE | | | 100 |
| 0.00 | 0.00 | 0 | 0.00 | 61350 GRANT LOANS MADE | | | 4,700 |
| 0.00 | 0.00 | 0 | 0.00 | 69999 TOTAL MAT & SERV | | | 4,800 |
| 0.00 | 0.00 | 0 | 0.00 | 99000 TOTAL DEPT EXP | | | 5,000 |
| 0.00 | 0.00 | 0 | 5,000.00- | 99450 TTL REV/EXP (SURP/DEF) | | | |

PROGRAM INFORMATION

GILL'S LANDING BOAT RAMP

Page 1 of 1

PROGRAM DESCRIPTION:

The annual Oregon State Marine Board grant is used for ongoing maintenance of, and minor improvements to, the boating facilities at Gill's Landing. The grant amount is variable and is renewable annually as long as we satisfy certain Marine Board criteria in applying for and using the funds.

1990-91 GOALS STATEMENT:

This grant is earmarked for the specific purpose of maintaining the boating facilities at Gill's Landing. It serves to further the Council goal to "Meet Service Expectations of the Community."

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 - INTERGOVERNMENTAL

DEPARTMENT: 593 - GILLS LANDING BOAT RAMP

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL LINE TOTAL

61240 DEPARTMENT/OPERATING EXPENSE:

| | | |
|--|-----|------------|
| Brush clearing, rock and rip rap, parking lot painting, dock maintenance, loam and seed | 300 | <u>300</u> |
|--|-----|------------|

CAPITAL OUTLAY

72300 IMPROVEMENTS:

| | | |
|-------------|-------|--------------|
| Parking lot | 4,673 | <u>4,673</u> |
|-------------|-------|--------------|

Date : 7/09/90
 Time : 5:23
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/09/90

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 593 GILLS LANDING BOAT RAMP

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Emp Line Item Description | P-Emp Prop. Bud | Appr. Bud | Adpt. Bud |
|----------------------|------------|-----------|-----------|------------------------------|-----------------|-----------|-----------|
| REVENUES | | | | | | | |
| 2,000.00 | 2,000.00 | 2,000 | 2,000.00 | 41050 STATE GRANT FUNDS | 2,000 | 2,000 | 2,000 |
| 8.53 | 103.58 | 100 | 200.00 | 48100 INTEREST ON INVESTMENT | 100 | 100 | 100 |
| 757.13 | 659.66 | 560 | 673.00 | 49901 BEGINNING BALANCE | 2,803 | 2,803 | 2,873 |
| 2,765.66 | 2,763.24 | 2,660 | 2,873.00 | 49999 TOTAL REVENUE | 4,903 | 4,903 | 4,973 |
| MATERIALS & SERVICES | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 61010 ADVERTISING | | | |
| 975.00 | 2,090.70 | 2,660 | 0.00 | 61240 DEPT/OPERATING EXPENSE | 300 | 300 | 300 |
| 975.00 | 2,090.70 | 2,660 | 0.00 | 69999 TOTAL MAT & SERV | 300 | 300 | 300 |
| CAPITAL OUTLAY | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 72300 IMPROVEMENTS | 4,603 | 4,603 | 4,673 |
| 0.00 | 0.00 | 0 | 0.00 | 79999 TOTAL CAPITAL OUTLAY | 4,603 | 4,603 | 4,673 |
| 975.00 | 2,090.70 | 2,660 | 0.00 | 99000 TOTAL DEPT EXP | 4,903 | 4,903 | 4,973 |
| 1,790.66- | 672.54- | 0 | 2,873.00- | 99450 TTL REV/EXP (SURP/DEF) | | | |

Date : 7/09/90
 Time : 5:23
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/09/90

Fund : 50 INTERGOVERNMENTAL FUNDS
 Dept : 599 VAUGHN LANE ACRES PARK

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Exp Line Item Description | P-Exp Prop. Bud | Appr. Bud | Adpt. Bud |
|---------------------|-------------|-----------|-------------|------------------------------|-----------------|-----------|-----------|
| REVENUES | | | | | | | |
| 31.97 | 231.31 | 0 | 0.00 | 48100 INTEREST ON INVESTMENT | | | |
| 2,440.51 | 2,472.48 | 2,600 | 2,704.00 | 49901 BEGINNING BALANCE | | | 187 |
| 2,472.48 | 2,703.79 | 2,600 | 2,704.00 | 49999 TOTAL REVENUE | | | 187 |
| INTERFUND TRANSFERS | | | | | | | |
| 0.00 | 0.00 | 2,600 | 2,704.00 | 90010 TO GENERAL FUND | | | 187 |
| 0.00 | 0.00 | 2,600 | 2,704.00 | 90990 TOTAL INTERFUND TRANS | | | 187 |
| 0.00 | 0.00 | 2,600 | 2,704.00 | 99000 TOTAL DEPT EXP | | | 187 |
| 2,472.48- | 2,703.79- | 0 | 0.00 | 99450 TTL REV/EXP (SURP/DEF) | | | |
| 314,184.09- | 162,717.76- | 10,525 | 151,546.00- | 99500 FUND TOTAL (SURP/DEF) | | | |

Date : 7/09/90
Time : 5:23
Dte Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/09/90

Fund : 60 INTRAGOVERNMENTAL FUNDS
Dept : 640 PAYROLL SUSPENSE

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Emp Line Item Description | P-Emp Prop. Bud | Appr. Bud | Adpt. Bud |
|----------------------|------------|-----------|----------|------------------------------|-----------------|-----------|-----------|
| REVENUES | | | | | | | |
| 0.00 | 1.00 | 0 | 0.00 | 49901 BEGINNING BALANCE | | | |
| 0.00 | 1.00 | 0 | 0.00 | 49999 TOTAL REVENUE | | | |
| MATERIALS & SERVICES | | | | | | | |
| 1.00- | 97.76 | 0 | 0.00 | 61875 PAYROLL SUSPENSE | | | |
| 1.00- | 97.76 | 0 | 0.00 | 69999 TOTAL MAT & SERV | | | |
| 1.00- | 97.76 | 0 | 0.00 | 99000 TOTAL DEPT EXP | | | |
| 1.00- | 96.76 | 0 | 0.00 | 99450 TTL REV/EXP (SURP/DEF) | | | |

Date : 7/09/90
Time : 5:23
Dte Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/09/90

Fund : 60 INTRAGOVERNMENTAL FUNDS
Dept : 650 SUSPENSE INTEREST

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Emp Line Item Description | P-Emp Prop. Bud | Appr. Bud | Adpt. Bud |
|------------|------------|-----------|----------|------------------------------|-----------------|-----------|-----------|
| REVENUES | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 48250 SUSPENSE-INTEREST | | | |
| 0.00 | 0.00 | 0 | 0.00 | 49901 BEGINNING BALANCE | | | |
| 0.00 | 0.00 | 0 | 0.00 | 49999 TOTAL REVENUE | | | |
| 0.00 | 0.00 | 0 | 0.00 | 99450 TTL REV/EXP (SURP/DEF) | | | |

Date : 7/09/90
Time : 5:23
Dte Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/09/90

Fund : 60 INTRAGOVERNMENTAL FUNDS
Dept : 660 SUSPENSE MISCELLANEOUS

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Exp Line Item Description | P-Exp Prop. Bud | Appr. Bud | Adpt. Bud |
|----------------------|------------|-----------|----------|------------------------------|-----------------|-----------|-----------|
| REVENUES | | | | | | | |
| 49,628.76 | 48,309.76 | 0 | 0.00 | 48260 SUSPENSE-MISC | | | |
| 5,077.23 | 5,392.42 | 0 | 0.00 | 49901 BEGINNING BALANCE | | | |
| 54,705.99 | 53,702.18 | 0 | 0.00 | 49999 TOTAL REVENUE | | | |
| MATERIALS & SERVICES | | | | | | | |
| 44,508.41 | 47,324.80 | 0 | 0.00 | 61850 REFUNDS | | | |
| 44,508.41 | 47,324.80 | 0 | 0.00 | 69999 TOTAL MAT & SERV | | | |
| 44,508.41 | 47,324.80 | 0 | 0.00 | 99000 TOTAL DEPT EXP | | | |
| 10,197.58- | 6,377.38- | 0 | 0.00 | 99450 TTL REV/EXP (SURP/DEF) | | | |

Date : 7/09/90
 Time : 5:23
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/09/90

Fund : 60 INTRAGOVERNMENTAL FUNDS
 Dept : 670 SUSPENSE INVESTMENTS

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Exp Line Item Description | P-Exp Prop. Bud | Appr. Bud | Adpt. Bud |
|----------------------|-------------|-----------|----------|------------------------------|-----------------|-----------|-----------|
| REVENUES | | | | | | | |
| 1,700,000.00 | 300,000.00 | 0 | 0.00 | 41110 MATURED INVESTMENTS | | | |
| 200,000.00- | 0.00 | 0 | 0.00 | 49901 BEGINNING BALANCE | | | |
| 1,500,000.00 | 300,000.00 | 0 | 0.00 | 49999 TOTAL REVENUE | | | |
| MATERIALS & SERVICES | | | | | | | |
| 2,100,000.00 | 0.00 | 0 | 0.00 | 61110 PURCHASED INVESTMENTS | | | |
| 2,100,000.00 | 0.00 | 0 | 0.00 | 69999 TOTAL MAT & SERV | | | |
| 2,100,000.00 | 0.00 | 0 | 0.00 | 99000 TOTAL DEPT EXP | | | |
| 600,000.00 | 300,000.00- | 0 | 0.00 | 99450 TTL REV/EXP (SURP/DEF) | | | |
| 589,801.42 | 306,280.62- | 0 | 0.00 | 99500 FUND TOTAL (SURP/DEF) | | | |

PROGRAM INFORMATION

BANCROFT BOND FUND

Page 1 of 1

PROGRAM DESCRIPTION:

The Bancroft Bonding Act (ORS 223.205 to 223.285) permits benefited property owners to pay assessments for improvements over a period of ten years in equal semi-annual installments, together with interest on the unpaid balance. The assessments receivable and debt service requirements for the Bancroft Improvement Bond issues are recorded in this fund. The city has elected to limit to ten years the period in which to pay assessments and retire the bonds. Every year a cash flow projection is done to project any fund deficiency. We have also been studying ways to market property the city has foreclosed on. An active marketing program was pursued in 1989-90, resulting in the sale of some lots. An agreement with the Linn Benton Housing Authority not to exercise the city's right to purchase some lots in Aspen Park for taxes in exchange for \$10,000 was concluded.

Procedures for prompt and regular follow up on overdue assessment liens were also instituted.

Date : 7/09/90
 Time : 5:23
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/09/90

Fund : 70 SPECIAL ASSESSMENT FUNDS
 Dept : 720 BANCROFT BOND REVENUES

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Exp Line Item Description | P-Exp Prop. Bud | Appr. Bud | Adpt. Bud |
|----------------|-------------|-----------|------------|------------------------------|-----------------|-----------|-----------|
| REVENUES | | | | | | | |
| 42,532.94 | 49,105.80 | 13,400 | 22,000.00- | 42010 BANCROFT BOND PRINCIPA | 16,000 | 16,000 | 16,000 |
| 13,612.83 | 10,805.60 | 11,000 | 8,000.00 | 42020 BANCROFT BOND INTEREST | 8,000 | 8,000 | 8,000 |
| 0.00 | 0.00 | 15,000 | 0.00 | 45010 REV FROM SALE OF PROP | 15,000 | 15,000 | 17,000 |
| 15,906.81 | 10,859.26 | 6,000 | 2,500.00 | 48100 INTEREST ON INVESTMENT | 2,000 | 2,000 | 2,000 |
| 324,979.75 | 224,814.83 | 126,772 | 142,043.00 | 49901 BEGINNING BALANCE | 31,500 | 31,500 | 29,500 |
| 397,032.33 | 295,585.49 | 172,172 | 130,543.00 | 49999 TOTAL REVENUE | 72,500 | 72,500 | 72,500 |
| CAPITAL OUTLAY | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 72050 LAND | | | |
| 0.00 | 0.00 | 0 | 0.00 | 79999 TOTAL CAPITAL OUTLAY | | | |
| UNAPPROPRIATED | | | | | | | |
| 0.00 | 0.00 | 27,143 | 0.00 | 92010 UNAPROP END FUND BAL | 33,210 | 33,210 | 33,210 |
| 0.00 | 0.00 | 27,143 | 0.00 | 92199 TOTAL UNAPPROPRIATED | 33,210 | 33,210 | 33,210 |
| DEBT SERVICE | | | | | | | |
| 140,000.00 | 0.00 | 0 | 0.00 | 95100 BOND PRINCIPAL | | | |
| 0.00 | 100,000.00 | 100,000 | 100,000.00 | 95101 PRIN-79 ISSUE (DK 33) | | | |
| 0.00 | 25,000.00 | 25,000 | 25,000.00 | 95102 PRINCIPAL-1982 ISSUE (| 25,000 | 25,000 | 25,000 |
| 0.00 | 5,000.00 | 5,000 | 5,000.00 | 95103 PRINCIPAL-1984 ISSUE(D | 5,000 | 5,000 | 5,000 |
| 32,217.50 | 0.00 | 0 | 0.00 | 95200 BOND INTEREST | | | |
| 0.00 | 8,550.00 | 2,850 | 2,850.00 | 95201 INTEREST-1979 ISSUE (D | | | |
| 0.00 | 10,755.00 | 8,349 | 8,349.00 | 95202 PRIN-82 ISSUE (DK 34) | 5,880 | 5,880 | 5,880 |
| 0.00 | 4,237.50 | 3,830 | 3,830.00 | 95203 INT-84 ISS (DK 36/37) | 3,410 | 3,410 | 3,410 |
| 172,217.50 | 153,542.50 | 145,029 | 145,029.00 | 95999 TOTAL DEBT SERVICE | 39,290 | 39,290 | 39,290 |
| 172,217.50 | 153,542.50 | 172,172 | 145,029.00 | 99000 TOTAL DEPT EXP | 72,500 | 72,500 | 72,500 |
| 224,814.83- | 142,042.99- | 0 | 14,486.00 | 99450 TTL REV/EXP (SURP/DEF) | | | |

Date : 7/09/90
 Time : 5:23
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/09/90

Fund : 70 SPECIAL ASSESSMENT FUNDS
 Dept : 722 S.C.I.P. LID

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Exp Line Item Description | P-Exp Prop. Bud | Appr. Bud | Adpt. Bud |
|----------------|------------|-----------|-----------|------------------------------|-----------------|-----------|-----------|
| REVENUES | | | | | | | |
| 0.00 | 0.00 | 100 | 6,242.00 | 42010 BANCROFT BOND PRINCIPA | | | 6,242 |
| 0.00 | 0.00 | 0 | 2,300.00 | 42020 BANCROFT BOND INTEREST | | | 2,000 |
| 0.00 | 0.00 | 0 | 0.00 | 48100 INTEREST ON INVESTMENT | | | 500 |
| 0.00 | 0.00 | 0 | 0.00 | 49901 BEGINNING BALANCE | | | 8,542 |
| 0.00 | 0.00 | 100 | 8,542.00 | 49999 TOTAL REVENUE | | | 17,284 |
| UNAPPROPRIATED | | | | | | | |
| 0.00 | 0.00 | 100 | 0.00 | 92010 UNAPROP END FUND BAL | | | 17,284 |
| 0.00 | 0.00 | 100 | 0.00 | 92199 TOTAL UNAPPROPRIATED | | | 17,284 |
| 0.00 | 0.00 | 100 | 0.00 | 99000 TOTAL DEPT EXP | | | 17,284 |
| 0.00 | 0.00 | 0 | 8,542.00- | 99450 TTL REV/EXP (SURP/DEF) | | | |

Date : 7/09/90
 Time : 5:23
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/09/90

Fund : 70 SPECIAL ASSESSMENT FUNDS
 Dept : 723 OAK ST LID

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Exp Line Item Description | P-Emp Prop. Bud | Appr. Bud | Adpt. Bud |
|----------------|------------|-----------|----------|------------------------------|-----------------|-----------|-----------|
| REVENUES | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 42010 BANCROFT BOND PRINCIPA | 25,000 | 25,000 | 25,000 |
| 0.00 | 0.00 | 0 | 0.00 | 42020 BANCROFT BOND INTEREST | 27,500 | 27,500 | 27,500 |
| 0.00 | 0.00 | 0 | 0.00 | 48100 INTEREST ON INVESTMENT | 500 | 500 | 500 |
| 0.00 | 0.00 | 0 | 0.00 | 49998 SUBTOTAL REVENUE | 53,000 | 53,000 | 53,000 |
| 0.00 | 0.00 | 0 | 0.00 | 49999 TOTAL REVENUE | 53,000 | 53,000 | 53,000 |
| CONTINGENCIES | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 80005 OPERATING CONTINGENCY | 10,500 | 10,500 | 10,500 |
| 0.00 | 0.00 | 0 | 0.00 | 89999 TOTAL CONTINGENCIES | 10,500 | 10,500 | 10,500 |
| UNAPPROPRIATED | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 92010 UNAPROP END FUND BAL | | | |
| 0.00 | 0.00 | 0 | 0.00 | 92199 TOTAL UNAPPROPRIATED | | | |
| DEBT SERVICE | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 95100 BOND PRINCIPAL | 25,000 | 25,000 | 25,000 |
| 0.00 | 0.00 | 0 | 0.00 | 95200 BOND INTEREST | 17,500 | 17,500 | 17,500 |
| 0.00 | 0.00 | 0 | 0.00 | 95999 TOTAL DEBT SERVICE | 42,500 | 42,500 | 42,500 |
| 0.00 | 0.00 | 0 | 0.00 | 99000 TOTAL DEPT EXP | 53,000 | 53,000 | 53,000 |
| 0.00 | 0.00 | 0 | 0.00 | 99450 TTL REV/EXP (SURP/DEF) | | | |

PROGRAM INFORMATION

PUBLIC IMPROVEMENTS

Page 1 of 1

PROGRAM DESCRIPTION:

This fund is used to budget for public improvement projects for which reimbursement of costs is expected. The fund was used to provide temporary administration of the West Oak Street and the Twelfth Street Local Improvement Districts.

1990-91 GOALS STATEMENT:

Used for administration of local improvement districts, this fund supports the Council goal to "Improve Utility and Transportation Systems".

Date : 7/09/90
 Time : 5:23
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/09/90

Fund : 70 SPECIAL ASSESSMENT FUNDS
 Dept : 750 PUB. IMP. - ADMINISTRATION

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Emp Line Item Description | P-Emp Prop. Bud | Appr. Bud | Adpt. Bud |
|----------------------|------------|-----------|----------|------------------------------|-----------------|-----------|-----------|
| REVENUES | | | | | | | |
| 0.00 | 0.00 | 244,600 | 0.00 | 42030 BOND SALE PROCEEDS | 205,200 | 205,200 | 205,200 |
| 0.00 | 0.00 | 0 | 0.00 | 42060 UNBONDED PRINCIPAL-LID | | | |
| 0.00 | 0.00 | 0 | 0.00 | 42070 UNBONDED INT-LID | | | |
| 57.13 | 386.90 | 0 | 0.00 | 48100 INTEREST ON INVESTMENT | | | 5,600 |
| 0.00 | 0.00 | 223,100 | 0.00 | 48105 INTERIM FINANCING | | | |
| 302.14 | 0.00 | 0 | 0.00 | 48140 MISCELLANEOUS REVENUE | | | |
| 0.00 | 0.00 | 0 | 0.00 | 49030 FROM FED REV SHARE FND | | | |
| 4,059.24 | 4,418.51 | 1,220 | 2,993.00 | 49901 BEGINNING BALANCE | | | |
| 4,418.51 | 4,805.41 | 468,920 | 2,993.00 | 49999 TOTAL REVENUE | 205,200 | 205,200 | 210,800 |
| MATERIALS & SERVICES | | | | | | | |
| 0.00 | 0.00 | 1,000 | 0.00 | 61010 ADVERTISING | 400 | 400 | 1,400 |
| 0.00 | 0.00 | 18,000 | 0.00 | 61130 CONTRACT SERVICES | 13,000 | 13,000 | 13,000 |
| 0.00 | 0.00 | 3,500 | 0.00 | 61240 DEPT/OPERATING EXPENSE | 500 | 500 | 1,500 |
| 0.00 | 0.00 | 600 | 0.00 | 61820 POSTAGE | 300 | 300 | 900 |
| 0.00 | 0.00 | 23,100 | 0.00 | 69999 TOTAL MAT & SERV | 14,200 | 14,200 | 16,800 |
| CAPITAL OUTLAY | | | | | | | |
| 0.00 | 1,455.30 | 201,220 | 1,900.00 | 72300 IMPROVEMENTS | 191,000 | 191,000 | 191,000 |
| 0.00 | 1,455.30 | 201,220 | 1,900.00 | 79999 TOTAL CAPITAL OUTLAY | 191,000 | 191,000 | 191,000 |
| INTERFUND TRANSFERS | | | | | | | |
| 0.00 | 0.00 | 5,000 | 2,000.00 | 90010 TO GENERAL FUND | | | 3,000 |
| 0.00 | 0.00 | 5,000 | 2,000.00 | 90990 TOTAL INTERFUND TRANS | | | 3,000 |
| UNAPPROPRIATED | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 92010 UNAPROP END FUND BAL | | | |
| 0.00 | 0.00 | 0 | 0.00 | 92199 TOTAL UNAPPROPRIATED | | | |
| DEBT SERVICE | | | | | | | |
| 0.00 | 0.00 | 223,100 | 0.00 | 95510 REPAY OF INTERIM FIN | | | |
| 0.00 | 0.00 | 16,500 | 0.00 | 95590 INT ON INTERIM FIN | | | |
| 0.00 | 0.00 | 239,600 | 0.00 | 95999 TOTAL DEBT SERVICE | | | |
| 0.00 | 1,455.30 | 468,920 | 3,900.00 | 99000 TOTAL DEPT EXP | 205,200 | 205,200 | 210,800 |

Date : 7/09/90
Time : 5:23
Dte Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/09/90

Fund : 70 SPECIAL ASSESSMENT FUNDS
Dept : 750 PUB. IMP. - ADMINISTRATION

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Exp Line Item Description | P-Exp Prop. Bud | Appr. Bud | Adpt. Bud |
|-------------|-------------|-----------|------------|------------------------------|-----------------|-----------|-----------|
| 4,418.51- | 3,350.11- | 0 | 907.00 | 99450 TTL REV/EXP (SURP/DEF) | | | |
| 229,233.34- | 145,699.00- | 0 | 11,470.00- | 99500 FUND TOTAL (SURP/DEF) | | | |

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 70 - SPECIAL ASSESSMENT FUND

DEPARTMENT: 750 - PUBLIC IMPROVEMENTS

| <u>MATERIALS AND SERVICES</u> | <u>SUB-LINE ITEM TOTAL</u> | <u>LINE TOTAL</u> |
|--|---------------------------------------|--------------------------|
| 61010 ADVERTISING: | | |
| West Oak LID | 700 | |
| Twelfth Street LID | 700 | <u>1,400</u> |
| 61130 CONTRACT SERVICES: | | |
| Twelfth Street LID bond sale costs | 3,000 | |
| West Oak LID bond sale costs | 10,000 | <u>13,000</u> |
| 61240 DEPARTMENT/OPERATING EXPENSE: | | |
| Miscellaneous expenses | 1,500 | <u>1,500</u> |
| 61820 POSTAGE: | 900 | <u>900</u> |
| <u>CAPITAL OUTLAY</u> | | |
| 72300 IMPROVEMENTS: | | |
| West Oak LID | 155,000 | |
| Twelfth Street LID | 36,000 | <u>191,000</u> |

PROGRAM INFORMATION

SPECIAL CONTINGENCY FUND

Page 1 of 1

PROGRAM DESCRIPTION:

These funds provide for costs for capital improvements made to General Fund property.

Date : 7/09/90
 Time : 5:23
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/09/90

Fund : 80 SPECIAL REVENUE FUNDS
 Dept : 810 SPECIAL CONTINGENCY FUND

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Exp Line Item Description | P-Exp Prop. Bud | Appr. Bud | Adpt. Bud |
|---------------------|------------|-----------|----------|------------------------------|-----------------|-----------|-----------|
| REVENUES | | | | | | | |
| 895.25 | 355.97 | 50 | 50.00 | 48100 INTEREST ON INVESTMENT | | | |
| 19,903.75 | 9,081.53 | 2,082 | 2,038.00 | 49901 BEGINNING BALANCE | | | |
| 20,799.00 | 9,437.50 | 2,132 | 2,088.00 | 49999 TOTAL REVENUE | | | |
| CAPITAL OUTLAY | | | | | | | |
| 11,717.47 | 7,400.00 | 2,032 | 300.00 | 72300 IMPROVEMENTS | | | |
| 0.00 | 0.00 | 100 | 1,876.00 | 72500 OFFICE EQPT. | | | |
| 11,717.47 | 7,400.00 | 2,132 | 2,176.00 | 79999 TOTAL CAPITAL OUTLAY | | | |
| INTERFUND TRANSFERS | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 90015 TO G.O. BOND FUND | | | |
| 0.00 | 0.00 | 0 | 0.00 | 90990 TOTAL INTERFUND TRANS | | | |
| UNAPPROPRIATED | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 92010 UNAPROP END FUND BAL | | | |
| 0.00 | 0.00 | 0 | 0.00 | 92199 TOTAL UNAPPROPRIATED | | | |
| 11,717.47 | 7,400.00 | 2,132 | 2,176.00 | 99000 TOTAL DEPT EXP | | | |
| 9,081.53- | 2,037.50- | 0 | 88.00 | 99450 TTL REV/EXP (SURP/DEF) | | | |

PROGRAM INFORMATION

EQUIPMENT ACQUISITION AND REPLACEMENT

Page 1 of 1

PROGRAM DESCRIPTION:

Reserves for equipment acquisition and replacement are built up in this fund so that equipment replacement costs may be distributed more evenly over the years.

Date : 7/09/90
 Time : 5:23
 Dte Range: Complete Report

CITY OF LEBANON
 AINS General Ledger System
 Budget Preparation

G10 Run Date : 7/09/90

Fund : 80 SPECIAL REVENUE FUNDS
 Dept : 820 EQUIPMENT ACQ. & REPLACEMENT

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Exp Line Item Description | P-Exp Prop. Bud | Appr. Bud | Adpt. Bud |
|----------------|------------|-----------|------------|------------------------------|-----------------|-----------|-----------|
| REVENUES | | | | | | | |
| 1,233.04 | 745.98 | 1,000 | 1,300.00 | 48100 INTEREST ON INVESTMENT | 1,026 | 1,026 | 1,026 |
| 2,300.00 | 0.00 | 0 | 0.00 | 48140 MISCELLANEOUS REVENUE | | | |
| 0.00 | 4,900.00 | 1,290 | 1,290.00 | 49010 FROM GENERAL FUND | 13,810 | 13,810 | 13,810 |
| 0.00 | 4,050.00 | 5,000 | 5,000.00 | 49022 FROM WATER FUND | 17,500 | 17,500 | 19,000 |
| 0.00 | 0.00 | 0 | 0.00 | 49023 FROM WATER CIP | 700 | 700 | 700 |
| 0.00 | 0.00 | 5,000 | 5,000.00 | 49025 FROM SEWER FUND | 19,700 | 19,700 | 21,200 |
| 0.00 | 0.00 | 0 | 0.00 | 49026 FROM WW CIP | 700 | 700 | 700 |
| 0.00 | 0.00 | 0 | 0.00 | 49046 FROM STREETS FUND | 13,000 | 13,000 | 14,750 |
| 18,396.33 | 16,310.67 | 11,828 | 12,292.00 | 49901 BEGINNING BALANCE | 13,507 | 13,507 | 13,507 |
| 21,929.37 | 26,006.65 | 24,118 | 24,882.00 | 49999 TOTAL REVENUE | 79,943 | 79,943 | 84,693 |
| CAPITAL OUTLAY | | | | | | | |
| 0.00 | 1,974.91 | 3,000 | 0.00 | 72500 OFFICE EQPT. | 3,050 | 3,050 | 3,050 |
| 5,618.70 | 0.00 | 6,636 | 10,000.00 | 72600 OTHER EQPT. | 10,100 | 10,100 | 10,100 |
| 0.00 | 11,740.00 | 5,000 | 0.00 | 72800 VEHICLES | 5,075 | 5,075 | 5,075 |
| 0.00 | 0.00 | 0 | 1,375.00 | 72801 VEHICLES (ENG) | 5,075 | 5,075 | 5,075 |
| 5,618.70 | 13,714.91 | 14,636 | 11,375.00 | 79999 TOTAL CAPITAL OUTLAY | 23,300 | 23,300 | 23,300 |
| CONTINGENCIES | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 80005 OPERATING CONTINGENCY | | | |
| 0.00 | 0.00 | 5,322 | 0.00 | 80010 RES - EQ REP (ENG) | 543 | 543 | 543 |
| 0.00 | 0.00 | 0 | 0.00 | 80011 RES - EQ REP (PARKS) | 13,800 | 13,800 | 15,300 |
| 0.00 | 0.00 | 4,160 | 0.00 | 80012 RES - EQ REP (WATER) | 13,800 | 13,800 | 13,800 |
| 0.00 | 0.00 | 0 | 0.00 | 80013 RES - EQ REP (WST WTR) | 16,000 | 16,000 | 17,500 |
| 0.00 | 0.00 | 0 | 0.00 | 80014 RES - EQ REP (STR) | 8,000 | 8,000 | 9,750 |
| 0.00 | 0.00 | 0 | 0.00 | 80015 RES - EQ REP (FINANCE) | 4,500 | 4,500 | 4,500 |
| 0.00 | 0.00 | 9,482 | 0.00 | 89999 TOTAL CONTINGENCIES | 56,643 | 56,643 | 61,393 |
| 5,618.70 | 13,714.91 | 24,118 | 11,375.00 | 99000 TOTAL DEPT EXP | 79,943 | 79,943 | 84,693 |
| 16,310.67- | 12,291.74- | 0 | 13,507.00- | 99450 TTL REV/EXP (SURP/DEF) | | | |

PROGRAM INFORMATION

PIONEER CEMETERY RESTORATION TRUST

Page 1 of 1

PROGRAM DESCRIPTION:

The Pioneer Cemetery Restoration Trust is a new fund this year. It will be available to receive revenue from donations in two different forms. The first form is a donation to the Perpetual Maintenance Fund. The donations to this fund will be held indefinitely and only interest earned on the original donation may be spent on maintenance or capital improvement items in Pioneer Cemetery. The second form of donation is a form of trust which may be used immediately in its entirety. Gifts to this trust may be donated to a specific purchase or activity.

Since this fund is new, there are no known expenditures at this time.

1990-91 GOALS STATEMENT:

This program supports the Council goals to "Broaden Cultural & Recreational Opportunities" and to "Foster Community Pride".

Date : 7/09/90
 Time : 5:23
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/09/90

Fund : 80 SPECIAL REVENUE FUNDS
 Dept : 825 PIONEER CEMETERY RESTOR TRUST

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Em | Line Item Description | P-Em | Prop. Bud | Appr. Bud | Adpt. Bud |
|----------------------|------------|-----------|----------|------|------------------------------|-------|-----------|-----------|-----------|
| REVENUES | | | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | | 48053 DONATIONS | 5,000 | 5,000 | 5,000 | |
| 0.00 | 0.00 | 0 | 0.00 | | 48100 INTEREST ON INVESTMENT | 100 | 100 | 100 | |
| 0.00 | 0.00 | 0 | 0.00 | | 49999 TOTAL REVENUE | 5,100 | 5,100 | 5,100 | |
| MATERIALS & SERVICES | | | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | | 61240 DEPT/OPERATING EXPENSE | 50 | 50 | 50 | |
| 0.00 | 0.00 | 0 | 0.00 | | 61250 DEPT/OP SUPPLIES | 50 | 50 | 50 | |
| 0.00 | 0.00 | 0 | 0.00 | | 69999 TOTAL MAT & SERV | 100 | 100 | 100 | |
| CAPITAL OUTLAY | | | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | | 72300 IMPROVEMENTS | 5,000 | 5,000 | 5,000 | |
| 0.00 | 0.00 | 0 | 0.00 | | 79999 TOTAL CAPITAL OUTLAY | 5,000 | 5,000 | 5,000 | |
| 0.00 | 0.00 | 0 | 0.00 | | 99000 TOTAL DEPT EXP | 5,100 | 5,100 | 5,100 | |
| 0.00 | 0.00 | 0 | 0.00 | | 99450 TTL REV/EXP (SURP/DEF) | | | | |

PROGRAM INFORMATION

INTERVIEW ROOM TRUST

Page 1 of 1

PROGRAM DESCRIPTION:

This department is for donations for building the "soft room" where Police personnel will be able to interview children in a non-threatening atmosphere.

Date : 7/09/90
 Time : 5:23
 Dte Range: Complete Report

CITY OF LEBANON
 AINS General Ledger System
 Budget Preparation

G10 Run Date : 7/09/90

Fund : 80 SPECIAL REVENUE FUNDS
 Dept : 828 INTERVIEW ROOM TRUSTS

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Emp Line Item Description | P-Emp Prop. Bud | Appr. Bud | Adpt. Bud |
|----------------|------------|-----------|----------|------------------------------|-----------------|-----------|-----------|
| REVENUES | | | | | | | |
| 1,262.00 | 2,418.40 | 0 | 25.00 | 48053 DONATIONS | | | |
| 16.53 | 72.15 | 10 | 25.00 | 48100 INTEREST ON INVESTMENT | | | |
| 0.00 | 0.00 | 0 | 0.00 | 49010 FROM GENERAL FUND | | | |
| 0.00 | 1,278.53 | 300 | 311.00- | 49901 BEGINNING BALANCE | 361 | 361 | 400 |
| 1,278.53 | 3,769.08 | 310 | 261.00- | 49999 TOTAL REVENUE | 361 | 361 | 400 |
| CAPITAL OUTLAY | | | | | | | |
| 0.00 | 3,458.32 | 310 | 0.00 | 72300 IMPROVEMENTS | 361 | 361 | 400 |
| 0.00 | 3,458.32 | 310 | 0.00 | 79999 TOTAL CAPITAL OUTLAY | 361 | 361 | 400 |
| CONTINGENCIES | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 80005 OPERATING CONTINGENCY | | | |
| 0.00 | 0.00 | 0 | 0.00 | 89999 TOTAL CONTINGENCIES | | | |
| 0.00 | 3,458.32 | 310 | 0.00 | 99000 TOTAL DEPT EXP | 361 | 361 | 400 |
| 1,278.53- | 310.76- | 0 | 261.00 | 99450 TTL REV/EXP (SURP/DEF) | | | |

PROGRAM INFORMATION

POLICE TRUST

Page 1 of 1

PROGRAM DESCRIPTION:

The Police trust is a new department established to account for receipt and expenditure of donations for various purposes. This year it is hoped to receive sufficient donations to cover the purchase cost of a new police dog.

Date : 4/20/90
 Time : 8:51
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

Page : 67
 G10 Run Date : 4/20/90

Fund : 80 SPECIAL REVENUE FUNDS
 Dept : 829 POLICE TRUST FUND

| 87-88 | 88-89 | 89-90 | | | | 90-91 |
|----------------|------------|-----------|-----|------|------------------------------|-------------------------------------|
| Prior Yr-2 | Prior Yr-1 | Cur. Budg | YTD | ACT | A-Exp Line Item Description | P-Exp Prop. Bud Appr. Bud Adpt. Bud |
| REVENUES | | | | | | |
| 0.00 | 0.00 | 5,400 | | 0.00 | 48053 DONATIONS | |
| 0.00 | 0.00 | 5,400 | | 0.00 | 49999 TOTAL REVENUE | |
| CAPITAL OUTLAY | | | | | | |
| 0.00 | 0.00 | 5,400 | | 0.00 | 72600 OTHER EQPT. | |
| 0.00 | 0.00 | 5,400 | | 0.00 | 79999 TOTAL CAPITAL OUTLAY | |
| 0.00 | 0.00 | 5,400 | | 0.00 | 99000 TOTAL DEPT EXP | |
| 0.00 | 0.00 | 0 | | 0.00 | 99450 TTL REV/EXP (SURP/DEF) | |

PROGRAM INFORMATION

LIBRARY TRUST

Page 1 of 1

PROGRAM DESCRIPTION:

The Library Trust Fund receives revenue from two sources: 1) donations from library users, usually in the form of memorial gifts, and 2) Per Capita State Aid. Most donors specify that their gift is to be used to purchase a specific item or type of item for the Library collection. Per Capita State Aid has been earmarked by the Library Advisory Board for future computerization projects.

Date : 7/09/90
 Time : 5:23
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

C10 Run Date : 7/09/90

Fund : 80 SPECIAL REVENUE FUNDS
 Dept : 830 LIBRARY TRUST FUND

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Exp Line Item Description | P-Exp Prop. Bud | Appr. Bud | Adpt. Bud |
|---------------------------------|------------|-----------|----------|------------------------------|-----------------|-----------|-----------|
| REVENUES | | | | | | | |
| 16.54 | 167.81 | 200 | 100.00 | 48100 INTEREST ON INVESTMENT | 25 | 25 | 25 |
| 0.00 | 1,456.00 | 2,000 | 1,362.00 | 48118 LIBR-ST PER CAPITA AID | 1,362 | 1,362 | 1,362 |
| 321.04 | 615.04 | 2,000 | 200.00 | 48120 TRUST FUND DONATIONS | 200 | 200 | 200 |
| 1,111.66 | 1,278.95 | 2,579 | 1,903.00 | 49901 BEGINNING BALANCE | 100 | 100 | 100 |
| 1,449.24 | 3,517.80 | 6,779 | 3,565.00 | 49999 TOTAL REVENUE | 1,687 | 1,687 | 1,687 |
| MATERIALS & SERVICES | | | | | | | |
| 170.29 | 1,614.31 | 549 | 549.00 | 61250 DEPT/OP SUPPLIES | 500 | 500 | 500 |
| 170.29 | 1,614.31 | 549 | 549.00 | 69999 TOTAL MAT & SERV | 500 | 500 | 500 |
| CAPITAL OUTLAY | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 72300 IMPROVEMENTS | 1,000 | 1,000 | 1,000 |
| 0.00 | 0.00 | 4,230 | 2,911.00 | 72500 OFFICE EQPT. | | | |
| 0.00 | 0.00 | 4,230 | 2,911.00 | 79999 TOTAL CAPITAL OUTLAY | 1,000 | 1,000 | 1,000 |
| CONTINGENCIES | | | | | | | |
| 0.00 | 0.00 | 2,000 | 0.00 | 80005 OPERATING CONTINGENCY | 187 | 187 | 187 |
| 0.00 | 0.00 | 2,000 | 0.00 | 89999 TOTAL CONTINGENCIES | 187 | 187 | 187 |
| 170.29 | 1,614.31 | 6,779 | 3,460.00 | 99000 TOTAL DEPT EXP | 1,687 | 1,687 | 1,687 |
| 1,278.95- | 1,903.49- | 0 | 105.00- | 99450 TTL REV/EXP (SURP/DEF) | | | |

PROGRAM EXPENDITURE DETAIL SHEET

LIBRARY TRUST

Page 1 of 1

FUND: 80 - CAPITAL IMPROVEMENT FUND

DEPARTMENT: 830 - LIBRARY TRUST

| <u>MATERIALS & SERVICES</u> | <u>SUB-LINE ITEM TOTAL</u> | <u>LINE TOTAL</u> |
|--------------------------------------|--------------------------------|-------------------|
| 61250 DEPARTMENT OPERATING SUPPLIES: | <u>500</u> | <u>500</u> |
| <u>CAPITAL OUTLAY</u> | | |
| 72500 OFFICE EQUIPMENT: | | |
| Computer & workstation | <u>1,000</u> | <u>1,000</u> |

PROGRAM INFORMATION

RIDGEWAY BUTTE

Page 1 of 1

PROGRAM DESCRIPTION:

Morse Brothers, Inc., offered to donate a 400+ acre tract of land east of the Santiam River to the City, after the timber has been removed. The City is currently analyzing whether it is in the best interests of the community to accept the property, which could be used for a park. If the City accepts the donation, Morse Brothers will pay the City \$50,000 for reforestation and property development.

Date : 7/09/90
 Time : 5:23
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/09/90

Fund : 80 SPECIAL REVENUE FUNDS
 Dept : 831 RIDGEWAY BUTTE

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Emp Line Item Description | P-Emp Prop. Bud | Appr. Bud | Adpt. Bud |
|----------------------|------------|-----------|----------|------------------------------|-----------------|-----------|-----------|
| REVENUES | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 48053 DONATIONS | 50,000 | 50,000 | 50,000 |
| 0.00 | 0.00 | 0 | 0.00 | 48100 INTEREST ON INVESTMENT | 2,000 | 2,000 | 2,000 |
| 0.00 | 0.00 | 0 | 0.00 | 49998 SUBTOTAL REVENUE | 52,000 | 52,000 | 52,000 |
| 0.00 | 0.00 | 0 | 0.00 | 49999 TOTAL REVENUE | 52,000 | 52,000 | 52,000 |
| MATERIALS & SERVICES | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 61130 CONTRACT SERVICES | 25,000 | 25,000 | 25,000 |
| 0.00 | 0.00 | 0 | 0.00 | 69999 TOTAL MAT & SERV | 25,000 | 25,000 | 25,000 |
| CAPITAL OUTLAY | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 72300 IMPROVEMENTS | 25,000 | 25,000 | 25,000 |
| 0.00 | 0.00 | 0 | 0.00 | 79999 TOTAL CAPITAL OUTLAY | 25,000 | 25,000 | 25,000 |
| CONTINGENCIES | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 80005 OPERATING CONTINGENCY | 2,000 | 2,000 | 2,000 |
| 0.00 | 0.00 | 0 | 0.00 | 89999 TOTAL CONTINGENCIES | 2,000 | 2,000 | 2,000 |
| 0.00 | 0.00 | 0 | 0.00 | 99000 TOTAL DEPT EXP | 52,000 | 52,000 | 52,000 |
| 0.00 | 0.00 | 0 | 0.00 | 99450 TTL REV/EXP (SURP/DEF) | | | |

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 - CAPITAL IMPROVEMENT FUND

DEPARTMENT: 831 - RIDGEWAY BUTTE

| <u>MATERIALS AND SERVICES:</u> | <u>SUB-LINE ITEM TOTAL</u> | <u>LINE TOTAL</u> |
|--------------------------------|--------------------------------|-------------------|
| 61130 CONTRACT SERVICES: | 25,000 | <u>25,000</u> |
| <u>CAPITAL OUTLAY:</u> | | |
| 72300 TREE PLANTING | 25,000 | <u>25,000</u> |

PROGRAM INFORMATION

SENIOR SERVICES TRUST

Page 1 of 1

PROGRAM DESCRIPTION:

The Senior Services Trust fund is a fund to receive and expend donated funds given in trust to be used for a specific purpose or purposes. It is anticipated that the specified uses for the Senior Services Trust donations will fall into one of four categories:

- A) Buildings: Money designated for the purchase of a new Senior Center facility or the complete remodeling of an existing building for this purpose.
- B) Supplies/Expenses: Money designated for a specific event or activity.
- C) Repairs or Improvements: Money designated to repair and improve the current facility including the kitchen remodeling.
- D) Equipment: Money designated to purchase equipment.

The Senior and Disabled Services Advisory Board has designated approximately twenty-six thousand dollars from the Mick Bequest to be placed in the Building category. Donations will be received into the trust on behalf of the Elderly Nutrition Program to help cover kitchen remodeling expenses and unforeseen costs related to this project.

The \$2,000 payment to the Lutheran Brotherhood will be returned to the City with matching funds of an additional \$2,000. The grant requires that the City send a check which is deposited in the Brotherhood's account to prove that the matching funds are available.

Date : 7/09/90
 Time : 5:23
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/09/90

Fund : 80 SPECIAL REVENUE FUNDS
 Dept : 835 SENIOR SERVICES TRUST

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Exp Line Item Description | P-Exp Prop. Bud | Appr. Bud | Adpt. Bud |
|----------------------|------------|-----------|------------|------------------------------|-----------------|-----------|-----------|
| REVENUES | | | | | | | |
| 17.43 | 2,431.93 | 2,300 | 2,300.00 | 48100 INTEREST ON INVESTMENT | 2,600 | 2,600 | 2,600 |
| 2,202.07 | 29,858.30 | 2,000 | 2,000.00 | 48120 TRUST FUND DONATIONS | 2,000 | 2,000 | 11,000 |
| 0.00 | 1,347.75 | 27,631 | 29,336.00 | 49901 BEGINNING BALANCE | 31,004 | 31,004 | 31,004 |
| 2,219.50 | 33,637.98 | 31,931 | 33,636.00 | 49999 TOTAL REVENUE | 35,604 | 35,604 | 44,604 |
| MATERIALS & SERVICES | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 61130 CONTRACT SERVICES | | | 2,000 |
| 506.10 | 629.42 | 1,500 | 800.00 | 61250 DEPT/OP SUPPLIES | 1,500 | 1,500 | 1,500 |
| 165.65 | 84.88 | 100 | 0.00 | 61560 MAINT/BLDG | 100 | 100 | 100 |
| 671.75 | 714.30 | 1,600 | 800.00 | 69999 TOTAL MAT & SERV | 1,600 | 1,600 | 3,600 |
| CAPITAL OUTLAY | | | | | | | |
| 0.00 | 0.00 | 26,131 | 0.00 | 72100 BUILDINGS | 28,904 | 28,904 | 29,904 |
| 0.00 | 1,201.00 | 100 | 1,244.00 | 72300 IMPROVEMENTS | 500 | 500 | 5,500 |
| 0.00 | 0.00 | 100 | 88.00 | 72500 OFFICE EQPT. | 100 | 100 | 100 |
| 200.00 | 2,387.18 | 4,000 | 5,000.00 | 72600 OTHER EQPT. | 4,500 | 4,500 | 4,500 |
| 200.00 | 3,588.18 | 30,331 | 6,332.00 | 79999 TOTAL CAPITAL OUTLAY | 34,004 | 34,004 | 40,004 |
| CONTINGENCIES | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 80005 OPERATING CONTINGENCY | | | 1,000 |
| 0.00 | 0.00 | 0 | 0.00 | 89999 TOTAL CONTINGENCIES | | | 1,000 |
| 871.75 | 4,302.48 | 31,931 | 7,132.00 | 99000 TOTAL DEPT EXP | 35,604 | 35,604 | 44,604 |
| 1,347.75- | 29,335.50- | 0 | 26,504.00- | 99450 TTL REV/EXP (SURP/DEF) | | | |

PROGRAM EXPENDITURE DETAIL SHEET

SENIOR SERVICES TRUST

Page 1 of 1

FUND: 80 - CAPITAL IMPROVEMENT FUND

DEPARTMENT: 835 - SENIOR SERVICES TRUST

| <u>MATERIALS & SERVICES</u> | <u>SUB-LINE</u> | <u>ITEM TOTAL</u> | <u>LINE TOTAL</u> |
|---|-----------------|-------------------|-------------------|
| 61130 CONTRACT SERVICES: | | | |
| Payment to Lutheran Brotherhood | 2,000 | | <u>2,000</u> |
| 61250 DEPARTMENT OPERATING SUPPLIES: | | | |
| Supplies for special events, fund raisers and senior activities | 1,500 | | <u>1,500</u> |
| 61560 MAINTENANCE/BUILDING: | 100 | | <u>100</u> |
| <u>CAPITAL OUTLAY:</u> | | | |
| 72100 BUILDINGS: | | | |
| Money held in reserve for potential building fund | 26,000 | | |
| Undesignated | 3,904 | | <u>29,904</u> |
| 72300 IMPROVEMENTS: | | | |
| Gift Shop | 500 | | |
| Kitchen remodeling | 5,000 | | <u>5,500</u> |
| 72500 OFFICE EQUIPMENT: | 100 | | <u>100</u> |
| 72600 OTHER EQUIPMENT: | | | |
| Purchase of kitchen equipment, E-Z fold tables for nutrition program | 4,500 | | <u>4,500</u> |

PROGRAM INFORMATION

SDC STORM DRAINAGE

Page 1 of 1

PROGRAM DESCRIPTION:

New development typically results in the paving or roofing-over of ground that was permeable to water. The result is increased runoff.

Drainage Systems Development Charges, paid by all new development in the city, go into the Drainage SDC Fund. The city may use the funds for right-of-way and easement acquisition; purchase, maintenance and installation of mainline conduit, curb inlets, catch basins, manholes, junction boxes, culverts and bridges; the rebuilding and replacement of dry wells; the construction of drainage ditches, swales and ways; and for drainage studies, aerial mapping and like work related to drainage. The city may transfer up to fifty percent of the uncommitted funds to the sanitary sewer SDC fund.

There is no specific project committed in advance for the 1990-91 budget year. For this reason, no detail sheet is provided for this fund.

1990-91 GOALS STATEMENT:

This program supports the Council goals to "Improve Utility and Transportation Systems" and to "Meet Service Expectations of the Community."

POSITIONS:

| | <u>1989-90</u> | <u>1990-91</u> |
|------------------------------|----------------|----------------|
| Engineering Division Manager | .03 FTE | .00 FTE |
| Engineer Technician II | .05 FTE | .00 FTE |
| Engineer Technician I | <u>.05 FTE</u> | <u>.00 FTE</u> |
| SUB-TOTAL | .13 FTE | .00 FTE |
| Temporary Engineering Aide | <u>.21 FTE</u> | <u>.00 FTE</u> |
| TOTAL | .34 FTE | .00 FTE |

Date : 7/09/90
 Time : 5:23
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/09/90

Fund : 80 SPECIAL REVENUE FUNDS
 Dept : 850 SDC - DRAINAGE

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Exp Line Item Description | P-Exp Prop. Bud | Appr. Bud | Adpt. Bud |
|---------------------------------|-------------|-----------|------------|------------------------------|-----------------|-----------|-----------|
| REVENUES | | | | | | | |
| 2,891.18 | 3,364.48 | 10,000 | 700.00 | 42040 SDC PRINC - ASSESS | 500 | 500 | 500 |
| 0.00 | 0.00 | 0 | 5,000.00 | 42045 SDC PRINCIPAL | 5,000 | 5,000 | 5,000 |
| 44.30 | 16.74 | 0 | 100.00 | 42050 SDC INTEREST | 100 | 100 | 100 |
| 5,480.20 | 8,345.14 | 5,000 | 2,000.00 | 48100 INTEREST ON INVESTMENT | 1,000 | 1,000 | 1,000 |
| 43,900.00 | 0.00 | 170,000 | 170,000.00 | 49120 FROM SDC-SEWER | | | |
| 43,046.47 | 91,169.47 | 102,000 | 100,679.00 | 49901 BEGINNING BALANCE | 9,000 | 9,000 | 26,479 |
| 95,362.15 | 102,895.83 | 287,000 | 278,479.00 | 49999 TOTAL REVENUE | 15,600 | 15,600 | 33,079 |
| PERSONNEL SERVICES | | | | | | | |
| 3,122.08 | 914.22 | 3,669 | 3,700.00 | 50001 SALARIES | | | |
| 1,070.60 | 403.77 | 1,513 | 1,850.00 | 50003 FRINGE BENEFITS | | | |
| 0.00 | 0.00 | 3,400 | 3,400.00 | 50250 PART TIME | | | |
| 0.00 | 0.00 | 400 | 400.00 | 50600 OVERTIME | | | |
| 4,192.68 | 1,317.99 | 8,982 | 9,350.00 | 59999 TOTAL PERSONNEL SERV | | | |
| MATERIALS & SERVICES | | | | | | | |
| 0.00 | 0.00 | 200 | 0.00 | 61010 ADVERTISING | 100 | 100 | 100 |
| 0.00 | 899.00 | 69,100 | 56,460.00 | 61130 CONTRACT SERVICES | 100 | 100 | 12,740 |
| 0.00 | 0.00 | 900 | 850.00 | 61240 DEPT/OPERATING EXPENSE | 100 | 100 | 360 |
| 0.00 | 0.00 | 200 | 190.00 | 61250 DEPT/OP SUPPLIES | 100 | 100 | 100 |
| 0.00 | 899.00 | 70,400 | 57,500.00 | 69999 TOTAL MAT & SERV | 400 | 400 | 13,300 |
| CAPITAL OUTLAY | | | | | | | |
| 0.00 | 0.00 | 5,000 | 150.00 | 72050 LAND | 100 | 100 | 100 |
| 0.00 | 0.00 | 190,000 | 185,000.00 | 72300 IMPROVEMENTS | 15,100 | 15,100 | 15,100 |
| 0.00 | 0.00 | 195,000 | 185,150.00 | 79999 TOTAL CAPITAL OUTLAY | 15,200 | 15,200 | 15,200 |
| CONTINGENCIES | | | | | | | |
| 0.00 | 0.00 | 12,618 | 0.00 | 80005 OPERATING CONTINGENCY | | | 4,579 |
| 0.00 | 0.00 | 12,618 | 0.00 | 89999 TOTAL CONTINGENCIES | | | 4,579 |
| 4,192.68 | 2,216.99 | 287,000 | 252,000.00 | 99000 TOTAL DEPT EXP | 15,600 | 15,600 | 33,079 |
| 91,169.47- | 100,678.84- | 0 | 26,479.00- | 99450 TTL REV/EXP (SURP/DEF) | | | |

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 - SPECIAL REVENUE

DEPARTMENT: 850 - SDC DRAINAGE

| | SUB-LINE | | |
|---------------------------------|--|-------------------|-------------------|
| <u>MATERIALS & SERVICES</u> | | <u>ITEM TOTAL</u> | <u>LINE TOTAL</u> |
| 61010 | ADVERTISING: | | |
| | Projects | 100 | <u>100</u> |
| 61130 | CONTRACT SERVICES: | | |
| | Completion of storm drain facility study | 12,740 | <u>12,740</u> |
| 61241-E | DEPARTMENT/OPERATING EXPENSE: | | |
| | Miscellaneous expenses | 360 | <u>360</u> |
| 61251-E | DEPARTMENT/OPERATING SUPPLIES: | | |
| | Drafting supplies | 100 | <u>100</u> |
| <u>CAPITAL OUTLAY</u> | | | |
| 72050 | LAND: | | |
| | Land or easement acquisition | 100 | <u>100</u> |
| 72300 | IMPROVEMENTS: | | |
| | Undesignated projects | 15,100 | <u>15,100</u> |

PROGRAM INFORMATION

SDC PARK

Page 1 of 1

PROGRAM DESCRIPTION:

Growth in population and development of properties beyond the currently urbanized portion of the city result in the need for additional park lands and enhancement of recreational opportunities.

Parks Systems Development Charges, paid by all new development in the city, go into the Parks SDC Fund. The city may use the funds for land acquisition and purchase, installation, and maintenance of park recreation equipment, landscaping, restroom facilities, improvements, lighting and irrigation.

POSITIONS:

| | <u>1989-90</u> | <u>1990-91</u> |
|------------------------------|----------------|----------------|
| Building Official | .00 FTE | .02 FTE |
| Engineering Division Manager | .02 FTE | .02 FTE |
| Engineering Technician I | .00 FTE | .01 FTE |
| Engineering Technician II | <u>.02 FTE</u> | <u>.00 FTE</u> |
| TOTAL | .04 FTE | .05 FTE |

1990-91 GOALS STATEMENT:

This program supports the Council goals to "Improve Cultural and Recreational Opportunities" and to "Foster Community Pride." A specific element of this year's program is completion of the Parks Master Plan which will provide a unified and coordinated approach to improving Lebanon's park and recreation facilities.

Date : 7/09/90
 Time : 5:23
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

610 Run Date : 7/09/90

Fund : 80 SPECIAL REVENUE FUNDS
 Dept : 860 SDC - PARK

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Exp Line Item Description | P-Exp Prop. Bud | Appr. Bud | Adpt. Bud |
|----------------------|------------|-----------|------------|------------------------------|-----------------|-----------|-----------|
| REVENUES | | | | | | | |
| 1,086.11 | 1,220.39 | 3,600 | 300.00 | 42040 SDC PRINC - ASSESS | 600 | 600 | 600 |
| 0.00 | 0.00 | 0 | 2,000.00 | 42045 SDC PRINCIPAL | 3,000 | 3,000 | 3,000 |
| 21.64 | 4.88 | 0 | 100.00 | 42050 SDC INTEREST | 100 | 100 | 100 |
| 1,995.25 | 2,316.87 | 1,800 | 2,500.00 | 48100 INTEREST ON INVESTMENT | 900 | 900 | 900 |
| 0.00 | 0.00 | 0 | 0.00 | 48140 MISCELLANEOUS REVENUE | | | |
| 25,025.10 | 27,060.92 | 31,000 | 30,408.00 | 49901 BEGINNING BALANCE | 32,954 | 32,954 | 37,643 |
| 28,128.10 | 30,603.06 | 36,400 | 35,308.00 | 49999 TOTAL REVENUE | 37,554 | 37,554 | 42,243 |
| PERSONNEL SERVICES | | | | | | | |
| 794.72 | 251.40 | 1,244 | 1,244.00 | 50001 SALARIES | 1,681 | 1,681 | 1,681 |
| 272.46 | 118.42 | 486 | 486.00 | 50003 FRINGE BENEFITS | 662 | 662 | 662 |
| 1,067.18 | 369.82 | 1,730 | 1,730.00 | 59999 TOTAL PERSONNEL SERV | 2,343 | 2,343 | 2,343 |
| MATERIALS & SERVICES | | | | | | | |
| 0.00 | 0.00 | 400 | 0.00 | 61010 ADVERTISING | 200 | 200 | 600 |
| 0.00 | 175.00- | 15,000 | 0.00 | 61130 CONTRACT SERVICES | 18,000 | 18,000 | 18,000 |
| 0.00 | 0.00 | 200 | 205.00 | 61240 DEPT/OPERATING EXPENSE | 200 | 200 | 200 |
| 0.00 | 175.00- | 15,600 | 205.00 | 69999 TOTAL MAT & SERV | 18,400 | 18,400 | 18,800 |
| CAPITAL OUTLAY | | | | | | | |
| 0.00 | 0.00 | 5,000 | 0.00 | 72050 LAND | 5,000 | 5,000 | 5,000 |
| 0.00 | 0.00 | 14,070 | 0.00 | 72300 IMPROVEMENTS | 11,811 | 11,811 | 16,100 |
| 0.00 | 0.00 | 19,070 | 0.00 | 79999 TOTAL CAPITAL OUTLAY | 16,811 | 16,811 | 21,100 |
| CONTINGENCIES | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 80005 OPERATING CONTINGENCY | | | |
| 0.00 | 0.00 | 0 | 0.00 | 89999 TOTAL CONTINGENCIES | | | |
| INTERFUND TRANSFERS | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 90083 TO GAZEBO FUND | | | |
| 0.00 | 0.00 | 0 | 0.00 | 90990 TOTAL INTERFUND TRANS | | | |
| 1,067.18 | 194.82 | 36,400 | 1,935.00 | 99000 TOTAL DEPT EXP | 37,554 | 37,554 | 42,243 |
| 27,060.92- | 30,408.24- | 0 | 33,373.00- | 99450 TTL REV/EXP (SURP/DEF) | | | |

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 - SPECIAL REVENUE

DEPARTMENT: 860 - SDC PARK

| | SUB-LINE | <u>ITEM TOTAL</u> | <u>LINE TOTAL</u> |
|---------------------------------|-------------------------------|-------------------|-------------------|
| <u>MATERIALS & SERVICES</u> | | | |
| 61010 | ADVERTISING: | | |
| | Project advertising | 600 | <u>600</u> |
| 61130 | CONTRACT SERVICES: | | |
| | Park Master Plan | 18,000 | <u>18,000</u> |
| 61241 | DEPARTMENT/OPERATING EXPENSE: | 200 | <u>200</u> |
| <u>CAPITAL OUTLAY</u> | | | |
| 72050 | LAND: | | |
| | Undesignated projects | 5,000 | <u>5,000</u> |
| 72300 | IMPROVEMENTS | | |
| | Undesignated projects | 16,100 | <u>16,100</u> |

PROGRAM INFORMATION

SDC WASTEWATER

Page 1 of 1

PROGRAM DESCRIPTION:

As the city's population and industry bases grow, so does the amount of sewage that must be collected and treated. Each new development represents a step toward the need for a new, expanded treatment plant or for replacement of an overloaded sewer main.

Sewer Systems Development Charges, paid by all new development in the city, go into the Sewer SDC fund. The city may use these funds "for no other purpose than extra capacity facilities". Examples of possible uses are planning, design, and construction of new collection facilities, pumping stations, and treatment plants.

Of the \$170,000 in "undesignated funds" \$150,000 has been earmarked for next budget year (1991-92) as part of the Wastewater CIP Program for expansion of the Harrison Street Pump Station.

1990-91 GOALS STATEMENT:

This program will help fulfill the Council goals to "Improve Utility and Transportation Systems" and to "Meet Service Expectations of the Community".

POSITIONS:

| | <u>1989-90</u> | <u>1990-91</u> |
|------------------------------|----------------|----------------|
| Engineering Division Manager | .02 FTE | .00 FTE |
| Engineering Technician II | .05 FTE | .00 FTE |
| Engineering Technician I | <u>.05 FTE</u> | <u>.00 FTE</u> |
| TOTAL | .12 FTE | .00 FTE |

Date : 7/09/90
 Time : 5:23
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/09/90

Fund : 80 SPECIAL REVENUE FUNDS
 Dept : 870 SDC - WASTEWATER

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Exp Line Item Description | P-Emp Prop. Bud | Appr. Bud | Adpt. Bud |
|----------------------|-------------|-----------|-------------|------------------------------|-----------------|-----------|-----------|
| REVENUES | | | | | | | |
| 2,793.37 | 3,373.52 | 10,000 | 700.00 | 42040 SDC PRINC - ASSESS | 700 | 700 | 700 |
| 0.00 | 0.00 | 0 | 5,000.00 | 42045 SDC PRINCIPAL | 5,000 | 5,000 | 5,000 |
| 59.04 | 33.65 | 0 | 100.00 | 42050 SDC INTEREST | 200 | 200 | 200 |
| 40,784.15 | 44,293.74 | 20,000 | 40,000.00 | 48100 INTEREST ON INVESTMENT | | | |
| 537,724.74 | 532,582.84 | 478,000 | 487,854.00 | 49901 BEGINNING BALANCE | 342,000 | 342,000 | 342,000 |
| 581,361.30 | 580,283.75 | 508,000 | 533,654.00 | 49999 TOTAL REVENUE | 347,900 | 347,900 | 347,900 |
| PERSONNEL SERVICES | | | | | | | |
| 3,632.97 | 2,913.04 | 3,317 | 3,300.00 | 50001 SALARIES | | | |
| 1,245.49 | 1,165.29 | 1,386 | 1,400.00 | 50003 FRINGE BENEFITS | | | |
| 0.00 | 0.00 | 400 | 400.00 | 50600 OVERTIME | | | |
| 4,878.46 | 4,078.33 | 5,103 | 5,100.00 | 59999 TOTAL PERSONNEL SERV | | | |
| MATERIALS & SERVICES | | | | | | | |
| 0.00 | 0.00 | 400 | 0.00 | 61010 ADVERTISING | 100 | 100 | 100 |
| 0.00 | 88,351.48 | 22,942 | 15,270.00 | 61130 CONTRACT SERVICES | 59,000 | 59,000 | 59,000 |
| 0.00 | 0.00 | 200 | 203.00 | 61240 DEPT/OPERATING EXPENSE | 100 | 100 | 100 |
| 0.00 | 88,351.48 | 23,542 | 15,473.00 | 69999 TOTAL MAT & SERV | 59,200 | 59,200 | 59,200 |
| CAPITAL OUTLAY | | | | | | | |
| 0.00 | 0.00 | 150,000 | 0.00 | 72300 IMPROVEMENTS | 170,000 | 170,000 | 170,000 |
| 0.00 | 0.00 | 150,000 | 0.00 | 72400 LAND | 94,000 | 94,000 | 94,000 |
| 0.00 | 0.00 | 300,000 | 0.00 | 79999 TOTAL CAPITAL OUTLAY | 264,000 | 264,000 | 264,000 |
| CONTINGENCIES | | | | | | | |
| 0.00 | 0.00 | 9,355 | 0.00 | 80005 OPERATING CONTINGENCY | 24,700 | 24,700 | 24,700 |
| 0.00 | 0.00 | 9,355 | 0.00 | 89999 TOTAL CONTINGENCIES | 24,700 | 24,700 | 24,700 |
| INTERFUND TRANSFERS | | | | | | | |
| 43,900.00 | 0.00 | 170,000 | 170,000.00 | 90140 TO SDC-DRAINAGE | | | |
| 43,900.00 | 0.00 | 170,000 | 170,000.00 | 90990 TOTAL INTERFUND TRANS | | | |
| 48,778.46 | 92,429.81 | 508,000 | 190,573.00 | 99000 TOTAL DEPT EXP | 347,900 | 347,900 | 347,900 |
| 532,582.84- | 487,853.94- | 0 | 343,081.00- | 99450 TTL REV/EXP (SURP/DEF) | | | |

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 - SPECIAL REVENUE

DEPARTMENT: 870 - SDC WASTEWATER

| <u>MATERIALS & SERVICES</u> | <u>SUB-LINE ITEM TOTAL</u> | <u>LINE TOTAL</u> |
|--|---------------------------------------|--------------------------|
| 61010 ADVERTISING: | 100 | <u>100</u> |
| 61130 CONTRACT SERVICES: | | |
| Design for Sludge Storage Lagoon | 55,000 | |
| Sludge Management Plan | 4,000 | <u>59,000</u> |
| 61240 DEPARTMENT/OPERATING EXPENSE: | 100 | <u>100</u> |
| <u>CAPITAL OUTLAY</u> | | |
| 72300 IMPROVEMENTS: | | |
| Undesignated projects | 170,000 | <u>170,000</u> |
| 72400 LAND: | | |
| Sludge Lagoon site | 94,000 | <u>94,000</u> |

PROGRAM INFORMATION

SDC STREETS

Page 1 of 1

PROGRAM DESCRIPTION:

As the city develops, larger and more sophisticated transportation systems are needed to handle the traffic. Current and past residents of Lebanon paid for the streets that now serve them. Likewise, new development must pay for the capacity required to handle the resulting increase in traffic.

Street Systems Development Charges are paid by all new development in Lebanon. The resulting Street SDC fund may be used for enlarged capacity facilities including signalization, channelization, arterial and collector streets, street widening, storm drainage, right-of-way acquisition, and for bike paths, foot paths and sidewalks in areas normally paid by the city.

There is no specific project committed in advance for the 1990-91 budget year. For this reason, no detail sheet is provided for this fund.

1990-91 GOALS STATEMENT:

This program supports the Council goals to "Improve Utility and Transportation Systems" and to "Meet Service Expectations of the Community".

POSITIONS:

| | <u>1989-90</u> | <u>1990-91</u> |
|------------------------------|----------------|----------------|
| Engineering Division Manager | .04 FTE | .00 FTE |
| Engineering Technician I | .05 FTE | .00 FTE |
| Engineering Technician II | <u>.05 FTE</u> | <u>.00 FTE</u> |
| TOTAL | .14 FTE | .00 FTE |

Date : 7/09/90
 Time : 5:23
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/09/90

Fund : 80 SPECIAL REVENUE FUNDS
 Dept : 880 SDC - STREETS

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Exp Line Item Description | P-Exp Prop. Bud | Appr. Bud | Adpt. Bud |
|----------------------|------------|-----------|------------|------------------------------|-----------------|-----------|-----------|
| REVENUES | | | | | | | |
| 2,558.73 | 3,096.60 | 9,200 | 700.00 | 42040 SDC PRINC - ASSESS | 1,000 | 1,000 | 1,000 |
| 0.00 | 0.00 | 0 | 5,000.00 | 42045 SDC PRINCIPAL | 5,000 | 5,000 | 5,000 |
| 54.09 | 30.82 | 0 | 100.00 | 42050 SDC INTEREST | 100 | 100 | 100 |
| 12,250.67 | 14,485.50 | 10,000 | 12,000.00 | 48100 INTEREST ON INVESTMENT | 2,000 | 2,000 | 2,000 |
| 0.00 | 10,870.14 | 0 | 0.00 | 49150 FROM SCIP ACCESS ROAD | | | |
| 164,312.05 | 151,671.37 | 169,791 | 170,063.00 | 49901 BEGINNING BALANCE | 93,000 | 93,000 | 103,920 |
| 179,175.54 | 180,154.43 | 188,991 | 187,863.00 | 49999 TOTAL REVENUE | 101,100 | 101,100 | 112,020 |
| PERSONNEL SERVICES | | | | | | | |
| 3,632.97 | 914.22 | 4,020 | 4,046.00 | 50001 SALARIES | | | |
| 1,245.63 | 403.77 | 1,641 | 1,630.00 | 50003 FRINGE BENEFITS | | | |
| 4,878.60 | 1,317.99 | 5,661 | 5,676.00 | 59999 TOTAL PERSONNEL SERV | | | |
| MATERIALS & SERVICES | | | | | | | |
| 0.00 | 393.60 | 400 | 0.00 | 61010 ADVERTISING | 100 | 100 | 500 |
| 0.00 | 3,030.23 | 59,950 | 49,030.00 | 61130 CONTRACT SERVICES | 100 | 100 | 10,593 |
| 0.00 | 0.00 | 300 | 1,173.00 | 61240 DEPT/OPERATING EXPENSE | 100 | 100 | 127 |
| 0.00 | 3,423.83 | 60,650 | 50,203.00 | 69999 TOTAL MAT & SERV | 300 | 300 | 11,220 |
| CAPITAL OUTLAY | | | | | | | |
| 22,625.57 | 5,349.50 | 95,661 | 18,000.00 | 72300 IMPROVEMENTS | 100,800 | 100,800 | 100,800 |
| 22,625.57 | 5,349.50 | 95,661 | 18,000.00 | 79999 TOTAL CAPITAL OUTLAY | 100,800 | 100,800 | 100,800 |
| CONTINGENCIES | | | | | | | |
| 0.00 | 0.00 | 6,588 | 0.00 | 80005 OPERATING CONTINGENCY | | | |
| 0.00 | 0.00 | 6,588 | 0.00 | 89999 TOTAL CONTINGENCIES | | | |
| INTERFUND TRANSFERS | | | | | | | |
| 0.00 | 0.00 | 10,431 | 10,431.00 | 90060 TO FAU STREET PROJECT | | | |
| 0.00 | 0.00 | 10,431 | 10,431.00 | 90990 TOTAL INTERFUND TRANS | | | |
| LOANS | | | | | | | |
| 0.00 | 0.00 | 10,000 | 0.00 | 93120 INTERFUND LOAN - SEWER | | | |
| 0.00 | 0.00 | 10,000 | 0.00 | 93199 TOTAL LOANS | | | |

Date : 7/09/90
Time : 5:23
Dte Range: Complete Report

CITY OF LEBANON
AIMS General Ledger System
Budget Preparation

G10 Run Date : 7/09/90

Fund : 80 SPECIAL REVENUE FUNDS
Dept : 880 SDC - STREETS

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Emp Line Item Description | P-Emp Prop. Bud | Appr. Bud | Adpt. Bud |
|-------------|-------------|-----------|-------------|------------------------------|-----------------|-----------|-----------|
| 27,504.17 | 10,091.32 | 188,991 | 84,310.00 | 99000 TOTAL DEPT EXP | 101,100 | 101,100 | 112,020 |
| 151,671.37- | 170,063.11- | 0 | 103,553.00- | 99450 TTL REV/EXP (SURP/DEF) | | | |

PROGRAM INFORMATION

SDC WATER

Page 1 of 1

PROGRAM DESCRIPTION:

Growth in population and industry requires similar growth in the capacity for treatment, storage and distribution of water. Over the long run, Lebanon will also need increased raw water resources.

Water Systems Development Charges are paid by all new development in Lebanon. The city uses the Water SDC fund to pay for over-sizing new water lines. The fund will also be used for planning, engineering and construction of expanded facilities to serve the Lebanon of the future.

There is no specific project committed in advance for the 1990-91 budget year. For this reason, no detail sheet is provided for this fund.

1990-91 GOALS STATEMENT:

This program supports the Council goals to "Improve Utility and Transportation Systems" and to "Meet Service Expectations of the Community". The funds are used to pay for capital improvements to the water system. Common uses for SDC funds include the cost of oversizing where a mainline is extended at private expense, studies to determine the optimum pattern for expansion, and the cost of treatment or storage facilities.

Date : 7/09/90
 Time : 5:23
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/09/90

Fund : 80 SPECIAL REVENUE FUNDS
 Dept : 890 SDC - WATER

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Exp Line Item Description | P-Exp Prop. Bud | Appr. Bud | Adpt. Bud |
|----------------------|-------------|-----------|-------------|------------------------------|-----------------|-----------|-----------|
| REVENUES | | | | | | | |
| 2,251.47 | 3,175.94 | 10,000 | 700.00 | 42040 SDC PRINC - ASSESS | 2,000 | 2,000 | 2,000 |
| 0.00 | 0.00 | 0 | 5,000.00 | 42045 SDC PRINCIPAL | 3,000 | 3,000 | 3,000 |
| 12.00 | 13.31 | 0 | 100.00 | 42050 SDC INTEREST | 100 | 100 | 100 |
| 139.59 | 225.44 | 1,000 | 700.00 | 48100 INTEREST ON INVESTMENT | 700 | 700 | 700 |
| 802.15 | 3,205.21 | 11,855 | 6,620.00 | 49901 BEGINNING BALANCE | | | 11,800 |
| 3,205.21 | 6,619.90 | 22,855 | 13,120.00 | 49999 TOTAL REVENUE | 5,800 | 5,800 | 17,600 |
| PERSONNEL SERVICES | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 50001 SALARIES | | | |
| 0.00 | 0.00 | 0 | 0.00 | 50003 FRINGE BENEFITS | | | |
| 0.00 | 0.00 | 0 | 0.00 | 59999 TOTAL PERSONNEL SERV | | | |
| MATERIALS & SERVICES | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 61010 ADVERTISING | 100 | 100 | 100 |
| 0.00 | 0.00 | 0 | 0.00 | 61130 CONTRACT SERVICES | 100 | 100 | 100 |
| 0.00 | 0.00 | 0 | 0.00 | 61240 DEPT/OPERATING EXPENSE | 100 | 100 | 100 |
| 0.00 | 0.00 | 0 | 0.00 | 69999 TOTAL MAT & SERV | 300 | 300 | 300 |
| CAPITAL OUTLAY | | | | | | | |
| 0.00 | 0.00 | 22,500 | 1,288.00 | 72300 IMPROVEMENTS | 5,500 | 5,500 | 17,300 |
| 0.00 | 0.00 | 22,500 | 1,288.00 | 79999 TOTAL CAPITAL OUTLAY | 5,500 | 5,500 | 17,300 |
| CONTINGENCIES | | | | | | | |
| 0.00 | 0.00 | 355 | 0.00 | 80005 OPERATING CONTINGENCY | | | |
| 0.00 | 0.00 | 355 | 0.00 | 89999 TOTAL CONTINGENCIES | | | |
| 0.00 | 0.00 | 22,855 | 1,288.00 | 99000 TOTAL DEPT EXP | 5,800 | 5,800 | 17,600 |
| 3,205.21- | 6,619.90- | 0 | 11,832.00- | 99450 TTL REV/EXP (SURP/DEF) | | | |
| 834,987.24- | 841,503.02- | 0 | 558,085.00- | 99500 FUND TOTAL (SURP/DEF) | | | |

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 - SPECIAL REVENUE

DEPARTMENT: 890 - SDC WATER

| <u>MATERIALS & SERVICES</u> | <u>SUB-LINE ITEM TOTAL</u> | <u>LINE TOTAL</u> |
|-------------------------------------|--------------------------------|-------------------|
| 61010 ADVERTISING: | 100 | <u>100</u> |
| 61130 CONTRACT SERVICES: | 100 | <u>100</u> |
| 61240 DEPARTMENT/OPERATING EXPENSE: | 100 | <u>100</u> |
| <u>CAPITAL OUTLAY</u> | | |
| 72300 IMPROVEMENTS: | | |
| Oak Street Project - oversizing | 17,300 | <u>17,300</u> |

Date : 7/09/90
 Time : 5:23
 Dte Range: Complete Report

CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

G10 Run Date : 7/09/90

Fund : 90 TRUST AND AGENCY FUNDS
 Dept : 910 BAIL

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Exp Line Item Description | P-Exp Prop. Bud | Appr. Bud | Adpt. Bud |
|----------------------|------------|-----------|------------|------------------------------|-----------------|-----------|-----------|
| REVENUES | | | | | | | |
| 10,880.00 | 11,170.05 | 40,000 | 15,000.00 | 48155 PSTA COLLECTED | 20,000 | 20,000 | 20,000 |
| 3,123.31 | 2,096.67 | 20,000 | 50,000.00 | 48240 SUSPENSE-BAIL | 60,000 | 60,000 | 60,000 |
| 3,417.00 | 2,048.00 | 20,000 | 4,000.00 | 48241 SUSP-LC ALC PROGRAM | 6,000 | 6,000 | 6,000 |
| 9,724.00 | 9,366.00 | 0 | 15,000.00 | 48242 SUSP-ST INTOX DRVR FMD | 20,000 | 20,000 | 20,000 |
| 1,326.50 | 0.00 | 0 | 0.00 | 49901 BEGINNING BALANCE | | | |
| 28,470.81 | 24,680.72 | 80,000 | 84,000.00 | 49999 TOTAL REVENUE | 106,000 | 106,000 | 106,000 |
| MATERIALS & SERVICES | | | | | | | |
| 3,123.31 | 2,096.67 | 20,000 | 20,000.00 | 61850 REFUNDS | 20,000 | 20,000 | 20,000 |
| 10,880.00 | 11,170.05 | 40,000 | 40,000.00 | 61950 PSTA | 84,000 | 84,000 | 84,000 |
| 3,417.00 | 2,048.00 | 20,000 | 2,000.00 | 61951 LINN CO. ALC PRO | 2,000 | 2,000 | 2,000 |
| 9,724.00 | 9,366.00 | 0 | 0.00 | 61952 ST INTOX DRIVER FUND | | | |
| 27,144.31 | 24,680.72 | 80,000 | 62,000.00 | 69999 TOTAL MAT & SERV | 106,000 | 106,000 | 106,000 |
| 27,144.31 | 24,680.72 | 80,000 | 62,000.00 | 99000 TOTAL DEPT EXP | 106,000 | 106,000 | 106,000 |
| 1,326.50- | 0.00 | 0 | 22,000.00- | 99450 TTL REV/EXP (SURP/DEF) | | | |
| 1,326.50- | 0.00 | 0 | 22,000.00- | 99500 FUND TOTAL (SURP/DEF) | | | |

LEBANON
URBAN RENEWAL DISTRICT

Adopted Annual Budget

1990-91

PROGRAM INFORMATION

LEBANON URBAN RENEWAL DISTRICT

Page 1 of 2

PROGRAM DESCRIPTION:

The Lebanon Urban Renewal District was established in 1978 and amended in 1980. The district includes portions of South Main Road, Second Street, Airport Road, and Walker Road. The program is designed to provide for development of needed public improvements.

Revenues for the program consist of property taxes set aside for exclusive use in improvement of public facilities in or serving the district. Past improvements include South Main Road and Second Street, Kees Street, the Walker Road project, and the Walker/South Main signalization project.



Final touches of signal installation at South Main and Walker Roads.

PROGRAM INFORMATION

LEBANON URBAN RENEWAL DISTRICT

Page 2 of 2

POSITIONS:

| | <u>1989-90</u> | <u>1990-91</u> |
|--------------------------------------|---------------------|--------------------|
| Administrative Secretary | .01 FTE | .00 FTE |
| Director of Public Works | .02 FTE | .01 FTE |
| Engineering Division Manager | .05 FTE | .02 FTE |
| Engineering Technician I | .02 FTE | .05 FTE |
| Engineering Technician II | .02 FTE | .03 FTE |
| Engineering Technician III | .00 FTE | .03 FTE |
| Secretary I | <u>.00 FTE</u> | <u>.01 FTE</u> |
| SUBTOTAL | .12 FTE | .15 FTE |
| Temporary Public Works Secretary | <u>.005 FTE</u> | <u>.00 FTE</u> |
| TOTAL | .125 FTE | .15 FTE |

1990-91 GOALS STATEMENT:

Urban Renewal funds support activities designed to meet the Council goals to "Improve Utility and Transportation Systems" and to "Encourage Economic Development."

Date : 7/09/90
 Time : 5:23
 Dte Range: Complete Report

CITY OF LEBANON
 AINS General Ledger System
 Budget Preparation

Page : 84
 G10 Run Date : 7/09/90

Fund : 92 URBAN RENEWAL FUNDS
 Dept : 920 LEBANON URBAN RENEWAL

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Emp Line Item Description | P-Emp Prop. Bud | Appr. Bud | Adpt. Bud |
|---------------------------------|------------|-----------|------------|------------------------------|-----------------|-----------|-----------|
| REVENUES | | | | | | | |
| 185,766.09 | 166,249.14 | 140,000 | 166,000.00 | 47010 CURRENT PROPERTY TAXES | 164,000 | 164,000 | 164,000 |
| 23,458.52 | 25,361.01 | 17,000 | 22,000.00 | 47020 DELINQUENT PROP TAXES | 20,000 | 20,000 | 20,000 |
| 47,480.45 | 22,920.99 | 10,000 | 7,000.00 | 48100 INTEREST ON INVESTMENT | 11,000 | 11,000 | 11,000 |
| 473.53 | 562.35 | 300 | 500.00 | 48101 INTEREST ON TAXES | 500 | 500 | 500 |
| 0.00 | 0.00 | 0 | 0.00 | 48140 MISCELLANEOUS REVENUE | | | |
| 0.00 | 7,399.46 | 0 | 2,000.00 | 48205 SIDEWALK LIENS | 20,000 | 20,000 | 20,000 |
| 532,438.81 | 679,886.46 | 141,500 | 149,608.00 | 49901 BEGINNING BALANCE | 71,000 | 71,000 | 151,291 |
| 789,617.40 | 902,379.41 | 308,800 | 347,108.00 | 49999 TOTAL REVENUE | 286,500 | 286,500 | 366,791 |
| PERSONNEL SERVICES | | | | | | | |
| 2,611.18 | 4,386.33 | 3,872 | 3,872.00 | 50001 SALARIES | 4,067 | 4,067 | 4,067 |
| 895.33 | 1,704.92 | 1,469 | 1,500.00 | 50003 FRINGE BENEFITS | 1,703 | 1,703 | 1,703 |
| 0.00 | 0.00 | 170 | 0.00 | 50250 PART TIME | | | |
| 3,506.51 | 6,091.25 | 5,511 | 5,372.00 | 59999 TOTAL PERSONNEL SERV | 5,770 | 5,770 | 5,770 |
| MATERIALS & SERVICES | | | | | | | |
| 116.94 | 0.00 | 400 | 225.00 | 61010 ADVERTISING | 100 | 100 | 100 |
| 49,884.91 | 43,114.80 | 20,000 | 11,357.00 | 61130 CONTRACT SERVICES | 100 | 100 | 2,600 |
| 2,579.73 | 3,540.83 | 10,900 | 152.00 | 61240 DEPT/OPERATING EXPENSE | 100 | 100 | 300 |
| 0.00 | 0.00 | 100 | 75.00 | 61250 DEPT/OP SUPPLIES | 100 | 100 | 100 |
| 0.00 | 0.00 | 300 | 0.00 | 61300 DUPLICATION | 100 | 100 | 100 |
| 0.00 | 0.00 | 0 | 0.00 | 61305 GRANT APPLICATION COST | 100 | 100 | 100 |
| 36.62 | 0.00 | 100 | 0.00 | 61700 OFFICE SUPPLIES | 100 | 100 | 100 |
| 52,618.20 | 46,655.63 | 31,800 | 11,809.00 | 69999 TOTAL MAT & SERV | 700 | 700 | 3,400 |
| CAPITAL OUTLAY | | | | | | | |
| 1,531.21 | 584,824.87 | 134,855 | 93,536.00 | 72300 IMPROVEMENTS | 182,600 | 182,600 | 256,191 |
| 0.00 | 0.00 | 30,000 | 0.00 | 72600 OTHER EQPT. | | | |
| 1,531.21 | 584,824.87 | 164,855 | 93,536.00 | 79999 TOTAL CAPITAL OUTLAY | 182,600 | 182,600 | 256,191 |
| CONTINGENCIES | | | | | | | |
| 0.00 | 0.00 | 21,534 | 0.00 | 80005 OPERATING CONTINGENCY | 14,280 | 14,280 | 18,280 |
| 0.00 | 0.00 | 21,534 | 0.00 | 89999 TOTAL CONTINGENCIES | 14,280 | 14,280 | 18,280 |
| INTERFUND TRANSFERS | | | | | | | |
| 0.00 | 60,000.00 | 32,000 | 32,000.00 | 90010 TO GENERAL FUND | 32,000 | 32,000 | 32,000 |

Date : 7/09/90
 Time : 5:23
 Dte Range: Complete Report

CITY OF LEBANON
 AINS General Ledger System
 Budget Preparation

Page : 85
 G10 Run Date : 7/09/90

Fund : 92 URBAN RENEWAL FUNDS
 Dept : 920 LEBANON URBAN RENEWAL

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Exp Line Item Description | P-Exp Prop. Bud | Appr. Bud | Adpt. Bud |
|--------------|-------------|-----------|-------------|------------------------------|-----------------|-----------|-----------|
| 0.00 | 60,000.00 | 32,000 | 32,000.00 | 90990 TOTAL INTERFUND TRANS | 32,000 | 32,000 | 32,000 |
| DEBT SERVICE | | | | | | | |
| 15,000.00 | 20,000.00 | 20,000 | 20,000.00 | 95100 BOND PRINCIPAL | 20,000 | 20,000 | 20,000 |
| 37,075.00 | 35,200.00 | 33,100 | 33,100.00 | 95200 BOND INTEREST | 31,150 | 31,150 | 31,150 |
| 52,075.00 | 55,200.00 | 53,100 | 53,100.00 | 95999 TOTAL DEBT SERVICE | 51,150 | 51,150 | 51,150 |
| 109,730.92 | 752,771.75 | 308,800 | 195,817.00 | 99000 TOTAL DEPT EXP | 286,500 | 286,500 | 366,791 |
| 679,886.48- | 149,607.66- | 0 | 151,291.00- | 99450 TTL REV/EXP (SURP/DEF) | | | |
| 679,886.48- | 149,607.66- | 0 | 151,291.00- | 99500 FUND TOTAL (SURP/DEF) | | | |

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 92 - URBAN RENEWAL

DEPARTMENT: 920 - LEBANON URBAN RENEWAL DISTRICT

| <u>MATERIALS & SERVICES</u> | <u>SUB-LINE ITEM TOTAL</u> | <u>LINE TOTAL</u> |
|---|---------------------------------------|--------------------------|
| 61010 ADVERTISING: | 100 | <u>100</u> |
| 61130 CONTRACT SERVICES: | 2,600 | <u>2,600</u> |
| 61240 DEPARTMENT/OPERATING EXPENSE: | 300 | <u>300</u> |
| 61250 DEPARTMENT/OPERATING SUPPLIES: | | |
| Drafting, surveying and inspection supplies | 100 | <u>100</u> |
| 61300 DUPLICATION: | | |
| Printing costs | 100 | <u>100</u> |
| 61305 GRANT APPLICATION COST: | 100 | <u>100</u> |
| 61700 OFFICE SUPPLIES: | 100 | <u>100</u> |

CAPITAL OUTLAY

| | | |
|--|---------|----------------|
| 72300 IMPROVEMENTS: | | |
| Drive apron at Weldwood Park | 2,600 | |
| Undesignated | 243,591 | |
| Remainder of Walker/South Main Road signalization | 10,000 | <u>256,191</u> |

NORTHWEST LEBANON URBAN RENEWAL DISTRICT

Adopted Annual Budget

1990-91

PROGRAM INFORMATION

NORTHWEST LEBANON URBAN RENEWAL DISTRICT

Page 1 of 1

PROGRAM DESCRIPTION:

In 1989, the city established the Northwest Lebanon Urban Renewal District. The purpose of the district is to provide for development of infrastructure to serve industrially-zoned property within the district boundaries. The area is located west of Hwy 20 and north of Hwy 34.

There is no specific project committed in advance for the 1990-91 budget year. For this reason, no detail sheet is provided for this fund.

1990-91 GOALS STATEMENT:

Urban Renewal funds support activities designed to meet the Council goals to "Improve Utility and Transportation Systems" and to "Encourage Economic Development." Specifically, the program will fund improvement projects designed to allow expansion of existing industrial uses and to encourage the siting of new industrial concerns.

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CITY OF LEBANON
 AINS General Ledger System
 Budget Preparation

Page : 86
 G10 Run Date : 7/09/90

Fund : 92 URBAN RENEWAL FUNDS
 Dept : 925 NORTHWEST URBAN RENEWAL

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Emp Line Item Description | P-Emp Prop. Bud | Appr. Bud | Adpt. Bud |
|----------------------|------------|-----------|----------|------------------------------|-----------------|-----------|-----------|
| REVENUES | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 42030 BOND SALE PROCEEDS | 1,717,880 | 1,717,880 | 1,717,880 |
| 0.00 | 0.00 | 0 | 0.00 | 47010 CURRENT PROPERTY TAXES | 9,000 | 9,000 | 9,000 |
| 0.00 | 0.00 | 0 | 0.00 | 47020 DELINQUENT PROP TAXES | | | |
| 0.00 | 0.00 | 0 | 0.00 | 48100 INTEREST ON INVESTMENT | 60,000 | 60,000 | 60,000 |
| 0.00 | 0.00 | 0 | 0.00 | 48101 INTEREST ON TAXES | | | |
| 0.00 | 0.00 | 0 | 0.00 | 48140 MISCELLANEOUS REVENUE | | | |
| 0.00 | 0.00 | 0 | 0.00 | 49901 BEGINNING BALANCE | | | |
| 0.00 | 0.00 | 0 | 0.00 | 49999 TOTAL REVENUE | 1,786,880 | 1,786,880 | 1,786,880 |
| MATERIALS & SERVICES | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 61010 ADVERTISING | 1,200 | 1,200 | 1,200 |
| 0.00 | 0.00 | 0 | 0.00 | 61130 CONTRACT SERVICES | 173,080 | 173,080 | 173,080 |
| 0.00 | 0.00 | 0 | 0.00 | 61240 DEPT/OPERATING EXPENSE | 51,400 | 51,400 | 51,400 |
| 0.00 | 0.00 | 0 | 0.00 | 61250 DEPT/OP SUPPLIES | 200 | 200 | 200 |
| 0.00 | 0.00 | 0 | 0.00 | 61300 DUPLICATION | 100 | 100 | 100 |
| 0.00 | 0.00 | 0 | 0.00 | 61700 OFFICE SUPPLIES | 100 | 100 | 100 |
| 0.00 | 0.00 | 0 | 0.00 | 69999 TOTAL MAT & SERV | 226,080 | 226,080 | 226,080 |
| CAPITAL OUTLAY | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 72300 IMPROVEMENTS | 1,465,800 | 1,465,800 | 1,465,800 |
| 0.00 | 0.00 | 0 | 0.00 | 79999 TOTAL CAPITAL OUTLAY | 1,465,800 | 1,465,800 | 1,465,800 |
| DEBT SERVICE | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 95100 BOND PRINCIPAL | 30,000 | 30,000 | 30,000 |
| 0.00 | 0.00 | 0 | 0.00 | 95200 BOND INTEREST | 65,000 | 65,000 | 65,000 |
| 0.00 | 0.00 | 0 | 0.00 | 95999 TOTAL DEBT SERVICE | 95,000 | 95,000 | 95,000 |
| 0.00 | 0.00 | 0 | 0.00 | 99000 TOTAL DEPT EXP | 1,786,880 | 1,786,880 | 1,786,880 |
| 0.00 | 0.00 | 0 | 0.00 | 99450 TTL REV/EXP (SURP/DEF) | | | |

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 92 - URBAN RENEWAL

DEPARTMENT: 925 - NORTHWEST LEBANON URBAN RENEWAL DISTRICT

| <u>MATERIALS & SERVICES</u> | <u>SUB-LINE ITEM TOTAL</u> | <u>LINE TOTAL</u> |
|---|---------------------------------------|--------------------------|
| 61010 ADVERTISING: | | |
| Engineering consultant | 500 | |
| Construction contract | 500 | |
| LID | 200 | <u>1,200</u> |
| 61130 CONTRACT SERVICES: | | |
| Engineering consultant | 173,080 | <u>173,080</u> |
| 61240 DEPARTMENT/OPERATING EXPENSE: | | |
| Expense reimbursement and miscellaneous | 400 | |
| Bond sale costs | 51,000 | <u>51,400</u> |
| 61250 DEPARTMENT/OPERATING SUPPLIES: | | |
| Inspection equipment and miscellaneous | 200 | <u>200</u> |
| 61300 DUPLICATION: | 100 | <u>100</u> |
| 61700 OFFICE SUPPLIES: | 100 | <u>100</u> |
| <u>CAPITAL OUTLAY</u> | | |
| 72300 IMPROVEMENTS: | 1,465,800 | <u>1,465,800</u> |

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CITY OF LEBANON
 AINS General Ledger System
 Budget Preparation

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 G10 Run Date : 7/09/90

Fund : 92 URBAN RENEWAL FUNDS
 Dept : 926 SPWF GRANT URD

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Emp Line Item Description | P-Emp Prop. Bud | Appr. Bud | Adpt. Bud |
|----------------------|------------|-----------|----------|------------------------------|-----------------|-----------|-----------|
| REVENUES | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 41050 STATE GRANT FUNDS | 910,000 | 910,000 | 910,000 |
| 0.00 | 0.00 | 0 | 0.00 | 48100 INTEREST ON INVESTMENT | 500 | 500 | 500 |
| 0.00 | 0.00 | 0 | 0.00 | 49999 TOTAL REVENUE | 910,500 | 910,500 | 910,500 |
| PERSONNEL SERVICES | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 50001 SALARIES | 3,000 | 3,000 | 3,000 |
| 0.00 | 0.00 | 0 | 0.00 | 50003 FRINGE BENEFITS | 1,000 | 1,000 | 1,000 |
| 0.00 | 0.00 | 0 | 0.00 | 59999 TOTAL PERSONNEL SERV | 4,000 | 4,000 | 4,000 |
| MATERIALS & SERVICES | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 61130 CONTRACT SERVICES | 119,200 | 119,200 | 119,200 |
| 0.00 | 0.00 | 0 | 0.00 | 69999 TOTAL MAT & SERV | 119,200 | 119,200 | 119,200 |
| CAPITAL OUTLAY | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 72300 IMPROVEMENTS | 787,300 | 787,300 | 787,300 |
| 0.00 | 0.00 | 0 | 0.00 | 79999 TOTAL CAPITAL OUTLAY | 787,300 | 787,300 | 787,300 |
| 0.00 | 0.00 | 0 | 0.00 | 99000 TOTAL DEPT EXP | 910,500 | 910,500 | 910,500 |
| 0.00 | 0.00 | 0 | 0.00 | 99450 TTL REV/EXP (SURP/DEF) | | | |

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CITY OF LEBANON
 AINS General Ledger System
 Budget Preparation

Page : 88
 G10 Run Date : 7/09/90

Fund : 92 URBAN RENEWAL FUNDS
 Dept : 927 ODDT - IOF

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Emp Line Item Description | P-Emp Prop. Bud | Appr. Bud | Adpt. Bud |
|----------------------|------------|-----------|----------|------------------------------|-----------------|-----------|-----------|
| REVENUES | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 41050 STATE GRANT FUNDS | 461,880 | 461,880 | 461,880 |
| 0.00 | 0.00 | 0 | 0.00 | 48100 INTEREST ON INVESTMENT | | | |
| 0.00 | 0.00 | 0 | 0.00 | 49999 TOTAL REVENUE | 461,880 | 461,880 | 461,880 |
| PERSONNEL SERVICES | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 50001 SALARIES | 3,000 | 3,000 | 3,000 |
| 0.00 | 0.00 | 0 | 0.00 | 50003 FRINGE BENEFITS | 1,000 | 1,000 | 1,000 |
| 0.00 | 0.00 | 0 | 0.00 | 59999 TOTAL PERSONNEL SERV | 4,000 | 4,000 | 4,000 |
| MATERIALS & SERVICES | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 61130 CONTRACT SERVICES | 55,880 | 55,880 | 55,880 |
| 0.00 | 0.00 | 0 | 0.00 | 69999 TOTAL MAT & SERV | 55,880 | 55,880 | 55,880 |
| CAPITAL OUTLAY | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 72300 IMPROVEMENTS | 402,000 | 402,000 | 402,000 |
| 0.00 | 0.00 | 0 | 0.00 | 79999 TOTAL CAPITAL OUTLAY | 402,000 | 402,000 | 402,000 |
| 0.00 | 0.00 | 0 | 0.00 | 99000 TOTAL DEPT EXP | 461,880 | 461,880 | 461,880 |
| 0.00 | 0.00 | 0 | 0.00 | 99450 TTL REV/EXP (SURP/DEF) | | | |

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CITY OF LEBANON
 AIMS General Ledger System
 Budget Preparation

Page : 89
 G10 Run Date : 7/09/90

Fund : 92 URBAN RENEWAL FUNDS
 Dept : 928 LINN COUNTY GRANT

| Prior Yr-2 | Prior Yr-1 | Cur. Budg | ESTIMATE | A-Exp Line Item Description | P-Exp Prop. Bud | Appr. Bud | Adpt. Bud |
|----------------------|------------|-----------|----------|------------------------------|-----------------|-----------|-----------|
| REVENUES | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 41045 GRANT FUNDS | 230,000 | 230,000 | 230,000 |
| 0.00 | 0.00 | 0 | 0.00 | 48100 INTEREST ON INVESTMENT | | | |
| 0.00 | 0.00 | 0 | 0.00 | 49999 TOTAL REVENUE | 230,000 | 230,000 | 230,000 |
| PERSONNEL SERVICES | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 50001 SALARIES | 1,500 | 1,500 | 1,500 |
| 0.00 | 0.00 | 0 | 0.00 | 50003 FRINGE BENEFITS | 500 | 500 | 500 |
| 0.00 | 0.00 | 0 | 0.00 | 59999 TOTAL PERSONNEL SERV | 2,000 | 2,000 | 2,000 |
| MATERIALS & SERVICES | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 61130 CONTRACT SERVICES | | | |
| 0.00 | 0.00 | 0 | 0.00 | 69999 TOTAL MAT & SERV | | | |
| CAPITAL OUTLAY | | | | | | | |
| 0.00 | 0.00 | 0 | 0.00 | 72300 IMPROVEMENTS | 228,000 | 228,000 | 228,000 |
| 0.00 | 0.00 | 0 | 0.00 | 79999 TOTAL CAPITAL OUTLAY | 228,000 | 228,000 | 228,000 |
| 0.00 | 0.00 | 0 | 0.00 | 99000 TOTAL DEPT EXP | 230,000 | 230,000 | 230,000 |
| 0.00 | 0.00 | 0 | 0.00 | 99450 TTL REV/EXP (SURP/DEF) | | | |
| 0.00 | 0.00 | 0 | 0.00 | 99500 FUND TOTAL (SURP/DEF) | | | |