

CITY OF LEBANON

ANNUAL BUDGET

1989 — 1990

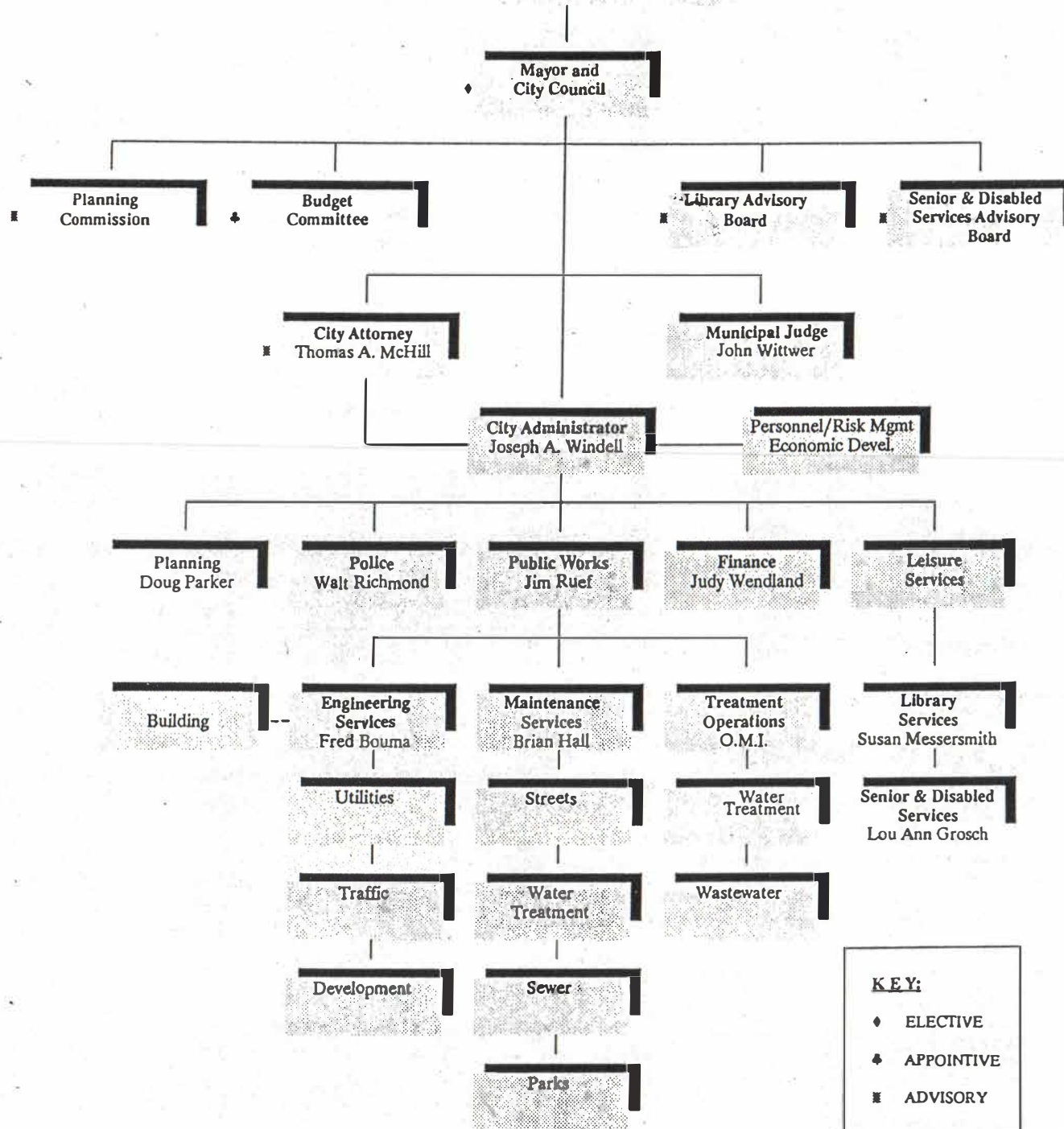


C I T Y O F L E B A N O N

ADOPTED ANNUAL BUDGET

1989-90

PEOPLE OF THE CITY OF LEBANON



KEY:

- ♦ ELECTIVE
- ♣ APPOINTIVE
- ADVISORY

1989 CITY COUNCIL GOALS

1. DEVELOP A FUNDING BASE THAT ENSURES CONTINUED STABILITY AND ALSO ALLOWS FOR PLANNED GROWTH.
2. CONTINUED EFFORTS TO IMPROVE COMMUNICATIONS WITH THE COMMUNITY.
3. ENCOURAGE ECONOMIC DEVELOPMENT.
4. IMPROVE UTILITY AND TRANSPORTATION SYSTEMS.
5. CONTINUE TO EVALUATE SERVICE DELIVERY SYSTEMS TO BETTER MEET THE EXPECTATIONS OF THE COMMUNITY.
6. ENCOURAGE DOWNTOWN REVITALIZATION.
7. FOSTER COMMUNITY PRIDE.
8. PROMOTE POSITIVE INTERGOVERNMENTAL RELATIONS.
9. BROADEN CULTURAL AND RECREATIONAL OPPORTUNITIES.

CITY OF LEBANON

1989-90 ADOPTED BUDGET

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B U D G E T M E S S A G E

GENERAL FUND

The 1989-90 budget you have before you this evening is a general fund budget that first of all continues our current level of services, provides an increase in levels of services in some program areas, and most important to our taxpayers, it does not require that we levy the 6% above our tax base. You may ask, "How can we do this when we have never been able to, and how long can we continue this?" The answer to the first part of the question is that during the past three years we have stabilized our costs through cost effective purchasing and use of our materials and equipment. We have also taken the opportunity to evaluate our management structure and meet the need for program management and yet continue the same level of services in the program. In each case, we were able to reclassify current positions, use part-time help, and redistribute some management responsibilities to other managers, to more cost effectively satisfy the needs and reduce overall costs. The answer to the other part of the question is more difficult. There are two unknowns that will play a major role in whether we will have this opportunity in the future; one is the 1989-90 Proposed Budget status of state shared revenue and the other is the impact of employee contracts on future budgets. Based on current legislative proposals, we feel very confident that none of the state revenues will be reduced for 1989-90. Also, we have budgeted for 1989-90 what we anticipate will be needed to settle with the police and AFSCME unions. Beyond 1989-90 is unknown.

Whether to use the 6%, \$74,000, or not is a policy decision that the City Council will want the Budget Committee to make a recommendation on. For the Budget Committee's review, I have attached a list of budget items submitted by the departments that I eliminated in order to not use the 6%. The list is diverse in impact, everything from a police officers position to an airless paint sprayer. We will be glad to answer any questions you may have about the list.

As I have stated, the general fund not only provides for our current level of service but also funds some increases. The major changes in service levels is that we have added two part-time positions in the Library program to allow the library to extend its hours by three (3) hours per week. As you have read, our library, on a per capita basis, is the 11th most active in the state. We have also added a half-time position to the Municipal Court. When added to the current half-time position, it will provide one full-time position. Judge Wittwer has indicated that collections would be significantly increased with the additional help. This year, Municipal Court income is projected to exceed \$120,000 with only \$70,000 in costs. The General Fund budget also continues the funding of grants for the Boys and Girls Club - \$10,000; Lebanon Area Chamber of Commerce - \$4,700; and operational support to the Dial-A-Bus, \$11,300. Added this year is \$31,000 for the sidewalk program and \$49,000

to the storm drainage maintenance program. Also included are various one-time capital outlay costs. In general, I believe that this year's budget provides an adequate level of service, needed capital improvements, and yet has the flexibility to deal with the unknowns of the future.

UTILITY FUNDS

The Water, Wastewater and Storm Drainage funds are not as flexible. During the past five years, we have seen maintenance needs increase as well as the need to make improvements to the systems as other public improvements are being made, such as street improvements. This year the facility study for water and wastewater has been completed, storm drainage will be completed in the near future, also, very near completion, is an analysis of our rate structures for water and wastewater which will be used by the Utility Rate Review Committee to formulate a recommendation to the City Council. At this point however, we are able to continue to provide funds for acceptable levels of maintenance and construction for the utilities for 1989-90, but beyond 1989-90, will need to be determined during the next few months.

Last but not least, I would like to thank all the City employees for their part in providing the community with cost effective services. I want to especially thank the Department Managers and Program Managers for their total dedication to their jobs and to the

community. Without the total dedication by all of our employees, I would not be able to present to you a budget that responds to the community's service needs as well as the community's desire to keep the tax rate as low as possible.

Joseph A. Windell
City Administrator

JAW/km

UNFUNDED REQUESTS
General Fund
FY 89-90

<u>DEPARTMENT</u>	<u>REQUIREMENT</u>	<u>ESTIMATED COST</u>
Administration	Computer, printer & software	\$ 3,500
	SUB-TOTAL/Administration	\$ 3,500
Parks	Grant matching funds (new grant request)	\$ 20,000
	Irrigation - Booth Park	\$ 10,000
	Additional River Park Picnic Shelter	\$ 11,000
	Weldwood drainage & asphalt	\$ 2,500
	Weldwood bleachers	\$ 5,100
	Irvine Park Improvements (level loam and seed)	\$ 5,000
	Top dresser (equipment)	\$ 5,900
	Airless paint sprayer	\$ 1,800
	Community entry signs (4)	\$ 6,000
	Lease of Mural Park (pay back taxes - could go to foreclosure 1989-90)	\$ 3,000

Parks (continued)

Equipment replacement reserve	\$ 7,500
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SUB-TOTAL/Parks	\$ 77,800
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Police

(1) Full-time Police Officer	\$ 34,000
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(1) Full-time Dispatcher	\$ 26,000
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Training Room/Conference Room, Second Floor	\$ 14,000
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Wide Carriage Printer	\$ 1,200
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Semi-automatic guns (1/2 is funded, this is other 1/2)	\$ 5,000
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Robot car	\$ 5,400
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SUB-TOTAL/Police	\$ 85,600
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Non-Departmental

City Hall carpet (main halls & Police Department)	\$ 12,000
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Painting & new blinds for Council Chambers	\$ 3,500
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Railroad fund support	\$ 11,371
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Non-Departmental (continued)

Street fund support	\$165,000
New Shop site reserve	\$ 18,000
SUB-TOTAL/Non-Departmental	\$209,871

Other

Additional Part-time help for:	
Administration	\$ 3,000
Economic Development	\$ 595
Planning	\$ 1,700
Building	\$ 425
Engineering	\$ 3,089
SUB-TOTAL/Other	\$ 8,809
GRAND TOTAL	\$385,580

Good

FY 89/90 FTE ALLOCATION SCHEDULE

	DEPAR	110	125	126	127	130	133	140	160	165	170	180	190	470	480	558	559	569	571	575	850	860	870	880	920		
	*****	ECON				ENG					MUNI		SR	WASTE			STORM	DIAL-A-		LCOC-PLAN	DRNG	PARK	SEWER	STREET	URGN		
# EMP POSITION	ADMIN	DEV	PLNG	BUDG	SERV	PARKS	FIN	LEGIS	LIBR		COURT	POLICE	SERV	WTR	WTR	RAILROAD	STRS	DRNG	BUS	FAU	GRANT	SDC	SDC	SDC	SDC	RAWL	TOTAL
1 Admin Secretary												1.000														1.000	
1 Admin Secretary		0.070	0.200	0.050	0.180									0.140	0.140		0.140	0.050		0.020					0.010	1.000	
1 Admin Assistant	0.300	0.200						0.100						0.200	0.200											1.000	
1 Building Official				0.900	0.050									0.020	0.030											1.000	
1 Fin Operations Mgr							0.400							0.300	0.300											1.000	
5 Police Sergeant												5.000														5.000	
1 Sr Serv Prog Mgr													1.000													1.000	
1 Library Prog Mgr									1.000																	1.000	
1 Police Lieutenant												1.000														1.000	
1 Maint Div Mgr					0.100									0.250	0.250		0.400									1.000	
1 Eng Div Mgr					0.130									0.230	0.230		0.120	0.080		0.050		0.030	0.020	0.020	0.040	0.050	1.000
1 Finance Director							0.500							0.250	0.250											1.000	
1 Police Chief												1.000														1.000	
1 Dir of Pub Wks		0.100		0.020	0.200	0.050								0.180	0.180		0.180	0.050		0.020					0.020	1.000	
1 City Administrator	0.210	0.200						0.100						0.200	0.200		0.090									1.000	
1 Dial-A-Bus Driver																			1.000							1.000	
1 Dial-A-Bus Driver (Part Time)																			0.133							0.133	
1 Receptionist							0.300							0.300	0.300		0.100									1.000	
1 Crt Clerk Assistant											1.000															1.000	
1 Library Asst II									1.000																	1.000	
1 Municipal Crt Clerk											1.000															1.000	
1 Accounting Clerk II							0.700							0.150	0.150											1.000	
2 Accounting Clerk II														1.000	1.000											2.000	
1 Maint Worker						1.000																				1.000	
1 Maint Worker (Part Time)						N/A																				0.000	
2 Maint Worker														2.000												2.000	
1 Maint Worker															0.350		0.050	0.600								1.000	
1 Civil Eng Tech I					0.030									0.250	0.200		0.200	0.050		0.100		0.050		0.050	0.050	0.020	1.000
1 Sr Maint Worker						1.000																				1.000	
2 Sr Maint Worker														2.000												2.000	
1 Sr Maint Worker															0.510			0.490								1.000	
2 Sr Maint Worker																	2.000									2.000	
1 Sr Maint Worker																0.050	0.950									1.000	
1 Civil Eng Tech II					0.080									0.350	0.200		0.080	0.020		0.080		0.050	0.020	0.050	0.050	0.020	1.000
5 Communications Clerk												5.000														5.000	
12 Police Officer												12.000														12.000	
7 Library Assist I (Part Time)									3.325																	3.325	
1 Library Clerk (Part Time)									0.475																	0.475	
1 Library Storyteller (Part Time)									0.250																	0.250	
1 Sr Center Secretary (Part Time)													0.475													0.475	
1 Municipal Crt Judge											N/A															0.000	
1 City Planner			0.316																	0.084						0.400	
N/A Seasonal Help	0.170	0.347	0.100	0.025	0.120	0.920	0.170		0.034					0.610	0.280		0.530	0.035		0.010		0.210			0.005	3.566	
71 Total Employees	0.680	0.917	0.616	0.995	0.890	2.970	2.070	0.200	6.084	2.000	25.000	1.475	8.430	4.770	0.050	4.840	1.375	1.133	0.280	0.084	0.340	0.040	0.120	0.140	0.125	65.624	

# EMP POSITION	ADMIN	DEV	PLNG	BLDG	ENG SERV	PARKS	FIN	LEGIS	LIBR	MUNI COURT	POLICE	SERV	WTR	WASTE WTR	RAILROAD	STRS	DRNG	DIAL-A-BUS	FAU	GRANT	SDC	PARK SDC	SEWER SDC	STREET SDC	URBN RNWL	TOTAL
1 Admin Secretary											100.00%															100.00%
1 Admin Secretary		7.00%	20.00%	5.00%	18.00%								14.00%	14.00%		14.00%	5.00%	2.00%							1.00%	100.00%
1 Admin Assistant	30.00%	20.00%						10.00%					20.00%	20.00%												100.00%
1 Building Official				90.00%	5.00%								2.00%	3.00%												100.00%
1 Fin Operations Mgr							40.00%						30.00%	30.00%												100.00%
5 Police Sergeant											100.00%															100.00%
1 Sr Serv Prog Mgr												100.00%														100.00%
1 Library Prog Mgr									100.00%																	100.00%
1 Police Lieutenant											100.00%															100.00%
1 Maint Div Mgr					10.00%								25.00%	25.00%		40.00%										100.00%
1 Eng Div Mgr					13.00%								23.00%	23.00%		12.00%	8.00%	5.00%			3.00%	2.00%	2.00%	4.00%	5.00%	100.00%
1 Finance Director							50.00%						25.00%	25.00%												100.00%
1 Police Chief											100.00%															100.00%
1 Dir of Pub Wks		10.00%		2.00%	20.00%	5.00%							18.00%	18.00%		18.00%	5.00%	2.00%							2.00%	100.00%
1 City Administrator	21.00%	20.00%						10.00%					20.00%	20.00%		9.00%										100.00%
1 Dial-A-Bus Driver																		100.00%								100.00%
1 Dial-A-Bus Driver (Part Time)																		100.00%								100.00%
1 Receptionist							30.00%						30.00%	30.00%		10.00%										100.00%
1 Crt Clerk Assistant										100.00%																100.00%
1 Library Asst II									100.00%																	100.00%
1 Municipal Crt Clerk										100.00%																100.00%
1 Accounting Clerk II							70.00%						15.00%	15.00%												100.00%
2 Accounting Clerk II													50.00%	50.00%												100.00%
1 Maint Worker							100.00%																			100.00%
1 Maint Worker (Part Time)							100.00%																			100.00%
2 Maint Worker												100.00%														100.00%
1 Maint Worker														35.00%		5.00%	60.00%									100.00%
1 Civil Eng Tech I				3.00%								25.00%	20.00%			20.00%	5.00%	10.00%		5.00%		5.00%	5.00%	2.00%		100.00%
1 Sr Maint Worker							100.00%																			100.00%
2 Sr Maint Worker												100.00%														100.00%
1 Sr Maint Worker														51.00%			49.00%									100.00%
2 Sr Maint Worker																100.00%										100.00%
1 Sr Maint Worker															5.00%	95.00%										100.00%
1 Civil Eng Tech II				8.00%									35.00%	20.00%		8.00%	2.00%	8.00%		5.00%	2.00%	5.00%	5.00%	2.00%		100.00%
5 Communications Clerk											100.00%															100.00%
12 Police Officer											100.00%															100.00%
7 Library Assist I (Part Time)										100.00%																100.00%
1 Library Clerk (Part Time)										100.00%																100.00%
1 Library Storyteller (Part Time)										100.00%																100.00%
1 Sr Center Secretary (Part Time)												100.00%														100.00%
1 Municipal Crt Judge										100.00%																100.00%
1 City Planner			79.00%																	21.00%						100.00%
71 Total Employees																										

City of Lebanon
SCHEDULE OF INFRASTRUCTURE PROJECTS DEPARTMENT
1989-90 BUDGET

PROJECT		PARK	WATER	WASTEWTR	STATE F&BP	STREET	FAU	PUBLIC IMP	DRAINAGE SOC	PARKING SOC	WATER SOC	WASTEWTR SOC	STREET SOC	URBAN RE. DISTRICT	PROJECT TOTALS
LANDSCAPE & DRIVEWAY @ AUXILIARY SHOP	Capital Mat & Serv	\$1,000	\$1,000			\$1,000									\$3,000 \$0 \$3,000 TOTAL PROJECT
GRANT MATCHING FUNDS @ RALSTON SQUARE	Capital Mat & Serv	\$20,000 \$100													\$20,000 \$100 \$20,100 TOTAL PROJECT
PLAYGROUND EQUIPMENT @ BOOTH PARK	Capital Mat & Serv	\$2,900													\$2,900 \$0 \$2,900 TOTAL PROJECT
FALL MATERIAL @ CENTURY PARK	Capital Mat & Serv	\$4,600													\$4,600 \$0 \$4,600 TOTAL PROJECT
SHELTER REPAIR @ RIVER PARK	Capital Mat & Serv	\$2,000													\$2,000 \$0 \$2,000 TOTAL PROJECT
HORSESHOE COURTS @ ASPEN PARK	Capital Mat & Serv	\$1,500													\$1,500 \$0 \$1,500 TOTAL PROJECT
IRRIGATION @ WELDMOOD PARK	Capital Mat & Serv	\$10,000													\$10,000 \$0 \$10,000 TOTAL PROJECT
FENCING @ PIONEER CEMETARY	Capital Mat & Serv	\$5,000													\$5,000 \$0 \$5,000 TOTAL PROJECT
CHLORINE FEED CONVERSION @WTP	Capital Mat & Serv		\$5,000 \$100												\$5,000 \$100

City of Lebanon
SCHEDULE OF INFRASTRUCTURE PROJECTS DEPARTMENT
1989-90 BUDGET

PROJECT		PARK	WATER	WASTEWTR	STATE F&BP	STREET	FAU	PUBLIC IMP	DRAINAGE SDC	PARKS SDC	WATER SDC	WASTEWTR SDC	STREET SDC	URBAN RE. DISTRICT	PROJECT TOTALS
															\$5,100 TOTAL PROJECT
REPLACE AIR DRYER	Capital		\$1,700												\$1,700
BWTP	Mat & Serv														\$0
															\$1,700 TOTAL PROJECT
RAW WATER FLOW MONITOR	Capital		\$10,000								\$10,000				\$20,000
BWTP	Mat & Serv		\$300												\$300
															\$20,300 TOTAL PROJECT
RESERVOIR SAFETY IMP'S	Capital		\$7,100												\$7,100
@ SCIP Site	Mat & Serv														\$0
															\$7,100 TOTAL PROJECT
CITY SIDEWALK PROJECT	Capital				\$10,000										\$10,000
	Mat & Serv				\$200										\$200
															\$10,200 TOTAL PROJECT
FAU STREET PROJECT	Capital						\$21,000						\$7,000		\$28,000
ON FIFTH STREET	Mat & Serv						\$1,267						\$200		\$1,467
															\$29,467 TOTAL PROJECT
OAK STREET	Capital						\$160,000	\$190,000			\$12,500		\$9,000		\$371,500
	Mat & Serv		\$17,275				\$12,800						\$400		\$30,475
															\$401,975 TOTAL PROJECT
IRRIGATION REPAIRS	Capital						\$1,220								\$1,220
@ LIBRARY	Mat & Serv														\$0
															\$1,220 TOTAL PROJECT
TWELFTH STREET	Capital						\$40,000						\$6,000		\$46,000
	Mat & Serv		\$4,000				\$10,300								\$14,300
															\$60,300 TOTAL PROJECT
LAGOON CONSTRUCTION	Capital										\$300,000				\$300,000
BWTP	Mat & Serv										\$20,600				\$20,600
															\$320,600 TOTAL PROJECT
WALKER / SMR SIGNAL	Capital													\$120,000	\$120,000

City of Lebanon
SCHEDULE OF INFRASTRUCTURE PROJECTS DEPARTMENT
1989-90 BUDGET

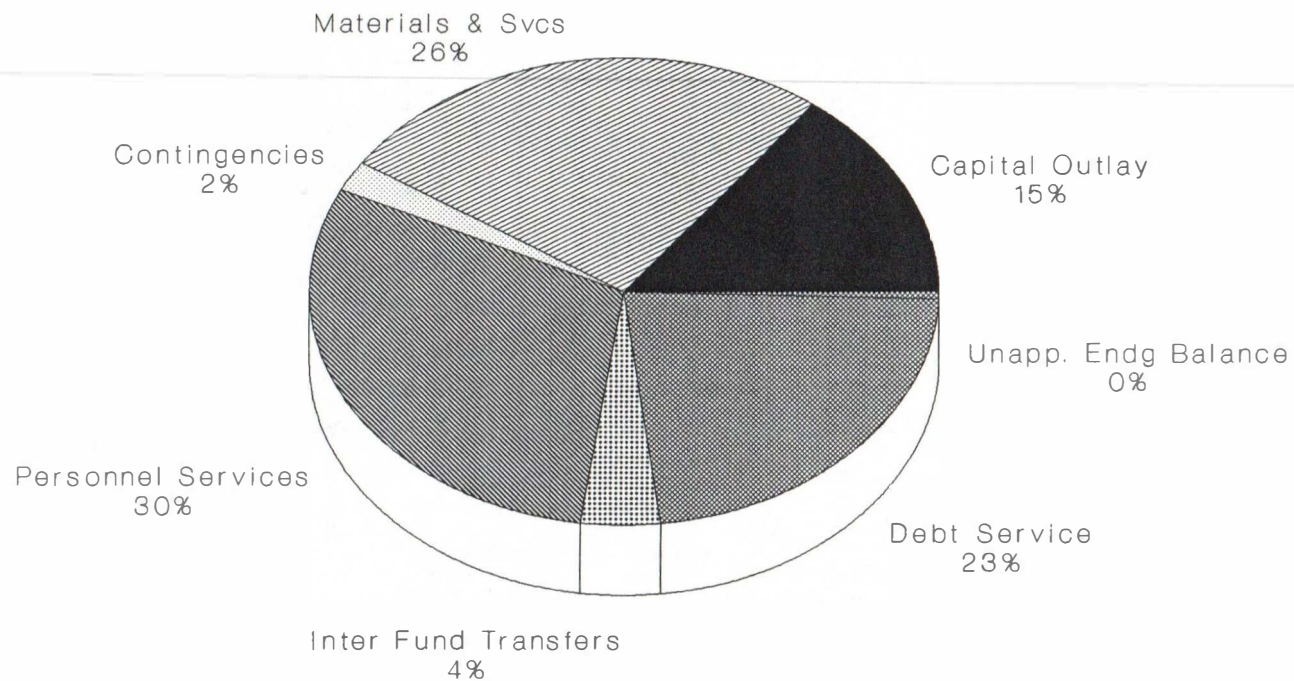
PROJECT		PARK	WATER	WASTEWTR	STATE F&BP	STREET	FAU	PUBLIC IMP	DRAINAGE SDC	PARKS SDC	WATER SDC	WASTEWTR SDC	STREET SDC	URBAN RE. DISTRICT	PROJECT TOTALS
	Mat & Serv													\$10,900	\$10,900
															\$130,900 TOTAL PROJECT
LUTHERAN CHURCH OVERSIZING	Capital Mat & Serv													\$30,000	\$30,000 \$0
															\$30,000 TOTAL PROJECT
PURCHASE LOTS @ ASPEN PARK	Capital Mat & Serv									\$5,000					\$5,000 \$0
															\$5,000 TOTAL PROJECT
RESTORE ELECTRICITY @ WELDMOOD PARK	Capital Mat & Serv													\$1,000	\$1,000 \$0
															\$1,000 TOTAL PROJECT
EASEMENT & RIGHT OF WAY ACQUISITION	Capital Mat & Serv								\$5,000						\$5,000 \$0
															\$5,000
UNSPECIFIED CAPITAL IMPROVEMENTS	Capital Mat & Serv									\$14,070			\$13,661	\$13,855	\$41,586 \$0
															\$41,586
DEPARTMENT TOTALS		\$47,100	\$46,475	\$0	\$10,200	\$1,000	\$22,267	\$224,320	\$195,000	\$19,070	\$22,500	\$320,600	\$36,261	\$175,755	\$2,147,924

City of Lebanon
SCHEDULE OF EQUIPMENT & BUILDING IMPROVEMENTS BY DEPARTMENT
1989-90 BUDGET

ITEM DESCRIPTION	ENGR	FINANCE	LIBRARY	COURT	POLICE	SENIOR SERVICES	NON- DEPARTMENTAL	WATER	W/WATER	STREETS	STORM DRAINAGE	EQUIP ACQ & REPAIR	INTERVIEW ROOM TRUST	POLICE TRUST	LIBRARY TRUST	SENIOR SERVICES TRUST	ITEM TOTALS
Desk & Chair for Clerical Temp	\$250							\$250	\$250	\$250	\$250						\$1,250
Accounting Software		\$9,000						\$9,000	\$9,000								\$27,000
Chair, workstation, & printer		\$1,000						\$1,000	\$1,000								\$3,000
Bookcases			\$2,900														\$2,900
Paperback Display racks			\$2,200														\$2,200
Floor tile in bathrooms			\$300														\$300
Office chairs			\$250														\$250
Microfilm reader/printer			\$6,500														\$6,500
Copier			\$5,400														\$5,400
Cassette Storage			\$500														\$500
Furniture for new clerk				\$2,250													\$2,250
Complete Renovation					\$6,000												\$6,000
Semi Automatic guns					\$10,000												\$10,000
Time Stamp Machine					\$700												\$700
Radars					\$3,000												\$3,000
Radios					\$3,000												\$3,000
Dispatch recording System					\$15,000												\$15,000
Base Radio					\$9,000												\$9,000
Patrol car					\$15,000												\$15,000
Used unmarked car					\$5,000												\$5,000
Photocopier						\$2,500											\$2,500
TV, VCR, Etc						\$1,138											\$1,138
Building improvements Finance							\$1,000	\$500	\$500								\$2,000
Dictating Equipment							\$2,500										\$2,500
Loan payment on Sweeper										\$14,600							\$14,600
Undesignated												\$2,132					\$2,132
Replacement and Repair of Equipm												\$14,636					\$14,636
Undesignated													\$310				\$310
Radio Car														\$5400			\$5,400
Computer															\$4,230		\$4,230
Building																\$26,131	\$26,131
Improvements																\$100	\$100
Office Equipment																\$100	\$100
Other Equipment																\$4,000	\$4,000
	\$250	\$10,000	\$18,050	\$2,250	\$66,700	\$3,638	\$3,500	\$10,750	\$10,750	\$14,850	\$250	\$16,768	\$310	\$5,400	\$4,230	\$30,331	\$198,027

CITY OF LEBANON 1989-90

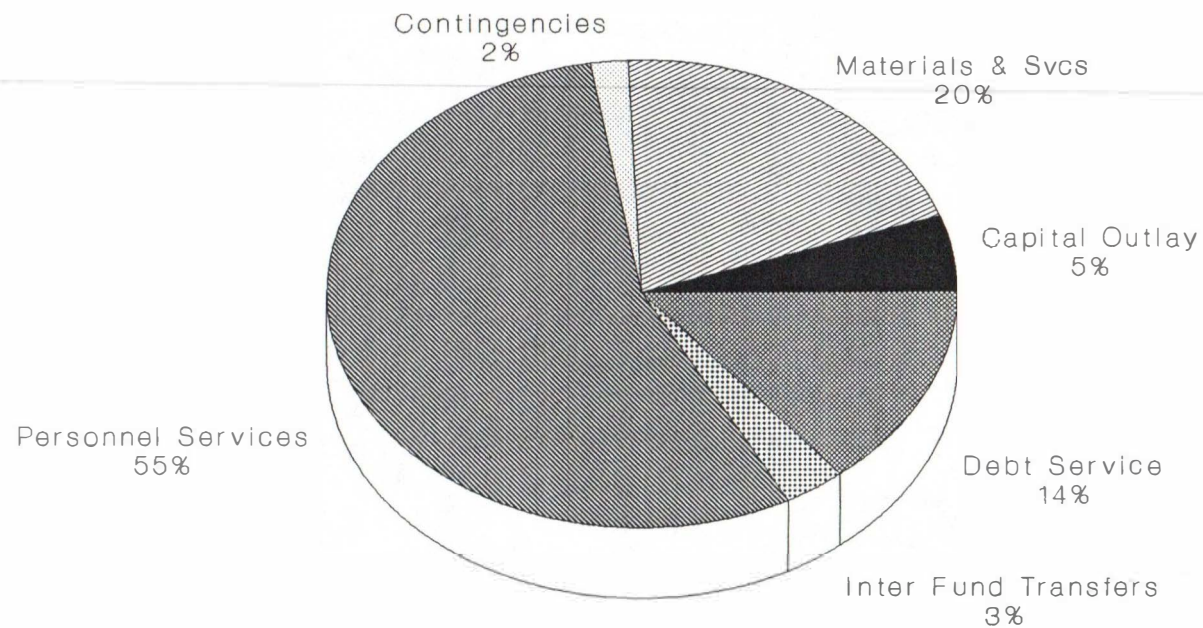
Entire Budget



Total Budget \$ 7,832,847

CITY OF LEBANON 1989-90

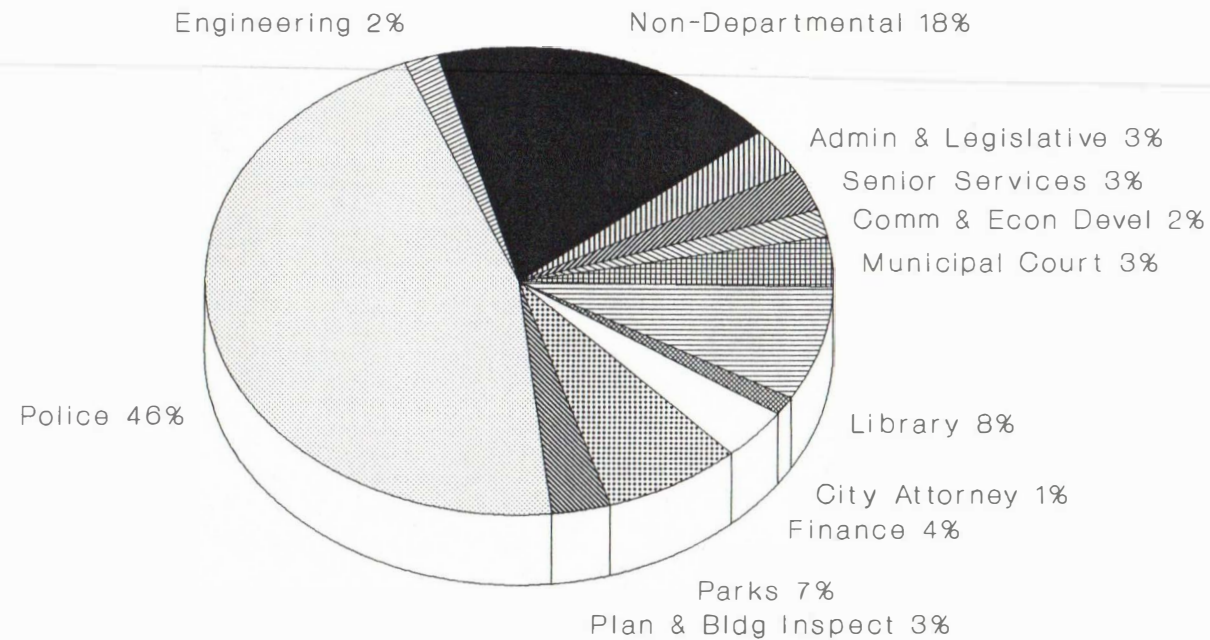
General Fund Budget



Total General Fund \$ 2,870,557

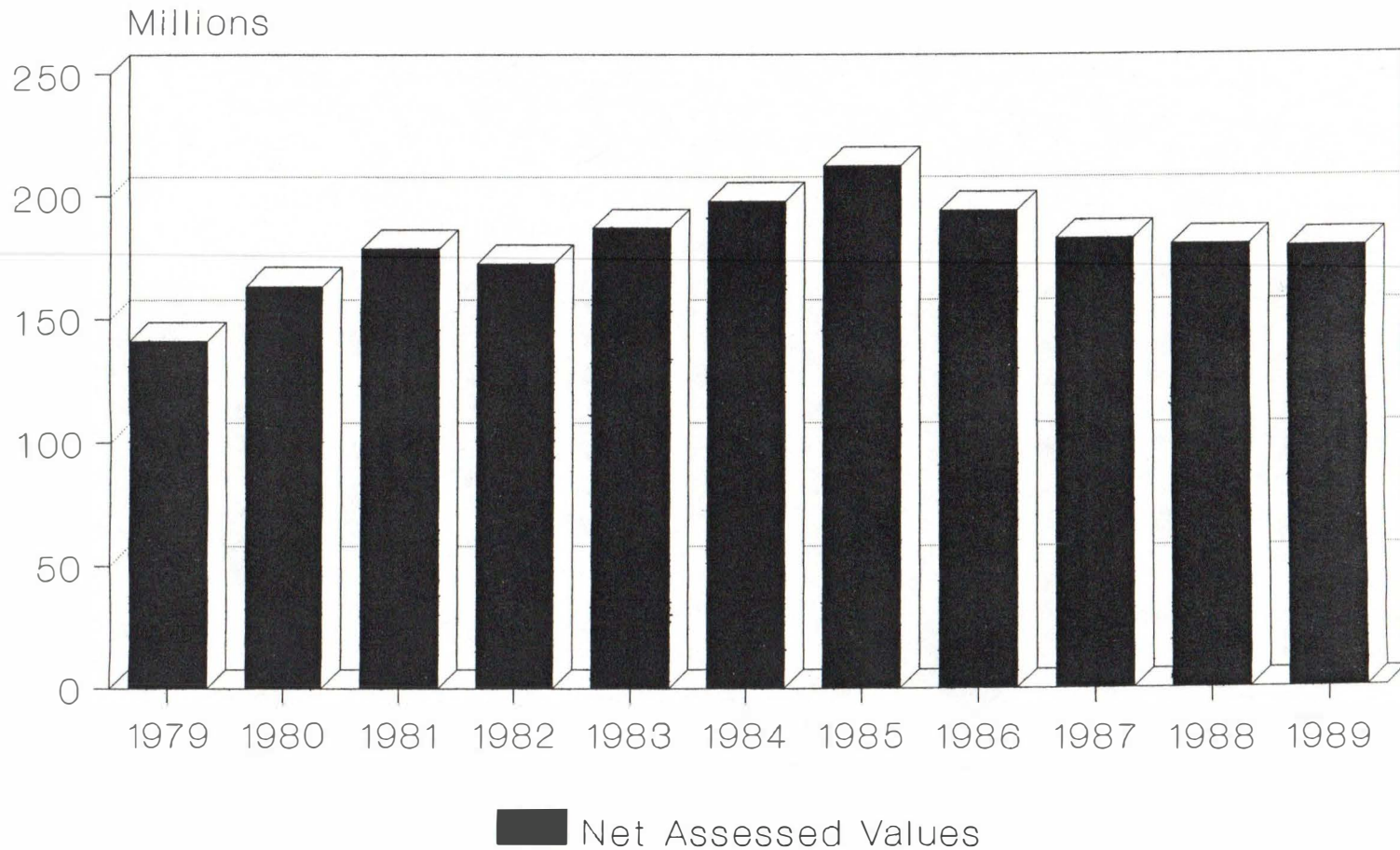
CITY OF LEBANON

1989-90 General Fund Budget



By Department

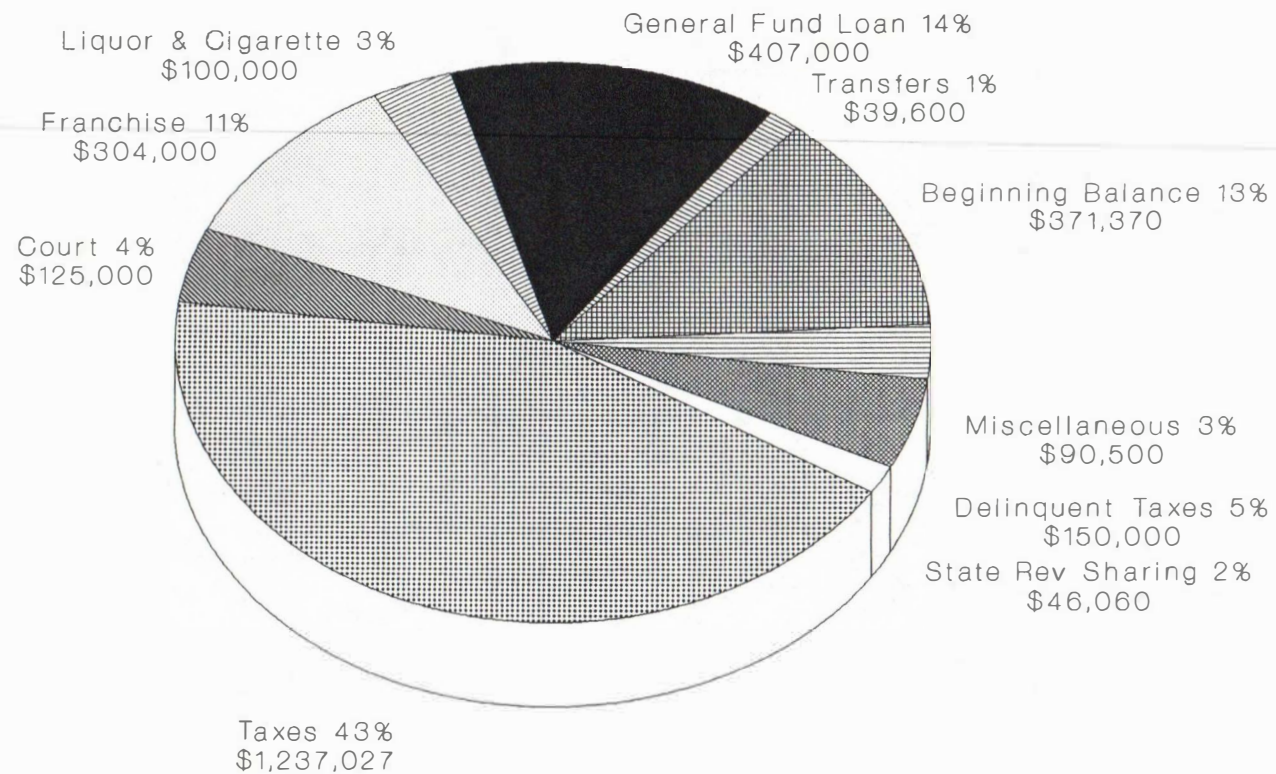
COMPARISON OF ASSESSED VALUE CITY OF LEBANON



For taxes assessed for year ending 6/30

CITY OF LEBANON 1989-90

General Fund Revenues



Total Revenues \$2,870,557

SUMMARY SCHEDULES

& GRAPHS

PREPARED: 10 JULY 1989

DEPT: 100
GENERAL FUND
FUND: 10
GENERAL FUND

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

86-87 ACTUAL EXPEND. PRIOR-2	87-88 HISTORY PRIOR-1	88-89 CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
.00	.00	350,000	41052	BANK LOAN FUNDS-TAN	385,000	385,000	385,000
.00	.00	24,500	41053	INTEREST FROM BANK LOAN	22,000	22,000	22,000
40,324.93	36,725.30	35,000	41070	STATE CIGARETTE REVENUE	36,000	36,000	36,000
71,941.30	62,503.24	63,000	41080	STATE LIQUOR REVENUE	64,000	64,000	64,000
83,859.78	110,662.67	105,000	43010	MI. COURT FINES & FORFEITURES	125,000	125,000	125,000
6,418.87	6,585.89	6,000	44010	CONSUMER POWER, INC.	7,000	7,000	7,000
9,556.58	11,631.98	11,500	44020	LEBANON SANITATION COMPANY	14,000	14,000	14,000
14,527.24	14,760.47	14,000	44030	LIBERTY CABLE TV	15,000	15,000	15,000
44,877.06	44,925.56	42,000	44035	NORTHWEST NATURAL GAS FRAN	54,000	54,000	54,000
189,761.22	190,703.74	175,000	44040	PAC. POWER&LIGHT, ELECTRICITY	190,000	190,000	190,000
19,369.00	23,482.00	20,000	44060	TELEPHONE UTILITIES	24,000	24,000	24,000
4,846.67	3,864.67	3,000	45010	REVENUE FROM SALE OF PROPERTY	3,000	3,000	3,000
7,700.00	7,400.00	4,200	45020	REVENUE FROM RENTED PROPERTY	4,200	4,200	4,200
10,142.35	10,358.37	8,000	46010	BUILDING PERMITS & FEES	10,000	10,000	12,000
1,023.00	1,283.50	200	46020	BUSINESS LICENSES	100	100	100
1,443,129.14	1,159,856.46	1,225,652	47010	CURRENT PROPERTY TAXES	1,237,027	1,237,027	1,237,027
203,605.26	203,911.89	175,000	47020	DELINQUENT PROPERTY TAXES	150,000	150,000	150,000
4,065.50	750.00	3,000	48030	AMUSEMENT MACHINE REVENUE	2,000	2,000	2,000
6.74	.10	0	48040	CASH OVER	0	0	0
1,975.03	.00	0	48045	DIAL-A-BUS REVENUE	0	0	0
.00	.00	0	48052	PARK DONATIONS	2,700	2,700	2,700
18,408.15	3,838.24	2,000	48060	ENGINEERING FEES	2,000	2,000	2,000
354.47	.00	500	48070	EXTRA POLICE SERVICE	500	500	500

PREPARED: 10 JULY 1989

AS OF 10 JULY 1989

DEPT: 100
GENERAL FUND
FUND: 10
GENERAL FUND

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
19,437.25	23,758.66	20,000	48100	INTEREST ON INVESTMENT	30,000	30,000	30,000
5,731.41	2,965.71	5,000	48101	INTEREST ON TAXES	5,000	5,000	5,000
.00	.00	0	48118	LIBRARY-STATE PER CAPITA AID	0	0	0
.00	.00	0	48120	LIBRARY-TRUST FUND REVENUE	0	0	0
359.15	98.20	200	48130	MAPS AND ORDINANCES	100	100	100
.00	.00	3,000	48131	SK. CENTER REFRESHMENT INCOME	3,000	3,000	3,000
11,192.27	10,855.86	6,000	48140	MISCELLANEOUS REVENUE	9,500	9,500	11,500
6,266.00	7,677.81	7,000	48144	MISC. REVENUE-LIBRARY	7,000	7,000	7,000
2,469.84	5,097.48	3,000	48146	MISC. REVENUE-POLICE	3,000	3,000	3,000
630.00	1,358.25	300	48148	MISC. REVENUE-SK. CENTER	400	400	400
4,915.43	4,119.04	3,000	48149	MISC. REVENUE-TALL GRASS	3,000	3,000	3,000
630.00	557.00	500	48150	PLANNING COMMISSION REVENUE	1,000	1,000	1,000
.00	.00	0	48170	REVENUE-DUE FROM OTHER FUNDS	0	0	0
102.26	34.40	0	48295	XEROX COPIES	0	0	0
.00	.00	0	49012	FROM PUBLIC IMPROVEMENT FUND	5,000	5,000	5,000
43,177.00	.00	0	49020	FROM AMBULANCE FUND	0	0	0
.00	.00	6,000	49028	FROM SCIP ACCESS ROAD	0	0	0
.00	.00	0	49030	FROM FED REVENUE SHARING FUND	0	0	0
47,689.08	43,742.85	39,000	49040	FROM ST REVENUE SHARING FUND	46,060	46,060	46,060
.00	.00	0	49045	FROM STATE TAX & ROAD FUND	0	0	0
.00	.00	0	49075	FROM VAUGHN LN AC PARK	2,600	2,600	2,600
32,000.00	32,000.00	60,000	49095	FROM URBAN RENEWAL FUND	32,000	32,000	32,000
.00	.00	0	49115	FROM 63/84 HOUSING REHAB	0	0	0
189,465.15	349,932.43	200,773	49901	BEGINNING BALANCE	361,520	361,520	371,370
2,539,959.13	2,375,441.77	2,619,325		TOTAL REVENUES	2,856,707	2,856,707	2,870,557

PROGRAM INFORMATION

ADMINISTRATION

Page 1 of 3

PROGRAM DESCRIPTION:

The City Administrator's office directs and coordinates the activities of all City Departments, administers the City's personnel system, supervises preparation of the annual budget, implements policy as established by the City Council, and performs other general administrative functions.

This year the City Administrator will assume the responsibilities of direct program support to the Library Services and the Senior and Disabled Services Program. This is due to elimination of the position of Library/Senior Services Director/Assistant to the City Administrator in an effort to direct more funds to program enhancement. Duties performed as the Assistant have been distributed to the Administrator, Finance Director and Administrative Assistant.

PROGRAM INFORMATION

ADMINISTRATION

Page 2 of 3

POSITIONS:

	<u>1988-89</u>	<u>1989-90</u>
City Administrator	.21 FTE	.21 FTE
Assistant to the City Administrator	.25 FTE	-0-
Administrative Assistant	<u>.10 FTE</u>	<u>.30 FTE</u>
SUB-TOTAL	.56 FTE	.51 FTE
Temporary Secretary	<u>-0-</u>	<u>.17 FTE</u>
TOTAL	.56 FTE	.68 FTE

1989-90 GOALS STATEMENT:

- * Expand community communications
- * Meet service expectations of the community
- * Create a stable funding base
- * Promote positive intergovernmental relations

The proposed budget provides the resources necessary for the continued leadership in the above areas from the City Administrator. Community communications will continue to be expanded and improved. Relations with county and state agencies will be a new area of emphasis this year. The proposed budget will enable the City Administrator's office to continue its efforts to maximize personnel resources as the City strives to meet the community's expectations for

PROGRAM INFORMATION

ADMINISTRATION

Page 3 of 3

1989-90 GOALS STATEMENT: (continued)

service. Leadership will continue to come from the City Administrator's office in developing alternative funding sources, maximizing return on service dollars, managing our exposure to risk, and communicating municipal finance concerns to elected officials.

PREPARED: 10 JULY 1989

DEPT: 110
ADMINISTRATION
FUND: 10
GENERAL FUND

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			1	PERSONNEL SERVICES			
37,491.29	86,859.10	21,528	50001	SALARIES	15,992	15,992	17,214
14,592.74	28,046.63	7,483	50003	FRINGE BENEFITS	5,726	5,726	5,916
.00	.00	800	50250	PART TIME	3,000	3,000	3,000
-----	-----	-----			-----	-----	-----
52,084.03	114,905.73	29,811		TOTAL PERSONNEL SERVICES	24,718	24,718	26,130
			2	MATERIALS & SERVICES			
2,394.82	17,255.31	16,300	61240	DEPT/OPERATING EXPENSE	16,300	16,300	11,250
.00	.00	200	61250	DEPT/OPERATING SUPPLIES	200	200	200
387.17	1,471.97	1,500	61290	DUES & SUBSCRIPTIONS	1,500	1,500	1,500
480.55	1,921.89	3,000	61320	EDUCATION & TRAINING	3,000	3,000	3,000
.00	.00	15,000	61401	UNEMPLOYMENT INSURANCE	10,000	10,000	10,000
244.00	155.00	100	61570	MAINT/EMPL	100	100	100
2,126.42	3,575.18	4,750	61600	MEETINGS AND CONFERENCES	4,750	4,750	4,750
776.03	1,178.02	1,000	61700	OFFICE SUPPLIES	1,200	1,200	1,200
-----	-----	-----			-----	-----	-----
6,408.99	25,557.37	41,850		TOTAL MATERIALS & SERVICES	37,050	37,050	32,000
-----	-----	-----			-----	-----	-----
58,493.02	140,463.10	71,661		DEPT TOTAL (W/O REV.)	61,768	61,768	58,130

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 2

FUND: 10 - GENERAL

DEPARTMENT: 110 - ADMINISTRATION

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61240 DEPARTMENT/OPERATING EXPENSE:		
Labor relations costs; consultant and attorney fees	2,000	
Recruitment expenses	1,000	
Employee recognition activities	1,250	
Safety program expenses	500	
Employee Assistance/Wellness Program Expenses	2,900	
Expense Reimbursement	<u>3,600</u>	<u>11,250</u>
61250 DEPARTMENT/OPERATING SUPPLIES:	<u>200</u>	<u>200</u>
61290 DUES & SUBSCRIPTIONS:		
Pacific Northwest Personnel Management Assoc.	100	
International City Management Association	550	
Oregon Section, ICMA	200	
Subscriptions to professional journals & updating services	<u>650</u>	<u>1,500</u>
61320 EDUCATION & TRAINING:		
Training sessions, workshops, seminars	2,200	
Reimbursement for course work	<u>800</u>	<u>3,000</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 2

FUND: 10 - GENERAL

DEPARTMENT: 110 - ADMINISTRATION

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61401 UNEMPLOYMENT INSURANCE:	<u>10,000</u>	<u>10,000</u>
61570 MAINTENANCE/EQUIPMENT:		
Service & repair of office equipment	<u>100</u>	<u>100</u>
61600 MEETINGS & CONFERENCES:		
Pacific Northwest Personnel Mgmt. Assoc. Conference	1,000	
League of Oregon Cities Conference	950	
Business luncheon meetings	550	
Annual ICMA Oregon Section Conference	250	
Annual ICMA Conference	<u>2,000</u>	<u>4,750</u>
61700 OFFICE SUPPLIES:	<u>1,200</u>	<u>1,200</u>

PREPARED: 10 JULY 1989

 DEPT: 115
 PERSONNEL
 FUND: 10
 GENERAL FUND

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			1	PERSONNEL SERVICES			
17,848.56	.00	0	50001	SALARIES	0	0	0
5,390.96	.00	0	50003	FRINGE BENEFITS	0	0	0
23,239.52	.00	0		TOTAL PERSONNEL SERVICES	0	0	0
			2	MATERIALS & SERVICES			
8,692.07	.00	0	61240	DEPARTMENT OPERATING EXPENSE	0	0	0
15.00	.00	0	61250	DEPARTMENT OPERATING SUPPLIES	0	0	0
693.69	.00	0	61290	DUES & SUBSCRIPTIONS	0	0	0
580.00	.00	0	61320	EDUCATION & TRAINING	0	0	0
22,671.91	.00	0	61401	UNEMPLOYMENT INSURANCE	0	0	0
105.81	.00	0	61600	MEETINGS AND CONFERENCES	0	0	0
210.18	.00	0	61700	OFFICE SUPPLIES	0	0	0
32,968.66	.00	0		TOTAL MATERIALS & SERVICES	0	0	0
56,208.18	.00	0		DEPT TOTAL (W/O REV.)	0	0	0

PREPARED: 10 JULY 1989

DEPT: 120
CITY ATTORNEY
FUND: 10
GENERAL FUND

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			1	PERSONNEL SERVICES			
19,500.00	24,900.00	9,765	50001	SALARIES	0	0	0
5,031.80	5,978.06	1,558	50003	FRINGE BENEFITS	0	0	0
-----	-----	-----			-----	-----	-----
24,531.80	30,878.06	11,323		TOTAL PERSONNEL SERVICES	0	0	0
			2	MATERIALS & SERVICES			
3,650.00	3,715.00	18,150	61130	CONTRACT SERVICES	29,000	29,000	29,000
0.00	4,856.72	6,350	61132	OUTSIDE ATTORNEY'S FEES	5,000	5,000	4,000
-----	-----	-----			-----	-----	-----
3,650.00	8,571.72	24,500		TOTAL MATERIALS & SERVICES	34,000	34,000	33,000
-----	-----	-----			-----	-----	-----
28,181.80	39,449.80	35,823		DEPT TOTAL (W/O REV.)	34,000	34,000	33,000

PROGRAM INFORMATION

CITY ATTORNEY

Page 1 of 1

PROGRAM DESCRIPTION:

Provides professional legal services for the City and serves as the City's chief legal officer; drafts and reviews ordinances, resolutions, contracts, and other legal documents; attends City Council meetings and other meetings as requested; provides legal advice to City Council, appointed boards and commissions, department heads, and other City employees; prosecutes violations of State law and City ordinances in Municipal Court; represents City in general litigation. It is anticipated that outside counsel will occasionally need to be hired by the City when a specialized matter arises or when a conflict of interest exists. Again this year, the City Attorney's contract wage is being allocated to reflect more accurately the time spent providing service to funds other than the General Fund.

POSITIONS:

City Attorney

80% of Contract Wage

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 10 - GENERAL

DEPARTMENT: 120 - CITY ATTORNEY

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL

LINE TOTAL

61130 CONTRACT SERVICES:

Attorney services

29,000

29,000

61132 OUTSIDE ATTORNEY FEES:

Fees paid as a result of City Attorney conflict
of interest or fees paid for litigation in a
specialized area

4,000

4,000

PROGRAM INFORMATION

COMMUNITY & ECONOMIC DEVELOPMENT

Page 1 of 2

PROGRAM DESCRIPTION:

This year budget reflects the Economic Development program being the responsibility of the City Administrator's office with allocations of the Administrator's time, Administrative Assistant's time, Public Works Director's time, and the Public Works Administrative Secretary's time. The amount of time that will be spent by the Administrative Assistant is just an estimate at this time.

The activity of this program includes maintaining an active role in the State Economic Development and Tourism programs, providing leadership and administrative support to the various community economic development partnerships to include the Chamber, Lebanon Industrial Development Corporation, Lebanon Economic Development Council, Regional Economic Development Task Force, and the Linn County Regional Strategies. This program provides a link to state funding sources for existing businesses for expansion and relocation, and the management and marketing of the Enterprise Zone, with the Finance Director playing the key role in the actual application and benefit approval process. Also, this program administers the storefront rehabilitation program.

PROGRAM INFORMATION

COMMUNITY & ECONOMIC DEVELOPMENT

Page 2 of 3

PROGRAM DESCRIPTION:

This year funds have been reallocated from contract services for a temporary planning intern to provide help on an as needed basis for various projects. This has been an extremely cost effective way of completing projects like the Industrial Site Catalogue and inventories of various types of real estate such as parking lots and commercial property. When prospective businesses need such information, it is readily available.

POSITIONS:

	<u>1988-89</u>	<u>1989-90</u>
City Administrator	.20 FTE	.20 FTE
Administrative Assistant	.20 FTE	.20 FTE
Administrative Secretary-Public Works	.08 FTE	.07 FTE
Director of Public Works	<u>.05 FTE</u>	<u>.10 FTE</u>
SUB-TOTAL - Regular	.53 FTE	.57 FTE
Temporary Secretary	-0-	.035 FTE
Temporary Planning Intern	<u>-0-</u>	<u>.312 FTE</u>
TOTAL	.53 FTE	.917 FTE

PROGRAM INFORMATION

COMMUNITY & ECONOMIC DEVELOPMENT

Page 3 of 3

1989-90 GOALS STATEMENT:

This program addresses the need for the City to represent the community in the area of economic development. To facilitate the marketing of our community, to assist in the retention and expansion of our existing businesses, and to play the major role in linking to the economic development activities of the community's private industry.

PREPARED: 10 JULY 1989

DEPT: 125
 COMM & ECONOMIC DEVELOPMENT
 FUND: 10
 GENERAL FUND

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			1	PERSONNEL SERVICES			
.00	.00	18,344	50001	SALARIES	19,038	19,038	20,190
.00	.00	6,984	50003	FRINGE BENEFITS	6,817	6,817	6,954
.00	.00	0	50250	PART TIME	6,895	6,895	6,895
.00	.00	25,328		TOTAL PERSONNEL SERVICES	32,750	32,750	34,039
			2	MATERIALS & SERVICES			
.00	.00	200	61124	COMPUTER EXPENSE	200	200	200
.00	.00	13,000	61130	CONTRACT SERVICES	3,700	3,700	3,700
.00	.00	2,000	61240	DEPT/OPERATING EXPENSE	2,480	2,480	2,551
.00	.00	200	61250	DEPT/OPERATING SUPPLIES	200	200	200
.00	.00	800	61290	DUES & SUBSCRIPTIONS	800	800	800
.00	.00	0	61305	GRANT APPLICATION COSTS	5,500	5,500	5,500
.00	.00	500	61320	EDUCATION & TRAINING	400	400	400
.00	.00	1,200	61600	MEETINGS AND CONFERENCES	1,300	1,300	1,300
.00	.00	1,000	61700	OFFICE SUPPLIES	1,000	1,000	1,000
.00	.00	18,900		TOTAL MATERIALS & SERVICES	15,580	15,580	15,651

REPORT #

CITY OF LEBA

PAGE

PREPARED: 10 JULY 1989

DEPT: 125
COMM & ECONOMIC DEVELOPMENT
FUND: 10
GENERAL FUND

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			3	CAPITAL OUTLAY			
.00	.00	0	72500	OFFICE EQPT.	0	0	0
.00	.00	44,228		DEPT TOTAL (W/O REV.)	46,330	48,330	49,690

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 2

FUND: 10 - GENERAL

DEPARTMENT: 125 - COMMUNITY AND ECONOMIC DEVELOPMENT

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61124 COMPUTER EXPENSE:		
Financial software package (40% of cost)	<u>200</u>	<u>200</u>
61130 CONTRACT SERVICES:		
Outside engineering costs, Enterprise Zone publications printing costs, marketing publication costs, industrial site and commercial site catalog costs	<u>3,700</u>	<u>3,700</u>
61240 DEPARTMENT/OPERATING EXPENSE:		
Cost for film, developing, enlarging of photos, graphic art costs and maps	<u>2,551</u>	<u>2,551</u>
61250 DEPARTMENT/OPERATING SUPPLIES:		
Surveying and inspection supplies	<u>200</u>	<u>200</u>
61290 DUES & SUBSCRIPTIONS:		
Economic Development Quarterly	150	
Economic Development Planning Advisory Service	250	
Downtown Information Exchange	250	
Oregon Downtown Development Association	75	
Council on Economic Development for Oregon	<u>75</u>	<u>800</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 2

FUND: 10 - GENERAL

DEPARTMENT: 125 - COMMUNITY & ECONOMIC DEVELOPMENT

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61305 GRANT APPLICATION COSTS:		
Costs for materials, maps, slides, drawings, photos, etc.	<u>5,500</u>	<u>5,500</u>
61320 EDUCATION & TRAINING:		
Training, workshops, seminars	<u>400</u>	<u>400</u>
61600 MEETINGS & CONFERENCES:		
League of Oregon Cities Conference	100	
Certified Economic Developers Conference	200	
American Planning Association Conference	160	
Business luncheon meetings and out-of-town travel	240	
Planning Commission Appreciation Dinner	<u>600</u>	<u>1,300</u>
61700 OFFICE SUPPLIES:		
General office supplies	<u>1,000</u>	<u>1,000</u>

PROGRAM INFORMATION

PLANNING

Page 1 of 3

PROGRAM DESCRIPTION:

The Planning Section has various areas of responsibility including current and long-range planning, economic development support, Comprehensive Plan review and updating, state-mandated Periodic Review of the Comprehensive Plan, staff to the Planning Commission, and involvement with community enhancement projects.

The Planning staff and Planning Commission will be devoting a significant amount of time and energy to the state-required review and updating of the Comprehensive Plan during the 89-90 fiscal year. The Periodic Review process will include a review and updating of the Comprehensive Plan to assure that it still reflects the needs and objectives of the community. Additionally, as part of the Periodic Review, the City will incorporate into the Comprehensive Plan all of the state laws, rulings, and regulations that were established after our Comprehensive Plan was developed and acknowledged. The Periodic Review and Comprehensive Plan update activities will include many meetings of the Planning Commission and other citizen's groups.

City Planner services are provided by contracting with the Council of Governments. Funding for these services is shared by the General Fund - .316 FTE and by the L.C.D.C. Grant

PROGRAM INFORMATION

PLANNING

Page 2 of 3

PROGRAM DESCRIPTION: (continued)

Funds - .084 FTE. L.C.D.C. Grant Funds are provided by the state to pay for a share of the costs of the Periodic Review. It has been estimated by the Planning Commission that the review process will take two years to complete.

1989-90 GOALS STATEMENT:

The Planning Section is often the first encounter or interaction between citizens and their city government. The Planning staff have the personal conviction and professional commitment to provide "user-friendly" service and to be as helpful and supportive as possible. Meeting the service expectations of the community is a mutual City Council and Planning staff goal.

Planning activities are vital and integral components of encouraging economic development. Assuring that adequate industrial, commercial and residentially zoned vacant land is available and ready for development is a primary responsibility of the Planning Section. Vacant industrial, commercial and residential lands have been inventoried and catalogued and will be updated during the year. Permit processing procedures are continually being refined and improved in order to help promote and encourage local economic development.

PROGRAM INFORMATION

PLANNING

Page 3 of 3

1989-90 GOALS STATEMENT: (continued)

Positive intergovernmental relations is another Council goal that is critical to the success of planning activities, especially outside of City limits, but within the urban growth area. Much of the City's designated industrial land is located just outside of City limits and the Planning staff has amicably worked with the County Planning Department in developing procedures for implementing the Delayed Annexation and Urban Growth Management Agreements in order to quickly respond to and accommodate development opportunities in this designated urban growth area. Planning staff has also promoted positive intergovernmental relations with various state agencies, including the State Aeronautics Division which has state-mandated control over lands within the Aircraft Control Subzone surrounding the airport.

POSITIONS:

	<u>1988-89</u>	<u>1989-90</u>
City Planner	.30 FTE	.316 FTE
Administrative Secretary-Public Works	<u>.14 FTE</u>	<u>.20 FTE</u>
SUB-TOTAL - Regular	.44 FTE	.516 FTE
Temporary Secretarial	<u>-0-</u>	<u>.10 FTE</u>
TOTAL	.44 FTE	.616 FTE

PREPARED: 10 JULY 1989

DEPT: 126
PLANNING
FUND: 10
GENERAL FUND

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			1	PERSONNEL SERVICES			
.00	.00	2,347	50001	SALARIES	3,690	3,690	3,638
.00	.00	1,121	50003	FRINGE BENEFITS	1,740	1,740	1,754
.00	.00	2,300	50250	PART TIME	1,700	1,700	1,700
.00	.00	5,768		TOTAL PERSONNEL SERVICES	7,130	7,130	7,292
			2	MATERIALS & SERVICES			
.00	.00	500	61124	COMPUTER EXPENSE	500	500	500
.00	.00	13,500	61130	CONTRACT SERVICES	23,000	23,000	22,000
.00	.00	100	61240	DEPT/OPERATING EXPENSE	100	100	100
.00	.00	100	61250	DEPT/OPERATING SUPPLIES	100	100	100
.00	.00	200	61290	DUES & SUBSCRIPTIONS	0	0	0
.00	.00	200	61320	EDUCATION & TRAINING	400	400	400
.00	.00	200	61600	MEETINGS AND CONFERENCES	400	400	400
.00	.00	200	61700	OFFICE SUPPLIES	500	500	500
.00	.00	15,000		TOTAL MATERIALS & SERVICES	25,000	25,000	24,000
.00	.00	20,768		DEPT TOTAL (W/O REV.)	32,130	32,130	31,292

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 2

FUND: 10 - GENERAL

DEPARTMENT: 126 - PLANNING

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61124 COMPUTER EXPENSE:		
Financial software package (60% of cost)	<u>500</u>	<u>500</u>
61130 CONTRACT SERVICES:		
Planning services contract with Council of Governments (.316 FTE)	<u>22,000</u>	<u>22,000</u>
61240 DEPARTMENT/OPERATING EXPENSE:		
Cost for film, slides, and graphic arts work	<u>100</u>	<u>100</u>
61250 DEPARTMENT/OPERATING SUPPLIES:		
Miscellaneous supplies other than routine office supplies	<u>100</u>	<u>100</u>
61320 EDUCATION & TRAINING:		
Education and training texts and materials	<u>400</u>	<u>400</u>
61600 MEETINGS & CONFERENCES:		
Costs for meetings and conferences attended by the contract planner as required by the City	<u>400</u>	<u>400</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 2

FUND: 10 - GENERAL

DEPARTMENT: 126 - PLANNING

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL

LINE TOTAL

61700 OFFICE SUPPLIES:

Routine office supplies

500

500

PROGRAM INFORMATION

BUILDING INSPECTION

Page 1 of 4

PROGRAM DESCRIPTION:

Several activities have traditionally been handled in the building inspection program. The most obvious are the legally-mandated inspections of new building construction, woodstove installations, and remodeling. Not so obvious, but still important, are building plan review, enforcement of zoning regulations, abatement of nuisances and health hazards, and general assistance to the public.

Inspection of new building construction, woodstove installations, and remodel work can be handled by Linn County and the state. A very real problem exists, though, in that long delays are inevitable when this service must be scheduled with out-of-town agencies. At worst, safety hazards may go undetected. The builder or woodstove installer may decide the wait isn't worth the effort and neglect to obtain inspection.

In-house plan review service is equally important in preventing delays to the public. It's an inconvenience for local citizens, developers, and builders to make multiple out-of-town trips in the process of bringing a set of plans up to code.

Enforcement and application of the zoning ordinance often requires the attention of the City Planner. In many cases, however, review and enforcement can be handled by the building

PROGRAM INFORMATION

BUILDING INSPECTION

Page 2 of 4

PROGRAM DESCRIPTION: (continued)

inspector at the plan review level. This frees up the Planner's time and, again, speeds up the development process.

Nuisance and health hazard abatement is necessary to maintain a safe community. Active enforcement of nuisance ordinances is an element of City Council goals set for the 1987-88 fiscal year. The building inspector spends many hours in this activity. Often, a health or safety hazard requires immediate and full-time attention until the problem is abated.

The building inspector necessarily works closely with the public and with other community-development oriented personnel on the City staff. Therefore, the position is knowledgeable about many aspects of what we do. It is valuable to the city and a service to the public to have well-trained staff members readily available to respond in a variety of citizen needs.

PROGRAM INFORMATION

BUILDING INSPECTION

Page 3 of 4

POSITIONS:

	<u>1988-89</u>	<u>1989-90</u>
Building Inspector	.80 FTE	.90 FTE
Director of Public Works	-0-	.02 FTE
Administrative Secretary	<u>.05 FTE</u>	<u>.05 FTE</u>
SUB-TOTAL - Regular	.85 FTE	.97 FTE
Temporary Public Works Secretarial	<u>-0-</u>	<u>.025 FTE</u>
TOTAL	.85 FTE	.995 FTE

1989-90 GOALS STATEMENT:

Activities in this program impact three Council goals: Goal 2 - "Meet Service Expectations of the Community, Goal 3 - "Encourage Economic Development, and Goal 7 - "Foster Neighborhood Pride."

PROGRAM INFORMATION

BUILDING INSPECTION

Page 4 of 4

1989-90 GOALS STATEMENT: (continued)

Goals 2 and 3 are furthered by the plan review and building inspection functions. The City provides a local office for obtaining plan reviews and building permits. The inspector is available to staff to provide information regarding building code requirements and to answer questions on zoning regulations. Building inspections can be performed on short notice-often immediately on request.

Goal 3 is furthered by nuisance abatement and health hazard investigations, many of which are administered under this program.

REPORT #

PREPARED: 10 JULY 1989

CITY OF LEB.

PAGE

AS OF 10 JULY 1989

DEPT: 127

BUILDING INSPECTION

FUND: 10

GENERAL FUND

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			1	PERSONNEL SERVICES			
.00	.00	20,472	50001	SALARIES	24,412	24,412	24,245
.00	.00	6,485	50003	FRINGE BENEFITS	7,640	7,640	11,182
.00	.00	0	50250	PART TIME	425	425	425
-----	-----	-----			-----	-----	-----
.00	.00	26,957		TOTAL PERSONNEL SERVICES	32,477	32,477	40,852
			2	MATERIALS & SERVICES			
.00	.00	0	61010	ADVERTISING	0	0	300
.00	.00	100	61124	COMPUTER EXPENSE	50	50	50
.00	.00	2,000	61130	CONTRACT SERVICES	2,000	2,000	4,000
.00	.00	500	61240	DEPT/OPERATING EXPENSE	500	500	500
.00	.00	100	61250	DEPT/OPERATING SUPPLIES	100	100	100
.00	.00	200	61290	DUES & SUBSCRIPTIONS	200	200	200
.00	.00	400	61320	EDUCATION & TRAINING	500	500	500
.00	.00	100	61600	MEETINGS AND CONFERENCES	100	100	100
.00	.00	200	61700	OFFICE SUPPLIES	200	200	200
-----	-----	-----			-----	-----	-----
.00	.00	3,600		TOTAL MATERIALS & SERVICES	3,650	3,650	5,950
-----	-----	-----			-----	-----	-----
.00	.00	30,557		DEPT TOTAL (W/O REV.)	36,127	36,127	46,802

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 10 - GENERAL

DEPARTMENT: 127 - BUILDING INSPECTION

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61010 ADVERTISING:	<u>300</u>	<u>300</u>
61124 COMPUTER EXPENSE:	<u>50</u>	<u>50</u>
61130 CONTRACT SERVICES:	<u>4,000</u>	<u>4,000</u>
61240 DEPARTMENT/OPERATING EXPENSE:		
Expense reimbursement	<u>500</u>	<u>500</u>
61250 DEPARTMENT/OPERATING SUPPLIES:	<u>100</u>	<u>100</u>
61290 DUES & SUBSCRIPTIONS:	<u>200</u>	<u>200</u>
61320 EDUCATION AND TRAINING:	<u>500</u>	<u>500</u>
61600 MEETINGS & CONFERENCES:	<u>100</u>	<u>100</u>
61700 OFFICE SUPPLIES:	<u>200</u>	<u>200</u>

PROGRAM INFORMATION

PUBLIC WORKS/ENGINEERING

Page 1 of 5

PROGRAM DESCRIPTION:

Engineering depends on general fund monies for two broad areas of activity. The first area includes functions that do not neatly fit in revenue-producing funds. Engineering activities in this category include preliminary site and utility design for potential economic development, design, inspection, construction management, and contract administration for Local Improvement Districts and grant-funded projects, solving drainage and traffic problems, surveying, mathematical computations, drafting, mapping, and estimating.

Other activities in this fund include technical assistance to other departments, advice and assistance in economic development and to prospective developers, response to and resolution of citizens' complaints, hazard investigations, safety and health related matters, review and preliminary design of proposed private development, and communication and cooperation with other government entities such as Oregon State Highway Division, Linn County, state and federal health agencies, the Grand Prairie Water Control District, etc.

PROGRAM INFORMATION

PUBLIC WORKS/ENGINEERING

Page 2 of 5

PROGRAM DESCRIPTION: (continued)

This year the budget contains two requests for temporary help. A total of .26 FTE is being requested which represents 1 engineering aide for 3 months. This person will be on a special project. The primary task is to add the water service lines and the wastewater collection laterals to the new water and wastewater utility base maps. This was not done at the time the maps were completed (by our facility study consultant) because of the cost. This is a much more economical way of having the work performed. This person will also on occasion assist the other engineering staff when help in the field is needed during the construction season. Without this person the base maps will continue to be incomplete.

Water	.09 FTE
Wastewater	.09 FTE
Street	.04 FTE
Storm Drainage	.01 FTE
TOTAL	.26 FTE

Also, a total of .50 FTE is being requested which represents temporary assistance on an as-needed basis. This position will assist the administrative secretary at the skill level of a clerk/typist when the need arises throughout the year. The current administrative secretary

PROGRAM INFORMATION

PUBLIC WORKS/ENGINEERING

Page 3 of 5

PROGRAM DESCRIPTION: (continued)

position provides secretarial and administrative support to the entire Public Works Department and Planning Division. Additional support is needed in this area, especially when special reports or projects are underway such as the Comprehensive Plan update, formation of Local Improvement Districts, major construction projects, budget preparation, and information gathering projects for Economic Development studies. Since this work needs to be completed, full-time staff will have to complete it either by working overtime or by dropping other projects. Part-time help is a more efficient method. The position is allocated in the following departments of this year's budget.

Community and Economic Development	.035 FTE
Planning	.10 FTE
Building	.025 FTE
Public Works/Engineering	.09 FTE
Water	.07 FTE
Wastewater	.07 FTE
Street	.07 FTE
Storm Drainage	.025 FTE
Street	.01 FTE
Urban Renewal	<u>.005 FTE</u>
TOTAL	.50 FTE

PROGRAM INFORMATION

PUBLIC WORKS/ENGINEERING

Page 4 of 5

POSITIONS:

	<u>1988-89</u>	<u>1989-90</u>
Director of Public Works	.20 FTE	.20 FTE
Maintenance Division Manager	.10 FTE	.10 FTE
Engineering Division Manager	.25 FTE	.13 FTE
Engineering Technician II	.325 FTE	.08 FTE
Engineering Technician I	.14 FTE	.03 FTE
Administrative Secretary	.20 FTE	.18 FTE
Building Inspector	<u>.06 FTE</u>	<u>.05 FTE</u>
 SUB-TOTAL - Regular	1.275 FTE	.77 FTE
 Temporary Secretary	-0-	.09 FTE
Temporary Engineering Aide	<u> </u>	<u>.03 FTE</u>
 TOTAL	1.275 FTE	.89 FTE

1989-90 GOALS STATEMENT:

To one extent or another, this program supports all of the Council goals. Three goals are directly supported by engineering activities funded in the General Fund.

The goal to "Meet Service Expectations of the Community" is supported through technical assistance to the Parks Program, the Storm Drainage Program, and to other departments within the city. It is also supported through nuisance and health hazard investigations and through resolution of citizens' complaints.

PROGRAM INFORMATION

PUBLIC WORKS/ENGINEERING

Page 5 of 5

1989-90 GOALS STATEMENT: (continued)

The goal to "Encourage Economic Development" is furthered through engineering research and resource assistance for prospective development.

The goal to "Improve Utility and Transportation Systems" is supported through work on the Parks Master Plan and the Storm Drainage Facility Study.

PREPARED: 10 JULY 1989

DEPT: 130
PUBLIC WORKS/ENGINEERING
FUND: 10
GENERAL FUND

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			1	PERSONNEL SERVICES			
61,541.69	38,863.65	35,534	50001	SALARIES	23,977	23,977	24,819
20,929.81	15,733.99	15,460	50003	FRINGE BENEFITS	9,518	9,518	9,600
.00	.00	1,500	50250	PART TIME	1,919	1,919	1,919
.00	.00	300	50600	OVERTIME	300	300	300
82,471.50	54,597.64	52,794		TOTAL PERSONNEL SERVICES	35,714	35,714	36,644
			2	MATERIALS & SERVICES			
76.96	415.90	200	61010	ADVERTISING	300	300	300
.00	.00	180	61120	COMMUNICATIONS	180	180	180
203.05	554.06	600	61124	COMPUTER EXPENSE	575	575	575
.00	.00	0	61130	CONTRACT SERVICES	0	0	0
17,016.93	686.88	2,480	61240	DEPT/OPERATING EXPENSE	3,880	3,880	3,880
1,766.21	559.95	600	61250	DEPT/OPERATING SUPPLIES	700	700	700
525.27	136.16	350	61290	DUES & SUBSCRIPTIONS	65	65	65
985.82	585.21	800	61320	EDUCATION & TRAINING	930	930	930
.00	46.42	50	61500	UNIFORM PURCHASE & LAUNDERING	50	50	50
273.00	82.32	100	61570	MAINT/EQUI	100	100	100
107.21	83.29	750	61580	MAINT/VEHICLES	350	350	350
601.15	436.88	1,050	61600	MEETINGS AND CONFERENCES	595	595	595
1,475.00	511.53	600	61700	OFFICE SUPPLIES	600	600	600
214.08	49.04	300	61800	PETROLEUM	100	100	100
23,250.68	4,147.64	8,060		TOTAL MATERIALS & SERVICES	8,425	8,425	8,425

REPORT #

CITY OF LEB.

PAGE

PREPARED: 10 JULY 1989

DEPT: 130
PUBLIC WORKS/ENGINEERING
FUND: 10
GENERAL FUND

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			3	CAPITAL OUTLAY			
.00	.00	0	72100	BUILDINGS	0	0	0
.00	.00	0	72300	IMPROVEMENTS	0	0	0
3,974.00	1,556.36	1,300	72500	OFFICE EQPT	50	50	250
.00	.00	0	72600	OTHER EQPT.	0	0	0
-----	-----	-----			-----	-----	-----
3,974.00	1,556.36	1,300		TOTAL CAPITAL OUTLAY	50	50	250
			4	INTERFUND TRANSFERS			
.00	.00	0	90105	TO EQUIP ACQ & REP FUND	290	290	290
-----	-----	-----			-----	-----	-----
.00	.00	0		TOTAL INTERFUND TRANSFERS	290	290	290
-----	-----	-----			-----	-----	-----
109,696.18	60,301.64	62,154		DEPT TOTAL (W/O REV.)	44,479	44,479	45,609

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 3

FUND: 10 - GENERAL

DEPARTMENT: 130 - PUBLIC WORKS/ENGINEERING SERVICES

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61010 ADVERTISING:		
Recruiting and legal ads	<u>300</u>	<u>300</u>
61120 COMMUNICATIONS:		
Service & repair of radio equipment	<u>180</u>	<u>180</u>
61124 COMPUTER EXPENSE:		
Service and repair of hardware	200	
Supplies	100	
Software	50	
Training	<u>225</u>	<u>575</u>
61240 DEPARTMENT/OPERATING EXPENSE:		
Engineering, surveying, consultant services	3,000	
Expense reimbursement	<u>880</u>	<u>3,880</u>
61250 DEPARTMENT/OPERATING SUPPLIES:		
References, codes, & other books	200	
Assessor maps, surveys	100	
Drafting and blueprint supplies	100	
Surveying supplies	100	
Inspection supplies	<u>200</u>	<u>700</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 3

FUND: 10 - GENERAL

DEPARTMENT: 130 - PUBLIC WORKS/ENGINEERING SERVICES

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61290 DUES & SUBSCRIPTIONS:		
American Public Works Association (2)	30	
Subscriptions	<u>35</u>	<u>65</u>
61320 EDUCATION AND TRAINING:		
Training, workshops, seminars	<u>930</u>	<u>930</u>
61500 UNIFORM PURCHASE:		
Rain gear	<u>50</u>	<u>50</u>
61570 MAINTENANCE/EQUIPMENT:		
Service and repair of office and field equipment	<u>100</u>	<u>100</u>
61580 MAINTENANCE/VEHICLES:		
Engineering vehicles (2)	<u>350</u>	<u>350</u>
61600 MEETINGS & CONFERENCES:		
League of Oregon Cities Conference	100	
American Public Works Association Conference	325	
Business luncheon meetings	<u>170</u>	<u>595</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 3 of 3

FUND: 10 - GENERAL

DEPARTMENT: 130 - PUBLIC WORKS/ENGINEERING SERVICES

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL

LINE TOTAL

61700 OFFICE SUPPLIES:

General office supplies

600

600

61800 PETROLEUM PRODUCTS:

Gasoline & oil for staff vehicles

100

100

CAPITAL OUTLAY

72500 OFFICE EQUIPMENT:

Office chair

50

Tech's bookshelves

200

250

INTERFUND TRANSFER

90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND:

290

290

PROGRAM INFORMATION

PARKS

Page 1 of 4

PROGRAM DESCRIPTION:

The City of Lebanon has within its jurisdiction seven developed and two undeveloped parks for a total area of approximately 54 acres. Also included in our parks maintenance program are several planting areas, where North Main Street and Santiam Hwy. meet, at the intersection of Park and Oak Streets and a bicycle path adjacent to Cedar Drive, to name just a few.

Primary responsibilities within the Parks Section encompass maintenance of trees, shrubs and turf, as well as buildings and park facilities. Maintenance of facilities entails many different aspects. The section maintains three rest room facilities, three picnic shelters, 84 picnic tables, six playgrounds, three tennis and three basketball courts, and 14 horseshoe pits. The section also has primary responsibility for seven backstops and ball diamonds. The section is accountable for maintenance of irrigation equipment and systems that are now in place, and roads and parking lots within the park system. Parks also includes limited camping facilities at River Park and maintenance of the boat landing and facilities at Gill's Landing.

Major routine work during our park season involves grass trimming and mowing of parks weekly, emptying all trash containers, cleaning rest rooms, repairing vandalism and picking up litter from all open areas in the parks. Also included are manual irrigation of some parks,

PROGRAM INFORMATION

PARKS

Page 2 of 4

PROGRAM DESCRIPTION: (continued)

fertilization, and some weed control. Routine work during the winter includes repair and construction of picnic tables, trash containers and benches, painting of rest room and picnic facilities, and all major tree and shrub trimming. In milder years mowing also continues well past the traditional park season in the fall, and starts one or two months early in the spring. Other maintenance that needs to be performed in the off season is major repair of tractors and related equipment.

We have seen much improvement in the park system over the last two years. It is our commitment to continue those improvements with this year's funding. As the budget indicates, we would like to continue to improve on the programs that have been started. Several clubs in the community have shared this enthusiasm and commitment and have shown this by their actions. The Garden Club has spent time and helped with the pruning of the roses in Ralston Square. The Key Club from Lebanon High School has made a real effort to clean berry vines from along the canal in Irvine Park. A group of kids from the middle school have worked hard to clean up Lebanon Pioneer Cemetery and the Kiwanis have cleaned and painted all the curbing blocks lining the roads in River Park.

PROGRAM INFORMATION

PARKS

Page 3 of 4

PROGRAM DESCRIPTION: (continued)

The \$20,000 for grant matching funds from last year has been carried over. The grant was applied for but funds to successful applicants will not be awarded until January, 1990. We should know by October of 1989.

We feel that our efforts over the last year have been appreciated, and we look forward to continued growth in the Park System of Lebanon. Through this growth we can stay in step with the increase in community pride Lebanon has experienced in the recent past.

The maintenance activity in the city parks is very seasonal. Without the additional help during the growing season, most of the weeding, trash pickup, brush removal, irrigation, and general cleaning would not be done. The current request is the same staffing level as last year. The .92 FTE represents 3 temporary maintenance workers, 1 for five months and 2 for three months.

PROGRAM INFORMATION

PARKS

Page 4 of 4

POSITIONS:

	<u>1988-89</u>	<u>1989-90</u>
Senior Maintenance Worker	1.00 FTE	1.00 FTE
Maintenance Worker	1.00 FTE	1.00 FTE
Director of Public Works	<u> </u>	<u>.05 FTE</u>
SUB-TOTAL - Regular	2.00 FTE	2.05 FTE
Temporary Maintenance Workers	<u>-0-</u>	<u>.92 FTE</u>
TOTAL	2.0 FTE	2.97 FTE

1989-90 GOALS STATEMENT:

The Council goal "Broaden Cultural and Recreational Opportunities" is served by this fund. The program provides for maintenance and smaller-scope improvements in the Lebanon parks system. The program will also fund 20 percent of the land acquisition and improvements for the new city shop facility.

PREPARED: 10 JULY 1989

 DEPT: 133
 PARKS
 FUND: 10
 GENERAL FUND

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			1	PERSONNEL SERVICES			
24,009.23	39,509.16	42,192	50001	SALARIES	54,684	54,684	54,139
10,640.61	19,271.92	21,150	50003	FRINGE BENEFITS	25,029	25,029	25,520
1,946.75	10,160.11	10,000	50250	PART-TIME TEMPORARY	13,500	13,500	13,500
.00	.00	0	50600	OVERTIME	500	500	500
36,596.59	68,941.19	81,342		TOTAL PERSONNEL SERVICES	93,913	93,913	91,659
			2	MATERIALS & SERVICES			
.00	.00	700	61010	ADVERTISING	350	350	350
117.82	344.82	400	61120	COMMUNICATIONS	400	400	400
.00	.00	350	61124	COMPUTER EXPENSE	350	350	350
.00	.00	2,400	61130	CONTRACT SERVICES	2,400	2,400	2,400
13,521.91	15,793.90	18,800	61240	DEPT/OPERATING EXPENSE	18,700	18,700	18,700
694.69	283.76	600	61250	DEPT/OPERATING SUPPLIES	600	600	600
.00	.00	80	61290	DUES & SUBSCRIPTIONS	100	100	100
150.00	323.60	430	61320	EDUCATION & TRAINING	450	450	450
.00	.00	0	61420	INSURANCE REPAIR & DEDUCT	2,000	2,000	2,000
209.47	460.37	550	61500	LAUNDRY	550	550	550
3,630.56	6,192.21	7,000	61560	MAINT/BLDG	9,000	9,000	10,500
532.02	401.35	400	61570	MAINT/EQUI	400	400	400
409.27	2,016.53	5,800	61580	MAINT/VEHICLES	4,700	4,700	4,700
.00	.00	250	61600	MEETINGS AND CONFERENCES	300	300	300
79.95	382.70	2,200	61800	PETROLEUM	1,800	1,800	1,800

REPORT #

CITY OF LEB

PAGE

PREPARED: 10 JULY 1989

DEPT: 133
PARKS
FUND: 10
GENERAL FUND

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2,084.78	3,240.71	3,750	61900	UTILITIES	3,750	3,750	3,750
21,430.47	29,439.95	43,710		TOTAL MATERIALS & SERVICES	45,850	45,850	47,350
			3	CAPITAL OUTLAY			
.00	.00	0	72050	LAND	0	0	0
.00	.00	2,750	72100	BUILDINGS	1,000	1,000	1,000
.00	.00	40,600	72300	IMPROVEMENTS	36,000	36,000	46,000
.00	.00	0	72400	LAND	0	0	0
696.00	3,474.00	3,000	72600	OTHER EQPI	0	0	0
.00	.00	7,700	72800	VEHICLES	0	0	0
696.00	3,474.00	54,050		TOTAL CAPITAL OUTLAY	37,000	37,000	47,000
			4	INTERFUND TRANSFERS			
.00	.00	0	90105	TO EQUIP ACQ & REP FUND	0	0	0
58,727.06	101,855.14	179,102		DEPT TOTAL (W/O REV.)	176,763	176,763	186,009

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 5

FUND: 10 - GENERAL

DEPARTMENT: 133 - PARKS

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61010 ADVERTISING:		
Projects	100	
Personnel Recruitment	<u>250</u>	<u>350</u>
61120 COMMUNICATIONS:		
Service/repair of radio equipment	200	
Basic telephone service to Park Host	<u>200</u>	<u>400</u>
61124 COMPUTER EXPENSE:		
Service and repair of hardware	100	
Supplies	50	
Software	<u>200</u>	<u>350</u>
61130 CONTRACT SERVICES:		
PortaPots Services, Booth & Ralston	<u>2,400</u>	<u>2,400</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 5

FUND: 10 - GENERAL

DEPARTMENT: 133 - PARKS

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61240 DEPARTMENT/OPERATING EXPENSE:		
Turf and tree maintenance, including loam, seed, plants, trees, fertilizer, chemicals, vegetation and rodent control, tree trimming	11,500	
Driveway/parking area repair	500	
Garbage dumping fees	1,500	
Planning/Architect services	3,985	
Tool/Equipment rental	300	
Safety Incentive Program	215	
Fence Repair	200	
Tennis/Basketball court and lighting maintenance	<u>500</u>	<u>18,700</u>
61250 DEPARTMENT/OPERATING SUPPLIES:		
Small tools, blades, cleaners	<u>600</u>	<u>600</u>
61290 DUES & SUBSCRIPTIONS:		
Northwest Turf Growers Association	<u>100</u>	<u>100</u>
61320-M EDUCATION & TRAINING:		
Training sessions, workshops, seminars	350	
Reimbursement for course work	<u>100</u>	<u>450</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 3 of 5

FUND: 10 - GENERAL

DEPARTMENT: 133 - PARKS

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61420 INSURANCE REPAIR & DEDUCT:	<u>2,000</u>	<u>2,000</u>
61500 UNIFORM PURCHASE & LAUNDERING:		
Rain gear	100	
Purchase, repair, cleaning of uniforms, and safety clothing	<u>450</u>	<u>550</u>
61560 MAINTENANCE/BUILDING & GROUNDS:		
Building maintenance, lumber, hardware, paint, plumbing and electricity	1,600	
Repairs due to vandalism	1,000	
Grounds maintenance, benches, tables, trash containers, drinking fountains	6,100	
Irrigation system repairs	1,000	
Maintenance of play equipment, paths	<u>800</u>	<u>10,500</u>
61570 MAINTENANCE/EQUIPMENT:		
Mower, seeder, auger, other small equipment	<u>400</u>	<u>400</u>
61580 MAINTENANCE/VEHICLES:		
Pickup (2)	600	
Tractor/mower (2)	1,000	
Payment to Fire District for mechanic	<u>3,100</u>	<u>4,700</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 4 of 5

FUND: 10 - GENERAL

DEPARTMENT: 133 - PARKS

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61600 MEETINGS & CONFERENCES:		
Northwest Turfgrowers Association Conference	<u>300</u>	<u>300</u>
61800 PETROLEUM PRODUCTS:		
Gasoline, oil, lubricants	<u>1,800</u>	<u>1,800</u>
61900 UTILITIES:		
Electricity for River, Booth, Century, Weldwood and Aspen Parks, Ralston Square Gazebo and Christmas lights	<u>3,750</u>	<u>3,750</u>
<u>CAPITAL OUTLAY</u>		
72100 BUILDINGS:		
1/4 cost of concrete and landscape around Auxiliary Storage Shop	<u>1,000</u>	<u>1,000</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 5 of 5

FUND: 10 - GENERAL

DEPARTMENT: 133 - PARKS

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL

LINE TOTAL

72300 IMPROVEMENTS:

Grant matching funds - Ralston Square	20,000	
Playground equipment replacement - Booth Park	2,900	
Fall material installation around playground equipment - Century Park	4,600	
Straighten existing shelter roof and remove moss - River Park	2,000	
Finish horseshoe courts and irrigation - Aspen Park	1,500	
Irrigation - Weldwood Park	10,000	
Fencing - Pioneer Cemetary	<u>5,000</u>	<u>46,000</u>

PROGRAM INFORMATION

FINANCE

Page 1 of 4

PROGRAM DESCRIPTION:

The Finance Department provides a full range of financial services to the City, including financial statement preparation and audit; collection of Water, Wastewater, and other receivables owed to the City; payroll preparation; and budget preparation. In addition to the regular monthly accounting work, when requests are made, the department provides a large variety of financial information to the public, consultants, and other city departments.

This year the Finance Department accounting staff was reduced by one full time clerk position. The clerk, whose primary responsibility was ambulance billing, transferred to the Lebanon Fire District when they began doing their own accounting. A new position, Secretary-Receptionist was added. This position is responsible for answering all incoming telephone lines, except police, and serves as an information clearing house for citizens who call or come in. The position also provides secretarial services to the Finance Director and Finance Operations Manager. These two positions previously had no assigned secretarial staff. The remodeling of the front of the Finance Department to accomodate the receptionist was completed this year.

PROGRAM INFORMATION

FINANCE

Page 2 of 4

PROGRAM DESCRIPTION: (continued)

Two new items appear in this year's budget. One is parental leave, the other Section 89 implementation costs. The 1987 Oregon Legislature required that all organizations with more than 25 employees allow up to 12 weeks of parental leave within specific guidelines. In response to this, the City instituted a parental leave policy. Because additional costs are incurred, either in overtime or temporary help, these costs need to be added to the budget or accounted for in contingencies. All General Fund estimated parental leave costs are allocated in the Finance Department Budget. The remainder are accounted for in the contingencies of the Utility and Streets Budgets.

General Fund	\$	3,100
Water		1,700
Wastewater		1,700
Streets		<u>1,000</u>
TOTAL	\$	7,500

Section 89 is a section of the Internal Revenue Code which requires complicated testing procedures to determine whether benefits are fairly allocated to all employees or if one or more individuals, termed Highly Compensated Employees, are receiving benefits that should be taxed.

PROGRAM INFORMATION

FINANCE

Page 3 of 4

PROGRAM DESCRIPTION: (continued)

While there is action in Congress to reduce or eliminate the most complex and confusing criteria and procedures, we have budgeted the recommended amount \$30 to \$50 per employee to be sure we can implement of so required. The total amount budgeted is \$3000.

This year the Finance Department will be purchasing and installing new accounting software. Once the old computer is no longer needed, it will be removed from the building and the room it currently occupies will be made into an office for the Finance Operations Manager. Temporary help to assist with the transition of the installation of the software, as well as with the audit has been budgeted for this year. Temporary help with accounting has been budgeted assist with the workload resulting from the Finance Director assuming additional duties in employee relations as a result of the resignation of the Assistant to the City Administrator. Before next budget year, we will be evaluating what, if any on going needs in this area we have. In the budget we are requesting a total of .41 FTE in temporary help, allocated as follows:

General Fund, Finance Department	.17
Water Fund	.12
Wastewater Fund	<u>.12</u>
TOTAL FTE	.41

PROGRAM INFORMATION

FINANCE

Page 4 of 4

POSITIONS:

	<u>1988-89</u>	<u>1989-90</u>
Finance Director	.40 FTE	.50 FTE
Finance Office Manager	.40 FTE	.40 FTE
Accounting Clerk	.70 FTE	.70 FTE
Receptionist	<u>.30 FTE</u>	<u>.30 FTE</u>
SUB-TOTAL - Regular	1.80 FTE	1.90 FTE
Temporary Accounting Help	<u>-0-</u>	<u>.17 FTE</u>
TOTAL	1.80 FTE	2.07 FTE

1989-90 GOALS STATEMENT:

In 1989-90, the Finance Department will be fine tuning the new auditing procedures, installing new computer software, and continuing to develop ways to improve efficiency by utilizing PC computer programs such as Lotus 1-2-3 and Word Perfect. Installation of new software is always a challenge. Learning to operate the new programs, transferring data from the old system to the new (which will be done electronically as much as possible), and making sure that the programs are operating properly can be a time consuming, frustrating process. However, the eventual payoff, in terms of greater efficiency and better information are worth the work.

PREPARED: 10 JULY 1989

 DEPT: 140
 FINANCE
 FUND: 10
 GENERAL FUND

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			1	PERSONNEL SERVICES			
20,806.98	56,567.48	44,680	50001	SALARIES	46,461	46,461	47,584
6,374.51	20,482.16	17,354	50003	FRINGE BENEFITS	14,057	14,057	16,999
517.60	258.80	3,500	50250	SALARY-PART TIME HELP	3,500	3,500	3,500
.00	.00	0	50255	PARENTIAL LEAVE EXPENSE	3,100	3,100	3,100
.00	.00	0	50600	OVERTIME	800	800	800
27,704.09	77,308.44	65,534		TOTAL PERSONNEL SERVICES	72,918	72,918	73,983
			2	MATERIALS & SERVICES			
.00	.00	0	61010	ADVERTISING	200	200	200
.00	.00	0	61130	CONTRACT SERVICES	400	400	400
1,097.98	2,243.33	2,500	61240	DEPT/OPERATING EXPENSE	2,585	2,585	2,825
.00	.00	0	61250	DEPT/OPERATING SUPPLIES	100	100	100
236.95	192.47	200	61290	DUES & SUBSCRIPTIONS	200	200	200
505.50	829.74	1,300	61320	EDUCATION & TRAINING	1,300	1,300	1,300
47.50	80.05	200	61570	MAINT/EMPT	200	200	200
591.73	914.50	800	61600	MEETINGS AND CONFERENCES	800	800	800
1,208.01	848.05	1,000	61700	OFFICE SUPPLIES	2,000	2,000	2,000
3,687.67	5,108.14	6,000		TOTAL MATERIALS & SERVICES	7,785	7,785	8,025

PREPARED: 10 JULY 1989

DEPT: 140
FINANCE
FUND: 10
GENERAL FUND

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2,421.94	977.32	8,000	3	CAPITAL OUTLAY			
			72500	OFFICE EQPT.	13,000	13,000	10,000
2,421.94	977.32	8,000		TOTAL CAPITAL OUTLAY	13,000	13,000	10,000
33,815.70	83,393.90	79,534		DEPT TOTAL (W/O REV.)	93,703	93,703	92,000

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 2

FUND: 10 - GENERAL

DEPARTMENT: 140 - FINANCE

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61010 ADVERTISING:		
Personnel recruitment	<u>200</u>	<u>200</u>
61130 CONTRACT SERVICES:		
Finance copier lease	<u>400</u>	<u>400</u>
61240 DEPARTMENT/OPERATING EXPENSE:		
Miscellaneous operational expenses	1,500	
Safety Incentive Program	125	
Expense reimbursement	<u>1,200</u>	<u>2,825</u>
61250 DEPARTMENT/OPERATING SUPPLIES:		
Miscellaneous supplies	<u>100</u>	<u>100</u>
61290 DUES & SUBSCRIPTIONS:		
Municipal Finance Officers Association (2) International City Management Assoc., Finance Section (1); subscriptions to professional journals	<u>200</u>	<u>200</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 2

FUND: 10 - GENERAL

DEPARTMENT: 140 - FINANCE

61320 EDUCATION & TRAINING:

Training sessions, workshops, seminars;
reimbursement for Finance-related course work
for personnel related work for PD

1,300
300

1,300

61570 MAINTENANCE/EQUIPMENT:

Service & repair of office equipment

200

200

61600 MEETINGS & CONFERENCES:

Personnel CLEP.

League of Oregon Cities Conference

100
200

Municipal Finance Officers' Assoc. Conference

350

Business luncheon meetings
under

250

400
800

61700 OFFICE SUPPLIES:

2,000

2,000

CAPITAL OUTLAY

72500 OFFICE EQUIPMENT:

Computer SOFTWARE

9,000

Miscellaneous office equipment

1,000

10,000

PROGRAM INFORMATION

LEGISLATIVE

Page 1 of 1

PROGRAM DESCRIPTION:

As the elected representatives, the Mayor and six Council members serve as the governing body for the City of Lebanon and provide leadership and direction for the City as an organization. The Legislative budget pays the salaries (\$150.00 per month for the Mayor, \$100.00 per month for Council members), of the City's elected officials, all of whom serve on a part-time basis. The budget also provides funds for elected officials' attendance at the annual League of Oregon Cities Conference and other meetings where they represent the City.

POSITIONS:

	<u>1988-89</u>	<u>1989-90</u>
City Administrator	.10 FTE	.10 FTE
Administrative Assistant	<u>.10 FTE</u>	<u>.10 FTE</u>
TOTAL	.20 FTE	.20 FTE

VOLUNTEER POSITIONS:

Mayor
Council Members (6)

REPORT #

CITY OF LEBA

PAGE

PREPARED: 10 JULY 1989

DEPT: 160
LEGISLATIVE
FUND: 10
GENERAL FUND

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			1	PERSONNEL SERVICES			
9,000.00	9,000.00	15,884	50001	SALARIES	15,746	15,746	16,234
818.15	850.74	3,133	50003	FRINGE BENEFITS	3,181	3,181	3,245
9,818.15	9,850.74	19,017		TOTAL PERSONNEL SERVICES	18,927	18,927	19,479
			2	MATERIALS & SERVICES			
1,199.01	730.46	800	61240	DEPT/OPERATING EXPENSE	400	400	400
3,359.75	2,746.89	3,500	61600	MEETINGS AND CONFERENCES	3,800	3,800	3,800
429.51	601.78	500	61700	OFFICE SUPPLIES	600	600	600
4,988.27	4,079.15	4,800		TOTAL MATERIALS & SERVICES	4,800	4,800	4,800
14,806.42	13,929.89	23,817		DEPT TOTAL (W/O REV.)	23,727	23,727	24,279

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

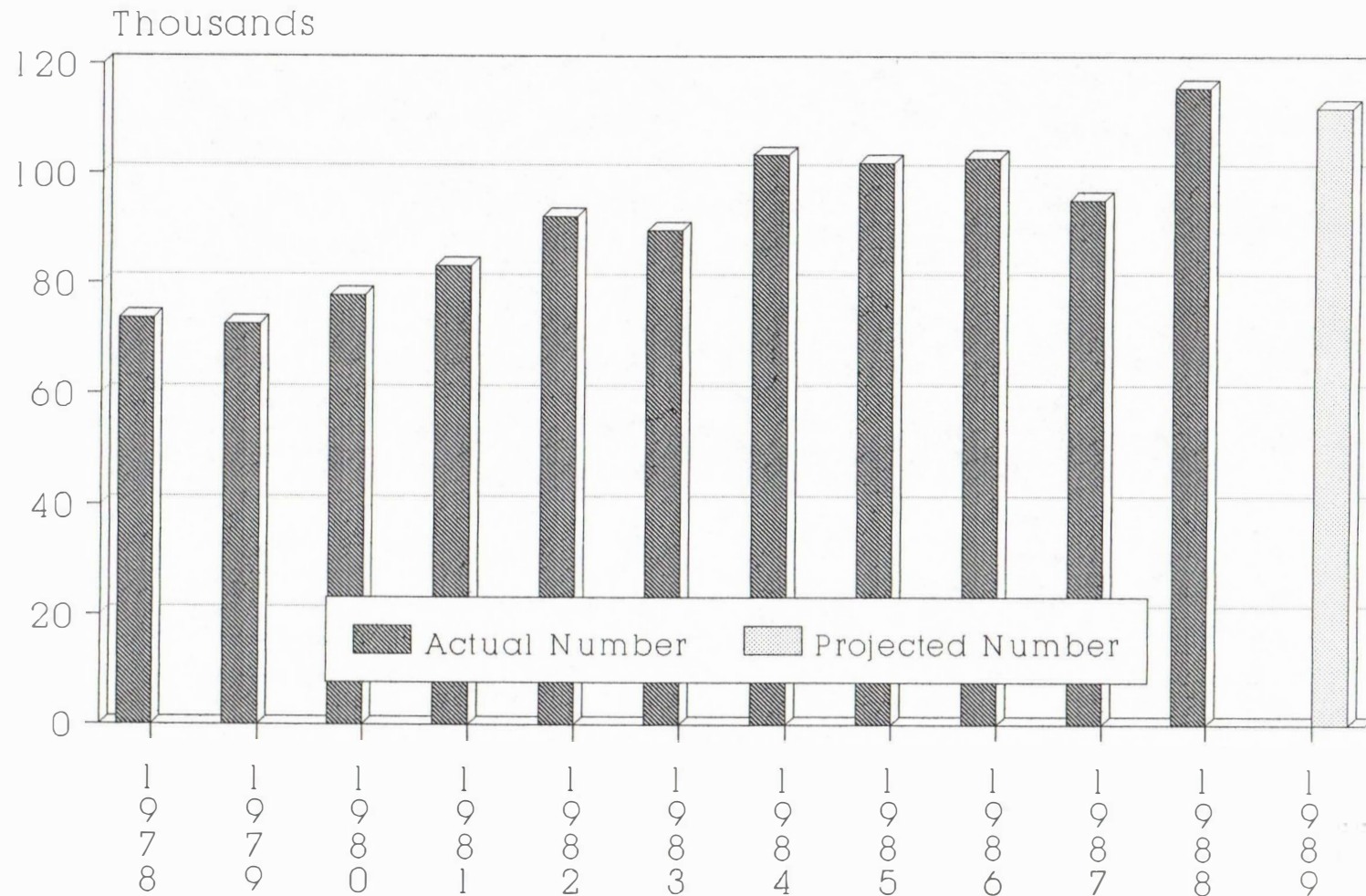
FUND: 10 - GENERAL

DEPARTMENT: 160 - LEGISLATIVE

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61240 DEPARTMENT/OPERATING EXPENSE:		
Safety Incentive Program	10	
Awards, nameplates, flowers, coffee and supplies for Council meetings	<u>390</u>	<u>400</u>
61600 MEETINGS & CONFERENCES:		
League of Oregon Cities Conference	1,200	
Special luncheon meetings, out-of-town travel and meals	1,150	
Luncheon meetings hosted by Council	<u>1,450</u>	<u>3,800</u>
61700 OFFICE SUPPLIES:	<u>600</u>	<u>600</u>

Number of Items Checked Out

Lebanon Public Library



PROGRAM INFORMATION

LIBRARY

Page 1 of 5

PROGRAM DESCRIPTION:

The Lebanon Public Library provides library service to Lebanon's 10,465 residents and to rural residents who pay an annual non-resident user fee. The library's collection includes adult and childrens' books, magazines and newspapers, extensive genealogy holdings, a large paperback collection, and large-print books for the visually impaired. Additional services include three weekly story hours and a summer reading program for preschool through 4th grade children, inter-library loan service, over-the-phone reference service, and "brown-bag" book reviews. A staff of 5.1 FTE provides service to the public on a 6-day/51-hour per week schedule.

As the accompanying graph shows, through the years the library has seen the demand for services by the library user increase as evidenced by continued increases in circulation, inter-library loan, reference questions, story hour participation, etc. While projected usage for 88-89 is down some over the last year, this is probably due to the closure of the library for remodeling for two weeks. The proposed 1989-90 budget will provide the library with increased service to the public on a 6-day/54-hour per week schedule, including four evenings per week.

PROGRAM INFORMATION

LIBRARY

Page 2 of 5

PROGRAM DESCRIPTION: (continued)

The proposed budget also provides adequate information resources (books, periodicals, newspapers, large print, videocassettes, etc.) for an increasingly diverse and demanding library user. Both the quality and quantity of information being demanded by the library user are well served by this budget.

Funds for renovating and refurbishing of the interior and exterior of the library were included in the 1988-89 budget. The proposed budget continues the City's effort to promote civic pride in our public buildings. Improved shelving for nonfiction and paperback books, replacement covers and tubes for fluorescent lights in the children's area, floor tile in the restrooms, microform reader-printer and photocopy machine are included in the proposed budget. This year a micro-computer was purchased so that the Library could be connected by modem to the State Library as required by the State. This year, the computer will be connected by TV cable to a computer news network called Exchange. Patrons may request up-to-date information on stocks, sports, news, etc. While it is possible to use the computer for word processing and other activities, availability is limited and irregular, depending on patron use. In 1989-90, a second micro-computer from the library trust funds has been budgeted to be paid for.

PROGRAM INFORMATION

LIBRARY

Page 3 of 5

PROGRAM DESCRIPTION: (continued)

This computer will be continuously available for staff for word processing, development of a data base of patron information, and making of posters and banners for the library.

POSITIONS:

	<u>1988-89</u>	<u>1989-90</u>
Library & Senior Services Director	.40 FTE	-0-
Librarian I	1.00 FTE	-0-
Program Manager	-0-	1.00 FTE
Library Assistant II	1.00 FTE	1.00 FTE
Library Assistant I	2.38 FTE	3.325 FTE
Library Story Teller	.25 FTE	.25 FTE
Library Clerk/Secretary	<u>.47 FTE</u>	<u>.475 FTE</u>
 SUB-TOTAL - Regular	 5.50 FTE	 6.050 FTE
 Temporary Secretarial Help	 <u>-0-</u>	 <u>.034 FTE</u>
 TOTAL	 5.50 FTE	 6.084 FTE

PROGRAM INFORMATION

LIBRARY

Page 4 of 5

1989-90 GOALS STATEMENT:

In 1989-90 the Library will continue to work to meet the service needs of the public through the following:

1. A small increase in FTE staff will allow the flexibility to staff the library adequately and increase open hours to 54 per week, including four evenings.
2. Maintenance of current level of funding for book purchases will insure that the library user has a good selection of materials. A modest beginning of a videocassette collection is budgeted this year.
3. The purchase of a second microcomputer will allow the library to continue to take advantage of the new technologies as a way of improving service to the public.
4. We will work to keep the public informed of available library services through local newspaper articles, group visitations to the library and occasional presentations to schools and organizations.

PROGRAM INFORMATION

LIBRARY

Page 5 of 5

1989-90 GOALS STATEMENT: (continued)

5. In accordance with the Council's goal to continue a high maintenance standard of the City's facilities, replacement of several pieces of library furniture and equipment has been budgeted. These include bookcases, photocopy machine, and microform reader/printer.

We have seen a lot of changes in the past year that have reflected well upon the library and ultimately upon the City. It is our hope that we can continue successes in service to Lebanon's residents.

REPORT #

PREPARED: 10 JULY 1989

CITY OF LEBA

DEPT: 165
LIBRARY
FUND: 10
GENERAL FUND

PAGE

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			1	PERSONNEL SERVICES			
56,269.36	55,333.57	103,451	50001	SALARIES	105,030	105,030	106,687
21,545.89	26,202.14	34,309	50003	FRINGE BENEFITS	30,617	30,617	29,711
7,396.01	38,218.96	500	50250	PART-TIME	500	500	500
85,211.26	119,754.69	138,260		TOTAL PERSONNEL SERVICES	136,147	136,147	136,898
			2	MATERIALS & SERVICES			
287.12	203.88	225	61010	ADVERTISING	2,350	2,350	2,350
.00	.00	900	61124	COMPUTER EXPENSE	1,300	1,300	1,300
.00	.00	0	61130	CONTRACT SERVICES	2,000	2,000	2,000
537.45	1,558.66	2,025	61240	DEPT/OPERATING EXPENSE	2,050	2,050	2,050
15,861.68	24,485.96	32,200	61250	DEPT/OPERATING SUPPLIES	31,400	31,400	31,400
161.00	210.00	225	61290	DUES & SUBSCRIPTIONS	185	185	185
5.56	.00	0	61300	DUPLICATION	1,500	1,500	1,500
356.00	261.67	650	61320	EDUCATION & TRAINING	900	900	900
1,161.24	6,827.70	5,640	61560	MAINT/BLDG	4,610	4,610	4,610
133.99	232.43	275	61570	MAINT/EQPT	400	400	400
257.49	590.93	800	61600	MEETINGS AND CONFERENCES	1,100	1,100	1,100
754.90	1,150.81	1,000	61700	OFFICE SUPPLIES	1,000	1,000	1,000
2,306.29	3,217.65	4,080	61900	UTILITIES	4,080	4,080	4,080
21,824.72	38,739.69	48,020		TOTAL MATERIALS & SERVICES	52,875	52,875	52,875

REPORT #

PREPARED: 10 JULY 1989

CITY OF LEBANON

PAGE

AS OF 10 JULY 1989

DEPT: 165
LIBRARY
FUND: 10
GENERAL FUND

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			3	CAPITAL OUTLAY			
.00	.00	8,850	72300	IMPROVEMENTS	5,400	5,400	5,400
.00	.00	6,050	72500	OFFICE EQPT.	12,650	12,650	12,650
.00	.00	14,900		TOTAL CAPITAL OUTLAY	18,050	18,050	18,050
107,035.98	158,494.38	201,180		DEPT TOTAL (W/O REV.)	207,072	207,072	207,823

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 4

FUND: 10 - GENERAL

DEPARTMENT: 165 - LIBRARY

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61010 ADVERTISING:		
Personnel recruitment advertisements	550	
Lebanon Express library articles	<u>1,800</u>	<u>2,350</u>
61124 COMPUTER EXPENSE:		
Software	500	
Supplies	300	
Training	300	
Service & Repair	<u>200</u>	<u>1,300</u>
61130 CONTRACT SERVICES:		
Architectural consulting service	1,000	
Photocopier maintenance contract	<u>1,000</u>	<u>2,000</u>
61240 DEPARTMENT/OPERATING EXPENSE:		
Annual volunteer recognition dinner and awards	800	
Book charger annual rental	255	
Safety Incentive Program	120	
Pre-employment physicals	200	
Drinking water/machine purchase	<u>675</u>	<u>2,050</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 4

FUND: 10 - GENERAL

DEPARTMENT: 165 - LIBRARY

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL

LINE TOTAL

61250 DEPARTMENT/OPERATING SUPPLIES:

Ordering, Processing, Circulation:

Book pockets, jackets and cards;
catalog cards, glue; labels and tapes; bindery
charges; magazine boxes; supplies for mending/
repair; registration and rolodex cards.
Posters, posterboard, construction paper, story
hour craft items, supplies for displays, film
rental for story hours

1,800

400

Materials for Check-Out:

Adult fiction, non-fiction, paperbacks
Children's fiction, non-fiction, paperbacks
Rental book service
Subscriptions to magazines and newspapers
Audiocassettes, videocassettes, filmstrips

14,000

6,700

3,000

3,500

2,000

31,400

61290 DUES & SUBSCRIPTIONS:

American Library Association (1)
Oregon Library Association (2)

110

75

185

PROGRAM EXPENDITURE DETAIL SHEET

Page 3 of 4

FUND: 10 - GENERAL

DEPARTMENT: 165 - LIBRARY

MATERIALS & SERVICES

61300 DUPLICATION:

Photocopier supplies (excluding paper)	500	
Forms; stationery envelopes, mailing labels, overdue notices, order slips, borrowers cards, etc.	<u>1,000</u>	<u>1,500</u>

61320 EDUCATION & TRAINING:

Training sessions, workshops, seminars	500	
College coursework	<u>400</u>	<u>900</u>

61560 MAINTENANCE/BUILDING & GROUNDS:

Improve adjustable shelving in adult area	250	
Replace diffusers on 24 lights fixtures	475	
Install glare-free fluorescent tubes in 24 light fixtures	950	
Improve basement lighting; add electrical outlets	1,550	
Painting of shelves, cabinets, etc., and touch-up	250	
Build tops for children's shelves	135	
Boiler, electrical, grounds, plumbing routine maintenance/upkeep	<u>1,000</u>	<u>4,610</u>

61570 MAINTENANCE/EQUIPMENT:

Service and repair of office and audio visual equipment	<u>400</u>	<u>400</u>
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PROGRAM EXPENDITURE DETAIL SHEET

Page 4 of 4

FUND: 10 - GENERAL

DEPARTMENT: 165 - LIBRARY

MATERIALS & SERVICES

61600 MEETINGS & CONFERENCES:

Oregon Library Association Conference	700	
Business luncheon meetings and out-of-town travel	<u>400</u>	<u>1,100</u>

61700 OFFICE SUPPLIES:	<u>1,000</u>	<u>1,000</u>
------------------------	--------------	--------------

61900 UTILITIES:

Electricity	2,880	
Heating oil	<u>1,200</u>	<u>4,080</u>

CAPITAL OUTLAY:

72100 BUILDINGS:

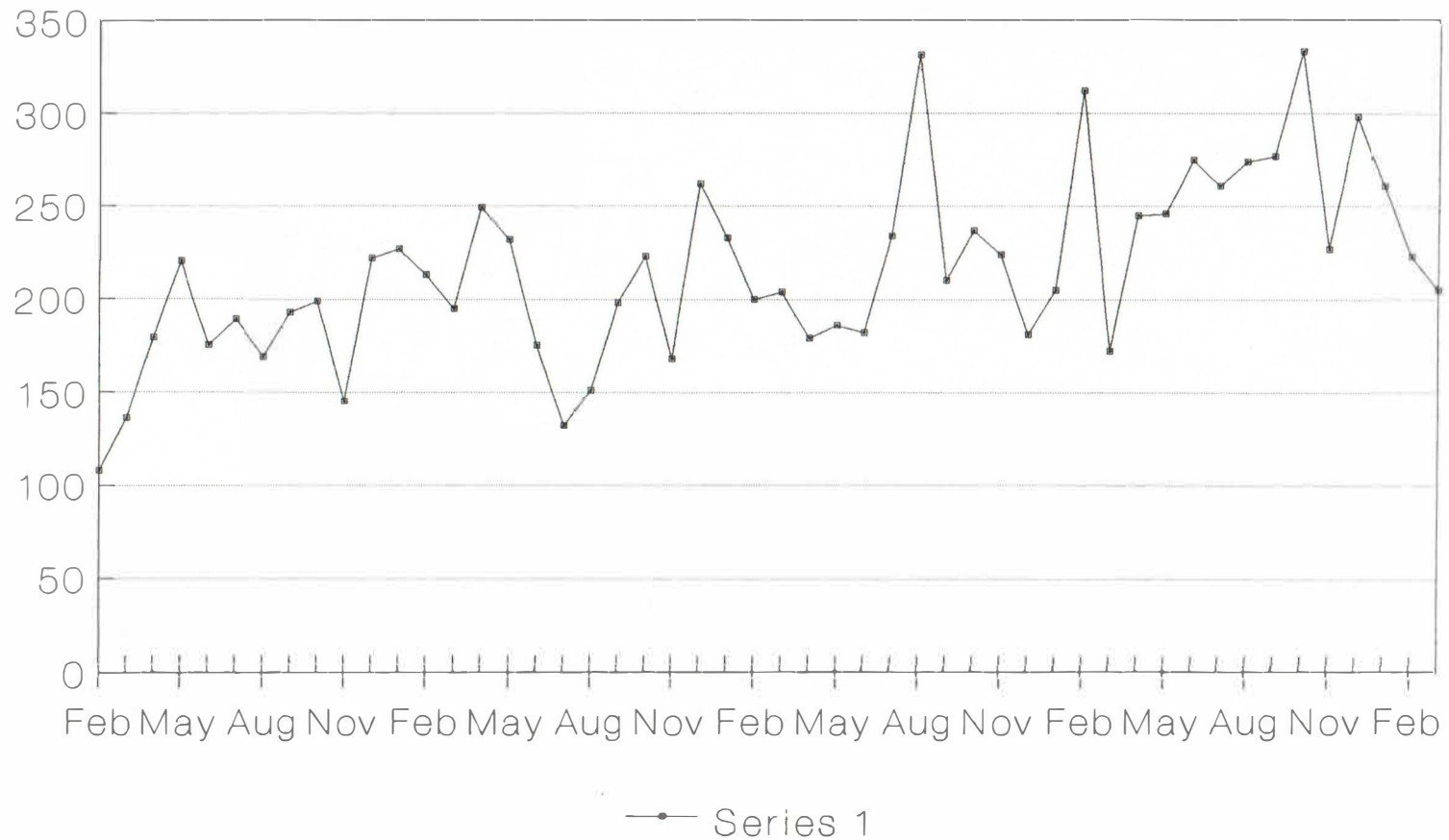
Bookcases with adjustable shelving	2,900	
Paperback displayers (3)	2,200	
Floor tile in restroom	<u>300</u>	<u>5,400</u>

72500 OFFICE EQUIPMENT:

Office chairs (2)	250	
Microfilm reader/printer	6,500	
Photocopy machine	5,400	
Video/audio cassette storage	<u>500</u>	<u>12,650</u>

Municipal Court Cases

February, 1985 to March, 1989



PROGRAM INFORMATION

MUNICIPAL COURT

Page 1 of 2

PROGRAM DESCRIPTION:

The Lebanon Municipal Court handles misdemeanor crimes, violations of city ordinances and all motor vehicle offenses for which Lebanon Police officers initiate prosecution. Court staff consists of the Municipal Judge, one full-time court clerk and one part-time clerk assistant who typically works 19 hours per week.

The Court deposits fines that it collects to the City's General Fund. In 1987/88, fine revenue was \$110,653.50, projected revenue for 1988/89 is \$125,000.00. The Court also collects and accounts for various state-mandated surcharges or so-called "assessments" that the Court pays to various state agencies. Over the years, the number of these assessments continues to increase.

Historically, the level of compliance with court-ordered obligations is closely related to the level of the Court's follow-up in the form of contempt, failure to appear and failure to comply proceedings. As might be expected in light of generally-observed increases in crime, not only does the Court's caseload continue to increase in terms of cases filed, but Court staff spends an increasing amount of time securing compliance with Court orders.

PROGRAM INFORMATION

MUNICIPAL COURT

Page 2 of 2

As a result of continued delays in specialized computer programming, certain unspent computer-related budget items are cash carryover items in 1988/89, but are again anticipated as actual expense items in 1989/90.

For 1989/90, the Municipal Judge proposes that the part-time assistant clerk position be upgraded to a full-time assistant clerk position. The additional staff time will meet increased workload on existing tasks and will help put the long-awaited computerized court accounting system on line, with the expected results of more accurate and timely follow-up and a higher level of compliance with the court's orders.

POSITIONS

	<u>1988-89</u>	<u>1989-90</u>
Municipal Court Clerk	<u>1.47 FTE</u>	<u>2.00 FTE</u>
TOTAL	1.47 FTE	2.00 FTE
Contract - Municipal Judge	100% of Contract Wage	

PREPARED: 10 JULY 1989

DEPT: 170
MUNICIPAL COURT
FUND: 10
GENERAL FUND

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			1	PERSONNEL SERVICES			
.00	.00	35,768	50001	SALARIES	46,140	46,140	46,140
10,459.15	12,606.89	14,014	50003	FRINGE BENEFITS	22,487	22,487	22,175
1,551.14	3,357.51	0	50250	PART TIME	0	0	0
12,010.29	15,964.40	49,782		TOTAL PERSONNEL SERVICES	68,627	68,627	68,315
			2	MATERIALS & SERVICES			
201.10	135.00	1,450	61124	COMPUTER EXPENSE	1,450	1,450	1,450
.00	.00	1,400	61130	CONTRACT SERVICES	400	400	400
9,380.95	11,192.57	14,000	61240	DEPT/OPERATING EXPENSE	14,500	14,500	14,500
20.00	35.00	75	61290	DUES & SUBSCRIPTIONS	75	75	75
45.00	.00	250	61320	EDUCATION & TRAINING	250	250	250
325.46	226.20	250	61600	MEETINGS AND CONFERENCES	250	250	250
405.14	525.44	1,100	61700	OFFICE SUPPLIES	1,600	1,600	1,600
10,377.65	12,114.21	18,525		TOTAL MATERIALS & SERVICES	18,525	18,525	18,525
			3	CAPITAL OUTLAY			
4,679.00	650.00	2,250	72600	OTHER EQPT.	2,250	2,250	2,250
4,679.00	650.00	2,250		TOTAL CAPITAL OUTLAY	2,250	2,250	2,250
27,066.94	28,728.61	70,557		DEPT TOTAL (W/O REV.)	89,402	89,402	89,090

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 2

FUND: 10 - GENERAL

DEPARTMENT: 170 - MUNICIPAL COURT

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61124 COMPUTER EXPENSE:		
Hardware and software support for PC computer and printer	<u>1,450</u>	<u>1,450</u>
61130 CONTRACT SERVICES:		
Judge pro-tem for conflict of interest cases	<u>400</u>	<u>400</u>
61240 DEPARTMENT/OPERATING EXPENSE:		
Safety Incentive Program	<u>100</u>	
Attorney fees for indigent defense, witness & jury fees.	<u>14,450</u>	<u>14,500</u>
61290 DUES & SUBSCRIPTIONS:		
Subscriptions to professional journals	<u>75</u>	<u>75</u>
61320 EDUCATION & TRAINING:		
Training sessions, workshops, seminars	<u>250</u>	<u>250</u>
61600 MEETINGS & CONFERENCES:		
Business luncheon meetings, out-of-town travel	<u>250</u>	<u>250</u>
61700 OFFICE SUPPLIES:	<u>1,600</u>	<u>1,600</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 2

FUND: 10 - GENERAL

DEPARTMENT: 170 - MUNICIPAL COURT

MATERIALS & SERVICES

CAPITAL OUTLAY

72600 OTHER EQUIPMENT:

Printer, hardware for networking, furniture for
new clerk

2,250

2,250

PROGRAM INFORMATION

POLICE

Page 1 of 5

PROGRAM DESCRIPTION:

The Police Department provides a variety of services to the Lebanon community. In addition to enforcing criminal and traffic code violations, the Department also enforces City ordinances. The Police Department is very active in the community with public relations contacts, giving presentations, and answering questions in area schools. The officers act as a crime prevention and education resource to the community through Department tours, drug presentations, Neighborhood Watch Programs, and speaking engagements. Also, the Department provides the service of a canine unit to the community.

The Department Operating Supplies item is the first significant budget increase. The increase is due to film costs for color "mugshots" of persons arrested and supplies for our copy machine. The Education and Training increase indicates paving a firearms range. This will allow year-round access for firearms training. The laundry increase indicates the first change in cleaning prices in three years.

PROGRAM INFORMATION

POLICE

Page 2 of 5

PROGRAM DESCRIPTION: (continued)

The increase in Uniform Purchase will allow us to provide new raincoats for all officers. The increase in mechanic expense within Maintenance/Vehicles reflects that the Police Department uses about 34 percent of a mechanic's time, rather than 17 percent budgeted last year. The two new requested line items, Insurance Repair and Deductibles, and Duplication are added to better track departmental expenditures. The Deductibles addition will allow a budgeted item for unanticipated expenditures, such as non-covered expenses from a vehicle accident. Duplication was removed from Department Operating Supplies. By having duplication listed separately, we will be able to maintain better accountability for our printing costs.

This year's proposed budget contains an increase in Capital Outlay. The upstairs renovation will dovetail with last year's improvement project, which was the plumbing work necessary to begin a women's dressing room. This will complete "locker room" facilities for both men and women.

PROGRAM INFORMATION

POLICE

Page 3 of 5

PROGRAM DESCRIPTION: (continued)

The purchase of semi-automatic handguns provides the Department with a piece of equipment that is far superior to our revolvers as a defensive weapon. The 9mm Glock is a new semi-automatic handgun that was initially designed for the Austrian Army. It is a very impressive weapon, and it provides the additional "firepower" an officer may need on the street (such as drug deals). Agencies such as the Oregon State Police S.W.A.T. and New York Police Department are using the Glock.

The time stamp machine is needed in the dispatch center for time logging on dispatch cards.

The hand-held radars are needed, as the Department presently has two old units which are nearing the end of their useful lives.

The hand-held radios will replace two of the oldest radios that are becoming unreliable due to age.

PROGRAM INFORMATION

POLICE

Page 4 of 5

PROGRAM DESCRIPTION: (continued)

The base radio and dispatch recording system are a very necessary part of professional dispatching. It is imperative to have the proper equipment to perform this critical operation.

The purchase of two vehicles will allow us to replace a 1986 patrol unit with 77,000-plus miles on it now. Also, we will replace a 1978 unmarked vehicle with a dependable "casual looking" used car.

POSITIONS:

	<u>1988-89</u>	<u>1989-90</u>
Chief of Police	1.00 FTE	1.00 FTE
Lieutenant	1.00 FTE	1.00 FTE
Sergeants	5.00 FTE	5.00 FTE
Police Officers	12.00 FTE	12.00 FTE
Dispatchers	5.00 FTE	5.00 FTE
Administrative Secretary	<u>1.00 FTE</u>	<u>1.00 FTE</u>
TOTAL	25.00 FTE	25.00 FTE

PROGRAM INFORMATION

POLICE

Page 5 of 5

1989-90 GOALS STATEMENT:

The Police Department will hire two new employees to fill existing vacancies, and plan to have all personnel complete mandatory training. We will continue to emphasize narcotics enforcement and education, crime prevention, and involvement with our schools.

PREPARED: 10 JULY 1989

 DEPT: 180
 POLICE
 FUND: 10
 GENERAL FUND

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			1	PERSONNEL SERVICES			
516,205.32	572,842.20	627,918	50001	SALARIES	671,106	671,106	664,712
221,193.76	263,034.33	297,822	50003	FRINGE BENEFITS	299,775	299,775	295,778
.00	.00	8,500	50330	RESERVES	8,500	8,500	8,500
6,640.00	7,440.00	7,200	50510	EDUCATION INCENTIVE	7,200	7,200	7,200
1,702.74	1,243.78	0	50520	HOLIDAY PAY	0	0	0
26,886.73	26,531.36	25,000	50600	OVERTIME	24,000	24,000	24,000
2,140.28	2,057.05	2,200	50900	SHIFT DIFFERENTIAL	2,200	2,200	2,200
774,768.83	873,148.72	968,640		TOTAL PERSONNEL SERVICES	1,012,781	1,012,781	1,002,390
			2	MATERIALS & SERVICES			
101.95	884.04	1,300	61010	ADVERTISING	1,300	1,300	1,300
1,474.89	1,341.97	1,000	61120	COMMUNICATIONS	1,000	1,000	1,000
21,349.02	10,152.00	14,382	61124	COMPUTER EXPENSE	15,811	15,811	15,811
.00	.00	1,500	61125	CRIME PREVENTION	1,500	1,500	1,500
13,943.80	.00	0	61130	CONTRACT SERVICES	960	960	960
13,410.14	.00	10,682	61240	DEPT/OPERATING EXPENSE	9,250	9,250	9,250
8,065.72	10,071.91	6,000	61250	DEPT/OPERATING SUPPLIES	9,000	9,000	9,000
.00	.00	1,500	61255	K-9 PROGRAM	1,500	1,500	1,500
573.75	478.77	425	61290	DUES & SUBSCRIPTIONS	575	575	575
.00	.00	0	61300	DUPLICATION	5,000	5,000	5,000
3,509.13	2,734.21	8,000	61320	EDUCATION & TRAINING	12,000	12,000	12,000
.00	.00	0	61420	INSURANCE REPAIR & DEDUCT	2,000	2,000	2,000

PREPARED: 10 JULY 1989

 DEPT: 180
 POLICE
 FUND: 10
 GENERAL FUND

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
7,358.71	9,031.64	4,000	61500	LAUNDRY	6,000	6,000	6,000
.00	.00	5,000	61505	UNIFORM PURCHASE	7,000	7,000	7,000
1,482.56	2,400.48	3,000	61560	MAINT/BLDG	3,000	3,000	3,000
1,210.95	1,232.55	2,600	61570	MAINT/EQUI	3,000	3,000	3,000
9,243.04	10,981.63	13,287	61580	MAINT/VEHICLES	17,601	17,601	17,601
2,210.76	1,361.89	2,000	61600	MEETINGS AND CONFERENCES	2,000	2,000	2,000
2,820.04	3,324.57	3,500	61700	OFFICE SUPPLIES	4,000	4,000	4,000
9,301.98	10,367.86	13,000	61800	PETROLEUM	13,000	13,000	13,000
.00	.00	5,000	61855	SPECIAL INVESTIGATIVE EXPENSE	5,000	5,000	5,000
96,056.44	64,363.52	96,176		TOTAL MATERIALS & SERVICES	120,497	120,497	120,497
			3	CAPITAL OUTLAY			
.00	.00	6,000	72300	IMPROVEMENTS	6,000	6,000	6,000
.00	.00	2,500	72500	OFFICE EQUIPMENT	0	0	0
.00	.00	4,000	72600	OTHER EQUIP.	35,700	35,700	40,700
10,156.23	22,113.99	13,000	72800	VEHICLES	20,000	20,000	20,000
10,156.23	22,113.99	25,500		TOTAL CAPITAL OUTLAY	61,700	61,700	66,700
680,981.50	959,626.23	1,090,316		DEPT TOTAL (W/O REV.)	1,194,978	1,194,978	1,189,587

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 5

FUND: 10 - GENERAL

DEPARTMENT: 180 - POLICE

MATERIALS & SERVICES

	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61010 ADVERTISING:		
Personnel recruitment, auction, vehicle sale, and promotional advertisements	<u>1,300</u>	<u>1,300</u>
61120 COMMUNICATIONS:		
Service and repair of radio equipment	<u>1,000</u>	<u>1,000</u>
61124 COMPUTER EXPENSE:		
Regional Automated Information Network (R.A.I.N.) criminal justice computer system expenses	<u>15,811</u>	<u>15,811</u>
61125 CRIME PREVENTION EXPENSE:	<u>1,500</u>	<u>1,500</u>
61130 CONTRACT SERVICES		
Xerox Lease	<u>960</u>	<u>960</u>

PROGRAM EXPENDITURE DETAIL SHEETS

Page 2 of 5

FUND: 10 - GENERAL

DEPARTMENT: 180 - POLICE

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL

LINE TOTAL

61240 DEPARTMENT/OPERATING EXPENSE:

Prisoner meals, lodging, jail laundry, indigent
prisoner medical bills

2,500

Employee physical, psychological and written
examinations; miscellaneous expenses

1,500

Safety Incentive Program

2,150

Expense reimbursement

2,400

Oregon Paging

290

Identi-Kit

410

9,250

61250 DEPARTMENT/OPERATING SUPPLIES:

Supplies for photography, jail,
Evidence Room, fire extinguishers, flashlights,
batteries, fuses, keys, locks, engravers; safety
awards; appraisal certifications

9,000

9,000

61255 K-9 PROGRAM EXPENSE:

1,500

1,500

61290 DUES & SUBSCRIPTIONS:

Oregon Peace Officers Association
Oregon Association of Chiefs of Police
Crime Prevention Association

575

575

61300 DUPLICATION:

5,000

5,000

PROGRAM EXPENDITURE DETAIL SHEETS

Page 3 of 5

FUND: 10 - GENERAL

DEPARTMENT: 180 - POLICE

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL

LINE TOTAL

61320 EDUCATION & TRAINING:

Training sessions, firearms training, workshops,
seminars, reimbursement for police-related course
work; specialized training required to maintain
certification

8,000

Paving of Firearms Range

4,000

12,000

61420 INSURANCE REPAIR AND DEDUCTIBLES

2,000

2,000

61500 LAUNDRY:

Repair and cleaning of uniforms

6,000

6,000

61505 UNIFORM PURCHASE:

Purchase uniforms, leather, footwear and raincoats

7,000

7,000

61560 MAINTENANCE/BUILDING & GROUNDS:

Painting of interior walls; cleaning supplies

3,000

3,000

PROGRAM EXPENDITURE DETAIL SHEET

Page 4 of 5

FUND: 10 - GENERAL

DEPARTMENT: 180 - POLICE

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61570 MAINTENANCE/EQUIPMENT:		
Service and repair of office equipment, weapons, camera, radar, burglar detection alarm	<u>3,000</u>	<u>3,000</u>
61580 MAINTENANCE/VEHICLES:		
Five patrol cars and three detective units (includes some routine service and body repair)	<u>6,000</u>	
Mechanic expense	<u>11,601</u>	<u>17,601</u>
61600 MEETINGS & CONFERENCES:		
League of Oregon Cities Conference	250	
Oregon Association of Chiefs of Police Conference	300	
Lodging and meal expense for out-of-town classes, investigations, or other Department business	<u>1,450</u>	<u>2,000</u>
61700 OFFICE SUPPLIES:	<u>4,000</u>	<u>4,000</u>
61800 PETROLEUM PRODUCTS:		
Gasoline and oil for eight vehicles	<u>13,000</u>	<u>13,000</u>
61855 SPECIAL INVESTIGATION EXPENSE:	<u>5,000</u>	<u>5,000</u>

PROGRAM EXPENDITURE DETAIL SHEETS

Page 5 of 5

FUND: 10 - GENERAL

DEPARTMENT: 180 - POLICE

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL

LINE TOTAL

CAPITAL OUTLAY

72300 IMPROVEMENTS:

Renovate upstairs to complete current project
and large room

6,000

6,000

72600 OTHER EQUIPMENT:

Semi-automatic Handguns
Time Stamp Machine
Hand-held Radars
Hand-held Radios
Dispatch Recording System
Base Radio

10,000

700

3,000

3,000

15,000

9,000

40,700

72800 VEHICLES:

Purchase one 1989 patrol vehicle
Used vehicle to replace unmarked unit

15,000

5,000

20,000

PROGRAM INFORMATION

SENIOR AND DISABLED SERVICES

Page 1 of 4

PROGRAM DESCRIPTION:

The Lebanon Senior Center is operated by the City of Lebanon's Senior and Disabled Services as a focal point for the delivery of leisure and social services to senior citizens. The activities and services we provide range from social to educational, recreational, and health-related. Specific programs include but are not limited to LBCC classes, income tax assistance, blood pressure checks, holiday parties, legal aid, recognition of personal milestones such as birthdays and anniversaries, pool playing, and bingo games. The Center also serves as a community resource for information on aging as well as referral services for any age related matter. The Center handles approximately 200 information and referral calls per month. The Center is open 9-4 Monday through Saturday and has a City paid staff of 1.475 FTE.

The proposed budget allows current Center programs and services to continue and it provides for the development of new programs such as monthly videos on health, legal, and social issues currently facing seniors.

PROGRAM INFORMATION

SENIOR AND DISABLED SERVICES

Page 2 of 4

PROGRAM DESCRIPTION: (continued)

The budget also allows for the development and expansion of the Lebanon Senior Center News: the Center's free monthly publication, which was instituted during the current budget year and is currently mailed to 200 seniors in the Lebanon area.

The budget permits the badly needed painting of both the exterior and lower interior of the facility. This is a project we feel very necessary to provide an attractive place which will encourage people to participate in the Center's programs. Lastly, the budget reflects the purchase of a photocopy machine for the Senior Center. Presently, staff and volunteers are traveling back and forth to City Hall in order to do the Senior Center copying.

POSITIONS:

	<u>1988-89</u>	<u>1989-90</u>
Library & Senior Services Director	.35 FTE	-0-
Senior Services Coordinator	1.00 FTE	-0-
Senior & Disabled Services Program Manager	-0-	1.00 FTE
Senior Services Secretary	-0-	.475 FTE
TOTAL	1.35 FTE	1.475 FTE

PROGRAM INFORMATION

SENIOR AND DISABLED SERVICES

Page 3 of 4

1989-90 GOALS STATEMENT:

The goal of the Lebanon Senior Center is to meet recreational, social and psychological needs of the older citizens in our community. The Senior Center budget for FY 89-90 reflects our goal as well as City Council goals by actively addressing and expanding program needs, building needs, and community communication, with the overall result fostering neighborhood and community pride.

Our goals for programs and activities are being addressed through the continuation of all current programs. New programming ideas are also being planned through the proposed purchase of a television/VCR. On another level, building changes are essential, as we continue to work towards attracting new and young seniors to use the facility. These changes will include painting both the interior and exterior of the Senior Center. This project, under the guidance of professional designers will aid in our goal to make the Senior Center an attractive, and inviting building for this community to be proud of.

PROGRAM INFORMATION

SENIOR AND DISABLED SERVICES

Page 4 of 4

1989-90 GOALS STATEMENT: (continued)

The Senior Center is committed to communicating more effectively with its users and the community in general by: a) professionalizing the newsletter; b) encouraging seniors and senior organizations to provide information; c) increasing publication size and mailing list and d) developing and publishing a bi-monthly column in the local media.

The Senior and Disabled Services Advisory Board feels that the cumulative value of our stated goals in the FY 89-90 budget will set a direction that will stimulate community pride and spirit.

PREPARED: 10 JULY 1989

DEPT: 190
 SENIOR SERVICES
 FUND: 10
 GENERAL FUND

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			1	PERSONNEL SERVICES			
13,846.74	19,477.74	33,949	50001	SALARIES	33,902	33,902	33,902
5,756.08	7,959.66	13,517	50003	FRINGE BENEFITS	10,374	10,374	9,887
19,604.82	27,437.40	47,466		TOTAL PERSONNEL SERVICES	44,276	44,276	43,789
			2	MATERIALS & SERVICES			
.00	143.88	100	61010	ADVERTISING	1,300	1,300	1,300
.00	.00	100	61120	COMMUNICATIONS	0	0	0
.00	.00	0	61130	CONTRACT SERVICES	1,000	1,000	1,000
3,000.00	3,181.16	6,083	61240	DEPT/OPERATING EXPENSE	5,243	5,243	5,243
287.80	995.49	600	61250	DEPT/OPERATING SUPPLIES	1,000	1,000	1,000
10.00	.00	25	61290	DUES & SUBSCRIPTIONS	221	221	221
262.00	96.32	0	61300	DUPLICATION	700	700	700
257.00	131.66	200	61320	EDUCATION & TRAINING	300	300	300
970.68	1,266.83	3,000	61560	MAINT/BLDG	8,959	8,959	8,959
.00	33.30	100	61570	MAINT/EQUI	100	100	100
1,528.64	.00	0	61580	MAINT/VEHICLES	0	0	0
23.35	43.28	100	61600	MEETINGS AND CONFERENCES	100	100	100
225.75	577.48	400	61700	OFFICE SUPPLIES	700	700	700
1,443.22	.00	0	61800	PETROLEUM	0	0	0
.00	.00	3,000	61840	REFRESHMENT PURCHASES	3,000	3,000	3,000
4,340.60	5,265.68	4,800	61900	UTILITIES	4,800	4,800	4,800
12,349.04	11,735.08	18,508		TOTAL MATERIALS & SERVICES	27,423	27,423	27,423

REPORT #

CITY OF LEBA

PAGE 2

PREPARED: 10 JULY 1989

DEPT: 190
 SENIOR SERVICES
 FUND: 10
 GENERAL FUND

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			3	CAPITAL OUTLAY			
.00	.00	0	72300	IMPROVEMENTS	5,000	5,000	0
.00	.00	0	72500	OFFICE EQPT.	2,500	2,500	2,500
.00	.00	0	72600	OTHER EQPT.	1,138	1,138	1,138
.00	.00	0		TOTAL CAPITAL OUTLAY	8,638	8,638	3,638
31,953.86	39,172.48	65,974		DEPT TOTAL (W/O REV.)	80,337	80,337	74,850

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 4

FUND: 10 - GENERAL

DEPARTMENT: 190 - SENIOR SERVICES

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61010 ADVERTISING:		
Personnel recruitment	100	
Bi-monthly column	<u>1,200</u>	<u>1,300</u>
61120 CONTRACT SERVICES:		
Architectual services to evaluate the Senior Center Facility	<u>1,000</u>	<u>1,000</u>
61240 DEPARTMENT/OPERATING EXPENSES:		
City participation in Nutrition Program	4,543	
Pre-employment physicals	100	
Volunteer recognition dinner	550	
Safety Incentive Program	<u>50</u>	<u>5,243</u>
61250 DEPARTMENT/OPERATING SUPPLIES:		
Craft/game materials, posterboard, art/graphics, film, program supplies, special events and holiday decorations	<u>1,000</u>	<u>1,000</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 4

FUND: 10 - GENERAL

DEPARTMENT: 190 - SENIOR SERVICES

		<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
<u>MATERIALS & SERVICES:</u>			
61290	DUES & SUBSCRIPTIONS:		
	Oregon State Assoc. of Senior Center		
	Administrators	25	
	Cable TV subscriptions	<u>196</u>	<u>221</u>
61300	DUPLICATION:		
	Service contract and supplies for		
	photocopy machine, letterhead forms	<u>700</u>	<u>700</u>
61320	EDUCATION & TRAINING:		
	Training sessions, workshops, seminars, including		
	CPR and first aid training	<u>300</u>	<u>300</u>
61560	MAINTENANCE/BUILDING & GROUNDS:		
	Boiler, electrical, plumbing maintenance	1,400	
	Replacement of heating fan	359	
	Exterior painting	4,450	
	Interior painting and repair	<u>2,750</u>	<u>8,959</u>
61570	MAINTENANCE/EQUIPMENT:		
	Service and repair of office equipment	<u>100</u>	<u>100</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 3 of 4

FUND: 10 - GENERAL

DEPARTMENT: 190 - SENIOR SERVICES

<u>MATERIALS & SERVICES:</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61600 MEETINGS & CONFERENCES:		
Business luncheon meetings; mileage reimbursement	<u>100</u>	<u>100</u>
61700 OFFICE AND COMPUTER SUPPLIES:		
Supplies for newsletter, computer, computer labels, ribbons; basic office needs	<u>700</u>	<u>700</u>
61840 REFRESHMENT PURCHASES:		
Coffee, cups, napkins, paper plates, food items for special potlucks	<u>3,000</u>	<u>3,000</u>
61900 UTILITIES:		
Electricity	2,700	
Heating oil	<u>2,100</u>	<u>4,800</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 4 of 4

FUND: 10 - GENERAL

DEPARTMENT: 190 - SENIOR SERVICES

CAPITAL OUTLAY:

SUB-LINE
ITEM TOTAL

LINE TOTAL

72500 EQUIPMENT/OFFICE:

Photocopy machine

2,500

2,500

72600 OTHER EQUIPMENT:

25" Television

479

VCR

279

Cable installation

30

Equipment cart

350

1,138

PROGRAM INFORMATION

NON-DEPARTMENTAL

Page 1 of 1

PROGRAM DESCRIPTION:

The Non-departmental activity provides a department to centralize costs which are shared by all General Fund activities. Cost accounting by department for telephone, electricity, postage, insurance, and other shared expenses is inappropriate under current governmental accounting practices for a unit of government our size. Also, this department provides the accounting for transfers from the General Fund, operating contingency for the fund, and unappropriated ending fund balance.

PREPARED: 10 JULY 1989

DEPT: 195
 NON-DEPARTMENTAL
 FUND: 10
 GENERAL FUND

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			2	MATERIALS & SERVICES			
4,001.36	4,363.54	1,500	61010	ADVERTISING	1,500	1,500	1,500
5,978.00	4,905.00	4,586	61013	AUDIT EXPENSE	5,000	5,000	5,000
.00	.00	15,600	61015	CODIFICATION EXPENSE	2,000	2,000	2,000
25,564.67	23,295.23	24,000	61120	COMMUNICATIONS	24,000	24,000	24,000
63.08	14.27	100	61121	CASH SHORT	100	100	100
3,986.17	3,519.23	2,500	61124	COMPUTER EXPENSE	3,430	3,430	3,430
60,482.87	390.00	0	61130	CONTRACT SERVICES	0	0	2,500
.00	.00	4,000	61149	MOWING EXPENSES	4,000	4,000	4,000
19,877.69	13,590.70	5,000	61240	DEPT/OPERATING EXPENSE	5,000	5,000	5,000
1,153.71	.00	0	61250	DEPT/OPERATING SUPPLIES	0	0	0
7,630.66	12,653.39	10,000	61290	DUES & SUBSCRIPTIONS	10,000	10,000	10,000
5,511.10	5,493.69	10,300	61300	DUPLICATION	10,300	10,300	10,300
5,287.53	.00	2,000	61310	ELECTIONS	2,000	2,000	2,000
.00	12,504.35	14,700	61355	CITY GRANTS	14,700	14,700	19,200
89,118.30	89,955.82	0	61390	HYDRANTS & STREETS	0	0	0
69,767.23	54,022.25	56,000	61400	INSURANCE	57,000	57,000	57,000
.00	.00	0	61401	INSURANCE-EMPLOYMENT	0	0	0
29,762.27	12,389.55	10,750	61500	MAINT/BLDG	18,000	18,000	14,000
6,432.80	7,216.10	9,000	61820	POSTAGE	9,000	9,000	9,000
.00	.00	0	61830	PROPERTY TAXES	0	0	1,900
.00	.00	0	61850	REFUNDS	0	0	100
13,598.26	.00	12,000	61900	UTILITIES	16,000	16,000	16,000
348,215.70	244,313.12	182,036		TOTAL MATERIALS & SERVICES	182,030	182,030	187,030

REPORT #

PREPARED: 10 JULY 1989

CITY OF LEBA

DEPT: 195
 NON-DEPARTMENTAL
 FUND: 10
 GENERAL FUND

PAGE

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			3	CAPITAL OUTLAY			
.00	.00	1,000	72300	IMPROVEMENTS	1,000	1,000	1,000
2,897.00	2,857.19	1,000	72500	OFFICE EQPT.	2,500	2,500	2,500
1,512.53	538.33	2,500	72600	OTHER EQPT	0	0	0
-----	-----	-----			-----	-----	-----
4,409.53	3,395.52	4,500		TOTAL CAPITAL OUTLAY	3,500	3,500	3,500
			4	INTERFUND TRANSFERS			
122,897.00	.00	0	90020	TO AMBULANCE FUND	0	0	0
.00	.00	0	90035	TO ST FOOT & BIKE PATH FUND	26,000	26,000	26,000
.00	.00	0	90045	TO STREETS FUND	0	0	0
.00	.00	0	90052	TO STORM DRAINAGE	49,313	49,313	49,313
.00	.00	33,172	90055	TO DIAL-A-BUS GRANT FUND	11,300	11,300	12,800
.00	.00	0	90060	TO FAU STREET PROJECT	0	0	0
12,500.00	.00	0	90100	TO CAPITAL IMPROVEMENT	0	0	0
.00	.00	4,900	90105	TO EQUIP ACQ & REP FUND	1,000	1,000	1,000
334,450.00	248,276.00	0	90111	TO FIRE FUND	0	0	0
.00	.00	0	90130	TO RAILROAD FUND	0	0	0
-----	-----	-----			-----	-----	-----
469,847.00	248,276.00	38,072		TOTAL INTERFUND TRANSFERS	89,613	89,613	91,113

REPORT #

PREPARED: 10 JULY 1989

CITY OF LEBA

DEPT: 195
 NON-DEPARTMENTAL
 FUND: 10
 GENERAL FUND

PAGE

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

86-87 ACTUAL EXPEND. PRIOR-2	87-88 HISTORY PRIOR-1	88-89 CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	89-90 ADOPTED
			5	CONTINGENCY FUND			
.00	.00	48,046	80005	OPERATING CONTINGENCY	53,748	53,748	55,745
.00	.00	0	80015	RESERVE FOR WORKERS COMP	0	0	0
.00	.00	48,046		TOTAL CONTINGENCY FUND	53,748	53,748	55,745
			6	UNAPPROPRIATED			
.00	.00	0	92010	UNAPPROPRIATED ENDING FUND BAL	0	0	0
			7	DEBT SERVICE			
10,000.00	.00	0	95301	SHOP SITE	0	0	0
.00	.00	350,000	95500	LOAN PRINCIPLE-TAN	385,000	385,000	385,000
.00	.00	21,000	95600	LOAN INTEREST-TAN	20,000	20,000	20,000
10,000.00	.00	371,000		TOTAL DEBT SERVICE	405,000	405,000	405,000
832,472.23	495,984.64	643,654		DEPT TOTAL (W/O REV.)	733,891	733,891	742,388

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 5

FUND: 10 - GENERAL

DEPARTMENT: 195 - NON-DEPARTMENTAL

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61010 ADVERTISING:		
Budget and other public hearing notices; Budget Summaries, election notices; Requests for bids and proposals; Other advertising required by law	<u>1,500</u>	<u>1,500</u>
61013 AUDIT EXPENSE:		
General fund share of City audit	<u>5,000</u>	<u>5,000</u>
61015 CODIFICATION EXPENSE:		
Compilation and one year's update of City Ordinances	<u>2,000</u>	<u>2,000</u>
61120 COMMUNICATIONS:		
Local and long distance service for all City departments	<u>24,000</u>	<u>24,000</u>
61121 CASH SHORT:	<u>100</u>	<u>100</u>
61124 COMPUTER EXPENSE:		
General fund share of service and repair, hardware, software, programming, modem expense for City mainframe	<u>3,430</u>	<u>3,430</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 5

FUND: 10 - GENERAL

DEPARTMENT: 195 - NON-DEPARTMENTAL

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61130 CONTRACT SERVICES:		
Section 89 implementation	2,000	
Storage rental	<u>500</u>	<u>2,500</u>
61149 MOWING EXPENSE:	<u>4,000</u>	<u>4,000</u>
61240 DEPARTMENT/OPERATING EXPENSE:		
Expense reimbursement	1,200	
Special operational expenses shared among departments	<u>3,800</u>	<u>5,000</u>
61290 DUES & SUBSCRIPTIONS:		
League of Oregon Cities	4,000	
Council of Governments	3,500	
Lebanon Chamber of Commerce	1,000	
Newspaper subscriptions	350	
Subscriptions to professional journals, newsletters, updating services	<u>1,150</u>	<u>10,000</u>
61300 DUPLICATION:		
Service and repair of photocopiers; printing costs	<u>10,300</u>	<u>10,300</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 3 of 5

FUND: 10 - GENERAL

DEPARTMENT: 195 - NON-DEPARTMENTAL

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61310 ELECTIONS:		
Election costs charged by Linn County	<u>2,000</u>	<u>2,000</u>
61355 CITY GRANTS:		
Money available for Council-approved grant		
Boys & Girls Club	10,000	
Chamber of Commerce	4,700	
Carry-over for Downtown Rehab grant from 1988-89	<u>4,500</u>	<u>19,200</u>
61400 INSURANCE:		
Fidelity Bonds, fire, liability, vehicle, special property coverages	<u>57,000</u>	<u>57,000</u>
61560 MAINTENANCE/BUILDING & GROUNDS:		
Janitorial service for City Hall offices, Senior Center, City Shops, Police Department and Library; paper products and other janitorial supplies; general maintenance and repairs on City Hall	<u>14,000</u>	<u>14,000</u>
61820 POSTAGE:		
Postage expense for General Fund activities	<u>9,000</u>	<u>9,000</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 4 of 5

FUND: 10 - GENERAL

DEPARTMENT: 195 - NON-DEPARTMENTAL

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61830 PROPERTY TAXES:		
To pay taxes on Aspen Park lots, if sold all funds to be reimbursed	<u>1,900</u>	<u>1,900</u>
61850 REFUNDS:		
To reimburse hiring Linn-Benton Housing Authority for expenses on Aspen Park lots, if necessary	<u>100</u>	<u>100</u>
61900 UTILITIES:		
Electricity for City Hall offices and Police departments	<u>16,000</u>	<u>16,000</u>
<u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS:		
Finance Office	<u>1,000</u>	<u>1,000</u>
72500 OFFICE EQUIPMENT:		
Dictating Equipment	<u>2,500</u>	<u>2,500</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 5 of 5

FUND: 10 - GENERAL

DEPARTMENT: 195 - NON-DEPARTMENTAL

INTERFUND TRANSFER

90035	TO STATE FOOT & BIKE PATH FUND:	<u>28,000</u>	<u>28,000</u>
90052	TO STORM DRAINAGE:	<u>49,313</u>	<u>49,313</u>
90055	TO DIAL-A-BUS GRANT FUND:	<u>12,800</u>	<u>12,800</u>
90105	TO EQUIPMENT REPLACEMENT & ACQUISITION		
	For reserve for Parks and Engineering vehicles	<u>1,000</u>	<u>1,000</u>

DEBT SERVICE

Repayment of short-term borrowing for General Fund		
Deficit		
Principal	385,000	
Interest	<u>20,000</u>	<u>405,000</u>

CITY OF LEBANON

Linn County, Oregon

SCHEDULE OF FUTURE REQUIREMENTS FOR THE RETIREMENT OF BONDED DEBT

June 30, 1989

Fiscal Year	Total Requirements All Issues	Bancroft Improvement Bonds			General Obligation			General Obligation Revenue Supported Bonds		
		Total	Bonds	Coupons	Total	Bonds	Coupons	Total	Bonds	Coupons
1989-90	\$ 712,266	\$145,029	\$130,000	\$15,029	\$ 125,200	\$ 70,000	\$ 55,200	\$ 442,037	\$ 115,000	\$ 327,037
1990-91	599,277	39,290	30,000	9,290	120,000	70,000	50,000	439,987	120,000	319,987
1991-92	593,653	36,334	30,000	6,334	119,681	75,000	44,681	437,638	125,000	312,638
1992-93	587,275	33,350	30,000	3,350	114,088	75,000	39,088	439,837	135,000	304,837
1993-94	561,145	11,400	10,000	1,400	113,157	80,000	33,157	436,588	140,000	296,588
1994-95	555,250	10,470	10,000	470	106,893	80,000	26,893	437,887	150,000	287,887
1995-96	543,810	-	-	-	105,302	85,000	20,302	438,508	160,000	278,508
1996-97	488,481	-	-	-	50,166	35,000	15,166	438,315	170,000	268,315
1997-98	493,562	-	-	-	51,480	40,000	11,480	442,082	185,000	257,082
1998-99	492,075	-	-	-	52,250	45,000	7,250	439,825	195,000	244,825
1990-00	498,893	-	-	-	52,500	50,000	2,500	446,393	215,000	231,393
2000-01	446,592	-	-	-	-	-	-	446,592	230,000	216,592
2001-02	445,619	-	-	-	-	-	-	445,619	245,000	200,619
2002-03	448,406	-	-	-	-	-	-	448,406	265,000	183,406
2003-04	444,838	-	-	-	-	-	-	444,838	280,000	164,838
2004-05	449,728	-	-	-	-	-	-	449,728	305,000	144,728
2005-06	452,900	-	-	-	-	-	-	452,900	330,000	122,900
2006-07	454,353	-	-	-	-	-	-	454,353	355,000	99,353
2007-08	458,675	-	-	-	-	-	-	458,675	385,000	73,675
2008-09	455,850	-	-	-	-	-	-	455,850	410,000	45,850
2009-10	465,750	-	-	-	-	-	-	465,750	450,000	15,750
	<u>\$10,648,398</u>	<u>\$275,873</u>	<u>\$240,000</u>	<u>\$35,873</u>	<u>\$1,010,717</u>	<u>\$705,000</u>	<u>\$ 305,717</u>	<u>\$ 9,361,808</u>	<u>\$4,965,000</u>	<u>\$4,396,808</u>

PROGRAM INFORMATION

12/01/75 G.O. BONDS, 1975 SEWER TREATMENT PLANT BONDS

Page 1 of 1

PROGRAM DESCRIPTION:

In 1975, a general obligation bond was issued for \$1,649,575 for sewer treatment plant improvements. Eight years of principal and interest payments are still outstanding through 1995-96. This year's payment will be \$72,100. After this year's payment, there will be \$300,000 in principal due and \$62,250 in interest due. Funds for payment of this debt service are levied on assessed value of property.

PREPARED: 10 JULY 1989

DEPT: 313
 12/1/75 G.O. BONDS
 FUND: 30
 DEBT SERVICE FUNDS

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
.00	.00	10,000	6	UNAPPROPRIATED			
			92010	UNAPPROPRIATED ENDING FUND BAL	0	0	10,000
.00	.00	10,000		TOTAL UNAPPROPRIATED	0	0	10,000
			7	DEBT SERVICE			
50,000.00	50,000.00	50,000	95100	BOND PRINCIPAL	50,000	50,000	50,000
31,275.00	31,482.50	25,250	95200	BOND INTEREST	22,100	22,100	22,100
81,275.00	81,482.50	75,250		TOTAL DEBT SERVICE	72,100	72,100	72,100
81,275.00	81,482.50	85,250		DEPT TOTAL (W/O REV.)	72,100	72,100	82,100

PREPARED: 10 JULY 1989

DEPT: 314
G.O. FUND REVENUE
FUND: 30
DEBT SERVICE FUNDS

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
49,402.36	65,197.36	54,250	47010	CURRENT PROPERTY TAXES	49,200	49,200	59,200
15,785.99	11,369.35	5,000	47020	DELINQUENT PROPERTY TAXES	5,000	5,000	5,000
1,174.52	1,903.56	600	48100	INTEREST ON INVESTMENT	1,700	1,700	1,700
196.20	162.47	200	48101	INTEREST ON TAXES	200	200	200
42,376.00	.00	0	49100	FROM CAPITAL IMPROVEMENT FUND	0	0	0
1,746.37-	28,109.20	25,000	49901	BEGINNING BALANCE	16,000	16,000	16,000
107,186.70	106,741.94	85,250		TOTAL REVENUES	72,100	72,100	82,100
			7	DEBT SERVICE			
.00	.00	0	95100	BOND PRINCIPLE	0	0	0
.00	.00	0	95200	BOND INTEREST	0	0	0
.00	.00	0		DEPT TOTAL (W/O REV.)	0	0	0

PROGRAM INFORMATION

1985 WATER REFUNDING BOND

Page 1 of 1

PROGRAM DESCRIPTION:

In 1985, an advance refunding instrument was issued for \$4,360,000 to take advantage of low interest rates, and to stabilize the long-term debt service in the water utility. This bond was used to refund the original bond sold to PP&L in advance of its full term, and saved approximately \$300,000 (present value) over the full term of the PP&L bond. The PP&L bond was paid off November 1, 1987. Payment of the debt service is generated by interest accruing on the funds of the 1986 Refunding issue held in trust by 1st Interstate Bank (see Water Utility for 1986 Bond).

PREPARED: 10 JULY 1989

DEPT: 315
 1985 WATER REFINANCE BONDS
 FUND: 30
 DEBT SERVICE FUNDS

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
.00	.00	454,919	48100	INTEREST ON INVESTMENT	0	0	0
.00	.00	0	49901	BEGINNING BALANCE	451,991	451,991	451,991
				TOTAL REVENUES	451,991	451,991	451,991
			7	DEBT SERVICE			
.00	.00	70,000	95100	BOND PRINCIPAL	75,000	75,000	75,000
.00	.00	384,919	95200	BOND INTEREST	376,991	376,991	376,991
				TOTAL DEBT SERVICE	451,991	451,991	451,991
				DEBT TOTAL (W/O REV.)	451,991	451,991	451,991

REPORT #

CITY OF LEB.

PAGE

PREPARED: 10 JULY 1989

DEPT: 316
 1986 WATER REFINANCE BONDS
 FUND: 30
 DEBT SERVICE FUNDS

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. HISTORY PRIOR-2	PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
.00	.00	0	48100	INTEREST ON INVESTMENT	0	0	0
.00	.00	0	48140	MISCELLANEOUS REVENUE	0	0	0
.00	.00	0	49022	FROM WATER FUND	0	0	0
.00	.00	0	49901	BEGINNING BALANCE	0	0	0
-----	-----	-----			-----	-----	-----
-----	-----	-----			-----	-----	-----
.00	.00	0		DEPT TOTAL (W/O REV.)	0	0	0

REPORT # 1

CITY OF LEB.

PAGE

PREPARED: 10 JULY 1989

DEPT: 000

AS OF 10 JULY 1989

FUND: 30
DEBT SERVICE FUNDS

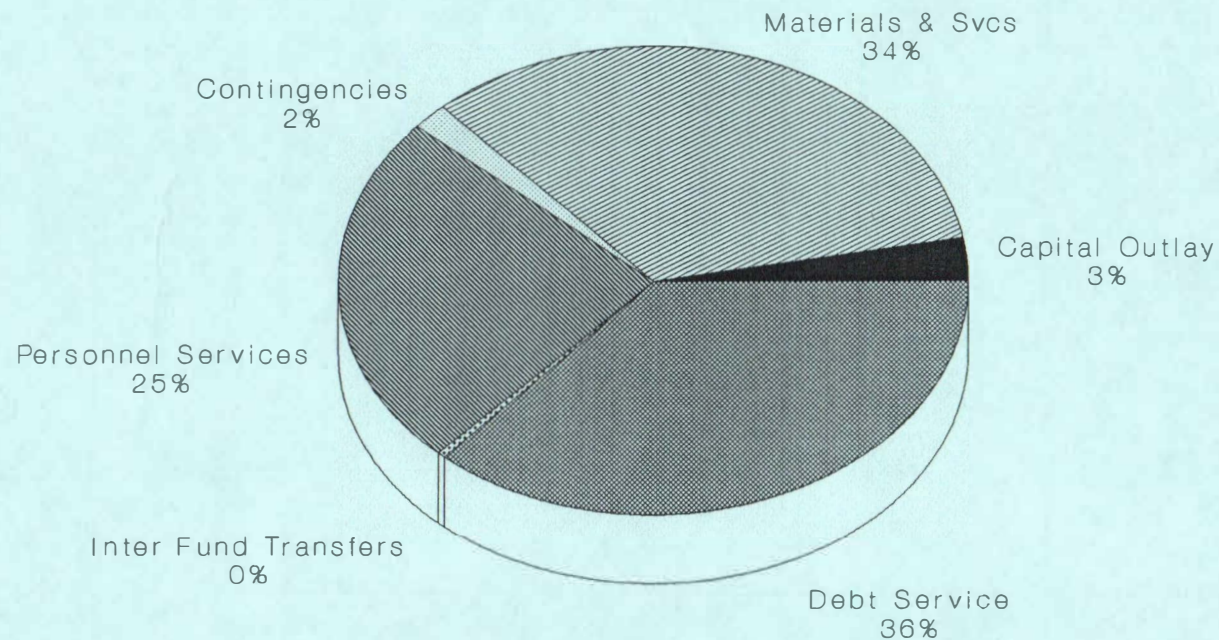
PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. HISTORY PRIOR-2	PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
-----	-----	-----	-----	-----	-----	-----	-----
-----	-----	-----			-----	-----	-----
81,275.00	81,482.50	540,169		FUND TOTAL EXP. BUDGET	524,091	524,091	534,091
-----	-----	-----			-----	-----	-----
-----	-----	-----			-----	-----	-----
107,186.70	106,741.94	540,169		FUND TOTAL REV. BUDGET	524,091	524,091	534,091
-----	-----	-----			-----	-----	-----

CITY OF LEBANON 1989-90

Water Utility Budget



Total Water Utility Budget \$1,212,000

PROGRAM INFORMATION

WATER UTILITY

Page 1 of 6

PROGRAM DESCRIPTION:

The responsibilities of the water utility are twofold. First, the treatment of raw water, which is accomplished at the Water Treatment Facility at 2nd and A Streets. The City contracts for the operation of the Treatment Plant with Operations Management International (OMI). Second, the transmission, storage, and distribution of treated water. The treatment process consists of a combination of chemical and filtration treatment. The plant operates at an average of 1.7 million gallons per day, and has an effective capacity of 4.0 million gallons per day.

Transmission, storage, and distribution of the water after treatment is handled by the Water Section of the Public Works Maintenance Services Division and the Engineering Services Division.

The city has approximately 50 miles of water main ranging in size from two inches to sixteen inches in diameter. The mains are made up of many different materials that reflect technology and economics of the era in which they were installed. There is steel, ductile, cast iron, galvanized steel, asbestos-cement, P.V.C. plastic, and even a small amount of old wooden pipe.

PROGRAM INFORMATION

WATER UTILITY

Page 2 of 6

PROGRAM DESCRIPTION: (continued)

Storage facilities consist of two, 2-million gallon storage tanks; one located on East Grant Street, and one south of Vaughn Lane on South 5th Street. These tanks help equalize the pressure in the entire water system, and also serve for storage of water in the event that the treatment plant stops producing water for a short period of time.

The system terminates in about 3,700 services. All are metered with the exception of a few that are strictly for use in case of fire. Most of our services to residences are 3/4" consisting of either galvanized or copper pipe.

We maintain 228 fire hydrants throughout the city for fire protection of both family homes and businesses. This is a very important part of the water system. Our ability to provide adequate water for fire protection is a vital component in the calculation of fire insurance rates for the residences and businesses served by the city system.

General maintenance of the system includes repair of main and service line leaks; adding new services as needed; repair, testing and replacement of meters; repair of main line valves, general service orders, turning services off and on, and helping customers with complaints about the taste of their water and leaks they may have. We test the water in the system, and flush dead end lines and poor circulation areas. Once or twice a year there is a complete

PROGRAM INFORMATION

WATER UTILITY

Page 3 of 6

PROGRAM DESCRIPTION: (continued)

system flush. We also have an extensive meter replacement program. Other maintenance includes taking care of the non-potable water system at Santiam Canal Industrial Park.

There have been added maintenance responsibilities in the past year. Because of state and federal mandates, we have implemented a cross-connection control program. New federal regulations require that we find and control sources of lead that leaches into the water. Maintenance forces will spend more hours replacing "lead pigtails" wherever we may find them. A pigtail is a short connecting pipe that runs between the main line and the pipe that ends in a water service. Lead was used years ago because it was one of the only flexible pipe available. Engineering will sample the system and research methods which can reduce the leaching in the water from lead solder in private systems.

Other programs we wish to implement or expand are a fire hydrant installation and replacement program, valve location, and valve exercising, (opening, closing and greasing of valves so they won't rust shut).

A transfer to the Equipment Acquisition and Replacement Fund has been included for the first time this year. The funds are to be held in reserve in the event that unexpected repairs

PROGRAM INFORMATION

WATER UTILITY

Page 4 of 6

PROGRAM DESCRIPTION: (continued)

on Treatment Plant equipment occur which are beyond the scope of the OMI contract.

Larger construction projects and repairs are handled by the Engineering Services Division. They design the improvements and contract for construction. Engineering assists citizens in locating private laterals and provides advice on effective resolution of problems. They also regulate private contractors performing work affecting the system.

Specific projects proposed for F.Y. 1989-90 include a chlorine feed conversion, replacing the air dryer and rebuilding the raw water flow monitor at the water treatment plant.

Billing and accounting services for the water and wastewater utilities are provided by the Finance Department. A private contractor (Metereaders) reads the meters and provides the readings to the City on a computer diskette which electronically passes the new readings into the computer.

Every year the Water Department hires 1 temporary maintenance worker for 4 months. This is necessary because in the warmer months, the water crew must provide increased assistance to construction activity outside the regular maintenance division work and because 'in the summer there are more water leaks. Without this assistance, we could not provide prompt service to

PROGRAM INFORMATION

WATER UTILITY

Page 5 of 6

PROGRAM DESCRIPTION:

the contractors, and the time lag from the first report of a water leak to its final repair would be longer than is acceptable. The .33 FTE is the same as last year.

POSITIONS:

	<u>1988-89</u>	<u>1989-90</u>
City Administrator	.20 FTE	.20 FTE
Finance Director	.30 FTE	.25 FTE
Receptionist	.30 FTE	.30 FTE
Finance Operations Manager	.30 FTE	.30 FTE
Director of Public Works	.23 FTE	.18 FTE
Accounting Clerk	1.15 FTE	1.15 FTE
Engineering Division Manager	.25 FTE	.23 FTE
Maintenance Division Mgr.	.25 FTE	.25 FTE
Engineering Technician II	.69 FTE	.35 FTE
Sr. Maintenance Worker	2.00 FTE	2.00 FTE
Engineering Technician I	.36 FTE	.25 FTE
Maintenance Worker	2.00 FTE	2.00 FTE
Administrative Secretary	.50 FTE	.14 FTE
Building Inspector	.04 FTE	.02 FTE
Administrative Assistant		.20 FTE
	<hr/>	<hr/>
SUB-TOTAL - Regular	8.573 FTE	7.82 FTE

PROGRAM INFORMATION

WATER UTILITY

Page 6 of 6

POSITIONS: (continued)

Maintenance	.330 FTE	.33 FTE
Finance	-0-	.12 FTE
Engineering	-0-	.09 FTE
Public Works Secretarial		<u>.07 FTE</u>
TOTAL	8.903 FTE	8.43 FTE
Contract - City Attorney	.075 of Contract	

1989-90 GOALS STATEMENT:

The Water Treatment Plant improvement projects planned under this program supports the Council goal to "Improve Utility and Transportation Systems."

In addition to specific projects, the water fund provides for ongoing maintenance, operation, and water quality protection of the water system.

PREPARED: 10 JULY 1989

DEPT: 430
WATER UTILITY
FUND: 40
ENTERPRISE FUNDS

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
.00	.00	0	48042	CREDIT CHECKS	900	900	900
36,413.88	32,463.30	30,000	48051	DEPOSITS RECEIVED	30,000	30,000	30,000
123,650.05	18,765.41	14,000	48100	INTEREST ON INVESTMENTS	11,000	11,000	13,000
5,070,000.00	.00	0	48101	BOND SALE PROCEEDS	0	0	0
1,010,123.68	1,017,000.06	1,080,000	48121	WATER FEES	1,015,000	1,015,000	1,015,000
12,671.94	8,851.76	7,000	48140	MISCELLANEOUS REVENUE	7,000	7,000	7,000
.00	.00	0	48225	ENERGY SAVINGS REBATE	0	0	0
.00	185,684.22	0	48910	EXTRA ORDINARY GAIN 86 ISSUE	0	0	0
407,654.52	.00	0	48915	EXTRA ORDINARY GAIN 85 ISSUE	0	0	0
500,439.24	351,792.21	356,857	49901	BEGINNING BALANCE	138,500	138,500	146,100
7,161,153.31	1,614,556.96	1,489,857		TOTAL REVENUES	1,202,400	1,202,400	1,212,000
			1	PERSONNEL SERVICES			
157,682.88	180,820.76	200,052	50001	SALARIES	194,627	194,627	197,418
63,795.90	76,581.63	94,059	50003	FRINGE BENEFITS	89,391	89,391	89,117
.00	.00	3,400	50250	PART TIME	9,983	9,983	9,983
.00	.00	0	50255	PARENTAL LEAVE EXPENSE	100	100	100
.00	.00	0	50600	OVERTIME	1,600	1,600	1,600
221,478.78	257,402.39	297,511		TOTAL PERSONNEL SERVICES	295,701	295,701	298,218

PREPARED: 10 JULY 1989

DEPT: 430
WATER UTILITY
FUND: 40
ENTERPRISE FUNDS

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			2	MATERIALS & SERVICES			
112,381.00	117,521.00	0	60300	DEPRECIATION	0	0	0
615.91	852.98	400	61010	ADVERTISING	400	400	400
.00	.00	2,800	61011	ADVERTISING (ENG)	600	600	600
.00	.00	200	61012	ADVERTISING (MAINT)	200	200	200
1,500.00	1,675.00	1,600	61013	AUDIT EXPENSE	1,600	1,600	1,600
1,967.08	545.41	0	61120	COMMUNICATIONS	0	0	0
.00	.00	100	61121	COMMUNICATION (ENG)	100	100	100
.00	.00	400	61122	COMMUNICATION (MAINT)	400	400	400
6,919.64	5,095.81	2,200	61124	COMPUTER EXPENSE	2,940	2,940	2,940
.00	.00	1,460	61126	COMPUTER EXP (ENG)	1,175	1,175	1,175
.00	.00	900	61127	COMPUTER EXP (MAINT)	600	600	600
181,528.26	187,354.47	21,500	61130	CONTRACT SERVICES	19,530	19,530	18,400
.00	.00	288,850	61133	CONTRACT SERVICES (ENG)	223,200	223,200	226,626
.00	.00	4,550	61134	CONTRACT SERVICES (MAINT)	4,550	4,550	4,550
29,301.42	27,133.06	30,000	61200	DEPOSITS REFUNDED	30,000	30,000	30,000
72,363.84	75,852.46	2,150	61240	DEPARTMENT OPERATING EXPENSE	2,990	2,990	2,670
.00	.00	3,750	61241	OPERATING EXP (ENG)	1,080	1,080	1,080
.00	.00	47,709	61242	OPERATING EXP (MAINT)	60,075	60,075	60,075
2,425.99	2,939.94	100	61250	DEPARTMENT OPERATING SUPPLIES	100	100	100
.00	.00	650	61251	OPERATING SUPPLIES (ENG)	650	650	650
.00	.00	2,650	61252	OPERATING SUPPLIES (MAINT)	2,650	2,650	2,650
544.90	655.41	0	61290	DUES & SUBSCRIPTIONS	150	150	150
.00	.00	630	61291	DUES & SUBSCRIPTIONS (ENG)	310	310	310

PREPARED: 10 JULY 1989

DEPT: 430
WATER UTILITY
FUND: 40
ENTERPRISE FUNDS

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
.00	.00	250	61292	DUES & SUBSCRIPTIONS (MAINT)	300	300	300
79.75	.00	1,500	61300	DUPLICATIONS	3,500	3,500	3,500
.00	.00	0	61305	GRANT APPLICATION COSTS	0	0	0
1,707.60	2,987.27	600	61320	EDUCATION & TRAINING	900	900	900
.00	.00	900	61321	EDUCATION & TRNG (ENG)	830	830	830
.00	.00	1,800	61322	EDUCATION & TRNG (MAINT)	1,800	1,800	1,800
14,394.25	11,246.00	10,000	61400	INSURANCE	10,000	10,000	10,000
.00	.00	0	61420	INSURANCE REPAIR & DEDUCT	2,000	2,000	2,000
793.41	1,057.83	0	61500	LAUNDRY & UNIFORMS	0	0	0
.00	.00	50	61501	UNIFORMS (ENG)	50	50	50
.00	.00	1,550	61502	UNIFORMS (MAINT)	1,400	1,400	1,400
.00	208.82	0	61560	MAINTENANCE / BUILDING	0	0	0
.00	.00	2,200	61562	MAINT/BLDG (MAINT)	2,200	2,200	2,200
55.06	222.72	100	61570	MAINTENANCE / EQUIPMENT	100	100	100
.00	.00	100	61571	MAINT/EQUI (ENG)	2,600	2,600	2,600
.00	.00	600	61572	MAINT/EQUI (MAINT)	600	600	600
2,080.34	1,658.97	0	61580	MAINTENANCE / VEHICLES	0	0	0
.00	.00	250	61581	MAINT/VEHICLES (ENG)	360	360	360
.00	.00	8,672	61582	MAINT/VEHICLES (MAINT)	6,360	6,360	6,360
1,735.34	1,845.01	300	61600	MEETINGS & CONFERENCES	600	600	600
.00	.00	2,225	61601	MIGS & CONF (ENG)	1,945	1,945	1,945
.00	.00	1,100	61602	MIGS & CONF (MAINT)	1,100	1,100	1,100
1,695.33	1,629.77	200	61700	OFFICE SUPPLIES	600	600	600
.00	.00	400	61701	OFFICE SUPPLIES (ENG)	400	400	400

PREPARED: 10 JULY 1989

DEPT: 430
WATER UTILITY
FUND: 40
ENTERPRISE FUNDS

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
.00	.00	200	61702	OFFICE SUPPLIES (MAINT)	250	250	250
100.21	99.76	0	61800	PETROLEUM	0	0	0
.00	.00	200	61801	PETROLEUM (ENG)	100	100	100
.00	.00	3,800	61802	PETROLEUM (MAINT)	3,200	3,200	3,200
3,839.03	5,454.11	5,000	61820	POSTAGE	5,500	5,500	5,500
2,090.44	7,789.93	3,000	61850	REFUNDS	4,000	4,000	4,000
2,015.85	1,794.91	0	61900	UTILITIES	0	0	0
.00	.00	3,000	61902	UTILITIES (MAINT)	2,500	2,500	2,500
.00	50,700.00	0	61910	UNDERWRITER DISCOUNT	0	0	0
65,561.70	.00	0	61915	BOND ISSUE COSTS	0	0	0
510,696.35	506,320.64	460,596		TOTAL MATERIALS & SERVICES	406,695	406,695	409,371
			3	CAPITAL OUTLAY			
.00	.00	0	72050	LAND	0	0	0
.00	1,224.15	0	72100	BUILDINGS	0	0	0
.00	.00	9,450	72102	BUILDINGS (MAINT)	1,000	1,000	1,000
297,864.82	82,888.29	0	72300	IMPROVEMENTS	500	500	500
.00	.00	217,483	72301	IMPROVEMENTS (ENG)	16,700	16,700	23,800
.00	.00	0	72400	LAND	0	0	0
4,404.34	2,553.56	10,000	72500	OFFICE EQUIPMENT	15,000	13,000	10,000
.00	.00	1,300	72501	OFFICE EQPT (ENG)	50	50	250
.00	2,574.36	1,300	72600	OTHER EQUIPMENT	0	0	0
.00	.00	4,045	72602	OTHER EQUIP (MAINT)	0	0	0

PREPARED: 10 JULY 1989

DEPT: 430
WATER UTILITY
FUND: 40
ENTERPRISE FUNDS

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
.00	40,994.70	0	72800	VEHICLES	0	0	0
.00	.00	20,700	72802	VEHICLES (MAINT)	0	0	0
302,269.16	130,240.06	264,278		TOTAL CAPITAL OUTLAY	31,250	31,250	35,550
			4	INTERFUND TRANSFERS			
.00	.00	0	90015	TO G.O. BOND FUND	0	0	0
.00	.00	4,050	90105	TO EQUIP ACQ & REP FUND	5,000	5,000	5,000
.00	.00	4,050		TOTAL INTERFUND TRANSFERS	5,000	5,000	5,000
			5	CONTINGENCY FUND			
.00	.00	24,785	80005	OPERATING CONTINGENCES	21,717	21,717	21,824
.00	.00	24,785		TOTAL CONTINGENCY FUND	21,717	21,717	21,824
			7	DEBT SERVICE			
.00	70,000.00	105,000	95100	BOND PRINCIPLE	115,000	115,000	115,000
494,304.72	176,400.00	333,637	95200	BOND INTEREST	327,037	327,037	327,037
494,304.72	246,400.00	438,637		TOTAL DEBT SERVICE	442,037	442,037	442,037
1,528,749.01	1,140,363.09	1,489,857		DEPT TOTAL (W/O REV.)	1,202,400	1,202,400	1,212,000

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 11

FUND: 40 - ENTERPRISE

DEPARTMENT: 430 - WATER UTILITY

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61010 ADVERTISING:		
Publicity campaign	300	
Personnel Recruitment	<u>100</u>	<u>400</u>
61011-E ADVERTISING:		
Projects	400	
Personnel recruitment	<u>200</u>	<u>600</u>
61012-M ADVERTISING:		
Projects	100	
Personnel Recruitment	<u>100</u>	<u>200</u>
61013 AUDIT EXPENSE:		
Share of audit expense	<u>1,800</u>	<u>1,800</u>
61121-E COMMUNICATIONS:		
Service repair of radio equipment	<u>100</u>	<u>100</u>
61122-M COMMUNICATIONS:		
Service and repair of radio equipment	<u>400</u>	<u>400</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 11

FUND: 40 - ENTERPRISE

DEPARTMENT: 430 - WATER UTILITY

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61124 COMPUTER EXPENSE:		
Maintenance and repairs	2,280	
Programs and programming	<u>660</u>	<u>2,940</u>
61126-E COMPUTER EXPENSE:		
Service and repair of hardware	600	
Supplies	150	
Software	200	
Training	<u>225</u>	<u>1,175</u>
61127-M COMPUTER EXPENSE:		
Service and repair of hardware	200	
Supplies	100	
Software	<u>300</u>	<u>600</u>
61130 CONTRACT SERVICES:		
Contract for Meter Readers	12,600	
Credit checks	400	
Credit collection	300	
First Interstate Bank, bond administration	2,000	
City attorney	2,700	
Xerox contract, supp., finance	400	
Section 89 implementation	<u>500</u>	<u>18,900</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 3 of 11

FUND: 40 - ENTERPRISE

DEPARTMENT: 430 - WATER UTILITY

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61133-E CONTRACT SERVICES:		
Completion of Water Facility Study	3,426	
Consultant services	3,000	
Contract for Canal Maintenance-City of Albany	28,800	
Operation of Water Treatment Plan-OMI	<u>191,400</u>	<u>226,626</u>
61134-M CONTRACT SERVICES:		
Contract for maintenance of Fire System at S.C.I.P.	4,200	
Janitorial service for shop	<u>350</u>	<u>4,550</u>
61200 DEPOSITS REFUNDED:	<u>30,000</u>	<u>30,000</u>
61240 DEPARTMENT/OPERATING EXPENSE:		
Expense reimbursement	600	
Employee Assistance Program	426	
Safety Incentive Program	650	
Misc. Finance materials	<u>1,194</u>	<u>2,870</u>
61241-E DEPARTMENT/OPERATING EXPENSE:		
Expense reimbursement	980	
Water quality testing/reservoirs	<u>100</u>	<u>1,080</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 4 of 11

FUND: 40 - ENTERPRISE

DEPARTMENT: 430 - WATER UTILITY

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61242-M DEPARTMENT/OPERATING EXPENSE:		
Twelfth Street Project - materials	4,000	
Oak Street Project - materials	17,275	
SCIP Pumphouse expense	800	
Water quality testing	2,000	
Operating permits, landfill fees	400	
Tool and equipment rental	1,500	
Water main repairs	14,000	
Service line repair and replacement	10,000	
Meter repair and replacement	3,205	
Storage facility maintenance	1,500	
Contract testing of large meters	5,000	
Southern Pacific lease	125	
Cathodic Protection Service Contract @SCIP	<u>270</u>	<u>60,075</u>
61250 DEPARTMENT/OPERATING SUPPLIES:		
Small supplies	<u>100</u>	<u>100</u>
61251-E DEPARTMENT/OPERATING SUPPLIES:		
Reference books	200	
Assessor maps - Linn County	150	
Drafting supplies	100	
Surveying supplies	100	
Inspection supplies	<u>100</u>	<u>650</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 5 of 11

FUND: 40 - ENTERPRISE

DEPARTMENT: 430 - WATER UTILITY

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL

LINE TOTAL

61252-M DEPARTMENT/OPERATING SUPPLIES:

Reference books	100	
Drafting supplies	50	
Hand tools, hardware, cleaners	<u>2,500</u>	<u>2,650</u>

61290 DUES & SUBSCRIPTIONS:	<u>150</u>	<u>150</u>
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61291-E DUES & SUBSCRIPTIONS:

APWA	30	
AWWA	180	
Engineering dues and subscriptions	<u>100</u>	<u>310</u>

61292-M DUES & SUBSCRIPTIONS:

American Public Works Association	25	
American Waterworks Association	125	
East Linn Coordination Council	<u>125</u>	<u>300</u>

61300 DUPLICATION:	<u>3,500</u>	<u>3,500</u>
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61320 EDUCATION & TRAINING:

Training sessions, workshops, seminars, additional Lotus 123 for all accounting clerks	<u>900</u>	<u>900</u>
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PROGRAM EXPENDITURE DETAIL SHEET

Page 6 of 11

FUND: 40 - ENTERPRISE

DEPARTMENT: 430 - WATER UTILITY

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61321-E EDUCATION & TRAINING:		
Training sessions, workshops, seminars	<u>830</u>	<u>830</u>
61322-M EDUCATION & TRAINING:		
Training sessions, workshops, seminars	1,500	
Reimbursement for course work	<u>300</u>	<u>1,800</u>
61400 INSURANCE:		
Vehicle, general liability, equipment and building coverage	<u>10,000</u>	<u>10,000</u>
61420-M INSURANCE REPAIR & DEDUCT:	<u>2,000</u>	<u>2,000</u>
61501-E UNIFORM PURCHASE & LAUNDERING:		
Raingear	<u>50</u>	<u>50</u>
61502-M UNIFORM PURCHASE & LAUNDERING:		
Raingear	100	
Purchase, repair, cleaning of uniforms, and safety equipment	<u>1,300</u>	<u>1,400</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 7 of 11

FUND: 40 - ENTERPRISE

DEPARTMENT: 430 - WATER UTILITY

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61562-M MAINTENANCE/BUILDING & GROUNDS:		
Water building & storage facility	1,000	
Share of Main Shop building maintenance	1,000	
SCIP Pumphouse maintenance	<u>200</u>	<u>2,200</u>
61570 MAINTENANCE/EQUIPMENT:		
Service and repair of office equipment	<u>100</u>	<u>100</u>
61571-E MAINTENANCE/EQUIPMENT:		
Service and repair of office and field equipment	100	
Rebuild Flowmatcher @ Water Treatment Plant	<u>2,500</u>	<u>2,600</u>
61572-M MAINTENANCE/EQUIPMENT:		
Service and repair of office and field equipment	<u>600</u>	<u>600</u>
61581-E MAINTENANCE/VEHICLES:		
Engineering pickups (2)	<u>360</u>	<u>360</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 8 of 11

FUND: 40 - ENTERPRISE

DEPARTMENT: 430 - WATER UTILITY

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61582-M MAINTENANCE/VEHICLES:		
Utility truck	600	
Pickups (2)	1,250	
Trailer	50	
OMI Pickup	100	
Payment to Fire District for mechanic	<u>4,360</u>	<u>6,360</u>
61600 MEETINGS & CONFERENCES:		
League of Oregon Cities & OMFOA	300	
Business meetings and travel luncheons	<u>300</u>	<u>600</u>
61601-E MEETINGS & CONFERENCES:		
League of Oregon Cities Conference	100	
AWWA Conference	1,350	
APWA Conference	325	
Business meetings and travel luncheons	<u>170</u>	<u>1,945</u>
61601-M MEETINGS & CONFERENCES:		
American Waterworks Association Conference	650	
American Public Works Association Conference	150	
Business meetings and travel luncheons	<u>300</u>	<u>1,100</u>
61700 OFFICE SUPPLIES:	<u>600</u>	<u>600</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 9 of 11

FUND: 40 - ENTERPRISE

DEPARTMENT: 430 - WATER UTILITY

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61701-E OFFICE SUPPLIES:	<u>400</u>	<u>400</u>
61702-M OFFICE SUPPLIES:	<u>250</u>	<u>250</u>
61801-E PETROLEUM PRODUCTS:		
Gasoline, oil lubricants	<u>100</u>	<u>100</u>
61802-M PETROLEUM PRODUCTS:		
Gasoline, oil, lubricants	<u>3,200</u>	<u>3,200</u>
61820 POSTAGE:		
Postage for billing and notices	<u>5,500</u>	<u>5,500</u>
61850 REFUNDS:		
Billing and fee returns	<u>4,000</u>	<u>4,000</u>
61902-M UTILITIES:		
Electricity, Water Reservoirs, Water Shop, S.C.I.P. Pumphouse	<u>2,500</u>	<u>2,500</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 10 of 11

FUND: 40 - ENTERPRISE

DEPARTMENT: 430 - WATER UTILITY

<u>CAPITAL OUTLAY</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
72102-M BUILDINGS:		
1/4 cost of concrete and landscape around Auxiliary Storage Shop	<u>1,000</u>	<u>1,000</u>
72300 IMPROVEMENTS:		
Finance Operations Manager's office, paint Finance Dept., paint hallway	<u>500</u>	<u>500</u>
72301-E IMPROVEMENTS:		
SCIP Reservoir safety improvements	7,100	
Chlorine feed conversion	5,000	
Replace air dryer	1,700	
Raw water flow monitor rebuild	<u>10,000</u>	<u>23,800</u>
72500 OFFICE EQUIPMENT:		
Computer software	9,000	
Misc. office equipment (extra workstation, chair, shelves in vault and workstations	<u>1,000</u>	<u>10,000</u>
72501-E OFFICE EQUIPMENT:		
Tech's bookshelves	200	
Office desk and chair for temps.	<u>50</u>	<u>250</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 11 of 11

FUND: 40 - ENTERPRISE

DEPARTMENT: 430 - WATER UTILITY

INTERFUND TRANSFER

SUB-LINE
ITEM TOTAL

LINE TOTAL

90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND:

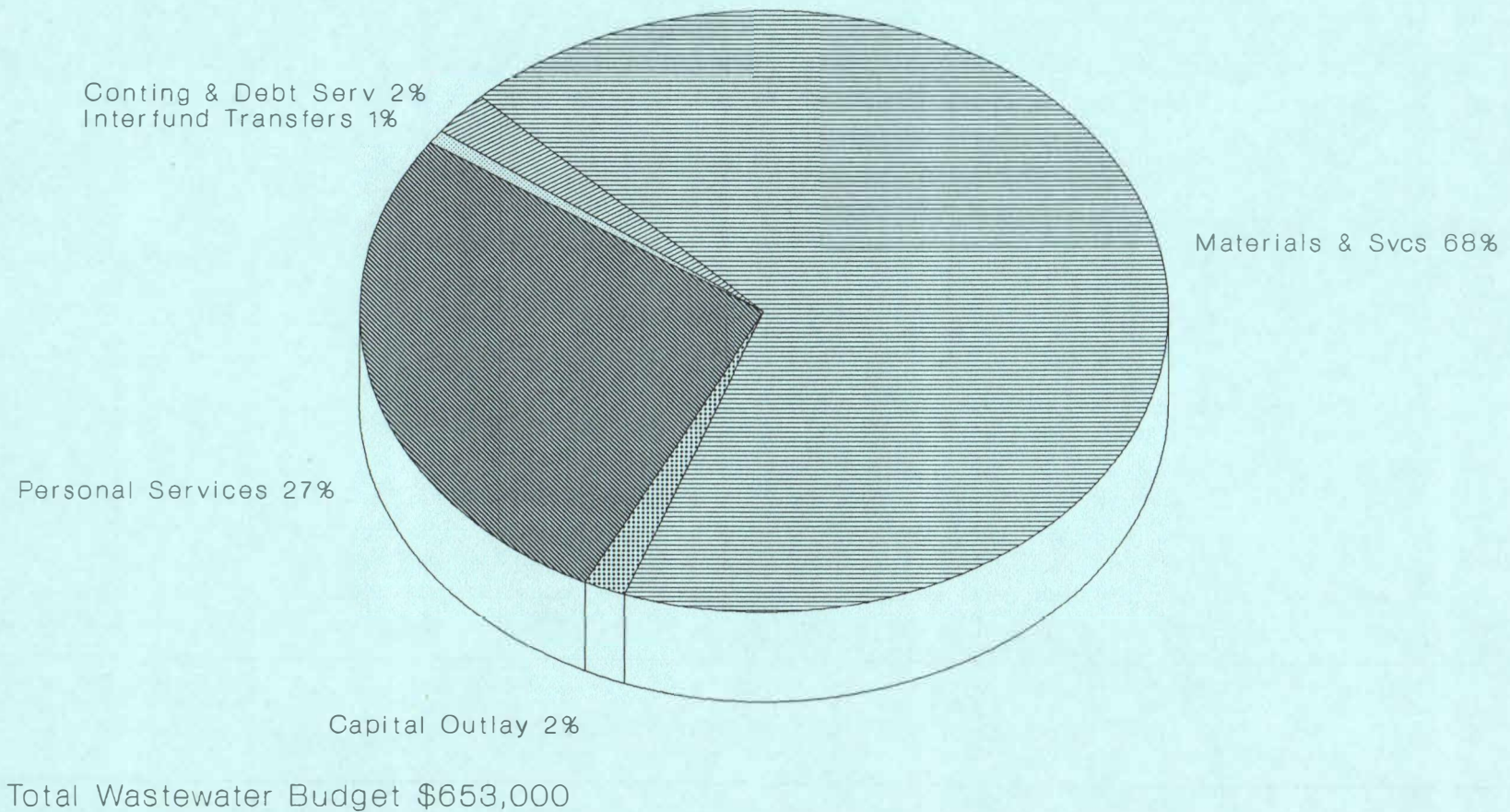
Water Treatment Plant repair reserve

5,000

5,000

CITY OF LEBANON 1989-90

Wastewater Budget



PROGRAM INFORMATION

WASTEWATER

Page 1 of 4

PROGRAM DESCRIPTION:

The responsibilities of the Wastewater Utility are twofold: first, the collection of wastewater in a network of sewer mains throughout the city; and second, the treatment of this wastewater so that it may be discharged safely into the environment.

The Collections Section of the Public Works Maintenance Services Division is responsible to see that 52 miles of sanitary sewer mains are kept clean and flowing. This includes routine cleaning and emergency cleaning where sluggish lines exist or blockage occurs. The Collections Section is also responsible for rebuilding and replacement of manholes and minor repair of the system.

Cuts in this fund have resulted in a reduction of maintenance personnel time allocated to this fund. Although the cuts will result in deferral of some routine maintenance, crews will be available for emergencies and to clean known problem lines.

Treatment operations are handled mostly by Operations Management International, a private contractor. The wastewater treatment facility is located on Tennessee Road, on the northeast corner of the city. It is an 8-million gallon per day, activated sludge system providing

PROGRAM INFORMATION

WASTEWATER

Page 2 of 4

PROGRAM DESCRIPTION:

secondary treatment and chlorination before discharge into the Santiam River. The retained sludge is disposed of as fertilizer on agricultural land producing crops not intended for human consumption.

A transfer to the Equipment Acquisition and Replacement Fund has been included for the first time this year. The funds are to be held in reserve in the event that unexpected repairs on Treatment Plant equipment occur which are beyond the scope of the OMI contract.

Larger construction projects and repairs are handled by the Engineering Services Division. The staff designs improvements and contracts for construction. Engineering assists citizens in locating private laterals and provides advice on effective resolution of problems. They regulate private contractors who perform work affecting the system.

This year's budget includes in-house design and construction of sanitary mainline improvements on the West Oak Street project.

PROGRAM INFORMATION

WASTEWATER

Page 3 of 4

POSITIONS:

	<u>1988-89</u>	<u>1989-90</u>
City Administrator	.20 FTE	.20 FTE
Finance Director	.30 FTE	.25 FTE
Director of Public Works	.24 FTE	.18 FTE
Finance Operations Manager	.30 FTE	.30 FTE
Accounting Clerk	1.15 FTE	1.15 FTE
Engineering Division Manager	.25 FTE	.23 FTE
Maintenance Division Manager	.25 FTE	.25 FTE
Engineering Technician II	.33 FTE	.20 FTE
Sr. Maintenance Worker	.80 FTE	.51 FTE
Engineering Technician I	.30 FTE	.20 FTE
Maintenance Worker	.80 FTE	.35 FTE
Administrative Secretary	.45 FTE	.14 FTE
Building Inspector	.04 FTE	.03 FTE
Receptionist	.30 FTE	.30 FTE
Administrative Assistant		<u>.20 FTE</u>
SUB-TOTAL - Regular	5.71 FTE	4.39 FTE
Engineering Aide	-0-	.09 FTE
Public Works Secretarial	-0-	.07 FTE
Finance	<u>-0-</u>	<u>.12 FTE</u>
TOTAL	5.71 FTE	4.77 FTE
Contract - City Attorney	.075 of Contract Wage	

PROGRAM DESCRIPTION

WASTEWATER

Page 4 of 4

1989-90 GOALS STATEMENT:

This fund generally serves the Council goal to "Meet Service Expectations of the Community" within the city. In this year's plans, the fund provides for contract services, maintenance, and small-scope improvement projects within the collection and treatment system.

PREPARED: 10 JULY 1989

DEPT: 470
WASTEWATER UTILITY
FUND: 40
ENTERPRISE FUNDS

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
14,535.35	15,275.36	10,000	48100	INTEREST ON INVESTMENT	7,000	7,000	6,000
182.75	4.54	0	48101	INTEREST ON TAXES	0	0	0
.00	.00	0	48119	LOANS-DUE FROM OTHER FUNDS	0	0	10,000
635.34	1,555.43	1,000	48140	MISCELLANEOUS REVENUE	1,000	1,000	1,000
549,165.06	547,653.86	545,000	48220	SEWER FEES-CURRENT	540,000	540,000	542,000
.00	.00	6,000	48225	ENERGY SAVINGS REBATE	0	0	0
38,341.22	9,563.68	7,500	48230	CERTIFIED SEWER USE FEES	4,000	4,000	4,000
302,600.89	282,969.36	180,000	49901	BEGINNING BALANCE	110,065	110,065	86,000
905,456.61	857,022.23	749,500		TOTAL REVENUES	662,065	662,065	653,000
			1	PERSONNEL SERVICES			
147,248.89	149,408.19	144,407	50001	SALARIES	119,192	119,192	121,971
57,638.34	56,374.41	63,045	50003	FRINGE BENEFITS	49,906	49,906	50,145
.00	.00	0	50250	PART TIME	5,083	5,083	5,083
.00	.00	0	50255	PARENTAL LEAVE EXPENSE	100	100	100
.00	.00	0	50600	OVERTIME	500	500	500
204,887.23	205,782.60	207,452		TOTAL PERSONNEL SERVICES	174,781	174,781	177,799

PREPARED: 10 JULY 1989

DEPT: 470
WASTEWATER UTILITY
FUND: 40
ENTERPRISE FUNDS

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			2	MATERIALS & SERVICES			
88,051.00	88,298.00	0	60300	DEPRECIATION	0	0	0
200.00	746.18	400	61010	ADVERTISING	100	100	50
.00	.00	400	61011	ADVERTISING (ENG)	200	200	50
.00	.00	200	61012	ADVERTISING (MAINT)	100	100	100
1,500.00	1,674.00	1,600	61013	AUDIT EXPENSE	1,800	1,800	1,800
924.65	284.53	0	61120	COMMUNICATIONS	0	0	0
.00	.00	150	61121	COMMUNICATION (ENG)	100	100	50
.00	.00	400	61122	COMMUNICATION (MAINT)	400	400	200
6,695.72	5,217.94	2,200	61124	COMPUTER EXPENSE	2,440	2,440	2,440
.00	.00	1,460	61126	COMPUTER EXP (ENG)	975	975	975
.00	.00	700	61127	COMPUTER EXP (MAINT)	400	400	400
361,226.39	379,240.00	2,000	61130	CONTRACT SERVICES	9,970	9,970	9,700
.00	.00	380,000	61133	CONTRACT SERVICES (ENG)	387,440	387,440	381,440
.00	.00	350	61134	CONTRACT SERVICES (MAINT)	350	350	350
8,063.08	31,908.77	2,000	61240	DEPT/OPERATING EXPENSE	2,326	2,326	2,206
.00	.00	1,600	61241	OPERATING EXP (ENG)	1,480	1,480	1,480
.00	.00	11,900	61242	OPERATING EXP (MAINT)	10,800	10,800	10,800
424.72	706.75	100	61250	DEPT/OPERATING SUPPLIES	100	100	100
.00	.00	500	61251	OPERATING SUPPLIES (ENG)	500	500	500
.00	.00	500	61252	OPERATING SUPPLIES (MAINT)	375	375	375
255.77	256.40	0	61290	DUES & SUBSCRIPTIONS	150	150	150
.00	.00	150	61291	DUES & SUBSCRIPTIONS (ENG)	65	65	65
.00	.00	125	61292	DUES & SUBSCRIPTIONS (MAINT)	175	175	175

PREPARED: 10 JULY 1989

DEPT: 470
WASTEWATER UTILITY
FUND: 40
ENTERPRISE FUNDS

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
51.00	.00	1,500	61300	DUPLICATION	3,500	3,500	3,500
.00	.00	0	61305	GRANT APPLICATION COSTS	0	0	0
952.85	1,645.86	600	61320	EDUCATION & TRAINING	600	600	600
.00	.00	500	61321	EDUCATION & TRNG (ENG)	580	580	580
.00	.00	1,100	61322	EDUCATION & TRNG (MAINT)	800	800	800
18,627.25	11,075.00	10,000	61400	INSURANCE	10,000	10,000	10,000
.00	.00	0	61420	INSURANCE REPAIR & DEDUCT	2,000	2,000	2,000
399.11	489.12	0	61500	LAUNDRY	0	0	0
.00	.00	50	61501	UNIFORMS (ENG)	50	50	50
.00	.00	550	61502	UNIFORMS (MAINT)	350	350	350
.00	93.74	0	61560	MAINT/BLDG	0	0	0
.00	.00	1,000	61562	MAINT/BLDG (MAINT)	200	200	200
140.70	160.25	100	61570	MAINT/EQUI	100	100	100
.00	.00	100	61571	MAINT/EQUI (ENG)	100	100	100
.00	.00	300	61572	MAINT/EQUI (MAINT)	200	200	200
101.38	1,720.77	0	61580	MAINT/VEHICLES	0	0	0
.00	.00	250	61581	MAINT/VEHICLES (ENG)	360	360	360
.00	.00	6,268	61582	MAINT/VEHICLES (MAINT)	2,510	2,510	2,510
353.33	788.12	300	61600	MEETINGS AND CONFERENCES	600	600	600
.00	.00	900	61601	MTGS & CONF (ENG)	595	595	595
.00	.00	450	61602	MTGS & CONF (MAINT)	450	450	450
1,204.76	1,321.77	200	61700	OFFICE SUPPLIES	600	600	600
.00	.00	400	61701	OFFICE SUPPLIES (ENG)	300	300	300
.00	.00	200	61702	OFFICE SUPPLIES (MAINT)	100	100	100

PREPARED: 10 JULY 1989

DEPT: 470
WASTEWATER UTILITY
FUND: 40
ENTERPRISE FUNDS

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
102.86	53.43	0	61800	PETROLEUM	0	0	0
.00	.00	200	61801	PETROLEUM (ENG)	100	100	100
.00	.00	1,150	61802	PETROLEUM (MAINT)	800	800	800
2,906.86	3,013.15	3,500	61820	POSTAGE	3,500	3,500	3,500
832.68	.00	1,600	61850	REFUNDS	2,000	2,000	2,000
.00	.00	0	61900	UTILITIES	0	0	0
.00	.00	0	61902	UTILITIES (MAINT)	0	0	0
493,214.11	528,698.78	437,953		TOTAL MATERIALS & SERVICES	450,641	450,641	443,801
			3	CAPITAL OUTLAY			
.00	.00	0	72050	LAND	0	0	0
.00	1,257.96	0	72100	BUILDINGS	500	500	500
.00	.00	2,750	72102	BUILDINGS (MAINT)	0	0	0
.00	.00	0	72301	IMPROVEMENTS (ENG)	5,000	5,000	100
.00	.00	17,000	72302	IMPROVEMENTS (MAINT)	0	0	0
.00	.00	0	72400	LAND	0	0	0
2,211.83	3,320.36	10,000	72500	OFFICE EQPT.	13,000	13,000	10,000
.00	.00	1,300	72501	OFFICE EQPT (ENG)	50	50	250
.00	5,203.36	1,300	72600	OTHER EQPT.	0	0	0
.00	.00	6,645	72602	OTHER EQPT (MAINT)	0	0	0
.00	10,295.00	0	72800	VEHICLES	0	0	0
.00	.00	7,700	72802	VEHICLES (MAINT)	0	0	0
2,211.83	20,076.68	46,695		TOTAL CAPITAL OUTLAY	18,550	18,550	10,850

PREPARED: 10 JULY 1989

DEPT: 470
WASTEWATER UTILITY
FUND: 40
ENTERPRISE FUNDS

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			4	INTERFUND TRANSFERS			
.00	.00	0	90010	TO GENERAL FUND	0	0	0
.00	.00	30,000	90105	TO EQUIP ACQ & REP FUND	5,000	5,000	5,000
.00	.00	30,000		TOTAL INTERFUND TRANSFERS	5,000	5,000	5,000
			5	CONTINGENCY FUND			
.00	.00	24,184	80005	OPERATING CONTINGENCY	9,877	9,877	12,334
.00	.00	24,184		TOTAL CONTINGENCY FUND	9,877	9,877	12,334
			7	DEBT SERVICE			
.00	.00	0	95100	BOND PRINCIPAL	0	0	0
.00	.00	0	95200	BOND INTEREST	0	0	0
.00	.00	3,216	95490	SELP LOAN PAYMENT	3,216	3,216	3,216
.00	.00	3,216		TOTAL DEBT SERVICE	3,216	3,216	3,216
700,313.17	754,558.06	749,500		DEPT TOTAL (W/O REV.)	662,065	662,065	653,000

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 9

FUND: 40 - ENTERPRISE

DEPARTMENT: 470 - WASTEWATER UTILITY

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61010 ADVERTISING:		
Personnel recruitment	<u>50</u>	<u>50</u>
61011-E ADVERTISING:		
Personnel recruitment	<u>50</u>	<u>50</u>
61012-M ADVERTISING:		
Personnel Recruitment	<u>100</u>	<u>100</u>
61013 AUDIT EXPENSE:		
Share of audit expense	<u>1,800</u>	<u>1,800</u>
61121-E COMMUNICATIONS:		
Service repair of radio equipment	<u>50</u>	<u>50</u>
61122-M COMMUNICATIONS:		
Service and repair of radio equipment	<u>200</u>	<u>200</u>
61124 COMPUTER EXPENSE:		
Maintenance and repairs	2,280	
Programs and programming	<u>160</u>	<u>2,440</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 9

FUND: 40 - ENTERPRISE

DEPARTMENT: 470 - WASTEWATER UTILITY

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61126-E COMPUTER EXPENSE:		
Service and repair of hardware	600	
Supplies	50	
Software	100	
Training	<u>225</u>	<u>975</u>
61127-M COMPUTER EXPENSE:		
Service and repair of hardware	200	
Supplies	100	
Software	<u>100</u>	<u>400</u>
61130 CONTRACT SERVICES:		
Contract for Meter Readers	5,400	
Credit checks	400	
Credit collection	300	
City attorney	2,700	
Xerox contract, supp., finance	400	
Section 89 implementation	<u>500</u>	<u>9,700</u>
61131-E CONTRACT SERVICES:		
Consultant	1,000	
Contract for operation of Wastewater Treatment Plant-OMI	355,440	
SSES Update	<u>25,000</u>	<u>381,440</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 3 of 9

FUND: 40 - ENTERPRISE

DEPARTMENT: 470 - WASTEWATER UTILITY

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61132-M CONTRACT SERVICES:		
Janitorial service for shop	<u>350</u>	<u>350</u>
61240 DEPARTMENT/OPERATING EXPENSE:		
Expense reimbursement	600	
Employee Assistance Program	256	
Safety Incentive Program	500	
Misc. Finance materials	<u>250</u>	<u>2,206</u>
61241-E DEPARTMENT/OPERATING EXPENSE:		
Expense reimbursement	980	
Annual DEQ permit fee	<u>500</u>	<u>1,480</u>
61242-M DEPARTMENT/OPERATING EXPENSE:		
Oak Street Project - materials	3,300	
Expense reimbursement	200	
Manhole repairs	2,000	
Line repair/replacement	3,000	
Frame and cover replacement	500	
Small parts including gaskets, risers	800	
Rodent control	500	
Operating permits, landfill fee	<u>500</u>	<u>10,800</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 4 of 9

FUND: 40 - ENTERPRISE

DEPARTMENT: 470 - WASTEWATER UTILITY

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL

LINE TOTAL

61250 DEPARTMENT/OPERATING SUPPLIES:

Small supplies

100

100

61251-E DEPARTMENT/OPERATING SUPPLIES:

Reference books

100

Micro film - Linn County

100

Drafting supplies

100

Surveying supplies

100

Inspection supplies

100

500

61252-M DEPARTMENT/OPERATING SUPPLIES:

Reference books

50

Drafting supplies

25

Small tools and supplies

300

375

61290 DUES & SUBSCRIPTIONS:

150

150

61291-E DUES & SUBSCRIPTIONS:

APWA

30

Engineering dues and subscriptions

35

65

PROGRAM EXPENDITURE DETAIL SHEET

Page 5 of 9

FUND: 40 - ENTERPRISE

DEPARTMENT: 470 - WASTEWATER UTILITY

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61292-M DUES & SUBSCRIPTIONS:		
American Public Works Association	50	
East Linn Coordination Council	<u>125</u>	<u>175</u>
61300 DUPLICATION:		
Printing of billing forms	<u>3,500</u>	<u>3,500</u>
61320 EDUCATION & TRAINING:		
Training sessions, workshops, seminars, Lotus 123 for accounting clerks	<u>600</u>	<u>600</u>
61321-E EDUCATION & TRAINING:		
Training sessions, workshops, seminars	<u>580</u>	<u>580</u>
61322-M EDUCATION & TRAINING:		
Training sessions, workshops, seminars	650	
Reimbursement for course work	<u>150</u>	<u>800</u>
61400 INSURANCE:		
Vehicle, general liability, equipment and building coverage	<u>10,000</u>	<u>10,000</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 6 of 9

FUND: 40 - ENTERPRISE

DEPARTMENT: 470 - WASTEWATER UTILITY

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61420-M INSURANCE REPAIR & DEDUCT:	<u>2,000</u>	<u>2,000</u>
61501-E UNIFORM PURCHASE & LAUNDERING:		
Raingear	<u>50</u>	<u>50</u>
61502-M UNIFORM PURCHASE & LAUNDERING:		
Raingear	100	
Purchase, repair, cleaning of uniforms, safety clothing, etc.	<u>250</u>	<u>350</u>
61562-M MAINTENANCE/BUILDINGS & GROUNDS:		
Share of Main Shop Building maintenance	<u>200</u>	<u>200</u>
61570 MAINTENANCE/EQUIPMENT:		
Office equipment	<u>100</u>	<u>100</u>
61571-E MAINTENANCE/EQUIPMENT:		
Service and repair of office and field equipment	<u>100</u>	<u>100</u>
61572-M MAINTENANCE/EQUIPMENT:		
Service and repair of rodger, smoke generator, ventilator, gas detector, snooper, etc.	<u>200</u>	<u>200</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 7 of 9

FUND: 40 - ENTERPRISE

DEPARTMENT: 470 - WASTEWATER UTILITY

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61581-E MAINTENANCE/VEHICLES:		
Engineering pickups (2)	<u>360</u>	<u>360</u>
61582-M MAINTENANCE/VEHICLES:		
Hydroflusher	700	
Maintenance pickup	200	
OMI Sludge truck	100	
OMI Pickup	100	
OMI Tractor	100	
Payment to Fire District for mechanic	<u>1,310</u>	<u>2,510</u>
61600 MEETINGS & CONFERENCES:		
League of Oregon Cities & OMFOA	300	
Business luncheon meetings	<u>300</u>	<u>600</u>
61601-E MEETINGS & CONFERENCES:		
League of Oregon Cities	100	
APWA Conference	325	
Business meetings and travel luncheons	<u>170</u>	<u>595</u>
61602-M MEETINGS & CONFERENCES:		
APWA Conference	150	
Business luncheon meetings	<u>300</u>	<u>450</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 8 of 9

FUND: 40 - ENTERPRISE

DEPARTMENT: 470 - WASTEWATER UTILITY

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61700 OFFICE SUPPLIES:	<u>600</u>	<u>600</u>
61701-E OFFICE SUPPLIES:	<u>300</u>	<u>300</u>
61702-M OFFICE SUPPLIES:		
Binders, notebooks, pens, maps, etc.	<u>100</u>	<u>100</u>
61801-E PETROLEUM PRODUCTS:		
Gasoline, oil lubricants	<u>100</u>	<u>100</u>
61802-M PETROLEUM PRODUCTS:		
Gasoline, oil, lubricants	<u>800</u>	<u>800</u>
61820 POSTAGE:		
Postage for billing and notices	<u>3,500</u>	<u>3,500</u>
61850 REFUNDS:		
Billing and fee returns	<u>2,000</u>	<u>2,000</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 9 of 9

FUND: 40 - ENTERPRISE

DEPARTMENT: 470 - WASTEWATER UTILITY

<u>CAPITAL OUTLAY</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
72100 BUILDINGS:		
Finance Operation Manager's office, paint Finance Dept., paint hallway	<u>500</u>	<u>500</u>
72301-E IMPROVEMENTS:		
Undesignated	<u>100</u>	<u>100</u>
72500 OFFICE EQUIPMENT:		
Computer software	9,000	
Misc. office equipment (extra workstation, chair, shelves in vault and workstations	<u>1,000</u>	<u>10,000</u>
72501-E OFFICE EQUIPMENT:		
Tech's Bookshelf	200	
Office chair	<u>50</u>	<u>250</u>
<u>INTERFUND TRANSFER</u>		
90105 TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND:		
Wastewater Treatment Plant repair reserve	<u>5,000</u>	<u>5,000</u>

PROGRAM INFORMATION

RAILROAD

Page 1 of 1

PROGRAM DESCRIPTION:

The city's railroad runs from the Southern Pacific Railroad tracks, near 5th and Olive, to the Santiam Canal Industrial Park. The 3/4-mile spur was acquired from Crown Zellerbach as part of the SCIP development.

This budget is primarily for maintenance of the track itself, of the many street crossings, and of a scale shack and electronic scales that the tracks cross inside the industrial park. It also includes the contract for maintenance and repair of the crossing arms and signals at Hwy. 20 near the north city limits.

POSITIONS:

	<u>1988-89</u>	<u>1989-90</u>
Senior Maintenance Worker	<u>-0-</u>	<u>.05 FTE</u>
TOTAL	-0-	.05 FTE

1989-90 GOALS STATEMENT:

This program supports several of the City Council goals. The railroad was purchased and is maintained to "Encourage Economic Development." Maintenance of the system supports the goal to "Meet Service expectations of the Community."

PREPARED: 10 JULY 1989

DEPT: 480

AS OF 10 JULY 1989

RAILROAD FUND

FUND: 40

ENTERPRISE FUNDS

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
.00	244.58	0	46100	INTEREST ON INVESTMENT	400	400	400
.00	.00	0	49010	FROM GENERAL FUND	0	0	0
.00	21,150.00	14,900	49050	FROM FED REVENUE SHARING FUND	0	0	0
.00	.00	18,400	49901	BEGINNING BALANCE	5,200	5,200	30,500
-----	-----	-----			-----	-----	-----
.00	21,394.58	33,300		TOTAL REVENUES	5,600	5,600	30,900
			1	PERSONNEL SERVICES			
.00	.00	0	50001	SALARIES	1,271	1,271	1,271
.00	.00	0	50003	FRINGE BENEFITS	622	622	572
.00	.00	0	50250	PART TIME	0	0	0
.00	.00	0	50255	PARENTAL LEAVE EXPENSE	0	0	0
.00	.00	0	50600	OVERTIME	0	0	0
-----	-----	-----			-----	-----	-----
.00	.00	0		TOTAL PERSONNEL SERVICES	1,893	1,893	1,843
			2	MATERIALS & SERVICES			
.00	.00	800	61010	ADVERTISING	0	0	800
.00	1,800.00	2,400	61130	CONTRACT SERVICES	2,400	2,400	2,400
.00	679.42	5,800	61240	DEPT/OPERATING EXPENSE	907	907	3,407
.00	.00	1,800	61560	MAINT/BLDG	400	400	400
.00	.00	500	61900	UTILITIES	0	0	0
-----	-----	-----			-----	-----	-----
.00	2,479.42	11,300		TOTAL MATERIALS & SERVICES	3,707	3,707	7,007

PREPARED: 10 JULY 1989

DEPT: 480
RAILROAD FUND
FUND: 40
ENTERPRISE FUNDS

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			3	CAPITAL OUTLAY			
.00	.00	22,000	72300	IMPROVEMENTS	0	0	22,000
				TOTAL CAPITAL OUTLAY	0	0	22,000
			5	CONTINGENCY FUND			
.00	.00	0	80005	OPERATING CONTINGENCY	0	0	50
				TOTAL CONTINGENCY FUND	0	0	50
.00	2,474.42	33,300		DEPT TOTAL (W/O REV.)	5,600	5,600	30,900

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 40 - ENTERPRISE

DEPARTMENT: 480 - RAILROAD

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL

LINE TOTAL

61010-E ADVERTISING:

800

800

61130-M CONTRACT SERVICES:

Contract for \$200/month for Crossing Insp.

2,400

2,400

61240-M DEPARTMENT/OPERATING EXPENSE:

Sign/Signal repairs

1,750

Rail and switch repair

1,250

Ballast

200

Vegatation control

207

3,407

61560-M MAINTENANCE/BUILDING & GROUNDS:

Scale Shack repairs

400

400

CAPITAL OUTLAY

72300 IMPROVEMENTS:

Rebuild rail crossings

22,000

22,000

REPORT #

CITY OF LEB.

PAGE

PREPARED: 10 JULY 1989

DEPT: 000

AS OF 10 JULY 1989

FUND: 40
ENTERPRISE FUNDS

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
-----	-----	-----	-----	-----	-----	-----	-----
-----	-----	-----	-----	-----	-----	-----	-----
2,229,062.18	1,897,400.57	2,272,657		FUND TOTAL EXP. BUDGET	1,870,065	1,870,065	1,895,900
-----	-----	-----	-----	-----	-----	-----	-----
-----	-----	-----	-----	-----	-----	-----	-----
8,066,604.92	2,492,913.71	2,272,657		FUND TOTAL REV. BUDGET	1,870,065	1,870,065	1,895,900

PROGRAM INFORMATION

1984 ECONOMIC DEVELOPMENT GRANT (TEKNETICS)

Page 1 of 1

PROGRAM DESCRIPTION:

Revenue for this program is being generated by the repayment of the Economic Development loan made to Teknetics. The fund is pledged to support the Linn County Revolving loan fund which makes grants for economic development to Lebanon area businesses. Lumber Tech, a S.C.I.P. based company, has received funds from this program. Actual administration of the loan portion is conducted by OD4COG.

1989-90 GOALS STATEMENT:

The Economic Development Program 502 is a direct implementation measure for the Council goal to "Encourage Economic and Industrial Development." The fund is made possible through repayment of an economic development loan made to Teknetics. The proceeds have been used as leverage to help create the Linn County revolving loan pool. The pool is used to make loans to local businesses and industries to help stimulate economic growth and development.

REPORT #

CITY OF LEBANON

PAGE

PREPARED: 10 JULY 1989

DEPT: 502
 1984 ECON DEV. (TEKNETICS)
 FUND: 50
 INTERGOVERNMENTAL FUNDS

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
1,360.41	282.85	1,000	48100	INTEREST ON INVESTMENT	1,000	1,000	1,000
.00	.00	7,200	48110	GRANT LOAN PRINCIPLE RECEIVED	7,200	7,200	7,200
.00	.00	7,200	48112	GRANT LOAN INTEREST RECEIVED	7,200	7,200	7,200
.00	.00	22,592	49901	BEGINNING BALANCE	0	0	0
1,360.41	282.85	37,992		TOTAL REVENUES	15,400	15,400	15,400
			1	PERSONNEL SERVICES			
.00	.00	1,000	50001	SALARIES	1,000	1,000	1,000
.00	.00	1,000		TOTAL PERSONNEL SERVICES	1,000	1,000	1,000
			2	MATERIALS & SERVICES			
511.78	1,767.22	0	61240	DEPI/OPERATING EXPENSE	100	100	100
.00	.00	36,992	61350	GRANT LOANS MADE	14,300	14,300	14,300
511.78	1,767.22	36,992		TOTAL MATERIALS & SERVICES	14,400	14,400	14,400
511.78	1,767.22	37,992		DEPT TOTAL (W/O REV.)	15,400	15,400	15,400

REPORT #

CITY OF LEB

PAGE

PREPARED: 10 JULY 1989

DEPT: 504
 1985 UCD HOUSING REHAB GRANT
 FUND: 50
 INTERGOVERNMENTAL FUNDS

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
.00	.00	0	41020	FEDERAL GRANT FUNDS	0	0	0
.00	.00	0	49901	BEGINNING BALANCE	0	0	0
			2	MATERIALS & SERVICES			
.00	.00	0	61013	AUDIT EXPENSE	0	0	0
.00	.00	0	61350	GRANT LUANS MADE	0	0	0
-----	-----	-----			-----	-----	-----
-----	-----	-----			-----	-----	-----
.00	.00	0		DEPT TOTAL (W/O REV.)	0	0	0

PREPARED: 10 JULY 1989

DEPT: 505
S.C.I.P. MARKETING GRANT
FUND: 50
INTERGOVERNMENTAL FUNDS

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
.00	.00	0	41020	FEDERAL GRANT FUNDS	0	0	0
706.25	.00	0	41050	STATE GRANT FUNDS	0	0	0
.00	.00	0	48100	INTEREST ON INVESTMENT	0	0	0
.00	.00	0	49030	FROM FED REVENUE SHARING	0	0	0
1,410.75-	10.75-	0	49901	BEGINNING BALANCE	0	0	0
704.50-	10.75-	0		TOTAL REVENUES	0	0	0
			1	PERSONNEL SERVICES			
.00	.00	0	50001	SALARIES	0	0	0
.00	.00	0	50003	FRINGE BENEFITS	0	0	0
			2	MATERIALS & SERVICES			
.00	.00	0	61013	AUDIT EXPENSE	0	0	0
.00	.00	0	61130	CONTRACT SERVICES	0	0	0
717.00	.00	0	61240	DEPT/OPERATING EXPENSE	0	0	0
.00	.00	0	72300	IMPROVEMENTS	0	0	0
717.00	.00	0		TOTAL MATERIALS & SERVICES	0	0	0
717.00	.00	0		DEPT TOTAL (W/O REV.)	0	0	0

PREPARED: 10 JULY 1989

DEPT: 507
S.C.I.P.-LOTTERY GRANT
FUND: 50
INTERGOVERNMENTAL FUNDS

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
.00	.00	0	41050	STATE GRANT FUNDS	0	0	0
.00	.00	0	41051	STATE LOAN FUNDS	0	0	0
.00	.00	26,000	49901	BEGINNING BALANCE	0	0	0
-----	-----	-----			-----	-----	-----
.00	.00	26,000		TOTAL REVENUES	0	0	0
			2	MATERIALS & SERVICES			
.00	.00	0	61010	ADVERTISING	0	0	0
.00	.00	0	61130	CONTRACT SERVICES	0	0	0
193.14	24.32	0	61240	DEPT/OPERATING EXPENSE	0	0	0
.00	.00	0	61250	DEPT/OPERATING SUPPLIES	0	0	0
.00	.00	0	61700	OFFICE SUPPLIES	0	0	0
.00	.00	0	61800	PETROLEUM	0	0	0
-----	-----	-----			-----	-----	-----
193.14	24.32	0		TOTAL MATERIALS & SERVICES	0	0	0
			3	CAPITAL OUTLAY			
14,270.00	161,440.10	0	72300	IMPROVEMENTS	0	0	0
-----	-----	-----			-----	-----	-----
14,270.00	161,440.10	0		TOTAL CAPITAL OUTLAY	0	0	0

PREPARED: 10 JULY 1989

DEPT: 507
S.C.I.P.-LOTTERY GRANT
FUND: 50
INTERGOVERNMENTAL FUNDS

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			4	INTERFUND TRANSFERS			
.00	.00	6,000	90010	TO GENERAL FUND	0	0	0
.00	.00	20,000	90150	TO SDC-STREETS	0	0	0
.00	.00	26,000		TOTAL INTERFUND TRANSFERS	0	0	0
			5	CONTINGENCY FUND			
.00	.00	0	80005	OPERATING CONTINGENCY	0	0	0
14,463.14	161,464.42	26,000		DEPT TOTAL (W/O REV.)	0	0	0

REPORT #

CITY OF LEBANON

PAGE

PREPARED: 10 JULY 1989

DEPT: 509
S.C.I.P./EDA
FUND: 50
INTERGOVERNMENTAL FUNDS

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
.00	300,000.00	0	41020	FEDERAL GRANT FUNDS	0	0	0
28,702.85	.00	0	46140	MISC. REVENUE	0	0	0
78,964.87	.00	0	49030	FROM FED REVENUE SHARING FUND	0	0	0
.00	.00	0	49901	BEGINNING BALANCE	0	0	0
-----	-----	-----			-----	-----	-----
107,667.72	300,000.00	0		TOTAL REVENUES	0	0	0
			1	PERSONNEL SERVICES			
4,127.09	.00	0	50001	SALARIES	0	0	0
1,297.08	.00	0	50003	FRINGE BENEFITS	0	0	0
-----	-----	-----			-----	-----	-----
5,424.17	.00	0		TOTAL PERSONNEL SERVICES	0	0	0
			2	MATERIALS & SERVICES			
5,490.06	.00	0	61130	CONTRACT SERVICES	0	0	0
510.00	.00	0	61240	DEPI/OPERATING EXPENSE	0	0	0
-----	-----	-----			-----	-----	-----
6,000.06	.00	0		TOTAL MATERIALS & SERVICES	0	0	0

REPORT #

CITY OF LEB

PAGE

PREPARED: 10 JULY 1989

DEPT: 509
S.C.I.P./EDA
FUND: 50
INTERGOVERNMENTAL FUNDS

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
396,243.49	.00	0	3	CAPITAL OUTLAY			
			72300	IMPROVEMENTS	0	0	0
396,243.49	.00	0		TOTAL CAPITAL OUTLAY	0	0	0
407,667.72	.00	0		DEPT TOTAL (W/O REV.)	0	0	0

PREPARED: 10 JULY 1989

DEPT: 510
 FED. REV. SHARING-ADM.
 FUND: 50
 INTERGOVERNMENTAL FUNDS

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
121,668.00	.00	0	41040	FEDERAL REVENUE SHARING	0	0	0
.00	.00	0	41050	STATE GRANT FUNDS	0	0	0
31,140.14	12,447.77	6,000	46100	INTEREST ON INVESTMENT	0	0	0
.00	.00	0	46140	MISCELLANEOUS REVENUE	0	0	0
573,790.05	202,588.97	141,633	49901	BEGINNING BALANCE	0	0	0
726,598.19	215,036.74	147,633		TOTAL REVENUES	0	0	0
			1	PERSONNEL SERVICES			
.00	.00	0	50001	SALARIES	0	0	0
.00	.00	0	50003	FRINGE BENEFITS	0	0	0
			2	MATERIALS & SERVICES			
69.09	.00	500	61010	ADVERTISING	0	0	0
45,541.00	4,657.50	0	61130	CONTRACT SERVICES	0	0	0
.00	.00	0	61240	DEPT/OPERATING EXPENSE	0	0	0
303.25	.00	0	61250	DEPT/OPERATING SUPPLIES	0	0	0
.00	.00	10,000	61360	SIDEWALK GRANT PROGRAM	0	0	0
.00	.00	200	61700	OFFICE SUPPLIES	0	0	0
.00	.00	0	61800	PETROLEUM	0	0	0
45,913.34	4,657.50	10,700		TOTAL MATERIALS & SERVICES	0	0	0

PREPARED: 10 JULY 1989

DEPT: 510
 FED. REV. SHARING-ADM.
 FUND: 50
 INTERGOVERNMENTAL FUNDS

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			3	CAPITAL OUTLAY			
327,131.01	805.15	31,000	72300	IMPROVEMENTS	0	0	0
.00	.00	14,600	72600	OTHER EQPT.	0	0	0
.00	.00	0	72800	VEHICLES	0	0	0
327,131.01	805.15	45,600		TOTAL CAPITAL OUTLAY	0	0	0
			4	INTERFUND TRANSFERS			
.00	.00	0	90010	TO GENERAL FUND	0	0	0
.00	.00	61,137	90045	TO STREETS FUND	0	0	0
15,000.00	10,000.00	14,296	90060	TO FAU STREET OVERLAY FUND	0	0	0
57,000.00	.00	0	90090	TO PUBLIC IMPROVEMENT FUND	0	0	0
78,964.87	.00	0	90120	TO SCIP FUND	0	0	0
.00	.00	14,900	90130	TO RAILROAD FUND	0	0	0
150,964.87	10,000.00	90,333		TOTAL INTERFUND TRANSFERS	0	0	0
			5	CONTINGENCY FUND			
.00	.00	1,000	80005	OPERATING CONTINGENCY	0	0	0
.00	.00	1,000		TOTAL CONTINGENCY FUND	0	0	0
524,009.22	15,462.65	147,633		DEPT TOTAL (W/O REV.)	0	0	0

PREPARED: 10 JULY 1989

DEPT: 520
 DISC GRANT
 FUND: 50
 INTERGOVERNMENTAL FUNDS

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
.00	.00	10,000	41050	STATE GRANT FUNDS	0	0	0
.00	.00	0	46100	INTEREST ON INVESTMENT	0	0	0
.00	.00	0	49901	BEGINNING BALANCE	100	100	7,100
.00	.00	10,000		TOTAL REVENUES	100	100	7,100
			2	MATERIALS & SERVICES			
.00	.00	750	61124	COMPUTER EXPENSE	0	0	350
.00	.00	1,800	61130	CONTRACT SERVICES	0	0	400
.00	.00	3,170	61240	DEPT/OPERATING EXPENSE	100	100	3,270
.00	.00	150	61250	DEPT/OPERATING SUPPLIES	0	0	150
.00	.00	30	61300	DUPLICATION	0	0	30
.00	.00	50	61700	OFFICE SUPPLIES	0	0	50
.00	.00	50	61800	PETROLEUM	0	0	50
.00	.00	6,000		TOTAL MATERIALS & SERVICES	100	100	4,300
			3	CAPITAL OUTLAY			
.00	.00	0	72300	IMPROVEMENTS	0	0	0
.00	.00	4,000	72600	OTHER EQPT.	0	0	2,800
.00	.00	4,000		TOTAL CAPITAL OUTLAY	0	0	2,800
.00	.00	10,000		DEPT TOTAL (W/O REV.)	100	100	7,100

REPORT #

CITY OF LEB.

PAGE

PREPARED: 10 JULY 1989

DEPT: 525
ECM GRANT-WASTEWATER
FUND: 50
INTERGOVERNMENTAL FUNDS

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
.00	.00	0	48100	INTEREST ON INVESTMENT	0	0	0
28,691.00	56,361.00	0	48113	DEPT OF ENERGY LOAN	0	0	0
.00	.00	0	49901	BEGINNING BALANCE	0	0	0
28,691.00	56,361.00	0		TOTAL REVENUES	0	0	0
			2	MATERIALS & SERVICES			
12,762.40	2,883.46	0	61130	CONTRACT SERVICES	0	0	0
12,762.40	2,883.46	0		TOTAL MATERIALS & SERVICES	0	0	0
			3	CAPITAL OUTLAY			
.00	.00	0	72300	IMPROVEMENTS	0	0	0
			7	DEBT SERVICE			
.00	1,328.34	0	95600	LOAN INTEREST	0	0	0
.00	1,328.34	0		TOTAL DEBT SERVICE	0	0	0
12,762.40	4,211.80	0		DEPT TOTAL (W/O REV.)	0	0	0

PROGRAM INFORMATION

STATE FOOT AND BIKE PATH

Page 1 of 1

PROGRAM DESCRIPTION:

Some of the revenue for this fund is from the state gas tax and must be used exclusively for foot and bike paths, including sidewalks. Sufficient revenue is also transferred into this fund from the General Fund so that specific projects and programs can be accomplished. Expenditures are for support of the city's Sidewalk Incentive Program and the a small project to upgrade city-owned sidewalks.

1989-90 GOALS STATEMENT:

The State Foot and Bike Path Fund budgets money from the state and the city to assist in establishing and maintaining Lebanon's bikeway and sidewalk system. The goal to "Improve Utility and Transportation Systems" and, particularly, improve safety is implemented through this program.

PREPARED: 10 JULY 1989

DEPT: 550
STATE FOOT & BIKE PATH
FUND: 50
INTERGOVERNMENTAL FUNDS

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
.00	.00	0	41075	STATE DEPT. OF TRANSPORTATION	0	0	0
1,410.85	2,007.45	0	48100	INTEREST ON INVESTMENT	0	0	0
.00	.00	0	49010	FROM GENERAL FUND	28,000	28,000	28,000
2,284.07	2,822.04	3,000	49045	STATE HIGHWAY REVENUE	3,000	3,000	3,000
.00	.00	0	49046	FROM STREETS FUND	7,000	7,000	7,000
19,859.33	23,554.25	28,054	49901	BEGINNING BALANCE	23,000	23,000	23,480
23,554.25	28,383.74	31,054		TOTAL REVENUES	61,000	61,000	61,480
			1	PERSONNEL SERVICES			
.00	.00	1,000	50001	SALARIES	0	0	0
.00	.00	1,000		TOTAL PERSONNEL SERVICES	0	0	0
			2	MATERIALS & SERVICES			
.00	.00	0	61010	ADVERTISING	700	700	800
.00	.00	10,000	61130	CONTRACT SERVICES	0	0	80
.00	.00	0	61240	DEPT/OPERATING EXPENSE	300	300	600
.00	.00	100	61852	SIDEWALK GRANTS	50,000	50,000	50,000
.00	.00	10,100		TOTAL MATERIALS & SERVICES	51,000	51,000	51,480

REPORT #

CITY OF LEBA

PAGE

PREPARED: 10 JULY 1989

DEPT: 550
 STATE FOOT & BIKE PATH
 FUND: 50
 INTERGOVERNMENTAL FUNDS

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			3	CAPITAL OUTLAY			
.00	.00	19,954	72300	IMPROVEMENTS	10,000	10,000	10,000
.00	.00	19,954		TOTAL CAPITAL OUTLAY	10,000	10,000	10,000
			5	CONTINGENCY FUND			
.00	.00	0	80005	OPERATING CONTINGENCY	0	0	0
.00	.00	31,054		DEPT TOTAL (W/O REV.)	61,000	61,000	61,480

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 - INTERGOVERNMENTAL

DEPARTMENT: 550 - STATE FOOT AND BIKE PATH

<u>MATERIALS AND SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61010 ADVERTISING:		
Projects	200	
Incentive Program	<u>600</u>	<u>800</u>
61130 CONTRACT SERVICES:	<u>80</u>	<u>80</u>
61240 DEPARTMENT/OPERATING EXPENSE:		
Project expense	<u>600</u>	<u>600</u>
61852 SIDEWALK GRANTS:		
Repair Incentive Program	3,000	
Construction Incentive Program	7,000	
Oak Street Incentive Program	<u>40,000</u>	<u>50,000</u>
<u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS:		
City Sidewalk Project	<u>10,000</u>	<u>10,000</u>

PROGRAM INFORMATION

STREETS

Page 1 of 4

PROGRAM DESCRIPTION:

The street budget funds several activities. Street maintenance is handled by the Street Section of the Maintenance Services Division.

Primary maintenance functions under the jurisdiction of the Street Section include graveling and blading of streets and alleys, street and curb repair and patching, sidewalk repairs, and in some cases replacement. The Street Section is also responsible for repair and maintenance of all traffic signing, two traffic signals, and traffic striping, which includes the painting of 139 crosswalks, 312 stop bars, over four miles of centerline stripe, miles of yellow curb, and many other legends and delineators. Street Section personnel mow along many city rights-of-way, pick up trash throughout the city (including dead animals), clean streets by sweeping and flushing, trim trees in the right-of-way, build and maintain facilities and buildings throughout the city.

The Engineering Services Division defines, designs, and contracts out large maintenance projects such as asphalt overlays, crack sealing, street reconstruction, and drainage projects.

PROGRAM INFORMATION

STREETS

Page 2 of 4

PROGRAM DESCRIPTION: (continued)

Engineering personnel design and supervise construction of new streets. They investigate traffic control problems and recommend solutions. They spend significant time regulating contractors and utilities working in the city right-of-way.

Examples of traffic and street engineering work include design and contract administration for construction, reconstruction, overlays, and crack sealing; investigations and resolution of traffic control problems such as street lighting, traffic signals and signs, road geometry problems, vision obstructions, and problems with too much or too little parking; federally required biannual bridge inspections; designs and estimates for improvement projects, industrial access routes, and truck bypasses; easement and right-of-way acquisition and vacation, and administration of Federal Aid/Urban (FAU) funds.

Each year the Streets Division relies on temporary help during the warm months to help with the extra work load. There are certain tasks that require warm, or at least dry weather for satisfactory results. We have especially placed a greater emphasis on painting and striping and expect that this will continue. Without this help, we would not be able to maintain the current level of service with striping, painting, and road surface repair.

PROGRAM INFORMATION

STREETS

Page 3 of 4

POSITIONS:

	<u>1988-89</u>	<u>1989-90</u>
City Administrator	.09 FTE	.09 FTE
Director of Public Works	.23 FTE	.18 FTE
Maintenance Division Manager	.40 FTE	.40 FTE
Engineering Division Manager	.08 FTE	.12 FTE
Civil Engineering Tech II	.04 FTE	.08 FTE
Civil Engineering Tech I	.08 FTE	.20 FTE
Senior Maintenance Worker	3.00 FTE	2.95 FTE
Maintenance Worker		.05 FTE
Administrative Secretary	.15 FTE	.14 FTE
Building Official	.02 FTE	
Receptionist	<u>.10 FTE</u>	<u>.10 FTE</u>
 SUB-TOTAL - Regular	 4.19 FTE	 4.31 FTE
 Maintenance	 -0-	 .42 FTE
Engineering	-0-	.04 FTE
Public Works Secretarial	<u>-0-</u>	<u>.07 FTE</u>
 TOTAL	 4.19 FTE	 4.84 FTE
 Contract - City Attorney	 .05 of Contract Wage	

PROGRAM INFORMATION

STREETS

Page 4 of 4

1989-90 GOALS STATEMENT:

This program generally serves Council goals to "Improve Utility and Transportation Systems" and to "Meet Service Expectations of the Community" within the city. Proposed uses include meeting the expenses of personnel, equipment, materials, and other items required to provide for traffic engineering and maintenance and small-scale improvements to the street system.

PREPARED: 10 JULY 1989

DEPT: 558
STREET MAINTENANCE
FUND: 50
INTERGOVERNMENTAL FUNDS

AS OF 10 JULY 1969

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
226,122.33	279,374.48	295,000	41075	STATE DEPT. OF TRANSPORTATION	340,000	340,000	340,000
.00	.00	3,600	45020	REVENUE FROM RENTED PROPERTY	3,600	3,600	3,600
2,591.60	5,395.60	3,500	48100	INTEREST ON INVESTMENT	3,500	3,500	3,500
38,510.65	1,363.09	1,000	48140	MISCELLANEOUS REVENUE	1,000	1,000	1,000
.00	.00	0	49010	FROM GENERAL FUND	0	0	0
.00	.00	61,137	49030	FROM FED REVENUE SHARING FUND	0	0	0
.00	.00	0	49090	FROM PUBLIC IMPROVEMENT FUND	0	0	0
.00	.00	0	49096	SI. TAX & RD-FROM PUB. IMP.	0	0	0
94,587.17	78,654.35	35,030	49901	BEGINNING BALANCE	54,000	54,000	62,400
361,811.75	364,792.52	399,267		TOTAL REVENUES	402,100	402,100	410,500
			1	PERSONNEL SERVICES			
101,120.34	106,593.46	108,013	50001	SALARIES	119,650	119,650	120,942
44,435.67	48,144.03	50,958	50003	FRINGE BENEFITS	55,214	55,214	54,300
5,292.50	6,691.84	9,000	50250	PART TIME	8,174	8,174	8,174
.00	.00	0	50255	PARENTIAL LEAVE EXPENSE	100	100	100
.00	.00	0	50600	OVERTIME	1,400	1,400	1,400
150,846.51	161,424.35	167,971		TOTAL PERSONNEL SERVICES	184,538	184,538	184,916

PREPARED: 10 JULY 1989

DEPT: 558
STREET MAINTENANCE
FUND: 50
INTERGOVERNMENTAL FUNDS

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			2	MATERIALS & SERVICES			
.00	.00	0	61010	ADVERTISING	100	100	100
.00	.00	300	61011	ADVERTISING (ENG)	200	200	200
.00	.00	200	61012	ADVERTISING (MAINT)	200	200	200
1,644.69	.00	0	61120	COMMUNICATIONS	0	0	0
.00	.00	100	61121	COMMUNICATION (ENG)	100	100	100
.00	.00	400	61122	COMMUNICATION (MAINT)	400	400	400
.00	.00	0	61124	COMPUTER EXPENSE	490	490	490
.00	.00	1,460	61126	COMPUTER EXP (ENG)	975	975	1,025
.00	.00	900	61127	COMPUTER EXP (MAINT)	300	300	300
.00	.00	0	61130	CONTRACT SERVICES	1,800	1,800	1,800
.00	.00	0	61133	CONTRACT SERVICES (ENG)	1,000	1,000	1,000
.00	.00	1,325	61134	CONTRACT SERVICES (MAINT)	350	350	350
30,587.57	26,265.22	600	61240	DEPT/OPERATING EXPENSE	707	707	707
.00	.00	1,950	61241	OPERATING EXP (ENG)	980	980	980
.00	.00	35,000	61242	OPERATING EXP (MAINT)	28,500	28,500	28,500
2,449.31	1,401.43	0	61250	DEPT/OPERATING EXPENSE	0	0	0
.00	.00	600	61251	OPERATING SUPPLIES (ENG)	600	600	600
.00	.00	1,500	61252	OPERATING SUPPLIES (MAINT)	1,500	1,500	1,500
39.00	43.50	0	61290	DUES & SUBSCRIPTIONS	0	0	0
.00	.00	195	61291	DUES & SUBSCRIPTIONS (ENG)	65	65	65
.00	.00	100	61292	DUES & SUBSCRIPTIONS (MAINT)	100	100	100
798.65	906.57	0	61320	EDUCATION & TRAINING	0	0	0
.00	.00	700	61321	EDUCATION & TRNG (ENG)	580	580	580

PREPARED: 10 JULY 1989

DEPT: 558
STREET MAINTENANCE
FUND: 50
INTERGOVERNMENTAL FUNDS

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM DESCRIPTION	PROPOSED	APPROVED	ADOPTED
.00	.00	800	61322 EDUCATION & TRNG (MAINT)	650	650	650
.00	.00	90,000	61390 STREET LIGHTS	88,000	88,000	88,000
.00	.00	0	61400 INSURANCE	4,000	4,000	4,000
.00	.00	0	61420 INSURANCE REPAIR & DEDUCT	2,000	2,000	2,000
965.20	1,108.00	0	61500 LAUNDRY	0	0	0
.00	.00	50	61501 UNIFORMS (ENG)	50	50	50
.00	.00	1,200	61502 UNIFORMS (MAINT)	1,200	1,200	1,200
1,534.55	1,116.92	0	61560 MAINT/BLDG	0	0	0
.00	.00	500	61562 MAINT/BLDG (MAINT)	400	400	400
803.91	580.63	0	61570 MAINT/EQUIP	0	0	0
.00	.00	100	61571 MAINT/EQUIP (ENG)	100	100	100
.00	.00	2,100	61572 MAINT/EQUIP (MAINT)	1,700	1,700	1,700
13,403.56	7,915.48	0	61580 MAINT/VEHICLES	0	0	0
.00	.00	250	61581 MAINT/VEHICLES (ENG)	360	360	360
.00	.00	20,425	61582 MAINT/VEHICLES (MAINT)	21,410	21,410	21,410
415.43	470.58	0	61600 MEETINGS AND CONFERENCES	0	0	0
.	.00	875	61601 MGS & CONF (ENG)	670	670	670
.	.00	350	61602 MGS & CONF (MAINT)	350	350	350
771.28	136.70	0	61700 OFFICE SUPPLIES	0	0	0
.00	.00	500	61701 OFFICE SUPPLIES (ENG)	500	500	500
.00	.00	100	61702 OFFICE SUPPLIES (MAINT)	200	200	200
8,854.00	13,210.25	0	61800 PETROLEUM	0	0	0
.00	.00	200	61801 PETROLEUM (ENG)	100	100	100
.00	.00	11,800	61802 PETROLEUM (MAINT)	10,000	10,000	10,000

PREPARED: 10 JULY 1989

DEPT: 558
STREET MAINTENANCE
FUND: 50
INTERGOVERNMENTAL FUNDS

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2,017.90	1,950.51	0	61900	UTILITIES	0	0	0
.00	.00	2,200	61902	UTILITIES (MAINT)	2,100	2,100	2,100
64,285.05	55,105.79	176,980		TOTAL MATERIALS & SERVICES	172,737	172,737	172,787
			3	CAPITAL OUTLAY			
.00	.00	0	72050	LAND	0	0	0
1,037.82	3,019.78	0	72100	BUILDINGS	0	0	0
.00	.00	2,750	72102	BUILDINGS (MAINT)	1,000	1,000	1,000
.00	.00	0	72300	IMPROVEMENTS	0	0	0
.00	.00	0	72301	IMPROVEMENTS (ENG)	0	0	0
.00	.00	0	72400	LAND	0	0	0
906.33	1,350.68	0	72500	OFFICE EQUIPMENT	0	0	0
.00	.00	1,300	72501	OFFICE EQPT (ENG)	50	50	250
7,715.00	2,507.36	0	72600	OTHER EQUIPMENT	0	0	0
.00	.00	3,205	72602	OTHER EQPT (MAINT)	0	0	0
62,455.00	74,591.05	0	72800	VEHICLES	0	0	0
.00	.00	7,700	72802	VEHICLES (MAINT)	14,600	14,600	14,600
72,116.15	81,468.87	14,955		TOTAL CAPITAL OUTLAY	15,650	15,650	15,850

PREPARED: 10 JULY 1989

DEPT: 558
STREET MAINTENANCE
FUND: 50
INTERGOVERNMENTAL FUNDS

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			4	INTERFUND TRANSFERS			
184,000.00	.00	0	90010	TO GENERAL FUND	0	0	0
.00	.00	0	90035	TO ST FOOT & BIKE PATH FUND	7,000	7,000	7,000
.00	.00	31,772	90052	TO STORM DRAINAGE	18,842	18,842	18,842
.00	.00	0	90060	TO FAU STREET PROJECT	0	0	0
.00	.00	0	90105	TO EQUIP ACQ & REP FUND	0	0	0
184,000.00	.00	31,772		TOTAL INTERFUND TRANSFERS	25,842	25,842	25,842
			5	CONTINGENCY FUND			
.00	.00	1,916	80005	OPERATING CONTINGENCY	3,333	3,333	11,105
.00	.00	5,673	80050	RESERVE FOR SIDEWALKS	0	0	0
.00	.00	7,589		TOTAL CONTINGENCY FUND	3,333	3,333	11,105
471,247.71	298,004.01	399,267		DEPT TOTAL (W/O REV.)	402,100	402,100	410,500

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 8

FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 558 - STREETS

MATERIALS AND SERVICES

SUB-LINE
ITEM TOTAL

LINE TOTAL

61010	ADVERTISING:	<u>100</u>	<u>100</u>
61011-E	ADVERTISING:		
	Personnel recruitment	<u>200</u>	<u>200</u>
61012-M	ADVERTISING:		
	Personnel recruitment	<u>200</u>	<u>200</u>
61121-E	COMMUNICATIONS:		
	Service and repair of radio equipment	<u>100</u>	<u>100</u>
61122-M	COMMUNICATIONS:		
	Service and repair of radio equipment	<u>400</u>	<u>400</u>
61124	COMPUTER EXPENSE:		
	Maintenance and repairs	380	
	Programs and programming	<u>110</u>	<u>490</u>
61126-E	COMPUTER EXPENSE:		
	Service and repair of hardware	550	
	Supplies	150	
	Software	100	
	Training	<u>225</u>	<u>1,025</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 8

FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 558 - STREETS

<u>MATERIALS AND SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61127-M COMPUTER EXPENSE:		
Service and repair of hardware	150	
Supplies	100	
Software	<u>50</u>	<u>300</u>
61130 CONTRACT SERVICES:		
City attorney	<u>1,800</u>	<u>1,800</u>
61131-E CONTRACT SERVICES:		
Surveying and consultant expenses	<u>1,000</u>	<u>1,000</u>
61134-M CONTRACT SERVICES:		
Janitorial service for shop	<u>350</u>	<u>350</u>
61240 DEPARTMENT/OPERATING EXPENSE:		
Safety Incentive Program	462	
Employee Assistance Program	<u>245</u>	<u>707</u>
61241-E DEPARTMENT/OPERATING EXPENSE:		
Expense reimbursement	<u>980</u>	<u>980</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 3 of 8

FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 558 - STREETS

MATERIALS AND SERVICES

SUB-LINE
ITEM TOTAL

LINE TOTAL

61242-M DEPARTMENT/OPERATING EXPENSE:

Expense reimbursement	200	
Shop operations - welding supplies, materials, contracted services, etc.	1,000	
Bridge repairs	1,000	
Street repairs	9,000	
Gravel	4,000	
Concrete repairs and finishing	2,000	
Public property cleaning, vegetation control, leaf pickup, landfill fees	1,000	
Traffic control/painting	5,000	
Sign maintenance/barricades	4,000	
Tool/equipment rental	500	
Snow/ice control	<u>800</u>	<u>28,500</u>

61251-E DEPARTMENT/OPERATING SUPPLIES:

References, code books	200	
Drafting, surveying and inspection supplies	300	
Microfilm - Linn County	<u>100</u>	<u>600</u>

61252-M DEPARTMENT/OPERATING SUPPLIES:

Hand tools, shovels, rakes, picks, drills, sanders, cement finishing tools, blades, brushes	1,000	
Small hardware items, equipment cleaner, shop towels, shop supplies	<u>500</u>	<u>1,500</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 4 of 8

FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 558 - STREETS

<u>MATERIALS AND SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61291-E DUES & SUBSCRIPTIONS:		
American Public Works Association	30	
Engineering dues and subscriptions	<u>35</u>	<u>65</u>
61292-M DUES & SUBSCRIPTIONS:		
American Public Works Association	<u>100</u>	<u>100</u>
61321-E EDUCATION & TRAINING:		
Training sessions, workshops, seminars	<u>580</u>	<u>580</u>
61322-M EDUCATION & TRAINING:		
Training sessions, workshops, seminars	300	
Reimbursement for course work	<u>350</u>	<u>650</u>
61390 STREET LIGHTS:		
Electricity and maintenance fee for City street lights	<u>88,000</u>	<u>88,000</u>
61400 INSURANCE:		
Vehicle, general liability, equipment and building coverage	<u>4,000</u>	<u>4,000</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 5 of 8

FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 558 - STREETS

<u>MATERIALS AND SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61420-M INSURANCE REPAIR & DEDUCT:	<u>2,000</u>	<u>2,000</u>
61501-E UNIFORM PURCHASE AND LAUNDERING:		
Raingear	<u>50</u>	<u>50</u>
61502-M UNIFORM PURCHASE AND LAUNDERING:		
Rain gear	100	
Purchase, repair, cleaning of uniforms, safety equipment	<u>1,100</u>	<u>1,200</u>
61562-M MAINTENANCE/BUILDING & GROUNDS:		
Building repair, paint, light bulbs, gravel	<u>400</u>	<u>400</u>
61571-E MAINTENANCE/EQUIPMENT:		
Maintenance of field and office equipment	<u>100</u>	<u>100</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 6 of 8

FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 558 - STREETS

MATERIALS AND SERVICES

SUB-LINE
ITEM TOTAL

LINE TOTAL

61572-M MAINTENANCE/EQUIPMENT:

Power tools, tree trimming tools, grinders, edgers, hand tools, cutters, hammers, shovels, picks, tampers	500	
Hydraulic tools, Stanley power unit, tampers, saws, hoses	400	
Other equipment, sand spreader, concrete saw, chipper, trailer, rear deck mower, cement mixer, chainsaws, power plant	<u>800</u>	<u>1,700</u>

61581-E MAINTENANCE/VEHICLES:

Engineering pickups (2)	<u>360</u>	<u>360</u>
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61582-M MAINTENANCE/VEHICLES:

Station Wagon	200	
Dump trucks (2)	1,500	
Pickups (3) (Rework suspension on S-11)	1,000	
Van	150	
Grader	1,500	
Street Sweeper	500	
Street Flusher	500	
Tractors and attachments (3)	2,000	
Crane	400	
Roller	300	
Bucket Truck (annual certification)	800	
Payment to Fire District for mechanic	<u>12,560</u>	<u>21,410</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 7 of 8

FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 558 - STREETS

MATERIALS AND SERVICES

SUB-LINE
ITEM TOTAL

LINE TOTAL

61601-E MEETINGS & CONFERENCES:

League of Oregon Cities	100	
APWA Conference	325	
Business meetings and travel luncheons	170	
N.W. Streets and Roads Conference	<u>75</u>	<u>670</u>

61602-M MEETINGS & CONFERENCES:

American Public Works Association Conference	150	
Business meetings and travel lunches	<u>200</u>	<u>350</u>

61701-E OFFICE SUPPLIES:	<u>500</u>	<u>500</u>
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61702-M OFFICE SUPPLIES:	<u>200</u>	<u>200</u>
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61801-E PETROLEUM PRODUCTS:

Gasoline, oil lubricants	<u>100</u>	<u>100</u>
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61802-M PETROLEUM PRODUCTS:

Gasoline, oil lubricants	<u>10,000</u>	<u>10,000</u>
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61902-M UTILITIES:

Electricity @ shop	1,600	
Natural Gas @ shop	<u>500</u>	<u>2,100</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 8 of 8

FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 558 - STREETS

<u>CAPITAL OUTLAY</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
72102 BUILDINGS:		
1/4 cost of concrete and landscape for Auxiliary Storage Shop	<u>1,000</u>	<u>1,000</u>
72501-E OFFICE EQUIPMENT:		
Tech's bookshelf	200	
Office chair	<u>50</u>	<u>250</u>
72802-M VEHICLES:		
Loan payment on Sweeper (#3 of 3)	<u>14,600</u>	<u>14,600</u>
<u>INTERFUND TRANSFERS</u>		
90035 TO STATE FOOT AND BIKE PATH FUND	<u>7,000</u>	<u>7,000</u>
90052 TO STORM DRAINAGE	<u>18,842</u>	<u>18,842</u>

PROGRAM INFORMATION

STORM DRAINAGE

Page 1 of 2

PROGRAM DESCRIPTION:

This is the second year of this fund. The Wastewater Section was changed to the Collections Section and added to their responsibilities all of the storm drainage throughout the city which used to fall under the Street Section's jurisdiction. The reason for the combination was that similar skills and equipment are required for both sanitary and storm sewers and it was felt that this combination would be far more economical.

The crew set up from this combination is responsible for all functions mentioned under the Wastewater Program description, as well as cleaning of catch basins, storm lines, and open drainage ditches throughout the city.

Engineering Services Division has budgeted costs in this fund for the first time this year. Engineering functions include resolution of drainage problems, complaint response, and design and construction engineering for drainage projects.

PROGRAM INFORMATION

STORM DRAINAGE

Page 2 of 2

POSITIONS:

	<u>1988-89</u>	<u>1989-90</u>
Director of Public Works	-0-	.05 FTE
Engineering Division Manager	-0-	.08 FTE
Engineering Technician II	-0-	.02 FTE
Sr. Maintenance Worker	.20 FTE	.49 FTE
Engineering Technician I	-0-	.05 FTE
Maintenance Worker	.20 FTE	.60 FTE
Administrative Secretary	<u>-0-</u>	<u>.05 FTE</u>
 SUB-TOTAL - Regular	 .40 FTE	 1.34 FTE
 Temporary Engineering	 -0-	 .01 FTE
Temporary Public Works Secretarial	<u>-0-</u>	<u>.025 FTE</u>
 TOTAL	 .40 FTE	 1.375 FTE

1989-90 GOALS STATEMENT:

The Council goal to "Meet Service Expectations of the Community" is supported with this fund. The maintenance and improvement of Lebanon's ditches and underground storm water piping will allow the safer passage of storm flows and reduce the breeding areas for insects and rodents.

PREPARED: 10 JULY 1989

DEPT: 559
STORM DRAINAGE
FUND: 50
INTERGOVERNMENTAL FUNDS

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
.00	.00	0	48100	INTEREST ON INVESTMENT	300	300	300
.00	.00	0	49010	FROM GENERAL FUND	49,313	49,313	49,313
.00	.00	31,772	49046	FROM STREETS FUND	18,842	18,842	18,842
.00	.00	0	49901	BEGINNING BALANCE	2,511	2,511	2,511
-----	-----	-----			-----	-----	-----
.00	.00	31,772		TOTAL REVENUES	70,966	70,966	70,966
			1	PERSONNEL SERVICES			
.00	.00	8,772	50001	SALARIES	34,969	34,969	35,163
.00	.00	4,550	50003	FRINGE BENEFITS	17,028	17,028	16,406
.00	.00	6,000	50250	PART TIME	619	619	619
.00	.00	0	50255	PARENTAL LEAVE EXPENSE	100	100	100
-----	-----	-----			-----	-----	-----
.00	.00	19,322		TOTAL PERSONNEL SERVICES	52,716	52,716	52,286
			2	MATERIALS & SERVICES			
.00	.00	200	61010	ADVERTISING	0	0	0
.00	.00	0	61011	ADVERTISING (ENG)	200	200	200
.00	.00	0	61153	CONTRACT SERVICES (ENG)	1,000	1,000	1,000
.00	.00	9,300	61240	DEPT/OPERATING EXPENSE	10,300	10,300	10,300
.00	.00	0	61241	OPERATING EXP (ENG)	1,200	1,200	1,200
.00	.00	600	61250	DEPT/OPERATING SUPPLIES	500	500	500
.00	.00	0	61251	OPERATING SUPPLIES (ENG)	200	200	200

PREPARED: 10 JULY 1989

AS OF 10 JULY 1989

DEPT: 559
 SIOKM DRAINAGE
 FUND: 50
 INTERGOVERNMENTAL FUNDS

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
.00	.00	0	61502	UNIFORMS (MAINT)	200	200	200
.00	.00	200	61570	MAINT/EQUI	400	400	400
.00	.00	1,200	61800	PETROLEUM	1,200	1,200	1,200
.00	.00	11,500		TOTAL MATERIALS & SERVICES	15,200	15,200	15,200
			3	CAPITAL OUTLAY			
.00	.00	0	72400	LAND	0	0	0
.00	.00	0	72501	OFFICE EQPT (ENG)	50	50	50
.00	.00	950	72600	OTHER EQPT.	0	0	0
.00	.00	950		TOTAL CAPITAL OUTLAY	50	50	50
			5	CONTINGENCY FUND			
.00	.00	0	80005	OPERATING CONTINGENCY	3,000	3,000	3,426
.00	.00	0		TOTAL CONTINGENCY FUND	3,000	3,000	3,426
.00	.00	31,772		DEPT TOTAL (W/O REV.)	70,966	70,966	70,966

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 2

FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 559 - STORM DRAINAGE

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL

LINE TOTAL

61011-E ADVERTISING:

200

200

61131-E CONTRACT SERVICES:

Contract service/surveying, appraisals

1,000

1,000

61240-M DEPARTMENT/OPERATING EXPENSE:

Employee Assistance Program

54

Safety Incentive Program

30

Rock and gravel for bottom of drainways

885

Vegetation control

770

Vactor rental for catch basin and
drywell cleaning

7,500

Other equipment rental

1,061

10,300

61241-E DEPARTMENT/OPERATING EXPENSE:

Expense reimbursement

200

Consultant services

1,000

1,200

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 2

FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 559 - STORM DRAINAGE

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL

LINE TOTAL

61250-M DEPARTMENT/OPERATING SUPPLIES:

Hand tools, shovels, rakes, blades

500

500

61251-E DEPARTMENT/OPERATING SUPPLIES:

Drafting and surveying supplies

200

200

61502-M UNIFORMS:

200

200

61570-M MAINTENANCE/EQUIPMENT:

Weedeaters, chainsaws, other small equipment

400

400

61800-M PETROLEUM PRODUCTS:

Gasoline, oil, lubricants

1,200

1,200

CAPITAL OUTLAY

72501-E OFFICE EQUIPMENT:

Office chair

50

50

PREPARED: 10 JULY 1989

DEPT: 562
9-1-1 EMERGENCY COMMUNICATIONS
FUND: 50
INTERGOVERNMENTAL FUNDS

AS OF 10 JULY 1989

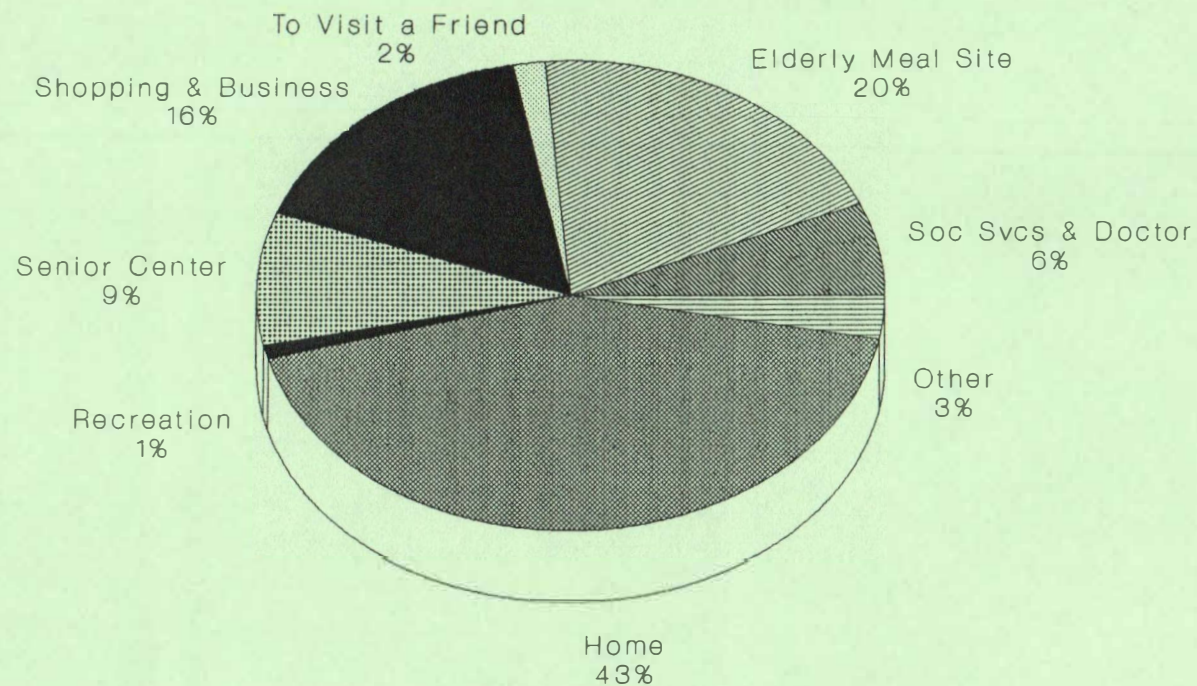
PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
32,767.50	20,871.27	0	41010	USER TAX INCOME	0	0	0
8,461.74	.00	0	48100	INTEREST ON INVESTMENT	0	0	0
122,874.52	164,103.76	0	49901	BEGINNING BALANCE	0	0	0
164,103.76	184,975.03	0		TOTAL REVENUES	0	0	0
			2	MATERIALS & SERVICES			
.00	.00	0	61240	DEPT/OPERATING EXPENSE	0	0	0
			3	CAPITAL OUTLAY			
.00	184,975.03	0	72300	IMPROVEMENTS	0	0	0
.00	184,975.03	0		TOTAL CAPITAL OUTLAY	0	0	0
			6	UNAPPROPRIATED			
.00	.00	0	92010	UNAPPROPRIATED RESERVE	0	0	0
.00	184,975.03	0		DEPT TOTAL (W/O REV.)	0	0	0

Where Does the Dial-a-Bus Take People?

CITY OF LEBANON



Total Rides

PROGRAM INFORMATION

DIAL-A-BUS

Page 1 of 1

PROGRAM DESCRIPTION:

The Dial-A-Bus provides in-town transportation to nearly 300 elderly and handicapped Lebanon residents, many of whom have no other means of transportation. Usage by these individuals is heavy, with nearly 8,000 trips logged each year. The Dial-A-Bus plays a major role in the Elderly Nutrition Program, providing over 3,000 rides annually to meal site participants. On an average the Dial-A-Bus provides 500 rides to health services, 100 to social service appointments, 1,400 for shopping and personal business, 800 to the Senior Center and 200 rides each for visitation and recreation. This only highlights a portion of this much needed service.

The proposed budget reflects the continuation of a money transfer from the General Fund to pay for this service which will allow us to continue at present levels.

POSITIONS:

	<u>1988-89</u>	<u>1989-90</u>
Dial-A-Bus Driver	1.00 FTE	1.00 FTE
Relief Driver	<u>.133 FTE</u>	<u>.133 FTE</u>
TOTAL	1.133 FTE	1.133 FTE

PREPARED: 10 JULY 1989

DEPT: 569
DIAL-A-BUS
FUND: 50
INTERGOVERNMENTAL FUNDS

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
249.75	.00	0	41020	FEDERAL GRANT FUNDS	0	0	0
.00	.00	2,750	41050	STATE GRANT FUNDS	2,750	2,750	2,750
687.26	391.63	0	48100	INTEREST ON INVESTMENT	200	200	200
80.00	.00	0	48120	TRUST FUND REVENUE	0	0	0
17.95	3,088.10	2,600	48140	MISCELLANEOUS REVENUE	1,600	1,600	1,600
.00	.00	33,172	49010	FROM GENERAL FUND	11,300	11,300	12,800
32,517.66	3,600.05	2,000	49901	BEGINNING BALANCE	10,104	10,104	10,104
33,752.62	7,079.78	40,522		TOTAL REVENUES	25,954	25,954	27,454
			1	PERSONNEL SERVICES			
18,268.75	17,220.56	24,457	50001	SALARIES	16,360	16,360	16,360
11,353.86	7,580.07	8,415	50003	FRINGE BENEFITS	6,685	6,685	6,374
410.97	3,406.14	0	50250	PART TIME	0	0	500
.00	.00	0	50255	PARENTAL LEAVE EXPENSE	0	0	0
30,033.58	28,206.77	32,872		TOTAL PERSONNEL SERVICES	23,045	23,045	23,234

PREPARED: 10 JULY 1989

DEPT: 569
DIAL-A-BUS
FUND: 50
INTERGOVERNMENTAL FUNDS

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			2	MATERIALS & SERVICES			
.00	.00	150	61240	DEPT/OPERATING EXPENSE	150	150	150
.00	.00	500	61580	MAINT/VEHICLES	500	500	1,500
.00	.00	2,000	61800	PETROLEUM	2,000	2,000	2,000
.00	.00	2,650		TOTAL MATERIALS & SERVICES	2,650	2,650	3,650
			3	CAPITAL OUTLAY			
.00	1,312.00	5,000	72800	VEHICLES	0	0	0
.00	1,312.00	5,000		TOTAL CAPITAL OUTLAY	0	0	0
			4	INTERFUND TRANSFERS			
.00	.00	0	90010	TO GENERAL FUND	0	0	0
.00	.00	0	90030	TO FED REVENUE SHARING FUND	0	0	0
			5	CONTINGENCY FUND			
.00	.00	0	80005	OPERATING CONTINGENCIES	259	259	570
.00	.00	0		TOTAL CONTINGENCY FUND	259	259	570
30,033.58	29,518.77	40,522		DEPT TOTAL (W/O REV.)	25,954	25,954	27,454

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 - INTERGOVERNMENTAL

DEPARTMENT: 569 - DIAL-A-BUS

<u>MATERIALS & SERVICES:</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61240 DEPARTMENT OPERATING EXPENSE:		
Employee Assistance Program	100	
Safety Incentive Program	<u>50</u>	<u>150</u>
61580 MAINTENANCE/VEHICLES:		
Dial-A-Bus	<u>1,500</u>	<u>1,500</u>
61800 PETROLEUM:		
Gasoline and oil for Dial-A-Bus	<u>2,000</u>	<u>2,000</u>

PROGRAM INFORMATION

FAU STREET PROJECT

Page 1 of 2

PROGRAM DESCRIPTION:

Federal Aid/Urban (FAU) funds are distributed annually through state governments. The city's annual shares accumulate in our "account" maintained by the state.

The funds must be used for major construction projects and may only be used on streets in a network approved by the Federal Highway Administration. They are used to pay 82 percent of all costs associated with the projects. The city and the state Department of Transportation each contribute 9 percent toward project costs. The bulk of our 9 percent contribution has taken the form of in-kind services. The services consist of design services, project engineering, and contract administration. The remaining 91 percent pays for the construction contract, for any remaining costs we incur, and for costs incurred by state agencies.

PROGRAM DESCRIPTION

FAU STREET PROJECT

Page 2 of 2

POSITIONS:

	<u>1988-89</u>	<u>1989-90</u>
Director of Public Works	.02 FTE	.02 FTE
Engineering Division Manager	.05 FTE	.05 FTE
Engineering Technician II	.07 FTE	.08 FTE
Engineering Technician I	.10 FTE	.10 FTE
Administrative Secretary	<u>.02 FTE</u>	<u>.02 FTE</u>
 SUB-TOTAL	 .26 FTE	 .27 FTE
 Temporary Public Works Secretarial	 <u>-0-</u>	 <u>.01 FTE</u>
 TOTAL	 .26 FTE	 .28 FTE

1989-90 GOALS STATEMENT:

This fund provides for major construction/reconstruction projects on arterial and collector streets on the Federal Aid/Urban street system. In so doing, the fund supports the Council goal to "Improve Utility and Transportation Systems."

PREPARED: 10 JULY 1989

DEPT: 571
 FAU STREET PROJECT
 FUND: 50
 INTERGOVERNMENTAL FUNDS

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
9.90	.00	10,000	41020	FEDERAL GRANT FUNDS	10,000	10,000	10,000
.00	.00	0	41050	STATE GRANT FUNDS	0	0	0
99.34	.00	0	48100	INTEREST ON INVESTMENT	400	400	400
.00	.00	0	48140	MISCELLANEOUS REVENUE	0	0	0
.00	.00	0	49010	FROM GENERAL FUND	0	0	0
15,000.00	10,000.00	14,296	49030	FROM FED REVENUE SHARING FUND	0	0	0
.00	.00	0	49046	FROM STREETS FUND	0	0	0
.00	.00	0	49130	FROM SDC-STREET	10,431	10,431	10,431
1,300.00-	6,764.81	8,200	49901	BEGINNING BALANCE	13,000	13,000	13,200
-----	-----	-----			-----	-----	-----
13,809.24	16,764.81	32,496		TOTAL REVENUES	33,831	33,831	34,031
			1	PERSONNEL SERVICES			
4,966.22	6,742.03	6,826	50001	SALARIES	7,517	7,517	7,706
1,899.42	2,611.57	3,170	50003	FRINGE BENEFITS	3,159	3,159	3,134
.00	.00	0	50250	PART TIME	340	340	340
.00	.00	0	50255	PARENTIAL LEAVE EXPENSE	0	0	0
.00	.00	0	50600	OVERTIME	400	400	400
-----	-----	-----			-----	-----	-----
6,865.64	9,353.60	9,996		TOTAL PERSONNEL SERVICES	11,416	11,416	11,580

PREPARED: 10 JULY 1989

AS OF 10 JULY 1989

DEPT: 571
FAU STREET PROJECT
FUND: 50
INTERGOVERNMENTAL FUNDS

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			2	MATERIALS & SERVICES			
.00	.00	0	61010	ADVERTISING	0	0	0
79.45	48.00	0	61240	DEPT. OPERATING EXPENSE	0	0	67
.00	.00	1,300	61250	DEPT/OPERATING SUPPLIES	1,067	1,067	1,000
.00	.00	150	61700	OFFICE SUPPLIES	150	150	150
.00	.00	50	61800	PETROLEUM	50	50	50
79.45	48.00	1,500		TOTAL MATERIALS & SERVICES	1,267	1,267	1,267
			3	CAPITAL OUTLAY			
.00	.00	21,000	72300	IMPROVEMENTS	21,000	21,000	21,000
.00	.00	21,000		TOTAL CAPITAL OUTLAY	21,000	21,000	21,000
			5	CONTINGENCY FUND			
.00	.00	0	80005	OPERATING CONTINGENCY	148	148	184
.00	.00	0		TOTAL CONTINGENCY FUND	148	148	184
6,945.09	9,401.60	32,496		DEPT TOTAL (W/O REV.)	33,031	33,831	34,031

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 571 - FAU STREET PROJECT

		<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
<u>MATERIALS & SERVICES</u>			
61240	DEPARTMENT/OPERATING EXPENSE:	<u>67</u>	<u>67</u>
61250	DEPARTMENT/OPERATING SUPPLIES:		
	Drafting supplies	580	
	Surveying supplies	<u>487</u>	<u>1,067</u>
61700	OFFICE SUPPLIES:	<u>150</u>	<u>150</u>
61800	PETROLEUM PRODUCTS:		
	Gasoline, oil lubricants	<u>50</u>	<u>50</u>
<u>CAPITAL OUTLAY</u>			
72300	IMPROVEMENTS:	<u>21,000</u>	<u>21,000</u>

PREPARED: 10 JULY 1989

DEPT: 573
HISTORIC PRESERVATION GRANT
FUND: 50
INTERGOVERNMENTAL FUNDS

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
1,449.14-	49.14	0	9	REVENUES			
			49901	BEGINNING BALANCE	0	0	0
1,449.14-	49.14	0		TOTAL REVENUES	0	0	0
1,400.00	49.14	0	2	MATERIALS & SERVICES			
			61240	DEPT/OPERATING EXPENSE	0	0	0
1,400.00	49.14	0		TOTAL MATERIALS & SERVICES	0	0	0
1,400.00	49.14	0		DEPT TOTAL (W/O REV.)	0	0	0

PROGRAM INFORMATION

LCDC

Page 1 of 1

PROGRAM DESCRIPTION:

The Land Conservation & Development Commission provides the City with grant money to update our Comprehensive Plan and to support the Periodic Review. We contract with the Council of Governments for those services.

POSITIONS:

	<u>1988-89</u>	<u>1989-90</u>
City Planner	<u>.30 FTE</u>	<u>.084 FTE</u>
TOTAL	.30 FTE	.084 FTE

PREPARED: 10 JULY 1989

DEPT: 575
 LCDC-PLANNING MAINT. GRANT
 FUND: 50
 INTERGOVERNMENTAL FUNDS

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL PRIOR-2	EXPEND. PRIOR-1	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
				9	REVENUES			
.00	10,800.00		1,636	41050	STATE GRANT FUNDS	554	554	554
25.65	220.41		0	48100	INTEREST ON INVESTMENT	500	500	500
6,000.00	6,025.65		16,826	49901	BEGINNING BALANCE	4,946	4,946	2,946
6,025.65	17,046.06		18,462		TOTAL REVENUES	6,000	6,000	4,000
				1	PERSONNEL SERVICES			
.00	.00		0	50001	SALARIES	0	0	0
.00	.00		0	50003	FRINGE BENEFITS	0	0	0
				2	MATERIALS & SERVICES			
.00	.00		18,462	61130	CONTRACT SERVICES	6,000	6,000	4,000
.00	.00		18,462		TOTAL MATERIALS & SERVICES	6,000	6,000	4,000
.00	.00		18,462		DEPT TOTAL (W/O REV.)	6,000	6,000	4,000

PREPARED: 10 JULY 1989

DEPT: 578
CENTURY PARK GRANIS
FUND: 50
INTERGOVERNMENTAL FUNDS

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
13,493.00	.00	0	41050	STATE GRANT FUNDS	0	0	0
.00	.00	0	48140	MISC. REVENUE	0	0	0
.00	.00	0	49010	FROM GENERAL FUND	0	0	0
7,790.59-	.00	0	49901	BEGINNING BALANCE	0	0	0
-----	-----	-----			-----	-----	-----
5,702.41	.00	0		TOTAL REVENUES	0	0	0
			2	MATERIALS & SERVICES			
.00	.00	0	61130	CONTRACT SERVICES	0	0	0
-----	-----	-----			-----	-----	-----
.00	.00	0		DEPT TOTAL (W/O REV.)	0	0	0

PROGRAM INFORMATION

1983/84 HOUSING REHABILITATION

Page 1 of 1

PROGRAM DESCRIPTION:

Revenue for this program is being generated by repayment of housing rehabilitation loans. The fund is planned to be used for additional loans to downtown stores and business owners to facilitate refurbishing of their store fronts.

1989-90 GOALS STATEMENT:

In 1983, the City received a grant to make housing rehabilitation loans to local low income homeowners. Repayment from those loans will be used to create a loan pool for downtown businesses and owners for building renovations and refurbishing. The program is a direct implementation of the Council goal to "Encourage Uptown Improvements."

PREPARED: 10 JULY 1989

DEPT: 585
83/84 HOUSING REHAB
FUND: 50
INTERGOVERNMENTAL FUNDS

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9 REVENUES			
639.94	1,159.68	900	48100 INTEREST ON INVESTMENT	0	0	0
3,288.72	17,120.51	6,000	48110 GRANT LOAN PRINCIPLE RECEIVED	40,000	40,000	40,000
1,311.62	1,224.82	1,600	48112 GRANT LOAN INTEREST RECEIVED	0	0	0
11,179.73	16,020.01	25,000	49901 BEGINNING BALANCE	0	0	0
16,420.01	35,525.02	33,500	TOTAL REVENUES	40,000	40,000	40,000
			1 PERSONNEL SERVICES			
.00	.00	0	50001 SALARIES	0	0	0
			2 MATERIALS & SERVICES			
.00	.00	0	61240 DEPT/OPERATING EXPENSE	0	0	0
.00	.00	31,500	61350 GRANT LOANS MADE	20,000	20,000	20,000
.00	.00	31,500	TOTAL MATERIALS & SERVICES	20,000	20,000	20,000
			3 CAPITAL OUTLAY			
.00	.00	0	72400 LAND	0	0	0
			4 INTERFUND TRANSFERS			
.00	.00	0	90010 TO GENERAL FUND	0	0	0

PREPARED: 10 JULY 1989

DEPT: 585
83/84 HOUSING REHAB
FUND: 50
INTERGOVERNMENTAL FUNDS

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			5	CONTINGENCY FUND			
.00	.00	2,000	80005	OPERATING CONTINGENCY	0	0	0
.00	.00	2,000		TOTAL CONTINGENCY FUND	0	0	0
			6	UNAPPROPRIATED			
.00	.00	0	92110	RESERVE-GEN FUND REIMB	20,000	20,000	20,000
.00	.00	0		TOTAL UNAPPROPRIATED	20,000	20,000	20,000
.00	.00	33,500		DEPT TOTAL (W/O REV.)	40,000	40,000	40,000

PROGRAM INFORMATION

1985-86 OCD HOUSING REHABILITATION GRANT

Page 1 of 1

PROGRAM DESCRIPTION:

Revenue for this fund is from a state Community Development Block Grant for housing rehabilitation. The expenditure is for housing rehabilitation for the balance of the fund not previously expended.

PREPARED: 10 JULY 1989

DEPT: 590
85/86 HOUSING REHAB
FUND: 50
INTERGOVERNMENTAL FUNDS

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
157,768.84	.00	0	41050	STATE GRANT FUNDS	0	0	0
1,841.89	819.18	0	48100	INTEREST ON INVESTMENT	100	100	100
.00	.00	0	48110	GRANT LOAN PRINCIPLE RECEIVED	12,000	12,000	12,000
39,812.58	62,535.38	6,500	49901	BEGINNING BALANCE	7,000	7,000	7,000
-----	-----	-----			-----	-----	-----
199,423.31	63,354.56	6,500		TOTAL REVENUES	19,100	19,100	19,100
			1	PERSONNEL SERVICES			
10,151.09	.00	0	50001	SALARIES	100	100	100
-----	-----	-----			-----	-----	-----
10,151.09	.00	0		TOTAL PERSONNEL SERVICES	100	100	100
			2	MATERIALS & SERVICES			
7,436.52	.00	0	61240	DEPI/OPERATING EXPENSE	100	100	100
.00	.00	6,500	61350	GRANT LOANS MADE	18,900	18,900	18,900
-----	-----	-----			-----	-----	-----
7,436.52	.00	6,500		TOTAL MATERIALS & SERVICES	19,000	19,000	19,000
-----	-----	-----			-----	-----	-----
17,587.61	.00	6,500		DEPT TOTAL (W/O REV.)	19,100	19,100	19,100

PREPARED: 10 JULY 1989

DEPT: 591
 RALSTON PARK GAZEBO
 FUND: 50
 INTERGOVERNMENTAL FUNDS

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
3,088.40	1,640.00	1,000	48053	CONTRIBUTIONS	0	0	0
.00	.00	0	48100	INTEREST ON INVESTMENT	0	0	0
1,500.00	.00	0	49118	FROM SOC PARKS	0	0	0
1,159.96	2,002.38	0	49901	BEGINNING BALANCE	0	0	0
-----	-----	-----			-----	-----	-----
5,748.36	3,642.38	1,000		TOTAL REVENUES	0	0	0
			3	CAPITAL OUTLAY			
.00	.00	1,000	72100	BUILDINGS	0	0	0
-----	-----	-----			-----	-----	-----
.00	.00	1,000		TOTAL CAPITAL OUTLAY	0	0	0
-----	-----	-----			-----	-----	-----
.00	.00	1,000		DEPT TOTAL (W/O REV.)	0	0	0

PROGRAM INFORMATION

GILL'S LANDING BOAT RAMP

Page 1 of 1

PROGRAM DESCRIPTION:

The annual Oregon State Marine Board grant is used for ongoing maintenance of, and minor improvements to, the boating facilities at Gill's Landing. The grant amount is variable and is renewable annually as long as we satisfy certain Marine Board criteria in applying for and using the funds.

1989-90 GOALS STATEMENT:

This grant is earmarked for the specific purpose of maintaining the boating facilities at Gill's Landing. It serves to further the Council goal to "Meet Service Expectations of the Community."

PREPARED: 10 JULY 1989

DEPT: 593
 GILLS LANDING BOAT RAMP
 FUND: 50
 INTERGOVERNMENTAL FUNDS

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
43,462.00	44,000.00	2,000	41050	STATE GRANT FUNDS	2,000	2,000	2,000
.00	.00	0	46100	INTEREST ON INVESTMENT	100	100	100
.00	.00	200	49901	BEGINNING BALANCE	560	560	560
43,462.00	44,000.00	2,200		TOTAL REVENUES	2,660	2,660	2,660
			2	MATERIALS & SERVICES			
299.59	.00	0	61010	ADVERTISING	0	0	0
405.28	1,020.00	2,200	61240	DEPT/OPERATING EXPENSE	2,660	2,660	2,660
704.87	1,020.00	2,200		TOTAL MATERIALS & SERVICES	2,660	2,660	2,660
			3	CAPITAL OUTLAY			
43,131.00	43,086.00	0	72300	IMPROVEMENTS	0	0	0
43,131.00	43,086.00	0		TOTAL CAPITAL OUTLAY	0	0	0
43,635.87	44,106.00	2,200		DEPT TOTAL (W/O REV.)	2,660	2,660	2,660

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 50 - INTERGOVERNMENTAL

DEPARTMENT: 593 - GILLS LANDING BOAT RAMP

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL

LINE TOTAL

61240 DEPARTMENT/OPERATING EXPENSE:

Brush clearing, rock and rip rap, parking
lot painting, dock maintenance, loam and seed

2,660

2,660

PREPARED: 10 JULY 1989

DEPT: 599
 VAUGHN LANE ACRES PARK
 FUND: 50
 INTERGOVERNMENTAL FUNDS

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
2,440.51	.00	0	41050	STATE GRANT FUNDS	0	0	0
.00	.00	0	48100	INTEREST ON INVESTMENT	0	0	0
1,326.20	.00	0	49010	FROM GENERAL FUND	0	0	0
.00	.00	0	49901	BEGINNING BALANCE	2,600	2,600	2,600
3,766.71	.00	0		TOTAL REVENUES	2,600	2,600	2,600
			3	CAPITAL OUTLAY			
10,545.15	.00	0	72300	IMPROVEMENTS	0	0	0
10,545.15	.00	0		TOTAL CAPITAL OUTLAY	0	0	0
			4	INTERFUND TRANSFERS			
.00	.00	0	90010	TO GENERAL FUND	2,600	2,600	2,600
.00	.00	0		TOTAL INTERFUND TRANSFERS	2,600	2,600	2,600
10,545.15	.00	0		DEPT TOTAL (W/O REV.)	2,600	2,600	2,600

REPORT #

CITY OF LEBA

PAGE

PREPARED: 10 JULY 1989

DEPT: 000

AS OF 10 JULY 1989

FUND: 50
INTERGOVERNMENTAL FUNDS

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
-----	-----	-----	-----	-----	-----	-----	-----
-----	-----	-----	-----	-----	-----	-----	-----
1,541,726.27	748,960.64	818,398		FUND TOTAL EXP. BUDGET	679,711	679,711	695,291
-----	-----	-----	-----	-----	-----	-----	-----
-----	-----	-----	-----	-----	-----	-----	-----
1,739,743.75	1,337,282.88	818,398		FUND TOTAL REV. BUDGET	679,711	679,711	695,291
-----	-----	-----	-----	-----	-----	-----	-----

PROGRAM INFORMATION

BANCROFT BOND FUND

Page 1 of 1

PROGRAM DESCRIPTION:

The Bancroft Bonding Act (ORS 223.205 to 223.285) permits benefited property owners to pay assessments for improvements over a period of ten years in equal semi-annual installments, together with interest on the unpaid balance. The assessments receivable and debt service requirements for the Bancroft Improvement Bond issues are recorded in this fund. The City has elected to limit to ten years the period in which to pay assessments and retire the bonds. Every year a cash flow projection is done to project any fund deficiency. We have also been studying ways to market property the City has foreclosed on. This year an active program to market the properties will be pursued.

PREPARED: 10 JULY 1989

DEPT: 709
 9/10/84 BANCROFT BONDS UK36/37
 FUND: 70
 SPECIAL ASSESSMENT FUNDS

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
5,470.13	3,057.72	0	42010	BANCROFT BOND PRINCIPLE	0	0	0
2,980.80	2,023.70	0	42020	BANCROFT BOND INTEREST	0	0	0
.00	.00	0	48100	INTEREST ON INVESTMENT	0	0	0
.00	.00	0	49901	BEGINNING BALANCE	0	0	0
8,450.93	5,081.42	0		TOTAL REVENUES	0	0	0
			6	UNAPPROPRIATED			
.00	.00	0	92010	UNAPPROPRIATED ENDING FUND BAL	0	0	0
			7	DEBT SERVICE			
5,000.00	5,000.00	0	95100	BOND PRINCIPLE	0	0	0
5,275.00	4,706.25	0	95200	BOND INTEREST	0	0	0
10,275.00	9,706.25	0		TOTAL DEBT SERVICE	0	0	0
10,275.00	9,706.25	0		DEPT TOTAL (W/O REV.)	0	0	0

PREPARED: 10 JULY 1989

DEPT: 713
 5/1/74 D. BONDS (UK 28)
 FUND: 70
 SPECIAL ASSESSMENT FUNDS

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
.00	.00	0	42010	BANCROFT BOND PRINCIPAL	0	0	0
.00	.00	0	42020	BANCROFT BOND INTEREST	0	0	0
.00	.00	0	48100	INTEREST ON INVESTMENT	0	0	0
.00	.00	0	49901	BEGINNING BALANCE	0	0	0
			7	DEBT SERVICE			
.00	.00	0	95100	BOND PRINCIPAL	0	0	0
.00	.00	0	95200	BOND INTEREST	0	0	0
-----	-----	-----			-----	-----	-----
-----	-----	-----			-----	-----	-----
.00	.00	0		DEPT TOTAL (W/O REV.)	0	0	0

PREPARED: 10 JULY 1989

DEPT: 715
 1/1/76 B. BONDS (OK 30)
 FUND: 70
 SPECIAL ASSESSMENT FUNDS

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
.00	.00	0	42010	BANCROFT BOND PRINCIPAL	0	0	0
346.49	23.26	0	42020	BANCROFT BOND INTEREST	0	0	0
.00	.00	0	48100	INTEREST ON INVESTMENT	0	0	0
.00	.00	0	49901	BEGINNING BALANCE	0	0	0
346.49	23.26	0		TOTAL REVENUES	0	0	0
			2	MATERIALS & SERVICES			
.00	.00	0	61850	REFUNDS	0	0	0
			7	DEBT SERVICE			
.00	.00	0	95100	BOND PRINCIPAL	0	0	0
.00	.00	0	95200	BOND INTEREST	0	0	0
.00	.00	0		DEPT TOTAL (W/O REV.)	0	0	0

PREPARED: 10 JULY 1989

DEPT: 716
8/1/76 B. BONDS (UK 31)
FUND: 70
SPECIAL ASSESSMENT FUNDS

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
1,363.83	344.93	0	42010	BANCROFT BOND PRINCIPAL	0	0	0
536.17	106.58	0	42020	BANCROFT BOND INTEREST	0	0	0
.00	.00	0	48100	INTEREST ON INVESTMENT	0	0	0
.00	.00	0	49901	BEGINNING BALANCE	0	0	0
-----	-----	-----			-----	-----	-----
1,900.00	451.51	0		TOTAL REVENUES	0	0	0
			6	UNAPPROPRIATED			
.00	.00	0	92010	UNAPPROPRIATED ENDING FUND BAL	0	0	0
			7	DEBT SERVICE			
15,000.00	.00	0	95100	BOND PRINCIPAL	0	0	0
405.00	.00	0	95200	BOND INTEREST	0	0	0
-----	-----	-----			-----	-----	-----
15,405.00	.00	0		TOTAL DEBT SERVICE	0	0	0
-----	-----	-----			-----	-----	-----
15,405.00	.00	0		DEPT TOTAL (W/O REV.)	0	0	0

REPORT #

CITY OF LEB.

PAGE

PREPARED: 10 JULY 1989

DEPT: 717
 9/1/77 B. BONDS (DK 32)
 FUND: 70
 SPECIAL ASSESSMENT FUNDS

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
3,239.42	610.16	0	42010	BANCROFT BOND PRINCIPAL	0	0	0
514.31	87.75	0	42020	BANCROFT BOND INTEREST	0	0	0
.00	.00	0	49901	BEGINNING BALANCE	0	0	0
-----	-----	-----			-----	-----	-----
3,753.73	697.91	0		TOTAL REVENUES	0	0	0
			6	UNAPPROPRIATED			
.00	.00	0	92010	UNAPPROPRIATED ENDING FUND BAL	0	0	0
			7	DEBT SERVICE			
20,000.00	20,000.00	0	95100	BOND PRINCIPAL	0	0	0
1,400.00	470.00	0	95200	BOND INTEREST	0	0	0
-----	-----	-----			-----	-----	-----
21,400.00	20,470.00	0		TOTAL DEBT SERVICE	0	0	0
-----	-----	-----			-----	-----	-----
21,400.00	20,470.00	0		DEPT TOTAL (W/O REV.)	0	0	0

PREPARED: 10 JULY 1989

DEPT: 718
 9/1/79 B. BONDS (DK 33)
 FUND: 70
 SPECIAL ASSESSMENT FUNDS

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
24,070.18	10,614.75	0	42010	BANCROFT BOND PRINCIPAL	0	0	0
6,297.42	1,427.21	0	42020	BANCROFT BOND INTEREST	0	0	0
.00	.00	0	48100	INTEREST ON INVESTMENT	0	0	0
.00	.00	0	49901	BEGINNING BALANCE	0	0	0
-----	-----	-----			-----	-----	-----
30,367.60	12,041.96	0		TOTAL REVENUES	0	0	0
			6	UNAPPROPRIATED			
.00	.00	0	92010	UNAPPROPRIATED ENDING FUND BAL	0	0	0
			7	DEBT SERVICE			
90,000.00	90,000.00	0	95100	BOND PRINCIPAL	0	0	0
19,005.00	9,667.50	0	95200	BOND INTEREST	0	0	0
-----	-----	-----			-----	-----	-----
109,005.00	99,667.50	0		TOTAL DEBT SERVICE	0	0	0
-----	-----	-----			-----	-----	-----
109,005.00	99,667.50	0		DEBT TOTAL (W/O REV.)	0	0	0

REPORT #

CITY OF LEB.

PAGE

PREPARED: 10 JULY 1989

DEPT: 719
 8/11/82 B. BONDS (DK 34)
 FUND: 70
 SPECIAL ASSESSMENT FUNDS

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
28,523.96	27,094.28	0	42010	BANCROFT BOND PRINCIPAL	0	0	0
15,442.50	9,936.96	0	42020	BANCROFT BOND INTEREST	0	0	0
.00	.00	0	49901	BEGINNING BALANCE	0	0	0
-----	-----	-----			-----	-----	-----
43,966.46	37,031.24	0		TOTAL REVENUES	0	0	0
			6	UNAPPROPRIATED			
.00	.00	0	92010	UNAPPROPRIATED ENDING FUND BAL	0	0	0
			7	DEBT SERVICE			
25,000.00	25,000.00	0	95100	BOND PRINCIPAL	0	0	0
15,442.50	17,373.75	0	95200	BOND INTEREST	0	0	0
-----	-----	-----			-----	-----	-----
40,442.50	42,373.75	0		TOTAL DEBT SERVICE	0	0	0
-----	-----	-----			-----	-----	-----
40,442.50	42,373.75	0		DEPT TOTAL (W/O REV.)	0	0	0

PREPARED: 10 JULY 1989

DEPT: 720
 BANCROFT BOND REVENUES
 FUND: 70
 SPECIAL ASSESSMENT FUNDS

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
.00	.00	20,000	42010	BANCROFT BOND PRINCIPAL	13,400	13,400	13,400
.00	.00	13,000	42020	BANCROFT BOND INTEREST	11,000	11,000	11,000
.00	.00	0	45010	REVENUE FROM SALE OF PROPERTY	0	0	15,000
17,629.62	15,906.81	10,000	48100	INTEREST ON INVESTMENT	6,000	6,000	6,000
403,470.09	324,979.75	220,000	49901	BEGINNING BALANCE	115,772	115,772	126,772
				TOTAL REVENUES	146,172	146,172	172,172
			3	CAPITAL OUTLAY			
.00	.00	75,000	72050	LAND	0	0	0
				TOTAL CAPITAL OUTLAY	0	0	0
			6	UNAPPROPRIATED			
.00	.00	34,457	92010	UNAPPROPRIATED RESERVE	1,143	1,143	27,143
				TOTAL UNAPPROPRIATED	1,143	1,143	27,143

PREPARED: 10 JULY 1989

DEPT: 720
 BANCROFT BOND REVENUES
 FUND: 70
 SPECIAL ASSESSMENT FUNDS

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			7	DEBT SERVICE			
.00	.00	0	95100	BOND PRINCIPLE	0	0	0
.00	.00	100,000	95101	PRINCIPAL-1979 ISSUE (DK 33)	100,000	100,000	100,000
.00	.00	25,000	95102	PRINCIPAL-1982 ISSUE (DK 34)	25,000	25,000	25,000
.00	.00	5,000	95103	PRINCIPAL-1984 ISSUE (DK 36/37)	5,000	5,000	5,000
.00	.00	0	95200	BOND INTEREST	0	0	0
.00	.00	8,550	95201	INTEREST-1979 ISSUE (DK 33)	2,850	2,850	2,850
.00	.00	10,755	95202	INTEREST-1982 ISSUE (DK 34)	8,349	8,349	8,349
.00	.00	4,236	95203	INTEREST-1984 ISSUE (DK 36/37)	3,830	3,830	3,830
.00	.00	153,543		TOTAL DEBT SERVICE	145,029	145,029	145,029
.00	.00	263,000		DEPT TOTAL (W/O REV.)	146,172	146,172	172,172

PREPARED: 10 JULY 1989

DEPT: 721
WALKER RD IMP'S
FUND: 70
SPECIAL ASSESSMENT FUNDS

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
.00	.00	0	42010	BANCROFT BOND PRINCIPAL	1,500	1,500	1,500
.00	.00	0	42020	BANCROFT BOND INTEREST	400	400	400
.00	.00	0	42060	UNBONDED PRINCIPAL-LID	0	0	0
.00	.00	0	42070	UNBONDED INTEREST - LID	0	0	0
.00	.00	0	48100	INTEREST ON INVESTMENT	0	0	0
.00	.00	0	49901	BEGINNING BALANCE	0	0	0
.00	.00	0		TOTAL REVENUES	1,900	1,900	1,900
			6	UNAPPROPRIATED			
.00	.00	0	92010	UNAPPROPRIATED ENDING FUND BAL	1,900	1,900	1,900
.00	.00	0		TOTAL UNAPPROPRIATED	1,900	1,900	1,900
.00	.00	0		DEPT TOTAL (W/O REV.)	1,900	1,900	1,900

REPORT #

CITY OF LEBANON

PAGE

PREPARED: 10 JULY 1989

DEPT: 722
S.C.I.P. LIU
FUND: 70
SPECIAL ASSESSMENT FUNDS

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
.00	.00	0	42010	BANCROFT BOND PRINCIPAL	100	100	100
.00	.00	0	42020	BANCROFT BOND INTEREST	0	0	0
.00	.00	0	48100	INTEREST ON INVESTMENT	0	0	0
.00	.00	0		TOTAL REVENUES	100	100	100
			6	UNAPPROPRIATED			
.00	.00	0	92010	UNAPPROPRIATED ENDING FUND BAL	100	100	100
.00	.00	0		TOTAL UNAPPROPRIATED	100	100	100
.00	.00	0		DEPT TOTAL (W/O REV.)	100	100	100

PROGRAM INFORMATION

PUBLIC IMPROVEMENTS

Page 1 of 1

PROGRAM DESCRIPTION:

This fund is used to budget for public improvement projects for which reimbursement of costs is expected. The fund may be used for temporary financing of Local Improvement District improvements.

1989-90 GOALS STATEMENT:

Proposed for this year are the West Oak LID which will install curb, gutter, and sidewalk along Oak Street from Seventh to the west city limits and the Twelfth Street LID which will install full urban-standard street and drainage improvements along Twelfth Street from Oak to Maple. These projects support the Council goal to "Improve Utility and Transportation Systems".

PREPARED: 10 JULY 1989

DEPT: 750
 PUB. IMP.-ADMINISTRATION
 FUND: 70
 SPECIAL ASSESSMENT FUNDS

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
.00	.00	0	42030	BOND SALE PROCEEDS	244,600	244,600	244,600
1,973.60	.00	0	42060	UNBONDED PRINCIPAL-LID	0	0	0
2,387.78	.00	0	42070	UNBONDED INTEREST-LID	0	0	0
.00	.00	0	48100	INTEREST ON INVESTMENT	0	0	0
.00	.00	0	48105	INTERIM FINANCING	223,100	223,100	223,100
.00	302.14	0	48140	MISCELLANEOUS REVENUE	0	0	0
.00	.00	0	48149	MISC REVENUE-TALL GRASS	0	0	0
57,000.00	.00	0	49030	FROM FED REVENUE SHARING FUND	0	0	0
4,059.24	.00	4,362	49901	BEGINNING BALANCE	0	0	1,220
65,420.62	302.14	4,362		TOTAL REVENUES	467,700	467,700	468,920
			1	PERSONNEL SERVICES			
.00	.00	0	50001	SALARIES	0	0	0
.00	.00	0	50003	FRINGE BENEFITS	0	0	0
			2	MATERIALS & SERVICES			
.00	.00	0	61010	ADVERTISING	1,000	1,000	1,000
.00	.00	0	61130	CONTRACT SERVICES	18,000	18,000	18,000
.00	.00	0	61240	DEPT/OPERATING EXPENSE	3,500	3,500	3,500
.00	.00	0	61820	POSTAGE	600	600	600
.00	.00	0		TOTAL MATERIALS & SERVICES	23,100	23,100	23,100

PREPARED: 10 JULY 1989

DEPT: 750
 PUB. IMP.-ADMINISTRATION
 FUND: 70
 SPECIAL ASSESSMENT FUNDS

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			3	CAPITAL OUTLAY			
.00	.00	4,362	72300	IMPROVEMENTS	200,000	200,000	201,220
.00	.00	4,362		TOTAL CAPITAL OUTLAY	200,000	200,000	201,220
			4	INTERFUND TRANSFERS			
.00	.00	0	90010	TO GENERAL FUND	5,000	5,000	5,000
.00	.00	0		TOTAL INTERFUND TRANSFERS	5,000	5,000	5,000
			7	DEBT SERVICE			
.00	.00	0	95510	REPAY OF INTERIM FINANCING	223,100	223,100	223,100
.00	.00	0	95590	INT ON INTERIM FINANCING	16,500	16,500	16,500
.00	.00	0		TOTAL DEBT SERVICE	239,600	239,600	239,600
.00	.00	4,362		DEPT TOTAL (W/O REV.)	467,700	467,700	468,920

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 2

FUND: 70 - SPECIAL ASSESSMENT FUND

DEPARTMENT: 750 - PUBLIC IMPROVEMENTS

<u>MATERIALS AND SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61010 ADVERTISING:		
West Oak LID	500	
Twelfth Street LID	<u>500</u>	<u>1,000</u>
61130 CONTRACT SERVICES:		
Consultant services	5,000	
Twelfth Street LID bond sale costs	3,000	
West Oak LID bond sale costs	<u>10,000</u>	<u>18,000</u>
61240 DEPARTMENT/OPERATING EXPENSE:		
Testing and lab charges	2,500	
Miscellaneous expenses	<u>1,000</u>	<u>3,500</u>
61820 POSTAGE:	<u>600</u>	<u>600</u>
<u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS:		
Irrigation repairs at Library	1,220	
West Oak LID	160,000	
Twelfth Street LID	<u>40,000</u>	<u>201,220</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 2

FUND: 70 - SPECIAL ASSESSMENT FUND

DEPARTMENT: 750 - PUBLIC IMPROVEMENTS

DEBT SERVICE

	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
95510 REPAY OF INTERIM FINANCING:	<u>223,100</u>	<u>223,100</u>
95590 INTEREST:		
West Oak LID warrant interest	13,000	
Twelfth Street LID warrant interest	<u>3,500</u>	<u>16,500</u>

PROGRAM INFORMATION

SPECIAL CONTINGENCY FUND

Page 1 of 1

PROGRAM DESCRIPTION:

These funds provide for costs for capital improvements made to General Fund property.

PREPARED: 10 JULY 1989

DEPT: 810
SPECIAL CONTINGENCY FUND
FUND: 80
CAPITAL IMPROVEMENT FUND

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
.00	.00	400	40100	INTEREST ON INVESTMENT	50	50	50
.00	.00	0	40140	MISCELLANEOUS REVENUE	0	0	0
.00	.00	0	49010	FROM GENERAL FUND	0	0	0
59,053.58	18,403.75	7,000	49901	BEGINNING BALANCE	2,082	2,082	2,082
59,053.58	18,403.75	7,400		TOTAL REVENUES	2,132	2,132	2,132
			3	CAPITAL OUTLAY			
.00	11,717.47	7,400	72300	IMPROVEMENTS	2,032	2,032	2,032
.00	.00	0	72500	OFFICE EQPT.	100	100	100
.00	11,717.47	7,400		TOTAL CAPITAL OUTLAY	2,132	2,132	2,132
			4	INTERFUND TRANSFERS			
.00	.00	0	90010	TO GENERAL FUND	0	0	0
42,376.00	.00	0	90015	TO G.O. BOND FUND	0	0	0
42,376.00	.00	0		TOTAL INTERFUND TRANSFERS	0	0	0

REPORT #

CITY OF LEB

PAGE 1

PREPARED: 10 JULY 1989

DEPT: 810
 SPECIAL CONTINGENCY FUND
 FUND: 80
 CAPITAL IMPROVEMENT FUND

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			5	CONTINGENCY FUND			
.00	.00	0	80005	OPERATING CONTINGENCY	0	0	0
			6	UNAPPROPRIATED			
.00	.00	0	92010	UNAPPROPRIATED RESERVE	0	0	0
.00	.00	0	92100	LOANS-DUE TO OTHER FUNDS	0	0	0
-----	-----	-----			-----	-----	-----
42,376.00	11,717.47	7,400		DEPT TOTAL (W/O REV.)	2,132	2,132	2,132

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 - SPECIAL REVENUE FUND

DEPARTMENT: 810 - SPECIAL CONTINGENCY FUND

CAPITAL OUTLAY		<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
72300	IMPROVEMENTS:		
	Undesignated	<u>2,032</u>	<u>2,032</u>
72500	OFFICE EQUIPMENT:		
	Undesignated	<u>100</u>	<u>100</u>

PREPARED: 10 JULY 1989

DEPT: 820
EQUIPMENT ACQ. & REPLACEMENT
FUND: 80
CAPITAL IMPROVEMENT FUND

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
.00	.00	0	45011	REVENUE FROM SALE OF EQUIP.	0	0	0
1,233.04	.00	200	46100	INTEREST ON INVESTMENT	1,000	1,000	1,000
.00	.00	4,900	49010	FROM GENERAL FUND	1,290	1,290	1,290
.00	.00	4,050	49022	FROM WATER FUND	5,000	5,000	5,000
.00	.00	30,000	49025	FROM SEWER FUND	5,000	5,000	5,000
.00	.00	0	49046	FROM STREETS FUND	0	0	0
17,503.20	18,396.33	16,500	49901	BEGINNING BALANCE	11,828	11,828	11,828
18,736.24	18,396.33	55,650		TOTAL REVENUES	24,118	24,118	24,118
			3	CAPITAL OUTLAY			
.00	.00	2,000	72500	OFFICE EQPT.	3,000	3,000	3,000
322.86	5,618.70	2,700	72600	OTHER EQPT.	5,000	5,000	6,636
.00	.00	12,000	72800	VEHICLES	5,000	5,000	5,000
.00	.00	0	72801	VEHICLES (ENG)	0	0	0
322.86	5,618.70	16,700		TOTAL CAPITAL OUTLAY	13,000	13,000	14,636

REPORT #

CITY OF LEB

PAGE 1

PREPARED: 10 JULY 1989

DEPT: 820
EQUIPMENT ACQ. & REPLACEMENT
FUND: 80
CAPITAL IMPROVEMENT FUND

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			5	CONTINGENCY FUND			
.00	.00	0	80005	OPERATING CONTINGENCY	1,636	1,636	0
.00	.00	4,900	80010	RESERVE FOR EQPT REP (ENG)	5,322	5,322	5,322
.00	.00	0	80011	RESERVE FOR EQPT REP (PARKS)	0	0	0
.00	.00	4,050	80012	RESERVE FOR EQPT REP (WATER)	4,160	4,160	4,160
.00	.00	30,000	80013	RESERVE FOR EQPT REP (WST WTR)	0	0	0
.00	.00	0	80014	RESERVE FOR EQPT REP (STREETS)	0	0	0
.00	.00	38,950		TOTAL CONTINGENCY FUND	11,118	11,118	9,482
322.86	5,618.70	55,650		DEPT TOTAL (W/O REV.)	24,118	24,118	24,118

PROGRAM INFORMATION

INTERVIEW ROOM TRUST

Page 1 of 1

PROGRAM DESCRIPTION:

This department is for donations for building the "soft room" where Police personnel will be able to interview children in a non-threatening atmosphere.

REPORT #

CITY OF LEB.

PAGE 1

PREPARED: 10 JULY 1989

DEPT: 828
INTERVIEW ROOM TRUST
FUND: 80
CAPITAL IMPROVEMENT FUND

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
.00	.00	4,000	48053	DONATIONS	0	0	0
.00	.00	0	48100	INTEREST ON INVESTMENT	10	10	10
.00	.00	0	49010	FROM GENERAL FUND	0	0	0
.00	.00	0	49901	BEGINNING BALANCE	300	300	300
.00	.00	4,000		TOTAL REVENUES	310	310	310
			3	CAPITAL OUTLAY			
.00	.00	4,000	72300	IMPROVEMENTS	310	310	310
.00	.00	4,000		TOTAL CAPITAL OUTLAY	310	310	310
			5	CONTINGENCY FUND			
.00	.00	0	80005	OPERATING CONTINGENCY	0	0	0
.00	.00	4,000		DEPT TOTAL (W/O REV.)	310	310	310

PROGRAM INFORMATION

POLICE TRUST

Page 1 of 1

PROGRAM DESCRIPTION:

The Police trust is a new department established to account for receipt and expenditure of donations for various purposes. This year the police department intends to raise funds for the purchase of a radio controlled toy car. The car is used in presentations to school children about crime prevention.

REPORT #

CITY OF LEB.

PAGE 1

PREPARED: 10 JULY 1989

DEPT: 829
 POLICE TRUST FUND
 FUND: 80
 CAPITAL IMPROVEMENT FUND

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
.00	.00	0	48053	DONATIONS	5,400	5,400	5,400
.00	.00	0		TOTAL REVENUES	5,400	5,400	5,400
			3	CAPITAL OUTLAY			
.00	.00	0	72600	OTHER EQUI.	5,400	5,400	5,400
.00	.00	0		TOTAL CAPITAL OUTLAY	5,400	5,400	5,400
.00	.00	0		DEPT TOTAL (W/O REV.)	5,400	5,400	5,400

PROGRAM INFORMATION

LIBRARY TRUST

Page 1 of 1

PROGRAM DESCRIPTION:

The Library Trust Fund receives revenue from two sources: 1) donations from library users, usually in the form of memorial gifts, and 2) Per Capita State Aid. Most donors specify that their gift is to be used to purchase a specific item or type of item for the Library collection. Per Capita State Aid has been earmarked by the Library Advisory Board for future computerization projects.

The purchase of a second microcomputer is included in the proposed Library Trust budget. During the past year modest entry into the electronic age has proven to be exciting and cost effective. This proposal allows us to move forward in a systematic manner to continue to take advantage of current technologies.

PREPARED: 10 JULY 1989

DEPT: 830
LIBRARY TRUST
FUND: 80
CAPITAL IMPROVEMENT FUND

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
.00	.00	0	40100	INTEREST ON INVESTMENT	200	200	200
1,021.00	.00	2,000	40118	LIBRARY-STATE PER CAPITA AID	2,000	2,000	2,000
132.82	321.04	2,000	40120	TRUST FUND DONATIONS	2,000	2,000	2,000
.00	1,111.66	1,411	49901	BEGINNING BALANCE	2,579	2,579	2,579
-----	-----	-----			-----	-----	-----
1,153.82	1,432.70	5,411		TOTAL REVENUES	6,779	6,779	6,779
			2	MATERIALS & SERVICES			
42.16	170.29	2,000	61250	DEPT/OPERATING SUPPLIES	549	549	549
-----	-----	-----			-----	-----	-----
42.16	170.29	2,000		TOTAL MATERIALS & SERVICES	549	549	549
			3	CAPITAL OUTLAY			
.00	.00	3,411	72300	IMPROVEMENTS	0	0	0
.00	.00	0	72500	OFFICE EQPT.	4,230	4,230	4,230
-----	-----	-----			-----	-----	-----
.00	.00	3,411		TOTAL CAPITAL OUTLAY	4,230	4,230	4,230

PREPARED: 10 JULY 1969

DEPT: 830
LIBRARY TRUST
FUND: 80
CAPITAL IMPROVEMENT FUND

AS OF 10 JULY 1969

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			5	CONTINGENCY FUND			
.00	.00	0	80005	OPERATING CONTINGENCY	2,000	2,000	2,000
.00	.00	0		TOTAL CONTINGENCY FUND	2,000	2,000	2,000
42.16	170.29	5,411		DEPT TOTAL (W/O REV.)	6,779	6,779	6,779

PROGRAM EXPENDITURE DETAIL SHEET

LIBRARY TRUST

Page 1 of 1

FUND: 80 - CAPITAL IMPROVEMENT FUND

DEPARTMENT: 830 - LIBRARY TRUST

MATERIALS & SERVICES

SUB-LINE
ITEM TOTAL

LINE TOTAL

61250 DEPARTMENT OPERATING SUPPLIES:

549

549

CAPITAL OUTLAY

72500 OFFICE EQUIPMENT:

Computer & workstation

4,230

4,230

PROGRAM INFORMATION

SENIOR SERVICES TRUST

Page 1 of 1

PROGRAM DESCRIPTION:

The Senior Services Trust fund is a fund to receive and expend donated funds given in trust to be used for a specific purpose or purposes. It is anticipated that the specified uses for the Senior Services Trust donations will fall into one of four categories:

- A) Buildings: Money designated for the purchase of a new Senior Center facility or the complete remodeling of an existing building for this purpose.
- B) Supplies/Expenses: Money designated for a specific event or activity.
- C) Repairs or Improvements: Money designated to repair and improve the current facility.
- D) Equipment: Money designated to purchase equipment.

The Senior and Disabled Services Advisory Board has designated approximately twenty-six thousand dollars from the Mick Bequest to be placed in the Building category. The Board also set aside from the Mick Bequest four-thousand dollars to be used to purchase new equipment for the Senior Center.

PREPARED: 10 JULY 1989

DEPT: 835
 SENIOR SERVICES TRUST
 FUND: 80
 CAPITAL IMPROVEMENT FUND

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
.00	.00	0	48100	INTEREST ON INVESTMENT	2,300	2,300	2,300
.00	.00	8,000	48120	TRUST FUND DONATIONS	2,000	2,000	2,000
.00	.00	1,100	49901	BEGINNING BALANCE	21,631	21,631	21,631
.00	.00	9,100		TOTAL REVENUES	31,931	31,931	31,931
			2	MATERIALS & SERVICES			
.00	.00	4,000	61250	DEPT/OPERATING SUPPLIES	1,500	1,500	1,500
.00	.00	1,000	61560	MAINT/BLDG	100	100	100
.00	.00	5,000		TOTAL MATERIALS & SERVICES	1,600	1,600	1,600
			3	CAPITAL OUTLAY			
.00	.00	100	72100	BUILDINGS	26,131	26,131	26,131
.00	.00	1,900	72300	IMPROVEMENTS	100	100	100
.00	.00	100	72500	OFFICE EQPT.	100	100	100
.00	.00	27,303	72600	OTHER EQPT.	4,000	4,000	4,000
.00	.00	29,403		TOTAL CAPITAL OUTLAY	30,331	30,331	30,331

REPORT #

CITY OF LEBA

PAGE 1

PREPARED: 10 JULY 1989

DEPT: 835
 SENIOR SERVICES TRUST
 FUND: 80
 CAPITAL IMPROVEMENT FUND

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
.00	.00	1,300	5	CNTINGENCY FUND			
			80005	OPERATING CNTINGENCY	0	0	0
.00	.00	1,300		TOTAL CNTINGENCY FUND	0	0	0
.00	.00	35,703		DEPT TOTAL (W/O REV.)	31,931	31,931	31,931

PROGRAM EXPENDITURE DETAIL SHEET

SENIOR SERVICES TRUST

Page 1 of 1

FUND: 80 - CAPITAL IMPROVEMENT FUND

DEPARTMENT: 835 - SENIOR SERVICES TRUST

CAPITAL OUTLAY:

SUB-LINE
ITEM TOTAL

LINE TOTAL

72100 BUILDINGS:

Money held in reserve for potential
building fund

26,131

26,131

72300 IMPROVEMENTS:

100

100

72500 OFFICE EQUIPMENT:

100

100

72600 OTHER EQUIPMENT:

4,000

4,000

PROGRAM INFORMATION

SDC DRAINAGE

Page 1 of 2

PROGRAM DESCRIPTION:

New development typically results in the paving or roofing-over of ground that was permeable to water. The result is increased runoff.

Drainage Systems Development Charges, paid by all new development in the city, go into the Drainage SDC Fund. The city uses the funds to provide ever-increasing storm drainage capacity. This often includes paying the cost of over-sizing storm pipe. It might also include master planning for drainage or purchase and improvement of right-of-way along natural drainage channels.

This year we are requesting one (1) temporary engineering aide for two and a half months. This person will perform a special project which will begin to resolve a major problem experienced last year by the Cox Creek cleaning crew. In many places along Cox Creek the lines of rights-of way (ROW) and easements are not readily apparent. There are also many places along Cox Creek where adequate ROW has not been acquired by the City to allow cleaning the drainage way. The task of the Aide will be to identify existing ROW both on the ground and on drawings and to assist in the hiring of surveyors and appraisers so that we may purchase, if necessary, additional ROW. Without this project it is possible that our crews may encroach on

PROGRAM INFORMATION

SDC DRAINAGE

Page 2 of 2

PROGRAM DESCRIPTION: (continued)

private property without consent. We will also be stymied in our attempt to open and maintain the drainage ways to prevent flooding.

POSITIONS:

	<u>1988-89</u>	<u>1989-90</u>
Engineering Division Manager	.010 FTE	.03 FTE
Engineer Technician II	.128 FTE	.05 FTE
Engineer Technician I		<u>.05 FTE</u>
SUB-TOTAL	.138 FTE	.13 FTE
Temporary Engineering Aide	<u>-0-</u>	<u>.21 FTE</u>
TOTAL	.138 FTE	.34 FTE

1989-90 GOALS STATEMENT:

This program supports the Council goals to "Improve Utility and Transportation Systems" and to "Meet Service Expectations of the Community." It supports that goal by providing funding for oversizing of the Oak Street improvements and for the storm drainage facilities study, which will set the stage for future expansion and improvement of the storm drainage system.

PREPARED: 10 JULY 1989

DEPT: 850
 SDC-DRAINAGE
 FUND: 80
 CAPITAL IMPROVEMENT FUND

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
8,445.91	2,891.16	2,000	42040	SDC PRINCIPAL	10,000	10,000	10,000
222.37	44.30	40	42050	SDC INTEREST	0	0	0
2,321.18	5,480.20	2,000	48100	INTEREST ON INVESTMENT	5,000	5,000	5,000
.00	.00	0	48140	MISCELLANEOUS REVENUE	0	0	0
.00	.00	0	49120	FROM SDC-SEWER	170,000	170,000	170,000
32,057.01	43,046.47	89,286	49901	BEGINNING BALANCE	75,949	75,949	102,000
-----	-----	-----			-----	-----	-----
43,046.47	51,462.15	93,326		TOTAL REVENUES	260,949	260,949	287,000
			1	PERSONNEL SERVICES			
.00	.00	3,217	50001	SALARIES	3,593	3,593	3,669
.00	.00	1,628	50003	FRINGE BENEFITS	1,529	1,529	1,513
.00	.00	0	50250	PART TIME	3,400	3,400	3,400
.00	.00	0	50255	PARENTAL LEAVE EXPENSE	0	0	0
.00	.00	0	50600	OVERTIME	400	400	400
-----	-----	-----			-----	-----	-----
.00	.00	4,845		TOTAL PERSONNEL SERVICES	8,922	8,922	8,982

PREPARED: 10 JULY 1989

DEPT: 850
 SDC-DRAINAGE
 FUND: 80
 CAPITAL IMPROVEMENT FUND

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			2	MATERIALS & SERVICES			
.00	.00	400	61010	ADVERTISING	200	200	200
.00	.00	69,600	61130	CONTRACT SERVICES	45,000	45,000	69,100
.00	.00	0	61240	DEPT/OPERATING EXPENSE	900	900	900
.00	.00	0	61250	DEPT/OPERATING SUPPLIES	200	200	200
.00	.00	70,000		TOTAL MATERIALS & SERVICES	46,300	46,300	70,400
			3	CAPITAL OUTLAY			
.00	.00	0	72050	LAND	5,000	5,000	5,000
.00	.00	14,271	72300	IMPROVEMENTS	190,000	190,000	190,000
.00	.00	14,271		TOTAL CAPITAL OUTLAY	195,000	195,000	195,000
			5	CONTINGENCY FUND			
.00	.00	4,210	80005	OPERATING CONTINGENCY	10,727	10,727	12,618
.00	.00	4,210		TOTAL CONTINGENCY FUND	10,727	10,727	12,618
.00	.00	93,326		DEPT TOTAL (W/O REV.)	260,949	260,949	287,000

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 - SPECIAL REVENUE FUNDS

DEPARTMENT: 850 - SDC DRAINAGE

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61010 ADVERTISING:		
Projects	<u>200</u>	<u>200</u>
61130 CONTRACT SERVICES:		
Completion of Sewer Facility Study	24,100	
Consultant services/surveying, appraisals	5,000	
Storm Drainage Facility Study	<u>40,000</u>	<u>69,100</u>
61241-E DEPARTMENT/OPERATING EXPENSE:		
Deed/easement fees	500	
Base maps reproductions	<u>400</u>	<u>900</u>
61251-E DEPARTMENT/OPEARING SUPPLIES:		
Drafting supplies	<u>200</u>	<u>200</u>
<u>CAPITAL OUTLAY</u>		
72050 LAND:		
Land or easement acquisition	<u>5,000</u>	<u>5,000</u>
72300 IMPROVEMENTS:		
Oak Street drainage project	<u>190,000</u>	<u>190,000</u>

PROGRAM INFORMATION

SDC PARK

Page 1 of 2

PROGRAM DESCRIPTION:

As the city develops, the increasing population creates demand for more recreation facilities. The city uses Parks System Development funds to meet this demand.

The fund represents the accumulation of Parks Systems Development Charges paid by all new development in the city. Uses of the funds may include acquisition of additional park lands, parks planning on a city-wide scale, or improvements to existing parks. The improvements may be designed to allow more intensive use of the property or to enhance the park user's experience.

POSITIONS:

	<u>1988-89</u>	<u>1989-90</u>
Engineering Division Manager		.02 FTE
Engineer Technician II	<u>.56 FTE</u>	<u>.02 FTE</u>
TOTAL	.56 FTE	.04 FTE

PROGRAM INFORMATION

SDC PARK

Page 2 of 2

1989-90 GOALS STATEMENT:

This program supports the Council goals to "Broaden Cultural & Recreational Opportunities" and to "Meet Service Expectations of the Community". The Park Master Plan, funded under this program, will set the direction for future development and improvement of the city's park system.

PREPARED: 10 JULY 1989

DEPT: 860
SUC-PARK
FUND: 80
CAPITAL IMPROVEMENT FUND

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
3,106.87	1,086.11	500	42040	SUC PRINCIPAL	3,600	3,600	3,600
86.81	21.64	15	42050	SUC INTEREST	0	0	0
.00	.00	0	48053	DONATIONS-GAZEBO	0	0	0
1,823.06	1,995.25	300	48100	INTEREST ON INVESTMENT	1,800	1,800	1,800
.00	.00	0	48140	MISCELLANEOUS REVENUE	0	0	0
26,524.71	25,025.10	24,950	49901	BEGINNING BALANCE	28,050	28,050	31,000
31,541.45	28,128.10	25,765		TOTAL REVENUES	33,450	33,450	36,400
			1	PERSONNEL SERVICES			
.00	.00	1,260	50001	SALARIES	1,237	1,237	1,244
.00	.00	653	50003	FRINGE BENEFITS	494	494	486
.00	.00	0	50255	PARENTIAL LEAVE EXPENSE	0	0	0
.00	.00	1,913		TOTAL PERSONNEL SERVICES	1,731	1,731	1,730
			2	MATERIALS & SERVICES			
.00	.00	400	61010	ADVERTISING	400	400	400
.00	.00	15,000	61130	CONTRACT SERVICES	15,000	15,000	15,000
5,016.35	.00	0	61240	DEPT/OPERATING EXPENSE	200	200	200
5,016.35	.00	15,400		TOTAL MATERIALS & SERVICES	15,600	15,600	15,600

PREPARED: 10 JULY 1989

DEPT: 860
SDC-PARK
FUND: 80
CAPITAL IMPROVEMENT FUND

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			3	CAPITAL OUTLAY			
.00	.00	0	72050	LAND	100	100	5,000
.00	.00	7,000	72300	IMPROVEMENTS	16,019	16,019	14,070
.00	.00	7,000		TOTAL CAPITAL OUTLAY	16,119	16,119	19,070
			4	INTERFUND TRANSFERS			
1,500.00	.00	0	90083	TO GAZEBO FUND	0	0	0
1,500.00	.00	0		TOTAL INTERFUND TRANSFERS	0	0	0
			5	CONTINGENCY FUND			
.00	.00	1,452	80005	OPERATING CONTINGENCY	0	0	0
.00	.00	1,452		TOTAL CONTINGENCY FUND	0	0	0
6,516.35	.00	25,765		DEPT TOTAL (W/O REV.)	33,450	33,450	36,400

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 - SPECIAL REVENUE

DEPARTMENT: 860 - SDC PARKS

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61010 ADVERTISING:		
Project advertising	<u>400</u>	<u>400</u>
61130 CONTRACT SERVICES:		
Park Master Plan	<u>15,000</u>	<u>15,000</u>
61241-E DEPARTMENT/OPERATING EXPENSE:	<u>200</u>	<u>200</u>
 <u>CAPITAL OUTLAY</u>		
72050 LAND:		
Aspen Park lots purchase	<u>5,000</u>	<u>5,000</u>
72300 IMPROVEMENTS:		
Other Projects	<u>14,070</u>	<u>14,070</u>

PROGRAM INFORMATION

SDC WASTEWATER

Page 1 of 2

PROGRAM DESCRIPTION:

As the city's population and industry bases grow, so does the amount of sewage that must be collected and treated. Each new development represents a step toward the need for a new, expanded treatment plant or for replacement of an overloaded sewer main.

Sewer Systems Development Charges, paid by all new development in the city, go into the Sewer SDC fund. The city uses the funds to pay for over-sizing of pipes to handle future additions to flows. The funds may also be used for planning, design, and construction of new collection facilities, pumping stations, and treatment plants.

POSITIONS:

	<u>1988-89</u>	<u>1989-90</u>
Engineering Division Manager	.05 FTE	.02 FTE
Engineering Technician II	.11 FTE	.05 FTE
Engineering Technician I	.01 FTE	.05 FTE
Building Inspector	<u>.02 FTE</u>	<u> </u>
TOTAL	.19 FTE	.12 FTE

PROGRAM INFORMATION

SDC WASTEWATER

Page 2 of 2

1989-90 GOALS STATEMENT:

This program will help fulfill the Council goals to "Improve Utility and Transportation Systems" and to "Meet Service Expectations of the Community". Specific projects proposed for the 1989-90 budget include acquisition and improvement of sludge storage and storm water detention lagoons adjacent to the wastewater treatment plant.

PREPARED: 10 JULY 1989

DEPT: 870
SUC-WASTEWATER
FUND: 80
CAPITAL IMPROVEMENT FUND

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
8,432.72	2,793.37	1,573	42040	SUC PRINCIPAL	10,000	10,000	10,000
236.95	59.04	50	42050	SUC INTEREST	0	0	0
31,895.60	40,784.15	25,000	48100	INTEREST ON INVESTMENT	20,000	20,000	20,000
.00	.00	0	48140	MISCELLANEOUS REVENUE	0	0	0
497,159.47	537,724.74	567,310	49901	BEGINNING BALANCE	469,444	469,444	478,000
				TOTAL REVENUES	499,444	499,444	508,000
			1	PERSONNEL SERVICES			
.00	.00	4,876	50001	SALARIES	3,245	3,245	3,317
.00	.00	2,233	50003	FRINGE BENEFITS	1,401	1,401	1,386
.00	.00	0	50255	PARENTIAL LEAVE EXPENSE	0	0	0
.00	.00	0	50600	OVERTIME	400	400	400
				TOTAL PERSONNEL SERVICES	5,046	5,046	5,103
			2	MATERIALS & SERVICES			
.00	.00	0	61010	ADVERTISING	400	400	400
.00	.00	90,000	61130	CONTRACT SERVICES	20,000	20,000	22,942
.00	.00	0	61240	DEPT/OPERATING EXPENSE	200	200	200
				TOTAL MATERIALS & SERVICES	20,600	20,600	23,542

REPORT #

CITY OF LEBA

PAGE 1

PREPARED: 10 JULY 1989

DEPT: 870
SDC-WASTEWATER
FUND: 80
CAPITAL IMPROVEMENT FUND

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			3	CAPITAL OUTLAY			
.00	.00	411,014	72300	IMPROVEMENTS	150,000	150,000	150,000
.00	.00	0	72400	LAND	150,000	150,000	150,000
.00	.00	411,014		TOTAL CAPITAL OUTLAY	300,000	300,000	300,000
			4	INTERFUND TRANSFERS			
.00	.00	0	90140	TO SDC-DRAINAGE	170,000	170,000	170,000
.00	.00	0		TOTAL INTERFUND TRANSFERS	170,000	170,000	170,000
			5	CONTINGENCY FUND			
.00	.00	85,810	80005	OPERATING CONTINGENCY	3,798	3,798	9,355
.00	.00	85,810		TOTAL CONTINGENCY FUND	3,798	3,798	9,355
.00	.00	593,933		DEPT TOTAL (W/O REV.)	499,444	499,444	508,000

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 - SPECIAL REVENUE FUND

DEPARTMENT: 870 - SDC WASTEWATER

		<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
<u>MATERIALS & SERVICES</u>			
61010	ADVERTISING:		
	Projects	<u>400</u>	<u>400</u>
61130	CONTRACT SERVICES:		
	Completion of Sewer Facility Study	2,942	
	Design for sludge storage lagoon	<u>20,000</u>	<u>22,942</u>
61240	DEPARTMENT/OPERATING EXPENSE:	<u>200</u>	<u>200</u>
<u>CAPITAL OUTLAY</u>			
72300	IMPROVEMENTS:		
	Lagoon Construction	<u>150,000</u>	<u>150,000</u>
72400	LAND ACQUISITION:		
	Wastewater Treatment Plan expansion (Lagoons)	<u>150,000</u>	<u>150,000</u>
<u>INTERFUND TRANSFER</u>			
	To SDC Drainage for Oak Street Project	<u>170,000</u>	<u>170,000</u>

PROGRAM INFORMATION

SDC STREETS

Page 1 of 2

PROGRAM DESCRIPTION:

As the city develops, larger and more sophisticated transportation systems are needed to handle the traffic. Current and past residents of Lebanon paid for the streets that now serve them. Likewise, new development must pay for the capacity required to handle the resulting increase in traffic.

Street Systems Development Charges are paid by all new development in Lebanon. The resulting Street SDC fund may be used for new or expanded streets, for traffic control devices and measures, or for planning and engineering of transportation networks to handle the needs of the future.

POSITIONS:

	<u>1988-89</u>	<u>1989-90</u>
Engineering Division Manager	-0-	.04 FTE
Engineering Technician II	-0-	.05 FTE
Engineering Technician I	<u>-0-</u>	<u>.05 FTE</u>
TOTAL	-0-	.14 FTE

PROGRAM INFORMATION

SDC STREETS

Page 2 of 2

1989-90 GOALS STATEMENT:

This program supports the Council goals to "Improve Utility and Transportation Systems" and to "Meet Service Expectations of the Community" development of the Transportation Master Plan.

PREPARED: 10 JULY 1989

DEPT: 880
 SDC-STREETS
 FUND: 80
 CAPITAL IMPROVEMENT FUND

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
7,746.16	2,558.73	0	42040	SDC PRINCIPAL	9,200	9,200	9,200
216.84	54.09	0	42050	SDC INTEREST	0	0	0
9,585.87	12,250.67	0	48100	INTEREST ON INVESTMENT	10,000	10,000	10,000
.00	.00	0	48140	MISCELLANEOUS REVENUE	0	0	0
.00	.00	20,000	49150	FROM SCIP ACCESS ROAD	0	0	0
146,763.18	164,312.05	155,917	49901	BEGINNING BALANCE	148,191	148,191	169,791
-----	-----	-----			-----	-----	-----
164,312.05	179,175.54	175,917		TOTAL REVENUES	167,391	167,391	188,991
			1	PERSONNEL SERVICES			
.00	.00	3,217	50001	SALARIES	3,941	3,941	4,020
.00	.00	1,628	50003	FRINGE BENEFITS	1,658	1,658	1,641
.00	.00	0	50255	PARENTAL LEAVE EXPENSE	0	0	0
-----	-----	-----			-----	-----	-----
.00	.00	4,845		TOTAL PERSONNEL SERVICES	5,599	5,599	5,661
			2	MATERIALS & SERVICES			
.00	.00	400	61010	ADVERTISING	400	400	400
.00	.00	49,600	61130	CONTRACT SERVICES	30,000	30,000	59,950
.00	.00	0	61240	DEPT/OPERATING EXPENSE	300	300	300
-----	-----	-----			-----	-----	-----
.00	.00	50,000		TOTAL MATERIALS & SERVICES	30,700	30,700	60,650

REPORT #

CITY OF LEB.

PAGE 1

PREPARED: 10 JULY 1989

DEPT: 880
SDC-STREETS
FUND: 80
CAPITAL IMPROVEMENT FUND

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			3	CAPITAL OUTLAY			
.00	22,625.57	95,072	72300	IMPROVEMENTS	95,661	95,661	95,661
.00	22,625.57	95,072		TOTAL CAPITAL OUTLAY	95,661	95,661	95,661
			4	INTERFUND TRANSFERS			
.00	.00	0	90060	TO FAU STREET PROJECT	10,431	10,431	10,431
.00	.00	0		TOTAL INTERFUND TRANSFERS	10,431	10,431	10,431
			5	CONINGENCY FUND			
.00	.00	26,000	80005	OPERATING CONTINGENCY	25,000	25,000	6,588
.00	.00	26,000		TOTAL CONINGENCY FUND	25,000	25,000	6,588
			6	UNAPPROPRIATED			
.00	.00	0	92120	INTERFUND LOAN - SEWER	0	0	10,000
.00	.00	0		TOTAL UNAPPROPRIATED	0	0	10,000
.00	22,625.57	175,917		DEPT TOTAL (W/O REV.)	167,591	167,591	188,991

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 - SPECIAL REVENUE FUNDS

DEPARTMENT: 880 - SDC STREETS

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61010 ADVERTISING:	<u>400</u>	<u>400</u>
61130 CONTRACT SERVICES:		
Complete Transportation Master Plan	<u>59,950</u>	<u>59,950</u>
61241-E DEPARTMENT/OPERATING EXPENSE:	<u>300</u>	<u>300</u>
 <u>CAPITAL OUTLAY</u>		
72300 IMPROVEMENTS:		
Other projects	73,661	
Oak Street Project	9,000	
5th Street FAU Project	7,000	
Twelfth Street Project	<u>6,000</u>	<u>95,661</u>
 <u>INTERFUND TRANSFERS</u>		
TO FAU STREET PROJECT:	<u>10,431</u>	<u>10,431</u>

PROGRAM INFORMATION

SDC WATER

Page 1 of 1

PROGRAM DESCRIPTION:

Growth in population and industry requires similar growth in the capacity for treatment, storage, and distribution of water. Over the long run, Lebanon will also need increased raw water resources.

Water Systems Development Charges are paid by all new development in Lebanon. The city uses the Water SDC fund to pay for over-sizing new water lines. The fund will also be used for planning, engineering, and construction of expanded facilities to serve the Lebanon of the future.

1989-90 GOALS STATEMENT:

This program serves the Council goals to "Improve Utility and Transportation Systems" and to "Meet Service Expectations of the Community." The funds are used to pay for capital improvements to the water system. Common uses for SDC funds include the cost of oversizing where a mainline is extended at private expense, studies to determine the optimum pattern for expansion, and the cost of treatment or storage facilities.

PREPARED: 10 JULY 1989

DEPT: 890
 SUC-WATER
 FUND: 80
 CAPITAL IMPROVEMENT FUND

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
778.29	2,251.47	500	42040	SUC PRINCIPAL	10,000	10,000	10,000
.00	12.00	0	42050	SUC INTEREST	0	0	0
23.86	139.59	20	48100	INTEREST ON INVESTMENT	1,000	1,000	1,000
.00	802.15	2,800	49901	BEGINNING BALANCE	11,855	11,855	11,855
802.15	3,205.21	3,320		TOTAL REVENUES	22,855	22,855	22,855
			3	CAPITAL OUTLAY			
.00	.00	2,300	72300	IMPROVEMENTS	22,500	22,500	22,500
.00	.00	2,300		TOTAL CAPITAL OUTLAY	22,500	22,500	22,500
			5	CONTINGENCY FUND			
.00	.00	1,020	80005	OPERATING CONTINGENCY	355	355	355
.00	.00	1,020		TOTAL CONTINGENCY FUND	355	355	355
.00	.00	3,320		DEPT TOTAL (W/O REV.)	22,855	22,855	22,855

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 1

FUND: 80 - SPECIAL REVENUE FUND

DEPARTMENT: 890 - SDC WATER

CAPITAL OUTLAY

SUB-LINE
ITEM TOTAL

LINE TOTAL

72300 IMPROVEMENTS:

Raw water monitor upgrade
Oak Street Project - oversizing

10,000

12,500

22,500

PREPARED: 10 JULY 1989

DEPT: 000

AS OF 10 JULY 1989

FUND: 80
CAPITAL IMPROVEMENT FUND

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
-----	-----	-----			-----	-----	-----
49,251.37	40,132.03	1,000,425		FUND TOTAL EXP. BUDGET	1,054,759	1,054,759	1,113,916
-----	-----	-----			-----	-----	-----
856,370.50	881,565.08	973,822		FUND TOTAL REV. BUDGET	1,054,759	1,054,759	1,113,916

REPORT #

CITY OF LEBANON

PAGE 12

PREPARED: 10 JULY 1989

DEPT: 910

BAIL

FUND: 90

TRUST AND AGENCY FUNDS

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
8,157.00	10,880.00	15,000	48155	PSTA COLLECTED	40,000	40,000	40,000
3,929.92	2,876.81	15,000	48240	SUSPENSE-BAIL	20,000	20,000	20,000
5,725.00	3,417.00	15,000	48241	SUSPENSE-L.C. ALC PROGRAM	20,000	20,000	20,000
12,171.00	9,724.00	15,000	48242	SUSPENSE-STATE INTOX DRVR FUND	0	0	0
3,817.00	1,326.50	0	49901	BEGINNING BALANCE	0	0	0
-----	-----	-----			-----	-----	-----
33,799.92	28,224.31	60,000		TOTAL REVENUES	80,000	80,000	80,000
			2	MATERIALS & SERVICES			
2,603.42	3,123.31	15,000	61850	BAIL REFUNDS	20,000	20,000	20,000
8,157.00	10,880.00	15,000	61950	PSTA	40,000	40,000	40,000
5,725.00	3,417.00	15,000	61951	LINN CO. ALC PROGRAM	20,000	20,000	20,000
12,171.00	9,724.00	15,000	61952	STATE INTOX DRVR FUND	0	0	0
-----	-----	-----			-----	-----	-----
28,656.42	27,144.31	60,000		TOTAL MATERIALS & SERVICES	80,000	80,000	80,000
-----	-----	-----			-----	-----	-----
28,656.42	27,144.31	60,000		DEPT TOTAL (W/O REV.)	80,000	80,000	80,000

REPORT # 1

CITY OF LEBANON

PAGE 12

PREPARED: 10 JULY 1989

DEPT: 000

AS OF 10 JULY 1989

FUND: 90
TRUST AND AGENCY FUNDS

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. HISTORY PRIOR-2	ACTUAL EXPEND. HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
-----	-----	-----	-----	-----	-----	-----	-----
-----	-----	-----	-----	-----	-----	-----	-----
28,650.42	27,144.31	60,000		FUND TOTAL EXP. BUDGET	80,000	80,000	80,000
-----	-----	-----	-----	-----	-----	-----	-----
-----	-----	-----	-----	-----	-----	-----	-----
33,799.92	28,224.31	60,000		FUND TOTAL REV. BUDGET	80,000	80,000	80,000

C I T Y O F L E B A N O N

U R B A N R E N E W A L D I S T R I C T

1989-90

PROGRAM INFORMATION

URBAN RENEWAL AGENCY

Page 1 of 2

PROGRAM DESCRIPTION:

In 1978, the city established an Urban Renewal District. The District was amended in 1980. The purpose of the program is to provide for redevelopment of a deteriorated area (the District) in the southern part of town. The area includes portions of South Main Road, Second Street, Airport Road, and Walker Road.

Revenues for the program consist of property taxes set aside for exclusive use in improvement of public facilities in the District. Past improvements include South Main Road and Second Street, Kees Street, and the Walker Road project.

In the coming year, the program will fund traffic signal construction for the Walker Road/South Main Road intersection.

PROGRAM INFORMATION

URBAN RENEWAL AGENCY

Page 2 of 2

POSITIONS:

	<u>1988-89</u>	<u>1989-90</u>
Director of Public Works	.03 FTE	.02 FTE
Engineering Division Manager	.05 FTE	.05 FTE
Engineering Technician II	.12 FTE	.02 FTE
Engineering Technician I	.01 FTE	.02 FTE
Administrative Secretary	.01 FTE	.01 FTE
Building Inspector	<u>.02 FTE</u>	
SUB-TOTAL - Regular	.24 FTE	.12 FTE
Temporary Public Works Secretarial	<u>-0-</u>	<u>.005 FTE</u>
TOTAL	.24 FTE	.125 FTE

1989-90 GOALS STATEMENT:

Urban Renewal funds support activities designed to meet the Council goal to "Improve Utility and Transportation Systems." Specific projects proposed for this year include oversizing utility extensions serving the new Lutheran church development on South Main Road at Wagon Wheel Drive, electrical service to the restrooms at Weldwood Park, and signalization of the South Main/Walker Road intersection.

PREPARED: 10 JULY 1989

DEPT: 920
URBAN RENEWAL
FUND: 92
URBAN RENEWAL

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
162,611.28	185,766.09	184,000	47010	CURRENT PROPERTY TAXES	140,000	140,000	140,000
24,096.51	23,458.52	19,000	47020	DELINQUENT PROPERTY TAXES	17,000	17,000	17,000
31,627.53	47,480.45	15,000	48100	INTEREST ON INVESTMENTS	10,000	10,000	10,000
676.16	473.53	600	48101	INTEREST ON TAXES	300	300	300
.00	.00	0	48140	MISCELLANEOUS REVENUE	0	0	0
.00	.00	0	48205	SIDEWALK LIENS	0	0	0
516,097.06	532,438.81	655,154	49901	BEGINNING BALANCE	101,000	101,000	141,500
735,709.14	789,617.40	873,754		TOTAL REVENUES	268,300	268,300	308,800
			1	PERSONNEL SERVICES			
.00	.00	6,488	50001	SALARIES	3,796	3,796	3,872
.00	.00	2,861	50003	FRINGE BENEFITS	1,479	1,479	1,469
.00	.00	0	50250	PART TIME	170	170	170
.00	.00	0	50255	PARENTAL LEAVE EXPENSE	0	0	0
.00	.00	9,349		TOTAL PERSONNEL SERVICES	5,445	5,445	5,511

PREPARED: 10 JULY 1989

DEPT: 920
URBAN RENEWAL
FUND: 92
URBAN RENEWAL

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			2	MATERIALS & SERVICES			
200.69	116.94	1,000	61010	ADVERTISING	400	400	400
32,590.18	49,884.91	65,500	61130	CONTRACT SERVICES	10,000	10,000	20,000
1,381.95	2,579.73	13,000	61240	DEPT/OPERATING EXPENSE	2,000	2,000	10,900
2.78	.00	100	61250	DEPT/OPERATING SUPPLIES	100	100	100
.00	.00	300	61300	DUPLICATION	300	300	300
.00	.00	0	61305	GRANT APPLICATION COSTS	0	0	0
.00	36.62	300	61700	OFFICE SUPPLIES	100	100	100
34,175.60	52,618.20	80,200		TOTAL MATERIALS & SERVICES	12,900	12,900	31,800
			3	CAPITAL OUTLAY			
115,294.73	1,531.21	585,000	72300	IMPROVEMENTS	164,855	164,855	134,855
.00	.00	0	72600	OTHER EQUI.	0	0	30,000
115,294.73	1,531.21	585,000		TOTAL CAPITAL OUTLAY	164,855	164,855	164,855
			4	INTERFUND TRANSFERS			
.00	.00	60,000	90010	TO GENERAL FUND	32,000	32,000	32,000
.00	.00	0	90015	TO G.O. BOND FUND	0	0	0
.00	.00	60,000		TOTAL INTERFUND TRANSFERS	32,000	32,000	32,000

REPORT #

CITY OF LEBANON

PAGE 12

PREPARED: 10 JULY 1989

DEPT: 920
 URBAN RENEWAL
 FUND: 92
 URBAN RENEWAL

AS OF 10 JULY 1989

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			5	CONTINGENCY FUND			
.00	.00	84,005	80005	OPERATING CONTINGENCY	0	0	21,534
				TOTAL CONTINGENCY FUND	0	0	21,534
			7	DEBT SERVICE			
15,000.00	15,000.00	20,000	95100	BOND PRINCIPAL	20,000	20,000	20,000
38,800.00	37,075.00	35,200	95200	BOND INTEREST	33,100	33,100	33,100
				TOTAL DEBT SERVICE	53,100	53,100	53,100
203,270.33	106,224.41	673,754		DEPT TOTAL (W/O REV.)	268,300	268,300	306,800

REPORT #

CITY OF LEBA

PAGE 12

PREPARED: 10 JULY 1989

DEPT: 000

AS OF 10 JULY 1989

FUND: 92
URBAN RENEWAL

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
203,270.33	106,224.41	873,154		FUND TOTAL EXP. BUDGET	268,300	268,300	308,800
135,109.14	789,617.40	873,154		FUND TOTAL REV. BUDGET	268,300	268,300	308,800

PROGRAM EXPENDITURE DETAIL SHEET

Page 1 of 2

FUND: 92 - URBAN RENEWAL

DEPARTMENT: 920 - URBAN RENEWAL AGENCY

<u>MATERIALS & SERVICES</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
61010 ADVERTISING:		
Projects	<u>400</u>	<u>400</u>
61130 CONTRACT SERVICES:		
Walker/S. Main Rd. signalization construction engineering	<u>20,000</u>	<u>20,000</u>
61240 DEPARTMENT/OPERATING EXPENSE:		
Bonding and legal expense for Walker Road LID	8,900	
Consultant services	<u>2,000</u>	<u>10,900</u>
61250 DEPARTMENT/OPERATING SUPPLIES:		
Drafting, surveying and inspection supplies	<u>100</u>	<u>100</u>
61300 DUPLICATION:		
Printing costs	<u>300</u>	<u>300</u>
61700 OFFICE SUPPLIES:	<u>100</u>	<u>100</u>

PROGRAM EXPENDITURE DETAIL SHEET

Page 2 of 2

FUND: 92 - URBAN RENEWAL

DEPARTMENT: 920 - URBAN RENEWAL AGENCY

<u>CAPITAL OUTLAY</u>	<u>SUB-LINE ITEM TOTAL</u>	<u>LINE TOTAL</u>
72300 IMPROVEMENTS:		
Walker/S. Main Rd. signalization	90,000	
Lutheran Church sanitary and water line oversizing	30,000	
Weldwood Park restroom electrical service	1,000	
Other projects	<u>13,855</u>	<u>134,855</u>
72600 EQUIPMENT:		
Signals and controllers for Walker/S. Main intersection	<u>30,000</u>	<u>30,000</u>

SECRETARY OF STATE

SUMMARY OF REVENUES AND EXPENDITURES

Name of Municipal Corporation City of Lebanon

Address 925 S. Main, Lebanon, OR 97355

Period Covered by Audit Report: From July 1, 1989 to June 30, 1990

Total Revenues and/or Receipts - All Funds		<u>\$5,649,237</u>
Less: Interfund loans and transfers	<u>\$ 148,022</u>	
Receipts from short-term loans	<u>385,000</u>	
Taxes, assessments and other collections to be distributed to other governmental units *		<u>533,022</u>
Net Revenues and/or Receipts		<u>\$4,946,215</u>
Total Expenditures and/or Disbursements - All Funds		<u>\$5,822,746</u>
Less: Interfund loans and transfers	<u>\$ 148,022</u>	
Principal Payments - short-term loans	<u>385,000</u>	
Principal Payments - bonded or other long-term debt	<u>323,349</u>	
Principal Payments - warrants issued during prior years		
Turnovers to other municipal corporations: *		
Taxes and Assessments		
Other Distributions		
Other Trust Moneys		<u>856,371</u>
Net Expenditures and/or Disbursements		<u>\$4,796,375</u>

* These items are normally found only in counties or Intermediate Education Districts.

The above information is based upon the audited financial statements of the named municipal corporation for the period indicated.

Signed

(Auditor)

Within 30 days after submitting the audit report to the municipal corporation, one copy of this summary must be filed with the Secretary of State, Division of Audits, Salem, Oregon 97310, and one copy must be delivered to the municipal corporation.

For Use by Division of Audits

M. C. Code No. _____ Accountant Code No. _____ Filing Fee \$ _____

SECRETARY OF STATE
Division of Audits

Request for extension of time to file audit report provided by ORS 297.630.

1. Municipal Corporation: City of Lebanon
2. Address: P.O. Box 247 Lebanon OR 97355
(Street or Post Office Box) (City) (State) (Zip)
3. Audit Period: July 1, 1989 to June 30, 1990
4. Name of: Registered Agent
Managing or Executive Officer Joe Windell
5. Address of: Registered Office
Managing or Executive Officer
(If different from Item 2) _____
(Street or P.O. Box) (City) (State) (Zip)

I hereby request an extension of time to January 31, 1991 to deliver the audit report
(Date)
of the above named municipal corporation.

This request is made for the following reasons: Unforeseen medical absence of key employee personnel has delayed report preparation. Additional time is necessary to complete typing and delivery of report.

6. Accountant:

Thomas E. Glogau 12/28/90 Warner, Price, Koontz & Co., P.C.
(Signature) (Date) (Firm)

Thomas E. Glogau, CPA 920 Elm St. S.W., Albany, OR 97321
(Name and Title) (Address)

If this request is disapproved by any of the following officials, the reasons for disapproval must be indicated on the reverse side of this form.

7. Municipal Corporation:

This request is ☒ Approved
☐ Disapproved

Joseph A. Windell 1-2-91
(Signature) (Date)

Joseph A. Windell, City Administrator
(Name and Title)

8. Superintendent of Public Instruction:

This request is ☐ Approved
☐ Disapproved

(Signature) (Date)

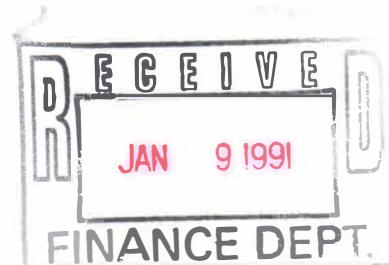
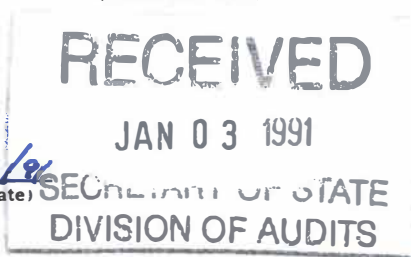
(Name and Title)

9. Secretary of State Division of Audits:

This request is ☒ Approved
☐ Disapproved

Robert L. Arpin 1/2/91
(Signature) (Date)

Robert L. Arpin, Assistant Director
(Name and Title)





LEBANON CITY HALL

925 MAIN STREET
LEBANON, OREGON 97355

January 2, 1991

Secretary of State
State of Oregon
Division of Audits
112-A Labor and Industries Building
Salem, Oregon 97310

Dear Mr. Secretary:

Attached you will find the City of Lebanon's request for extension to submit our annual audit report for 1989-90.

As the statement reads, I have been away from work for nearly a month. Initially I had hoped to be able to review the audit during the last week of December, but was not well enough.

The auditor sent the extension to me as I had told him that I would be in Monday, December 31. Unfortunately, I was too ill to come in, and did not realize the form needed to be signed, as we have not filed an extension for a couple of years.

I respectfully request that you grant this extension and know that we will put forth every effort to assure that such an error does not happen again.

If you have any questions, please don't hesitate to call. I can be reached at 451-7474.

Yours truly,

Judith L. Wendland
Judith L. Wendland,
Finance Director

JLW/lgk

bcc: Wes Price

ACCOUNTS PAYABLE	451-7449	BUILDING	451-7431	PLANNING	451-7435
ADMINISTRATION	451-7421	ENGINEERING	451-7433	PUBLIC WORKS	451-7437
ASSESSMENT BILLING	451-7449	FAX MACHINE	451-1260	WATER & WASTEWATER BILLING	451-7449