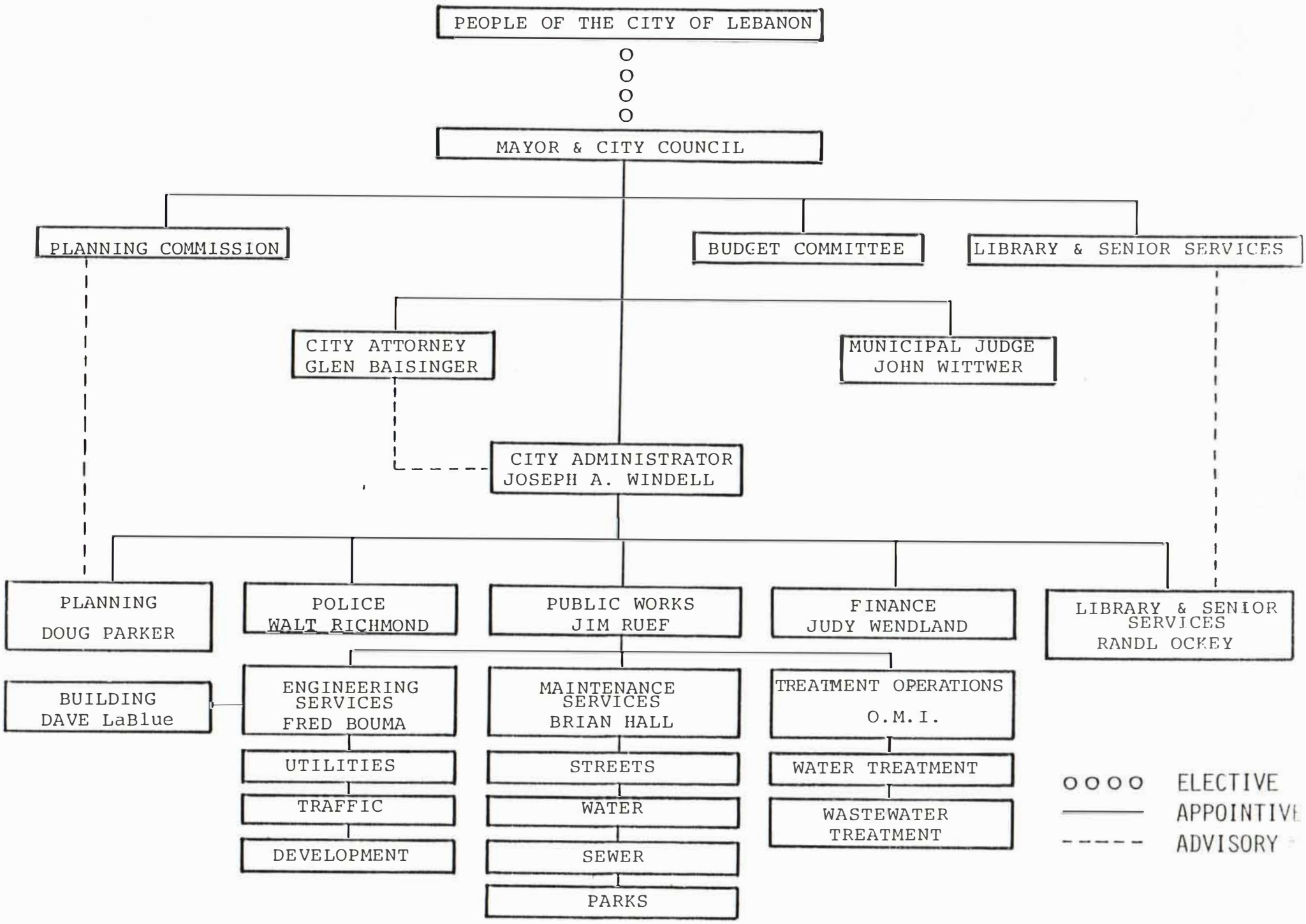
CITY OF LEBANON

ANNUAL BUDGET

1988-1989


PEOPLE OF THE CITY OF LEBANON
MAYOR & CITY COUNCIL
PLANNING COMMISSION
BUDGET COMMITTEE
LIBRARY & SENIOR SERVICES
CITY ATTORNEY
GLEN BAISINGER
MUNICIPAL JUDGE
JOHN WITTWER
CITY ADMINISTRATOR
JOSEPH A. WINDELL
PLANNING
DOUG PARKER
POLICE
WALT RICHMOND
PUBLIC WORKS
JIM RUEF
FINANCE
JUDY WENDLAND
LIBRARY & SENIOR SERVICES
RANDL OCKEY
BUILDING
DAVE LaBlue
ENGINEERING SERVICES
FRED BOUMA
MAINTENANCE SERVICES
BRIAN HALL
TREATMENT OPERATIONS
O.M.I.
UTILITIES
TRAFFIC
DEVELOPMENT
STREETS
WATER
SEWER
PARKS
WATER TREATMENT
WASTEWATER TREATMENT
ELECTIVE
APPOINTIVE
ADVISORY

C I T Y O F L E B A N O N

ADOPTED ANNUAL BUDGET

1988-89

CITY OF LEBANON OREGON

SCHEDULE OF FULL TIME EMPLOYEE EQUIVALENTS
FY 88/89 COMPARED TO FY 87/88

87/88 FTE	88/89 FTE	# EMP	EXEMPT	MINIMUM	MID POINT	CONTROL POINT	MAXIMUM
3.000	2.000	2	ADMIN SECRETARY	1200	1500	1650	1800
	1.000	1	ADMIN ASSISTANT	1200	1500	1650	1800
1.000	1.000	1	BUILDING OFFICIAL	1750	2188	2406	2625
1.000	1.000	1	FIN OPERATIONS MGR	1750	2188	2406	2625
5.000	5.000	5	POLICE SERGEANT	1750	2188	2406	2625
1.000	N/A	N/A	ASSOCIATE ENGINEER	1750	2188	2406	2625
1.000	1.000	1	POLICE LIEUTENANT	1950	2438	2681	2925
1.000	1.000	1	MAINT DIVISION MGR	1950	2438	2681	2925
1.000	1.000	1	ENG DIVISION MGR	1950	2438	2681	2925
0.750	0.250	1	ASST TO THE CITY ADM	2200	2750	3025	3300
0.250	0.750		LIB & SR SERV DIR	2200	2750	3025	3300
1.000	N/A	N/A	COMM & ECON DEV DIR	2200	2750	3025	3300
1.000	1.000	1	FINANCE DIRECTOR	2350	2938	3231	3525
1.000	1.000	1	POLICE CHIEF	2350	2938	3231	3525
1.000	1.000	1	DIRECTOR OF PUB WKS	2350	2938	3231	3525
1.000	1.000	1	CITY ADMINISTRATOR	2902	3627	4026	4202
20.000	18.000	18	SUBTOTAL-EXEMPT				

87/88 FTE	88/89 FTE	# EMP	AFSCME	BASE	12 MO	24 MO	36 MO	48 MO
1.000	1.000	1	DIAL-A-BUS DRIVER	1137	1210	1283	1356	1429
	1.000	1	RECEPTIONIST	1148	1212	1276	1340	1404
1.000	1.000	1	LIBRARY ASST II	1280	1365	1450	1534	1619
1.000	1.000	1	MUNICIPAL CRT CLERK	1260	1349	1418	1487	1555
4.000	3.000	3	ACCOUNTING CLERK	1335	1414	1493	1572	1650
2.000	3.000	3	MAINT WKR	1377	1457	1537	1617	1696
1.000	1.000	1	SR SERVICES COORD	1429	1515	1602	1688	1775
1.000	1.000	1	CIVIL ENG TECH I	1551	1648	1745	1842	1938
7.000	7.000	7	SENIOR MAINT WKR	1563	1622	1768	1862	1959
2.000	2.000	2	CIVIL ENG TECH II	1690	1796	1902	2008	2114
1.000	1.000	1	LIBRARIAN I	1721	1866	2011	2156	2301
21.000	22.000	22	SUBTOTAL-AFSCME					

87/88 FTE	88/89 FTE	# EMP	POLICE	BASE	6 MO	18 MO	30 MO
5.000	5.000	5	COMMUNICATIONS CLERK	1216	1314	1419	1533
12.000	12.000	12	POLICE OFFICER	1650	1782	1924	2079
17.000	17.000	17	SUBTOTAL-POLICE				

87/88 FTE	88/89 FTE	# EMP	PART TIME	MONTHLY SALARY
0.250	0.250	1	DIAL-A-BUS DRIVER (RELIEF)	150
0.470	0.470	1	MUNICIPAL CRT CLERK	535
2.380	2.375	5	LIBRARY ASSISTANT I	494
0.400	0.475	1	LIBRARY CLERK	466
0.250	0.250	1	LIBRARY STORYTELLER	260
N/A	N/A	1	MAINTENANCE	296
N/A	N/A	1	MUNICIPAL COURT JUDGE	945
N/A	N/A	1	CITY ATTORNEY	2098
	0.600	1	CITY PLANNER	2083
3.750	4.420	13	SUBTOTAL-PART TIME	
61.75	61.42	70	TOTAL FTE	

87/88 FTE	88/89 FTE	# EMP		ANNUAL BUDGET
N/A	N/A		SEASONAL/TEMPORARY HELP	35150

EMPLOYEES WORK IN PUBLIC WORKS, FINANCE, AND ADMINISTRATION ON AN AS NEEDED BASIS FOR SPECIAL PROJECTS AND SUBSTITUTE FOR SICK OR VACATIONING EMPLOYEES.

1988-89 Budget

Summary of all Capital Outlay Items
Adopted Budget

GENERAL FUND		Capital Outlay	Subtotal Capital Outlay	Office Equipment	Vehicles	Other Equipment	Buildings	Public Works Improvements
Administration 110								
City attorney 120								
Comm & Econ Dev 125								
Planning 126								
Bldg Inspection 127								
Engineering 130	1/4 cost of planning comp	$1,300	$1,300	$1,300				
Parks 133	1/4 cost Haz Mat storage	$2,750					$2,750	
	Grant, Matching funds	$20,000						$20,000
	Top dress Aspen Park	$2,600						$2,600
	Install Fence, Century	$1,600						$1,600
	Bleachers, Century	$2,900						$2,900
	Irrigation, Weldwood	$10,000						$10,000
	Riverpark, horseshoe, etc.	$3,500						$3,500
	Mower deck	$1,750				$1,750		
	Radial arm saw	$1,100				$1,100		
	Video Training	$150				$150		
	1/4 cost of the tractor	$3,750				$3,750		
	1/4 cost utility vehicle	$3,950	$54,050		$3,950			
Finance 140	Mainframe computer	$8,000	$8,000	$8,000				
Legislative 160								
Library 165	Building improvements	$8,850					$8,850	
	Computer, office equip	$6,050	$14,900	$6,050				

		Capital Outlay	Subtotal Capital Outlay	Office Equipment	Vehicles	Other Equipment	Buildings	Public Works Improvements
Municipal Court 170	Ofc equip & comp	$2,250	$2,250	$2,250				
Police 180	Renovations	$6,000					$6,000	
	Personal Computer	$2,500		$2,500				
	Ballistic vests	$4,000				$4,000		
	Patrol vehicle	$13,000	$25,500		$13,000			
Senior Services 190								
Non-Departmental 195	Mayor's office	$2,000					$2,000	
	Council sound system	$2,500	$4,500			$2,500		
Subtotal General Fund		$110,500	$110,500	$20,100	$16,950	$10,750	$17,600	$40,600
ENTERPRISE FUND								
Water 430	1/4 cost Haz Mat storage	$2,750					$2,750	
	5th St Chlorinator	$6,000						$6,000
	Res Maint & Safety Proj	$9,000						$9,000
	Carolina St. watermain	$52,483						$52,483
	Complete WTP improvements	$60,000						$60,000
	Cathodic Protection	$34,000						$34,000
	5th St. watermain replacem	$56,000						$56,000
	1/3 cost of mainframe comp	$10,000		$10,000				
	1/4 cost of database comp	$1,300		$1,300				
	1/3 Stanley hydrual unit	$1,275				$1,275		
	1/2 cost of speed shoring	$1,220				$1,220		
	Porta pump	$700				$700		
	Pin Locator	$700				$700		
	Video Training Equip	$150				$150		
	1/4 multipurpose tractor	$3,750				$3,750		
	1/4 utility vehicle	$3,950			$3,950			
	Truck	$13,000			$13,000			
	Shop parking lot	$6,700						$6,700
	Sound system	$1,300	$264,278			$1,300		

		Capital Outlay	Subtotal Capital Outlay	Office Equipment	Vehicles	Other Equipment	Buildings	Public Works Improvements
Wastewater 470	1/4 cost Haz Mat storage	$2,750					$2,750	
	Secondary clarifier paint	$17,000						$17,000
	1/3 cost of mainframe comp	$10,000		$10,000				
	1/4 cost of database comp	$1,300		$1,300				
	1/3 Stanley hydrual unit	$1,275				$1,275		
	1/2 cost of speed shoring	$1,220				$1,220		
	Used T.V. Camera set	$4,000				$4,000		
	Video Training Equip	$150				$150		
	1/4 multipurpose tractor	$3,750				$3,750		
	1/4 utility vehicle	$3,950						
	Sound system	$1,300	$46,695			$1,300		
					$3,950			
Railroad 480	Rebuild crossings	$22,000	$22,000					$22,000
INTERGOVERNMENTAL FUND								
Fed Rev Shar 510	Street Sweeper payment	$14,600				$14,600		
	City Sidewalk improvements	$31,000	$45,600					$31,000
OTSC Grant 520	Traffic Classifiers	$4,000	$4,000			$4,000		
Foot & Bike 550	Sidewalks & Bikepaths	$19,954	$19,954					$19,954
Streets 558	1/4 cost Haz Mat storage	$2,750					$2,750	
	1/4 cost of database comp	$1,300		$1,300				
	1/3 Stanley hydrual unit	$1,275				$1,275		
	Rear Deck rotary mower	$1,100				$1,100		
	Tractor mounted auger	$680				$680		
	Video Training Equip	$150				$150		
	1/4 multipurpose tractor	$3,750				$3,750		
	1/4 utility vehicle	$3,950	$14,955		$3,950			

		Capital Outlay	Subtotal Capital Outlay	Office Equipment	Vehicles	Other Equipment	Buildings	Public Works Improvements
Storm Drainage 559	Weedeaters	$950	$950			$950		
Dial a bus 569	Wheelchair lift	$5,000	$5,000		$5,000			
FAU Streets 571	Improvements	$21,000	$21,000					$21,000
Ralston Park Gazebo 591	Improvements	$1,000	$1,000					$1,000
BANCROFT BOND FUND								
Bancroft Bond 720	Land purchase	$75,000					$75,000	
Public Imps 750	Sidewalks	$4,362	$79,362					$4,362
CAPITAL IMPROVEMENT FUND								
Special Contingencies	Remodel for receptionist	$7,400	$7,400					$7,400
Equip Acq & Replace 820	6.7% mainframe comp	$2,000		$2,000				
	Replace burned police car	$12,000			$12,000			
	Council sound system	$2,700	$16,700			$2,700		
Interview room trust 828	Soft Room	$4,000	$4,000					$4,000
Library Trust 830		$3,411	$3,411			$3,411		
Senior Services Trust 835		$2,800	$2,800			$2,800		
Drainage SDC 850	Walker Road	$10,000						$10,000
	Project not specified	$4,271	$14,271					$4,271
Parks SDC 860	Project not specified	$7,000	$7,000					$7,000
Sewer SDC 870	Project not specified	$411,014	$411,014					$411,014
Streets SDC 880	Walker Road	$30,000						$30,000

CAPITAL IMPROVEMENT PROJECTS
F.Y. 1988-89
ENGINEERING SERVICES DIVISION

		GEN FUND ENGRG	GEN FUND PARKS	WATER UTILITY	FED REV SHARING	OTSC GRANT	STREET FUND	DRAINAGE SDC	STREET SDC	SAN SWR SDC	PARKS SDC	URBAN RENEWAL
FIFTH ST. FAU STREET PROJECT												
(50 571) Personnel Services	$11,900				$11,900							
Materials & Services	$22,300				$22,300							
FIFTH ST. WATER LINE												
(40 430) Personnel Services	$3,500			$3,500								
Materials & Services	$69,500			$69,500								
OTSC SAFETY GRANT												
(50 520) Personnel Services	$3,283	$3,283										
Materials & Services	$10,050					$10,050						
PARKS MASTER PLAN												
(80 860) Personnel Services	$1,750										$1,750	
Materials & Services	$15,000										$15,000	
SANITARY SEWER FACILITY STUDY												
(80 870) Personnel Services	$3,800									$3,800		
Materials & Services	$80,000									$80,000		
STORM DRAINAGE FACILITY STUDY												
(80 850) Personnel Services	$3,600							$3,600				
Materials & Services	$70,000							$70,000				
TRANSPORTATION MASTER PLAN												
(80 880) Personnel Services	$3,400	$3,400										
Materials & Services	$50,000								$50,000			
WALKER RD. STREET IMPROVEMENTS												
(92 920) Personnel Services	$7,200											$7,200
Materials & Services	$645,000							$10,000	$30,000			$605,000
[illegible] WATER LINE												
(40 [illegible] Personnel Services	$2,550			$2,550								
Materials & Services	$68,000			$68,000								
WATER FACILITY STUDY												
(40 430) Personnel Services	$3,040			$3,040								
Materials & Services	$77,000			$77,000 — ?								
RESERVOIR CATHODIC PROTECTION												
(40 430) Personnel Services	$2,550			$2,550								
Materials & Services	$34,000			$34,000								
WATER TRTMT PLANT IMPROVEMENTS												
(40 430) Personnel Services	$1,000			$1,000								
Materials & Services	$60,000			$60,000								
CIP CANAL GATE REHABILITATION												
(40 430) Personnel Services	$1,275			$1,275 —								
Materials & Services	$30,000			$30,000								
CAROLINA ST. WATER MAIN												
(40 430) Personnel Services	$1,700			$1,700								
Materials & Services	$96,000			$96,000 — 85,000 + ENGR - 10,000 + ? 1000								
RESERVOIR BYPASS PIPING												
(40 430) Personnel Services	$1,275			$1,275								
Materials & Services	$20,100			$20,100 + ENR - 3,300 —								
STREET OVERLAYS												
(50 510) Personnel Services	$3,800						$3,800					
Materials & Services	$81,300				$81,300							
OLDWOOD PARKING LOT												
(10 123) Personnel Services	$3,570	$3,570										
Materials & Services	$45,000		$45,000									
SIDEWALK DEFICIENCY ASSESSMENT												
(50 558) Personnel Services	$4,500						$4,500					
Materials & Services	$700						$700					
		$10,253	$45,000	$471,490	$115,500	$10,350	$9,000	$83,600	$80,000	$83,800	$16,750	$612,200

JUSTIFICATION FOR CAPITAL PURCHASES AND IMPROVEMENTS IN 1988-89 BUDGET
(MAINTENANCE SERVICES DIVISION)

GENERAL

Tractor

Parks	$ 3,750
Water	3,750
Sewer	3,750
Streets	3,750
Total	$15,000

The multi-purpose tractor shown throughout many of the Public Works budgets is to replace the 1965 Ford model 3000 agricultural type tractor. This tractor is used for many basic functions in all sections of Maintenance Services Division. This machine is used with various attachments such as a rear blade, a cement mixer, a hole auger, a seeder fertilizer spreader, a leveling drag, a rear deck rotary mower for right of ways and undeveloped park lands, a liquid spray tank and applicator boom and a lift device for moving some of the heavier picnic tables.

There are several reasons that we feel it would be cost effective to replace this tractor at this time. The fact that it is 23 years old compounds the likelihood that these could multiply. Last year we had a noise in the transmission and took it to the Ford tractor dealer for repair. Because of the uncertainty at that time how long we would keep the machine we asked them to replace only parts that were required, and we would get by with the rest. When we picked the tractor up they also told us the motor was not long for this world. This is not a sleeve type engine and is not as practical to rebuild as a sleeve type. Also we are not sure if it has been bored or rebuilt before which would greatly reduce the likelihood that it could be done again. The power steering system also needs replaced at this time.

Because of the extensive use this tractor gets it is felt that the replacement of this with a new machine would be justified if budget guidelines would allow.

Utility Vehicle

Parks	$ 3,950
Water	3,950
Sewer	3,950
Streets	3,950
Total	$15,800

The 1979 Dodge pickup that O.M.I. now uses is in bad need of replacement. A maintenance history shows that this was certainly one of the blunders built by Dodge during their hard years from 77 to 79. O.M.I. has supported the idea of trading for the 1981 Mazda pickup that the Maintenance Division

Manager now drives. With this in mind we would like to replace that pickup with a multi-purpose utility vehicle such as a Chevy S-10 Blazer or Ford Bronco II. This would have a folding rear seat to facilitate the hauling of small cargo loads, seat four adults to haul staff when necessary and would allow us four wheel drive capabilities in at least one Public Works vehicle in the event of an unusual winter snow etc. that might otherwise prevent us from reaching our water reservoirs or taking care of other critical tasks.

We propose using the 1979 Dodge pickup as a trade in on this new vehicle and funding the balance from the four major budgets in maintenance because the vehicle would be driven primarily by the division manager and thus be related to all funds.

Hydraulic Power Unit

Water	$ 1,275
Sewer	1,275
Streets	1,275
Total	$ 3,825

We use hydraulic tools for a variety of tasks in the Maintenance Division of Public Works. Breaking pavement (jackhammer), running saws, pumping water and other liquids and operating tree pruning equipment. The hydraulic power unit we now own is over 10 years old and has many hours on it. About 5 years ago the engine was replaced but other components are wearing out also.

We would propose the purchase of a new unit to replace the old one. The advantage over extensive rebuilding of the old one is not only a piece of equipment in new condition but with new innovation and development over the last 10 years. New units are lighter in weight and build higher pressures which allow more efficient running of newer hydraulic tools.

Speed Shoring

Water	$ 1,220
Sewer	1,220
Total	$ 2,440

It is necessary to shore or support a ditch or opening below ground whenever the depth is greater than 5 feet. Speed shoring is not only more convenient but also would save much time and purchase of wooden stringers each time an excavation needs to be shored. Since the water and sewer sections do most of the work below the ground surface it is felt that the moderate price for this safety equipment be shared by those two funds.

Card Lock Fuel System

Parks	$ 1,000
Water	1,000
Sewer	1,000
Streets	1,000
Total	$ 4,000

All Public Works vehicles are fueled at the Lebanon Fire Districts facilities. This expenditure represents Public Work's share of the expense of a card lock fueling system to accurately distribute the cost of fuel purchases between agencies.

Equipment Storage Shed

Parks	$ 1,000
Water	2,000
Sewer	2,000
Streets	4,000
Total	$ 9,000

Much of the Public Works equipment is stored outside year round. As many as 9 vehicles (some brand new) and various small machines and parts cannot be stored undercover because of lack of space within the two existing shop buildings. This situation has led to increased maintenance and ageing of our equipment. A simple three sided pole type equipment storage shed has been proposed to remedy this situation.

Video Training Equipment

Parks	$ 150
Water	150
Sewer	150
Streets	150
Total	600

This equipment would be set up at the shop to view training and safety films. At present time is spent either transporting crews elsewhere or bringing in equipment from City Hall and setting up. We use this on an average of two to four times a month and the extra time saving would pay for the equipment within the year.

PARKS

Directional Mower Deck $ 1,750

The older mower deck under the 1971 Ford 2000 is worn and in need of replacement. We also have a need for a directional type deck to direct the grass in one direction. At present grass is discharged from both sides of the mower. This does not cause a problem in regular mowing operations however when the leaf pickup vacuum is attached it does not do as good a job as it could if all the grass and leaves were directed to one side of the mower.

Radial Arm Saw $ 1,100

This regular home duty saw was purchased over 10 years ago and is just plain worn out. The parks crew uses it primarily for construction of picnic tables, benches and other park projects however other sections use it at times also. The motor has been worked on more than once and it has been pointed out to us by more than one safety person that the guards are inadequate. We have done what we could to modify that problem but we need to replace it with a newer industrial model.

New Parks Shop Building

Parks	$28,000
Streets	4,000
Total	$32,000

Currently the Parks Section is housed in a WWII vintage quonset hut that was moved to its present site, beside the main shop building many years ago. The building is small, cold, leaky and just plain worn out. The Parks crew needs a larger better laid out facility with a better wood working shop and dry storage space for fertilizers etc..

At the same time this building will house a new sign storage and maintenance shop for the street section. Currently a small garage at the back of the main shop yard houses some of the signs and barricades and the rest are scattered in small out of the way places throughout the main shop.

Also, proposed within this new structure will be a specially built room to store chemicals, solvents, paints, and oils. Our present situation constitutes improper storage of these substances by State and Federal Regulations and this fact has been pointed out to us by our insurance carrier and our S.A.I.F. consultant. We need to remedy this situation soon.

Capital Improvement Projects

It is our intention to see that the improvements that have started in the parks system in this last year with the increased manpower and funding continue. The following is a list of projects which will help us reach that goal. While each one in and of itself may be minor the overall effect to the entire park system will be great.

* Grant, Matching Funds $20,000

These fund will be used to supplement any grant monies that can be obtained through State or Federal programs. One possibility would be the purchase of Mural Park. We would like to see more improvement there but do not feel comfortable spending much money for improvement unless the site were to belong to the City.

* Top Dress and Over-seed Aspen Park $ 2,600

Because of the nature of the soil under the surface at Aspen Park the need exists to add to the topsoil structure. The most cost effective way to do this is to top-dress troubled areas each year with a sand and loam mixture and to re-seed. As the soil quality builds we then find the need to fertilize becomes less frequent.

* Extruded Curb, Gill's Landing $ 2,300

This would run both sides of the road leading into the boating facility and around the parking lot. Thus defining the drive area for vehicles and helping to alleviate damage done to the grass and other landscape areas.

* Parking Lot Improvements, Weldwood Park $45,000

This project would considerably increase the size of the parking lot started at Weldwood Park. It would provide curbing, sidewalks and drainage to the facility. It would also include full gravel base however this figure does not reflect asphalt surface which would be added at some future date.

* Installation of Ball Field Fence, Century Park $ 1,600

This is the construction of two foul line fences to run beyond first a third bases and the creation of two fenced in dugouts.

* Purchase Bleachers For Ball Fields $ 2,900

This would purchase two sets of movable bleachers with metal seats, twenty feet long, five tiers high and equipped with railing on the sides and top.

* Containment For Planting Area, Ralston Square $ 4,000

The planting area in the southeast corner of Ralston Square was temporarily contained by old timbers taken from the old River Park building. They have in recent years rotted away and it is time to put a more permanent rock or brick structure in place.

* Stabilize Canal Bank, Ralston Square $ 3,500

It is proposed that we rip-rap a portion of the canal bank in Ralston Square and backfill with soil to regain a portion of the park lost to the canal in years past.

* Automatic Irrigation, Weldwood Park $10,000

This project would expand the piping already in the ground and create a totally automatic irrigation system. The part of the park presently under irrigation is a manual bayonet stab in type system.

* Improvements To Horseshoe Courts, River Park $ 3,500

This project would include a new fence, installation of a drinking fountain and a power service for coffee pots etc. during horseshoe tournaments.

* Improvements, Irvine Park $ 5,000

Loam, level and seed the park for easier maintenance.

* Irrigation System, Century Park $24,000

This would create total new automatic irrigation throughout the park.

* Restrooms, Booth Park $15,000

This figure represents the purchase and installation of a prefab vandal resistant restroom structure built with stainless steel interior. This park has traditionally been an overflow area for River Park and the demand is high for a restroom facility.

* Alternate Use, J.C. Park $ 6,000

The creation of a B.M.X. track has been suggested.

WATER

Service Truck $13,000

The 1980 Dodge D-50 service truck now used has over 71,000 miles. It has had a cracked block since about 24,000 miles. We were told then the block could not be repaired but must be replaced. We have been adding stop leak to the radiator ever since and have had the radiator rodded out once and it needs it again. The steering also has never been right. It has been in several shops over its life to correct this but as yet none have been successful as it continues to wear front tires excessively. It has lost considerable power over the last months and is smoking quite bad.

We recommend replacing this truck with a midsize cab and chassis and a small utility box. This vehicle is primarily used by the person who turns the meters off and on, checks for leaks, changes meters etc.. A small utility body would allow him to organize his tools and extra meters and to keep electronic locating equipment out of the weather. The Dodge D-50 would be used as a trade in should the budget committee approve the purchase of this vehicle.

Gasoline Powered Portable Pump $ 700

This is to be used to pump water out of excavations during water line repairs etc..

Pin Locator $ 700

To locate buried valve boxes and meter boxes.

SEWERS

T.V. Camera System $30,000

It becomes necessary to inspect sewer lines on a fairly regular basis as the system becomes older. We presently are limited to three options. On larger predetermined jobs we can contract the service with a sewer cleaning, grouting and repair service. This must be planned a considerable time in advance subject to the time schedule of the contractor. It also can be very expensive. In the short run when we find a problem in cleaning or suspect a collapsed or broken line we must either try to schedule with a nearby city or simply dig the street up to physically see what the problem is. A system of our own would allow us more efficiency and flexibility.

Used Step Van $ 5,000

This vehicle would be used to house the above camera system.

Insituform $58,375

This is the relining of approximately 625 feet of sewer line that run through the middle of a block and a half under yards, fences and auxiliary buildings without any direct access for line repair. This presently has continuing root problems and minimal fall causing repeated returns to keep the line open.

STREETS

Rear Deck Rotary Mower $ 1,100

This would replace the old Ford 901 mower we now use. The gear box and bearings are worn out. We were asked by a safety inspector to retro-fit it with guards that would meet modern requirements but have had a hard time keeping these in working order as they were not designed with this particular type of machinery in mind.

Due to the overall condition it is recommended that this be replaced. It is used extensively during the mowing season for right of ways and any other rough mowing job within the city.

Tractor With Side Reach Flail Mower $30,000

We have waited several years for the replacement of this piece of equipment. This job is now accomplished with a Ford model 420 tractor that was purchased originally with two purposes in mind. It came with a flail mower attachment and a backhoe attachment. It has never been heavy enough to comfortably handle the flail mower nor does the mower have the reach we need to adequately take care of ditches and other areas under our responsibility. The backhoe attachment was slow compared to our more modern machines and now that the water system owns their own backhoe that portion is seldom used.

It is our recommendation that this machine be traded as a whole on a slightly larger agricultural tractor dedicated to a lighter longer reaching side mount flail type mower. Because this machine is in reasonable condition we would anticipate a fairly good trade in allowance.

Because the one we propose trading is an industrial type tractor without a three point hitch and longer than an agricultural tractor it is not recommended that this tractor be used to replace the utility tractor that we proposed earlier in this document.

Sign Shop

See Park Shop under Parks.

STORM DRAINAGE

Weedeaters $ 950

These would equip a drainage ditch cleaning crew.

Proposed Capital Expenditures

F.Y. 1988-89

Engineering Services Division

EQUIPMENT

Database Computer

In a project begun during F.Y. 1987-88, the Community & Economic Development and Public Works Departments are placing all available parcel-specific information on a data base. The information includes zoning, existing improvements, lot size and frontage, utility availability, history of SDC and improvement assessment payments, permit activity and other information.

When the project is complete, the computer will provide, at our fingertips, a variety of information often needed by staff, developers, and the general public. The result will be greatly increased speed and accuracy in information retrieval and a substantial savings in staff time.

The data base will grow large and cumbersome. On our present computer equipment, a single query could take from 2 to 10 minutes before the answer is returned. If several queries are planned, this could become unreasonable. Further, the 20-megabyte disk storage on our existing machines is insufficient to hold the data base along with word processing and spreadsheet software. Before the project is complete, we would need to dedicate a machine solely for the operation of the data base.

Adding to the squeeze is our upcoming water system network model. That model will use nearly all the small 10-megabyte hard disk storage on our water system Tech II's computer. That position, then, would be left without word processing and spread sheet capabilities - the most heavily used of our software packages.

The PC proposed here will double as the data base machine and the Administrative Secretary's work station. We project that the person in that position will operate the database and perform most of the everyday queries. The current 20-megabyte IBM workstation would be moved to the water system Tech II's desk to fill the need there. The machine currently on his desk would go to the Tech I's desk. The portable computer now tied up on the Tech I's desk can be freed up for its originally intended uses - homework and backup for broken-down machines.

Data Base Computer	- Compaq Deskpro 286-12 40 Megabyte Fast Hard Drive Enhanced Graphics Monitor	$3,000

Hanging File System

The files maintained for the planning, maintenance, engineering, and building functions are vital to the city's operation. They are voluminous and cumbersome.

The Administrative Secretary for those functions is revamping the files. The goal is to remove outdated and redundant materials and revise the file organization to make filing and retrieval more intuitive for all staff personnel.

The hanging files proposed herein will install in existing cabinets and make filing and file-retrieval more efficient.

Hanging File System		$600

Engineering Plan Holders and Files

Our current plan filing system lacks space and usability. It is difficult to find a needed plan. There is no room for much besides heavy mylar originals. Through their cumulative weight, the originals have permanently damaged our only hanging plan holder. If originals are filed in flat files and are accessed often, they soon are permanently damaged by abrasion.

In an effort to improve the situation, Engineering Services Div. staff conducted a filing needs study. We included input from personnel in other divisions and departments who need to use the system. Out of the study came the recommendation that we purchase three new plan holders.

A rolling plan holder will be used for indexed, blueprint copies of the most frequently used plans, maps, and as-builts. Anyone needing to access a plan can quickly lay hands on it. The holder rolls on casters which adds to the convenience. This was an item specifically requested by other departments.

A roll file is used for rolled-up copies of plans for active projects. At any given time, the engineering technicians have dozens of rolled plans on hand for preliminary designs, construction projects, site-improvement proposals, building plans, etc. At present, they are stored on desks or on the floor. This creates disorganization and uses already tight space.

The third element is increased flat-file capacity. The model proposed herein matches the pair in the engineering copy room. This will make the mylar originals easier to find and will help preserve these important documents.

Rolling Plan Holder	*Plan Hold* rolling stand w/binders.	$600
Roll File	*Fidelity* roll file w/base.	$150
Flat File	*Safeco* 5-drawer flat file.	$500

Tech's Bookshelf

By the nature of their jobs, engineering technicians need substantial area for work and storage space. Our technicians have very little space. In an effort to make the small space accommodate their needs, we propose additional bookshelves. These will allow a substantial increase in storage space and the least costly increase in effective work area.

Tech's Bookshelf	Valley Cabinet (Lebanon).	$350

Carolina Street Water Main

This past year we received complaints of dirty tap-water on Carolina Street. Maintenance Services personnel tested the water. It was reddish brown. The culprit? The 2" galvanized steel public water main.

It is apparent from our records that the entire neighborhood is served by a substandard system. The pipe is too small, overaged, and not looped.

The proposed project will replace the 2" galvanized line with 6" or 8" pipe. The scope includes two blocks along Carolina Street and two blocks on Williams Street. In addition, several existing dead-end lines on adjacent streets will be connected to the new line. This will improve service to along those streets.

Carolina Street Water Main $85,000

SCIP Canal Gate Rehabilitation

Of the 4 flow-regulating gates in the canal dam at SCIP, three are inoperable and beyond repair. The fourth gate received temporary repair as part of the SCIP Access Road project.

The operation of these gates is necessary for operation of the non-potable water system at SCIP. They also maintain the canal level upstream to Ralston Square in downtown Lebanon. When the gate malfunctioned briefly last fall, the canal overflowed its banks and flooded the area around Chinook Labs on Industrial Way. Property damage would have been likely had the overflow occurred on the weekend and the problem gone unreported.

The single operational gate is an outside gate. All the water passing the dam is directed against the canal wall supporting the new bridge there. Over time, this will result in the necessity for an expensive revetment project.

The proposed project is carried over from last year's budget but with an increase of 50% in cost. The increased costs result from our better knowledge of hydraulic gate structure costs and of area contractors qualified to install them.

The project will install a new automatically controlled gate in the center of the structure, modify the existing operational gate as an emergency backup, and remove the abandoned, rusty metal hardware now cluttering the top of the dam structure.

SCIP Canal Gate Rehabilitation $30,000
($20,000 Carry-over)

Reservoir Bypass Piping

In the operation of the water system, it is necessary to draw-down each reservoir on an annual or biannual basis. The draw-down allows inspection and maintenance of the reservoirs' interiors.

When refilled, the reservoir interior and the water must be disinfected by dosing with chlorine and providing a several-day contact time.

At present, we have only one pipe leading into each reservoir. If, during refilling operations, the water system pressure drops, water that has not been disinfected will flow out of the reservoir and into the system.

The proposed project will install bypass piping and backflow prevention devices so the reservoirs can be refilled without the danger of backflow.

Reservoir Bypass Piping $16,400

Rail Crossing Reconstruction

Lebanon acquired a railroad with the SCIP project. We have no train, just a spur track into the industrial park.

The railroad includes 5 grade crossings for which we are now responsible. They've been ignored for many years much as was the Crown Zellerbach site in general. Many of our crossings are in terrible shape.

Liability and litigation connected with rail crossings has kept pace with the times. If an accident happens, for any reason, the city is likely to become involved in a lawsuit. The condition of the crossing will be an issue.

The amount shown for rail crossing reconstruction includes the $10,750 crossing reconstruction approved in last year's budget. That project is slated for this summer but will probably not be due for payment until after the beginning of the new fiscal year on July 1. The amount added this year will reconstruct another crossing to contemporary standards.

Rail Crossing Construction $22,000
($10,750 Carry-over)

Street Overlays

Widely recognized standards for maintenance of asphalt roads call for, among other tasks, asphalt overlays at approximate 10-year intervals. The overlay protects the heavy investment in road construction and increases the pavement's life expectancy, at that point, from five years to fifteen. The long-term savings in following that scenario is tremendous when compared to reconstruction every 15 years. Reconstruction costs are 4 to 5 times that of overlays.

Lebanon is responsible for maintenance of approximately 35 miles of asphalt-surfaced roads. If we were to overlay our asphalt streets on a 10 year cycle (our *most economical* alternative), we'd have to overlay approximately 2.5 miles per year*. Structural overlays cost approximately $120,000 per mile. 2.5 miles @ $120,000 = $275,000 per year.

---

* The 2.5 miles per year assumes that 1 mile will be reconstructed in any given year.

The proposed project will restore overlays as an element of the annual budget and will keep approximately 3/4 mile of asphalt street from falling into the costly "reconstruct" category.

Street Overlays	$80,000

C I T Y O F L E B A N O N

ADOPTED ANNUAL BUDGET

1988-89

CITY OF LEBANON OREGON

BUDGET MESSAGE

I believe it is important for you to understand both my role as the City Administrator, and your process of putting together a Budget. As City Administrator, it is my responsibility to provide you with a document that reflects (a) our best estimates of the resources that will be available to use in the coming year, and (b) what I believe to be the wisest use of those resources for the coming year. My recommendations for the use of funds are based upon the goals established by the Council, input from Budget Committee members, city-appointed boards, commissions and committees, suggestions from the general public, and recommendations from the department managers. I would be derelict in my duty as City Administrator if I did not present you with a carefully prepared, well-reasoned document.

As a Budget Committee member, you are charged with the responsibility of receiving the Budget Message and document, listening to input from the public, reviewing the budget and revising it as you deem appropriate, and setting the amount of taxes to be levied. You have the authority to demand and receive from city staff any information which you require to assist you in carrying out your responsibilities, and you may compel the attendance of any staff member you desire to have at your meetings. You represent the community--your neighbors and mine--and you have a great responsibility to exercise wisdom, prudence, and sound judgment in the actions you take. I am here, along with the other members of the staff, to assist you in this task.

This year, as we did last year, we are presenting you with a balanced budget. The Budget reflects living within the legally allowable 6 percent, providing in net dollars $75,000 to the General Fund. Personnel Services of the General Fund reflects the distribution of salaries and benefits in a manner that mirrors where we spend our time as employees. The Budget includes the

negotiated salary increases for the Lebanon Police Association, 3.5 percent; increases of the AFSCME employees, 3 percent; and a 3.5 percent increase for non-represented employees. The dollar amounts also include increases in workers' compensation and medical insurance of 12 percent. These two increases are as a result of increases by the providers, and not due to any increase in the level of benefits.

Street lights are no longer paid for out of the General Fund. This year the Street Fund will pay approximately one-half, $45,000, and Federal Revenue Sharing will pay for the other half. In budget year 1989-90, with increased revenue from the state gasoline tax, the Highway Fund will pay for all of the costs and will continue to pay these costs. Personnel Services reflects a reorganization in administration. This entails reclassifying the administrative secretary position to administrative assistant. finance will also reclassify an accounting clerk position to a receptionist/secretary position. Both of these changes will be discussed later in the Budget.

The General Fund also funds for twelve months of five dispatcher positions. If all goes as planned, the 9-1-1 system for Linn County will be in operation January, 1989. Because we will be dispatching out of Albany, we will not have a need for all the positions. Our present plan is to keep two dispatchers, reclassify them as file clerks, and eliminate three of the positions. All this is subject to our discussion with the union.

Throughout the Budget, you also see funds we would normally use to pay for labor charges on the maintenance of our vehicles going to the fire district. The fire district and the city have decided to work out an agreement where we pay the district an amount equal to wages and benefits

for one full-time mechanic. They will hire the mechanic, use their shop and tools, and that person will work on our vehicles--we will pay for parts. We believe this has a potential to save us money, improve our vehicle maintenance program, and be more responsible to our needs. We currently use employees paid to do other tasks to work on our vehicles, which is not cost effective. We will try this for one year and evaluate the program at that time to determine if we want to continue.

If the 6 percent is levied, our tax rate will increase from $7.88 to $8.25, 37 cents, or 5 percent. This is based on the assessor's projection that our assessed value will stay very close to what it is now. We will have a slight reduction in our levied debt service.

Another General Fund item you will notice is that we will be borrowing $350,000 to carry the fund's cash flow needs from July through December 31. We are doing this because (a) we have only about half of the cash carry-over we had last year, and (b) by borrowing, we can earn more in interest than we will pay in debt service. The Finance Director will discuss this later.

Now to discuss what was proposed to me that we did not fund; three major items: Funding for a new shop site and to start a building fund, I feel that we are not ready for that step. We will, during the next year, develop building plans to ready ourselves for the future. Another request was that we fund for one additional police officer. I am not opposed to this either, but we need to fill our current vacancies, see how suitable that level of service is, and then

assess our needs. The last item was beginning a fund for future equipment needs based on an estimated life of the equipment. Another good management practice but, again, a matter of current needs. We did budget this in some of the funds.

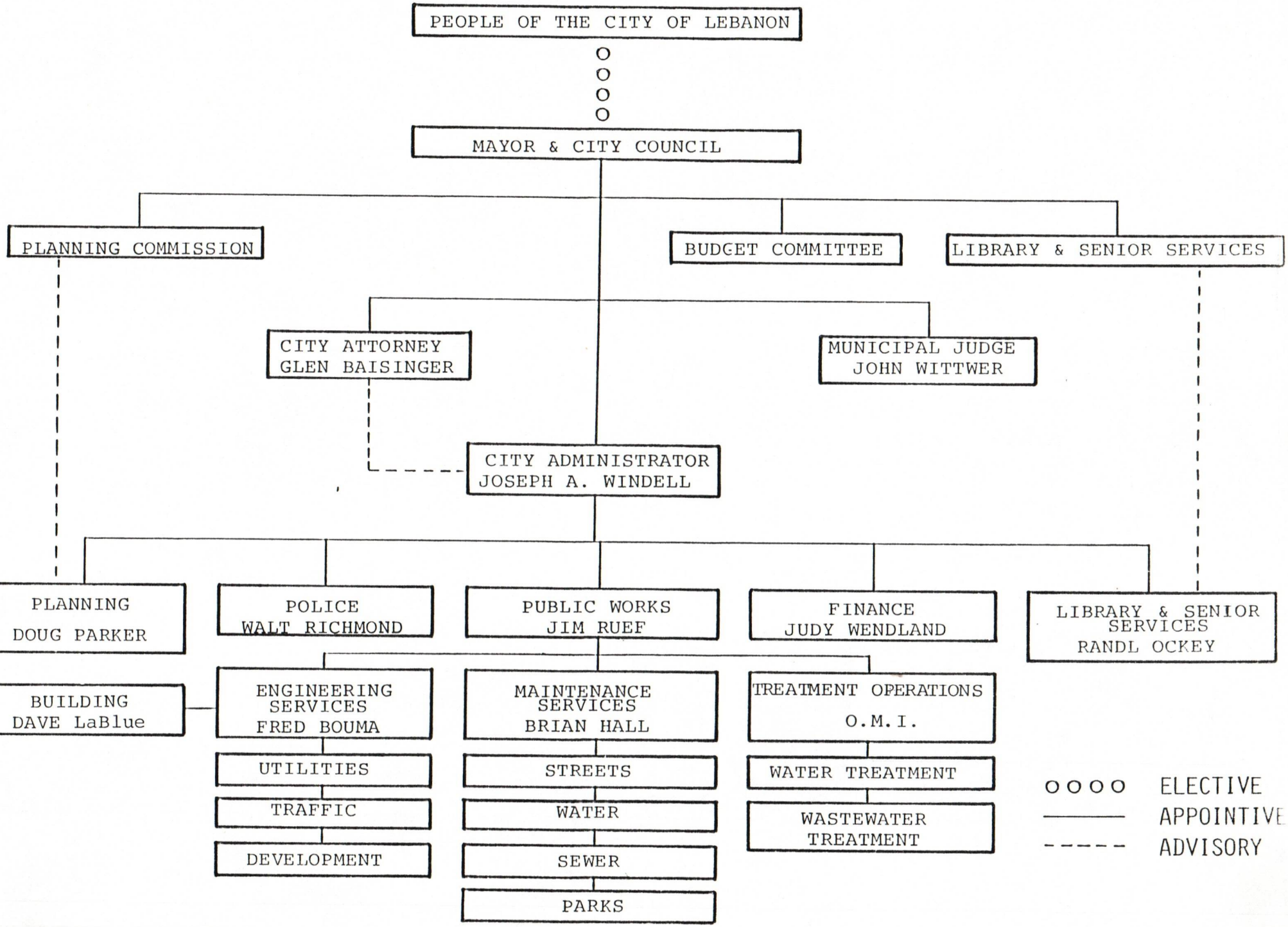
All in all, the Budget provides for funding the current level of service, additional service in the water department, meets immediate needs for equipment, and provides for some capital improvements. A progressive budget, but not excessive.

I want to thank the staff for their hours and hours of time spent in working on this document, and for their dedication to providing our community with a wide variety of excellent services.

JOSEPH A. WINDELL

CITY ADMINISTRATOR

JAW:arg

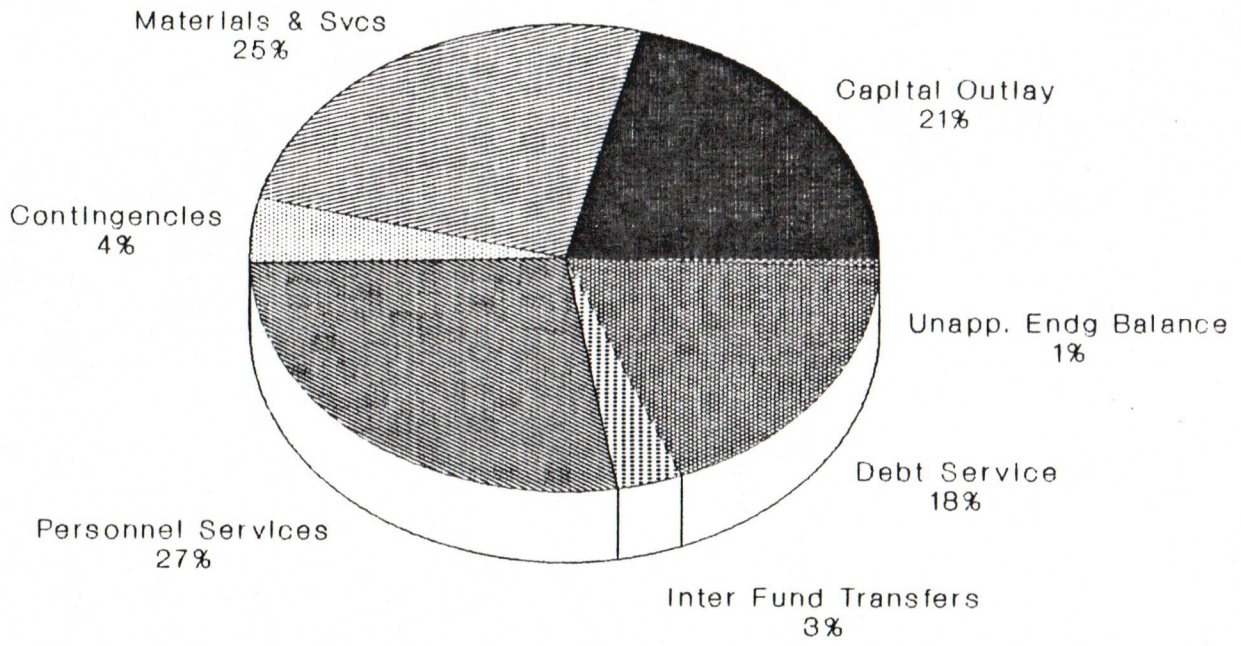

PEOPLE OF THE CITY OF LEBANON
MAYOR & CITY COUNCIL
PLANNING COMMISSION
BUDGET COMMITTEE
LIBRARY & SENIOR SERVICES
CITY ATTORNEY
GLEN BAISINGER
MUNICIPAL JUDGE
JOHN WITTWER
CITY ADMINISTRATOR
JOSEPH A. WINDELL
PLANNING
DOUG PARKER
POLICE
WALT RICHMOND
PUBLIC WORKS
JIM RUEF
FINANCE
JUDY WENDLAND
LIBRARY & SENIOR SERVICES
RANDL OCKEY
BUILDING
DAVE LaBlue
ENGINEERING SERVICES
FRED BOUMA
MAINTENANCE SERVICES
BRIAN HALL
TREATMENT OPERATIONS
O.M.I.
UTILITIES
TRAFFIC
DEVELOPMENT
STREETS
WATER
SEWER
PARKS
WATER TREATMENT
WASTEWATER TREATMENT
OOOO ELECTIVE
APPOINTIVE
ADVISORY

FY 88/89 SALARY ALLOCATION SCHEDULE

* DEPARTMENT ******** POSITION *	110 ADMIN	120 CITY ATTY	125 ECON DEV	126 PLNG	127 BLDG	130 ENG SERV	140 FIN	160 LEGIS	165 LIBR	190 SR SERV	430 WTR	470 WASTE WTR	558 STRS	559 STORM DRNG	571 FAU	850 DRNG SDC	860 PARK SDC	870 SEWER SDC	880 STREET SDC	920 URBN RNWL	
City Administrator	21.0%		20.0%					10.0%			20.0%	20.0%	9.0%								100.0%
Finance Director							40.0%				30.0%	30.0%									100.0%
Director of PW			5.0%			20.0%					23.0%	24.0%	23.0%		2.0%					3.0%	100.0%
Asst to CA/Lib Dir	25.0%								40.0%	35.0%											100.0%
Maint Div Mgr						10.0%					25.0%	25.0%	40.0%								100.0%
Eng Div Mgr						25.0%					25.0%	25.0%	8.0%		5.0%	1.0%		5.0%	1.0%	5.0%	100.0%
Fin Operations Mgr							40.0%				30.0%	30.0%									100.0%
Civil Eng Tech II						16.0%					50.0%	23.0%	4.0%		7.0%						100.0%
Civil Eng Tech II						~~16.5%~~					19.3%	10.0%				12.8%	5.6%	11.0%	12.8%	12.0%	100.0%
Civil Eng Tech I						14.0%					36.0%	30.0%	8.0%		10.0%			1.0%		1.0%	100.0%
Sr Maint Wkr												80.0%		20.0%							100.0%
Sr Maint Wkr												5.0%	95.0%								100.0%
Maint Wkr												75.0%	5.0%	20.0%							100.0%
Admin Assistant	10.0%		20.0%					10.0%			30.0%	30.0%									100.0%
Admin Sec/Pw			8.0%	14.0%	5.0%	20.0%					20.0%	15.0%	15.0%		2.0%					1.0%	100.0%
Acctg Clerk/Wtr											50.0%	50.0%									100.0%
Acctg Clerk/Wtr											50.0%	50.0%									100.0%
Acctg Clerk/Fin							70.0%				15.0%	15.0%									100.0%
Bldg Inspector					80.0%	6.0%					4.0%	4.0%	2.0%					2.0%		2.0%	100.0%
Receptionist							30.0%				30.0%	30.0%	10.0%								100.0%
City Attorney		80.0%									7.5%	7.5%	5.0%								100.0%

		Capital Outlay	Subtotal Capital Outlay	Office Equipment	Vehicles	Other Equipment	Buildings	Public Works Improvements
	Project not specified	$65,072	$95,072					$65,072
Water SDC 890	Project not specified	$2,300	$2,300					$2,300
URBAN RENEWAL 920	Walker Road	$555,000						$555,000
	Project not specified	$30,000	$585,000					$30,000
Urban Rene		$1,784,262		$46,000	$58,800	$69,456	$102,850	$1,507,156

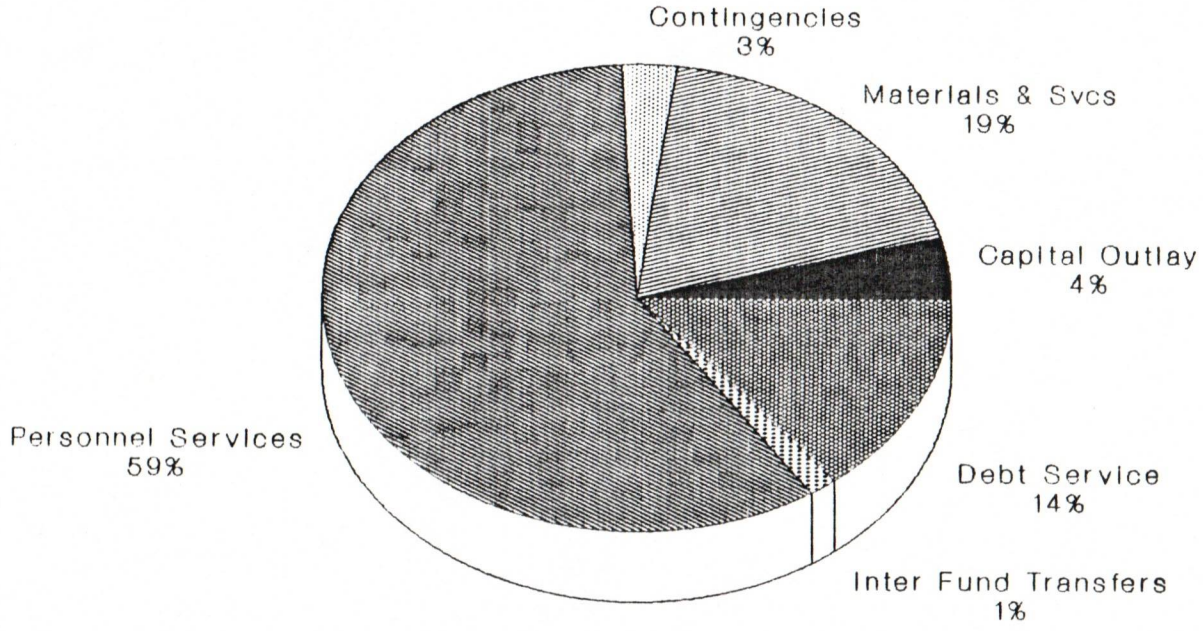
CITY OF LEBANON 1988-89
Adopted Budget by Spending Category



Total Budget $ 8,425,487

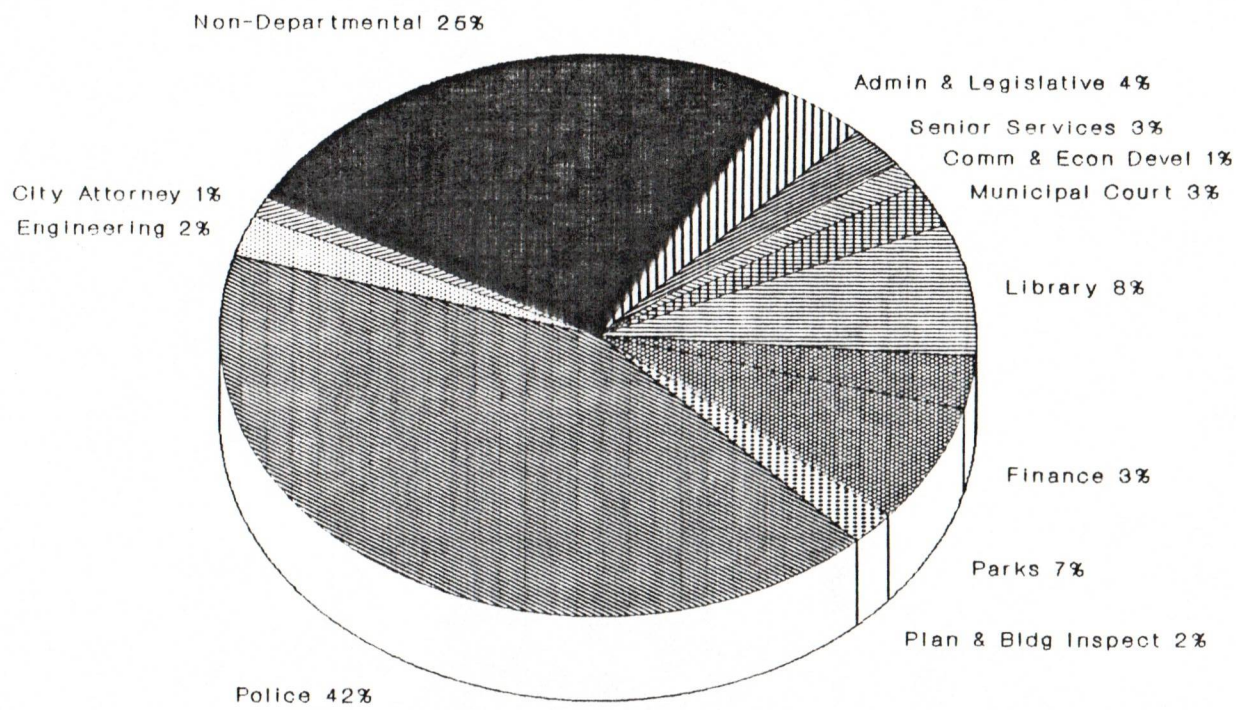
CITY OF LEBANON 1988-89

General Fund Budget



Total General Fund $ 2,619,325

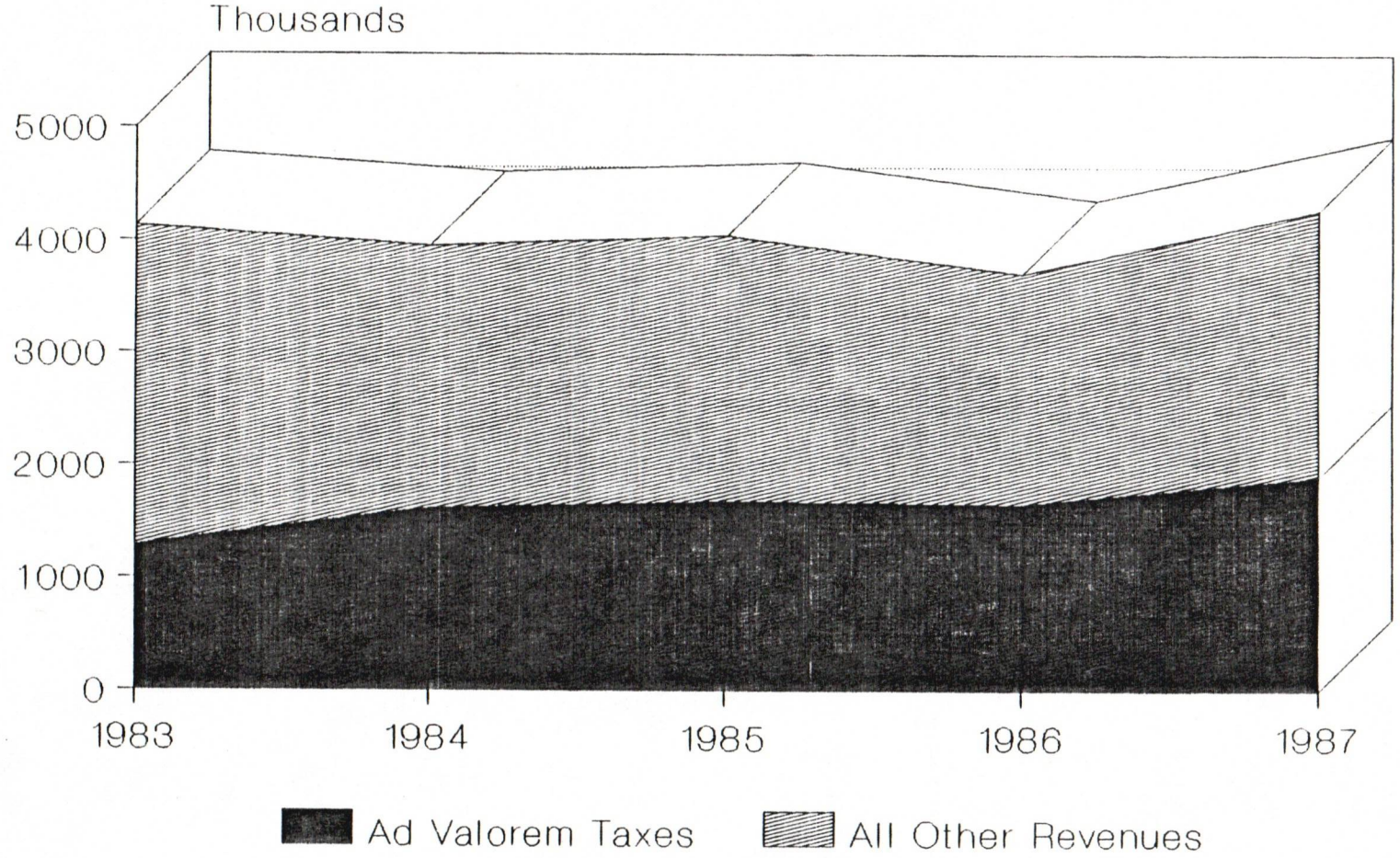
CITY OF LEBANON 1988-89
General Fund Budget



By Department

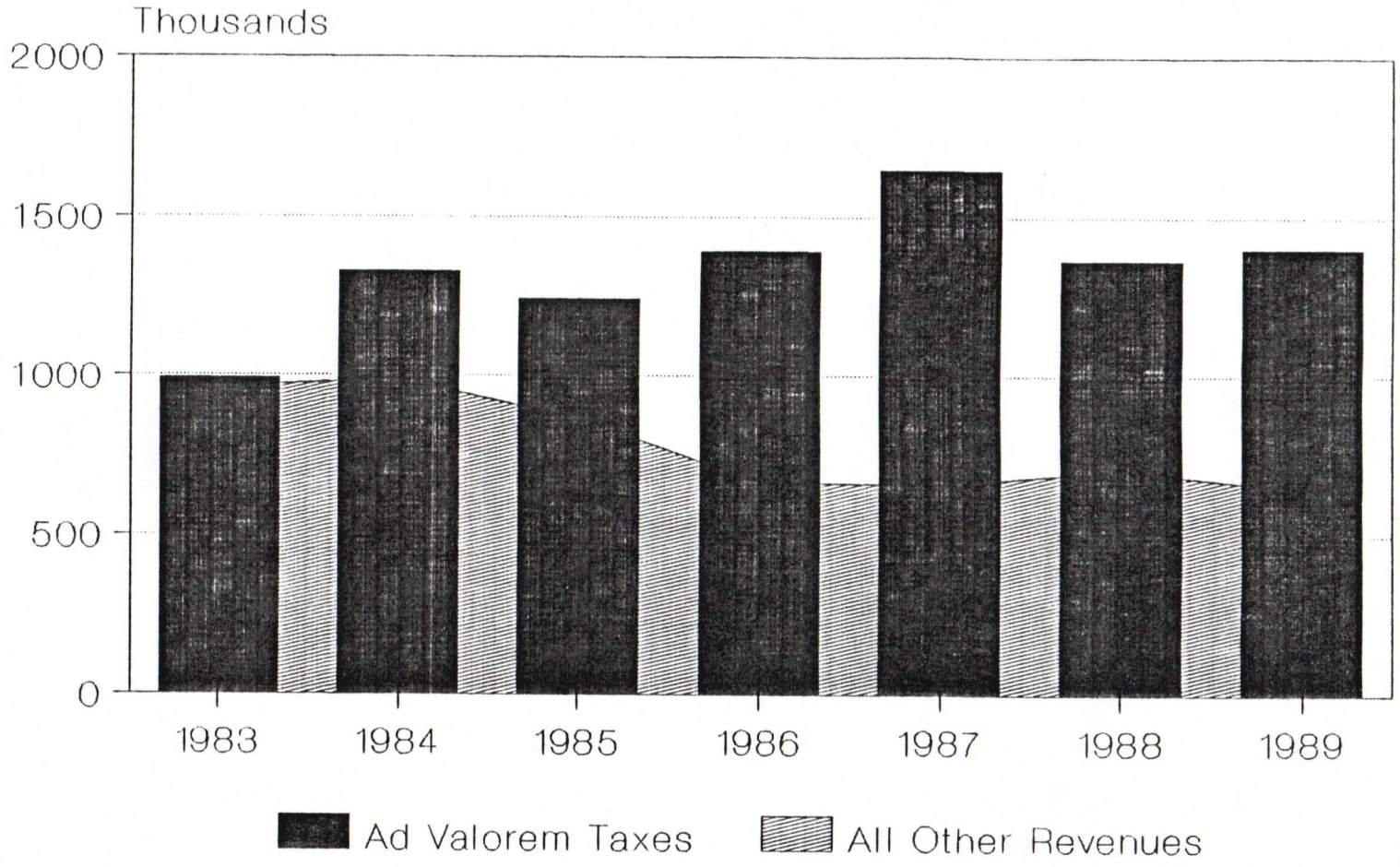
Five Year Revenue History

City of Lebanon



All years end June 30

GENERAL FUND REVENUE SUMMARY
City of Lebanon



FYE June 30; 1989 projection only

CITY OF LEBANON

1988-89 PROPOSED BUDGET

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CITY OF LEBANON

1988-89 PROPOSED BUDGET

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CITY OF LEBANON

1988-89 PROPOSED BUDGET

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PREPARED: 27 JULY 1988

DEPT: 100
GENERAL FUND
FUND: 10
GENERAL FUND

AS OF: 27 JULY 1988

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. HISTORY PRIOR-2	PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
.00	.00	350,000	41052	BANK LOAN FUNDS-TAN	350,000	350,000	350,000
.00	.00	24,500	41053	INTEREST FROM BANK LOAN	24,500	24,500	24,500
40,324.93	36,725.30	35,000	41070	STATE CIGARETTE REVENUE	35,000	35,000	35,000
71,941.30	62,503.24	63,000	41080	STATE LIQUOR REVENUE	65,000	65,000	63,000
83,859.78	110,662.67	105,000	43010	MT. COURT FINES & FORFEITURES	100,000	100,000	105,000
6,418.87	6,585.89	6,000	44010	CONSUMER POWER, INC.	6,000	6,000	6,000
9,558.58	11,631.98	11,500	44020	LEBANON SANITATION COMPANY	11,500	11,500	11,500
14,527.24	14,760.47	14,000	44030	LIBERTY CABLE TV	14,000	14,000	14,000
44,877.06	44,525.56	42,000	44035	NORTHWEST NATURAL GAS FRAN	42,000	42,000	42,000
189,761.22	190,703.74	175,000	44040	PAC. POWER&LIGHT, ELECTRICITY	175,000	175,000	175,000
19,369.00	23,482.00	20,000	44060	TELEPHONE UTILITIES	20,000	20,000	20,000
4,846.67	3,864.67	3,000	45010	REVENUE FROM SALE OF PROPERTY	3,000	3,000	3,000
7,700.00	7,400.00	4,200	45020	REVENUE FROM RENTED PROPERTY	4,200	4,200	4,200
10,142.35	10,956.37	8,000	46010	BUILDING PERMITS & FEES	8,000	8,000	8,000
1,023.00	1,283.50	200	46020	BUSINESS LICENSES	200	200	200
1,443,129.14	1,199,856.46	1,225,652	47010	CURRENT PROPERTY TAXES	1,225,652	1,225,652	1,225,652
203,605.26	203,911.89	175,000	47020	DELINQUENT PROPERTY TAXES	175,000	175,000	175,000
4,065.50	750.00	3,000	48030	AMUSEMENT MACHINE REVENUE	3,000	3,000	3,000
6.74	.10	0	48040	CASH OVER	0	0	0
1,975.03	.00	0	48045	DIAL-A-BUS REVENUE	0	0	0
.00	.00	0	48052	PARK DONATIONS	0	0	0
18,408.15	3,838.24	2,000	48060	ENGINEERING FEES	2,000	2,000	2,000
354.47	.00	500	48070	EXTRA POLICE SERVICE	500	500	500

PREPARED: 27 JULY 1988

DEPT: 100
GENERAL FUND
FUND: 10
GENERAL FUND

AS OF 27 JULY 1988

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
19,437.25	23,758.66	20,000	48100	INTEREST ON INVESTMENT	15,000	15,000	20,000
5,731.41	2,965.71	3,000	48101	INTEREST ON TAXES	3,000	3,000	3,000
.00	.00	0	48118	LIBRARY-STATE PER CAPITA AID	0	0	0
.00	.00	0	48120	LIBRARY-TRUST FUND REVENUE	0	0	0
359.15	98.20	200	48130	MAPS AND ORDINANCES	200	200	200
.00	.00	3,000	48131	SR. CENTER REFRESHMENT INCOME	0	0	3,000
11,192.27	10,855.86	6,000	48140	MISCELLANEOUS REVENUE	6,000	6,000	6,000
6,266.00	7,677.81	7,000	48144	MISC. REVENUE-LIBRARY	7,000	7,000	7,000
2,469.84	5,097.48	3,000	48146	MISC. REVENUE-POLICE	3,000	3,000	3,000
630.00	1,258.25	300	48148	MISC. REVENUE-SR. CENTER	300	300	300
4,915.43	4,119.04	3,000	48149	MISC. REVENUE-TALL GRASS	3,000	3,000	3,000
630.00	657.00	500	48150	PLANNING COMMISSION REVENUE	500	500	500
.00	.00	0	48170	REVENUE-DUE FROM OTHER FUNDS	0	0	0
102.26	34.40	0	48295	XEROX COPIES	0	0	0
.00	.00	0	49012	FROM FIRE FUND	0	0	0
43,177.00	.00	0	49020	FROM AMBULANCE FUND	0	0	0
.00	.00	6,000	49028	FROM SCIP ACCESS ROAD	6,000	6,000	6,000
.00	.00	0	49030	FROM FED REVENUE SHARING FUND	0	0	0
47,689.08	43,742.85	39,000	49040	FROM ST REVENUE SHARING FUND	30,000	30,000	39,000
.00	.00	0	49045	FROM STATE TAX & ROAD FUND	0	0	0
32,000.00	32,000.00	60,000	49095	FROM URBAN RENEWAL FUND	60,000	60,000	60,000
189,465.15	345,932.43	200,773	49901	BEGINNING BALANCE	197,345	197,345	200,773
							324,809
2,539,959.13	2,375,441.77	2,619,325		TOTAL REVENUES	2,595,897	2,995,897	2,619,325

PROGRAM INFORMATION

ADMINISTRATION

PROGRAM DESCRIPTION:

The City Administrator's office directs and coordinates the activities of all City Departments, administers the City's personnel system, supervises preparation of the annual budget, implements policy as established by the City Council, and performs other general administrative functions.

The proposed budget reflects the elimination of the Administrative Secretary position, the addition of an Administrative Assistant position, and a change in the amount of the time allocated to this function. This was necessary to allow more time of the Administrator's time to be spent in the area of Economic Development, and more time of the Assistant to the City Administrator's time being spent in the Library and Senior Services/Dial-A-Bus area. In doing so, some critical areas of administration were left without being addressed. In order to address this change without adding a new position to the organization, the job responsibilities for each existing position were redefined. At that point, it was clear the responsibilities of the Administrative Secretary position were beyond the scope of the job description both in experience and in education. The responsibilities more closely related to that of an Administrative Assistant. As you will see later in the Budget, the clerical duties of what was

PROGRAM DESCRIPTION: (Continued)

being done by the Administrative Secretary have been transferred to the Receptionist/Secretary position in Finance. I think this organizational structure will better meet the needs of the community.

POSITIONS:

City Administrator	.21 FTE
Assistant to the City Administrator	.25 FTE
Administrative Assistant	.10 FTE
TOTAL	.56 FTE

1988-89 GOALS STATEMENT:

* Expand community communications
* Meet service expectations of the community
* Create a stable funding base
* Promote positive intergovernmental relations

The proposed budget provides the resources necessary for the continued leadership in the above areas from the City Administrator. Community communications will continue to be expanded

1988-89 GOALS STATEMENT: (Continued)

and improved. Relations with county and state agencies will be a new area of emphasis this year. The proposed budget will enable the City Administrator's office to continue its efforts to maximize personnel resources as the City strives to meet the community's expectations for service. Leadership will continue to come from the City Administrator's office in developing alternative funding sources, maximizing return on service dollars, managing our exposure to risk, and communicating municipal finance concerns to elected officials.

DEPT: 110
ADMINISTRATION
FUND: 10
GENERAL FUND

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. HISTORY PRIOR-2	PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			1	PERSONNEL SERVICES			
37,491.29	86,859.10	21,528	50001	SALARIES	21,928	21,928	21,928
14,592.74	28,046.63	7,483	50003	FRINGE BENEFITS	7,483	7,483	7,483
.00	.00	800	50250	PART TIME	800	800	800
52,084.03	114,905.73	29,811		TOTAL PERSONNEL SERVICES	29,811	29,811	29,811
			2	MATERIALS & SERVICES			
2,394.82	17,255.51	16,300	61240	DEPT/OPERATING EXPENSE	14,800	14,800	16,300
.00	.00	200	61250	DEPT/OPERATING SUPPLIES	200	200	200
387.17	1,471.97	1,500	61290	DUES & SUBSCRIPTIONS	1,500	1,500	1,500
480.55	1,921.89	3,000	61320	EDUCATION & TRAINING	3,000	3,000	3,000
.00	.00	15,000	61401	UNEMPLOYMENT INSURANCE	15,000	15,000	15,000
244.00	155.00	100	61570	MAINT/EQPT	100	100	100
2,126.42	3,575.18	4,750	61600	MEETINGS AND CONFERENCES	4,750	4,750	4,750
776.03	1,176.02	1,000	61700	OFFICE SUPPLIES	1,000	1,000	1,000
6,408.99	25,557.57	41,850		TOTAL MATERIALS & SERVICES	40,350	40,350	41,850
58,493.02	140,463.10	71,661		DEPT TOTAL (W/C REV.)	70,161	70,161	71,661

PREPARED: 27 JULY 1988

DEPT: 115
PERSONNEL
FUND: 10
GENERAL FUND

AS OF 27 JULY 1988

PROPOSED/APPROVED/FINAL BUDGET A-01

ACTUAL EXPEND. HISTORY PRIOR-2	PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			1	PERSONNEL SERVICES			
17,848.56	.00	0	50001	SALARIES	0	0	0
5,390.96	.00	0	50003	FRINGE BENEFITS	0	0	0
23,239.52	.00	0		TOTAL PERSONNEL SERVICES	0	0	0
			2	MATERIALS & SERVICES			
8,692.07	.00	0	61240	DEPARTMENT OPERATING EXPENSE	0	0	0
15.00	.00	0	61250	DEPARTMENT OPERATING SUPPLIES	0	0	0
693.69	.00	0	61290	DUES & SUBSCRIPTIONS	0	0	0
580.00	.00	0	61320	EDUCATION & TRAINING	0	0	0
22,671.91	.00	0	61401	UNEMPLOYMENT INSURANCE	0	0	0
105.81	.00	0	61600	MEETINGS AND CONFERENCES	0	0	0
210.18	.00	0	61700	OFFICE SUPPLIES	0	0	0
32,968.66	.00	0		TOTAL MATERIALS & SERVICES	0	0	0
56,208.18	.00	0		DEPT TOTAL (MAC REV.)	0	0	0

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 10 - GENERAL

DEPARTMENT: 110 - ADMINISTRATION

MATERIALS & SERVICES		SUB-LINE ITEM TOTAL	LINE TOTAL
61240	DEPARTMENT/OPERATING EXPENSE:		
	Labor relations costs; consultant and attorney fees	5,000	
	Recruitment expenses	2,000	
	Employee recognition activities	1,700	
	Safety program expenses	472	
	Employee Assistance/Wellness Program Expenses	3,500	
	Safety Incentive Program	28	
	Expense Reimbursement	3,600	16,300
61250	DEPARTMENT/OPERATING SUPPLIES:	200	200
61290	DUES & SUBSCRIPTIONS:		
	Pacific Northwest Personnel Management Assoc.	100	
	International City Management Association	550	
	Oregon Section, ICMA	200	
	Subscriptions to professional journals & updating services	650	1,500
61320	EDUCATION & TRAINING:		
	Training sessions, workshops, seminars	2,200	
	Reimbursement for course work	800	3,000

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 10 - GENERAL

DEPARTMENT: 110 - ADMINISTRATION

	MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61401	UNEMPLOYMENT INSURANCE:	15,000	15,000
61570	MAINTENANCE/EQUIPMENT:		
	Service & repair of office equipment	100	100
61600	MEETINGS & CONFERENCES:		
	Pacific Northwest Personnel Mgmt. Assoc. Conference	1,000	
	League of Oregon Cities Conference	950	
	Business luncheon meetings	550	
	Annual ICMA Oregon Section Conference	250	
	Annual ICMA Conference	2,000	4,750
61700	OFFICE SUPPLIES:	1,000	1,000

PROGRAM INFORMATION

CITY ATTORNEY

PROGRAM DESCRIPTION:

Provides professional legal services for the City and serves as the City's chief legal officer; drafts and reviews ordinances, resolutions, contracts, and other legal documents; attends City Council meetings and other meetings as requested; provides legal advice to City Council, appointed boards and commissions, department heads, and other City employees; prosecutes violations of State law and City ordinances in Municipal Court; represents City in general litigation. It is anticipated that outside counsel will occasionally need to be hired by the City when a specialized matter arises or when a conflict of interest exists. This year, for the first time, the City Attorney's contract wage is being allocated to reflect more accurately the time spent providing service to funds other than the General Fund.

POSITIONS:

City Attorney	80% of Contract Wage

DEPT: 120
CITY ATTORNEY
FUND: 10
GENERAL FUND

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			1	PERSONNEL SERVICES			
19,500.00	24,900.00	19,920	50001	SALARIES	19,920	19,920	19,920
5,031.80	5,978.08	5,118	50003	FRINGE BENEFITS	5,118	5,118	5,118
24,531.80	30,878.08	25,038		TOTAL PERSONNEL SERVICES	25,038	25,038	25,038
			2	MATERIALS & SERVICES			
3,650.00	3,715.00	4,350	61130	CONTRACT SERVICES	4,350	4,350	4,350
.00	4,856.72	2,000	61132	OUTSIDE ATTORNEY'S FEES	2,000	2,000	2,000
3,650.00	8,571.72	6,350		TOTAL MATERIALS & SERVICES	6,350	6,350	6,350
28,181.80	39,449.80	31,388		DEPT TOTAL (W/O REV.)	31,388	31,388	31,388

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 10 - GENERAL

DEPARTMENT: 120 - CITY ATTORNEY

MATERIALS & SERVICES		SUB-LINE ITEM TOTAL	LINE TOTAL
61130	CONTRACT SERVICES:		
	Secretarial services	4,350	4,350
61132	OUTSIDE ATTORNEY FEES:		
	Fees paid as a result of City Attorney conflict of interest or fees paid for litigation in a specialized area	2,000	2,000

PROGRAM INFORMATION

COMMUNITY & ECONOMIC DEVELOPMENT

PROGRAM DESCRIPTION:

This year budget reflects the Economic Development program being the responsibility of the City Administrator's office with allocations of the Administrator's time, Administrative Assistant's time, Public Works Director's time, and the Public Works Administrative Secretary's time. The amount of time that will be spent by the Administrative Assistant is just an estimate at this time.

The activity of this program includes maintaining an active role in the State Economic Development and Tourism programs, providing leadership and administrative support to the various community economic development partnerships to include the Chamber, Lebanon Industrial Development Corporation, and Lebanon Economic Development Council. This program provides a link to state funding sources for existing businesses for expansion and relocation, and the management and marketing of the Enterprise Zone, with the Finance Director playing the key role in the actual application and benefit approval process. Also, this program administers the storefront rehabilitation program.

PROGRAM INFORMATION

COMMUNITY & ECONOMIC DEVELOPMENT

POSITIONS:

City Administrator	.20 FTE
Administrative Assistant	.20 FTE
Administrative Secretary-Public Works	.08 FTE
Director of Public Works	.05 FTE
TOTAL	.53 FTE

1987-88 GOALS STATEMENT:

This program addresses the need for the City to represent the community in the area of economic development. To facilitate the marketing of our community, to assist in the retention and expansion of our existing businesses, and to play the major role in linking to the economic development activities of the community's private industry.

PREPARED: 27 JULY 1988

DEPT: 185
COMM & ECONOMIC DEVELOPMENT
FUND: 10
GENERAL FUND

AS OF 27 JULY 1988

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			1	PERSONNEL SERVICES			
.00	.00	16,344	50001	SALARIES	16,344	16,344	16,344
.00	.00	5,984	50003	FRINGE BENEFITS	5,984	5,984	5,984
.00	.00	22,328		TOTAL PERSONNEL SERVICES	22,328	22,328	22,328
			2	MATERIALS & SERVICES			
.00	.00	200	61124	COMPUTER EXPENSE	200	200	200
.00	.00	10,000	61130	CONTRACT SERVICES	10,000	10,000	10,000
.00	.00	2,000	61240	DEPT/OPERATING EXPENSE	2,000	2,000	2,000
.00	.00	200	61250	DEPT/OPERATING SUPPLIES	200	200	200
.00	.00	800	61290	DUES & SUBSCRIPTIONS	800	800	800
.00	.00	0	61305	GRANT APPLICATION COSTS	0	0	0
.00	.00	500	61320	EDUCATION & TRAINING	500	500	500
.00	.00	1,200	61600	MEETINGS AND CONFERENCES	1,200	1,200	1,200
.00	.00	1,000	61700	OFFICE SUPPLIES	1,000	1,000	1,000
.00	.00	15,900		TOTAL MATERIALS & SERVICES	15,900	15,900	15,900

PREPARED: 27 JULY 1988

DEPT: 125
COMM & ECONOMIC DEVELOPMENT
FUND: 10
GENERAL FUND

AS OF 27 JULY 1988

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			3	CAPITAL OUTLAY			
.00	.00	0	72500	OFFICE EQPT.	0	0	0
.00	.00	38,228		DEPT TOTAL (W/C REV.)	38,228	38,228	38,228

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 10 - GENERAL

DEPARTMENT: 125 - COMMUNITY AND ECONOMIC DEVELOPMENT

MATERIALS & SERVICES		SUB-LINE ITEM TOTAL	LINE TOTAL
61124	COMPUTER EXPENSE:		
	Financial software package (40% of cost)	200	200
61130	CONTRACT SERVICES:		
	Outside engineering costs, Enterprise Zone publications printing costs, marketing publication costs, industrial site and commercial site catalog costs	10,000	10,000
61240	DEPARTMENT/OPERATING EXPENSE:		
	Safety Incentive Program	30	
	Cost for film, developing, enlarging of photos, graphic art costs and maps	1,970	2,000
61250	DEPARTMENT/OPERATING SUPPLIES:		
	Surveying and inspection supplies	200	200
61290	DUES & SUBSCRIPTIONS:		
	Economic Development Quarterly	150	
	Economic Development Planning Advisory Service	250	
	Downtown Information Exchange	250	
	Oregon Downtown Development Association	75	
	Council on Economic Development for Oregon	75	800

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 10 - GENERAL

DEPARTMENT: 125 - COMMUNITY AND ECONOMIC DEVELOPMENT

MATERIALS & SERVICES		SUB-LINE ITEM TOTAL	LINE TOTAL
61320	EDUCATION & TRAINING:		
	Training, workshops, seminars	500	500
61600	MEETINGS & CONFERENCES:		
	League of Oregon Cities Conference	100	
	Certified Economic Developers Conference	200	
	American Planning Association Conference	160	
	Business luncheon meetings and out-of-town travel	240	
	Planning Commission Appreciation Dinner	500	1,200
61700	OFFICE SUPPLIES:		
	General office supplies	1,000	1,000

PROGRAM INFORMATION

PLANNING

PROGRAM DESCRIPTION:

The Planning Section has various areas of responsibility including current and long-range planning, economic development support, Comprehensive Plan review and updating, state-mandated Periodic Review of the Comprehensive Plan, staff to the Planning Commission, and involvement with community enhancement projects.

The Planning staff and Planning Commission will be devoting a significant amount of time and energy to the state-required review and updating of the Comprehensive Plan during the 88-89 fiscal year. The Periodic Review process will include a review and updating of the Comprehensive Plan to assure that it still reflects the needs and objectives of the community. Additionally, as part of the Periodic Review, the City will incorporate into the Comprehensive Plan all of the state laws, rulings, and regulations that were established after our Comprehensive Plan was developed and acknowledged. The Periodic Review and Comprehensive Plan update activities will include many meetings of the Planning Commission and other citizen's groups.

City Planner services are provided by contracting with the Council of Governments. Funding for these services is shared by the General Fund - .3 FTE and by the L.C.D.C. Grant Funds - .3

PROGRAM DESCRIPTION: (Continued)

FTE. L.C.D.C. Grant Funds are provided by the state to pay for a share of the costs of the Periodic Review. It has been estimated by the Planning Commission that the review process will take two years to complete.

1988-89 GOALS STATEMENT:

The Planning Section is often the first encounter or interaction between citizens and their city government. The Planning staff have the personal conviction and professional commitment to provide "user-friendly" service and to be as helpful and supportive as possible. Meeting the service expectations of the community is a mutual City Council and Planning staff goal.

Planning activities are vital and integral components of encouraging economic development. Assuring that adequate industrial, commercial and residentially zoned vacant land is available and ready for development is a primary responsibility of the Planning Section. Vacant industrial, commercial and residential lands have been or will be inventoried and catalogued. Permit processing procedures are continually being refined and improved in order to help promote and encourage local economic development.

PROGRAM INFORMATION

PLANNING

1988-89 GOALS STATEMENT: (Continued)

Positive intergovernmental relations is another Council goal that is critical to the success of planning activities, especially outside of City limits, but within the urban growth area. Much of the City's designated industrial land is located just outside of City limits and the Planning staff has amicably worked with the County Planning Department in developing procedures for implementing the Delayed Annexation and Urban Growth Management Agreements in order to quickly respond to and accommodate development opportunities in this designated urban growth area. Planning staff has also promoted positive intergovernmental relations with various state agencies, including the State Aeronautics Division which has state-mandated control over lands within the Aircraft Control Subzone surrounding the airport.

POSITIONS:

City Planner	.30 FTE
Administrative Secretary-Public Works	.14 FTE
TOTAL	.44 FTE

DEPT: 126
PLANNING
FUND: 10
GENERAL FUND

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			1	PERSONNEL SERVICES			
.00	.00	2,347	50001	SALARIES	2,347	2,347	2,347
.00	.00	1,121	50003	FRINGE BENEFITS	1,121	1,121	1,121
.00	.00	2,300	50250	PART TIME	2,300	2,300	2,300
.00	.00	5,768		TOTAL PERSONNEL SERVICES	5,768	5,768	5,768
			2	MATERIALS & SERVICES			
.00	.00	500	61124	COMPUTER EXPENSE	500	500	500
.00	.00	12,500	61130	CONTRACT SERVICES	12,500	12,500	12,500
.00	.00	100	61240	DEPT/OPERATING EXPENSE	100	100	100
.00	.00	100	61250	DEPT/OPERATING SUPPLIES	100	100	100
.00	.00	200	61290	DUES & SUBSCRIPTIONS	200	200	200
.00	.00	200	61320	EDUCATION & TRAINING	200	200	200
.00	.00	200	61600	MEETINGS AND CONFERENCES	200	200	200
.00	.00	200	61700	OFFICE SUPPLIES	200	200	200
.00	.00	14,000		TOTAL MATERIALS & SERVICES	14,000	14,000	14,000
.00	.00	19,768		DEPT TOTAL (W/O REV.)	19,768	19,768	19,768

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 10 - GENERAL

DEPARTMENT: 126 - PLANNING

MATERIALS & SERVICES		SUB-LINE ITEM TOTAL	LINE TOTAL
61124	COMPUTER EXPENSE:		
	Financial software package (60% of cost)	500	500
61130	CONTRACT SERVICES:		
	Planning services contract with Council of Governments (.3 FTE)	12,500	12,500
61240	DEPARTMENT/OPERATING EXPENSE:		
	Safety Incentive Program	7	
	Cost for film, slides, and graphic arts work	93	100
61250	DEPARTMENT/OPERATING SUPPLIES:		
	Miscellaneous supplies other than routine office supplies	100	100
61290	DUES & SUBSCRIPTIONS:		
	American Planning Association dues	200	200
61320	EDUCATION & TRAINING:		
	Education and training texts and materials	200	200

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 10 - GENERAL

DEPARTMENT: 126 - PLANNING

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61600 MEETINGS & CONFERENCES:		
Costs for meetings and conferences attended by the contract planner as required by the City	200	200
61700 OFFICE SUPPLIES:		
Routine office supplies	200	200

PROGRAM INFORMATION

BUILDING INSPECTION

PROGRAM DESCRIPTION:

Several activities have traditionally been handled in the building inspection program. The most obvious are the legally-mandated inspections of new building construction, woodstove installations, and remodeling. Not so obvious, but still important, are building plan review, enforcement of zoning regulations, abatement of nuisances and health hazards, and general assistance to the public.

Building activity has picked up of late. We have more new single-family residential construction activity this year than we've seen in seven years. Two large manufacturing/warehousing developments are currently in the plan review/permit stage and will require intensive in-house inspection activity. Several other proposed major residential and commercial developments may also add to the work load of the building inspector position.

Inspection of new building construction, woodstove installations, and remodel work can be handled by Linn County and the state. A very real problem exists, though, in that long delays are inevitable when this service must be scheduled with out-of-town agencies. At worst, safety hazards may go undetected. The builder or woodstove installer may decide the wait isn't worth the effort and neglect to obtain inspection.

PROGRAM DESCRIPTION: (Continued)

In-house plan review service is equally important in preventing delays to the public. It's an inconvenience for local citizens, developers, and builders to make multiple out-of-town trips in the process of bringing a set of plans up to code.

Enforcement and application of the zoning ordinance often requires the attention of department-head level personnel; i.e., the City Planner. In many cases, however, review and enforcement can be handled by the building inspector at the plan review level. This frees up the Planner's time and, again, speeds up the development process.

Nuisance and health hazard abatement is necessary to maintain a safe community. Active enforcement of nuisance ordinances is an element of the City Council goals set for the 1987-88 fiscal year. The building inspector spends many hours in this activity. Often, a health or safety hazard requires immediate and full-time attention until the problem is abated.

The building inspector necessarily works closely with the public and with other community-development oriented personnel. In that capacity, the position becomes knowledgeable in many aspects of what we do. It is valuable to the City and a service to the public to have knowledgeable staff members readily available to respond in a variety of situations.

PROGRAM INFORMATION

BUILDING INSPECTION

POSITIONS:

Building Inspector	.80 FTE
Administrative Secretary	.05 FTE
TOTAL	.85 FTE

1988-89 GOALS STATEMENT:

Activities in this program impact three Council Goals: Goal 2 - "Meet Service Expectations fo the Community, Goal 3 - "Encourage Economic Development, and Goal 7 - "Foster Neighborhood Pride."

Goals 2 and 3 are furthered by the plan review and building inspection functions. A local office is made available for obtaining plan reviews and building permits. The inspector is available in-house to provide information regarding building code requirements and to answer some questions on zoning regulations. Building inspections can be performed on short notice- often immediately on request.

Goal 3 is furthered by nuisance abatement and health hazard investigations, many of which are administered under this program.

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 10 - GENERAL

DEPARTMENT: 127 - BUILDING INSPECTION

MATERIALS & SERVICES		SUB-LINE ITEM TOTAL	LINE TOTAL
61124	COMPUTER EXPENSE:	100	100
61130	CONTRACT SERVICES:	2,000	2,000
61240	DEPARTMENT/OPERATING EXPENSE:		
	Safety Incentive Program	45	
	Expense reimbursement	455	500
61250	DEPARTMENT/OPERATING SUPPLIES:	100	100
61290	DUES & SUBSCRIPTIONS:	200	200
61320	EDUCATION AND TRAINING:	400	400
61600	MEETINGS & CONFERENCES:	100	100
61700	OFFICE SUPPLIES:	200	200

PROGRAM INFORMATION

PUBLIC WORKS/ENGINEERING

PROGRAM DESCRIPTION:

Engineering depends on general fund monies for two broad areas of activity. The first area includes functions that do not neatly fit in revenue-producing funds. Pure engineering activities in this category include preliminary site and utility design for potential economic development, design and construction management for LID's and grant-funded projects, solving drainage and traffic problems, surveying, design, mathematical computations, drafting, mapping, and estimating.

Activities that may or may not be engineering related include technical assistance to other departments, advice and assistance in economic development and to prospective developers, response to and resolution of citizens' complaints, hazard investigations, safety and health related matters, review and preliminary design of proposed private development, and communication and cooperation with other government entities such as OSHD, Linn County, and state and federal health agencies.

The second broad area involves street and traffic work. In the past, all street revenues were used to fund maintenance activities. This year, for the first time, street revenues will be used to partially offset engineering expenses.

Examples of traffic and street structure engineering work include design and contract administration for reconstructions, overlays, and crack sealing; investigations and resolution

PROGRAM INFORMATION

PUBLIC WORKS/ENGINEERING

PROGRAM DESCRIPTION: (Continued)

of traffic control problems such as street lighting, traffic signals and signs, road geometry problems, vision obstructions, and problems with too much or too little parking; regulation of work by private contractors and utility companies in the right-of-way; federally required bi-annual bridge inspections; preliminary designs and estimates for improvement projects, industrial access routes, and truck by-passes; easement and right-of-way acquisition and vacation, and administration of FAU funds.

POSITIONS:

City Engineer	.20 FTE
Maintenance Division Manager	.10 FTE
Engineering Division Manager	.25 FTE
(2) Engineering Technician II	.325 FTE
Engineering Technician I	.14 FTE
Administrative Secretary	.20 FTE
Building Inspector	.06 FTE
TOTAL	1.275 FTE

1988-89 GOALS STATEMENT:

To one extent or another, this program supports all of the Council Goals. Three Goals are directly supported by engineering activities funded in the General Fund.

The goal to "Meet Service Expectations of the Community" is supported through technical assistance to the Parks Program, the Storm Drainage Program, and to other departments within the city. It is also furthered through nuisance and health hazard investigations and through resolution of citizens' complaints.

The goal to "Encourage Economic and Industrial Development" is furthered through engineering research and resource assistance for prospective development.

The goal to "Improve Utility and Transportation Services" is furthered through work on the Parks Master Plan and the Storm Drainage Facility Study.

PREPARED: 27 JULY 1988

DEPT: 130
PUBLIC WORKS/ENGINEERING
FUND: 10
GENERAL FUND

AS OF 27 JULY 1988

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			1	PERSONNEL SERVICES			
61,541.69	58,865.65	35,534	50001	SALARIES	35,534	35,534	35,534
20,929.81	15,733.99	15,460	50003	FRINGE BENEFITS	15,460	15,460	15,460
.00	.00	1,500	50250	PART TIME	1,500	1,500	1,500
.00	.00	300	50600	OVERTIME	300	300	300
82,471.50	54,597.64	52,794		TOTAL PERSONNEL SERVICES	52,794	52,794	52,794
			2	MATERIALS & SERVICES			
78.96	415.90	200	61010	ADVERTISING	200	200	200
.00	.00	180	61120	COMMUNICATIONS	180	180	180
203.05	554.06	600	61124	COMPUTER EXPENSE	600	600	600
.00	.00	0	61130	CONTRACT SERVICES	0	0	0
17,018.93	686.88	2,480	61240	DEPT/OPERATING EXPENSE	2,480	2,480	2,480
1,768.21	559.45	600	61250	DEPT/OPERATING SUPPLIES	600	600	600
525.27	136.16	350	61290	DUES & SUBSCRIPTIONS	350	350	350
985.82	585.21	800	61320	EDUCATION & TRAINING	800	800	800
.00	46.42	50	61500	UNIFORM PURCHASE & LAUNDERING	50	50	50
273.00	82.32	100	61570	MAINT/EQPT	100	100	100
107.21	83.29	750	61580	MAINT/VEHICLES	750	750	750
601.15	436.88	1,050	61600	MEETINGS AND CONFERENCES	1,050	1,050	1,050
1,475.00	511.53	600	61700	OFFICE SUPPLIES	600	600	600
214.08	49.04	300	61800	PETROLEUM	300	300	300
23,250.68	4,147.64	8,060		TOTAL MATERIALS & SERVICES	8,060	8,060	8,060

PREPARED: 27 JULY 1988

DEPT: 130
PUBLIC WORKS/ENGINEERING
FUND: 10
GENERAL FUND

AS OF 27 JULY 1988

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. HISTORY PRIOR-2	PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			3	CAPITAL OUTLAY			
.00	.00	0	72100	BUILDINGS	0	0	0
.00	.00	0	72300	IMPROVEMENTS	0	0	0
3,974.00	1,656.36	1,300	72500	OFFICE EQPT	1,300	1,300	1,300
.00	.00	0	72600	OTHER EQPT.	0	0	0
3,974.00	1,656.36	1,300		TOTAL CAPITAL OUTLAY	1,300	1,300	1,300
109,696.18	60,301.64	62,154		DEPT TOTAL (NAC REV.)	62,154	62,154	62,154

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 10 - GENERAL

DEPARTMENT: 130 - PUBLIC WORKS/ENGINEERING SERVICES

MATERIALS & SERVICES		SUB-LINE ITEM TOTAL	LINE TOTAL
61010	ADVERTISING:		
	Recruiting and legal ads	200	200
61120	COMMUNICATIONS:		
	Service & repair of radio equipment	180	180
61124	COMPUTER EXPENSE:		
	Service and repair of hardware	300	
	Supplies	100	
	Software	100	
	Training	100	600
61240	DEPARTMENT/OPERATING EXPENSE:		
	Engineering, surveying, consultant services	1,940	
	Safety Incentive Program	60	
	Expense reimbursement	480	2,480
61250	DEPARTMENT/OPERATING SUPPLIES:		
	References, codes, & other books	100	
	Assessor maps, surveys	100	
	Drafting and blueprint supplies	100	
	Surveying supplies	100	
	Inspection supplies	200	600

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 10 - GENERAL

DEPARTMENT: 130 - PUBLIC WORKS/ENGINEERING SERVICES

	MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61290	DUES & SUBSCRIPTIONS:		
	American Public Works Association (2)	25	
	American Society of Civil Engineers (1)	50	
	Subscriptions	75	
	P.E. License renewal	200	350
61320	EDUCATION AND TRAINING:		
	Training, workshops, seminars	800	800
61500	UNIFORM PURCHASE:		
	Rain gear	50	50
61570	MAINTENANCE/EQUIPMENT:		
	Service and repair of office and field equipment	100	100
61580	MAINTENANCE/VEHICLES:		
	Engineering vehicles (2)	750	750

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 10 - GENERAL

DEPARTMENT: 130 - PUBLIC WORKS/ENGINEERING SERVICES

MATERIALS & SERVICES		SUB-LINE ITEM TOTAL	LINE TOTAL
61600	MEETINGS & CONFERENCES:		
	League of Oregon Cities Conference	375	
	American Public Works Association Conference	425	
	Business luncheon meetings	100	
	Street and Roads Conference	150	1,050
61700	OFFICE SUPPLIES:		
	General office supplies	600	600
61800	PETROLEUM PRODUCTS:		
	Gasoline & oil for staff vehicles	300	300
CAPITAL OUTLAY			
72500	OFFICE EQUIPMENT:		
	1/4 cost of database computer	750	
	1/4 cost of plan holder, tech's bookshelf and roll file	400	
	1/4 cost of hanging file system	150	1,300

PROGRAM INFORMATION

PARKS

PROGRAM DESCRIPTION:

The City of Lebanon has within its jurisdiction seven developed and two undeveloped parks for a total area of approximately 54 acres. Also included in our parks maintenance program are several planting areas, where North Main Street and Santiam Hwy. meet, at the intersection of Park and Oak Streets and a bicycle path adjacent to Cedar Drive, to name just a few.

Primary responsibilities within the Parks Section encompass maintenance of trees, shrubs and turf, as well as buildings and park facilities. Maintenance of facilities entails many different aspects. The section maintains three restroom facilities, three picnic shelters, 84 picnic tables, six playgrounds, three tennis and three basketball courts, and 14 horseshoe pits. The section also has primary responsibility for seven backstops and ball diamonds. The section is accountable for maintenance of irrigation equipment and systems that are now in place, and roads and parking lots within the park system. The Parks Section does much of its own vehicle and equipment maintenance. Parks also includes limited camping facilities at River Park and maintenance of the boat landing and facilities at Gill's Landing.

Major routine work during our park season involves grass trimming and mowing of parks weekly, emptying all trash containers, cleaning restrooms, repairing vandalism and picking up

PROGRAM DESCRIPTION: (Continued)

litter from all open areas in the parks. Also included are manual irrigation of some parks, fertilization, and some weed control. Routine work during the winter would include repair and construction of picnic tables, trash containers and benches, painting of restroom and picnic facilities, and all major tree and shrub trimming. In milder years mowing also continues well past the traditional park season in the fall, and starts one or two months early in the spring. Other maintenance that needs to be performed in the off season would be major repair of tractors and related equipment.

We have seen improvement with the addition of a second full-time person in the Parks System. Because we went too many years with only one full-time employee, we are still catching up with routine maintenance items. But, as this 1988-89 Budget indicates, we have more improvement projects slated for the coming year. Minor projects include top dressing and re-seeding Aspen Park to help build up the turf, installing a ball field fence at Century Park, purchase of bleachers for the ball fields and rebuilding of the fence around the horseshoe courts in River Park, and the installation of a drinking fountain and power nearby. Two major items found under Capital Improvements are irrigation in Weldwood Park and $20,000 for Grant

PROGRAM INFORMATION

PARKS

PROGRAM DESCRIPTION: (Continued)

Matching Funds. Typically, matching fund grants are 50/50, which means conceivably we could complete a $40,000 project with this $20,000.

The amount budgeted for temporary help has increased over the 1987-88 budget year. Part of this increase is to fund a part-time person responsible for the planters and planting areas in the core of the City. This position was funded last year through the Wastewater Fund. This year it needs to be moved into Park. The total budget for temporary workers has increased from 2080 to 3120 hours.

We feel that our efforts over the last year have been noticed, and we look forward to continued growth in the Park System of Lebanon. Through this growth we can stay in step with the increase in community pride Lebanon has experienced in the recent past.

POSITIONS:

Senior Maintenance Worker	1.0 FTE
Maintenance Worker	1.0 FTE
TOTAL	2.0 FTE

PROGRAM INFORMATION

PARKS

1988-89 GOALS STATEMENT:

The Council Goals "Meet Service Expectations of the Community" and "Broaden Cultural and Recreational Opportunities" are generally served by this fund. The program provides for maintenance and smaller-scope improvements in the Lebanon parks system.

PREPARED: 27 JULY 1988

DEPT: 133
PARKS
FUND: 10
GENERAL FUND

AS OF 27 JULY 1988

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			1	PERSONNEL SERVICES			
24,009.23	39,509.16	42,192	50001	SALARIES	42,192	42,192	42,192
10,640.61	19,271.92	21,150	50003	FRINGE BENEFITS	21,150	21,150	21,150
1,948.75	10,160.11	18,000	50250	PART-TIME TEMPORARY	18,000	18,000	18,000
.00	.00	0	50600	OVERTIME	0	0	0
36,598.59	68,941.19	81,342		TOTAL PERSONNEL SERVICES	81,342	81,342	81,342
			2	MATERIALS & SERVICES			
.00	.00	700	61010	ADVERTISING	700	700	700
117.82	344.82	400	61120	COMMUNNICATIONS	400	400	400
.00	.00	350	61124	COMPUTER EXPENSE	350	350	350
.00	.00	2,400	61130	CONTRACT SERVICES	2,400	2,400	2,400
13,521.91	15,795.90	18,800	61240	DEPT/OPERATING EXPENSE	18,800	18,800	18,800
694.69	283.76	600	61250	DEPT/OPERATING SUPPLIES	600	600	600
.00	.00	80	61290	DUES & SUBSCRIPTIONS	80	80	80
150.00	325.60	430	61320	EDUCATION & TRAINING	430	430	430
209.47	460.37	550	61500	LAUNDRY	550	550	550
3,630.56	6,192.21	7,000	61560	MAINT/BLDG	7,000	7,000	7,000
532.02	401.35	400	61570	MAINT/EQPT	400	400	400
409.27	2,016.53	5,800	61580	MAINT/VEHICLES	5,800	5,800	5,800
.00	.00	250	61600	MEETINGS AND CONFERENCES	250	250	250
79.95	382.70	2,200	61800	PETROLEUM	2,200	2,200	2,200
2,084.78	3,240.71	3,750	61900	UTILITIES	3,750	3,750	3,750
21,430.47	29,439.95	43,710		TOTAL MATERIALS & SERVICES	43,710	43,710	43,710

DEPT: 131
PARKS
FUND: 10
GENERAL FUND

PROPOSED/APPROVED/FINAL BUDGET A-01

ACTUAL EXPEND. HISTORY PRIOR-2	PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			73	CAPITAL OUTLAY			
.00	.00	0	72050	LAND	0	0	0
.00	.00	2,750	72100	BUILDINGS	2,750	2,750	2,750
.00	.00	40,600	72300	IMPROVEMENTS	40,600	40,600	40,600
698.00	3,474.00	3,000	72600	OTHER EQPT	3,000	3,000	3,000
.00	.00	7,700	72800	VEHICLES	7,700	7,700	7,700
698.00	3,474.00	54,050		TOTAL CAPITAL OUTLAY	54,050	54,050	54,050
58,727.06	101,855.14	179,102		DEPT TOTAL (W/O REV.)	179,102	179,102	179,102

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 10 - GENERAL

DEPARTMENT: 133 - PARKS

MATERIALS & SERVICES		SUB-LINE ITEM TOTAL	LINE TOTAL
61010	ADVERTISING:		
	Projects	400	
	Personnel Recruitment	300	700
61120	COMMUNICATIONS:		
	Service/repair of radio equipment	200	
	Basic telephone service to Park Host	200	400
61124	COMPUTER EXPENSE:		
	Service and repair of hardware	100	
	Supplies	50	
	Software	200	350
61130	CONTRACT SERVICES:		
	PortaPots Services, Booth & Ralston	2,400	2,400

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 10 - GENERAL

DEPARTMENT: 133 - PARKS

MATERIALS & SERVICES		SUB-LINE ITEM TOTAL	LINE TOTAL
61240	DEPARTMENT/OPERATING EXPENSE:		
	Turf and tree maintenance, including loam, seed, plants, trees, fertilizer, chemicals, vegetation and rodent control, tree trimming	14,785	
	Driveway/parking area repair	1,000	
	Garbage dumping fees	1,500	
	Planning/Architect services	300	
	Tool/Equipment rental	300	
	Safety Incentive Program	215	
	Fence Repair	200	
	Tennis/Basketball court and lighting maintenance	500	18,800
61250	DEPARTMENT/OPERATING SUPPLIES:		
	Small tools, blades, cleaners	600	600
61290	DUES & SUBSCRIPTIONS:		
	Northwest Turf Growers Association	80	80
61320-M	EDUCATION & TRAINING:		
	Training sessions, workshops, seminars	350	
	Reimbursement for course work	80	430

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 10 - GENERAL

DEPARTMENT: 133 - PARKS

MATERIALS & SERVICES		SUB-LINE ITEM TOTAL	LINE TOTAL
61500	UNIFORM PURCHASE & LAUNDERING:		
	Rain gear	100	
	Purchase, repair, cleaning of uniforms, and safety clothing	450	550
61560	MAINTENANCE/BUILDING & GROUNDS:		
	Building maintenance, lumber, hardware, paint, plumbing and electricity	1,600	
	Repairs due to vandalism	1,000	
	Grounds maintenance, benches, tables, trash containers, drinking fountains	2,600	
	Irrigation system repairs	1,000	
	Maintenance of play equipment, paths	800	7,000
61570	MAINTENANCE/EQUIPMENT:		
	Mower, seeder, auger, other small equipment	400	400
61580	MAINTENANCE/VEHICLES:		
	Pickup (2)	600	
	Tractor/mower (2)	1,000	
	Payment to Fire District for mechanic	4,200	5,800

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 10 - GENERAL

DEPARTMENT: 133 - PARKS

		SUB-LINE ITEM TOTAL	LINE TOTAL
MATERIALS & SERVICES			
61600	MEETINGS & CONFERENCES:		
	Northwest Turfgrowers Association Conference	250	250
61800	PETROLEUM PRODUCTS:		
	Gasoline, oil, lubricants	2,200	2,200
61900	UTILITIES:		
	Electricity for River, Booth, Century, Weldwood and Aspen Parks, Ralston Square Gazebo and Christmas lights	3,750	3,750
CAPITAL OUTLAY			
72100	BUILDINGS:		
	1/4 cost of hazardous material storage building	2,750	2,750
72300	IMPROVEMENTS:		
	Grant, matching funds	20,000	
	Top dress and over-seed Aspen Park	2,600	
	Install ballfield fence, Century Park	1,600	
	Purchase bleachers for ballfields - Century Park	2,900	
	Automatic irrigation, Weldwood Park	10,000	
	Rebuild fence at horseshoe court, install drinking fountain and power - River Park	3,500	40,600

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 10 - GENERAL

DEPARTMENT: 133 - PARKS

CAPITAL OUTLAY		SUB-LINE ITEM TOTAL	LINE TOTAL
72600	OTHER EQUIPMENT:		
	Directional mower deck for Ford 2000	1,750	
	Radial arm saw	1,100	
	Video training equipment	150	3,000
72800	VEHICLES:		
	1/4 cost, multi-purpose tractor	3,750	
	1/4 cost, utility vehicle	3,950	7,700

PROGRAM INFORMATION

FINANCE

PROGRAM DESCRIPTION:

The Finance Department is responsible for a wide range of functions related to our City organization. Probably the most critical activity is the direct contact with the public with regard to their payments, requests and complaints. We respond to citizen inquiries within 24 hours. Other activities and responsibilities include:

- Generating financial reports on a monthly/annual cycle;
- Generating payroll checks for all City employees each month and draw checks for those who have requested them;
- Ensuring that all payroll disbursements for taxes, insurance, retirement accounts, employee credit union deposits, etc., are made on schedule;
- Completing necessary reports for state and federal agencies with regard to payroll taxes, FICA, PERS, and Grants;
- Maintaining the operating budget on the City's main frame computer, and monitor revenues and expenditures charged against the budget for accuracy;
- Generating accounts payable checks on a weekly schedule to ensure that our vendors are being paid promptly;
- Maintaining approximately 4,000 water/wastewater accounts by generating charges, cash postings, and adjustments for each account monthly;
- Responsibility for all banking services to maximize interest income and to ensure that cash is available in various checking accounts as it is needed;

PREPARED: 27 JULY 1988

DEPT: 140
FINANCE
FUND: 10
GENERAL FUND

AS OF 27 JULY 1988

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			1	PERSONNEL SERVICES			
20,806.98	56,567.48	44,680	50001	SALARIES	44,680	44,680	44,680
6,379.51	20,482.16	17,354	50003	FRINGE BENEFITS	17,354	17,354	17,354
517.60	258.80	3,500	50250	SALARY-PART TIME HELP	3,500	3,500	3,500
27,704.09	77,308.44	65,534		TOTAL PERSONNEL SERVICES	65,534	65,534	65,534
			2	MATERIALS & SERVICES			
1,097.98	2,243.33	2,500	61240	DEPT/OPERATING EXPENSE	2,500	2,500	2,500
236.95	192.47	200	61290	DUES & SUBSCRIPTIONS	200	200	200
505.50	829.74	1,300	61320	EDUCATION & TRAINING	1,300	1,300	1,300
47.50	80.05	200	61570	MAINT/EQPT	200	200	200
591.73	914.50	800	61600	MEETINGS AND CONFERENCES	800	800	800
1,208.01	848.05	1,000	61700	OFFICE SUPPLIES	1,000	1,000	1,000
3,687.67	5,108.14	6,000		TOTAL MATERIALS & SERVICES	6,000	6,000	6,000
			3	CAPITAL OUTLAY			
2,421.94	477.32	8,000	72500	OFFICE EQPT.	8,000	8,000	8,000
2,421.94	477.32	8,000		TOTAL CAPITAL OUTLAY	8,000	8,000	8,000
33,813.70	83,393.90	79,534		DEPT TOTAL (M/C REV.)	79,534	79,534	79,534

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 10 - GENERAL

DEPARTMENT: 140 - FINANCE

MATERIALS & SERVICES		SUB-LINE ITEM TOTAL	LINE TOTAL
61240	DEPARTMENT/OPERATING EXPENSE:		
	Miscellaneous operational expenses	1,415	
	Safety Incentive Program	125	
	Expense reimbursement	960	2,500
61290	DUES & SUBSCRIPTIONS:		
	Municipal Finance Officers Association (2) International City Management Assoc., Finance Section (1); Data General User Group (1); subscriptions to professional journals	200	200
61320	EDUCATION & TRAINING:		
	Training sessions, workshops, seminars; reimbursement for Finance-related course work	1,300	1,300
61570	MAINTENANCE/EQUIPMENT:		
	Service & repair of office equipment	200	200
61600	MEETINGS & CONFERENCES:		
	League of Oregon Cities Conference	200	
	Municipal Finance Officers' Assoc. Conference	350	
	Business luncheon meetings	250	800

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 10 - GENERAL

DEPARTMENT: 140 - FINANCE

		SUB-LINE ITEM TOTAL	LINE TOTAL
MATERIALS & SERVICES			
61700	OFFICE SUPPLIES:	1,000	1,000
CAPITAL OUTLAY			
72500	OFFICE EQUIPMENT:		
	27% cost of computer hardware	8,000	8,000

PROGRAM INFORMATION

LEGISLATIVE

PROGRAM DESCRIPTION:

As the elected representatives, the Mayor and six Council members serve as the governing body for the City of Lebanon and provide leadership and direction for the City as an organization. The Legislative budget pays the salaries ($150.00 per month for the Mayor, $100.00 per month for Council members), of the City's elected officials, all of whom serve on a part-time basis. The budget also provides funds for elected officials' attendance at the annual League of Oregon Cities Conference and other meetings where they represent the City.

POSITIONS:

Mayor

Council Members (6)

PREPARED: 27 JULY 1988

DEPT: 160
LEGISLATIVE
FUND: 10
GENERAL FUND

AS OF 27 JULY 1988

PROPOSED/APPROVED/FINAL BUDGET

A C1

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			1	PERSONNEL SERVICES			
9,000.00	9,000.00	15,484	50001	SALARIES	15,484	15,484	15,484
818.15	850.74	3,133	50003	FRINGE BENEFITS	3,133	3,133	3,133
9,818.15	9,850.74	18,617		TOTAL PERSONNEL SERVICES	18,617	18,617	18,617
			2	MATERIALS & SERVICES			
1,199.01	730.48	800	61240	DEPT/OPERATING EXPENSE	800	800	800
3,359.75	2,746.89	3,500	61600	MEETINGS AND CONFERENCES	3,500	3,500	3,500
429.51	601.78	500	61700	OFFICE SUPPLIES	500	500	500
4,988.27	4,079.15	4,800		TOTAL MATERIALS & SERVICES	4,800	4,800	4,800
14,806.42	13,929.89	23,417		DEPT TOTAL (W/O REV.)	23,417	23,417	23,417

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 10 - GENERAL

DEPARTMENT: 160 - LEGISLATIVE

MATERIALS & SERVICES		SUB-LINE ITEM TOTAL	LINE TOTAL
61240	DEPARTMENT/OPERATING EXPENSE:		
	Safety Incentive Program	10	
	Awards, nameplates, flowers, coffee and supplies for Council meetings	790	800
61600	MEETINGS & CONFERENCES:		
	League of Oregon Cities Conference	1,200	
	Special luncheon meetings, out-of-town travel and meals	1,150	
	Luncheon meetings hosted by Council	1,150	3,500
61700	OFFICE SUPPLIES:	500	500

PROGRAM INFORMATION

LIBRARY

PROGRAM DESCRIPTION:

The Lebanon Public Library provides library service to Lebanon's 10,270 residents and nearly 800 rural residents who pay an annual non-resident user fee. The Library's 30,000 item collection includes adult and childrens' books, magazines and newspapers, extensive genealogy holdings, a large paperback collection, and large-print materials for the visually impaired. Especially popular services include three weekly story hours and a summer reading program for preschool through 4th grade children, inter-library loan service, over-the-phone reference service, and "brown-bag" book reviews. A staff of 5.5 FTE provides service to the public on a 6-day/51-hour per week schedule.

Approval by the 1987 Budget Committee of a sizeable increase in funds for library staff and book purchases has resulted in a 21 percent increase in library use during fiscal 1987-88. The proposed 1988-89 Budget will allow the Library to maintain the current staff size and service hours. The budget as proposed will also provide users of the Lebanon Public Library with the same amount of new books, magazines, etc., provided to users of other comparable public libraries in Oregon.

Funds for painting the interior of the Library were included in the 1987-88 budget. As part of the City's continued effort to encourage and set an example of civic pride, the proposed

PROGRAM DESCRIPTION: (Continued)

budget includes funds for cleaning and painting the exterior of the building, replacing all screens, gutters, downspouts, and window coverings, laying carpet throughout the building, and re-laminating study tables and service desks. Funds are also proposed for replacing several minor pieces of furniture.

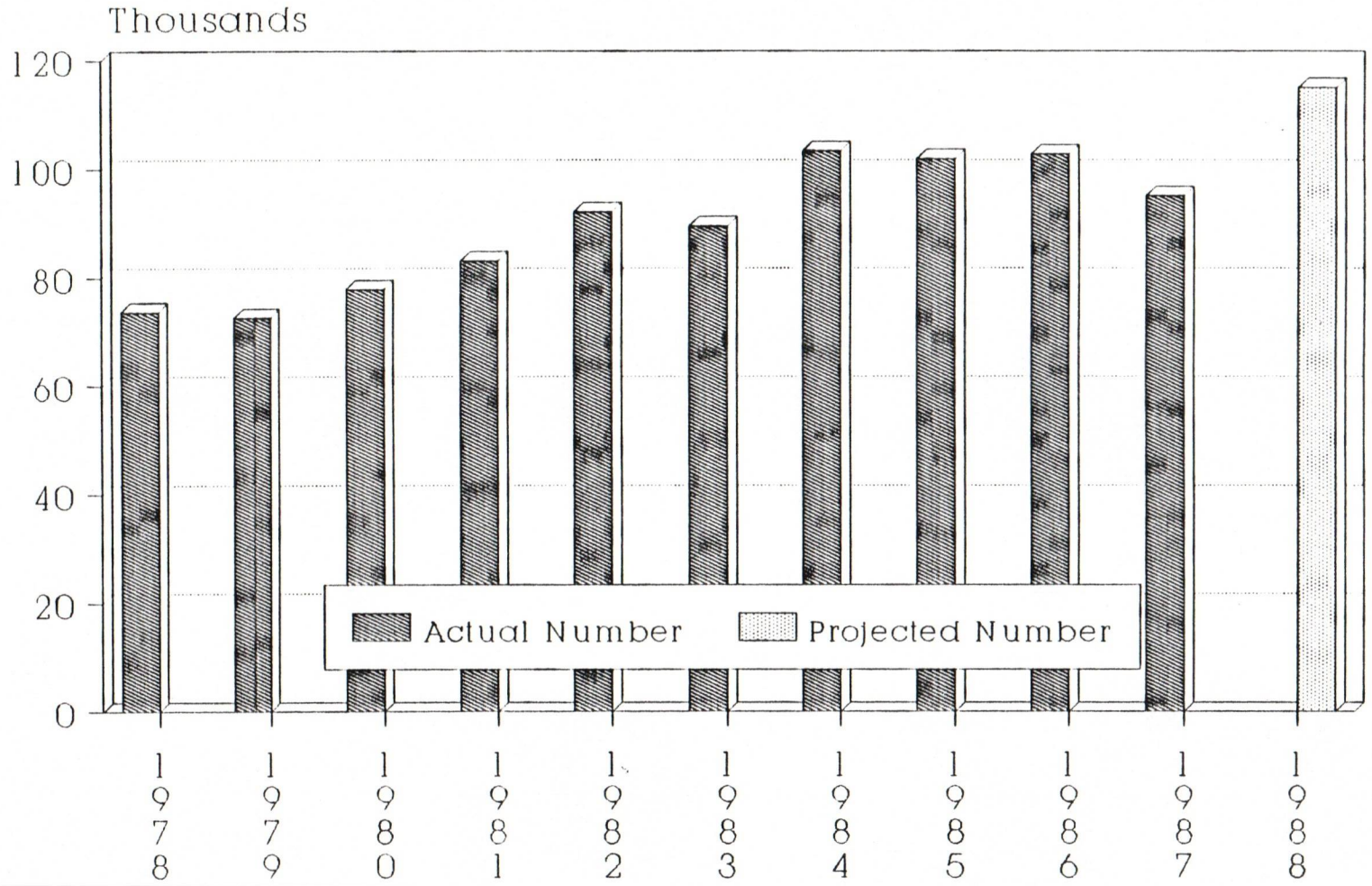
One of the most exciting items in the proposed budget is the purchase of a personal computer that will allow the Library to have on-line access to the 500,000+ collection of the State Library. Access to this collection is critical to the Library's inter-library loan service. The computer will, of course, be put to a variety of other worthwhile uses.

POSITIONS:

Library & Senior Services Director	.40 FTE
Librarian I	1.0 FTE
Library Assistant II	1.0 FTE
Library Assistant I	2.38 FTE
Library Story Teller	.25 FTE
Library Clerk/Secretary	.47 FTE
TOTAL	5.50 FTE

Number of Items Checked Out

Lebanon Public Library



PREPARED: 27 JULY 1988

DEPT: 165
LIBRARY
FUND: 10
GENERAL FUND

AS OF 27 JULY 1988

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			1	PERSONNEL SERVICES			
56,269.36	55,333.57	103,451	50001	SALARIES	103,451	103,451	103,451
21,545.89	26,202.14	34,309	50003	FRINGE BENEFITS	34,309	34,309	34,309
7,396.01	38,218.98	500	50250	PART-TIME	500	500	500
85,211.26	119,754.69	138,260		TOTAL PERSONNEL SERVICES	138,260	138,260	138,260
			2	MATERIALS & SERVICES			
287.12	209.88	225	61010	ADVERTISING	225	225	225
.00	.00	900	61124	COMPUTER EXPENSE	900	900	900
537.45	1,558.66	2,025	61240	DEPT/OPERATING EXPENSE	1,905	1,905	2,025
15,861.68	24,485.96	32,200	61250	DEPT/OPERATING SUPPLIES	32,200	32,200	32,200
161.00	210.00	225	61290	DUES & SUBSCRIPTIONS	225	225	225
5.56	.00	0	61300	DUPLICATION	0	0	0
356.00	261.67	650	61320	EDUCATION & TRAINING	650	650	650
1,161.24	6,827.70	5,640	61560	MAINT/BLDG	5,640	5,640	5,640
133.99	232.43	275	61570	MAINT/EQPT	275	275	275
257.49	590.93	800	61600	MEETINGS AND CONFERENCES	800	800	800
754.90	1,150.81	1,000	61700	OFFICE SUPPLIES	1,000	1,000	1,000
2,308.29	3,217.65	4,080	61900	UTILITIES	4,080	4,080	4,080
21,824.72	38,739.69	48,020		TOTAL MATERIALS & SERVICES	47,900	47,900	48,020

PREPARED: 27 JULY 1988

DEPT: 165
LIBRARY
FUND: 10
GENERAL FUND

AS OF 27 JULY 1988

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			3	CAPITAL OUTLAY			
.00	.00	8,850	72300	IMPROVEMENTS	8,850	8,850	8,850
.00	.00	6,050	72500	OFFICE EQPT.	6,050	6,050	6,050
.00	.00	14,900		TOTAL CAPITAL OUTLAY	14,900	14,900	14,900
107,035.98	158,494.38	201,180		DEPT TOTAL (W/O REV.)	201,060	201,060	201,180

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 10 - GENERAL

DEPARTMENT: 165 - LIBRARY

MATERIALS & SERVICES		SUB-LINE ITEM TOTAL	LINE TOTAL
61010	ADVERTISING:		
	Personnel recruitment advertisements	225	225
61124	COMPUTER EXPENSE:		
	Software	300	
	Supplies	200	
	Training	300	
	Service & Repair	100	900
61240	DEPARTMENT/OPERATING EXPENSE:		
	Annual volunteer recognition dinner and awards	600	
	Book charger annual rental	245	
	Expense reimbursement (40%)	960	
	Safety Incentive Program	120	
	Pre-employment physicals	100	2,025

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 10 - GENERAL

DEPARTMENT: 165 - LIBRARY

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61250 DEPARTMENT/OPERATING SUPPLIES:		
Ordering, Processing, Circulation:		
Order slips; book pockets, jackets and cards; catalog cards, glue; labels and tapes; bindery charges; magazine boxes; supplies for mending/ repair; registration, rolodex and borrowers cards; overdue notices; inter-library loan supplies	2,800	
Posters, posterboard, construction paper, story hour craft items, supplies for displays, film rental for story hours	400	
Materials for Check-Out:		
Adult fiction, non-fiction, paperbacks	14,000	
Children's fiction, non-fiction, paperbacks	6,700	
Rental book service	2,800	
Subscriptions to magazines and newspapers	3,500	
Audiocassettes, videocassettes, filmstrips	2,000	32,200
61290 DUES & SUBSCRIPTIONS:		
American Library Association(1)	110	
Oregon Library Association (3)	115	225

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 10 - GENERAL

DEPARTMENT: 165 - LIBRARY

MATERIALS & SERVICES		SUB-LINE ITEM TOTAL	LINE TOTAL
61340	EDUCATION & TRAINING:		
	Training sessions, workshops, seminars	250	
	College coursework	400	650
61560	MAINTENANCE/BUILDING & GROUNDS:		
	Replace screens on all windows (19)	460	
	Replace all gutters and downspouts	825	
	Repair and paint exterior trim and entries; power-wash brick	2,000	
	Improve security/exterior lighting	355	
	Re-laminate study tables, service desks	1,000	
	Boiler, electrical, grounds, plumbing routine maintenance/upkeep	1,000	5,640
61570	MAINTENANCE/EQUIPMENT:		
	Service and repair of equipment equipment	275	275
61600	MEETINGS & CONFERENCES:		
	Oregon Library Association Conference	700	
	Business luncheon meetings and out-of-town travel	100	800

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 10 - GENERAL

DEPARTMENT: 165 - LIBRARY

MATERIALS & SERVICES		SUB-LINE ITEM TOTAL	LINE TOTAL
61700	OFFICE SUPPLIES:	1,000	1,000
61900	UTILITIES:		
	Electricity	2,880	
	Heating oil	1,200	4,080
CAPITAL OUTLAY:			
~~72100~~ 72300	BUILDINGS:		
	Pleated window shades installed on all windows	1,350	
	Carpet	7,500	8,850
72500	OFFICE EQUIPMENT:		
	Computer, monitor,printer, modem	4,000	
	Computer workstation	450	
	Office chairs (2)	375	
	Secretary-style chairs (2)	325	
	book return boxes (2)	900	6,050

PROGRAM INFORMATION

MUNICIPAL COURT

PROGRAM DESCRIPTION:

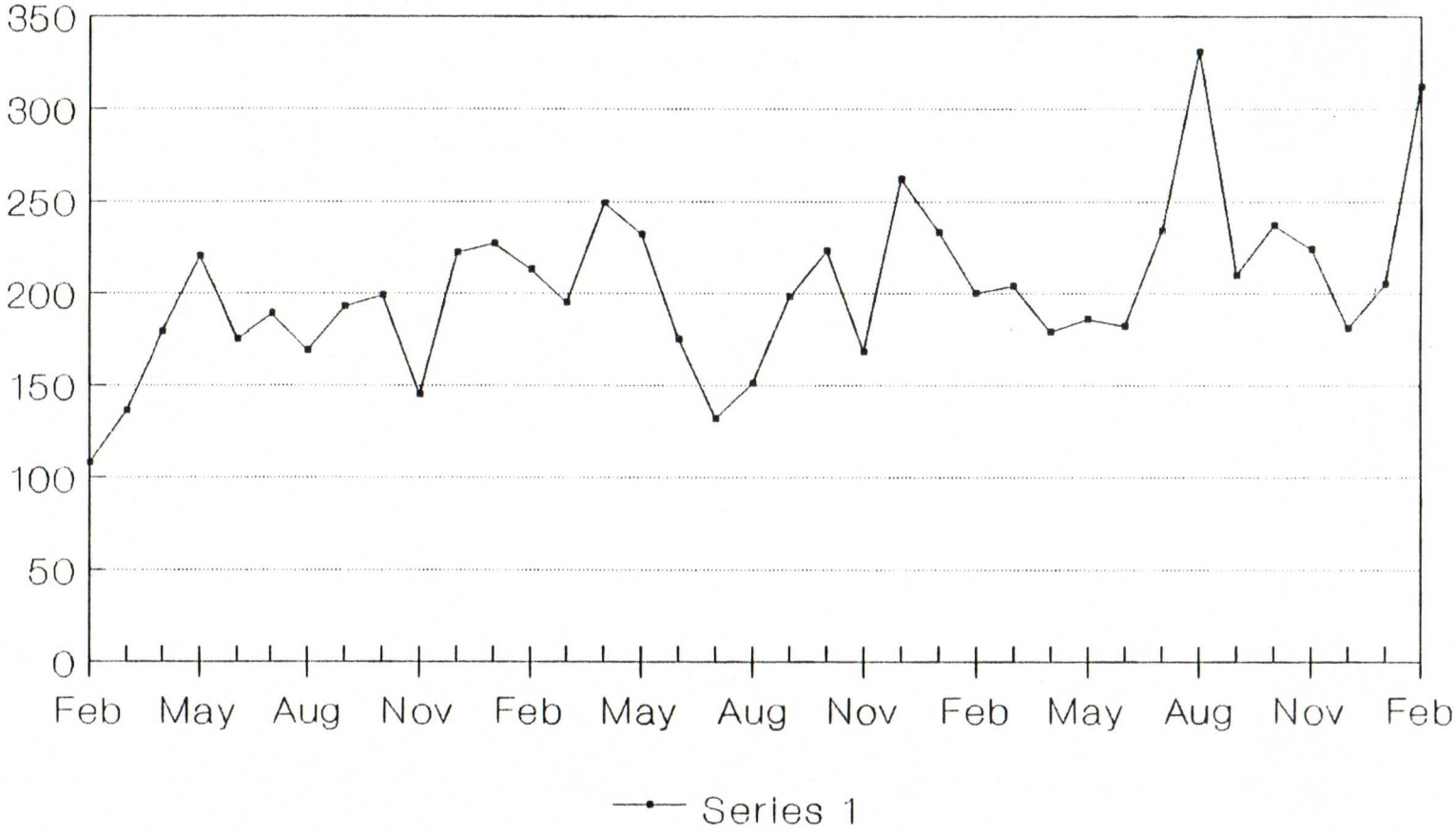
The Lebanon Municipal Court has jurisdiction over misdemeanor crimes, violations of City ordinances, and all motor vehicle offenses committed within the City limits in cases initiated by Lebanon Police officers. Court staff consists of the Municipal Judge, one full-time court clerk and two student assistants who, during the last few months, have worked a combined total of 10 to 19 hours per week, much of it on weekends. For the coming year, a 19-hour-per-week daytime position to replace the two student positions is being proposed at $6.50 per hour instead of the $3.35 and $4.50 per hour currently being paid. Fines collected by the Court are deposited to the City's General Fund.

POSITIONS:

Municipal Court Clerk	1.47 FTE
TOTAL	1.47 FTE
Contract - Municipal Judge	100% of Contract Wage

Municipal Court Cases

February, 1985 to February, 1988



DEPT: 170
MUNICIPAL COURT
FUND: 10
GENERAL FUND

PROPOSED/APPROVED/FINAL BUDGET P 01

ACTUAL EXPEND. HISTORY PRIOR-2	PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			1	PERSONNEL SERVICES			
.00	.00	35,768	50001	SALARIES	35,768	35,768	35,768
10,459.15	12,606.89	14,014	50003	FRINGE BENEFITS	14,014	14,014	14,014
1,551.14	3,357.51	0	50250	PART TIME	0	0	0
12,010.29	15,964.40	49,782		TOTAL PERSONNEL SERVICES	49,782	49,782	49,782
			2	MATERIALS & SERVICES			
201.10	135.00	1,450	61124	COMPUTER EXPENSE	1,450	1,450	1,450
.00	.00	400	61130	CONTRACT SERVICES	400	400	400
9,380.95	11,192.57	10,500	61240	DEPT/OPERATING EXPENSE	10,500	10,500	10,500
20.00	35.00	75	61290	DUES & SUBSCRIPTIONS	75	75	75
45.00	.00	250	61320	EDUCATION & TRAINING	250	250	250
325.46	220.20	250	61600	MEETINGS AND CONFERENCES	250	250	250
405.14	525.44	1,100	61700	OFFICE SUPPLIES	1,100	1,100	1,100
10,377.65	12,114.21	14,025		TOTAL MATERIALS & SERVICES	14,025	14,025	14,025
			3	CAPITAL OUTLAY			
4,679.00	650.00	2,250	72600	OTHER EQPT.	2,250	2,250	2,250
4,679.00	650.00	2,250		TOTAL CAPITAL OUTLAY	2,250	2,250	2,250
27,066.94	28,728.61	66,057		DEPT TOTAL (W/O REV.)	66,057	66,057	66,057

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 10 - GENERAL

DEPARTMENT: 170 - MUNICIPAL COURT

MATERIALS & SERVICES		SUB-LINE ITEM TOTAL	LINE TOTAL
61124	COMPUTER EXPENSE:		
	Hardware and software support for PC computer and printer	1,450	1,450
61130	CONTRACT SERVICES:		
	Judge pro-tem for conflict of interest cases	400	400
61240	DEPARTMENT/OPERATING EXPENSE:		
	Safety Incentive Program	50	
	Attorney fees for indigent defense, witness & jury fees.	10,450	10,500
61290	DUES & SUBSCRIPTIONS:		
	Subscriptions to professional journals	75	75
61320	EDUCATION & TRAINING:		
	Training sessions, workshops, seminars	250	250

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 10 - GENERAL

DEPARTMENT: 170 - MUNICIPAL COURT

		SUB-LINE ITEM TOTAL	LINE TOTAL
MATERIALS & SERVICES			
61600	MEETINGS & CONFERENCES:		
	Business luncheon meetings, out-of-town travel	250	250
61700	OFFICE SUPPLIES:	1,100	1,100
CAPITAL OUTLAY			
72600	OTHER EQUIPMENT:		
	Printer, hardware for networking, furniture for new clerk	2,250	2,250

PAID RESERVE PROGRAM

$4.00 per hour X 16 hours required per month = $64.00

Ten paid reserves X $64.00 per month = $640.00 per month

$640.00 per month X 12 months = $7,680.00 annually

Social Security @ 7.51% = $578.00 annually

TOTAL = $8,258.00 Annually

PROGRAM INFORMATION

POLICE

PROGRAM DESCRIPTION:

The Police Department provides a variety of services to the Lebanon Community. In addition to enforcing criminal and traffic code violations, the Department also enforces City ordinances. The Police Department is very active in the community with community relations contacts and giving presentations and answering questions in area schools. The officers act as a crime prevention and education resource to the community through Department tours, Neighborhood Watch Programs, and speaking engagements. Also, the Department provides the service of a canine unit to the community.

With 9-1-1 and Central Dispatch planned to become effective the beginning of 1989, the Police Department will not be open 24 hours a day. The officers will continue to work on a 24-hour basis, but the building will not be staffed and, therefore, will reduce the hours it is open to serve the public; this will result in a reduction in the dispatcher staff.

In the proposed budget, there have been four new line items added. They are: Uniform Purchase, Special Investigation Expense, Canine Program Expense, and Crime Prevention Expense. These line items were added in an attempt to better track departmental and program expenditures.

PROGRAM DESCRIPTION: (Continued)

The Special Investigation Expense and Canine Program Expenses were removed from the Department Operating Expense line item. This line item total still remains relatively close to past totals as prisoner expenses and hiring process expenses have markedly increased.

Crime Prevention Expense was removed from the Department Operating Supplies line item. This line item total is increased as photography and jail photo expenses have risen sharply. The Department also now utilizes color polaroid jail photographs.

Departmental uniform purchasing was removed from the Uniform Purchasing and Laundering to more effectively manage this area of purchasing.

The last area of significant change is the Education and Training line item. This increase will allow the Department to become more active in training opportunities and to attend some of the training offered out of the immediate area. Also, the Department has changed targets that are used in firearms training, and plans to change ammunition. The proposed Materials and Services budget will allow the Police Department to improve service at a manageable rate.

The Capital Outlay in the proposed budget will allow the Police Department to obtain some much needed equipment and improve existing facilities. Obtaining a personal computer will allow

PROGRAM DESCRIPTION: (Continued)

the Department to establish and maintain an up-to-date training file, and initiate a manageable informant and narcotics file, computerize the licensing procedures and files for second-hand dealers, merchant police, licensed premises, and licensing of amusement machines. There are many areas in which a personal computer will add to the efficiency of the Department's operation.

The ballistic vests worn by the police officers are made of a material called kevlar. These vests are no longer reconditioned, as kevlar begins to lose its ballistic capability after five years. The Department is in need of replacing approximately ten vests for the protection of the officers.

Acquiring an additional patrol vehicle will allow the Department to replace a 1985 unit with approximately 81,000 miles on it. This unit will probably be over 100,000 miles by the time the new vehicle is received.

The upstairs area, including the restroom, is basically in the same condition as when the Fire Department left, approximately 14 years ago. Renovating this area will give the Police Department some much needed space. This will provide a locker room for female employees and

PROGRAM DESCRIPTION: (Continued)

upgrade the men's shower room. Also, the exercise area can be expanded so the equipment is not so close together. This will allow for safer operation of the exercise equipment.

POSITIONS:

Chief of Police	1.0 FTE
Lieutenant	1.0 FTE
Sergeants	5.0 FTE
Police Officers	12.0 FTE
Dispatchers	5.0 FTE
Administrative Secretary	1.0 FTE
TOTAL	25.0 FTE

1987-88 GOALS STATEMENT:

The Police Department has not been at full authorized manpower for over two years. During this fiscal year, the Department's goal is to attain full strength. This will allow us to meet more community service needs. There are two areas in which we intend to place an emphasis; these are crime prevention and narcotics enforcement.

PREPARED: 27 JULY 1988

DEPT: 180
POLICE
FUND: 10
GENERAL FUND

AS OF 27 JULY 1988

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			1	PERSONNEL SERVICES			
516,205.32	572,842.20	627,918	50001	SALARIES	627,918	627,918	627,918
221,193.76	263,034.33	297,822	50003	FRINGE BENEFITS	297,822	297,822	297,822
.00	.00	8,500	50330	RESERVES	8,500	8,500	8,500
6,640.00	7,440.00	7,200	50510	EDUCATION INCENTIVE	7,200	7,200	7,200
1,702.74	1,249.78	0	50520	HOLIDAY PAY	0	0	0
26,886.73	26,531.36	25,000	50600	OVERTIME	25,000	25,000	25,000
2,140.28	2,057.05	2,200	50900	SHIFT DIFFERENTIAL	2,200	2,200	2,200
774,768.83	873,148.72	968,640		TOTAL PERSONNEL SERVICES	968,640	968,640	968,640
			2	MATERIALS & SERVICES			
101.95	884.04	1,300	61010	ADVERTISING	1,300	1,300	1,300
1,474.89	1,941.97	1,000	61120	COMMUNICATIONS	1,000	1,000	1,000
21,349.02	10,152.00	14,382	61124	COMPUTER EXPENSE	14,382	14,382	14,382
.00	.00	1,500	61125	CRIME PREVENTION	1,500	1,500	1,500
13,943.80	.00	0	61130	CONTRACT SERVICES	0	0	0
13,410.14	.00	10,210	61240	DEPT/OPERATING EXPENSE	8,060	8,060	10,210
8,065.72	10,071.91	6,000	61250	DEPT/OPERATING SUPPLIES	6,000	6,000	6,000
.00	.00	1,500	61255	K-9 PROGRAM	1,500	1,500	1,500
573.75	476.77	425	61290	DUES & SUBSCRIPTIONS	425	425	425
3,509.13	2,734.21	8,000	61320	EDUCATION & TRAINING	8,000	8,000	8,000
7,358.71	9,031.64	4,000	61500	LAUNDRY	4,000	4,000	4,000
.00	.00	5,000	61505	UNIFORM PURCHASE	5,000	5,000	5,000

PREPARED: 27 JULY 1988

DEPT: 180
POLICE
FUND: 10
GENERAL FUND

AS OF 27 JULY 1988

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. HISTORY PRIOR-2	PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
1,482.56	2,400.48	3,000	61560	MAINT/BLDG	3,000	3,000	3,000
1,210.95	1,232.55	2,600	61570	MAINT/EQPT	2,600	2,600	2,600
9,243.04	10,981.63	11,404	61580	MAINT/VEHICLES	11,404	11,404	11,404
2,210.76	1,961.89	2,000	61600	MEETINGS AND CONFERENCES	2,000	2,000	2,000
2,820.04	3,324.57	3,500	61700	OFFICE SUPPLIES	3,500	3,500	3,500
9,301.98	10,367.86	13,000	61800	PETROLEUM	13,000	13,000	13,000
.00	.00	5,000	61855	SPECIAL INVESTIGATIVE EXPENSE	5,000	5,000	5,000
96,056.44	64,963.52	93,821		TOTAL MATERIALS & SERVICES	91,671	91,671	93,821
			3	CAPITAL OUTLAY			
.00	.00	6,000	72300	IMPROVEMENTS	6,000	6,000	6,000
.00	.00	2,500	72500	OFFICE EQUIPMENT	2,500	2,500	2,500
.00	.00	4,000	72600	OTHER EQPT.	4,000	4,000	4,000
10,156.23	22,113.99	13,000	72800	VEHICLES	13,000	13,000	13,000
10,156.23	22,113.99	25,500		TOTAL CAPITAL OUTLAY	25,500	25,500	25,500
880,981.50	999,626.23	1,087,961		DEPT TOTAL (W/O REV.)	1,085,811	1,085,811	1,087,961

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 10 - GENERAL

DEPARTMENT: 180 - POLICE

MATERIALS & SERVICES		SUB-LINE ITEM TOTAL	LINE TOTAL
61010	ADVERTISING:		
	Personnel recruitment, auction, vehicle sale, and promotional advertisements	1,300	1,300
61120	COMMUNICATIONS:		
	Service and repair of radio equipment	1,000	1,000
61124	COMPUTER EXPENSE:		
	Regional Automated Information Network (R.A.I.N.) criminal justice computer system expenses	14,382	14,382
61125	CRIME PREVENTION EXPENSE:	1,500	1,500
61240	DEPARTMENT/OPERATING EXPENSE:		
	Prisoner meals, lodging, jail laundry, indigent prisoner medical bills	2,500	
	Employee physical, psychological and written examinations; miscellaneous expenses	1,500	
	Safety Incentive Program	2,150	
	Expense reimbursement	2,400	
	Xerox expense	960	
	Oregon Paging	290	
	Identi-Kit rental	410	10,210

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 10 - GENERAL

DEPARTMENT: 180 - POLICE

MATERIALS & SERVICES		SUB-LINE ITEM TOTAL	LINE TOTAL
61250	DEPARTMENT/OPERATING SUPPLIES:		
	Supplies for photography, jail, Evidence Room, fire extinguishers, flashlights, batteries, fuses, keys, locks, engravers; safety awards; appraisal certifications	6,000	6,000
61255	K-9 PROGRAM EXPENSE:	1,500	1,500
61290	DUES & SUBSCRIPTIONS:		
	Oregon Peace Officers Association Oregon Association of Chiefs of Police Crime Prevention Association	425	425
61320	EDUCATION & TRAINING:		
	Training sessions, firearms training, workshops, seminars, reimbursement for police-related course work; specialized training required to maintain certification	8,000	8,000
61500	LAUNDRY:		
	Repair and cleaning of uniforms	4,000	4,000

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 10 - GENERAL

DEPARTMENT: 180 - POLICE

MATERIALS & SERVICES		SUB-LINE ITEM TOTAL	LINE TOTAL
61505	UNIFORM PURCHASE:		
	Purchase uniforms, leather, and footwear	5,000	5,000
61560	MAINTENANCE/BUILDING & GROUNDS:		
	Painting of interior walls; cleaning supplies	3,000	3,000
61570	MAINTENANCE/EQUIPMENT:		
	Service and repair of office equipment, weapons, camera, radar, burglar detection alarm	2,600	2,600
61580	MAINTENANCE/VEHICLES:		
	Five patrol cars and three detective units (includes some routine service and body repair)	6,000	
	Mechanic expense	5,404	11,404
61600	MEETINGS & CONFERENCES:		
	League of Oregon Cities Conference	250	
	Oregon Association of Chiefs of Police Conference	300	
	Lodging and meal expense for out-of-town classes, investigations, or other Department business	1,450	2,000
61700	OFFICE SUPPLIES:	3,500	3,500

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 10 - GENERAL

DEPARTMENT: 180 - POLICE

		SUB-LINE ITEM TOTAL	LINE TOTAL
MATERIALS & SERVICES			
61800	PETROLEUM PRODUCTS:		
	Gasoline and oil for eight vehicles	13,000	13,000
61855	SPECIAL INVESTIGATION EXPENSE:	5,000	5,000
CAPITAL OUTLAY			
72300	IMPROVEMENTS:		
	Renovate upstairs bathroom and exercise room	5,000	
	Soft room	1,000	6,000
72500	OFFICE EQUIPMENT:		
	Personal Computer	2,500	2,500
72600	OTHER EQUIPMENT:		
	Ballistic vest replacement	4,000	4,000
72800	VEHICLES:		
	Purchase one 1989 patrol vehicle	13,000	13,000

PROGRAM INFORMATION

SENIOR SERVICES

PROGRAM DESCRIPTION:

The Lebanon Senior Center provides a wide variety of social, educational, and recreational activities to Lebanon's large senior population. Activities and services range from blood pressure checks, legal aid, income tax assistance, and foot care clinics to LBCC classes, quilting, potlucks, and bingo. The Center is open 9-4 Monday through Saturday, and has a City-paid staff of 1.35 FTE.

The proposed budget will allow current Center programs and services to continue at present levels, and provide funds for badly needed repairs on the mezzanine windows. The proposed budget also increases the City's contribution to the Elderly Nutrition Program by 50 percent.

POSITIONS:

Library & Senior Services Director	.35 FTE
Senior Services Coordinator	1.00 FTE
TOTAL	1.35 FTE

DEPT: 190
SENIOR SERVICES
FUND: 10
GENERAL FUND

PROPOSED/APPROVED/FINAL BUDGET A-01

ACTUAL EXPEND. HISTORY PRIOR-2	PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			1	PERSONNEL SERVICES			
13,846.74	19,471.74	33,949	50001	SALARIES	33,949	33,949	33,949
5,758.08	7,959.66	13,517	50003	FRINGE BENEFITS	13,517	13,517	13,517
19,604.82	27,431.40	47,466		TOTAL PERSONNEL SERVICES	47,466	47,466	47,466
			2	MATERIALS & SERVICES			
.00	143.88	100	61010	ADVERTISING	100	100	100
.00	.00	100	61120	COMMUNICATIONS	100	100	100
3,000.00	3,181.16	6,083	61240	DEPT/OPERATING EXPENSE	6,083	6,083	6,083
287.80	995.49	600	61250	DEPT/OPERATING SUPPLIES	600	600	600
10.00	.00	25	61290	DUES & SUBSCRIPTIONS	25	25	25
262.00	96.32	0	61300	DUPLICATION	0	0	0
257.00	131.66	200	61320	EDUCATION & TRAINING	200	200	200
970.68	1,266.83	3,000	61560	MAINT/BLDG	3,000	3,000	3,000
.00	35.50	100	61570	MAINT/EQPT	100	100	100
1,528.64	.00	0	61580	MAINT/VEHICLES	0	0	0
23.35	45.28	100	61600	MEETINGS AND CONFERENCES	100	100	100
225.75	677.48	400	61700	OFFICE SUPPLIES	400	400	400
1,443.22	.00	0	61800	PETROLEUM	0	0	0
.00	.00	3,000	61840	REFRESHMENT PURCHASES	0	0	3,000
4,340.60	5,265.68	4,800	61900	UTILITIES	4,800	4,800	4,800
12,349.04	11,735.08	18,508		TOTAL MATERIALS & SERVICES	15,508	15,508	18,508
31,953.86	39,172.48	65,974		DEPT TOTAL (W/O REV.)	62,974	62,974	65,974

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 10 - GENERAL

DEPARTMENT: 190 - SENIOR SERVICES

MATERIALS & SERVICES		SUB-LINE ITEM TOTAL	LINE TOTAL
61320	EDUCATION & TRAINING:		
	Training sessions, workshops, seminars, including CPR and first aid training	200	200
61560	MAINTENANCE/BUILDING & GROUNDS:		
	Repair & replace mezzanine windows	1,600	
	Boiler, electrical, plumbing maintenance	1,400	3,000
61570	MAINTENANCE/EQUIPMENT:		
	Service and repair of office equipment	100	100
61600	MEETINGS & CONFERENCES:		
	Business luncheon meetings; mileage reimbursement	100	100
61700	OFFICE SUPPLIES:	400	400
61840	REFRESHMENT PURCHASES:	3,000	3,000
61900	UTILITIES:		
	Electricity	2,700	
	Heating oil	2,100	4,800

PROGRAM INFORMATION

NON-DEPARTMENTAL

PROGRAM DESCRIPTION:

The Non-departmental activity provides a department to centralize costs which are shared by all General Fund activities. Cost accounting by department for telephone, electricity, postage, insurance, and other shared expenses is inappropriate under current governmental accounting practices for a unit of government our size. Also, this department provides the accounting for transfers from the General Fund, operating contingency for the fund, and unappropriated ending fund balance.

PREPARED: 27 JULY 1988

DEPT: 195
NON-DEPARTMENTAL
FUND: 10
GENERAL FUND

AS OF 27 JULY 1988

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			2	MATERIALS & SERVICES			
4,001.36	4,363.54	1,500	61010	ADVERTISING	1,500	1,500	1,500
5,978.00	4,905.00	4,586	61013	AUDIT EXPENSE	4,586	4,586	4,586
.00	.00	14,000	61015	CODIFICATION EXPENSE	14,000	14,000	14,000
25,564.67	23,295.23	24,000	61120	COMMUNICATIONS	24,000	24,000	24,000
63.08	14.27	100	61121	CASH SHORT	100	100	100
3,986.17	3,519.23	2,500	61124	COMPUTER EXPENSE	2,500	2,500	2,500
60,482.87	990.00	0	61130	CONTRACT SERVICES	0	0	0
.00	.00	4,000	61149	MOWING EXPENSES	4,000	4,000	4,000
19,877.69	13,990.70	5,000	61240	DEPT/OPERATING EXPENSE	5,000	5,000	5,000
1,153.71	.00	0	61250	DEPT/OPERATING SUPPLIES	0	0	0
7,630.66	12,653.39	10,000	61290	DUES & SUBSCRIPTIONS	10,000	10,000	10,000
5,511.10	5,493.69	5,000	61300	DUPLICATION	5,000	5,000	5,000
5,287.53	.00	2,000	61310	ELECTIONS	2,000	2,000	2,000
.00	12,504.35	14,700	61355	CITY GRANTS	7,100	13,500	14,700
89,118.30	89,955.82	0	61390	HYDRANTS & STREETS	0	0	0
69,767.23	54,022.25	60,000	61400	INSURANCE	60,000	60,000	60,000
.00	.00	0	61401	INSURANCE-EMLOYMENT	0	0	0
29,762.27	12,584.55	10,750	61560	MAINT/BLDG	10,750	10,750	10,750
6,432.80	7,216.10	4,000	61820	POSTAGE	4,000	4,000	4,000
.00	.00	0	61850	REFUNDS	0	0	0
13,598.26	.00	12,000	61900	UTILITIES	12,000	12,000	12,000
348,215.70	244,313.12	174,136		TOTAL MATERIALS & SERVICES	166,536	172,936	174,136

DEPT: 195
NON-DEPARTMENTAL
FUND: 10
GENERAL FUND

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			3	CAPITAL OUTLAY			
.00	.00	1,000	72300	IMPROVEMENTS	0	0	1,000
2,897.00	2,857.19	1,000	72500	OFFICE EQPT.	0	0	1,000
1,512.53	538.33	2,500	72600	OTHER EQPT	0	0	2,500
4,409.53	3,395.52	4,500		TOTAL CAPITAL OUTLAY	0	0	4,500
			4	INTERFUND TRANSFERS			
122,897.00	.00	0	90020	TO AMBULANCE FUND	0	0	0
.00	.00	33,172	90055	TO DIAL-A-BUS GRANT FUND	25,250	25,250	33,172
12,500.00	.00	0	90100	TO CAPITAL IMPROVEMENT	0	0	0
.00	.00	4,900	90105	TO EQUIP ACQ & REP FUND	4,900	4,900	4,900
334,450.00	248,276.00	0	90111	TO FIRE FUND	0	0	0
469,847.00	248,276.00	38,072		TOTAL INTERFUND TRANSFERS	30,150	30,150	38,072
			5	CONTINGENCY FUND			
.00	.00	74,636	80005	OPERATING CONTINGENCY	78,000	71,600	74,636
.00	.00	74,636		TOTAL CONTINGENCY FUND	78,000	71,600	74,636

DEPT: 195
NON-DEPARTMENTAL
FUND: 10
GENERAL FUND

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			6	UNAPPROPRIATED			
.00	.00	0	92010	UNAPPROPRIATED ENDING FUND BAL	0	0	0
			7	DEBT SERVICE			
10,000.00	.00	0	95301	SHOP SITE	0	0	0
.00	.00	350,000	95500	LOAN PRINCIPLE-TAN	350,000	350,000	350,000
.00	.00	21,000	95600	LOAN INTEREST-TAN	21,000	21,000	21,000
10,000.00	.00	371,000		TOTAL DEBT SERVICE	371,000	371,000	371,000
832,472.23	495,484.64	662,344		DEPT TOTAL (W/O REV.)	645,686	645,686	662,344

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 10 - GENERAL

DEPARTMENT: 195 - NON-DEPARTMENTAL

MATERIALS & SERVICES		SUB-LINE ITEM TOTAL	LINE TOTAL
61010	ADVERTISING:		
	Budget and other public hearing notices; Budget Summaries, election notices; Requests for bids and proposals; Other advertising required by law	1,500	1,500
61013	AUDIT EXPENSE:		
	General fund share of City audit	4,586	4,586
61015	CODIFICATION EXPENSE:		
	Compilation and one year's update of City Ordinances	14,000	14,000
61120	COMMUNICATIONS:		
	Local and long distance service for all City departments	24,000	24,000
61121	CASH SHORT:	100	100
61124	COMPUTER EXPENSE:		
	General fund share of service and repair, hardware, software, programming, modem expense for City mainframe	2,500	2,500

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 10 - GENERAL

DEPARTMENT: 195 - NON-DEPARTMENTAL

	MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61149	MOWING EXPENSE:	4,000	4,000
61240	DEPARTMENT/OPERATING EXPENSE:		
	Special operational expenses shared among departments	5,000	5,000
61290	DUES & SUBSCRIPTIONS:		
	League of Oregon Cities	4,000	
	Council of Governments	3,500	
	Lebanon Chamber of Commerce	850	
	Newspaper subscriptions	350	
	Subscriptions to professional journals, newsletters, updating services	1,300	10,000
61300	DUPLICATION:		
	Service and repair of photocopiers; printing costs	5,000	5,000
61310	ELECTIONS:		
	Election costs charged by Linn County	2,000	2,000
61355	CITY GRANTS:		
	Money available for Council-approved grant		
	Boys & Girls Club	10,000	
	Chamber of Commerce	3,500	
	Humane Society	1,200	14,700

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 10 - GENERAL

DEPARTMENT: 195 - NON-DEPARTMENTAL

MATERIALS & SERVICES		SUB-LINE ITEM TOTAL	LINE TOTAL
61400	INSURANCE		
	Fidelity Bonds, fire, liability, vehicle, special property coverages	60,000	60,000
61560	MAINTENANCE/BUILDING & GROUNDS:		
	Janitorial service for City Hall offices, Senior Center, City Shops, Police Department and Library; paper products and other janitorial supplies; general maintenance and repairs on City Hall	10,750	10,750
61820	POSTAGE:		
	Postage expense for General Fund activities	4,000	4,000
61900	UTILITIES:		
	Electricity for City Hall offices and Police departments	12,000	12,000

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 10 - GENERAL

DEPARTMENT: 195 - NON-DEPARTMENTAL

		SUB-LINE ITEM TOTAL	LINE TOTAL
CAPITAL OUTLAY			
72300	IMPROVEMENTS:		
	Mayor's office	1,000	1,000
72500	OFFICE EQUIPMENT:		
	Mayor's office	1,000	1,000
72600	OTHER EQUIPMENT:		
	Council Chambers sound system	2,500	2,500
INTERFUND TRANSFER			
90055	TO DIAL-A-BUS GRANT FUND:	33,172	33,172
90105	TO EQUIPMENT REPLACEMENT & ACQUISITION		
	For reserve for Parks and Engineering vehicles	4,900	4,900
DEBT SERVICE			
	Repayment of short-term borrowing for General Fund Deficit		
	Principal	350,000	
	Interest	21,000	371,000

PREPARED: 27 JULY 1988 DEPT: 000 AS OF 27 JULY 1988

FUND: 10
GENERAL FUND

PROPOSED/APPROVED/FINAL BUDGET A-C1

ACTUAL EXPEND. HISTORY PRIOR-2	PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2,439,436.87	2,121,999.81	2,619,325		FUND TOTAL EXP. BUDGET	2,595,897	2,595,897	2,619,325
2,539,959.13	2,375,441.77	2,619,325		FUND TOTAL REV. BUDGET	2,595,897	2,595,897	2,619,325

PROGRAM INFORMATION

12/01/75 G.O. BONDS, 1975 SEWER TREATMENT PLANT BONDS

PROGRAM DESCRIPTION:

In 1975, a general obligation bond was issued for $1,649,575 for sewer treatment plant improvements. Eight years of principal and interest payments are still outstanding through 1995-96. This year's payment will be $75,250. After this year's payment, there will be $350,000 in principal due and $84,350 in interest due. Funds for payment of this debt service are levied on assessed value of property.

PREPARED: 27 JULY 1988

DEPT: [illegible]
12/1/75 G.O. BONDS
FUND: 30
DEBT SERVICE FUNDS

AS OF: 27 JULY 1988

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			6	UNAPPROPRIATED			
.00	.00	10,000	92010	UNAPPROPRIATED ENDING FUND BAL	10,000	10,000	10,000
.00	.00	10,000		TOTAL UNAPPROPRIATED	10,000	10,000	10,000
			7	DEBT SERVICE			
50,000.00	50,000.00	50,000	95100	BOND PRINCIPAL	50,000	50,000	50,000
31,275.00	31,482.50	25,250	95200	BOND INTEREST	25,250	25,250	25,250
81,275.00	81,482.50	75,250		TOTAL DEBT SERVICE	75,250	75,250	75,250
81,275.00	81,482.50	85,250		DEPT TOTAL (W/O REV.)	85,250	85,250	85,250

PREPARED: 27 JULY 1988

DEPT: 314
G.C. FUND REVENUE
FUND: 30
DEBT SERVICE FUNDS

AS OF 27 JULY 1988

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. HISTORY PRIOR-2	PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
49,402.36	65,197.96	54,250	47010	CURRENT PROPERTY TAXES	54,250	54,250	54,250
15,785.99	11,369.35	5,000	47020	DELINQUENT PROPERTY TAXES	5,000	5,000	5,000
1,174.52	1,909.56	800	48100	INTEREST ON INVESTMENT	800	800	800
196.20	162.47	200	48101	INTEREST ON TAXES	200	200	200
42,376.00	.00	0	49100	FROM CAPITAL IMPROVEMENT FUND	0	0	0
1,748.37-	28,109.20	25,000	49901	BEGINNING BALANCE	25,000	25,000	25,000
107,186.70	106,741.94	85,250		TOTAL REVENUES	85,250	85,250	85,250
			7	DEBT SERVICE			
.00	.00	0	95100	BOND PRINCIPLE	0	0	0
.00	.00	0	95200	BOND INTEREST	0	0	0
.00	.00	0		DEPT TOTAL (N/C REV.)	0	0	0

PROGRAM INFORMATION

1985 WATER REFUNDING BOND

PROGRAM DESCRIPTION:

In 1985, an advance refunding instrument was issued for $4,360,000 to take advantage of low interest rates, and to stabilize the long-term debt service in the water utility. This bond was used to refund the original bond sold to PP&L in advance of its full term, and saved approximately $300,000 (present value) over the full term of the PP&L bond. The PP&L bond was paid off November 1, 1987. Payment of the debt service is generated by interest accruing on the funds of the 1986 Refunding issue held in trust by 1st Interstate Bank (see Water Utility for 1986 Bond).

PREPARED: 27 JULY 1988

DEPT: 315
1985 WATER REFINANCE BONDS
FUND: 30
DEBT SERVICE FUNDS

AS OF 27 JULY 1988

PROPOSED/APPROVED/FINAL BUDGET

A-01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
.00	.00	454,919	48100	INTEREST ON INVESTMENT	454,919	454,919	454,919
.00	.00	0	49901	BEGINNING BALANCE	0	0	0
.00	.00	454,919		TOTAL REVENUES	454,919	454,919	454,919
			7	DEBT SERVICE			
.00	.00	70,000	95100	BOND PRINCIPAL	70,000	70,000	70,000
.00	.00	384,919	95200	BOND INTEREST	384,919	384,919	384,919
.00	.00	454,919		TOTAL DEBT SERVICE	454,919	454,919	454,919
.00	.00	454,919		DEPT TOTAL (W/O REV.)	454,919	454,919	454,919

PREPARED: 27 JULY 1988

DEPT: 316
1986 WATER REFINANCE BONDS
FUND: 30
DEBT SERVICE FUNDS

AS OF 27 JULY 1988

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. HISTORY PRIOR-2	PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
.00	.00	0	48100	INTEREST ON INVESTMENT	0	0	0
.00	.00	0	48140	MISCELLANEOUS REVENUE	0	0	0
.00	.00	0	49022	FROM WATER FUND	0	0	0
.00	.00	0	49901	BEGINNING BALANCE	0	0	0
.00	.00	0		DEPT TOTAL (W/O REV.)	0	0	0

PREPARED: 27 JULY 1988 DEPT: 000 AS OF 27 JULY 1988

FUND: 30
DEBT SERVICE FUNDS

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
81,275.00	81,488.50	540,169		FUND TOTAL EXP. BUDGET	540,169	540,169	540,169
107,186.70	106,741.94	540,169		FUND TOTAL REV. BUDGET	540,169	540,169	540,169

JUSTIFICATION FOR NEW WATER SERVICE PERSON

There are many programs that need to be implemented in our Water Distribution Section of Public Works. These plans require more manhours than we can cover with our present staffing level. Programs in the future that require more attention include, a cross connection control program, a program to lessen lead exposure in the system, a fire hydrant maintenance program to insure that the hydrants function properly when needed, more time spent in repairing leaks already identified, a main line valve location program to find lost or non existing valves, a valve exercising program and more system flushing to ensure cleaner water and less chance for bacteria to form.

All this is essential to the prudent operation of our distribution system but with current demands we are not able to expand the programs without additional help.

We are proposing the addition of one more maintenance position in Water Utility. The Federal and State governments are pushing the implementation of a Cross Connection Control program. This has been law for several years and we cannot put off the inevitable any longer. This program would require approximately 2,000 manhours the first year to set it up and get it started. We have tried in the past two years unsuccessfully to create enough time with existing personnel to start the program but have failed because of other more urgent demands.

The program consists of many aspects but the basic purpose is to protect the community water system from any harmful or potentially harmful backflow into the system. We need to set appointments to inspect the plumbing where there may be a potential cross connection and then require protection of our system through the appropriate cross connection control device. An ordinance and rules need to be drawn up and information on installation, testing, etc. be compiled to help citizens to meet the new requirements. A priority list needs to be developed so we can inspect those areas of highest risk first. Some example would be mortuaries, hospitals and clinics to name a few. A system needs to be developed whereby owners of devices are reminded to have annual tests done on them and send us reports so that we can in turn report to the State. We anticipate there will need to be a considerable amount of time spent on follow up to insure this phase works properly.

After the first year, once the program is in place and operating the required manhours should drop one half to two thirds. This would allow us to move into another program that has brought strong, recent State Health Division attention. New requirements are going to force us to develop a more aggressive program for the removal of lead exposure in our water system. We now have a passive program which dictates that anytime in our maintenance we find a service with lead as a portion of that service, we change it. With new State and Federal regulations we will need to spend more time actively identifying and removing lead pipe. Thus another reason to add this extra maintenance position.

PROGRAM INFORMATION

WATER UTILITY

PROGRAM DESCRIPTION:

The responsibilities of the water utility are twofold. First, the treatment of raw water, which is accomplished at the Water Treatment Facility at 2nd and A Streets by as private contractor. Second, the transmission, storage, and distribution of treated water.

The treatment process consists of a combination of chemical and filtration treatment. The plant operates at an average of 1,500,000 gallons per day, and is theoretically capable of 8,000,000 gallons per day.

Monthly meter readings are also achieved by a private contractor.

Transmission, storage, and distribution of the water after treatment is handled by the Water Section of the Public Works Maintenance Services Division and the Engineering Services Division.

The City has approximately 50 miles of water main ranging in size from two inches to sixteen inches in diameter. The mains are made up of many different materials that often reflect technology and economics of the era in which they were installed. We are aware of steel, ductile, cast iron, galvanized steel, asbestos-cement, P.V.C. plastic, and even a small amount of old wooden pipe.

PROGRAM DESCRIPTION: (Continued)

Storage facilities consist of two 2-million gallon storage tanks; one located on East Grant Street, and one about two miles south of Vaughan Lane on South 5th Street. These tanks help equalize the pressure in the entire water system, and also serve as storage of water in the event that the treatment plant stops producing water for a short period of time.

The system terminates in about 3,700 services. All are metered with the exception of a few that are strictly for use in case of fire. Most of our services to residences are 3/4" consisting of either galvanized or copper pipe.

We maintain 228 fire hydrants throughout the City for fire protection of both family homes and businesses. This is a very important part of the water system.

General maintenance of the system includes repair of main and service line leaks; adding new services as needed; repair, testing and replacement of meters; repair of main line valves, general service orders, turning services off and on, and helping customers with complaints about the taste of their water and leaks they may have. We test the water in the system, and flush dead end lines and poor circulation areas in the system. Other maintenance includes taking care of the non-potable water system at Santiam Canal Industrial Park.

PROGRAM DESCRIPTION: (Continued)

Larger construction projects and repairs are handled by the Engineering Services Division. They design improvements and contract for construction. Engineering assists citizens in locating private laterals and provides advice on effective resolution of problems. They regulate private contractors who perform work affecting the system.

There will be additional maintenance responsibilities in the years to come. Because of a state and federal mandate, we must implement a cross-connection control program which will take an estimated 2,000 man hours the first year. New federal regulations require that we find and control sources of lead that leaches into the water. Maintenance forces will spend more hours replacing lead pigtails. Engineering will sample the system and research methods to reduce the leaching from lead solder in private systems. These mandated programs, along with the other that are needed to maintain and improve service, have caused us to seek funding for another maintenance positions in the 1988-89 annual budget.

Other programs we wish to implement or expand are a fire hydrant installation and replacement program, valve location, valve exercising, meter replacement, and total system flushing.

1986 WATER REFUNDING BOND:

In 1986, an advance refunding instrument was issued for $5,070,000 to take advantage of the low interest rates to refund the 1985 refunding issue. The issuing of this bond saved $350,000 (present value) over the full term of issue. Payment of the debt service for this bond was first generated by interest accruing on the funds held in trust by 1st Interstate Bank. Then, on November 1, 1987, the funds from the 1985 refunding issue were used to pay off the original 1984 issue to PP&L. Earnings from the investments funded by the 1986 refunding now pay the debt service on the 1985 issue, and Water Revenues are used to pay the principal and interest on the 1986 issue.

PROGRAM INFORMATION

WATER UTILITY

POSITIONS:

City Administrator	.20 FTE
Finance Director	.30 FTE
Receptionist	.30 FTE
Finance Operations Manager	.30 FTE
Director of Public Works	.23 FTE
Accounting Clerk	1.15 FTE
Engineering Division Manager	.25 FTE
Maintenance Division Mgr.	.25 FTE
Engineering Technician II	.69 FTE
Sr. Maintenance Worker	2.00 FTE
Engineering Technician I	.36 FTE
Maintenance Worker	2.00 FTE
Administrative Secretary	.50 FTE
Building Inspector	.04 FTE
TOTAL	8.573 FTE
Contract - City Attorney	.075 of Contract Wage

1988-89 GOALS STATEMENT:

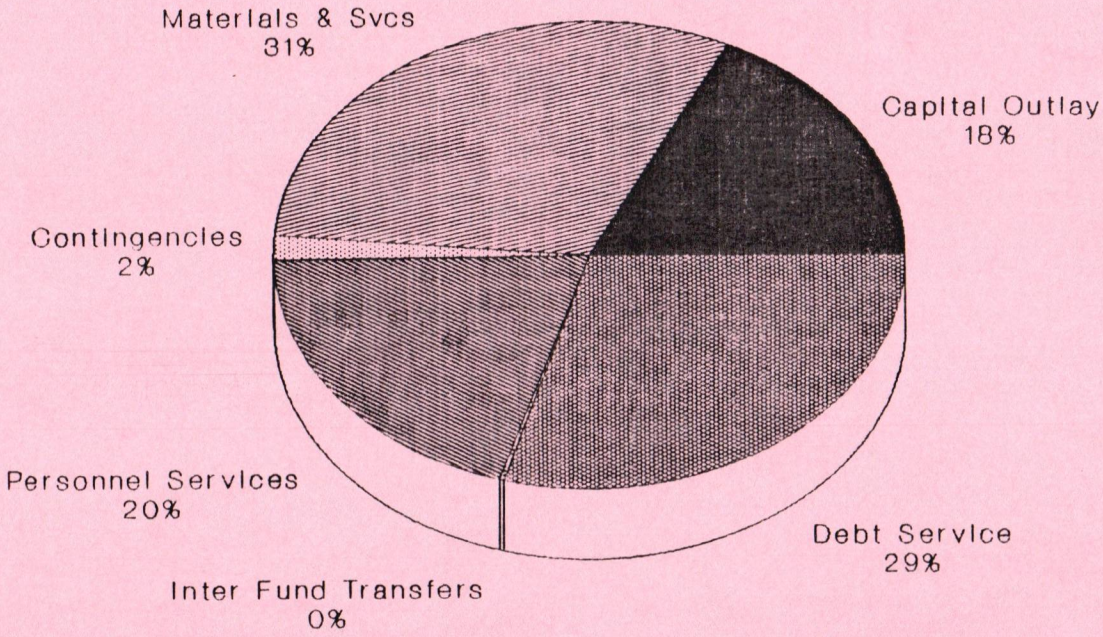
Projects planned under this program support the Council goal to "Improve Utility and Transportation Systems." They include the Water System Facility Study which will clarify our future needs and directions in improving and expanding the system. Other projects are:

- Water System Facility Study
- Water Treatment Plant improvements
- Fifth Street water line replacement
- Water System cathodic protection
- Carolina Street water main replacement

In addition to the specific projects, this fund provides for ongoing maintenance, operations, and water quality protection of the water system, thereby supporting the goal "Meet Service Expectations of the Community."

CITY OF LEBANON 1988-89

Water Utility Budget



By Budget Category

PREPARED: 27 JULY 1988

DEPT: 430
WATER UTILITY
FUND: 40
ENTERPRISE FUNDS

AS OF 27 JULY 1988

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
36,413.88	32,469.50	30,000	48051	DEPOSITS RECEIVED	30,000	30,000	30,000
123,850.05	18,765.41	14,000	48100	INTEREST ON INVESTMENTS	12,000	12,000	14,000
5,070,000.00	.00	0	48101	BOND SALE PROCEEDS	0	0	0
1,010,123.68	1,017,000.06	1,080,000	48121	WATER FEES	1,100,000	1,100,000	1,080,000
12,671.94	8,851.76	7,000	48140	MISCELLANEOUS REVENUE	7,000	7,000	7,000
.00	.00	0	48225	ENERGY SAVINGS REBATE	0	0	0
.00	185,684.22	0	48910	EXTRA ORDINARY GAIN 86 ISSUE	0	0	0
407,654.52	.00	0	48915	EXTRA ORDINARY GAIN 85 ISSUE	0	0	0
500,439.24	351,792.21	358,857	49901	BEGINNING BALANCE	351,707	351,707	358,857
							(73,500)
7,161,153.31	1,614,556.96	1,489,857		TOTAL REVENUES	1,500,707	1,900,707	1,489,857
			1	PERSONNEL SERVICES			
157,682.88	180,820.76	201,002	50001	SALARIES	201,002	201,002	201,002
63,795.90	76,581.63	94,394	50003	FRINGE BENEFITS	94,394	94,394	94,394
.00	.00	3,400	50250	PART TIME	3,400	3,400	3,400
221,478.78	257,402.39	298,796		TOTAL PERSONNEL SERVICES	298,796	298,796	298,796

DEPT: 430
WATER UTILITY
FUND: 40
ENTERPRISE FUNDS

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. HISTORY PRIOR-2	PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			2	MATERIALS & SERVICES			
112,381.00	117,521.00	0	60300	DEPRECIATION	0	0	0
615.91	852.98	400	61010	ADVERTISING	400	400	400
.00	.00	2,800	61011	ADVERTISING (ENG)	2,800	2,800	2,800
.00	.00	200	61012	ADVERTISING (MAINT)	200	200	200
1,500.00	1,575.00	1,600	61013	AUDIT EXPENSE	1,600	1,600	1,600
1,967.08	345.41	0	61120	COMMUNICATIONS	0	0	0
.00	.00	100	61121	COMMUNICATION (ENG)	100	100	100
.00	.00	400	61122	COMMUNICATION (MAINT)	400	400	400
6,919.64	5,095.81	2,200	61124	COMPUTER EXPENSE	2,200	2,200	2,200
.00	.00	1,460	61126	COMPUTER EXP (ENG)	1,460	1,460	1,460
.00	.00	900	61127	COMPUTER EXP (MAINT)	900	900	900
181,528.26	187,354.47	20,000	61130	CONTRACT SERVICES	20,000	20,000	20,000
.00	.00	288,850	61133	CONTRACT SERVICES (ENG)	288,850	288,850	288,850
.00	.00	4,550	61134	CONTRACT SERVICES (MAINT)	4,550	4,550	4,550
29,301.42	27,133.06	30,000	61200	DEPOSITS REFUNDED	30,000	30,000	30,000
72,363.84	75,852.46	2,150	61240	DEPARTMENT OPERATING EXPENSE	1,000	1,000	2,850
.00	.00	3,750	61241	OPERATING EXP (ENG)	3,750	3,750	3,750
.00	.00	47,709	61242	OPERATING EXP (MAINT)	47,709	47,709	47,709
2,425.99	2,939.94	100	61250	DEPARTMENT OPERATING SUPPLIES	100	100	100
.00	.00	650	61251	OPERATING SUPPLIES (ENG)	650	650	650
.00	.00	2,650	61252	OPERATING SUPPLIES (MAINT)	2,650	2,650	2,650
544.90	655.41	0	61290	DUES & SUBSCRIPTIONS	0	0	0
.00	.00	630	61291	DUES & SUBSCRIPTIONS (ENG)	630	630	630

DEPT: 430
WATER UTILITY
FUND: 40
ENTERPRISE FUNDS

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. HISTORY PRIOR-2	PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
.00	.00	250	61292	DUES & SUBSCRIPTIONS (MAINT)	250	250	250
79.75	.00	1,500	61300	DUPLICATIONS	1,500	1,500	1,500
.00	.00	0	61305	GRANT APPLICATION COSTS	0	0	0
1,707.60	2,987.27	600	61320	EDUCATION & TRAINING	600	600	600
.00	.00	900	61321	EDUCATION & TRNG (ENG)	900	900	900
.00	.00	1,800	61322	EDUCATION & TRNG (MAINT)	1,800	1,800	1,800
19,394.25	11,246.00	10,000	61400	INSURANCE	10,000	10,000	10,000
793.41	1,057.83	0	61500	LAUNDRY & UNIFORMS	0	0	0
.00	.00	50	61501	UNIFORMS (ENG)	50	50	50
.00	.00	1,550	61502	UNIFORMS (MAINT)	1,550	1,550	1,550
.00	208.82	0	61560	MAINTENANCE / BUILDING	0	0	0
.00	.00	2,200	61562	MAINT/BLDG (MAINT)	2,200	2,200	2,200
55.06	222.72	100	61570	MAINTENANCE / EQUIPMENT	100	100	100
.00	.00	100	61571	MAINT/EQPT (ENG)	100	100	100
.00	.00	600	61572	MAINT/EQPT (MAINT)	600	600	600
2,080.34	1,658.47	0	61580	MAINTENANCE / VEHICLES	0	0	0
.00	.00	250	61581	MAINT/VEHICLES (ENG)	250	250	250
.00	.00	8,672	61582	MAINT/VEHICLES (MAINT)	8,672	8,672	8,672
1,735.34	1,845.01	300	61600	MEETINGS & CONFERENCES	300	300	300
.00	.00	2,225	61601	MTGS & CONF (ENG)	2,225	2,225	2,225
.00	.00	1,100	61602	MTGS & CONF (MAINT)	1,100	1,100	1,100
1,695.33	1,629.77	200	61700	OFFICE SUPPLIES	200	200	200
.00	.00	400	61701	OFFICE SUPPLIES (ENG)	400	400	400
.00	.00	200	61702	OFFICE SUPPLIES (MAINT)	200	200	200

DEPT: 430
WATER UTILITY
FUND: 40
ENTERPRISE FUNDS

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. HISTORY PRIOR-2	PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
100.21	99.76	0	61800	PETROLEUM	0	0	0
.00	.00	200	61801	PETROLEUM (ENG)	200	200	200
.00	.00	3,800	61802	PETROLEUM (MAINT)	3,800	3,800	3,800
3,839.03	5,454.11	5,000	61820	POSTAGE	5,000	5,000	5,000
2,090.44	7,789.93	3,000	61850	REFUNDS	3,000	3,000	3,000
2,015.85	1,794.91	0	61900	UTILITIES	0	0	0
.00	.00	3,000	61902	UTILITIES (MAINT)	3,000	3,000	3,000
.00	50,700.00	0	61910	UNDERWRITER DISCOUNT	0	0	0
65,561.70	.00	0	61915	BOND ISSUE COSTS	0	0	0
510,696.35	506,920.64	459,096		TOTAL MATERIALS & SERVICES	457,946	457,946	459,096
			73	CAPITAL OUTLAY			
.00	.00	0	72050	LAND	0	0	0
.00	1,224.15	0	72100	BUILDINGS	0	0	0
.00	.00	9,450	72102	BUILDINGS (MAINT)	2,750	2,750	9,450
297,864.82	82,886.29	0	72300	IMPROVEMENTS	0	0	0
.00	.00	217,483	72301	IMPROVEMENTS (ENG)	217,483	217,483	217,483
4,404.34	2,553.56	10,000	72500	OFFICE EQUIPMENT	10,000	10,000	10,000
.00	.00	1,300	72501	OFFICE EQPT (ENG)	1,300	1,300	1,300
.00	2,579.96	1,300	72600	OTHER EQUIPMENT	0	0	1,300
.00	.00	4,045	72602	OTHER EQPT (MAINT)	4,045	4,045	4,045
.00	40,494.70	0	72800	VEHICLES	0	0	0
.00	.00	20,700	72802	VEHICLES (MAINT)	20,700	20,700	20,700
302,269.16	130,240.06	264,278		TOTAL CAPITAL OUTLAY	256,278	256,278	264,278

PREPARED: 27 JULY 1988

DEPT: 430
WATER UTILITY
FUND: 40
ENTERPRISE FUNDS

AS OF 27 JULY 1988

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			8	INTERFUND TRANSFERS			
.00	.00	0	90015	TO G.U. BOND FUND	0	0	0
.00	.00	4,050	90105	TO EQUIP ACQ & REP FUND	4,050	4,050	4,050
.00	.00	4,050		TOTAL INTERFUND TRANSFERS	4,050	4,050	4,050
			5	CONTINGENCY FUND			
.00	.00	25,000	80005	OPERATING CONTINGENCES	45,000	45,000	25,000
.00	.00	25,000		TOTAL CONTINGENCY FUND	45,000	45,000	25,000
			7	DEBT SERVICE			
.00	70,000.00	105,000	95100	BOND PRINCIPLE	105,000	105,000	105,000
494,304.72	176,400.00	333,637	95200	BOND INTEREST	333,637	333,637	333,637
494,304.72	246,400.00	438,637		TOTAL DEBT SERVICE	438,637	438,637	438,637
1,928,749.01	1,140,363.09	1,489,857		DEPT TOTAL (EXC REV.)	1,500,707	1,500,707	1,489,857

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 40 - ENTERPRISE

DEPARTMENT: 430 - WATER UTILITY

MATERIALS & SERVICES		SUB-LINE ITEM TOTAL	LINE TOTAL
61010	ADVERTISING:		
	Publicity campaign	300	
	Personnel Recruitment	100	400
61011-E	ADVERTISING:		
	Projects	200	
	Personnel recruitment	200	
	Carolina St. main replacement	400	
	Other projects	2,000	2,800
61012-M	ADVERTISING:		
	Projects	100	
	Personnel Recruitment	100	200
61013	AUDIT EXPENSE:		
	Share of audit expense	1,600	1,600
61121-E	COMMUNICATIONS:		
	Service repair of radio equipment	100	100

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 40 - ENTERPRISE

DEPARTMENT: 430 - WATER UTILITY

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61122-M COMMUNICATIONS:		
Service and repair of radio equipment	400	400
61124 COMPUTER EXPENSE:		
Service and repair of hardware	500	
Supplies	200	
Software	400	
Maintenance, City mainframe	1,100	2,200
61126-E COMPUTER EXPENSE:		
Service and repair of hardware	840	
Supplies	270	
Software	250	
Training	100	1,460
61127-M COMPUTER EXPENSE:		
Service and repair of hardware	200	
Supplies	100	
Software	600	900
61130 CONTRACT SERVICES:		
Contract for Meter Readers	18,000	
1st Interstate Bank - bonds	2,000	20,000

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 40 - ENTERPRISE

DEPARTMENT: 430 - WATER UTILITY

MATERIALS & SERVICES		SUB-LINE ITEM TOTAL	LINE TOTAL
61133-E	CONTRACT SERVICES:		
	5th Street waterline project engineering	12,800	
	Contract for Canal Maintenance-City of Albany	24,400	
	Completion of Water Facilities Study	77,000	
	Carolina St. project engineering	7,000	
	Operation of Water Treatment Plan-OMI	167,650	288,850
61134-M	CONTRACT SERVICES:		
	Contract for maintenance of Fire System at S.C.I.P.	4,200	
	Janitorial service for shop	350	4,550
61200	DEPOSITS REFUNDED:		
	Refunds	30,000	30,000
61240	DEPARTMENT/OPERATING EXPENSE:		
	Expense reimbursement	720	
	Employee Assistance Program	500	
	Safety Incentive Program	650	
	Misc. Finance materials	280	2,150

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 40 - ENTERPRISE

DEPARTMENT: 430 - WATER UTILITY

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61241-E DEPARTMENT/OPERATING EXPENSE:		
Expense reimbursement	650	
Consultant services	1,000	
Water quality testing/reservoirs	100	
Canal gate repairs @ SCIP	2,000	3,750
61242-M DEPARTMENT/OPERATING EXPENSE:		
SCIP Pumphouse expense	800	
Water quality testing	1,500	
Operating permits, landfill fees	400	
Tool and equipment rental	1,500	
Water main repairs	15,000	
Service line repair and replacement	9,000	
Meter repair and replacement	13,009	
Storage facility maintenance	1,500	
Contract testing of large meters	5,000	47,709
61250 DEPARTMENT/OPERATING SUPPLIES:		
Small supplies	100	100

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 40 - ENTERPRISE

DEPARTMENT: 430 - WATER UTILITY

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61251-E DEPARTMENT/OPERATING SUPPLIES:		
Reference books	200	
Assessor maps - Linn County	150	
Drafting supplies	100	
Surveying supplies	100	
Inspection supplies	100	650
61252-M DEPARTMENT/OPERATING SUPPLIES:		
Reference books	100	
Drafting supplies	50	
Hand tools, hardware, cleaners	2,500	2,650
61291-E DUES & SUBSCRIPTIONS:		
APWA	25	
ASCE	50	
AWWA	280	
Engineering dues and subscriptions	75	
Professional Engineer registration	200	630
61292-M DUES & SUBSCRIPTIONS:		
American Public Works Association	25	
American Waterworks Association	125	
East Linn Coordination Council	100	250

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 40 - ENTERPRISE

DEPARTMENT: 430 - WATER UTILITY

MATERIALS & SERVICES		SUB-LINE ITEM TOTAL	LINE TOTAL
61300	DUPLICATION:	1,500	1,500
61320	EDUCATION & TRAINING:		
	Training sessions, workshops, seminars, Lotus 123 for all accounting clerks	600	600
61321-E	EDUCATION & TRAINING:		
	Training sessions, workshops, seminars	900	900
61322-M	EDUCATION & TRAINING:		
	Training sessions, workshops, seminars	1,500	
	Reimbursement for course work	300	1,800
61400	INSURANCE:		
	Vehicle, general liability, equipment and building coverage	10,000	10,000
61501-E	UNIFORM PURCHASE & LAUNDERING:		
	Raingear	50	50

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 40 - ENTERPRISE

DEPARTMENT: 430 - WATER UTILITY

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61502-M UNIFORM PURCHASE & LAUNDERING:		
Raingear	100	
Purchase, repair, cleaning of uniforms, and safety equipment	1,450	1,550
61562-M MAINTENANCE/BUILDING & GROUNDS:		
Water building & storage facility	1,000	
Share of Main Shop building maintenance	1,000	
SCIP Pumphouse maintenance	200	2,200
61570 MAINTENANCE/EQUIPMENT:		
Service and repair of office equipment	100	100
61571-E MAINTENANCE/EQUIPMENT:		
Service and repair of office and field equipment	100	100
61572-M MAINTENANCE/EQUIPMENT:		
Service and repair of office and field equipment	600	600
61581-E MAINTENANCE/VEHICLES:		
Engineering pickups (2)	250	250

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 40 - ENTERPRISE

DEPARTMENT: 430 - WATER UTILITY

MATERIALS & SERVICES		SUB-LINE ITEM TOTAL	LINE TOTAL
61582-M	MAINTENANCE/VEHICLES:		
	Utility truck	400	
	Pickups (2) - (Rebuild W-1)	2,400	
	Trailer	50	
	OMI Pickup	100	
	Payment to Fire District for mechanic	5,722	8,672
61600	MEETINGS & CONFERENCES:		
	League of Oregon Cities & OMFOA	200	
	Business meetings and travel luncheons	100	300
61601-E	MEETINGS & CONFERENCES:		
	League of Oregon Cities Conference	375	
	AWWA Conference	1,300	
	APWA Conference	425	
	Business meetings and travel luncheons	125	2,225
61601-M	MEETINGS & CONFERENCES:		
	American Waterworks Association Conference	650	
	American Public Works Association Conference	150	
	Business meetings and travel luncheons	300	1,100
61700	OFFICE SUPPLIES:	200	200

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 40 - ENTERPRISE

DEPARTMENT: 430 - WATER UTILITY

MATERIALS & SERVICES		SUB-LINE ITEM TOTAL	LINE TOTAL
61701-E	OFFICE SUPPLIES:	400	400
61702-M	OFFICE SUPPLIES:	200	200
61801-E	PETROLEUM PRODUCTS:		
	Gasoline, oil lubricants	200	200
61802-M	PETROLEUM PRODUCTS:		
	Gasoline, oil, lubricants	3,800	3,800
61820	POSTAGE:		
	Postage for billing and notices	5,000	5,000
61850	REFUNDS:		
	Billing and fee returns	3,000	3,000
61902-M	UTILITIES:		
	Electricity, Water Reservoirs, Water Shop, S.C.I.P. Pumphouse	3,000	3,000

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 40 - ENTERPRISE

DEPARTMENT: 430 - WATER UTILITY

CAPITAL OUTLAY		SUB-LINE ITEM TOTAL	LINE TOTAL
72102	BUILDINGS:		
	1/4 cost of hazardous material storage building	2,750	
	Water Plant parking lot	6,700	9,450
72301-E	IMPROVEMENTS:		
	5th Street Reservoir chlorinator	6,000	
	Reservoir maintenance and safety project	9,000	
	Carolina St. water main	52,483	
	Completion of WTP improvements	60,000	
	Completion of cathodic protection	34,000	
	Fifth St. water main replacement	56,000	217,483
72500	OFFICE EQUIPMENT:		
	1/3 cost of main frame computer (see justification under Finance)	10,000	10,000
72501-E	OFFICE EQUIPMENT:		
	1/4 cost of database computer	750	
	1/4 cost of plan holder, tech's bookshelf and roll file	400	
	1/4 cost of hanging file system	150	1,300

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 40 - ENTERPRISE

DEPARTMENT: 430 - WATER UTILITY

		SUB-LINE ITEM TOTAL	LINE TOTAL
CAPITAL OUTLAY			
72600	OTHER EQUIPMENT:		
	Council Chambers sound system	1,300	1,300
72602-M	OTHER EQUIPMENT:		
	1/3 cost, Stanley hydraulic power unit	1,275	
	1/2 cost, speed shoring	1,220	
	Gasoline powered porta-pump	700	
	Pin Locator	700	
	Video training equipment	150	4,045
72802-M	VEHICLES:		
	1/4 cost, multi-purpose tractor	3,750	
	1/4 cost, utility vehicle	3,950	
	Mid-size service truck with utility body	13,000	20,700
INTERFUND TRANSFER			
90105	TO EQUIPMENT REPLACEMENT & ACQUISITION (80-820-72801)		
	1/4 annual capital cost of 2 Engineering pickups	4,050	4,050

PROGRAM INFORMATION

WASTEWATER

PROGRAM DESCRIPTION:

The responsibilities of the Wastewater Utility are twofold: first, the collection of wastewater in a network of sewer mains throughout the City; and second, the treatment of this wastewater so that it may be discharged safely into the environment.

The Sewer Section of the Public Works Maintenance Services Division is responsible to see that 52 miles of sanitary sewer mains are kept clean and flowing. This includes routine cleaning and emergency cleaning where sluggish lines exist or blockage occurs. The Sewer Section is also responsible for rebuilding and replacement of manholes and minor repair of the system.

Larger construction projects and repairs are handled by the Engineering Services Division. They design improvements and contract for construction. Engineering assists citizens in locating private laterals and provides advice on effective resolution of problems. They regulate private contractors who perform work affecting the system.

Treatment operations are handled mostly by Operations Management International, a private contractor. The wastewater treatment facility is located on Tennessee Road, on the northeast corner of the City. It is an 8-million gallon per day, activated sludge system providing secondary treatment and chlorination before discharge into the Santiam River. The retained sludge is disposed of as fertilizer on agricultural land producing crops not intended for human-consumption.

PROGRAM INFORMATION

WASTEWATER

POSITIONS:

City Administrator	.20 FTE
Finance Director	.30 FTE
Director of Public Works	.24 FTE
Finance Operations Manager	.30 FTE
Accounting Clerk	1.15 FTE
Engineering Division Manager	.25 FTE
Maintenance Division Manager	.25 FTE
Engineering Technician II	.33 FTE
Sr. Maintenance Worker	.80 FTE
Engineering Technician I	.30 FTE
Maintenance Worker	.80 FTE
Administrative Secretary	.45 FTE
Building Inspector	.04 FTE
Receptionist	.30 FTE
TOTAL	5.71 FTE
Contract - City Attorney	.075 of Contract Wage

PROGRAM INFORMATION

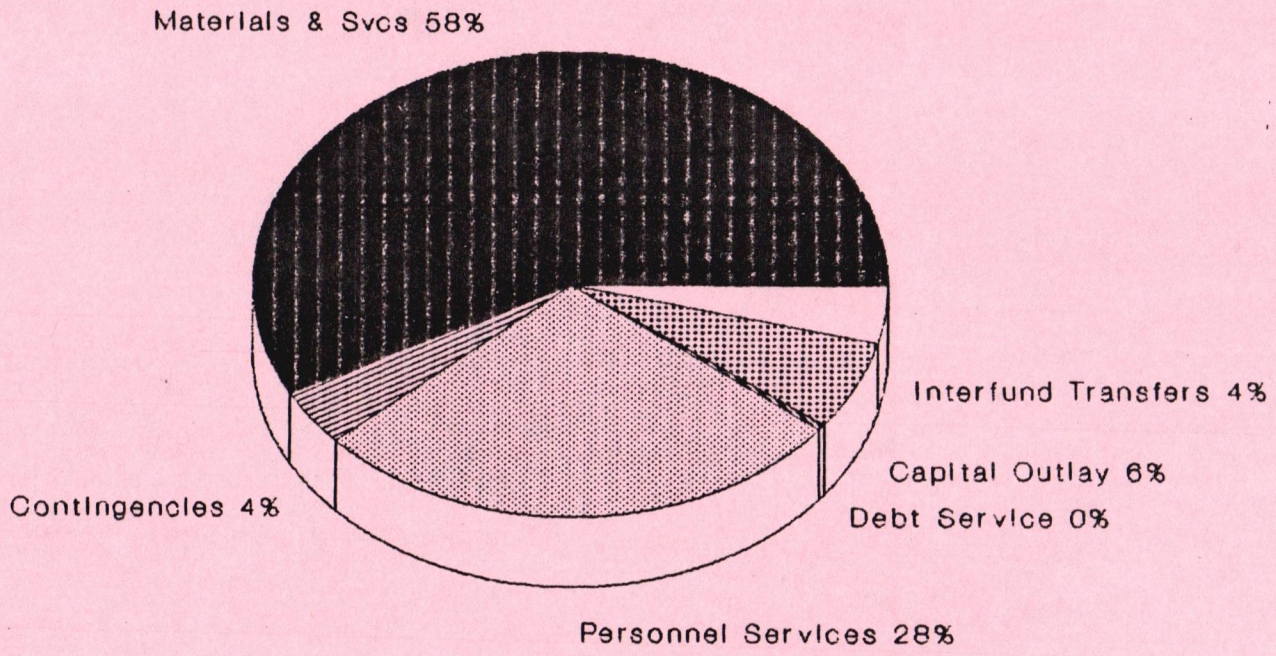
WASTEWATER

1988-89 GOALS STATEMENT:

This fund generally serves the Council goal to "Meet Service Expectations of the Community" within the City. In this year's plans, the fund provides for contract services, maintenance, and small-scope improvement projects within the collection and treatment system.

CITY OF LEBANON 1988-89

Wastewater Budget



By Budget Category

PREPARED: 27 JULY 1988

DEPT: 470
WASTEWATER UTILITY
FUND: 40
ENTERPRISE FUNDS

AS OF 27 JULY 1988

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. HISTORY PRIOR-2	PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
14,535.35	15,275.96	10,000	48100	INTEREST ON INVESTMENT	10,000	10,000	10,000
182.75	4.54	0	48101	INTEREST ON TAXES	0	0	0
633.34	1,555.43	1,000	48140	MISCELLANEOUS REVENUE	1,000	1,000	1,000
549,163.06	547,653.86	545,000	48220	SEWER FEES-CURRENT	545,000	545,000	545,000
.00	.00	6,000	48225	ENERGY SAVINGS REBATE	6,000	6,000	6,000
38,341.22	9,563.68	7,500	48230	CERTIFIED SEWER USE FEES	7,500	7,500	7,500
302,600.89	282,969.36	180,000	49901	BEGINNING BALANCE	174,301	174,301	180,000 232,380
905,456.61	857,022.23	749,500		TOTAL REVENUES	743,801	743,801	749,500
			1	PERSONNEL SERVICES			
147,248.89	149,406.19	145,357	50001	SALARIES	145,357	145,357	145,357
57,638.34	58,374.41	63,380	50003	FRINGE BENEFITS	63,380	63,380	63,380
.00	.00	0	50600	OVERTIME	0	0	0
204,887.23	205,782.60	208,737		TOTAL PERSONNEL SERVICES	208,737	208,737	208,737
			2	MATERIALS & SERVICES			
88,051.00	88,298.00	0	60300	DEPRECIATION	0	0	0
200.00	146.18	400	61010	ADVERTISING	400	400	400
.00	.00	400	61011	ADVERTISING (ENG)	400	400	400
.00	.00	200	61012	ADVERTISING (MAINT)	200	200	200
1,500.00	1,674.00	1,600	61013	AUDIT EXPENSE	1,600	1,600	1,600

PREPARED: 27 JULY 1988

DEPT: 470
WASTEWATER UTILITY
FUND: 40
ENTERPRISE FUNDS

AS OF 27 JULY 1988

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
924.65	289.53	0	61120	COMMUNICATIONS	0	0	0
.00	.00	150	61121	COMMUNICATION (ENG)	150	150	150
.00	.00	400	61122	COMMUNICATION (MAINT)	400	400	400
6,695.72	5,217.94	2,200	61124	COMPUTER EXPENSE	2,200	2,200	2,200
.00	.00	1,460	61126	COMPUTER EXP (ENG)	1,460	1,460	1,460
.00	.00	700	61127	COMPUTER EXP (MAINT)	700	700	700
361,226.39	379,240.00	500	61130	CONTRACT SERVICES	500	500	500
.00	.00	380,000	61133	CONTRACT SERVICES (ENG)	380,000	380,000	380,000
.00	.00	350	61134	CONTRACT SERVICES (MAINT)	350	350	350
8,063.08	31,908.77	2,000	61240	DEPT/OPERATING EXPENSE	1,000	1,000	2,000
.00	.00	1,600	61241	OPERATING EXP (ENG)	1,600	1,600	1,600
.00	.00	11,900	61242	OPERATING EXP (MAINT)	11,900	11,900	11,900
424.72	706.75	100	61250	DEPT/OPERATING SUPPLIES	100	100	100
.00	.00	500	61251	OPERATING SUPPLIES (ENG)	500	500	500
.00	.00	500	61252	OPERATING SUPPLIES (MAINT)	500	500	500
255.77	256.40	0	61290	DUES & SUBSCRIPTIONS	0	0	0
.00	.00	150	61291	DUES & SUBSCRIPTIONS (ENG)	150	150	150
.00	.00	125	61292	DUES & SUBSCRIPTIONS (MAINT)	125	125	125
51.00	.00	1,500	61300	DUPLICATION	1,500	1,500	1,500
.00	.00	0	61305	GRANT APPLICATION COSTS	0	0	0
952.85	1,645.86	600	61320	EDUCATION & TRAINING	600	600	600
.00	.00	500	61321	EDUCATION & TRNG (ENG)	500	500	500
.00	.00	1,100	61322	EDUCATION & TRNG (MAINT)	1,100	1,100	1,100
18,827.25	11,075.00	10,000	61400	INSURANCE	10,000	10,000	10,000

PREPARED: 27 JULY 1988

DEPT: 470
WASTEWATER UTILITY
FUND: 40
ENTERPRISE FUNDS

AS OF 27 JULY 1988

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. HISTORY PRIOR-2	PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
399.11	489.12	0	61500	LAUNDRY	0	0	0
.00	.00	50	61501	UNIFORMS (ENG)	50	50	50
.00	.00	550	61502	UNIFORMS (MAINT)	550	550	550
.00	93.74	0	61560	MAINT/BLDG	0	0	0
.00	.00	1,000	61562	MAINT/BLDG (MAINT)	1,000	1,000	1,000
140.70	160.25	100	61570	MAINT/EQPT	100	100	100
.00	.00	100	61571	MAINT/EQPT (ENG)	100	100	100
.00	.00	300	61572	MAINT/EQPT (MAINT)	300	300	300
101.38	1,720.77	0	61580	MAINT/VEHICLES	0	0	0
.00	.00	250	61581	MAINT/VEHICLES (ENG)	250	250	250
.00	.00	6,268	61582	MAINT/VEHICLES (MAINT)	6,268	6,268	6,268
353.33	788.12	300	61600	MEETINGS AND CONFERENCES	300	300	300
.00	.00	900	61601	MTGS & CONF (ENG)	900	900	900
.00	.00	450	61602	MTGS & CONF (MAINT)	450	450	450
1,204.76	1,921.77	200	61700	OFFICE SUPPLIES	200	200	200
.00	.00	400	61701	OFFICE SUPPLIES (ENG)	400	400	400
.00	.00	200	61702	OFFICE SUPPLIES (MAINT)	200	200	200
102.86	55.43	0	61800	PETROLEUM	0	0	0
.00	.00	200	61801	PETROLEUM (ENG)	200	200	200
.00	.00	1,150	61802	PETROLEUM (MAINT)	1,150	1,150	1,150
2,906.86	3,013.15	3,500	61820	POSTAGE	3,500	3,500	3,500
832.68	.00	1,600	61850	REFUNDS	1,600	1,600	1,600
.00	.00	0	61900	UTILITIES	0	0	0
.00	.00	0	61902	UTILITIES (MAINT)	0	0	0

PREPARED: 27 JULY 1988

DEPT: 470
WASTEWATER UTILITY
FUND: 40
ENTERPRISE FUNDS

AS OF 27 JULY 1988

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			3	CAPITAL OUTLAY			
.00	.00	0	72050	LAND	0	0	0
.00	1,257.96	0	72100	BUILDINGS	0	0	0
.00	.00	2,750	72102	BUILDINGS (MAINT)	2,750	2,750	2,750
.00	.00	0	72301	IMPROVEMENTS (ENG)	0	0	0
.00	.00	17,000	72302	IMPROVEMENTS (MAINT)	17,000	17,000	17,000
2,211.83	3,920.96	10,000	72500	OFFICE EQPT.	10,000	10,000	10,000
.00	.00	1,300	72501	OFFICE EQPT (ENG)	1,300	1,300	1,300
.00	5,203.96	1,300	72600	OTHER EQPT.	0	0	1,300
.00	.00	6,645	72602	OTHER EQPT (MAINT)	6,645	6,645	6,645
.00	10,695.00	0	72800	VEHICLES	0	0	0
.00	.00	7,700	72802	VEHICLES (MAINT)	7,700	7,700	7,700
2,211.83	20,078.68	46,695		TOTAL CAPITAL OUTLAY	45,395	45,395	46,695
			8	INTERFUND TRANSFERS			
.00	.00	0	90010	TO GENERAL FUND	0	0	0
.00	.00	30,000	90105	TO EQUIP ACQ & REP FUND	30,000	30,000	30,000
.00	.00	30,000		TOTAL INTERFUND TRANSFERS	30,000	30,000	30,000

PREPARED: 27 JULY 1988

DEPT: 470
WASTEWATER UTILITY
FUND: 40
ENTERPRISE FUNDS

AS OF: 27 JULY 1988

PROPOSED/APPROVED/FINAL BUDGET

A C1

ACTUAL EXPEND. HISTORY PRIOR-2	PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			5	CONTINGENCY FUND			
.00	.00	24,399	80005	OPERATING CONTINGENCY	21,000	21,000	24,399
.00	.00	24,399		TOTAL CONTINGENCY FUND	21,000	21,000	24,399
			7	DEBT SERVICE			
.00	.00	0	95100	BOND PRINCIPAL	0	0	0
.00	.00	0	95200	BOND INTEREST	0	0	0
.00	.00	3,216	95490	SELP LOAN PAYMENT	3,216	3,216	3,216
.00	.00	3,216		TOTAL DEBT SERVICE	3,216	3,216	3,216
700,313.17	754,[illegible]58.06	749,500		DEPT TOTAL (W/C REV.)	743,801	743,801	749,500

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 40 - ENTERPRISE

DEPARTMENT: 470 - WASTEWATER UTILITY

MATERIALS & SERVICES		SUB-LINE ITEM TOTAL	LINE TOTAL
61010	ADVERTISING:		
	Publicity campaign	300	
	Personnel recruitment	100	400
61011-E	ADVERTISING:		
	Projects	200	
	Personnel recruitment	200	400
61012-M	ADVERTISING:		
	Projects	100	
	Personnel Recruitment	100	200
61013	AUDIT EXPENSE:		
	Share of audit expense	1,600	1,600
61121-E	COMMUNICATIONS:		
	Service repair of radio equipment	150	150
61122-M	COMMUNICATIONS:		
	Service and repair of radio equipment	400	400

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 40 - ENTERPRISE

DEPARTMENT: 470 - WASTEWATER UTILITY

MATERIALS & SERVICES		SUB-LINE ITEM TOTAL	LINE TOTAL
61124	COMPUTER EXPENSE:		
	Service and repair of hardware	500	
	Supplies	200	
	Software	400	
	Training	130	
	Maintenance - City mainframe	1,100	2,200
61126-E	COMPUTER EXPENSE:		
	Service and repair of hardware	840	
	Supplies	270	
	Software	250	
	Training	100	1,460
61127-M	COMPUTER EXPENSE:		
	Service and repair of hardware	200	
	Supplies	100	
	Software	400	700
61130	CONTRACT SERVICES:		
	To 1st Interstate Bank - bonds	500	500
61131-E	CONTRACT SERVICES:		
	Contract for operation of Wastewater Treatment Plant-OMI	380,000	380,000

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 40 - ENTERPRISE

DEPARTMENT: 470 - WASTEWATER UTILITY

MATERIALS & SERVICES		SUB-LINE ITEM TOTAL	LINE TOTAL
61132-M	CONTRACT SERVICES:		
	Janitorial service for shop	350	350
61240	DEPARTMENT/OPERATING EXPENSE:		
	Expense reimbursement	720	
	Employee Assistance Program	500	
	Safety Incentive Program	500	
	Misc. Finance materials	280	2,000
61241-E	DEPARTMENT/OPERATING EXPENSE:		
	Expense reimbursement	600	
	Consultant services	1,000	1,600
61242-M	DEPARTMENT/OPERATING EXPENSE:		
	Expense reimbursement	200	
	Manhole repairs	4,000	
	Line repair/replacement	5,000	
	Frame and cover replacement	1,000	
	Small parts including gaskets, risers	400	
	Rodent control	400	
	Operating permits, landfill fee	900	11,900

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 40 - ENTERPRISE

DEPARTMENT: 470 - WASTEWATER UTILITY

MATERIALS & SERVICES		SUB-LINE ITEM TOTAL	LINE TOTAL
61250	DEPARTMENT/OPERATING SUPPLIES:		
	Small supplies	100	100
61251-E	DEPARTMENT/OPERATING SUPPLIES:		
	Reference books	100	
	Micro film - Linn County	100	
	Drafting supplies	100	
	Surveying supplies	100	
	Inspection supplies	100	500
61252-M	DEPARTMENT/OPERATING SUPPLIES:		
	Reference books	50	
	Drafting supplies	50	
	Small tools and supplies	400	500
61291-E	DUES & SUBSCRIPTIONS:		
	APWA	25	
	ASCE	50	
	Engineering dues and subscriptions	75	150

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 40 - ENTERPRISE

DEPARTMENT: 470 - WASTEWATER UTILITY

MATERIALS & SERVICES		SUB-LINE ITEM TOTAL	LINE TOTAL
61292-M	DUES & SUBSCRIPTIONS:		
	American Public Works Association	25	
	East Linn Coordination Council	100	125
61300	DUPLICATION:		
	Printing of billing forms	1,500	1,500
61320	EDUCATION & TRAINING:		
	Training sessions, workshops, seminars, Lotus 123 for accounting clerks	600	600
61321-E	EDUCATION & TRAINING:		
	Training sessions, workshops, seminars	500	500
61322-M	EDUCATION & TRAINING:		
	Training sessions, workshops, seminars	950	
	Reimbursement for course work	150	1,100

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 40 - ENTERPRISE

DEPARTMENT: 470 - WASTEWATER UTILITY

MATERIALS & SERVICES		SUB-LINE ITEM TOTAL	LINE TOTAL
61400	INSURANCE:		
	Vehicle, general liability, equipment and building coverage	10,000	10,000
61501-E	UNIFORM PURCHASE & LAUNDERING:		
	Raingear	50	50
61502-M	UNIFORM PURCHASE & LAUNDERING:		
	Raingear	100	
	Purchase, repair, cleaning of uniforms, safety clothing, etc.	450	550
61562-M	MAINTENANCE/BUILDINGS & GROUNDS:		
	Share of Main Shop Building maintenance	1,000	1,000
61570	MAINTENANCE/EQUIPMENT:		
	Office equipment	100	100

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 40 - ENTERPRISE

DEPARTMENT: 470 - WASTEWATER UTILITY

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61571-E MAINTENANCE/EQUIPMENT:		
Service and repair of office and field equipment	100	100
61572-M MAINTENANCE/EQUIPMENT:		
Service and repair of rodder, smoke generator, ventilator, gas detector, snooper, etc.	300	300
61581-E MAINTENANCE/VEHICLES:		
Engineering pickups (2)	250	250
61582-M MAINTENANCE/VEHICLES:		
Hydroflusher	1,000	
Maintenance pickup	200	
OMI Sludge truck	100	
OMI Pickup	100	
OMI Tractor	100	
Payment to Fire District for mechanic	4,768	6,268

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 40 - ENTERPRISE

DEPARTMENT: 470 - WASTEWATER UTILITY

MATERIALS & SERVICES		SUB-LINE ITEM TOTAL	LINE TOTAL
61600	MEETINGS & CONFERENCES:		
	League of Oregon Cities & OMFOA	200	
	Business luncheon meetings	100	300
61601-E	MEETINGS & CONFERENCES:		
	League of Oregon Cities	375	
	APWA Conference	425	
	Business meetings and travel luncheons	100	900
61602-M	MEETINGS & CONFERENCES:		
	APWA Conference	150	
	Business luncheon meetings	300	450
61700	OFFICE SUPPLIES:	200	200
61701-E	OFFICE SUPPLIES:	400	400
61702-M	OFFICE SUPPLIES:		
	Binders, notebooks, pens, maps, etc.	200	200

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 40 - ENTERPRISE

DEPARTMENT: 470 - WASTEWATER UTILITY

MATERIALS AND SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61801-E PETROLEUM PRODUCTS:		
Gasoline, oil lubricants	200	200
61802-M PETROLEUM PRODUCTS:		
Gasoline, oil, lubricants	1,150	1,150
61820 POSTAGE:		
Postage for billing and notices	3,500	3,500
61850 REFUNDS:		
Billing and fee returns	1,600	1,600
CAPITAL OUTLAY		
72101-M BUILDINGS:		
1/4 cost of hazardous material storage building	2,750	2,750

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 40 - ENTERPRISE

DEPARTMENT: 470 - WASTEWATER UTILITY

CAPITAL OUTLAY		SUB-LINE ITEM TOTAL	LINE TOTAL
72300	IMPROVEMENTS:		
	Secondary clarifiers-painting	17,000	17,000
72500	OFFICE EQUIPMENT:		
	1/3 cost of mainframe	10,000	10,000
72501-E	OFFICE EQUIPMENT:		
	1/4 cost of database computer	750	
	1/4 cost of plan holder, tech's bookshelf and roll file	400	
	1/4 cost of hanging file system	150	1,300
72600	OTHER EQUIPMENT:		
	Council Chambers sound system	1,300	1,300
72602-M	OTHER EQUIPMENT:		
	1/3 cost of Stanley hydraulic power unit	1,275	
	1/2 cost speed shoring	1,220	
	Used T.V. camera set system	4,000	
	Video training equipment	150	6,645

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 40 - ENTERPRISE

DEPARTMENT: 470 - WASTEWATER UTILITY

CAPITAL OUTLAY	SUB-LINE ITEM TOTAL	LINE TOTAL
72802-M VEHICLES:		
1/4 cost, multi-purpose tractor	3,750	
1/4 cost, utility vehicle	3,950	7,700
INTERFUND TRANSFER		
90105 TO EQUIPMENT REPLACEMENT & ACQUISITION (80-820-72801)		
Vehicle replacement	30,000	30,000

PREPARED: 27 JULY 1988

DEPT: 480
RAILROAD FUND
FUND: 40
ENTERPRISE FUNDS

AS OF 27 JULY 1988

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
.00	.00	14,900	49030	FROM FED REVENUE SHARING FUND	14,900	14,900	14,900
.00	.00	18,400	49901	BEGINNING BALANCE	18,000	18,000	18,400
.00	.00	33,300		TOTAL REVENUES	32,900	32,900	33,300
			2	MATERIALS & SERVICES			
.00	.00	800	61010	ADVERTISING	400	400	800
.00	.00	2,400	61130	CONTRACT SERVICES	2,400	2,400	2,400
.00	.00	5,800	61240	DEPT/OPERATING EXPENSE	5,800	5,800	5,800
.00	.00	1,800	61560	MAINT/BLDG	1,800	1,800	1,800
.00	.00	500	61900	UTILITIES	500	500	500
.00	.00	11,300		TOTAL MATERIALS & SERVICES	10,900	10,900	11,300
			3	CAPITAL OUTLAY			
.00	.00	22,000	72300	IMPROVEMENTS	22,000	22,000	22,000
.00	.00	22,000		TOTAL CAPITAL OUTLAY	22,000	22,000	22,000
.00	.00	33,300		DEPT TOTAL (W/O REV.)	32,900	32,900	33,300

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 40 - ENTERPRISE

DEPARTMENT: 480 - RAILROAD

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61010-E ADVERTISING:		
Projects	800	800
61130-M CONTRACT SERVICES:		
Contract for $200/month for Crossing Insp.	2,400	2,400
61240-M DEPARTMENT/OPERATING EXPENSE:		
Ballast	300	
Vegetation Control	500	
Rail and Switch repairs	3,000	
Sign/Signal repairs	2,000	5,800
61560-M MAINTENANCE/BUILDING & GROUNDS:		
Scale shack repairs	1,000	
Electrical service to scale shack	800	1,800
61900-M UTILITIES:		
Electricity for scale shack	500	500
CAPITAL OUTLAY		
72300 IMPROVEMENTS:		
Rebuild rail crossings (2)	22,000	22,000

PREPARED: 27 JULY 1988 DEPT: 000 AS OF 27 JULY 1988

FUND: 40
ENTERPRISE FUNDS

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. HISTORY PRIOR-2	PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2,229,062.18	1,894,921.15	2,272,657		FUND TOTAL EXP. BUDGET	2,277,408	2,277,408	2,272,657
8,066,609.92	2,471,579.19	2,272,657		FUND TOTAL REV. BUDGET	2,277,408	2,277,408	2,272,657

PROGRAM INFORMATION

1984 ECONOMIC DEVELOPMENT GRANT (TEKNETICS)

PROGRAM DESCRIPTION:

Revenue for this program is being generated by the repayment of the Economic Development loan made to Teknetics. The fund is pledged to support the Linn County Revolving loan fund which makes grants for economic development to Lebanon area businesses. Lumber Tech, a S.C.I.P. based company, has received funds from this program. Actual administration of the loan portion is conducted by OD4COG.

1987-88 GOALS STATEMENT:

The Economic Development Program 502 is a direct implementation measure for the Council goal to "Encourage Economic and Industrial Development." The fund is made possible through repayment of an economic development loan made to Teknetics. The proceeds have been used as leverage to help create the Linn County revolving loan pool. The pool is used to make loans to local businesses and industries to help stimulate economic growth and development.

PREPARED: 27 JULY 1988

DEPT: 502
1984 ECON DEV. (TEKNETICS)
FUND: 50
INTERGOVERNMENTAL FUNDS

AS OF 27 JULY 1988

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
1,360.41	282.85	1,000	48100	INTEREST ON INVESTMENT	1,000	1,000	1,000
.00	.00	7,200	48110	GRANT LOAN PRINCIPLE RECEIVED	7,200	7,200	7,200
.00	.00	7,200	48112	GRANT LOAN INTEREST RECEIVED	7,200	7,200	7,200
.00	.00	22,592	49901	BEGINNING BALANCE	22,992	22,592	22,992
1,360.41	282.85	37,992		TOTAL REVENUES	37,992	37,992	37,992
			1	PERSONNEL SERVICES			
.00	.00	1,000	50001	SALARIES	1,000	1,000	1,000
.00	.00	1,000		TOTAL PERSONNEL SERVICES	1,000	1,000	1,000
			2	MATERIALS & SERVICES			
511.78	1,167.22	0	61240	DEPT/OPERATING EXPENSE	0	0	0
.00	.00	36,992	61350	GRANT LOANS MADE	36,992	36,992	36,992
511.78	1,167.22	36,992		TOTAL MATERIALS & SERVICES	36,992	36,992	36,992
511.78	1,167.22	37,992		DEPT TOTAL (NO REV.)	37,992	37,992	37,992

DEPT: 504
1985 UCD HOUSING REHAB GRANT
FUND: 50
INTERGOVERNMENTAL FUNDS

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
.00	.00	0	41020	FEDERAL GRANT FUNDS	0	0	0
.00	.00	0	49901	BEGINNING BALANCE	0	0	0
			2	MATERIALS & SERVICES			
.00	.00	0	61013	AUDIT EXPENSE	0	0	0
.00	.00	0	61350	GRANT LOANS MADE	0	0	0
.00	.00	0		DEPT TOTAL (MAT REV.)	0	0	0

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DEPT: 50S
S.C.I.F. MARKETING GRANT
FUND: 50
INTERGOVERNMENTAL FUNDS

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
.00	.00	0	41020	FEDERAL GRANT FUNDS	0	0	0
706.25	.00	0	41050	STATE GRANT FUNDS	0	0	0
.00	.00	0	49030	FROM FED REVENUE SHARING	0	0	0
1,410.75-	10.75-	0	49901	BEGINNING BALANCE	0	0	0
704.50-	10.75-	0		TOTAL REVENUES	0	0	0
			1	PERSONNEL SERVICES			
.00	.00	0	50001	SALARIES	0	0	0
.00	.00	0	50003	FRINGE BENEFITS	0	0	0
			2	MATERIALS & SERVICES			
.00	.00	0	61013	AUDIT EXPENSE	0	0	0
.00	.00	0	61130	CONTRACT SERVICES	0	0	0
717.00	.00	0	61240	DEPT/OPERATING EXPENSE	0	0	0
.00	.00	0	72300	IMPROVEMENTS	0	0	0
717.00	.00	0		TOTAL MATERIALS & SERVICES	0	0	0
717.00	.00	0		DEPT TOTAL (NON REV.)	0	0	0

DEPT: 507
S.C.I.P.-LOTTERY GRANT
FUND: 50
INTERGOVERNMENTAL FUNDS

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. HISTORY PRIOR-2	PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
.00	.00	0	41050	STATE GRANT FUNDS	0	0	0
.00	.00	0	41051	STATE LOAN FUNDS	0	0	0
.00	.00	26,000	49901	BEGINNING BALANCE	26,000	26,000	26,000
.00	.00	26,000		TOTAL REVENUES	26,000	26,000	26,000
			2	MATERIALS & SERVICES			
.00	.00	0	61010	ADVERTISING	0	0	0
.00	.00	0	61130	CONTRACT SERVICES	0	0	0
193.14	24.92	0	61240	DEPT/OPERATING EXPENSE	0	0	0
.00	.00	0	61250	DEPT/OPERATING SUPPLIES	0	0	0
.00	.00	0	61700	OFFICE SUPPLIES	0	0	0
.00	.00	0	61800	PETROLEUM	0	0	0
193.14	24.92	0		TOTAL MATERIALS & SERVICES	0	0	0
			3	CAPITAL OUTLAY			
14,270.00	161,440.10	0	72300	IMPROVEMENTS	0	0	0
14,270.00	161,440.10	0		TOTAL CAPITAL OUTLAY	0	0	0

PREPARED: 27 JULY 1988

DEPT: 507
S.C.I.P.-LOTTERY GRANT
FUND: 50
INTERGOVERNMENTAL FUNDS

AS OF 27 JULY 1988

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			4	INTERFUND TRANSFERS			
.00	.00	6,000	90010	TO GENERAL FUND	6,000	6,000	6,000
.00	.00	20,000	90150	TO SDC-STREETS	20,000	20,000	20,000
.00	.00	26,000		TOTAL INTERFUND TRANSFERS	26,000	26,000	26,000
			5	CONTINGENCY FUND			
.00	.00	0	80005	OPERATING CONTINGENCY	0	0	0
14,463.14	161,464.42	26,000		DEPT TOTAL (W/C REV.)	26,000	26,000	26,000

PREPARED: 27 JULY 1988

DEPT: 509
S.C.I.P./EDA
FUND: 50
INTERGOVERNMENTAL FUNDS

AS OF 27 JULY 1988

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
.00	300,000.00	0	41020	FEDERAL GRANT FUNDS	0	0	0
28,702.85	.00	0	48140	MISC. REVENUE	0	0	0
78,964.87	.00	0	49030	FROM FED REVENUE SHARING FUND	0	0	0
.00	.00	0	49901	BEGINNING BALANCE	0	0	0
107,667.72	300,000.00	0		TOTAL REVENUES	0	0	0
			1	PERSONNEL SERVICES			
4,127.09	.00	0	50001	SALARIES	0	0	0
1,297.08	.00	0	50003	FRINGE BENEFITS	0	0	0
5,424.17	.00	0		TOTAL PERSONNEL SERVICES	0	0	0
			2	MATERIALS & SERVICES			
5,490.06	.00	0	61130	CONTRACT SERVICES	0	0	0
510.00	.00	0	61240	DEPT/OPERATING EXPENSE	0	0	0
6,000.06	.00	0		TOTAL MATERIALS & SERVICES	0	0	0

PREPARED: 27 JULY 1988

DEPT: 509
S.C.I.P./EDA
FUND: 50
INTERGOVERNMENTAL FUNDS

AS OF 27 JULY 1988

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			3	CAPITAL OUTLAY			
396,243.49	.00	0	72300	IMPROVEMENTS	0	0	0
396,243.49	.00	0		TOTAL CAPITAL OUTLAY	0	0	0
407,667.72	.00	0		DEPT TOTAL (W/O REV.)	0	0	0

PROGRAM INFORMATION

FEDERAL REVENUE SHARING

PROGRAM DESCRIPTION:

This program derives its revenue from the Federal Government. The funds are intended for capital expenditures such as equipment purchases and improvement projects. The program has been discontinued and no additional revenue is expected.

1988-89 GOALS STATEMENT:

These funds remain from the now-defunct Federal Revenue Sharing program. Proposed uses support the Council goal to "Improve Utility and Transportation Systems." The uses include the Sidewalk Grant Program, the City's nine percent share of the cost of the FAU Street Project, and financial support for the Street and Railroad Funds.

PREPARED: 27 JULY 1988

DEPT: 510
FED. REV. SHARING-ADM.
FUND: 150
INTERGOVERNMENTAL FUNDS

AS OF 27 JULY 1988

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
121,668.00	.00	0	41040	FEDERAL REVENUE SHARING	0	0	0
.00	.00	0	41050	STATE GRANT FUNDS	0	0	0
31,140.14	12,447.77	6,000	48100	INTEREST ON INVESTMENT	5,094	5,094	6,000
573,790.05	202,588.97	141,633	49901	BEGINNING BALANCE	107,092	107,092	141,633
726,598.19	215,036.74	147,633		TOTAL REVENUES	112,186	112,186	147,633
			1	PERSONNEL SERVICES			
.00	.00	0	50001	SALARIES	0	0	0
.00	.00	0	50003	FRINGE BENEFITS	0	0	0
			2	MATERIALS & SERVICES			
69.09	.00	500	61010	ADVERTISING	0	0	500
45,541.00	4,657.50	0	61130	CONTRACT SERVICES	0	0	0
.00	.00	0	61240	DEPT/OPERATING EXPENSE	0	0	0
303.25	.00	0	61250	DEPT/OPERATING SUPPLIES	0	0	0
.00	.00	10,000	61360	SIDEWALK GRANT PROGRAM	10,000	10,000	10,000
.00	.00	200	61700	OFFICE SUPPLIES	0	0	200
.00	.00	0	61800	PETROLEUM	0	0	0
45,913.34	4,657.50	10,700		TOTAL MATERIALS & SERVICES	10,000	10,000	10,700

DEPT: 510
FED. REV. SHARING-ADM.
FUND: 50
INTERGOVERNMENTAL FUNDS

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			3	CAPITAL OUTLAY			
327,131.01	805.15	31,000	72300	IMPROVEMENTS	0	0	31,000
.00	.00	14,600	72600	OTHER EQPT.	14,600	14,600	14,600
.00	.00	0	72800	VEHICLES	0	0	0
327,131.01	805.15	45,600		TOTAL CAPITAL OUTLAY	14,600	14,600	45,600
			4	INTERFUND TRANSFERS			
.00	.00	0	90010	TO GENERAL FUND	0	0	0
.00	.00	61,137	90045	TO STREETS FUND	58,390	58,390	61,137
15,000.00	10,000.00	14,296	90060	TO FAU STREET OVERLAY FUND	14,296	14,296	14,296
57,000.00	.00	0	90090	TO PUBLIC IMPROVEMENT FUND	0	0	0
78,964.87	.00	0	90120	TO SCIP FUND	0	0	0
.00	.00	14,900	90130	TO RAILROAD FUND	14,900	14,900	14,900
150,964.87	10,000.00	90,333		TOTAL INTERFUND TRANSFERS	87,586	87,586	90,333
			5	CONTINGENCY FUND			
.00	.00	1,000	80005	OPERATING CONTINGENCY	0	0	1,000
.00	.00	1,000		TOTAL CONTINGENCY FUND	0	0	1,000
524,009.22	15,462.65	147,633		DEPT TOTAL (W/O REV.)	112,186	112,186	147,633

PROGRAM INFORMATION

OREGON TRAFFIC SAFETY COMMISSION 402 GRANT

PROGRAM DESCRIPTION:

The Oregon Traffic Safety Commission awarded Lebanon a $10,000 grant for a traffic safety program. The purpose is to establish a traffic accident record-keeping system. The program includes the purchase of traffic counters.

Accumulated and organized accident records, coupled with traffic counts, will enable us to identify high "accident rate" locations. We then know the most likely locations for success of efforts to improve traffic safety.

The City will match the grant funds with in-kind services, using existing engineering personnel, to bring the total cost to $13,333.

1988-89 GOALS STATEMENT:

This grant supports the Council goal to "Improve Utility and Transportation Systems." The funds will pay for development of a traffic safety data system to assist the Public Works and Police Departments in identifying and solving safety problems.

DEPT: 520
OISC GRANT
FUND: 50
INTERGOVERNMENTAL FUNDS

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
.00	.00	10,000	41050	STATE GRANT FUNDS	10,000	10,000	10,000
.00	.00	0	49901	BEGINNING BALANCE	0	0	0
.00	.00	10,000		TOTAL REVENUES	10,000	10,000	10,000
			2	MATERIALS & SERVICES			
.00	.00	750	61124	COMPUTER EXPENSE	750	750	750
.00	.00	1,800	61130	CONTRACT SERVICES	1,800	1,800	1,800
.00	.00	3,170	61240	DEPT/OPERATING EXPENSE	3,170	3,170	3,170
.00	.00	150	61250	DEPT/OPERATING SUPPLIES	150	150	150
.00	.00	30	61300	DUPLICATION	30	30	30
.00	.00	50	61700	OFFICE SUPPLIES	50	50	50
.00	.00	50	61800	PETROLEUM	50	50	50
.00	.00	6,000		TOTAL MATERIALS & SERVICES	6,000	6,000	6,000
			3	CAPITAL OUTLAY			
.00	.00	0	72300	IMPROVEMENTS	0	0	0
.00	.00	4,000	72600	OTHER EQPT.	4,000	4,000	4,000
.00	.00	4,000		TOTAL CAPITAL OUTLAY	4,000	4,000	4,000
.00	.00	10,000		DEPT TOTAL (W/O REV.)	10,000	10,000	10,000

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 50 - INTERGOVERNMENTAL

DEPARTMENT: 520 - OREGON TRAFFIC SAFETY COMMISSION 402 GRANT

		SUB-LINE ITEM TOTAL	LINE TOTAL
MATERIALS & SERVICES			
61124	COMPUTER EXPENSE:		
	Software	750	750
61130	CONTRACT SERVICES:		
	Project Engineering	1,800	1,800
61240	DEPARTMENT/OPERATING EXPENSE:	3,170	3,170
61250	DEPARTMENT/OPERATING SUPPLIES:		
	Drafting, surveying and inspection supplies	150	150
61300	DUPLICATING:		
	Printing costs	30	30
61700	OFFICE SUPPLIES:	50	50
61800	PETROLEUM PRODUCTS:		
	Gasoline, oil, lubricants	50	50
CAPITAL OUTLAY			
72600	OTHER EQUIPMENT:		
	Traffic Classifiers (2)	4,000	4,000

PREPARED: 27 JULY 1988

DEPT: 525
FUN GRANT-WASTEWATER
FUND: 50
INTERGOVERNMENTAL FUNDS

AS OF 27 JULY 1988

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
28,691.00	56,561.00	0	48113	DEPT OF ENERGY LOAN	0	0	0
.00	.00	0	49901	BEGINNING BALANCE	0	0	0
28,691.00	56,561.00	0		TOTAL REVENUES	0	0	0
			2	MATERIALS & SERVICES			
12,762.40	2,885.46	0	61130	CONTRACT SERVICES	0	0	0
12,762.40	2,885.46	0		TOTAL MATERIALS & SERVICES	0	0	0
			3	CAPITAL OUTLAY			
.00	.00	0	72300	IMPROVEMENTS	0	0	0
			7	DEBT SERVICE			
.00	1,325.54	0	95600	LOAN INTEREST	0	0	0
.00	1,325.54	0		TOTAL DEBT SERVICE	0	0	0
12,762.40	4,211.00	0		DEPT TOTAL (W/O REV.)	0	0	0

PROGRAM INFORMATION

STATE FOOT AND BIKE PATH

PROGRAM DESCRIPTION:

Revenue for this fund is from the state gas tax and must be used exclusively for foot and bike paths, including sidewalks. Expenditures will be for restriping existing bikeways and construction of new paths, as necessary.

1988-89 GOALS STATEMENT:

The State Foot and Bike Path Fund budgets money from the state to assist in establishing and maintaining Lebanon's bikeway system. The goal to "Improve Utility and Transportation Systems" and, particularly, improve safety is implemented through this program.

PREPARED: 27 JULY 1988

DEPT: 550
STATE FUDI & BIKE PATH
FUND: 50
INTERGOVERNMENTAL FUNDS

AS OF 27 JULY 1988

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
.00	.00	0	41075	STATE DEPT. OF TRANSPORTATION	0	0	0
1,410.85	2,007.45	0	48100	INTEREST ON INVESTMENT	0	0	0
2,284.07	2,822.04	3,000	49045	STATE HIGHWAY REVENUE	3,000	3,000	3,000
19,859.33	23,554.25	28,054	49901	BEGINNING BALANCE	28,054	28,054	28,054
23,554.25	28,383.74	31,054		TOTAL REVENUES	31,054	31,054	31,054
			1	PERSONNEL SERVICES			
.00	.00	1,000	50001	SALARIES	1,000	1,000	1,000
.00	.00	1,000		TOTAL PERSONNEL SERVICES	1,000	1,000	1,000
			2	MATERIALS & SERVICES			
.00	.00	10,000	61130	CONTRACT SERVICES	0	0	10,000
.00	.00	100	61852	SIDEWALK GRANTS	0	0	100
.00	.00	10,100		TOTAL MATERIALS & SERVICES	0	0	10,100

DEPT: 550
STATE FOOT & BIKE PATH
FUND: 50
INTERGOVERNMENTAL FUNDS

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. HISTORY PRIOR-2	PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			3	CAPITAL OUTLAY			
.00	.00	19,954	72300	IMPROVEMENTS	30,054	30,054	19,954
.00	.00	19,954		TOTAL CAPITAL OUTLAY	30,054	30,054	19,954
			5	CONTINGENCY FUND			
.00	.00	0	80005	OPERATING CONTINGENCY	0	0	0
.00	.00	31,054		DEPT TOTAL (REV.)	31,054	31,054	31,054

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 50 - INTERGOVERNMENTAL

DEPARTMENT: 550 - STATE FOOT AND BIKE PATH

MATERIALS AND SERVICES		SUB-LINE ITEM TOTAL	LINE TOTAL
61130	CONTRACT SERVICES:		
	Sidewalk Needs Assessment Study	10,000	10,000
61852	SIDEWALK GRANTS:	100	100
CAPITAL OUTLAY			
72300	IMPROVEMENTS:	19,954	19,954

PROGRAM INFORMATION

STREETS

PROGRAM DESCRIPTION:

The street budget funds several activities. Street maintenance is handled by the Street Section of the Maintenance Services Division.

Primary maintenance functions under the jurisdiction of the Street Section include graveling and blading of streets and alleys, street and curb repair and patching, sidewalk repairs, and in some cases replacement. The Street Section is also responsible for repair and maintenance of all traffic signing, two traffic signals, and traffic striping, which includes the painting of 139 crosswalks, 312 stop bars, over four miles of centerline stripe, miles of yellow curb, and many other legends and delineators. Street Section personnel mow along many City rights-of-way, pick up trash throughout the City (including dead animals), clean streets by sweeping and flushing, trim trees in the right-of-way, build and maintain facilities and buildings throughout the City, and maintain vehicles and over 20 major and minor pieces of equipment.

New to the street budget this year are engineering functions. In the past, street-related engineering costs have been charged to the General Fund. A portion of those costs is now included the Street Fund.

The Engineering Services Division defines, designs, and contracts out large maintenance projects such as asphalt overlays, crack sealing, street reconstruction, and drainage projects.

PROGRAM DESCRIPTION: (Continued)

Personnel design and supervise construction of new streets. They investigate traffic control problems and provide solutions. They spend significant time regulating contractors and utilities working in the City right-of-way.

POSITIONS:

City Administrator	.09 FTE
Director of Public Works	.23 FTE
Maintenance Division Manager	.40 FTE
Engineering Division Manager	.08 FTE
Civil Engineering Tech II	.04 FTE
Civil Engineering Tech I	.08 FTE
Senior Maintenance Worker	3.00 FTE
Administrative Secretary	.15 FTE
Building Official	.02 FTE
Receptionist	.10 FTE
TOTAL	4.19 FTE
Contract - City Attorney	.051 of Contract Wage

PROGRAM INFORMATION

STREETS

1988-89 GOALS STATEMENT:

This program generally serves the Council goals to "Improve Utility and Transportation Systems" and to "Meet Service Expectations of the Community" within the City. Proposed uses include meeting the expenses of personnel, equipment, materials, and other items required to provide for traffic engineering and maintenance and small-scale improvements to the street system.

DEPT: 558
STREET MAINTENANCE
FUND: 50
INTERGOVERNMENTAL FUNDS

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
226,122.33	279,979.48	295,000	41075	STATE DEPT. OF TRANSPORTATION	295,000	295,000	295,000
.00	.00	3,600	45020	REVENUE FROM RENTED PROPERTY	3,600	3,600	3,600
2,591.60	5,595.60	3,500	48100	INTEREST ON INVESTMENT	3,500	3,500	3,500
38,510.65	1,363.09	1,000	48140	MISCELLANEOUS REVENUE	1,000	1,000	1,000
.00	.00	61,137	49030	FROM FED REVENUE SHARING FUND	58,390	58,390	61,137
.00	.00	0	49090	FROM PUBLIC IMPROVEMENT FUND	0	0	0
.00	.00	0	49096	ST. TAX & RD-FROM PUB. IMP.	0	0	0
94,587.17	78,654.35	35,030	49901	BEGINNING BALANCE	29,467	29,467	35,030 66,949
361,811.75	364,792.52	399,267		TOTAL REVENUES	390,957	390,957	399,267
			1	PERSONNEL SERVICES			
101,120.34	106,595.48	108,643	50001	SALARIES	108,643	108,643	108,643
44,433.67	48,144.03	51,178	50003	FRINGE BENEFITS	51,178	51,178	51,178
5,292.50	6,691.84	9,000	50250	PART TIME	10,350	10,350	9,000
150,846.51	161,429.35	168,821		TOTAL PERSONNEL SERVICES	170,171	170,171	168,821

PREPARED: 27 JULY 1988

DEPT: 550
STREET MAINTENANCE
FUND: 50
INTERGOVERNMENTAL FUNDS

AS OF 27 JULY 1988

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			2	MATERIALS & SERVICES			
.00	.00	0	61010	ADVERTISING	0	0	0
.00	.00	300	61011	ADVERTISING (ENG)	300	300	300
.00	.00	200	61012	ADVERTISING (MAINT)	200	200	200
1,644.69	.00	0	61120	COMMUNICATIONS	0	0	0
.00	.00	100	61121	COMMUNICATION (ENG)	100	100	100
.00	.00	400	61122	COMMUNICATION (MAINT)	400	400	400
.00	.00	0	61124	COMPUTER EXPENSE	0	0	0
.00	.00	1,460	61126	COMPUTER EXP (ENG)	1,460	1,460	1,460
.00	.00	900	61127	COMPUTER EXP (MAINT)	900	900	900
.00	.00	0	61130	CONTRACT SERVICES	0	0	0
.00	.00	350	61134	CONTRACT SERVICES (MAINT)	350	350	350
30,587.57	26,265.22	800	61240	DEPT/OPERATING EXPENSE	0	0	800
.00	.00	1,950	61241	OPERATING EXP (ENG)	1,950	1,950	1,950
.00	.00	35,000	61242	OPERATING EXP (MAINT)	32,000	32,000	35,000
2,449.31	1,401.43	0	61250	DEPT/OPERATING EXPENSE	0	0	0
.00	.00	600	61251	OPERATING SUPPLIES (ENG)	600	600	600
.00	.00	1,500	61252	OPERATING SUPPLIES (MAINT)	1,500	1,500	1,500
39.00	45.50	0	61290	DUES & SUBSCRIPTIONS	0	0	0
.00	.00	195	61291	DUES & SUBSCRIPTIONS (ENG)	195	195	195
.00	.00	100	61292	DUES & SUBSCRIPTIONS (MAINT)	100	100	100
798.65	906.57	0	61320	EDUCATION & TRAINING	0	0	0
.00	.00	700	61321	EDUCATION & TRNG (ENG)	700	700	700
.00	.00	800	61322	EDUCATION & TRNG (MAINT)	800	800	800

PREPARED: 27 JULY 1988

DEPT: 558
STREET MAINTENANCE
FUND: 50
INTERGOVERNMENTAL FUNDS

AS OF 27 JULY 1988

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. HISTORY PRIOR-2	PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
.00	.00	90,000	61390	STREET LIGHTS	90,000	90,000	90,000
965.20	1,108.00	0	61500	LAUNDRY	0	0	0
.00	.00	50	61501	UNIFORMS (ENG)	50	50	50
.00	.00	1,200	61502	UNIFORMS (MAINT)	1,200	1,200	1,200
1,534.55	1,116.92	0	61560	MAINT/BLDG	0	0	0
.00	.00	500	61562	MAINT/BLDG (MAINT)	500	500	500
803.91	580.63	0	61570	MAINT/EQUIP	0	0	0
.00	.00	100	61571	MAINT/EQPT (ENG)	100	100	100
.00	.00	2,100	61572	MAINT/EQPT (MAINT)	2,100	2,100	2,100
13,403.56	7,415.48	0	61580	MAINT/VEHICLES	0	0	0
.00	.00	250	61581	MAINT/VEHICLES (ENG)	250	250	250
.00	.00	20,425	61582	MAINT/VEHICLES (MAINT)	20,425	20,425	20,425
415.43	470.58	0	61600	MEETINGS AND CONFERENCES	0	0	0
.00	.00	875	61601	MTGS & CONF (ENG)	875	875	875
.00	.00	350	61602	MTGS & CONF (MAINT)	350	350	350
771.28	136.70	0	61700	OFFICE SUPPLIES	0	0	0
.00	.00	500	61701	OFFICE SUPPLIES (ENG)	500	500	500
.00	.00	100	61702	OFFICE SUPPLIES (MAINT)	100	100	100
8,854.00	13,210.25	0	61800	PETROLEUM	0	0	0
.00	.00	200	61801	PETROLEUM (ENG)	200	200	200
.00	.00	11,800	61802	PETROLEUM (MAINT)	11,800	11,800	11,800
2,017.90	1,450.51	0	61900	UTILITIES	0	0	0
.00	.00	2,200	61902	UTILITIES (MAINT)	2,200	2,200	2,200
64,285.05	55,105.79	176,005		TOTAL MATERIALS & SERVICES	172,205	172,205	176,005

PREPARED: 27 JULY 1988

DEPT: 558
STREET MAINTENANCE
FUND: 50
INTERGOVERNMENTAL FUNDS

AS OF 27 JULY 1988

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			3	CAPITAL OUTLAY			
.00	.00	0	72050	LAND	0	0	0
1,037.82	3,019.78	0	72100	BUILDINGS	0	0	0
.00	.00	2,750	72102	BUILDINGS (MAINT)	2,750	2,750	2,750
.00	.00	0	72300	IMPROVEMENTS	0	0	0
906.33	1,950.68	0	72500	OFFICE EQUIPMENT	0	0	0
.00	.00	1,300	72501	OFFICE EQPT (ENG)	1,300	1,300	1,300
7,715.00	2,507.36	0	72600	OTHER EQUIPMENT	0	0	0
.00	.00	3,205	72602	OTHER EQPT (MAINT)	3,205	3,205	3,205
62,455.00	74,991.05	0	72800	VEHICLES	0	0	0
.00	.00	7,700	72802	VEHICLES (MAINT)	7,700	7,700	7,700
72,116.15	81,468.87	14,955		TOTAL CAPITAL OUTLAY	14,955	14,955	14,955
			8	INTERFUND TRANSFERS			
184,000.00	.00	0	90010	TO GENERAL FUND	0	0	0
.00	.00	31,772	90052	TO STORM DRAINAGE	25,772	25,772	31,772
.00	.00	0	90105	TO EQUIP ACQ & REP FUND	0	0	0
184,000.00	.00	31,772		TOTAL INTERFUND TRANSFERS	25,772	25,772	31,772

PREPARED: 27 JULY 1988

DEPT: 558
STREET MAINTENANCE
FUND: 50
INTERGOVERNMENTAL FUNDS

AS OF 27 JULY 1988

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. HISTORY PRIOR-2	PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			5	CONTINGENCY FUND			
.00	.00	2,041	80005	OPERATING CONTINGENCY	2,181	2,181	2,041
.00	.00	5,673	80050	RESERVE FOR SIDEWALKS	5,673	5,673	5,673
.00	.00	7,714		TOTAL CONTINGENCY FUND	7,854	7,854	7,714
471,247.71	298,004.01	399,267		DEPT TOTAL (W/C REV.)	390,957	390,957	399,267

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 558 - STREETS

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61011-E ADVERTISING:		
Projects and general	300	300
61012-M ADVERTISING:		
Projects and general	200	200
61121-E COMMUNICATIONS:		
Service and repair of radio equipment	100	100
61122-M COMMUNICATIONS:		
Service and repair of radio equipment	400	400
61126-E COMPUTER EXPENSE:		
Service and repair of hardware	840	
Supplies	270	
Software	250	
Training	100	1,460

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 558 - STREETS

MATERIALS & SERVICES		SUB-LINE ITEM TOTAL	LINE TOTAL
61127-M	COMPUTER EXPENSE:		
	Service and repair of hardware	200	
	Supplies	100	
	Software	600	900
61134-M	CONTRACT SERVICES:		
	Janitorial service for shop	350	350
61240	DEPARTMENT/OPERATING EXPENSE:		
	Safety Incentive Program	400	
	Employee Assistance Program	400	800
61241-E	DEPARTMENT/OPERATING EXPENSE:		
	Expense reimbursement	950	
	Surveying and consultant expenses	1,000	1,950

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 558 - STREETS

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61242-M DEPARTMENT/OPERATING EXPENSE:		
Expense reimbursement	200	
Shop operations - welding supplies, materials, contracted services, etc.	1,000	
Bridge repairs	1,000	
Street repairs	11,000	
Gravel	4,000	
Concrete repairs and finishing	3,000	
Public property cleaning, vegetation control, leaf pickup, landfill fees	2,000	
Traffic control/painting	5,000	
Sign maintenance/barricades	6,000	
Tool/equipment rental	800	
Snow/ice control	1,000	35,000
61251-E DEPARTMENT/OPERATING SUPPLIES:		
References, code books	100	
Drafting, surveying and inspection supplies	500	600

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 558 - STREETS

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61252-M DEPARTMENT/OPERATING SUPPLIES:		
Hand tools, shovels, rakes, picks, drills, sanders, cement finishing tools, blades, brushes	1,000	
Small hardware items, equipment cleaner, shop towels, shop supplies	500	1,500
61291-E DUES & SUBSCRIPTIONS:		
American Public Works Association	120	
Engineering dues and subscriptions	75	195
61292-M DUES & SUBSCRIPTIONS:		
American Public Works Association	100	100
61321-E EDUCATION & TRAINING:		
Training sessions, workshops, seminars	700	700
61322-M EDUCATION & TRAINING:		
Training sessions, workshops, seminars	400	
Reimbursement for course work	400	800

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 558 - STREETS

MATERIALS & SERVICES		SUB-LINE ITEM TOTAL	LINE TOTAL
61390	STREET LIGHTS:		
	Electricity and maintenance fee for City street lights	90,000	90,000
61501-E	UNIFORM PURCHASE AND LAUNDERING:		
	Raingear	50	50
61502-M	UNIFORM PURCHASE AND LAUNDERING:		
	Rain gear	100	
	Purchase, repair, cleaning of uniforms, safety equipment	1,100	1,200
61562-M	MAINTENANCE/BUILDING & GROUNDS:		
	Building repair, paint, light bulbs, gravel	500	500
61571-E	MAINTENANCE/EQUIPMENT:		
	Maintenance of field and office equipment	100	100

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 558 - STREETS

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61572-M MAINTENANCE/EQUIPMENT:		
Power tools, tree trimming tools, grinders, edgers, hand tools, cutters, hammers, shovels, picks, tampers	600	
Hydraulic tools, Stanley power unit, tampers, saws, hoses	500	
Other equipment, sand spreader, concrete saw, chipper, trailer, rear deck mower, cement mixer, chainsaws, power plant	1,000	2,100
61581-E MAINTENANCE/VEHICLES:		
Engineering pickups (2)	250	250
61582-M MAINTENANCE/VEHICLES:		
Dump trucks (2)	1,500	
Pickups (4)	600	
Van	200	
Grader	2,000	
Street Sweeper	500	
Street Flusher	1,000	
Tractors and attachments (3)	2,000	

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 558 - STREETS

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61582-M MAINTENANCE/VEHICLES (continued):		
Crane	400	
Roller	300	
Bucket Truck (annual certification)	800	
Payment to Fire District for mechanic	11,125	20,425
61601-E MEETINGS & CONFERENCES:		
League of Oregon Cities	375	
APWA Conference	425	
Business meetings and travel luncheons	75	875
61602-M MEETINGS & CONFERENCES:		
American Public Works Association Conference	150	
Business meetings and travel lunches	200	350
61701-E OFFICE SUPPLIES:	500	500
61702-M OFFICE SUPPLIES:	100	100
61801-E PETROLEUM PRODUCTS:		
Gasoline, oil lubricants	200	200

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 558 - STREETS

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61802-M PETROLEUM PRODUCTS:		
Gasoline, oil lubricants	11,800	11,800
61902-M UTILITIES:		
Electricity @ shop	1,600	
Natural Gas @ shop	600	2,200
CAPITAL OUTLAY		
72102 BUILDINGS:		
1/4 cost of hazardous material storage building	2,750	2,750
72501-E OFFICE EQUIPMENT:		
1/4 cost of database computer	750	
1/4 cost of plan holder, tech's bookshelf and roll file	400	
1/4 cost of hanging file system	150	1,300

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 558 - STREETS

CAPITAL OUTLAY	SUB-LINE ITEM TOTAL	LINE TOTAL
72602-M OTHER EQUIPMENT:		
1/3 cost, Stanley hydraulic power unit	1,275	
Rear deck rotary mower	1,100	
Auger, tractor mounted	680	
Video training equipment	150	3,205
72802-M VEHICLES:		
1/4 cost, multi-purpose tractor	3,750	
1/4 cost, utility vehicle	3,950	7,700
CONTINGENCY FUND		
80050 RESERVE FOR SIDEWALKS:		
City share of Downtown Sidewalk LID	5,673	5,673
INTERFUND TRANSFERS		
90052 Storm drainage	31,772	31,772

PROGRAM INFORMATION

STORM DRAINAGE

PROGRAM DESCRIPTION:

This is a new fund set up this year to create a new concept within the Maintenance Services Division of Public Works. It has been proposed that we take the Wastewater Section now established and add to their responsibilities all of the storm drainage throughout the City which now falls under the Street Section's jurisdiction. The reason for this combination is that similar skills and equipment are required for both sanitary and storm sewers and it is felt that this combination will be far more economical and efficient in the future.

Funding for this program will come from monies transferred from street funds which are now responsible for the storm system.

New full-time personnel are not proposed with this program; however, seasonal help will be hired to clear and clean ditches and drainageways during the summer season.

The new crew set up from this combination would be responsible for all functions mentioned under the Wastewater Program description, as well as cleaning of catch basins, storm lines, and open drainage ditches throughout the City. A small temporary crew will be hired in the summer to do some of the more labor-intensive ditch cleaning projects. The new sewer crew would also have the responsibility for minor repair of lines and repair and construction of manholes.

PROGRAM INFORMATION

STORM DRAINAGE

POSITIONS:

Senior Maintenance Worker	0.20 FTE
Maintenance Worker	0.20 FTE
TOTAL	0.40 FTE

1988-89 GOALS STATEMENT:

The Council Goal to "Meet Service Expectations of the Community" is supported with this fund. The maintenance of Lebanon's ditches and underground storm water piping will allow the safer passage of storm flows and reduce the breeding areas for insects and rodents.

DEPT: 599
STORM DRAINAGE
FUND: 50
INTERGOVERNMENTAL FUNDS

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. HISTORY PRIOR-2	PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
.00	.00	31,772	49046	FROM STREETS FUND	25,772	25,772	31,772
.00	.00	31,772		TOTAL REVENUES	25,772	25,772	31,772
			1	PERSONNEL SERVICES			
.00	.00	8,772	50001	SALARIES	8,772	8,772	8,772
.00	.00	4,550	50003	FRINGE BENEFITS	4,550	4,550	4,550
.00	.00	6,000	50250	PART TIME	0	0	6,000
.00	.00	19,322		TOTAL PERSONNEL SERVICES	13,322	13,322	19,322
			2	MATERIALS & SERVICES			
.00	.00	200	61010	ADVERTISING	200	200	200
.00	.00	9,300	61240	DEPT/OPERATING EXPENSE	9,300	9,300	9,300
.00	.00	600	61250	DEPT/OPERATING SUPPLIES	600	600	600
.00	.00	200	61570	MAINT/EQPT	200	200	200
.00	.00	1,200	61800	PETROLEUM	1,200	1,200	1,200
.00	.00	11,500		TOTAL MATERIALS & SERVICES	11,500	11,500	11,500

PREPARED: 27 JULY 1988

DEPT: 599
STORM DRAINAGE
FUND: 50
INTERGOVERNMENTAL FUNDS

AS OF 27 JULY 1988

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. HISTORY PRIOR-2	PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			3	CAPITAL OUTLAY			
.00	.00	950	72600	OTHER EQPT.	950	950	950
.00	.00	950		TOTAL CAPITAL OUTLAY	950	950	950
			5	CONTINGENCY FUND			
.00	.00	0	80005	OPERATING CONTINGENCY	0	0	0
.00	.00	31,772		DEPT TOTAL (W/O REV.)	25,772	25,772	31,772

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 559 - STORM DRAINAGE

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61010-M ADVERTISING:		
Recruitment of temporary personnel	200	200
61240-M DEPARTMENT/OPERATING EXPENSE:		
Employee Assistance Program	115	
Safety Incentive Program	30	
Rock and gravel for bottom of drainways	885	
Vegetation control	770	
Vactor rental for catch basin and drywell cleaning	7,500	9,300
61250-M DEPARTMENT/OPERATING SUPPLIES:		
Hand tools, shovels, rakes, blades	600	600
61570-M MAINTENANCE/EQUIPMENT:		
Weedeaters, chainsaws, other small equipment	200	200
61800-M PETROLEUM PRODUCTS:		
Gasoline, oil, lubricants	1,200	1,200
CAPITAL OUTLAY		
72600-M OTHER EQUIPMENT:		
Two Weedeaters with brush blades	950	950

PREPARED: 27 JULY 1988

DEPT: 562
9-1-1 EMERGENCY COMMUNICATIONS
FUND: 50
INTERGOVERNMENTAL FUNDS

AS OF 27 JULY 1988

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
32,767.50	20,871.27	0	41010	USER TAX INCOME	0	0	0
8,461.74	.00	0	48100	INTEREST ON INVESTMENT	0	0	0
122,874.52	164,103.76	0	49901	BEGINNING BALANCE	0	0	0
164,103.76	184,975.03	0		TOTAL REVENUES	0	0	0
			2	MATERIALS & SERVICES			
.00	.00	0	61240	DEPT/OPERATING EXPENSE	0	0	0
			3	CAPITAL OUTLAY			
.00	184,975.03	0	72300	IMPROVEMENTS	0	0	0
.00	184,975.03	0		TOTAL CAPITAL OUTLAY	0	0	0
			6	UNAPPROPRIATED			
.00	.00	0	92010	UNAPPROPRIATED RESERVE	0	0	0
.00	184,975.03	0		DEPT TOTAL (W/O REV.)	0	0	0

PROGRAM INFORMATION

DIAL-A-BUS

PROGRAM DESCRIPTION:

The Dial-A-Bus provides in-town transportation to nearly 300 elderly and handicapped Lebanon residents, many of whom have no other means of transportation. Usage by these individuals is heavy, with nearly 11,000 trips logged each year. The Dial-A-Bus plays a major role in the Elderly Nutrition Program, providing over 4,000 rides annually to meal site participants. Using a combination of State grant funds and City dollars, a much-improved a badly-needed replacement vehicle was purchased and prepared for service this year.

The proposed budget once again transfers money from the General Fund to pay for this service, and will allow this service to continue at present levels.

POSITIONS:

Dial-A-Bus Driver	1.0 FTE
Relief Driver	(as needed)
TOTAL	1.0 FTE

DEPT: 589
DIAL-A-BUS
FUND: 50
INTERGOVERNMENTAL FUNDS

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. HISTORY PRIOR-2	PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
249.75	.00	0	41020	FEDERAL GRANT FUNDS	0	0	0
.00	.00	2,750	41050	STATE GRANT FUNDS	2,750	2,750	2,750
887.26	991.63	0	48100	INTEREST ON INVESTMENT	0	0	0
80.00	.00	0	48120	TRUST FUND REVENUE	0	0	0
17.95	3,086.10	2,600	48140	MISCELLANEOUS REVENUE	0	0	2,600
.00	.00	33,172	49010	FROM GENERAL FUND	25,250	25,250	33,172
32,517.66	3,000.05	2,000	49901	BEGINNING BALANCE	1,100	1,100	2,000
33,752.62	7,079.78	40,522		TOTAL REVENUES	29,100	29,100	40,522
			1	PERSONNEL SERVICES			
18,268.75	17,220.96	24,457	50001	SALARIES	18,932	18,932	24,457
11,353.86	7,980.07	8,415	50003	FRINGE BENEFITS	7,415	7,415	8,415
410.97	3,406.14	0	50250	PART TIME	0	0	0
30,033.58	28,206.77	32,872		TOTAL PERSONNEL SERVICES	26,347	26,347	32,872
			2	MATERIALS & SERVICES			
.00	.00	150	61240	DEPT/OPERATING EXPENSE	0	0	150
.00	.00	500	61580	MAINT/VEHICLES	500	500	500
.00	.00	2,000	61800	PETROLEUM	2,000	2,000	2,000
.00	.00	2,650		TOTAL MATERIALS & SERVICES	2,500	2,500	2,650

DEPT: 589
DIAL-A-BUS
FUND: 50
INTERGOVERNMENTAL FUNDS

PROPOSED/APPROVED/FINAL BUDGET A C1

ACTUAL EXPEND. HISTORY PRIOR-2	PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			3	CAPITAL OUTLAY			
.00	1,912.00	5,000	72800	VEHICLES	0	0	5,000
.00	1,912.00	5,000		TOTAL CAPITAL OUTLAY	0	0	5,000
			4	INTERFUND TRANSFERS			
.00	.00	0	90010	TO GENERAL FUND	0	0	0
.00	.00	0	90030	TO FED REVENUE SHARING FUND	0	0	0
			5	CONTINGENCY FUND			
.00	.00	0	80005	OPERATING CONTINGENCIES	253	253	0
.00	.00	0		TOTAL CONTINGENCY FUND	253	253	0
30,033.58	29,518.77	40,522		DEPT TOTAL (M/C REV.)	29,100	29,100	40,522

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 50 - INTERGOVERNMENTAL

DEPARTMENT: 569 - DIAL-A-BUS

MATERIALS & SERVICES		SUB-LINE ITEM TOTAL	LINE TOTAL
61240	DEPARTMENT OPERATING EXPENSE:		
	Employee Assistance Program	100	
	Safety Incentive Program	50	150
61580	MAINTENANCE/VEHICLES:		
	Dial-A-Bus	500	500
61800	PETROLEUM:		
	Gasoline and oil for Dial-A-Bus	2,000	2,000

PROGRAM INFORMATION

FAU STREET PROJECT

PROGRAM DESCRIPTION:

Federal Aid/Urban (FAU) funds are distributed annually through state governments. The City's annual shares accumulate in our "account" maintained by the state.

The funds must be used for major construction projects and may only be used on streets in a network approved by the Federal Highway Administration. They are used to pay 82 percent of all costs associated with the projects. The City and State each contribute 9 percent toward project costs.

The bulk of our 9 percent contribution has taken the form of in-kind services. The services consist of design services, project engineering, and contract administration. The remaining 91 percent pays for the construction contract, for any remaining costs we incur, and for costs incurred by state agencies.

POSITIONS:

Director of Public Works	.02 FTE
Engineering Division Manager	.05 FTE
Engineering Technician II	.07 FTE
Engineering Technician I	.10 FTE
Administrative Secretary	.02 FTE
TOTAL	.26 FTE

PROGRAM INFORMATION

FAU STREET PROJECT

1988-89 GOALS STATEMENT:

This fund provides for major construction/reconstruction projects on arterial and collector streets on the Federal Aid/Urban street system. In so doing, the fund supports the Council goal to "Improve Utility and Transportation Systems."

DEPT: 571
FAL STREET PROJECT
FUND: 150
INTERGOVERNMENTAL FUNDS

PROPOSED/APPROVED/FINAL BUDGET A/C1

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
9.90	.00	10,000	41020	FEDERAL GRANT FUNDS	10,000	10,000	10,000
.00	.00	0	41050	STATE GRANT FUNDS	0	0	0
99.34	.00	0	46100	INTEREST ON INVESTMENT	0	0	0
.00	.00	0	46140	MISCELLANEOUS REVENUE	0	0	0
15,000.00	10,000.00	14,296	49030	FROM FED REVENUE SHARING FUND	14,296	14,296	14,296
1,300.00-	6,764.81	8,200	49901	BEGINNING BALANCE	8,000	8,000	8,200
13,809.24	16,764.81	32,496		TOTAL REVENUES	32,296	32,296	32,496
			1	PERSONNEL SERVICES			
4,966.22	6,742.03	6,826	50001		6,826	6,826	6,826
1,899.42	2,811.57	3,170	50003		3,170	3,170	3,170
.00	.00	0	50250	PART TIME	0	0	0
6,865.64	9,553.60	9,996		TOTAL PERSONNEL SERVICES	9,996	9,996	9,996
			2	MATERIALS & SERVICES			
.00	.00	0	61010	ADVERTISING	0	0	0
79.45	48.00	0	61240	DEPT. OPERATING EXPENSE	0	0	0
.00	.00	1,300	61250	DEPT/OPERATING SUPPLIES	1,100	1,100	1,300
.00	.00	150	61700	OFFICE SUPPLIES	150	150	150
.00	.00	50	61800	PETROLEUM	50	50	50
79.45	48.00	1,500		TOTAL MATERIALS & SERVICES	1,300	1,300	1,500

PREPARED: 27 JULY 1988

DEPT: 571
FAU STREET PROJECT
FUND: 50
INTERGOVERNMENTAL FUNDS

AS OF 27 JULY 1988

PROPOSED/APPROVED/FINAL BUDGET

A C1

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			73	CAPITAL OUTLAY			
.00	.00	21,000	72300	IMPROVEMENTS	21,000	21,000	21,000
.00	.00	21,000		TOTAL CAPITAL OUTLAY	21,000	21,000	21,000
6,945.09	9,401.60	32,496		DEPT TOTAL (NO REV.)	32,296	32,296	32,496

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 50 - INTERGOVERNMENTAL FUNDS

DEPARTMENT: 571 - FAU STREET PROJECT

		SUB-LINE ITEM TOTAL	LINE TOTAL
MATERIALS & SERVICES			
61250	DEPARTMENT/OPERATING SUPPLIES:		
	Employee Assistance Program	20	
	Safety Incentive Program	13	
	Drafting supplies	580	
	Surveying supplies	487	1,100
61700	OFFICE SUPPLIES:	150	150
61800	PETROLEUM PRODUCTS:		
	Gasoline, oil lubricants	50	50
CAPITAL OUTLAY			
72300	IMPROVEMENTS:	21,000	21,000

DEPT: 573
HISTORIC PRESERVATION GRANT
FUND: 150
INTERGOVERNMENTAL FUNDS

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
1,449.14-	49.14	0	49901	BEGINNING BALANCE	0	0	0
1,449.14-	49.14	0		TOTAL REVENUES	0	0	0
			2	MATERIALS & SERVICES			
1,400.00	49.14	0	61240	DEPT/OPERATING EXPENSE	0	0	0
1,400.00	49.14	0		TOTAL MATERIALS & SERVICES	0	0	0
1,400.00	49.14	0		DEPT TOTAL (W/O REV.)	0	0	0

PREPARED: 27 JULY 1988

DEPT: 575
LCDC-PLANNING MAINT. GRANT
FUND: 150
INTERGOVERNMENTAL FUNDS

AS OF 27 JULY 1988

PROPOSED/APPROVED/FINAL BUDGET

A C1

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
.00	10,800.00	1,636	41050	STATE GRANT FUNDS	1,636	1,636	1,636
25.65	220.41	0	48100	INTEREST ON INVESTMENT	0	0	0
6,000.00	6,025.65	16,826	49901	BEGINNING BALANCE	16,826	16,826	16,826
6,025.65	17,046.06	18,462		TOTAL REVENUES	18,462	18,462	18,462
			1	PERSONNEL SERVICES			
.00	.00	0	50001	SALARIES	0	0	0
.00	.00	0	50003	FRINGE BENEFITS	0	0	0
			2	MATERIALS & SERVICES			
.00	.00	18,462	61130	CONTRACT SERVICES	18,462	18,462	18,462
.00	.00	18,462		TOTAL MATERIALS & SERVICES	18,462	18,462	18,462
.00	.00	18,462		DEPT TOTAL (W/O REV.)	18,462	18,462	18,462

DEPT: 570
CENTURY PARK GRANTS
FUND: 50
INTERGOVERNMENTAL FUNDS

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
13,493.00	.00	0	41050	STATE GRANT FUNDS	0	0	0
.00	.00	0	48140	MISC. REVENUE	0	0	0
.00	.00	0	49010	FROM GENERAL FUND	0	0	0
7,790.59-	.00	0	49901	BEGINNING BALANCE	0	0	0
5,702.41	.00	0		TOTAL REVENUES	0	0	0
			2	MATERIALS & SERVICES			
.00	.00	0	61130	CONTRACT SERVICES	0	0	0
.00	.00	0		DEPT TOTAL (MAC REV.)	0	0	0

PROGRAM INFORMATION

1983/84 HOUSING REHABILITATION

PROGRAM DESCRIPTION:

Revenue for this program is being generated by repayment of housing rehabilitation loans. The fund is planned to be used for additional loans to downtown stores and business owners to facilitate refurbishing of their store fronts.

1987-88 GOALS STATEMENT:

In 1983, the City received a grant to make housing rehabilitation loans to local low income homeowners. Repayment from those loans will be used to create a loan pool for downtown businesses and owners for building renovations and refurbishing. The program is a direct implementation of the Council goal to "Encourage Uptown Improvements."

DEPT: 585
83/84 HOUSING REHAB
FUND: 50
INTERGOVERNMENTAL FUNDS

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
639.94	1,159.68	900	48100	INTEREST ON INVESTMENT	900	900	900
3,288.72	17,120.91	6,000	48110	GRANT LOAN PRINCIPLE RECEIVED	6,000	6,000	6,000
1,311.62	1,224.82	1,600	48112	GRANT LOAN INTEREST RECEIVED	1,600	1,600	1,600
11,179.73	16,020.01	25,000	49901	BEGINNING BALANCE	31,000	31,000	25,000
16,420.01	35,525.02	33,500		TOTAL REVENUES	39,500	39,500	33,500
			1	PERSONNEL SERVICES			
.00	.00	0	50001	SALARIES	0	0	0
			2	MATERIALS & SERVICES			
.00	.00	0	61240	DEPT/OPERATING EXPENSE	0	0	0
.00	.00	31,500	61350	GRANT LOANS MADE	39,500	39,500	31,500
.00	.00	31,500		TOTAL MATERIALS & SERVICES	39,500	39,500	31,500
			3	CAPITAL OUTLAY			
.00	.00	0	72400	LAND	0	0	0
			5	CONTINGENCY FUND			
.00	.00	2,000	80005	OPERATING CONTINGENCY	0	0	2,000
.00	.00	2,000		TOTAL CONTINGENCY FUND	0	0	2,000
.00	.00	33,500		DEPT TOTAL (REV.)	39,500	39,500	33,500

PROGRAM INFORMATION

1985-86 OCD HOUSING REHABILITATION GRANT

PROGRAM DESCRIPTION:

Revenue for this fund is from a state Community Development Block Grant for housing rehabilitation. The expenditure is for housing rehabilitation for the balance of the fund not previously expended.

DEPT: 590
85/86 HOUSING REHAB
FUND: 50
INTERGOVERNMENTAL FUNDS

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
157,768.84	.00	0	41050	STATE GRANT FUNDS	0	0	0
1,841.89	819.18	0	48100	INTEREST ON INVESTMENT	0	0	0
39,812.58	62,535.38	6,500	49901	BEGINNING BALANCE	6,500	6,500	6,500
199,423.31	63,354.56	6,500		TOTAL REVENUES	6,500	6,500	6,500
			1	PERSONNEL SERVICES			
10,151.09	.00	0	50001	SALARIES	0	0	0
10,151.09	.00	0		TOTAL PERSONNEL SERVICES	0	0	0
			2	MATERIALS & SERVICES			
7,436.52	.00	0	61240	DEPT/OPERATING EXPENSE	0	0	0
.00	.00	6,500	61350	GRANT LOANS MADE	6,500	6,500	6,500
7,436.52	.00	6,500		TOTAL MATERIALS & SERVICES	6,500	6,500	6,500
17,587.61	.00	6,500		DEPT TOTAL (W/O REV.)	6,500	6,500	6,500

PROGRAM INFORMATION

RALSTON PARK GAZEBO

PROGRAM DESCRIPTION:

This program funding is budgeted to provide for an appropriation if the Gazebo project is not completed by June 30, 1988.

PREPARED: 27 JULY 1988 AS OF 27 JULY 1988

DEPT: 591
RALSTUN PARK GAZEBO
FUND: 50
INTERGOVERNMENTAL FUNDS

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
3,088.40	1,640.00	1,000	48053	DONATIONS	1,000	1,000	1,000
.00	.00	0	48100	INTEREST ON INVESTMENT	0	0	0
1,500.00	.00	0	49118	FROM SDC PARKS	0	0	0
1,159.96	2,002.38	0	49901	BEGINNING BALANCE	0	0	0
5,748.36	3,642.38	1,000		TOTAL REVENUES	1,000	1,000	1,000
			3	CAPITAL OUTLAY			
.00	.00	1,000	72100	BUILDINGS	1,000	1,000	1,000
.00	.00	1,000		TOTAL CAPITAL OUTLAY	1,000	1,000	1,000
.00	.00	1,000		DEPT TOTAL (REV.)	1,000	1,000	1,000

PROGRAM INFORMATION

GILL'S LANDING BOAT RAMP

PROGRAM DESCRIPTION:

The annual Oregon State Marine Board grant is used for ongoing maintenance of, and minor improvements to, the boating facilities at Gill's Landing. The grant amount is variable and is renewable annually as long as we satisfy certain Marine Board criteria in applying for and using the funds.

1988-89 GOALS STATEMENT:

This grant is earmarked for the specific purpose of maintaining the boating facilities at Gill's Landing. It serves to further the Council goal to "Meet Service Expectations of the Community."

PREPARED: 27 JULY 1988 AS OF 27 JULY 1988

DEPT: 593
GILLS LANDING BOAT RAMP
FUND: 50
INTERGOVERNMENTAL FUNDS

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
43,462.00	44,000.00	2,000	41050	STATE GRANT FUNDS	1,600	1,600	2,000
.00	.00	200	49901	BEGINNING BALANCE	200	200	200
43,462.00	44,000.00	2,200		TOTAL REVENUES	1,800	1,800	2,200
			2	MATERIALS & SERVICES			
299.59	.00	0	61010	ADVERTISING	0	0	0
405.28	1,020.00	2,200	61240	DEPT/OPERATING EXPENSE	1,800	1,800	2,200
704.87	1,020.00	2,200		TOTAL MATERIALS & SERVICES	1,800	1,800	2,200
			3	CAPITAL OUTLAY			
43,131.00	43,086.00	0	72300	IMPROVEMENTS	0	0	0
43,131.00	43,086.00	0		TOTAL CAPITAL OUTLAY	0	0	0
43,835.87	44,106.00	2,200		DEPT TOTAL (N/C REV.)	1,800	1,800	2,200

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 50 - INTERGOVERNMENTAL

DEPARTMENT: 593 - GILLS LANDING BOAT RAMP

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61240 DEPARTMENT/OPERATING EXPENSE:	2,200	2,200

DEPT: 595
VAUGHN LANE ACRES PARK
FUND: 50
INTERGOVERNMENTAL FUNDS

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
2,440.51	.00	0	41050	STATE GRANT FUNDS	0	0	0
1,326.20	.00	0	49010	FROM GENERAL FUND	0	0	0
.00	.00	0	49901	BEGINNING BALANCE	0	0	0
3,766.71	.00	0		TOTAL REVENUES	0	0	0
			3	CAPITAL OUTLAY			
10,545.15	.00	0	72300	IMPROVEMENTS	0	0	0
10,545.15	.00	0		TOTAL CAPITAL OUTLAY	0	0	0
10,545.15	.00	0		DEPT TOTAL (REV.)	0	0	0

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
1,541,726.27	748,960.64	818,398		FUND TOTAL EXP. BUDGET	762,619	762,619	818,398
1,739,743.75	1,337,282.88	818,398		FUND TOTAL REV. BUDGET	762,619	762,619	818,398

PROGRAM INFORMATION

BANCROFT BOND FUND

PROGRAM DESCRIPTION:

The Bancroft Bonding Act (ORS 223.205 to 223.285) permits benefited property owners to pay assessments for improvements over a period of ten years in equal semi-annual installments, together with interest on the unpaid balance. The assessments receivable and debt service requirements for the Bancroft Improvement Bond issues are recorded in this fund. The City has elected to limit to ten years the period in which to pay assessments and retire the bonds. Every year a cash flow projection is done to project any fund deficiency. We have also been studying ways to market property the City has foreclosed on. This year we are allocating $75,000 to land purchase in case the city needs to protect its investment. Any such expenditures must ultimately be reimbursed by General Fund or property sales.

DEPT: 709
9/10/84 BANCROFT BONDS DK36/37
FUND: 70
SPECIAL ASSESSMENT FUNDS

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
5,470.13	3,057.72	0	42010	BANCROFT BOND PRINCIPLE	0	0	0
2,980.80	2,023.70	0	42020	BANCROFT BOND INTEREST	0	0	0
.00	.00	0	48100	INTEREST ON INVESTMENT	0	0	0
.00	.00	0	49901	BEGINNING BALANCE	0	0	0
8,450.93	5,081.42	0		TOTAL REVENUES	0	0	0
			6	UNAPPROPRIATED			
.00	.00	0	92010	UNAPPROPRIATED ENDING FUND BAL	0	0	0
			7	DEBT SERVICE			
5,000.00	5,000.00	0	95100	BOND PRINCIPLE	0	0	0
5,275.00	4,706.25	0	95200	BOND INTEREST	0	0	0
10,275.00	9,706.25	0		TOTAL DEBT SERVICE	0	0	0
10,275.00	9,706.25	0		DEPT TOTAL (W/O REV.)	0	0	0

DEPT: 713
5/1/74 B. BONDS (DK 28)
FUND: 70
SPECIAL ASSESSMENT FUNDS

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
.00	.00	0	42010	BANCROFT BOND PRINCIPAL	0	0	0
.00	.00	0	42020	BANCROFT BOND INTEREST	0	0	0
.00	.00	0	48100	INTEREST ON INVESTMENT	0	0	0
.00	.00	0	49901	BEGINNING BALANCE	0	0	0
			7	DEBT SERVICE			
.00	.00	0	95100	BOND PRINCIPAL	0	0	0
.00	.00	0	95200	BOND INTEREST	0	0	0
.00	.00	0		DEPT TOTAL (MAC REV.)	0	0	0

PREPARED: 27 JULY 1988 AS OF 27 JULY 1988

DEPT: 715
1/1/76 B. BONDS (DK 30)
FUND: 70
SPECIAL ASSESSMENT FUNDS

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
.00	.00	0	42010	BANCROFT BOND PRINCIPAL	0	0	0
346.49	29.26	0	42020	BANCROFT BOND INTEREST	0	0	0
.00	.00	0	48100	INTEREST ON INVESTMENT	0	0	0
.00	.00	0	49901	BEGINNING BALANCE	0	0	0
346.49	29.26	0		TOTAL REVENUES	0	0	0
			2	MATERIALS & SERVICES			
.00	.00	0	61850	REFUNDS	0	0	0
			7	DEBT SERVICE			
.00	.00	0	95100	BOND PRINCIPAL	0	0	0
.00	.00	0	95200	BOND INTEREST	0	0	0
.00	.00	0		DEPT TOTAL (M/O REV.)	0	0	0

DEPT: 716
8/1/76 B. BONDS (DK 31)
FUND: 70
SPECIAL ASSESSMENT FUNDS

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. HISTORY PRIOR-2	PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
1,363.83	444.43	0	42010	BANCRUFT BOND PRINCIPAL	0	0	0
536.17	106.58	0	42020	BANCRUFT BOND INTEREST	0	0	0
.00	.00	0	48100	INTEREST ON INVESTMENT	0	0	0
.00	.00	0	49901	BEGINNING BALANCE	0	0	0
1,900.00	451.51	0		TOTAL REVENUES	0	0	0
			6	UNAPPROPRIATED			
.00	.00	0	92010	UNAPPROPRIATED ENDING FUND BAL	0	0	0
			7	DEBT SERVICE			
15,000.00	.00	0	95100	BOND PRINCIPAL	0	0	0
405.00	.00	0	95200	BOND INTEREST	0	0	0
15,405.00	.00	0		TOTAL DEBT SERVICE	0	0	0
15,405.00	.00	0		DEPT TOTAL (W/O REV.)	0	0	0

PREPARED: 27 JULY 1988

DEPT: 717
9/1/77 B. BONDS (DK 32)
FUND: 70
SPECIAL ASSESSMENT FUNDS

AS OF 27 JULY 1988

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. HISTORY PRIOR-2	PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
3,239.42	810.16	0	42010	BANCRUFT BOND PRINCIPAL	0	0	0
514.31	87.75	0	42020	BANCRUFT BOND INTEREST	0	0	0
.00	.00	0	49901	BEGINNING BALANCE	0	0	0
3,753.73	897.91	0		TOTAL REVENUES	0	0	0
			8	UNAPPROPRIATED			
.00	.00	0	92010	UNAPPROPRIATED ENDING FUND BAL	0	0	0
			7	DEBT SERVICE			
20,000.00	20,000.00	0	95100	BOND PRINCIPAL	0	0	0
1,400.00	470.00	0	95200	BOND INTEREST	0	0	0
21,400.00	20,470.00	0		TOTAL DEBT SERVICE	0	0	0
21,400.00	20,470.00	0		DEPT TOTAL (EXP/REV.)	0	0	0

DEPT: 718
9/1/79 B. BONDS (DK 33)
FUND: 70
SPECIAL ASSESSMENT FUNDS

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
24,070.18	10,614.75	0	42010	BANCROFT BOND PRINCIPAL	0	0	0
6,297.42	1,427.21	0	42020	BANCROFT BOND INTEREST	0	0	0
.00	.00	0	48100	INTEREST ON INVESTMENT	0	0	0
.00	.00	0	49901	BEGINNING BALANCE	0	0	0
30,367.60	12,041.96	0		TOTAL REVENUES	0	0	0
			6	UNAPPROPRIATED			
.00	.00	0	92010	UNAPPROPRIATED ENDING FUND BAL	0	0	0
			7	DEBT SERVICE			
90,000.00	90,000.00	0	95100	BOND PRINCIPAL	0	0	0
19,005.00	9,667.50	0	95200	BOND INTEREST	0	0	0
109,005.00	99,667.50	0		TOTAL DEBT SERVICE	0	0	0
109,005.00	99,667.50	0		DEPT TOTAL (W/O REV.)	0	0	0

DEPT: 719
8/11/82 B. BONDS (DK 34)
FUND: 70
SPECIAL ASSESSMENT FUNDS

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
28,523.96	27,094.28	0	42010	BANCROFT BOND PRINCIPAL	0	0	0
15,442.50	9,936.96	0	42020	BANCROFT BOND INTEREST	0	0	0
.00	.00	0	49901	BEGINNING BALANCE	0	0	0
43,966.46	37,031.24	0		TOTAL REVENUES	0	0	0
			8	UNAPPROPRIATED			
.00	.00	0	92010	UNAPPROPRIATED ENDING FUND BAL	0	0	0
			7	DEBT SERVICE			
25,000.00	25,000.00	0	95100	BOND PRINCIPAL	0	0	0
15,442.50	17,973.75	0	95200	BOND INTEREST	0	0	0
40,442.50	42,973.75	0		TOTAL DEBT SERVICE	0	0	0
40,442.50	42,973.75	0		DEPT TOTAL (NON REV.)	0	0	0

DEPT: 720
BANCROFT BOND REVENUES
FUND: 70
SPECIAL ASSESSMENT FUNDS

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
.00	.00	20,000	42010	BANCROFT BOND PRINCIPAL	20,000	20,000	20,000
.00	.00	13,000	42020	BANCROFT BOND INTEREST	13,000	13,000	13,000
17,629.62	15,906.81	10,000	48100	INTEREST ON INVESTMENT	10,000	10,000	10,000
403,470.09	324,979.75	220,000	49901	BEGINNING BALANCE	207,000	207,000	220,000
421,099.71	340,886.56	263,000		TOTAL REVENUES	250,000	250,000	263,000
			3	CAPITAL OUTLAY			
.00	.00	75,000	72050	LAND	0	0	75,000
.00	.00	75,000		TOTAL CAPITAL OUTLAY	0	0	75,000
			6	UNAPPROPRIATED			
.00	.00	34,457	92010	UNAPPROPRIATED RESERVE	96,457	96,457	34,457
.00	.00	34,457		TOTAL UNAPPROPRIATED	96,457	96,457	34,457
			7	DEBT SERVICE			
.00	.00	0	95100	BOND PRINCIPLE	0	0	0
.00	.00	100,000	95101	PRINCIPAL-1979 ISSUE (DK 33)	100,000	100,000	100,000
.00	.00	25,000	95102	PRINCIPAL-1982 ISSUE (DK 34)	25,000	25,000	25,000
.00	.00	5,000	95103	PRINCIPAL-1984 ISSUE(DK 36/37)	5,000	5,000	5,000
.00	.00	0	95200	BOND INTEREST	0	0	0

PREPARED: 27 JULY 1988

DEPT: 720
BANCROFT BOND REVENUES
FUND: 70
SPECIAL ASSESSMENT FUNDS

AS OF 27 JULY 1988

PROPOSED/APPROVED/FINAL BUDGET A-C1

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
.00	.00	8,550	95201	INTEREST-1979 ISSUE (DK #33)	8,550	8,550	8,550
.00	.00	10,755	95202	INTEREST-1982 ISSUE (DK #34)	10,755	10,755	10,755
.00	.00	4,238	95203	INTEREST-1984 ISSUE (DK #36/37)	4,238	4,238	4,238
.00	.00	153,543		TOTAL DEBT SERVICE	153,543	153,543	153,543
.00	.00	263,000		DEPT TOTAL (W/O REV.)	250,000	250,000	263,000

DEPT: 750
PUB. IMP.-ADMINISTRATION
FUND: 70
SPECIAL ASSESSMENT FUNDS

PROPOSED/APPROVED/FINAL BUDGET A-01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
.00	.00	0	42030	BOND SALE PROCEEDS	0	0	0
1,973.60	.00	0	42060	UNBONDED PRINCIPAL-LID	0	0	0
2,387.78	.00	0	42070	UNBONDED INTEREST-LID	0	0	0
.00	302.14	0	48140	MISCELLANEOUS REVENUE	0	0	0
.00	.00	0	48149	MISC REVENUE-TALL GRASS	0	0	0
57,000.00	.00	0	49030	FROM FED REVENUE SHARING FUND	0	0	0
4,059.24	.00	4,362	49901	BEGINNING BALANCE	0	0	4,362
65,420.62	302.14	4,362		TOTAL REVENUES	0	0	4,362
			1	PERSONNEL SERVICES			
.00	.00	0	50001	SALARIES	0	0	0
.00	.00	0	50003	FRINGE BENEFITS	0	0	0
			2	MATERIALS & SERVICES			
.00	.00	0	61010	ADVERTISING	0	0	0
.00	.00	0	61130	CONTRACT SERVICES	0	0	0
.00	.00	0	61240	DEPT/OPERATING EXPENSE	0	0	0
			3	CAPITAL OUTLAY			
.00	.00	4,362	72300	IMPROVEMENTS	0	0	4,362
.00	.00	4,362		TOTAL CAPITAL OUTLAY	0	0	4,362

PREPARED: 27 JULY 1988

DEPT: 750
PUB. IMP.-ADMINISTRATION
FUND: 70
SPECIAL ASSESSMENT FUNDS

AS OF 27 JULY 1988

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. HISTORY PRIOR-2	PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			4	INTERFUND TRANSFERS			
.00	.00	0	90010	TO GENERAL FUND	0	0	0
.00	.00	4,362		DEPT TOTAL (W/O REV.)	0	0	4,362

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 70 - SPECIAL ASSESSMENT FUND

DEPARTMENT: 750 - PUBLIC IMPROVEMENTS

CAPITAL OUTLAY	SUB-LINE ITEM TOTAL	LINE TOTAL
72300 IMPROVEMENTS:		
City Sidewalk Improvements	4,362	4,362

FUND: 70
SPECIAL ASSESSMENT FUNDS

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
196,527.50	172,217.50	267,362		FUND TOTAL EXP. BUDGET	250,000	250,000	267,362
575,305.54	396,516.00	267,362		FUND TOTAL REV. BUDGET	250,000	250,000	267,362

EQUIPMENT REPLACEMENT FUND

March 31, 1988

In order to better prepare for the future with regard to equipment an equipment replacement fund is needed. The initial cost of this program is the set up and first few years. Once the program is in place it becomes less and less expensive yearly as new equipment is covered from purchase. One of the highest expenses is a short term one in Wastewater. This figure projects the intent to replace our current sewer cleaner with one that has vacuum capabilities. At present we must climb down in each manhole after a sewer line is cleaned and shovel the debris into a bucket with a little shovel, then pull the bucket up with a rope. When we start cleaning storm lines we average 50 gallons of debris in each manhole which takes many hours to bucket out a gallon or two at a time.

INTERGOVERNMENTAL AND ENTERPRISE FUNDS

Vehicle #	Life Exp.	Rep. Cost	Sal. Val.	Net	Bgt./yr	88-89
STREETS						
S-2	2 years	$10,000	$ 500	$9,500	$4,750	
S-3	5 years	10,000	500	9,500	1,900	
S-4 (S-1)	20 years	16,000	500	15,500	775	
S-5	10 years	30,000	2,000	28,000	2,800	
S-6	14 years	30,000	2,000	28,000	2,000	
S-7	20 years	30,000	3,000	27,000	1,350	
S-8	9 years	35,000	3,000	32,000	3,555	
S-9	5 years	16,000	500	15,500	3,100	
S-11	6 years	15,000	1,000	14,000	2,334	
S-12	8 years	70,000	5,000	65,000	8,125	
S-14	10 years	40,000	2,000	38,000	3,800	
S-15	15 years	140,000	10,000	130,000	8,660	
S-16	20 years	15,000	2,000	13,000	650	
S-17	15 years	7,000	1,000	6,000	400	
S-18	13 years	35,000	4,000	31,000	2,385	
S-19	20 years	35,000	5,000	30,000	1,500	
S-22	6 years	12,000	1,000	11,000	1,834	
S-23	5 years	15,000	500	14,500	2,900	
Share of Engineering Vehicles					500	
			Total Streets		53,318	53,300

Vehicle #	Life Exp.	Rep. Cost	Sal. Val.	Net	Bgt./yr	88-89
WATER						
W-1	12 years	10,000	500	9,500	792	
W-2	20 years	13,000	1,000	12,000	600	
W-3	7 years	18,000	1,000	17,000	2,430	
W-9	20 years	35,000	5,000	30,000	1,500	
Share of Engineering Vehicles					500	
			Total Water		5,822	5,800
WASTEWATER						
D-1	7 years	8,000	500	7,500	1,072	
D-4	19 years	10,000	500	9,500	500	
D-5	2 years	150,000	5,000	145,000	72,500	
D-7	10 years	30,000	1,000	29,000	2,900	
Share of Engineering Vehicles					500	
			Total Wastewater		77,472	77,500

NON-DEPARTMENTAL FUND

PARKS						
P-1	5 years	10,000	500	9,500	1,900	
P-2	3 years	12,000	1,000	11,000	3,667	
P-3	18 years	12,000	1,000	11,000	612	
P-4	20 years	10,000	500	9,500	475	
			Total Parks		6,654	6,650
ENGINEERING						
E-1					250	
E-2					250	
			Total Engineering		500	500

Engineering

PARKS
EQUIPMENT REPLACEMENT FUND

YEAR	EXISTING SET ASIDE	EXPENDITURE	VEHICLE	EXISTING SUBTOTAL	REPLACE VALUE	ESTIMATED LIFE	NEW SET ASIDE	**	TOTAL SET ASIDE	FUND TOTAL
								**		
1	$4,400			$4,400			$0	**	$4,400	$4,400
2	$4,400			$8,800			$0	**	$4,400	$8,800
3	$4,400	$12,000	P-2	$1,200	$14,000	20	$0	**	$4,400	$1,200
4	$4,400			$5,600			$700	**	$5,100	$6,300
5	$4,400	$10,000	P-1	$0	$14,000	20	$700	**	$5,100	$1,400
6	$1,470			$1,470			$1,400	**	$2,870	$4,270
7	$1,470			$2,940			$1,400	**	$2,870	$7,140
8	$1,470			$4,410			$1,400	**	$2,870	$10,010
9	$1,470			$5,880			$1,400	**	$2,870	$12,880
10	$1,470			$7,350			$1,400	**	$2,870	$15,750
11	$1,470			$8,820			$1,400	**	$2,870	$18,620
12	$1,470			$10,290			$1,400	**	$2,870	$21,490
13	$1,470			$11,760			$1,400	**	$2,870	$24,360
14	$1,470			$13,230			$1,400	**	$2,870	$27,230
15	$1,470			$14,700			$1,400	**	$2,870	$30,100
16	$1,470			$16,170			$1,400	**	$2,870	$32,970
17	$1,470			$17,640			$1,400	**	$2,870	$35,840
18	$1,470	$12,000	P-3	$7,110	$20,000	20	$1,400	**	$2,870	$26,710
19	$1,470			$8,580			$2,400	**	$3,870	$30,580
20	$1,470	$10,000	P-4	$50	$20,000	20	$2,400	**	$3,870	$24,450

STREETS
EQUIPMENT REPLACEMENT FUND

YEAR	EXISTING SET ASIDE	EXPENDITURE	VEHICLE	EXISTING SUBTOTAL	REPLACE VALUE	ESTIMATED LIFE	NEW SET ASIDE	**	TOTAL SET ASIDE	FUND TOTAL
								**		
1	$31,350			$31,350			$0	**	$31,350	$31,350
2	$31,350	$10,000	S-2	$52,700	$11,000	20	$0	**	$31,350	$52,700
3	$31,350			$84,050			$550	**	$31,900	$84,600
4	$31,350			$115,400			$550	**	$31,900	$116,500
5	$31,350	$43,500	S-3,9,23,E-1	$103,250	$54,375	20	$550	**	$31,900	$104,900
6	$31,350	$27,000	S-11,22	$107,600	$35,100	20	$3,270	**	$34,620	$112,520
7	$31,350			$138,950			$5,025	**	$36,375	$78,895
8	$31,350	$70,000	S-12	$100,300	$98,000	20	$5,025	**	$36,375	$80,270
9	$31,350	$35,000	S-8	$96,650	$50,750	20	$9,925	**	$41,275	$49,045
10	$31,350	$72,500	S-5,14,E-2	$55,500	$108,750	20	$12,460	**	$43,810	$92,855
11	$31,350			$86,850			$17,900	**	$49,250	$142,105
12	$31,350			$118,200			$17,900	**	$49,250	$156,355
13	$31,350	$35,000	S-18	$114,550	$57,750	20	$17,900	**	$49,250	$175,605
14	$31,350	$30,000	S-6	$115,900	$51,000	20	$20,790	**	$52,140	$80,745
15	$31,350	$147,000	S-15,17	$250	$257,250	20	$23,340	**	$54,690	$135,435
16	$19,150			$19,400			$36,200	**	$55,350	$190,785
17	$19,150			$38,550			$36,200	**	$55,350	$246,135
18	$19,150			$57,700			$36,200	**	$55,350	$301,485
19	$19,150			$76,850			$36,200	**	$55,350	$260,835
20	$19,150	$96,000	S-1,7,16,19	$0	$192,000	20	$36,200	**	$55,350	$316,185

WATER
EQUIPMENT REPLACEMENT FUND

YEAR	EXISTING SET ASIDE	EXPENDITURE	VEHICLE	EXISTING SUBTOTAL	REPLACE VALUE	ESTIMATED LIFE	NEW SET ASIDE	**	TOTAL SET ASIDE	FUND TOTAL
								**		
1	$4,050			$4,050			$0	**	$4,050	$4,050
2	$4,050			$8,100			$0	**	$4,050	$8,100
3	$4,050			$12,150			$0	**	$4,050	$12,150
4	$4,050			$16,200			$0	**	$4,050	$16,200
5	$4,050	$2,500	E-1	$17,750	$3,125	20	$0	**	$4,050	$17,750
6	$4,050			$21,800			$155	**	$4,205	$21,955
7	$4,050	$18,000	W-3	$7,850	$24,300	20	$155	**	$4,205	$8,160
8	$4,050			$11,900			$1,370	**	$5,420	$13,580
9	$4,050			$15,950			$1,370	**	$5,420	$19,000
10	$4,050	$2,500	E-2	$17,500	$3,750	20	$1,370	**	$5,420	$21,920
11	$4,050			$21,550			$1,560	**	$5,610	$27,530
12	$4,050	$10,000	W-1	$15,600	$16,000	20	$1,560	**	$5,610	$23,140
13	$4,050			$19,650			$2,360	**	$6,410	$29,550
14	$4,050			$23,700			$2,360	**	$6,410	$35,960
15	$4,050			$27,750			$2,360	**	$6,410	$42,370
16	$4,050			$31,800			$2,360	**	$6,410	$48,780
17	$4,050			$35,850			$2,360	**	$6,410	$55,190
18	$4,050			$39,900			$2,360	**	$6,410	$61,600
19	$4,050			$43,950			$2,360	**	$6,410	$68,010
20	$4,050	$48,000	W-2,9	$0	$96,000	20	$2,360	**	$6,410	$26,420

WASTEWATER
EQUIPMENT REPLACEMENT FUND

YEAR	EXISTING SET ASIDE	EXPENDITURE	VEHICLE	EXISTING SUBTOTAL	REPLACE VALUE	ESTIMATED LIFE	NEW SET ASIDE	**	TOTAL SET ASIDE	FUND TOTAL
								**		
1	$75,000			$75,000			$0	**	$75,000	$75,000
2	$75,000	$150,000	D-5	$0	$165,000	20	$0	**	$75,000	$0
3	$5,380			$5,380			$8,250	**	$13,630	$13,630
4	$5,380			$10,760			$8,250	**	$13,630	$27,260
5	$5,380	$2,500	E-1	$13,640	$3,125	20	$8,250	**	$13,630	$38,390
6	$5,380			$19,020			$8,405	**	$13,785	$52,175
7	$5,380	$8,000	D-1	$16,400	$10,800	20	$8,405	**	$13,785	$57,960
8	$5,380			$21,780			$8,945	**	$14,325	$72,285
9	$5,380			$27,160			$8,945	**	$14,325	$86,610
10	$5,380	$32,500	D-7,E-2	$40	$48,750	20	$8,945	**	$14,325	$68,435
11	$1,110			$1,150			$11,380	**	$12,490	$80,925
12	$1,110			$2,260			$11,380	**	$12,490	$93,415
13	$1,110			$3,370			$11,380	**	$12,490	$105,905
14	$1,110			$4,480			$11,380	**	$12,490	$118,395
15	$1,110			$5,590			$11,380	**	$12,490	$130,885
16	$1,110			$6,700			$11,380	**	$12,490	$143,375
17	$1,110			$7,810			$11,380	**	$12,490	$155,865
18	$1,110			$8,920			$11,380	**	$12,490	$168,355
19	$1,110	$10,000	D-4	$30	$19,500	20	$11,380	**	$12,490	$170,845
20	$0			$30			$12,355	**	$12,355	$183,200

PROGRAM INFORMATION

SPECIAL CONTINGENCY FUND

PROGRAM DESCRIPTION:

These funds provide for costs for capital improvements made to General Fund property.

PREPARED: 27 JULY 1988

DEPT: 810
SPECIAL CONTINGENCY FUND
FUND: 80
CAPITAL IMPROVEMENT FUND

AS OF 27 JULY 1988

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
.00	.00	400	48100	INTEREST ON INVESTMENT	400	400	400
.00	.00	0	48140	MISCELLANEOUS REVENUE	0	0	0
.00	.00	0	49010	FROM GENERAL FUND	0	0	0
59,053.58	18,405.75	7,000	49901	BEGINNING BALANCE	7,000	7,000	7,000
				TOTAL REVENUES	7,400	7,400	7,400
			3	CAPITAL OUTLAY			
.00	11,717.47	7,400	72300	IMPROVEMENTS	7,400	7,400	7,400
.00	.00	0	72500	OFFICE EQPT.	0	0	0
.00	11,717.47	7,400		TOTAL CAPITAL OUTLAY	7,400	7,400	7,400
			8	INTERFUND TRANSFERS			
.00	.00	0	90010	TO GENERAL FUND	0	0	0
42,376.00	.00	0	90015	TO G.O. BOND FUND	0	0	0
42,376.00	.00	0		TOTAL INTERFUND TRANSFERS	0	0	0

DEPT: 810
SPECIAL CONTINGENCY FUND
FUND: 80
CAPITAL IMPROVEMENT FUND

PROPOSED/APPROVED/FINAL BUDGET A C1

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			5	CONTINGENCY FUND			
.00	.00	0	80005	OPERATING CONTINGENCY	0	0	0
			6	UNAPPROPRIATED			
.00	.00	0	92010	UNAPPROPRIATED RESERVE	0	0	0
.00	.00	0	92100	LOANS-DUE TO OTHER FUNDS	0	0	0
42,376.00	11,/1/.47	7,400		DEPT TOTAL (W/O REV.)	7,400	7,400	7,400

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 80 - SPECIAL REVENUE FUND

DEPARTMENT: 810 - SPECIAL CONTINGENCY FUND

CAPITAL OUTLAY	SUB-LINE ITEM TOTAL	LINE TOTAL
72300 IMPROVEMENTS:		
Remodel City Hall to provide central reception area	7,400	7,400

PROGRAM INFORMATION

EQUIPMENT ACQUISITION AND REPLACEMENT

PROGRAM DESCRIPTION:

These funds provide money for acquiring or replacing General Fund vehicles and equipment.

PREPARED: 27 JULY 1988

DEPT: 820
EQUIPMENT AUG. & REPLACEMENT
FUND: 80
CAPITAL IMPROVEMENT FUND

AS OF 27 JULY 1988

PROPOSED/APPROVED/FINAL BUDGET

A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
.00	.00	0	45011	REVENUE FROM SALE OF EQUIP.	0	0	0
1,233.04	.00	200	48100	INTEREST ON INVESTMENT	200	200	200
.00	.00	4,900	49010	FROM GENERAL FUND	4,900	4,900	4,900
.00	.00	4,050	49022	FROM WATER FUND	4,050	4,050	4,050
.00	.00	30,000	49025	FROM SEWER FUND	30,000	30,000	30,000
.00	.00	0	49046	FROM STREETS FUND	0	0	0
17,503.20	18,996.33	16,500	49901	BEGINNING BALANCE	14,100	14,100	16,500
18,736.24	18,996.33	55,650		TOTAL REVENUES	53,250	53,250	55,650
			3	CAPITAL OUTLAY			
.00	.00	2,000	72500	OFFICE EQPT.	2,000	2,000	2,000
322.86	5,618.70	2,700	72600	OTHER EQPT.	300	300	2,700
.00	.00	12,000	72800	VEHICLES	12,000	12,000	12,000
.00	.00	0	72801	VEHICLES (ENG)	0	0	0
322.86	5,618.70	16,700		TOTAL CAPITAL OUTLAY	14,300	14,300	16,700

DEPT: 820
EQUIPMENT ACQ. & REPLACEMENT
FUND: 80
CAPITAL IMPROVEMENT FUND

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. HISTORY PRIOR-2	PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			5	CONTINGENCY FUND			
.00	.00	0	80005	OPERATING CONTINGENCY	0	0	0
.00	.00	4,900	80010	RESERVE FOR EQPT REP (ENG)	4,900	4,900	4,900
.00	.00	0	80011	RESERVE FOR EQPT REP (PARKS)	0	0	0
.00	.00	4,050	80012	RESERVE FOR EQPT REP (WATER)	4,050	4,050	4,050
.00	.00	30,000	80013	RESERVE FOR EQPT REP (WST WTR)	30,000	30,000	30,000
.00	.00	0	80014	RESERVE FOR EQPT REP (STREETS)	0	0	0
.00	.00	38,950		TOTAL CONTINGENCY FUND	38,950	38,950	38,950
322.86	5,618.70	55,650		DEPT TOTAL (W/O REV.)	53,250	53,250	55,650

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 80 - CAPITAL IMPROVEMENT FUND

DEPARTMENT: 820 - EQUIPMENT ACQUISITION AND REPLACEMENT

CAPITAL OUTLAY		SUB-LINE ITEM TOTAL	LINE TOTAL
72500	OFFICE EQUIPMENT:		
	6.7% of mainframe computer	2,000	2,000
72600	OTHER EQUIPMENT:		
	Council Chamber sound system	2,700	2,700
72800	VEHICLES:		
	Replacement for burned police car, carryover from 87-88 in case not delivered by 07/01/88	12,000	12,000

PROGRAM INFORMATION

INTERVIEW ROOM TRUST

PROGRAM DESCRIPTION:

This department is for donations for building the "soft room" where Police personnel will be able to interview children in a non-threatening atmosphere.

PREPARED: 27 JULY 1988

DEPT: 828
INTERVIEW ROOM TRUST
FUND: 80
CAPITAL IMPROVEMENT FUND

AS OF 27 JULY 1988

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
.00	.00	4,000	48053	DONATIONS	4,000	4,000	4,000
.00	.00	0	49010	FROM GENERAL FUND	0	0	0
.00	.00	0	49901	BEGINNING BALANCE	0	0	0
.00	.00	4,000		TOTAL REVENUES	4,000	4,000	4,000
			3	CAPITAL OUTLAY			
.00	.00	4,000	72300	IMPROVEMENTS	4,000	4,000	4,000
.00	.00	4,000		TOTAL CAPITAL OUTLAY	4,000	4,000	4,000
			5	CONTINGENCY FUND			
.00	.00	0	80005	OPERATING CONTINGENCY	0	0	0
.00	.00	4,000		DEPT TOTAL (W/O REV.)	4,000	4,000	4,000

PROGRAM INFORMATION

LIBRARY TRUST

PROGRAM DESCRIPTION:

The Library Trust Fund receives revenue from two sources: 1) donations from library users, usually in the form of memorial gifts, and 2) Per Capita State Aid. Most donors specify that their gift is to be used to purchase a specific item or type of item for the Library collection. Per Capita State Aid has been earmarked by the Library Advisory Board for future computerization projects, and will be held in the trust fund until sufficient dollars are available to begin the computerization of selected library functions.

DEPT: 830
LIBRARY TRUST
FUND: 80
CAPITAL IMPROVEMENT FUND

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
1,021.00	.00	2,000	48118	LIBRARY-STATE PER CAPITA AID	2,000	2,000	2,000
132.82	321.04	2,000	48120	TRUST FUND DONATIONS	2,000	2,000	2,000
.00	1,111.66	1,411	49901	BEGINNING BALANCE	1,411	1,411	1,411
1,153.82	1,432.70	5,411		TOTAL REVENUES	5,411	5,411	5,411
			2	MATERIALS & SERVICES			
42.16	170.29	2,000	61250	DEPT/OPERATING SUPPLIES	2,000	2,000	2,000
42.16	170.29	2,000		TOTAL MATERIALS & SERVICES	2,000	2,000	2,000
			3	CAPITAL OUTLAY			
.00	.00	3,411	72300	IMPROVEMENTS	0	0	3,411
.00	.00	3,411		TOTAL CAPITAL OUTLAY	0	0	3,411
			5	CONTINGENCY FUND			
.00	.00	0	80005	OPERATING CONTINGENCY	3,411	3,411	0
.00	.00	0		TOTAL CONTINGENCY FUND	3,411	3,411	0
42.16	170.29	5,411		DEPT TOTAL (W/O REV.)	5,411	5,411	5,411

PROGRAM INFORMATION

SENIOR SERVICES TRUST

PROGRAM DESCRIPTION:

A new fund in 1987-88, the Senior Services Trust Fund will fill the same role for the Senior Services program that the Library Trust Fund fills for the Library; a fund to receive and expend donated funds given in trust to be used for a specific purpose or purposes. It is anticipated that specified uses for Senior Services Trust donations will fall into one of three categories:

A. Supplies/Expenses for a specific event or activity;

B. Repairs or improvements to the facility; or

C. Purchase of equipment.

PREPARED: 27 JULY 1988

DEPT: 835
SENIOR SERVICES TRUST
FUND: 80
CAPITAL IMPROVEMENT FUND

AS OF 27 JULY 1988

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. HISTORY PRIOR-2	PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
.00	.00	8,000	48120	TRUST FUND DONATIONS	5,000	5,000	8,000
.00	.00	1,100	49901	BEGINNING BALANCE	300	300	1,100
.00	.00	9,100		TOTAL REVENUES	5,300	5,300	9,100
			2	MATERIALS & SERVICES			
.00	.00	4,000	61250	DEPT/OPERATING SUPPLIES	1,000	1,000	4,000
.00	.00	1,000	61560	MAINT/BLDG	1,000	1,000	1,000
.00	.00	5,000		TOTAL MATERIALS & SERVICES	2,000	2,000	5,000
			3	CAPITAL OUTLAY			
.00	.00	1,800	72300	IMPROVEMENTS	1,000	1,000	1,800
.00	.00	1,000	72600	OTHER EQPT.	1,000	1,000	1,000
.00	.00	2,800		TOTAL CAPITAL OUTLAY	2,000	2,000	2,800
			5	CONTINGENCY FUND			
.00	.00	1,300	80005	OPERATING CONTINGENCY	1,300	1,300	1,300
.00	.00	1,300		TOTAL CONTINGENCY FUND	1,300	1,300	1,300
.00	.00	9,100		DEPT TOTAL (W/C REV.)	5,300	5,300	9,100

PROGRAM INFORMATION

SDC DRAINAGE

PROGRAM DESCRIPTION:

New development typically results in the paving or roofing-over of ground that was permeable to water. The result is increased runoff.

Drainage Systems Development Charges, paid by all new development in the City, go into the Drainage SDC Fund. The City uses the funds to provide ever-increasing storm drainage capacity. This often includes paying the cost of over-sizing storm pipe. It might also include master planning for drainage or purchase and improvement of right-of-way along natural drainage channels.

POSITIONS:

Engineering Division Manager	.010 FTE
Engineer Technician II	.128 FTE
TOTAL	.138 FTE

1988-89 GOALS STATEMENT:

This program supports the Council goals to "Improve Utility and Transportation Systems" and to "Meet Service Expectations of the Community." It supports that goal by providing funding for the Walker Road improvements and for the storm drainage facilities study, which will set the stage for future expansion and improvement of the storm drainage system.

DEPT: 850
SDC-DRAINAGE
FUND: 80
CAPITAL IMPROVEMENT FUND

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
8,445.91	2,891.18	2,000	42040	SDC PRINCIPAL	2,000	2,000	2,000
222.37	44.50	40	42050	SDC INTEREST	40	40	40
2,521.18	5,480.20	2,000	48100	INTEREST ON INVESTMENT	2,000	2,000	2,000
.00	.00	0	48140	MISCELLANEOUS REVENUE	0	0	0
.00	.00	0	49120	FROM SDC-SEWER	0	0	0
32,057.01	43,046.47	89,286	49901	BEGINNING BALANCE	85,015	85,015	89,286
43,046.47	51,462.15	93,326		TOTAL REVENUES	89,055	89,055	93,326
			1	PERSONNEL SERVICES			
.00	.00	3,217	50001	SALARIES	3,217	3,217	3,217
.00	.00	1,628	50003	FRINGE BENEFITS	1,628	1,628	1,628
.00	.00	4,845		TOTAL PERSONNEL SERVICES	4,845	4,845	4,845
			2	MATERIALS & SERVICES			
.00	.00	400	61010	ADVERTISING	400	400	400
.00	.00	69,600	61130	CONTRACT SERVICES	69,600	69,600	69,600
.00	.00	70,000		TOTAL MATERIALS & SERVICES	70,000	70,000	70,000

PREPARED: 27 JULY 1988 AS OF 27 JULY 1988

DEPT: 850
SUC-DRAINAGE
FUND: 80
CAPITAL IMPROVEMENT FUND

PROPOSED/APPROVED/FINAL BUDGET A C1

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			3	CAPITAL OUTLAY			
.00	.00	14,271	72300	IMPROVEMENTS	10,000	10,000	14,271
.00	.00	14,271		TOTAL CAPITAL OUTLAY	10,000	10,000	14,271
			5	CONTINGENCY FUND			
.00	.00	4,210	80005	OPERATING CONTINGENCY	4,210	4,210	4,210
.00	.00	4,210		TOTAL CONTINGENCY FUND	4,210	4,210	4,210
.00	.00	93,326		DEPT TOTAL (W/O REV.)	89,055	89,055	93,326

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 80 - SPECIAL REVENUE FUNDS

DEPARTMENT: 850 - SDC DRAINAGE

		SUB-LINE ITEM TOTAL	LINE TOTAL
MATERIALS & SERVICES			
61010	ADVERTISING:	400	400
61130	CONTRACT SERVICES:		
	Storm Drainage Facility Study	69,600	69,600
CAPITAL OUTLAY			
72300	IMPROVEMENTS:		
	Unspecified	4,271	
	Walker Road Project	10,000	14,271

PROGRAM INFORMATION

SDC PARK

PROGRAM DESCRIPTION:

As the City develops, the increasing population creates demand for more recreation facilities. The City uses Parks System Development funds to meet this demand.

The fund represents the accumulation of Parks Systems Development Charges paid by all new development in the City. Uses of the funds may include acquisition of additional park lands, parks planning on a City-wide scale, or improvements to existing parks. The improvements may be designed to allow more intensive use of the property or to enhance the park user's experience.

POSITIONS:

Engineer Technician II	.056 FTE
TOTAL	.056 FTE

1988-89 GOALS STATEMENT:

This program supports the Council goals to "Broaden Cultural & Recreational Opportunities" and to "Meet Service Expectations of the Community." The Park Master Plan, funded under this program, will set the direction for future development and improvement of the City's park system.

PREPARED: 27 JULY 1988

DEPT: 860
SUC-PARK
FUND: 80
CAPITAL IMPROVEMENT FUND

AS OF 27 JULY 1988

PROPOSED/APPROVED/FINAL BUDGET

A C1

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
3,106.87	1,086.11	500	42040	SUC PRINCIPAL	500	500	500
86.81	21.64	15	42050	SUC INTEREST	15	15	15
.00	.00	0	48053	DONATIONS-GAZEBO	0	0	0
1,823.06	1,995.25	300	48100	INTEREST ON INVESTMENT	300	300	300
.00	.00	0	48140	MISCELLANEOUS REVENUE	0	0	0
26,524.71	25,025.10	24,950	49901	BEGINNING BALANCE	24,000	24,000	24,950
31,541.45	28,128.10	25,765		TOTAL REVENUES	24,815	24,815	25,765
			1	PERSONNEL SERVICES			
.00	.00	1,260	50001	SALARIES	1,260	1,260	1,260
.00	.00	653	50003	FRINGE BENEFITS	653	653	653
.00	.00	1,913		TOTAL PERSONNEL SERVICES	1,913	1,913	1,913
			2	MATERIALS & SERVICES			
.00	.00	400	61010	ADVERTISING	400	400	400
.00	.00	15,000	61130	CONTRACT SERVICES	15,000	15,000	15,000
5,016.35	.00	0	61240	DEPT/OPERATING EXPENSE	0	0	0
5,016.35	.00	15,400		TOTAL MATERIALS & SERVICES	15,400	15,400	15,400

PREPARED: 27 JULY 1988

DEPT: 86C
SUC-PARK
FUND: 80
CAPITAL IMPROVEMENT FUND

AS OF 27 JULY 1988

PROPOSED/APPROVED/FINAL BUDGET

A C1

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			2	CAPITAL OUTLAY			
.00	.00	0	72050	LAND	0	0	0
.00	.00	7,000	72300	IMPROVEMENTS	7,000	7,000	7,000
.00	.00	7,000		TOTAL CAPITAL OUTLAY	7,000	7,000	7,000
			4	INTERFUND TRANSFERS			
1,500.00	.00	0	90083	TO GAZEBO FUND	0	0	0
1,500.00	.00	0		TOTAL INTERFUND TRANSFERS	0	0	0
			5	CONTINGENCY FUND			
.00	.00	1,452	80005	OPERATING CONTINGENCY	502	502	1,452
.00	.00	1,452		TOTAL CONTINGENCY FUND	502	502	1,452
6,516.35	.00	25,765		DEPT TOTAL (W/O REV.)	24,815	24,815	25,765

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 80 - SPECIAL REVENUE

DEPARTMENT: 860 - SDC PARKS

		SUB-LINE ITEM TOTAL	LINE TOTAL
MATERIALS & SERVICES			
61010	ADVERTISING:		
	Project advertising	400	400
61130	CONTRACT SERVICES:		
	Park Master Plan	15,000	15,000
CAPITAL OUTLAY			
72300	IMPROVEMENTS:		
	Other Projects	7,000	7,000

PROGRAM INFORMATION

SDC WASTEWATER

PROGRAM DESCRIPTION:

As the City's population and industry bases grow, so does the amount of sewage that must be collected and treated. Each new development represents a step toward the need for a new, expanded treatment plant or for replacement of an overloaded sewer main.

Sewer Systems Development Charges, paid by all new development in the City, go into the Sewer SDC fund. The City uses the funds to pay for over-sizing of pipes to handle future additions to flows. The funds may also be used for planning, design, and construction of new collection facilities, pumping stations, and treatment plants.

POSITIONS:

Engineering Division Manager	.05 FTE
Engineering Technician II	.11 FTE
Engineering Technician I	.01 FTE
Building Inspector	.02 FTE
TOTAL	.19 FTE

PROGRAM INFORMATION

SDC WASTEWATER

1988-89 GOALS STATEMENT:

This program will help fulfill the Council goals to "Improve Utility and Transportation Systems" and to "Meet Service Expectations of the Community" through funding of the Sanitary Sewer Facility Study. This study will set the stage for future expansion and improvements to the sewer collection and treatment systems.

PREPARED: 27 JULY 1988

DEPT: 870
SUC-WASTEWATER
FUND: 80
CAPITAL IMPROVEMENT FUND

AS OF 27 JULY 1988

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
8,432.72	2,795.37	1,573	42040	SDC PRINCIPAL	1,573	1,573	1,573
236.95	54.04	50	42050	SDC INTEREST	50	50	50
31,895.60	40,784.15	25,000	48100	INTEREST ON INVESTMENT	25,000	25,000	25,000
.00	.00	0	48140	MISCELLANEOUS REVENUE	0	0	0
497,159.47	537,724.74	567,310	49901	BEGINNING BALANCE	549,810	549,810	567,310
537,724.74	581,361.30	593,933		TOTAL REVENUES	576,433	576,433	593,933
			1	PERSONNEL SERVICES			
.00	.00	4,876	50001	SALARIES	4,876	4,876	4,876
.00	.00	2,233	50003	FRINGE BENEFITS	2,233	2,233	2,233
.00	.00	7,109		TOTAL PERSONNEL SERVICES	7,109	7,109	7,109
			2	MATERIALS & SERVICES			
.00	.00	90,000	61130	CONTRACT SERVICES	80,000	80,000	90,000
.00	.00	90,000		TOTAL MATERIALS & SERVICES	80,000	80,000	90,000

PREPARED: 27 JULY 1988

DEPT: 870
SUC-WASTEWATER
FUND: 80
CAPITAL IMPROVEMENT FUND

AS OF 27 JULY 1988

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			3	CAPITAL OUTLAY			
.00	.00	411,014	72300	IMPROVEMENTS	403,514	403,514	411,014
.00	.00	411,014		TOTAL CAPITAL OUTLAY	403,514	403,514	411,014
			4	INTERFUND TRANSFERS			
.00	.00	0	90140	TO SDC-DRAINAGE	0	0	0
			5	CONTINGENCY FUND			
.00	.00	85,810	80005	OPERATING CONTINGENCY	85,810	85,810	85,810
.00	.00	85,810		TOTAL CONTINGENCY FUND	85,810	85,810	85,810
.00	.00	593,933		DEPT TOTAL (W/O REV.)	576,433	576,433	593,933

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 80 - SPECIAL REVENUE FUND

DEPARTMENT: 870 - SDC WASTEWATER

MATERIALS & SERVICES	SUB-LINE ITEM TOTAL	LINE TOTAL
61130 CONTRACT SERVICES:		
Sanitary Sewer Facility Study	90,000	90,000
CAPITAL OUTLAY		
72300 IMPROVEMENTS:		
Other Projects (Unspecified)	411,014	411,014

PROGRAM INFORMATION

SDC STREETS

PROGRAM DESCRIPTION:

As the City develops, larger and more sophisticated transportation systems are needed to handle the traffic. Current and past residents of Lebanon paid for the streets that now serve them. Likewise, new development must pay for the capacity required to handle the resulting increase in traffic.

Street Systems Development Charges are paid by all new development in Lebanon. The resulting Street SDC fund may be used for new or expanded streets, for traffic control devices and measures, or for planning and engineering of transportation networks to handle the needs of the future.

POSITIONS:

Engineering Division Manager	.010 FTE
Engineering Technician II	.128 FTE
TOTAL	.138 FTE

PROGRAM INFORMATION

SDC STREETS

1988-89 GOALS STATEMENT:

This program supports the Council goals to "Improve Utility and Transportation Systems" and to "Meet Service Expectations of the Community" through the Walker Road project and through development of the Transportation Master Plan.

PREPARED: 27 JULY 1988

DEPT: 880
SUC-STREETS
FUND: 80
CAPITAL IMPROVEMENT FUND

AS OF 27 JULY 1988

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
7,746.16	2,558.73	0	42040	SUC PRINCIPAL	0	0	0
216.84	54.09	0	42050	SUC INTEREST	0	0	0
9,585.87	12,250.67	0	46100	INTEREST ON INVESTMENT	0	0	0
.00	.00	0	48140	MISCELLANEOUS REVENUE	0	0	0
.00	.00	20,000	49150	FROM SCIP ACCESS ROAD	20,000	20,000	20,000
146,763.18	164,312.05	155,917	49901	BEGINNING BALANCE	155,917	155,917	155,917
164,312.05	179,175.54	175,917		TOTAL REVENUES	175,917	175,917	175,917
			1	PERSONNEL SERVICES			
.00	.00	3,217	50001	SALARIES	3,217	3,217	3,217
.00	.00	1,628	50003	FRINGE BENEFITS	1,628	1,628	1,628
.00	.00	4,845		TOTAL PERSONNEL SERVICES	4,845	4,845	4,845
			2	MATERIALS & SERVICES			
.00	.00	400	61010	ADVERTISING	400	400	400
.00	.00	49,600	61130	CONTRACT SERVICES	49,600	49,600	49,600
.00	.00	50,000		TOTAL MATERIALS & SERVICES	50,000	50,000	50,000

PREPARED: 27 JULY 1988

DEPT: 880
SUC-STREETS
FUND: 80
CAPITAL IMPROVEMENT FUND

AS OF 27 JULY 1988

PROPOSED/APPROVED/FINAL BUDGET A C1

ACTUAL EXPEND. HISTORY PRIOR-2	PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			73	CAPITAL OUTLAY			
.00	22,625.57	95,072	72300	IMPROVEMENTS	95,072	95,072	95,072
.00	22,625.57	95,072		TOTAL CAPITAL OUTLAY	95,072	95,072	95,072
			75	CONTINGENCY FUND			
.00	.00	26,000	80005	OPERATING CONTINGENCY	26,000	26,000	26,000
.00	.00	26,000		TOTAL CONTINGENCY FUND	26,000	26,000	26,000
.00	22,625.57	175,917		DEPT TOTAL (W/O REV.)	175,917	175,917	175,917

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 80 - SPECIAL REVENUE FUNDS

DEPARTMENT: 880 - SDC STREETS

		SUB-LINE ITEM TOTAL	LINE TOTAL
MATERIALS & SERVICES			
61010	ADVERTISING:	400	400
61130	CONTRACT SERVICES:		
	Transportation Master Plan	49,600	49,600
CAPITAL OUTLAY			
72300	IMPROVEMENTS:		
	Walker Road Project	30,000	
	Other projects	65,072	95,072

PROGRAM INFORMATION

SDC WATER

PROGRAM DESCRIPTION:

Growth in population and industry requires similar growth in the capacity for treatment, storage, and distribution of water. Over the long run, Lebanon will also need increased raw water resources.

Water Systems Development Charges are paid by all new development in Lebanon. The City uses the Water SDC fund to pay for over-sizing new water lines. The fund will also be used for planning, engineering, and construction of expanded facilities to serve the Lebanon of the future.

1988-89 GOALS STATEMENT:

This program serves the Council goals to "Improve Utility and Transportation Systems" and to "Meet Service Expectations of the Community." The funds are used to pay for capital improvements to the water system. Common uses for SDC funds include the cost of oversizing where a mainline is extended at private expense, studies to determine the optimum pattern for expansion, and the cost of treatment or storage facilities.

DEPT: 890
SUC-WATER
FUND: 80
CAPITAL IMPROVEMENT FUND

PROPOSED/APPROVED/FINAL BUDGET A C1

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
778.29	2,251.47	500	42040	SDC PRINCIPAL	500	500	500
.00	12.00	0	42050	SDC INTEREST	0	0	0
23.86	139.59	20	48100	INTEREST ON INVESTMENT	20	20	20
.00	802.15	2,800	49901	BEGINNING BALANCE	1,500	1,500	2,800
802.15	3,205.21	3,320		TOTAL REVENUES	2,020	2,020	3,320
			3	CAPITAL OUTLAY			
.00	.00	2,300	72300	IMPROVEMENTS	1,000	1,000	2,300
.00	.00	2,300		TOTAL CAPITAL OUTLAY	1,000	1,000	2,300
			5	CONTINGENCY FUND			
.00	.00	1,020	80005	OPERATING CONTINGENCY	1,020	1,020	1,020
.00	.00	1,020		TOTAL CONTINGENCY FUND	1,020	1,020	1,020
.00	.00	3,320		DEPT TOTAL (W/C REV.)	2,020	2,020	3,320

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 80 - SPECIAL REVENUE FUND

DEPARTMENT: 890 - SDC WATER

CAPITAL OUTLAY	SUB-LINE ITEM TOTAL	LINE TOTAL
72300 IMPROVEMENTS:		
Other projects (Unspecified)	2,300	2,300

FUND: PU
CAPITAL IMPROVEMENT FUND

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. HISTORY PRIOR-2	PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
49,257.37	40,134.03	973,822		FUND TOTAL EXP. BUDGET	943,601	943,601	973,822
856,370.50	881,565.08	973,822		FUND TOTAL REV. BUDGET	943,601	943,601	973,822

DEPT: 910
BAIL
FUND: 90
TRUST AND AGENCY FUNDS

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPENC. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			9	REVENUES			
8,157.00	10,880.00	15,000	48155	FSTA COLLECTED	15,000	15,000	15,000
3,929.92	2,876.81	15,000	48240	SUSPENSE-BAIL	15,000	15,000	15,000
5,725.00	3,417.00	15,000	48241	SUSPENSE-L.C. ALC PROGRAM	15,000	15,000	15,000
12,171.00	9,724.00	15,000	48242	SUSPENSE-STATE INTOX DRVR FUND	15,000	15,000	15,000
3,817.00	1,926.50	0	49901	BEGINNING BALANCE	0	0	0
33,799.92	28,224.31	60,000		TOTAL REVENUES	60,000	60,000	60,000
			2	MATERIALS & SERVICES			
2,603.42	3,123.31	15,000	61850	BAIL REFUNDS	15,000	15,000	15,000
8,157.00	10,880.00	15,000	61950	FSTA	15,000	15,000	15,000
5,725.00	3,417.00	15,000	61951	LINN CO. ALC PROGRAM	15,000	15,000	15,000
12,171.00	9,724.00	15,000	61952	STATE INTOX DRVR FUND	15,000	15,000	15,000
28,656.42	27,144.31	60,000		TOTAL MATERIALS & SERVICES	60,000	60,000	60,000
28,656.42	27,144.31	60,000		DEPT TOTAL (W/C REV.)	60,000	60,000	60,000

PREPARED: 27 JULY 1988 DEPT: 000 AS OF 27 JULY 1988

FUND: 60
TRUST AND AGENCY FUNDS

PROPOSED/APPROVED/FINAL BUDGET A 01

ACTUAL EXPEND. HISTORY PRIOR-2	PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
28,656.42	27,144.91	60,000		FUND TOTAL EXP. BUDGET	60,000	60,000	60,000
33,799.92	28,224.91	60,000		FUND TOTAL REV. BUDGET	60,000	60,000	60,000

C I T Y O F L E B A N O N

URBAN RENEWAL DISTRICT

1988-89

PROGRAM INFORMATION

URBAN RENEWAL AGENCY

PROGRAM DESCRIPTION:

In 1978, the City established an Urban Renewal District. The District was amended in 1980. The purpose of the program is to provide for redevelopment of a deteriorated area (the District) in the southern part of town. The area includes portions of South Main Road, Second Street, Airport Road, and Walker Road.

Revenues for the program consist of property taxes set aside for exclusive use in improvement of public facilities in the District. Past improvements include South Main Road and Second Street. A Walker Road project is currently under way.

In the coming year, the program will fund both the completion of the Walker Road project and the engineering design for signalization of the Walker/South Main intersection.

POSITIONS:

Director of Public Works	.03 FTE
Engineering Division Manager	.05 FTE
Engineering Technician II	.12 FTE
Engineering Technician I	.01 FTE
Administrative Secretary-Public Works	.01 FTE
Building Inspector	.02 FTE
TOTAL	.24 FTE

PROGRAM INFORMATION

URBAN RENEWAL AGENCY

1988-89 GOALS STATEMENT:

Urban Renewal funds support activities designed to meet the Council goal to "Improve Utility and Transportation Systems." Funds will be used this year to make improvements on Walker Road.

DEPT: 920
URBAN RENEWAL
FUND: 92
URBAN RENEWAL

PROPOSED/APPROVED/FINAL BUDGET A-01

ACTUAL EXPEND. PRIOR-2	HISTORY PRIOR-1	CURRENT BUDGET	LINE ITEM	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			3	CAPITAL OUTLAY			
115,294.73	1,231.21	585,000	72300	IMPROVEMENTS	585,000	585,000	585,000
115,294.73	1,231.21	585,000		TOTAL CAPITAL OUTLAY	585,000	585,000	585,000
			4	INTERFUND TRANSFERS			
.00	.00	60,000	90010	TO GENERAL FUND	60,000	60,000	60,000
.00	.00	0	90015	TO G.O. BOND FUND	0	0	0
.00	.00	60,000		TOTAL INTERFUND TRANSFERS	60,000	60,000	60,000
			5	CONTINGENCY FUND			
.00	.00	84,005	80005	OPERATING CONTINGENCY	79,005	79,005	84,005
.00	.00	84,005		TOTAL CONTINGENCY FUND	79,005	79,005	84,005
			7	DEBT SERVICE			
15,000.00	15,000.00	20,000	95100	BOND PRINCIPAL	20,000	20,000	20,000
38,800.00	37,075.00	35,200	95200	BOND INTEREST	35,200	35,200	35,200
53,800.00	52,075.00	55,200		TOTAL DEBT SERVICE	55,200	55,200	55,200
203,270.33	106,224.41	873,754		DEPT TOTAL (W/O REV.)	858,754	858,754	873,754

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 92 - URBAN RENEWAL

DEPARTMENT: 920 - URBAN RENEWAL AGENCY

		SUB-LINE ITEM TOTAL	LINE TOTAL
MATERIALS & SERVICES			
61010	ADVERTISING:		
	Projects	1,000	1,000
61130	CONTRACT SERVICES:		
	Walker Road project engineering	59,000	
	Walker Road waterline project engineering	6,500	65,500
61240	DEPARTMENT/OPERATING EXPENSE:		
	Employee Assistance Program	55	
	Safety Incentive Program	45	
	Right-of-Way purchase	4,000	
	Bonding and legal costs - Walker Road	8,900	13,000
61250	DEPARTMENT/OPERATING SUPPLIES:		
	Drafting, surveying and inspection supplies	100	100
61300	DUPLICATION:		
	Printing costs	300	300
61700	OFFICE SUPPLIES:	300	300
CAPITAL OUTLAY			
72300	IMPROVEMENTS:		
	Walker Road Street and storm drain	555,000	
	Other projects	30,000	585,000