PROPOSED BUDGET

of the

CITY OF LEBANON, LINN COUNTY

OREGON

for the

FISCAL YEAR

July 1, 1974 -- June 30, 1975

INDEX

CITY OF LEBANON

GENERAL OBLIGATION BOND SCHEDULE
(GENERAL FUND)

1965 SEWER BONDS

FISCAL YEAR	TOTAL REQUIREMENTS	PRINCIPAL	INTEREST
1974-1975	13,211.25	13,000	211.25
Totals	13,211.25	13,000	211.25

Coupons Nov. 1

1967 SEWER BONDS

FISCAL YEAR	TOTAL REQUIREMENTS	PRINCIPAL	INTEREST
1974-1975	20,220.00	15,000	5,220.00
1975-1976	19,612.50	15,000	4,612.50
1976-1977	18,997.50	15,000	3,997.50
1977-1978	18,382.50	15,000	3,382.50
1978-1979	17,767.50	15,000	2,767.50
1979-1980	17,152.50	15,000	2,152.50
1980-1981	16,537.50	15,000	1,537.50
1981-1982	15,922.50	15,000	922.50
1982-1983	15,307.50	15,000	307.50
Totals	159,900.00	135,000	24,900.00

Bonds Due Sept. 1
Coupons Due Sept. 1
Mar. 1

TOTAL GENERAL OBLIGATION BOND REQUIREMENTS (GENERAL FUND)	173,111,25	148,000	25,111.25

CITY OF LEBANON

GENERAL OBLIGATION BOND SCHEDULE
(GENERAL FUND)

1966 OFF STREET PARKING LOT
BOND ISSUE

FISCAL YEAR	TOTAL REQUIREMENTS	PRINCIPAL	INTEREST
1974-1975	2,552.50	2,000	552.50
1975-1976	2,467.50	2,000	467.50
1976-1977	2,382.50	2,000	382.50
1977-1978	2,297.50	2,000	297.50
1978-1979	2,212,50	2,000	212.50
1979-1980	2,127.50	2,000	127.50
1980-1981	2,042.50	2,000	42.50
Totals	16,082.50	14,000	2,082.50

Bonds Due Aug. 1
Coupons Due Aug. 1, Feb. 1

1967 VINE STREET PARKING LOT
BOND ISSUE

FISCAL YEAR	TOTAL REQUIREMENTS	PRINCIPAL	INTEREST
1974-1975	2,360	2,000	360
1975-1976	2,270	2,000	270
1976-1977	2,180	2,000	180
1977-1978	2,090	2,000	90
Totals	8.900	8,000	900

Bonds Due Feb. 1
Coupons Due Feb. 1, Aug. 1

TOTAL GENERAL OBLIGATION BOND REQUIREMENTS (GENERAL FUND)	24,982.50	22,000	2.982.50

CITY OF LEBANON

GENERAL OBLIGATION BOND SCHEDULE
(GENERAL FUND)

1971 CAPITAL IMPROVEMENT

FISCAL YEAR	TOTAL REQUIREMENTS	PRINCIPAL	INTEREST
1974-1975	6,950.00	5,000	1,950.00
1975-1976	6,725.00	5,000	1,725.00
1976-1977	6,500.00	5,000	1,500.00
1977-1978	6,275.00	5,000	1,275.00
1978-1979	6,060.00	5,000	1,050.00
1979-1980	5,825.00	5,000	825.00
1980-1981	5,597.50	5,000	597.50
1981-1982	5,363.75	5,000	363.75
1982-1983	5,122.50	5,000	122.50
Totals	54,408.75	45,000	9,408.75

Bonds Due Nov. 1
Coupons Due Nov. 1
May 1

TOTAL GENERAL OBLIGATION BOND REQUIREMENTS (GENERAL FUND)	54,408.75	45,000	9,408.75
TOTAL ALL GENERAL OBLIGATION BOND ISSUES	252,502.50	215,000	37,502.50

m

CITY OF LEBANON

BANCROFT BOND SCHEDULES

1965-A Improvement

FISCAL YEAR	TOTAL REQUIREMENTS	PRINCIPAL	INTEREST
1974-1975	4,210	4,000	210
1975-1976	4,070	4,000	70
Totals	8,280	8,000	280

Bonds Due Oct.1
Coupons Due Oct.1
Apr.1

1967-A Improvement

1974-1975	4,520	4,000	520
1975-1976	4,360	4,000	360
1976-1977	4,200	4,000	200
Totals	13,080	12,000	1,080

Bonds Due June 1
Coupons Due June 1
Dec.1

1970-A Improvements

1974-1975	14,890	10,000	4,890
1975-1976	14,290	10,000	4,290
1976-1977	18,690	15,000	3,690
1977-1978	17,790	15,000	2,790
1978-1979	16,875	15,000	1,875
1979-1980	15,945	15,000	945
Totals	98,480	80,000	18,480

Bonds Due June 1
Coupons Due June 1
Dec.1

CITY OF LEBANON

BANCROFT BOND SCHEDULES

1971 Improvements

FISCAL YEAR	TOTAL REQUIREMENTS	PRINCIPAL	INTEREST
1974-1975	26,830	20,000	6,830
1975-1976	25,930	20,000	5,930
1976-1977	25,030	20,000	5,030
1977-1978	24,150	20,000	4,150
1978-1979	23,270	20,000	3,270
1979-1980	22,360	20,000	2,360
1980-1981	21,430	20,000	1,430
1981-1982	20,480	20,000	480
Total	189,480	160,000	29,480

Bonds Due Oct.1
Coupons Due Oct.1
Apr.1

1973-A Improvements

1974-1975	8,285	5,000	3,285
1975-1976	7,985	5,000	2,985
1976-1977	7,710	5,000	2,710
1977-1978	7,435	5,000	2,435
1978-1979	7,160	5,000	2,160
1979-1980	11,930	10,000	1,930
1980-1981	11,460	10,000	1,460
1981-1982	10,980	10,000	980
1982-1983	10,490	10,000	490
Totals	83,435	325,000	392,755

CITY OF LEBANON EQUIPMENT REPLACEMENT RESERVE 1974-75

PUBLIC WORKS EQUIP	DESCRIPTION	YR PUR	DEPT.	COST	NORMAL LIFE	REPL YR	EST REPL COST	74-75 ANNUAL RES NEED REPL	TOTAL RES FUNDS AVAILABLE 1973-74
	1972 GMC 10 yd Dump	1972	PW	$16,665	12	1981-82	26,000	2,100	2,100
	1972 Ford Water Truck	1972	PW	14,096	12	1984-85	25,000	2,000	2,000
	1971 Chev ½ Ton Pickup	1971	PW	2,707	10	1981-82	4,200	420	840
	1968 Cushman Scooter	1968	PW	1,878	10	1978-79	2,400	240	1,200
	1967 Chev ½ Ton Pickup	1967	PW	1,637	11	1978-79	3,600	320	1,920
	1965 GMC ½ Ton Pickup	1965	PW	1,670	12	1977-78	3,500	290	2,320
	1964 GMC ½ Ton Cickup	1964	PW	1,699	11	1975-76	3,400	300	2,700
	1963 GMC 5 Yd Dump	1963	PW	4,286	12	1975-76	7,300	600	6,000
	1952 Chev 1½ Ton Dump	1952	PW	1,738	26	1977-78	6,000	30	630
	1967 Wayne Sweeper	1967	PW	11,800	10	1977-78	18,000	1,800	10,800
	1968 Trojan 2 Yd Front end Loader	1968	PW	19,380	10	1978-79	26,000	2,600	12,000
	1960 Massey Ferguson 1 Yd Loader	1960	PW	8,541	17	1977-78	16,000	950	12,350
	1971 Ford 2000 Tractor 60" Belly Mower	1971	PW	3,000	10	1981-82	4,000	400	800
	1973 Gallion Grader #160C	1973	PW	38,811	18	1991-92	67,000	3,700	-0-
							212,400	16,550	55,660

Bates

1974-75 BUDGET

RECAP OF REQUIREMENTS

DEPT:
DIV:
FUND: GENERAL

HISTORICAL DATA ACTUAL 1971-72	ACTUAL 1972-73	BUDGET 1973-74	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
44,099	47,649	55,582	Legislative & Administrative	62,921	66,176	
13,345	9,978	12,244	Public Property Department	23,624	16,674	
31,399	28,654	41,414	Library Department	45,530	46,249	
12,301	12,901	17,454	Municipal ourt Department	10,110	21,664	
-0-	-0-	-0-	Building & Planning	17,389	21,664	
165,431	176,035	231,795	Police Department	255,648	294,996	
25,364	27,826	32,728	Communications Department	36,750	42,319	
86,238	98,514	174,964	Fire Department	184,551	184,445	
18,801	14,611	23,971	Park Department	45,413	50,098	
39,325	30,569	35,088	Sewage Treatment Department	44,015	47,996	
87,747	93,059	186,216	Special Expenditures Dept.	235,606	173,631	
515,050	539,796	811,455		970,566	970,442	
(414,942)	(449,891)	(557,391)	Total Resources Available (including tax base)	(602,272)	(656,526)	
156,484	158,824	254,064	Amount necessary to balance Requirements	368,294	313,916	
30,000	30,000	42,595	Add allowance for taxes that will not be received during fiscal year.	51,944	51,156	
186,484	188,824	296,659	Taxes to be voted outside the 6% limitation	420,238	365,072	

1974-75 BUDGET

RECAP OF REQUIREMENTS

DEPT:
DIV:
FUND: GENERAL

HISTORICAL DATA ACTUAL 1971-72	ACTUAL 1972-73	BUDGET 1973-74	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
44,099	47,649	55,582	Legislative & Administrative	62,921		
13,345	9,978	12,244	Public Property Department	23,624		
31,399	28,654	41,414	Library Department	45,530		
12,301	12,901	17,454	Municipal Court Department	19,119		
-0-	-0-	-0-	Building & Zoning	17,389		
165,431	176,035	231,795	Police Department	255,648		
25,364	27,826	32,728	Communications Department	36,750		
86,238	98,514	174,963	Fire Department	184,551		
18,801	14,611	23,971	Park Department	45,413		
30,325	30,569	35,088	Sewage Treatment Department	44,015		
87,747	93,059	186,216	Special Expenditures Dept.	235,606		
515,050	539,796	811,455	Total Requirements	970,566		
(414,942)	(449,891)	(557,391)	Total Resources Available (Including tax base)	(602,272)		
156,484	158,824	254,064	Amount Necessary to balance Requirements	368,294		
30,000	30,000	42,595	Add Allowance for taxes that will not be received during fiscal year	51,944		
186,484	188,824	296,659	Taxes to be voted outside the 6% limitation	420,238		

1974-75 BUDGET

RESOURCES DETAILS

DEPT:
DIV:
FUND: GENERAL

HISTORICAL DATA ACTUAL 1971-72	ACTUAL 1972-73	BUDGET 1974-75	DESCRIPTION	1974-75 Budget PROPOSED	APPROVED ADOPTED
76,135	103,551	70,000	Available Cash on Hand (including cash working fund (page 36)	80,000	80,000
29,590	43,725	24,000	Previously levied taxes (Delinquent taxes)	30,000	30,000
1,844	2,056	1,900	Miscellaneous Library Receipts	1,900	1,900
44,241	41,483	42,000	Fines & Bail Forfeits	40,000	40,000
49,344	58,297	56,000	Franchises	66,000	66,000
5,238	5,500	5,000	Amusement Machine Tax	5,000	5,000
2,179	3,053	4,500	Building Permits	8,500	8,500
3,046	2,748	3,100	Business Licenses	3,100	3,100
48,534	50,916	50,900	Liquor Tax Apportionment	52,000	52,000
-0-	4,163	1,500	Vehicle Tax Refund	1,600	1,600
959	44	700	Property Rentals	1,200	1,200
3,575	1,314	1,500	Misc. Sales & Receipts	2,000	2,000
17,623	15,559	18,000	Parking Meters	15,000	15,000
873	51	1,000	Dog Licenses	1,900	1,900
62,432	73,047	114,796	Rural Fire District	121,756	121,756
20,276	20,038	19,900	Cigarette Tax Apportionment	21,165	21,165
3,000	-0-	-0-	Transfers from Fire Equipment fund	-0-	-0-
-0-	-0-	-0-	Transfer from State Tax & Road fund	-0-	16,550
-0-	-0-	-0-	Federal Funds-C.P.O. program	-0-	13,707
-0-	-0-	-0-	Sewer Use Fees	-0-	23,998
368,889	426,656	414,796	Total Resources Except Taxes to be levied	451,121	505,376
108,660	115,494	142,595	Tax Levy within 6% Limitation	151,151	151,150
477,549	542,150	557,391	Total Resources Available	602,272	656,527

1974-75 BUDGET

RESOURCES DETAILS

DEPT:
DIV:
FUND: GENERAL

HISTORICAL DATA ACTUAL 1971-72	ACTUAL 1972-73	BUDGET 1973-74	DESCRIPTION	1974-1975 BUDGET PROPOSED	APPROVED	ADOPTED
76,135	103,551	70,000	Available Cash on Hand (Including cash working fund) pg 36	80,000		
29,590	43,725	24,000	Previously levied taxes (Delinquent taxes)	30,000		
1,844	2,056	1,900	Miscellaneous Library Receipts	1,900		
44,241	41,483	42,000	Fines & Bail Forfeits	40,000		
49,344	58,297	56,000	Franchises	66,000		
5,238	5,500	5,000	Amusements Machine Tax	5,000		
2,179	3,053	4,500	Building Permits	8,500		
3,046	2,748	3,100	Business Licenses	3,100		
48,534	50,916	50,900	Liquor Tax Apportionment	52,000		
-0-	4,163	1,500	Vehicle Tax Refund	1,600		
939	44	700	Property Rentals	1,200		
3,575	2,425	1,500	Misc. Sales & Receipts	2,000		
17,623	15,559	18,000	Parking Meters	15,000		
873	51	1,000	Dog Licenses	1,900		
62,432	73,047	114,796	Rural Fire District	121,756		
20,276	20,038	19,900	Cigarette Tax Apportionment	21,165		
3,000	-0-	-0-	Transfers from Fire Equipment Fund	-0-		
			*CPO federal grant matching funds from p. 14	13,707		
368,889	426,656	414,796	Total Resources Except Taxes to be Levied.	~~451,121~~ 453,331		
108,660	115,494	142,595	Tax Levy within 6% Limitation	151,151		
477,549	542,150	557,391	Total Resources Available	602,272		

1974-75 BUDGET

REQUIREMENT DETAILS

DEPT: LEGISLATIVE & ADMINISTRATIVE
DIV:
FUND: GENERAL

HISTORICAL DATA ACTUAL 1971-72	ACTUAL 1972-73	BUDGET 1973-74	DESCRIPTION	1974-1975 BUDGET PROPOSED	APPROVED	ADOPTED
			PERSONAL SERVICES			
4,200	4,200	4,200	Mayor & Council (7 at 100 per month)	8,400	4,200	
11,940	11,982	13,596	Administrator (Assistant) Recorder-Treasurer	15,000	17,040	
6,792	7,032	7,560	Assistant Recorder	7,560	8,580	
6,228	6,444	7,236	Secretary	7,236	6,460	
2,015	2,184	2,400	Clerk (36.4%)	-0-	-0-	
6,000	6,000	8,400	Attorney	8,400	9,660	
-0-	1,218	2,400	Extra help (Vac'n, Sick leave, Relief, etc.)	2,400	2,400	
1,940	2,106	2,700	F.I.C.A. - S.A.I.F.	2,900	2,973	
1,864	2,128	2,690	Retirement	3,100	3,178	
*	*	*	Insurance Benefits	2,400	2,160	
40,979	43,294	51,182	TOTAL PERSONAL SERVICES	57,396	56,651	
			MATERIALS, SERVICES, SUPPLIES			
2,077	2,462	2,700	Office Supplies & Telephone	3,000	3,000	
455	638	1,000	Meeting Expense	2,000	2,000	
83	285	300	Legal Supplies & Expense	350	350	
-0-	-0-	-0-	Labor Negotiation Expense	-0-	4,000	
2,615	3,385	4,000	Total Materials, Services, Material	5,350	9,350	
			CAPITAL OUTLAY			
505	-0-	-0-	Ordinance Book Revision	-0-	-0-	
-0-	970	-0-	Calculator	-0-	-0-	
-0-	-0-	400	Desk and Chair	-0-	-0-	
-0-	-0-	-0-	Adding Machine	175	175	
505	970	400	Total Capital Outlay	175	175	
44,099	47,649	55,582	Total Legislative and Administrative Dept.	62,921	66,176	

1974-75 BUDGET

REQUIREMENT DETAILS

DEPT: LEGISLATIVE & ADMINISTRATIVE
DIV:
FUND: GENERAL

HISTORICAL DATA ACTUAL 1971-72	ACTUAL 1972-73	BUDGET 1973-74	DESCRIPTION	1974-1975 BUDGET PROPOSED	APPROVED	ADOPTED
			PERSONAL SERVICES			
4,200	4,200	4,200	Mayor & Council (7 at 100 per month)	~~8,400~~	4200	
11,940	11,982	13,596	Administrator (Assistant) Recorder-Treasurer	15,000		17,040
6,792	7,032	7,560	Assistant Recorder	7,560		8580
6,228	6,444	7,236	Secretary	7,236		6460
2,015	2,184	2,400	Clerk (36.4%)	-0-		
6,000	6,000	8,400	Attorney	8,400		9660
-0-	1,218	2,400	Extra help (Vac'n, Sick leave, Relief, etc.)	2,400		2400
1,940	2,106	2,700	F.I.C.A. - S.A.I.F.	2,900		2828 +142
1,864	2,128	2,690	Retirement	3,100		3178
*	*	*	Insurance Benefits	2,400		2760
			Labor negotiation expense	4,000		
40,979	43,294	51,182	TOTAL PERSONAL SERVICES	57,396		56,651
			MATERIALS, SERVICES, SUPPLIES			
2,077	2,462	2,700	Office Supplies & Telephone	3,000		
455	638	1,000	Meeting Expense	2,000		
83	285	300	Legal Supplies & Expense	350		
2,615	3,385	4,000	Total Materials, Services, Material	~~5,350~~		9350
			CAPITAL OUTLAY			
505	-0-	-0-	Ordinance Book Revision	-0-		
-0-	970	-0-	Calculator	-0-		
-0-	-0-	400	Desk and Chair	-0-		
-0-	-0-	-0-	Adding Machine	175		
505	970	400	Total Capital Outlay	175		
44,099	47,649	55,582	Total Legislative and Administrative Dept.	62,921		66,176

1974-75 BUDGET

REQUIREMENT DETAILS

DEPT: LEGISLATIVE & ADMINISTRATIVE
DIV:
FUND: GENERAL

HISTORICAL DATA: ACTUAL 1973-74	ACTUAL 1974-75	BUDGET 1975-76	DESCRIPTION	1974-1975 BUDGET PROPOSED	APPROVED	ADOPTED
			PERSONAL SERVICES			
4,[illegible]	4,700	4,200	Mayor & Council (7 at 100 per month)	8,400		
11,[illegible]00	11,982	15,396	Administrator (Assistant)	15,000		
6,[illegible]02	7,022	7,560	Recorder-Treasurer Assistant Recorder	7,560		
6,[illegible]08	6,144	7,236	Secretary	7,236		
2,015	2,184	2,400	Clerk (35.4%)	-0-		
6,000	5,000	8,400	Attorney	8,400		
-0-	1,218	2,400	Extra help (Vacation, sick leave, Holiday, etc.)	2,400		
1,[illegible]40	2,106	2,700	F.I.C.A. - S.A.I.F.	2,900		
1,064	2,128	2,090	Retirement	3,100		
*	*	*	Insurance benefits	2,400		
40,[illegible]70	43,294	51,182	TOTAL PERSONAL SERVICES	57,396		
			MATERIALS, SERVICES & SUPPLIES			
2,077	2,462	2,700	Office Supplies & Telephone	3,000		
[illegible]45	659	1,000	Meeting Expenses	2,000		
62	248	300	Legal Supplies & Expense	350		
2,615	3,369	4,000	Total Materials, Services, Material	5,350		
			CAPITAL OUTLAY			
509	-0-	-0-	Ordinance Book Revision	-0-		
-0-	270	-0-	Calculator	-0-		
-0-	-0-	400	Desk and Chair	-0-		
-0-	-0-	-0-	Adding Machine	175		
509	270	400	Total Capital Outlay	175		
[illegible],090	47,[illegible]	55,582	Total Legislative and Administrative Dept.	62,921		

COMMENTARY

DEPT: LEGISLATIVE & ADMINISTRATIVE
DIV:
FUND: GENERAL

PERSONAL SERVICES

MAYOR & COUNCIL: Mayor and Council salaries proposed to be adjusted in $100.00 per month.

CITY ADMINISTRATOR: This position has been reclassified from the long standing position of Administrative Assistant-Recorder-Treasurer. The position duties and responsibilities have been extended accordingly.

ASSISTANT RECORDER: SECRETARY AND CLERKS: This proposal provides for the transfer of the second clerk (part time) salary balance, duties and responsibilities to the proposed Building and Zoning Inforcement program. No change is planned for the other positions.

ATTORNEY: No change has been proposed.

EXTRA HELP: No change has been proposed. This account provides for emergency vacation and sick leave relief help.

FICA-SAIF, RETIREMENT AND INSURANCE BENEFITS: These are each normal and ongoing accounts. The Insurance benefit account includes Hospitalization, Life and Accident insurances and various other employee benefit options. It is now being itemized summarily, within the departmental units in order to more accurately reflect the true departmental operating costs. This account has been previously shown in the "Special Expenditure" Departmental accounting.

MATERIALS, SERVICES & SUPPLIES:

OFFICE SUPPLIES & TELEPHONE: Increase reflects normal increase in use and supply costs. This account provides for: accounting and financial record supplies, postage, office paper supplies, Ordinance up-dating materials, office machine maintenance and supply costs and telephone expenses.

MEETING EXPENSE: Provides for meetings and travel expense for all City Councilmen, Mayor, City Attorney and Administrative and finance staff. The anticipated major expenses provide for the following meetings: Mayor's Prayer Breakfast 250, League of Oregon Cities meetings 1,200, Advertising and mailing expenses for Ward meetings 450, D4COG meetings 70, Linn County Administrator's meetings and local travel expense 30.

LEGAL SUPPLIES & EXPENSES: Increase expense reflects normal supply cost increases and minor use increase. Account provides for telephone, legal books and materials.

CAPITAL OUTLAY

ADDING MACHINE: Provides for the replacement of one non repairable office adding machine 175.

1582
157
1739

1974-75 BUDGET

REQUIREMENT DETAILS

DEPT: GENERAL GOVERNMENT
DIV: PUBLIC PROPERTY
FUND: GENERAL

HISTORICAL DATA ACTUAL 1971-72	ACTUAL 1972-73	BUDGET 1973-74	DESCRIPTION	1974-1975 BUDGET PROPOSED	APPROVED	ADOPTED
			CONTRACTUAL SERVICES			
4,500	4,620	4,944	Janitor Service-Hall & Library	4,944	4,944	
4,500	4,620	4,944	Total Contractual Services	4,944	4,944	
			MATERIALS, SUPPLIES, SERVICES			
1.632	1,882	1,700	Electricity & Water	2,000	2,000	
1,159	1,078	1,400	Fuel - City Hall	1,500	1,500	
248	177	600	Janitor Supplies	200	200	
2,595	1,576	3,600	Building Supplies & Maint.	2,000	2,000	
900	-0-	-0-	Storage - Fire & C.D. Vehicle	-0-	-0-	
125	-0-	-0-	Heat for Storage	-0-	-0-	
6,459	4,713	7,300	Total Materials, Supplies & Supplies	5,700	5,700	
			CAPITAL OUTLAY			
-0-	-0-	-0-	Reroof Library	1,500	650	
-0-	645	-0-	Plumbing & Police Sign (CH)	-0-	-0-	
-0-	-0-	-0-	Reroof City Hall	3,000	3,000	
-0-	-0-	-0-	Replace Doors, Repair Wall, Fire Department	2,600	-0-	
-0-	-0-	-0-	Paint & Repair City Hall Exterior	4,000	-0-	
2,385	-0-	-0-	Metal Toilet	1,000	1,500	
-0-	-0-	-0-	Paint Outside & Insulate library	880	880	
2,385	645	-0-	Total Capital Outlay	12,980	6,030	
13,344	9,978	12,244	Total Public Property Property	23,624	16,674	

1974-75 BUDGET

REQUIREMENT DETAILS

DEPT: GENERAL GOVERNMENT
DIV: PUBLIC PROPERTY
FUND: GENERAL

HISTORICAL DATA ACTUAL 1971-72	ACTUAL 1972-73	BUDGET 1973-74	DESCRIPTION	1974-1975 BUDGET PROPOSED	APPROVED	ADOPTED
			CONTRACTUAL SERVICES			
4,500	4,620	4,944	Janitor Service-Hall & Library	4,944		
4,500	4,620	4,944	Total Contractual Services	4,944		
			MATERIALS, SUPPLIES, SERVICES			
1.632	1,882	1,700	Electricity & Water	2,000		
1,159	1,078	1,400	Fuel - City Hall	1,500		
248	177	600	Janitor Supplies	200		
2,595	1,576	3,600	Building Supplies & Maint.	2,000		
900	-0-	-0-	Storage - Fire & C.D. Vehicle	-0-		
125	-0-	-0-	Heat for Storage	-0-		
6,459	4,713	7,300	Total Materials, Supplies & Supplies	5,700		
			CAPITAL OUTLAY			
-0-	-0-	-0-	Reroof Library	~~1,500~~ 650		
-0-	645	-0-	Plumbing & Police Sign (CH)	-0-		
-0-	-0-	-0-	Reroof City Hall	3,000		
-0-	-0-	-0-	Replace Doors, Repair Wall, Fire Department	~~2,600~~ -0-		
-0-	-0-	-0-	Paint & Repair City Hall Exterior	~~4,000~~ e		
2,385	-0-	-0-	Metal Toilet	~~1,000~~ 1500		
-0-	-0-	-0-	Paint Outside & Insulate library	~~880~~		
2,385	645	-0-	Total Capital Outlay	~~12,980~~ ~~[illegible]~~ 6030		
13,344	9,978	12,244	Total Public Property Property	~~23,624~~ 21,524 ~~17,554~~ ~~16,174~~ ~~14,738~~ 16,682		

1974-75 BUDGET

REQUIREMENT DETAILS

DEPT: GENERAL GOVERNMENT
DIV: PUBLIC PROPERTY
FUND: GENERAL

HISTORICAL DATA ACTUAL 1971-72	ACTUAL 1972-73	BUDGET 1973-74	DESCRIPTION	1974-1975 BUDGET PROPOSED	APPROVED	ADOPTED
			CONTRACTUAL SERVICES			
4,500	4,620	4,944	Janitor Serv Ce-Hall & Library	4,944		
4,500	4,620	4,944	Total Contractual Services	4,944		
			MATERIALS, SUPPLIES, SERVICES			
1,632	1,982	1,700	Electricity & Water	2,000		
1,159	1,078	1,400	Fuel - City Hall	1,300		
248	127	600	Janitor Supplies	200		
2,595	1,275	3,000	Building Supplies & Maint.	2,000		
900	-0-	-0-	Storage - Fire & C.D. Vehicle	-0-		
125	-0-	-0-	Heat for Storage	-0-		
6,659	4,712	7,300	Total Materials, Supplies & Supplies	5,700		
			CAPITAL OUTLAY			
-0-	-0-	-0-	Reroof Library	-0-		
-0-	645	-0-	Plumbing & Police Sign (CH)	-0-		
-0-	-0-	-0-	Reroof City Hall	3,000		
-0-	-0-	-0-	Replace Doors, Repair Wall, Fire Department	2,000		
-0-	-0-	-0-	Paint & Repair City Hall Exterior	4,000		
2,385	-0-	-0-	Metal Fairer	1,000		
-0-	-0-	-0-	Paint Outside & Insulate Library	900		
2,385	645	-0-	Total Capital Outlay	12,900		
13,544	9,978	12,244	Total Public Property	23,544		

COMMENTARY

DEPT: GENERAL GOVERNMENT
DIV: PUBLIC PROPERTY
fund: GENERAL

CONTRACTUAL SERVICES

JANITOR SERVICE CITY HALL AND LIBRARY: This account provides for the contractual custodial services for both the City Hall and the Library building. No cost increase has been comtemplated.

MATERIAL, SERVICES & SUPPLIES

ELECTRICITY AND WATER-CITY HALL: Increase reflected in this account item is due to a slight increase in building use in addition to anticipated rate increases.

FUEL CITY HALL: This account provides for City Hall heating oil. The increase shown reflects the recent major hike in fuel oil costs.

JANITOR SUPPLIES: This item provides for small janitorial supplies such as papers, mops, brooms, waxes, dust clothes, etc. The reduction in this account is due to having supplies on hand, sufficient to carry us well into the new budget year.

BUILDING SUPPLIES AND MAINTENANCE: This account provides for supplies and maintenance needs that are not catagorized as capital outlay,but which have an improvement or minor repair characteristics and/or are supplies which have a useful life of six months to a year and are worn out through use rather than being depleted.

STORAGE-FIRE & CD VEHICLES-HEAT FOR STORAGE: These accounts have been transferred to the Fire Department budget in order that the Rural Fire Protection district may share in the expense.

CAPITAL OUTLAY

REROOF LIBRARY: This expenditure provides for major patching and partial reroofing of the City Library building (1500).

REROOF CITY HALL: This expenditure provides for the necessary reroofing needs for the City Hall facility (3000).

REPLACE DOORS, REPAIR WALL (FIRE DEPARTMENT): This expenditure is rebudgeted (from 1972-73) to insure that needed repairs to the current Fire Department garage door, assemblies and walls are made (2600).

PAINT AND REPAIR CITY HALL EXTERIOR: This expenditure provides for the needed patching, minor repair and painting of the outside of our City Hall building (4000).

COMMENTARY

DEPT: GENERAL GOVERNMENT
DIV: PUBLIC PROPERTY
FUND: GENERAL

METAL TOILET: This expenditure provides for the purchase and installation as required by law, of a second, jail-standard, metal toilet and wash basin combination for our jail holding cell (1000).

PAINT OUTSIDE AND INSULATE LIBRARY: This expenditure provides for the needed patching and exterior painting of the Library building. The expenditure also provides for some degree of attic insulation (880).

1974-75 BUDGET

REQUIREMENT DETAILS

DEPT: LIBRARY
DIV:
FUND: GENERAL

HISTORICAL DATA ACTUAL 1971-72	ACTUAL 1972-73	BUDGET 1973-74	DESCRIPTION	1974-1975 BUDGET PROPOSED	APPROVED	ADOPTED
			PERSONAL SERVICES			
7,320	6,309	7,500	Librarian	7,500	9,480	
9,026	10,493	12,624	Assistant Librarian (2)	12,624	15,360	
1,363	-0-	1,760	Hourly Help (P.T.Help)	4,000	2,200	
1,439	-0-	-0-	Student Pages	-0-	-0-	
1,033	1,013	1,430	F.I.C.A. - S.A.I.F.	1,546	1,739	
888	929	1,450	Retirement	1,737	1,790	
*	*	*	Insurance Benefits	1,758	2,160	
-0-	-0-	-0-	Volunteer Insurance	100	100	
21,069	18,744	24,764	Total Personal Services	29,265	32,829	
			MATERIALS, SUPPLIES, SERVICES			
600	686	1,700	General Supplies, & Recatalog.	1,700	1,500	
1,529	1,406	2,160	Fuel, Electricity, Phone	2,300	2,300	
-0-	-0-	300	Book Binding	250	60	
153	134	200	Postage	300	280	
238	189	290	Membership & Meetings	370	180	
-0-	-0-	-0-	Recataloging (see above)	1,595	-0-	
2,520	2,415	4.650	Total Materials, Supplies, Services	6,515	4,320	
			CAPITAL OUTLAY			
7,091	7,495	9.000	Books, and Subscriptions	9,000	8,500	
720	-0-	-0-	Furniture & Equipment	750	600	
-0-	-0-	3,000	Remmedial Books	-0-	-0-	
7,811	7,495	12,000	Total Capital Outlay	9,750	9,100	
31,400	28,654	41,414	Total Library Department	45,530	46,249	

COMMENTARY

DEPT: LIBRARY
DIV:
FUND: GENERAL

PERSONAL SERVICES

LIBRARIAN: This account provides for the present annual salary of the City Librarian (7500).

ASSISTANT LIBRARIAN (2): This account provides for the present salaries of two assistant librarians (12,624).

HOURLY HELP (PART-TIME HELP): The Librarian and the Library Board have recommended that a one year special program be implemented, employing additional skilled help, to re-catalog the Library system so that it will conform with standardized Library practices. If approved the Librarian plans to utilize the help as follows:

Library Page duties, 1100 hours @2.00 per hr equals	2200
Re-cataloging (22,000 books), 900 hrs. @2.00 per hr equals	1800
	4000

FICA-SAIF, RETIREMENT AND INSURANCE BENEFITS: These accounts provide for the normal and routine Social Security, State compensation insurance, Retirement and Insurance Benefit expenses. The insurance benefit expense is now placed in the appropriate departmental account in order to more accurately reflect operating budget requirement. This item includes hospitalization, accident and life insurance and various employee optional benefits. The expenditure was previously lumped into a single account in the "Special Expenditures" department.

VOLUNTEER INSURANCE: This expenditure provides for insurance coverage for volunteer library help.

MATERIALS, SERVICES AND SUPPLIES

GENERAL SUPPLIES: No increase has been contemplated. This item provides for the following and related expenses: Book processing (card sets, pockets, book jackets, etc.) 535; Book repair and related supplies (tapes,binders, etc.) 140; Circulation supplies (registration cards, stamps, overdue notices, etc.) 176; Copying 90; Logo and memorial printing 50; Typing supplies 30; Typewriter repair and cleaning 40; General supplies 110.

FUEL, ELECTRICITY, PHONE: This item increase reflects only anticipated utility increases and present increase in heating oil.

POSTAGE: An increase in this item reflects an anticipated 25% rate increase and increase in library mailing. At present postage expenditures amount to approximately 20 dollars per month.

MEMBERSHIP AND MEETINGS: This item has been increased to allow for attendance to the annual League of Oregon Cities program 80 in addition to the Oregon Library Association (2 persons) 200. Memberships include: The Oregon Library Association 30; Pacific Northwest Library Association 10; American Library Association 50.

(continued)

COMMENTARY

DEPT: LIBRARY
DIV:
FUND: GENERAL

RE-CATALOGING SUPPLIES: This item provides for the purchase of re-cataloging supplies to permit the Library staff to re-catalog the present 22,000 book facility so as to correspond with standardized library catalog practices. It is anticipated that this amount will purchase approximately 50% of the overall re-cataloging needs. It is further anticipated that the second year program endeavors would rely heavily upon volunteer help rather than the part time requested under personal services above.

CAPITAL OUTLAY

BOOKS, PERIODICALS, REFERENCES: No increase has been contemplated, this item provides for the ongoing book, periodical and reference materials library purchasing needs.

FURNITURE AND EQUIPMENT: This item provides for purchase of the following capital items:

Bookends (350 Bro Dart)	280
1 electric office typewriter	350
1 secretarial chair	55
1 7-10 unit bicycle stand	80
Circulating room fan	35
	~~750~~ 800

1974-75 BUDGET

REQUIREMENT DETAILS

DEPT: MUNICIPAL COURT
DIV: VIOLATIONS BUREAU
FUND: GENERAL

HISTORICAL DATA ACTUAL 1971-72	ACTUAL 1972-73	BUDGET 1973-74	DESCRIPTION	1974-1975 BUDGET PROPOSED	APPROVED	ADOPTED
			PERSONAL SERVICES			
3,852	3,984	6,000	Municipal Judge	6,000	6,960	
-0-	275	200	Municipal Judge Pro-Tem	300	300	
5,467	5,913	6,924	Court Clerk (Violations Bureau)	6,924	8,220	
394	-0-	500	Vacation & Sick Leave (Extra Help)	1,270	1,270	
524	587	725	F.I.C.A. - S.A.I.F.	948	1,012	
272	383	500	Retirement	500	592	
*	*	*	Insurance Benefits	587	720	
10,509	11,142	14,849	Total Personal Services	16,529	19,074	
			MATERIAL, SUPPLIES, SERVICES			
429	453	500	Court Supplies & Expense	600	600	
166	175	185	Telephone	200	200	
102	77	145	Meeting & Seminars	275	275	
130	130	175	Reimbursed Expense	175	175	
964	585	1,100	Legal Costs-Indigents	1,300	1,300	
1,791	1,420	2,105	Total Materials, Supplies & Services	2,450	2,450	
			CAPITAL OUTLAY			
-0-	-0-	500	Desk & Chairs, Bookcase	-0-	-0-	
-0-	-0-	-0-	Ten Key Adding Machine	140	140	
-0-	-0-	500	Total Capital Outlay	140	140	
12,300	12,562	17,454	Total Municipal Court Department	19,119	21,664	

1974-75 BUDGET

REQUIREMENT DETAILS

DEPT: MUNICIPAL COURT
DIV: VIOLATIONS BUREAU
FUND: GENERAL

HISTORICAL DATA ACTUAL 1971-72	ACTUAL 1972-73	BUDGET 1973-74	DESCRIPTION	1974-1975 BUDGET PROPOSED	APPROVED	ADOPTED
			PERSONAL SERVICES			
3,852	3,984	6,000	Municipal Judge	~~6,000~~		6960
-0-	275	200	Municipal Judge Pro-Tem	300		300
5,467	5,913	6,924	Court Clerk (Violations Bureau)	~~6,924~~		8220
394	-0-	500	Vacation & Sick Leave (Extra Help)	1,270		1270
524	587	725	F.I.C.A. - S.A.I.F.	948		962
272	383	500	Retirement	500		50
*	*	*	Insurance Benefits	587		592
						720
10,509	11,142	14,849	Total Personal Services	~~16,529~~		19,074
			MATERIAL, SUPPLIES, SERVICES			
429	453	500	Court Supplies & Expense	600		
166	175	185	Telephone	200		
102	77	145	Meeting & Seminars	275		
130	130	175	Reimbursed Expense	175		
964	585	1,100	Legal Costs-Indigents	1,300		
1,791	1,420	2,105	Total Materials, Supplies & Services	2,450		
			CAPITAL OUTLAY			
-0-	-0-	500	Desk & Chairs, Bookcase	-0-		
-0-	-0-	-0-	Ten Key Adding Machine	140		
-0-	-0-	500	Total Capital Outlay	140		
12,300	12,562	17,454	Total Municipal Court Department	19,119		21664

1974-75 BUDGET

COMMENTARY

DEPT: MUNICIPAL COURT
DIV: VIOLATIONS BUREAU
FUND: GENERAL

PERSONAL SERVICES

MUNICIPAL JUDGE: This account provides for the current routine salary of the Municipal Court Judge.

MUNICIPAL JUDGE PRO-TEM: This account provides for the routine expense where the Judge Pro-Tem is required. The increase indicated is due to an overall increase in Municipal Court activity and to permit the Municipal Judge vacation time without Court interruption.

COURT CLERK: This expense item provides for the present annual salary of the Violation Bureau Court Clerk.

VACATIONS, ETC: This item is necessary to allow for vacation time (3 weeks allowed) and in the event sick leave is necessary (2 weeks) without Court interruption. The present backup help to cover an extended vacation or period of illness is not available. Expenditure includes 670 for vacation and sick leave needs and 600 for extra help training.

FICA-SAIF, RETIREMENT AND INSURANCE BENEFITS: These accounts provide for the routine, Social Security, State compensations, Retirement and employees benefit expenses. The insurance benefit expense was previously lumped in the "Special Expenditures" and has been transferred to the appropriate deparment in order to more accurately reflect departmental operating expense. Insurance benefits include hospitalization, accidental death in addition to several optional employee benefits.

MATERIALS, SUPPLIES & SERVICES

COURT SUPPLIES, ETC: This item provides for the routine office supplies and is increased due to supply cost increases and increase in the Court calendar.

TELEPHONE: This item provides for normal telephone service and use costs. The increase as indicated, due to an increase in the Court calendar.

MEETINGS AND SEMINARS: This item includes allowances for the League of Oregon Cities annual seminar 150. Local Judicial Court Seminars 15 and Court Clerk training and travel expense 50.

LEGAL COSTS-INDIGENTS: This expense item provides for required fees paid to the State Department of Motor Vehicles to process and administer Court aids, driver's license suspensions. The legal costs include attorney fees for indigents, fees for witnesses, jury and witness travel expenses. Attorney fees for indigents average 50 per and jury fees average 5 dollars per juror.

CAPITAL OUTLAY

10 KEY ADDING MACHINE: This item provides for replacement of the present non-repairable unit 140.

1974-75 BUDGET

REQUIREMENT DETAIL

DEPT: BUILDING & PLANNING
DIV:
FUND: GENERAL

HISTORICAL DATA ACTUAL 1971-72	ACTUAL 1972-73	BUDGET 1973-74	DESCRIPTION	1974-1975 BUDGET PROPOSED	APPROVED	ADOPTED
			PERSONAL SERVICES			
-0-	-0-	-0-	Engineer (3/4 year)	14,000	8,000	
-0-	-0-	-0-	Building Inspector (1/2 year)	10,500	6,000	
*	*	*	Clerical (27%)	1,800	2,076	
*	*	*	Part Time (Vacation & Sick Leave)	600	600	
*	*	*	F.I.C.A. & S.A.I.F.	1,330	2,294	
-0-	-0-	-0-	Retirement	929	419	
*	*	*	Insurance Benefit	65	1,140	
			Total Personal Services	15,224	20,529	
			MATERIAL, SUPPLIES, SERVICES			
-0-	-0-	-0-	Printing & postage	600	600	
-0-	-0-	-0-	Telephone	200	200	
-0-	-0-	-0-	Memberships & Meetings	315	315	
-0-	-0-	-0-	Auto Expense	600	600	
-0-	-0-	-0-	Planning Commission & Consultant	*	3,500	
-0-	-0-	-0-	Total Materials, Supplies, Services	1,715	5,215	
			CAPITAL OUTLAY			
-0-	-0-	-0-	Desk & Chair	350	350	
-0-	-0-	-0-	File	100	100	
-0-	-0-	-0-	Total Capital Outlay	450	450	
-0-	-0-	-0-	Total Building & Planning Department	17,389	26,194	

1974-75 BUDGET

REQUIREMENT DETAILS

DEPT: BUILDING & ~~ZONING~~ Planning
DIV:
FUND: GENERAL

HISTORICAL DATA ACTUAL 1971-72	ACTUAL 1972-73	BUDGET 1973-74	DESCRIPTION	Planner from p. 35 1974-1975 BUDGET PROPOSED	APPROVED	ADOPTED
			PERSONAL SERVICES			
-0-	-0-	-0-	Building & Zoning Official ~~14,000~~ 6,000	10,500	14,000 for engineer 6,000 for inspector 1/2 yr	8000 ~~7½ yr~~ 6,000
*	*	*	Clerical (27%)	1,800		2,076
*	*	*	Part Time (Vacation and Sick Leave)	600		600
*	*	*	F.I.C.A. & S.A.I.F.	~~1,330~~	2660	1166 F 1128 S
-0-	-0-	-0-	Retirement	~~929~~	1858	419
*	*	*	Insurance Benefit	~~65~~	130	140
			Total Personal Services	15,224		~~23,779~~ 20,529
			MATERIALS, SUPPLIES, SERVICES			
-0-	-0-	-0-	Printing & Postage	600		
-0-	-0-	-0-	Telephone	200		
-0-	-0-	-0-	Memberships & Meetings	315		
-0-	-0-	-0-	Auto Expense	600		
			planning commission from p. 35	~~850~~	35.00	5215
-0-	-0-	-0-	Total Materials, Supplies, Services	~~1,715~~		~~10,215~~
			CAPITAL OUTLAY			
-0-	-0-	-0-	Desk & Chair	350		
-0-	-0-	-0-	File	100		
-0-	-0-	-0-	Total Capital Outlay	450		
-0-	-0-	-0-	Total Building & Zoning Department	17,389		~~37,713~~ ~~31,444~~ ~~50,333~~ 25,594

COMMENTARY

DEPT: BUILDING & ZONING
DIV:
FUND: GENERAL

PERSONAL SERVICES

BUILDING AND ZONING OFFICIAL: This account provides for a State certified individual to carry out the New State Building Code requirements. The position responsibilities will cover the inspection activities now performed by the Fire Chief and these additional responsibilities: Commercial and Residential inspections of electrical, plumbing, heating and air conditioning installations. Other responsibilities include staff advisor and liaison support for the Planning Commission, Zoning enforcement and information officer, plan checker and plan review officer, staff advisor to citizens and builders on Zoning and Code enforcement matters, and, curb, gutter, sidewalk and sewer connection duties.

CLERICAL: No increase has been proposed. Clerical duties have been performed by City Administrator's staff.

PART TIME: This account providds for emergency vacation and sick relief help.

FICA-SAIF, RETIREMENT AND INSURANCE BENEFITS: These accounts provide for the normal and routine social security, State compensation insurance, Retirement and Insurance Benefit expenses. The applicable clerical expenses have, in the past been lumped into a single account in the "Special Expenditures" Departmental accounting.

MATERIALS, SERVICES & SUPPLIES

PRINTING & POSTAGE: This account provides for the following and other supply expenses: Purchase of Building, Electrical, Plumbing, Heating & Air Condition Codes and permit forms: Variances, Conditional use permits, Zone change requests, job Inspection cards and related forms, applications, permits, and supplies 600.

TELEPHONE: This account provides for normal telephone service and use.

MEMBERSHIPS & MEETINGS: This account provides for the following necessary service membership fees:

International Conference of Building Officials	75
Plumbing and Mechanical Inspectors	30
Electrical Inspector Association	15
Heating & Air Conditioning Inspector Association	15

Meetings include the Leage of Oregon Cities 150 and Linn-Benton Inspection coordinating meetings 30.

VEHICLE EXPENSE: This account provides for use of personal vehicle for inspections (rate=12¢ per mile-5000 miles per year) 600.

CAPITAL OUTLAY

DESK, CHAIR & FILE CABINET: This account provides for the purchase of one desk, chair and file cabinet 450.

1974-75 BUDGET

REQUIREMENT DETAILS

DEPT: POLICE
DIV:
FUND: GENERAL

HISTORICAL DATA ACTUAL 1971-72	ACTUAL 1972-73	BUDGET 1973-74	DESCRIPTION	1974-1975 BUDGET PROPOSED	APPROVED	ADOPTED
			PERSONAL SERVICES			
11,112	11,496	12,648	Police Chief	12,648	14,520	
-0-	-0-	-0-	Captain (1)	11,274	-0-	
19,392	19,672	32,364	Sergeants ~~(2)~~ 3	21,576	37,080	
9,696	10,032	10,788	Detective (1)	10,788	12,360	
8,136	8,424	2,100	Meter Tech.	-0-	-0-	
5,940	6,056	6,600	Clerk	6,600	7,680	
64,689	67,224	98,400	Patrolmen ~~(11)~~ (10)	97,234	103,300	
-0-	-0-	5,070	Meter Maid	5,496	6,240	
*	*	*	Holiday Pay	2,100	5,935	
5,772	8,948	6,000	Overtime,Spec.& Extra Police	8,520	9,200	
8,916	10,704	16,475	F.I.C.A. - S.A.I.F.	18,514	19,514	
6,400	8,369	12,550	Retirement	13,410	14,135	
*	*	*	Insurance Benefits	11,926	12,240	
140,053	150,925	202,995	Total Personal Services	220,086	242,204	
			MATERIALS, SERVICES, SUPPLIES			
805	872	1,000	Technical Supplies	1,000	1,000	
2,470	3,280	3,300	Office Supplies	3,815	3,815	
300	300	300	Investigation Expense	300	2,500	
1,476	869	1,500	Uniform Replacement	2,700	2,700	
699	930	1,000	Uniform Cleaning & Repair	1,100	1,100	
1,974	1,396	2,000	Jail Operation	2,950	2,950	
1,047	1,036	1,800	Training & Meeting Exp.	2,193	2,193	
7,743	7,902	8,400	Police Car Operation	10,000	11,800	
860	926	1,000	Misc. Equip. Replacement	850	850	
1,501	1,482	1,800	Teletype Machine	1,504	1,504	
-0-	-0-	-0-	Fed. Match-Narcotics Prog.	2,000	-0-	
-0-	-0-	-0-	Contractual Service-Crime Prevention Officer	*	15,230	
18,875	18,993	22,100	Total Materials, Supplies, Services	28,412	45,642	

(Continued)

1974-75 BUDGET

REQUIREMENT DETAILS

DEPT: POLICE
DIV:
FUND: GENERAL

HISTORICAL DATA ACTUAL 1971-72	ACTUAL 1972-73	BUDGET 1973-74	DESCRIPTION	1974-1975 BUDGET PROPOSED	APPROVED	ADOPTED
			PERSONAL SERVICES			
11,112	11,496	12,648	Police Chief	~~12,648~~		14,520
-0-	-0-	-0-	Captain (1)	~~11,274~~		~~13,140~~ + dr
19,392	19,672	32,364	Sergeants ~~(2)~~ to 3rd serg	~~21,576~~	32,364	37,090
9,696	10,032	10,788	Detective (1)	10,788		12,360
8,136	8,424	2,100 5	Meter Tech.	-0-		7680
5,940	6,056	6,600	Clerk	6,600		
64,689	67,224	98,400	Patrolmen (~~11~~) 10 - 1 cpo w/fed money	~~97,234~~ less	88,712	103,300
-0-	-0-	5,070	Meter Maid	5,496		6,240
*	*	*	Holiday Pay	5500 ~~2,100~~		5,035
5,772	8,948	6,000 10	Overtime, Spec.& Extra Police	8,520		9200
8,916	10,704	16,475	F.I.C.A. - S.A.I.E.	~~18,514~~	18,100	20,820
6,400	8,369	12,550	Retirement	~~13,410~~	13,000	15,081
*	*	*	Insurance Benefits	11,926		12960
140,053	150,925	202,995	Total Personal Services	~~220,086~~	224,928	~~258,316~~ 242,204
			MATERIALS, SERVICES, SUPPLIES			
805	872	1,000	Technical Supplies	1,000		
2,470	3,280	3,300	Office Supplies	3,815		
300	300	300	Investigation Expense	~~300~~	~~15,000~~ 2500	
1,476	869	1,500	Uniform Replacement	2,700		
699	930	1,000 5	Uniform Cleaning & Repair	1,100		
1,974	1,396	2,000	Jail Operation	2,950		
1,047	1,036	1,800	Training & Meeting Exp.	2,193		
7,743	7,902	8,400	Police Car Operation + 1800	10,000	11,800 ~~1800~~	
860	926	1,000	Misc. Equip. Replacement fr. p. 19	850		
1,501	1,482	1,800 10	Teletype Machine	1,504		
-0-	-0-	-0-	~~Fed. Match-Narcotics Prog.~~	~~2,000~~		
			contract crime prevention	~~15,000~~ 1,530 +		
18,875	18,993	22,100	Total Materials, Supplies, Services	~~28,412~~ ~~45,412~~	~~60,112~~ 46,642	

(Continued)

* 90% returned to city, p.1
#13,707

1974-75 BUDGET

REQUIREMENT DETAILS

DEPT: POLICE
DIV:
FUND: GENERAL

HISTORICAL DATA ACTUAL 1971-72	ACTUAL 1972-73	BUDGET 1973-74	DESCRIPTION	1974-1975 BUDGET PROPOSED	APPROVED	ADOPTED
			CAPITAL OUTLAY			
4,665	4,997	5,500	Patrol Cars	5,500	5,500	
-0-	-0-	200	File Cabinets	450	450	
391	269	400	Misc. Equipment	700	700	
-0-	575	-0-	Mobile Radio	-0-	-0-	
-0-	277	-0-	Electronic Sirens	-0-	-0-	
1,447	-0-	-0-	Dictation System	-0-	-0-	
-0-	-0-	600	Radio Equipment	-0-	-0-	
-0-	-0-	-0-	Equipment Replacement Reserve	500	500	
6,503	6,118	6,700	Total Capital Outlay	7,150	7,150	
165,431	176,036	231,795	Total Police Department	255,648	294,996	

1974-75 BUDGET

REQUIREMENT DETAILS

DEPT: POLICE
DIV:
FUND: GENERAL

HISTORICAL DATA ACTUAL 1971-72	ACTUAL 1972-73	BUDGET 1973-74	DESCRIPTION	1974-1975 BUDGET PROPOSED	APPROVED	ADOPTED
			CAPITAL OUTLAY			
4,665	4,997	5,500	Patrol Cars	5,500		
-0-	-0-	200	File Cabinets	450		
391	269	400	Misc. Equipment	700		
-0-	575	-0-	Mobile Radio	-0-		
-0-	277	-0-	Electronic Sirens	-0-		
1,447	-0-	-0-	Dictation System	-0-		
-0-	-0-	600	Radio Equipment	-0-		
-0-	-0-	-0-	Equipment Replacement Reserve	500		
6,503	6,118	6,700	Total Capital Outlay	7,150		
165,431	176,036	231,795	Total Police Department	~~255,648~~ ~~275,848~~ ~~292,220~~ 325,608		

COMMENTARY

DEPT. POLICE
DIV:
FUND: GENERAL

PERSONAL SERVICES

POLICE CHIEF: This item provides for the present annual salary of the Police Chief.

CAPTAIN (1): This item provides for the promotion and/or employment of a Captain to function as second in command of the department rather than dividing the second in command leadership level among three sergeants. The duties of this new position will be of an administrative nature and will be charged with most of the direct supervision and directional duties in the department. The Chief will then be able to give greater concern to policy direction and overall administration needs, in addition to giving greater emphasis to the development of programs aimed at meeting increased community needs.

SERGEANTS (2): This item reflects a decrease of one in the present number of Sergeants and includes the present annual salary of the two remaining positions. No numerical increase is contemplated. See above item description for reorganizational reduction in Sergeant level position.

DETECTIVE (1): This item provides for the present annual salary of the authorized detective level position.

METER TECHNICIAN: This position has been transferred to the Public Works Department where work activities and work responsibilities will be in accord with Municipal Code requirements and sound Municipal business practices. See Public Work's Department, State and Roads Fund for details and explanation.

CLERK: This item provides for the present annual salary of the Police Clerk.

PATROLMEN (11): This item provides for the current annual salaries of the 10 policemen positions and proposes the addition of one new position. Upon approval of this additional patrolman, coupled with the proposed Captain promotion above, it is expected that the Department will become more involved with the schools, business community, news media and other city departments, thus departmental crime prevention goals will be increased.

The anticipated total salary decrease is due to the recent loss of several patrolmen at the higher pay steps and the consequent hiring at the lower salary steps.

METER MAID: This item provides for the current annual salary of the parking enforcement officer (Meter Maid).

HOLIDAY PAY: This item provides for the holiday pay requirements established under Union contract. In the past, Holiday earnings have been lumped with the overtime account. In part, Holiday pay includes salary payments to Officers when a Holiday falls on a regular day off. In addition, time and one-half payment is required over and above the regular salary when an officer is required to work on a Holiday. The computed amount will cover the required expenses.

COMMENTARY

DEPT: POLICE
DIV:
FUND: GENERAL

PERSONAL SERVICES - CONTINUED

OVERTIME, SPECIAL & EXTRA POLICE: Overtime requirements include Court testimony, special functions e.g. Strawberry Fair, parades, labor and union problems, court hearings, and certain criminal investigation catagories, illnesses and vacation. It is anticipated that approximately 1200 hours of overtime at 7.10 per hour (time and one half) will be necessary.

F.I.C.A. - S.A.I.F., RETIREMENT & INSURANCE BENEFITS: These accounts provide for the normal routine Social Security, State Compensation Insurance, retirement and employee insurance benefit expenses. The insurance benefit item was previously lumped within the "Special Expenditures" Department and are now summarized in the appropriate using department budget in order to more accurately reflect actual departmental costs.

MATERIALS, SERVICES, SUPPLIES:

TECHNICAL SUPPLIES: No increase contemplated. This account provides for the following:

Camera film flashbulbs, processing supplies	300
1 case 38 special ammunition	115
Flashlight batteries, bulbs	110
Evidence bags, tags, gathering material	100
Breathalizer ampules	85
2 gr. fusees	80
Towing	75
Finger prints powder and supplies	50
Miscellaneous supplies	50
Total	1,000

OFFICE SUPPLIES: Increase due to increase of supplies costs. This account provides for the following:

Telephone contract (3 lines and intercom) and personnel pages	1,440
Printed forms, crime numbers, death forms, master cards, etc.	650
Carbon paper, pens and ribbons and related small supplies	310
Copy machine paper and mimeo	300
Typewriter and copy machine maintenance contract	450
Dictation machine Maint. contract	150
Traffic citation, Misdemeanor citations, warning forms	175
O.R.S. Annotations	50
Note books, envelops, scratch paper, file guides	100
Notary Public Renewal	40
Misc. office supplies expenses	100
Total	3,815

COMMENTARY

DEPT: POLICE
DIV:
FUND: GENERAL

MATERIALS, SERVICES, SUPPLIES - CONTINUED

INVESTIGATION EXPENSE: No increase contemplated at this time. This expense covers purchase of narcotics or dangerous drugs, investigations, such as illegal gambling and evidence in liquor violations.

UNIFORM REPLACEMENT: This item provides for the replacement of uniforms and equipment. It is computed at the rate of 200 per man per year. Some officers will need the full replacement, while others are somewhat easier on the clothing and do not need the entire amount. The increase anticipates the uniform needs for one new patrolman.

UNIFORM CLEANING AND REPAIR: This item provides for the regular dry cleaning of all but the uniforms worn by the Clerk and the Parking Control Officer. These latter uniforms are machine washable, however, the clerk's and parking officer's coats are not. The proposed increase in cleaning expenses is in anticipation of a cleaning rate increase.

JAIL OPERATION: Anticipated increase is due to State requirements for 3 meals per day as contrasted with past 2 meals per day per prisoner. This will increase meal costs by 33% in addition to an anticipated 10% across the board increase for individual meals served.

Meals	1,775
Jail Laundry	400
Prisoner Medical Care	500
Soap, Cleaning & toilet exp.	100
Bath towels & coveralls	75
Replacement of bunk pads and spoons	100
Total	2,950

TRAINING AND MEETING EXPENSE: This item is itemized for the first time as follows:

Dues:	Lebanon Lions	120
	Or. Peace Officers Assoc. 22 @ 5.00	110
	Linn County Police Pistol & Rifle Club 17 @ 4.00	68
	Int'l Assoc. Chiefs of Police	25
	Or. Assoc. Chief of Police	25
	Or.-Wash. Lawmans Assoc.	5
	Total	353

COMMENTARY

DEPT: POLICE
DIV:
FUND: GENERAL

MATERIALS, SERVICES, SUPPLIES - CONTINUED

TRAINING AND MEETING EXPENSE - CONTINUED:

Conference Meetings:	
Firearms practice ammo and range supplies. 15,000 rounds wadcutters @160/M	480
Travel to Shoots	200
Total	600
Conference Meetings:	
Oregon Association Chief of Police	300
Western States Crime Conf.	150
League of Oregon Cities	150
Oregon Peace Officers Conf.(2)	300
Total	900
Subscription Police Magazines	100
Physical for New Officers is additional personnel request and personnel turn-over (60 per man)	240
Total of Training & Meeting Exp.	2,193

POLICE CAR OPERATION: Increase is due to near doubling of fuel costs. Vehicle operating expenses are anticipated as follows:

Miles driven-120,000 @ 8 MPG = 15,000 gallons @ ~~.38~~ 60	~~5,700~~ 7500
Oil and lube every 2,000 miles	600
Transmission serviced every 15,000 miles	250
Brake re-lining @ 30,000 miles	460
Muffler & shock absorber replacement @ 40,000 miles	450
Tires at 15,000 miles	1,000
Tune-up @ 10,000 miles	360
Front end alignment every 8,000 miles	150
Wiper blades, head light & bulb replacement, fan belts, etc. Repair of exhaust, replace fuel pump, repair alternator & regulator, fuses, batterys, cables, etc.	800
Misc. Body Repair	230
Total	10,000

COMMENTARY

DEPT: POLICE
DIV:
FUND: GENERAL

MATERIALS, SERVICES, SUPPLIES - CONTINUED

MISCELLANEOUS EQUIPMENT REPLACEMENT: Expenses anticipated are as follows:

Radar repair	300
Repair dictaphone equipment (other than Maint. contract)	100
Repair of leather work	50
Repair and upkeep on weapons	50
Repair of Breathalizer	50
Replacement of cameras in patrol units	60
Replace 4 chairs (2 in Squad Room and 2 in Dispatcher room)	140
Other equipment replacement (chair, castors, keys, etc.)	50
Repair of heaters and fans	50
Total	850

TELETYPE MACHINE:

This expense provides for the 117 per month leased line	1,404
10 cases teletype paper and 1 case of tape	100
Total	1,504

FEDERAL MATCH -NARCOTICS PROGRAM: This item anticipates an area wide Federally funded Narcotic Suppressive program throughout Linn-Benton-Lincoln Counties. Our outlay is proposed to be 2000 i.e. 10% of 20,000 funding. Recent changes in the State Attorney General's needs priorities make this program quite possible.

COMMENTARY

DEPT: POLICE
DIV:
FUND: GENERAL

CAPITAL OUTLAY

PATROL CARS: This item provides for the replacement of 2 patrol units. It is anticipated that replacement costs will be 3600 per unit with a trade-in allowance of 850.

Cost of 2 patrol units	7,200
Less trade-in for old unit	1,700
Total	5,500

FILE CABINET: This expense will permit the purchase of a special 8 drawer file cabinet in which will be maintained the departmental master files (450).

MISCELLANEOUS EQUIPMENT: This expense will provide for the purchase of 2 complete sets of leather and weapons for new officers (500). In addition, personal chemical weapons for each officer are needed (200).

EQUIPMENT REPLACEMENT RESERVE: This account will establish and provide for a fund reserve for the replacement of larger pieces of equipment. Such items would include funding for future replacement of the radar set (2000), and typewriter replacement 3 years hence

Reserve for radar replacement (1978 @ 20% per year)	400
Reserve for typewriter replacement (33% per year)	100
Total	500

1974-75 BUDGET

REQUIREMENT DETAILS

DEPT: POLICE
DIV: COMMUNICATIONS
FUND: GENERAL

HISTORICAL DATA ACTUAL 1971-72	ACTUAL 1972-73	BUDGET 1973-74	DESCRIPTION	1974-1975 BUDGET PROPOSED	APPROVED	ADOPTED
			PERSONAL SERVICES			
20,411	21,550	25,248	Communications Clerks (4)	24,650	27,480	
-0-	-0-	-0-	Part Time Help (Sick Leave & Vacation)	2,450	2,450	
356	645	1,000	Relief Help (Overtime)	500	500	
1,120	1,268	1,550	F.I.C.A. - S.A.I.F.	1,690	1,801	
1,007	1,389	1,830	Retirement	1,810	2,108	
*	*	*	Insurance Benefits	2,350	2,880	
22,894	24,852	29,628	Total Personal Services	33,450	39,019	
			MATERIALS, SUPPLIES, SERVICES			
445	595	600	Office & Uniform Expense	600	600	
2,025	2,378	2,500	Radio Maint. & Repair	2,700	2,700	
2,470	2,973	3,100	Total Materials, Supplies & Services	3,300	3,300	
			CAPITAL OUTLAY			
-0-	-0-	-0-	None	-0-	-0-	
-0-	-0-	-0-	Total Capital Outlay	-0-	-0-	
25,364	27,826	32,728	Total Communications Division	36,750	42,319	

1974-75 BUDGET

REQUIREMENT DETAILS

DEPT: POLICE
DIV: COMMUNICATIONS
FUND: GENERAL

HISTORICAL DATA ACTUAL 1971-72	ACTUAL 1972-73	BUDGET 1973-74	DESCRIPTION	1974-1975 BUDGET PROPOSED	APPROVED	ADOPTED
			PERSONAL SERVICES			
20,411	21,550	25,248	Communications Clerks (4)	~~24,650~~		29280
-0-	-0-	-0-	Part Time Help (Sick Leave & Vacation)	500		
356	645	1,000	Relief Help (Overtime)	2,450		88S
1,120	1,268	1,550	F.I.C.A. - S.A.I.F.	~~1,690~~		1713F
1,007	1,389	1,830	Retirement	1,810		2108
*	*	*	Insurance Benefits	~~2,350~~		2880
22,894	24,852	29,628	Total Personal Services	~~33,450~~		39,019
			MATERIALS, SUPPLIES, SERVICES			
445	595	600	Office & Uniform Expense	600		
2,025	2,378	2,500	Radio Maint. & Repair	2,700		
2,470	2,973	3,100	Total Materials, Supplies & Services	3,300		
			CAPITAL OUTLAY			
-0-	-0-	-0-	None	-0-		
-0-	-0-	-0-	Total Capital Outlay	-0-		
25,364	27,826	32,728	Total Communications Division	~~36,750~~		42,319

COMMENTARY

DEPT: POLICE
DIV: COMMUNICATIONS
FUND: GENERAL

PERSONAL SERVICES

COMMUNICATIONS CLERKS: This account provides for the salaries of the four full time communications clerks. Since the Fire Department and Police Department share the communications expenses and further the Rural Fire protection district shares in the Fire Department expenses, upwards to 25% of the account costs are borne by the Rural Fire protection district.

PART TIME HELP (SICK LEAVE AND VACATION): This account provides for emergency vacation and sick leave relief help. A cost reduction is anticipated in view of the following requests for relief help to cover the present shift (8 hrs.) per week that is not covered by a relief dispatcher.

FICA SAIF, RETIREMENT AND INSURANCE BENEFITS: These accounts provide for the normal and routine Social Security, State compensation insurance, Retirement and Insurance Benefit expenses. The applicable clerical expenses have, in the past, been lumped into a single account "Special Expenditures" Departmental accounting.

MATERIAL, SERVICES & SUPPLIES

OFFICE & UNIFORM EXPENSE: This account provides for the normal and routine uniform replacement, cleaning and repair costs. No change has been proposed.

RADIO MAINTENANCE AND REPAIR: This account provides for the regular maintenance and repairs of all radios in the Police and Fire Departments. The account also includes maintenance expenses for all electronic sirens. The expense increase is anticipated due to aging of equipment and a consequent repair need increases.

CAPITAL OUTLAY

No Expense Anticipated.

1974-75 BUDGET

REQUIREMENT DETAILS

DEPT: FIRE
DIV: PREVENTION & SUPPRESSION
FUND: GENERAL

HISTORICAL DATA ACTUAL 1971-72	ACTUAL 1972-73	BUDGET 1973-74	DESCRIPTION	1974-1975 BUDGET PROPOSED	APPROVED	ADOPTED
			PERSONAL SERVICES			
11,112	11,496	12,648	Fire Chief	12,648	14,520	
-0-	-0-	10,908	Fire Marshal	10,908	13,080	
27,650	28,800	31,464	Captains (3)	31,464	31,464	
16,992	17,592	28,800	Engineers	56,526	56,526	
1,928	4,885	12,000	Overtime (Extra help)	12,000	12,000	
5,525	6,609	11,300	F.I.C.A.-S.A.I.F.	13,036	13,627	
3,134	4,251	8,175	Retirement	8,032	8,032	
-0-	-0-	27,468	Firemen	-0-	-0-	
*	*	*	Insurance Benefits	6,987	6,987	
66,341	73,633	142,763	Total Personal Services	151,601	155,645	
			MATERIALS, SERVICES, SUPPLIES			
620	885	1,000	Training & Meeting Expense	1,000	1,000	
2,903	3,070	4,500	Equipment, Maintenance & Repair	6,000	6,000	
3,073	2,943	3,850	Other Supplies	4,000	4,000	
1,416	2,119	500	Fire Hose Replacement	1,000	-0-	
655	272	800	Tires	1,000	1,000	
668	334	800	Uniforms and Cleaning	1,000	1,000	
-0-	-0-	-0-	Protective Clothing	1,200	-0-	
-0-	1,020	1,200	Storage-Fire & C.D. Vehicles	1,200	-0-	
-0-	275	300	Heat for Storage	300	-0-	
9,335	10,918	12,950	Total Materials, Supplies, Services	16,700	13,000	
			SERVICES - VOLUNTEER SECTION			
200	200	200	Secretary	200	200	
3,816	3,852	5,000	Drills and Meeting	5,400	5,400	
1,200	1,200	1,200	Hall Operation (Food for Fires and Drills)	1,200	1,200	
3,916	7,594	7,500	City and Rural Calls	8,000	8,000	
669	761	750	Disability Insurance	1,000	1,000	
9,801	13,607	14,650	Total Services - Volunteer	15,800	15,800	

(Continued)

1974-75 BUDGET

REQUIREMENT DETAILS

DEPT: FIRE
DIV: PREVENTION & SUPPRESSION
FUND: GENERAL

HISTORICAL DATA ACTUAL 1971-72	ACTUAL 1972-73	BUDGET 1973-74	DESCRIPTION	1974-1975 BUDGET PROPOSED	APPROVED	ADOPTED
			PERSONAL SERVICES			
11,112	11,496	12,648	Fire Chief	~~12,648~~		14,520
-0-	-0-	10,908	Fire Marshal	~~10,908~~		13,080
27,650	28,800	31,464	Captains (3)	31,464		
16,992	17,592	28,800	Engineers	56,526		
1,928	4,885	12,000	Overtime (Extra help)	12,000		
5,525	6,609	11,300	F.I.C.A.-S.A.I.F.	13,036		
3,134	4,251	8,175	Retirement	8,032		
-0-	-0-	27,468	Firemen	-0-		
*	*	*	Insurance Benefits	6,987		
66,341	73,633	142,763	Total Personal Services	151,601		
			MATERIALS, SERVICES, SUPPLIES			
620	885	1,000	Training & Meeting Expense	1,000		
2,903	3,070	4,500	Equipment, Maintenance & Repair	6,000		
3,073	2,943	3,850	Other Supplies	4,000		
1,416	2,119	500	Fire Hose Replacement	~~1,000~~		
655	272	800	Tires	1,000		
668	334	800	Uniforms and Cleaning	1,000		
-0-	-0-	-0-	Protective Clothing	~~1,200~~		
-0-	1,020	1,200	Storage-Fire & C.D. Vehicles	~~1,200~~		
-0-	275	300	Heat for Storage	~~300~~		
9,335	10,918	12,950	Total Materials, Supplies, Services	16,700		
			SERVICES - VOLUNTEER SECTION			
200	200	200	Secretary	200		
3,816	3,852	5,000	Drills and Meeting	5,400		
1,200	1,200	1,200	Hall Operation (Food for Fires and Drills)	1,200		
3,916	7,594	7,500	City and Rural Calls	8,000		
669	761	750	Disability Insurance	1,000		
9,801	13,607	14,650	Total Services - Volunteer	15,800		

(Continued)

1974-75 BUDGET

REQUIREMENT DETAILS

DEPT: FIRE
DIV: PREVENTION & SUPPRESSION
FUND: GENERAL

HISTORICAL DATA ACTUAL 1971-72	ACTUAL 1972-73	BUDGET 1973-74	DESCRIPTION	1974-1975 BUDGET PROPOSED	APPROVED	ADOPTED
			CAPITAL OUTLAY			
761	-0-	1,800	5 Watt Portable Radios	-0-	-0-	
-0-	240	-0-	Desk and Chair	-0-	-0-	
-0-	116	-0-	File Cabinet	-0-	-0-	
-0-	-0-	1,600	Breathing Masks	-0-	-0-	
-0-	-0-	1,200	1000 G.P.M. Deluge Gun	-0-	-0-	
-0-	-0-	-0-	Electric Typewriter	450	-0-	
761	356	4,600	Total Capital Outlay	450	-0-	
86,238	98,514	174,963	Total Fire Department	184,551	184,445	

RFPD RECAP FOR PARTICIPATION (BUDGETED)

13,817	14,487	16,364	1/2 Communications Dept. Budgeted Amount.	18,375	21,160
90,237	105,592	174,963	Total Fire Dept. Budgeted	184,551	184,445
104,054	120,079	191,327	Total Requirements for RFPD Participation	202,926	205,605
			RFPD Requirements 60% x 202,926	121,756	125,207

Historical - RFPD

1. 1971-72 RFPD Participation Ratio = 60% of Budged Amounts = 62,432
2. 1972-73 " " " = " " = 72,047
3. 1973-74 " " " = " " = 114,796
4. 1974-75 " " " = " " = 121,756

1974-75 BUDGET

REQUIREMENT DETAILS

DEPT: FIRE
DIV: PREVENTION & SUPPRESSION
FUND: GENERAL

HISTORICAL DATA ACTUAL 1971-72	ACTUAL 1972-73	BUDGET 1973-74	DESCRIPTION	1974-1975 BUDGET PROPOSED	APPROVED	ADOPTED
			CAPITAL OUTLAY			
761	-0-	1,800	5 Watt Portable Radios	-0-		
-0-	240	-0-	Desk and Chair	-0-		
-0-	116	-0-	File Cabinet	-0-		
-0-	-0-	1,600	Breathing Masks	-0-		
-0-	-0-	1,200	1000 G.P.M. Deluge Gun	-0-		
-0-	-0-	-0-	Electric Typewriter	~~450~~		
761	356	4,600	Total Capital Outlay	450		
86,238	98,514	174,963	Total Fire Department	184,551		

RFPD RECAP FOR PARTICIPATION (BUDGETED)

13,817	14,487	16,364	1/2 Communications Dept. Budgeted Amount.	18,375
90,237	105,592	174,963	Total Fire Dept. Budgeted	184,551
104,054	120,079	191,327	Total Requirements for RFPD Participation	202,926
			RFPD Requirements 60% x 202,926	121,756

Historical - RFPD

1.	1971-72	RFPD	Participation Ratio	=	60% of	Budged Amounts	=	62,432
2.	1972-73	"	"	"	=	"	"	= 72,047
3.	1973-74	"	"	"	=	"	"	= 114,796
4.	1974-75	"	"	"	=	"	"	= 121,756

COMMENTARY

DEPT: FIRE
DIV: PREVENTION & SUPPRESSION
FUND: GENERAL

PERSONAL SERVICES

FIRE CHIEF: This item provides for the current annual salary of the Fire Chief.

FIRE MARSHALL: This item provides for the current annual salary of the Fire Marshall.

FIRE CAPTAINS (3): This item provides for the current annual salary of 3 Captains.

ENGINEERS (6): This item provides for the current annual salary of the 6 departmental engineers.

OVERTIME-(EXTRA HELP): No change contemplated. This item provides for time and a half overtime payment for drills and meetings and emergency overtime for holidays, vacations and illness.

FICA-SAIF RETIREMENT INSURANCE BENEFITS: These accounts provide for the routine Social Security, State compensation insurance and employee retirement benefit expenses. The anticipated increase in expense is due to the fact that all full time officers were employed as and placed on the Engineer scale rather than having 3 Engineers and 3 Firemen as so budgeted.

FIREMEN: All first line departmental officers were hired at or promoted to Engineer positions, thus the department has no personnel classified as Firemen.

INSURANCE BENEFITS: This item provides for employees insurance benefits which include hospitalization, health and accident insurance and various employee program options.

MATERIALS, SERVICES AND SUPPLIES:

TRAINING AND MEETING EXPENSE: No increase contemplated. This item provides for registration fees at training school including degree oriented college programs. In addition to the college degree course work all personnel are registered at Linn-Benton Community College in the following typical courses: Fundementals of Fire Prevention, Fire Fighting Skills, Hazardoue Materials, Fire Apparatus and Equipment, and similar subjects. The expense account covers all tuition, books, registration fees and travel costs.

EQUIPMENT, MAINTENANCE & REPAIR: This item provides for all repair, maintenance and fuel needs for 12 pieces of fire apparatus, portable pumps, generators and the like. The anticipated increase is due principally as a result of diesel and gasoline price increases.

OTHER SUPPLIES: This item provides for all office supplies, small tools, telephone, repairs to small station equipment and cleaning supplies. The anticipated expense increase is due to overall supply cost increases.

COMMENTARY

DEPT: FIRE
DIV: PREVENTION & SUPPRESSION
FUND: GENERAL

FIRE HOSE REPLACEMENT: This item provides for the replacement of damaged fire hose and when such hose is no longer serviceable due to aging. In Addition to the normal replacement hose purchasing is increased in order to maintain compliance with National Rating Bureau standards.

TIRES: This item provides for the replacement of wornout, damaged or otherwise unsafe tires. The increase in this account is due to the fact that departmental replacement needs have increased this year.

UNIFORMS & CLEANING: This item provides for the routine uniform cleaning and replacement needs. The anticipated account expense increase is due to the proposed acquisition of a new, more durable and fire resistant type uniform.

PROTECTIVE CLOTHING: This is a new item which provides for purchase of protective clothing for volunteers and replacement clothing for the departmental firefighters. The protective clothing includes helmets, coats, pants and boots.

STORAGE-FIRE & C.D. VEHICLES: No change contemplated. This item provides for monthly building rental to house 3 fire trucks, the Civil defense truck, the Rescue boat and some small equipment. It is anticipated that upon construction of a new fire hall facility this storage rental will no longer be necessary.

HEAT FOR STORAGE: No increase is contemplated. This item provides for the utility expense to heat the above storage building for approximately 3 winter months in order to prevent the equipment pump from freezing.

SERVICES-VOLUNTEER SECTION

SECRETARY: No change is contemplated. This item provides for the regular quarterly amount paid to Volunteer fire unit Secretary for services rendered e.g. mailing notices, writing letters, scheduling meetings, and taking minutes of meetings accordingly.

DRILLS AND MEETINGS: This item provides for payment to Volunteer firemen for regular participation in departmental drills, meetings and training programs. The anticipated expense increase is due to an increase in personnel and scheduled training programs.

HALL OPERATION (FOOD FOR FIRES AND DRILLS): No increase is anticipated. This item provides for the purchase of foodstuffs and utensils for the Volunteer firemen both at fires and drills.

CITY AND RURAL CALLS: This item provides for the salary to Volunteer firemen for fire calls. The anticipated expense increase is to cover the cost for increasing fire calls resulting from population and fire incident increases.

(Continued)

COMMENTARY

DEPT: FIRE
DIV: PREVENTION & SUPPRESSION
FUND: GENERAL

DISABILITY INSURANCE: This item provides for the necessary disability insurance coverage for the Volunteer firemen. The anticipated expense increase is due to an increase in insurance rates.

CAPITAL OUTLAY

ELECTRIC TYPEWRITER: This item provides for the acquisition of an electric office typewriter. Since all firemen are presently taking college degree course work the departmental typewriter receives severe and intensive use. In addition to the typing of school reports the Engineers type routine department reports and the many safety notices involving weed abatement, burning and the like.

R.F.P.D. RECAP FOR PARTICIPATION.

ONE-HALF COMMUNICATIONS OFFICE AND FIRE DEPARTMENT EXPENSES: This expense summary reflects the Fire Department operational expenses which are shared in by the Rural Fire Protection District. The R.F.P.D. pays 60% of the present budgeted (not actual) amounts.

1974-75 BUDGET

REQUIREMENT DETAILS

DEPT: PUBLIC WORKS
DIV: PARKS
FUND: GENERAL

HISTORICAL DATA ACTUAL 1971-72	ACTUAL 1972-73	BUDGET 1973-74	DESCRIPTION	1974-1975 BUDGET PROPOSED	APPROVED	ADOPTED
			PERSONAL SERVICES			
8,136	8,424	9,036	Caretaker (2)	19,296	22,740	
1,711	786	2,400	Extra Help (Overtime)	200	200	
831	821	1,175	F.I.C.A. - S.A.I.F.	2,216	2,941	
462	544	660	Retirement	1,404	1,652	
*	*	*	Insurance Benefits	1,172	1,440	
11,140	10,575	13,271	Total Personal Services	24,288	28,973	
			MATERIALS, SUPPLIES, SERVICES			
1,942	2,128	2,500	Maintenance & Repair	3,500	3,500	
1,617	1,908	2,500	Electricity and Water	4,000	4,000	
797	-0-	1,000	Weed Killer & Fertilizer	2,000	2,000	
4,356	4,036	6,000	Total Material, Supplies, Services	9,500	9,500	
			CAPITAL OUTLAY			
3,304	-0-	-0-	Tractor Mower	1,700	1,700	
-0-	-0-	700	Side Mount Mower	-0-	-0-	
-0-	-0-	4,000	Weldwood Park Improvement	4,000	4,000	
-0-	-0-	-0-	Reroof Century Park Shelter	575	575	
-0-	-0-	-0-	3/4 Ton Pick-up	3,650	3,650	
-0-	-0-	-0-	Rewire River Park Shelter	700	700	
-0-	-0-	-0-	Equipment Replacement Res.	1,000	1,000	
3,304	-0-	4,700	Total Capital Outlay	11,625	11,625	
18,800	14,611	23,971	Total Park Department	45,413	50,098	

1974-75 BUDGET

REQUIREMENT DETAILS

DEPT: PUBLIC WORKS
DIV: PARKS
FUND: GENERAL

HISTORICAL DATA ACTUAL 1971-72	ACTUAL 1972-73	BUDGET 1973-74	DESCRIPTION	1974-1975 BUDGET PROPOSED	APPROVED	ADOPTED
			PERSONAL SERVICES			
8,136	8,424	9,036	Caretaker (2)	19,296		17,740 ~~22,740~~
1,711	786	2,400	Extra Help (Overtime)	200		200
831	821	1,175	F.I.C.A. -- S.A.I.F.	2,216		F 1342 S 1599
462	544	660	Retirement	1,404		1652
*	*	*	Insurance Benefits	1,172		1440
11,140	10,575	13,271	Total Personal Services	24,288		28973
			MATERIALS, SUPPLIES, SERVICES			
1,942	2,128	2,500	Maintenance & Repair	3,500		
1,617	1,908	2,500	Electricity and Water	4,000		
797	-0-	1,000	Weed Killer & Fertilizer	2,000		
4,356	4,036	6,000	Total Material, Supplies, Services	9,500		
			CAPITAL OUTLAY			
3,304	-0-	-0-	Tractor Mower	1,700		
-0-	-0-	700	Side Mount Mower	-0-		
-0-	-0-	4,000	Weldwood Park Improvement	4,000 ~~to special fund~~		
-0-	-0-	-0-	Reroof Century Park Shelter	575		
-0-	-0-	-0-	3/4 Ton Pick-up	3,650		
-0-	-0-	-0-	Rewire River Park Shelter	700		
-0-	-0-	-0-	Equipment Replacement Res.	1,000		
3,304	-0-	4,700	Total Capital Outlay	~~11,625~~ 7625 est		
18,800	14,611	23,971	Total Park Department	~~45,413~~ 41,413		50098

COMMENTARY

DEPT: PUBLIC WORKS
DIV: PARKS
FUND: GENERAL

PERSONAL SERVICES

CARETAKER (2): At present only 1 Caretaker is assigned to our Park maintenance program. It is proposed that one member of the City Street crew be transferred to this division thus providing for 2 Park Caretakers. The increase reflects such a transfer and a corresponding increase is reflected in the Street improvement section of the Public Works budget.

EXTRA HELP (OVERTIME): The anticipated overtime cost reduction is contingent upon the planned transfer-manpower increase proposed above. The remaining overtime expense provides for special events such as the Strawberry Fair, emergency and/or similar situations.

FICA-SAIF, RETIREMENT AND INSURANCE BENEFITS: This item provides for the normal Social Security, State compensation insurance, Retirement contributions and employee insurance benefits. The anticipated increase provides for the relative increase resulting from the proposed transfer-manpower increase above. The increase also reflects recent FICA & SAIF rate increases. The insurance benefit item was previously lumped in the special expenditures department and is now itemized in order to more accurately reflect actual departmental operating costs.

MATERIALS, SUPPLIES & SERVICES

MAINTENANCE & REPAIR: This item and the anticipated increase provides for the following: Replacement of damaged and worn Park plumbing fixtures and play equipment, minor building repairs, fence repairs, lights, paint, etc. The anticipated increase is due to the overall increase in Park landsand the increase in facility maintenance and repair need increases due to aging.

ELECTRICITY AND WATER: This item provides for the Park utility expenses. Expense increases are due to the overall increases in developed Park land, increased water use for Weldwood Park (300 per month for 4 months) and anticipated utility rate increases.

WEED KILLER AND FERTILIZER: Increases in this account are a direct result of material cost doubling. The increase in material usage is minor.

CAPITAL OUTLAY

TRACTOR MOWER: This item provides for the acquisition of a small tractor-mower for trimming around trees and fixed objects at various Park locations and routine mowing between curb and sidewalk areas.

WELDWOOD PARK IMPROVEMENT: This item once again provides for a 4000 matching fund amount to equal Bureau of Outdoor Recreation funds to continued development of Weldwood Park.

(continued)

COMMENTARY

DEPT: PUBLIC WORKS
DIV: PARKS
FUND: GENERAL

REROOF CENTURY PARK SHELTER: This expense item provides for the necessary reroofing of the Century Park shelter facility. Continued roof patching is no longer practical.

3/4 TON PICK-UP: This item provides for the acquisition of a new 3/4 Ton Pick-up. The present 1964 1/2 Ton GMC Pick-up will then be transferred to the Public Works sewage treatment division where less use will result in a lowering of maintenance and upkeep expense thereon (see equipment replacement reserve schedule for future disposition).

REWIRE RIVER PARK SHELTER: This expense item will provide for the necessary rewiring of unsafe electrical wiring in the older shelter at River Park. New electrical wiring will be placed in conduit and/or flex tubing.

EQUIPMENT REPLACEMENT RESERVE: This new item is intended to be the basis for a reserved fund to insure that equipment replacement needs are met on an orderly and planned for basis.

1974-75 BUDGET

REQUIREMENT DETAILS

DEPT: PUBLIC WORKS
DIV: SEWAGE TREATMENT
FUND: GENERAL

HISTORICAL DATA ACTUAL 1971-72	ACTUAL 1972-73	BUDGET 1973-74	DESCRIPTION	1974-1975 BUDGET PROPOSED	APPROVED	ADOPTED
			PERSONAL SERVICES			
8,496	8,796	9.456	Treatment Plant Operator	10,320	11,640	
7,776	8.052	8,652	Assistant Plant Operator	9,456	11,100	
-0-	-0-	-0-	Overtime	200	200	
1,595	661	2,105	F.I.C.A. - S.A.I.F.	2,339	2,874	
884	1,063	1,325	Retirement	1,438	1,652	
*	*	*	Insurance Benefits	1,172	1,440	
18,751	19,572	21,538	Total Personal Services	24,925	28,906	
			MATERIALS, SUPPLIES, SERVICES			
5,811	5,111	6,200	Electricity	6,150	6,150	
31	32	50	Training & Meetings	100	100	
1,650	1,730	2,200	Maintenance & Repair	5,000	5,000	
1,349	1,255	1,500	Fuel Oil	2,340	2,340	
2,190	2,256	2,600	Chemicals	3,000	3,000	
249	612	700	Sewer Maintenance	2,000	2,000	
294	-0-	300	Sewer Rods	500	500	
11,574	10,996	13,550	Total Materials, Supplies & Services	19,090	19,090	
			CAPITAL OUTLAY			
-0-	-0-	-0-	None	-0-	-0-	
-0-	-0-	-0-	Total Capital Outlay	-0-	-0-	
30,325	30,568	35,088	Total Sewage Treatment Department	44,015	47,996	

1974-75 BUDGET

REQUIREMENT DETAILS

DEPT: PUBLIC WORKS
DIV: SEWAGE TREATMENT
FUND: GENERAL

HISTORICAL DATA ACTUAL 1971-72	ACTUAL 1972-73	BUDGET 1973-74	DESCRIPTION	1974-1975 BUDGET PROPOSED	APPROVED	ADOPTED
			PERSONAL SERVICES			
8,496	8,796	9.456	Treatment Plant Operator	10,320		11,640
7,776	8.052	8,652	Assistant Plant Operator	9,456		11,100
-0-	-0-	-0-	Overtime	200		200
1,595	661	2,105	F.I.C.A. - S.A.I.F.	2,339	F 1342 S	1532
884	1,063	1,325	Retirement	1,438		1652
*	*	*	Insurance Benefits	1,172		1440
18,751	19,572	21,538	Total Personal Services	24,925		28,906
			MATERIALS, SUPPLIES, SERVICES			
5,811	5,111	6,200	Electricity	6,150		
31	32	50	Training & Meetings	100		
1,650	1,730	2,200	Maintenance & Repair	5,000		
1,349	1,255	1,500	Fuel Oil	2,340		
2,190	2,256	2,600	Chemicals	3,000		
249	612	700	Sewer Maintenance	2,000		
294	-0-	300	Sewer Rods	500		
11,574	10,996	13,550	Total Materials, Supplies & Services	19,090		
			CAPITAL OUTLAY			
-0-	-0-	-0-	None	-0-		
-0-	-0-	-0-	Total Capital Outlay	-0-		
30,325	30,568	35,088	Total Sewage Treatment Department	44,015		47,996

cut by 1/2 to go to Dept.

91,554 Now

10,000 straight

67,964 salaries

~~AND~~ 23,590 left

or 13,590 for settlements

need about 21,000

1974-75 BUDGET

REQUIREMENT DETAILS

DEPT: GENERAL GOVERNMENT
DIV: SPECIAL EXPENDITURES
FUND: GENERAL

HISTORICAL DATA ACTUAL 1971-72	ACTUAL 1972-73	BUDGET 1973-74	DESCRIPTION	1974-1975 BUDGET PROPOSED	APPROVED	ADOPTED
			SPECIAL PAYMENTS			
5,435	5,255	5,088	Off-street parking Bonds & Interest	4,913	4,913	
4,473	2,470	3,999	Transfers to Fire Equip. Fund (Bal. 1972-73 Fire Budget)	7,078	7,078	
1,056	1,068	1,100	League of Oregon Cities(Dues)	1,100	1,100	
-0-	-0-	-0-	Local Government Personnel Inst.	200	200	
400	400	400	Chamber of Commerce	410	410	
397	-0-	-0-	Linn Co. Panning Commission	-0-	-0-	
995	995	1,150	District 4 Council of Gov't.	1,990	1,990	
8,442	15,842	29,379	Transfer to State Tax & Road Fund for wage and benefit adj.	2,000	3,768	
-0-	-0-	-0-	Transfer to Improvement Fund for wage and benefit adj.	-0-	1,241	
21,198	26,030	41,116	Total Special Payments	17,691	20,700	
			SPECIAL OPERATING EXPENSE			
30,981	32,376	35,000	Street lights & hydrants	40,261	40,261	
289	378	400	Misc. Advertising	500	500	
1,885	1,953	3,500	Elections	3,600	3,600	
2,520	3,168	3,500	Audit	3,500	3,500	
10,352	11,290	12,000	Insurance Fidelity Bonds	15,000	15,000	
1,100	1,036	1,500	Interest (Operational Loan)	1,000	1,000	
17	491	500	Parking Meter Repairs	*	*	
273	387	4,000	Planning Commission & Consultant (see page 12)	8,500	*	
7,005	8,850	12,400	Medical-Hospital-Life Ins.	*	*	
9,026	3,741	10,000	Operating Contingencies	91,554	30,140	
-0-	2,500	-0-	Planning-Federal 701 Grant	-0-	-0-	
-0-	-0-	850	Mandatory Insurance-Fire-Police Ambulance	*	*	
-0-	-0-	19,450	Optional Employee Insurance	*	*	
*	*	*	Senior Citizen Program	-0-	4,930	
63,448	66,170	103,100	Total Special Operating Exp.	163,915	98,931	

(Continued)

2. Include in the General Fund budget the following sum for over-head expenses of a Community Senior Citizen Center for a 9 month period after their present Grant expires as of Sept. 30, 1974 and to the end of the City's fiscal year, 6-30-75.

These figures are based on their present budget - which funds are now supplied by their Federal Grant.

pg. 35

Budget: 10-1-74 to 7-1-75

Co-ordinator's Salary ($300.00 per mo.)	$2,700.00	
Soc. Sec.	158.00	
Retirement (3 Mos.)	22.00	
Insurance	420.00	
Travel for Co-ordinator (12¢ per mile)	50.00	
Rent ($90.00 per mo.)	810.00	
Repairs and Maintenance	200.00	
Telephone	81.00	
Heat, Electricity, and water	500.00	
Office Supplies	200.00	
Program Supplies	900.00	
Janitorial Services (High school boy)	45.00	
Janitorial Supplies	50.00	
Misc.	90.00	
TOTAL EXPENSES		$6,226.00
LESS EARNINGS FROM SALES AND CONTRIBUTIONS		- 1,296.00
TOTAL FUNDS REQUESTED - - - - - - - - - - - - - -		$4,930.00

This budget was prepared by the following:

Martha Svetos, Vista worker
Betty Johnson, Planning coordinator, Area Agency on Aging
Mrs. Howard Johnson, present coordinator for the Senior Citizens
Mr. Arthur Springer, Lay member of the City Budget Comm.
Martha Scroggin, " " " " " " "

35-H

1974-75 BUDGET

REQUIREMENT DETAILS

DEPT: GENERAL GOVERNMENT
DIV: SPECIAL EXPENDITURES
FUND: GENERAL

HISTORICAL DATA ACTUAL 1971-72	ACTUAL 1972-73	BUDGET 1973-74	DESCRIPTION	1974-1975 BUDGET PROPOSED	APPROVED	ADOPTED
			SPECIAL PAYMENTS			
5,435	5,255	5,088	Off-street parking Bonds & Interest	4,913		
4,473	2,470	3,999	Transfers to Fire Equip. Fund (Bal. 1972-73 Fire Budget) [gen to pg 63]	7,078		
1,056	1,068	1,100	League of Oregon Cities(Dues)	1,100		
-0-	-0-	-0-	Local Government Personnel Inst.	200		
400	400	400	Chamber of Commerce	410		
397	-0-	-0-	Linn Co. Planning Commission	-0-		
995	995	1,150	District 4 Council of Govt.	1,990		
8,442	15,842	29,379	Transfer to State Tax & Road Fund	~~2,000~~ 0		
21,198	26,030	41,116	Total Special Payments	~~17,691~~ 15,691		
			SPECIAL OPERATING EXPENSE			
30,981	32,376	35,000	Street lights & hydrants	40,261		
289	378	400	Misc. Advertising	500		
1,885	1,953	3,500	Elections	3,600		
2,520	3,168	3,500	Audit	3,500		
10,352	11,290	12,000	Insurance Fidelity Bonds	15,000		
1,100	1,036	1,500	Interest (Operational Loan)	1,000		
17	491	500	Parking Meter Repairs	*		
273	387	4,000	Planning Commission & Consultant	8,500 transferred pt to pg. 12		
7,005	8,850	12,400	Medical-Hospital-Life Ins.	*		
9,026	3,741	10,000	Operating Contingencies	~~91,554~~ 32,000		
-0-	2,500	-0-	Planning-Federal 701 Grant	-0-		
-0-	-0-	850	Mandatory Insurance-Fire-Police Ambulance	*		
-0-	-0-	19,450	Optional Employee Insurance for Art Center	* 4930		
63,448	66,170	103,100	Total Special Operating Exp.	163,915	158,345	

(Continued)

1974-75 BUDGET

REQUIREMENT DETAILS

DEPT: GENERAL GOVERNMENT
DIV: SPECIAL EXPENDITURES
FUND: GENERAL

HISTORICAL DATA						
ACTUAL	ACTUAL	BUDGET		1974-1975 BUDGET		
1971-72	1972-73	1973-74	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
3,100	1,860	2,000	New Parking Meters (Replacement)	*	*	
3,100	1,860	2,000	Total Capital Outlay	-0-	-0-	
35,000	40,000	40,000	Unappropriated balance for Cash Working Fund	54,000	54,000	
122,746	134,060	186,216	Total Special Expenditures	235,606	173,631	

* *

550,050	539,796	811,455	TOTAL GENERAL FUND REQUIREMENTS	970,566	970,442	

1974-75 BUDGET

REQUIREMENT DETAILS

DEPT: GENERAL GOVERNMENT
DIV: SPECIAL EXPENDITURES
FUND: GENERAL

HISTORICAL DATA				1974-1975 BUDGET		
ACTUAL 1971-72	ACTUAL 1972-73	BUDGET 1973-74	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
3,100	1,860	2,000	New Parking Meters (Replacement)	*		
3,100	1,860	2,000	Total Capital Outlay	-0-		
35,000	40,000	40,000	Unappropriated balance for Cash Working Fund	54,000		
122,746	134,060	186,216	Total Special Expenditures	~~235,606~~	228,036	

* *

550,050	539,796	811,455	TOTAL GENERAL FUND REQUIREMENTS	~~970,566~~	1,014,857	

COMMENTARY

DEPT; SPECIAL GOVERNMENT
DIV: SPECIAL EXPENDITURES
FUND: GENERAL

SPECIAL PAYMENTS

OFF STREET PARKING BONDS & INTEREST: This item provides for the funds necessary to redeem principal and interest coupons on bonds issued to acquire the buying of Grant Street parking lots. The revenue source in the General Fund Resources account that is designated as support for this item is Downtown Parking Meter monies.

TRANSFERS TO FIRE EQUIPMENT FUND (BAL. 1972-73 FIRE BUDGET): This item reflects the 1972-73 fiscal year end unexpended balance of the City Fire Department budget as a transfer to the Fire Department Equipment Reserve Fund.

LEAGUE OF OREGON CITIES(DUES): A statistical data, support information and resource assistance furnished far exceeds the cities annual dues costs.

LOCAL GOVERNMENT PERSONNEL INSTITUTE: This item provides for the first time dues assessment from this organization. Until this year the local government personnel institute financing has been through the League of Oregon Cities. As a result of increased State legislation in the area of employee-employer relations and the increasing Labor Union growth in local governments the LGPI organizations and staff services for local government, have now exceeded the League of Oregon Cities funding capabilities. Thus, a dues or service charge is now necessary. Principal function of this organization is to act as a State wide resource agency for local governments in all matters dealing with personnel, personnel administration and practices.

CHAMBER OF COMMERCE: This item provides for the Cities annual dues contribution to the Chamber of Commerce to offset Chamber costs to annually put up, maintain and then remove the community christmas lighting.

DISTRICT 4 COUNCIL OF GOVERNMENT: This item provides for City of Lebanon share to support the District 4 Council of Government operations. In addition to serving as the Federally required Regional Planning Advisory Agency to process and give initial approval to all Federal Grant applications. This Agency functions as an invaluable information resource base for member cities. Dues assessments had to increase from .15¢ to .25¢ per capita in order to offset the decline in annual Federal support for the organization.

TRANSFER TO STATE TAX & ROAD FUND: This item provides for the transfer of monies to the State Tax and Road Fund (Capital Outlay) for the purchase of some 30 parking meters to replace non repairable meters purchased as used equipment some 10 years ago.

COMMENTARY

DEPT: SPECIAL GOVERNMENT
DIV: SPECIAL EXPENDITURES
FUND: GENERAL

SPECIAL OPERATING EXPENSE

STREET LIGHTS AND HYDRANTS: This item provides for the cost of existing street lights and fire hydrants in addition to anticipated additional lights and hydrants gained through annexations and new subdivision developments. The current expense requirements cover some 432 street lights at approximately 2,700 ~~per month~~ (32,400) and approximately 122 fire hydrants (6,324). Budgetary allowances have been made for an increase of 23 new street lights (23 x 5.50 x ~~1/2 year~~ = 759) and 24 new fire hydrants (24 x 5.40 x 1/2 year = 778). The fire hydrants ~~are in anticipation~~ of new subdivision development and to meet High School needs (Install on F and ~~7th~~ Street, 3 total). Expense increases result primarily from rate increases.

MISCELLANEOUS ADVERTISING: This item provides for Legal advertising of zone changes, bid notices, general plan hearings and similar publications of public notices. Anticipated increases are due to recent Enactments (Senate Bill 100 and others) causing modificationsto be made to most of the citie's land use and development ordnances.

ELECTIONS: This item provides for printing, publications and salary expenses for City elections. The item includes Legal advertisements, printing of voter pamphlets, sample ballots and legal ballots for 1975-76 budget, in addition to Election Board salaries and the mailing of voter pamphlets. An increase of $100 is reflected to cover supply and cost increase.

AUDIT: No change is contemplated.

INSURANCE - FIDELITY BONDS: This item provides for the various Insurance Fidelity Bonds and Fire and Liability Insurance. Respective bonds and insurance policies cover such items as buildings, equipment, vehicles, sewage treatment plant facilities and boilers, library books, Notary Bond, Mayor, City Administrator and Assistant Recorder. The necessary increase provides for an increase in insurance rates, increases in State Liability requirements and minor increase in equipment covered.

INTEREST (OPERATIONAL LOAN): This item covers the interest expense resulting from the normal bank loan to cover general operating costs at the beginning of the fiscal year through the period prior to receiving November tax resources. The expense decrease anticipates a reduced time need for such a loan.

PARKING METER REPAIRS: This item is now reflected in the Public Work's Department street maintenance deivision budget.

COMMENTARY

DEPT: SPECIAL GOVERNMENT
DIV: SPECIAL EXPENDITURES
FUND: GENERAL

SPECIAL OPERATING EXPENSE - CONTINUED

PLANNING COMMISSION AND CONSULTANT: This item provides for general city planning expenses. Planning program expenses provide for: continued planning consultant services to complete and adopt the City General Plan (3,000); studies for and development of a long range Capital improvement program (2,000); First phase central business district improvement program (1,500), matched by Chamber of Commerce equal shares; the necessary ordnance studies and revisions to comply with Senate Bill 100 comprehensive planning guide line (2,000, have one year from January 1974 to implement).

MEDICAL-HOSPITAL-LIFE INSURANCE: This item has provided for the Medical, Hospital and Life Insurance expenses for all regular full time City employees. These expenses are now shown in the appropriate using department budget in order to more accurately reflect actualy departmental operating costs.

OPERATING CONTINGENCIES: This item amount is set aside each year to cover emergency and other expenses that could not be forseen at the time the budget was prepared. The full amount is seldom expended and the year end balance becomes a part of the cash carry over fund. The increase in this item provides for greater protection against emergency expense requirements.

MANDATORY INSURANCE-FIRE-POLICE-AMBULANCE AND OPTIONAL EMPLOYEE INSURANCE: These expense items are now reflected in the Operating budget of the appropriate using departments in order to more accurately show actual departmental operating costs.

CAPITAL OUTLAY

NEW PARKING METERS (REPLACEMENT): This item is now shown in the Public Works Street Maintenance and Improvement Division budget.

No Capital Outlay expenses are contemplated.

1974-75 BUDGET

RESOURCE DETAILS

DEPT: FIRE
DIV: AMBULANCE
FUND: AMBULANCE

HISTORICAL DATA ACTUAL 1971-72	ACTUAL 1972-73	BUDGET 1973-74	DESCRIPTION	1974-1975 BUDGET PROPOSED	APPROVED	9-6-1974 ADOPTED as approved
2,068	2,086	2,000	Beginning Cash Balance	2,497	2,562	
755	1,111	900	Delinquent Taxes	500	500	
7,500	10,000	12,750	Rural District-Operation	12,750	12,750	
6,331	9,005	12,750	City Tax Levy-Operation	12,750	12,750	
(853)	(1,400)	(1,445)	Anticipated Taxes Not Received During Fiscal Yr.	(1,657)	(1,657)	
-0-	5,406	-0-	Special levy for Ambulance	-0-	-0-	
-0-	6,000	-0-	Rural District Levy for Ambulance	-0-	-0-	
21,830	24,108	23,000	Service Charges	25,000	25,500	
38.483	56,316	49,955	Total Ambulance Resources	51,840	52,405	

1974-75 BUDGET

RESOURCE DETAILS

DEPT: FIRE
DIV: AMBULANCE
FUND: AMBULANCE

HISTORICAL DATA ACTUAL 1971-72	ACTUAL 1972-73	BUDGET 1973-74	DESCRIPTION	1974-1975 BUDGET PROPOSED	APPROVED	ADOPTED
2,068	2,086	2,000	Beginning Cash Balance	2,497		
755	1,111	900	Delinquent Taxes	500		
7,500	10,000	12,750	Rural District-Operation	12,750		
6,331	9,005	12,750	City Tax Levy-Operation	12,750		
(853)	(1,400)	(1,445)	Anticipated Taxes Not Received During Fiscal Yr.	(1,657)		
-0-	5,406	-0-	Special levy for Ambulance	-0-		
-0-	6,000	-0-	Rural District Levy for Ambulance	-0-		
21,830	24,108	23,000	Service Charges	25,000		
38.483	56,316	49,955	Total Ambulance Resources	51,840		

1974-75 BUDGET

REQUIREMENT DETAILS

DEPT: FIRE
DIV: AMBULANCE
FUND: AMBULANCE

HISTORICAL DATA ACTUAL 1971-72	ACTUAL 1972-73	BUDGET 1973-74	DESCRIPTION	1974-1975 PROPOSED	BUDGET APPROVED	9-6-1974 ADOPTED
						as approved
			PERSONAL SERVICES			
23,824	25,355	28,800	Driver Attendants (3)	28,800	28,800	
4,155	4,956	4,500	Volunteer Attendants	6,200	6,200	
1,292	2,290	1,800	Vacation & Sick Leave	1,000	1,000	
2,777	2,960	3,550	F.I.C.A - S.A.I.F. (including volunteers)	4,000	4,000	
1,134	1,861	2,100	Retirement	3,000	3,000	
*	*	*	Insurance Benefits	1,790	1,790	
33,182	37,422	40,750	Total Personal Services	44,790	44,790	
			MATERIALS, SUPPLIES, SERVICES			
1,411	1,006	2,500	Vehicle Operation & Maint.	3,200	3,200	
1,437	1,767	2,000	Ambulance Supplies	2,500	2,300	
74	81	350	Memberships & Meetings	350	350	
293	326	350		350	350	
-0-	-0-	-0-	Volunteer Training	400	400	
*	*	*	Billing-collection exp.	250	250	
-0-	-0-	-0-	Training Mannequin	-0-	765	
3,215	3,180	5,200	Total Materials, Supplies, Services	7,050	7,615	
			CAPITAL OUTLAY			
-0-	12,067	-0-	Ambulance & Equipment	-0-	-0-	
-0-	-0-	400	One-2 ton Porta Power Gen.	-0-	-0-	
-0-	-0-	105	One Traction Splint	-0-	-0-	
-0-	-0-	3,500	Ambulance-Hospital Radio	-0-	-0-	
-0-	12,067	4,005	Total Capital Outlay	-0-	-0-	
36,398	52,669	49,955	Total Ambulance Requirements	51,840	52,405	

1974-75 BUDGET

REQUIREMENT DETAILS

DEPT: FIRE
DIV: AMBULANCE
FUND: AMBULANCE

HISTORICAL DATA ACTUAL 1971-72	ACTUAL 1972-73	BUDGET 1973-74	DESCRIPTION	1974-1975 BUDGET PROPOSED	APPROVED	ADOPTED
			PERSONAL SERVICES			
23,824	25,355	28,800	Driver Attendants (3)	28,800		
4,155	4,956	4,500	Volunteer Attendants	6,200		
1,292	2,290	1,800	Vacation & Sick Leave	1,000		
2,777	2,960	3,550	F.I.C.A - S.A.I.F. (including volunteers)	4,000		
1,134	1,861	2,100	Retirement	3,000		
*	*	*	Insurance Benefits	~~1,790~~		
33,182	37,422	40,750	Total Personal Services	44,790		
			MATERIALS, SUPPLIES, SERVICES			
1,411	1,006	2,500	Vehicle Operation & Maint.	3,200		
1,437	1,767	2,000	Ambulance Supplies	~~2,500~~ for dummy 3300		
74	81	350	Memberships & Meetings	350		
293	326	350	Uniforms	350		
-0-	-0-	-0-	Volunteer Training	400		
*	*	*	Billing-collection exp.	250		
3,215	3,180	5,200	Total Materials, Supplies, Services	7,~~0~~50		
			CAPITAL OUTLAY			
-0-	12,067	-0-	Ambulance & Equipment	-0-		
-0-	-0-	400	One-2 ton Porta Power Gen.	-0-		
-0-	-0-	105	One Traction Splint	-0-		
-0-	-0-	3,500	Ambulance-Hospital Radio	-0-		
-0-	12,067	4,005	Total Capital Outlay	-0-		
36,398	52,669	49,955	Total Ambulance Requirements	~~51,840~~ 52,640		

COMMENTARY

DEPT: FIRE
DIV: AMBULANCE
FUND: AMBULANCE

PERSONAL SERVICES

DRIVER ATTENDANTS (3): This item provides for the current annual salaries for three driver attendants.

VOLUNTEER ATTENDANTS: The anticipated expense increase is due to the recent 20 - 25 per cent increase in ambulance usage plus increase pay proposals for the following trips: Portland - from 7 to 16 dollars Salem/Eugene - from 7 to 10 dollars. The City can hardly expect Volunteer attendants to leave a regular job and make an emergency (4 hr.) trip to Portland for 7 dollars.

VACATION AND SICK LEAVE: The expense reduction in this item is due to the fact that prior year personnel increases in the Fire Depart. have made it possible to cross train and have available routine backup personnel for the Ambulance division without any serious effect on the fire service.

F.I.C.A.-S.A.I.F. (INCLUDING VOLUNTEERS), RETIREMENT AND EMPLOYEE INSURANCE BENEFITS: These expense items provide for the normal Social Security, State Comp. Insurance, Retirement and Employee insurance benefit expenses. The insurance benefit item was previously lumped in the General Fund "Special Expenditures" account. A transfer to the ambulance account will permit the Rural Fire Protection District to pay a proportionate share.

MATERIALS, SUPPLIES, SUPPLIES

VEHICLE OPERATION AND MAINTENANCE: This item provides for the repairs, tune ups, fuel and tire needs for three ambulances. A major overhaul is needed for the Cadillac ambulance due to recent increase in use while the newest ambulance was being repaired.

AMBULANCE SUPPLIES: This item provides for the following items: Telephone and pager use in service, routine first aid and care supplies, laundry and sanitation supplies, bedding supply replacements, oxygen, etc. The 25% expense increase reflects the corresponding increase in ambulance usage.

MEMBERSHIPS AND MEETINGS: No change is contemplated.

UNIFORMS: No change is contemplated.

VOLUNTEER TRAINING: This item is to establish a new training and drill program similar to the Fire Dept. Volunteer program and at a corresponding pay rate (flat 3 dollars for once a month drill for 11 men equals 400).

BILLING AND COLLECTION EXPENSE: This item provides for expenses that have been historically obsorbed by the Recorder's office. The specific amount covers only postage (average 200 dollars per year), invoice printing, record book refills, paper and other billing supplies. The item does not yet cover clerical and administrative overhead costs.

CAPITAL OUTLAY

No expenses for Capital outlay are contemplated.

1974-75 BUDGET

RESOURCES DETAILS

DEPT: PUBLIC WORKS
DIV: STREETS & ADMINISTRATION
FUND: STATE TAX & ROAD

HISTORICAL DATA ACTUAL 1971-72	ACTUAL 1972-73	BUDGET 1973-74	DESCRIPTION	1974-1975 PROPOSED	BUDGET APPROVED	9-6-1974 ADOPTED
						as approved
(137)	(381)	-0-	Available Cash on Hand	1,000	900	
			STATE VEHICLE FUEL TAX			
88,295	90,606	94,941	Street Maintenance and Safety	144,772	144,772	
-0-	915	959	Bike Paths	1,415	1,415	
8,442	15,842	29,379	Transfers from General Fund	2,000	-0-	
			for wage and benefit offset	-0-	3,768	
-0-	-0-	-0-	Transfer from Revenue Sharing for Equipment Reserve	55,660	55,660	
-0-	-0-	-0-	Transfer from Revenue Sharing for Street maintenance	-0-	20,000	
96,601	106,982	125,279	Total Resources	204,847	226,515	

1974-75 BUDGET

RESOURCES DETAILS

DEPT: PUBLIC WORKS
DIV: STREETS & ADMINISTRATION
FUND: STATE TAX & ROAD

HISTORICAL DATA ACTUAL 1971-72	ACTUAL 1972-73	BUDGET 1973-74	DESCRIPTION	1974-1975 BUDGET PROPOSED	APPROVED	ADOPTED
(137)	(381)	-0-	Available Cash on Hand	1,000		
			STATE VEHICLE FUEL TAX			
88,295	90,606	94,941	Street Maintenance & Safety	144,772		
-0-	915	959	Bike Paths	1,415		
8,442	15,842	29,379	~~Transfers from General Fund~~	~~2,000~~ 19,000		
-0-	-0-	-0-	Transfer from Revenue Sharing	55,660 for cap replacement		
			Transfer for maint from ref	20,000		
96,601	106,982	125,279	Total Resources	~~204,847~~ 222,747		

1974-75 BUDGET

REQUIREMENT DETAILS

DEPT: PUBLIC WORKS
DIV: STREETS & ADMINISTRATION
FUND: STATE TAX & ROAD

HISTORICAL DATA ACTUAL 1971-72	ACTUAL 1972-73	BUDGET 1973-74	DESCRIPTION	1974-75 BUDGET PROPOSED	APPROVED	9-6-1974 ADOPTED
			PERSONAL SERVICES			as approved
11,112	11,496	12,648	Superintendent	12,648	14,520	
9,696	10,032	11,040	Foreman	11,040	12,360	
30,782	32,422	51,912	Maintenance Men	42,456	42,160	
*	*	*	Meter Maintenance Man	2,100	2,100	
-0-	-0-	-0-	Part Time Help	2,100	-0-	
1,674	984	600	Part Time Clerical Help(9%)	600	576	
	1,010	2,400	Overtime	2,400	2,400	
4,969	5,429	8,950	F.I.C.A. - S.A.I.F.	8,700	9,136	
2,897	3,659	5,700	Retirement	5,200	5,300	
-0-	-0-	6,000	Reclassification Adjustment	-0-	-0-	
*	*	*	Insurance Benefits	5,400	5,760	
61,130	65,482	99,250	Total Personal Services	92,644	94,312	
			MATERIALS, SUPPLIES, SERVICES			
86	46	150	Memberships & Meetings	250	250	
11	62	100	Bridge Repairs	200	200	
1,061	805	1,200	Storm Sewer Maintenance	2,000	2,000	
2,034	2,304	2,600	Truck Repair & Operation	4,000	4,000	
4,295	3,950	4,000	Grader, Sweeper, Loader	6,000	6,000	
9,755	16,400	*	Street Maintenance & Repair	* 5,878	25,878	
* 4,634	* 5,221	* 5,000	Traffic Safety & Control	5,000	5,000	
			Shop Operation, Repair & Maint.	900	900	
1,369	2,072	2,000	Traffic Lights Electricity & Maint.	2,300	2,300	
*	*	*	Parking Meter Maint. & Repair	500	500	
*	*	*	Street Tree Maintenance	1,300	1,300	
261	509	500	Engineering Supplies & Exp.	500	500	
*	*	*	Safety Clothing & Equip.	500	500	
23,506	31,369	15,550	Total Materials, Supplies & Services	29,328	49,328	

(Continued)

1974-75 BUDGET

REQUIREMENT DETAILS

DEPT: PUBLIC WORKS
DIV: STREETS & ADMINISTRATION
FUND: STATE TAX & ROAD

HISTORICAL DATA ACTUAL 1971-72	ACTUAL 1972-73	BUDGET 1973-74	DESCRIPTION	1974-75 BUDGET PROPOSED	APPROVED	ADOPTED
			PERSONAL SERVICES			
11,112	11,496	12,648	Superintendent	12,648		14,520
9,696	10,032	11,040	Foreman	11,040		12,360
30,782	32,422	51,912	Maintenance Men	42,456		42,160
*	*	*	Meter Maintenance Man	2,100		2,100
-0-	-0-	-0-	~~Part Time Help~~	~~2,100~~		0
1,674	984	600	Part Time Clerical Help(9%)	600		576
	1,010	2,400	Overtime	2,400		2400
4,969	5,429	8,950	F.I.C.A. - S.A.I.F.	8,700	F 4336	S 4800
2,897	3,659	5,700	Retirement	5,200		5300
-0-	-0-	6,000	Reclassification Adjustment	-0-		0
*	*	*	Insurance Benefits	5,400		5760
61,130	65,482	99,250	Total Personal Services	~~92,644~~		94,312
			MATERIALS, SUPPLIES, SERVICES			
86	46	150	Memberships & Meetings	250		
11	62	100	Bridge Repairs	200		
1,061	805	1,200	Storm Sewer Maintenance	2,000		
2,034	2,304	2,600	Truck Repair & Operation	4,000		
4,295	3,950	4,000	Grader, Sweeper, Loader	6,000		
9,755	16,400	*	Street Maintenance & Repair	* ~~5,878~~ +20.000 = 25,878		
* 4,634	* 5,221	* 5,000	Traffic Safety & Control	5,000		
			Shop Operation, Repair & Maint.	900		
1,369	2,072	2,000	Traffic Lights Electricity & Maint.	2,300		
*	*	*	Parking Meter Maint. & Repair	500		
*	*	*	Street Tree Maintenance	1,300		
261	509	500	Engineering Supplies & Exp.	500		
*	*	*	Safety Clothing & Equip.	500		
23,506	31,369	15,550	Total Materials, Supplies & Services	~~29,328~~		49,328

(Continued)

1974-75 BUDGET

REQUIREMENT DETAILS

DEPT: PUBLIC WORKS
DIV: STREETS & ADMINISTRATION
FUND: STATE TAX & ROAD

HISTORICAL DATA ACTUAL 1971-72	ACTUAL 1972-73	BUDGET 1973-74	DESCRIPTION	1974-1975 BUDGET PROPOSED	APPROVED	9-6-1974 ADOPTED
			CAPITAL OUTLAY			as approved
5,442	3,628	3,628	Dump Truck (10 yd.)	-0-	-0-	
2,711	-0-	-0-	Pick-up Truck	-0-	-0-	
-0-	-0-	-0-	Curb, Gutter & Sidewalks, City Hall	3,300	3,300	
-0-	892	1,851	Bike Paths	1,415	1,415	
-0-	-0-	-0-	Parking Meter Replacement	2,000	2,000	
-0-	-0-	-0-	Double Nozzle Painting Mach.	1,750	1,750	
-0-	-0-	-0-	2-Matrac Model, 2-way Radios	1,900	1,900	
-0-	-0-	-0-	Gas Pump Replacment	300	300	
-0-	-0-	-0-	Reserve Equipment Replacement, Current Year	16,550	-0-	
-0-	-0-	-0-	Prior Year Deficiency	55,660	55,660	
8.153	4,520	5,479	Total Capital Improvement	82,875	66,325	
			SPECIAL EXPENDITURES			
4,000	4,000	5,000	Transfer to Improvement Fund	-0-	-0-	
194	1,000	-0-	Operating Contingencies	-0-	-0-	
-0-	-0-	-0-	Transfer to General Fund for Police Dept. Exp.	-0-	16,550	
4,194	5,000	5,000	Total Special Expenditures	-0-	16,550	
96,983	107,405	125,279	Total State Tax & Road	204,847	226,515	

1974-75 BUDGET

REQUIREMENT DETAILS

DEPT: PUBLIC WORKS
DIV: STREETS & ADMINISTRATION
FUND: STATE TAX & ROAD

HISTORICAL DATA ACTUAL 1971-72	ACTUAL 1972-73	BUDGET 1973-74	DESCRIPTION	1974-1975 BUDGET PROPOSED	APPROVED	ADOPTED
			CAPITAL OUTLAY			
5,442	3,628	3,628	Dump Truck (10 yd.)	-0-		
2,711	-0-	-0-	Pick-up Truck	-0-		
-0-	-0-	-0-	Curb, Gutter & Sidewalks, City Hall	3,300		
-0-	892	1,851	Bike Paths	1,415		
-0-	-0-	-0-	Parking Meter Replacement * general fund	2,000		
-0-	-0-	-0-	Double Nozzle Painting Mach.	1,750		
-0-	-0-	-0-	2-Matrac Model, 2-way Radios	1,900		
-0-	-0-	-0-	Gas Pump Replacment	300		
-0-	-0-	-0-	Reserve Equipment Replacement, Current Year	16,550		
-0-	-0-	-0-	Prior Year Deficiency	55,660		
8.153	4,520	5,479	Total Capital Improvement	82,875		
			SPECIAL EXPENDITURES			
4,000	4,000	5,000	Transfer to Improvement Fund	-0-		
194	1,000	-0-	Operating Contingencies	-0-		
4,194	5,000	5,000	Total Special Expenditures	-0-		
96,983	107,405	125,279	Total State Tax & Road	204,847 ~~17,700~~ ~~222,747~~		226,515

cut & given to police freed to contingency

COMMENTARY

DEPT: PUBLIC WORKS
DIV: STREETS & ADMINISTRATION
FUND: STATE TAX & ROAD

PERSONAL SERVICES

SUPERINTENDENT: This item provides for the current annual salary of the Public Works Supt.

FOREMAN: This item provides for the current annual salary of the Public Works Foreman.

MAINTENANCE MEN: This item provides for the current annual salaries of the various Public Works maintenance men. The expense decrease reflects the transfer of one employee to the Public Works Park Dept.

METER MAINTENANCE MAN: This item provides for the transfer of the Meter Maintenance man from the Police Dept. to correspond with City Ordinance provisions and to provide for greater operational efficiencies. The Meter Maintenance man is no longer a "sworn officer", and all equiptmental needs are centered in the Public Works Dept.

PART TIME HELP: This item provides for the continued part time employement of ex Public Works Supt. Jack Stolsig to complete the updating of Public Works records and mapping system.

PART TIME CLERICAL HELP: This item provides for approximately 9% of the Account Clerk's salary for clerical assistance to the Public Works Supt.

OVERTIME: This item provides for vacation, sick leave and other over time needs includ- Strawberry Fair event, emergency flooding, sanding of icy streets and snow conditions.

F.I.C.A-S.A.I.F. & RETIREMENT: This item provides for the routine Social Security, State Comp. insurance and employee retirement expenses. Expense decreases anticipate the transfer of one maintenance man to the Public Works Parks Dept.

INSURANCE BENEFITS: This item was previously lumped in the "Special Expenditures" account in the General Fund. It is now shown in the respective using department in order to more accurately reflect actual department operational cost. Insurance benefits include hospital, health and accident, life and various employee options.

MATERIALS, SUPPLIES, SERVICES

MEMBERSHIP & MEETINGS: This item provides for an increase in training activities to assist department personnel in meeting the increasing City service needs.

BRIDGE REPAIRS: This item provides for minor repairs to bridge approaches and the painting and/or replacement of damaged rails.

STORM SEWER MAINTENANCE: This item provides for the replacement and repair of storm drain grates, replacement repair of culverts, and purchase of chemicals to control vegetation growth in drainage ditches. The expense increase is due to both the program increase and an increase in material costs.

COMMENTARY

DEPT: PUBLIC WORKS
DIV: STREETS AND ADMINISTRATION
FUND: STREET TAX & ROAD

TRUCK REPAIR AND OPERATION: This item provides for repair maintenance requirements, fuel costs, tires, etc. for 3 pickup trucks, 2 dump trucks and 1 tank truck. The expense is due both from an increase in maintenance requirements and fuel cost increases.

GRADER, SWEEPER, LOADER: This item provides for the repair and operating expenses for the road grader, street sweeper the tractor and loaders. Expense increases are due mainly from increased sweeper and loader repair costs due to aging.

STREET MAINTENANCE AND REPAIR: This account no longer provides for resurfacing or similar reconstruction. The account includes materials for street patching, preventative maintenance and normal repairs. Anticipated expenses include: Dust control on gravel roads and alleys (1,500) and asphalt patch and gravel materials (4,378).

TRAFFIC SAFETY AND CONTROL:
SHOP OPERATION, REPAIR AND MAINTENANCE: Expenses for these two items are being separated such that traffic safety and control expenses will include street signs, posts, equipment and concrete, traffic paint and striping, sand and salt for icing, street tree trimming, etc. Shop operation, repair and maintenance expenses will include telephone use and service, utilities (gas, water, electric), welding supplies, cleaning supplies, paint and small tools.

TRAFFIC LIGHTS-ELECTRICITY & MAINTENANCE: This item provides for the mainteance and repair of traffic control units containing some 270 lights. Service costs include maintenance of timing switches, relays and other controls. An increase in utility rates and new construction under the TOPICS program will result in the budgetary increase.

PARKING METER MAINTENANCE AND REPAIR: This item is a transfer from the "Special Expenditures" Dept. (per. Ordinance provisions) for operational efficiency. No change in expense is contemplated.

STREET TREE MAINTENANCE: This item has been lumped with other activities before. Expenses include stump removal services (1,000) and purchase of tree trimming tools and equipment. (300).

ENGINEERING SUPPLIES AND EXPENSE: No change is contemplated. Expenses provide for telephone use and service, purchase of drafting paper and supplies, and purchase and replacement of drafting tools.

SAFETY CLOTHING & EQUIPMENT: This item provides for purchase of required safety clothing, equipment and protective gear for 10 employees. Purchase needs include rainclothes and boots, hard hats, safety goggles, gloves, etc. Previous expenses have been lumped into other catagories.

COMMENTARY

DEPT: PUBLIC WORKS
DIV: STREETS AND ADMINISTRATION
FUND: STREET TAX & ROAD

CAPITAL OUTLAY

CURB, GUTTER & SIDEWALKS-CITY HALL: This item provides for 145 feet of curb, gutter and sidewalk reconstruction on Maple Street along the City Hall frontage, and 53 feet along the Fire Hall parking lot (2,600 + 700 = 3,300).

BIKE PATHS: This item provides for the ongoing construction of the Bike Path system.

PARKING METER REPLACEMENT: This item provides for the transfer of the parking meter replacement program and expenses from the General Fund, "Special Expenditures Dept.". No expense change contemplated. The amount budgeted will allow for the purchase of 30 new parking meters to replace used and now nonrepairable meters purchased some 10 years ago.

DOUBLE NOZZLE PAINTING MACHINE: This item provides for the replacement of a non-repairable 1955 single nozzle paint machine (1750).

2- MOTRAC MODEL, 2-WAY RADIOS: This item provides for the replacement of two non-repairable ex-police department 2-Way radios (in pickups) with transistorized units (1900).

GAS PUMP REPLACEMENT: This item provides for the replacement of a gas pump at the City yard with a used unit which will properly record gallonage amounts (300).

RESERVE-EQUIPMENT REPLACEMENT: Current year & Prior Year Deficiency. These items are proposed to establish and maintain an equipment replacement reserve program fund to cover the major Public Works Dept. street replacement and fund needs through at least the next 10 years. By establishing and maintaining this capital equipment replacement reserve there should be little need, if any, to use special bond levies with the consequent interest expense to purchase necessary equipment. Studies so far reveal that the equipment replacement reserve needs presently necessitate a 55,660 balance in addition to a current year deposit in order to catch up and balance with the depreciated condition levels for equipment itemized on the equipment replacement reserve chart presented in the front of this budget. It is proposed that the prior year deficiency be funded from the Federal Revenue Sharing Budget. It is anticipated that State Tax & Road Fund resources will be sufficient to continue this reserve fund in addition to the normal personal services, material and supplies requirements and capital outlay needs of this budgetary unit.

1974-75 BUDGET

RESOURCES DETAILS

DEPT: PUBLIC WORKS
DIV: SPECIAL IMPROVEMENT DISTRICT
FUND: IMPROVEMENT

HISTORICAL DATA ACTUAL 1971-72	ACTUAL 1972-73	BUDGET 1973-74	DESCRIPTION	1974-1975 BUDGET PROPOSED	APPROVED	9-6-1974 ADOPTED as approved
(173,496)	(128,053)	(28,300)	Available Cash On Hand (Deficit)	-0-	-0-	
			OTHER RESOURCES			
			Non Bonded Assessments			
14,129	61,544	85,000	Principal	60,395	60,395	
535	2,153	2,500	Interest	300	300	
192,128	71,094	250,000	Bancroft Bond Sale	225,000	225,000	
4,000	4,000	5,000	Transfers from State Tax & Road Fund	-0-	-0-	
-0-	-0-	-0-	Transfer from General Fund	-0-	1,241	
37,295	10,738	314,200	Total Resources	285,695	286,936	

1974-75 BUDGET

RESOURCES DETAILS

DEPT: PUBLIC WORKS
DIV: SPECIAL IMPROVEMENT DISTRICT
FUND: IMPROVEMENT

HISTORICAL DATA ACTUAL 1971-72	ACTUAL 1972-73	BUDGET 1973-74	DESCRIPTION	1974-1975 BUDGET PROPOSED	APPROVED	ADOPTED
(173,496)	(128,053)	(23,300)	Available Cash On Hand (Deficit)	-0-		
			OTHER RESOURCES			
			Non Bonded Assessments			
14,129	61,544	85,000	Principal	60,395		
535	2,155	2,500	Interest	300		
192,128	71,094	250,000	Bancroft Bond Sale	225,000		
4,000	4,000	5,000	Transfers from State Tax & Road Fund	-0-		
37,295	10,738	314,200	Total Resources	285,695		

1974-75 BUDGET

REQUIREMENT DETAILS

DEPT: PUBLIC WORKS
DIV: SPECIAL IMPROVEMENT DISTRICTS
FUND: IMPROVEMENT

HISTORICAL DATA ACTUAL 1971-72	ACTUAL 1972-73	BUDGET 1973-74	DESCRIPTION	1974-1975 BUDGET PROPOSED	APPROVED	9-6-1974 ADOPTED
			PERSONAL SERVICES			as approved
1,500	3,000	3,600	Clerical	4,200	4,920	
1,400	361	400	F.I.C.A. - S.A.I.F.	261	302	
*	*	*	Retirement	302	354	
*	*	*	Insurance Benefits	32	460	
1,614	3,361	4,000	Total Personal Services	4,795	6,036	
			MATERIALS, SUPPLIES, SERVICES			
11,980	3,003	10,000	Interest on Warrants	10,000	10,000	
150	194	200	Collection Expense	400	400	
-0-	-0-	-0-	Bancroft Bond Sale Expenses	2,500	2,500	
423	-0-	-0-	Interest: Bonded Assessments	-0-	-0-	
12,553	3,197	10,200	Total Materials, Supplies, Services	12,900	12,900	
			CAPITAL OUTLAY			
25,892	70,134	150,000	Streement Improvements)			
74,961	86,327	50,000	Sewer Improvements)	268,000	268,000	
44,146	93,433	100,000	Drainage Districts)			
1,238	1,054	-0-	Miscellaneous)			
4,944	-0-	-0-	Sidewalks)			
151,181	250,098	300,000	Total Capital Outlay	268,000	268,000	
165,348	257,556	314,200	Total Improvements Requirements	285,695	286,936	

1974-75 BUDGET

REQUIREMENT DETAILS

DEPT: PUBLIC WORKS
DIV: SPECIAL IMPROVEMENT DISTRICTS
FUND: IMPROVEMENT

HISTORICAL DATA ACTUAL 1971-72	ACTUAL 1972-73	BUDGET 1973-74	DESCRIPTION	1974-1975 BUDGET PROPOSED	APPROVED	ADOPTED
			PERSONAL SERVICES			
1,500	3,000	3,600	Clerical	~~4,200~~	4920	
1,400	361	400	F.I.C.A. - S.A.I.F.	261	F287 S15	
*	*	*	Retirement	302	354	
*	*	*	Insurance Benefits	32	460	
1,614	3,361	4,000	Total Personal Services	~~4,795~~	6036	
			MATERIALS, SUPPLIES, SERVICES			
11,980	3,003	10,000	Interest on Warrants	10,000		
150	194	200	Collection Expense	400		
-0-	-0-	-0-	Bancroft Bond Sale Expenses	2,500		
423	-0-	-0-	Interest: Bonded Assessments	-0-		
12,553	3,197	10,200	Total Materials, Supplies, Services	12,900		
			CAPITAL OUTLAY			
25,892	70,184	150,000	Streement Improvements)			
74,961	86,327	50,000	Sewer Improvements)	268,000		
44,146	93,433	100,000	Drainage Districts)			
1,238	1,054	-0-	Miscellaneous)			
4,944	-0-	-0-	Sidewalks)			
151,181	250,998	300,000	Total Capital Outlay	268,000		
165,348	257,556	314,200	Total Improvements Requirements	~~285,695~~	286,936	

COMMENTARY

DEPT: PUBLIC WORKS
DIV: SPECIAL IMPROVEMENT DISTRICT
FUND: IMPROVEMENT

PERSONAL SERVICES

CLERICAL: This item provides for the clerical services necessary to process various special improvement district projects employing either Bancroft or non bonded assessment needs.

F.I.C.A-S.A.I.F.-RETIREMENT AND EMPLOYEE INSURANCE BENEFITS: These items provide for the normal employee Social Security, State Comp. Ins., retirement and insurance benefits costs. The insurance benefit cost was previously lumped in the "Special Expenditures" Dept. of the General Fund and are now shown in the appropriate using department in order to more accurately reflect actual departmental operating costs.

MATERIALS, SUPPLIES, SERVICES

INTEREST ON WARRANTS: This item provides for advanced bank construction loans to commence assessment district projects. The loan is then reimbursed through project assessments.

COLLECTION EXPENSE: This item covers postage and supplies, printing of assessment forms and notices. Costs are reimbursed through project assessments.

BANCROFT BOND SALE EXPENSE: This item provides for attorney fees (rate set by State Bar), legal advertising, printing of bonds and bond attorney fees. Past costs have been absorbed by the General Fund. This new item will now permit a closer and more accurate accounting of costs.

CAPITAL OUTLAY: This item provides for accounting of the various improvement district projects. Special improvement projects completed in 1973-74 are as follows:

Street improvements 1973-74 (approximate)	
Pletzer Green Sub-Division	62,000
Third-Wassom and Wendell Streets (Hall's Add)	12,000
Nichols Addition (Carolina & 9th Sts)	16,000
Morton Place (Cul-de-sac)	5,500
Hiatt Street (between Milton & Elmore)	13,000
	108,500
Sewer Improvements 1973-74 (approximate)	
Morton Place (Cul-de-sac)	7,000
Vaughn Lane Acres	84,000
	91,000

(continued)

COMMENTARY

DEPT: PUBLIC WORKS
DIV: SPECIAL IMPROVEMENT DISTRICT
FUND: IMPROVEMENT

Drainage Improvement Districts 1973-74 (approximate)	
Morton Place (Cul-de-sac)	1,400
Sidewalk improvements 1973-74 (approximate)	
Hiatt Street (between Milton & Elmore)	400

SPECIAL ASSESSMENT IMPROVEMENT DISTRICT PROJECTS PROPOSED FOR 1974-75 BUDGET YEAR INCLUDE:

Vaughn Lane Acres Sub-division paving curb, gutter and storm sewer	30,000
12th Street-paving, curb, gutter, sidewalk, storm sewer and sanitary sewer-Tangent to Vine & Oak St. to 350 ft. North of F St.	60,000
Grant Street-paving, curb, gutter, sidewalk, storm sewer and sanitary sewer-8th to 10th St.	30,000
Maple Street-paving, curb, gutter, storm sewer, sanitary sewer-10th to 12th St.	30,000
Cedar Drive-paving, curb, gutter, storm sewer-South Main to Willow Drive	34,000
Academy Street-paving, curb, gutter-9th to 10th St.	4,000
Pletzer Green Sub-Division (second unit)-paving, curb and gutter, storm sewer-West of Cox Creek, between Oak & Vine Sts.	80,000
	268,000

1974-75 BUDGET

RESOURCES DETAILS

DEPT:
DIV: BANCROFT BOND REDEMPTION
FUND: BANCROFT BOND

HISTORICAL DATA ACTUAL 1971-72	ACTUAL 1972-73	BUDGET 1973-74	DESCRIPTION	1974-1974 PROPOSED	BUDGET APPROVED	9-6-1974 ADOPTED
						as approved
77,236	121,806	95,000	Available Cash on Hand	140,000	140,000	
			BONDED ASSESSMENTS			
61,124	56,878	50,000	Principal Payments	50,000	50,000	
16,541	12,911	15,000	Interest Payments	15,000	15,000	
1,526	2,374	2,700	Interest from Time-Deposits	2,800	2,800	
1,234	-0-	-0-	Improvement Fund-Principal	-0-	-0-	
423	-0-	-0-	Improvement Fund Interest	-0-	-0-	
158,085	193,969	162,700	Total Resources	207,800	207,800	

1974-75 BUDGET

RESOURCES DETAILS

DEPT:
DIV: BANCROFT BOND REDEMPTION
FUND: BANCROFT BOND

HISTORICAL DATA ACTUAL 1971-72	ACTUAL 1972-73	BUDGET 1973-74	DESCRIPTION	1974-1974 PROPOSED	BUDGET APPROVED	ADOPTED
77,236	121,806	95,000	Available Cash on Hand	140,000		
			BONDED ASSESSMENTS			
61,124	56,878	50,000	Principal Payments	50,000		
16,541	12,911	15,000	Interest Payments	15,000		
1,526	2,374	2,700	Interest from Time-Deposits	2,800		
1,234	-0-	-0-	Improvement Fund-Principal	-0-		
423	-0-	-0-	Improvement Fund Interest	-0-		
158,085	193,969	162,700	Total Resources	207,800		

1974-75 BUDGET

RESOURCES DETAILS

DEPT:
DIV: BANCROFT POND REDEMPTION
FUND: BANCROFT BOND

HISTORICAL DATA ACTUAL 1971-72	HISTORICAL DATA ACTUAL 1972-73	BUDGET 1973-74	DESCRIPTION	1974-1975 BUDGET PROPOSED	1974-1975 BUDGET APPROVED	1974-1975 BUDGET ADOPTED
77,256	121,806	95,000	Available Cash On Hand	140,000		
			BOND ASSESSMENTS			
61,124	36,876	20,000	Principal Payments	20,000		
16,941	12,911	15,000	Interest Payments	15,000		
1,526	2,374	2,700	Interest From Time-Deposits	2,800		
1,234	-0-	-0-	Improvement Fund-Principal	-0-		
427	-0-	-0-	Improvement Fund Interest	-0-		
158,508	193,965	182,700	Total Resources	207,800		

1974-75 BUDGET

REQUIREMENT DETAILS

DEPT:
DIV: BANCROFT BOND REDEMPTION
FUND: BANCROFT BOND

HISTORICAL DATA ACTUAL 1971-72	ACTUAL 1972-73	BUDGET 1973-74	DESCRIPTION	PROPOSED	APPROVED	9-6-1974 ADOPTED
			BOND PRINCIPAL TO PAY			as proposed
3,000	-0-	-0-	Issue dated: 7-1-61	-0-		
4,000	4,000	4,000	Issue dated: 10-1-65	4,000		
4,000	4,000	4,000	Issue dated: 6-1-67	4,000		
10,000	10,000	10,000	Issue dated: 6-1-70	10,000		
-0-	11,786	20,000	Issue dated: 10-1-71	20,000		
-0-	-0-	5,993	Issue dated: 4-1-73	5,000		
-0-	-0-	-0-	Issue dated: 5-1-74	12,152		
21,000	29,786	43,993	Total Principal to Pay	55,152	55,152	
			BOND INTEREST TO PAY			same as proposed
69	-0-	-0-	Issue dated: 7-1-61	-0-		
630	490	350	Issue dated: 10-1-65	210		
1,000	840	680	Issue dated: 6-1-67	520		
7,090	6,290	5,490	Issue dated: 6-1-70	4,890		
8,000	8,510	7,755	Issue dated: 10-1-71	6,830		
-0-	-0-	3,645	Issue dated: 4-1-73	3,285		
-0-	-0-	-0-	Issue dated: 5-1-74	7,050		
16,769	16,130	17,920	Total Interest to Pay	22,785	22,785	
			MISCELLANEOUS REQUIREMENTS			
200	302	-0-	Postage & Office Supplies	-0-		
1,500	-0-	-0-	Clerical	-0-		
146	-0-	-0-	Soc. Sec. & State Comp. Ins. & Retirement	-0-		
118,470	147,751	100,787	Unappropriated Balance for Future Bond Redemption	129,863	129,863	
120,316	148,053	100,787		129,863	129,863	
158,085	193,969	162,700	Total Requirements	207,800	207,800	

1974-75 BUDGET

REQUIREMENT DETAILS

DEPT:
DIV: BANCROFT BOND REDEMPTION
FUND: BANCROFT BOND

HISTORICAL DATA ACTUAL 1971-72	ACTUAL 1972-73	BUDGET 1973-74	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			BOND PRINCIPAL TO PAY			
3,000	-0-	-0-	Issue dated: 7-1-61	-0-		
4,000	4,000	4,000	Issue dated: 10-1-65	4,000		
4,000	4,000	4,000	Issue dated: 6-1-67	4,000		
10,000	10,000	10,000	Issue dated: 6-1-70	10,000		
-0-	11,786	20,000	Issue dated: 10-1-71	20,000		
-0-	-0-	5,993	Issue dated: 4-1-73	5,000		
-0-	-0-	-0-	Issue dated: 5-1-74	12,152		
21,000	29,786	43,993	Total Principal to Pay	55,152		
			BOND INTEREST TO PAY			
69	-0-	-0-	Issue dated: 7-1-61	-0-		
630	490	350	Issue dated: 10-1-65	210		
1,000	840	680	Issue dated: 6-1-67	520		
7,090	6,290	5,490	Issue dated: 6-1-70	4,890		
8,000	8,510	7,755	Issue dated: 10-1-71	6,830		
-0-	-0-	3,645	Issue dated: 4-1-73	3,285		
-0-	-0-	-0-	Issue dated: 5-1-74	7,050		
16,769	16,130	17,920	Total Interest to Pay	22,785		
			MISCELLANEOUS REQUIREMENTS			
200	302	-0-	Postage & Office Supplies	-0-		
1,500	-0-	-0-	Clerical	-0-		
146	-0-	-0-	Soc. Sec. & State Comp. Ins. & Retirement	-0-		
118,470	147,751	100,787	Unappropriated Balance for Future Bond Redemption	129,863		
120,316	148,053	100,787		129,863		
158,085	193,969	162,700	Total Requirements	207,800		

1974-75 BUDGET

REQUIREMENT DETAILS

DEPT:
DIV: BANKRUPT BOND REDEMPTION
FUND: BANKRUPT FUND

HISTORICAL DATA ACTUAL 1971-72	ACTUAL 1972-73	BUDGET 1973-74	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
			BOND PRINCIPAL TO PAY			
3,000	-0-	-0-	Issue dated: 7-1-61	-0-		
4,000	4,000	4,000	Issue dated: 12-1-68	4,000		
4,000	4,000	4,000	Issue dated: 6-1-69	4,000		
10,000	10,000	10,000	Issue dated: 6-1-70	10,000		
	11,786	20,000	Issue dated: 10-1-71	20,000		
-0-	-0-	5,000	Issue dated: 4-1-72	5,000		
-0-	-0-	-0-	Issue dated: 5-1-74	12,152		
21,000	29,786	43,000	Total Principal to Pay	55,152		
			BOND INTEREST TO PAY			
69	-0-	-0-	Issue dated: 7-1-61	-0-		
630	490	350	Issue dated: 10-1-68	210		
1,000	840	560	Issue dated: 6-1-69	280		
7,090	6,290	5,490	Issue dated: 6-1-70	4,690		
8,000	9,510	7,720	Issue dated: 10-1-71	6,830		
-0-	-0-	3,645	Issue dated: 4-1-72	5,265		
-0-	-0-	-0-	Issue dated: 5-1-74	7,080		
16,789	16,130	17,765	Total Interest to Pay	22,765		
			MISCELLANEOUS REQUIREMENTS			
200	302	-0-	Postage & Office Supplies	-0-		
1,500	-0-	-0-	Clerical	-0-		
146	-0-	-0-	Sec. & State Certification & Printing	-0-		
119,470	147,751	100,787	Unappropriated Balance for Future Bond Redemption	129,863		
120,316	148,053	100,787		129,863		
158,085	193,969	162,700	Total Requirements	207,800		

1974-75 BUDGET

COMMENTARY

DEPT:
DIV: BANCROFT BOND REDEMPTION
FUND: BANCROFT BOND

GENERAL EXPLANATION - RESOURCES & REQUIREMENTS. This fund is self sustaining and consists solely of the financing for property owners for street, sidewalk, sewer improvements which have been assesed against their properties. The account is a record tool reflecting receipts and disbursements throughout the life of the various Bancrofted improvement assessments. It reflects bond princial and interest due in this fiscal year and the bond issue rèdemption payments to be made to holders.

RESOURCES

AVAILABLE CASH ON HAND. This item includes the reserve for future bond redemptions. The source is through advance and otherwise early payoff.

BONDED ASSESSMENTS

PRINCIPAL AND INTEREST, due this fiscal year.

INTEREST FROM TIME DEPOSITS. Normal interest earnings.

IMPROVEMENT FUND-PRINCIPAL. Principal generated through an early non Bancroft bond sale.

IMPROVEMENT FUND-INTEREST. Interest earnings from an early non Bancroft bond sale.

REQUIREMENTS

BOND ISSUE PROJECT SUMMARY RECORD. Issues dated 7-1-61 through issue dated 4-1-73. No detailed explanation provided. Issue dated 5-1-74: New and latest Bancroft improvement projects. This issue covers paving, curb, gutter and sanitary sewer improvements for: Pletzer Green, 10th Street Drainage district, Kees Street drainage district, Market Street sewer extension, Hansard Avenue sewer extension, Hall's Add. paving and sewer, Nichols Add. paving.

MISCELLANEOUS REQUIREMENTS

POSTAGE, OFFICE SUPPLIES, CLERICAL, F.I.C.A.-S.A.I.F. & RETIREMENT: These items are now included in the construction project costing even though expenditures are spread over full bond redemption time period.

UNAPPROPRIATED BALANCE FOR FUTURE BOND REDEMPTION: Funds received for specific future year payments.

1974-75 BUDGET

RESOURCES DETAILS

DEPT: PUBLIC WORKS
DIV: PARK IMPROVEMENTS
FUND: PARK IMPROVEMENTS

HISTORICAL DATA ACTUAL 1971-72	ACTUAL 1972-73	BUDGET 1973-74	DESCRIPTION	1974-1975 BUDGET PROPOSED	APPROVED	9-6-1974 ADOPTED
2,645	916	400	Available Cash on Hand	-0-	-0-	as approved
2,645	916	400	Total Resources	-0-	-0-	

SUMMARY OF FUND REQUIREMENTS

HISTORICAL DATA ACTUAL 1971-72	ACTUAL 1972-73	BUDGET 1973-74	DESCRIPTION	1974-75 BUDGET PROPOSED	APPROVED	ADOPTED
1,780	493	400	Park Improvement	-0-	-0-	
1,780	493	400	Total Requirements	-0-	-0-	

1974-75 BUDGET

PARK IMPROVEMENT FUND
(Bonds & Memorials)

SUMMARY OF FUND RESOURCES

DEPT: PUBLIC WORKS
DIV: PARK IMPROVEMENTS
FUND: PARK IMPROVEMENTS

HISTORICAL DATA ACTUAL 1971-72	ACTUAL 1972-73	BUDGET 1973-74	DESCRIPTION	1974-1975 BUDGET PROPOSED	APPROVED	ADOPTED
1,780	493	400	Park Improvement	-0-		
1,780	493	400	Total Requirements	-0-		

SUMMARY OF FUND REQUIREMENTS

HISTORICAL DATA ACTUAL 1971-72	ACTUAL 1972-73	BUDGET 1973-74	DESCRIPTION	1974-1975 BUDGET PROPOSED	APPROVED	ADOPTED
2,645	916	400	Available Cash on Hand	-0-		
2,645	916	400	Total Resources	-0-		

COMMENTARY

DEPT: PUBLIC WORKS
DIV: PARK IMPROVEMENTS
FUND: PARK IMPROVEMENTS

PARK IMPROVEMENT FUND RESOURCES & REQUIREMENTS

EXPLANATION This fund was established to provide for Park improvements such as playground equipment, barbeque stove, etc. Over the past few years the fund has realized a declining use. Instead, continuing park improvements have been funded directly from other budgetary resource accounts. It is proposed at this time that the Park Improvement Fund be maintained for the purpose intended, however, principle use may be made as a Fund for Park donations, memorials, park improvement bonds, etc.

1974-75 BUDGET

CAPITAL IMPROVEMENT FUND
(Less than 10 yrs.)

SUMMARY OF FUND RESOURCES

DEPT:
DIV: SHORT TERM BOND CONSTRUCTION
FUND: CAPITAL IMPROVEMENTS

HISTORICAL DATA ACTUAL 1971-72	ACTUAL 1972-73	BUDGET 1973-74	DESCRIPTION	1974-1975 BUDGET PROPOSED	APPROVED	9-6-1974 ADOPTED
(19,394)	(20,060)	(13,300)	Beginning Cash Balance (Deficit)	(9,835)		as proposed
10,131	10,808	12,000	Levy for Bridge Construction	12,000		
1,448	1,833	1,500	Prior Years Taxes	500		
(1,400)	(1,500)	(1,500)	Less Allowance for taxes not received during fiscal year	(1,560)		
52,948	-0-	-0-	General Obligation Bonds	-0-		
43,733	(9,099)	(1,300)	Total Resources	1,105		

SUMMARY OF FUND REQUIREMENTS

HISTORICAL DATA ACTUAL 1971-72	ACTUAL 1972-73	BUDGET 1973-74	DESCRIPTION	1974-1975 BUDGET PROPOSED	APPROVED	9-6-1974 ADOPTED
3,384	4,654	(1,300)	Bridge Construction	1,105		as proposed
14,563	-0-	-0-	Street Flusher	-0-		
1,881	-0-	-0-	Generator Building for Pump Station	-0-		
3,950	4,000	-0-	Matching fund for Federal Grants Weldwood Park	-0-		
3,098	3,000	-0-	Topics (Traffic, Safety and Improvements)	-0-		
2,871	2,211	-0-	Planning (Comprehensive)	-0-		
29,747	13,865	(1,300)	Total Requirements	1,105		

1974-75 BUDGET

CAPITAL IMPROVEMENT FUND
(Less than 10 yrs.)

SUMMARY OF FUND RESOURCES

DEPT:
DIV: SHORT TERM BOND CONSTRUCTION
FUND: CAPITAL IMPROVEMENTS

HISTORICAL DATA ACTUAL 1971-72	ACTUAL 1972-73	BUDGET 1973-74	DESCRIPTION	1974-1975 BUDGET PROPOSED	APPROVED	ADOPTED
(19,394)	(20,060)	(13,300)	Beginning Cash Balance (Deficit)	(9,835)		
10,131	10,808	12,000	Levy for Bridge Construction	12,000		
1,448	1,833	1,500	Prior Years Taxes	500		
(1,400)	(1,500)	(1,500)	Less Allowance for taxes not received during fiscal year	(1,560)		
52,948	-0-	-0-	General Obligation Bonds	-0-		
43,733	(9,099)	(1,300)	Total Resources	1,105		

SUMMARY OF FUND REQUIREMENTS

HISTORICAL DATA ACTUAL 1971-72	ACTUAL 1972-73	BUDGET 1973-74	DESCRIPTION	1974-1975 BUDGET PROPOSED	APPROVED	ADOPTED
3,384	4,654	(1,300)	Bridge Construction	1,105		
14,563	-0-	-0-	Street Flusher	-0-		
1,881	-0-	-0-	Generator Building for Pump Station	-0-		
3,950	4,000	-0-	Matching fund for Federal Grants Weldwood Park	-0-		
3,098	3,000	-0-	Topics (Traffic, Safety and Improvements)	-0-		
2,871	2,211	-0-	Planning (Comprehensive)	-0-		
29,747	13,865	(1,300)	Total Requirements	1,105		

COMMENTARY

DEPT:
DIV: SHORT TERM BOND CONSTRUCTION
FUND: CAPITAL IMPROVEMENTS

CAPITAL IMPROVEMENT FUND RESOURCES AND REQUIREMENTS.

GENERAL INFORMATION. Fund resources consist of a 12,000 per year levy for bridge construction beginning July 1, 1970 for a period of 6 years to rebuild the Hiatt Street Bridge and replace the Ash and Grove Street Bridges with permanent concrete and steel structures. The levy was approved at a Special election on December 5, 1969.

A $53,000 General Obligation Bond Issue was approved to provide funds for the purchase of a new street flusher, construction of a generator building at the Sewage pump station and matching funds for Federal Grant purposes.

It is noted that following the approval of the special tax levy for bridge reconstruction that insufficient funds were generated to meet the reconstruction needs. Therefore, as a part of the $53,00 Capital Improvement Bond Issue levy (entire requirements section) $15,000 was designated for bridge reconstruction assistance.

See General Obligation Redemption Schedule summary at the front of this document re: Miscellaneous GO Bond Issues.

1974-75 BUDGET

RESOURCES DETAILS

DEPT:
DIV: GENERAL OBLIGATION BOND
FUND: GENERAL BONDS

HISTORICAL DATA ACTUAL 1971-72	ACTUAL 1972-73	BUDGET 1973-74	DESCRIPTION	1974-1975 BUDGET PROPOSED	APPROVED	9-6-1974 ADOPTED as approved
10,437	7,745	5,000	Available Cash on Hand	7,000	7,000	
8,141	9,086	5,000	Delinquent Taxes	2,627	2,627	
18,578	16,831	10,000	Resources except taxes to be levied	9,627	9,627	
(5,000)	(6,000)	(4,900)	Less taxes not received during fiscal year	(4,627)	(4,653)	
46,179	45,429	44,870	Taxes necessary to redeem bonds & interest	35,593	43,429	
64,137	56,260	49,970	Total Resources	40,593	48,403	

1974-75 BUDGET

RESOURCES DETAILS

DEPT:
DIV: GENERAL OBLIGATION BOND
FUND: GENERAL BONDS

HISTORICAL DATA ACTUAL 1971-72	ACTUAL 1972-73	BUDGET 1973-74	DESCRIPTION	1974-1975 BUDGET PROPOSED	APPROVED	ADOPTED
10,437	7,745	5,000	Available Cash on Hand	7,000		
8,141	9,086	5,000	Delinquent Taxes	2,627		
18,578	16,831	10,000	Resources except taxes to be levied	9,627		
(5,000)	(6,000)	(4,900)	Less taxes not received during fiscal year	(4,627)		
46,179	45,429	44,870	Taxes necessary to redeem bonds & interest	35,593		
64,137	56,260	49,970	Total Resources	40,593		

1974-75 BUDGET

REQUIREMENT DETAILS

DEPT:
DIV: GENERAL OBLIGATION BOND
FUND: GENERAL BOND

HISTORICAL DATA ACTUAL 1971-72	ACTUAL 1972-73	BUDGET 1973-74	DESCRIPTION	1974-1975 BUDGET PROPOSED	APPROVED	9-6-1974 ADOPTED
			BOND PRINCIPAL TO PAY			as approved
10,000	-0-	-0-	Issue 11-1-56 Sewage Disposal	-0-		
8,000	8,000	8,000	Issue 9-1-63 Sewer Const.	-0-		
13,000	13,000	3,000	Issue 5-1-65 Sewer Const.	13,000		
15,000	15,000	5,000	Issue 9-1-67 Sewer Const.	15,000		
-0-	3,000	5,000	Issue 11-1-71 Capital Improv.	5,000		
46,000	39,000	41,000	Total Principal Pay	33,000	33,000	
			BOND INTEREST TO PAY			
350	-0-	-0-	Issue 11-1-56 Sewage Disposal	-0-	-0-	
640	390	130	Issue 9-1-63 Sewer Const.	-0-	-0-	
1,690	1,268	845	Issue 5-1-65 Sewer Const.	423	423	
7,020	6,420	5,820	Issue 9-1-67 Sewer Const.	5,220	5,220	
1,311	2,355	2,175	Issue 11-1-71 Capital Improv.	1,950	1,950	
-0-	-0-	-0-	Issue 7-1-74 Fire Hall & Equip.	-0-	7,810	
11,011	10,433	8,970	Total Interest to Pay	7,593	15,403	
57,011	49,433	49,970	Total Requirements	40,593	48,403	

1974-75 BUDGET

REQUIREMENT DETAILS

DEPT:
DIV: GENERAL OBLIGATION BOND
FUND: GENERAL BOND

HISTORICAL DATA ACTUAL 1971-72	ACTUAL 1972-73	BUDGET 1973-74	DESCRIPTION	1974-1975 BUDGET PROPOSED	APPROVED	ADOPTED
			BOND PRINCIPAL TO PAY			
10,000	-0-	-0-	Issue 11-1-56 Sewage Disposal	-0-		
8,000	8,000	8,000	Issue 9-1-63 Sewer Const.	-0-		
13,000	13,000	3,000	Issue 5-1-65 Sewer Const.	13,000		
15,000	15,000	5,000	Issue 9-1-67 Sewer Const.	15,000		
-0-	3,000	5,000	Issue 11-1-71 Capital Improv.	5,000		
46,000	~~59,00~~ 39,000	41,000	Total Principal Pay	33,000		
			BOND INTEREST TO PAY			
350	-0-	-0-	Issue 11-1-56 Sewage Disposal	-0-		
640	390	130	Issue 9-1-63 Sewer Const.	-0-		
1,690	1,268	845	Issue 5-1-65 Sewer Const.	423		
7,020	6,420	5,820	Issue 9-1-67 Sewer Const.	5,220		
1,311	2,355	2,175	Issue 11-1-71 Capital Improv.	1,950		
11,011	10,433	8,970	Total Interest to Pay	7,593		
57,011	49,433	49,970	Total Requirements	40,593		

COMMENTARY

DEPT:
DIV: GENERAL OBLIGATION BOND
FUND: GENERAL BOND

GENERAL (OBLIGATION) BOND RESOURCES & REQUIREMENTS:

INFORMATION. Taxes are levied each year in an amount estimated to be sufficient to retire the General Obligation Bonds and interest payments that were authorized by the voters when the Bond Issue was approved.

The General Bond Fund is an accounting tool and summary of the various General Obligation Bond Issues. Current issues are for sewer collector and trunk line construction and a multipurpose Capital improvement issue which included (11-1-71 issue) Weldwood Park Match funds, TOPICS Match funds, Street flusher acquisition, generator building for a sewer lift station, bridge construction and 701 Planning Grant Match fund.

See General Obligation Bond Redemption schedule summary at the front of this document.

1974-75 BUDGET

FIRE EQUIPMENT RESERVE FUND

SUMMARY OF FUND RESOURCES

DEPT: FIRE
DIV: EQUIPMENT RESERVE
FUND: FIRE EQUIPMENT

HISTORICAL DATA ACTUAL 1971-72	ACTUAL 1972-73	BUDGET 1973-74	DESCRIPTION	1974-1975 BUDGET PROPOSED	APPROVED	9-6-1974 ADOPTED
(14,137)	4,892	3,651	Available Cash on Hand	5,000		as proposed
4,473	1,470	3,999	Transfer from General Fund	7,078		
9,000	-0-	-0-	Rural Fire District	-0-		
7,599	-0-	-0-	Tax Levy	-0-		
904	1,233	300	Delinquent Taxes	-0-		
54	1,088	-0-	Miscellaneous Receipts	-0-		
(900)	-0-	-0-	Less Taxes not Received	-0-		
7,892	8,683	7,950	Total Resources	12,078		

SUMMARY OF FUND REQUIREMENTS

HISTORICAL DATA ACTUAL 1971-72	ACTUAL 1972-73	BUDGET 1973-74	DESCRIPTION	1974-1975 BUDGET PROPOSED	APPROVED	9-6-1974 ADOPTED
19,173	8,683	7,950	Fire Equipment	12,078		as proposed
3,000	-0-	-0-	Transfer to General Fund	-0-		
22,173	8,683	7,950	Total Requirements	12,078		

1974-75 BUDGET

FIRE EQUIPMENT RESERVE FUND

SUMMARY OF FUND RESOURCES

DEPT: FIRE
DIV: EQUIPMENT RESERVE
FUND: FIRE EQUIPMENT

HISTORICAL DATA ACTUAL 1971-72	ACTUAL 1972-73	BUDGET 1973-74	DESCRIPTION	1974-1975 BUDGET PROPOSED	APPROVED	ADOPTED
(14,137)	4,892	3,651	Available Cash on Hand	5,000		
4,473	1,470	3,999	Transfer from General Fund * from pg 35	7,078		
9,000	-0-	-0-	Rural Fire District	-0-		
7,599	-0-	-0-	Tax Levy	-0-		
904	1,233	300	Delinquent Taxes	-0-		
54	1,088	-0-	Miscellaneous Receipts	-0-		
(900)	-0-	-0-	Less Taxes not Received	-0-		
7,892	8,683	7,950	Total Resources	12,078		

SUMMARY OF FUND REQUIREMENTS

HISTORICAL DATA ACTUAL 1971-72	ACTUAL 1972-73	BUDGET 1973-74	DESCRIPTION	1974-1975 BUDGET PROPOSED	APPROVED	ADOPTED
19,173	8,683	7,950	Fire Equipment	12,078		
3,000	-0-	-0-	Transfer to General Fund	-0-		
22,173	8,683	7,950	Total Requirements	12,078		

COMMENTARY

DEPT: FIRE
Div: EQUIPMENT RESERVE
FUND: FIRE EQUIPMENT

FIRE EQUIPMENT RESERVE FUND RESOURCES & REQUIREMENTS

RESOURCES.

AVAILABLE CASH ON HAND. This item reflects the unexpected reserve buildup next to transfer from General Fund. This item is the unexpended Fire Department funds as budgeted in the fiscal year 1972-73 (always two years behind) which is transferred to the Fire Equipment Reserve Fund.

DELINQUENT TAXES. No funds are expected as there have been no recent tax levies for this fund.

REQUIREMENTS

FIRE EQUIPMENT. This item reflects the amount currently available in reserve for replacement of fire equipment.

TRANSFER TO GENERAL FUND. This item is unfunded, however, has been used in the past to reimburse the General Fund where monies had been advanced therefrom.

1974-75 BUDGET

RESOURCES DETAILS

DEPT:
DIV:
FUND: REVENUE SHARING

HISTORICAL DATA ACTUAL 1971-72	HISTORICAL DATA ACTUAL 1972-73	BUDGET 1973-74	DESCRIPTION	1974-1975 BUDGET PROPOSED	1974-1975 BUDGET APPROVED	9-6-1974 ADOPTED
						as approved
-0-	-0-	186,000	Beginning Cash Balance	166,500	181,069	
-0-	-0-	3,600	Interest from Time Deposit	6,000	6,000	
-0-	-0-	164,000	1973-74 Federal Allotments	185,248	185,248	
-0-	-0-	353,600	Total Resources	357,748	372,317	

1974-75 BUDGET

RESOURCES DETAILS

DEPT:
DIV:
FUND: REVENUE SHARING

HISTORICAL DATA ACTUAL 1971-72	ACTUAL 1972-73	BUDGET 1973-74	DESCRIPTION	1974-1975 BUDGET PROPOSED	APPROVED	ADOPTED
-0-	-0-	186,000	Beginning Cash Balance	166,500		
-0-	-0-	3,600	Interest from Time Deposit	6,000		
-0-	-0-	164,000	1973-74 Federal Allotments	185,248		
-0-	-0-	353,600	Total Resources	357,748 2 000 373 317		

REVENUE SHARING ALLOCATIONS
(Work Copy)

mm

Project	1st Year 1972-73	2nd Yr	3rd Yr	4th Yr	5th Yr	5 Yr Total
1 PUBLIC SAFETY	15,000 Police (6,000) Fire (6,000) Building Code Enforcement (3,000)	15,000				
2 ENVIRONMENTAL PROTECTION	20,000 Sewer (20,000)	20,000				
3 STREETS AND ROADS	30,000 Grader Purchase (6,000) Street Repair (24,000)	30,000				
4 HEALTH	6,000	6,000				
5 RECREATION AND PARKS	12,000	12,000				
6 LIBRARIES	2,000	2,000				
7 SOCIAL SERVICES	10,000	10,000 5,000				
8 FINANCIAL ADMINSTRATION	12,000	12,000				
9 CAPITAL EXPENDITURES	35,000 Building Program *(25,000) Site Acquisition (10,000)	35,000				
10 OTHER						
TOTAL	142,000	142,000				

Any excess or unexpended funds would be placed into the building program

Proposed FY 75 Library
Revenue Sharing

from page 7 (note on page 8)	~~800~~	
record playing equipment changer, receivers, speaker	425	
Cassette recorder (durable, high fidelity)	310	
earphones, 2 pr	90	
micro film reader	600	1425 500 1925
	2225	
micro phones for tape recorder	~~175~~	
	~~2375~~ 2400 500 ~~2900~~ 2100	

The following items are requests for inclusion in the budget of the City of Lebanon for the year 1974-1975:

From Federal Revenue Sharing monies:

Senior Citizen Planning Commission expense . .	$500.00
Reserve for acquisition of a Community Senior Citizen Center . . . . (1/3 of total)	12,500.00
Total from Revenue Sharing for '74-'75 - - -	$13,000.00
A sum for year '75-'76 - - - - - - - - -	$12,500.00
A sum for year '76-'77 - - - - - - - - -	$12,500.00

Include in the General Fund budget the following sum for overhead expenses of a Community Senior Citizen Center for a 9 month period after their present Grant expires as of Sept. 30, 1974 and to the end of the City's fiscal year, 6-30-75.

These figures are based on their present budget - which funds are now supplied by their Federal Grant.

Budget: 10-1-74 to 7-1-75

Co-ordinator's Salary ($300.00 per mo.)	$2,700.00	
Sec. Sec.	158.00	
Retirement (3 Mos.)	22.00	
Insurance	420.00	
Travel for Co-ordinator (12¢ per mile)	50.00	
Rent ($90.00 per mo.)	810.00	
Repairs and Maintenance	200.00	
Telephone	81.00	
Heat, electricity and water	500.00	
Office Supplies	200.00	
Program Supplies	900.00	
Janitorial Services (High School boy)	45.00	
Janitorial Supplies	50.00	
Misc.	90.00	
TOTAL EXPENSES		$6,226.00
LESS EARNINGS FROM SALES AND CONTRIBUTIONS		1,296.00
TOTAL FUNDS REQUESTED - - - - - - - - - - -		$4,930.00

This budget was prepared by the following:

Martha Svatos, Vista worker
Betty Johnson, Planning coordinator for Area Agency on Aging, COG-4
Mrs. Howard Johnson, present coordinator, Senior Citizen's
Mr. Arthur Springer, Lay member of the City Budget Comm.
Martha Scroggin, " " " " " " "

page 35a

1974-75 BUDGET

REQUIREMENT DETAILS

DEPT:
DIV:
FUND: REVENUE SHARING

HISTORICAL DATA ACTUAL 1971-72	ACTUAL 1972-73	BUDGET 1973-74	DESCRIPTION	1974-1975 BUDGET PROPOSED	APPROVED	9-6-1974 ADOPTED
						as approved
-0-	-0-	5,000	Finance Office Equipment Update	-0-)	) 14,000	
-0-	-0-	10,000	Administration	-0-)		
-0-	-0-	-0-	Copy Machine	1,800	1,800	
-0-	-0-	1,200	Electrical Services-City Hall	3,000	5,000	
-0-	-0-	10,000	Sewer Treatment Plant Study	6,000	6,000	
-0-	-0-	10,000	Tennis Court & Basketball Lights - Century Park	-0-	2,500	
-0-	-0-	2,400	Library Equipment	-0-	2,000	
-0-	-0-	2,200	Engineering Equipment	-0-	-0-	
-0-	-0-	2,500	Jump Scales-Truck Weighing & Training	-0-	-0-	
-0-	-0-	6,000	Cox Creek Drainage Study	2,000	3,000	
-0-	-0-	-0-	Cox Creek Construction	10,000	10,000	
-0-	-0-	2,000	Baseball Field Lights	-0-	-0-	
-0-	-0-	43,000	Grove Street Bridge	-0-	-0-	
-0-	-0-	-0-	Kees Street & 10th Street Drainage Dist's Credits	50,000	50,000	
-0-	-0-	42,000	(Street Resurfacing)Transfer	82,082	20,000	
-0-	-0-	-0-	Street Slurry or Chip Seal	59,445	44,474	
-0-	-0-	31,500	Road Grader	-0-	-0-	
-0-	-0-	-0-	Equipment Reserve: Transfer to State Tax & Road Fund	55,660	55,660	
-0-	-0-	7,500	Street Right of Way Acq.	-0-	-0-	
-0-	-0-	-0-	City Share on Anticipated Improvement Districts	13,100	13,100	
-0-	-0-	7,500	Police Patrol car & Equipment	-0-	-0-	
-0-	-0-	10,000	Fire State Planning & site option	-0-	-0-	
-0-	-0-	-0-	Sr. Citizen Center,Plan.Comm.	-0-	5,000	
-0-	-0-	-0-	W.V.R.C. toward 24 pass. bus	-0-	2,000	
-0-	-0-	-0-	Municipal Court, Capital Exp.	-0-	2,000	
-0-	-0-	-0-	Property acquisition-City Complex	-0-	20,000	
-0-	-0-	-0-	Park Curbing-River Park	-0-	7,000	
-0-	-0-	192,800	Total Requirements	283,087	263,534	
-0-	-0-	160,800	Unexpended Allotment	74,661	108,783	
-0-	-0-	353,600	Total Revenue Sharing Requirements	357,748	372,317	

1974-75 BUDGET

REQUIREMENT DETAILS

DEPT:
DIV:
FUND: REVENUE SHARING

HISTORICAL DATA ACTUAL 1971-72	ACTUAL 1972-73	BUDGET 1973-74	DESCRIPTION	1974-1975 BUDGET PROPOSED	APPROVED	ADOPTED
1. -0-	-0-	5,000	Finance Office ~~Equipment~~ Update 14,000	-0-	14,000	
2. -0-	-0-	10,000	Administration	-0-		
3. -0-	-0-	-0-	Copy Machine	1,800		
4. -0-	-0-	1,200	Electrical Services-City Hall	3,000	5,000	
5. -0-	-0-	10,000	Sewer Treatment Plant Study	6,000		
6. -0-	-0-	10,000	Tennis Court & Basketball Lights - Century Park	-0-	12,000	
7. -0-	-0-	2,400	Library Equipment	-0-	2000	
8 -0-	-0-	2,200	Engineering Equipment	-0-		
9 -0-	-0-	2,500	Jump Scales-Truck Weighing & Training	-0-		
0 -0-	-0-	~~5,000~~ 3000	Cox Creek Drainage Study	2,000	3,000	
1 -0-	-0-	-0-	Cox Creek Construction	10,000		
2 -0-	-0-	2,000	Baseball Field Lights	-0-		
3 -0-	-0-	43,000	Grove Street Bridge	-0-		
4 -0-	-0-	-0-	Kees Street & 10th Street Drainage Dist's Credits	50,000		
5 -0-	-0-	42,000	Street Resurfacing ~~101,310~~	~~82,082~~	~~5000~~	44,474
6 -0-	-0-	-0-	Street Slurry or Chip Seal	~~59,445~~	~~30000~~	
7 -0-	-0-	31,500	Road Grader	-0-		
8 -0-	-0-	-0-	Equipment Reserve: Transfer to State Tax & Road Fund	55,660		
9 -0-	-0-	7,500	Street Right of Way Acq.	-0-		
0 -0-	-0-	-0-	City Share on Anticipated Improvement Districts	13,100	5000	Center St. Cr. Plan. Comm 2000 rehab 16
1 -0-	-0-	7,500	Police Patrol car & Equipment	-0-		(1) 2000 for m Court
2 -0-	-0-	10,000	Fire State Planning & site option	-0-		
			(9) Civic center, Kirkpatric property	20,000		
			(1) Riverpark curbing	7,000		
3 -0-	-0-	192,800	Total Requirements	~~283,087~~	243,534	
4 -0-	-0-	160,800	Unexpended Allotment	74,661	128,783	
5 -0-	-0-	353,600	Total Revenue Sharing Requirements	357,748	372,317	

COMMENTARY

DEPT:
DIV:
FUND: REVENUE SHARING

PROJECT PROPOSALS

COPY MACHINE. This item will provide for the acquisition of a new and more efficient copy machine. The present unit copies at the rate of 4 per minute while newer units copy from 20 to 40 prints per minute.

ELECTRICAL SERVICE-CITY HALL. 1,200 was budgeted for last year to repair and update the City Hall electrical service system. Since the budgeted amount was insufficient to complete a project segment it is anticipated that funds will not be spent in the current budget but are requested in sufficient amount for the 1974-75 budget.

SEWER TREATMENT PLANT STUDY. This item provides for the recently approved (Federally required supplemental plant study identified as an Inflow-Infiltration Analysis).

COX CREEK DRAINAGE STUDY. It is anticipated that 2,000 of the 1973-74 project budget will not be expended but will be required for the 1974-75 study completion.

COX CREEK CONSTRUCTION. This item provides for 50% of the necessary Cox Creek improvement instruction Fund needs in order to undertake the first phase of construction and improvement from a point North of F Street to some 300 feet North of the West Oak St. crossing. The additional 10,000 requirements are planned from the proposed City and Rural Fire Protection District Fire Hall construction bond issue (5,000 each).

KEES STREET & 10th Street DRAINAGE DISTRICTS CREDITS. On August 21, 1973 Council acted to allocate up to 27,000 per year for the following four years from Federal Revenue Sharing Funds to install primary storm sewer lines in the areas of Lebanon that have no storm sewer system. The first years allocation was to give equal credit to all property owners in the 10th St. drainage district. The second years allocation was to the Kees St. drainage district for a similar credit to the district property owners. The third and fourth year allocations were to be used in a Milton St. drainage district and finally to relieve problem areas elsewhere in the City.

Since fund expenditures must be approved through the budget or supplemental budget process this item provides the necessary credit amount for the two designated drainage districts.

STREET RESURFACING. The City Street Deficiency Study is now about complete. Projections and cost estimates have been developed along time lines in order to properly budget for and carry out necessary Street construction programmed needs. It has been established that the 1974-75 Street resurfacing needs should provide for the following projects:

Second Street-~~Grove~~ Rose St. to Academy widened with overlay-810 ft.	~~4,212~~
Milton Street-North Main to U.S. 20-overlay 160 ft.	832
Second & Academy Sts.-one half Street width-850 ft.	2,210
Seventh Street-Rose to Tangent-overlay 1100 ft.	5,720
Ash Street to 7th St.-overlay 700 ft.	4,004
Grant Street-Second to 7th St.-resurface 1850 ft.	9,620
Replace approx. 2,300 linial ft. of bad curbing	9,200

COMMENTARY

DEPT:
DIV:
FUND: REVENUE SHARING

Sherman-3rd to Main St.-overlay 700 ft.	3,640	
Replace 1400 ft. of bad curbing	5,600	
Sherman-Park to Grove-overlay 350 ft.	1,820	
Grant Street-Williams to Grove St.-resurface 350 ft.	1,820	
Widen and install 350 ft. curbs and gutters	4,300	
B Street-7th to 5th-overlay 720 ft.	3,744	
Second Street-Elmore S. to Canel-resurface 1800 ft.	9,360	
Widen to 40 ft. and install curb and gutter	19,000	
Cox Street and Copper St.-overlay 600 ft.	~~3,000~~	
	82,082	
Street overlay - 10,060' or 1.9 mile		34,202
Curb & Gutter - 5,550' or 1 mile		9,900

STREET SLURRY OR CHIP SEAL. This item provides for 1974-75 critical Street slurry and/or' chip seal needs for the following streets:

Caroline-Grove to Williams-338 ft.	~~2,295~~	750
Rose-Park East to deadend-1875 ft.	~~12,750~~	4062
Ash-Williams to Hiatt-338 ft.	~~2,295~~	750
Hiatt-Ash to Rose-619 ft.	~~4,208~~	1341
Grove-Elmore North to Bridge approach-1013 ft.	~~6,887~~	2194
Eddie-Elmore to Oak-750 ft.	~~5,100~~	1625
Elmore-One half block East of Williams to Filbert St.-788 ft.	~~5,042~~	1707
Elmore-Eddie East to Rive St.-525 ft.	~~10,514~~	1137
F Street-5th St. East to Canal-600 ft.	~~4,080~~	1300
Jennings-Main East to Deadend-1613 ft.	~~9,032~~	3494
Carroll-Jennings South to Deadend-713 ft.	~~3,992~~	1544
Cedar Street-Main to Hemlock-113 ft.	~~720~~	244
Park Drive-Milton to South of Evans-113 ft.	~~630~~	244
Total footage 9,395 feet	~~59,445~~	20,370
		+18
Street mile resurfacing 1.78 miles.		20,382

EQUIPMENT RESERVE: TRANSFER TO STATE TAX & ROAD FUND. See explanation contained in Public Works Department, State Tax & Road Fund commentary.

CITY SHARE ON ANTICIPATED IMPROVEMENT DISTRICTS. If past policies continue regarding the supplemental assistance to Street improvement assessment district projects it is anticipated that the City must commit approximately 13,100 dollars for the following projects:

(continued)

SUGGESTED PROCEDURE FOR DEVELOPING PLANS for LEBANON MULTI-PURPOSE SENIOR CENTER

Rev. Sharing.

May 2, 1974

1. City Council appoint Senior Center Commission. (Approximately 7 members including a councilman, a representative from each of the Senior Citizen organizations, and several other Lebanon citizens. Other individuals can be called upon to act as consultants as needed but do not necessarily need to serve on the commission.)

2. City Council charge the Senior Center Commission with the following initial responsibilities:

   Develop program plans and cost estimates for a multi-purpose Senior Center to serve senior citizens in the Lebanon area. Implement the plans after approval of the City Council.

3. Commission carry out its assignment with the intention of submitting its report to the City Council in September, 1974 sooner, if possible. The following major steps will be involved in this assignment:

   a. Determine general program plans and space needs in consultation with the various senior citizen organizations in Lebanon.

   b. Locate a building which will meet the space needs of the above mentioned program activities, or develop plans for construction of such a building.

   c. Define responsibilities, duties and qualifications required of a Center Coordinator.

   d. Prepare a budget including capital and operating expenditures and potential sources of income to finance the plans.

   e. Consider need for the Commission after the Center becomes operational. Propose specific, on-going responsibilities of the Commission.

4. Commission submit plans and budget to the City Council for approval.

SUMMARY

1. Appointment of Senior Center Commission....May
2. Commission develop plans and budget....May-August
3. Commission submit plans and budget to Council for approval.. ..September
4. Commission implement approved plans, including submitting request for funds to other sources, e.g. county revenue sharing.

Financial Requirements for this procedure;

Planning expenses for the Senior Citizen Commission:	$ 500
Funds for option(s) on selected property	$4500
TOTAL	$5000

69-A

COMMENTARY

DEPT:
DIV:
(continuation) FUND: REVENUE SHARING

8" x 10"

Grant Street-Street & Intersection	1,100
Maple Street area Sewer line-12th to 10th	
Sewer main extension, extra depth and size	5,000
Intersections 12" x 10"	1,800
12th Street-Vine St. to Tangent-sewer main extension	
Extra depth and size	2,000
Intersections	1,200
Cedar Drive-South Main to Willow Drive	
Intersections	2,000
	13,100