

A BILL FOR AN ORDINANCE AMENDING)	ORDINANCE BILL NO. 2018-8
CHAPTER 2.28 ESTABLISHING)	
A SENIOR AND DISABLED SERVICES)	ORDINANCE NO. 2915
PROGRAM AND CREATING AN ADVISORY)	
COMMITTEE)	

WHEREAS, the Lebanon City Council repealed Resolution 2011-3 Adopting the Advisory Groups Manual; and

WHEREAS, the Lebanon City Council wished to reestablish a formal Senior and Disabled Services Advisory Committee.

NOW, THEREFORE, THE LEBANON CITY COUNCIL ORDAINS AS FOLLOWS:

Section 1. Add Article 1. *Senior and Disabled Services Program*

Section 2. The following section is hereby added to Article 1:

2.28.030 Trust fund.

There is established the senior services trust fund, which shall be maintained as a separate accounting entity within the city's financial records as required by Oregon state law and the governmental accounting board. This trust fund is created to receive and expend donated funds received by the Lebanon Senior Center for specific purposes. The trust fund shall be administered by the senior and disabled services advisory committee.

Section 3. Add Article II. *Senior and Disabled Services Advisory Committee*. The following section(s) are hereby added to Article II:

2.28.040 Established.

A Senior and Disabled Services Advisory Committee is hereby reestablished.

2.20.050 Objective/Purpose

This Committee serves in an advisory role to staff and City Council and makes recommendations concerning Senior and Disabled Services programming materials, and overall public services. The Committee provides input regarding Senior and Disabled facilities, grant opportunities, and the appropriate uses of gifts made to the Senior Center.

2.20.060 Membership – Appointment – Terms.

The Senior and Disabled Services Advisory Committee shall consist of up to seven (7) voting members and one City Councilor. All members shall be appointed by the Lebanon City Council. The term of office for each member shall be three years. Members shall receive no compensation for their services and are eligible for reappointment.

2.18.070 Organization of Board – Meetings – Procedures.

The Senior and Disabled Services Advisory Committee may make rules and regulations for its own governance and procedures consistent with the laws of the State of

Oregon as well as the charter and ordinances of the City of Lebanon. Four (4) voting members of the committee shall constitute a quorum. At the first meeting of each calendar year Board members shall select a Chair and vice-chair from the membership.

The Senior and Disabled Services Director will act as Secretary for the Committee by attending meetings, creating agendas, providing public meeting notices, and preparing minutes per Oregon Public Meetings Law.

The Senior and Disabled Services Committee shall meet at least quarterly each calendar year and may hold additional meetings as set by the Committee. Committee meetings are public meetings and require public notice. A committee member who misses more than two consecutive meetings which are unexcused loses his/her position on the Committee. Absences due to sickness, death of a family member or similar emergencies shall be regarded as approved absences and shall not affect the member's status on the commission. In the event of a long illness, or such cause for prolonged absence, the member may be replaced.

2.29.080 Vacancies – Removal.

Vacancies in committee positions shall be filled by appointment by the City Council, after the position has been advertised. The newly appointed member will fill the remaining term of the vacant committee position.

2.18.090 Standards and Rules.

The Senior and Disabled Advisory Committee shall be governed by the following standards and rules:


A. Members shall operate in the general interest of the public and serve the community as a whole.

B. Shall advise but not direct or authorize the expenditure of public funds.

Section 2. This ordinance becomes effective July 13, 2018.

Passed by the Lebanon City Council and executed by the Mayor on this 13th day of June 2018 by a vote of 5 yeas and 0 nays.

CITY OF LEBANON, OREGON



Paul R. Aziz, Mayor
Bob Elliott, Council President

ATTESTED BY:



Linda Kaser, City Clerk