

**A BILL FOR AN ORDINANCE CREATING  
CHAPTER 2.18 ESTABLISHING  
THE LEBANON ARTS COMMISSION**

) **ORDINANCE BILL NO. 2016-17**  
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)  
) **ORDINANCE NO. 2886**

**WHEREAS**, the Lebanon 2040 Vision Statement and Strategic Action Plan calls for a focus on the arts; and

**WHEREAS**, the Lebanon 2040 Strategic Action plan envisions the creation of an Arts Commission to provide leadership and guidance in the furtherance of the arts in the community; and

**WHEREAS**, the City of Lebanon desires to provide a wide range of cultural experiences in the arts for the Lebanon community.

**NOW, THEREFORE, THE CITY OF LEBANON ORDAINS AS FOLLOWS:**

**2.18.010 Established.** Hereby establishes Chapter 2.18 of the Lebanon Municipal Code, "Lebanon Arts Commission."

**2.18.020 Objective/Purpose.** The purpose of the Arts Commission is to promote the educational, cultural, economic and general welfare of Lebanon by actively pursuing the placement of public art in public spaces within Lebanon limits, supporting literary arts, promoting musical and visual art performances, and serving generally to develop, facilitate, and preserve access to the arts. The term "art" shall include but not be limited to:

- A. Artwork in Mixed Medias
- B. Ceramic Arts
- C. Chalk Art
- D. Fiber and/or Textiles Arts
- E. Graphic Arts, Printmaking, Drawing
- F. Jewelry Making
- G. Literature and Creative Writing
- H. Music
- I. Painting
- J. Photography
- K. Performance arts
- L. Sculpture
- M. Statuary and/or Monuments
- N. Temporary Works of Art
- O. Wood, Metal, Plastics, Glass

**2.18.030 Membership – Appointment – Terms.** The Lebanon Arts Commission shall consist of seven (7) members. Six (6) members shall be appointed by the Lebanon City Council and shall be volunteers and have an interest, education and/or expertise in art as specifically listed in Section A. Such experience may include, but shall not be limited to, education and experience as an architect, landscape architect, professional curator, professional or hobby artist, creative writer, musician, theatre artist, art and music educator, or interested community member with experience in the arts. Members of the commission shall reside in Lebanon, however, up to two (2) members may reside in Linn County. Volunteer members shall receive no compensation for their services.

The Mayor shall appoint the Chairperson who shall vote only in the event of a tie.

The term of office for each volunteer member shall be three years. The original volunteer appointees of the commission shall have the following terms: Two (2) members will have one-year terms, two (2) members will have two-year terms, and two (2) members will have three-year terms.

**2.18.040 Organization of Commission – Meetings – Procedures.** The Lebanon Arts Commission may make rules and regulations for its own governance and procedures consistent with the laws of the State of Oregon as well as the charter and ordinances of the City of Lebanon. Four (4) voting members of the Lebanon Arts Commission shall constitute a quorum. At the first meeting of each calendar year Commission members shall select a vice-chair from the membership.

The Lebanon Arts Commission shall meet at least quarterly each calendar year and may hold additional meetings as set by the commission. Commission meetings are public meetings and require notice to the general public. A commission member who misses more than two consecutive meetings which are unexcused loses his/her position as a Lebanon Arts Commission member. Absences due to sickness, death of a family member or similar emergencies shall be regarded as approved absences and shall not affect the member's status on the commission. In the event of a long illness, or such cause for prolonged absence, the member may be replaced.

**2.18.050 Vacancies – Removal.** Vacancies in commission positions shall be filled by appointment by the City Council, after the position has been advertised. The newly appointed member will fill the remaining term of the vacant commission position.

**2.18.060 Responsibilities.** It is the responsibility of the Lebanon Arts Commission to:

A. Pursue implementation of action items listed in the City's strategic planning documents that assign a lead position to the commission. Seek to support implementation of other action items in the City's strategic planning documents that involve the arts or could be benefited by the arts.

B. Assist the City Council and/or other Lebanon boards and/or commissions in using public art to enhance existing or future public development in public parks and other public lands and in public structures.

C. As needed, advise the City Council and/or other Lebanon boards and/or commissions, city administration and city departments regarding artistic components of all municipal government projects under consideration by the City. The commission may also serve as a resource for artistic components of land-use developments.

D. Recommend expenditures of funds for the acquisition of public art; maintenance of public art; facilitation of literary, musical or performing arts; and for administration of this program.

E. Develop and recommend to the City Council policies and programs that would enhance and encourage the planning, placement, insurance and maintenance of public displays of art in locations within the community open to the public.

F. Advise the City of Lebanon on the maintenance, care and repair of public art.



G. Recommend revisions to policies and guidelines for the improved implementation of this ordinance.

H. Advise toward ensuring that the use of funds collected under this program will increase the amount of art in the city that is available to the public and also support literary, musical and performance arts.

I. Seek private donations of funds, works of art, devises of property, and grants for the purposes of facilitating public art; the maintenance of the same; and supporting literary, musical and performing arts. Donations of cash can be accepted by the Lebanon Art Commission, to be deposited with the City of Lebanon, unless attached or restricted by/with a contingency, condition or caveat. Any donation with restrictions must be approved by the City Council. All donations of art must be approved by the Lebanon Art Commission. All donations of property or tangible assets for public art must be approved by the Lebanon Art Commission. Review the appropriateness of proposed public art.

J. Advise for appropriate locations, scheduling and accessibility that supports the viewing of visual arts, readings of literature or the performance of musical or visual arts.

**2.18.070 Standards and Rules.** The Arts Commission shall be governed by the following standards and rules:

A. Members of the Lebanon Arts Commission shall operate in the interest of the general public and serve the community as a whole.

B. The Lebanon Arts Commission shall advise but not direct or authorize the expenditure of public funds.

**2.18.080 Funding.** A Public Art Fund or Art Endowment Fund may be created. If such funds are created, the City shall establish a special revenue fund designated as the "Public Art Fund" or "Art Endowment Fund" in the City budget from which expenditures may be made in accordance with this ordinance. If established, special revenue funds established pursuant to the provision may contain a capital account to fund public improvements in the form of the purchase or acquisition of new public art as well as operations and maintenance accounts.

**Section 1.** This ordinance becomes effective December 9, 2016.

Passed by the Lebanon City Council and executed by the Mayor on this 9<sup>th</sup> day of November, 2016 by a vote of 4 yeas and 0 nays.

CITY OF LEBANON, OREGON



Paul R. Aziz, Mayor

Bob Elliott, Council President

ATTESTED BY:



Linda Kaser, City Clerk