

**A BILL FOR AN ORDINANCE CREATING
THE LEBANON BICYCLE AND PEDESTRIAN
ADVISORY BOARD**

) **ORDINANCE BILL NO. 7**
) **For 2010**
) **ORDINANCE NO. 2790**

WHEREAS, the City of Lebanon desires to provide education resources to its citizens on the health benefits of cycling and walking and to promote regular active exercise to control weight gain and maintain a healthy lifestyle; and

WHEREAS, the City of Lebanon desires to receive recommendations for the construction of bike facilities at public buildings, businesses and schools to enhance bicycle travel in the city; and

WHEREAS, the City of Lebanon recognizes that with the growth of the city and the potential for increased road use, it is necessary to provide safe ways for the increase of travel by bicycle or walking within the city; and

WHEREAS, the City of Lebanon desires to create an advisory Advisory Board to review, educate, provide advice and promote bicycling and walking as alternate forms of transportation in the city.

NOW, THEREFORE, THE CITY OF LEBANON ORDAINS AS FOLLOWS:

Section 1. There is hereby created Chapter 2.30 of the Lebanon Municipal Code, Lebanon Bicycle and Pedestrian Advisory Board, which shall read as follows:

2.30.010 Established

There is hereby established an advisory board for the City of Lebanon, which shall be called the Lebanon Bicycle and Pedestrian Advisory Board.

2.30.020 Members and Composition

The Mayor shall appoint members to the Advisory Board with the appointment to be ratified by the City Council. There shall be seven members appointed for terms of three years. The terms of office for the initial Board members shall be staggered in order to establish an approximately equal number of expiring terms every calendar year. Members of the Advisory Board may serve successive terms on the Advisory Board. From time to time, staff from various departments of the City of Lebanon, as assigned by the City Manager, may advise and assist the Advisory Board and to act as liaisons between the Advisory Board and the City of Lebanon. No more than two city councilors may be appointed as non-voting members of the Board.

2.30.030 Objectives and Purposes

- A. The Advisory Board will serve in an advisory capacity to the City of Lebanon while promoting bicycle and pedestrian safety and awareness.
- B. The Advisory Board will advocate for bicycling and walking as healthy and non-polluting methods of transportation and recreation.

- C. The Advisory Board may assess the condition and the need for improvements for bicycle and pedestrian facilities within the City; including but not limited to:
 - 1. Multi-use paths
 - 2. Pedestrian crossings
 - 3. On road bike lanes
 - 4. Bicycle and pedestrian signage
 - 5. Bicycle parking and storage facilities
 - 6. Establishment of safe and efficient bicycle and pedestrian traffic control devices
 - 7. Promotion of safe bicycling and walking practices and events
 - 8. Maintenance of existing facilities
 - 9. Perform other such functions as requested by the city council
- D. The Advisory Board may assess and advise the City on street and road changes that may affect bicycle and pedestrian use.
- E. The Advisory Board may advise the City on the long term planning, budgeting, development and operation of bicycle and pedestrian facilities.

2.30.040 Compensation and Records

The members of the Advisory Board shall serve without pay but shall be reimbursed for duly authorized expenses. All original meeting minutes will be kept by a City staff employee and records of proceedings shall be given to the City Recorder and remain in the office of the City Recorder as one of the public records of that office.

2.30.050 Assets

The Advisory Board will have no assets or budget but may apply for grants to fund specific City projects related to bicycle and pedestrian facilities or safety.

2.30.060 Meetings of Members

- A. Meetings of the Advisory Board will be held monthly at a time and location established by the Chair, in conjunction with the City staff liaison. Notices as required by Oregon law for such meetings shall be given in the manner provided by law.
- B. The Advisory Board membership composition will be established by the Mayor with consideration given to geographic representation and member areas of expertise and/or interest.

- C. A notice of meeting agenda and the minutes of the last meeting will be published and delivered to Advisory Board members, City Council and the City Manager at least one week prior to a scheduled meeting.
- D. The Advisory Board shall annually select one of its members as Chair and one as Vice-Chair by a majority vote. This selection will occur at the first meeting of the calendar year. No member may serve more than three consecutive terms in any one office.
- E. A quorum of four voting members must be present at a scheduled meeting. The concurrence of a majority of the members of the Advisory Board present and voting at a meeting shall be necessary to decide any question before the Advisory Board.
- F. Members may resign upon written notice to the Chair. The Chair may ask a member to resign who does not attend at least nine meetings during a calendar year.
- F. Meetings will proceed based on the latest edition of Robert's Rules of Order.

2.30.070 Duties of the Chair and Vice Chair

- A. The Chair presides at all meetings. The Chair shall be entitled to vote on all motions or matters before the Advisory Board.
- B. The chair represents the Advisory Board and shall act as a liaison with other organizations.
- C. The Vice-Chair will assume the duties of the Chair in the absence of the Chair and will assume the duties of the Chair if the position becomes vacant until a successor is chosen as provided in this chapter.

Section 2. This ordinance shall be effective thirty days (30) after its passage.

Passed by the Lebanon City Council by a vote of 4 in favor and 0 against and approved by the Mayor on this 10th day of February, 2010.

CITY COUNCIL OF LEBANON, OREGON

Kenneth I Toomb
 Kenneth I. Toomb, Mayor
 Bob Elliott, Council President

ATTEST:

Linda Kaser
 Linda Kaser, City Clerk/Recorder