

A BILL FOR AN ORDINANCE CONCERNING )  
AND REGULATING AMBULANCE SERVICE, )  
~~AND DECLARING AN EMERGENCY.~~ )

ORDINANCE BILL NO. 26  
for 1967

ORDINANCE NO. 1257

THE PEOPLE OF THE CITY OF LEBANON DO ORDAIN AS FOLLOWS:

Section 1. DEFINITIONS. The following words and phrases as used in this Ordinance shall, for the purposes of this Ordinance, have the following meanings:

(a) AMBULANCE means any motor vehicle that is constructed or equipped for and intended to be used for transportation of a person because of his or her illness, injury or disability.

(b) AMBULANCE BUSINESS means the owning, operating, managing or maintaining as principal or agent of any ambulance for hire as herein defined.

(c) OPERATION means the receiving, picking up or embarking within the City of Lebanon of a sick or injured person for transportation or conveyance for hire to any point within or without the City of Lebanon.

(d) AMBULANCE SERVICE CHARGES means any charge, fare or other consideration for ambulance service.

(e) PERSON means individuals either male or female, partnerships, firms, corporations and associations of every kind, and their agents, servants or employees.

(f) AMBULANCE OPERATOR shall mean any person who, as owner, agent, or otherwise, furnishes or operates, advertises or otherwise professes to be engaged in the business of furnishing or operating ambulances, or an invalid or wheelchair coach.

(g) ATTENDANT means any person who is qualified to render first aid and who shall secure an advanced Red Cross card within thirty days from the date of employment, unless the time is extended by the Ambulance Committee.

(h) DRIVER shall mean the person who drives an ambulance or invalid or wheelchair coach when the same is operated by or for an ambulance operator while engaged in the ambulance business, and who shall secure an advanced Red Cross card within thirty days from the date of employment, unless the time is extended by the Ambulance Committee.

(i) DRIVER-ATTENDANT is a person qualified and licensed as both a driver and attendant independently.

(j) LICENSE HOLDER is a person to whom an ambulance operator's license has been issued under the provisions of this Ordinance and which license has not been revoked.

(k) INVALID OR WHEELCHAIR COACH shall mean any motor vehicle especially designed, equipped and used for the transportation of invalid persons on a rental basis with driver furnished and which has no first aid equipment, flashing red lights, or sirens.

Section 2. THE AMBULANCE COMMITTEE. composed of two councilmen and three lay members, two of whom shall reside in the Rural Fire Protection District, shall be appointed by the Mayor, and confirmed by the City Council, to serve at the pleasure of the Mayor and Council.

Section 3. AMBULANCE OPERATOR'S LICENSE REQUIRED. No person shall engage in the ambulance business or operate an invalid or wheelchair coach business within the City of Lebanon, Oregon, without first obtaining a license therefor as hereinafter provided. A license to operate an ambulance or a license to operate an invalid or wheelchair coach shall be issued for a period commencing July 1 and ending June 30 of the following year, or commencing at a later date but ending the following June 30, and shall be renewed upon review and approval by the Ambulance Committee annually. Renewal of any license granted hereunder, upon expiration for any reason or after revocation, shall require conformance with all the requirements of this Ordinance as upon original licensing.

Section 4. APPLICATION FOR LICENSES. Any person desiring to obtain an ambulance operator's license or a license to operate an invalid or wheelchair coach shall make application therefor upon <sup>prescribed and</sup> forms approved by the Ambulance Committee and available from the office of the City Recorder. The applicant shall furnish any and all additional information the Ambulance Committee may in its discretion require.

Section 5. INVESTIGATION.

(a) It shall be the duty of the Chief of Police to cause an investigation to be made of the moral character of the applicant and his financial responsibility. The Chief of Police shall also determine if the motor vehicles described in the application are fit and suitable for use as ambulances, or as invalid or wheelchair coaches.

(b) It shall be the duty of the Ambulance Committee to determine whether the applicant has complied with the laws of the State of Oregon and the Ordinances of the City of Lebanon, relating to health, safety and sanitation.

Section 6. FEES. Any owner or person desiring to operate an ambulance or invalid or wheelchair coach on any street in the City of Lebanon shall, at the time of filing the application for a license with the City Recorder, pay to the City Recorder a license fee of \$1.00 per annum for each vehicle, payable in advance.

Section 7. SUSPENSION AND REVOCATION OF LICENSE. A license may be revoked <sup>or suspended</sup> by the Ambulance Committee upon the following grounds:

(a) The license holder knowingly and after written notice from the Ambulance Committee fails to operate his business in accordance with the provisions of this Ordinance and any and all State and Federal Laws applicable to the ambulance business.

(b) The license holder has committed acts or carried on a course of conduct which the Ambulance Committee finds, after hearing, establishes a lack of good moral character, or reliability.

(c) The license holder shall abandon its operation of the ambulance or invalid or wheelchair coach business for a period of one or more days. Acts of God, labor disputes, and other acts beyond the control of the license holder which cause abandonment or limitation of service shall not be considered an abandonment within the meaning of this section.

(d) The license holder has failed to render satisfactory service.

(e) The license holder fails to keep and maintain his vehicle and equipment strictly in accordance with the standards and requirements of the Ambulance Committee.

No suspension or revocation shall be made permanent until a hearing has been held by the Ambulance Committee. The Ambulance Committee may suspend temporarily an operator's license without notice if it appears that the continued operation of the licensee's business is not in the public interest. The Ambulance Committee shall hold a hearing after ten days notice to the license holder and not more than fifteen days from the date of the temporary suspension to consider permanent suspension or reinstatement of the operator's license.

#### Section 8. REQUIRED EQUIPMENT.

(a) An Operator's License may be issued when the Ambulance Committee, or its designated officer or agent, has determined upon personal inspection that the construction, capacity and first aid equipment and supplies of each ambulance and invalid or wheelchair coach proposed to be operated is in full compliance with all laws of the State of Oregon and Ordinances and Resolutions of the City of Lebanon. The list of required equipment, ~~and the official tariff notes and charges,~~ shall be established by Resolution of the City Council.

(b) Upon making an application for an Ambulance Operator's license or an invalid or wheelchair coach license, the applicant shall submit a list of equipment to be carried in each vehicle. The list shall be subject to review and approval annually at the time of the license holder's application for renewal, and shall be filed with the City Recorder.

(c) The vehicles, equipment and business records used or available for use in the Operator's business shall be subject to inspection by the Ambulance Committee, or its designated officer or agent, at all times.

Section 9. RATES AND CHARGES. The official tariff rates and charges shall be established by Resolution of the City Council. Each ambulance and invalid or wheelchair coach operated within the City shall plainly display in the passenger compartment thereof a schedule of the official city tariff rates and charges. All ambulances shall have meters showing tariffs in conformity with the official rates.

Section 10. FUMIGATION AND DISINFECTION. Any ambulance and invalid or wheelchair coach carrying a patient known to be afflicted with contagious or infectious disease shall thereafter be carefully and thoroughly fumigated or disinfected in its passenger compartment and equipment in compliance with rules and regulations established by the County Health Officer or the City Ambulance Committee, before being used for another patient.

Section 11. RESPONSIBILITY OF OPERATOR. It is hereby made the duty of the ambulance operator to supervise his employees, the drivers of the ambulances, the attendants thereon, and the ambulance, to assure that at all times such vehicles are in condition to meet the requirements of this Ordinance, to assure that a competent licensed driver is operating the same when making calls, and that a licensed attendant be present and accompany such vehicle. Such

operator shall not permit any person who is under the influence of intoxicating liquor or drug to drive any ambulance or invalid or wheelchair coach or to accompany the same as an attendant. In case the driver attendant violates any provision of this Ordinance, the operator may be held responsible and his license may be revoked for such violation.

Section 12. LIABILITY INSURANCE. An operator's license may not be issued unless there is on file with the City an insurance policy approved by the Ambulance Committee whereby the owner and the driver of each of the vehicles described in said license are insured against liability for damage to property and for injury to or death of any person resulting from the ownership, operation or other use thereof. Said policy shall be in the sum of not less than TWENTY FIVE THOUSAND DOLLARS (\$25,000.00) for personal injury to or death of any one person in any single accident and FIFTY THOUSAND DOLLARS (\$50,000.00) on account of personal injuries to or death of two or more persons in any one accident, and the limits on each such vehicle shall not be less than TEN THOUSAND DOLLARS (\$10,000.00) for damage to or destruction of property in any one accident.

The policy shall contain an endorsement providing that said policy of insurance will not be cancelled until notice in writing shall have been given to the City of Lebanon, addressed to the City Recorder, City Hall, Lebanon, Oregon, at least 30 days prior to the time such cancellation shall become effective.

The policy must be issued by a company authorized to do business in the State of Oregon. Said policy shall further provide that there shall be a continuing liability thereon, notwithstanding any recovery on said policy. If, at any time, said insurance policy shall be cancelled by the company issuing the same, or the authority

of said company to do business in the State of Oregon shall be revoked, the certificate holder shall replace said policy with another policy approved by the Ambulance Committee.

Section 13. REPLACEMENT OR ADDITION OF VEHICLES. Whenever a license holder replaces a vehicle, he shall file with the City Recorder a description of the vehicle to be abandoned, and a description of the vehicle to be placed in use with the name of the manufacturer, engine and serial numbers and State motor vehicle license number. Such information shall also be furnished for any vehicle or vehicles being added to the operation. Each new vehicle shall be presented for inspection as provided in this Ordinance.

Section 14. APPLICATIONS FOR DRIVERS, ATTENDANTS AND ATTENDANT-DRIVERS LICENSE.

(a) Applications for drivers, attendants and attendant-drivers licenses hereunder shall be made upon forms prescribed and approved by the Ambulance Committee and available from the office of the City Recorder.

(b) An application fee of \$5.00 shall accompany the application.

(c) The Ambulance Committee, within a reasonable time after receiving the application and satisfying itself that the applicant meets the standards and qualifications established by the Ambulance Committee, shall certify that fact to the City Recorder who may then issue a license to said applicant.

(d) The license of a driver, attendant or attendant-driver may be suspended or revoked for any of the grounds set forth in Section 7 above and in accordance with the proceedings provided therein.

Section 15. SEVERABILITY. If any provision, clause or part of this Ordinance, or application thereto to any person or

circumstances, is held invalid, such invalidity shall not affect other provisions or applications of this Ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this Ordinance are declared to be severable.

This Ordinance shall take effect on the 16th day of June, 1967.

Passed by the Council and approved by the Mayor this 16th day of May, 1967.

Kenneth B. Hewson  
Mayor

ATTEST:

Van R. Jones  
Recorder



## Ambulance Report

TO: AMBULANCE COMMITTEE  
FROM: MAYOR  
SUBJECT: AMBULANCE POLICY

### INTRODUCTION:

Ambulance Operation by the City of Lebanon will soon begin and it's success is going to depend upon this committee and the method of handling this facility. There is much more to operating an ambulance than just purchasing equipment and staffing the facility. Ambulance service in Lebanon has been a controversial issue for 3½ years and it is our responsibility to provide adequate service, proper medical cooperation and public relations. The more understanding and communication we develop, the easier and more acceptable our job will become.

### REQUEST OF THE MAYOR:

1. I first request that Floyd Geyman be appointed liaison member of ambulance committee and the hospital medical staff and public.

(a) all complaints and communication from hospital and medical staff will first be looked into by Mr. Geyman in order that all details can be presented to the committee for their consideration.

2. I request that local law enforcement, county and State law enforcement agencies, medical personnel be called in before operation of ambulance begins in order that general understanding can be outlined on:

health regulations  
traffic regulations  
legal regulations

3. I would like to have all records, recording devices and methods of maintenance of records be set up and understood before July 1.

(a) record of all calls kept in detail are important.

4. Billing procedure be outlined and forms secured before July 1.

(a) The medical staff and public are somewhat uneasy about accessory charges on the ambulance bill. A policy of waiting period, oxygen, traveling off of paved roads must be determined before July 1, because this is the area of the main concern.

5. Medical supplies should be purchased immediately.

### QUESTIONS TO BE ANSWERED:

1. Volunteer schedule and who is responsible?

(a) if person is on call, must he be by a phone or plectron at all times.  
(b) standby policy

2. Is the ambulance going to go on transfer and if so, how will the standby system be set up?

(a) is the volunteer going to have to be at the station or just available?  
(b) what happens in case standby volunteer is not reachable on emergency call:

3. Will City employees outside ambulance staff be allowed to assist the ambulance while on duty?

4. What traffic regulations and policies of speed and handling of ambulance is to be enforced?

(a) an ambulance should start and stop slowly and trail at a safe speed.  
NO ONE IS SAVED BY RAPID TRANSFER WHICH IS UNSAFE AND HASTY.

5. To whom does a person appeal his bill?  
(a) some cases maybe hardship and some consideration may be necessary but someone should make this decision.
6. The first year of operation, a quarterly financial report should be submitted to the committee so we know what we need to do for next years budget.
7. What public relation campaign would be helpful in aiding our cause?
8. What are the limits on volunteer living from ambulance?
9. What are the limits the driver-attendant may attend a fire from City Hall?
10. Collection of bills— what will be the City policy?  
(a) send bill the next day, wether 24 hrs. or end of month.  
(b) what will be delinquent bill policy?