

ORDINANCE BILL NO. 8 FOR 1934.

ORDINANCE NO. 455

A BILL FOR AN ORDINANCE CREATING THE OFFICE OF PURCHASING AGENT FOR THE CITY OF LEBANON, AND PRESCRIBING THE DUTIES AND REGULATIONS THEREOF.

THE PEOPLE OF THE CITY OF LEBANON DO ORDAIN AS FOLLOWS:

Section 1. That the office of Purchasing Agent for the City of Lebanon is hereby created; and one member of the city Council shall be appointed by the Mayor to fill said office; he shall hold office during the pleasure of the Mayor or until his term as Councilman shall expire or terminate.

Section 2. That no supplies shall be purchased for or by the City of Lebanon without first securing from said Purchasing Agent a written requisition therefor on forms which shall be furnished by the City and which shall be made in duplicate, one copy to be delivered to the person making the purchase and the duplicate thereof to be immediately filed with the City Recorder. That every requisition shall contain the quantity, kind and price of the supplies to be purchased, and shall be endorsed by the Purchasing Agent.

Section 3. It shall be the duty of the Purchasing Agent to investigate the advisability and necessity of making purchases of supplies and of the cost and quality thereof, for which requisitions are requested; and he shall further investigate the authority of the person requesting such requisition. And the City Council shall not order payment of any bills for supplies unless the proper requisition therefor <sup>shall</sup> ~~have~~ been previously placed on file with the Recorder.

Section 4. That it is necessary for the immediate preservation of the peace, health and safety of the City of Lebanon that this ordinance take effect immediately, and, therefore, an emergency is



declared to exist and this ordinance shall be in full force and effect from and after its passage by the Council and approval by the Mayor.

Passed by the Council this 15th day of May, 1934.

Approved by the Mayor this 15th day of May, 1934.

T. W. Hamman  
Mayor.

Attest:

\_\_\_\_\_  
Recorder.

HAMMERMILL  
COND  
MAY 15 1934

# City of Lebanon

ORDINANCE BILL NO. 8 for 1934

ORDINANCE NO. 455

RESOLUTION NO. \_\_\_\_\_

Title: Creating the Office  
of Purchasing Agent.  
and Prescribing the duties  
of Same

Read first time May 15<sup>th</sup>, 1934

Read second time 2 4, 1934

Read third time 2 9, 1934

Passed by Council May 15, 1934

Approved by Mayor May 15, 1934

Filed May 16<sup>th</sup>, 1934

W. H. Newman

City Recorder

F. D. MAYER  
City Attorney