

Lebanon City Council Meeting Agenda



May 10, 2006

*Archive Copy
(Do Not Remove from Office)*

LEBANON CITY COUNCIL MEETING

Wednesday, May 10, 2006

7:00 p.m.

*Santiam Travel Station
750 3rd Street*

A G E N D A

CALL TO ORDER / FLAG SALUTE (7:00 pm - regular location)

ROLL CALL

APPROVAL OF CITY COUNCIL MINUTES – April 12 and April 26, 2006

APPOINTMENT – Vacant City Council Seat (by nomination)

OATH OF OFFICE – Nominee

PROCLAMATION(S)

- ❖ Older American's Month
- ❖ National Law Enforcement Memorial Week

CONSENT CALENDAR

- ❖ City Council Agenda – May 10, 2006

CITIZEN COMMENTS - *Those citizens with comments concerning public matters may do so at this time. Please identify yourself before speaking and enter your name and address on the sign-up sheet.*

ITEMS FROM COUNCIL

AWARD PRESENTATIONS

- ❖ Award Recognition presented to former Councilor Scott Simpson
- ❖ Award Recognition presented to Mr. Randy Stock

PRESENTATION

- ❖ Recreation for Kids & Community – Update on skate parks, presented by Judy Phillips

(Temporarily adjourn the regular order of business of the Lebanon City Council and convene as the NW Urban Renewal Agency)

**LEBANON CITY COUNCIL MEETING
MINUTES
April 12, 2006**

Council Present: Mayor Ken Toombs and Councilors Bob Elliott, Rebecca Grizzle, Ron Miller, Scott Simpson, Dan Thackaberry and Ray Weldon.

Staff Present: City Administrator John Hitt, City Attorney Tom McHill, Finance Director Casey Cole, Police Captain Mike Schulte, Public Works Director Jim Ruef, City Engineer Malcolm Bowie, Maintenance Division Manager Rod Sell, Assistant to the City Administrator Ginger Allen and Administrative Assistant Linda Kaser.

CALL TO ORDER/FLAG SALUTE/ROLL CALL

Mayor Toombs called the regular session of the Lebanon City Council to order at 7:00 p.m. in the Santiam Travel Station Board Room. Roll call was taken with all Council members present.

APPROVAL OF MINUTES – March 8, 2006

Thackaberry stated that he was not present at this meeting and felt that the sentence on Page 1: “*In response to Toombs, Yates guesstimated the costs to be around \$500,000 for the fitness center.*” was unclear. He believed that it should include Mayor Toombs’ question, rather than “*In response to Toombs, ...*”. Thackaberry asked that this be corrected.

APPROVAL OF MINUTES – February 22, 2006

Elliott moved, Grizzle seconded, to approve the February 22, 2006 City Council Minutes as presented. The motion passed unanimously.

CONSENT CALENDAR

- 1) CITY COUNCIL AGENDA: April 12, 2006
- 2) OTHER CITY MINUTES: Library / Sr. Center Trust – February 14, 2006
Senior Center Advisory Board – February 15, 2006
- 3) PLANNING COMMISSION: Reappointments – Don Robertson, Barry Scott and Tom Owen
Appointments – Shelley Garrett and Walt Rebmann

Mayor Toombs noted that ODOT would give their presentation first. This would be followed by the Recreation for Kids Update, with the Ralston Park Gas Station Proposal third.

Elliott moved, Grizzle seconded, to approve the Consent Calendar as amended. The motion passed with 5 yeas (Elliott, Grizzle, Miller, Simpson and Weldon) and 1 nay (Thackaberry).

CITIZEN COMMENTS - None

ITEMS FROM COUNCIL

Weldon asked if Ruef looked into the project on Airport Road referencing Page 5 of the March minutes. Ruef answered that they would be bringing something back to Council during the budget process. Grizzle recalled that Council decided they needed to see the Transportation Plan before they looked into any specific intersections.

PRESENTATIONS

1) ODOT 2006 Construction

Vivian Payne, District Area Manager, and Bob Doran, Corvallis District Maintenance and Operations Manager, gave a PowerPoint presentation on the upcoming ODOT Construction Project Schedule and briefly explained the process and how traffic will be managed.

2) Recreation for Kids Update

Chuck Nugent provided a Status Report and informed Council that they raised \$106,000, exceeding their first goal of \$100,000 two months before the May 9th deadline. He stated that this community fundraising event included a wide range of businesses and individuals. He added that they have several appointments with other industries and businesses in an effort to work towards their second obligation.

Mayor Toombs thanked the Committee for all of their hard work. Grizzle asked if the City was helping to locate any grants. Mr. Nugent answered that they have not had much contact with the City with respect to grants, but would like to work closer with them if possible. He had spoken with Hitt regarding the asbestos, but has not yet found any grants. In response to Weldon's question as to whether any work had been started, Mr. Nugent stated that they agreed not to start work until they had the funds available. They would like to reach their next goal before approaching the City about starting any work.

3) Ralston Park Gas Station Proposal

Evan Degenfelder, representing herself and other Lebanon merchants, presented the Council with a petition for a proposed use of the Ralston Park gas station. She received unanimous and enthusiastic approval from merchants for a Lebanon Tourist Information Center, which would provide a central location where comprehensive information on services, events, businesses, recreational opportunities, local history and other activities would be available. They believe that this location has many benefits: it is along the main road through town, has easy access from the north and south because of the traffic light at this intersection, it is within easy walking distance to downtown businesses, and there is ample room for parking, including room for RV's or other large vehicles. Because there is an existing structure, they believe the cost involved in redesign or rehabilitation of this building would be relatively small. They also believe that it should be open daily, staffed by volunteers from all areas of Lebanon and possibly include a part-time paid employee. She further explained their ideas for the Information Center and made herself available to answer any questions.

Thackaberry asked if the petition signatures were from citizens. Ms. Degenfelder answered that they were from business owners. Simpson asked if they had a time period in mind. Ms. Degenfelder felt the sooner the better.

Grizzle questioned whether the grant funds used to purchase the gas station would have to be paid back.

Weldon felt that it would not, according to a phone call he made to Marilyn Lippincott. Mayor Toombs stated that this was in direct conflict with the information they received. Ms. Degenfelder thought it was important to note that the businesses want the Information Center, so the funding part of it should be somehow figured out. There was further discussion on whether the grant would have to be paid back. Ms. Degenfelder asked if any of the Councilors were against the idea. Thackaberry and Weldon stated that they were in favor of the Information Center. Simpson wanted more information, but at this point he felt the idea was interesting.

Grizzle questioned the need for this Center with the Chamber located only a block away. Ms. Degenfelder stated that she has not gotten any referrals from the Chamber. There was further discussion about the Chamber providing the same services and whether another Information Center was needed.

In regards to large vehicle access at the gas station site, Mayor Toombs stated that he had trouble in the past getting his RV into that parking lot if any other cars were parked there.

Mayor Toombs stated that the grant information is very specific as to the use of the facility. There was further discussion on the grant requirements and whether any funds would need to be returned. Thackaberry asked if they wanted to use the entire site or just a portion of it. Ms. Degenfelder felt that the two uses are not mutually exclusive. Weldon added that he believes a joint use is possible based on his conversation with Ms. Lippincott.

Hitt stated that his major consideration is the financial aspect of this proposal. Expenses would include converting the building or a portion of the building for office purposes, in addition to heating and air conditioning costs. His biggest concern is the ongoing operational cost, which would include telephone and utility expenses. He added that hiring a part-time person at minimum wage without any benefits would amount to \$10,000 per year. He emphasized that these were not arguments for or against the proposal, but only considerations that should be looked at.

Grizzle asked whether this proposal had already gone before the Parks Committee. Rod Sell stated that this proposal was on the Parks Committee's agenda. An email received that day was briefly discussed with Weldon, but no recommendation was made, one way or the other. Hitt suggested that the appropriate next step should be to put it before the Parks Committee as a proposal, irrespective of any legal issues, to get their input.

Ginger Allen asked if any of the businesses refer citizens to the Chamber in an effort to educate them. Ms. Degenfelder answered that the merchants generally give them directions, but does not know if they are being referred to the Chamber. Grizzle added that their business consistently refers people to the Chamber and hands out maps provided by them.

Kimberly Clarke, 2186 Janna Court, Lebanon, Oregon, a Lebanon business owner believed that a Chamber is an asset to any community, but would not send anyone to the one in town because of the neglected exterior. She feels that the Chamber should be in a more visible location and should also provide brochures outside. She stated that the Downtown Association is putting together maps of the downtown area themselves, and that she did not know the Chamber provided maps.

Trudie Peterson, 610 Vaughn Lane, Lebanon, Oregon, asked about the City's original intent to use the Travel Station as a Tourism Center. Miller answered that this was the original plan but because it was not staffed with volunteers on a regular basis, the plan did not materialize. Peterson stated that we should use the Travel Station building since we received grants to improve it.

Ron Passmore, 865 Lebanite Drive, Lebanon, a member of the Parks Committee stated that they spent many hours volunteering to put together a Comprehensive Park Master Plan that serves the needs of this community. He feels that Council should honor that commitment before anything is done. He believes that a conceptual plan should first go before the Parks Committee, who could then make a recommendation to Council. Mayor Toombs agreed that the appropriate avenue should first be through the Parks Committee.

Thackaberry moved, Weldon seconded, that City staff gather the facts, check out any legality issues and report back to Council. The motion failed by roll call vote with 3 nays (Elliott, Grizzle and Miller) and 3 yeas (Simpson, Thackaberry and Weldon).

Miller moved, Weldon seconded, that the information be gathered and sent to the Parks Committee to evaluate and make a recommendation to Council. The motion passed unanimously by roll call vote.

LEGISLATIVE SESSION

1) Tourism Funding Request – Star Spangled Celebration

Ronn Passmore, 865 Lebanite Drive, Lebanon, Oregon, wanted to recognize the members of the Lebanon Community Foundation Board. He stated that the City's sponsorship has been a major contributing factor in the success of this celebration. He explained that this year's grant request is to help fund the marketing of the event, which is a significant change from previous years. He briefly described the event and stated that the proceeds would go towards developing Cheadle Lake Park.

Warren Beeson, 813 Main Street, Lebanon, Oregon, thanked the Council for supporting this event and spoke about its success. At this point, they feel that they need to establish a regional recognition of this event. All advertising media participating in their program have committed to donate a matching amount for all dollars spent. They felt this would be the most appropriate area for them to increase their efforts and focus. Their website, courtesy of a sponsor, explains the event and they feel it presents this community in a good light. He asked if there were any questions. Simpson wanted clarification on the website. Mr. Beeson explained that they maintained a separate website, but it is linked to other sites.

In response to Grizzle's question, Mr. Beeson stated that their attendance goal for this year was 7,500.

Hitt clarified that these funds would come out of Tourism, which presently has a balance of \$18,000. Simpson asked how much the City receives per quarter for the transient room tax. Hitt and Cole stated that it is between \$4,000 and \$5,000.

Weldon asked Ginger Allen about the status of the digital reader board. Allen answered that she has been working on City entrance signs, but has not been tasked to work on a digital reader board. Allen asked for Council's direction when Weldon questioned whether these signs would be funded by the Tourism account. She stated that the Entrance Sign Update is on the agenda and can further be discussed then.

Mayor Toombs asked for a motion to grant this request.

Miller moved, Elliott seconded, to grant Lebanon Community Foundation's request for funding of the Star Spangled Celebration.

Simpson called for more discussion.

Simpson asked if they anticipated this to be an ongoing request. Mr. Beeson answered that it was hard to say, but felt that it probably would be, although likely decreasing annually.

Weldon asked about their plans to turn the Park over to the City. Mr. Beeson stated that this has been their intent from the beginning. In response to Weldon's question about the time frame, Mr. Passmore listed some of the improvements that still need to be made. He added that their intent is to develop the Park and Lake and to have it community-owned. There was discussion on available federal grants, but Mr. Passmore stated that these were hard to find.

Mayor Toombs asked if there were any other questions. Hearing none, he reminded Council that there was a motion on the floor to grant this request.

The motion passed with 4 yeas (Elliott, Grizzle, Miller and Simpson) and 2 nays (Thackaberry and Weldon).

2) Extended Lebanon Area Chamber of Commerce Tourism Contract

Chamber Board President Robert Lamb and Board Member Greg Nervino thanked the Council for allowing them to present what they feel is a strong win-win tourism plan. He submitted to the Councilors a copy of the Board of Directors and a Common Sense Analysis. He reviewed the Analysis which compares Albany and Lebanon Chambers and emphasized the outstanding value of services Lebanon receives. He also submitted and compared literature from both Chambers. Mr. Lamb briefly spoke about staffing, operation hours and activities involved in tourism, such as answering mail requests, phone calls and emails, brochure information distribution, events and festival support, and visitor walk-in requests. He asked that Council approve the revised Tourism Agreement between the City and the Chamber.

Mayor Toombs asked if there were any questions.

Grizzle declared that she has a potential conflict of interest, as her sister is employed by the Chamber, but feels she has no active conflict of interest. Thackaberry disagreed stating that he believes she does. Grizzle added that neither the League of Oregon Cities nor the State Ethics Commission felt she had any conflict of interest. McHill stated that Paragraph 8(b) of this Agreement specifically provides that Councilor Grizzle's sister does not benefit in any way, explaining that she will not be paid out of these funds. He added that it is up to Councilor Grizzle to decide whether or not she feels it is a conflict of interest. Thackaberry stated that McHill has a conflict of interest and should excuse himself. McHill stated that, even though his firm is a member of the Chamber, he does not have a conflict of interest from the representation standpoint. Miller noted that the City is also a Chamber member.

Mayor Toombs declared that Grizzle does not have a conflict of interest as per the League of Oregon Cities and the Ethics Committee. He asked if there were any questions.

Thackaberry questioned the total transient room tax amount. Hitt and Cole stated that this amount includes a carry forward. Hitt clarified that when he mentioned \$4,000-\$5,000 per quarter, he meant new revenue coming in.

Miller stated that it is the Contract Committee's recommendation that personal services contracts include a hard dollar amount and not a percentage. He also had a concern as to whether there would be any funds left for the Star Spangled event if 90% was given to the Chamber. Mr. Lamb stated that he has already received unanimous board approval to negotiate with the City in any way and that they would be willing to put a cap

on the dollar amount, which could be written into the Agreement. They realize that this revenue could fluctuate drastically if one or two hotels are built and plan to utilize whatever funds to maximum benefit. He further discussed their efforts and stated that a professional was brought in to help guide them.

When asked what dollar amount the Chamber wanted to put in Paragraph 7, Mr. Lamb stated that they were willing to write in a cap dollar of \$24,999 with the flexibility of whatever the transient room tax is at that point. There was considerable discussion on reasonable projected dollar figures based on Cole's estimate, in addition to the wording of Paragraph 7.

Regarding Paragraph 8(f) of the Agreement, Miller felt that the words "*at least*" should be struck.

After hearing more discussion on the impact this would have on the Star Spangled celebration, Nervino stated that the intent is for these funds to be disbursed to qualified tourism projects throughout the community. He added that the Lebanon Community Foundation would submit an application based on the Chamber's available funds and stated that he was sure they would be funded.

Hitt noted that, if Council was to approve this, it should be viewed as 90% of future revenues.

Simpson presented tourism brochures which he had collected from various places. He stated that he had spoken to numerous people and read what John Hope-Johnstone believed to be important in promoting tourism. He also shared information received about the Albany and Corvallis Chamber sites and questioned Mr. Lamb about their website. Mr. Lamb stated that a scarcity of resources forces them to prioritize their projects. A tourism community website would be one of their higher priorities because he believes that to be the fastest way to promote tourism. They plan to emulate Ashland's website and several people, including Peter Walker, will be working on this. Simpson informed him that there already was a paid tourism website which is licensed until August 6, 2006. Simpson criticized inaccurate information in the Lebanon tourism brochure. Grizzle felt that creating a publication is a huge undertaking, and believes that, for the resources the Chamber has, it is a great publication. Mr. Lamb stated that if more resources are desired, then more funding should be allocated.

Simpson read an email from his daughter to the Chamber which he says was never answered. Miller felt that Simpson was doing an analysis of past performance. Simpson replied that he wanted to set some specifications that will benefit the community.

Simpson felt the problem was not all financial, but cooperation and stated that the Chamber had not been willing to work with the Tourism Commission. Mr. Lamb disagreed stating that they have always been more than willing to work with anyone who is interested.

Simpson insisted that funding should not be an issue if volunteers are used. Miller agreed with Mr. Lamb that it is always difficult to get consistent volunteer help and until the Chamber receives more money, it would be hard to be open on weekends, holidays or during the lunch hour. There was more discussion on whether or not the volunteer system worked.

Mr. Lamb believes that they should market around their current assets. He stated that, if enough funds were available, he would put a kiosk at Gill's Landing or Mallard Creek, which are areas where RV's are able to park; he would also promote through RV associations. Simpson questioned where the Chamber brochures were handed out. Chamber Office Manager Mary Meader stated that they currently distribute cases of their brochures to the City, Mallard Creek, Visitor's Centers and Chambers of Commerce throughout Oregon, Washington, Idaho and Northern California, and parts of Florida and Texas.

Judy Skyles stated that the Albany Optimist Club works at the rest area kiosk and makes money from coffee donations. She suggested that if we had a kiosk, service clubs could use it as a fundraiser.

Simpson felt that there should be a portion of the contract that deals with the anticipated level of service. Mr. Lamb suggested that tourism criteria and benchmarks be developed from which they could be evaluated. Grizzle stated that Council is not a good functional tourism committee; this should be run by people who have been selected and who have a comprehensive plan. She added that Council should not be micromanaging the Chamber and that by approving this contract, Council agrees that they are the experts and will rely on their expertise. A report to Council can be submitted periodically.

There was more discussion about coming up with a close figure for the dollar cap based on the current average room tax. Elliott asked if the Chamber received 90%, would the Star Spangled group come to them for funds instead of to Council? Mr. Lamb stated that was correct. Hitt clarified that this was how it was originally done.

Weldon asked that ORS 260.432 and 294.100 be explained. McHill stated that, for this contract, the funds are specifically restricted to tourism. The ORS states that the City maintains the ability to audit and get reports on a periodic basis to assure that the funds are being used for tourism. In addition, the Chamber indemnifies and holds the City harmless on any claims that may be made. Weldon asked if this was a conflict of interest for the people who are promoted by the Chamber as a result of this contract. McHill reiterated that he does not believe so, but will leave it up to specific Councilors as to whether or not they believe there is a conflict of interest. McHill stated that he does not believe that ORS 260.432 applies to this contract.

Weldon asked about the lack of a Chamber sign. Miller stated that he believes the Chamber would take this under consideration.

Regarding Paragraph 4, Thackaberry asked that "*City Administrator*" be changed to "*City Council*" because he believes that some type of checks and balances is needed. Hitt stated that he had asked Cole to fulfill that function; Toombs felt this report would be sufficient. Cole wanted clarification as to what he was auditing because, according to the agreement, invoices or expenses are not required to be submitted before payment. Miller suggested that the Chamber present a report annually.

After substantial discussion, Hitt read amended Paragraph 7: "*The City agrees to pay to the Chamber, from the Transient Room Taxes, up to a maximum of \$4,500 available quarterly, which is collected by the City after the date of execution of this agreement, as consideration for services performed as described in this agreement payable on a quarterly basis. The City shall retain 10% of the Transient Room Taxes which are collected by the City for city administrative costs.*"

Miller moved, Elliott seconded, to approve this contract as amended.

Simpson called for discussion.

Regarding Paragraph 7 of the old Agreement, Simpson stated that it specifically uses the term "reimbursement." He asked if Council would still be satisfying their fiduciary responsibility to monitor taxpayer money since it is now going to a non-reimbursement system. Miller noted that Paragraph 8(f) states that Council can terminate the agreement in 90 days.

Hitt wanted to state for the record that the Chamber has been consistent with their Agreement.

Mayor Toombs reminded the Councilors that there was a motion on the floor.

Elliott called the question.

Weldon moved, Simpson seconded, to continue this discussion. The motion failed with 4 nays (Elliott, Grizzle, Miller and Thackaberry) and 2 yeas (Simpson and Weldon).

The motion to approve the Chamber of Commerce Tourism Contract as amended passed by roll call vote with 4 yeas (Elliott, Grizzle, Miller and Simpson) and 2 nays (Thackaberry and Weldon).

3) City Park Hours

Regarding an inquiry of park closure hours at the last Council meetings, McHill stated that the Lebanon Municipal Code provides that neighborhood parks be closed to access and use by members of the public between the hours of 11:00 p.m. and 6:00 a.m., unless a permit has been issued by the Chief of Police. There is a provision to exclude people from parks for certain periods of time. There was a question as to whether the Ordinance should be changed. McHill stated that the hours could be changed from dusk to dawn, but that would be more problematic as far as enforcement and prosecution. Council agreed not to change the Ordinance.

Grizzle stated that if the neighbor had any more problems, he could still call the police department. She also suggested that staff get back to him with this information.

[Councilor Thackaberry left the building at 10:00 p.m.]

4) Easement Conveyance (Entek / Harrison Pump Station)

Malcolm Bowie asked for Council's approval to accept three easements conveyed by Entek and Western Warehouse for public utilities and for approval of the Harrison Street pump station conveyance to Entek.

Miller moved, Grizzle seconded, to approve that the City sign and accept the three easements from Entek and Western Warehousing, and to approve the property conveyance to Entek. The motion passed unanimously (Thackaberry was not in attendance).

5) NW Industrial Area Improvement Project

Bowie asked that Council approve a motion to award the Northwest Industrial Area Improvement contract to Morse Brothers, Inc., who was the low bidder on this project. He added that there will be a neighborhood meeting on April 20th to discuss any possible impacts of construction. In response to a question about the project completion date, Bowie stated that he did not have a schedule yet; Ruef added that it would be done ahead of Lowe's schedule.

Elliott moved, Miller seconded, to award the contract to Morse Brothers, Inc. The motion passed unanimously (Thackaberry was not in attendance).

6) City Entrance Sign Update

Allen gave an update on Council Goal #3 for the Administration Department, the City Entrance Sign Project. She has been working on this for about a year and planned to bring it to a close by the end of this

fiscal year. She recently learned that some of the downtown business people (Doug Power, Mark Bilodeau, Barb Allen and Carol Cromwell) were interested in participating in these efforts. At a meeting last week, out of three possible sign styles, everyone agreed on one. They will continue to meet for the next four to six weeks and will bring two or three options back to Council in June. She appreciates the input from different business people and feels that the community will be better served having had more than one person bringing forth a proposal.

In response to Miller's question about incorporating the branding ideas, Allen stated that this would be included in one of the options.

Simpson asked if the sign at the south end of town would be provided by or partially funded by Wal-Mart. Allen stated that Wal-Mart, at the request of the City, has provided \$10,000 toward the purchase of a sign at that end of town. Of the six entrances into Lebanon, they will be focusing on the two main entrances, north and south Hwy. 20, with their priority being the south end since they have those additional funds. She stated that she has also been looking at possible grants for this project.

[Councilor Thackaberry rejoined the Council Meeting at 10:10 p.m.]

Grizzle asked if they discussed having service clubs affix their logo somewhere near the signs. Allen stated that this was on the Committee's agenda for Friday. There was a short discussion on the value of service clubs.

Regarding the earlier question about a digital reader board, Allen stated that the majority felt that the City entrance sign is not the appropriate place for a digital reader board. They believed that tourists did not want to see event information. There was discussion about better locations for this, such as at a traffic light, where people could read the boards while they were stopped. She added that ODOT has strict requirements as to what should be on an entrance sign. Simpson suggested a static display on the digital reader board, which could be controlled by computer. Allen stated that the group consensus was not to use the entrance sign as an information center, but to use it to contribute to a positive City image by using architectural structure and landscaping.

7) Main Street Parking Limitations (Oak to Rose Street)

McHill stated that he prepared an ordinance which amends the parking on Main Street as requested at the last Council meeting. This would change parking in front of the American Legion Hall to a two-hour time limit. McHill informed Council that this does not have an emergency provision, so it would take effect in 30 days.

McHill read the title of the Ordinance.

Weldon moved, Miller seconded, to approve A BILL FOR AN ORDINANCE TO AMEND SECTION 10.24.140, OF THE LEBANON MUNICIPAL CODE, PARKING TIME LIMITS IN DOWNTOWN AREAS. The motion passed unanimously by roll call vote.

8) City Hall Structural Survey

Ruef provided a history of the structural integrity of City Hall. The first review completed in 1994 was limited to an earthquake evaluation. It stated, at a minimum, the building's allowable load was 3-10 times lower than required by current code. An earthquake of significant magnitude could result in very serious

structural damage and even potential collapse. He briefly described the structural deficiencies. He stated that this report uses the term "significant" which is different than what the current report states. Ruef feels that it is important to recognize that they consider this an essential facility, where emergency services are provided. Current code for this type of facility requires that it be built to approximately a 50% increase in the factor of safety over an ordinary building. If emergency services were located in its own building, this would allow us to develop that building as an essential facility and not have to incur the cost of the entire City Hall being an essential facility. He added that the public would expect City Hall to be up and running in an emergency situation.

The current report consists of a full structural evaluation, but noted that the engineers were not able to see all of the interior structures. The report states that "A major wind storm, minor earthquake, or snow storm could lead to the collapse of this building or portions thereof." It also states that it may not be capable of meeting all current Code requirements, no matter how much money is invested in the building.

Bowie stated that he tried pinning the engineers down on how much load City Hall can take, but they were not inclined to give him a number. He added that, to find a valid number, we could look at what it has withstood. We could put a factor of safety on that and, for instance, recommend evacuation at that point, but that may get complicated and expensive. The engineers did state that the parapet wall should not be standing, that we have a really bad building, and the cost to do a structural remodel would be between \$40 and \$60 per foot, which would not include bringing it up to Code. They also felt that if we started opening the building up for remodel, it may never quit.

Grizzle stated that just because it has withstood certain events to date, that does not mean it will continue to do so. When questioned if we learned anything new, Ruef stated that the building's condition is a little worse than they thought. He thought this report would be a factor when doing a needs assessment of City Hall. Hitt stated that there is the background to say this building is not worth trying to remodel, if anybody challenges it. Regarding a question on the police department building, Hitt stated that Council directed staff to bring back information on an overall City facilities improvement program, along with funding and financing. Miller wanted confirmation that the uptake from a dwelling to a bumper building is 30%. He also stated that when we do start building, we should build it to withstand any possible event. Ruef stated that this was for informational purposes only; after looking at the financial end of it, they will bring this back to Council.

9) City Administrator's Report

Hitt provided a brief report on the following:

Citizen Parking Concerns - Besides the question about parking in front of the American Legion Hall, which was already dealt with, there was a complaint about parking excessive vehicles at private residences. Hitt stated that as long as there is no blocking of the public right-of-way, the vehicles are currently registered, and they are not selling more than six vehicles per year, our current City Ordinance does not allow us to take any action. He added that the resident agreed to move the vehicles parked on the grassy area to a paved driveway. He stated that if Council wanted to consider changing this Ordinance, staff could bring this back at a future date.

In response to a complaint about a violation for exceeding the 72-hour parking limit at the last Council meeting, Captain Schulte briefly explained the situation and asked if there should be a change in the time limit. He added, however, that it was not too long ago that it was extended from 24 to 72 hours. There was further discussion on this situation and similar types of parking concerns.

New Police Facility - There were a couple of letters to the editor that Hitt wanted to clarify for public purposes. The City feels that this is an extremely important goal. A preliminary needs analysis was completed this year. There are budget funds for next fiscal year, but during this calendar year, to do a final and complete needs' analysis. We are planning a public opinion poll regarding building a new police facility, in addition to building a new library facility. If Council approves, we would propose a bond or levy to the voters. We are not holding back funds, are not saying that we will build a new City Hall before a police facility is built, or build a new City Hall at the same time, as alleged. It is the Council's decision as to how fast and whether or not it should be put before the voters.

City Financial Report - 1st three quarters of FY 05/06 - Hitt stated that we are ¾ of the way through the fiscal year and briefly reviewed the financial report. He highlighted that, in every case, we are below the 75% expense level and stated that we always stay at or below our budget targets. He added that, in almost every year, we run ahead of our projected revenues.

Miscellaneous Matters - Budget Hearings are scheduled for May 3, 4, and 5 (if needed) at 6:30 p.m.

Councilors should have received the City Council Goal Updates.

Besides the condition of the building, we are dealing with the amount of space available at City Hall and related facilities. We are looking at other leasing options, which may be encompassed in your budget documents.

We hope to have some NW URD amendments before Council in the next two months. We may also be proposing some amendments to the Cheadle Lake URD.

Lowe's rock hauling has begun. According to the engineer, they are about 55%-60% through this phase.

CITIZEN COMMENTS - None

ADJOURNMENT

Mayor Toombs adjourned the meeting at 10:42 p.m.

Meeting recorded by: Linda Kaser

Meeting transcribed by: Donna Trippett

| | |
|---|-----|
| Kenneth I. Toombs, Mayor | [] |
| Councilor Ron Miller, Council President | [] |

ATTESTED BY:

John E. Hitt, City Recorder

LEBANON CITY COUNCIL MEETING
MINUTES
April 26, 2006

Council Present: Mayor Ken Toombs and Councilors Bob Elliott, Rebecca Grizzle, Ron Miller, Dan Thackaberry and Ray Weldon.

Staff Present: City Administrator John Hitt, Finance Director Casey Cole, Police Chief Mike Healy, Public Works Director Jim Ruef, Community Development Manager Doug Parker and Administrative Assistant Linda Kaser.

CALL TO ORDER/FLAG SALUTE/ROLL CALL

Mayor Toombs called the regular session of the Lebanon City Council to order at 7:25 p.m. in the Santiam Travel Station Board Room. Roll call was taken with all Council members present.

APPROVAL OF MINUTES – March 8, 2006 (amended)

Elliott moved, Grizzle seconded, to approve the March 8, 2006 City Council Minutes as amended. The motion passed unanimously.

APPOINTMENT – Vacant City Council Seat

Mayor Toombs stated that he received a letter, April 12, from Councilor Scott Simpson stating that he was resigning effective immediately. Toombs explained protocol for the replacement of Simpson's seat on Council and noted that the appointment would be for the remainder of Simpson's term (until December 31, 2006). If Council knows of anyone interested in holding this position, the requirements are that they live in Ward I and are a registered voter. Written requests accompanied with a brief resume should be submitted to the Mayor or City Administrator by May 4. The Council will nominate and vote on the replacement at the May 10 meeting. Toombs added that three individuals have expressed interest in this appointment.

APPOINTMENT – City Council President

With Simpson's recognition, Toombs asked for a motion to appoint a Council President. *Grizzle nominated Ron Miller as Council President. Thackaberry moved to close nominations. With no objections from Miller, the motion passed unanimously.*

PROCLAMATION

Toombs read the proclamation declaring May 23 through June 4, 2006 the "Annual Strawberry Festival."

CONSENT CALENDAR

- ❖ City Council Agenda – April 26, 2006
- ❖ Accept Library Advisory Board Meeting Minutes – March 8, 2006
- ❖ Accept Library / Sr. Center Trust Meeting Minutes – March 14, 2006
- ❖ Accept Senior Center Advisory Board Meeting Minutes – March 15, 2006

Toombs noted the revised agenda which now includes the Council Appointments. *Grizzle moved, Elliott seconded, to approve the Consent Calendar as amended. The motion passed unanimously.*

CITIZEN COMMENTS – *Hearing none, Toombs asked for Council Comments.*

ITEMS FROM COUNCIL – *Hearing none, Toombs moved to the next agenda item.*

PRESENTATION (Update on skate parks proposal, presented by Judy Phillips) – *Having no one come forward to present this update, Toombs moved to the next agenda item.*

PUBLIC HEARING(S)

1) Charley / Flanagan Annexation (A-06-01)

Mayor Toombs declared the public hearing open at 7:25 p.m. to consider Annexation A-06-01, Map 12-2W-15CD, Tax Lot 1800 & 1900, 1.26 acres on Wassom Street, Lebanon.

Mayor Toombs asked the Council to disclose any conflicts of interest or ex parte contacts. Hearing none and having none to declare, Mayor Toombs asked staff to review the relevant legal matters concerning this annexation request in the absence of City Attorney McHill.

Parker stated that annexation proceedings are guided by ORS statutes that specify the procedure of the public hearing. Any testimony given on this matter needs to be directed towards those applicable criteria that are found within the Comp Plan, zoning, annexation ordinance or any other relevant criteria uses to evaluate such requests. The staff report cites those criteria which staff has identified and presented to the Planning Commission (PC) and do include proposed findings from the PC. Failure to provide the decision makers appropriate information to be able to respond to your testimony precludes appeal to higher bodies.

Parker presented a request to annex a 1.26-acre territory comprised of two tax lots located on the north side of Wassom Street between Stoltz Hill Road and 7th Street. The Comprehensive Plan Map designates the property as Residential Mixed-Density (C-RM) and would receive such zoning designation upon annexation. This is not a zone map amendment but rather the first time assignment of Comp Plan designated urban zoning. Parker noted that on February 15, 2006, the PC conducted a public hearing and voted unanimously to recommend approval to Council of this proposed annexation and zoning assignment.

Parker noted that the annexation was initiated in large part because Mr. Charley is onsite septic system is beginning to fail. There are regulations that prohibit the issuance of permits to repair failing systems when you are within 300 feet of an existing urban system and have access to that utility. Consequently, we are actually responding to an imminent health issue if we don't allow for this property to be annexed.

Mayor Toombs asked Council for questions.

Miller questioned the splitting of Tax Lot 1700. Parker stated that the two lots involved with this annexation request are Lots 1800 & 1900; Lot 17 appears to have been previously partitioned long ago.

Toombs called for the applicant's testimony.

Brian Vandetta, representing applicants Charley & Flanagan stated that he has nothing further to add beyond the original application and offered to answer any questions of Council.

Hearing no questions from Council, and no public comments regarding this annexation, Toombs closed the Public Hearing at 7:30 p.m.

Toombs asked each Councilor to indicate their thinking about this proposed annexation, why and what evidence from the record they relied upon. Councilor Weldon, Grizzle, Miller, Elliott and Thackaberry felt it meets the criteria of a failing septic system.

Parker Read the title of the ORDINANCE.

Elliott moved, Miller seconded, to approve A BILL FOR AN ORDINANCE ANNEXING AND ZONING PROPERTY FOLLOWING CONSENT FILED WITH THE CITY COUNCIL BY LANDOWNERS IN SAID AREA PURSUANT TO ORS 222.120 AND ORS 222.170 (File A-06-01, Charley/Flanagan Property). The motion passed unanimously by roll call.

2) 5th Street Trust Annexation (1-06-02)

Mayor Toombs declared the public hearing open at 7:38 p.m. to consider Annexation A-06-02, Map 12-2W-22D, Tax Lot 1001, 6.29 acres on 5th Street, Lebanon.

Parker asked if anyone would like to hear the legal annexation proceedings again. *Seeing none, Mayor Toombs asked the Council to disclose any conflicts of interest or ex parte contacts. Hearing none and having none to declare, Mayor Toombs asked for the staff report.*

Parker presented a request to annex a 6.92-acre territory comprised of one tax lot located on the east side of South Fifth Street, south of Vaughan Lane. The Comprehensive Plan Map designates the property as Residential Mixed-Density (C-RM) and would receive such zoning designation upon annexation. This is the first time assignment of Comp Plan designated urban zoning and does not constitute a zoning map amendment. On March 5, 2006, the PC conducted a public hearing and voted unanimously to recommend approval to Council of this proposed annexation and zoning assignment.

Mayor Toombs asked for Council questions. Hearing none, Toombs called for the applicant's testimony.

Brian Vandetta, representing the applicant, stated that he has nothing further to add beyond the original application and offered to answer any questions of Council.

Hearing no public comments regarding this annexation, Toombs closed the Public Hearing at 7:39 p.m.

Toombs asked each Councilor to indicate their thinking about this proposed annexation, why and what evidence from the record they relied upon. Councilor Thackaberry, Miller, Weldon, Elliott and Grizzle felt the annexation meets the criteria and it would be a good infill opportunity.

Parker read the title of the ORDINANCE.

Miller moved, Elliott seconded, to approve A BILL FOR AN ORDINANCE ANNEXING AND ZONING PROPERTY FOLLOWING CONSENT FILED WITH THE CITY COUNCIL BY LANDOWNERS IN SAID AREA PURSUANT TO ORS 222.120 AND ORS 222.170 (File A-06-02, 5th Street Trust Property). The motion passed unanimously by roll call.

3) King Konstruction Annexation (1-06-03)

Mayor Toombs declared the public hearing open at 7:40 p.m. to consider Annexation A-06-03, Map 12-2W-10CD, Tax Lot 4800, 1010 9th Street, Lebanon.

Parker asked if anyone would like to hear the legal annexation proceedings again. *Seeing none, Mayor Toombs asked the Council to disclose any conflicts of interest or ex parte contacts. Hearing none and having none to declare, Mayor Toombs asked for a staff report.*

Parker presented a request to annex a 30,400 sq. ft. territory comprised of one tax lot located on 1010 9th Street. There is vacant land associated with this property and staff believes it will represent future housing opportunities in the near future. The Comprehensive Plan Map designates the property as Residential Mixed-Density (C-RM) and would receive such zoning designation upon annexation. This is the Comp Plan map designated zoning assignment and does not constitute a zoning map amendment.

Parker noted that on April 19, 2006, the PC conducted a public hearing regarding this request and voted unanimously to recommend approval to Council of this proposed annexation and zoning assignment. PC waived the one comment pertaining to the provision of right-of-way dedication at this time, postponing it until we have land development activity on site.

In response to Grizzle, Parker explained that the City limits would be to the north and east of the property. It is contiguous to the north and east. Parker confirmed Weldon's statement that it would be filling in part of an island.

Elliott noted that this property is in the Grand Prairie Water District. Grizzle stated this is good information to report so that the applicant should not be surprised that they are paying for it.

Hearing no other questions, Toombs called for the applicant's testimony.

Jeff Kropf, 4141 Cascade Hwy, SE Sublimity, OR, 97385, explained that King Konstruction is a family owned LLC and asked the Council's approval of the annexation request so they can immediately move forward with a subdivision request to build four additional new homes on this site. This is new for us and we appreciated Doug and his staff's guidance through the process. We acknowledge and appreciate the waiver; the r-o-w issue will be addressed immediately as we submit the subdivision application. Kropf offered to answer any questions of Council.

Hearing no public comments regarding this annexation, Toombs closed the Public Hearing at 7:45 p.m. Toombs asked each Councilor to indicate their thinking about this proposed annexation, why and what evidence from the record they relied upon. Miller, Elliott, Thackaberry, Grizzle and Weldon felt the annexation met the criteria and that it would fill in an existing island.

Parker read the title of the ORDINANCE.

Elliott moved, Miller seconded, to approve A BILL FOR AN ORDINANCE ANNEXING AND ZONING PROPERTY FOLLOWING CONSENT FILED WITH THE CITY COUNCIL BY LANDOWNERS IN SAID AREA PURSUANT TO ORS 222.120 AND ORS 222.170 (File A-06-03, King Konstruction Property). The motion passed unanimously by roll call.

4) Downtown Alcohol Impact & Enforcement Area (AIEA)

Mayor Toombs declared the public hearing open at 7:48 p.m. to consider a City Ordinance creating a downtown alcohol impact and enforcement area.

Hitt stated that the proposed ordinance would allow Council to create geographical areas for the purpose of providing a tool for law enforcement to better control certain defined criminal activity in those areas. This ordinance is designed to allow a police officer to exclude a citizen from the proposed designated area, if the city has been cited for violating one of the crimes listed in the ordinance. If the person should return to that area, the person could then be convicted of the crime of criminal trespass subject to a fine of up to \$500 and/or a jail sentence of up to 30 days. Additionally, any OLCC alcohol licensee who knowingly allows a person whose been excluded or fails to abide by a restriction passed per this ordinance, also would be in violation of this ordinance and subject to the same penalty.

Hitt cited Section D – 9.18.060 – Civil Exclusion/Time Period. *Any OLCC licensee whose patrons are cited for three or more City ordinance violations, excluding minor traffic or parking violations, within any one year period of time within this area, shall receive a City recommendation to deny renewal of his/her OLCC license at its next renewal and/or shall have its operations restricted by the Lebanon City Council.*

Hitt noted that the principal ordinance establishes the authority of the Council to designate an area and the other ordinance establishes the geographical area. Staff believes these ordinances could be an effective tool to reduce criminal activity in the designated areas, as well as gain attention from OLCC.

Hearing no public comments in favor or opposition of this proposed ordinance, Toombs closed the Public Hearing at 7:49 p.m.

Hitt read the title of the ORDINANCE.

Miller moved, Thackaberry seconded, to approve AN ORDINANCE AUTHORIZING THE DESIGNATION OF ALCOHOL IMPACT AND ENHANCED ENFORCEMENT AREAS, ESTABLISHING PROCEDURES, CHARGES AND PENALTIES THEREIN. The motion passed unanimously by roll call.

Hitt read the title of the ORDINANCE and noted that it should read “Lebanon” instead of “McMinnville” in ¶ 2 and the date adopted changed to the 26th day of April.

Weldon proposed amending the boundaries of the downtown enhanced enforcement area to be Rose Vine Street on the North.

Weldon moved, Thackaberry seconded, to approve AN ORDINANCE ESTABLISHING BOUNDARIES FOR AN ALCOHOL IMPACT AND ENHANCED ENFORCEMENT AREA IN THE DOWNTOWN AREA as amended. The motion passed unanimously by roll call.

LEGISLATIVE SESSION

5) Application for Property Tax Exemption (Cheadle Lake)

Ruef stated that the land the Lebanon Community Foundation (LCF) is proposing for tax exemption is all of the property owned on the south side of the lake and the lake itself. Because the property is being used for public purposes LCF feels it should be exempt from taxes. Hitt noted that the subject property is approximately 99.3 acres and directed Council’s attention to the County Assessor’s letter dated March 28 indicating that the City of Lebanon, as the granting authority, would need to approve the application.

Hitt noted that the tape can be made available to Council if there is a question.

Miller, Toombs and Grizzle interpreted the ordinance to place the burden on the individual councilor to articulate specifically what you would want the minutes to reflect. Council then votes on the amendment. We should not have staff change it and come back the next time with the corrections.

CITIZEN COMMENTS

John Brown, 33435 Tennessee Road, Lebanon addressed Council with his concern for the poor repair work done at the railroad crossing at 5th & Tangent and asked if it could be looked at. Staff will contact them and have them redo it.

ADJOURNMENT

Mayor Toombs adjourned the meeting at 8:45 p.m.

Meeting recorded & transcribed by: Linda Kaser

| | |
|---|-----|
| Kenneth I. Toombs, Mayor | [] |
| Councilor Ron Miller, Council President | [] |

ATTESTED BY:

John E. Hitt, City Recorder

Proclamation(s)

PROCLAMATION

OLDER AMERICANS MONTH MAY 2006

WHEREAS, Linn, Benton and Lincoln Counties are home to more than 40,983 citizens aged 60 years old or older, according to the Year 2000 census; and

WHEREAS, the older adults of these Counties are among millions helping to redefine aging in America; and

WHEREAS, older adults are entitled to live healthier lives through a combination of independence and choice; and

WHEREAS, coordinated efforts to provide support on issues as diverse as housing, transportation and healthcare can be vital to healthy aging and longer-term living; and

WHEREAS, the aging population is growing and offering more wisdom to succeeding generations than ever before;

NOW THEREFORE I, Kenneth I. Toombs, do hereby proclaim the month of May 2006 as Older Americans Month.

*Kenneth I. Toombs, Mayor
City of Lebanon
April 26, 2006*



PROCLAMATION

**National Police Week
May 14 – 20, 2006**

WHEREAS the Congress of the United States of America has designated the week of May 14th to be dedicated as “National Police Week” and May 15th of each year to be “Police Memorial Day” in honor of the Federal, State and Municipal Officers who have been killed or disabled in the line of duty; and

WHEREAS it is known that every 57 hours an American Police Officer will be killed in the line of duty somewhere in the United States and 189 officers will be seriously assaulted in the performance of their duties; and

WHEREAS law enforcement officers are our guardians of life and property, defenders of the individual right of freedom, warriors in the war against crime, and dedicated to the preservation of life, liberty and the pursuit of happiness; and

WHEREAS the City of Lebanon is proud of our law enforcement officers and wish to recognize their commitment to the public safety profession; and

WHEREAS, the Lebanon Police Department provides the highest quality service, preserving human rights, lives and property; and

WHEREAS, the Lebanon Police are committed to the highest professional standards, working in partnership with our citizens, to meet the challenges of reducing crime, creating a safer environment, and improving our quality of life;

NOW THEREFORE, I, Kenneth I. Toombs, Mayor of the City of Lebanon, do hereby proclaim May 14 - May 20, 2006 as

Police Week

in the City of Lebanon. I commend the Lebanon Police for the outstanding service they provide to our community. I also call upon our citizens to express their thanks to the men and women who willingly sacrifice their lives if necessary, to guard our loved ones, property, and government against all who would violate the law.

Kenneth I. Toombs, Mayor
City of Lebanon
May 10, 2006

Presentation



City of Lebanon

Memorandum

To: Mayor Toombs and City Council

Date: May 4, 2006

From: John Hitt, City Administrator

Subject: **Presentation**

Recreation for Kids and Community – Judy Phillips has asked to present an update on the current status of the skate board parks.

JEH/lgk

Agenda Item 1



CITY OF LEBANON

Community Development / Planning
853 Main Street
Lebanon, Oregon 97355-3211
541.258.4906 / fax 541.258-4955

MEMORANDUM

TO: John Hitt, City Administrator
DATE: May 4, 2006
FROM: Doug Parker, Community Development Manager

The NW URD is proposing to enact amendments in support of the Lowe's project. The amendment process requires various public meetings and hearings as part of the amendment process beginning with the Planning Commission. According to the City's URD consultant, "in order to move the amendment to the Planning Commission, the Board of the URA must "propose" the plan amendment to the City Council. This would be done by a resolution of the URA Board, not to approve the Plan and Report, but rather to acknowledge the draft, and take two actions: propose the Plan to the City Council for adoption and to refer it to the Planning Commission for their recommendation before City Council has a public hearing."

Lebanon City Attorney Tom McHill has prepared the attached Resolution to initiate the URD Amendment process cited above. At this juncture, it is recommended that the Northwest Lebanon Urban Renewal Agency address and adopt the attached resolution thereby initiating the NW URD Amendment process.

A RESOLUTION OF THE BOARD OF) RESOLUTION NO. _____
DIRECTORS OF THE URBAN RENEWAL)
AGENCY FOR THE NORTHWEST LEBANON) For 2006
URBAN RENEWAL DISTRICT)

WHEREAS, the Board of Directors for the Northwest Lebanon Urban Renewal Agency hereby considers a proposal to enact a second amendment to the Northwest Lebanon Urban Renewal Plan; and

WHEREAS, the Urban Renewal Agency Board has called a public meeting for the purpose of proposing the Plan amendment to the Lebanon City Council; and

WHEREAS, the Urban Renewal Agency Board has considered the Plan;

NOW, THEREFORE, be it resolved by the Board of the Directors for the Northwest Lebanon Urban Renewal Agency as follows:

Section 1. The Board of Directors for the Northwest Lebanon Urban Renewal Agency does hereby acknowledge a draft which would provide a second amendment to the Northwest Lebanon Urban Renewal Plan.

Section 2. Having acknowledged the draft of the second amendment to the Northwest Lebanon Urban Renewal Plan, the Board of Directors of the Lebanon Urban Renewal Agency for the Northwest Lebanon Urban Renewal District does hereby propose the Plan amendment to the Lebanon City Council for adoption and to refer said Plan and amendments to the Lebanon Planning Commission for the Planning Commission's recommendation. Based upon the recommendation of the Lebanon Planning Commission, the City Council will be conducting a public hearing on the proposed second amendment to the Northwest Lebanon Urban Renewal Plan.

Section 3. This Resolution shall be effective immediately upon its passage.

Passed by a vote of _____ for and _____ against before the Urban Renewal Agency Board of Directors, and approved by the Chairman of the Board this _____ day of _____, 2006.

Chairman, Board of Directors

ATTEST:

City Recorder

Agenda Item 2



CITY OF LEBANON

MEMORANDUM

| | | | |
|-----------------|--|--------------|----------|
| TO: | Jim Ruef, Public Works Director | DATE: | 5/4/2006 |
| FROM: | Rodney Sell, Maintenance Services Division Manager | | |
| SUBJECT: | Parks Master Plan Adoption/Resolution | | |

On May 10th representatives from the Community Planning Workshop will present the revised Parks Master Plan to the City Council for their review. A resolution to approve the technical update of the Parks Master Plan is attached.

On April 19th the Parks Master Plan was reviewed and accepted as meeting all the necessary criteria by the Planning Commission who recommended the plan be sent on to the City Council for their review.

The City of Lebanon Comprehensive Parks Master Plan was originally adopted in 1999. The 2006 Parks Master Plan is a technical update to the 1999 adopted plan.

PARKS MASTER PLAN HISTORY

Over the past nine months, the University of Oregon's Community Planning Workshop has worked with the Parks Advisory Committee and City staff to prepare a technical update of the Lebanon Parks Master Plan. The plan was previously updated in 1993 and again in 1998. This update of the plan includes significant revisions. The revisions are a function of several factors—community growth, a new trails plan, and several opportunities that emerged with respect to park acquisitions and development.

Provide in the attached summary from CPW are the differences between the 1998 and 2006 Lebanon Parks Master Plan. It is intended to identify broad areas of change between the plans; it does not get to the level of differences in specific recommendations or projects.

A RESOLUTION TO ADOPT THE 2006 TECHNICAL
UPDATE OF THE CITY OF LEBANON
COMPREHENSIVE PARKS MASTER PLAN

) RESOLUTION NO. _____
)
) FOR 2006
)

WHEREAS, The Community Planning Workshop (CPW) was commissioned to complete a technical update of the 1999 adopted Parks Master Plan; and

WHEREAS, the City of Lebanon commissioned CPW to facilitate Citizen, Parks Committee, and Staff involvement in the technical update to the greatest extent possible as a means of accessing the public need for specific park amenities and recreation, improvements and enhancements, and acquisitions for short and long term improvement to the Park system; and

WHEREAS, the City Council, the Parks Advisory Committee and the Planning Commission, has identified the 2006 technical update of the Comprehensive Parks Master Plan meets the long and short term needs in the community;

NOW, THEREFORE, BE IT RESOLVED BY THE LEBANON CITY COUNCIL AS FOLLOWS:

Section 1. The City of Lebanon is adopting the 2006 Comprehensive Parks Master Plan.

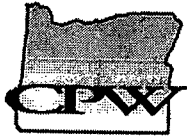
Section 2. This resolution is effective immediately upon passage.

Passed by the Lebanon City Council by a vote of ___ for and ___ against this 10th day of May, 2006.

Kenneth I. Toombs, Mayor []
Ron Miller, Council President []

ATTEST:

John E. Hitt, City Recorder



4 May 2006

TO: Lebanon Planning Commission
FROM: Bob Parker and Colin McArthur
SUBJECT: SUMMARY OF MODIFICATIONS TO THE UPDATED PARKS MASTER PLAN

BACKGROUND

Over the past nine months, the University of Oregon's Community Planning Workshop has worked with the Parks Advisory Committee and City staff to prepare an update of the Lebanon Parks Master Plan. The plan was previously updated in 1993 and again in 1998. This update of the plan includes significant revisions. The revisions are a function of several factors—community growth, a new trails plan, and several opportunities that emerged with respect to park acquisitions and development.

This memorandum provides a brief summary of the differences between the 1998 and 2006 Lebanon Parks Master Plan. It is intended to identify broad areas of change between the plans; it does not get to the level of differences in specific recommendations or projects.

SUMMARY OF CHANGES


| Plan Section | Old Plan | New Plan |
|-----------------------------------|--|--|
| Chapter I: Introduction | General overview of plan and planning process | More detailed overview of plan and planning process; discussion of why cities plan for parks; planning area map; refined purpose statement |
| Chapter II: Community Setting | General discussion of physical and demographic characteristics | Updated with 2000 Census and other more recent data |
| Chapter III: Park Inventory | Inventory of city, school, and regional park facilities | Updated inventory of facilities; addition of trails inventory; addition of parks classification system; addition of service area maps and level of service analysis; addition of summary tables and maps |
| Chapter IV: Park Needs | Summary of park and facility needs | Updated needs analysis, including survey results; updated plan does not include facility need estimates/formulas |
| Chapter V: Park Design Guidelines | Summary of Park Design Guidelines | Minor refinements to park design guidelines |

| | | |
|--|--|--|
| Chapter VI: Goals, Objectives and recommendations | No goals and objectives; recommendations were previously in Section VII | New park system goals and objectives; updated recommendations |
| Chapter VII: Park System Improvements | Some components (CIP) included in implementation section of previous plan | Updated plan includes parkland acquisition program, updated plan priorities |
| Chapter VIII: Funding Strategy | Included in implementation strategies in previous plan | Updated funding strategy |
| Appendices | Analysis of City Parks and Landscaped Areas and General Overview | Appendix A FACILITIES BY PARK Appendix B Lebanon Parks Survey Results Appendix C PARKS AND RECREATION FACILITIES AND PROVIDERS Appendix D Funding Information |

Agenda Item 3



CITY OF LEBANON MEMORANDUM

| | | | |
|-----------------|--|--------------|----------|
| TO: | John Hitt, City Administrator | DATE: | 5/4/2006 |
| FROM: | Rodney Sell, Maintenance Services Division Manager  | | |
| SUBJECT: | Optimist vending trailer. | | |

On May 10th the City Council will be reviewing a lease agreement submitted by the Lebanon Optimist Club. As you know the Lebanon Optimist is a local non-profit service organization whose mission is to provide opportunities and assistance to children in the community. The Optimist have several fund raising events in the community including the Annual Strawberry Festival Breakfast.

Many years ago the group remodeled an old camping trailer into a vending trailer. This trailer has provided years of service to the group but is getting very old and is in need of a complete remodel.

Recently the Optimist discovered a used vending trailer at State Surplus for sale. The trailer was originally built as a food service trailer and has all the amenities needed for food service. Although the trailer needs to be remodeled the basic structure of the trailer is in good condition and was designed for vending with low to the ground decking and large panels that open on three sides.

The Optimist Club cannot buy directly from State Surplus and has asked the City for assistance with this purchase. They have offered to donate the \$1,200 purchase price for the trailer to Lebanon if the City will purchase the trailer and then lease it back to them.

The Lebanon Optimist respectfully requests the City Councils review and approval of the attached lease agreement.

The City's legal council has reviewed the lease agreement and deems it appropriate. The City has approved similar donation/purchase/lease agreements in the past and is open to entertaining similar proposals the future.

Please see the attached Lease Agreement for specific agreement information.

This Agreement is entered into this _____ day of _____, 2006, by and between the City of Lebanon, a municipal corporation and political subdivision of the State of Oregon, with its principle office at 925 Main Street, Lebanon, Linn County, Oregon, and hereinafter referred to as "City" and the Optimist Club of Lebanon, a non-profit civic and service organization that meets each Thursday, hereinafter referred to as the "Optimist Club".

WITNESSETH

WHEREAS, The Optimist Club desires to enter into an agreement to lease certain real property owned by the City and described as the concession trailer ID # _____

WHEREAS, the lease is to be for a specified duration of fifty years at the lease price of (\$1.00) one dollar per year prepaid at commencement of agreement.

NOW, THEREFORE IN CONSIDERATION of the mutual promises and covenants contained herein, the parties agree as follows:

The Optimist Club of Lebanon having sole use of the concession trailer and the right to modify the trailer both inside and out as the intended use may dictate agrees to maintain insurance on the leased property and indemnify, defend and hold harmless the City, its agents, officers and employees, from and against any and all liability, claims, suits, loss, damages, costs and expenses arising out of or resulting from the negligent or intentional acts, errors or omissions of the Optimist Club, its officers, members or agents.

The Optimist Club shall maintain liability insurance on the trailer through out the life of this lease.

This agreement is not subject to transfer by merger, consolidation, sale, assignment or otherwise without prior, express written consent of the City of Lebanon.

The term of this agreement shall be (50) fifty years and commence with the advance payment of (\$50.00) fifty dollars that prepaays the total lease.

In the event that the Optimist Club no longer desires the use of the trailer, it shall be returned to the City less any equipment not a part of the trailer at commencement of this agreement.

IN WITNESS WHEREOF, THE PARTIES HAVE EXECUTED THIS Agreement at Linn County, Oregon, the day and year first above written.

City of Lebanon:

Optimist club of Lebanon

John E. Hitt, City Administrator

President

Agenda Item 4



CITY OF LEBANON

MEMORANDUM

TO: Malcolm Bowie, City Engineer *MB* **DATE:** April 26, 2006
FROM: Rob Emmons, Senior Engineer *RE*
CC: Gaylan Morris, Project Engineer
SUBJECT: Capital Improvement Program Document

Together with this memo is the 2006–2010 Capital Improvement Program Document for your review and action.

The current CIP Document update includes proposed projects in all five systems which include: Transportation, Wastewater, Water, Storm Drainage, and Parks & Facilities. The projects proposed in this document are necessary in order to maintain existing infrastructure and help maintain and increase capacity at the Water and Wastewater Treatment Plants.

The total proposed improvements for all five systems total nearly \$42 million. The anticipated funding to pay for these projects totals nearly \$30 million assuming a wastewater rate increase is implemented to fund the proposed wastewater projects.

A central theme found in CIP Document is that, whenever possible, users or persons benefiting from public facilities should pay a major portion of the capital costs. This means changes in policies, increases in fees and charges and new sources of revenue are essential if facilities are to be constructed as recommended in this document.

City of Lebanon

Linda

- Transportation

- Storm Drainage

- Wastewater

- Facilities

- Water

- Parks



DRAFT

CAPITAL IMPROVEMENT PROGRAM 2006-2010

Capital Improvement Program

INTRODUCTION

The Capital Improvement Program (CIP) of the City of Lebanon is a planning tool intended to help prioritize, identify, arrange financing, and allow for timely technical design and application of projects and programs to better serve the citizens of Lebanon. Generally, the projects identified in this document have a significant impact on the City's infrastructure and are intended to help the City provide better and timely services.

This document is a "snap shot" representing a 5-year period of the Capital Improvement Program. Each year, this document is updated to represent the next 5-year window. Completed projects and projects scheduled to be completed before the end of the fiscal year are dropped from the document, new projects are added and other projects may be reprioritized. The Capital Improvement Program is directly linked to the budget process, land-use planning, facility plan documents, coordination with the State, County and other local municipalities. City Council also provides leadership and direction as to what projects are scheduled for completion and how projects are reprioritized.

The CIP document is divided into five sections. Each section details projects by function. Sections include Transportation, Wastewater, Water, Storm Drainage, and Facility & Parks. Each section of the CIP document targets projects to be completed within the next 5 years, identifies possible funds, and lists the year each project is targeted for construction. Each project is described in detail on individual pages within each section. Each section also lists future projects not yet included in the 5 year CIP document window. These projects are identified to allow for long term planning and prioritization of resources. Also included in each section is a list of projects completed within the past 5 years. This allows for tracking accomplishments and recognizing trends of how resources have been allocated.

Capital Improvement Program

FINANCING SUMMARY BY FUND

There are a number of ways to finance capital improvement projects. In reviewing this Capital Improvement Program, an important point to understand is current revenues are not adequate to maintain current programs and finance the public facilities recommended for construction during the next 5-years and beyond. A central theme found in these recommendations is that, whenever possible, users or persons benefiting from public facilities should pay a major portion of the capital costs. This means changes in policies, increases in fees and charges and new sources of revenue are essential if facilities are to be constructed as recommended in this document.

This table lists the total amount of funding from each funding source by fiscal year as proposed in this 5-year capital improvement document. The fund number describing each funding source is defined following the table.

| Fund | 2006-07 | 2007-08 | 2008-09 | 2009-10 | 2010-11 | Total |
|------------------------------|---------------------|---------------------|--------------------|--------------------|--------------------|---------------------|
| 133 | \$100,000 | \$100,000 | \$100,000 | \$100,000 | \$100,000 | \$500,000 |
| 430 | | \$313,600 | \$313,000 | | | \$626,600 |
| 435 | \$185,000 | \$111,000 | \$308,000 | \$280,000 | \$918,000 | \$1,802,000 |
| 437 | \$521,000 | \$521,000 | \$521,000 | \$521,000 | \$521,000 | \$2,605,000 |
| 450 | | \$359,000 | | \$352,000 | \$538,800 | \$1,249,800 |
| 470 | \$267,600 | \$267,600 | \$267,600 | \$267,600 | \$267,600 | \$1,338,000 |
| 475 | \$300,000 | \$6,108,000 | \$5,054,000 | \$758,000 | | \$12,220,000 |
| 550 | | | | \$50,000 | | \$50,000 |
| 571 | \$65,000 | \$65,000 | \$65,000 | \$65,000 | \$65,000 | \$325,000 |
| 805 | \$3,325,000 | \$3,325,000 | | | | \$6,650,000 |
| 840 | \$392,600 | \$1,367,600 | \$1,742,600 | \$325,000 | \$392,600 | \$4,220,400 |
| 852 | | | | | | \$0 |
| 853 | | | | | | \$0 |
| 862 | \$73,770 | \$73,770 | \$73,770 | \$73,770 | \$73,770 | \$368,850 |
| 863 | | | | | | \$0 |
| 872 | | | | | | \$0 |
| 873 | | | | | | \$0 |
| 882 | | | | | | \$0 |
| 892 | | | | | | \$0 |
| 893 | | | | | | \$0 |
| 920 | | | | | | \$0 |
| 929 | \$5,883,300 | | \$1,600,000 | | | \$7,483,300 |
| 935 | | | | | | \$0 |
| ODOT Grant | | | | \$211,000 | | \$211,000 |
| Parks: Grants & Donations | \$238,130 | \$898,639 | \$415,197 | \$932,853 | \$1,318,987 | \$3,803,806 |
| Total | \$11,013,270 | \$12,197,970 | \$9,631,970 | \$2,692,370 | \$2,776,770 | \$42,327,156 |

Fund Descriptions

| | |
|---------------------------------|--|
| 133 – Parks, General Fund | 853 – SDC Drainage Reimbursement |
| 430- Water Utility | 862 – SDC Park Improvements |
| 435 – Water Utility CIP | 863 – SDC Parks Reimbursement |
| 437 – Small Diameter Waterline | 872 – SDC Wastewater Improvements |
| 450- Storm Drainage Utility | 873 – SDC Wastewater Reimbursement |
| 470 – Wastewater Utility | 882 – SDC Street Improvements |
| 475 – Wastewater Utility CIP | 892 – SDC Water Improvements |
| 550 – State Foot & Bike Path | 893 – SDC Water Reimbursement |
| 571 – STP Street Project | 920 – Lebanon Urban Renewal Dist. |
| 805 – Grant Street Bridge | 929 – Northwest URD Project Construction |
| 840 – Street Capital Projects | 935 – Cheadle Lake URD |
| 852 – SDC Drainage Improvements | |

CAPITAL IMPROVEMENT PROGRAM

FUNDING INFORMATION

CAPITAL IMPROVEMENT PROGRAM (CIP)

The Capital Improvement Program was established in 1994 to provide a comprehensive overview of the City's needs, prioritize those needs to establish financial impact, and identify alternate funding mechanisms to meet that financial impact. The goal of the CIP is to make recommendations to council in accordance to the City of Lebanon's needs.

The citywide Capital Improvement Program is the combination of individual Capital Improvement Plans within water, wastewater, streets, facilities (parks, buildings, etc.) and storm drainage.

TRANSPORTATION FUNDS

STATE FOOT AND BIKE PATH - FUND 550:

This fund was originally set up to administer revenues from the state gas tax in order to fund qualified foot and bike path projects. The City now uses the fund for all budgeted projects relating to pedestrian and bikeway improvements. Due to budget cuts in the general fund, this fund is without the major portion of its revenue.

SURFACE TRANSPORTATION PROGRAM (STP) - FUND 571:

Every year federal grant funds are available through the Surface Transportation Program (STP). The Oregon Department of Transportation currently offers a program to exchange federal STP funds for state funds. This allows the City of Lebanon to put the funding to a broad range of transportation uses without the administrative burden required for direct use of the federal STP funds. Each year the City designates its allocation of STP funds to a transportation project identified in the Capital Improvement Program.

SPECIAL ASSESSMENT FUNDS - FUND 750:

This fund is used to budget for public improvement projects for which reimbursement of costs is expected. These public improvement projects originate at the public's request and usually involve forming a Local Improvement District (LID). The number and degree of requests for improvements can vary significantly from year to year. This fund provides a rudimentary budget for administering an LID until the district is formed and city costs are reimbursed.

GRANT STREET BRIDGE GRANT - FUND 805:

In February 2004, the City of Lebanon was awarded a grant from the Oregon Department of Transportation to replace the Grant Street Bridge over the South Santiam River. The grant is being funded by the OTIA III Local Bridge Replacement/Repair program, which was approved by the Oregon Legislature in 2003. The existing Grant Street bridge which was built in 1963, currently has numerous shear cracks on the approach spans and the in-water piers have begun to show scour problems. The design of the bridge began in 2004. Construction is will start early in 2006 and be completed in fall of 2007.

STREET CAPITAL IMPROVEMENT PROJECTS FUND - 840:

The Street Capital Improvement Projects Fund was established to receive funds designated for street improvements. In 1998, the Capital Improvement Projects Committee and City Council recommended an increase in utility franchise fees with the increased revenue being allocated toward a Street Preservation Program within the Street Capital Improvement Projects Fund. The Street Preservation Program provides overlays, slurry seals, and crack sealing to City streets on a priority basis. The intent of the program is to preserve the existing City street system and prevent costly street reconstruction.

In 2005, the City Council reduced the franchise fee transfer into this fund by approximately 80 to 90 percent virtually eliminating the Street Preservation Program.

CAPITAL IMPROVEMENT PROJECTS (RESTRICTED) - FUND 841:

An agreement was reached with Linn County during the 1991-92 budget year to provide the City with timber funds for street improvements. The money was set-aside in an interest-bearing account, and the County approved the projects and provided the funding as they were approved. No significant funds have been made available from the County for improvements in recent years. Further such allocations of timber funds could become available in coming years. The fund is to be used for improvements exclusively, no engineering or administration expenditures are allowed.

SYSTEMS DEVELOPMENT CHARGES STREET IMPROVEMENTS - FUND 882:

As the city develops, larger and more sophisticated transportation systems are needed to handle increased traffic. Current and past residents of Lebanon paid for the streets that now serve them. Likewise, new development must pay for the capacity required to handle the resulting increase in traffic.

Street Systems Development Charges are paid by all new development in Lebanon. The resulting Street SDC fund may be used to increase capacity of transportation facilities.

The current Street SDC fee methodology was adopted in November of 1994. As required by ORS 223.309 (1), projects eligible for funding are limited to those specifically included in the Street SDC System plan, Transportation System Plan or this CIP plan.

LEBANON URBAN RENEWAL DISTRICT - FUND 920:

The Lebanon Urban Renewal District was established in 1978 and amended in 1980 and again in 2004. The district includes portions of South Main Road, Second Street, Airport Road, Walker Road and 7th Street. The program is designed to provide for development of needed public improvements.

Revenues for the program consist of property taxes set aside for exclusive use in improvement of public facilities in or serving the district. Funding for the projects in the district come from two sources, property tax revenues and sale of a bond not to exceed \$3.3 million including issuance costs. In addition, a change in Urban Renewal statutes now requires that debt be issued in order to collect any property tax revenue. In the past, Urban Renewal Districts were allowed to collect and spend property taxes in the same manner as any tax collection fund. Now, it must issue short term debt in the amount of the property taxes, show it as revenue from bond sale proceeds in the operating fund, and have a separate fund to collect the property taxes for repayment of the debt.

LEBANON URBAN RENEWAL DISTRICT 1999 CONSTRUCTION BONDS – FUND 923:

In June 1999, the District issued \$3.3 million in construction bonds. The agreement with the bondholders requires that a separate account be set up for debt reserve and debt repayment expenses. Therefore, all costs related to the debt service on the 1999 issue are included in this fund. Interest rates range from 4.5% to 5.625%. Final maturity for the 1999 issue is in June of 2019.

NORTHWEST LEBANON URBAN RENEWAL DISTRICT - FUND 925:

In 1989, the City established the Northwest Lebanon Urban Renewal District. The purpose of the district is to provide for development of infrastructure to serve industrially-zoned property within the district boundaries. The area is located west of Highway 20 and north of Highway 34.

A change in Urban Renewal statutes now requires that debt be issued in order to collect any property tax revenue. In the past, Urban Renewal Districts were allowed to collect and spend property taxes in the same manner as any tax collection fund. Now, it must issue short term debt in the amount of the property taxes, show it as revenue from bond sale proceeds in the operating fund, and have a separate fund to collect the property taxes for repayment of the debt.

NORTHWEST LEBANON URD PROJECT CONSTRUCTION – FUND 929:

The purpose of this fund is to provide tracking of funds for infrastructure to serve new development within the Northwest URD boundaries. Funding sources from the state and county have been secured to provide infrastructure for the Lowe's Regional Distribution Center.

NORTHWEST LEBANON URD 2000 CONSTRUCTION BONDS – FUND 930:

In August 2000, the City of Lebanon issued \$5.435 million in construction bonds for construction in the Northwest Lebanon URD. The agreement with the bondholders requires that a separate account be set up for construction and issuance expenses. All construction costs related to the project are included in this fund.

NORTHWEST LEBANON URD 2000 CONSTRUCTION BONDS – FUND 931:

In July 2000, the City of Lebanon issued \$5.0 million in construction bonds for construction in the Northwest Lebanon URD. The agreement with the bondholders requires that a separate account be set up for construction and issuance expenses. All construction costs related to the project are included in this fund.

UTILITY FUNDS

WATER

WATER UTILITY CAPITAL IMPROVEMENT PROGRAM - FUND 435:

Water service revenues in this fund provide the capital necessary to help fund major water system improvements, implement facility plan projects and to repair equipment necessary to maintain the existing Water Treatment Plant. The purpose of the Water Capital Improvement Program is to fund projects identified by the Water System Master Plan and the CIP Plan. Lebanon's 1989 Water System Master Plan identified improvement and rehabilitation projects necessary to maintain current service levels while allowing for growth and development. The identified improvements were beyond the scope of the existing water revenue fund. However, projects have been completed and new projects are scheduled to ensure the continuation of existing service levels.

SMALL WATERLINE REPLACEMENT PROGRAM DESCRIPTION – FUND 437:

Lebanon's 1989 Water System Master Plan identified replacement of the City's small diameter waterlines to maintain current service levels while allowing for growth and development. The identified improvements were beyond the scope of the existing water revenue fund. In an effort improve the water distribution system and reduce the cost of replacing the small diameter waterlines, the City developed a Small Diameter Waterline replacement program using City staff rather than outside contractors. This program targets deteriorated undersized 2" and 4" water lines for replacement with new 6" and 8" ductile iron water mains. Since the programs inception in 1997-98, the program has been consistently been less expensive than using private contractors to replace the old undersized lines. This program is funded by transfers from the Water Utility CIP (435) and the Water Utility (430) Funds.

SYSTEMS DEVELOPMENT CHARGES WATER IMPROVEMENTS - FUND 892:

Growth in population and industry requires similar growth in the capacity for treatment, storage and distribution of water. Water Systems Development Charges are paid by all new development in Lebanon.. The fund will also be used for planning, engineering and construction of expanded facilities to serve growth in Lebanon

The current SDC fee structure was adopted in August of 2005. As required by ORS 223.309 (1), projects eligible for funding are limited to capacity increasing projects specifically included in the Water SDC System plan, Water Master Plan, or the CIP plan.

SYSTEMS DEVELOPMENT CHARGES WATER REIMBURSEMENT - FUND 893:

An SDC reimbursement fee is a charge for costs associated with capital improvements already constructed, or under constructed when the fee was established and for which capacity exists to meet growth. The restrictions placed on reimbursement fee proceeds are less restrictive than on improvement fee proceeds. Reimbursement fee proceeds can be spend on any capital improvement associated with the system for which the fee was collected regardless of its inclusion in an approved plan.

WASTEWATER

WASTEWATER UTILITY – FUND 470

This fund accounts and budgets for the operational cost administrating and running the wastewater system. It includes capital cost for replacing old deteriorated wastewater pipes (Sanitary Sewer Replacement Program) which require excessive maintenance or pipes that may not last the current CIP plan of 5 years. It also includes continuation of the City program for inflow and infiltration reduction.

WASTEWATER UTILITY CIP - FUND 475:

The purpose of the Wastewater Utility Capital Improvement Program (CIP) is to fund projects identified by the City of Lebanon's Wastewater System Master Plan and comprehensive Capital Improvement Program. These projects provide improvements and rehabilitation necessary to maintain current levels of service to customers, meet new regulatory requirements, and allow for growth and development. The most recent funding source was a \$3.3 million bond sold in March 2000 for designated Wastewater Improvement Projects.

SYSTEMS DEVELOPMENT CHARGES WASTEWATER IMPROVEMENTS - FUND 872:

Sewer Systems Development Charges are paid by all new development in the city and go into the Sewer SDC fund. The City may use these funds "for no other purpose than extra capacity facilities". Examples of possible uses are planning, design, and construction of new collection facilities, pumping stations, and treatment plants. As required by the new law, projects eligible for funding are limited to those specifically included in the sewer SDC system plan.

The current SDC fee structure was adopted in August of 2005. As required by ORS 223.309 (1), projects eligible for funding are limited to capacity increasing projects specifically included in the Wastewater SDC System plan, Wastewater Master Plan, or the CIP plan.

SYSTEMS DEVELOPMENT CHARGES WASTEWATER REIMBURSEMENT - FUND 873:

An SDC reimbursement fee is a charge for costs associated with capital improvements already constructed, or under constructed when the fee was established and for which capacity exists to meet growth. The restrictions placed on reimbursement fee proceeds are less restrictive than on improvement fee proceeds. Reimbursement fee proceeds can be spend on any capital improvement associated with the system for which the fee was collected regardless of its inclusion in an approved plan.

STORM DRAINAGE

STORM DRAINAGE UTILITY CAPITAL IMPROVEMENT PROGRAM - 450

This fund is without a major source of funding. Currently the only revenue source are transfers from other city funds. Based on a recommendation from the Capital Improvement Program (CIP) Committee, a new Storm Drainage Utility was proposed for fiscal year 1998-99. While most of the proposed new funding from the utility will be allocated to maintenance of the existing system, funds will be made available for system capital improvements. The formation of the utility is still in process.

The Goals for this Fund are:

.....to inspect and clean all publicly owned storm drainage pipes and open channels. These facilities would be cleaned on a regular basis in future years;

.....to prepare for the Environmental Protection Agencies Phase II Storm Water Regulations. We are required to obtain a Storm Water Discharge Permit and to implement a Storm Water Quality Program after that; and

.....to set aside a contingency amount each year in Capital Improvement Funds to resolve some of the long standing drainage and flooding problems in Lebanon.

SYSTEMS DEV. CHARGES STORM DRAINAGE IMPROVEMENTS - FUND 852:

Drainage Systems Development Charges, paid by all new development in the city, go into the Drainage SDC Fund. The City may use the funds for right-of-way and easement acquisition; purchase, maintenance and installation of mainline conduit, curb inlets, catch basins, manholes, junction boxes, culverts and bridges; the rebuilding and replacement of dry wells; the construction of drainage ditches and swales; and for drainage studies, aerial mapping and like work related to drainage.

The current SDC fee structure was adopted in August of 2005. As required by ORS 223.309 (1), projects eligible for funding are limited to capacity increasing projects specifically included in the Storm Drainage SDC System plan, Storm Drainage Master Plan, or the CIP plan.

SYSTEMS DEVELOPMENT CHARGES DRAINAGE REIMBURSEMENT - FUND 853:

An SDC reimbursement fee is a charge for costs associated with capital improvements already constructed, or under constructed when the fee was established and for which capacity exists to meet growth. The restrictions placed on reimbursement fee proceeds are less restrictive than on improvement fee proceeds. Reimbursement fee proceeds can be spend on any capital improvement associated with the system for which the fee was collected regardless of its inclusion in an approved plan.

FACILITY FUNDS

SYSTEMS DEVELOPMENT CHARGES - PARK IMPROVEMENTS - FUND 862:

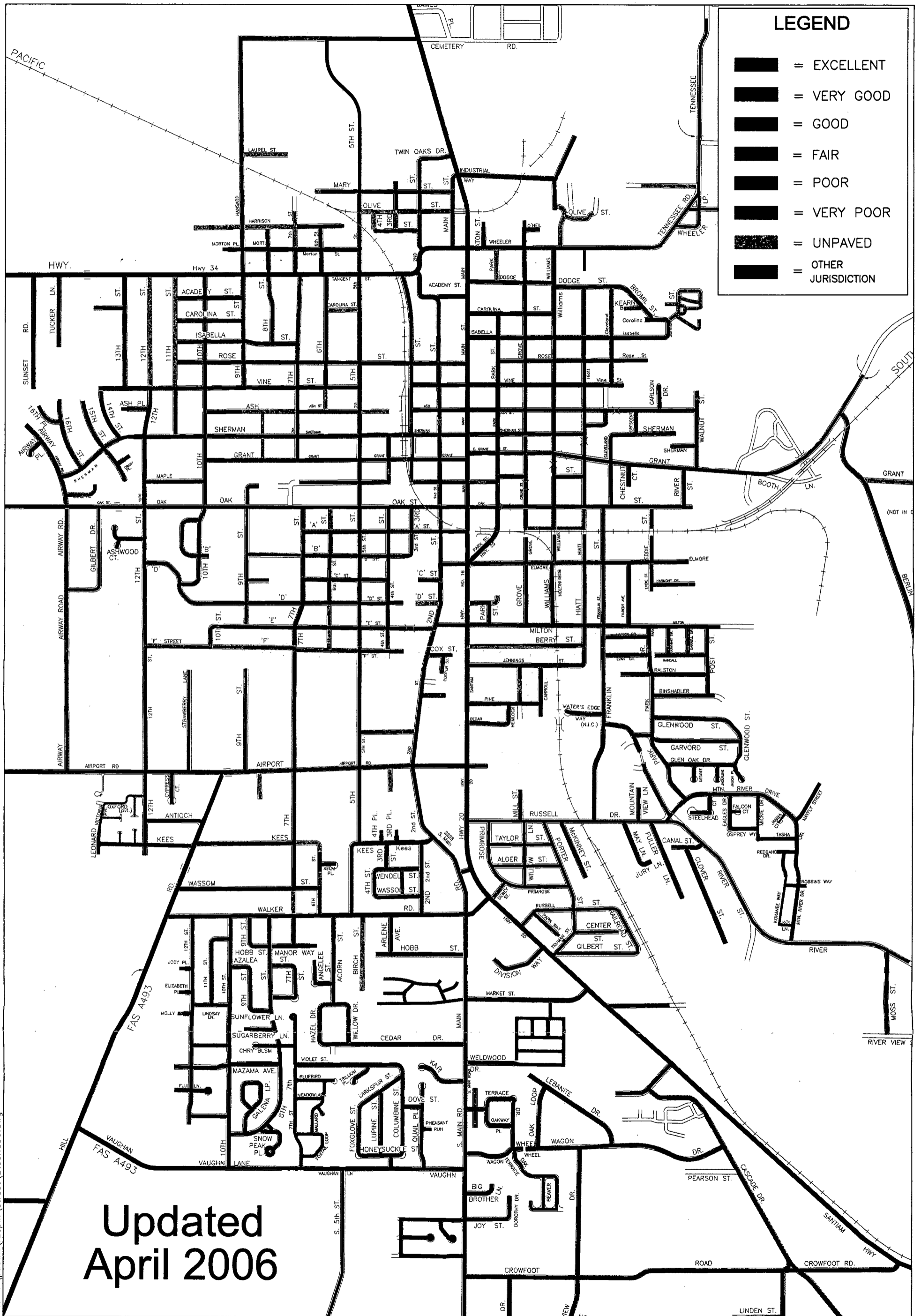
Parks Systems Development Charges, paid by all new development in the city, go into the Parks SDC Fund. The City may use the funds for land acquisition and purchase, installation and maintenance of park recreation equipment, landscaping, restroom facilities, improvements, lighting and irrigation.

The current SDC fee structure was adopted in August of 2005. As required by ORS 223.309 (1), projects eligible for funding are limited to capacity increasing projects specifically included in the Parks SDC System plan, Parks Master Plan, or the CIP plan.

SYSTEMS DEVELOPMENT CHARGES PARKS REIMBURSEMENT - FUND 863:

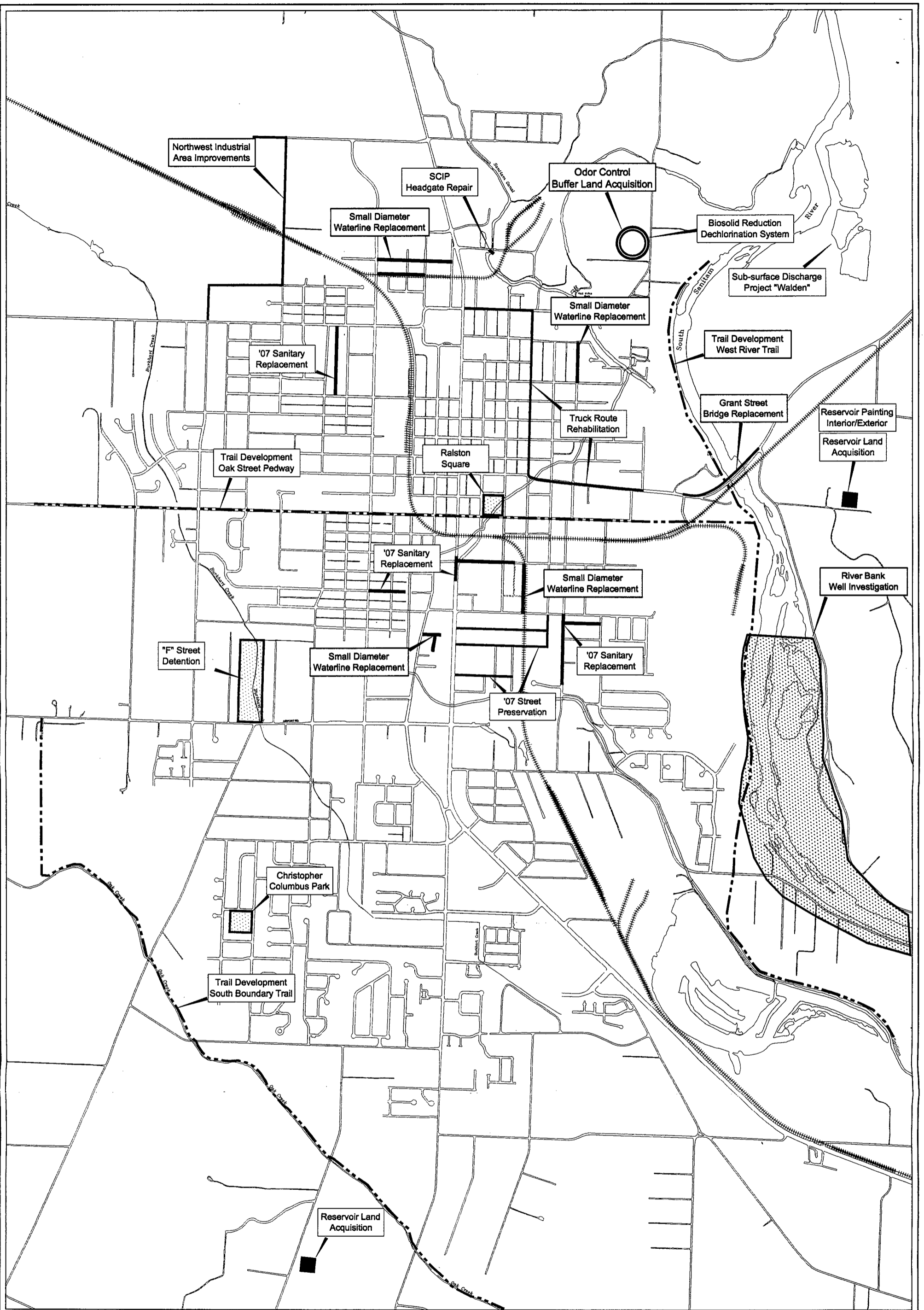
An SDC reimbursement fee is a charge for costs associated with capital improvements already constructed, or under constructed when the fee was established and for which capacity exists to meet growth. The restrictions placed on reimbursement fee proceeds are less restrictive than on improvement fee proceeds. Reimbursement fee proceeds can be spend on any capital improvement associated with the system for which the fee was collected regardless of its inclusion in an approved plan.

CITY OF LEBANON



STREET CONDITION MAP

file: w:\pubwk\facpin\street\Stcond06.dwg



CAPITAL IMPROVEMENT PLAN
Project Location Map
2006 Projects
2007 Proposed Projects

Transportation

CAPITAL IMPROVEMENT PROGRAM FOR THE TRANSPORTATION SYSTEM

Table of Contents

| | |
|--|----------|
| Introduction to the Transportation System..... | 1-1 |
| Project Cost Summary..... | 1-2 |
| <u>Project Year 2006-07</u> | |
| NW Industrial Area Improvements | 1-3 |
| Grant Street Bridge Replacement..... | 1-4 |
| <u>Project Year 2007-08</u> | |
| Street Preservation Program..... | 1-5, 1-6 |
| Truck Route Rehab., Wheeler, Williams (north), Grant St., & Reeves Parkway | 1-7 |
| <u>Project Year 2008-09</u> | |
| Street Preservation Program..... | 1-5, 1-6 |
| 12 th Street Reconstruction (Highway 34-Vine Street)..... | 1-8 |
| Truck Route Rehab., Williams (Grant to Milton), Milton Street | 1-9 |
| <u>Project Year 2009-10</u> | |
| Street Preservation Program..... | 1-5, 1-6 |
| Park Street Pedestrian Improvements | 1-10 |
| <u>Project Year 2010-11</u> | |
| Street Preservation Program..... | 1-5, 1-6 |
| Future Projects..... | 1-11 |
| Transportation System Accomplishments..... | 1-16 |

CAPITAL IMPROVEMENT PROGRAM FOR THE TRANSPORTATION SYSTEM

INTRODUCTION

Currently, the City is without a major source of funding for street reconstruction projects. If transportation projects are to be funded and constructed within this Capital Improvement Program period, alternative sources of funding will need to be developed. Major street projects for the last five years, including the construction of new and the reconstruction of existing streets, have been funded by Lebanon's two major Urban Renewal Districts.

The City of Lebanon has developed a proactive approach in the preservation and maintenance of existing City streets. After reviewing several alternatives for funding street capital improvements, the Capital Improvement Program Committee and the City Council recommended increasing franchise utility fees and allocating the additional revenue specifically to street preservation. On April 8, 1998, the City Council approved proceeding with this funding source. However, in 2005 the City Council reduced the franchise fee transfer into the street capital improvement fund by approximately 70 to 80 percent. This leaves the street preservation program without a major source funding.

The primary purpose of the street preservation program is to provide safe transportation throughout the City street network. The Capital Improvement Program (CIP) includes a Street Preservation Program, which includes slurry sealing and overlaying streets that haven't fallen into the reconstruction category. A street preservation project is a street improvement project that requires only limited removal and replacement of isolated sections of the base rock below the asphalt. Saving the street surface before the street fails will conserve limited street funds because reconstruction projects are approximately four times as expensive as overlay projects. Street Preservation projects are prioritized based on traffic type and volume, the stability of the existing pavement and the subsurface material, and the degree of pavement deterioration. The City uses a computer program called Pavement Management System (PMS) to assist in prioritizing streets by condition. The PMS database was established in 1999, and is updated every other year.

The City is in the process of preparing the Transportation System Plan (TSP) in order to comply with the Transportation Planning Rule. The City contracted with Hann Lee & Associates in 1999 to develop the TSP. Hann Lee & Associates defaulted on the contract and the City took possession of the uncompleted TSP. Currently, the City is partnering with ODOT and CH2M-Hill to complete the TSP. It is anticipated the TSP will be completed in the summer/fall of 2006.

Capital Improvement Program - Transportation System

Project Cost Summary

| Project Name | 2006-07 | | | 2007-08 | | | 2008-09 | | | 2009-10 | | | 2010-11 | | |
|---------------------------------------|----------------|------|-------------------|----------------|------|-------------------|----------------|------|-------------------|----------------|------------|-------------------|----------------|------|-------------------|
| | Total Estimate | Fund | Projected Funding | Total Estimate | Fund | Projected Funding | Total Estimate | Fund | Projected Funding | Total Estimate | Fund | Projected Funding | Total Estimate | Fund | Projected Funding |
| Street Preservation Program | \$392,600 | 840 | \$50,000 | \$392,600 | 840 | \$80,000 | \$392,600 | 840 | \$80,000 | \$392,600 | 840 | \$80,000 | \$392,600 | 840 | \$80,000 |
| | | 571 | \$65,000 | | 571 | \$0 | | 571 | \$65,000 | | 571 | \$65,000 | | 571 | \$65,000 |
| NW Industrial Area Improvements | \$5,883,300 | 929 | \$5,883,300 | | | | | | | | | | | | |
| Grant Street Bridge Replacement | \$3,325,000 | 805 | \$3,325,000 | \$3,325,000 | 805 | \$3,325,000 | | | | | | | | | |
| Truck Route Rehab.: Wheeler, Williams | | | | \$975,000 | 840 | \$500,000 | | | | | | | | | |
| | | | | | 571 | \$65,000 | | | | | | | | | |
| Twelfth St: Hwy 34 to Vine St. | | | | | | | \$1,600,000 | 929 | \$0 | | | | | | |
| Truck Route Rehab.: Milton & Williams | | | | | | | \$1,350,000 | 840 | \$0 | | | | | | |
| | | | | | | | | 571 | \$0 | | | | | | |
| Park St Pedestrian Improvements | | | | | | | | | | \$261,000 | ODOT Grant | \$211,000 | | | |
| | | | | | | | | | | | 550 | \$50,000 | | | |
| Totals= | \$9,600,900 | | | \$4,692,600 | | | \$3,342,600 | | | \$653,600 | | | \$392,600 | | |

1-2

Total Project Cost = \$18,682,300

Available Proposed Funding = \$13,989,300 Proposed Funding includes a Grant from ODOT

Deficient Funding = \$4,693,000

NW INDUSTRIAL AREA IMPROVEMENTS

PROJECT YEARS: 2006-07

SUBMITTED BY: Transportation System Plan

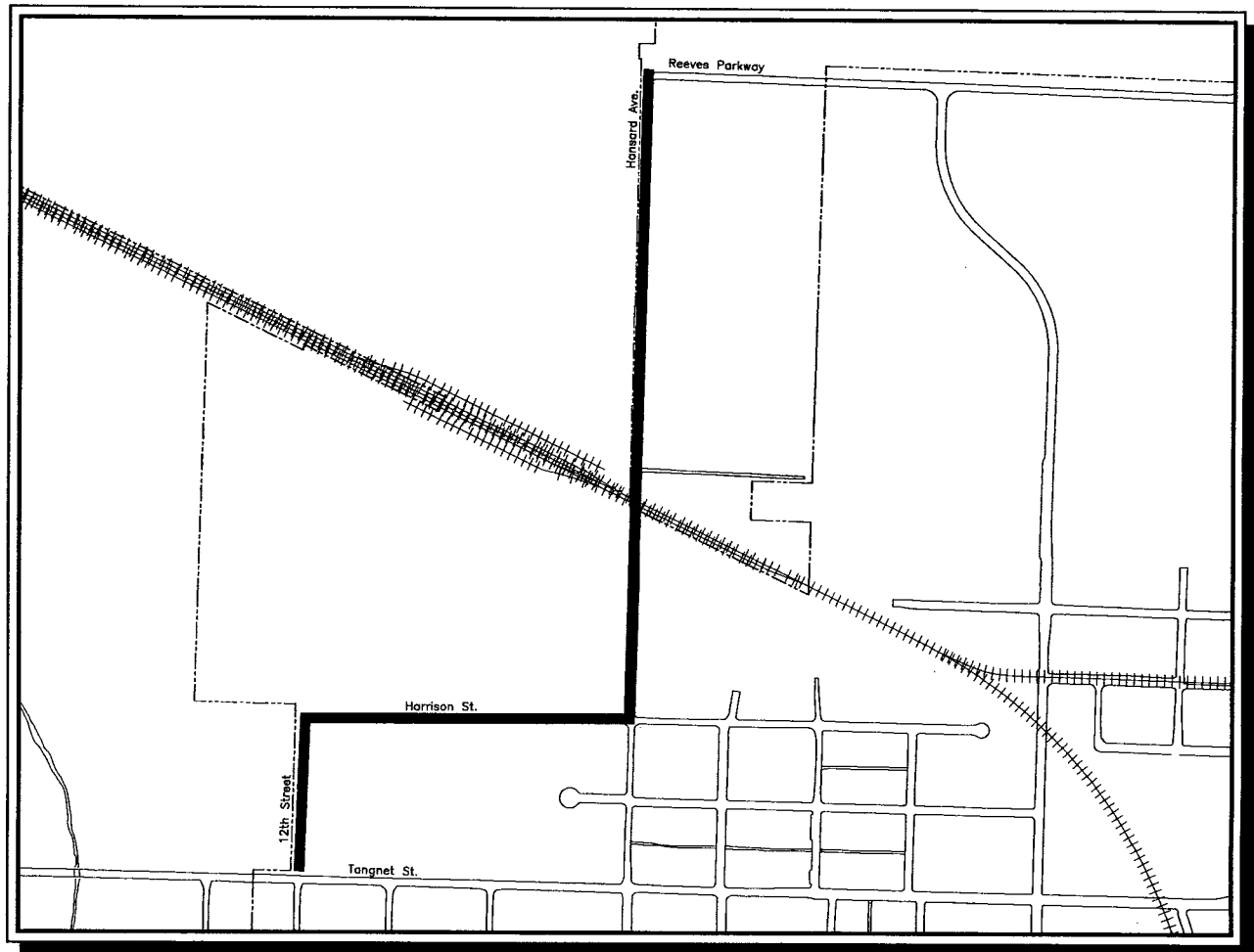
DESCRIPTION: This project will extend 12th Street as a 3-lane collector from the extension of Harrison Street to Tangent Street (Hwy 34). Improves and widens Harrison Street and Hansard Avenue by adding left turn refuge, sidewalks and a multiuse path.

The improvements will provide better access to the Northwest Industrial area. Work also includes replacing utilities as needed including water, storm, sanitary, and a railroad grade crossing.

BUDGET PROJECTION: \$5,883,300

PROPOSED FUNDING Grants – State and County
NW Urban Renewal District

Project Location Sketch



GRANT STREET BRIDGE REPLACEMENT

PROJECT YEARS: 2006-07

SUBMITTED BY: Transportation System Plan

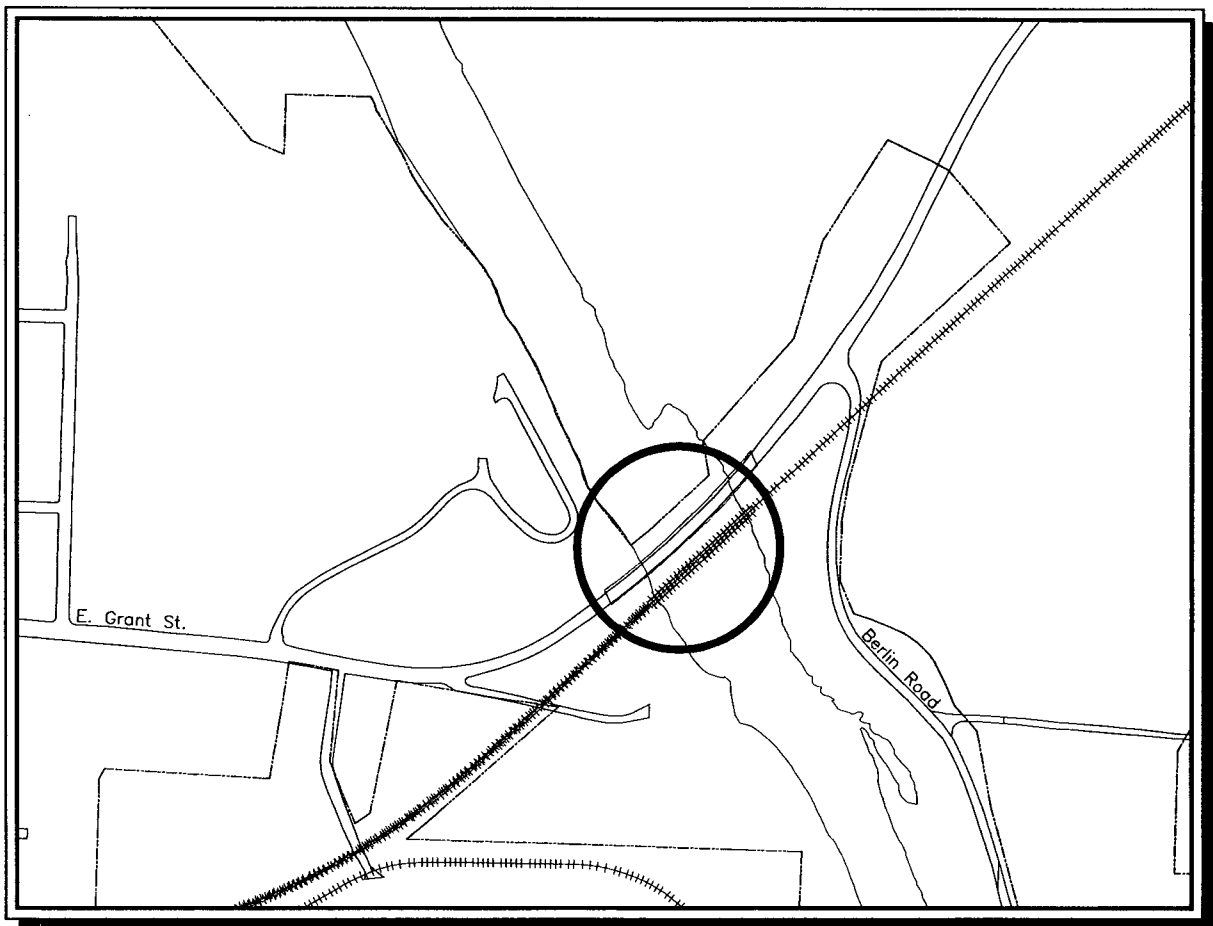
DESCRIPTION: This project will replace the aging Grant Street bridge with a new bridge spanning the South Santiam River. Recent bridge inspection reports have shown significant deterioration of major bridge elements, prompting the need for a complete bridge replacement. The bridge work includes new road approaches, reconstructed embankments, and utility relocations.

Funding for this project was secured in 2004. Design is complete with construction planned for 2006 through 2007.

BUDGET PROJECTION: \$6,650,000

PROPOSED FUNDING: OTIA III Grant

Project Location Sketch



STREET PRESERVATION PROGRAM

PROJECT YEARS: 2006-10

SUBMITTED BY: City Staff

DESCRIPTION: The Street Preservation Program rehabilitates existing city standard streets through the use of asphalt overlay, slurry seal, crack seal, and/or spot repair. The program is an economical way to restore roadways without reconstructing the complete roadway section. This program will substantially extend the useful life of Lebanon's streets, reducing the need for more expensive street reconstruction projects.

PROJECTED BUDGET: \$1,963,000 for the 5 year CIP Plan

PROPOSED FUNDING: 840 - Street Capital Improvement Fund
571 - STP Street Projects

| NEEDED FUNDING | 2006-07 | 2007-08 | 2008-09 | 2009-10 | 2010-11 | TOTAL |
|-----------------------------|-----------|-----------|-----------|-----------|-----------|-------------|
| 840-Street Capital Projects | \$327,600 | \$327,600 | \$327,600 | \$327,600 | \$327,600 | \$1,310,400 |
| 571- STP Street Projects | \$65,000 | \$65,000 | \$65,000 | \$65,000 | \$65,000 | \$260,000 |
| <u>TOTAL</u> | \$392,600 | \$392,600 | \$392,600 | \$392,600 | \$392,600 | \$1,570,400 |

STREET PRESERVATION PROGRAM

The following list of projects has been compiled based on the 2001 Street Inventory Condition Map as rated by the City's PMS program. The project list for each year may change, based on the condition of the streets as they are periodically rated. Considerations such as traffic volume, weather conditions and traffic load may cause the streets to wear at differing rates. Therefore, streets may move up or down on the list from year to year. Also, all the streets listed each year may not be completed due to economic constraints such as the unit price of asphalt and labor costs.

ELIGIBLE PROJECT LIST:

2006

Berry Street
Jennings Street
Pine Street (HWY 20 – Carroll St.)
Hiatt Street (Jennings St. – Milton St.)

2007

Walnut Street
Sherman Street (Dead End – Walnut St.)
Ash Street (Walnut St. – Approx. 200' West)
Carlson Drive
Evans Drive
Ralston Street

2008

Sherman Street (5th St. – 7th St.)
Sherman Street (10th St. – Burkhart Creek)
Maple Street (10th St. – 12th St.)
11th Street (Vine St. – Sherman St.)

2009

2nd Street (Oak St. – 'H' St.)
Elmore Street (HWY 20 – Williams St.)

2010

Binshadler Street
Glenwood Street

TRUCK ROUTE REHAB., WHEELER, WILLIAMS (Wheeler to Grant)
GRANT ST. & REEVES PARKWAY

PROJECT YEARS: 2007-08

SUBMITTED BY: Transportation System Plan

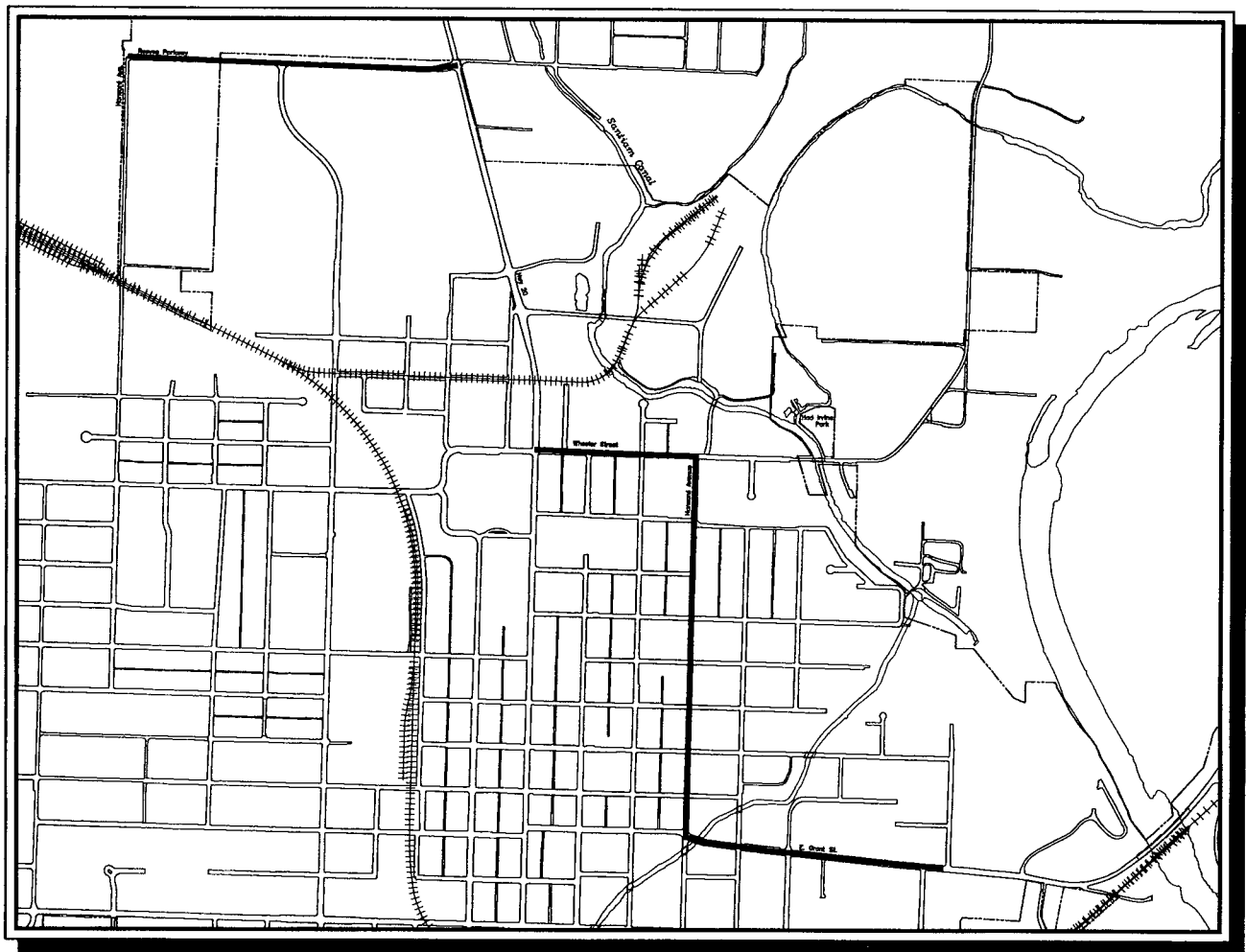
DESCRIPTION: This project will rehabilitate Wheeler Street, Williams (Wheeler to Grant), Grant Street (Williams to Grant St Bridge) and Reeves Parkway. The work will be confined to the existing roadway width. Rehabilitation will consist of overlaying the existing roadway with areas of base repair as warranted.

Wheeler Street and Williams Street need to be reconstructed. However, due to budget constraints they will be overlayed with minor base repair as needed.

BUDGET PROJECTION: \$975,000

PROPOSED FUNDING: Transportation Funds

Project Location Sketch



12th STREET RECONSTRUCTION (HIGHWAY 34 TO VINE STREET)

PROJECT YEARS: 2008-09

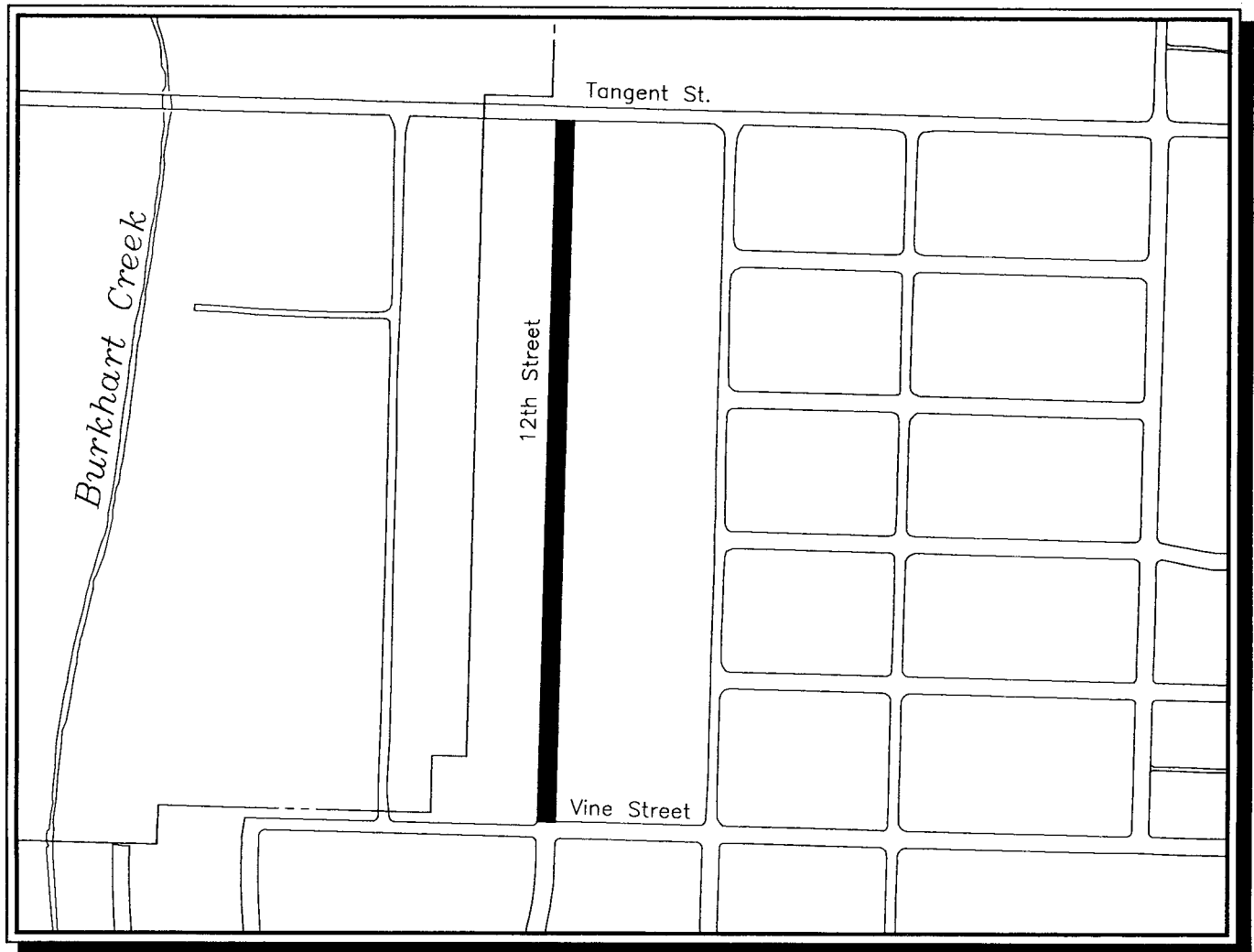
SUBMITTED BY: Transportation System Plan

DESCRIPTION: This project will upgrade and complete this section of 12th Street to a paved collector street. Work includes street, curbs, sidewalk, drainage, water, and sewer.

PROJECTED BUDGET: \$1,600,000

PROPOSED FUNDING: System Development Charges
Water Funds
Transportation Funds

Project Location Sketch



**TRUCK ROUTE REHABILITATION, WILLIAMS STREET (Grant - Milton)
AND MILTON STREET (Hwy 20 to Post St.)**

PROJECT YEARS: 2008-09

SUBMITTED BY: Transportation System Plan

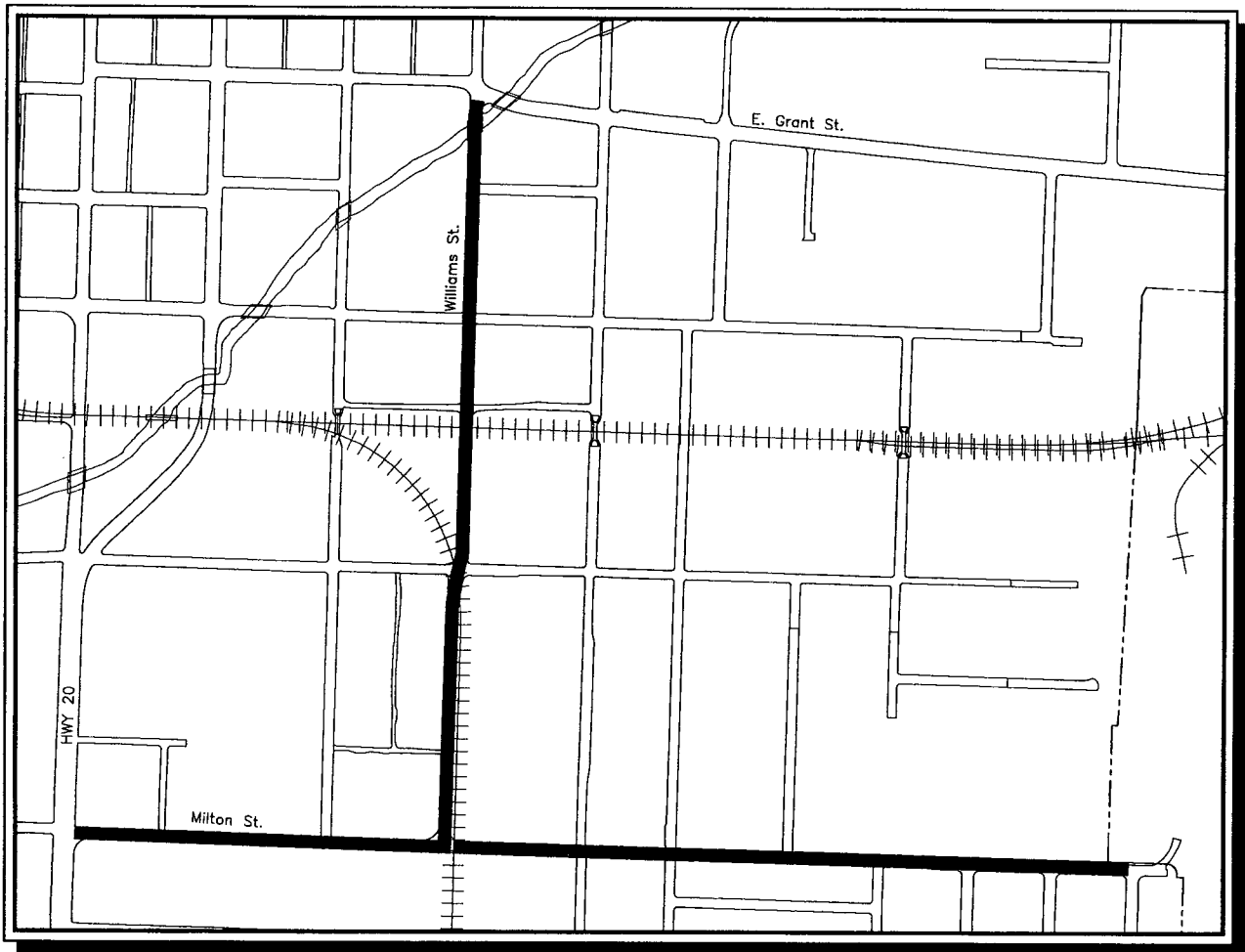
DESCRIPTION: This project will reconstruct Milton Street from Hwy 20 to Williams including replacing the deteriorated water line. William Street and Milton Street from Williams to Post Street will be overlaid with areas of base repair as needed.

Williams Street needs to be reconstructed. However, due to budget constraints it will be overlaid with minor base repair as needed.

BUDGET PROJECTION: \$1,350,000

PROPOSED FUNDING: Transportation Funds
Water Funds
Wastewater Funds

Project Location Sketch



PARK STREET PEDESTRIAN IMPROVEMENTS (Elmore – Oak)

PROJECT YEARS: 2009-10

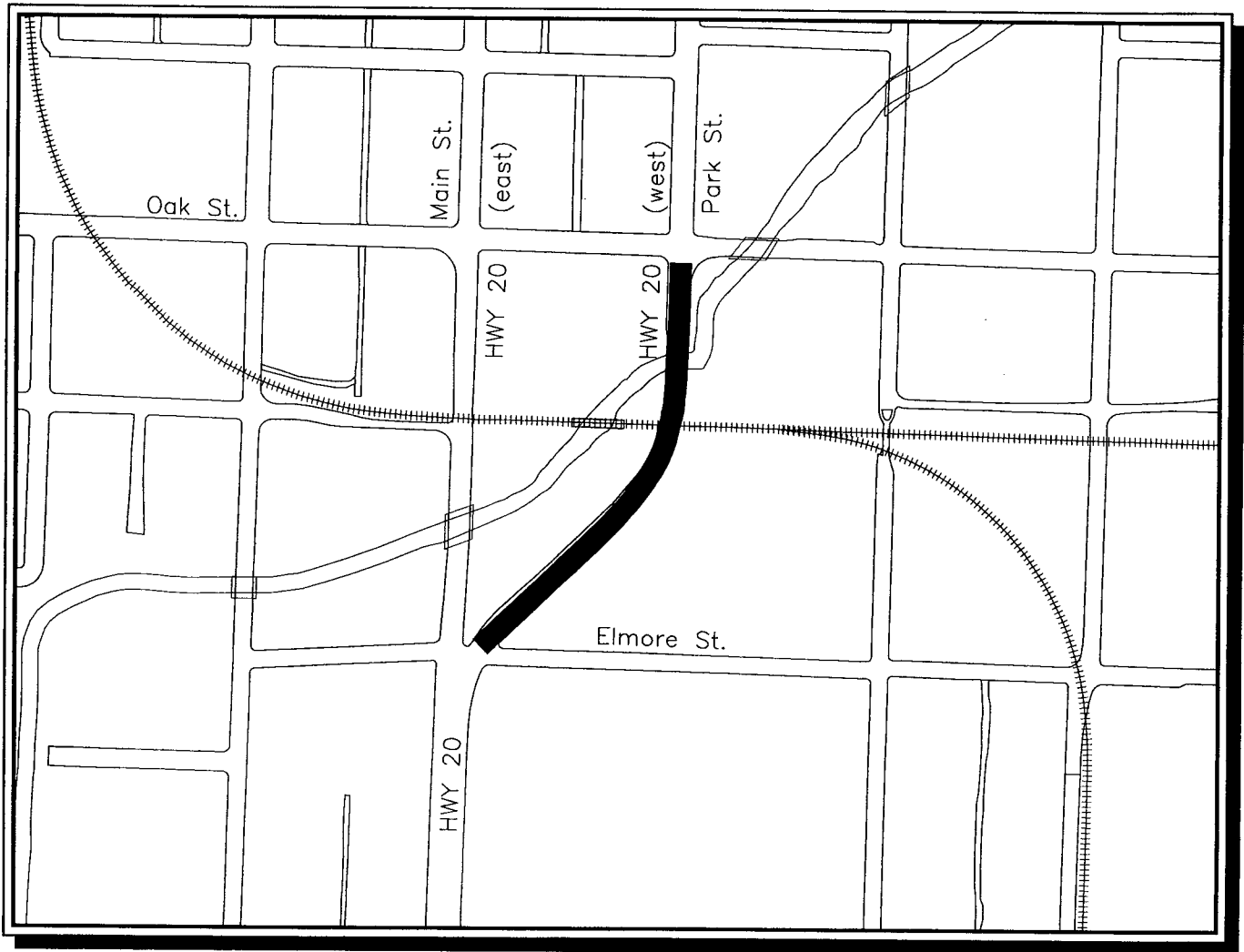
SUBMITTED BY: Transportation System Plan

DESCRIPTION: This project will add sidewalk to the west side of Highway 20 from Elmore Street to the Albany-Lebanon Canal. This project includes an 8" thick sidewalk and a new bridge with pedestrian accessibility.

PROJECTED BUDGET: \$261,000

PROPOSED FUNDING: Grant – Transportation Enhancement
State Foot and Bike Path

Project Location Sketch



FUTURE PROJECTS

AIRWAY ROAD (Oak – Airport)

PROJECT YEARS: Future

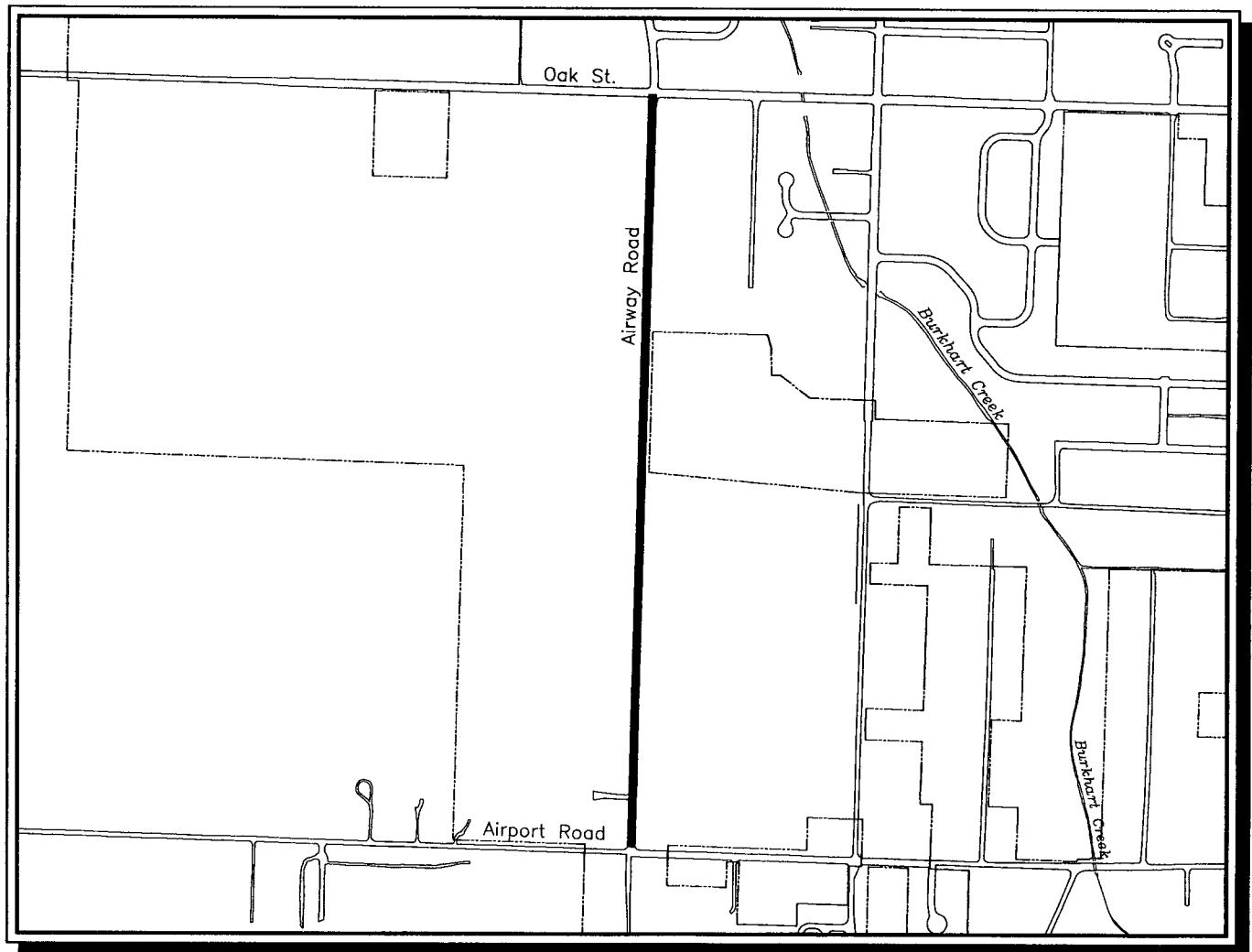
SUBMITTED BY: Transportation System Plan

DESCRIPTION: This existing portion of Airway Road is a county standard street, two travel lanes with narrow shoulders and deep ditches. This project would improve Airway road to city standards, with curbs, gutters, and sidewalks.

PROJECTED BUDGET: \$1,760,000

PROPOSED FUNDING: Street Capital Improvement Fund
STP Streets Projects
Local Improvement District

Project Sketch Location



7TH STREET (KEES – WASSOM)

PROJECT YEARS: Future

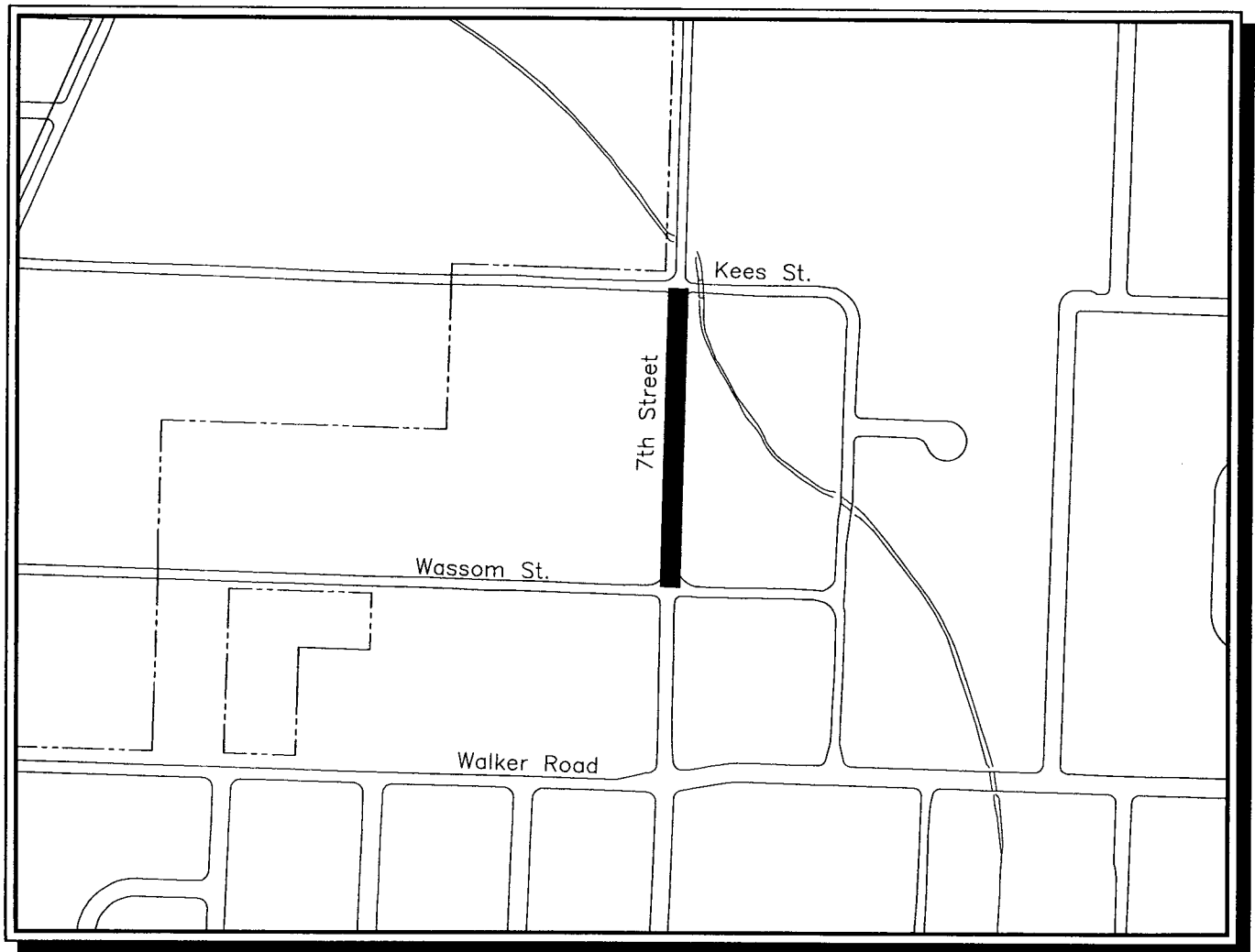
SUBMITTED BY: Transportation System Plan

DESCRIPTION: This project would reconstruct 7th Street from Kees Street to Wassom Street. The primary concern of this project is pedestrian safety. The project includes street, curbs, bike lanes, sidewalks, drainage, water, and sewer improvements.

PROJECTED BUDGET: \$877,200

PROPOSED FUNDING: 920 – Lebanon Urban Renewal District

Project Location Sketch



BRIDGE MAINTENANCE AND REPAIR

PROJECT YEARS: 2009-10

SUBMITTED BY: City Staff

DESCRIPTION: The City of Lebanon owns and maintains 13 bridges. These bridges have a finite lifespan until replacement becomes necessary. Maintenance of these bridges is vital to ensure the maximum bridge service life is realized and costly bridge replacements are minimized.

The State of Oregon inspects the City's bridges on a cyclic basis. Many of the bridges are inspected annually. Some bridges are inspected once every two years. Bridges with significant wear or known issues are monitored more often as determined by the State bridge inspection program.

The table below lists the City bridges and recommended repairs. This list is not a complete bridge inventory. Only bridges with recommended repairs are included in this list. Further detail on recommended repairs and bridge inspection criteria, refer to the individual bridge inspection reports.

BUDGET PROJECTION: \$133,100

PROPOSED FUNDING: Transportation Funds

BRIDGE REPAIRS (2005)

| No | Bridge ID # | Bridge Location | Last Inspection | Recommended Repair(s) | Cost | Cost per Bridge |
|----|-------------|--|-----------------|--|---|-----------------|
| 1 | 43B001 | Ash Street | 8/11/2005 | Install channel protection Clearing & brushing | \$5,000 \$500 | \$5,500 |
| 2 | 43B002 | E Street | 8/15/2005 | Crack seal | \$500 | \$500 |
| 3 | 43B003 | Grant Street (Intersection of Grant and Williams) | 8/11/2005 | Repair concrete spalls and delaminations Clearing & brushing Install scour countermeasures/Repair scour | \$800 \$400 \$2,000 | \$3,200 |
| 4 | 43B004 | Grove Street | 8/11/2005 | Maintain drains Install scour countermeasures/Repair scour | \$500 \$10,000 | \$10,500 |
| 5 | 43B005 | Hiatt Street | 8/11/2005 | Crack seal Maintain pavement Clearing & brushing Repair bridge member or connections Install channel protection | \$3,000 \$6,000 \$500 \$4,000 \$5,000 | \$18,500 |

| | | | | | | |
|----|--------|--|-----------|---|--|----------|
| 6 | 43B006 | Oak Street | 8/11/2005 | Monitor slab for cracks and delamination Crack seal & chip seal bridge surface Clearing & brushing Install scour countermeasures/Repair scour | \$200 \$1,500 \$1,000 \$4,000 | \$6,700 |
| 7 | 43B007 | 2nd Street (Adjacent to WTP) | 8/11/2005 | Replace wearing surface Repair approach road Replace east side curbs Clearing & brushing Clean and paint steel rails & repair concrete posts Abutment repair | \$10,000 \$3,000 \$4,000 \$500 \$2,000 \$10,000 | \$29,500 |
| 8 | 43B008 | 2nd Street | 8/11/2005 | Clean and spray corroded metal Monitor bank erosion | \$500 \$200 | \$700 |
| 9 | 43B009 | North Williams Street (North of Wheeler) | 8/15/2005 | Deck resurfacing Install scour countermeasures/Repair scour | \$15,000 \$10,000 | \$25,000 |
| 10 | 43B010 | Williams Street (Intersection of Grant and Williams) | 8/11/2005 | Maintain pavement Rebuild approaches | \$2,000 \$10,000 | \$12,000 |
| 11 | 43B120 | Industrial Way | 8/15/2005 | Crack seal Clearing & brushing Abutment repair | \$500 \$500 \$20,000 | \$21,000 |

**TOTAL,
RECOMMENDED
REPAIRS:**

\$133,100

PAST CIP PROJECT ACCOMPLISHMENTS

1998 MAJOR ACCOMPLISHMENTS

HANSARD AREA INFRASTRUCTURE IMPROVEMENTS PHASE I

Hansard Phase I improvements included the construction of Reeve's Parkway from Highway 20 to Hansard Avenue for approximately 2400 lf of new roadway construction. The project also included water line improvements starting at Pennington Seed on Hansard and ending near the Lebanon Community Hospital on Highway 20 for approximately 5500 lf of new water line construction. To compensate for unavoidable wetland impacts a 0.72 acre wetland mitigation site was constructed just west of the Hansard Avenue/Reeve's Parkway intersection.

HANSARD AREA INFRASTRUCTURE IMPROVEMENTS PHASE II "OFF HWY"

The "Off Highway" improvements included the overlay of Reeve's Parkway and Hansard Avenue from Morton to Reeve's Parkway. A new 400 lf storm drainage system was constructed on Hansard from Harrison Street to Morton where it will match into a new drainage system to be constructed during the Hansard "On Highway" Improvement project.

1999 MAJOR ACCOMPLISHMENTS

HANSARD AREA INFRASTRUCTURE IMPROVEMENTS "ON HIGHWAY"

This project was greatly modified due to property acquisition and funding issues. When ODOT completed improvements to Tangent Street as part of the Highway 34 project this summer all parts of the project with available funds were completed. The improvements to the highway included street reconstruction, curb and gutter, sidewalks, driveways, water line and storm drain. The remainder of the work included in the original project along Harrison and 12th Streets is not scheduled for construction at this time.

HIGH PRIORITY SIDEWALKS, PHASE 5

The final phase of the High Priority Sidewalk program was completed this summer. Sidewalks and driveways were constructed at three locations.

2000 MAJOR ACCOMPLISHMENTS

SOUTH MAIN, AIRPORT TO VAUGHN

South Main was widened including new sidewalks, driveways, and curb and gutter from Airport to Vaughn. A traffic signal at Market Street was also installed. The project included a complete update of city utilities including water line, storm drainage and sanitary sewer improvements.

AIRPORT ROAD, 7TH TO WEST CITY LIMITS

The County assumed responsibility for the design and administration of this project. The City contributed for the, water, sidewalk and some street improvements.

STREET PRESERVATION PROGRAM

The Pavement Management System Database was updated with new field data collected in the Summer of 1999. The first round of preservation projects was completed during the summer of 2000. The following streets were overlaid: 8th Street from Walker Road to Cheery Blossom Lane, 5th Street from "F" Street to Airport Road, 7th Street from Tangent Street to Grant Street.

2001 MAJOR ACCOMPLISHMENTS

STREET PRESERVATION PROGRAM

The Street preservation program continued with the following streets being overlaid: Oak Street from 2nd Street to west City Limits, Grant Street from 5th Street to 10th Street, and 7th Street from Tangent to Grant Street.

5TH AND OAK STREET SIGNAL

The intersection of 5th and Oak Street was improved with the installation of a signal, sidewalks and the addition of left turn lanes on Airport and 5th Street.

2ND STREET BRIDGE

The bridge over the Albany-Lebanon canal on 2nd Street between "J" and "H" Streets was widened to accommodate pedestrians and to improve visibility. This project completed the improvements to 2nd Street between Airport Road and Oak Street.

2002 MAJOR ACCOMPLISHMENTS

STREET PRESERVATION PROGRAM

The Street preservation program continued with the following streets being overlaid: 12th Street from Oak Street to Burkhart Creek, East Oak Street from Highway 20 to River Street, and Franklin Street from Oak Street to Water's Edge.

5TH STREET EXTENTION

The construction of the new Pioneer School triggered the extension of 5th Street from Mary Street to Reeve's Parkway. The project included the construction of sidewalk, curb and gutter, waterline and storm drainage improvements.

DOWNTOWN BEAUTIFICATION PHASE 1

In 1999, the City of Lebanon was awarded federal grant funds by the Oregon Department of Transportation to enhance and beautify downtown Main Street. The project includes pedestrian, bicycle, and landscape improvements. These include curb extensions, covered bicycle parking, benches, water fountains, trash receptacles, street trees, and a new public restroom at Ralston Park. The area of downtown included in this project is Main Street from Vine Street to Oak Street. This year Phase 1 of the improvements were constructed which included street lights and street trees. Phase 2 is scheduled for the summer of 2003.

Wastewater

CAPITAL IMPROVEMENT PROGRAM FOR THE WASTEWATER SYSTEM

Table of Contents

| | |
|---|------|
| Introduction to the Wastewater System | 2-1 |
| Project Cost Summary | 2-2 |
| <u>Project Year 2006-07</u> | |
| Odor Control Buffer Land Acquisition..... | 2-3 |
| Sewer Replacement Program..... | 2-4 |
| <u>Project Year 2007-08</u> | |
| Odor Control Buffer Land Acquisition..... | 2-3 |
| Sewer Replacement Program..... | 2-4 |
| Biosolid Reduction Project | 2-5 |
| Subsurface Discharge Project (Project “Walden”) | 2-6 |
| Dechlorination System..... | 2-8 |
| <u>Project Year 2008-09</u> | |
| Odor Control Buffer Land Acquisition..... | 2-3 |
| Sewer Replacement Program..... | 2-4 |
| Downtown Sewer Separation Phase III | 2-9 |
| Secondary Clairifier | 2-13 |
| <u>Project Year 2009-10</u> | |
| Odor Control Buffer Land Acquisition..... | 2-3 |
| Sewer Replacement Program..... | 2-4 |
| Downtown Sewer Separation Phase IV | 2-10 |
| <u>Project Year 2010-11</u> | |
| Odor Control Buffer Land Acquisition..... | 2-3 |
| Sewer Replacement Program..... | 2-4 |
| Future Projects | 2-14 |
| Past Wastewater Project Accomplishments..... | 2-18 |

CAPITAL IMPROVEMENT PROGRAM FOR THE WASTEWATER SYSTEM

INTRODUCTION

The Lebanon Wastewater Treatment Plant (WWTP) is located at 33110 Tennessee Road. The wastewater collection system conveys wastewater from its sources to the Wastewater Treatment Plant for processing. The entire Lebanon sewer collection system is currently made up of approximately 46 miles of wastewater collection pipe lines that vary in size from 6 to 54 inches in diameter. Currently the City contracts with Operations Management International (OMI) to run the Wastewater Treatment Plant.

The purpose of the Capital Improvement Program (CIP) for the wastewater system is to identify the projects that are needed to upgrade and expand the existing system for future users and to ensure that the system remains functional for current users. The primary area of concern in the wastewater collection system is to replace existing deteriorated sanitary sewers. The primary areas of concern at the Wastewater Treatment Plant are capacity to serve an expanding customer base and technology improvements to meet state and federal regulatory requirements.

To effectively plan for the development of the wastewater system, an engineering consultant, West Yost & Associates, was employed to develop a Facilities Plan for the Wastewater Treatment Plant. City Council adopted the WWTP Facility Plan in October of 2004. The document provides several recommendations for improvements to the WWTP. The recommended improvements are intended to meet current state and federal regulatory requirements for the WWTP. The recommended improvements also address expansion of the plant's capacity.

The recommended projects are broken down into four phases. Phase I projects will help increase the capacity of the WWTP and help meet regulations governing the quality of the plant effluent. Phase I improvements were recommended to be completed by 2007. Construction of Phase II through Phase IV improvements continue to increase plant capacity and address issues of possible future regulations governing the quality of the plant effluent.

Lebanon is currently under a National Pollution Discharge Elimination (NPDES) permit issued February 2000, with the Oregon State Department of Environmental Quality. This permit outlines the regulatory compliance requirements that the City must adhere to when discharging treated wastewater.

Capital Improvement Program - Wastewater System

Project Cost Summary

| Project Name | 2006-07 | | | 2007-08 | | | 2008-09 | | | 2009-10 | | | 2010-11 | | |
|--------------------------------------|------------------|------|-----------|--------------------|------|-------------------|--------------------|------|-------------------|--------------------|------|-------------------|------------------|------|-------------------|
| | Total Estimate | Fund | Funding | Total Estimate | Fund | Projected Funding | Total Estimate | Fund | Projected Funding | Total Estimate | Fund | Projected Funding | Total Estimate | Fund | Projected Funding |
| Odor Control Buffer Land Acquisition | \$67,600 | 470 | \$0 | \$67,600 | 470 | \$0 | \$67,600 | 470 | \$0 | \$67,600 | 470 | \$0 | \$67,600 | 470 | \$0 |
| Sewer Replacement Program | \$200,000 | 470 | \$0 | \$200,000 | 470 | \$200,000 | \$200,000 | 470 | \$200,000 | \$200,000 | 470 | \$200,000 | \$200,000 | 470 | \$200,000 |
| Project Walden | \$300,000 | 475 | \$300,000 | \$2,500,000 | 475 | \$2,500,000 | | | | | | | | | |
| Dechlorination System | | | | \$428,000 | 475 | \$428,000 | | | | | | | | | |
| Biosolids Reduction Project | | | | \$3,180,000 | 475 | \$3,180,000 | | | | | | | | | |
| Downtown Sewer Separation P.III | | | | | | | \$875,000 | 475 | \$875,000 | | | | | | |
| Secondary Clarifier | | | | | | | \$4,179,000 | 475 | \$4,179,000 | | | | | | |
| Downtown Sewer Separation P.IV | | | | | | | | | | \$758,000 | 475 | \$758,000 | | | |
| Totals= | \$567,600 | | | \$6,375,600 | | | \$5,321,600 | | | \$1,025,600 | | | \$267,600 | | |

Total Project Costs = \$13,558,000

*Available Funding = \$13,020,000

Deficient Funding = \$538,000

*Funding for projects as listed with the Wastewater section is dependent upon a wastewater rate increase in 2007.

*Without a rate increase, the only revenue available is approximately \$1,450,000 in Fund 475.

ODOR CONTROL - BUFFER LAND ACQUISITION

PROJECT YEAR: 2006 – 2011 (When Land becomes Available)

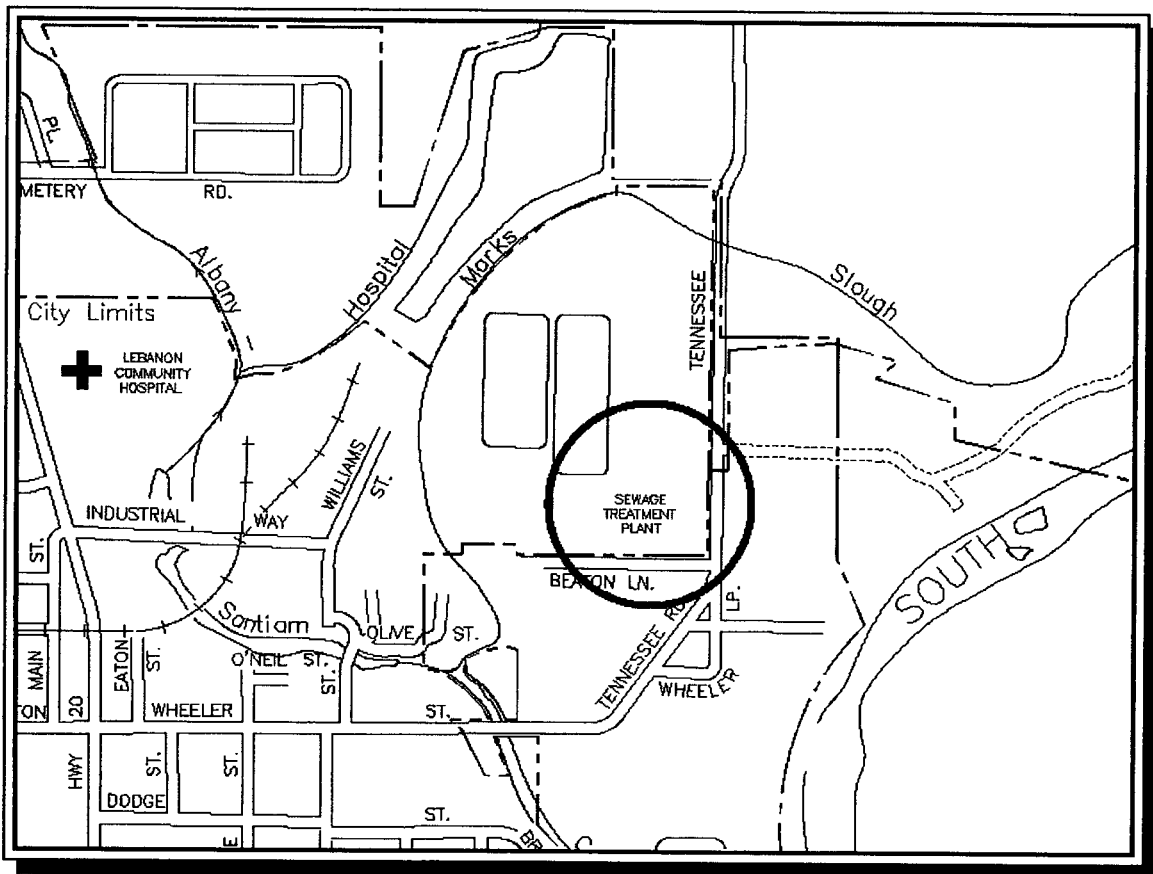
SUBMITTED BY: Wastewater Treatment Facility Plan

DESCRIPTION: The Wastewater Treatment Plant Facility Plan recommends purchasing land adjacent to the treatment plant as it becomes available. The presence of buffer lands around the plant will ensure that nuisance odors related to the headworks or occasional plant upsets are minimized. This option is less expensive than retrofitting the headworks and aeration basin with odor scrubbing equipment

BUDGET PROJECTION: \$338,000 over 5 years, breaks down to \$67,600 per year.

PROPOSED FUNDING: Wastewater Utility CIP (100%)

Project Sketch Location



BIOSOLID REDUCTION PROJECT

PROJECT YEAR: 2007-08

SUBMITTED BY: Public Works Department

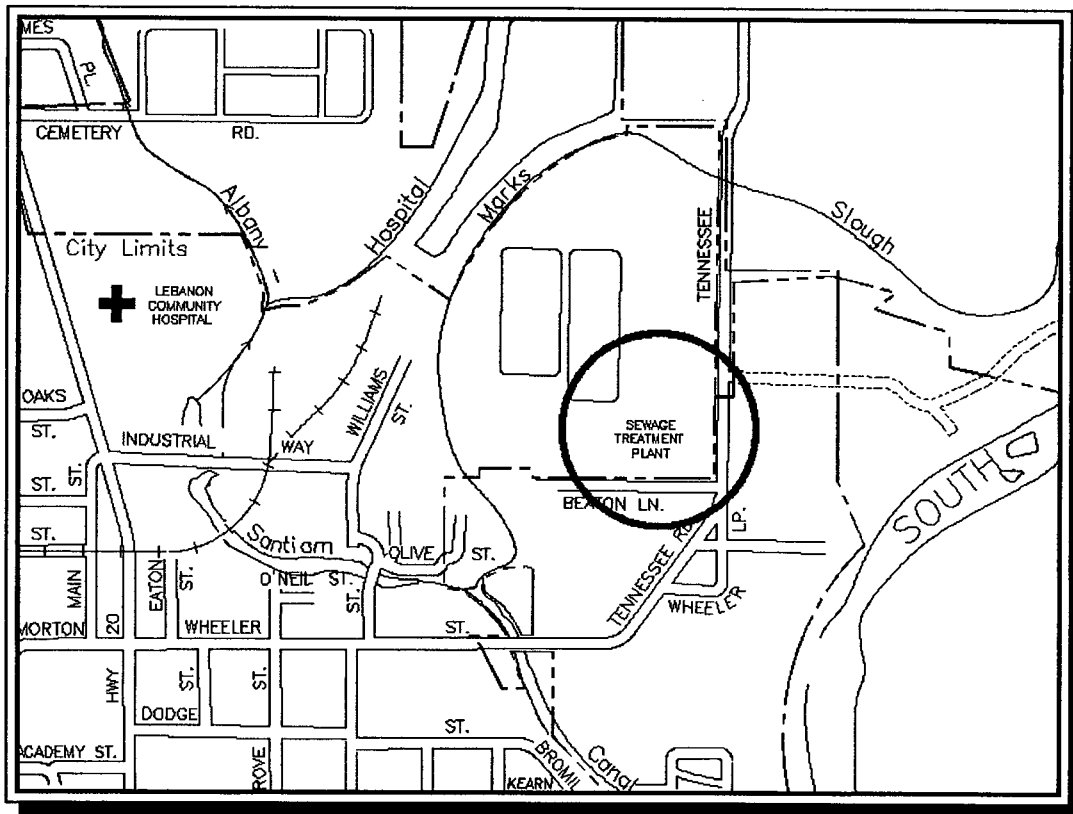
DESCRIPTION: Disposing of dewatered sludge is becoming more and more challenging with current plant technology and increasing regulatory requirements. The current method of dewatered sludge disposal, winter land application, is not a viable long term solution due to environmental regulations.

This project proposes to construct improvements at the WWTP that will eliminate winter land application of dewatered sludge. The proposed improvements will promote the reduction of sludge tonnage by manipulating the oxygen content of the activated sludge. Proposed improvements include an interchange bioreactor facility, an interchange reactor, and aeration basin improvements.

BUDGET PROJECTION: \$3,180,000

PROPOSED FUNDING: Wastewater Funds

Project Sketch Location



SUBSURFACE DISCHARGE SYSTEM (PROJECT "WALDEN")

PROJECT YEAR: 2007-08

SUBMITTED BY: Public Works Department

DESCRIPTION: City Council established a goal in FY 2000-2001 to seek alternatives to direct river discharge of treated effluent in an effort to satisfy the current NPDES and MAO from DEQ. Project "Walden" proposes to meet this Council goal by pumping treated effluent across the South Santiam River and discharging the effluent into former riparian channels. The effluent will naturally filtrate into the subsurface aquifer, eventually migrating to the South Santiam River via groundwater movement. The alternate discharge project has the potential to resolve several current issues with direct river discharge including reduction of effluent temperature and reduction of residual chlorine levels to acceptable regulatory requirements.

BUDGET PROJECTION: \$2,800,000

PROPOSED FUNDING: Wastewater Funds

PROJECT MAP: See map on following page.



City of Lebanon
Project "WALDEN"
 Proposed Improvements

Legend

Phs 1 36" Pipeline

Phs 2 36" Pipeline

Natural Drainage Channel



Discharge Boundary

Effluent Discharge Basin

Optional Pump Locations

Existing Flood Channels

Existing Outfall Location

DECHLORINATION SYSTEM

PROJECT YEAR: 2007-08

SUBMITTED BY: Public Works Department

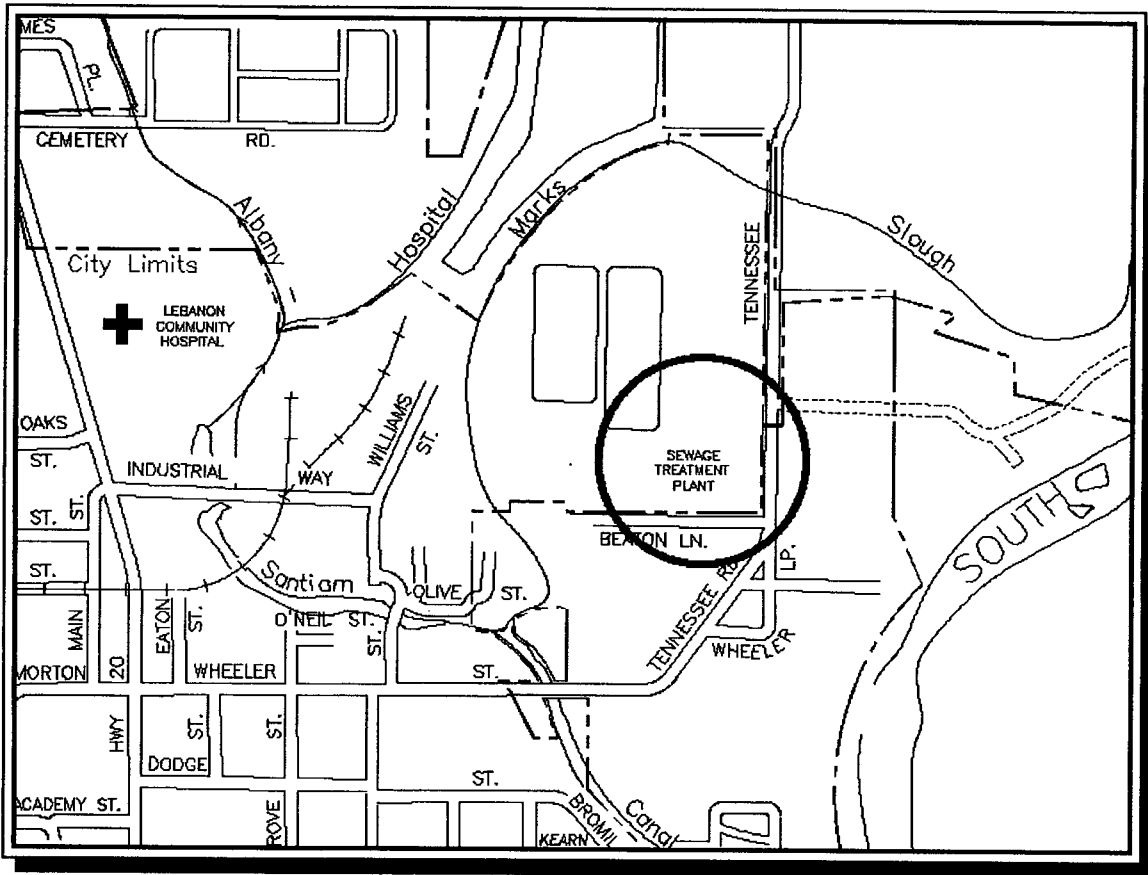
DESCRIPTION: The plant's NPDES permit specifies limits for residual chlorine levels. Compliance with the chlorine toxicity levels in the permit will require the construction of a dechlorination system.

Preliminary studies support the projection that the subsurface discharge system (Project "Walden") will reduce residual chlorine to acceptable regulatory levels. However, dechlorination may still be required when the South Santiam River becomes hydraulically connected to areas chosen for subsurface discharge. Chlorine toxicity will continue to be an issue during periods of high river levels.

BUDGET PROJECTION: \$428,000

PROPOSED FUNDING: Wastewater Funds

Project Sketch Location



DOWNTOWN SEWER SEPARATION PHASE III
(INFLOW AND INFILTRATION REDUCTION PLAN)

PROJECT YEAR: 2008-09

SUBMITTED BY: Public Works Department

DESCRIPTION: This program will help eliminate the remaining combined sewers within the City of Lebanon. This will aid in lowering peak inflow to the WWTP. These improvements are a top priority due to our Inflow Removal Plan required by DEQ as part of our NPDES permit.

BUDGET PROJECTION: \$875,000

PROPOSED FUNDING: Wastewater Funds

PROJECT MAP: See map on page 2-11.

DOWNTOWN SEWER SEPARATION PHASE IV

PROJECT YEAR: 2009-10

SUBMITTED BY: Public Works Department

DESCRIPTION: This program will help eliminate the remaining combined sewers within the City of Lebanon. This will aid in lowering peak inflow to the WWTP, which is dangerously close to causing a discharge violation during summer months. These improvements are a top priority due to our Inflow Removal Plan required by DEQ as part of our NPDES permit.

BUDGET PROJECTION: \$758,000

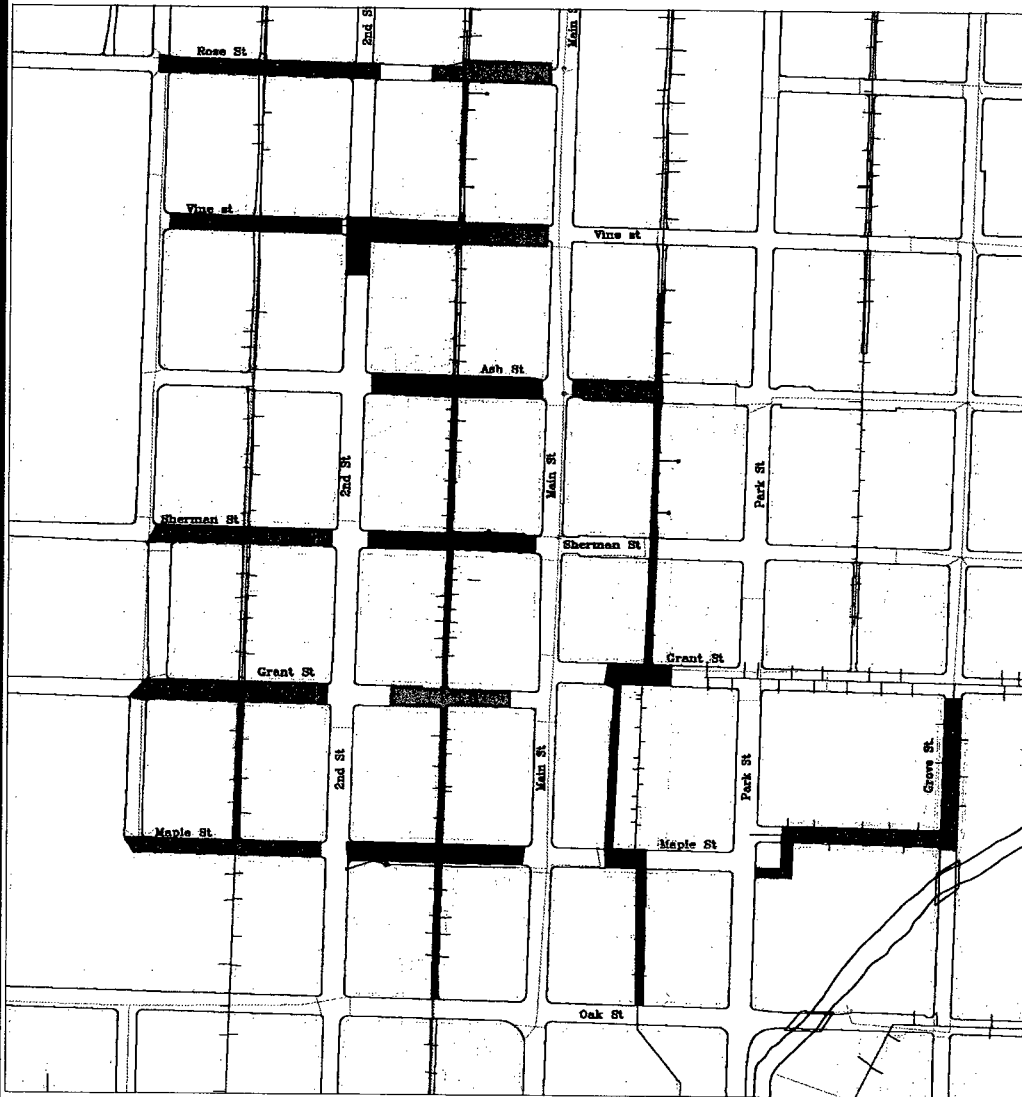
PROPOSED FUNDING: Wastewater Funds





PROJECT MAP: See map on page 2-11.



CITY OF LEBANON

Downtown Sewer Separation Projects, Phases I-IV



-  Phase I Improvements Completed 1998
-  Phase II Improvements Completed 2000
-  Phase III Improvements Scheduled 2008
-  Phase IV Improvements Scheduled 2009

— EXISTING SAN.
- - - EXISTING STORM



INFLOW & INFILTRATION REDUCTION PLAN

SEWER SEPARATION PROJECTS

The Downtown Sewer Separation Projects deals with construction of storm lines, inlets, manholes, and the replacement of sanitary sewer main through the downtown alleys. The phases are determined by the amount of storm water entering the existing sanitary system. These phases or drainage basins are rated by the amount of inflow - the higher inflows have a higher priority for replacement.

Downtown Sewer Separation (Phase I) \$423,935 Completed 1998

The construction of storm drains through the following basins: Ash Street (alley between Main & Park), Grant Street (alley between Main & Second), Rose Street (alley between Main & Second) and Vine Street (alley between Park & Second).

Downtown Sewer Separation (Phase II) \$311,500 Completed 2000

Construction of storm drains through the following basins: Second Street (between Rose & Vine), Sherman Street (between Main & Second), and Maple Street (between Main & Second).

Downtown Sewer Separation (Phase III) \$875,000 Scheduled 2008

Construction of storm mains through drainage basins: Ash Street (between Main & Second), Second Street (between Ash & Grant), and Grant Street (alley between Main & Park). There are 6 basins scheduled for construction. Complete smoke testing of the last 20% of the collection system.

Downtown Sewer Separation (Phase IV) \$758,000 Scheduled 2009

Construction of storm mains through the drainage basins: Second Street (between Rose & Vine), Sherman Street (alley between Main & Park), Second Street (between Grant & Oak), and Maple (between Main & Park).

Residential Sewer Separation (Phase V) No Estimate Schedule TBD

This project will complete the remaining sewer separation outside the downtown core area. This work will focus primarily on cross connections occurring on private property in the residential areas.

SECONDARY CLARIFIERS

PROJECT YEAR: 2008-09

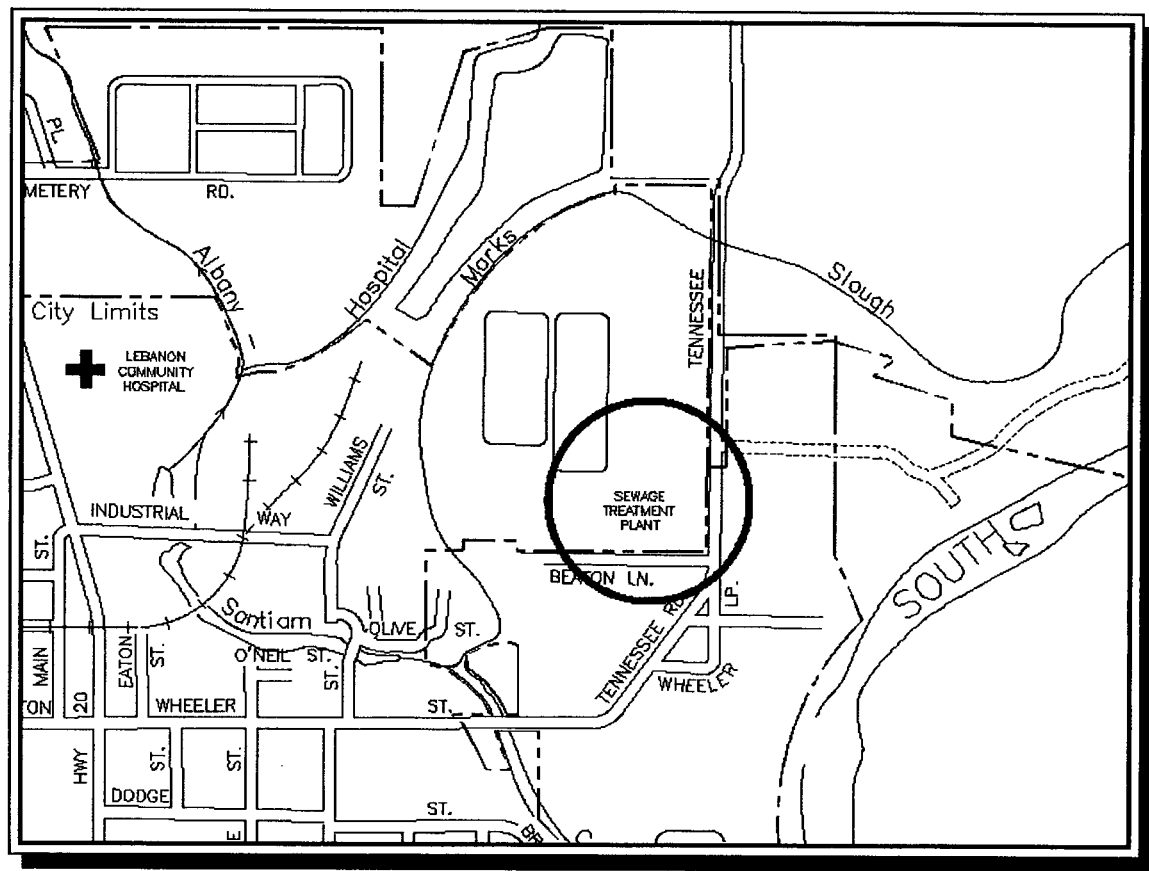
SUBMITTED BY: Wastewater Facility Plan

DESCRIPTION: The existing secondary clarifiers are operating at their at or above their design capacity of 12 MGD during peak wet weather events. By adding a chemical coagulant upstream of the clarifier has allowed them the maintain adequate performance during the peak flow events. One 110-foot diameter clarifiers need to be constructed to treat the projected wet weather flows of 32 MGD for the year 2023.

BUDGET PROJECTION: \$4,179,000

PROPOSED FUNDING: Wastewater Utility (100%)

Project Sketch Location



GARVORD/PARK LIFT STATION

PROJECT YEAR: Future

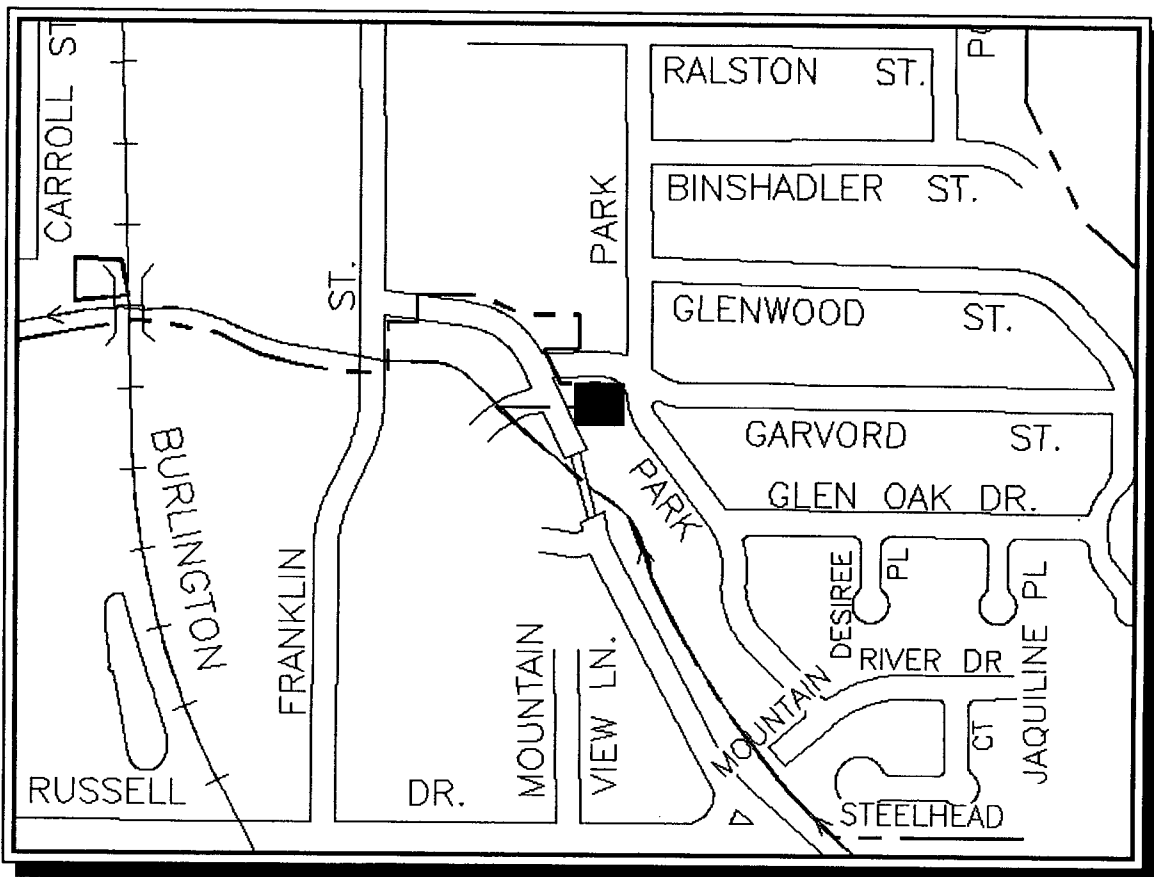
SUBMITTED BY: Public Works Department

DESCRIPTION: This project will install an emergency backup generator and building to protect against pump failure.

BUDGET PROJECTION: \$100,000

PROPOSED FUNDING: Wastewater Capital Improvement Fund
System Development Charges
Developer Contribution

Project Sketch Location



6TH & WALKER RELIEF PIPE

PROJECT YEAR: Future

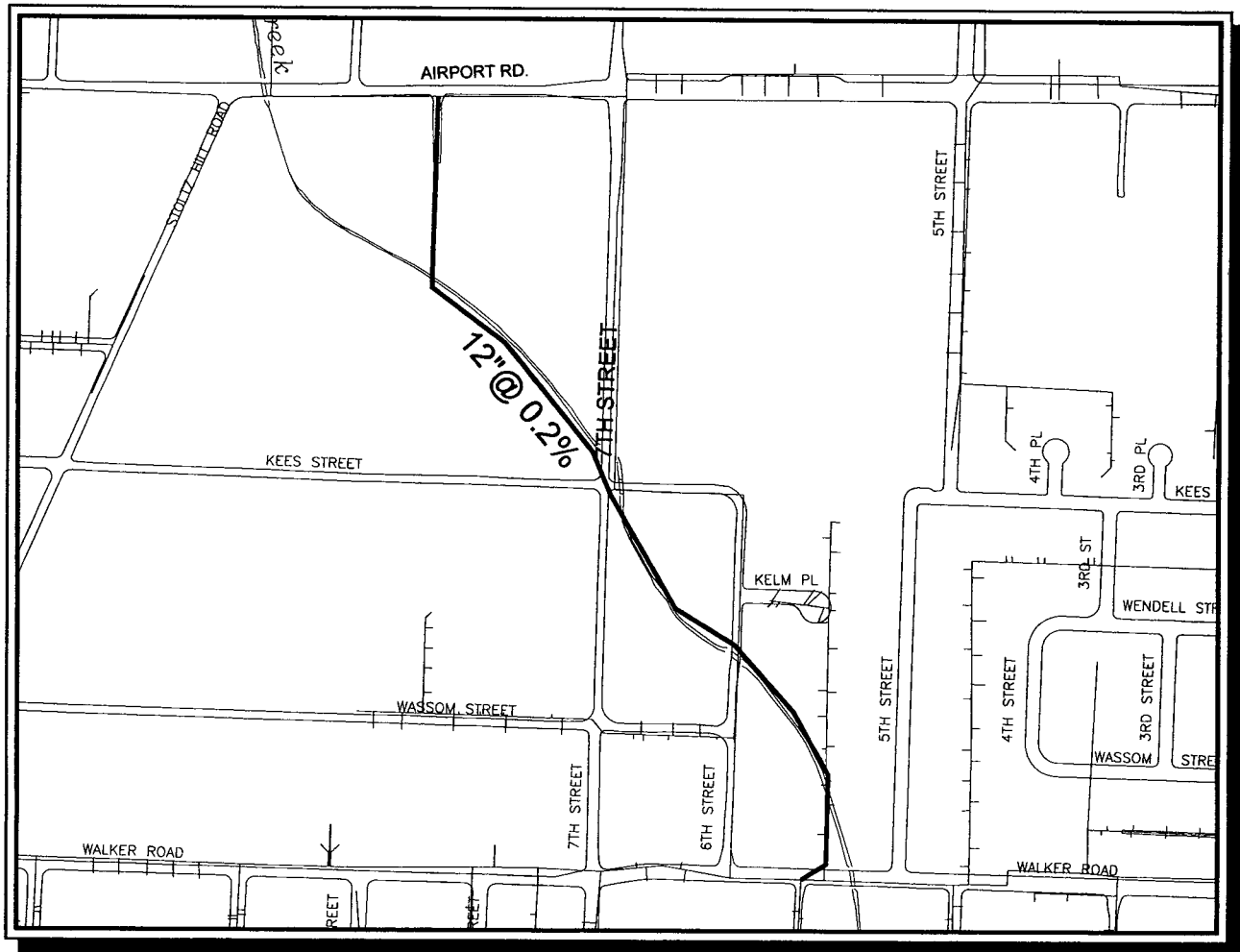
SUBMITTED BY: Public Works Department

DESCRIPTION: This project will install a 12" sanitary pipe to provide overflow relief during wet weather periods. This will alleviate a portion of the system surcharging at the junction of 6th & Walker.

BUDGET PROJECTION: \$475,000

PROPOSED FUNDING: Wastewater Capital Improvement Fund
System Development Charges
Developer Contribution

Project Sketch Location



OAK STREET LIFT STATION & FORCE MAIN

PROJECT YEAR: Future

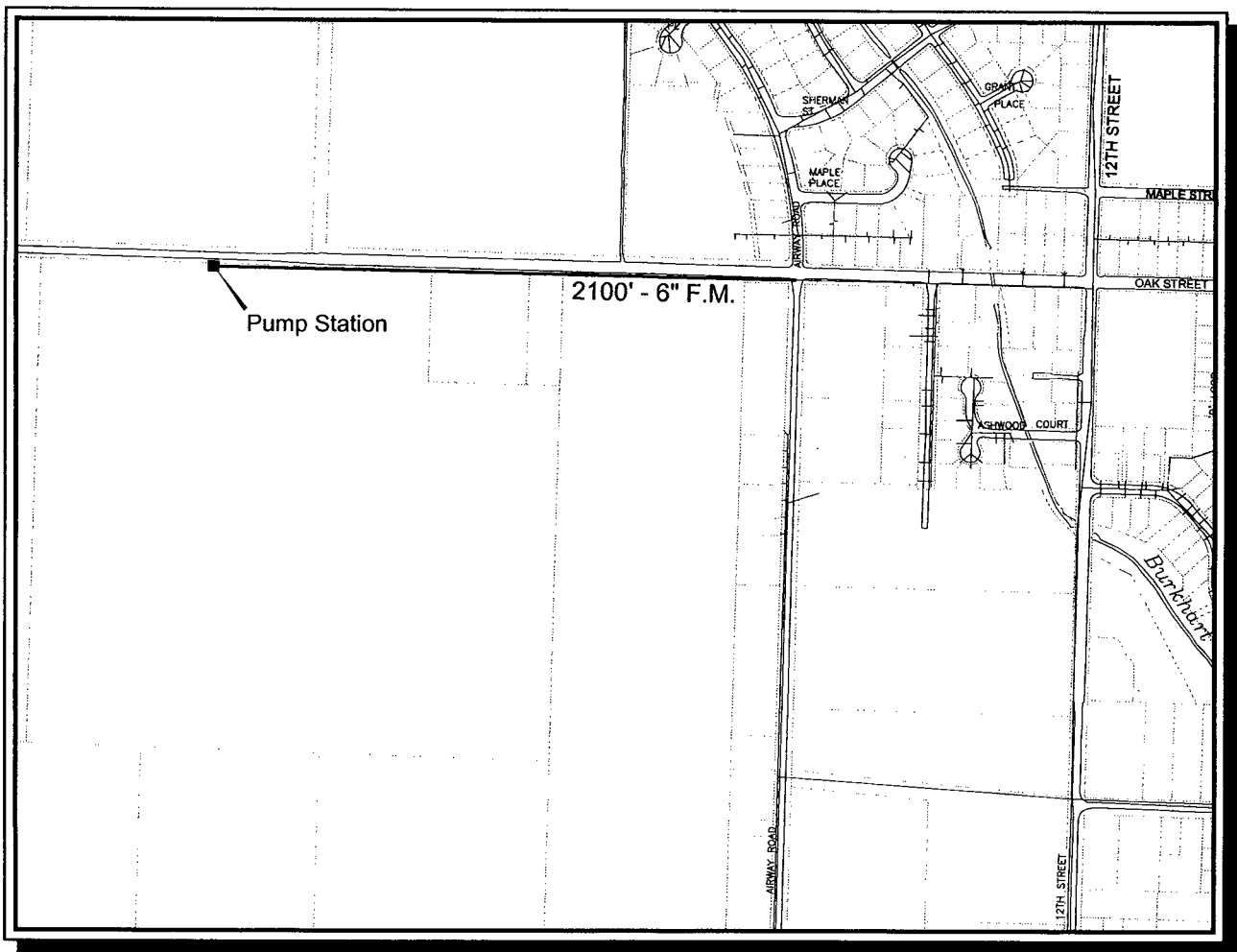
SUBMITTED BY: Public Works Department

DESCRIPTION: This project will install a pump station and 6" force main that will provide sanitary service to the western side of town and potential industrial development.

BUDGET PROJECTION: \$326,000

PROPOSED FUNDING: Wastewater Capital Improvement Fund
System Development Charges
Developer Contribution

Project Sketch Location



PAST CIP PROJECT ACCOMPLISHMENTS

1998 MAJOR ACCOMPLISHMENTS

Cleveland Street Sanitary Sewer Replacement

The sanitary sewer main on Cleveland Street has required numerous emergency maintenance repairs. The existing clay pipe and brick manholes were replaced with concrete pipe and new concrete manholes. The project also included replacing service laterals, street patching, and sidewalk replacement.

Influent Bar Screen

A second bar screen was installed at the headworks of the wastewater treatment plant to help remove large debris from the wastewater influent.

1999 MAJOR ACCOMPLISHMENTS

Downtown Sewer Separation, Phase I

The sanitary sewer system and the storm drainage system in the downtown area is a combined system. This project removed storm drainage runoff from the sanitary collection system in three downtown drainage basins. A new storm drain system was constructed to convey storm water to the state drainage system. The existing sanitary pipe was also replaced in each of the three basins.

Westside Interceptor, Phase 1a

A 54" sanitary collection pipe was installed from the Wastewater Treatment Plant to the east side of the Santiam Canal and from the west side of the canal to just east of Highway 20. Due to concerns about unexpected soil contamination encountered near the canal, construction of the section of pipe under the canal was delayed until the contamination and its potential effects could be more thoroughly evaluated.

2000 MAJOR ACCOMPLISHMENTS

Downtown Sewer Separation, Phase II

The sanitary sewer and the storm drainage system in the downtown area is a combined system. This project eliminated catch basin and area drains connected to the downtown sanitary sewer system in three downtown drainage basins. A new storm system was constructed, conveying runoff to the State Highway storm system and replaced the old red clay sanitary sewer pipe within the three drainage basins.

Westside Interceptor, Phases 1a - Santiam Canal Crossing

The section of 54" concrete sewer pipe omitted from the Phase 1a project under the Santiam Canal was installed. The canal was diverted around the project as a 72" steel casing was bored under the canal. The 54" concrete pipe was installed in the casing and connected to the existing 54" concrete pipe either side of the canal.

Westside Interceptor, Phase 1b

A 54" sanitary collection pipe was installed from where the Phase 1a project terminated just east of Highway 20 near the Lebanon Community Hospital to the intersection of Hansard and Harrison Street. The project included an environmental assessment of the project alignment and a geotechnical assessment of the soil conditions along the alignment. A 72 inch steel casing was bored under the railroad tracks on Hansard Avenue and the 54" concrete pipe was installed within the casing.

2001 MAJOR ACCOMPLISHMENTS

Wastewater Treatment Plant Emergency Generator Replacement

The emergency generators at the WWTP were outdated and not sufficient in meeting the electrical needs of the WWTP after the new WSI pump station was completed. A new 1250 Kilowatt generator was installed. It is configured with an automatic transfer switch which turns on the generator automatically in the case of a power outage.

2002 MAJOR ACCOMPLISHMENTS

Westside Interceptor Pump Station

The Westside Interceptor pump station construction was started in 2001 and completed in 2002. The project consisted of installing a new pump station at the down stream end of the new Westside Interceptor pipe at its end near the wastewater treatment plant. The new pump station is designed to handle flows from the existing eastside interceptor and central interceptor as well as the new WSI.

Raw Sewage Sampling Station and Recycle Stream Pump

Renovation of the raw sewage sampler was completed to accommodate the new West Side Interceptor pump station. This improvement provided a flow paced sampling system at the upstream end of the head works so that the samples are a composite from both new and existing pump stations.

Westside Interceptor Forcemain Diversion

The completion of the new Westside Interceptor Pump Station allowed the recently completed Westside Interceptor Phases 1A & B to become operational. Before customers were allowed to connect to the new WSI, the flow from the Harrison Street Pump Station needed to be diverted into the new WSI. The Westside Interceptor Forcemain Diversion project accomplished this. The WSI was extended approximately 170 feet to allow the two pressurized mains (10" and 12") from the Harrison Street Pump Station to be connected to the 54" interceptor.

B & D Sanitary Sewer Replacement

The sanitary sewer mains on B & D Streets between 7th and 5th were old and required numerous emergency maintenance repairs. The old sewer lines were shallow and the slope was flat causing the need for the extra maintenance. The new 8" PVC sewer lines were able to be installed at a steeper slope to reduce the need for extra maintenance in the future.

Hiatt Street Sanitary Sewer Replacement

The sanitary sewer main on Hiatt Street between Jennings and Berry has required numerous emergency maintenance and repairs. The old concrete sewer line was replaced with a new 8" PVC sewer pipe. The depth and slope of the new sewer line was increased to reduce the need for extra maintenance in the future.

2005 MAJOR ACCOMPLISHMENTS

Westside Interceptor Phase 2A

The Westside Interceptor was extended from the termination of the Force Main project (Harrison and Hansard) west. Approximately 784 L.F. of 54" RCP was installed. The Harrison Street pump station and the two force mains (10" and 12") in Harrison Street were abandoned.

Water

SMALL WATERLINE PROGRAM

CURRENT PHASE ELIGIBLE PROJECTS

Park Street (Grant - Vine)
Elmore Street (Main - 2nd)
Elmore Street (Franklin to Eddie)
N. Williams Street (Wheeler - SCIP)
Grove Street (Wheeler - North ½ Block)
Post Street (Ralston - Randall)
2nd Street (Grant - Sherman)
“G” Street (2nd - East End)
“H” Street (2nd - East End)
Mayer Drive
Hiatt Street (N. of Milton ½ Block)
4th Street (Harrison - Olive)
Harrison Street (2nd - 4th)
Maple Street (Main - Park)
Ash Street (2nd - 3rd)
Cleveland Street (Grant - Oak)
3rd Street (Harrison - Twin Oaks)
3rd Street Alley (Rose - North End)
“A” Street (5th - 7th)
Ash Street (7th - 8th)
Maple Street (4th - 5th)
Morton Street (6th - 7th)
Sherman Street (7th - 10th)
Oak Street (2nd - 4th)
Park Street (Dodge - Wheeler)
Evans Street (Franklin - Park)
Harden Drive (Franklin - Park)
“C” Street (5th - 7th)

COMPLETED PROJECTS

Pine Street (Highway 20 - Hemlock)
Cedar Street (Highway 20 - Hemlock)
Hemlock Street (Cedar - Pine)
Sherman St. (Cleveland E. Past Crescent)
Sherman Street (Walnut to West End)
Carolina Street (Highway 20 - Williams)
Dodge Street (Grove - Cleveland)

Carolina Street (Bromil - Isabella)
Carolina Street (Highway 20 - Williams)
Park Street (Vine - Isabella)
Ralston Drive
Rose Street (Grove - Hiatt)
Carlson Drive
3rd Street (“A” - “B”)
“B” Street (4th-5th)
“B” Street (3rd - 4th)
Binshadler Drive
Isabella Street (Santiam - Nelson)
Eaton Street
Park Street (Milton - North End)
Ash Street (5th - 7th)
Elmore Street (Eddie - East End)
Maple Street (Williams - Hiatt)
Ash Street (5th - 7th)
“D” Street (Canal -5th)
Kees Street (2nd - 5th)
Walnut Street (E. Sherman - Ash)
Pine Street (Hemlock - Carroll)
“D” Street (5th - 7th)
Ash Street (Main - 2nd)
O’Neill Street
Dodge Street (Highway 20 - Grove)
“D” Street (2nd - Canal)
Williams Street (Elmore - RR Tracks)
Walnut Street (Grant - N. of Ash)
Morton Street (5th - 6th)
Carroll Street (Jennings - South End)
“C” Street (4th - 5th)
Jennings Street (RR-Hiatt-Milton)
“F” Street (4th to East)
Isabella Street (Hiatt - Santiam)
Maple Street (Park - Grove)
“B” Street (5th - 6th)
Grant Street (7th - 8th)

RIVER BANK WELL INVESTIGATION

PROJECT YEAR: 2006-07

SUBMITTED BY: Water System Master Plan

DESCRIPTION: Because of uncertainties associated with all of the options identified in the water master plan, CH2M HILL recommends that the city maintain flexibility by pursuing a multi-pronged approach to expanding its water supply. Although river bank wells show promise for providing an incremental increase in raw water supply, treatment requirements and the ability of river bank wells ultimately to supply 12 mgd is very uncertain. Therefore, the first step in the process is to determine a site suitable for a well field and install a test well to determine the possible water yield.

BUDGET PROJECTION: \$185,000

PROPOSED FUNDING: The Water Capital Improvement Fund (100%).

Project Location Sketch



**SMALL DIAMETER WATERLINE
REPLACEMENT PROGRAM**

PROJECT YEAR: 2007-08

SUBMITTED BY: Capital Improvement Plan

DESCRIPTION: This program increases water service reliability and decreases maintenance by replacing the estimated 14 miles of distribution piping, which are old, leaking, and slowly being choked by tubercle build-up. The old deteriorated pipes have a history of maintenance problems and if not replaced, water service will gradually deteriorate, causing service interruptions and frequent failures. Waterlines eligible for this project are those 8 inches in diameter or less.

BUDGET PROJECTION: \$521,000

PROPOSED FUNDING: The Water Capital Improvement Fund (100%)

Project Locations

SEE LIST OF ELIGIBLE PROJECTS ON PAGE 3-4

RESERVOIR LAND ACQUISITION

PROJECT YEAR: 2007-08

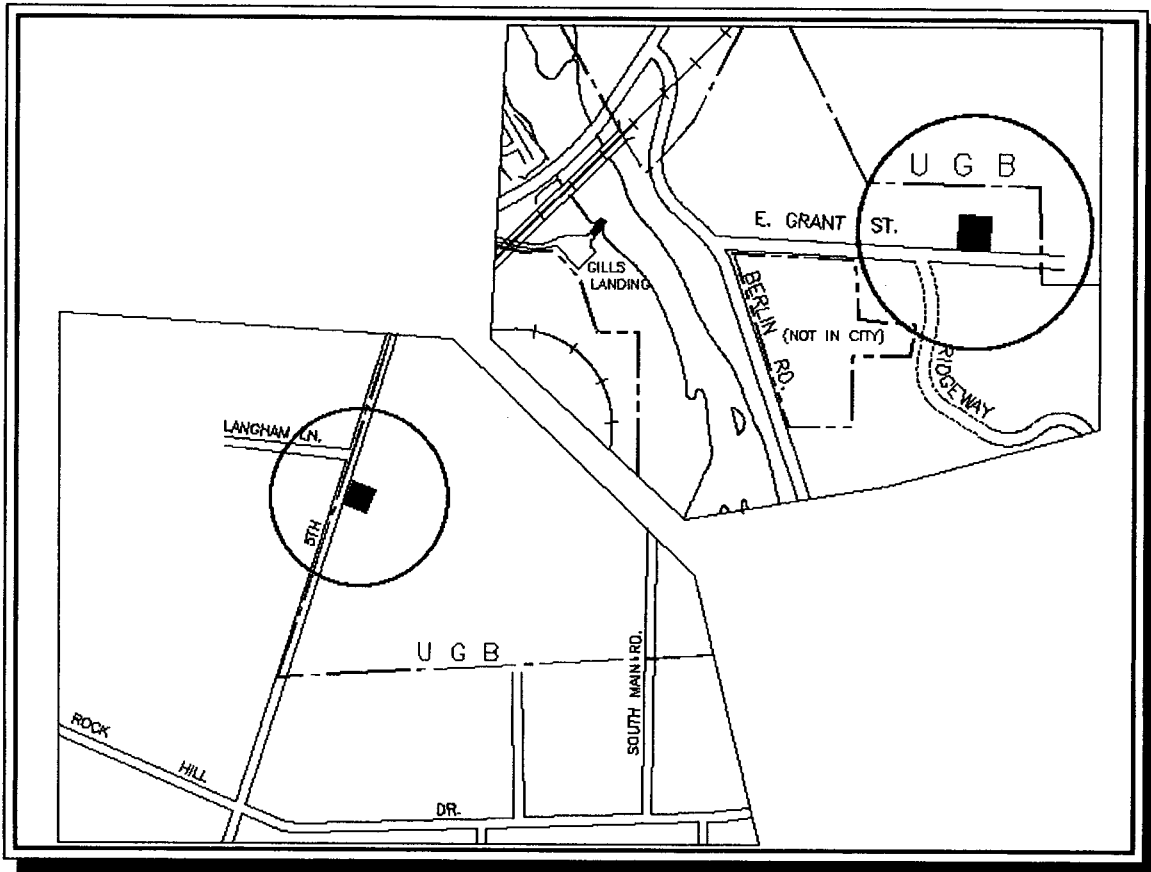
SUBMITTED BY: Capital Improvement Plan.

DESCRIPTION: This project allows expansion of the existing water storage facilities to meet future needs for fire flows and development. The inability to meet these future demands may result in higher costs as area develop.

BUDGET PROJECTION: \$111,000

PROPOSED FUNDING: The Water Capital Improvement Fund (100%)

Project Location Sketch



E. GRANT RESERVOIR PAINTING INTERIOR/EXTERIOR

PROJECT YEAR: 2007-08

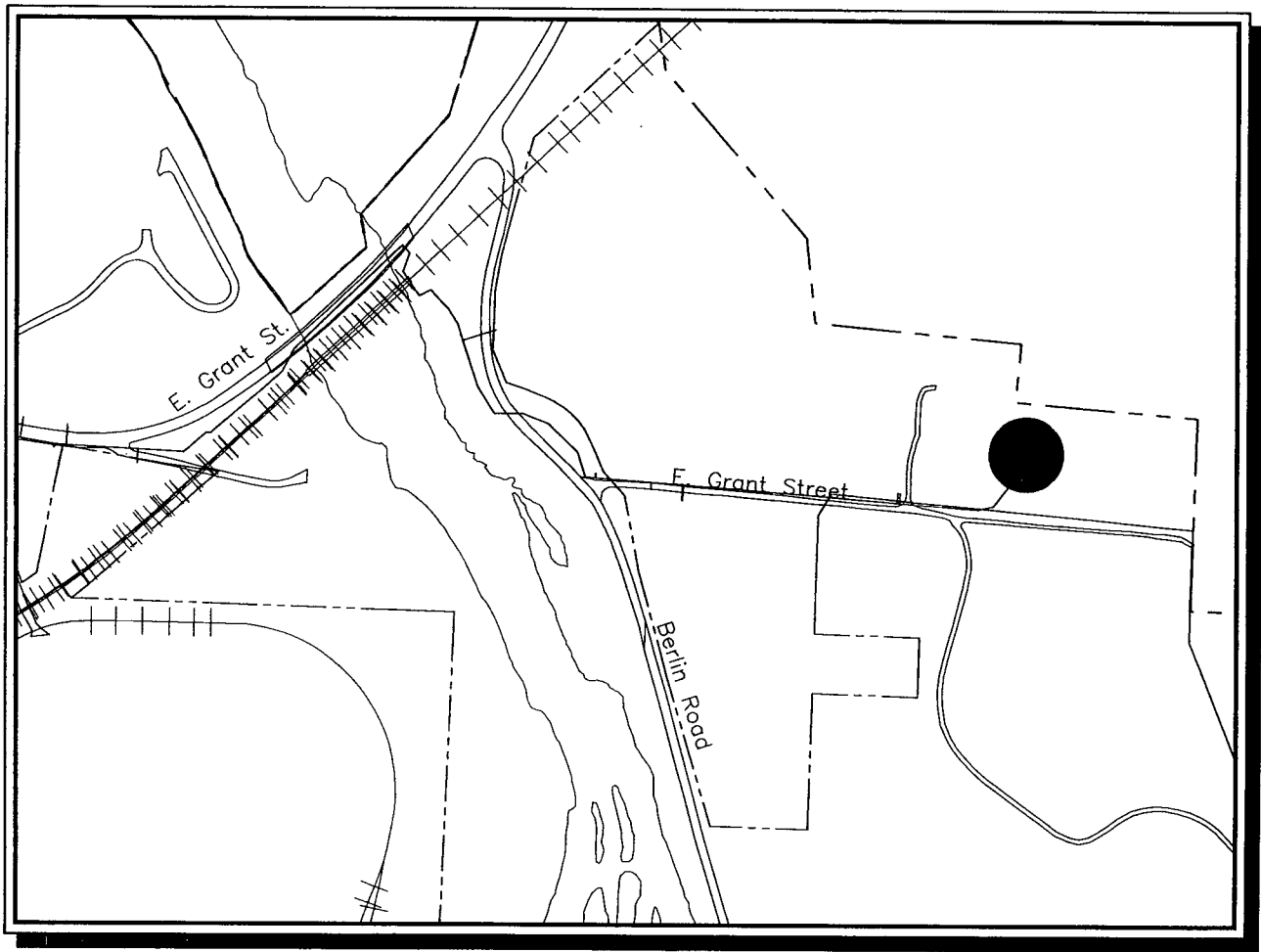
SUBMITTED BY: Water System Master Plan.

DESCRIPTION: This project will extend the life of the 2.0mgd storage tank. Tank will be drained, cleaned, and repainted.

BUDGET PROJECTION: \$274,000

PROPOSED FUNDING: The Water Capital Improvement Fund (100%)

Project Location Sketch



SCIP HEAD GATE REPAIR

PROJECT YEAR: 2007-08

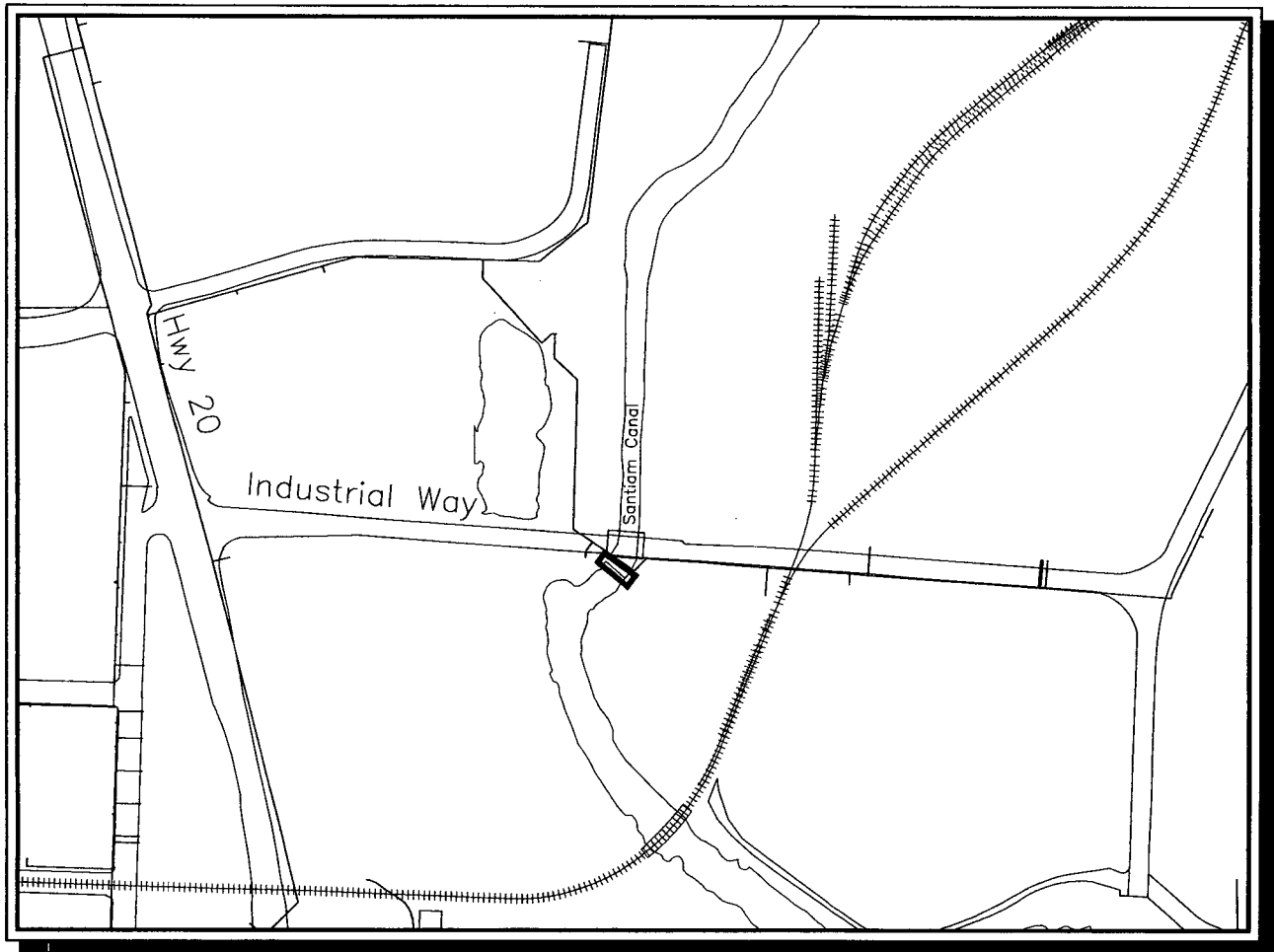
SUBMITTED BY: Capital Improvement Plan.

DESCRIPTION: This project will repair the aging Santiam Canal Industrial Park headgates. The hydrodynamics have scoured the concrete structure and gates to the extent of creating "leaks" between the steel gate guides and the wall. Proposed repairs will replace the steel components and scoured concrete.

BUDGET PROJECTION: \$39,600

PROPOSED FUNDING: The Water Capital Improvement Fund (100%)

Project Location Sketch



**SMALL DIAMETER WATERLINE
REPLACEMENT PROGRAM**

PROJECT YEAR: 2008-09

SUBMITTED BY: Capital Improvement Plan

DESCRIPTION: This program increases water service reliability and decreases maintenance by replacing the estimated 14 miles of distribution piping, which are old, leaking, and slowly being choked by tubercle build-up. The old deteriorated pipes have a history of maintenance problems and if not replaced, water service will gradually deteriorate, causing service interruptions and frequent failures. Waterlines eligible for this project are those 8 inches in diameter or less.

BUDGET PROJECTION: \$521,000

PROPOSED FUNDING: The Water Capital Improvement Fund (100%)

Project Locations

SEE LIST OF ELIGIBLE PROJECTS ON PAGE 3-4

RIVER BANK PRODUCTION WELLS 1 & 2

PROJECT YEAR: 2008-09

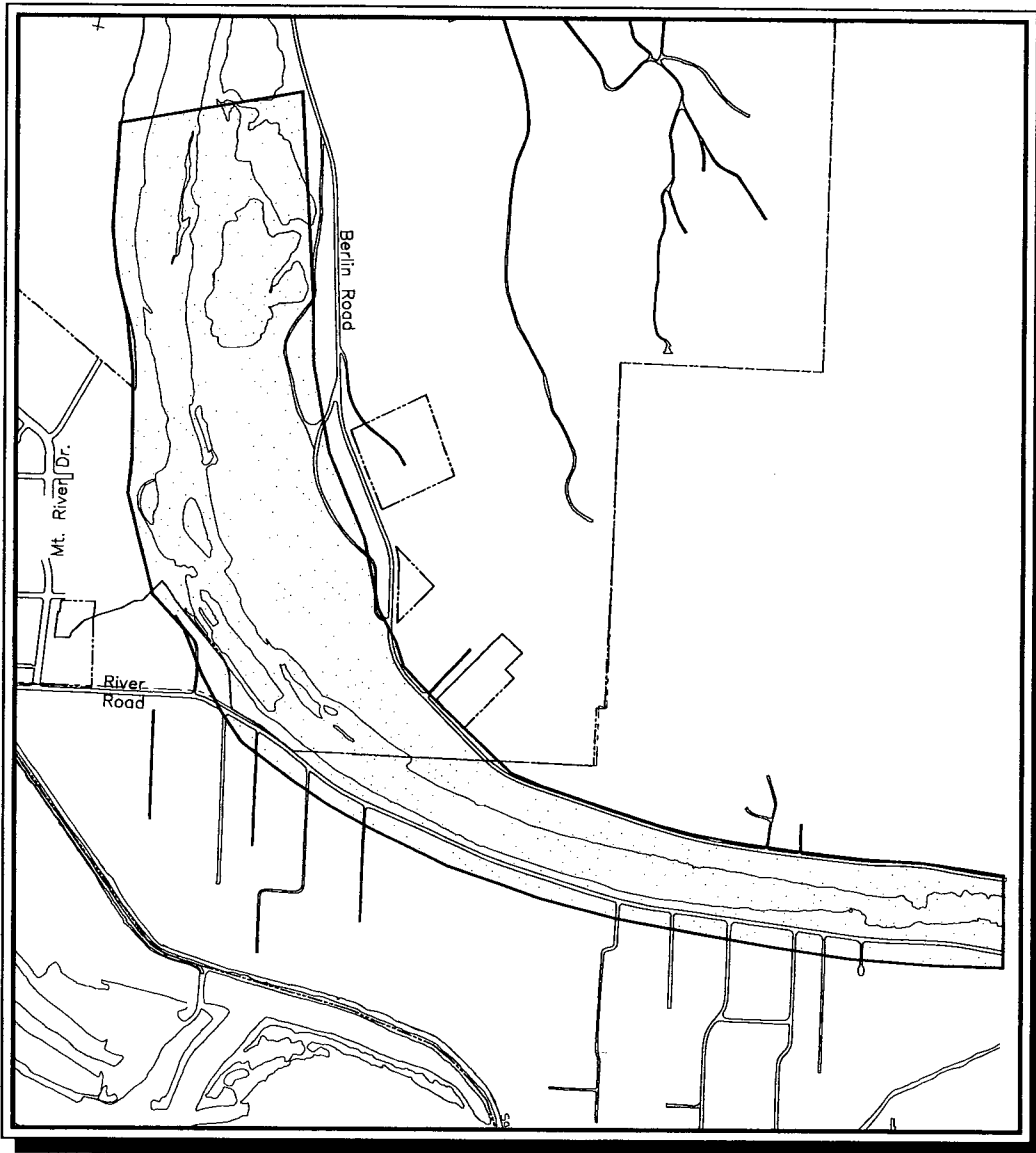
SUBMITTED BY: Water System Master Plan

DESCRIPTION: Upon determination of a suitable well field site, this project will design, construct, and continue testing two production wells.

BUDGET PROJECTION: \$308,000

PROPOSED FUNDING: The Water Capital Improvement Fund (100%).

Project Location Sketch



S. 5th STREET RESERVOIR PAINTING INTERIOR/EXTERIOR

PROJECT YEAR: 2008-09

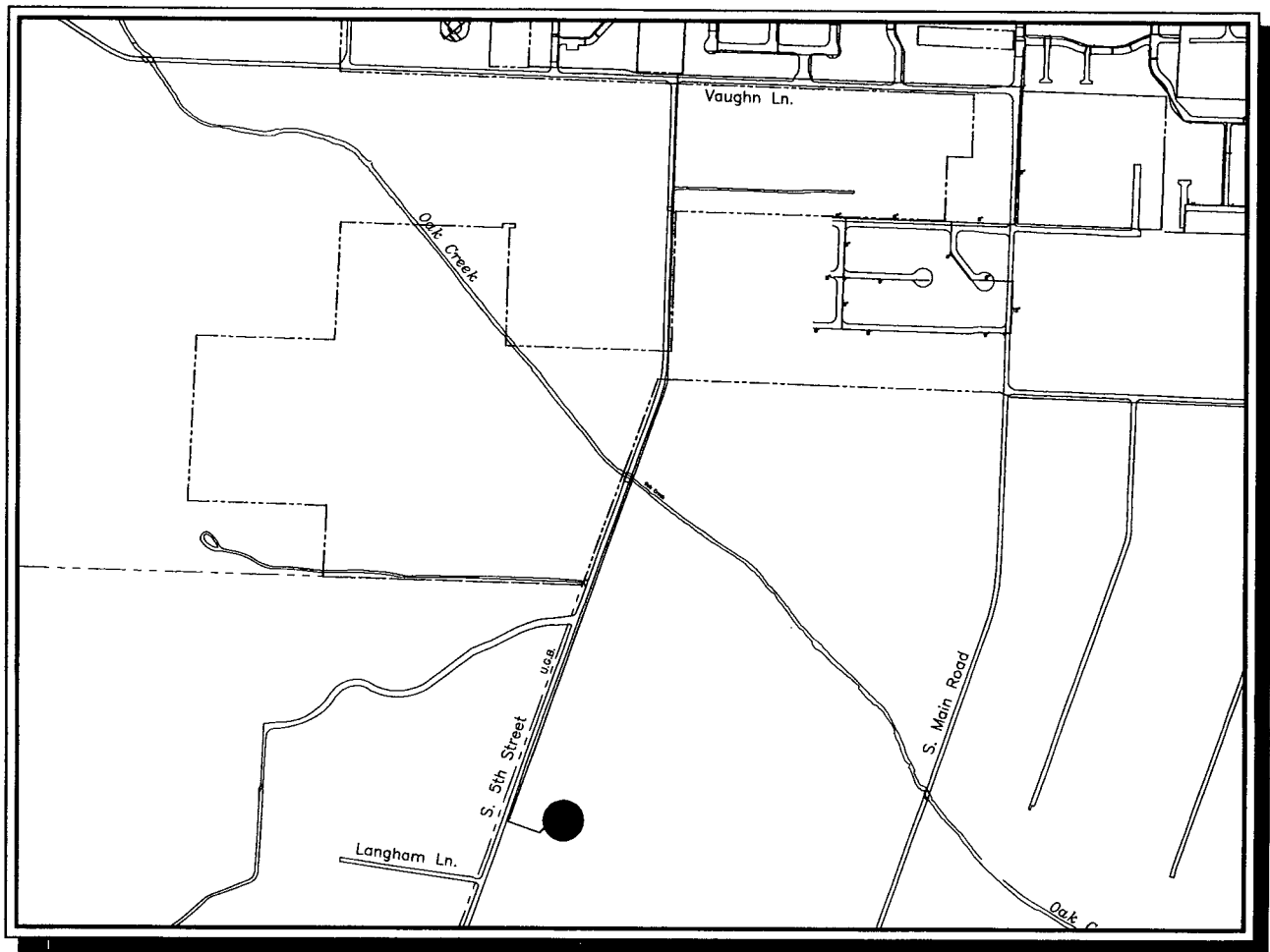
SUBMITTED BY: Water System Master Plan.

DESCRIPTION: This project will extend the life of the 2.0mgd storage tank. Tank will be drained, cleaned, and repainted.

BUDGET PROJECTION: \$313,000

PROPOSED FUNDING: The Water Capital Improvement Fund (100%)

Project Location Sketch



**SMALL DIAMETER WATERLINE
REPLACEMENT PROGRAM**

PROJECT YEAR: 2009-10

SUBMITTED BY: Capital Improvement Plan

DESCRIPTION: This program increases water service reliability and decreases maintenance by replacing the estimated 14 miles of distribution piping, which are old, leaking, and slowly being choked by tubercle build-up. The old deteriorated pipes have a history of maintenance problems and if not replaced, water service will gradually deteriorate, causing service interruptions and frequent failures. Waterlines eligible for this project are those 8 inches in diameter or less.

BUDGET PROJECTION: \$521,000

PROPOSED FUNDING: The Water Capital Improvement Fund (100%)

Project Locations

SEE LIST OF ELIGIBLE PROJECTS ON PAGE 3-4

**SMALL DIAMETER WATERLINE
REPLACEMENT PROGRAM**

PROJECT YEAR: 2010-11

SUBMITTED BY: Capital Improvement Plan

DESCRIPTION: This program increases water service reliability and decreases maintenance by replacing the estimated 14 miles of distribution piping, which are old, leaking, and slowly being choked by tubercle build-up. The old deteriorated pipes have a history of maintenance problems and if not replaced, water service will gradually deteriorate, causing service interruptions and frequent failures. Waterlines eligible for this project are those 8 inches in diameter or less.

BUDGET PROJECTION: \$521,000

PROPOSED FUNDING: The Water Capital Improvement Fund (100%)

Project Locations

SEE LIST OF ELIGIBLE PROJECTS ON PAGE 3-4

CENTRAL WATERLINE IMPROVEMENTS

PROJECT YEAR: 2010-11

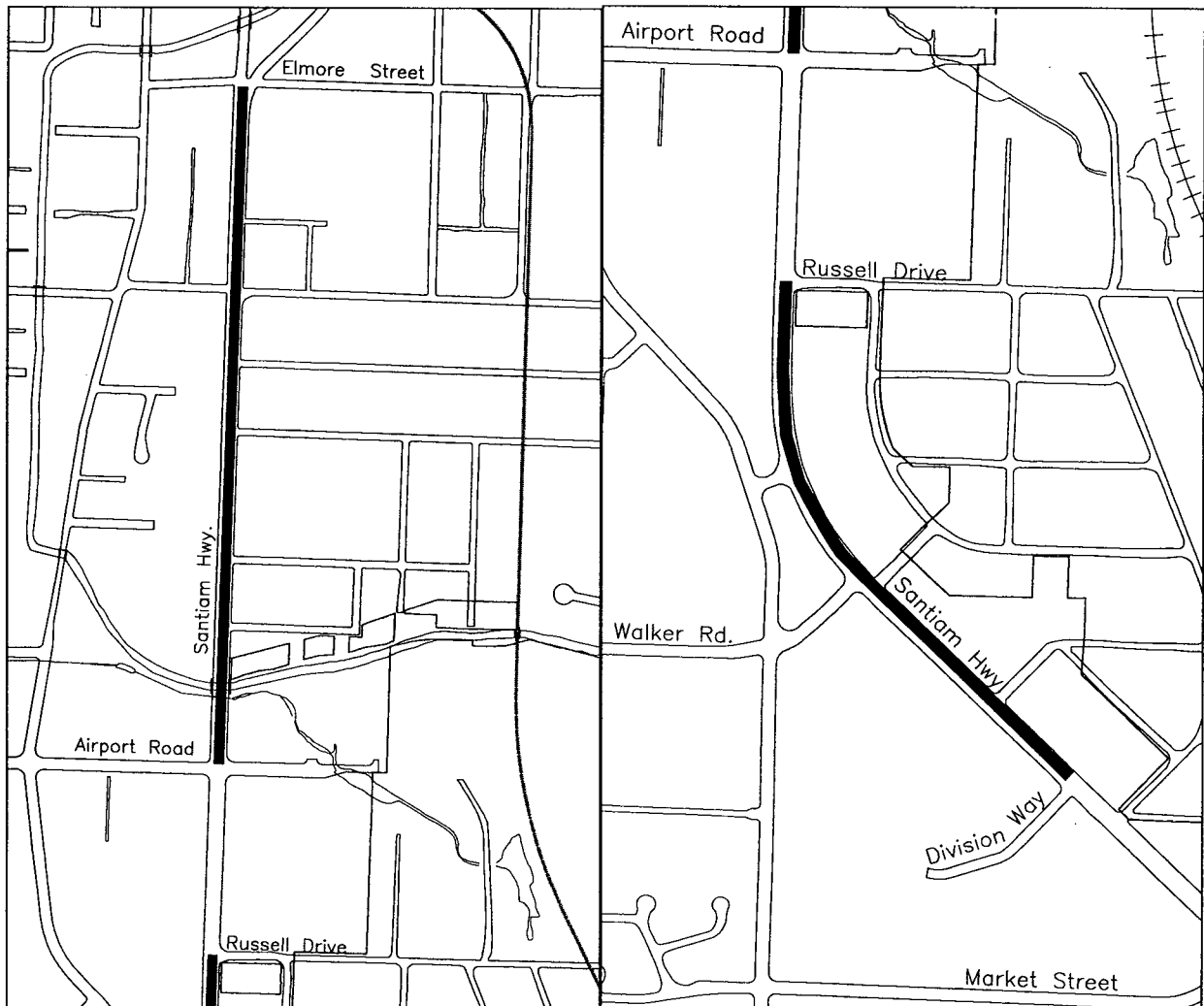
SUBMITTED BY: Water Facility Plan

DESCRIPTION: This project replaces the existing waterline along Santiam Highway from Elmore Street south to Division Way with 12" and 20" ductile iron pipe.

BUDGET PROJECTION: \$918,000

PROPOSED FUNDING: The Water Capital Improvement Fund (100%)

Project Location Sketch



PAST CIP PROJECT ACCOMPLISHMENTS

1991 MAJOR ACCOMPLISHMENTS

Turbidimeters. Provides information on entering and exiting water quality, allowing for changes in the treatment process to match incoming water quality. The purchase of turbidimeters increases efficiency, water quality and reduces chemical and maintenance expense.

Backwash Waste Ponds and Flow Meter. This project increased efficiency, reduced maintenance and assured compliance with discharge permit requirements by enlarging the existing backwash pond and adding a second pond and flowmeter.

Rebuild CLA-VAL (3). Cla-Vals prevent high pressure surges from entering the city's water distribution system. These valves were repaired to prevent serious damage to the distribution system.

Chlorine Residual Analyzer. The installation of a new analyzer, which measures residual chlorine, enhanced the water quality and treatment as well as reducing maintenance costs.

1992 MAJOR ACCOMPLISHMENTS

Finished Water Pump Rebuild (1). Rebuilt pump #3 supplying finished water to the distribution system increasing reliability of the water supply.

Rebuild CLA-VAL (3). Cla-Vals prevent high pressure surges from entering the city's water distribution system. These valves were repaired to prevent serious damage to the distribution system.

Finished Water Building HVAC. This project corrected the existing ventilation system which was no longer functioning properly and provided basic insulation to the metal building housing the finished water pumps.

Raw Water Building Roof Repair. During a structural evaluation of the historic raw water building, roofing materials were identified for replacement. This project restored the roof and fascias to protect the building's integrity.

SCIP Headgate.

Completed the emergency repair of the SCIP Headgate. Reliability of current and future water supply to industries at the Santiam Canal Industrial Park was increased by repairs and additions to the deficient control structure which feeds the water tower.

1993 MAJOR ACCOMPLISHMENTS

Chlorine & Lab Roof Repairs. The completion of this project ensured the protection of the building and expensive equipment from water damage.

Painting (Phase I). The exterior of support buildings and the accelator have been painted to prevent further deterioration. The plant's location within the city core is enhanced by maintaining the facility in top condition.

Park Street (Vine - Isabella). This project replaced the old deteriorating 2" waterline on Park & Interconnect and the 6" waterline on Rose with new 8" ductile iron pipe.

2nd Street (Tangent - Academy). New 8" ductile iron pipes replaced the old and leaking 4" cast iron pipes as part of the 2nd & Morton pipe replacements.

1994 MAJOR ACCOMPLISHMENTS

Green Acres Interconnect

Completed the design for a 12" waterline along Grant, 10th, Maple and Airway from 5th & Grant to Oak & Airway. The project has been shelved pending funding authorization.

Hiatt / Wheeler Interconnect

Completed the design for a 16" waterline along Hiatt, Ash, Williams and Wheeler from Grant & Hiatt to Main & Wheeler. The project has been shelved pending funding authorization.

1995 MAJOR ACCOMPLISHMENTS

Polymer Feed Equipment. This project increased water treatment efficiency and water quality.

pH Feed Equipment and Building. A modern pH chemical feed system was installed. The system was brought up to EPA standards.

Emergency Power . This project increased the reliability of Lebanon's water supply by providing capability of emergency power to operate lights, monitoring systems, and minimum treatment capacity in the event of a power outage.

Building/Accelator Exterior Painting, Phase 2 . Painted the exterior surfaces of the treatment plant building and Accelator.

North Reservoir Telemetry Replacement . This project improved water storage by indicating the water level in the North Reservoir.

Fencing and Signing . Lebanon's Water Treatment Plant project improved both the appearance and the security of the plant.

Chemical Feed Control . Provided increased efficiency, increased water quality and decreased maintenance costs by replacing and modernizing (flow pacing).

Structural Improvements . The project consisted of the construction of one (1) filter, conversion of one (1) filter and associated controls as well as miscellaneous site improvements/piping associated work.

Chlorine Contact Time . Installed baffle within the clear well to allow sufficient contact time between chlorine and finish water to comply with new regulations.

On-Line pH Monitoring System . Improved water quality, reduced maintenance costs and future water treatment permit requirements met by installing equipment to monitor pH.

1996 MAJOR ACCOMPLISHMENTS

Raw Water Pump Rebuild. Three raw water pumps were rebuilt and reinstalled.

1997 MAJOR ACCOMPLISHMENTS

Small Diameter Waterline Replacement Program

The Small Diameter Waterline replacement Program began construction/replacement of waterlines this year. Waterlines on Carlson Drive, Ralston Drive, Rose Street, 3rd & "B" Street, Eaton Street, Binshadler, and Post Drive were replaced.

1998 MAJOR ACCOMPLISHMENTS

Small Diameter Waterline Replacement Program

Waterlines on Carolina, Cleveland, Dodge, and Williams Streets were replaced.

Green Acres Waterline Replacement

2,100 feet of 12" waterline has been replaced/constructed from the 10th & Maple intersection to the Oak and Airway intersection. The work included crossing Burkhart Creek (east of 12th Street), installing new meters, fire hydrants, and replacing some sanitary connections. The looped water system has increased water flow and fire protection for Green Acres Elementary School and the surrounding area.

1999 MAJOR ACCOMPLISHMENTS

Small Diameter Waterline

The small diameter waterline replacement crew successfully completed replacement of waterlines in the Carolina, Dodge and Cleveland Street neighborhoods. Construction continues on Williams Street from Maple to Oak.

Storm Drainage

CAPITAL IMPROVEMENT PROGRAM FOR THE STORM DRAINAGE SYSTEM

Table of Contents

| | |
|--|-----|
| Introduction to the Storm Drainage System..... | 4-1 |
| Project Cost Summary | 4-2 |
| <u>Project Year 2006-07</u> No Project | |
| <u>Project Year 2007-08</u> “F” Street Detention..... | 4-3 |
| <u>Project Year 2008-09</u> No Project | |
| <u>Project Year 2009-10</u> Hobb Street Drainage System..... | 4-4 |
| <u>Project Year 2010-11</u> 6 th Street Bridge Replacement | 4-5 |
| Past Storm Drainage Project Accomplishments | 4-6 |

CAPITAL IMPROVEMENT PROGRAM FOR THE STORM DRAINAGE SYSTEM

INTRODUCTION

The Public Works Maintenance Collection crew is responsible for the maintenance of the storm drainage system throughout the city. Maintenance activities include cleaning catch basins, storm lines, and open drainage ditches throughout the city. Due to budget constraints, this program provides minimal routine cleaning and responds primarily to emergencies and known problem areas. A new set of rules which will impact the Storm Drainage System is the Storm Water Phase II rules soon to be implemented by the Environmental Protection Agency. The Storm Water Phase II rules are intended to further reduce adverse impacts to water quality and aquatic habitat by instituting the use of controls on the sources of storm water discharges that have the greatest likelihood of causing continued environmental degradation. Currently the only source of funding available to both maintain the drainage system and to implement changes need to meet the Storm Water Phase II rules is a transfer from the Street Maintenance budget.

Unlike the Water and Wastewater Systems within the City of Lebanon, the Storm Drainage System does not have a utility charge to fund maintenance and improvements to the system. Other cities have setup drainage utilities to maintain and improve their storm drainage systems and still others are supported by general fund dollars from property tax revenue. Because transfers from the Street budget are not adequate to meet both the current and proposed needs of the Storm Drainage System, additional revenues need to be developed.

A Storm Drainage Utility was proposed to City Council by the Capital Improvement Program Committee. The new storm drainage utility received initial approval for a "startup" budget during 1999-00 budget year. The City Council has not made a final decision on whether to initiate a Storm Drainage Utility. If the Utility is formed, then it is expected that transfers from the Street Maintenance Fund would cease and the Utility would bear the cost of all maintenance and capital improvements required to effectively maintain the current drainage system and comply with the Storm Water Phase II rules. If the utility is not formed, then transfers will have to be made from other City funds to comply with the required maintenance and Storm Water Phase II rules.

Capital Improvement Program - Storm Drainage System

Project Cost Summary

| Project Name | 2006-07 | | | 2007-08 | | | 2008-09 | | | 2009-10 | | | 2010-11 | | |
|-------------------------------|----------------|------|---------|----------------|------|-------------------|----------------|------|-------------------|----------------|------|-------------------|----------------|-------|-------------------|
| | Total Estimate | Fund | Funding | Total Estimate | Fund | Projected Funding | Total Estimate | Fund | Projected Funding | Total Estimate | Fund | Projected Funding | Total Estimate | Fund | Projected Funding |
| "F" Street Detention | | | | \$359,000 | 450 | \$0 | | | | | | | | | |
| Hobbs Street Drainage System | | | | | | | | | | \$352,000 | 450 | \$0 | | | |
| 6th Street Bridge Replacement | | | | | | | | | | | | | \$538,800 | \$450 | \$0 |
| Totals= | \$0 | | | \$359,000 | | | \$0 | | | \$352,000 | | | \$538,800 | | |

Total Project Cost = \$1,249,800

Available Proposed Funding = \$0

Deficient Funding = \$1,249,800

4-2

"F" STREET DETENTION

PROJECT YEARS: 2007-08

SUBMITTED BY: Storm Master Plan

DESCRIPTION: This project would construct a regional detention facility, helping to reduce local flooding during storm events. This project requires excavating approximately three acres of land in the region east of Strawberry Lane approximately 4.5 feet deep. This storage area must provide 7.5 acre-feet of volume.

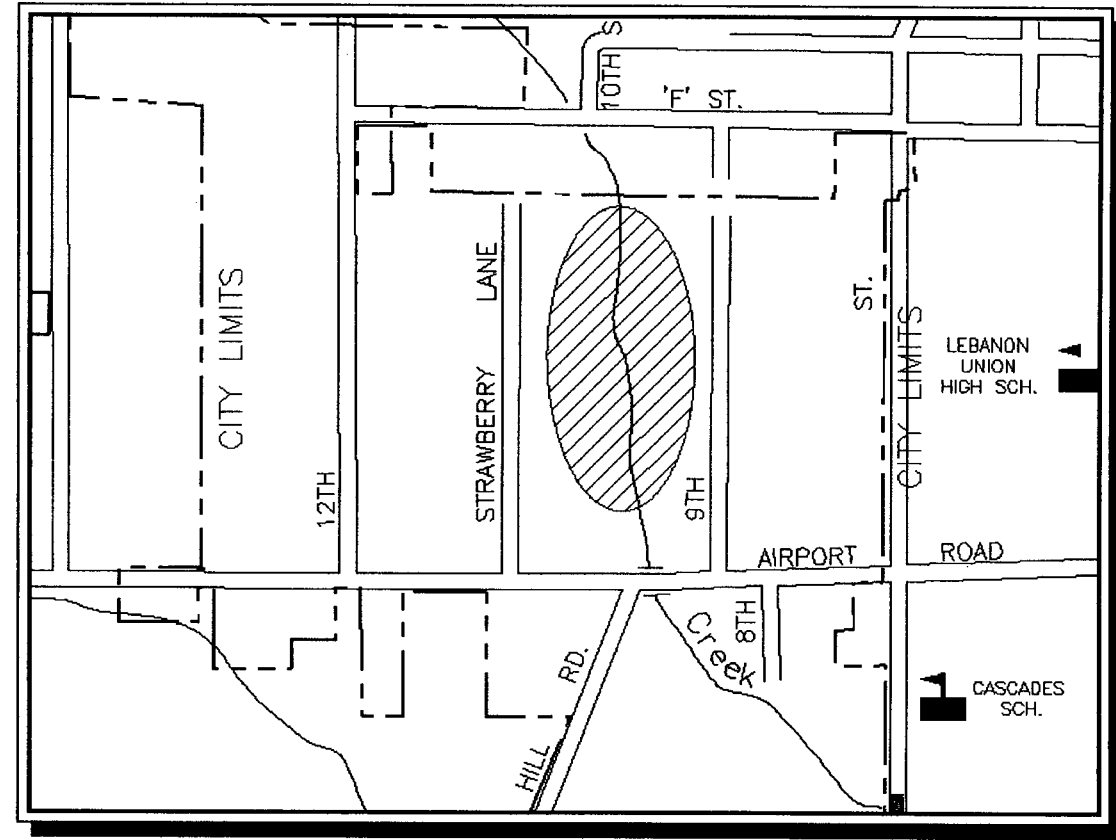
A single 36" concrete pipe will be added to the existing 36" culverts under "F" Street, just downstream from the detention facility.

BUDGET PROJECTION: \$359,000

PROPOSED FUNDING: Storm Drainage CIP
System Development Charges

OFFSETTING FUNDS: Development

Project Sketch Location



HOBB STREET DRAINAGE SYSTEM

PROJECT YEARS: 2009-10

SUBMITTED BY: Storm Master Plan

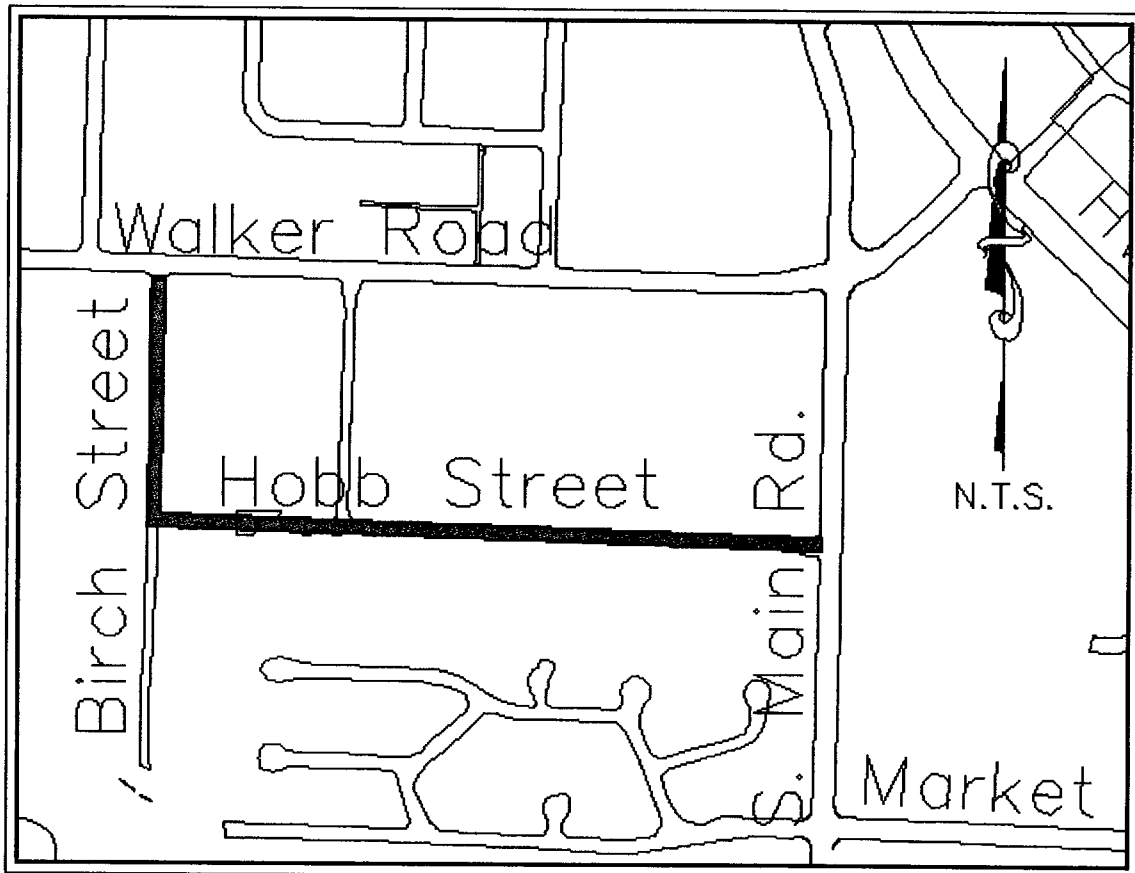
DESCRIPTION: This project would construct a 30" storm drainage pipe from the existing 36" storm pipe at the intersection of South Main and Hobbs to the existing 30" pipe at Walker Road via Hobbs Street and Birch Street.

Most of the area is susceptible to local flooding during peak rain events. Restriction of the drainage ditch with garbage, yard debris, and overgrowth causes frequent overtopping of roadways and flooding of backyards.

BUDGET PROJECTION: \$352,000

PROPOSED FUNDING: Storm Drainage CIP
Storm Drainage SDC

Project Sketch Location



6TH STREET BRIDGE REPLACEMENT

PROJECT YEAR: 2010-11

SUBMITTED BY: Storm Master Plan

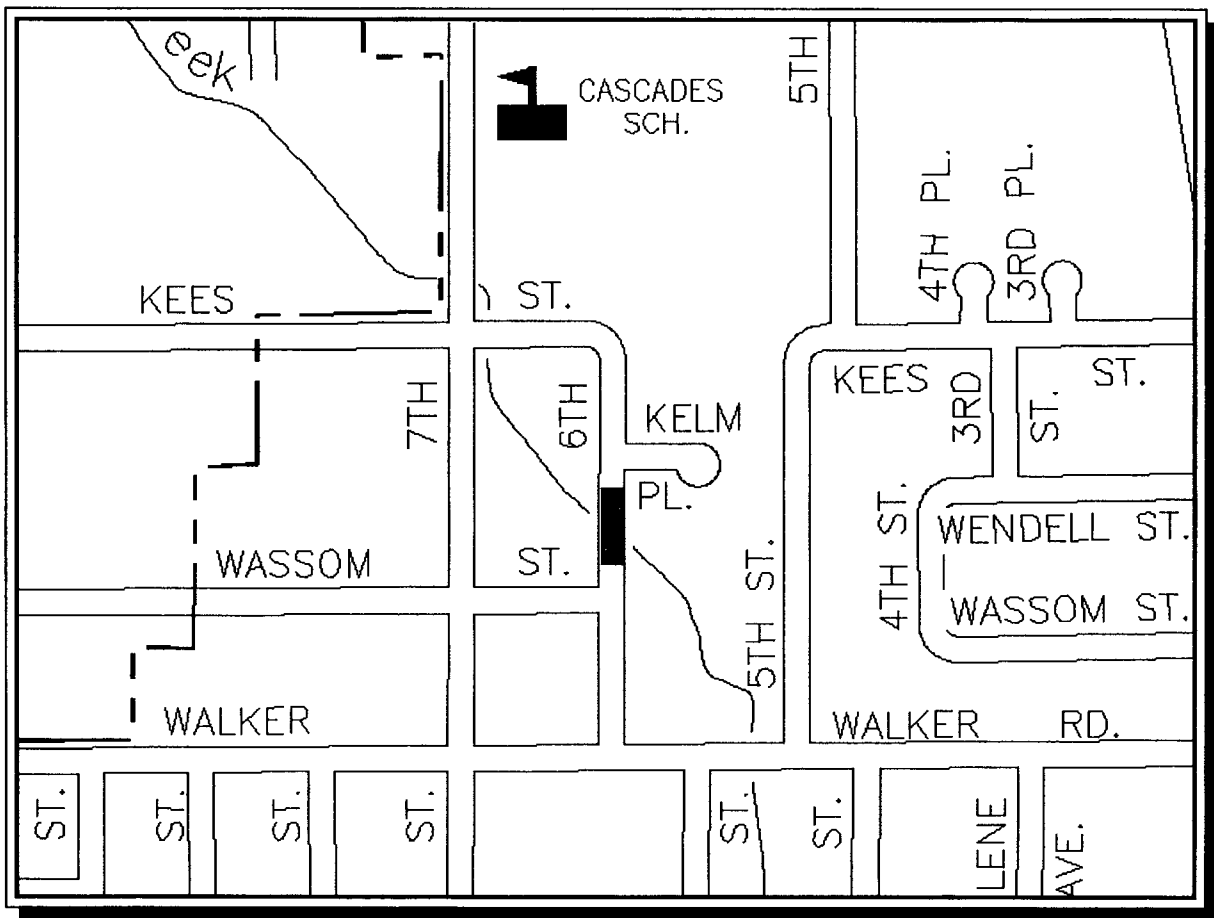
DESCRIPTION: This project would construct a structure replacing the existing culvert crossing at 6th Street and widen Burkhart Creek to maintain a minimum 15' bottom width.

Insufficient capacity of this crossing causes local flooding overtops 6th Street during heavy rain events..

BUDGET PROJECTION: \$538,800

PROPOSED FUNDING: Storm Drainage CIP

Project Sketch Location



CAPITAL IMPROVEMENT PROGRAM FOR PARKS & FACILITIES

INTRODUCTION

Parks provide the citizens of Lebanon with places and activities for their enjoyment. Parks enhance existing neighborhoods and provide a place for family outings and general summer recreation. These areas are experiencing increasing usage from adjacent neighborhoods and civic organizations. Development, expansion, and maintenance of these parks are of great importance to the City of Lebanon. However, park improvement and expansion projects have to compete with other needs within the City. Many of the other needs include mandated projects or projects that typically meet a more urgent need for the citizens of Lebanon. Projects from the newly adopted Parks Master Plan in 2006 are included in this plan. These projects will continue to enhance the park system and will be funded as development continues to grow and more funding is available in the budget.

The City owns and leases facilities within the city limits to house and provide office space for various City departments. These facilities require repairs and/or expansion in order to provide room for City functions and maintain safety & efficiency standards.

Capital Improvement Program - Parks & Facilities

Project Cost Summary

| Project Name | 2006-07 | | | 2007-08 | | | 2008-09 | | | 2009-10 | | | 2010-11 | | |
|---------------------------|----------------|--------|-------------------|----------------|--------|-------------------|----------------|--------|-------------------|----------------|--------|-------------------|----------------|--------|-------------------|
| | Total Estimate | Fund | Projected Funding | Total Estimate | Fund | Projected Funding | Total Estimate | Fund | Projected Funding | Total Estimate | Fund | Projected Funding | Total Estimate | Fund | Projected Funding |
| Trail Development | \$411,900 | Note 1 | \$108,000 | \$411,900 | Note 1 | \$0 | \$411,900 | Note 1 | \$0 | \$411,900 | Note 1 | \$0 | \$411,900 | Note 1 | \$0 |
| Christopher Columbus Park | | | | \$475,146 | Note 1 | \$0 | | | | | | | | | |
| Ralston Square | | | | \$185,363 | Note 1 | \$0 | | | | | | | | | |
| Had Irvine Park | | | | | | | \$82,679 | Note 1 | \$0 | | | | | | |
| Gills Landing | | | | | | | \$94,388 | Note 1 | \$0 | | | | | | |
| Booth Park | | | | | | | | | | \$282,747 | Note 1 | \$0 | | | |
| Academy Square | | | | | | | | | | \$411,976 | Note 1 | \$0 | | | |
| New Police Station | | | | | | | | | | \$6-8 Million | Note 2 | \$0 | | | |
| Bob Smith Memorial Park | | | | | | | | | | | | | \$266,289 | Note 1 | \$0 |
| River Park | | | | | | | | | | | | | \$814,568 | Note 1 | \$0 |
| New Public Library | | | | | | | | | | | | | \$6-8 Million | Note 2 | \$0 |
| Totals= | \$411,900 | | | \$1,072,409 | | | \$588,967 | | | \$1,106,623 | | | \$1,492,757 | | |

Total Project Costs = \$4,672,656
 Available Proposed Funding = \$108,000
 Deficient Funding = \$4,564,656

■ **Note 1**

Parks are shown to be constructed in specific years for illustrative purposes only. In reality, they will be constructed as funds become available. The Parks Master Plan identifies parks to be funded by the following revenue sources:

\$368,850

System Development Charges

\$500,000

General Fund Contributions

\$3,803,806

Land and Water Conservation Fund - A federal grant program

Donations

Private Grant and Foundations

■ **Note 2**

The potential new Police Station and Public Library estimates are preliminary without a definite project scope. Preliminary estimates are not included in this financial summary.

CHRISTOPHER COLUMBUS PARK

SUBMITTED BY: Parks Master Plan

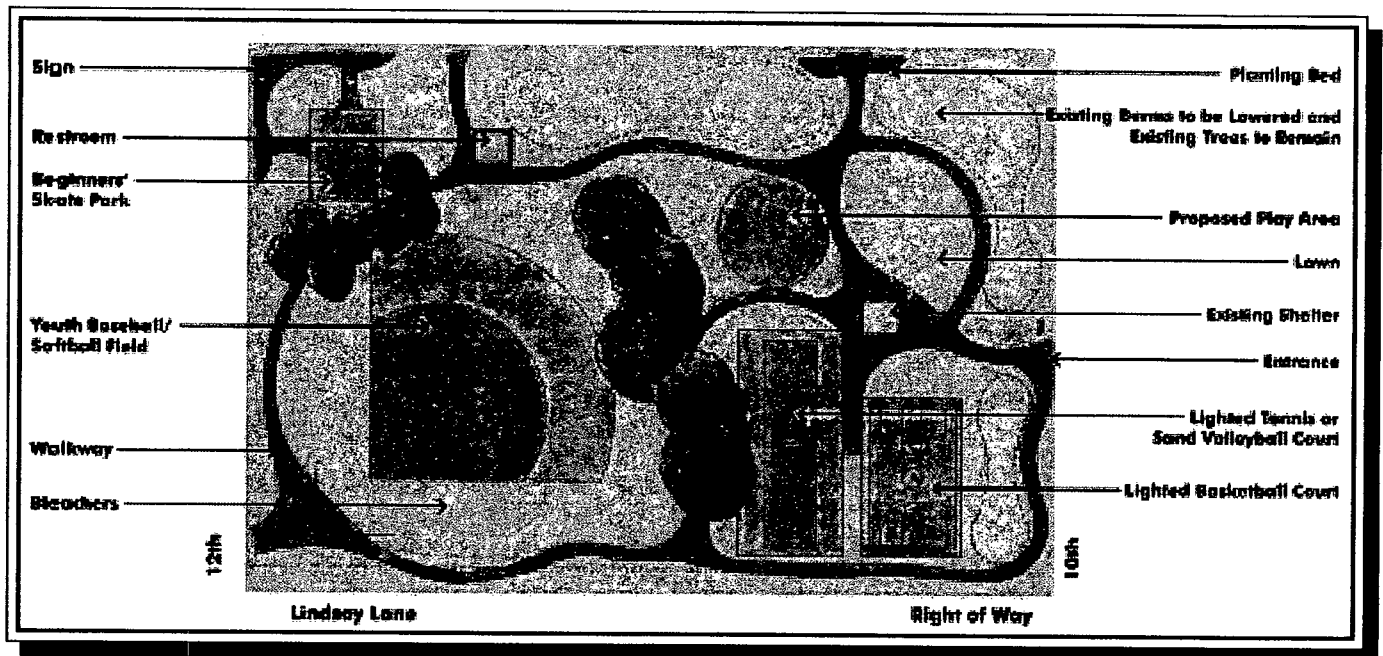
DESCRIPTION: Christopher Columbus Park is a 3.26 acre neighborhood park that provides a basketball court, youth baseball/softball field, shelter, picnic tables, benches, and lawn areas. The only Neighborhood Park in the southern portion of Lebanon, it has the potential to be highly used and provide a variety of activities.

Planned improvements include a 2,000sf skatepark, a sand volleyball court, improved restrooms, an updated play area, basketball court, and ball field. These attractions will be connected by a path/walkway system that will double as a jogging trail.

BUDGET PROJECTION: \$475,146

PROPOSED FUNDING: System Development Charge
State and Federal Grants
Donations
Private Grants & Foundations

Project Location Sketch



RALSTON SQUARE PARK

SUBMITTED BY: Parks Master Plan

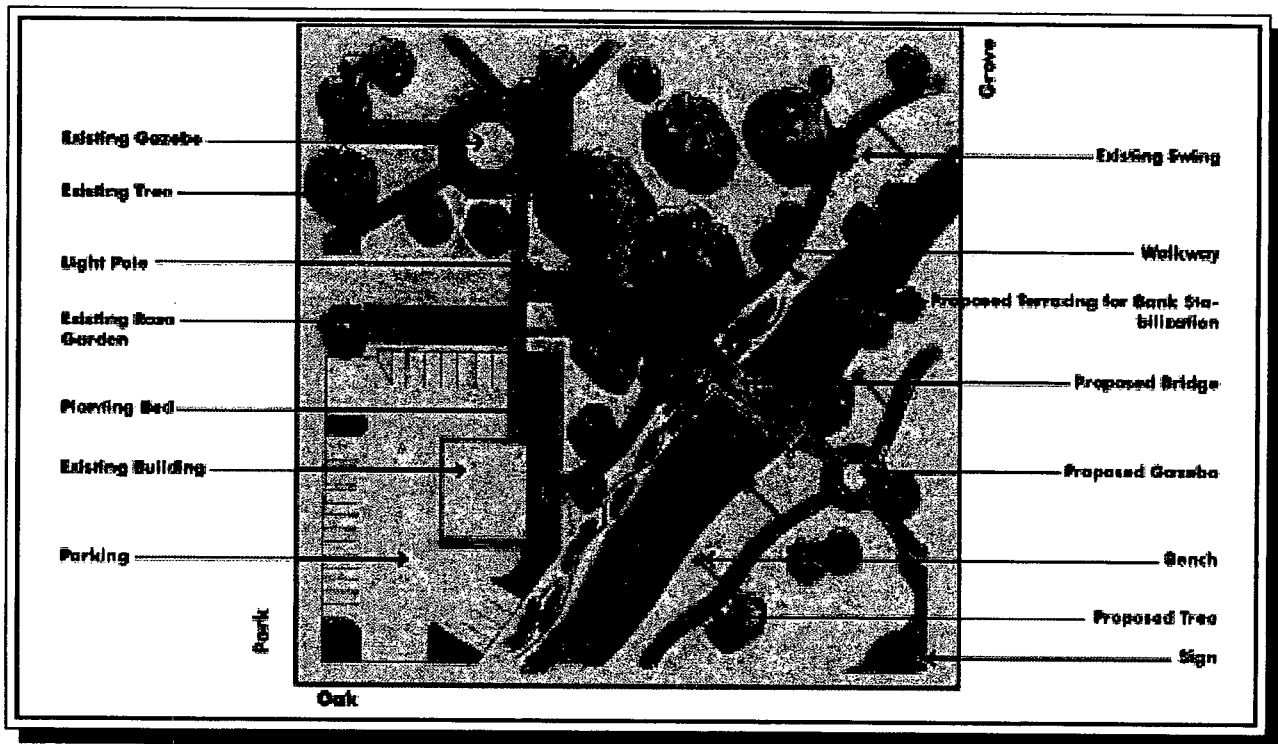
DESCRIPTION: Ralston Square Park is a 2.49 acre site that is bisected by the Albany-Lebanon Santiam Canal. The park is primarily used for picnicking and special events (summer run of Concerts in the Park, Celebration of Lights in December). On site amenities include a gazebo, open play area, rose garden, trails, walkways, and restrooms.

Planned improvements include a footbridge across the canal, additional paths, a new small gazebo, accent plantings, and a community picnic shelter. A former service station will receive partial demolition and the remaining structure adapted as the picnic shelter. This work will include the asphalt area around the building to be converted to public parking.

BUDGET PROJECTION: \$185,363

PROPOSED FUNDING: System Development Charge
State and Federal Grants
Donations
Private Grants & Foundations

Project Location Sketch



TRAIL DEVELOPMENT

SUBMITTED BY: Parks Master Plan

DESCRIPTION:

South Boundary Trail – 4.49 miles

This proposed trail generally follows the banks of Oak Creek and the southern alignment of the Urban Growth Boundary. The trail begins from at the intersection with the West River trail and concludes at Airport Road.

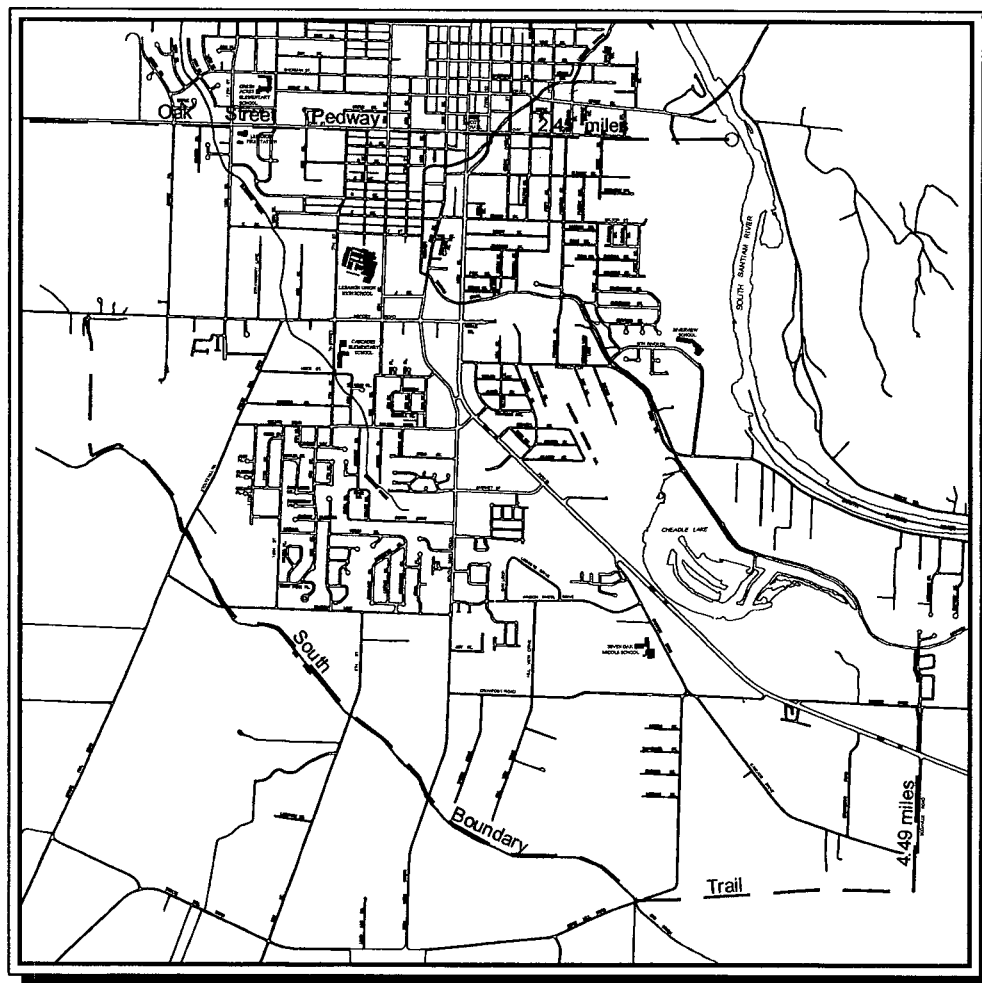
Oak Street Pedway – 2.45 miles

The pedway begins on the western edge of the UGB and extends east along Oak Street ending at a junction with of West River Trail, just south of Gill's Landing.

BUDGET PROJECTION: \$441,916

PROPOSED FUNDING: System Development Charge
State and Federal Grants
Donations
Private Grants & Foundations

Project Location Sketch



HAD IRVINE PARK

SUBMITTED BY: Parks Master Plan

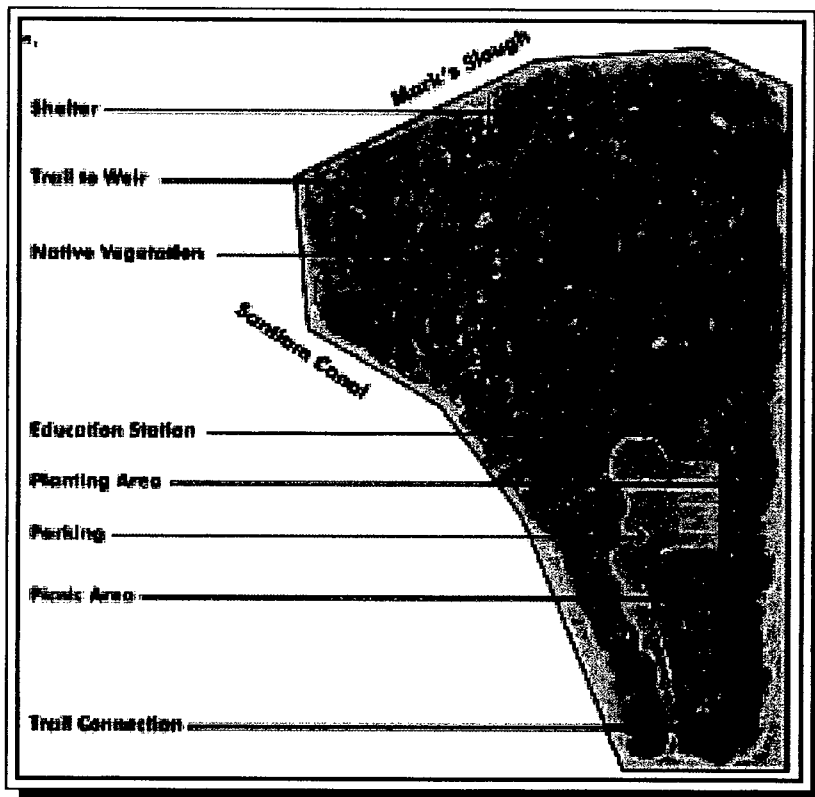
DESCRIPTION: Had-Irvine is a mostly undeveloped park of 1.38 acres. The park does provide a gravel access drive and parking area, a few picnic tables and a lawn area. Had-Irvine Park has a conceptual development plan which was provided by the Santiam Watershed Council and the students/biology teacher of Pioneer School.

The focus of the concept plan is to provide trailheads to the Lebanon trail system and to promote the ideas of natural system restoration. Improvements toward this goal include a small parking area off of Wheeler Street, a small picnic and gathering area. Two nature shelters will also be established to provide interpretive materials discussing the ongoing restoration activities and benefits.

BUDGET PROJECTION: \$82,679

PROPOSED FUNDING: System Development Charge
State and Federal Grants
Donations and Private Grants & Foundations

Project Location Sketch



GILL'S LANDING PARK

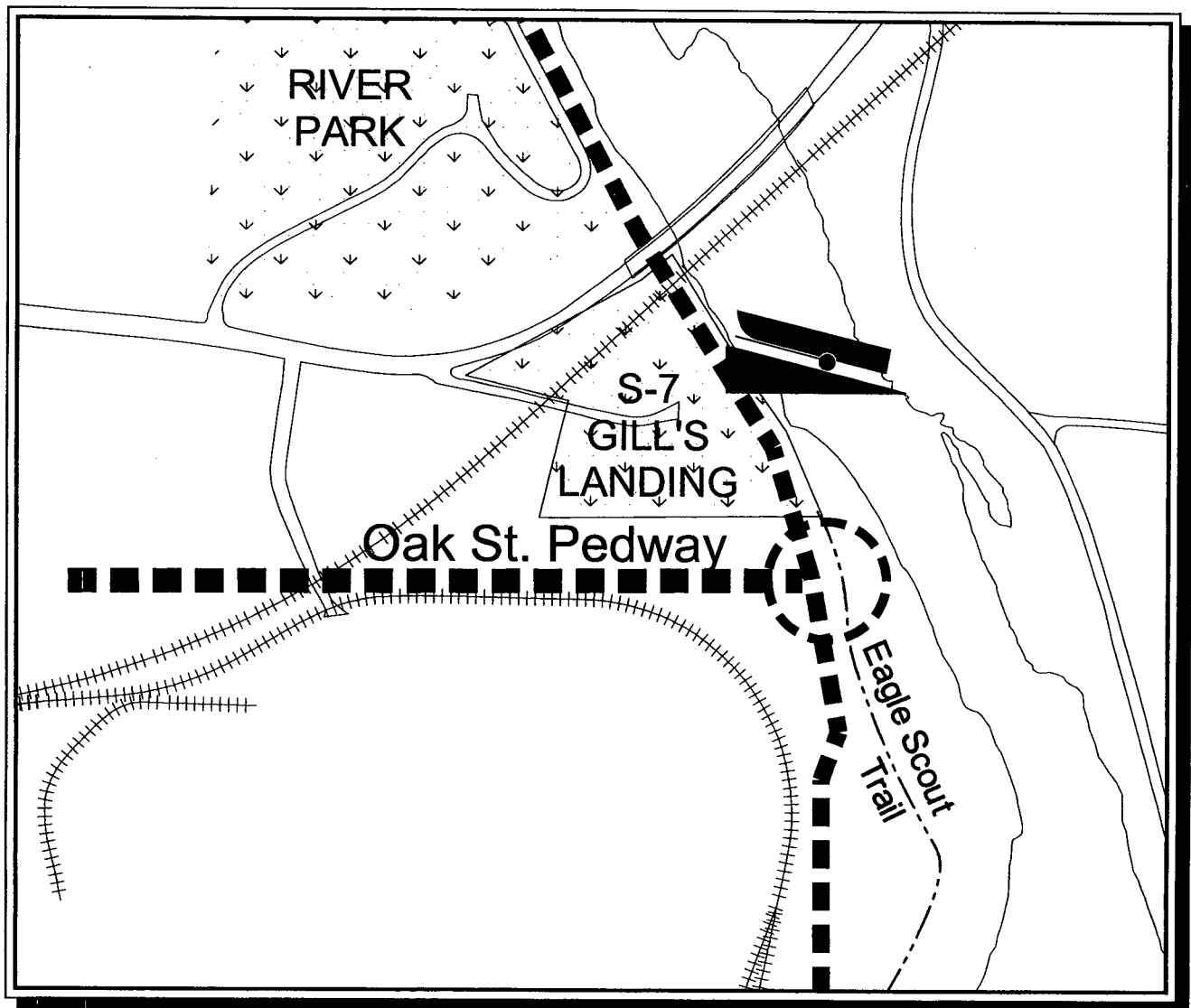
SUBMITTED BY: Parks Master Plan

DESCRIPTION: Gill's Landing is a 4.82 acre site located on the West River Trail and will be a trailhead for the Eagle Scout Trail and Oak Street Pedway. The park that has recently received numerous improvements, including a restroom building with showers, paved parking area, and RV campsites with hook-ups. The final improvements to Gill's Landing will be a river and beach access area.

BUDGET PROJECTION: \$94,338

PROPOSED FUNDING: System Development Charge
State and Federal Grants
Donations and Private Grants & Foundations

Project Location Sketch



TRAIL DEVELOPMENT

SUBMITTED BY: Parks Master Plan

DESCRIPTION:

North Boundary Trail – 2.20 miles

The trailheads for the North Boundary trail are located at Reeves Parkway on the west end and the northern end of the West River Trail. The proposed trail extends north from Reeves to Gore Drive, then east to the Albany-Lebanon Canal, then along the canal bank concluding at the West River Trail.

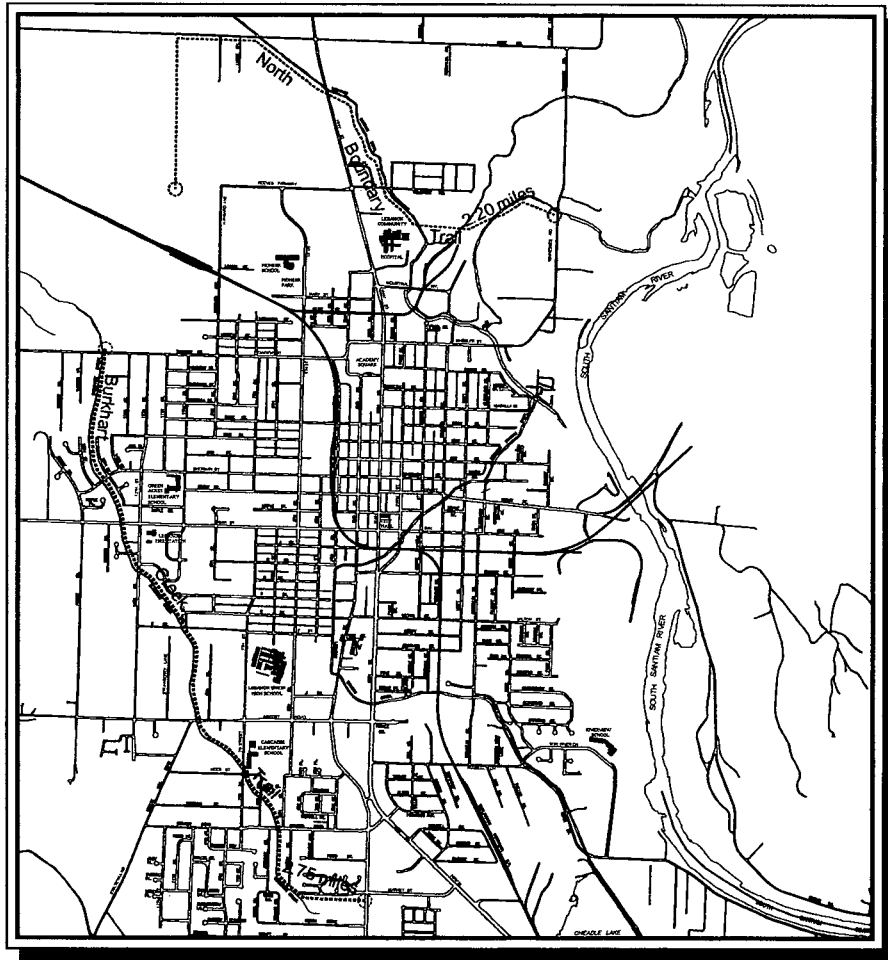
Burkhart Creek Trail – 2.75 miles

This trail begins at the Burkhart Creek intersection with Hwy 34 (Tangent Street) then extends south through residential areas, along the drainage corridor, terminating at Bob Smith Memorial Park. The trail provides connectivity to Oak Street, Airport Road, and Cascades Elementary School.

BUDGET PROJECTION: \$441,916

PROPOSED FUNDING: System Development Charge State and Federal Grants
Donations Private Grants & Foundations

Project Location Sketch



BOOTH PARK

SUBMITTED BY: Parks Master Plan

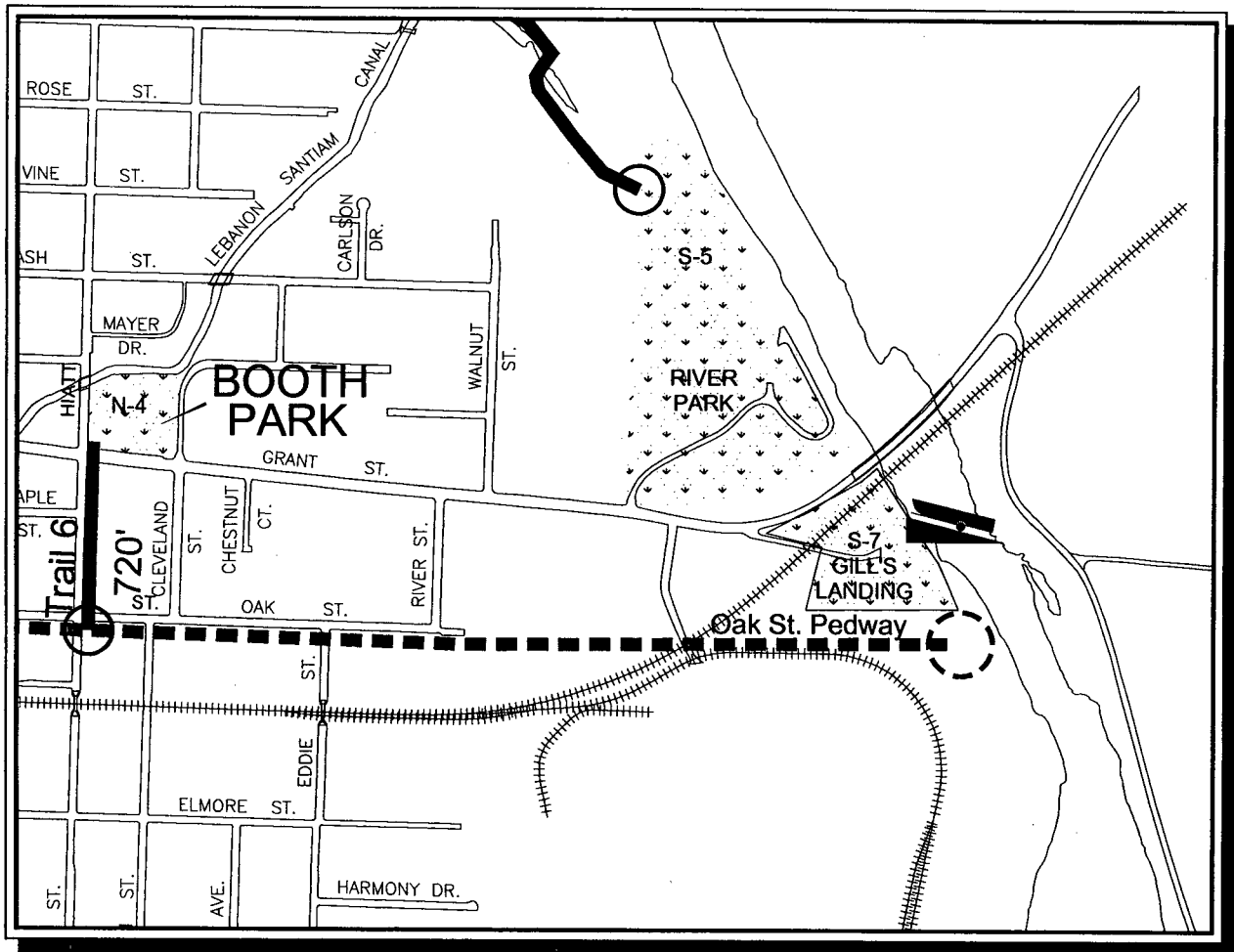
DESCRIPTION: Booth Park is a 2.20 acre site that is bordered by the Albany-Lebanon Canal to the north and Grant St. to the south. Although small for a neighborhood park, it is one of the few well developed parks with children's playground, a youth baseball field, an open play area, and a picnic shelter.

Improvements for this site include a small picnic area, an internal pathway system, develop a small parking area (5-10 spaces), add restroom facilities, and removal of the youth baseball field backstop.

BUDGET PROJECTION: \$282,747

PROPOSED FUNDING: System Development Charge
State and Federal Grants
Donations
Private Grants & Foundations

Project Location Sketch



ACADEMY SQUARE PARK

SUBMITTED BY: Parks Master Plan

DESCRIPTION: Academy Square Park is a special use area of 7.48 acres. Bordered on the west side by the proposed City Hall/Library building and by Main Street on the east, the park has some useful existing features including paved paths, benches, monument trees and lawn area.

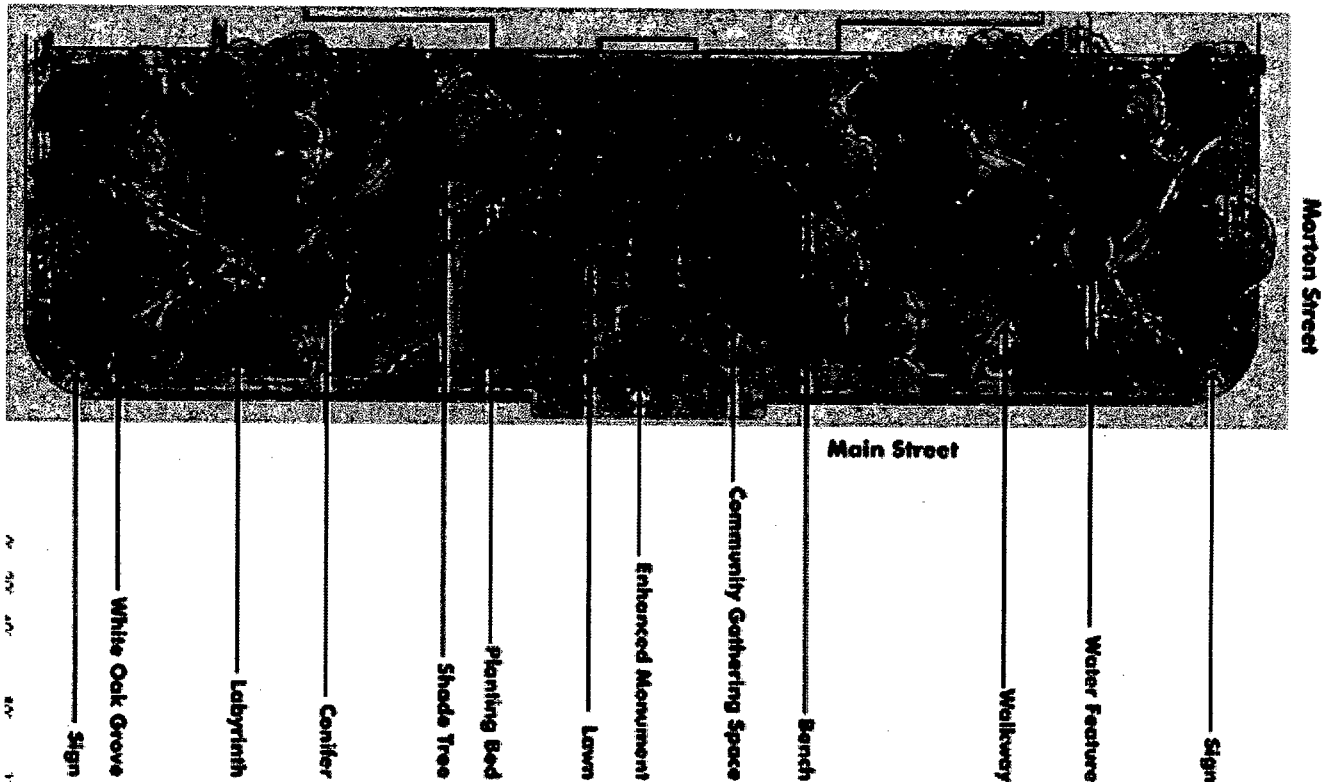
Future improvements include a central walkway, an interactive water feature, labyrinth, and secondary pathways. The proposed design is to create the concept of a campus setting, which has always been the primary use of this property.

BUDGET PROJECTION: \$411,976

PROPOSED FUNDING: System Development Charges
State and Federal Grants
Private Grants & Foundations
Donations

Project Location Sketch

Proposed City Library



TRAIL DEVELOPMENT

SUBMITTED BY: Parks Master Plan

DESCRIPTION:

East River Trail – 2.94 miles

This proposed trail begins at Project Walden and extends south along the east bank of the South Santiam River to the edge of the City limits. The Ridgeway Butte Trail connects to the East River Trail

Ridgeway Butte Trail – 1.18 miles

The trailhead for Ridgeway Butte Trail will begin at the base of Ridgeway Butte along Berlin Road. Topography dictates the path to meander up the hill side to eventually terminate at the proposed Ridgeway Butte Overlook.

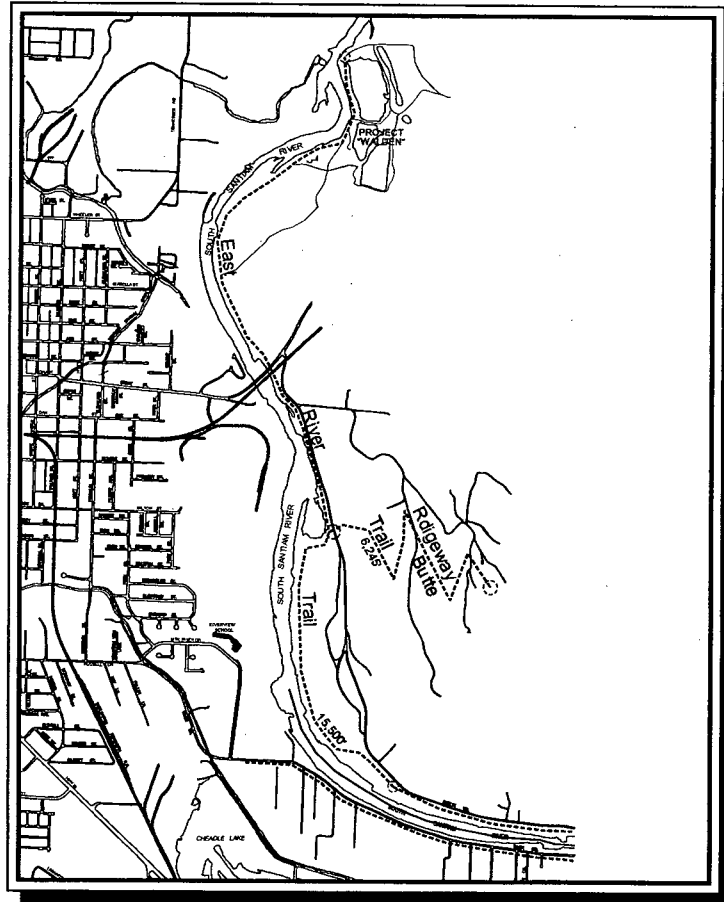
Project Walden Trail – 2.45 miles

The Project Walden Trail includes 2.45 miles of trails that access various features and amenities at Walden Pond.

BUDGET PROJECTION: \$441,916

PROPOSED FUNDING: System Development Charges State and Federal Grants
Land & Water Conservation Fund

Project Location Sketch



NEW POLICE STATION

SUBMITTED BY: City of Lebanon Police Department

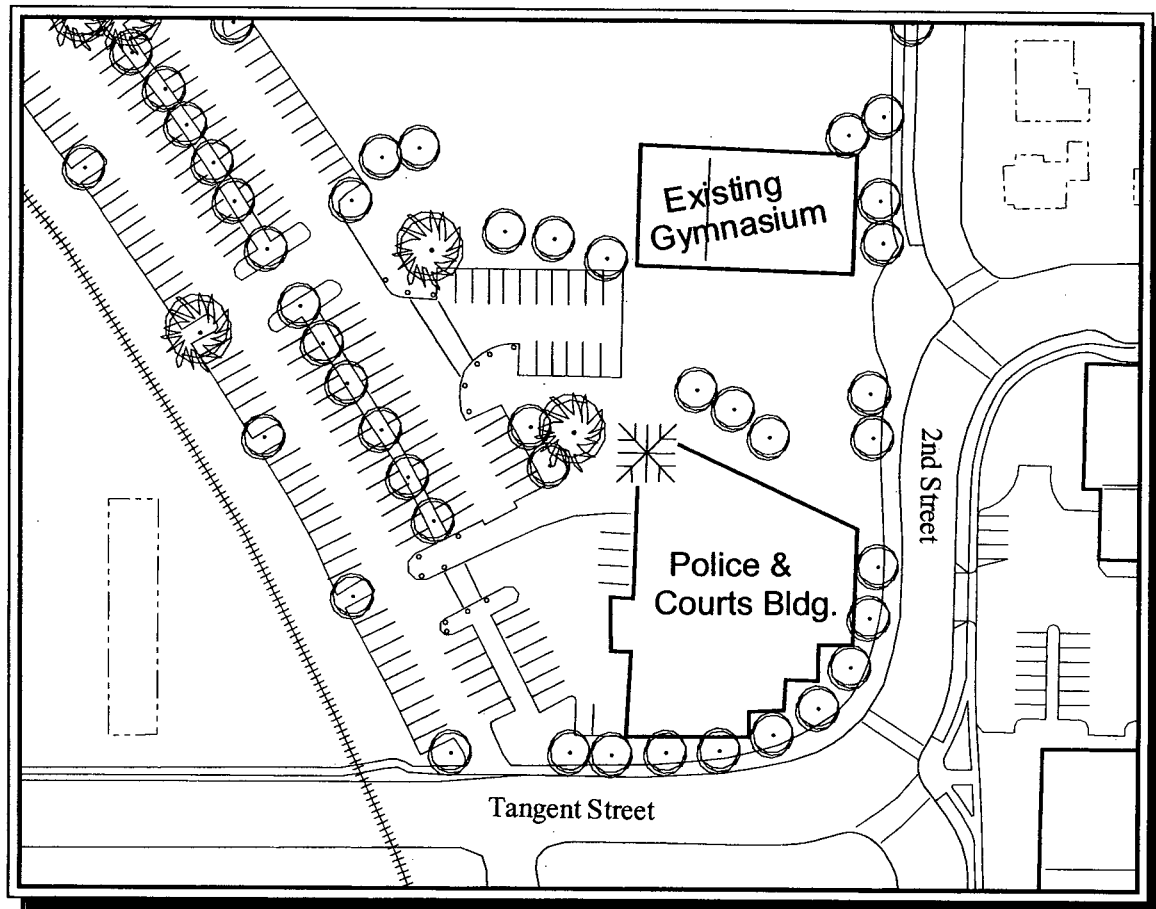
DESCRIPTION: The existing Police Station lacks room to operate effectively, efficiently, and in a manor which promotes safety. The existing facility currently lacks a training and conference room, suspect interview rooms, and sufficient work area for detectives and officers. Along with an increase in square footage, more specialized spaces and a concise separation between suspects, officers, and victims would allow for greater clarity in function throughout the department.

A public opinion survey will be conducted in the spring/summer of 2006. Following the survey, a proposal will be developed which includes a financial estimate.

PROJECTED PROGRAM ESTIMATE: Project is in preliminary stages. Estimate to be determined after public survey has been assessed.

PROPOSED FUNDING: Bond Measure
State and Federal Grants
Donations

Project Location Sketch



BOB SMITH MEMORIAL PARK

SUBMITTED BY: Parks Master Plan

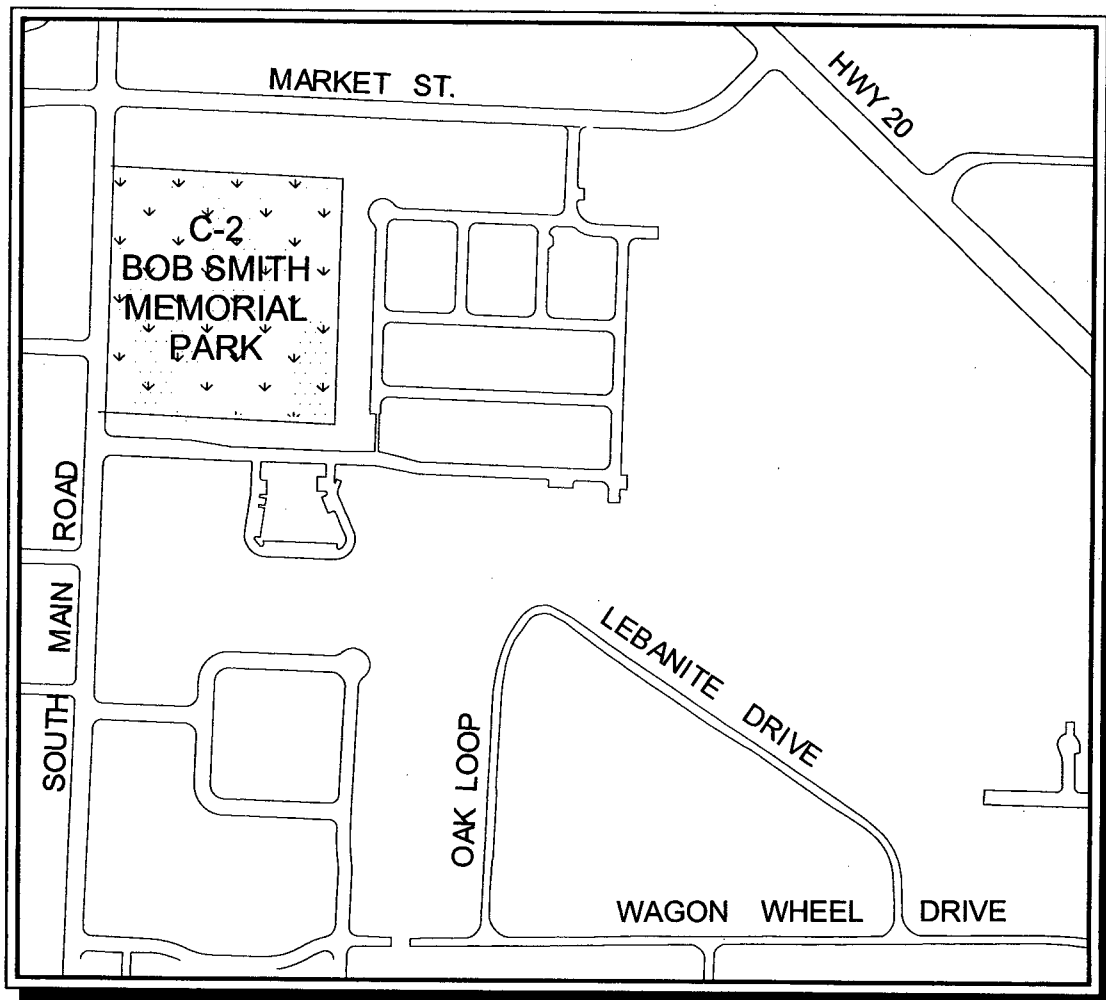
DESCRIPTION: Bob Smith Memorial Park (formerly Weldwood Park) is a 12.7 acre site located on South Main Road which includes 3 youth baseball/softball fields, restroom facilities, a playground, and a large parking area.

Possible improvements should include Multi-use paved court, open play area, picnic area and shelter, internal pathway system, additional landscaping and parking, ball field lighting, scoring both, concession stand, and storage shelter.

BUDGET PROJECTION: \$266,289

PROPOSED FUNDING: System Development Charge
State and Federal Grants
Donations
Private Grants & Foundations

Project Location Sketch



RIVER PARK

SUBMITTED BY: Parks Master Plan

DESCRIPTION: River Park is a regional park of 24.87 acres that is divided into three use; camping, activities/sports, and picnicking. Existing amenities include an irrigation system, horseshoe pits, picnic tables and shelter, "Fort Stanley" playground area, trash receptacles, and lawn area.

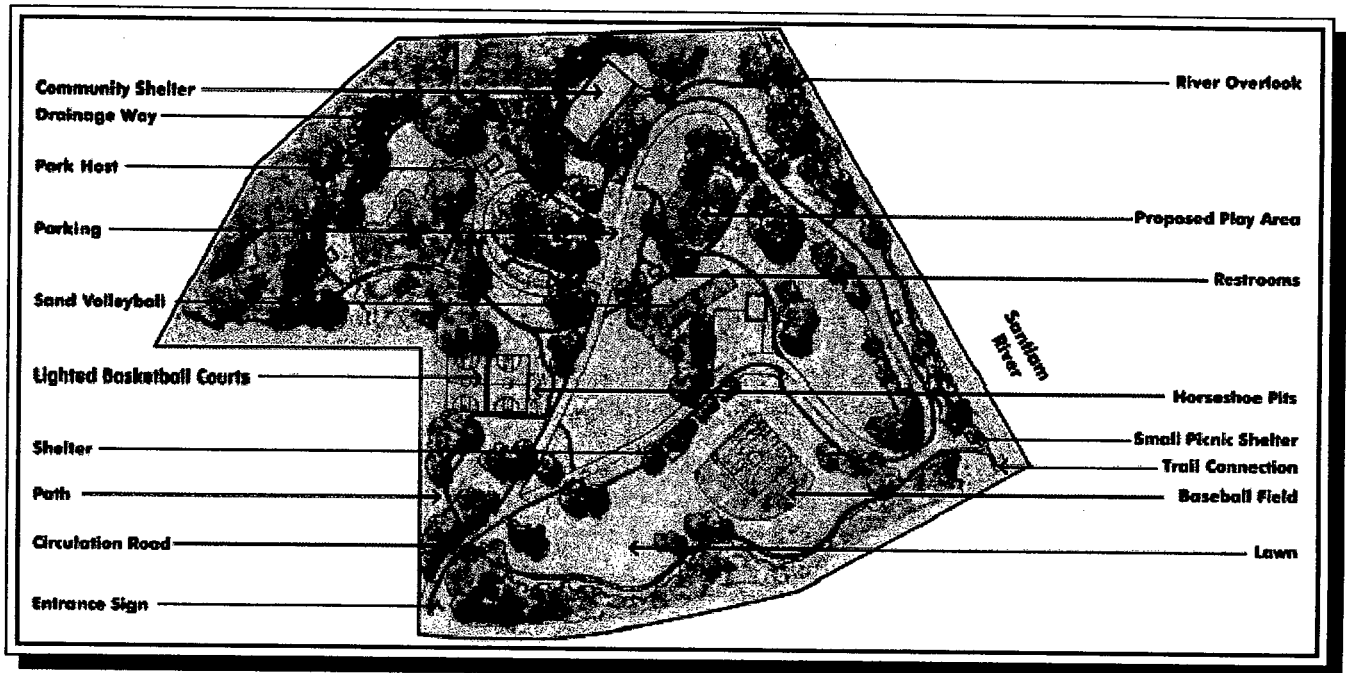
Future improvements use existing components while adding basketball courts, a sand volleyball court, picnic shelters, and barbeques. Relocation of "Fort Stanley" to the north will open up a lawn/multi-use area for community gatherings/events.

The creation of a network of trail and sidewalks will provide connections throughout the park and to interpretive and educational opportunities along the river and forested natural area.

BUDGET PROJECTION: \$814,568

PROPOSED FUNDING: System Development Charges
State and Federal Grants
Private Grants & Foundations
Donations

Project Location Sketch



TRAIL DEVELOPMENT

SUBMITTED BY: Parks Master Plan

DESCRIPTION:

South Santiam River Water Trail – 10.76 miles

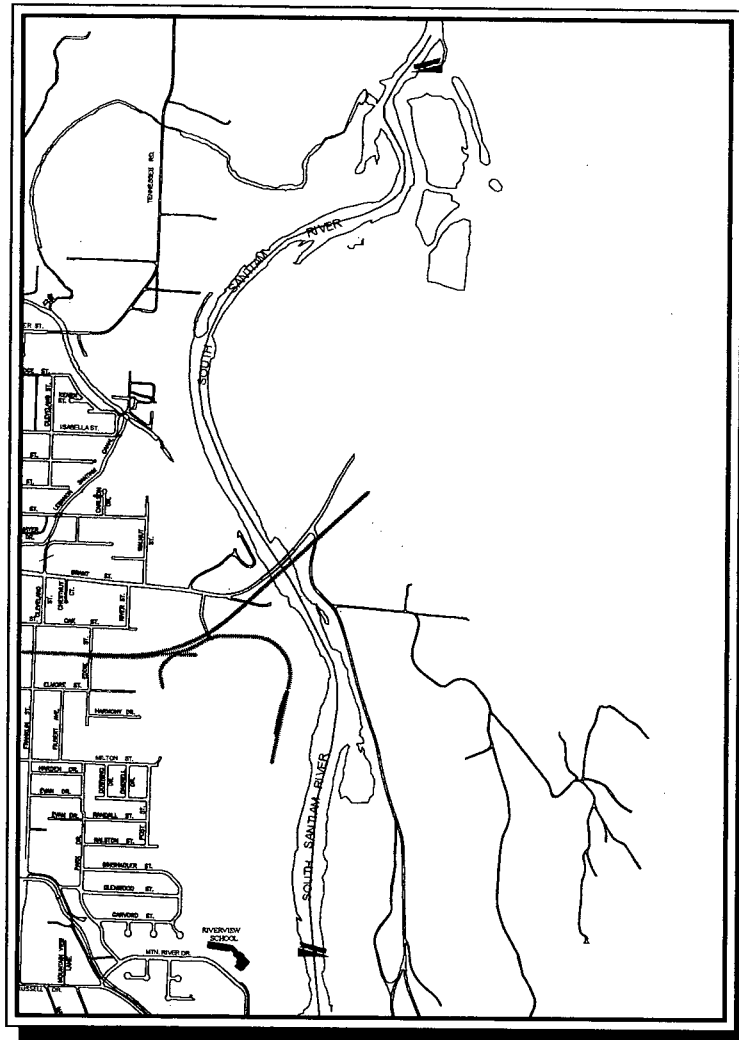
The South Santiam River Trail begins at Project Walden and essentially follows the waterway corridor. River access would be obtained at Gill's Landing, River Village (proposed), and at the undeveloped Linn County property.

Trail users could continue downstream to Jefferson and eventually the Willamette River trail system or head upstream to Waterloo Linn County Park and Sweet Home.

BUDGET PROJECTION: \$441,916

PROPOSED FUNDING: System Development Charges
State and Federal Grants
Land & Water Conservation Fund

Project Location Sketch



NEW PUBLIC LIBRARY

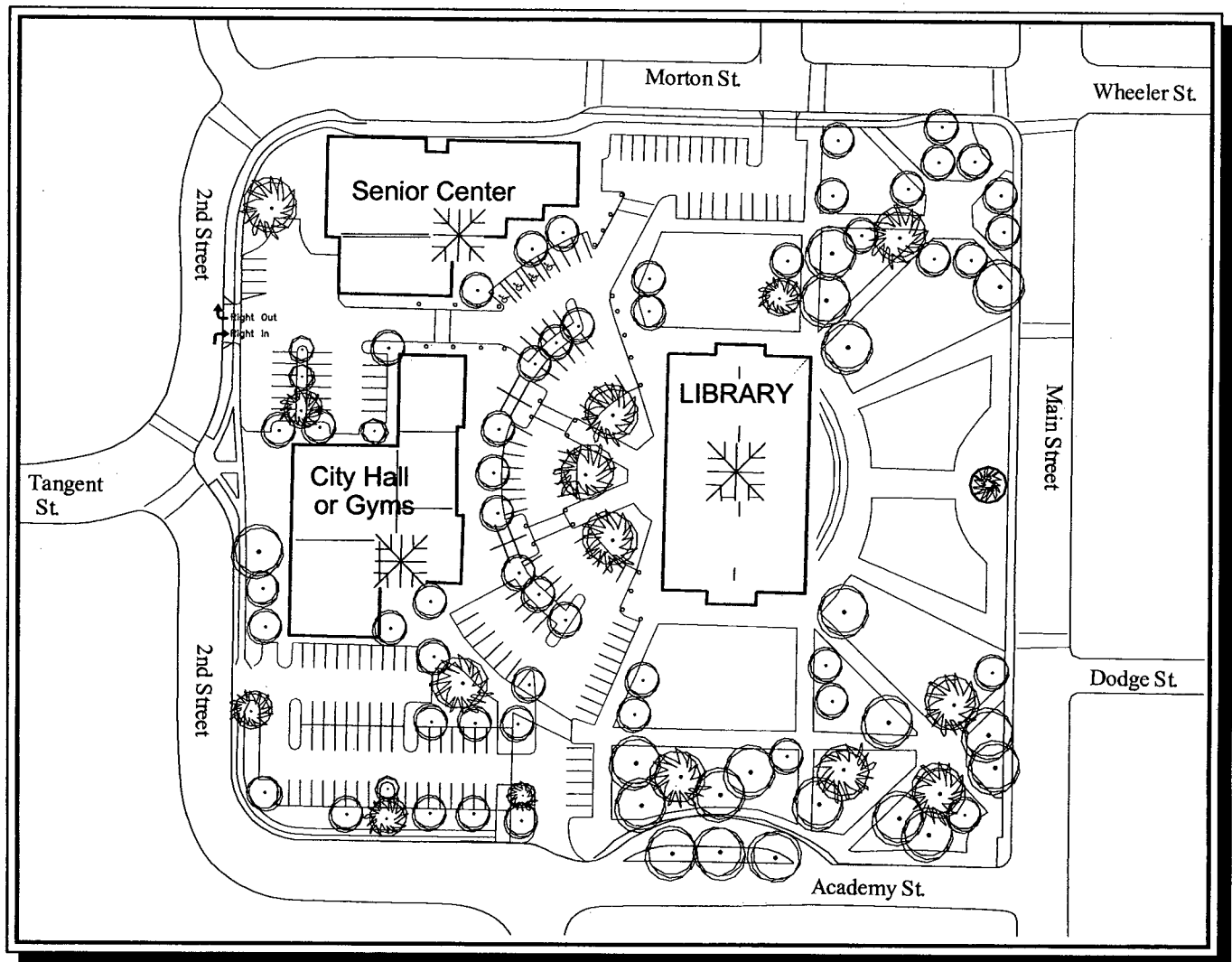
SUBMITTED BY: Library Advisory Board

DESCRIPTION: In 1998, a bond measure to construct a new Library near its current location on 2nd Street was defeated. Since that time, the City Council has given approval to pursue a new stand alone public library at the Academy Square site near the new Senior Center at Academy Square. A public opinion survey will be conducted in the spring/summer of 2006. Following the survey, a proposal will be developed which includes a financial estimate.

PROJECTED PROGRAM ESTIMATE: Project is in preliminary stages. Estimate to be determined after public survey has been assessed.

PROPOSED FUNDING: Bond Measure
State and Federal Grants
Donations

Project Location Sketch



PAST CIP FACILITY and PARK PROJECT ACCOMPLISHMENTS

1993 MAJOR ACCOMPLISHMENTS

Work during the year focused on engineering and administrative activities for upcoming projects within the plan.

1994 MAJOR ACCOMPLISHMENTS

WELDWOOD PARK LANDSCAPING

This work completed the parking lot project constructed in 1992 by installing landscaping, which include trees, shrubs, grass, and an irrigation system.

1995 MAJOR ACCOMPLISHMENTS

NEW SHOP SITE (PHASE I)

Construction work, which included the foundation and a new building, was completed for the housing and protection of vehicles and equipment.

1996 MAJOR ACCOMPLISHMENTS

NEW SHOP SITE (PHASE I)

The site work of Phase I is completed, which included sidewalks, driveways, parking, and security fencing.

ENTRANCE BEAUTIFICATION

The sign for the Highway 20 north entrance was installed which included lighting and landscaping.

1997 MAJOR ACCOMPLISHMENTS

CITY HALL REMODEL

This project consisted of a major remodel for the Finance and Public Works offices and some minor modifications to the Police Department. Many of the improvements were to meet the ADA requirements. The City received a Community Development Block Grant to help with funding.

ANNEX BUILDING REMODEL

This project remodeled the Community Development Department building to accommodate the Planning, Building, and Engineering departments of Public Works. It also provided a public foyer, creating a friendlier atmosphere.

WELDWOOD PARK

Improvements to Weldwood (Bob Smith Memorial) Park were the installation of concrete for pathways, sidewalks, and the ball field dug outs.

1998 MAJOR ACCOMPLISHMENTS

CITY HALL EXTERIOR

New windows and exterior siding were installed at City Hall. The new windows, awnings, and Dryvit Siding have greatly improved the building's appearance. The improvements have also made the building more energy efficient helping to maintain a comfortable work environment.

SANTIAM TRAVEL STATION, PHASE I

The historic train depot was made structurally sound and the exterior completely restored, including the roof. The interior office area in the north half of the structure was restored and the HVAC system was installed. A building that was deteriorating and becoming a blight on the downtown area is now a beautifully restored historic showcase.

2002 MAJOR ACCOMPLISHMENTS

DOWNTOWN BEAUTIFICATION, PAHSE I

This work comprised of installing decorative streetlights and planting street trees. Other work included switching, wiring, minor conduit repair, installation of tree grates, sidewalk replacement.

2003 MAJOR ACCOMPLISHMENTS

SANTIAM TRAVEL STATION, PAHSE II

This work completed the interior work consisting of electrical, plumbing, drywall, and carpeting of the freight bay, which became the City Council meeting area. Exterior construction items which were completed include installing a deck, information kiosk, covered bicycle rack, landscaping and irrigation, and parking lot.

2004 MAJOR ACCOMPLISHMENTS

DOWNTOWN BEAUTIFICATION, PAHSE II

This work completed the installation of 16 decorative streetlights and 22 street trees. Other work included switching, wiring, minor conduit repair, installation of tree grates, and sidewalk replacement.

RALSTON PARK RESTROOMS

In conjunction with the Downtown Beautification, Phase II, a restroom structure and joining pathway were constructed, expanding the potential use of the park.

2005 MAJOR ACCOMPLISHMENTS

GILL'S LANDING, PHASE II

This work completed the goal to provide additional RV campsites to the list of Lebanon campgrounds. The work consisted of asphalt paving, irrigation, RV hook-ups (water, sewer, electrical), parking lot striping, and landscaping.

RALSTON PARK

The Towne Pump property, located at W. Oak and Park Street, was acquired and is targeted for partial demolition in an effort to create a community picnic shelter. The existing hard surface area will be reconfigured for public parking.

ACADEMY SQUARE

This year saw the Senior Center move to Academy Square, occupying the middle schools north building, which housed the cafeteria & music rooms. With designs from Udell Engineering, the Senior Center received two parking lots, one east of the center, accessed from Wheeler Street and the other on the west side, accessed from 2nd Street.

Agenda Item 5



CITY OF LEBANON
MEMORANDUM

TO: Jim Ruef
Public Works Director

DATE: 5/01/06

FROM: Malcolm Bowie 
City Engineer

CC:

SUBJECT: Right of Way Vacation – Grant Street Bridge

As part of the right of way negotiations for the Grant Street Bridge the city has been requested to vacate a portion of public right of way bordering the north embankment of the existing bridge on the northeast side. (see map attached).

The proposed ordinance with map and consents from area property owners are included in the council packet. Written consent has been provided by a majority of area property owners as defined by ORS 271.

The vacation will help facilitate the final property transaction to facilitate construction easement for the Grant Street Bridge.

RECOMMENDATION

That city council adopt the proposed ordinance vacating the subject Right-Of-Way.

A BILL FOR AN ORDINANCE)
VACATING PUBLIC RIGHT-OF-WAY)
AT GRANT STREET BRIDGE)

ORDINANCE BILL NO. _____
For 2006
ORDINANCE NO. _____

WHEREAS, as a result of negotiations between the City of Lebanon and Gordon Wallace, the City of Lebanon has initiated vacation proceedings for a public right-of-way, more particularly described as follows:

A parcel of land lying in the James Ridgeway D.L.C. No. 46, Township 12 South, Range 2 West, W.M., Linn County, Oregon, and being a portion of the existing right of way of Grant Street as described in that Quitclaim Deed to Linn County, recorded October 21, 1963, in Book 297, Page 673 of Linn County Records; the said parcel being that portion of said property lying Southwesterly of a line at right angles to the "CG" center line of the relocated Grant Street at Engineer's Station "CG" 59+38.32 and lying Northwesterly of a strip of land 35.00 feet in width and parallel to said center line, which center line is described as follows:

Beginning at Engineer's center line Station "CG" 33+00.00, said station being 504.75 feet North and 322.08 feet West of the Southwest corner of the James Ridgeway D.L.C. No. 46, Township 12 South, Range 2 West of the Willamette Meridian; thence South 84°41'38" East 542.14 feet; thence on a spiral curve left (the long chord of which bears South 86°11'01" East 116.97 feet) 117.00 feet; thence on a 750.00 foot radius curve left (the long chord of which bears North 70°45'34" East 514.94 feet) 525.63 feet; thence on a spiral curve left (the long chord of which bears North 47°42'08" East 116.97 feet) 117.00 feet; thence North 46°12'45" East 614.42 feet; thence on a 1500.00 foot radius curve left (the long chord of which bears North 36°08'50" East 524.32 feet) 527.02 feet; thence North 26°04'54" East 198.02 feet to Engineer's center line Station "CG" 59+41.24. See Attached Exhibit 'A'.

Bearings are based on County Survey C.S. 23855, filed August 24, 2004, Linn County, Oregon.

This parcel of land contains 19,839 square feet, more or less.

WHEREAS, the Council for the City of Lebanon has conducted a public hearing on April 8, 2006, having duly considered the testimony of interested persons and the general public; and

WHEREAS, the City Council finds that notice has been duly given, that the consent of the owners of the requisite area has been obtained, and

WHEREAS, the City Council has determined that the public interests will not be prejudiced by the vacation of such right-of-way;

NOW, THEREFORE, the people of the City of Lebanon do ordain as follows:

Section 1. Public right-of-way, more particularly described as follows:

A parcel of land lying in the James Ridgeway D.L.C. No. 46, Township 12 South, Range 2 West, W.M., Linn County, Oregon, and being a portion of the existing right of way of Grant Street as described in that Quitclaim Deed to Linn County, recorded October 21, 1963, in Book 297, Page 673 of Linn County Records; the said parcel being that portion of said property lying Southwesterly of a line at right angles to the "CG" center line of the relocated Grant Street at Engineer's Station "CG" 59+38.32 and lying Northwesterly of a strip of land 35.00 feet in width and parallel to said center line, which center line is described as follows:

Beginning at Engineer's center line Station "CG" 33+00.00, said station being 504.75 feet North and 322.08 feet West of the Southwest corner of the James Ridgeway D.L.C. No. 46, Township 12 South, Range 2 West of the Willamette Meridian; thence South 84°41'38" East 542.14 feet; thence on a spiral curve left (the long chord of which bears South 86°11'01" East 116.97 feet) 117.00 feet; thence on a 750.00 foot radius curve left (the long chord of which bears North 70°45'34" East 514.94 feet) 525.63 feet; thence on a spiral curve left (the long chord of which bears North 47°42'08" East 116.97 feet) 117.00 feet; thence North 46°12'45" East 614.42 feet; thence on a 1500.00 foot radius curve left (the long chord of which bears North 36°08'50" East 524.32 feet) 527.02 feet; thence North 26°04'54" East 198.02 feet to Engineer's center line Station "CG" 59+41.24. See Attached Exhibit 'A'.

is hereby declared vacated.

Section 2. A certified copy of this Ordinance vacating the above-described right-of-way on any map in regard thereto shall be filed for record with the County Clerk for Linn County.

Section 3. A certified copy of this Ordinance shall be also filed with the County Assessor and the County Surveyor for the County of Linn.

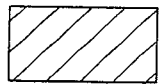
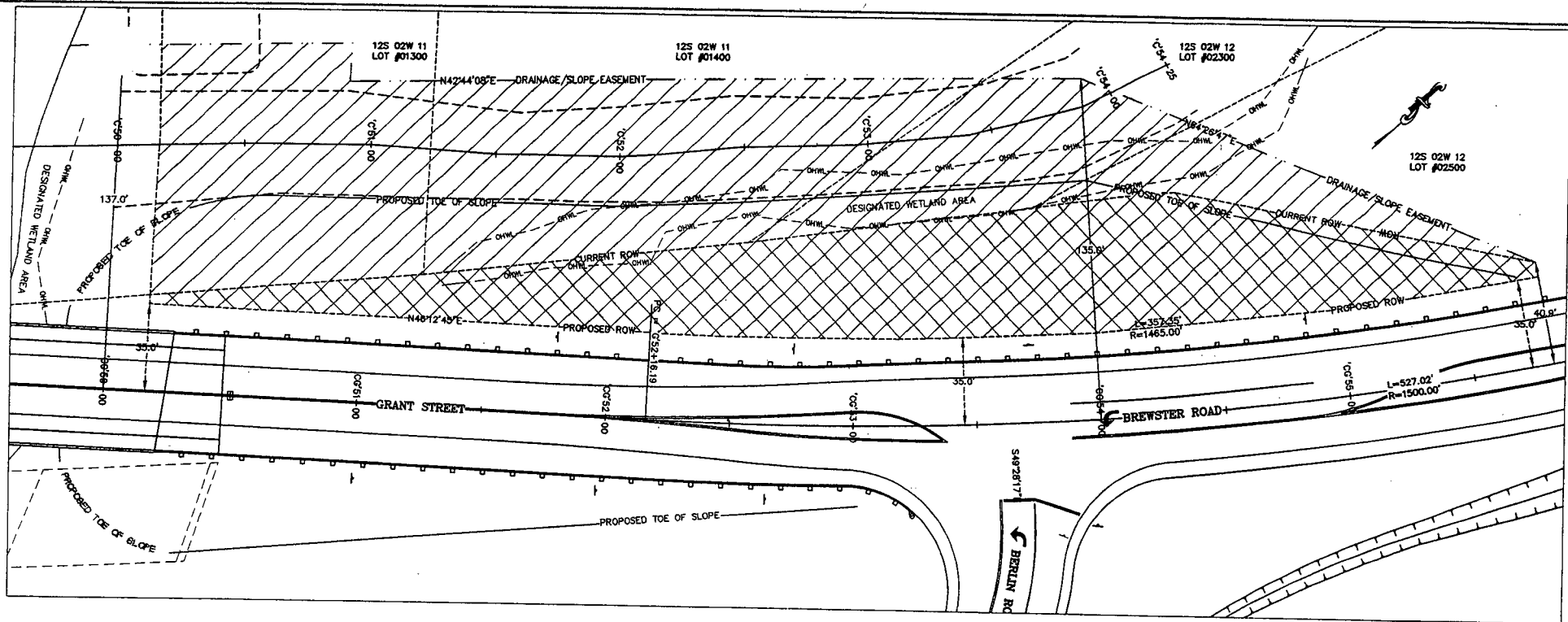
Section 4. This Ordinance shall be in full force and effect thirty (30) days after the date this ordinance is signed and approved by the City Council and the Mayor.

Passed by the Council by a vote of ___ for and ___ against and approved by the Mayor this 10th day of May, 2006.

Ken Toombs, Mayor []
Scott Simpson, Council President []

ATTEST:

John E. Hitt, City Recorder



PROPOSED DRAINAGE/SLOPE EASEMENT
1.02 Acres ±



PROPOSED ROW VACATION
0.45 Acres ±

EXHIBIT 'A'

| | | <table border="1"> <thead> <tr> <th>NO.</th> <th>DATE</th> <th>DESCRIPTION OF REVISION</th> <th>BY</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table> | NO. | DATE | DESCRIPTION OF REVISION | BY | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | DESIGNED BY/DATE: M. Trippett, January, 2008 DRAWN BY/DATE: M. Trippett, February, 2008 CHECKED BY/DATE: PROJECT NUMBER: 03701 FILE NAME: 03701\03701GSB.dwg | CITY OF LEBANON 925 MAIN STREET LEBANON, OREGON | SHEET 01 of 01 |
|--|--|--|-----|------|-------------------------|----|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|----------------|
| | | | NO. | DATE | DESCRIPTION OF REVISION | BY | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| GRANT STREET BRIDGE 09088 REPLACEMENT | | TITLE: BRUER/WALLACE TAX LOTS PROPOSED EASEMENT/ROW SCALE: AS SHOWN | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |



City of Lebanon
Engineering Division
Capital Improvement Projects

April 12, 2006

Michael Bruer
5280 Kings Valley HWY
Dallas, OR 97338

Serial Letter 140

Mr. Bruer,

The City of Lebanon is intending to vacate a portion of its' current right-of-way on Grant Street as part of the project to construct the new bridge across the South Santiam River. Although this vacation does not directly impact your property, Oregon State Statutes require that the City obtain written consent from all adjacent property owners before a vacation can be approved. A public hearing for the vacation will be held on May 10, 2006 during the City Council meeting held at the Santiam Travel Station located at 725 3rd Street in Lebanon. The hearing is set to start at 7pm.

Included with this letter you will find a map detailing the area to be vacated. If you have any questions concerning this matter, please call Scott Jones at (541)258-4266 or Mike Trippett at (541)258-4268.

Please sign on the line below indicating that you consent to the vacation and return this letter in the envelope provided. Thank you.



Michael Bruer



City of Lebanon
Engineering Division
Capital Improvement Projects

April 12, 2006

Brian Barreto & Russ Salvage
PO Box 546
Lebanon, OR 97355-0541

Serial Letter 141

Mr. Barreto & Mr. Salvage,

The City of Lebanon is intending to vacate a portion of its' current right-of-way on Grant Street as part of the project to construct the new bridge across the South Santiam River. Although this vacation does not directly impact your property, Oregon State Statutes require that the City obtain written consent from all adjacent property owners before a vacation can be approved. A public hearing for the vacation will be held on May 10, 2006 during the City Council meeting held at the Santiam Travel Station located at 725 3rd Street in Lebanon. The hearing is set to start at 7pm.

Included with this letter you will find a map detailing the area to be vacated. If you have any questions concerning this matter, please call Scott Jones at (541)258-4266 or Mike Trippett at (541)258-4268.

Please sign on the line below indicating that you consent to the vacation and return this letter in the envelope provided. Thank you.

Brian Barreto

Russ Salvage

Agenda Item 6



City of Lebanon

Memorandum

To: Mayor Toombs and City Council
From: John Hitt, City Administrator *JH*
Subject: **City Administrator's Report**

Date: May 5, 2006

At the May 10 City Council Meeting, I will provide an update on the following matters:

1. Project Mustang
2. Tourism Funding Requests
3. FY 06/07 Budget
4. Miscellaneous Matters

JEH/igk