

**A RESOLUTION ADOPTING A POLICY)
REGARDING NONDISCRIMINATION ON THE)
BASIS OF HANDICAPPED STATUS AND)
ESTABLISHING A GRIEVANCE PROCEDURE)
FOR COMPLAINTS OF ALLEGED)
DISCRIMINATION BASED UPON DISABILITY)**

RESOLUTION NO. 2016-34

WHEREAS, the City of Lebanon desires to adopt a policy regarding nondiscrimination on the basis of handicapped status in accordance with the Department of Housing and Urban Development's regulations regarding Section 504 (24CFR Part 8. Dated June 2, 1988) which includes a grievance procedure for complaints of alleged discrimination; and

WHEREAS, the State of Oregon, through the infrastructure Finance Authority, has requested confirmation of these policies for eligibility to receive Community Development Block Grant funds for conducting Housing Rehabilitation Projects for qualifying owner occupied homes in Lebanon and Linn County.

NOW, THEREFORE, BE IT RESOLVED:

Section 1. The Council of the City of Lebanon herein adopts the following policy on discrimination based on handicapped status:

Policy:

1. The City of Lebanon does not discriminate on the basis of handicapped status in the admission or access to, or treatment or employment in, its federally assisted programs or activities.

The person named below has been designated to coordinate compliance with the non-discrimination requirements contained in the Department of Housing and Urban Developments (HUD) regulations implementing Section 504 (24CFR Part 8. Dated June 2, 1988).

Name:	City Manager
Address:	925 S. Main Street Lebanon, Oregon 97355
Telephone:	541-258-4902
	711
	Voice
	TTY (Oregon Relay Service)

2. Grievance Procedure for Complaints of Alleged Discrimination Based on Disability
 - a. Submit complaint in writing to the City Manager for resolution. A record of the complaint and action taken will be maintained. A decision by the City Manager will be rendered within 15 working days.
 - b. If the complaint cannot be resolved to your satisfaction by the City Manager,
 - i. It will be forwarded to a committee appointed by the governing body. This committee's membership, its ground rules or procedures for hearing

complaints and how the committee can be contacted will be available to the public. The committee will be directed to hear such complaints in an objective, public manner, and after adequate public notice. A written decision will be made within 30 working days. Proceedings of the committee will be recorded and maintained.

OR

- ii. The complaint will be heard by the governing body and discussed at an open, public meeting of the elected body. A written decision will be made within 30 working days. The decision of the governing body is final
- c. A record of action taken on each complaint will be maintained as a part of the records or minutes at each level of the grievance process

Section 2. This Resolution is effective immediately upon its passage.

Passed by the Lebanon City Council and executed by the Mayor on this 14th day of September, 2016 by a vote of 5 yeas and 0 nays.

CITY OF LEBANON, OREGON



Paul R. Aziz, Mayor
Bob Elliott, Council President

ATTESTED BY:



Linda Kaser, City Clerk