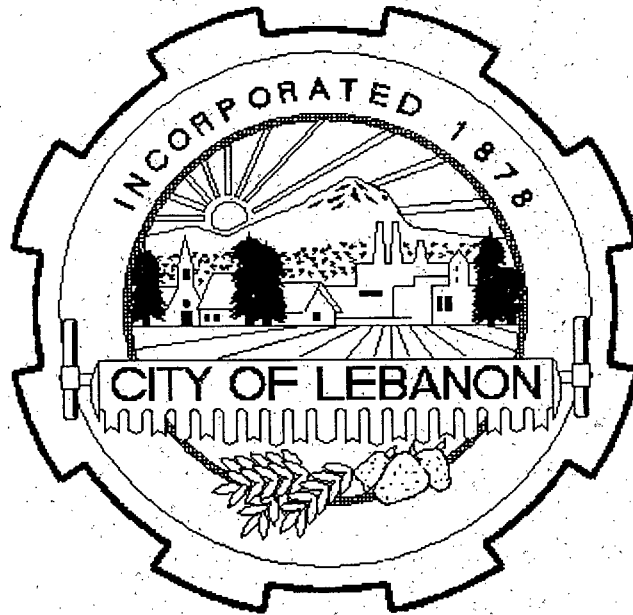
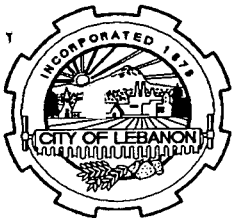


Council Agenda



July 26, 2000



CITY COUNCIL MEETING

July 26, 2000

7:30 p.m.

School District Board Room
485 S. Fifth Street

AGENDA

CALL TO ORDER/FLAG SALUTE

ROLL CALL

APPROVAL OF MINUTES

- 1) MINUTES OF THE JULY 12, 2000 CITY COUNCIL MEETING

LEGISLATIVE ACTION

- 2) HANSARD AREA INFRASTRUCTURE IMPROVEMENT AGREEMENT

Presented by: Mrs. Brenda Stein, Sr. Engineer

Approval/Denial by MOTION

PUBLIC HEARINGS (7:45 p.m.)

- 3) TANGENT STREET LID - Final Assessments

Presented by: Mrs. Brenda Stein, Sr. Engineer

Approval/Denial by ORDINANCE

- 4) SOUTH MAIN ROAD LID - Final Assessments

Presented by: Mr. Allen Dannen, Sr. Engineer

Approval/Denial by ORDINANCE

- 5) LIQUOR LICENSE RENEWALS - Clementine's Restaurant

Presented by: Mr. Mike Healy, Chief of Police

Recommended Approval by MOTION

PRESENTATION

- 6) PROPOSED EASTSIDE URBAN RENEWAL DISTRICT - Preliminary Findings

Presenter: Mr. Al Benkendorf, Consultant

LEGISLATIVE ACTION

- 7) WESTSIDE INTERCEPTOR 1(b) - Bid Award

Presented by: Mr. Allen Dannen, Sr. Engineer

Approval/Denial by MOTION

(Temporarily adjourn the regular order of business of the Lebanon City Council and convene as the NW Lebanon Urban Renewal Agency)

- 8) NW LEBANON URBAN RENEWAL DISTRICT BOND SALE

Presented by: Mr. John Hitt, City Administrator

Approval/Denial by RESOLUTION

(Adjourn as the NW Lebanon Urban Renewal Agency and convene as the Lebanon City Council)

- 9) NO PARKING ZONE ON A PORTION OF 7TH STREET

Presented by: Mr. Jim Clark, City Engineer

Approval/Denial by RESOLUTION

- 10) NO PARKING ZONE ON A PORTION OF 8TH STREET

Presented by: Mr. Jim Clark, City Engineer

Approval/Denial by RESOLUTION

- 11) NO PARKING ZONE ON A PORTION OF WILLIAMS STREET

Presented by: Mr. Jim Clark, City Engineer

Approval/Denial by RESOLUTION

OTHER MATTERS

12) EXPANSION OF SOUTH SANTIAM ENTERPRISE ZONE

Presented by: Mr. John Hitt, City Administrator

Discussion Only

ADVISORY BOARD MINUTES

13) LIBRARY ADVISORY BOARD MINUTES FOR JUNE 14, 2000

14) SR. & DISABLED SERVICES ADVISORY BOARD MINUTES FOR JUNE 21, 2000

CITIZENS COMMENTS

EXECUTIVE SESSION

To conduct deliberations with persons designated by the Council to negotiate real property transactions. ORS 192.660(1)(e)

To consult with legal counsel concerning legal rights and duties of the Council regarding current litigation or litigation likely to be filed. ORS 192.660(1)(h)

ADJOURNMENT

AGENDA ITEM 1

**MINUTES
LEBANON CITY COUNCIL
JULY 12, 2000
NOON MEETING**

MEMBERS PRESENT Mayor Scott Simpson; Councilors Floyd Fisher, Ron Miller, Roger Munk, Dan Thackaberry, Ken Toombs

STAFF PRESENT Tom McHill, City Attorney; Judy Wendland, Finance Director; Jim Ruef, Director of Public Works, Jim Clark, City Engineer; Brenda Stein, Senior Engineer

CALL TO ORDER / FLAG SALUTE / ROLL CALL

The regular meeting of the Lebanon City Council was called to order by Mayor Simpson at 12:05 P.M., July 12, 2000 in the Lebanon School District Board Room at 485 S. 5th Street. Roll Call was taken with six members present. Councilor Wayne Rieskamp was absent.

APPROVAL OF MINUTES

1. MINUTES OF THE JUNE 28, 2000 CITY COUNCIL MEETING

A motion was made by Councilor Miller, seconded by Councilor Toombs and passed unanimously that:

The Minutes of the June 28, 2000 City Council Meeting be approved as written.

LEGISLATIVE ACTION

2. WESTSIDE INTERCEPTOR PHASE 1 (a) - CANAL CROSSING BID RESULTS

City Engineer Clark stated this item is for the awarding of a contract for the canal crossing for the Westside Interceptor Phase 1 (a). This is a project to fill in the gap in the line at the Santiam Canal. This involves 104 feet of bored pipe placement and 179 feet of trenched pipe placement. Two bids were received – Emery & Sons – \$520,532 and Larson Inc. – \$796,895. There has been an issue of contamination in crossing the canal. The City has been working for some time with the concept of crossing the canal and this involves boring under the canal which involves a substantial increase in the original cost given in the Engineer's estimate. Staff recommends that the contract be awarded to Emery & Sons at \$520,532. It was noted that the City of Lebanon entered into long discussions with the City of Albany on how to cross the canal. The original plan was to block off the canal, trench through, and back fill with concrete but the City of Albany revoked this plan and is insistent that the only way the crossing can be done is by boring which is costing the City of Lebanon over \$340,000.

Mr. Clark asked Finance Director Wendland to comment on the bond issue. She stated she is expecting a copy of the preliminary official statement soon. The financial projections have been revised. It looks like the City may be able to actually net some additional money from this particular issue. Staff was looking at netting 4.1 million dollars

for construction projects. It could be up to 4.5 million dollars, based on the revised financial projections. Ms. Wendland stated, "We know that this does not include all of the projects but we anticipate that we may have to go to market again, maybe as soon as next year but we have to wait and see what the results of the tax payer rejection initiative are."

City Engineer Clark stated the next steps in the Westside Interceptor would be to open bids on the next Phase on July 17, and at the next Council meeting, July 26, Staff will bring the award of that bid to the Councilors. That project is standing right now at about 3.6 million dollars.

Councilor Toombs asked how much additional money is it costing the City because of Albany's requirement of the line being bored under the canal rather than trenched as originally accepted by Albany. Mr. Clark stated it was over three times the original estimate or more than \$340,000.

Mayor Simpson asked Mr. Clark where Lebanon is in relationship to cost recovery from the company that caused the contamination in the first place. Why is the City of Lebanon having to pay for someone else's mistake. Attorney McHill stated he had spoken earlier of obtaining an Environmental Attorney which was done. City Engineer Clark stated he felt the overall strategy is to get the project done and have a complete system through this environmental problem.

Finance Director Wendland stated that Staff felt they would wait and see what the totality of the problem is in inches before anything is done. She stated this was the recommendation of the Environmental Attorney. Pollution liability policy has been purchased for this project which will protect the City from third party litigation.

A motion was made by Councilor Toombs, seconded by Councilor Munk and passed unanimously that:

The Lebanon City Council accept the low bid of \$520,532 by Emery & Sons Construction.

ADDITION TO AGENDA

City Engineer Clark stated there has been a request for a street closure from Ricke's Sporting Goods, Inc. on behalf of the Retail Merchants Committee of the Chamber of Commerce. The request is for closure of Ash Street from Main Street east to the alley (1/2 block) on Saturday July 15th and Sherman Street from Main Street east to the alley (1/2 block) on July 14th and July 15th. Mr. Clark stated Lebanon Municipal Code requires Council approve these street closures.

A motion was made by Council Toombs, seconded by Councilor Miller and passed unanimously that:

The request by Ricke's Sporting Goods, Inc., on behalf of the Retail Merchants Committee of the Chamber of Commerce to close Ash street from Main Street east to the alley on Saturday July 15th and Sherman Street from Main Street east to the alley be approved.

CITIZEN COMMENTS

There were none

STAFF COMMENTS

Director of Public Works Ruef announced that he has accepted the resignation of Brian Hall, Maintenance Services.

ADJOURNMENT

There being no further business or discussion the regular meeting of the Lebanon City Council adjourned at 12:47 P.M.

Recorded and transcribed by Dorothy Nicholson.

J. Scott Simpson, Mayor

Ron Miller, Council President

ATTEST:

John E. Hitt, City Recorder

AGENDA ITEM 2

Jus



CITY OF LEBANON
MEMORANDUM

TO: Jim Ruef, Public Works Director

DATE: July 18, 2000

FROM: Brenda Stein, Acting Senior Engineer, CIP *BdS*

SUBJECT: Hansard Area Infrastructure Improvement,
Phase II, On-Highway, Project #97730
Cooperative Improvement Agreement
Approval

Attached is a copy of an amendment to the intergovernmental agreement between the State and Linn County for the improvements to Highway 34 from I-5 to the railroad tracks in Lebanon. This amendment brings the City into the agreement. Everyone wins in this situation. We had a project for improvements to Tangent Street and were able to "piggy back" on the States project which saved the City almost \$475,000. The original construction estimate for the work was \$800,000 and the final construction cost was \$325,000. The construction is completed on the City portion of this project and the remainder should be completed this fall.

Action Requested: Approval of the Cooperative Improvement Agreement, Preliminary Engineering and Construction Finance, Amendment No. 1 to ODOT Agreement No. 14,713, Dated June 19, 2000.

June 19, 2000

Misc. Contracts & Agreements
Agreement No. 14,713, Amendment No. 1

**COOPERATIVE IMPROVEMENT AGREEMENT
PRELIMINARY ENGINEERING AND CONSTRUCTION FINANCE
AMENDMENT NO. 1**

The State of Oregon, acting by and through its Department of Transportation, hereinafter referred to as State, and Linn County, acting by and through its County Commission, hereinafter referred to as County, entered into an agreement on December 31, 1996. Said agreement covers the Pacific Highway – Railroad Tracks (Lebanon) project.

It is now determined by State and Agency that the agreement referenced above, although remaining in full force and effect, shall be amended to add the City of Lebanon as a party to the agreement and add work to the project as shown below.

First paragraph of the Agreement, Page 1, which now reads:

THIS AGREEMENT is made and entered into by and between the STATE OF OREGON, acting by and through its Department of Transportation, hereinafter referred to as "State"; and LINN COUNTY, acting by and through its Board of County Commissioners, hereinafter referred to as "County".

Shall be amended to read:

THIS AGREEMENT is made and entered into by and between the STATE OF OREGON, acting by and through its Department of Transportation, hereinafter referred to as "State"; LINN COUNTY, acting by and through its Board of County Commissioners, hereinafter referred to as "County"; and the CITY OF LEBANON, acting by and through its City Council, hereinafter referred to as "City".

Item 3, of the Recitals, Page 1, which now reads:

3. For the purpose of providing acceptable traffic flow patterns on public highways, State and County plan and propose to construct the Pacific Highway-Railroad Tracks (Lebanon) project. The project will include constructing a new four-lane section on the Corvallis-Lebanon Highway between Pacific Highway (I-5) and Denny School Road. Between Denny School Road and the railroad tracks in Lebanon, the highway will be resurfaced, the paved shoulders will be widened, and the ditch slopes will be flattened. The location of the project is approximately as shown on the sketch map attached hereto, marked Exhibit A, and by this reference made a part hereof. The

Item 3 under State Obligations, Page 2, which now reads:

3. State shall acquire all necessary right-of-way. The acquisition of right-of-way shall comply with current Oregon law, namely ORS 281.045 through ORS 281.105, and shall be in accordance with the Uniform Relocation Assistance and Real Property Acquisition Policy Act of 1970, as amended. If any land is acquired that will not be used for road right-of-way, that land will be acquired in State's name.

Shall be amended to read:

3. State shall acquire all necessary right-of-way, except City shall acquire the right-of-way described in City Obligations No. 3. The acquisition of right-of-way shall comply with current Oregon law, namely ORS 281.045 through ORS 281.105, and shall be in accordance with the Uniform Relocation Assistance and Real Property Acquisition Policy Act of 1970, as amended. If any land is acquired that will not be used for road right-of-way, that land will be acquired in State's name.

Item 5 under State Obligations, Page 2, which now reads:

4. State shall, upon award of a construction contract, furnish all construction engineering, field testing of materials, technical inspection and project manager services for administration of the contract. State shall obtain "Record Samples" at specified intervals for testing in the State Materials Laboratory in Salem.

Shall be amended to read:

5. State shall, upon award of a construction contract and at its own expense, furnish all construction engineering, field testing of materials, technical inspection and project manager services for administration of the contract, except City shall perform, at City's own expense, the inspection work necessary for the drinking water line improvements located within City. State shall obtain "Record Samples" at specified intervals for testing in the State Materials Laboratory in Salem.

Item 6 under State Obligations, Page 2, which now reads:

6. State shall relocate, or cause to be relocated, all existing utility conduits, lines, poles, mains, pipes, and other such facilities that are located on private property or within County or State jurisdiction where such relocation is necessary to conform such utilities or facilities to the plans for the project.

Add the following items to County Obligations:

6. County shall, upon completion of the project and receipt of State's invoices, pay for 50 percent of the maintenance and power costs for the flashing beacon and illumination installed at Seven Mile Lane and for the illumination at Denny School Road.
7. County shall perform all necessary actions required in connection with closing the Tangent Drive westerly access onto the Corvallis-Lebanon Highway that is located at or about MP 13.10.

Add a heading of "City Obligations" after County Obligations No. 7 and add the following items under City Obligations:

1. City shall pay to State the actual amount State pays to the contractor for the highway widening and improvement work between 7th and 9th Streets and the mainline storm pipe from 7th Street to Burkhart Creek.
2. City shall, at its own expense, produce the necessary plans for the work described in City Obligations No. 1.
3. City shall, at its own expense, acquire any necessary right-of-way between Burkhart Creek and 7th Street (except State will acquire the necessary right-of-way between Engineers Station 27+490 North to Engineers Station 27+770 North). The acquisition of right-of-way shall comply with current Oregon law, namely ORS 281.045 through ORS 281.105, and shall be in accordance with the Uniform Relocation Assistance and Real Property Acquisition Policy Act of 1970, as amended.
4. City shall, upon receipt of a letter of request from State, send to State an advance deposit or an irrevocable letter of credit in the amount of \$583,306 for payment of the work described in City Obligations No. 1. If the estimated costs for City's portion of the project exceed \$583,306 and City receives a request from State, City shall send an additional advance deposit or an irrevocable letter of credit for the requested amount.
5. If actual costs paid to the contractor exceed \$583,306, City shall, upon receipt of request from State, send to State payment which will equal 100 percent of the actual costs paid to contractor to date for City's portion of the project as described in City Obligation No. 1. Upon completion of the City portion of the project, State will provide to City an itemized statement and State will refund to City any portion of the advance

- b) If City or County fail to perform any of the other provisions of this agreement, or so fail to pursue the work as to endanger performance of this agreement in accordance with its terms, and after receipt of written notice from State fail to correct such failures within 10 days or such longer period as State may authorize.
- c) If City or County fail to provide payment of their share of the costs of the project described in this agreement upon receipt of a letter of request from State.
- d) If State fails to receive funding, appropriations, limitations or other expenditure authority at levels sufficient to pay for the work provided in the agreement.
- e) If Federal or state laws, regulations, or guidelines are modified or interpreted in such a way that either the work under this agreement is prohibited or if ODOT is prohibited from paying for such work from the planned funding source.

Pursuant to Article XI, Section 10 of the Oregon Constitution, County may terminate this agreement if County fails to receive funding, appropriations, limitations or other expenditure authority at levels sufficient to pay for the work provided in the agreement.

Any termination of this agreement shall not prejudice any rights or obligations accrued to the parties prior to termination.

- 9. To the extent permitted by Article XI, Section 7 of the Oregon Constitution and by the Oregon Tort Claims Act, each party shall indemnify, within the limits of the Tort Claims Act, the other party against liability for damage to life or property arising from the indemnifying party's own activities under this agreement, provided that a party will not be required to indemnify the other party for any such liability arising out of the wrongful acts of employees or agents of that other party.
- 10. County and City acknowledge and agree that State and the Oregon Secretary of State's office, the federal government, and their duly authorized representatives shall have access to the books, documents, papers, and records of County and City that are directly pertinent to the specific agreement for the purpose of making audit, examinations, excerpts, and transcripts for a period of three years after final payment. Copies of applicable records shall be made available upon request. Payment for costs of copies is reimbursable by State.
- 11. County and City shall comply with all federal, state and local laws, regulations, executive orders and ordinances applicable to the work under this agreement, including, without limitation, the provisions of ORS 279.312, 279.314, 279.316,

This project was approved by the Oregon Transportation Commission on October 15, 1997, as a part of the 1998-2001 Statewide Transportation Improvement Program (Key 6420).

The Oregon Transportation Commission on March 18, 1999, approved Subdelegation Order 2, in which the Director grants authority to the Executive Deputy Director/Chief Engineer to approve and execute agreements for projects included in the current Statewide Transportation Improvement Program.

STATE OF OREGON, by and through
its Department of Transportation

By _____
Executive Deputy Director/Chief Engineer

Date _____

APPROVAL RECOMMENDED FOR STATE

By _____
Region 2 Manager

Date _____

By _____
District Manager

Date _____

APPROVED AS TO LEGAL SUFFICIENCY

By _____
Assistant Attorney General

Date _____

APPROVED AS TO LEGAL SUFFICIENCY

By _____
City Legal Counsel

Date _____

LINN COUNTY, by and through
its elected officials

By Chad R. Schmidt
Chair

By [Signature]
Commissioner

By Cherese Beem
Commissioner

Date July 5, 2000

CITY OF LEBANON, by and through
its elected officials

By _____

Title _____

By _____

Title _____

Date _____

APPROVED AS TO LEGAL SUFFICIENCY

By Brad Anderson
County Legal Counsel

Date 6/27/00

AGENDA ITEM 3



jr

CITY OF LEBANON
MEMORANDUM

TO: Jim Ruef, Director of Public Works

DATE: July 18, 2000

FROM: Brenda Stein, Acting Senior Engineer, CIP *BdS*

SUBJECT: Tangent Street Sidewalk LID
Project # 97715
Ordinance for the Final Assessments.

During the City Council meeting on June 28, 2000, the City Council approved the resolutions for the final report of the cost and the assessment roll for this local improvement district (L.I.D.). The next step is to conduct a public hearing so the citizens who wish to comment on these assessments may do so.

To notify the general public of this public hearing, a Notice of Public Hearing was published in the Lebanon Express on July 12, 2000. To notify the owners of these parcels, certified letters were sent to the affected property owners on July 12, 2000.

The assessment roll is attached. To date, staff has received no written remonstrance against this L.I.D., however, one property owner has called to ask questions.

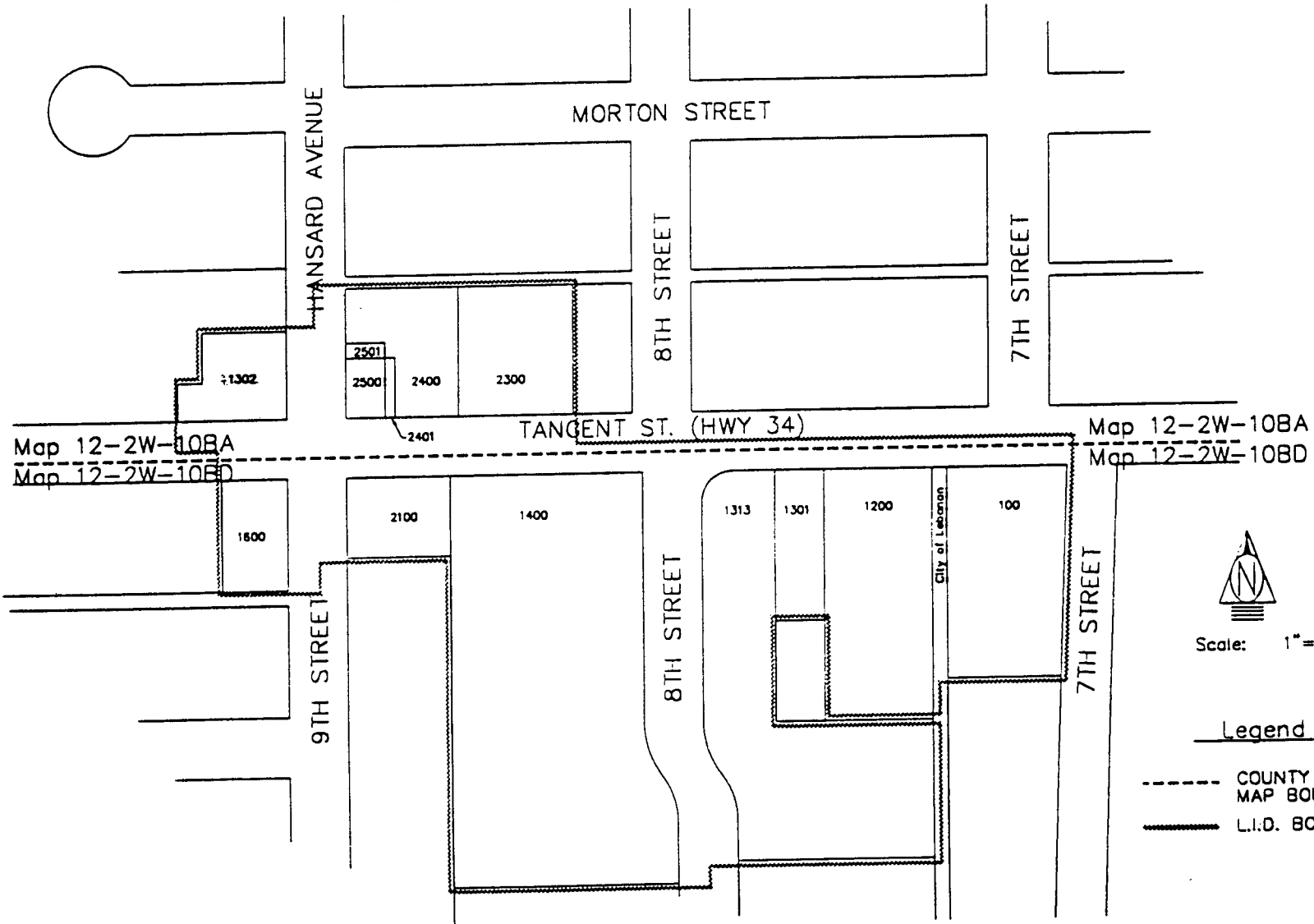
Action Requested: Approve the assessment roll and direct staff to enter the assessments in the city unbonded lien docket.

Appendix A — Tangent Street LID

Final Assessment Roll

Property Owner	Map No.	Tax Lot	PCC Sidewalk SM	PCC Driveway SM	Seeded Lawn SM	Estimated Total Assessment	Actual Total Assessment	Percent Change
E&F Limited Partnership 36080 Gerig Dr. S.E. Albany, OR 97321-9739	12 2W 10BD	1301	17.46	16.43	0.00	\$1,842	\$992.35	-46.13%
E&F Limited Partnership 36080 Gerig Dr. S.E. Albany, OR 97321-9739	12 2W 10BD	1313	46.86	0.00	0.00	\$2,735	\$1,195.71	-56.28%
Jehovah Witnesses Inc, Lebanon OR c/o Andrew Hessel 1106 W. Airport Rd. Lebanon, OR 97355	12 2W 10BD	1400	103.55	0.00	0.00	\$6,584	\$2,642.25	-59.87%
Floyd & Loretta Walker 806 Tangent Lebanon, OR 97355	12 2W 10BD	1600	40.65	16.43	0.00	\$3,336	\$1,584.08	-52.52%
Paul & Ganjana Lindsey 790 Tangent Lebanon, OR 97355	12 2W 10BD	2100	71.43	34.73	0.00	\$4,669	\$2,978.56	-36.21%
Totals=			582.40	163.07	0.00	\$45,391	\$20,288.29	-55.48%

TANGENT STREET L.I.D. FOR SIDEWALK CONSTRUCTION



Scale: 1" = 100'

Legend

- COUNTY ASSESSOR'S MAP BOUNDARY
- L.I.D. BOUNDARY

AGENDA ITEM 4



jea

CITY OF LEBANON
MEMORANDUM

TO: Jim Ruef, Director of Public Works

DATE: July 18, 2000

FROM: Brenda Stein, Acting Senior Engineer, CIP *BDS*

SUBJECT: South Main Road Sidewalk LID
Project # 98745
Ordinance for the Final Assessments.

During the City Council meeting on June 28, 2000, the City Council approved the resolution for the assessment roll for this local improvement district (L.I.D.). The next step is to conduct a public hearing so the citizens who wish to comment on these assessments may do so.

To notify the general public of this public hearing, a Notice of Public Hearing was published in the Lebanon Express on July 12, 2000. To notify the owners of these parcels, certified letters were sent to the affected property owners on July 12, 2000. Letters were also sent to the owners of the property which abuts tax lot 2600. This letter stated that they would not be assessed, but were welcome to attend this meeting.

The assessment roll is attached. To date, staff has received no written remonstrance against this L.I.D., however, one property owner has called to ask questions and one called to say that his property has been sold to his son, who will pay the assessment.

Action Requested: Approve the assessment roll and direct staff to enter the assessments in the city unbonded lien docket.

A BILL FOR AN ORDINANCE APPROVING
THE ASSESSMENT ROLL FOR THE COSTS
OF THE SOUTH MAIN ROAD SIDEWALK
LOCAL IMPROVEMENT DISTRICT

)
)
)
)

ORDINANCE BILL NO. _____
for 2000
ORDINANCE NO. _____

WHEREAS, the City Council of the City of Lebanon has established and administered the South Main Road Sidewalk Local Improvement District (L.I.D.) in the manner as set forth in Chapter 12.20 of the Lebanon Municipal Code, and as provided by the law; and

WHEREAS, the final cost of the improvements, to be assessed on the benefitting properties, is \$48,234.99; and

WHEREAS, the Assessment Roll set forth in Appendix A herein, has been filed with the City recorder; now therefore

THE CITY OF LEBANON ORDAINS AS FOLLOWS:

Section 1. That the costs of the South Main Road Sidewalk L.I.D. shall be apportioned to the individual properties within the boundaries of said L.I.D. in accordance with Appendix A, herein.

Section 2. That the City Recorder shall enter the assessments thus provided for in the unbonded lien docket, which assessments shall be a lien and charge upon the respective lots against which they are placed.

Section 3. This Ordinance shall be in full force and effect thirty (30) days after the date this ordinance is signed and approved by the City Council and the Mayor.

Passed by the Council by a vote of _____ for and _____ against and approved by the Mayor this _____ day of _____, 2000.

ATTEST:

J. Scott Simpson, Mayor []
Ron Miller, Council President []

John E. Hitt, City Recorder

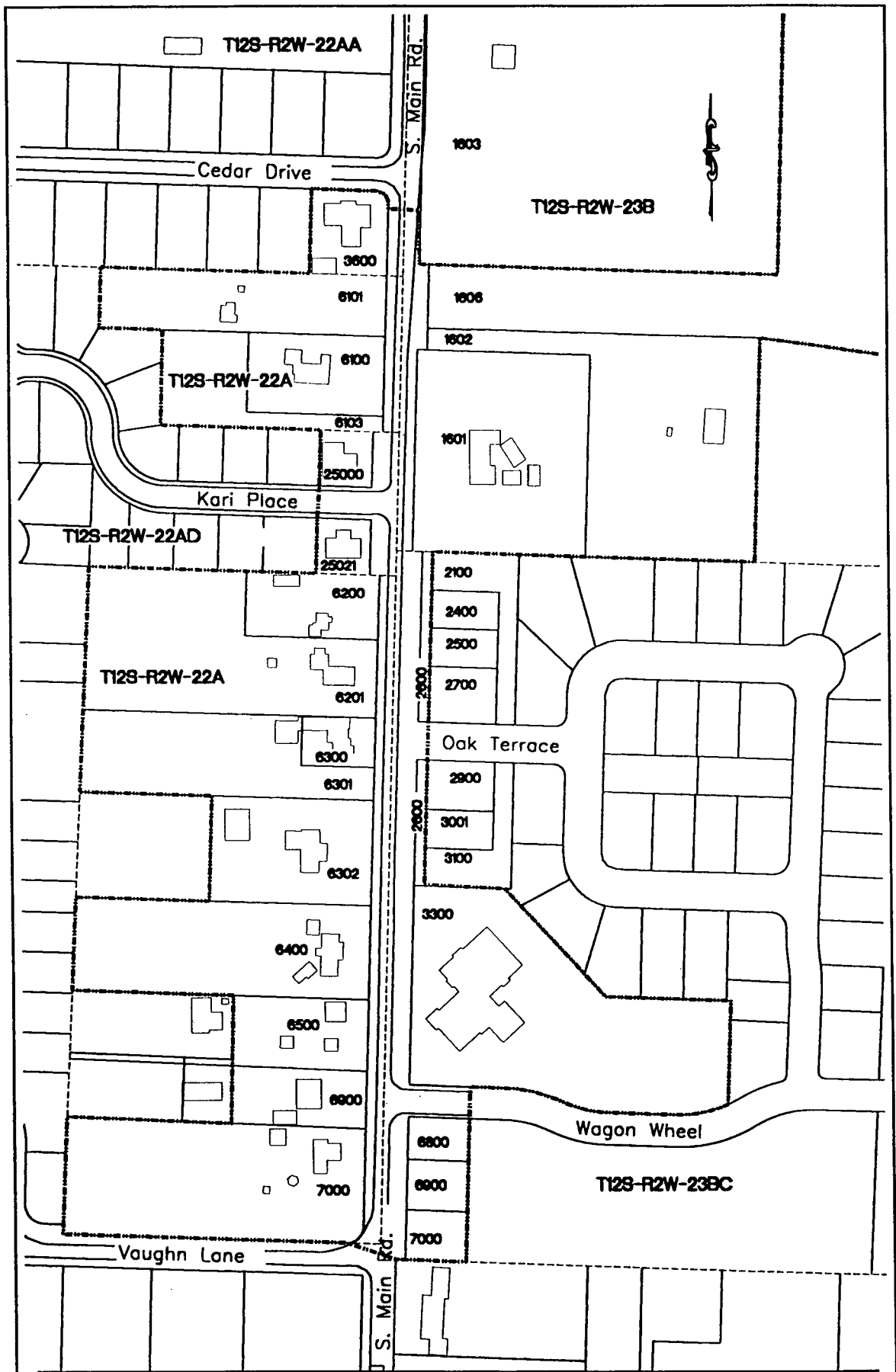
APPENDIX A
South Main Road Sidewalk L.I.D.
 Final Assessment Roll

Property Owner	Map No.	Tax Lot	Assessed Value	PCC Sidewalk SY	PCC Driveway SY	Estimated Total Assessment
Danny A. & Kimberly A. Mullenix 12 W. Cedar Drive Lebanon, OR 97355	12-2W-22AA	3600	\$100,520	86.2	0.0	\$2,214.83
Kenneth A. & Deanna M. Cameron P.O. Box 831 Lebanon, OR 97355	12-2W-22A	6101	\$27,580	38.0	21.9	\$1,651.62
Jack D. & Sharon D. Patton 2950 South Main Road Lebanon, OR 97355	12-2W-22A	6100	\$82,310	56.6	20.5	\$2,086.36
David & Paula Patton 2960 South Main Road Lebanon, OR 97355	12-2W-22A	6103	\$11,840	0.0	21.2	\$653.66
Thomas G. & Lorene F. Stewart 17 Kari Place Lebanon, OR 97355	12-2W-22AD	25000	\$110,720	59.4	0.0	\$1,526.23
Thad L. & Joanne C. Nelson 2 Kari Place Lebanon, OR 97355	12-2W-22AD	25021	\$73,150	59.8	0.0	\$1,536.51
Edwina F. Schmidt & Scott D. Lepman 39178 Mount Hope Drive Lebanon, OR 97355	12-2W-22A	6200	\$33,200	29.0	36.7	\$1,876.70
Means, Charles R. 3646 Trail Road Tualitin, OR 97062	12-2W-22A	6201	\$56,160	43.6	0.0	\$1,120.26
Dale L. & Eufemia L. Harrison 3064 South Main Road Lebanon, OR 97355	12-2W-22A	6300	\$60,810	37.1	0.0	\$953.25
Dale L. & Eufemia L. Harrison 3064 South Main Road Lebanon, OR 97355	12-2W-22A	6301	\$16,970	14.6	20.8	\$1,016.46
Everette Lee & Esther R. Surmon 3092 South Main Road Lebanon, OR 97355	12-2W-22A	6302	\$56,700	57.4	51.1	\$3,050.40
Ray K. & Mildred L. Johnston 3140 South Main Road Lebanon, OR 97355	12-2W-22A	6400	\$32,460	69.0	20.3	\$2,398.80

APPENDIX A
South Main Road Sidewalk L.I.D.
 Final Assessment Roll

Property Owner	Map No.	Tax Lot	Assessed Value	PCC Sidewalk SY	PCC Driveway SY	Estimated Total Assessment
Tommy E. & Francine E. Thomas. 3158 South Main Road Lebanon, OR 97355	12-2W-22A	6500	\$57,790	37.2	25.7	\$1,748.23
Kim R. & Neva N. Klee 3166 South Main Road Lebanon, OR 97355	12-2W-22A	6900	\$81,680	29.0	28.2	\$1,614.62
Marion R. Henderson 3180 South Main Road Lebanon, OR 97355	12-2W-22A	7000	\$59,120	77.4	38.9	\$3,188.12
M.J.F. Development Inc. 1618 SE Reedway Street Portland, OR 97201	12-2W-23BC	7000	\$0	36.1	0.0	\$927.56
M.J.F. Development Inc. 1618 SE Reedway Street Portland, OR 97201	12-2W-23BC	6900	\$0	42.8	0.0	\$1,099.71
M.J.F. Development Inc. 1618 SE Reedway Street Portland, OR 97201	12-2W-23BC	6800	\$0	54.9	0.0	\$1,410.61
Our Savior's Lutheran Church 3111 South Main Road Lebanon, OR 97355	12-2W-23BC	3300	\$1,200,280	179.1	0.0	\$4,601.81
Brown Construction, Inc. PO Box 2069 Lebanon, OR 97355	12-2W-23BC	2600	\$0	264.5	0.0	\$6,796.09
City of Lebanon 925 Main Street Lebanon, OR 97355	12-2W-23B	1606	\$0	44.0	0.0	\$1,130.54

TOTALS= \$2,061,290 1315.7 285.3 \$42,602.34



***S. MAIN RD. SIDEWALK L.I.D.
BOUNDARY MAP***

7000	County Tax Lot Number	-----	LID Boundary
T12S-R2W-23BC	County Map Number	Assesor Map Boundary



AGENDA ITEM 5



**LEBANON POLICE DEPARTMENT
MEMORANDUM**

TO: John Hitt, City Administrator
FROM: Michael D. Healy, Chief of Police
DATE: June 27, 2000
RE: Liquor License Renewal
CC: City License File

A handwritten signature in black ink, appearing to read "M. Healy", is written over the name "Michael D. Healy" in the "FROM" field.

The following establishment is requesting that the Lebanon City Council recommend approval of their Dispenser Class A establishment to the Oregon Liquor Control Commission:

Clementine's Restaurant, 45 East Sherman Street, Lebanon

The Police Department does not possess any documented evidence to support the denial of this request.

"Integrity. Professionalism and Teamwork"

LIQUOR LICENSE APPLICATION APPROVAL/DENIAL FORM
LEBANON POLICE DEPARTMENT
CITY OF LEBANON

APPLICANT NAME: Clementine's

DATE: June 22, 2000

LOCATION: 45 East Sherman, Lebanon OR 97355

FOR OFFICE USE ONLY

RECOMMENDATION:

APPROVAL DENIAL

FIRE DISTRICT

Mark Wilson

✓

POLICE CHIEF

[Signature]

✓

HEALTH OFFICIAL

[Signature]

✓

PLANNING OFFICIAL

Douglas Parker

✓

BUILDING OFFICIAL

William Salant

✓

NOTE: Recommendation for denial must be accompanied by supporting documentation.

INSURANCE INFORMATION OF LICENSED ESTABLISHMENT:

The Millers Casualty Insurance Company

AGENDA ITEM 6
(Presentation)

AGENDA ITEM 7



John

CITY OF LEBANON
MEMORANDUM

TO: Jim Ruef, Director of Public works **DATE:** July 18, 2000
FROM: Brenda Stein, Acting Senior Engineer, CIP *BdS*
SUBJECT: Westside Interceptor Phase 1b Bid Results
Project #99717

The Westside Interceptor Phase 1b project will continue the placement of the Westside Interceptor across Highway 20 and the field to the west, along Laurel Street and Hansard Avenue to the intersection of Harrison and Hansard. The job includes a bore under the railroad tracks on Hansard. The job includes over 3700 feet of 54" concrete pipe placement.

Six bids were received for this project. They are:

Contractor	Base Bid	Base Bid plus alternate total
Emery & Sons Construction	\$1,546,824.00	\$1,601,824.00
Kerr Contractors, Inc.	1,983,136.49	1,989,001.32
Stanley Contracting	2,010,412.43	2,022,838.43
James W. Fowler, Co.	2,011,792.60	2,013,972.60
Wildish Construction Co.	2,195,976.75	2,275,976.76
Larson, Inc.	2,496,714.15	2,496,714.15

The engineer's estimate was \$2,334,483.00.

Attached is a copy of the bid tabulation. The apparent low bidder was Emery and Sons Construction. This bid is \$1,547,424.00, or 34 percent, below the engineer's estimate. Emery and Sons was awarded the Canal Crossing project on July 12. After the bid opening, a discrepancy was found in the bid sheet and Emery and Sons asked to withdraw their bid. An error resulting in \$372,000.00 was found. See the attached letter from Bill Martinak. The second low bidder is Kerr Contractors, Inc at \$1,983,136.49. This bid is 15 % under the engineer's estimate. Staff has called their references and checked their qualifications. All have checked out quite nicely.

Action Requested: Staff recommends award of the Westside Interceptor Phase 1b project to Kerr Contractors, Inc. for \$1,983,136.49.

Attachment: Bid Tabulation



EMERY & SONS
CONSTRUCTION INC.
General Contractors
Underground Specialists
CCB# 00312

7/17/2000

City of Lebanon
Department of Public Works
~~Engineering Division, Capital Projects~~
925 Main Street
Lebanon, Oregon 97355-3200

Attention: Rob Emmons

Regarding: Westside Interceptor phase 1B

Rob, we have reviewed our bid and found that there was a large error in the unit price for bid item #38. This bid item was shown as \$17.00 per LF and should have been \$117.00. This error resulted in a price, which is \$372,000.00, less than it should have been.

Emery and Sons Construction asks that the City of Lebanon realize the financial hardship that would be encountered by attempting to complete this project at a price of over 20% less than we feel is necessary to complete this work. We are requesting that you remove our bid from the list to be considered for award and return our bid bond.

Sincerely,

Bill Martinak

Vice President and General Manager

BID TABULATION: West Side Interceptor Phase 1B Project #99717
July 17, 2000 City of Lebanon

BID NO.	BID ITEMS	UNITS	QUANTITY	EA UNIT COST	WILDISH CONSTRUCTION		LARSON, INC.				
					UNIT COST	TOTAL COST	UNIT COST	TOTAL COST			
1	Mobilization	LS	1		\$298,000.00	\$298,000.00	\$200,000.00	\$200,000.00			
2	Removal of Obstructions	LS	1		\$2,000.00	\$2,000.00	\$12,000.00	\$12,000.00			
	Erosion Control	LS	1		\$8,000.00	\$8,000.00	\$25,000.00	\$25,000.00			
	TPDT	LS	1		\$5,000.00	\$5,000.00	\$8,500.00	\$8,500.00			
5	Flagging	HR	100	\$3.00	\$33.00	\$3,300.00	\$37.50	\$3,750.00			
6	Temporary Signing	SF	339.5	\$1.00	\$10.00	\$3,395.00	\$17.50	\$5,941.25			
7	Type III Barricade	EA	12	\$100.00	\$200.00	\$2,400.00	\$100.00	\$1,200.00			
8	Common Excavation (Hansard)	CY	552	\$10.00	\$15.00	\$8,280.00	\$10.00	\$5,520.00			
9	Trench Overexcavation	CY	1063	\$30.00	\$35.00	\$37,205.00	\$43.00	\$45,709.00			
10	Tree Removal	LS	1	\$2,000.00	\$1,200.00	\$1,200.00	\$6,000.00	\$6,000.00			
11	Base Rock (3/4") (Hansard & Hwy 20)	CY	755	\$22.00	\$23.00	\$17,365.00	\$25.00	\$18,875.00			
12	Base Rock (3") (Hansard)	TON	442	\$12.00	\$13.00	\$5,746.00	\$20.00	\$8,840.00			
13	Subgrade Geotextile	SY	4929	\$1.00	\$0.75	\$3,696.75	\$2.00	\$9,858.00			
14	Native Backfill	LF	2199	\$30.00	\$24.00	\$52,776.00	\$25.00	\$54,975.00			
15	Imported Gran. Backfill (Laurel & Hansard)	LF	1652	\$11.00	\$139.00	\$229,628.00	\$95.00	\$156,940.00			
16	CDF Trench Dams	EA	2	\$3,300.00	\$7,500.00	\$15,000.00	\$4,500.00	\$9,000.00			
17	CDF Backfill (Highway 20 Crossing)	CY	460	\$60.00	\$80.00	\$36,800.00	\$150.00	\$69,000.00			
18	Class "B" AC (Base)	TON	417	\$45.00	\$47.00	\$19,599.00	\$60.00	\$25,020.00			
19	Class "C" AC (Wearing)	TON	283	\$55.00	\$60.00	\$16,980.00	\$72.00	\$20,376.00			
20	Multiple Mailbox Support	EA	1	\$400.00	\$300.00	\$300.00	\$500.00	\$500.00			
21	Pavement Striping	LF	429	\$4.00	\$3.00	\$1,287.00	\$5.00	\$2,145.00			
22	Thermoplastic RR Xing Symbol	EA	2	\$624.00	\$500.00	\$1,000.00	\$500.00	\$1,000.00			
23	Waterline Bore (does not include pipe)	LF	90	\$200.00	\$425.00	\$38,250.00	\$327.00	\$29,430.00			
24	12" DI Waterline	LF	270	\$65.00	\$48.00	\$12,960.00	\$108.00	\$29,160.00			
25	12" FLG. Btffy. Valve	EA	2	\$970.00	\$800.00	\$1,600.00	\$1,750.00	\$3,500.00			
26	12" FLG.xM.J. Btffy. Valve	EA	1	\$970.00	\$900.00	\$900.00	\$1,900.00	\$1,900.00			
27	12" FLG.xM.J. Cutting-In Sleeve	EA	2	\$230.00	\$300.00	\$600.00	\$2,250.00	\$4,500.00			
28	12" FLG.xM.J. 45° Bend	EA	2	\$430.00	\$250.00	\$500.00	\$1,300.00	\$2,600.00			
29	12" M.J. 45° Bend	EA	2	\$430.00	\$250.00	\$500.00	\$1,275.00	\$2,550.00			
30	12"x8" M.J.xFLG. Tee	EA	1	\$700.00	\$400.00	\$400.00	\$1,400.00	\$1,400.00			
31	8" DI Waterline	LF	20	\$55.00	\$50.00	\$1,000.00	\$69.00	\$1,380.00			
32	8" FLG. Gate Valve	EA	1	\$610.00	\$500.00	\$500.00	\$1,500.00	\$1,500.00			
33	8" FLG.xM.J. 45° Bend	EA	1	\$360.00	\$200.00	\$200.00	\$1,200.00	\$1,200.00			
34	8" FLG.xM.J. Adapter	EA	1	\$210.00	\$150.00	\$150.00	\$1,150.00	\$1,150.00			
35	Std. F.H. Assembly	EA	1	\$2,300.00	\$2,800.00	\$2,800.00	\$3,750.00	\$3,750.00			
36	4" Blowoff Assembly	EA	1	\$1,560.00	\$1,000.00	\$1,000.00	\$2,600.00	\$2,600.00			
37	Temporary Water Service	EA	3	\$1,000.00	\$2,000.00	\$6,000.00	\$2,000.00	\$6,000.00			
38	54" RCP Installation	LF	3720	\$195.00	\$180.00	\$669,600.00	\$227.00	\$844,440.00			
39	T-Top MH Installation	EA	11	\$750.00	\$1,200.00	\$13,200.00	\$2,000.00	\$22,000.00			
40	48" Sanitary Manhole	EA	1	\$4,222.00	\$2,500.00	\$2,500.00	\$2,000.00	\$2,000.00			
41	Sanitary Bore (does not include pipe)	LF	131	\$2,427.00	\$1,250.00	\$163,750.00	\$1,250.00	\$163,750.00			
42	21" 3034 PVC Sanitary Sewer Line	LF	50	\$60.00	\$120.00	\$6,000.00	\$137.00	\$6,850.00			
43	8" 3034 PVC SS Lateral	LF	20	\$100.00	\$80.00	\$1,600.00	\$54.00	\$1,080.00			
44	4" 3034 PVC SS Lateral	LF	104	\$77.00	\$65.00	\$6,760.00	\$36.00	\$3,744.00			
45	Dewatering	LF	3720	\$100.00	\$110.00	\$409,200.00	\$150.00	\$558,000.00			
46	Environmental Shutdown	DAY	3	\$8,875.00	\$6,000.00	\$18,000.00	\$6,000.00	\$18,000.00			
47	Contaminated Media Handling	TON	1024	\$100.00	\$40.00	\$40,960.00	\$40.00	\$40,960.00			
48	Furnish & Plant Landscape Trees	EA	12	\$300.00	\$200.00	\$2,400.00	\$500.00	\$6,000.00			
49	Furnish & Plant Landscape Shrubs	EA	25	\$15.00	\$40.00	\$1,000.00	\$100.00	\$2,500.00			
50	Type I Restoration (Replace Topsoil)	LS	1	\$26,000.00	\$8,000.00	\$8,000.00	\$20,000.00	\$20,000.00			
51	Type II Restoration (Seeded Lawn)	SY	9126	\$4.00	\$1.50	\$13,689.00	\$2.15	\$19,620.90			
52	Reconstruct Existing Fence	LS	1	\$6,000.00	\$3,000.00	\$3,000.00	\$5,000.00	\$5,000.00			
TOTAL BASE BID						\$2,195,976.75		\$2,496,714.15			
DEDUCTIVE ALTERNATE											
Compensation for Elimination of Pipe Installation Along Hansard Avenue					LS	1	\$7,500.00	\$80,000.00	\$80,000.00	\$0.00	\$0.00
DEDUCTED ITEMS											
8	Common Excavation (Hansard)	CY	-501	\$10.00	\$15.00	(\$7,515.00)	\$10.00	(\$5,010.00)			
9	Trench Overexcavation	CY	-198	\$30.00	\$35.00	(\$6,930.00)	\$43.00	(\$8,514.00)			
11	Base Rock (3/4") (Hansard & Hwy 20)	CY	-336	\$22.00	\$23.00	(\$7,728.00)	\$25.00	(\$8,400.00)			
12	Base Rock (3") (Hansard)	TON	-428	\$12.00	\$13.00	(\$5,564.00)	\$20.00	(\$8,560.00)			
13	Subgrade Geotextile	SY	-1600	\$1.00	\$0.75	(\$1,200.00)	\$2.00	(\$3,200.00)			
15	Imported Gran. Backfill (Laurel & Hansard)	LF	-667	\$118.00	\$139.00	(\$92,713.00)	\$95.00	(\$63,365.00)			
16	CDF Trench Dams	EA	-2	\$3,300.00	\$7,500.00	(\$15,000.00)	\$4,500.00	(\$9,000.00)			
18	Class "B" AC (Base)	TON	-397	\$45.00	\$47.00	(\$18,659.00)	\$60.00	(\$23,820.00)			
19	Class "C" AC (Wearing)	TON	-195	\$55.00	\$60.00	(\$11,700.00)	\$72.00	(\$14,040.00)			
21	Pavement Striping	LF	-144	\$4.00	\$3.00	(\$432.00)	\$5.00	(\$720.00)			
22	Thermoplastic RR Xing Symbol	EA	-1	\$624.00	\$500.00	(\$500.00)	\$500.00	(\$500.00)			
38	54" RCP Installation	LF	-798	\$195.00	\$180.00	(\$143,640.00)	\$227.00	(\$181,146.00)			
39	T-Top MH Installation	EA	-2	\$750.00	\$1,200.00	(\$2,400.00)	\$2,000.00	(\$4,000.00)			
41	Sanitary Bore (does not include pipe)	LF	-131	\$2,427.00	\$1,250.00	(\$163,750.00)	\$1,250.00	(\$163,750.00)			
45	Dewatering	LF	-798	\$100.00	\$110.00	(\$87,780.00)	\$150.00	(\$119,700.00)			
46	Environmental Shutdown	DAY	-2	\$8,875.00	\$6,000.00	(\$12,000.00)	\$6,000.00	(\$12,000.00)			
47	Contaminated Media Handling	TON	-1000	\$100.00	\$40.00	(\$40,000.00)	\$40.00	(\$40,000.00)			
51	Type II Restoration	SY	-2984	\$4.00	\$1.50	(\$4,476.00)	\$2.15	(\$6,415.60)			
TOTAL DEDUCTION						(\$621,987.00)		(\$672,140.60)			
TOTAL BASE BID LESS DEDUCTED ITEM						\$1,653,989.75		\$1,824,573.55			


AGENDA ITEM 8



CITY OF LEBANON
FINANCE
MEMORANDUM

TO: John E. Hitt

DATE: July 18, 2000

FROM: Judy Wendland, Finance Director 

SUBJECT: Resolution to Issue Bonds for the Northwest
Lebanon Urban Renewal District

In order to issue debt for the Northwest Lebanon Urban Renewal District, the Agency Board (City Council) must pass the master resolution allowing for long term debt issuance. Yesterday, I received new projections that will support \$5.5 million. The resolution reflects a maximum amount that will be allowed to be issued. Whether all of it will be issued will depend on market conditions. We are hoping for an interest rate of 7%.

I am anticipating that the resolution will be in my hands in time to include in the City Council packets. If not, it will be hand delivered to the meeting.

Action Required:

Motion to approve/deny the resolution.

AGENDA ITEM 9



CITY OF LEBANON
MEMORANDUM

TO: Jim Ruef, Director of Public Works

DATE: July 18, 2000

FROM: Jim Clark, City Engineer

Jim Clark

SUBJECT: No Parking Zone on 7th Street from "F" Street to
Airport Road

This memo requests approval of a no-parking zone along both sides of 7th Street from "F" Street to Airport Road.

Background

This agenda item was originally reviewed by Council at the June 14th meeting.

This request for parking restriction originally came from the principal of Lebanon High School and requested parking restrictions limited to coincide with school season and times - between the hours of 7 AM to 3:30 PM from September through June. All abutting property owners and residents were notified of the proposal.

At the June 14th meeting, one resident requested further parking restriction - a complete removal of street parking on the west side of 7th Street.

To consider this additional request, letters were again sent to all abutting property owners and residents. A copy of the second notice letter is attached. The Lebanon Community School District facilities manager also concurs with the further parking restriction.

Recommendation

Two resolutions are attached. Council has the option of either passing the original request or the second more restrictive request.

Staff suggests Council consider the effect of parking during high school sports events. Those attending must park somewhere; we are apt to receive future requests for no parking in those areas displaced by complete removal of parking on the west side of 7th Street.

C: Brian Hall, Maintenance Services
Jeff Kent, Engineering Technician

July 7, 2000

Leroy Willard
PO Box 490
Lebanon, OR 97355

Re: Parking on 7th St.

Dear Property Owner:

The purpose of this letter is to let you know about the proposed changes in street parking on 7th Street from "F" Street to Airport Road.

At the June 14th City Council meeting, a parking restriction requested by the Lebanon Community School District was discussed. That restriction proposed to eliminate parking on the east and west side of 7th Street from 7:00 a.m. until 3:30 p.m. during September through June.

During the discussion, one resident suggested to additionally remove all street parking on the west side of this part of 7th Street. The City Council deferred a decision until their July 26th meeting. This meeting will be held at 7:30 p.m. in the School District administrative office (485 S. 5th St) board room.

To comment, you can call and talk to myself or Jim Clark, Engineering Division Manager at 451-7433, or write to us at the above address, or attend the Council meeting.

Sincerely,

Jeff A. Kent
Engineering Technician

enclosed:

c: City Councilor: Wayne Rieskamp
City Councilor: Roger Munk
Ken Ray: Lebanon Community School District

ORIGINAL RESOLUTION

A RESOLUTION PROHIBITING STREET)
PARKING ON A PORTION OF SEVENTH)
STREET)

RESOLUTION NO. _____
for 2000

WHEREAS, the City Engineer has recommended that parking be prohibited on a portion of Seventh Street and,

WHEREAS, such regulation is deemed to be reasonable and necessary for the safe movement of traffic in the City of Lebanon,

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LEBANON AS FOLLOWS:

Parking shall be prohibited along the west and east side of Seventh Street from seven in the morning until three-thirty in the afternoon during the months of September through June, beginning at the intersection of 7th and "F" St. thence south to the intersection of 7th and Airport Rd.

Suitable signs shall be erected and/or markings painted and such designation shall be part of the traffic regulations of the City of Lebanon.

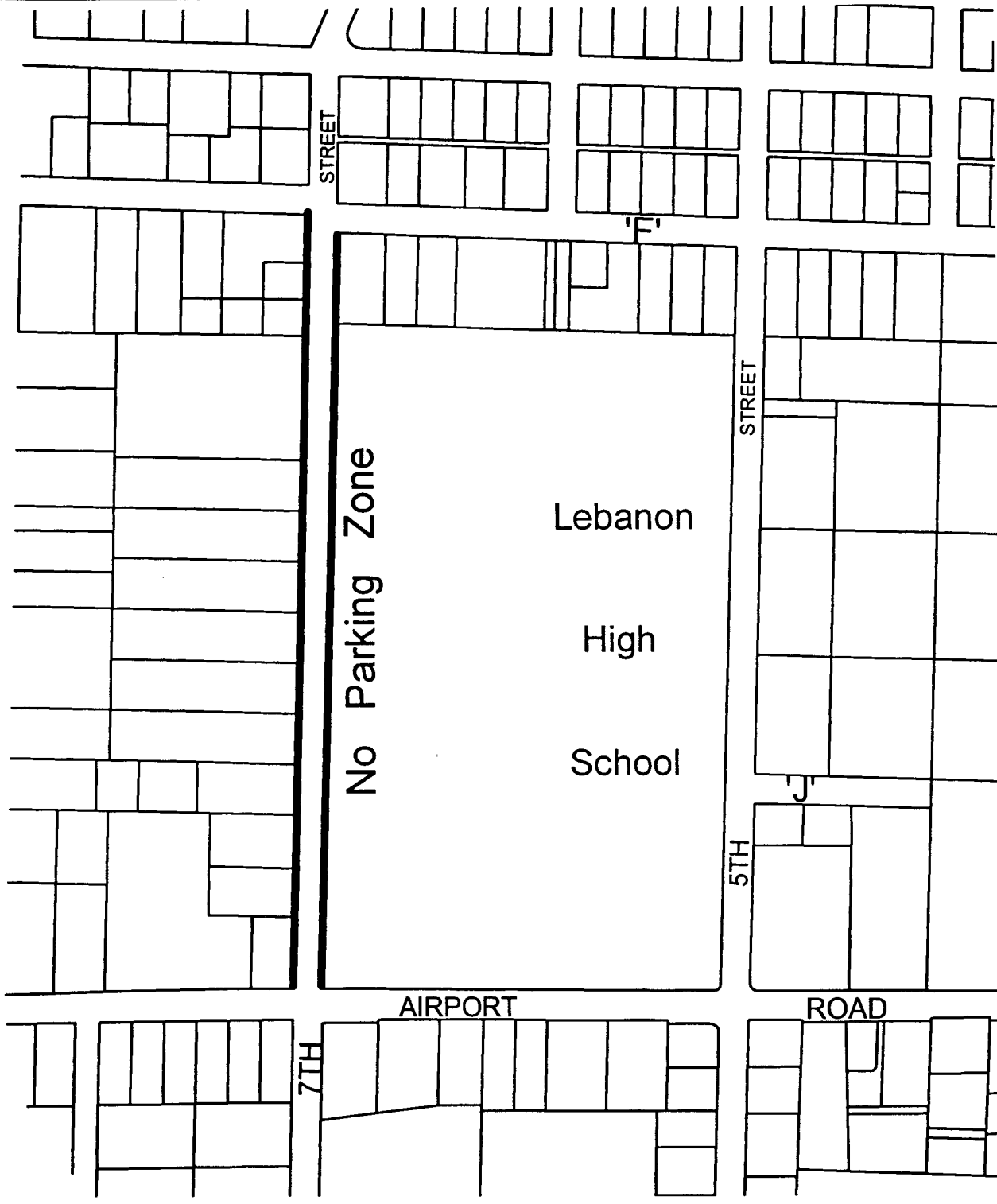
This Resolution supersedes and replaces conflicting portions of previous Resolutions governing parking at this location.

Passed by the Council by a vote of ___ for and ___ against and approved by the Mayor this ___ day of _____, 2000.

J. Scott Simpson, Mayor []
Ron Miller, Council President []

ATTEST:

John E. Hitt, City Recorder



July 18, 2000
 Drawn By: jk
 File: u\myfiles\7thstnoperking2

City of Lebanon Proposed "No Parking" Site Map

- Tax lots (lines)
- Canal
- Tax lot
- Public ROW
- DLC
- Lot
- School Year No Parking

NEW RESOLUTION

A RESOLUTION PROHIBITING STREET)
PARKING ON A PORTION OF SEVENTH)
STREET)

RESOLUTION NO. _____
for 2000

WHEREAS, the City Engineer has recommended that parking be prohibited on a portion of Seventh Street and,

WHEREAS, such regulation is deemed to be reasonable and necessary for the safe movement of traffic in the City of Lebanon,

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LEBANON

AS FOLLOWS:

Parking shall be prohibited permanently along the west side of Seventh Street from the intersection of 7th and "F" thence south to the intersection of 7th and Airport Rd. Parking shall also be prohibited along the east side of Seventh Street from seven in the morning until three-thirty in the afternoon during the months of September through June, beginning at the intersection of 7th and "F" Street thence south to the intersection of 7th and Airport Rd.

Suitable signs shall be erected and/or markings painted and such designation shall be part of the traffic regulations of the City of Lebanon.

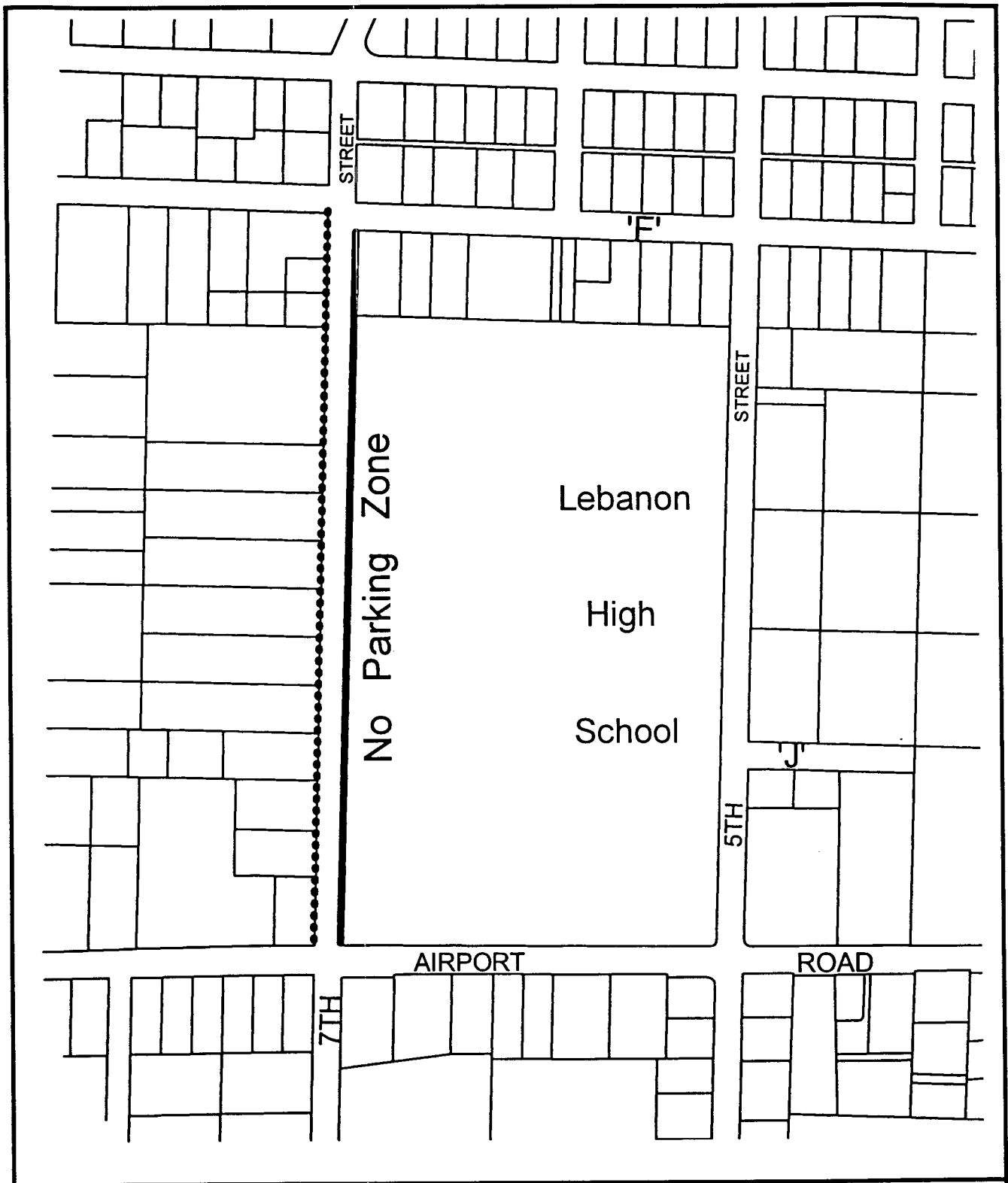
This Resolution supersedes and replaces conflicting portions of previous Resolutions governing parking at this location.

Passed by the Council by a vote of ____ for and ____ against and approved by the Mayor this ____ day of _____, 2000.

J. Scott Simpson, Mayor []
Ron Miller, Council President []

ATTEST:

John E. Hitt, City Recorder



May 10, 2000
 Drawn By: jk
 File: u\myfiles\7thstnoping

City of Lebanon Proposed "No Parking" Site Map

- Tax lots (lines)
- Canal
- Tax lot
- Public ROW
- DLC
- Lot
- Permanent No Parking
- School Year No Parking

AGENDA ITEM 10



**CITY OF LEBANON
PUBLIC WORKS
MEMORANDUM**

TO: Jim Clark, Engineering Division Manager **DATE:** July 18, 2000
FROM: Jeff A. Kent, Engineering Technician
SUBJECT: Island Median No Parking Zone Resolution

Per your request, I have drafted a Island Median No Parking Zone Resolution and drawing. Letters have been mailed out to every resident and property owner within 150' feet from the No Parking zone at the intersection of 8th and Snow Peak Place. The letter explains the proposed parking change and includes a site map.

If you have any questions or concerns you can reach me at x420.

July 18, 2000

Andy Sorensen
3215 8th St.
Lebanon, OR 97355

SAMPLE
LETTER

Re: Proposed No Park Zone

Dear Property Owner:

The City of Lebanon has received a request to restrict parking along the island median at the intersection of Snow Peak Place and 8th Street. This letter is mailed to people who may be effected by the proposed parking change.

The proposed parking change would eliminate parking along the entire parameter of the island median at the intersection of Snow Peak Place and 8th Street. This would replace the current unrestricted parking. This is being requested due to vision hazard complaints when vehicles park along the island.

All parking changes must be approved by Lebanon's City Council. This proposed change is scheduled for the July 26, 2000 Council meeting. To comment, you can call and talk to myself or Jim Clark, Engineering Division Manager at 451-7433, or write to us at the above address, or attend the Council meeting. The meeting will be held starting at 7:30 p.m. in the School District administrative office (485 S. 5th St) board room.

Sincerely,

Jeff A. Kent
Engineering Technician

enclosed:

c: City Councilor: Wayne Rieskamp
City Councilor: Roger Munk
Mt. Shadows Assoc.: Don Gannon

A RESOLUTION PROHIBITING STREET)
PARKING AT THE INTERSECTION OF)
SNOW PEAK PLACE AND 8TH STREET)

RESOLUTION NO. _____
for 2000

WHEREAS, the City Engineer has recommended that parking be prohibited on an island median at the intersection of 8th Street and Snow Peak Place and,

WHEREAS, such regulation is deemed to be reasonable and necessary for the safe movement of traffic in the City of Lebanon,

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LEBANON
AS FOLLOWS:

Parking shall be prohibited along the entire perimeter of the median island located at the intersection of 8th Street and Snow Peak Place.

Suitable signs shall be erected and/or markings painted and such designation shall be part of the traffic regulations of the City of Lebanon.

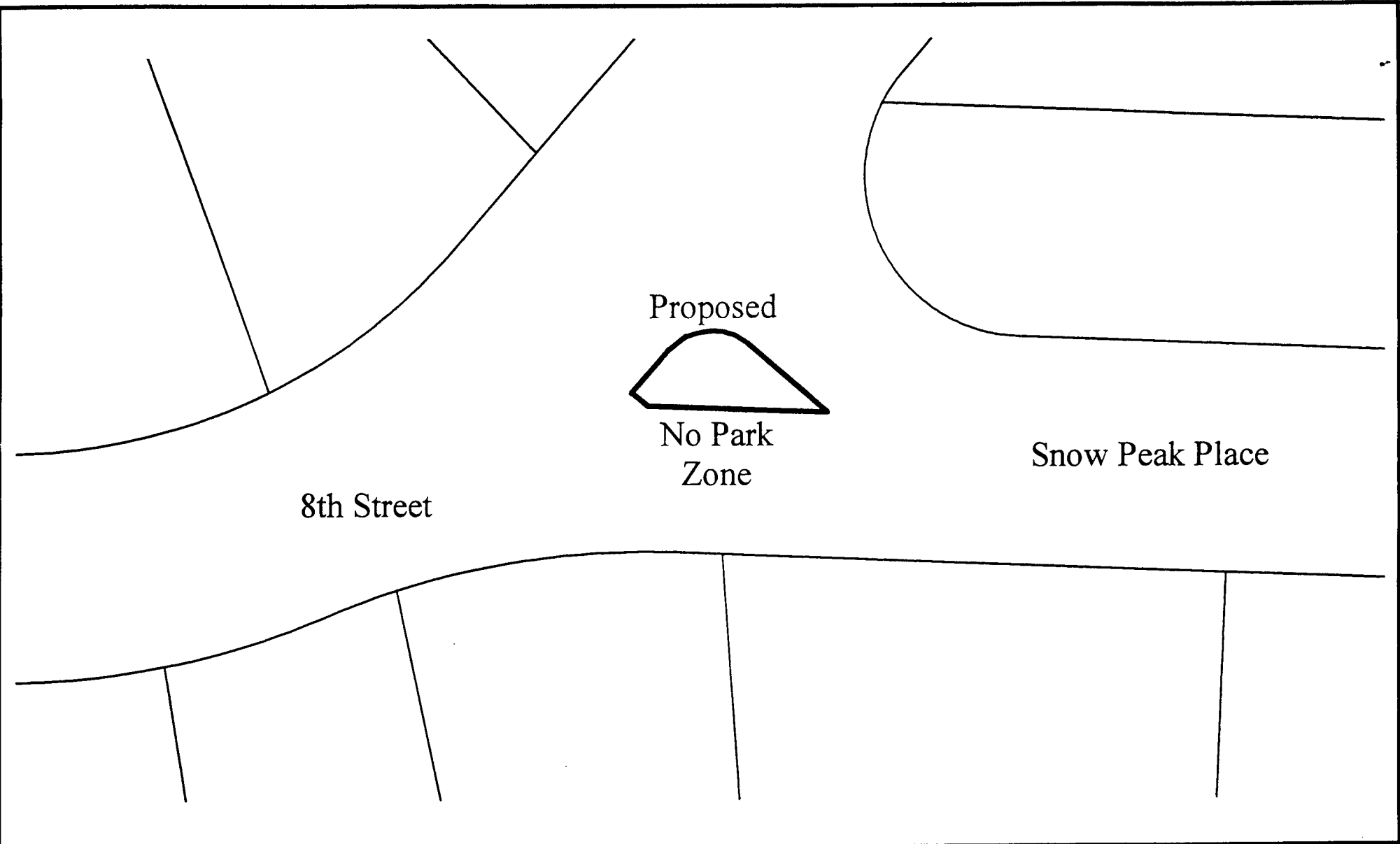
This Resolution supersedes and replaces conflicting portions of previous Resolutions governing parking at this location.

Passed by the Council by a vote of ____ for and ____ against and approved by the Mayor
this ____ day of _____, 2000.

J. Scott Simpson, Mayor []
Ron Miller, Council President []

ATTEST:

John E. Hitt, City Recorder



June 30, 2000
Prepared by:jk
File: 8th&snowpeak

Proposed No Park Zone 8th & Snow Peak Place

- Tax lots (lines)
- Creek
- Tax lot
- Public ROW
- Lot
- Block
- No Parking

AGENDA ITEM 11



JK

CITY OF LEBANON
MEMORANDUM

TO: Jim Ruef, Director of Public Works

DATE: July 18, 2000

FROM: Jim Clark, City Engineer

Jim Clark

SUBJECT: No Parking Zone on Williams Street south of
Isabella Street

This memo requests approval of a 20-foot no-parking zone along the west side of Williams Street immediately south of Isabella Street.

Background

Staff received a vision complaint about this intersection. After an inspection, Engineering staff agrees that a vision hazard exists and street parking removal is needed. Out of the three reported accidents at this intersection, one was attributed to this vision problem.

Abutting property owners and residents have been notified of this proposal and the July 26th Council meeting to consider the change.

Recommendation

I recommend Council approve the attached resolution establishing a 20 foot no-parking zone along the west side of Williams Street south of Isabella Street.

C: Brian Hall, Maintenance Services
Jeff Kent, Engineering Technician



**CITY OF LEBANON
PUBLIC WORKS
MEMORANDUM**

TO: Jim Clark, Engineering Division Manager **DATE:** July 18, 2000
FROM: Jeff A. Kent, Engineering Technician
SUBJECT: Williams St. No Parking Zone Resolution

Per your request, I have drafted a Williams Street No Parking Zone Resolution and drawing. Letters have been mailed out to every resident and property owner along Williams St. and Isabella St. which could be effected by the parking change. The letter explains the proposed parking change and includes a site map.

If you have any questions or concerns you can reach me at - 420.

July 18, 2000

SAMPLE
LETTER

Hermoine Leisy
280 E. Carolina St.
Lebanon, OR 97355

Re: Proposed No Park Zone

Dear Property Owner:

The City of Lebanon is proposing to restrict parking along Williams St. at the intersection of Williams St and Isabella St. This letter is mailed to people which may be effected by the proposed parking change.

The proposed parking change would eliminate parking along the west side of Williams beginning from the southwest corner thence south 20'. This would replace the current unrestricted parking. This is being requested due to vision hazard complaints when vehicles park along Williams St.

All parking changes must be approved by Lebanon's City Council. This proposed change is scheduled for the July 26, 2000 Council meeting. To comment, you can call and talk to myself or Jim Clark, Engineering Division Manager at 451-7433, or write to us at the above address, or attend the Council meeting. The meeting will be held starting at 7:30 p.m. in the School District administrative office (485 S. 5th St) board room.

Sincerely,

Jeff A. Kent
Engineering Technician

enclosed:

c: City Councilor: Wayne Rieskamp
City Councilor: Roger Munk

A RESOLUTION PROHIBITING STREET)
PARKING ON A PORTION OF WILLIAMS)
STREET)

RESOLUTION NO. _____
for 2000

WHEREAS, the City Engineer has recommended that parking be prohibited on a portion of Williams Street and,

WHEREAS, such regulation is deemed to be reasonable and necessary for the safe movement of traffic in the City of Lebanon,

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LEBANON AS FOLLOWS:

Parking shall be prohibited along the west side of Williams Street, beginning at the southwest corner of Williams Street and Isabella Street thence south 20 ' feet.

Suitable signs shall be erected and/or markings painted and such designation shall be part of the traffic regulations of the City of Lebanon.

This Resolution supersedes and replaces conflicting portions of previous Resolutions governing parking at this location.

Passed by the Council by a vote of ____ for and ____ against and approved by the Mayor this ____ day of _____, 2000.

J. Scott Simpson, Mayor []
Ron Miller, Council President []

ATTEST:

John E. Hitt, City Recorder

Isabella Street












20'

No
Park
Zone

Williams Street



Proposed No Park Zone Williams & Isabella

- Streets
-  Paved road
 -  Unpaved road
 -  Unpaved alley
 -  Bridge
 - Tax lots (lines)
 -  Canal
 -  Tax lot
 -  Public ROW
 -  DLC
 -  Lot
 -  Tax lot w/ railroad line
 -  No Park Zone

June 22, 2000
Prepared by: lk

File: u\parking\williams&isabella.apr

AGENDA ITEM 12




CITY OF LEBANON
PUBLIC WORKS DEPT. - ADMINISTRATION
MEMORANDUM

TO: Mayor & City Council
FROM: John Hitt - City Administrator
SUBJECT: Proposed Enterprise Zone Expansion

DATE: 07/21/00

The attached letter from John Pascone indicates that AMEDEC would like us to add almost 760 acres to our enterprise zone. These would be industrially zoned parcels in Albany and Millersburg. A Public Hearing would have to be scheduled prior to formal consideration of expanding the zone. Is this something the council would like to further consider? If so, what additional information would you desire?
This item is for discussion only.



**Albany-
Millersburg, Oregon**

ECONOMIC DEVELOPMENT CORPORATION
435 First S.W. • P.O. Box 548 • Albany, OR 97321
(541) 926-1519

ne 26, 2000

City of Albany City of Lebanon City of Millersburg Linn County

READ FILE

Dear Commissioners, Steve Bryant, Barbara Castillo and John Hitt,

RE: Status of Request - Expansion of the South Santiam (Lebanon) Enterprise Zone

Here is an update on our process/request to expand the enterprise zone.

Resolutions for each cosponsor have been drafted based on models provided by Art Fish, OECD's EZ coordinator. Your draft is attached.

A list of properties to be included in the expanded zone has been prepared. The list includes acreage, tax lot and account number, tax code and corresponding local taxing districts. This list is tentative, and can change based on other sites the cities want added or removed. The list basically contains the properties that AMEDC has identified as available and are zoned industrial. Most properties are vacant land, but a few have buildings on them which could benefit from remodeling and redevelopment. Examples are the Stone Forest site on Hwy 99 in Albany and the Simpson site in Millersburg. The latest list is enclosed.

So far, 759.9 acres are to be added, which equals 1.2 square miles. The law says that zones can be no more than 12 square miles, the South Santiam Zone currently covers 10.1 square miles, the addition will bring it up to 11.3, which leaves room for 448 acres to be added, as needed.

Also enclosed is a draft of a required letter notifying the taxing districts of the changes to the zone and advising them of your public hearing.

Next steps:

1. Finalize properties to be added, prepare maps for submission to OECD.
2. Arrange for local government hearings and adopt resolutions.
3. Send notices to local taxing districts 21 days prior to each of your hearings.
4. Submit a cover letter to the Director of OECD requesting that the zone changes be approved, include property list, maps and approved resolutions. (AMEDC will do this)

Please call if you have any questions or comments. I hope to finalize the property list in the next couple of weeks so we can proceed with your hearings and adoption of the resolutions.

Sincerely,



John Pascone, President

THE BRIGHTEST SPOT IN OREGON'S FUTURE

AGENDA ITEM 13



LEBANON PUBLIC LIBRARY
626 SECOND ST.
LEBANON, OREGON 97355
(541) 451-7461

ADVISORY BOARD MEETING LEBANON PUBLIC LIBRARY June 14, 2000

The Library Advisory Board meeting was called to order by Chairperson Kathleen Blevins at 5:35 p.m. Also in attendance: Patricia Dunn, Bob Elliott, Shirley Foulds, Janice Hotrum, Lois Rands and Program Manager Susan Messersmith.

Minutes of the May 10, 2000 meeting were approved as written.

HONORED: With their board terms ending June 30, Kathleen Blevins and Evon Bergstrom Friedrichsen were honored for their years of service on the library advisory board. Kathleen has served eight years, including the position of Chairperson for the past four years. Evon has been a board member for the past six years, also serving as Chairperson of the Lebanon Community Building Committee. Both women were presented with a plaque as a thank you on behalf of the board and the city.

PROGRAM MANAGER'S REPORT:

LIBRARY STATISTICS: May circulation: Adult - 4,666; Children's - 2,705; Total - 7,371. Fiscal year circulation: Adult - 49,932; Children's - 31,194; Total - 81,126.

MISCELLANEOUS: The 2000 summer reading program will begin June 22 and continue through July. Preschool storyhour will run from June 20 through August 8.

New windows have been installed in the library. The original windows were given to the Lebanon Historical Resources Commission. The group plans to store them with the hope that someday they will be reinstalled in the building.

Lebanon High School's Key Club members spent two Saturdays in May working on the library's mini-park, weeding, laying bark dust and planting flowers. A letter has been sent to the organization and the local newspapers thanking the students for their time and effort.

REPORTS:

FRIENDS OF THE LIBRARY: Shirley Foulds reported that the Friends made \$171.20 at their May book sale. The monthly sale will continue to be held on the fourth Saturday of each month; however, the hours of the sale have been changed to 10 a.m. to 2 p.m. The small number of sales between 2 p.m. and 4 p.m. prompted the change.

BUILDING PROJECT: No report.

Library Advisory Board
June 14, 2000

NEW BUSINESS:

BOARD APPLICATIONS: The board reviewed the application of Carol Hiebert, a homemaker and homeschool mother, for a library board position. The board voted unanimously to forward her name to the mayor for appointment. Carol will complete the unexpired term of Evon Bergstrom Friedrichsen. Carolyn Misa, whose recommendation the board approved at its May meeting, will fill the position vacated by Kathleen Blevins.

ITEMS FROM THE FLOOR: None.

ADJOURNMENT:

The meeting was adjourned at 6:24 p.m.

NEXT MEETING DATE:

The next meeting will be held on July 12, 2000.

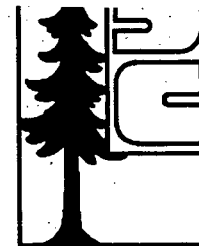
AGENDA ITEM 14



SENIOR AND DISABLED SERVICES

LEBANON SENIOR CENTER
585 PARK STREET
LEBANON, OREGON 97355

(541) 451-7481 Fax (541) 258-7386



MINUTES ADVISORY BOARD MEETING June 21, 2000

Members present: Jennifer Abbott, Joe Arnold, Bob Elliott, Ray Garboden, Joan Haller, Bob Johnson, Linda Learn, Wayne Mayhall, and Remona Simpson; Staff: Kathy Grinnell, and Susan Tipton

Members absent: Rose Ann Cooper, Staff: Cheryl Wagner

MINUTES: Minutes were read from last month's meeting and approved.

CHAIRPERSON'S REPORT:

REPORTS:

- Senior Meals Program: Cheryl Wagner was absent, but Kathy reported that home delivered meals are increasing.
- Senior Outreach Program: Kathy Grinnell reported that the Sweet Home Community Center's open house will be Friday, June 23 from 3pm to 7pm. This is a long-awaited opening of the new combined Senior Center and Boys and Girls Club.
- Senior Center Programs: Susan Tipton reported that classes are in summer hiatus. There are several summer events scheduled. The picnic with The Oaks and Mallette's Adult Foster Care and the Center will be Thursday, July 13. Tickets are on sale for \$5 and the picnic will be held in Century Park. The Lebanon Senior Center is host for the 7th Annual Linn-Benton Senior Picnic that will be Wednesday, August 9 at River Park; tickets are on sale for \$6 at the Center. We have planned a menu with a caterer and we have the "Old Time Fiddlers" coming to entertain. Susan brought up the issue of waiting in long lines for food and the difficulty people with ambulation problems (canes, walkers, etc) had with getting plates back to their table at the picnic Corvallis hosted last year. Our plan this year is to bring food to seated guests. We hope to have enough volunteers to serve the food to eliminate the line problem.

CONTINUING BUSINESS:

- The operating grant for the Dial-a-Bus was not as much as was requested and ridership to Corvallis was not forthcoming, consequently the route to Corvallis is put on hold. We are concentrating on building ridership on the loop and it is building nicely. We are holding out the second Tuesday of the month as a date on which to plan trips and we have scheduled a trip to the Oregon Coast Aquarium in Newport for Tuesday, July 11. While we may not have a trip each month, when we do, we will schedule for the second Tuesday so people can call the office to see if the loop is running that day. Once we get a strong ridership on the Loop, we will revisit the issue of transportation to Corvallis.

NEW BUSINESS:

- Susan requested comments from members on changing the fare schedule for children. A survey of other transportation systems, Sweet Home, Corvallis, Philomath all charge for children. Some let children under five ride free; others have a general public fare with no designation for children riding free. Our

fare schedule has allowed children 12 and under to ride free and in the past we have had an adult with several children get on the bus and only the adult pays. The board approved changing our fare to read "Children 5 and under ride free with an adult." Wayne Mayhall moved Bob Elliott seconded and the motion was passed.

ITEMS FROM THE FLOOR:

- Wayne brought up the issue of having the full budget balance in the newsletter. He felt that having the large balance, which is part of our building fund, listed might cause people to have second thoughts about donating. People may not realize that this money is designated for a special project rather than the operating budget, which is much smaller. It was agreed that we would include the total balance in the Advisory Board information but only the operating budget in the newsletter.
- There were questions as to progress in the school building and our anticipatory move into the Middle School site. The members requested that Jim Robinson be put on the agenda to speak at our next meeting. Susan will make that contact.

Being no further business the meeting was adjourned.

Next Meeting: Wednesday, July 19, 2000