

# COUNCIL AGENDA



12/11/91

## 1991 CITY COUNCIL GOALS

- 1) DEVELOP A FUNDING BASE THAT ENSURES CONTINUED STABILITY AND ALSO ALLOWS FOR PLANNED GROWTH
- 2) ENCOURAGE ECONOMIC DEVELOPMENT
- 3) IMPROVE UTILITY AND TRANSPORTATION SYSTEMS
- 4) CONTINUE EFFORTS TO IMPROVE COMMUNICATIONS WITH THE COMMUNITY
- 5) CONTINUE TO EVALUATE SERVICE DELIVERY SYSTEMS TO BETTER MEET THE EXPECTATIONS OF THE COMMUNITY
- 6) ENCOURAGE DOWNTOWN REVITALIZATION
- 7) FOSTER COMMUNITY PRIDE
- 8) PROMOTE POSITIVE INTERGOVERNMENTAL RELATIONS
- 9) BROADEN CULTURAL AND RECREATIONAL OPPORTUNITIES

LEBANON CITY COUNCIL

December 11, 1991

7:30 p.m.

A G E N D A

Lebanon School District Administrative Offices - Board Room  
485 S. 5th Street

NO NOON SESSION

CALL TO ORDER/FLAG SALUTE

ROLL CALL

APPROVAL OF MINUTES

- 1) Minutes of the November 6, 1991 Lebanon City Council Meeting
- 2) Minutes of the November 13, 1991 Lebanon City Council Meeting

PUBLIC HEARING - 7:30 P.M.

- 3) LEBANON HISTORIC REGISTER (Consideration of Lebanon Historic Resources Commission recommendations for inclusion of candidate historic sites)

Presented by: Mr. Doug Parker, City Planner

ADOPTION of findings and MOTION to include candidate historic resource sites on Lebanon Historic Register.

LEGISLATIVE ACTION

- 4) AUDIT FOR FISCAL YEAR 1990-91

Presented by: Mrs. Judy Wendland, Finance Director

Mr. Tom Glogau, CPA, Auditor in Charge will be available for questions

ACCEPTANCE of audit by MOTION

LEGISLATIVE ACTION

5) SUPPLEMENTAL BUDGET FOR 1991-92

Presented by: Mrs. Judy Wendland, Finance Director

ADOPTION of a RESOLUTION Adopting the City of Lebanon Supplemental Budget and making appropriations for Fiscal Year 1991-92.

✓ 6) STORM DRAINAGE MASTER PLAN

Presented by: Mr. Jim Ruef, Director of Public Works  
Mr. Wes Zicker, Consultant, David Newton & Associates

ADOPTION by MOTION

✓ 7) PURCHASE OF GRAVITY BELT SLUDGE THICKENER

Presented by: Mr. Jim Ruef, Director of Public Works

APPROVE specifications and AUTHORIZE staff to go out to bid by MOTION

✓ 8) CONSIGNMENT OF CITY OF LEBANON SURPLUS EQUIPMENT

Presented by: Mr. Jim Ruef, Director of Public Works

AUTHORIZE City of Lebanon to consign surplus property to State Surplus by RESOLUTION.

✓ 9) NO PARKING ZONE ON A PORTION OF OLIVE STREET

Presented by: Mr. Jim Ruef, Director of Public Works

ADOPTION by RESOLUTION

LEGISLATIVE ACTION

10) NO PARKING ZONE ON A PORTION OF RUSSELL STREET

Presented by: Mr. Jim Ruef, Director of Public Works

ADOPTION by RESOLUTION

11) ESTABLISHMENT OF HOSPITAL AUTHORITY

Presented by: Mr. Thomas McHill, City Attorney

ADOPTION by RESOLUTION establishing the hospital facilities authority of the City of Lebanon declaring a public need, and appointing the initial directors of the board.

MINUTES/MONTHLY REPORTS

12) Building Summary for November 1991

13) Minutes of the October 16, 1991 Library Advisory Board

CITIZEN COMMENTS

ADJOURNMENT

*Ken Evanshaus → \$75,000 to be set aside for 10th & Tanager St Project.*

# AGENDA ITEM 1

## MINUTES OF THE NOVEMBER 6, 1991 LEBANON CITY COUNCIL MEETING

The Lebanon City Council met in a special session on November 6, 1991. The meeting was called to order by Mayor Bob Smith at 7:30 p.m. in the Lebanon School District Offices, Board Room. Present, in addition to Mayor Smith, were Councilors Lyle Winters, Ron Miller Jr., John Richard, Diane Branson, and Wayne Rieskamp. Also present were City Attorney Tom McHill and City Administrator Joseph Windell. Councilor Ken Toombs was absent.

The time being 7:35 p.m., Mayor Smith adjourned regular order of business and convened an Executive Session as per ORS/192.660(1)(h) Litigation and ORS/192.660(1)(b) Personnel Matter.

The time being 8:05 p.m., Mayor Smith adjourned Executive Session and reconvened the regular order of business of the City Council.

City Administrator Windell addressed the Council regarding the supplemental budget process. He explained that the process is different now due to some mandates. Anything over 10% of funds within the budget would have to go through the entire process again, as if redoing the budget. Anything less than 10% does not require the Budget Committee to be convened, the Council can do it at a regular session, and it would be advertised. He recommended having the Budget Committee meet November 20, 1991 at 6:00 p.m. At that meeting they will have time to consider the suggestions made at the previous meeting of departments with significant reductions (Senior Center, Dial-A-Bus, Library, Finance, and Parks). The additional tax money, due to increased assessed value, would be approximately \$37,000. The other cash balance figure anticipated was \$157,000 being carried forward. The final balance is \$225,000 partly due to an error made on the tax document. This makes for a \$67,000 one-time carry over. The City of Lebanon is still \$425,000 under the tax base that this community legally approved for us. He also discussed the grant for the Senior Center that will be received for three years which may bring back the Dial-A-Bus to full time.

Motion by Councilor Richard, seconded by Councilor Miller to set the Budget Hearing for November 20, 1991 at 6:00 p.m. in the School District Offices Building. Motion passed unanimously.

City Administrator Windell indicated that he would not be at the next scheduled Council meeting. He will be at a meeting with the E.D.A. in Seattle to discuss the \$875,000 grant that we will be receiving from them. A conference is being held to educate people on how to put E.D.A. packages together with private industry, state, and other federal funds.

City Administrator Windell also reported that Councilor Rieskamp indicated to him that Councilor Toombs has already sent a copy of the "Third Annual Community Leaders Forum". He asked that anyone wishing to attend, notify him so he can send in the registration form. In addition, a copy of "Building Oregon Through Urban Renewal" was distributed to Council members for their information. Linn and Benton Counties put this together to explain what urban renewal is. Benton County, Albany, and Lebanon have contact phone numbers printed on the last page of the packet for more information.

City Administrator Windell addressed the Council regarding a replacement for Christine Reed on the Utility Rate Review Committee. He will ask Finance Director Wendland to announce the vacancy at the Altrusa Meeting. Also, a replacement representative is needed for the Linn County Service Agency. Administrator Windell volunteered to be our representative and will be stated as so on the next Council agenda.

There being no further business to come before the Council, the meeting as adjourned at 7:40 p.m.

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Mayor

ATTEST:

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City Administrator



# AGENDA ITEM 2

## MINUTES OF THE NOVEMBER 13, 1991 LEBANON CITY COUNCIL MEETING

The Lebanon City Council met in regular session on November 13, 1991. The meeting was called to order by Mayor Bob Smith at 7:30 p.m. in the Lebanon School District Offices, Board Room. Present in addition to Mayor Smith were Councilors Ron Miller Jr., John Richard, Ken Toombs, Diane Branson, and Wayne Rieskamp. Also present were City Attorney Tom McHill, Police Chief Walt Richmond, and Director of Public Works Jim Ruef. Councilor Lyle Winters and City Administrator Joseph Windell were absent.

The minutes of the October 23, 1991 Lebanon City Council meeting were approved as submitted.

City Attorney McHill addressed the Council regarding the Election Meeting of De-Annexation of 1083 "F" Street. He stated that this is the last step needed to withdraw the property from the city limits since there have been no receipt of signatures to require a private election. A resolution has been prepared to adopt by the Council.

Motion by Councilor Richard, seconded by Councilor Rieskamp to adopt the resolution. Motion passed unanimously.

Director of Public Works Ruef addressed the Council regarding adoption of the Transportation Master Plan. The Transportation Plan has been in the works for approximately one year with the help of Carl Buttke, Engineering Consultant, and representatives from the Transportation Advisory Committee, the Planning Commission, Police Department, merchants, industry, and the Chamber of Commerce. The Transportation Plan will change as new information becomes available such as the widening of Highway 34 and the new State Transportation Plan.

Engineering Consultant Carl Buttke presented an illustrated plan for the Council to view. In developing the plan, decisions of which alternatives to use or to detail were made by the Transportation Advisory Committee not by the consultants. The purpose of the plan is to provide the City with mobility, for the next 20 years or more, for a healthy commercial atmosphere and to accommodate the through and truck traffic without effecting the livability. An employment survey was done in 1989 and that information was forecast to the year 2010 on the basis of the existing Comprehensive Plan. Based on industrial, commercial, or residential zoning, employment is estimated to increase more than population. Early in the project, traffic counts were done on major streets both during peak hours and on a 24-hour basis. A telephone interview of residents was conducted to determine how many people work inside or outside the city, where people shop, and questions regarding vehicle ownership.

Councilor Miller inquired about the change of traffic after Wal-Mart is in operation.

Consultant Buttke replied that traffic will be redistributed and will not reflect 1989 conditions but will reflect conditions that are anticipated in the future.

Consultant Buttke explained the overall summary of through traffic counts. Entering Lebanon on Highway 20 from the north equals approximately 22% through traffic, Highway 20 from the south equals approximately 44%, Highway 34 from the west equals approximately 25%, and Highway 34 from the east equals approximately 8%. Considering this and future through traffic increase, the consultants recommend the widening of Highway 20, from the north, be made a four-lane highway as well as Highway 34, from the west.

Consultant Buttke put together some possible ideas, alternatives, and goals for the Lebanon transportation system. One of those would be to build a truck loop around the city as a two-lane road-way with left turn lanes at intersections set to rural standards with shoulders rather than curb and gutters. The plan also includes an extension of Oak Street from Williams to the Grant Street Bridge, traffic entering the city from Brewster Road onto Oak Street making Oak Street an arterial passing through the city. Another recommendation is to realign Stoltz Hill Road connecting it to 12th Street making it a north-south collector on the west side of town. Assuming the Airport runway will be extended over Airport Road, the consultants suggest Walker Road take its place as an east-west arterial.

A set of priorities was developed, in the Transportation Plan, for implementing the improvements. Phase 1 is a list of those priorities to be done by 1995: 1) Immediately start working on the plan and design for the truck loop and the widening of Highway 34 between that truck loop and I-5, 2) construct the truck loop and a traffic signal at Highway 34, 3) construct Hansard Avenue to the north, and 4) realign Tangent Street to Morton Street.

The time being 8:10 p.m. Consultant Buttke concluded his summary.

Motion by Councilor Toombs, seconded by Councilor Rieskamp to adopt the Transportation Master Plan. Motion passed unanimously.

City Attorney McHill addressed the Council regarding a Lebanon Community Hospital Facilities Authority. A Hospital Authority allows the use of bonds in financing hospital facilities and improvements. He introduced Alan Yordy, LCH Administrator and Attorney Doug Goe with Portland firm Ater, Ynne, Hewitt, Dodson, and Skerritt. Doug Goe has been retained by the hospital to set up the Hospital Authority.

Alan Yordy reviewed the definition and purpose of a Hospital Facilities Authority as being a creature of the Oregon Statute, Section 441 and does require a 501C3 for any issuance of revenue bonds. He explained that there is no impact to tax payers in creating the Hospital Authority it is only a vehicle through which revenue bonds can be issued. Those bonds must be paid back from the revenues of the institution which is issuing the bonds. The revenue bonds are also secure by assets and resources of the hospital so citizens will never be responsible for payment. The Hospital Authority can be used for issuing bonds within 501C3 or any non-profit health care facility. There is a recommendation to have the Hospital Authority overseen by five members with at least one member being a City Councilor. There will be no cost to the City for yearly audits.

Doug Goe addressed the Council regarding the requirement of City Council approval and a public hearing to proceed with the Hospital Authority. The Council would then adopt the resolution, create the authority, adopt a name, determine the number of people to sit on the Authority Board, and name a City Councilor to sit on the Authority Board.

Councilor Richard inquired about the process of selecting members to be appointed to the Authority Board.

Doug Goe replied that the most common process is City Council appointing people to the board.

Councilor Miller inquired why, if there is no "danger", the State requires Hospital Authority to go through the public body? He also asked if this could ultimately effect the bond rating of the City.

Doug Goe replied to the first question, the use of tax exempt bonds requires use of the public body rather than a non-profit organization. The answer to the second question concluded that the assets and revenue securing the bonds are only of the hospital's assets and revenue.

Councilor Rieskamp inquired about who authorizes other agencies to use the Hospital Authority.

Doug Goe stated that only the Hospital Authority itself and other non-profit organizations specified under the tax code can authorize the use of the Authority. The two entities that qualify to use the Authority are hospitals and nursing facilities.

Motion by Councilor Toombs, seconded by Councilor Branson that the Council consider whether it is advisable to create a public authority for the purpose of providing hospital facilities pursuant to ORS 441.525 to ORS 441.595 and, to facilitate such consideration, that a public hearing be held on December 11, 1991 or on some other appropriate date to determine whether it is wise and desirable for the City of Lebanon to create such public authority. Motion passed unanimously.

Director of Public Works Ruef addressed the Council regarding a No Parking Zone on Dodge Street 120 feet east of Main Street on the south side.

Motion by Councilor Toombs, seconded by Councilor Richard to prohibit street parking on a portion of Dodge Street. Motion passed unanimously.

Director of Public Works Ruef addressed the Council regarding an extension of the No Parking Zone on Grant Street. The request for the extension came from the Lutheran Church on Grant Street due to cars parking on the street too close to the parking lot driveway.

Motion by Councilor Branson, seconded by Councilor Toombs to prohibit street parking on a portion of Grant Street. Motion passed unanimously.

Director of Public Works Ruef addressed the Council regarding a request for a No Parking Zone on Tangent Street. There is a 5 foot stretch of curb that trucks do not recognize. Sue Evans, owner of Jacks Market and residence at 560 Tangent Street, has no objections this No Parking Zone.

Motion by Councilor Rieskamp, seconded by Councilor Toombs to prohibit street parking on a portion of Tangent Street. Motion passed unanimously.

Director of Public Works Ruef addressed the Council regarding the purchasing of state and federal surplus property. He suggested that additional participants be authorized to utilize the program. Particularly three department managers, a division manager, and several maintenance personnel.

Motion by Councilor Toombs, seconded by Councilor Miller for authorization of participants for federal property utilization program. Motion passed unanimously.

City Attorney McHill addressed the Council regarding the Lebanon Historic Register public hearing schedule. There are 45 recommended sites for the Historic Register but have been broken down to be more manageable. Ten sites have been scheduled for December 4, ten sites scheduled for December 11, thirteen sites scheduled for January 8, and twelve sites scheduled for January 22. A packet of information will be given to each Councilor about each particular site and there will be the opportunity for testimony for or against each site.

Motion by Councilor Rieskamp, seconded by Councilor Richard to approve Historic Register hearing schedule. Motion passed unanimously.

Director of Public Works Ruef addressed the Council regarding Sidewalk Repair Guidelines. Suggestion is to formally adopt different repair specification guidelines, on a case-by-case basis, that may be accepted by the City.

Mayor Smith suggested a public hearing to inform the citizens of these new guidelines.

City Attorney McHill, authorized to speak for City Administrator Windell, recommended publishing these standards and encouraging written feedback and taking the final action at a second meeting.

Motion by Councilor Toombs, seconded by Councilor Rieskamp to direct staff to publish guidelines and invite public input. Councilor Miller added the idea to develop an informational hand-out to define the kinds of materials that will be appropriate under different circumstances. Motion passed unanimously.

The time being 8:45 p.m., Mayor Smith opened the meeting to public comment. There were no comments from the public.

There being no further business to come before the Council, the meeting was adjourned at 8:46 p.m.

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Mayor

ATTEST:

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City Administrator

# AGENDA ITEM 3

STATE OF OREGON INVENTORY  
OF HISTORIC PROPERTIES  
State Historic Preservation Office  
Oregon State Parks, Salem, OR 97310



County Linn  
Ranking \_\_\_\_\_  
Name  
(Common) Beaucey House  
(Historic) Beaucey House  
Address 440 Tangent Street  
Present Owner Archie and Hazel Church  
Address 440 Tangent Street  
Original Use residence  
Date of Construction c. 1900  
Map Reference Number 4

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Physical description of property and statement of historical significance:

The Beaucey House is a one and a half story Queen Anne building with Colonial Revival details, a tall hip roof in the center and full height rectangular bays with gable roofs. The walls are clad with shiplap siding and corner boards. There is a boxed cornice and frieze below the hip roof and projected eaves on the gabled bays. The gable ends feature a barge board with a band of balls and spindles supported by brackets and a triangular, woven panel at the peak.

The hip roof porch on the north features three columns of Ionic derivation. The porch floor has been replaced with a concrete pad at ground level. The columns rest on new pedestals and the building's perimeter has been filled in with concrete block. The door on the left has been replaced. A fixed, multi-light window with colored glass is located beside the entry. The rectangular bay on the right features a large single-hung window with a colored glass border in the upper sash and louvered shutters. The second floor windows are paired one/one, double-hung sash.

The entry porch continues around to the east facade. The columns here are missing capitals. A fixed, diamond-shaped window containing colored glass is located above the porch. In the center of the facade there is a three-sided bay window on the ground floor

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Recorded by Heritage Investment Corporation, 813 SW Alder, Portland, OR 97204 (228-0272)  
Allen, McMath-Hawkins, Architects, 213 SW Ash, Portland, OR 97204 (228-5154)

Initials \_\_\_\_\_ Date \_\_\_\_\_

Sources consulted:

Survey form from Hazel A. Church, April 3 1984.



Continuation Sheet 1 of 1

Beaucey House

440 Tangent Street

Map Reference Number: 4

with a rectangular gable end featuring a window and a typical barge board. The windows are one/one, double-hung sash with cornice molding. On the left side of the facade there is a one story, gable roof addition with an east facing porch. Turned posts support a hip roof and rest on a new concrete foundation. The porch door has a single light.

In the center of the west facade there is a full height rectangular bay with a two/two, double-hung window on each floor and typical barge board in the gable end. There is a one/one, double-hung window on the right side of the ground floor. The one-story gable addition on the south features an unenclosed shed roof garage at the southwest corner.

### History

This house is identified with the Beaucey family who lived here until 1950. Mr. Beaucey worked in the paper mill and later had a grocery business.

LEBANON HISTORIC RESOURCE REGISTER EVALUATION FORM

Evaluator: John Vial

Resource Name: Beaucey House

Date: 8/21/89

Resource Number: 4

Criteria - The site is significant in relation to the following criteria:

|  | <u>YES</u> | <u>NO</u> |
|--|------------|-----------|
| <u>Age:</u> c.1900      Resource is at least fifty years old.  | X          |           |
| <u>Integrity.</u> The resource possesses integrity of the original or historically evolved design, materials, and workmanship.   | X          |           |
| Comments: <very good>; minor alterations.  |            |           |
| <u>Cultural.</u> It exemplifies or reflects special elements of the cultural, social, economic, political, aesthetic, engineering, or architectural history of Lebanon, Linn County, the state, or the nation. |            | X         |
| Comments:  |            |           |
| <u>Historical.</u> It is identified with persons or events significant in local, state, or national history.   |            | X         |
| Comments:  |            |           |
| <u>Architectural.</u> It embodies distinctive characteristics of a style, type, period, or method of construction.   | X          |           |
| Comments: 1 1/2 story Queen Anne with Colonial Revival features. House posses several architectural elements which are significant to Lebanon.   |            |           |
| <u>Notable Individual.</u> It is representative of the notable work of a builder, designer, engineer, or architect.  |            | X         |
| Comments:  |            |           |
| <u>Rarity.</u> It is representative of a type or style of construction that was once common and now is among the last examples surviving in the region or state.   |            | X         |
| Comments:  |            |           |
| <u>National Register.</u> It is listed on the National Register of Historic Places.  |            | X         |
| Comments:  |            |           |
| <u>COMMENTS:</u> Clean well maintained home.   |            |           |

## LEBANON HISTORIC RESOURCES REGISTER

### FINDINGS OF FACT

Historic Resource Site #: 4  
Common Name: Beaucey House  
Site Address: 440 Tangent St.  
Site Map and Tax Lot Number: 12S-2W-10AC, TL 1300

The above-cited candidate historic resource was initially surveyed in 1984 and is currently included in the Lebanon Historic Inventory and Survey. Subsequently, the above site has been evaluated for inclusion on the Lebanon Historic Resources Register based on the criteria found in Lebanon Ordinance No. 2069, Section 3(2). These criteria include: Section 3(2)-integrity; Sections 3(2)(a), (b) and (c)-cultural, historical, and architectural significance; Section 3(2)(d)-whether the site represents the work of a notable individual, or 3(2)(e)-whether the site is representative of a style which is becoming increasingly rare; and Section 3(2)(f)-whether the site is listed on the National Register of Historic Places. The attached methodology and evaluation form were utilized in the evaluation of the candidate site.

### FINDINGS

1. Integrity. This resource complies with the criteria of Section 3(2) of the Lebanon Historic Resources Ordinance. This site possesses integrity of its original design, materials and workmanship. The minor alterations to this site are consistent and compatible to the original structure.
2. Architectural. This resource complies with the criteria of Section 3(2)(c) of the Lebanon Historic Resources Ordinance. The Beaucey House embodies distinctive characteristics of the Queen Anne style of architecture and is augmented with Colonial revival features.
3. Historic Resources Site #4 fulfills the criteria of Sections 3(2) and 3(2)(c) of the Lebanon Historic Resources Ordinance; therefore, inclusion of this site in the Lebanon Historic Resources Register complies with Lebanon Historic Resources Ordinance #2069 and Oregon's Statewide Planning Goal #5 - Open Space, Scenic and Historic Areas, and Natural Resources.
4. Conflicting Uses. No conflicting uses have been identified.

STATE OF OREGON INVENTORY  
OF HISTORIC PROPERTIES  
State Historic Preservation Office  
Oregon State Parks, Salem, OR 97310



County Linn  
Ranking \_\_\_\_\_  
Name  
(Common) Stewart House  
(Historic) Henderson House  
Address 285 Main Street  
Present Owner Marian K. McCown  
Address 285 Main Street  
Original Use residence  
Date of Construction 1910  
Map Reference Number 13

Physical description of property and statement of historical significance:

The Henderson House is a one and a half story Bungalow which has a square floor plan and a gable roof paralleling the street. The house is clad with horizontal siding on the first floor and shingles on the second floor. The boxed eaves and verges are close to the wall.

The full length front porch projects out at each side. The porch is framed by a semi-elliptical arch which springs from paneled surrounding pedestals set on the low wall. The stairs on the left lead to a door with an oval light, sidelights, and corniced frame. On the right side of the porch there is a large double-hung window with a colored glass border in the upper sash. The hipped dormer contains paired one/one, double-hung windows. There is a corbeled chimney in the center of the ridge.

Multi-light windows are located on each side of the south elevation and there is a rectangular bay with five narrow one/one, double-hung windows in the center. The projected second floor gable end contains a corniced, one/one, double-hung window in each corner and at the peak. The north and south bays of the front porch have round arches set on pedestals and a low wall, and decorated with keystones.

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Allen, McMath-Hawkins, Architects, 213 SW Ash, Portland, OR 97204 (228-5154)

Initials \_\_\_\_\_ Date \_\_\_\_\_

Sources consulted:

1. Questionnaire from Marian McCown, April 16, 1984.
2. Sanborn Insurance Map, 1913.

## LEBANON HISTORIC RESOURCES REGISTER

### FINDINGS OF FACT

Historic Resource Site #: 13  
Common Name: Stewart House  
Site Address: 285 Main St.  
Site Map and Tax Lot Number: 12S-2W-11BC, TL 3400

The above-cited candidate historic resource was initially surveyed in 1984 and is currently included in the Lebanon Historic Inventory and Survey. Subsequently, the above site has been evaluated for inclusion on the Lebanon Historic Resources Register based on the criteria found in Lebanon Ordinance No. 2069, Section 3(2). These criteria include: Section 3(2)-integrity; Sections 3(2)(a), (b) and (c)-cultural, historical, and architectural significance; Section 3(2)(d)-whether the site represents the work of a notable individual, or 3(2)(e)-whether the site is representative of a style which is becoming increasingly rare; and Section 3(2)(f)-whether the site is listed on the National Register of Historic Places. The attached methodology and evaluation form were utilized in the evaluation of the candidate site.

### FINDINGS

1. Integrity. This resource complies with the criteria of Section 3(2) of the Lebanon Historic Resources Ordinance. This site possesses integrity of its original design, materials and workmanship. The small addition to this home does not detract from the structures integrity.
2. Historical. This site complies with the criteria of Section 3(2)(b) of the Lebanon Historic Resources Ordinance. This site is identified with persons significant in local history. This home is primarily remembered for its former owners Stanley and Edna Stewart. Mr. Stewart was the first administrator of the Lebanon Electric Light and Water Company.
3. Architectural. This resource complies with the criteria of Section 3(2)(c) of the Lebanon Historic Resources Ordinance. The Stewart House embodies rather distinctive and unique characteristics of the Bungalow style of architecture. The plain design, large windows and large porch distinguish this style of architecture.
4. Historic Resources Site #13 fulfills the criteria of Sections 3(2), 3(2)(b), and 3(2)(c) of the Lebanon Historic Resources Ordinance; therefore, inclusion of this site in the Lebanon Historic Resources Register complies with Lebanon Historic Resources Ordinance #2069 and Oregon's Statewide Planning Goal #5 - Open Space, Scenic and Historic Areas, and Natural Resources.
5. Conflicting Uses. No conflicting uses have been identified.

STATE OF OREGON INVENTORY  
OF HISTORIC PROPERTIES  
State Historic Preservation Office  
Oregon State Parks, Salem, OR 97310



County Linn  
Ranking \_\_\_\_\_  
Name  
(Common) Mayer House  
(Historic) Mayer House  
Address 136 West Rose Street  
Present Owner Leland F. & Florence E. Hutchinson  
Address 136 West Rose Street  
Original Use residence  
Date of Construction c. 1895  
Map Reference Number 21

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Physical description of property and statement of historical significance:

The Mayer House is a one-story Queen Anne cottage with a hip roof. On the back and front elevations there are gable-roofed bays and a shed-roofed porch beside. The front porch has turned posts. The front door and upper sashes of the double-hung window at the right contain borders of colored glass. The entry has been moved from the center of the facade to the west facing wall of the bay. The bay is three sided with double-hung windows on each face that feature a border of colored glass in the upper sashes. Above the windows the bay is rectangular, with brackets in the corners. The shingled gable end contains a louvered vent in a rounded arch decorated with a keystone, and a verge board with jigsaw cutouts.

The rear elevation has a bay on the right with a gable roof, verge board, shingled gable end and a single one/one, double-hung window. On the left there is a back porch which has been enclosed with a wall that contains two sliding aluminum frame windows. The house is clad with vinyl siding and there is a brick chimney where the ridge of the rear gable meets the main roof. Before the house was moved from the current site of the Penny's store on Main Street, there were large stairs and the building was much higher off the ground.

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Recorded by Heritage Investment Corporation, 813 SW Alder, Portland, OR 97204 (228-0272)  
Allen, McMath-Hawkins, Architects, 213 SW Ash, Portland, OR 97204 (228-5154)

Initials \_\_\_\_\_ Date \_\_\_\_\_

Sources consulted: see attached.

## LEBANON HISTORIC RESOURCES REGISTER

### FINDINGS OF FACT

Historic Resource Site #: 21  
Common Name: Mayer House  
Site Address: 136 W. Rose St.  
Site Map and Tax Lot Number: 12S-2W-10AD, TL 4700

The above-cited candidate historic resource was initially surveyed in 1984 and is currently included in the Lebanon Historic Inventory and Survey. Subsequently, the above site has been evaluated for inclusion on the Lebanon Historic Resources Register based on the criteria found in Lebanon Ordinance No. 2069, Section 3(2). These criteria include: Section 3(2)-integrity; Sections 3(2)(a), (b) and (c)-cultural, historical, and architectural significance; Section 3(2)(d)-whether the site represents the work of a notable individual, or 3(2)(e)-whether the site is representative of a style which is becoming increasingly rare; and Section 3(2)(f)-whether the site is listed on the National Register of Historic Places. The attached methodology and evaluation form were utilized in the evaluation of the candidate site.

### FINDINGS

1. Integrity. This resource complies with the criteria of Section 3(2) of the Lebanon Historic Resources Ordinance. This site possesses integrity of its original design, materials and workmanship. This house has had significant alterations, however, these changes have occurred mostly to the rear of the home and are hidden from view.
2. Historical. This site complies with the criteria of Section 3(2)(b) of the Lebanon Historic Resources Ordinance. This site is identified with persons significant in local history. Joel C. Mayer, for whom this house is known, ran a local butcher shop in the early twentieth century and in 1913 he, along with several others, opened the First National Bank of Lebanon.
3. Historic Resources Site #20 fulfills the criteria of Sections 3(2) and 3(2)(b) of the Lebanon Historic Resources Ordinance; therefore, inclusion of this site in the Lebanon Historic Resources Register complies with Lebanon Historic Resources Ordinance #2069 and Oregon's Statewide Planning Goal #5 - Open Space, Scenic and Historic Areas, and Natural Resources.
4. Conflicting Uses. No conflicting uses have been identified.

STATE OF OREGON INVENTORY  
OF HISTORIC PROPERTIES  
State Historic Preservation Office  
Oregon State Parks, Salem, OR 97310



County Linn  
Ranking \_\_\_\_\_  
Name  
(Common) Scroggin House/Lebanon Hospital  
(Historic) Scroggin House  
Address 185 West Ash Street  
Present Owner Beverly A. Copeland  
Address 567 East Isabella Street  
Original Use Residence  
Date of Construction c. 1892  
Map Reference Number 25

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Physical description of property and statement of historical significance:

The Scroggin House is a two-story Queen Anne building house with a square floor plan, pyramidal roof and gable-roofed bays on all elevations. The structure is clad with shingles and shiplap siding with corner boards, and rests on a concrete block foundation. A band of fish scale shingles divides the first and second floors. All the gable ends are shingled, contain woven panels with balls and spindles at the peak, and feature verge boards with trim and bull's eye decorations.

The entry porch on the left side of the south elevation features turned posts and ball and spindle decorations below the hip roof. On the left side of the house there is a full height three-story bay. On the ground floor of the bay there are one/one, double-hung side windows and a larger fixed center window with a stained glass transom. To the right there is a second large fixed window with an identical stained glass transom. There is a balcony in the center of the second floor behind a half-round arch and balustrade constructed with balls and spindles. In the right corner there is a five-sided bay containing one/one, double-hung windows. This bay rises into a polygonal turret with fish scale shingles, a tent roof and metal finial. The second floor of the three-sided bay at the left contains one/one, double

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Allen, McMath-Hawkins, Architects, 213 SW Ash, Portland, OR 97204 (228-5154)

Initials \_\_\_\_\_ Date \_\_\_\_\_

Sources Consulted: see attached.



hung windows with the larger center window framed by a horseshoe-shaped trim board. In the left corner there is a turned post supporting an arch constructed with balls and spindles. Above the second floor windows there is a band containing bull's eye decorations and trim boards. The gable end contains a window with a colored glass border.

The front porch runs back along the west side to the first floor entry and an enclosed staircase addition that serves second floor apartments. There is a small shed addition with two multi-light windows at the base of the stairway addition. At the second floor there is a gable containing two windows.

There is a two-story rectangular addition covering the rear of the house. On the west elevation of this addition there are paired double-hung windows at the first floor. The second story is more recent, featuring square shingles, exposed eaves, a low-pitched roof and a band of nine-light windows. At the northwest corner there is a hip roofed porch with exposed eaves and turned posts. In the center of the north elevation there is a garage with a gable roof and exposed eaves. A shingled gable end and corbeled brick chimney rising behind the second floor indicate the position of the original north wall.

In the middle of the east elevation there is a two-story rectangular bay with paired, one/one, double-hung windows on each floor. There is a one/one, double-hung window on each floor to the left of the bay. The addition on the north has a one/one, double-hung window on the first floor and two multi-light windows on the shingled upper floor. The house was moved from the southwest corner of Second and Ash Streets.

### History

J. P. Scroggin built this house and it was here that Ralph Scroggin, an early mayor and owner of the Scroggin Feed Mill, was raised. J. P. Scroggin ran the Seamore and Scroggin Sawmill and in 1896 opened the bank later known as the Lebanon National Bank and operated by Garland, Mayer and Buhl.

In 1917, Drs. Joel Booth, W. A. Barendick and Bruck Miller established the first hospital with Mrs. C. H. Whitman in charge in what had been the Montague House. In 1919, Drs. N. E. Irvine and Lee Wood joined as Lebanon physicians. In 1919, the doctors purchased the Scroggin House which served as a hospital until 1936, when the brick building now occupied by the library was built. The Scroggin house was converted into an annex with living quarters for non-resident nurses and was also used as kitchen, laundry and storage.

Dr. Booth, one of the most prominent persons in this building's history, was president of the hospital board, promoting the construction of two new hospitals, in 1936 and 1952. Dr. Booth was also a city mayor, state senator, National Guard commander. He spearheaded various community projects and developments as well as belonging to numerous private and fraternal organizations.

### Sources Consulted:

1. Greening, Ronald. National Register of Historic Places - Nomination Form for Booth House, Lebanon, Oregon. January 1980.
2. Irvine, Jim. "1919...Lebanon has always had good physicians...and citizens concerned about good care." Lebanon Express, July 1, 1976.
3. "Notes of a Generation Ago," Lebanon Express, July 14, 1916.

LEBANON HISTORIC RESOURCE REGISTER EVALUATION FORM

Evaluator: John Vial

Resource Name: Scroggin House

Date: 8/22/89

Resource Number: 25

Criteria - The site is significant in relation to the following criteria:

|   | <u>YES</u> | <u>NO</u> |
|---|------------|-----------|
| <u>Age</u> : c. 1892      Resource is at least fifty years old.   | X          |           |
| <u>Integrity</u> . The resource possesses integrity of the original or historically evolved design, materials, and workmanship.   | X          |           |
| Comments: <very good>; home has been moved and has had several additions.   |            |           |
| <u>Cultural</u> . It exemplifies or reflects special elements of the cultural, social, economic, political, aesthetic, engineering, or architectural history of Lebanon, Linn County, the state, or the nation. | X          |           |
| Comments: Home served as early Lebanon hospital and has significant cultural and social value to the community.   |            |           |
| <u>Historical</u> . It is identified with persons or events significant in local, state, or national history.   | X          |           |
| Comments: Ralph Scroggin, an early Lebanon mayor and successful businessman, was raised in this house.  |            |           |
| <u>Architectural</u> . It embodies distinctive characteristics of a style, type, period, or method of construction.   | X          |           |
| Comments: Unique Queen Anne Styled home to Lebanon.   |            |           |
| <u>Notable Individual</u> . It is representative of the notable work of a builder, designer, engineer, or architect.  |            | X         |
| Comments:   |            |           |
| <u>Rarity</u> . It is representative of a type or style of construction that was once common and now is among the last examples surviving in the region or state.   |            | X         |
| Comments:   |            |           |
| <u>National Register</u> . It is listed on the National Register of Historic Places.  |            | X         |
| Comments:   |            |           |
| <u>COMMENTS</u> : Home shows very good integrity despite its some alterations.  |            |           |

## LEBANON HISTORIC RESOURCES REGISTER

### FINDINGS OF FACT

Historic Resource Site #: 25  
Common Name: Scroggin House  
Site Address: 185 W. Ash St.  
Site Map and Tax Lot Number: 12S-2W-10DA, TL 1900

The above-cited candidate historic resource was initially surveyed in 1984 and is currently included in the Lebanon Historic Inventory and Survey. Subsequently, the above site has been evaluated for inclusion on the Lebanon Historic Resources Register based on the criteria found in Lebanon Ordinance No. 2069, Section 3(2). These criteria include: Section 3(2)-integrity; Sections 3(2)(a), (b) and (c)-cultural, historical, and architectural significance; Section 3(2)(d)-whether the site represents the work of a notable individual, or 3(2)(e)-whether the site is representative of a style which is becoming increasingly rare; and Section 3(2)(f)-whether the site is listed on the National Register of Historic Places. The attached methodology and evaluation form were utilized in the evaluation of the candidate site.

### FINDINGS

1. Integrity. This resource complies with the criteria of Section 3(2) of the Lebanon Historic Resources Ordinance. This site possesses integrity of its original design, materials and workmanship. The alterations to this site are consistent and compatible to the original structure.
2. Cultural. This site complies with the criteria of Section 3(2)(a) of the Lebanon Historic Resources Ordinance. This site exemplifies special elements of the cultural, social and economic history of Lebanon. The Scroggin home served as Lebanon's hospital from 1919 to 1936.
3. Historical. This site complies with the criteria of Section 3(2)(b) of the Lebanon Historic Resources Ordinance and is identified with persons significant in local history. This house is associated with the Ralph Scroggin family. Mr. Scroggin, who was raised in this house, was an early Lebanon mayor and a very successful businessman. Dr. Booth, also a very prominent local citizen, is closely associated with this house when it served as a hospital.
4. Architectural. This resource complies with the criteria of Section 3(2)(c) of the Lebanon Historic Resources Ordinance. This site is a beautiful, highly-decorated Queen Anne styled home which embodies many of the distinctive characteristics of this style of architecture.
5. Historic Resources Site #25 fulfills the criteria of Sections 3(2), 3(2)(a), 3(2)(b), and 3(2)(c) of the Lebanon Historic Resources Ordinance; therefore, inclusion of this site in the Lebanon Historic Resources Register complies with Lebanon Historic Resources Ordinance #2069 and Oregon's Statewide Planning Goal #5 - Open Space, Scenic and Historic Areas, and Natural Resources.
6. Conflicting Uses. No conflicting uses have been identified.

STATE OF OREGON INVENTORY  
OF HISTORIC PROPERTIES  
State Historic Preservation Office  
Oregon State Parks, Salem, OR 97310



County Linn  
Ranking \_\_\_\_\_  
Name  
(Common) Unknown  
(Historic) Northrup-Gilson House  
Address 586 Grove Street  
Present Owner Bonnie & Robert Gerig  
Address 586 Grove Street  
Original Use residence  
Date of Construction c. 1920  
Map Reference Number 4 3

Physical description of property and statement of historical significance:

The Northrup House is a one-story Bungalow with cross-shaped floor plan with the main gable running east/west. The low-pitched gables have verge boards, exposed rafters and diagonal brackets. Front stairs and a three-light door are located in the center of the facade. The porch is offset to the southeast and features battered short square columns set on pedestals and a low wall. There is a horizontal multi-light window in the gable end of the porch roof. On both sides of the front door there are large square windows with multi-light transoms.

The gable end in the middle of the north elevation contains a pair of double-hung windows while the one on the south has a large window with side windows and a flower box. Between the porch and the south facing gable end there is an exterior brick chimney with a curved kick and a decorative brick cap. The house is clad with shingles.

(continued)

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Initials \_\_\_\_\_ Date \_\_\_\_\_

Sources consulted:

1. Interview with Melvin Gilson, April 26, 1984.
2. Interview with Mira Hassler, May 11, 1984
3. Interview with Frank Grove, May 12, 1984.

Continuation Sheet 1 of 1  
Northrup-Gilson House  
586 Grove Street  
Map Reference Number: 43

History

This house was built for Joseph S. and Meritta Belle Northrup who settled here from Kansas. Northrup ran a garage on Main and Vine Streets.

It was next owned by Mervine and Violet Northrup Gilson. Mervine Gilson belonged to a family of four brothers who ran Gilson Hardware. During the Depression the business could not support all five and they drew lots. Mervine, who had earlier volunteered with the Lebanon Fire Department, became a fire chief which eventually led to becoming Deputy State Fire Marshal in Salem in 1939.

LEBANON HISTORIC RESOURCE REGISTER EVALUATION FORM

Evaluator: John Vial

Resource Name: Northrup-Gilson House

Date: 8/24/89

Resource Number: 43

Criteria - The site is significant in relation to the following criteria:

|  | <u>YES</u> | <u>NO</u> |
|--|------------|-----------|
| <u>Age:</u> c.1920      Resource is at least fifty years old.  | X          |           |
| <u>Integrity.</u> The resource possesses integrity of the original or historically evolved design, materials, and workmanship.   | X          |           |
| Comments: <excellent>; storm window coverings.   |            |           |
| <u>Cultural.</u> It exemplifies or reflects special elements of the cultural, social, economic, political, aesthetic, engineering, or architectural history of Lebanon, Linn County, the state, or the nation.   |            | X         |
| Comments:  |            |           |
| <u>Historical.</u> It is identified with persons or events significant in local, state, or national history.   | X          |           |
| Comments: House is associated with several prominent Lebanon businessman.  |            |           |
| <u>Architectural.</u> It embodies distinctive characteristics of a style, type, period, or method of construction.   |            | X         |
| Comments:  |            |           |
| <u>Notable Individual.</u> It is representative of the notable work of a builder, designer, engineer, or architect.  |            | X         |
| Comments:  |            |           |
| <u>Rarity.</u> It is representative of a type or style of construction that was once common and now is among the last examples surviving in the region or state.   |            | X         |
| Comments:  |            |           |
| <u>National Register.</u> It is listed on the National Register of Historic Places.  |            | X         |
| Comments:  |            |           |
| <u>COMMENTS:</u> Very clean well maintained home. Excellent example of a classic Bungalow style architecture. Joseph Northrup ran a garage on the corner of Main and Vine streets for many years. The Gilson's owned and operated a hardware store in Lebanon. |            |           |

## LEBANON HISTORIC RESOURCES REGISTER

### FINDINGS OF FACT

Historic Resource Site #: 43  
Common Name: Northrup-Gilson House  
Site Address: 586 Grove St.  
Site Map and Tax Lot Number: 12S-2W-11CB, TL 7500

The above-cited candidate historic resource was initially surveyed in 1984 and is currently included in the Lebanon Historic Inventory and Survey. Subsequently, the above site has been evaluated for inclusion on the Lebanon Historic Resources Register based on the criteria found in Lebanon Ordinance No. 2069, Section 3(2). These criteria include: Section 3(2)-integrity; Sections 3(2)(a), (b) and (c)-cultural, historical, and architectural significance; Section 3(2)(d)-whether the site represents the work of a notable individual, or 3(2)(e)-whether the site is representative of a style which is becoming increasingly rare; and Section 3(2)(f)-whether the site is listed on the National Register of Historic Places. The attached methodology and evaluation form were utilized in the evaluation of the candidate site.

### FINDINGS

1. Integrity. This resource complies with the criteria of Section 3(2) of the Lebanon Historic Resources Ordinance. This site possesses integrity of its original design, materials and workmanship. This house shows excellent integrity and is in near original condition.
2. Historical. This site complies with the criteria of Section 3(2)(b) of the Lebanon Historic Resources Ordinance and is identified with persons significant to Lebanon's history. This site is associated with Joseph Northrup who ran an automobile garage on the corner of Main and Vine Streets for many years. Additionally, the house is known for the Gilson family who owned and operated a hardware store in Lebanon.
3. Historic Resources Site #43 fulfills the criteria of Sections 3(2) and 3(2)(b) of the Lebanon Historic Resources Ordinance; therefore, inclusion of this site in the Lebanon Historic Resources Register complies with Lebanon Historic Resources Ordinance #2069 and Oregon's Statewide Planning Goal #5 - Open Space, Scenic and Historic Areas, and Natural Resources.
4. Conflicting Uses. No conflicting uses have been identified.

STATE OF OREGON INVENTORY  
OF HISTORIC PROPERTIES  
State Historic Preservation Office  
Oregon State Parks, Salem, OR 97310



County Linn  
Ranking \_\_\_\_\_  
Name  
(Common) Kimmel House  
(Historic) Kimmel House  
Address 611 Grove Street  
Present Owner Josephine Hayes  
Address 611 Grove Street  
Original Use residence  
Date of Construction c. 1890  
Map Reference Number 46

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Physical description of property and statement of historical significance:

The two story Gothic Revival style Kimmel House, with gable roofs and an L-shape floor plan, is located on a corner lot. Centered in the west facade is a small porch with a hip roof supported by brackets. One/one, double-hung windows are located on both sides and in the pointed arch opening in the center gable.

A hip roof porch with battered wood columns set on a wall runs along the east half of the north facade. There is a two-light door located in the center of the porch and a one/one, double-hung window on either side. To the west there is a three-sided bay window with double-hung windows, wood panels and a hip roof. The center gable above the porch features a pointed arch, one/one, double-hung window. The gable end to the west contains a Palladian window, with one/one, double-hung windows. The exterior is clad in horizontal siding with corner boards and capitals below projected eaves. There is an early, one-story addition off the south which has tall, one/one, double-hung windows with cornice moldings.

The carriage house has been moved and converted into a garage in the late 1920's.

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Initials \_\_\_\_\_ Date \_\_\_\_\_

Sources consulted:

1. Correspondence with Josephine Hayes, March 1984.
2. "Dr. Kimmel Passes Away," Lebanon Express, March 21, 1923.



Continuation Sheet 1 of 1  
Kimmel House  
611 Grove Street  
Map Reference Number: 46

### History

The Kimmel House was built by a Mr. Fuller but has been identified with the doctor's name. William Wallace Kimmel was born in Noble County, Indiana, July 26, 1850. He graduated from a medical college in Cincinnati, Ohio in 1880. He then moved to Pella, Iowa where he married Ida A. Shubring on May 5, 1881. The couple had four children, Carl, Cyrus, Walter and Margaret. Kimmel continued to practice medicine at this rural location for 10 years. In 1901 the Kimmels came west and since that time lived continuously in Lebanon. Dr Kimmel was a member of the city council and active in the First Presbyterian Church. In 1906 Dr. Kimmel was the Worthy Patron of the Eastern Star Marguerite Chapter of the Masonic Lodge. Kimmel passed away in March of 1923 and was interred in the Masonic Cemetery.

LEBANON HISTORIC RESOURCE REGISTER EVALUATION FORM

Evaluator: John Vial

Resource Name: Kimmel House

Date: 8/25/89

Resource Number: 46

Criteria - The site is significant in relation to the following criteria:

|  | <u>YES</u> | <u>NO</u> |
|--|------------|-----------|
| <u>Age:</u> c.1890                      Resource is at least fifty years old.  | X          |           |
| <u>Integrity.</u> The resource possesses integrity of the original or historically evolved design, materials, and workmanship.   | X          |           |
| Comments: <very good>; new roof and some older additions.  |            |           |
| <u>Cultural.</u> It exemplifies or reflects special elements of the cultural, social, economic, political, aesthetic, engineering, or architectural history of Lebanon, Linn County, the state, or the nation. |            | X         |
| Comments:  |            |           |
| <u>Historical.</u> It is identified with persons or events significant in local, state, or national history.   | X          |           |
| Comments: Dr. Kimmel was noted for his very active role in local politics and was a leader of the Masonic Lodge and the First Presbyterian Church.   |            |           |
| <u>Architectural.</u> It embodies distinctive characteristics of a style, type, period, or method of construction.   | X          |           |
| Comments: Excellent Gothic Revival home.   |            |           |
| <u>Notable Individual.</u> It is representative of the notable work of a builder, designer, engineer, or architect.  |            | X         |
| Comments:  |            |           |
| <u>Rarity.</u> It is representative of a type or style of construction that was once common and now is among the last examples surviving in the region or state.   |            | X         |
| Comments:  |            |           |
| <u>National Register.</u> It is listed on the National Register of Historic Places.  |            | X         |
| Comments:  |            |           |
| <u>COMMENTS:</u> Early addition added to the rear of the home. Addition is very compatible with existing structure. Home is in excellent condition.  |            |           |

## LEBANON HISTORIC RESOURCES REGISTER

### FINDINGS OF FACT

Historic Resource Site #: 46  
Common Name: Kimmel House  
Site Address: 611 Grove St.  
Site Map and Tax Lot Number: 12S-2W-11CB, TL 9700

The above-cited candidate historic resource was initially surveyed in 1984 and is currently included in the Lebanon Historic Inventory and Survey. Subsequently, the above site has been evaluated for inclusion on the Lebanon Historic Resources Register based on the criteria found in Lebanon Ordinance No. 2069, Section 3(2). These criteria include: Section 3(2)-integrity; Sections 3(2)(a), (b) and (c)-cultural, historical, and architectural significance; Section 3(2)(d)-whether the site represents the work of a notable individual, or 3(2)(e)-whether the site is representative of a style which is becoming increasingly rare; and Section 3(2)(f)-whether the site is listed on the National Register of Historic Places. The attached methodology and evaluation form were utilized in the evaluation of the candidate site.

### FINDINGS

1. Integrity. This resource complies with the criteria of Section 3(2) of the Lebanon Historic Resources Ordinance. This site possesses integrity of its original design, materials and workmanship. The minor alterations to this site are consistent and compatible to the original structure.
2. Historical. This site complies with the criteria of Section 3(2)(b) of the Lebanon Historic Resources Ordinance. This site is identified with persons significant in local history. This home is associated with the Dr. Kimmel family. Dr. Kimmel was noted for his active role in local politics, the Masonic Lodge, and the First Presbyterian Church.
3. Architectural. This resource complies with the criteria of Section 3(2)(c) of the Lebanon Historic Resources Ordinance. This house is an outstanding example of Gothic Revival architecture. The steeply pitched gabled roofs, pointed arch windows, and detailed moldings accenting the windows and doorways are characteristic of this style of architecture.
4. Historic Resources Site #46 fulfills the criteria of Sections 3(2), 3(2)(b), and 3(2)(c) of the Lebanon Historic Resources Ordinance; therefore, inclusion of this site in the Lebanon Historic Resources Register complies with Lebanon Historic Resources Ordinance #2069 and Oregon's Statewide Planning Goal #5 - Open Space, Scenic and Historic Areas, and Natural Resources.
5. Conflicting Uses. No conflicting uses have been identified.

STATE OF OREGON INVENTORY  
OF HISTORIC PROPERTIES  
State Historic Preservation Office  
Oregon State Parks, Salem, OR 97310



County Linn  
Ranking \_\_\_\_\_  
Name  
(Common) Irvine House  
(Historic) Elmer House  
Address 293 East Ash Street  
Present Owner Shirley J. & Basil H. Nixon  
Address 293 East Ash Street  
Original Use residence  
Date of Construction 1904  
Map Reference Number 53

Physical description of property and statement of historical significance:

The front of this corner lot Arts and Crafts residence faces towards the south. There is a square floor plan and a pyramidal roof with hip dormers on each side. On the east side of the front elevation is a porch with a hip roof supported by square columns. To the west there is a large fixed window with a leaded glass transom. The frieze band between floors divides the shiplap siding on the bottom from the shingling on the top. The upper floors are symmetrically composed with pavilions at the second floor corners, two pairs of square multi-light windows in the middle and a hip dormer centered in the roof. The pavilions have a single window with a large lower light and an upper sash containing intersecting tracery leaded glass. The dormers feature paired, square, four-light windows. There are pairs of large scroll brackets located beneath the box cornice of the roof and smaller ones supporting the pavilions and the ledge below the middle windows.

On the southeast corner there is a sunroom with multi-light windows, a flat roof with bracketed overhang, fluted wood pilasters and a stone foundation. There is a square single story addition in the north corner of the east elevation which has a hip roof, shiplap siding and a one/one, double-hung window. Set between the addition and the porch is a single-light

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Initials \_\_\_\_\_ Date \_\_\_\_\_

Sources consulted:

1. Questionnaire from Shirley Nixon, April 3, 1984.
2. Interview with Sally Johnson on April 24, 1984

Continuation Sheet 1 of 1  
Irvine House  
293 East Ash Street  
Map Reference Number: 53

door with three panels and flanking fluted wood pilasters. There is a one/one, double hung window above the door and a hip dormer centered in the roof. The second story pavilion on the south has a single window with a larger lower light below a sash containing intersecting tracery leaded glass. There is an interior brick chimney at the center.

### History

The first owner of the house was Norman Elmer from Arlington, Oregon. Dr. Irvine, a physician and surgeon, was the second owner. Irvine was born in 1893 and arrived from Portland in 1919 after attending the Good Samaritan in Portland. He married Eve Flood who was born in 1897 in Portland and came to Lebanon as a nurse.

Dr. Irvine was prominent in public affairs as president of the State Board of Health. He was also instrumental with Albert Wilson, J. H. Irvine and Hugh Kirkpatrick in getting Evans Products (now Cascade Plywood) to select a site in Lebanon.

LEBANON HISTORIC RESOURCE REGISTER EVALUATION FORM

Evaluator: John Vial

Resource Name: Irvine House

Date: 8/25/89

Resource Number: 53

Criteria - The site is significant in relation to the following criteria:

|  | <u>YES</u> | <u>NO</u> |
|--|------------|-----------|
| <u>Age:</u> 1904                      Resource is at least fifty years old.  | X          |           |
| <u>Integrity.</u> The resource possesses integrity of the original or historically evolved design, materials, and workmanship.   | X          |           |
| Comments: <good>; addition to north corner of east elevation.  |            |           |
| <u>Cultural.</u> It exemplifies or reflects special elements of the cultural, social, economic, political, aesthetic, engineering, or architectural history of Lebanon, Linn County, the state, or the nation. |            | X         |
| Comments:  |            |           |
| <u>Historical.</u> It is identified with persons or events significant in local, state, or national history.   | X          |           |
| Comments: Dr. Irvine, a very notable local doctor, owned this home.  |            |           |
| <u>Architectural.</u> It embodies distinctive characteristics of a style, type, period, or method of construction.   | X          |           |
| Comments: Architectural type can be classified as Basic Transitional Box. This type of Architecture is not commonly found in the Lebanon area, therefore this home is rather unique.                           |            |           |
| <u>Notable Individual.</u> It is representative of the notable work of a builder, designer, engineer, or architect.  |            | X         |
| Comments:  |            |           |
| <u>Rarity.</u> It is representative of a type or style of construction that was once common and now is among the last examples surviving in the region or state.   |            | X         |
| Comments:  |            |           |
| <u>National Register.</u> It is listed on the National Register of Historic Places.  |            | X         |

COMMENTS: Home is very good condition. The addition has windows, a door and a porch which aren't compatible with the original structure. Nevertheless, the home is rather unique to Lebanon and most of its integrity is retained.

## LEBANON HISTORIC RESOURCES REGISTER

### FINDINGS OF FACT

Historic Resource Site #: 53  
Common Name: Irvine House  
Site Address: 293 E. Ash St.  
Site Map and Tax Lot Number: 12S-2W-11CB, TL 8400

The above-cited candidate historic resource was initially surveyed in 1984 and is currently included in the Lebanon Historic Inventory and Survey. Subsequently, the above site has been evaluated for inclusion on the Lebanon Historic Resources Register based on the criteria found in Lebanon Ordinance No. 2069, Section 3(2). These criteria include: Section 3(2)-integrity; Sections 3(2)(a), (b) and (c)-cultural, historical, and architectural significance; Section 3(2)(d)-whether the site represents the work of a notable individual, or 3(2)(e)-whether the site is representative of a style which is becoming increasingly rare; and Section 3(2)(f)-whether the site is listed on the National Register of Historic Places. The attached methodology and evaluation form were utilized in the evaluation of the candidate site.

### FINDINGS

1. Integrity. This resource complies with the criteria of Section 3(2) of the Lebanon Historic Resources Ordinance. This site possesses integrity of its original design, materials and workmanship. Significant alterations have occurred to this site, however, the general character and integrity of the site have been maintained.
2. Historical. This site complies with the criteria of Section 3(2)(b) of the Lebanon Historic Resources Ordinance. This site is identified with persons significant in local history. Dr. Irvine, a very notable local doctor, owned and resided in this home. In addition to his medical practice, Dr. Irvine was very active in public affairs. He served as the president of the State Board of Health and was very instrumental in attracting large industry to Lebanon.
3. Architectural. This resource complies with the criteria of Section 3(2)(c) of the Lebanon Historic Resources Ordinance. This architectural style could be classified as a Basic Transitional Box. Although quite common in other areas, this style is rather rare to Lebanon.
4. Historic Resources Site #53 fulfills the criteria of Sections 3(2), 3(2)(b) and 3(2)(c) of the Lebanon Historic Resources Ordinance; therefore, inclusion of this site in the Lebanon Historic Resources Register complies with Lebanon Historic Resources Ordinance #2069 and Oregon's Statewide Planning Goal #5 - Open Space, Scenic and Historic Areas, and Natural Resources.
5. Conflicting Uses. No conflicting uses have been identified.

STATE OF OREGON INVENTORY  
OF HISTORIC PROPERTIES  
State Historic Preservation Office  
Oregon State Parks, Salem, OR 97310



County Linn  
Ranking \_\_\_\_\_  
Name  
(Common) Bohle House  
(Historic) Bohle House  
Address 537 East Grant Street  
Present Owner Delbert L. and Susan J. Spiker  
Address 537 East Grant Street  
Original Use residence  
Date of Construction 1908  
Map Reference Number 133

Physical description of property and statement of historical significance:

A low bell gable roof running parallel to the street covers the Bohle House, a one and a half story Bungalow. There is a gable dormer centered in front and a shed dormer in the rear. Above the concrete foundation the upper floors are clad with clapboard siding. Running the length of the south elevation is a porch with paired square columns on a low wall, and with balustrades in the end bays. The centered entry door contains a tall, single light. On each side is a large window with a transom. The gable dormer has large brackets at the ridge and above the side walls and contains four casement windows each with six lights above and a larger light below.

On the west facade there is a three-sided bay window with a large lower light and a small upper sash and smaller, one/one, double-hung windows at the sides. There are two single-light, double-hung windows in the north corner. Both gable ends contain pairs of one/one, double-hung windows in the center and small four/one windows in the corners. There is a rectangular bay window with a shed roof on the east facade.

(continued)

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Allen, McMath-Hawkins, Architects, 213 SW Ash, Portland, OR 97204 (228-5154)

Initials \_\_\_\_\_ Date \_\_\_\_\_

Sources consulted:

Interview with Dorothy Page, May 11, 1984.



Continuation Sheet 1 of 1  
Bohle House  
537 East Grant Street  
Map Reference Number: 133

History

Fredric August Bohle was born May 9, 1859 in Missouri in a German immigrant family. In 1908 he moved to a farm on Lancaster Drive near Lebanon and in 1911 he established a creamery located at what is now Ralston Square Park. The creamery was run with his sons William Edward Bohle and Edwin Henry Bohle. In 1928 the creamery was located to their new building on Main Street. After F. A. Bohle's death the house remained in the family when in 1916 his daughter, Nora Bohle, married Roshal Grove and they settled here.

LEBANON HISTORIC RESOURCE REGISTER EVALUATION FORM

Evaluator: John Vial

Resource Name: Bohle House

Date: 8/25/89

Resource Number: 133

Criteria - The site is significant in relation to the following criteria:

|  | <u>YES</u> | <u>NO</u> |
|--|------------|-----------|
| <u>Age:</u> 1908                      Resource is at least fifty years old.  | X          |           |
| <u>Integrity.</u> The resource possesses integrity of the original or historically evolved design, materials, and workmanship.   | X          |           |
| Comments: <excellent>; house in very original.   |            |           |
| <u>Cultural.</u> It exemplifies or reflects special elements of the cultural, social, economic, political, aesthetic, engineering, or architectural history of Lebanon, Linn County, the state, or the nation. |            | X         |
| Comments:  |            |           |
| <u>Historical.</u> It is identified with persons or events significant in local, state, or national history.   | X          |           |
| Comments: The Bohles were owners of a very successful local creamery. The creamery was originally located in what is now Ralston Park.   |            |           |
| <u>Architectural.</u> It embodies distinctive characteristics of a style, type, period, or method of construction.   |            | X         |
| Comments:  |            |           |
| <u>Notable Individual.</u> It is representative of the notable work of a builder, designer, engineer, or architect.  |            | X         |
| Comments:  |            |           |
| <u>Rarity.</u> It is representative of a type or style of construction that was once common and now is among the last examples surviving in the region or state.   |            | X         |
| Comments:  |            |           |
| <u>National Register.</u> It is listed on the National Register of Historic Places.  |            | X         |
| Comments:  |            |           |
| <u>COMMENTS:</u> Home is in outstanding condition and retains all of its original character.   |            |           |

## LEBANON HISTORIC RESOURCES REGISTER

### FINDINGS OF FACT

Historic Resource Site #: 133  
Common Name: Bohle House  
Site Address: 537 E. Grant St.  
Site Map and Tax Lot Number: 12S-2W-11CA, TL 5901

The above-cited candidate historic resource was initially surveyed in 1984 and is currently included in the Lebanon Historic Inventory and Survey. Subsequently, the above site has been evaluated for inclusion on the Lebanon Historic Resources Register based on the criteria found in Lebanon Ordinance No. 2069, Section 3(2). These criteria include: Section 3(2)-integrity; Sections 3(2)(a), (b) and (c)-cultural, historical, and architectural significance; Section 3(2)(d)-whether the site represents the work of a notable individual, or 3(2)(e)-whether the site is representative of a style which is becoming increasingly rare; and Section 3(2)(f)-whether the site is listed on the National Register of Historic Places. The attached methodology and evaluation form were utilized in the evaluation of the candidate site.

### FINDINGS

1. Integrity. This resource complies with the criteria of Section 3(2) of the Lebanon Historic Resources Ordinance. This site possesses integrity of its original design, materials and workmanship. This house shows excellent integrity and is in near original condition.
2. Historical. This site complies with the criteria of Section 3(2)(b) of the Lebanon Historic Resources Ordinance. This site is identified with persons significant in local history, more specifically the Bohle family. Fredric August Bohle established a creamery in 1911 at the current site of the Ralston Square Park. The creamery was run with his sons William Edward Bohle and Edwin Henry Bohle, and in 1928 the creamery was moved to its new location on Main St. This new location is now known as the 88 cents store building.
3. Historic Resources Site #133 fulfills the criteria of Sections 3(2) and 3(2)(b) of the Lebanon Historic Resources Ordinance; therefore, inclusion of this site in the Lebanon Historic Resources Register complies with Lebanon Historic Resources Ordinance #2069 and Oregon's Statewide Planning Goal #5 - Open Space, Scenic and Historic Areas, and Natural Resources.
4. Conflicting Uses. No conflicting uses have been identified.

STATE OF OREGON INVENTORY  
OF HISTORIC PROPERTIES  
State Historic Preservation Office  
Oregon State Parks, Salem, OR 97310



County Linn  
Ranking \_\_\_\_\_  
Name  
(Common) Albany-Santiam Canal  
(Historic) Albany-Santiam Canal  
Address not applicable  
Present Owner Pacific Power & Light Co.  
Address 920 SW 6th Avenue, Portland  
Original Use Canal  
Date of Construction 1880  
Map Reference Number 162

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Physical description of property and statement of historical significance:

The two interlocked canals in Lebanon have earthen banks and bottoms and are about 10 feet deep and 30 feet wide. The first canal is 17 miles long and was built in 1860, to transport timber products and manufactured goods to Albany. The water was taken east of town from the North Santiam River, flowed through the northern part of Lebanon to the paper mill, then cross-country to Albany. The second canal is about five miles long and was dug in 1891. The head gates were located three miles east of town near the Rose Donation Land Claim. A dam was built across the river to divert water into the canal, which then meanders along the south city limits, turns north along Third Street, cuts diagonally towards the northwest across Ralton's Third Addition, under the Grant Street Bridge, and continues northeast across the Park Addition. It then empties into the Albany-Santiam Canal a short distance below where that waterway leaves the river. On the northeast and southeast corners of Lebanon there are large mill ponds fed by these canals. Within the city the canal is spanned by several old bridges and bordered by many large older houses with landscaped gardens.

(continued)

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Initials \_\_\_\_\_ Date \_\_\_\_\_

Sources consulted: see attached.

Map Reference Number: 162

### History

The canals began with the establishment in 1858 of the Albany Canal and Manufacturing Company. Their canal linked the South Santiam with the Willamette River. It was intended for carrying farm and timber products from eastern Linn County to the Willamette River. The canal was constructed between 1860 and 1872 at a cost of \$60,000. The canal failed as a transportation system due to the difficulties of drawing barges back upstream by horse. In Lebanon the canal was subsequently used to power a variety of industrial operations that included the original paper mill at the present Crown Zellerbach site and a grist mill which had a precarious existence for several years and then burned down.

The section of canal that runs through downtown Lebanon was built to provide water to the growing town and power new mills and factories. On December 21, 1891 J. L. Cowan, Frank O'Neil and Dr. L. Foley were granted a franchise to construct and maintain a system of waterworks under the name of the Lebanon and Santiam Water Company. Dr. Foley also received a grant to provide electric lights and power for the city several months earlier.

In August 1871, construction was begun with a projected cost of \$20,000. C. H. Ralston and J. J. Swan, president and secretary respectively, inserted articles into the local paper pointing out the virtues of the canal and promoting the sale of bonds. Thomas Price, an itinerant canal excavator from Lincoln, Nebraska was then engaged to dig the ditch. A team of 20 to 30 horses and mules dragged iron scrapers through the river bottom soil and Chinese laborers with picks and shovels finished the job.

Dr. Foley did not go ahead with an electric light plant and in 1892 the franchise for electric and water service was given to J. J. DuBruille with water power leased from Lebanon and Santiam Canal Company. C. G. Rawlings sometime later bought half interest in the business but after difficulties with the city about charges and the quality of services, the two sold their interest in 1894 to J. S. Hughes. After Dr. Foley's death, Mr. Hughes bought half interest in the canals, sharing them with O'Neil Bros. and Calahan, the predecessors of Crown Zellerbach Corp.

Mr. Hughes had gone deep in debt acquiring the property and in 1908 was forced to sell to the First National Bank of Lebanon which held most of the claims against him. The Lebanon Electric Light and Water Company was organized to run the property with Samuel L. Garland, S. P. Bach, J. C. Mayer and Stanley I. Stewart administering. J. C. Mayer was the bank president, Lebanon's mayor, and is also associated with the beginning of the strawberry festival. In 1920, a new power plant was built on the west side of town. The power company had disagreements with the paper company and to settle the matter bought their half interest. In 1923, the canal system and other properties were sold to Mountain States Power Company. The Mountain States Power Company was an Albany based company owned by the Welsh family. In 1954 Mountain States Power Company merged with Pacific Power and Light Company forming the leading utility company in the Pacific Northwest.

LEBANON HISTORIC RESOURCE REGISTER EVALUATION FORM

Evaluator: John Vial

Resource Name: Albany-Santiam Canal

Date: 9/13/89

Resource Number: 162

Criteria - The site is significant in relation to the following criteria:

|  | <u>YES</u> | <u>NO</u> |
|--|------------|-----------|
| <u>Age:</u> 1880                      Resource is at least fifty years old.  | X          |           |
| <u>Integrity.</u> The resource possesses integrity of the original or historically evolved design, materials, and workmanship.   | X          |           |
| Comments: <excellent>  |            |           |
| <u>Cultural.</u> It exemplifies or reflects special elements of the cultural, social, economic, political, aesthetic, engineering, or architectural history of Lebanon, Linn County, the state, or the nation.   | X          |           |
| Comments: The canal clearly has cultural, social and aesthetic significance to the citizens of Lebanon.  |            |           |
| <u>Historical.</u> It is identified with persons or events significant in local, state, or national history.   | X          |           |
| Comments:  |            |           |
| <u>Architectural.</u> It embodies distinctive characteristics of a style, type, period, or method of construction.   |            | X         |
| Comments:  |            |           |
| <u>Notable Individual.</u> It is representative of the notable work of a builder, designer, engineer, or architect.  |            | X         |
| Comments:  |            |           |
| <u>Rarity.</u> It is representative of a type or style of construction that was once common and now is among the last examples surviving in the region or state.   | X          |           |
| Comments: Canals such as these are a rather unique idem.   |            |           |
| <u>National Register.</u> It is listed on the National Register of Historic Places.  |            | X         |
| Comments:  |            |           |
| <u>COMMENTS:</u> The canal was originally built for several purposes, including; use for transport of Timber and manufactured goods to Albany, power for saw and grain mills, provide drinking water to Lebanon, and numerous other industrial operations. |            |           |

## LEBANON HISTORIC RESOURCES REGISTER

### FINDINGS OF FACT

Historic Resource Site #: 162  
Common Name: Albany-Santiam Canal  
Site Address: N/A  
Site Map and Tax Lot Number: N/A

The above-cited candidate historic resource was initially surveyed in 1984 and is currently included in the Lebanon Historic Inventory and Survey. Subsequently, the above site has been evaluated for inclusion on the Lebanon Historic Resources Register based on the criteria found in Lebanon Ordinance No. 2069, Section 3(2). These criteria include: Section 3(2)-integrity; Sections 3(2)(a), (b) and (c)-cultural, historical, and architectural significance; Section 3(2)(d)-whether the site represents the work of a notable individual, or 3(2)(e)-whether the site is representative of a style which is becoming increasingly rare; and Section 3(2)(f)-whether the site is listed on the National Register of Historic Places. The attached methodology and evaluation form were utilized in the evaluation of the candidate site.

### FINDINGS

1. Integrity. This resource complies with the criteria of Section 3(2) of the Lebanon Historic Resources Ordinance. This site possesses integrity of its original design, materials and workmanship.
2. Cultural. This site complies with the criteria of Section 3(2)(a) of the Lebanon Historic Resources Ordinance. This site exemplifies special elements of the cultural and economic history of Lebanon. Additionally, the canal possesses important aesthetic qualities to Lebanon.
3. Historical. This site complies with the criteria of Section 3(2)(b) of the Lebanon Historic Resources Ordinance and is identified with persons and events significant to Lebanon's history. The canal is associated with important industries which were vital to the areas early history.
4. Rarity. This site complies with the criteria of Section 3(2)(e) of the Lebanon Historic Resources Ordinance. This site represents a type of construction that was once common and is now among the last examples remaining in this region.
5. Historic Resources Site #162 fulfills the criteria of Sections 3(2), 3(2)(a), 3(2)(b), and 3(2)(e) of the Lebanon Historic Resources Ordinance; therefore, inclusion of this site in the Lebanon Historic Resources Register complies with Lebanon Historic Resources Ordinance #2069 and Oregon's Statewide Planning Goal #5 - Open Space, Scenic and Historic Areas, and Natural Resources.
6. Conflicting Uses. No conflicting uses have been identified.

STATE OF OREGON INVENTORY  
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State Historic Preservation Office  
Oregon State Parks, Salem, OR 97310



County Linn  
Ranking \_\_\_\_\_  
Name  
(Common) Unknown  
(Historic) Ralph Scroggin House  
Address 310 West Grant Street  
Present Owner Muriel T. and Richard L. Corbat  
Address 310 West Grant Street  
Original Use residence  
Date of Construction c. 1896  
Map Reference Number 157

-----  
Physical description of property and statement of historical significance:

The Ralph Scroggin House is a fine one and a half story Queen Anne/Eastlake building with a square floor plan. The house has a pyramidal roof with full height gable roofed bays on each elevation and is clad with horizontal siding with corner boards. The house fronts the street corner with diagonally placed entry stairs, a pediment located at the corner of the porch and a two-story bay projected off the corner that contains the entry. The porch has turned posts with brackets above them, arches with sunburst panels, and a balustrade. The pediment at the corner contains a large sunburst. The second floor of the corner bay features a one/one, double-hung window and a shingled pediment supported by brackets.

The elevation on the north has a gable roofed two-story bay. On the first floor there is a rectangular bay with three, one/one, double-hung windows, trim with corner blocks, panels along the base, and corner brackets below. The gable end contains a pair of one/one, double-hung windows, woven panels at the sides of the upper sashes and fish scale shingles above them. The verge board is flared at the bottom and decorated with bull's eyes.

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Initials \_\_\_\_\_ Date \_\_\_\_\_

Sources consulted:



The east elevation is composed similarly only with the two-story gable bay on the left. There is a shed roof addition attached to the south of the house with a single window facing the street. The verge board from the gable at the right has been extended down in front of the shed roof. At the base of this addition there is a small shed with a multi-light window, and a low-pitched gable roof projecting toward the street. In the left corner of the elevation there is a new porch with a lattice screen, a shed roof and entry stairs.

Both sides of the south elevation have been extended with a shed roof that attaches to a two-story gable-roofed bay. On the right there is another addition with a gable roof and on the left there is a second, less steeply sloped, shed roof and three south facing multi-light windows. On the left side of the roof there is a shed dormer with paired, one/one, double-hung windows, shingles, and brackets below exposed eaves.

The gable-roofed bay on the west elevation is identical to those on the north and east elevations. On the ground level there is a one-story bay with three one/one, double-hung windows and hip roof. There is another pair of double-hung windows in the gable end, which is decorated with shingles, panels and a verge board. On the right a new section of verge board has been added to the shed roof. On the left side near the front, there is an exterior brick chimney flanked by small multi-light windows. The eaves above are boxed and supported by brackets.

### History

The early owners were also active in the feedstore in the old John Settle Grain Warehouse. Thad and Celia Sterling sold the house to Ralph and Maude Scroggin around 1910, shortly thereafter the warehouse which was then used for a feed and seed store. Ralph was Lebanon's mayor in the late 1930's and was involved in various other speculative enterprises such as construction of the Lebanon Express Building. He was the son of J. P. Scroggin who ran the Seamore and Scroggin Sawmill and opened the Bank of Lebanon in 1896 that still stands on the corner of Sherman and Main Streets.

The house remained in the Scroggin family when his daughter married in 1935, and the Fuller family came to live here.

LEBANON HISTORIC RESOURCE REGISTER EVALUATION FORM

Evaluator: John Vial

Resource Name: Ralph Scroggin House

Date: 8/24/89

Resource Number: 157

Criteria - The site is significant in relation to the following criteria:

|   | <u>YES</u> | <u>NO</u> |
|---|------------|-----------|
| <u>Age</u> : 1896                      Resource is at least fifty years old.  | X          |           |
| <u>Integrity</u> . The resource possesses integrity of the original or historically evolved design, materials, and workmanship.   | X          |           |
| Comments: <excellent>; very few alterations to this home.   |            |           |
| <u>Cultural</u> . It exemplifies or reflects special elements of the cultural, social, economic, political, aesthetic, engineering, or architectural history of Lebanon, Linn County, the state, or the nation. |            | X         |
| Comments:   |            |           |
| <u>Historical</u> . It is identified with persons or events significant in local, state, or national history.   | X          |           |
| Comments: Ralph Scroggin was a very prominent local citizen.  |            |           |
| <u>Architectural</u> . It embodies distinctive characteristics of a style, type, period, or method of construction.   | X          |           |
| Comments: Outstanding example of an Queen Anne/Eastlake styled home.  |            |           |
| <u>Notable Individual</u> . It is representative of the notable work of a builder, designer, engineer, or architect.  |            | X         |
| Comments:   |            |           |
| <u>Rarity</u> . It is representative of a type or style of construction that was once common and now is among the last examples surviving in the region or state.   |            | X         |
| Comments:   |            |           |
| <u>National Register</u> . It is listed on the National Register of Historic Places.  |            | X         |
| Comments:   |            |           |
| <u>COMMENTS</u> : Ralph Scroggin served as a Lebanon mayor and a very successful businessman. This home is in outstanding condition and shows a great deal of quality workmanship.                              |            |           |

## LEBANON HISTORIC RESOURCES REGISTER

### FINDINGS OF FACT

Historic Resource Site #: 157  
Common Name: Ralph Scroggin House  
Site Address: 310 W. Grant St.  
Site Map and Tax Lot Number: 12S-2W-10DB, TL 11100

The above-cited candidate historic resource was initially surveyed in 1984 and is currently included in the Lebanon Historic Inventory and Survey. Subsequently, the above site has been evaluated for inclusion on the Lebanon Historic Resources Register based on the criteria found in Lebanon Ordinance No. 2069, Section 3(2). These criteria include: Section 3(2)-integrity; Sections 3(2)(a), (b) and (c)-cultural, historical, and architectural significance; Section 3(2)(d)-whether the site represents the work of a notable individual, or 3(2)(e)-whether the site is representative of a style which is becoming increasingly rare; and Section 3(2)(f)-whether the site is listed on the National Register of Historic Places. The attached methodology and evaluation form were utilized in the evaluation of the candidate site.

### FINDINGS

1. Integrity. This resource complies with the criteria of Section 3(2) of the Lebanon Historic Resources Ordinance. This site possesses integrity of its original design, materials and workmanship. This house shows excellent integrity and is in near original condition.
2. Historical. This site complies with the criteria of Section 3(2)(b) of the Lebanon Historic Resources Ordinance. This site is identified with persons significant in local history. The Scroggin family, for whom this house is associated with, bought this home around 1910. Ralph Scroggin was Lebanon's mayor in the 1930's and was very active in local business enterprises including the Scroggin Feed and Seed and the construction of the Lebanon Express building.
3. Architectural. This resource complies with the criteria of Section 3(2)(c) of the Lebanon Historic Resources Ordinance. With its complex and irregular floor plan, highly-pitched intersecting gabled roofs and extensive use of ornamental moldings, his house is an outstanding example of the elaborate Queen Anne style of architecture.
4. Historic Resources Site #157 fulfills the criteria of Sections 3(2), 3(2)(b) and 3(2)(c) of the Lebanon Historic Resources Ordinance; therefore, inclusion of this site in the Lebanon Historic Resources Register complies with Lebanon Historic Resources Ordinance #2069 and Oregon's Statewide Planning Goal #5 - Open Space, Scenic and Historic Areas, and Natural Resources.
5. Conflicting Uses. No conflicting uses have been identified.

STATE OF OREGON INVENTORY  
OF HISTORIC PROPERTIES  
State Historic Preservation Office  
Oregon State Parks, Salem, OR 97310



County Linn  
Ranking \_\_\_\_\_  
Name  
(Common) Unknown  
(Historic) Unknown  
Address 625 East Grant Street  
Present Owner Joan M. Brunson  
Address 625 East Grant Street  
Original Use residence  
Date of Construction c. 1890  
Map Reference Number 134

Physical description of property and statement of historical significance:

This is a two-story Queen Anne house with a rectangular plan. The roof in front ends with a jerkin-head while the others are gabled. The structure is clad with shiplap siding, corner boards that have capitals, trim located below the windows and shingles in the gable ends and in a band between floors. The front gable end at the second floor contains a rectangular bay. The window here contains stained glass in the upper sash and a single light in the lower sash. There is a pair of brackets below the bay and a three/one, double-hung window at the first floor.

On the left side of the west elevation there is a balcony set into the roof that is sheltered by a gable roof like a dormer. In its gable end there is a wooden arch which rests on turned posts. At the peak there are decorative brackets and bullnose decorations below. Below the balcony the first floor is clad with modern vertical siding and features a square, single-light fixed window. In the center of the elevation there is a full height rectangular bay which contains a one/one, double-hung window in the gable end and a pair below with stained glass in the upper sashes. The porch on the right has turned posts, a hip roof, a door with a single light, and a two-light casement window at the corner.

(continued)

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Initials \_\_\_\_\_ Date \_\_\_\_\_

Sources consulted:

625 East Grant  
Map Reference Number: 134

The east elevation has a full height bay in the center containing a one/one, double-hung window in the gable end and a pair below. The porch at the right, with turned posts and a shed roof, contains a door and double-hung window. There is a wall built of horizontal siding along the street side. The small addition on the rear has a shed roof and the center interior chimney has its corbeled brick cap removed.

This house is reported to have been used as a church with a bell located in the gable roof balcony on the west elevation.

134

LEBANON HISTORIC RESOURCE REGISTER EVALUATION FORM

Evaluator: John Vial

Resource Name: Unknown

Date: 8/25/89

Resource Number: 134

Criteria - The site is significant in relation to the following criteria:

|   | <u>YES</u> | <u>NO</u> |
|---|------------|-----------|
| <u>Age:</u> c.1890                      Resource is at least fifty years old.   | X          |           |
| <u>Integrity.</u> The resource possesses integrity of the original or historically evolved design, materials, and workmanship.  | X          |           |
| Comments: <good>; addition to the rear of the home.   |            |           |
| <u>Cultural.</u> It exemplifies or reflects special elements of the cultural, social, economic, political, aesthetic, engineering, or architectural history of Lebanon, Linn County, the state, or the nation.  |            | X         |
| Comments:   |            |           |
| <u>Historical.</u> It is identified with persons or events significant in local, state, or national history.  | X          |           |
| Comments: This house is reported to have been used as a church with a bell located in the gable roof on the west elevation. This house is now commonly refereed to as the "haunted house" because it was once was reported to be inhabited by ghosts. |            |           |
| <u>Architectural.</u> It embodies distinctive characteristics of a style, type, period, or method of construction.  |            | X         |
| Comments:   |            |           |
| <u>Notable Individual.</u> It is representative of the notable work of a builder, designer, engineer, or architect.   |            | X         |
| Comments:   |            |           |
| <u>Rarity.</u> It is representative of a type or style of construction that was once common and now is among the last examples surviving in the region or state.  |            | X         |
| Comments:   |            |           |
| <u>National Register.</u> It is listed on the National Register of Historic Places.   |            | X         |
| Comments:   |            |           |
| <u>COMMENTS:</u> House requires a good deal of work.  |            |           |

## LEBANON HISTORIC RESOURCES REGISTER

### FINDINGS OF FACT

Historic Resource Site #: 134  
Common Name: Unknown  
Site Address: 625 E. Grant St.  
Site Map and Tax Lot Number: 12S-2W-11DB, TL 4500

The above-cited candidate historic resource was initially surveyed in 1984 and is currently included in the Lebanon Historic Inventory and Survey. Subsequently, the above site has been evaluated for inclusion on the Lebanon Historic Resources Register based on the criteria found in Lebanon Ordinance No. 2069, Section 3(2). These criteria include: Section 3(2)-integrity; Sections 3(2)(a), (b) and (c)-cultural, historical, and architectural significance; Section 3(2)(d)-whether the site represents the work of a notable individual, or 3(2)(e)-whether the site is representative of a style which is becoming increasingly rare; and Section 3(2)(f)-whether the site is listed on the National Register of Historic Places. The attached methodology and evaluation form were utilized in the evaluation of the candidate site.

### FINDINGS

1. Integrity. This resource complies with the criteria of Section 3(2) of the Lebanon Historic Resources Ordinance. This site possesses integrity of its original design, materials and workmanship. Significant alterations have occurred to this site, however, the general character and integrity of the site have been maintained.
2. Historical. This site complies with the criteria of Section 3(2)(b) of the Lebanon Historic Resources Ordinance. This site is identified with events significant in local history. This house is reported to have been used as a church with a bell located in the gable roof balcony on the west elevation. Additionally, newspapers have reported that this house is supposedly inhabited by ghosts, and local citizens often refer to this house as the "haunted house."
3. Historic Resources Site #134 fulfills the criteria of Sections 3(2) and 3(2)(b) of the Lebanon Historic Resources Ordinance; therefore, inclusion of this site in the Lebanon Historic Resources Register complies with Lebanon Historic Resources Ordinance #2069 and Oregon's Statewide Planning Goal #5 - Open Space, Scenic and Historic Areas, and Natural Resources.
4. Conflicting Uses. No conflicting uses have been identified.

STATE OF OREGON INVENTORY  
OF HISTORIC PROPERTIES  
State Historic Preservation Office  
Oregon State Parks, Salem, OR 97310



County Linn  
Ranking \_\_\_\_\_  
Name  
(Common) Unknown  
(Historic) McPherson House  
Address 1155 Hiatt Street  
Present Owner Jack D. and Joan Lee  
Address 1155 Hiatt Street  
Original Use residence  
Date of Construction c. 1880  
Map Reference Number 145

Physical description of property and statement of historical significance:

The McPherson House is two stories tall, with Italianate styling, a T-shaped floor plan, hip roofs and shiplap siding with cornerboards. The hip roof, full length front porch, non-original, wraps around the northwest corner. There are Tuscan columns on the porch, a solid door in the center of the west facade and a one/one, double-hung window on the right. In the center of the second floor there are paired one/one, double-hung windows. Below boxed cornices the frieze contains panels and jigsaw cut brackets. There are hip roof, two-story wings on each side of the house, which on the west facade feature one/one, double-hung windows at the second floor and a second porch door on the north.

On the north facade the porch wraps around to the west side of the center wing. Windows on both floors are one/one, double-hung sashes which are paired on the center wing. A one-story, hip roof addition with a north facing door and an interior corbeled brick chimney runs along the east facade.

On the south elevation there are two recent windows and a single-light paneled door where the addition connects to the original house. The original two-story facade on the left contains two one/one, double-hung windows on each floor. There is a second corbeled interior chimney at the center of the house.

(continued)

Recorded by Heritage Investment Corporation, 813 SW Alder, Portland, OR 97204 (228-0272)  
Allen, McMath-Hawkins, Architects, 213 SW Ash, Portland, OR 97204 (228-5154)

Initials \_\_\_\_\_ Date \_\_\_\_\_

Sources consulted:

Interview with Joe McPherson,  
May 10, 1984



Continuation Sheet 1 of 1  
McPherson House  
1155 Hiatt Street  
Map Reference Number: 145

History

One of this property's early owners was Charles McPherson. Charles's father, William McPherson, was from Tennessee and Iowa, opening a sawmill on Hamilton Creek in the 1890's. Later with his sons William H., George L. and Charlie the McPherson Lumber Company was opened on the south side of Lebanon. Joe McPherson, Charlie's son, was the manager of the company in the later years until the mill closed in 1960.

LEBANON HISTORIC RESOURCE REGISTER EVALUATION FORM

Evaluator: John Vial

Resource Name: McPherson House

Date: 8/25/89

Resource Number: 145

Criteria - The site is significant in relation to the following criteria:

|  | <u>YES</u> | <u>NO</u> |
|--|------------|-----------|
| <u>Age:</u> c.1880      Resource is at least fifty years old.  | X          |           |
| <u>Integrity.</u> The resource possesses integrity of the original or historically evolved design, materials, and workmanship.   | X          |           |
| Comments: <good>; house has had several additions (see <u>Comments</u> below). However, most of home's original character has been retained.   |            |           |
| <u>Cultural.</u> It exemplifies or reflects special elements of the cultural, social, economic, political, aesthetic, engineering, or architectural history of Lebanon, Linn County, the state, or the nation. |            | X         |
| Comments:  |            |           |
| <u>Historical.</u> It is identified with persons or events significant in local, state, or national history.   | X          |           |
| Comments: The McPhersons opened one of the areas first saw mills in the 1890's.  |            |           |
| <u>Architectural.</u> It embodies distinctive characteristics of a style, type, period, or method of construction.   | X          |           |
| Comments: This home is one of the very few Italianate homes in Lebanon.  |            |           |
| <u>Notable Individual.</u> It is representative of the notable work of a builder, designer, engineer, or architect.  |            | X         |
| Comments:  |            |           |
| <u>Rarity.</u> It is representative of a type or style of construction that was once common and now is among the last examples surviving in the region or state.   |            | X         |
| Comments:  |            |           |
| <u>National Register.</u> It is listed on the National Register of Historic Places.  |            | X         |
| <u>COMMENTS:</u> New porch columns, porch decking and new front door.<br>One story addition on north side of home.   |            |           |

## LEBANON HISTORIC RESOURCES REGISTER

### FINDINGS OF FACT

Historic Resource Site #: 145  
Common Name: McPherson House  
Site Address: 1155 Hiatt St.  
Site Map and Tax Lot Number: 12S-2W-11CD, TL 8601

The above-cited candidate historic resource was initially surveyed in 1984 and is currently included in the Lebanon Historic Inventory and Survey. Subsequently, the above site has been evaluated for inclusion on the Lebanon Historic Resources Register based on the criteria found in Lebanon Ordinance No. 2069, Section 3(2). These criteria include: Section 3(2)-integrity; Sections 3(2)(a), (b) and (c)-cultural, historical, and architectural significance; Section 3(2)(d)-whether the site represents the work of a notable individual, or 3(2)(e)-whether the site is representative of a style which is becoming increasingly rare; and Section 3(2)(f)-whether the site is listed on the National Register of Historic Places. The attached methodology and evaluation form were utilized in the evaluation of the candidate site.

### FINDINGS

1. Integrity. This resource complies with the criteria of Section 3(2) of the Lebanon Historic Resources Ordinance. This site possesses integrity of its original design, materials and workmanship. The additions and alterations to this site are consistent and compatible to the original structure.
2. Historical. This site complies with the criteria of Section 3(2)(b) of the Lebanon Historic Resources Ordinance. This site is identified with persons significant in local history. One of the property's early owners was Charles McPherson. The father of Charles, William McPherson, opened one of the areas first saw mills in the 1890's. Later William, along with his three sons, opened the McPherson Lumber Company located on the south side of Lebanon. Joe McPherson, son of Charles, managed the mill in its later years until it closed in 1960.
3. Architectural. This resource complies with the criteria of Section 3(2)(c) of the Lebanon Historic Resources Ordinance. This site embodies distinctive characteristics of the Italianate style of architecture. This site's regular plan - low-pitched hip roof; large, overhanging eaves supported by highly-decorative brackets; and tall windows with ornamental moldings are all recognized features of this style of architecture.
4. Historic Resources Site #145 fulfills the criteria of Sections 3(2), 3(2)(b) and 3(2)(c) of the Lebanon Historic Resources Ordinance; therefore, inclusion of this site in the Lebanon Historic Resources Register complies with Lebanon Historic Resources Ordinance #2069 and Oregon's Statewide Planning Goal #5 - Open Space, Scenic and Historic Areas, and Natural Resources.
5. Conflicting Uses. No conflicting uses have been identified.

# AGENDA ITEM 4



CITY OF LEBANON

M E M O R A N D U M

TO: Joseph A. Windell, City Administrator      DATE: December 5, 1991

FROM: Judy Wendland, Finance Director *JW*

SUBJECT: 1990-91 Audited Financial Statements

The 1990-91 audited financial statements are complete and will be presented to the City Council by our Auditor in Charge, Tom Glogau of Faler, Grove, & Mueller. As has been the case for the last several years, we received what is called "A Clean Opinion" which means that the auditors found that our accounting work is done properly and that we are in compliance with all legal requirements.

I am particularly proud that our workpapers were completed the soonest ever, on September 13, and that, as Tom points out in his management letter, they were significantly improved over prior years. The workpapers are divided into two groups--those that are done monthly and those are done after the close of the fiscal year. As you know, we have been steadily increasing those that are done monthly to improve our monthly financial reporting, as well as to minimize year end work. The Finance Operations Manager, Casey Cole, is responsible for the completion of these workpapers and is to be commended for his efforts. Now, all the most complex and time consuming work is done monthly.

I had primary responsibility for the rest of the work this year and I expect this to be the case in the future, unless we are able to hire a temporary assistant as we have in the past. I spent at least 50% of my time for about 7 weeks working on the audit. I hope to be able to complete more of the work monthly or quarterly this fiscal year.

Another important stride was made by Municipal Court. As you know, our outstanding, uncollected court fines have increased substantially during the last few years from \$47,082 in 1987-88 to \$542,062 in 1990-91. Revenues have increased from \$83,860 in 1987-88 to \$179,346 in 1990-91. (Due to a change in reporting, \$169,986 is shown in the General Fund and \$9,360 is reported in Bail-Suspense as a pass through.)

A great deal of this increase has been due to increased activity by the Police Department, a change in state law which no longer allows for reduction in bail, higher rate of non appearance at court, and higher fines ( a DUII now costs about \$900 as opposed to \$175 a few years ago).

However, part of it was attributable to a backlog of warrants and cases that needed processing. Since I spoke with the Judge in September about this concern, about 80% of the old warrants (totaling \$186,042) and about 50% of the old failure to appear affidavits (\$52,926) have been processed. While we don't expect to collect nearly all the funds before they are deemed uncollectible after five years, payments have been received over the last couple of months which have contributed to Court Revenue being \$12,000 ahead of last year at this time.

The Police Department clerical staff provided substantial assistance in preparing the paper work on this project. All who participated in this process should be commended for their efforts.

cc. John Wittwer, Municipal Judge  
Walter R. Richmond, Chief of Police  
Thomas E. Glogau, C.P.A., Auditor



**Faler, Grove & Mueller, P.C.**

Certified Public Accountants

December 4, 1991

Judy Wendland, Finance Director  
City of Lebanon  
925 S. Main  
Lebanon, OR 97355

Dear Judy,

With the completion of this year's audit there are a few things that I wanted to review, and a few things I wanted to discuss for next year's audit.

First of all, everyone who participated in the preparation of audit schedules and workpapers should be commended for a job well done. The workpapers this year were better than last year's in several respects:

1. They were more concise. There was less unnecessary duplication of data, and important data was more prominently displayed.
2. They were better organized. The logic was easier to follow and, for the most part, all workpapers needed for a particular section were together and sequenced appropriately.
3. They were completed in a timely manner. I know this required substantial effort, especially since you were without the assistance of temporary help, as you have had in the past.
4. The overall quality of work done was better. I think we are seeing the fruits of our labors from the past few years. There was less time spent chasing problems and erroneous entries, and more time available for analytical review and system analysis.

Although there were a few audit adjustments necessary, they were only for minor items, and were more housekeeping matters than substantive adjustments. You are to be commended for your thorough preparation for the audit.

The primary challenge this year for me was the preparation of the audit report spreadsheet, which will be a tremendous help to us in future years. Although it "works" now, there are several areas where improvements are desirable:

Judy Wendland, Finance Director  
City of Lebanon  
December 4, 1991  
Page 3

The requirements of the Single Audit Act will complicate next year's audit to some extent. As soon as we can I would like to get to you a copy of the compliance requirements that I will be checking, so that you can document the City's transactions in a manner that will demonstrate compliance with the applicable statutes. In order to get the list to you I will need to know the CFDA number of the Federal assistance that you receive.

For my part, I want to be more timely in providing information to you (such as the management representation letter!). I also want to make our presence there less of a disruption to your staff. I would welcome any suggestions you have on how this might be accomplished.

Please convey my thanks and appreciation to the rest of the Finance Department staff for their cooperation and assistance.

Yours very truly,



Thomas E. Glogau, CPA

TEG:eks



Judy Wendland, Finance Director  
City of Lebanon  
December 4, 1991  
Page 2

1. We may want to consider entering all data on the SUM.WQ1 worksheets in even dollars, and not having to rely on the @ROUND function for the totals. Because the data is sorted in a variety of ways, it is critical that each column on the SUM.WQ1 worksheets foot. I ended up plugging an additional dollar here and there on the final spreadsheet just to solve the problem for this year. Those will need to be cleaned up for next year.
2. Most of the report spreadsheet is linked by range name rather than cell address to the SUM.WQ1 worksheets, but there are still some cell addresses in there. I feel it is preferable to link by range name rather than cell address, as this avoids possible problems from inserting or deleting rows or columns. Also, it would be good to have the report spreadsheet linked internally by range names rather than cell addresses for the same reason.
3. Some budget vs. GAAP differences still need to be entered manually on the report spreadsheet, especially in the special revenue funds. Right now I don't see an easy way around this, but you might give it some thought.
4. Budget data needs to be incorporated into the SUM.WQ1 worksheets and linked to the report spreadsheet.
5. It would be nice to have the TB.WK1 worksheets linked to the SUM.WQ1 worksheets, for several reasons:
  - a) It would eliminate the need to re-enter all that data on the SUM.WQ1 worksheets. In some cases, the TB.1 worksheets would need to be expanded.
  - b) We could solve our rounding problems by doing the @ROUND on the TB.1 worksheets and carrying the rounded totals forward to the SUM.WQ1. You would still have the pennies on the TB.1 worksheet.
  - c) We could simplify the SUM.WQ1 worksheet by simply having budget and GAAP numbers, without having to re-post the GAAP journal entries.
  - d) It would enable us to post additional journal entries (budget or GAAP) in one place (the TB.1) and have the effect carry through all the way to the report spreadsheet.

# AGENDA ITEM 5



CITY OF LEBANON  
M E M O R A N D U M

TO: Joseph A. Windell, City Administrator      DATE: December 2, 1991

FROM: Judy Wendland, Finance Director *JW*

SUBJECT: Supplemental Budget for 1991-92

On Wednesday, November 20, 1991 the Budget Committee met to make recommendations regarding some additional revenue for the General Fund. The sources of the revenue are listed below:

|                            |               |
|----------------------------|---------------|
| Additional Property Taxes  | \$ 37,027     |
| Liquor and Cigarette Taxes | 9,500         |
| Cash Carry Forward Balance | <u>67,700</u> |
| TOTAL                      | \$114,227     |

The Budget Committee recommended that the funds be used as follows:

|                        |               |
|------------------------|---------------|
| Personnel Services     | \$ 37,900     |
| Materials and Services | 19,200        |
| Capital Outlay         | 23,020        |
| Transfers (Dial-A-Bus) | 4,500         |
| Contingencies          | <u>29,607</u> |
| TOTAL                  | \$114,227     |

Other changes recommended by the committee were to use savings from the Senior Center Grant to eliminate the transfer from the Senior Trust Fund, provide a program aide for Senior Services, and partial payment (\$2,000) to restore the Dial-A-Bus to full time. They also recommended appropriating an unanticipated grant for LCDC Planning and Library Trust Funds for partial payment on a computer. All of these changes are incorporated in the attached resolution.

After the Committee met, it was discovered that \$5,000 will be required by the Police Department to pay the Fire Department for a car already in service, and an unanticipated billing for the RAIN computer system for \$850 was received. Contingencies were reduced and these items added to the budget. The police trust fund received unanticipated donations for the K-9 program. \$1,200 has been added to the Police Trust Fund to allow for spending these donations.

Also, a tentative agreement was reached with Linn County that the County will provide the City with about \$380,000 in timber funds for Street Improvements. The money will be set aside in an interest bearing account and the County will approve the projects and provide the funding as they are approved. As the Director of Public Works does not anticipate spending all the money this year,

A RESOLUTION ADOPTING THE CITY OF ) RESOLUTION NO. \_\_\_\_\_  
 LEBANON SUPPLEMENTAL BUDGET AND ) FOR 1991  
 MAKING APPROPRIATIONS FOR FISCAL )  
 YEAR 1991-92 )

WHEREAS, the Lebanon City Council adopted a budget for the City of Lebanon for the 1991-92 fiscal year on June 28, 1991, and

WHEREAS, there have been occurrences which were not ascertained at the time of the preparation of the budget for the 1991-92 fiscal year and which require a change in the City's financial planning, and

WHEREAS, there has occurred a pressing necessity which was not foreseen at the time of the preparation of the budget and which requires prompt action.

NOW, THEREFORE, BE IT RESOLVED by the Lebanon City Council that the budget appropriations shown below are hereby approved.

GENERAL FUND

|                                  | <u>Current</u> | <u>Supplemental</u> |
|----------------------------------|----------------|---------------------|
| Administration                   | \$ 29,874      | \$ 38,074           |
| City Attorney                    | 22,775         | 22,775              |
| Community & Economic Development | 26,384         | 30,634              |
| Planning                         | 23,530         | 26,230              |
| Building Inspection              | 51,202         | 52,102              |
| Engineering                      | 11,314         | 12,214              |
| Parks                            | 124,082        | 129,082             |
| Finance                          | 54,377         | 65,377              |
| Legislative                      | 16,093         | 20,593              |
| Library                          | 127,828        | 141,048             |
| Municipal Court                  | 130,618        | 130,618             |
| Police                           | 1,266,020      | 1,295,370           |
| Senior Services                  | 64,979         | 62,879              |
| Non-Departmental                 | <u>468,644</u> | <u>498,951</u>      |
| GENERAL FUND TOTAL               | \$ 2,417,720   | \$ 2,525,947        |

DEBT SERVICE FUND

|                             |                        |           |
|-----------------------------|------------------------|-----------|
| 1975 G.O. Bonds             | \$ 75,825 <sup>1</sup> | NO CHANGE |
| Water Refunding Bond - 1985 | <u>450,138</u>         | " "       |
| DEBT FUND TOTAL             | \$ 525,963             | " "       |

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<sup>1</sup>Includes \$10,300 unappropriated fund balance not appropriated

ENTERPRISE FUND

|                                | <u>Current</u>         | <u>Supplemental</u> |
|--------------------------------|------------------------|---------------------|
| Water                          | \$ 1,670,900           | NO CHANGE           |
| Water Capital Improvement      | 3,676,150 <sup>2</sup> | " "                 |
| Wastewater                     | 1,229,520              | " "                 |
| Wastewater Capital Improvement | 4,675,711 <sup>3</sup> | " "                 |
| Railroad                       | <u>12,795</u>          | " "                 |
| ENTERPRISE FUND TOTAL          | \$ 11,265,076          | " "                 |

INTERGOVERNMENTAL FUND

|   |            |            |
|---|------------|------------|
| Teknetics                                 | \$ 33,000  | \$ 33,000  |
| OTSC Grant                                | 205        | 205        |
| Special Event Sign                        | 3,900      | 3,900      |
| Foot & Bike                               | 68,010     | 68,010     |
| Streets                                   | 539,108    | 539,108    |
| Storm Drainage                            | 40,300     | 40,300     |
| 911 Communications                        | 40,000     | 40,000     |
| Civil Forfeitures                         | 11,800     | 11,800     |
| Dial-A-Bus                                | 36,750     | 41,808     |
| Senior Center Grant                       | ---        | 15,000     |
| FAU Streets                               | 18,063     | 18,063     |
| Entrepreneurial Grant                     | 10,000     | 10,000     |
| Wetlands Grant                            | 12,067     | 12,067     |
| LCDC Planning                             | 350        | 2,850      |
| Planning Assistance Grant                 | 2,000      | 2,000      |
| 83/84 Housing Rehabilitation              | 28,000     | 28,000     |
| 85/86 Housing Rehabilitation              | 10,719     | 10,719     |
| 85/86 Housing Rehabilitation Unrestricted | 17,437     | 17,437     |
| Gills Landing                             | 6,817      | 6,817      |
| Vaughn Lane Acres                         | <u>250</u> | <u>250</u> |
| INTERGOVERNMENTAL FUND TOTAL              | \$ 878,776 | \$ 901,334 |

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<sup>2</sup>Includes \$2,181,908 unappropriated fund balance not appropriated.

<sup>3</sup>Includes \$1,730,798 unappropriated fund balance not appropriated.

SPECIAL ASSESSMENT FUND

|                                   | <u>Current</u>         | <u>Supplemental</u> |
|-----------------------------------|------------------------|---------------------|
| Bancroft Bond Summary             | \$ 75,500 <sup>4</sup> | NO CHANGE           |
| Walker Road Improvements          | 6,700 <sup>5</sup>     | " "                 |
| SCIP LID                          | 48,000 <sup>6</sup>    | " "                 |
| Oak Street LID                    | 19,237                 | " "                 |
| Public Improvements               | <u>39,500</u>          | " "                 |
| <br>SPECIAL ASSESSMENT FUND TOTAL | <br>\$ 188,937         | <br>" "             |

CAPITAL IMPROVEMENTS FUND

|   |                     |                     |
|---|---------------------|---------------------|
| Equipment Acquisition & Replacement     | \$ 216,278          | \$ 216,278          |
| Pioneer Cemetery                        | 10,885 <sup>7</sup> | 10,885 <sup>8</sup> |
| Interview Room Trust                    | 400                 | 400                 |
| Police Trust                            | 120                 | 1,320               |
| Library Trust                           | 3,737               | 5,037               |
| Senior Services Trust                   | 32,300              | 32,300              |
| Ridgeway Butte                          | 52,000              | 52,000              |
| Streets Capital Projects                | 2,184,809           | 2,184,809           |
| Streets Capital Improvements Restricted | ---                 | 250,000             |
| Drainage SDC                            | 41,300              | 41,300              |
| Drainage SDC Restrict                   | 5,600               | 5,600               |
| Parks SDC                               | 39,650              | 39,650              |
| Parks SDC Restrict                      | 5,600               | 5,600               |
| Sewer SDC                               | 394,467             | 394,467             |
| Sewer SDC Restrict                      | 5,600               | 5,600               |
| Streets SDC                             | 133,850             | 133,850             |
| Streets Restrict                        | 5,600               | 5,600               |
| Water SDC                               | 30,850              | 30,850              |
| Water SDC Restrict                      | <u>5,600</u>        | <u>5,600</u>        |
| <br>CAPITAL IMPROVEMENTS FUND TOTAL     | <br>\$ 3,168,646    | <br>\$ 3,421,146    |

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<sup>4</sup>Includes \$39,166 unappropriated fund balance not appropriated.

<sup>5</sup>Includes \$2,000 unappropriated fund balance not appropriated.

<sup>6</sup>Includes \$48,000 unappropriated fund balance not appropriated.

<sup>7</sup>Includes \$5,300 unappropriated fund balance not appropriated.

<sup>8</sup>Includes \$5,300 unappropriated fund balance not appropriated.

TRUST AND AGENCY FUND

|                             | <u>Current</u>    | <u>Supplemental</u> |
|-----------------------------|-------------------|---------------------|
| Bail                        | \$ <u>106,000</u> | NO CHANGE           |
| TRUST AND AGENCY FUND TOTAL | \$ <u>106,000</u> | " "                 |
| CITY BUDGET TOTAL           | \$ 18,551,118     | " "                 |

Adopted and appropriated by the Lebanon City Council at the regular meeting  
of December 11, 1991.

\_\_\_\_\_  
Robert G. Smith, Mayor

ATTEST:

\_\_\_\_\_  
Joseph A. Windell, City Administrator

JW/lgk

Notice is hereby given that The Lebanon City Council at its regular meeting on December 11, 1991 will consider adopting a supplemental budget for fiscal year 1991-92. The changes to each fund are less than 10% of each fund. The meeting will be held at 7:30 p.m. at the Lebanon School District Board Room, 485 S. Fifth St. Lebanon, Oregon.

Changes to the budget follow:

|                                  | <u>Current</u><br><u>Budget</u> | <u>Supplemental</u><br><u>Budget</u> | <u>Change</u> |
|----------------------------------|---------------------------------|--------------------------------------|---------------|
| <u>General Fund Revenue:</u>     |                                 |                                      |               |
| Property Taxes                   | 1,007,900                       | 1,044,927                            | 37,027        |
| Cigarette Taxes                  | 34,000                          | 35,000                               | 1,000         |
| Liquor Taxes                     | 80,000                          | 88,500                               | 8,500         |
| Senior Trust                     | 6,000                           | -0-                                  | (6,000)       |
| Beginning Balance                | 157,500                         | 225,200                              | <u>67,700</u> |
| Total Changes to Revenue         |                                 |                                      | 108,227       |
| <u>General Fund Expenditure:</u> |                                 |                                      |               |
| Administration                   | 29,874                          | 38,074                               | 8,200         |
| Comm & Economic Devel            | 26,384                          | 30,634                               | 4,250         |
| Planning                         | 23,530                          | 26,230                               | 2,700         |
| Building Inspection              | 51,202                          | 52,102                               | 900           |
| Engineering                      | 11,314                          | 12,214                               | 900           |
| Parks                            | 124,082                         | 129,082                              | 5,000         |
| Finance                          | 54,377                          | 65,377                               | 11,000        |
| Legislative                      | 16,093                          | 20,593                               | 4,500         |
| Library                          | 127,828                         | 141,048                              | 13,220        |
| Police                           | 1,266,020                       | 1,295,370                            | 29,350        |
| Senior Services                  | 64,979                          | 62,879                               | (2,100)       |
| Non Departmental                 | 468,644                         | 498,951                              | <u>30,307</u> |
| Total Changes to Fund            |                                 |                                      | 108,227       |
| <u>Intergovernmental Fund</u>    |                                 |                                      |               |
| Dial A Bus                       | 36,750                          | 43,250                               | 6,500         |
| Senior Center Grant              | - 0 -                           | 15,000                               | 15,000        |
| LCDC Planning                    | 350                             | 2,850                                | <u>2,500</u>  |
| Total Changes to Fund            |                                 |                                      | 24,000        |
| <u>Capital Projects Fund</u>     |                                 |                                      |               |
| Streets Cap.Imprv.Restrictd.     | - 0 -                           | 250,000                              | 250,000       |
| Library Trust                    | 3,737                           | 5,037                                | <u>1,300</u>  |
| Total Changes to Fund            |                                 |                                      | 251,300       |



Significant changes to the 1991-92 Budget included in the above are returning all 6 regular employees on reduced hours to full time, Dial a Bus will resume a full time schedule, and hours for the City Planner will be increased, as will contract hours for personnel administration. Capital items include a Police car, repairs to Police recording system, computers for the Library and Senior Center, and repairs to the Library Furnace. In addition, unanticipated grants for the Senior Center (\$15,000), Planning (\$2,500), and Roads Maintenance (\$250,000) have been received.

# AGENDA ITEM 6



CITY OF LEBANON  
M E M O R A N D U M

TO: JOSEPH WINDELL  
CITY ADMINISTRATOR

DATE: DECEMBER 4, 1991

FROM: JAMES P. RUEF  
DIRECTOR OF PUBLIC WORKS

SUBJECT: ADOPTION OF STORM DRAINAGE MASTER PLAN

*Wes Zicker*

Staff has been working with David J. Newton Associates, Inc. (our consultants) for over a year on the enclosed Storm Drainage Master Plan. This is the first ever, all-encompassing storm drainage plan for the City of Lebanon.

The plan is a snapshot of the storm drainage needs of Lebanon at the time it is written. Unlike some of the master plans we have undertaken in the past couple of years, this plan will most likely change little in the future. The only trends on the horizon which may cause us to re-think our future plans have to do with storm water quality.

This plan has been presented to the Lebanon Planning Commission and it is their recommendation that it be adopted by City Council. I concur with that recommendation.

arg

# AGENDA ITEM 7



CITY OF LEBANON  
M E M O R A N D U M

*Picture*

*Labor & materials  
Materials separator*

*Bob Miller*

DATE: DECEMBER 4, 1991

*% of \$ held to  
contentment / satisfaction  
performance*

TO: JOSEPH WINDELL  
CITY ADMINISTRATOR

FROM: JAMES P. RUEB *JPR*  
DIRECTOR OF PUBLIC WORKS

SUBJECT: PURCHASE OF A GRAVITY BELT SLUDGE THICKENER

The single, most expensive item in our upcoming Sludge Thickening Project will be the purchase of a Gravity Belt Thickener. This is a piece of specialty equipment which will constitute approximately \$160,000 of our estimated total project construction cost of \$600,000.

The project design is not complete at this time but is far enough along to make the specification of this piece of equipment possible. We would like to purchase this equipment prior to bidding the remaining work (pipe work, electrical, building, etc.) for several reasons:

- \* We would like to have the equipment on site in time for completion of the project this summer. This piece of machinery has a long lead time between ordering and delivery. This lead time may be as long as six months.
- \* We would like to avoid paying a markup on this equipment to the general contractor we eventually hire to complete the project.
- \* We would like to include the details of the equipment we purchase in the final bidding documents for the remaining project. Foundation, wiring, and plumbing details can all be included in the final design once we know which brand of equipment we will be purchasing.

Our engineering consultant, KCM Inc., has also recommended that we short-list the manufacturing companies we allow to bid on this equipment. The attached memo from Jim Clark, Engineering Services Division Manager, and letter from KCM outline the reasons for this move. I believe that by doing this we stand a better chance of purchasing the right piece of equipment with the least amount of future maintenance and expense.

I request that this matter be taken to City Council with my recommendation to approve the specifications for a Gravity Belt Thickener, authorize staff to go to bid, and approve a resolution granting an exemption to the usual procurement procedures.

# AGENDA ITEM 8



CITY OF LEBANON  
M E M O R A N D U M

TO: JOSEPH WINDELL  
CITY ADMINISTRATOR

DATE: DECEMBER 4, 1991

FROM: JAMES P. RUEF *JPR*  
DIRECTOR OF PUBLIC WORKS

SUBJECT: CONSIGNMENT OF CITY OF LEBANON SURPLUS EQUIPMENT

The State Surplus Program is offering a new program for public agencies. They will now allow public agencies to consign their own surplus property with the state and federal surplus they have offered in the past.

Staff would like authorization, by way of a Resolution, to utilize this program when we feel it is in the best interests of the public. There are times when we have specialty equipment that would have a much higher resale value to another government agency than it would locally. This program would give us a chance to ensure we receive reasonable compensation for our surplus equipment while having the satisfaction of knowing it is still being used to serve the public.

I recommend that City Council approve the attached Resolution.

arg



CITY OF LEBANON  
M E M O R A N D U M

TO: TOM McHILL  
CITY ATTORNEY

DATE: NOVEMBER 4, 1991

FROM: BRIAN HALL  
MAINTENANCE DIVISION MANAGER *Brian*

SUBJECT: INTERGOVERNMENTAL AGREEMENT FOR SURPLUS PROPERTY  
DISPOSAL

The State of Oregon is now providing a new service for intergovernmental cooperation within political entities through their state and federal surplus property program which offers a method to dispose of surplus property. In some cases this would be advantageous to us because of specialized equipment, eg., Wiley Asphalt plant that had been declared surplus would get more exposure to sale through a statewide network such as the State Surplus Program.

Attached is the agreement that would need to be signed by the City to participate in the program. If you would please look it over, make any comments, and return it to me I would appreciate it, thank you.

BH/la



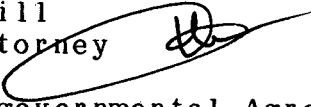


CITY OF LEBANON

M E M O R A N D U M

TO: Brian Hall  
Maintenance Division Manager

DATE: Nov. 6, 1991

FROM: Tom McHill  
City Attorney 

SUBJECT: Intergovernmental Agreement for Surplus Property  
Disposal

I have had the opportunity to review the proposed Intergovernmental Agreement for Surplus Property Disposal proposed by the State Department of General Services. Should the Council desire to enter into such an agreement, I would approve the agreement as to form. It seems to me that it provides both parties flexibility in terminating the agreement, modifying the agreement, and the indemnification sections for both parties seem reasonable to me. As you mentioned in your memo of November 4, 1991, it also seems to be a good opportunity to take advantage of a wider market for the sale of particular City surplus property.

If anything further is needed, please feel free to contact me.

cc: Joe Windell

State of Oregon  
Department of General Services

INTERGOVERNMENTAL AGREEMENT  
FOR SURPLUS PROPERTY DISPOSAL

USE OF THE STATE SURPLUS PROPERTY DISPOSAL NETWORK

This agreement, hereinafter referred to as "Agreement", is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 19\_\_\_\_, by and between the State of Oregon; Department of General Services, hereinafter referred to as "State", and

\_\_\_\_\_  
(political subdivision) (address)  
\_\_\_\_\_, hereinafter referred to as  
(city, state, zip code)  
"Political Subdivision".

1. STATUTORY AUTHORITY.

In accordance with and pursuant to the provisions of ORS Chapter 190, entitled "INTERGOVERNMENTAL COOPERATION", the State is authorized to cooperate with and furnish services to a city, county, district, or other municipal corporation, commission, authority, entity of political subdivision organized and existing under statute or city or county charter in Oregon. By acceptance of this Agreement, the Political Subdivision certifies that it meets the above criteria for eligibility for cooperation or receipt of services from the State.

2. SERVICES TO BE PROVIDED.

(a) The State will provide surplus and confiscated property disposal services, for the term of this Agreement, to the Political Subdivision in return for a service fee. Revenues derived from this service fee shall be used to defer expenses incurred in the transportation, documentation, warehousing, handling and sales directly related to the use of the State's surplus property disposal services by the Political Subdivision. The services to be provided under this agreement will be in the form of access to the use of the State Surplus Property disposal network. By acceptance of this agreement, the Political Subdivision agrees that the services to be provided will be used for official government business only.

Oregon Department of General Services  
Intergovernmental Agreement  
Surplus Property Disposal Services  
Page 2

(b) A service fee representing 20% of the value received at sale will be applied to all assets sold through the State Surplus Property system. The services provided and charges incurred may be modified by execution of an amended Property Disposition Request agreed to by both parties.

(c) The State reserves the right to establish and or adjust resale prices of State Surplus Property to reflect fair market value. Fair market value will be established using methods that are generally accepted and used by the industry. This includes, but is not limited to, consulting vendors selling like goods, e.g. antique dealers and/or liquidators. Resale values established by the Political Subdivision will be honored for a period not to exceed thirty (30) days before fair market value adjustments are executed.

3. TERM,

This Agreement is effective, and will be considered fully executed, upon signature by both parties, and shall remain in effect until cancelled by one of the parties. However, in no event shall the term of this Agreement extend beyond a period of five (5) years from the date it becomes effective. The term of this Agreement may be extended or renewed if it is mutually agreeable to do so. Such extension or renewal shall be in writing with the term of extension or renewal specified.

4. CANCELLATION,

(a) This Agreement may be cancelled without liability or penalty, by either party, upon presentation of forty-five (45) days written notice. No such cancellation shall prejudice any obligations or liabilities of either party already accrued prior to the effective date of cancellation.

(b) The State may cancel this Agreement immediately upon such notice as the State may provide, without liability or penalty, in the event funding sufficient to support the intergovernmental surplus property disposal services program is suspended, withdrawn, denied or terminated. The Manager of the Surplus Property Center within the Department of General Services shall have absolute discretion to determine the availability of sufficient funding, and may effect cancellation of this Agreement by delivery of written notice to the Political Subdivision. By mutual agreement of the parties, this Agreement may be amended to accommodate a reduction in the funding of either party.

5. RESPONSIBILITY OF THE POLITICAL SUBDIVISION,

(a) It is understood that the utilization of the services authorized by this Agreement are elective on the part of the Political Subdivision.

(b) The Political Subdivision is responsible for providing the State with the necessary information to provide effective and accountable surplus property disposal services. This information would include, but not be limited to, the submission of complete, accurate and timely Property Disposition Requests and Property tags for each item/items submitted to the State system for disposal.

(c) The Political Subdivision agrees to allow all services fees applied by the State to be deducted from sale proceeds prior to their final disbursement.

(d) Under this agreement, the Political Subdivision becomes a subscriber to and user of the State Surplus Property disposal network, which belongs to and is used by the State of Oregon and its constituent agencies and divisions. The Political Subdivision will be treated, as nearly as practicable and possible, on a parity with state agencies and other political subdivisions that subscribe to and use this service.

6. RESPONSIBILITY OF THE STATE,

The State shall make every attempt to provide the Political Subdivision with satisfactory services on a parity with all other subscribers to and users of the State Surplus Property disposal network. The State will notify the Political Subdivision in writing at least thirty (30) days prior to any scheduled changes in services and or fees.

7. LIMITATION OF LIABILITY,

The Political Subdivision agrees that the State shall not be subject to any claim, action, or liability arising in any manner whatsoever out of any act or omission, interruption, or cessation of service under this Agreement. The State shall not be liable or responsible for any direct or consequential damages sustained by the Political Subdivision, including, but not limited to, delay, interruption of business activities, or lost receipts that may result in any manner whatsoever from any act or omission, interruption, or cessation of service.

8. INDEMNIFICATION BY THE POLITICAL SUBDIVISION.  
To the full extent authorized by statute or charter, the Political Subdivision shall indemnify, defend, and hold harmless the State of Oregon and the Department of General Services, its officers, divisions, agents, employees, and members from all claims, suits, or actions of any nature arising out of the negligent acts or omissions of the Political Subdivision, its officers, contractors, agents or employees under this Agreement.
9. INDEMNIFICATION BY THE STATE.  
Subject to the limitations and conditions of the Oregon Tort Claims Act, ORS 30.260 through 30.300, and Article XI, Section 7 of the Oregon Constitution, State of Oregon shall indemnify the Political Subdivision and hold the Political Subdivision harmless from and against liability for damage to life, person or property arising solely from the negligence of the State of Oregon and the Department of General Services, its officers, division, agents, employees, and members in providing services to the Political Subdivision under this Agreement. Provided, the State of Oregon shall not be required to indemnify and hold Political Subdivision harmless from liability arising in any manner from the acts or omissions of Political Subdivision, its officers, contractors, agents, or employees.
10. ASSIGNMENT.  
The provisions of this Agreement shall be binding upon and shall inure to the benefit of the parties hereto and their respective successors and assigns. Neither party shall assign or transfer its interest in this Agreement without the prior written approval of the other.
11. WAIVER.  
The failure of either party to enforce any provisions of this Agreement shall not constitute a waiver by that party of that or any other provision of this Agreement, or the waiver by that party of the ability to enforce that or any other provision in the event of any subsequent, similar breach.

12. SEVERABILITY,

If any provisions of this Agreement shall be held invalid or unenforceable by any court or tribunal of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision. If any term or provision of this Agreement is declared by a court or tribunal of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall be construed and enforced as if the Agreement did not contain the particular term or provision held to be invalid.

13. ATTORNEY FEES,

In the event of a lawsuit of any kind is instituted in behalf of either party to collect any payment due under this Agreement or to obtain performance of any kind under this Agreement, each party shall be responsible for its own attorney fees and all related costs and disbursements incurred therein.

14. MERGER,

This Agreement constitutes the entire agreement between the parties. No waiver, consent, modification or change of terms or provisions of this Agreement shall bind either party unless in writing and signed by both parties. Such waiver, consent, modification or change, if made shall be effective only in the specific purpose given. There are no understandings, agreements or representations, oral or written, not specified herein regarding this Agreement.

15. SIGNATURES,

Each party, by the signature below of its authorized representative, hereby acknowledges that it has read this Agreement, understands it, and agrees to be bound by its terms and conditions. Each person signing this Agreement represents and warrants to have authority to execute this Agreement.

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(title)

\_\_\_\_\_  
(title)

\_\_\_\_\_  
(date)

\_\_\_\_\_  
(date)

APPROVED AS TO  
LEGAL SUFFICIENCY

*W. Douglas Marshall*  
Asst. Attorney General

Date 5/16/91

# AGENDA ITEM 9



CITY OF LEBANON

M E M O R A N D U M

TO: Joseph Windell  
City Administrator

DATE: December 3, 1991

FROM: Jim Ruef *JR*  
Director of Public Works

SUBJECT: No Parking Zone on Olive Street

Engineering staff has investigated a complaint regarding parking on Olive Street between 2nd and 3rd Streets. The complaint stated that the street is too narrow for two way traffic and parking on the south side.

This situation was investigated by the Engineering Division. Attached is a memo from the Engineering Division which summarizes the situation and recommends adding a no parking zone on the south side of Olive Street.

The affected property owners have been contacted about the recommended change. No response has been received as of this date.

**Action Requested**

I recommend the Council approve the attached resolution prohibiting parking on this portion of Olive Street.

C: Jim Clark, Engineering Services Division Manager



# AGENDA ITEM 10



C I T Y   O F   L E B A N O N

M E M O R A N D U M

TO:            Joseph Windell  
                 City Administrator

DATE:    December 3, 1991

FROM:        Jim Ruef *JPR*  
                 Director of Public Works

SUBJECT:     No Parking Zone on Russell Street

We have received a petition from the residents in the Russell and Parkway area who are concerned about trucks parking on Russell Street for extended periods of time.

Attached are a memo from the Engineering Division which summarizes the situation and a resolution which prohibits parking on both sides of Russell from the Santiam Highway to Parkway.

**Action Requested**

I recommend the Council approve the attached resolution prohibiting parking on this portion of Russell Street.

C: Jim Clark, Engineering Services Division Manager



C I T Y   O F   L E B A N O N

M E M O R A N D U M

TO:           JIM CLARK  
               ENGINEERING DIVISION MANAGER

FROM:        CRAIG HORRELL  
               ENGINEERING TECHNICIAN

SUBJECT:     RUSSELL ST. PARKING RESOLUTION

DATE: DECEMBER 2, 1991

On November 26th, Joe Windell received a petition from residents in the Russell Street and Parkway area requesting that Russell Street have no parking on the north and south sides of the street. The request is being made by the citizens in the neighborhood due to large trucks parking on both sides of the street for extended periods of time.

Attached is a proposal for the no parking resolution with a map of the area and also the petition sent by the residents.

A RESOLUTION PROHIBITING STREET )  
PARKING ON A PORTION OF RUSSELL ST. )

RESOLUTION NO. \_\_\_\_\_  
for 1991

WHEREAS, the City Engineer has recommended that parking be prohibited on a portion of Russell Street between the Santiam Highway and Parkway; and,

WHEREAS, such regulation is deemed to be reasonable and necessary for the safe movement of traffic in the City of Lebanon,

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LEBANON AS FOLLOWS:

Parking shall be prohibited on the north and south sides of Russell Street beginning at a point 25 feet east of the curb on the Santiam Highway and extending east 200 feet to the west side of Parkway.

Suitable signs shall be erected and/or markings painted and such designation shall be part of the traffic regulations of the City of Lebanon.

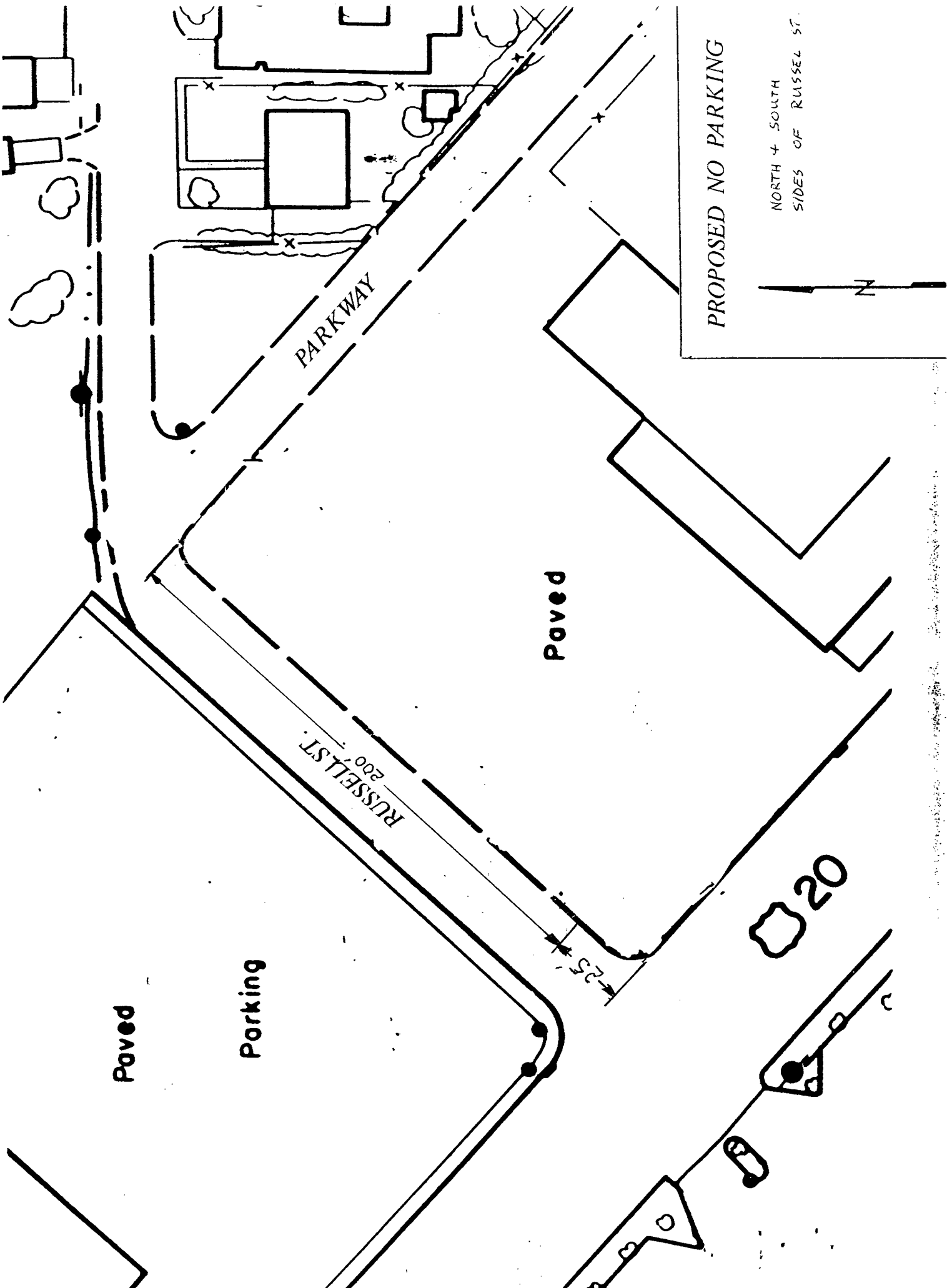
This Resolution supersedes and replaces conflicting portions of previous Resolutions governing parking at this location.

Passed by the Council by a vote of \_\_\_\_\_ for and \_\_\_\_\_ against and approved by the Mayor this \_\_\_\_\_ day of \_\_\_\_\_, 1991.

\_\_\_\_\_  
Mayor

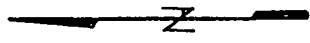
ATTEST:

\_\_\_\_\_  
City Administrator



PROPOSED NO PARKING

NORTH + SOUTH  
SIDES OF RUSSEL ST.



We the undersigned would like to request that no parking be allowed on Russell St.

| Name               | Address                           | Phone                    |
|--------------------|-----------------------------------|--------------------------|
| Diane Roth         | 2860 Park Way                     | 451-4025                 |
| Dale Roth          | 2860 PARKWAY                      | 451-4025                 |
| Kerry Yost         | 2855 PARKWAY                      | 258-2360                 |
| Garold Yost        | 2855 PARKWAY                      | 258-2360                 |
| James Millut       | Roberson's CPD 55 WEST            | 258-2511                 |
| George Lybarger    | 2711 S. Saint Ignace Hwy          | 258 2900                 |
| Brenda Obien       | " " " "                           | 258-2900                 |
| Naomi Weeks        | 205 Russell St                    |                          |
| Gessie Davidson    | 220 Russell St. (Dessie Davidson) | 258-5500                 |
| Catherine Schaefer | CATHERINE SCHAEFER                | 258-2526                 |
| Frank Schaefer     | FRANK SCHAEFER                    | 2402 Russell St 258-2526 |
| Edwin Jefferson    | Edwin Jefferson 270 Russell       | 259-3640                 |
| Marian Aikin       | Marian Aikin 301 Russell          | 258-6072                 |
| Kecia Boyce        | 16114 Boyce 330 Russell           | 258-5654                 |
| Creecian Boyce     | Creecian Boyce 330 Russell        | 258-5654                 |
| Brandy Akers       | Brandy AKERS 290 Center St        | msg phone 259-214        |
| Fred Roles         | FRED ROLES 290 CENTER ST          | msg phone 259-021        |
| Ron Elliott        | RON ELLIOTT 2999 So. S. Humphreys | 451-1741                 |
| Ida Port           | IDA PORT 344 Russell St.          | 258-2516                 |
| John Edwards       | John Edwards 422 Russell St.      | 259-3040                 |
| Neville Beckham    | NEVILLE BECKHAM 415 Russell St    | 451-3424                 |
| Gwen Messmer       | Gwen Messmer 358 Russell St.      | 258-2720                 |
| Colleen Borntrager | Colleen Borntrager 426 Russell St | 451-213                  |
| Marisol Santana    | Marisol Santana 455 Center St.    | 258-8563                 |
| Sherry Hite        | Sherry Hite 421 Center St.        | 259-2573                 |
| Kerry Huntley      | 397 Center St.                    | 451-1504                 |
| Patricia Hodson    | Patricia Hodson 391 Center St.    | 451-2635                 |

Name

Address

Phone

|                   |                   |                |                     |
|-------------------|-------------------|----------------|---------------------|
| Lisa Dozier       | Lisa Dozier       | 310 Center     |                     |
| Joyce R. Williams | Joyce R. Williams | 350 Center     | 259-3141            |
| Diana L. Trietsch | DIANA L. Trietsch | 376 Center     | message<br>259-3141 |
| Debbie Martin     | Debbie Martin     | 436 Center St. | 258-2889            |

# AGENDA ITEM 11





CITY OF LEBANON  
M E M O R A N D U M

TO: Mayor and Council

DATE: Dec. 6, 1991

FROM: Tom McHill, City Attorney 

SUBJECT: Hospital Facilities Authority

As you know, you have by resolution scheduled a public hearing on the feasibility of establishing a Hospital Facilities Authority for the City of Lebanon on December 11, 1991. At that time, the Council will be receiving testimony with regard to the establishment of the Authority. I anticipate that a member of the Hospital Board will be available for public testimony, along with attorney Douglas Goe, the attorney for the Authority.

If, based upon the testimony received at the hearing, the Council believes it is in the best interests of the City of Lebanon to establish the Hospital Facilities Authority for the City of Lebanon, I have prepared a Resolution to establish the same. As you can tell from the Resolution, five initial directors for the Board are designated, one of which must be a City Councilor. Also included in your packet is list of the proposed directors which gives you more information about them.

Assuming that no heretofore unknown reason would develop during the hearing not to establish the Authority, I would recommend that the Council pass the attached Resolution creating the Authority. Thereafter, the Authority will be adopting By-laws for its operation.

A RESOLUTION ESTABLISHING THE )  
HOSPITAL FACILITIES AUTHORITY OF ) RESOLUTION No. \_\_\_\_\_  
THE CITY OF LEBANON, OREGON, ) For 1991  
DECLARING A PUBLIC NEED, AND )  
APPOINTING THE INITIAL DIRECTORS )  
OF THE BOARD )

WHEREAS, on the 11th day of December, 1991, the Council of the City of Lebanon, Oregon held a public hearing on the question of the advisability of creating a public authority for the purpose of providing hospital facilities pursuant to ORS 441.535; and

WHEREAS, such public hearing was held during the regular meeting of the Council of the City of Lebanon on December 11, 1991. Notice of such meeting was given in conformance with the procedural rules of the Council and the requirements of ORS 192.610 to 192.690; and

WHEREAS, all persons desiring to be heard in connection with the proposed creation of such public authority did appear and were heard, now, therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LEBANON, OREGON:

Section 1. Declaration of Public Need. After due consideration and deeming it necessary, in the public interest and for the health and general welfare of the community, and for the purpose of increasing hospital bed capacity, adding adjacent facilities, categories of medical services and combining medical specialties, adding to inpatient care and outpatient care, administration, service and support, granting savings to the community as a result of centralization of service and to provide health care to the community in a manner which is economically practicable, to help maintain high quality standards which are appropriate to the timely and economic development of adequate and effective health services in the area, the Council determines it is wise and desirable to create a hospital facilities authority pursuant to ORS 441.525 to ORS 441.595 (the "Act").

Section 2. Creation of Hospital Authority. The City of Lebanon hereby creates, pursuant to the Act, a public authority to be known as "Hospital Facilities Authority of the City of Lebanon, Oregon."

Section 3. Board of Directors; Composition.

(a) The Authority shall be managed and controlled by a board of directors composed of five members, one of which

members shall at all times be a member of the Council. The initial directors are as follows:

- Directors:
1. Diane Branson - City Councilor - 6 year term
  2. Penny Franklin - 3 year term
  3. Jan Horner - 6 year term
  4. Gene Kanagy - 6 year term
  5. Ron Passmore - 3 year term

(b) The directors of the board of directors shall serve at the pleasure of the Council of the City of Lebanon and successors shall be appointed at the pleasure of the Council of the City of Lebanon. Directors may be removed for cause or at the vote of the City Council. The board of directors shall adopt and may amend their own rules in conducting the business of the Authority and for carrying out its business.

(c) The initial directors appointed in (a) above by the Council shall each serve in staggered terms as indicated above.

(d) Directors shall serve without compensation; however, the Authority may reimburse or cause to be reimbursed the directors for their expenses incurred in the performance of their duties.

(e) The member of the Council serving as a director shall serve as a director for only so long as such director is a member of the Council and in no event shall such member serve a term of more than six years.

Section 4. Powers and Duties of the Board. The board of directors shall have all those powers and duties set forth and provided for in the Act as amended from time to time.

Section 5. City not Obligated. Revenue or bonds or other obligations which may be issued hereafter by the Authority shall not be a general obligation of the City of Lebanon nor a charge upon the tax revenues of the City of Lebanon. The creation of the Authority shall not cause the City of Lebanon to incur any expense or obligation of the Authority.

Passed by the Council of the City of Lebanon by a vote of \_\_\_\_\_ for and \_\_\_\_\_ against, and approved by the Mayor this 11th day of December, 1991.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
City Recorder

**Recommended List of Appointees  
Lebanon Hospital Authority  
Lebanon, Oregon**

**December, 1991**

**Diane Branson** - A member of the Lebanon City Council, recommended by Mayor Bob Smith to be the City Council representative to the board. Diane has worked at Community Hospital in Dallas, Oregon in the past.

**Penny Franklin** - Partner in Rick Franklin Company. Has been active in community issues, especially related to timber. Has management experience and knowledge of business operations.

**Jan Horner** - CPA with the firm of Sundberg, Rauch and Benneth. Resides in Sweet Home and is active in economic development endeavors in that community. Has expressed interest in additional community involvement.

Note:                   The hospital serves the entire east Linn County area. Therefore, it will be important to have Sweet Home representation of the Lebanon Hospital Authority Board. Ms. Horner is an active member of that community.

**Gene Kanagy** - Former administrator of Lebanon Community Hospital. Has 32 years experience in hospital administration with extensive knowledge in hospital financial matters.

**Ron Passmore** - Partner in Rhodes-Warden Insurance. Has extensive experience in city government, including service as the past mayor of Lebanon. Has knowledge of insurance and finance.

# AGENDA ITEM 12

BUILDING SUMMARY

November 1991

|                          | <u>Number of<br/>Permits Issued</u> | <u>Valuation</u>   |
|--------------------------|-------------------------------------|--------------------|
| Single-family Dwelling   | 2                                   | \$135,621.00       |
| Two-family Dwelling      | -0-                                 |                    |
| Multi-family Dwelling    | -0-                                 |                    |
| Residential Addn/Remodel | 2                                   | 1,800.00           |
| Garage/Carport/Storage   | 3                                   | 26,528.00          |
| Commercial/Industrial    | -0-                                 |                    |
| Commercial Addn/Remodel  | 1                                   | 180,000.00         |
| Church/Church Addition   | 1                                   |                    |
| Mobile Home Installation | -0-                                 |                    |
| Public Buildings         | -0-                                 |                    |
| Demolition               | -0-                                 |                    |
| Signs                    | 1                                   | 2,700.00           |
| Moving                   | -0-                                 |                    |
| Mechanical               | 16                                  |                    |
| Plumbing                 | 9                                   |                    |
| Electric (MH)            | -0-                                 |                    |
| Special Inspection       | -0-                                 |                    |
| <b>TOTAL</b>             | <hr/> 35                            | <hr/> \$346,649.00 |

Fees Collected

|                    |                  |
|--------------------|------------------|
| Building Permits   | \$2,113.50       |
| Mobile Home        | -0-              |
| Mechanical         | 590.00           |
| Plumbing           | 1,042,80         |
| Electric           | -0-              |
| Special Inspection | -0-              |
| Demolition         | -0-              |
| Plan Check         | 1,754.32         |
| State Surcharge    | 181.87           |
| <b>TOTAL</b>       | <hr/> \$5,682.49 |

|  |  |                                  |
|--|--|----------------------------------|
| <b>Valuation</b>                           |  | <b>Same Period</b>               |
| January 1st to Date: <u>\$5,767,954.14</u> |  | Last Year: <u>\$4,596,813.00</u> |
| <b>Total Fees</b>                          |  | <b>Same Period</b>               |
| January 1st to Date: <u>\$ 55,477.79</u>   |  | Last Year: <u>\$ 36,009.03</u>   |

# AGENDA ITEM 13



## LEBANON PUBLIC LIBRARY

626 Second St.  
Lebanon, Oregon 97355

(503)451-7461

### LIBRARY ADVISORY BOARD MINUTES

The October 16, 1991 meeting of the Lebanon Public Library Advisory Board was called to order at 7:11 P.M. by Chairperson Pat Dunn. Also present were board members Blanche Canaday, Shirley Foulds and Marge Lowe, City Council representative John Richard and Program Manager Susan Messersmith. Board member Jim Slusser was unable to attend.

The minutes of the September 18, 1991 meeting were approved as written.

#### FRIENDS OF THE LIBRARY REPORT

Shirley Foulds reported that approximately \$280.00 has been raised so far in the magazine drive. Another mailing to local businesses will be done in the near future:

Blanche Canaday reported that the Friends will be purchasing a 1992 edition of the Americana Encyclopedia for the library. This will be purchased with funds from the Friends' annual book sale.

#### PROGRAM MANAGER'S REPORT

##### FIRST QUARTER CIRCULATION STATISTICS

Susan reviewed the circulation statistics for the first quarter. She indicated that they show the library's daily circulation is nearly equal to one year ago when the library was open 54 hours per week and employed a staff of 6 FTE. Hourly circulation statistics show a big jump from 38 to 52, which means an increased staff workload.

Interlibrary loan requests have decreased by nearly 75% since July 1 when a \$1.00 fee was put into effect, according to Susan. The board briefly discussed this policy. Susan noted that with the reduced staff keeping up with interlibrary loans at their previous level would have been impossible.

##### BUDGET COMMITTEE MEETING

Susan noted that a date for the upcoming City Budget Committee meeting had not yet been set and that she would notify all board members when the decision is made. She encouraged everyone to attend the budget meeting.

##### PER CAPITA STATE AID

Susan reported that the amount of money that the library will receive in per capita state aid this year will be between \$1316.00 and \$1575.00. The exact amount will be decided by the Legislative Emergency Board on November 21. Funds will be received by December 31.

##### LIBRARY STAFF

Susan reported that the anticipated resignation of Library Assistant Kimberly Cadigan did not materialize. Kimberly is continuing to work at the library on



a reduced schedule.

#### TRUST FUND DONATION

Susan reported that the library had received a donation to the trust fund in the amount of \$1,000.00 from Floyd and Frances Grahm. The donation will probably be used to supplement the library's collection of books-on-tape and large print books.

#### OREGON STATE LIBRARY DRAFT ROLES

Susan distributed copies of the draft roles and mission statement for the Oregon State Library. A brief discussion followed.

#### LIBRARY DISTRICT

Susan reported that the Albany Public Library Advisory Board has decided not to support the idea of creating a library district for Linn County at this time. This decision is due mainly to the new competitive aspects of Ballot Measure 5 which discourage cities from allowing the creation of additional taxing districts because they cannot be controlled by local government.

Susan also noted that the Oregon State Library is encouraging the formation of library districts by offering LSCA grant money to help with start up costs of newly forming districts. Susan shared with the board a copy of a letter written by Albany City Manager Steve Bryant to the Oregon State Library Board asking that they reconsider their strategy and allow other ways of providing service without forming library districts. The board discussed this topic at some length.

#### AUTOMATION NEEDS

Susan led a discussion on the library's need to begin to plan for an automated circulation system and public access catalog (PAC). She suggested that a plan for automating might logically be accomplished in three steps: 1) creating Library of Congress MARC records for the library collection; 2) using the MARC records to create a public access catalog (PAC); and 3) installing an automated circulation system. It was the consensus of the board that automation is a priority need and directed Susan to research costs for automation and possible grant funding. She will report back to the board in November.

#### OPEN DISCUSSION

Pat Dunn distributed copies of an editorial published in the October 1991 issue of the Oregon Library News concerning Governor Roberts' "Conversation with Oregon" project. The editorial stated that libraries were left out of the primary survey that will be used in interviewing Oregonians on how and what they feel their tax dollars should be spent on and encouraged library people to let Governor Roberts know that they are upset with the exclusion. The board decided that each individual member should write a letter/postcard of concern to the governor.

The next Advisory Board meeting was set for November 20, 1991.

There being no further business the meeting was adjourned at 8:20 P.M. by Chairperson Dunn.

Respectfully submitted,

*Susan Messersmith*  
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Secretary