

Reva

COUNCIL AGENDA



3-14-90

LEBANON CITY COUNCIL
MARCH 14, 1990
7:30 P.M.

A G E N D A

No Noon Session

Call to Order/Flag Salute

Roll Call

Approval of Minutes

- 1) Minutes of the February 28, 1990 City Council Meeting

Legislative Action

- 2) LINN COUNTY SERVICE AGENCY AGREEMENT

Presented by: Tom McHill, City Attorney

Motion to approve the agreement and have the Mayor and City Administrator to sign document

- 3) POLICY OF REAL ESTATE AGENT SALES OF CITY OWNED LOTS

Presented by: Judy Wendland, Finance Director

Adoption of RESOLUTION authorizing real estate agent/broker listings for the sale of city-owned real property

4) 911 GRANT APPROPRIATION

Presented by: Judy Wendland, Finance Director

Adoption of RESOLUTION appropriating 911 grant funds

Minutes/Monthly Reports

- 5) January 22, 1990 Senior and Disabled Services Advisory Board minutes
- 6) February 1990 Building Summary
- 7) March Sidewalk Incentive Status Report

Citizen Comments

ADJOURNMENT

LEBANON CITY COUNCIL
MARCH 14, 1990
7:30 P.M.

A G E N D A

NO NOON SESSION

LEGISLATIVE ACTION

- 1) Approval of Linn County Service Agency Agreement
- 2) Approval of policy authorizing real estate agent/broker listings for the sale of city-owned real property
- 3) Adoption of Resolution appropriating 911 grant funds

CITIZEN COMMENTS

ADJOURNMENT

AGENDA ITEM 1

MINUTES OF THE FEB. 28, 1990 CITY COUNCIL MEETING

The Lebanon City Council met in regular session on February 28, 1990. The meeting was called to order by Mayor Bob Smith at 7:30 p.m. in the Council Chambers of City Hall. Present in addition to Mayor Smith were Councilors Lyle Winters, Ron Miller Jr., John Richard, Ken Toombs, Gerald Lynch and Diane Branson. Also in attendance were City Attorney Tom McHill, Director of Public Works Jim Rued, Police Chief Walt Richmond and Finance Director Judy Wendland.

The minutes of the February 14, 1990 City Council meeting were approved as submitted.

Director of Public Works Jim Rued addressed the Council regarding the proposed Fifth Street Improvement Project. Mr. Rued reviewed with the Council the three street options available on the improvement project. He added that if the project is approved construction would be scheduled for 1991. Mr. Rued stated that a neighborhood meeting was held in December to gather information and to give the Fifth Street residents a chance to state their opinion on street design options, whether or not the street should be constructed for bicycle lanes and sidewalk installation. Mr. Rued stated that Fifth Street residents prefer the street design that includes two 12 ft. traffic lanes and one side of the street to accommodate a parking strip. Mr. Rued also added that the Fifth Street residents prefer not to include bicycle lanes as a part of the design.

Benjamin MacDonald, 387 Kees Street, addressed the Council regarding the improvements proposed for Fifth Street. He stated that he has been the spokesperson for the Fifth Street citizens and they feel one of the main problems in the area is speeding of vehicles. He added that traffic congestion has never been a problem along Fifth Street and that the street was designed for light, car or passenger truck traffic. He also stated that the City should not have routed large semi-truck traffic onto Fifth Street during the construction of Walker Road. He added that the street has been broken down since then and that they would like for the City to upgrade the street to the level it was prior to the re-routing. He also added that the citizens feel that the bike paths should be eliminated and they did not feel compelled to furnish private property to widen the street for bicycle lanes.

MINUTES OF THE FEB. 28, 1990 LEBANON CITY COUNCIL MTG. P.2

Beverly Smith, 2065 S. Fifth Street appeared before the Council regarding the improvements proposed along Fifth Street. She stated that the proposed improvements which include the widening of the road and the addition of bicycle paths should not be done because it would require removal of many trees and shrubs which add to the beauty of the street. Ms. Smith also read a letter to the Council which was signed by the Michael Ramsey Family that lives at 2060 Fifth Street. The Ramsey Family does wish to have the City widen the street and/or include bicycle paths and that parking should be allowed on one side of the street.

James Swindle, 2087 S. Fifth Street appeared before the Council and stated that Fifth Street should be restored to the original state before the street was used for rerouting large semi-trucks off during the Walker Road construction project and because of the truck traffic, the city should be responsible for the road decay. Mr. Swindle also added a number of cars are speeding and that widening the street will only increase the speeding problem. He added that he is not in favor of widening the street and that the street only needs to be capped with a layer of asphalt.

Robin Whitlock, PO Box 1202, Corvallis appeared before the Council and inquired if a simpler street design was chosen if the street construction could be completed this year instead of next year.

Director of Public Works Ruef responded that he does not believe that this is so, and that the project design must be reviewed and approved by the State and Federal governments.

Motion by Councilor Miller to table this issue for further review and to be rescheduled for the March 14 City Council meeting. Motion not seconded, therefore motion died.

Motion by Councilor Toombs, seconded by Councilor Richard to adopt the design of including two 12 ft. lanes, a 10 ft. parking lane, installation of sidewalks in areas not having them and removal of the bicycle paths. Motion passed unanimously.

MINUTES OF THE FEB. 28, 1990 LEBANON CITY COUNCIL MTG. P.3

Police Chief Walt Richmond addressed the Council regarding the Oregon Liquor Control Commission change of ownership requests for Jay's Tavern, formerly New Country Tavern and Stiffler's Market, formerly George's Market.

Chief Richmond added that Jay's Tavern has been operating since February 9 on a 90-day temporary license issued by O.L.C.C.

Fred Lewis, Manager of Jay's Tavern, 45 W. Sherman addressed the Council regarding the approval of their change of ownership request. Mr. Lewis invited the Council to view the new changes to the establishment.

Councilor Richard commented that he would like to have the establishment clean up after patrons who get sick outside the tavern after having too much to drink.

Motion by Councilor Lynch, seconded by Councilor Winters to approve the liquor license change of ownership requests for Jay's Tavern and Stiffler's Market based upon the Police Department recommendation. Motion passed unanimously.

B.J. Schwegman, 1083 "F" Street addressed the Council and apologized for not attending the City Appreciation dinner due to a business conflict. He also noted that a citizen who he had a conversation with and who had just recently been involved in a minor traffic accident, commented about the professional and courteous manner in which a police officer had treated the citizens who were involved in the minor accident.

Mr. Schwegman also commented that Councilor Toombs' voice does not come across very loud and that he needs to speak into the microphone more to be heard.

Jean Hale, 786 5th Street addressed the Council and stated she attended an informational Storm Drainage Master Plan meeting held on February 7. She stated that the manager from Twin Cedars Mobile Home Park was also present at the meeting and he addressed staff with drainage problems he is having with his mobile home park. She added that she objects to tax dollars being spent on a plan for the

MINUTES OF THE FEB. 28, 1990 LEBANON CITY COUNCIL MTG. PG. 4

sole benefit of helping only Twin Cedars. She also inquired whether or not staff who attend these evening meetings, receive overtime pay. Mrs. Hale also questioned what happens to the firewood cut from blow-down city trees.

Mrs. Hale also asked if the city could advertise the Dial-A-Bus schedule and the services that it provides. She also inquired where donated funds from the Dial-A-Bus go.

Finance Director Wendland stated that there is a specific line item in the budget allocated for this.

Councilor Branson responded that the bus does not have a specific schedule and that senior citizens can call on an individual basis.

She also inquired whether or not "Ben" the retired police canine will receive a pension and also where remaining canine funds will be spent.

Mayor Smith responded that "Ben" will not be receiving a pension and that any remaining funds will be put towards obtaining another police canine.

Mrs. Hale commented about an article in the Statesman Journal regarding the retirement of the City of Keizer police canine. The City of Keizer does not have a dog retirement ordinance and that the retiring police canine is now awaiting a 30-day sentence at a local kennel until the City can pass such an ordinance. Mrs. Hale stated that she contacted the canine's former handler, Bryan Haslebacher about purchasing police canines. She stated that Mr. Haslebacher commented that a California agency can train a police canine and his handler for approximately \$7,000.

Mrs Hale also thanked the Public Works staff for patching and filling the potholes in and around the city.

MINUTES OF THE FEB. 28, 1990 LEBANON CITY COUNCIL MTG. PG. 5

There being no further business to come before the Council, the meeting was adjourned at 8:24 p.m.

Mayor

ATTEST:

City Administrator

AGENDA ITEM 2



CITY OF LEBANON

M E M O R A N D U M

TO: Mayor and City Council

DATE: March 8, 1990

FROM: Thomas A. McHill
City AttorneySUBJECT: Proposed Intergovernmental Agreement for the Linn
Community Service Agency

Attached hereto is a proposed intergovernmental agreement with respect to the county's Linn Community Service Agency (LCSA). I have also submitted a letter from the County Commissioners to the Albany City Council, dated December 27, 1989 which fairly well explains the purpose for this new service agency. As you can tell, there certainly are some benefits to the community by participating in this service agency.

You should also be aware that I serve as member of the Linn County Community Corrections Advisory Committee (CAC). The CAC is organized to supervise, consider, and recommend to the county commission programs of a local nature which can be alternatives to state incarceration for prisoners who have been convicted of crimes. Quite a bit of our budgetary review involves funding of some of the probation officers with the Community Corrections Division, supervision of funding of staff support for Community Corrections, and proposals for other alternatives to incarceration. My experience on the CAC indicates that Linn County is in need of alternatives and the committee strongly supports the work crew program which is largely dependent upon participation with the use of this new intergovernmental agreement.

As the Commissioners' letter of December 27 indicates, the funding for this particular program is from grants obtained through the state and advised by the Community Corrections Advisory Committee. In fact, at our most recent committee meeting, some "fine tuning" was accomplished for the budgeting for the van which would be used in this program.

I understand from City Administrator Windell, that the "in kind" services that would be requested of Lebanon include the use of tools and safety vests for those members of the work crew who would be doing work under this program. Therefore, at the present time, it appears that financial obligations to be made by the City are fairly small.

Mayor and City Council
Page 2
March 8, 1990

If the Council should wish to participate in this program, the Council should approve, by motion, an authorization allowing the City Administrator and the Mayor to sign the intergovernmental agreement. The Mayor should also consider the appointment of one of your members to act as a director in the LCSA. In the event that this intergovernmental agreement is approved, we will forward it to the County Commissioners for their consideration.

INTERGOVERNMENTAL AGREEMENT

This agreement is entered into pursuant to ORS 190.003 to 190.110. It is between the City of Lebanon and Linn County, which are referred to herein, individually and collectively, as "Member" or "Members". As set out below, additional units of local government may be added as Members at some time in the future.

There is hereby formed an entity which is a "Council of Governments" as defined in ORS 294.900, and which is also an "Agency", as defined in ORS 137.126(2) and which is also a "Public body", as defined ORS 30.260(4), to be known as Linn Community Service Agency ("LCSA"). The purpose of LCSA is to provide an umbrella organization to which Courts having jurisdiction within the territorial limits of the members may sentence convicted offenders to perform community service as that term is defined in ORS 137.126(1), and to coordinate community services.

LCSA shall be governed by a Board of Directors composed of each commissioner of the Board of County Commissioners for Linn County, and one Director appointed by the governing body of each other member.

The Board of Directors may provide for an administrator of LCSA. Until such time as the Board of Directors so provides, but not after June 30, 1991, LCSA shall be administered by the director of the Linn County Information, Referral and Volunteer Service (Linn CIRVS), whose services shall be paid for by Linn County without charge to LCSA, and whose rights as an employee of Linn County shall be unaffected by this agreement.

It is specifically agreed that to accomplish the purpose set out herein, LCSA shall have authority to apply for and receive grants of money, property or services, to employ workers, to enter into contracts, including contracts for insurance, to own or rent real or personal property and to sue, be sued, and settle claims pursuant to ORS 30.310 to 30.400.

The functions and activities to be performed by LCSA include:

Coordinate and administer community service programs for members, including the supervised Work Crew Program and the Community Service Placement Program described in the Linn County Community Corrections Local Plan, and the Juvenile Community Service Program described in the Linn County Juvenile Services Plan;
Such other community service tasks approved by the Board of Directors.

It is not contemplated that any revenue in excess of expenses will be generated by LCSA; in the event that there is revenue in excess of expenses, that in the judgment of the Board of Directors is not needed as cash reserve, the excess shall be returned to the Members, in proportion to the contributions of the members, whether in cash, property or services.

In the event that this agreement is terminated, any net assets remaining after all obligations of LCSA have been fulfilled, shall be distributed to the Members, in proportion to the contributions of the members, whether in cash, property or services.

The term of this agreement is perpetual; However, this agreement may be amended upon written agreement of all the

members, and may be terminated as of June 30 of any year if the member who wishes to terminate has given written notice of termination not later than March 31 of the year of termination.

Additional units of local government may apply to become Members of LCSA by petitioning the existing Members; The existing Members may allow additional Members, upon such terms and conditions as may be imposed, upon affirmative vote of at least two-thirds of the existing members of the Board of Directors.

This agreement is effective immediately upon execution by the governing bodies of each of it's members.

_____, 1990

For the City of Lebanon

Mayor

City Administrator

_____, 1990

For Linn County
BOARD OF COUNTY COMMISSIONERS

Richard Stach, Chairperson

David R. Schmidt, Commissioner

Larry J. Johnson, Commissioner

APPROVED AS TO FORM:

Allison Smith
Linn County Legal Counsel
No. _____

Thomas A. McHill
Lebanon City Attorney



LINN COUNTY BOARD OF COMMISSIONERS

2(6)

RICHARD STACH
Commissioner

LARRY J. JOHNSON
Commissioner

DAVE SCHMIDT
Commissioner

*Linn County Courthouse
P.O. Box 100, Albany, Oregon 97321
(503) 967-3825*

*WILLIAM L. OFFUTT
Administrative Officer*

December 27, 1989

Albany City Council
P. O. Box 490
Albany, OR 97321

Dear City Council Members:

We would like to thank the Albany City Council Public Safety Committee and City Staff for meeting with us on December 21 to discuss the proposed Linn Community Service Agency (LCSA). As discussed at that meeting, the County feels that there are many advantages to an intergovernmental agency for community service programs. Those potential benefits include:

1. Ability to provide adequate insurance and worker's compensation coverage for community service workers in order to provide liability protection for agencies that have work performed for them.
2. An intergovernmental agency would give participating cities a voice in drafting policy and in guiding the direction of the program.
3. Depending upon the wishes of the new LCSA Board of Directors, participating cities and other agencies could receive preference for supervised work crew and community service activities.
4. As drafted, the proposed agency would benefit from the experienced leadership of Kay Abbott as Executive Director. Kay has run the two existing community service programs (adult and juvenile) in Linn County for many years.
5. Strong community service agencies help reduce pressure on jails and prisons in an extremely cost effective manner.

One hundred percent of existing adult and juvenile community service programs are paid for by state grants for community corrections programs and juvenile programs. The proposed work crew will be funded by a biennial grant from community corrections funding that has already been approved.

Albany City Council

-2-

December 27, 1989

Linn County has provided payroll support for existing community service programs for many years. We would propose to continue providing payroll service. If a proposed remodel of county armory space will allow, we would also provide office space for the proposed intergovernmental agency. We are asking that the City of Albany, in turn, contribute legal assistance services to the proposed agency in an amount not to exceed the equivalent of \$2,000 per year of in-kind services. If participating jurisdictions agree to provide in-kind services such as these, it will help minimize costs and keep the program entirely self-supporting from grants.

The Linn County Board of Commissioners feels that community service programs provide important, effective and economical alternatives to prison and jail time. We also feel that there is strong public support for putting prisoners to work for us rather than for us to have to support them in a prison or jail cell to the tune of \$60 per day. We do recognize, however, that it is important to keep a sanction in the form of an available jail bed for people who do not successfully complete their community service work. For that reason, we will need to insure that our proposed intergovernmental agency enjoys strong support from the State court system.

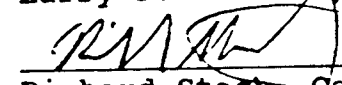
The Supervised Work Crew Grant is now in hand and a new van is back ordered. We simply await the affirmative decision of the Albany City Council to proceed. If you do decide favorably, could you also let us know who your appointee will be to the new Board? We look forward to your positive response toward a new community service agency as early in the new year as possible.

Sincerely,


LINN COUNTY BOARD OF COMMISSIONERS



Larry J. Johnson, Chairman



Richard Stach, Commissioner



David R. Schmidt, Commissioner

AGENDA ITEM 3



CITY OF LEBANON

M E M O R A N D U M

TO: Joseph A. Windell, City Administrator DATE: March 8, 1990

FROM: Judy Wendland, Finance Director *JW*

SUBJECT: Policy for Real Estate Agent Sales of City Owned Lots

Six months have now passed since we first advertised the Aspen Park Lots for sale. We gave out about fifteen information packets to interested citizens, but to date have received only two offers. One was turned down by the Council, the second was accepted.

The City of Sweet Home has successfully used a policy modelled around the attached resolution. The policy allows the city to pay a commission to any realtor who concludes a sale, regardless of the company. This avoids the necessity of having to prepare requests for proposals and select one realtor to represent the city. Each realtor has an equal chance.

In the last couple of weeks I have had several inquiries from realtors wishing to sell the lots, but unwilling to do so unless they can earn a commission. I recommend that we present this policy to the City Council.

Once the resolution is approved, we will mail packets to all realtors in Albany, Lebanon, and Sweet Home.

JW/lgk



CITY OF LEBANON

M E M O R A N D U M

TO: Judy Wendland
Finance Director

DATE: March 8, 1990

FROM: Thomas A. McHill *TAM*
City Attorney

SUBJECT: Program for Real Estate Listings

Submitted herewith is a proposed resolution which would create a listing program allowing the City Administrator, or his designate, the ability to list real property which is for sale within the City limits and is owned by the City with established and licensed real estate brokers.

This program would allow such listing without competitive bidding and designates the commission to be paid upon the sale of such properties in the amount of 10% of the gross sale. I believe that even with this listing, however, any sales would certainly be subject to the approval of the City Council with respect to the Aspen Park program or for other real property. Such sales would be subject to the procedures set out in ORS 221.725. You may recall that this statute requires the City Council to hold a public hearing concerning the sale of real property prior to the sale. This would be for sales of real property for which the Council has not adopted a procedure for the sale of individual parcels of a class of City owned real properties as we have done with respect to the Aspen Park properties.

If you have any changes that need to be made, or any questions, please feel free to contact me.

TAM:lkh

cc: Joseph A. Windell
City Administrator

A RESOLUTION AUTHORIZING REAL
 ESTATE AGENT/BROKER LISTINGS
 FOR THE SALE OF CITY-OWNED REAL
 PROPERTY

) RESOLUTION NO. _____
) FOR 1990
)
)

WHEREAS, the City of Lebanon owns real property which is located within the corporate City limits; and

WHEREAS, the City finds that the sale of such real property is in the best interests of the citizens of the City of Lebanon; and

WHEREAS, the City Council does find that it is necessary to list for sale those certain parcels of real property with established and licensed real estate agents or brokers; and

WHEREAS, the establishment of a program to allow for the listing for sale of such real properties is unlikely to encourage favoritism or substantially diminish competition for the sale of such real property; and

WHEREAS, the awarding of listings to licensed real estate agents or brokers will result in substantial cost savings to the City of Lebanon;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City of Lebanon as follows:

THERE IS HEREBY ESTABLISHED a real property listing program for the purpose of listing real properties owned by the City of Lebanon which have heretofore been designated for sale. In the furtherance of said program, the City Administrator, or his designee, is hereby authorized to

list for sale said real properties with licensed and established real estate agents or brokers without the necessity of competitive bidding. Commissions on such real property sales shall be ten percent (10%) of the gross sale price to any realtor, agent, or broker upon completion of such sale.

Passed by the Council of the City of Lebanon by a vote of _____ for and _____ against, and approved by the Mayor this _____ day of _____, 1990.

Mayor

ATTEST:

City Recorder

AGENDA ITEM 4



CITY OF LEBANON
M E M O R A N D U M

TO: Joseph A. Windell, City Administrator DATE: March 8, 1990

FROM: Judy Wendland, Finance Director *JW*

SUBJECT: Grant Appropriation Resolution

The Police Department has received an unanticipated reimbursement for radio equipment for 911 dispatching from Linn County. The auditor advises me that this can be treated as an unanticipated grant.

It will be spent on radio equipment.

JW/lgk

A RESOLUTION APPROPRIATING
GRANT FUNDS

) RESOLUTION NO. _____
) FOR 1990

WHEREAS, in February 1990 the City of Lebanon received an unanticipated grant in the amount of \$6,500 for the specific purpose of providing funds for a base radio in the Police Department.

WHEREAS, Oregon Local Budget Law, under ORS 294.326(2), provides that money from an unanticipated grant which has been transferred to a municipal corporation in trust for a specific purpose may be lawfully expended after enactment of an appropriation resolution, therefore

BE IT RESOLVED that the City Council of the City of Lebanon hereby adopts this resolution in the full amount of \$6,500 for the purposes shown below, and is hereby appropriated as follows:

	<u>Police Department</u>	
10-180-72600	OTHER EQUIPMENT	\$6,500

Passed by the Council by a vote of _____ for and _____ against, and approved by the Mayor this 14th day of March, 1990.

MAYOR

CITY ADMINISTRATOR

AGENDA ITEM 5



SENIOR AND DISABLED SERVICES

LEBANON SENIOR CENTER
585 PARK STREET
LEBANON, OREGON 97355

PROGRAM MANAGER
(503) 451-7483

SENIOR CENTER INFORMATION AND
DIAL - A - BUS 451-7481

SENIOR AND DISABLED SERVICES ADVISORY BOARD MINUTES JANUARY 22, 1990

The meeting of the Advisory Board for the Senior and Disabled Services was called to order by Chairperson Maxine Cassner. Members present included Lou Ann Grosch, Program Manager, Edith Davis, Diane Branson, Stan Usinger, and Charles Wilson. Katie Kehler was absent.

The minutes of the November 27, 1989 meeting were approved as presented.

PROGRAM MANAGER'S REPORT

Senior Center Logo

The Board discussed the designs that had been created by Rosemary Bell, the graphics artist that had been asked to do the work, and decided on one of the logos that had been submitted. They made a few minor changes to the logo and agreed to ask Ms. Bell to finalize the logo and send the finished product to Lou Ann.

Rotating Community Memberships

The list of potential members and the purpose of rotating memberships was discussed. There would be two rotating memberships at a time with terms to run for six months. This length of time would give them an opportunity to become aware of what is being done at the senior center and in the senior community. Lou Ann stated that professional people would be more receptive to serving if the meetings were held during the day rather than in the evenings. The Board agreed to change the meeting time to the fourth Wednesday of the month at 10:00 in the morning. It was agreed to offer the first two rotating memberships to those names listed in succession on the list provided. Lou Ann will begin work on the revision of the ordinance.

Building Supervision

Lou Ann reported that she had contacted the insurance agent at Fred S. James Insurance in Portland and he informed her that the Center is not required to have CPR trained supervisors on duty even though the company strongly recommends that we do. Having a volunteer on duty when there is not a staff member present would be a defense in the event of a lawsuit resulting from a patron being injured or taken ill while at the Center. The volunteer does not necessarily need to be CPR or First Aid certified. He said that if we decide to go with volunteer supervisors that the policies be rewritten to state that "we will endeavor to have a trained volunteer on staff". Trained volunteers will not be required to have CPR or First Aid but they will have to attend a Senior Center training session in order to qualify as a volunteer supervisor. Lou Ann has rewritten the policies and procedures and submitted them to the city attorney for review. He said they were fine but should be presented to the insurance company for review. This has been done and Lou Ann is waiting for a response from them.

CHAIRPERSON'S DISCUSSION

Senior Center Brochure

The example of the brochure was distributed and reviewed by the Board. After a few minor changes the Board agreed on what had been presented to them for the brochure.

Memorial Brochure

Lou Ann presented to the Board the Memorial Envelope that she had developed for their review. The Board approved the envelope as submitted. Maxine suggested that Lou Ann meet with the city attorney for clarification on some of the terms that will be indicated on the envelope so that explanations can be made when questions should arise.

1990

The Board was presented with a memo from the Library Advisory Board.

The Library Board has agreed to pursuing the concept of a joint facility with the Senior Center during the next fiscal year. It was decided that the Senior and Disabled Services Board would send a representative to the City's goal setting session on February 3rd. Lou Ann will check with the Library to see who they plan to send and what they plan to present in regards to the joint facility proposal and we will coordinate our presentation with them. Lou Ann emphasized that all of these plans are still very much in the preliminary stages and this does not mean this project is guaranteed.

Lou Ann reported that she and Stan had compiled a letter to Willamette Industries requesting a donation for a flag pole and had received a response from them asking what we wanted and they wanted to comply with our request. The City's Public Works department will be installing the flag pole and they are coordinating getting this done.

REAPPOINTMENT OF STAN USINGER

At this time, the motion was made by Edith Davis to reappoint Stan Usinger as a Board member. Charles Wilson seconded the motion. Maxine Cassner expressed the Board's appreciation to Stan for his dedication to serve on the Board for another four years.

OPEN DISCUSSION

After a brief review of this evening's topics and some additional discussion on the flag pole, the Board discussed the improvements that have been made at the Center in the last year or so including the increase in the number of patrons and services provided. Stan reported that his associate in organizing the handicapped persons pool players has been ill and they have not been able to do much work on the project. He would hope to have more to report at future meetings.

NEXT ADVISORY BOARD MEETING

The next Advisory Board meeting was scheduled for Wednesday, February 28, at 10:00 a.m. There being no further business, the meeting was adjourned.

/mb

AGENDA ITEM 6

BUILDING SUMMARY

FEBRUARY 1990

	<u>Number of Permits Issued</u>	<u>Valuation</u>
Single-family Dwelling	2	\$100,102.00
Two-family Dwelling	0	
Multi-family Dwelling	0	
Residential Addn/Remodel	2	7,500.00
Garage/Carport/Storage	3	15,680.00
Commercial/Industrial	0	
Commercial Addn/Remodel	0	
Church/Church Addition	0	
Mobile Home Installation	0	
Public Buildings	0	
Demolition	0	
Signs	0	
Moving	0	
Mechanical	15	
Plumbing	4	
Electric (MH)	0	
Special Inspection	0	
 TOTAL	 26	 \$123,282.00

Fees Collected

Building Permits	\$ 812.50
Mobile Home	0
Mechanical	291.00
Plumbing	426.40
Electric	0
Special Inspection	0
Demolition	0
Plan Check	443.31
State Surcharge	76.59
 TOTAL	 \$2,049.80

Valuation		Same Period
January 1st to Date:	<u>\$138,283.00</u>	Last Year: <u>\$215,415.56</u>

Total Fees		Same Period
January 1st to Date:	<u>2,621.25</u>	Last Year: <u>5,171.69</u>

AGENDA ITEM 7

SIDEWALK INCENTIVE PROGRAM

STATUS REPORT

MARCH 8, 1990

	<u>NUMBER</u>	<u>FUNDS</u>
Applications distributed to date (From 5/12/88)	135	N/A
Applications pending as of 3/8/90 (no permit issued)	9	N/A
Commitment letters in effect	1	\$ 225.00
Completed Sidewalks as of 3/8/90	25	\$4,403.30

	<u>Installation</u>	<u>Repair/Replace</u>
Funds Available (1989-90 Budget)	\$ 7,000.00	\$ 3,000.00
Funds Committed	< 225.00 >	< 135.00 >
Funds Paid Out	< <u>2,452.00</u> >	< <u>1,951.30</u> >
Remaining Available Funds	\$ 4,323.00	\$ 913.70

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