

**A RESOLUTION APPROVING THE USE OF SOLE )  
SOURCE PROCUREMENT PROCESS DISPATCH )  
CONSOLE AND RADIO UPGRADE PROJECT )**

**RESOLUTION NO. 13  
for 2007**

**WHEREAS**, the Lebanon City Council is the Contract Review Agency for the purposes of reviewing procurement methods of public contracts; and

**WHEREAS**, the Contract Review Agency has examined the records and files of the sole-source procurement process employed by the Lebanon Police Department for the procurement of equipment for the Department's Dispatch Console and Radio Upgrade project; and

**WHEREAS**, the Contract Review Agency does, after reviewing all matters presented to it and the provisions of ORS 279B.075, make the following findings:

1. The process employed contacted all known local vendors for the procurement of equipment. Some possible vendors did not participate in the process by their own decision making. The efficient utilization of existing goods required the acquisition of compatible goods or services and these goals were met by the process employed.
2. The equipment procured by this process needed to coordinate with existing radio equipment. The selection of vendors in this case is found to be an efficient utilization of the existing equipment and the selections made from Complete Wireless Solutions assures the acquisition of compatible goods or services at the best prices.
3. The contract review agency adopts the reasoning for the procurement of the Police Department's Dispatch Console and Radio Upgrade project as shown in Exhibit "A", which is incorporated herein by this reference as if set forth at this point and approves the process employed in making the selection.

**NOW, THEREFORE**, the Lebanon City Council resolves as follows:


**Section 1.** The findings made above are hereby approved and made a part of this resolution.

**Section 2.** The selection method, sole source procurement, is unlikely to encourage favoritism or substantially diminish competition. Moreover, based upon Exhibit "A", as part of this resolution and the findings herein, the methods used did not, in fact, encourage favoritism or substantially diminish competition in the procurement of equipment for the Dispatch Console and Radio Upgrade project.

**Section 3.** The procurement methods in this case did result in substantial cost savings to the public considering the type, cost, amount of the contract, number of persons available to bid, and those which did not bid. This procurement method assured the best and most cost efficient radio console equipment and radio upgrades that were consistent with current equipment. The method assured the best result and most cost savings and reliable equipment, all to the best interests for the citizens of the city.

**Section 4.** This resolution shall become effective immediately upon its passage.

Passed by the Lebanon City Council by a vote of 6 for and 0 against on the 2nd day of May, 2007.

  
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Kenneth I. Toombs, Mayor   
Ron Miller, Council President

ATTEST:

  
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Linda Kaser, City Clerk/Recorder