

**A RESOLUTION ESTABLISHING FEES
AND CHARGES FOR CITY SERVICES**

) Resolution No. 18
) for 2004

WHEREAS, it is the policy of the City of Lebanon to require the ascertainment and recovery of certain City costs from fees and charges levied, therefore providing City services, products and regulations; and

WHEREAS, the City Administrator has caused a review of City fees and charges to recover a reasonable percentage of City costs in providing City services, products and regulations, and recommends such adjustments to the City Council; and

WHEREAS, notice has been given for public comment upon said charges and the City Council has deliberated and considered said public comment; and

WHEREAS, said review of all City fees and charges as well as necessary and appropriate new fees and charges are provided in Attachment "1."

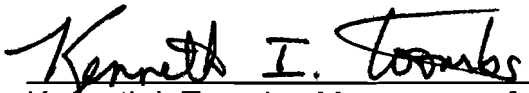
WHEREAS, public notice of the proposed City fee changes was provided in the newspaper of record on June 4th, 2004.

THEREFORE THE LEBANON CITY COUNCIL RESOLVES AS FOLLOWS:

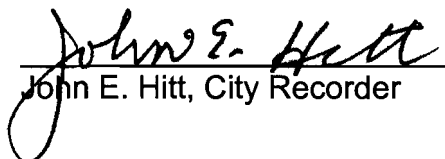
Section 1: The following fees, rates and charges as attached hereto as Attachment "1" and incorporated herein by this reference are adopted by the City, effective July 1, 2004.

Section 2: The City Council hereby determines that the fees, rates and charges hereby adopted are not subject to the limits of section 11 or 11b, Article XI of the Oregon Constitution.

Passed by the Council by a vote of 5 for and 0 against and approved by the Mayor this 9th day of June 2004.


Kenneth I. Toombs, Mayor [X]
Ron Miller, Council President []

ATTESTED BY:


John E. Hitt, City Recorder

CITY OF LEBANON FEES AND CHARGES

Effective July 1, 2004 - Supercedes All Previous Schedules

TYPES OF FEES	CURRENT FEES
ADMINISTRATIVE FEES:	
Administrative Requests - Miscellaneous	\$25.00/hour
Appeals (Non Land Use)	\$25.00
Audit Report	\$15.00
Budget Document	\$15.00
Foreclosures notice	\$25.00
Housing Rehab Payoff and Reconveyance	\$15.00
Lien Search (online)	\$25.00
Non Sufficient Funds (NSF) Charge	\$25.00
Notary Fee	\$1.00
Residential RV Permit (1 - 15 days)	\$35.00
Renewal periods 15 days (no more than 3 renewals)	\$25.00 each
Tall Weeds & Grass Abatement (if not abated within 10 days)	\$25.00
Temporary Use Permit	\$250.00
Public Information Request Form and Guidelines:	
A simple request (definition on back of request form)	cost to be determined
A complex request (definition on back of request form)	cost to be determined
Audio Tape Copies (\$15.00 for first tape, \$5.00 for each additional)	\$15.00 / \$5.00
Video Tape Copies	\$25.00
Photocopies	\$0.25
Archived Electronic Information Retrieval	\$100.00/hour
BUSINESS LICENSE FEES (Miscellaneous):	
Annual Business License Fees: (after July 1 issued @ 1/2 annual fee)	
Auctions	\$150/year, \$25/each
Boxing & Wrestling (per event)	\$50.00
Business License Listing (per event)	\$5.00
Carnivals	larger of \$100/day or 1% of gross
Circuses and Exhibitions (per event)	larger of \$100/day or 1% of gross
Dances (Public) - Annual Permit	\$150.00
Dances - Per Dance	\$25.00
Drug Paraphernalia Sales	\$250.00
Fairs, festivals per each vendor participating (per event)	\$150.00
Gambling License	
Ongoing Annual License	\$200.00
License for one day special event	\$50.00
License for one day special event/ non-profit organization	\$20.00
Liquor License (first license requested)	\$100.00
Annual renewal of a liquor license	\$35.00
Change of location or ownership of liquor license	\$75.00

TYPES OF FEES	CURRENT FEES
BUSINESS LICENSE FEES (Miscellaneous): (Continued)	
Merchant Police, Security Service (annual)	\$75.00
Non Profit Organizations	\$0.00
Parade Permit	\$20.00
Peddler, Solicitors and Temporary Business	
1-30 days	\$15.00
31- 60 days	\$25.00
61 days to 6 months	\$30.00
More than 6 months up to a year	\$40.00
Recording Fees (Linn County)	\$10.00
Secondhand Buyers and Sellers Annual Fee	\$75.00
Taxi Licenses:	
Annual Taxi Operator License	\$100.00
Annual additional vehicle	\$25.00
Annual Taxi Driver Permit	\$15.00
Transient Merchants/per 30 days	\$35.00
Transfer of ownership/change of location or name	\$10.00
CITY FACILITIES (Use of):	
City Park Facilities (see Park Shelters)	
Santiam Travel Station Rental:	
Passenger Lobby	\$5.00/hour
Freight Room (plus refundable deposit)	\$25.00/hour
GIS DIVISION:	
City Street Map with UGB	\$12.00
Zoning Map	\$25.00
Custom Data	\$75.00/hour
City wide GIS on CD	\$75.00
LIBRARY FEES:	
Interlibrary loan (per item)	\$2.00
Internet copies (each copy)	\$0.10
Lost item processing fee (plus replacement cost of item)	\$3.00
Lost Library Card Fee	\$1.00
Nonresident Cards:	
For Family Household	\$35.00
For Senior Citizen(60+) Family/Household	\$30.00
Junior-Materials-Only Card	\$5.00
Overdue items per day per item (up to a maximum of \$4.00)	\$0.10
Photocopies by coin operated machine (per copy)	\$0.10
Photocopies made by staff	\$0.25
Reservation fee (per item)	\$0.50

TYPES OF FEES	CURRENT FEES
MUNICIPAL COURT FEES:	
Appeal to Linn County Circuit Court (+ certified copy charge)	\$25.00
Certified copies (per sheet)	\$5.00
Copies (per sheet)	\$1.00
Court Costs:	
Cite or Arrest Warrant	\$50.00
Notice of court action of driving privileges to DMV	\$20.00
Court Costs (per Trial):	
Confinement Fee/day	\$20.00
Criminal (non Jury - if convicted)	\$20.00
Jury trial (if convicted)	\$50.00
Traffic (if convicted)	\$15.00
DUII Diversion extension fee	\$25.00
Failure to Appear Fees:	
Arraignment	\$20.00
Trial (jury) (and jury fee)	\$150.00
Trial (no jury)	\$100.00
Fee for turning to collection	40%
Insufficient funds service charge	\$25.00
Jury fee (if canceled after arrival of Jurors)	\$15/juror
Late Payments	\$20.00
Miscellaneous petitions and warrants	\$20.00
Payment extension fee	\$30.00
Payment extension interest	(9% per annum)
PARK FEES:	
Gill's Landing camping fees per day (+ transient tax)	\$22.00
River Park camping fees	\$10.00
Sewage Dump Station fee	\$3.00
Sewage Dump Station Permit, Commercial Accounts by Permit Only	\$15.00
Special Event Application fee	\$10.00
PARK SHELTER RENTAL FEES:	
Booth Park Shelter	\$20.00
Century Park Shelter	\$30.00
Century Park Community Center:	
Century Park Main Building Area, Full day	\$40.00
Century Park Main Building Area, 1/2 day rate (4 hours a.m. or 4 hou	\$20.00
Century Park Main Building Area, Evening after 5:00 p.m.	\$20.00
Century Park Office Space, Monthly rental fee	\$30.00
Christopher Columbus Park Shelter	\$20.00
Ralston Park Gazebo	\$35.00
River Park Main Shelter	\$40.00
River Park Horseshoe Area Shelter	\$20.00
River Park Small Shelters (2)	\$20.00

TYPES OF FEES	CURRENT FEES
PLANNING DEPARTMENT FEES:	
Administrative Review	\$500.00
Annexation	\$1,700.00
Appeal of Planning Commission Decision	\$500.00
Appeal of Staff Decision	\$250.00
Compile Planning Action Record File	\$25/hour + 25¢ per page
Comprehensive Plan Map Amendment	\$2,000.00
Comprehensive Plan - Text / Map	\$25 for plan/ \$25 for map
Conditional Use Permit	\$800.00
Land Partitions	
Lot Line Adjustment (Planning \$250/Engineering \$150)	\$400.00
Minor Partition (Planning \$550/Engineering \$150)	\$700.00
Subdivision	
Tentative Plat (Planning \$1750 + \$15/lot / Engineering \$500)	\$2250 + \$15 / lot
Final Plat (Planning \$1200 + \$25/lot / Engineering \$250)	\$1450 + \$25 / lot
Measure 56 Mailing	\$2,500.00
Modification to Approved Application	\$100 - \$800
Nuisance Abatement (if not abated within 10 days)	\$100.00
Planned Development Preliminary	\$1,750.00
Planned Development General	
Residential	\$1200 + \$10 / Unit
Non-Residential	\$1200 + \$5/100 sq ft
Sign Review	75.00 + \$1.00/sq ft
Engineered Site Plan Review (Engineering)	\$650 + \$200/acre
Reapplication Fee (for up to "2" resubmittals)	33% of original fee
New Residential Site Plan Review (Engineering)	\$50.00
Street/Alley Vacation (Engineering)	\$1,200.00
Easement Vacation (Engineering)	\$750.00
Subdivision Amendment	\$1,600.00
Subdivision/Code (each set)	\$5.00
Temporary Occupancy Permit/day	\$10.00
Traffic Study Deposit	\$3,000.00
Variance	\$700.00
Zone Change (map or text)	\$2,500.00
Zoning Ordinance - Text	\$25.00
Zoning Map	\$25.00
Residential Remodels (fee incurred if outside of original footprint)	\$25.00
POLICE DEPARTMENT FEES:	
Abandoned Vehicle Abatement (if not abated within 10 days)	\$50.00
Alarm permits (Phase in over 5 year period)	\$10.00
Audio Tape Copies (\$15.00 for first tape, \$5.00 for each additional)	\$15.00 / \$5.00
Bike Licensing (<i>free</i> during bike rodeo)	\$2.00
Diversion Classes, Other (\$35 to \$50 maximum)	\$50.00

TYPES OF FEES	CURRENT FEES
POLICE DEPARTMENT FEES: (Continued)	
False alarm billing:	
1st & 2nd alarm	\$0.00
3rd alarm	\$25.00
4th or more increases by \$25 up to a maximum of \$100	\$50 - \$100
Finger Printing	\$15.00
Inspection fee for "fix-it" tickets (each)	\$5.00
Parking Permit - Annual Residential	\$75.00
Parking Permit - Daily	\$15.00
Police Report Copies (current reports \$5; older reports \$10 for up to 5 pages)	\$10.00
Records [local] Check (waive fee for Armed Forces)	\$7.50
Additional fee for over 5 pages (per page)	\$0.25
Seat Belt Class	\$50.00
Vehicles:	
Boot Removal Fee	\$50.00
Impounded Vehicle Release (Admin. Fee)	\$100.00
Video Tapes	\$25.00
SENIOR CENTER FEES:	
Building Rental Fees	
Basic Rental Deposit	\$100.00
Alcohol Deposit	\$500.00
Rental Fees: Depending on space, time & entity renting	\$10 - \$70/hour
Custodial Services (optional at request of S.C.)	\$50.00
PA System	\$10.00
Slide Projector	\$10.00
TV/VCR	\$10.00
Easel & Flip Chart	\$10.00
Durable Medical Equipment Loan Fee (per contract)	\$10.00
Photocopies - Letter 8 1/2 x 11, Legal 8 1/2 x 14 (per side)	\$0.25
Photocopies - Jumbo 11 x 17 (per side)	\$0.50
Faxes - First Page (each additional page \$.75)	\$2.00
Bus Transportation	
Seniors and Disabled Persons (one way)	\$1.00
Public (one way)	\$2.00
5 years of age and under (one way)	Free
STREETS AND RIGHTS OF WAY:	
Banner Permit	\$30.00
Banner Installation	\$50.00
Basic Right-of-Way Encroachment Fee:	\$65.00
Contractor Pre-qualification	\$50.00
Deferral of improvements	\$200.00
Public Improvement Drawing Review (for up to "2" resubmittals)	\$250.00 + 3% of const.

TYPES OF FEES	CURRENT FEES
STREETS AND RIGHTS OF WAY: (Continued)	
Public Improvement Permit	
\$250.00 + 4% of cost up to \$50,000	
\$250.00 + 3% of cost above \$50,000	
Right-of Way Encroachment Surcharges:	
Curb Cut	\$1.50/sf; \$20.00 min
Hard Surface Street Cuts	\$1.00/sf; \$30.00 min
4" Sanitary Connection	\$55.00
6" Sanitary Connection	\$110.00
4" Storm Connection	\$30.00
6"-8" Storm Connection	\$90.00
Over 8" Storm Connection	\$125.00
Easement/ROW Dedication Process Fee	\$125.00 each
WATER/SEWER SPECIAL SERVICE FEES:	
3/4" Water Meter Service Connection Fee	\$850.00
1", 1/2", 2" Water Meters (cost of materials & labor - deposit required)	Cost
Contaminated Waste Dump Permit	\$250.00
Industrial Pretreatment Program Fees	
Initial Issue for 1 to 5 years	\$500.00
Annual Monitoring & Compliance Review	\$250.00
IPP Hauled Waste Dump Fee - per gallon	0.07/per gallon
IPP Wastewater Discharge Permit Application	\$250.00
IPP Contaminated Waste Discharge Permit	
Issued for \leq or less	\$250.00
Service Charges:	
After Hours Meter Turn On	\$70.00
Door Hanger	\$7.50
Lock-Off (Meter)	\$35.00
Installing a 3/4" Meter to an Existing Service	\$65.00
Install a 3/4" Hand Valve	\$25.00
Provide a Water Meter Box.	\$30.00
Water retest fee	\$200.00/300 linear foot
Service charges:	
Remove an Existing and Replace a Water Meter Box	\$50.00
Remove Meter due to tampering	\$65.00
Replace a Damaged Meter Lock	\$40.00
Replace a Damaged Meter Locking Cap	\$40.00
Replace a Damaged Meter Resetter	\$60.00
Test Water Meter, <i>Refund when Test Indicates Meter Runs Fast</i>	\$25.00
Utility bill late payment fee (added to late payment notice)	\$7.50
Lower or raise water meter	\$50.00
Move water meter location	Cost
Install a fire hydrant meter	\$25.00
RV Dump Station Commercial Permit	\$15.00