

A RESOLUTION ADOPTING THE CITY)
 OF LEBANON'S BUDGET SUPPLEMENTAL)
 BUDGET AND MAKING APPROPRIATIONS)
 FOR FISCAL YEAR 2003-04)

RESOLUTION NO. 38
 FOR 2003

WHEREAS, the Lebanon City Council adopted a budget for the City of Lebanon for the 2003-04 fiscal year on June 11, 2003; and

WHEREAS, there have been occurrences which were not ascertainable at the time of the preparation of the budget for the 2003-04 fiscal year and which require a change in the City's financial planning; and

WHEREAS, there has occurred a pressing necessity which was not foreseen at the time of the preparation of the budget and which requires prompt action.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LEBANON:

Section 1. That the amounts for fiscal year beginning July 1, 2003, and for the purposes shown below, are hereby appropriated as follows:

GENERAL FUND

	<u>Current</u>	<u>Supplemental</u>
Administration & Economic Development	62,592	62,592
Human Resources	32,446	32,446
City Attorney	49,990	49,990
Planning	134,675	134,675
Engineering	26,191	26,191
Parks	386,570	386,570
Finance	85,742	85,742
Legislative	23,519	23,519
Library	304,890	308,475
Municipal Court	221,342	270,232
Police	2,443,739	2,443,739
Senior Services	202,365	227,365
Non-Departmental	<u>327,002</u>	<u>328,601</u>
 GENERAL FUND TOTAL	 \$4,301,063	 \$4,380,137

DEBT SERVICE FUND

Water Bonds	832,408 ¹	832,408 ¹
Capital Projects Interim Financing	1,070,000	1,070,000

¹ Includes \$390,655 unappropriated fund balance not appropriated.

	<u>Current</u>	<u>Supplemental</u>
City Hall Repair Debt Service	49,840 ²	49,840 ²
Pension Bond Series 2002	<u>118,280</u> ³	<u>118,280</u> ³
DEBT FUND TOTAL	\$2,070,528	\$2,070,528

ENTERPRISE FUND

Water	2,861,000	2,861,000
Water Capital Improvement	557,000	557,000
Water Bond Debt Service	510,973	510,973
Waterline Replacement	453,399	453,399
Storm Drainage	45,000	45,000
Wastewater	3,375,000 ⁴	3,375,000 ⁴
Wastewater Capital Improvement	2,488,515	2,488,515
Wastewater Bond Debt Service	1,303,770	1,303,770
Railroad	<u>220</u>	<u>220</u>
ENTERPRISE FUND TOTAL	\$11,594,877	\$11,594,877

INTERGOVERNMENTAL FUND

City Hall Repairs	20,100	20,100
Motel Tax	65,500	65,500
Santiam Travel Station	467,000	467,000
OTSC Grant	350	350
Building Inspection	452,008 ⁵	452,008 ⁵
Park Enterprise	21,310	21,310
Parks Grant	269,841	269,841
Operations & Environmental	1,556,199	1,556,199
Geographic Information Services	387,804	387,804
Information Systems Service	584,771	584,771
Support Services	22,000	22,000
Foot & Bikepath	43,800	43,800
Engineering Improvements Permits	163,500	163,500
Streets	644,000	644,000
Storm Drainage	76,128	76,128
Traffic Team	156,098	156,098
911 Taxes	56,000	56,000
Civil Forfeitures	1,822	1,822
School Resource Officer	73,354	73,354

² Includes \$6,394 unappropriated fund balance not appropriated.

³ Includes \$500 unappropriated fund balance not appropriated.

⁴ Includes \$155,000 unappropriated fund balance not appropriated.

⁵ Includes \$84,000 unappropriated fund balance not appropriated.

	<u>Current</u>	<u>Supplemental</u>
Dial-A-Bus	139,030	139,030
STP Streets	172,000	172,000
Downtown Beautification Grant	644,210	644,210
Downtown Beautification CIF Grant	50,000	50,000
ODOT TSP	29,000	29,000
Parking Enforcement	19,904	19,904
83/84 Housing Rehabilitation	119,010	119,010
85/86 Housing Rehabilitation – Unrestricted	10,100	10,100
Gills Landing	7,400	7,400
93 Housing Rehabilitation	57,500	57,500
96 Housing Rehabilitation	31,000	31,000
98 Housing Rehabilitation	67,000	67,000
2001 Housing Rehabilitation	<u>300,000</u>	<u>300,000</u>
 INTERGOVERNMENTAL TOTAL	 \$6,707,739	 \$6,707,739

SPECIAL ASSESSMENT FUND

Bancroft Bond Summary	210	210
Walker Road LID	900	900
SCIP LID	73,500 ⁶	73,500 ⁶
Oak Street LID	1,200	1,200
Public Improvements	<u>24,000</u>	<u>24,000</u>
 SPECIAL ASSESSMENT FUND TOTAL	 \$99,810	 \$99,810

CAPITAL IMPROVEMENTS FUND

Equipment Acquisition & Replacement	1,137,660	1,137,660
Historic Resource Commission Trust	120	120
Pioneer Cemetary	15,800 ⁷	15,800 ⁷
Local Law Enforcement Grant	11,050	11,050
DARE Trust	7,800	7,800
Police Trust	3,650	3,650
Library Trust	56,200	56,200
Library/Sr. Center Building Trust	71,500	71,500
Senior Services Trust	54,180	54,180
Snedaker Trust	65,000 ⁸	65,000 ⁸
Streets Capital Improvement Projects	1,099,332	1,099,332
Streets Capital Improvement (Restricted)	12,500	12,500
Direct Costs	692,750	692,750
Infrastructure Deferral	276,500	276,500

⁶ Includes \$60,368 unappropriated fund balance not appropriated.

⁷ Includes \$15,400 unappropriated fund balance not appropriated.

⁸ Includes \$61,000 unappropriated fund balance not appropriated.

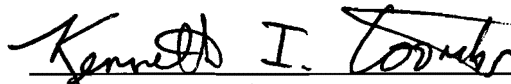
	<u>Current</u>	<u>Supplemental</u>
Drainage SDC	124,200	124,200
Parks SDC	363,000	363,000
Sewer SDC	108,500	108,500
Sewer SDC Reimbursement	18,500	18,500
Streets SDC	615,000	615,000
Water SDC	414,000	414,000
Water SDC Reimbursement	<u>15,950</u>	<u>15,950</u>
 CAPITAL IMPROVEMENTS TOTAL	 \$5,163,192	 \$5,163,192

TRUST AND AGENCY FUND

Bail & Trust	<u>157,500</u>	<u>157,500</u>
 TRUST AND AGENCY FUND TOTAL	 \$157,500	 \$157,500
 CITY BUDGET TOTAL	 \$30,094,709	 \$30,173,783

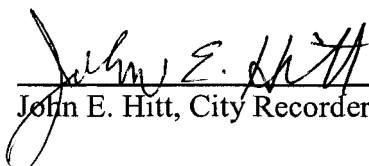
Section 2. This resolution is effective December 10, 2003.

Adopted and appropriated by the Lebanon City Council by a vote of 4 for
and 0 against on this 10th day of December, 2003.



Kenneth I. Toombs, Mayor [X]
Ron Miller, Jr., Council President []

ATTEST:



John E. Hitt, City Recorder



CITY OF LEBANON
FINANCE DEPARTMENT
MEMORANDUM

TO: John E. Hitt, City Administrator
FROM: Casey Cole, Finance Director *CC*
SUBJECT: Supplemental Budget for 2003-04

DATE: November 26, 2003

At the November 12, 2003 City Council meeting, I requested direction from the Council on how to allocate unanticipated additional cash carry forward in the General fund in the amount of \$79,074. Following is the allocation the Council directed:

Municipal Court	\$48,890
Senior Center	25,000
Non-Departmental-Academy Gym Light Sensors	350
Non-Departmental-Contingency	1,249
Library Book Budget	3,000
Library Salaries	<u>585</u>
Total	\$79,074

As a reminder, the increase in Municipal Court was to continue criminal prosecution for the remainder of the fiscal year. The increase in the Senior Center was to allow plumbing and heating system repairs to the facility at Academy Square. The light sensors will allow a savings in electrical use for outside lights at the gym at Academy Square. The increase in the Library budget will allow the Library hours to remain the same for the remainder of the fiscal year. The unallocated portion of the additional carry forward was to go to General fund contingencies.

I have prepared a supplemental budget resolution that reflects these changes. A supplemental budget resolution may only be approved after a notice has been published and a public hearing held on the proposed changes. The notice will be published in the Lebanon Express on Wednesday, December 3, 2003, and the public hearing will be held at the Council meeting on December 10, 2003. Testimony presented at the public hearing should be considered before approval of a supplemental budget.

Actions Requested:

Conduct public hearing on the supplemental budget.
Motion to approve/deny resolution.