

A RESOLUTION TO CREATE THE)
LEBANON PARK COMMITTEE/TREE)
BOARD)

Resolution No. 38
For 1996

WHEREAS, the City Council for City of Lebanon recognizes the importance of Parks and Trees to the health, safety and beauty of the City of Lebanon and its citizens; and

WHEREAS, the City Council desires to establish a committee consisting of citizens and elected officials to act in an advisory capacity to perform certain duties to assist the City Council in assessing needs and planning for parks and tree maintenance; and

WHEREAS, the City Council desires to promote the possible recognition for the City of Lebanon as a Tree Day U.S.A. designated city by the National Arbor Day Foundation;

NOW, THEREFORE, THE CITY COUNCIL FOR THE CITY OF LEBANON DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. There is hereby established a committee which shall be known as the "Parks Committee/Tree Board." The committee shall be appointed by the Mayor, and shall serve at the pleasure of the City Council. There shall be eight members appointed to the committee, with representation to be made by the following groups: The Lebanon Area Chamber of Commerce, the Lebanon Boys and Girls Club, a representative for citizens who are physically and/or mentally challenged and a member of the City Council. At least five representatives of the committee shall be residents of the City of Lebanon. All members shall be selected at large from citizens of the community interested in serving on the committee.

Section 2. The term of office for members of the committee shall be four years. The initial terms of committee members shall be staggered so that the terms of office for no more than two members shall expire in any one year.

Section 3. Members of the committee shall serve without pay, but may be reimbursed for expenses incurred in the performance of their duties after obtaining preauthorization from the City Administrator or his delegate.

Section 4. The committee shall enact its own rules and procedures, but shall annually select one of its members to act as the chairperson and one member to act as secretary of the committee. The secretary shall maintain minutes of all meetings, and the minutes shall be maintained by the City pursuant to the appropriate Oregon Public Records law. All meetings of the committee shall comply with the Oregon Public Meetings laws as may be required by Oregon law.

Section 5. Meetings of the committee shall be held pursuant to the committee's established meeting schedule to take care of the committee's regular business. Regular meetings should not conflict with other regularly held city meetings to allow staff representatives to attend the Park Committee/Tree Board meetings. Special or extra meetings may be requested, with appropriate notice to committee members, when the City Council, the City Administrator or Public Works staff recognize a need for committee advice for special projects or problems.

Section 6. The Park Committee/Tree Board shall have no executive or administrative powers or authority except as provided in this section, and this section shall not be construed as depriving elected or appointed officials of the city of any power they may have under the laws of the state or the charter of the city. The Committee shall be advisory in nature to the City Council, City Administrator and Public Works Staff in matters pertaining to general park policy and policy regarding trees along streets and other public rights-of-way. More specific functions may include, but are not limited to, the following:

A. Promote parks and the maintenance and preservation of trees in the City of Lebanon.

B. Review and evaluate for final implementation of the park system draft master plan. The committee shall continue to evaluate progress toward the plan and recommend future changes as needed to keep abreast of current needs and conditions.

C. Prioritize and help coordinate efforts of volunteer groups wishing to develop park improvements.

D. Study, investigate and develop a written plan for the care, preservation, pruning, planting, replanting and removal of trees in parks and in public areas which include public rights-of-ways. This plan will be presented to the City Council and upon its acceptance of the plan, the plan shall constitute the "City Tree Plan for the City of Lebanon." This written plan is an important part of obtaining the designation for the city as a Tree City U.S.A.

E. Promote the annual Tree City U.S.A. designation by the National Arbor Day Foundation.

F. Prioritize and recommend future parks and tree improvements to be included in the capital improvements program adopted by the City Council. The Committee shall make such recommendations to the Capital Improvements Plan Committee, established by the City Council.

Resolution Number 38
for 1996

G. Review fee schedules for picnic shelter rental, camping fees or other fees pertaining to parks, and make recommended changes as needed.

H. Promote the planting and proper maintenance of trees through special events, including an annual local celebration of Arbor Day.

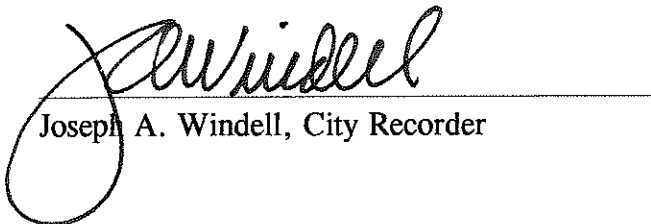
I. To carry out such other tasks as may be delegated to the committee from time to time by the City Council.

THIS RESOLUTION IS PASSED by the City Council for the City of Lebanon by a vote of 5 for and 0 against this 9th day of October, 1996.



Robert G. Smith, Mayor

ATTEST:



Joseph A. Windell, City Recorder