

A RESOLUTION AUTHORIZING THE MAYOR,
CITY RECORDER, AND BUILDING OFFICIAL
TO ENTER INTO A CONTRACT WITH THE
STATE OF OREGON, DEPARTMENT OF COMMERCE,
MOBILE HOMES DIVISION, FOR THE INSPECTION
AND ISSUANCE OF PERMITS FOR INSTALLATION
OF MOBILE HOMES AND MOBILE HOME ACCESSORY
BUILDINGS AND STRUCTURES.

Resolution No. 11
for 1978

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF LEBANON, AS
FOLLOWS:

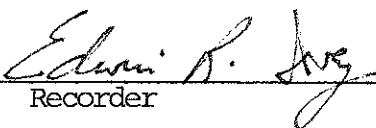
Section 1. That the Mayor, City Recorder, and Building Official
of Lebanon are hereby authorized and directed to
enter into a contract with the State of Oregon,
Department of Commerce, Mobile Homes Division, for
inspection and issuance of permits for installation
of mobile homes and mobile home accessory buildings
and structures.

Passed by the Council by a vote of 5 for and 0 against
and approved by the Mayor/^{pro tem} this 8th day of March, 1978.

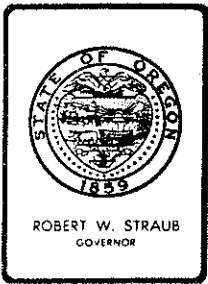


Mayor pro tem

ATTEST:



Recorder



Department of Commerce
BUILDING CODES DIVISION

401 LABOR & INDUSTRIES BUILDING, SALEM, OREGON 97310 PHONE 378-4133

April 18, 1978

James R. Nicoli
Post Office Box 86
Lebanon, OR 97355

Mr. Nicoli, we are pleased to enter into the contract for mobile home installations with the City of Lebanon. We are enclosing a signed copy of the contract for your files.

Please contact Mr. Howard Burtchett of Linn County at 967-3816, and work with him in determining the City of Lebanon's beginning enforcement date so that an orderly transition can be made. As soon as you have determined the effective date, please let us know.

We look forward to working with you in this program.

James L. Clevenberg, P.E.
Structural Review Engineer
MHRV Section

JLC:lrc

Enclosure

cc Mr. Howard Burtchett
Linn County

RECEIVED

By

APR 20 1978

CITY OF LEBANON
BUILDING & PLANNING,
ENGINEERING DEPTS.

CONTRACT

INSPECTION AND ISSUANCE OF PERMITS FOR INSTALLATION
OF MOBILE HOMES AND MOBILE HOME ACCESSORY BUILDINGS
AND STRUCTURES

Pursuant to authority granted by Oregon Revised Statutes 446.250,
this contract in duplicate is made and entered as of this 8th day of
March, 19 78, by and between the Department of Commerce, acting
by and through its Director, hereinafter called the "Department", and
City of Lebanon, hereinafter called the
"Local Government", and shall continue in full force and effect until termin-
ated by either party.

RECITALS

WHEREAS, The Department and the Local Government are mutually desirous
of maintaining high quality inspection of mobile home installations and
cooperation with each other for that purpose; and

WHEREAS, Oregon Administrative Rules 814-23-005 to 814-23-900 contain
standards for the installation of mobile homes and mobile home accessory
buildings and structures; and

WHEREAS, ORS 446.250 authorizes the Director of the Department of
Commerce to contract with local governments for issuance of permits for
installation of mobile homes and mobile home accessory buildings and structures
subject to certain conditions; and

WHEREAS, the Local Government is currently performing some code enforce-
ment under the provisions of ORS 456.800; and

WHEREAS, in order to use effectively and efficiently the resources of
the Department and the Local Government;

NOW, THEREFORE, the Department and the Local Government hereby agree
as follows:

THE LOCAL GOVERNMENT SHALL:

(1) Process all applications for permits for the installation of mobile homes and mobile home accessory buildings and structures within their jurisdiction.

(2) Issue permits for the installation of mobile homes and mobile home accessory buildings and structures when satisfied that the proposed installation described in the application conforms to the rules of the Department and is not in violation of other laws and ordinances.

(3) Collect from the applicant the appropriate fee for issuance of the permit which fee shall not exceed those fees approved by the Department.

(4) Enforce compliance with the rules of the Department, inspect each mobile home installation and mobile home accessory buildings and structures installation. However, inspection for compliance shall be made using the manufacturer's installation instructions when such instructions do not conflict with the rules of the Department.

(5) Employ inspectors certified by the Director of the Department to inspect and issue permits for the installation of mobile homes and mobile home accessory buildings and structures.

(6) After final inspection submit quarterly a copy of each permit for the installation of mobile homes.

(7) Submit to the Department its fee schedule for approval.

(8) Transmit to the Department quarterly 4% of the fees collected pursuant to this contract.

THE DEPARTMENT SHALL:

(1) Provide the Local Government with a general mobile home installation manual for use in the inspection for compliance with the rules of the Department.

(2) Provide a training program for the Local Government personnel who will inspect and issue permits for installation of mobile homes and mobile home accessory buildings or structures.

(3) Monitor the Local Government program for issuing permits and inspection of mobile homes and mobile home accessory buildings or structures to promote uniformity of installation procedures and to assure compliance with the rules of the Department.

TERMINATION

(1) The Local Government may terminate this contract on June 30 of any year provided written notice is given to Department prior to May 1.

(2) The Department may terminate this contract upon 30 days written notice to the Local Government for failure of the Local Government to comply with this contract or rules of the Department.

(3) Upon termination of this contract, the Local Government shall remit all monies due the Department and shall also remit permit fees held by the Local Government for inspections not yet performed.

IN WITNESS WHEREOF, the parties thereto have set their hand and seals.

LOCAL GOVERNMENT

STATE OF OREGON

W. F. Spires
Mayor

Edwin R. Lee
City Recorder

James H. Lee
Building Official

By Q. A. Baker
Director, Department of Commerce

By Tracy Jacobson
Administrator, Building Codes Division

FEES. The following fees shall be paid to and collected by the Building Department, City of Lebanon:

Fees Applicable to Mobile Home and Mobile Home Accessory Building or Structure Installations:

(a) Mobile Home Installation Permit Fee: \$20 single wide, \$10 each additional width

(b) Mobile Home Accessory Building or Structure Installation Fee: \$5 per structure model (EXCEPTION: 2 or more structure models may be inspected with one inspection at one mobile home for the \$5 fee.)