

AGENDA  
WASCO COUNTY LIBRARY SERVICE DISTRICT  
BOARD MEETING  
Date: September 15, 2020  
4:00  
Location: via Zoom

- I. CALL TO ORDER
- II. APPROVAL OF MINUTES
- III. RECOGNITION OF VISITORS AND INTERESTED PARTIES
- IV. LIBRARY DIRECTOR REPORTS
- V. OLD BUSINESS
  - a. Privacy policy
  - b. COVID
  - c. Officer election
- VI. NEW BUSINESS
- VII. FINANCIAL REVIEW
- VIII. ADJOURNMENT
  - a. Set Next Meeting Date and Location
  - b. Adjourn

Wasco County Library Service District  
Board Meeting  
September 15, 2020  
Location: via Zoom

**Board members present:** Mary Beechler, Carolyn Wood, Rita Rathkey, Corliss Marsh

**Staff present:** Jeff Wavrunek, Sarah Tierney

**Called to order:** 4:05, called to order by Carolyn Wood

**Corrections to minutes:** none

**Recognition of visitors and interested parties:** no guests

**Director's Reports:**

*Maupin* – Bronte did not attend the meeting.

*Dufur* - The school has been closed because of the fires and bad air quality. Maggie is getting Sarah a laptop to take into the classrooms to check out books to the kids.

*The Dalles* - The Dalles Library has also been closed with the bad air quality from the fires. The essential worker library school has been operating. The library can easily accommodate 10 students with their distance learning. Two tutors have been hired by the city to oversee the children as they work on their distance learning. The courtyard bears got an Australian tree oil staining in May and will get another staining in late September or October. The landscape firm, Mt. Hood Gardens, will come next week, weather permitting, to care for the landscape project installed last fall and to replace some dwarf evergreen shrubs that never grew.

**Old Business:** The Library Board minutes from August and January of 2020 were approved with Carolyn Wood moving to approve and Rita Rathkey seconding. The Library District's Confidentiality Policy was also approved with Carolyn Wood moving to approve and Mary Beechler seconding. Carolyn Wood was voted in as Library Board Chair after Rita Rathkey nominated her and Mary Beechler seconded. Mary Beechler was voted in as Vice-Chair after Corliss Marsh nominated her and Carolyn Wood seconded.

As of today there is no end in sight for the COVID imposed library restrictions.

**New Business:** A desire to do a monthly library policy review was raised and a policy review schedule will be developed. Although the Oregon Historical Quarterly can be accessed online and is archived digitally, the Library Board wanted to know if the library was keeping the back issues in print format. The answer was yes, they are archived and stored in the book barn. Patrons ask library staff to retrieve back issues.

**Financial Review:** The actual, final budget numbers from FY19/20 will not be available until the end of the month when the auditors finish with the Finance Department at City Hall.

The next Library Board meeting is on October 20, 2020, 4 pm, via Zoom.

Meeting was adjourned at 4:49 p.m.

WASCO COUNTY LIBRARY SERVICE  
DISTRICT BOARD OF DIRECTORS

---

Tina Coleman, Board Member

---

Rita Rathkey, Board Member

---

Carolyn Wood, Chair

---

Mary Beechler, Vice-Chair

---

Corliss Marsh, Board Member