

The regular Library Board meeting was held in the Children's Library with Miss Gilbert, Mrs. Dick, Mrs. Matthew, Dr. Rice, Charles Willming, City Manager Smith, Walt Long, Architect George McMath and Mr. Engen of the State Library in Salem.

MONTHLY REPORT

TOTAL CIRCULATION FOR OCTOBER 7,334

CENTRAL	6,792	BOOKS ADDED	304
CHILDRENS	2,010	" WITHDRAWN	221
BRANCHES	1,042	MEMBERSHIPS	
		" TAKEN	191
		" WITHDRAWN	186

LIBRARY PLANNING

Plans projected for 10 to 20 year use of library; including wiring for use of records, wiring for speakers and projection of films, establish permanent tables with turn-tables and amplifying head-sets, space for 1500 records.

Separate area for Children, an area for teenage readers, including a separate catalogue, area for adults. One charge desk to serve all three areas.

Young Adult Collection of Books and Seating	10%		
Childrens	"	"	25%
Adults	"	"	65%

Space for historical books plus seating area , space for old newspapers and microfilm. Space for automatic charging of books plus charging machine. Loading area to take care of books to stations and possibly a book-mobile sometime in the future. Additional page service to give better service. Necessary shelving to keep magazines accessible and in order. Public telephone, either in or outside the building.

Atlas Case	Outside Door for Meeting Room
Map Rack	
Index Case	

Automatic sprinkling system (cheaper maintenance). Facilities for hanging pictures in meeting room. Separate rest rooms for public and staff.

All of the above items were discussed by the Library Board and given due consideration.

Meeting adjourned.

Respectfully submitted,

Irma Matthew  
Secretary