

MEMORANDUM FOR THE FILE
SUBJECT: COUNCIL-LIBRARY BOARD INFORMAL MEETING

JULY 26, 1965

At 8:00 P.M. in the Assembly Room of the City Hall, Mayor Skirving, Councilmen Matthew, Smith, Temple, and Long met with Library Board President Dick and members Mrs. Matthew, Dr. Rice, and Chuck Willming. Also present were City Manager Smith and Architect George McMath.

The purpose of the meeting was for McMath to present two sets of completed preliminary construction drawings and specifications for the new library. McMath proceeded to go through the plans page by page, explaining the high points and answering questions from the group.

It was agreed that ceramic tile floor and wainscoting in the public restrooms would be more desirable than the material proposed. Therefore, McMath was instructed to make this change to ceramic tile.

At the completion of the review it was moved by Ray Matthew to approve the working plans as presented and proceed to call for bids. This was seconded by Walt Long and carried unanimously.

Various members gave unofficial estimates for the construction cost:

\$230,000	George McMath's estimate
215,000	Don Smith
205,000	Chuck Willming
250,000	Ray Matthew
220,000	Dr. Skirving
253,000	Ned Temple

It was pointed out that according to article 29 of the specifications the City must carry fire insurance on the building from the commencement of construction.

The Council was quite concerned that there was no completion date and penalty clause in the proposed contract. They felt it should be included and asked that the City Manager check with the City Attorney on this subject. The meeting broke up then at 10:15 P.M.

Respectfully submitted,

C. Dean Smith
City Manager