

LIBRARY BOARD INFORMAL MEETING

May 20, 1965
2:30 P.M.

The Library Board met informally in the City Manager's office with George McMath and Dick Engen. Board members present were Mrs. Dick, Mrs. Mathew, Les Jensen, Dr. Rice, Charles Willming. Also present was City Manager Smith.

The group questioned Mr. McMath about the status of calling for bids. He stated that the working drawings should be completed by the end of June and then we could proceed to bid.

Mr. McMath explained the specification writing required a decision as to what type of furnishing would be used. After discussion, the group agreed the furniture should be basically of wood design.

Mr. Engen explained the various methods of charging systems that have been utilized in Library systems. He explained the Gaylord system, the transaction card system, the microfilm system, and the Kayser self-charging system. The majority of discussion revolved around the Gaylord system and the self-charging system. The Gaylord system included an initial expenditure of about \$250 plus an annual fee of \$90. It also incurred the continued task of "slipping the books". The self-charging system had many features in favor of it, and the one feature against it was the lack of available information regarding the status of books and the circulation figures. It appeared the group was basically in favor of the Kayser self-charging method, although no firm decision was made at this time.

Mr. Jensen mentioned his observations of a new library in the East. They had a copying machine which was available to the public for copying pages from books at 25¢ per copy. This was a coin-operated device set in the library by an independent business organization. Everyone agreed this was a good addition in that it would provide service for the public and might reduce thievery of the books.

Mr. McMath reviewed the cost estimates of the library and the appurtenances. The building costs appeared to be about the same, with slight additions for aluminum sash. The site work and concrete court has increased appreciably to now estimated \$21,000. The City rock excavation and paving would stay about the same. One additional cost, mentioned by the City Manager as not having been covered before, was tree trimming and removal at \$2,000.

There being no further business to discuss at this time, the meeting broke up at 4:00 P.M.

Respectfully submitted,

C. Dean Smith
City Manager

CDS:dd