



Public notice was given to *The Register-Guard* for publication on October 11, 2017.

**LANE TRANSIT DISTRICT
BOARD HUMAN RESOURCES COMMITTEE MEETING**

Monday, October 16, 2017

2:30 p.m.

LTD Board Room

3500 E. 17th Avenue, Eugene (in Glenwood)

Public testimony will not be heard at this meeting.

A G E N D A

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|------|--|--------------|---|
| I. | CALL TO ORDER | | |
| II. | ROLL CALL | | |
| | <input type="checkbox"/> Gillespie (Chair) <input type="checkbox"/> Wildish <input type="checkbox"/> Yeh | | |
| III. | APPROVAL OF MINUTES | (2 minutes) | 2 |
| | <ul style="list-style-type: none">Minutes of the January 18, 2017, Board Human Relations Committee Meeting | | |
| I. | EXECUTIVE SESSION PURSUANT TO ORS 192.660 (2)(1), to review and evaluate the employment-related performance of the LTD general manager. | (30 minutes) | |
| II. | GENERAL MANAGER EVALUATION PROCESS | (30 minutes) | |
| | <i>One of the functions of the Board Human Relations Committee is to manage the annual performance evaluation of the general manager. At the October 16 Human Relations Committee meeting, Committee members will discuss how they would like to proceed with this evaluation process.</i> | | |
| III. | NEXT MEETING | | |
| IV. | ADJOURNMENT | | |

The facility used for this meeting is wheelchair accessible. If you require any special physical or language accommodations, including alternative formats of printed materials, please contact LTD's Administration office as far in advance of the meeting as possible and no later than 48 hours prior to the meeting. To request these arrangements, please call 682-5555 (voice) or 7-1-1 (TTY, through Oregon Relay, for persons with hearing impairments.

MINUTES OF HUMAN RELATIONS COMMITTEE MEETING

LANE TRANSIT DISTRICT BOARD OF DIRECTORS

January 18, 2017

Pursuant to notice given to *The Register-Guard* for publication on January 14, 2017, and distributed to persons on the mailing list of the District, a meeting of the Lane Transit District Board of Directors Human Relations Committee was held on Wednesday, January 18, 2017, in the District's Board Room at 3500 E 17th Avenue, Eugene.

Present: Gary Gillespie, Chair
Gary Wildish
Vacant (1)
Aurora Jackson, General Manager
Roland Hoskins, Director of Administrative Services
David Collier, Human Relations Manager
Jeanne Schapper, Clerk of the Board

Guest: Dwight Purdy, Thorp, Purdy, Jewett, Urness & Wilkinson P.C.

CALL TO ORDER/ROLL CALL: Mr. Gillespie called the meeting to order and called the roll at 8:26 p.m.

APPROVAL OF MINUTES:

MOTION Mr. Wildish moved approval of the December 5, 2016, minutes; Mr. Gillespie provided the second.

VOTE The motion was approved as follows:

AYES: Gillespie, Wildish (2)
VACANT: (1)
NAYS: None

GENERAL MANAGER GOALS AND OBJECTIVES: The Committee reviewed the draft 2017 General Manager Goals and Objectives document.

The Committee came to consensus with one update to the first goal, as follows:

1. Continue relationship building with Board, community, and LTD personnel. The Committee added, "including maintaining positive relationships through the coming labor negotiations process."
2. Continue recommending modifications to operational procedures that need adjustment.
3. Continue leading the Board in developing efficiencies related to other Board advisory committees, fiscal responsibility, service quality, and communication.
4. Continue leading the Board in developing a short-range transportation plan (3 years).
5. Continue to investigate additional revenue sources for transit.
6. Develop processes for improving the agency's cost effectiveness.
7. Continue leading the Board in developing a long-range transportation plan (10 years).

MOTION Mr. Wildish moved that, “the Board Human Relations Committee approve the General Manager Goals and Objectives for 2017 as presented and modified on January 18, 2017, and forward them to the LTD Board of Directors for Approval. The motion was seconded by Mr. Gillespie.

VOTE The motion was approved as follows:
 AYES: Gillespie, Wildish (2)
 VACANT: (1)
 NAYS: None

NEXT MEETING: There will be no meeting in February; the next meeting will be held on Monday, March 20.

ADJOURNMENT: The meeting was adjourned at 8:52 p.m.

Recording Secretary

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