



**Lane Transit District**

Public notice was given to *The Register-Guard*  
for publication on January 8, 2015.

**LANE TRANSIT DISTRICT  
BOARD HUMAN RELATIONS COMMITTEE MEETING**

**Friday, January 9, 2015**

**8:30 a.m.**

**LTD Board Room**

**3500 E. 17<sup>th</sup> Avenue, Eugene**

**(Off Glenwood Boulevard in Glenwood)**

*Public testimony will not be heard at this meeting.*

**A G E N D A**

**Page No.**

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|------|---|---|
| I.   | CALL TO ORDER   |   |
| II.  | ROLL CALL   |   |
|      | Dubick (Chair) _____ Wildish _____ Grossman _____   |   |
| III. | APPROVAL OF MINUTES   | 2 |
|      | A. Minutes of the October 28, 2014, LTD Board Human Relations Committee Meeting   | 3 |
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| VI.  | ADJOURNMENT   |   |

## **BOARD HUMAN RELATIONS COMMITTEE AGENDA ITEM SUMMARY**

**DATE OF MEETING:** January 9, 2015

**ITEM TITLE:** APPROVAL OF MINUTES

**PREPARED BY:** Jeanne Schapper, Executive Office Manager/Clerk of the Board

**ATTACHMENTS:**

- 1) Minutes of the October 28, 2014, LTD Board Human Relations Committee Meeting
- 2) Minutes of the November 12, 2014, LTD Board Human Relations Committee Meeting
- 3) Minutes of the December 19, 2014, LTD Board Human Relations Committee Meeting
- 4) Minutes of the December 29, 2014, LTD Board Human Relations Committee Meeting

**PROPOSED MOTION:** I move that the LTD Board Human Relations Committee approve the minutes of the above-listed four meetings as presented.

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MINUTES OF HUMAN RELATIONS COMMITTEE MEETING  
LANE TRANSIT DISTRICT BOARD OF DIRECTORS

October 28, 2014

Pursuant to notice given to *The Register-Guard* for publication on October 23, 2014, and distributed to persons on the mailing list of the District, a meeting of the Lane Transit District Board of Directors Human Relations Committee was held at 4:30 p.m. on Tuesday, October 28, 2014, in the District's conference room at 3500 E 17<sup>th</sup> Avenue, Eugene.

Present: Michael Dubick, Chair  
Julie Grossman  
Gary Wildish  
Mary Adams, Director of Administrative Services  
Ron Kilcoyne, General Manager  
Jeanne Schapper, Clerk of the Board/Recording Secretary

**CALL TO ORDER:** Mr. Dubick called the meeting to order at 4:33 p.m. and called the roll.

MOTION **APPROVAL OF MINUTES:** Ms. Grossman moved to approve the minutes of the September 9, 2014, Board Human Relations Committee meeting as written. Mr. Wildish provided the second.

VOTE The motion was approved as follows:  
AYES: Grossman, Dubick, Wildish (3)  
NAYS: None

MOTION **EXECUTIVE SESSION PURSUANT TO ORS 192.660(2)(i):**  
It was moved by Mr. Wildish and seconded by Ms. Grossman that the Committee meet in Executive Session pursuant to ORS 192.660(2)(i) to review and evaluate the employment-related performance of the general manager of LTD.

VOTE The motion was approved as follows:  
AYES: Grossman, Dubick, Wildish (3)  
NAYS: None

The Committee entered Executive Session at 4:35 p.m.

**RETURN TO REGULAR SESSION:** The Committee returned to regular session at 6:02 p.m.

**NEXT MEETING:** The next meeting is tentatively scheduled to be held on Tuesday, November 11, 2014.

**ADJOURNMENT:** There was no further discussion, and the meeting was adjourned at 6:07 p.m.

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Recording Secretary

MINUTES OF HUMAN RELATIONS COMMITTEE MEETING  
LANE TRANSIT DISTRICT BOARD OF DIRECTORS

November 12, 2014

Pursuant to notice given to *The Register-Guard* for publication on November 10, 2014, and distributed to persons on the mailing list of the District, a meeting of the Lane Transit District Board of Directors Human Relations Committee was held at 4:00 p.m. on Wednesday, November 12, 2014, in the District's conference room at 3500 E 17<sup>th</sup> Avenue, Eugene.

Present: Michael Dubick, Chair  
Julie Grossman  
Gary Wildish  
Mary Adams, Director of Administrative Services  
Ron Kilcoyne, General Manager  
Jeanne Schapper, Clerk of the Board/Recording Secretary

**CALL TO ORDER:** Mr. Dubick called the meeting to order at 4:02 p.m. and called the roll.

**EXECUTIVE SESSION PURSUANT TO ORS 192.660(2)(i):**

MOTION It was moved by Mr. Wildish and seconded by Ms. Grossman that the Committee meet in Executive Session pursuant to ORS 192.660(2)(i) to review and evaluate the employment-related performance of the general manager of LTD.

VOTE The motion was approved as follows:

AYES: Grossman, Dubick, Wildish (3)  
NAYS: None

The Committee entered Executive Session at 4:03 p.m. Ms. Martha Bueche, Bueche and Associates, joined the executive session by telephonic conference call at 4:04 p.m.

**RETURN TO REGULAR SESSION:** The Committee returned to regular session at 4:41 p.m.

**NEXT MEETING:** The next meeting is tentatively scheduled to be held on Monday, November 24, 2014.

**ADJOURNMENT:** There was no further discussion, and the meeting was adjourned at 4:44 p.m.

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Recording Secretary

MINUTES OF HUMAN RELATIONS COMMITTEE MEETING  
LANE TRANSIT DISTRICT BOARD OF DIRECTORS

December 19, 2014

Pursuant to notice given to *The Register-Guard* for publication on December 14, 2014, and distributed to persons on the mailing list of the District, a meeting of the Lane Transit District Board of Directors Human Relations Committee was held at 11:00 a.m. on Friday, December 19, 2014, in the District's conference room at 3500 E 17<sup>th</sup> Avenue, Eugene.

Present: Michael Dubick, Chair  
Julie Grossman  
Gary Wildish  
Mary Adams, Director of Administrative Services  
Jeanne Schapper, Clerk of the Board/Recording Secretary

During Executive Session:  
Ron Kilcoyne, General Manager  
Martha Bueche, Bueche and Associates

**CALL TO ORDER:** Mr. Dubick called the meeting to order at 11:10 a.m. and called the roll.

**EXECUTIVE SESSION PURSUANT TO ORS 192.660(2)(i):**

MOTION It was moved by Mr. Wildish and seconded by Ms. Grossman that the Committee meet in Executive Session pursuant to ORS 192.660(2)(i) to review and evaluate the employment-related performance of the general manager of LTD.

VOTE The motion was approved as follows:  
AYES: Grossman, Dubick, Wildish (3)  
NAYS: None

The Committee entered Executive Session at 11:10 a.m. Ms. Martha Bueche, Bueche and Associates, was present during the executive session.

**RETURN TO REGULAR SESSION:** The Committee returned to regular session at 12:20 p.m.

**RECESS:** Mr. Dubick called a recess at 12:20 p.m. The Committee was in recess until 12:27 p.m.

**EXECUTIVE SESSION PURSUANT TO ORS 192.660(2)(i):**

MOTION It was moved by Mr. Wildish and seconded by Ms. Grossman that the Committee meet in Executive Session pursuant to ORS 192.660(2)(i) to review and evaluate the employment-related performance of the general manager of LTD.

VOTE The motion was approved as follows:  
AYES: Grossman, Dubick, Wildish (3)  
NAYS: None

The Committee entered Executive Session at 12:27 p.m. General Manager Ron Kilcoyne was present during executive session. Mr. Kilcoyne left the meeting at 12:31 p.m.

**RETURN TO REGULAR SESSION:** The Committee returned to regular session at 12:33 p.m.

**RECESS:** Mr. Dubick called a recess at 12:33 p.m. The Committee was in recess until 1:01 p.m.

**EXECUTIVE SESSION PURSUANT TO ORS 192.660(2)(i):**

MOTION It was moved by Ms. Grossman and seconded by Mr. Wildish that the Committee meet in Executive Session pursuant to ORS 192.660(2)(i) to review and evaluate the employment-related performance of the general manager of LTD.

VOTE The motion was approved as follows:

AYES: Grossman, Dubick, Wildish (3)

NAYS: None

The Committee entered Executive Session at 1:01 p.m. Ms. Bueche was present for the beginning of this executive session, leaving the meeting at 1:02 p.m.

Ms. Grossman left the meeting at 1:47 p.m.

**RETURN TO REGULAR SESSION:** The Committee returned to regular session at 1:55 p.m.

**NEXT MEETING:** The next meeting is tentatively scheduled to be held on Monday, December 29, 2014, at 9:00 a.m.

**ADJOURNMENT:** There was no further discussion, and the meeting adjourned at 1:56 p.m.

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Recording Secretary

MINUTES OF HUMAN RELATIONS COMMITTEE MEETING  
LANE TRANSIT DISTRICT BOARD OF DIRECTORS

December 29, 2014

Pursuant to notice given to *The Register-Guard* for publication on December 26, 2014, and distributed to persons on the mailing list of the District, a meeting of the Lane Transit District Board of Directors Human Relations Committee was held at 9:00 a.m. on Monday, December 29, 2014, in the District's conference room at 3500 E 17<sup>th</sup> Avenue, Eugene.

Present: Michael Dubick, Chair  
Julie Grossman  
Gary Wildish  
Mary Adams, Director of Administrative Services  
Jeanne Schapper, Clerk of the Board/Recording Secretary

**CALL TO ORDER:** Mr. Dubick called the meeting to order at 9:05 a.m. and called the roll.

**EXECUTIVE SESSION PURSUANT TO ORS 192.660(2)(i):**

MOTION It was moved by Mr. Wildish and seconded by Ms. Grossman that the Committee meet in Executive Session pursuant to ORS 192.660(2)(i) to review and evaluate the employment-related performance of the general manager of LTD.

VOTE The motion was approved as follows:  
AYES: Grossman, Dubick, Wildish (3)  
NAYS: None

The Committee entered Executive Session at 9:06 a.m.

Ms. Kristin Denmark, Thorp Purdy Jewett Urness & Wilkinson PC, joined the executive session by conference telephone from 10:03 a.m. to 10:08 a.m.

**RETURN TO REGULAR SESSION:** The Committee returned to regular session at 10:26 a.m.

**NEXT MEETING:** The next meeting is tentatively scheduled to be held on Friday, January 9, 2015.

**ADJOURNMENT:** There was no further discussion, and the meeting adjourned at 10:27 a.m.

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Recording Secretary

## **BOARD HUMAN RELATIONS COMMITTEE AGENDA ITEM SUMMARY**

**DATE OF MEETING:** January 9, 2015

**ITEM TITLE:** EXECUTIVE (NON-PUBLIC) SESSION PURSUANT TO ORS 192.660 (2)(i)

**PREPARED BY:** Mary Adams, Director of Administrative Services

**ACTION REQUESTED:** That the Board Human Relations Committee meet in Executive Session pursuant to ORS 192.660 (2)(i), to review and evaluate the employment-related performance of the LTD general manager.

**ATTACHMENT:** None

**PROPOSED MOTION:** I move that the LTD Board Human Relations Committee meet in Executive Session pursuant to ORS 192.660 (2)(i), to review and evaluate the employment-related performance of the LTD general manager.

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